

Regular School Board Meeting

Wednesday, June 10, 2026 6:00 PM

District Office , 150 SW Evergreen, Mill City, OR 97360

1. Call to Order

2. Flag Salute

3. Approval of / Changes to the Agenda

4. Public Comment

Thank you for being at the Santiam Canyon School District 129J board meeting tonight. Hearing from our families and community is important to us. During this section, the board's role is to listen. While we may ask clarifying questions from time to time, we will not be engaging in dialogue with people making comments. When follow-up is warranted, that will usually be done through our superintendent. In accordance with policy BDDH, speakers may offer objective criticism of district operations and programs, but the board will not hear comments regarding any individual district staff member. Those comments can be submitted to the district in accordance with district policy. The board requests commenters be respectful and to please keep all comments to 3 minutes per person. As you begin, please state and spell your name for the record, and if you are representing an organization, please state the organization. Thank you.

5. Consent Agenda

5.1. May 13, 2026 Board Minutes

5.2. May 13, 2026 Budget Meeting Minutes

5.3. Resignations

5.3.1. McKenzie Dodge - SES Instructional Assistant

5.3.2. McKenzie Hunt - SES Physical Education Teacher

5.3.3. Savannah Bradd - SES Office Manager

5.3.4. Ken Armstrong - 6th Grade ELA / Social Studies Teacher

5.3.5. Blane Lazar - SJSJS Principal / Athletic Director

5.3.6. Jenifer Crow - SES Special Education Assistant

5.4. Hires

5.4.1. Jenifer Crow - SES Office Manager

5.4.2. Marshall Anderson- SES Physical Education Teacher

5.5. Retirement

5.5.1. Roy Ramirez - SES Night Custodian

6. **Staff Report**

6.1. ORCA - Allison Galvin

6.2. SES - Alisha Hansen

6.3. SJSHS - Blane Lazar

6.4. Financial Report - Nichole Cooper

6.5. Superintendent Report - Krista Nieraeth

6.5.1. Annual Statement

6.6. Enrollment Report - Krista Nieraeth

6.7. Regular Attenders Report - Krista Nieraeth

7. **Action Items**

7.1. Second Read of Policies

7.1.1. BBAA - Board Member's Authority and Responsibilities

7.1.2. BDDC - Board Meeting Agenda

7.1.3. BDDG - Recordings and Minutes of Board Meetings

7.1.4. EBB - Integrated Pest Management

7.1.5. GBA - Equal Employment Opportunity

7.1.6. GBNA/B/JHFE - Suspected Abuse of a Child Reporting Requirements**

7.1.7. JHFE/GBNA/B - Suspected Abuse of a Child Reporting Requirements**

7.1.8. JECA - Admission of Resident Students**

7.1.9. KBCAA - News / Media - HIV, AIDS, or HBV** - DELETE

7.1.10. KL- Public Complaints

7.2. Proposed 2026 - 2027 Budget Approval Resolutions

7.2.1. Resolution No. 25.26.02 - A RESOLUTION ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR FISCAL YEAR 2026-2027

7.2.2. Resolution No. 25.26.03 - A RESOLUTION IMPOSING THE TAX RATE AND CATEGORIZING TAXES FOR FISCAL YEAR 2026-2027

7.3. Resolution 25.26.04 - Resolution to Designate
Certain Funds of the District as Committed for
Reporting

7.4. Resolution 25.26.05 - A Resolution to Transfer
Appropriation for Fiscal Year 2025-2026

8. Informational Items

8.1. Strategic Plan Work Session Date and Time
Discussion

8.2. OSBA Summer Session Reminder

8.3. 2026 - 2027 School Handbooks

8.3.1. SES Handbook

8.3.2. SJSHS Handbook

9. Items for Next Meeting / Board Comments

**10. Important Dates - June 11th - Last Day of
School**

June 12th - Last Day for Certified Staff

August 12th - Regular Board Meeting

August 24th - 27th - Staff Inservice

August 31st - 1st Day of School

11. Motion to Adjourn

Santiam Canyon School Board of Directors
Regular School Board Meeting
May13th, 2025 @ 6:00 pm
Santiam Canyon District Office

Board Members Present: Elizabeth Reeser, Melissa Allison, Carl Anderson, Doug Cole, Lynda Harrington

Staff Present: Krista Nieraeth, Blane Lazar, Alisha Hansen, Sam Proctor, Lisa Follis, Nichole Cooper, Jess Rist, Angela Moreno, Amber Jungwirth

Student: Kylee O'Brien and Madison O'Brien

Visitors: Steve Nielsen, Charlene Burgess,

1.0 Call to Order:

Mrs. Reeser called the board meeting to order at 7:11 pm.

2.0 Flag Salute:

Mrs. Reeser led the Pledge of Allegiance

3.0 Approval of/or Changes to the Agenda:

Mrs. Harrington motioned to accept the agenda as presented.

Mr. Anderson second.

No Discussion. Motion passed 5-0

4.0 Public Comment

None

5.0 Consent Agenda

Mrs. Allison motioned to accept the consent agenda.

Mr. Anderson seconded.

No Discussion. Motion passed 5-0

6.0 Staff Reports

6.1 Educational Spotlight - Charlene Burgess

Mrs. Hansen recognized Ms. Burgess for her consistent dedication to students and the enthusiasm she brings to the robotics program each year. Mrs. Reeser asked whether robotics is an after-school program, and Ms. Burgess confirmed that it is. In response to a question from Mrs. Harrington, Ms. Burgess explained that the LEGO materials were purchased by the district several years ago. Ms. Burgess shared that third-grade students have recently been added as eligible participants, although she has not yet seen official confirmation. She also noted that expanding the program to add another team would require two additional coaches. Mr. Cole praised the program, sharing that his daughter participated and enjoyed the experience. Mrs. Allison added that her third-grade student is excited for the opportunity to join.

6.2. ORCA - Mrs. Galvin

Mrs. Galvin was unable to attend, so Mr. Nielsen presented the ORCA report, which is available online.

Mrs. Harrington asked about the increase in enrollment. Mr. Nielsen explained that enrollment exceeded 4,000 students before COVID-19 and remains below that level today. He suggested that some families may be seeking different educational options for their students. He also reminded the board that student transfers are subject to a 3% cap. Mr. Anderson asked for clarification that some students may be attending private schools or other educational programs rather than public or online schools. Mr. Nielsen confirmed that this was correct.

6.3. SES - Mrs. Hansen

Mrs. Hansen presented her report, which is available online.

She recognized Charlene Burgess for her enthusiasm and dedication to the robotics program, noting her ability to consistently engage and excite students.

Mrs. Hansen also provided an update on improved student behavior at SES, sharing that students responded positively to the incentive program. She invited board members to attend the Senior Walk on June 4.

Mrs. Reeser asked whether SES had enough volunteers for Field Day, and Mrs. Hansen confirmed that volunteer needs had been met.

6.4 SJSHS - Mr. Lazar

Mr. Lazar presented his report, which is available online.

He recognized Kristen Meeker, Middle School Resource Teacher, for her dedication to students, noting that she consistently advocates for and supports them to help ensure their success. Mrs. Allison asked about Awards Night. Mr. Lazar explained that it is an event recognizing student achievements, with teachers providing written tributes for award recipients. Mrs. Reeser asked about attending Election Day activities. Mr. Lazar confirmed she was invited and shared that the event would take place on May 15 at 8:45 a.m. When asked by Mrs. Harrington about his proudest accomplishment and what he would do differently, Mr. Lazar said taking on the Athletic Director role was challenging due to the significant time commitment, but he would not change the experience. He cited athletics, the Doernbecher fundraiser, and increased focus on academic rigor as accomplishments he is most proud of.

Mr. Lazar invited board members to attend graduation on June 5 at 6:00 p.m.

6.5 SJSHS Student Report – Kylee O’Brien, Madison O’Brien,

Mr. Lazar introduced student representatives Kylee and Madison to the board. Kylee has attended Santiam since kindergarten, while Madison transferred from Cascade at the beginning of her junior year. Both students are members of the Homecoming Court.

When asked by Mrs. Harrington about their favorite aspects of the school, Kylee said she appreciates how much staff care about students. Madison said she enjoys the small-community atmosphere and feels well supported by staff.

Mrs. Harrington also asked what they would change about the school. Kylee shared concerns about her previous science instruction, stating that she did not feel adequately prepared for college-level science courses and believes it may impact her future educational goals. Madison said she could not think of anything she would change. Mr. Anderson asked about their postsecondary plans. Kylee plans to attend Chemeketa Community College to pursue a career as a dental hygienist. Madison plans to attend Chemeketa and study to become a veterinary technician. Mr. Lazar asked each student to identify their favorite teacher. Kylee selected Ms. Gross, her history teacher, citing her engagement with students and effective teaching style. Madison chose Ms. Lindsay, her college writing instructor.

Mrs. Harrington asked where they see themselves in 10 years and whether they plan to return to the area. Both students said they intend to remain local. Mrs. Allison asked what advice they would give incoming sixth-grade students. Kylee encouraged students to study and complete their homework, while Madison advised them not to procrastinate and to stay on top of their work.

6.6 Financial Report – Mrs. Cooper presented her report to the board, which is available online. Mrs. Cooper advised the board of the possible need for a supplemental budget next school year. Mrs. Allison asked if that is due to receiving the money from ORCA enrollment. Mrs. Cooper said yes and it works as a wash. Mrs. Reeser gave kudos to Mrs. Cooper on her work on the budget.

6.7 Superintendent Report – Ms. Nieraeth presented her report, which is available online. She recognized Mrs. Cooper for her hard work preparing the budget presented to the Budget Committee.

Mr. Anderson asked whether requests for proposals had been sent out for the back lot area. Ms. Nieraeth confirmed that she had sent out many requests the district is working on picking the quote that works for the project and district.

Ms. Nieraeth updated the board on the executive order regarding instructional time, noting that districts are currently expected to maintain the same instructional time as in the 2024–25 school year. She did not anticipate the district being affected, as no furlough days were required this year and none are expected in the future. While the direction of the executive order remains uncertain, she believes the district is in good standing.

Mrs. Harrington asked about the recent Canvas outage. Mr. Proctor explained what occurred and the anticipated next steps. Ms. Nieraeth informed the board that a claim had been filed with PACE as a precaution.

6.8 Enrollment Report- Ms. Nieraeth gave the Enrollment Report for the month. The report can be found online. Ms. Nieraeth advised the board that the current enrollment is down ten students from last year.

6.9 Regular Attenders Report- Ms. Nieraeth gave the Regular Attenders report. The report can be found online.

7.0 Action Items

7.1 Second Read of Policies

- 7.1.a. DJ - District Purchasing
- 7.1.b. EBBB - Injury or Illness Report
- 7.1.c. EFA - Local Wellness
- 7.1.d. GBEB - Communicable Diseases in Schools
- 7.1.e. GBEBA - Staff - HIV, AIDS, and HBV - DELETE
- 7.1.f. GCBD/GDBD - Sick Leave - Personal Illness and Injury Leave*
- 7.1.g. GCDA/GDDA - Criminal Records Checks and Fingerprinting*

Mr. Anderson motioned to approve policies listed under Agenda Item 7.1 as presented.

Mrs. Harrington seconded.

Discussion:

Ms. Nieraeth asked the board to confirm that the amount listed in Policy DJ was correct, and the board agreed that it was.

Mrs. Allison asked about Policy GCBD/GDBD regarding accumulated sick leave and expressed concern that employees cannot receive payment for unused sick leave upon retirement. She asked whether that was a contractual issue. Ms. Nieraeth explained that paying out accumulated sick leave could be extremely costly, as it would be paid at the employee's current rate of pay. Mrs. Cooper noted that the district has never paid out unused sick leave. Ms. Nieraeth added that unused sick leave is reported to PERS but is not paid out. Mrs. Cooper stated that similar benefits may have existed in the past but are no longer offered.

Mrs. Allison also asked whether employees could donate leave to other staff members. Ms. Nieraeth explained that such a benefit would need to be negotiated through collective bargaining agreements and would be subject to strict requirements.

Mrs. Allison asked about the requirement for documentation after five consecutive sick days and whether it could require disclosure of medical information. Ms. Nieraeth said there may be situations where additional information is needed to determine eligibility for certain benefits.

Motion passed 5-0

7.2 Social Studies Curriculum Grades 6 - 12 Adoption

Mrs. Allison made a motion to accept the TCI Social Studies Curriculum for grades 9-12.

No second

Motion dies

Ms. Jungwirth and Mr. Lazar answered board questions. Mrs. Harrington said she appreciated TCI's objectives but had concerns after reviewing the text and researching how other schools view the curriculum. She felt parts of the material appeared biased and applied a modern perspective to events that occurred more than 200 years ago. She also questioned whether similar examples appeared throughout the course.

Ms. Jungwirth said staff had spent considerable time reviewing several curriculum options and could revisit additional choices. She noted that any curriculum can be taught in different ways. Ms. Nieraeth asked the board what alternative curricula they would like staff to consider. Mr. Anderson suggested a more traditional program, such as McGraw-Hill, which he felt presented content more neutrally.

Ms. Jungwirth emphasized that teachers should have input on the curriculum they teach. When Mrs. Reeser asked what she liked about TCI, Ms. Jungwirth cited its flexibility, variety of activities, and student engagement. Ms. Jungwirth and her team will begin reviewing additional social studies curriculum options for the board.

7.3 Employee Handbook

Ms. Nieraeth presented the board with information pertaining to the handbook and it follows district policy. Ms. Nieraeth referred to page 22 and the requirements pertaining to wages. Ms. Nieraeth stated there is information that is required to be given to all staff and should have begun on January 1st, 2026. Each staff member will receive one at the beginning of the school year. Mrs. Reeser asked if it changes anything that is currently being done. Ms. Nieraeth said there were no changes. Ms. Nieraeth said it is important that staff know where to find the district's policy. Mr. Anderson confirmed that it has been approved by the Union. Ms. Nieraeth said they have been working together with the Union since February and praised all the help the Union has provided and the amount of work that went into it.

Mrs. Harrington motioned to approve the Santiam Canyon School District Employee Handbook as presented.

Mr. Anderson second.

No Discussion

Motion passed 5-0

8.0 Informational Items

8.1 First Reads of Policies

8.1.a. BBAA - Board Member's Authority and Responsibilities

8.1.b. BDDC - Board Meeting Agenda

8.1.c. BDDG - Recordings and Minutes of Board Meetings

8.1.d. EBB - Integrated Pest Management

- 8.1.e. GBA - Equal Employment Opportunity
- 8.1.f. GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements**
- 8.1.g. JHFE/GBNAB - Suspected Abuse of a Child Reporting Requirements**
- 8.1.h. JECA - Admission of Resident Students**
- 8.1.i. KBCAA - News/Media - HIV, AIDS or HBV** - DELETE
- 8.1.j. KL - Public Complaints

Ms. Nieraeth gave the board an overview of the first reads. Ms. Nieraeth advised of the KBCAA deletion.

8.2 Administrative Regulations

- 8.2.a. GBA - AR - Veteran and State Servicemember Preference
- 8.2.b. GBNAB/JHFE-AR(1) - Reporting the Suspected Abuse of a Child
- 8.2.c. GBNAB/JHFE-AR(2) - Abuse of Child Investigations Conducted on District Premises
- 8.2.d. JHFE/GBNAB-AR(1) - Reporting of Suspected Abuse of a Child
- 8.2.e. JHFE/GBNAB-AR(2) - Abuse of a Child Investigations Conducted on District Premises
- 8.2.f. KL - AR - Public Complaints
- 8.2.g. DLB - AR - Salary Deductions - DELETE
- 8.2.h. GCDA/GDDA-AR - Criminal Records Checks and Fingerprinting - DELETE

Ms. Nieraeth advised this section is informational only and is the operational piece of the policy and procedure.

8.3 Strategic Plan Work Session Date and Time Discussion

Ms. Nieraeth informed the board that the district's strategic plan will need to be updated to align with new accountability requirements. She recommended bringing in a consultant familiar with the Inflexion process to assist with developing a strategic plan that aligns with required data and progress measures. Ms. Nieraeth asked whether the board would like to begin this work in June, noting that there will be no board meeting in July. She suggested holding an initial meeting in June followed by a work session in August. The board agreed with the proposed timeline.

8.4 OSBA Summer Session

Ms. Nieraeth informed the board about the upcoming summer training and shared that Mrs. Follis had already registered Mrs. Reeser and herself. She encouraged

other board members to attend if possible and advised anyone interested to contact Mrs. Follis for registration.

9.0 Items for the Next Meeting / Board Comments

10.0 Important Dates

May 20th- Budget Committee Meeting- Second meeting (if needed), District Office 6pm

May 25th - No School in observance of Memorial Day

June 5th - Graduation

June 10th - Public Hearing on Budget, District Office 6pm

June 10th- Regular Board Meeting, District Office 6:15 pm

June 11th - Last Day of School for Students

June 12th - Last Day for Certified Staff

11.0 Motion to Adjourn

Mr. Anderson motioned to accept

Mr. Cole second.

No Discussion

Motion passed 5-0

Meeting Adjourned at: 9:07 pm

SANTIAM CANYON SCHOOL DISTRICT 129J

BUDGET COMMITTEE MEETING

May 13th, 2026

6pm

SCSD District Conference Room

Board members present were Elizabeth Reeser, Lynda Harrington, Melissa Allison, Carl Anderson, Doug Cole.

Budget committee members present were; Gary Swanson, Curtis Hansen, Theresa Kirsch, Peter Stauffer.

Also present Krista Nieraeth, Superintendent, Nichole Cooper SCSD Business Manager & Lisa Follis Board Secretary.

- 1. Call Meeting to Order.** Elizabeth Reeser called the meeting to order at 6:01 p.m.
- 2. Election of Officers:** Doug Cole made a motion to elect Curtis Hansen, as Budget Committee Chair, Carl Anderson seconded, and the motion passed 9-0. Gary Swanson made a motion to elect Lynda Harrington as the Budget Vice Chair, Carl Anderson seconded and the motion passed 9-0.
- 4. Approve the Minutes from the May 15, 2025 Budget Meeting.** Lynda Harrington made a motion to approve the minutes, Gary Swanson seconded and the motion passed 9-0.
- 5. Budget Message.** Krista Nieraeth read the budget message to the budget committee and board, as written in the budget document.
- 6. Review of the Budget Document.** Nichole Cooper walked the committee and board members through the budget document, including expenditures and revenues. Both Mrs. Cooper and Ms. Nieraeth addressed questions from the committee and the board.
- 7. Budget Discussion and Proposal of Changes.** No changes were recommended by the committee or board.
- 8. Recommendation for Approval of the Budget or Schedule Additional Meetings.** A motion was made by Carl Anderson to approve the budget for the 2026-2027 fiscal year in the amount of \$62,839,618 The budget committee of Santiam Canyon School District approve the proposed budget for the 2026-2027 fiscal year in the amount of. Peter Stauffer seconded and the motion passed 9-0

- General Fund \$ 57,416,452
- Special Revenue Funds \$ 7,402,915

• Debt Service Funds	\$ 2,290,105
• Capital Improvement Funds	<u>\$ 3,700,000</u>
	\$70,809,472

DRAFT

8. Approve the Assessed Tax Rate & Debt Service of General Obligation Bond.

Carl Anderson made a motion to set the permanent tax rate of 4.8880 per \$1,000 value be levied in support of the General Fund. This tax rate is expected to generate \$2,952,964 in taxes. Doug Cole seconded and the motion passed unanimously 7-0.

Carl Anderson made a motion to impose \$1,185,316 for debt service for general obligation bond, which for purposes of Article XI section 1 1b of the Oregon Constitution is excluded from education rate limitation, Doug Cole seconded and the motion passed unanimously 9-0

9. **Adjourn.** Curtis Hansen made a motion to adjourn, it was seconded by Carl Anderson. The motion passed unanimously 9-0 The meeting was adjourned at 7:01 p.m.

Budget Chair

Board Secretary



School Leader Report June 10, 2026

Enrollment

June 1, 2026	May 5, 2026	May 30, 2025	May 31, 2024
3,185	3,186	3,062	2,679

Student Intent to Return

	Yes	No	Undecided	Blank
June 1, 2026	2,184 - 76.6%	193 - 6.8%	164 - 5.8%	312 - 11%
June 3, 2025	2,099 - 76.1%	199 - 7.2%	173 - 6.3%	286 - 10.4%
June 4, 2024	1,872 - 78.5%	150 - 6.3%	140 - 5.9%	223 - 9.4%

Summer Programs

We will again be hosting our high school summer credit recovery program with plenty of seats for both Oregon Charter Academy and Santiam High School students. This program runs for four weeks, June 22, 2026 - July 17, 2026. ORCA is also hosting an 8th to 9th-grade bridge program offering these students a 0.5 elective credit for our “Freshman Success” course. As in previous summers, we will also maintain access for all of our K-8 students to their support programs such as IXL, Sora (our digital library), and more. We anticipate a productive summer with expanded opportunities for our students, and we will finish the summer with a celebration of summer graduates and GED completers.

End of Year Events

- Graduation: Graduation was on Saturday, June 6, 2026, at the Oregon State Fairgrounds. Graduation is a special event for ORCA where graduates come together for a day full of celebrations, with walking across the stage for the ceremony as the perfect ending to a great day.
- Spring Celebration: On Friday, May 29, 2026, ORCA hosted its annual Spring Celebration for families at the Linn County Fairgrounds. It was an incredible day with 893 attendees. Included in the field-day style event, ORCA also had the National Honor Society induction, Yearbook signing, an Employ-Enlist-Educate event, a visit from Caesar the “No Drama Llama”, and time to connect with classmates and staff.

Thank you to Krista Nieraeth, the Santiam Canyon Board, and the district for continuing to support our unique way of serving students and making a difference in their lives. I look forward to another year together.



SANTIAM ELEMENTARY SCHOOL

STAND TOGETHER • FIND YOUR PATH • NEVER GIVE UP

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Savannah Bradd, Office Manager/Registrar
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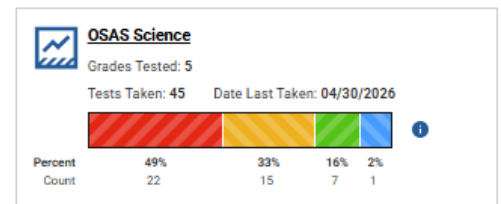
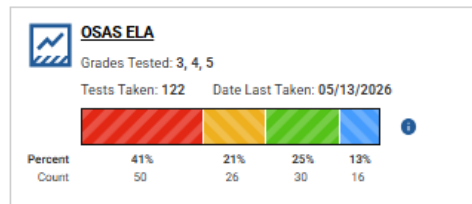
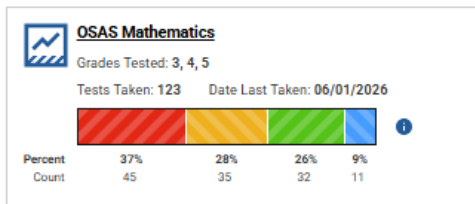
Board Report - June, 2026

Events

- June 1st & 8th: Earthquake and dam breaking evacuation drills were successful.
- We will be piloting the Star Renaissance Freckle component: The Renaissance Freckle component provides adaptive, standards-aligned practice that reinforces skills and supports student growth based on individual assessment data.

OSAS (Oregon Statewide Assessment System)

- The official school and district report cards are usually released in November.
- 2024/2026 Comparison Data:
 - Math: +8%
 - ELA: +9%
 - Science: -5%

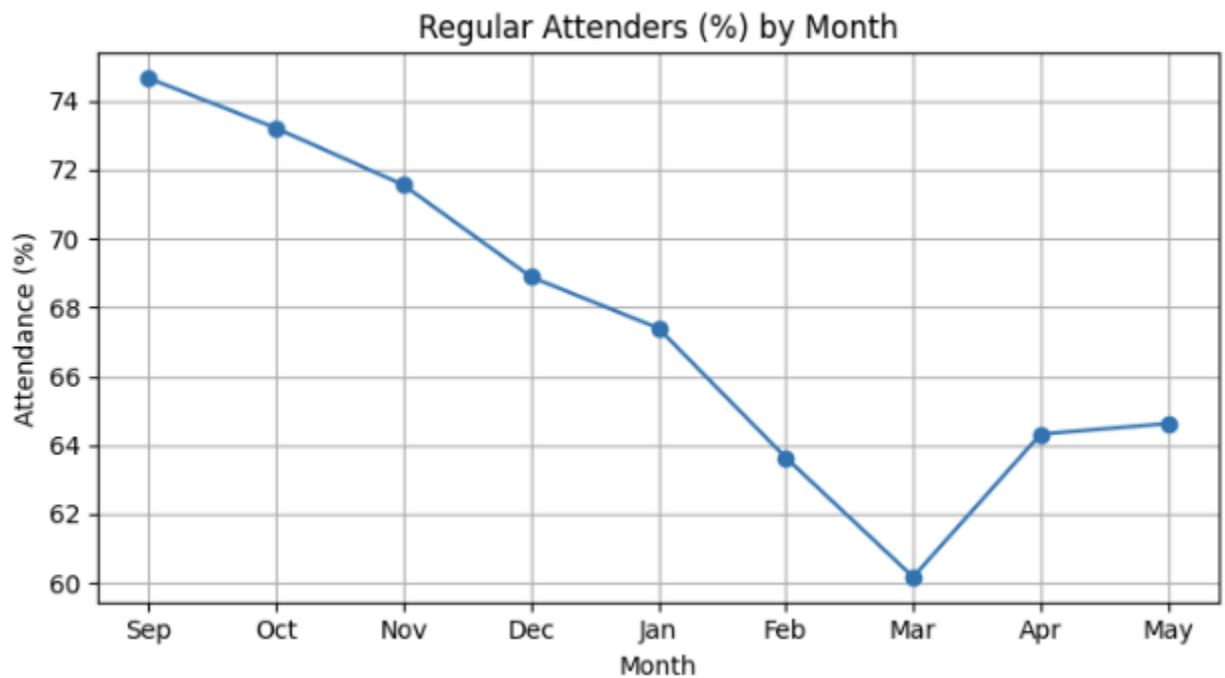


Attendance Summary

- School-Year Average Attendance: 68.22% (Last year SES= 57% (minus June), Oregon Average 2024-2025=67.6%)
- Attendance team members: Ken Allison, Julie Pennick, Jill Saari, Alisha Hansen
- In addition to our monthly attendance meetings, next year we will begin holding weekly attendance meetings to allow for more regular communication with families whose attendance falls within the Orange Zone.
- The following page provides a summary of SES attendance data by month.

Attendance Data by Month

Month	<80%	80%-85%	85%-90%	>90%	Student Count	Regular Attenders
Sept.	23	15	18	165	221	74.66%
Oct.	12	22	26	164	224	73.21%
Nov.	16	15	33	161	225	71.56
Dec.	17	17	36	155	225	68.89%
Jan.	19	21	34	153	227	67.4%
Feb.	24	19	41	147	231	63.64%
Mar.	25	18	49	139	231	60.17%
Apr.	25	15	41	146	227	64.32%
May	25	15	41	148	229	64.63%





Blane Lazar, Principal
Amber Jungwirth, Vice Principal
Jessica Benavidez, Office Manager

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JUNE 2026 BOARD NOTES

CONGRATULATIONS TO THE CLASS OF 2026!

STUDENT GUESTS-

No student guest(s) this month but congratulations to the Class of 2026! Thank you board members for coming to the graduation ceremony and celebrating our graduating class. It takes a village to put on a graduation and our team worked really hard to make it happen. Huge thank you to Dale Hopson, Jessica Benavidez, Karen Baker, Desiree Dunagan, Amber Jungwirth, Megan Lindsey-Merklin, Sam Proctor, and Evan Merklin. Also, kudos to the students at the conclusion of the school year, their attitude was great!

WOLVERINE EMPLOYEE FOCUS-

The whole team mentioned above for making graduation a success.

WOLVERINE HIGHLIGHTS-

Graduation Update - June 5th, 2026

37 students graduated

1 student needs to go to summer school to graduate on time

Graduation rate should be in the upper 80's

Highlights included:

Senior Slideshow

Band Performances

Val/Sal Speeches

Lots of positive feedback

8th Grade Promotion - June 9th, 2026

Huge Audience, moved to the main gym this year

Thank you to our Desiree Dunagan

Huge success

STAR Testing Round Two Completed (Math/Reading results)

Following report:

Testing Narrative - page 3

Math Data - page 4

Reading Data - page 5

State Testing is complete

Grading/scoring is still in process



Blane Lazar, Principal
Amber Jungwirth, Vice Principal
Jessica Benavidez, Office Manager

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Activities since last meeting

Forecasting for classes
5th Grade Transition activities
Wolverine Election Day
Last Rock Camp
Spring Concert
Spring Awards Night
Oaks Park Trip - Seniors
Senior Scholarship Night
Outdoor School Parent Night
Senior Sunset
Senior Prank
Graduation
Bullwinkles Trip - 8th Grade
8th Grade Promotion

ALL of these activities happened in the last month!
Huge thank you to our whole SJSHS team!

WOLVERINE ATHLETIC CORNER-

Boys Baseball

- Boys ended up ranked 20th in the state
- 13-16 record
- Played in Round 1 of State Playoffs

Girls Softball

- Girls ended up ranked 36th in the state
- 3-18 record
- We played half of the season with 9 girls

Track

- High school track team finished strong
- Sent 6 athletes to state competition

UPCOMING EVENTS-

Last Day of School & Field Day - June 11th



Blane Lazar, Principal
Amber Jungwirth, Vice Principal
Jessica Benavidez, Office Manager

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Spring Interim Assessment Report

The Spring Interim Assessment results indicate an overall decrease in student performance compared to previous testing windows. While the results warrant careful review, several contextual factors should be considered when interpreting the data.

First, the interim assessment window occurred late and followed the completion of state testing. This timing may have contributed to testing fatigue among students, as well as the typical end-of-year decline in engagement and stamina that can occur during the final weeks of school. SES has found similar testing results when they conducted their spring assessment after OSAS testing. The testing calendar for the JSHS has been set to match SES for the 26-37 school year.

Second, our current intervention model relies primarily on classroom-based supports. Unlike SES where they utilize dedicated intervention programs, intervention specialists, or pull-out services, our teachers are responsible for providing academic interventions within the regular classroom setting. While staff work diligently to meet student needs, this structure can present challenges in delivering intensive, individualized support to students who require additional intervention.

Despite the decline in overall scores, the data provides valuable information that will help guide instructional planning, resource allocation, and continuous improvement efforts. District and building leadership will continue to analyze student performance trends, identify areas of need, and work collaboratively with staff to strengthen instructional supports and interventions for all students.



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JR High Spring 2026 Benchmark Analysis Star Math Assessment

Star Math %tile	0-9	10-24	25-39	40-100
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Whole School

Risk level	Winter 2026	Spring 2026	Change
High Risk	9.2%	10.5%	+1.3
Some Risk	20.4%	20.3%	-0.1
Low Risk	14.8%	16.5%	+1.7
No Risk	55.6%	52.6%	-3.0

8th Grade

Risk level	Winter 2026	Spring 2026	Change
High Risk	6.8%	10%	+3.2
Some Risk	13.6%	10%	-3.6
Low Risk	20.5%	20%	-0.5
No Risk	59.1%	60%	+0.9

6th Grade

Risk level	Winter 2026	Spring 2026	Change
High Risk	16%	17.4%	+1.4
Some Risk	30%	39.1%	+9.1
Low Risk	10%	10.9%	+0.9
No Risk	44%	32.6%	-11.4

7th Grade

Risk level	Winter 2026	Spring 2026	Change
High Risk	4.2%	4.3%	+0.1
Some Risk	16.7%	10.6%	-6.1
Low Risk	14.6%	19.1%	+4.5
No Risk	64.5%	66%	+1.5



Blane Lazar, Principal
 Amber Jungwirth, Vice Principal
 Jessica Benavidez, Office Manager

300 SW Cedar St, PO Box 199
 Mill City, OR 97360
 503-897-2311 Ph. 503-897-3154 Fax

JR High Spring 2026 Benchmark Analysis Star Reading Assessment

Star Read %ile	0-9	10-24	25-39	40-100
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Whole School

Risk level	Winter 2026	Spring 2026	Change
High Risk	15.6%	27.1%	+11.5
Some Risk	24.8%	24.8%	0
Low Risk	11.3%	11.6%	+0.3
No Risk	48.2%	36.4%	-11.8

8th Grade

Risk level	Winter 2026	Spring 2026	Change
High Risk	17.8%	39%	+21.2
Some Risk	26.7%	19.5%	-7.2
Low Risk	17.8%	19.5%	+1.7
No Risk	37.8%	22%	-15.8

6th Grade

Risk level	Winter 2026	Spring 2026	Change
High Risk	20.4%	29.2%	+8.8
Some Risk	10.2%	22.9%	+12.7
Low Risk	26.5%	8.3%	-18.2
No Risk	42.9%	39.6%	-3.4

7th Grade

Risk level	Winter 2026	Spring 2026	Change
High Risk	8.5%	12.5%	+4.0
Some Risk	21.3%	32.5%	+11.2
Low Risk	6.4%	7.5%	1.1
No Risk	63.8%	47.5%	-16.3



Santiam Canyon School District 129J

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Office (503) 897-2321

Krista Nieraeth, Superintendent
Nichole Cooper, Business Manager
Lindsay Sloan, AP & Payroll
Lisa Follis, District Secretary

June 5, 2026

TO: Santiam Canyon Board
FROM: Nichole Cooper, Business Manager
RE: Financial Statements for fiscal year 2025-26

Board Members,

Attached are the financial statements through May 31, 2026. The reports include:

- General Fund Statement of Revenues – Budget vs. Actual
- General Fund Statement of Expenditures – Budget vs. Actual
- Total Appropriations for the year

Fiscal Year 2025-26

For July 1 through May 31, actual revenues and expenditures show an estimated Ending Fund Balance of \$5,512,811. Of this total, \$1,881,338 is set aside as Contingency and Unappropriated Ending Fund Balance.

Updates

As we approach the end of another successful year, I am pleased to report that the district remains in a strong financial position. The interim audit work has been completed, ensuring our financial practices and records are in good order. Looking ahead, our year-end projects will focus on finalizing outstanding grants and preparing for the comprehensive audit scheduled for this fall. These efforts will help us maintain our financial integrity and transparency.

You will find four resolutions requiring Board approval at the June meeting:

Resolution 25.26.02: Adopting the Budget and Making Appropriations for Fiscal Year 2026–2027

This resolution formally adopts the budget approved through the budget process and establishes the legal appropriations for the upcoming fiscal year. Adoption of the budget and appropriations is required under Oregon Local Budget Law.

Resolution 25.26.03: Imposing the Tax Rate and Categorizing Taxes for Fiscal Year 2026–2027

This resolution authorizes the district's permanent tax rate and debt service levy and categorizes the taxes as required by Oregon law. This is a required step in the annual budget adoption process.

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues; Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

Resolution 25.26.04: Resolution to Designate Certain Funds of the District as Committed for Reporting Purposes Under GASB 54 “Fund Balance Reporting and Governmental Fund Type Definitions”

This annual accounting resolution formally designates specific fund balances as "committed" for financial reporting purposes under GASB 54 regulations. This resolution allows the Board to establish formal constraints on certain district funds, ensuring that the district's financial statements accurately reflect the board's intended use for these resources. By passing this resolution, the Board officially directs that these targeted funds be reserved exclusively for their designated long-term purposes, and they cannot be redirected for any other use without future board action.

Resolution 25.26.05: Resolution to Transfer General Fund Appropriations for Fiscal Year 2025–2026

This resolution transfers \$700,000 from Function 2000 (Support Services) to Function 1000 (Instruction) to address projected expenditures within the Instruction function while maintaining compliance with Oregon budget law and appropriation requirements.

Investments

As of May 31, 2026, Santiam Canyon’s investments total \$11,891,522 in the Local Government Investment Pool, earning an annualized interest rate of 4.00%.

Please don’t hesitate to reach out with any questions or concerns about these statements.

Santiam Canyon School District 129J
General Fund: Statement of Revenues Budget Vs. Actual
For the Fiscal Year 2025-2026

Source	Budget 2025-2026	Actual YTD Rev. 5/30/2026	Projected through 6/30/2025	Total Estimated 2025-26	(Over)/Under Budget	Budget 2024-25	Actual YTD Rev. 6/30/2025
SSF Funding							
1111 Current Year Property Taxes	2,583,621	2,687,246	7,471	2,694,717	(111,096)	2,442,678	2,581,560
1112 Prior Year's Property Taxes	29,286	44,357	1,915	46,272	(16,986)	30,417	51,960
1114 Payment in Lieu of Property Taxes	13,370	13,158	78	13,236	-	12,523	11,772
1190 Penalties & Interest on Investments	13,567	-	2,035	2,035	-	10,112	4,794
2101 County School Funds	2,500	-	2,500	2,500	-	2,500	3,384
3101 State School Support Funds	39,521,666	39,812,627	-	39,812,627	(290,961)	34,313,011	35,047,829
3101 SSF - Due from ODE FY24/25		2,401,427	-	2,401,427	(2,401,427)		1,559,988
3101 SSF - Small HS Grant		29,775	-	29,775	(29,775)		30,566
3101 SSF - Small HS/HC disability FY24/25		33,479	-	33,479	-		49,564
3103 Common School Fund	465,672	77,393	77,393	154,786	310,886	415,262	140,220
3104 State Timber	300,000	340,097	1,903	342,000	(42,000)	300,000	455,858
Total SSF Funding	42,929,682	45,439,559	93,295	45,532,854	(2,581,358)	37,526,503	39,937,495
Total SSF Revenue	\$ 42,929,682	\$ 45,439,559	\$ 93,295	\$ 45,532,854	\$ (2,581,358)	\$ 37,526,503	39,937,495
Non State School Support Formula Sources							
Local Sources							
1510 Earnings on Investments	450,000	544,653	44,847	589,500	(139,500)	300,000	550,732
1710 Admissions/Fees	10,000	10,454	-	10,454	(454)	10,000	5,803
1910 Rentals	1,000	3	47	50	950	5,000	300
1920 Donations from Private Sources	18,000	-	-	-	18,000	25,000	21,841
1943 Serv Provided to Charter School	1,535,796	1,554,338	-	1,554,338	(18,542)	1,314,999	1,418,175
1960 Recovery of Prior Year Expenditures		10,808	-	10,808	(10,808)	-	303
1980 Indirect Fees		-	-	-	-	-	54,054
1990 Miscellaneous Local Revenue	38,388	21,596	3,357	24,952	13,436	40,000	34,724
1991 Miscellaneous ERATE	6,500	6,221	279	6,500	-	6,500	11,757
Total Non Formula Local Sources	2,059,684	2,148,072	48,530	2,196,602		1,701,499	2,097,689
Intermediate Sources							
2102 ESD Apportionment	288,000	32,020	332,826	364,846	(76,846)	200,000	372,575
2199 - Other Inter. Sources (HERT)	500	932	-	932	(432)	-	985
2800 Revenue in Lieu of Taxes	500	-	-	-	500	500	-
Total Intermediate Sources	289,000	32,952	332,826	364,846	(76,346)	200,500	373,560
State/Federal Sources							
3299 Other Restricted Grants-In-Aid- YTP		-	-	-	-	-	9,979
4201 Foster Care Transportation	5,000	-	-	-	-	-	2,450
4703 Carl Perkins	2,500	6,755	-	6,755	-	-	-
4801 Federal Forest		54,190	-	54,190	-	-	10,253
Total State/Federal Sources	7,500	60,945	-	60,945	-	-	22,682
Other Sources							
5400 Beginning Fund Balance*	5,226,881	5,862,904		5,862,904	(636,023)	5,100,000	5,109,577
Total Other Sources	5,226,881	5,862,904	-	5,862,904	(636,023)	5,100,000	5,109,577
		-					-
Total Non SSF Revenue	\$ 7,583,065	\$ 2,241,969	\$ 5,992,522	\$ 8,485,297	\$ (635,523)	\$ 7,001,999	7,603,508
Total Resources	\$ 50,512,747	\$ 53,544,432	\$ 6,085,817	\$ 54,018,150	\$ (3,216,881)	\$ 44,558,502	\$ 47,541,003
				Less Estimated Requirements			
				\$ 48,505,339			
				Estimated Ending Fund Balance			
				\$ 5,512,811			
				Less Contingency & UEFB			
				\$ 1,881,338			
				Estimated Ending Fund Balance			
				\$ 3,631,473			

Santiam Canyon School District 129J
General Fund: Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026

Function	Budget 2025-2026	Actual YTD EXP 5/30/2026	Projected through 6/30/2025	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	Budget 2024-25	Actual YTD Exp. 6/30/2025
Instruction								
1111 Elementary, K-5 or K-6	1,853,942	1,187,949	387,902	1,575,851	278,091	85.00%	1,656,791	1,441,777
1121 Middle/Junior High Programs	858,829	577,570	186,788	764,358	94,471	89.00%	806,930	666,743
1122 Middle/Junior High School Extracurricular	101,947	55,703	3,426	59,129	42,818	58.00%	103,118	53,716
1131 High School Programs	1,405,712	970,139	295,002	1,265,141	140,571	90.00%	1,251,124	1,151,209
1132 High School Extracurricular	395,609	241,969	19,133	261,102	134,507	66.00%	338,941	310,250
1140 Pre-Kindergarten Program	35,000	-	-	-	35,000	0.00%	35,000	25,188
1210 Programs for the Talented and Gifted	6,729	2,885	761	3,646	3,083	54.19%	6,388	3,236
1220 Restrictive Pgms for Students w/Disabilities	750,378	472,720	153,890	626,610	123,768	83.51%	579,380	569,209
1223 Community Transition Centers	-	-	-	-	-	0.00%	12,233	-
1250 Programs for Students w/Severe Disabilities	529,991	387,583	111,557	499,140	30,851	94.18%	400,919	378,363
1271 Remediation	21,304	166	-	166	21,138	0.78%	29,133	20,583
1283 District Alternative Programs	30,800	10,471	2,465	12,935	17,865	42.00%	22,800	10,760
1288 Charter School Payments	36,325,251	34,811,592	332,826	35,144,418	1,180,833	96.75%	31,951,262	30,274,302
1288 Charter School Payments - May FY2425 ADJ	-	2,736,113	-	2,736,113	(2,736,113)	0.00%	-	1,804,085
1291 English Second Language Programs	25,948	68	2,527	2,595	23,353	10.00%	13,499	8,452
Total Instruction	\$ 42,341,440	\$ 41,454,927	\$ 1,496,277	\$ 42,951,204	\$ (609,764)		\$ 37,207,518	36,717,874
Support Services								
2112 Attendance Services	-	0.00	-	-	-		32,144	0.00
2120 Guidance Services	252,735	26,325	36,858	63,184	189,551	25.00%	230,218	120,103.22
2139 Health Servcies	3,100	26,192	10	26,202	(23,102)	845.22%	3,100	29,647
2143 Psychological Services	1,500	-	-	-	1,500	0.00%	1,500	-
2150 Speech Pathology and Audiology Services	36,800	-	-	-	36,800	0.00%	26,836	-
2190 Service Directions, Student Support Svcs	201,460	167,749	21,624	189,372	12,088	94.00%	107,110	120,659
2222 Library/Media Center	111,191	41,550	16,269	57,819	53,372	52.00%	106,073	96,406
2230 Assessment and Testing	9,100	728	-	728	8,372	8.00%	9,100	-
2240 Staff Development	63,447	26,660	27,269	53,930	9,517	85.00%	56,893	40,799
2310 Board of Education	101,500	61,144	1,786	62,930	38,570	62.00%	97,000	85,164
2321 Office of the Superintendent Services	486,416	411,179	41,188	452,367	34,049	93.00%	436,732	420,131
2410 Office of the Principal Services	607,208	669,304	83,634	752,938	(145,730)	124.00%	551,882	546,328
2520 Fiscal Services	274,045	221,316	17,103	238,419	35,626	87.00%	221,986	223,855
2542 Care and Upkeep of Building Services	1,532,994	1,159,051	113,334	1,272,385	260,609	83.00%	1,458,502	1,173,186
2543 Care and Upkeep of Grounds Services	196,061	120,448	8,952	129,400	66,661	66.00%	161,582	112,413
2544 Maintenance	-	-	-	-	-	0.00%	9,786	-
2550 Student Transportation Services	805,845	551,987	132,981	684,968	120,877	0.00%	781,867	525,333
2574 Printing, Publishing and Duplicating Services	48,250	40,188	3,719	43,908	4,343	91.00%	46,250	40,260
2649 Other Staff Services	5,200	2,716	404	3,120	2,080	60.00%	5,200	1,240
2669 Other Support Services-Central	330,707	278,050	42,735	320,786	9,921	97.00%	282,678	306,904
Total Support Services	\$ 5,067,559	\$ 3,804,588	\$ 547,868	\$ 4,352,456	\$ 715,103		\$ 4,626,439	\$ 3,842,427
Community Services								
3100 Food Service	55,110	29,017	10,663	39,679	-		53,240	23,986
Total Community Services	\$ 55,110	\$ 29,017	\$ 10,663	\$ 39,679	\$ -	\$ -	\$ 53,240	\$ 23,986
Other Requirements								
4150 Building Acquisition, Construction, and Improvem	-	-	-	-	-	0.00%	5,000	-
5200 Transfers of Funds	1,167,000	1,162,000	-	1,162,000	5,000	99.57%	817,000	1,105,856
6000 Contingency	1,281,338	-	-	-	1,281,338	100.00%	1,299,305	-
7000 Unappropriated Ending Fund Balance	600,000	-	-	-	600,000	100.00%	550,000	-
Total Other Requirements	\$ 3,048,338	\$ 1,162,000	\$ -	\$ 1,162,000	\$ 1,886,338		\$ 2,671,305	\$ 1,105,856
Total Requirements	\$ 50,512,447	\$ 46,450,532	\$ 2,054,808	\$ 48,505,339	\$ 1,991,677		\$ 44,558,502	\$ 41,690,143

Santiam Canyon School District 129J

Appropriations: Budget Vs. Actual

For the Fiscal Year 2025-2026

General Fund (100)	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
1000 Instruction	\$ 42,341,440	\$ 41,454,927	\$ 1,496,277	\$ 42,951,204		\$ (609,764)
2000 Support Services	\$ 5,067,559	\$ 3,804,588	\$ 547,868	\$ 4,352,456		\$ 715,103
3000 Community Services	\$ 55,110	\$ 29,017	\$ 10,663	\$ 39,679		\$ 15,431
5200 Transfers	\$ 1,167,000	\$ 1,162,000	\$ -	\$ 1,162,000		\$ 5,000
6000 Contingency	\$ 1,281,338	\$ -	\$ -	\$ -		\$ 1,281,338
Sub Total	\$ 49,912,447	\$ 46,450,532	\$ 2,054,808	\$ 48,505,340		\$ 1,407,107
Special Revenue Funds						
1000 Instruction	\$ 3,349,972	\$ 1,538,141	\$ 404,407	\$ 1,942,548		\$ 1,407,424
2000 Support Services	\$ 1,455,488	\$ 581,904	\$ 98,517	\$ 680,422		\$ 775,066
3000 Community Services	\$ 753,427	\$ 389,875	\$ 89,054	\$ 478,929		\$ 274,498
4000 Facility Acquisition	\$ 250,000	\$ 6,299	\$ 25,649	\$ 31,948		\$ 218,052
5100 Debt Service	\$ 34,487	\$ 15,081	\$ 79	\$ 15,160		\$ 19,327
6000 Contingency	\$ 750,000	\$ -	\$ -	\$ -		\$ 750,000
Sub Total	\$ 6,593,374	\$ 2,531,300	\$ 617,706	\$ 3,149,007		\$ 3,444,367
PERS Bond Debt Service (302, 303, 304)						
2000 Support Services	\$ 20	\$ 1	\$ -	\$ 1		\$ 19
5100 Debt Service	\$ 1,685,267	\$ 1,159,056	\$ -	\$ 1,159,056		\$ 526,211
6000 Contingency	\$ 339,386	\$ -	\$ -	\$ -		\$ 339,386
Sub Total	\$ 2,024,673	\$ 1,159,057	\$ -	\$ 1,159,057		\$ 865,616
Facilities (400)						
4000 Facilities Acquisition	\$ 2,500,000	\$ 11,842	\$ -	\$ 11,842		\$ 2,488,158
6000 Contingency	\$ 250,000	\$ -	\$ -	\$ -		\$ 250,000
Sub Total	\$ 2,750,000	\$ 11,842	\$ -	\$ 11,842		\$ 2,738,158
Total Appropriations	\$ 61,280,494	\$ 50,152,732	\$ 2,672,514	\$ 52,825,246		\$ 8,455,248
Total Unappropriated	\$ 1,559,124	\$ -	\$ -	\$ -		\$ 1,559,124
TOTAL	\$ 62,839,618	\$ 50,152,732	\$ 2,672,514	\$ 52,825,246		\$ 10,014,372



Santiam Canyon School District 129J

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Santiam Canyon School District Board Report June 2026

1. STAND TOGETHER- We celebrate our strengths and differences

a. GRADUATION

Graduation for the Santiam Junior/Senior High School Class of 2026 was held on Friday, June 5, in the SJSHS Main Gym. This year's graduating class included 37 students.

Graduation is always a special occasion as we celebrate not only the achievements and accomplishments of our graduates, but also the dedication and support of our staff, community members, and, most importantly, the families who have guided and encouraged these students throughout their educational journey. Reaching this milestone truly takes a village. We are grateful for everyone who has played a role in helping our graduates succeed and prepare for the next chapter of their lives.

Congratulations to the SJSHS Class of 2026! We are proud of your accomplishments and look forward to all that you will achieve in the future.

b. STAFFING UPDATES

As noted in the Consent Agenda, the District has received several resignations. Administration is currently reviewing the needs of each building to determine which responsibilities can be absorbed and which positions will need to be filled to ensure continued support for students and staff.

Mr. Lazar announced his resignation as Principal of Santiam Jr./Sr. High School after serving the district since 2021 as assistant principal, principal, and athletic director. Throughout his time at Santiam, he demonstrated a strong commitment to students, staff, and the community through his leadership, support of student activities, and dedication to building a positive school culture. His contributions have made a lasting impact on our school and community. Mr. Lazar has accepted a position as vice principal at Oaklea Middle School in Junction City, and we wish him the very best in his new role.

The SJSHS Principal position was posted on June 1 and will remain open through June 16. District administration will work with SJSHS staff to screen and interview candidates, with the goal of having this position hired by July 10.

During the administrative transition at SJSHS, I will assume Athletic Director responsibilities for the upcoming school year. I will work closely with SJSHS administration and staff to coordinate event supervision and ensure that all athletic activities are appropriately staffed, well-managed, and conducted in accordance with District expectations and OSAA requirements.

2. FIND YOUR PATH- We prepare for the future

a. FLEET WEEK

On June 4, I attended Fleet Week in Portland with fellow colleagues. During the visit, we toured a U.S. Navy ship and a U.S. Coast Guard cutter and spoke with service members about their careers and pathways into military service. I also met with military leaders from multiple branches to learn about opportunities available to young adults and resources that can support school districts in expanding college and career readiness programs. I look forward to sharing these experiences and resources with the new SJSHS principal, Mrs. Rist, and our guidance counselors as we continue to strengthen college and career pathways and expand post-secondary opportunities for our students.

b. ACCOUNTABILITY ACT (SB 141)

I have been meeting with colleagues, the ESD, and representatives from the Oregon Department of Education (ODE) to discuss the implementation timeline for SB 141 and the development of Performance Growth Targets (PGTs), which must be submitted to ODE by August 31, 2026. After reviewing our options, district administration selected the STAR Renaissance assessment as the District's interim assessment tool and identified interim assessment growth for grades K–8 as our local metric for measuring student progress and meeting the requirements of the new accountability framework.

I will attend a PGT information and goal-setting meeting at the ESD on June 10 to review the process for establishing district performance growth targets using historical data provided by ODE and then co-set those targets with ODE. As a reminder, the metrics for which districts will be held accountable under SB 141 include K–2 Regular Attendance, K–12 Regular Attendance, 3rd Grade ELA Proficiency, 8th Grade Math Proficiency, 9th Grade On-Track status, the 4-Year Graduation Rate, and the 5-Year Completion Rate.

c. FIELD TRIP WITH 5th Grade

As we wind down the school year, many of our students have been attending a variety of field trips. On May 27, I had the opportunity to serve as a chaperone on the 5th Grade Field Trip to Silver Falls State Park.

The program was science-based and provided students with engaging, hands-on learning experiences. Students participated in three different learning stations: one focused on identifying and learning about the various bird species found in the park, another explored the geology of the area, and the third examined the unique role of lichens in the ecosystem.

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The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues; Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

The students, staff, and chaperones were highly engaged throughout the day, making it an enjoyable and meaningful experience for everyone involved. Personally, I appreciated the opportunity to interact with parents, staff, and students in a different setting, while also getting the chance to step away from the office for a day.

I am a strong proponent of hands-on learning and believe experiences like this help students connect classroom concepts to the world around them. Field trips such as this one provide valuable opportunities for students to explore, ask questions, and develop a deeper understanding of their environment.

d. CEP STATUS

Each year, Lisa Follis completes the Community Eligibility Provision (CEP) worksheet using student eligibility data provided by the State of Oregon. CEP is a federal program that allows districts with a sufficient percentage of students participating in qualifying assistance programs, such as the Oregon Health Plan (OHP), SNAP, TANF, foster care, and other eligible services, to provide meals to all students at no charge. This data is used to calculate the district's Identified Student Percentage (ISP), which determines CEP eligibility and the level of federal meal reimbursement.

This year, the percentage of students identified through qualifying programs decreased, resulting in a projected ISP of approximately 50%, compared to the district's current approved ISP of 57.7%. Because CEP regulations allow districts to continue using an established ISP for up to four years, we will maintain our current rate rather than reapply at a lower percentage. The district will continue to review CEP eligibility annually and will reapply if future data results in a higher ISP and a more favorable reimbursement rate.

The district's Identified Student Percentage (ISP) determines the percentage of meals reimbursed by the USDA at the federal free meal rate. Maintaining our current ISP of 57.7% allows approximately 92% of meals served to be reimbursed at the higher federal free meal rate, resulting in greater federal revenue than would be generated under the projected ISP of 50%, which would only have 80% of our lunches reimbursed at the federal reimbursement rate.

3. NEVER GIVE UP- We push through to reach our goals

a. DISTRICT AND SCHOOL FACILITIES

We are currently working to add additional staff for the summer to support custodial needs. At this time, we have four student positions and four staff positions open. Filling these temporary roles will allow us to complete all planned summer projects, both in the buildings and around the grounds, efficiently. We are actively working to fill these positions.

As we move into the summer months, the District has a number of facility improvement projects scheduled. Planned projects include the Q-Hut roof replacement, leveling and grading of the property behind the District Office, installation of acoustical panels and a reusable water fountain in the SES cafeteria, sealing and restriping of three campus parking lots, refinishing gym floors, repairs to bleachers and backboards to address safety concerns, and new flooring in the 5th-grade

modular classroom. In addition to these projects, our facilities staff will complete the annual deep cleaning and preparation of all school buildings and grounds for the upcoming school year.

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues; Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321



Annual Statement

Santiam Canyon School District 129J certifies the following:

1. Responsible Persons

The person responsible for implementing and administering the Healthy and Safe Schools (HASS) Plan is:

Name: Krista Nieraeth
Position Title: Superintendent
Phone Number: (503) 897 - 2321
Email Address: krista.nieraeth@santiam.k12.or.us
Mailing Address: PO Box 197 Mill City, OR 9760

The person who is the designated Integrated Pest Management (IPM) Coordinator is:

Name: Chuck Follis
Position Title: Groundskeeper
Phone Number: (503) 897 - 2321
Email Address: chuck.follis@santiam.k12.or.us
Mailing Address: PO Box 197 Mill City, OR 9760

The person responsible for Asbestos Hazard Emergency Response Act (AHERA) information is:

Name: Krista Nieraeth
Position Title: Superintendent
Phone Number: (503) 897 - 2321
Email Address: krista.nieraeth@santiam.k12.or.us
Mailing Address: PO Box 197 Mill City, OR 9760

2. Copies of the Healthy and Safe Schools Plan

Copies of the plan are available at each of the following locations:

- 150 SW Evergreen St. Mill City, OR
- <https://www.santiam.k12.or.us/budget-plans-reports>

3. Testing Certification

Santiam Canyon School District 129J certifies that it is in compliance with all plan components, including any and all testing required by any part of the plan, except for lead in water testing which will be conducted in the 2026/27 school year.

4. Testing Results

Santiam Canyon School District 129J is current with all required testing as of the date of this document. Test results can be found on the Santiam Canyon School District's website at <https://www.santiam.k12.or.us/>. Santiam Canyon School District 129J will also use current district email lists or communications programs to provide final test results to staff, students, parents of minor students, and other members of their community. This includes providing actual final test results or providing direct access to final test results through links in the communications. Please contact the district office to be added to current district email lists and programs. Specific test results can be found as follows:

- Lead in Water: <https://www.santiam.k12.or.us/budget-plans-reports>
- Radon: <https://www.santiam.k12.or.us/budget-plans-reports>

5. Website Link Maintenance

Santiam Canyon School District 129J certifies that all website links for plan information and test results are current and functional.

6. Major Exposure Reduction Activities

Santiam Canyon School District 129J has had no major risk activities performed in the last year.

I certify that the above information is true and accurate to the best of my knowledge.

Krista Nieraeth	Superintendent	May 29, 2026
Electronic signature of Authorized Representative	Title	Date of Annual Certification

District Enrollment

Grade Level	2025-2026 SY										2024-2025 SY									
	9/1	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	6/1	9/1	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	6/1
KG	82	100	103	106	107	108	108	108	105	102	90	105	112	116	115	115	112	115	116	115
1st	116	121	123	125	127	133	134	136	139	136	104	109	111	112	113	122	122	125	123	123
2nd	120	126	125	130	132	135	138	142	140	140	133	135	140	143	140	139	138	141	142	141
3rd	146	151	153	154	152	157	158	161	167	170	150	163	168	165	161	166	176	180	187	188
4th	185	189	191	199	202	197	200	200	205	206	145	157	166	167	170	170	169	167	177	178
5th	164	170	177	191	194	197	206	214	214	213	178	190	195	197	196	208	209	216	227	226
6th	199	203	214	220	225	236	241	255	259	258	190	209	219	235	240	262	265	274	290	290
7th	267	266	284	303	307	316	336	350	368	377	244	267	277	294	302	327	338	355	366	370
8th	328	336	355	359	361	366	388	397	408	413	268	299	314	327	330	349	367	381	386	385
9th	290	305	313	323	328	349	372	394	411	421	252	277	296	313	325	345	360	371	381	375
10th	333	361	371	379	383	403	413	434	443	435	295	323	356	369	375	393	411	424	430	426
11th	380	389	406	419	422	437	450	454	472	474	331	346	364	382	383	409	425	440	444	438
12th	383	389	392	398	399	376	376	374	374	370	320	333	341	353	353	344	346	347	345	342
Total ADM	2993	3106	3207	3306	3339	3410	3520	3619	3705	3715	2700	2913	3059	3173	3203	3349	3438	3536	3614	3597

ENROLLMENT

Grade	In building/ ORCA	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
As of 9/1/25	In building	28	33	43	35	52	44	50	54	56	51	40	43	38	567
As of 9/1/25	ORCA	54	83	77	111	133	120	149	213	272	239	293	337	345	2426
As of 9/1/25	TOTAL	82	116	120	146	185	164	199	267	328	290	333	380	383	2993

As of 10/1/25	In building	28	34	42	34	52	46	49	55	55	51	40	41	39	566
As of 10/1/25	ORCA	72	87	84	117	137	124	154	211	281	254	321	348	350	2540
As of 10/1/25	TOTAL	100	121	126	151	189	170	203	266	336	305	361	389	389	3106

As of 11/1/25	In building	27	36	39	32	52	46	47	55	52	50	39	41	39	555
As of 11/1/25	ORCA	76	87	86	121	139	131	167	229	303	263	332	365	353	2652
As of 11/1/25	TOTAL	103	123	125	153	191	177	214	284	355	313	371	406	392	3207

As of 12/1/25	In building	27	36	39	32	52	46	47	53	50	49	38	41	40	550
As of 12/1/25	ORCA	79	89	91	122	147	145	173	250	309	274	341	378	358	2756
As of 12/1/25	TOTAL	106	125	130	154	199	191	220	303	359	323	379	419	398	3306

As of 1/1/26	In building	27	37	39	32	52	46	47	53	47	49	36	39	41	545
As of 1/1/26	ORCA	80	90	93	120	150	148	178	254	314	279	347	383	358	2794
As of 1/1/26	TOTAL	107	127	132	152	202	194	225	307	361	328	383	422	399	3339

As of 2/1/26	In building	27	37	39	32	52	46	50	50	47	50	37	40	42	549
As of 2/1/26	ORCA	81	96	96	125	145	151	186	266	319	299	366	397	334	2861
As of 2/1/26	TOTAL	108	133	135	157	197	197	236	316	366	349	403	437	376	3410

As of 3/1/26	In building	27	37	39	31	52	47	50	50	47	51	35	41	40	547
As of 3/1/26	ORCA	81	97	99	127	148	159	191	286	341	321	378	409	336	2973
As of 3/1/26	TOTAL	108	134	138	158	200	206	241	336	388	372	413	450	376	3520

As of 4/1/26	In building	27	37	38	30	51	47	50	48	45	51	36	41	40	541
As of 4/1/26	ORCA	81	99	104	131	149	167	205	302	352	343	398	413	334	3078
As of 4/1/26	TOTAL	108	136	142	161	200	214	255	350	397	394	434	454	374	3619

As of 5/1/26	In building	27	37	38	31	52	46	50	49	44	49	36	41	41	541
As of 5/1/26	ORCA	78	102	102	136	153	168	209	319	364	362	407	431	333	3164
As of 5/1/26	TOTAL	105	139	140	167	205	214	259	368	408	411	443	472	374	3705

As of 6/1/26	In building	27	37	37	32	52	45	50	49	42	49	36	41	39	536
As of 6/1/26	ORCA	75	99	103	138	154	168	208	328	371	372	399	433	331	3179
As of 6/1/26	TOTAL	102	136	140	170	206	213	258	377	413	421	435	474	370	3715

ENROLLMENT

Grade	In building/ORCA	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
As of 9/1/24	In building	37	37	37	48	41	48	53	51	46	44	41	40	42	565
As of 9/1/24	ORCA	53	67	96	102	104	130	137	193	222	208	254	291	278	2135
As of 9/1/24	TOTAL	90	104	133	150	145	178	190	244	268	252	295	331	320	2700

As of 10/1/24	In building	36	37	37	49	42	48	52	49	46	44	39	37	41	557
As of 10/1/24	ORCA	69	72	98	114	115	142	157	218	253	233	284	309	292	2356
As of 10/1/24	TOTAL	105	109	135	163	157	190	209	267	299	277	323	346	333	2913

As of 11/1/24	In building	37	38	36	51	43	49	52	49	46	44	38	37	41	561
As of 11/1/24	ORCA	75	73	104	117	123	146	167	228	268	252	318	327	300	2498
As of 11/1/24	TOTAL	112	111	140	168	166	195	219	277	314	296	356	364	341	3059

As of 12/1/24	In building	38	38	36	52	43	48	52	49	46	47	39	37	41	566
As of 12/1/24	ORCA	78	74	107	113	124	149	183	245	281	266	330	345	312	2607
As of 12/1/24	TOTAL	116	112	143	165	167	197	235	294	327	313	369	382	353	3173

As of 1/1/25	In building	39	38	36	52	44	46	51	49	47	48	36	36	40	562
As of 1/1/25	ORCA	76	75	104	109	126	150	189	253	283	277	339	347	313	2641
As of 1/1/25	TOTAL	115	113	140	161	170	196	240	302	330	325	375	383	353	3203

As of 2/1/25	In building	38	39	35	51	45	48	53	49	48	40	35	38	40	559
As of 2/1/25	ORCA	77	83	104	115	125	160	209	278	301	305	358	371	304	2790
As of 2/1/25	TOTAL	115	122	139	166	170	208	262	327	349	345	393	409	344	3349

As of 3/1/25	In building	35	37	34	50	43	51	53	49	48	40	37	39	40	556
As of 3/1/25	ORCA	77	85	104	126	126	158	212	289	319	320	374	386	306	2882
As of 3/1/25	TOTAL	112	122	138	176	169	209	265	338	367	360	411	425	346	3438

As of 4/1/25	In building	35	38	33	51	42	51	53	52	49	38	38	39	40	559
As of 4/1/25	ORCA	80	87	108	129	125	165	221	303	332	333	386	401	307	2977
As of 4/1/25	TOTAL	115	125	141	180	167	216	274	355	381	371	424	440	347	3536

As of 5/1/25	In building	34	38	33	51	41	49	51	51	48	39	38	38	40	551
As of 5/1/25	ORCA	82	85	109	136	136	178	239	315	338	342	392	406	305	3063
As of 5/1/25	TOTAL	116	123	142	187	177	227	290	366	386	381	430	444	345	3614

As of 6/1/25	In building	34	38	33	51	41	49	50	51	48	39	38	38	40	550
As of 6/1/25	ORCA	81	85	108	137	137	177	240	319	337	336	388	400	302	3047
As of 6/1/25	TOTAL	115	123	141	188	178	226	290	370	385	375	426	438	342	3597

REGULAR ATTENDERS - 2025 - 26

>90% Positive Attendance

Grade Level	Enrollment # 1-Oct		Enrollment # 1-Nov		Enrollment # 1-Dec		Enrollment # 1-Jan		Enrollment # 1-Feb		Enrollment # 1-Mar		Enrollment # 1-Apr		Enrollment # 1-May		Enrollment # 1-Jun	
KG	28	82.2%	28	71.4%	27	63.0%	27	74.1%	27	74.0%	27	66.7%	27	48.5%	27	59.2%	27	63.0%
1st	34	64.7%	36	66.7%	36	55.6%	37	67.6%	37	64.8%	37	37.8%	37	51.4%	37	62.2%	37	73.0%
2nd	42	83.7%	40	77.5%	39	71.8%	39	79.5%	39	59.0%	39	66.7%	38	47.4%	38	60.6%	37	70.3%
3rd	34	73.5%	33	66.7%	32	71.8%	32	71.9%	32	62.5%	31	46.9%	31	54.9%	31	51.7%	32	56.3%
4th	52	75.0%	52	75.0%	52	71.2%	52	71.2%	51	64.7%	52	59.6%	51	62.8%	52	50.0%	52	65.4%
5th	46	63.0%	46	71.4%	46	73.9%	46	73.9%	47	57.5%	47	61.7%	48	54.2%	46	63.9%	45	71.1%
6th	49	63.2%	47	68.1%	47	60.0%	47	59.6%	51	66.7%	50	57.2%	50	58.0%	50	45.1%	50	50.0%
7th	55	65.5%	55	65.5%	53	62.3%	53	54.9%	51	64.7%	50	49.0%	48	60.4%	49	55.1%	49	65.3%
8th	55	61.8%	52	50.0%	50	52.0%	47	61.7%	47	63.8%	47	53.2%	45	49.0%	44	63.7%	42	69.1%
9th	51	70.6%	51	68.6%	49	73.5%	49	63.3%	50	56.0%	51	58.9%	50	64.0%	49	69.4%	49	65.3%
10th	40	75.0%	39	51.3%	38	55.3%	36	50.0%	37	48.6%	35	57.2%	36	72.2%	36	59.4%	36	72.2%
11th	41	43.9%	41	68.3%	41	56.1%	39	53.8%	40	67.5%	41	41.5%	40	45.0%	41	44.0%	41	56.1%
12th	39	78.9%	38	68.4%	40	67.5%	41	65.0%	42	75.6%	40	40.0%	40	57.5%	41	51.2%	39	64.1%
Schoolwide	566	69.3%	558	66.8%	550	64.2%	545	65.1%	551	63.5%	547	53.6%	541	55.8%	541	56.58%	536	64.71%



Santiam Canyon School District 129J

Post Office Box 197
150 SW Evergreen St.
Mill City, Oregon 97360
Office (503) 897-2321

Krista Nieraeth, Superintendent
Nichole Cooper, Business Manager
Lindsay Sloan, AP & Payroll
Lisa Follis, District Secretary

Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent

Date: June 10th, 2026

Background: At the May 13, 2026 Board Meeting, the Board received a first reading of 10 policies recommended for either adoption or deletion. Board members and public were provided the policies in advance for review and had the opportunity to ask clarifying questions, provide feedback, and discuss the proposed changes during the meeting. Following the first reading, the policies remained available for public review and comment, allowing stakeholders additional time to examine the proposed actions and share feedback. At the June meeting, the Board is conducting the second reading of these 10 policies, which serves as the final review prior to Board action.

Action Requested: Approve the adoption and deletion of the policies as presented.

Motion Requested: “I motion to approve or delete policies listed under Agenda Item 6.1 as presented.”

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The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues; Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

OSBA Model Sample Policy

Code: BBAA
Adopted:

Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of their position when the Board is in a meeting which is being held in accordance with Oregon's Public Meetings Law. A Board member has the authority to act in the name of the Board only when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business.

When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

Board members may speak on behalf of the Board or district only when specifically authorized to do so. Any other statements do not represent the position of the Board or district. When expressing personal opinions in public, Board members are encouraged to clearly identify the opinions as their own.

All Board members shall maintain awareness of relevant district information and participate in Board functions and professional Board development activities.

All members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Records

Any individual Board member who desires a copy of an existing record may make such a request to the superintendent. Requests involving confidential records or significant staff time will be referred to the Board for approval.

2. Requests for Legal Opinions

Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. The Board chair is authorized to obtain legal advice or opinions if advantageous to do so prior to the next meeting (e.g., advice regarding an executive session or a decision to invite district legal counsel) without a need for Board approval. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to a Board Member

When a Board member receives complaints or requests for action from staff, students or members of the public, the Board member will direct the staff, students, members of the public to the public complaint policy Board policy KL – Public Complaints. Such information will be conveyed to the superintendent. An individual Board member is not authorized to independently act on complaints.

4. Board Member's Communication with Administration

No individual Board member may direct the superintendent or other staff to action without Board authorization. No Board member will intervene in the administration of the district or its schools.

5. Contracts or Agreements

All district contracts must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

6. Visits to Schools

A Board members may visit schools in accordance with Board policy BG – Board–Staff Communications.

7. Public Meetings Law

All Board members will comply with Public Meetings Law, including participating in an approved¹ training at least once during each term of office.

8. Mandatory Reporting

A Board member having reasonable cause to believe that any child with whom the Board member comes in contact has suffered abuse or that any person with whom the Board member comes in contact has abused a child shall immediately make an oral report or cause an oral report be made to Department of Human Services² or local law enforcement.

9. Oregon Ethics Laws

All Board members will adhere to Oregon Government Ethics laws, including filing the statement of economic interest as required by Oregon Revised Statute (ORS) 244.

10. Confidential Information

All Board members will not disclose confidential information received as part of Board service.

11. Other Laws, Policies, Agreements and Procedures

All Board members will follow all laws, Board policies, working agreements, and any other procedures established by the district.

END OF POLICY

Legal Reference(s):

[ORS 192.311 – 192.478](#)

[ORS 192.610 – 192.705](#)

[ORS Chapter 244](#)

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.075](#)

[ORS 332.107](#)

[ORS 419B.010](#)

¹ Approved by the Oregon Government Ethics Commission.

² (855) 503-SAFE (7233)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

2nd Read

OSBA Model Sample Policy

Code: BDDC
Adopted:

Board Meeting Agenda

The Board chair will direct the preparation of an agenda for all meetings of the Board. The Board chair may seek assistance from the superintendent or another Board member. Items of business may be suggested by any Board member, staff member, student or patron of the district by notifying the Board chair or superintendent at least five working days prior to the meeting. The agenda will include the principal subjects anticipated to be considered at the meeting and be specific enough to permit the public to recognize the matters in which they are interested. When the agenda includes an executive session, the agenda shall identify the specific statutory citation and appropriate subsection and paragraph authorizing the executive session, as well as a general description of the statutory authorization. (See Board policy BDC – Executive Sessions for additional information.)

The Board chair may direct an amendment to the agenda until it is posted, including adding or removing items. The Board may also amend the agenda during a meeting by a majority vote of the Board. This includes adding items to the agenda during the meeting.

A consent agenda may be used by the Board. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be voted on and approved at the same time. An item on the consent agenda will be removed from the consent agenda upon request of a Board member prior to the consent agenda's consideration. The item removed from the consent agenda will then be placed on the regular agenda.

The agenda, together with supporting materials, will be distributed to Board members at least [three] full working days prior to the meeting. A copy of the agenda will be posted on the district website at least 48 hours prior to any regular meeting and 24 hours prior to any special meeting.

Copies of the agenda for the press and public will not contain any confidential information included in Board member packets.

END OF POLICY

Legal Reference(s):

[ORS 192.630](#)

[ORS 192.640](#)

[OAR 199-050-0040](#)

Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2020); 28 C.F.R. Part 35 (2020).

OSBA Model Sample Policy

Code: BDDG
Adopted:

Recordings and Minutes of Board Meetings

The Board will ensure a video recording is made of all of its meetings and portions of meetings that are not held in executive session. These recordings will be posted on the district's website or social media site within seven days following the meeting.

A video or audio recording of a meeting can be kept as the official record as long as all required content is included and it is kept in an allowable format¹. Alternatively, the district may create written minutes. Written minutes do not need to be a verbatim transcript and can be kept in hard copy or electronic form².

The official record must give a true reflection of the matters discussed at the meeting and the views of the participants, and must include the following information:

1. All members of the Board present;
2. All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
3. The results of all votes and the vote of each member by name for all actions taken³;
4. The substance of any discussion on any matter; and
5. A reference to any document discussed at the meeting.

If written minutes are created for meetings which do not take place in executive session, those minutes shall be available to the public within a reasonable time after the meeting. These minutes will be published to the district website and may be requested from the district office.

Recordings or minutes⁴ of executive sessions will be kept in the same manner as other meetings of the Board. If disclosure of material from executive session recordings or minutes would be inconsistent with the purpose for which executive session was held under Oregon Revised Statute (ORS) 192.660, the material may be withheld from disclosure. Executive session minutes of a hearing held under ORS

¹ Oregon Administrator Rule (OAR) 166-017-0045(4) requires moving images or audio recordings be kept in MP2, MP3, MP4, or WAVE formats.

² Oregon Administrator Rule (OAR) 166-017-0045(4) requires textual data or still images be kept in XML, ODT, TXT, PDF, RTF, PREG, JFIF, PNG, or TIFF formats.

³ If minutes are kept in a recorded form, all voting will use a roll call vote and if minutes are kept in written form the minutes will identify the vote of each member by name under each board action.

⁴ "...a record of any executive session may be kept in the form of a sound or video tape or digital recording, which need not be transcribed unless otherwise provided by law." ORS 192.650(2)

332.061 shall contain only material not excluded under ORS 332.061(2) and information⁵ will not be disclosed in accordance with ORS 332.061.

Either the recording or minutes of Board meetings will be kept permanently. If written minutes are created for any meetings of the Board, any recordings will be kept for at least one year after the minutes are created.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.705](#)

[ORS 332.061](#)

[OAR 166-017-0005 - 0095](#)

[OAR 166-400-0010\(9\)](#)

[OAR 199-050-0060](#)

⁵ORS 332.061 prohibits the disclosure of:

1. The name of the minor student;
2. The issue, including a student's confidential records;
3. The discussion; and
4. The school board member's vote on the issue.

2nd Read

OSBA Model Sample Policy

Code: EBB
Adopted:

Integrated Pest Management

To ensure the health and safety concerns of student, staff and community members, the Board shall adopt an integrated pest management plan (IPM) which emphasizes the least possible risk to students, staff and community members and shall adopt a list¹ of low-impact pesticides for use with the IPM plan. The IPM plan and list shall be available to the public through the district's website².

The IPM plan is a proactive strategy that:

1. Focuses on the long-term prevention or suppression of pest problems through economically sound measures that:
 - a. Protect the health and safety of students and staff;
 - b. Protect the integrity of district buildings and grounds;
 - c. Maintain a productive learning environment; and
 - d. Protect local ecosystem health.
2. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation and maintenance that promote or allow for the establishment, feeding, breeding and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;
3. Incorporates the use of sanitation, structural remediation or habitat manipulation or of mechanical, biological and chemical pest control measures that present a reduced risk or have a low-impact and, for the purpose of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;
4. Includes regular monitoring and inspections to detect pests, pest damage and unsanctioned pesticide usage;
5. Evaluates the need for pest control by identifying acceptable pest population density levels;
6. Monitors and evaluates the effectiveness of pest control measures;
7. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;
8. Excludes the application of pesticides for purely aesthetic purposes;

¹ See ORS 634.705(5).

² Inclusion of the list and IPM in the district's Healthy and Safe Schools Plan satisfies this requirement as long as it is posted on the district's website.

9. Includes school staff education about sanitation, monitoring, inspection and pest control measures;
10. Gives preference to the use of nonchemical pest control measures;
11. Allows the use of low-impact pesticides if nonchemical pest control measures are ineffective; and
12. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

The Groundskeeper is designated as the Integrated Pest Management Plan Coordinator and has the authority for overall implementation and evaluation of the IPM plan.

Integrated Pest Management Plan Coordinator

The IPM Plan Coordinator shall:

1. Attend not less than six hours of IPM training each year. The training shall include at least a general review of integrated pest management principles and the requirements of IPM as required by Oregon statute;
2. Ensure appropriate prior notices are given and posted warnings have been placed when pesticide applications are scheduled;
3. Oversee pest prevention efforts;
4. Ensure identification and evaluation of pest situation;
5. Determine the means of appropriately managing pest damage that will cause the least possible hazard to people, property and the environment;
6. Ensure the proper use and application of pesticide applications when non-pesticide controls have been unsuccessful;
7. Evaluate pest management results;
8. Keep for at least four years following the application date, records of applied pesticides that include:
 - a. A copy of the label;
 - b. A copy of the Safety Data Sheet (SDS);
 - c. The brand name and U.S. Environmental Protection Agency (USEPA) registration number of the product;
 - d. The pest condition that prompted the application;
 - e. The approximate amount and concentration of pesticide applied;
 - f. The location and description of the area where the pesticide was applied;
 - g. The type of application and whether the application was effective;
 - h. The name(s) of the person(s) applying the pesticide;
 - i. The pesticide applicator's license numbers and pesticide trainee or certificate numbers of the person applying the pesticide;
 - j. The dates and times for the placement and removal of warning signs; and

- k. Copies of all required notices given, including the dates the IPM Coordinator(s) gave the notices.
- 9. Respond to inquiries about the IPM plan and refer complainants to Board policy KL - Public Complaints; and
- 10. Conduct outreach to district staff about the district's IPM plan.

At least once every five years, the Board shall review the IPM plan, make any necessary updates and readopt the IPM plan.³ The final IPM plan shall include the day, month and year the Board adopted or readopted the plan.

END OF POLICY

Legal Reference(s):

[ORS 634.116](#)
[ORS 634.700 - 634.750](#)

³ For IPMs adopted prior to January 1, 2026, the Board shall review, update and readopt the IPM no later than January 1, 2027, or five years from the date of the most recent approval of the plan, whichever is later.

2nd Read

OSBA Model Sample Policy

Code: GBA
Adopted:

Equal Employment Opportunity

Equal employment opportunity and treatment shall be practiced by the district regardless of race¹, color, religion, sex, sexual orientation, gender identity, national origin, marital status, pregnancy, childbirth or a related medical condition, age, veterans' status, service in a uniformed service, familial status, genetic information, an individual's juvenile record that has been expunged, and disability² if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

The district administers preference in hiring or promotion decisions in accordance with Oregon law for applicants claiming preference as a veteran, disabled veteran, state servicemember or former state servicemember.

The superintendent will appoint an employee to serve as the officer in charge of compliance with the Americans with Disabilities Act and the Americans with Disabilities Act Amendments Act (ADA), and Section 504 of the Rehabilitation Act. The superintendent will also designate a Title IX coordinator to comply with the requirements of Title IX of the Education Amendments. The Title IX coordinator will investigate complaints communicated to the district alleging noncompliance with Title IX. The name, address and telephone number of the Title IX coordinator will be communicated to all students, parents of students and employees through handbooks and will be published on the district website.

The superintendent will develop other specific recruitment, interview and evaluation procedures necessary to implement this policy. These procedures will seek to provide an equal employment opportunity and eliminate the effects of past and present discrimination, intended or unintended, on the basis of race, religion, national origin, age, sex, marital status or physical or mental disabilities.

END OF POLICY

Legal Reference(s):

ORS 174.100	ORS 659A.030
05	ORS 659A.082
ORS 326.051	ORS 659A.109
ORS 332.505	ORS 659A.112
ORS 408.225 – 408.237	ORS 659A.147
ORS 652.210 - 652.220	ORS 659A.820
ORS 659.850	
ORS 659A.003	OAR 581-021-0045
ORS 659A.006	OAR 581-022-2405
ORS 659A.009	OAR 839-006-0435 - 0480
ORS 659A.029	

¹ Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001.

² Certain protections related to disability apply only to employers who employ six or more persons (ORS 659A.106).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2024).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e, et. seq. (2024).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2024); 29 C.F.R Part 1626 (2025).
Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2024).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 794 (2024); 34 C.F.R. Part 104 (2025).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2024); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Americans with Disabilities Act/Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12213 (2024); 29 C.F.R. Part 1630 (2025); 28 C.F.R. Part 35 (2025).
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212 (2024).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2024).
Uniformed Services Employment and Reemployment Rights Act of 1994, 38 U.S.C. §§ 4301-4303, 4311 (2024).

OSBA Model Sample Policy

Code: GBNAB/JHFE
Adopted:

Suspected Abuse of a Child Reporting Requirements**

{Required policy. ORS 339.372 requires school boards to adopt policy on reporting of suspected child abuse.}

Any district employee who has reasonable cause to believe that **any child** with whom the employee has come in contact has suffered abuse¹ shall immediately make a report to the Oregon Department of Human Services (DHS) through the centralized child abuse reporting system² or to a law enforcement agency within the county where the person making the report is located at the time of the contact. Any district employee who has reasonable cause to believe that **any person**³ with whom the employee is in contact has abused a child shall immediately report in the same manner described above.

The report must contain, if known, the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, including any evidence of previous abuse, the explanation given for the suspected abuse, any other information that the person making the report believes might be helpful in establishing the possible cause of the abuse and the identity of a possible perpetrator.

Abuse of a child by district employees, contractors⁴, agents⁵, volunteers⁶, or students is prohibited and will not be tolerated. All district employees, contractors, agents, volunteers and students are subject to this policy and the accompanying administrative regulations.

Any district employee who has reasonable cause to believe that another district employee, contractor, agent, volunteer or student has engaged in abuse, or that a student has been subjected to abuse by another district employee, contractor, agent, volunteer or student shall immediately report such to DHS through its centralized child abuse reporting system or to a law enforcement agency, and to a designated licensed administrator.

The district will designate a ⁷licensed administrator and an alternate licensed administrator, in the event that the designated licensed administrator is the suspected abuser, for each school building to receive reports of suspected abuse of a child by district employees, contractors, agents, volunteers or students.

¹ Includes the neglect of a child; abuse is defined in ORS 419B.005.

² How to report abuse or neglect: [Oregon DHS](#). Call 855-503-SAFE (7233)

³ "Person" could include adult, student or other child.

⁴ "Contractor" means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

⁵ "Agent" means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁶ "Volunteer" means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁷ ORS 339.372 requires the district to post the names and contact information of the persons, i.e., a licensed administrator and an alternate licensed administrator, who are designated to receive reports of sexual abuse for a school building in the respective

If the superintendent is the alleged perpetrator the report shall be submitted to the Director of Student Services who shall also report to the Board chair.

The district will post the names and contact information of the designees for each school building, in the respective school, designated to receive reports of suspected abuse and the procedures in GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child the designee will follow upon receipt of a report, the contact information for making a report to law enforcement or the centralized child abuse reporting system of DHS, and a statement that this duty to report suspected abuse is in addition to the requirements of reporting to a designated licensed administrator.

When a designee receives a report of suspected abuse, the designee will follow procedure established by the district and set forth in administrative regulation GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child. All such reports of suspected abuse will be reported to a law enforcement agency or DHS for investigation, and the agency will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged abuser.

When there is reasonable cause to support a report, a district employee suspected of abuse shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety. When there is reasonable cause to support a report, a district contractor, agent or volunteer suspected of abuse shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will notify the person, as allowed by state and federal law, who was subjected to the suspected abuse about any actions taken by the district as a result of the report.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

The initiation of a report in good faith, pursuant to this policy, may not adversely affect any terms or conditions of employment or the work environment of the person initiating the report or who may have been subjected to abuse. If a student initiates a report of suspected abuse of a child by a district employee, contractor, agent, volunteer or student, in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall provide information and training each school year to district employees on the prevention and identification of abuse, the obligations of district employees under ORS 339.388 and ORS 419B.005 - 419B.050 and as directed by Board policy to report suspected abuse of a child, and appropriate electronic communications with students. The district shall make available each school year the training described above to contractors, agents, volunteers, and parents and legal guardians of students attending district-operated schools, and will be made available separately from the training provided to district employees. The district shall provide each school year information on the prevention and identification of abuse, the obligations of district employees under Board policy to report abuse, and appropriate electronic communications with students to contractors, agents and volunteers. The district shall make available each school year training that is designed to prevent abuse to students attending district-operated schools.

school building. A "licensed administrator" is a person employed as an administrator by the district and holds an administrative license issued by TSPC or may be a person employed by the district that does not hold an administrative license issued by TSPC if the district does not require the administrator to be licensed by TSPC.

The district shall provide to a district employee at the time of hire, or to a contractor, agent, or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute abuse;
2. A description of the investigatory process and possible consequences if a report of suspected abuse is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors, and agents when they attempt to obtain a new job, as provided under ORS 339.378. A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable or probable cause to believe the district employee, contractor or agent engaged in abuse, unless criteria found in ORS 339.378(2)(c) are applicable.

Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The district shall make available to students, district employees, contractors, agents, and volunteers a policy of appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail, using mailing lists and/or other internet messaging approved by the district to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is strongly discouraged.

The superintendent shall develop administrative regulations as are necessary to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

[ORS 339.370 - 339.400](#)
[ORS 418.257 - 418.259](#)

[ORS 419B.005 - 419B.050](#)

[OAR 581-022-2205](#)

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F.3d 1201 (9th Cir. 2011).

OSBA Model Sample Policy

Code: JHFE/GBNAB
Adopted:

Suspected Abuse of a Child Reporting Requirements**

Any district employee who has reasonable cause to believe that **any child** with whom the employee has come in contact has suffered abuse¹ shall immediately make a report to the Oregon Department of Human Services (DHS) through the centralized child abuse reporting system² or to a law enforcement agency within the county where the person making the report is located at the time of the contact. Any district employee who has reasonable cause to believe that **any person**³ with whom the employee is in contact has abused a child shall immediately report in the same manner described above.

The report must contain, if known, the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, including any evidence of previous abuse, the explanation given for the suspected abuse, any other information that the person making the report believes might be helpful in establishing the possible cause of the abuse and the identity of a possible perpetrator.

Abuse of a child by district employees, contractors⁴, agents⁵, volunteers⁶, or students is prohibited and will not be tolerated. All district employees, contractors, agents, volunteers and students are subject to this policy and the accompanying administrative regulations.

Any district employee who has reasonable cause to believe that another district employee, contractor, agent, volunteer or student has engaged in abuse, or that a student has been subjected to abuse by another district employee, contractor, agent, volunteer or student shall immediately report such to DHS through its centralized child abuse reporting system or to a law enforcement agency, and to a designated licensed administrator.

The district will designate a ⁷licensed administrator and an alternate licensed administrator, in the event that the designated licensed administrator is the suspected abuser, for each school building to receive reports of suspected abuse of a child by district employees, contractors, agents, volunteers or students.

¹ Includes the neglect of a child; abuse is defined in ORS 419B.005.

² How to report abuse or neglect: [Oregon DHS](#). Call 855-503-SAFE (7233)

³ "Person" could include adult, student or other child.

⁴ "Contractor" means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

⁵ "Agent" means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁶ "Volunteer" means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁷ {ORS 339.372 requires the district to post the names and contact information of the persons, i.e., a licensed administrator and an alternate licensed administrator, who are designated to receive reports of sexual abuse for a school building in the respective school building. A "licensed administrator" is a person employed as an administrator by the district and holds an administrative

If the superintendent is the alleged perpetrator the report shall be submitted to the Director of Student Services who shall also report to the Board chair.

The district will post the names and contact information of the designees for each school building, in the respective school, designated to receive reports of suspected abuse and the procedures in GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child the designee will follow upon receipt of a report, the contact information for making a report to law enforcement or the centralized child abuse reporting system of DHS, and a statement that this duty to report suspected abuse is in addition to the requirements of reporting to a designated licensed administrator.

When a designee receives a report of suspected abuse, the designee will follow procedure established by the district and set forth in administrative regulation GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child. All such reports of suspected abuse will be reported to a law enforcement agency or DHS for investigation, and the agency will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged abuser.

When there is reasonable cause to support a report, a district employee suspected of abuse shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety. When there is reasonable cause to support a report, a district contractor, agent or volunteer suspected of abuse shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will notify the person, as allowed by state and federal law, who was subjected to the suspected abuse about any actions taken by the district as a result of the report.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

The initiation of a report in good faith, pursuant to this policy, may not adversely affect any terms or conditions of employment or the work environment of the person initiating the report or who may have been subjected to abuse. If a student initiates a report of suspected abuse of a child by a district employee, contractor, agent, volunteer or student, in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall provide information and training each school year to district employees on the prevention and identification of abuse, the obligations of district employees under ORS 339.388 and ORS 419B.005 - 419B.050 and as directed by Board policy to report suspected abuse of a child, and appropriate electronic communications with students. The district shall make available each school year the training described above to contractors, agents, volunteers, and parents and legal guardians of students attending district-operated schools, and will be made available separately from the training provided to district employees. The district shall provide each school year information on the prevention and identification of abuse, the obligations of district employees under Board policy to report abuse, and appropriate electronic communications with students to contractors, agents and volunteers. The district shall make available each school year training that is designed to prevent abuse to students attending district-operated schools.

license issued by TSPC or may be a person employed by the district that does not hold an administrative license issued by TSPC if the district does not require the administrator to be licensed by TSPC.}

The district shall provide to a district employee at the time of hire, or to a contractor, agent, or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute abuse;
2. A description of the investigatory process and possible consequences if a report of suspected abuse is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors, and agents when they attempt to obtain a new job, as provided under ORS 339.378. A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable or probable cause to believe the district employee, contractor or agent engaged in abuse, unless criteria found in ORS 339.378(2)(c) are applicable.

Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The district shall make available to students, district employees, contractors, agents, and volunteers a policy of appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail, using mailing lists and/or other internet messaging approved by the district to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is strongly discouraged.

The superintendent shall develop administrative regulations as are necessary to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

[ORS 339.370 - 339.400](#)
[ORS 418.257 - 418.259](#)

[ORS 419B.005 - 419B.050](#)

[OAR 581-022-2205](#)

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F.3d 1201 (9th Cir. 2011).

OSBA Model Sample Policy

Code: JECA
Adopted:

Admission of Resident Students**

Resident students may be admitted under the following conditions:

1. A school-age student who lives within the district attendance area between the ages of 5 and 19 shall be allowed to attend school without paying tuition.
2. A student who turns 19 years of age during the school year shall continue to be eligible for a free and appropriate public education for the remainder of the school year.
3. The Board may admit an otherwise eligible student who is not receiving special education and who has not yet attained 21 years of age prior to the beginning of the current school year if the student is shown to be in need of additional education in order to receive a diploma or a modified diploma. This student may attend school without paying tuition for the remainder of the school year.
4. The Board shall admit an otherwise eligible student who has not yet attained age 21 prior to the beginning of the current school year if the student is receiving special education services and:
 - a. Has not yet received a regular high school diploma; or
 - b. Has received a modified diploma, an extended diploma or a certificate of attendance.
5. Students whose parent or guardian voluntarily placed the child outside the child's home with a public or private agency and who is living in a licensed, certified or approved substitute care program, and whose residency is established pursuant to Oregon Revised Statute (ORS) 339.134.
6. Students who are military children¹ are considered resident of the district, if the district is the district of military residence² for the military child. Parents of military students must provide proof of residency within 10 days after the date of military transfer or pending transfer indicated on the official military order.
7. The district will deny regular school admission to a student who has become a resident student and who is under expulsion from another district for reasons other than a weapons policy violation.
8. The district shall deny, for at least one calendar year from the date of the expulsion, regular school admission to a student who has become a resident student and who is under expulsion from another district for a weapons policy violation.

¹ "Military child" means a child who is in a military family covered by the Interstate Compact on Educational Opportunity for Military Children, as determined under rules adopted by the State Board of Education.

² "School district of military residence" means the school district in which 1) the family of a military child intends to reside as the result of a military transfer; or 2) if the school district in which the family intends to reside is unknown, the school district in which the military installation identified in the official military order is located.

9. The district will not provide alternative programs of instruction to a student who has become a resident student and who is under expulsion from another district for a weapons policy violation.

END OF POLICY

Legal Reference(s):

[ORS 109.056](#)
[ORS 327.006](#)
[ORS 339.115](#)

[ORS 339.133](#)
[ORS 339.134](#)
[ORS 339.139](#)

[ORS 433.26](#)

Santiam Canyon School District 129

Code: **KBCAA**
Adopted: 9/02/99
Readopted: 8/12/15
Orig. Code(s): KBCAA

News/Media - HIV, AIDS or HBV**

The district shall appoint a district spokesperson who shall develop press releases or conduct press conferences regarding rumored or identified HIV, AIDS or HBV¹ cases.

The release/press conference shall stress:

1. School districts are not informed of a person infected with HIV, AIDS or HBV unless the infected person or his/her parent or guardian releases the information;
2. School districts, if informed, may not release the information unless the infected person or parent or guardian gives permission for such release;
3. School districts may not prevent a staff member from working if he/she is able to perform his/her job responsibilities. Students have a right to continue to attend school.

The district shall ask the local health department or other health authorities to assist the district spokesperson in responding to media inquiries.

END OF POLICY

Legal Reference(s):

[ORS 326.565](#)
[ORS 326.575](#)
[ORS 332.061](#)
[ORS 336.187](#)
[ORS 342.850\(7\)](#)

[ORS 433.008](#)
[ORS 433.045](#)
[OAR 333-018-0000](#)

[OAR 333-018-0005](#)
[OAR 333-018-0030](#)
[OAR 581-015-0005](#)
[OAR 581-022-1440](#)

¹HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

OSBA Model Sample Policy

Code: KL
Adopted:

Public Complaints */**

The district will develop and implement effective means of resolving complaints voiced by employees, students, parents of a student who attends school in the district or persons who reside in the district and will use recognized channels of communication.

The Board advises that the process for resolving a complaint as follows:

1. Teacher/Employee;
2. Principal/Supervisor;
3. Superintendent/Designee;
4. Board.

The complaint procedure is available at the district's administrative office and on the home page of the district's website.

If a complaint addresses one or more of the issues identified below, a complainant should use the complaint process available in any of the following policies and administrative regulations (AR):

1. Discrimination or harassment on a basis protected by law: Board policy AC, AC-AR;
2. Bias incidents or display of symbols of hate: Board policy ACB, ACB-AR;
3. Sexual harassment (staff): Board policy GBN/JBA, GBN/JBA-AR(1), GBN/JBA-AR(2);
4. Sexual harassment (student): Board policy JBA/GBN, JBA/GBN-AR(1), JBA/GBN-AR(2);
5. Workplace harassment: GBEA, GBEA-AR;
6. Hazing, harassment, intimidation, bullying, menacing or cyberbullying (staff): Board policy GBNA, GBNA-AR;
7. Hazing, harassment, intimidation, bullying, [menacing,] cyberbullying, or teen dating violence (student): Board policy JFCF, JFCF-AR;
8. Sexual conduct with a student (staff): Board policy GBNA/JHFF, GBNA/JHFF-AR;
9. Sexual conduct with a student (student): Board policy JHFF/GBNA, JHFF/GBNA-AR;
10. Instructional resources or instructional materials: Board policy IIA, IIA-AR;
11. Complaints regarding the Talented and Gifted Program (TAG): Board policy IGGB, IGGB-AR.

Any complaint about school personnel other than the superintendent will be investigated by the administration before consideration and action by the Board. The Board will not hear complaints against employees in a session open to the public unless an employee requests an open session.

A complaint of retaliation against a student who in good faith reported information that the student believes is evidence of a violation of state or federal law, rule or regulation, should be reported to the superintendent.

Complaints against the principal should be filed with the superintendent. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the superintendent should be referred to the Board chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the Board as a whole or against an individual Board member should be referred to the Board chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

Complaints against the Board chair should be referred directly to the Board vice chair on behalf of the Board. (See KL-AR(1) – Public Complaint Procedure)

The district may offer mediation or another alternative dispute resolution process as an option if all parties to the complaint agree in writing to participate in such mediation or resolution.

The superintendent will administer the complaint process, as appropriate, established by administrative regulation KL-AR(1) – Public Complaint Procedure.

If a complainant, who is a parent or guardian of a student who attends school in the district, or a person who resides in the district, alleges a violation of Oregon Administrative Rule (OAR), Chapter 581, Division 22 (Division 22 Standards), ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint and Seclusion), or ORS 659.852 (Retaliation) and the complaint is not resolved through the complaint process, the complainant may appeal¹ the district's final decision to the Deputy Superintendent of Public Instruction under OAR 581-002-0001 – 581-002-0023.

Charter Schools of which the District Board is a Sponsor

The district Board, through this policy, will not review an appeal of a decision reached by the Board of the Oregon Charter Academy on a complaint alleging a violation of ORS 339.285 - 339.303 or OAR 581-021-0550 - 581-021-0570 (Restraint or Seclusion), ORS 659.852 (Retaliation), or applicable OAR Chapter 581, Division 22 (Division 22 Standards), for which the district Board has jurisdiction, and recognizes a decision reached by the Board of Oregon Charter Academy as the district Board's final decision. A final decision reached by this district Board may be appealed to the Oregon Department of Education under OAR 581-002-0001 - 581-002-0023.

END OF POLICY

¹ An appeal must meet the criteria found in OAR 581-002-0005(1)(a).

Legal Reference(s):

[ORS 192.660](#)
[ORS 332.107](#)

[ORS 659.852](#)
[OAR 581-002-0001 – 002-0005](#)

[OAR 581-022-2370](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).

2nd Read



Santiam Canyon School District 129J

Post Office Box 197
150 SW Evergreen St.
Mill City, Oregon 97360
Office (503) 897-2321

Krista Nieraeth, Superintendent
Nichole Cooper, Business Manager
Lindsay Sloan, AP & Payroll
Lisa Follis, District Secretary

Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent

Date: June 10th, 2026

Background: Resolution No. 25.26.02 adopts the District's Fiscal Year 2026–2027 budget and makes the necessary appropriations. State law requires all public entities to adopt a balanced budget no later than June 30th, 2026. Adoption of this resolution confirms the District's compliance with this requirement and establishes spending authority for the fiscal year.

Action Requested: To approve Resolution No. 25.26.02 as presented.

Motion Requested: “I motion to approve Resolution No. 25.26.02 – A Resolution Adopting the Budget and Making Appropriations for Fiscal Year 2026-2027 as presented.”

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues; Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321



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Resolution No. 25.26.02

SANTIAM CANYON SCHOOL DISTRICT 129J

A RESOLUTION ADOPTING THE BUDGET AND MAKING APPROPRIATIONS FOR FISCAL YEAR 2026-2027

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Santiam Canyon School District 129J hereby adopts the budget for fiscal year 2026-2027 in the sum of **\$70,809,472**, now on file at the Business Service office of Santiam Canyon School District 129J, 150 Evergreen St., Mill City, Oregon 97360.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2026 and for the purposes shown below are hereby appropriated:

General Fund	
1000 Instruction	\$ 46,179,807
2000 Support Services	\$ 5,095,841
3000 Enterprise & Community Service	\$ 5,562
5200 Transfer of Funds	\$ 1,207,000
6000 Contingency	\$ 3,428,242
Total	\$ 55,916,452
Speical Revenue Funds	
1000 Instruction	\$ 3,240,661
2000 Support Services	\$ 1,163,667
3000 Enterprise & Community Service	\$ 797,916
4000 Facilities Acquisition & Construction	\$ 300,000
5100 Debt Service	\$ 19,000
5200 Transfer of Funds	\$ -
6000 Contingency	\$ 613,599
Total	\$ 6,134,843
Debt Service Funds	
2000 Support Services	\$ 20
5100 Debt Service	\$ 1,741,656
6000 Contingency	\$ 298,429
Total	\$ 2,040,105
Capital Projects Funds	
4000 Facilities Acquisition & Construction	\$ 2,500,000
6000 Contingency	\$ 1,200,000
Total	\$ 3,700,000

Total Appropriations, All Funds	\$ 67,791,400
Total Unappropriated, All Funds	\$ 3,018,072
Total Adopted Budget	\$ 70,809,472

The above resolution statements were approved and declared adopted on the 10th day of June 2026.

Elizabeth Reeser, Board Chair

Attest, Krista Nieraeth, Superintendent



Santiam Canyon School District 129J

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Lisa Follis, District Secretary

Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent

Date: June 10th, 2026

Background: Resolution No. 25.26.03 imposes the tax rate and categorizes taxes for Fiscal Year 2026–2027. The resolution establishes the District's permanent tax rate of **\$4.8880 per \$1,000 of assessed value** for operating purposes and certifies a **debt service levy of \$1,185,316** to fund General Obligation Bond payments. Adoption of this resolution authorizes the District to certify these tax amounts to the county assessor for collection.

Action Requested: To approve Resolution No. 25.26.03 as presented.

Motion Requested: “I motion to approve Resolution No. 25.26.03 – A Resolution Imposing the Tax Rate and Categorizing Taxes for Fiscal Year 2026-2027 as presented.”



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Resolution No. 25.26.03

SANTIAM CANYON SCHOOL DISTRICT 129J

A RESOLUTION IMPOSING THE TAX RATE AND CATEGORIZING TAXES FOR FISCAL YEAR 2026-2027

IMPOSING THE TAX RATE

BE IT RESOLVED that the Board of Directors of the Santiam Canyon School District 129J hereby imposes the taxes provided for in the recommended budget:

At a rate per \$1,000 of assessed value of \$4.8880 for operations:
In the amount of \$1,185,316 for debt service on general obligation bonds:

And that these taxes are hereby imposed and categorized for tax year 2026-2027 upon the assessed value of all taxable property within the district as follows:

CATEGORIZING THE TAX

Education Limitation

General Fund.....\$4.8880 / \$1,000

Excluded from Limitations

General Obligation Bond Debt Service.....\$1,185,316

The above resolution statements were approved and declared adopted on the 10th of June 2026.

Elizabeth Reeser, Board Chair

Attest, Krista Nieraeth, Superintendent



Santiam Canyon School District 129J

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Lisa Follis, District Secretary

Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent and Nichole Cooper, Business Manager

Date: June 10th, 2026

Background: Resolution No. 25.26.04 designates the District's ending fund balances for Fiscal Year 2025–2026 in accordance with GASB Statement No. 54. The resolution authorizes the Superintendent and Business Manager to classify assigned fund balances and establishes the District's fund balance spending order. General Fund balances are designated as Unassigned, certain Special Revenue Fund balances are Committed for specific reserve purposes, and Capital Projects Fund balances are Committed for purposes identified in the adopted budget. Adoption of this resolution ensures compliance with GASB 54 reporting requirements.

Action Requested: To approve Resolution No. 25.26.04 as presented.

Motion Requested: “I motion to approve Resolution No. 25.26.04 – Resolution to Designate Certain Funds of the District as Committed for Reporting Purposes under GASB 54 “Fund Balance Reporting and Governmental Fund Type Definitions” as presented.”



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Lisa Follis, District Secretary

Resolution No. 25.26.04

SANTIAM CANYON SCHOOL DISTRICT 129J

RESOLUTION TO DESIGNATE CERTAIN FUNDS OF THE DISTRICT AS COMMITTED FOR REPORTING PURPOSES UNDER GASB 54 “FUND BALANCE REPORTING AND GOVERNMENTAL FUND TYPE DEFINITIONS”

GASB 54, a ruling by the Government Accounting and Standards Board effective for the fiscal year ending June 30, 2026, requires fund balances to be reported in classifications that “comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.”

The ending balance for all funds must be designated per the following categories set forth by GASB 54:

- **Non-spendable** – Funds which cannot be spent.
- **Restricted** – Amounts subject to externally enforceable legal restrictions (imposed by grantors, contributors, governmental regulations, etc.)
- **Committed** – Amounts whose use is constrained by limitations that a government imposes upon itself.
- **Assigned** – Intended use of resources established by the governing body itself, or by an official or officers to which authority is delegated by the governing body.
- **Unassigned** – Available for any purpose. (Reported only in the General Fund.)

Assignments

Authority to classify portions of ending fund balance as Assigned is hereby granted to the Superintendent and the Business Manager.

Spending as it Relates to Ending Fund Balance Policy

The Board of Directors considers the spending of restricted fund balances on purposes for which such funds can be used to occur first when funds are spent for restricted and unrestricted purposes. When unrestricted classifications of fund balance are spent, the board will consider that committed amounts will be reduced first, followed by assigned amounts and then unassigned amounts.

NOW, THEREFORE, BE IT RESOLVED the Board of Directors for Santiam Canyon School District 129J hereby makes the following designations of 2025-2026 ending fund balances in accordance with GASB 54.

- Fund 100 – All General Fund Balances are unassigned.
- Fund 200 – Special Revenue Funds - Although the vast majority of these funds are restricted by federal or State laws, or grant award restrictions, there are funds which are included that are not restricted by one of these means. Those funds are committed to the following:
 - Unemployment
 - PERS Reserve
- Fund 400 – Capital Projects Fund balances are committed for those purposes stated in each fund or program as designated in the adopted budget.

The above resolution statements were approved and declared adopted on this 10th day of June, 2026.

Elizabeth Reeser, Board Chair

Attest, Krista Nieraeth, Superintendent



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Lisa Follis, District Secretary

Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent and Nichole Cooper, Business Manager

Date: June 10th, 2026

Background: Resolution No. 25.26.05 authorizes an appropriation transfer within the General Fund in accordance with ORS 294.450. The resolution transfers \$700,000 from the Support Services category to the Instruction category to provide additional appropriation authority for increased payments to ORCA Charter School resulting from higher-than-anticipated State School Fund revenue. The transfer represents less than a 10 percent increase to the Instruction appropriation category and is authorized under Oregon Local Budget Law.

Action Requested: To approve Resolution No. 25.26.05 as presented.

Motion Requested: “I motion to approve Resolution No. 25.26.05 – A Resolution to Transfer Appropriation for Fiscal Year 2025 - 2026 as presented.”



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Lisa Follis, District Secretary

Resolution No. 25.26.05

SANTIAM CANYON SCHOOL DISTRICT 129J

A RESOLUTION TO TRANSFER APPROPRIATION FOR FISCAL YEAR 2025-2026

BE IT RESOLVED that the Board of Directors of the Santiam Canyon School District 1291, pursuant to ORS 294.450, has determined that an increase in appropriation in the General Fund Instruction category is needed, hereby transfers \$700,000 of the General Fund 2000 appropriations as follows:

\$700,000 to 1000 - Instruction

<u>Appropriation Category</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
GENERAL FUND			
1000: Instruction	\$ 42,341,440	\$700,000	\$ 43,041,440
2000: Support Services	\$ 5,067,559	\$(700,000)	\$ 4,367,559

It is necessary to make these appropriation transfers for the following reasons:

Additional State School Fund revenue increased payments to ORCA Charter School, requiring additional appropriation authority within the Instruction function. The transfer from Support Services to Instruction represents less than 10 percent increase to the General Fund instruction appropriation category and is authorized under Oregon Local Budget Law.

The above resolution statements were approved and declared adopted on the 10th day of June, 2026.

Elizabeth Reeser, Board Chair

Attest, Krista Nieraeth, Superintendent

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues; Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

Santiam Elementary School



Student/Parent Handbook

Santiam Canyon School District
Santiam Elementary
Po Box 198
Mill City, OR 97360
(503) 897-2368

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Welcome to Santiam Elementary School – Home of the Tigers!

We are excited to partner with you and your child for a successful school year. The entire Santiam Elementary staff has been working hard to prepare an engaging and enriching educational experience for every student. At Santiam Elementary, we believe every student can thrive by practicing behaviors that help build academic success, strong character, and a positive learning environment. By developing strong social-emotional skills, students can grow into confident learners who have the fortitude to overcome obstacles and the resilience to bounce back from challenges.

The year will be filled with lots of activities, and in order to make our school a great place to learn, we all must follow certain rules and procedures. This handbook provides:

- A clear understanding of school expectations
- An overview of our behavior matrix including incentives, rewards, and consequences for specific behaviors
- Helpful information for parents/guardians and students to encourage responsible decision-making and promote student success

Please take time to read and discuss this handbook with your child. Then, sign and return the final page titled “Parent/Guardian-Student Acknowledgement Letter.” Reviewing these policies together will help ensure your child has a positive, productive, and successful year at Santiam Elementary.

We take great pride in our school and our students, and we look forward to partnering with you to make Santiam Elementary the best it can be.

Sincerely,

Santiam Elementary School Staff

SANTIAM ELEMENTARY STAFF

CERTIFIED STAFF

Alisha Hansen	Principal
Cynthia Anderson	Learning Resource/Life Skills
Jill Saari	Behavioral Specialist
Ken Allison	Counselor
Jennifer Longfellow	Literacy Specialist
Angela Moreno	Math Specialist
Kimberly Singletary	Teacher (Music)
Marshall Anderson	Teacher (Physical Education)
Connie Brown	Teacher (Kindergarten)
Kayla Budlong	Teacher (Kindergarten)
Stephanie Grenbemer	Teacher (1st)
Charity Leatherman	Teacher (1st)
Sabrina Kent	Teacher (2nd)
Sarah Shumate	Teacher (2nd)
Joy Beshay	Teacher (3rd)
Jennifer Jechart	Teacher (3rd)
Ann Robinson	Teacher (4th)
Angie Moreno	Teacher (4th)
Kimber Knuth	Teacher (5th)
Matthew Schafer	Teacher (5th)

CLASSIFIED STAFF

Jenifer Crow	Office Manager/Registrar
Julie Pennick	Attendance Secretary
Justin Sanderson	Head Custodian
Roy Ramirez	Custodian
Jennifer Austin	Instructional Assistant
Bethany Bell	Instructional Assistant
Charene Burgess	Instructional Assistant
Elizabeth Cole	Instructional Assistant
Lia Guffey	Instructional Assistant
Savannah Koobs	Instructional Assistant
Sarah Martinez	Instructional Assistant
Julie Morman	Instructional Assistant
Stacy Nordmo	Instructional Assistant
Shayna Ohrt	Instructional Assistant
Jennifer Romero	Instructional Assistant
Cindy Shadrack	Instructional Assistant
Melinda Tobey	Instructional Assistant

PREFACE

The Santiam Canyon School District 129J is committed to establishing and maintaining a safe and nondiscriminatory educational environment. Santiam Canyon School District 129J does not permit discrimination or harassment in its programs or activities on the basis of protected class, including age, disability, national origin, race, color, sex, gender identity, sexual orientation, religion, veteran status, or marital status.

Krista Nieraeth, Superintendent, and Jess Rist, Director of Student Services, have been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon District Office for additional information and/or compliance issues.

The material covered within this student handbook is intended as a method of communicating to students and parents regarding general district and school information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or collective bargaining agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation, or collective bargaining agreement. Santiam Canyon School District Policies can be found at the following link: <https://policy.osba.org/santiamc/index.asp>.

Any information contained in this student handbook is subject to revision or elimination from time to time without notice.

QUICK REFERENCE-IMPORTANT FAMILY INFORMATION

- **SCHOOL DAY:** School begins at 7:55am; students are considered tardy after 8:00am. Our school day ends at 3:20pm. We are a 4 day a week school, Monday - Thursday. When a holiday falls on Monday we will attend class that Friday. Please refer to our school calendar for details.
- **COMMUNICATION:** ParentSquare is our announcement system used to notify parents/guardians of special activities, school closures, and important updates. Please make sure you have a good email address on file and opt in to receive text alerts.
- **VISITORS:** Visitors MUST sign in & out of our office for every visit, as well as wear a visitors/volunteer sticker while on school grounds.
- **PARKING:** Please DO NOT park & leave your vehicle in the circular drive. Park in a parking space if you will be getting out of your vehicle. The circle drive is for pick up and drop off only. Be sure to keep moving and pull all the way forward.
- **EMERGENCY CONTACTS:** Santiam Elementary would like to have a minimum of 4 contacts per student listed on your paperwork, in call priority order. This assures that if your child becomes ill or has a medical emergency, we have numerous ways to get in touch with an approved adult. Please notify us of any address, phone number, or contact changes as soon as they occur.

- **STUDENT CONTACTS:** Only approved student contacts designated by the parent/guardian are allowed to sign students in/out.
- **VOLUNTEERS:** If you, a family member, or friend wish to volunteer in the classroom, have lunch in the cafeteria, or attend a field trip, you **MUST** complete a Criminal Background Check, Guest/Volunteer Agreement, and Volunteer Liability Release Form. These forms can be obtained at the Santiam Elementary office.
- **TRANSPORTATION/PICK UP CHANGES:** If your K- 5th child will be going somewhere other than home at the end of the day, please send a note with your child stating their full name, teacher's name, destination address of where they will be going, and the duration of the note. If something comes up in the middle of the day and you need to pick up your child either early or at the end of the day, please notify us no later than 2:00pm. All students must be signed out to be picked up early.
- **KINDERGARTEN BUS DROP OFF:** Kindergarten children **MUST** have an approved adult at the bus stop or First Student will not drop them off and they will be brought back to Santiam Elementary.
- **STUDENT HEALTH CONDITIONS:** Please mark any diagnosed health conditions on your registration. Doctor's notes/orders will be required by the district nurse.
- **STUDENT MEDICATIONS:** All medication, prescription or non-prescription, (i.e., inhalers, cough drops, aspirin, etc.) that needs to be given during school hours **MUST** be brought to school by a parent/guardian, in its original container, and a medication form will need to be filled out. Self-medication is not allowed at Santiam Elementary. At the end of the year all leftover medication will be disposed of if not picked up by a parent/guardian. (see page 8 for more information).
- **MEALS:** All students at Santiam Elementary will be provided two meals, breakfast and lunch. Both meals are free to students.
- **CLOTHING:** Please dress your child appropriately for school (see dress code for school) and weather. Prior to the start of the school day, students play on the playground or in the gym. A properly labeled coat and weather-appropriate shoes and clothing are important.
- **LOST AND FOUND:** Misplaced clothing and student items may find their way to our Lost & Found. At the end of 1st and 3rd quarters, unclaimed items are given to Goodwill or foster family programs in Salem, OR. Items will be set on tables during conferences prior to donating.
- **CUSTODY:** If you have any legal documents pertaining to guardianship, restraining orders, or custody orders, please provide us with a current copy of these documents. Without this information, we have no legal grounds to deny pick-ups, visitation, or student information, etc.
- **PERSONAL ITEMS:** Students should not bring personal items to school (electronic devices, toys, sports equipment, etc.) except when deemed appropriate by both teacher and parent/guardian.

GENERAL SCHOOL INFORMATION

Daily Schedule

- 7:40 AM- Students arrive at school
- 7:55 AM- Bell Rings- Students go to class
- 8:00 AM- Students considered TARDY if arriving after this time
- 3:20 PM- Dismissal

LABELING STUDENTS' CLOTHING AND MATERIALS

Children tend to leave personal items and garments (lunch boxes, backpacks, sweaters, jackets, gloves, T-shirts, hats, etc.) out at recess, in the cafeteria, and in the gym. Labeling your children's clothes and school materials assists in their return. *All unclaimed items are donated.

LIBRARY

Each grade level has a designated weekly library checkout time. Kindergarten students may check out one book per week, while students in grades 1–5 may check out up to two books each week. Books are loaned for one week and can be renewed during the student's scheduled library time. Students with overdue books must return them before checking out additional items. While there are no fines for overdue books, families will be billed for any lost or damaged materials. Students who have not returned a book may not check out again until the book is returned. Special circumstances will be considered for students who have not returned books for an extended period of time.

HOLIDAY PARTIES/CLASS FOOD

Classroom parties are organized by the teacher with help from volunteers. A current background check must be on file before volunteering. All food served to students must be commercially prepared and remain in its original packaging. Be sure to check with the office to confirm if your child's classroom is nut-free, as they will provide any necessary guidelines. If you wish to volunteer, please coordinate with the teacher ahead of time. If you plan to drop off party treats, including birthday treats, advance communication with the teacher is also encouraged.

REPORT CARDS & GRADING

There are four grade reports during the school year. The first and third reports are provided during Parent-Teacher conferences held in November and April. The fourth report is a written evaluation of the year-long progress. Teachers or parents/guardians may request other conferences if necessary.

Our school uses a proficiency-based grading system (PBG) where students are graded based on their understanding of specific standards, rather than a traditional A-F point system. The grading legend on the report card includes N (Needs improvement), PR (Progressing), ME (Meets), and EX (Exceeds).

PARENT/GUARDIAN-TEACHER CONFERENCES

Parent-Teacher conferences will be scheduled ahead of time and placed on the school calendar. Notifications and reminders will also be sent using ParentSquare allowing you an opportunity to make plans. We encourage you to schedule conferences at any point during the school year if you see a need.

BUILDING SECURITY

To ensure that the building remains a safe and secure place for your child to attend school, the following procedures will be enforced. Your cooperation and understanding are greatly appreciated.

- All parents/guardians/visitors **MUST** report to the office every time they are on school property. Visitor stickers/badges will be issued and must be visible to help students and staff recognize them as authorized guests. Volunteers may use their volunteer badge to identify themselves.
- Anyone on school property will be questioned if they do not have a visible visitor's sticker/badge.

CRISIS RESPONSE PROCEDURES

In the event that we have a lockdown or the need to secure students for a period of time, parents/guardians are directed to gather at the Mill City Fire Hall for additional information. Our first job is to ensure the safety of our students, and in certain situations, parents/guardians will not be able to enter the building or take their student from the building until certain steps have been followed. Information will be provided to families at the fire hall. This process will help free up space on the school campus for safety and security purposes.

HEALTH SERVICES

Periodic health screening programs are held to identify students who may have medical concerns that affect educational performance. Current screening tests offered include vision, hearing, and dental. Parents/guardians will be notified if their child is identified as having a possible problem.

House Bill 2972 does require schools to collect certification from students who are 7 years of age or younger and who are beginning an education program (new student) for the first time. This information is used to provide important information and allow families the chance to learn about dental screening opportunities.

Families will be notified in advance of health services.

END OF DAY/BUS PROCEDURES

If your K- 5 child will be going somewhere besides home at the end of the day, please send a note with your child stating their full name, teacher's name, destination address, and the duration of the note. If something comes up in the middle of the day and you need to pick up your child early or at the end of the day, please notify us no later than 2:00pm. You will need to come to the office and sign them out if you are picking them up early.

CAMPUS-AFTER SCHOOL

To ensure student safety, all students must leave campus promptly at the end of the school day and report to their designated afterschool location. The playground will remain closed until 4:00pm. After that time, students are welcome to use the playground but must continue to follow school rules. Students who violate these rules may be prohibited from accessing school grounds after hours.

MEDICATION AT SCHOOL

Ideally, all medication should be given at home. However, if a parent/guardian requests that prescription or nonprescription medication be dispensed to a student by school personnel, the following guidelines **MUST** be followed:

1. All written requests for medication shall be directed to the office.
2. The written request shall include: either a completed medication pharmacy prescription OR doctor's note for the administration of the medication. Instructions must include:
 - Name of the student
 - Name of the medication
 - Dosage instructions
 - Frequency of administration, and any other special instructions
3. Medication is to be submitted in the original container.
4. Medication is to be brought to the school by the parent/guardian.
5. Parents/guardians are responsible for ensuring that the school has an adequate supply of their child's medication.
6. In the event a student refuses medication, an attempt will be made to notify the parent/guardian as soon as possible. School personnel will not be required to force a student to take medication.
7. Any error in administration of medication will be reported to the parent/guardian as soon as possible.
8. Non-prescription medication will be kept at school for two weeks. After two weeks parents/guardians **MUST** pick up the remaining medication or it will be disposed of. If you wish to continue medication after the two week period, you may complete new paperwork at the office.

MEDICAL ACCOMMODATIONS

- All medical conditions requiring medical accommodations will require a doctor's note/direction and appropriate medical documentation. It is preferred that the forms are faxed to us at (503)-897-4034.

- A medical accommodation for PE, recess, or classroom activities may be provided for up to one school week. After that, a doctor's note will be required for continued modifications. Without documentation, the student will resume their regular routine.
- Long-term accommodations (e.g., a broken leg) require a doctor's note before the student may return to their regular schedule.
- Dietary accommodations require a USDA form completed by a licensed physician or medical authority.
- Supplemental Medical Forms must be completed for medical conditions such as asthma, allergies, seizures, etc. Please contact the office for the appropriate documentation forms.

CAFETERIA

For the 2026/27 school year free breakfast and lunch will be provided to students each day. Monthly menus will be provided through the district website.

ENCOURAGEMENT/RECOGNITION PROGRAMS

In order to support and reinforce the development of successful student behaviors, the following encouragement and recognition programs are awarded:

Tiger Tickets:

Tickets are randomly awarded to students who are caught being safe, respectful, and/or responsible. Tickets can be traded in for prizes/privileges, which vary per teacher. Every Thursday each classroom has a ticket drawing to win a prize from the office.

Semester Drawing:

Tiger tickets are collected and twice a year a drawing takes place during an assembly. Students have an opportunity to win an item such as a bicycle, electronic device, or other high-interest prize.

Quarterly Recognition:

K-3rd Grade: Students with no more than 3 minor conduct reports in any violation and no major conduct reports are eligible for a special field trip or party

4th-5th Grade: Students with no more than one minor conduct report, no major conduct reports, and no more than 1 missing assignment, are eligible for a special field trip or party.

Self-Manager Program:

Students who consistently demonstrate safe, respectful, and responsible behaviors, and have good social and emotional skills, may apply to become a Self-Manager. A Self-manager badge provides students with special privileges and recognition at an assembly.

Tiger of the Month:

During our monthly assemblies, each teacher chooses one student from their classroom to award a certificate and t-shirt based on behavior, academic achievement, and/or improvement.

Attendance Recognitions:

The school recognizes classrooms (monthly), families (monthly), and individual students (randomly/weekly/monthly).

Classroom Recognition:

Each teacher has behavior incentives they use in their classrooms. The incentives vary per classroom. Incentives may include extra recess, class party, or prize. Contact your child's teacher for more information.

RULES MATRIX

Area	Be Safe	Be Respectful	Be Responsible
Common Areas (Classrooms, Hallways, Stairs, Sidewalks, Doorways)	● keep hands, feet and objects to self ● walk facing forward ● stay to the right ● allow others to pass ● use each step ● no gum chewing (Individual classroom rules may vary)	● use quiet voices ● walk quietly ● follow adult directions ● use kind words and actions ● wait your turn ● hold the door open for the person behind you ● quietly close locker doors	● take care of all school and personal property ● ask permission to leave any area ● clean up after yourself ● stay on sidewalks and in walking areas ● personal electronic devices/cell phones out of sight and off during school hours
Cafeteria	● walk at all times ● sit properly ● eat your own food ● hands, feet, and objects to yourself	● follow adult directions ● be patient in line ● use kind words ● use inside voice	● clean up your space ● report messes to an adult ● school-provided food stays in the cafeteria
Playground	● use equipment properly ● remain within play area ● what's on the ground stays on the ground ● follow adult instructions	● take turns ● play fairly ● share the equipment with others ● follow playground rules posted on the window	● ask permission if you need to leave ● line up quickly and quietly when the whistle blows ● pick up all equipment and put it away before coming inside
Bathroom	● keep water in the sink ● use bathroom correctly	● give people privacy ● use quiet voices	● flush ● use the bathroom quickly ● wash your hands with soap and water ● put toilet paper in the toilet

			● throw your trash in the garbage ● report any bathroom needs to your teacher (messes, out of toilet paper or paper towels)
Library	● walk at all times ● stay in the library ● keep hands, feet and objects to self ● push in your chair	● follow the librarian's instructions ● keep the library shelves neat ● use a quiet voice	● take care of books ● return materials on time ● stay on task
Digital Devices	● handle equipment with care	● use equipment properly ● wait for directions	● inform adults of problems with devices ● keep food or drink away from devices ● put device away properly ● be a good digital citizen
Arrival and Dismissal Time	● walk at all times ● stay in designated areas	● walk and stand on sidewalks and concrete areas ● keep your hands, feet, and objects to yourself ● wait your turn to enter or exit the building	● ask permission if you need to enter the building before the bell rings in the morning or after the bell rings in the afternoon; check in/out at the office when arriving late or leaving early ● go directly where you need to be before/after school
Covered Play Area	● no kicking balls	● give appropriate space	● wall ball is the only time we throw balls at the walls ● do not throw balls at the ceiling

ATTENDANCE POLICY **Every Day Matters!**

Regular Attendance is critical to your child's education! Disruptions to your child's attendance can have a significant impact on their academic performance. A poor attendance pattern is one of the prime factors associated with student failure and frustration in school.

To ensure maximum learning, each student must have the instruction, supervision, and experiences provided in the classroom. Regular attendance is essential for a good education and is considered the responsibility of the students and parents/guardians.

When a student must miss a school day or if they are tardy for school, it is the responsibility of the parent or guardian to notify the school office via phone, ParentSquare, email or written note, as early in the morning as possible.

If the parent/guardian has not used one of these methods of communication to excuse the student's absence within 3 days of the absence, it will be considered unexcused. The school district may require a doctor's note for students who are chronically out sick from school.

Tardies: Students will be marked tardy before 8:00am-9:30am. From 9:31am-11:30am students will be marked absent for half a day. Students picked up earlier than 1:50pm will be marked half-day absent for the afternoon. This time frame is determined by the absence of missing an entire academic block.

Excused Absences (ORS 339.065):

- Student illness
- Illness of an immediate family member
- Legal/Court obligations
- Religious observation
- Military parent/guardian call to duty
- Family emergency or bereavement
- Medical, vision or dental appointments
- Mental/behavioral health break (5 days/3 mo.)
- Approved planned absences
- School sponsored activities

Unexcused Absences Examples:

- Any absence without a call, email or note from parent/guardian
- Leaving school during the day without checking out
- Errands, shopping, working, oversleeping, missing the bus, hair appointments, etc

Parent/Guardian Notification of Unexcused Absences:

The school will attempt to contact the parent/guardian about their student's unexcused absences. If no contact is made after three days, the school counselor and principal will attempt to make contact to discuss educational barriers. If educational neglect is noted or the school is unsuccessful in contacting the family, DHS will be notified.

Oregon Law:

Under ORS 339.030, every person having control of a child between the ages of 6 and 18 who has not completed the 12th grade is required to ensure the child is enrolled in and attends a full-time public, private, or charter school regularly throughout the school year, unless otherwise exempt by law.

Regular Attendance:

According to the State of Oregon (ORS 339.065), regular attendance is defined as attending at least 90% of the days in session. For example, in a 4-day school week at SES students will be considered chronically absent if they miss more than 14 school days, or approximately 3.5 days per quarter. If a child misses more than 1.5 days of school a month, they are considered chronically absent. Students are considered as having a ½ day absence from 9:30

Appropriate Dress & Appearance
(District Policy JFCA)

The following types of clothing and accessories will not be permitted at school and/or at school sponsored activities:

- Clothing or material that represents or advertises tobacco, alcohol, or any controlled substances. This includes slang names and pictures.
- Clothing or items which contain inappropriate racial, sexual, or gender messages.
- Clothing or materials that contain inappropriate language or have a double meaning which may be considered offensive.
- Clothing that depicts weapons or could be used as a weapon. No chains or spikes (including wallet, key, security, and dog chains).
- Shirts must be opaque and cover the torso.
- Undergarments should not be easily seen when standing or sitting. Holes in clothes that show undergarments or private areas are not permissible. Tops with loose armholes must have appropriate covering underneath.
- Clothing that threatens safety, is disruptive to the educational process, or impedes performance of others will not be allowed
- Clothing that promotes or identifies gang or possible gang affiliation and/or deemed inappropriate by administration.
- Students should leave blankets and pillows at home unless they are part of a special event or if the accommodation is in their health plan.

*Individual clubs, teams, or groups may have additional requirements.

The Santiam Canyon School District respects the individuality of students and allows expression of this through clothing and student voice. Just as with our words, we also want students to remain appropriate and supportive of our positive learning environment.

Electronic Devices/Cell Phones

At the elementary school, permission from the administration/staff must be given for any cell phone use. If students need to call home during class time, they must get permission from the teacher and be sent to the office to call home from our district phones. Any electronic device,

including smart watches and cell phones, brought to school needs to be turned off and put away during school hours, from 8:00am-3:20pm.

Consequences:

First Offense: The electronic device/cell phone is taken away and it will be returned at the end of the day

Second Offense: The electronic device/cell phone is taken away and a parent/guardian will need to pick up the device from the school

Continued Misuse: Additional offenses may result in additional consequences

Students who refuse to turn over their device to a staff member, after being requested to do so for a violation of school rules, will be subject to disciplinary action for major defiance.

DISCIPLINE

The classroom teacher is responsible for classroom management and establishes the rules of conduct in the classroom. Teachers are expected to document unwanted behaviors following the school's behavior matrix and conduct reporting processes. Individual plans may be used for students with special needs or who have behavior plans. Consequences for discipline referrals will be the discretion of the classroom teacher, counselor, behavior specialist and/or principal.

Any behaviors or activities that interfere with the education of students will result in direct administrative involvement.

Bullying

At Santiam Elementary School, we do not allow hurtful, mean, or threatening words and/or actions. Bullying and harassment are strictly prohibited. Please refer to SCSD District Policy JCFC.

With that being said, there is a difference between being rude, being mean, and bullying behavior.

A key defining trait of bullying is intent—the behavior is purposeful and meant to cause harm, distress, or discomfort to another student.

The six facets of bullying are:

1. Targeted
2. One-sided (once the target responds in a hurtful way, it becomes a conflict)
3. Repeated over time (typically three or more separate incidents, not within the same day)
4. Power differential (such as differences in size, gender, social status, etc.)
5. Continues after adult intervention (typically after administrative involvement)
6. Intent to harm (the behavior is deliberate, not accidental or misinterpreted)

Bullying must be based on documented actions, not hearsay. Acts of bullying may result in student discipline in accordance with district policy.

We encourage students to report concerns to an adult as soon as they arise so situations can be addressed promptly. We also teach and reinforce the use of the STOP–WALK–TALK strategy:

STOP: Tell the peer to stop the behavior.

WALK: Remove yourself from the situation.

TALK: Report the situation to a trusted staff member.

Please remember that not every negative interaction is bullying. We encourage parents/guardians to communicate with the school regarding any behavioral concerns. Please refer to District Policy JFCF.

While we cannot eliminate all instances of conflict or bullying, a key component of our approach is teaching students effective coping and problem-solving skills. Students feel empowered when they can resolve problems independently while also knowing when it is important to seek adult support.

SANTIAM ELEMENTARY TITLE IA SCHOOLWIDE PROGRAM

What is Title IA?

The purpose of Title I, part A is to provide all children an opportunity to receive a fair, equitable, and high-quality education. Title I, part A of ESSA (Every Student Succeeds Act) provides financial assistance to districts and schools who serve a larger population of children from families experiencing poverty. By providing additional resources, the program is intended to ensure that all students have access to academically enriching curriculum and meet the state's challenging academic standards.

What is a Title IA Schoolwide Program?

- A program that provides additional academic support and learning opportunities for all students.
- A process that allows the school to use Title IA funds to serve all students at the school.
- A structure that uses Title IA funds to provide supplemental learning opportunities to all children so that all students can meet the Common Core math and reading standards.
- A system that works with other federal, state and local resources to help all students meet the state's challenging standards.

Did you know that...

You influence your child's education more than any teacher or school. Your positive involvement can improve your child's achievement!

By taking an active role, you'll show your child:

- How important he or she is to you.
- How important education is to you.
- That you and the school are a team.

Strive to:

- Let your child see you read.
- Visit your public library together. Help your child pick out books to read just for fun.
- Limit TV time and video games to 1 or 2 hours a day. **Parent/Guardian Involvement Pays Off!**

Decades of research show that when parents/guardians are involved in their children's education, students have:

- Higher grades, test scores and graduation rates
- Better school attendance
- Increased motivation and better self-esteem
- Lower rates of suspension
- Decreased drug and alcohol use
- Fewer instances of violent behavior
- A greater chance of going on to college and/or other secondary education

Parent Involvement Opportunities at Santiam Elementary

- Attend Parent/Teacher Conferences
- Attend School Programs
- Volunteering
- Parent/Teacher Organization (PTO)

Title IA Parental Involvement School-Parent-Student Compact

School Responsibilities

- Create a welcoming and positive learning environment for students and parents.
- Involve parents in the planning, review, and improvement of the school's parental involvement policy and the Santiam Elementary Title IA schoolwide plan.
- Hold an annual meeting to inform parents of the school's participation in a Title IA program; provide parent involvement training and/or activities. These meetings will be held based on input from parents, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Santiam Elementary Title IA schoolwide programs, and encourage them to attend.
- Frequently assess students and provide ongoing feedback to parents, in formats easy to understand and at reasonable intervals, on how the student is progressing academically.
- Provide opportunities for parents to participate in decisions about the education of their children.
- The classroom teacher will give each parent an individual student report about the performance of their child on the state assessment in math, reading, writing and science as applicable.
- Ensure that all certified and classified Title IA staff are highly qualified.

Parent/Guardian and Family Responsibilities

- Make sure that my child is on time and strives for 100 percent attendance, and contact the school if my child is absent.
- Establish a time and place to complete homework with my child to submit it the next day.
- Monitor the amount of television my child watches and ensure that my child gets enough sleep each night.
- Attend conferences and Title IA schoolwide activities, look at school-work, and call the school as needed to monitor my child's progress.
- Check with my child daily for information sent home from school, read it and respond, if necessary.
- Participate, as appropriate, in decisions relating to my child's education. If possible, be a member of the Parent-Teacher Organization (PTO).
- Read at least four times a week with my child, outside of school time (minutes per day or week to be determined by the student's teacher and Book-It Program).

Student Responsibilities

- Come to school each day ready to learn and do my best!
- Do my homework every day and ask for help when I need it.
- Read every day outside of school time. (minutes per day to be determined by the student's teacher and Book-It Program).
- Give my parents/guardians (or adult who is responsible for me) all papers and information sent home with me from the school.
- Complete my class work/homework and ask for help when I don't understand.

2026-2027 Schoolwide Goals

1. **Provide academic support to all students.**

Academic student achievement goals that support all students require commitment and coordination from all stakeholders. The process requires that teachers and paraprofessionals work together to provide supplemental support within the classroom, in small groups, and throughout the academic day so all students can achieve high academic standards.

Staff will provide focused math instruction:

- By implementing with fidelity the math CCSS in grades K-5.
- With the rigor and relevance that the math CCSS requires in grades K-5.
- Through the Oregon Math (Big Ideas) curriculum modules.
- Utilizing scheduled intervention and small group differentiated instruction blocks.

Staff will provide focused English Language Arts (ELA) instruction:

- By implementing with fidelity the ELA CCSS in grades K-5.
- With the rigor and relevance that the ELA CCSS requires in grades K-5.
- Through the “Into Reading” and “Fountas and Pinnell” curriculum modules.
- Utilizing scheduled intervention and small group differentiated instruction blocks.

2. **Provide differentiated instruction to all students.**

Staff will provide differentiated instruction by:

- Adapting curriculum and/or content as needed.
- Providing tiered systems of support in ELA, Mathematics, and Social-Emotional Development.
- Utilizing digital tools and technology.
- Accessing online resources to meet diverse learning needs.
- By implementing academic plans for diverse learners (i.e. Talented & Gifted)

3. **Utilize frequent and effective formative assessments for grades K-5.**

Staff will utilize formative assessments to evaluate lesson efficacy in terms of:

- The ability to provide reliable data on student learning (i.e., Star Renaissance).
- A strong continuum from grade level to grade level.
- Math and ELA CCSS.
- Professional development and PLCs on effective formative assessment techniques.

Santiam Canyon School District is committed to achieving full compliance with the Americans with Disabilities Act.

Santiam Canyon School District DOES NOT:

- Deny the benefits of District programs, services and activities to qualified individuals with a disability on the basis of a disability.
- Discriminate on the basis of disability in access to or provision of programs, services, activities of the District, or application for employment or employment to qualified individuals with disabilities.
- Provide separate, unequal or different programs, services or activities, unless the separate or different programs are necessary to ensure that the benefits and services are equally effective.

Santiam Canyon School District operates its programs so that, when viewed in their entirety, they are readily accessible to or usable by individuals with disabilities.

Santiam Canyon School District welcomes those with disabilities to participate fully in the programs, services and activities offered to students, parents, guardians and members of the public. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in any program, service or activity offered to you, contact the district ADA Coordinator at least 48 hours before the scheduled event so that we may make every reasonable effort to accommodate you. [Government Code Section 54953.2; Americans with Disabilities Act of 1990, Section 202 (42 U.S.C. Section 12132).]

Santiam Canyon School District Non-Discrimination Statement

The Santiam Canyon School District 129J is committed to establishing and maintaining a safe and nondiscriminatory educational environment. Santiam Canyon School District 129J does not permit discrimination or harassment in its programs or activities on the basis of protected class, including age, disability, national origin, race, color, sex, gender identity, sexual orientation, religion, veteran status, or marital status.

Krista Nieraeth, Superintendent, and Jess Rist, Director of Student Services, have been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon District Office for additional information and/or compliance issues.

PARENT/GUARDIAN-STUDENT ACKNOWLEDGMENT LETTER

1. We have read the Santiam Elementary Handbook with our child and understand the rules and expectations of the school.
2. We received the Title IA Compact and understand our rights and responsibilities.
3. We will support the rules of being "Safe, Respectful, and Responsible".

Student Signature ---- _____

Parent/Guardian Signature _____

Date: _____

Please sign and return this page to the school this week and keep the other sections for your reference.

SANTIAM
JUNIOR/SENIOR HIGH



2026 -
2027

PARENT/STUDENT
HANDBOOK



STAND TOGETHER • FIND YOUR PATH • NEVER GIVE UP

To Parents and Students,

Welcome to the 2026–27 school year at Santiam Jr/Sr High School. I am honored to serving as principal and look forward to the opportunities ahead. Together, we are committed to building on the strong traditions that make Santiam a place where students grow, achieve, and belong.

Our district's maxims — *Find your path, Stand together, Never give up* — reflect the work we do each day. At Santiam, we strive to help every student find their path by offering a strong academic foundation alongside meaningful electives, Career and Technical Education (CTE) programs, athletics, and clubs. We believe students thrive when they are engaged in learning both inside and outside the classroom.

We stand together as a school community. Success requires partnership between students, families, and staff. We are committed to maintaining a safe, supportive environment where students feel connected and encouraged to pursue their goals.

We also believe deeply in perseverance. Growth requires effort, resilience, and the willingness to push through challenges. Our expectation is that students give their best each day — academically, socially, and personally — and we will support them every step of the way.

We look forward to partnering with you in the year ahead. If you have questions, concerns, or ideas, please do not hesitate to reach out.

Sincerely,

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Teacher Directory

<u>TEACHER</u>	<u>COURSES</u>	<u>EMAIL PREFIX*</u>
Daniel Asay	English & Social Studies	daniel.asay
Steve Bennett	English, Social Studies & Art	steve.bennett
Alicia Boyd	Student Support & Electives	alicia.boyd
Tobias Burroughs	Culinary Arts	tobias.burroughs
Kerry Crowston	Band	kerry.crowston
Dan Cunderman	Social Studies, PE & Weights	dan.cunderman
Emily Douglass	Math & Science	emily.douglass
Abbie Drake-Spier	Science	abbie.drake-spier
Clint Forste	PE	clint.forste
Kindra Gross	Health & Weights	kindra.gross
Candace Harris	History & Public Safety	candace.harris
Jon Hart	English & Health	jon.hart
JD Hill	Health Careers	james.hill
Kristen Jones	Math	kristen.jones
Elizabeth Kackley	English, Weather & Fitness	elizabeth.kackley
Randall Klagge	Math & Science	randall.klagge
Megan Lindsey-Merklin	Math & PE	megan.lindsey
Kristen Meeker	English & Health	kristen.meeker
Kaleen Rios	Resource 6th-8th	kaleen.rios
Jason Saari	Resource 9th-12th	jason.saari
Michelle Sisk	Social Studies & Spanish & Auto	michelle.sisk
	Science	
	Construction	
Jordan Young	Life Skills	jordan.young

* staff emails start with prefix and end with @santiam.k12.or.us

Student Leadership Directory

ASB President
 ASB Vice President
 Senior Class President
 Senior Class Vice President
 ASB Press Secretary
 ASB Digital Media Specialist
 ASB Video/Audio Manager

Campus Assistance Directory

	Principal		ext. 201
	<i>Contact for assistance with any school based needs.</i>		
Amber Jungwirth	Assistant Principal	amber.jungwirth	ext. 204
	<i>Contact for assistance with any school based needs.</i>		
Jess Rist	Director of Student Services	jess.rist	ext. 308
	<i>Contact for assistance with Special Education Program support.</i>		
Amy Jensen	High School Counselor	amy.jensen	ext. 205
	<i>Contact for assistance with student support services. Serves students in grades 9-12.</i>		
Alyssa Kormann	Middle School Counselor	alyssa.kormann	ext. 218
	<i>Contact for assistance with student support services. Serves students in grades 6-8.</i>		
Todd Reeser	Dean of Students	todd.reeser	ext. 207
	<i>Contact for assistance with student discipline.</i>		
Jessica Benavidez	Office Manager/Registrar	jessica.benavidez	ext. 202
	<i>Contact for assistance with student records, transcript requests, and fees/payments.</i>		
Karen Baker	Attendance Manager	karen.baker	ext. 203
	<i>Contact for assistance with attendance, homework requests and front office help.</i>		
Desiree Dunagon	Activities Director	desiree.dunagon	ext. 213
	<i>Contact for assistance with school activities and student leadership</i>		
Amber Tinney	District Nurse	amber.tinney	ext. 239
	<i>Contact for assistance with student health needs and student health plans.</i>		
Santiam Canyon School District Office			ext. 302
	<i>Contact for assistance with facility use and inter-district transfers.</i>		

PREFACE

The Santiam Canyon School District 129J is committed to establishing and maintaining a safe and nondiscriminatory educational environment. Santiam Canyon School District 129J does not permit discrimination or harassment in its programs or activities on the basis of protected class, including age, disability, national origin, race, color, sex, gender identity, sexual orientation, religion, veteran status, or marital status.

Krista Nieraeth, Superintendent, and Jess Rist, Director of Student Services, have been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon District Office for additional information and/or compliance issues.

The material covered within this student handbook is intended as a method of communicating to students and parents regarding general district and school information, rules and procedures and is not intended to either enlarge or diminish any Board policy, administrative regulation or collective bargaining agreement. Material contained herein may therefore be superseded by such Board policy, administrative regulation, or collective bargaining agreement. Santiam Canyon School District Policies can be found at the following link: <https://policy.osba.org/santiamc/index.asp>.

Any information contained in this student handbook is subject to revision or elimination from time to time without notice.

Homework Policy

Homework can be a natural extension of the classroom. Students can expect to have some homework each evening. The amount of homework will vary by subject and based on what is accomplished/assigned during class on a given day. We highly encourage parents to become involved in this process by providing encouragement, support, and checking with students daily to ensure that assignments are completed and turned in.

Make-up Work

When students are ill and/or absent from school, parents are encouraged to use ParentVUE as a resource. If you need parent login information for ParentVUE, please contact the SJSHS main office. Students who miss class for non-school sponsored activities are responsible for obtaining a Planned Absence Form from the office and talking to their teachers prior to missing class. Parents should also notify the school when their student will have an extended absence. Students with excused absences will be permitted to submit make-up work in accordance with teacher guidelines. Teachers are *not* required to accept graded work if an absence is unexcused.

Grading Policy

A Progress Report will be provided once each semester (at 9 weeks) to inform the student and parent(s) of what the grade would be if the semester were ending at that time. The semester grade represents 18 weeks cumulative work and becomes a part of the high school student's permanent record (transcript).

INC (Incomplete) Grade

An Incomplete (INC) may be assigned when prolonged illness, an approved trip, or an emergency prevents a student from completing coursework by the end of the grading period. A student must complete his/her work within six weeks following the end of the grading period unless prior arrangements have been made. If the work has not been completed, the student will receive a failing grade. It is the student's responsibility to make-up the work. Please submit requests for incomplete grading to your student's counselor prior to the end of the semester.

Repeating A Course

A student may repeat a course with administrator approval. A student shall not receive

additional credit for the repeated course. The higher grade shall be recorded on the transcript and the lower grade replaced with a repeated course (RP) notation on the transcript.

A student may repeat a failed course one time to improve a grade. Regardless of the number of times a course is repeated, a grade of an F will only be removed once. If applicable, all other F's will remain on a transcript.

When repeating a course, a student can only repeat courses from our course catalog if and when they are offered in-person. For example, if a student failed second semester English 1, then they must retake that course on campus during the 2nd semester, when it is available. A course retaken off-campus is not eligible for a grade change.

Valedictorian/Salutatorian Policy [District Policy IKC]

Valedictorian status will be awarded to students who have the highest unweighted cumulative GPA over seven semesters in high school.

Salutatorian status will be awarded to students who have the next highest unweighted cumulative GPA over seven semesters in high school.

The district's valedictorian and salutatorian may be permitted to speak as part of the district's planned graduation program at the discretion of the building principal or designee. All speeches must be reviewed and approved in advance by the building principal or designee. Titles and Privileges granted to students designated as valedictorian or salutatorian may be denied or revoked for violation of Board policy, administrative regulation or school rule

Changing/Dropping Classes

It is the goal of the staff at Santiam that students are placed in classes according to state and district requirements, their ability level, and their expressed interest in the curriculum. Students who request to change their schedule must do so by the end of the third week of the semester without penalty. Dropping a class after that time frame will result in an F grade for that course unless extenuating circumstances are approved.

Alternative Education Program

The district is dedicated to providing alternative education opportunities for students. Programs are designed to assist students as they work to achieve the goals of the curriculum in a manner consistent with their learning styles and needs. A parent whose student has erratic attendance or severe discipline problems may be notified of alternative education

options. Alternative education shall be provided for an expelled student in accordance with Oregon law.

Junior High School Students Taking High School Classes

When junior high school students take high school courses, the student will have the opportunity at the end of each semester to “opt-in” for receiving course credit. This opt-in form will need both student and parent signatures.

Off-Campus Courses for Credit

All classes not offered directly from Santiam Jr/Sr High School, such as Chemeketa CC or Chemeketa online, Oregon Connections Academy (ORCA), etc., must have prior administrative and counselor approval to receive credit.. With prior approval many classes - and possibly fees (or partial fees) associated with the class - may be covered by the district. Students will not be allowed to take courses offered elsewhere if the same/equivalent course is offered at Santiam Junior Senior High School.

Courses at Chemeketa Community College are offered through the Expanded Options program. Students can take one class per term (Fall, Winter, and Spring) starting their Junior year, with the possibility of taking up to 6 courses prior to graduation. Students taking CCC courses will have course fees and textbooks paid for. Students must pass the classes they sign up for in order to register for the next term.

College credits will be transferred using the following criteria:

- Three term hours of any college transfer course will be equal to one-half (1/2) unit, elective or required credit. In order to make changes to this, approval from administration is needed. Other college credits (1, 2, 4, etc.) will be negotiated with the counselor and administration prior to taking the class.
 - In order to receive transcribed high school credit, students must provide their high school counselor with a copy of their final grade.
 - Credits for classes taken from sources other than listed above need to be approved by administration.
-

Transcripts

All requests for copies of transcripts must be made at the high school office. Students currently attending high school may have copies of transcripts at no charge up until one year post graduation date. Requests after that date will cost \$10.00. No official transcripts will be issued until all fees have been paid.

Early Graduation [District Policy IKFA]

SJSHS recognizes the right of parents and students to request early graduation and may agree that some students should be exempt from a full four-year attendance expectation, but we strongly advocate full time attendance rather than aspiring to meet only minimum standards of educational achievement in high school.

Requirements:

- Students must apply for early graduation by filling out the “Intent to Graduate Early” form and they must obtain parental and administrative approval by October 1st of their junior year.
 - Oregon diploma requirements must be completed prior to graduation day in order for the student to participate in any part of the graduation ceremony.
 - It will be the parent/student's responsibility to maintain contact with SJSHS regarding graduation activities.
 - Juniors graduating early may not be valedictorians and salutatorians.
 - Early graduating juniors may not be eligible for all scholarships.
-

National Honor Society (Grades 10-12)

National Honor Society (NHS) is a national organization. Membership in the NHS is based on four principles, including scholarship, leadership, character, and service. NHS Members focus not only on academics, but also on serving their school and community. To apply, you must meet the following criteria:

1. Have completed your freshman year (be a sophomore, junior or senior)
2. Have a 3.5 GPA or higher
3. Submit a completed NHS application
4. Submit two recommendations (at least one from a SJSHS staff member)

Students may contact Mrs. Jones (Room B6) for additional information.

Talented and Gifted [District Policy IGBB]

In accordance with ORS 581-22-403, Santiam Canyon Public Schools identifies and provides services for students with exceptional academic talents or intellectual gifts. Our goal is to provide appropriate educational programs and services through instructional, curricular, and administrative modifications to create educational opportunities for TAG students that will maximize their potential. If you have any questions about TAG services please contact the district TAG coordinator Ken Allison.

Student of the Month

Every month, each staff member at SJSHS will choose a student that exhibits a particular character trait. Students chosen will be awarded Student of the Month and they will receive recognition from school administration. Here is a list of the character traits we are looking for each month:

September - Responsible	October - Kindness/Respect
November - Leadership	December - Skipped (short month)
January - Teacher's Choice	February - Cooperation
March - Trustworthy/Integrity	April - Determination
May - Teacher's Choice	

Physical Education

Students in Physical Education classes are responsible for furnishing their own P.E. clothes and shoes as approved by the instructor. Students are strongly encouraged to dress down to participate due to health, hygiene, and safety issues.

Any student enrolled in P.E., if present at school, must participate in class in order to participate in an athletic or extracurricular activity that same day. The P.E. instructor may modify the P.E. activity depending on the extracurricular event or condition of the student. A parent note may excuse a student from participation for up to two consecutive days. Absences longer than two days require parent communication with the P.E. teacher and may require medical documentation. This will allow the student and teacher to formulate an alternative program for the student during that period of time. Students must have a medical release signed by their doctor before returning to the regular P.E. program.

Special Programs

The district provides special programs such as, but not limited to: students who are English language learners, students with special education needs, and students with Section 504 needs. Please contact the Director of Student Services, Jess Rist, at the District Office for more information.

School Counselor

Our counselors are available to assist students. Students have access to their counselor when they are struggling academically, emotionally, socially, or physically. Students wishing to see the counselor should go to the counseling center to schedule an appointment. If a situation arises during class time, the student must let the teacher know they would like to see the

counselor. Students and parents are encouraged to contact the counselor for support early in the development of a concern.

School counselors deliver comprehensive support services that address students' academic development, personal/social development, and career development through structured programs and individualized guidance. Please see the table below for more detailed information.

Personal/Social Development	Career Development	Academic Development
Self-esteem, decision making, family situations, accessing community resources, alcohol and drug issues, individualized counseling, social services referrals, violence prevention, depression, abuse situations, crisis/trauma/grief/loss, eating disorders, and more...	Alternative education opportunities, professional & technical apprenticeship information, career education opportunities, referral to other career opportunities, military information, work experience information, assist in post high school planning & career path, advice on college and occupational testing, and more...	High school & post-high school advising, college planning & preparation, consulting on alternative education opportunities, senior graduation credit evaluation, 4-year planning worksheet, assist in planning for course selection, and more...

Graduation Requirements [District Policies IKF, JECA]

Graduation Requirements – General Diploma	
Course Categories	Units Needed
English:	4.0
Mathematics: (Algebra 1 level and above)	3.0
Social Science: (must include 0.5 credits from Civics)	3.0
Science:	3.0

Health:	1.0
Physical Education:	1.0
Second Language/The Arts/Career and Technical Education (CTE): (Any courses in Art, World Language, Drama, Music, etc)	3.0
Personal Finance Education:	0.5
Higher Education and Career Path Skills:	0.5
Electives:	5.0
Total (minimum requirements)	24.0

****Every student must meet all Oregon diploma requirements specific to their graduating year.****

Students who have completed four years of high school but have not yet met graduation requirements may continue attending school to finish those requirements until age 19. If a student turns 19 during the school year, they remain eligible for a free and appropriate public education through the end of that school year.

Students receiving special education services who have not yet turned age 21 before the start of the current school year may continue to be enrolled, provided they have not earned a regular high school diploma.

Students who have not earned passing grades by two days before graduation, for all 24 credits, will not walk at graduation by school policy.

College Entrance Requirements

Students intending to enroll in a post-high school education program must plan carefully to assure entrance requirements are met and completed prior to established deadlines. Many colleges can have additional or different entrance requirements. It is the student's responsibility to ensure they have met ALL requirements for the institution they plan to attend.

SAT Test Dates

The SAT is offered several times each year. You can register directly at www.collegeboard.com and check for registration deadlines (usually 5 weeks prior). Upcoming dates for the exam are listed below:

October 4, 2025	November 8, 2025	December 6, 2025
March 14, 2026	May 2, 2026	June 6, 2026

Honor Roll

The Honor Roll will be determined two times per year, following each semester, and certificates will be awarded. The Honor Roll categories will be as follows:

1. Honor Roll (G.P.A 3.50-4.00)
2. Honorable Mention (G.P.A 3.00-3.49)

Athletics

Distinguished Scholar Program – Graduating 4th-Year Seniors Only

Senior students will be awarded Distinguished Scholars award upon graduation. Awards include an Academic Medallion and Certificate. The Distinguished Scholar Award will be awarded to a student when the following criteria are met:

1. 3.75 or higher G.P.A every semester
2. A minimum of five (5) classes taken each semester for high school
 - Teacher's Assistant and Study Hall do not count
3. No semester grade less than a B
4. Must earn an Oregon diploma (Standard, Modified or Extended)

**Transfer students earning quarter or trimester credit must meet the above criteria.*

Athletics are an important part of the total education program at Santiam Jr/Sr High School. We offer the following OSAA sponsored sports for 7th - 12th grade students:

Fall	Winter	Spring
Cross Country	Basketball	Baseball
Football	Wrestling*	Softball
Volleyball		Track & Field*

* 6th graders can compete in these sports.

Athletic Eligibility

Athletes are governed by a combination of Santiam Canyon School District and OSAA (Oregon School Activities Association) regulations. The athletic program has quality coaches who have outstanding reputations in their fields and who take pride in teaching athletes to utilize their full potential and pride themselves in their participation and sportsmanship. The

program honors sportsmanship on the field and in the stands. It teaches individual values of cooperation and competition, the discipline to balance academics and athletic requirements, and the ability to cope with both adversity and success. Athletes **are expected to attend school the entire day** of an interscholastic activity or practice session if they intend to participate in that day's event. Exceptions to this rule are managed by administration and/or the athletic director.

Academic eligibility for all sports is based upon grades in all classes. Student athletes need to be passing all classes and are placed on probation if they are earning an F. Here are the academic athletic eligibility requirements:

Probation:

If an athlete is earning an F they are put on probation for 2 weeks.

The athlete can still participate in competitions and practice.

The athlete must attend HW Help Club during this period on non-competition days.

Once the athlete's grade(s) improves to a D or better they are eligible and off probation.

Ineligible:

If an athlete is earning an F after 2 weeks they are ineligible for competition.

The athlete can still participate in practice.

The athlete cannot travel with the team.

The athlete must attend every HW Help Club during this period.

Once the athlete's grade(s) improves to a D or better they are no longer ineligible.

If an athlete still has an F after 6 weeks they are ineligible for the rest of the season and off the team. These guidelines are subject to change based on athletic director and/or administrative approval.

To be academically eligible to participate in an OSAA-sponsored sport, a SJSHS student must:

- Earn 2.5 credits (5 graded classes) each semester they are competing
- Earn 2.5 credits (5 graded classes) the semester prior to competing (except for 1st semester 9th graders)
- Be "on track to graduate" as determined by the OSAA:
 - a. 4.5 credits completed prior to the 10th grade year;
 - b. 10 credits completed prior to the 11th grade year;
 - c. 17 credits completed prior to the 12th grade year.
- Other OSAA regulations include:
 - If a student moves into the district, his/her parents or legal guardians have to move with the student and, if they are guardians, must have held this status prior to the move and must have lived with the student previously.
 - A student who enters the 9th grade for the first time is eligible when he/she attends Santiam Jr/Sr High School.
 - Once students enter grade nine, they have the potential to compete in eight consecutive semesters.

- A student who turns 19 before August 15 shall be ineligible for athletic competition.

Communication with Parents

SJSHS staff strive to have good communication with parents. Parents/guardians with primary contact rights will be notified via a daily phone call if their student has an unexcused absence that school day. Grades are mailed home every nine weeks. Parents are encouraged to contact school staff by phone or email when they have questions or concerns. Parents may also access information from the SCSD website, the school newsletter, the *Santiam Junior/Senior High School* Facebook page, or through ParentSquare.

Address and Phone Changes

Any student and/or parent/guardian who changes place of residence, P.O. Box number, or phone number during the school year must report the change to the school office.

Volunteers, Parents, & Community

In order to volunteer in the school, assist with field trips, coach, etc. it is required that a Criminal History Background check be performed. The form is available in the school office. Please be aware that clearance may take up to 2 weeks.

General Information

Junior and senior students who have enough credits to graduate without attending school for all seven periods each day may be allowed to have a “release” in their schedule. Generally, we expect that students who have a release are off campus during that time. However, with permission from the administration, a student with a release period may come on campus to work in the library, in the Santiam Learning Center, or with a staff member.

Withdrawal from School

When it is necessary for a student to withdraw from school for any reason, the office must be notified. A withdrawal slip must be obtained from the office and turned back in with all necessary information completed. The slip must be signed by all teachers and a parent, with current course grades listed. All books and equipment must be returned and all fees/fines

paid to the school before the student can be cleared by the office for withdrawal.

Students in Transition

One goal of Santiam Jr./Sr. High is to ensure that students have the opportunity to enroll in school and access educational and extracurricular activities regardless of the permanency of their living situation. The McKinney-Vento Act protects the educational rights of students, including unaccompanied youth, who lack a fixed, regular, and adequate nighttime residence. McKinney-Vento ensures the student's expedited enrollment in the appropriate school, including necessary transportation, automatically enrolls students in the free lunch program, and provides additional support, such as school supplies and clean clothing.

ASB Sticker

All students have the option to purchase an ASB sticker for \$20.00. ASB Stickers allow free admission to home sporting events, not including playoff games. The ASB sticker also gets a student discounted or free admission to school dances.

Student Leadership Guidelines

Student Leadership is an election-based process for selecting student leaders to represent the student body. Elections happen on an annual basis. In order to be eligible to run for leadership positions, students must:

1. Meet specific grade requirements, including maintaining a 3.0 GPA and maintaining C's or higher in all classes
 2. Maintain a 90% attendance rate or higher
 3. Have no suspensions during the school year
 4. Take a leadership class if it fits in the schedule
-

Charges/Fees/Fines

Textbooks, library books, uniforms, and other school materials are furnished to students on the condition that any loss or damage beyond ordinary wear shall be paid by the student as assessed by the teacher, coach or school. Students incurring charges, fees and/or fines, may be billed periodically throughout the year and once after the school year ends. Students can check their fee balance in the main office.

Any money owed by seniors must be paid prior to graduation to receive their diploma. For all other students, any amount not paid by the end of the year will be carried over to the following year. Any money owed to clubs or organizations by students for fund raising activities is the student's responsibility and will be listed on student fees. Failure to pay fees

owed may result in records or report cards being held. It may also impact a student's ability to participate in special activities such as dances, field trips, graduation activities, etc.

When a student agrees to participate in a school-sponsored trip and drops out after funds have been spent on his/her behalf, the student will need to reimburse the group that made the expenditures.

Transportation [District Policy EEACC]

We contract our bus services through First Student, who creates routes and stops for efficiency. If you have bus-related questions, please contact First Student at 541-327-9654. All students who live more than one and a half miles from school may be offered free transportation to and from school.

The Oregon State Department of Education has adopted Rules Governing Pupils Riding School Buses and School Activity Vehicles, OAR 581-53-010.

1. Pupils being transported are under the authority of the bus driver.
2. Fighting, wrestling, or boisterous activity is prohibited on the bus.
3. Pupils shall use the emergency door only in case of emergency.
4. Pupils shall be on time for the bus both morning and afternoon.
5. Pupils shall not bring firearms, weapons, or other potentially hazardous material on the bus.
6. Pupils shall not bring animals, except approved assistance guide animals, on the bus.
7. Pupils shall remain seated while the bus is in motion.
8. Pupils may be assigned seats by the bus driver.
9. When necessary to cross the road, pupils shall cross in front of the bus or as instructed by the bus driver.
10. Pupils shall not extend their hands, arms, or body parts through bus windows.
11. Pupils shall have written permission to leave the bus other than at home or school.
12. Pupils shall converse in normal tones; loud or vulgar language is prohibited.
13. Pupils shall not open or close windows without permission of the driver.
14. Pupils shall keep the bus clean, and must refrain from damaging it.
15. Pupils shall be courteous to the driver, to fellow pupils and passers-by.
16. Pupils who refuse to promptly obey the directions of the driver or refuse to obey regulations may forfeit their privilege to ride on the buses.

In addition to the bus rules adopted by the Oregon State Department of education:

- All electronics used on the bus must be silent or be used with a headset.
- No eating during routes.
- No large equipment on the bus that is not needed at school, skateboards, etc.
- No glass items are allowed on the buses.

Lunch/Breakfast Program

All students receive free breakfast and lunch for the 2025-26 school year. Students can get breakfast either before school or after 2nd period on break.

Phone Calls/Messages/Item Drop-Off

Office staff will take messages for students but will only interrupt classes in cases of an emergency. Parents are welcome to drop off important items at the office for student pickup. Your student can pick the items up during the passing period, during lunch, or after school.

Lockers

Lockers will be assigned to each student. Students are responsible for their assigned locker. Any changes in locker assignment must be completed through the office.

Lockers and desks are the property of the school and are on loan to the student. School administrators have the authority to check any student's locker or desk any time there is reasonable suspicion. There may be periodic locker/desk inspections held by school officials. The school cannot be held responsible for items lost or stolen from a student's locker or desk. Lockers are not to be manipulated so the door shuts but does not lock.

Defacing lockers/desks, using personal locks, or tampering with other student's lockers or desks will be cause for disciplinary action.

Abuse Reporting

By law, any staff member who has reasonable cause or reasonable suspicion to believe that any student under 18 years of age with whom he/she has come in contact has suffered abuse or neglect, or that any adult with whom he/she is in contact has abused a student, shall immediately orally report or cause an oral report to be made to the Department of Human Services (DHS) or local law enforcement agency. The building principal is also to be immediately informed.

Oregon law recognized these types of abuse:

1. Physical;
2. Neglect;
3. Mental injury;
4. Threat of harm;
5. Sexual abuse and sexual exploitation.

Any student, who believes that they have been subject to any of these types of abuse, is encouraged to contact any staff member.

Telephone Use

Students will only be called out of class to receive emergency calls from a parent or guardian. Students are not to use the phones in the classrooms, faculty rooms, or staff offices. Use of the telephone in the office is permitted with permission.

Gymnasium Use

Students are not to climb or walk on the bleachers when they are folded. Student use of the gym before school, during lunch time, and after school is prohibited unless a faculty member is present to supervise. No pets are allowed in the gymnasium. Please use clean gym shoes to protect the floor.

Hall Passes

During class time no student is allowed to leave the classroom without first obtaining permission from their teacher. Students are expected to go to and from the prearranged destination only.

Illness at School

Parents, please be sure that the school office has your current emergency contact information regarding how you can be reached, including your current work telephone numbers and emergency person contact list. Let the school know immediately if these telephone numbers change during the year.

Students should report all accidents or injuries immediately to the supervisor on duty. In cases of serious accident or illness, we make every reasonable effort to reach the parents as soon as possible. If the injury or illness is, in our opinion, serious enough that immediate treatment is necessary and parents cannot be reached, we will summon emergency assistance, transport to the local emergency room, or contact the physician listed on the enrollment form. If you do **NOT** wish any of these steps to be taken in the event of serious injury or illness, please notify us in writing at the beginning of the school year.

If students become ill at school they are reminded **NOT** to leave the school grounds without checking out in the office. Students may not leave without consent from their parents or other emergency contacts.

Medication at School [District Policies JHCD, JHCD - AR]

Ideally, all medication should be given at home. However, if a parent requests that prescription or nonprescription medication be dispensed to a student by school personnel the following guidelines must be followed:

1. All written requests or consents for dispensation of medication shall be directed to the office. Appropriate forms may be picked up at the school's office.
2. The written request shall include either a completed medication permit or written instruction from the physician for the administration of the medication.
3. Medication is to be submitted in the original container.
4. Medication is to be brought to the school by the parent and/or guardian.
5. It is the parent's responsibility to ensure that an adequate amount of medication is on hand at the school for the duration of the student's need to take medication.
6. It is the parent's responsibility to ensure that the school is informed in writing of any changes in medication instructions.
7. In the event a student refuses medication, an attempt will be made to notify the parent as soon as possible. No attempt will be made to administer medication to a student who refuses district-administered medication.
8. Any error in administration of medication will be reported to the parent as soon as possible.

In grades K-12, emergency medications identified by state statutes require a self-medication form to be completed and approved by a school administrator and/or district nurse. Please contact your child's school office for assistance.

Communicable Disease Prevention and Control

The Santiam Canyon School District "Communicable Disease Prevention and Control Plan" is located on the District webpage under the "Our District" tab.

School Closure

Severe weather conditions may require schools to close or open late when travel is unsafe. In the event of a closure, do not expect staff to be at the school, as they will not be present during unsafe conditions. School closure and delay announcements will be communicated through the Santiam Canyon School District's School Messenger system via ParentSquare, using the contact information on file with the school. Please make sure your contact information is current and that your ParentSquare account is set up to receive messages in the way that works best for your family.

Information about closures or delays may also be shared by 6:30 a.m. on local radio and news stations. Please listen specifically for Santiam Canyon School District, **not** from North

Santiam School District. Updates are also typically posted on the Santiam Canyon School District's Facebook page and website.

Emergency Drills [District Policy EBCB]

Fire drills will be unannounced and conducted monthly throughout the year. We will also conduct 2 lockdown drills and earthquake drills throughout the course of the year.

Willfully causing a false fire alarm or bomb threat is prohibited by school rule and by law. A student violating this rule will be recommended to the school board for expulsion and the police will be notified. Tampering with fire extinguishers, hoses, alarms, or detectors is also prohibited.

School/Building Use Hours

The building doors will be unlocked for student entrance at 7:30 a.m. each school day. The campus will close and all outside doors will be locked at 4:00 p.m. All students are asked to be out of the building unless involved in a sport/activity/club with an advisor or having specific permission from a teacher or administrator. Parents are responsible for student supervision when on school grounds outside the regular school day.

Trespassing

All persons who are not in regular attendance are not allowed on the school grounds during, immediately before, or after regular school hours unless they have received permission from administration. If, after being warned to leave, the unauthorized person fails to heed the warning, the sheriff will be called and the unauthorized person may be subject to arrest on criminal trespassing charges. **Repeated instances of trespassing will be reported to local enforcement as well. Students who are under any form of suspension are not allowed at any school activity unless approved by administration.**

Field Trips

Throughout the year students may be involved in field trips. Teachers will send home a notice in advance of any outing that involves transporting students beyond the town of Mill City. Field trips in Mill City are covered under the parent permissions given during registration. Sometimes a small amount of money may be requested from each student to cover entrance fees or facility use costs.

Homemade/Prepared Food Distribution Restriction

Home-prepared foods, other than for individual student lunches, are not to be brought to school. Prepackaged food items that are made in licensed commercial facilities may be

distributed at school provided handling is minimized. Distribution must be preceded by staff-supervised hand washing. Utensils, such as tongs and gloves, must be used to ensure food is not contaminated as it is distributed and that servings are individual.

Visitors

To ensure student safety and to minimize distractions, school visitors will be properly directed to the area(s) they are visiting. All visitors must report to the office upon entering school property and wear a visible visitors sticker. Visitors may be allowed during lunch time if they have permission of administration. Students will not be permitted to bring visitors to school without prior approval of administration.

Complaints About District Personnel [District Policies KL, KL - AR]

A student or parent who has a complaint concerning a classroom/teacher issue should first bring the matter to the appropriate teacher. If the outcome is not satisfactory, a conference with the principal can be requested within (5) five working days following the conference with the teacher. If the outcome of this conference is not satisfactory, the student or parent may file a written, signed complaint with the superintendent within (10) ten working days who will investigate the complaint and render a decision within (10) ten working days after the complaint is received. If the complainant is dissatisfied with the decision of the superintendent, he/she may appeal to the Board in care of the superintendent within (5) five working days following receipt of the superintendent's decision. The superintendent will provide the complainant with necessary Board appeal procedures. Board decisions are final.

Fundraising

Student organizations, clubs, classes, athletic teams, outside organizations, and/or parent groups may occasionally be permitted to conduct fundraising drives. An application for permission must be made to the administration. For all fundraising activities that involve a contract with an outside agency, the School Board must give approval and signatures must be obtained by the principal and superintendent. All funds raised or collected by or for school approved student groups will be received, deposited, and accounted for in accordance with Oregon law and applicable district policy and procedures. All such funds will be expended for the purpose of supporting the school's extracurricular activities program. The principal or activities director is responsible for administering student activity funds. The student body treasurer serves as the student government representative in administration of student activity funds.

Closed Campus

The school campus is closed during the regular school day. Students who leave without permission will be subject to school discipline. Students in grades 9-12 may have open campus at lunch. Administration has the right to revoke this privilege at any point.

Student Vehicles

Parking on district property is a privilege and not a right. Vehicles parked on campus are subject to searches upon reasonable suspicion of a policy, rule and/or procedure violation. Vehicles must be parked appropriately in designated areas. Drivers of vehicles, which are not parked appropriately, will be notified and parking privileges may be revoked.

Bicycles ridden to school by students must be parked in the designated area on school grounds and should be locked. Students under the age of 16 must wear a helmet as required by law.

The district assumes no responsibility or liability for loss or damage to vehicles or bicycles.

Personal Property/Lost and Found

Students should not bring excessive amounts of money or other valuables to school. Personal items, such as PE clothing, coats, etc. should be well labeled with the student's name. Personal property left on campus (locker room, classrooms, personal locker, etc.) will be placed into the lost and found. All unclaimed lost and found items are donated to charitable organizations 2-3 times yearly. Parents are welcome to come and check the lost and found at any time for missing belongings. Santiam Canyon School District is not liable for lost or stolen items.

Skateboards/Bicycles/Scooters/Roller Blades

Skateboards/roller blades/bicycles/scooters are **NOT** to be ridden on school grounds at any time. If one of these has been ridden to school it is to be parked in the rack or placed in the locker and left there until time to go home. Skateboards may be stored in the Dean of Students office. Skateboards are not allowed to be carried in the hallways or from class to class. Failure to follow this rule will result in confiscation of the item in use or a citation issued by the police. Skateboards are not to be ridden before/after school close to buses and other school traffic.

Cell Phones & Electronic Devices [District Policy JFCEB]

Cell phones and electronic devices will not be allowed to be used on campus during the instructional day, from 7:50 am to 3:31 pm. This includes no cell phones between classes and during lunch while students are on campus. Students can go to the office and utilize the office phone to make a call if needed. High school students can use their phones at lunch when not on campus.

Teachers will individually have a policy in their classroom for cell phone consequences. If a cell phone is turned into the office, administration will follow these procedures:

1. On the first offense, the cell phone/device is taken away and it will be returned at the end of the day to the student.
2. On the second offense, a parent/student conversation with administration will occur in order to have the phone returned. A parent/guardian will need to pick up the phone.
3. On the third offense, the student will be put on a phone plan for the remainder of the semester. The student's phone will need to be either left at home or placed in the Dean of Students office upon arriving at school.
4. Additional offenses may include other consequences (phone left at home, phone checked in at the beginning of day, etc.)

Administration may check the phone for evidence of ownership, cheating and/or inappropriate pictures of others. If any inappropriate items are found, the device will be turned over to the proper authorities. Other consequences may result under the extra-curricular policies. Students refusing to turn over their device to a staff member, after being requested to do so for a violation of school rules, is a serious offense and will be subject to disciplinary action. Taking pictures is not allowed at any time during the regular school day as some students and staff have requested a right to privacy.

Cheating/Plagiarism

The school tries to foster a climate of honesty and integrity. Taking credit for work or material which one didn't do is plagiarism. Students who cheat and/or plagiarize will be disciplined by their classroom teacher and/or the administration. This may range from taking a zero on an assignment to failing the course or other disciplinary action.

Artificial Intelligence (AI) Use

Students may use AI tools **only when allowed by the teacher** and for purposes that support learning, such as:

- Brainstorming ideas or planning assignments
- Practicing skills or reviewing academic content
- Getting explanations or tutoring support
- Enhancing creativity with teacher-approved tools

Some assignments may allow **limited** AI use; others may allow **none**. Students must always follow specific teacher instructions.

Students **may NOT** use AI tools for:

- Completing assignment, essays, projects, or homework in place of their own work
- Generating answers during tests, quizzes, or assessments
- Creating work they present as entirely their own
- Bypassing learning or academic skill development
- Generating harmful, inappropriate, or unsafe content
- Accessing unauthorized or age restricted AI tools
- Circumventing school filters or security systems

Using AI to cheat or plagiarize is treated the same as any other academic integrity violation.

Attendance [District Policy JED]

A poor attendance pattern is one of the prime factors associated with student failure and frustration with the school experience. The purpose of regulations is to ensure punctual, regular school attendance and to help students develop habits of responsibility for success now and into their adult careers.

Responsibilities:

For maximum learning to occur, each student must have the instruction, supervision, and experiences provided in the classroom. Regular attendance is essential for a good education and is considered a reasonable responsibility of students and parents. When a student needs to stay home from school because of illness or an emergency, it is the responsibility of the parents to telephone the school and notify the attendance clerk as early in the morning as possible and send an email or written note for verification. Please send the email to karen.baker@santiam.k12.or.us.

Excused Absences:

1. Personal illness, medical, dental or eye doctor appointments
2. Family illness, death, or emergency necessitating the student's absence
3. Planned absence - A planned absence form is available in the front office

Unexcused Absences:

1. Absence without a written note from a parent within two school days of an absence
2. Truancy
3. Leaving school during the school day without checking out
4. Babysitting & childcare
5. Errands, shopping, working, oversleeping, missing the bus, a hair appointment, etc.

Tardies:

Students arriving to class following the bell will be marked tardy. When students are tardy, they often miss instructional time and interrupt class when they walk in late.

Students marked tardy 3 or more times in one week will serve one lunch detention. If students earn 3 or more tardies for 2 consecutive weeks they will owe 4 days of lunch detention. If students continue to be late or if they abuse the tardy policy, progressive consequences will follow.

10-Day Drop:

Oregon State Law requires that we withdraw students who miss ten or more consecutive days of school. If a student is absent for any reason for 10 consecutive days, they will be withdrawn from school and will have to re-enroll when they return.

Irregular Attendance:

Under Oregon Law ORS 339.020 it is the responsibility of the parent or guardian of any child between the ages of seven and eighteen years of age who has not completed the 12th grade to send such child and to maintain such child in regular attendance at a full time school during the entire school year.

Irregular attendance is defined under ORS 339.065 as eight unexcused one-half day absences in any four week period. At the high school level, any student who is absent for six days each semester must meet with the attendance officer to discuss solutions to his/her attendance problem. State law requires that irregular attendance be reported to the district attendance officer.

Any parent who fails to send a student to school within three (3) days of notification by the district that their student is not complying with compulsory attendance requirements may be issued a citation by the district for the student's failure to attend school. Violation is a Class C violation of law and is punishable by a court imposed fine, as provided by ORS 339.925.

The district will notify the parent in writing as outlined in District School Board Policy.

Irregular attendance may impact a student's participation in special activities, i.e., parties, field trips, dances, etc. If a student's attendance pattern is so erratic that the student is not benefiting from the educational program, that student may be offered an alternative education plan or be recommended for expulsion.

Assembly of Students

1. Student meetings shall be scheduled in advance.
2. Normal class activities shall not be disrupted.
3. The meetings shall not be apt to incite hazard to person or to property.
4. The meeting shall be sponsored by school officials or by a recognized school organization or club.
5. If a crowd is anticipated, a crowd control plan shall be filed in the school office well in advance of the meeting. If the meeting is of a controversial nature, attempts shall be made to present a balance of viewpoints.

Photos/Video Exclusion

Santiam Canyon School District often takes photos or videos of school activities or events in which students are featured. These photos or recordings are frequently used as promotional items for the school district. Parents, if you do not want your student photographed or recorded while at school, please opt out during registration.

Dances

Various activity or club groups generally sponsor dances.

1. Students must show ID in order to be admitted.

~~2. Students may not leave the dance and re-enter.~~

Student Conduct

4. Students having a current ASB card may be eligible to attend dances at a reduced cost.
5. Students who do not have a current ASB card will be charged a nominal fee.
6. Dance Supervisors reserve the right to ask students who are misbehaving to leave school premises. Parents will be notified.
7. Students inviting outside guests to a dance must obtain a “guest pass” approved by the administration before the dance. Student visitors must currently be enrolled in a secondary school. Outside guests will not be permitted at all dances.
8. Students who are suspended or expelled will not be allowed to attend school dances while on suspension or expulsion.
9. Students who did not attend school on the day of a dance may not be permitted into the dance.
10. No refunds will be given to students who do not attend dances for personal or disciplinary reasons. If a dance is canceled or the dates change, refunds may be granted.
11. For the protection of students and staff, additional safety precautions may be utilized at extracurricular activities. Precautions such as searching bags or items that have a greater risk of concealing something inappropriate may occur. Items such as a breathalyzer may be used. Students failing to comply with such requests may not be admitted to the event and parents may be contacted.

Student Rights and Responsibilities

1. Civil rights – including the rights to equal educational opportunity and freedom from discrimination, the responsibility not to discriminate against others;

2. The right to attend free public schools, the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school;
 3. The right to due process of law with respect to suspension, expulsion and decisions which the student believes injure his/her rights;
 4. The right to free inquiry and expression, the responsibility to observe reasonable rules regarding these rights;
 5. The right to assemble informally, the responsibility to not disrupt the orderly operation of the educational process, nor infringe upon the rights of others;
 6. The right to privacy, which includes privacy in respect to the student's education records;
 7. The right to know the behavior standards expected, the responsibility to know the consequences of misbehavior.
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Disciplinary Actions

Students who demonstrate problem behavior will be subjected to certain disciplinary actions. Depending upon the seriousness of the behavior, one or more of the following actions will be taken by school officials (teachers, dean of students, administrators or other employees). These disciplinary actions may include a plan by the student to agree to use appropriate behavior. Students on an Individual Education Program will be subject to appropriate Federal and State established rules and procedures.

Informal Talk:

A school official will talk to the student and try to reach an agreement regarding how the student should behave.

Conference:

A formal conference is held between the student and one or more school officials. During this conference, the student must agree to change his/her behavior by developing a plan for appropriate behavior. When appropriate, parents may be included in a conference.

Parent Involvement:

A legal guardian is notified by telephone, personal contact or letter. A conference may be conducted between the student, his/her legal guardian, appropriate school officials and other individuals involved.

Disciplinary Reassignment:

The student is reassigned away from usual activities with the school. This may include, but is not limited to, a referral to counseling, a schedule change and/or an optional work assignment around the school, a shortened day, noon or after school detention, and in-school suspension. During reassignment the student may be asked to develop a plan for appropriate behavior.

Suspension:

The student is excluded from school and/or related activities for up to 10 school days. The student is informed that they are subject to a suspension and may discuss their side of the situation with the appropriate school official. Parents will be notified of the action taken.

Expulsion:

A student may be expelled for severe or repeated violations of the Student Conduct Code. When this occurs, the student is informed that he/she is immediately suspended from school and that a recommendation for expulsion will be made. An expulsion includes the removal of a student from school, from school activities and all related school functions. The length of time that a student is expelled is determined by the Hearings Officer or by state statute, may be altered by the Superintendent, and may be up to one calendar year. Students who possess weapons may be expelled for one calendar year. The student and his/her legal guardian will be notified in writing of the pending expulsion and information about his/her rights under due process will be explained. The student will be advised of District or community alternatives. In the case of Bus Violations, a student may be expelled from riding the bus for up to one calendar year.

Student Dress [District Policy JFCA]

To support the equitable administration of the dress code, certain body parts must be covered for all students at all times. Clothes must be worn in a way such that buttocks, genitals, breasts and nipples are fully covered with non-see-through clothing fabric. All items listed in the “must wear” and “may wear” categories below must meet this main principle.

Adjustments to the dress code may be made on a case by case basis for a student’s IEP Plan or 504 plan.

All concerns regarding student dress issues need to refer the concern to a building administrator. Administrators take all referrals into reasonable, equitable consideration and reserve administrative discretion. Administrator discretion may occur based upon the equitable needs of the student and the context of those needs. Anything that disrupts the learning environment is taken into account.

These dress code guidelines shall apply to regular school and summer school days, as well as any school related events and activities, such as athletics, graduation ceremonies, dances and prom.

Students Must Wear (while following the principles stated prior)

- A shirt/covering (with fabric in the front, back and on the side under the arms)
AND
- Pants/jeans or the equivalent (example: shorts, dress, leggings, skirt, sweatpants)

AND

- Footwear (example: shoes, boots, sandals, footwear that generally protects feet)

Students May Wear (as long as they don't violate the principles stated above)

- Religious Headwear
- Religious head coverings
- Hats (Hats must allow staff to see the face of the student)
- Fitted pants, including non-see through leggings, yoga pants and skinny jeans
- Ripped jeans, as long as underwear and buttocks are not exposed
- Tank tops, including spaghetti straps and halter tops
- Hoodie sweatshirts are allowed

Students May Not Wear

- Gang-affiliated clothing
- Any clothing that reveals visible undergarments (visible waistbands and visible straps are allowed)
- Swimsuits (except those required in class or athletic practice)
- Clothing and accessories that could be considered dangerous or could be used as a weapon
- Clothing and accessories that display hate speech, profanity and /or pornography
- Clothing and accessories that display violent images or language
- Clothing and accessories that display images or language depicting drugs or alcohol
- Clothing and accessories that display images, language or clothing that creates a hostile or intimidating environment based on any protected class or consistently marginalized groups
- Clothing and accessories that obscures the face or ears, no full-face painting, no full face masks, except for religious observance or medical need
- No sunglasses indoors, except for medical need

Destruction of Property

A student shall not mark, deface, steal, cause or attempt to cause damage to school or private property. Violations of this regulation may result in restoration of damage, assignment of work, discipline, suspension, or expulsion as determined by school officials. The student and parents will be required to make full restitution of any damage at full replacement cost. Any damage determined by school officials to be accidental will generally not result in disciplinary action, but the student and parents may be responsible for restitution at replacement cost. Under Oregon law, the parents of a minor that causes damage intentionally, can be made to pay up to \$7,500.

Weapons/Dangerous Devices [District Policy JFC]

Dangerous items, weapons, or other possessions which constitute a threat to the safety and security of students and staff members are strictly forbidden in school, on school grounds, in vehicles on school grounds, and at school activities. Dangerous weapon means any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used, or threatened to be used is readily capable of causing death or serious physical injury.

Weapons and replicas of weapons are forbidden on school property. Our district has a **ZERO TOLERANCE** platform. It is the district's obligation to protect the health, welfare, and safety of all students. Weapons may include, but are not limited to, firearms, knives, hunting rifles, bow & arrows, metal knuckles, leatherman tools, straight razors, explosives, noxious, irritating, or poisonous gasses, poisons, drugs, laser lights, or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents, or patrons. Any loaded or unloaded firearm or dangerous weapon possessed on or about a person while on district property is subject to seizure or forfeiture. A violation of any law with respect to zero tolerance will be turned over to the proper authorities for probable prosecution.

Students bringing weapons to school may be expelled for a period of not less than one year. An investigation will be conducted to determine if appropriate disciplinary and/or legal action will be taken against students who possess weapons and with students who assist possession in any way. When necessary, incidents of students possessing weapons will be reported to parents and the police. The superintendent may, on a case-by-case basis, modify this expulsion period.

Weapons under the control of law enforcement personnel are permitted. The superintendent may authorize other persons to possess weapons in school buildings. The superintendent may prescribe special conditions or procedures to be followed before giving such authorization.

Items, which may disrupt or interfere with the educational process (water guns, fireworks, air horns, matches, etc.) are not allowed and may be seized by school officials. Disciplinary action may be taken depending on the nature of the items or their use.

Student Disruption

We strive to ensure all students can learn in a safe environment that limits disruption and distraction. We feel strongly, and research supports, that an orderly environment increases learning and motivation.

Any conduct that is disruptive in the classroom, in school, on school grounds, or at a school function, assembly or field trip is forbidden. Students guilty of disciplinary infractions which necessitate temporary removal from a classroom or school function may be assigned to in-school suspension or may receive out-of-school suspension. Repeated disruptive actions may subject the student to removal from the class for the remainder of the semester. It may also result in suspension, expulsion or alternate placement.

Fighting

Fighting or wrestling in school, on school grounds, or at school functions is not allowed. Under Oregon law fighting is termed as abuse. Abuse means any assault or physical injury which has been caused by other than accidental means. Unless there is clear cut evidence of an instigator or aggressor, all participants will be equally punished.

Police may be notified when a student intentionally, knowingly, or recklessly causes physical injury to another person .

Harassment/Hazing/Menacing/Intimidation [District Policies JFCF, JFCF - AR]

Hazing, harassment, menacing, intimidation, or any act that injures, degrades, or disgraces a student or staff member will not be tolerated.

Harassment means to annoy or torment repeatedly and persistently or to impede by repeated attacks. Harassment by a student to another student, by a student to a staff member, or by a member of the staff to a student will not be tolerated. Examples of harassment may include, but are not limited the following:

Technology Based:	computer, cell phone, etc.
Verbal:	name calling teasing or profanity
Physical:	touching, hitting, or any violation of “personal space”
Sexual:	unwanted attention or touching, teasing, inappropriate jokes or comments regarding gender or sexual orientation.
Racial:	name calling with common offensive terms, put downs or exclusion (this applies to disability harassment also)

Cyberbullying: If a student is harassed, through one of the social media outlets (Facebook, Snapchat, etc.) while at school, contact the administration or a staff member and show them the message. If media harassment is occurring outside of school time and there is a threat of harm, which could occur on the way to school, home from school, while at school or a school sponsored event, contact the administration. If the harassment is outside these areas then contact local law enforcement, as the school does not have jurisdiction, unless it causes a disruption to the educational environment, which is determined by administration.

Students are expected to conduct themselves in a manner that is respectful and considerate of others at all times. It is therefore assumed that the use of any of the above offensive behaviors or any similar activities will not be tolerated. Any student who engages in such behavior is subject to disciplinary action including suspension, expulsion, or referral to law enforcement officials, and suspension from extra-curricular activities.

Carson’s Law (House Bill 2631) was passed by the Oregon legislature and requires school districts to follow notification requirements upon receipt of a report of an act of harassment, intimidation, bullying or cyberbullying. In these situations a school district must respond promptly to any reported incident. Also parents of both the victim and instigator must be notified in a timely manner.

Please refer to District Policies JFCF and JFCF -AR for more information and the reporting procedures.

Sexual Harassment [District Policy JBA/GBN]

The district is committed to eliminating sexual harassment. Sexual harassment will not be tolerated in the district. All students, staff members and other persons are entitled to learn and work in an environment that is free of harassment.

Sexual harassment of students, staff members or third parties shall include:

1. A demand or request for sexual favors in exchange for benefits;
2. Unwelcome conduct of a sexual nature that is physical, verbal, or nonverbal and that:
 - a. Interferes with a student's educational activity or program;
 - b. Interferes with a school or district staff member's ability to perform their job; or
 - c. Creates an intimidating, offensive, or hostile environment.
3. Assault when sexual contact occurs without consent.

Sexual harassment does not include conduct that is necessary because of a job duty of a school or district staff member or because of a service required to be provided by a contractor, agent, or volunteer, if the conduct is not the product of sexual intent or a person finding another person, or another person's actions, offensive because of that other person's sexual orientation or gender identity.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexual behaviors in front of others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

Reports and complaints of sexual harassment and Title IX violations should be made to the District Superintendent.

Please refer to District Policies JBA/GBN – AR(1) and JBA/GBN – AR(2) for reporting procedures.

Defiance

Insubordination, willful disobedience, or open defiance to, or against, *“any district employee”* or designee is prohibited. Students shall comply with directions the first time they are given by an authorized school personnel at any time the student is properly under the authority of the school or on school grounds. Students who do not respond to guidance or minor discipline, or who are consistently at odds with school discipline, must accept the

consequences of such actions. The student will be subject to disciplinary action, suspension, or expulsion depending on the nature and severity of the incident.

Obscene Language/Sexual Subject Matter

The use of profane, obscene, or sexual language or gestures in verbal, written, or any other form is prohibited on school grounds or at school activities. Students using such language may be subject to reprimand or disciplinary action.

Physical Restraint

Under special circumstances, staff may utilize physical restraint to restrain or remove a student in situations where the safety/protection of that student, staff members, or other students are in jeopardy.

Search and Seizure

Any item on school property is subject to search including but not limited to lockers, backpacks, purses, notebooks, electronic devices and vehicles based on reasonable suspicion.

Student Rights

1. Student may be assured that their rights will always be balanced with the need of the school
2. The search of a student's personal possessions, electronic devices, or locker will only occur when there is reasonable cause for suspicion that the student is concealing evidence of an illegal act or school violation.

Student Responsibilities:

1. Students shall not conceal or have possession of evidence relative to an illegal act or school violation.
2. Students shall not conceal or have possession of items which may disrupt the educational process.

Procedures:

1. Illegal, stolen or restricted items may be seized permanently or temporarily by school officials.

2. Seized items may be destroyed, returned to the owner, or turned over to the proper authorities.
 3. Students possessing or concealing illegal, stolen, or restricted items will be subject to discipline, suspension, or expulsion. In certain instances the police may be notified.
 4. In the event of a search of a person's personal belongings, a staff member of the same gender will be present and a second staff member is encouraged when possible.
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Relations with Law Enforcement Agencies

Santiam will follow District Policy KN-AR (1) when working with outside law enforcement agencies.

Tobacco, Drugs, and Alcohol

It is the duty of the public school of this district to provide an environment which is conducive to learning. It is the school's obligation to protect the health, welfare and safety of all students. In order to assure a continued safe school environment the district may utilize law enforcement and K9 units to help maintain a drug free campus. All areas on district property are subject to search.

The Santiam Canyon School District has taken a Zero Tolerance position in regards to these substances. Unlawfully acquired, possessed, distribution or sale of prescription drugs, drugs, alcohol, tobacco, e-cigarettes, vapes, imitation drugs and drug paraphernalia will not be tolerated and discipline consequences will result. Law enforcement agencies may also be notified in all of these incidents and additional citations may be issued by law enforcement.

Americans with Disabilities Act (ADA) Access Information

Santiam Canyon School District is committed to achieving full compliance with the Americans with Disabilities Act.

Santiam Canyon School District DOES NOT:

- Deny the benefits of District programs, services and activities to qualified individuals with a disability on the basis of a disability.
 - Discriminate on the basis of disability in access to or provision of programs, services, activities of the District, or application for employment or employment to qualified individuals with disabilities.
 - Provide separate, unequal or different programs, services or activities, unless the separate or different programs are necessary to ensure that the benefits and services are equally effective.
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Santiam Canyon School District operates its programs so that, when viewed in their entirety, they are readily accessible to or usable by individuals with disabilities.

Santiam Canyon School District welcomes those with disabilities to participate fully in the programs, services and activities offered to students, parents, guardians and members of the public. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in any program, service or activity offered to you, contact the district ADA Coordinator at least 48 hours before the scheduled event so that we may make every reasonable effort to accommodate you. [Government Code Section 54953.2; Americans with Disabilities Act of 1990, Section 202 (42 U.S.C. Section 12132).]

Santiam Canyon School District Non-Discrimination Statement

The Santiam Canyon School District 129J is committed to establishing and maintaining a safe and nondiscriminatory educational environment. Santiam Canyon School District 129J does not permit discrimination or harassment in its programs or activities on the basis of protected class, including age, disability, national origin, race, color, sex, gender identity, sexual orientation, religion, veteran status, or marital status.

Krista Nieraeth, Superintendent, and Jess Rist, Director of Student Services, have been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon District Office for additional information and/or compliance issues.

Daily Bell Schedule



Regular Schedule

High School

Period 1	7:50 - 8:46
Period 2	8:51 - 9:47
<i>Break</i>	9:47 - 9:58
Period 3	9:58 - 10:57
Period 4	11:02 - 11:58
<i>Lunch</i>	11:58 - 12:28
Period 5	12:33 - 1:29
Period 6	1:34 - 2:30
Period 7	2:35 - 3:31

Middle School

Period 1	7:50 - 8:46
Period 2	8:51 - 9:47
<i>Break</i>	9:47 - 9:58
Period 3	9:58 - 10:57
<i>Lunch</i>	10:57 - 11:27
Period 4	11:32 - 12:28
Period 5	12:33 - 1:29
Period 6	1:34 - 2:30
Period 7	2:35 - 3:31

