

Regular School Board Meeting

Wednesday, October 8, 2025 6:00 PM

Santiam Elementary School, 450 SW Evergreen Rd., Mill City, OR 97360

1. Call to Order and Flag Salute

2. Approval of / or Changes to the Agenda Action

3. Public Comment

The Santiam Canyon School Board of Directors values the opinion and input of students, staff, parents and the community members. Please keep comments to 3 minutes or less. If you intend to speak to the board, please fill out an intent prior to the call to order and hand it to the board chair. Before you begin your comments, please state your name and if you are speaking for an organization, please state that organization. For more information about public comments at a board meeting, please see Santiam Canyon School District Policy BDDH.

4. Consent Agenda

4.1. Hires/ Resignations

4.2. Minutes of September 10, 2025

5. Staff Report

5.1. OCA-Allison Galvin

5.2. SES- Alisha Hansen

5.3. SJHHS- Blane Lazar

5.4. SJHHS Student Report- Xoe Jacobs

5.5. Financial Report - Yvonne Hanna

5.6. Superintendent Report - Krista Nieraeth

5.7. Enrollment Report

5.8. Safety Committee Report

6. Action Items

6.1. Board Vice Chair Election

6.2. Superintendent Goals

6.3. High School Leadership Request for Overnight Trip

6.4. Second Reading of Policies

7. Informational Items

7.1. Division 22 Standards Presentation

7.2. JFCEB-AR- Request for Personal Electronic
Devices Exception

8. Items for Next Meeting

9. Adjourn

October New Hires

Kormann, Alyssa- MS Counselor- SJSHS 9/29

Follis, Charles- Grounds Keeper/ Transportation Specialist D. O. 9/18

Young, Jordan – Head Softball Coach- SJSHS 09/24

October 7, 2025

To: Krista Nieraeth, Superintendent & the School Board of Directors

It has been a great honor to serve Santiam Canyon School District in the role of Business Manager for these past 10 years, Todd Miller was a class act Superintendent, he successfully led the district out of a dismal financial situation and into a healthy fund balance and positive work culture. He along with the School Board built a financially sound district that we as community members can be proud of.

I have confidence that the district will continue to thrive under Krista Nieraeth's Superintendent leadership and that the Nichole Cooper will serve as an asset as the new Business Manager. Nichole has served this school district for 19 years. She is financially competent, and knows the accounting systems and state reporting systems. She also has the institutional knowledge to continue the prudent stewardship that Santiam Canyon School District has enjoyed.

I wish the very best future for the district, and hereby submit my notice of retirement as of October 31, 2025.

Thank you,

A handwritten signature in black ink that reads "Yvonne Hanna". The signature is written in a cursive, flowing style.

Yvonne Hanna

School Board Meeting
Regular Session
September 10th, 2025, 6:00 pm
Santiam Elementary

Board Members Present: Elizabeth Reeser, Josh Childress, and Lynda Harrington

Staff Present: Krista Nieraeth, Amber Jungwirth, Blane Lazar, Jess Rist, Alisha Hansen, Yvonne Hanna

Visitors: Jonathon DeRenzo, Chandra Clayton, Carl Anderson, Melissa Allison, Betty Komp, Leah Chapin, Dave Plotts, Dawn Plotts, Karen Baker

- 1.0 Call to Order and Flag Salute: Elizabeth Reeser called the board meeting to order at 6:00 pm and led the Pledge of Allegiance.
- 2.0 Approval of/or Changes to the Agenda Action: None
Lynda Harrington motioned to accept agenda with no changes,
Josh Childress second Motion passed 3-0
- 3.0 Public Comment: **None**
- 4.0 Consent Agenda Action
 - 4.1. August 13, 2025 Board Minutes
 - 4.2. Hires
 - 4.3. ResignationsJosh Childress motioned to accept the Consent Agenda, Lynda Harrington seconded
Motion passed 3-0
- 5.0 Staff Report Informational
 - 5.1. ORCA – Allison Galvin - Was not in attendance, the report is available online.
 - 5.2. SES – Mrs. Hansen discussed her report, which is available online. SES is having their Open House on Thursday, Sept. 11. She invited the board to attend. The board discussed and asked clarifying questions of Mrs. Hansen
 - 5.3. SJSHS- Mr. Lazar presented his report to the board, which is available online. The board discussed and asked clarifying questions of Mr. Lazar.

- 5.4 Student Services – Mrs. Rist presented her report to the board, which is available online. The board discussed and asked clarifying questions of Mrs. Rist
- 5.5 Financial Report – Mrs. Hanna presented her report to the board. The report is available online. In the report, there are two years shown, with the 24-25 year shown in orange, and the 25-26 year estimates shown in blue. Mrs. Hanna gave an update that as of November 1st, Nichole Cooper will take over as business manager and Lindsay Sloan as the HR/Payroll/AP Clerk.
- 5.6 Superintendent’s Report –Ms. Nieraeth presented her report to the board, which is available online. Ms. Nieraeth discussed dates for the board for training, including the November OSBA Annual Convention in Portland.
- 5.7 Enrollment Report- Ms. Nieraeth gave the enrollment report for this year and historical data for last year. This will be a monthly report given to the board. Report can be found online.

6.0 Action Items Action

6.1 Appointment of Board Positions

- A. Zone 1, Position 4
- B. Zone 2, Position 1

Applicants: Betty Komp, Melissa Allison, Jonathan DeRenzo, Leah Chapin, Carl Anderson

Because of District Policy BBE, Ms. Nieraeth advised the board to fill Zone 1, Position 4, first, since all applicants were from that zone, and then fill Zone 2, Position 1, since we did not have any applicants from that zone.

After interviews, Lynda Harrington thanked all the applicants for participating in the interviews.

Elizabeth Reeser made a motion to appoint Melissa Allison to Zone 1, Position 4. Lynda Harrington second the motion. No discussion. Motion passed 3-0.

Lynda Harrington made a motion to appoint Carl Anderson to Zone 2, Position 1. Elizabeth Reeser second, There was discussion between board members. Motion passed 3-0.

Ms. Nieraeth swore in Melissa Allison and Carl Anderson. Both joined the meeting at that time.

- | 7.0 | Informational Items | Discussion |
|-----|--|------------|
| 7.1 | Integrated Guidance Annual Report Presentation | |
| | Ms. Nieraeth presented the Integrated Guidance Annual Report to the board as information. Time was given for questions by the board about the report presentation. | |
| 7.2 | Review of Community/ Families, Student and Staff Survey for EO 25-09 | |
| | Ms. Nieraeth gave the board an update on the survey that was sent out to parent, students and staff. Report is found online. | |
| 7.3 | First Read of Policies: | |
| | A. JFCEB- Personal Electronic Devices | |
| | Discussion about the policy happened between the board and administration. The board decided that they wanted the policy to state that students could keep phones on their person, as well as start the policy January 1, 2026. Ms. Nieraeth will make the changes and bring to the board for the final read at the October meeting. | |
| 7.4 | Presentation of Football Stand Cover | |
| | Ms. Nieraeth updated the board on the Football Stands Cover and where they are in the process. Her update can be found online. | |
| 8.0 | Items for the Next Meeting | |
| | No items noted. | |
| 9.0 | Motion to Adjourn | |
| | Lynda Harrington moved to adjourn, Josh Childress second motion. Motion passed 5-0. | |

Meeting adjourned at 8:09 pm



School Leader Report October 8, 2025

Enrollment

September 30, 2025	September 2, 2025	October 1, 2024	September 29, 2023
2,543	2,438	2,372	2,117

What's Happening in October

- Student Clubs: Student Club sign-ups start the first week of October. There are approximately 40 student-facilitated clubs that students can participate in. Examples include the Esports team, ORCA Cares Club, Chess Club, Bakers Club, Music Club, and so many more. Clubs have become a cornerstone of the student experience because they are a great way for ORCA students to meet other students with common interests.
- Stomp Out Bullying: October is National Bullying Prevention Month, and ORCA focuses on the “Stomp Out Bullying” theme. Counselors are attending live classes discussing kindness, teachers are integrating the kindness theme into their instruction, and the student government is hosting school assemblies that focus on embracing an environment free of bullying. These are special events with a great impact on those who participate.
- Great Oregon ShakeOut: The Great Oregon ShakeOut is on October 16, 2025, at 10:16 a.m. Even though we are a virtual school, our staff will practice emergency preparedness and earthquake safety during virtual classes at this time. This is a fun way for ORCA’s students to virtually participate in this international day while still learning valuable skills.
- In-Person Events: ORCA students have access to more in-person events in October. Two major highlights are the various “hangout” times in Wilsonville on October 17, 2025, during which students can come meet and play games with students in their same grade bands, and another Regional Event Day on Friday, October 24, 2025.

Other Updates

- Accreditation: The 2025-26 school year marks a five-year accreditation period for Oregon Charter Academy. Our Systems Administrator, Laura Howard, has taken the lead on facilitating this process. She has worked closely with the leadership team this August to help us begin preparing for our evaluation. The virtual site visit by Cognia, the accreditation agency, will be the last week of October.



**School Leader Report
October 8, 2025**

- Open House:** The annual Open House was on Friday, September 12, 2025, at Santiam Elementary School. It was still a wonderful day for students and parents to meet their teachers, shop at the Book Fair, and take school pictures. Our Student Government also hosted a food drive to donate to the food closet in Mill City. ORCA families donated 223 lbs of food, our biggest food drive yet! Becoming Oregon Charter Academy has built a special school community among our students and staff. Events like Open House just highlight how special ORCA is and how personalized the virtual learning environment can be. Thank you for sharing your beautiful facilities with us to host this wonderful event!

Please see below for the attendance at Open House:

Open House	ORCA Students	Non-Students (Minors)	Adults	Total
2025	323	31	351	705
2024	302	47	322	671
2023	230	42	232	504
2022	222	37	219	478

Thank you for your continued support in helping us make the Oregon Charter Academy experience the best it can be for families and staff. This is a special place that is successful because the district, board, staff, and families all recognize that we are working in collaboration to support student success. Thank you!



SANTIAM ELEMENTARY SCHOOL

STAND TOGETHER • FIND YOUR PATH • NEVER GIVE UP

Alisha Hansen, Principal
Savannah Bradd, Office Manager/Registrar
450 SW Evergreen St.
P.O. Box 198
Mill City, OR 97360

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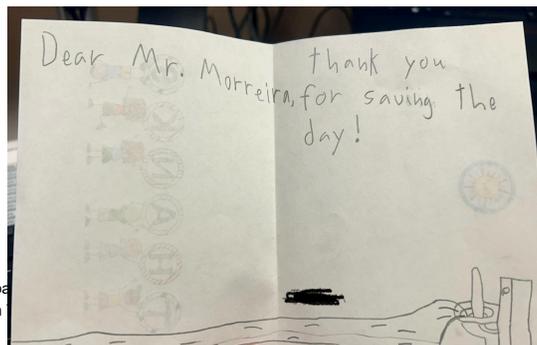
Board Report - September, 2025

Recent Events:

- An individual tampered with the electrical panel controlling our sewer pumps and switched them off. As a result, the pumps were disabled, causing sewer water to backflow into the downstairs student bathrooms, hallways, and playground. ServPro sanitized the impacted areas and removed the soiled carpet. Hart Landscaping excavated the playground, and Frank Lumber generously donated fresh bark. New molding will be installed soon.
- Last Thursday was National Custodian Day! This year, our custodial team's efforts were especially visible to students. (See the thank-you card below from one of our 4th graders. The illustration is priceless!)
- SES has launched a monthly attendance newsletter for families, highlighting the importance of maintaining 90% or better attendance. This month's letter focuses on building family habits that support regular attendance. Also, don't miss tomorrow's Tiger Assembly, where we will recognize one class and up to three families for outstanding attendance.
- During last Friday's in-service, staff participated in QPR training (Question, Persuade, and Refer), organized by Jess Rist in the multipurpose room. QPR equips educators and others to recognize warning signs that someone may be considering suicide, initiate supportive conversations, and connect individuals with professional help.
- Our math, reading, and writing PLC teams have been hard at work. Math and reading intervention groups are running in full swing. The ongoing collaboration and dedication from these teachers is truly commendable.

Coming Soon:

- Fall Store-Staff and families can purchase SES and District gear through Stayton Sports. See our ordering link on Facebook.
- Clubs will start October 20th. 3rd-5th grade students will have the opportunity to attend Choir, Arts & Crafts, Robotics, and/or 3D Printing Club. A special thank you to the instructors who are extending their hours to provide these enriching extracurricular activities for students.





Blane Lazar, Principal
Jess Rist, Vice Principal
Monica Burmeister, Office Manager

300 SW Cedar St, PO Box 199
Mill City, OR 97360
503-897-2311 Ph. 503-897-3154 Fax

OCTOBER 2025 BOARD NOTES

STUDENT GUEST-

Xoe Jacobs - Junior Class President, Leadership student

- Served as Sophomore President and Freshmen class representative
- Great student and leader on campus
- Runs events with confidence and class
- Fun to watch Xoe grow up, middle schooler to being on the mic
- “Don’t dim my light cause yours ain’t shinin’!”
- Xoe always steps up and volunteers at most events, thank you!

WOLVERINE EMPLOYEE FOCUS-

Todd Reeser - The moment I walked through the door at Santiam I knew this place was different because of Todd Reeser. His care and love for our students, their families, and even their extended families is simply awe inspiring. If a student needs anything, and I mean anything, Reeser makes it happen. Reeser has made me a better administrator and human based on our time together. He is as good as they come and he truly makes the canyon a better place for our students. Thank you Reeser!

SJSHS NEWS AND NOTES-

Homecoming Week - October 6th to October 10th

- Dress-Up Days
 - USA, twins, sports jerseys, and anything BUT a backpack
- Homecoming Dance, theme is Space
- Thursday night - Bonfire following the volleyball game
- Assembly - Macho Volleyball, staff has won the last two
- King and Queen introduced at halftime of VB game
- Football team is 3-1 and plays Horizon Christian

Starting Santiam Leadership Team

Create a team of members who answer:

- What’s our vision?
- Who are we?
- What do we want for our students?
- What will make SJSHS better?
- What data do we want to track?

SANTIAM WOLVERINES



STAND TOGETHER • FIND YOUR PATH • NEVER GIVE UP

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Clubs Update

- Clubs are going strong and we have about 50 students participating
- Clubs include Art, Board Game, Chess, Cheerleading, Gaming, D&D, NHS, HW Help, and MS Leadership

WOLVERINE ATHLETIC CORNER-

Cross Country

- 8 students are participating
- The program is doing great!

Football

- Team is 3-1, and ranked #15 in state
- 28 boys are competing
- Community is excited
- 5 JV games are scheduled
- Next home game, October 10th, vs. Horizon Christian, 7:00pm

Volleyball

- Team is 9-3, and ranked #9 in state
- 34 girls are participating
- Community is excited
- Next home game, October 9th, vs. Kennedy, 6:00pm
- Bonfire to follow!

UPCOMING EVENTS-

October 6 - 11	Homecoming Week
October 16 - 17	Conferences
October 31	End of 1st Quarter
November 7 - 9	Santiam Hall of Fame Events
December 5 - 7	Holiday Bazaar - PTO Fundraiser



October 2, 2025

TO: Santiam Canyon Board
FROM: Michelle Glover, Business Services Specialist
RE: Financial Statements for fiscal years 2024-25 and 2025-26

Board Members,

Attached are the financial statements through September 30, 2025. The reports include:

- General Fund Statement of Revenues – Budget vs. Actual
- General Fund Statement of Expenditures – Budget vs. Actual
- Total Appropriations for the year

Fiscal Year 2025–26

For July 1 through August 31, actual revenues and expenditures show an estimated Ending Fund Balance of \$5,308,100. Of this total, \$1,881,338 is set aside as Contingency and Unappropriated Ending Fund Balance. We will be reviewing enrollment and property tax revenue through the next month and make updates with ODE before the next recalculation of the State School Fund.

Updates

Auditors will be on site the week of October 6th. Once the audit has been completed, the report will be presented to the Board.

The district is currently reviewing all grant allocations and aligning the contracts with budgets. This is an important step in making sure there is a plan to expense all grant funds as the amount that was budgeted was estimated.

Investments

As of September 30, 2025, Santiam Canyon's investments total \$12,734,373.24 in the Local Government Investment Pool, earning an annualized interest rate of 4.60%.

Please don't hesitate to reach out with any questions or concerns about these statements.

Santiam Canyon School District 129J
 General Fund: Statement of Revenues Budget Vs. Actual
 For the Fiscal Year 2025-2026

Source	Budget 2025-2026	Actual YTD Rev. 9/30/2025	Projected through 6/30/2025	Total Estimated 2025-26	(Over)/Under Budget	Budget 2024-25	Estimated YTD Rev. 6/30/2025
SSF Funding							
1111 Current Year Property Taxes	2,583,621	-	2,730,517	2,730,517	(146,896)	2,442,678	2,581,560
1112 Prior Year's Property Taxes	29,286	16,625	33,403	50,028	(20,742)	30,417	51,960
1114 Payment in Lieu of Property Taxes	13,370	24	12,545	12,568		12,523	11,772
1190 Penalties & Interest on Investments	13,567	-	6,432	6,432		10,112	4,794
2101 County School Funds	2,500	-	2,500	2,500	-	2,500	3,384
3101 State School Support Funds	39,521,666	13,180,143	26,359,455	39,539,598	(17,932)	34,313,011	35,047,829
3101 SSF - Due from ODE FY24/25				-	-		1,559,988
3101 SSF - Small HS Grant				-	-		30,566
3101 SSF - Small HS/HC disability FY24/25				-	-		49,564
3103 Common School Fund	465,672	-	465,672	465,672	-	415,262	140,220
3104 State Timber	300,000	285,631	14,369	300,000	-	300,000	455,858
Total SSF Funding	42,929,682	13,482,422	29,624,893	43,107,315	(185,569)	37,526,503	39,937,495
Total SSF Revenue	\$ 42,929,682	\$ 13,482,422	\$ 29,624,893	\$ 43,107,315	\$ (185,569)	\$ 37,526,503	39,937,495
Non State School Support Formula Sources							
Local Sources							
1510 Earnings on Investments	450,000	144,750	305,250	450,000	-	300,000	550,732
1710 Admissions/Fees	10,000	1,233	8,767	10,000	-	10,000	5,803
1910 Rentals	1,000	-	60	60	940	5,000	300
1920 Donations from Private Sources	18,000	-	15,726	15,726	2,274	25,000	21,841
1943 Serv Provided to Charter School	1,535,796	256,058	1,279,738	1,418,174	117,622	1,314,999	1,418,175
1960 Recovery of Prior Year Expenditures		2,753		2,753	(2,753)		303
1980 Indirect Fees		-					54,054
1990 Miscellaneous Local Revenue	38,388	8,431	29,957	38,388	-	40,000	34,724
1991 Miscellaneous ERATE	6,500	-	6,500	6,500	-	6,500	11,757
Total Non Formula Local Sources	2,059,684	413,226	1,645,997	1,941,601		1,701,499	2,097,689
Intermediate Sources							
2102 Education Service District Apportionment	288,000	-	288,000	288,000	-	200,000	372,575
2199 - Other Inter. Sources (HERT)	500	265		265	235		985
2800 Revenue in Lieu of Taxes	500	-	-	-	500	500	-
Total Intermediate Sources	289,000	265	288,000	288,000	500	200,500	373,560
State/Federal Sources							
3299 Other Restricted Grants-In-Aid- YTP		-	-	-	-		9,979
4201 Foster Care Transportation	5,000	-	-	-			2,450
4703 Carl Perkins	2,500	-	-	-			-
4801 Federal Forest		-	-	-			10,253
Total State/Federal Sources	7,500	-	-	-	-	-	22,682
Other Sources							
5400 Beginning Fund Balance*	5,226,881	-	5,468,335	5,468,335	(241,454)	5,100,000	5,109,577
Total Other Sources	5,226,881	-	5,468,335	5,468,335	(241,454)	5,100,000	5,109,577
Total Non SSF Revenue	\$ 7,583,065	\$ 413,490	7,821,001	\$ 7,697,936	\$ (240,954)	\$ 7,001,999	7,603,508
Total Resources	\$ 50,512,747	\$ 13,895,912	\$ 42,914,228	\$ 50,805,251	\$ (426,523)	\$ 44,558,502	\$ 47,541,003
				\$ 45,497,151			
				\$ 5,308,100			
				\$ 1,881,338			
				\$ 3,426,762			

Santiam Canyon School District 129J
 General Fund: Statement of Expenditures Budget Vs. Actual
 For the Fiscal Year 2025-2026

Function	Budget 2025-2026	Actual YTD EXP 9/30/2025	Projected through 6/30/2025	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	Budget 2024-25	Actual YTD Exp. 6/30/2025
Instruction								
1111 Elementary, K-5 or K-6	1,853,942	139,893	1,473,449	1,613,342	240,600	87.02%	1,656,791	1,441,777
1121 Middle/Junior High Programs	858,829	67,507	655,157	722,663	136,166	84.15%	806,930	666,743
1122 Middle/Junior High School Extracurricular	101,947	2,951	50,155	53,106	48,841	52.09%	103,118	53,716
1131 High School Programs	1,405,712	120,303	1,173,149	1,293,452	112,260	92.01%	1,251,124	1,151,209
1132 High School Extracurricular	395,609	55,771	306,350	362,122	33,487	91.54%	338,941	310,250
1140 Pre-Kindergarten Program	35,000	-	25,188	25,188	9,812	71.97%	35,000	25,188
1210 Programs for the Talented and Gifted	6,729	254	3,155	3,408	3,321	50.65%	6,388	3,236
1220 Restrictive Pgms for Students w/Disabilities	750,378	55,215	681,990	737,205	13,173	98.24%	579,380	569,209
1223 Community Transition Centers	-	-	-	-	-	0.00%	12,233	-
1250 Programs for Students w/Severe Disabilities	529,991	37,729	462,444	500,173	29,818	94.37%	400,919	378,363
1271 Remediation	21,304	2,494	23,148	25,642	(4,338)	120.36%	29,133	20,583
1283 District Alternative Programs	30,800	1,309	13,227	14,535	16,265	47.19%	22,800	10,760
1288 Charter School Payments	36,325,251	10,813,512	23,605,210	34,408,712	1,916,539	94.72%	31,951,262	30,274,302
1288 Charter School Payments - May FY2425 ADJ	-	-	-	-	-	0.00%	-	1,804,085
1291 English Second Language Programs	25,948	1,019	15,227	16,246	9,702	62.61%	13,499	8,452
Total Instruction	\$ 42,341,440	\$ 11,297,955	\$ 28,487,851	\$ 39,775,795	\$ 2,565,645		\$ 37,207,518	36,717,874
Support Services								
2112 Attendance Services	-	0.00	-	-	-		32,144	0.00
2120 Guidance Services	252,735	21,668.00	235,580	257,248	(4,513)	101.79%	230,218	120,103.22
2139 Health Servcies	3,100	7,343	155	7,498	(4,398)	241.87%	3,100	29,647
2143 Psychological Services	1,500	-	-	-	1,500	0.00%	1,500	-
2150 Speech Pathology and Audiology Services	36,800	-	-	-	36,800	0.00%	26,836	-
2190 Service Directions, Student Support Svcs	201,460	40,200	157,231	197,431	4,029	98.00%	107,110	120,659
2222 Library/Media Center	111,191	4,604	96,454	101,058	10,133	90.89%	106,073	96,406
2230 Assessment and Testing	9,100	-	-	-	9,100	0.00%	9,100	-
2240 Staff Development	63,447	197	45,302	45,499	17,948	71.71%	56,893	40,799
2310 Board of Education	101,500	14,830	74,285	89,115	12,385	87.80%	97,000	85,164
2321 Office of the Superintendent Services	486,416	111,934	355,992	467,926	18,490	96.20%	436,732	420,131
2410 Office of the Principal Services	607,208	177,745	613,971	791,716	(184,508)	130.39%	551,882	546,328
2520 Fiscal Services	274,045	76,995	202,765	279,760	(5,715)	102.09%	221,986	223,855
2542 Care and Upkeep of Building Services	1,532,994	510,482	722,624	1,233,106	299,888	80.44%	1,458,502	1,173,186
2543 Care and Upkeep of Grounds Services	196,061	32,402	103,999	136,401	59,660	69.57%	161,582	112,413
2544 Maintenance	-	-	-	-	-	0.00%	9,786	-
2550 Student Transportation Services	805,845	146,026	444,051	590,077	215,768	0.00%	781,867	525,333
2574 Printing, Publishing and Duplicating Services	48,250	9,818	32,183	42,001	6,249	87.05%	46,250	40,260
2649 Other Staff Services	5,200	671	569	1,240	3,960	23.85%	5,200	1,240
2669 Other Support Services-Central	330,707	94,536	187,760	282,296	48,411	85.36%	282,678	306,904
Total Support Services	\$ 5,067,559	\$ 1,249,450	\$ 3,272,921	\$ 4,522,371	\$ 545,188		\$ 4,626,439	\$ 3,842,427
Community Services								
3100 Food Service	55,110	2,665	29,320	31,985	-		53,240	23,986
Total Community Services	\$ 55,110	\$ 2,665	\$ 29,320	\$ 31,985	\$ -	\$ -	\$ 53,240	\$ 23,986
Other Requirements								
4150 Building Acquisition, Construction, and Improvem	-	-	-	-	-	0.00%	5,000	-
5200 Transfers of Funds	1,167,000	-	1,167,000	1,167,000	-	100.00%	817,000	1,105,856
6000 Contingency	1,281,338	-	-	-	1,281,338	100.00%	1,299,305	-
7000 Unappropriated Ending Fund Balance	600,000	-	-	-	600,000	100.00%	550,000	-
Total Other Requirements	\$ 3,048,338	\$ -	\$ 1,167,000	\$ 1,167,000	\$ 1,881,338		\$ 2,671,305	\$ 1,105,856
Total Requirements	\$ 50,512,447	\$ 12,550,070	\$ 32,957,092	\$ 45,497,151	\$ 4,992,171		\$ 44,558,502	\$ 41,690,143

Santiam Canyon School District 129J

Appropriations: Budget Vs. Actual

For the Fiscal Year 2025-2026

General Fund (100)	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
1000 Instruction	\$ 42,341,440	\$ 11,297,955	\$ 26,559,300	\$ 37,857,255		\$ 4,484,185
2000 Support Services	\$ 5,067,559	\$ 1,249,450	\$ 2,894,581	\$ 4,144,031		\$ 923,528
3000 Community Services	\$ 55,110	\$ 2,665	\$ 29,320	\$ 31,985		\$ 23,125
4000 Building Acquisition	\$ -	\$ -	\$ -	\$ -		\$ -
5100 Debt Service	\$ -	\$ -	\$ -	\$ -		\$ -
5200 Transfers	\$ 1,167,000	\$ -	\$ -	\$ -		\$ 1,167,000
6000 Contingency	\$ 1,281,338	\$ -	\$ -	\$ -		\$ 1,281,338
Sub Total	\$ 49,912,447	\$ 12,550,070	\$ 29,483,202	\$ 42,033,271		\$ 7,879,176
Special Revenue Funds						
1000 Instruction	\$ 3,349,972	\$ 141,831	\$ 1,156,252	\$ 1,298,083		\$ 2,051,889
2000 Support Services	\$ 1,455,488	\$ 26,599	\$ 105,334	\$ 131,933		\$ 1,323,555
3000 Community Services	\$ 753,427	\$ 74,454	\$ 356,990	\$ 431,444		\$ 321,983
4000 Facility Acquisition	\$ 250,000	\$ -	\$ -	\$ -		\$ 250,000
5100 Debt Service	\$ 34,487	\$ 4,113	\$ 11,047	\$ 15,160		\$ 19,327
5200 Transfers	\$ -	\$ -	\$ -	\$ -		\$ -
6000 Contingency	\$ 750,000	\$ -	\$ -	\$ -		\$ 750,000
Sub Total	\$ 6,593,374	\$ 246,998	\$ 1,629,623	\$ 1,876,620		\$ 4,716,754
PERS Bond Debt Service (302, 303, 304)						
2000 Support Services	\$ 20	\$ 0	\$ -	\$ 0		\$ 20
5100 Debt Service	\$ 1,685,267	\$ -	\$ -	\$ -		\$ 1,685,267
6000 Contingency	\$ 339,386	\$ -	\$ -	\$ -		\$ 339,386
Sub Total	\$ 2,024,673	\$ 0	\$ -	\$ 0		\$ 2,024,673
Facilities (400)						
1000 Instruction	\$ -	\$ -	\$ -	\$ -		\$ -
2000 Support Services	\$ -	\$ -	\$ -	\$ -		\$ -
4000 Facilities Acquisition	\$ 2,500,000	\$ -	\$ 11,628	\$ 11,628		\$ 2,488,372
6000 Contingency	\$ 250,000	\$ -	\$ -	\$ -		\$ 250,000
Sub Total	\$ 2,750,000	\$ -	\$ 11,628	\$ 11,628		\$ 2,738,372
Total Appropriations	\$ 61,280,494	\$ 12,797,067	\$ 31,124,452	\$ 43,921,519		\$ 17,358,975
Total Unappropriated	\$ 1,559,124	\$ -	\$ -	\$ -		\$ 1,559,124
TOTAL	\$ 62,839,618	\$ 12,797,067	\$ 31,124,452	\$ 43,921,519		\$ 18,918,099

Santiam Canyon School District 129J
 General Fund: Statement of Revenues Budget Vs. Actual
 For the Fiscal Year 2025-2026

Source	Budget 2025-2026	Actual YTD Rev. 9/30/2025	Projected through 6/30/2025	Total Estimated 2025-26	(Over)/Under Budget	Budget 2024-25	Estimated YTD Rev. 6/30/2025
SSF Funding							
1111 Current Year Property Taxes	2,583,621	- 20	2,730,517	2,730,517	(146,896)	2,442,678	2,581,560
1112 Prior Year's Property Taxes	29,286	16,625	33,403	50,028	(20,742)	30,417	51,960
1114 Payment in Lieu of Property Taxes	13,370	24 18	12,545	12,568		12,523	11,772
1190 Penalties & Interest on Investments	13,567	-	6,432	6,432		10,112	4,794
2101 County School Funds	2,500	-	2,500	2,500	-	2,500	3,384
3101 State School Support Funds	39,521,666	13,180,143	26,359,455	39,539,598	(17,932)	34,313,011	35,047,829
3101 SSF - Due from ODE FY24/25				-	-		1,559,988
3101 SSF - Small HS Grant				-	-		30,566
3101 SSF - Small HS/HC disability FY24/25				-	-		49,564
3103 Common School Fund	465,672	-	465,672	465,672	-	415,262	140,220
3104 State Timber	300,000	285,631	14,369	300,000	-	300,000	455,858
Total SSF Funding	42,929,682	13,482,422	29,624,893	43,107,315	(185,569)	37,526,503	39,937,495
Total SSF Revenue	\$ 42,929,682	\$ 13,482,422	\$ 29,624,893	\$ 43,107,315	\$ (185,569)	\$ 37,526,503	39,937,495
Non State School Support Formula Sources							
Local Sources							
1510 Earnings on Investments	450,000	144,750	305,250	450,000	-	300,000	550,732
1710 Admissions/Fees	10,000	1,233	8,767	10,000	-	10,000	5,803
1910 Rentals	1,000	-	60	60	940	5,000	300
1920 Donations from Private Sources	18,000	-	15,726	15,726	2,274	25,000	21,841
1943 Serv Provided to Charter School	1,535,796	256,058	1,279,738	1,418,174	117,622	1,314,999	1,418,175
1960 Recovery of Prior Year Expenditures		2,753		2,753	(2,753)		303
1980 Indirect Fees		-					54,054
1990 Miscellaneous Local Revenue	38,388	8,431	29,957	38,388	-	40,000	34,724
1991 Miscellaneous ERATE	6,500	-	6,500	6,500	-	6,500	11,757
Total Non Formula Local Sources	2,059,684	413,226	1,645,997	1,941,601		1,701,499	2,097,689
Intermediate Sources							
2102 Education Service District Apportionment	288,000	-	288,000	288,000	-	200,000	372,575
2199 - Other Inter. Sources (HERT)	500	265		265	235		985
2800 Revenue in Lieu of Taxes	500	-	-	-	500	500	-
Total Intermediate Sources	289,000	265	288,000	288,000	500	200,500	373,560
State/Federal Sources							
3299 Other Restricted Grants-In-Aid- YTP		-	-	-	-		9,979
4201 Foster Care Transportation	5,000	-	-	-			2,450
4703 Carl Perkins	2,500	-	-	-			-
4801 Federal Forest		-	-	-			10,253
Total State/Federal Sources	7,500	-	-	-	-	-	22,682
Other Sources							
5400 Beginning Fund Balance*	5,226,881	-	5,468,335	5,468,335	(241,454)	5,100,000	5,109,577
Total Other Sources	5,226,881	-	5,468,335	5,468,335	(241,454)	5,100,000	5,109,577
Total Non SSF Revenue	\$ 7,583,065	\$ 413,490	7,821,001	\$ 7,697,936	\$ (240,954)	\$ 7,001,999	7,603,508
Total Resources	\$ 50,512,747	\$ 13,895,912	\$ 42,914,228	\$ 50,805,251	\$ (426,523)	\$ 44,558,502	\$ 47,541,003
				\$ 45,497,151			
				\$ 5,308,100			
				\$ 1,881,338			
				\$ 3,426,762			

Santiam Canyon School District 129J
 General Fund: Statement of Expenditures Budget Vs. Actual
 For the Fiscal Year 2025-2026

Function	Budget 2025-2026	Actual YTD EXP 9/30/2025	Projected through 6/30/2025	Total Estimated 2025-26	(Over)/ Under Budget	% Committed	Budget 2024-25	Actual YTD Exp. 6/30/2025
Instruction								
1111 Elementary, K-5 or K-6	1,853,942	139,893	1,473,449	1,613,342	240,600	87.02%	1,656,791	1,441,777
1121 Middle/Junior High Programs	858,829	67,507	655,157	722,663	136,166	84.15%	806,930	666,743
1122 Middle/Junior High School Extracurricular	101,947	2,951	50,155	53,106	48,841	52.09%	103,118	53,716
1131 High School Programs	1,405,712	120,303	1,173,149	1,293,452	112,260	92.01%	1,251,124	1,151,209
1132 High School Extracurricular	395,609	55,771	306,350	362,122	33,487	91.54%	338,941	310,250
1140 Pre-Kindergarten Program	35,000	-	25,188	25,188	9,812	71.97%	35,000	25,188
1210 Programs for the Talented and Gifted	6,729	254	3,155	3,408	3,321	50.65%	6,388	3,236
1220 Restrictive Pgms for Students w/Disabilities	750,378	55,215	681,990	737,205	13,173	98.24%	579,380	569,209
1223 Community Transition Centers	-	-	-	-	-	0.00%	12,233	-
1250 Programs for Students w/Severe Disabilities	529,991	37,729	462,444	500,173	29,818	94.37%	400,919	378,363
1271 Remediation	21,304	2,494	23,148	25,642	(4,338)	120.36%	29,133	20,583
1283 District Alternative Programs	30,800	1,309	13,227	14,535	16,265	47.19%	22,800	10,760
1288 Charter School Payments	36,325,251	10,813,512	23,605,210	34,408,712	1,916,539	94.72%	31,951,262	30,274,302
1288 Charter School Payments - May FY2425 ADJ	-	-	-	-	-	0.00%	-	1,804,085
1291 English Second Language Programs	25,948	1,019	15,227	16,246	9,702	62.61%	13,499	8,452
Total Instruction	\$ 42,341,440	\$ 11,297,955	\$ 28,487,851	\$ 39,775,795	\$ 2,565,645		\$ 37,207,518	36,717,874
Support Services								
2112 Attendance Services	-	0.00	-	-	-		32,144	0.00
2120 Guidance Services	252,735	21,668.00	235,580	257,248	(4,513)	101.79%	230,218	120,103.22
2139 Health Services	3,100	7,343	155	7,498	(4,398)	241.87%	3,100	29,647
2143 Psychological Services	1,500	-	-	-	1,500	0.00%	1,500	-
2150 Speech Pathology and Audiology Services	36,800	-	-	-	36,800	0.00%	26,836	-
2190 Service Directions, Student Support Svcs	201,460	40,200	157,231	197,431	4,029	98.00%	107,110	120,659
2222 Library/Media Center	111,191	4,604	96,454	101,058	10,133	90.89%	106,073	96,406
2230 Assessment and Testing	9,100	-	-	-	9,100	0.00%	9,100	-
2240 Staff Development	63,447	197	45,302	45,499	17,948	71.71%	56,893	40,799
2310 Board of Education	101,500	14,830	74,285	89,115	12,385	87.80%	97,000	85,164
2321 Office of the Superintendent Services	486,416	111,934	355,992	467,926	18,490	96.20%	436,732	420,131
2410 Office of the Principal Services	607,208	177,745	613,971	791,716	(184,508)	130.39%	551,882	546,328
2520 Fiscal Services	274,045	76,995	202,765	279,760	(5,715)	102.09%	221,986	223,855
2542 Care and Upkeep of Building Services	1,532,994	510,482	722,624	1,233,106	299,888	80.44%	1,458,502	1,173,186
2543 Care and Upkeep of Grounds Services	196,061	32,402	103,999	136,401	59,660	69.57%	161,582	112,413
2544 Maintenance	-	-	-	-	-	0.00%	9,786	-
2550 Student Transportation Services	805,845	146,026	444,051	590,077	215,768	0.00%	781,867	525,333
2574 Printing, Publishing and Duplicating Services	48,250	9,818	32,183	42,001	6,249	87.05%	46,250	40,260
2649 Other Staff Services	5,200	671	569	1,240	3,960	23.85%	5,200	1,240
2669 Other Support Services-Central	330,707	94,536	187,760	282,296	48,411	85.36%	282,678	306,904
Total Support Services	\$ 5,067,559	\$ 1,249,450	\$ 3,272,921	\$ 4,522,371	\$ 545,188		\$ 4,626,439	\$ 3,842,427
Community Services								
3100 Food Service	55,110	2,665	29,320	31,985	-		53,240	23,986
Total Community Services	\$ 55,110	\$ 2,665	\$ 29,320	\$ 31,985	\$ -	\$ -	\$ 53,240	\$ 23,986
Other Requirements								
4150 Building Acquisition, Construction, and Improvem	-	-	-	-	-	0.00%	5,000	-
5200 Transfers of Funds	1,167,000	-	1,167,000	1,167,000	-	100.00%	817,000	1,105,856
6000 Contingency	1,281,338	-	-	-	1,281,338	100.00%	1,299,305	-
7000 Unappropriated Ending Fund Balance	600,000	-	-	-	600,000	100.00%	550,000	-
Total Other Requirements	\$ 3,048,338	\$ -	\$ 1,167,000	\$ 1,167,000	\$ 1,881,338		\$ 2,671,305	\$ 1,105,856
Total Requirements	\$ 50,512,447	\$ 12,550,070	\$ 32,957,092	\$ 45,497,151	\$ 4,992,171		\$ 44,558,502	\$ 41,690,143

Santiam Canyon School District 129J

Appropriations: Budget Vs. Actual

For the Fiscal Year 2025-2026

General Fund (100)	Appropriations	YTD	Encumbrances	Totals	Resolutions	(Over)/Under Budget
1000 Instruction	\$ 42,341,440	\$ 11,297,955	\$ 26,559,300	\$ 37,857,255		\$ 4,484,185
2000 Support Services	\$ 5,067,559	\$ 1,249,450	\$ 2,894,581	\$ 4,144,031		\$ 923,528
3000 Community Services	\$ 55,110	\$ 2,665	\$ 29,320	\$ 31,985		\$ 23,125
4000 Building Acquisition	\$ -	\$ -	\$ -	\$ -		\$ -
5100 Debt Service	\$ -	\$ -	\$ -	\$ -		\$ -
5200 Transfers	\$ 1,167,000	\$ -	\$ -	\$ -		\$ 1,167,000
6000 Contingency	\$ 1,281,338	\$ -	\$ -	\$ -		\$ 1,281,338
Sub Total	\$ 49,912,447	\$ 12,550,070	\$ 29,483,202	\$ 42,033,271		\$ 7,879,176
Special Revenue Funds						
1000 Instruction	\$ 3,349,972	\$ 141,831	\$ 1,156,252	\$ 1,298,083		\$ 2,051,889
2000 Support Services	\$ 1,455,488	\$ 26,599	\$ 105,334	\$ 131,933		\$ 1,323,555
3000 Community Services	\$ 753,427	\$ 74,454	\$ 356,990	\$ 431,444		\$ 321,983
4000 Facility Acquisition	\$ 250,000	\$ -	\$ -	\$ -		\$ 250,000
5100 Debt Service	\$ 34,487	\$ 4,113	\$ 11,047	\$ 15,160		\$ 19,327
5200 Transfers	\$ -	\$ -	\$ -	\$ -		\$ -
6000 Contingency	\$ 750,000	\$ -	\$ -	\$ -		\$ 750,000
Sub Total	\$ 6,593,374	\$ 246,998	\$ 1,629,623	\$ 1,876,620		\$ 4,716,754
PERS Bond Debt Service (302, 303, 304)						
2000 Support Services	\$ 20	\$ 0	\$ -	\$ 0		\$ 20
5100 Debt Service	\$ 1,685,267	\$ -	\$ -	\$ -		\$ 1,685,267
6000 Contingency	\$ 339,386	\$ -	\$ -	\$ -		\$ 339,386
Sub Total	\$ 2,024,673	\$ 0	\$ -	\$ 0		\$ 2,024,673
Facilities (400)						
1000 Instruction	\$ -	\$ -	\$ -	\$ -		\$ -
2000 Support Services	\$ -	\$ -	\$ -	\$ -		\$ -
4000 Facilities Acquisition	\$ 2,500,000	\$ -	\$ 11,628	\$ 11,628		\$ 2,488,372
6000 Contingency	\$ 250,000	\$ -	\$ -	\$ -		\$ 250,000
Sub Total	\$ 2,750,000	\$ -	\$ 11,628	\$ 11,628		\$ 2,738,372
Total Appropriations	\$ 61,280,494	\$ 12,797,067	\$ 31,124,452	\$ 43,921,519		\$ 17,358,975
Total Unappropriated	\$ 1,559,124	\$ -	\$ -	\$ -		\$ 1,559,124
TOTAL	\$ 62,839,618	\$ 12,797,067	\$ 31,124,452	\$ 43,921,519		\$ 18,918,099

Santiam Canyon School District 129J
Special Revenue Funds: Statement of Revenue and Expenditures Budget Vs. Actual
For the Fiscal Year 2025-2026

Fund	Description	Budget	7/1/2025 Beginning Fund Balance*	YTD Revenue	YTD Expenditures	Encumbrances	Balance projected 6/30/26
201	Food Service	460,600	-	14,075	39,591	356,990	(25,516)
202	Dept of Human Resources	6,500	-	-	-	-	-
204	Federal REAP	25,424	-	-	-	-	-
205	IDEA, 611	599,449	-	3,283	4,829	51,808	(1,546)
207	Federal School Improve TSI & CSI	151,344	-	3,710	3,733	37,713	
210	IDEA, 619	1,893	-	-	-	-	-
211	Title I-A & II-A	229,726	-	24,459	19,346	211,685	5,113
216	High School Success	167,027	-	-	12,721	124,855	(12,721)
217	Bridging Student Basic Needs Grant	4,385	-	-	-	-	-
218	Career Pathways	44,283	-	1,005	-	-	1,005
219	Elementary Student Activities	72,072	-	-	-	6,215	-
221	Title IV	18,510	-	-	-	-	-
227	Scholarship Fund	659,124	-	6,900	34,864	-	(27,964)
230	Aspire - HECC	2,500	-	-	2,191	-	(2,191)
233	Outdoor School M99	20,000	-	-	9,187	13,454	(9,187)
235	Unemployment	86,753	-	7,428	-	-	7,428
237	IDEA Equipment Grant	-	-	-	-	-	-
239	High School Student Activities	416,928	-	15,379	10,778	7,873	4,600
240	Santiam YST	5,971	-	-	-	-	-
241	SB 1149	34,487	-	3,963	4,113	11,047	(150)
243	Niemeyer	1,674	-	-	-	-	-
248	EL Transformation	250,000	-	-	-	-	-
249	Early Childhood	207,100	-	177,000	1,730	5,282	175,270
251	SIA	1,000,365	-	-	68,591	610,729	(68,591)
252	Early Literacy Success	129,240	-	-	4,396	48,565	
253	Nike Grant for Avid	10,692	-	-	-	-	-
254	Garde Club - OCF	7,000	-	-	-	-	-
257	Wildfire	1,345,660	-	-	30,928	143,408	(30,928)
260	Grant Pool Fund	343,791	-	-	-	-	-
290	PERS Reserve	750,000	0	-	0	0	-
Grand Total		\$ 7,052,498	\$ -	257,201	246,998	1,629,623	14,622

Month	Ending Fund Balance	Less: Contingency & UNEFB	Est. Ending Fund Balance
September	\$ 5,119,143.00	\$ 1,881,338.00	\$ 3,237,805.00
October	\$ 5,308,099.92	\$ 1,881,338.00	\$ 3,426,761.92
November		\$ 1,881,338.00	\$ (1,881,338.00)
December		\$ 1,881,338.00	\$ (1,881,338.00)
January		\$ 1,881,338.00	\$ (1,881,338.00)
February		\$ 1,881,338.00	\$ (1,881,338.00)
March		\$ 1,881,338.00	\$ (1,881,338.00)
April		\$ 1,881,338.00	\$ (1,881,338.00)
May		\$ 1,881,338.00	\$ (1,881,338.00)
June		\$ 1,881,338.00	\$ (1,881,338.00)

Santiam Canyon

	Budget	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.
Kindergarten		37	29				
1		37	34				
2		37	43				
3		38	37				
4		48	52				
5		41	46				
6		48	51				
7		52	54				
8		50	56				
9		46	52				
10		43	40				
11		41	43				
12		40	39				
Total		558	576	0	0	0	0

Grade Level	BUDGET	2025-2026 SY					
		1-Sep	1-Oct	1-Nov	1-Dec	1-Jan	1-Feb
KG	113	83	0	0	0	0	0
1st	122	117	0	0	0	0	0
2nd	128	120	0	0	0	0	0
3rd	161	148	0	0	0	0	0
4th	179	185	0	0	0	0	0
5th	177	166	0	0	0	0	0
6th	229	200	0	0	0	0	0
7th	300	267	0	0	0	0	0
8th	349	328	0	0	0	0	0
9th	316	291	0	0	0	0	0
10th	369	333	0	0	0	0	0
11th	405	380	0	0	0	0	0
12th	360	384	0	0	0	0	0
Total ADM	3208	3002	0	0	0	0	0

ODE Estimate
 FY24/25 as of 2733.34
 FY25/26 as of 2973

Under/(Over) #REF!

Or

Mar.	Apr.	May	June		Budget	Sept.	Oct.	Nov.	
						76	54		
						85	83		
						91	77		
						123	111		
						131	133		
						136	120		
						181	149		
						248	213		
						299	272		
						270	239		
						326	293		
						364	337		
						320	345		
0	0	0	0		2650	2426	0	0	

1-Mar	1-Apr	1-May	1-Jun
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0
0	0	0	0

egon Charter Academy

Dec. Jan. Feb. Mar. Apr. May June

0 0 0 0 0 0 0



Santiam Canyon School District 129J

Post Office Box 197
150 SW Evergreen St.
Mill City, Oregon 97360
Office (503) 897-2321

Krista Nieraeth, Superintendent
Yvonne Hanna, Business Manager
Nichole Cooper, AP & Payroll
Lisa Follis, District Secretary

Santiam Canyon School District Board Report October 2025

1. STAND TOGETHER- We celebrate our strengths and differences

a. STAFFING UPDATES

i. Current Job Openings:

1. Certified subs (always shorthanded and always in need of more)
2. Classified subs (always shorthanded and always in need of more)

b. STAFF TRAININGS: The district has been working to ensure that staff is properly trained through Vector, which houses mandatory trainings as required by insurance and the law, as well as trainings that are required for staff for other requirements, such as Alyssa's Law, etc. Both buildings are also working on providing opportunities for professional development for staff in building and outside learning opportunities to help increase our district's teaching capacity for academics and social emotional learning.

c. THANK YOU YVONNE: Yvonne Hanna is retiring from the district as of October 31, 2025. I want to thank Yvonne for her service to Santiam Canyon School District and wish her well as she moves on to her new adventure!

2. FIND YOUR PATH- We prepare for the future

a. GRANT PLANS: I am working with ODE and our staff to finalize all grants and budgets for the upcoming school year. We are still waiting for the CSI/TSI budget number, as well as the carryover for Title I. From last year to this year, we are down approximately \$225K in our grants revenue. Conversations are happening with staff around district data, what each grant entails, and how to best utilize and maximize our grant dollars.

b. OSBA Board Policy Review: I will be hiring OSBA to review all of our policies and make recommendations to the board on which policies need to be updated, which policies are recommended to be updated. I am hoping that they will start that work this month and the board can start reviewing policies in December, with adoption starting in January.

3. NEVER GIVE UP- We push through to reach our goals

a. DISTRICT AND SCHOOL FACILITIES UPDATE:

Thank you to our staff at SES for their quick response during the sewer issue that we had in September. Within 2 hours of the issue occurring, our students were fed and home safely. We turned this event into our insurance company and are waiting for final bills. All carpet that was affected was pulled and replaced, affected bathrooms cleaned, and the wall bases were pulled and the walls were cleaned. The wall bases will be put back on the in the next few weeks. Hart Landscaping came out and removed all affected bark chip areas (after it was disinfected by ServPro) on the playground and replaced them with new chips from Freres Lumber, who donated the chips.

Our HVAC systems were checked by RLSM to ensure that all buildings' HVAC machines were completely functional and not icing over. Mr. Lazar and I walked through each building with the RLSM rep, looked over each machine, discussed issues, and made plans. We will be working with RLSM to ensure that the service is adequate for our machines throughout the year.

We are working with Outdoor Fencing to fix some gate issues that we have at both schools. There is a gate at SES that is off the hinges, and two gates at the JH/HS that are completely warped. We will be getting quotes to get those fixed within the next month.

Last week, Lisa Follis, Lindsay Sloan, and I did our annual risk management walkthrough with our insurance agent and the risk management agent from PACE. We will receive a full report from them within the next month. There were small issues with the building that we will be working with different service contractors to fix. Thank you to Lindsay and Lisa for their hard work in ensuring that our buildings are safe and meet all insurance standards.

As a part of the Safe Routes to School Grant and as a requirement from the City of Mill City of our new District Office, I will be working to get quotes from companies to sealcoat and strip the District Office parking lot.

b. INTEGRATED GUIDANCE END OF YEAR REPORTING: All reporting is completed for the Integrated Guidance Programs for the 24-25 school year. For next year, I will be working with administrators to ensure that the process for budgets and reporting are more streamlined.

District Enrollment

Grade Level	2025-2026 SY										2024-2025 SY									
	9/1	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	6/1	9/1	10/1	11/1	12/1	1/1	2/1	3/1	4/1	5/1	6/1
KG	83	100	0	0	0	0	0	0	0	0	90	105	112	116	115	115	112	115	116	115
1st	117	119	0	0	0	0	0	0	0	0	104	109	111	112	113	122	122	125	123	123
2nd	120	127	0	0	0	0	0	0	0	0	133	135	140	143	140	139	138	141	142	141
3rd	148	152	0	0	0	0	0	0	0	0	150	163	168	165	161	166	176	180	187	188
4th	185	189	0	0	0	0	0	0	0	0	145	157	166	167	170	170	169	167	177	178
5th	166	168	0	0	0	0	0	0	0	0	178	190	195	197	196	208	209	216	227	226
6th	200	204	0	0	0	0	0	0	0	0	190	209	219	235	240	262	265	274	290	290
7th	267	265	0	0	0	0	0	0	0	0	244	267	277	294	302	327	338	355	366	370
8th	328	337	0	0	0	0	0	0	0	0	268	299	314	327	330	349	367	381	386	385
9th	291	305	0	0	0	0	0	0	0	0	252	277	296	313	325	345	360	371	381	375
10th	333	360	0	0	0	0	0	0	0	0	295	323	356	369	375	393	411	424	430	426
11th	380	390	0	0	0	0	0	0	0	0	331	346	364	382	383	409	425	440	444	438
12th	384	387	0	0	0	0	0	0	0	0	320	333	341	353	353	344	346	347	345	342
Total ADM	3002	3103	0	2700	2913	3059	3173	3203	3349	3438	3536	3614	3597							

Santiam Canyon School District
Safety Committee meeting
September 25th, 2025 7:14 am

In attendance:

Kerstin OBrien, Candace Harris, Lindsay Sloan, Todd Reeser,
Sam Proctor, Melinda Tobey, Lisa Follis

Review District Safety Committee Policy:

Lindsay S. gave everyone the policy to read and asked for any questions. There were none.

Staff Safety Concerns:

Lindsay S. advised the committee the form for staff to list safety concerns is not anonymous due to the possibility of needing further information. We need to know who to contact about concerns.

1. **SJSHS Bike Rack btwn/ gyms/outside of fence, south side:**

Todd R. said the bike rack had been moved but it is still needing to be anchored down for safety purposes. There had been two racks and both had been moved to prevent people from jumping over the fence. Todd R. asked once something is put on the list is it up to the person to follow through or does the committee oversee everything. Lindsay said either way works.

2. **SES Crosswalk Flashing Yellow Light:**

Lindsay S. let the committee know when the sidewalk upgrade is complete the crosswalk on 1st street will have a flashing yellow light. The committee can present to Krista for future improvements. The current upgrades are the city's project.

3. **SJSHS Library Hallway Building B- Plaster hanging from ceiling:**

Kerstin O. said the plaster is worse than before. The damage is due to a leak in the HVAC which has been repaired. Lindsay S. will check with Blane L. to get an update on repair plans.

Other concerns:

Candace H. said it would be a good idea to have staff take a walkie whenever leaving the campus with a student. Sam said this has been requested and he is currently working on getting an extra walkie for this purpose.

Melinda T. states the swales by the SJSHS gym should have some sort of railing around it. We have had a few instances last year and already this year with people falling into the swale by the gym parking lot. Lindsay S. said one railing had already been extended but was not sure if that took care of the issue. Todd R. said we should have some sort of railing around all the swales on campus. The committee does note that the swales are the cities responsibility and not the schools.

There were questions asked on how the student bus parking at the SES will be done once the sidewalks are completed. Lindsay S. we may need to adjust the way or where the buses do the drop off. We can also present concerns to Krista N. regarding possible railing and lighting concerns around the buildings as well as any bus pick up/ drop off concerns.

Review all incident reports (student/ employee)

All incident reports were reviewed and action plans

PACE

Safety Checklist for Buildings

Lindsay S. asked for volunteers for each building to complete the PACE safety check lists. Lindsay S. let everyone know there are several and should be split up, one each month to be completed by the safety committee.

Building Walk Through in October, who would like to be a part of the walk through:

Kerstin O. and Candace H. will complete the SJSHS October walk through

Melinda T. and Sam P. will complete the SES walk through

Walk through sheets will be discussed at the October meeting

Next Meeting: Lindsay to schedule and send out invitations for the first quarter for the 7:15 am time and the committee can reassess to see if changes need to be made.



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Lisa Follis, District Secretary

2025 - 2026 Superintendent Goals

In service of Santiam Canyon School District's three maxims, I have created a goal under each maxim to demonstrate my commitment to supporting students, staff, and our community. These goals provide measurable steps that align with our shared values and vision.

STAND TOGETHER - We celebrate our strengths and differences

Goal 1: Foster effective and open communication between the district, families, community and businesses.

Measurable Action Steps:

- **Provide consistent communication with School Board, staff, families, community, and businesses.**
 - Deliver written superintendent updates to the School Board at 100% of regular board meetings (minimum 10 times per year)
 - Send districtwide updates to families, staff, and community at least once per month (minimum 10 communications during the school year)
 - Conduct at least one community meeting or business roundtable discussion by May 2026 to share district initiatives and gather input
- **Seek feedback on communication strategies from staff, families, and community.**
 - Administer at least one communication feedback survey to staff by January 2026 with a minimum response rate of 50%
 - Administer at least one communication feedback survey to families by March 2026 with a minimum response rate of 30%
 - Collect feedback from community members and business partners through at least one survey or focus group session by April 2026 with participation from at least 10 community stakeholders
 - Review survey results and implement at least two specific improvements to communication practices based on feedback received by June 2026

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The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues: Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

FIND YOUR PATH- We prepare for the future

Goal 2: Promote ongoing academic and social emotional success and growth.

Measurable Action Steps:

- **Use student data and voice to create pathways for higher student interest for engagement and post-secondary options.**
 - Analyze academic performance data (including assessment scores, course completion rates, and attendance data) for 100% of students by October 2025
 - Conduct student voice surveys or focus groups with at least 50% of students in grades 4-12 by January 2026 to identify interests and needs
 - Track student participation rates in new or expanded programs, with a goal of engaging at least 25% of eligible students by June 2026
- **Provide high quality professional development for staff.**
 - Ensure 100% of instructional staff participate in at least two professional development sessions focused on academic instruction, social-emotional learning, or student engagement during the 2025-2026 school year
 - Collect feedback from staff on professional development quality and relevance through surveys, achieving an average satisfaction rating of at least 3.5 out of 5.0
 - Support at least 75% of staff who request additional professional development opportunities or resources related to their teaching practice

NEVER GIVE UP- We push through to reach our goals

Goal 3: Increase organizational accountability and transparency.

Measurable Action Steps:

- **Review and update board policies and administrative regulations as required.**
 - Complete a comprehensive review of 100% of board policies by May 2026 to identify policies requiring updates based on state and federal law changes
 - Present at least four policy updates or new policies to the School Board for review and adoption during the 2025-2026 school year
 - Update administrative regulations to align with revised board policies within 30 days of board adoption
- **Work with district office staff to create and implement an employee handbook.**
 - Convene a committee of at least two district office staff members by December 2025 to develop the employee handbook
 - Complete a draft employee handbook that includes policies, procedures, expectations, and resources by February 2026
 - Gather feedback on the draft handbook from at least 75% of district employees by March 2026
 - Finalize and distribute the employee handbook to 100% of district employees by May 2026, with confirmation of receipt documented for personnel files

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Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent

Date: October 8, 2025

Background: As per the Superintendent contract between myself and the Santiam Canyon Board of Directors, under Section 7, “No later than October 15th of each year, the Board shall, in consultation with the Superintendent, establish general goals and specific objectives for the school year. The goals and objectives shall be established in writing and set forth mutually agreed criteria for evaluation of the Superintendent. The Co-Endorsed (OSBA/COSA) Superintendent Evaluation Workbook and process shall be used in the evaluation of the superintendent.”

Action Requested: I would request the board approve the goals I have included in this packet.

Motion Requested: “I motion to approve the Superintendent Goals for the 2025 – 2026 school year as presented.”

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October 1st, 2025

To the Members of the Santiam Canyon School District School Board,

I am writing to request approval for an overnight trip for our student leaders to attend the **Oregon Association of Student Councils (OASC) Fall Conference** November 1st-3rd in Seaside, Oregon.

The OASC Fall Conference is held annually and brings together student leaders from across the state for a weekend filled with engaging workshops, inspiring keynote speakers, and meaningful networking opportunities. The event also includes a high-energy activity night that builds camaraderie and school spirit among participants.

This conference provides a unique and valuable experience for our student leaders. It allows them to recharge, reenergize, and refocus for the year ahead while gaining tools and perspectives that will directly benefit our school community. Attending will not only strengthen their leadership skills but also foster connections with peers from other schools, broadening their understanding of leadership in diverse contexts.

We believe this overnight trip will greatly benefit our students, both personally and in their leadership roles within our school. I respectfully request the board's approval to move forward with planning and participation in this event.

Thank you for your consideration and continued support of our student leadership program.

Included is an itinerary for the event.

Sincerely,

Jonathan Hart, M.Ed., ATC, CKTP
Health Sciences CTE
Leadership Advisor
Santiam Jr/Sr High School
(503) 897-2311, EXT 256

Itinerary for OASC Conference 2025

Saturday November 1st

- ❖ Load vans at 12pm at SJSHS
- ❖ 3pm arrive at house in Seaside
- ❖ 5:30pm Dinner at the house
- ❖ Team bonding/games
- ❖ 11pm Lights Out

Sunday November 2nd

- ❖ 8:30 am Breakfast at house
- ❖ 10:15am Leave for Conference
- ❖ 10:30 check in OASC Conference
- ❖ 3:30-5:45 pm Dinner back at the house
- ❖ 6pm-10:30pm Conference
- ❖ 11pm Lights Out

Monday November 3rd

- ❖ 6:45 am wake up and pack/load vans
- ❖ 8am complimentary breakfast at conference
- ❖ 9-11am guest speaker and closing announcements
- ❖ 11am conference concludes
- ❖ Sack lunches for car ride home
- ❖ 3pm arrive at school

Important information:

1. Boys and girls will be sleeping in separate rooms
2. The purpose of this conference is for students to build their leadership skills and bond with their fellow leadership students.
3. Staff and students will be cooking meals together. Students will be supervised at all times by a chaperone.
4. Students please bring extra money if you are interested in purchasing any of the OASC merchandise that they have available.
5. Chaperones
 - a. Jon Hart (541) 805-0302,
 - b. Desiree Dunagan (503) 302-8555



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Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent

Date: October 8, 2025

Background: As per Board Policy IICA, any overnight trips (field or extracurricular) that students go on must have prior board approval. Our ASB council, led by Mr. Hart, is requesting to attend OASC conference in Seaside Nov. 1st – 3rd.

Action Requested: I would request that the board approve this overnight trip.

Motion Requested: “I motion to approve the overnight field trip for ASB to the OASC Conference in Seaside, OR, November 1st – 3rd.”

OSBA Model Sample Policy

Code: JFCEB

Adopted:

Personal Electronic Devices */**

Student use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided below. Personal electronic devices can be used when students are not on school grounds and are not under the supervision of school personnel (other than a school bus driver)¹.

Except as otherwise provided in this policy, “personal electronic device” means any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school’s network infrastructure.² This includes headphones and earbuds attached to personal electronic devices. This does not include a laptop computer or other device required to support academic activities.

Personal electronic devices may be used when use complies with the terms of:

1. The student’s medical provider’s order for the care and treatment of a medical condition;³
2. The student’s individualized education program, as defined in ORS 343.035 or an education plan developed for the student in accordance with section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794);⁴
3. A written exemption provided for the student based on a request received in JFCEB-AR. School administration will respond to such a request within 10 school days.⁵

Personal electronic devices may be stored on the student’s person, but may not be used during regular instructional hours.

Students in violation of this policy will be subject to disciplinary action. Discipline for mere possession or use of a personal electronic device may not include loss of instructional time for the student (including

¹ If students are under the supervision of school personnel other than a school bus driver, the use of personal electronic devices is prohibited during regular instructional hours.

² ODE’s guidance, *Fostering Student Learning, Well-Being, and Belonging* provides “This includes personal electronic devices that can make calls, send texts, or access the internet via cellular data are restricted. This includes smartphones, web-enabled flip phones, cellular-capable tablets and e-readers, smartwatches, smart glasses, and connected headphones or earbuds. This does not include laptop computers or other devices required to support academic activities.”

³ JFCEB-AR must be submitted to the building administrator, along with a copy of the order.

⁴ If use of the personal electronic device is included in the individualized education program or education plan, JFCEB-AR submission is not required.

⁵ JFCEB-AR must be submitted to the building administrator.

suspension or expulsion), but could include detention, a change to storage requirements, etc. ⁶. However, if the actions taken by a student violate another conduct policy, the student may be subject to discipline up to and including expulsion.⁷ Steps may include:

1. First Instance of Noncompliance: staff will give the student a verbal reminder of the policy and expectations to reinforce appropriate use of personal electronic devices;
2. Second Instance of Noncompliance: the device will be temporarily confiscated and held in the front office until the end of the school day. Parents or guardians will be notified, and a meeting with school administration may be scheduled to discuss ways to support the student;
3. Third Instance of Noncompliance: the device will again be temporarily held, and parents or guardians will be informed. A meeting with school administration and family will be arranged to review the policy and plan for improved compliance;
4. Beyond Third Instance of Noncompliance: If noncompliance continues, schools will determine additional appropriate consequences, always prioritizing keeping students in class and engaged in learning.⁸

Necessary communications during the school day while on school grounds between students and parents or guardians can be made through the school office.

The superintendent or designee shall ensure this policy is posted on the district website and made available to district personnel, students, parents, guardians, partners who are in school buildings during the school day, and the Oregon Department of Education.

In accordance with ORS 336.840, students may be allowed to use personal electronic devices⁹ that support academic activities and independent communications¹⁰, except as prohibited by this policy. In academic activities in which a personal electronic device is required as part of the curriculum, students may be allowed, but not required to use their own personal electronic devices for that portion of the curriculum. Students using their own device must be granted access to any applications or electronic materials that are available to students who do not use their own personal electronic devices. These applications must be free of charge if students who do not use their own devices have access free of charge.

Requests for exemptions to this policy can be processed in accordance with JFCEB-AR – Request for Personal Electronic Devices Exemption. Appeals can be filed with the superintendent. The superintendent’s decision shall be final.

⁶ Correction may include requiring a student to store their device in a classroom or office storage space instead of in the backpack.

⁷ For example: a student could be disciplined with lost instructional time for using a personal electronic device to bully another student or for accessing inappropriate content. Discipline will be in accordance with Board policies.

⁸ From guidance from the Oregon Department of Education.

⁹ The use of “personal electronic device” in this paragraph comes from ORS 336.840, which does not define the term. However, the definition in EO 25-09 wouldn’t necessarily apply. Consequently, items like laptop computers or other devices required to support academic activities would likely be considered personal electronic devices within this paragraph.

¹⁰ “Independent communication means communication that does not require assistance or interpretation by an individual who is not part of the conversation, but that may require the use or assistance of an electronic device. ORS 336.840(1).

The taking, disseminating, transferring or sharing of obscene, pornographic or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, etc.) may constitute a crime under state and/or federal law. Any person taking, disseminating, transferring or sharing obscene, pornographic or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies.

This policy takes effect on January 1, 2026.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.840](#)

Oregon Executive Order 25-09



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Board Recommendation Form

To: Santiam Canyon School District 129J Board of Directors

Prepared By: Krista Nieraeth, Superintendent

Date: October 8, 2025

Background: Governor Kotek, through Executive Order 25 – 09, is requiring that all school districts in the state of Oregon adopt a Personal Electronic Bans policy by October 31, 2025. At the September meeting, I presented the board with the recommended policy and the board was able to craft the policy to fit our local context. This policy is the one that the board wanted to adopt. This is the 2nd read of the policy, thus if approved tonight, it will become district policy.

Action Requested: I would request the board approve Board Policy JFCEB as presented

Motion Requested: “I motion to approve Board Policy JFCEB as presented.”

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Division 22 Standards Assurances for the 2024-25 School Year

October 8, 2025

Ms. Krista Nieraeth, M.Ed.

Overview

What are the Division 22 Standards?



- Standards for Public Elementary and Secondary Schools: all Oregon administrative rules (OARs) set out in Chapter 581, Division 22.

Example: 581 - 022 - 0102 Definitions
Chp. Div. Rule Title

- The standards that the Oregon legislature or the State Board has determined must be met in order to be a standard school district.
- Compliance with these rules ensures a baseline level of service across the state.

Division 22 Rule Categories

1. High-quality learning experiences
2. Aligned & focused educational systems
3. Engaged partners & communities
4. Safe & inclusive schools
5. Committed & supported staff

Priorities for
**STUDENT
SUCCESS**

Division 22
standards
include over
50 rules.



Snapshot: Division 22 Rules



What are the requirements for each of the rules?

Consult the following resources for information:

Resource	Description
<u>ODE's Rules at a Glance Summary</u>	Provides a high-level summary of each rule
<u>Secretary of State's Oregon Administrative Rules Database</u>	Consult the text of the OAR for all of the specific details
<u>ODE's Division 22 Standards Newsletter</u>	Biannual publication that highlights new/revised rules, clarifies existing rules; provides insights on how the standards intersect with current issues and trends in K-12 education, as well as resources and promising practices

What are the Division 22 Standards Assurances?

Combined Accountability Model

Districts report annually on compliance with each of the standards and include an explanation and corrective action plan for any rule with which the district is out of compliance.

Local Accountability

Districts must:

- report to their local school board by Nov 1
- make a report available on the district website by Nov 1



State Accountability

- Districts must submit assurances to ODE by Nov 15
- ODE reviews all submissions and follows up with districts that have self-reported as being out of compliance



Division 22 Standards & Assurances of Compliance

“The Why”

- Signals our commitment to providing a high-quality educational experience and equitable opportunities for all students.
- Division 22 standards articulate the floor of the education to be provided to students, not the ceiling.
- Assurances process offers an opportunity for districts not in compliance to reflect on areas in need of attention and receive technical assistance.



What happens if the district is out of compliance?



- ODE reviews the district's proposed corrective action plan and either approves or rejects it.
- If the plan is not approved as submitted, ODE contacts the district and provides technical assistance and support.
- Once the district has an approved plan in place, ODE specialists may continue to provide support, as needed.
- The corrective action must be complete by the beginning of the next school year.
- If a district fails to come back into compliance after an opportunity for corrective action, ODE may withhold a portion of the district's State School Fund monies.

Report for the 2024-25 School Year

Division 22 Waivers for 2024-25

- [581-022-2115\(3\) Assessment of Essential Skills:](#)
 - **Essential Skills Graduation Requirements** are waived for students graduating through the end of the 2027-28 school year.
 - Note: Local Performance Assessment requirement in Section (2) remains in effect.
- [OAR 581-022-2120 Essential Skill Assessments for English Language Learners](#)
 - This related policy requirement has also been waived through the end of the 2027-28 SY.



Rule Revisions in Effect for the 2024-25 SY



OAR 581-022-2030 District Curriculum

Beginning in 2024-25, districts must have had:

- a planned K-12 instructional program for Social and Emotional Learning; and
- a planned 9-12 instructional program which includes the Personal Financial Education and Higher Education and Career Path Skills content standards.

Rule Revisions in Effect for the 2024-25 SY



Modified Diploma, Extended Diploma, and Certificate of Attendance

Districts must annually provide parents information about diploma availability and requirements, and disclosure about certificates of attendance. On-site access to all courses is required for a diploma at all high schools.

OAR 581-022-2045 Substance Use Prevention and Intervention Plan

Requires a written comprehensive plan for substance use prevention and intervention. Includes K-12 substance use prevention education that meets the Health Education Standards; **requires a minimum of 1 ODE Opioid Prevention Education lesson in grades 6, 7, and 8 and once in High School (SB 238 – 2023).**

District Report on Compliance with Division 22 Standards

- SCSD is in full compliance with all Division 22 standards for the 2024 – 2025 school year.
- Staff continues to work to ensure compliance each year.

Looking Ahead: Compliance for the 2025-26 SY

New/Revised Rules & Requirements



District Culture Committee

Requires that districts establish a committee composed of parents, employees, students and community members to be selected by the superintendent.

For school districts with an average daily membership (ADM) of less than 10,000, the school district is required to first convene an educational equity advisory committee this school year.

New/Revised Rules & Requirements



Administration of State Assessments

- Added SEED Survey as required OSAS component
- Added mention of ELPA Screener as required OSAS component (not a new requirement, just making the rule more complete)
- Added clarification that districts must abide by ODE decisions regarding student test records

New/Revised Rules & Requirements



Educational Leadership – Administrator Standards

Administrator standards have been updated to the Professional Standards for Educational Leadership, which are currently used by TSPC for administrator licensure. These standards have more specific, detailed language and a greater focus on key issues such as equity, talent development, leadership capacity, and instructional leadership.

Districts must align administrator evaluations to the updated standards by September 30, 2027.

Compliance for the 2025-26 SY

- District Culture Committee will convene quarterly with superintendent. This committee will review data and make recommendations to the superintendent on things such as budget, programming, activities, etc.
- First meeting will be in October 2025.
- Will report to board each spring.



OSBA Model Administrative Regulation

Code: JFCEB-AR

Revised/Reviewed:

Request for Personal Electronic Devices Exception

A parent or guardian may request an exception to the personal electronic device prohibition by submitting the following form to the principal:

Name of student: _____ Grade: _____

School: _____

If the reason for the request is included in the student's individualized education program, as defined in ORS 343.025 or an education plan developed for the student in accordance with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, this form is not required.

This request is:

- In compliance with the student's medical provider's order for the care and treatment of a medical condition (attach a copy of the order);
- Accommodate the individual circumstances of the student;
- Further specific educational outcomes for the student.

Exemption requested (describe the requested possession or use of a personal electronic device to be allowed and reason for the requested exemption):

Duration for requested exemption: _____¹

Signed: _____ Date: _____

Parent or guardian name: _____

Parent or guardian phone: _____ Email: _____

¹ The maximum duration of an exemption is the end of the current school year.

For Completion by School Administration

Request: Granted Expiration of exemption: _____

Denied Reason for denial: _____

More information needed. Please submit by _____ for reconsideration.

Signed: _____ Date: _____

School administration will consult with a school nurse when appropriate. School administration decisions will be issued and communicated to the parent or guardian within 10 school days of receipt and can be appealed to the superintendent within 10 days of issuance. The superintendent’s decision will be final. Denied requests may be resubmitted if circumstances change or after 12 months, whichever is earlier.

Guidelines for exemption consideration:

1. Exemptions should only be approved for legitimate needs of students and their families, not mere convenience;
2. Exemptions should be consistently granted in a non-discriminatory manner;
3. Exemptions should be limited to address the specific need, with limitations communicated to the student regarding other possession and use;
4. Exemptions should only be approved when other communication methods and device availability (school phones, laptops, computers, available internet, etc.) are not adequate for the specific need;
5. Exemptions should be communicated to necessary staff in a way that protects student privacy;
6. Exemptions should minimize disruption to other students, staff and the educational environment.