**Lawton Public Schools Board of Education**
**Regular Meeting**
**August 11, 2025 5:00 PM**
**Shoemaker Center Auditorium**
**753 NW Fort Sill Blvd**

**Lawton, Oklahoma 73507**

**AGENDA**

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Special Guests/Special Recognitions - Kevin Hime and Patty Neuwirth
5. Report of the Superintendent
   5.a. Discussion with possible action to approve the updates on the following policies:
   DAA - Nondiscrimination
   DBCA - Standards of Performance - Teachers
   DEC-R7 - Maternity Leave
   DOAC - Support Personnel Suspension, Demotion, Non-Renewal, Or Termination
   DO-R - Teacher Termination Procedures
   FEA - Intra-District Transfers
   FEG - Student Transfers Children of Active Duty
   FFACA - Medication Administering to Students
   FNC - Student Conduct
   5.b. Superintendent's Announcement(s)
6. Consent Agenda
   (The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance;

financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

6.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

6.a.1. Approve Purchase Orders

General Fund (11) PO Numbers 885-952
Building Fund (21) PO Numbers 58-70
Bond Fund (33) PO Numbers 30-33
Endowment Fund (50) PO Numbers 1-2
Gift fund (81) PO Numbers 1-30

6.a.2. Change Order Listing

6.a.3. Payroll Encumbrance Purchase Order Numbers

6.b. Report of the Chief Financial Officer - Lance Gibbs

6.b.1. Surplus of vehicles

6.b.2. Treasurer's Report for the Month of June, 2025

6.c. Report of the Clerk

6.d. Approval of the Minutes of the July 28, 2025, Regular Board Meeting

6.e. Item(s) Removed from the Consent Agenda for Separate Action

6.f. Approval of the Balance of the Consent Agenda

6.g. Approval of Item that was Previously Pulled for Separate Action

7. Proposed Executive Session to Discuss:

7.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).

[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]

8. Vote to Convene into Executive Session
9. Acknowledge Board's Return to Open Session
10. Executive Session Minutes Compliance Announcement
11. Superintendent's Personnel Report / Items Discussed in Executive Session

11.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
13. The next regular board meeting is Monday, August 25, 2025, at 5:00 p.m., in the Shoemaker Center Auditorium.
14. Setting New Board Meeting Dates
15. Board Announcements
16. Adjournment

Date of Posting:  Friday, August 8, 2025
Time of Posting:  4:00 p.m.
Location of Posting:  Front door of Shoemaker Education Center, 753 NW Ft. Sill Blvd., Lawton, OK and www.lawtonps.org

# NONDISCRIMINATION

The Lawton Board of Education is committed to a policy of nondiscrimination in relation to race, color, religion, sex, age, national origin, alienage, handicap, or veteran status. This policy will prevail in all matters concerning staff, events, students, the public, employment, admissions, financial aid, educational programs and services, facilities access, and individuals, companies, and firms with whom the board does business. Racial discrimination shall include racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward an employee, a student or a visitor.

The board directs the superintendent of schools to prepare necessary rules, regulations, and procedures to ensure that all local, state, and federal laws, regulations, and guidelines are followed.

The following statement will be included in all course announcements, bulletins disseminated to all students, materials used for recruiting or describing programs and training, application or enrollment forms, brochures, and catalogs:

> "The Lawton Board of Education does not discriminate on the basis of disability, race, color, religion, national origin, sex, age, ~~or~~ veteran status, or gender."

When an open forum is created whereby non-curricular groups are allowed to meet on school premises Boy Scouts and other designated youth groups will have equal access.

Inquiries concerning application of this policy may be referred to:

Ms. Lynn Cordes, Human Resources and Mr. Gary Dees, Title IX/504/ADA Compliance Coordinator.
C/O Human Resources
John Shoemaker Education Center
753 N.W. Fort Sioll Boulevard
Lawton, OK 73507
(580) 357-6900 Ext.

Anyone having a written complain concerning discrimination should make it in writing and mail it to the District compliance officer at the above address. The compliance officer will then conduct an investigation of the complaint and shall make a determination as to what action, if any, is needed to correct any violaitons of this policy.

**REFERENCE:** **Oklahoma Constitution, Article 1, Section 6**
**Title 6, Title 7, Civil Rights Act of 1964 as amended by the Equal Employment Opportunity Act of 1972**
**Executive Order 11246, as amended by Executive Order 11375**
**Equal Pay Act, as amended by the Education Amendments of 1972**
**Rehabilitation Act of 1973, §504**
**Education for All Handicapped Children Act of 1975**
**Immigration Reform and Control Act of 1986**
**Americans With Disabilities Act of 1990, 42 U.S.C. §12101**
**Individuals With Disabilities Education Act, 20 USC §1400, et seq.**

# STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS

Teachers are charged with the education of the youth of this state. In order to perform effectively, teachers must demonstrate a belief in the worth and dignity of each human being, recognizing the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles.

In recognition of the magnitude of the responsibility inherent in the teaching process and by virtue of the desire for the respect and confidence of their colleagues, students, parents, and the community; teachers are to be guided in their conduct by commitment to students and the profession.

PRINCIPLE I
COMMITMENT TO THE STUDENTS

The teacher must strive to help each student realize his or her potential as a worthy and effective member of society. The teacher must work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the teacher:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning.

2. Shall not unreasonably deny the student access to varying points of view.

3. Shall not deliberately suppress or distort subject matter relevant to the student's progress.

4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety.

5. Shall not intentionally expose the student to embarrassment or disparagement.

6. Shall not on the basis of race, color, creed, sex, national origin, marital status, political or religious beliefs, family, social or cultural background, or sexual orientation, unfairly

   A. Exclude any student from participation in any program,

   B. Deny benefits to any students,

   C. Grant any advantage to any student.

   This includes antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.

7. Shall not use professional relationships with students for private advantage.

8. Shall not disclose information about students obtained in the course of professional service, unless disclosure serves a compelling professional purpose and is permitted or required by law.

## STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS (Cont.)

PRINCIPLE II
COMMITMENT TO THE PROFESSION

The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In order to assure that the quality of the services of the teaching profession meets the expectations of the state and its citizens, the teacher shall exert every effort to raise professional standards, fulfill professional responsibilities with honor and integrity, promote a climate that encourages the exercise of professional judgment, achieve conditions which attract persons worthy of the trust to careers in education, and assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation to the profession, the educator:

1. Shall not in an application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications.

2. Shall not misrepresent his/her professional qualifications.

3. Shall not assist entry into the teaching profession of any person known to be unqualified in respect to character, education, or other relevant attribute.

4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position.

5. Shall not assist an unqualified person in the unauthorized practice of the teaching profession.

6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.

7. Shall not knowingly make false or malicious statements about a colleague.

8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decision or actions.

PRINCIPLE III

1. Pursuant to the Teacher Due Process Act of 1990, a career teacher may be dismissed or not reemployed for:

   A. Willful neglect of duty.

   B. Repeated negligence in performance of duty.

   C . Mental or physical abuse to a child.

## STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS (Cont.)

D. Knowing and willful failure to report suspected child abuse or neglect;

E. Incompetency.

F. ~~E~~. Instructional ineffectiveness.

G. ~~F~~. Unsatisfactory teaching performance.

H. ~~G~~. Commission of an act of moral turpitude.

I. ~~H~~. Abandonment of contract,

J. ~~I~~. Conviction of a felony,

K. ~~J~~. After a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties, or

L. ~~K~~. Failure to earn required staff development points.

2. A career teacher shall not be subject to dismissal or non-reemployment for items A, B, D, E, and F, above unless and until a written admonishment has been issued in accordance with relevant law.

3. A probationary teacher shall not be subject to dismissal or non-reemployment for inadequate teaching performance unless or until a written admonishment has been issued in accordance with relevant law.

4. Temporary teachers, substitute teachers, adult education teachers, and teachers employed in positions fully funded by private or federal grants shall not be protected by the provisions of the Teacher Due Process Act.

5. A teacher convicted of a felony shall be dismissed or not reemployed unless a presidential or gubernatorial pardon has been issued.

6. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties:

   A. "Criminal sexual activity" means the commission of an act defined in Section 886 of Title 21 of the Oklahoma Statutes, which is the act of sodomy; and

   B. "Sexual misconduct" means the soliciting or imposing of criminal sexual activity (70 O.S. §6-101.22).

7. A teacher may be dismissed, refused employment, or not reemployed after a finding that such person has, either in the presence of a minor or in a manner that such person has participated in making available to a minor online, engaged in sexual acts, acts that appeal to the prurient interest in sex as found by the average person applying contemporary community standards, or acts that excessively promote sexuality in light of the educational value of the material and in light of the youngest age of any student with access to said material.

**STANDARDS OF PERFORMANCE AND CONDUCT FOR TEACHERS (Cont.)**

**REFERENCE: 70 O.S. §6-101.21, et seq.**

**NOTE: In accordance with the referenced statutes, a copy of these standards of performance and conduct will be provided to each teacher.**

*THIS POLICY REQUIRED BY LAW.*

# MATERNITY LEAVE
# (REGULATIONS)

The board of education shall provide maternity leave to all full-time employees of the school district who have been employed by the school district for at least one year and have worked for the school district for at least one thousand two hundred fifty (1,250) hours during the preceding twelve-month period. Eligible employees shall be entitled to six (6) weeks of paid maternity leave following the birth of the employee's child. The six (6) weeks of maternity leave shall be immediately following the birth of the school district employee's child.

Employees who qualify for state paid-maternity leave are entitled to extend the duration of their maternity leave beyond the six (6) weeks provided by this policy if they have sufficient sick leave available to cover the extended duration. Such sick leave may be used for recovery from childbirth, bonding with a newborn, or caring for a newborn. Extended sick leave shall not exceed six (6) weeks unless a licensed medical professional provides written certification recommending additional leave for medical necessity related to the employee's recovery from childbirth or for the care of the newborn to achieve a combined twelve (12) weeks of leave as addressed in the Family Medical Leave Act (FMLA). FMLA leave shall run concurrently with maternity leave and the paid sick leave extended duration.

Any employee who intends to utilize available sick leave to extend the duration of maternity leave must notify the administration of the school district.

**REFERENCE: 70 O.S. §6-104.8**

# SUPPORT PERSONNEL
# SUSPENSION, DEMOTION, NONRENEWAL, OR TERMINATION

The Lawton Board of Education has adopted the following procedure for the suspension, demotion, or termination of support personnel in accordance with Title 70 of Oklahoma Statutes, Sections 6-101.40 through 6-101.47.

For the purpose of this policy, "support employee" means a full-time employee as determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee who is employed a minimum of one hundred seventy-two days (172) and who provides those services which are not performed by certified teachers, principals, superintendents or administrators and which are necessary for the efficient and satisfactory functioning of a school district. Those support employees who work less than one hundred seventy-two days (172) are not entitled to due process and shall be employed on an at-will basis.

No support employee who has been employed in the school district for more than one year may be suspended, discharged, or nonrenewed except within the provisions of this policy. However, this policy shall not be construed to prevent layoffs or reductions-in-force for lack of funds or work.

When the immediate suspension of a support employee is in the best interest of the school, the superintendent may suspend the employee with or without pay without a hearing. If an employee is suspended for a period exceeding 10 days, the superintendent shall initiate termination proceedings immediately upon the beginning of suspension. However, in a case involving a criminal charge, the suspension may be delayed until the case is adjudicated at trial. Nothing herein shall prevent proceeding against the employee for termination of employment during or after the suspension.

If the district has received notice of felony investigation into a support employee by a law enforcement agency, the employee shall be placed on administrative leave. If the district does not place a non-certified employee on administrative leave during the time such employee is under investigation by law enforcement for a felony; and that employee is convicted of a felony, pleads guilty to a felony, or pleads nolo contendere to a felony at the conclusion of that investigation; the district shall be given a health and safety deficiency by the State Department of Education.

Prior to demotion, termination, or nonrenewal and after any suspension, the support employee shall receive notice of his or her right to a board hearing if so requested. Employees will be notified by certified mail of a superintendent's recommendation to demote or terminate employment, and the support employee must request a hearing by certified mail to the board clerk within 10 working days of said notice, or the employee shall be deemed to have waived his or her right to a hearing.

If a hearing is requested, the hearing shall be conducted at the next succeeding regular meeting of the board if the request is received by the board clerk at least 10 days prior to such meeting. However, a special meeting may be conducted if requested by the employee or at the discretion of the board of education. Such special meeting shall be conducted no sooner than 10 days, nor later than 30 days, after receipt of the hearing request. The decision of the board shall be final.

The procedures of this policy only protect employees who have been employed more than one year immediately preceding adverse employment action and are suspended or discharged during a contractual period of employment or are nonrenewed.

In accordance with Title 70 of the Oklahoma Statutes, Sections 6-101.40 through 6-101.47, the board hereby adopts the following causes for suspension, demotion, termination, or nonrenewal of support personnel:

## SUPPORT PERSONNEL, SUSPENSION, DEMOTION, NONRENEWAL OR TERMINATION (Cont.)

1. Leaving workstation without authorization prior to lunch periods or end of workday.
2. Excessive unexcused absenteeism.
3. Chronic absenteeism for any reason.
4. Excessive tardiness.
5. Persistently wasting time or distracting others during working hours.
6. Leaving work area during working hours without proper notification and permission.
7. Falsification of personnel or other records (personal or another employee's records).
8. Possession of weapons on the premises at any time.
9. Removing district property, records, or confidential information from premises without proper authority.
10. Willful abuse, misuse, defacing, or destruction of district property, including tools, equipment, or other property of other employees.
11. Theft or misappropriation of property of employees, students, or of this district.
12. Sabotage.
13. Refusal to follow instructions of supervisor.
14. Refusal or failure to do work assignment.
15. Unauthorized operation of vehicles, machines, tools, or equipment.
16. Threatening, intimidating, coercing, abusing or interfering with employees, supervisors, or students at any time.
17. The making or publishing of false, vicious, or malicious statements concerning any employee, supervisor, students, or the district.
18. Creating or contributing to unsanitary conditions.
19. Practical jokes injurious to employee's or district property.
20. Possession, consumption, or reporting to work under the influence of alcohol, nonprescribed drugs, or controlled substances.
21. Creating disturbances on the premises at any time.
22. Disregard of known safety rules or common safety practices.

## SUPPORT PERSONNEL, SUSPENSION, DEMOTION OR TERMINATION (Cont.)

23. Unsafe operation of motor driven vehicles.
24. Operating machines or equipment without safety devices provided.
25. Participating in or witnessing gambling, lottery, or any other game of chance on district property.
26. Unauthorized distribution of literature, written, or printed matter of any description on district property.
27. Posting or removing notices, signs, or writing in any form on bulletin boards of district property at any time without specific authority of the administration.
28. Poor workmanship.
29. Immoral conduct or indecency including abusive and/or foul language.
30. Making or receiving personal telephone calls or texting, posting to Facebook, or use of other social media during working hours.
31. Walking off the job.
32. Continued poor or negative attitude while on the job, including poor relationship with other staff or students.
33. Smoking in unauthorized area or at unauthorized time.
34. Failure to dress appropriately for work assignment.
35. Refusal of job transfer within the district when transfer does not result in demotion.
36. Abuse of rest periods or meal period policies.
37. Inappropriate and/or unauthorized use of the school district's computer network or Internet connections.
38. Insubordination of any kind.
39. Racial discrimination, including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another employee, a student or a visitor. This includes antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.
40. Violation of any district rule or policy.
41. Violation of any administrative rule or order.
42. Failure or inability to perform the essential functions or duties of the assigned position
43. If it is in the best interest of the school district, any support person may be suspended, demoted, or terminated.

Violations of any of the above may lead to the suspension, demotion, or termination of the support employee.

**SUPPORT PERSONNEL, SUSPENSION, DEMOTION OR TERMINATION (Cont.)**

The school district shall not take disciplinary action against support employees for:

1.Disclosing public information to correct what the support employee reasonably believes evidences a violation of the Oklahoma Constitution or law or a rule promulgated pursuant to law;

2. Reporting a violation of the Oklahoma Constitution or state or federal law; or

3. Taking any of the above action without giving prior notice to the support employee's supervisor or anyone else in the relevant chain of command.

**REFERENCE: 70 O.S. §6-101.40, et seq.**
**Accreditation Standard 210:35-3-86**

*THIS POLICY REQUIRED BY LAW.*

# TEACHER TERMINATION PROCEDURES

In accordance with the policy of the board of education, the following procedures shall be followed in terminating the employment of career and probationary teachers.

Whenever the superintendent recommends to the board of education that a teacher employed within this school district be dismissed or not reemployed, the superintendent's written recommendation shall set forth the basis for the recommendation. The recommendation shall include the specific statutory grounds on which a career teacher should be dismissed or not reemployed, or the cause for which a probationary teacher should be dismissed or not reemployed, and shall include the underlying facts supporting the recommendation.

The school district shall provide a copy of the recommendation letter to the State Board of Education if the recommendation includes grounds that could form the basis of criminal charges sufficient to result in the denial or revocation of certification for the following reasons:

1. Abuse, Neglect, Exploitation, or Sexual Abuse of Child as defined by 21 O.S. Section 843.5;
2. Knowingly and willfully failing to report suspected child abuse or neglect of a child in violation of 10A O.S. Section 1-2-101.

Whenever the board of education receives a recommendation for the dismissal or nonreemployment of a teacher, the board or individual designated by the board shall mail, or cause to be mailed, a copy of the recommendation to the teacher, by personal delivery to the teacher with a signed acknowledgement of receipt, or serve the recommendation and notice of hearing by process server. If mailed, such mailing will be by certified mail, restricted delivery, return receipt requested. The notice must specify the statutory grounds - for career teachers - or the cause - for probationary teachers - upon which the recommendation is based and shall include the teacher's right to a hearing before the board and the date, time, and place set by the board for hearing. Such hearing shall be held within the school district no sooner than twenty days nor later than sixty days following the teacher's receipt of notice. The board delegates the superintendent, as its agent, to set a time, date, and place for the hearing after consultation with the board president.

Hearing procedures for teachers shall be as follows:

1. The parties to the hearing are the teacher and the superintendent or designee, and they shall be afforded the following rights at any hearing held pursuant to these regulations:

   A. The right to be represented.

   B. The right to present witnesses in person or to present their testimony by interrogatories, affidavits, or depositions if agreed to by the parties. A list of all witnesses and exhibits shall be furnished to the other party at least five (5) days before the hearing.

   C. The right to cross-examine witnesses.

   D. The right to testify in his/her own behalf and present evidence and argument on all issues involved.

   E. The right to have an orderly hearing.

   F. The right to have an impartial decision based upon the evidence presented.

## TEACHER TERMINATION PROCEDURES (Cont.)

2. The board president or, in case of absence, a designee, shall be the presiding officer at the hearing.

3. The hearing shall be convened by the board president who shall state the purpose of the hearing, introduce the parties, and administer the oath to all persons who will testify.

4. Upon the request of either party, the presiding officer may exclude from the hearing room the witnesses not at the time under examination, except that a party to the proceeding and his/her representative shall not be excluded.

5. At the hearing, the burden of proof shall be on the superintendent and the standard of proof shall be by a preponderance of the evidence.

6. The local board of education shall maintain such a record (including a tape or other electronic or digital recording of the hearing and any documents or evidence presented to the board) for two (2) years from the date of the hearing.

7. Informal disposition of any recommendation for dismissal or nonrenewal may be made by written stipulation, agreed settlement, consent order, or default.

8. The order of the procedures shall be:

   A. Opening statement by the superintendent.

   B. Opening statement by the teacher.

   C. Presentation of the superintendent's evidence, followed by cross-examination of witnesses by the teacher.

   D. Questions by the board members.

   E. Presentation of the teacher's evidence, followed by cross-examination of witnesses by the superintendent.

   F. Questions by the board members.

   G. Presentation of rebuttal and surrebuttal evidence as necessary.

   H. Closing argument by the superintendent.

   I. Closing argument by the teacher.

   J. Deliberation by the board members.

   K. Vote by the board to accept or reject the superintendent's recommendation and recitation of findings of fact upon which the decision is based.

9. Presentation and consideration of evidence shall abide by the following:

## TEACHER TERMINATION PROCEDURES (Cont.)

A. Only evidence that reasonably relates to the issues before the board, as reflected in the notice to the teacher, should be deemed relevant.

B. Strict rules of evidence as required by a court of law shall not apply in these hearings.

C. Rulings on admissibility of evidence will be made by the presiding officer.

D. Documentary evidence may be received in the form of copies or excerpts.

E. Documentary evidence presented to the board shall be marked with a distinguishing number or letter such as Teacher's Exhibit #1 or Superintendent's Exhibit #1.

F. While hearings are open to the public, no questions or statements will be allowed by members of the public attending the hearing except through the parties or their counsel.

The board of education may convene into executive session to deliberate findings of fact. After due consideration of the evidence and testimony presented at the hearing, the board of education shall vote in open meeting whether or not to dismiss or nonreemploy the teacher. The board's decision shall include a recitation of the basic or underlying facts relied upon by the board in reaching its decision. The teacher shall be notified in writing of the board's decision by certified mail, restricted delivery, return receipt requested, or substitute process as authorized by law within ten (10) business days of the hearing. The decision of the board regarding a teacher shall be final and nonappealable.

The board of education must forward hearing information concerning teachers to the State Board of Education on a prescribed form available from the administrative office. The superintendent or designee shall notify the State Board of Education within ten (10) days of the dismissal or nonreemployment of a probationary or career teacher for either criminal sexual activity as defined in 21 O.S. § 886 (sodomy) or sexual misconduct as defined at 70 O.S. § 5-144.

# INTRA-DISTRICT TRANSFERS

Under certain circumstances, Oklahoma law allows students that reside in a school district to transfer from their assigned site to any site within the district, also known as an intra-district transfer. By the first day of January, April, July and October of each year, the board of education shall establish the number of intra-district transfer students the district has the capacity to accept in each grade level for each school site within the district. Once established, the intra-district capacity numbers will be posted in a prominent place on the school district website and shall be reported to the State Department of Education.

An intra-district transfer may be requested at any time in the school year, unless the grade level of the receiving school site has reached capacity. If the capacity at a grade level is insufficient to enroll all eligible students, the school district shall select intra-district transfer students based on the following preferences and then in the order in which the intra-district applications were received:

This policy applies to students who reside within the school district and creates an enrollment preference and reserve capacity for:

1. Students who reside in the school site boundary;

2. Students who attended the school site the prior school year;

3. Siblings of students who are already enrolled at the school site;

4. Children of school district employees who wish to attend a different school site within the school district; and

5. Students who change residence within a school district and who wish to attend the same school site.

An intra-district transfer may be requested at any time in the school year. State law does limit the ability of a student to transfer to other school sites within the school district where the student resides to no more than two (2) times per school year. Exceptions to this limit will exist for students in foster care. A student is legally entitled to re-enroll at any time in their school district's site of residence.

Any sibling of a student who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level and the sibling does not meet a basis for denial as listed below. A separate application must be filed for each student so that the district can timely consider requests in the order applications are received.

The child of a school district employee who resides in the school district but wishes to attend a different school site within the school district where the student resides may be granted an intra-district transfer if the student does not meet a basis for denial as listed below.

It is the policy of the board of education that any legally transferring student shall be accepted by the district under the following circumstances:

1. The district has the capacity to accept the student at the grade level at the school site;

## INTRA-DISTRICT TRANSFER (Cont.)

2. The transferring student has not been disciplined for:

    a. violation of a school regulation,

    b. possession of an intoxicating beverage, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or

    c. possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.

3. The transferring student does not have a history of absences. "History of absences" means 10 or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness.

The district will approve or deny the application and notify the parent of the student of the determination in writing within thirty (30) days of receiving an application. The school district shall enroll transfer students based on the preferences outlined above and then in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of the district, the district shall select transfer students based on the preferences outlined above and then in the order in which the district received the application.

Once granted an intra-district transfer shall automatically continue unless the school district denies the continued transfer for the reasons set forth in items 2 or 3 above.

The school district shall allow students who are the dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and students who are the dependent children of a member of the military reserve on activity duty orders provisional eligibility for intra-district transfer regardless of capacity. This provision eligibility will be limited to two (2) military dependents per one hundred (100) enrolled students at the elementary level, four (4) military dependents per one hundred (100) students at the middle school level, and six (6) military dependents per one hundred (100) students at the high school level.

**LEGAL REFERENCE: 70 O.S. Section 8-114.**

# STUDENT TRANSFERS FOR CHILDREN OF ACTIVE-DUTY MILITARY MEMBERS

The school district shall allow the transfer of students who are dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and for whom Oklahoma is the home of record and students who are the dependent children of a member of the military server on active-duty orders and for whom Oklahoma is the home of record. Transfers will be approved if:

a. At least one parent of the student has a Department of Defense-issued identification card; and

b. ~~At least one parent can provide evidence that he or she will be on active duty status or orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation, or a natural disaster requiring the use of orders for more than thirty (30) consecutive days; and~~

c. The student will be residing with a relative of the student who lives in the receiving school district or who will be living in the receiving school district within six (6) months of the filing of the application for transfer.

A student shall not be precluded from enrollment prior to residency for any of the following:

a. Having an individualized education program (IEP) or an individualized family service plan under the Individuals with Disabilities Education Act;
b. Receiving or qualifying for special education courses or services; or
c. Receiving or qualifying for accommodations or services under the Rehabilitation Act of 1973 (Section 504).

If the enrolling student is transferring with an IEP, an individualized family service plan, or a Section 504 plan, the district shall take the necessary steps including, but not limited to, the transfer of records and any prior evaluations, the performance of reevaluations, if necessary, and meetings to ensure that comparable services are in placed prior to the student's first day of school in the state.

**REFERENCE: 70 O.S. §8-103.1**

*POLICY REQUIRED BY LAW*

# MEDICATION: ADMINISTERING TO STUDENTS

It is the policy of the Lawton Board of Education that if a student is required to take medication during school hours and the parent or guardian cannot be at school to administer the medication or if circumstances exist that indicate it is in the best interest of the student that a nonprescribed medication be dispensed to that student, the principal, or the principal's designee, may administer the medication only as follows:

1. Prescription medication must be in a container that indicates the following:

   A. student's name,
   B. name and strength of medication,
   C. dosage and directions for administration,
   D. name of physician or dentist,
   E. date and name of pharmacy, and
   F. whether the child has asthma or other disability which may require immediate dispensation of medication.

   The medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication must be retained by the student for immediate self-administration. The medication will be accompanied by written authorization from the parent, guardian, or person having legal custody that indicates the following:

   A. purpose of the medication,
   B. time to be administered,
   C. whether the medication must be retained by student for self-administration,
   D. termination date for administering the medication, and
   E. other appropriate information requested by the principal or the principal's designee.

2. Self-administration of inhaled asthma medication by a student for treatment of asthma, ~~or~~ an anaphylaxis medication used to treat anaphylaxis, and the self-administration of replacement pancreatic enzymes by a student for treatment of cystic fibrosis is permitted with written parental authorization. The parent or guardian of the student must also provide a written statement from the physician treating the student that the student has asthma or anaphylaxis and is capable of, and has been instructed in the proper method of, self-administration of medication. Additionally:

   A. The parent or guardian must provide the school with an emergency supply of the student's medication to be administered as authorized by state law.

   B. The school district will inform the parent or guardian of the student, in writing, and the parent or guardian shall sign a statement acknowledging, that the school district and its employees and agents shall incur no liability as a result of any injury arising from the self-administration of medication by the student.

   C. Permission for the self-administration of asthma, ~~or~~ anaphylaxis medication, or replacement cystic fibrosis enzymes is effective for the school year for which it is granted and shall be renewed each subsequent school year upon fulfillment of the above requirements.

## MEDICATION: ADMINISTERING TO STUDENTS (Cont.)

D. A student who is permitted to self-administer asthma medication or anaphylaxis medication shall be permitted to possess and use a prescribed inhaler, ~~or~~ anaphylaxis medication, or replacement pancreatic enzyme medication at all times.

E. Definitions:

1. **Medication** for purposes of self-administration, means a metered dose inhaler or a dry powder inhaler to alleviate asthmatic symptoms, prescribed by a physician and having an individual label, or an anaphylaxis medication used to treat anaphylaxis, including but not limited to Epinephrine ~~injectors~~, prescribed by a physician and having an individual label, or replacement pancreatic enzymes prescribed by a physician and having an individual label.

2. **Self-administration** means a student's use of medication pursuant to prescription or written direction from a physician.

3. Students shall be permitted to possess and self-apply sunscreen that is regulated by the Food and Drug Administration without the written authorization of a parent, legal guardian, or physician. Students applying sunscreen are prohibited from applying sunscreen during instructional time. Aerosol spray must be applied outside of school buildings and away from other students. Students shall not be allowed to apply sunscreen to other students. Students who do not conform to these rules will be disciplined by the administration in accordance with school discipline policies.

4. Nonprescription medication may be administered only with the written request and permission of a parent, guardian, or person having legal custody when other alternatives, such as resting or changing activities, are inappropriate or ineffective. The medication will be administered in accordance with label directions or written instructions from the student's physician.

*District personnel may assist a student in applying sunscreen with the written permission of a parent, guardian, or person having legal custody. (This is optional as the law provides "may." If a school board does not want to have this paragraph, this language should be removed).*

*Optional language: Would require the district to obtain a prescription for Epinephrine ~~injectors~~ from a licensed physician who has prescriptive authority to the school district in the name of the district as a body corporate specified in Title 70, Section 5-105 which shall be maintained at each school site. This language should not be adopted or included in the policy if a prescription is not obtained.*

*5. School District Prescribed Epinephrine ~~Injectors~~. The school district will inform the parent or guardian of each student, in writing, that a school nurse or school employee trained by a health care professional or trained online or in person by the school nurse or a recognized food allergy and anaphylaxis training program ~~in correlation with the State Department of Health's Diabetes Management Annual School Training Program~~ may administer~~, with parent or guardian permission but without a health care provider order~~, ~~an~~ Epinephrine ~~injection~~ to a student whom the school nurse or trained school employee in good faith believes is having an anaphylactic reaction. Only those students who have a waiver of liability executed by a parent or guardian on file with the school district may be administered ~~an~~ Epinephrine ~~injection~~. A school employee will contact 911 as soon as possible if it is believed that a student is having an anaphylactic reaction. If Epinephrine is administered to a student, a school employee shall contact 911 as soon as possible. The school*

**MEDICATION: ADMINISTERING TO STUDENTS (Cont.)**

*district shall notify the parent or guardian of any student who experiences a possible allergic reaction as soon as possible.*

6. *School District Prescribed Inhalers. The school district will inform the parent or guardian of each student, in writing, that a school nurse or school employee trained by a health care professional may administer an inhaler to a student whom the school nurse or trained employee in good faith believes is having respiratory distress. A school employee designated by the superintendent will notify the parent or guardian of a student after the administration of an inhaler.*

The district will require annual training for teachers and school employees who are directly responsible for students on the topics of food allergies, recognizing anaphylaxis, and instruction on how to administer Epinephrine. The training school be completed before the school year begins or upon hiring the teacher or school employee. Documentation certifying completion of the required training shall be retained in the personnel file of the teacher or school employee. The training may be provided online or in person by the school nurse or a recognized food allergy and anaphylaxis training program.

The administrator, or administrator's designee, will:

A. Inform appropriate school personnel of the medication being administered
B. Keep an accurate record of the administration of the medication
C. Keep all medication in a locked cabinet except medication retained by a student per physician's order
D. Return unused prescription medication to the parent or guardian only

The parent, guardian, or person having legal custody of the student is responsible for informing the designated official of any change in the student's health or change in medication.

This policy statement will be provided to a parent or guardian upon receipt of a request for long-term administration of medication.

**REFERENCE: 10 O.S. §170.1**
**59 O.S. §353.1**
**70 O.S. §1-116, et seq.**

# STUDENT CONDUCT

The Lawton Board of Education believes that an important responsibility of any school system is to teach acceptable social conduct. We believe that such conduct may be taught by example and by providing appropriate incentives. The board also believes that reasonable standards of conduct are to be established and that adherence to those standards insisted upon.

For the purpose of this policy, a student is defined as any person regularly enrolled in an educational program provided by, or approved by, the board of education and carried on in premises owned or controlled by the school district. Students in school buildings, on school grounds, using district property, or attending a district-sanctioned event shall not engage in any of the following:

1. Any conduct, the purpose of which is to obstruct, disrupt, or interfere with teaching, research, service, administrative or disciplinary functions, or any other activity sponsored or approved by the board of education.

2. Physical, emotional, or mental abuse of, or threat of harm to, any person on school owned or controlled property or at any school attended, sponsored, or supervised event or function. This includes antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.

3. Damage, or threat of damage, to property of the school, regardless of the location, or to property of a member of the community or a visitor to the school, when such property is located on school owned, controlled, attended, or supervised premises.

4. Forceful or unauthorized entry into or upon, or occupation of, school district facilities including buildings and grounds.

5. Unlawful use, possession, distribution, sale, or trade of drugs, alcohol, or controlled substances, or any substance or material believed to be drugs, alcohol or controlled substances, or any substance which is capable of causing or producing mood alteration or behavioral changes.

6. Conduct or speech that violates commonly accepted standards of society within the community.

7. Failure to comply with the reasonable and lawful directions of school district officials or law enforcement officers, acting in the performance of their duties, or failure to identify themselves to such officials or officers when directed to do so.

8. Any conduct constituting a breach of any federal, state, or city law or ordinance or duly adopted policy of the board of education.

Any student knowingly violating any of these policies and regulations will be subject to warning, reprimand, probation, suspension, or expulsion in addition to any civil or criminal proceedings or prosecution.

# LAWTON PUBLIC SCHOOLS



## Encumbrance Register

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 885 - 5000, Fund(s): 11-GENERAL FUNDS

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|---|
| 11 | 885 | 07/24/2025 | 24926 | OKLAHOMA TECHNOLOGY STUDENT ASSOCIATION | ANNUAL MEMBERSHIP FEE | 523.00 |
| 11 | 886 | 07/28/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 1,000.00 |
| 11 | 887 | 07/28/2025 | 19005 | AMAZON CAPITAL SERVICES INC | HYDROPONICS INDOOR GARDEN | 3,000.00 |
| 11 | 888 | 07/28/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/BUILDING FURNITURE | 500.00 |
| 11 | 889 | 07/28/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 2,600.00 |
| 11 | 890 | 07/29/2025 | 9252 | SAMS CLUB DIRECT | FY STAND/SUPPLIES FOR NEW TEACHERS' MEETINGS | 700.00 |
| 11 | 891 | 07/29/2025 | 902896 | CACHE ROAD GLASS CO INC | LABOR/PARTS- VESTIBULE DOOR/EHS | 3,450.00 |
| 11 | 892 | 07/29/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE EQUIPMENT/SUPPLIES/POOL | 1,000.00 |
| 11 | 893 | 07/29/2025 | 26875 | PLATINUM VENTURES INC | COLD BARS WITH RAILS | 29,563.71 |
| 11 | 894 | 07/29/2025 | 29453 | RISE INNOVATIONS LLC | FY STAND/BUILDING SUPPLIES | 350.00 |
| 11 | 895 | 07/29/2025 | 16781 | DECKER INC | REPLACEMENT STOOLS FOR CAFETERIA | 1,300.00 |
| 11 | 896 | 07/29/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE SUPPLIES | 500.00 |
| 11 | 897 | 07/30/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE SUPPLIES | 1,200.00 |
| 11 | 898 | 07/30/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE SUPPLIES | 1,000.00 |
| 11 | 899 | 07/30/2025 | 24754 | IXL LEARNING | PILOT PACKAGE PD FOR TEACHERS | 595.00 |
| 11 | 900 | 07/30/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTR.UCTIONAL SUPPLIES/FURNITURE | 8,000.00 |
| 11 | 901 | 07/30/2025 | 24963 | FRONTIER FEEDS LLC | FY STAND/FEED FOR AG ANIMALS | 500.00 |
| 11 | 902 | 07/30/2025 | 926075 | INFINITE CAMPUS INC | FY STAND/SIS CONSULTING SERVICES | 1,500.00 |
| 11 | 903 | 07/30/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 2,000.00 |
| 11 | 904 | 07/30/2025 | 900430 | THOMAS STRICKLAN | PORTA POTTY RENTAL FEES/HOERBERT | 18.30 |
| 11 | 905 | 07/30/2025 | 28803 | CLAMPITT PAPER COMPANY | TITLE I BULK PAPER ORDER (K-12TH) | 48,216.00 |
| 11 | 906 | 07/30/2025 | 927163 | WASTESOLUTIONS LLC | RENTAL OF ROLL-OFF DUMPSTER | 300.00 |
| 11 | 907 | 07/30/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE/INSTRUCTIONAL SUPPLIES | 3,000.00 |
| 11 | 908 | 07/30/2025 | 67122 | PLAY VERSUS INC. | TITLE I ESPORTS BUNDLE (6TH-12TH) | 21,000.00 |
| 11 | 909 | 07/30/2025 | 16640 | STAPLES CONTRACT & COMMERICAL INC | FY STAND/SUPPLY FOR NEW TEACHER MEETINGS | 300.00 |
| 11 | 910 | 07/31/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 5,400.00 |
| 11 | 911 | 07/31/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES/K BATTEN | 300.00 |
| 11 | 912 | 07/31/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 1,500.00 |
| 11 | 913 | 07/31/2025 | 055794 | LAURA CHONG JOHNSON | FY STAND/TRAVEL/PROJ AWARE | 2,000.00 |

**Encumbrance Register**

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 885 - 5000, Fund(s): 11-GENERAL FUNDS

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|---|
| 11 | 914 | 07/31/2025 | 066343 | KAYLA LEANNE JOHNSON | FY STAND/TRAVEL/PROJ AWARE | 2,000.00 |
| 11 | 915 | 07/31/2025 | 004038 | CARMELA NA RENDINA | FY STAND/TRAVEL/PROJ AWARE | 2,000.00 |
| 11 | 916 | 07/31/2025 | 802649 | WALMART STORES EAST LP | FY STAND/PROJ AWARE SUPPLIES | 500.00 |
| 11 | 917 | 07/31/2025 | 27961 | HOBBY LOBBY STORES INC | FY STAND/PROJ AWARE SUPPLIES | 500.00 |
| 11 | 918 | 07/31/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/PROJ AWARE SUPPLIES | 5,000.00 |
| 11 | 919 | 07/31/2025 | 2680 | THE PROPHET CORPORATION | PE EQUIPMENT/TSET GRANT | 4,000.00 |
| 11 | 920 | 07/31/2025 | 927163 | WASTESOLUTIONS LLC | 40 YARD ROLLOFF/MHS AUD/EST ONLY | 700.00 |
| 11 | 921 | 07/31/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 2,000.00 |
| 11 | 922 | 07/31/2025 | 802649 | WALMART STORES EAST LP | FY STAND/CUSTODIAL SUPPLIES | 750.00 |
| 11 | 923 | 07/31/2025 | 923595 | FIRE EXTINGUISHER SALES & SERVICE CO INC | REMOVE OVERHEAD VENT AT ADAMS | 500.00 |
| 11 | 924 | 07/31/2025 | 926075 | INFINITE CAMPUS INC | POS SYSTEM FOR KITCHENS | 88,861.00 |
| 11 | 925 | 07/31/2025 | 005572 | MATTHEW LEWIS | FY/STAND/STATE TRAVEL/LEWIS | 1,500.00 |
| 11 | 926 | 07/31/2025 | 005572 | MATTHEW LEWIS | FY STAND/REGI/DUES/LEWIS | 300.00 |
| 11 | 927 | 07/31/2025 | 2875 | POSITIVE PROMOTIONS | TITLE IX MV STUDENT SUPPLY KITS | 4,957.29 |
| 11 | 928 | 07/31/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 3,500.00 |
| 11 | 929 | 07/31/2025 | 153497 | DONALD DUANE HOYT | FY STAND/TRAVEL, LODGING, PER DIEM | 1,000.00 |
| 11 | 930 | 07/31/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 2,300.00 |
| 11 | 931 | 08/04/2025 | 19321 | BD OF REGENTS UNIV OK HLTH SCIENCES CTR | PCA/TA TRAINING/LAWTON 9-19 -25 | 3,000.00 |
| 11 | 932 | 08/04/2025 | 19484 | SCHOOL OUTFITTERS LLC | STUDENT STANDING DESK | 15,567.68 |
| 11 | 933 | 08/04/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 2,500.00 |
| 11 | 934 | 08/04/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 6,100.00 |
| 11 | 935 | 08/04/2025 | 929620 | TOTAL EQUIPMENT & RENTAL OF OKC | SERVICE, PARTS & LABOR REPAIR/MINI X | 2,100.00 |
| 11 | 936 | 08/04/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 1,700.00 |
| 11 | 937 | 08/04/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE/BUILDING SUPPLIES | 3,000.00 |
| 11 | 938 | 08/04/2025 | 15368 | KENT ADHESIVE PRODUCTS COMPANY | BOOK PROCESSING MATERIALS | 300.00 |
| 11 | 939 | 08/04/2025 | 066954 | SHANNON AUBREY BATES | TRAVEL/PER DIEM/APT INTL CONF/HOUSTON/ OCT 7-12 | 600.00 |
| 11 | 940 | 08/04/2025 | 011647 | CASSANDRA ANN JONES | FY STAND/PROJ AWARE TRAVEL | 2,000.00 |
| 11 | 941 | 08/04/2025 | 000965 | DANNA D BROSS | REG/TRAVEL/HOTEL/APT CONF/HOUSTON/OCT 7-12, 2025 | 4,530.00 |
| 11 | 942 | 08/04/2025 | 929623 | SUN COAST RESOURCES LLC | FY STAND/BULK DEF FLUID | 6,000.00 |
| 11 | 943 | 08/05/2025 | 29289 | BAMBULAB USA INC | FY STAND/INSTRUCTIONAL SUPPLIES | 1,000.00 |
| 11 | 944 | 08/05/2025 | 29499 | EPS OPERATIONS LLC | AUTO WATERS FOR HOG BARN FOR AG | 922.90 |

# LAWTON PUBLIC SCHOOLS

## Encumbrance Register

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 885 - 5000, Fund(s): 11-GENERAL FUNDS

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|---|
| 11 | 945 | 08/05/2025 | 66642 | WILLIAM A HARRISON INC | CONDENSOR FANS/LHS AUDITORIUM | 1,000.00 |
| 11 | 946 | 08/06/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 2,900.00 |
| 11 | 947 | 08/06/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/INSTRUCTIONAL SUPPLIES | 3,000.00 |
| 11 | 948 | 08/06/2025 | 19005 | AMAZON CAPITAL SERVICES INC | BOOKS FOR NEW TEACHERS | 250.00 |
| 11 | 949 | 08/06/2025 | 19005 | AMAZON CAPITAL SERVICES INC | COMPUTER DESK COLLINS | 99.00 |
| 11 | 950 | 08/06/2025 | 901156 | AUDIO SOUND SYSTEMS | LABOR & MATL TO INSTAL PROJECTION SCREEN | 2,015.00 |
| 11 | 951 | 08/06/2025 | 26780 | RIDGECREST PRODUCTS INC | LAW ENFORCEMENT BADGES | 697.90 |
| 11 | 952 | 08/06/2025 | 27969 | THE OKLAHOMA PUBLISHING COMPANY | YEARLY SUBSCRIPTION | 99.00 |

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|---|---|
| **Non-Payroll Total:** | **$321,065.78** |
| **Payroll Total:** | **$0.00** |
| **Balance Forward:** | **$0.00** |
| **Report Total:** | **$321,065.78** |

# LAWTON PUBLIC SCHOOLS

## Encumbrance Register



**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 58 - 5000, Fund(s): 21-BUILDING FUND

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|---|
| 21 | 58 | 07/24/2025 | 927916 | LATIMER TRUCKING LLC | FY STANDING/GRAVEL/MULT SITES | 50,000.00 |
| 21 | 59 | 07/24/2025 | 66654 | DOLESE BROS CO | FY STANDING/GRAVEL/MULT SITES | 15,000.00 |
| 21 | 60 | 07/24/2025 | 67126 | DALTON DUNKIN | MATLS FOR HOG PEN PANELS | 13,410.00 |
| 21 | 61 | 07/28/2025 | 27108 | NRTH AMERICAN INSUR AGNCY OF LAWTON | BUILDERS RISK INSURANCE/RIDGECREST SAFEROOM | 10,550.00 |
| 21 | 62 | 07/29/2025 | 926535 | CROWS BODY SHOP | INS RECOVERY/FORD MAINTENANCE TRUCK | 13,328.36 |
| 21 | 63 | 07/30/2025 | 6688 | LOCKE SUPPLY COMPANY | AC UNITS/WASHINGTON AUD/RIDGECREST | 9,721.00 |
| 21 | 64 | 07/30/2025 | 13084 | TRANE U.S. INC. | AC FANS/EMS | 22,050.70 |
| 21 | 65 | 08/04/2025 | 12632 | MIDWEST SPORTING GOODS DISTRIBUTORS INC | BASKETBALL GOALS/SHOT CLOCK/LHS MAIN GYM | 74,265.00 |
| 21 | 66 | 08/04/2025 | 929012 | RAY W CALDWELL JR | LABOR/MATLS WATER LINE AT WHITTIER | 36,500.00 |
| 21 | 67 | 08/04/2025 | 927295 | KAYSER MECHANICAL, INC | LABOR/MATLS DUCT WORK FOR NEW RTU/EHS GYM | 12,575.00 |
| 21 | 68 | 08/04/2025 | 926821 | DIGI SECURITY SYSTEMS LLC | 5YR UNITY 8 SOFTWARE LICENSE UPGRADE/PER ATTACHED | 140,160.00 |
| 21 | 69 | 08/06/2025 | 92625 | MILK MONEY INVESTMENTS LLC | LABOR/MATLS FOR GARAGE DOORS/PIG BARN | 8,900.00 |
| 21 | 70 | 08/06/2025 | 901962 | GARDEN DEPOT INC | BORING/MULT SITES | 8,000.00 |

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|---|---|
| **Non-Payroll Total:** | **$414,460.06** |
| **Payroll Total:** | **$0.00** |
| **Balance Forward:** | **$0.00** |
| **Report Total:** | **$414,460.06** |

# LAWTON PUBLIC SCHOOLS



## Encumbrance Register

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1 - 5000, Fund(s): 50-ENDOWMENT FUND

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|---|
| 50 | 1 | 07/29/2025 | 289616 | JACOB TUCKER | MARTIN SCHOLARSHIP/TUCKER, J. | 500.00 |
| 50 | 2 | 07/29/2025 | 10897 | STATE OF OKLAHOMA | STONEHOCKER SCHOLARSHIP/WHITESIDE, A. | 500.00 |

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|---|---|
| **Non-Payroll Total:** | **$1,000.00** |
| **Payroll Total:** | **$0.00** |
| **Balance Forward:** | **$0.00** |
| **Report Total:** | **$1,000.00** |

# LAWTON PUBLIC SCHOOLS

## Encumbrance Register



**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1 - 5000, Fund(s): 81-GIFTS FUNDS

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|---|
| 81 | 1 | 07/29/2025 | 11636 | STATE OF OKLAHOMA | SOVEREIGN SCHOLARSHIP/WHITMORE, M. | 500.00 |
| 81 | 2 | 07/29/2025 | 289612 | PRESIDENT BOARD OF TRUSTEES SANTA | SOVEREIGN SCHOLARSHIP/FERGUSON, A. | 500.00 |
| 81 | 3 | 07/29/2025 | 289611 | UNIVERSITY OF NORTHERN IOWA | SOVEREIGN SCHOLARSHIP/VAUGHN, A. | 500.00 |
| 81 | 4 | 07/29/2025 | 289609 | UNIVERSITY OF THE OZARKS | SOVEREIGN SCHOLARSHIP/THOMPSON, C. | 500.00 |
| 81 | 5 | 07/29/2025 | 289619 | AVERY DOUGHTY | ZELBST SCHOLARSHIP/DOUGHTY, A. | 500.00 |
| 81 | 6 | 07/29/2025 | 289604 | TEXAS CHRISTIAN UNIVERSITY | GOODYEAR SCHOLARSHIP/NIUSULU, C. | 1,000.00 |
| 81 | 7 | 07/29/2025 | 289608 | CAYDEN WILLIAMS | GEO SCHOLARSHIP/WILLIAMS, C. | 500.00 |
| 81 | 8 | 07/29/2025 | 289607 | BRAYDON FREDERICK | GEO SCHOLARSHIP/FREDERICK, B. | 500.00 |
| 81 | 9 | 07/29/2025 | 29572 | JOE WARNER | GEO SCHOLARSHIP/WARNER, J. | 500.00 |
| 81 | 10 | 07/29/2025 | 289605 | ELIZABETH STEWART | GEO SCHOLARSHIP/STEWART, E. | 500.00 |
| 81 | 11 | 07/29/2025 | 289597 | JAYCEE RICHARD | LAWTON ATHLETIC FOUNDATION SCHOLARSHIP | 500.00 |
| 81 | 12 | 07/29/2025 | 29592 | KENDALL TERRELL | LAWTON ATHLETIC FOUNDATION SCHOLARSHIP | 500.00 |
| 81 | 13 | 07/29/2025 | 289596 | BOUX DELONG | LAWTON ATHLETIC FOUNDATION SCHOLARSHIP | 500.00 |
| 81 | 14 | 07/29/2025 | 29593 | SKYLAR MYERS | LAWTON ATHLETIC FOUNDATION SCHOLARSHIP | 500.00 |
| 81 | 15 | 07/29/2025 | 29591 | NAKELL ADAMS | LAWTON ATHLETIC FOUNDATION SCHOLARSHIP | 500.00 |
| 81 | 16 | 07/29/2025 | 29590 | GABRIELLE WRIGHT | LAWTON ATHLETIC FOUNDATION SCHOLARSHIP | 500.00 |
| 81 | 17 | 07/29/2025 | 26831 | UNIVERSITY OF OKLAHOMA | GOODYEAR SCHOLARSHIP/CARTER, S. | 1,000.00 |
| 81 | 18 | 07/29/2025 | 289618 | ALEXUS SMITH | ZELBST SCHOLARSHIP/SMITH, A. | 500.00 |
| 81 | 19 | 07/29/2025 | 289617 | JOSE MACIEL CERVANTES | GEO SCHOLARSHIP/CERVANTES, J. | 2,000.00 |
| 81 | 20 | 07/29/2025 | 11636 | STATE OF OKLAHOMA | SOVEREIGN SCHOLARSHIP/JACKSON, J. | 500.00 |
| 81 | 21 | 07/29/2025 | 29584 | WARTBURG COLLEGE | SOVEREIGN SCHOLARSHIP/TRACHTE, C. | 500.00 |
| 81 | 22 | 07/29/2025 | 10897 | STATE OF OKLAHOMA | SOVEREIGN SCHOLARSHIP/TERRELL, K. | 500.00 |
| 81 | 23 | 07/29/2025 | 10897 | STATE OF OKLAHOMA | SOVEREIGN SCHOLARSHIP/CHRISTIE, K. | 500.00 |
| 81 | 24 | 07/29/2025 | 289610 | INDEPENDENCE COMMUNITY COLLEGE | SOVEREIGN SCHOLARSHIP/STILLWELL-SMITH, D. | 500.00 |
| 81 | 25 | 07/29/2025 | 29246 | SOUTHWESTERN CHRISTIAN UNIVERSITY | SOVEREIGN SCHOLARSHIP/ADAMS, N. | 500.00 |
| 81 | 26 | 07/29/2025 | 10897 | STATE OF OKLAHOMA | SOVEREIGN SCHOLARSHIP/HOWARD, T. | 500.00 |

# LAWTON PUBLIC SCHOOLS

## Encumbrance Register

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1 - 5000, Fund(s): 81-GIFTS FUNDS

| Fund | PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|---|
| 81 | 27 | 07/29/2025 | 11636 | STATE OF OKLAHOMA | SOVEREIGN SCHOLARSHIP/CAJAS, M. | 500.00 |
| 81 | 28 | 07/29/2025 | 26831 | UNIVERSITY OF OKLAHOMA | GOODYEAR SCHOLARSHIP/ALVARADO, A. | 1,000.00 |
| 81 | 29 | 07/29/2025 | 289615 | AMINA WHITESIDE | ZELBST SCHOLARSHIP/WHITESIDE, A. | 500.00 |
| 81 | 30 | 07/29/2025 | 289614 | KAYTLYN SPARKS | GEO SCHOLARSHIP/SPARKS, K. | 1,000.00 |

| | |
|---|---|
| **Non-Payroll Total:** | **$18,500.00** |
| **Payroll Total:** | **$0.00** |
| **Balance Forward:** | **$0.00** |
| **Report Total:** | **$18,500.00** |

# LAWTON PUBLIC SCHOOLS

## Change Order Listing



**Options:** Fund(s): 11-GENERAL FUNDS, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 7/28/2025 - 6/30/2026, Minimum Amount Change: $200.00, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|
| 235 | 07/01/2025 | 927329 | ZONAR SYSTEMS INC | FY STAND/ANNUAL SERVICES | 12,256.48 |
| 265 | 07/01/2025 | 007242 | KRISTI MORROW | FY STAND/LOCAL TRAVEL/NURSE | 700.00 |
| 273 | 07/01/2025 | 154455 | RELLON L SAMPLER | FY STAND/TRAVEL/PER DIEM | 1,000.00 |
| 275 | 07/01/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE SUPPLIES | 620.00 |
| 326 | 07/01/2025 | 24721 | IMAGINE LEARNING INC | TITLE I EDGENUITY FOR GATEWAY (6TH-12TH) | 550.00 |
| 558 | 07/01/2025 | 3178 | ALERT SERVICES INC | FY STAND/MEDICAL SUPPLIES | 3,674.00 |
| 597 | 07/01/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/EQUIPMENT & SUPPLIES | 5,400.00 |
| 650 | 07/01/2025 | 29235 | A T & T MOBILITY LLC | FY STAND/MONTHLY SERVICE FEE | 970.00 |
| 752 | 07/08/2025 | 19005 | AMAZON CAPITAL SERVICES INC | FY STAND/OFFICE SUPPLIES | 2,000.00 |
| 782 | 07/15/2025 | 19005 | AMAZON CAPITAL SERVICES INC | BMITE/SUPPLIES/STAND/FY26/BILLINGS | 500.00 |
| 813 | 07/17/2025 | 19005 | AMAZON CAPITAL SERVICES INC | INSTRUCTIONAL SUPPLIES (FY26 STANDING) | 1,800.00 |
| 822 | 07/21/2025 | 19005 | AMAZON CAPITAL SERVICES INC | AG SUPLIES | 2,000.00 |
| 826 | 07/21/2025 | 28050 | SOUTHERN HARDLINES | SHELVING FOR STORAGE IN FRONT OFFICE | 200.00 |

| | |
|---|---|
| **Non-Payroll Total:** | **$31,670.48** |
| **Payroll Total:** | **$4,642,630.24** |
| **Report Total:** | **$4,674,300.72** |

# LAWTON PUBLIC SCHOOLS

## Change Order Listing



**Options:** Fund(s): 21-BUILDING FUND, Year: 2025-2026, ReferenceDate: PO Date, Date Range: 7/28/2025 - 6/30/2026, Minimum Amount Change: $200.00, Include Negative Changes: False

| PO No | Date | Vendor No | Vendor | Description | Amount |
|---|---|---|---|---|---|
| 40 | 07/02/2025 | 928412 | TAYLOR MADE FENCES | LABOR/MATLS TO REPAIR LHS SOFTBALL FENCE | 630.00 |

| | |
|---|---|
| **Non-Payroll Total:** | **$630.00** |
| **Payroll Total:** | **$0.00** |
| **Report Total:** | **$630.00** |

Lawton Public Schools
Lawton, Oklahoma

Administrative Services Division
Purchasing Department

**Payroll Encumbrance Purchase Orders**

August 11, 2025

FY23 Payroll Encumbrance Purchase Order Numbers:

PO# 50000 - 54061

LAWTON PUBLIC SCHOOLS

**Lance Gibbs**
*Chief Financial Officer*
*Assistant Superintendent*
PHONE: 580-357-6900 Ext 2047
lance.gibbs@lawtonps.org

8/11/2025

RE: ITEMS TO BE IDENTIFIED AS SURPLUS

Board of Education,

Requesting approval to identify the following vehicles surplus items:

2008 Ford Expedition (EQ)
2012 Dodge Charger (EQ)
2013 Ford Explorer (EQ) K9
2014 Chevy Tahoe (EQ)
2016 Ford Explorer
1989 Chevy ½ Ton
1989 Chevy ½ Ton
1989 Chevy ½ Ton
1997 Ford ¾ Ton

We will assign value based on www.KBB.com, www.givemethevin.com

Respectfully,

Lance Gibbs

**LAWTON PUBLIC SCHOOLS**
**SUMMARY OF FINANCIAL ACTIVITIES**
**FY25 JULY 1, 2024-JUNE 30, 2025**

| FUND | Beginning Period Balance | FY25 NEW REVENUE | EXPENDITURES | CASH BALANCE |
|---|---|---|---|---|
| GENERAL FUND (11) | $ 38,396,065.95 | $ 151,366,302.58 | $ 161,212,322.87 | $ 28,550,045.66 |
| BUILDING LEVY FUND (21) | $ 36,774,982.16 | $ 24,291,075.64 | $ 22,629,577.73 | $ 38,436,480.07 |
| BOND 2017 (33) | $ 7,962,614.61 | $ 7,129,753.35 | $ 3,514,318.05 | $ 11,578,049.91 |
| LEASE PURCH (34) | $ 38,956.90 | $ 6,219,799.34 | $ 6,180,571.52 | $ 78,184.72 |
| LEASE PURCH TURF (35) | $ - | $ - | $ - | $ - |
| SINKING (41) | $ 10,809,667.32 | $ 12,469,550.80 | $ 11,320,536.26 | $ 11,958,681.86 |
| ENDOW (50) | $ 187,470.72 | $ 15,188.79 | $ 9,000.00 | $ 193,659.51 |
| ACTIVITY (60) | $ 2,949,633.43 | $ 2,967,754.72 | $ 2,747,165.09 | $ 3,170,223.06 |
| GIFTS (81) | $ 22,000.00 | $ 19,000.00 | $ 17,500.00 | $ 23,500.00 |
| WC (83) | $ 4,499.47 | $ 10,683.38 | $ 11,077.10 | $ 4,105.75 |
| GOVERNMENTAL FUNDS (11, 21, 33, 34, 41, 50, 81, & 83) | $ 94,196,257.13 | $ 201,521,353.88 | $ 204,894,903.53 | $ 90,822,707.48 |
| ALL FUNDS | $ 97,145,890.56 | $ 204,489,108.60 | $ 207,642,068.62 | $ 93,992,930.54 |

**County:** 16 COMANCHE
**District:** I008 LAWTON

**Oklahoma State Department of Education**
**2025-- OCAS -- District Check Report**

8/5/2025 1:38:27 PM
Page: 1

| | 2025 REVENUES | | | | | | | 2025 EXPENDITURES | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Fund | Source 5111-5113 | Source 5120-5190 | 5600 Source - 5600 Function (informational) | Source 5800 | Source 6110-6140 | Source 6200 | Plus New Revenue | Minus Warrants | Minus Encumbrances | Function 5200 (informational) | Total Balance |
| 11 | 0.00 | 516,052.25 | 0.00 | 0.00 | 28,801,271.20 | 0.00 | 150,850,250.33 | 151,617,528.12 | 0.00 | 10,000.00 | **28,550,045.66** |
| 21 | 0.00 | 0.00 | 0.00 | 0.00 | 35,979,870.68 | 0.00 | 24,291,075.64 | 21,834,466.25 | 0.00 | 0.00 | **38,436,480.07** |
| 33 | 7,129,490.25 | 0.00 | 0.00 | 0.00 | 7,962,524.02 | 0.00 | 263.10 | 3,514,227.46 | 0.00 | 0.00 | **11,578,049.91** |
| 34 | 6,219,615.00 | 0.00 | 0.00 | 0.00 | 38,956.90 | 0.00 | 184.34 | 6,180,571.52 | 0.00 | 0.00 | **78,184.72** |
| 41 | 0.00 | 0.00 | 0.00 | 0.00 | 10,809,667.32 | 0.00 | 12,469,550.80 | 11,320,536.26 | 0.00 | 0.00 | **11,958,681.86** |
| 50 | 0.00 | 0.00 | 0.00 | 0.00 | 187,470.72 | 0.00 | 15,188.79 | 9,000.00 | 0.00 | 6,000.00 | **193,659.51** |
| 60 | 0.00 | 26,600.00 | 0.00 | 0.00 | 2,951,948.43 | 0.00 | 2,938,839.72 | 2,747,165.09 | 0.00 | 536,652.25 | **3,170,223.06** |
| 81 | 0.00 | 0.00 | 0.00 | 0.00 | 22,000.00 | 0.00 | 19,000.00 | 17,500.00 | 0.00 | 0.00 | **23,500.00** |
| 83 | 0.00 | 10,000.00 | 0.00 | 0.00 | 4,499.47 | 0.00 | 683.38 | 11,077.10 | 0.00 | 0.00 | **4,105.75** |
| | 13,349,105.25 | 552,652.25 | 0.00 | 0.00 | 86,758,208.74 | 0.00 | 190,585,036.10 | 197,252,071.80 | 0.00 | 552,652.25 | **93,992,930.54** |



**Minutes of the Lawton Public Schools Board of Education Regular Meeting**
**Held on Monday, July 28, 2025**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Monday, July 28, 2025 at 5:00 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

**1-3. Call to Order, Pledge of Allegiance and Roll Call**

Patty Neuwirth, President, called the meeting to order. Superintendent Kevin Hime led the flag salute. Roll call indicated the following board members were present:

| | |
|---|---|
| Derek Baird: | Absent |
| Carla Clodfelter: | Present |
| Elizabeth Fabrega: | Present |
| Amanda McBride: | Present |
| Patty Neuwirth: | Present |
| Zeldon Rice: | Present |

**4. Special Guests/Special Recognitions - Kevin Hime and Patty Neuwirth**
There were no guests.

**5. Report of the Superintendent**

a. Discussion with possible action to approve the updated 2025-2026 Instructional Calendar

**Motion Passed:** Motion to approve the updated 2025 2026 Instructional Calendar passed with a motion by Amanda McBride and a second by Zeldon Rice.

| | |
|---|---|
| Amanda McBride: | Yes |
| Carla Clodfelter: | Yes |
| Elizabeth Fabrega: | Yes |
| Patty Neuwirth: | Yes |
| Zeldon Rice: | Yes |

b. Discussion with possible action to approve and/or update the following policies:
Flags - EMDB
Reporting Suspected Child Abuse and/or Neglect - FFG
Records Investigation - DABB
Termination of Employment/Teachers - DO

Sanctioning of Parent Organizations and Booster Clubs - CFBB

**Motion Passed:** Motion to approve polices as submitted passed with a motion by Amanda McBride and a second by Elizabeth Fabrega.

| | |
|---|---|
| Amanda McBride: | Yes |
| Carla Clodfelter: | Yes |
| Elizabeth Fabrega: | Yes |
| Patty Neuwirth: | Yes |
| Zeldon Rice: | Yes |

c. Superintendent's Announcement(s)

**6. Consent Agenda**

**(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)**

a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders
   General Fund (11) PO Numbers 764-884
   Building Fund (21) PO Numbers 46-57
   Bond Fund (33) PO Numbers 28-29

2. Payroll Encumbrance Purchase Order Numbers

b. Report of the Chief Financial Officer - Lance Gibbs

1. Treasurer's Report for the Month of June, 2025

2. Monthly Authorization to Invest, August 2025

3. Contracts / Agreements:
FY26 Snowie Agreement
FY26 Johnson O'Malley ByLaws
FY26 Title VI Indian Ed Parent Committee ByLaws
FY26 Oklahoma Sports Network

c. Report of the Activity Fund Custodian - Kim Wander

1. Activity Fund Transfers, Expenditures, Establishments, and Amendments

d. Report of the Clerk

e. Approval of the Minutes of the July 14, 2025, Regular Board Meeting

f. Item(s) Removed from the Consent Agenda for Separate Action

g. Approval of the Balance of the Consent Agenda

**Motion Passed:** Motion to approve the balance of the consent agenda passed with a motion by Zeldon Rice and a second by Carla Clodfelter.

| | |
|---|---|
| Amanda McBride: | Yes |
| Carla Clodfelter: | Yes |
| Elizabeth Fabrega: | Yes |
| Patty Neuwirth: | Yes |
| Zeldon Rice: | Yes |

h. Approval of Item that was Previously Pulled for Separate Action

**7. Proposed Executive Session to Discuss:**
There was no executive session.

a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]

**8. Vote to Convene into Executive Session**

**9. Acknowledge Board's Return to Open Session**

**10. Executive Session Minutes Compliance Announcement**

**11. Superintendent's Personnel Report / Items Discussed in Executive Session**

a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

**Motion Passed**: Motion to approve the Superintendent's Personnel Report passed with a motion by Carla Clodfelter and a second by Zeldon Rice.

| | |
|---|---|
| Amanda McBride: | Yes |
| Carla Clodfelter: | Yes |
| Elizabeth Fabrega: | Yes |
| Patty Neuwirth: | Yes |
| Zeldon Rice: | Yes |

**12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)**

**13. The next regular board meeting is Monday, August 11, 2025, at 5:00 p.m., in the Shoemaker Center Auditorium.**

**14. Setting New Board Meeting Dates**
No new dates were set.

**15. Board Announcements**
Mr. Hime invited the board members to attend the district-wide professional development on August 8th. The keynote speaker is Todd Whitaker.

**16. Adjournment**
The meeting adjourned at 5:06 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.
Witness my hand and seal of the school district this 29th day of July, 2025.

School Seal:

_____
Amanda McBride, Clerk of the Board

_____
Schyla Brown, Minutes Clerk

_____
Patty Neuwirth, President

**HUMAN RESOURCES**

**Personnel Report - Exhibit A**

**August 11, 2025**

*Denotes Retirement; **Denotes never worked, ***Denotes Correction, ****Denotes Rescinded Resignation

**The following RESIGNATIONS have been received:**

**CERTIFIED**

| NAME | ASSIGNMENT | END DATE |
|---|---|---|
| Ciaglo, Lauren | Teacher | 8/23/2025 |
| Gill, Tara | Teacher | 8/23/2025 |
| Hulsey, Lisa | Teacher | 5/23/2025 |
| Jiminez-Cotto, Alejandra** | Teacher | 7/31/2025 |
| Winhold, Cara | Teacher | 5/23/2025 |

**SUPPORT**

| NAME | ASSIGNMENT | END DATE |
|---|---|---|
| Albert-Maez, Jason | Special Education Teache | 5/22/2025 |
| Childers, Jacqulin | Cook | 5/22/2025 |
| Clark, Amy | Cook | 5/22/2025 |
| Duncan, Jill | Adjunct Teacher | 5/23/2025 |
| Ellis, Denise | Special Education Teache | 5/22/2025 |
| Leslie, Sara | Personal Care Assistant | 5/22/2025 |
| Mullen, Michael | Discretionary Aide | 5/22/2025 |