



**Lawton Public Schools Board of Education  
Regular Meeting  
December 9, 2024 5:15 PM  
Shoemaker Center Auditorium  
753 NW Fort Sill Blvd**

**Lawton, Oklahoma 73507**

## **AGENDA**

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Special Guests/Special Recognitions - Kevin Hime and Carla Clodfelter
5. Report of the Superintendent
  - 5.a. Discussion with possible action to approve sanctioning application(s)
  - 5.b. Discussion with possible action to approve the 2024 Clean School Bus Rebate Program
  - 5.c. 2024-2025 accreditation statuses for Lawton Public Schools
  - 5.d. Superintendent's Announcement(s)
6. Consent Agenda  
(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)
  - 6.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

- 6.a.1. Approve Purchase Orders
  - General Fund (11) PO# 1419-1465
  - Building Fund (21) PO# 31-68
  - Bond Fund (33) PO# 156-158
  - Endowment Fund (50) PO# 5
- 6.a.2. Change Order Listing
- 6.a.3. Payroll Encumbrance Purchase Order Numbers
- 6.b. Report of the Chief Financial Officer - Lance Gibbs
  - 6.b.1. Treasurer's Report for the Month of November 2024.
- 6.c. Report of the Activity Fund Custodian - Kim Wander
  - 6.c.1. Activity Fund Transfers, Expenditures, Establishments, and Amendments
- 6.d. Approval of the Minutes of the November 21, 2024, Regular Board Meeting
- 6.e. Item(s) Removed from the Consent Agenda for Separate Action
- 6.f. Approval of the Balance of the Consent Agenda
- 6.g. Approval of Item that was Previously Pulled for Separate Action
- 7. Proposed Executive Session to Discuss:
  - 7.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).  
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]
  - 7.b. The Annual Evaluation and/or Contract of Superintendent, Kevin Hime
- 8. Vote to Convene into Executive Session
- 9. Acknowledge Board's Return to Open Session
- 10. Executive Session Minutes Compliance Announcement
- 11. Superintendent's Personnel Report / Superintendent's Evaluation and/or Contract / items discussed in the Executive Session
  - 11.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)
  - 11.b. Approval of Superintendent, Kevin Hime's Evaluation and/or Contract.
- 12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
- 13. The next regular board meeting date is Monday, January 13, 2025, at 5:00 p.m., in the Shoemaker Center Auditorium.
- 14. Setting New Board Meeting Dates
- 15. Board Announcements
- 16. Adjournment

Date of posting: Friday, December 6, 2024

Time of posting: 4:00 p.m.

Location of posting: Front door of Shoemaker Education Center, 753 NW Ft. Sill Blvd., Lawton,

OK and [www.lawtonps.org](http://www.lawtonps.org)

*Kw - Ki*



LAWTON PUBLIC SCHOOLS

SCHOOL YEAR 2024-2025

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Edison PTA EIN # 823326074

Organization's Bank Name City National Bank Bank Account # 100424086

Faculty Sponsor's Name Jennifer Langston Phone: 580 536-4223 E-mail: jlangston@lawlps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Amanda Semelka</u>	<u>Brittany McVitt</u>	<u>Jenilee Sanborn</u>	<u>Kathya Feldman</u>
Address:	<u>120 NW 44th St Apt 110 Lawton OK 73505</u>	<u>1910 NW Dearborn Lawton OK</u>	<u>3824 NW Arlington Ave Lawton OK</u>	<u>407 NW 58th St Lawton OK</u>
Phone:	<u>580 585 2109</u>	<u>580 682 0516</u>	<u>915-494-8474</u>	<u>580-704-2120</u>
Term Expiration:	<u>1 June 2025</u>	<u>1 June 2025</u>	<u>1 June 2025</u>	<u>1 June 2025</u>

Describe how the organization officers are appointed or elected We ask for volunteers then vote @ meetings

Are dues or fees required to be a member of the organization:  Yes  No

Explain what amount and what the fees and dues cover \$7 per membership = \$2.25 to state 2.25 to Council = total of \$4.50. remaining goes towards PTA activities

Circle One:  PTA /  Booster

Describe Purpose and Goals of the Organization Support Parents, teachers, and students. Allow voices to be heard, supply a healthy line of communication. Get parents involved in school.

Estimated List of Material / Monetary Contributions Memberships \$300, Snack Cart \$3500, Elf shelf \$1000, Valentine Grams \$500, Fall games \$500, Popcorn Sales \$1,000. total \$6800

Estimated List of Expenses Council Fees \$50, Membership Res \$150, Meetings \$150, Snack cart \$2000, Valentine Grams 250, Teacher Appreciation \$500, Stephen King \$300, Battle of Books \$100, 100 days of school \$150, Parent Teacher Conference \$500, Subship \$3500. total of = 7,650

Principal's Recommendation: Approved  Denied

Signature of Principal [Signature] Date 10-15-24  
Signature of Organization's Officer [Signature] Date 10.4.24

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

<input type="checkbox"/> PROBATION Finance Dept. Initial / Date Signature of Clerk of the Board / Date	<input checked="" type="checkbox"/> APPROVED <u>TLH</u> / <u>11.19.24</u> Finance Dept. Initial / Date Signature of Clerk of the Board / Date	<input type="checkbox"/> DENIED Finance Dept. Initial / Date Signature of Clerk of the Board / Date
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WHITE: Finance Office  
YELLOW: Organization  
PINK: Principal

Reapplication for sanctioning is required annually

REVISED 6-3-19

## 2024 Clean School Bus (CSB) Rebate Program School Board Awareness Certification

The intent of this form is to ensure awareness of all parties involved in the potential new bus project. This form is not binding, meaning that applicants do not need to fully commit to proceeding with the potential new bus project if selected for funding. This early communication is meant to provide notice and the EPA fully expects that awardees and their appropriate school board will have additional communications as needed as part of the award acceptance process.

For this form, an authorized representative may include, for example, the Superintendent or their representative, who could sign the form after notifying an appropriate person at the Board of the application for the potential new bus project.

By signing, I certify that I am an Authorized Representative for Lawton Public Schools and that Lawton Public Schools (Applicant) has made us aware that Lawton Public Schools is applying for 2024 Clean School Bus Rebate Program funding for Lawton Public Schools . I also certify that, in discussions with Lawton Public Schools , we have discussed the number of buses for replacement, the fuel type of the new buses, and which party will own the new buses.

### School Board Authorized Representative

<i>School Board Authorized Representative Name (Print)</i>	<i>Authorized Representative Signature</i>	
<i>Authorized Representative Title</i>	<i>Phone Number</i>	<i>Email</i>

### School District Authorized Representative

Kevin Hime		
<i>School District Authorized Representative Name (Print)</i>	<i>Authorized Representative Signature</i>	
Superintendent	580-357-6900 ext. 2000	kevin.hime@lawtonps.org
<i>Authorized Representative Title</i>	<i>Phone Number</i>	<i>Email</i>

### Applicant Authorized Representative

Lance Gibbs		
<i>Applicant Authorized Representative Name (Print)</i>	<i>Authorized Representative Signature</i>	
Assistant Superintendent /CFO	580-357-6900 ext.2047	lance.gibbs@lawtonps.org
<i>Authorized Representative Title</i>	<i>Phone Number</i>	<i>Email</i>



## OKLAHOMA STATE DEPARTMENT OF EDUCATION

Kevin Hime  
Superintendent  
161008 Lawton Public Schools  
Post Office Box 1009  
Lawton, OK 73502-1009

July 29, 2024

Dear Kevin Hime:

The 2024-2025 accreditation statuses for your school district and sites have been approved by the State Board of Education. **The district status and site status are listed separately, per State Board of Education rules.** State Board of Education regulations allow accreditation for one year only; therefore, continuing compliance with accreditation standards is imperative at all times.

Please see the attached page(s) for you district and site accreditation statuses for school year 2024-2025

If you have any questions, please contact your Regional Accreditation Officer. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Leslie Janis".

Leslie Janis  
Program Director of Accreditation

C: School Board President  
Enclosure

**Ryan Walters**  
**State Superintendent of Public Instruction**  
**Oklahoma State Department of Education**

**Accreditation Status for District 2024 - 2025**

**161008 LAWTON**

**Recommendation: Accreditation with one Deficiency**

- School Personnel Records: This school not in compliance with all applicable requirements as it pertains to School Personnel Records.

**Accreditation Status for Sites 2024 - 2025**

**106 ALMOR WEST ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**108 CARRIAGE HILLS ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**110 CLEVELAND ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**114 CROSBY PARK ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**122 EDISON ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**125 EISENHOWER ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**127 FREEDOM ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**140 RIDGECREST ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**148 HUGH BISH ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**165 LINCOLN ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**168 PAT HENRY ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**173 PIONEER PARK ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**183 SULLIVAN VILLAGE ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**195 WASHINGTON ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**200 LEARNING TREE ACADEMY : Grades - PK - PK**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**205 WHITTIER ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**220 WOODLAND HILLS ES : Grades - PK - 05**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**530 MACARTHUR MS : Grades - 06 - 08**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**

**535 CENTRAL MS : Grades - 06 - 08**

**Recommendation: Accreditation with no Deficiencies**

**Accreditation Status for Sites 2024 - 2025**  
545 EISENHOWER MS : Grades - 06 - 08  
Recommendation: Accreditation with no Deficiencies

**Accreditation Status for Sites 2024 - 2025**  
705 EISENHOWER HS : Grades - 09 - 12  
Recommendation: Accreditation with no Deficiencies

**Accreditation Status for Sites 2024 - 2025**  
710 LAWTON HS : Grades - 09 - 12  
Recommendation: Accreditation with no Deficiencies

**Accreditation Status for Sites 2024 - 2025**  
715 MACARTHUR HS : Grades - 09 - 12  
Recommendation: Accreditation with no Deficiencies

## LAWTON PUBLIC SCHOOLS

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 1419 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1419	11/18/2024	19005	AMAZON CAPITAL SERVICES INC	US & OKLAHOMA FLAGS	40.00
11	1420	11/19/2024	012771	AMANDA JO HILL	REG/NASP CONF/FEB 18-21, 2025/SEATTLE, WA	807.00
11	1421	11/20/2024	802773	HOME DEPOT CREDIT SERVICES	HOSE HIDEAWAY FOR COURTYARD	40.00
11	1422	11/20/2024	27832	TRAFERA HOLDINGS LLC	NEGLECTED INTERACTIVE SCREEN	2,149.00
11	1423	11/20/2024	16781	DECKER INC	LAB TABLES FOR MEDICAL DETECTIVES CLASS	2,286.79
11	1424	11/20/2024	802649	WALMART STORES EAST LP	FY STAND/INSTRUCTIONAL SUPPLIES	500.00
11	1425	11/20/2024	21780	OKACTE	REG/MID-WINTER CONF/1-31- 25/OKC	150.00
11	1426	11/20/2024	002363	JENNIFER JUANITA BASS	TRVL/LRP'S NATL INST/APR 23- 30, 2025/PHOENIX, AZ	2,461.00
11	1427	11/20/2024	005964	STEPHANIE DIANE KEENE	TRVL/LRP'S NATL INST/APR 23- 30, 2025/PHOENIX, AZ	3,761.00
11	1429	11/20/2024	24721	IMAGINE LEARNING INC	BOOKS, CARD DECKS, PLAN BOOK, ETC.	1,070.30
11	1430	11/20/2024	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES FOR CLASS RUG, STORAGE BINS,	116.28
11	1431	11/20/2024	19321	BD OF REGENTS UNIV OK HLTH SCIENCES CTR	REG/AUTISM TRAINING/FEB 5-6, 2025/LAWTON	2,400.00
11	1432	11/20/2024	012771	AMANDA JO HILL	TRVL/NASP CONF/SEATTLE, WA/FEB 17-21, 2025	1,412.10
11	1433	11/20/2024	004759	MISTY D BURCH	PER DIEM/NASP CONF/SEATTLE, WA/FEB 17-21, 2025	414.00
11	1434	11/20/2024	013064	SHELLEY D RICCI	PER DIEM/NASP CONF/SEATTLE, WA/FEB 17-21, 2025	414.00
11	1435	11/20/2024	012771	AMANDA JO HILL	PER DIEM/NASP CONF/SEATTLE, WA/FEB 17-21, 2025	414.00
11	1436	11/20/2024	012771	AMANDA JO HILL	LODGING/NASP CONF/SEATTLE, WA/FEB 17-20, 2025	1,370.00
11	1437	11/20/2024	27180	GALLS PARENT HOLDINGS LLC	DRUG TEST KITS	66.70
11	1438	11/20/2024	19005	AMAZON CAPITAL SERVICES INC	CART	350.00
11	1439	11/20/2024	27961	HOBBY LOBBY STORES INC	DECOR TO UPDATE AUDITORIUM	600.00
11	1440	11/20/2024	25866	AMERICAN FLOOR MATS	LHS ENTRY WAY RUGS	530.24
11	1441	11/21/2024	248	PERMA BOUND HERTZBERG	LIBRARY BOOKS	1,584.00
11	1442	11/21/2024	248	PERMA BOUND HERTZBERG	LIBRARY BOOKS	1,202.00
11	1443	11/21/2024	15296	NAQT	21ST CENTURY LHS ACADEMIC TEAM REGISTRATION	155.00
11	1444	11/21/2024	19005	AMAZON CAPITAL SERVICES INC	LAMINATOR	1,951.77
11	1445	11/21/2024	20978	AMERICAN CHORAL DIRECTORS ASSOCIATION	ALL STATE FEES	150.00
11	1446	11/21/2024	18433	OKMEA	ALL STATE FEE	355.00
11	1447	11/21/2024	7151346	APRIL RENEE ABRAHAM	ALL STATE TRAVEL/WITH STUDENTS	1,390.00
11	1448	11/21/2024	7151346	APRIL RENEE ABRAHAM	ALL STATE TRAVEL W/STUDENTS	3,615.00

**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 1419 - 5000, Fund(s): 11-GENERAL FUNDS

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1449	11/22/2024	227	CAROLINA BIOLOGICAL SUPPLY COM	FROG SPECIMEN, ITEMS /COACH BOCOCK	400.00
11	1450	11/22/2024	26288	OU E SUITES LLC	LODGING/TADLOCK/CRABTREE FEB 25-26, 2025	280.00
11	1451	11/22/2024	12058	COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL	REG/OAESP/CONF/OKC/2-25-25/J TADLOCK/E CRABTREE	478.00
11	1452	12/02/2024	15368	KENT ADHESIVE PRODUCTS COMPANY	LIBRARY SUPPLIES	400.00
11	1453	12/02/2024	25774	CHARACTER EDUCATION PARTNERSHIP	PROMISING PRACTICES	100.00
11	1454	12/02/2024	12058	COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL	OAESP LEADERSHIP CONF 2/25-2/27 2025	239.00
11	1455	12/02/2024	704759	BURCH MISTY	REG/NASP CONF/FEB 18-21, 2025/SEATTLE, WA	269.00
11	1456	12/02/2024	14260	BETHANY PUBLIC SCHOOLS	REG/SLP CONF/FEB 14, 2025/BETHANY,OK	900.00
11	1457	12/02/2024	16640	STAPLES CONTRACT & COMMERCIAL INC	COLORED PAPER	100.00
11	1458	12/02/2024	248	PERMA BOUND HERTZBERG	LIBRARY BOOKS	1,149.25
11	1459	12/02/2024	28273	ABDO PUBLISHING	LIBRARY BOOKS	702.45
11	1460	12/02/2024	19321	BD OF REGENTS UNIV OK HLTH SCIENCES CTR	REG/AUTISM TRNG/FEB 12-13, 2025/LAWTON	600.00
11	1461	12/03/2024	12058	COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL	REG/OMLEA CONF/FEB 14-15, 2025/OKC	1,560.00
11	1462	12/03/2024	19017	DEMCO, INC	LIBRARY SUPPLIES	315.00
11	1463	12/03/2024	802734	LOWE'S HOME CENTERS INC	SHADOW BOX SUPPLIES FOR ENTRYWAY	59.96
11	1464	12/03/2024	902896	CACHE ROAD GLASS CO INC	SHADOW BOX SUPPLIES FOR ENTRYWAY	76.36
11	1465	12/03/2024	477	COMANCHE LUMBER COMPANY INC	SHADOW BOX SUPPLIES FOR ENTRYWAY	116.74

<b>Non-Payroll Total:</b>	<b>\$39,500.94</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$39,500.94</b>

**Encumbrance Register**

**Options:** Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 61 - 5000, Fund(s): 21-BUILDING FUND

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
21	61	11/20/2024	919565	SOUTHERN PLAINS ELECTRICAL INC	300KVA RE-MANUFACTURED TRANSFORMER/MATLS ONLY/LHS	26,293.00
21	62	11/20/2024	916493	HALL BUILDING PRODUCTS INC	LABOR AND MATLS FOR GARAGE DOORS/LRC & WAS	31,100.00
21	63	11/20/2024	809	ALBRIGHT STEEL	MATLS FOR WALKWAY COVERING/DOUGLASS	7,919.55
21	64	11/21/2024	411	LAWTON TRANSIT MIX INC	ROCK FOR BLEACHERS @ MHS BASEBALL FIELD	1,000.00
21	65	11/21/2024	802734	LOWE'S HOME CENTERS INC	SUPPLIES FOR BLEACHERS @MHS BASEBALL FIELD	500.00
21	66	11/21/2024	809	ALBRIGHT STEEL	METAL FOR BLEACHERS @MHS BASEBALL	5,764.82
21	67	11/21/2024	4267	PERKINS OFFICE MACHINES INC	FIRE ALARM REPLACEMENT @ MHS FIELD HOUSE	7,818.50
21	68	11/21/2024	925726	A & M STRIPING	LBR/MTRLS TO RESTRIP PARKING LOT @ MHS	11,408.00
<b>Non-Payroll Total:</b>						<b>\$91,803.87</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$91,803.87</b>

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 156 - 5000, Fund(s): 33-BOND FUND (2017)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	156	11/20/2024	12894	CDW GOVERNMENT, INC.	LENOVO THINKPAD E16 GEN2/PER ATTACHED QUOTE	43,140.00
33	157	11/20/2024	19005	AMAZON CAPITAL SERVICES INC	BLACK & CARAMEL CHARACTER SHOES	932.58
33	158	11/21/2024	16076	FARM PLAN (ACCT #75334-94733)	SUPPLIES FOR CHICKENS, HANGING FEEDER, STOCK TANK	466.67

<b>Non-Payroll Total:</b>	<b>\$44,539.25</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$44,539.25</b>

# LAWTON PUBLIC SCHOOLS

## Encumbrance Register

Options: Year: 2024-2025, Date Range: 11/18/2024 - 6/30/2025, Fund(s): 50-ENDOWMENT FUND

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
50	5	12/04/2024	800533	LAWTON BOARD OF EDUCATION	MHS RENAISSANCE	6,000.00
<b>Non-Payroll Total:</b>						<b>\$6,000.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$9,500.00</b>
<b>Report Total:</b>						<b>\$15,500.00</b>

**Change Order Listing**

**Options:** Fund(s): 11-GENERAL FUNDS, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 11/18/2024 - 6/30/2025, Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
23	07/01/2024	27818	SYLOGISTED INC	FY STANDING/ SERVICE & FORMS	1,000.00
779	07/11/2024	800323	SULLIVAN SUPPLY INC	FY STAND/INSTRUCTIONAL SUPPLIES/FFA	200.00
806	07/16/2024	19005	AMAZON CAPITAL SERVICES INC	INSTRUCTIONAL SUPPLIES FY25 STANDING EHS	311.89
904	07/30/2024	19005	AMAZON CAPITAL SERVICES INC	FY25 STAND/INSTRUCTIONAL SUPPLIES	2,000.00
926	07/31/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/NSTRUCTIONAL/OFFICE SUPPLIES	1,000.00
964	08/06/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/LIBRARY BOOKS	200.00
982	08/09/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	500.00
983	08/09/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	400.00
984	08/09/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	800.00
985	08/09/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	700.00
986	08/09/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	900.00
987	08/09/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	600.00
988	08/09/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	800.00
1062	08/20/2024	19005	AMAZON CAPITAL SERVICES INC	FY STAND/INSTRUCTIONAL SUPPLIES	500.00
1175	09/05/2024	11341	THE LIBRARY STORE INC.	LIBRARY ENHANCEMENT FURNITURE/CMS/PROJ AWARE	1,174.60

<b>Non-Payroll Total:</b>	<b>\$11,086.49</b>
<b>Payroll Total:</b>	<b>\$4,847,214.84</b>
<b>Report Total:</b>	<b>\$4,858,301.33</b>

**LAWTON PUBLIC SCHOOLS**

**Change Order Listing**

**Options:** Fund(s): 21-BUILDING FUND, Year: 2024-2025, ReferenceDate: PO Date, Date Range: 11/18/2024 - 6/30/2025, Minimum Amount Change: \$200.00, Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
6	07/01/2024	66342	DA LAMONT CONSULTING SERV, LLC	CONSULTING FEE/FEMA	600,000.00
24	07/01/2024	926168	LUPI CONSTRUCTION	CONCRETE/PAVEMENT OR TEAR OUT AND REPLACE CONCRETE	44,652.00
<b>Non-Payroll Total:</b>					<b>\$644,652.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$644,652.00</b>

# LAWTON PUBLIC SCHOOLS

## Change Order Listing

**Options:** Fund(s): 33-BOND FUND (2017), Year: 2024-2025, ReferenceDate: PO Date, Date Range: 11/18/2024 - 6/30/2025, Minimum Amount Change: \$200.00, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
6	07/01/2024	923639	CDBL INC	CONSTRUCTION MANAGER/EHS- EMS FENCING PROJECT	24,676.50
82	09/10/2024	16021	JW PEPPER AND SON INC	FY STAND/SHEET MUSIC	450.00
<b>Non-Payroll Total:</b>					<b>\$25,126.50</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$25,126.50</b>

Lawton Public Schools  
Lawton, Oklahoma

Administrative Services Division  
Purchasing Department

**Payroll Encumbrance Purchase Orders**

December 9, 2024

FY23 Payroll Encumbrance Purchase Order Numbers:

PO# 50000 - 52421

**LAWTON PUBLIC SCHOOLS  
SUMMARY OF FINANCIAL ACTIVITIES  
FY25 NOVEMBER**

FUND	Beginning Period Balance	FY25 OUTSTANDING CHECKS	Period Revenue	Paid FY25 (include wires,WC,&ADJ)	Outstanding Payments Ending	CASH BALANCE
GENERAL FUND (11)	\$ 19,407,820.00	\$ 4,459,075.07	\$ 11,506,600.54	\$ 16,323,177.49	\$ 2,944,950.15	\$ 13,077,118.13
BUILDING LEVY FUND (21)	\$ 31,559,915.34	\$ 381,910.90	\$ 32,177.21	\$ 1,255,103.23	\$ 246,209.90	\$ 30,201,288.32
BOND 2017 (33)	\$ 6,429,714.28	\$ 15,412.78	\$ -	\$ 283,570.03	\$ 28,650.01	\$ 6,159,381.48
LEASE PURCH (34)	\$ 38,956.90	\$ -	\$ -	\$ -	\$ -	\$ 38,956.90
LEASE PURCH TURF (35)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SINKING (41)	\$ 10,879,116.69	\$ -	\$ 29,336.83	\$ -	\$ -	\$ 10,908,453.52
ENDOW (50)	\$ 190,588.41	\$ 500.00	\$ 3,584.23	\$ -	\$ 500.00	\$ 194,172.64
ACTIVITY (60)	\$ 3,495,509.95	\$ -	\$ 347,783.86	\$ 210,278.94	\$ 25,372.12	\$ 3,633,014.87
GIFTS (81)	\$ 6,500.00	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00	\$ 6,500.00
WC (83)	\$ 1,242.18	\$ -	\$ 10,000.00	\$ 2,308.97	\$ -	\$ 8,933.21
	\$ 68,513,853.80	\$ 4,859,898.75	\$ 11,929,482.67	\$ 18,074,438.66	\$ 3,248,682.18	\$ 60,594,804.20



Lawton Public Schools  
Business Operations

Report of Activity Fund Custodian

December 9, 2024

REQUEST APPROVAL TO ESTABLISH NEW ACCOUNT:

<u>Acct Name/Number</u>	<u>Source of Revenue</u>	<u>Approved Expenditures</u>
<b>Lawton High School (710)</b> Sponsor - Whitney Jernigan / Travis Pool <b>Graduated Seniors (980)</b>	1. Funds transferred from Senior accounts after graduation 2. Donations	1. Senior Class gifts to school



**Minutes of the Lawton Public Schools Board of  
Education Regular Meeting  
Held on Thursday, November 21, 2024**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Thursday, November 21, 2024 at 5:00 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

**1-3. Call to Order, Pledge of Allegiance and Roll Call**

Carla Clodfelter, President, called the meeting to order. Superintendent Kevin Hime led the flag salute. Roll call indicated the following board members were present:

Carla Clodfelter: Present  
Elizabeth Fabrega: Present  
Amanda McBride: Present  
Patty Neuwirth: Present  
Zeldon Rice: Present  
Col. Derek Baird Absent

**4. Special Guests/Special Recognitions - Kevin Hime and Carla Clodfelter**

Katie Caughron, Principal of Brockland Learning Center, gave a brief update on the Strategic Plan and how they are implementing the plan. Mrs. Caughron also shared with the board members that Brockland had received over \$4,000 in grants from the Lawton Public School Foundation. Pre-K students from Brockland performed their Veterans Day Celebration song.

**5. Report of the Superintendent**

a. Discussion with possible action to approve the 2025 school board dates.

**Motion Passed:** Motion to approve proposed 2025 school board dates passed with a motion by Patty Neuwirth and a second by Amanda McBride.

Amanda McBride: Yes  
Carla Clodfelter: Yes  
Elizabeth Fabrega: Yes  
Patty Neuwirth: Yes  
Zeldon Rice: Yes

b. Discussion with possible action to approve the sanctioning applications.

**Motion Passed:** Motion to approve the sanctioning applications passed with a motion by Zeldon Rice and a second by Elizabeth Fabrega.

Amanda McBride: Yes  
Carla Clodfelter: Yes  
Elizabeth Fabrega: Yes

Patty Neuwirth: Abstain (With Conflict)

Zeldon Rice: Yes

c. Information Item: Business Operations and Educational Services Departmental Updates  
Updated reports from Business Operations and Educational Services were provided to the board, sharing both recent and pending activities in their departments ensuring the board members stay informed about the district functions and initiatives.

d. Superintendent's Announcement(s)

Mr. Hime reported the Lawton Public Schools Foundation had awarded approximately \$140,000 in teacher grants this past week. In addition, the McMahon Foundation has committed to a \$1,000,000 grant over the next four years to assist with the renovation of the three high school auditoriums. Mr. Hime also thanked the board members for the employee bonuses that were given out this week.

## **6. Consent Agenda**

**(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)**

a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders

General Fund (11) PO# 1348-1418

Building Fund (21) PO# 58-60

Bond Fund (33) PO# 138-155

2. Change Order Listing

3. Payroll Encumbrance Purchase Order Numbers

b. Report of the Chief Financial Officer - Lance Gibbs

1. Treasurer's Report for the Month of October, 2024.

c. Report of the Clerk

1. MOU with the Oklahoma Liquid Asset Pool-

2. Out of State Travel

LHS Highsteppers to Rockwell, TX

MHS Choir Students to ACDA National Honor Choir - Dallas, TX

d. Approval of the Minutes of the October 28, 2024, Regular Board Meeting

e. Item(s) Removed from the Consent Agenda for Separate Action

f. Approval of the Balance of the Consent Agenda

**Motion Passed:** Motion to approve the balance of the consent agenda passed with a motion by Patty Neuwirth and a second by Amanda McBride.

Amanda McBride: Yes

Carla Clodfelter: Yes

Elizabeth Fabrega: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

g. Approval of Item that was Previously Pulled for Separate Action

### **7. Proposed Executive Session to Discuss:**

No executive session was needed.

a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).

[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]

### **8. Vote to Convene into Executive Session**

### **9. Acknowledge Board's Return to Open Session**

### **10. Executive Session Minutes Compliance Announcement**

### **11. Superintendent's Personnel Report / Items Discussed in Executive Session**

a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

**Motion Passed:** Motion to approve the Superintendent's Personnel Report passed with a motion by Zeldon Rice and a second by Patty Neuwirth.

Amanda McBride: Yes

Carla Clodfelter: Yes

Elizabeth Fabrega: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

**12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)**

There was no new business.

**13. The next regular board meeting date is Monday, December 9, 2024, at 5:15 p.m., in the Shoemaker Center Auditorium.**

### **14. Setting New Board Meeting Dates**

No new dates were set.

### **15. Board Announcements**

There were no announcements.

**16. Adjournment**

The board adjourned at 5:14 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this \_\_\_\_day of \_\_\_\_\_, 2024.

School Seal:

\_\_\_\_\_  
Elizabeth Fabrega, Clerk of the Board

\_\_\_\_\_  
Schyla Brown, Minutes Clerk

\_\_\_\_\_  
Carla Clodfleter, President



LAWTON PUBLIC SCHOOLS

**STATEMENT OF EXECUTIVE SESSION**  
**MINUTES FOR**  
**DECEMBER 9, 2024**

The Board of Education went into executive session at 5:36 p.m.

Members present included:

- ✓ Carla Clodfelter
- ✓ Patty Neuwirth
- ✓ Elizabeth Fabrega
- ✓ Amanda McBride
- ✓ Zeldon Rice

Others present included:

Kevin Hime, Superintendent  
~~Schyla Brown, Minutes Clerk~~

Items discussed included:

- The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Report.
- Superintendent Kevin Hime's annual evaluation and/or contract

During the executive session, the board discussed these items and no other items, and no action was taken. The board returned to open session at 6:30 p.m.

This constitutes the minutes of the executive session.

<b>HUMAN RESOURCES</b>		
<b>Personnel Report - Exhibit A</b>		
<b>December 9, 2024</b>		
*Denotes Retirement; **Denotes never worked		
<b>The following RESIGNATIONS have been received:</b>		
<b><u>CERTIFIED</u></b>		
<b>NAME</b>	<b>ASSIGNMENT</b>	<b>END DATE</b>
Curtis, Stephanie	Teacher	11/22/2024
Miller, Riley	Teacher	10/25/2024
Ray, Cynthia	Teacher	12/20/2024
<b><u>SUPPORT</u></b>		
<b>NAME</b>	<b>ASSIGNMENT</b>	<b>END DATE</b>
Dinstett, Paul	Carpenter	12/2/2024
Fua, Lori	Teacher Assistant	11/20/2024
Givens, Kaydance	Cook	11/14/2024
Holterman, Rachel	Secretary	12/13/2024