



**Lawton Public Schools Board of Education
Regular Meeting
May 9, 2022 5:15 PM
Shoemaker Center Auditorium
753 NW Fort Sill Blvd**

Lawton, Oklahoma 73507

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Excellence In Education
5. Special Guests/Special Recognitions - Kevin Hime and Mary Bradley
6. Report of the Superintendent
 - 6.a. Information Item: Business Operations and Educational Services Departmental Updates
 - 6.b. Superintendent's Announcement(s)
7. Consent Agenda

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

 - 7.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf
 - 7.a.1. Approve Purchase Orders
General Fund (11) PO#'s 3072-3158

Bond Fund (32) PO#'s 53 - 55
Gift Fund 81 PO# - 5

- 7.a.2. Change Order Listing
- 7.a.3. Payroll Encumbrance PO#'s 50000 - 52727
- 7.b. Report of the Chief Financial Officer - Lance Gibbs
 - 7.b.1. Items To Be Identified As Surplus
- 7.c. Report of the Activity Fund Custodian - LaQuinta Chambers
 - 7.c.1. Out of State Travel
- 7.d. Report of the Clerk - Carla Dewberry-Fulmer
 - 7.d.1. Contracts / Agreements
- 7.e. Approval of the Minutes of the April 21, 2022 Regular Board Meeting
- 7.f. Item(s) Removed from the Consent Agenda for Separate Action
- 7.g. Approval of the Balance of the Consent Agenda
- 7.h. Approval of Item that was Previously Pulled for Separate Action
- 8. Proposed Executive Session to Discuss:
 - 8.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).
[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]
- 9. Vote to Convene into Executive Session
- 10. Acknowledge Board's Return to Open Session
- 11. Executive Session Minutes Compliance Announcement
- 12. Superintendent's Personnel Report / Items Discussed in Executive Session
 - 12.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)
- 13. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
- 14. The next regular board meeting date is Monday, May 23, 2022 at 5:15 p.m., in the Shoemaker Center Auditorium.
- 15. Setting New Board Meeting Dates
- 16. Board Announcements
- 17. Adjournment

Date of Posting: May 6, 2022

Time of Posting: 4:30 p.m.

Location of Posting: Lawton Public Schools Website www.lawtonps.org

Kw - Adi



BUSINESS OPERATIONS
Board Meeting Update
May 9, 2022

Chief Operating Officer - Dr. Jason James

- Surveying of Extreme Makeover sites to satisfy City of Lawton planning progressing
 - Need this for fencing permits
- New Sign at MHS installed
 - Waiting on electric bore into the building for electricity to new sign
- Sign at LHS and EHS ordered and we are waiting delivery
 - Expected install date is May 10th
- Central cafeteria (old EMS cafeteria) completed and ready for move in
 - Parking lot asphalt complete
- Design Architect Plus meeting with AG teachers & LRC admin. to design Mechanical Agriculture Fabrication Lab.
- Design Architect Plus meeting to discuss gym and safe room at Ridgecrest
- BWA working with stakeholders on indoor multipurpose facilities
- Douglass renovation progressing nicely
 - Plan is for an August 2022 Grand Opening
- Summer project planning underway
- Shoemaker heating/air conditioning planning in progress

Assessment & Accountability - Joan Gabelmann

- OSTP Grades 3 to 8 Testing
- CCRA Grade 11 testing materials return
- Advanced Placement Testing (May 2 to May 17)

Child Nutrition - Daniel Ghrayeb

- Summer is in the air and we are getting ready. Summer food service program is put together and is headed to Mr. Himes desk!
- With the help of AJ and the technology group we have begun to utilize iPads to create an efficient and more productive work flow for our managers and support team. Being able to track inventory, CN labels, and group communication is an exciting new road for foodservice that I am glad we have started.

Curriculum & Instruction (Elementary) – Sherry Havron

- Visiting all the school sites and learning about all the wonderful celebrations and successes in each school this year (from service projects, field trips, and after school clubs)
- Determining staffing needs for next year with each site principal
- Recording priority content standards for the focus in summer school (from teacher input)

Director of Curriculum - Reagan Hall - Ousley

- HS Catalog completed
- MS Catalog completed
- Finalizing details for recycling of all Journeys resources for new adoption
- Coordinating PD calendar for August
- LPS Career Fair

Diversity & Inclusion - Dr. Regina Deloach

- Planning for and executing the Diversity & Equity Council meeting and PD session
- Planning the district Purple Star School Celebration
- Planning the city-wide Juneteenth Celebration

Facilities Operations/Maintenance - Jack Hanna

Maintenance

- Summer project planning is underway.
- LVT flooring at various locations is installed with more scheduled.
- New custodian equipment arrived.
- New roof at Sullivan Village project starts soon.

Transportation - Jay Hunt

- Transportation building is in the process of being painted.
- End of year activities are planned for employees at transportation.
- One new driver was added this month in April and one close to being ready for employment.

Federal Programs - Teresa Donahue

- Title I: Completing Annual Program Reviews and updating Title I Schoolwide Plans
- Title I Homeless & Title IX McKinney-Vento: Providing services for 993 LPS Homeless students
- Title III English Learner: WIDA ACCESS testing complete
- Completing claims and documentation requirements for all grants

Grants - Diane Landoll

- Completed and submitted Comprehensive Local Needs Assessment and Application for Perkins V Grant and Impact Aid amendment.
- Gathering data and documentation for Impact Aid Supplemental CWD application.
- Gathering and analyzing student and financial data to complete DoDEA close out report for 775 elementary grant
- Project AWARE (Felisha Mendez) - coordinating the Mental Health Fair for May 14th with our community partners
- Title VI and JOM (Raylisha Stanley) - completing applications for Indian Education and coordinating graduation recognition events for Native Seniors

Human Resources and Payroll - Jean Hastings

- Processing hires and recertifications for FY23.
- Auditing State Credit for Oklahoma Tax Credit for ensuring all certified are receiving the correct credit amount
- Preparing for end of year procedures

Information Technology - AJ Watson

- Completing Annual Technology Needs Meetings with sites
- Supporting students and staff during state testing
- Preparing for Cardboard Cup and Game Fair

Media Operations - Dave McDermott

- Printed wide format and pull up banners for Showcase
- Starting to print elementary school yearbooks
- Working on various programs for schools, ie. graduation, athletics, academics

New Staff Development - Stephanie Hime

- Plan and facilitate May's First Class Celebration
- Publish First Class News, 8th Edition
- Recruiting trips to 3 Universities
- Plan and host LPS Career Fair



Athletics - Gary Dees

- Sports physicals
- Spring sports playoffs/tournaments
- Coaching Vacancies

Campus Police - Chief Hornbeck

- Police Body Cameras are fully operational
- Active Shooter training dates May 23-26

Elementary Education – Brenda Hatch / Donna Catlin/Sherry Havron

- Preparing for Elementary Summer School by determining curriculum, hiring teachers, and registering students.
- Completing principal evaluations
- Conducting X-Tended Time site visits
- Preparing for the LPS Celebration on May 10th

Secondary Education – Teresa Jackson / Carol McPhail

- NMSI Training for Math and Science Teachers
- Education Alive Training for High School Mentoring
- Graduation

Special Services - Chris Sharkey

- Many of our special needs students recently participated in the annual Tech-Now state competition. Many of our students won their competition and receive prizes such as a laptop, Kindle, Corel Draw, Video software, trophies and cash. Congratulations to our Tech-Now Competitors!!!

Dr. Jason James – Chief Operating Officer

- Surveying of Extreme Makeover sites to satisfy City of Lawton planning progressing
 - Need this for fencing permits
- New Sign at MHS installed
- New Sign at LHS & EHS to be installed week of May 10th
- Central cafeteria (old EMS cafeteria) completed and ready for move it
 - Parking lot asphalt complete
- Design Architect Plus meeting with AG teachers & LRC admin to design Mechanical Agriculture Fabrication Lab.
- Design Architect Plus meeting with Ridgecrest Elem on proposed Gymnasium with Safe Room
- BWA working with stakeholders on indoor multipurpose facilities
- Douglass renovation progressing nicely
 - Plan is for an August 2022 Grand Opening
- Summer project planning underway
- Secure Entry at EHS, CMS. Looking at elementary locations for summer install.
 - ES – Sullivan, Carriage Hills, Pat Henry, Ridgecrest
- Shoemaker heating/air engineering in progress and bid packages being developed
- Bid openings for Douglass Auditorium lighting, video, and sound.
- Bid openings for Douglass Auditorium curtains
- MHS renovation progressing nicely
 - Drywall installed, electrical and HVAC testing and upgrades, LVT flooring, Paint halls, lockers, etc.

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 3072 - 5000, Fund Codes: 11

11	3072	04/20/2022	19005	AMAZON CAPITAL SERVICES INC	FLAG CHAIN, WASHER FITTINGS	77.62
11	3073	04/20/2022	902929	WEBERS DIESEL SERVICE LLC	INLINE ADAPTER KIT	1,589.70
11	3074	04/20/2022	12188	OK CORP COMM/PETROLEUM STORAGE TANK	ANNUAL TANK REGISTRATION FEE	75.00
11	3075	04/20/2022	27493	HUNZICKER BROTHERS INC	LIGHT FIXTURES/CMS AUDITORIUM	31,079.59
11	3076	04/20/2022	153179	JEREMIE A PLOOF	REIMB/FUEL/TRVERSE/TULSA/CONF/4-13-22	22.00
11	3077	04/20/2022	923325	BRADYS GLASS LLC	LABOR& MATLS/INSTALL 4 NEW GLASS DOORS PAT HENRY	2,012.56
11	3078	04/20/2022	25796	LOCKE SUPPLY CO	5- 3T RTU'S MHS EAST WING	19,225.00
11	3079	04/21/2022	28491	ASSOCIATION FOR EDUCATION AND REHAB	REG/AER CONF/JULY 21-24, 2022/A. PUGH/ST LOUIS, MO	495.00
11	3080	04/21/2022	007226	DANA D MOORE	TRAVEL PER DIEM FOR MEALS	224.00
11	3081	04/21/2022	001010	LANA L WELCH	TRAVEL PER DIEM FOR MEALS	224.00
11	3082	04/21/2022	154603	JENNIFER R CRUZ	TRAVEL PER DIEM FOR MEALS	224.00
11	3083	04/21/2022	014405	ASHLEY RENEE MCCARTER	TRAVEL PER DIEM FOR MEALS	224.00
11	3084	04/21/2022	151706	KELSEY R ROBERTS	TRAVEL PER DIEM FOR MEALS	224.00
11	3085	04/21/2022	012093	MELANIE DAWN NUNGESSER	TRAVEL PER DIEM FOR MEALS	224.00
11	3086	04/21/2022	010094	JENNIFER R TADLOCK	TRAVEL PER DIEM FOR MEALS	224.00
11	3087	04/21/2022	012722	OSCAR CASTRO	TRAVEL PER DIEM FOR MEALS	224.00
11	3088	04/21/2022	151357	PAMELA L SNAVELY	TRAVEL PER DIEM FOR MEALS	224.00
11	3089	04/21/2022	007674	BRENDA K WALKER	TRAVEL PER DIEM FOR MEALS	160.00
11	3090	04/21/2022	153477	LESA M SPARKS	TRAVEL PER DIEM FOR MEALS	160.00
11	3091	04/21/2022	010135	LUPE MARITA OSTRUSKE	TRAVEL PER DIEM FOR MEALS	160.00
11	3092	04/21/2022	153497	DONALD DUANE HOYT	TRAVEL PER DIEM FOR MEALS	160.00
11	3093	04/22/2022	367	AJ RYDER INC	5 BACKPACK BLOWERS/GROUNDS	3,102.25
11	3094	04/22/2022	802750	GREG W COX, INC	HANDICAP DOOR & INSTALL/LHS LIBRARY	4,686.00
11	3095	04/22/2022	928488	WILLIAMS AND SON CONSTRUCTION LLC	LABOR TO REPLACE METAL MAINT DEPT BLDGS	19,850.00
11	3097	04/22/2022	12996	STATE DEPT OF EDUCATION	APPLICATION FEES FOR 29 ADJUCT TEACHERS	725.00
11	3098	04/22/2022	332	TEACH RETIREMENT SYSTEM OF OK	TRS FIX KAREN LANDOLL FY20	4,409.01
11	3099	04/22/2022	28409	NORTHWEST HOSPITALITY LLC	LODGING/JUN 7-8, 2022/DONALD HOYT	378.00
11	3100	04/22/2022	28035	JQH NORMAN DEVELOPMENT LLC	LODGING/JUN 6, 2022/JENNIFER CRUZ	189.00
11	3101	04/22/2022	154603	JENNIFER R CRUZ	REIMB/K20 TRNG/CCOSA CONF/JUN 6-9, 2022/NORMAN/OKC	114.24
11	3102	04/22/2022	153497	DONALD DUANE HOYT	EST EXP/CCOSA CONFERENCE/OKC/JUN 7-9, 2022	105.28
11	3103	04/22/2022	19809	STAPLES CONTRACT & COMMERCIAL INC	OFFICE SUPPLIES/FY22 STAND	16,000.00
11	3104	04/22/2022	900971	ADVENTURE WORLDWIDE TRAVEL SR	515 SCHOOL IMPROVEMENT - AIRFARE	4,750.84

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 3072 - 5000, Fund Codes: 11

11	3105	04/22/2022	19005	AMAZON CAPITAL SERVICES INC	OFFICE 105 - WIRELESS EAR BUDS	144.95
11	3106	04/22/2022	21707	BUFFALO BUSINESS PRODUCTS LLC	STORAGE BOXES	1,309.00
11	3107	04/25/2022	005691	ANITA JO KENNEDY	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3108	04/25/2022	154464	LORA MILLER	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3109	04/25/2022	154640	ASHLEE R HOYT	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3110	04/25/2022	009128	VANESSA PEREZ	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3111	04/25/2022	012078	LORI A MANNING	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3112	04/25/2022	013753	ALLEGRA ANN ROBERTSON	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3113	04/25/2022	000785	AMANDA B BENKE	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3114	04/25/2022	010009	KRISTINA L BURD	TRAVEL MEALS PER DIEM-REIMBURSEMENT	224.00
11	3115	04/25/2022	19809	STAPLES CONTRACT & COMMERCIAL INC	OFFICE SUPPLIES	110.15
11	3116	04/25/2022	28417	DOUGLAS FOOD STORES INC	(ONE) SCOTSMAN ICE MAKER MODEL UN324A-1	5,153.36
11	3117	04/25/2022	928490	SUPERIOR TEXT LLC	REMOVAL OF TEXT BOOKS FROM ALL ELEM. SITES (15)	6,000.00
11	3118	04/25/2022	16076	FARM PLAN (ACCT #75334-94733)	DEF FLUID	719.20
11	3119	04/25/2022	28065	JPMORGAN CHASE BANK	REG/TRAVEL EXP/MCEC GLOBAL SUMMIT/JUL 17-20, 2022	13,180.00
11	3120	04/26/2022	12924	COLLEGE BOARD	FY22 STANDING/AP TEACHERS REG. SUMMER 2022	15,000.00
11	3121	04/26/2022	19005	AMAZON CAPITAL SERVICES INC	FY22 STAND/SUPPLIES	700.00
11	3122	04/27/2022	151918	TRAVIS J POOL	515 SCHOOL IMPROVEMENT-TRAVEL REIMBURSEMENT	2,776.00
11	3123	04/27/2022	152694	KYLEE N MONTGOMERY	515 SCHOOL IMPROVEMENT-TRAVEL REIMBURSEMENT	256.00
11	3124	04/27/2022	008973	DEANNA KAY BURKEY	515 SCHOOL IMPROVEMENT-REIMBURSE TRAVEL	256.00
11	3125	04/27/2022	153828	MATTHEW ORTNER	515 SCHOOL IMPROVEMENT-REIMBURSE TRAVEL	256.00
11	3126	04/27/2022	154613	BRIANNA J BREJCHA	TRAVEL PER DIEM FOR MEALS	160.00
11	3127	04/27/2022	14859	O'REILLY AUTOMOTIVE, INC.	BRAKE PADS FOR UNIT 362	129.62
11	3128	04/27/2022	14859	O'REILLY AUTOMOTIVE, INC.	BATTERY/UNIT 368	250.00
11	3129	04/28/2022	25528	WAGNER SUPPLY CO INC	HAND SOAP/DISTRICTWIDE	4,239.48
11	3130	04/28/2022	28503	USH MASTER TENANT LLC	LODGING/JULY 20-23, 2022/AMANDA PUGH	1,028.40
11	3131	04/28/2022	28424	CUMMINS SOUTHERN PLAINS LLC	INSITE PRO SOFTWARE	770.00
11	3132	04/29/2022	14310	SYMBOLIC	IPAD SCREENS/7TH/8TH/2019/2020/I PAD TOUCH SCREEN	2,625.00

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 3072 - 5000, Fund Codes: 11

11	3133	04/29/2022	013256	ALTON JAMES WATSON	REIMB/FUEL/SUBURBAN/DALLAS /4-27-22	200.00
11	3134	04/29/2022	27696	UZBL LLC	IPAD CASES FOR PK-2ND	50,400.00
11	3135	04/29/2022	27919	BYTESPED LLC	LAPTOPS FOR TEACHERS (THINK BOOKS)	313,500.00
11	3136	04/29/2022	003749	KRISTIE DAWN KENNEDY BASE	LOCAL TRAVEL STANDING	400.00
11	3137	04/29/2022	925441	ITW FOOD EQUIPMENT GROUP LLC	INSTALL NEW DISHWASHER AT RIDGECREST	5,798.00
11	3139	04/29/2022	919137	RRR INC	CAP STRIP FOR COUNTER/LRC	70.00
11	3140	04/29/2022	928460	LAKEVIEW GLASS LLC	REPLACE BACK WINDOW TRK 179/CARPENTER SHOP	368.12
11	3141	04/29/2022	905324	ENDEX OF OKLAHOMA INC	LABOR & MATERIALS TO REPAIR FIRE ALARM/LHS	1,460.00
11	3142	04/29/2022	005821	TERESA JO JACKSON	TRAVEL FOR CCOSA	310.80
11	3143	04/29/2022	25528	WAGNER SUPPLY CO INC	BLUE SCRUB PADS/CUSTODIAL	105.58
11	3144	04/29/2022	916493	HALL BUILDING PRODUCTS INC	GARAGE DOOR LATCH/LRC	22.00
11	3145	04/29/2022	1	APPLE INC	TD SNAP	49.99
11	3146	05/02/2022	012685	STEPHANIE ANN BELLE	REG/MAY 11-13, 2022/S.BELLE/MILEAGE	350.60
11	3147	05/02/2022	013030	AIMEE JOYCE WORTHAM	REG/MAY 11-13, 2022/A.WORTHAM/BEHAV CONF.	250.00
11	3148	05/03/2022	27956	LENNOX INDUSTRIES	4 TON SPLIT UNIT/LHS SU-8	4,222.00
11	3149	05/03/2022	802750	GREG W COX, INC	8 -FIRE DOORS GYM/CAFETERIA/FREEDOM	10,500.00
11	3150	05/03/2022	28014	UNITED TELEDATA INC	IP PHONES/BACKET	229.30
11	3151	05/03/2022	27881	WAXIE'S ENTERPRISE LLC	CUSTODIAL SUPPLIES/DIST WIDE	5,499.95
11	3152	05/03/2022	055744	DONALD R STEARMAN	FY22 STANDING LOCAL TRAVEL	500.00
11	3153	05/03/2022	25528	WAGNER SUPPLY CO INC	BUFFER PADS, CLEANING SHOES/CUSTODIAL/DIST WIDE	3,394.40
11	3154	05/03/2022	187	EMPIRE PAPER COMPANY	ECO-LYZER, 3M PREP PADS/CUSTODIAN/DIST WIDE	5,234.48
11	3155	05/03/2022	055745	MICHAEL G DONNELLY	FY22 STANDING LOCAL TRAVEL	500.00
11	3156	05/03/2022	298	SOUTHWEST CHEMICAL CO	CARPET CLNR/STRIPR/DEFOAMER/CUST ODIAL/DIST WIDE	38,319.60
11	3157	05/03/2022	20706	T & W TIRE LLC	2 TIRES & ALIGNMENT/TRK 242/MHS	392.74
11	3158	05/03/2022	928509	MARKEL THOMPSON	ALIGNMENT TRK 167/MAINTENANCE	70.00

Non-Payroll Total:	\$610,544.81
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$610,544.81

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 53 - 5000, Fund Codes: 32

PO	LN	DATE	AMOUNT	VENDOR	DESCRIPTION	BALANCE
32	53	04/28/2022	6688	LOCKE SUPPLY COMPANY	HVAC-MATLS & LABOR/MULTIPLE SITES	171,666.10
32	54	04/28/2022	928479	BLASRE CAPITAL INC	HVAC-MATLS & LABOR/MULTIPLE SITES	96,850.66
32	55	04/29/2022	926821	DIGI SECURITY SYSTEMS LLC	SURVEILLANCE/SECURITY UPGRADES/FY22 STAND	1,911,070.63

Non-Payroll Total:	\$2,179,587.39
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$2,179,587.39

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 5 - 5000, Fund Codes: 81

81	5	04/26/2022	10897	STATE OF OKLAHOMA	FY21 SCHOLARSHIP/HENDERSON XAVIER	500.00
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Non-Payroll Total:	<u>\$500.00</u>
Payroll Total:	\$0.00
Balance Forward:	<u>\$0.00</u>
Report Total:	<u><u>\$500.00</u></u>

Change Order Listing

Options: Fund: GENERAL FUNDS, Year: 2021-2022, ReferenceDate: PO Date, Date Range: 4/21/2022 - 6/30/2022,
Minimum Amount Change: \$200.00, Include Negative Changes: False

70	07/01/2021	15075	QUALITY SHEET METAL INC	PARTS & SUPPLIES/FY22 STAND	1,000.00
129	07/01/2021	27956	LENNOX INDUSTRIES	PARTS & SUPPLIES/FY22 STAND	6,000.00
133	07/01/2021	295	SHERWIN-WILLIAMS PAINT CO.	PARTS & SUPPLIES/FY22 STAND	5,000.00
453	07/01/2021	12058	COOPERATIVE COUNCIL FOR OKLAHOMA SCHOOL	REGISTRATION	25,000.00
478	07/01/2021	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES	4,000.00
1883	11/08/2021	19005	AMAZON CAPITAL SERVICES INC	FY22 STAND/INSTRUCTIONAL AND OFFICE SUPPLIES	3,500.00
1962	11/18/2021	19005	AMAZON CAPITAL SERVICES INC	FY22 STANDING SCHOOL AND CLASSROOM SUPPLIES	1,656.79
2168	01/05/2022	27737	CARDINAL'S SPORT CENTER INC	HELMET RECONDITIONING LHS	2,205.00
				Non-Payroll Total:	\$48,361.79
				Payroll Total:	
				Report Total:	\$48,361.79

Change Order Listing

Options: Fund: BOND FUND (2017), Year: 2021-2022, ReferenceDate: PO Date, Date Range: 4/21/2022 - 6/30/2022,
Minimum Amount Change: \$200.00, Include Negative Changes: False

87	11/10/2021	10980	NATIONAL BUSINESS FURNITURE	STANDING FOR OFFICE FURNITURE AND	16,241.05
207	04/05/2022	19809	STAPLES CONTRACT & COMMERCIAL INC	ADDITIONAL ADMIN	1,200.00
				Non-Payroll Total:	\$17,241.05
				Payroll Total:	\$0.00
				Report Total:	\$17,241.05

Lawton Public Schools
Lawton, Oklahoma

Administrative Services Division
Purchasing Department

Payroll Encumbrance Purchase Orders

May 9, 2022

FY22 Payroll Encumbrance Purchase Order Numbers:

PO# 50000 - 52727

5/4/2022

RE: ITEMS TO BE IDENTIFIED AS SURPLUS

Board of Education,

Request approval to identify out-of-date chromebooks as surplus items.

Respectfully,



Lance Gibbs

**Lawton Public Schools
Business Operations**

**Report of Activity Fund Custodian
May 9, 2022**

REQUEST APPROVAL OF THE FOLLOWING OUT-OF-TOWN TRIP FOR STUDENTS:

(per attached letter)

MHS Band and Orchestra
Dallas, TX

May 14, 2022



MacArthur SENIOR HIGH SCHOOL

4400 East Gore Boulevard
Lawton, Oklahoma 73501

Phone: (580) 355-5230
Fax: (580) 585-6434

Danny Smith
Principal

April 27, 2022

Lawton Board of Education

753 NW Ft. Sill Blvd.

Lawton, OK 73507

We are writing to request permission to take our MHS Band and Orchestra students (grades 9-12) to Six Flags in Arlington, Texas on Saturday, May 14, 2022. The students are paying for their ticket with money they have earned through fundraisers, or they are paying out of pocket. We will be sure to have written permission from each student's parent(s), and we have another band teacher (Marsha Adams) and at least one parent chaperone accompanying us.

Thank you so much for your consideration!

Sincerely,

Jessica Foster, MHS Orchestra

Braden Hatch, MHS Band



"At MAC we support the academic, social, and character growth of all stakeholders."

SPECIAL SERVICES AGREEMENT

This is a local agreement between Lawton Public Schools, hereinafter referred to as the local education agency (LEA), and Crossroads Youth & Family Services, Inc./ Head Start/Early Head Start (Crossroads HS/EHS), hereinafter referred to as the local Head Start Program. The following information states the roles and responsibilities of parties regarding Head Start Program eligible children ages three through five identified as having disabilities in accordance with procedures established by the Oklahoma State Department of Education (OSDE) and by the Head Start Program Performance Standards (45 CFR 1308). These regulations are promulgated under federal and state laws governing the education of children with disabilities.

I. LEA RESPONSIBILITIES:

- A. The LEA ensures that IDEA Section 619, (preschool) funds received for the provision of services to eligible children with disabilities ages three through five who are served in the Head Start Program are expended in accordance with the requirements of the Individuals with Disabilities Education Act (IDEA). Funds may be used for, but are not limited to, the following: cost of evaluation; materials and supplies; contractual arrangements for services when the Head Start Program has a qualified provider and/or the provision of qualified providers for IDEA Individualized Education Program (IEP) services.
- B. Upon referral from the Head Start Disability Coordinator, the LEA shall provide a multidisciplinary team evaluation, when appropriate, for determination of the need for special education and related services under IDEA, while enrolled in the Head Start Program.
- C. The LEA shall be responsible for the provision of procedural safeguard and due process for any child determined to be eligible under the IDEA who is enrolled in the Head Start program.
- D. The LEA should provide, through prior written notice of meetings, that the appropriate Head Start Program representative be directly involved and receive appropriate documentation throughout the process of referral, evaluation and/or placement of children with disabilities enrolled in the Head Start Program.
- E. The LEA shall ensure the provision of appropriate special education and related services to those eligible children with disabilities under IDEA enrolled in the Head Start Program. All IDEA services for which the child is eligible will be documented on the IEP with the responsible person(s)/agency specified for the provision of each service.
- F. The LEA will maintain and submit to the OSDE the annual child count of IDEA eligible preschool children with disabilities served in the LEA and by the Head Start Program.

II. LOCAL HEAD START RESPONSIBILITIES:

- A. The Head Start shall provide screening and assessment for all children enrolled in the Head Start as required by Head Start Performance Standards 45 CFR 1308 participate in Child Find activities under the IDEA with the LEA, and in coordination with the LEA shall provide parents with their rights under these programs
- B. The Head Start shall provide all Head Start services to any Head Start enrolled child who meets eligibility requirements in accordance with the Head Start Program Performance Standards on Services for Children with Disabilities regardless of the child's involvement in, or eligibility for, special education services under the IDEA or this agreement.
- C. A Head Start representative will participate in the LEA referral procedures, multidisciplinary evaluation, IEP development, implementation of the portions of the IEP identified for the Head Start Program, and the IEP review as appropriate. When Head Start initiates and develops a Head Start managed IEP, Head Start must invite in writing the participation of a representative of the LEA. Head Start Program Performance Standards (45 CFR 1308) requirements for parent involvement and notification must also be followed for IEP meetings initiated by the Head Start Program.
- D. The Head Start will provide a support system for families and children with disabilities through training, information dissemination and involvement in the program as well as collaboration with the LEA and other community services. When Head Start develops a Head Start managed IEP, family goals and objectives for the child must be addressed.
- E. The Head Start disabilities coordinator shall work with the LEA for assurance of collaboration and coordination of services to preschool children with disabilities.
- F. If a child does not meet the OSDE requirements under the IDEA, but meets one or more of the eligibility in the Head Start Performance Standards 45 CFR 1308, then a Head Start managed IEP should be developed for the child.
- G. The Head Start will provide the number of children receiving IEP services to the LEA for child count report prior to October 1, and December 1, annually. In reporting the number of children on IDEA IEP's to the LEA for child count purposes, the Head Start should provide a separate listing of children on Head Start managed IEP's.
- H. The Head Start agrees to provide and participate with the LEA in joint training of staff and parents as appropriate.
- I. The Head Start agreement with the LEA addresses planning of cost-sharing resources and funding to assure that integrated services are implemented in a manner which maintains State and Federal fiscal support for children with

disabilities in these programs. The Head Start and the LEA agree to the following cost-sharing services:

Head Start will provide all required screenings prior to referral to Bethel Public Schools. Head Start will also obtain necessary release of information from parent/legal guardian so that pertinent Head Start screenings can be utilized to develop an appropriate placement.

Note: Special Education and related services are available to qualified children through Bethel Public Schools. Standard referral procedures should be used to determine IDEA eligibility.

III. COORDINATION OF REQUIRED PAPERWORK:

To coordinate paperwork required by Head Start and the LEA special education program, the following process is appropriate:

- A. When Head Start wishes to refer a child to the LEA for possible services, Head Start personnel will contact the LEA Director of Special Services or SEARCH coordinator. Addresses will be verified by the LEA, and a time for screening will be arranged. If the child fails one or more areas of the screening, the LEA will ask the Head Start teacher to complete the Referral for Multidisciplinary Services (SDE Form 3), and then the LEA will plan the evaluation (SDE Form 4). Head Start personnel will assist the LEA in obtaining parental consent for evaluation (SDE Form 5). LEA's obligation for evaluation is limited to students who are residents of the district.
- B. The Head Start or the LEA will obtain parental consent for exchange of information between the two programs through use of the State of Oklahoma Standard Form: Consent for Release of Confidential Information.
- C. The LEA special education program, with parental consent, will release copies of IDEA IEP's, multidisciplinary evaluations, necessary special education records and documentation of services provided to the Head Start when both agencies are involved in the identification, evaluation and provision of free appropriate public education (FAPE) to preschool children with disabilities.
- D. The Head Start will release results of vision, hearing, developmental, health and speech screenings as well as other relevant information as a part of the Head Start Referral Packet developed in conjunction with LEA.
- E. All information received by the Head Start from the LEA will be kept in a secure manner, which prevents unauthorized access, in a central location adhering to requirements of confidentiality under state and federal laws.

IV. COORDINATION OF SCREENINGS:

In the coordination of screening between the Head Start and the LEA special education program, the following process is agreed upon:

- A. The LEA special education program and the Head Start will determine designated program personnel to be responsible for conducting screenings within each program to collaboratively implement requirements of the IDEA and Head Start Performance Standards (45 CFR 1308).
- B. This agreement will include the following time frame for completion of screening or transfer of information. The time frame includes the **45 calendar days** timeline for screening of all children enrolled in the Head Start as mandated in the Head Start Performance Standards (45 CFR 1308). One or more of the following methods has been considered: (Check one or more as appropriate).

- 1. **Joint screening:** Screening will be conducted simultaneously by the Head Start staff and LEA Special Education staff within the same location.
- 2. **Shared staff:** Local implementation may incorporate coordination of shared staff (e.g., required vision, hearing, speech/language, health, and developmental **screening** may be **conducted by the Head Start** under Head Start Program Performance Standards, and the **LEA** special education program may **complete required evaluations** under the IDEA).
- 3. **Shared Information:** Screening will be provided for referrals by Head Start or as determined by both entities. A consent for release of information will be obtained at the time of referral by Head Start.

V. COORDINATION OF IEP/CHANGE OF PLACEMENT:

The Head Start team upon obtaining parent consent shall notify the Local Education Agency (LEA) when a family is considering the LEA as a placement for a transitioning child with special needs in order to include Head Start staff in the transition process and ensure all eligible children receive appropriate transition services. The Head Start and the LEA will conduct an IEP review when a change of program or placement of a child is being considered. A meeting may be requested by the parent, the Head Start staff or the LEA special education program staff. Procedural safeguards for notification will be followed.

VI. COORDINATION OF IN-SERVICE TRAINING:

The Preschool Coordinator of Special Education Services, OSDE, (405) 521-3351, and the Director of the Oklahoma Head Start Association, (405) 524-4923, will facilitate statewide in-service training. Head Start disabilities coordinators and LEA's contact these representatives in regards to their needs for training. Mutual priorities for these entities might include: Sensory Integration issues or Behavior Management.

VII. RESOLUTION OF DISPUTE

In the event of disputes between the Head Start and the LEA special education program, the following process will be followed for resolution:

- A. The dispute will first be brought to the attention of the Head Start supervisor assigned to the classroom in the Bethel school district and the Principal assigned by Bethel Public Schools.
- B. The dispute will be brought to the attention of the LEA Special Education Director, the Head Start Director, and the Head Start Disabilities Coordinator to seek resolution of the dispute.
- C. If the issue is not resolved, the matter will then be submitted in writing to the Head Start Director and the LEA special education director or LEA superintendent to facilitate a resolution.
- D. If the issue is not resolved, as described in section VII.B, then the matter will be submitted in writing to Special Education Services, OSDE, for assistance in the resolution of any IDEA dispute between the Head Start and the LEA.
- E. If the issue is not resolved and is an issue under the Head Start Program Performance Standards 45 CFR 1308 the matter will be submitted to the Head Start Program Director who will inform the DHHS/ACF Regional office of the dispute and the intent to begin the formal dispute resolution procedures as written in the Head Start Impasse Resolution Policy for assistance in resolving the dispute.

This service agreement will be in effect August 1, 2022 through June 30, 2023.

SIGNATURES

Terrie Vicknair,
Head Start/Early Head Start Director

Date

Superintendent, Print

Date

Superintendent, Signature

Date

Board of Education, Print
LAWTON PUBLIC SCHOOLS, PRESIDENT

Date

Board of Education, Signature
MARY BRADLEY

Date

**CROSSROADS YOUTH & FAMILY SERVICES, INC.
dba Crossroads Head Start / Early Head Start
AND LAWTON PUBLIC SCHOOL DISTRICT I-8**

**Head Start/Early Head Start Lease Agreement
(July 1, 2022 – June 30, 2027)**

This Lease Agreement, made and entered into effective as of the 1st day of July, 2022 by and between Lawton Public School District (I-8), Comanche County, Oklahoma, hereinafter referred to as "Lessor" and Crossroads Youth & Family Services, Inc., hereinafter referred to as "Lessee".

WITNESSETH:

WHEREAS, Lessor and Lessee have previously enjoyed a long standing collaboration for the purpose of providing specialized early childhood education services (specifically Head Start) to those four-year-old children in Lawton who are most in need by virtue of their low socio-economic standing;

WHEREAS, Lessor is the owner of real property and facilities located at 501 NW Woodridge Drive; Lawton, Oklahoma (the "Leased Premises");

WHEREAS, Lessee has been awarded a grant from the Administration for Children and Families in the U.S. Department of Health and Human Services ("ACF") to provide Head Start and Early Head Start services to eligible children in Comanche County, Oklahoma;

WHEREAS, Lessee is under an obligation in exchange for receiving federal funds to maximize the use of those funds in accordance with federal spending guidelines and restrictions;

WHEREAS, Lessor desires to lease to Lessee and Lessee desires to lease from Lessor the Leased Premises and to utilize the Leased Premises for the operation of a Head Start/Early Head Start Program; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the parties agree as follows:

RESPONSIBILITIES

1. **Lease of the Premises.** Lessor hereby leases to Lessee, and Lessee hereby leases from Lessor the Leased Premises located at 501 NW Woodridge Drive, Lawton, Oklahoma, more particularly described as the facility (including classrooms, hallways, offices, kitchen, and restrooms), the playground area, and parking space.
2. **Term.** The term of this Lease Agreement shall be from July 1, 2022 to June 30, 2027, subject to annual renewal by Lessee and Lessor providing written notice to the other on or before May 15th of the then current year that they are renewing or terminating this Lease Agreement for the upcoming school year. Lessor understands and agrees that funding for this contract is provided through a federal Head Start contract. In the event that funding of said contract is terminated or cancelled at any time for any reason, Lessee reserves the right to terminate this contract immediately. Upon termination of this Lease Agreement, by lapse of time or otherwise, Lessee agrees to surrender possession of the Leased Premises to Lessor in good condition and repair, normal wear and tear excepted, subject to the provisions of Section 9 Alterations or Improvements. Lessor specifically represents that at the time this Lease Agreement is entered it does not anticipate a need for this property within the term of the Lease.
3. **Use of Premises.** The Leased Premises shall be used by Lessee solely for the operation of the Head Start/Early Head Start Program. Lessee shall not use the Leased Premises in any manner which would constitute a change in use or occupancy, as that term is defined in the current edition of the BOCA National Building Code (the "Building Code"). Lessee agrees that its operation of a Head Start/Early Head Start Program on the Leased Premises will be in full and strict compliance with the requirements of applicable state, municipal and federal laws, rules and regulations. If Lessor determines that Lessee is not complying with the provisions of this Lease Agreement concerning the nature and character of its operations on the Leased Premises, Lessor shall give Lessee written notice. If Lessee fails to correct deficiencies in its operation within ninety days after receipt of Lessor's notice, Lessor shall have the right to terminate this Lease Agreement. If Lessee is required to obtain a license or Certificate of Occupancy from any state or local regulatory agency as a condition to its use and occupancy of the Leases Premises, the cancellation, suspension, revocation or surrender of the license or the failure to obtain a Certificate of Occupancy shall constitute a basis for termination of this Lease Agreement by Lessor.

4. **Program Requirements.** Lessee's Head Start/Early Head Start staff and all operations of a Head Start/Early Head Start Program on the Leased Premises shall be in compliance with all applicable laws, including (i) any child care licensing or operational requirements and (ii) the performance standards of the Head Start/Early Head Start Program.
5. **Operating Hours.** The Leased Premises shall operate the program Monday through Friday, except for Program holidays, 12 months per year. Space will also be available as needed for parent meetings and other Head Start activities that are held in the evening or on weekends.
6. **Rent.** Lessee agrees to pay One Dollar (\$1.00) per year, payable on the 1st of July each year.
7. **Care, Maintenance and Repair.** Lessee, at its cost, shall provide usual and customary care to the Leased Premises, including custodial services, routine maintenance, repair, and upkeep of the Leased Premises. Lessee has inspected the Leased Premises with these obligations in mind and accepts the same in its present condition. In the event that repair to the roof, foundation, plumbing, structural walls, HVAC, or other major items is necessary and federal approval for that purpose cannot be obtained, Lessor and Lessee will negotiate which party shall assume responsibility under a separate agreement.
8. **Access by Lessor.** Lessee shall permit Lessor or Lessor's agents, representatives or employees to enter the Leased Premises at all reasonable times for the purpose of inspecting the Leased Premises to determine whether Lessee is complying with the terms of this Lease Agreement and for the purpose of doing other lawful acts that may be necessary to protect Lessor's interest in the Leased Premises or to perform Lessor's duties under this Lease Agreement. If Lessee installs locks on the Leased Premises, duplicate keys shall be provided to the Lessor.
9. **Alterations or Improvements.** Lessee shall have the right, upon obtaining Lessor's consent, to remodel and make additions, improvements and replacement of and to all or any part of the property from time to time as deemed desirable. All approved alterations will be made at the expense of the Lessee, shall be made in a workmanlike manner and utilizing good quality materials, and shall conform in all respects to state and local laws, ordinances and regulations including, without limitation, the current edition of the Building

Code. Lessee shall bear the expense of any remedial measures required by the Building Code, the Fire Prevention Code, the Division of the State Architect for public school buildings or required as a condition for the issuance of a license or Certificate of Occupancy. Lessee shall be responsible for and shall pay for any inspections, permits or fees required, including, but not limited to, any fees charged by the Division of the State Architect. Lessee shall have the right to place and install personal property, trade fixtures, equipment, playground equipment, kitchen appliances, and other temporary installations in and upon the property. All improvements, equipment, playground equipment, kitchen appliances, and other installations shall remain the property of Lessee.

10. **Utilities and Custodial Services.** Lessee shall provide at Lessee's sole cost and expense all utilities and custodial services used by Lessee during its use and occupancy of the Leased Premises.

11. **Notices.** All notices required or permitted to be given hereunder shall be in writing, and may be personally served, sent by courier service or by certified United States mail, return receipt requested, with proper postage prepaid, and shall be deemed to have been given: (a) in the case of personal service, on the date of such personal service; (b) in the case of courier service, on the first day following deposit with such courier service; or (c) in the case of the United States mail, upon sender's receipt of the return receipt. For this purpose, the proper addresses of the parties (until notice of change is served as provided in the preceding sentence) shall be as follows:

Communication to Crossroads YFS:

Crossroads Youth & Family Services, Inc.
1333 W. Main Street
Norman, OK 73069
Phone: (405) 292-6440
FAX: (405) 292-6442
Attention: Wendy Swatek, Executive Director

With a copy to:

Crossroads Head Start/Early Head Start
1333 W. Main Street
Norman, OK 73069
Phone: (405) 292-6440, x-340
FAX: (405) 292-6442

Attention: Terrie Vicknair, Program Director

Communication to Lawton Public Schools:

Superintendent
Lawton Public Schools
P. O. Box 1009
Lawton, Oklahoma 73502
Phone: (580) 357-6900
FAX: (580) 585-6319

With a copy to:

C.E. Wade, Jr.
Wade and Mackey
P.O. Box 2515
Lawton, Oklahoma 73502
Phone: (580) 357-7700
FAX: (580) 357-7706

12. **Hold Harmless.** Lessee shall hold harmless, defend and indemnify Lessor, its officers, agents and employees, from and against any liability, claim, action, cost, damage or loss, including reasonable costs and attorneys' fees, for injury, including death, to any person or damage to any property arising out of Lessee's activities under this Lease Agreement, but excluding liability due to the sole negligence or willful misconduct of Lessor. This obligation shall continue beyond the term of this Lease Agreement as to any act or omission which occurred during or under this Lease Agreement. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Lessee or its employees or agents under workers' compensation acts, disability benefit acts, or other employee benefits acts.

13. **Insurance.** Lessee agrees to reimburse Lessor for the cost of property/casualty insurance on the Leased Premises upon Lessee's receipt of documentation from the Lessor establishing the actual cost of such insurance, which is currently approximately \$3,200.00 per year. Lessee is responsible for the insurance deductible, which will only be applied towards rebuilding the Leased Premises for the benefit of Lessee's Head Start/Early Head Start Program. Lessee shall furnish Lessor, prior to its occupancy of the Leased Premises, a certificate of general liability insurance, naming Lessor as an additional named insured, in a minimum amount of \$50,000 for any claim or to any claimant who has more than

one claim for loss of property arising out of a single act, accident, or occurrence, \$125,000 to any claimant for any loss arising out of a single act, accident, or occurrence, and \$1,000,000 for any number of claims arising out of a single accident or occurrence. Lessor will also carry a student accident policy insuring the students against any claim of accidental injury any student may sustain while participating in this program. The certificate of insurance shall provide that the insurance carrier will give Lessor ten days written notice prior to any cancellation of the insurance coverage for any reason, including non-payment of the premium. Coverage dates under the insurance must coincide with the term of this Lease Agreement. In the event the insurance is cancelled or permitted to lapse, Lessor shall have the right to cancel this Lease Agreement. Lessee further agrees to furnish evidence of workers compensation coverage to the extent required by Oklahoma law.

14. **Risk of Loss.** Lessee assumes the risk of any theft, loss or damage to its property or the property of its employees, agents and invitees. Lessor assumes the risk of any theft, loss or damage to its property or the property of its employees, agents and invitees. Neither party shall be liable to the other for consequential, incidental, indirect, punitive or special damages, directly or indirectly arising under this Lease Agreement.
15. **Assignment.** This Lease Agreement, or any interest of Lessee therein, shall not be assignable by Lessee without the prior written consent of Lessor and any attempt to so assign shall be null and void.
16. **Compliance with Rules and Regulations.** Lessee agrees to comply with Lessor's districtwide rules and regulations governing use and occupancy of the Leased Premises and with any districtwide rules and regulations as may be adopted in the future by Lessor for the safety, care and cleanliness of the Leased Premises and the preservation of good order on the Leased Premises. With the exception of safety rules and regulations, Lessee shall be given ninety days written notice prior to Lessor's adoption of any change in the rules and regulations regarding the Leased Premises.
17. **Americans With Disabilities Act (ADA).** It is acknowledged that the Leased Premises, at time of original occupancy by Lessee, were in compliance with the requirements of the Americans with Disabilities Act ("ADA"). From and after the date of this Lease Agreement, Lessee shall assume responsibility for compliance with the ADA, its supporting regulations, and all similar federal,

state or local laws, regulations and ordinance relating to removal of barriers within the workplace, including, without limitation, the arrangement of interior furnishings, and access within the Leased Premises. If Lessor's consent would be required for alterations to bring the Leased Premises into compliance, Lessor agrees not to unreasonably withhold its consent.

18. **Default.** The following shall constitute events of default on the part of the Lessee:
- (a) Lessee's failure to operate a Head Start/Early Head Start Program on the Leased Premises;
 - (b) Lessee's failure to maintain any required permits;
 - (c) Operating the Leased Premises in any manner contrary to any law, ordinance or regulation applicable to the conduct of the Head Start/Early Head Start Program on the Leased Premises; or
 - (d) Violation or non-performance of any other obligation of Lessee under this Lease Agreement which is not corrected by the Lessee within the time permitted under this Lease Agreement.

Lessor shall provide Lessee with written notice of an event of default. If Lessee fails to correct an event of default within ninety days after receipt of Lessor's notice, Lessor shall have the right to terminate this Lease Agreement and Lessee's rights hereunder, including the right to occupy the Leased Premises, with reasonable notice or demand.

19. **Assignment.** This Lease Agreement shall be binding upon the parties and their respective successors and assigns, except that Lessee shall not assign this Lease Agreement or sublease the Leased Premises without the prior written consent of Lessor and any attempt to so assign shall be null and void.
20. **Dispute Resolution.** The parties shall endeavor in good faith to resolve any disputes which may arise regarding this Lease Agreement. If the parties cannot agree among themselves, in addition to their respective rights hereunder, they agree to the following dispute resolution process. Either party may initially submit their dispute to confidential mediation by a mutually acceptable third party familiar with operations of a Head Start program. If they cannot agree on

such a person within five (5) business days after the written request for mediation is given by an allegedly aggrieved party to the other party, or, if within 30 business days following engagement of a mediator the parties remain in disagreement, then any party may submit all controversies, claims and disputes arising from this Lease Agreement to the District Court in Comanche County, Oklahoma. If any action is brought by either party to enforce this Lease Agreement or for breach of the terms of this Lease Agreement, this Lease Agreement shall be interpreted and governed by the laws of the State of Oklahoma. Termination of this Agreement shall not be subject to Dispute Resolution.

21. **Severability.** If any provision of this Lease Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Lease Agreement. The prevailing party shall be entitled to recover a reasonable attorney's fee, to be fixed by the Court, and all other costs of the action in addition to any monetary or injunctive relief obtained.
22. **Independent Relationship.** The parties agree and acknowledge that the relationship of the parties is that of independent contractors. This Lease Agreement shall not be deemed to create a partnership or joint venture for the operation of the Head Start/Early Head Start Program, and neither party is the other's agent, partner, employee, or representative. Neither party hereto shall have the right to obligate or bind the other party in any manner whatsoever, and nothing herein contained shall give or is intended to give any rights of any kind to any third persons. Rather, this Lease Agreement shall constitute a lease of space only for the use stated herein. This Lease Agreement should not be construed to create a contract of employment or agency relationship. Lessee is solely responsible for the operation of the Head Start/Early Head Start Program, for employment of staff and for the payment of all taxes, including federal, state and local employment taxes arising out of Lessee's activities hereunder.
23. **Miscellaneous.** This Lease Agreement represents the entire understanding between the parties on this subject, supersedes any and all prior or contemporaneous oral or written negotiations, understandings or agreements with respect to the subject matter hereof, and may be amended or modified only by a writing signed by both parties. Time is of the essence of the obligations of the parties herein. Lessee shall not advertise or represent that Lessee is sponsored by Lessor or in any other way affiliated with Lessor. Performance of

any obligation required of a party hereunder may be waived only by a written waiver signed by the other party, which waiver shall be effective only with respect to the specific obligations described therein. The waiver of a breach of any provision shall not operate or be construed as a waiver of any subsequent breach. To the extent this Lease Agreement contemplates (whether or not specified) that a party will perform an obligation after expiration or termination of this Lease Agreement, such obligation and all provisions of this Lease Agreement relating to the interpretation and enforcement thereof shall survive the expiration or termination of this Lease Agreement.

IN WITNESS WHEREOF, the parties have signed this Lease Agreement as of the ___ day of April, 2022.

Lawton Public School District (I-8), Comanche
County, Oklahoma a/k/a/ Lawton Public
Schools

By: _____
President, Board of Education
LAWTON PUBLIC SCHOOLS, MARY BRADLEY
"Lessor"

Crossroads Youth & Family Services, Inc.

By:  _____
Executive Director

"Lessee"



**Minutes of the Lawton Public Schools Board of
Education Regular Meeting
Held on Thursday, April 21, 2022**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Thursday, April 21, 2022 at 5:15 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

1 -3 Call to Order, Pledge of Allegiance and Roll Call

Patty Neuwirth, President, called the meeting to order. Roll call indicated the following board members were present:

Mary Bradley: Present
Carla Clodfelter: Present
Patty Neuwirth: Present
Zeldon Rice: Present
Mark Scott: Present
Col. Rhett Taylor: Absent

Pledge of Allegiance - The Pledge of Allegiance was led by Crosby Park student, Ben Patterson.

4. Oath of Office - Area 2 Board Seat - Carla Dewberry, Board Clerk, administered the Oath of Office to Patricia Neuwirth.

5. Vote to reorganize the Board of Education

Motion Passed: Motion to elect Mary Bradley as Board President passed with a motion by Carla Clodfelter and a second by Mark Scott.

Carla Clodfelter: Yes
Mark Scott: Yes
Mary Bradley: Yes
Patty Neuwirth: Yes
Zeldon Rice: Yes

Motion Passed: Motion to elect Zeldon Rice as the Board Vice President passed with a motion by Patty Neuwirth and a second by Carla Clodfelter.

Carla Clodfelter: Yes
Mark Scott: Yes
Mary Bradley: Yes
Patty Neuwirth: Yes
Zeldon Rice: Yes

6. Special Guests/Special Recognitions - Kevin Hime and Mary Bradley

There were no special guests.

7. Report of the Superintendent

a. Excellence in Education

Crosby Park Elementary, Almor West Elementary, Lawton High and Eisenhower High presented on the various activities taking place in their schools.

b. Information Item: Business Operations and Educational Services Departmental Updates

Updated reports from Business Operations and Educational Services were provided to the board, sharing both recent and pending activities in their departments ensuring the board members stay informed about the district functions and initiatives.

c. Board discussion with possible action on Temporary Appropriations for 2022-2023

Motion for the Temporary appropriations for 2022-2023 passed with a motion by Patty Neuwirth and a second by Mark Scott.

Carla Clodfelter: Yes

Mark Scott: Yes

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

d. Superintendent's Announcement(s)

8. Consent Agenda

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)

a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders

General Fund (11) PO#'s 2905-3071

Building Fund (21) PO#'s 25-26

Municipal Fund (26)

Bond Fund (32) PO#'s 47-52

Bond Fund (33) PO#'s 206-207

2. Change Order

3. Payroll Encumbrance Purchase Order Numbers 50000-52726

4. Contract Information - DA Engineering LLC

b. Report of the Chief Financial Officer - Lance Gibbs

1. Contract with auditor, Mary E Johnson & Associates, PLLC

2. Treasurer's Report for the Month of March FY 22

c. Report of the Activity Fund Custodian - LaQuinta Chambers

1. Activity Fund Transfers, Expenditures, Establishments, and Amendments

d. Report of the Clerk - Carla Dewberry-Fulner

1. Contracts / Agreements:

Marie Detty Youth and Family Service Center, Inc.

Multi County Counseling Inc.

e. Approval of the Minutes of the March 24, 2022 Regular Board Meeting

f. Item(s) Removed from the Consent Agenda for Separate Action

g. Approval of the Balance of the Consent Agenda

Motion Passed: Motion to approve the balance of the consent agenda passed with a motion by Mark Scott and a second by Zeldon Rice.

Carla Clodfelter: Yes

Mark Scott: Yes

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

h. Approval of Item that was Previously Pulled for Separate Action

9. Proposed Executive Session to Discuss:

a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A, Exhibit B, and Schedule C. (Exhibit B includes new potential hires and Schedule C terminations presented to the board under separate cover).

[Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]

1. The selection of individuals to serve in board-appointed positions for the 2022-2023 school year.

10. Vote to Convene into Executive Session

There was no Executive Session.

11. Acknowledge Board's Return to Open Session

12. Executive Session Minutes Compliance Announcement

13. Superintendent's Personnel Report / Items Discussed in Executive Session

a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)

Motion Passed: Motion to approve the Superintendent's Personnel Report passed with a motion by Patty Neuwirth and a second by Carla Clodfelter.

Carla Clodfelter: Yes

Mark Scott: Yes

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

1. Approval of Board Appointed Positions for FY 2022-2023

Motion Passed: Motion to approve board appointed positions passed with a motion by Patty Neuwirth and a second by Zeldon Rice.

Carla Clodfelter: Yes

Mark Scott: Yes

Mary Bradley: Yes

Patty Neuwirth: Yes

Zeldon Rice: Yes

14. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)

There was no new business.

15. The next regular board meeting date is Monday, May 9, 2022, at 5:15 p.m., in the Shoemaker Center Auditorium.

16. Setting New Board Meeting Dates

No new meeting dates were set.

17. Board Announcements

A list of graduation dates and various activities happening throughout the district was available for the board members.

18. Adjournment

The meeting adjourned at 6:26 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this Wednesday, April 27, 2022.

School Seal:

Carla Dewberry, Clerk of the Board

Schyla Wright, Minutes Clerk

Mary Bradley, President

HUMAN RESOURCES

Personnel Report - Exhibit A May 9, 2022

The following RESIGNATIONS have been received:

CERTIFIED

NAME	ASSIGNMENT	END DATE
Bell, Deborah	Teacher	5/20/2022
Bell, Lillian	Teacher	5/20/2022
Bimber, Dana	Teacher	5/20/2022
Bryan, Jordan	Teacher	5/20/2022
Dotson, Brooklyn	Teacher	5/20/2022
Durgin, Heather	Teacher	5/20/2022
Ford-Shanklin, Mikel	Principal	5/27/2022
Goodner, Marieli	Teacher	5/20/2022
Gore, Karmen	Teacher	5/20/2022
Hicks, Rhonda	Teacher	5/20/2022
Hill, Amanda	Counselor	5/20/2022
Hoffman, Edmund	Teacher	5/20/2022
Inger, Molly	Teacher	5/20/2022
Johnson, Jessica	Teacher	5/20/2022
Johnson, Lillian	Teacher	5/20/2022
Lewis, Breshya	Teacher	5/20/2022
McLeod, Jennifer	Teacher	5/20/2022
Medders, Kristin	Teacher	5/20/2022
Mettler, Evelyn	Teacher	5/20/2022
Morita, Shala	Teacher	5/20/2022
Reeh, Cassie	Teacher	5/20/2022
Richardson, Jerry	Teacher	5/20/2022
Robles, Ileana	Teacher	5/20/2022
Salaam, Azura	Teacher	5/20/2022
Schlegel, Donna	Teacher	5/20/2022
Simms, Melissa	Teacher	4/19/2022
Stewart, Kendra	Teacher	5/20/2022
Thompson, Ashlyn	Teacher	5/20/2022
Tidwell, Christopher	Counselor	5/20/2022
Warwick, Kristi	Teacher	5/20/2022
Williams, Fiona	Teacher	5/20/2022

SUPPORT

NAME	ASSIGNMENT	END DATE
Armes, Cara Dede	Library Assistant	5/20/2022
Cavins, Riley	Custodian	5/2/2022
Dumond, Maria	Class Size Teacher Assistant	4/25/2022

Dunn, Kayla	Custodian	4/27/2022
Hennessee, Sheri	Secretary	5/27/2022
Jessup, Amy	Crossing Guard	5/19/2022
Lang, Madison	Class Size Teacher Assistant	4/14/2022
McGhee, Traci	Cook	4/1/2022
Pickens, Billy Ray	Sweeper	5/20/2022
Smith, Kenneth Dale	Sweeper	4/28/2022
Sutherland, Jeshialix	Teacher Assistant	5/12/2022
Prince, Darla	Custodian	4/20/2022
Whitehead, Detrick	Crisis Intervention Specialist	4/29/2022
Young, Angela	Cook	4/25/2022

**Personnel Report - Exhibit A - Temporary to Continuing
May 9, 2022**

**The following employments are recommended for employment and will be on temporary contracts during the 2022-2023 school year:
Candidates must hold or obtain an Oklahoma teaching certificate for**

NAME	ASSIGNMENT	START DATE
Floyd, Lorrie	Teacher	8/4/2022
Stevens, Kaitlyn	Teacher	8/4/2022
Washington, Shayla	Teacher	8/4/2022

**Personnel Report - Exhibit A - Temporary to Temporary
May 9, 2022**

**The following employments are recommended for employment and will be on temporary contracts during the 2022-2023 school year:
Candidates must hold or obtain an Oklahoma teaching certificate for
FY23.**

NAME	ASSIGNMENT	START DATE
Davis, Ellen	Teacher	8/4/2022
Sanavia, Alice	Teacher	8/4/2022

**Personnel Report - Exhibit A - Retire/Rehire
May 9, 2022**

**The following employments are recommended for employment and will be on temporary contracts during the 2022-2023 school year:
Candidates must hold or obtain an Oklahoma teaching certificate for
FY23.**

NAME
Plunk, Max

ASSIGNMENT
Attendance Officer

START DATE
8/4/2022

HUMAN RESOURCES

Personnel Report - Exhibit B May 9, 2022

The following EMPLOYMENTS are recommended for temporary contracts during the
2022-2023 school year:

CERTIFIED

NAME	ASSIGNMENT	LOCATION	START DATE
Arter, Kayla	Teacher	Freedom	8/4/2022
Bartlett, Heather	Registered Nurse	TBD	8/4/2022
Benson, Brandon	Teacher	LHS	8/4/2022
Biencewcz, Michelle	Teacher	Edison	8/4/2022
Chew, Lillian	Teacher	CMS	8/4/2022
Corrente, Celeste	Teacher	Pioneer Park	8/4/2022
Cotton, Camry	Teacher	Hugh Bish	8/4/2022
Fiailoa, Tala	Teacher	MHS	8/4/2022
Fortune, Tiffanie	Teacher	Pioneer Park	8/4/2022
Fulton, Elizabeth	Teacher	Pat Henry	8/4/2022
Goodson, Matthew	Teacher	LVA	8/4/2022
Green, Keyerra	Teacher	Ridgecrest	8/4/2022
Haber, Steven	Teacher	LHS	8/4/2022
Herell, Natalie	Teacher	Eisenhower	8/4/2022
Jensen, Dre	Teacher	LHS	8/4/2022
Kane, Chloe	Teacher	Eisenhower	8/4/2022
Knapp, Kelly	Teacher	LVA	8/4/2022
Mahan, Nicholas	Teacher	MMS	8/4/2022
Marshall, Shawna	Teacher	Freedom	8/4/2022
Martin-Pitts, Stacey	Counselor	LHS	8/1/2022
McCray, Stephen	Teacher	LHS	8/4/2022
McMorris, Jandy	Teacher	Freedom	8/4/2022
Poindexter, Emily	Teacher	MHS	8/4/2022
Robertson, John	Ed Tech Coach	Shoemaker	7/1/2022
Ruiz, Angela	Teacher	CMS	8/4/2022
Scott, Joy	Teacher	CMS	8/4/2022
Sharkey, Morgan	Teacher	Freedom	8/4/2022
Spears, Colby	Teacher	MHS	8/4/2022
Taveuveu, Glenda	Teacher	CMS	8/4/2022
Thomas, Pamela	Ed Tech Coach	Shoemaker	7/1/2022
Tunget, Jamie	Teacher	CMS	8/4/2022
Wagstaff, Brooke	Teacher	Whittier	8/4/2022
Ward, Eric	Teacher	EHS	8/4/2022

The following EMPLOYMENTS are recommended for temporary contracts during the
2021-2022 school year:

SUPPORT

NAME	ASSIGNMENT	LOCATION	START DATE
Allen, Alexis	Landscape Worker	Mainenance	4/27/2022
Gallaher, Jimmy	Campus Police	District	4/4/2022
Smith, Russell	Landscape Worker	Mainenance	5/23/2022
Sutton, Marshall	Landscape Worker	Mainenance	6/7/2022
Woomavovah, Eric	Painter	Mainenance	5/9/2022

The following EXTRA DUTIES have been assigned for the 2022-2023 school year:

NAME	ASSIGNMENT	LOCATION	START DATE
Benson, Brandon	Assistant Football Coach	LHS	7/1/2022
Chew, Lillian	Head Volleyball Coach	CMS	7/1/2022
Faiiloa, Tala	Assistant Football Coach	MHS	7/1/2022
Jensen, Dre	Assistant Football Coach	LHS	7/1/2022
Morlett, Bethany	Yearbook Sponsor	MMS	8/4/2022
Poindexter, Emily	Head Softball Coach	MHS	7/1/2022
Spears, Colby	Assistant Football Coach	MHS	7/1/2022
Ward, Eric	Assistant Football Coach	EHS	7/1/2022

HUMAN RESOURCES

Personnel Report - Action Item May 9, 2022

Discussion and possible board action to accept the recommendation of the superintendent regard to the termination of the employee(s) listed below. No employee requested a due hearing in the timeline provided by statute or failed to qualify for a due process hearing length of employment with the school district.

SUPPORT

NAME	ASSIGNMENT	END DATE
Blevins, Megan	PCA	3/11/2022
Cleveland, Chad	PCA	4/22/2022
Donaldson, Kaylee	Class Size Teacher Assistant	4/21/2022
Lang, Madison	Class Size Teacher Assistant	4/14/2022
Macias, Jennifer	PCA	2/17/2022
Rodriguez, Enrique	Custodian	4-27-2022
Smith, Breanna	Cook	2-23-2022
Wittman, Sandi	PCA	3-21-2022