



**Lawton Public Schools Board of Education
Regular Meeting
December 13, 2021 5:00 PM
Shoemaker Center Auditorium
753 NW Fort Sill Blvd**

Lawton, Oklahoma 73507

AGENDA

The Board reserves the right to consider, take up and take action on any agenda item in any order, except as to items 1-3. The Board may discuss, make motions, and vote on all matters appearing on the agenda. Such vote may be to adopt, reject, table, reaffirm, rescind, or to take no action on any item. Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board at least 24 hours, to the extent possible, prior to the scheduled time of the Board meeting. The telephone number is 580-357-6900. At the time and place designated, the Board will consider and act upon the matters set out on the Agenda for this meeting as follows:

1. Call to Order
2. Pledge of Allegiance - Kevin Hime
3. Roll Call to Establish Quorum
4. Special Guests/Special Recognitions - Kevin Hime and Patty Neuwirth
5. Report of the Superintendent
 - 5.a. Consider and take action with respect to approving a professional service agreement with BOK Financial Securities, INC., as financial advisor relative to the sale of the district's 2022 General Obligation Bonds
 - 5.b. Consider and take action with respect to a resolution fixing the amount of general obligation bonds, series 2022A (The "Bonds") to Mature each year; fixing the time and place bonds are to be sold; designating a registrar/paying agent for the bonds; approving the preliminary official statement and distribution thereof; authorizing the clerk to give notice of said sale as required by law and approving other matters related to the issuance of said bonds
 - 5.c. Consider and take action with respect to a resolution fixing the amount of general obligation bonds, taxable series 2022B (The "Bonds") to mature each year; fixing the time and place the bonds are to be sold; designating a registrar/paying agent for the bonds; approving the preliminary official statement and distribution thereof; authorizing the clerk to give notice of said sale as required by law and approving other matters related to the issuance of said bonds.
 - 5.d. Information Item: Business Operations and Educational Services Departmental Updates
 - 5.e. Discussion and possible action on 2022-2023 Instructional Calendar
 - 5.f. Discussion and possible action on updating board policy:

- 5.g. Superintendent's Announcement(s)
- 6. Consent Agenda
 - (The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request of any Board member, any one or more matters will be removed from the consent agenda and acted upon separately. Contracts are approved subject to review by the District's legal counsel. Any or all of the public record items included within the consent agenda, i.e. minutes to be submitted for approval; purchase orders to be submitted for acceptance; financial report; proposed transfer of funds between activity accounts; and fund-raising event listings, may be examined at the Office of the Clerk of the Board of Education at the Shoemaker Center, 753 Fort Sill Blvd., Lawton, OK. An appointment to review records is requested.)
 - 6.a. Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf
 - 6.a.1. Approve Purchase Orders
 - General Fund (11) PO Numbers 1951-2098
 - Building Fund (21)
 - Municipal Fund (26)
 - Bond Fund (32) PO Numbers 27-36
 - Bond Fund (33) PO Numbers 90-106
 - Gift fund 81 PO Numbers 1-2
 - Contract Information for PO Number 2079
 - 6.a.2. Change Order Listing
 - 6.a.3. Payroll Encumbrance Purchase Order Numbers 50000-52626
 - 6.b. Report of the Chief Financial Officer - Lance Gibbs
 - 6.b.1. Treasurer's Report for the Month of October 2021
 - 6.b.2. Monthly Authorization to Invest
 - 6.c. Report of the Activity Fund Custodian - LaQuinta Chambers
 - 6.c.1. Activity Fund Transfers, Expenditures, Establishments, and Amendments
 - 6.d. Report of the Clerk - Carla Dewberry-Fulner
 - 6.d.1. Applications for Sanctioning
 - 6.e. Approval of the Minutes of the November 18, 2021 Regular Board Meeting
 - 6.f. Item(s) Removed from the Consent Agenda for Separate Action
 - 6.g. Approval of the Balance of the Consent Agenda
 - 6.h. Approval of Item that was Previously Pulled for Separate Action
- 7. Proposed Executive Session to Discuss:
 - 7.a. The employing, promoting, or receiving resignation(s) of individual certified and support salaried personnel as listed on the Personnel Reports, Exhibit A and Exhibit B. (Exhibit B includes new potential hires and presented to the board under separate cover).
 - [Authorized by 25 OKLA.STAT. Section 307 (B)(1) of the Oklahoma Open Meeting Act]
- 8. Vote to Convene into Executive Session
- 9. Acknowledge Board's Return to Open Session

10. Executive Session Minutes Compliance Announcement
11. Superintendent's Personnel Report / Items Discussed in Executive Session
 - 11.a. Approval of Superintendent's Personnel Reports, Exhibit A (and Exhibit B that was presented under separate cover)
12. New Business - This refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 Sec. 311(A)(9)
13. The next regular board meeting date is Thursday, January 20, 2022, at 5:15 p.m., in the Shoemaker Center Auditorium.
14. Setting New Board Meeting Dates
15. Board Announcements
16. Adjournment

Time of Posting: 3:30 p.m.

Date of Posting: _____, 2021

Place of Posting: Foyer of Shoemaker Center, 753 NW Fort Sill Blvd.

A handwritten signature in black ink, appearing to read "Kevin Hime". The signature is written in a cursive, flowing style.

Posted by: _____
Kevin Hime, Superintendent



Public Finance Division
499 W. Sheridan Avenue, Suite 2500
Oklahoma City, Oklahoma 73102

ENGAGEMENT LETTER

December 13, 2021

Board of Education
Lawton Public Schools
753 NW Fort Sill Blvd
Lawton, OK 73507

RE: Financial Advisory Services Provided to Independent School District Number 8 of Comanche County, Oklahoma (Lawton Public Schools).

The purpose of this engagement letter (the “Letter”) is to set forth the role BOK Financial Securities, Inc. (“BOKFS”) proposes to serve and the responsibilities BOKFS proposes to assume as Financial Advisor to Independent School District Number 8 of Comanche County, Oklahoma (Lawton Public Schools) (the “Issuer” or “District”). Upon Issuer’s acceptance, this Letter will serve as our mutual agreement with respect to the terms and conditions of our engagement as Issuer’s financial advisor, effective on the date this Letter is executed by Issuer (the “Effective Date”).

1. Scope of Services. BOKFS will provide, on an on-going basis, professional financial advisory services to the Issuer on any financial matters, including but not limited to the issuance and term of new debt, primarily bonds. BOKFS will assist the Issuer with each of the following tasks associated with the planning, structuring, marketing, pricing, and closing of the proposed financing(s).

- (a) The Services shall be limited to the services described in **Appendix A** (the “Scope of Services”).
- (b) Except as otherwise provided in the Scope of Services, BOKFS shall not be responsible for certifying as to the accuracy or completeness of any preliminary or final official statement, other than with respect to any information about BOKFS provided by BOKFS for inclusion in such documents.
- (c) The Scope of Services does not (i) include tax, legal, accounting or engineering advice with respect to any Issue, Product or opinion or certificate rendered by counsel or other person at closing, or (ii) include review or advice with respect to any feasibility study, except, in either case, as may be prepared by BOKFS as provided for in the Scope of Services.
- (d) Issuer agrees not to represent, publicly or to any specific person, that BOKFS is Issuer’s independent registered municipal advisor (“IRMA”) for purposes of Securities and Exchange Commission (“SEC”) Rule 15Ba1-1(d)(3)(vi) (the “IRMA exemption”) without BOKFS’s prior written consent.



- (e) When BOKFS is designated by Issuer as its IRMA, BOKFS shall be Issuer's IRMA solely with respect to the Scope of Services. BOKFS shall not be responsible for verifying that it is independent (within the meaning of the IRMA exemption as interpreted by the SEC) from another party wishing to rely on the exemption from the definition of municipal advisor afforded under the IRMA exemption. Any reference to BOKFS, its personnel and its role as IRMA in Issuer's written representation contemplated under SEC Rule 15Ba1-1(d)(3)(vi)(B), shall be subject to prior approval by BOKFS.

2. BOKFS's Regulatory Obligations When Providing Services to Issuer.

- (a) MSRB Rule G-42 requires that BOKFS (i) make a reasonable inquiry as to the facts that are relevant to Issuer's determination whether to proceed with a course of action or that form the basis for any advice provided by BOKFS to Issuer, (ii) undertake a reasonable investigation to determine that BOKFS is not basing any recommendation on materially inaccurate or incomplete information, and (iii) use reasonable diligence to know the essential facts about Issuer and the authority of each person acting on Issuer's behalf.
- (b) Issuer agrees to cooperate, and to cause Issuer's agents to cooperate, with BOKFS in carrying out the foregoing requirements, including providing to BOKFS accurate and complete information and reasonable access to relevant documents, other information and personnel needed to fulfill such requirements. In addition, Issuer agrees that, to the extent Issuer requests BOKFS provide advice with regard to any recommendation made by a third party, Issuer will provide to BOKFS written direction to do so and all information Issuer has received from such third party relating to its recommendation.

3. Compensation. For the above services, Issuer agrees to pay BOKFS the following:

- (a) General Obligation Bonds: A fee of 0.50% of the par amount of each series of Bonds issued, subject to a maximum fee of \$35,000.00 for each series of Bonds issued, plus expense reimbursement of \$2,500.00 which does not include out-of-state travel, which travel will be reimbursed on actual costs if such travel is approved by the Issuer.
- (b) Lease Purchase Transactions: A fee of 0.50% of the par amount of each series of Lease Purchase Obligations issued, plus expense reimbursement of \$2,500.00 which does not include out-of-state travel, which travel will be reimbursed on actual costs if such travel is approved by the Issuer.
- (c) Offering document printing, bond printing, DTC and CUSIP registration, mailing and distribution, bond counsel, rating fees, paying agent fees and other normal costs of issuance are the responsibility of the Issuer. To the extent the Issuer desires or it is convenient for BOKFS to front these types of expenditures, BOKFS will be reimbursed on actual costs and such reimbursement will be separate from BOKFS's out-of-pocket expense reimbursement. BOKFS's out-of-pocket expense reimbursement covers such items as copies, mail, fax, overnight delivery, report printing, and other hard costs.



4. Term of this Engagement. This Agreement may be terminated with or without cause by either party upon the giving of at least thirty (30) days' prior written notice to the other party of its intention to terminate, specifying in such notice the effective date of such termination. If Issuer exercises its option to terminate this Agreement, Issuer agrees to reimburse BOKFS for any of the expenses described in paragraph 3 advanced by BOKFS pursuant to paragraph 3 above and to pay BOKFS for its services rendered prior to such termination in a mutually acceptable amount which shall be negotiated in good faith between the parties.

5. Limitation on Liability. In the absence of willful misconduct, bad faith, gross negligence or reckless disregard of the obligations of BOKFS arising under this Letter:

- (a) The liability of BOKFS and its associated persons to Issuer for any act or omission in the course of, or connected with, rendering services hereunder, or for any error of judgment or mistake of law, shall be limited to the fees paid or otherwise due and payable under this Agreement; and,
- (b) BOKFS and its associated persons shall have no liability to Issuer for any other loss arising out of any issuance of municipal securities, any municipal financial product or any other investment, or for any financial or other damages resulting from Issuer's election to act or not to act, as the case may be, contrary to any advice or recommendation provided by BOKFS to Issuer; and,
- (c) No recourse shall be had against BOKFS for loss, damage, liability, cost or expense (whether direct, indirect or consequential) arising out of or in defending, prosecuting, negotiating or responding to any inquiry, questionnaire, audit, suit, action, or other proceeding brought or received from the Internal Revenue Service in connection with any Issue or Product or otherwise relating to the tax treatment of any Issue or Product, or in connection with any opinion or certificate rendered by counsel or any other party.

6. Required Disclosures.

- (a) MSRB Rule G-42 requires that BOKFS provide Issuer with disclosures of material conflicts of interest and of information regarding certain legal events and disciplinary history. Such disclosures are provided in BOKFS's Disclosure Statement attached hereto as **Appendix B.**
- (b) MSRB Rule G-10 requires disclosure of the following:
 - (i) BOKFS is registered with the SEC and the MSRB.
 - (ii) The MSRB's website address is www.msrb.org.
 - (iii) The MSRB's "Information for Municipal Advisory Clients" brochure describes the protections that may be provided by the MSRB and how to file a complaint with the appropriate regulatory authority. That brochure can be found at the following web address:

<http://www.msrb.org/~media/files/resources/msrb-ma-clients-brochure.ashx?>

7. Information. While this Agreement is in effect, the Issuer will provide or cause to be provided to BOKFS information concerning the Issuer, including information relating to the Issuer's financial condition and results of operations, the sources of security and payment for any Issuer Obligations,



and such other information (excluding confidential information unless such confidential information is reasonably required to provide disclosure to investors) as BOKFS reasonably considers necessary or appropriate to perform its duties under this Agreement. Such information will be taken or derived from the Issuer's official records or from other sources that the Issuer determines and reasonably believes to be accurate and reliable, based on due inquiry and investigation by the Issuer of such other sources; and, the Issuer expressly authorizes BOKFS to rely on the accuracy and completeness of all information provided to BOKFS by or on behalf of the Issuer.

8. Compliance with Applicable Law. As an inducement to BOKFS to enter into this Agreement and to perform the duties assigned to it hereunder, the Issuer agrees to comply with all applicable requirements and procedures imposed by law relating to, and all covenants and agreements entered into in connection with or supporting, the validity, enforceability and terms (including terms relating to security and tax-exemption) of any Issuer Obligations. As an inducement to Issuer to enter into this Agreement and to perform the duties assigned to it hereunder, BOKFS agrees to comply with all applicable requirements and procedures imposed by law relating to, and all covenants and agreements entered into in connection with or supporting, the validity, enforceability and terms (including terms relating to security and tax-exemption) of any services by BOKFS. Further BOKFS represents and warrants to Issuer that BOKFS is familiar with the applicable law, rules, regulations, and requirements in order for BOKFS to perform BOKFS's professional services as a highly qualified and competent provider of said financial services.

9. Professional Judgment. All actions and recommendations of BOKFS pursuant to this Agreement will be based on BOKFS's professional judgment and information that the Issuer provides to BOKFS. BOKFS's recommendations represent its professional judgment based upon BOKFS's review of information provided by the Issuer, to the extent that BOKFS deems such information relevant to any such recommendation, and BOKFS's own knowledge and experience. BOKFS's recommendations will be offered in reliance upon the representations and covenants contained in the agreements, certificates and other instruments prepared, executed and delivered in connection with Issuer Obligations. The Issuer understands and agrees that this Agreement shall constitute an agreement for professional services, and neither the performance by BOKFS of its duties hereunder nor the implementation of any of BOKFS's recommendations shall be construed by the Issuer as a guarantee of any result or outcome.

10. Waiver of Jury Trial. Each party agrees to waive any right to a trial by jury with respect to any claim, counterclaim or action arising out of or in connection with this agreement or the transactions contemplated hereby or the relationship between the parties. Parties agree to waive consequential and punitive damages.

11. Choice of Law. This Agreement shall be construed and given effect in accordance with the laws (excluding conflict of law provisions) of Oklahoma.

12. Litigation Expenses. In any action brought by a party hereto to enforce the obligations of any other party hereto, the prevailing party shall be entitled to collect from the opposing party to such action such party's reasonable litigation costs and attorney's fees and expenses (including court costs, reasonable fees of accountants and experts, and other expenses incidental to the litigation).

13. Binding Effect; Assignment. This Agreement shall be binding upon and inure to the benefit of Issuer and BOKFS, their respective successors and permitted assigns; provided however, neither party may assign or transfer any of its rights or obligations hereunder without the prior written consent of the other party.

14. Entire Agreement. This instrument, including all appendices hereto, contains the entire agreement between the parties relating to the rights herein granted and obligations herein assumed. This



Agreement may not be amended, supplemented or modified except by means of a written instrument executed by both parties. This Agreement and all of the provisions of this Agreement shall be deemed drafted by all of the parties hereto.

15. **Course of Dealing.** No course of prior dealing involving any of the parties hereto and no usage of trade shall be relevant or advisable to interpret, supplement, explain or vary any of the terms of this Agreement, except as expressly provided herein.

16. **Interpretation.** This Agreement shall not be interpreted strictly for or against any party, but solely in accordance with the fair meaning of the provisions hereof to effectuate the purposes and intent of this Agreement.

17. **No Reliance.** Each party hereto has entered into this Agreement based solely upon the agreements, representations and warranties expressly set forth herein and upon its own knowledge and investigation. No party has relied on any representation or warranty of any other party hereto except any such representations and warranties as are expressly set forth herein.

18. **Authority.** Each of the persons signing below on behalf of a party hereto represents and warrants that he or she has full requisite power and authority to execute and deliver this Agreement on behalf of the party for whom he or she is signing and to bind such party to the terms and conditions of this Agreement.

19. **Severability.** If any provision of this Agreement is, or is held or deemed to be, invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions because it conflicts with any provisions of any constitution, statute, rule or public policy, or for any other reason, such circumstances shall not make the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or make any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.

20. **No Third Party Beneficiary.** This Agreement is made solely for the benefit of the parties and their respective successors and permitted assigns. Nothing in this Agreement, express or implied, is intended to confer on any person, other than the parties and their respective successors and permitted assigns, any rights, remedies, obligations or liabilities under or by reason of this Agreement.

21. **Amendment.** This Agreement may be amended or modified only in a writing that has been signed by the parties hereto and which specifically references this Agreement.

22. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but which taken together, shall constitute one and the same instrument. This Agreement shall become effective only when all of the parties hereto shall have executed the original or counterpart hereof. This Agreement may be executed and delivered by digitized transmission of a counterpart signature page hereof.

[Signatures on Following Page]



The District and BOKFS have executed this Agreement by their duly authorized representatives as of the date provided above.

BOK FINANCIAL SECURITIES, INC.

Chris Gander, Investment Banker

**INDEPENDENT SCHOOL DISTRICT NUMBER 8
COMANCHE COUNTY, OKLAHOMA
(LAWTON PUBLIC SCHOOLS)**

Title: President, Board of Education
Date: December 13, 2021



**APPENDIX A
SCOPE OF SERVICES**

1. BOK Financial Securities, Inc. (“BOKFS”) shall prepare a written Financial Analysis based upon the capital improvement and other needs of the School District which shall include a survey of the financial resources of the School District. This document shall also contain an analysis of the existing debt and tax structure of all levels of government involved and compare this analysis to the projected debt. On the basis of information thus developed, BOKFS shall devise a financing program to fund the proposed maturities, the estimated interest rate and cost on the proposed bonds, the resulting overall amount of projected annual debt service and tax requirements, and the relationship of these items to existing corresponding projected items of the School District and other related levels of government.
2. BOKFS shall provide the following services relating to a bond election:
 - A. Provide the School District with information concerning the most advisable dates for holding an election to approve such issuance;
 - B. Provide the necessary Resolution to call for the election;
 - C. Provide for filing the necessary documentation with the County Election Board;
 - D. Assist in providing printed ballots for such election;
 - E. Arrange for proper legal notices to be published at the appropriate times regarding the notice of such election;
 - F. Appear at public meetings informing the public as to the use of bond proceeds and the effect on ad valorem taxes (if desired);
 - G. Assist in the formation of informational brochures discussing the items concerning the election such as taxes and use of proceeds (if desired);
 - H. Provide the County Election Board with the appropriate material to canvass the election returns; and
 - I. Assist in the analysis of and provide the School District with election results.
3. Upon approval by the voters of the School District, BOKFS shall undertake the following tasks:
 - A. BOKFS shall advise the Board of Education of current bond market conditions, forthcoming bond issues, and other general information and economic data that might normally be expected to influence interest rates or bidding conditions so that the date for the sale of the bonds may be set at a time which, in our opinion, would be favorable to the School District.
 - B. BOKFS shall assist the School District, if necessary, in the identification, evaluation, and negotiations with prospective paying agents, registrars and transfer agents.
 - C. BOKFS shall prepare an Official Notice of Sale that establishes the specifications for bidding; i.e. bond maturity and interest coupon arrangements, interest rate limitations, and other pertinent details.



- D. BOKFS shall also prepare a Preliminary Official Statement that describes the bonds offered, including complete information as to the security for the bonds, the School District and other pertinent details.
 - E. BOKFS shall prepare a uniform Bid Form which would prevent deviation by any bidders when any such deviation would be costly to the issuing body.
 - F. BOKFS shall submit to the national rating services or credit enhancement providers, an application necessary to obtain a rating or enhancement on the bonds. If such service(s) are determined to be necessary for the most effective marketing of the bonds, BOKFS shall assist the School District with the following:
 - i. Provide financial, economic and demographic information to such organizations for their review;
 - ii. Coordinate and negotiate with the rating agencies to obtain the highest possible rating for the bonds.
 - G. BOKFS shall prepare the necessary Resolution to set the date, time and place for the sale of the bonds.
 - H. BOKFS shall be present at the sale of the bonds to aid the Board of Education in the tabulation and comparison of bids. BOKFS shall also advise the members of the Board of Education as to the bond market conditions at the time of the sale and the advisability of accepting or rejecting the bids submitted.
 - I. BOKFS shall prepare the necessary Resolution to authorize the issuance of the bonds.
 - J. BOKFS shall prepare a final Official Statement that describes the bonds offered, including complete information as to the security for the bonds, the School District and other pertinent details for use by the successful bidder of the bonds.
 - K. BOKFS shall complete the necessary applications so that the bond issue can be bid electronically (via PARITY's Internet bond bidding system).
 - L. Assuming a favorable interest rate is received and accepted by the School District, BOKFS shall then proceed to take all steps necessary to expedite the preparation of all other documentation necessary to achieve delivery of the bonds, including delivery of the Transcript of Proceedings to the Attorney General's Office.
 - M. BOKFS shall work with the purchaser and the school district to effectuate the closing of the bond issue and the delivery of bond proceeds to the School District.
4. BOKFS shall advise the Board of Education and Administration on the investment of bond proceeds that would, in our opinion, allow the School District to benefit the most from the investment of said proceeds (if desired).
 5. BOKFS shall advise the School District officials as to any pending legislation in the Oklahoma Legislature and the United States Congress which may have an effect upon the School District's proposed and existing indebtedness.



APPENDIX B DISCLOSURE STATEMENT

This Disclosure Statement is provided by BOK Financial Securities, Inc. (“BOKFS”) to the Lawton School District (the “Issuer”) in connection with the Engagement Letter (the “Letter”) and is dated as of the same date as the Letter.

Part A – Disclosures of Conflicts of Interest

MSRB Rule G-42 requires that municipal advisors provide to their clients disclosures relating to any actual or potential material conflicts of interests, including certain categories of potential conflicts of interest identified in Rule G-42, if applicable. Accordingly, BOKFS makes the following disclosures with respect to material conflicts of interest in connection with the Scope of Services, together with explanations of how BOKFS addresses or intends to manage or mitigate each conflict. To that end, with respect to all of the conflicts disclosed below, BOKFS mitigates such conflicts through its adherence to its fiduciary duty to Issuer, which includes a duty of loyalty. This duty of loyalty obligates BOKFS to deal honestly and with the utmost good faith with Issuer and to act in Issuer’s best interests without regard to BOKFS’s financial or other interests. Furthermore, because BOKFS is a broker-dealer, its financial advisory supervisory structure provides strong safeguards against individuals at BOKFS potentially departing from their regulatory duties due to personal interests. The disclosures below describe, as applicable, any additional mitigations that may be relevant with respect to any specific conflict disclosed below.

Affiliate Conflict. Any affiliate of BOKFS (the “Affiliate”) may provide certain advice, services and/or products to Issuer that may be directly related to BOKFS’s activities. In particular, BOKF, N.A. is expected to serve as escrow agent on the proposed Note. The Affiliate’s business with Issuer could create an incentive for BOKFS to recommend to Issuer a course of action designed to increase the level of Issuer’s business activities with the Affiliate or to recommend against a course of action that would reduce or eliminate Issuer’s business activities with the Affiliate. This potential conflict is mitigated by the fact that Affiliate is subject to comprehensive regulatory review.

Compensation-Based Conflicts.

If the fees due under the Engagement Letter will be based on the size of the Issue and the payment of such fees shall be contingent upon the delivery of the Issue. While this form of compensation is customary in the municipal securities market, this may present a conflict because it could create an incentive for BOKFS to recommend unnecessary or disadvantageous financings. This conflict of interest is mitigated by the general mitigations described above.

If the fees due under the Engagement Letter are in a fixed amount established at the outset of the Engagement Letter. The amount is usually based upon an analysis by Issuer and BOKFS of, among other things, the expected duration and complexity of the transaction and the Scope of Services. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, BOKFS may suffer a loss. Thus, BOKFS may recommend less time-consuming alternatives. This conflict of interest is mitigated by the general mitigations described above.

If the fees due under the Engagement Letter are based on hourly fees of BOKFS’s personnel, with the aggregate amount equaling the number of hours worked by such personnel times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if Issuer and BOKFS do not agree on a reasonable maximum amount at the outset of the engagement, because BOKFS does not have a financial incentive to recommend alternatives that would result in fewer hours worked. This conflict of interest is mitigated by the general mitigations described above.



Other Financial Advisor or Underwriting Relationships. BOKFS serves a wide variety of other clients that may have interests that could have an impact on Issuer's interests. For example, BOKFS serves as financial advisor to other financial advisory clients and, in such cases, owes a regulatory duty to such other clients just as it does to Issuer under this Engagement Letter. These other clients may have competing interests. BOKFS could face a conflict of interest arising from these competing client interests. None of these other engagements or relationships would impair BOKFS's ability to fulfill its regulatory duties to Issuer.

Municipal Activities with Other Issuer Financing Team Members. In the normal course of business, BOKFS may engage in municipal trading and underwriting activities with other members of the Issuer's financing team, including but not limited to, bond counsel, underwriter's counsel and bond underwriters. This may include BOKFS serving as a bond underwriter for a municipal issuer in which the Issuer's bond counsel is serving as BOKFS's counsel, an Issuer's underwriter is serving as a municipal advisor and/or Issuer's underwriter is serving as an underwriting syndicate member with BOKFS. Such a situation could present a conflict as BOKFS and members of its financing team jointly participate, from time to time, in other municipal security transactions for compensation. None of these other engagements or relationships would impair BOKFS's ability to fulfill its regulatory duties to the Issuer and the potential conflicts of interest are mitigated as BOKFS relies upon the issuer to select its other financing team members, including bond counsel and bond underwriters.

Broker-Dealer and Investment Advisory Business. BOKFS is a broker-dealer and investment advisory firm that engages in a broad range of securities-related activities, in addition to serving as a financial advisor or underwriter. Such securities-related activities may be undertaken on behalf of, or as counterparty to, Issuer, Issuer's personnel, and current or potential investors in Issuer's securities. These other clients may have interests in conflict with Issuer's interests and the interests of such other clients could create the incentive for BOKFS to make recommendations to Issuer that could result in more advantageous pricing for the other clients. Furthermore, any potential conflict arising from BOKFS effecting or otherwise assisting such other clients in connection with such transactions is mitigated by means of such activities being engaged in on customary terms through units of BOKFS that operate independently from BOKFS's financial advisory business, thereby reducing the likelihood that the interests of such other clients would have an impact on the services provided by BOKFS to Issuer.

Secondary Market Transactions in Issuer's Securities. BOKFS may take a principal position in securities, including Issuer's securities, and therefore BOKFS could have interests in conflict with Issuer with respect to the value of Issuer's securities while held in inventory and the levels of mark-up or mark-down that may be available in connection with purchases and sales thereof. In particular, BOKFS or its affiliates may submit orders for and acquire Issuer's securities issued in an Issue under the Engagement Letter from members of the underwriting syndicate, either for its own account or for the accounts of its customers. This activity may result in a conflict of interest with Issuer in that it could create the incentive for BOKFS to make recommendations to Issuer that could result in more advantageous pricing of Issuer's securities in the marketplace. Any such conflict is mitigated by means of such activities being engaged in on customary terms through units of BOKFS that operate independently from BOKFS's financial advisory business, thereby reducing the likelihood that such investment activities would have an impact on the services provided by BOKFS to Issuer.

Related Disclosure Relevant to Client. While we do not believe that the following creates a conflict of interest on the part of BOKFS, we note that BOKFS has made charitable contributions to support community events. Client may wish to consider any impact such contribution may have on how it conducts its activities with BOKFS.

Payment to or from Third Parties. While we do not believe the following creates a conflict of interest on the part of BOKFS, we note that BOKF NA, an affiliate of BOKFS, has entered into an



Independent Contract Agreement (“Agreement”) with Dr. Joe Siano to provide consulting services related to bond election planning and community relations for Oklahoma school districts. Dr. Siano is also employed by the Oklahoma State School Boards Association with a focus on state education policy development. The District may wish to consider any impact the Agreement or Dr. Siano’s employment may or may not have on the way BOKFS conducts its activities with the District.

Part B – Disclosures of Information Regarding Legal Events and Disciplinary History

MSRB Rule G-42 requires that municipal advisors provide to their clients certain disclosures of legal or disciplinary events material to the client’s evaluation of the municipal advisor or the integrity of the municipal advisor’s management or advisory personnel.

Accordingly, BOKFS sets out below required disclosures and related information in connection with such disclosures.

Material Legal or Disciplinary Event. There are no legal or disciplinary events that are material to Issuer’s evaluation of BOKFS or the integrity of BOKFS’s management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.

January 10, 2012 – A regulatory action against BOKFS by FINRA was resolved via an Acceptance, Waiver & Consent. The allegation was related to “fair and reasonable” pricing of principal transactions.

October 21, 2015 – A regulatory action against BOKFS by FINRA was resolved via an Acceptance, Waiver & Consent. The allegations were related to “fair and reasonable” pricing of corporate bond transactions.

June 18, 2015 – An order was issued against BOKFS by the U.S. Securities and Exchange Commission. The allegation was related to the due diligence conducted by the firm to establish a reasonable basis that certain material representations made by issuers in official statements connected with the offerings were accurate. The violations were self-reported by BOKFS pursuant to the SEC’s Municipalities Continuing Disclosure Cooperation (“MCDC”) Initiative.

March 11, 2019 – An order was issued against BOKFS by the U.S. Securities and Exchange Commission. The allegations were related to inadequate disclosure language in the firm’s ADV brochures regarding the selection of mutual fund share classes that contain 12b-1 fees when share classes that did not contain 12b-1 fees were potentially available. The violations were self-reported by BOKFS pursuant to the SEC’s Share Class Selection Disclosure (“SCSD”) Initiative.

Details of the events disclosed above can be found in the firm’s Form MA available through the SEC’s EDGAR Filing System (<https://www.sec.gov/edgar/searchedgar/companysearch.html>). Search for “BOK Financial Securities, Inc.” to view the firm’s most recent Form MA filing.

Future Supplemental Disclosures. As required by MSRB Rule G-42, this Section may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest, or to provide updated information with regard to any legal or disciplinary events of BOKFS. BOKFS will provide Issuer with any such supplement or amendment as it becomes available throughout the term of the Engagement Letter.

RESOLUTION AUTHORIZING SALE OF 2022A BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 8 OF COMANCHE COUNTY, STATE OF OKLAHOMA (THE “SCHOOL DISTRICT”), MET IN REGULAR SESSION AT THE AUDITORIUM, ROOM 1, SHOEMAKER EDUCATION CENTER, LAWTON PUBLIC SCHOOLS, 753 NW FORT SILL BOULEVARD, LAWTON, OKLAHOMA, 73507, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF DECEMBER, 2021, AT 5:00 P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2021 was given in writing to the County Clerk of Comanche County, Oklahoma, at 12:14 o'clock p.m. on the 6th day of November, 2020, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the Foyer of the Shoemaker Education Center, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at ___ o'clock __.m. on the ___ day of December, 2021, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District’s website (www.lawtonps.org) in accordance with Title 74, Oklahoma Statutes, Section 3106.2. Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution, by reading the Title, and upon motion by _____, seconded by _____, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, SERIES 2022A (THE “BONDS”) TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, on the 14th day of November, 2017, pursuant to notice duly given, an election was held in Independent School District Number 8 of Comanche County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$99,500,000 to provide funds for the purpose of acquiring or improving school site, constructing, repairing, remodeling and equipping buildings, and acquiring school furniture, fixtures and equipment, or in the alternative to acquire any of such property pursuant to a lease purchase arrangement (the “2017 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Comanche County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 7,259 votes, of which 5,349 were in favor of and 1,910 were against the issuance of said 2017 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2017 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of said School District previously issued \$3,060,000 of 2017 Building and Equipment Bonds as part of its \$3,060,000 General Obligation Building Bonds, Series 2018A dated February 1, 2018; and

WHEREAS, the Board of Education of said School District previously issued \$11,685,000 of 2017 Building and Equipment Bonds as part of its \$14,380,000 Combined Purpose General Obligation Bonds, Series 2019A dated March 1, 2019; and

WHEREAS, the Board of Education of said School District previously issued \$3,430,000 of 2017 Building and Equipment Bonds as part of its \$8,000,000 Combined Purpose General Obligation Bonds, Series 2020A dated March 1, 2020; and

WHEREAS, the Board of Education of said School District previously issued \$5,860,000 of 2017 Building and Equipment Bonds as part of its \$9,000,000 Combined Purpose General Obligation Bonds, Series 2021A dated March 1, 2021; and

WHEREAS, the Board of Education of said School District previously issued \$1,000,000 of 2017 Building and Equipment Bonds as part of its \$1,000,000 General Obligation Bonds, Taxable Series 2021B dated March 1, 2021; and

WHEREAS, a total of \$25,035,000 of such 2017 Building and Equipment Bonds have been heretofore issued; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$7,600,000 of such 2017 Building and Equipment Bonds to finance a portion of the 2017 Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$7,600,000 of said bonds as a single issue of bonds as authorized by Title 62, Oklahoma Statutes 2011, Section 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 8 OF COMANCHE COUNTY, OKLAHOMA:

SECTION 1. That with respect to the November 14, 2017 election authorization, the \$7,600,000 of the 2017 Building and Equipment Bonds, as referenced above, shall be offered for sale as authorized by Title 62, Oklahoma Statutes 2011, Section 354 and shall be called “General Obligation Bonds, Series 2022A” (referred to herein as the “2022A Bonds”), shall be dated March 1, 2022, shall collectively total \$7,600,000, and shall be sold as one unit with bids received for this bond issue as only one unit.

SECTION 2. That the bids for said General Obligation Bonds, Series 2022A of Independent School District Number 8 of Comanche County, Oklahoma, in the amount of \$7,600,000, voted on the 14th day of November, 2017, shall be offered for sale and bids shall be received in the form of sealed bid, electronic (Parity®) bid or similar secure electronic bid at the Shoemaker Education Center, Lawton Public Schools, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, on the 20th day of January, 2022, at 11:00 o’clock, A.M., Central Time, and that said 2022A Bonds shall become due as follows:

General Obligation Bonds, Series 2022A

<u>Due Date</u>	<u>Amount</u>
3/1/2024	\$1,090,000
3/1/2025	\$2,170,000
3/1/2026	\$2,170,000
3/1/2027	\$2,170,000

The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the 2022A Bonds; the Board of Education is presently scheduled to convene at 5:00 o’clock, P.M. on January 20, 2022, in the Auditorium, Room 1 at the Shoemaker Education Center, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, provided, however, the Board of Education reserves the right change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act. The Board of Education of the School District hereby confirms and stipulates that bids for the 2022A Bonds shall be made by sealed or electronic bids, that the

2022A Bonds shall be sold to the bidder bidding the lowest interest cost, to be determined based on net interest cost as calculated from March 1, 2022, and that each bidder on the 2022A Bonds shall submit with its bid cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two percent (2%) of the par amount of the 2022A Bonds.

SECTION 3. That BancFirst is hereby designated as Registrar/Paying Agent for said 2022A Bonds and the President of the Board of Education is authorized to execute an agreement for such services.

SECTION 4. The form of Preliminary Official Statement outlining the terms, conditions and security for the 2022A Bonds is hereby adopted and approved, and the President or Vice President is authorized to approve any corrections, additions or deletions thereto for and on behalf of the School District. Thereupon, the President or Vice President is authorized and directed to execute and deliver the Preliminary Official Statement for and on behalf of the School District, and further, the President or Vice President is authorized and directed to execute and deliver for and on behalf of the School District a certificate deeming the Preliminary Official Statement to be "final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934. Distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the 2022A is hereby expressly authorized; and further, the President or Vice President is authorized and directed to approve, execute and deliver a Final Official Statement or Official Statement for and on behalf of the School District upon issuance of the 2022A Bonds.

SECTION 5. That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said 2022A Bonds to be given as required by law.

SECTION 6. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the 2022A Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities related documents or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the 2022A Bonds.

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Adopted this 13th day of December, 2021.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF COMANCHE)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 8 of Comanche County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 8 of Comanche County, Oklahoma for the calendar year 2021 having been given in writing to the County Clerk of Comanche County, Oklahoma, at 12:14 o'clock p.m. on the 6th day of November, 2020, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the Foyer of the Shoemaker Education Center, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, the place of this meeting in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at ___ o'clock __.m. on the ___ day of December, 2021, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District's website (www.lawtonps.org) in accordance with Title 74, Oklahoma Statutes, Section 3106.2. Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and official seal this 13th day of December, 2021.

(SEAL)

Clerk, Board of Education

NOTICE OF SALE OF 2022A BONDS

In accordance with Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended, notice is hereby given that the Board of Education of Independent School District Number 8 of Comanche County, Oklahoma, (the "School District"), will receive bids by sealed bid, electronic (Parity®) bid or similar secure electronic bid on the 20th day of January, 2022, at 10:30 o'clock A.M., Central Time, at the Shoemaker Education Center, Lawton Public Schools, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, for the sale of an issue of \$7,600,000 General Obligation Bonds, Series 2022A of said School District, which Bonds shall be dated March 1, 2022, and shall mature as follows: \$1,090,000 on March 1, 2024, and \$2,170,000 on March 1 of each year from 2025 to 2027.

Bids filed with the Clerk of the Board of Education shall be opened and read in the Clerk's Office at the time stated above. Bids received after 10:30 A.M., Central Time, on the above mentioned date, will not be accepted and will be returned to the bidder unopened. There will be no exceptions to this policy. The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the Bonds; the Board of Education is presently scheduled to convene at 5:00 o'clock, P.M. on January 20, 2022, in the Auditorium (Room 1) at the Shoemaker Education Center, Lawton Public Schools, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, provided, however, the Board of Education reserves the right to change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act.

Said Bonds shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with the bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two percent (2%) of the par amount of the Bonds, or \$152,000.00. If a financial surety bond is used, it must be from an insurance company licensed to issue such bond in the State of Oklahoma, and such bond must be submitted to the School District or the School District's Financial Advisor prior to the opening of the bids. The financial surety bond must identify each bidder whose deposit is guaranteed by such financial surety bond. All bids must comply with the parameters set forth in the Notice of Sale and Instructions to Bidders, a copy of which may be obtained by contacting the School District's Financial Advisor (BOK Financial Securities, Inc., c/o Zack Robinson (405) 272-2199 or zrobinson@bokf.com). The Board reserves the right to reject all bids.

WITNESS my official hand and the seal of said School District this 13th day of December, 2020.

(SEAL)

Clerk, Board of Education

RESOLUTION AUTHORIZING SALE OF 2022B BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 8 OF COMANCHE COUNTY, STATE OF OKLAHOMA (THE “SCHOOL DISTRICT”), MET IN REGULAR SESSION AT THE AUDITORIUM, ROOM 1, SHOEMAKER EDUCATION CENTER, LAWTON PUBLIC SCHOOLS, 753 NW FORT SILL BOULEVARD, LAWTON, OKLAHOMA, 73507, IN SAID SCHOOL DISTRICT ON THE 13TH DAY OF DECEMBER, 2021, AT 5:00 P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2021 was given in writing to the County Clerk of Comanche County, Oklahoma, at 12:14 o'clock p.m. on the 6th day of November, 2020, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the Foyer of the Shoemaker Education Center, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at ___ o'clock __.m. on the ___ day of December, 2021, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District’s website (www.lawtonps.org) in accordance with Title 74, Oklahoma Statutes, Section 3106.2. Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507) during normal business hours at least twenty-four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution, by reading the Title, and upon motion by _____, seconded by _____, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION FIXING THE AMOUNT OF GENERAL OBLIGATION BONDS, TAXABLE SERIES 2022B (THE “BONDS”) TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND DISTRIBUTION THEREOF; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.

WHEREAS, on the 14th day of November, 2017, pursuant to notice duly given, an election was held in Independent School District Number 8 of Comanche County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the general obligation bonds of said School District, in the sum of \$99,500,000 to provide funds for the purpose of acquiring or improving school site, constructing, repairing, remodeling and equipping buildings, and acquiring school furniture, fixtures and equipment, or in the alternative to acquire any of such property pursuant to a lease purchase arrangement (the “2017 Building and Equipment Bonds”); and

WHEREAS, as shown by the canvass of the returns by the County Election Board of Comanche County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered qualified electors of said School District 7,259 votes, of which 5,349 were in favor of and 1,910 were against the issuance of said 2017 Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition No. 1 cast their ballots in favor of the issuance of said 2017 Building and Equipment Bonds and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of said School District previously issued \$3,060,000 of 2017 Building and Equipment Bonds as part of its \$3,060,000 General Obligation Building Bonds, Series 2018A dated February 1, 2018; and

WHEREAS, the Board of Education of said School District previously issued \$11,685,000 of 2017 Building and Equipment Bonds as part of its \$14,380,000 Combined Purpose General Obligation Bonds, Series 2019A dated March 1, 2019; and

WHEREAS, the Board of Education of said School District previously issued \$3,430,000 of 2017 Building and Equipment Bonds as part of its \$8,000,000 Combined Purpose General Obligation Bonds, Series 2020A dated March 1, 2020; and

WHEREAS, the Board of Education of said School District previously issued \$5,860,000 of 2017 Building and Equipment Bonds as part of its \$9,000,000 Combined Purpose General Obligation Bonds, Series 2021A dated March 1, 2021; and

WHEREAS, the Board of Education of said School District previously issued \$1,000,000 of 2017 Building and Equipment Bonds as part of its \$1,000,000 General Obligation Bonds, Taxable Series 2021B dated March 1, 2021; and

WHEREAS, a total of \$25,035,000 of such 2017 Building and Equipment Bonds have been heretofore issued; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$1,200,000 of such 2017 Building and Equipment Bonds to finance a portion of the 2017 Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of \$1,200,000 of said bonds as a single issue of bonds as authorized by Title 62, Oklahoma Statutes 2011, Section 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 8 OF COMANCHE COUNTY, OKLAHOMA:

SECTION 1. That the \$1,200,000 of the 2017 Building and Equipment Bonds, as referenced above, shall be called “General Obligation Bonds, Taxable Series 2022B” (referred to herein as the “2022B Bonds”), shall be dated March 1, 2022, shall collectively total \$1,200,000, and shall be sold as one unit with bids received for this bond issue as only one unit.

SECTION 2. That the bids for said General Obligation Bonds, Taxable Series 2022B of Independent School District Number 8 of Comanche County, Oklahoma, in the amount of \$1,200,000, voted on the 14th day of November, 2017, shall be offered for sale and bids shall be received in the form of sealed bid, electronic (Parity®) bid or similar secure electronic bid at the Shoemaker Education Center, Lawton Public Schools, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, on the 20th day of January, 2022, at 11:00 o’clock, A.M., Central Time, and that said 2022B Bonds shall become due as follows:

General Obligation Bonds, Taxable Series 2022B

<u>Due Date</u>	<u>Amount</u>
3/1/2024	\$1,200,000

The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the 2022B Bonds; the Board of Education is presently scheduled to convene at 5:00 o’clock, P.M. on January 20, 2022, in the Auditorium, Room 1 at the Shoemaker Education Center, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, provided, however, the Board of Education reserves the right change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act. The Board of Education of the School District hereby confirms and stipulates that bids for the 2022B Bonds shall be made by sealed or electronic bids, that the 2022B Bonds shall be sold to the bidder bidding the lowest interest cost, to be determined based on net interest cost as calculated from March 1, 2022, and that each bidder on the 2022B Bonds shall submit with its bid cash, cashier’s check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two percent (2%) of the par amount of the 2022B Bonds.

SECTION 3. That BancFirst is hereby designated as Registrar/Paying Agent for said 2022B Bonds and the President of the Board of Education is authorized to execute an agreement for such services.

SECTION 4. The form of Preliminary Official Statement outlining the terms, conditions and security for the 2022B Bonds is hereby adopted and approved, and the President or Vice President is authorized to approve any corrections, additions or deletions thereto for and on behalf of the School District. Thereupon, the President or Vice President is authorized and directed to execute and deliver the Preliminary Official Statement for and on behalf of the School District, and further, the President or Vice President is authorized and directed to execute and deliver for and on behalf of the School District a certificate deeming the Preliminary Official Statement to be “final” in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934. Distribution of the Preliminary Official Statement by the Financial Advisor in connection with the sale of the 2022B is hereby expressly authorized; and further, the President or Vice President is authorized and directed to approve, execute and deliver a Final Official Statement or Official Statement for and on behalf of the School District upon issuance of the 2022B Bonds.

SECTION 5. That the Clerk of the Board of Education is hereby ordered and directed to cause notice of the sale of said 2022B Bonds to be given as required by law.

SECTION 6. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the 2022B Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities related documents or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the 2022B Bonds.

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Adopted this 13th day of December, 2021.

(SEAL)

President, Board of Education

ATTEST:

Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF COMANCHE)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 8 of Comanche County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the sale of bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the introduction, reading and adoption thereof as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of Independent School District Number 8 of Comanche County, Oklahoma for the calendar year 2021 having been given in writing to the County Clerk of Comanche County, Oklahoma, at 12:14 o'clock p.m. on the 6th day of November, 2020, and public notice of this meeting, setting forth the date, time, place and agenda was posted at the Foyer of the Shoemaker Education Center, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, the place of this meeting in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at ___ o'clock __.m. on the ___ day of December, 2021, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Notice of said meeting and agenda have also been posted on the School District's website (www.lawtonps.org) in accordance with Title 74, Oklahoma Statutes, Section 3106.2. Further, as required by Title 25 Oklahoma Statutes § 311A(9)(b), the School District made the notice of a public meeting available to the public in the principal office of the public body (753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507) during normal business hours at least twenty-four (24) hours prior to the meeting.

WITNESS my hand and official seal this 13th day of December, 2021.

(SEAL)

Clerk, Board of Education

NOTICE OF SALE OF 2022B BONDS

In accordance with Title 62, Oklahoma Statutes 2011, Sections 353 and 354, as amended, notice is hereby given that the Board of Education of Independent School District Number 8 of Comanche County, Oklahoma, (the "School District"), will receive bids by sealed bid, electronic (Parity®) bid or similar secure electronic bid on the 20th day of January, 2022, at 11:00 o'clock A.M., Central Time, at the Shoemaker Education Center, Lawton Public Schools, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, for the sale of an issue of \$1,200,000 General Obligation Bonds, Taxable Series 2022B of said School District, which Bonds shall be dated March 1, 2022, and shall mature as follows: \$1,200,000 on March 1, 2024.

Bids filed with the Clerk of the Board of Education shall be opened and read in the Clerk's Office at the time stated above. Bids received after 11:00 A.M., Central Time, on the above mentioned date, will not be accepted and will be returned to the bidder unopened. There will be no exceptions to this policy. The Board of Education of the School District intends to convene on said date to consider the bids and take action to award the Bonds; the Board of Education is presently scheduled to convene at 5:00 o'clock, P.M. on January 20, 2022, in the Auditorium (Room 1) at the Shoemaker Education Center, Lawton Public Schools, 753 NW Fort Sill Boulevard, Lawton, Oklahoma, 73507, provided, however, the Board of Education reserves the right to change the location or time of the meeting in a manner consistent with the Oklahoma Open Meetings Act, and provided further, the Board of Education reserves the right to convene said meeting as a video and/or teleconference, as permitted under the Oklahoma Open Meetings Act.

Said Bonds shall be sold to the bidder bidding the lowest rate of interest the Bonds shall bear and agreeing to pay par and accrued interest for the Bonds. Each bidder shall submit with the bid a sum in cash, cashier's check, surety bond or similar security undertaking as stipulated by the School District, payable to the Treasurer of the School District, equal to two percent (2%) of the par amount of the Bonds, or \$24,000.00. If a financial surety bond is used, it must be from an insurance company licensed to issue such bond in the State of Oklahoma, and such bond must be submitted to the School District or the School District's Financial Advisor prior to the opening of the bids. The financial surety bond must identify each bidder whose deposit is guaranteed by such financial surety bond. All bids must comply with the parameters set forth in the Notice of Sale and Instructions to Bidders, a copy of which may be obtained by contacting the School District's Financial Advisor (BOK Financial Securities, Inc., c/o Zack Robinson (405) 272-2199 or zrobinson@bokf.com). The Board reserves the right to reject all bids.

WITNESS my official hand and the seal of said School District this 13th day of December, 2021.

(SEAL)

Clerk, Board of Education



**BUSINESS OPERATIONS
Board Meeting Update
December 13, 2021**

Chief Operating Officer - Dr. Jason James

- Surveying of Extreme Makeover sites to satisfy City of Lawton planning progressing
 - Need this for fencing permits
- Oklahoma LED starting fixture upgrade at Freedom ES
- Punch list nearing completion at Eisenhower Middle School
- Central cafeteria (old EMS cafeteria) completed and ready for move in
- Architect selection process for Multipurpose facilities at all 3 high schools underway
- Douglass renovation starting
- Summer project planning underway
- Shoemaker heating/air conditioning planning in progress

Assessment & Accountability - Joan Gabelmann

- OSDE Accountability Precode Training with district building test coordinators and active review of student data records for school site Precode completion
- K20 Data compilation
- Continued IEP/504/EL school site review for state alignment with spring Oklahoma state testing

Child Nutrition - Daniel Ghrayeb

- The Child Nutrition Management team has officially moved to the Central Kitchen, which was the old EMS.
- We received an equipment grant for a new set of Rational ovens that will go in Crosby Park Elementary. This will transform how we prepare food.
- We are beginning the assessment and plans for updating extremely old equipment in schools.

Curriculum & Instruction (Elementary) – Sherry Havron

- The Class Size Verification state report with principals
- Reviewing principal goals for McRel with head principals for their mid-year evaluations
- Attended the Hope Rising event in Duncan along with 15 LPS counselors

Director of Curriculum - Reagan Hall - Ousley

- Continuing to work on benchmarks for the district
- Preparing for elementary ELA textbook adoption
- Trained MS principals on STAR data reports

Diversity & Inclusion - Dr. Regina Deloach

- Completed the Jan. Black History calendars for Lawton/Ft. Sill.
- Attended the (MCEC) Military Child Education Council (two days) social-emotional learning professional development session; also the Lawton Race Relations Council Meeting.
- Planning the Dec. 7, 2021, Black History Council Committee Meeting and the Dec. 14, 2021, Diversity & Equity Council district meeting.

- Attended the MCEC national training session planning meeting as well as attended the OASA (Oklahoma Association of School Administrators) virtual meeting.
- I have been invited to collaborate with the EEOC office at Ft. Sill.

Facilities Operations/Maintenance - Jack Hanna

Maintenance

- Oklahoma LED started district-wide light fixture upgrade to LED
- MHS Cafe entrance near-completed
- In process of replacing storage roof at maintenance
- New walls and flooring in the plumbing shop
- Electrical upgrade in various locations at maintenance
- Hugh Bish bathroom remodel
- Working on summer project list

Transportation- Jay Hunt

- New 10-month secretary selected for Transportation. She starts January 3.
- Yellow minibus training to begin for bus monitors interested in driving our newly acquired minibus for special needs students.

Federal Programs- Teresa Donahue

- Title I: Preparing Title I Comparability Report & Semi-Annual Certifications
- Title I Homeless & IX McKinney-Vento: Preparing Christmas gift bags for homeless students
- Title III English Learner: Preparing Bilingual Audit
- Title VI & Johnson O'Malley (JOM) Indian Education: distributing winter coats and student school supplies

Grants- Diane Landoll

- Processing Impact Aid forms
- Assisting LRC with McMahon Foundation proposal
- Writing and processing purchase orders for DoDEA Elementary grant
- Implementation of School Counselor Corp Grant and Project AWARE (Advancing Wellness and Resilience in Education)
- Working on FEMA reimbursement for winter storm financial losses
- Working with TSET Director on requirements for TSET Healthy Incentive Grants for Schools

Human Resources - Jean Hastings

- Preparing for midyear School Personnel Report
- Reviewing data in new software, running lists and checking assignments match current duties
- Running reports in MAS to ensure accuracy of data transfers, coding is correct and personnel are correctly identified.

Information Technology - AJ Watson

- EHS and MMS both hosted eSports tournaments
- Setting up for the Jr Robotics Competition
- Installing new classroom TVs at EHS and MHS

Media Operations - Dave McDermott

- Requested, purchased, and received 50,000 adult and child masks
- Completed the installation of perforated vinyl for the entry doors at Life Ready Center
- Completed the installation of the vinyl graphics at the two bus stops on NW Homestead Dr., across from the Life Ready Center

New Staff Development- Stephanie Hime

- December focus: High-Yield Instructional Strategies
- Individual meetings with 62 entry-level teachers and their building mentor
- Host December's First Class Meetings: Elementary, December 7; Secondary, December 14
- Publish First Class Newsletter 21-22, 4th Edition
- Host: Winter New Teacher Induction December 17



Athletics - Gary Dees

- Arbiter pays for officials
- Emergency plan for secondary schools' athletics
- Winter sport

Campus Police - Chief Hornbeck

- All LPS Police units are equipped with AED's
- Police Body Cams are ordered
- Working on proposal for Sex Offender Registration for LPS

Elementary Education – Brenda Hatch / Donna Catlin/Sherry Havron

- Completing the state Gifted Education Report and preparing for five GT educators to attend the National Association for Gifted Children Conference in Denver November 11-15.
- Established physical non-negotiables for elementary classrooms and created a data spreadsheet for principals to determine the needs of each classroom.
- Conducting professional development for principals at our monthly meeting on November 2nd.

Secondary Education – Teresa Jackson / Carol McPhail

- ARVEST Bank Awarded a \$50,500 Grant for our three High School Bands
- Veteran Day Celebrations
- All Region Choir-Congratulations to our students

Special Services - Chris Sharkey

- A large number of out speech department are enrolling for professional development course that is aimed for Speech Language Pathologists and Speech Language3 Pathologists Assistants. The course will cover “practical treatment strategies for school-age children who stutter”



2022-2023 LPS INSTRUCTIONAL CALENDAR

July 22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Planned Remote Learning Day
Planned Virtual Day
National Holiday
New Teachers Only
Professional Day
School Holiday
Contract Day

Remote Learning Day
Virtual Day
No School/No Work
New Teachers Inservice
Teachers Work -No Students
No School/No Work
Teacher/Staff Work Day

August 22						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 22						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 23						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 23						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 23						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 23						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 23						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 23						
Su	M	Tu	W	Th	F	Sa

August 23						
Su	M	Tu	W	Th	F	Sa

This Calendar Represents LPS Usage of "Hours" in Lieu of "Days" for Instructional Year
September & February are PTC Months - Check Your School Site Calendar for Specific Dates & times

NOTES

1st 9 Weeks

- July 25-29th Student Check in
- Aug 1 - 3- New Teacher Induction
- Aug 4th,5th, 8th, 9th Professional Days
- Aug 10th - Teacher Work Day
- Aug 11 - 1st Day of School
- Sept 5- Labor Day
- Sept 16 - Virtual Day
- Oct 10 - Indigenous People's Day
- Oct 11-14th - Fall Break

41 Days Taught + 1 PTC + 4 PD Days

2nd 9 Weeks

- Nov 10 Virtual Day
- Nov 11 -Veteran's Day-
- Nov 21 - 25 - Thanksgiving Break
- Dec 15 - Last Day of 1st Semester
- Dec 16 - PD Day
- Dec 19 - 30 - Christmas Break

2nd 9 Weeks - 38 Days Taught + 1 PD Day

1st Semester = 79 Days Taught + 5 PD Days + 1 PTC

3rd 9 Weeks

- Jan 2nd Work Day
- Jan 3 - 1st Day of 2nd Semester for Students
- Jan 16 - MLK Day - No School
- Feb 17 - Remote Learning Day
- Feb 20 - President's Day - No School
- Mar 10 - Last Day of 3rd 9 Weeks
- Mar 13 - 17 - Spring Break

3rd 9 Weeks = 47 Days Taught

4th 9 Weeks

- April 7th - School Holiday
- April 10 - Easter Monday - Remote Day
- May 18 - Last Day of School for Students
- May 19 - Contract Day

4th 9 Weeks = 43 Days Taught

2nd Semester = 90 Days Taught + 1 PTC

165 In Person + 2Virtual + 2Remote +2PTC +5PD +3Contract

PROMOTION AND RETENTION

The Lawton Board of Education believes the primary goal of the educational process is to educate. The board also believes that since each child develops physically, mentally, emotionally, and socially at an individual rate, not all children will complete twelve grade levels of work at the same rate. Therefore, for some children, more than twelve years of public education are necessary to achieve the minimal standards of an appropriate education.

Students in special education are excluded from this policy and will be advanced or retained in accordance with their Individual Educational Program as created by their IEP team.

Grade level placement in the elementary and in the middle school will be based upon the child's maturity (emotional, social, mental, and physical), chronological age, school attendance, effort, and marks achieved. Standardized test results can be used as one means of judging progress. The grade marks earned by the child throughout the year shall reflect the probable assignment for the coming year. Assignment of grade marks will not be used as a means of discipline or reward under any circumstances.

Whenever a teacher or a placement committee recommends that a student be retained at the present grade level or not receive a passing grade in a course; the parent(s) or guardian, if dissatisfied with the recommendation, may appeal the decision by complying with the district's appeal process. The decision of the board of education shall be final. The parent(s) or guardian may prepare a written statement to be placed in and become a part of the permanent record of the student stating the parent(s)'s or guardian's reason(s) for disagreeing with the decision of the board.

A grade mark on a report card at the end of the grading period shall not fulfill the teacher's responsibility in reporting a child's progress to the child's parent(s) or guardian. Informal notes and personal conferences are necessary to help the teacher and the parent(s) or guardian understand the child's development and progress. The parent(s) or guardian shall be informed, and a conference scheduled if the parent(s) or guardian desire, when it becomes apparent that a child may need to remain at a grade level.

Upon request of the student, or the student's parent(s) or guardian, a student who has been recommended for retention, is failing a grade, or seeks advancement will be given the opportunity to demonstrate proficiency in the Oklahoma Academic Standards (OAS) for the applicable grade level or course. Proficiency will be demonstrated by some means of district approved assessment or evaluation appropriate to the curriculum area.

Students demonstrating proficiency in a set of competencies at the 80% level shall be advanced to the next level of study in the appropriate curriculum area(s). This decision will take into consideration such factors as social, emotional, physical, and mental growth. The school will confer with parents or guardians in making such promotion/acceleration decisions.

Elementary, middle level, or high school students may demonstrate proficiency in the OAS Outcomes for grades 9-12 high school curriculum areas. Appropriate notation will be placed on the high school transcript. The unit(s) shall count toward meeting the requirements for the high school diploma.

The superintendent is directed to establish a regulation containing criteria to be used by the administration in considering students for promotion or retention.

REFERENCE: 70 O.S. §24-114.1
70 O.S. §11-103.6

STUDENT TRANSFERS

The school district will not accept or deny a transfer based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude or athletic ability. The school district will begin accepting applications for the next school year starting January 1st. Receipt of applications will be documented by the district so that the district may review those applications in the order submitted for purposes of capacity limitations. The administration will not approve or deny transfers received for the next school year until after the July 1 capacity data is determined for each grade level and site within the school district.

Transfers that have previously been approved by the school district will remain in effect for future school years unless the district provides notification to the parent or legal guardian that the transfer is not going to be continued for an upcoming school year due to capacity, disciplinary action or attendance issues. The district will not require parents resubmit a new application each school year and will advance the previous application of an enrolled student amending only the grade placement of the student.

A transfer may be requested at any time in the school year. State law does limit the ability of a student to transfer to no more than two (2) times per school year to one or more school districts in which the student does not reside. Exceptions to this limit will exist for students in foster care. Students are legally entitled to reenroll at any time in his or her school district of residence. Any brother or sister of a student who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level and the sibling does not meet a basis for denial as listed below. A separate application must be filed for each student so that the district can timely consider requests in the order applications are received.

It is the policy of the board of education that any legally transferring student shall be accepted by the district under the following circumstances:

1. The district has the capacity to accept the student at the grade level at the school site;
2. The transferring student has not been disciplined for:
 - a. violation of a school regulation,
 - b. possession of an intoxicating beverage, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or
 - c. possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.
3. The transferring student does not have a history of absences. "History of absences" means ten or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness.

TRANSFER POLICY(Cont.)

By the first day of January, April, July and October, the board of education shall establish the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The number of transfer students for each grade level at each site that the district has the capacity to accept will be posted in a prominent place on the school district's website. The district shall report to the State Department of Education the number of transfer students for each grade level for each school site which the district has the capacity to accept.

In making the decision to determine capacity, the board of education shall review class size limits specified in 70 O.S. § 18-113.1 and multiply those limits times the number of classroom teachers employed by the school district at each grade level. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district's capacity numbers will reflect a lesser amount based upon that classroom size.

A student shall be allowed to transfer to a district in which the parent or legal guardian of the student is employed as a teacher as per 70 O.S. § 8-113.

The school district shall enroll transfer students in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of the district, the district shall select transfer students in the order in which the district received the application. Students who are the dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and students who are the dependent children of the military reserve on active duty orders shall be eligible for admission to the school district regardless of capacity of the district. Students shall be eligible for military transfer if:

1. At least one parent of the student has a Department of Defense issued identification card; and
2. At least one parent can provide evidence that he or she will be on active-duty status or active-duty orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation or a national disaster requiring the use of orders for more than thirty (30) consecutive days.

If accepted, a student transfer is granted for the existing school year and may continue to attend in future years. At the end of the school year, the district may deny continued transfer of the student due to capacity or for disciplinary reasons or a history of absences.

If a transfer request is denied by the administration, the parent or legal guardian of the student may appeal the denial within ten (10) days of notification of denial to the board of education. The board of education shall consider the appeal at its next regularly scheduled board meeting if notice is provided prior to the statutory deadline for posting the agenda for the meeting. If notice is after the deadline for posting, the board may consider the appeal at a special meeting of the board of education.

TRANSFER POLICY(Cont.)

Appeal process: During the appeal, the board will review the action of the administration to make sure that the district policy was followed with regard to the denial of the transfer. The board of education will meet in an executive session to review the educational records of the student. If the policy was not followed, the board of education shall vote to overturn the denial and the transfer will be granted. This will be a paper appeal and will include the written documentation utilized by the school district as well as a written response from the parent or legal guardian which explains why the policy was not followed.

If the board of education votes to uphold the denial of the transfer, the parent or legal guardian may appeal the denial within ten (10) days of the notification of the appeal denial to the State Board of Education. The parent or legal guardian shall submit to the State Board of Education and to the superintendent of the district, a notice of appeal on the form prescribed by the State Board of Education.

A student who enrolls in a school district in which the student is not a resident shall not be eligible to participate in school-related extramural athletic competition governed by the Oklahoma Secondary School Activities Association for a period of one (1) year from the first day of attendance at the receiving school unless the transfer is from a school district which does not offer the grade the student is entitled to pursue as per 70 O.S. § 8-103.2.

REFERENCE: 70 O.S. §1-114
70 O.S. §1-113
70 O.S. §5-117.1
70 O.S. §8-101, et seq.
70 O.S. §24-101, et seq.; §24-102
Family Education Rights and Privacy Act
Atty. Gen. Op. No. 87-134, April 1, 1988

LEGAL NOTE: Senate Bill 783 repealed 70 O.S. § 8-104 effective March 31, 2021. Oklahoma law no longer allows emergency transfer of students. Oklahoma law regarding transfers will change again on January 1, 2022. A new sample policy has been created which addresses those changes that are effective with regard to student transfers on January 1, 2022.

THIS POLICY REQUIRED BY LAW.

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1951 - 5000, Fund Codes: 11

11	1951	11/16/2021	6688	LOCKE SUPPLY COMPANY	PLUMBING PARTS	102.83
11	1952	11/16/2021	919565	SOUTHERN PLAINS ELECTRICAL INC	LHS GYM LIGHTS LABOR & MTLs/ MAINTENANCE	10,146.00
11	1953	11/16/2021	477	COMANCHE LUMBER COMPANY INC	CEILING TILES/ MAINTENANCE/ CUSTODIAL	3,513.60
11	1954	11/16/2021	20535	JERRY AMUNDSEN INC	COMBI OVEN	35,029.02
11	1955	11/16/2021	20706	T & W TIRE LLC	LABOR & MATLS NEW TIRES/TRUCK #180/ MAINTENANCE	771.60
11	1956	11/16/2021	19005	AMAZON CAPITAL SERVICES INC	INSTRUCTIONAL SUPPLIES/STANDING FY 22	2,000.00
11	1957	11/17/2021	802773	HOME DEPOT CREDIT SERVICES	INSTRUCTIONAL SUPPLIES-FY STANDING/WAYMAN	6,000.00
11	1958	11/17/2021	923559	EDUCATIONAL PRODUCTS INC	JOM STANDFY22 YR END STUDENT SUPPLY KITS	21,876.54
11	1959	11/17/2021	27955	ACT INC	JOM ADDT'L ACT REGISTRATION VOUCHERS	960.00
11	1960	11/17/2021	20535	JERRY AMUNDSEN INC	2- 300 LB NUGGET ICE MACHINES	8,928.00
11	1961	11/18/2021	801054	BEST WESTERN MARK MOTOR MOTEL	HOTELS ROOMS FOR ALL REGION BAND CLINIC	1,344.00
11	1962	11/18/2021	19005	AMAZON CAPITAL SERVICES INC	FY22 STANDING SCHOOL AND CLASSROOM SUPPLIES	750.00
11	1963	11/18/2021	011673	CHRISTI LYNN WILSON	REIMBURSEMENT FOR MS SUPPLIES (PO 1486)	12.25
11	1964	11/18/2021	900971	ADVENTURE WORLDWIDE TRAVEL SR	515-ATLANTA, GA RON CLARK ACADEMY	1,413.60
11	1965	11/18/2021	900971	ADVENTURE WORLDWIDE TRAVEL SR	515-CHICAGO, IL MIDWEST CLINIC	887.90
11	1966	11/18/2021	802773	HOME DEPOT CREDIT SERVICES	STANDING FY22 LOCKS AND STORAGE BUILDING SUPPLIES	1,000.00
11	1967	11/18/2021	1	APPLE INC	APPLE TV FOR SUPPLEMENTAL INSTRUCTION	5,370.00
11	1968	11/18/2021	12894	CDW GOVERNMENT, INC.	TV MONITORS FOR SUPPLEMENTAL INSTRUCTION	46,996.50
11	1969	11/18/2021	14269	REALLY GOOD STUFF LLC	BOOK BAGS AND PAPER	692.62
11	1970	11/18/2021	9252	SAMS CLUB DIRECT	8 FT. TABLES FOR TESTING- JOAN GABELMANN	19,075.76
11	1971	11/18/2021	19005	AMAZON CAPITAL SERVICES INC	PROFESSIONAL DEVELOPMENT BOOKS AND SUPPLIES	1,648.84
11	1972	11/18/2021	28330	THE MIDWEST CLINIC	515-CONFERENCE REGISTRATION	350.00
11	1973	11/18/2021	154156	NASAUSSJA L WEBSTER	515-REIMBURSE TRAVEL EXPENSES	1,629.25
11	1974	11/18/2021	153479	JEFFERY MICHAEL ELBERT	515-REIMBURSE TRAVEL EXPENSES	284.25
11	1975	11/18/2021	004986	ALVIN G LUSBY	515-REIMBURSE TRAVEL EXPENSES	284.25
11	1976	11/18/2021	005694	RAMONA SHEGOG	515-REIMBURSE TRAVEL EXPENSES	284.25

Encumbrance Register

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11	1977	11/18/2021	153938	MICHAELA J MCCALL	515-REIMBURSE TRAVEL EXPENSES	1,513.05
11	1978	11/18/2021	154303	PAUL R MARTIN	515-REIMBURSE TRAVEL EXPENSES	399.00
11	1979	11/18/2021	20170	BARNES & NOBLE BOOKSELLERS	BOOKS	700.00
11	1980	11/19/2021	153886	SAVANNAH M DIEHL	LOCAL TRAVEL FY22 STAND	1,200.00
11	1981	11/19/2021	19005	AMAZON CAPITAL SERVICES INC	TECHNOLOGY SUPPLIES HIGH SPEED CABLES	393.50
11	1982	11/19/2021	9252	SAMS CLUB DIRECT	TECHNOLOGY SUPPLIES FY22 STAND	1,000.00
11	1983	11/19/2021	27757	BIG NERD SOFTWARE LLC	VIDEO EDITING SOFTWARE	162.00
11	1984	11/19/2021	21707	BUFFALO BUSINESS PRODUCTS LLC	ELECTRIC STAPLER AND STAPLES	154.76
11	1985	11/19/2021	12894	CDW GOVERNMENT, INC.	ESPORTS TVS	2,616.00
11	1986	11/19/2021	26209	TPT HOLDCO LLC	SLP PROGRESS MONITORING TOOLS, COMPLETE BUNDLE	2,515.95
11	1987	11/19/2021	19005	AMAZON CAPITAL SERVICES INC	CHAIR BANDS, WIGGLE SEAT, DONUT CUSHION	84.95
11	1988	11/19/2021	5656	BASICS PLUS INC	BOOKS	952.00
11	1989	11/19/2021	19005	AMAZON CAPITAL SERVICES INC	POST IT TABLETOP EASEL PAD W/DRY ERASE PANEL	97.70
11	1990	11/19/2021	27975	UNV OF OKLA CAREER SERVICES	CAREER FAIR REGISTRATION	125.00
11	1991	11/19/2021	11636	OKLA STATE UNIVERSITY	CAREER FAIR REGISTRATION (3/22/2022)	135.00
11	1992	11/19/2021	24974	STATE OF OKLAHOMA	K-20 LEADERSHIP SEMINAR REGISTRATION	798.00
11	1993	11/19/2021	27574	THE SOCCER WALL COMPANY	SOCCER BALLS	575.74
11	1994	11/19/2021	16366	GREAT EXPECTATIONS FOUNDATION INC	STAFF TRAINING/JAN 8, 2021	100.00
11	1995	11/19/2021	28335	THE RON CLARK ACADEMY INC	515-REGISTRATION RCA EXP. 12/10/21	2,100.00
11	1996	11/19/2021	20978	AMERICAN CHORAL DIRECTORS ASSOCIATION	ALL STATE JH HONOR CHOIR FESTIVAL FEE	90.00
11	1997	11/19/2021	18433	OMEA	ALL STATE HS HONOR CHOIR FEES	190.00
11	1998	11/19/2021	12894	CDW GOVERNMENT, INC.	LAPTOPS FOR SUPPLEMENTAL INSTRUCTION	28,663.60
11	1999	11/19/2021	912472	ALL AMERICAN SPORTS CORP	HELMET RECONDITIONING	3,815.35
11	2000	11/19/2021	28010	VARSITY BRANDS HOLDING CO INC	SPRAY NOZZLE/WET DOWN HOSE	495.00
11	2001	11/19/2021	25080	CLEVELAND HOSPITALITY LLC	HOTEL ROOMS FOR K20 LEADERSHIP SEMINAR	200.00
11	2002	11/29/2021	19005	AMAZON CAPITAL SERVICES INC	STAND UP DESKS FOR CLASSROOMS	850.00
11	2003	11/29/2021	20706	T & W TIRE LLC	TRUCK #166/ LABOR/MATLS NEW TIRES/ MAINTENANCE	287.80
11	2004	11/29/2021	19005	AMAZON CAPITAL SERVICES INC	PLUMBER SUPPLIES/ ALL TRUCKS/ 380	531.41
11	2005	11/29/2021	802649	WALMART STORES EAST LP	STANDING FY22	500.00
11	2006	11/29/2021	19005	AMAZON CAPITAL SERVICES INC	LIBRARY BOOKS	667.57

Encumbrance Register

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11	2007	11/29/2021	25567	T AND P AUTOMOTIVE RADIATORS INC	NEW RADIATOR	735.00
11	2008	11/29/2021	28336	ATRIUM FINANCE II LP	LODGING/JAN 6-7, 2022/ALL STATE HONOR FESTIVAL	338.00
11	2009	11/29/2021	24474	TULSA HOTEL PARTNERS LLC	LODGING/JAN 19-21, 2022/HONOR CHOIR WINTER CONF	366.00
11	2010	11/29/2021	19583	STEVE WEISS MUSIC	BAND INSTRUMENTS AND EQUIPMENT	10,068.85
11	2011	11/30/2021	013853	JASON W DEBORD	FY22 STAND/LOCAL TRAVEL	750.00
11	2012	11/30/2021	19005	AMAZON CAPITAL SERVICES INC	BLACK LANYARDS & HANGING FILE FOLDERS	3,550.00
11	2013	11/30/2021	19005	AMAZON CAPITAL SERVICES INC	NAME BADGE ID CARD HOLDER	39.98
11	2014	11/30/2021	19005	AMAZON CAPITAL SERVICES INC	TECHNOLOGY SUPPLIES	743.22
11	2015	11/30/2021	16781	DECKER INC	WALL BRACKETS/ CLEVELAND/ 380	170.81
11	2016	11/30/2021	27132	TAKEDOWN SPORTSWEAR INC	WRESTLING SINGLET	2,040.00
11	2017	12/01/2021	14260	BETHANY PUBLIC SCHOOLS	SLP CONFERENCE/2-18-22	1,170.00
11	2018	12/01/2021	20706	T & W TIRE LLC	TRAILER TRIES/ LABOR & MATLS/ MAINTENANCE	137.90
11	2019	12/01/2021	20706	T & W TIRE LLC	TRUCK150 NEW TIRES/ LABOR & MATLS/ MAINTENANCE	450.80
11	2020	12/01/2021	928340	KEVIN DUDLEY	CONSULTING	1,000.00
11	2021	12/01/2021	27697	INSTRUCTURE INC	TESTING SOFTWARE (ASSESSMENT & ACCOUNTABILITY)	28,502.00
11	2022	12/01/2021	9252	SAMS CLUB DIRECT	2 OFFICE CHAIRS	650.00
11	2023	12/01/2021	19005	AMAZON CAPITAL SERVICES INC	102-THERESA REIMER -ART SUPPLIES	209.27
11	2024	12/01/2021	19295	TAKKT AMERICA HOLDING INC	KITCHEN SMALL WARES	14,455.24
11	2025	12/01/2021	902485	ROSS TRANSPORTATION	BODY REPAIR FOR BLUE BIRD BUS	6,258.80
11	2026	12/01/2021	11273	WINSUPPLY LAWTON	REMODEL BATHROOM HUGH BISH/ MAINTENANCE	2,677.54
11	2027	12/01/2021	1178	FEDERAL CORP	WATER HEATER BLOWER/ EHS/ MAINTENANCE	647.99
11	2028	12/01/2021	298	SOUTHWEST CHEMICAL CO	BROWN PAPER TOWELS/ ALL SCHOOLS/ MAINTENANCE	25,425.00
11	2029	12/01/2021	912472	ALL AMERICAN SPORTS CORP	HELMET RECONDITIONING	3,815.35
11	2030	12/01/2021	477	COMANCHE LUMBER COMPANY INC	REMODEL HUGH BISH BATHROOM/ MAINTENANCE	1,984.71
11	2031	12/02/2021	153853	JANET M HANZA	REIMBURSEMENT FOR TRAVEL	108.10
11	2032	12/02/2021	536	DON EVANS WINDOW TINT	NEW DUMP TRAILER W/TRADE IN/ MAINTENANCE	8,986.00
11	2033	12/02/2021	18608	CONSTRUCTION INDUSTRIES BOARD	RENEWAL JOURNEYMAN LICENSE/KENNETH SMITH	75.00
11	2034	12/02/2021	19005	AMAZON CAPITAL SERVICES INC	FY22 STAND/CLASSROOM SUPPLIES	2,000.00
11	2035	12/02/2021	152284	BRANDON J ATWOOD	TRAVEL REIMBURSEMENT /1-28-22	160.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1951 - 5000, Fund Codes: 11

11	2036	12/02/2021	14310	SYMBOLIC	MICROSOFT SURFACE LAPTOPS	2,584.00
11	2037	12/02/2021	23280	MARY RUTH BOOKS INC	INSTRUCTIONAL BOOKS FOR EDISON	3,726.00
11	2038	12/02/2021	16640	STAPLES CONTRACT & COMMERICAL INC	JOM STUDENT SUPPLIES STAND FY22	900.00
11	2039	12/03/2021	6688	LOCKE SUPPLY COMPANY	HVAC/RTU 1-6 MHS FIELD HOUSE/ MAINTENANCE	22,300.00
11	2040	12/03/2021	25528	WAGNER SUPPLY CO INC	OLEFIN MATS WHE/ CUSTODIAL/ MAINTENANCE	588.80
11	2041	12/03/2021	18388	CL BOYD	LABOR/MTLS FOR SERVICES FOR TRACK LDR/ MAINTENANCE	495.82
11	2042	12/03/2021	19005	AMAZON CAPITAL SERVICES INC	DOORBELL	18.99
11	2043	12/03/2021	14470	MIDWEST MUSIC LLC	BAND INSTRUMENTS AND EQUIPMENT	16,553.00
11	2044	12/03/2021	12996	STATE DEPT OF EDUCATION	REPAYMENT OF INDIRECT COST-793	302,445.76
11	2045	12/03/2021	28010	VARSITY BRANDS HOLDING CO INC	SOCCER WALL TURF MMS	2,730.00
11	2046	12/03/2021	912961	VARSITY BRANDS HOLDING CO INC	EHS CHEER UNIFORMS	6,431.50
11	2047	12/03/2021	28010	VARSITY BRANDS HOLDING CO INC	BASEBALL EQUIPMENT EHS	2,681.70
11	2048	12/03/2021	28010	VARSITY BRANDS HOLDING CO INC	BASEBALL EQUIPMENT MMS	949.49
11	2049	12/03/2021	26591	APPLIED EDUCATIONAL SYSTEMS INC	SOFTWARE RENEWAL UPDATE FOR TEACHERS AND STUDENTS	3,000.00
11	2050	12/03/2021	9252	SAMS CLUB DIRECT	SHELVES MMS	899.88
11	2051	12/06/2021	802649	WALMART STORES EAST LP	CLASS ROOM SUPPLIES - STANDING	500.00
11	2052	12/06/2021	9252	SAMS CLUB DIRECT	CLASS ROOM SUPPLIES - STANDING	500.00
11	2053	12/06/2021	27961	HOBBY LOBBY STORES INC	SUPPLIES FOR FCCLA	143.98
11	2054	12/06/2021	19005	AMAZON CAPITAL SERVICES INC	INSTRUCTIONAL SUPPLIES FY22 STANDING	2,500.00
11	2055	12/06/2021	19005	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES FY22 STANDING	500.00
11	2056	12/06/2021	6688	LOCKE SUPPLY COMPANY	CARRIAGE HILLS KITCHEN COIL/HVAC/MAINTENANCE	1,760.00
11	2057	12/06/2021	928347	ESS SOUTH CENTRAL LLC	FY22 STAND/DISTRICT WIDE SUBSTITUTE SERVICES	525,000.00
11	2058	12/06/2021	802649	WALMART STORES EAST LP	STAND FY22 TITLE I HOMELESS STUDENT NEEDS	4,000.00
11	2059	12/06/2021	19005	AMAZON CAPITAL SERVICES INC	STAND FY22 TITLE I HOMELESS STUDENT NEEDS	2,000.00
11	2060	12/06/2021	19005	AMAZON CAPITAL SERVICES INC	JOHN ADAMS ELEM BOOK ORDER	299.52
11	2061	12/06/2021	900902	ELMER KEITH HERRIAGE	NEW FENCING AROUND MAINTENANCE/ 380	5,799.86
11	2062	12/06/2021	18577	MIKE GROOMS FLOOR COVERING INC	HUGH BISH BATHROOM REMODEL/CARPENTER/380	966.25
11	2063	12/07/2021	19005	AMAZON CAPITAL SERVICES INC	PD BOOKS AND MATERIALS	1,067.01
11	2064	12/07/2021	27693	FIRST BOOK	INSTRUCTIONAL SEL BOOKS	5,292.68
11	2065	12/07/2021	24474	TULSA HOTEL PARTNERS LLC	HOTEL ROOMS FOR OKMEA STATE BAND	732.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1951 - 5000, Fund Codes: 11

11	2066	12/07/2021	2422	SPORTS ENDEAVORS INC	SOCCER EQUIPMENT MHS	3,447.99
11	2067	12/07/2021	19005	AMAZON CAPITAL SERVICES INC	SOCCER EQUIPMENT MHS	1,192.33
11	2068	12/07/2021	928344	EVALUATION WORKS LLC	PROFESSIONAL DEVELOP. FOR PSYCHS	525.00
11	2069	12/07/2021	19005	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	114.84
11	2070	12/07/2021	19005	AMAZON CAPITAL SERVICES INC	GAIT BELT	71.96
11	2071	12/07/2021	1062	OKLAHOMA SAFETY COUNCIL	OKLA SAFETY COUNCIL MEMBERSHIP FEES	99.00
11	2072	12/07/2021	24744	VEX ROBOTICS INC	VEX IQ CHALLENGE FIELD PERIMETER	320.00
11	2073	12/07/2021	19005	AMAZON CAPITAL SERVICES INC	OFM ESS COLLECTION GAMING CHAIRS	569.88
11	2074	12/07/2021	802649	WALMART STORES EAST LP	STANDING FY 22- INSTRUCTIONAL SUPPLIES FOR FCCLA	1,500.00
11	2075	12/07/2021	19005	AMAZON CAPITAL SERVICES INC	FY22 STAND/OFFICE SUPPLIES	5,000.00
11	2076	12/07/2021	20706	T & W TIRE LLC	LABOR & MATLS TO MOUNT TIRES/PU #309/ MAINTENANCE	183.90
11	2077	12/07/2021	6688	LOCKE SUPPLY COMPANY	GAS PACK UNITS/ HVAC/ PIONEER PARK/ 380	10,800.00
11	2078	12/07/2021	19885	SURVEY MONKEY	STANDARD ANNUAL LICENSE	372.00
11	2079	12/08/2021	927948	ADL GROUP LLC	LED LIGHTS INSTALLED AT FREEDOM	361,718.75
11	2080	12/08/2021	11743	UNIVERSITY OF CENTRAL OKLAHOMA	CAREER FAIR REGISGTRATION 3/2/2022	425.00
11	2081	12/08/2021	19005	AMAZON CAPITAL SERVICES INC	TEXTBOOK FOR LVA SOCIAL STUDIES CLASS	101.49
11	2082	12/08/2021	28010	VARSITY BRANDS HOLDING CO INC	PRO TUNNEL	1,450.00
11	2083	12/08/2021	802773	HOME DEPOT CREDIT SERVICES	CARPENTER TOOLS/ MAINTENANCE	138.80
11	2084	12/08/2021	6688	LOCKE SUPPLY COMPANY	PHASE 3 MATLS PAT HENRY/ HVAC SYSTEM/ 380	7,269.81
11	2085	12/08/2021	6688	LOCKE SUPPLY COMPANY	PHASE 2 MATLS PAT HENRY/ HVAC SYSTEM/ 380	10,185.00
11	2086	12/08/2021	755	LUCKINBILL INC	LABOR TO REMOVE & INSTALL RTUS MHS FIELD HOUSE/380	8,725.00
11	2087	12/08/2021	27972	LAKESHORE EQUIPMENT COMPANY	INSTRUCTIONAL GAMES	77.95
11	2088	12/08/2021	27802	STANDARD SUPPLY & DISTRIBUTING CO INC	MTLS REPLACE HEATER/ MHS WRESTLING ROOM/ 380	2,106.75
11	2089	12/08/2021	19005	AMAZON CAPITAL SERVICES INC	ENVELOPES, LABELS	70.20
11	2090	12/09/2021	19005	AMAZON CAPITAL SERVICES INC	INSTRUCTIONAL SUPPLIES/FY22 STAND	500.00
11	2091	12/09/2021	27772	RAZOR SPARROW LLC	LICENSES GRADE TRANSFERER SUBSCRIPTION	5,976.00
11	2092	12/09/2021	001698	EDWARD D WILMORE	EST EXPENSES / TRAFERA CONF. IN MUSKOGEE 12/9/21	258.05
11	2093	12/09/2021	27956	LENNOX INDUSTRIES	MATLS FOR 2.5TON CONDENSER/ EDISON/ 380	977.00
11	2094	12/09/2021	27956	LENNOX INDUSTRIES	MATLS FOR 2.5 TON CONDENSER RM36 EDISON/ 380	2,686.30

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1951 - 5000, Fund Codes: 11

11	2095	12/09/2021	19005	AMAZON CAPITAL SERVICES INC	SUPPLIES FOR MAINTENANCE/ SIGNS & TOOLS/ 380	542.64
11	2096	12/09/2021	21816	ROCHESTER 100 INC	PFE FOLDERS FOR SCHOOL- HOME COMMUNICATION	135.00
11	2097	12/09/2021	27876	ELITE EQUIPMENT CO INC	MATLS FOR WASHER/DRYER/ MHS WRESTING/ 380	15,049.00
11	2098	12/09/2021	927648	MAGMA CONSTRUCTION	LABOR & MATLS FOR RENOVATION OFFICE/LIBRARY/ 380	43,788.00

Non-Payroll Total:	\$1,744,523.88
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Payroll Total:	\$0.00
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Balance Forward:	\$0.00
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Report Total:	\$1,744,523.88
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LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 27 - 50, Fund Codes: 32

32	27	11/19/2021	928334	MJ LEWIS & ASSOCIATES INC	PROFESSIONAL SURVEY SERVICES FOR SITES	58,500.00
32	28	11/19/2021	928331	CWA GROUP PLLC	ARCHITECT FEES/DOUGLASS RENOVATION	91,050.00
32	29	12/01/2021	4338	CITY OF LAWTON	BUILDING PERMITS/FY 22 STAND	10,000.00
32	30	12/07/2021	927257	COAST AUDIO VIDEO LLC	MHS GYM AUDIO SYSTEM	14,222.78
32	31	12/09/2021	901946	GILLS WASTE OIL	HOUSE DEMOLITION AT LINCOLN ELEMENTARY	8,300.00
32	32	12/09/2021	928355	WE DIG IT LLC	PREPPING WORK FOR OLD EMS CAFETERIA PARKING LOT	26,992.00
32	33	12/09/2021	928354	DALEY'S ASPHALT	ASPHALT ROAD AT EMS	68,500.00
32	34	12/09/2021	925726	A & M STRIPING	STRIPING PARKING LOT AT EMS	5,750.00
32	35	12/09/2021	926168	LUPI CONSTRUCTION	NEW SIDEWALK AT PAT HENRY ELEM	57,596.00
32	36	12/09/2021	928354	DALEY'S ASPHALT	ASPHALT OLD CAFETERIA NEW PARKING LOT	23,920.00

Non-Payroll Total:	\$364,830.78
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$364,830.78

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 90 - 5000, Fund Codes: 33

33	90	11/18/2021	19005	AMAZON CAPITAL SERVICES INC	LEARNING RUGS FOR CLASSES	11,981.72
33	91	11/18/2021	802734	LOWE'S HOME CENTERS INC	FARM TO TABLE	252.76
33	92	11/18/2021	28329	TODAYS CLASSROOM LLC	TABLES FOR ELEMENTARY CLASSES	6,380.52
33	93	11/19/2021	19005	AMAZON CAPITAL SERVICES INC	GROW LIGHTS AND SHELF FOR SCIENCE CLASS	500.00
33	94	12/01/2021	15834	LAKESHORE EQUIPMENT COMPANY	MANIPULATIVES & FURNITURE FOR PRE-K	8,213.79
33	95	12/01/2021	15834	LAKESHORE EQUIPMENT COMPANY	MANIPULATIVES FOR ELEM. CLASSES	7,209.09
33	96	12/01/2021	19005	AMAZON CAPITAL SERVICES INC	GLANTEX MESH DRAFTING CHAIR FOR INSTRUCTION	189.99
33	97	12/01/2021	19488	ULINE INC	FURNITURE FOR PRINCIPALS OFFICE	3,573.00
33	98	12/01/2021	19005	AMAZON CAPITAL SERVICES INC	MANIPULATIVES FOR CLASSES	727.35
33	99	12/01/2021	926768	EDUCATIONAL DEVELOPMENT CORP	MANIPULATIVES, LEARNING LETTERS AND NUMBERS	23.97
33	100	12/01/2021	16640	STAPLES CONTRACT & COMMERCIAL INC	FILE CABINETS FOR CRISIS ROOM & OFFICE	2,179.96
33	101	12/01/2021	15834	LAKESHORE EQUIPMENT COMPANY	FURNITURE AND MANIPULATIVES FOR PRE-K	8,945.62
33	102	12/01/2021	19005	AMAZON CAPITAL SERVICES INC	MANIPULATIVES FOR 1ST GRADE	181.20
33	103	12/03/2021	19005	AMAZON CAPITAL SERVICES INC	FLEXSPOT STANDING DESK CONVERTER	129.99
33	104	12/07/2021	28050	SOUTHERN HARDLINES	DEWALT 10IN CARBIDE SAW BLADES	57.98
33	105	12/07/2021	19005	AMAZON CAPITAL SERVICES INC	TAP FUNDS WOODWORKING CLASS	108.95
33	106	12/09/2021	19005	AMAZON CAPITAL SERVICES INC	CLASSROOM EQUIPMENT (VOCAL MUSIC)	2,034.98

Non-Payroll Total:	\$52,690.87
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$52,690.87

LAWTON PUBLIC SCHOOLS

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1 - 5, Fund Codes: 81

81	1	12/07/2021	28027	ROSE STATE COLLEGE	FY21 SCHOLARSHIP	500.00
81	2	12/07/2021	10897	STATE OF OKLAHOMA	FY 21 SCHOLARSHIP	500.00
Non-Payroll Total:						\$1,000.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,000.00

Fiscal Year
2021-2022

Fund
11 GENERAL FUNDS

Accounting Purchase Order

LAWTON PUBLIC SCHOOLS

PO No
2022-11-2079

PO Date
12/8/2021

Ship To: LAWTON PUBLIC SCHOOLS
CHIEF FINANCIAL OFFICER
ATTN: LANCE GIBBS
753 NW FT SILL BLVD
LAWTON OK 73507

Vendor No: 927948
To: ADL GROUP LLC

10302 E 55TH PLACE
SUITE A
TULSA OK 74146

Amount
\$361,718.75

Date Requested 12/7/2021	Date Approved 12/8/2021
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Requested By
LAURA PUCCINO

Encumbered By
Shirley Ruff

Approved By

Description: LED LIGHTS INSTALLED AT FREEDOM

Description	Vendor Item No	Qty	Unit Price	Extended Price
	Amount	Start Date		Classification
LABOR & MATLS TO INSTALL LED LIGHTS AT FREEDOM		1.000	\$361,718.75	\$361,718.75
ELEM/BUY BOARD STATE CONTRACT PRICING	361,718.75	12/8/2021		108-2620-450-000-0000-000-370

Lawton Public Schools Freedom Elementary

BuyBoard Contract - Purchase Agreement

Submitted to:
Lawton Public Schools Freedom Elementary
5720 Geronimo Rd.
Fort Sill, OK 73505

Contract # 602-20

Remit Payment to:
ADL Group LLC dba
Oklahoma LED
10302 E. 55th PI #A
Tulsa, OK. 74146
OKE # 061193

Customer Acceptance

Client hereby agrees to purchase, for delivery and installation by Oklahoma LED, the lighting products and materials (collectively, the Lights) outlined in the Oklahoma LED Proposal and summarized on the attached Conversion Schedule (the "Project"), and to pay Oklahoma LED the "Project Total Price" shown below, provided that, in the event Oklahoma LED's cost of the Lights increases, for any reason, between the date of Oklahoma LED's Proposal to Client and the date the Lights are ordered for Client, Oklahoma LED is authorized to either submit and obtain a change/add order from Client for the cost increase or to cancel the Project and this Purchase Agreement. Additionally, in the event that Oklahoma LED is unable, for any reason, to obtain timely delivery of all or part of the Lights, Oklahoma LED is authorized to cancel the Project and this Purchase Agreement. Upon cancellation by Oklahoma LED, the parties shall have no obligations to one another. Otherwise, this Purchase Agreement is a non-cancellable agreement. Client confirms that this purchase is limited to the Client's facilities and the Lights included in the Oklahoma LED Proposal. Any additional or different facilities, areas or rooms are excluded from this purchase.

Upon Oklahoma LED receiving the Lights, Client agrees to pay Oklahoma LED a sum equal to 75% of the Project Total Price shown on this Purchase Agreement, subject to the above-referenced price adjustment. Upon substantial completion[1] of the installation of the Lights, Client agrees to pay Oklahoma LED the balance remaining due on the Total Purchase Price, as adjusted, for the Lights. All invoices are due and payable upon receipt.

All electrical work will be performed by a licensed electrical contractor in conformance with the requirements of the state governing authority. Client's existing lighting fixtures and electrical wiring are represented by Client to be in proper working order and in compliance with current codes. In the event that this is not the case, Client agrees to pay Oklahoma LED for all additional electrical or design work and all additional equipment and fixtures necessary to perform lighting retrofit/replacement per a detailed supplemental change/add order, including a price adjustment, from Oklahoma LED which shall be submitted to Client before Oklahoma LED commences the additional work. Installation of the Lights will be performed during both "regular/open hours" and "after hours," as requested by Client, and Client will provide necessary access to Client's buildings to facilitate the Project. Client agrees to hold Oklahoma LED "harmless" for any delays in installation due to accidents, strikes, supply chain disruptions, trade disruption, transportation breakdowns, production access, civil authority actions, political unrest, travel restrictions, weather, pandemics, diseases, disasters, Acts of God or any other delays beyond the control of Oklahoma LED. Oklahoma LED is authorized, in its sole discretion, to perform the installation using functionally equivalent lighting products and materials other than those specified in the Oklahoma LED Proposal and summarized on the attached Conversion Schedule.

Client understands the Lights will be delivered to Oklahoma LED's warehouse for storage until installation. Until Oklahoma LED is fully paid the (adjusted) Total Purchase Price for all of the Lights, the Lights shall remain the property of Oklahoma LED and Client authorizes Oklahoma LED to remove the Lights in the event of non-payment therefore. Oklahoma LED will fully insure the Lights while the Lights are stored at Oklahoma LED's facilities or are in transit to Client's facility. Once lighting products and materials are delivered to Client's facility, Client will bear the sole risk of loss for the same.

Client understands that the rebate amount disclosed herein is a "projected rebate" amount based on the local power company's pre-authorization calculations and may not equal the actual final "approved rebate" amount. Client agrees to hold Oklahoma LED harmless from any liability to Client for the difference between the projected rebate amount and the approved rebate amount.

The Lights are covered by the product warranty provided by the manufacturer and shown on product specification sheets distributed to Client. Any lighting product installed in the attached scope of work that fails during manufacturer's warranty period due to manufacturers defect will be covered by manufacturers warranty. No other expressed/implied warranties given.

12/7/2021

Rebate Paid to:	Project Total Price [2]:	\$361,718.75
	Lawton Public Schools Freedom Elementary	\$0.00
	Net Investment:	\$361,718.75

Project Total Price [3] \$361,718.75

Due on Arrival of the Lights at Oklahoma LED's facilities:	\$271,289.06
Due on Substantial Completion of Installation:	\$90,429.69

Accepted by:
Oklahoma LED

Accepted by:
Lawton Public Schools Freedom Elementary

Name: _____

Name: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

^[1] Substantial completion has occurred even if there is a mutually agreed punch list of minor items remaining to be finished.

^[2] Subject to increase to offset equipment and fixtures cost increases.

^[3] See footnote 1.

Change Order Listing

Options: Fund: BOND FUND (2014), Year: 2021-2022, ReferenceDate: PO Date, Date Range: 12/1/2021 - 6/30/2022,
Minimum Amount Change: \$200.00, Include Negative Changes: False

19	08/16/2021	28073	DURHAM SURVEYING INC	SITE SURVEY(S)	1,740.00
				Non-Payroll Total:	\$1,740.00
				Payroll Total:	\$0.00
				Report Total:	\$1,740.00

Change Order Listing

Options: Fund: BOND FUND (2017), Year: 2021-2022, ReferenceDate: PO Date, Date Range: 11/16/2021 - 6/30/2022, Minimum Amount Change: \$200.00, Include Negative Changes: False

20	07/01/2021	927040	CROSSLAND CONSTRUCTION COMPANY INC	FY21 PO 00193094	17,510.31
29	09/07/2021	19005	AMAZON CAPITAL SERVICES INC	CLASS SUPPLIES FOR VOCAL MUSIC	230.84
47	09/23/2021	802649	WALMART STORES EAST LP	MAC TAP SUPPLIES/FY22 STAND	1,200.00
69	10/13/2021	19005	AMAZON CAPITAL SERVICES INC	TAP FUNDS HOME REPAIR CLASS	670.30
Non-Payroll Total:					\$19,611.45
Payroll Total:					\$0.00
Report Total:					\$19,611.45

Lawton Public Schools
Lawton, Oklahoma

Administrative Services Division
Purchasing Department

Payroll Encumbrance Purchase Orders

December 13, 2021

FY22 Payroll Encumbrance Purchase Order Numbers:

PO# 50000 - 52626

LAWTON PUBLIC SCHOOLS
SUMMARY OF FINANCIAL ACTIVITIES
FY22 OCT

970.96

FUND	Beginning Period Balance	Prior Year Outstanding Checks	Prior Year OS Checks Cleared	Period Revenue	Paid FY22 (include wires,WC,prior mth OS)	Prior Month Outstanding Checks	Outstanding FY22	CASH BALANCE
GENERAL FUND (11)	\$ 22,327,513.78	\$ 11,524.30	\$ 119.03	\$ 8,246,299.48	\$ 12,976,524.51	\$ 2,676,887.39	\$ 2,471,188.93	\$ 17,402,995.56
BUILDING LEVY FUND (21)	\$ 2,143,631.07	\$ -	\$ -	\$ 8,829.55	\$ -	\$ -	\$ -	\$ 2,152,460.62
MUNICIPAL TAX (26)	\$ 759,454.58	\$ 33,335.79	\$ -	\$ -	\$ 47,939.00	\$ -	\$ -	\$ 744,851.37
BOND (32)	\$ 7,396,315.12	\$ -	\$ -	\$ -	\$ 962,266.30	\$ -	\$ 67,966.80	\$ 6,502,015.62
BOND 2017 (33)	\$ 5,790,504.97	\$ -	\$ -	\$ 21.49	\$ 35,620.51	\$ 6,800.00	\$ 26,764.00	\$ 5,781,669.95
LEASE PURCH (34)	\$ 994.47	\$ -	\$ -	\$ 0.01	\$ -	\$ -	\$ -	\$ 994.48
SINKING (41)	\$ 9,047,306.62	\$ -	\$ -	\$ 31,327.02	\$ -	\$ -	\$ -	\$ 9,078,633.64
ENDOW (50)	\$ 199,548.70	\$ -	\$ -	\$ 2,554.71	\$ -	\$ -	\$ -	\$ 202,103.41
ACTIVITY (60)	\$ 2,541,352.72	\$ 9,177.42	\$ -	\$ 226,883.90	\$ 121,010.61	\$ -	\$ -	\$ 2,656,403.43
GIFTS (81)	\$ 4,000.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500.00
WC (83)	\$ 15,162.27	\$ -	\$ -	\$ -	\$ 914.25	\$ -	\$ -	\$ 14,248.02
	\$ 50,210,622.03	\$ 55,537.51	\$ 119.03	\$ 8,515,916.16	\$ 14,144,275.18	\$ 2,683,687.39	\$ 2,565,919.73	\$ 44,527,628.08



LANCE GIBBS

CFO / Treasurer

580-215-0255 Ext 2047 PHONE

580-585-6405 FAX

lance.gibbs@lawtonps.org

DESIGNATION OF
LAWTON PUBLIC SCHOOLS
INVESTMENT ACCOUNT

The school district treasurer is authorized to establish an investment account for the period of:

December 13, 2021 to June 30, 2022

The treasurer shall first determine which monies, during this period that cannot be used for the purpose for which they are to be expended and then place these monies in this investment account.

The school district treasurer is authorized by the Board of Education to buy and sell from the investment account in accordance with School Laws of Oklahoma, Section 664 at the highest possible rate of interest.

As of the opening date of this period,

The district's operating account balance is/was: **\$ 32,531,043.95**

And the balance in the investment accounts are/were: **\$ 152,375.06**

Approved at regular meeting of the Board of Education of the Lawton Independent School District No. I-8 at Lawton, Oklahoma on

Treasurer

INVESTMENT RATES:

Operating Accounts	Rate	Balance
Checking Account	0.01%	<u>\$.00</u>
Money Market	0.01%	<u>\$.00</u>
ICS	0.08%	<u>\$ 32,531,043.95</u>
OLAP – Pooled Investments	0.02%	<u>\$.00</u>
STIFEL-	Variable	<u>\$ 152,375.06</u>
BOK – Lease Purchase	0.01%	<u>\$ 3,168,372.81</u>

**Lawton Public Schools
Business Operations**

Report of Activity Fund Custodian

December 13, 2021

REQUEST APPROVAL TO ESTABLISH NEW ACCOUNTS:

<u>Acct Name/Number</u>	<u>Source of Revenue</u>	<u>Approved Expenditures</u>
Central Middle School Chess Club (959)	<ol style="list-style-type: none">1. Fundraisers2. Dues, fees, donations3. Funds transferred	<ol style="list-style-type: none">1. Club activities, events and functions2. Instructional/non-instructional supplies, materials, equipment and furniture3. Fundraising expenses4. Student incentives/awards5. School/community services/projects6. Scholarships7. Funds transferred8. Reimbursement of expenses

**Lawton Public Schools
Business Operations
Report of the Clerk**

December 13, 2021

REQUEST APPROVAL OF APPLICATIONS FOR SANCTIONING:

Edison Elementary PTA
Hugh Bish Elementary PTA
Lawton High School Soccer Booster Club
MacArthur High School Football Parent Association

REQUEST APPROVAL OF PROBATION FOR NON-COMPLIANT CLUBS:

Eisenhower Middle School Orchestra Booster Club
Eisenhower High School Orchestra Booster Club

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Edison PTA EIN # 82-3326074

Organization's Bank Name City National Bank Account # 100424086

Faculty Sponsor's Name Dana Moore Phone: 580-695-3804 E-mail: dmoore@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Amanda Semelka</u>	<u>Elizabeth McNotr</u>	<u>Jenilee Sanborn</u>	<u>Michelle Hall</u>
Address:	<u>1107 NW 51st street Lawton OK 73505</u>	<u>1910 NW Dearborn Lawton OK 73507</u>	<u>3824 NW Arlington Ave Lawton OK 73505</u>	<u>5801 NW Columbia Lawton OK 73505</u>
Phone:	<u>580-385-2109</u>	<u>580-563-4223</u>	<u>915-494-8474</u>	<u>580-563-4223</u>
Term Expiration:	<u>June 2022</u>	<u>June 2022</u>	<u>June 2022</u>	<u>June 22</u>

Describe how the organization officers are appointed or elected We ask for volunteer then have a meeting to vote.

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover \$7.00 per membership = 2.25 to state, 2.25 to Council for a total of \$4.50. The remaining \$2.50 goes towards PTA activities.

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization Support teachers, students and parents. Allow voices to be heard. Supply a healthy line of communication, get parents involved in our school.

Estimated List of Material / Monetary Contributions membership \$300, Snack Cart \$4500, Bingo \$200.00, Volunteering \$200.00, Field Day \$1100.00, Fall Dance \$600.00, total of \$7,200.00

Estimated List of Expenses Council Fee \$75.00, Member Dues \$200.00, meetings \$150.00, Snack Cart \$3000.00, Grants \$250.00, Graduation \$300.00, Teacher Appreciation \$500.00, Bingo night \$100.00, Books \$600.00, Field Day \$600.00, total of \$5,775.00

Principal's Recommendation: Approved Denied

Signature of Principal Dana D. Moore Date 10/29/21

Signature of Organization's Officer [Signature] Date 10/29/21

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ / _____
Date

APPROVED TLH / 12-1-21
Finance Dept. Initial Date

Signature of Clerk of the Board _____ / _____
Date

DENIED _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ / _____
Date

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Hugh Bish PTA EIN # 73-1055451

Organization's Bank Name Banc First Bank Account # 5240186600

Faculty Sponsor's Name Tiffany Embry Phone: 580 248-2244 E-mail: tembry@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Doug Embry</u>	<u>Candice McConnell</u>	<u>Adam Fairchild</u>	<u>Kassie Lopez</u>
Address:	<u>4005 SW Sunflower Ln 73505</u>	<u>2621 NW Cedric Cir 73505</u>	<u>2101 NW Ashley 73505</u>	<u>2408 NW 52nd Apt I #1 73505</u>
Phone:	<u>580 695-2027</u>	<u>580-704-9781</u>	<u>58-73505 3615538</u>	<u>580-678-6898</u>
Term Expiration:	<u>9/21</u>	<u>9/21</u>	<u>9/21</u>	<u>9/21</u>

Describe how the organization officers are appointed or elected Elected in May at general membership mtg

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover In addition to school and district level dues amount includes state and national dues - sent to each organization \$7 per family

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization To provide morale and support to the school, teachers, students and community

Estimated List of Material / Monetary Contributions Insurance, supplies and products for fundraisers and events

Estimated List of Expenses dues, supplies, and items for sale

Principal's Recommendation: Approved Denied

Signature of Principal Amy Wilcox Date 9-7-21

Signature of Organization's Officer Doug Embry Date 9-7-21

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION
Finance Dept. Initial _____ Date _____
Signature of Clerk of the Board _____ Date _____

APPROVED TLH / 11-2-21
Finance Dept. Initial _____ Date _____
Signature of Clerk of the Board _____ Date _____

DENIED
Finance Dept. Initial _____ Date _____
Signature of Clerk of the Board _____ Date _____

WHITE: Finance Office
YELLOW: Organization
PINK: Principal

Reapplication for sanctioning is required annually

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name LHS Soccer Booster Club EIN # 27-3832557

Organization's Bank Name Arvest Bank Account # 4332

Faculty Sponsor's Name Elizabeth Daigle Phone: (815) 488-9848 E-mail: Elizabeth.daigle@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Angela Taylor</u>	<u>Carrie Rodriguez</u>	<u>Amber Swatell</u>	<u>Kandis Stephens</u>
Address:	<u>2112 NW Britton</u>	<u>5081 Rimple Rd.</u>	<u>3508 NW Alan Adelle Ln.</u>	<u>2911 NW Prentice</u>
Phone:	<u>254 258 5295</u>	<u>(315) 778-3676</u>	<u>580-483-7941</u>	<u>817-793-3588</u>
Term Expiration:	<u>Dec 2022</u>	<u>Dec 2022</u>	<u>Dec 2022</u>	<u>Dec 2022</u>

Describe how the organization officers are appointed or elected Voted in at the LHS Soccer Team/Parent meeting November 12

Are dues or fees required to be a member of the organization: ___ Yes No

Explain what amount and what the fees and dues cover N/A

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization Support the Soccer teams with snacks, food, supplies needed, and spirit activities.

Estimated List of Material / Monetary Contributions banquet, senior night, senior gift baskets and banners, spirit activities, and snacks.

Estimated List of Expenses any needs for the team

Principal's Recommendation: Approved Denied ___

Signature of Principal [Signature] Date 30 Nov 2021

Signature of Organization's Officer [Signature] Date _____

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

APPROVED TJH / 12-2-21
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

DENIED _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name MHSFPA EIN # 90-084307B

Organization's Bank Name Arvest Bank Account # 21411319

Faculty Sponsor's Name Brett Manning Phone: _____ E-mail: bmanning@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Rafael Santos</u>	<u>Amea Tahbanemh</u>	<u>Laura Graham</u>	<u>Jessica Caldwell</u>
Address:	<u>3044 NE Stratford</u>	<u>3802 SE Bedford</u>	<u>5205 SE Bishop</u>	<u>14003 NE Cactus</u>
Phone:	<u>(580) 512-5941</u>	<u>LAWTON OK 73501</u>	<u>LAWTON OK 73501</u>	<u>LAWTON OK 73501</u>
Term Expiration:	<u>6/30/22</u>	<u>6/30/22</u>	<u>6/30/22</u>	<u>6/30/23</u>

Describe how the organization officers are appointed or elected Officers are nominated and voted in during a general meeting of all the involved parents-members

Are dues or fees required to be a member of the organization: ___ Yes No

Explain what amount and what the fees and dues cover _____

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization To support and provide teams with any additional items needed such as team shirt, gatecade, meals, equip, banquet, awards

Estimated List of Material / Monetary Contributions estimated monetary contributions from fund raisers and donations \$8,000

Estimated List of Expenses meals \$4,000, awards, \$1,000, banners, \$1,000, T-shirts \$1,000, drinks \$1,000

Principal's Recommendation: Approved Denied _____

Signature of Principal [Signature] Date 10-29-21

Signature of Organization's Officer [Signature] Date _____

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

PROBATION _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

APPROVED TLH 11-18-21
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

DENIED _____ / _____
Finance Dept. Initial Date

Signature of Clerk of the Board _____ Date _____

Reapplication for sanctioning is required annually

WHITE: Finance Office
YELLOW: Organization
PINK: Principal

APPLICATION FOR SANCTIONING OF PARENT ORGANIZATIONS AND BOOSTER CLUBS

Organization Name Scot Supporters EIN # 85-1497181

Organization's Bank Name Arvest Bank Account # _____

Faculty Sponsor's Name April Bowden Phone (580)353-5111 E-mail: achapman@lawtonps.org

Officer's Name	PRESIDENT	VICE PRESIDENT	TREASURER	SECRETARY
Name (Print):	<u>Jeri Santos</u>	<u>Kris Burd</u>	<u>Randi Burk</u>	<u>Ashley Watson</u>
Address:	<u>3009 NE Stratford</u> <u>Lawton OK 73507</u>	<u>2438 NE meadowlark</u> <u>Lawton OK 73507</u>	<u>4602 SE Fullbright Ln</u> <u>Lawton OK 73501</u>	<u>2502 NE Heritage Dr</u> <u>Lawton OK 73507</u>
Phone:	<u>580-512-5942</u>	<u>580-585-1913</u>	<u>(580)512-6422</u>	<u>580-919-5800</u>
Term Expiration:	<u>May 2022</u>	<u>May 2024</u>	<u>May 2022</u>	<u>May 2022</u>

Describe how the organization officers are appointed or elected Officers are nominated and voted on by the executive board.

Are dues or fees required to be a member of the organization: Yes No

Explain what amount and what the fees and dues cover Each member will pay 5.00 membership fee. Collected fees will go toward the assistance of mms faculty, staff, and program needs.

Circle One: PTA / Booster

Describe Purpose and Goals of the Organization The purpose of Scot Supporters is to provide voluntary + financial assistance to MacArthur Middle School + promote better relationships between faculty, parents, and students.

Estimated List of Material / Monetary Contributions Gift fundraisers, concessions at athletic events and/or dances. Dues memberships.

Estimated List of Expenses meals for teachers, items for concessions, shirts

Principal's Recommendation: Approved Denied

Signature of Principal Regina Steene Date 9/21/21

Signature of Organization's Officer [Signature] Date 9/21/21

Please attach a copy of the Organization's Standing Rules, By-Laws, Financial Responsibility, Training Verification, Audit Procedure Check List & Audit Report to this Application and submit to Principal.

<input type="checkbox"/> PROBATION Finance Dept. Initial _____ Date _____ Signature of Clerk of the Board _____ Date _____	<input checked="" type="checkbox"/> APPROVED <u>TLH</u> <u>10-29-21</u> Finance Dept. Initial _____ Date _____ Signature of Clerk of the Board _____ Date _____	<input type="checkbox"/> DENIED Finance Dept. Initial _____ Date _____ Signature of Clerk of the Board _____ Date _____
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LAWTON PUBLIC SCHOOLS

TRACY HARGROVE

Fixed Assets/Administrative
tracy.hargrove@lawtonps.org

December 13, 2021

To: Lawton Public Schools Board Members

Subject: Placing Non-Sanctioned Clubs on Probation

At this time, we have the following clubs that are not in compliance for being sanctioned for 1 or more years/ reasons:

- *EISENHOWER MIDDLE SCHOOL - ORCHESTRA
- *EISENHOWER HIGH SCHOOL - ORCHESTRA

Per sanctioning policy, guidelines, and procedures, the club has failed to turn in all financial and necessary documents to be a sanctioned as group for Lawton Public Schools.

***** SEE POLICY - LAWTON BOARD OF EDUCATION - CFBB*****

The probation time-frame will be 1 month. This time will allow them to turn in the following:

- *All Financial Documents - 07/01/2021 - 11/30/2021
 - By-Laws/Standing Rules
 - Bank statements
 - Transaction Ledger/Treasurers Report
 - Signed Fund Request Form(s)
 - Receipts
 - Application

If the information above is not turned in by the time-frame specified, the "**right to revoke**" sanctioning of any group at any time throughout the school year will be visited.

Thank you,

A handwritten signature in blue ink that reads 'Tracy Hargrove'.

Tracy Hargrove



**Minutes of the Lawton Public Schools Board of
Education Regular Meeting
Held on Thursday, November 18, 2021**

The Board of Education of Independent School District I-8, Comanche County, Oklahoma, met on Thursday, November 18, 2021 at 5:00 PM in the Shoemaker Center Auditorium, 753 NW Fort Sill Blvd, Lawton, Oklahoma.

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL

Patty Neuwirth, President, called the meeting to order. Superintendent Kevin Hime led the flag salute. Roll call indicated the following board members were present:

Mary Bradley: Present
Carla Clodfelter: Present
Patty Neuwirth: Present
Zeldon Rice: Present
Mark Scott: Absent
Col. Rhett Taylor: Absent

REPORT OF THE SUPERINTENDENT

Excellence in Education - Mike Shanklin and staff gave a report on the various activities happening at Freedom Elementary School.

Motion Passed: Consideration to award the bid package for the LPS Albert Johnson Sr. Conference Center to Construction Manager, Joe D. Hall, General Contractors, LLC. passed with a motion by Carla Clodfelter and a second by Mary Bradley.

Carla Clodfelter: Yes
Mary Bradley: Yes
Patty Neuwirth: Yes
Zeldon Rice: Yes

SUPERINTENDENT'S ANNOUNCEMENT(S)

LPS was notified that one of our MHS students scored a perfect 35 on the Pre-ACT. In addition, seven LPS students scored 30 or above on the Fall ACT, along with 272 sophomores and juniors scoring 20 or above on the Pre-ACT or Fall ACT.

Last week, schools all across the district honored our Veterans for their service. During pregame activities last Friday night at the MHS football game, the Highlanders celebrated veterans, honored the 250 Fort Sill soldiers in attendance and recognized the 39 Oklahoma Native American tribes. The Highlanders won that game against Piedmont advancing to Round 2 Friday night at Cameron Stadium, where they'll be playing Pryor.

Scott Smith's Art students from the Life Ready Center worked as a team to come up with and execute a design for the mural they painted next to the ice rink located at Elmer Thomas Park.

CONSENT AGENDA

Report of the Purchasing Agent/Encumbrance Clerk - Sheila Relf

1. Approve Purchase Orders
 - General Fund (11) #'s 1820 - 1950
 - Building Fund (21)
 - Municipal Fund (26)
 - Bond Fund (32)
 - Bond Fund (33) #'s 78 - 88
2. Approval of Payroll Purchase Order #'s 50000-52550
3. Change Order

Report of the Chief Financial Officer - Lance Gibbs

1. Treasurer's Report for the Month of September 2021

Report of the Activity Fund Custodian - LaQuinta Chambers

1. Activity Fund Transfer: Acct. Credited–LRC Commission Acct. Debited District Misc./\$4000

Approval of the Minutes of the November 1, 2021 Regular Board Meeting

Item(s) Removed from the Consent Agenda for Separate Action – No items removed

APPROVAL OF THE BALANCE OF THE CONSENT AGENDA

Motion Passed: Motion to approve the balance of the consent agenda passed with a motion by Carla Clodfelter and a second by Zeldon Rice.

Carla Clodfelter: Yes
Mary Bradley: Yes
Patty Neuwirth: Yes
Zeldon Rice: Yes

PROPOSED EXECUTIVE SESSION TO DISCUSS:

There was no Executive Session

SUPERINTENDENT'S PERSONNEL REPORT / ITEMS DISCUSSED IN EXECUTIVE SESSION

Motion Passed: Motion to approve the Superintendent's Personnel Reports, Exhibit A and B passed with a motion by Zeldon Rice and a second by Mary Bradley.

Carla Clodfelter: Yes
Mary Bradley: Yes
Patty Neuwirth: Yes
Zeldon Rice: Yes

NEW BUSINESS

There was no new business

SETTING NEW BOARD MEETING DATES

No new dates were set.

BOARD ANNOUNCEMENTS

The next regular board meeting date is Monday, December 13, 2021, at 5:00 p.m., in the Shoemaker Center Auditorium.

ADJOURNMENT

The meeting adjourned at 5:46 p.m.

I, the undersigned clerk of the Board of Education of Lawton Public Schools, District I-8, Comanche County, Oklahoma, do hereby certify that prior notice of this meeting was given to the County Clerk of Comanche County, Oklahoma, listing the time, place, and date of the meeting. I also certify that at least 24 hours prior to the meeting, notice of the time and place and the agenda were posted in prominent view of the location of the meeting and in all respects Title 25, O.S. (Supp.) both inclusive, have been complied with fully.

Witness my hand and seal of the school district this ____ day of _____, 2021.

School Seal:

Carla Dewberry-Fulner, Clerk of the Board

Schyla Wright, Minutes Clerk

Patty Neuwirth, President

HUMAN RESOURCES

Personnel Report December 13, 2021

The following RESIGNATIONS have been received:

CERTIFIED

NAME	ASSIGNMENT	END DATE
Burkhardt, Kendell	Teacher	11-26-2021
Holley, Janna	Teacher	04-01-2021
Hollifield, Rebecca	Teacher	12-02-2021
King, Diana	Teacher	12-17-2021
Lopes, Courtney	Teacher	12-03-2021
Montgomery, Kylee N.	Highstepper Sponsor	05-19-2021
Purdy, Marisa	Teacher	12-17-2021
Scholz, Holli	Teacher	12-17-2021
Svec, Charessa	Track Coach	12-01-2021

SUPPORT

NAME	ASSIGNMENT	END DATE
Barkdull, Brooke	Teacher Assistant	12-01-2021
Cardoza, Benjamin	Teacher Assistant	11-29-2021
Fleeks, Emily	Secretary	12-31-2021
Pack, Sandra	Secretary, 10 month	12-17-2021
Rodriguez, Katherine	Personal Care Assistant	12-17-2021
Whitfield, Raymond	Bus Driver	11-09-2021

The following EXTRA DUTIES have been assigned for the 2021-2022 school year:

Chapman, Alphonso	Big Mac Time Supervisor	08-17-2021
Dickey, Allen	Boys Basketball Assistant	12-01-2021
Edison, Shicole	Virtual Speech Language	10-04-2021
Garrison, Kaylee	Game Worker	09-01-2021
Givens, Jamie	Game Worker	09-01-2021
Gray, Jennifer	Assistant Track Coach	12-01-2021
Hargrove, Tracy	Game Worker	09-01-2021
Mendez, Felicia	Game Worker	09-01-2021
Reese, Dana	Game Worker	09-01-2021
Rock, Rhonda	Xtended Child Care	11-14-2021
Sappington, Eugene	Game Worker	09-01-2021
Schlegel, Donna	Virtual Special Education	11-29-2021
Wiley, Eric	Girls Basketball Assistant	10-01-2021

The following EXTRA DUTY is recommended:

Lawton Children's Choir - \$1,500 per year