

Study Session and Business Meeting

Tuesday, January 23, 2018 Mountain Time

JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West),
Riverton, Utah 84065

1. STUDY SESSION – OPEN MEETING - 4:00 p.m.

1.A. Discussion on Board Policy E400 Mission Statement

Speaker (s): Mrs. Janice Voorhies, Board President

1.B. Administrative Policy Revision D201 Program of Studies

Speaker (s): Mr. Brad Sorensen, Administrator of Schools; and Ms. Holly Bell, Secondary Counseling Specialist

1.C. Middle School Course Offerings

Speaker (s): Mrs. Laura Finlinson, Administrator of Curriculum & Staff Development; and Mr. Michael Anderson, Administrator of Schools

1.D. Review of Policies from the Joint Relations Committee

Speaker (s): Dr. Anthony Godfrey, Associate Superintendent

1.E. Meeting with Mayors

Speaker (s): Mrs. Janice Voorhies, Board President

1.F. Discussion on Bills for 2018 Legislative Session

Speaker (s): Mrs. Tracy Miller, Legislative Committee Chair

2. GENERAL SESSION – OPEN MEETING - 6:30 p.m.

2.A. Pledge of Allegiance

Speaker (s): Cael Wightman, South Jordan Middle School

2.B. Reverence

Speaker (s): Don Fairholm, South Jordan Middle School

2.C. Celebrating Schools

Speaker (s): Lexi Smith, Ambassador

2.D. Resolutions of Appreciation

2.E. Recognitions

Speaker (s): Dr. June LeMaster, Administrator of Human Resources

2.F. School Recognitions

3. Patron Comments

4. **General Business - Motion to Approve Consent
Agenda Items**

4.A. Board Minutes

4.B. **Updates to Administrative Policies**

5. **General Business - Motion to Accept Consent
Agenda**

5.A. Expenditures

5.B. Financial Statements

5.C. Personnel - Licensed and Education Support
Professionals

5.D. **Recommendation to Issue Certificates for Home
Instruction**

6. **Bids**

6.A. **Central Warehouse - White Copy Paper**

6.B. **Central Warehouse - Colored Paper**

6.C. **Nutrition Services - Sidekick Juices**

6.D. **Bingham High School - Chiller Replacement**

6.E. **Kauri Sue Hamilton School - Classroom Addition**

7. **Special Business Items**

7.A. None

8. **Information Items**

8.A. Superintendent's Report

Speaker (s): Dr.
Anthony Godfrey,
Superintendent of
Schools

9. **Discussion Items**

9.A. Committee Reports and Comments by Board
Members

10. **STUDY SESSION - OPEN MEETING (continued)**

10.A. **Special Education Ratios**

Speaker (s): Ms. Lisa
Robinson, Director,
Special Education

10.B. **Projections for Student Enrollment**

Speaker (s): Dr.
Anthony Godfrey,
Associate
Superintendent; and
Mr. Travis Hamblin,
Consultant, Planning
and Student Services

10.C. **Proposed Revisions to Administrative
Policy AA443 Student Clubs**

Speaker (s): Mr. Brad
Sorensen,
Administrator of

	School
10.D. Follow-up Discussion on Administrative Policy AS97 Management of Concussions and Traumatic Head Injuries	Speaker(s): Dr. Anthony Godfrey, Associate Superintendent
10.E. Facility Rental Policy DA151 Use of Public School Buildings and Grounds as Civic Centers	Speaker(s): Mr. Scott Thomas, Administrator of Auxiliary Services; and Mr. Lance Everill, Facility Operations Manager
10.F. Future Agenda Items	Speaker(s): Mr. Scott Thomas, Administrator of Auxiliary Services; and Mr. Lance Everill, Facility Operations Manager
11. Motion to Adjourn to Closed Session	
12. <u>POTENTIAL CLOSED SESSION</u>	
12.A. Character and Competence of Individuals (Personnel)	
12.B. Property	
12.C. Potential Litigation	
12.D. Negotiations	
12.E. Security	

Related Policies and Guidelines for College and Career Ready

53A-1a-106. School district and individual school powers.

- 2(b) (i) As used in this title, "plan for college and career readiness" means a plan developed by a student and the student's parent or guardian, in consultation with school counselors, teachers, and administrators that:
- (A) is initiated at the beginning of grade 7;
 - (B) identifies a student's skills and objectives;
 - (C) maps out a strategy to guide a student's course selection; and
 - (D) links a student to post-secondary options, including higher education and careers.
- (ii) Each local school board, in consultation with school personnel, parents, and school community councils or similar entities shall establish policies to provide for the effective implementation of an individual learning plan or a plan for college and career readiness for each student at the school site.
- (iii) The policies shall include guidelines and expectations for:
- (A) recognizing the student's accomplishments, strengths, and progress toward meeting student achievement standards as defined in the core standards for Utah public schools;
 - (B) planning, monitoring, and managing education and career development; and
 - (C) involving students, parents, and school personnel in preparing and implementing an individual learning plan and a plan for college and career readiness.
- (iv) A parent may request a conference with school personnel in addition to an individual learning plan or a plan for college and career readiness conference established by local school board policy.
- (v) Time spent during the school day to implement an individual learning plan or a plan for college and career readiness is considered part of the school term referred to in Subsection 53A-17a-103(7).

R277-462-3. Comprehensive Counseling and Guidance Program Approval and Qualifying Criteria.

A. (1) In order to qualify for Comprehensive Counseling and Guidance Program funds, secondary schools shall implement Plan for College and Career Readiness policies and practices, consistent with Section 53-1a-106(2)(b), local board or charter school governing board policies, and the school improvement plan developed for AdvancED Accreditation and required under Section 53A-1a-108.5.

R277-462-4. Planning for College and Career Readiness.

F. Schools shall implement students' Plan for College and Career Readiness process consistent with the policies and goals of the LEAs' College and Career Readiness School Counseling Program model. The student, student's parent/guardian and school personnel shall cooperatively develop the Plan for College and Career Readiness during the first two years in which the student is enrolled in grades 7-12 in the LEA. The implementation for the Plan for College and Career Readiness shall include the following conferences:

1. 7th and 8th grades: minimally one individual and one group conference during the two years;
2. 9th and 10th grades: minimally one individual conference and one group conference during the two years;
3. 11th and 12 graders: minimally one individual conference and one group conference during the two years; and
4. other meetings, as necessary.

Recommended Distribution of Total School Counseling Time

System Area	Elementary School % of Time	Middle School % of Time	High School % of Time
Plan for College and Career Readiness	5-10%	35-45%	45-55%
Collaborative Classroom Instruction	35-45%	25-35%	15-25%
Systemic Approach to Dropout Prevention	30-40%	25-30%	15-20%
Administration of Program and Non-School Counseling Activities	10-15%	10-15%	10-15%

SUBJECT: PROGRAM OF STUDIES

I. Board Directive

The Board recognizes that a high school graduation diploma indicates completion of specified units of credit and a specified level of competency as measured by established District procedures and student learning outcomes. The Board further recognizes that the educational program of any student should be one that recognizes the student's needs and promotes continuous student growth toward and beyond the competency level. Educational programs will be designed to meet the needs of each student. The Board delegates to the Administration the responsibility for developing and maintaining District curricula, programs, and evaluation procedures to meet State requirements and satisfy District needs.

II. Administrative Policy

- A. The District Program of Studies policy shall be reviewed and approved by the Administration periodically.
- B. District programs of study shall include all required, recommended, and elective courses and extracurricular activities. These programs shall have the following characteristics:
 - 1. Compliance with State Standards and Guidelines
 - 2. Student learning outcomes that define mastery learning
 - 3. Instruction that meets the abilities and needs of each student
 - 4. Instruction which develops the skills required for students to achieve District graduation competencies
 - 5. Appropriate evaluation procedures
- C. A systematic staff development program shall be designed, implemented and maintained through professional learning communities and professional development.
- D. Planning for each student's program of studies in the middle and the high school shall include:
 - 1. Parent, designated school personnel, and student involvement in the decision making process, as the student progresses toward and beyond the stated competency levels.
 - 2. Student records that include student mastery of student learning outcomes, progress, competency, interests, aptitudes, and other relevant information.
- E. Responsibility for implementation of the Program of Studies is given to the Administrators of Schools. Periodically, the Program of Studies shall be reviewed and revised. Revision shall reflect changing curriculum and student needs.
- F. District Guidelines for Courses of Study

The Administrator of Curriculum and Staff Development is responsible for coordinating the development of curriculum goals, student learning outcomes, and instructional programs which comply with the State and District guidelines related to high school completion. The Administrator of Curriculum shall work with the Administrators of Schools who in turn will work with appropriate school personnel to delineate District guidelines for curriculum development and implementation.

SUBJECT: PROGRAM OF STUDIES

G. Evaluation of Student Progress

The Director of Evaluation, Research and Accountability in cooperation with the Administrator of Curriculum and Staff Development is responsible for coordinating the development of a systematic student assessment program to include criterion referenced and norm referenced tests. The Director of Evaluation, Research and Accountability shall work with the appropriate Administrators of Schools, the Administrator of Curriculum and Staff Development, the Accountability specialist and Information Systems to develop, schedule, administer, and interpret student achievement assessments.

H. Records of Student Progress

The Director of Information Systems, in cooperation with the Director of Evaluation, Research and Accountability, shall work with the appropriate Administrator of Schools, the Administrator of Curriculum and Staff Development, the Accountability specialist and Information Systems to develop and implement appropriate procedures for establishing and maintaining records of student progress including test results, program reports and report cards or electronic data processing files. Records of student progress (K-12) will be maintained by local school principals and staff.

I. Student Education Plans (SEP) and ~~Student Education/Occupation Plans (SEOP)~~ for College and Career Readiness

1. Each student shall have a personalized student education plan (SEP) or ~~personalized student education/occupation plan (SEOP)~~ for College and Career Readiness as required by [Utah Code §53A-1a-106](#). Each plan shall include the following:
 - a. Guidelines for recognizing the student’s accomplishments and strengths.
 - b. Guidelines for planning, monitoring, and managing the student’s education and career development.
2. The SEP or ~~PlanSEOP~~ for College and Career Readiness shall be developed through an ongoing partnership involving students, parents, and school personnel.
3. At least two SEP conferences per year shall be held for elementary-age students, grades one through six. The conferences shall involve the student, the student’s parent/guardian, and school personnel.
4. To align with State Board Rule R277-462-4, the implementation for the Plan for College and Career Readiness shall include the following:
 - a. 7th grade - at a minimum, students shall have either one individual Plan for College and Career Readiness with a counselor or participate in one small group Plan for College and Career Readiness meeting per year. Students will develop four-year plans during their 7th grade College and Career Awareness class.
 - b. 8th and 9th grade - at a minimum, students shall have one individual Plan for College and Career Readiness with a counselor per year. The Plan for College and Career Readiness must include a four-year plan.
 - c. 10th grade - at a minimum, students shall have either one individual Plan for College and Career Readiness with a counselor or participate in one small group Plan for College and

SUBJECT: PROGRAM OF STUDIES

Career Readiness meeting per year. The Plan for College and Career Readiness must include a four-year plan.

d. 11th and 12th grade - at a minimum, students shall have one individual Plan for College and Career Readiness with a counselor per year. The Plan for College and Career Readiness must include a four-year plan.

~~3.~~ _____

~~4. Seventh grade students shall conduct either one individual SEOP for College and Career Readiness meeting with a parent/guardian at home as a required Technology, Life, and Careers (TLC) class assignment or participate in one small group SEOP for College and Career Readiness conference per year.~~

~~5. Eighth grade students shall have one individual SEOP for College and Career Readiness meeting with a parent/guardian and counselor or trained educator per year. The SEOP for College and Career Readiness must include a four year plan.~~

~~6. Ninth grade students shall have a small group SEOP for College and Career Readiness conference per year and attend a high school orientation meeting with a parent/guardian.~~

~~7. Tenth grade or eleventh grade students shall have an individual SEOP for College and Career Readiness conference with a parent/guardian, and counselor or trained educator. If the school prefers to deliver an individual SEOP for College and Career Readiness conference in the tenth grade, a small group SEOP for College and Career Readiness conference with a parent/guardian will be held when students are in the eleventh grade. If an individual SEOP for College and Career Readiness conference is preferred in the eleventh grade, a small group SEOP for College and Career Readiness conference with a parent/guardian will be held when students are in the tenth grade.~~

~~8. High school seniors shall have either an individual or a small group SEOP for College and Career Readiness conference as needed.~~

~~9. Time spent during the school day to develop or implement SEP's and SEOP's for College and Career Readiness shall be considered part of the regular school day and count as instructional time provided the time spent does not exceed 16.5 hours in one school year.~~

~~10.5.~~ _____ The District shall provide in-service training to assist school personnel in the development and implementation of SEP's and SEOP's for College and Career Readiness.

J. Staff Development

In cooperation with the Administrators of Schools, local school principals, the Administrator of Curriculum and Staff Development, with the assistance of the consultant staff, shall be responsible for coordinating the development and implementation of staff in-service programs.

K. Leadership Relating to the Implementation of the Program of Studies and Professional Learning Communities

The Administrators of Schools are responsible for communicating Program of Studies and guidelines to the local school principals. Each principal shall be responsible for local school implementation.

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1 **R277. Education, Administration.**

2 **R277-700. The Elementary and Secondary School General Core.**

3 **R277-700-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) ~~[Article X, Section 3, of the Utah Constitution, which places general control and~~
6 ~~supervision of the public schools under the Board]~~Utah Constitution Article X, Section 3,
7 which vests general control and supervision over public education in the Board;

8 (b) Section 53A-1-401, which allows the Board to make rules to execute the Board's
9 duties and responsibilities under the Utah Constitution and state law;

10 ~~(b)c~~ S[ubs]ection 53A-1-402[(1)], which directs the Board to make rules regarding
11 competency levels, graduation requirements, curriculum, and instruction requirements;

12 ~~(c)d~~ Section 53A-1-402.6, which directs:

13 (i) the Board to establish Core Standards in consultation with LEA boards and
14 superintendents; and

15 (ii) [directs]LEA boards to adopt local curriculum and to design programs to help
16 students master the General Core;

17 ~~(d)e~~ Title 53A, Chapter 1, Part 12, Career and College Readiness Mathematics
18 Competency, which directs the Board to establish college and career mathematics
19 competency standards; and

20 ~~(e)f~~ Section 53A-13-109.5, which requires the Board to provide rules related to a
21 basic civics test[; and

22 ~~— (f) Section 53A-1-401, which allows the Board to make rules to execute the Board's~~
23 ~~duties and responsibilities under the Utah Constitution and state law].~~

24 (2) The purpose of this rule is to specify the minimum Core Standards and General
25 Core requirements for the public schools, and to establish responsibility for mastery of
26 Core Standard requirements.

27 **R277-700-2. Definitions.**

28 For purposes of this rule:

29 (1)(a) "Applied course" means a public school course or class that applies the

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30 concepts of a Core subject.

31 (b) "Applied course" includes a course offered through Career and Technical
32 Education or through other areas of the curriculum.

33 (2) "Arts" means the visual arts, music, dance, theatre, and media arts.

34 ~~(2)3~~ "Assessment" means a summative computer adaptive assessment for:

35 (a) English language arts grades 3 through 11;

36 (b) mathematics grades 3 through 8, and Secondary I, II, and III; or

37 (c) science grades 4 through 8, earth science, biology, physics and chemistry.

38 ~~(3)4~~ "Career and Technical Education(CTE)" means an organized educational
39 program or course which directly or indirectly prepares students for employment, or for
40 additional preparation leading to employment, in an occupation, where entry requirements
41 generally do not require a baccalaureate or advanced degree.

42 ~~(4)5~~ "Core Standard" means a statement of what a student enrolled in a public
43 school is expected to know and be able to do at a specific grade level or following
44 completion of an identified course.

45 ~~(5)6~~ "Core subject" means a course for which there is a declared set of Core
46 Standards as approved by the Board.

47 ~~(6)7~~ "Elementary school" for purposes of this rule means a school that serves
48 grades K-6 in whatever kind of school the grade levels exist.

49 ~~(7)8~~ "General Core" means the courses, content, instructional elements, materials,
50 resources and pedagogy that are used to teach the Core Standards, including the ideas,
51 knowledge, practice and skills that support the Core Standards.

52 ~~(8)9~~ "High school" for purposes of this rule means a school that serves grades 9-12
53 in whatever kind of school the grade levels exist.

54 ~~(9)10~~ "LEA" or "local education agency" includes the Utah Schools for the Deaf
55 and the Blind.

56 ~~(10)11~~ "Life Skills document" means a companion document to the Core
57 Standards that describes the knowledge, skills, and dispositions essential for all students;
58 the life skills training helps students transfer academic learning into a comprehensive
59 education.

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60 ~~(14)~~**12** "Middle school" for purposes of this rule means a school that serves grades
61 7-8 in whatever kind of school the grade levels exist.

62 ~~(12)~~**13** "Summative adaptive assessment" means an assessment that:

63 (a) is administered upon completion of instruction to assess a student's
64 achievement;

65 (b) is administered online under the direct supervision of a licensed educator;

66 (c) is designed to identify student achievement on the Core Standards for the
67 respective grade and course; and

68 (d) measures the full range of student ability by adapting to each student's
69 responses, selecting more difficult questions when a student answers correctly and less
70 difficult questions when a student answers incorrectly.

71 ~~(13) "World language" means the same as that term is defined in Section R277-~~
72 ~~499-2.]~~

73 **R277-700-3. General Core and Core Standards.**

74 (1) The Board establishes minimum course description standards for each course
75 in the required General Core.

76 (2)(a) The Superintendent shall develop, in cooperation with LEAs, course
77 descriptions for required and elective courses.

78 (b) The Superintendent shall provide parents and the general public an opportunity
79 to participate in the development process of the course descriptions described in
80 Subsection (2)(a).

81 (3)(a) The Superintendent shall ensure that the courses described in Subsection (2):

82 (i) contain mastery criteria for the courses; and

83 (ii) stress mastery of the course material, Core Standards, and life skills consistent
84 with the General Core and Life Skills document.

85 (b) The Superintendent shall place a greater emphasis on a student's mastery of
86 course material rather than completion of predetermined time allotments for courses.

87 (4) An LEA board shall administer the General Core and comply with student
88 assessment procedures consistent with state law.

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- 89 ~~[(5) An LEA may modify a student's course or graduation requirements to achieve~~
90 ~~an appropriate route to student success if the modification:~~
- 91 ~~—— (a) is consistent with the student's Plan for College and Career Readiness;~~
 - 92 ~~—— (b) is maintained in the student's file;~~
 - 93 ~~—— (c) includes the parent's signature; and~~
 - 94 ~~—— (d) maintains the integrity and rigor expected for the course or high school~~
95 ~~graduation, as determined by the Board.~~
 - 96 ~~—— (6)(a) A parent may request an LEA to modify their student's course or graduation~~
97 ~~requirements:~~
 - 98 ~~—— (b) An LEA shall establish a policy describing the process for a parent to request a~~
99 ~~modification described in Subsection (6)(a):~~
 - 100 ~~—— (c) An LEA's policy described in Subsection (6)(b) shall include a process for a~~
101 ~~parent to appeal the LEA's denial of a parent's request for a modification described in~~
102 ~~Subsection (6)(a) to the LEA board or the LEA board designee.]~~

103 **R277-700-4. Elementary Education Requirements.**

- 104 (1) The Core Standards and a General Core for elementary school students in
105 grades K-6 are described in this section.
- 106 (2) The following are the Elementary School Education Core Subject Requirements:
- 107 (a) English Language Arts;
 - 108 (b) Mathematics;
 - 109 (c) Science;
 - 110 (d) Social Studies;
 - 111 (e) Arts:
 - 112 (i) Visual Arts;
 - 113 (ii) Music;
 - 114 (iii) Dance; or
 - 115 (iv) Theatre;
 - 116 (f) Health Education;
 - 117 (g) Physical Education;

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- 118 (h) Educational Technology; and
119 (i) Library Media.
120 (3) An LEA board shall provide access to the General Core to all students within the
121 LEA.
122 (4) An LEA board is responsible for student mastery of the Core Standards.
123 (5) An LEA shall conduct informal assessments on a regular basis to ensure
124 continual student progress.
125 (6) An LEA shall use Board-approved summative adaptive assessments to assess
126 student mastery of the following:
127 (a) reading;
128 (b) language arts;
129 (c) mathematics;
130 (d) science; and
131 (e) effectiveness of written expression in grades five and eight.
132 (7) An LEA shall provide remediation to elementary students who do not achieve
133 mastery of the subjects described in this section.

134 **R277-700-5. Middle School Education Requirements.**

- 135 (1) The Core Standards and a General Core for middle school students are
136 described in this section.
137 (2) A student in grades 7-8 is required to ~~[earn a minimum of 12 units of~~
138 ~~credit]~~complete the courses described in Subsection (3) to be properly prepared for
139 instruction in grades 9-12.
140 ~~[(3) In addition to the Board requirements described in this section, an LEA board~~
141 ~~may require a student to complete additional units of credit.]~~
142 ~~[(4)3] The following are the Grades 7-8 General Core Requirements[~~and units of~~~~
143 ~~credit]:~~
144 (a) Grade 7 Language Arts~~[-(2.0 units of credit)];~~
145 (b) Grade 8 Language Arts;
146 ~~[(b)c] Grade 7 Mathematics[-(2.0 units of credit)];~~

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- 147 (d) Grade 8 Mathematics;
- 148 ([e]e) Grade 7 Integrated Science[-(2.0 units of credit)];
- 149 (f) Grade 8 Integrated Science;
- 150 ([d]g) [~~Social Studies (1.5 units of credit)~~]United States History;[-and]
- 151 (h) Utah History[-]; and
- 152 [(e) ~~The Arts (1.0 units of credit from the following):~~
- 153 ——(i) ~~Visual Arts~~;
- 154 ——(ii) ~~Music~~;
- 155 ——(iii) ~~Dance~~; or
- 156 ——(iv) ~~Theatre~~.
- 157 ——(f) ~~Physical Education (1.0 units of credit);~~
- 158 (i) at least one course in each of the following in grades 7 or 8:
- 159 ([g][i]A) Health Education[-(0.5 units of credit)];
- 160 ([h][i]B) College and Career Awareness[-(1.0 units of credit)];[-and]
- 161 ([i][k]C) [~~beginning no later than the 2018-2019 school year,~~]Digital Literacy[-(0.5
- 162 units of credit).];[-and
- 163 ——(l) at least one course in:
- 164 ([A]D) the Arts; and
- 165 ([B]E) Physical Education.
- 166 ~~[(4) An LEA board shall provide access to the General Core to all students within~~
- 167 ~~the LEA.~~
- 168 ——~~(5) An LEA shall conduct informal assessments on a regular basis to ensure~~
- 169 ~~continual student progress.~~
- 170 ——~~(6) An LEA shall provide remediation to middle school students who do not achieve~~
- 171 ~~mastery of the subjects described in Subsection (3).]~~
- 172 ([5][7]4) An LEA shall use evidence-based best practices, technology, and other
- 173 instructional media in middle school curricula to increase the relevance and quality of
- 174 instruction.
- 175 ([6][8]5) An LEA shall use Board-approved summative adaptive assessments to
- 176 assess student mastery of the following:

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- 177 (a) reading;
- 178 (b) language arts;
- 179 (c) mathematics; and
- 180 (d) science[~~in grades 7 and 8~~].
- 181 ~~[(9) An LEA shall offer, by making the course available through the registration~~
- 182 ~~process, the following courses aligned with Core Standards for students in grades 7 and~~
- 183 ~~8:~~
- 184 ~~— (a) at least two of the following arts courses:~~
- 185 ~~— (i) Visual Arts;~~
- 186 ~~— (ii) Music;~~
- 187 ~~— (iii) Dance;~~
- 188 ~~— (iv) Theatre; or~~
- 189 ~~— (v) Media Arts;~~
- 190 ~~— (b) Physical Education;~~
- 191 ~~— (c) Health Education;~~
- 192 ~~— (d) College and Career Awareness; and~~
- 193 ~~— (e) beginning no later than the 2018-19 school year:~~
- 194 ~~— (i) Digital Literacy; and~~
- 195 ~~— (ii) at least one of the World Languages.~~
- 196 ~~— (10) An LEA may integrate one or more of the courses if the LEA ensures all Core~~
- 197 ~~Standards from each course are taught in entirety.]~~
- 198 [(14)6] At the discretion of the LEA board, an LEA board may:
- 199 (a) offer additional elective courses;
- 200 (b) require a student to complete additional courses; or
- 201 (c) set minimum credit requirements.
- 202 (7) Upon parental request, an LEA may substitute a course requirement described
- 203 in Subsection (3) with a course, extracurricular activity, or experience that is:
- 204 (a) similar to the course requirement; or
- 205 (b) consistent with the student's plan for college and career readiness.
- 206 (8)(a) An LEA shall establish a policy governing the substitution of a course

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207 requirement as described in Subsection (7).
208 (b) An LEA's policy described in Subsection (8)(a) shall include a process for a
209 parent to appeal an LEA's denial of a parent's request for a substitution described in
210 Subsection (7) to the LEA board or the LEA board designee.

211 **R277-700-6. High School Requirements.**

212 (1) The General Core and Core Standards for students in grades 9-12 are
213 described in this section.

214 (2) A student in grades 9-12 is required to earn a minimum of 24 units of credit
215 through course completion or through competency assessment consistent with R277-705
216 to graduate.

217 (3) The General Core credit requirements from courses approved by the Board are
218 described in Subsections (4) through (18).

219 (4) Language Arts (4.0 units of credit from the following):

220 (a) Grade 9 level (1.0 unit of credit);

221 (b) Grade 10 level (1.0 unit of credit);

222 (c) Grade 11 level (1.0 unit of credit); and

223 (d) Grade 12 level (1.0 Unit of credit) consisting of applied or advanced language
224 arts credit from the list of Board-approved courses using the following criteria and
225 consistent with the student's ~~SEOP~~ Plan for College and Career Readiness:

226 (i) courses are within the field/discipline of language arts with a significant portion
227 of instruction aligned to language arts content, principles, knowledge, and skills;

228 (ii) courses provide instruction that leads to student understanding of the nature and
229 disposition of language arts;

230 (iii) courses apply the fundamental concepts and skills of language arts;

231 (iv) courses provide developmentally appropriate content; and

232 (v) courses develop skills in reading, writing, listening, speaking, and presentation.

233 (5) Mathematics (3.0 units of credit) shall be met minimally through successful
234 completion of a combination of the foundation or foundation honors courses, Secondary
235 Mathematics I, Secondary Mathematics II, and Secondary Mathematics III.

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236 (6)(a) A student may opt out of Secondary Mathematics III if the student's parent
237 submits a written request to the school.

238 (b) If a student's parent requests an opt out described in Subsection (6)(a), the
239 student is required to complete a third math credit from the Board-approved mathematics
240 list.

241 (7) A 7th or 8th grade student may earn credit for a mathematics foundation course
242 before 9th grade, consistent with the student's ~~[SEOP]~~Plan for College and Career
243 Readiness if:

244 (a) the student is identified as gifted in mathematics on at least two different
245 ~~[USOE]~~Board-approved assessments;

246 (b) the student is dual enrolled at the middle school/junior high school and the high
247 school;

248 (c) the student qualifies for promotion one or two grade levels above the student's
249 age group and is placed in 9th grade; or

250 (d) the student takes the ~~[USOE]~~Board competency test in the summer prior to 9th
251 grade and earns high school graduation credit for the course.

252 (8) A student who successfully completes a mathematics foundation course before
253 9th grade is required to earn 3.0 units of additional mathematics credit by:

254 (a) taking the other mathematics foundation courses described in Subsection (5);
255 and

256 (b) an additional course from the Board-approved mathematics list consistent with:

257 (i) the student's ~~[SEOP]~~Plan for College and Career Readiness; and

258 (ii) the following criteria:

259 (A) courses are within the field/discipline of mathematics with a significant portion
260 of instruction aligned to mathematics content, principles, knowledge, and skills;

261 (B) courses provide instruction that lead to student understanding of the nature and
262 disposition of mathematics;

263 (C) courses apply the fundamental concepts and skills of mathematics;

264 (D) courses provide developmentally appropriate content; and

265 (E) courses include the five process skills of mathematics: problem solving,

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266 reasoning, communication, connections, and representation.

267 (9) A student who successfully completes a Calculus course with a "C" grade or
268 higher has completed mathematics graduation requirements, regardless of the number of
269 mathematics credits earned.

270 (10) Science (3.0 units of credit):

271 (a) shall be met minimally through successful completion of 2.0 units of credit from
272 two of the following five science foundation areas:

273 (i) Earth Science (1.0 units of credit);

274 (A) Earth Science;

275 (B) Advanced Placement Environmental Science; or

276 (C) International Baccalaureate Environmental Systems;

277 (ii) Biological Science (1.0 units of credit);

278 (A) Biology;

279 (B) Human Biology;

280 (C) Biology: Agricultural Science & Technology;

281 (D) Advanced Placement Biology;

282 (E) International Baccalaureate Biology; or

283 (F) Biology with Lab Concurrent Enrollment;

284 (iii) Chemistry (1.0 units of credit);

285 (A) Chemistry;

286 (B) Advanced Placement Chemistry;

287 (C) International Baccalaureate Chemistry; or

288 (D) Chemistry with Lab Concurrent Enrollment;

289 (iv) Physics (1.0 units of credit);

290 (A) Physics;

291 (B) Physics with Technology;

292 (C) Advanced Placement Physics (1, 2, C: Electricity and Magnetism, or C:
293 Mechanics);

294 (D) International Baccalaureate Physics; or

295 (E) Physics with Lab Concurrent Enrollment; or

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- 296 (v) Computer Science (1.0 units of credit):
- 297 (A) Advanced Placement Computer Science;
- 298 (B) Computer Science Principles; or
- 299 (C) Computer Programming II; and
- 300 (b) one additional unit of credit from:
- 301 (i) the foundation courses described in Subsection(10)(a); or
- 302 (ii) the applied or advanced science list:
- 303 (A) determined by the LEA board; and
- 304 (B) approved by the Board using the following criteria and consistent with the
- 305 student's [SEOP/]Plan for College and Career Readiness:
- 306 (i) courses are within the field/discipline of science with a significant portion of
- 307 instruction aligned to science content, principles, knowledge, and skills;
- 308 (ii) courses provide instruction that leads to student understanding of the nature and
- 309 disposition of science;
- 310 (iii) courses apply the fundamental concepts and skills of science;
- 311 (iv) courses provide developmentally appropriate content;
- 312 (v) courses include the areas of physical, natural, or applied sciences; and
- 313 (vi) courses develop students' skills in scientific inquiry.
- 314 (11) Social Studies (3.0 units of credit) shall be met minimally through successful
- 315 completion of:
- 316 (a) 2.5 units of credit from the following courses:
- 317 (i) Geography for Life (0.5 units of credit);
- 318 (ii) World Civilizations (0.5 units of credit);
- 319 (iii) U.S. History (1.0 units of credit); and
- 320 (iv) U.S. Government and Citizenship (0.5 units of credit);
- 321 (b) Social Studies (0.5 units of credit per LEA discretion); and
- 322 (c) a basic civics test or alternate assessment described in R277-700-8.
- 323 (12) The Arts (1.5 units of credit from any of the following performance areas):
- 324 (a) Visual Arts;
- 325 (b) Music;

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- 326 (c) Dance; or
- 327 (d) Theatre.
- 328 (13) Physical and Health Education (2.0 units of credit from any of the following):
- 329 (a) Health (0.5 units of credit);
- 330 (b) Participation Skills (0.5 units of credit);
- 331 (c) Fitness for Life (0.5 units of credit);
- 332 (d) Individualized Lifetime Activities (0.5 units of credit); or
- 333 (e) team sport/athletic participation (maximum of ~~0.5~~1.0 units of credit with school
- 334 approval).
- 335 (14) Career and Technical Education (1.0 units of credit from any of the following):
- 336 (a) Agriculture;
- 337 (b) Business;
- 338 (c) Family and Consumer Sciences;
- 339 (d) Health Science and Technology;
- 340 (e) Information Technology;
- 341 (f) Marketing;
- 342 (g) Technology and Engineering Education; or
- 343 (h) Trade and Technical Education.
- 344 (15) Digital Studies (0.5 units of credit).
- 345 (16) Library Media Skills (integrated into the subject areas).
- 346 (17) General Financial Literacy (0.5 units of credit).
- 347 (18) Electives (5.5 units of credit).
- 348 (19) An LEA shall use Board-approved summative adaptive assessments to assess
- 349 student mastery of the following subjects:
- 350 (a) reading;
- 351 (b) language arts through grade 11;
- 352 (c) mathematics as defined in Subsection (5); and
- 353 (d) science as defined in Subsection (10).
- 354 (20) An LEA board may require a student to earn credits for graduation that exceed
- 355 the minimum Board requirements described in this rule.

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356 (21) An LEA board may establish and offer additional elective course offerings at
357 the discretion of the LEA board.

358 (22)(a) An LEA may modify a student's graduation requirements to meet the unique
359 educational needs of a student if:

360 (i) the student has a disability; and

361 (ii) the modifications to the student's graduation requirements are made through the
362 student's individual IEP.

363 (b) An LEA shall document the nature and extent of a modification, substitution, or
364 exemption made to a student's graduation requirements described in Subsection (22)(a)
365 in the student's IEP.

366 (23) The Board and Superintendent may review an LEA board's list of approved
367 courses for compliance with this rule.

368 (24) An LEA may modify graduation requirements for an individual student to
369 achieve an appropriate route to student success if the modification:

370 (a) is consistent with:

371 (i) the student's IEP; or

372 (ii) SEOP/Plan for College and Career Readiness;

373 (b) is maintained in the student's file;

374 (c) includes the parent's signature; and

375 (d) maintains the integrity and rigor expected for high school graduation, as
376 determined by the Board.

377 **R277-700-7. Student Mastery and Assessment of Core Standards.**

378 (1) An LEA shall ensure students master the Core Standards at all levels.

379 (2) An LEA shall provide remediation for secondary students who do not achieve
380 mastery ~~under~~in accordance with Section 53A-13-104.

381 (3) An LEA shall provide remedial assistance to students who are found to be
382 deficient in basic skills through a statewide assessment in accordance with~~the provisions~~
383 ~~of~~ Subsection 53A-1-606(1).

384 (4) If a parent objects to a portion of a course or to a course in its entirety under

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385 ~~[provisions of]~~ Section 53A-13-101.2 and R277-105, the parent shall be responsible for the
386 student's mastery of Core Standards to the satisfaction of the school prior to the student's
387 promotion to the next course or grade level.

388 (5)(a) A student with a disability served by a special education program is required
389 to demonstrate mastery of the Core Standards.

390 (b) If a student's disability precludes the student from successfully mastering the
391 Core Standards, the student's IEP team, on a case-by-case basis, may provide the student
392 an accommodation for, or modify the mastery demonstration to accommodate, the
393 student's disability.

394 (6) A student may demonstrate competency to satisfy course requirements
395 consistent with R277-705-3.

396 (7) LEAs are ultimately responsible for and shall comply with all assessment
397 procedures, policies and ethics as described in R277-404.

398 **R277-700-8. Civics Education Initiative.**

399 (1) For purposes of this section:

400 (a) "Student" means:

401 (i) a public school student who graduates on or after January 1, 2016; or

402 (ii) a student enrolled in an adult education program who receives an adult
403 education secondary diploma on or after January 1, 2016.

404 (b) "Basic civics test" means the same as that term is defined in Section
405 53A-13-109.5.

406 (2) Except as provided in Subsection (3), an LEA shall:

407 (a) administer a basic civics test in accordance with the requirements of Section
408 53A-13-109.5; and

409 (b) require a student to pass the basic civics test as a condition of receiving:

410 (i) a high school diploma; or

411 (ii) an adult education secondary diploma.

412 (3) An LEA may require a student to pass an alternate assessment if:

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- 413 (a)(i) the student has a disability; and
414 (ii) the alternate assessment is consistent with the student's IEP; or
415 (b) the student is within six months of intended graduation.
416 (4) Except as provided in Subsection (5), the alternate assessment shall be given:
417 (a) in the same manner as an exam given to an unnaturalized citizen; and
418 (b) in accordance with 8 C.F.R. Sec. 312.2.
419 (5) An LEA may modify the manner of the administration of an alternate assessment
420 for a student with a disability in accordance with the student's IEP.
421 (6) If a student passes a basics civics test or an alternate assessment described in
422 this section, an LEA shall report to the Superintendent that the student passed the basic
423 civics test or alternate assessment.
424 (7) If a student who passes a basic civics test or an alternate assessment transfers
425 to another LEA, the LEA may not require the student to re-take the basic civics test or
426 alternate assessment.

427 **R277-700-9. College and Career Readiness Mathematics Competency.**

- 428 (1) For purposes of this section, "senior student with a special circumstance" means
429 a student who:
430 (a) is pursuing a college degree after graduation; and
431 (b) has not met one of criteria described in Subsection (2)(a) before the beginning
432 of the student's senior year of high school.
433 (2) Except as provided in Subsection (4), in addition to the graduation requirements
434 described in R277-700-6, beginning with the 2016-17 school year, a student pursuing a
435 college degree after graduation shall:
436 (a) receive one of the following:
437 (i) a score of 3 or higher on an Advanced Placement (AP) calculus AB or BC exam;
438 (ii) a score of 3 or higher on an Advanced Placement (AP) statistics exam;
439 (iii) a score of 5 or higher on an International Baccalaureate (IB) higher level math
440 exam;
441 (iv) a score of 50 or higher on a College Level Exam Program (CLEP) pre-calculus

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- 442 or calculus exam;
- 443 (v) a score of 26 or higher on the mathematics portion of the American College Test
- 444 (ACT) exam;
- 445 (vi) a score of 640 or higher on the mathematics portion of the Scholastic Aptitude
- 446 Test (SAT) exam; or
- 447 (vii) a "C" grade in a concurrent enrollment mathematics course that satisfies a state
- 448 system of higher education quantitative literacy requirement; or
- 449 (b) if the student is a senior student with a special circumstance, take a full year
- 450 mathematics course during the student's senior year of high school.
- 451 (3) Except as provided in Subsection (4), in addition to the graduation requirements
- 452 described in R277-700-6, beginning with the 2016-17 school year, a non-college and
- 453 degree-seeking student shall complete appropriate math competencies for the student's
- 454 career goals as described in the student's [SEOP/]Plan for College and Career Readiness.
- 455 (4) An LEA may modify a student's college or career readiness mathematics
- 456 competency requirement under this section if:
- 457 (a) the student has a disability; and
- 458 (b) the modification to the student's college or career readiness mathematics
- 459 competency requirement is made through the student's IEP.
- 460 (5)(a) ~~[Beginning with the 2016-17 cohort, a]~~An LEA shall report annually to the
- 461 LEA's **[governing]** board the number of students within the LEA who:
- 462 (i) meet the criteria described in Subsection (2)(a);
- 463 (ii) take a full year of mathematics as described in Subsection (2)(b);
- 464 (iii) meet appropriate math competencies as established in the students' career
- 465 goals as described in Subsection (3); and
- 466 (iv) meet the college or career readiness mathematics competency requirement
- 467 established in the students' IEP as described in Subsection (4).
- 468 (b) An LEA shall provide the information described in Subsection (5)(a) to the
- 469 Superintendent by October 1 of each year.

470 **KEY: standards, graduation requirements**

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- 471 **Date of Enactment or Last Substantive Amendment: [~~June 21, 2016~~]2017**
- 472 **Notice of Continuation: August 14, 2017**
- 473 **Authorizing, and Implemented, or Interpreted Law: Art X Sec 3; 53A-1-402(1)(b); 53A-**
- 474 **1-402.6; 53A-1-401**

USBE Middle School Credit Changes

Board of Education Study Session Meeting
January 23, 2018

Summary of Major Changes

Line 158

At least one course in each of the following in grades 7 or 8:

(A) Health Education

(B) College and Career Awareness

(C) beginning no later than the 2018-2019 school year, Digital Literacy,
and at least one course in:

(D) the Arts (means the visual arts, music, dance, theatre, and media arts.)
and

(E) Physical Education.

***No credit unit requirements are included in the new language

Potential Credit for Extracurricular Activities

Line 202

Upon parental request, an LEA may substitute a course requirement described in Subsection (3) with a course, extracurricular activity, or experience that is: (a) similar to the course requirement; or (b) consistent with the student's plan for college and career readiness.

An LEA shall establish a policy governing the substitution of a course requirement as described in Subsection (7). An LEA's policy described in Subsection (8)(a) shall include a process for a parent to appeal an LEA's denial of a parent's request for a substitution described in Subsection (7) to the LEA board or the LEA board designee.

All of this is subject to local school board approvals

Line 198

At the discretion of the LEA board, an LEA board may: (a) offer additional elective courses; (b) require a student to complete additional courses; or (c) set minimum credit requirements.

LEAs “shall establish policies” regarding”

- Substituting courses with similar courses, activities or experiences
- An appeals process for denial of a parent request to substitute courses

Next Steps

- We have shared this info with middle school principals, counselors, teachers.
- Updates to JSD Board of Education.
- Moving forward with registration cards.
- Accommodating reasonable requests where feasible.
- Share feedback from middle level educators with the JSD school board who will make the decision.
- Create an advisory committee to make recommendations to the JSD board.

Questions?

SUBJECT: ALTERNATIVE LEAVE DAY—LICENSED

I. Board Directive

It is the directive of the Board to allow eligible licensed employees an alternative leave day each year and authorizes the Administration to implement a policy for an alternative leave day for licensed employees.

II. Administrative Policy

The alternative leave policy shall be administered according to the following administrative policy provisions:

- A. Each eligible licensed employee shall be allowed one (1) day of alternative leave per year.
- B. Employees taking alternative leave shall be required to pay the cost of a long-term substitute.
- C. Alternative leave is non-accumulative.
- D. Employees shall give at least one day's notice of the intent to take alternative leave.
- E. Alternative leave may not be used during parent/teacher conferences, on a contract day prior to the first day of school, or during the first five (5) or last five (5) days of the school year.

~~F. Alternative leave may not be used the day before or after a personal leave day is taken.~~

G.F. Alternative leave may not be used to seek other employment.

SUBJECT: PERSONAL LEAVE —LICENSED

I. Board Directive

It is the policy of the Board to allow each licensed employee personal leave time as indicated below.

II. Administrative Policy

The Personal Leave Policy shall be administered in accordance with the following administrative policy provisions:

Each eligible licensed employee of the District shall be given two (2) days per year personal leave at no cost to the employee. Employees hired after a contract year has started shall receive personal leave benefits on a prorated basis for the remainder of that year. Each employee may accumulate unused personal leave. An employee may not use more than five (5) accumulated personal leave days in any contract year. The following policy provisions must be followed:

- A. Except in unusual circumstances, prior notification must be given to the immediate supervisor at least one (1) day in advance.
- B. Personal leaves may be taken the day before or after a school holiday for the following specific reasons:
 - 1. Observance of religious holidays which fall on a regularly scheduled school calendar work day.
 - 2. Family weddings of near relatives including children, father, mother, brothers, sisters, grandchildren, grandparents, or the same to one's spouse or any other person who is a member of the same household as the employee.
 - 3. Graduations of near relatives as defined in "2." above.
 - 4. Required court appearances,
 - 5. Deaths not covered by Bereavement Policy.
 - ~~6.~~ 6. Conferences and conventions which relate to the individual employee's work assignment and are not covered by the Professional Leave Policy.
 - ~~7.~~ To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- C. Personal leaves may be taken the day before or after a school holiday for other reasons under the following stipulations:
 - 1. Based upon a maximum of one personal day for each 100 employees, personal leave shall be granted the day before or after a school holiday without being required to pay the cost of a long-term substitute provided the request is filed with the Human Resources Department at least 35 calendar days but not more than 45 calendar days before the holiday.

SUBJECT: PERSONAL LEAVE —LICENSED

2. On the first working day after the application deadline, numbers will be randomly generated which will identify those employees authorized to take personal leave without being required to pay the cost of a long-term substitute teacher. Written notification will be sent to all applicants.
 3. Employees shall not be considered for paid personal leave the day before or after a school holiday more than once during any contract year.
 4. Employees who have not registered prior to the deadline will not be allowed to fill unused slots.
 5. Licensed employees who do not qualify for the window but request a personal leave day must notify their principal five (5) working days prior to the date. Employees shall be required to pay the cost of a long-term substitute.
- D. Personal leave shall not be taken during the first five days and last five days that students are in school except under the following conditions:
1. To attend the wedding of a near relative including child, father, mother, brother, sister, grandchild, grandparent or the same to one's spouse or any other person who is a member of the same household as the employee.
 2. To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- E. Teachers may not take personal leave days during the four (4) days of contract time not involving students but may, through correlation with the principal, arrange to exchange one of these days for another non-contract day.
- F. Personal leave days may not be used during parent/teacher conferences.
- G. Personal leave days may not be used to pursue other employment.
- H. Personal leave days may not be used on make-up days as the result of employee job action.

JORDAN SCHOOL DISTRICT

Statement of

P O L I C Y

Number - DP335 NEG

Effective - 10/28/75

Revision - 5/24/16

Reviewed - 4/26/13

Page - 3 of 2

SUBJECT: PERSONAL LEAVE —LICENSED

SUBJECT: DISTRICT ADVISORY COUNCIL—LICENSED

I. Board ~~Policy~~ Directive

The Board authorizes the establishment of a Licensed Advisory Council for the purpose of communicating areas of concern by employee groups within the District.

II. ~~Administration~~ Administrative Policy

The Administration shall operate the District Advisory Council according to the following:

Guidelines

- A. The Council shall be composed of five (5) members designated annually by the employee agent, the Administrator of Human Resources, the Human Resources Licensed Administrator, and one ~~principal~~ administrative representative from each ~~of the high schools, middle schools and elementary schools~~ level (high school, middle school, elementary school). The chairperson will be determined annually by the Council.
- B. The Council shall meet at least once a month during the school year to discuss and study subjects mutually agreed upon relating to the school system.
- C. The Council is empowered to appoint ad hoc committees to study and report upon subjects agreed upon by the Council.
- D. The clerical expenses of the Council and its subcommittees shall be paid by the Board.
- E. Meetings of the Council shall be held at other than regular school hours. If circumstances should require that a meeting be held during school hours, committee members may be excused from their regular duties without loss of pay.
- F. All items of business or recommendations coming from this Council are advisory only.

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
December 12, 2017

The Board of Education of Jordan School District met in study, regular, and closed sessions on Tuesday, December 12, 2017, beginning at 4:03 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Sandy Riesgraf, Director, Communications
Vicki Olsen, President, Jordan Education Association
Pam Su'a, Consultant, Curriculum and Staff Development
Michele Daly, Consultant, Curriculum and Staff Development
Dixie Garrison, Principal, West Jordan Middle School
Bryan Leggat, Principal, Joel P. Jensen Middle School
Michael Kochevar, Principal, West Jordan High School
Eric Price, Assistant Principal, West Jordan Middle School
Michelle Putnam, Assistant Principal, West Jordan High School
Jeri Clayton, Administrative Assistant
Brendan Nielson, AV Maintenance
Dawn Ramsey, Director, Region VI PTA

President Voorhies presided and conducted. The Board of Education met in a study session to discuss the following:

A. Report on West Jordan Feeder System

The principals of West Jordan Middle, Joel P. Jensen Middle, and West Jordan High provided a report about the use of funds allocated by the Board on December 13, 2016 to improve the academic performance of secondary students in the West Jordan Feeder System.

Dixie Garrison, principal of West Jordan Middle School, said her teachers are dedicated professionals and the improvement funds validated their efforts and encouraged them to work even harder. She described programs such as the ninth grade credit recovery program which was developed for students that have failed courses to provide them with additional instruction as a way to help them recover credits. She also discussed Pride Time and Platinum Pride Time. Ms. Garrison explained the efforts made to increase student achievement in the areas of math, science, language arts, and geography. She noted that because of the programs put in place, this year only 20 students failed any courses and

these students were required to participate in Platinum Pride Time. Ms. Garrison explained how the money was also used to make improvements to Special Education and ESL interventions and improvements to technology. She stated that an instructional coach was hired to help teachers with analyzing data and an instructional technology specialist, who is an expert in MasteryConnect, was hired to work with teachers on best practices and compiling data for PLCs. Ms. Garrison provided a comparison of student data from 2014-15 with data from the first quarter of this school year which showed large reductions in the numbers of students failing one or more classes. Ms. Garrison expressed appreciation to the Board for providing the funding that gave them the tools needed to make academic improvements.

Mr. Bryan Leggat, principal of Joel P. Jensen Middle School, said the principals decided to change the existing philosophy between the schools in the West Jordan area from rivalries to working together to improve academic growth. He stated that the goal for the first quarter of this school year was to have 88 percent of students passing all of their classes. This goal was met and exceeded with 94 percent of students passing all classes. He added that because of these efforts, about 40 students that were reading below grade level at the beginning of the year are now reading at grade level. Mr. Leggat reported that the additional funding was used to purchase Reading Plus licenses to be used by students, parents, and siblings to improve reading skills. Teachers have been provided help with Tier I instruction and class sizes were reduced in core subjects to provide time for teachers to help struggling students. Mr. Leggat noted that four of the best teachers have been mentoring other teachers one period each day to help them teach more effectively, two teachers were assigned to work with at-risk students as coaches to assist them on academics, and math aides have been assisting in a total of eight math periods each day which allows teachers additional time to work one-on-one with struggling students.

Mr. Michael Kochevar, principal of West Jordan High School, said school personnel have been working to build relationships with students so students know that someone cares that they are successful. He said the additional funding was used to hire additional math and science teachers to reduce the class loads from 28-29 students to 20 and noted that the smaller class loads made it possible to improve the passing rates. Mr. Kochevar invited Ms. Putnam, assistant principal of West Jordan High, to discuss the standards-based grading model and efforts to improve Tier I instruction.

Ms. Putnam said tutors and smaller class sizes have helped improve student math and science scores and teachers in other subject areas are wanting to make the same changes. Teachers have been creating curriculum maps and students are being tracked and then helped to improve academically. She stated that instruction coaches are working with teachers to help them understand the expectations for helping students and all of these efforts have resulted in teachers expressing that they feel like a family and have felt supported in their efforts to improve.

Board members expressed appreciation to the administrators and teachers for developing and implementing a plan for increasing student achievement and for providing data to show that the money is being well-spent.

B. Dual Language Immersion (DLI) Programming Discussion

Mrs. Tracy Miller said the current allocation formula for DLI creates large class sizes, particularly at Monte Vista Elementary that has over 30 children in every fourth through sixth grade class. She said she and Ms. Richards met with school personnel and others at Monte Vista and she wanted the Board to participate in a discussion about whether there is a better way to allocate FTE in order to reduce class sizes. She invited Mrs. Laura Finlinson, administrator of Curriculum and Staff Development, to present information to the Board.

Mrs. Finlinson said Ms. Michele Daly and Ms. Pam Su'a, consultants for Curriculum and Staff Development, were prepared to provide information about the District's DLI program and following their presentation she had an update for the Board regarding travel visas for DLI teachers.

Ms. Daly presented background information on Utah's Dual Language Immersion program which began with the passage of Senate Bill 41 in 2008. The District currently has programs in Chinese, Spanish, French, and Portuguese. There are 58 elementary level Dual Immersion teachers, 29 of which are international guest teachers. At the secondary level there are seven Dual Immersion teachers, two of which are international guest teachers. A total of 2,750 students participate in the District's Dual Immersion programs. Ms. Daly noted that Dual Language Immersion is a 50/50 model; 50 percent instruction in each language. She reviewed the structure of instructional time for grades one through three, grades four and five, and grade six. Ms. Su'a reviewed the secondary model for DLI students and how participating students will progress from the elementary level through middle and high school.

Discussion on Travel Visas for DLI Teachers

Mrs. Finlinson stated that at the last meeting, Board members asked how many visas are offered to DLI teachers in each district and through her research she found that the total is anywhere from four to eighteen. She reviewed the types of visas and specifics related to each.

Mr. Van Komen reported that if the District can get visas for international guest DLI teachers through an affiliation agreement with a university, it would not be subject to timelines or caps which would provide a savings in both money and time. He said it appears the District can qualify under the BYU Partnership. Mrs. Finlinson agreed and said the process to put in place an affiliation agreement could probably not be ready for the 2018-19 school year but could be in place for 2019-20. She stated that the cost of visas is approximately \$3,000 to \$5,000 for each type of visa. She asked Board members for input about the number of visas they would like to sponsor for the 2018-19 school year. Following the discussion, Board members agreed to fund the cost of visas up to \$40,000 for international guest teachers.

Discussion on FTE Allocation Formula

Mrs. Finlinson addressed the FTE challenges of elementary DLI programs and explained how FTE numbers are calculated for the 50/50 model and how adjustments are made to accommodate larger enrollment numbers such as funding for additional FTE to help with the non-DLI side. She noted that adjustments have to be made to keep state funding for the program and there are many challenges to address. She made several suggestions to solve the problems such as additional funding, but noted that the number of students each year changes the ratios so adjustments need to continue to be made on a yearly basis.

Mr. Young questioned whether the possibility of placing all DLI classes at one school as a way to provide an economic savings has been explored. He stated that while he is not suggesting creating a magnet DLI school, he would like to have this idea explored.

Mrs. Miller noted that the draw to be in a boundary school is strong and is one of the reasons for having DLI programs at boundary schools. She said a suggestion was received from a parent to offer an intensive summer program that would provide an opportunity for students to enter the DLI program at another level besides first grade. She asked to have information provided about combining classes in the upper grades and the ramifications for doing so. She also stated that a change is needed so non-DLI students do not feel punished by larger class sizes.

President Voorhies said the English-speaking teachers associated with the DLI programs bear the burden of larger groups of students and she agreed with Mrs. Miller that this matter needs to be addressed.

C. School Board Book Study Focusing on Student Achievement

Mr. Young led a discussion about chapters five through eight of "In Praise of American Educators" by Dr. Richard DuFour. Board members shared their thoughts and insights about these chapters and the work being done by the Board related to student achievement that aligns with the recommendations in these chapters. Mr. Young said chapters nine through eleven will be the topic for the next discussion.

D. Policy Governance Review: GP103 Board Member's Principles of Operation - Conduct and Ethics

President Voorhies led a discussion about policy GP103 and invited Board member input. Board members made suggestions for eliminating repetitive language and expressed the need to keep the language simple but clear-cut. President Voorhies suggested that Board members individually review the policy over the next few weeks and then let her know if there are specific recommendations so the policy can be added to a future agenda for further discussion.

At 6:05 p.m., the meeting adjourned.

MOTION: At 6:05 p.m., it was moved by Marilyn Richards and seconded by Jen Atwood to go into closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss personnel, property, and potential litigation. The closed session discussion was recorded and archived.

At 6:22 p.m., the meeting adjourned. The regular session started at 6:37 p.m.

REGULAR SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
Jill Durrant, Administrator of Schools
Laura Finlinson, Administrator of Curriculum and Staff Development
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Jana Cruz, Director, Nutrition Services

Ben Jameson, Director, Evaluation, Research and Accountability
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
David Rostrom, Director, Facility Services
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Brendan Nielson, AV Maintenance
Michael Prettyman, Unified Police Department
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region VI PTA
David Alvord, Mayor, South Jordan City
Angela Sharp
Kerry Simi
Haley McCall
Kortney Andreasen
Ashley Raines Parshall
McKayla Court
Zakia Richardson
Julia Willardson
Camille Brinton
Kathy Alldredge
Tara Ashby
April Pond

President Voorhies presided and conducted. She welcomed those present. South Hills Middle School student body officers, Dallin Carter, Mack Fischer, and Boston Mikesell, conducted a flag ceremony and led everyone in the Pledge of Allegiance. Reverence was given by Berkley Dymock, student body officer at South Hills Middle School.

Celebrating South Hills Middle School

Cialinn Johnson, student body officer at South Hills Middle, presented information to the Board about the good things happening at South Hills and reviewed some of the programs and activities in which students and faculty members participate.

Resolution of Appreciation

President Voorhies read a Resolution of Appreciation for each of the following former Jordan District employees who recently passed away:

Janet Veris Larson Dansie – employed by Jordan District from 1987 to 2015
George W. Shell – employed by Jordan District from 1956 to 1987
Carma Ashby Swensen – employed by Jordan District from 1967 to 1985

Recognitions by Board Members

Ms. Richards attended School Community Council meetings at South Jordan Middle and Bingham High and said she enjoyed getting to know the Council members. She said she is looking forward to Bingham High's Candlelight Ceremony next Monday night where the alumni will present a service award to a deserving person such as a past teacher or someone who has given a lot of service to the Bingham High community.

Mrs. Miller said she attended a Communities to the Rescue concert Monday night at West Jordan Elementary and also attended the Central Council PTA Elementary Reflections Award program where she helped to give out awards. She said she enjoyed seeing the fantastic artwork the children have done and that students who won at the school and council levels will progress to the regional competition. Mrs. Miller said last week she attended Valley High School's Career Day and that this activity is held twice a year. Students are provided

opportunities to visit the booths of various businesses, universities, military representatives, and others to find out about employment opportunities and careers so they can make plans for the future. Mrs. Miller said she attended the South Jordan Middle School choir concert last week which was fabulous. She indicated that she is missing the orchestra concert being held tonight but she looks forward to seeing the video of her daughter playing the viola.

Mrs. Atwood said she attended with Mrs. Miller the Communities to the Rescue activity put on by students at West Jordan Elementary School which featured Steve and Lisa James. She said it was a great night and showcased how wonderful the students are at West Jordan Elementary. Mrs. Atwood said Steve and Lisa James have started working with the students at Majestic Elementary on the next program which will be held on Monday, December 18, 2017, at West Jordan Middle School. She said it will be a holiday fiesta concert and it is free to all those who wish to attend. She also stated that this may be the last good opportunity for everyone to enjoy the auditorium before the new school is completed. Mrs. Atwood said West Jordan Middle School eighth grade students will be participating in a "We the People" program that will be held January 25 from 7:00 a.m. to 12:00 noon and they are looking for volunteers to assist with this activity. She said this is a fantastic way for the students to understand the constitution.

Mr. Robinson said he has enjoyed attending school Christmas concerts and hearing the students perform. He visited Athlos Charter School and enjoyed looking at their learning model and was excited to learn that every student is learning to play lacrosse. He reported to the Board and public that Athlos personnel feel that they have a good relationship with Jordan School District and said the District has done some great things to work with them like allowing them to use District facilities. He said it is important to keep good relationships with all schools. He added that if anyone would like to visit the school he can make the arrangements. Mr. Robinson said he attended a couple of Herriman and Riverton swim team events and practices and noticed that practices are held at the same time. He said he heard it reported that the Marv Jenson facility will close and this will mean that there is only one pool available for District students to use. He wondered whether the Board should start discussing the critical need for a swim facility for students to learn to swim. Mr. Robinson said Brad Sorensen's father taught him to swim at Cottonwood High and learning to swim is a life skill that can help people. He said the Jordan School District invitational is next week and suggested that members attend to look at the facility.

Mr. Dunford gave a "shout-out" to Elk Ridge Middle for the recent Puritan Day. He said eighth grade students were required to act like Puritans and were unfairly punished for no reason, including not being allowed to use phones. He said it was fun to watch student participate in this activity. Mr. Dunford also noted that recently the school held a Shadow Day activity in which eighth grade students were excused from school to shadow a professional. He said this experience helps the students learn what life is like and for him personally having a shadow for a day was a fun and delightful experience. Mr. Dunford said he is honored to represent Welby Elementary School and has had many interactions at that school recently. He also said he is thrilled to work with parents and teachers in the community.

Mrs. Voorhies gave a "shout-out" to Sunset Ridge Middle for last week's choir concert and to the West Hills Middle choir that is performing on Temple Square tonight. She said she was assured by her husband that he would make a video so she can see the performance.

Comments by Elected Officials

Mrs. Dawn Ramsey, mayor-elect of South Jordan City and Region 6 PTA director, expressed appreciation for the opportunity to address the Board. She said the room is filled with many South Jordan residents and the Board has difficult decisions to make but she wanted to thank the Board for the process that allows public participation. She said she has attended all but perhaps one Board meeting throughout the year and has listened to the comments from the public about schools, overcrowding, schedules, and other things that affect families. Mrs. Ramsey expressed appreciation to Board members for the time and effort they have spent in trying to understand the South Jordan residents' concerns. She also thanked Mrs. Tracy Miller who represents a large portion of South Jordan City and said she knows that Mrs. Miller has spent hundreds of hours meeting with and listening to the concerns of the residents and gathering information in order to understand growth projections. She said she does not envy the position the Board is in because some

residents will be happy and some will not, but from her perspective in attending meetings for the past year, she knows the Board has listened to patrons and weighed the options in order to make the best decision.

Patron Comments Regarding Non-Agenda Items

Ashley Raines Parshall, resource teacher at Bastian Elementary, said she is representing a group of parents of Special Education students and also Special Education teachers, service providers, and para educators. Ms. Parshall stated that she felt encouraged to not talk to the Board and bring up concerns but added that she wants to address caseloads, instruction by a qualified teacher, the support that is necessary to meet the needs of the students, and to present potential solutions. She provided Board members with a written copy of her comments, a copy of which is attached at the conclusion of these minutes. (Attachment 1)

McKayla Court, a senior student and athlete at West Jordan High School, addressed the Board. She said her athletic sport is her life and her friends that share the same passion are like her family. She said unfortunately some kids can't participate in sports because of the cost involved and she has a friend who is struggling to pay for her sports-related costs even though both her parents work full-time and she works as well. She said students are encouraged to play sports and be part of a team but sometimes they can't afford the fees. She stated that fundraising sometimes doesn't work unless you know people with money that will buy the types of things being sold. Ms. Court said students that participate in sports do better academically and suggested that funding of sports programs by the Board will make it more accessible to students and provide them with more opportunity.

I. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes of the Board of Education meeting held November 28, 2017, were presented to the Board of Education for approval.

2. Updates to Board Governance Policies

- a. DP304 NEG *Teacher Transfers*
- b. DP318 *Resignations - Licensed*
- c. DP318A *Resignations - Administrators*
- d. DP336 NEG *Leave of Absence (1-year) - Licensed*
- e. DP342 *Hours of Work - Licensed*

MOTION: It was moved by Jen Atwood and seconded by Darrell Robinson to approve Consent Agenda items A1 and A2, as recommended. The motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of November 2017 were provided to the Board of Education.

2. Financial Statement

The financial statement through November 30, 2017, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 2)

3. Personnel – Licensed and Classified

Personnel changes for the month of November 2017 were provided to the Board of Education.

4. **Recommendation to Issue Certificates for Home Instruction**

It was recommended that the students whose parents have filed affidavits pursuant to Utah Code 53A-11-102 shall be issued certificates excusing them from attending public school.

MOTION: It was moved by Matthew Young and seconded by Jen Atwood to accept Consent Agenda items B1 through B4, as recommended. The motion passed with a unanimous vote.

II. **Bid Recommendations**

A.	<u>School or Department</u> Nutrition Services Elk Ridge Middle School	<u>Items for Bid</u> Cafeteria Tables
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<u>Bidders</u> School Specialty – State Contract: MA675	<u>Amount of Bid</u> \$59,370.00
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Purpose: To replace worn out cafeteria tables.

Budget: Nutrition Services large equipment budget.

Recommendation: It was recommended placing the order with the state contract vendor, School Specialty.

MOTION: It was moved by Marilyn Richards and seconded by Bryce Dunford to approve the bid for cafeteria tables at Elk Ridge Middle School, as recommended. The motion passed with a unanimous vote.

B.	<u>School or Department</u> District-wide	<u>Items for Bid</u> Toner and Ink Supplies
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<u>Bidders</u> Associated Business Technologies Coast to Coast Computer Products Innovative Print Consulting iPrint Technologies Printer Recyclers The Office Pal	<u>Amount of Bid</u> \$400,000.00 (est. yearly cost)
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Purpose: To provide toner and ink for District-wide printers, copiers, and fax machines.

Budget: Department/school budgets.

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidders, Associated Business Technologies, Coast to Coast Computer Products, Innovative Print Consulting, iPrint Technologies, and Printer Recyclers. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Tracy J. Miller and seconded by Marilyn Richards to approve the bid for toner and ink supplies, as recommended. The motion passed with a unanimous vote.

C.	<u>School or Department</u> New Construction	<u>Items for Bid</u> South Hills Middle Remodel
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<u>Bidders</u>	<u>Amount of Bid</u>
Bud Mahas Construction	\$5,303,255.00
Easton River Construction	
Warner & Associates	

Purpose: Construction services for remodel of South Hills Middle to include upgrades for lighting and HVAC, new ceiling grid and tiles, relocation of main office, emergency generator replacement, new intercom system, additional classroom AV inputs, removal of classroom wall carpeting, new outside shed, and outside basketball court.

Budget: Capital summer projects.

Recommendation: It was recommended awarding the contract to the most responsive, responsible and acceptable bidder, Warner & Associates. They complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Matthew Young and seconded by Darrell Robinson to approve the bid for the South Hills Middle School remodel, as recommended. The motion passed with a unanimous vote.

III. **Special Business**

A. **BOUNDARY HEARING: Consideration of Proposed Boundaries for Bluffdale and Bastian Elementary Schools and Public Input**

Mr. Michael Anderson, administrator of schools, reviewed growth at Bluffdale Elementary. He said Bluffdale Elementary has the largest geographic boundary of all Jordan elementary schools and has the largest enrollment at 1,188 students, with more growth expected. He noted that enrollment grew by 220 students in one year. He stated that relief is needed at Bluffdale Elementary for one year until the two new elementary schools in Bluffdale and Herriman open in the fall of 2019.

Mr. Anderson said the Board instructed the District administration to explore options for providing relief to Bluffdale Elementary and making a boundary change was heavily favored by all communities. This boundary change would move the Meadows subdivision, which has a total of 210 students, 147 of which attend Bluffdale Elementary, to Bastian Elementary and which is closer to Bastian Elementary and has room to accept these students for the 2018-19 school year. Mr. Anderson said the School Community Councils of both Bluffdale and Bastian Elementary Schools support this boundary change.

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

Board Comment

Mr. Robinson said he has worked with this community and they have looked at the consequences of adding more portables to Bluffdale Elementary or moving the sixth grade to a middle school and have realized that the boundary change is in their best interest even though it may be a hard transition for the students. Mr. Robinson said he spoke with the members of the Bastian Elementary School Community Council and complimented them and District administration for making this change.

Mr. Young echoed Mr. Robinson's comments and added that as the representative for most of the Bluffdale area he has had the opportunity to attend Community Council meetings and has been very appreciative of the community's desire to do right by the children attending Bluffdale

Elementary. He said the Bluffdale Elementary School Community Council weighed very seriously the options and were diligent in the deliberations and discussions about the boundary change and put themselves in the position of the residents of the Meadows subdivision as the decision was made to support the boundary change. Mr. Young expressed appreciation to Mr. Anderson for taking considerable time to reach out and engage all those impacted by this decision and he thanked Mr. Robinson for maintaining a good dialogue with the Meadows community which he sees as vital in helping them transition to Bastian Elementary.

A copy of the boundary map is attached at the conclusion of these minutes. (Attachment 3)

MOTION: It was moved by Darrell Robinson and seconded by Matthew Young to move the Meadows subdivision from the Bluffdale Elementary boundaries to the Bastian Elementary boundaries for the 2018-19 school year. The motion passed with a unanimous vote.

B. **BOUNDARY HEARING: Consideration of Proposed Boundaries for Eastlake, Daybreak, Golden Fields, and Welby Elementary Schools and for Public Input**

Mr. Brad Sorensen, administrator of schools, reviewed the activities to date in addressing the overcrowding concerns of Eastlake Elementary School patrons. These included reviewing enrollment and capacity numbers, future growth, use of facilities, school schedules, numbers of portables, etc. He stated that at the Board's direction, meetings were held with the School Community Councils of Daybreak, Eastlake, Golden Fields, and Welby Elementary Schools to discuss boundary change options and two open houses were held for community members. An online survey was also created and activated on November 20, 2017, and 672 responses have been received to date. Mr. Sorensen stated that six options were presented. Four of the six were boundary change options and patrons at all four schools were invited to take the survey. Patrons of Eastlake were also surveyed about returning to a year-round schedule as a means to accommodate growth and about making no changes for the coming year in anticipation of the large boundary changes needed one year from now for the new schools currently under construction. Mr. Sorensen reviewed the survey results from patrons and employees and provided Board members with copies of the comments received from respondents.

President Voorhies expressed appreciation to the public for participating in the survey and said it is heartening to see the interest parents have in their children's education. She added that Board members each read almost 50 pages of comments and have received many emails and telephone calls as well. She wanted the public to know that by Utah law and Board policy it is the Board's responsibility to do what they feel is best for students and that she believes that is what the patrons expect to have happen. She said even though all may not agree on what is best, the Board has spent many hours gathering as much input as possible in order to make an informed decision.

Public Comment

David Alvord, mayor of South Jordan City, thanked Mr. Sorensen for the excellent presentation. He said he took an interest in the presentation because he received many calls from constituents asking him to get involved and because he cares about the city he served for four years. He said some of the rhetoric has been unfortunate and divisive and he wanted to speak to that. He said he lived in Eastlake for many years and recently moved to Jordan Heights and he knows the families of both communities and wanted them to know they are more alike than different and are attending the meeting because they want what is best for their children. Mayor Alvord said Daybreak is a wonderful part of South Jordan and there is some talk that it is an "exclusive community" and is somehow set apart from the rest of South Jordan. He said the City performed a study that analyzed the tax burden if Daybreak were to separate from South Jordan and found that Daybreak residents' taxes would go way up if they were to become their own city because there is more commercial property such as auto dealerships, big box stores, restaurants, etc. east of Bangerter Highway. He said when he hears about a school being referred to as a "community

school," he believes it creates disunity and warned against thinking of the area as Daybreak and the rest of the City. Mayor Alvord added that while surveys can be helpful, they can also pit community members against each other and suggested to the Board that survey questions assess principled preferences rather than which boundary they like better. He expressed concern about a majority voting against a minority. Mayor Alvord said on a personal note, his wife volunteers at Eastlake at least twice a week and has put a lot of her own care and consideration into the school. They feel a part of Eastlake as do many of their other neighbors who have expressed that they want the Board to do anything but kick them out of Eastlake. He thanked the Board for the opportunity to share these insights.

Angela Sharp spoke on behalf of a group of Eastlake parents and reported that they didn't feel they could support any of the options presented in the survey so they opted to vote for no change and to present a new boundary option for the Board to review. She presented the new option in a PowerPoint presentation and said it takes safety and natural boundaries into consideration. She also provided Board members with a copy of her presentation.

Kerry Simi, a Daybreak resident and teacher at Eastlake Elementary, expressed appreciation to the Board for how they approach issues and their concern for the growing population. She said she is speaking on behalf of Eastlake teachers and wanted to bring their concerns to the Board about the problems associated with overcrowding which includes holding classes in workrooms and offices, having desks extremely close together, overcrowding on lunchrooms and common spaces, etc.

Haley McCall, a teacher at Welby Elementary, addressed the Board on behalf of a large group of teachers. She said teachers are very concerned with overcrowding at Welby and questioned what "capacity" means since the school has more students now than when it was on a year-round schedule. She showed pictures of how the building is being used and said instructional space has been lost over the years as enrollment increased and student safety is being compromised. She said it the hope of the teachers that the Board will do something to help alleviate the overcrowding problems.

Kortney Andreason, a member of the School Community Council and volunteer parent at Welby, stated that moving an overcrowded school to a traditional schedule did not coincide with the Board's mission, vision or beliefs and that the crowded facilities impact learning and limit the ability for students to reach their potential. She said space is not available for special programs and activities because computer labs and other common spaces have been converted to classrooms. She provided a petition signed by 210 community members which details the impact of overcrowding at Welby.

Zakia Richardson, chair of the Eastlake School Community Council, stated that she cares about what happens and if she can she would like to help. She said by working together she believes the boundary process for Eastlake Elementary could have been more like the process for Bluffdale Elementary. She stated that the problem at Bluffdale was not ignored and a solution was found and she feels this is a stark contrast to the animosity created by what is happening at Eastlake. She said all she is asking is for everyone to look at the actual numbers. She asked the Board to look at the School Community Council's initial survey rather than the "second popularity contest survey" and noted that the Council's survey had 308 respondents vs. 367 in the District's survey. She asked the Board to make a decision on what is best for the children.

Julia Willardson, a ten-year resident of South Jordan, said she was excited when Eastlake was built so her children could walk to their neighborhood school. She said two of her four children currently attend Eastlake and before Eastlake returned to a traditional schedule her children were on two different schedules for four years which made it impossible to have quality family time. She said what makes great students is great teachers and strong families.

Camille Britton said she currently has three children attending Eastlake and over the past nine years she has lost count of the number of boundary changes. She said Eastlake parents want a permanent change but the survey was confusing and parents didn't like any of the boundary options so they voted "no change" even though they do want change. She also said for the record, "Eastlake's footprint is the smallest footprint of any school in the entire Jordan School District." She said at the current school enrollment she doesn't believe students are getting a good education. She thanked Board members for working with parents.

Tara Ashby, representing the Jordan Heights neighborhood, said her neighborhood voted for "no change" because they feel their children are thriving at Eastlake. She said parents want consistency and don't want to be in a situation where boundaries or schedules are changed this year and again next year. She said it is better to wait one more year and make changes in conjunction with the opening of the new schools. She said safety is a concern for parents of children that have to cross 11400 South and 4000 West. She also said it seems that Daybreak officials should allow more portables at Eastlake because of the growth they are allowing to occur. She added that parents and students love Eastlake and they are willing to return to a year-round schedule, if necessary.

April Pond said she is representing parents of the Jordan Heights neighborhood that live east of 4000 West and they are standing together for no change this year. She said their area has 200 students vs. 800 on the west side of 4000 West and it is hard for their voices to be heard in surveys and petitions and feel they have always been voted against when Daybreak residents have a majority vote. She said the Jordan Heights residents are asking for no change until there is a long-term solution rather than a Band-Aid. She said the most important thing parents want for their children is stability and safety and moving them to Daybreak provides neither of those.

Board Discussion

Board members thanked patrons for their comments. They discussed the comments and suggestions about the proposed boundary changes.

Mr. Dunford recommended that Welby Elementary parents and employees be asked their opinion about remaining on a traditional schedule or returning to a year-round schedule as a way to alleviate overcrowding. Board members agreed. Mr. Dunford made the following motion:

MOTION: It was moved by Bryce Dunford and seconded by Matthew Young to have the administration survey Welby Elementary parents and employees about moving to a year-round schedule and to include in the survey the ramifications of both choices. The motion passed with a unanimous vote.

President Voorhies asked the administration to begin this process.

Board members discussed concerns and suggestions made by the parents about boundary changes that affect the four schools and whether the survey should be left open in order to obtain more input.

Mrs. Atwood expressed concern that if the survey remains open it may lead to more divisiveness. She said it saddens her to see patrons that differ in opinion sitting on opposite sides of the room and reminded parents that they are examples to their children and she hopes they are being kind and that children are seeing good examples of how to co-exist no matter what decision is made.

Board members expressed concern with making a boundary change now and again in a year from now and the effect this will have on children and families and said they would like to know from Eastlake parents if there is no boundary change, if they would want to return to a year-round schedule to alleviate overcrowding. Mr. Young made the following motion:

MOTION: It was moved by Matthew Young and seconded by Bryce Dunford to pull the boundary change options off the table and survey Eastlake parents and employees about remaining on a traditional schedule or returning to a year-round calendar. The motion passed with a unanimous vote.

Ms. Richards said as a career educator she knows students are resilient and can thrive in any situation if they have quality teachers and she believes Jordan District has quality teachers.

Mrs. Miller stated that she knows this has been a painful process for everyone involved and expressed appreciation for concerned parents. She thanked them for participating in the process and providing input to help the Board make a good decision. She added that the Board has had a serious discussion about how to determine capacity and to obtain better information and will be discussing this in more depth prior to the boundary changes next year.

C. **BUDGET HEARING: Recommendation to Approve Amended Budget for the 2017-18 Fiscal Year**

Mr. Dunford stated that traditionally in June of each year the Board approves an amended budget for the prior year in conjunction with approving the District's budget for the coming year. He said the Board has changed that process so that amendments to the current year's budget are approved in December and April, with final approval in June. He invited Mr. Larsen to present amendments to the 2017-18 budget.

Mr. Larsen shared the following highlights of the December budget amendment:

- Revenue and expense adjustments were made for Land Trust and Title 1 grants.
- Total expenditures are higher than revenue which is a reflection of the school carry-over budgets for textbooks, supplies, postage, media, equipment, etc. He said allowing schools to carry these budgets to the next school year eliminates the pressure that can be caused by "use it or lose it" funds.
- An adjustment was made to reflect the October 1 enrollment count for those allocations given on a per student basis.

He said the 2017-18 budget will be continually updated and another amendment will be provided to the Board in April 2018. A copy of the Statement of Revenues, Expenditures and Changes in Fund Balances is attached at the conclusion of these minutes. (Attachment 4)

Public Comment

No patrons signed up to address the Board regarding this Special Business item and no patrons accepted the invitation to speak.

Mr. Dunford expressed appreciation to staff members for their willingness to amend the budget three times a year instead of once which he said shows an openness to account for the funds the public provides.

MOTION: It was moved by Bryce Dunford and seconded by Marilyn Richards to approve the amended budget for the 2017-18 fiscal year. The motion passed with a unanimous vote.

IV. **Information Items**

A. **Superintendent's Report – Annual Summary Report for 2016-17**

Superintendent Johnson presented her Annual Summary Report to the Board of Education for the 2016-17 school year. She commended Board members on their action to publish Ends policies and said staff members were excited to report what they have done in regard to the goals listed in the Strategic Planning Matrix. Dr. Johnson gave each of the Board members a binder with documentation and evidence to support the achievement of the goals outlined in the Ends policies

and Executive Limitations policies. She explained the information provided in the binders and highlighted the following accomplishments related to Ends policy 401:

Dr. Johnson noted the following:

- 64.7 percent increase in end-of-year benchmarks (22 schools)
- 20 percent of students taking the ACT met all four benchmarks
- Student participation in Concurrent Enrollment increased over the prior year
- 1,090 more Advanced Placement tests were administered to students and the passing rate was 66.5 percent
- 90.32 percent of District CTE students passed the skills tests which surpassed the State target of 74.25 percent.

Dr. Johnson reported that the District's graduation rate steadily increased over a six-year period from 82.2 percent in 2012 to 87.2 percent in 2017 and the drop-out rate decreased each year from 15.7 percent in 2012 to 10.7 percent in 2017. She also provided graduation rate figures for all District high schools and comparisons with other Wasatch Front schools. She noted that Jordan's expenditures per pupil are the lowest of the Wasatch Front schools at \$5,821 but Jordan has the third highest graduation rate.

Mr. Robinson noted that Herriman High school has a 92.5 percent graduation rate and less than 6 percent drop-out rate and yet the State gave them an "F" rating. He said the State's grades are not indicative of the great work that is happening in Jordan District schools.

Superintendent Johnson further explained the documents found in the binder that relate to Ends Policy 402 *Empowering Employees*, Ends Policy 403 *Customer Service*, and Ends Policy 404 *Safety and Security* and invited Board members to review this information.

Dr. Johnson expressed appreciation to the administrators and teachers who are doing all they can to help students. She encouraged Board members to keep in mind the problem facing school personnel of dealing with students who are troubled and need specific types of interventions and how this is taking time away from the work of increasing student achievement. She said trained professionals are needed to assist students who display escalated behaviors. Dr. Johnson also expressed appreciation to her administrative assistant, Roxane Siggard, for her phenomenal ability to visualize a new way of organizing and presenting the information to the Board. Dr. Johnson said Jordan has employees who are focused on doing the right thing for students.

V. Discussion Items

A. **Board Member Committee Reports and Comments**

1. **Utah High School Activities Association (UHSA)**

Ms. Richards said the Association has not met since she last reported but she has met with the four regions and will attend an audit meeting on Thursday morning related to high school finances.

2. **District Finance and Audit Board Advisory Committee**

Mr. Dunford said the Finance and Internal Audit Committee will be meeting on Friday to address phase two questions and will report more to the Board in the future.

3. **Legislative/Community Relations Board Advisory Committee**

Mrs. Miller said thank you notes from the Board have been finalized and sent to outgoing mayors and city council members and that welcome letters to the new mayors and city

council members have been sent as well. She said her Committee is recommending that all of the mayors be invited to the study session on January 23, 2018 at 5:00 p.m. so that introductions can be made and Board members and mayors can get to know each other. She said they are planning to review the District's Five-Year Plan and other items. A "save the date" notice has been sent to the mayors and this will be followed with a formal invitation. Mrs. Miller said the 2018 legislative session begins January 23 and the Committee has been discussing how to address matters that come up during the session. She asked Mrs. Atwood to add an item to the January 23 agenda for the Board to discuss this topic.

4. **Innovations in Education Board Advisory Committee**

Mr. Young said his Committee met and began discussing the innovation in technology-type vision. He provided Board members with a proposal to review on how to address this issue. He said the Committee is proposing an Innovation Vision Statement that reads in draft form: "The Jordan School Board of Education desires that the Jordan School District be recognized as leaders in innovative learning that provides opportunities and experiences to students to thrive in a world-wide society through academic, social, and digital methods." He said this is a beginning for creating a technology strategy and the Board will focus on five areas: 1) Evaluate and adopt an Innovation Vision Statement, 2) Create an ad hoc committee to study and provide strategic suggestions to accomplish the Vision Statement, 3) Visit the Board's Mission Statement and insure the ideas from the Innovation Vision Statement are also included in the Mission Statement, 4) The Board will begin evaluating available resources and lining up resources to begin implementing suggested strategies [may ask Finance Committee to address], and 5) The Board will review Ends policies and insure there is alignment with Ends policies and innovation strategic suggestions. He said they want to insure there is no ambiguity between Ends policies and this strategy, nor derail what has been accomplished with the Ends policies, but rather insure they are in alignment and not in competition with each other. Mr. Young said the ad hoc committee will begin to explore how to accomplish this vision and proposed the committee consist of two Board members (selected by the Board), one Cabinet-level administrator (selected by the superintendent), one technology specialist (selected by a technology consultant), one person from the Curriculum Department (selected by Mrs. Finlinson), one principal each from a high, middle and elementary school, one teacher each from a high, middle, and elementary school (all selected as an opt-in by the Cabinet) and finally, two community stakeholders (selected by the Board). He proposed that the ad hoc committee begin work no later than February 2018 with the goal of providing the strategic suggestions by January 2019 to allow time to begin implementation for the 2019-20 budget. He said he wants people on the committee who are of a growth mindset and anxious to first say "why not" and then embrace technology innovation. Mr. Young said it is important to emphasize that they want the District to be recognized as a leader and that there are already great things in regard to technology happening within the District. He said he is not suggesting a fundamental wholesale change. He asked the Board for direction.

Board members discussed the proposal and agreed to have Mr. Dunford and Mr. Robinson serve on the ad hoc committee and to direct them to work with the superintendent to begin getting the other members in place. President Voorhies said the Board's mission statement will be added as a topic to the January 9 agenda and they will have further discussion about ad hoc committee members.

5. **Facilities Board Advisory Committee**

Mrs. Atwood said the Facilities Committee met December 4 and discussed issues related to property matters and she will report on these in closed session. She said the Committee discussed that construction prices continue to surge in the current economic market and they are closely following future projects. She reported that the Committee received two

requests to add projects to the summer 2018 project list for Riverton High School and the Committee is recommending that the work to fill in the commons area be added to the list, but the parking lot improvement not be added. She said the Committee feels there are other schools with a greater need for additional parking spaces and that it would be better to wait to see what the outcome is of the boundary changes being made next year.

Mr. Young said this decision is disappointing and a narrow view considering that Ms. Gough is paying the vast majority of the cost and she is trying to show the community that Riverton isn't being forgotten. He expressed disappointment that \$4.6 million is allocated to the West Jordan Feeder System when Riverton High can't have a few parking spots. He hopes the rest of the Board will see what Ms. Gough is trying to do demonstrate to the Riverton community and reconsider this decision.

6. District/Community Council Board Advisory Committee

Mr. Robinson said his Committee met to review the calendar policy and he is planning to provide a policy proposal at the next meeting.

MOTION: At 11:00 p.m., it was moved by Bryce Dunford and seconded by Matthew Young to adjourn the meeting and to convene in a closed session. The motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
Jen Atwood, Board Secretary
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Scott Thomas, Administrator of Auxiliary Services

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss property. The closed session discussion was recorded and archived.

MOTION: At 11:45 p.m., it was moved by Jen Atwood and seconded by Marilyn Richards to adjourn the meeting. The motion passed with a unanimous vote.

/jc

Attachments

My name is Ashley Raines-Parshall. I am a parent in the district, I am also the resource teacher at Bastian Elementary. I am here on behalf of 2 groups of people - Parents in the district who are uncomfortable speaking out of fear of repercussions their children may face, and special education professionals in the district (teachers, related service providers, paraprofessionals) who have concerns about the safety of their jobs if they talk to you. I want you all to know that while I love my job, and am proud to be a resource teacher in the district, I feel like I have been "Highly Encouraged" to NOT talk to all of you. If talking to you tonight results in losing my job, I will have to be okay with that. What I have to say is too important to be left unsaid: Special Education in this district needs you to truly to commit to providing students with the necessary supports to be successful. I want to address the following issues tonight - Caseloads, instruction by a Qualified Teacher, support necessary to meet needs, what is working, and potential solutions.

But before we talk about those things, I want you to understand what Special Education is. SpEd is a lot of acronyms. I will do my best not to use them, but it will happen. Resource is not "Extra Help", we don't finish leftover homework or classroom assignments, we are not eternal interventions. We are specially designed instruction. This is instruction based on student's current abilities, it uses research based best practices about the student's learning styles as well as their recognized disability to help them gain competence in foundational skills necessary for these students to access grade level curriculum. It's in every school in Jordan District. It is the law. And it needs your attention.

Caseloads:

In our district, we have caseloads that are completely unmanageable. My own caseload has a headcount of 50, and a weighted count what I believe is right around 70. In order to help me service the IEP's of my students, I have 3 - 17 hour aides. This means I deliver instruction (and write lesson plans for 3 other people to deliver) to 50 students. I also correct assignments, collect data, monitor progress, write progress reports, contact parents, schedule meetings, write IEP's, hold IEP meetings - times 50. We wouldn't place that type of demand on a general education teacher - yet 35, 40, 45 on a special education caseload is no big deal. In addition, I do testing for students being referred by teachers or parents to see if they are eligible for special education services. Right now, I have 22 students in referral.

<<Side Note:My school recently was approved for a part time resource teacher - but I was told I would need to let 2 of my 17 hour aids go in order to get the teacher. So Bastian students will gain 20 hours (split between instruction and planning) from a highly qualified teacher, but we will lose 34 hours of instruction from the aides. In order to meet the minutes on the existing IEP's in my room, I NEED to keep 2 of my 3 aides - even with gaining a teacher. Now my principal is aware of the minutes I service, and is ready to advocate for the program at Bastian. But this shouldn't even be a conversation. End Side Note>>

The district, this board, should be committed to keeping caseloads reasonable. This isn't a "Bastian" problem, this isn't a resource problem, and it isn't an elementary problem. SLP's,

School Psychs, the preschool program, Middle schools and High Schools ALL have caseloads that are high - AND those related service providers (SLP and School Psychs) are often split between 2 schools. This translates to servicing 70+ students on an every other week schedule. Are we meeting really the needs of our students with these caseloads and schedules?

Instruction:

It is no secret there is a shortage of teachers. Special Education teachers, related service providers, and paraprofessionals willing to work in the field are no exception. As I mentioned, I have 3 aides in my resource room. I love these women, and I know they work hard every single day. But they are not trained in instruction. They do their very best to get through my lesson plans, to take data, to address the needs of the students, to modify lessons when the students in their groups look lost - and they do it for a very small amount of money. I went to school for years to do what you are asking them to do. We have paraprofessionals servicing IEP minutes all throughout the district. I don't mean to give you the impression they have complete freedom - they follow lesson plans and report what they were able to get through or where the struggle was, but sometimes there is a disconnect in schedules and it takes hours or even days to follow up with my aides. Like I said, I love these women, they are truly phenomenal - but they are not the specially designed instruction we agree to provide when we sign those IEP's. Additionally, we would never dream of allowing an aide to deliver math instruction to 3rd grade all year long, but in some resource rooms - that is happening! While I firmly believe paraprofessionals are necessary in my classroom, the students I service, MY students, deserve what we agreed to in their IEP's. The VAST majority of instruction for each student in a special education setting should be specially designed instruction by a qualified teacher.

Support:

Sufficient support is VITAL to the success of these students. This means aides in our classrooms. There are times where we need to exit our rooms to deal with a student in crisis outside of our room and with school psych's being split between schools - this happens OFTEN. But we undermine the importance of our paraprofessionals when we aren't allowed to get substitute aides! Vacations, illness, scheduling - life happens, and quite frankly - we don't pay them enough to miss their lives for 17 hours a week. This is especially crucial in our preschool programs. The presence, contribution, and support these paraprofessionals lend to our classrooms is priceless - but as teachers, we are expected to "wing it" without them if they need time off. Again, we are short-changing students in special education, and for what? A few thousand dollars across the district - a handful of "floating aides" that could fill in district wide much like substitutes? It doesn't seem like a massive investment, but a single aide in my classroom is the difference between servicing all my students and having to cancel groups (which translates to not servicing the minutes we committed to).

What is working:

All of this sounds negative. But there are amazing things happening in the district and I believe it is important to highlight those things. First, the Early Intervention services provided by the Jordan Child Development Center are of the highest caliber. I was fortunate enough to

experience them with my youngest over the last few years and I can tell you the work they to makes a HUGE difference in children who will eventually be students at our schools. The Jordan District Preschool Program is also amazing. If you haven't been to one - GO. You will be hard pressed to find a more dedicated, loving, and talented group of preschool teachers and aides. I have the pleasure of sharing a wall with preschool at Bastian, and also the opportunity of having my youngest attend preschool at my school. I want to stress why this pipeline is so important. This year I received an IEP of a student who attended a Jordan District preschool taught by a preschool teacher who is now at my building. I was able to talk to her about this student, instead of having to "get to know" the student from their file. I was able to go to this student's kindergarten appointment and talk to them about things they loved because I already KNEW things about the student. I was able to talk to mom about concerns she had brought up previously and have a platform to work from rather than starting from the ground up. Preschool in every Jordan School should be a goal.

You should also know you have amazing Special Education teachers in this district. I subbed in the district a little bit last year, did my student teaching, and have attended several Special Education department trainings - everyone I have encountered has been supportive, helpful, and you KNOW they are teaching because they want to help our students. At the same time, you should know, many of us think we are not valued in the district. I have heard, on multiple occasions "Every Child, Every Day... as long as your child is typical". This cannot be, even jokingly, a theme in the district. Please - give us what we need to give our students the best chance of success.

Potential solutions:

Solutions to these problems are fairly easy to implement.

- In order to align the demands of special education to that of a general education teacher, Jordan District ought to institute caseload caps. We have classroom caps (albeit they are averages), special education teachers, related service providers, and students should be afforded the same protections. Caseload protections would be VERY attractive to dual license teachers currently in gen ed positions as well as special education teachers/related service providers in other districts/settings
 - Capacity could be determined by headcount, weighted count, group size, etc.
 - Workload demands for School Psychologists could be alleviated by providing elementary schools with guidance counselors to help address the needs of our students outside of special education
 - SLP/T caseloads should have reasonable limits that allow them to work with students 1:1 in order to help students acquire the language skills necessary to be successful in school and in life.
- Caseload caps would have a domino like effect on the instruction by a qualified individual issue. More teachers would be in the schools, and paraprofessionals would hold a support role instead of an instructive role.

- By creating a pool of “roaming paraprofessionals”, we could have a built in “substitute” option when an aide needs time off or when special education teams need to carve out time for testing (eligibility, reevaluations, etc).
 - In addition to being a “common sense” idea, this would reinforce the idea that our support staff is valued, their contribution to the success of our school is noticed and appreciated. It would also show teachers that you understand our jobs are demanding enough without having to “cover” the duties of another person.
- Don’t break what is working. Support Early Intervention. Support Preschool. Stop looking at Jordan District as K-12 Education. We are Early Intervention to Graduation.
 - Preschool in every school should be a goal of this district.

I would beg this board to commit to the needs of students serviced by special education. Commit to becoming educated about the reality of what is happening, about the demands being placed on those who work with these students, about the lack of actual human body resources and time we face. Contact your schools. Ask questions - I have included questions to help start the conversations if you aren’t sure what to say or ask. **Please commit to continuing this conversation in your board meetings** - discussing ways to make changes to Special Education in Jordan District so we CAN provide the specially designed instruction we have committed to.

Questions to ask:

What do you do? (This may seem silly, but it isn’t. We are resource teachers, co-teachers, self-contained teachers, preschool teachers, speech and language pathologists/technicians, school psychologists, occupational therapists, etc. We all do different things - don’t compare apples to monkeys!)

What is your caseload? (ask about the headcount and the weighted count)

How many files do you manage (some of us work with students, but we aren’t responsible for the files. As an example, a student who is in resource, but also sees an SLP would be on BOTH caseloads, but only one person - resource teacher or SLP - would be the file holder/case manager)

Do you have other Special Education teachers in your building? (Some schools have self contained units, which is different than a student self contained in a resource setting - There would be teachers for each place)

Do you utilize paraprofessionals or aides in your classroom?

Do they deliver instruction?

How long do you spend, on average, writing lesson plans and checking in with them?

What is the biggest hurdle you face in providing your students with specially designed instruction?

How much time do you spend doing paperwork? (limiting our caseloads limits the paperwork)

How many students are in your class(es)/groups?

When I approached people to come talk to the board tonight, I heard the usual “can’t come” reasons - schedules, meetings are too long, they don’t know what to say.... But there were plenty of people who had things to say that were not comfortable talking to you and I think their stories need to be heard.

If a person was unwilling to tell their story based on a fear of repercussion, I offered to bring their story to you with the hope they can remain anonymous until they feel comfortable talking to you.

Parent A:

“There are problems with the groups. My (child) goes to speech in a group of 4 or more twice a week for 20 minutes WHEN speech lady is there and IF the teacher remembers to send (them). How are they addressing the fact no one outside of our house understands (the child).”

This parent worries that if they come and talk to you, the child will get less time in speech and language. In talking with the parent, it seems like the last time the boundaries were moved, the students time in speech and language was cut. When the parent advocated for more time, they were told ‘other groups are bigger’. The parent is considering taking the child to an outside source for speech and language because JSD is not meeting the child’s needs.

Parent B:

“My child received support in reading and writing through resource. For (several) years, (child) went four days a week. I didn’t realize (child) was leaving (the) teacher to work with an aide in resource. I was furious. I called (resource teacher) and she said it had been this way the whole time (child) went to (school), and she didn’t understand why I was so upset. (Several) years of time wasted. (Aide) didn’t know what she was doing - and that is clearly the case because (child) went to the University of Utah for reading and writing help and made more progress in one year than the (#) years we spent in resource.”

When asked about coming to the meeting, the parent responded:

“The board, the district, and the school doesn’t care. When we pulled (child) out of resource, they sent us this ridiculous letter about how they disagreed with our decision to pull (child) out. Just covering their ass Ashley - that is all they will do.”

When we were talking about positive things the parent had encountered during the time in resource:

“Truly, I wish I could say there were positives. Every IEP, it seemed like (child) was getting more and more behind. I would talk about getting (child) more help, and (resource teacher) looked like she was offended. I mean, this is my child! I just wanted

(them) to get help! If the schools CAN'T do it, then they should cop to it. Not try to hide it."

Parent C:

"We loved our old SLP - but you could tell she was ALWAYS busy. Our meetings were rushed, she seemed embarrassed when I asked how many students were in (child) group. When she told me there were 5-7, I wanted to cry for her! She left the district. (New SLP) tried, but you could tell she was overwhelmed. When we went to (another school), I just removed speech from the IEP. We work with Primary Childrens now. It is expensive, but I know (child) is getting one on one time with the clinician. I have heard good things about the U, do you know about that?"

<<Side note, my own personal child was in speech and language - I love the U clinic with my whole heart>>

Parent D:

*Background info: This parent will NOT attend a Jordan District ANYTHING because of the experience they had in Special Education. While they had a decent experience with the resource/IEP team, at one point, they requested smaller groups, on level grouping OR more time and was told "We can't say we can't do that because of our schedules and caseloads, but that is the real reason."

Parent was asked if they would come tell their story to the board:

"If I thought it would make a difference, I would. But it won't. They will just do the bare minimum to make it look like they are helping kids like (child), but they don't care. If your child is not a shining moment for Jordan, if they aren't AP classes, Sterling Scholar, Honor Roll, or even just average - Jordan does everything they can to put them in the corner. They literally serviced (child) in a (censored) closet! Then they moved to the hall because 'the closet didn't have a window'. Every person knew (child) was in resource, and when I complained (Principal) basically told me I could go to a charter if I didn't like it. Ash - you should quit. Go ANYWHERE else. For reals - no one is going to complain, the teachers aren't going to stand up to the district because that is their paycheck. The principals aren't going to pick that fight because you don't want to be the principal who gets moved to the crappy school. And the district really doesn't care about kids who need help. Find a corner, hunker down, and don't you dare have an outburst at school." When I asked the parent if they would please say one good thing about Jordan or their time in our schools:

"I can say (resource teacher) love (child). She could have lost her job by telling me it wasn't that (child) DIDN'T need the help, it was she didn't have any more time or resources to give. She loved (child), but now she isn't even a teacher anymore. Few years in Jordan killed that."

Parent E:

*This parent did not want me to share any part of their story. They DID agree to let me share their reason why they didn't want to talk. It is paraphrased because it was an in-person conversation:

I won't come to the board meeting, and I don't want to talk to a board member because crap flows down the mountain. My child will lose service, or we won't get the best teacher for them next year, or my child will lose their IEP. I can't risk that. Yes, there are things I would say, but I won't because it jeopardizes my child.

Resource Aide A:

"I worked at (school). On Mondays and Tuesdays, the teacher taught, on Wednesday and Thursdays, I taught. On Fridays she did testing for kids who were coming into resource. But every Wednesday and Thursday I was in charge of most of the students. I can't teach. I didn't go to school. I could follow a lesson plan... if there was one to follow. But it wasn't fair to the kids. There were also plenty of times where (resource teacher) had to leave to go take care of problems outside of resource. If it was on Monday and Tuesday, I would just wing it. I would say it happened 3 or 4 times a month when she was supposed to teach, and easily a dozen times a month."

Resource Aide B:

"A few years ago, I was at (school). They had one and a half resource teachers. I worked with the half time teacher. She would do her best, but I was lost most times when she wasn't there. I learned a lot on reading - what a child needs to know before they start reading, how to ask questions during reading to help them understand - but I had to quit. I wasn't helping the kids. I probably wasn't hurting them, but I am not a teacher - they needed a teacher."

I asked what this person thought Jordan could do to make it easier for aides:

"Training - not just for us, but for resource teachers. Have a lesson plan in case you need to leave the room, involve us in behavior management so you aren't the only consequence. We should be able to expect to be an AIDE not a teacher. We can cover occasionally, but we need to be used as support, not the teacher."

Resource Teacher A:

"I have to make a choice every day - do I teach, or do I do the paperwork? The more years I spend here, the more I choose to teach. My files look like hell. I don't take enough data points (but I know where my students are). I am here to teach, my students don't gain anything from me personally filling out SCRAM, they don't make progress when I tape papers to blue sheets. They learn, they gain, they grow and progress when I TEACH. I want to teach. I want to teach in Jordan District."

Resource Teacher B:

"Every child, every day.... But we consistently see more funding go to the students who have academic options. I don't want to say it should be SpEd versus Gifted - but it feels like there are a lot of options for students who are successful, whereas our students have resource or resource. And regardless which resource they go to, it is understaffed, overworked, high turnover resource. The district keeps saying they want to attract and keep teachers. They need to DO something specifically with Special Education Teams - Teachers, OT, SLP, Psych - and not just keep saying we got more pay this year. Giving me more pay, and taking an aide doesn't make my work life easier or better."

Dear Members of the Board,

I am in the middle of my 20th year teaching Early Childhood Special Education (preschool), and my 3rd with Jordan School District. I have never been so frustrated with the demands and expectations placed on me as I have been these last few years.

Jordan School District's Preschool Program has 20 classrooms across 11 elementary schools (out of 36 schools in the district, we are in fewer than one third of them). Of these 20 classrooms, average caseload per teacher is around 50, a total of about 1000 preschoolers (my apologies for not having exact numbers). Of these 1000 children, approximately 75% have special needs, and receive specialized instruction, physical therapy, occupational therapy, speech therapy and/or other services. Our children have developmental delays, speech disorders, autism, cerebral palsy, Down syndrome, orthopedic impairments, vision impairments, hearing impairments, or any one of many other delays, syndromes, or diseases. Our classes currently range in size from 13-20, and we continue to add students throughout the school year. At our growing rate, we could soon have 20-25 children in some of our preschool classes across the district. **We need more preschool classrooms so we can more effectively meet the needs of all of our children, every day.**

We are primarily a special needs preschool program. Providing special education to children ages 3-5 is required by Part B of the Individuals with Disabilities Education Act (IDEA). In addition to federal requirements, we are required by the State of Utah to provide a program that meets High Quality Education standards, which is reasonable, we absolutely should be providing high quality preschool education. However, this is very difficult to accomplish given the size of our classes. If we were teaching typically developing preschoolers, class sizes of 15-20 would be the norm. But we're not. The majority of our classrooms are made up of children with special needs. Meeting the individualized, special needs of these children, as required by law, is made very difficult with the large class sizes.

We strive to provide a well-rounded curriculum to all of our children. I do not think of them as "students", because that's what they're learning in preschool – how to *become* students. They are still children, three- four- and five-years old. We teach them how to sit at circle, listen to a story, follow a group direction, follow a 2-3 step direction, complete a task, ask for help, participate in group activities...all those things that will eventually make them good students. But we are also required to teach them letters, shapes, numbers, counting, social skills, scissor skills, how to write their name, early literacy, sequencing/sorting, puzzles, problem solving, positional concepts, etc and etc. Our curriculum is based on typical developing preschoolers, and so we are required to individualize and adapt instruction and materials for our children with special needs. We are required to take data on goals and objectives, complete IEP meetings and paperwork, change instruction and/or materials if progress is not being made. We are required to provide STEAM

activities, large motor activities, music, art, blocks, drama, books, puzzles, etc. And we do all of this in 2.5 hours, two times a week (some children come 3 or 4 days a week, but most come twice). In addition, we are required to monitor nursing care plans and medical protocols for many of our children.

Many of our children are not toilet-trained, so this becomes something else we fit into our busy days. The majority of our classrooms do not have bathrooms handy, so we interrupt instructional time to walk kids down the hall to the “big kids” bathrooms, or across the school to the bathroom that holds the changing table. Yesterday, two of my three assistants had to leave the room to take kids to the bathroom, interrupting their small groups and leaving the remaining two of us to manage the 4 groups we were trying to run. It takes us 15 minutes at the start of class to get everyone’s hands washed at the one sink in our classroom, again using up precious instructional time. One sink would be workable if we had 10-12 kids, instead of 15-16. **We need more classrooms so our class sizes can be smaller and more manageable.**


Our classrooms are staffed with one licensed teacher and 3 assistants. Our classes would not be successful without our dedicated and tireless assistants. They are equal to the teacher in the eyes of our children, running groups and circle times, serving snack, taking kids to the bathroom, playing with and talking to children so the children see and experience appropriate interaction in their lives. Our assistants are a valued part of our program. But the district does not value them, because when they are sick, or need a day off, substitute aides are not provided. This sends a message that they are not indispensable, not truly necessary, and groups and classes will run just fine without them. This is not true...we greatly miss our assistants when they are absent. Our classrooms don’t function the same. There are larger groups and less supervision for the children. Assistants don’t get paid when they don’t work, so the money could be used to pay for a sub. **We need the district to value our assistants enough to provide substitutes when they are absent.**

We need your help and attention. We need education in Jordan District to be thought of in terms of Pre-K through Post-Graduation, not simply K-12. When a fancy flyer is sent home to households touting the accomplishments and goals of the district, include preschool! We are responsible for laying the educational foundation for many future students, please treat us as such.

I know classroom space and money are the bottom-line issues. My wish is for an understanding that preschool is just as important as first grade or sixth, Chinese Immersion or drama or music programs. Every bit of research supports early intervention, and continued services make a vast difference for our special education population. It should be a constant concern for this district. **We need classrooms, staffing, and resources to provide the education our children deserve.**

Please consider visiting a preschool classroom to see for yourself what we do and how we do it. We are proud of the work we do, and we love the children we teach. We are frustrated by our limitations because of our class sizes, but this does not prevent us from doing all we can to meet the needs of all of our children. **Every child, every day** is not limited to K-12. Jordan District provides services to students before preschool and past graduation, so let's truly commit to all our students and mean it when we say Every Child Every Day.

Sincerely,



Lora McFarland
Preschool Teacher

Jordan School District
FINANCIAL REPORT - NOVEMBER 2017

Summary of Funds and Functions

<u>Fund #</u>	<u>Name</u>	<u>Examples of Activity</u>
10	General Fund (aka Maintenance and Operations)	K-12 instruction, support services offices
23	Non K-12 Fund	Pre-school, Adult Education, Community Education, coaches/advisor stipends
31	Debt Service Fund	General Obligation Bonds repayment
32	Capital Projects Fund (aka Capital Outlay)	Major construction and maintenance projects; land, bus, and equipment purchases
51	Nutrition Services Fund (aka School Lunch)	School breakfast and lunch sales and all associated costs
60	Health and Accident Self-Insurance Fund	Health, life, disability, and industrial insurance premiums and claims
75	Jordan Education Foundation Fund	Donations earmarked for Foundation

Expenditure

<u>Function #</u>	<u>Name</u>	<u>Examples of Activity</u>
1000	Instruction	Student classroom costs; teachers, substitutes, textbooks, supplies, etc.
2100	Support Services - Students	Nurses, psychologists, counselors, Guidance, Planning and Student Services
2200	Support Services - Instructional Staff	Curriculum, teacher professional development, media centers, testing
2300	Support Services - District Administration	Board of Education, superintendent, area administrators of schools
2400	Support Services - School Administration	Principals, assistant principals, office staff, registrars, school postage
2500	Support Services - Business	Business administrator, Accounting, Payroll, Purchasing
2600	Support Services - Operations and Maintenance	Utilities, Custodial, Maintenance, Central Warehouse, property management
2700	Support Services - Transportation	Student transportation to and from school, field trips
2800	Support Services - Other Central	Human Resources, Information Systems, Communications, Insurance Services
3100	Food Services	Nutrition Services
3300	Community Services	Pre-School, Adult Education, Community Education, coaches/advisor stipends, Foundation
4000	Facilities Acquisition and Construction	Major construction and maintenance projects; land, bus, and equipment purchases
5100	Debt Services	Repayment of bonds
8000	Foundation Donations	Donations earmarked for Foundation

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
1000 LOCAL REVENUE						
AD VALOREM TAXES	69,477,606.00	0.00	3,801,306.44	4,909,658.54	64,567,947.46	92.93%
AD VALOREM TAXES	5,003,094.00	0.00	529,505.63	2,118,550.66	2,884,543.34	57.66%
TUITIONS	1,891,680.00	0.00	66,120.00	234,778.97	1,656,901.03	87.59%
INVESTMENT EARNINGS	1,170,000.00	0.00	372,488.48	1,475,591.26	-305,591.26	-26.12%
OTHER LOCAL REVENUE	5,469,987.00	0.00	315,556.79	1,090,571.25	4,379,415.75	80.06%
LOCAL REVENUE	83,012,367.00	0.00	5,084,977.34	9,829,150.68	73,183,216.32	88.16%
3000 STATE REVENUE						
STATE REVENUE	147,130,795.00	0.00	12,820,047.63	62,802,946.54	84,327,848.46	57.31%
RESTRICTED GRANT OPTIONAL	33,819,364.00	0.00	2,565,710.60	30,751,911.30	3,067,452.70	9.07%
RESTRICTED GRANT VOC & OTHER	13,424,223.96	0.00	1,031,484.71	6,133,764.99	7,290,458.97	54.31%
RESTRICTED GRANT BASIC PROG	7,056,134.00	0.00	664,274.41	3,196,815.89	3,859,318.11	54.69%
RESTRICTED GRANT SPEC PURPOSE	18,762,283.43	0.00	1,155,486.44	11,355,379.12	7,406,904.31	39.48%
SCHOOL BLDG FOUNDATION AID	1,622,237.00	0.00	29,086.00	429,938.46	1,192,298.54	73.50%
MISCELLANEOUS STATE PROGRAMS	526,438.00	0.00	0.00	455,774.24	70,663.76	13.42%
SUPPLEMENTAL APPROPRIATIONS	17,387,545.00	0.00	1,137,493.92	6,356,367.12	11,031,177.88	63.44%
MISCELLANEOUS STATE REVENUE	13,000.00	0.00	0.00	4,268.53	8,731.47	67.17%
STATE REVENUE	239,742,020.39	0.00	19,403,583.71	121,487,166.19	118,254,854.20	49.33%
4000 FEDERAL REVENUE						
UNRESTRICTED GRANT THRU STATE	265,628.00	0.00	0.00	0.00	265,628.00	100.00%
RESTRICTED GRANT DIRECT	20,799.00	0.00	0.00	331,098.21	-310,299.21	-1,491.89%
RESTRICTED GRANT THRU STATE	11,552,919.00	0.00	78,479.84	2,085,887.99	9,467,031.01	81.94%
FEDERAL REVENUE OTHER AGENCIES	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
FEDERAL NCLB	5,423,202.00	0.00	876,863.53	725,433.07	4,697,768.93	86.62%
FEDERAL NCLB	97,080.00	0.00	5,058.77	5,058.77	92,021.23	94.79%
FEDERAL REVENUE	17,379,628.00	0.00	960,402.14	3,147,478.04	14,232,149.96	81.89%
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	-181,578.00	0.00	0.00	0.00	-181,578.00	100.00%
OTHER LOCAL SOURCES	-181,578.00	0.00	0.00	0.00	-181,578.00	100.00%
MAINTENANCE & OPERATIONS	339,952,437.39	0.00	25,448,963.19	134,463,794.91	205,488,642.48	60.45%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
21 STUDENT ACTIVITIES FUND						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	60,000.00	0.00	0.00	739.62	59,260.38	98.77%
FOUNDATION	200,000.00	0.00	1,449.95	6,601.95	193,398.05	96.70%
	3,750,000.00	0.00	534.05	1,761.98	3,748,238.02	99.95%
OTHER LOCAL REVENUE	3,990,000.00	0.00	119,078.52	691,680.69	3,298,319.31	82.66%
LOCAL REVENUE	8,000,000.00	0.00	121,062.52	700,784.24	7,299,215.76	91.24%
STUDENT ACTIVITIES FUND	8,000,000.00	0.00	121,062.52	700,784.24	7,299,215.76	91.24%
=====	=====	=====	=====	=====	=====	=====
23 NON K-12						
1000 LOCAL REVENUE						
AD VALOREM TAXES	719,582.00	0.00	39,963.47	52,620.18	666,961.82	92.69%
AD VALOREM TAXES	51,818.00	0.00	5,484.12	21,941.93	29,876.07	57.66%
TUITIONS	30,000.00	0.00	2,625.00	15,380.00	14,620.00	48.73%
INVESTMENT EARNINGS	30,000.00	0.00	7.87	28.60	29,971.40	99.90%
OTHER LOCAL REVENUE	856,935.00	0.00	37,042.46	219,618.78	637,316.22	74.37%
LOCAL REVENUE	1,688,335.00	0.00	85,122.92	309,589.49	1,378,745.51	81.66%
3000 STATE REVENUE						
RESTRICTED GRANT OPTIONAL	4,029,894.00	0.00	282,295.86	3,140,865.33	889,028.67	22.06%
RESTRICTED GRANT VOC & OTHER	482,089.00	0.00	32,909.61	292,092.66	189,996.34	39.41%
UNRESTRICTED GRANT BASIC PROG	60,000.00	0.00	0.00	36,000.00	24,000.00	40.00%
STATE REVENUE	4,571,983.00	0.00	315,205.47	3,468,957.99	1,103,025.01	24.13%
4000 FEDERAL REVENUE						
RESTRICTED GRANT DIRECT	342,141.00	0.00	0.00	-331,099.00	673,240.00	196.77%
RESTRICTED GRANT THRU STATE	3,520,224.00	0.00	573,563.00	924,505.85	2,595,718.15	73.74%
FEDERAL REVENUE	3,862,365.00	0.00	573,563.00	593,406.85	3,268,958.15	84.64%
NON K-12	10,122,683.00	0.00	973,891.39	4,371,954.33	5,750,728.67	56.81%
=====	=====	=====	=====	=====	=====	=====
26 Tax Increment						
1000 LOCAL REVENUE						
AD VALOREM TAXES	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
LOCAL REVENUE	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
26 0000	Tax Increment					
Tax Increment	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
=====						
31 1000	DEBT SERVICE LOCAL REVENUE					
AD VALOREM TAXES	11,589,069.00	0.00	636,343.67	825,735.24	10,763,333.76	92.87%
AD VALOREM TAXES	834,531.00	0.00	88,323.10	353,380.49	481,150.51	57.66%
INVESTMENT EARNINGS	40,000.00	0.00	24,404.23	24,737.98	15,262.02	38.16%
LOCAL REVENUE	12,463,600.00	0.00	749,071.00	1,203,853.71	11,259,746.29	90.34%
DEBT SERVICE	12,463,600.00	0.00	749,071.00	1,203,853.71	11,259,746.29	90.34%
=====						
32 1000	CAPITAL OUTLAY LOCAL REVENUE					
AD VALOREM TAXES	41,774,699.00	0.00	2,184,346.40	2,828,179.67	38,946,519.33	93.23%
AD VALOREM TAXES	956,801.00	0.00	303,791.05	1,215,467.19	-258,666.19	-27.03%
INVESTMENT EARNINGS	420,000.00	0.00	27,178.61	140,530.20	279,469.80	66.54%
LOCAL REVENUE	43,151,500.00	0.00	2,515,316.06	4,184,177.06	38,967,322.94	90.30%
4000	FEDERAL REVENUE					
FEDERAL REVENUE OTHER AGENCIES	415,256.40	0.00	207,628.20	207,628.20	207,628.20	50.00%
FEDERAL REVENUE	415,256.40	0.00	207,628.20	207,628.20	207,628.20	50.00%
5000	OTHER LOCAL SOURCES					
BONDS	100,613,956.00	0.00	0.00	0.00	100,613,956.00	100.00%
SALE OF FIXED ASSETS	85,000.00	0.00	1,820,613.34	1,839,496.21	-1,754,496.21	-2,064.11%
OTHER LOCAL SOURCES	100,698,956.00	0.00	1,820,613.34	1,839,496.21	98,859,459.79	98.17%
CAPITAL OUTLAY	144,265,712.40	0.00	4,543,557.60	6,231,301.47	138,034,410.93	95.68%
=====						

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
51 SCHOOL FOODS						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	60,000.00	0.00	0.00	0.00	60,000.00	100.00%
FOOD SERVICES REVENUE	7,753,000.00	0.00	819,750.31	2,961,946.09	4,791,053.91	61.80%
OTHER LOCAL REVENUE	50,000.00	0.00	29,969.21	32,327.04	17,672.96	35.35%
LOCAL REVENUE	7,863,000.00	0.00	849,719.52	2,994,273.13	4,868,726.87	61.92%
3000 STATE REVENUE						
RESTRICTED GRANT VOC & OTHER	3,700,000.00	0.00	277,009.50	683,790.00	3,016,210.00	81.52%
STATE REVENUE	3,700,000.00	0.00	277,009.50	683,790.00	3,016,210.00	81.52%
4000 FEDERAL REVENUE						
RESTRICTED GRANT THRU STATE	8,715,460.00	0.00	753,443.91	1,931,022.42	6,784,437.58	77.84%
FEDERAL REVENUE	8,715,460.00	0.00	753,443.91	1,931,022.42	6,784,437.58	77.84%
SCHOOL FOODS	20,278,460.00	0.00	1,880,172.93	5,609,085.55	14,669,374.45	72.34%
=====	=====	=====	=====	=====	=====	=====
60 HEALTH & ACCIDENT SELF INSURED						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
OTHER LOCAL REVENUE	37,175,000.00	0.00	3,136,137.39	12,823,432.72	24,351,567.28	65.51%
LOCAL REVENUE	37,315,000.00	0.00	3,136,137.39	12,823,432.72	24,491,567.28	65.63%
HEALTH & ACCIDENT SELF INSURED	37,315,000.00	0.00	3,136,137.39	12,823,432.72	24,491,567.28	65.63%
=====	=====	=====	=====	=====	=====	=====
75 FOUNDATION						
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	181,578.00	0.00	0.00	0.00	181,578.00	100.00%
OTHER LOCAL SOURCES	181,578.00	0.00	0.00	0.00	181,578.00	100.00%
8000 JORDAN DIST DASH						
JORDAN DIST DASH	750,000.00	0.00	349.00	237,461.73	512,538.27	68.34%
	0.00	0.00	150.00	235,600.61	-235,600.61	0.00%
AEROSPACE PROGRAM	0.00	0.00	19,581.30	284,635.60	-284,635.60	0.00%
FOUNDATION	0.00	0.00	2,219.58	90,480.01	-90,480.01	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8000 JORDAN DIST DASH						
	0.00	0.00	20,517.43	278,703.35	-278,703.35	0.00%
MUSIC PROGRAM	0.00	0.00	361.79	110,879.68	-110,879.68	0.00%
FOUNDATION	0.00	0.00	3,700.00	21,442.58	-21,442.58	0.00%
DOKAS CLASS	0.00	0.00	806.97	16,559.37	-16,559.37	0.00%
LLOYDS CLASS	0.00	0.00	1,020.46	21,040.78	-21,040.78	0.00%
SANDER'S CLASS	0.00	0.00	2,000.00	18,964.82	-18,964.82	0.00%
JORDAN DIST DASH	750,000.00	0.00	50,706.53	1,315,768.53	-565,768.53	-75.44%
9000						
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	931,578.00	0.00	50,706.53	1,308,699.06	-377,121.06	-40.48%
Grand Revenue Totals	586,829,470.79	0.00	36,903,562.55	166,712,905.99	420,116,564.80	71.59%

Number of Accounts: 1072

***** End of report *****

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10	MAINTENANCE & OPERATIONS					
1000	INSTRUCTION					
SALARIES	172,181,254.45	0.00	12,430,207.99	37,433,543.89	134,747,710.56	78.26%
EMPLOYEE BENEFITS	71,128,965.82	0.00	5,161,573.80	16,932,461.69	54,196,504.13	76.19%
CONTRACT SERVICES	2,828,938.00	64,228.03	383,665.03	1,033,412.78	1,731,297.19	61.20%
REPAIRS	36,200.00	0.00	2,722.00	11,912.77	24,287.23	67.09%
MISCELLANEOUS	1,169,740.00	2,572.02	33,482.33	-85,911.95	1,253,079.93	107.12%
SUPPLIES	16,851,156.17	1,390,113.30	1,332,137.72	5,622,819.14	9,838,223.73	58.38%
EQUIPMENT	687,007.00	183,606.52	51,285.65	1,045,910.31	-542,509.83	-78.97%
OTHER OBJECTS	3,192,125.00	0.00	33,387.93	45,654.04	3,146,470.96	98.57%
INSTRUCTION	268,075,386.44	1,640,519.87	19,428,462.45	62,039,802.67	204,395,063.90	76.25%
1100	INSTRUCTION					
EMPLOYEE BENEFITS	0.00	0.00	0.00	88.85	-88.85	0.00%
INSTRUCTION	0.00	0.00	0.00	88.85	-88.85	0.00%
2100	SUPPORT SERVICES STUDENTS					
SALARIES	8,894,089.00	0.00	823,035.69	2,822,880.76	6,071,208.24	68.26%
EMPLOYEE BENEFITS	3,176,054.00	0.00	308,417.82	1,073,131.82	2,102,922.18	66.21%
CONTRACT SERVICES	14,430.00	9,750.00	6,157.15	16,462.15	-11,782.15	-81.65%
REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
MISCELLANEOUS	32,644.00	134.75	1,424.31	8,220.02	24,289.23	74.41%
SUPPLIES	28,173.00	148.57	819.67	5,660.58	22,363.85	79.38%
EQUIPMENT	750.00	0.00	6,495.00	6,495.00	-5,745.00	-766.00%
OTHER OBJECTS	6,500.00	0.00	-41.00	3,910.50	2,589.50	39.84%
SUPPORT SERVICES STUDENTS	12,153,640.00	10,033.32	1,146,308.64	3,936,760.83	8,206,845.85	67.53%
2200	SUPPORT SERVICES INSTRCT STAFF					
SALARIES	8,509,960.19	0.00	774,544.48	3,353,459.30	5,156,500.89	60.59%
EMPLOYEE BENEFITS	3,400,060.00	0.00	273,384.81	1,215,898.00	2,184,162.00	64.24%
CONTRACT SERVICES	1,522,195.00	42,642.00	79,531.04	320,868.86	1,158,684.14	76.12%
REPAIRS	7,130.00	0.00	0.00	0.00	7,130.00	100.00%
MISCELLANEOUS	333,361.00	2,985.17	22,128.36	152,951.34	177,424.49	53.22%
SUPPLIES	1,101,326.02	273,891.97	78,766.54	276,501.66	550,932.39	50.02%
EQUIPMENT	693,877.00	0.00	988.20	3,629.70	690,247.30	99.48%
OTHER OBJECTS	73,720.00	0.00	407.52	4,524.74	69,195.26	93.86%
SUPPORT SERVICES INSTRCT STAFF	15,641,629.21	319,519.14	1,229,750.95	5,327,833.60	9,994,276.47	63.90%
2300	SUPPORT SERVICES DIST GEN ADMN					
SALARIES	1,244,646.00	0.00	126,146.34	639,850.70	604,795.30	48.59%
EMPLOYEE BENEFITS	575,819.00	0.00	52,632.96	273,842.68	301,976.32	52.44%
CONTRACT SERVICES	395,710.00	0.00	39,209.98	118,566.68	277,143.32	70.04%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10	MAINTENANCE & OPERATIONS					
2300	SUPPORT SERVICES DIST GEN ADMN					
REPAIRS	750.00	0.00	0.00	0.00	750.00	100.00%
MISCELLANEOUS	112,380.00	0.00	16,894.71	34,117.51	78,262.49	69.64%
SUPPLIES	64,095.00	0.00	2,213.83	13,915.19	50,179.81	78.29%
OTHER OBJECTS	45,500.00	0.00	4,105.20	48,982.20	-3,482.20	-7.65%
SUPPORT SERVICES DIST GEN ADMN	2,438,900.00	0.00	241,203.02	1,129,274.96	1,309,625.04	53.70%
2400	SUPPORT SERVICES SCHOOL ADMIN					
SALARIES	16,219,512.00	0.00	1,404,211.40	6,669,877.38	9,549,634.62	58.88%
EMPLOYEE BENEFITS	6,819,956.00	0.00	552,357.64	2,641,631.25	4,178,324.75	61.27%
CONTRACT SERVICES	0.00	95.00	2,211.60	5,160.60	-5,255.60	0.00%
MISCELLANEOUS	637,065.98	0.00	31,301.59	108,456.36	528,609.62	82.98%
SUPPLIES	4,845.00	2,138.36	632.53	11,304.05	-8,597.41	-177.45%
OTHER OBJECTS	0.00	0.00	65.00	170.78	-170.78	0.00%
SUPPORT SERVICES SCHOOL ADMIN	23,681,378.98	2,233.36	1,990,779.76	9,436,600.42	14,242,545.20	60.14%
2500	SUPPORT SERVICES BUSINESS					
SALARIES	1,608,195.00	0.00	110,741.84	601,992.55	1,006,202.45	62.57%
EMPLOYEE BENEFITS	752,219.00	0.00	51,187.54	276,191.95	476,027.05	63.28%
CONTRACT SERVICES	5,605.00	0.00	166.45	1,907.15	3,697.85	65.97%
REPAIRS	300.00	0.00	0.00	0.00	300.00	100.00%
MISCELLANEOUS	1,083,230.00	8.95	21,265.16	1,002,833.46	80,387.59	7.42%
SUPPLIES	23,650.00	482.56	1,001.44	1,266.50	21,900.94	92.60%
EQUIPMENT	3,490.00	0.00	0.00	0.00	3,490.00	100.00%
OTHER OBJECTS	6,750.00	0.00	0.00	2,539.00	4,211.00	62.39%
SUPPORT SERVICES BUSINESS	3,483,439.00	491.51	184,362.43	1,886,730.61	1,596,216.88	45.82%
2600	OPERATION/MAINT OF PLANT					
SALARIES	13,832,436.00	0.00	1,200,076.84	5,866,590.48	7,965,845.52	57.59%
EMPLOYEE BENEFITS	5,930,812.00	0.00	490,355.68	2,474,635.00	3,456,177.00	58.27%
CONTRACT SERVICES	189,372.00	0.00	10,284.00	64,808.93	124,563.07	65.78%
REPAIRS	965,254.00	20,618.04	53,251.97	225,172.00	719,463.96	74.54%
MISCELLANEOUS	175,750.00	99.98	13,941.72	42,517.04	133,132.98	75.75%
SUPPLIES	16,085,318.00	93,990.38	1,021,010.44	4,985,194.29	11,006,133.33	68.42%
EQUIPMENT	6,500.00	0.00	6,035.00	6,035.00	465.00	7.15%
OTHER OBJECTS	23,100.00	0.00	13,095.91	13,145.91	9,954.09	43.09%
OPERATION/MAINT OF PLANT	37,208,542.00	114,708.40	2,808,051.56	13,678,098.65	23,415,734.95	62.93%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10	MAINTENANCE & OPERATIONS					
2700	STUDENT TRANSPORTATION SERVICE					
SALARIES	6,709,308.00	0.00	612,458.38	2,312,357.83	4,396,950.17	65.54%
EMPLOYEE BENEFITS	3,105,316.00	0.00	252,782.43	984,077.39	2,121,238.61	68.31%
CONTRACT SERVICES	107,700.00	277.69	3,063.25	142,967.64	-35,545.33	-33.00%
REPAIRS	22,000.00	0.00	1,548.36	7,751.75	14,248.25	64.76%
MISCELLANEOUS	102,490.00	2,664.06	2,876.50	58,261.51	41,564.43	40.55%
SUPPLIES	2,970,610.00	15,396.57	170,921.84	569,328.64	2,385,884.79	80.32%
EQUIPMENT	10,000.00	4,889.06	735.00	20,223.26	-15,112.32	-151.12%
OTHER OBJECTS	7,000.00	0.00	480.00	1,565.00	5,435.00	77.64%
STUDENT TRANSPORTATION SERVICE	13,034,424.00	23,227.38	1,044,865.76	4,096,533.02	8,914,663.60	68.39%
2800	SUPPORT SERVICES CENTRAL					
SALARIES	4,322,634.00	0.00	392,553.98	1,945,102.60	2,377,531.40	55.00%
EMPLOYEE BENEFITS	1,820,569.00	0.00	163,712.26	802,786.63	1,017,782.37	55.90%
CONTRACT SERVICES	1,085,358.00	23,081.00	67,129.45	164,160.53	898,116.47	82.75%
REPAIRS	206,180.00	0.00	0.00	3,268.92	202,911.08	98.41%
MISCELLANEOUS	494,573.00	10,651.06	8,314.26	128,294.56	355,627.38	71.91%
SUPPLIES	250,281.00	2,546.56	772.72	45,294.20	202,440.24	80.89%
EQUIPMENT	4,525.00	0.00	0.00	0.00	4,525.00	100.00%
OTHER OBJECTS	19,480.00	0.00	160.00	12,302.00	7,178.00	36.85%
SUPPORT SERVICES CENTRAL	8,203,600.00	36,278.62	632,642.67	3,101,209.44	5,066,111.94	61.75%
3100	FOOD SERVICES					
SALARIES	3,900.00	0.00	0.00	0.00	3,900.00	100.00%
EMPLOYEE BENEFITS	1,254.00	0.00	0.00	0.00	1,254.00	100.00%
FOOD SERVICES	5,154.00	0.00	0.00	0.00	5,154.00	100.00%
3300	COMMUNITY SERVICES					
SALARIES	288,710.00	0.00	0.00	0.00	288,710.00	100.00%
EMPLOYEE BENEFITS	79,359.00	0.00	0.00	0.00	79,359.00	100.00%
COMMUNITY SERVICES	368,069.00	0.00	0.00	0.00	368,069.00	100.00%
MAINTENANCE & OPERATIONS	384,294,162.63	2,147,011.60	28,706,427.24	104,632,933.05	277,514,217.98	72.21%
21	STUDENT ACTIVITIES FUND					
1000	INSTRUCTION					
SALARIES	0.00	0.00	0.00	28,609.08	-28,609.08	0.00%
CONTRACT SERVICES	2,300,000.00	2,894.00	7,906.81	33,559.36	2,263,546.64	98.42%
REPAIRS	0.00	0.00	0.00	68.37	-68.37	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
21	STUDENT ACTIVITIES FUND					
1000	INSTRUCTION					
MISCELLANEOUS	0.00	0.00	20,592.80	58,824.00	-58,824.00	0.00%
SUPPLIES	4,700,000.00	3,933.40	105,786.88	270,003.06	4,426,063.54	94.17%
EQUIPMENT	300,000.00	0.00	0.00	215.95	299,784.05	99.93%
OTHER OBJECTS	700,000.00	0.00	9,472.32	26,229.88	673,770.12	96.25%
INSTRUCTION	8,000,000.00	6,827.40	143,758.81	417,509.70	7,575,662.90	94.70%
1800						
SUPPLIES	0.00	0.00	0.00	-11.74	11.74	0.00%
	0.00	0.00	0.00	-11.74	11.74	0.00%
2200	SUPPORT SERVICES INSTRCT STAFF					
CONTRACT SERVICES	0.00	0.00	750.00	1,491.49	-1,491.49	0.00%
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
SUPPORT SERVICES INSTRCT STAFF	0.00	0.00	750.00	1,491.49	-1,491.49	0.00%
2400	SUPPORT SERVICES SCHOOL ADMIN					
OTHER OBJECTS	0.00	0.00	0.00	375.00	-375.00	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	375.00	-375.00	0.00%
STUDENT ACTIVITIES FUND	8,000,000.00	6,827.40	144,508.81	419,364.45	7,573,808.15	94.67%
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23	NON K-12					
1000	INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	50.18	173.90	-173.90	0.00%
SUPPLIES	0.00	0.00	0.00	47.29	-47.29	0.00%
INSTRUCTION	0.00	0.00	50.18	221.19	-221.19	0.00%
2400	SUPPORT SERVICES SCHOOL ADMIN					
SALARIES	0.00	0.00	850.58	3,072.87	-3,072.87	0.00%
EMPLOYEE BENEFITS	0.00	0.00	71.87	259.65	-259.65	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	922.45	3,332.52	-3,332.52	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
23 3300	NON K-12 COMMUNITY SERVICES					
SALARIES	7,128,691.00	0.00	618,266.86	2,069,265.75	5,059,425.25	70.97%
EMPLOYEE BENEFITS	2,402,648.00	0.00	197,089.45	694,005.02	1,708,642.98	71.11%
CONTRACT SERVICES	39,340.00	0.00	2,011.50	18,943.80	20,396.20	51.85%
REPAIRS	60,300.00	0.00	89.55	358.20	59,941.80	99.41%
MISCELLANEOUS	148,361.00	247.71	9,962.35	41,273.61	106,839.68	72.01%
SUPPLIES	641,804.00	1,501.43	29,755.55	115,765.64	524,536.93	81.73%
EQUIPMENT	20,000.00	0.00	0.00	1,991.24	18,008.76	90.04%
OTHER OBJECTS	226,086.00	0.00	0.00	-14,523.56	240,609.56	106.42%
COMMUNITY SERVICES	10,667,230.00	1,749.14	857,175.26	2,927,079.70	7,738,401.16	72.54%
NON K-12	10,667,230.00	1,749.14	858,147.89	2,930,633.41	7,734,847.45	72.51%
=====						
26 3300	Tax Increment COMMUNITY SERVICES					
OTHER OBJECTS	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
COMMUNITY SERVICES	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
Tax Increment	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
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31 5100	DEBT SERVICE DEBT SERVICES					
OTHER OBJECTS	15,851,435.00	0.00	1,862,087.12	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICES	15,851,435.00	0.00	1,862,087.12	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICE	15,851,435.00	0.00	1,862,087.12	1,862,087.12	13,989,347.88	88.25%
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32 1000	CAPITAL OUTLAY INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	0.00	999.00	-999.00	0.00%
MISCELLANEOUS	0.00	0.00	0.00	-400,000.00	400,000.00	0.00%
SUPPLIES	849,173.74	211,998.19	50,244.26	475,627.32	161,548.23	19.02%
INSTRUCTION	849,173.74	211,998.19	50,244.26	76,626.32	560,549.23	66.01%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
2200 SUPPORT SERVICES INSTRCT STAFF						
SUPPLIES	129,987.20	197.83	2,647.71	103,464.10	26,325.27	20.25%
SUPPORT SERVICES INSTRCT STAFF	129,987.20	197.83	2,647.71	103,464.10	26,325.27	20.25%
2300 SUPPORT SERVICES DIST GEN ADMN						
MISCELLANEOUS	520,000.00	0.00	0.00	0.00	520,000.00	100.00%
SUPPORT SERVICES DIST GEN ADMN	520,000.00	0.00	0.00	0.00	520,000.00	100.00%
2400 SUPPORT SERVICES SCHOOL ADMIN						
MISCELLANEOUS	0.00	0.00	0.00	323.12	-323.12	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	323.12	-323.12	0.00%
2600 OPERATION/MAINT OF PLANT						
SALARIES	45,000.00	0.00	290.96	290.96	44,709.04	99.35%
EMPLOYEE BENEFITS	0.00	0.00	90.59	90.59	-90.59	0.00%
CONTRACT SERVICES	5,000.00	0.00	0.00	330.00	4,670.00	93.40%
REPAIRS	10,000.00	0.00	186.33	1,832.42	8,167.58	81.68%
MISCELLANEOUS	16,400.00	0.00	365.58	4,209.40	12,190.60	74.33%
SUPPLIES	13,200.00	0.00	217.64	547.10	12,652.90	95.86%
OTHER OBJECTS	68,000.00	0.00	0.00	377.00	67,623.00	99.45%
OPERATION/MAINT OF PLANT	157,600.00	0.00	1,151.10	7,677.47	149,922.53	95.13%
4000 FACILITIES AQUISITION & CONSTR						
SALARIES	487,681.00	0.00	35,707.60	175,780.44	311,900.56	63.96%
EMPLOYEE BENEFITS	202,736.00	0.00	15,523.46	76,734.03	126,001.97	62.15%
FACILITIES AQUISITION & CONSTR	690,417.00	0.00	51,231.06	252,514.47	437,902.53	63.43%
4100 SITE ACQUISITION SERVICES						
CONTRACT SERVICES	37,000.00	1,900.00	4,300.00	9,100.00	26,000.00	70.27%
EQUIPMENT	6,735,652.44	0.00	11,407.38	11,332.11	6,724,320.33	99.83%
SITE ACQUISITION SERVICES	6,772,652.44	1,900.00	15,707.38	20,432.11	6,750,320.33	99.67%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
4200 SITE IMPROVEMENT SERVICES						
EQUIPMENT	12,649,929.05	1,414,753.61	1,747,308.82	10,193,742.54	1,041,432.90	8.23%
SITE IMPROVEMENT SERVICES	12,649,929.05	1,414,753.61	1,747,308.82	10,193,742.54	1,041,432.90	8.23%
4300 ARCHITECTURAL & ENGINEERING						
EQUIPMENT	82,718,266.04	122,815,391.40	7,184,688.53	18,206,592.63	-58,303,717.99	-70.48%
ARCHITECTURAL & ENGINEERING	82,718,266.04	122,815,391.40	7,184,688.53	18,206,592.63	-58,303,717.99	-70.48%
4400 BUILDING REPAIRS & REMODELING						
EQUIPMENT	6,736,563.87	636,581.05	100,334.19	1,074,441.01	5,025,541.81	74.60%
BUILDING REPAIRS & REMODELING	6,736,563.87	636,581.05	100,334.19	1,074,441.01	5,025,541.81	74.60%
4500 BUILDING ACQUISITION/CONSTRUCT						
SUPPLIES	0.00	3,279.71	11,982.33	144,674.36	-147,954.07	0.00%
EQUIPMENT	4,363,310.97	197,511.46	155,129.35	444,288.76	3,721,510.75	85.29%
BUILDING ACQUISITION/CONSTRUCT	4,363,310.97	200,791.17	167,111.68	588,963.12	3,573,556.68	81.90%
4600 BUILDING IMPROVEMENT SERVICES						
SUPPLIES	0.00	10,606.94	5,020.75	20,557.18	-31,164.12	0.00%
EQUIPMENT	1,168,500.00	151,582.36	34,482.90	274,507.64	742,410.00	63.54%
BUILDING IMPROVEMENT SERVICES	1,168,500.00	162,189.30	39,503.65	295,064.82	711,245.88	60.87%
4700 DATA PROCESSING						
SUPPLIES	0.00	30,644.10	17,419.59	97,581.99	-128,226.09	0.00%
EQUIPMENT	3,041,538.65	129,010.98	-5,334.15	1,556,313.24	1,356,214.43	44.59%
DATA PROCESSING	3,041,538.65	159,655.08	12,085.44	1,653,895.23	1,227,988.34	40.37%
4800 VEHICLES						
EQUIPMENT	2,495,500.00	3,298,123.32	24,456.03	2,162,981.47	-2,965,604.79	-118.84%
VEHICLES	2,495,500.00	3,298,123.32	24,456.03	2,162,981.47	-2,965,604.79	-118.84%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 4900	CAPITAL OUTLAY OTHER FACILITIES					
REPAIRS	76,000.00	16,407.20	6,018.98	30,094.90	29,497.90	38.81%
OTHER FACILITIES	76,000.00	16,407.20	6,018.98	30,094.90	29,497.90	38.81%
5100	DEBT SERVICES					
OTHER OBJECTS	540,000.00	0.00	270,000.00	270,000.00	270,000.00	50.00%
DEBT SERVICES	540,000.00	0.00	270,000.00	270,000.00	270,000.00	50.00%
CAPITAL OUTLAY	122,909,438.96	128,917,988.15	9,672,488.83	34,936,813.31	-40,945,362.50	-33.31%
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51 1000	SCHOOL FOODS INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	19.25	82.50	-82.50	0.00%
INSTRUCTION	0.00	0.00	19.25	82.50	-82.50	0.00%
3100	FOOD SERVICES					
SALARIES	6,783,606.00	0.00	650,349.31	2,100,284.98	4,683,321.02	69.04%
EMPLOYEE BENEFITS	2,373,578.00	0.00	208,563.10	703,310.31	1,670,267.69	70.37%
CONTRACT SERVICES	343,280.00	0.00	20,394.15	77,352.74	265,927.26	77.47%
MISCELLANEOUS	69,000.00	19.07	1,179.59	38,059.43	30,921.50	44.81%
SUPPLIES	10,488,521.00	74,957.77	1,311,587.94	3,578,792.44	6,834,770.79	65.16%
EQUIPMENT	1,175,000.00	76,134.09	44,448.70	121,741.26	977,124.65	83.16%
OTHER OBJECTS	1,800,882.00	0.00	0.00	49.00	1,800,833.00	100.00%
FOOD SERVICES	23,033,867.00	151,110.93	2,236,522.79	6,619,590.16	16,263,165.91	70.61%
SCHOOL FOODS	23,033,867.00	151,110.93	2,236,542.04	6,619,672.66	16,263,083.41	70.61%
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60 2800	HEALTH & ACCIDENT SELF INSURED SUPPORT SERVICES CENTRAL					
EMPLOYEE BENEFITS	36,194,650.00	0.00	2,067,324.92	14,585,504.22	21,609,145.78	59.70%
CONTRACT SERVICES	1,615,600.00	0.00	19,603.42	656,330.63	959,269.37	59.38%
REPAIRS	100.00	0.00	0.00	0.00	100.00	100.00%
MISCELLANEOUS	2,900.00	0.00	31.09	582.92	2,317.08	79.90%
SUPPLIES	3,300.00	0.00	0.00	1,102.69	2,197.31	66.59%
SUPPORT SERVICES CENTRAL	37,816,550.00	0.00	2,086,959.43	15,243,520.46	22,573,029.54	59.69%

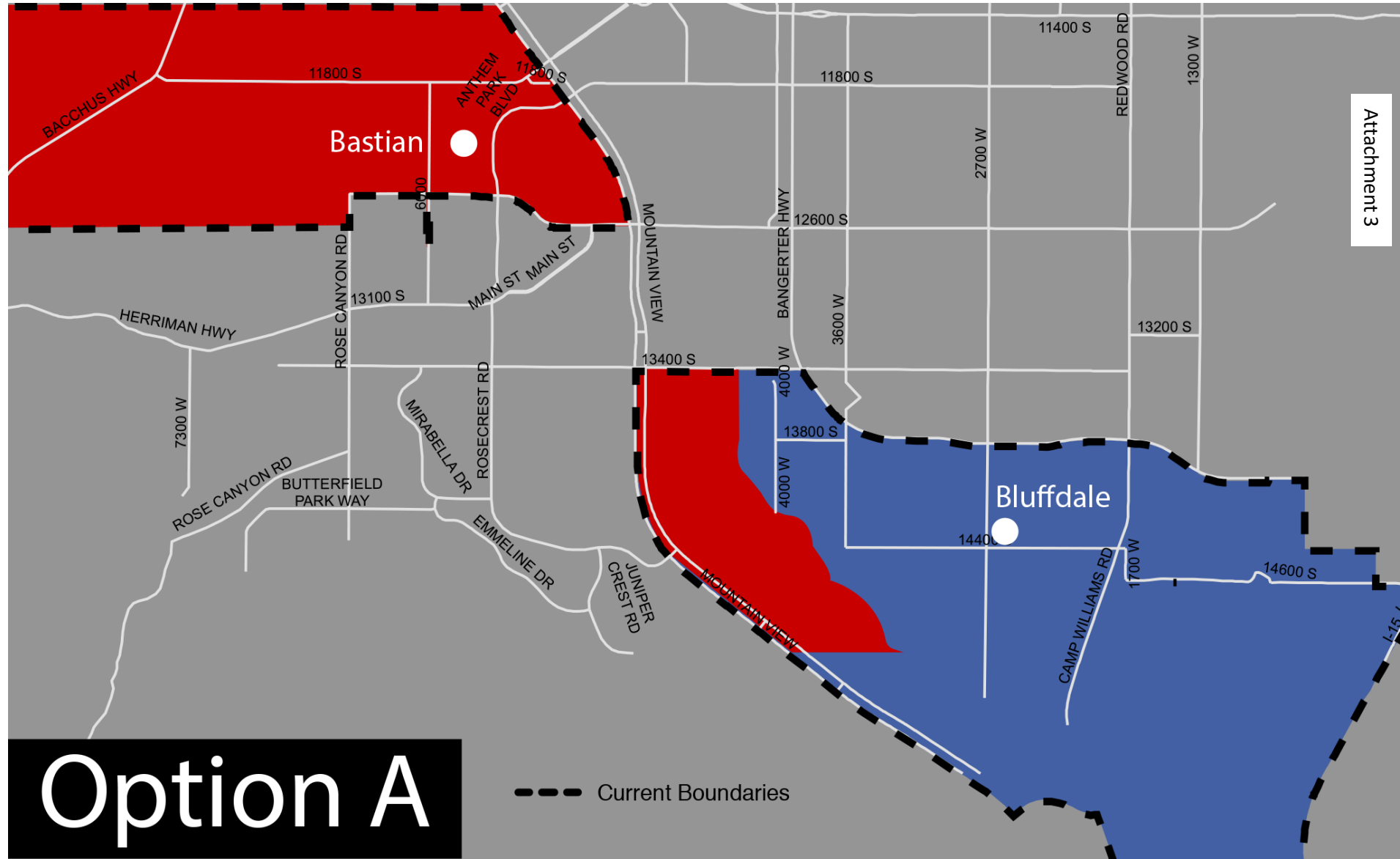
Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
60 0000	HEALTH & ACCIDENT SELF INSURED					
HEALTH & ACCIDENT SELF INSURED	37,816,550.00	0.00	2,086,959.43	15,243,520.46	22,573,029.54	59.69%
75 1000	FOUNDATION INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	2.75	8.25	-8.25	0.00%
INSTRUCTION	0.00	0.00	2.75	8.25	-8.25	0.00%
1400	INSTRUCTION					
SUPPLIES	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
INSTRUCTION	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
2200	SUPPORT SERVICES INSTRCT STAFF					
MISCELLANEOUS	16,000.00	0.00	-485.00	0.00	16,000.00	100.00%
SUPPORT SERVICES INSTRCT STAFF	16,000.00	0.00	-485.00	0.00	16,000.00	100.00%
2300	SUPPORT SERVICES DIST GEN ADMN					
SUPPLIES	0.00	0.00	91.05	91.05	-91.05	0.00%
SUPPORT SERVICES DIST GEN ADMN	0.00	0.00	91.05	91.05	-91.05	0.00%
3300	COMMUNITY SERVICES					
SALARIES	124,998.00	0.00	12,833.72	64,369.01	60,628.99	48.50%
EMPLOYEE BENEFITS	42,530.00	0.00	4,433.95	20,895.71	21,634.29	50.87%
CONTRACT SERVICES	1,500.00	0.00	0.00	568.74	931.26	62.08%
MISCELLANEOUS	5,680.00	0.00	11.96	345.69	5,334.31	93.91%
SUPPLIES	174,370.00	0.00	195.11	1,446.00	172,924.00	99.17%
OTHER OBJECTS	2,500.00	0.00	10.00	550.91	1,949.09	77.96%
COMMUNITY SERVICES	351,578.00	0.00	17,484.74	88,176.06	263,401.94	74.92%
6500	OTHER FOUNDATION PROGRAMS					
EQUIPMENT	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
OTHER FOUNDATION PROGRAMS	94,000.00	0.00	0.00	0.00	94,000.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
6800 FOUNDATION						
MISCELLANEOUS	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
FOUNDATION	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
8000 5K FUN RUN						
CONTRACT SERVICES	20,000.00	0.00	480.00	3,600.00	16,400.00	82.00%
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	0.00	0.00	-197.67	11,187.56	-11,187.56	0.00%
OTHER OBJECTS	10,500.00	0.00	0.00	1,505.00	8,995.00	85.67%
5K FUN RUN	31,500.00	0.00	282.33	16,292.56	15,207.44	48.28%
8100 OTHER FOUNDATION PROGRAMS						
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	0.00	0.00	40.00	7,940.00	-7,940.00	0.00%
OTHER FOUNDATION PROGRAMS	1,000.00	0.00	40.00	7,940.00	-6,940.00	-694.00%
8200 AEROSPACE PROGRAM						
CONTRACT SERVICES	20,000.00	0.00	0.00	3,149.50	16,850.50	84.25%
REPAIRS	4,500.00	0.00	0.00	0.00	4,500.00	100.00%
MISCELLANEOUS	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
SUPPLIES	25,000.00	10,320.00	20,490.92	73,062.58	-58,382.58	-233.53%
OTHER OBJECTS	0.00	0.00	0.00	2,439.11	-2,439.11	0.00%
AEROSPACE PROGRAM	79,500.00	10,320.00	20,490.92	78,651.19	-9,471.19	-11.91%
8300 OTHER FOUNDATION PROGRAMS						
SUPPLIES	0.00	65.00	1,709.26	8,293.31	-8,358.31	0.00%
OTHER OBJECTS	0.00	0.00	555.00	555.00	-555.00	0.00%
OTHER FOUNDATION PROGRAMS	0.00	65.00	2,264.26	8,848.31	-8,913.31	0.00%
8400 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	0.00	0.00	2,885.49	5,265.49	-5,265.49	0.00%
MISCELLANEOUS	0.00	0.00	3,744.16	6,826.77	-6,826.77	0.00%
SUPPLIES	0.00	0.00	7,744.92	26,648.14	-26,648.14	0.00%
OTHER OBJECTS	0.00	0.00	0.00	29.50	-29.50	0.00%
OTHER FOUNDATION PROGRAMS	0.00	0.00	14,374.57	38,769.90	-38,769.90	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	November 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8500 MUSIC PROGRAM						
SUPPLIES	0.00	0.00	1,106.51	16,392.50	-16,392.50	0.00%
MUSIC PROGRAM	0.00	0.00	1,106.51	16,392.50	-16,392.50	0.00%
8600 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
SUPPLIES	41,000.00	0.00	1,394.15	2,367.52	38,632.48	94.23%
EQUIPMENT	101,000.00	0.00	0.00	0.00	101,000.00	100.00%
OTHER FOUNDATION PROGRAMS	187,000.00	0.00	1,394.15	2,367.52	184,632.48	98.73%
8700 DOKAS CLASS						
SUPPLIES	0.00	0.00	211.93	635.61	-635.61	0.00%
EQUIPMENT	0.00	0.00	0.00	489.37	-489.37	0.00%
DOKAS CLASS	0.00	0.00	211.93	1,124.98	-1,124.98	0.00%
8800 LINDSAY'S CLASS						
MISCELLANEOUS	0.00	0.00	0.00	70.00	-70.00	0.00%
SUPPLIES	0.00	0.00	365.97	1,452.11	-1,452.11	0.00%
LINDSAY'S CLASS	0.00	0.00	365.97	1,522.11	-1,522.11	0.00%
8900 SANDER'S CLASS						
SUPPLIES	0.00	706.50	6,147.84	7,438.08	-8,144.58	0.00%
SANDER'S CLASS	0.00	706.50	6,147.84	7,438.08	-8,144.58	0.00%
9900						
MISCELLANEOUS	0.00	0.00	0.00	-1,611.05	1,611.05	0.00%
SUPPLIES	0.00	0.00	0.00	-4,958.42	4,958.42	0.00%
OTHER OBJECTS	0.00	0.00	0.00	-500.00	500.00	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	931,578.00	11,091.50	63,772.02	251,277.37	669,209.13	71.84%
Grand Expense Totals	617,004,261.59	131,235,778.72	45,630,933.38	166,896,301.83	318,872,181.04	51.68%

<u>Description</u>	<u>2017-18 Revised Budget</u>	<u>Encumbered Amount</u>	<u>November 2017-18 Monthly Activity</u>	<u>2017-18 FYTD Activity</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
Number of Accounts: 20780						

***** End of report *****



Bastian

Bluffdale

Option A

--- Current Boundaries

JORDAN SCHOOL DISTRICT

FUND 10 - GENERAL

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

	Actual 2014-15	Actual 2015-16	Actual 2016-17	December Amended 2017-18	Proposed 2018-19
REVENUES					
Local Sources	\$ 67,597,446	\$ 79,683,534	\$ 84,511,399	\$ 82,366,687	\$ -
State Sources	207,909,276	217,432,316	227,932,411	239,742,020	-
Federal Sources	17,422,527	16,630,764	16,608,010	17,379,628	-
Total Revenues	<u>292,929,249</u>	<u>313,746,614</u>	<u>329,051,820</u>	<u>339,488,335</u>	<u>-</u>
EXPENDITURES					
Instruction	192,123,387	200,689,103	210,067,176	268,448,609	-
Support Services					
Students	10,584,305	11,296,375	11,997,632	12,153,640	-
Instructional Staff	14,387,077	13,246,639	14,231,029	15,641,629	-
General District Administration	1,969,069	2,121,286	2,198,067	2,438,900	-
School Administration	20,508,229	21,317,489	21,906,876	23,681,379	-
Business	3,715,867	3,246,676	3,266,673	3,483,439	-
Operation & Maintenance of Facilities	31,394,721	32,543,189	32,791,320	37,208,542	-
Student Transportation	10,955,155	11,307,750	11,607,846	13,034,424	-
Personnel, Planning and Data Processing	6,888,450	7,265,266	7,293,357	8,203,600	-
Total Expenditures	<u>292,526,260</u>	<u>303,033,773</u>	<u>315,359,976</u>	<u>384,294,162</u>	<u>-</u>
Excess (Deficiency) of Revenues Over Expenditures	402,989	10,712,841	13,691,844	(44,805,827)	-
Other Financing Sources (Uses)					
Interfund Transfer Out	(165,437)	(171,461)	(175,023)	(181,578)	-
Fund Balance, Beginning of Year	<u>133,841,240</u>	<u>134,078,792</u>	<u>144,620,172</u>	<u>158,136,993</u>	<u>113,149,588</u>
Ending Fund Balance	<u>\$ 134,078,792</u>	<u>\$ 144,620,172</u>	<u>\$ 158,136,993</u>	<u>\$ 113,149,588</u>	<u>\$ 113,149,588</u>
FUND BALANCE					
Nonspendable					
Inventories	\$ 1,154,094	\$ 1,062,366	\$ 1,048,049	\$ -	\$ -
Restricted for					
Programs	3,712,550	6,010,166	5,733,128	-	-
Committed to					
Contractual Obligations	894,790	1,842,647	2,296,770	-	-
Economic Stabilization	16,000,000	16,700,000	17,400,000	-	-
Compensated Absences	3,054,256	3,225,151	3,621,259	-	-
Retiree Benefits	57,115,248	52,528,487	48,945,833	-	-
West Jordan Feeder	-	-	4,358,914	-	-
Assigned to					
Educational Programs	5,381,488	6,797,029	6,483,836	-	-
Personnel	24,294,623	19,950,186	31,178,576	-	-
Unassigned	22,471,743	36,504,140	37,070,628	-	-
Total Fund Balance	<u>\$ 134,078,792</u>	<u>\$ 144,620,172</u>	<u>\$ 158,136,993</u>	<u>\$ -</u>	<u>\$ -</u>

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
January 9, 2018

The Board of Education of Jordan School District met in study and closed sessions and a special Board meeting on Tuesday, January 9, 2018, beginning at 4:08 p.m. at the JATC South Campus (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

STUDY SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
(Jen Atwood, Board Secretary, excused)
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region 6 PTA
Kami Taylor

President Voorhies presided and conducted. She excused Board Member Atwood who was unable to attend the meeting. The Board of Education met in a study session to discuss the following:

A. Discussion on Board Policy E400 *Mission Statement*

Board members started a review of policy E400 but decided to move the item to a future study session so Mrs. Atwood can participate in the mission statement discussion.

B. Discussion on Possible Community Summit on Growth

Mr. Matthew Young stated that he would like Board members to become better informed about future growth in the southwest part of the Salt Lake Valley. He proposed holding a Growth Summit and inviting state and city leaders and planners to discuss growth plans and to also reach out to organizations such as Envision Utah to invite them to present what they foresee for the southwest part of the Valley. He also suggested perhaps inviting developers to get their input. Board members discussed the idea and agreed to begin the process for organizing this event. Mr. Young offered to take the lead and make contact with the various organizations. He also suggested discussing this item with the mayors when the Board meets with them at the January 23, 2018 study session.

Board members discussed creating a document similar to one developed by Alpine School District that provides historical and projected growth data, noting that this document can also be used as the Board begins preparations for the next bond election. The Board asked the administration to begin work to develop a similar document and to provide an honest assessment of what will be required in the way of human resources to develop and maintain it.

President Voorhies stated that this matter will be included on the January 23 agenda for a discussion with mayors and to plan next steps for organizing the growth summit.

C. Updates on Legislative Session

Mrs. Tracy Miller said she asked to have legislative updates as a standing agenda item from now until the end of the legislative session so that Board members can review legislation and discuss Board positions on bills. She asked Board members to calendar the upcoming "Educator Day on the Hill" event which will be held February 23, 2018, and invited them to attend. She also noted that the Legislative Committee will be meeting with the USBA Joint Legislative Committee at the Capitol every Friday.

D. Presentation on Proposed Changes to Administrative Policy D207 *Calendar Development*

Mr. Darrell Robinson presented revisions to policy D207. He said the Community Council Board Advisory Committee is recommending that the terms of service be increased from three to four years with rotations every two years and that the size of the Calendar Committee be reduced from 24 members to 12 members or half its current size, and include non-voting advisory members. He said the Committee is also recommending that the Calendar Committee develop two years of calendar recommendations rather than three and for each school year that two different calendars be developed for Board and public review. Mr. Robinson noted that some of the current policy limitations have been removed to give the Calendar Committee more flexibility and creativity.

Board members discussed the policy revisions. Ms. Richards expressed concern with reducing the size of the Committee and stated that from her past experience the size was never an issue. Mr. Young and Mrs. Miller recommended adding more explanation for the role of a non-voting member.

In response to a question from Ms. Richards, Mr. Robinson said that with the exception of discussing it with Mr. Hamblin, this new policy was not given to the Calendar Committee for review.

Board members expressed that they would like to receive input from the employee groups and PTA about the policy changes prior to approving the new policy. They also requested to receive a copy of the final version of policy D207.

E. Board/Staff Follow-up to Prior Board Discussions

1. Club Committee Update on Administrative Policy AA443 *Student Clubs*

Mr. Brad Sorensen, administrator of schools, said prior to the winter break, Club Committee members were provided a copy of the revisions to policy AA443 for review and for them to provide feedback. He said some feedback has been received but he is still waiting for additional members to give their input and that Mr. Van Komen, Board attorney, will review it as well. He said the hope is to bring the policy revisions to the Board for review at the next study session.

In response to a question from Mrs. Voorhies about the initial purpose for the policy review, Mr. Sorensen said clarification was needed to better define curricular and non-curricular clubs and discussion was held about facility access. He said that as discussed with the Board in the past, the Club Committee did not feel setting facility fees was within their purview.

Mr. Robinson expressed his opinion that the District is "robbing the public" for facility access, i.e. charging a lacrosse team \$850 a night to play a game. He stated that the District is "purposely dragging its heels so it can get the spring collection of money." He said if the Club Committee is not going to address this then a separate discussion needs to be held before the lacrosse season starts.

President Voorhies stated that there are legal issues that need to be reviewed and in some cases the District was found to not be charging enough for the use of its facilities.

Mr. Van Komen, Board attorney, stated that part of the issue is that legally, these other groups to which Mr. Robinson refers are not student clubs under the definition found in Utah statute and District policy. He said the original purpose of the Committee was to define student clubs and while some District students participate in lacrosse teams, these are not school-sponsored activities. He also stated that access issues are not part of the policy revisions.

Mr. Dunford said the Club Committee work has been very beneficial and should be completed. Board members discussed the issues related to athletic groups and club designations and agreed to have this item added to an upcoming study session agenda for further discussion about facility rentals.

President Voorhies invited Board input about rearranging the study session agenda items in order to be ready for the time-certain Special Business items at 6:30 p.m. Board members agreed to discuss the book study item now and have discussion on the rest of the study session items at the end of the Special Board meeting.

F. School Board Book Study Focusing on Student Achievement

Mr. Young led a discussion about chapters nine through eleven of "In Praise of American Educators" by Dr. Richard DuFour. Mr. Young stated that he was impressed with the idea of the principal as lead learner and said his personal opinion is that one of Superintendent Johnson's greatest strengths is her ability and determination to insure that every school has its principal as the instructional leader. He expressed how impressed he is with the principals that he has come in contact with and that the principals are at the heart of the successful things happening in this District. He said he hopes they are being provided the level of support that is necessary.

Board members shared their thoughts and insights about the final three chapters of the book. They discussed the District accomplishments that have been witnessed through effective PLCs including the emphasis on working as a team and sharing of ideas, strategies, materials, and lesson plans.

At 6:10 p.m., the meeting adjourned.

MOTION: At 6:10 p.m., it was moved by Matthew Young and seconded by Marilyn Richards to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
(Jen Atwood, Board Secretary, excused)
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Scott Thomas, Administrator of Auxiliary Services

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss property. The closed session discussion was recorded and archived.

At 6:22 p.m., the meeting adjourned. The Board convened in a Special Board meeting.

SPECIAL BOARD MEETING

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
(Jen Atwood, Board Secretary, excused)
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region 6 PTA
Ali Summer
Haley McCall
Darla Thomas

President Voorhies presided and conducted. She welcomed those present.

I. Special Business

A. Consideration of Results from Survey on 2018-19 Calendar Preference for Eastlake Elementary School

Mr. Brad Sorensen, administrator of schools, said at the Board's direction on December 12, 2017, a survey was created to obtain input from the Eastlake Elementary School parents and employees regarding their preference for remaining on a traditional schedule or returning to a year-round schedule. The survey was open from December 18, 2017 through January 9, 2018. He stated that copies of all written comments from both community members and employees were provided to Board members for their review and each person that completed the survey received a response.

Employee Feedback. Mr. Sorensen reported that 14 classified and 34 licensed employees completed the survey. In response to the question, "In general, which calendar do you prefer," 66.67 percent of employees preferred traditional and 33.33 percent preferred year-round. In response to the question, "Given the current situation at Eastlake and knowing the possible adjustments identified earlier in the survey, what is your preference for the school calendar for 2018-19," 64.58 percent of employees preferred traditional, 25.00 percent preferred year-round, and 10.42 percent reported no preference.

Community/Patron Feedback. Mr. Sorensen reported that 557 responses were received from the community. In response to the question, "In general, which calendar do you prefer," 76.22 percent of patrons preferred traditional and 23.78 percent preferred year-round. In response to the question, "Given the current situation at Eastlake and knowing the possible adjustments identified

earlier in the survey, what is your preference for the school calendar for 2018-19," 67.15 percent of employees preferred traditional, 28.90 percent preferred year-round, and 3.95 percent reported no preference.

President Voorhies expressed appreciation to all who participated in the discussion about Eastlake. She noted that Board members have spent many hours listening to patrons in Board meetings, answering emails, and taking phone calls and said the Board appreciates how concerned patrons have been about their community. She said patron input is important to Board members and while not everyone will be pleased with the decision the Board will make, it will be based on what is best in the long run for children.

Mrs. Miller said she read the comments from parents and decided to ask Mrs. Finlinson, administrator for Curriculum and Staff Development, whether there is any data that would indicate whether a year-round or traditional schedule is better for student learning. Mrs. Finlinson responded that the data shows that there is not a significant difference in student learning between year-round and traditional schedules and that teachers have the greatest impact on student learning.

MOTION: It was moved by Tracy J. Miller and seconded by Bryce Dunford to keep Eastlake Elementary School on a traditional calendar for the 2018-19 school year.

Mr. Robinson expressed concern that there were not more patrons in attendance. He suggested that the Board wait until January 23 to make its decision and made the following substitute motion:

SUBSTITUTE MOTION It was moved by Darrell Robinson and seconded by Matthew Young to table the decision and bring it back for a vote on January 23, 2018.

President Voorhies invited public comment.

Public Comment

Darla Thomas stated that following the meeting on December 12, 2017, things in the Eastlake community got much worse and she expressed her hope that the Board not postpone the decision.

Vote on the Substitute Motion

President Voorhies called for a vote on the substitute motion by Mr. Robinson to postpone the vote to January 23. The motion failed with a vote of five to one. Mr. Dunford voted in favor of the motion.

Vote on the Original Motion

President Voorhies called for a vote on the original motion to keep Eastlake Elementary School on a traditional calendar for the 2018-19 school year. The motion passed with a unanimous vote.

Board members discussed preparing a statement of explanation for the Eastlake community about why the Board decided not to do a boundary change and agreed that a statement should be prepared because of the level of commitment shown by the community.

MOTION: It was moved by Tracy J. Miller and seconded by Matthew Young to prepare a statement to explain the decisions made by the Board in relation to Eastlake Elementary School. The motion passed with a unanimous vote.

Mrs. Miller agreed to prepare a draft statement and provide it to Board members for input.

B. Consideration of Results from Survey on 2018-19 Calendar Preference for Welby Elementary School

Dr. Anthony Godfrey, associate superintendent, said at the meeting on December 12, 2017, the Board requested to have a survey prepared to obtain input from the Welby Elementary School parents and employees regarding their preference to remain on a traditional schedule or return to a year-round schedule to help alleviate overcrowding. Dr. Godfrey said he met with a group of Welby Elementary teachers and gained important insight into the impact on teachers and students due to the layout of the building. He said the building has some odd room sizes and shapes which were created when walls were added to separate classrooms. He said as a result of his meeting with teachers he made arrangements with Mr. Scott Thomas, administrator of Auxiliary Services, to arrange for storage units to be placed outside the building and to surplus unused equipment which will free up space and improve the facility.

Dr. Godfrey said the survey comments have been provided to Board members and noted that all patrons and employees that filled out a survey will receive a response. He reported that the survey results received from community members showed 84 percent prefer traditional, 14 percent prefer year-round, and two percent marked no preference. The survey results of employees showed that 33 percent prefer traditional, 66 percent prefer year-round, and one percent marked no preference.

Mr. Young questioned whether instruction is being negatively impacted by Welby being on a traditional calendar. Dr. Godfrey responded that there are some who would say yes but that is not the consensus. He said there are some clear things that can be done to make the facility better but overall, students will not suffer as a result of being on a traditional calendar.

Public Comment

Ali Summer expressed her love for the teachers and said she did not want to dismiss the teacher's reasons for wanting a year-round calendar. She said teachers spend eight hours a day with the children and the school's design makes teaching difficult.

Haley McCall, a teacher at Welby Elementary, expressed appreciation to the Board for looking at the capacity issue and said whatever decision is made she hopes it is a permanent decision and not a Band-Aid for the problems. She said she wants to see her kids be able to excel and she would like to have space available to be able to provide activities and enrichments for them.

Mr. Dunford said it is very difficult to have to choose between what the teachers want and what the public has said they want and while he does not want to ignore how the teachers feel, he is mindful that public tax dollars fund education. He said with the large majority of survey respondents preferring a traditional schedule the Board cannot ignore them.

MOTION: It was moved by Bryce Dunford and seconded by Darrell Robinson to keep Welby Elementary on a traditional schedule and to do everything in the Board's power to help alleviate some of the congestion.

Mr. Young expressed that he was uncomfortable with language that binds the board and creates a significant commitment that the Board may not be ready to make.

Mr. Dunford agreed to amend the motion.

**AMENDED
MOTION**

It was moved by Bryce Dunford and seconded by Darrell Robinson to keep Welby Elementary School on a traditional schedule for the 2018-19 school year. The Motion passed with a unanimous vote.

Mr. Young said several schools were built using the Welby model and made the following motion:

MOTION: It was moved by Matthew Young and seconded by Bryce Dunford to ask the Facilities Committee to begin exploring the possible expansion of the Welby model school. The Motion passed with a unanimous vote.

Mr. Young noted that Welby, Monte Vista, Southland, and Terra Linda were built from the same construction design.

C. Recommendation and Possible Action to Approve the Purchase and Sale Agreement and Joint Escrow Instructions between the Board of Education of Jordan School District and VP Daybreak Operations LLZC and VP Daybreak Investments LLC Involving the Purchase of Three Parcels of Land Each Containing Approximately 12 Acres in the Daybreak Community, South Jordan for Anticipated Future School Sites

Mr. Scott Thomas, administrator of Auxiliary Services, explained that the District is purchasing three parcels of property on the west side of the Mountain View Corridor for future schools. He noted that within the Daybreak area the District has approximately 192.5 acres of either existing schools or potential school sites.

Public Comment

No patrons signed up to address the Board regarding this Special Business item.

MOTION: It was moved by Bryce Dunford and seconded by Marilyn Richards to approve the Purchase and Sale Agreement and Joint Escrow Instructions between the Board of Education of Jordan School District and VP Daybreak Operations LLZC and VP Daybreak Investments LLC Involving the Purchase of Three Parcels of Land Each Containing Approximately 12 Acres in the Daybreak Community, South Jordan for anticipated future school sites. The Motion passed with a unanimous vote.

At 7:56 p.m., the meeting adjourned. The Board returned to study session beginning at 8:10 p.m.

STUDY SESSION, Continued

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
(Jen Atwood, Board Secretary, excused)
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Michael Anderson, Administrator of Schools
June M. LeMaster, Administrator of Human Resources
Brad Sorensen, Administrator of Schools
Scott Thomas, Administrator of Auxiliary Services
Travis Hamblin, Consultant, Planning and Student Services
Jeri Clayton, Administrative Assistant
Robert Conder, AV Maintenance
Vicki Olsen, President, Jordan Education Association
Dawn Ramsey, Director, Region 6 PTA

President Voorhies presided and conducted. The Board of Education continued its study session to discuss the following:

G. Professional Development Reading “Coming to Order”

President Voorhies led a discussion about Chapter 8 of the USBA publication, *Coming to Order*. The topic of this Chapter is “Inviting the Public to the Meeting.” Board members highlighted some of the points made in this chapter such as rules for community engagement during public comment, allowing the Board president to guide discussions, rules for engaging the public outside of meetings, and other topics. Board members discussed having a pamphlet available to patrons that describes the purpose of closed, study, and regular session meetings, what meetings patrons can attend, and the opportunities patrons are given to comment in Board meetings. Mr. Dunford recommended that Board member contact information be included in the pamphlet. Mrs. Miller suggested providing this information on the website as well.

Superintendent Johnson said she would work with Ms. Riesgraf, director of Communications, to create a draft pamphlet for Board member review.

H. Discussion on Administrative Policies

1. **DP303 Staff Selection – Licensed**
2. **DP307 Staff Selection, Promotion, and Salary Placement – Classified**

Dr. Anthony Godfrey, associate superintendent, said a phrase has been added under the nepotism section of each policy to allow exceptions for family members to work for the same supervisor, if cabinet approval is given. Board members requested that they be notified when policy exceptions are made and suggested that language read: “... with cabinet approval and Board notification.”

Dr. Godfrey said the requested changes would be made and the policy brought back for Board approval at an upcoming Board meeting.

I. Discussion on Administrative Policies

1. **AS88 Health Care Services for Students with Special Needs**
2. **AS97 Management of Concussions and Traumatic Head Injuries**

Dr. Anthony Godfrey, associate superintendent, provided an update about what changes can be made to policy to protect students that have suffered concussions or brain injuries and to give teachers options for helping these students. He said following an extensive review that included research to find policies of other large Districts and of liability issues, he determined that the best process he believes is the creation of a 504 plan for students which will provide for a level of protection.

Board members discussed Dr. Godfrey’s recommendations and asked that he bring back a final version which includes the 504 plan language.

J. Policy Governance Review

1. **GP104 Board Officers**
2. **GP105 President’s Role**
3. **GP106 Vice President’s Role**
4. **GP107 Secretary’s Role**

President Voorhies invited discussion and input about policies GP104, GP105, GP106, and GP107. Board members had no recommendations for changes.

K. Board Member Committee Reports

1. District/Community Council Board Advisory Committee

Mr. Robinson said he discussed earlier in the meeting the Committee's recommendations on policy D207 and had nothing additional to report.

2. Facilities Board Advisory Committee

In Mrs. Atwood's absence, President Voorhies said the Daybreak property purchase was approved during the special Board meeting and there were no other items to discuss at this time.

3. District Finance and Audit Board Advisory Committee

Mr. Dunford said the Board's internal auditor completed his audit of the Accounting Department and he will present his findings at the next Finance Committee meeting and the information will be provided to all Board members. Mr. Dunford expressed appreciation for the opportunity to serve on the Finance Committee.

4. Legislative/Community Relations Board Advisory Committee

Mrs. Miller said a round-table meeting with the city mayors will be held during study session on January 23 and invitations have been sent to them. She said the plan is to meet at 5:00 p.m. The Board will greet them with a small reception, then have introductions and discuss items such as the District's Five-Year Plan and how mayors can participate with the Board during Board meetings. She said at this time the District only has Interlocal Agreements in place with South Jordan and Herriman and so this item will not be discussed since it doesn't apply to all the mayors.

Mrs. Miller stated that the State Board voted on course changes for middle schools and determined that districts still need to offer at least one class in seventh and eighth grade in health, college and careers, physical education, arts, and digital literacy, but there is no credit limit tied to that so the Board has flexibility in determining how to offer these classes. She said there needs to also be a way for students to opt-out if they have an extracurricular activity that satisfies one or more of these requirements. She invited Mr. Anderson to discuss this issue.

Mr. Anderson said it is the responsibility of each local LEA to decide how to offer these classes. This can include maintaining the status quo in keeping the current requirements or change the requirements to what Mrs. Miller described. He said a meeting was held with middle school principals this morning and will be meeting with counselors tomorrow to review the course changes. He said the challenge is the timing because middle schools have printed their registration cards for the 2018-19 year and have begun building their staffing boards and by the time a Committee can be formed to review the new USBE requirements, it could take weeks to make any changes. He said the recommendation of the middle school principals is to move forward this year with the current course offerings and make accommodations where reasonable and feasible, if needed, for the new requirements and then make changes when the Board determines what should be offered.

Mrs. Miller said she would like this matter placed on the next Board agenda and the Legislative Committee will bring recommendations about how the new course changes should be addressed. She noted that USBE did not place an official time frame on implementation. Board members discussed providing information to principals that they intend to stay the course and move towards an opt-out policy and appeals process before the 2018-19 year.

5. Innovations in Education Board Advisory Committee

Mr. Young said he had nothing new to report.

6. Utah High School Activities Association

Ms. Richards said she will be attending a Realignment Committee meeting on Thursday and a meeting of the UHSAA Board of Trustees meeting on January 25 and will report on these meetings at a later date.

L. Effective Board Time Management

President Voorhies invited discussion about ways Board members can more effectively use the time at Board meetings. They recommended trying, when possible, to stay within the time allotted for each agenda item, following parliamentary rules, etc. President Voorhies suggested that Board members think about this topic in preparation for a brief discussion at the next meeting.

At 9:48 p.m., the study session adjourned.

MOTION: At 9:48 p.m., it was moved by Bryce Dunford and seconded by Marilyn Richards to go into closed session. Motion passed with a unanimous vote.

CLOSED SESSION

Those recognized or signed-in as present:

Janice L. Voorhies, Board President
Matthew Young, Board Vice President
(Jen Atwood, Board Secretary, excused)
Bryce Dunford, Board Member
Tracy J. Miller, Board Member
Marilyn Richards, Board Member
Darrell Robinson, Board Member
Patrice A. Johnson, Superintendent of Schools
Anthony A. Godfrey, Associate Superintendent
John Larsen, Business Administrator
Paul Van Komen, Burbidge & White
Scott Thomas, Administrator for Auxiliary Services

President Voorhies presided and conducted. The Board of Education met in a closed session to discuss property. The closed session discussion was recorded and archived.

MOTION: At 10:14 p.m., it was moved by Darrell Robinson and seconded by Tracy J. Miller to adjourn the meeting. Motion passed with a unanimous vote.

JL/jc

SUBJECT: ALTERNATIVE LEAVE DAY—LICENSED

I. Board Directive

It is the directive of the Board to allow eligible licensed employees an alternative leave day each year and authorizes the Administration to implement a policy for an alternative leave day for licensed employees.

II. Administrative Policy

The alternative leave policy shall be administered according to the following administrative policy provisions:

- A. Each eligible licensed employee shall be allowed one (1) day of alternative leave per year.
- B. Employees taking alternative leave shall be required to pay the cost of a long-term substitute.
- C. Alternative leave is non-accumulative.
- D. Employees shall give at least one day's notice of the intent to take alternative leave.
- E. Alternative leave may not be used during parent/teacher conferences, on a contract day prior to the first day of school, or during the first five (5) or last five (5) days of the school year.

~~F. Alternative leave may not be used the day before or after a personal leave day is taken.~~

G.F. Alternative leave may not be used to seek other employment.

SUBJECT: DISTRICT ADVISORY COUNCIL—LICENSED

I. Board ~~Policy~~ Directive

The Board authorizes the establishment of a Licensed Advisory Council for the purpose of communicating areas of concern by employee groups within the District.

II. ~~Administration~~ Administrative Policy

The Administration shall operate the District Advisory Council according to the following:

Guidelines

- A. The Council shall be composed of five (5) members designated annually by the employee agent, the Administrator of Human Resources, the Human Resources Licensed Administrator, and one ~~principal~~ administrative representative from each ~~of the high schools, middle schools and elementary schools~~ level (high school, middle school, elementary school). The chairperson will be determined annually by the Council.
- B. The Council shall meet at least once a month during the school year to discuss and study subjects mutually agreed upon relating to the school system.
- C. The Council is empowered to appoint ad hoc committees to study and report upon subjects agreed upon by the Council.
- D. The clerical expenses of the Council and its subcommittees shall be paid by the Board.
- E. Meetings of the Council shall be held at other than regular school hours. If circumstances should require that a meeting be held during school hours, committee members may be excused from their regular duties without loss of pay.
- F. All items of business or recommendations coming from this Council are advisory only.

SUBJECT: STAFF SELECTION —LICENSED

I. Board Directive

Jordan School District is an equal opportunity employer and desires to maintain a high level of employee performance and satisfaction. The Board delegates to the Administration the responsibility for developing policy for selecting licensed personnel.

II. Administrative Policy

The Administration shall seek to employ the most able and highly qualified persons available for positions requiring licensure. Selection shall be made in accordance with the following administrative policy provisions:

- A. Online application forms furnished by the District shall be properly completed and dated. Applications shall be renewed annually to remain effective.
- B. Applicants must have a valid certificate issued by the Utah State Office of Education, Department of Teaching and Learning Licensing, for the position for which they are making application.
- C. The Administration shall review applications and shall evaluate applicants on the basis of qualifications for available positions.
 - 1. As much appropriate information as possible should be reviewed to assist in selecting the best candidates. Written evaluations or descriptive reports on his/her student teaching or full-time teaching performance shall have been reviewed.
 - 2. A minimum of two (2) reference checks is required.
 - 3. The school administration shall conduct interviews to determine the best candidate for the position.
- D. Nepotism
 - 1. No one with supervisory responsibility shall hire or recommend for hire any “relative” as defined in [Utah Code 52-3-1](#): “father, mother, husband, wife, son, daughter, sister, brother, grandfather, grandmother, uncle, aunt, nephew, niece, grandson, granddaughter, first cousins, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law or daughter-in-law. Furthermore and in addition to Utah Code, corresponding step or adoptive relative, or anyone residing on a permanent basis in an employee’s home will also be considered a “relative.”
 - 2. No employee shall be directly supervised or evaluated by a relative. Family members as described in D.1 may not be employed under the same immediate supervisor, defined as the *authorized evaluator* for the employee, [without Cabinet approval and Board notification](#).
 - 3. Employees hired prior to adoption of this policy are exempt from this policy except when the proximity of relatives is found to be creating problems.
 - 4. The hiring of relatives is also prohibited if it results in a conflict of interest with vendors of the District.
 - 5. In the event of a lack of candidates, a need for specialized skills or unique circumstances, the restriction against hiring relatives may be waived in the best interest of the District upon recommendation of a review committee comprised of the Superintendent and appropriate administrator or director, and upon approval of the Board.

SUBJECT: STAFF SELECTION —LICENSED

- E. Employment assignments shall be reviewed annually.
- F. The District may not refuse to hire, promote, discharge, demote, or terminate an individual, or may not retaliate against, harass, or discriminate in matters of compensation or in terms, privileges, and conditions of employment against an individual otherwise qualified because the individual breastfeeds or expresses milk in the workplace. [Utah Code 34-49-204](#).

Revision History: 12/13/83, 2/14/12

TENTATIVE

SUBJECT: STAFF SELECTION, PROMOTION, AND SALARY PLACEMENT—CLASSIFIED

I. Board Directive

Jordan District is an equal opportunity employer and is committed to staffing schools and departments with the best fit and most qualified candidates available. The Board, therefore, delegates to the District Administration responsibility for ensuring that staff selection, promotion and salary placement practices comply with state and federal laws, and that the selection, placement and supervision of employees are free from discrimination, favoritism, or other unethical practices.

II. Administrative Policy

The Administration delegates to the Human Resource Department the responsibility for screening and selecting all classified personnel and shall protect the safety and interest of students by hiring only those individuals who are qualified according to state requirements and pass a background check. All personnel who do not require state teacher or administrative/supervisory certification are designated as classified personnel.

Staff selection and placement, promotion and salary placement for part-time and full-time classified personnel shall be accomplished through the use of the following administrative policy provisions:

- A. Background Checks: Individuals who are offered employment with the District shall be required to prove they are worthy to hold the trust required in a sensitive employment position through the following process:
 - 1. Each prospective employee shall agree to be fingerprinted and sign a waiver facilitating a criminal background check through the Utah Bureau of Criminal Identification.
 - 2. The Superintendent or his/her designee shall review each evaluation report received from the Utah Bureau of Criminal Identification to determine final eligibility for employment.
 - 3. No one shall be hired whose record shows a felony or misdemeanor conviction in an area which causes concern for the safety and well-being of students.
 - 4. Information disclosed by the Bureau of Criminal Investigation shall not be released to any other agency or individual.
- B. Nepotism
 - 1. No one with supervisory responsibility shall hire or recommend for hire any “relative” as defined in [Utah Code 52-3-1](#) “father, mother, husband, wife, son, daughter, sister, brother, grandfather, grandmother, uncle, aunt, nephew, niece, grandson, granddaughter, first cousins, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law or daughter-in-law. Furthermore and in addition to Utah Code, any corresponding step or adoptive relative, or anyone residing on a permanent basis in an employee’s home will also be considered a “relative.”
 - 2. No employee shall be directly supervised or evaluated by a relative. Family members as described in B.1 may not be employed under the same immediate supervisor, defined as the *authorized evaluator* for the employee, without Cabinet approval and Board notification.
 - 3. Employees hired prior to adoption of this policy are exempt from this guideline except when the proximity of relatives is found to be creating problems.

SUBJECT: STAFF SELECTION, PROMOTION, AND SALARY PLACEMENT—CLASSIFIED

4. The hiring of relatives is also prohibited if it results in a conflict of interest with vendors of the District.
5. In the event of a lack of candidates, a need for specialized skills or unique circumstances, the restriction against hiring relatives may be waived in the best interest of the District upon recommendation of a review committee comprised of the Superintendent and appropriate administrator or director, and upon approval of the Board.
6. When other qualified candidates have not applied, task assignments of short duration (generally less than sixty (60) working days) may be exempt from this policy.

C. Selection and Placement of Entry Level Personnel

1. All job applicants shall be required to complete an online employment application in its entirety. Failure to complete any portion of the application may disqualify the applicant from employment consideration.
2. Recruitment, screening and initial interviewing for job openings or positions shall be the responsibility of the Human Resources Department except for designated part-time positions such as sweepers, hourly classified, etc. Consideration of qualifications shall be determined by job description.
3. Qualified candidates selected to interview for each opening or position shall be referred to the appropriate building or department administrator followed by a hiring recommendation to the Human Resources Department for final approval.
4. Continued employment shall be contingent upon satisfactory service.
5. New employees will be placed on the beginning step of the appropriate lane of the salary schedule unless it is determined that a higher initial step placement is necessary to attract and retain qualified employees in areas of critical District need. Part-time employees will be placed on the appropriate level step when employed full time. Employees who work full-time for two or more consecutive summers (a minimum of six months) will be granted one additional step on the salary schedule if hired full time thereafter.
6. Former full-time District employees who are rehired may be granted full credit on the salary schedule for previous contract experience with the District. Former part-time District employees who are rehired within six months may be granted full credit on the salary schedule for previous experience.
7. Employees who have retired and are then rehired will be placed up to Step 4 of the appropriate lane.
8. Salary lane movement will be based upon the above guidelines and the date the employee was hired in the District. Any person hired between July 1 and Dec. 31 will receive one full year's experience the following July 1. Anyone hired between Jan. 1 and June 30 will not receive experience credit for the first months of service up to July 1.
9. The Administration may choose to promote existing classified employees to any step and/or lane on the existing salary schedule to retain qualified employees. The District Administration may make recommendations to the Superintendent for such promotions.

SUBJECT: STAFF SELECTION, PROMOTION, AND SALARY PLACEMENT—CLASSIFIED

10. Within its discretion, the Board of Education may augment any existing salary schedule for an existing employee by a specific percentage in order to retain qualified employees of the District.

D. Job Reviews

1. The Board of Education established an independent job review procedure through the Human Resource Department to assure the classified job descriptions match the major duties and responsibilities actually assigned to each position by Job Family.
2. The Board will review the job study results and is responsible to make fiscally responsible salary adjustments.
3. If the job study reveals an employee is being overpaid in their position, the employee's salary will be frozen until their current pay falls within their current pay lane.
4. The Human Resource Department is responsible for revising job descriptions following each job study.

E. Selection and Promotion of Non-Provisional Personnel

1. Employees shall be notified of all full-time vacancies at least five (5) days prior to the application closing date. Notification shall be made on the Human Resource Department website.
2. Promotion or promote shall mean reassignment to a job which is located on a higher lane of the salary schedule than the lane from which the employee is currently paid or, at the discretion of the Board of Education, to a higher lane of the salary schedule for an employee who retains the same or similar job title and duties in order to retain qualified employees of the District.
3. All employees may apply for promotion to a position which is posted as a vacancy. Qualifications being equal, District employees will receive first consideration. Provisional employees as described in [DP314 – Provisional and Probationary Classified Personnel](#), II.I. may not be considered for available openings.
4. An employee who is promoted to a higher position shall be given a trial period of 30 days. During this 30-day period, the promotion shall be nullified upon request by the District or the employee. In such a case, the employee shall be returned to his/her former position or a comparable position when available.
5. The Board of Education may choose to promote existing classified employees to any step and/or lane on the existing salary schedule to retain qualified employees. The District Administration may make recommendations to the Board for such promotions.
6. Within its discretion, the Board of Education may augment any existing salary schedule for an existing employee by a specific percentage in order to retain qualified employees of the District.
7. Probation reports and negative evaluations older than five (5) years with no repeat violation, as defined by [DP 316B—Orderly Termination Procedures for Classified Employees](#), shall not be considered in employee eligibility for promotion or transfer.

- F. The District may not refuse to hire, promote, discharge, demote, or terminate an individual, or may not retaliate against, harass, or discriminate in matters of compensation or in terms, privileges, and conditions of

SUBJECT: STAFF SELECTION, PROMOTION, AND SALARY PLACEMENT—CLASSIFIED

employment against an individual otherwise qualified because the individual breastfeeds or expresses milk in the workplace. [Utah Code 34-49-204](#).

G. Temporary Assignments/Promotion

On a short-term, temporary basis, it may be necessary for one classified employee to substitute for another classified employee who is assigned to a higher lane on the Classified Master Salary Schedule. Under such circumstances, many responsibilities normally required in the higher position are not required nor accomplished by those in temporary assignments. While it is neither necessary nor realistic to give equal compensation for such short-term appointments, salary adjustments will be provided when a temporary assignment/promotion is necessitated by the extended illness, injury, or short term leave of an employee. Beginning on the sixth consecutive working day of the temporary assignment, the promoted employee shall be paid on step two (2) of the higher lane or at \$5 per day, whichever is higher.

H. Voluntary Transfers

Any contract classified employee wishing to transfer laterally or move to a lower lane for which he/she is qualified within Jordan School District shall use the following procedure:

1. The employee shall submit an online application for any position posted on the District website.
2. Known vacancies will be posted on the District website for five (5) working days.
3. The application will be made available to the hiring administrator for first consideration. Immediate supervisors may not consider new candidates until those requesting a lateral transfer have been considered first.
4. No employee who is on probation or other disciplinary sanction is eligible for a transfer.

SUBJECT: PERSONAL LEAVE —LICENSED

I. Board Directive

It is the policy of the Board to allow each licensed employee personal leave time as indicated below.

II. Administrative Policy

The Personal Leave Policy shall be administered in accordance with the following administrative policy provisions:

Each eligible licensed employee of the District shall be given two (2) days per year personal leave at no cost to the employee. Employees hired after a contract year has started shall receive personal leave benefits on a prorated basis for the remainder of that year. Each employee may accumulate unused personal leave. An employee may not use more than five (5) accumulated personal leave days in any contract year. The following policy provisions must be followed:

- A. Except in unusual circumstances, prior notification must be given to the immediate supervisor at least one (1) day in advance.
- B. Personal leaves may be taken the day before or after a school holiday for the following specific reasons:
 - 1. Observance of religious holidays which fall on a regularly scheduled school calendar work day.
 - 2. Family weddings of near relatives including children, father, mother, brothers, sisters, grandchildren, grandparents, or the same to one's spouse or any other person who is a member of the same household as the employee.
 - 3. Graduations of near relatives as defined in "2." above.
 - 4. Required court appearances,
 - 5. Deaths not covered by Bereavement Policy.
 - ~~6.~~ 6. Conferences and conventions which relate to the individual employee's work assignment and are not covered by the Professional Leave Policy.
 - ~~7.~~ To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- C. Personal leaves may be taken the day before or after a school holiday for other reasons under the following stipulations:
 - 1. Based upon a maximum of one personal day for each 100 employees, personal leave shall be granted the day before or after a school holiday without being required to pay the cost of a long-term substitute provided the request is filed with the Human Resources Department at least 35 calendar days but not more than 45 calendar days before the holiday.

SUBJECT: PERSONAL LEAVE —LICENSED

2. On the first working day after the application deadline, numbers will be randomly generated which will identify those employees authorized to take personal leave without being required to pay the cost of a long-term substitute teacher. Written notification will be sent to all applicants.
 3. Employees shall not be considered for paid personal leave the day before or after a school holiday more than once during any contract year.
 4. Employees who have not registered prior to the deadline will not be allowed to fill unused slots.
 5. Licensed employees who do not qualify for the window but request a personal leave day must notify their principal five (5) working days prior to the date. Employees shall be required to pay the cost of a long-term substitute.
- D. Personal leave shall not be taken during the first five days and last five days that students are in school except under the following conditions:
1. To attend the wedding of a near relative including child, father, mother, brother, sister, grandchild, grandparent or the same to one's spouse or any other person who is a member of the same household as the employee.
 2. To attend to personal or business matters which require the employee's attendance and scheduling is beyond the employee's control.
- E. Teachers may not take personal leave days during the four (4) days of contract time not involving students but may, through correlation with the principal, arrange to exchange one of these days for another non-contract day.
- F. Personal leave days may not be used during parent/teacher conferences.
- G. Personal leave days may not be used to pursue other employment.
- H. Personal leave days may not be used on make-up days as the result of employee job action.

JORDAN SCHOOL DISTRICT

Statement of

P O L I C Y

Number - DP335 NEG

Effective - 10/28/75

Revision - 5/24/16

Reviewed - 4/26/13

Page - 3 of 2

SUBJECT: PERSONAL LEAVE —LICENSED

JORDAN SCHOOL DISTRICT
DECEMBER 2017 EXPENDITURES PRESENTED TO THE BOARD OF EDUCATION
January 23, 2018

DESCRIPTION	VENDOR	AMOUNT
ADVERTISING	NEWSPAPER MANAGEMENT COMPANY	\$ 1,500.00
ADVERTISING	UTAH MEDIA GROUP	7,890.64
ASSOCIATION DUES	AMERICAN FEDERATION OF TEACHERS	340.39
ASSOCIATION DUES	JORDAN EDUCATION ASSOCIATION	60,371.36
ASSOCIATION DUES	UTAH SCHOOL EMPLOYEES ASSOCIATION	8,832.62
ATTORNEY FEES	BURBIDGE & WHITE	14,538.42
AUDIT EXPENSE	SQUIRE AND COMPANY PC	7,550.00
BANK FEES	JORDAN EDUCATION FOUNDATION	388.24
CANCER INSURANCE	AFLAC GROUP INSURANCE	5,279.38
CELL TOWER LEASE	COPPER HILLS HIGH	1,000.00
COMPUTER EQUIPMENT	APPLE COMPUTER INC	79.00
COMPUTER EQUIPMENT	EN POINTE TECH	23,908.92
COMPUTER EQUIPMENT	HP INC	98.00
COMPUTER EQUIPMENT	ZONAR SYSTEMS INC	129.38
CONSTRUCTION EXPENSE	APPLIED GEOTECHNICAL ENGINEERING CONS.	17,499.75
CONSTRUCTION EXPENSE	BUD MAHAS CONSTRUCTION	753,350.00
CONSTRUCTION EXPENSE	DWA CONSTRUCTION, INC	883,190.15
CONSTRUCTION EXPENSE	E CUBE INC	7,245.75
CONSTRUCTION EXPENSE	HOGAN & ASSOCIATES CONSTRUCTION	899,591.28
CONSTRUCTION EXPENSE	UTAH NEW VISION CONSTRUCTION LLC	4,500.00
CONSTRUCTION EXPENSE	WESTLAND CONSTRUCTION, INC	1,771,980.85
CONTRACT SERVICES	AIRGAS INTERMOUNTAIN	687.71
CONTRACT SERVICES	ALDA E GONCALVES	231.25
CONTRACT SERVICES	AMERICAN SIGN LANGUAGE	837.00
CONTRACT SERVICES	ANA BYRGE	287.50
CONTRACT SERVICES	ARAMARK CORP	37.00
CONTRACT SERVICES	BLOMQUIST AND HALE CONSULTING	10,739.84
CONTRACT SERVICES	BRENT PETERSEN	160.00
CONTRACT SERVICES	BRIDGERLAND APPLIED TECHNOLOGY COLLEGE	50,592.00
CONTRACT SERVICES	BYU YOUNG COMPANY	350.00
CONTRACT SERVICES	CANYON HOME CARE	40,124.00
CONTRACT SERVICES	CHING YIN MA	300.00
CONTRACT SERVICES	COMPASS EMBROIDERY LLC	72.00
CONTRACT SERVICES	CONNIE HENDRICKS	275.00
CONTRACT SERVICES	CTS LANGUAGELINK	46.38
CONTRACT SERVICES	CULLIGAN WATER CONDITIONING	279.60
CONTRACT SERVICES	DAVIS DEMOGRAPHICS AND PLANNING INC	9,750.00
CONTRACT SERVICES	DR PAMELA AWANA	190.00
CONTRACT SERVICES	ELWOOD STAFFING SERVICES	2,211.60
CONTRACT SERVICES	FANNY LIZ DALBY	212.50
CONTRACT SERVICES	G AND K SERVICES	65.60
CONTRACT SERVICES	HAI-I WEST	1,350.00
CONTRACT SERVICES	HARMONY HOME HEALTH SERVICES LLC	592.50
CONTRACT SERVICES	HAWKWATCH INTERNATIONAL	145.00
CONTRACT SERVICES	HOUGHTON MIFFLIN COMPANY	2,950.00
CONTRACT SERVICES	IVY LANE PEDIATRICS, INC	20,967.50
CONTRACT SERVICES	JACKSON, RENEE	19.95
CONTRACT SERVICES	JAMIE HENDRICKS	100.00
CONTRACT SERVICES	JMM EDUCATIONAL CONSULTING	2,065.00
CONTRACT SERVICES	JW CONSULTING	6,037.50
CONTRACT SERVICES	KATHY E DUDLEY	600.00
CONTRACT SERVICES	LES OLSON CO	140.00
CONTRACT SERVICES	LEVEL CHINESE LLC	5,000.00
CONTRACT SERVICES	LINGUISTICA INTERNATIONAL	442.00
CONTRACT SERVICES	LISA GIACOVELLI NEMELKA	480.00
CONTRACT SERVICES	MARIA LAFONTAINE	100.00
CONTRACT SERVICES	MAXIM HEALTHCARE SERVICES INC	4,619.30
CONTRACT SERVICES	MEDICAL TRAINING RESOURCES	10,000.00

DESCRIPTION	VENDOR	AMOUNT
CONTRACT SERVICES	MICHAEL PRETTYMAN	90.00
CONTRACT SERVICES	MOVIE LICENSING USA	12,682.00
CONTRACT SERVICES	NUCO2 LLC	18.25
CONTRACT SERVICES	OAKGROVE EDUCATION SERVICES	1,674.40
CONTRACT SERVICES	PATRICE H ISABELLA	105.00
CONTRACT SERVICES	SALT LAKE COMMUNITY COLLEGE	17,929.42
CONTRACT SERVICES	SALT LAKE COUNTY HEALTH DEPT	43.50
CONTRACT SERVICES	SANTIAGO MIRANDA AGUILAR	112.50
CONTRACT SERVICES	SHRED IT USA LLC	71.36
CONTRACT SERVICES	SHRED MASTERS LLC	59.00
CONTRACT SERVICES	STEM ACTION CENTER	1,000.00
CONTRACT SERVICES	SUPERIOR WATER & AIR INC	19.95
CONTRACT SERVICES	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	95.00
CONTRACT SERVICES	UTAH DEPARTMENT OF HEALTH	161,786.00
CONTRACT SERVICES	UTAH STATE OFFICE OF EDUCATION	300.00
CONTRACT SERVICES	UTAH TRANSIT AUTHORITY	489.42
CONTRACT SERVICES	WASHINGTON COUNTY SCHOOL DISTRICT	3,335.00
CONTRACT SERVICES - BUILDINGS	BECKS SANITATION	1,950.00
CONTRACT SERVICES - BUILDINGS	INNOVATIVE WATER SERVICES	669.57
CONTRACT SERVICES - BUILDINGS	REPUBLIC SERVICES INC #864	794.61
CONTRACT SERVICES - BUILDINGS	RIVERTON HARDWARE AND LUMBER	85.31
CONTRACT SERVICES - BUILDINGS	STATE FIRE SALES AND SERVICE	2,480.05
CONTRACT SERVICES - BUILDINGS	STEPSAVERS INC	113.42
CONTRACT SERVICES - BUILDINGS	TAYLOR BROTHERS OF UTAH INC	4,638.50
CONTRACT SERVICES - BUILDINGS	UNIFIRST CORPORATION	302.58
CONTRACT SERVICES - EQUIPMENT	A ONE FITNESS	988.36
CONTRACT SERVICES - EQUIPMENT	ARROW MOVING & STORAGE CO OF UTAH LLP	5,563.10
CONTRACT SERVICES - EQUIPMENT	COLLINS ROOFING INC	459.50
CONTRACT SERVICES - EQUIPMENT	COLUMBUS SECURE DOCUMENT SOLUTIONS	30.00
CONTRACT SERVICES - EQUIPMENT	MHI SERVICE INC	15,108.20
CONTRACT SERVICES - EQUIPMENT	MISTER CAR WASH	38.25
CONTRACT SERVICES - EQUIPMENT	THYSSENKRUPP ELEVATOR CORP	3,257.00
CONTRACT SERVICES - EQUIPMENT	UTAH DISASTER KLEENUP	40,600.29
CONTRACT SERVICES - GROUNDS	KELLY ROESTENBURG	4,287.61
CONTRACT SERVICES - GROUNDS	MCDERMOTT ENTERPRISES LTD	1,731.37
CONTRACT SERVICES DATA PROCESS	DEMATIC CORPORATION	700.00
CONTRACTED SOFTWARE	BRAIN POP	2,395.00
CONTRACTED SOFTWARE	COMPANION CORPORATION	499.00
CONTRACTED SOFTWARE	FRANDSEN, RYAN	1,200.00
CONTRACTED SOFTWARE	HEAPS, ABBIE	19.99
CONTRACTED SOFTWARE	LEARNING A Z	2,183.85
CONTRACTED SOFTWARE	LIDEN TECHNOLOGIES LLC	300.00
CONTRACTED SOFTWARE	VALCOM COMPUTER CENTER	23,081.00
CONTRACTED SOFTWARE	WANG, WEI	64.10
DAIRY PRODUCTS	MEADOW GOLD DAIRIES	89,543.37
DENTAL INSURANCE	JORDAN SCHOOL DISTRICT	1,849,732.11
DISABILITY INSURANCE	JORDAN SCHOOL DISTRICT	51,390.90
DRUG TESTING	WORKFORCEQA LLC	1,051.50
EDUCATIONAL FIELD TRIPS	COPPER HILLS HIGH	2,148.26
EDUCATIONAL FIELD TRIPS	KAURI SUE HAMILTON SCHOOL	532.20
EDUCATIONAL FIELD TRIPS	OETTLI, AMANDA	152.00
EDUCATIONAL FIELD TRIPS	RIVERS EDGE SCHOOL	35.00
EDUCATIONAL FIELD TRIPS	SOUTH VALLEY	105.40
ELECTRICITY	ROCKY MTN POWER	425,347.85
EMIA INS DIRECT	EMIA DIRECT	326.38
EMIA INS DIRECT	UIEBT 401 K	1,942.85
EMPLOYEE PREMIUM	DENTAL SELECT	61,463.75
EMPLOYEE PREMIUM	EDUCATORS MUTUAL INS ASSOC DENTAL	19,512.20
EMPLOYEE PREMIUM	JORDAN SCHOOL DISTRICT	687,478.66
EMPLOYEE PREMIUM	OPTICARE OF UTAH	12,458.25
EMPLOYEE PREMIUM	TOTAL DENTAL ADMINISTRATORS	10,966.41
EQUIPMENT	CANON SOLUTIONS AMERICA INC	39,123.44

DESCRIPTION	VENDOR	AMOUNT
EQUIPMENT	EDUTEK CORPORATION	5,421.10
EQUIPMENT	FOOD SERVICE SUPPLY	2,339.09
EQUIPMENT	HERRIMAN HIGH SCHOOL	7,449.00
EQUIPMENT	HOMEPRO VACUUM LLC	824.25
EQUIPMENT	HP INC	29,160.00
EQUIPMENT	IMAGING CONCEPTS LLC	5,854.00
EQUIPMENT	MOHAWK RESOURCES LTD	24,480.45
EQUIPMENT	NJRA ARCHITECTS INC	2,500.00
EQUIPMENT	RESTAURANT AND STORE EQUIPMENT CO	298.00
EQUIPMENT	ROCKY MOUNTAIN TURF	15,333.00
EQUIPMENT RENTAL	CATE RENTAL & SALES, LLC	2,760.00
EQUIPMENT RENTAL	HONEY BUCKET	90.00
EQUIPMENT REPAIR	ANN KINANE	1,110.00
EQUIPMENT REPAIR	CHARLES W LIU FINE VIOLINS	180.85
EQUIPMENT REPAIR	D AND S NGV SERVICES	1,128.02
EQUIPMENT REPAIR	INTERMOUNTAIN LIFT TRUCK INC	598.42
FINGERPRINTING	DPS BUREAU OF CRIMINAL IDENTIFICATION	8,621.00
FOOD PURCHASES	5 BUCK PIZZA	33,234.34
FOOD PURCHASES	ALM, ANGELA	73.52
FOOD PURCHASES	ASAEI FARR AND SONS COMPANY	1,687.20
FOOD PURCHASES	BARRON, HENNI	13.33
FOOD PURCHASES	BOWEN, APRIL	43.23
FOOD PURCHASES	CARROLL, SHAUNA	12.24
FOOD PURCHASES	CHRISTIANSEN, ANGELA	41.20
FOOD PURCHASES	COPPER MOUNTAIN MIDDLE	146.45
FOOD PURCHASES	COULAM, JENNIFER	37.75
FOOD PURCHASES	DAINS, MARIKA	89.99
FOOD PURCHASES	EDMAN, JOY	26.42
FOOD PURCHASES	FINLINSON, KATIE	251.18
FOOD PURCHASES	FISHER, MELANIE	31.18
FOOD PURCHASES	FORT HERRIMAN MIDDLE	590.25
FOOD PURCHASES	GOLD, LINDA	16.47
FOOD PURCHASES	GRAHAM, SIERRA	53.35
FOOD PURCHASES	GUDGELL, JEANETTE	63.01
FOOD PURCHASES	HANSEN, JENNIE	3.18
FOOD PURCHASES	HERRIMAN HIGH SCHOOL	474.54
FOOD PURCHASES	HOUTZ, NICOLLE	42.42
FOOD PURCHASES	JOHNSON, LISA	30.68
FOOD PURCHASES	JOHNSON, SUZETTE	12.36
FOOD PURCHASES	KELLER, TRISHA	9.63
FOOD PURCHASES	KOU, BENG LAY	26.63
FOOD PURCHASES	LARSEN, SHIREEN	41.00
FOOD PURCHASES	LISA BEST	952.00
FOOD PURCHASES	LUNCEFORD, JENNIFER	37.85
FOOD PURCHASES	MANSOURI, MELINDA	44.96
FOOD PURCHASES	MARTINELLI BELL'AVER, JESSICA	55.88
FOOD PURCHASES	MAXFIELD, SUZANNE	43.31
FOOD PURCHASES	MCCARTY, LORI	9.56
FOOD PURCHASES	MCMULLIN, AMY	73.90
FOOD PURCHASES	MEADOW GOLD DAIRIES	1,717.44
FOOD PURCHASES	MITARAI, EMILY	129.21
FOOD PURCHASES	MONDRAGON, SHANA	20.14
FOOD PURCHASES	MORRILL, LINDSEY	26.02
FOOD PURCHASES	NICHOLAS AND COMPANY INC	94,008.81
FOOD PURCHASES	OCONNOR, RAMSAY	44.95
FOOD PURCHASES	PEREZ, SHELBY	16.48
FOOD PURCHASES	PETERSONS FRESH MARKET	12.14
FOOD PURCHASES	POLLOCK, ELIZABETH	12.84
FOOD PURCHASES	PULSIPHER, ALLYSON	45.04
FOOD PURCHASES	QUINCY, MANDY	45.72
FOOD PURCHASES	RICHARDS, JOAN	51.05
FOOD PURCHASES	RIVERS EDGE SCHOOL	507.22

DESCRIPTION	VENDOR	AMOUNT
FOOD PURCHASES	ROBINSON, CHRISTIE	17.80
FOOD PURCHASES	SCHOOL FOOD ENTERPRISES	12,913.74
FOOD PURCHASES	SCHOOL FUNDRAISING COACH	8,849.50
FOOD PURCHASES	SMITH, REBECCA	53.70
FOOD PURCHASES	SORENSEN, JENILEE	27.51
FOOD PURCHASES	SOUTH JORDAN CHAMBER OF COMMERCE	15.00
FOOD PURCHASES	SOUTH VALLEY	801.18
FOOD PURCHASES	SUPERIOR WATER & AIR INC	99.95
FOOD PURCHASES	SWIRE COCA COLA USA	1,414.15
FOOD PURCHASES	WU, SIYAO	4.00
FOOD PURCHASES	WYATT, TRISHA	37.92
FOUNDATION #	MCMULLIN, AMY	54.39
FOUNDATION AWARDS	JORDAN EDUCATION FOUNDATION	26,782.22
FOUNDATION AWARDS	SALT LAKE COMMUNITY COLLEGE	948.19
FRESH FRUIT VEGIES PRODUCE	JOE GRANATO INC	16,835.58
FUEL OIL	REPUBLIC SERVICES INC #864	148.09
GARBAGE REMOVAL	REPUBLIC SERVICES INC #864	19,569.23
GAS & OIL	CARDWELL DISTRIBUTING INC	1,527.67
GAS & OIL	STATE OF UTAH GASCARD	106.50
HMO INSURANCE PREMIUM	LINA	67,897.30
HORACE MANN LIFE	HORACE MANN	803.58
INDUSTRIAL INSURANCE	TRISTAR RISK MANAGEMENT	82,074.38
INVENTORY	ADVANCEPIERRE FOODS	10,622.00
INVENTORY	PILGRIMS PRIDE CORP	23,580.00
INVENTORY - BUS PARTS	BRYSON SALES AND SERVICE	805.46
INVENTORY - BUS PARTS	CRUS OIL PETROLEUM PRODUCTS	2,684.86
INVENTORY - BUS PARTS	GENERATOR EXCHANGE INC	832.40
INVENTORY - BUS PARTS	INTERSTATE BILLING SERVICE INC	890.94
INVENTORY - BUS PARTS	JACKS TIRE AND OIL MANAGEMENT CO	10,482.60
INVENTORY - BUS PARTS	KENWORTH SALES COMPANY INC	937.62
INVENTORY - BUS PARTS	LEWIS TRANSPORTATION SALES	521.70
INVENTORY - BUS PARTS	MFCP INC	689.22
INVENTORY - BUS PARTS	NAPA AUTO PARTS	193.12
INVENTORY - CUSTODIAL	BRADY INDUSTRIES LLC	180.95
INVENTORY - CUSTODIAL	GRAYBAR ELECTRIC CO INC	566.50
INVENTORY - CUSTODIAL	HYLON KOBURN CHEM HY KO	50,098.50
INVENTORY - CUSTODIAL	WAXIE SANITARY SUPPLY	21,328.00
INVENTORY - MAINTENANCE	ELECTRICAL WHOLESALE SUPPLY	1,350.80
INVENTORY - MAINTENANCE	FASTENER ENGINEERING	20.92
INVENTORY - MAINTENANCE	GRAINGER	512.76
INVENTORY - MAINTENANCE	JACKS TIRE AND OIL MANAGEMENT CO	622.60
INVENTORY - MAINTENANCE	MADDOX COMPRESSOR CO INC	383.40
INVENTORY - MAINTENANCE	PAINT SUNDRIES SOLUTIONS INC	948.84
INVENTORY - MAINTENANCE	PPG ARCHITECTURAL FINISHES	605.64
INVENTORY - MAINTENANCE	QED	1,168.55
INVENTORY - MAINTENANCE	ROBERT I MERRILL CO	1,120.00
INVENTORY - MAINTENANCE	WEBB AUDIO VISUAL	1,264.44
INVENTORY - STOCKROOM	BSN SPORTS INC	2,543.50
INVENTORY - STOCKROOM	CONTRACT PAPER GROUP INC	19,168.80
INVENTORY - STOCKROOM	GRAYBAR ELECTRIC CO INC	1,045.00
INVENTORY - STOCKROOM	MUSIC WORKS	5,100.00
INVENTORY - STOCKROOM	PLATT ELECTRIC	1,216.74
INVENTORY PRODUCE	JOE GRANATO INC	11,612.60
INVENTORY-NUTRITION SERVICE	D AND M DISTRIBUTING	3,142.00
INVENTORY-NUTRITION SERVICE	NICHOLAS AND COMPANY INC	45,859.92
INVENTORY-NUTRITION SERVICE	SYSCO INTERMOUNTAIN INC	68,762.75
INVENTORY-RESALE	NAPA AUTO PARTS	55.80
INVENTORY-SUPPORT VEHICLE PART	BATTERY SYSTEMS	267.37
INVENTORY-SUPPORT VEHICLE PART	JACKS TIRE AND OIL MANAGEMENT CO	1,900.74
INVENTORY-SUPPORT VEHICLE PART	NATIONAL AUTO PARTS WAREHOUSE	124.98
IRRIGATION WATER	SOUTH VALLEY SEWER DISTRICT	186.06
LUNCH SALES	ALYSON ZACKRISON	48.25

DESCRIPTION	VENDOR	AMOUNT
LUNCH SALES	BRAD RAWSON	215.25
LUNCH SALES	BRIANNA WELLS	20.90
LUNCH SALES	CASSIE COLEMAN	19.55
LUNCH SALES	CHRISTINE ALZATE	10.65
LUNCH SALES	FERNANDO FLORES	12.60
LUNCH SALES	HEIDI JACKSON	100.00
LUNCH SALES	JULIA WILLIAMS	13.25
LUNCH SALES	KANDY LOUGY	100.00
LUNCH SALES	LINDSEY FISHER	10.75
LUNCH SALES	LORI LINGLE	19.05
LUNCH SALES	ROBERT WHALEY	6.25
LUNCH SALES	SARAH MOLINA	15.00
LUNCH SALES	STEPHANIE CLARK	73.45
LUNCH SALES	SUMMER VELASQUEZ	60.95
LUNCH SALES	TOSY FERGUSON	20.00
MAINT SUPPLIES/UNIFORMS	AIRGAS INTERMOUNTAIN	103.37
MAINT SUPPLIES/UNIFORMS	ALSCO	900.00
MAINT SUPPLIES/UNIFORMS	BINGHAM HIGH	145.00
MAINT SUPPLIES/UNIFORMS	BIZ WEAR CONSULTING INC	6,721.47
MAINT SUPPLIES/UNIFORMS	CINTAS #180 UNIFORMS	459.46
MAINT SUPPLIES/UNIFORMS	CINTAS FIRST AID AND SAFETY	117.24
MAINT SUPPLIES/UNIFORMS	COMBUSTION TECHNOLOGIES USA	540.00
MAINT SUPPLIES/UNIFORMS	FASTENAL COMPANY	1,596.15
MAINT SUPPLIES/UNIFORMS	NAPA AUTO PARTS	824.33
MAINT SUPPLIES/UNIFORMS	OSSINE SHOES	349.98
MAINT SUPPLIES/UNIFORMS	POWERLINE INDUSTRIES	610.79
MAINT SUPPLIES/UNIFORMS	ROYCE INDUSTRIES	395.90
MAINT SUPPLIES/UNIFORMS	WURTH USA INC	215.76
MEDIA BOOKS	ABDO PUBLISHING COMPANY	3,984.80
MEDIA BOOKS	BROAD REACH BOOKS	2,010.28
MEDIA BOOKS	CAPSTONE	2,835.32
MEDIA BOOKS	DEMCO INC	992.70
MEDIA BOOKS	FOLLETT SCHOOL SOLUTIONS, INC	51,387.95
MEDIA BOOKS	JUNIOR LIBRARY GUILD	752.60
MEDIA BOOKS	LOOKOUT BOOKS	1,034.50
MEDIA BOOKS	MACKIN LIBRARY MEDIA	34,050.12
MEDIA BOOKS	MIDAMERICA	685.08
MEDIA BOOKS	PERMA BOUND	328.50
MEDIA BOOKS	RAINBOW BOOK COMPANY	4,387.66
MEDICAID OUTREACH	UTAH SCHOOLS FOR THE DEAF BLIND	80,139.00
MEMBERSHIP DUES AND FEES	BOURGEOIS, DAN	63.00
MEMBERSHIP DUES AND FEES	JATC-SOUTH	50.00
MEMBERSHIP DUES AND FEES	MAULIS, BRANDON	90.00
MEMBERSHIP DUES AND FEES	SOUTH VALLEY	1,466.08
MEMBERSHIP DUES AND FEES	UAESP	-375.00
MEMBERSHIP DUES AND FEES	WHITNEY FENECH	180.00
MILEAGE - STUDENT	ADAM MCKENDRICK	95.37
MILEAGE - STUDENT	ALISON CLAUSON	89.76
MILEAGE - STUDENT	APRIL LAW	67.93
MILEAGE - STUDENT	ASHLIE JENKINS	126.69
MILEAGE - STUDENT	CALY WATKINS	252.45
MILEAGE - STUDENT	CELIA NEWBOLD	131.78
MILEAGE - STUDENT	DAPHNIE SNOW	94.09
MILEAGE - STUDENT	EMILY NUNLEY	60.59
MILEAGE - STUDENT	FRANCINE WRIGHT	69.77
MILEAGE - STUDENT	JACKIE FREEMAN	146.88
MILEAGE - STUDENT	JEFF WARNER	215.12
MILEAGE - STUDENT	JENNIFER DUNFORD	64.26
MILEAGE - STUDENT	JULIE FRANSDEN	56.61
MILEAGE - STUDENT	JULIE RICHARDS	55.08
MILEAGE - STUDENT	KATHIE DE ST JEOR	67.93
MILEAGE - STUDENT	KATHLEEN LAMBOURNE - BUS	106.08

DESCRIPTION	VENDOR	AMOUNT
MILEAGE - STUDENT	KORTNEY EVERY	62.42
MILEAGE - STUDENT	KRISTIN DOWLAND	43.35
MILEAGE - STUDENT	LAURA NIELSEN	52.02
MILEAGE - STUDENT	MACKENZE MAYFIELD	69.77
MILEAGE - STUDENT	MARIA JOHNSON	67.93
MILEAGE - STUDENT	MICHAEL DULGARIAN	138.72
MILEAGE - STUDENT	MICHELLE SCHMIDT	110.98
MILEAGE - STUDENT	MONICA HILTON	139.54
MILEAGE - STUDENT	NICOLE BRACE	131.78
MILEAGE - STUDENT	NILS ERIK ANDERSON	102.82
MILEAGE - STUDENT	RACHAEL HOOLEY	137.70
MILEAGE - STUDENT	REYNA FERNANDEZ	104.65
MILEAGE - STUDENT	SARA LOFTIN	66.10
MILEAGE - STUDENT	SUNSHINE ALDANA	91.80
MILEAGE - STUDENT	TABITHA PARAS	242.36
MILEAGE - STUDENT	TAMI STOECKLE	52.02
MILEAGE - STUDENT	VIRGINIA BINGHAM	73.44
MILEAGE TRAVEL	AHLBERG, REBECCA	110.21
MILEAGE TRAVEL	ANDERSON, BRANDON	49.14
MILEAGE TRAVEL	ARKO, ALLEN	130.54
MILEAGE TRAVEL	ASAY, CYDNEY	68.48
MILEAGE TRAVEL	ASHCROFT, MARY	129.47
MILEAGE TRAVEL	AUSTIN, SHARLENE	273.92
MILEAGE TRAVEL	BECKETT, HARRISON JR	116.10
MILEAGE TRAVEL	BERRY, JORDAN	36.92
MILEAGE TRAVEL	BURGE, BRENT	201.70
MILEAGE TRAVEL	BURTON, SONJA	92.02
MILEAGE TRAVEL	CANICK, MELANIE	131.08
MILEAGE TRAVEL	CHRYST, CHERI	82.39
MILEAGE TRAVEL	CROSS-COUILLETTE, SHARON	97.91
MILEAGE TRAVEL	DANSIE, KATHLEEN	12.84
MILEAGE TRAVEL	DAVIS, KELLIE	177.09
MILEAGE TRAVEL	DILLMAN, CRISTY	69.55
MILEAGE TRAVEL	DUMMER, MELINDA	215.07
MILEAGE TRAVEL	DUNN, ROBERT	79.45
MILEAGE TRAVEL	EADS, JAY	150.87
MILEAGE TRAVEL	FORDHAM, MICHELLE	85.07
MILEAGE TRAVEL	FUEAIPANGAI, INOKE	34.78
MILEAGE TRAVEL	GERBER, REBECCA	388.96
MILEAGE TRAVEL	GIFFORD, MICHAEL	172.27
MILEAGE TRAVEL	GOULD, ANNE	125.70
MILEAGE TRAVEL	GRANGER, CRAIG	112.35
MILEAGE TRAVEL	GRIMSHAW, BRYAN	125.19
MILEAGE TRAVEL	GROSSKREUTZ, GINA	153.55
MILEAGE TRAVEL	HANCOCK, DONALYNN	60.46
MILEAGE TRAVEL	HARDY, MATHEW	139.58
MILEAGE TRAVEL	HEYWOOD, KERRY	215.61
MILEAGE TRAVEL	JENSEN, HEIDI	91.49
MILEAGE TRAVEL	JENSEN, RAIMEE	204.91
MILEAGE TRAVEL	JIMENEZ, SHIRLEY	388.95
MILEAGE TRAVEL	JOOSTEN, MIRSA	88.81
MILEAGE TRAVEL	LAFRANCA, JULIE	77.04
MILEAGE TRAVEL	LAGERBERG, NANCY	53.50
MILEAGE TRAVEL	LEE, JASON	24.08
MILEAGE TRAVEL	LEE, MICHELE	56.18
MILEAGE TRAVEL	LEE, TONI	126.80
MILEAGE TRAVEL	LIRA JUKIC, MARIA	121.45
MILEAGE TRAVEL	LUDWIG, KENDRA	135.62
MILEAGE TRAVEL	MARTIN, LISA	32.10
MILEAGE TRAVEL	MECHAM, KRISTA	237.55
MILEAGE TRAVEL	MERRICK, NANCY	236.47
MILEAGE TRAVEL	MICHAUD, MONICA	86.62

DESCRIPTION	VENDOR	AMOUNT
MILEAGE TRAVEL	MUIR, BONNIE	53.50
MILEAGE TRAVEL	MURDOCH, KELCEY	85.07
MILEAGE TRAVEL	NICHOLSON, KALLEE	26.22
MILEAGE TRAVEL	NIGBUR, DEBRA	42.80
MILEAGE TRAVEL	PATRICK, KENNETH	62.60
MILEAGE TRAVEL	PHELPS, LAUREN	143.38
MILEAGE TRAVEL	POMMERENING, RACHEL	128.40
MILEAGE TRAVEL	PRICE, KRISTINE	29.43
MILEAGE TRAVEL	RAJCZYK, TAMARA	196.02
MILEAGE TRAVEL	REDFORD, BRADLEY	110.75
MILEAGE TRAVEL	REICHMANN, SHELLY	57.78
MILEAGE TRAVEL	RODRIGUEZ MARTINEZ, JOAQUIN	46.81
MILEAGE TRAVEL	ROMNEY, PETER	105.93
MILEAGE TRAVEL	RUSSELL, KIM	216.68
MILEAGE TRAVEL	SADLER, EVELYN	206.52
MILEAGE TRAVEL	SANDBERG, LORRIE	180.83
MILEAGE TRAVEL	SORENSEN, MARCI	46.01
MILEAGE TRAVEL	SPRING, RYAN	44.67
MILEAGE TRAVEL	STANDING, PATRICIA	89.88
MILEAGE TRAVEL	STEWART-CHAVEZ, MICHELLE	315.66
MILEAGE TRAVEL	SU'A, PAMELA	360.01
MILEAGE TRAVEL	TAYLOR, DEANNA	64.20
MILEAGE TRAVEL	TENNEY, PRESTON	65.27
MILEAGE TRAVEL	TODOROV, ASSEN	114.49
MILEAGE TRAVEL	UNG, NINA	59.92
MILEAGE TRAVEL	WARD, JUDY	286.76
MILEAGE TRAVEL	WATKINS, CINDY	65.27
MILEAGE TRAVEL	WELCH, BRANDY	35.04
MILEAGE TRAVEL	WHITE, RANDY	82.39
MILEAGE TRAVEL	WILLIAMS, BRETT	162.64
MILEAGE TRAVEL	WOBEE, K	61.53
MILEAGE TRAVEL	WOOD, KELLY	9.63
MILEAGE TRAVEL	YU, TOM	24.30
MOTOR FUEL	STATE OF UTAH GASCARD	70,653.10
NATURAL GAS	DOMINION ENERGY UTAH	67,455.82
O.S. TUITION	DEBBIE D KOHLI	1,366.53
OTHER VEHICLE EXPENSE	SEMI SERVICE INC	406.60
PORTABLES	P E VALGARDSON AND SONS INC	2,200.00
POSTAGE	ELK RIDGE MIDDLE	1,008.50
POSTAGE	FORT HERRIMAN MIDDLE	830.69
POSTAGE	NEOPOST USA INC	3,000.00
POSTAGE	RIVERS EDGE SCHOOL	12.50
POSTAGE	RIVERTON HIGH	177.52
POSTAGE	STATE OF UTAH DIVISION OF PURCHASING & GENERA	253.78
PREVENTIVE MAINTENANCE	AIRE FILTER PRODUCTS UTAH	5,159.70
PREVENTIVE MAINTENANCE	ROTO AIRE FILTER SERVICE AND SALES	25.80
PRINTER REPAIR	FOWLER BUSINESS SYSTEMS	44.00
PRINTING	OFFICE DEPOT	396.00
PRINTING	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	2,205.23
PROF TRAINING REGISTRATIONS	BOX CARS & ONE EYE JACKS	775.00
PROF TRAINING REGISTRATIONS	KARL MILLER	184.23
PROF TRAINING REGISTRATIONS	OFFICE DEPOT	277.69
PROF TRAINING REGISTRATIONS	PEGGY MILLER	378.70
PROF TRAINING REGISTRATIONS	ROBBINS, SARAH	249.00
PROF TRAINING REGISTRATIONS	SHULER, GAYLE	130.00
PROFESSIONAL BOOKS & MAGAZINES	ROWLEY, CHEREE	11.66
PROFESSIONAL BOOKS & MAGAZINES	UTAH MEDIA GROUP	733.20
REMODELING	ALPHACORP	1,315.44
REMODELING	AMERICAN FENCE	1,895.00
REMODELING	AMERICOM TECHNOLOGY	19,620.70
REMODELING	ANIXTER	371.98
REMODELING	APPLIED GEOTECHNICAL ENGINEERING CONS.	6,835.00

DESCRIPTION	VENDOR	AMOUNT
REMODELING	ASCENT CONSTRUCTION INC	81,443.67
REMODELING	BLYNCO	270.90
REMODELING	CAPTIVE-AIRE SYSTEMS INC	21,805.31
REMODELING	CONTROL EQUIPMENT COMPANY	2,694.00
REMODELING	EDUTEK CORPORATION	8,355.20
REMODELING	ELECTRICAL WHOLESALE SUPPLY	25,591.16
REMODELING	ENSIGN ENGINEERING	3,400.00
REMODELING	ENTRY SYSTEMS INC	3,180.00
REMODELING	GSBS ARCHITECTS	64,429.00
REMODELING	HUGHES GENERAL CONTRACTORS INC	121,081.67
REMODELING	MADDOX COMPRESSOR CO INC	12,545.00
REMODELING	MECHANICAL PRODUCTS UTAH LLC	2,050.00
REMODELING	NJRA ARCHITECTS INC	2,775.00
REMODELING	REX W WILLIAMS AND SONS INC	1,520.00
REMODELING	SONNTAG RECREATION LLC	1,987.30
REMODELING	STANDARD PLUMBING SUPPLY	5,693.32
REMODELING	UTAH CONTROLS INC	10,914.00
REMODELING	VALCOM COMPUTER CENTER	2,400.00
REPAIRS & PARTS	ADI	458.14
REPAIRS & PARTS	AIRGAS INTERMOUNTAIN	24.32
REPAIRS & PARTS	ALPINE TECHNICAL SERVICES	2,464.15
REPAIRS & PARTS	APPLE COMPUTER INC	1,607.45
REPAIRS & PARTS	ASPHALT MATERIALS	2,115.42
REPAIRS & PARTS	AUDIO ENHANCEMENT	1,975.00
REPAIRS & PARTS	BATTERIES PLUS	179.90
REPAIRS & PARTS	BINTZ RESTAURANT SUPPLY COMPANY	291.00
REPAIRS & PARTS	BROKEN ARROW INC	4,939.89
REPAIRS & PARTS	CLARK SECURITY PRODUCTS INC	1,410.00
REPAIRS & PARTS	COMPLETE SUPPLY COMPANY LLC	1,246.97
REPAIRS & PARTS	ELECTRICAL WHOLESALE SUPPLY	910.36
REPAIRS & PARTS	EVCO HOUSE OF HOSE	326.83
REPAIRS & PARTS	FASTENAL COMPANY	12.48
REPAIRS & PARTS	FASTENER ENGINEERING	257.19
REPAIRS & PARTS	G AND K SERVICES	194.40
REPAIRS & PARTS	GRAINGER	706.33
REPAIRS & PARTS	GRAYBAR ELECTRIC CO INC	446.25
REPAIRS & PARTS	HOBART SERVICE	4,879.35
REPAIRS & PARTS	INNOVATIVE PRINT CONSULTING LLC	7,219.00
REPAIRS & PARTS	INTERMOUNTAIN LOCK AND SUPPLY	5,153.65
REPAIRS & PARTS	INTERSTATE COMPANIES INC	6,839.24
REPAIRS & PARTS	LA MONICAS RSTRNT EQUIP	445.48
REPAIRS & PARTS	MADDOX COMPRESSOR CO INC	297.00
REPAIRS & PARTS	MARSHALL INDUSTRIES INC	2,440.18
REPAIRS & PARTS	MOUNTAINLAND SUPPLY LLC	2,145.96
REPAIRS & PARTS	NELSON FIRE SYSTEMS	340.00
REPAIRS & PARTS	NORTHWEST FENCE AND SUPPLY INC	1,696.37
REPAIRS & PARTS	QED	1,268.26
REPAIRS & PARTS	RED ROCK IT	488.00
REPAIRS & PARTS	REFRIGERATION HARDWARE SUPPLY CORP	318.87
REPAIRS & PARTS	RELIANCE METALCENTER	98.80
REPAIRS & PARTS	ROCKY MOUNTAIN TURF	1,985.23
REPAIRS & PARTS	SPRINKLER SUPPLY COMPANY	36.05
REPAIRS & PARTS	STANDARD PLUMBING SUPPLY	9,546.71
REPAIRS & PARTS	STONE SECURITY, LLC	1,699.00
REPAIRS & PARTS	TRANS JORDAN CITIES	1,422.22
REPAIRS & PARTS	TV SPECIALISTS INC	498.00
RETIRE EARLY INCENTIVE	STEVEN DANSIE	8,631.88
REVENUE	INTERNATIONAL CODE COUNCIL	50.00
SCHOOL LUNCH SUPPILES	BOWLES, JODIE	47.61
SCHOOL LUNCH SUPPILES	FORMAN, MONIQUE	42.06
SCHOOL LUNCH SUPPILES	KINDER, MINDY	18.70
SECOND GRADE DONATION	SHULER, GAYLE	95.59

DESCRIPTION	VENDOR	AMOUNT
SEWER & WATER	BLUFFDALE CITY	278.40
SEWER & WATER	CITY OF WEST JORDAN	34,680.37
SEWER & WATER	CULLIGAN WATER CONDITIONING	476.75
SEWER & WATER	HERRIMAN CITY	2,832.32
SEWER & WATER	KEARNS IMPROVEMENT DISTRICT	538.50
SEWER & WATER	RIVERTON CITY CORP	20,909.37
SEWER & WATER	SOUTH JORDAN CITY	20,588.87
SEWER & WATER	SOUTH VALLEY SEWER DISTRICT	11,381.51
SITE IMPROVEMENT	GREAT BASIN ENGINEERING INC	2,350.00
SITE IMPROVEMENT	PECKHAM ASPHALT PAVING INC	14,560.00
SITE IMPROVEMENT	THORUP AND ASSOCIATES INC	8,606.00
SMALL EQUIPMENT	CLARK WHOLESale INC	604.00
SMALL EQUIPMENT	GRAINGER	597.73
SMALL EQUIPMENT	PLATT ELECTRIC	97.84
SMALL EQUIPMENT	STANDARD PLUMBING SUPPLY	1,039.92
SMALL EQUIPMENT	STAPLES BUSINESS ADVANTAGE	1,316.97
SMALL EQUIPMENT	WAXIE SANITARY SUPPLY	2,105.22
SOFTWARE	ALPINE SCHOOL DISTRICT	2,354.50
SOFTWARE	BRAIN POP	3,090.00
SOFTWARE	EDCLUB INC	1,540.50
SOFTWARE	ELLSWORTH PUBLISHING COMPANY	458.10
SOFTWARE	EVERYDAY SPEECH LLC	74.99
SOFTWARE	EXPLORE LEARNING	6,590.00
SOFTWARE	LEARNING A Z	15,577.01
SOFTWARE	NEARPOD INC	120.00
SOFTWARE	TABLEAU SOFTWARE INC	3,951.00
STAFF REWARDS	DESIGN INK	2,767.42
STAFF REWARDS	HOWE, KRISTIE	100.32
STAFF REWARDS	JOHNSON, SUZETTE	126.90
STAFF REWARDS	RIDING, KATHERINE	7.94
STAFF REWARDS	ROSTROM, DAVID	45.53
STAFF REWARDS	SEARS, VICKIE	16.44
STAFF REWARDS	SHIPLEY, KELSI	55.90
STAFF REWARDS	SOWA, MARK	44.54
STAFF REWARDS	STRICKER, TONI	625.74
STAFF REWARDS	SWIRE COCA COLA USA	255.00
STAFF REWARDS	TERRY, NATALIE	407.23
STAFF REWARDS	TOBLER, JENNIFER	120.50
STATE RETIREMENT	UIEBT 401 K	4,738.08
STUDENT REGISTRATIONS	HERRIMAN HIGH SCHOOL	2,658.00
STUDENT REGISTRATIONS	NEBO SCHOOL DISTRICT	180.00
STUDENT REGISTRATIONS	WEST JORDAN HIGH	325.95
SUPPLIES	ADAMS, GLENDA	83.76
SUPPLIES	ADORAMA INC	15,908.54
SUPPLIES	AIRGAS INTERMOUNTAIN	210.08
SUPPLIES	ALYSANN COLLOTZI	229.41
SUPPLIES	AMERICOM TECHNOLOGY	158.00
SUPPLIES	AMES, JILL	63.70
SUPPLIES	ANDERSON, ALEXANDRA	6.03
SUPPLIES	ANDERSON, SHELBY	270.32
SUPPLIES	ANDRUS, ROYALYN	100.18
SUPPLIES	APPLE COMPUTER INC	749.00
SUPPLIES	AXIS INTERNATIONAL MACHINERY LLC	230.00
SUPPLIES	BABCOCK, WENDY	129.44
SUPPLIES	BAGGETT, TAMARA	41.20
SUPPLIES	BALL, JODIE	632.38
SUPPLIES	BALLARD, KATHRYN	60.53
SUPPLIES	BARNSON, JULIE	163.21
SUPPLIES	BAWDEN, PEGGY	31.75
SUPPLIES	BE SEEN PROMOTIONS	252.00
SUPPLIES	BEARNSON, STEVEN	145.22
SUPPLIES	BELL JANITORIAL SUPPLY LLC	6,266.45

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	BENNER, LAURA	75.00
SUPPLIES	BENNETT, GAIL	52.67
SUPPLIES	BEYOND TECHNOLOGY	4,689.59
SUPPLIES	BIO CORPORATION	43.40
SUPPLIES	BOONE, APRIL	190.42
SUPPLIES	BORG, ADRIENNE	14.67
SUPPLIES	BOWEN, JENNIFER	175.00
SUPPLIES	BRADFORD, OLENA	276.85
SUPPLIES	BREAKOUT EDU	150.00
SUPPLIES	BREITLING, ANDREA	233.23
SUPPLIES	BROWN, WENDY	165.27
SUPPLIES	CADENA, JESSICA	43.28
SUPPLIES	CALHOUN, ASHLEY	114.71
SUPPLIES	CAMPOS, VYNESSA	37.49
SUPPLIES	CANON SOLUTIONS AMERICA INC	3,432.88
SUPPLIES	CARROLL, SHAUNA	25.75
SUPPLIES	CHAI, MARY	98.45
SUPPLIES	CHILDS, TRINA	29.74
SUPPLIES	CHRISTENSEN, CAROLYNN	61.14
SUPPLIES	CHRISTENSEN, EMILY	5.22
SUPPLIES	CMI MOULDING UTAH	296.22
SUPPLIES	COATS, KIMBERLY	30.29
SUPPLIES	COLONIAL FLAG AND SPECIALTY COMPANY	3,382.00
SUPPLIES	COPPER HILLS HIGH	28.35
SUPPLIES	COPPER MOUNTAIN MIDDLE	171.24
SUPPLIES	COTE, MICHAEL	19.19
SUPPLIES	COULAM, JENNIFER	9.14
SUPPLIES	COUPE, MARGARET	50.00
SUPPLIES	CRAFT SUPPLIES	171.59
SUPPLIES	CRANE, JODEE	500.00
SUPPLIES	CULLIGAN WATER CONDITIONING	50.00
SUPPLIES	DAINS, MARIKA	22.09
SUPPLIES	DALL, REBECCA	122.03
SUPPLIES	DANIELS, MARLA	245.53
SUPPLIES	DANIELS, VICKIE	553.69
SUPPLIES	DELTA EDUCATION	1,947.68
SUPPLIES	DELVIES PLASTICS INC	150.65
SUPPLIES	DESIGNBOX3D	3,331.23
SUPPLIES	DIEHL, KAROLEE	175.00
SUPPLIES	DJEMBE DRUMS & SKINS, INC	252.01
SUPPLIES	DONALSON, TIFFANY	10.00
SUPPLIES	DU, JINGFANG	46.49
SUPPLIES	DUHAINE, JANET	25.66
SUPPLIES	DWF WHOLESALE	960.00
SUPPLIES	EDUTEK CORPORATION	50,161.88
SUPPLIES	EDWARDS, JEREMIAH	76.79
SUPPLIES	ELK RIDGE MIDDLE	278.08
SUPPLIES	EPS LITERACY AND INTERVENTION	1,229.58
SUPPLIES	ERIC ARMIN INC	353.85
SUPPLIES	EVANS, CHRISTINE	37.40
SUPPLIES	FIBERSTORE INC	335.00
SUPPLIES	FINLINSON, KATIE	83.86
SUPPLIES	FIRKINS, JILL	53.25
SUPPLIES	FISHER, MELANIE	59.27
SUPPLIES	FLINT, WILLIAM	99.47
SUPPLIES	FLORIN, ANITA	75.48
SUPPLIES	FOOD SERVICE SUPPLY	428.13
SUPPLIES	FORT HERRIMAN MIDDLE	2,410.64
SUPPLIES	FOWLER BUSINESS SYSTEMS	1,919.80
SUPPLIES	FRAZIER, CARI	151.55
SUPPLIES	FULLMER, LORENE	175.00
SUPPLIES	G AND K SERVICES	45.48

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	GARDNER, ROBYN	30.16
SUPPLIES	GARDUNO, LAURIE	175.00
SUPPLIES	GOODRICH, KENNETH	42.61
SUPPLIES	GOPHER SPORT	683.40
SUPPLIES	GRAY, LORI	41.26
SUPPLIES	GREAT ARTIST PROGRAM	2,250.00
SUPPLIES	GUDGELL, JEANETTE	629.93
SUPPLIES	GURNEY, VALENE	23.80
SUPPLIES	HANSEN, FABIANA	130.66
SUPPLIES	HANSEN, JENNIE	5.24
SUPPLIES	HARBAUGH, KATHERINE	8.53
SUPPLIES	HARBIN, EMELIE	59.20
SUPPLIES	HARE, BROOKE	37.97
SUPPLIES	HARRIS SEEDS	219.60
SUPPLIES	HARRIS, KELSEY	141.18
SUPPLIES	HAUGEN, LAURA	231.91
SUPPLIES	HEAPS, ABBIE	87.36
SUPPLIES	HERTZ FURNITURE	9,943.27
SUPPLIES	HOPKIN, NANCY	175.00
SUPPLIES	HOURMANESH, NAJMEH	95.13
SUPPLIES	HOUTZ, NICOLLE	35.88
SUPPLIES	HOWARD, KIMBERLY	67.23
SUPPLIES	HUMMERT INTERNATIONAL INC	254.98
SUPPLIES	IMAGING CONCEPTS LLC	3,112.00
SUPPLIES	INNOVATIVE PRINT CONSULTING LLC	4,837.00
SUPPLIES	IPRINT TECHNOLOGIES	30.00
SUPPLIES	JACKSON, LISA	26.58
SUPPLIES	JADEAN EXPRESSIONS	327.00
SUPPLIES	JANELLE PUBLICATIONS INC	73.00
SUPPLIES	JATC-SOUTH	1,884.69
SUPPLIES	JENKINS, LYNETTE	100.00
SUPPLIES	JENSEN, JENNINE	44.72
SUPPLIES	JENSEN, LISA	18.69
SUPPLIES	JENSEN, NICHOLE	209.73
SUPPLIES	JOEL P JENSEN MIDDLE	495.95
SUPPLIES	JOHNSON BROTHERS - TIMBERLINE	181.95
SUPPLIES	JOHNSON, AMBER	174.82
SUPPLIES	JOHNSON, LISA	3.16
SUPPLIES	JOHNSON, SUZETTE	175.96
SUPPLIES	JONES SCHOOL SUPPLY COMPANY INC	409.50
SUPPLIES	JONES, AMY	95.78
SUPPLIES	JORDAN EDUCATION FOUNDATION	25,000.00
SUPPLIES	JULIE H BRUNNER	21.38
SUPPLIES	JULIEART DREAMS	2,500.00
SUPPLIES	JW PEPPER AND SON INC	1,181.67
SUPPLIES	KAURI SUE HAMILTON SCHOOL	250.00
SUPPLIES	KELLER, TRISHA	16.89
SUPPLIES	KIMBALL, KRISTINE	80.35
SUPPLIES	KNOBEL, KIRSTEN	189.32
SUPPLIES	KOU, BENG LAY	75.27
SUPPLIES	LAKESHORE LEARNING MATERIALS	279.38
SUPPLIES	LAMB, TIA	230.50
SUPPLIES	LAURITZEN, JANIE	64.90
SUPPLIES	LEARNINGHEADPHONES.COM	136.76
SUPPLIES	LEDINGHAM, ADAM	80.94
SUPPLIES	LITTLEFORD, BROOK	208.64
SUPPLIES	LITTLEWOOD, DEBRA	175.00
SUPPLIES	LLOYD, CHRISTINE	19.23
SUPPLIES	LOESER, MARY ANN	45.73
SUPPLIES	LUNCEFORD, JENNIFER	145.23
SUPPLIES	MACHINE TOOLS WEST	262.00
SUPPLIES	MACLEOD, COLIN	208.69

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	MADSEN, LORRIE	20.73
SUPPLIES	MAES, ALEXA	160.71
SUPPLIES	MALLETT, SARA	25.00
SUPPLIES	MANSOURI, MELINDA	252.94
SUPPLIES	MARSHALL, STACEY	132.66
SUPPLIES	MARTINEZ, ANTHONY	77.15
SUPPLIES	MATHEWS, KERI	128.41
SUPPLIES	MATTHEWS, DE ANN	331.99
SUPPLIES	MCCARTY, LORI	32.10
SUPPLIES	MCCLEARY, SANDRA	74.41
SUPPLIES	MCCURDY, TRACY	128.70
SUPPLIES	MCDOUGAL, SANDRA	145.30
SUPPLIES	MCINTOSH COMMUNICATIONS LLC	4,464.00
SUPPLIES	MCMULLIN, AMY	194.75
SUPPLIES	MICHAELIS, MERI	176.14
SUPPLIES	MONOPRICE INC	2,193.61
SUPPLIES	MONSON, SUSAN	36.15
SUPPLIES	MUSIC123	154.80
SUPPLIES	NAPA AUTO PARTS	302.04
SUPPLIES	NASCO MODESTO	23.97
SUPPLIES	NATIONAL WOOD PRODUCTS	2,706.48
SUPPLIES	NELSON, SHALYNN	136.24
SUPPLIES	NOBLE, ANN	75.00
SUPPLIES	NORCO INC	178.85
SUPPLIES	NUNLEY, BRITTA	19.95
SUPPLIES	NUTTALL, JEREMY	49.78
SUPPLIES	OCONNOR, RAMSAY	5.33
SUPPLIES	OFFICE DEPOT	1,528.97
SUPPLIES	ORIENTAL TRADING COMPANY INC	72.38
SUPPLIES	OSCARSON, EMILY	15.35
SUPPLIES	PAOLETTI-SCHELP, MICHELE	88.51
SUPPLIES	PARALLAX INC	5,674.89
SUPPLIES	PEREZ, SHELBY	6.35
SUPPLIES	PERFORMANCE AUDIO	6,914.41
SUPPLIES	PLAYER, ALICIA	34.81
SUPPLIES	PLOURDE, AMBERLY	64.10
SUPPLIES	POLLOCK, ELIZABETH	11.68
SUPPLIES	PORTER, DANNEL	99.23
SUPPLIES	POULSEN, PEPPER	60.92
SUPPLIES	PREMIER AGENDAS	2,362.20
SUPPLIES	PRO ED COMPANY	261.53
SUPPLIES	PROBERT, KATIE	36.98
SUPPLIES	PULSIPHER, ALLYSON	94.04
SUPPLIES	QUALITY STAMP	183.65
SUPPLIES	QUINCY, MANDY	38.19
SUPPLIES	RASMUSSEN, ALICIA	66.94
SUPPLIES	RICHARDS, JOAN	215.26
SUPPLIES	RINEHART, SHARON	60.60
SUPPLIES	RIVERS EDGE SCHOOL	1,551.39
SUPPLIES	RIVERTON HIGH	2,243.52
SUPPLIES	RIVERTON MUSIC INC	1,462.60
SUPPLIES	ROBINSON, CHRISTIE	74.61
SUPPLIES	ROBINSON, CONNIE	24.53
SUPPLIES	ROSSETTI, TERESA	176.91
SUPPLIES	ROY, STACI	191.43
SUPPLIES	RUIZ, JACQUELINE	151.02
SUPPLIES	RUSSELL, ESTHER	12.44
SUPPLIES	SCANTRON CORPORATION	2,390.25
SUPPLIES	SCHOLASTIC BOOK FAIR REGION 13	2,458.07
SUPPLIES	SCHOLASTIC MAGAZINES	60.50
SUPPLIES	SCHOOL OUTFITTERS	2,657.24
SUPPLIES	SCHOOL SPECIALTY	343.55

DESCRIPTION	VENDOR	AMOUNT
SUPPLIES	SEE, TRACIE	4.30
SUPPLIES	SHIPLEY, KELSI	175.00
SUPPLIES	SHULER, GAYLE	46.76
SUPPLIES	SMITH, MATTHEW	29.92
SUPPLIES	SNAP ON INDUSTRIAL	95.29
SUPPLIES	SORENSEN, JENILEE	66.42
SUPPLIES	SOUTH VALLEY	9,265.02
SUPPLIES	STAPEL, WENDY	53.90
SUPPLIES	STEPHENS, TERRI	250.00
SUPPLIES	STEVE REGAN COMPANY	293.53
SUPPLIES	SUNSET RIDGE MIDDLE	40.36
SUPPLIES	SUPER DUPER INC	144.90
SUPPLIES	SUPERIOR WATER & AIR INC	124.75
SUPPLIES	TARPENNING, DIONNE	100.00
SUPPLIES	TAYLOR, LIESEL	152.32
SUPPLIES	THOMSON, MARILYN	79.38
SUPPLIES	TIMOTHY, TARALYN	287.65
SUPPLIES	TOBIN-NICHOLS, KELLI	44.43
SUPPLIES	TREASURE TOWER REWARDS	1,040.00
SUPPLIES	TROXELL COMMUNICATIONS INC	1,799.96
SUPPLIES	ULINE	548.18
SUPPLIES	UNIVERSAL ATHLETIC	5,750.00
SUPPLIES	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	2,481.28
SUPPLIES	UTAH STATE UNIVERSITY	54.87
SUPPLIES	VALCOM COMPUTER CENTER	5,354.55
SUPPLIES	VALDEZ, MELINDA	23.67
SUPPLIES	VALLEY HIGH	210.00
SUPPLIES	VERITIV OPERATING COMPANY	25.80
SUPPLIES	WADE, MICHELLE	17.99
SUPPLIES	WALBECK, NICOLE	135.27
SUPPLIES	WANG, TERESA	75.67
SUPPLIES	WASATCH SAVINGS INC	5,865.00
SUPPLIES	WEBSTER, JACQUELIN	81.07
SUPPLIES	WEST HILLS MIDDLE	713.38
SUPPLIES	WESTERN, KELSEY	171.89
SUPPLIES	WHITE, JULIE	101.00
SUPPLIES	WHITE, MARTIANNE	38.34
SUPPLIES	WHITNEY DANIELS DESIGNS	696.00
SUPPLIES	WING, JULIANNA	101.94
SUPPLIES	WITKOWSKI, REBECCA	36.55
SUPPLIES	WOOD, CINDY	156.00
SUPPLIES	WORKMAN, TINA	523.09
SUPPLIES	WORNER, JOELEN	130.43
SUPPLIES	WRIDE, KATHY	85.51
SUPPLIES	WU, SIYAO	21.46
SUPPORT VEHICLE FUEL & SHOP SU	STATE OF UTAH GASCARD	3,400.23
TAX SHELTER ANNUITY	UIEBT 401 K	5,048.65
TECHNOLOGY SUPPLIES	APPLE COMPUTER INC	110,237.95
TECHNOLOGY SUPPLIES	BEARNSON, STEVEN	564.17
TECHNOLOGY SUPPLIES	CDW GOVERNMENT INC	48,000.00
TECHNOLOGY SUPPLIES	CONNECTION	143,655.31
TECHNOLOGY SUPPLIES	CRUMP, CINDY	149.88
TECHNOLOGY SUPPLIES	DYNARAMA CORPORATION	739.77
TECHNOLOGY SUPPLIES	ELK RIDGE MIDDLE	42.98
TECHNOLOGY SUPPLIES	EN POINTE TECH	101,582.27
TECHNOLOGY SUPPLIES	HP INC	112,346.11
TECHNOLOGY SUPPLIES	MIDAMERICA	171.27
TECHNOLOGY SUPPLIES	MUSICIANS FRIEND INC	1,524.99
TECHNOLOGY SUPPLIES	NIELSEN, LISA	88.67
TECHNOLOGY SUPPLIES	NUNLEY, BRITTA	213.69
TECHNOLOGY SUPPLIES	TROXELL COMMUNICATIONS INC	10,248.97
TECHNOLOGY SUPPLIES	VADEBONCOEUR, AMY	160.20

DESCRIPTION	VENDOR	AMOUNT
TECHNOLOGY SUPPLIES	VALCOM COMPUTER CENTER	46,814.12
TECHNOLOGY SUPPLIES	VERNIER SOFTWARE LLC	19,440.67
TECHNOLOGY SUPPLIES	WANG, WEI	124.07
TELEPHONE	AT AND T MOBILITY	84.00
TELEPHONE	CENTURYLINK	219.46
TELEPHONE	SOUTH VALLEY	1,028.31
TELEPHONE	VERIZON WIRELESS	14,814.30
TEXTBOOKS	BUTTERFIELD, LACEY	23.74
TEXTBOOKS	CEREBELLUM CORPORATION	1,598.75
TEXTBOOKS	CHRISTENSEN, SONJA	52.75
TEXTBOOKS	COMMITTEE FOR CHILDREN	5,698.00
TEXTBOOKS	COPPER MOUNTAIN MIDDLE	59.00
TEXTBOOKS	DAY MURRAY MUSIC	1,745.70
TEXTBOOKS	EPS LITERACY AND INTERVENTION	563.31
TEXTBOOKS	EVERBIND MARCO BOOK CO	6,267.89
TEXTBOOKS	FOLLETT SCHOOL SOLUTIONS, INC	1,301.52
TEXTBOOKS	FORT HERRIMAN MIDDLE	675.00
TEXTBOOKS	FRANKLIN COVEY	926.00
TEXTBOOKS	GARDNER, ROBYN	28.49
TEXTBOOKS	HERRIMAN HIGH SCHOOL	4,684.11
TEXTBOOKS	JOLLEY, SANDRA	30.94
TEXTBOOKS	JW PEPPER AND SON INC	317.22
TEXTBOOKS	KIDS DISCOVER	65.85
TEXTBOOKS	LEARNING A Z	1,899.00
TEXTBOOKS	LEAVITT, STACEY	224.00
TEXTBOOKS	LITTLEFORD, BROOK	150.00
TEXTBOOKS	MALLET, SARA	75.00
TEXTBOOKS	MANDARIN MATRIX LLC	18,224.00
TEXTBOOKS	MATTHEWS, KRISTI	56.73
TEXTBOOKS	MIND SPARK PRESS LLC	-2,053.68
TEXTBOOKS	MIYASAKI, ADALINE	94.50
TEXTBOOKS	MOLLY HAWKINS HOUSE INC	480.48
TEXTBOOKS	MOUNTAIN STATE SCHOOLBOOK DEPOSITORY	112,245.57
TEXTBOOKS	OPEN UP RESOURCES	634.50
TEXTBOOKS	OTTESON, SETH	336.00
TEXTBOOKS	PERMA BOUND	2,461.90
TEXTBOOKS	PROBERT, KATIE	87.11
TEXTBOOKS	RICHMAN, RICK	70.00
TEXTBOOKS	RIVERTON HIGH	1,400.00
TEXTBOOKS	SMITH, RACHELLE	54.00
TEXTBOOKS	TALES FOR TEACHING LLC	77.85
TEXTBOOKS	TPRS PUBLISHING INC	505.00
TEXTBOOKS	UTAH CORRECTIONAL INDUSTRIES PRINT SHOP	2,885.28
TEXTBOOKS	WITKOWSKI, REBECCA	108.88
TEXTBOOKS	WORTHINGTON, SHAUNA	46.92
TIRES	JACKS TIRE AND OIL MANAGEMENT CO	247.56
TRAVEL CONVENTION	BLUNCK, ELIZABETH	156.00
TRAVEL CONVENTION	BURTON, SONJA	156.00
TRAVEL CONVENTION	EDUCATIONAL RESEARCH IN ACTION LLC	5,673.00
TRAVEL CONVENTION	FORT HERRIMAN MIDDLE	198.00
TRAVEL CONVENTION	JOHNSON, NICOLE	156.00
TRAVEL CONVENTION	KAMMERMAN, RANDALL	156.00
TRAVEL CONVENTION	LINARES, MICHAEL	109.00
TRAVEL CONVENTION	LUNAK, NANCY	156.00
TRAVEL CONVENTION	LYON, STACY	281.20
TRAVEL CONVENTION	RIDD, KAMI	327.00
TRAVEL CONVENTION	ROBLES JUHAS, SILVIA	280.00
TRAVEL CONVENTION	SCHERZINGER, JULIE	156.00
TRAVEL CONVENTION	SMITH, REBECCA	323.50
TRAVEL CONVENTION	WALKER, ALEXANDRIA	156.00
TRAVEL CONVENTION	WEST JORDAN HIGH	195.75
TRAVEL CONVENTION	WHITEFIELD, GAYLE	156.00

DESCRIPTION	VENDOR	AMOUNT
TRAVEL CONVENTION	WING, JULIANNA	156.00
TRAVEL CONVENTION	YESCHICK, KRISTY	156.00
UNEMPLOYMENT INSURANCE	UTAH DEPT WORKFORCE SERVICES	1,092.51
UNITED WAY W/H	JORDAN EDUCATION FOUNDATION	747.00
UNIVERSAL LIFE INSURANCE	LINA	35,840.21
UTENSIL ITEMS	RESTAURANT AND STORE EQUIPMENT CO	82.08
VEHICLE REPAIRS	ASSOCIATED TOWING	300.00
VEHICLE REPAIRS	BRYSON SALES AND SERVICE	5,326.58
VEHICLE REPAIRS	CUMMINS INTERMOUNTAIN LLC	493.55
VEHICLE REPAIRS	EMERALD SERVICES INC	333.40
VEHICLE REPAIRS	GEARHEAD OIL ANALYSIS, LLC	287.10
VEHICLE REPAIRS	GOFF DIESEL INJECTION	955.00
VEHICLE REPAIRS	INTERSTATE BILLING SERVICE INC	11,811.52
VEHICLE REPAIRS	JERRY SEINER CHEVROLET	99.95
VEHICLE REPAIRS	KENWORTH SALES COMPANY INC	1,729.14
VEHICLE REPAIRS	LASERLINE ALIGNMENT SERVICES	125.00
VEHICLE REPAIRS	LEWIS TRANSPORTATION SALES	1,362.24
VEHICLE REPAIRS	MFCP INC	940.60
VEHICLE REPAIRS	NAPA AUTO PARTS	1,618.88
VEHICLE REPAIRS	SEMI SERVICE INC	361.03
VEHICLE REPAIRS	SMITH POWER PRODUCTS INC	2,008.01
VEHICLE REPAIRS	TOP NOTCH COLLISION LLC	16,142.35
VEHICLE REPAIRS	WHEELER POWER SYSTEMS	675.00
VEHICLES	SEMI SERVICE INC	7,035.49
VEHICLES	YOUNG CHEVROLET CO.	42,138.00
WAGE ASSIGN	CALIFORNIA STATE DISTRIBUTION UNIT	290.00
WAGE ASSIGN	CHILD SUPPORT SERVICES	8,422.65
WAGE ASSIGN	EDWIN B PARRY	1,240.16
WAGE ASSIGN	GC SERVICES LP	547.57
WAGE ASSIGN	GREGORY M CONSTANTINO	537.61
WAGE ASSIGN	JENSEN AND SULLIVAN LLC	586.00
WAGE ASSIGN	JOHNSON AND MARK LLC	887.87
WAGE ASSIGN	KIRK A CULLIMORE	863.71
WAGE ASSIGN	OLSON SHANER	360.19
WAGE ASSIGN	QUINN M KOFFORD	535.43
WAGE ASSIGN	SEAN D REYES	560.47
WAGE ASSIGN	UHEAA	1,583.73
WAGE ASSIGN	UNITED STATES DEPARTMENT OF EDUCATION	568.07
WAGE ASSIGN	UNITED STATES TREASURY	357.00
WAGE ASSIGN	VAN RU CREDIT CORPORATION	541.51
GRAND TOTAL		<u>\$ 11,193,250.57</u>

JORDAN SCHOOL DISTRICT
Payroll 
DECEMBER 2017

Gross Payroll		\$	18,552,417.74
Net Pay Deposit		\$	13,267,714.98
Deductions through Accounts Payable			
Payday	Federal Tax Deposit	\$	1,524,995.66
Payday	FICA Tax Withheld	\$	1,071,793.14
Payday	Medicare Tax Withheld	\$	252,222.94
	Total Accounts Payable	\$	2,849,011.74
Deduction ACH		\$	286,767.90
Deductions through Accounts Payable		\$	910,778.35
Deductions - Insurance Journal Entry		\$	690,859.81
Deductions - Flexible Spending money wired		\$	103,221.52
Deductions - URS		\$	304,327.06
Deductions - TSA		\$	137,033.63
Federal Tax Withheld		\$	660.50
FICA Tax Withheld		\$	1,998.43
Medicare Tax Withheld		\$	467.43
Flex Wire		\$	2.75
Flex Wire		\$	(303.00)
State Tax Credit		\$	(23.36)
TSA Refund		\$	(100.00)
Total Transfer to Payroll Account		\$	13,554,482.88
Total Transfer to Accounts Payable		\$	4,997,934.86
Total Deposits		\$	18,552,417.74

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Sarah Palmer
 Director of Payroll

June LeMaster
 Executive Director, Human Resources

John Larsen
 Business Administrator

Jordan School District
FINANCIAL REPORT - DECEMBER 2017

Summary of Funds and Functions

<u>Fund #</u>	<u>Name</u>	<u>Examples of Activity</u>
10	General Fund (aka Maintenance and Operations)	K-12 instruction, support services offices
23	Non K-12 Fund	Pre-school, Adult Education, Community Education, coaches/advisor stipends
31	Debt Service Fund	General Obligation Bonds repayment
32	Capital Projects Fund (aka Capital Outlay)	Major construction and maintenance projects; land, bus, and equipment purchases
51	Nutrition Services Fund (aka School Lunch)	School breakfast and lunch sales and all associated costs
60	Health and Accident Self-Insurance Fund	Health, life, disability, and industrial insurance premiums and claims
75	Jordan Education Foundation Fund	Donations earmarked for Foundation

Expenditure

<u>Function #</u>	<u>Name</u>	<u>Examples of Activity</u>
1000	Instruction	Student classroom costs; teachers, substitutes, textbooks, supplies, etc.
2100	Support Services - Students	Nurses, psychologists, counselors, Guidance, Planning and Student Services
2200	Support Services - Instructional Staff	Curriculum, teacher professional development, media centers, testing
2300	Support Services - District Administration	Board of Education, superintendent, area administrators of schools
2400	Support Services - School Administration	Principals, assistant principals, office staff, registrars, school postage
2500	Support Services - Business	Business administrator, Accounting, Payroll, Purchasing
2600	Support Services - Operations and Maintenance	Utilities, Custodial, Maintenance, Central Warehouse, property management
2700	Support Services - Transportation	Student transportation to and from school, field trips
2800	Support Services - Other Central	Human Resources, Information Systems, Communications, Insurance Services
3100	Food Services	Nutrition Services
3300	Community Services	Pre-School, Adult Education, Community Education, coaches/advisor stipends, Foundation
4000	Facilities Acquisition and Construction	Major construction and maintenance projects; land, bus, and equipment purchases
5100	Debt Services	Repayment of bonds
8000	Foundation Donations	Donations earmarked for Foundation

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
1000 LOCAL REVENUE						
AD VALOREM TAXES	69,477,606.00	0.00	45,124,419.57	50,034,078.11	19,443,527.89	27.99%
AD VALOREM TAXES	5,003,094.00	0.00	362,319.31	2,480,869.97	2,522,224.03	50.41%
TUITIONS	1,891,680.00	0.00	-411.49	234,367.48	1,657,312.52	87.61%
INVESTMENT EARNINGS	1,170,000.00	0.00	370,760.46	1,846,351.72	-676,351.72	-57.81%
OTHER LOCAL REVENUE	4,824,307.00	0.00	1,397,488.43	2,488,059.68	2,336,247.32	48.43%
LOCAL REVENUE	82,366,687.00	0.00	47,254,576.28	57,083,726.96	25,282,960.04	30.70%
3000 STATE REVENUE						
STATE REVENUE	147,130,795.00	0.00	12,245,950.80	75,048,897.34	72,081,897.66	48.99%
RESTRICTED GRANT OPTIONAL	33,819,364.00	0.00	2,632,098.41	33,384,009.71	435,354.29	1.29%
RESTRICTED GRANT VOC & OTHER	13,424,223.96	0.00	1,880,781.41	8,014,546.40	5,409,677.56	40.30%
RESTRICTED GRANT BASIC PROG	7,056,134.00	0.00	641,470.67	3,838,286.56	3,217,847.44	45.60%
RESTRICTED GRANT SPEC PURPOSE	18,762,283.43	0.00	1,163,582.35	12,518,961.47	6,243,321.96	33.28%
SCHOOL BLDG FOUNDATION AID	1,622,237.00	0.00	1,135,003.67	1,564,942.13	57,294.87	3.53%
MISCELLANEOUS STATE PROGRAMS	526,438.00	0.00	2,386.56	458,160.80	68,277.20	12.97%
SUPPLEMENTAL APPROPRIATIONS	17,387,545.00	0.00	1,797,404.06	8,153,771.18	9,233,773.82	53.11%
MISCELLANEOUS STATE REVENUE	13,000.00	0.00	2,080.74	6,349.27	6,650.73	51.16%
STATE REVENUE	239,742,020.39	0.00	21,500,758.67	142,987,924.86	96,754,095.53	40.36%
4000 FEDERAL REVENUE						
UNRESTRICTED GRANT THRU STATE	265,628.00	0.00	0.00	0.00	265,628.00	100.00%
RESTRICTED GRANT DIRECT	20,799.00	0.00	-331,098.21	0.00	20,799.00	100.00%
RESTRICTED GRANT THRU STATE	11,552,919.00	0.00	40,398.12	2,126,286.11	9,426,632.89	81.60%
FEDERAL REVENUE OTHER AGENCIES	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
FEDERAL NCLB	5,423,202.00	0.00	334,768.00	1,060,201.07	4,363,000.93	80.45%
FEDERAL NCLB	97,080.00	0.00	22.40	5,081.17	91,998.83	94.77%
FEDERAL REVENUE	17,379,628.00	0.00	44,090.31	3,191,568.35	14,188,059.65	81.64%
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	-181,578.00	0.00	0.00	0.00	-181,578.00	100.00%
OTHER LOCAL SOURCES	-181,578.00	0.00	0.00	0.00	-181,578.00	100.00%
MAINTENANCE & OPERATIONS	339,306,757.39	0.00	68,799,425.26	203,263,220.17	136,043,537.22	40.09%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
21	STUDENT ACTIVITIES FUND					
1000	LOCAL REVENUE					
INVESTMENT EARNINGS	60,000.00	0.00	0.00	739.62	59,260.38	98.77%
FOUNDATION	200,000.00	0.00	1,535.56	8,137.51	191,862.49	95.93%
	3,750,000.00	0.00	311.79	2,073.77	3,747,926.23	99.94%
OTHER LOCAL REVENUE	3,990,000.00	0.00	55,065.57	746,746.26	3,243,253.74	81.28%
LOCAL REVENUE	8,000,000.00	0.00	56,912.92	757,697.16	7,242,302.84	90.53%
STUDENT ACTIVITIES FUND	8,000,000.00	0.00	56,912.92	757,697.16	7,242,302.84	90.53%
=====						
23	NON K-12					
1000	LOCAL REVENUE					
AD VALOREM TAXES	719,582.00	0.00	468,515.75	521,135.93	198,446.07	27.58%
AD VALOREM TAXES	51,818.00	0.00	3,752.56	25,694.49	26,123.51	50.41%
TUITIONS	30,000.00	0.00	1,475.00	16,855.00	13,145.00	43.82%
INVESTMENT EARNINGS	30,000.00	0.00	24.62	53.22	29,946.78	99.82%
OTHER LOCAL REVENUE	856,935.00	0.00	22,877.90	242,496.68	614,438.32	71.70%
LOCAL REVENUE	1,688,335.00	0.00	496,645.83	806,235.32	882,099.68	52.25%
3000	STATE REVENUE					
RESTRICTED GRANT OPTIONAL	4,029,894.00	0.00	282,295.86	3,423,161.19	606,732.81	15.06%
RESTRICTED GRANT VOC & OTHER	482,089.00	0.00	32,909.62	325,002.28	157,086.72	32.58%
UNRESTRICTED GRANT BASIC PROG	60,000.00	0.00	0.00	36,000.00	24,000.00	40.00%
STATE REVENUE	4,571,983.00	0.00	315,205.48	3,784,163.47	787,819.53	17.23%
4000	FEDERAL REVENUE					
RESTRICTED GRANT DIRECT	342,141.00	0.00	331,098.21	-0.79	342,141.79	100.00%
RESTRICTED GRANT THRU STATE	3,520,224.00	0.00	0.00	924,505.85	2,595,718.15	73.74%
FEDERAL REVENUE	3,862,365.00	0.00	331,098.21	924,505.06	2,937,859.94	76.06%
NON K-12	10,122,683.00	0.00	1,142,949.52	5,514,903.85	4,607,779.15	45.52%
=====						
26	Tax Increment					
1000	LOCAL REVENUE					
AD VALOREM TAXES	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
LOCAL REVENUE	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
26 0000 Tax Increment						
Tax Increment	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
=====						
31 1000 DEBT SERVICE LOCAL REVENUE						
AD VALOREM TAXES	11,589,069.00	0.00	7,531,334.52	8,357,069.76	3,231,999.24	27.89%
AD VALOREM TAXES	834,531.00	0.00	60,435.93	413,816.42	420,714.58	50.41%
INVESTMENT EARNINGS	40,000.00	0.00	396.45	25,134.43	14,865.57	37.16%
LOCAL REVENUE	12,463,600.00	0.00	7,592,166.90	8,796,020.61	3,667,579.39	29.43%
DEBT SERVICE	12,463,600.00	0.00	7,592,166.90	8,796,020.61	3,667,579.39	29.43%
=====						
32 1000 CAPITAL OUTLAY LOCAL REVENUE						
AD VALOREM TAXES	41,774,699.00	0.00	25,882,167.28	28,710,346.95	13,064,352.05	31.27%
AD VALOREM TAXES	956,801.00	0.00	207,871.94	1,423,339.13	-466,538.13	-48.76%
INVESTMENT EARNINGS	420,000.00	0.00	24,974.63	165,504.83	254,495.17	60.59%
LOCAL REVENUE	43,151,500.00	0.00	26,115,013.85	30,299,190.91	12,852,309.09	29.78%
4000 FEDERAL REVENUE						
FEDERAL REVENUE OTHER AGENCIES	415,256.40	0.00	0.00	207,628.20	207,628.20	50.00%
FEDERAL REVENUE	415,256.40	0.00	0.00	207,628.20	207,628.20	50.00%
5000 OTHER LOCAL SOURCES						
BONDS	100,613,956.00	0.00	0.00	0.00	100,613,956.00	100.00%
SALE OF FIXED ASSETS	85,000.00	0.00	9,857.92	1,849,354.13	-1,764,354.13	-2,075.71%
OTHER LOCAL SOURCES	100,698,956.00	0.00	9,857.92	1,849,354.13	98,849,601.87	98.16%
CAPITAL OUTLAY	144,265,712.40	0.00	26,124,871.77	32,356,173.24	111,909,539.16	77.57%
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Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
51 SCHOOL FOODS						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	60,000.00	0.00	0.00	0.00	60,000.00	100.00%
FOOD SERVICES REVENUE	7,753,000.00	0.00	766,739.48	3,728,685.57	4,024,314.43	51.91%
OTHER LOCAL REVENUE	50,000.00	0.00	1,569.00	33,896.04	16,103.96	32.21%
LOCAL REVENUE	7,863,000.00	0.00	768,308.48	3,762,581.61	4,100,418.39	52.15%
3000 STATE REVENUE						
RESTRICTED GRANT VOC & OTHER	3,700,000.00	0.00	258,407.00	942,197.00	2,757,803.00	74.54%
STATE REVENUE	3,700,000.00	0.00	258,407.00	942,197.00	2,757,803.00	74.54%
4000 FEDERAL REVENUE						
RESTRICTED GRANT THRU STATE	8,715,460.00	0.00	695,251.14	2,626,273.56	6,089,186.44	69.87%
FEDERAL REVENUE	8,715,460.00	0.00	695,251.14	2,626,273.56	6,089,186.44	69.87%
SCHOOL FOODS	20,278,460.00	0.00	1,721,966.62	7,331,052.17	12,947,407.83	63.85%
=====	=====	=====	=====	=====	=====	=====
60 HEALTH & ACCIDENT SELF INSURED						
1000 LOCAL REVENUE						
INVESTMENT EARNINGS	140,000.00	0.00	0.00	0.00	140,000.00	100.00%
OTHER LOCAL REVENUE	37,175,000.00	0.00	3,139,208.96	15,962,641.68	21,212,358.32	57.06%
LOCAL REVENUE	37,315,000.00	0.00	3,139,208.96	15,962,641.68	21,352,358.32	57.22%
HEALTH & ACCIDENT SELF INSURED	37,315,000.00	0.00	3,139,208.96	15,962,641.68	21,352,358.32	57.22%
=====	=====	=====	=====	=====	=====	=====
75 FOUNDATION						
1000 LOCAL REVENUE						
OTHER LOCAL REVENUE	0.00	0.00	-1,000.00	-1,000.00	1,000.00	0.00%
LOCAL REVENUE	0.00	0.00	-1,000.00	-1,000.00	1,000.00	0.00%
5000 OTHER LOCAL SOURCES						
TRANSFER IN FROM OTHER FUNDS	181,578.00	0.00	0.00	0.00	181,578.00	100.00%
OTHER LOCAL SOURCES	181,578.00	0.00	0.00	0.00	181,578.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8000 JORDAN DIST DASH						
JORDAN DIST DASH	750,000.00	0.00	-11,524.26	225,937.47	524,062.53	69.88%
	0.00	0.00	1,559.45	237,160.06	-237,160.06	0.00%
AEROSPACE PROGRAM	0.00	0.00	92,381.07	377,016.67	-377,016.67	0.00%
FOUNDATION	0.00	0.00	75,700.00	166,180.01	-166,180.01	0.00%
	0.00	0.00	9,266.42	287,969.77	-287,969.77	0.00%
MUSIC PROGRAM	0.00	0.00	103,359.45	214,239.13	-214,239.13	0.00%
FOUNDATION	0.00	0.00	1,000.00	22,442.58	-22,442.58	0.00%
DOKAS CLASS	0.00	0.00	4,800.00	21,359.37	-21,359.37	0.00%
LLOYDS CLASS	0.00	0.00	-147.08	20,893.70	-20,893.70	0.00%
SANDER'S CLASS	0.00	0.00	855.00	19,819.82	-19,819.82	0.00%
JORDAN DIST DASH	750,000.00	0.00	277,250.05	1,593,018.58	-843,018.58	-112.40%
9000						
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	931,578.00	0.00	276,250.05	1,584,949.11	-653,371.11	-70.14%
Grand Revenue Totals	586,183,790.79	0.00	108,853,752.00	275,566,657.99	310,617,132.80	52.99%

Number of Accounts: 1118

***** End of report *****

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10	MAINTENANCE & OPERATIONS					
1000	INSTRUCTION					
SALARIES	194,795,334.64	0.00	11,984,329.64	49,417,873.53	145,377,461.11	74.63%
EMPLOYEE BENEFITS	72,407,525.29	0.00	5,079,804.51	22,012,266.20	50,395,259.09	69.60%
CONTRACT SERVICES	2,829,805.60	16,177.30	319,350.32	1,352,763.10	1,460,865.20	51.62%
REPAIRS	36,200.00	0.00	2,696.40	14,609.17	21,590.83	59.64%
MISCELLANEOUS	1,169,740.00	5,082.99	33,403.54	-52,508.41	1,217,165.42	104.05%
SUPPLIES	16,851,156.17	1,034,321.70	1,052,077.84	6,674,896.98	9,141,937.49	54.25%
EQUIPMENT	687,007.00	129,365.15	58,835.74	1,104,746.05	-547,104.20	-79.64%
OTHER OBJECTS	3,192,125.00	0.00	2,922.72	48,576.76	3,143,548.24	98.48%
INSTRUCTION	291,968,893.70	1,184,947.14	18,533,420.71	80,573,223.38	210,210,723.18	72.00%
1100	INSTRUCTION					
EMPLOYEE BENEFITS	0.00	0.00	-16.13	72.72	-72.72	0.00%
INSTRUCTION	0.00	0.00	-16.13	72.72	-72.72	0.00%
2100	SUPPORT SERVICES STUDENTS					
SALARIES	10,322,652.03	0.00	757,173.44	3,580,054.20	6,742,597.83	65.32%
EMPLOYEE BENEFITS	3,524,833.72	0.00	293,666.35	1,366,798.17	2,158,035.55	61.22%
CONTRACT SERVICES	14,430.00	0.00	9,775.00	26,237.15	-11,807.15	-81.82%
REPAIRS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
MISCELLANEOUS	32,644.00	0.00	1,198.51	9,418.53	23,225.47	71.15%
SUPPLIES	28,173.00	0.00	448.53	6,109.11	22,063.89	78.32%
EQUIPMENT	750.00	0.00	0.00	6,495.00	-5,745.00	-766.00%
OTHER OBJECTS	6,500.00	0.00	0.00	3,910.50	2,589.50	39.84%
SUPPORT SERVICES STUDENTS	13,930,982.75	0.00	1,062,261.83	4,999,022.66	8,931,960.09	64.12%
2200	SUPPORT SERVICES INSTRCT STAFF					
SALARIES	9,225,940.19	0.00	676,815.18	4,030,274.48	5,195,665.71	56.32%
EMPLOYEE BENEFITS	3,362,986.83	0.00	249,582.78	1,465,480.78	1,897,506.05	56.42%
CONTRACT SERVICES	1,522,195.00	40,712.52	38,226.36	359,095.22	1,122,387.26	73.73%
REPAIRS	7,130.00	0.00	0.00	0.00	7,130.00	100.00%
MISCELLANEOUS	333,361.00	14,132.86	23,211.71	176,163.05	143,065.09	42.92%
SUPPLIES	1,101,326.02	595,425.80	128,510.29	405,011.95	100,888.27	9.16%
EQUIPMENT	693,877.00	2,383.00	-130.00	3,499.70	687,994.30	99.15%
OTHER OBJECTS	73,720.00	0.00	510.74	5,035.48	68,684.52	93.17%
SUPPORT SERVICES INSTRCT STAFF	16,320,536.04	652,654.18	1,116,727.06	6,444,560.66	9,223,321.20	56.51%
2300	SUPPORT SERVICES DIST GEN ADMN					
SALARIES	1,531,448.58	0.00	126,146.34	765,997.04	765,451.54	49.98%
EMPLOYEE BENEFITS	672,087.46	0.00	50,613.53	324,456.21	347,631.25	51.72%
CONTRACT SERVICES	395,710.00	0.00	22,323.32	140,890.00	254,820.00	64.40%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10 MAINTENANCE & OPERATIONS						
2300 SUPPORT SERVICES DIST GEN ADMN						
REPAIRS	750.00	0.00	0.00	0.00	750.00	100.00%
MISCELLANEOUS	112,380.00	0.00	583.64	34,701.15	77,678.85	69.12%
SUPPLIES	64,095.00	0.00	7,230.25	21,145.44	42,949.56	67.01%
OTHER OBJECTS	45,500.00	0.00	-375.00	48,607.20	-3,107.20	-6.83%
SUPPORT SERVICES DIST GEN ADMN	2,821,971.04	0.00	206,522.08	1,335,797.04	1,486,174.00	52.66%
2400 SUPPORT SERVICES SCHOOL ADMIN						
SALARIES	17,211,090.44	0.00	1,355,224.32	8,025,101.70	9,185,988.74	53.37%
EMPLOYEE BENEFITS	7,129,565.94	0.00	536,987.74	3,178,618.99	3,950,946.95	55.42%
CONTRACT SERVICES	0.00	0.00	152.44	5,313.04	-5,313.04	0.00%
MISCELLANEOUS	637,065.98	10,000.00	8,790.40	117,246.76	509,819.22	80.03%
SUPPLIES	4,845.00	2,138.36	681.26	11,985.31	-9,278.67	-191.51%
OTHER OBJECTS	0.00	0.00	969.90	1,140.68	-1,140.68	0.00%
SUPPORT SERVICES SCHOOL ADMIN	24,982,567.36	12,138.36	1,902,806.06	11,339,406.48	13,631,022.52	54.56%
2500 SUPPORT SERVICES BUSINESS						
SALARIES	1,422,041.44	0.00	107,795.55	709,788.10	712,253.34	50.09%
EMPLOYEE BENEFITS	680,293.58	0.00	50,836.26	327,028.21	353,265.37	51.93%
CONTRACT SERVICES	5,605.00	0.00	90.00	1,997.15	3,607.85	64.37%
REPAIRS	300.00	0.00	0.00	0.00	300.00	100.00%
MISCELLANEOUS	1,083,230.00	8.95	-28,312.52	974,520.94	108,700.11	10.03%
SUPPLIES	23,650.00	545.60	1,627.87	2,894.37	20,210.03	85.45%
EQUIPMENT	3,490.00	0.00	0.00	0.00	3,490.00	100.00%
OTHER OBJECTS	6,750.00	0.00	0.00	2,539.00	4,211.00	62.39%
SUPPORT SERVICES BUSINESS	3,225,360.02	554.55	132,037.16	2,018,767.77	1,206,037.70	37.39%
2600 OPERATION/MAINT OF PLANT						
SALARIES	14,304,207.08	0.00	1,139,545.25	7,006,135.73	7,298,071.35	51.02%
EMPLOYEE BENEFITS	5,640,121.70	0.00	478,675.77	2,953,310.77	2,686,810.93	47.64%
CONTRACT SERVICES	189,372.00	0.00	7,024.60	71,833.53	117,538.47	62.07%
REPAIRS	965,254.00	16,928.03	98,943.59	324,115.59	624,210.38	64.67%
MISCELLANEOUS	175,750.00	99.98	9,504.45	52,021.49	123,628.53	70.34%
SUPPLIES	16,085,318.00	86,083.08	802,672.56	5,787,866.85	10,211,368.07	63.48%
EQUIPMENT	6,500.00	0.00	0.00	6,035.00	465.00	7.15%
OTHER OBJECTS	23,100.00	0.00	63.00	13,208.91	9,891.09	42.82%
OPERATION/MAINT OF PLANT	37,389,622.78	103,111.09	2,536,429.22	16,214,527.87	21,071,983.82	56.36%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
10	MAINTENANCE & OPERATIONS					
2700	STUDENT TRANSPORTATION SERVICE					
SALARIES	6,427,611.20	0.00	608,464.17	2,920,822.00	3,506,789.20	54.56%
EMPLOYEE BENEFITS	2,861,030.34	0.00	255,837.03	1,239,914.42	1,621,115.92	56.66%
CONTRACT SERVICES	107,700.00	0.00	1,329.19	144,296.83	-36,596.83	-33.98%
REPAIRS	22,000.00	0.00	1,128.02	8,879.77	13,120.23	59.64%
MISCELLANEOUS	102,490.00	2,664.06	4,068.16	62,329.67	37,496.27	36.59%
SUPPLIES	2,970,610.00	12,100.82	153,723.38	723,052.02	2,235,457.16	75.25%
EQUIPMENT	10,000.00	6,776.29	769.41	20,992.67	-17,768.96	-177.69%
OTHER OBJECTS	7,000.00	0.00	245.00	1,810.00	5,190.00	74.14%
STUDENT TRANSPORTATION SERVICE	12,508,441.54	21,541.17	1,025,564.36	5,122,097.38	7,364,802.99	58.88%
2800	SUPPORT SERVICES CENTRAL					
SALARIES	4,682,413.22	0.00	389,462.53	2,334,565.13	2,347,848.09	50.14%
EMPLOYEE BENEFITS	1,924,283.97	0.00	162,990.81	965,777.44	958,506.53	49.81%
CONTRACT SERVICES	1,085,358.00	3,556.19	31,659.25	195,819.78	885,982.03	81.63%
REPAIRS	206,180.00	6,519.50	0.00	3,268.92	196,391.58	95.25%
MISCELLANEOUS	494,573.00	2,867.01	19,993.08	148,287.64	343,418.35	69.44%
SUPPLIES	250,281.00	1,505.22	14,754.64	60,048.84	188,726.94	75.41%
EQUIPMENT	4,525.00	0.00	0.00	0.00	4,525.00	100.00%
OTHER OBJECTS	19,480.00	0.00	388.00	12,690.00	6,790.00	34.86%
SUPPORT SERVICES CENTRAL	8,667,094.19	14,447.92	619,248.31	3,720,457.75	4,932,188.52	56.91%
3100	FOOD SERVICES					
SALARIES	3,900.00	0.00	0.00	0.00	3,900.00	100.00%
EMPLOYEE BENEFITS	1,254.00	0.00	0.00	0.00	1,254.00	100.00%
FOOD SERVICES	5,154.00	0.00	0.00	0.00	5,154.00	100.00%
3300	COMMUNITY SERVICES					
SALARIES	288,710.00	0.00	0.00	0.00	288,710.00	100.00%
EMPLOYEE BENEFITS	79,359.00	0.00	0.00	0.00	79,359.00	100.00%
COMMUNITY SERVICES	368,069.00	0.00	0.00	0.00	368,069.00	100.00%
MAINTENANCE & OPERATIONS	412,188,692.42	1,989,394.41	27,135,000.66	131,767,933.71	278,431,364.30	67.55%
21	STUDENT ACTIVITIES FUND					
1000	INSTRUCTION					
SALARIES	0.00	0.00	0.00	28,609.08	-28,609.08	0.00%
CONTRACT SERVICES	2,300,000.00	0.00	4,583.63	38,142.99	2,261,857.01	98.34%
REPAIRS	0.00	0.00	0.00	68.37	-68.37	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
21	STUDENT ACTIVITIES FUND					
1000	INSTRUCTION					
MISCELLANEOUS	0.00	0.00	8,753.99	67,577.99	-67,577.99	0.00%
SUPPLIES	4,700,000.00	685.06	87,144.07	357,147.13	4,342,167.81	92.39%
EQUIPMENT	300,000.00	0.00	0.00	215.95	299,784.05	99.93%
OTHER OBJECTS	700,000.00	0.00	375.78	26,605.66	673,394.34	96.20%
INSTRUCTION	8,000,000.00	685.06	100,857.47	518,367.17	7,480,947.77	93.51%
1800						
SUPPLIES	0.00	0.00	0.00	-11.74	11.74	0.00%
	0.00	0.00	0.00	-11.74	11.74	0.00%
2200	SUPPORT SERVICES INSTRCT STAFF					
CONTRACT SERVICES	0.00	0.00	0.00	1,491.49	-1,491.49	0.00%
SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00%
SUPPORT SERVICES INSTRCT STAFF	0.00	0.00	0.00	1,491.49	-1,491.49	0.00%
2400	SUPPORT SERVICES SCHOOL ADMIN					
OTHER OBJECTS	0.00	0.00	0.00	375.00	-375.00	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	375.00	-375.00	0.00%
STUDENT ACTIVITIES FUND	8,000,000.00	685.06	100,857.47	520,221.92	7,479,093.02	93.49%
	=====	=====	=====	=====	=====	=====
23	NON K-12					
1000	INSTRUCTION					
CONTRACT SERVICES	607.75	0.00	50.18	224.08	383.67	63.13%
SUPPLIES	0.00	0.00	0.00	47.29	-47.29	0.00%
INSTRUCTION	607.75	0.00	50.18	271.37	336.38	55.35%
2400	SUPPORT SERVICES SCHOOL ADMIN					
SALARIES	9,775.68	0.00	892.51	3,965.38	5,810.30	59.44%
EMPLOYEE BENEFITS	826.05	0.00	75.42	335.07	490.98	59.44%
SUPPORT SERVICES SCHOOL ADMIN	10,601.73	0.00	967.93	4,300.45	6,301.28	59.44%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
23 3300	NON K-12 COMMUNITY SERVICES					
SALARIES	7,288,851.16	0.00	522,141.72	2,591,407.47	4,697,443.69	64.45%
EMPLOYEE BENEFITS	2,602,494.05	0.00	176,218.84	870,223.86	1,732,270.19	66.56%
CONTRACT SERVICES	39,340.00	0.00	2,143.14	21,086.94	18,253.06	46.40%
REPAIRS	60,300.00	0.00	0.00	358.20	59,941.80	99.41%
MISCELLANEOUS	148,361.00	247.71	508.72	41,782.33	106,330.96	71.67%
SUPPLIES	641,804.00	7,627.90	16,356.28	132,121.92	502,054.18	78.23%
EQUIPMENT	20,000.00	0.00	0.00	1,991.24	18,008.76	90.04%
OTHER OBJECTS	226,086.00	0.00	15,425.00	901.44	225,184.56	99.60%
COMMUNITY SERVICES	11,027,236.21	7,875.61	732,793.70	3,659,873.40	7,359,487.20	66.74%
NON K-12	11,038,445.69	7,875.61	733,811.81	3,664,445.22	7,366,124.86	66.73%
=====						
26 3300	Tax Increment COMMUNITY SERVICES					
OTHER OBJECTS	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
COMMUNITY SERVICES	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
Tax Increment	13,500,000.00	0.00	0.00	0.00	13,500,000.00	100.00%
=====						
31 5100	DEBT SERVICE DEBT SERVICES					
OTHER OBJECTS	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICES	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
DEBT SERVICE	15,851,435.00	0.00	0.00	1,862,087.12	13,989,347.88	88.25%
=====						
32 1000	CAPITAL OUTLAY INSTRUCTION					
CONTRACT SERVICES	0.00	0.00	0.00	999.00	-999.00	0.00%
MISCELLANEOUS	0.00	0.00	0.00	-400,000.00	400,000.00	0.00%
SUPPLIES	849,173.74	183,101.73	62,019.56	537,646.88	128,425.13	15.12%
INSTRUCTION	849,173.74	183,101.73	62,019.56	138,645.88	527,426.13	62.11%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
2200 SUPPORT SERVICES INSTRCT STAFF						
SUPPLIES	129,987.20	197.83	179.31	103,643.41	26,145.96	20.11%
SUPPORT SERVICES INSTRCT STAFF	129,987.20	197.83	179.31	103,643.41	26,145.96	20.11%
2300 SUPPORT SERVICES DIST GEN ADMN						
MISCELLANEOUS	520,000.00	0.00	0.00	0.00	520,000.00	100.00%
SUPPORT SERVICES DIST GEN ADMN	520,000.00	0.00	0.00	0.00	520,000.00	100.00%
2400 SUPPORT SERVICES SCHOOL ADMIN						
MISCELLANEOUS	0.00	0.00	0.00	323.12	-323.12	0.00%
SUPPORT SERVICES SCHOOL ADMIN	0.00	0.00	0.00	323.12	-323.12	0.00%
2600 OPERATION/MAINT OF PLANT						
SALARIES	45,000.00	0.00	0.00	290.96	44,709.04	99.35%
EMPLOYEE BENEFITS	0.00	0.00	0.00	90.59	-90.59	0.00%
CONTRACT SERVICES	5,000.00	0.00	0.00	330.00	4,670.00	93.40%
REPAIRS	10,000.00	0.00	5,593.10	7,425.52	2,574.48	25.74%
MISCELLANEOUS	16,400.00	0.00	817.11	5,026.51	11,373.49	69.35%
SUPPLIES	13,200.00	0.00	42.58	589.68	12,610.32	95.53%
OTHER OBJECTS	68,000.00	0.00	528.00	905.00	67,095.00	98.67%
OPERATION/MAINT OF PLANT	157,600.00	0.00	6,980.79	14,658.26	142,941.74	90.70%
4000 FACILITIES AQUISITION & CONSTR						
SALARIES	508,385.00	0.00	35,081.15	210,861.59	297,523.41	58.52%
EMPLOYEE BENEFITS	209,369.24	0.00	15,322.15	92,056.18	117,313.06	56.03%
FACILITIES AQUISITION & CONSTR	717,754.24	0.00	50,403.30	302,917.77	414,836.47	57.80%
4100 SITE ACQUISITION SERVICES						
CONTRACT SERVICES	37,000.00	1,900.00	0.00	9,100.00	26,000.00	70.27%
EQUIPMENT	6,735,652.44	0.00	0.00	11,332.11	6,724,320.33	99.83%
SITE ACQUISITION SERVICES	6,772,652.44	1,900.00	0.00	20,432.11	6,750,320.33	99.67%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
4200 SITE IMPROVEMENT SERVICES						
EQUIPMENT	12,649,929.05	1,341,089.94	307,350.64	10,501,093.18	807,745.93	6.39%
SITE IMPROVEMENT SERVICES	12,649,929.05	1,341,089.94	307,350.64	10,501,093.18	807,745.93	6.39%
4300 ARCHITECTURAL & ENGINEERING						
EQUIPMENT	82,718,266.04	118,502,195.37	4,345,674.56	22,552,267.19	-58,336,196.52	-70.52%
ARCHITECTURAL & ENGINEERING	82,718,266.04	118,502,195.37	4,345,674.56	22,552,267.19	-58,336,196.52	-70.52%
4400 BUILDING REPAIRS & REMODELING						
EQUIPMENT	6,736,563.87	708,065.99	50,724.29	1,125,165.30	4,903,332.58	72.79%
BUILDING REPAIRS & REMODELING	6,736,563.87	708,065.99	50,724.29	1,125,165.30	4,903,332.58	72.79%
4500 BUILDING ACQUISITION/CONSTRUCT						
SUPPLIES	0.00	7,597.09	84.60	144,758.96	-152,356.05	0.00%
EQUIPMENT	4,363,310.97	140,612.22	141,099.98	585,388.74	3,637,310.01	83.36%
BUILDING ACQUISITION/CONSTRUCT	4,363,310.97	148,209.31	141,184.58	730,147.70	3,484,953.96	79.87%
4600 BUILDING IMPROVEMENT SERVICES						
SUPPLIES	0.00	10,841.50	2,854.50	23,411.68	-34,253.18	0.00%
EQUIPMENT	1,168,500.00	226,706.69	19,114.34	293,621.98	648,171.33	55.47%
BUILDING IMPROVEMENT SERVICES	1,168,500.00	237,548.19	21,968.84	317,033.66	613,918.15	52.54%
4700 DATA PROCESSING						
SUPPLIES	0.00	10,179.41	39,555.72	137,137.71	-147,317.12	0.00%
EQUIPMENT	3,041,538.65	132,617.98	2,577.00	1,558,890.24	1,350,030.43	44.39%
DATA PROCESSING	3,041,538.65	142,797.39	42,132.72	1,696,027.95	1,202,713.31	39.54%
4800 VEHICLES						
EQUIPMENT	2,495,500.00	3,248,949.83	49,173.49	2,212,154.96	-2,965,604.79	-118.84%
VEHICLES	2,495,500.00	3,248,949.83	49,173.49	2,212,154.96	-2,965,604.79	-118.84%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
32 CAPITAL OUTLAY						
4900 OTHER FACILITIES						
REPAIRS	76,000.00	10,388.22	6,018.98	36,113.88	29,497.90	38.81%
OTHER FACILITIES	76,000.00	10,388.22	6,018.98	36,113.88	29,497.90	38.81%
5100 DEBT SERVICES						
OTHER OBJECTS	540,000.00	0.00	0.00	270,000.00	270,000.00	50.00%
DEBT SERVICES	540,000.00	0.00	0.00	270,000.00	270,000.00	50.00%
CAPITAL OUTLAY	122,936,776.20	124,524,443.80	5,083,811.06	40,020,624.37	-41,608,291.97	-33.85%
51 SCHOOL FOODS						
1000 INSTRUCTION						
CONTRACT SERVICES	231.00	0.00	19.25	101.75	129.25	55.95%
INSTRUCTION	231.00	0.00	19.25	101.75	129.25	55.95%
3100 FOOD SERVICES						
SALARIES	7,297,306.00	0.00	595,676.73	2,695,961.71	4,601,344.29	63.06%
EMPLOYEE BENEFITS	2,454,775.05	0.00	205,207.28	908,517.59	1,546,257.46	62.99%
CONTRACT SERVICES	343,280.00	0.00	19,673.18	97,025.92	246,254.08	71.74%
MISCELLANEOUS	69,000.00	19.07	3,080.04	41,139.47	27,841.46	40.35%
SUPPLIES	10,488,521.00	90,211.90	602,925.45	4,181,717.89	6,216,591.21	59.27%
EQUIPMENT	1,175,000.00	161,981.77	2,637.09	124,378.35	888,639.88	75.63%
OTHER OBJECTS	1,800,882.00	0.00	105.78	154.78	1,800,727.22	99.99%
FOOD SERVICES	23,628,764.05	252,212.74	1,429,305.55	8,048,895.71	15,327,655.60	64.87%
SCHOOL FOODS	23,628,995.05	252,212.74	1,429,324.80	8,048,997.46	15,327,784.85	64.87%
60 HEALTH & ACCIDENT SELF INSURED						
2800 SUPPORT SERVICES CENTRAL						
EMPLOYEE BENEFITS	36,194,650.00	0.00	2,464,277.55	17,049,781.77	19,144,868.23	52.89%
CONTRACT SERVICES	1,615,600.00	0.00	138,562.69	794,893.32	820,706.68	50.80%
REPAIRS	100.00	0.00	0.00	0.00	100.00	100.00%
MISCELLANEOUS	2,900.00	0.00	40.14	623.06	2,276.94	78.52%
SUPPLIES	3,300.00	0.00	0.00	1,102.69	2,197.31	66.59%
SUPPORT SERVICES CENTRAL	37,816,550.00	0.00	2,602,880.38	17,846,400.84	19,970,149.16	52.81%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
60 HEALTH & ACCIDENT SELF INSURED						
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HEALTH & ACCIDENT SELF INSURED	37,816,550.00	0.00	2,602,880.38	17,846,400.84	19,970,149.16	52.81%
75 FOUNDATION						
1000 INSTRUCTION						
CONTRACT SERVICES	33.00	0.00	2.75	11.00	22.00	66.67%
INSTRUCTION	33.00	0.00	2.75	11.00	22.00	66.67%
1400 INSTRUCTION						
SUPPLIES	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
INSTRUCTION	171,000.00	0.00	0.00	0.00	171,000.00	100.00%
2200 SUPPORT SERVICES INSTRCT STAFF						
MISCELLANEOUS	16,000.00	0.00	0.00	0.00	16,000.00	100.00%
SUPPORT SERVICES INSTRCT STAFF	16,000.00	0.00	0.00	0.00	16,000.00	100.00%
2300 SUPPORT SERVICES DIST GEN ADMN						
SUPPLIES	0.00	0.00	114.46	205.51	-205.51	0.00%
SUPPORT SERVICES DIST GEN ADMN	0.00	0.00	114.46	205.51	-205.51	0.00%
3300 COMMUNITY SERVICES						
SALARIES	124,998.00	0.00	12,429.05	76,798.06	48,199.94	38.56%
EMPLOYEE BENEFITS	42,530.00	0.00	4,399.76	25,295.47	17,234.53	40.52%
CONTRACT SERVICES	1,500.00	0.00	0.00	568.74	931.26	62.08%
MISCELLANEOUS	5,680.00	0.00	213.93	559.62	5,120.38	90.15%
SUPPLIES	174,370.00	0.00	56.99	1,502.99	172,867.01	99.14%
OTHER OBJECTS	2,500.00	0.00	388.24	939.15	1,560.85	62.43%
COMMUNITY SERVICES	351,578.00	0.00	17,487.97	105,664.03	245,913.97	69.95%
6500 OTHER FOUNDATION PROGRAMS						
EQUIPMENT	94,000.00	0.00	0.00	0.00	94,000.00	100.00%
OTHER FOUNDATION PROGRAMS	94,000.00	0.00	0.00	0.00	94,000.00	100.00%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
6800 FOUNDATION						
MISCELLANEOUS	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
FOUNDATION	0.00	0.00	0.00	-9,275.67	9,275.67	0.00%
8000 5K FUN RUN						
CONTRACT SERVICES	20,000.00	0.00	480.00	4,080.00	15,920.00	79.60%
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	0.00	0.00	500.00	11,687.56	-11,687.56	0.00%
OTHER OBJECTS	10,500.00	0.00	0.00	1,505.00	8,995.00	85.67%
5K FUN RUN	31,500.00	0.00	980.00	17,272.56	14,227.44	45.17%
8100 OTHER FOUNDATION PROGRAMS						
MISCELLANEOUS	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
SUPPLIES	0.00	0.00	1,448.19	9,388.19	-9,388.19	0.00%
OTHER FOUNDATION PROGRAMS	1,000.00	0.00	1,448.19	9,388.19	-8,388.19	-838.82%
8200 AEROSPACE PROGRAM						
CONTRACT SERVICES	20,000.00	0.00	43.50	3,193.00	16,807.00	84.04%
REPAIRS	4,500.00	0.00	0.00	0.00	4,500.00	100.00%
MISCELLANEOUS	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
SUPPLIES	25,000.00	1,500.00	94,474.77	167,537.35	-144,037.35	-576.15%
OTHER OBJECTS	0.00	0.00	0.00	2,439.11	-2,439.11	0.00%
AEROSPACE PROGRAM	79,500.00	1,500.00	94,518.27	173,169.46	-95,169.46	-119.71%
8300 OTHER FOUNDATION PROGRAMS						
SUPPLIES	0.00	65.00	3,774.81	12,068.12	-12,133.12	0.00%
OTHER OBJECTS	0.00	0.00	0.00	555.00	-555.00	0.00%
OTHER FOUNDATION PROGRAMS	0.00	65.00	3,774.81	12,623.12	-12,688.12	0.00%
8400 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	0.00	0.00	864.50	6,129.99	-6,129.99	0.00%
MISCELLANEOUS	0.00	0.00	1,610.64	8,437.41	-8,437.41	0.00%
SUPPLIES	0.00	0.00	1,779.01	28,427.15	-28,427.15	0.00%
OTHER OBJECTS	0.00	0.00	0.00	29.50	-29.50	0.00%
OTHER FOUNDATION PROGRAMS	0.00	0.00	4,254.15	43,024.05	-43,024.05	0.00%

Description	2017-18 Revised Budget	Encumbered Amount	December 2017-18 Monthly Activity	2017-18 FYTD Activity	Unencumbered Balance	Percent Remaining
75 FOUNDATION						
8500 MUSIC PROGRAM						
SUPPLIES	0.00	6,790.05	5,988.00	22,380.50	-29,170.55	0.00%
MUSIC PROGRAM	0.00	6,790.05	5,988.00	22,380.50	-29,170.55	0.00%
8600 OTHER FOUNDATION PROGRAMS						
CONTRACT SERVICES	45,000.00	0.00	0.00	0.00	45,000.00	100.00%
SUPPLIES	41,000.00	1,673.44	1,652.42	4,019.94	35,306.62	86.11%
EQUIPMENT	101,000.00	0.00	0.00	0.00	101,000.00	100.00%
OTHER FOUNDATION PROGRAMS	187,000.00	1,673.44	1,652.42	4,019.94	181,306.62	96.96%
8700 DOKAS CLASS						
CONTRACT SERVICES	0.00	0.00	60.00	60.00	-60.00	0.00%
SUPPLIES	0.00	4,281.67	290.23	925.84	-5,207.51	0.00%
EQUIPMENT	0.00	0.00	0.00	489.37	-489.37	0.00%
DOKAS CLASS	0.00	4,281.67	350.23	1,475.21	-5,756.88	0.00%
8800 LINDSAY'S CLASS						
MISCELLANEOUS	0.00	0.00	0.00	70.00	-70.00	0.00%
SUPPLIES	0.00	281.53	680.77	2,132.88	-2,414.41	0.00%
OTHER OBJECTS	0.00	0.00	50.00	50.00	-50.00	0.00%
LINDSAY'S CLASS	0.00	281.53	730.77	2,252.88	-2,534.41	0.00%
8900 SANDER'S CLASS						
SUPPLIES	0.00	706.50	102.18	7,540.26	-8,246.76	0.00%
SANDER'S CLASS	0.00	706.50	102.18	7,540.26	-8,246.76	0.00%
9900						
MISCELLANEOUS	0.00	0.00	0.00	-1,611.05	1,611.05	0.00%
SUPPLIES	0.00	0.00	0.00	-4,958.42	4,958.42	0.00%
OTHER OBJECTS	0.00	0.00	0.00	-500.00	500.00	0.00%
	0.00	0.00	0.00	-7,069.47	7,069.47	0.00%
FOUNDATION	931,611.00	15,298.19	131,404.20	382,681.57	533,631.24	57.28%

<u>Description</u>	<u>2017-18 Revised Budget</u>	<u>Encumbered Amount</u>	<u>December 2017-18 Monthly Activity</u>	<u>2017-18 FYTD Activity</u>	<u>Unencumbered Balance</u>	<u>Percent Remaining</u>
Grand Expense Totals	645,892,505.36	126,789,909.81	37,217,090.38	204,113,392.21	314,989,203.34	48.77%

Number of Accounts: 21455

***** End of report *****

Jordan School District Board Presentation

Special Education Resource Staffing Ratios

January 23, 2018

The Purpose of the Special Education and Related Services

*To provide for students with a disability, a set of services and supports tailored to meet the needs of individual students with a disability so that they can progress in the general education curriculum.

Special Education “PLACEMENT” Continuum to Provide Least Restrictive Environment Options

- * Regular Class
 - * Regular Class and Part-Time
 - * Special Class
 - * Special School
 - * Home Instruction
 - * Hospital/Institution

School
Resource
Programs

 Least Restrictive Environment (LRE) – access to general curriculum with non-disabled peers

School Resource Programs

- * Part of the Full Continuum of Services
- * School-based program in every neighborhood school
- * Consists of Special Education teachers, instructional assistants, Speech-Language Pathologists, and School Psychologists
- * Other related services are provided by district employees who travel to school locations where needed

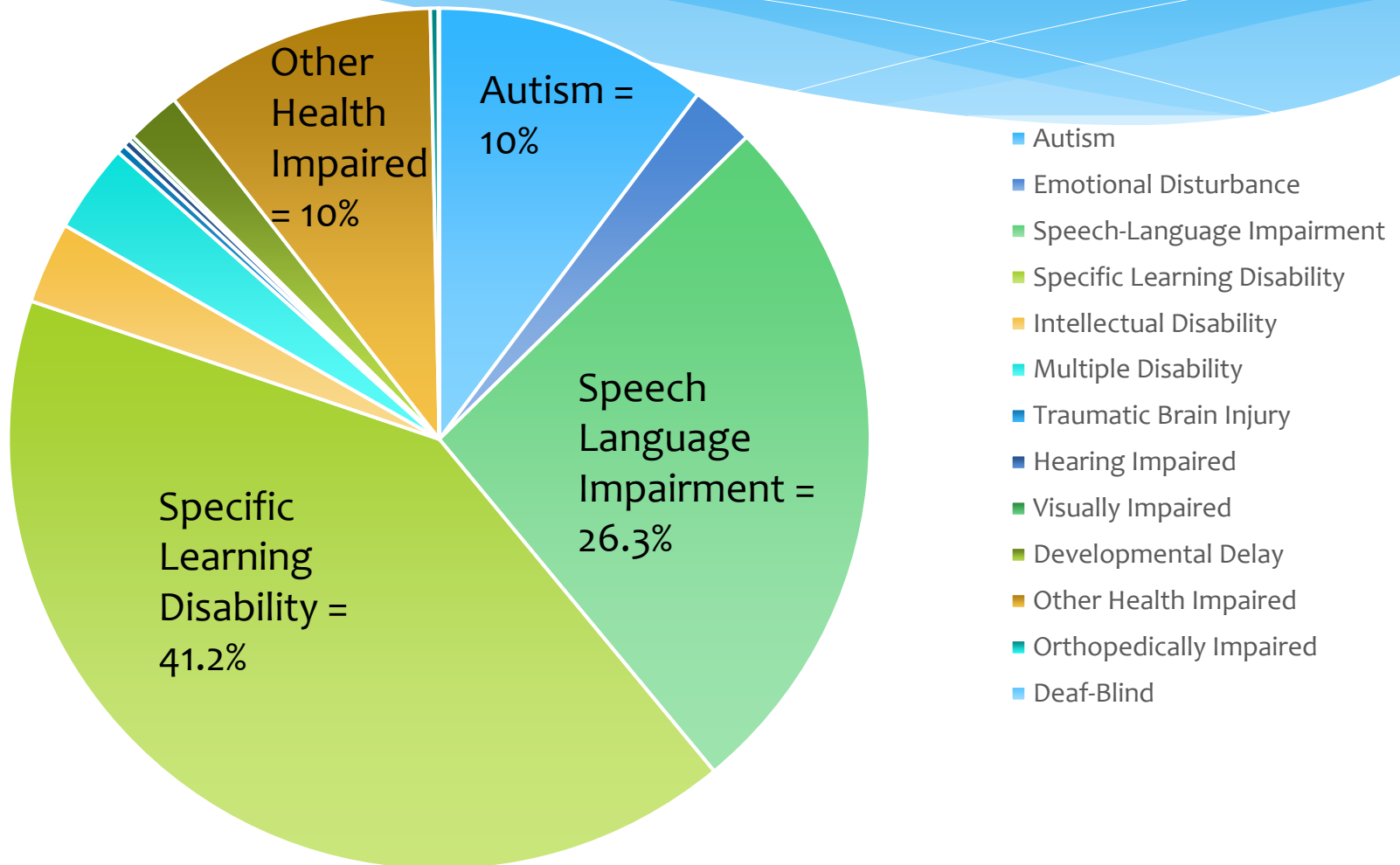


Resource Supports and Services Staff by the Numbers

Special Education Staff	Staff Numbers
Special Education Teachers in Resource Rooms	116 FTE
PT Instructional Assistants	125 employees
Speech-Language Pathologists	55 FTE
School Psychologists	36.5 FTE
Occupational Therapists	4.7 FTE
Physical Therapists	1.8 FTE
Adaptive PE Specialists	1.8 FTE
Teachers for the Hearing Impaired	2 FTE
Teachers for the Visually Impaired/Mobility	2.5 FTE

Jordan Students with Disabilities

December 1, 2017



December 1, 2017 Student Counts

	Total School Age SWD	Resource Services	Related Services Only	Special Class	Special School
Number of Students	5675	3525	1202	584	364

Resource Staffing Process for Special Education Teachers

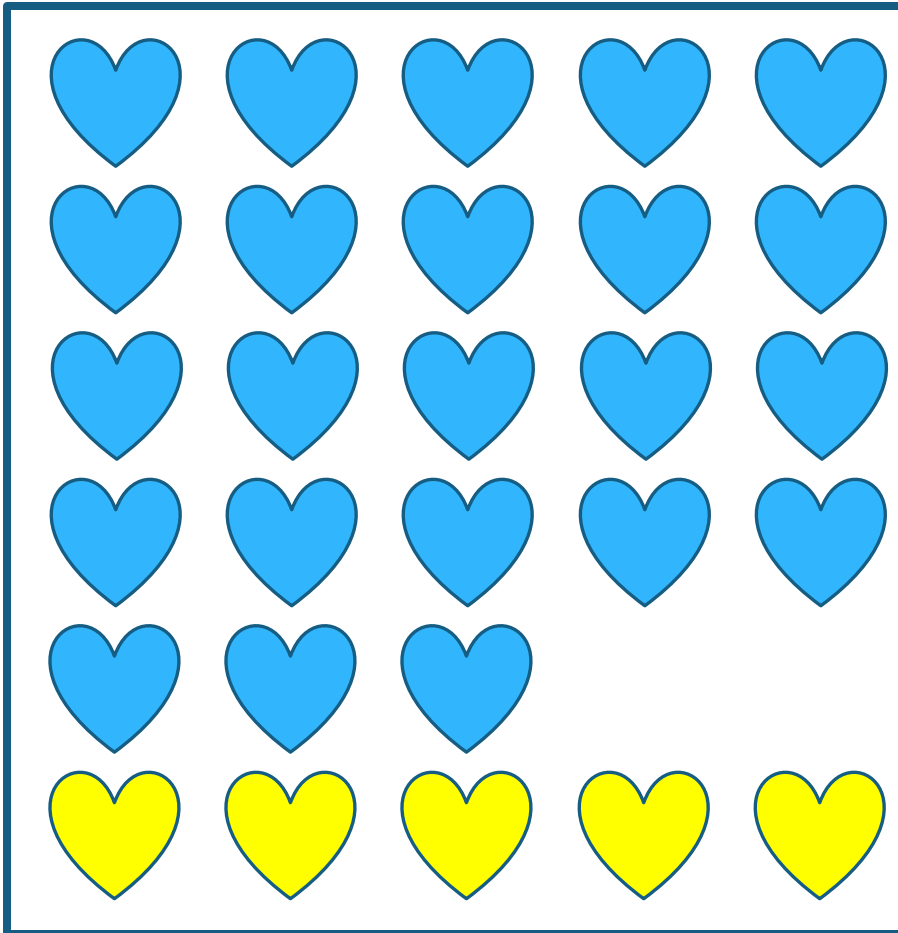
- * January – Counts of number of students expected to need resource services for the following year are gathered
- * Allocations are made in February for Principals to begin hiring processes – transfer fair, open contracts, new hires
- * Data on actual counts is gathered based on the October 1 and the December 1 count.
- * Adjustments to staffing supports are made based on individual school's needs.

Weighted Count Resource Ratios

	*Total Special Ed Services	Weighted Count
Resource	1-179 minutes/day	Student = X 1
Resource SC (Self Contained)	180+ minute/day	Student = X 3

* If the student receives services from the Resource Teacher then ALL service minutes are included into the resource Weighted Count, including guidance, speech, and other services.

How Weighted Counts Work



Head Count = 28

Weighted Count = 38

Resource = 23 X 1 = 23

Resource SC = 5 X 3 = 15

Total Weighted Count = 38

FTE = Weighted Count/Ratio

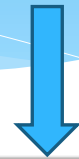
Comparative Resource Ratios

Level/Ratio Type	Jordan	Alpine	Nebo	Granite	Murray	Ogden	Tooele
Elementary *HC				35	30	30	30
Middle *HC				40	35	35	40
High *HC				40	35	35	40
	WC X 3	WC X 2	WC X 2.2				
Elementary WC	33/36	35	35				
Middle WC	36	45	35				
High WC	43 + .5 TL	45	35				

* HC = Head Count which means every student in resource counts as 1

What does this actually look like?

Watch
HC=E 30



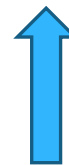
= X3

FTE Allocation

= X1

Res. +
SC
=WC

WC/
Ratio

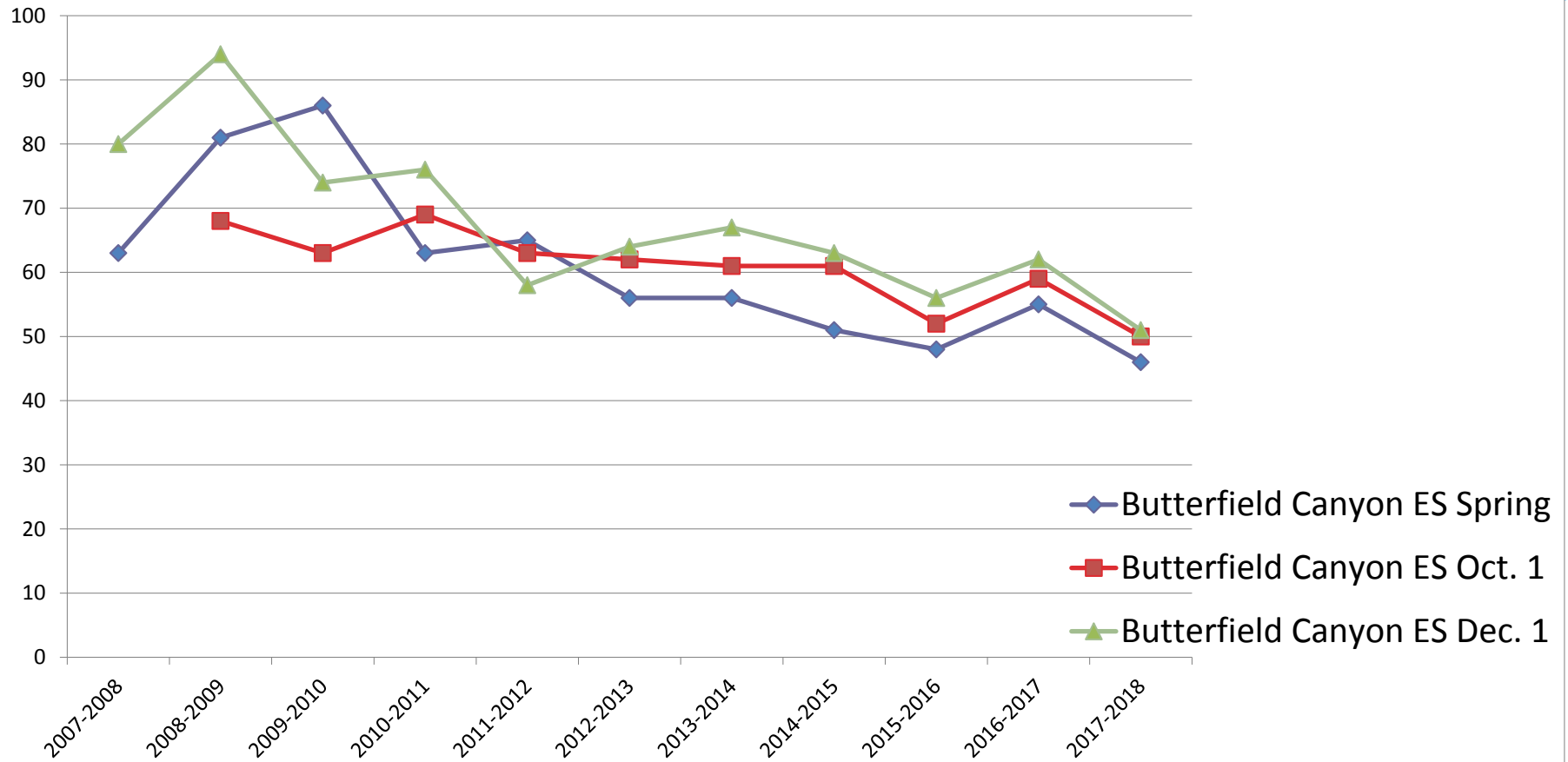


Difference
between ratio
and allocation

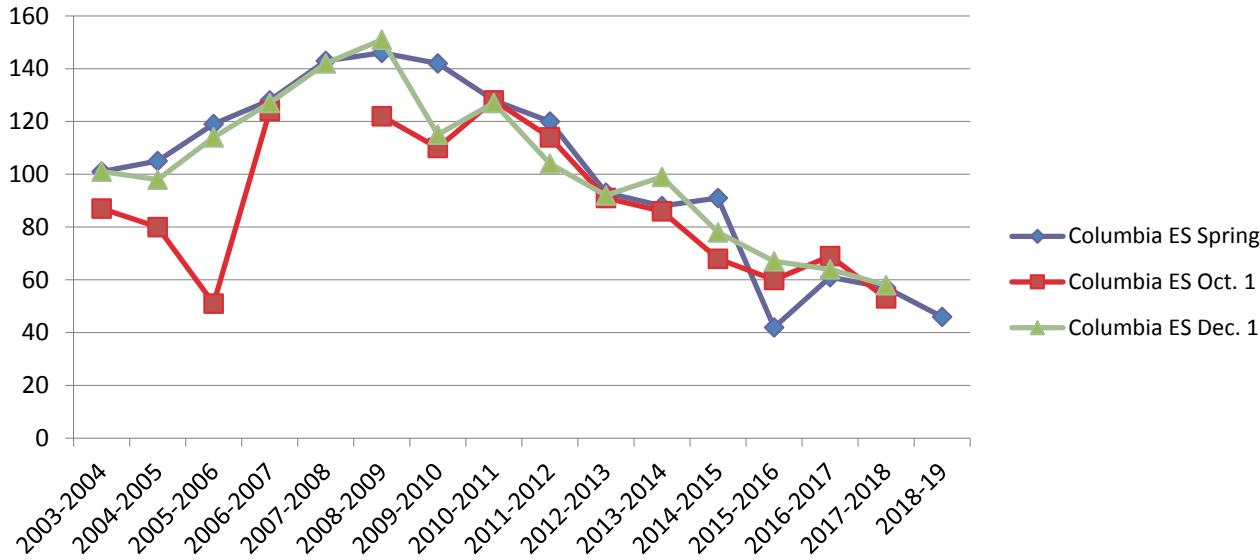
Elem Schools	Dec. 1 Total Pop.	Prev	Res	S.C.	Head Count	Weight Count	17-18 Tcher alloc.	Tch/Pup HC	Tch/Pup WC Ratio	#Staff Based on Avg. WC	Diff.	# Tchrs Based on HC Avg.	Diff in Tchr #'s based on HC
Bastian		#DIV/0!	23	5	28	38	1.00	28.0	38	1.15	0.15	0.93	-0.07
Blackridge YR	1074	4.66%	47	3	50	56	1.50	33.3	37	1.56	0.06	1.67	0.17
Bluffdale - MTS	974	7.19%	62	8	70	86	2.50	28.0	34	2.61	0.11	2.33	-0.17
Butterfield Canyon	950	4.42%	40	2	42	46	1.50	28.0	31	1.39	-0.11	1.40	-0.10
Columbia	621	7.25%	39	6	45	57	1.50	30.0	38	1.73	0.23	1.50	0.00
Copper Canyon	722	8.03%	51	7	58	72	2.00	29.0	36	2.18	0.18	1.93	-0.07

Tracking Trends

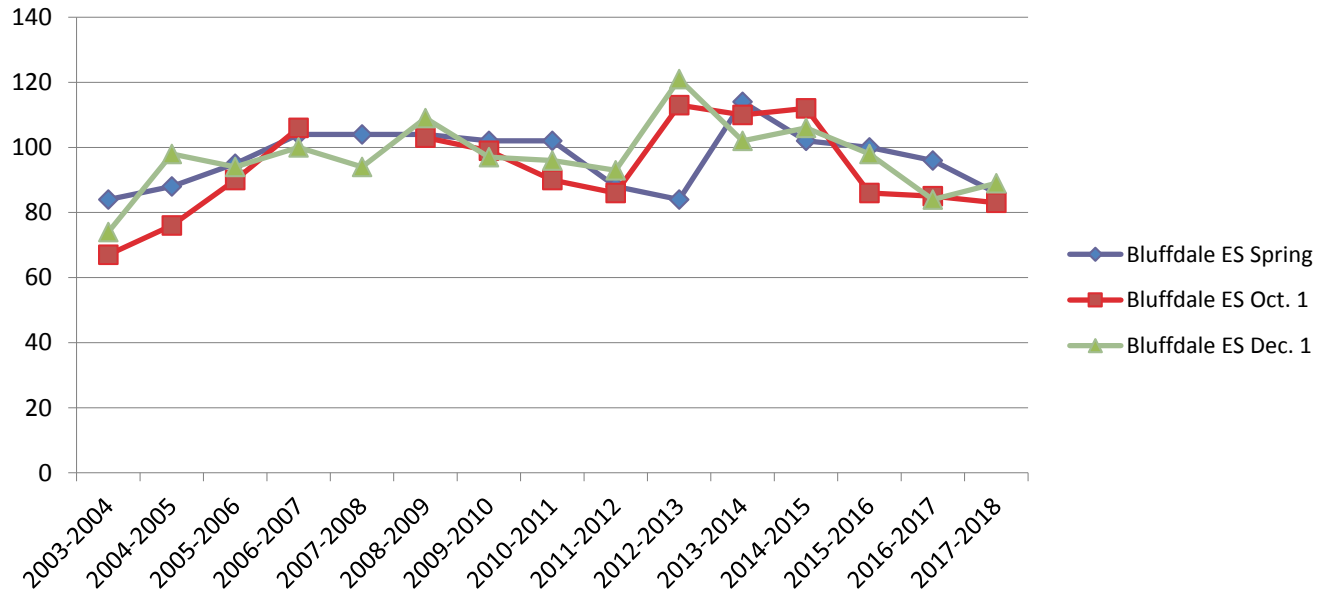
Butterfield Canyon Elementary



Columbia Elementary



Bluffdale Elementary



JSD Weighted Count Ratio History

Level	2013-14	2014-15	2015-16	2016-17	2017-18
Elementary Traditional	35	35	35	33	33
Elementary Year-Round	40	40	38	36	36
Middle School	40	40	38	36	36
High School	45	45	43	43 + .5 TL	43 + .5 TL

TL = Team Leader without
classroom responsibilities

Finding the Balance

- * Earlier requests for allocations to get on top of hiring
- * Predictive data used to determine need for Fall FTE



- * Increased support for teachers and students

- * Limited supply of available licensed staff to fill positions
- * Funding allocations that do not come out until May

FTE Adjustment Options

- * FTE needs are tracked October 1 and December 1
- * Discussion with building Principal to determine options in order of priority
 - * Hire additional licensed staff
 - * Increase hours of existing licensed staff – i.e., 7th periods
 - * Hire additional licensed staff under a letter of authorization – ATP
 - * Hire Aides-in-lieu of FTE – instructional assistants given more hours or newly hired to cover groups until licensed staff can be found
 - * Hire more instructional assistants for the remainder of the year

Instructional Assistants

- * Instructional Assistants provide support to resource programs
 - * Carry out planned lessons with small groups
 - * Provide supervision/instruction or personalized help to individual students
 - * Some clerical support
- * 3 Methods for Assigning Instructional Assistants
 - * Baseline – 1 Resource assistant per school
 - * Critical Needs – School Principals/Teams submit requests for additional instructional assistants based on individual student or program needs
 - * Caseload Support – discussion with Principal about ongoing needs

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

I. Board Policy Directive

The Board of Education of the Jordan School District has determined that the educational goals of the School District are furthered by recognizing student clubs at the secondary school level for grades 10-12 which do not materially or substantially interfere with the orderly operation of the school, which are not harmful to the school's educational mission, which maintain boundaries of socially appropriate behavior, and which are consistent with order and discipline on school premises and the protection of the well-being of students and faculty. The Board delegates to the District Administration the responsibility of administering this policy.

A. LIMITED OPEN FORUM

The Jordan School District maintains a "limited open forum" for school clubs at the secondary school level for grades 10-12. A school has a limited open forum whenever the school grants an offering to or an opportunity for one or more ~~noncurriculum-noncurricular related~~ clubs to meet on school premises during noninstructional time.

B. RESERVATION OF RIGHT TO CLOSE THE FORUM

The Board of Education reserves the right to create at any time a "closed forum" by refusing to allow all ~~noncurriculum-noncurricular related~~ clubs to use school facilities or to define or restrict the rights of all student clubs relative to access to facilities as long as such rules apply to all ~~noncurriculum-noncurricular related~~ clubs.

II. — Administration-Administrative Policy

A. DEFINITIONS

The following definitions apply to this policy:

1. "Administration" means the central Administration of the District.
2. "Closed forum" means allowing only ~~curriculum-curricular related~~ clubs.
3. "Club" means any student organization ~~for students~~ that meets during noninstructional time at a school.
4. "~~Curriculum-Curricular related~~ club" means a club that is school sponsored and that may receive leadership, direction, and support from the school or school district beyond providing a meeting place during noninstructional time. A secondary school curricular club means a club: ~~for which:~~
 - a. ~~the whose~~ subject matter ~~of the club~~ is actually taught or will soon be taught in a regularly offered course; or
 - b. ~~the whose~~ subject matter ~~of the club~~ concerns the body of courses as a whole; or
 - c. in which participation in the group is required for a particular course; ~~or~~
 - d. in which participation results in academic credit; ~~or~~
 - e. which is a nationally sponsored group and is connected through the Career Technical Student Organization (CTSO).
5. "Discretionary time" means school-related time for students that is not instructional time.
6. "Instructional time" means time during which a school is responsible for a student and the student is required or expected to be actively engaged in a learning activity.

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

- 67. “Limited open forum” means allowing both ~~curriculum~~curricular related clubs and ~~noncurriculum~~noncurricular clubs.
- 7. ~~“MonitorSupervisor” means the faculty member assigned to noncurriculum noncurricular related clubs for custodial — purposes, to provide support as necessary and to monitor activities to ensure compliance with applicable school policies.~~
- 8. “Noncurricular athletic club” means any club where students participate in non-UHSAA sanctioned sports outside of school. Related only to on-site activities under supervision of the supervisor.
- 9. ~~“Noncurriculum-Noncurricular related club” means any club which is not included in the definition of curriculum related club is a student initiated group that may be authorized and allowed school facilities use during noninstructional time by the local school in accordance with the provisions of district policy. A noncurricular club’s meetings, ideas, and activities are not sponsored or endorsed in any way by the school, or by school or district employees.~~
- 910. “Noninstructional time” means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends, including discretionary time.
- 4011. “School facilities” means a school building, premises or playing field.
- 12. “School facilities use” means access to a school building, premises or playing field.
- 4413. ~~“SupervisorSponsor” means the faculty member assigned to curriculum-curricular related clubs for custodial purposes, to provide supervision and sponsorship and to ensure compliance with applicable school policies.~~
- 14. “Sponsorship” includes the act of promoting, leading, or participating in a meeting. The assignment of a teacher, administrator, or other school employee to a meeting for custodial purposes does not constitute sponsorship of the meeting.
- 15. ~~“MonitorSupervisor” means the faculty member assigned to noncurriculum-noncurricular related clubs for custodial purposes, to provide support as necessary and to monitor activities to ensure compliance with applicable school policies.~~

B. APPLICATION

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, between September 1 and October 1 or between March 1 and April 1 faculty members or students seeking authorization of a club under this policy must submit an application to the school. Each school shall administer the application process. A renewal application must be submitted annually for all noncurricular clubs. The application process shall include requirements for the submission of the following:

- 1. A proposed club name;
- 2. A club charter;
- 3. A statement of the club’s purpose, goals, and activities;
- 34. The proposed name of a faculty member to act as ~~supervisor~~sponsor, or ~~monitor~~supervisor;

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

- 45. Whether the club seeks ~~curriculum-curricular related~~ or ~~noncurriculum-noncurricular related~~ status;
- 6. A statement of the club’s categorization, which shall be included in the parental consent, indicating all of the following that may apply:
 - a. athletic;
 - b. business/economic;
 - c. agriculture;
 - d. art/music/performance;
 - e. science;
 - f. gaming;
 - g. religious;
 - h. community service/social justice; and
 - i. other;
- 57. When the club anticipates holding its regular meetings; ~~and~~
- 68. Any materials which the club plans to use to solicit membership or to inform others of the club’s existence.;
- 9. A budget showing the amount and source of any funding provided or to be provided to the club and its proposed use; and
- 10. The club fee amount when applicable. An appropriate fee may be considered and must be approved by the club advisor and the local administration. Examples of appropriate use of this fee may include but is not limited to the following: club t-shirts, supplies, recognitions, field trip experiences, etc.

C. CLUB CHARTER

Students or faculty members seeking authorization to establish a club of any type must prepare a club charter which includes:

- 1. The purposes of the club;
- 2. A description of the types of activities in which club members may be engaged;
- 3. A provision that the club must maintain a minimum of seven (7) student members;
- 4. A restriction that a student may not participate in or attend club activities unless the student has provided written permission from either a parent with legal custody or other legal guardian; and
- 5. A commitment that the club will comply with current Utah Codes all other applicable laws and regulations, and District and school policies and regulations.

D. AUTHORIZATION

- 1. Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the Board authorizes the local secondary schools within the school district to review applications for authorization of clubs on a case-by-case basis. Before granting an authorization, a school may request additional information from the faculty sponsor, or

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

from students proposing the club, if desired. No school club shall be authorized unless the school principal or principal’s designee determines that its charter complies with this policy and that authorization of the club will not interfere with the school’s ability to:

- a. protect the physical, emotional, psychological or moral well-being of students and faculty; ~~or~~
- b. maintain order and discipline on school premises; ~~or~~ and
- c. prevent a material and substantial interference with orderly conduct of the school’s educational activity.

2. The school shall deny any access to any club whose program or activities would violate current Utah Codes, any other applicable law or regulation, or any District or school policy or regulation.

E. CURRICULUM RELATED STATUS

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the local school principal or principal’s designee determines curriculum relatedness by strictly and narrowly applying this policy’s definition of ~~curriculum-curricular related~~ club to the club application. If the local school principal or principal’s designee finds that the proposed club is not a ~~curriculum-curricular related~~ club, the administrator may:

- 1. return the application to the faculty member or student proposing the club for amendment; or
- 2. review the application as an application for authorization of a noncurricular club.

F. GRANT, LIMITATION OR DENIAL OF CLUB AUTHORIZATION

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the school principal or principal’s designee shall grant authorization to those applications which are found to meet the requirements of this policy and shall limit or deny authorization to proposed clubs which do not. When granting authorization, the school principal or principal’s designee shall specify whether the club has curriculum related status or noncurriculum related status. When limiting or denying authorization, the school principal or principal’s designee shall explicitly delineate in writing to the applicant the factual and legal basis for the limitation or denial.

G. CLUB NAME

Approval of a club name may take place separately from that relating to the approval of the club itself. The local school may grant access to the club but condition such access on the change of the club name to ensure that the club name:

- 1. ~~R~~ reasonably reflects the actual nature, purpose and activities of the club; ~~or~~
- 2. ~~B~~ be such that it will not result in undue disruption of school operations, subject students to harassment or persecution, imply that the club would operate in violation of applicable law, or otherwise be inconsistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration; ~~and~~
- 3. will only contain the term “High School” if connected to curricular clubs or teams that are UHSAA sanctioned.

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

H. APPEAL OF DENIAL OF ACCESS

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the applications of all clubs, or complaints, shall be reviewed by the local school principal or principal's designee within a reasonable amount of time. If a club is denied access, required to change its name, or a complaint is denied, the reasons or results of an investigation must be provided in writing with the factual and legal basis for the denial and, if appropriate, suggestions for correction. The Board of Education or its designee may convene a hearing to determine whether any club was properly denied access, suspended, terminated or required to change its name. The Board of Education or its designee shall issue an opinion in writing either upholding or overturning the decision within thirty (30) days of receiving the appeal which shall be the final administrative decision.

I. ~~SUPERVISOR-SPONSOR OR MONITOR~~~~SUPERVISOR~~

Each club must have a faculty ~~supervisor-sponsor~~ or ~~monitor-supervisor~~ who must be in attendance at every meeting or activity scheduled on school premises. No faculty ~~supervisor-sponsor~~ or ~~monitor-supervisor~~ shall be in attendance at any meeting scheduled off of school premises ~~or competition~~ unless prior written approval has been obtained from the principal or principal's designee. Students shall cancel any meeting whenever this condition is not met. Selection and appointment of club ~~supervisors-sponsors~~ and ~~monitors~~ ~~supervisors~~ shall be made by the school principal or principal's designee.

J. PARENTAL CONSENT

Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, informed, written permission from either a parent with legal custody or other legal guardian is required prior to a student's attending or joining a club.

K. PARTICIPATION

To participate in a club, a student must be currently registered and enrolled at the school. Persons who are not either registered, enrolled students, or school personnel shall not be allowed access to clubs to direct, conduct, control, or regularly attend club meetings. All guests must be registered with the school office.

L. CLUB USE OF SCHOOL FACILITIES

1. Club meetings shall take place during noninstructional time.
2. Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the principal or principal's designee, in conjunction with the facility scheduling office, shall determine which school facilities may be used and when they are available. A school may set the number of hours ~~noneurriculum-noncurricular related~~ clubs might use the school's facilities per month, provided that all ~~noneurriculum-noncurricular related~~ clubs are treated equally.
3. In assigning school facilities use, priority may be given to curriculum related clubs over ~~noneurriculum-noncurricular related~~ clubs.
4. The school may provide financial or other support to ~~eurrieulum-curricular related~~ clubs.
5. A preference or priority may not be given among ~~noneurriculum-noncurricular related~~ clubs.

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

6. A school shall only provide the space for ~~noncurriculum-noncurricular related~~ club meetings and may not spend public school funds for ~~noncurriculum-noncurricular related~~ clubs, except as required to provide meeting space and faculty oversight.
7. Consistent with such procedures, regulations or guidelines as established and from time to time modified by the Administration, the principal or principal's designee shall determine what access all student groups will be given to the school newspaper, school yearbook, bulletin boards and public address system and the time, place and manner of student group meetings, provided that all clubs of a given status shall be given equal access.
8. No student group shall be permitted to engage in or conduct group therapy, counseling or other psychological services of the type provided by licensed professionals.

M. CLUB RECOGNITION

Appropriate ways to recognize students and advertise in all club categories include the following:

1. Announcements made over the PA system;
2. Bulletin boards or other specifically designated areas used for group advertisements;
3. Trophy cases that have been designated for clubs;
4. School newspaper, newsletters, yearbooks, etc.; and
5. School marquee.

SUBJECT: STUDENT CLUBS (LIMITED OPEN FORUM)

~~MN.~~ ~~NONCURRICULUM-NONCURRICULAR RELATED-CLUBS / NONCURRICULAR ATHLETIC CLUBS~~

Provided the Board of Education maintains a limited open forum, with regard to ~~noncurriculum noncurricular related~~-clubs, in addition to all other provisions of this policy, the school shall uniformly provide that:

1. The club meeting is voluntary and student-initiated;
2. There is no sponsorship (as defined in this policy) of the meeting by the District or by District employees;
3. Employees of the District are present at religious meetings only in a nonparticipatory capacity;
4. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
5. Persons other than club members and ~~monitors-supervisors~~ may not direct, conduct, control or regularly attend club activities.

The establishment of a limited open forum shall not limit the authority of the school, the District, or its agents or employees to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary.

~~NO.~~ REVIEW OF APPROVAL

If the school principal or principal's designee determines that a club is participating in activities beyond the scope of its charter or is in violation of any law or policy, the school principal or principal's designee may do any of the following:

1. Allow the charter to be modified to include the activities if they are in compliance with the law and policies;
2. Instruct the ~~supervisor-sponsor~~ or ~~monitor-supervisor~~ not to allow similar violations in the future;
3. Suspend the club's authorization or school facilities use pending further corrective action as determined by the school principal or principal's designee; or
4. Terminate the club's authorization and dissolve the club.

~~OP.~~ REVOCATION OF AUTHORIZATION

1. A club which is found to have been in violation of the provisions of its charter or to have been engaged in conduct which violates current Utah Codes, any other applicable law or regulation, or any District or school policy or regulation may be subject to charter suspension, revocation or other disciplinary action consistent with policies and procedures established and from time to time modified by the Administration.
2. Local secondary schools shall notify clubs of intent to pursue disciplinary action.
3. Hearings to review disciplinary action: Consistent with such procedures as established and from time to time modified by the Administration, the school principal or principal's designee shall in writing issue a determination with reasons for the disciplinary action taken with regard to a club.

SUBJECT: MANAGEMENT OF CONCUSSIONS AND TRAUMATIC HEAD INJURIES

I. Board Directive

The Board recognizes the importance of providing education about concussions and head injuries for coaches, school personnel, volunteers, parents, and students, and seeks to provide a safe return to activity for all students following any injury, but particularly after a concussion or other traumatic head injury. In order to effectively and consistently manage these injuries, procedures have been developed to aid in ensuring that students with traumatic head injuries are identified, treated and referred appropriately, receive appropriate follow-up medical care during the school day, and are fully recovered prior to returning to activity. The Board delegates to the Administration responsibility for policy and procedures to manage concussions and traumatic head injuries.

II. Administrative Policy

Management of concussions and traumatic head injuries in Jordan School District shall be administered in accordance with the following administrative policy provisions, and in compliance with [Utah Code 26-53](#) and Utah State Board of Education Rule [R277-614](#).

A. All Sporting Events (Including High School)

1. "Sporting events" shall be defined to include games, classes, tryouts and activities that take place during the regular school day, as well as extracurricular athletic activities sponsored by the school.
2. The Jordan School District document [Guidelines for Management of Sport-Related Concussions and Head Injuries](#) shall be followed in evaluation of head injuries and in determining appropriate action and response.
3. A copy of this policy, as well as the [Guidelines for Management of Sport-Related Concussions and Head Injuries](#), shall be posted on the District website.
4. All appropriate staff shall attend a yearly in-service meeting in which procedures for managing sporting event-related concussions are reviewed.
5. Coaches, teachers, school employees, representatives or volunteers shall remove a student from a sporting event or other physical activity, including recess, field day, or physical education class, if the student is suspected of sustaining a concussion or a traumatic head injury.
6. In the event a student sustains a head injury during the school day or an extracurricular athletic activity, that student's parent or guardian must be notified using the form provided by District nursing staff.
7. The injured student is prohibited from continued participation in a sporting event until the student is evaluated by a trained, qualified health care professional who provides the school with a written statement stating that they have successfully completed a continuing education course in the evaluation and management of a concussion and that the student is cleared to resume participation in the sporting event.

B. School-Sponsored Extracurricular Athletic Activities (High School Only)

1. A copy of [Guidelines for Management of Sport-Related Concussions and Head Injuries](#) shall be provided to parents of students participating in school-sponsored extracurricular athletic activities.

SUBJECT: MANAGEMENT OF CONCUSSIONS AND TRAUMATIC HEAD INJURIES

2. The school must obtain the signature of a parent or legal guardian of the child acknowledging that the parent or guardian has read, understands, and agrees to abide by the concussion and head injury policy and guidelines.
 3. Students may not participate in a school-sponsored extracurricular athletic activity until a signed acknowledgement has been submitted by a parent or legal guardian as described in above.
- C. School-Sponsored Extracurricular Athletic Activities (High School Only)
1. Annual training will be provided to licensed employees to help educators better understand the potential academic impacts of concussions and traumatic head injuries on students and the accommodations available to educators.
 2. Educators should work with families to help make appropriate accommodations to prevent students from suffering an academic penalty as a result of a concussion or traumatic head injury, and that such injuries are not exacerbated through the strain of coursework. Based on recommendations from a physician, student accommodations may include, but are not limited to:
 - a. Assembling a 504 team to determine eligibility and potentially develop a 504 plan. This option involves additional educators and parents in a formal process to determine appropriate accommodations as a team.
 - b. Assigning a "P" grade in place of a letter grade in order to provide credit without affecting the student's GPA.
 - c. Assigning an "I" grade in place of a letter grade in order to give students more time to complete coursework.
 - d. Allowing additional time to complete coursework.
 - e. Reducing the coursework required.
 - f. Developing a Health Plan according to policy [AS88 Health Care Services for Students with Special Needs](#).
 - g. Continuing coursework through the Home and Hospital program.
 - h. Freezing a grade.
 - i. Providing a variety of assessments.
 - j. Allowing for oral work in place of written work.