



**Manzanola School District 3J**  
Board of Education

Manzanola School District 3J Regular School Board  
Meeting  
Conference Room 108

October 13, 2025  
7:00 PM

- 1 Call to order
- 2 Roll Call
- 3 Conflict of Interest
- 4 Pledge of Allegiance
- 5 Reports
  - (a) Auditor Report
  - (b) Superintendent Report
  - (c) Financial Report
  - (d) Principal Report
  - (e) Athletic Director Report
- 6 Consent Agenda
  - (a) Approval of September 8th, 2025, Regular Board Meeting Minutes
  - (b) Approval of Accounts Payable/Payroll for October

(c) Accounts Payable General Fund	(d) 126,023.94
(e) Accounts Payable Food Service	(f) 16,189.10
(g) Payroll gross	(h) 135,706.60
(i)	(j)

  - (k) Acceptance of the 1st Quarter Financial Report
  - (l) Action Items
- 7 Action Items
- 8 FFA overnight trips
  - (a) National Convention in Indianapolis, IN, on Oct 26th- Nov 2nd
  - (b) Guyman Oklahoma for the OPS interscholastic contest on Nov 10th-11th
- 9 Review and Acceptance of the Strategic Plan
- 10 Review and acceptance of the Unified Improvement Plan
- 11 Review and approval of Form AFA2025 Assurances for Financial Accreditation
- 12 Employee benefit option with American Fidelity
- 13 Approval of New Hires
  - (a) Tierra Holland as a Substitute Teacher
  - (b) Joseph Zemba- Substitute teacher
  - (c) Tammy Salazar- Substitute teacher
  - (d) Carla Clarke-para-professional at step 2
  - (e) Tammy Salazar- activity driver
  - (f) Theresa Boggs as a substitute teacher
- 14 Christmas bonus for staff
- 15 Purchasing a carpet extractor from Waxie Sanitary Supply at a cost of \$5,699.31



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### Board of Education

16 Adding a Special Meeting on December 1st at 7:00 p.m.

17 Discussion

(a) Pay-period change to go through the 5th and payday is to be moved to the 15th of each month.

(b) Dates to Remember

(c) Election	(d) Nov 4
(e) Certification of Ballot	(f) Nov 26
(g) Special Board meeting	(h) Dec 1
(i) Oath of Office must be by	(j) Dec 5
(k) Regular Board meeting	(l) Dec 8
(m) Organizational meeting must be by	(n) Dec 11
(o) CASB convention in Colorado Springs	(p) Dec 11-13

18 Board Comments

19 Adjournment