



# Agenda of the Facilities & Finance Committee Meeting

Community High School District 128

50 Lakeview Parkway, Suite 101, Vernon Hills, IL 60061

Tuesday, October 14, 2025

The Facilities & Finance Committee Meeting of Community High School District 128 will be held Tuesday, October 14, 2025, beginning at 5:45 PM in the Libertyville High School Library, 708 W. Park Ave., Libertyville, IL 60048.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Items identified within the consent agenda will be acted on in one motion unless a Board member requests that an item be voted on separately.

## 1. Call To Order / Review Agenda

## 2. Invitation for Public Comment (3-minute time limit)

The Board will accept public comment related to current agenda topics or other items limited to three minutes (time may not be ceded to another). Anyone wishing to speak is asked to complete the sign-up sheet provided at the meeting. The Board, typically, will listen, but not respond. When called upon, citizens are asked to come forward to the podium to provide their comments. Visit this link for complete guidelines for public participation.

## 3. For Discussion

### A. 2025 Estimated Levy

Included are the slides and a calculation sheet for the 2025 levy. We will go through this in detail together at the meeting.

### B. FY25 Budget Performance

Attached is an unaudited summary of the FY25 budget performance. This is for operating funds and will not include the capital projects fund which includes the LHS Cafeteria Project. Overall, we are pleased with the results, but the expenditures are much closer than I would prefer.

### C. Summer 2026 Capital Projects

Attached is a tentative list of our summer 2026 capital projects with estimated costs. The total cost at this time is above \$8 million and is higher than we will be able to afford. Our likely range is closer to \$5 million. This list will evolve a bit as we get more specific pricing. Additionally attached are pictures of the areas to give everyone a sense of what projects we are talking about.

### D. Disposal of District Property

Policy 4:80 requires board approval for the disposal of district property for anything beyond diminutive value. Included are a few items for disposal approval:

- IT Disposal

- LHS choir robes

E. Donation Acknowledgments

We periodically receive donations from the community that we like to recognize at the board level. Attached are two donations that we will bring to the October Board meeting for recognition.

4. **Future Agenda Items**

**October 27, 2025 Board Meeting:**

- 2025 Tax Levy Review
- School Report Cards & Student Support/MTSS
- IASB 2025 Resolutions Committee Report

**November 3, 2025 F&F Meeting:**

- 2025 Tax Levy

5. **Adjournment**

# 2025 Levy Estimate

October 14, 2025





**Funding  
Sources**



**Property  
Tax Cycle**



**CPI**



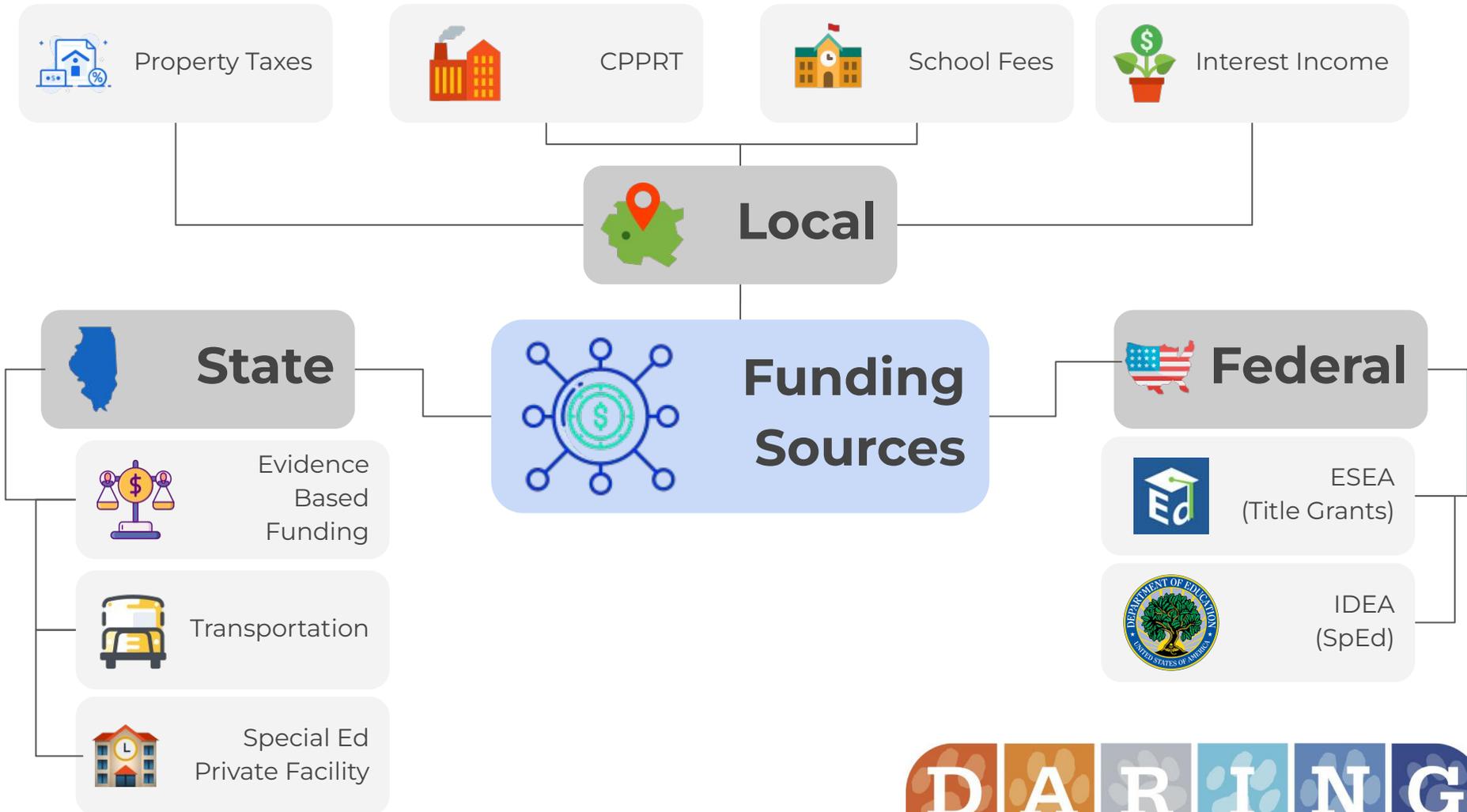
**PTELL**

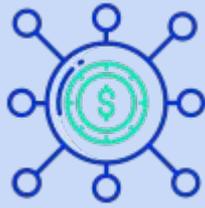


**EAV  
Data**

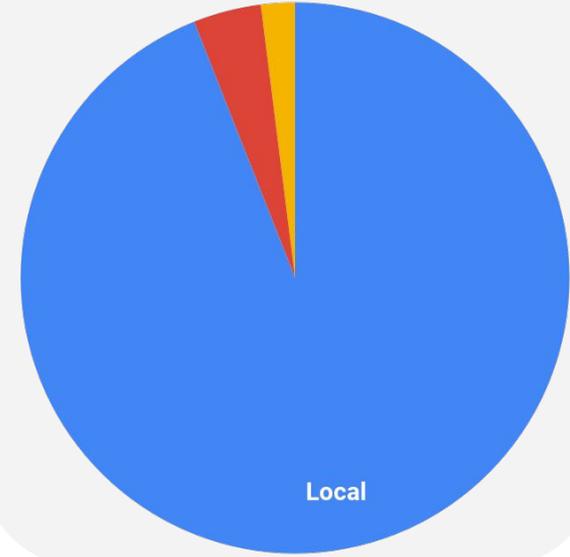
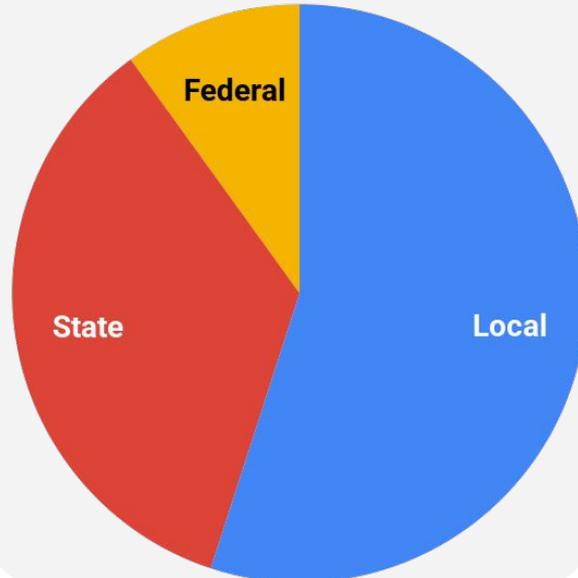
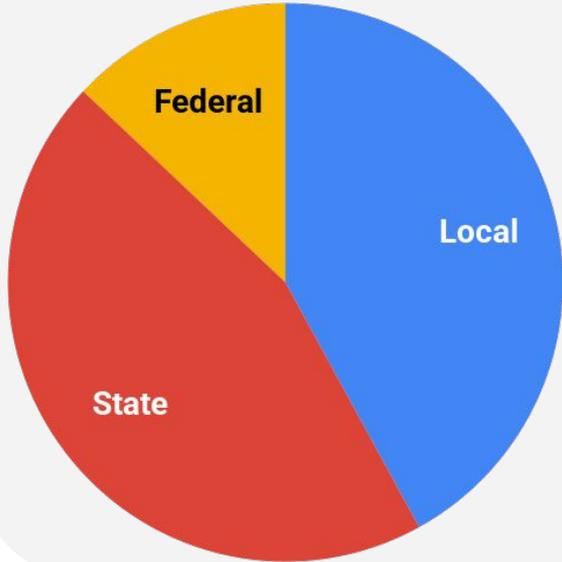


**Levy**





## Funding Sources



Source: *Revenues and Expenditures for Public Elementary and Secondary Education: FY 23*,

Table 1, National Center for Education Statistics (NCES)

Source: D128 Annual Financial Report FY24

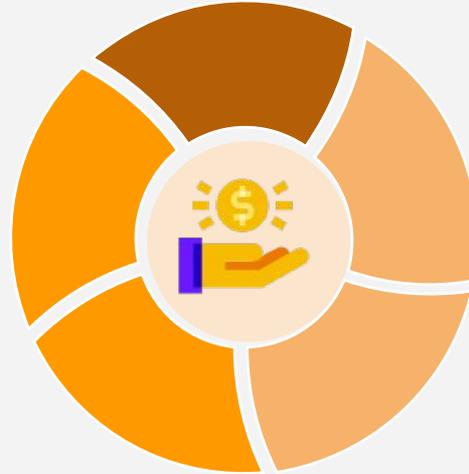




# Property Tax Cycle



**Assessment**



**Levy**



## Property Tax Cycle



**Assessment**

Determine  
Tax Base  
(values)



**Goal**

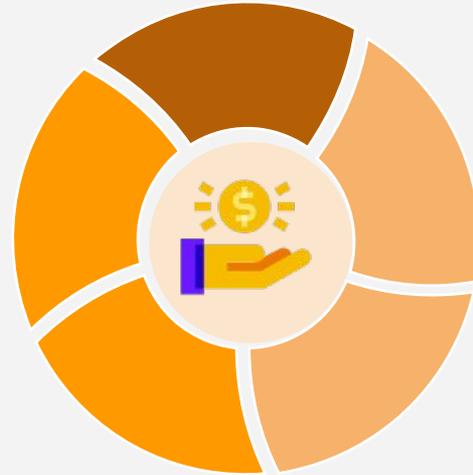
**D A R I N G**



## Property Tax Cycle

Convert  
Tax Base  
↓  
Revenue

**Goal**



**Levy**



## Property Tax Cycle

Determine  
Tax Base  
(values)



**Assessment**

Convert  
Tax Base  
↓  
Revenue

**Levy**



## Property Tax Cycle



**Assessment**

Equalized  
Assessed  
Value

**Taxable  
Properties**



## Property Tax Cycle

Government  
Worship  
Hospitals  
TIF District

**Tax Exempt**

Equalized  
Assessed  
Value

**Taxable  
Properties**



## Property Tax Cycle



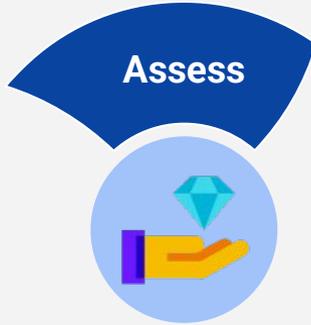
**Assessment**

Assess  
at 1/3rd  
Fair Market  
Value

**General Rule**



## Property Tax Cycle



**Assessment**

Assess  
Jan. 1st  
Values

**Township  
Assessor**



## Property Tax Cycle



**Assessment**

Hears  
Appeals of  
Assessed Values

**Board of  
Review**



# Property Tax Cycle



Equalize

**Assessment**

Equalization  
Factor  
(multiplier)

**IL Dept of Rev**



## Property Tax Cycle



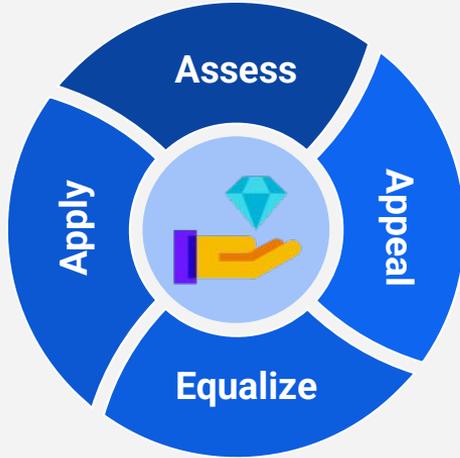
**Assessment**

Applies  
Equalization  
Factor

**County Clerk**



# Property Tax Cycle



**Assessment**

Equalized  
Assessed  
Value

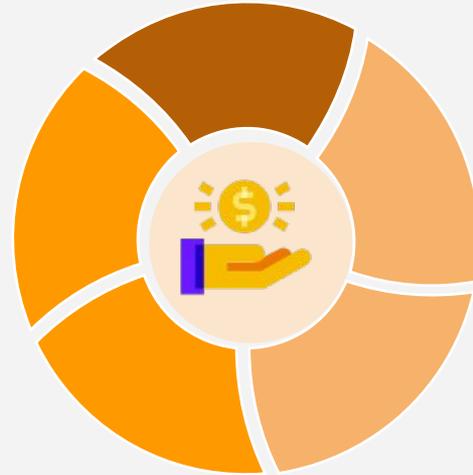
**Goal!**



## Property Tax Cycle

Convert  
EAV  
↓  
Revenue

**Goal**



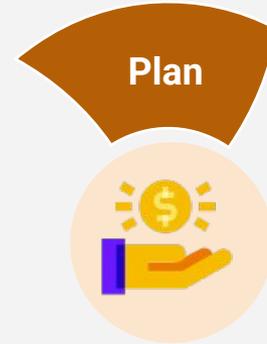
**Levy**



# Property Tax Cycle

Analyze  
&  
Estimate

**Admin**



**Levy**



# Property Tax Cycle

Adopt  
Levy

**Board**



**Levy**



## Property Tax Cycle

Calculates  
Approved  
Taxes

**County Clerk**



**Levy**



## Property Tax Cycle

Bills  
& Collects  
Taxes

**County  
Treasurer**



**Levy**



## Property Tax Cycle

Distributes  
Taxes to  
Districts

**County  
Treasurer**



**Levy**



# Property Tax Cycle

Convert  
EAV  
↓  
Revenue

**Goal!**



**Levy**



## Property Tax Cycle

Filed with  
County Clerk by  
**Last Tuesday** in

**December**



**Levy**



## Property Tax Cycle

Amount of  
Tax Revenue  
Approved

**Extension**

Amount of  
Tax Revenue  
Requested

**Levy**



## Property Tax Cycle

Educational  
Oper. & Maint.  
Transportation  
IMRF  
Social Security

**Common**

Several  
Different  
Levies

**Levy**



## Property Tax Cycle

Educational  
Oper. & Maint.  
Transportation  
IMRF  
Social Security  
Working Cash  
Tort  
Special Ed

**Capped**

SEDOL IMRF  
Debt Service  
PTAB Recapture

**Non-Capped**



## Property Tax Cycle

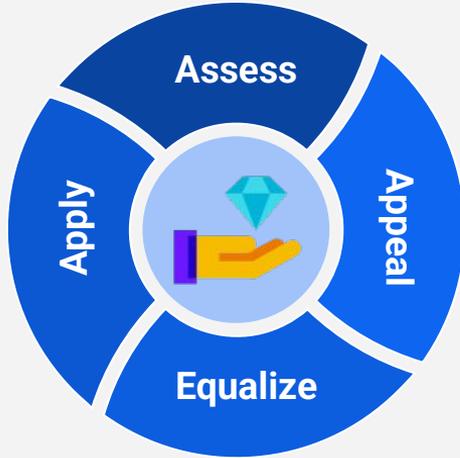
### Truth In Taxation

At least 20 days  
before adopting  
the levy, the  
Board must  
estimate the  
levy

If estimate  
> 105% of  
the prior year,  
a public  
hearing is  
**required**



# Property Tax Cycle



**Assessment**



**Levy**







**CPI**

**Consumer  
Price  
Index**

**Bureau of  
Labor   
Statistics**

Measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods and services





**CPI**

Food  
Beverages  
Housing  
Personal Care

Apparel  
Transportation  
Medical Care  
Recreation

Education  
Communication  
Tobacco  
Smoking

**market basket of consumer goods and services**





CPI

Bureau of  
Labor   
Statistics

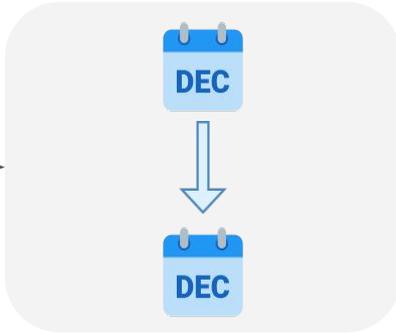


Prices paid by urban consumers

D A R I N G



**CPI**

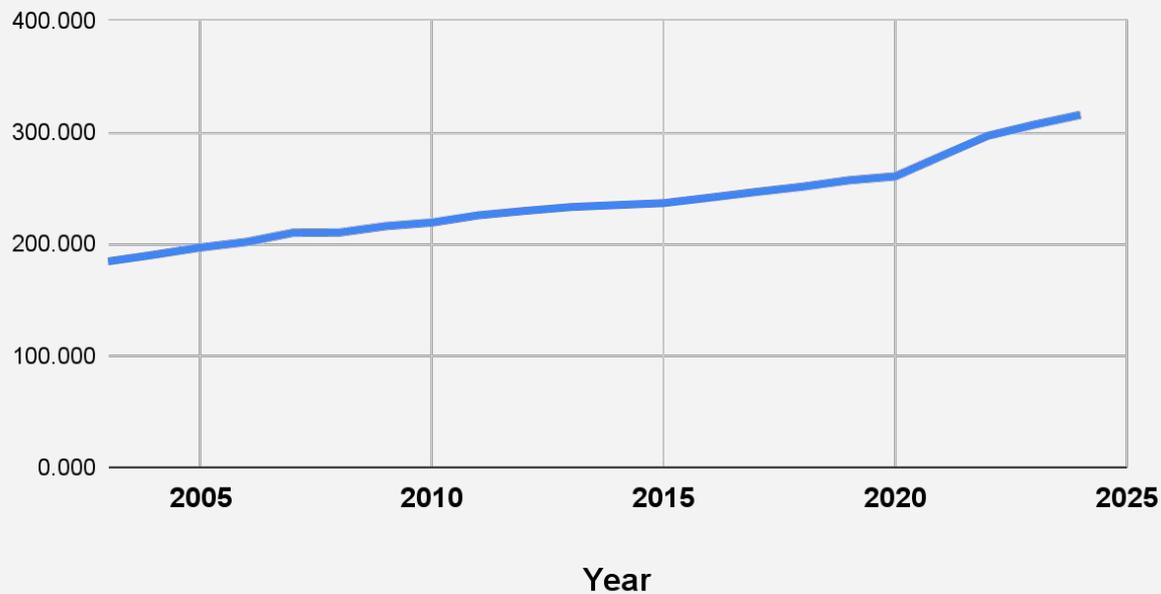


**Measure of the average change over time**



# CPI

## December CPI-U





# CPI



306.746  
**Dec '23**



315.605  
**Dec '24**

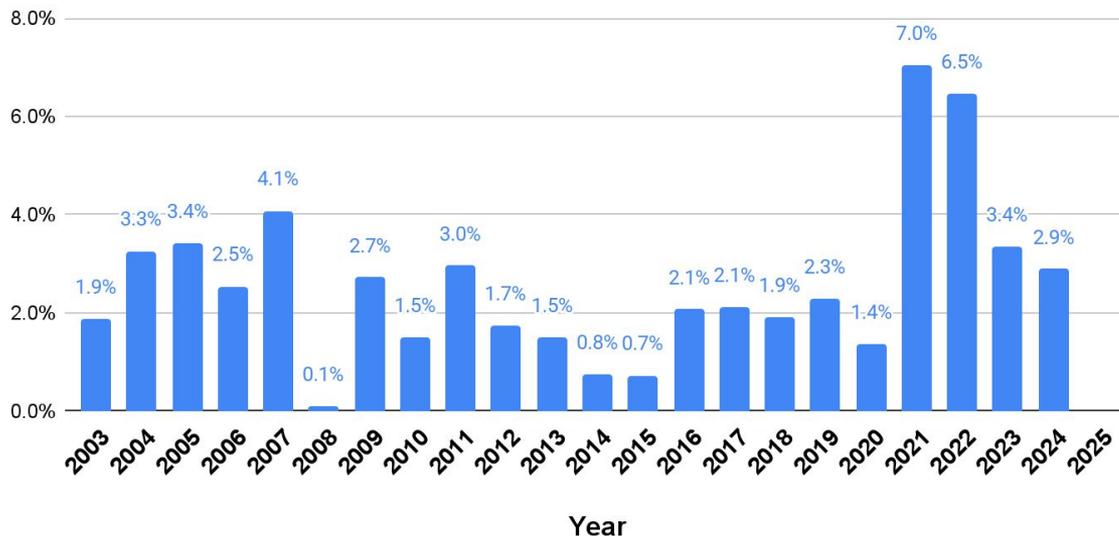
$$315.605 \div 306.746 - 1 = \underline{\underline{2.9\%}}$$





# CPI

## Annual December-to-December Change in CPI-U





**CPI**

~ Rate  
of  
**Inflation**

10-year  
Average

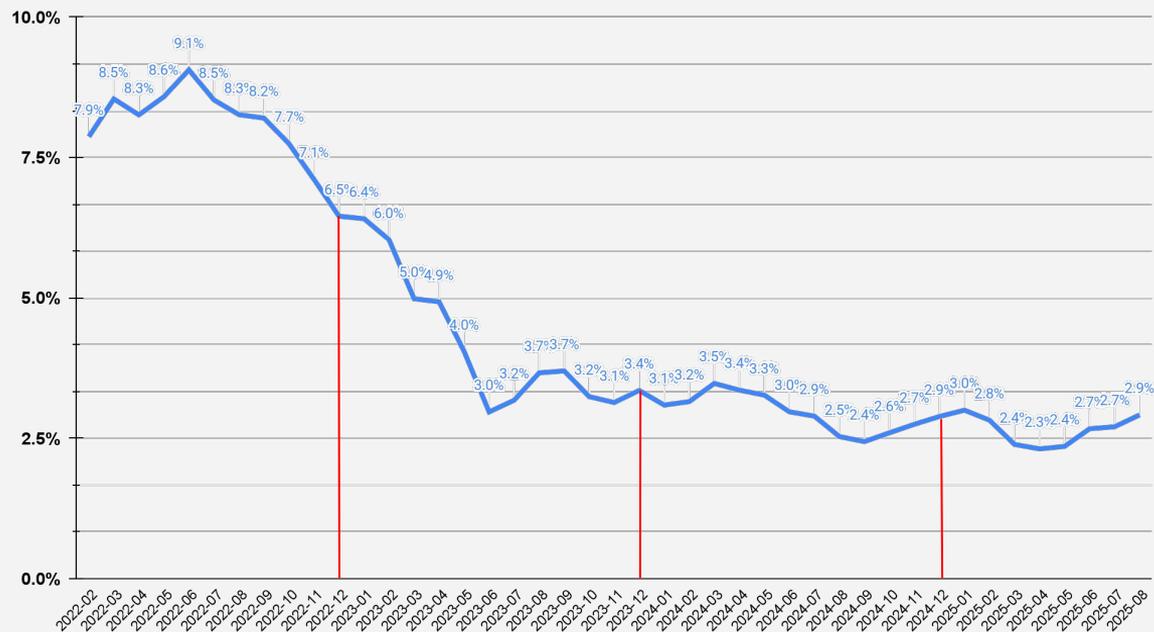
**3.0%**





# CPI

## Annual Change in CPI-U By Month



“Tax Cap”



**PTELL**

Property  
Tax  
Extension  
Limitation  
Law

Amount of  
Tax Revenue  
Approved

**Extension**

Increase by  
CPI or 5%  
Whichever  
is less

**Limit**

Math



PTELL

Prior Year Extension



$1 + (\text{CPI or } 5\%, \text{ whichever is less})$

---

Current Year EAV



Current Year New Property



**PTELL**

This year's extension is based on prior year's extension

Improvements  
Additions  
New

**New Property**

Maintain up to 5%

**Buying Power**

**D A R I N G**

# Variables



**PTELL**

Known

January  
2025

**CPI**

Spring  
2025

**Prior Ext.**

Unknown

Spring  
2026

**EAV**

Spring  
2026

**New  
Prop.**



**PTELL**

SEDOL IMRF  
**Include in Annual  
Levy**

Debt Service  
PTAB Recapture  
**Auto-Levied by  
County**

SEDOL IMRF  
Debt Service  
PTAB Recapture

**Non-Capped**





# EAV Data

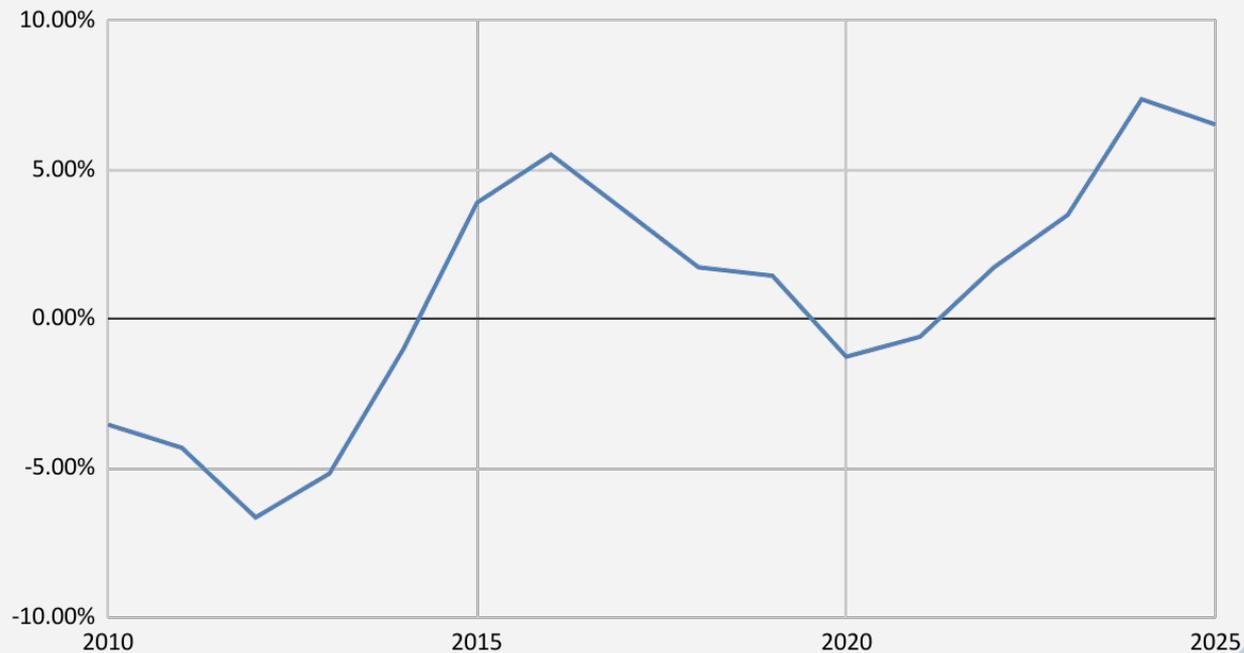
## EAV - Total





## EAV Data

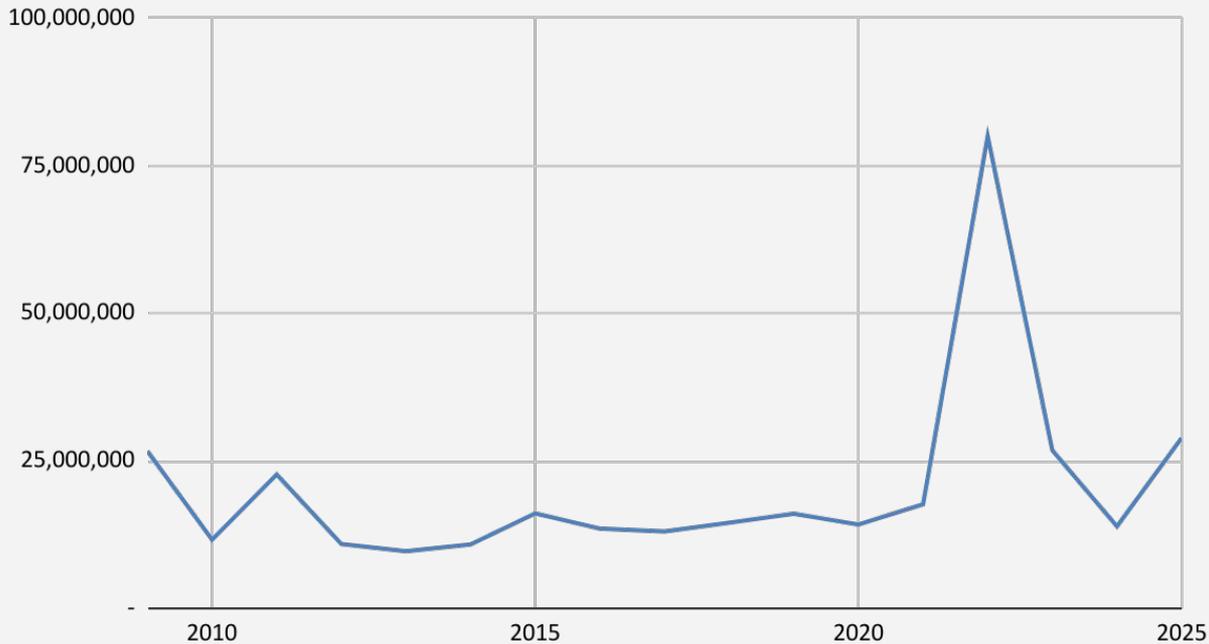
### Existing EAV % Change





# EAV Data

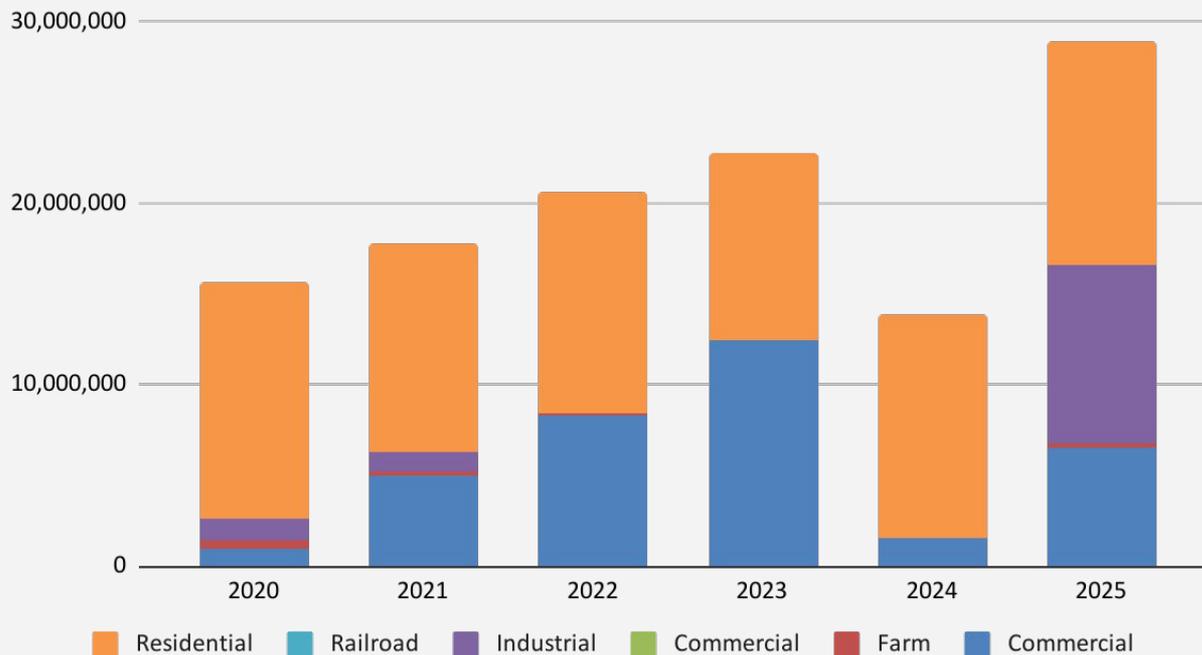
## EAV - New Property





# EAV Data

## New Property Est. By Class



**New Property  
EAV**



**EAV  
Data**

Canlan Sports  
(Old Libertyville Sports Complex)  
8,572,358

Heathrow Scientific  
Vernon Hills  
2,793,161

Children's Land  
Vernon Hills  
1,914,744

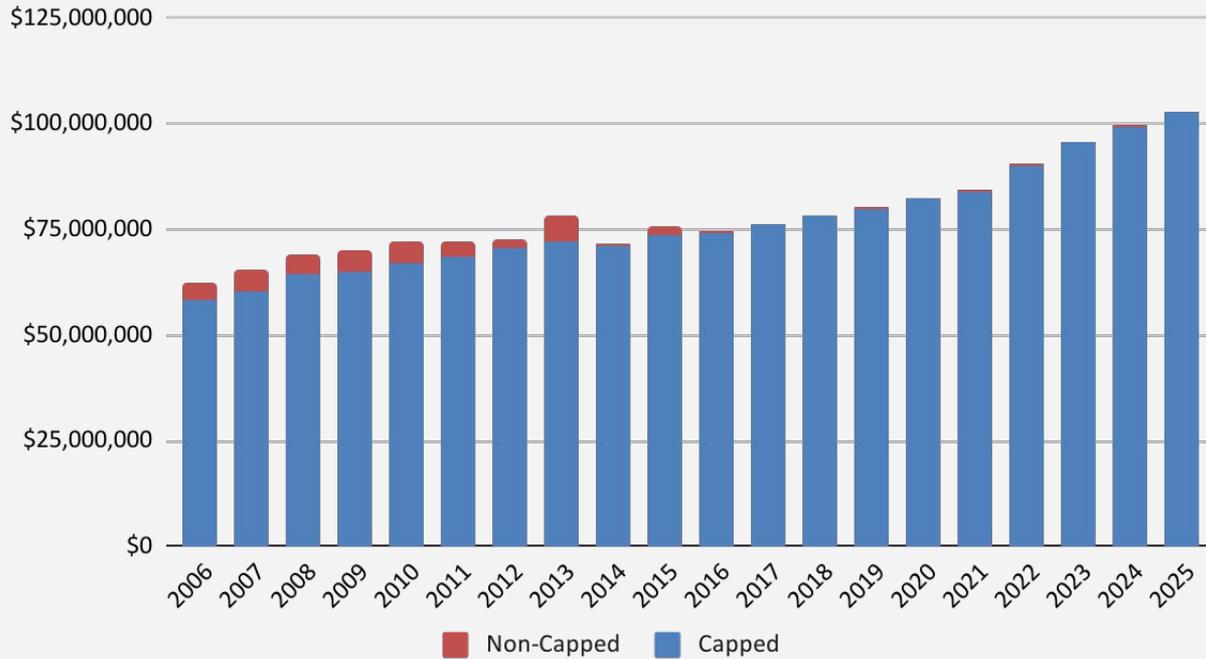
Springs at Mundelein  
Mundelein  
1,690,984





# Levy

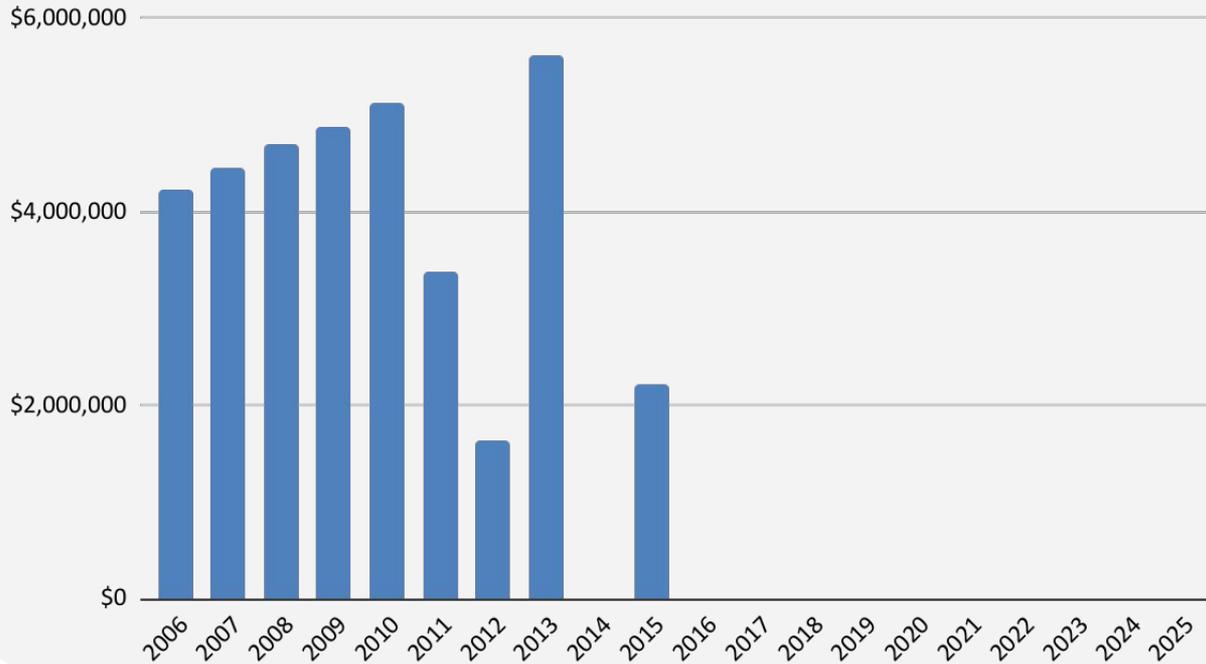
## Extension





# Levy

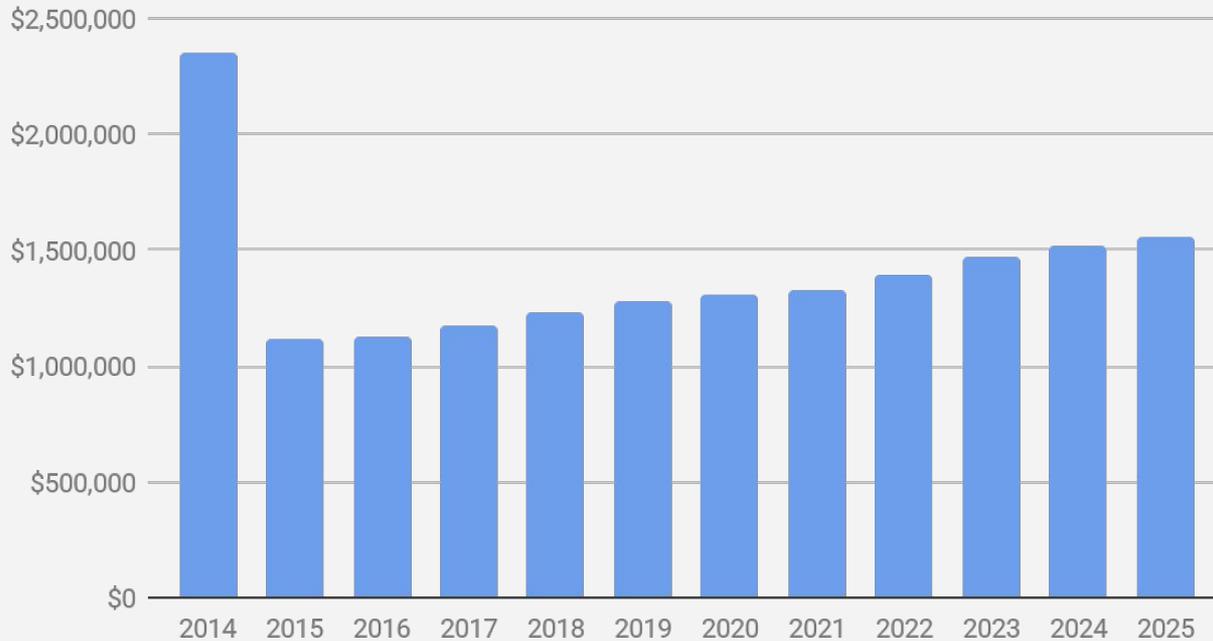
## Debt Service Extension





# Levy

## Annual Property Tax Savings from 2014 Reduction



# Variables



# Levy

Known

2.9%

**CPI**

\$99,204,772

**Prior Ext.**

Unknown

6.5%  
increase  
existing

**EAV**

\$28.9m

**New  
Prop.**

**Estimate**



**Levy**

\$102,826,971

**Est. Extension (capped)**

2.9%

**Average Increase**

3.7%

**Total Increase**

0.8%

**New Property**





**Levy**

\$103,127,000

**Levy (capped)**

\$300,029

**Cushion**

# Cushion



# Levy

What  
if  
estimates  
are  
wrong?

## Original Assumptions

<b>Estimated Existing EAV % change for 2025</b>	6.52%
<b>Estimated New Property for 2025</b>	\$28,868,942

## Scenario Assumptions

<b>Actual % Change to Existing EAV for 2025</b>	2.00%
<b>Actual New Property for 2025</b>	\$40,000,000
<b>Amount Below Allowable PTELL</b>	(\$33,072.85)



**Levy**

\$103,127,000  
**Levy (capped)**



\$30,298  
**SEDOL IMRF**

103,157,298  
**Total Levy**



## Levy

\$103,157,298

**Total Levy**

\$300,029

**Cushion**

3.92%

**Total Increase**

Public Hearing

**Optional**

**Cushion**



**Levy**

	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
Levy Cushion	\$301,669.02	\$356,229.00	\$274,917.53	\$301,629.74	\$300,762.00	\$387,124.64	\$299,881.75
Actual Cushion Needed	\$11,430.09	-\$5,956.47	\$4,219.92	\$648.77	\$42,198.89	\$120,850.44	\$4,657.91

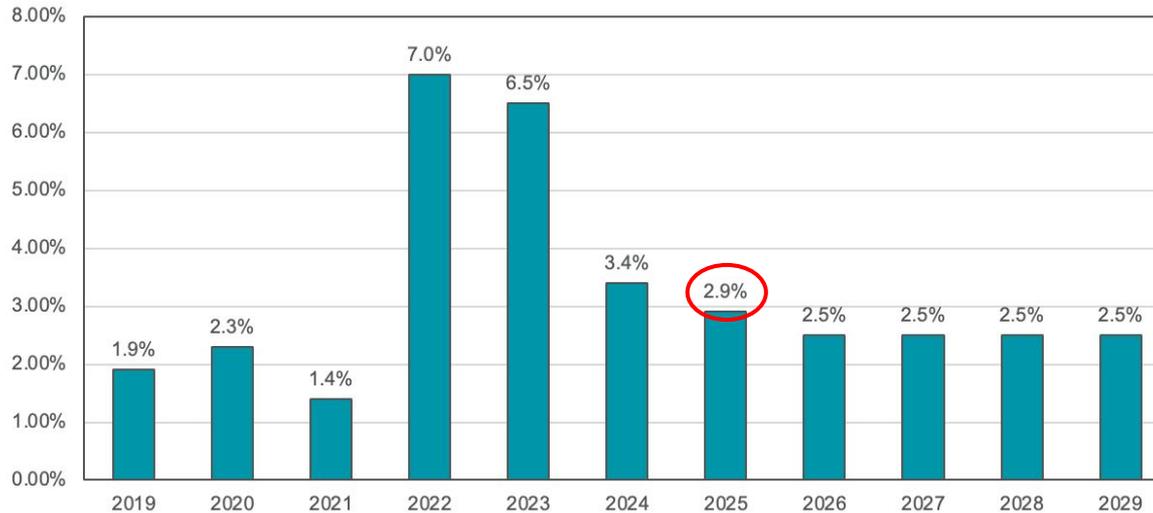




# Levy

## February 2025 Projection Assumptions

Consumer Price Index - Levy Year

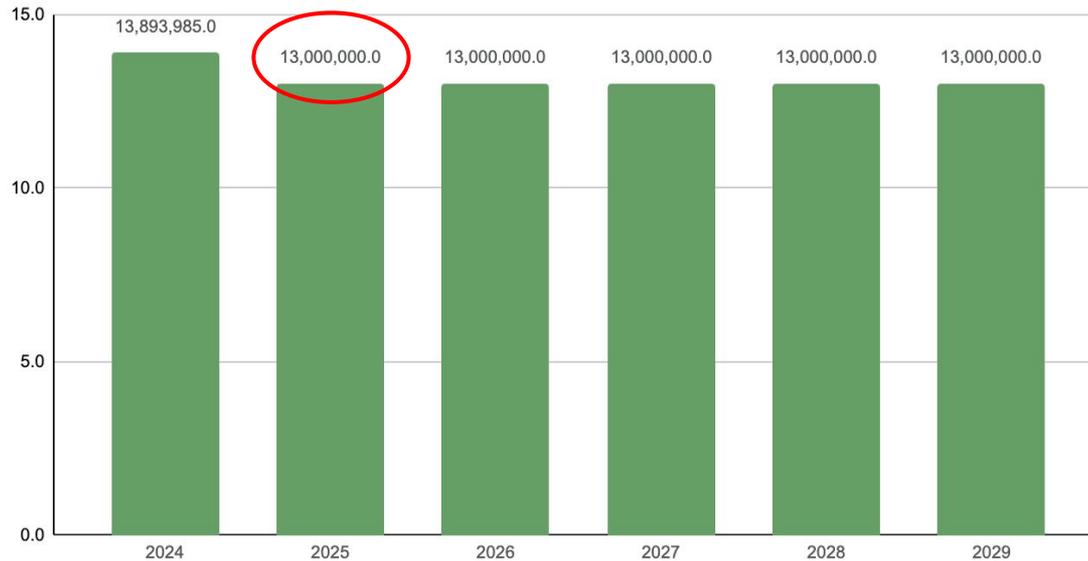




# Levy

## February 2025 Projection Assumptions

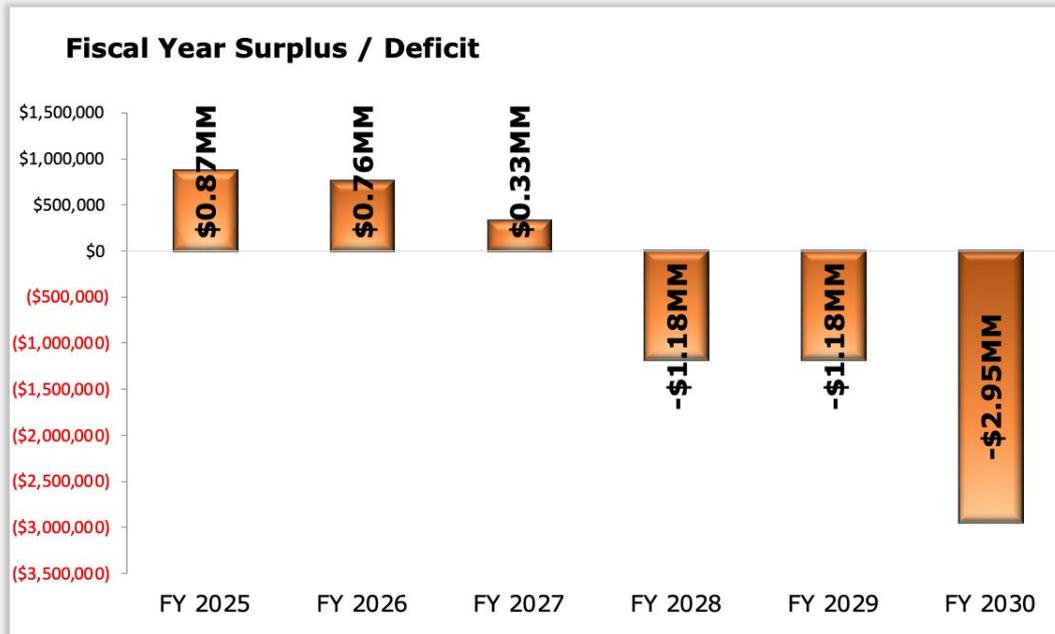
New EAV Growth





# Levy

## February 2025 Projection Assumptions



## Next Steps



## Levy

October 27

**Board Mtg Review**

November 17

**Adopt Levy**

November 3

**F&F - Final Review**

November 18

**File Levy at County**



2025 LEVY CALCULATION PAGE

Limiting Rate:  $\frac{\text{Prior Year Extension} \times (1 + \text{Lesser of } 5\% \text{ or CPI})}{\text{Total EAV} - \text{New Property}}$

Limiting Rate	2.5815
Estimated Capped Extension	\$102,826,970.79

Original Assumptions

Consumer Price Index	2.90%
Actual Total EAV for 2024	\$3,712,301,934
Estimated Existing EAV % change for 2025	6.52%
Estimated Existing EAV Value for 2025	\$3,954,314,322
Estimated New Property for 2025	\$28,868,942
Estimated Total EAV for 2025	\$3,983,183,264
Estimated Total EAV % change for 2025	7.30%

Legend	
District Assumptions & Data Entry	
Calculated Values	
Review Needed	

Includes New Property  
Includes New Property

	Statutory Maximum		Individual Fund Estimated Maximum Extension	Weighted Extension Based on Prior Year Extension			Final Levy Amount	Does Levy Amount Exceed Estimated Maximum Extension?
	Prior Year Extension	Tax Rate		Levy Amount \$	Levy Increase %			
Educational	\$70,794,934.32	0.00	\$0.00	\$73,379,822.81	\$73,567,000	\$73,567,000.00		
Operations & Maintenance	\$10,999,996.11	0.55	\$21,907,507.95	\$11,401,631.67	\$12,200,000	\$12,200,000.00		
Transportation	\$3,799,986.51	0.00	\$0.00	\$3,938,732.90	\$4,400,000	\$4,400,000.00		
Working Cash	\$499,972.83	0.05	\$1,991,591.63	\$518,228.01	\$100,000	\$100,000.00		
Municipal Retirement	\$849,968.66			\$881,003.00	\$700,000	\$700,000.00		
Social Security	\$1,499,992.72			\$1,554,760.96	\$1,400,000	\$1,400,000.00		
Fire Prevention & Safety *	\$0.00	0.00	\$0.00	\$0.00	\$0	\$0.00		
Tort Immunity	\$559,963.63			\$580,409.21	\$560,000	\$560,000.00		
Special Education	\$9,999,976.22	0.40	\$15,932,733.05	\$10,365,098.72	\$10,000,000	\$10,000,000.00		
Leasing	\$199,981.71	0.10	\$3,983,183.26	\$207,283.51	\$200,000	\$200,000.00		
	\$0.00	0.00	\$0.00	\$0.00		\$0.00		

Capped Extension	\$99,204,772.71
SEDOL IMRF Extension	\$61,995.45
Bond & Interest Extension	\$0.00
Total Extension	\$99,266,768.16

\$102,826,970.79

Capped Levy	\$103,127,000.00	3.92%	NO
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Levy Amount Above Estimated Extension \$300,029.21

Estimated SEDOL IMRF Levy \$30,298.00  
*(Lake County Only, Included in Truth in Taxation Calculation)*  
Estimated Bond and Interest Levy \$0.00  
*(County Clerk Levies Bond & Interest for the District, Verify Records with County Clerk)*

SEDOL IMRF Levy	\$30,298.00	
Bond & Int. Levy	\$0.00	#DIV/0!
Total Levy	\$103,157,298.00	3.92%

	Actual	Budget	Under/Over	% Spent	Notes
<b>Revenue</b>					
Local Sources	102,837,175	101,860,000	(977,175)	101.0%	Interest income much higher than anticipated
State Sources	4,252,060	4,413,000	160,940	96.4%	Lower transportation reimbursement
Federal Sources	2,066,262	1,609,000	(457,262)	128.4%	Medicaid Fee-For-Service (FFS) much higher than anticipated.
<b>Total</b>	<b>109,155,497</b>	<b>107,882,000</b>	<b>(1,273,497)</b>	<b>101.2%</b>	Interest income and Medicaid FFS higher
<b>Expenditures</b>					
Salaries	62,525,109	62,493,185	(31,924)	100.1%	Very close
Benefits	13,746,919	13,708,949	(37,970)	100.3%	Extremely close
Purchased Services	13,558,559	12,991,787	(566,772)	104.4%	Transportation for athletics and special education much higher than anticipated.
Supplies	4,925,860	5,319,745	393,885	92.6%	General supplies and energy less than anticipated
Capital Outlay	5,964,501	5,350,956	(613,545)	111.5%	Timing of capital projects. June vs. July fiscal year split
Other	5,347,841	6,299,075	951,234	84.9%	Less students outplaced than anticipated
Non-Cap Equipment	769,740	847,100	77,360	90.9%	Less than anticipated - B&G equipment contingency
Termination Benefits	18,691	-	(18,691)	#DIV/0!	Vacation buy-out. Difficult to predict
<b>Total</b>	<b>106,857,219</b>	<b>107,010,796</b>	<b>153,577</b>	<b>99.9%</b>	Very, very close.
<b>Surplus/(Deficit)</b>	<b>2,298,277</b>	<b>871,204</b>			
<b>REVENUE</b>					
	Actual	Budget	Under/(Over)	% Rec	Notes
<b>Local Sources</b>					
Property Tax Receipts	95,555,101	95,827,900	272,799	99.7%	Slightly higher PTABs, much higher errors in assessment, and much higher uncollected. We will get the PTAB and errors back in FY26
CPPRT	1,302,690	1,700,000	397,310	76.6%	FY25 budgeted was an estimate before IDOR released official estimates in August 2024. FY25 IDOR estimates were \$1.3 million.
Tuition	564,392	490,000	(74,392)	115.2%	Summer camps and summer school slightly higher than anticipated
Transportation Fees	2,750	8,000	5,250	34.4%	Lower than anticipated
Interest	3,006,425	1,700,000	(1,306,425)	176.8%	Much higher than anticipated. Higher rates for longer period of time - difficult to predict short term rates. 12-15 months in advance.
Food Service	-	-	-	#DIV/0!	
District/School Activity	1,691,187	1,247,400	(443,787)	135.6%	Combined with Textbooks to consolidate registration fees
Textbooks	17	319,700	319,683	0.0%	Combined with District/School Activity above to consolidate registration fees
Other Local Revenue	714,613	567,000	(147,613)	126.0%	ComEd Energy Efficiency Program higher than expected.
<b>Local Sources Total</b>	<b>102,837,175</b>	<b>101,860,000</b>	<b>(977,175)</b>	<b>101.0%</b>	Interest income much higher than anticipated
<b>State Sources</b>					
Evidence Based Funding	2,138,460	2,140,000	1,540	99.9%	
Spec. Ed. Private Facility	513,718	575,000	61,282	89.3%	Lower because lower students in private placements, thus less reimbursement
CTEI	42,462	28,000	(14,462)	151.7%	Increased CTEI. Not likely recurring
Driver's Ed	73,051	60,000	(13,051)	121.8%	Slightly higher - transitioning from \$80k to 60k
Transportation	1,431,556	1,560,000	128,444	91.8%	Lower reimbursement than anticipated - state proration of claim at 69% for SpEd Transportation and 79% for Regular Transportation
Other State Revenue	52,813	50,000	(2,813)	105.6%	
<b>State Sources Total</b>	<b>4,252,060</b>	<b>4,413,000</b>	<b>160,940</b>	<b>96.4%</b>	Lower transportation reimbursement
<b>Federal Sources</b>					
Title I - Low Income	82,238	75,000	(7,238)	109.7%	
Title IV - Drug Free	15,431	10,000	(5,431)	154.3%	
IDEA Flow Through	822,527	700,000	(122,527)	117.5%	Timing issue - received 5 payments vs. 4 quarterly payments.
IDEA Room & Board	370,895	600,000	229,105	61.8%	Lower than anticipated - bigger pool of districts but the same pot of money. Could be recurring
CTE - Perkins	25,496	26,000	504	98.1%	
Title III - LIPLEP	12,975	13,000	25	99.8%	
Title II - Teacher Quality	50,222	40,000	(10,222)	125.6%	Carryover from prior year
Medicaid	481,360	10,000	(471,360)	4813.6%	Began Fee-For-Service significantly higher than anticipated - received multiple years worth at once. Not recurring to this extent
STEP Grant	77,626	60,000	(17,626)	129.4%	Better than anticipated
E-Rate	127,491	75,000	(52,491)	170.0%	Better than anticipated
<b>Purchased Services Total</b>	<b>2,066,262</b>	<b>1,609,000</b>	<b>(457,262)</b>	<b>128.4%</b>	Medicaid Fee-For-Service (FFS) much higher than anticipated.
<b>Summary</b>					
Local Sources	102,837,175	101,860,000	(977,175)	101.0%	Interest income much higher than anticipated
State Sources	4,252,060	4,413,000	160,940	96.4%	Lower transportation reimbursement
Federal Sources	2,066,262	1,609,000	(457,262)	128.4%	Medicaid Fee-For-Service (FFS) much higher than anticipated.
<b>Total</b>	<b>109,155,497</b>	<b>107,882,000</b>	<b>(1,273,497)</b>	<b>101.2%</b>	Interest income and Medicaid FFS higher
<b>EXPENDITURES</b>					
	Actual	Budget	Under/Over	% Spent	Notes
<b>Salaries</b>					
Admin Salaries	8,681,709	8,310,173	(371,536)	104.5%	3 superintendents vs. 1 budgeted
Teacher Salaries	38,678,909	38,839,234	160,325	99.6%	
ESP Salaries	8,408,757	8,570,077	161,320	98.1%	Some positions unfilled for part of year
Vacation Buy-Back	187,884	168,570	(19,314)	111.5%	Higher than estimated
Transport. Allowance	27,400	27,400	-	100.0%	
Overtime	150,469	121,300	(29,169)	124.0%	Higher IT overtime with new contract
Stipends	4,363,644	4,472,331	108,687	97.6%	
Summer	973,840	844,700	(129,140)	115.3%	Timing - includes some athletic camps not paid by June 30th from prior year
Substitutes	819,013	877,500	58,487	93.3%	Lower substitutes than estimated
Other	233,485	261,900	28,415	89.2%	
<b>Salaries Total</b>	<b>62,525,109</b>	<b>62,493,185</b>	<b>(31,924)</b>	<b>100.1%</b>	Very close
<b>Benefits</b>					
Benefits	-	17,270	17,270	0.0%	Generic budgeted with other salaries - actuals are in other items below

TRS	1,286,484	1,244,808	(41,676)	103.3%	Underbudgeted athletics TRS
IMRF	825,620	837,693	12,073	98.6%	
FICA	655,040	667,050	12,010	98.2%	
Medicare	874,814	876,003	1,188	99.9%	
THIS	357,756	346,807	(10,949)	103.2%	Underbudgeted athletics THIS
Life Insurance	34,863	45,969	11,106	75.8%	
Medical Insurance	8,495,410	8,524,864	29,454	99.7%	This is amazing.
Dental Insurance	396,331	402,309	5,978	98.5%	
LTD	47,105	50,276	3,171	93.7%	
AD&D	10,704	-	(10,704)	#DIV/0!	Budgeted with Life Insurance. Will be split out going forward
Tuition Reimbursement	139,558	95,000	(44,558)	146.9%	Much higher than anticipated
403(b) Contributions	520,331	529,000	8,669	98.4%	
Unemployment	8,895	5,000	(3,895)	177.9%	
HSA Contribution	4,000	-	(4,000)	#DIV/0!	New benefit for ESP and now utilized with teachers
Post-Retirement Benefits	85,457	51,900	(33,557)	164.7%	Unexpected retirements
Retiree Insurance	4,550	15,000	10,450	30.3%	First year of eligibility - will grow over the years.
Benefits Total	13,746,919	13,708,949	(37,970)	100.3%	Extremely close
<b>Purchased Services</b>					
Purchased Services (General)	1,196,323	1,197,250	927	99.9%	
Professional Services	3,587,827	3,763,400	175,573	95.3%	HES less than anticipated
Professional Learning	413,126	441,120	27,994	93.7%	
Food Services	278,388	184,300	(94,088)	151.1%	Free lunch payments much higher than anticipated
Data Processing	130,295	120,000	(10,295)	108.6%	Higher credit card fees
Auditing Services	65,690	85,000	19,310	77.3%	
Legal Services	185,237	105,000	(80,237)	176.4%	Much higher than anticipated
Other Professional Services	180,603	166,000	(14,603)	108.8%	Higher officials cost (referees)
Property Services	107,038	136,700	29,662	78.3%	
Sanitation Services	64,749	29,300	(35,449)	221.0%	LHS underbudgeted
Towel Services	19,583	24,000	4,417	81.6%	
Repair & Maintenance	759,547	612,600	(146,947)	124.0%	Tech maintenance higher - district owned copiers
Rentals	553,377	619,700	66,323	89.3%	Copier leases much lower than anticipated (offset by repairs and maintenance on district-owned copiers)
Pupil Transportation Services	3,792,798	3,262,100	(530,698)	116.3%	Extremely higher than anticipated - especially athletic transportation and special education transportation
Travel	78,354	80,300	1,946	97.6%	
Private Facility Trans Services	1,301,081	1,308,000	6,919	99.5%	
Communications/Postage	178,353	195,500	17,147	91.2%	Lower cost telephone & internet
Advertising	2,551	3,200	649	79.7%	
Printing & Mail Services	9,254	13,700	4,446	67.6%	Lower printing
Water/Sewer Services	125,317	102,000	(23,317)	122.9%	VHHS did not get budgeted by accident
Insurance	529,067	542,617	13,550	97.5%	Builders Risk policy in LHS Cafeteria Project cost
Purchased Services Total	13,558,559	12,991,787	(566,772)	104.4%	Transportation for athletics and special education much higher than anticipated.
<b>Supplies</b>					
General Supplies	2,077,950	2,201,500	123,550	94.4%	
Copy Paper	59,362	51,000	(8,362)	116.4%	
Textbooks	280,151	337,200	57,049	83.1%	
Library Books	19,075	17,000	(2,075)	112.2%	
Periodicals	548	1,200	652	45.7%	
Gasoline	191,413	223,300	31,887	85.7%	Some outstanding FY23 gas needed to be paid
Natural Gas	198,421	232,500	34,079	85.3%	Lower than anticipated
Electricity	1,070,981	1,205,700	134,719	88.8%	Lower increase than anticipated
Software	1,024,969	1,047,245	22,276	97.9%	
Other Supplies	2,990	3,100	110	96.4%	
Supplies Total	4,925,860	5,319,745	393,885	92.6%	General supplies and energy less than anticipated
<b>Capital</b>					
Capital Outlay	5,964,501	5,350,956	(613,545)	111.5%	Timing of capital projects. June vs. July fiscal year split
Capital Total	5,964,501	5,350,956	(613,545)	111.5%	
<b>Other</b>					
Contingency	-	250,000	250,000	0.0%	spent in other categories
Principal	-	-	-	#DIV/0!	
Interest	-	-	-	#DIV/0!	
Dues and Fees	459,980	483,075	23,095	95.2%	
Judgments/Settlements	-	-	-	#DIV/0!	
Tuition	4,554,057	5,229,500	675,443	87.1%	Less students outplaced than anticipated
Miscellaneous Objects	333,804	336,500	2,696	99.2%	
Other Total	5,347,841	6,299,075	951,234	84.9%	Less students outplaced than anticipated
<b>Non-Capitalized Equipment</b>					
Non-Cap Equipment	769,740	847,100	77,360	90.9%	Less than anticipated - B&G equipment contingency
Non-Cap Equipment Total	769,740	847,100	77,360	90.9%	
<b>Termination Benefits</b>					
Termination Benefits	18,691	-	(18,691)	#DIV/0!	Vacation buy-out. Difficult to predict
Term Benefits Total	18,691	-	(18,691)	#DIV/0!	
<b>Total</b>	<b>106,857,219</b>	<b>107,010,796</b>	<b>153,577</b>	<b>99.9%</b>	Very, very close.
<b>Summary</b>					
Salaries	62,525,109	62,493,185	(31,924)	100.1%	Very close

Benefits	13,746,919	13,708,949	(37,970)	100.3%	Extremely close
Purchased Services	13,558,559	12,991,787	(566,772)	104.4%	Transportation for athletics and special education much higher than anticipated.
Supplies	4,925,860	5,319,745	393,885	92.6%	General supplies and energy less than anticipated
Capital Outlay	5,964,501	5,350,956	(613,545)	111.5%	Timing of capital projects. June vs. July fiscal year split
Other	5,347,841	6,299,075	951,234	84.9%	Less students outplaced than anticipated
Non-Cap Equipment	769,740	847,100	77,360	90.9%	Less than anticipated - B&G equipment contingency
Termination Benefits	18,691	-	(18,691)	#DIV/0!	Vacation buy-out. Difficult to predict
<b>Total</b>	<b>106,857,219</b>	<b>107,010,796</b>	<b>153,577</b>	<b>99.9%</b>	Very, very close.

Project	Category	Priority	Description	Last Year Replaced	Why?	Items	LOC	Skyward Project Code	Estimated	Notes
Auditorium Side Stage Floor	Asset Preservation	1 - Must do	Entire flooring system	1969	End of Life		LHS		\$300,000	
Library Carpet Replacement	Asset Preservation	1 - Must do	Entire Library	unknown	End of Life		LHS		\$135,000	
HVAC Equipment Replacement	Asset Preservation	1 - Must do	Univent replacement	1999	End of life	Rooms 248, 250, 251, 224, 149, 150, 151, 009, 010, 011, 012	LHS		\$1,351,000	
HVAC Equipment Replacement	Asset Preservation	1 - Must do	HVAC Cooling Tower Pump	1999	End of life		LHS		\$57,840	
HVAC Equipment Replacement	Asset Preservation	2 - Should do	Main Gym penthouse HVAC units	1952	End of life		LHS		\$1,850,000	
Roadway/Parking lot sealcoating and stripping	Asset Preservation	1 - Must do	Entire campus	2023	Maintenance plan		LHS		\$79,840	COOP Pricing
Roadway/Parking lot sealcoating and stripping	Asset Preservation	1 - Must do	Brainerd parking lot	2023	Maintenance plan		LHS		\$6,158	COOP Pricing
IT Server Room Flooring Replacement	Asset Preservation	1 - Must do	anti static flooring	unknown	End of life		LHS		\$15,000	
Dymond Parking Lot Asphalt Replacement	Other Projects	2 - Should do	replace asphalt and stripe lot	unknown	End of life	offsite student parking	LHS		\$75,000	
Stadium Track	Asset Preservation	1 - Must do	replace track surface	2004	End of life		LHS		\$300,000	
HVAC Equipment Replacement	Asset Preservation	1 - Must do	Pool dehumidification air handler	1999	End of life		VHHS		\$1,450,000	
Painting	Asset Preservation	1 - Must do	Clean and paint pool vessel	2020	Maintenance plan		VHHS		\$50,000	5 year cycle, past due
Roof Replacement	Asset Preservation	1 - Must do	Roof Areas 14 & 15	1999	End of life		VHHS		\$800,000	
Roof Replacement	Asset Preservation	2 - Should do	Pool Roof Area	1999	End of life		VHHS		\$1,200,000	
Scoreboard Replacement	Asset Preservation	1 - Must do	Pool	20+ years	End of life		VHHS		\$30,000	
Curb and Sidewalk	Asset Preservation	1 - Must do	Replace bus lane curb and sidewalk	1999	End of life		VHHS		\$170,000	
Curb and Sidewalk	Asset Preservation	2 - Should do	Replace door 16 sidewalk and loading dock retaining wall	1999	End of life		VHHS		\$75,000	
Parking lot Sealcoating and Stripping	Asset Preservation	1 - Must do	East and West Parking lots	2023	Maintenance plan		VHHS		\$61,991	COOP Pricing
Parking lot Sealcoating and Stripping	Asset Preservation	1 - Must do	Athletic complex	2023	Maintenance plan		VHHS		\$52,677	COOP Pricing
<b>By Category</b>										
	Health and Safety	1 - Must do							\$0	
	Health and Safety	2 - Should do							\$0	
	Health and Safety	3 - Can wait							\$0	
	Subtotal H&S								\$0	
	Asset Preservation	1 - Must do							\$4,859,506	
	Asset Preservation	2 - Should do							\$3,125,000	
	Asset Preservation	3 - Can wait							\$0	

Project	Category	Priority	Description	Last Year Replaced	Why?	Items	LOC	Skyward Project Code	Estimated	Notes
	Subtotal AP								\$7,984,506	
	Other Projects	1 - Must do							\$0	
	Other Projects	2 - Should do							\$75,000	
	Other Projects	3 - Can wait							\$0	
	Subtotal OP								\$75,000	
	<b>Total</b>								<b>\$8,059,506</b>	
<b>By Priority</b>										
	Health and Safety	1 - Must do							\$0	
	Asset Preservation	1 - Must do							\$4,859,506	
	Other Projects	1 - Must do							\$0	
		Subtotal Must Do							\$4,859,506	
	Health and Safety	2 - Should do							\$0	
	Asset Preservation	2 - Should do							\$3,125,000	
	Other Projects	2 - Should do							\$75,000	
		Subtotal Should Do							\$3,200,000	
	Health and Safety	3 - Can Wait							\$0	
	Asset Preservation	3 - Can Wait							\$0	
	Other Projects	3 - Can Wait							\$0	
		Subtotal Can Wait							\$0	
	<b>Total</b>								<b>\$8,059,506</b>	
<b>By Building</b>										
							LHS		\$4,169,837	
							VHHS		\$3,889,668	
							<b>Total</b>		<b>\$8,059,506</b>	

## Proposed Summer 2026 Summer Capital Projects List

Replace the LHS Auditorium Stage floor.



Replace the LHS Library Carpet.



Replace LHS Classroom HVAC Equipment.



Replace the LHS HVAC Cooling Tower Pump and Motor.



(Left is older to be replaced)



(Right is current newer replaced)

Replace the LHS Main Gym HVAC Equipment.



Sealcoat and Stripe LHS Campus and Brainerd Parking Lot.



Replace LHS IT Server Room Carpeting.



Replace Asphalt and Stripe the District 70 Dymond Parking Lot.



Replace the LHS Stadium Track Surface.



Replace VHHS Pool HVAC Air Handler.



Clean and Paint VHHS Pool Vessel.



Replace VHHS Roofs Areas 14 and 15.



Replace VHHS Pool Roof Area.



Replace VHHS Pool Scoreboard.



HOME			GUEST		
LN	PL	TIME	LN	PL	TIME
1	6	3:5868	5	2	3:4322
2	4	3:4969	6	5	3:5118
3	3	3:4958	7	8	4:1077
4	1	3:3272	8	7	3:5878

Replace VHHS Bus Lane Curb and Sidewalk



Replace VHHS Door 16 Curb and Sidewalk and Loading Dock Retaining Wall.



Sealcoat and Stripe VHHS Main Campus.



Sealcoat and Stripe VHHS Athletic Complex.



# Memorandum

To: Dan Stanley, Assistant Superintendent for Finance  
From: Temple Murphy, Director of Information Technology  
Date: September 24, 2025

Re: Request to Scrap Obsolete Technology items

The district currently has an inventory of unused, broken, and retired electronic I.T. equipment that we need to get rid of in order to free up valuable storage space within the I.T. Department. This particular disposal request predominately consists of equipment from LHS. [This linked document](#) is an inventory of the equipment that I am formally requesting for removal. Some notable items in the inventory include:

- 8 - End of life printers
- Around 60- Obsolete laptops and Chromebooks
- Various end-of-life AV equipment such as projectors, lenses, amplifiers, and the like

This goes for all our disposals, but I wanted to note that we take great care to ensure that any equipment planned for disposal has had all data remnants removed using various methods including overwriting, degaussing, manufacturer provided tools, or physical destruction prior to it leaving our facilities.

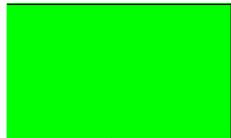
I am formally seeking Board approval to scrap the equipment from the attached inventory. The items will be picked up in October by [Digital Red](#), a professional electronics waste recycling company.

Respectfully submitted,  
-Temple Murphy

**Fall 2025 - LHS IT Equipment Disposal List - Closed**  
**List Close - End of Day 9/23/25**  
**Pickup - 10/3/25**

**PLEASE ENSURE THAT ASSET DESCRIPTIONS AND ORIGINAL COSTS ARE CONSISTENT ACROSS BOTH SCHOOLS**

(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
		LHS	IT	1	Amplifier	Panasonic	SA-HE75	GW4JB001185	2005	\$650.00
		LHS	IT	1	Amplifier	Atlona	AT-Gain-60	0800304822021402867	2023	\$450.00
	A12250	LHS	IT	1	Amplifier	Atlona	AT-Gain-60	0800304823030503729	2023	\$450.00
	A12250	LHS	IT	1	Amplifier	Atlona	AT-Gain -60	080030304823030503729	2022	\$400.00
	-	LHS	IT	1	Amplifier	Atlona	AT-Gain -60	0800304822021402867	2022	\$400.00
	A11804	LHS	IT	1	Amplifier	Onkyo	TX-SR604	1660021844	2007	\$400.00
		LHS	IT	1	Audio Processor	Shure	Soundplex DFR22	00050333385	2012	\$830.00
		LHS	IT	1	AV Cart	SMART	Expression 303	SE1-303-3546	2005	\$1,000.00
		LHS	IT	1	AV Switcher	Extron	SW 6V	A079PIX	2011	\$800.00
		LHS	IT	1	AV Switcher	Extron	ISM 824	A0HXWNO	2011	\$2,500.00
		LHS	IT	1	BluRay Player	Denon	DBP-2012UDCI	1053301836	2011	\$800.00

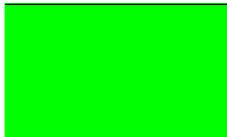


Disposal Date	Disposal Method - S = Sell SC = Scrap D = Donate
10/27	SC

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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
		LHS	IT	1	BluRay Player	Denon	DBP-2012UDCI	1093302913	2011	\$800.00
	16177	LHS	IT	1	Desktop PC	Hewlett-Packard	HP EliteDesk 800 G2	2UA6322CC5	6/28/2016	\$800.00
	16085	LHS	IT	1	Desktop PC	Hewlett-Packard	HP EliteDesk 800 G2	2UA6242M6H	6/28/2016	\$800.00
	16430	LHS	IT	1	Desktop PC	Hewlett-Packard	HP EliteDesk 800 G3	8CG7255GLV	2017	\$800.00
	16325	LHS	IT	1	Desktop PC	Hewlett-Packard	HP EliteDesk 800 G3	8CG7255GPX	2017	\$800.00
	16285	LHS	IT	1	Desktop PC	Hewlett-Packard	HP EliteDesk 800 G3	8CG7255GPW	6/28/2016	\$800.00
	16429	LHS	IT	1	Desktop PC	Hewlett-Packard	HP EliteDesk 800 G3	8CG7255GPY	6/28/2016	\$800.00
	A12623	LHS	IT	1	Document camera	ELMO	MX-1	1103654	2020	\$350.00
	A11886	LHS	IT	1	Document camera	ELMO	TT-02u	969505	2012	\$300.00
		LHS	IT	1	Document camera	ELMO	TT-02U	959265	2007	\$250.00
	A12032	LHS	IT	1	Document camera	Smart	SDC-330	E01B065997	2011	\$350.00



Disposal Date	Disposal Method - S = Sell SC = Scrap D = Donate
10/27	SC

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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
	A12075	LHS	IT	1	Document camera	Samsung	SDP-60	C1M167HF201065 M	2015	\$650.00
	A122556	LHS	IT	1	DVD/VCR combo	Panasonic	AG-VP320	L5IA40008	2010	\$400.00
		LHS	IT	1	DVI Extender Transmitter	Extron	DVI201TX	A0FHNU8	2011	\$250.00
		LHS	IT	1	DVI Extender Transmitter	Extron	DVI201TX	A0FP3D	2011	\$250.00
		LHS	IT	1	DVI Extender Receiver	Extron	DVI201RX	A0FHPHX	2011	\$250.00
		LHS	IT	1	DVI Extender Receiver	Extron	DVI201RX	A0FHPHP	2011	\$250.00
	16813	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630PS	06/2019	\$900.00
	16814	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630M6	06/2019	\$900.00
	16815	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630SC	06/2019	\$900.00
	16816	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630NW	06/2019	\$900.00
	16817	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630Q5	06/2019	\$900.00



Disposal Date	Disposal Method - S = Sell SC = Scrap D = Donate
10/27	SC

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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
	16818	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630QB	06/2019	\$900.00
	16819	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630NM	06/2019	\$900.00
	16820	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630NR	06/2019	\$900.00
	16821	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630N0	06/2019	\$900.00
	16822	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630QL	06/2019	\$900.00
	16823	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630NY	06/2019	\$900.00
	16824	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630N4	06/2019	\$900.00
	16825	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630Q3	06/2019	\$900.00
	16826	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630S3	06/2019	\$900.00
	16827	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630PZ	06/2019	\$900.00
	16828	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630RK	06/2019	\$900.00



Disposal Date	Disposal Method - S = Sell SC = Scrap D = Donate
10/27	SC

**Fall 2025 - LHS IT Equipment Disposal List - Closed**  
**List Close - End of Day 9/23/25**  
**Pickup - 10/3/25**

**PLEASE ENSURE THAT ASSET DESCRIPTIONS AND ORIGINAL COSTS ARE CONSISTENT ACROSS BOTH SCHOOLS**

(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
	16829	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630PY	06/2019	\$900.00
	16830	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630P3	06/2019	\$900.00
	16831	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630MZ	06/2019	\$900.00
	16832	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630MT	06/2019	\$900.00
	16833	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630P1	06/2019	\$900.00
	16834	LHS	IT	1	HP ProBook 470 G5	Hewlett-Packard	2UA28UT#ABA	5CD91630PW	06/2019	\$900.00
	12570	LHS	IT	1	iPod Touch (5th Gen) 32GB Black	Apple	MD723LL/A	CCQLR720FMJF	2013	\$299.00
	09465	LHS	IT	1	iPod Touch (5th Gen) 32GB Black	Apple	MD723LL/A	SC3VJP2DNF4K4	2012	\$299.00
	09469	LHS	IT	1	iPod Touch (5th Gen) 32GB Black	Apple	MD723LL/A	CCQT3E2F4JW	2012	\$299.00
	09809	LHS	IT	1	iPod Touch (4th Gen) 16GB Black	Apple	PE178LL/A	C3LJG0YPF96T	2011	\$229.00
	09574	LHS	IT	1	Laser Printer	Hewlett-Packard	HP Laserjet P1505n	VND3H04289	2009	\$155.00

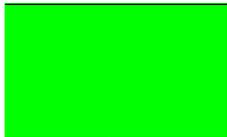


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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
	09531	LHS	IT	1	Laser Printer	Hewlett-Packard	HP Laserjet P1505n	VND3C48920	2009	\$155.00
		LHS	IT	1	Laser Printer	Hewlett-Packard	HP Laserjet P1505n	VND3H48083	2009	\$155.00
	09693	LHS	IT	1	Laser Printer	Hewlett-Packard	HP Laserjet P1606dn	VNB3D74795	2013	\$199.99
		VHHS	IT	1	Large Format Printer	Hewlett-Packard	Design Jet T520	CN48T5M044	2012	\$500.00
		LHS	IT	1	LCD Display	NEC	E425	67017633NA	2010	\$450.00
		LHS	IT	1	LCD Display	NEC	V463	3X012998NA		
	16264	LHS	IT	1	LCD Display	Viewsonic	TVR161361272	UFY171023119	2017	\$125.00
	A11198	LHS	IT	1	LCD projector	NEC	NP-UM352W	5600146EA	2015	\$1,600.00
	A11190	LHS	IT	1	LCD projector	NEC	NP-UM352W	5600133EB	2015	\$2,000.00
	A11218	LHS	IT	1	LCD projector	NEC	PA653U	7700062ED	2017	\$3,500.00
	A12721	LHS	IT	1	LCD Projector	Optoma	DAZHNNZUST	W7B7936WAAAAC0017	2019	\$1,300.00



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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
	A12631	LHS	IT	1	LCD projector	Optoma	DAZHNNZUST	W7B7919WAAAC0008	2019	\$2,000.00
	A12629	LHS	IT	1	LCD projector	Optoma	DAZHNNZUST	W7B7932WAAAC0003	2020	\$2,000.00
		LHS	IT	1	LCD Projector	Sanyo	DHT8000	G1802425	2011	\$20,000.00
		LHS	IT	1	LCD Projector	Sanyo	DHT8000	G1802430	2011	\$20,000.00
		LHS	IT	1	Network Switch	Cisco	WS-C2960-48PST-L	FOC135220CJ	2009	\$5,000.00
		LHS	IT	1	Network Switch	Cisco	WS-C2960S-48FPS-L	FOC1643W1FS	2012	\$5,000.00
		LHS	IT	1	Network Switch	Cisco	WS-C3560-48PS-S	CAT1014R2HG	2006	\$5,000.00
		VHHS	IT	1	Photo Printer	Epson	Stylus Pro 3800	JJXE020455	2012	\$500.00
		VHHS	IT	1	Photo Printer	Epson	Sure Color 800	UZVE009680	2016	\$500.00
		VHHS	IT	1	Photo Printer	Epson	Stylus Pro 3800	LBJE045152	2012	\$500.00
		LHS	IT	1	Projection Board	Da-Lite	Idea Board		2016	\$300.00

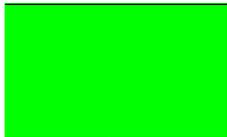


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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
		LHS	IT	1	Projector Cage	Display Devices	Custom Fan Cooled Enclosure	25736	2011	\$5,000.00
		LHS	IT	1	Projector Cage	Display Devices	Custom Fan Cooled Enclosure	25737	2011	\$5,000.00
		LHS	IT	11	Projector Lens	NEC	Miscellaneous		2009	\$200.00
		LHS	IT	1	Projector Screen				2000	\$250.00
	A11645	LHS	IT	1	Receiver	Onkyo	TX-SR602	1523023885 E	2005	\$1,500.00
		LHS	IT	1	Touch Panel	Extron	TLP 700TV	A0ACWHT	2010	\$1,000.00
		LHS	IT	1	Video Distribution Amplifier	Extron	DA2 RGBHV	A02VT69E1747WO1351938-99	2011	\$500.00
		LHS	IT	1	Video Phone	Grandstream	GXV3175	20NFAVVDC05D8012	2016	\$300.00
		LHS	IT	1	Video Phone	Grandstream	GXV3175	20NFAVVDC05D6013	2016	\$300.00
	-	LHS	IT	1	VGA Splitter	-	-	9001403691	1982	\$100.00
	32582	LHS	IT	1	11" Convertible Chromebook	Lenovo	ThinkPad 11e 3rd Gen Chromebook	1S20GE0003USLR08JBEN	2017	\$389.00

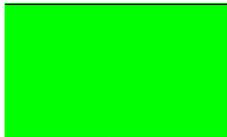


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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
	28259	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P203H94T	7/1/2018	\$350.00
	27289	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P201WWUV	7/1/2018	\$350.00
	27545	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P201ZDT	7/1/2018	\$350.00
	27844	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P203SMZN	7/1/2018	\$350.00
	28293	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P203R2RS	7/1/2018	\$350.00
	27361	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P201WWUA	7/1/2018	\$350.00
	28276	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P203H989	7/1/2018	\$350.00
	28175	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P203H9QS	7/1/2018	\$350.00
	29860	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P202GHQS	7/1/2018	\$350.00
	28519	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook 2nd Gen	P207PL6E	2020	\$302.00
	28831	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook 2nd Gen	P207PBEE	2020	\$302.00

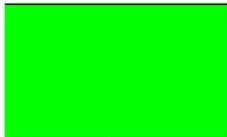


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(Temp category for sorting)	Asset Tag	LOCATION (LHS VHHS DO TP.)	Dept	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)
	28684	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook 2nd Gen	P207PJGH	2020	\$302.00
	30233	LHS	IT	1	11" Convertible Chromebook	Lenovo	300e Chromebook 2nd Gen	PF2WV2D7	06/2021	\$303.20
	30274	LHS	IT	1	11" Convertible Chromebook	Lenovo	300e Chromebook 2nd Gen			
	30710	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook Gen 3	PF3MWHGL	06/2022	\$376.32
	30746	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook Gen 3	PF3KD86K	06/2022	\$376.32
	30790	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook Gen 3	PF3KDALA	06/2022	\$376.32
	30973	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook Gen 3			
	16950	LHS	IT	1	13.3" Convertible Laptop	Lenovo	ThinkPad Yoga L390	R90V681C	5/2019	\$970.00
	16805	LHS	IT	1	15" Macbook Pro	Apple	15,1	C02YM2R4JGH5	2018	\$2,600.00
	15998	LHS	IT	1	17" TouchScreen LCD	ELO	E210772	K15C017737	2016	\$740.00
	27954	LHS	IT	1	11" Convertible Chromebook	Lenovo	500e Chromebook	P203SBLC	7/1/2018	\$350.00



Disposal Date	Disposal Method - S = Sell SC = Scrap D = Donate
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**COMMUNITY HIGH SCHOOL DISTRICT 128  
Request to Dispose of Equipment**

**Date:** 9/29/2025  
**Location:** LHS  
**Department:** Fine Arts  
**Requestor:** Dustin Helvie  
**Supervisor:**  
**Reason for Disposal:** not needed...beyond repair

**LIST ITEMS BELOW:**

ITEM #	LOCATION (LHS VHHS ADMIN.)	DEPT.	Qty.	Asset Description	Manufacturer	Model #	Serial#	Acquired Date (estimate if not known)	Original Cost of Each Item (estimate if not known)	Disposal Date	Disposal Method -
											S = Sell SC = Scrap D = Donate
1	LHS	FA	183	Choir Robes	Collegiate Apparel	n/a	n/a	2002	\$175	Octo 2025	SC/D



Administration Center  
50 Lakeview Pkwy., Suite 101, Vernon Hills, IL 60061  
Phone (847)247-4500 Fax (847)247-4543  
Marc Schaffer, Ed.D., Superintendent

September 29, 2025

Meghan D Smith Jeffries

[REDACTED]

[REDACTED]

Dear Meghan D Smith Jeffries:

This letter is to verify that you donated a 2004 Buick Rainier automobile, serial number (VIN) [REDACTED], to Vernon Hills High School, a part of Community High School District #128 (Federal ID# [REDACTED]) on September 26, 2025. This was a free will donation and no money was received by you, the donor. This vehicle will be used at our Libertyville High School campus by the Automotive Technology classes and will be junked once it is of no further use. Form VSD 703 - Seller's Report of Sale from the Secretary of State is enclosed. Please sign and mail to the address indicated.

Your donation will also be acknowledged at an upcoming Board of Education meeting. The District does not place a value on the donation for tax purposes and you should work with your income tax professional to determine this amount. Should you claim this as a charitable donation of a value greater than \$500, your tax preparer may want an IRS Form 1098-C completed by our District. We would be happy to assist you, should you request.

The Board of Education and Administration of Community High School District 128 greatly appreciates your support of our programs and students.

Very truly yours,

A handwritten signature in black ink, appearing to read 'D. Stanley'.

Daniel Stanley  
Assistant Superintendent for Business

Cc: Kristin Schwarz, Supervisor CTE Dept.  
Carol Szkodyn, Administrative Assistant to the Superintendent

September 30, 2025

Doug Fleegle



Dear Doug Fleegle:

This letter is to acknowledge receipt of your donation in April 2025 of a child-size ATV to the Libertyville High School CTE Department for practicing small engine repairs.

Your donation will also be acknowledged at an upcoming Board of Education meeting. The District does not place a value on the donation for tax purposes and you should work with your income tax professional to determine this amount.

The Board of Education and Administration of Community High School District 128 greatly appreciates your support of our programs and students. Your donation will be put to good use.

Sincerely,



Daniel Stanley  
Assistant Superintendent for Business

CC: Carol Szkodyn, Executive Assistant to the Superintendent  
Kristin Schwarz, CTE Department Chair  
Robert Kelch, CTE Teacher