



Regular Meeting
Conference Room-Main Building, 3300 West Bois D'Arc,
Duncan, Oklahoma 73533
Monday, March 11, 2024 at 6:30 PM

President - Dee Williams; Vice-President - Sam Porter; Deputy Clerk -

Ricky Sanders; Member - Lori Lovett; Member - Lance Strickland

1. Call to order and roll call of members.
2. Consent Agenda:
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 - a. Approval of Minutes of the February 12, 2024, Regular Board Meeting
 - b. Approval of Tami Wright as Minutes Clerk
 - c. Approval of Agenda as part of the minutes
 - d. Approval of February Treasurer's Report
 - e. Approval of February Activity Fund Reports - Regular & Credit Card Account
 - f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 23, in the amount of - \$102,497.79
 - g. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 24, numbers 705 - 864, in the amount of \$392,602.80
 - h. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 24, numbers 70289 - 70317, in the amount of \$21,871.76
 - i. Approval of Building Fund Payroll Change Orders, Warrants, & Encumbrances for FY 24, numbers 80022 - 80023, in the amount of \$21,582.54
 - j. Resolution to Declare Surplus Property
3. Presentation of the FY23 Audit Report by Patten & Odom, CPA's, PLLC, or a representative from the firm.
4. Discussion and vote to accept/not accept the FY23 Audit Report.
5. Discussion and possible action regarding a transfer within the Activity Fund, Regular Account: \$1 from PELL Clearing Account (Acct. 112) to Adult Ed Day Students (Acct. 503).
6. Discussion and possible action regarding the resolutions to transfer from Activity Fund (Credit Card Account) to Activity Fund (Regular Account).
7. Discussion and possible action regarding the FY25 Temporary Appropriations; General Fund : \$10,000,000 and Building Fund : \$2,000,000.
8. Discussion and possible action regarding the Trends Software License and Support Agreement with ADPC for FY25.
9. Discussion and possible action regarding the Audit Contract with Patten & Odom, CPA's, PLLC for the year ending June 30, 2024.
10. Discussion and possible action regarding the FY25 Carl Perkins local participation and agree to serve as LEA for secondary Carl Perkins consortium.
11. Discussion and possible action regarding the FY25 Carl Perkins local participation in the post-secondary consortium with Murray State College, Pontotoc Technology Center and Southern Oklahoma Technology Center.

12. Discussion and possible action regarding the ongoing contract with Pitney Bowes for postage machine/scale rental.
13. Discussion and possible action regarding the 2024 - 2025 Agreement with Jefferson County Treasurer.
14. Discussion and possible action regarding the amendment of the FY24 Food Service Working Calendar.
15. Discussion and possible action regarding the summer work schedule for May 27, 2024, through June 28, 2024.
16. Discussion and possible action regarding the summer work schedule for July 1-26, 2024.
17. Discussion and possible action regarding the FY25 work calendars for support personnel.
18. Discussion and possible action regarding the 2024 - 2025 Practical Nursing Academic Calendar.
19. Discussion and possible action regarding the addition of Diane Fancher, Robyn Morrow, Anthony Alvarado, and Lily Alvarado to the previously approved A&CD, AEL, WED & Substitute Instructor list.
20. Discussion and possible action regarding the resignation due to retirement of Letitia Weast, OK APEX Accelerator Specialist, effective June 30, 2024.
21. Discussion and possible action regarding the employment of Chris Cuddeback, Maintenance/ Custodian.
22. Discussion and possible action regarding the attached employee contracts.
23. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.
24. INFORMATIONAL ITEMS:
 - a. APEX EXCELL. Report
 - b. Career Information Specialist Report
 - c. Equipment, Curriculum, and Supplies
 - d. OSSBA Whole Board Training at RRTC - March 26, 2024
 - e. OSSBA Training - New and Incumbent Board Training April 19-20, 2024 - OKC or May 3-4, 2024 - Tulsa; other training offered
 - f. RRTC LPN Program Toy Drive - Gently Used Toys for all kids starting March 6 - April 5, 2024. Toys will go towards the Stephen's County Christmas Dinner.
 - g. Storm/Fire restoration update
25. Vote to adjourn.

This agenda was posted on the window of the conference room and on the internet in accordance with the law.

Board Clerk

A handwritten signature in black ink, appearing to read "Jamie Wright". The signature is written in a cursive, flowing style.