



Regular Meeting
Conference Room-Main Building, 3300 West Bois D'Arc,
Duncan, Oklahoma 73533
Monday, July 11, 2022 at 6:30 PM

President - Dee Williams; Vice-President - Sam Porter; Deputy Clerk -

Ricky Sanders; Member - Kristie Gaines; Member - Lance Strickland

1. Call to order and roll call of members.
2. Consent Agenda:
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:
 - a. Approval of Minutes of the June 27, 2022 Regular Board Meeting
 - b. Approval of Tami Wright as Minutes Clerk
 - c. Approval of Agenda as part of the minutes
 - d. Approval of June Treasurer's Report
 - e. Approval of June Activity Fund Reports - Regular & Credit Card Account
 - f. Approval of General Fund Change Orders & Warrants for FY 22, in the amount of -\$2,468.49
 - g. Approval of General Fund Change Orders, Warrants, and Encumbrances for FY 23, numbers 1-256 in the amount of \$1,485,707.56
 - h. Approval of General Fund Payroll Change Orders, Warrants, and Encumbrances for FY 23, numbers 70001-70128, in the amount of \$3,401,181.23
3. Discussion and possible action regarding the approval of Tami Wright as Clerk of Board, Encumbrance Clerk and Minutes Clerk.
4. Discussion and possible action regarding the attached sub-accounts for the Activity Fund.
5. Discussion and possible action regarding Activity Fund Policies.
6. Discussion and possible action regarding the Letter of Engagement with Jayna R. Johnson, School Treasurer for FY23.
7. Discussion and possible action regarding the Security Contracts for FY23 with The City of Duncan.
8. Discussion and possible action regarding the continuation of employee fringe benefit plan including cafeteria plan. Fringe benefits include: retirement, health insurance, sick leave, emergency leave, personal leave, unused sick leave, group life insurance, dental, flex cash in lieu of health insurance, and retention incentive (health insurance for persons retiring after the age of 62 through the month they reach the age of 65).
9. Discussion and possible action regarding reimbursement of up to \$30 to employees who take a bus driver physical for the purpose of transporting students as a function of their employment.
10. Discussion and possible action regarding Dennis Loafman as purchasing agent for the Agency for Surplus Property.
11. Discussion and possible action regarding the Retirement Compensation Contract (insurance reimbursement from age 62 until they reach 65) with D'Ann Cox, Valerie Diane Gray, Sylvia Loveday, Janice Gay, Linda Henton, Teresa Poff, & Dorothea Perkins.
12. Discussion and possible action regarding the RRTC 2022-2023 Student Handbook.
13. Discussion and possible action regarding the RRTC 2022-2023 Student Consumer Information Guide.

14. Discussion and possible action regarding the RRTC 2022-2023 Financial Aid Policies and Procedures.
15. Discussion and possible action regarding the following appointments:
 - a. Title IX, Financial Aid - Kelly Pollock
 - b. Minutes Clerk, Encumbrance Clerk, Board Clerk - Tami Wright
 - c. Treasurer - Jayna Johnson
 - d. Purchasing Agents - Dennis Loafman, Brook Holding, Lisa Williams, Misty Wade, Kelly Pollock, Cameron Ottwell, Tim Yancy
 - e. Activity Fund Custodian - Jennifer Balentine
 - f. Activity Fund Co-Custodian - Lisa Hill
 - g. Receiving Agents - All full-time RRTC employees are authorized to sign for merchandise
 - h. Safety Coordinator - Terry Kent Brown
 - i. Equal Opportunity & Compliance Coordinators - Kelly Pollock and Misty Wade
 - j. Adult Education & Literacy Director - Lisa Williams
 - k. E-Rate Representative - Dennis Loafman
16. Discussion and possible action regarding E-Rate Record Retention Policy, E-Rate Procurement Policy & E-Rate Gift Policy.
17. Discussion and possible action regarding the continuation of Short-Term Adult Displaced Homemaker Tuition Waiver.
18. Discussion and possible action regarding the employment of Brook Holding, Kelly Pollock, Misty Wade, and Lisa Williams as night supervisors.
19. Discussion and possible action regarding the employment of Bill Leyrer, Kim Loveday, Letitia Weast & Gary Williams as substitute night supervisors.
20. Discussion and possible action regarding the amended practical Nursing 2022-2023 Fee Summary as an amendment to the Practical Nursing Handbook.
21. Discussion and possible action regarding the Southwest Oklahoma Technology Centers Tuition Reciprocity Agreement.
22. Discussion and possible action regarding the Online Consortium with OdysseyWare for FY23.
23. Discussion and possible action regarding the purchasing of yearbook ads in the amount of \$75.00 from participating school districts.
24. Discussion and possible action regarding the out of state travel for Dennis Loafman and Brook Holding to attend the Tech Center Superintendents Meeting in Georgia from October 23-25, 2022.
25. Discussion and possible action regarding the resignation of Erik Harmon, Automotive Service Technician Instructor, effective June 23, 2022.
26. Discussion and possible action regarding the employment of Robert Gunn, Automotive Service Technician Instructor, on a temporary contract.
27. Discussion and possible action regarding the employment of Eric Hancock, Industrial Coordinator.
28. Discussion and possible action regarding a retention bonus of \$3,000.00 for employees who began work in the district on or before May 16, 2022 and are still employed by the district on August 10, 2022.
29. Discussion and possible action regarding the attached employee contracts.

30. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

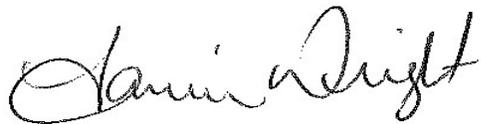
31. Informational Items:

- a. Summer Conference - Tulsa, Ok (August 1-2, 2022)
- b. OSSBA Conference - August 25-28, 2022 - OKC
- c. Main Building Renovation Update

32. Vote to adjourn.

This agenda was posted on the window of the conference room and on the internet in accordance with the law.

Board Clerk

A handwritten signature in black ink, appearing to read "Stan Wright". The signature is written in a cursive, flowing style.