



**Regular Meeting**  
**Business & Industry Services Center, Room B114, 3300**  
**West Bois D'Arc, Duncan, Oklahoma 73533**  
**Monday, June 14, 2021 at 6:30 PM**

President - Dee Williams; Vice-President - Sam Porter; Deputy Clerk - Ricky Sanders; Member - Kristie Gaines; Member - Lance Strickland

1. Call to order and roll call of members.
- 2.

Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- a. Approval of Minutes of the May 10, 2021, Regular Board Meeting
  - b. Approval of Minutes of the June 1, 2021, Special Board Meeting
  - c. Approval of Tami Wright as Minutes Clerk
  - d. Approval of Agenda as part of the Minutes
  - e. Approval of May 2021 Treasurer's Report
  - f. Approval of June 2021 Activity Fund Reports - Regular & Credit Card Account
  - g. Approval of General Fund Change Orders, Warrants & Encumbrances for FY 20, in the amount of \$0.00
  - h. Approval of General Fund Change Orders, Warrants & Encumbrances for FY 21, numbers 1043-1099, in the amount of \$76,074.28
  - i. Approval of General Fund Payroll Change Orders, Warrants and Encumbrances for FY 21, numbers 70364-70374, in the amount of \$1,542.72
  - j. Approval of the Resolution to Declare Surplus Property (Inventory).
3. Discussion and possible action regarding the amendment to Attachment No.1 of the CMS Willowbrook agreement, Document A133-2019 Exhibit A.
  4. Discussion and possible action regarding the attached employee contracts.
  5. Discussion and possible action regarding the employment of Landon Burton and Bryce L. Churchman as temporary summer help for Maintenance Department.
  6. Discussion and possible action regarding the agreement with Stephens County Treasurer.
  7. Discussion and possible action regarding the clinical rotation agreement with American Medical Response, Survival Flight, Duncan Regional Hospital & Kirk's Ambulance Service for EMS Training.
  8. Discussion and possible action regarding the on-going clinical contract agreement with Country Club Care, Elk's Crossing & Nursing Rehab, Wilkins Health and Rehabilitation Center and Meridian Nursing Center for A&CD short-term training.
  9. Discussion and possible action regarding the A&CD and GED testing fees for FY22.
  10. Discussion and possible action regarding the RRTC fee schedule for FY22.
  11. Discussion and possible action regarding the FY22 Workers Compensation Insurance quote from OSAG in the amount of \$33,243.00
  12. Discussion and possible action regarding the Participating School Transportation Schedule for FY22.
  13. Discussion and possible action regarding the authorization of board clerk and board president to sign the Certificate and Municipal Order to County Clerk and County Treasurer.
  14. Discussion and possible action regarding the insurance quote from Bartling Insurance for FY22 in the amount of \$143,707.00.
  15. Discussion and possible action regarding the School Treasurer Investment Resolution.

16. Discussion and possible action regarding institutional memberships for FY22 to the following: OSSBA; OATC; OKACTE; OAVCC; Marlow Chamber of Commerce; OROS; The State Chamber; Comanche Chamber of Commerce; Duncan Chamber of Commerce; Waurika Chamber of Commerce; Walters Chamber of Commerce; Oklahoma ASBO; SOIC; NLN; The Oklahoma Academy and Oklahoma Community Institute.
17. Discussion and possible action regarding the FY22 Carl Perkins local participation and agree to serve as LEA for secondary Carl Perkins consortium.
18. Discussion and possible action regarding the FY22 Carl Perkins local participation in post-secondary consortium with Murray State College, Pontotoc Technology Center and Southern Oklahoma Technology Center.
19. Discussion and possible action regarding the RRTC 2021-2022 BISC Adjunct Handbook.
20. Discussion and possible action regarding the Student Handbook for the Practical Nursing program for 2021-2022.
21. Discussion and possible action regarding the Adult & Career Development 2021-2022 Phlebotomy Training Program Student Handbook.
22. Discussion and possible action regarding the Adult & Career Development 2021-2022 Long Term Care Training Program Student Handbook.
23. Discussion and possible action regarding the Adult & Career Development 2021-2022 Certified Medication Aide Training Program Student Handbook.
24. Discussion and possible action regarding affiliation agreement with OU College of Nursing.
25. Discussion and possible action regarding the Substance Abuse Testing Agreement for on-site drug and alcohol testing with Newberry Express Pharmacy.
26. Discussion and possible action regarding the membership with OSSBA Unemployment Services for FY22.
27. Discussion and possible action regarding the A&CD, Adult Education and Literacy, Business & Industry & Substitute Teacher List for FY22.
28. Discussion and possible action regarding using the "Tulsa Model" for teacher evaluations for FY22 in accordance with the provisions of TLE.
29. Discussion and possible action regarding using the "McRel Model" for administrator evaluations for FY22 in accordance with the provisions of TLE.
30. Discussion and possible action regarding the 2021-2022 Adult Basic Education Handbook.
31. Discussion and possible action regarding the RRTC 2021-2022 Cosmetology Handbook.
32. Discussion and possible action regarding the Adult & Career Development 2021-2022 Student Handbook.
33. Discussion and possible action regarding an agreement with Rosenstein, Fist & Ringold for the delivery of legal services as may be requested by the Superintendent or Board of Education for FY22.
34. Discussion and possible action regarding Jayna Johnson as School Treasurer for FY22.
35. Discussion and possible action regarding the RRTC 2021-2022 Bloodborne Pathogens Exposure Control Plan.
36. Discussion and possible action regarding the RRTC 2021-2022 Emergency Action Plan.
37. Discussion and possible action regarding the out-of-district tuition rate of \$13,600.00 for high school students for FY22 (this rate is set by ODCTE).
38. Informational Items:
  - a. PTAC Report
  - b. Main Building Project Update
  - c. Update on COVID-19 Processes
  - d. The OSSBA Conference is August 26th - August 29th, 2021
39. Vote to adjourn.

This agenda was posted on the window of the conference room and on the internet in accordance with the law.

Board Clerk

Samuel Wright

## **EMS CLINICAL AFFILIATION AGREEMENT**

### **I. PARTICIPATING AGENCIES**

This agreement between Red River Technology Center School District No. 19 (hereinafter referred to as "RRTC") and Survival Flight EMS, LLC (hereinafter referred to as the "Agency"), shall be effective from July 1, 2021 and continue until terminated as provided herein.

### **II. PURPOSE OF THE AGREEMENT**

The purpose of this agreement (hereinafter referred to as the "Agreement") is to provide clinical learning experiences for qualified EMT, AEMT and Paramedic Students who are enrolled in the Adult & Career Development and Health Careers EMS Program (hereinafter referred to as "Participants").

### **III. GENERAL PROVISIONS OF AGREEMENT**

- A. In accordance with provisions of Federal and State Laws regarding discrimination, both parties agree that there will be no distinction in placement of clinical rotation unless permitted by law because of race, sex, color, creed, age, national or ethnic origin, religion, marital status, veteran's status, disability or receipt of public assistance, and the parties agree to adhere to the provisions of Federal and State Laws regarding discrimination.
- B. This Agreement shall be subject to review and renewal annually by a letter of agreement, provided, however, that either party shall have the right to terminate this Agreement upon thirty (30) days' advance written notice.
- C. The scheduling of a Participant's clinical experience with the Agency will be determined in advance by mutual agreement of RRTC and the Agency based on the Participant's experience and training.

### **IV. SPECIFIC RESPONSIBILITIES OF THE COLLEGE**

RRTC is responsible for the following:

- A. To designate a course coordinator or faculty member of RRTC to act as liaison with the appropriate designated Agency personnel.
- B. To ensure that Participants have completed necessary requirements and prerequisites as established by the required course work in RRTC's catalog.
- C. To inform Participants and faculty members of the Agency's policies and procedures prior to their participation in a clinical experience with the Agency and to make reasonable efforts to ensure that Participants and faculty members comply with such policies and procedures.

- D. RRTC shall maintain liability and accident insurance with coverage limits satisfactory to RRTC and Agency on all Participants and faculty members who participate in clinical experiences with the Agency, and such insurance shall provide primary coverages for professional negligence and malfeasance, accidental death and injury with respect to Participants and faculty members, and for inadvertent and wrongful disclosure of patient information. Such insurance shall be with one or more insurance companies reasonably acceptable to the Agency and in accordance with the provisions and requirements of any applicable laws of the State of Oklahoma. RRTC shall provide to Agency acceptable certificates of insurance evidencing required insurance coverage, which shall include an endorsement if available from the insurance carrier which provides that such insurance shall not be modified, non-renewed or canceled except upon thirty (30) days prior written notice to Agency. RRTC's tort liability is governed by the Oklahoma Governmental Tort Claims Act ("GTCA"). Nothing contained herein is intended to waive or modify, nor shall it be construed as waiving or modifying, any of the limitations on liability contained in the GTCA.
- E. To evaluate the clinical experience with the Agency's designated personnel.
- F. To ensure that Participants and faculty members who participate in clinical experiences with the Agency wear appropriate attire and adequate identification.
- G. To ensure that Participants and faculty members who interact with Agency's patients during a clinical experience comply with applicable health regulations and any safety or health requirements imposed by the Agency (e.g., TB skin test and Hepatitis B vaccinations).
- H. To provide course coordinator/faculty supervision of Participants who provide patient care, except in specific instances when other provisions are made with the Agency's personnel.
- I. To obtain prior written approval from the Agency before publishing any material relating to a clinical experience provided under this Agreement.
- J. To obtain a criminal background check with respect to each Participant and faculty member who may participate in a clinical experience with the Agency, and to provide proof of such background check and/or affidavit to the Agency.

**V. SPECIFIC RESPONSIBILITIES OF THE AGENCY**

- A. To provide one or more clinical experiences for Participants who are assigned to and who attend the program.
- B. To appoint a staff member to act as a coordinator and liaison with the faculty member designated by RRTC for specification and implementation of clinical experiences.
- C. To provide an orientation to Participants and faculty members regarding the Agency's clinical operations, policies and procedures.
- D. To provide Participants and faculty members with a written copy of or electronic access to the Agency's relevant policies and procedures.

- E. To provide reasonable staff time for planning with designated faculty members of RRTC for suitable clinical experiences for Participants.
- F. To provide and maintain adequate qualified personnel to work with and supervise Participants who engage in one or more clinical experiences with the Agency.
- G. To retain responsibility for all care and duties performed while Participants provide services to Agency patients.
- H. To provide Participants and faculty members with reasonable conference room space, temporary storage space for personal effects, and instructional materials, as may be subsequently agreed.
- I. To provide supplies such as gloves and protective clothing as necessary for the Participant's or faculty member's protection. Also, Participants and faculty members should be informed of the location of these materials and have access to them whenever they are engaged in a clinical experience with a patient of the Agency.

## **VI. SPECIFIC RESPONSIBILITIES OF THE PARTICIPANTS**

A Participant assigned to work with the Agency through this Agreement shall have the following responsibilities:

- A. To wear appropriate attire and identification while performing patient care for the Agency.
- B. To be informed of and comply with the Agency's policies and procedures.
- C. To obtain prior written approval of both parties to this Agreement before publishing any material related to the clinical learning experience provided under the terms of this Agreement.

## **VII. CONFIDENTIALITY**

- A. RRTC, its students, faculty, employees, agents and representatives agree to keep confidential from third parties all information which relates to or identifies a particular Agency patient, including, but not limited to the name, address, medical treatment or condition, financial status, or any other personal information which is deemed to be confidential in accordance with applicable state and federal law and standards of professional ethics.
- B. All patient records shall remain the property of the Agency. Retention and release shall be in accordance with applicable regulations, policies, and procedures. Access and use of patient information is restricted to only that which is necessary to provide appropriate medical treatment for the patient.

## **VIII. REQUEST FOR WITHDRAWAL OF PARTICIPANT**

The Agency reserves the right to terminate the clinical experience of any Participant whose conduct or work with a patient or Agency personnel is not in accordance with the policies and procedures of the Agency or is detrimental to a patient or others. If the Agency should take such action, the Agency will

provide RRTC all information (except for information for which disclosure would violate privacy laws) used in its decision.

**IX. NOTICES**

Any notices required to be given hereunder shall be deemed sufficient if delivered personally or if sent by U.S. Certified Mail, Return Receipt Requested, to the parties at the address set forth below:

To RRTC:                                 Red River Technology Center  
  Attn: Superintendent  
  3399 W. Bois D’Arc  
  P.O. Box 1807  
  Duncan, Oklahoma 73534

To Agency:                               Survivor Flight, EMS, LLC  
  Attn: [NAME]  
  [ADDRESS]

**X. GOVERNING LAW**

This Agreement shall be governed by, interpreted and construed in accordance with the procedural and substantive laws of Oklahoma.

**XI. MODIFICATION OF AGREEMENT**

Modification of this Agreement may be made by mutual consent of the parties, in writing, and attached to this Agreement, and shall include the date and the signature of the parties agreeing to the modification.

**XII. INVESTIGATION OF OCCURRENCES**

Should a claim arise in which RRTC, one or more of the faculty member(s), and/or one or more of the Participants are involved, RRTC or its duly authorized agent has the authority to participate in the investigation(s) and to request such information from the Agency as may be required in the defense of claims related to Participant(s), faculty member(s), RRTC, or course coordinator actions.

[SIGNATURE PAGE FOLLOWS]

**INSTITUTION:** Red River Technology Center School District No. 19

**BY:** \_\_\_\_\_

\_\_\_\_\_ **Date**

**Title:** President of the Board of Education

**AGENCY:** Survival Flight EMS, LLC

**BY:** \_\_\_\_\_

\_\_\_\_\_ **Date**

**Title:** \_\_\_\_\_