

August Regular Meeting

Monday, August 10, 2026 7:00 PM

District Office, 301 Neosho Street , Burlington, Kansas 66839

1. Opening Items

1.A. Call to Order

1.B. Pledge of Allegiance

1.C. Additions to the Agenda

2. Consent Agenda

2.A. Approval of the Agenda

2.B. Approval of the Minutes of the July 13, 2026,
Regular Meeting

BURLINGTON U.S.D. NO. 244 BOARD OF EDUCATION
REGULAR MEETING
July 13, 2026

MINUTES

The regular meeting of the 2026-2027 Board of Education of Burlington USD 244 was held at the District Administrative Office at 7:00 p.m. on July 13, 2026. The following board members were present: James Higgins, Lucas Allen (7:27 p.m.), Johnny Hernandez, Nolan Strawder, Ron Hess, Bob Plummer, and Selena King. Also, in attendance were Superintendent Donalyn Biehler, Clerk of the Board Christy Hess, Technology Director Craig Kuhlmann, BHS Assistant Principal/Activities Director Arianne Seidl, BHS Head Baseball Coach Jonathan Mariani, and Jay Hale.

1. Final Meeting of 2025-2026

1.A. Call to Order - James Higgins called the July 14, 2026, Regular Board of Education meeting to order at 7:00 p.m.

1.B. Pledge of Allegiance

1.C. Any Other Old Business

1.D. Adjournment of the 2025-2026 Board

2. Organizational Meeting for 2026-2027 BOE

2.A. Call to Order

2.B. Additions to the Agenda

3. Consent Agenda

3.A. Approval of the Agenda

3.B. Approval of the Minutes of the June 8, 2026, Linkage Meeting

3.C. Approval of the Minutes of the June 8, 2026, Regular Meeting

3.D. Approval of the June 2026 Bills and Transfers

3.E. Approval of Bills and Financial Reports

3.F. Approval of Personnel Items

3.G. Appoint Christy Hess as Clerk of the Board

3.H. Appoint Craig Kuhlmann as Deputy Clerk of the Board

3.I. Appoint Sheila Gilbert as Board Treasurer

3.J. Approval of Other Appointments

3.K. Approval of Building Level Activity Accounting

3.L. Approval of Participation in the 4-Year-old At-Risk Program

3.M. Approve Fees

3.N. Approval of 2026-2027 School Meal Prices

3.O. District Fee Refund Policy

3.P. Approval of the District Depositories

3.Q. Approval of Investing Idle Funds

3.R. Approval of Petty Cash Limits

3.S. Approval of the Waiver of Generally Accepted Accounting Principals

3.T. Approval of Board Meeting Schedule

3.U. Approval of Hour Plan

3.V. Approval of Designation of Make-Up Day

3.W. Approval of Mileage Rate

3.X. Approval of Substitute Teacher Pay

3.Y. Approval of Substitute Classified Pay

3.Z. Approval of District Rental Fees

3.AA. Approval of Destruction of Records

3.AB. Approval of 21st Century Community Learning Center Grant

3.AC. Approval of PDC Handbook

3.AD. Approve Home Rule

3.AE. Rescind All Policy Statements

3.AF. Approval of Consent Agenda

Motion to approve consent agenda items 3A-3AF. This motion, made by Ron Hess and seconded by Bob Plummer, Carried.

Lucas Allen: Absent, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea

Yea: 6, Nay: 0, Absent: 1

4. Student Recognition

4.A. 2026 Class 3A State Boys Baseball

5. Public Comment

5.A. Concerns of Burlington USD 244 Patrons – During public comment, Jay Hale asked the Board of Education whether the district had identified a teacher for the newly proposed fine arts course. He noted that choir and band are also fine arts programs and encouraged the Board to continue supporting and promoting student participation in those programs as well.

6. Communications

6.A. Written Communications - *None*

7. Administrative Reports

7.A. Superintendent's Report

8. Board Member Items

8.A. Board Reports –

Selena King asked who made the decision to discontinue live streaming of Board meetings. Superintendent Donalyn Biehler responded that it was her decision, based on guidance from KASB advising school districts to discontinue the practice.

Johnny Hernandez requested that the Board review its policies regarding student overnight stays and meal allowances.

9. Ground Rules

9.A. Review Operating Procedures

Motion to establish ground rules as presented for working with the superintendent as discussed and noted in the official minutes of this meeting. This motion, made by Bob Plummer and seconded by Johnny Hernandez, Carried.

Lucas Allen: Absent, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 6, Nay: 0, Absent: 1

10. Board Goals

11. Budget Status Report

12. Negotiations

12.A. Ratification of Negotiated Agreement

Motion to ratify the 2026-2027 negotiated agreement with the Burlington Unified Teachers Association. This motion, made by Ron Hess and seconded by Johnny Hernandez, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 7, Nay: 0

13. Personnel

13.A. Executive Session Regarding Personnel

13.B. Classified Staff Pay Increase

Motion to increase returning classified staff wages by \$ 1.00 per hour for the 2026-2027 school year. This motion, made by Selena King and seconded by Nolan Strawder, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 7, Nay: 0

13.C. Paraprofessional Pay Increase

Motion to increase returning Paraprofessional staff wages by \$ 1.00 per hour for the 2026-2027 school year. This motion, made by Bob Plummer and seconded by Ron Hess, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 7, Nay: 0

13.D. Classified Directors Pay Increase

Motion to increase the returning classified director's salary for Margarito Solano, Courtney Finlayson, Brian Shank, Lacey Johnson by 3.68% for the 2026-2027 school year. This motion, made by Ron Hess and seconded by Bob Plummer, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 7, Nay: 0

13.E. Licensed Nurses Pay Increase

Motion to increase the returning licensed nurses' salary for Laurie Hermon and Laura Keegan by 3.68% for the 2026-2027 school year. This motion, made by Bob Plummer and seconded by Johnny Hernandez, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea

Yea: 7, Nay: 0

13.F. Special Education Related Services Staff Pay Increase

Motion to allow step, movement, and \$1150 on the base of the special education related services salary schedule for the 2026-2027 school year. This motion, made by Selena King and seconded by James Higgins, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea

Yea: 7, Nay: 0

13.G. Administrators' Pay Increase

Motion to increase the salary of Darla Long, Matt Spring, Lee Baldwin, Arianne Seidl, and Craig Kuhlmann by 3.68% for the 2026-2027 school year. This motion, made by Bob Plummer and seconded by Selena King, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea

Yea: 7, Nay: 0

13.H. Annual Wage/Salary Review Schedule for 2026-2027

Motion to approve the annual wage/salary review schedule adjustments for 2026-2027. This motion, made by Bob Plummer and seconded by Nolan Strawder, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea

Yea: 7, Nay: 0

14. Contracts/Approvals/Appointments

14.A. Governmental Relations Network Appointee

Motion to approve Lucas Allen to serve as the Governmental Relations Network Representative for 2026-2027. This motion, made by Ron Hess and seconded by Johnny Hernandez, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea

Yea: 7, Nay: 0

14.B. 2026-2027 Handbook Approvals

Motion to approve the 2026-2027 handbooks, with the exception of the BHS Activity Handbook for staff and students as presented. This motion, made by Ron Hess and seconded by Johnny Hernandez, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea, Nolan Strawder: Yea

Yea: 7, Nay: 0

14.C. Approval of Introduction to Industrial Design

Motion to approve Introduction to Industrial Design as a course that fulfills the one-credit Fine Arts graduation requirement for Burlington High School students for the 2026-2027 school year. This motion, made by Bob Plummer and seconded by Ron Hess, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea,

Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 7, Nay: 0

15. Board Policies

15.A. Annual Agenda Planning

Motion to approve the 2026-27 Annual Agenda Planner with the amended November KASB Convention date. This motion, made by Ron Hess and seconded by Bob Plummer, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea,
Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 7, Nay: 0

15.B. Policy Updates

Motion to approve policy updates as presented. This motion, made by Ron Hess and seconded by James Higgins, Carried.

Lucas Allen: Yea, Johnny Hernandez: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea,
Bob Plummer: Yea, Nolan Strawder: Yea
Yea: 7, Nay: 0

16. Student Issue

16.A. Executive Session Regarding a Student Issue - *None*

17. Closing Items

17.A. Debriefing

17.B. Adjournment

James Higgins adjourned the July 13, 2026, Regular Board of Education meeting at 8:27 p.m.

James Higgins, President

Date

Christy Hess, Clerk of the Board

Date

2.C. Approval of the Minutes of the July 27, 2026,
Special Meeting

2.D. Approval of Bills and Financial Reports

Amazon Business Prime Card / Jun 27, 2026 to Jul 27, 2026

Date	Description	Amount
07/22/2026	AVOCADOS 63074986471BURLINGTON KS	\$ 71.77
07/22/2026	SHERWIN-WILLIAMS7072EMPORIA KS	\$ 69.39
07/21/2026	AMAZON PAY WITH POINTS CREDIT	\$ (15.98)
07/21/2026	AMAZON.COM AMZN.COM/BILL WA	\$ 15.98
07/20/2026	11TH LANE ROASTERY Burlington KS	\$ 80.00
07/20/2026	WA	\$ 143.98
07/20/2026	AMAZON PAY WITH POINTS CREDIT	\$ (143.98)
07/16/2026	HYATT REGENCY WICHITWICHITA KS	\$ (10.50)
07/16/2026	HYATT REGENCY WICHITWICHITA KS	\$ 302.78
07/16/2026	HYATT REGENCY WICHITWICHITA KS	\$ 302.78
07/16/2026	PIZZA HUT 002653 002EMPORIA KS	\$ 205.49
07/15/2026	11TH LANE ROASTERY Burlington KS	\$ 80.00
07/15/2026	B&H PHOTO 800-606-69800-221-5743 NY	\$ 349.92
07/15/2026	VINTAGE SISTERS BURLINGTON KS	\$ 80.00
07/14/2026	WA	\$ 11.99
07/14/2026	AMAZON PAY WITH POINTS CREDIT	\$ (11.99)
07/14/2026	FMCSA D&A CLEARINGHOWASHINGTON DC	\$ 25.00
07/14/2026	HYATT REGENCY WICHITWICHITA KS	\$ 10.50
07/13/2026	YOURCAPE.ORG MANHATTAN KS	\$ 20.00
07/10/2026	AMERICAN AIRLINES 800-433-7300 TX	\$ (13.00)
07/10/2026	AMERICAN AIRLINES 800-433-7300 TX	\$ (13.00)
07/10/2026	YOURCAPE.ORG MANHATTAN KS	\$ 10.00
07/09/2026	XPRESSWELLNESS UC - EMPORIA KS	\$ 100.00
07/09/2026	XPRESSWELLNESS UC - EMPORIA KS	\$ 100.00
07/09/2026	XPRESSWELLNESS UC - EMPORIA KS	\$ 100.00
07/08/2026	WA	\$ 47.48
07/08/2026	AMAZON PAY WITH POINTS CREDIT	\$ (47.48)
07/08/2026	HOLIDAY INN EXPRESS AUSTIN TX	\$ (95.16)

07/07/2026	WA			\$	45.39
07/07/2026	WA			\$	92.84
07/07/2026	AMAZON PAY WITH POINTS CREDIT			\$	(197.99)
07/07/2026	AMAZON PAY WITH POINTS CREDIT			\$	(92.84)
07/07/2026	AMAZON PAY WITH POINTS CREDIT			\$	(45.39)
07/07/2026	AMAZON.COM	AMZN.COM/BILL	WA	\$	197.99
07/06/2026	WA			\$	163.21
07/06/2026	WA			\$	169.95
07/06/2026	AMAZON PAY WITH POINTS CREDIT			\$	(169.95)
07/06/2026	AMAZON PAY WITH POINTS CREDIT			\$	(163.21)
07/06/2026	GOV*KDHE CHILDCARE	TOPEKA	KS	\$	50.00
07/03/2026	HOLIDAY INN EXPRESS AUSTIN		TX	\$	475.80
07/03/2026	San Antonio Marriott	San Antonio	TX	\$	817.16
07/03/2026	San Antonio Marriott	San Antonio	TX	\$	817.16
07/02/2026	IN-N-OUT BURGER	WINDCREST	TX	\$	13.31
07/02/2026	LAZ PKG ONLINE SLS	XHARTFORD	CT	\$	4.77
07/02/2026	LAZ PKG ONLINE SLS	XHARTFORD	CT	\$	4.77
07/02/2026	San Antonio Marriott	San Antonio	TX	\$	(204.30)
07/02/2026	San Antonio Marriott	San Antonio	TX	\$	(0.01)
07/02/2026	San Antonio Marriott	San Antonio	TX	\$	(0.01)
07/02/2026	TST* SOUTHERLEIGH FISA	N ANTONIO	TX	\$	107.40
07/01/2026	CBI*AOMEI	800-799-9570	IL	\$	249.00
07/01/2026	PARKWHIZ, INC.	AUSTIN	TX	\$	21.35
07/01/2026	PARKWHIZ, INC.	AUSTIN	TX	\$	21.35
07/01/2026	San Antonio Marriott	San Antonio	TX	\$	817.17
07/01/2026	San Antonio Marriott	San Antonio	TX	\$	817.17
07/01/2026	San Antonio Marriott	San Antonio	TX	\$	817.17
07/01/2026	San Antonio Marriott	San Antonio	TX	\$	817.17
06/30/2026	GOV*KDHE CHILDCARE	TOPEKA	KS	\$	98.00
06/30/2026	PARKWHIZ, INC.	AUSTIN	TX	\$	21.35
06/30/2026	PARKWHIZ, INC.	AUSTIN	TX	\$	31.85

06/30/2026	TST* PAESANOS RIVERWSAN ANTONIO	TX	\$	77.95
06/29/2026	TST* THE IRON CACTUSSAN ANTONIO	TX	\$	64.33
06/28/2026	0009P - PARKINGCOM 6CHICAGO	IL	\$	25.30
06/28/2026	0009P - PARKINGCOM 6CHICAGO	IL	\$	25.30
06/28/2026	PARKWHIZ, INC. AUSTIN	TX	\$	21.35
06/28/2026	PARKWHIZ, INC. AUSTIN	TX	\$	21.35
06/28/2026	STAYBRIDGE SUITES AUAUSTIN	TX	\$	159.23
06/28/2026	STAYBRIDGE SUITES AUAUSTIN	TX	\$	159.23
06/28/2026	STAYBRIDGE SUITES AUAUSTIN	TX	\$	159.23
06/28/2026	STAYBRIDGE SUITES AUAUSTIN	TX	\$	306.86
06/28/2026	TST* THE IRON CACTUSSAN ANTONIO	TX	\$	67.37
06/27/2026	BANGERSAUSTIN.CO* MEAUSTIN	TX	\$	31.93
06/27/2026	CHICK-FIL-A #02290 0MOORE	OK	\$	27.75
06/27/2026	PREMIUM PARKING NEW ORLEANS	LA	\$	50.04
06/27/2026	PREMIUM PARKING NEW ORLEANS	LA	\$	50.04

TOTAL	\$	8,820.86
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Transaction Summary**Amazon Business Prime Card /
Jun 27, 2026 to Jul 27, 2026****Prepared for**

CRAIG M MARSHALL

Account Number

XXXX-XXXXXX-21008

SUMMARY

	Standard Balance	Payment Terms	Total
Previous Balance	21177.90	0.00	21177.90
Payments & Credits			-22402.69
Charges	10045.65	0.00	10045.65
Statement Balance			8820.86

ACTIVITY BY CARD

Card Member	Payments & Credits	Charges	Total
CRAIG M MARSHALL	-22066.71	888.81	-21177.90
JEN PLUMMER	-10.50	927.83	917.33
DARLA LONG	0.00	0.00	0.00
MATT SPRING	0.00	0.00	0.00
BRIAN SHANK	0.00	394.39	394.39
LEE BALDWIN	-230.32	4903.00	4672.68
ARIANNE SEIDL	-95.16	2154.70	2059.54
CRAIG P KUHLMANN	0.00	598.92	598.92
LACEY JOHNSON	0.00	178.00	178.00
Total	-22402.69	10045.65	-12357.04

2.E. Approval of Personnel Items

2.F. Approval of Donations

2.G. Approval of Payment Procedures

2.H. Approval of Employee Flex Benefit Accounting

2.I. Approval of Consent Agenda

3. **Public Comment**

3.A. Concerns of Burlington USD 244 Patrons

THE BOARD

The Constitution of the State of Kansas delegates many responsibilities for the governance and operation of school districts to locally elected Boards of Education. Among these duties and responsibilities are: establishment of general policies for the school systems, employment of school personnel upon recommendation of the superintendent, adoption and revision of the annual operating budget, informing the public of the needs and the progress of the educational systems, exercise of the legal powers conferred or implied by the legislature in administering school functions, and selection of the superintendent of schools.

The board is comprised of seven members elected to four-year terms. The members are elected from six geographic districts and one is elected at large. The president and vice-president are elected each year at the first meeting in July. Board members receive no pay for their service.

BOARD OF EDUCATION BURLINGTON USD 244

James Higgins - President
Lucas Allen - Vice President
Johnny Hernandez
Nolan Strawder
Ron Hess
Selena King
Bob Plummer

Please direct comments or questions to the district administration office.

Superintendent, Craig Marshall
Clerk of the Board, Christy Hess

USD 244 Central Office
301 Neosho Street
Burlington, KS 66839

620-364-8478

Thank you for attending. Your continued interest in our district's schools will guarantee their excellence.

MISSION STATEMENT

Burlington Schools are committed to developing each student to become a responsible citizens and lifelong learners.



WELCOME!

TO A
BURLINGTON UNIFIED SCHOOL DISTRICT
NO. 244
BOARD OF EDUCATION MEETING



THE MEETING

The regular meetings of the USD 244 Board of Education are held at 7:00 p.m. on the second Monday of each month. The meetings are held at the District Administration Building located at 301 Neosho Street, Burlington, Kansas. In addition, the board may hold special meetings at times and locations as announced to accomplish specific purposes.

All regular and special meetings are open to the public and all actions authorized or required by law are taken at these meetings. The board may, however, meet in closed (executive) session to discuss matters dealing with personnel, acquisition of property, consultation with the board attorney, matters relating to action adversely or favorably affecting students or personnel, confidential data relating to financial affairs, and consultation regarding employee negotiations. Any voting board action dealing with these items will be taken in public. At any meeting of the board, a majority of the membership of four members constitutes a quorum for the purpose of conducting business. Minutes of the Board of Education meetings are available at the District Administration Building.

THE AGENDA

Unless there are unusual or special circumstances, board meetings proceed in the order prescribed on the agenda:

- ☞ Call to Order
- ☞ Approval of Agenda, Minutes of prior meetings, Bills, Financial and Administrative Reports, and other items requiring board approval that may be submitted on the consent agenda
- ☞ Recognition of visitors and requests by visitors to address the board
- ☞ Discussion and Action Items (if executive session is necessary, it will be at this time)
- ☞ Adjournment

The agenda for each board meeting is prepared by the superintendent. Meetings are conducted by the board president in the prescribed order. The superintendent provides a packet of informational and background materials to board members concerning items to be presented on the meeting agenda. This is delivered to board members at least three days prior to the meeting so that they may come to the meeting prepared to question, discuss, and take action on each item. An extra copy of this information will be available for public examination at the administration office.

MAKING A PUBLIC COMMENT

The Board of Education wishes to be responsive to the community and welcomes patrons at all meetings. If a visitor wishes to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system he/she needs to be present at the beginning of the board meeting. Requests to speak may be made when the board president asks if any visitors have items to bring to the attention of the board. Speakers are asked to limit their remarks to five (5) minutes or less and groups with the same special interest may be asked to appoint a spokesperson. The board president may impose different time limits on presentations if other circumstances dictate doing so.

While there is no legal requirement that the public be given an opportunity to speak at each board meeting, it is the practice of the present board to make this time available to residents of the district. If pressure of business or other circumstances dictate, the board president may decide to curtail this practice.

The purpose of hearing public comment is to enable patrons to address the board concerning matters that do not require immediate board action. Charges or complaints against individual employees of the district or challenges to the instructional material used in the district are not allowed during the public comment portion of the meeting. Requests for board action shall be presented to the superintendent and charges, complaints, or challenges against staff or the curriculum shall be presented to the clerk of the board in accordance with procedures outlined below.

In the event that a speaker fails to observe the board's rules for public comment, any board member may request the individual cease speaking until the board president determines if the speaker should be allowed to complete his/her remarks.

DISCUSSION OF AN AGENDA ITEM

At meetings, the Board of Education spends its time reviewing and making decisions regarding information concerning student learning and other board concerns. While the meetings are conducted in public, public participation in the discussion of agenda items is not solicited unless the board requests a member of the public comment on that item. If a member of the public wishes to comment on an agenda item, that comment should occur during the Public Comment portion of the meeting.

PLACING AN ITEM ON THE AGENDA

Any patron wishing to speak to the board regarding a specific concern requiring board action should discuss his/her request with the superintendent at least seven days prior to the scheduled board meeting. This request may be made by phone or in writing. Following this discussion, the superintendent will determine whether the request can be solved by staff or will place the item on the next regular board meeting agenda. If the superintendent refuses to place an item on the agenda, the patron may place his/her request in writing and submit it to the clerk of the board. Any such requests shall state the specific action requested of the board of education. The clerk shall include any statement with the agenda for the next regularly scheduled meeting of the board. (Such items must be received by the clerk not later than Tuesday of the week preceding the regular board meeting) In the event the board wishes to discuss the patron's request, the board may modify its agenda to do so or may direct the superintendent to place the item on a future regular or special meeting agenda.

CONDUCT AND ORDER

These guidelines have been adopted to give patrons an opportunity to address the board in an orderly and constructive manner. The board's function is decision -- time spent answering routine questions or criticisms takes away from other important board business. If a patron has a question about the operation of the schools, he/she is encouraged to contact the teacher or administrator closest to the situation.

Undue interruptions or other interference with the orderly conduct of Board of Education meetings cannot be allowed. The board president may terminate a speaker's privilege to speak if, after being called to order, he/she persists in improper conduct or remarks. As stated earlier, at a board meeting no person shall orally indicate charges or complaints against individual employees of the district or challenge instructional material used in the district. All such charges, complaints, or challenges shall be presented to the superintendent and/or board clerk in accordance with established board practice.

4. **Communications**

4.A. Written Communications

Thank you so much for
all you do it helps
so so much!

-Brinley

Horryn Bolen

Jackson Nussen

Avery Zimmerman

Mackenzie Kallinger

Brandon Hazlett

Ally DiPasolo

Arnes Williams

Charlotte DeKat

Bianca

Logan James

Oloma
Dodgers

Jaycee
Belcher

~~Emily~~

Rachel Belcher

Coach

Dear Usd 244 Board Members,

Thank you for allowing use to use
the school vans for transportation
to and from the FBLA National
Leadership Conference in San Antonio.
It is greatly appreciated and nice
not to have to worry about flights.

- FBLA National Team

Sage Bell

Amos
Clements

Alonna
Rodgers

Mackenzie
Krueger

Emmeline

Dear USD 244 School Board,

Thank you for your support of the Burlington FCCLA National Team. Thank you for paying our state registration fees as well as for our Chaperone Ms. Lingenfelter's expenses. We had a great time and learned a lot about Nation's capital. Thank you again for your support, this trip would not have been able to happen without it.

Sincerely,

Burlington FCCLA National Team

5. **Administrative Reports**

5.A. Transportation and Grounds August 2026 Report

5.B. BES August 2026 Report

5.C. BMS August 2026 Report

5.D. BHS August 2026 Report

5.E. Technology August 2026 Report

Board Report
Technology Department
August 2026

The summer technology crew of Courtney Finlayson, Michelle Vander Linden, Jamie McManus, myself (as well as LaVina Dalby and Nicki Kelley as they finished off their contract days) upgraded or imaged, and then cleaned approximately 980 computers on our network and approximately 270 iPads. In addition, we installed 36 new motherboards for machines which were provided under warranty for a problem that fried the systems. We installed several new printers, monitors, speaker systems, video controls, and lots of other tasks. Thanks to the crew for all their work!

We have officially been through one full year of Qmlativ Student Information System as we completed a school year closeout and roll over. It has been a year of learning, but we've now "experienced it all."

Online enrollment opened on July 20th and has gone very smoothly. It is our first year of enrollment using eFunds for Schools, and we were able import enrollment fees directly onto each student record so parents didn't have to guess how much they owed. It is also allowing funds to be deposited directly into individual bank accounts based on the fee (for instance, HS Class Dues go right into the HS account so district office doesn't have to transfer funds.) Finally, eFunds keeps track of all the transactions and outstanding fees – in past years we had to manually update a spreadsheet each time a student's fees were paid to keep track.

Many of the new staff have checked in, and we've met with them to get them on the network. We are looking forward to tomorrow (August 11th) to do new teacher technology training with them. We go through the Office suite, Teams, many of the programs we have available through the start menu and subscriptions, Skyward, phones, copiers, and all the ways we are able to assist them with technology integration.

Back to School technology training with all staff will focus on the new Cell Phone policy, Social Media policy, and use of Artificial Intelligence. We'll also review several programs and setup gradebooks.

We are excited to have Jess Stice join us as the elementary assistive technology aide. She was previously at Lebo-Waverly as a para and computer lab teacher, and she is ready to jump right in working with our students on our special education students and with our technology standards.

Looking forward to a great year!

5.F. CCSEC August 2026 Report

5.G. Superintendent's Report

6. **Board Member Items**

6.A. Board Reports

7. **Board Policies**

7.A. Policy DFE – Investment of Funds

DFE - Investment of Funds

The board shall designate the banks, savings and loan associations, and savings banks that shall serve as depositories of the district's funds and the officer(s) and employee(s) that shall serve as depositories of the board's funds on behalf of the district. Any changes in such designations shall be ratified by board action and recorded in board minutes. The depositories designated by the board shall be responsible for investment of school district monies, and no individual authorized to have custody of board and district funds shall deposit such funds other than at banks, savings and loan associations, and savings banks designated by the board.~~The investment of school district monies shall be the responsibility of the superintendent, business manager, and/or the district treasurer.~~

Any monies not immediately required for the purposes for which the monies were collected or received may be invested as provided by current statute. Investment objectives are to protect the investment principal, provide liquidity, and maximize investment return.

All offerings of monies for investment shall state the type of investment, the amount to be invested, and the maturity date of each investment. All responses shall be directed to the superintendent, or one of the board's designated depositories as designated by the superintendent, and shall be specified on the basis of simple interest.

Posting Securities

All investments of district monies ~~shall not covered by the Federal Deposit Insurance Corporation (F.D.I.C.) coverage shall~~ be secured to 1020% of the amount of district monies by ~~F.D.I.C. coverage~~, a pledge of direct federal obligations, or direct guaranteed federal agency deposits in accordance with requirements of state law or by the public moneys pooled method. Any investments in savings deposits, demand deposits, time deposits, open accounts, certificates of deposits, or time certificates of deposit in excess of the amount insured or guaranteed by the F.D.I.C. shall be secured by the Pool Money Investment Board with the Kansas State Treasurer. All investments acquired by repurchase agreements shall be perfected in the name of the district and shall be delivered to a third-party custodian, which may be the Kansas State Treasurer. Exceptions to the required posting of securities shall be only as provided by law and with approval of the board. ~~—All offerings of monies for investment shall state the amount to be invested and the maturity date of each investment.~~

Savings Investments

All banks, ~~and~~ savings and loan associations, and savings banks (hereafter “financial institution(s)”) with main or branch offices located within the district and the county or counties in which part of the district is located shall be given an opportunity to respond to requests for proposals on monies offered for investment. The depository institution shall have two business days to respond to the request

for proposals. ~~Proposals for savings type accounts will be for with respect to savings deposits, demand deposits, time deposit, open accounts, certificates of deposit or time certificates of deposit with maturities of not more than two years. All responses shall be directed to the superintendent and shall be specified on the basis of simple interest. If one or more financial institutions will pay an interest rate equal to or greater than the investment rate, the district shall select one or more of the eligible financial institutions.~~

Repurchase Investments

~~The district may also make requests for proposals to invest in repurchase agreements for direct obligations of, or obligations that are insured as the principal and interest by, the United States government or any agency thereof with financial institutions located in the district. If there is no financial institution in the district, or the in-district institutions are not willing to pay an interest rate equal to or greater than the investment rate, then the district may use financial institutions in the county or counties in which the district is located. If no financial institution listed above is willing to enter into an agreement at an interest rate equal to or greater than the investment rate, then the district may enter into agreements with financial institutions located within Kansas.~~

Selection of Proposals

Distribution of monies for investment shall be as follows:

~~A~~The district treasurer or other person depository designated by the board shall inform each eligible financial institution of the total amount of money to be invested on a specified date, ~~and the maturity date of the investment, and the type of investment.~~ Each financial institution responding shall submit a ~~single~~ proposal for the type of investment and of the rate of interest it would pay on each type of investment for all or part of the funds to be invested.

Monies shall be invested with the financial institution offering the highest interest rate in such amount as the financial institution will accept, and any remaining amounts shall be invested with the financial institution(s) offering the next highest interest rates in such amounts as it will accept until all funds offered for investment are invested. No financial institution shall be eligible to receive any funds in the same offering at a rate lower than its proposal rate on each type of investment.

No proposal less than the most recently determined investment rate as defined in K.S.A. 12-1675a shall be accepted unless otherwise authorized by K.S.A. 12-1675.

~~Any monies not otherwise invested in eligible financial institutions located in the district due to their inability, for whatever reason, to accept the funds, shall be invested in secured deposits in financial institutions which have offices located in counties in which a part of the school district is located.~~

~~Any monies not invested in financial institutions in the district or located in counties in which a part of the school district is located may be invested as authorized by Kansas law.~~

Monies available for reinvestment as a result of maturities may be reinvested with the financial institution holding such monies provided the financial institution agrees to pay the same or higher rate as that offered by the highest proposal at the time the requests for proposals were accepted.

In the event of identical high proposals, the allocation of monies to be invested between the financial institutions offering the high proposals shall be at the discretion of the depository designated by the board superintendent.

The district treasurer shall record the following information:- the date of each request for proposal; the name of each financial institution notified; the name of the officer notified; the proposal for each type of investment; the amount of monies the financial institution is willing to accept at the rate proposed.

To be eligible to receive invested funds or deposits from the district, any otherwise eligible financial institution shall have on file in the office of the district treasurer a letter requesting its inclusion in any request for proposal and providing proper assurance of compliance with requirements of applicable laws and board policy relating to maintenance of proper security and assurance of its membership in good standing consistent with current federal regulations. The superintendent shall report monthly to the board on the district's investments.

Approved:

KASB recommendation 6/06; 4/07; 6/18; 12/19; 6/20; 6/25; 6/26

8. Contracts/Approvals/Appointments

8.A. Local IDEA Part C to Part B Transition MOU

9. Personnel

9.A. Executive Session Regarding Personnel

10. Student Issue

10.A. Executive Session Regarding a Student
Issue

11. Closing Items

11.A. Debriefing

11.B. Adjournment