

November regular Meeting

Monday, November 10, 2025 7:00 PM

District Office, 301 Neosho Street , Burlington, Kansas 66839

1. Opening Items

1.A. Call to Order

1.B. Pledge of Allegiance

1.C. Additions to the Agenda

2. Consent Agenda

2.A. Approval of the Agenda

2.B. Approval of the October 13, 2025, Linkage Meeting Minutes: Ministerial Alliance

2.C. Approval of the October 13, 2025, Regular Meeting Minutes

2.D. Approval of the October 22, 2025, Special Meeting Minutes (12:45 p.m. meeting)

2.E. Approval of the October 22, 2025, Special Meeting Minutes (1:00 p.m. meeting)

2.F. Approval of the November 3, 2025, Special
Meeting Minutes

**BURLINGTON U.S.D. NO. 244 BOARD OF EDUCATION
SPECIAL MEETING
November 3, 2025**

MINUTES

A special meeting of the 2025-2026 Board of Education of Burlington USD 244 was held in the district administration office on Monday, November 3, 2025, at 4:00 p.m. Members present were James Higgins, Lucas Allen, Bob Plummer, Monique Hart (4:05 p.m.), Selena King (4:38 p.m. via phone), and Ron Hess. Also in attendance were Clerk of the Board Christy Hess, Director of Technology Craig Kuhlmann, KASB Assistant Executive Director of Leadership Services Britton Hart, and Katie McMurray of the Coffey County Republican.

Meeting called to order at 4:00 PM

1. Opening Items

1.A. Call to Order

2. Superintendent Search

2.A. Review and Approve Superintendent Search Timeline

Motion to approve the superintendent search timeline as presented. This motion, made by Lucas Allen and seconded by James Higgins, Carried.

Johnny Hernandez: Absent, Lucas Allen: Yea, Monique Hart: Yea, Ron Hess: Yea, James Higgins: Yea, Selena King: Yea, Bob Plummer: Yea
Yea: 6, Nay: 0, Absent: 1

2.B. Phases II and III

2.C. Stakeholder Survey and Focus Groups

3. Closing Items

3.A. Adjournment

James Higgins adjourned the November 3, 2025, Special Board of Education meeting at 4:41 p.m.

James Higgins, President

Date

Christy Hess, Clerk of the Board

Date

2.G. Approval of the Bills and Financial Reports

2.H. Approval of Personnel Items

2.I. Approval of the District Wellness Policy
Guidelines

USD 244 Burlington Wellness Policy Guidelines – Nutrition

	Implementing	Transitioning	Modeling
General Guidelines	All school food service personnel receive required food safety training at a minimum of every 5 years. Continuing education training for all food service personnel meets federal and state requirements.	All school food service personnel receive required food safety training at a minimum of every 3 years.	All school food service personnel receive food safety training annually.
Level District is at – GREEN	The dining area has seating to accommodate all students during each serving period.	The food service area is clean, orderly, and has an inviting atmosphere that encourages meal consumption.	High School: Closed campus. Students must remain at school during lunch periods.
Goals 2025-2026 – ORANGE	The dining area has adequate adult supervision.	Food service personnel and supervisory staff use positive communication cues with students to promote consumption of foods served as part of Child Nutrition Programs.	Adults model healthy eating in the dining areas and encourage students to taste new and/or unfamiliar foods.
Future Goals - BLUE	The students are allowed to converse with one another at least part of the mealtime.	Mealtime conversation is not prohibited for the entire mealtime as disciplinary action.	The students are allowed to converse during the entirety of the mealtime.
	Reimbursable meals and/or parts of a reimbursable meal are not withheld or denied as a disciplinary action.	Students are not disciplined by separating from other students in the dining area.	Students are not disciplined by being seated in a separate location.
	Content of reimbursable lunch and breakfast is identified near or at the beginning of the serving line(s).	One or more Kansas food products served as part of the school meals program and identified at the beginning of the serving line each week.	Two or more Kansas food products served as a part of the school meals program and identified at the beginning of the serving line each week.
Other Child Nutrition Programs	Meals and snacks served under USDA At-Risk Afterschool Meals, Afterschool Snack Program, Fresh Fruit & Vegetable Program and/or Summer Food Service Program comply with all federal regulations and state policies.	Participate in one of four programs. (At-Risk Afterschool Meals, Afterschool Snack Program, Fresh Fruit & Vegetable Program or Summer Food Service Program)	Participate in two or more of the four programs. (At-Risk Afterschool Meals, Afterschool Snack Program, Fresh Fruit & Vegetable Program, or Summer Food Service Program)
During the School Day	Students have access to free drinking water throughout the school day, including during meal service. Hygiene standards for all methods delivering drinking water will be maintained.	Students are allowed to have clear/translucent individual water bottles in the classroom where appropriate.	Students have clear/translucent individual water bottles in the classroom where appropriate.
	District develops nutritional standards for non-sold food and beverages made available on school campus during the school day.	District adopts Smart Snacks in School "All Foods Sold in Schools" Standards for non-sold food and beverages made available on school campus during the school day.	Non-sold foods and beverages meet Smart Snacks in School "All Foods Sold in Schools" Standards . The focus of classroom celebrations is not on food.
	Schools provide staff with information on non-food rewards.	Schools begin incorporating non-food rewards.	Food is not used as a reward in district schools unless the food meets Smart Snacks in School "All Foods Sold in Schools" Standards .

USD 244 Burlington Wellness Policy Guidelines – Nutrition

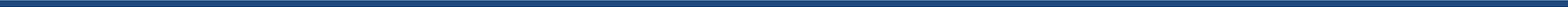
	Implementing	Transitioning	Modeling
Breakfast	All school breakfasts comply with USDA regulations and state policies .	At least three different fruits are offered each week on three different days. At least one fruit per week is served fresh.	At least five different fruits are offered each week. At least two fruits per week are served fresh.
	Students have the opportunity to eat breakfast.	District offers at least 15 minutes "seat time" for students to eat breakfast (not including time spent walking to and from class or waiting in line) or Grab n Go breakfast options are available.	District has implemented alternative 2 nd Chance Breakfast service options. "Breakfast in the Classroom" or "Breakfast After First Period" is available.
Lunch	All school lunches comply with USDA regulations and state policies .	At least three different fruits are offered each week. Two fruits per week are served fresh.	At least five different fruits are offered each week. Four fruits per week are served fresh.
		One additional 1/2 cup* vegetable is offered weekly from any of three vegetable subgroups (dark-green, red/orange, dry beans and peas).	An additional 1 cup* vegetable is offered weekly from any of three vegetable subgroups (dark-green, red/orange, dry beans and peas).
	*Schools may offer the additional 1/2 cup or 1 cup offerings, respectively, or they may spread the amount out over the course of the week with a minimum of at least 1/8 cup of the vegetable at a time. This can be met without adding to the total offerings required by the current meal pattern by offering Dark-Green, Red/Orange, and Dry Beans and Peas subgroup offerings as some of the "additional vegetables" needed to meet weekly total meal pattern requirements. Schools may also offer Dark-Green, Red/Orange and Dry Beans and Peas subgroup vegetables in place of vegetables from the "Other Vegetables" subgroup.		
	Students have at least 15 minutes "seat time" to eat lunch not including time spent walking to/from class or waiting in line.	Students have at least 20 minutes "seat time" to eat lunch not including time spent walking to/from class or waiting in line.	Students are offered recess before lunch and at least 20 minutes seat time to eat.
All Foods Sold in Schools (a la carte, fundraising, school store)	All foods and beverages sold in schools are in compliance with Smart Snacks in School "All Foods Sold in Schools" Standards from the midnight before to 30 minutes after the end of the official school day.	All foods and beverages sold in schools are in compliance with Smart Snacks in School "All Foods Sold in Schools" Standards from the midnight before to 5 pm.	All foods and beverages sold in schools are in compliance with Smart Snacks in School "All Foods Sold in Schools" Standards 24 hours a day.
	No energy drinks are sold on school property from the midnight before to 30 minutes after the end of the official school day.	No energy drinks are sold on school property from the midnight before to 5 pm after the end of the official school day.	USDA's Smart Snacks in School Beverage Standards for middle schools apply to high school (only 100% juice, water, milk).
	Fundraising within the school day meets Smart Snacks in School "All Foods Sold in Schools" Standards (sans the exempted fundraisers).	Fundraising within the school day and until 5 PM Smart Snacks in School "All Foods Sold in Schools" Standards (sans the exempted fundraisers).	No exempted fundraisers. All fundraisers involving foods or beverages meet Smart Snacks in School "All Foods Sold in Schools" Standards .
		Fundraising activities involving the sale of food or beverages that Smart Snacks in School "All Foods Sold in Schools" Standards and/or exempted fundraisers will not take place until after the end of the last lunch period.	Fundraising activities support nutrition, nutrition education and physical activity messaging.

USD 244 Burlington Wellness Policy Guidelines – Nutrition Promotion and Education

	Implementing	Transitioning	Modeling
Nutrition Promotion	Students provide input on foods offered in the cafeteria.	Students learn about the nutrition requirements for school meals and some students are involved in helping plan menus annually.	A student advisory council is formed and meets with a food service representative and school administration twice a year to provide input.
	District promotes participation in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) if applicable and to choose nutritious foods and beverages throughout the day. Menus are posted on school website and/or distributed to families via another method.	District implements marketing and advertising of nutritious foods and beverages consistently through a comprehensive and multi-channel approach to school staff, teachers, parents, and students.	District implements marketing and advertising of nutritious foods and beverages consistently through a comprehensive and multi-channel approach to the community.
	District allows marketing* (oral, written, or graphics) of only those foods and beverages sold on the school campus during the school day that meet the requirements set forth in the Smart Snacks Rule. (Schools are not required to allow food or beverage marketing on campus)	District allows marketing* (oral, written, or graphics) of only those foods and beverages that meet the requirements set forth in the Smart Snacks Rule on the school campus during school activities.	District allows marketing* (oral, written, or graphics) of only those foods and beverages that meet the requirements set forth in the Smart Snacks Rule on the school campus at all times.
	<i>*School marketing includes food and beverage advertising and other marketing, such as the name or depiction of products, brands, logos, trade marks, or spokespersons or characters, on any property or facility owned or leased by the school district or school (such as school buildings, athletic fields, school buses, parking lots, or other facilities).</i>		
Nutrition Education	All students in grades K-12, will have the opportunity to participate in culturally relevant activities, as appropriate, and a variety of learning experiences that support development of healthful eating habits that are based on the most recent Dietary Guidelines for Americans and evidence-based information.	District administrators inform teachers and other school personnel about opportunities to participate in professional development on nutrition and on teaching nutrition.	The wellness committee, teachers and other school personnel participate in nutrition education-related professional development at least once a year.
	Include nutrition education as part of physical education/health education classes and/or stand-alone courses for all grade levels, including curricula that promote skill development.	Active classroom learning experiences are provided such as involving students in food preparation or other hands-on activities at least once a semester.	Active classroom learning experiences are provided such as involving students in food preparation or other hands-on activities at least once each quarter.
	District uses qualified personnel or organizations from the community to provide nutrition education to students under the direct supervision of a teacher once/year.	District uses qualified personnel or organizations from the community to provide nutrition education to students under the direct supervision of a teacher once/semester.	District uses qualified personnel or organizations from the community to provide nutrition education to students under the direct supervision of a teacher once/quarter.
	Integrate age-appropriate nutrition education into at least one core subject such as math, science, language arts, and social sciences, as well as into at least one non-core/elective subject.	Integrate age-appropriate nutrition education into at least two core subjects such as math, science, language arts, and social sciences as well as in two or more non-core/elective subjects.	Integrate age-appropriate nutrition education into three or more core subjects such as math, science, language arts, and social sciences as well as in three or more non-core and elective subjects.

USD 244 Burlington Wellness Policy Guidelines – Nutrition Promotion and Education

	Implementing	Transitioning	Modeling
Nutrition Education (continued)	Include nutrition and health posters, signage, or displays in the cafeteria food service and dining areas that are rotated, updated or changed quarterly.	Include nutrition and health posters, signage, or displays in classrooms, hallways, gymnasium, and/or bulletin boards that are rotated, updated or changed quarterly.	School personnel collaborate with the school nutrition staff to use the cafeteria as a nutrition learning laboratory that allows students to apply critical thinking skills.
	Offer information to families at least once per semester that encourages them to teach their children about health, nutrition, and agriculture education and assists them in planning nutritious meals for their families.	Offer information to families at least once per quarter that encourages them to teach their children about health, nutrition, and agriculture education and assists them in planning nutritious meals for their families.	Offer information to families at least once per month that encourages them to teach their children about health, nutrition, and agriculture education and assists them in planning nutritious meals for their families.



USD 244 Burlington Wellness Policy Guidelines – Physical Activity

	Implementing	Transitioning	Modeling
General Guidelines	All students in grades K-12 have the opportunity to participate in moderate to vigorous physical activity at least 2 times per week during the entire school year.	All students in grades K-12 have the opportunity to participate in moderate to vigorous physical activity 3 or more times per week during the entire school year.	All students in grades K-12 have the opportunity to participate in moderate to vigorous physical activity every day during the entire school year.
	District prohibits the use of physical activity as a punishment. District prohibits withholding physical activity, including recess and physical education, as punishment.	District encourages extra physical activity time as an option for classroom rewards.	District uses extra physical activity time as a classroom reward.
Physical Education	Physical education is taught by teachers licensed by the Kansas State Department of Education.	Physical education teachers are licensed and participate in physical education and/or physical activity specific professional development every 2 years.	Physical education teachers are licensed and have advanced certification and/or education.
	The physical education curriculum is sequential and consistent with Kansas State Board of Education approved physical education teaching standards for pre-kindergarten through grade 12.	Physical Education teaches basic motor skills, enhances knowledge of concepts related to movement needed to achieve and maintain health for lifetime physical activity.	District offers lifetime sports and fitness classes/opportunities.
	Elementary students receive 90-119 minutes of physical education per week, which includes at least 50% of the minutes engaged in moderate to vigorous physical activity.	Elementary students receive 120-149 minutes of physical education per week, which includes at least 50% of the minutes engaged in moderate to vigorous physical activity.	Elementary students receive 150+ minutes of physical education per week, which includes at least 50% of the minutes engaged in moderate to vigorous physical activity.
	Middle school students are offered physical education at all grade levels and receive 90-119 minutes of physical education per week, which includes at least 50% of the minutes engaged in moderate to vigorous physical activity.	Middle school students are offered physical education at all grade levels and receive 120-149 minutes of physical education per week, which includes at least 50% of the minutes engaged in moderate to vigorous physical activity.	Middle school students are offered physical education at all grade levels and receive 150+ minutes of physical education per week, which includes at least 50% of the minutes engaged in moderate to vigorous physical activity.
	High school students are provided structured physical education in at least 1 course required for graduation.	Additional opportunities for physical education as an elective are offered.	High school students are provided structured physical education in at least 2 courses required for graduation.
	Physical education curriculum encourages a multi-dimensional fitness assessment.	Physical education curriculum includes fitness assessment of at least 50% of all students enrolled in physical education and student fitness reports are available to parents.	Physical education curriculum includes fitness assessment of at least 90% of all students enrolled in physical education and student fitness reports are available to parents.

USD 244 Burlington Wellness Policy Guidelines – Physical Activity

	Implementing	Transitioning	Modeling
Throughout the Day	Elementary school students have at least 15 minutes a day of supervised recess (not including time spent getting to and from the playground), preferably outdoors. Supervisory staff encourage moderate to vigorous physical activity.	Elementary school students have two supervised recess periods per day (not including time spent getting to and from the playground), totaling at least 20 minutes. Supervisory staff encourage moderate to vigorous physical activity.	Elementary school students have two supervised recess periods per day, totaling at least 30 minutes (not including time spent getting to and from the playground), with one being offered in the morning. Supervisory staff encourage moderate to vigorous physical activity.
	School policy outlines guidance on conditions regulating indoor and outdoor recess during extreme weather conditions.	Each school provides equipment, instruction, and supervision for active indoor recess.	Students that participate in indoor recess are provided moderate to vigorous physical activity opportunities.
	Structured physical activity opportunities, in addition to recess and physical education, are encouraged for all students.	Structured physical activity opportunities, in addition to recess and physical education, are offered to all students at least 1 time daily. School staff are encouraged to participate.	Structured physical activity opportunities, in addition to recess and physical education, are offered to all students at least 2 times daily. School staff are encouraged to participate.
	Professional development on integrating physical activity into core/non-core subjects is provided to licensed physical education teachers, school nurses, and building administrators.	Professional development on integrating physical activity into core/non-core subjects is provided to most staff.	Professional development on integrating physical activity into core/non-core subjects is provided to all staff.
	Structured physical activities are planned by a licensed physical education teacher and integrated into health education and at least one core subject, such as math, science, language arts, and social sciences, as well as in non-core and elective subjects.	Structured physical activities are planned by a licensed physical education teacher and integrated into at least two core curriculum subjects, such as math, science, language arts, and social sciences, as well as in non-core and elective subjects.	Structured physical activities are planned by a licensed physical education teacher and integrated into three or more core curriculum subjects, such as math, science, language arts, and social sciences, as well as in non-core and elective subjects.
Before & After School	Extracurricular physical activity programs, such as a physical activity club or intramural programs, are offered.	Extracurricular physical activity programs, such as a physical activity club or intramural programs, are offered with input from students, and meet the needs, interest and abilities of a diverse student body.	Extracurricular physical activity programs, such as a physical activity club or intramural programs, are offered through partnerships with community organizations and resources.
	An assessment on walking and/or biking to school has been completed to determine safety and feasibility.	The school has developed a walk and/or bike to school plan and encourages students to walk and/or bike to school based on a safety and feasibility assessment.	The school has implemented a walk and/or bike to school plan or implemented an alternative plan based on a safety and feasibility assessment and has communicated it to the community.
Family & Community	Community members are provided access to the district's outdoor physical activity facilities.	Community members are provided access to the district's indoor and outdoor physical activity facilities at specified hours.	Community members are encouraged to access the district's indoor and outdoor physical activity facilities at specified hours.
	Offer information via multiple channels at least once per semester to all families that encourages them to teach their children about physical activity and assists them in planning physical activity for their families.	Offer information via multiple channels and provide opportunities for physical activity at least once per quarter to all families that encourages them to teach their children about physical activity and assists them in planning physical activity for their families.	Offer information via multiple channels and provide opportunities for physical activity at least once per month to all families that encourages them to teach their children about physical activity and assists them in planning physical activity for their families.

USD 244 Burlington Wellness Policy Guidelines – Integrated School Based Wellness

	Implementing	Transitioning	Modeling
General Guidelines	Annual staff wellness activities and/or professional development opportunities related to nutrition, physical activity, mental health, and abstaining from tobacco and e-cigarettes are provided to encourage district staff to serve as healthy role models. Staff wellness activities and training may also include additional components of the Whole School, Whole Community, Whole Child Model .	Each semester provide staff wellness activities and/or professional development opportunities related to nutrition, physical activity, mental health and abstaining from tobacco and e-cigarettes are provided to encourage district staff to serve as healthy role models. Staff wellness activities and training may also include additional components of the Whole School, Whole Community, Whole Child Model .	Each quarter provide staff wellness activities and/or professional development opportunities related to nutrition, physical activity, mental health and abstaining from tobacco and e-cigarettes are provided to encourage school staff to serve as healthy role models. Staff wellness activities and training may also include additional components of the Whole School, Whole Community, Whole Child Model .
	Complete the CDC School Health Index , biannually.	Results of the CDC School Health Index are shared with the district administration and local school board.	Results of the School Health Index are shared with the public.
	Annually, offer district-sponsored wellness family activities that address one or more components of the Whole School, Whole Community, Whole Child Model .	Each semester, offer district-sponsored wellness family activities that address one or more components of the Whole School, Whole Community, Whole Child Model .	Quarterly, offer district-sponsored wellness family activities that address one or more components of the Whole School, Whole Community, Whole Child Model .
	Annually partner with local health agencies and community organizations.	Each semester, partner with local health agencies and community organizations.	Quarterly, partner with local health agencies and community organizations.
	District Wellness Committee will discuss the development of a farm to school program .	Facilitate the integration of a farm to school program and curricular activities including hands-on activities as appropriate to facilitate the nutritional and educational goals in 50% of the schools.	Facilitate the integration of a farm to school program and curricular activities including hands-on activities as appropriate to facilitate the nutritional and educational goals in 75% of the schools.
	Farm to school activities conducted annually in one or more schools.	Farm to school activities conducted each semester in one or more schools.	Farm to school activities are integrated into one or more core subjects.
	Each semester, culturally relevant health information is provided to families via handouts, postings on the district website, newsletters, presentations and workshops.	Quarterly, culturally relevant health information is provided to families via handouts, postings on the district website, newsletters, presentations and workshops.	Monthly, culturally relevant health information is provided to families via handouts, postings on the district website, newsletters, presentations and workshops.
	The local district wellness policy committee meets at least twice per year.	The local district wellness policy committee or subcommittee(s) meets at least once per quarter.	The local district wellness policy committee or subcommittee(s) meets at least once per month during the school year.
	The school wellness committee makes appropriate updates or modification to wellness policy based on assessment and an update on the progress toward meeting the State Model Wellness Policy is made available to the public, including parents, students and the community.	The wellness policy assessment and progress toward meeting the State Model Wellness Policy are presented to school and district staff.	The wellness policy assessment and progress toward meeting the State Model Wellness Policy are presented to and approved by the local school board.

2.J. Approval of Donations

2.K. Approval of Consent Agenda

3. **Public Comment**

3.A. Concerns of Burlington USD 244 Patrons

THE BOARD

The Constitution of the State of Kansas delegates many responsibilities for the governance and operation of school districts to locally elected Boards of Education. Among these duties and responsibilities are: establishment of general policies for the school systems, employment of school personnel upon recommendation of the superintendent, adoption and revision of the annual operating budget, informing the public of the needs and the progress of the educational systems, exercise of the legal powers conferred or implied by the legislature in administering school functions, and selection of the superintendent of schools.

The board is comprised of seven members elected to four-year terms. The members are elected from six geographic districts and one is elected at large. The president and vice-president are elected each year at the first meeting in July. Board members receive no pay for their service.

BOARD OF EDUCATION BURLINGTON USD 244

James Higgins - President
Lucas Allen - Vice President
Johnny Hernandez
Monique Hart
Ron Hess
Selena King
Bob Plummer

Please direct comments or questions to the district administration office.

Superintendent, Craig Marshall
Clerk of the Board, Christy Hess

USD 244 Central Office
301 Neosho Street
Burlington, KS 66839
620-364-8478

Thank you for attending. Your continued interest in our district's schools will guarantee their excellence.

MISSION STATEMENT

All students will be responsible citizens prepared to succeed in life and careers, contribute to the global community, and be lifelong learners.



WELCOME!

TO A
BURLINGTON UNIFIED SCHOOL DISTRICT
NO. 244
BOARD OF EDUCATION MEETING



THE MEETING

The regular meetings of the USD 244 Board of Education are held at 7:00 p.m. on the second Monday of each month. The meetings are held at the District Administration Building located at 301 Neosho Street, Burlington, Kansas. In addition, the board may hold special meetings at times and locations as announced to accomplish specific purposes.

All regular and special meetings are open to the public and all actions authorized or required by law are taken at these meetings. The board may, however, meet in closed (executive) session to discuss matters dealing with personnel, acquisition of property, consultation with the board attorney, matters relating to action adversely or favorably affecting students or personnel, confidential data relating to financial affairs, and consultation regarding employee negotiations. Any voting board action dealing with these items will be taken in public. At any meeting of the board, a majority of the membership of four members constitutes a quorum for the purpose of conducting business. Minutes of the Board of Education meetings are available at the District Administration Building.

THE AGENDA

Unless there are unusual or special circumstances, board meetings proceed in the order prescribed on the agenda:

- ☉ Call to Order
- ☉ Approval of Agenda, Minutes of prior meetings, Bills, Financial and Administrative Reports, and other items requiring board approval that may be submitted on the consent agenda
- ☉ Recognition of visitors and requests by visitors to address the board
- ☉ Discussion and Action Items (if executive session is necessary, it will be at this time)
- ☉ Adjournment

The agenda for each board meeting is prepared by the superintendent. Meetings are conducted by the board president in the prescribed order. The superintendent provides a packet of informational and background materials to board members concerning items to be presented on the meeting agenda. This is delivered to board members at least three days prior to the meeting so that they may come to the meeting prepared to question, discuss, and take action on each item. An extra copy of this information will be available for public examination at the administration office.

PLACING AN ITEM ON THE AGENDA

Any patron wishing to speak to the board regarding a specific concern requiring board action should discuss his/her request with the superintendent at least seven days prior to the scheduled board meeting. This request may be made by phone or in writing. Following this discussion, the superintendent will determine whether the request can be solved by staff or will place the item on the next regular board meeting agenda. If the superintendent refuses to place an item on the agenda, the patron may place his/her request in writing and submit it to the clerk of the board. Any such requests shall state the specific action requested of the board of education. The clerk shall include any statement with the agenda for the next regularly scheduled meeting of the board. (Such items must be received by the clerk not later than Tuesday of the week preceding the regular board meeting) In the event the board wishes to discuss the patron's request, the board may modify its agenda to do so or may direct the superintendent to place the item on a future regular or special meeting agenda.

CONDUCT AND ORDER

These guidelines have been adopted to give patrons an opportunity to address the board in an orderly and constructive manner. The board's function is decision -- time spent answering routine questions or criticisms takes away from other important board business. If a patron has a question about the operation of the schools, he/she is encouraged to contact the teacher or administrator closest to the situation.

Undue interruptions or other interference with the orderly conduct of Board of Education meetings cannot be allowed. The board president may terminate a speaker's privilege to speak if, after being called to order, he/she persists in improper conduct or remarks. As stated earlier, at a board meeting no person shall orally indicate charges or complaints against individual employees of the district or challenge instructional material used in the district. All such charges, complaints, or challenges shall be presented to the superintendent and/or board clerk in accordance with established board practice.

MAKING A PUBLIC COMMENT

The Board of Education wishes to be responsive to the community and welcomes patrons at all meetings. If a visitor wishes to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system he/she needs to be present at the beginning of the board meeting. Requests to speak may be made when the board president asks if any visitors have items to bring to the attention of the board. Speakers are asked to limit their remarks to five (5) minutes or less and groups with the same special interest may be asked to appoint a spokesperson. The board president may impose different time limits on presentations if other circumstances dictate doing so.

While there is no legal requirement that the public be given an opportunity to speak at each board meeting, it is the practice of the present board to make this time available to residents of the district. If pressure of business or other circumstances dictate, the board president may decide to curtail this practice.

The purpose of hearing public comment is to enable patrons to address the board concerning matters that do not require immediate board action. Charges or complaints against individual employees of the district or challenges to the instructional material used in the district are not allowed during the public comment portion of the meeting. Requests for board action shall be presented to the superintendent and charges, complaints, or challenges against staff or the curriculum shall be presented to the clerk of the board in accordance with procedures outlined below.

In the event that a speaker fails to observe the board's rules for public comment, any board member may request the individual cease speaking until the board president determines if the speaker should be allowed to complete his/her remarks.

DISCUSSION OF AN AGENDA ITEM

At meetings, the Board of Education spends its time reviewing and making decisions regarding information concerning student learning and other board concerns. While the meetings are conducted in public, public participation in the discussion of agenda items is not solicited unless the board requests a member of the public comment on that item. If a member of the public wishes to comment on an agenda item, that comment should occur during the Public Comment portion of the meeting.

4. **Communications**

4.A. Written Items

Thank you
Anna Labokan

Thank
You!
Denise
Garland

Thank you!
Rachel
Folger

Thank you
- Nicki

Thank you
from the
Kitchen
Staff

It is
Awesome!!
Janette
Boyd

Rebecca

Thank you!
- Makayla
Lundin

Thank
you!!

THANK YOU!
♥ Alea ♥

Thank you so much!
Kathy Dumas

Thanks!!

Thanks so
much
Dorothy
Schwartz

Thanks
so much!
Angela
Bryant

Thank you!
Cindy Rebele

Love It!
Thank you!
Dana Wong

Thank you!
S. Pauls

Thank you!
Whitney Bear

Thank You
D. Pees

Thank you
- Mrs. Toffy

Thanks!
Catherine
Mason

Thank you for
the sweatshirt!
Mckey

Thank you!
Sarah Spring

Yvonne
Fitz

Thank you!
Jennifer Hubby
Thanks!
Jovica
Gentim

THANK YOU FOR

THE NEW

Wildcat

gear!

Thank you
Jim Galloway

Thank
you!

Thank
you!
- Mrs. Kuhlmann

Thank
you!
Jennifer Rice

Julie
Hawley

Thank you!
Amanda Allen

Thanks!
Emma Link

Thanks!
Amy Birk

Thank you!
- Ms. Ford

Thank you!
Derie Gupta II

Thank
you!
Amy Ditt

Thank you!
- Mrs. Sturm

Thank you!
Chris
Monard

Thank you!
Liz Caldwell

Thank you!
Laura Mott

Thanks!
Christy Owen

Thank you
for the wildest year!
MATT Spring

Thank you for the
SWEATSHIRT!
-Jamie

Thank you!
Sebastian Schmidt

Thank you!
Laura Thurman

Michelle VanderLinder
Jed Allen

Thank You!!
Hannah Murray
Thank you!
Mandy T

Thank you!
Rachael Linick

Thank you!
Kathy Haruff

from the BMS Staff

Thank you!
-Kawron

Thank you!
Courtney Staleyson

Thanks
Christina Lema

Thank!
you!
yc

Kelley Crutched
Thank you!
Rita Decker

Thank You -
Christina Race

Thanks
Bria
Thank you
J Miller

Thank you!
-Sage

Ashly Hall
Thank you!

Thank you!
-Xue
ATHL

Thank you!
Evelyn Enn

Thank you!
Shae Foster

Christy Hess

From: Craig Marshall <cmarshall@usd244ks.org>
Sent: Monday, October 13, 2025 9:52 AM
To: Christy Hess
Subject: FW: November American Education Week Sweatshirts

We will add this to the November BOE agenda communications please.

Craig Marshall
Superintendent



-  www.usd244ks.org
-  620.364.8478 ext. 3040
-  cmarshall@usd244ks.org
-  301 Neosho Street
Burlington, KS 66839

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From: Laurie Hermon <lhermon@usd244ks.org>
Sent: Thursday, October 9, 2025 4:22 PM
To: Craig Marshall <cmarshall@usd244ks.org>
Subject: RE: November American Education Week Sweatshirts

Thank you to you and the board! 😊

laurie

From: Craig Marshall <cmarshall@usd244ks.org>
Sent: Wednesday, October 8, 2025 3:13 PM
To: #USD All District Staff <USDAllDistrictStaff@usd244ks.org>
Subject: November American Education Week Sweatshirts

Good afternoon!

The sweatshirts came in early. Since they came in early, we decided to deliver them early before American Education Week which is November 17-21. Please stop by your office and get what you ordered Thursday or Friday.

Thank you very much! Enjoy!!

Craig

Craig Marshall
Superintendent

 www.usd244ks.org

 620.364.8478 ext. 3040

 cmarshall@usd244ks.org

 301 Neosho Street
Burlington, KS 66839



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5. **Administrative Reports**

5.A. BES November 2025 Report

Burlington Elementary School

Board Report

November 3, 2025

- The October in-service time was spent with Rachel Anderson from Greenbush. Our building will be working with Rachel and her counterparts from Greenbush for the next several in-services to review and improve our MTSS process. This first session was a general overview as it has been many years since staff had MTSS training. We started exploring the importance of tier 1 instruction as well. This is a building initiative to improve our process and interventions to meet the needs of our students.
- Red Ribbon Week and Anti-Bullying week was in full swing during the week of October 27 – October 30. Students celebrated with dress up days. Mrs. Sturm, our school counselor, took the lead in organizing and planning activities for students including having our 4th grade kids create and publish poster with anti-bullying messages, bringing the Coffey County Sheriff's Office to give a demonstration by the drug dogs and to learn about the armored vehicle, The Bear. The police department was also on site to greet students at school on Wednesday morning. Students all received goodies to support anti-bullying and drug free messages thanks to Officer Mike Roney for securing generous donations from the following sponsors in Burlington: Cook's Plumbing, K & V Catering, Burlington Tax Center, and Napa.
- The 21st Century program hosted their annual Lights On after school event on October 23rd. This is a nationwide event to advocate the importance of after school care. Our program showcased a patriotic themed night like our daily schedule for parents with a rotation of activities including a craft, math and stem activities. We had 17 adults attend with 21 children.
- Mrs. Long attended the annual Program Directors conference on October 29 in Wichita. Our program received the coveted "Golden Paperclip" for completing all paperwork by deadlines given by KSDE. Again, it was indicated that grant funds will be available to submit RFP with information being shared in January or February. Mrs. Long has visited with our Greenbush external evaluator about using their services to help with this grant writing process.

- “Wildcats of the Month” were recognized on October 30th.. This is a student recognition for consistent display of the Wildcat Way pillars of being safe, respectful, and responsible. Students can be nominated by their classroom teacher or other teachers in the building. The following students were recognized over the intercom, received a certificate and a Casey’s coupon, and will have their picture posted on the Wildcat Way bulletin board for the month. Congratulations to these Wildcats!

Wildcat of the Month	
Nominated by	Nominee
<i>Kindergarten</i>	
Mrs. Ditto	Sebastian Giles
Mrs. Garland	Patsy Barnhart
Mrs. Griffith	Macie Combes
<i>1st Grade</i>	
Ms. Ford	Wyatt Dauber
Mrs. Hegwald	Alde Thomsen
Mrs. Lawrence	Handle Ellington
<i>2nd Grade</i>	
Mrs. Higgins	Boden Birk
Mrs. Lundin	Rylen Marquardt
Mrs. Stukey	Khloe Talley
<i>3rd Grade</i>	
Mrs. Gonzales	Paisley Redding
Mrs. McVey	Koda Allen
Mrs. Rice	Chet Thomsen
<i>4th Grade</i>	
Mrs. Bazil	Kyndal Winters
Mrs. Kuhlmann	Kip Henry
Mrs. Racine	David Thomsen
<i>Specials</i>	
Mrs. Allen (Library)	Eli West
Mrs. Dunaway (Music)	Greyson Brooks
Mrs. Freeman (PE)	Jaxon Warkentine
<i>Others</i>	
Mrs. Sturm (Counselor)	Laney Gibbon
Mrs. Long (Principal)	Abigail Williams

- BES students enjoyed celebrating Halloween on October 30th. Students and staff paraded downtown in costumes and then parents helped to host classroom parties. This is always a fun filled exciting day at BES!



Burlington Middle School

Unified School District #244

720 Cross Street, Burlington, KS 66839

P (620) 364-2156 F (620) 364-8560

Dear Board of Education and Superintendent Marshall,

We have officially wrapped up a successful fall sports season at BMS! All of our coaches did an outstanding job preparing our student-athletes for competition, and our kids represented Burlington with pride—both on and off the court, course, and field. A huge thank you to Mr. Wilson for his leadership, organization, and all the effort he put into making this season run smoothly.

It was an exciting and successful season for BMS Volleyball!

- **7th Grade JV** finished with an impressive **8–2** record.
- **7th Grade Varsity** went **13–4–2**, earning **2nd place** in the Pioneer League.
- **8th Grade JV** battled hard all season, finishing **5–4–1**.
- **8th Grade Varsity** closed out with a strong **13–4–1** record and took **3rd place** in the Pioneer League.

Our players showed tremendous growth, teamwork, and sportsmanship throughout the season—well done, BMS Volleyball!



BMS Cross Country had a fantastic season, highlighted by several top performances in the Pioneer League meet! We had **five runners place in the top 15**—including one **individual league champion**.

- **Alaina Akins** – 1st place (League Champion)
- **Archer Akins** – 2nd place
- **Delaney Buggeln** – 6th place
- **Logan Phillips** – 8th place
- **Greyson Kirchner** – 11th place

Congratulations to all of our runners for their hard work, dedication, and a successful season!



The BMS Football teams had an incredible season!

- **8th Grade** finished the regular season **6–1** and went on to win the **Pioneer Bowl Championship**—a fantastic way to cap off their season!
- **7th Grade** completed their season with a solid **4–3** record and earned **4th place** in the Pioneer Bowl.

Huge congratulations to both teams for their hard work, determination, and excellent performance all season long!



BMS Boys Wrestling we kicked things off with the Wildcat Classic on November 4th. We had a great turnout with 4 seventh graders and 3 eighth graders. We’re excited to see how these athletes develop and represent BMS on the mat moving forward!

We are excited to announce the addition of the National Junior Art Honor Society (NJAHS) to BMS this year, sponsored by Mrs. Natalie Spangenberg. This new chapter is off to a strong start with 11 members, a fantastic achievement for a newly formed group!

This fall, the NJAHS members completed a creative project with our CAT Time classes as part of the start of the day, showcasing their talents and collaboration. Looking ahead to January, they will be partnering with the high school FCCLA to create beautiful bowls, with FCCLA providing the soup for this event. The proceeds from the event will be split between the two groups and God’s Storehouse, supporting a great cause in our community. We are proud of these students for their dedication to both art and service, and we look forward to seeing the impact they will continue to make!

As we reflect on the fall season, we also want to take a moment to celebrate the hard work and dedication of our students and staff in the classroom. Below are the honor roll percentages for each grade level. To make the High Honor Roll, students must have a GPA between 3.6–4.0 with no grade

lower than a C-. To make the Honor Roll, students must have a GPA between 3.1–3.59 with no grade lower than a C-. Please join me in congratulating these students for their academic achievements and the continued commitment of our staff to supporting their success!

	High Honor Roll	Honor Roll	Totals
8th Grade	38 students or 69%	7 students or 13%	45 students or 82%
7th Grade	50 students or 81%	9 students or 14%	59 students or 95%
6th Grade	36 students or 63%	13 students or 23%	49 students or 86%
5th Grade	23 students or 45%	22 students or 43%	45 students or 88%
Totals	147 students or 65%	51 students or 23%	198 students or 88%

On Friday, October 30, BMS held our Team Kick Off Assembly, where we announced the creation of 12 teams made up of mixed grade-level students. The purpose of forming these teams is to help create a stronger family and team atmosphere within our school—especially for our 5th and 6th graders, who do not yet participate in extracurricular activities.

This initiative is designed to build leadership skills, foster connections across grade levels, and promote a positive, inclusive school culture. Teams will have opportunities throughout the year to engage in fun, friendly competitions. Our first competition is set for November 14, when teams will face off in a kickball tournament!

We’re excited to see our students work together, show leadership, and build school spirit through these activities.



Yours in Education,

Matt Spring
BMS, Principal

5.C. BHS November 2025 Report

Burlington High School November Board Report

[Stay current with BHS:
November Newsletter:](#)

Enrollment:

Cumulative	9th	10th	11th	12th	Total
Boys	34	25	15	23	97
Girls	22	23	27	25	97
Total	56	48	43	49	194

Spec Ed	10	19	14+1	9	53 (+1)
BHS Total	66	66	56	58	247 (-1)

School News:

- On Wednesday, October 29th, current BHS sophomores attended the Career Exploration Day in Hutchinson, Kansas. Students were able to view different career opportunities from major industries presented through ESSDACK. The ESSDACK Career Planning Expo, the largest college & career planning event in Kansas, showcases career opportunities from two-year and four-year college degrees, industry certifications, apprenticeships, military opportunities, and business partners. In 2024, more than 5,000 students attended the Expo for over two days.
- On October 20th, the staff at Burlington High School participated in Crisis Training through the Coffey County Sheriff's Department. BHS staff were provided examples on how to perform if a crisis situation happens and how we as a building can better provide safety for students. Officer Honn and I will be visiting Santa Fe Trail on November 11th to observe a neighboring district to gain further safety procedural knowledge.
- State testing involving Pre-Act/Act and Work Keys has been completed with a few students to make up tests. Students who scored an exemplary score will be honored at the November Awards Assembly.
- Conducted two Awards Assembly as a way to honor student and teacher success. Awards are sponsored through local agencies (American Family and Integrity Insurance). We have honored eight students and four teachers. Students receive \$25 in cash, and teachers receive \$50 in cash.

BHS Activity/Athletic Updates

Activities:

Cross County: Cross Country finished it's season at Regionals at Wichita Trinity with a full boys team and 2 girls competing. It was a very muddy and rainy day. The boys placed 3rd at League which is a huge improvement from last year's last place finish. The boys have not placed in the top half since 2020. The goal for next year is to continue the positive culture change focusing on attitude and self accountability.

Football:

Records set in 2025 Season:

3rd all time rushing yards by a team - vs lola w/ 482

Tied 2nd - TD's in a Single Game

5-Hunter Cole vs lola

5-Alex Mautz vs OZ

3rd all time - rushing yards in a single game - 343 yards Hunter Cole vs lola

9 years in a row making it to the State Playoffs

Finished with 44 Players - most in Coach Carlson's 3 years here. 16 freshman / 12 sophomore / 7 junior / 9 seniors

Starters/Playing Time by Class:

FRESHMAN: 3 Starters - 8 Played - 16 Total

SOPHOMORES: 7 Starers - 11 Played - 12 Total

JUNIORS: 6 Starers - 7 Played - 7 Total

SENIORS: 6 Starters - 7 Played - 9 Total

When we say we were young this year boy did we mean it.

We played 19 Under Classmen and 14 JR/SR's

10 Under Classmen started for us / only 12 Upper Classmen

JV had an overall productive season. They won 3 games and lost the lead in the last 2 minutes in 3 games (2 on the last play).

Volleyball:

The Lady Cats Varsity finished the 2025 Season 31-8 the best record in BHS volleyball history, winning their home tournament, League Champions, and Regional Runners-up! JV and C team had great season and will continue to help the program grow.

Administrative Report:

- Completed final review for semester final opt procedures with BLT Team
- Participated in Pittsburg State Teacher Career Fair on October 24th, 2015
- Participated in Emporia State Teacher Career Fair on November 4th, 2025
- Plan of action in place to post current certified vacancies.
- Plan of action to replace semester certified opening.
- Participating in a new administrator mentorship program.
- Observed another district on Power Hour format to potentially adopt a new model.

Board of Education Report
Coffey County Special Education Cooperative, CCSEC
Lindsey Graf, Director
November, 2025

State Reports/Data

- All Teacher Waivers have been submitted

Staffing Updates

- Para Educators: 2 BES, 2 at USD 243

Director's Focus

- Holding Certified Staff Meetings Virtually (4 this year) for updates
- Distributing Newsletters 4 times per year to increase communication throughout the COOP.
- Assisting with student issues across the county.
- Past-Chair Duties for the State Special Education Advisory Council
- Mentoring through K-State for a New Director and unofficially for another local Director
- Attending state and regional SPED Director Meetings (KASEA, SEAC and State)
- Participating in monthly SPED administrators Webinars
- Interviews/Hiring/Transfers – continuing to replace paras that leave and on board para sub applications as they are submitted
- Obtaining and evaluating the Intensive Duty Pay Applications
- Assisting with the Personnel Report with Whitnie
- Student programming/needs – attending meetings; communicating with parents
- Corresponding with Legal Services regarding programming
- Corresponding with Parents via phone and email to ensure student needs are being met.
- Holding regular School Psych, Speech Language Pathologist, Social Worker Meetings
- Collaborating with Administration
- Staff evaluations – Working through the process for all up for evaluation this year.
- Visits to buildings in the COOP
- In-service/Trainings:
 - CASE National Special Education Conference- November
Attendee: Lindsey Graf
 - Law Conference- November
Attendees: Lindsey Graf, Jared Browning, Mandy, Thomsen, Joe Sprague, Rachel Keim, Whitnie Docman

5.E. Technology November 2025 Report

5.F. Superintendent's November 2025 Report

Burlington USD 244
Board of Education Meeting
November 10, 2025
Superintendent's Report

1. American Education Week- The week of November 17th-21st has been designated as American Education Week. We are so fortunate to have a very dedicated and passionate group of professionals working with our students! If you have an opportunity, thank an educator this week. I would like to thank our staff for all the effort and time they put forth to support education in USD 244.

2. The main objective in KESA this year is for every system to develop a solid KESA Action Plan. We will look to add an item to our Action Plan that focuses on reading instruction. The collaborative process for the development of this action plan consists of a KESA Check-In with our Regional Executive or Cohort lead, a School Improvement Day with like systems, and engagement with our broader school community. The process will center on the School Improvement Day where each system's KESA District Leadership Team (DLT) will attend a one-day session facilitated by educators trained in the KESA model by KSDE. Our USD 244 Strategic Plan helps us with the KESA process.

3. KSDE recognized us with four STAR Awards. These STAR Awards are a positive reflection on all our schools, students, staff, parents, board of education, and community. We hope to add other STAR Awards in the future. USD 244 received a High School Graduation Bronze award for 90%-92.9% graduation rate this past year. USD 244 received a Postsecondary Success Bronze award for exceeding our predicted effectiveness rates. USD 244 received an Individual Plan of Study Bronze award for offering quality and inclusive opportunities for students to experience connected learning which develops academic knowledge, as well as technical and employability skills. USD 244 added an additional Copper award this past year focusing on Academically Prepared for Postsecondary Success. The Kansas State Board of Education defines a successful high school graduate as having the academic preparation, cognitive preparation, technical skills, employability skills, and civic engagement to be successful in post-secondary education, in the attainment of an industry recognized certification or in the work force, without the need for remediation. To be eligible for this recognition, districts must maintain a 95% participation rate in all three assessment areas and a state average of 49.9% of students in levels 3-4 of state assessments.

6. **Building Report Card Review**

7. **Board Member Items**

7.A. Board Reports

8. **Budget Review**

8.A. Capital Outlay Review

9. **Contracts/Approvals/Appointments**

9.A. Insurance Renewal



Unified School District #244 – Insurance Renewal Comparison

	2024-2025	2025-2026	<i>Difference</i>
Property: (Replacement Cost)			+10% Blkt. Rate Increase
<u>Blanket – 90% Co-Insurance</u>			
Building Value	\$89,699,015.00	\$89,908,835.00	
Business Personal Property Value	\$12,417,826.00	\$12,914,539.00	
Property in the Open Value	\$4,435,576.00	\$4,612,996.00	
*\$25,000 Deductible (per occurrence)			
*\$75,000 Wind/Hail (per location, per building)	*\$75k – Schools*	*\$75k – Schools*	
*Includes Boiler/Machinery & Glass			
Total Insured Property Blanket	\$106,552,417.00	\$107,436,370.00	
Property Off-Premise / Transit Limit	\$15,000.00	\$15,000.00	
Equipment Breakdown	Included	Included	
Property Premium	\$327,472.00	\$363,180.00	+\$35,708.00
Inland Marine:			
Scheduled Equipment-Total Limit	\$175,070.00	\$175,070.00	
Contractors Equip. (Leased /Rented)	\$25,000.00	\$25,000.00	
Commercial Articles (Instruments)	\$184,501.00	\$184,501.00	
Scheduled Property Floater (Band Uniforms)	\$36,000.00	\$36,000.00	
➤ Deductible	\$500.00	\$500.00	
Inland Marine Premium	\$1,686.00	\$1,686.00	—
General Liability:			
Liability Limit (per occurrence)	\$1,000,000.00	\$1,000,000.00	
Aggregate Limit (policy term)	\$2,000,000.00	\$2,000,000.00	
Medical Expense Limit (any one person)	\$10,000.00	\$10,000.00	
Essential / Elite Extension Coverages	Included	Included	
Class Codes:			
#47469 – Faculty Corp. Punishment (Students)	257	257	
Rate	2.605	3.499	+0.894
#47473 – Schools, Public–High (Students)	255	255	
Rate	2.738	3.678	+0.94
#47471 – Schools, Public–Elem (Students)	519	519	
Rate	2.102	2.824	+0.722
#47474 – Schools, Trade-Vocation (Students)	2	2	
Rate	3.290	4.419	+1.129

#41716 – Day Care Cen/21 st Century (Average) Rate	46 3.392	46 4.557	+1.165
#44194 – Grandstands/Bleachers (Exposure) Rate	4 264.120	4 354.795	+90.675
#87500 – Employee Benefits (# of Employees) Rate	249 —	249 —	—
#87777 – Abuse or Molestation Liability Flat Rate	\$750.00	\$750.00	—
#87818 – Violent Event Response Flat Rate	\$420.00	\$420.00	—
#41716 – Day Care Cen/E.Learning Ctr (Average) Rate	46 3.392	46 4.557	+1.165
General Liability Premium	\$5,387.00	\$6,728.00	+\$1,341.00
Crime/Fidelity:			
\$500 Deductible – Minimum			
Employee Theft – Blanket (per employee)	\$10,000.00	\$10,000.00	
Robbery (Inside Premise)	\$2,000.00	\$2,000.00	
(Outside Premise)	\$2,000.00	\$2,000.00	
Excess Limits Each:	\$40,000.00	\$40,000.00	
(BOE Clerk, Payroll Clerk, Acct. Payables Clerk)			
Faithful Performance of Duty (per employee)	\$10,000.00	\$10,000.00	
Crime/Fidelity Premium	\$420.00	\$420.00	—
Commercial Auto:			
Liability Limit	\$1,000,000.00	\$1,000,000.00	+15% Rate Increase
Number of Autos Insured	31	31	
13 Vehicles – 9-month Rating (17 Buses; 5 Vans-Transits; 9 P. Passenger)			
*5/13/25 – Added 2018 Chevy Equinox (6670) & Deleted 2012 Chevy Impala (0748)	+\$84.00		
Commercial Auto Premium	\$25,288.00	\$30,262.00	+\$4,974.00
Workers Compensation:			
MOD Rate	2.07	1.53	(0.54)
<u>Employee Classification:</u>			
#7380 – Drivers NOC (Payroll) Rate	\$138,603.00 4.17	\$179,825.00 4.03	(0.14)
#8868 – School: Professional (Payroll) Rate	\$9,416,157.00 0.42	\$9,597,770.00 0.42	—
#9101 – School: All Other (Payroll) Rate	\$572,497.00 3.11	\$551,795.00 3.11	—
#8869 – Child Day Care (Payroll) Rate	\$289,120.00 0.75	\$289,120.00 0.70	(0.05)

➤ \$2,000 Deductible (Per Claimant)			
*11/1/24 – Amend Per Claimant Deductible (\$2k)	(\$4,085.00)		
Workers Compensation Premium	\$110,945.00	\$91,060.00	(\$19,885.00)
Linebacker: Retroactive Date – 09/09/1992			+25% Rate Increase
Liability Limit (each loss)	\$1,000,000.00	\$1,000,000.00	
Aggregate Limit (policy term)	\$2,000,000.00	\$2,000,000.00	
➤ Deductible (each claim)	\$5,000.00	\$5,000.00	
Linebacker Premium	\$5,648.00	\$7,076.00	+\$1,428.00
CyberSolutions (& Data):			
Cyber Suite Annual Aggregate Limit	\$250,000.00	\$250,000.00	
First Party & Third Party Limit	\$250,000.00	\$250,000.00	
Identity Recovery Limit	\$25,000.00	\$25,000.00	
Coverage Attack Limit	Included	Included	
Network Security Defense/Liability Limit	Included	Included	
Electronic Media Liability Limit	Included	Included	
➤ Deductible	\$2,500.00	\$2,500.00	
CyberSolutions Premium	\$1,485.00	\$1,485.00	—
Umbrella:			
Limit of Liability	\$1,000,000.00	\$1,000,000.00	
➤ Self-Insured Retention	\$10,000.00	\$10,000.00	
Umbrella Premium	\$2,891.00	\$3,230.00	+\$339.00
Property Wind/Hail Deductible Buy-Down:			
Limit of Building/Personal Property Value	\$93,756,510.00	\$94,338,184.00	<i>Per Location Per Building</i>
➤ \$75k Buy-Down Deductible To \$25k	Yes	Yes	
➤ *Excludes Property-In-Open			
W/H Deductible Buy-Down Premium	\$17,426.63	\$17,431.78	+\$5.15
TOTAL:	\$498,648.63	\$522,558.78	+\$23,910.15

Overall Increase for 2025-2026 – 5%

THIS DOCUMENT SUMMARIZES THE PROPOSAL FOR YOUR INSURANCE. THIS IS NOT A CONTRACT. THE TERMS OF THE POLICY FORMS WILL CONTROL THE INSURANCE CONTRACT WITHOUT REGARD TO ANY STATEMENT MADE IN THIS PROPOSAL.

9.B. Approval of Professional Development Council
Points for Professional Learning Committee
Meetings at BES

9.C. Authorization to Sell Shares of Principal
Financial Group

10. Personnel

10.A. Executive Session Regarding Personnel

10.B. Retirement

11. Student Issue

11.A. Executive Session Regarding A Student
Issue

12. Closing Items

12.A. Debriefing

12.B. Adjournment