

REGULAR BOARD OF DIRECTORS MEETING

Wednesday, June 4, 2025 Immediately following Budget Hearing
South Umpqua School District, 558 Chadwick Ln, Myrtle Creek, OR 97457

1. **Call to Order/Roll Check**
2. **Adoption or Adjustment of Agenda**
3. **Citizens Request of the Board**
4. **Coffenberry Middle School FBLA- Request for out of state travel**
5. **South Umpqua High School FBLA- Request for out of state travel**
6. **Superintendent Communication**
 - 6.1. Enrollment Report
7. **Financial Report**
8. **Facilities Update**
9. **Foundation Communication**
10. **Consent Agenda (All items may be adopted by a single motion unless pulled for special consideration.)**
 - 10.1. Approve employment of Lisa Whitmore, Elementary Teacher at Myrtle Creek Elementary
 - 10.2. Approve minutes from April 2, 2025, Board meeting, April 16, 2025, Budget Committee Work Session, April 15, 2025, Board Work Session, May 21, 2025, Budget Committee Work Session and May 21, 2025, Board Work Session.
 - 10.3. Employment of Pamela Milholland-Elliott, Special Education TOSA at the District Service Center
11. **Action Items**
 - 11.1. Establish date and time of July board meeting
 - 11.2. Approve out of state travel for Coffenberry Middle School FBLA students
 - 11.3. Approve out of state travel for South Umpqua High School FBLA students
 - 11.4. Approve meal prices for the 2025/2026 school year
 - 11.5. Approve Resolution 2025.13, **Adopt the Budget, Appropriate Funds, and Impose & Categorize Taxes for the 2025–26 Fiscal Year**
12. **Announcements**
13. **Board Member Comments**

14. **Board chair closing comments**

15. **Adjourn Meeting**



Superintendent's Reports

June 4, 2025

To: Board of Directors
From: Superintendent, Erika Bare
Subject: **Superintendent Reports**
Date: June 4, 2025

Summary:

Superintendent Erika Bare will provide announcements/reports to the Board on items of interest.

Final Report on Entry Plan Goals:

1. Build relationships of trust with the Board of Directors, District Staff, and the Community.

I believe I have laid the foundations of trust with the Board of Directors, District Staff and the Community. There are four core elements of trust that include integrity, intent, capabilities and results. I will continue to lead with integrity and ensure that my intent, or agenda, is always kid focused. This requires consistent communication and transparency with decision making. With trust, the proof is very much in what results look like, so true trust will be earned as we start to see the goals outlined in the strategic plan come to fruition.

2. Identify the key priorities of the district moving into the next five years.

This work was painstakingly done with a wonderful result. The Strategic Plan that has been developed outlines the pathway to meet the priority goals the community has over the next five years.

3. Discover the gifts of South Umpqua that can be used to unlock students unlimited potential.

It did not take me long to learn that the gifts of South Umpqua are the people here. The educators, the community members, community groups, and natural landscape are all

second to none. It has been a joy to harvest these gifts to make a better future for our students.

Please see the attached entry plan with progress marked towards all of the action steps outlined last summer. All have been accomplished. Those highlighted in yellow indicate that they are ongoing, and not something that can ever really be checked off.

Logo Input:

I shared with you all via email a possible update to our LOGO. This logo was designed to capture the strength and shared spirit of South Umpqua School District. At its center, a stylized mountain-echoing the Umpqua National Forest -symbolizes the climb every student makes towards success. The rising sun represents growth, guidance, and the collective energy of a district community to uplift each learner. The golden peaks reflect both the region's landscape and the monumental ambition of the district to support students in reaching new heights. Together, the design signals a district united in purpose and committed to helping every student rise. If you have any input, please let me know.

New Community Partnership:

We are excited to partner with the YMCA for affordable after school care next year! Right now, they are set to begin at Tri-City and we will provide busing from Myrtle Creek and Canyonville. If the demand is significant enough, we will expand to have sites at all three locations.

Big Wins for the Year:

This year, we set out to improve reading outcomes for our elementary students—and we did just that. Our preliminary benchmark and statewide assessments confirm what we already knew. That focused, intentional work makes a difference. We know there is still much work to do to ensure every child is a reader, and yet we are affirmed in knowing we have chartered the right course.

We also took on the challenge of rethinking student attendance across our community. It wasn't always easy, and it wasn't always popular. We even had to contend with the great South Umpqua flu outbreak of 2025! And yet, it's working. Attendance is up. Conversations are shifting and mindsets are beginning to change.

Perhaps most important for our long-term success, we came together to craft a five-year strategic plan—our roadmap to excellence—and already, it's gaining momentum and making a difference. I'm incredibly proud of what we've built together as a community.

I look forward to sharing the specific data with you all in August once we have it all gathered.

Entry Plan

Erika Bare, Superintendent

Introduction

Unlocking the potential in every student. When I read this, I knew instantly that South Umpqua and I are an ideal match. My educational mission statement for over 20 years has been, "Provide each student with the individualized support needed to reach their unlimited potential." To serve in a place that believes our work is to unlock the unique genius in every child is inspiring. The key word in my mission is *unlimited*. Our students are capable of amazing things. Things we can't even begin to imagine. Together, I know we can, and will, unlock the unlimited potential of our students, schools, and community.

In preparation, I have been meeting with individuals, getting settled in the community, and learning all I can about South Umpqua's tremendous strengths and areas to grow. There is still much to learn as I begin to lay the groundwork for us to co-create a strategic plan designed to focus our efforts on the academic, social, and emotional success of every student.

Goals

Goal 1:

Build relationships of trust with the Board of Directors, District Staff, and the Community.



Goal 2:

Identify the key priorities of the district moving into the next five years.



Goal 3:

Discover the gifts of South Umpqua that can be used to unlock student's unlimited potential.



Just the Beginning

This is just the beginning! Together, we will build a future where the students and educators of South Umpqua thrive. We have everything we need to do great things - talented educators, a supportive community, and amazing students. There is nothing we cannot do. I am so excited to collaborate with you all on creating a plan that will provide the keys to unlocking the unlimited potential in every student.



Action Steps

Build a relationship of trust with the Board of Directors, District Staff, and the community.

- ~~Meet individually with each board member~~
- ~~Establish communication protocols, roles, and operating agreements with the board~~
- Maintain consistent communication with the Board: This is an ongoing goal. Although this has been initiated, this is a continued goal, not a one-time action.
- ~~Meet individually with site administrators to understand the unique strengths and challenges of each site~~
- ~~Meet individually with directors to understand the unique strengths and the challenges of each department/area of oversight~~
- ~~Conduct June retreat with site administrators and two directors~~
- ~~Conduct July retreat with Cabinet~~
- ~~Conduct a two-day August retreat with site administrators and cabinet~~
- ~~Establish a regular meeting schedule with individual directors and cabinet~~
- ~~Establish a regular meeting schedule with building principals at each school~~
- ~~Establish a regular meeting schedule for the Teaching and Learning Leadership Team with established meeting agreements and working agreements~~
- ~~Meet individually with key community partners~~
- ~~Meet with union group leaders, district office staff, SRO, and other key constituents within the schools~~
- ~~Schedule listening sessions at each site for the staff at that site~~
- ~~Schedule community listening sessions, coupled with school events~~
- ~~Share who I am as a leader, and my hopes for the district in start of the year communications~~
- Establish regular and transparent communication with all district staff: This has been established, but much like communication with the board, this is a continual goal, not a one-time action.
- Be consistently present in schools, at events, and in the community: I have very much enjoyed spending significant time in classrooms, at events, and participating in community events. This is a continued goal, not a one-time action.
- Meet with students in focus groups to better understand their experience.

Goal 2: Identify the key priorities of the district moving into the next five years.

- ~~Conduct S.W.O.T. (strengths, weaknesses, opportunities and threats) analysis during June administrative retreat~~
- ~~Gather information about the strengths and weaknesses from various perspectives in one-on-one interviews~~
- ~~Examine student achievement data, district data points, survey data, and historical data~~
- ~~Conduct needs assessment through listening sessions~~
- ~~Review district curriculum, professional development plan, and assessment plan~~
- ~~Build a process to build a comprehensive district strategic plan~~

Goal 3: Discover the gifts of South Umpqua that can be used to unlock student's unlimited potential.

- ~~Establish residency within South Umpqua~~
- Frequent the many businesses and natural attractions in this community: This has been a joy, and is an ongoing goal, not a one-time action
- Interview long-term residents about history, local customs, and culture: This has been a joy, and is an ongoing goal, not a one-time action
- Attend community events and join community organizations: This has been a joy, and is an ongoing goal, not a one-time action
- ~~Study existing contracts, handbooks, and operating procedures~~
- ~~Meet with the Business Manager and review the general fund budget as well as how grant and federal funds are dispersed and managed~~
- ~~Review the district safety and emergency plan~~

- ~~Conduct a facilities tour with the director of maintenance~~
- ~~Ask questions in all one-on-one interviews about what is important to know as I get to know the community~~
- ~~Attend back to school events, assemblies, and other school events in the fall and throughout the year~~
- ~~Conduct focused listening sessions with staff, community and students~~

SUSD Enrollment Report

19-20	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry (303)	309	311	313	308	309	311	Enrollment frozen at February numbers due to COVID-19 Pandemic.			
Cville (208)	205	206	202	198	201	203				
HS (387)	407	402	405	392	392	389				
MCE (347)	300	302	302	304	292**	287				
MCE Pre-K*	19	19	19	19	20	19				
TCE (307)	309	308	303	300	308	302				
Total (1552)	1549*	1548	1544	1521	1522	1511				

20-21	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry (316)	314	310	309	311	312	311	312	311	308	308
Cville (197)	152	159	161	162	162	163	162	163	165	164
HS (414)	414	397	398	400	393	391	391	384	379	379
MCE (291)	270	261	264	266	267	265	269	275	275	275
MCE Pre-K*	12	12	12	12	16	15	15	14	14	14
TCE (306)	282	278	282	285	281	282	280	277	273	273
Total (1524)	1444	1417	1426	1436	1431	1427	1429	1424	1414	1413

21-22	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry (309)	282	281	282	282	282	288	285	289	281	277
Cville (172)	155	159	159	160	164	162	164	166	164	164
HS (398)	420	404	406	407	402	408	405	399	399	396
MCE (264)	303	292	291	286	291	285	283	295	294	293
TCE (282)	260	265	267	264	264	264	261	263	268	267
SU OLA	58	56	45	42	36	35	32	30	30	30
Total (1425)	1478	1457	1450	1441	1439	1442	1430	1442	1436	1427

22-23	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry (301)	286	288	286	284	286	281	277	272	264	265
Cville (164)	172	170	173	174	179	175	170	169	166	166
HS (398)	449	442	444	442	434	426	428	415	414	414
MCE (286)	274	279	284	285	283	287	285	287	290	290
TCE (268)	293	286	285	286	286	283	282	283	282	281
SU OLA (25)	12	13	13	13	13	13	13	12	12	12
Total (1442)	1486	1478	1485	1484	1481	1465	1455	1438	1428	1428

23-24	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry	288	283	282	284	285	278	273	268	263	260
Cville	165	165	166	169	170	166	168	168	168	168
HS	453	444	438	438	433	427	425	415	409	405
MCE	273	272	270	270	280	280	277	270	267	261
TCE	273	275	272	271	269	271	268	270	269	269
SU OLA	11	11	11	11	9	14	12	12	12	12
Total (1465)	1463	1450	1439	1443	1446	1436	1423	1403	1388	1375

24-25	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cberry	270	273	275	273	274	269	263	262	264	
Cville	186	184	180	188	187	190	190	189	187	
HS	444	447	447	441	439	427	414	407	399	
MCE	268	259	256	258	257	258	253	255	261	
TCE	250	251	252	256	255	257	251	250	249	
SU OLA	0	0	0	0	0	0	0	0	0	
Total (1431)	1418	1414	1410	1416	1412	1401	1371	1363	1360	



Superintendent's Reports

June 4th, 2025

To: Board of Directors

From: Superintendent, Erika Bare
Director of Fiscal Services, Shy Chapman

Subject: Superintendent Reports – Fiscal Responsibility (Board Goal)

Date: May 29, 2025

Summary: Superintendent Erika Bare and Director of Fiscal Services Shy Chapman will provide announcements/reports to the Board on Fiscal Responsibility.

Financial Report: Attached is the financial statement through May 29th, 2025, reflecting a projected ending fund balance of \$3,589,463 as of June 30, 2025. This projection is subject to change as we complete year-end processing of accounts payable and accounts receivable.

The following items will be reviewed later in the meeting under Action Items:

- *Action Item -Meal Price Increases:* For the 2025–26 fiscal year, the district's nutrition program will continue to operate under the Community Eligibility Provision (CEP), ensuring that all student reimbursable meals remain free of charge. In accordance with Consumer Price Index (CPI) guidance from the Bureau of Labor Statistics, adult meal prices will increase by 3.8%.
- *Action Item- Resolution 2025-13:* In accordance with ORS 294.456, the Board is asked to adopt the approved budget for the 2025–26 fiscal year, appropriate funds by category, and impose and categorize taxes for the tax year 2025–26. These steps are required under Oregon Budget Law to authorize spending and levy property taxes beginning July 1, 2025.

South Umpqua School District #19
Estimated 2024-2025 Revenues and Expenditures
As of May 29, 2025

2024-2025 Fiscal Year

	<i>Prior Year Actual Audited</i>	2024-25 Budget	Actual YTD 5/29/25	Total Projected for the Year	Net Difference
REVENUE					
Taxes, Current & Prior	3,971,604	4,105,724	4,067,188	4,105,724	-
Interest on Investments	564	500	705	705	205
Student Activities	54,111	58,000	52,196	58,000	-
Miscellaneous Local Sources	120,672	114,800	134,879	134,879	20,079
County School Fund	19,922	30,000	20,314	20,314	(9,686)
Other Intermediate Sources (HERT)	4,359	2,456	3,081	3,081	625
ESD Flow Through	125,740	125,798	123,720	123,720	(2,078)
State School Support Fund	13,792,903	14,317,860	14,003,142	14,003,142	(314,718)
Common School Fund	193,908	194,000	195,515	195,515	1,515
Other State Grants In Aid	1,003	-	-	-	-
Prior YR Forster Child Transportation Reimb	37,722		4,557	4,557	4,557
Federal Forest Fees	164,200	152,000	22,027	22,027	(129,973)
TOTAL REVENUE	18,486,708	19,101,138	18,627,324	18,671,664	(429,474)
ESTIMATED BEGINNING FUND BALANCE	4,349,812	4,109,745	5,076,392	5,076,392	966,647
TOTAL REVENUE & BEG. FUND BALANCE	22,836,519	23,210,883	23,703,716	23,748,056	537,173
EXPENDITURES					
Instruction					
Salaries	5,130,478	5,412,445	4,109,666	5,281,342	131,103
Associated Payroll Costs	2,741,036	3,677,414	2,276,630	2,969,563	707,852
Purchased Services	529,946	470,339	461,951	482,855	(12,516)
Supplies & Materials	126,285	788,685	392,898	788,685	-
Capital Outlay				-	-
Other Objects	10,990	26,650	21,768	26,650	-
Total Instruction	8,538,735	10,375,533	7,262,913	9,549,094	826,439
Support Services					
Salaries	2,916,261	3,403,130	2,733,586	3,312,591	90,539
Associated Payroll Costs	1,532,563	2,424,379	1,625,874	1,950,930	473,449
Purchased Services	2,438,618	2,819,856	2,184,214	2,532,574	287,282
Supplies & Materials	757,497	939,897	690,648	939,897	-
Capital Outlay	88,793	126,770	72,044	126,770	-
Other Objects	251,149	298,712	291,865	298,712	-
Total Support Services	7,984,880	10,012,744	7,598,230	9,161,473	851,270
Community and Enterprise Services					
Associated Payroll Costs	1,291	7,692	4,824	7,692	-
Transfers to Other Funds	1,235,220	1,440,334	1,423,945	1,440,334	-
				-	
TOTAL EXPENDITURES	17,760,127	21,836,303	16,289,912	20,158,594	1,677,709
ESTIMATED ENDING FUND BALANCE	5,076,392	1,374,580	7,413,805	3,589,463	2,214,882

Shy Chapman
Director of Fiscal Services
558 S.W. Chadwick Lane
Myrtle Creek, OR 97457



shy.chapman@susd.k12.or.us
Phone (541)863-3115
FAX (541)863-5212

2025-2026

Meal Prices

Elementary

Breakfast- Free
Second Breakfast- \$3.11
Lunch- Free
Second Lunch- \$5.19
Milk- \$0.57

Middle School

Breakfast- Free
Second Breakfast- \$3.11
Lunch- Free
Second Lunch- \$5.19
Milk- \$0.57

High School

Breakfast- Free
Second Breakfast- \$3.11
Lunch- Free
Second Lunch- \$5.19
Milk- \$0.57

Adults

Breakfast- \$3.11
Lunch- \$5.19 (One entrée, salad bar and milk)
Entrée Only- \$2.80
Salad Bar only-\$3.26
Milk-\$0.57



Superintendent's Reports

June 4th, 2025

To: Board of Directors
From: Superintendent, Erika Bare
Facilities Manager – Joe Motta
Subject: **Superintendent Reports – Facilities Update**
Date: May 27th, 2025

Summary:

Superintendent Erika Bare and Facilities Manager Joe Motta will provide district facility updates/reports to the Board.

Facilities Updates:

1. I am back!
2. Renew America's Schools Grant- continues
3. LED conversion started
4. Summer work/projects commence

WORK SESSION- BOARD OF
DIRECTORS MEETING
Wednesday, April 16, 2025 Immediately
following Budget Committee Meeting

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

William Hill: Present
Jeff Johnson: Present
Quinn Pickering: Absent
Randy Richardson: Present
David Stevens: Present
Anandita Tiwari: Present
Present: 5, Absent: 1.

1. Call to Order/Roll Check

2. Adoption or Adjustment of Agenda
I motion to approve the agenda for April 16, 2025. This motion, made by Randy Richardson and seconded by Jeff Johnson, Carried.
Quinn Pickering: Absent, William Hill: Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea, Anandita Tiwari: Yea
Yea: 5, Nay: 0, Absent: 1

3. Superintendent Communication

4. Citizens Request of the Board
None

4.1. Email from Kyle Reed

4.2. Email from Sharyse Williams

5. Superintendent Communication

Superintendent Bare shared progress on the district's strategic plan and information about the leadership team's trip to Estacada District. Estacada also works with Studer Education for strategic planning and district improvement and is several years into the work so it was good to see a system that is working. Superintendent Bare shared that the school schedule changes for 25-26 have been announced publicly and the district has received some questions and concerns via phone calls or letters, and also on social media. Most are ok with the later high school start time but wonder why elementary has to start so early. Superintendent Bare shared that transportation limitations are the reason we cannot have all schools at the later start time and that our secondary schools have been starting at the early time all along. It is not a new start time, just flipping elementary and secondary so it feels new to people. Director Richardson commented that his family did not receive the survey and asked how it was sent. Superintendent Bare shared that the survey was sent via email and text message. Superintendent Bare shared staffing updates: Ryan Savage named as next Director of Teaching and Learning, and Eric Savage named permanent Athletic Director.

6. Integrated plan presentation
Kate McLaughlin shared the 2025-27 Integrated Plan with the Board. The presentation included the purpose of the Integrated Plan, the planning committee, the district Equity Lens, 9 programs supported by

the Integrated Plan, budget and expenditures for the grant funds, data from the longitudinal goals, and the timeline/next steps.

Director Hill asked about the Longitudinal goals and metrics and if we would be resetting with higher goals. Ms. McLaughlin responded that the current goals were set in 2020 and run through 2026 and that ODE originally planned to require a collaborative goal setting meeting with all districts this Spring, but just notified districts that the collaborative meeting will not take place until 2026 and districts will continue to operate on their original goals.

Director Richardson asked about the Career Connected Learning program and if we have students earning dual credit through UCC that is not transferable to 4 year universities. Superintendent Bare responded that it may depend on the system where the credit is earned. Most 2-year colleges accept transfer credits from other 2-year colleges, and most public 4-year universities also accept credit earned at 2 year colleges, but it may not transfer to a private 4 year university.

7. Consent Agenda(*All items may be adopted by a single motion unless pulled for special consideration.*)

Approve consent agenda. This motion, made by Anandita Tiwari and seconded by Randy Richardson, Carried.

Quinn Pickering: Absent, William Hill: Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea, Anandita Tiwari: Yea

Yea: 5, Nay: 0, Absent: 1

7.1. Resignation of Brigit Valeri, Elementary Teacher at Tri City Elementary

7.2. Resignation of Kellyn Goodwin, School Board Member, Zone 3, Position 3,

8. Action Items

8.1. Approve 2025-2027 Integrated plan

8.1 Approve 2025-27 Integrated Plan. This motion, made by Randy Richardson and seconded by Jeff Johnson, Carried.

Quinn Pickering: Absent, William Hill: Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea, Anandita Tiwari: Yea

Yea: 5, Nay: 0, Absent: 1

9. Announcements

- Board Regular Session, May 07, 2025, 6:15 pm
- Budget Committee Work Session, May 21, 2025 6:15 pm
- Board Work Session, May 21, 2025, Following Budget Committee Meeting
- SUHS Graduation, May 30, 2025, 7:00 pm

10. Board Member Comments

Director Johnson asked if we are posting the vacant board position and how the process would work. Superintendent Bare responded that we would be announcing the vacancy and will follow the same process as in the past. Board Secretary Roberts will provide additional information at the next meeting. Director Tawari asked how the Board responds to the Citizens Request of the Board emails.

Superintendent Bare responded that the letters are public comment and that the board typically listens but does not respond to public comment. In this situation both letters were addressed to the Superintendent and Board members so Superintendent Bare responded to the letters.

Director Hill asked if the district is at risk of losing students over the schedule change at schools next year and what our neighboring district schedules look like. Superintendent Bare responded that it is always a risk but past experience indicates an initial response to change then adjustment as it becomes the norm.

Nearby districts are on a similar schedule as our current schedule.

11. Board chair closing comments

12. Adjourn Meeting

Meeting was adjourned at 7:58 pm.

REGULAR BOARD OF DIRECTORS
MEETING
Wednesday, April 2, 2025 6:15 PM Pacific

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

1. Call to Order/Roll Check

The meeting was called to order at 6:15 pm. Kellyn Goodwin was not in attendance.

2. Flag Salute

3. Adoption or Adjustment of Agenda

I motion to approve the agenda for April 02, 2025. This motion, made by Jeff Johnson and seconded by Randy Richardson, Carried.

Kellyn Goodwin: Absent, Quinn Pickering: Absent, Anandita Tiwari: Absent, William Hill: Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 3

4. Citizens Request of the Board

4.1. Michelle Day, 293 Gallahad Loop Myrtle Creek Oregon 97457

Michelle Day, 293 Gallahad Loop Myrtle Creek, Oregon 97457, was present and shared concerns with the board regarding concerns that Tri City Elementary failed to protect her daughter after she reported concerns in August 2024.

5. Superintendent Communication

Superintendent BARE provided an update to the board. The district is moving into the implementation phase of the strategic plan on Friday the leadership team will be spending the day with Gayle to begin mapping out the priority areas from the plan what will be focused on in 2025-2026, and what indicators we will use to measure success. Next week, the instructional innovation team will be traveling to Estacada, a model district, to learn from their impressive work. We will also use this as time to continue building the roadmap and specific action plan going into next year.

Superintendent reported that 238 families completed the survey regarding the schedule changes being proposed. On the question of start times, results were evenly split, with more families falling into the agree and neutral than disagreeing when asked if adjusting the start times is a good idea. When asked if providing more time for educators to collaborate and receive professional development on Wednesdays by extending the early release by 45 minutes is something I support, 2/3 of folks fell into agree or neutral, and 1/3 said they disagreed. 73 educators took the survey, and the results are remarkably similar to the community survey. Given the survey results, and that making these changes are in line with Pillars One, Supported and Successful Students, and Pillar 2, Empowered and Valued Staff, we will be moving forward with this change. I will be sending communication out to staff and the community in the next few days.

Superintendent Bare discussed the school closure day on March 17th due to flooding.

Superintendent Bare thanked Joe and his team for the quick actions at Canyonville School if they had not been there, the damage would have been more significant. Thank you to Shilo White,

who was there cleaning the mud out. Damage was limited no structural damage. Gratitude to Michelle Lind for opening an emergency shelter for the community that needed to evacuate. Stayed until all community members had a safe place to go. Kate McLaughlin reviewed the instructional minutes and there is no need to make up the minutes. No need to add another day.

5.1. Enrollment Report

Superintendent Bare presented the enrollment report. Enrollment is at 1371. Canyonville-190, Coffenberry- 263, High School- 414, MCE- 253, TCE- 251.

5.2. Facilities Project Plan

Superintendent Bare presented the board with capital projects plan. The board is asked to consider south wall at the high school and HVAC systems. CBMS is the highest priority 2nd the industrial art at the high school. Demo of the old canyonville property has become a huge liability. The roof is leaking and there is fear of the roof collapsing. Vandalism and a safety concern. The district is spending money to check in on it. \$520,000 to demo the building. Prioritize the three big projects. What is the board's priority? Randy asked about industrial fans for SUHS gym. Asked about removing just pay structures at CVS there was not a quote for just that. RR would like to see a plan on the south wall before deciding. Reinforce the freeway fencing and make taller tie into that at the footpath would have decorative black fencing with post fairly close together with gate to the parking lot. Would eliminate access to campus and reduce visibility. JJ asked for more details on the CMS library possibility of ductless. Draft a plan to complete the bigger projects and bring back firmer number

6. Financial Report

Shy Chapman presented the financial statement through March 27th, 2025, showing a projected ending fund balance on June 30th, 2025, of \$3,540,068.

7. Teaching and Learning Update

Kate McLaughlin presented benchmark data Kinder reading fall and winter data exciting movement in kindergarten data district wide. Beginning in January 2025 9th grade was added to SUSD's required benchmark assessments in both reading and math.

Beginning in January 2025 SUSD began using the iReady assessment for reading and math at grades 6-8. Note that Fall data was collected using FastBridge and Winter data collected using iReady.

8. Consent Agenda(*All items may be adopted by a single motion unless pulled for special consideration.*)

Approve consent agenda for April 02, 2025. This motion, made by Randy Richardson and seconded by Jeff Johnson, Carried.

Kellyn Goodwin: Absent, Quinn Pickering: Absent, Anandita Tiwari: Absent, William Hill: Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea
Yea: 4, Nay: 0, Absent: 3

8.1. Approval of minutes: Regular Board Meeting March 05, 2025

8.2. Employment of Nancy Neal, K-5 Instructional Coach

8.3. Employment of Leslie Riley, Math Teacher at South Umpqua High School

8.4. Employment of Eric Savage, District Athletic Director

9. Action Item

9.1. Consideration of Action Regarding Complaint Appeal Following Executive Session with Legal Counsel: The Board will take action regarding a complaint appeal following discussions in the executive session with legal counsel, pursuant to ORS 192.660(2)(h).

Option 3. This motion, made by Randy Richardson and seconded by Jeff Johnson, Carried.

Kellyn Goodwin: Absent, Quinn Pickering: Absent, Anandita Tiwari: Absent, William Hill:

Yea, Jeff Johnson: Yea, Randy Richardson: Yea, David Stevens: Yea

Yea: 4, Nay: 0, Absent: 3

10. Announcements

11. Board Member Comments

Bill Hill inquired about the tragic loss at the high school. Superintendent Bare updated the board on the supportive measures that were available to staff and students.

12. Board chair closing comments

13. Adjourn Meeting

The meeting was adjourned at 7:20

BUDGET COMMITTEE MEETING
Wednesday, April 16, 2025 6:15 PM Pacific

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

William Hill: Present
Jeff Johnson: Present
Quinn Pickering: Absent
Randy Richardson: Present
David Stevens: Present
Anandita Tiwari: Present

Present: 5, Absent: 1.

1. Call meeting to order

David Stevens called the meeting to order at 6:15 pm

2. Roll Call

Budget Committee members:

David Marshall

Cynthia Rohm

Don Brown

All budget committee members were present

3. Elect Budget Chair and Vice Chair

David Stevens asked for nominations for Budget Committee Chair.

Don Brown Nominated David Marshall, Cynthia Rohm Seconded. Nomination passed unanimously.

David Stevens asked for nominations for Budget Committee Vice Chair.

Cynthia Rohm nominated Don Brown, David Marshall seconded. Nomination passed unanimously.

4. Establish Ground Rules

David Marshall reviewed the recommended ground rules and asked for comments. There were none.

Cynthia Rohm motioned to approve the ground rules as presented, Don Brown seconded. Motion passed unanimously.

5. Review Budget Work Session Handout

Shy Chapman thanked the committee members for their service on the budget committee and reviewed the Budget Work Session Handout with committee members. Ms. Chapman confirmed the best method to provide the budget book to committee members. In the past the file size was too large to email so she can provide a link or print a hard copy - whichever is preferred. All committee members responded that a link to the budget book would be preferred. Ms. Chapman reminded committee members that she is available and happy to answer any questions or provide additional information prior to the next meeting on May 21st.

Shy Chapman reviewed the budget acronym reference sheet with committee members.

6. Budget Committee Presentation

Shy Chapman reviewed the Budget Committee Organizational Meeting presentation, including the committee purpose, the budget calendar, the 24/25 Budget vs Actuals, and the 25/26 budget assumptions

7. Current Budget Information, Projections and Cost

Shy Chapman reviewed the 24/25 Budget vs Actuals and the 25/26 budget assumptions with the committee. Ms. Chapman requested that committee members reach out to her prior to the next meeting on May 21st if they have any questions.

8. Questions and Comments

Chapman explained that the FY24/25 ending fund balance would become the beginning fund balance in FY 25/26.

Director Tawari asked how the district predicts enrollment for the next school year. Supt Bare responded that we roll up current enrollment for all grades except kindergarten. Kindergarten projections are an average of the last several years enrollment. The district will be doing a big push in the coming weeks to get incoming kindergarten students enrolled and we are hearing it may be a large group of incoming students.

Director Richardson asked about a variance in the 24/25 actuals and the ending fund not balancing. Shy Chapman responded that expenditures would increase and the correct end fund balance is on the document.

Director Johnson asked about the increase to unemployment costs. Ms. Chapman explained the state unemployment laws changed in 2024 allowing classified staff to file for unemployment during break periods. There is a 1 week waiting period then an employee may file for unemployment. There is not a great deal of oversight at the state level on this and the number of staff applying has been steadily increasing which has increased the cost to the district. Director Hill asked about the difference in cost to just keep classified staff employed rather than paying for unemployment. Ms. Chapman explained that Ms. Bare and her have talked about what that might look like, but it is challenging to provide "like" work when the job is to support students and there are no students in the building during breaks. The district has budgeted for the high end to ensure we have enough funding to cover this situation but is hopeful this budget item will not be fully used.

Director Johnson asked about the annual transfer to Debt Service and the UAL account and whether the district anticipates it will be enough to cushion the blow when our PERS rate credit goes away. Ms. Chapman reminded the committee that the district currently has a 0% PERS rate due to our side accounts and that we are saving and putting funds aside now for 2028 when our bonds mature and side accounts expire, and our rate will increase. The rate increase is TBD, but Ms. Chapman estimates somewhere around 30%, given what other districts pay without a rate credit provided by PERS bonds, so we need to save and be prepared. Currently the district budgets 20% of payroll costs which is reconciled back to the general fund ending fund balance, which helps fund the transfer to the PERS reserve.

9. Date and Time of Next Meeting- May 21, 2025, 6:15 pm

10. Meeting Adjourned

David Marshall adjourned the meeting at 7:07 pm.

WORK SESSION- BOARD OF
DIRECTORS MEETING
Wednesday, May 21, 2025 Immediately
following Budget Committee Meeting

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

William Hill: Present
Jeff Johnson: Absent
Quinn Pickering: Absent
Randy Richardson: Present
David Stevens: Present
Anandita Tiwari: Present
Present: 4, Absent: 2.

1. Call to Order/Roll Check

David Stevens called the meeting to order at 6:58 pm

2. Adoption or Adjustment of Agenda

I motion to approve the agenda for May 2, 2025. This motion, made by Randy Richardson and seconded by Anandita Tiwari, Carried.

Jeff Johnson: Absent, Quinn Pickering: Absent, William Hill: Yea, Randy Richardson: Yea,
David Stevens: Yea, Anandita Tiwari: Yea

Yea: 4, Nay: 0, Absent: 2

RR and At

3. Citizens Request of the Board

None

4. Coffenberry Middle School FBLA-Request for out of state travel

Item was moved to the June 04, 2025 Board Meeting.

5. South Umpqua High School FBLA- Request for out of state travel

Item was moved to the June 04, 2025 Board Meeting.

6. Superintendent Communication

Superintendent Bare updated the board on events that have happened in the last month. Teacher appreciation week was a great success. Superintendent Bare shared how grateful she was for the tremendous teachers, and all of their impressive work to support students in reaching their unlimited potential. Superintendent Bare reported that sixth graders went on a three-day trip to Camp DeBour, for outdoor school and according to the kids, it was fantastic. The high school participated in Operation Prom, a demonstration of the dangers of driving under the influence. It was an impactful experience. We did significant proactive communication to make sure the community and our students were aware that it was a demonstration, and not an actual emergency on campus.

Superintendent Bare provided an update on summer school. The District was awarded approximately \$210,000, which is \$100,000 less than last year. The focus for summer school will be literacy and will service students in grades 1-5 and will also fund kinder readiness. The grant requires that students attend for up to 80 hours, so this year students will attend for three full weeks.

Superintendent Bare shared that we were notified recently that the High School has been designated a "Model School" by the High School Success team. They have done so much good work, and will now be a place where other schools come to learn from the journey they have been on in increasing 9th grade on-track rates and graduation rates. It is a significant honor.

6.1. Enrollment Report

Superintendent Bare presented the enrollment report. Enrollment is at 1363. Canyonville- 189, Coffenberry- 262, High School- 407, MCE- 255, TCE- 250.

7. Student Services Update

Emily Veale provided a security update to the board. The installation of security cameras and a visitation management system has started. The Visitor Management Tracking System (Centegix) for visitor check-in will also be installed. It allows students to also check in as tardy and print off a tardy slip. It can also be utilized for student checkout. Randy Richardson asked if it would replace the current background checks required for visitors. He was informed that background checks would still be required. These projects are being funded by the COPS grant.

The Special education grad rates at a glance report card came out 50% grad rate and 42.86% drop out rate. If you look at the district report card it is actually 90%. Anita Pacheco has been working with the grad coach at the high school to support special education students.

8. Financial Report

Shy Chapman reported the financial statement through May 8th, 2025th showing a projected ending fund balance on June 30th, 2025, of \$3,503,807. The May State School Payment is the final SSF payment for the fiscal year. It adjusts previous payments using updated Average Daily Membership (ADM) data, local revenue estimates, and weighting factors and ensures districts receive their correct share of the total SSF allocation for the year. Our final allocation is \$1,072,743.44.

Shy Chapman provided an update to the board on the Special Education stipends. The purpose of this grant is to provide a stipend to employees working in special education during the 2024-25 school year. Thirty-eight qualifying employees will be awarded \$445.86 each. The grant only covers the stipend, and the district is responsible for paying the associated payroll cost which is estimated to be \$2,479.06.

Randy Richardson asked if the district can look at the cost for using the state program for unemployment. Shy Chapman said she would do that and provide the board with that information.

9. Consent Agenda *(All items may be adopted by a single motion unless pulled for special consideration.)*

Approve consent agenda. This motion, made by Randy Richardson and seconded by Anandita Tiwari, Carried.

Jeff Johnson: Absent, Quinn Pickering: Absent, William Hill: Yea, Randy Richardson: Yea,

David Stevens: Yea, Anandita Tiwari: Yea
Yea: 4, Nay: 0, Absent: 2

9.1. Resignation of Anita Pacheco, Evaluation Specialist

Motion. This motion, made by Anandita Tiwari and seconded by Randy Richardson, Carried.
Jeff Johnson: Absent, Quinn Pickering: Absent, William Hill: Yea, Randy Richardson: Yea,
David Stevens: Yea, Anandita Tiwari: Yea
Yea: 4, Nay: 0, Absent: 2

9.2. Employment of Allison Cosby, Elementary Teacher at Tri City Elementary

10. Action Items

10.1. Approve Resolution 2025-12, Resolution for Appropriating Special Revenue Funds -Special Education (SPED) Stipends

Motion to Approve Resolution 2025-12, Resolution for Appropriating Special Revenue Funds -Special Education (SPED) Stipends. This motion, made by Anandita Tiwari and seconded by Randy Richardson, Carried.

Jeff Johnson: Absent, Quinn Pickering: Absent, William Hill: Yea, Randy Richardson: Yea,
David Stevens: Yea, Anandita Tiwari: Yea
Yea: 4, Nay: 0, Absent: 2

Approve Resolution 2025-12, Resolution for Appropriating Special Revenue Funds -Special Education (SPED) Stipends. This motion, made by Anandita Tiwari and seconded by William Hill, Carried.

Jeff Johnson: Absent, Quinn Pickering: Absent, William Hill: Yea, Randy Richardson: Yea,
David Stevens: Yea, Anandita Tiwari: Yea
Yea: 4, Nay: 0, Absent: 2

11. Announcements

12. Board Member Comments

13. Board chair closing comments

14. Adjourn Meeting

Meeting was adjourned at 7:37 pm

BUDGET COMMITTEE MEETING
Wednesday, May 21, 2025 6:15 PM Pacific

South Umpqua School District
558 Chadwick Ln
Myrtle Creek, OR 97457

William Hill: Present
Jeff Johnson: Absent
Quinn Pickering: Absent
Randy Richardson: Present
David Stevens: Present
Anandita Tiwari: Present

Present: 4, Absent: 2.

1. Call to Order/Roll Check

Budget Committee Members:

David Marshall

Cynthia Rohn

Don Brown

Meeting was called to order at 6:16 pm. All budget committee members were present

2. Flag Salute

3. Public input

No public input

4. Receive Budget Message

Superintendent Bare read the budget message in its entirety to the budget committee.

5. Current Budget Information, Projection and Costs

Shy Chapman, Director of Fiscal Services, reviewed the budget documents with the budget committee and the Proposed Adjustment to the 2025-26 Budget - Additional SAM Liability Coverage. Since the release of the proposed 2025-26 budget, new information has emerged regarding our Sexual Abuse and Misconduct (SAM) Liability insurance coverage. In previous years, our PACE policy provided \$20 million in SAM liability coverage. However, this year's policy includes only \$10 million in coverage.

To address this reduced coverage and ensure continued risk protection, we recommend purchasing an additional \$20 million in SAM liability coverage at a cost of \$45,000. We propose modifying the Board of Directors budget by increasing the insurance expenditures line item by \$45,000 and reducing the ending fund balance by the same amount.

This adjustment does not change the total expenditures in the budget but would reduce the unreserved ending fund balance from 7.56% to 7.37%—still well above the board's minimum fund balance requirement of 5%. Given the importance of maintaining appropriate liability coverage, we recommend that the Board approve this budget adjustment as part of the approved 2025-26 budget.

6. Approve Budget Document

Cindy Rohm motioned to approve the budget document with the amendment , Don Brown seconded. Motion passed unanimously.

7. Announcements

8. Adjourn Meeting

The meeting was adjourned at 6:56



Action Item

June 4, 2025

To: Board of Directors

From: Superintendent, Erika Bare
Director of Fiscal Services, Shy Chapman

Subject: Action Item – Approve Meal Prices for the 2025-26 School Year

Date: May 29, 2025

Summary: The Board is asked to approve the school meal prices for the 2025-26 school year.

Background: School meal prices for the upcoming school year are updated and approved annually by the Board, each June.

Previous Board Action: Annual Board approval of school meal prices.

Financial Implications: For the 2025-26 fiscal year, the nutrition program will continue operating under the Community Eligibility Provision (CEP) and therefore all student reimbursable meals will be free. Adult meals have increased 3.8% in line with Consumer Price Index recommendations set by the Bureau of Labor Statistics.

Staff Recommendation: Staff recommends the board approve the proposed 2025-26 school meal prices.

School Board Action:

Motion:

I move that the South Umpqua Board of Directors (approve) the 2025-26 school meal prices, as presented.



Action Item

June 4, 2025

To: Board of Directors

From: Erika Bare, Superintendent
Shy Chapman, Director of Fiscal Services/Budget Officer

Subject: Action Item – Resolution 2025-13 – Adopt the Budget, Appropriate Funds, and Impose & Categorize Taxes for the 2025–26 Fiscal Year

Date: May 29, 2025

Summary: In accordance with ORS 294.456, the Board is asked to adopt the approved budget for the 2025–26 fiscal year, appropriate funds by category, and impose and categorize taxes for the tax year 2025–26. These steps are required under Oregon Budget Law to authorize spending and levy property taxes beginning July 1, 2025.

Background: On May 21, 2025, the South Umpqua Budget Committee unanimously approved the proposed 2025–26 budget. The Board is now required to formally adopt the budget and associated actions by June 30 to ensure legal authority for district expenditures and tax collections.

This resolution includes:

- Adoption of the total budget as approved by the Budget Committee;
- Appropriation of expenditures by major function and fund;
- Imposition of the district’s permanent tax rate of \$4.7091 per \$1,000 of assessed value; and
- Categorization of property taxes as subject to the general government limitation, as required by ORS 310.060.

Financial Implications: Adopting the budget establishes legal spending authority for district operations and programs. The imposed property tax rate is projected to generate approximately \$4,262,734 in General Fund revenue. This figure also factors into the State School Fund calculation. Failure to adopt the budget prior to July 1 would suspend the district’s ability to make expenditures, including payroll and contracted services.

Staff Recommendation

Staff recommends approval of Resolution 2025-13 as presented.

Recommended Motion

“I move that the South Umpqua School District Board of Directors approve Resolution 2025-13, adopting the 2025–26 budget, appropriating funds, and imposing and categorizing taxes.”

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of the South Umpqua School District hereby adopts the budget for fiscal year **2025-2026** in the total amount of \$39,201,019.* This budget is now on file at South Umpqua School District in Myrtle Creek, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2025, for the following purposes:

<u>General Fund</u>		<u>Special Fund</u>	
Instruction.....	10,210,061	Instruction.....	2,580,262
Support Services.....	10,782,965	Support Services.....	1,693,198
Enterprise & Community Services	14,286	Enterprise & Comm.....	1,259,681
Facilities Acquisition	0		
Transfers.....	810,000	Total.....	\$5,533,141
Debt Service	0		
Contingency.....	0		
Total.....	\$21,817,312		
<u>Debt Service Fund</u>		<u>Capital Fund</u>	
Debt Service	2,200,075	Instruction.....	0
Total.....	\$2,200,075	Support Services.....	0
		Enterprise & Comm.....	0
		Facilities Acquisition	2,099,273
		Total.....	\$2,099,273

Total APPROPRIATIONS, All Funds . . . \$31,649,801

Total Unappropriated and Reserve Amounts, All Funds . . . 7,551,218

TOTAL ADOPTED BUDGET . . . \$39,201,019 *

(* amounts with asterisks must match)

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2025- 2026 :

- (1) In the amount of \$ _____ OR at the rate of \$4.7091 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ _____ OR at the rate of \$ _____ per \$1000 of assessed value for local option tax;
- (3) In the amount of \$ _____ for debt service on general obligation bonds;

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the Education Limitation

Permanent Rate Tax.....\$ _____ OR \$ 4.7091/\$1000
Local Option Tax.....\$ _____ OR \$ _____/\$1000

Excluded from Limitation

General Obligation Bond Debt Service.....\$ _____

The above resolution statements were approved and declared adopted on June 4, 2025.

X _____
Attest

X _____
Board Chair

X _____
Moved By