



BASC

Bakken Area Skills Center

February BASC Governing Board Meeting: February 4, 2025 @ 2:00 PM – Onsite & Virtual
Bakken Area Skills Center website
<https://www.basccte.com/>

- I. **Call meeting to order.**
- II. **Approval of agenda.**
- III. **Approval of minutes from previous meeting.**
 - A. January 7, 2025 BASC Governing Board Meeting Unofficial Minutes
 - B. January 23, 2025 Special BASC Board Meeting Unofficial Minutes
- IV. **Financial Report for Approval or Review.**

Business Manager Report

 - A. January Revenue Status Report
Hebert recorded no revenue(s) for the period ending 01/31/2025
 - B. January Expenditure Status Report
1. Monthly Expenditure Status Fund 01
 - a. Pg. 1 - 01 056 500 380 1000 730 Trades/Indstrl Occup. **(\$2,020.00)** = Void check #1235
 - b. Pg. 2 - 01 056 500 330 1100 111 Health Science Online **(\$90.00)** = WSC Stipend for AxtmPat from GNWREA
 - C. January Balance Sheet
Remaining balance for fiscal year 2024 - 2025 = \$175,684.44
 - D. January Invoices
Invoices and reimbursements were normal for regional CTE operations.
 - E. Unpaid Invoice Listing
Supplies for Trades/Industrial Occupations, Welding, Meats class, dues for HOSA conference, and Media Backdrop.
 - F. NDCTEA Invoice
- V. **Reports**
 - A. Director
 - B. Assistant Director
- VI. **Unfinished Business for Approval or Review**
- VII. **New Business for Approval or Review**
 - A. Policy DKBB- 2nd Reading
 - B. Director Evaluation
 - C. January Staff Shout-Outs
 - D. December Students of the Month
 - E. North Dakota Education Service Cooperative (NDESC) Membership



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VIII. **Next Meeting Date**

A. Tuesday March 4, 2025 @ 2pm/CT (Onsite & Online)

IX. **Adjournment**