Regular Board Meeting

Wednesday, July 22, 2026 at 5:30 PM
John F. Barron Administration Building - Board Room
240 N. Crockett Street
San Benito, Texas 78586

This shall provide general notice that, during the course of the meeting, the Board may elect to discuss any item on the agenda in closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.

Please note that members of the Board may participate remotely, pursuant to Texas Government Code 551.127 by video conference at this meeting. However, a physical quorum of the Board shall be present at the meeting location.

This shall also provide notice that any item listed as a closed session agenda item may be moved to open session.

1. **Opening of Meeting**

    1.1. Roll Call, Establish Quorum
    _____ Orlando López, Board President
    _____ Israel Villarreal, III, Board Vice-President
    _____ Celina Gonzales, Board Secretary
    _____ Dr. Ariel Cruz-Vela, Board Trustee
    _____ Crystal Hernandez, Board Trustee
    _____ Rudy Corona, Board Trustee
    _____ Roel Abrego, Board Trustee
    _____ Alfredo Perez, Superintendent of Schools
    _____ Tony Torres, Board Attorney

    1.2. Pledge of Allegiance to the United States and the Texas Flags

    1.3. Invocation

2. **Presentation**

    2.1. Employee Health Benefits Health Plan Presentation

Zack Gringrich, Director of Sales

3. **Public Comment**

4. **Board Report**

5. **Superintendent's Report**

6. **Consent Agenda: Academics Services**

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of consent agenda. Consent items placed on the agenda shall be marked with an asterisk (*). Consent items are items for which no Board discussion is anticipated and for which the Superintendent recommends approval. Prior to the time which approval of consent agenda is had, at the request of any member of the Board of Trustees, any item on the consent agenda shall be removed and given individual consideration.

6.1. *Request for Approval of the San Benito CISD Student Handbook for the 2026-2027 School Year

6.2. *Request for Approval of the San Benito CISD Student Code of Conduct for the 2026-2027 School Year

6.3. *Request for Approval of the San Benito CISD Elementary Grading Policy for the 2026-2027 School Year

6.4. *Request for Approval of the San Benito CISD Secondary Grading Policy for the 2026-2027 School Year

6.5. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Adorable Kids Child Care Center for the 2026-2027 School Year

6.6. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Little Aa's Playschool for the 2026-2027 School Year

6.7. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Sunshine Turtle Daycare for the 2026-2027 School Year

6.8. *Request for Approval of the Pre-K Partnership Pass-Through Waiver for the 2026-2027 School Year

6.9. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Children's Advocacy Centers of Cameron and Willacy Counties for the 2026-2027 School Year

6.10. *Request for Approval of the Professional Services Agreement between San Benito CISD and Teach for America Ignite Program for the 2026-2027 School Year

6.11. *Request for Approval of the Services Agreement between San Benito CISD and Region One Education Service Center Independent Rating Network (IRN) & SEE-ONE for the 2026-2027 School Year

6.12. *Request for Approval of the Purchasing Agreement between San Benito CISD and Region One Education Service Center for Eduphoria & TEKS Bank for the 2026-2027 School Year

6.13. *Request for Approval of the Interlocal Agreement between San Benito CISD and The University of Texas at Austin ONRAMPS Program for the 2026-2027 School Year

6.14. *Request Approval of the Library Services Agreement between San Benito CISD and Region One Education Center for the 2026-2027 School Year

7. **Consent Agenda: Finance & Operations**

7.1. *Request for Approval of Cash Account Report

7.2. *Request for Approval of Comparison of Revenue and Expenditures to Budget Report

7.3. Review and Discussion of Fund Balance Report

7.4. *Request for Approval of Tax Collection Report

7.5. *Request for Approval of Check Disbursements Report

7.6. *Request for Approval of Gifts/Bequests

7.7. *Request for Approval of Budget Amendments

7.8. *Request for Approval of Purchases over $50,000

7.9. *Request for Approval of the Memorandum of Agreement between San Benito CISD and Region One for ORION DDoS Services for the 2026-2027 school year

7.10. *Request for Approval to Award Bid Proposal(s) regarding RFP-0426 EHBHP, Employee Health Benefits Health Plan as recommended by Administration

7.11. *Request for Approval to Award Bid Proposal of RFP-0626 USD, Uniform Service Districtwide as recommended by Administration

8. **Consent Agenda: Administration**

8.1. Review and Discussion of Revision(s) to the 2026-2027 San Benito CISD Compensation Plan

8.2. *Request for Approval of the 2026-2027 San Benito CISD Employee Handbook

8.3. *Request for Approval of the 2026-2027 T-TESS Calendar

8.4. *Request for Approval of the 2026-2027 T-TESS Appraiser List

8.5. *Request for Approval of the 2026-2027 T-PESS Calendar

8.6. *Request for Approval of the 2026-2027 T-PESS Appraiser List

8.7. *Request for Approval of Board Minutes

- June 30, 2026 - Public Hearing
- June 30, 2026 - Regular Board Meeting

9. **Action Agenda**

9.1. Discussion and Consideration of Nomination(s) for Appraisal District Directors for the Cameron County Appraisal District Board of Directors

9.2. Discussion and Consideration to Approve the Resolution to Designate an Officer to work with the County on the Adoption of the Tax Rates

10. **Closed Meeting**

In accordance with Texas Government Code (Open Meetings Act) the Board may move into closed session for the following reasons:

Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

10.1. Employment, Resignation(s), Retirement(s), and Termination(s)

10.2. Discussion and Consideration of Employment of Secondary Instruction Director

10.3. Discussion and Consideration of an Internal Auditor Position

10.4. District Vulnerability Assessment Full Report

11. **Reconvene into Open Session**

Reconvene Into Open Session, and Possible Action on Matters Considered in Closed Session, if necessary

11.1. Employment, Resignation(s), Retirement(s), and Termination(s)

11.2. Discussion and Possible Approval of Employment of Secondary Instruction Director

11.3. Discussion and Possible Action regarding an Internal Auditor Position

12. **Closing of Meeting**

12.1. Adjournment

This notice for this meeting was posted in compliance with the Texas Open Meeting Act.

San Benito Consolidated Independent School District

PLEDGE OF ALLEGIANCE

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date: July 22, 2026

Campus: Judge Oscar De La Fuente Elementary | Nicole Murillo, Principal

Student's Name: Edna Alessandra Martinez

Please include the following information in the student's biography:

- ❑ Student's name
- ❑ Grade
- ❑ Age
- ❑ Favorite Subject
- ❑ Hobbies
- ❑ Accomplishments
- ❑ Parents' Names
- ❑ Other pertinent information

STUDENT BIOGRAPHY:

Edna Alessandra Martínez is the 9-year-old daughter of Uriel and Beatrice Martinez and an incoming fourth-grade student at Judge Oscar De La Fuente Elementary.

Edna is an outstanding student whose favorite subject is Math. She enjoys dancing, soccer, and is involved in many activities. She's a proud Jaguarette Dance Team member and will serve as Co-Captain for the 2026–2027 school year. Aside from her school activities, Edna is a member of the youth competitive team at Star Dance Academy, where her team earned the title of National Champions in April, and plays competitive travel soccer with FC Dallas RGV, helping her team win multiple titles.

Edna is known for her dedication, determination, and positive attitude. When she grows up, she hopes to become a veterinarian to care for animals.

Judge Oscar De La Fuente Elementary is proud to have Edna represent our campus as she delivers tonight's pledge of allegiance.

RETURN COMPLETED FORM TO: Luis D. Gonzales, Jr., Director of Public Relations
San Benito CISD Communications Department / KSBG TV
(956) 276-6030 • lgonzales@sbcisd.net

The San Benito Consolidated Independent School District does not discriminate on the basis of race, color, national origin, sex or handicap in its educational and vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

San Benito Consolidated Independent School District

INVOCATION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date: July 22, 2026

Campus: Judge Oscar De La Fuente Elementary | Nicole Murillo, Principal

Student's Name: Monserrat Anahi Leyva

Please include the following information in the student's biography:

- ❑ Student's name
- ❑ Grade
- ❑ Age
- ❑ Favorite Subject
- ❑ Hobbies
- ❑ Accomplishments
- ❑ Parents' Names
- ❑ Other pertinent information

STUDENT BIOGRAPHY:

Monserrat Anahi Leyva is the 10-year-old daughter of Julio and Yasmin Leyva and an incoming fifth-grade student at Judge Oscar De La Fuente Elementary.

Monserrat is an active member of the Jaguarette Cheer and Dance Team. During the 2025–2026 school year, she proudly served as Co-Captain, and for the upcoming 2026–2027 school year, she has been selected to serve as Team Captain.

She loves to dance and is known for her kindness, intelligence, and caring heart. Monserrat enjoys coming to school each day, and her favorite subject is Math. When she grows up, she hopes to become a veterinarian so she can care for animals and make a difference in their lives.

Judge Oscar De La Fuente Elementary is proud to have Monserrat represent our campus as she delivers tonight's invocation.

RETURN COMPLETED FORM TO: Luis D. Gonzales, Jr., Director of Public Relations
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Request Approval of the San Benito CISD Student Handbook for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the San Benito CISD Student Handbook for the 2026-2027 school year.

Rationale:

The Student Handbook provides students and parents with important information regarding district policies, procedures, student expectations, rights, responsibilities, and the Student Code of Conduct. Approval of the handbook ensures compliance with applicable state and federal requirements and provides clear guidance for the operation of district schools during the 2026–2027 school year.

Paperwork Impact:

Minimal

Budgetary Information:

No cost to district.

Resource Personnel:

All Campuses
Student Handbook Committee
JoAnne Fernandez, Principal, San Benito High School
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

The 2026–2027 San Benito CISD Student Handbook has been developed in accordance with applicable Board Policies, including FN (LOCAL) and FN (LEGAL), the Texas Education Code, and all applicable state and federal laws and regulations.

SAN BENITO SCHOOLS



2026 - 2027

STUDENT HANDBOOK

Office of Academics
240 N. Crockett
San Benito, TX 78586
956-361-6100

www.sbcisd.net

Student-Centered • Bold Innovation • Collaboration • Integrity • Service & Accountability • Dedication to Excellence

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Preface

Parents and Students:

Welcome to the new school year!

Education is a team effort. Students, parents, teachers, and other staff members working together will make this a successful year.

The San Benito CISD Student Handbook is a general reference guide that is divided into two sections:

Section One: Parental Rights describes certain parental rights as specified in state or federal law.

Section Two: Other Important Information for Parents and Students is organized alphabetically by topic. Where applicable, the topics are further organized by grade level.

Note: Unless otherwise noted, the term "parent" refers to the parent, legal guardian, any person granted some other type of lawful control of a student, or any other person who has agreed to assume school-related responsibility for a student.

The Student Handbook is designed to align with law, board-adopted policy, and the Student Code of Conduct, a board-adopted document intended to promote school safety and an atmosphere for learning. The Student Handbook is not meant to be a complete statement of all policies, procedures, or rules in any given circumstance.

In case of conflicts between board policy (including the Student Code of Conduct) and any Student Handbook provision, the district will follow board policy and the Student Code of Conduct.

Therefore, parents and students should become familiar with the San Benito CISD Student Code of Conduct. To review the Code of Conduct, visit the district's website at *www.sbcisd.net*. State law requires that the Code of Conduct be prominently displayed or made available for review at each campus.

The Student Handbook is updated annually; however, policy adoption and revisions may occur throughout the year. The district encourages parents to stay informed of proposed policy changes by attending board meetings and reviewing communications explaining changes in policy or other rules that affect Student Handbook provisions. The district reserves the right to modify the Student Handbook at any time. Notice of revisions will be provided as is reasonably practical.

Although the Student Handbook may refer to rights established through law or district policy, it does not create additional rights for parents and students. It does not, nor is it intended to, represent a contract between any parent or student and the district.

A hard copy of either the Student Code of Conduct or Student Handbook can be requested at the San Benito CISD Administration Office or at any San Benito CISD School.

Note: References to Board policy codes are provided for convenience. A hard copy of the district's official policy manual is available for review at the San Benito CISD Administration Office.

The policy manual includes:

- Legally referenced (LEGAL) policies that contain provisions from federal and state laws and regulations, case law, and other legal authorities that provide the legal framework for school districts.
- Board-adopted (LOCAL) policies that articulate the board's choices and values regarding district practices.

For questions about the material in this handbook, please contact the San Benito CISD Central Office at (956) 361-6100.

Complete and return to the student's campus the following forms (provided in the forms packet distributed at the beginning of the year or upon enrollment):

- Acknowledgment Form
- Notice Regarding Directory Information and Parent's Response Regarding Release of Student Information,
- Parent's Objection to the Release of Student Information to Military Recruiters and Institutions of Higher Education (if you choose to restrict the release of information to these entities), and
- Consent/Opt-Out Form for participation in third-party surveys.

[See **Objecting to the Release of Directory Information** and **Consent Required Before Student Participation in a Federally Funded Survey** for more information.]

Accessibility

If you have difficulty accessing this handbook because of a disability, please contact SBCISD Central Office at (956) 361-6100.

Section One: Parental Rights

This section describes certain parental rights as specified in state or federal law.

Consent, Opt-Out, and Refusal Rights

Consent to Conduct a Psychological Evaluation

Unless required under state or federal law, a district employee will not conduct a psychological examination, test, or treatment without obtaining prior written parental consent.

Note: An evaluation may be legally required under special education rules or by the Texas Education Agency for child abuse investigations and reports.

Consent to Human Sexuality Instruction

Annual Notification

As a part of the district's curriculum, students receive instruction related to human sexuality. The School Health Advisory Council (SHAC) makes recommendations for curriculum materials, and the school board adopts the materials and determines the specific content of the instruction.

- Present abstinence from sexual activity as the preferred choice in relationship to all sexual activity for unmarried persons of school age;
- Devote more attention to abstinence from sexual activity than to any other behavior;
- Emphasize that abstinence, if used consistently and correctly, is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted infections and the emotional trauma associated with adolescent sexual activity;
- Direct adolescents to abstain from sexual activity before marriage as the most effective way to prevent pregnancy and sexually transmitted diseases; and
- If included in the content of the curriculum, teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates.
- For further information, see the district's human sexuality instruction website at *[www.sbcisd.net]*
- In accordance with state law, a parent may:
- Review, receive a copy of, or purchase a copy of curriculum materials depending on the copyright of the materials.
- Remove his or her child from any part of the human sexuality instruction without academic, disciplinary, or other penalties.
- Become involved in the development of this curriculum by becoming a member of the district's SHAC or attending SHAC meetings. (See the campus principal for details.)
- Use the district's grievance procedure concerning a complaint. See **Complaints and Concerns (All Grade Levels)** and FNG (LOCAL).

State law also requires that instruction related to human sexuality, sexually transmitted diseases, or human immunodeficiency virus (HIV) or acquired immune deficiency syndrome (AIDS):

- Devote more attention to abstinence from sexual activity than to any other behavior.
- Emphasize that abstinence, if used consistently and correctly, is the only method that is 100 percent effective in preventing pregnancy, sexually transmitted infections, and the emotional trauma associated with adolescent sexual activity.

- Present abstinence from sexual activity as the preferred choice in relationship to all sexual activity for unmarried persons of school age.
- Direct adolescents to abstain from sexual activity before marriage as the most effective way to prevent pregnancy and sexually transmitted diseases.
- If included in the content of the curriculum, teach contraception and condom use in terms of human use reality rates instead of theoretical laboratory rates.

[See Consent to Instruction of Prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking.]

Consent Before Human Sexuality Instruction

Before a student receives human sexuality instruction, the district must obtain written consent from the student's parent. Parents will be sent a request for written consent at least 14 days before the instruction will begin.

Consent to Instruction on Prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking

Before a student receives instruction on the prevention of child abuse, family violence, dating violence and sex trafficking, the district must obtain written consent from the student's parent. Parents will be sent a request for written consent at least 14 days before the instruction will begin.

Annual Notification

Students receive instruction related to the prevention of child abuse, family violence, dating violence, and sex trafficking. The School Health Advisory Council (SHAC) makes recommendations for curriculum materials, and the school board adopts the materials and determines the specific content of the instruction.

For further information, see the district's abuse prevention instruction website at *sbcisd.net*.

In accordance with state law, a parent may:

- Review, receive a copy of, or purchase a copy of curriculum materials depending on the copyright of the materials. As required by law, any curriculum materials in the public domain used in this instruction will be posted on the district's website at the location indicated above.
- Remove his or her child from any part of this instruction without academic, disciplinary, or other penalties.
- Become involved in the development of this curriculum by becoming a member of the district's SHAC or attending SHAC meetings. (See the campus principal for details.)
- Use the district's grievance procedure concerning a complaint. See **Complaints and Concerns (All Grade Levels)** and policy FNG for information on the grievance and appeals process.

[See **Consent to Human Sexuality Instruction**; **Dating Violence**; and **Child Sexual Abuse, Trafficking, and Other Maltreatment of Children**]

Consent to Provide a Mental Health Care Service

The district will not provide a mental health care service to a student or conduct a medical screening of a student as part of the district's intervention procedures except as permitted by law.

The district has established procedures for recommending to a parent an intervention for a student with early warning signs of mental health concerns, substance abuse, or suicide risk. The district's mental health liaison will notify the student's parent within a reasonable amount of time after the liaison learns that a student has displayed early warning signs and provide information about available counseling options.

The district has also established procedures for staff to notify the mental health liaison regarding a student who may need intervention.

The mental health liaison can be reached at the office of Counseling/Advanced Academic Services, 956-361-6253.

The mental health liaison can provide further information regarding these procedures as well as curriculum materials on identifying risk factors, accessing resources for treatment or support on and off campus, and accessing available student accommodations provided on campus.

[See **Mental Health Support**]

Consent to Display a Student's Original Works and Personal Information

Teachers may display a student's work in classrooms or elsewhere on campus as recognition of student achievement without seeking prior parental consent. These displays may include personally identifiable student information. Student work includes:

- Artwork
- Special projects
- Photographs
- Original videos or voice recordings
- Other original works

However, the district will seek parental consent before displaying a student's work on the district's website, a website affiliated or sponsored by the district (such as a campus or classroom website), or in district publications, which may include printed materials, videos, or other methods of mass communication.

Consent to Receive Parenting and Paternity Awareness Instruction if a Student is Under Age 14

A student under age 14 must have parental permission to participate in the district's Parenting and Paternity Awareness Program (https://www.texasattorneygeneral.gov/child-support/programs-and-initiatives/parenting-and-paternity-awareness-papa/papa-educators/papa-curriculum). This program was developed by the Office of the Texas Attorney General and the State Board of Education (SBOE) to be incorporated into health education classes.

Consent to Video or Audio Record a Student When Not Already Permitted by Law

State law permits the school to make a video or voice recording without parental permission when it:

- Is to be used for school safety,
- Relates to classroom instruction or a co-curricular or extracurricular activity,
- Relates to media coverage of the school, or
- Relates to the promotion of student safety as provided by law for a student receiving special education services in certain settings.

In other circumstances, the district will seek written parental consent before making a video or voice recording of a student.

Please note that parents and visitors to a classroom, both virtual and in person, may not record video or audio or take photographs or other still images without permission from the teacher or other school official.

Opting Out of Advanced Mathematics in Grades 6-8

The district will automatically enroll a student in grade 6 in an advanced mathematics course if the student performed in the top 40 percent on the grade 5 mathematics STAAR or a local measure that demonstrates proficiency in the student's grade 5 mathematics course work.

Enrollment in an advanced mathematics course in grade 6 will enable students to enroll in Algebra I in grade 8 and advanced mathematics in grades 9-12.

The student's parent may opt the student out of automatic enrollment in an advanced mathematics course.

Prohibiting the Use of Corporal Punishment

Corporal punishment (spanking or paddling a student) may be used as a discipline management technique in accordance with the Student Code of Conduct and district policy FO(LOCAL).

However, in accordance with law, the district may not administer corporal punishment if a student's parent submits a signed, written statement prohibiting its use.

A parent who does not want corporal punishment administered to his or her child must submit a written statement to the campus principal stating this decision. This signed

statement must be submitted each school year. A parent may revoke this prohibition at any time during the school year by providing a signed statement to the campus principal.

Note:

- District personnel may use discipline methods other than corporal punishment if a parent requests that corporal punishment not be used.
- If the district knows that a student is in temporary or permanent custody of the state (through foster care, kinship care, or other arrangements), corporal punishment will not be administered, even when the student's caregiver or caseworker has not submitted a signed statement prohibiting its use.

Limiting Electronic Communications between Students and District Employees

The district permits teachers and other approved employees to use electronic communications with students within the scope of professional responsibilities, as described by district guidelines.

For example, a teacher may create a social networking page for his or her class to relay information regarding class work, homework, and tests. A parent is welcome to access such a page.

However, text messages sent to an individual student are only allowed if a district employee with responsibility for an extracurricular activity must communicate with a student participating in that activity.

The employee is required to include the student's parent as a recipient on all text messages, OR

The employee is required to include his or her immediate supervisor and the student's parent as recipients on all text messages.

A parent who does not want his or her child to receive one-to-one electronic communications from a district employee should contact the campus principal.

Objecting to the Release of Directory Information

The Family Educational Rights and Privacy Act, or FERPA, permits the district to disclose appropriately designated "directory information" from a student's education records without written consent.

"Directory information" is information that, if released, is generally not considered harmful or an invasion of privacy. Examples include:

- A student's photograph (for publication in the school yearbook)
- A student's name and grade level (for communicating class and teacher assignments)
- The name, weight, and height of an athlete (for publication in a school athletic program)

- A list of student birthdays (for generating schoolwide or classroom recognition)
- A student's name and photograph (posted on a district-approved and managed social media platform)
- The names and grade levels of students submitted by the district to a local newspaper or other community publication (to recognize the A/B honor roll for a specific grading period)

Directory information will be released to anyone who follows procedures for requesting it.

However, a parent or eligible student may object to the release of this information. Any objection must be made in writing to the principal within ten school days of the student's first day of instruction for this school year. [See **Notice Regarding Directory Information and Parent's Response Regarding Release of Student Information**, included in the forms packet.]

The district requests that families living in a shelter for survivors of family violence or trafficking notify district personnel that the student currently resides in such a shelter. Families may want to opt out of the release of directory information so that the district does not release any information that might reveal the location of such a shelter.

The district has identified the following as directory information: student name; address; telephone listing; email address; photograph; date and place of birth; major field of study; degrees; honors; and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; and weight and height of members of athletic teams. If a parent objects to the release of the student's information included on the directory information response form, this objection also applies to the use of that information for school-sponsored purposes, such as:

- Honor roll
- School newspaper
- Yearbook
- Recognition activities
- News releases
- Athletic programs

Note: Also see **Authorized Inspection and Use of Student Records.**

Objecting to the Release of Student Information to Military Recruiters and Institutions of Higher Education (Secondary Grade Levels Only)

Unless a parent has advised the district not to release his or her student's information, Every Student Succeeds Act (ESSA) requires the district to comply with requests from military recruiters or institutions of higher education to provide the following information about students:

- Name

- Address
- Telephone listing

Military recruiters may also have access to a student's district-provided email address, unless a parent has advised the district not to release this information.

[See **Parent's Objection to the Release of Student Information to Military Recruiters and Institutions of Higher Education,** included in the forms packet.]

Participation in Third-Party Surveys

Consent Required Before Student Participation in a Federally Funded Survey

The Protection of Pupil Rights Amendment (PPRA) provides parents certain rights regarding participation in surveys, the collection and use of information for marketing purposes, and certain physical exams.

A parent has the right to consent before a student is required to submit to a survey funded by the U.S. Department of Education that concerns any of the following protected areas:

- Political affiliations or beliefs of the student or the student's parent
- Mental or psychological problems of the student or the student's family
- Sex behavior or attitudes
- Illegal, antisocial, self-incriminating, or demeaning behavior
- Critical appraisals of individuals with whom the student has a close family relationship
- Legally recognized privileged relationships, such as with lawyers, doctors, and ministers
- Religious practices, affiliations, or beliefs of the student or parent
- Income, except when the information is required by law and will be used to determine the student's eligibility for a program

A parent may inspect the survey or other instrument and any corresponding instructional materials used in connection with such a survey. [See policy EF(LEGAL) for more information.]

"Opting Out" of Participation in Other Types of Surveys or Screenings and the Disclosure of Personal Information

The PPRA gives parents the right to receive notice and an opportunity to opt a student out of:

- Activities involving the collection, disclosure, or use of personal information gathered from the child for the purpose of marketing, selling, or otherwise disclosing that information to others.
- Any nonemergency, invasive physical examination or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of the student.

- Exceptions are hearing, vision, or spinal screenings, or any physical examination or screening permitted or required under state law. [See policies EF and FFAA for more information.]

A parent may inspect:

- Protected information surveys of students and surveys created by a third party
- Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes
- Instructional material used as part of the educational curriculum

The ED provides extensive information about the Protection of Pupil Rights Amendment, including a PPRA Complaint Form.

Removing a Student from Instruction or Excusing a Student from a Required Component of Instruction

See Consent to Human Sexuality Instruction and Consent to Instruction on Prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking for information on a parent's right to remove a student from such instruction.

Reciting a Portion of the Declaration of Independence in Grades 3-12

State law designates the week of September 17 as Celebrate Freedom Week and requires all social studies classes to provide the following:

- Instruction concerning the intent, meaning, and importance of the Declaration of Independence and the U.S. Constitution
- A specific recitation from the Declaration of Independence for students in grades 3-12.
- Per state law, a student may be excused from recitation of a portion of the Declaration of Independence if any of the following apply:
- A parent provides a written statement requesting that his or her child be excused.
- The district determines that the student has a conscientious objection to the recitation.
- A parent is a representative of a foreign government to whom the U.S. government extends diplomatic immunity.

[See policy EHBK(LEGAL) for more information.]

Reciting the Pledges to the U.S. and Texas Flags]

A parent may request that his or her child be excused from participation in the daily recitation of the Pledge of Allegiance to the U.S. flag and the Pledge of Allegiance to the Texas flag. The request must be made in writing.

State law, however, requires that all students participate in one minute of silence following recitation of the pledges.

[See Pledge of Allegiance and a Minute of Silence (All Gade Levels and policy EC (Legal) for more information.]

Prayer (All Grade Levels)

Each student has a right to pray individually, voluntarily, and silently or to meditate in school in a manner that does not disrupt school activities. The school will not encourage, require, or coerce a student to engage in or refrain from such prayer or meditation during any school activity.

Religious or Moral Beliefs

A parent may remove his or her child temporarily from the classroom if a scheduled instructional activity conflicts with the parent's religious or moral beliefs.

The removal may not be used to avoid a test and may not extend for an entire semester. The student must also satisfy grade-level and graduation requirements as determined by the school and by state law.

Tutoring or Test Preparation

A teacher may determine that a student needs additional targeted assistance for the student to achieve mastery in state-developed essential knowledge and skills based on:

- Informal observations
- Evaluative data such as grades earned on assignments or tests
- Results from diagnostic assessments

The school will always attempt to provide tutoring and strategies for test-taking in ways that prevent removal from other instruction as much as possible.

In accordance with state law and policy EC, districts must obtain parental permission before removing a student from a regularly scheduled class for remedial tutoring or test preparation for more than ten percent of the days the class is offered.

If a district offers tutorial services to students, state law requires a student with a grade below 70 for a reporting period to attend.

[For questions about school-provided tutoring programs, contact the student's teacher and see policies EC and EHBC. See **Standardized Testing** on page 86 for information regarding required accelerated instruction after a student fails to perform satisfactorily on certain state-mandated tests.]

Right of Access to Student Records, Curriculum Materials, and District Records/Policies

Parent Review of Instructional Materials

A parent has the right to review teaching materials, textbooks, and other teaching aids and instructional materials used in the curriculum, and to examine tests that have been administered, whether instruction is delivered in-person, virtually, or remotely.

The district will make instructional materials available for parent review no later than 30 days before the school year begins and for at least 30 days after the school year ends. However, tests that have not yet been administered will not be made available for parent examination.

The district will provide login credentials to each student's parent for any learning management system or online learning portal used in instruction to facilitate parent access and review.

A parent is also entitled to request that the school allow the student to take home instructional materials the student uses. The school may ask the student to return the materials at the beginning of the next school day.

A school must provide printed versions of electronic instructional materials to a student if the student does not have reliable access to technology at home.

Teachers are required to provide a copy of the teacher's instructional plan or course syllabus for each class to the parent of each student enrolled in that class before the beginning of each semester. A parent may obtain additional copies of plan or syllabus by request from their child's campus.

[For information about parental access to any online library catalog and library materials, including records of their child's checked out library materials, see Library-All Grade Levels]

District Review of Instructional Materials

A parent may request that the district conduct an instructional material review in a math, English Language Arts, science, or social studies class in which the parent's student is enrolled to determine alignment with state standards and the level of rigor for the grade level.

The district is not required to conduct an instructional material review for a specific subject area or grade level at a specific campus more than once per school year.

For more information about requesting an instructional material review, contact the campus principal or other administrator.

Notices of Certain Student Misconduct to Noncustodial Parent

A noncustodial parent may request in writing that he or she be provided, for the remainder of the school year, a copy of any written notice usually provided to a parent related to his or her child's misconduct that may involve placement in a disciplinary alternative education

program (DAEP) or expulsion. [See the Student Code of Conduct and policy FO(LEGAL) for more information.]

Participation in Federally Required, State-Mandated, and District Assessments

In accordance with the Every Student Succeeds Act (ESSA), a parent may request information regarding any federal, state, or district policy related to his or her child's participation in required assessments.

Student Records

Accessing Student Records

A parent may review his or her child's records. These records include:

- Attendance records
- Test scores
- Grades
- Disciplinary records
- Counseling records
- Psychological records
- Applications for admission
- Health and immunization information
- Other medical records
- Teacher and school counselor evaluations
- Reports of behavioral patterns
- Records relating to assistance provided for learning difficulties, including information collected regarding any intervention strategies used with the child, as the term "intervention strategy" is defined by law
- Records relating to school library materials the child obtains from a school library
- State assessment instruments that have been administered to the child
- Teaching materials and tests used in the child's classroom

Authorized Inspection and Use of Student Records

The Family Educational Rights and Privacy Act (FERPA) affords parents and eligible students certain rights regarding student education records.

For purposes of student records, an "eligible" student is anyone age 18 or older or who attends a postsecondary educational institution. These rights, as discussed here and at **Objecting to the Release of Directory Information** are the right to:

- Inspect and review student records within 45 days after the day the school receives a request for access.
- Request an amendment to a student record the parent or eligible student believes is inaccurate, misleading, or otherwise in violation of FERPA.

- Provide written consent before the school discloses personally identifiable information from the student's records, except to the extent that FERPA authorizes disclosure without consent.
- File a complaint (https://studentprivacy.ed.gov/file-a-complaint) with the U.S. Department of Education concerning failures by the school to comply with FERPA requirements.

Both FERPA and state laws safeguard student records from unauthorized inspection or use and provide parents and eligible students certain rights of privacy.

Before disclosing personally identifiable information from a student's records, the district must verify the identity of the person, including a parent or the student, requesting the information.

Virtually all information pertaining to student performance — including grades, test results, and disciplinary records — is considered confidential educational records.

Inspection and release of student records is restricted to an eligible student or a student's parent unless the school receives a copy of a court order terminating parental rights or the right to access a student's education records. A parent's rights regarding access to student records are not affected by the parent's marital status.

Federal law requires that control of the records goes to the student as soon as the student:

- Reaches the age of 18
- Student is emancipated by a court; or
- Enrolls in a postsecondary educational institution.

However, the parent may continue to have access to the records if the student is a dependent for tax purposes and, under limited circumstances, when there is a threat to the health and safety of the student or other individuals.

FERPA permits the disclosure of personally identifiable information from a student's education records without written consent of the parent or eligible student when school officials have what federal law refers to as a "legitimate educational interest" in a student's records.

Legitimate educational interest may include:

- Working with the student
- Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities
- Compiling statistical data
- Reviewing an educational record to fulfill the official's professional responsibility
- Investigating or evaluating programs School officials may include:
- Board members and employees, such as the superintendent, administrators, and principals

- Teachers, school counselors, diagnosticians, and support staff (including district health or medical staff)
- A person or company with whom the district has contracted or allowed to provide a specific institutional service or function (such as an attorney, consultant, third-party vendor that offers online programs or software, auditor, medical consultant, therapist, school resource officer, or volunteer)
- A person appointed to serve on a team to support the district's safe and supportive school program
- A parent or student serving on a school committee
- A parent or student assisting a school official in the performance of his or her duties

FERPA also permits the disclosure of personally identifiable information without written consent:

- To authorized representatives of various governmental agencies, including juvenile service providers, the U.S. Comptroller General's office, the U.S. Attorney General's office, the U.S. Secretary of Education, the Texas Education Agency, the U.S. Secretary of Agriculture's office, and Child Protective Services (CPS) caseworkers or, in certain cases, other child welfare representatives.
- To individuals or entities granted access in response to a subpoena or court order.
- To another school, district/system, or postsecondary educational institution to which a student seeks or intends to enroll or in which the student already is enrolled.
- In connection with financial aid for which a student has applied or has received.
- To accrediting organizations to carry out accrediting functions.
- To organizations conducting studies for, or on behalf of, the school to develop, validate, or administer predictive tests; administer student aid programs; or improve instruction.
- To appropriate officials in connection with a health or safety emergency.
- When the district discloses directory information-designated details. [See **Objecting to the Release of Directory Information to** prohibit this disclosure.]

Release of personally identifiable information to any other person or agency — such as a prospective employer or for a scholarship application — will occur only with parental or student permission as appropriate.

The principal is custodian of all records for currently enrolled students at the assigned school. The principal is the custodian of all records for students who have withdrawn or graduated.

A parent or eligible student who wants to inspect the student's records should submit a written request to the custodian of records identifying the records he or she wants to inspect.

Records may be reviewed in person during regular school hours. The records custodian or designee will be available to explain the record and to answer questions.

If circumstances prevent inspection during regular school hours the district will either provide a copy of the records requested or make other arrangements for the parent or student to review the records.

You may contact the custodian of records for currently enrolled students or for students who have withdrawn or graduated at:

Director of PEIMS, Juan R. Martinez, jrmartinez@sbcisd.net, 956-361-6154.

A parent or eligible student may inspect the student's records and request a correction or amendment if the records are considered inaccurate, misleading, or otherwise in violation of the student's privacy rights.

A request to correct a student's record should be submitted to the appropriate custodian of records. The request must clearly identify the part of the record that should be corrected and include an explanation of how the information is inaccurate. If the district denies the request to amend the records, the parent or eligible student has the right to request a hearing. If after the hearing the records are not amended, the parent or eligible student has 30 school days to place a statement in the student's record.

Although improperly recorded grades may be challenged, contesting a student's grade in a course or on an examination is handled through the complaint process found in policy FNG(LOCAL). A grade issued by a teacher can be changed only if the board of trustees determines that the grade is arbitrary, erroneous, or inconsistent with the district's grading guidelines.

[See **Report Cards/Progress Reports and Conferences Complaints and Concerns** and Finality of Grades at policy FNG(LEGAL).]

The district's student records policy is found at policy FL(LEGAL) and (LOCAL) and is available at the principal's or superintendent's office www.sbcisd.net.

Note: The parent's or eligible student's right of access to and copies of student records does not extend to all records. Materials that are not considered educational records — such as a teacher's personal notes about a student shared only with a substitute teacher — do not have to be made available.

Teacher and Staff Professional Qualifications

A parent may request information regarding the professional qualifications of his or her child's teachers, including whether the teacher:

- Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Has an emergency permit or other provisional status for which state requirements have been waived; and
- Is currently teaching in the field or discipline of his or her certification.

The parent also has the right to request information about the qualifications of any paraprofessional who may provide services to the child.

A Student with Exceptionalities or Special Circumstances

Children of Military Families

The Interstate Compact on Educational Opportunities for Military Children (https://www.dodea.edu/partnership/interstatecompact.cfm) entitles children of military families to flexibility regarding certain district and state requirements, including:

- Immunization requirements
- Grade level, course, or educational program placement
- Eligibility requirements for participation in extracurricular activities
- Enrollment in the Texas Virtual School Network (TXVSN)
- Graduation requirements

The district will excuse absences related to a student visiting a parent, including a stepparent or legal guardian, who is:

- Called to active duty
- On leave
- Returning from a deployment of at least four months

The district will permit **no more than five** excused absences per year for this purpose. For the absence to be excused, the absence must occur no earlier than the 60th day before deployment or no later than the 30th day after the parent's return from deployment.

Additional information may be found at Military Family Resources at the Texas Education Agency (https://tea.texas.gov/about-tea/other-services/military-family-resources).

Parental Role in Certain Classroom and School Assignments

Multiple-Birth Siblings

State law permits a parent of multiple-birth siblings (for example, twins, triplets) assigned to the same grade and campus to request in writing that the children be placed in either the same classroom or separate classrooms.

Written requests must be submitted by the 14th day after the students' enrollment. [See policy FDB(LEGAL) for more information.]

Safety Transfers/Assignments

The board or its designee will honor a parent's request to transfer his or her child to another classroom or campus if the district has determined that the child has been a victim of bullying, including cyberbullying, as defined by Education Code 37.0832.

The board may transfer a student who has engaged in bullying to another classroom. The board will consult with the parent of a child who has engaged in bullying before deciding to transfer the child to another campus.

Transportation is not provided for a transfer to another campus. See the principal for more information.

[See **Bullying** and policies FDB and FFI for more information.]

The district will honor a parent's request for the transfer of his or her child to a safe public school in the district if the child attends a school identified by the Texas Education Agency as persistently dangerous or if the child has been a victim of a violent criminal offense while at school or on school grounds.

[See policy FDE for more information.]

The board will honor a parent's request for the transfer of his or her child to another district campus or a neighboring district if the child has been the victim of sexual assault by another student assigned to the same campus, whether the assault occurred on or off campus, and that student has been convicted of or placed on deferred adjudication for the assault. In accordance with FDE policy, if the victim does not wish to transfer, the board will transfer the assailant.

Student Use of a Service/Assistance Animal

A parent of a student who uses a service/assistance animal because of the student's disability must submit a written request to the principal before bringing the service/assistance animal on campus. The district will try to accommodate a request as soon as possible but will do so within ten district business days.

A Student in the Conservatorship of the State (Foster Care)

To provide educational stability, the district will provide enrollment and registration assistance, as well as other educational services throughout the student's enrollment, to any student who is currently placed or newly placed in foster care (temporary or permanent custody of the state, sometimes referred to as substitute care).

A student in the conservatorship (custody) of the state who enrolls in the district after the beginning of the school year will be allowed credit-by-examination opportunities at any point during the year.

The district will assess the student's available records to determine transfer of credit for subjects and courses taken before the student's enrollment in the district.

The district will award partial course credit when the student only passes one half of a two-half course. [For provisions on partial course credit for students who are not in the conservatorship of the state, see EI(LOCAL).]

A student in the conservatorship of the state who is moved outside the district's or school's attendance boundaries — or who is initially placed in the conservatorship of the state and moved outside the district's or school's boundaries — is entitled to remain at the school the student was attending prior to the placement or move until the student reaches the highest grade level at that particular school.

If a student in grade 11 or 12 transfers to another district but does not meet the graduation requirements of the receiving district, the student can request a diploma from the previous district if the student meets its graduation criteria.

For a student in the conservatorship of the state who is eligible for a tuition and fee exemption under state law and likely to be in care on the day preceding the student's 18th birthday, the district will:

- Assist the student with the completion of applications for admission or financial aid.
- Arrange and accompany the student on campus visits.
- Assist in researching and applying for private or institution-sponsored scholarships.
- Identify whether the student is a candidate for appointment to a military academy.
- Assist the student in registering and preparing for college entrance examinations, including (subject to the availability of funds) arranging for the payment of examination fees by the Texas Department of Family and Protective Services (DFPS).
- Coordinate contact between the student and a liaison officer for students formerly in the conservatorship of the state.

If you have questions, please contact the district's foster care liaison: Director of Family and Community Engagement (FACE), 956-361-6310.

[See **Credit by Examination for Advancement/Acceleration** and **Course Credit**]

A Student Who Is Homeless

A parent is encouraged to inform the district if his or her child is experiencing homelessness. District staff can share resources that may be able to assist families.

A student who is homeless will be provided flexibility regarding certain district provisions, including:

- Proof of residency requirements
- Immunization requirements
- Educational program placement (if the student is unable to provide previous academic records or misses an application deadline during a period of homelessness)
- Credit-by-examination opportunities at any point during the year (if the student enrolled in the district after the beginning of the school year), per State Board of Education (SBOE) rules

- Assessment of the student's available records to determine transfer of credit for subjects and courses taken before the student's enrollment in the district
- Awarding partial credit when a student passes only one half of a two-half course
- Eligibility requirements for participation in extracurricular activities
- Graduation requirements

Federal law allows a student who is homeless to remain enrolled in the "school of origin" or to enroll in a new school in the attendance area where the student is currently residing.

If a student who is homeless in grade 11 or 12 transfers to another district but does not meet the graduation requirements of the receiving district, state law allows the student to request a diploma from the previous district if the student meets the criteria to graduate from the previous district.

A student or parent who is dissatisfied by the district's eligibility, school selection, or enrollment decision may appeal through policy FNG(LOCAL). The district will expedite local timelines, when possible, for prompt dispute resolution.

For more information on services for students who are homeless, contact the district's homeless education liaison: Director of Family and Community Engagement (FACE), 956-361-6310.

A Student Who Has Learning Difficulties or Who Needs Special Education or Section 504 Services

For those students who are having difficulty in the regular classroom, all school districts must consider tutorial, compensatory, and other academic or behavior support services that are available to all students, including a process based on Response to Intervention (RtI). The implementation of RtI has the potential to have a positive impact on the ability of districts to meet the needs of all struggling students.

If a student is experiencing learning difficulties, his or her parents may contact the student's home campus to learn about the school's overall general education referral or screening system for support services.

The RtI process connects students to a variety of support options, including making a referral for a special education evaluation or for a Section 504 evaluation to determine whether the student needs specific aids, accommodations, or services. A parent may request an evaluation for special education or Section 504 services at any time.

Special Education Referrals

If a parent makes a written request for an initial evaluation for special education services to the director of special education services or to a district administrative employee of the school district, the district must respond no later than 15 school days after receiving the request. At that time, the district must give the parent prior written notice of whether it agrees or refuses to evaluate the student, along with a copy of the *Notice of Procedural Safeguards* (https://fw.escapps.net/Display_Portal/publications). If the district agrees to

evaluate the student, it must also give the parent the opportunity to give written consent for the evaluation.

Note: A request for a special education evaluation may be made verbally; it does not need to be made in writing. Districts must still comply with all federal prior-written notices and procedural safeguard requirements as well as the requirements for identifying, locating, and evaluating

children who are suspected of having a disability and in need of special education. However, a verbal request does not require the district to respond within the 15 school-day timeline.

If the district decides to evaluate the student, it must complete the student's initial evaluation and evaluation report no later than 45 school days from the day it receives a parent's written consent. However, if the student is absent from school during the evaluation period for three or more school days, the evaluation period will be extended by the number of school days equal to the number of school days that the student is absent.

There is an exception to the 45-school-day timeline. If the district receives a parent's consent for the initial evaluation at least 35 but less than 45 school days before the last instructional day of the school year, it must complete the written report and provide a copy of the report to the parent by June 30 of that year. However, if the student is absent from school for three or more days during the evaluation period, the June 30 due date no longer applies. Instead, the general timeline of 45 school days plus extensions for absences of three or more days will apply.

Upon completing the evaluation, the district must give the parent a copy of the evaluation report at no cost.

Additional information regarding special education is available from the school district in a companion document titled *Parent's Guide to the Admission, Review, and Dismissal Process* (https://fw.escapps.net/Display_Portal/publications).

Contact Person for Special Education Referrals

The designated contact person regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for special education services is Director of Special Services, (956) 361-6221.

For questions regarding post-secondary transitions, including the transition from education to employment, for students receiving special education services, contact the district's transition and employment designee: Director of Special Services, (956) 361-6221.

Section 504 Referrals

Each school district must have standards and procedures in place for the evaluation and placement of students in the district's Section 504 program. Districts must also implement a system of procedural safeguards that includes:

- Notice
- An opportunity for a parent or guardian to examine relevant records
- An impartial hearing with an opportunity for participation by the parent or
- guardian and representation by counsel
- A review procedure

Contact Person for Section 504 Referrals

The designated person to contact regarding options for a student experiencing learning difficulties or regarding a referral for evaluation for Section 504 services is: Director of Special Services, (956) 361-6221.

[See **A Student with Physical or Mental Impairments Protected under Section 504**]

Visit these websites for information regarding students with disabilities and the family:

- Legal Framework for the Child-Centered Special Education Process
- (https://fw.escapps.net/Display_Portal?destination=/
- Partner Resource Network (http://prntexas.org/)
- SPEDTEX: Special Education Information Center (https://www.spedtex.org/)
- Texas First Project (http://www.texasprojectfirst.org/)

Notification to Parents of Intervention Strategies for Learning Difficulties Provided to Students in General Education

In accordance with state law, the district will annually notify parents if their child receives assistance for learning difficulties. Details of such assistance can include intervention strategies. This notice is not intended for those students already enrolled in a special education program.

A Student Who Receives Special Education Services with Other School-Aged Children in the Home

If a student is receiving special education services at a campus outside his or her attendance zone, state law permits the parent or guardian to request that other students residing in the household be transferred to the same campus if the grade level for the transferring student is offered on that campus.

The student receiving special education services would be entitled to transportation; however, the district is not required to provide transportation to other children in the household.

The parent or guardian should contact the school principal regarding transportation needs prior to requesting a transfer for other children in the home. [See policy FDB(LOCAL) for more information.]

A Student Who Speaks a Primary Language Other than English

A student may be eligible to receive specialized support if his or her primary language is not English, and the student has difficulty performing ordinary class work in English.

If the student qualifies for these services, the Language Proficiency Assessment Committee (LPAC) will determine the types of services the student needs, including accommodations or modifications related to classroom instruction, local assessments, and state-mandated assessments.

[See **Emergent Bilingual Students** on page 48 and **Special Programs**]

A Student with Physical or Mental Impairments Protected under Section 504

A student with a physical or mental impairment that substantially limits a major life activity, as defined by law — and who does not otherwise qualify for special education services — may qualify for protections under Section 504 of the Rehabilitation Act.

Section 504 is a federal law designed to prohibit discrimination against individuals with disabilities.

When an evaluation is requested, a committee will be formed to determine whether the student needs services and support under Section 504 in order to receive a free appropriate public education (FAPE), as defined in federal law.

[See **A Student Who Has Learning Difficulties or Who Needs Special Education or Section 504 Services** on and policy FB for more information.]

Section Two: Other Important Information for Parents and Students

This section contains important information on academics, school activities, and school operations and requirements.

It is organized alphabetically to serve as a quick-reference guide. Where applicable, the topics are further organized by grade level.

Parents and children should take a moment together to become familiar with the issues addressed in this section. For guidance on a particular topic, please contact the campus principal.

Absences/Attendance

Regular school attendance is essential. Absences from class may result in serious disruption of a student's education. The student and parent should avoid unnecessary absences.

Two important state laws are discussed below, one dealing with compulsory attendance and the other with how attendance affects the award of a student's final grade or course credit.

Compulsory Attendance Prekindergarten and Kindergarten

Students enrolled in prekindergarten or kindergarten are required to attend school and are subject to the compulsory attendance requirements as long as they remain enrolled.

Ages 6-18

State law requires that a student who is at least six years of age, or who is younger than six years of age and has previously been enrolled in first grade, and who has not yet reached their 19th birthday, shall attend school, as well as any applicable accelerated instruction program, extended-year program, or tutorial session, unless the student is otherwise excused from attendance or legally exempt.

State law requires a student in kindergarten-grade 2 to attend any assigned accelerated reading instruction program. Parents will be notified in writing if their child is assigned to an accelerated reading instruction program based on a diagnostic reading instrument.

A student will be required to attend any assigned accelerated instruction program before or after school or during the summer if the student does not meet the passing standards on an applicable subject area state assessment.

Age 19 and Older

A student who voluntarily attends or enrolls after his or her 19th birthday is required to attend each school day until the end of the school year. If the student incurs more than five unexcused absences in a semester, the district may revoke the student's enrollment. The student's presence on school property thereafter would be unauthorized and may be considered trespassing. [See policy FEA for more information.]

Compulsory Attendance — Exemptions

All Grade Levels

State law allows exemptions to the compulsory attendance requirements, as long as the student makes up all work, for the following activities and events:

- Religious holy days
- Required court appearances
- Appearing at a governmental office to obtain U.S. citizenship
- Taking part in a US naturalization oath ceremony
- Serving as an election clerk
- Health-care appointments for the student or a child of the student,
- including absences related to autism services
- Absences resulting from a serious or life-threatening illness or related
- treatment that makes a student's attendance infeasible, with certification by physician
- For students in the conservatorship of the state:
- An activity required under a court-ordered service plan; or
- Any other court-ordered activity, provided it is not practicable to schedule the student's participation in the activity outside of school hours.

For children of military families, absences of up to five days will be excused for a student to visit a parent, stepparent, or legal guardian going to, on leave from, or returning from certain deployments. [See **Children of Military Families**]

Note that documented health-care appointments may include telehealth appointments. Students who are physically on campus will not be allowed to participate in telehealth or other online appointments without specific authorization from an appropriate administrator. Students should not use district-issued technology, including wi-fi or internet, for telehealth appointments because use of district-owned equipment and its network systems is not private and may be monitored by the district. For more information, see **Telecommunication and Other Electronic Devices**.

Secondary Grade Levels

The district will allow a student who is 15 years of age or older to be absent for one day to obtain a learner license and one day to obtain a driver's license, provided that the board has authorized such excused absences under policy FEA(LOCAL). The student will be required to provide documentation of his or her visit to the driver's license office for each absence and must make up any work missed.

[See **Driver License Attendance Verification**]

The district will allow junior and senior students to be absent for up to two days per year to visit a college or university if the following conditions are met:

- The board has authorized such excused absences under policy FEA(LOCAL).
- The principal has approved the student's absence.

- The student follows campus procedures to verify the visit and makes up any work missed.

The district will allow a student 17 years old or older to be absent for up to four days during the period the student is enrolled in high school to pursue enlistment in the U.S. armed services or Texas National Guard, provided the student verifies these activities to the district.

The district will allow a student to be absent for up to two days during the student's junior year and two days during the student's senior year for a career investigation day to visit a professional at that individual's workplace to determine the student's interest in pursuing a career in the professional's field, provided the student verifies these activities to the district.

The district will allow a student to be absent for up to two days per school year to serve as:

- An early voting clerk, provided the district's board has authorized this in policy FEA(LOCAL), the student notifies his or her teachers, and the student receives approval from the principal prior to the absences; or
- An election clerk, if the student makes up any work missed.

The district will allow a student in grades 6-12 to be absent for the purpose of sounding "Taps" at a military honors funeral for a deceased veteran.

Compulsory Attendance — Failure to Comply

All Grade Levels

School employees must investigate and report violations of the compulsory attendance law.

A student who is absent without permission from school, any class, any required special program, or any required tutorial will be considered in violation of the compulsory attendance law and subject to disciplinary action.

Students with Disabilities

If a student with a disability is experiencing attendance issues, the student's ARD or Section 504 committee will determine whether the attendance issues warrant an evaluation, a reevaluation, and/or modifications to the student's individualized education program or Section 504 plan, as appropriate.

Ages 6-18

When a student age 6-18 incurs three or more unexcused absences within a four-week period, the law requires the school to send notice to the parent.

The notice will:

- Remind the parent of his or her duty to monitor the student's attendance and require the student to attend school.
- Request a conference between school administrators and the parent.
- Inform the parent that the district will initiate truancy prevention measures, including a behavior improvement plan, school-based community service, referrals to counseling or other social services, or other appropriate measures.

You may contact the truancy prevention facilitator: Director of Family and Community Engagement (FACE), 956-361-6310.

For any questions about student absences, parents should contact the facilitator or any other campus administrator.

A court of law may impose penalties against the parent if a school-aged student is deliberately not attending school. The district may file a complaint against the parent if the student incurs ten or more unexcused absences within a six-month period in the same school year.

If a student age 12-18 incurs ten or more unexcused absences within a six-month period in the same school year, the district, in most circumstances, will refer the student to truancy court.

[See policies FEA(LEGAL) and FED(LEGAL) for more information.]

Age 19 and Older

After a student age 19 or older incurs a third unexcused absence, the district is required by law to send the student a letter explaining that the district may revoke the student's enrollment for the remainder of the school year if the student has more than five unexcused absences in a semester. As an alternative to revoking a student's enrollment, the district may implement a behavior improvement plan.

Attendance for Credit or Final Grade (All Grade Levels)

To receive credit or a final grade in a class, a student must attend the class at least 90 percent of the days it is offered. A student who attends fewer than 90 percent of the days the class is offered will be referred to the attendance review committee. The committee will determine whether there are extenuating circumstances for the absences and how the student can regain credit or a final grade. [See policy FEC for more information.]

Except for absences due to serious or life-threatening illness or related treatment, all absences, excused or unexcused, may be held against a student's attendance requirement. To determine whether there were extenuating circumstances for any absences, the principal or attendance committee will consider:

Whether the student has mastered the essential knowledge and skills and

maintained passing grades in the course or subject.

Whether the student has completed makeup work satisfactorily. If the student

completes makeup work, absences listed under Compulsory Attendance- Exemptions and absences for extracurricular activities will be considered extenuating circumstances.

Whether the student or the student's parent had any control over the absences.

Any information presented by the student or parent to the committee about the absences.

The student or parent may appeal the committee's decision to the board by following policy FNG(LOCAL).

Official Attendance-Taking Time (All Grade Levels)

The district will take official attendance every day at 10:00 AM.

A student absent for any portion of the day, should follow the procedures below to provide documentation of the absence.

Documentation after an Absence (All Grade Levels)

A parent must provide an explanation for any absence upon the student's arrival or return to school. The student must submit a note signed by the parent. The campus may accept a phone call from the parent but reserves the right to require a written note.

A note signed by the student will not be accepted unless the student is age 18 or older or is an emancipated minor under state law.

The campus will document in its attendance records whether the absence is excused or unexcused.

Note: The district is not required to excuse any absence, even if the parent provides a note explaining the absence, unless the absence is an exemption under compulsory attendance laws.

Doctor's Note after an Absence for Illness (All Grade Levels)

Within 3 days of returning to school, a student who is absent for more than 3 consecutive days because of a personal illness must bring a statement from a doctor or health clinic, licensed to practice in Texas, verifying the illness or condition that caused the absence. Otherwise, the absence may be considered unexcused and in violation of compulsory attendance laws.

Should the student develop a questionable pattern of absences, the principal or attendance committee may require a statement from a doctor or health clinic verifying the illness or condition that caused the absence to determine whether an absence will be excused or unexcused.

Certification of Absence Due to Severe Illness or Treatment

If a student is absent because of a serious or life-threatening illness or related treatment that makes a student's attendance infeasible, a parent must provide certification from a

physician licensed to practice in Texas specifying the student's illness and the anticipated period of absence related to the illness or treatment.

Driver License Attendance Verification (Secondary Grade Levels Only)

A currently enrolled student seeking a driver's license shall submit the Texas Department of Public Safety Verification of Enrollment and Attendance Form (VOE), signed by the parent, to the campus central office at least 10 days before it is needed. The district will issue a VOE only if the student meets class credit or attendance requirements. The VOE form (https://www.tdlr.texas.gov/driver/forms/VOE.pdf) is available online.

More information is available on the Texas Department of Public Safety website (https://www.dps.texas.gov/section/driver-license/how-apply-texas-driver-license-teen).

See **Compulsory Attendance — Exemptions for Secondary Grade Levels** for information on excused absences for obtaining a learner license or driver's license.

Accountability under State and Federal Law (All Grade Levels)

San Benito CISD and each of its campuses are held to certain standards of accountability under state and federal law. A key component of accountability is the dissemination and publication of certain reports and information, including:

- The Texas Academic Performance Report (TAPR) for the district, compiled by the Texas Education Agency (TEA), based on academic factors and ratings
- A School Report Card (SRC) for each campus in the district, compiled by TEA
- The district's financial management report, which includes the financial accountability rating assigned to the district by TEA
- Information compiled by TEA for the submission of a federal report card that is required by federal law

Accountability information can be found on the district's website at *www.sbcisd.net*. Hard copies of any reports are available upon request to the district's administration office.

TEA maintains additional accountability and accreditation information at TEA Performance Reporting Division (https://tea.texas.gov/texas-schools/accountability/academic-accountability/performance-reporting).

Armed Services Vocational Aptitude Battery Test (Grades 10-12)

A student in grades 10-12 will be offered an opportunity to take the Armed Services Vocational Aptitude Battery test and consult with a military recruiter.

Contact the principal for information about this opportunity.

Awards and Honors (All Grade Levels)

Please refer to San Benito CISD Elementary and Secondary Grading Policies.

Bullying (All Grade Levels)

The district strives to prevent bullying, in accordance with the district's policies, by promoting a positive school culture; building healthy relationships between students and staff; encouraging reporting of bullying incidents, including anonymous reporting; and investigating and addressing reported bullying incidents.

Bullying is defined in state law as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

- Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property
- Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student
- Materially and substantially disrupts the educational process or the orderly operation of a classroom or school
- Infringes on the rights of the victim at school
- Bullying includes cyberbullying. Cyberbullying is defined in state law as bullying that is done using any electronic communication device, including:
- A cellular or other type of telephone
- A computer
- A camera
- Electronic mail
- Instant messaging
- Text messaging
- A social media application
- An internet website
- Any other internet-based communication tool

Bullying is prohibited by the district and could include:

- Hazing
- Threats
- Taunting
- Teasing
- Confinement
- Assault
- Demands for money
- Destruction of property
- Theft of valued possessions
- Name-calling
- Rumor-spreading
- Ostracism

The district will integrate into instruction research-based content designed to reduce bullying that is appropriate for students' age groups.

Students in elementary grades will participate in:

- Instruction designed so that students can recognize bullying behaviors and how to report them
- Age-appropriate discussions that encourage peers to intervene when they observe bullying occur
- Instruction that characterizes bullying as a behavior that results from the student's need to acquire more mature social or coping skills, not an unchangeable trait
- Students in secondary grades will participate in:
- Instruction on the brain's ability to change and grow so the student recognizes bullying behavior can come from a developmental need to acquire more social skills, can change when the brain matures and learns better ways of coping, and is not an unchangeable trait
- Discussions that portray bullying as undesirable behavior and a means for attaining or maintaining social status at school, and that discourage students from using bullying as a tool for social status
- Instruction designed so that students recognize the role that reporting bullying behaviors plays in promoting a safe school community

The district will use an age-appropriate survey regarding school culture that includes relevant questions on bullying to identify and address student concerns.

Each campus has a committee that addresses bullying by focusing on prevention efforts and health and wellness initiatives. The committee will include parents and secondary students. For more information on this committee, including interest in serving on the committee, contact campus administration.

If a student believes that he or she has experienced bullying or witnesses the bullying of another student, the student or parent should notify a teacher, school counselor, principal, or another district employee as soon as possible. Any district employee aware of a report of a bullying incident will relay the report to an appropriate administrator. Procedures for reporting allegations of bullying may be found on the district's website.

A student may anonymously report an alleged incident of bullying by utilizing the STOPit App.

The administration will investigate any allegations of bullying and related misconduct. The district will also provide notice to the parent of the alleged victim and the parent of the student alleged to have engaged in bullying.

If an investigation determines that bullying occurred, the administration will take appropriate disciplinary action and may, in certain circumstances, notify law enforcement. Disciplinary or other action may be taken even if the conduct did not rise to the level of bullying.

The district will provide research-based interventions, which may include counseling options, for students who engage in bullying behaviors, students who are targeted by bullying behaviors, and any student who witnessed bullying behaviors.

Any action taken in response to bullying will comply with state and federal law regarding students with disabilities.

Any retaliation against a student who reports an incident of bullying is prohibited.

Upon recommendation of the administration, the board may transfer a student found to have engaged in bullying to another classroom at the campus. In consultation with the student's parents, the board may transfer the student to another campus in the district.

The parent of a student who has been determined to be a victim of bullying may request that the student be transferred to another classroom or campus within the district. [See **Safety Transfers/Assignments**]

A copy of the district's bullying policy is available in the principal's office, superintendent's office, and on the district's website, and is included at the end of this handbook as an appendix.

A student or parent who is dissatisfied with the outcome of an investigation may appeal through policy FNG(LOCAL).

[See **Safety Transfers/Assignments** on page 20, **Dating Violence, Discrimination, Harassment, and Retaliation** on page 44, **Hazing** on page 62, policy FFI, the district's Student Code of Conduct, and the district improvement plan, a copy of which can be viewed in the campus office.]

Career and Technical Education (CTE) and Other Work-Based Programs (Secondary Grade Levels Only)

The district offers a career and technical education program. For information on the Admission Process and Programs offered, please contact the CTE Director at (956) 361-6574.

District policy prohibits discrimination on the basis of race, color, national origin, sex, or handicap in its vocational programs, services, or activities, and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

District policy prohibits discrimination on the basis of race, color, national origin, sex, or handicap in its vocational programs, services, or activities, and provides equal access to the Boy Scouts and other designated youth groups as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

District policy also prohibits discrimination on the basis of race, color, national origin, sex, handicap, or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975, as amended; and Section 504 of the Rehabilitation Act of 1973, as amended.

The district will take steps to assure that lack of English language skills will not be a barrier to admission or participation in all educational and vocational programs.

For information about your rights or grievance procedures, contact the Title IX coordinator and the ADA/Section 504 coordinator.

[See **Nondiscrimination Statement** for the name and contact information for the Title IX coordinator and ADA/Section 504 coordinator.]

Celebrations (All Grade Levels)

Although a parent or grandparent may provide food to share for a school-designated function or for a student's birthday, please be aware that children in the school may have severe allergies to certain food products. Discuss any classroom allergies with the teacher before bringing food to share.

Occasionally, the school or a class may host functions or celebrations tied to the curriculum that involve food. The school or teacher will notify students and parents of any known food allergies when soliciting potential volunteers to provide food.

[See **Food Allergies**]

Child Sexual Abuse, Trafficking, and Other Maltreatment of Children (All Grade Levels)
The district has established a plan for addressing child abuse, neglect, school staff misconduct, trafficking, and other maltreatment of children, which may be initiated by contacting the Department of Family and Protective Services (DFPS)/Child Protective Services (CPS). The plan is available at ***sbcisd.net***. Abuse includes physical abuse, including sexual abuse, and mental and emotional abuse. Trafficking includes both sex and labor trafficking.

Duty to Report
Anyone who suspects that a child has been or may be abused or neglected has a legal responsibility, under state law, to report the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS). See below for information about how to report and respond to allegations of child abuse or neglect.

Possible Warning Signs of Child Abuse, Neglect, Trafficking, and Other Maltreatment of Children

Physical abuse
Possible warning signs of physical abuse include:

- Frequent injuries such as bruises, cuts, black eyes, or burns without adequate explanations

- Frequent complaints of pain without apparent injury
- Burns or bruises in unusual patterns that may indicate the use of an instrument or human bite; cigarette burns on any part of the body
- Lack of reaction to pain
- Extreme fear of going home or seeing parents
- Injuries that appear after a child has not been seen for several days
- Unseasonable clothing that may hide injuries to arms or legs

Sexual Abuse

Possible warning signs of sexual abuse include:

- Physical signs of sexually transmitted diseases
- Evidence of injury to the genital area
- Pregnancy in a young girl
- Difficulty in sitting or walking
- Extreme fear of being alone with adults of a certain sex
- Sexual comments, behaviors, or play beyond what is considered age-appropriate behavior
- Knowledge of sexual relations beyond what is expected for a child's age
- Sexual victimization of other children

Children and adolescents who have experienced dating violence may show similar physical, behavioral, and emotional warning signs. [See **Error! Reference source not found.** and **Error! Reference source not found.**]

Emotional Abuse

Possible warning signs of emotional abuse include:

- Over-compliance or low self-esteem caused by scapegoating or verbal abuse by caregivers
- Severe depression, anxiety, or aggression
- Lag in physical, emotional, and intellectual development
- Indicators of a caregiver who belittles the child, withholds love, and seems unconcerned about the child's problems
- Significant changes to behavior, such as withdrawal or over-aggression
- Significant changes to weight, such as substantial weight gain or weight loss

Neglect

Possible warning signs of neglect include:

- Obvious malnourishment
- Consistent lack of personal hygiene that poses a health risk
- Stealing or begging for food
- Child unattended for long periods of time
- Unaddressed need for dental care or other medical attention

School Staff Misconduct

Possible warning signs of school staff misconduct include:

- Inappropriate boundaries or communications with a student, including inappropriate relationships
- Violating school or district communication policies, such as improper use of messaging apps or social media
- Showing favoritism toward certain students in a way that compromises fairness or student well-being
- Creating, using, or sharing inappropriate AI-generated images involving students or staff
- Neglecting, abusing, or physically harming a student
- Providing alcohol or drugs to a student
- Being under the influence of alcohol or drugs while on school property or during school activities
- Possessing a weapon on school property or during school activities
- Committing a felony
- Engaging in fraudulent or deceptive practices involving the school system or State Board of Education Certification (SBEC)

Description and Warning Signs of Trafficking

Child trafficking of any sort is prohibited by the Penal Code. Sex trafficking involves forcing a person, including a child, into sexual abuse, assault, indecency, prostitution, or pornography. Labor trafficking involves forcing a person, including a child, to engage in forced labor or services.

Traffickers are often trusted members of a child's community, such as friends, romantic partners, family members, mentors, and coaches. Some traffickers contact victims online.

Possible warning signs of sexual trafficking in children include:

- Changes in school attendance, habits, friend groups, vocabulary, demeanor, and attitude
- Sudden appearance of expensive items (for example, manicures, designer clothes, purses, technology)
- Tattoos or branding
- Refillable gift cards
- Frequent runaway episodes
- Multiple phones or social media accounts
- Provocative pictures posted online or stored on the phone
- Unexplained injuries
- Isolation from family, friends, and community
- Older romantic partners

Additional warning signs of labor trafficking in children include:

- Being unpaid, paid very little, or paid only through tips

- Being employed but not having a school-authorized work permit
- Being employed and having a work permit but clearly working outside the permitted hours for students
- Owing a large debt and being unable to pay it off
- Not being allowed breaks at work or being subjected to excessively long work hours
- Being overly concerned with pleasing an employer and/or deferring personal or educational decisions to a boss
- Not being in control of their own money
- Living with an employer or having an employer listed as a student's caregiver
- A desire to quit a job but not being allowed to do so

[See **Error! Reference source not found.**]

Reporting and Responding to Child Abuse, Neglect, Trafficking, and Other Maltreatment of Children

Anyone who suspects that a child has been or may be abused, trafficked, or neglected has a legal responsibility, under state law, to report the suspected abuse or neglect to law enforcement or to Child Protective Services (CPS).

A child who has experienced sexual abuse or any other type of abuse or neglect should be encouraged to seek out a trusted adult. Children may be more reluctant to disclose sexual abuse than physical abuse and neglect and may only disclose sexual abuse indirectly. As a parent or trusted adult, it is important to be calm and comforting if your child or another child confides in you. Reassure the child that he or she did the right thing by telling you.

If your child is a victim of sexual abuse, trafficking, or other maltreatment, the school counselor or principal will provide information on counseling options for you and your child available in your area. The Texas Department of Family and Protective Services (DFPS) also manages early intervention counseling programs.

To find out what services may be available in your county, see Texas Department of Family and Protective Services, Programs Available in Your County (http://www.dfps.state.tx.us/Prevention_and_Early_Intervention/Programs_Available_In_Your_County/default.asp)

Reports of abuse, trafficking, or neglect may be made to the CPS division of the DFPS at 1-800-252-5400 or on the web at Texas Abuse Hotline Website (www.txabusehotline.org).

Further Resources on Sexual Abuse, Trafficking, and Other Maltreatment of Children

The following websites include resources to help increase awareness of child abuse and neglect, sexual abuse, trafficking, and other maltreatment of children:

- Child Welfare Information Gateway (https://www.childwelfare.gov/)
- KidsHealth, For Parents, Child Abuse (https://kidshealth.org/en/parents/child-abuse.html)
- Office of the Texas Governor's Child Sex Trafficking Team (https://gov.texas.gov/organization/cjd/childsextrafficking)

- Human Trafficking of School-aged Children (https://tea.texas.gov/about-tea/other-services/human-trafficking-of-school-aged-children)
- Child Sexual Abuse: A Parental Guide from the Texas Association Against Sexual Assault (https://www.nsvrc.org/publications/booklets/child-sexual-abuse-parental-guide)
- National Center of Safe Supportive Learning Environments: Human Trafficking in America's Schools (https://www.ed.gov/sites/ed/files/documents/human-trafficking/human-trafficking-americas-schools.pdf)

Class Rank/Highest-Ranking Student (Secondary Grade Levels Only)

Please refer to the San Benito CISD 2025-2026 Secondary Grading Policy for the criteria used for Class Rank/Highest Ranking Student or contact the Director of Secondary Instructional Implementation at (956) 361-6100. [See policy EIC for more information]

Class Schedules (Secondary Grade Levels Only)

All students are expected to attend school for the entire school day and maintain a full class schedule. Exceptions may be made occasionally by the campus principal for students in grades 9-12 who meet specific criteria and receive parental consent to enroll in less than a full-day schedule.

[See **Schedule Changes** for information related to student requests to revise their course schedule.]

College and University Admissions and Financial Aid (All Grade Levels)

For two school years following graduation, a district student who graduates as valedictorian or in the top 10 percent of their class is eligible for automatic admission into four-year public universities and colleges in Texas if the student meets one of the following requirements:

- Completes the distinguished level of achievement under the foundation graduation program [see **Error! Reference source not found.**]
- Satisfies the ACT College Readiness Benchmarks or earns at least a 1500 out of 2400 on the SAT
- Beginning in the fall of 2028, achieves a score set by the Texas Higher Education Coordinating Board on a college entrance examination designated by coordinating board rules

The student is ultimately responsible for meeting the admission requirements of the university or college, including timely submission of a completed application.

If a college or university adopts an admissions policy that automatically accepts the top 25 percent of a graduating class, the provisions above will also apply to a student ranked in the top 25 percent of his or her class.

The University of Texas at Austin may limit the number of automatically admitted students to 75 percent of the University's enrollment capacity for incoming resident freshmen. From

the summer 2023 term through the spring 2025 term, the University will admit the top six percent of a high school's graduating class who meet the above requirements. Additional applicants will be considered by the University through a holistic review process.

As required by law, the district will provide written notice about the following:

- Automatic college admission
- Curriculum requirements for financial aid
- Benefits of completing the requirements for automatic admission and financial aid
- The Texas First Early High School Completion Program, which requires a student to provide an official copy of assessment results and transcripts, as applicable, to receive credit for the assessments and credits required for early graduation under the program
- The Texas First Scholarship Program
- The Future Texas Teachers Scholarship Program

Parents and students will be asked to sign an acknowledgment that they received this information. Students and parents should contact the school counselor for further information about automatic admissions, the application process, and deadlines.

[See **Class Rank/Highest-Ranking Student** on page 36 for information specifically related to how the district calculates a student's rank in class, and requirements for **Graduation** on page 56 for information associated with the foundation graduation program.]

[See **Students in the Conservatorship of the State (Foster Care)** on page 20 for information on assistance in transitioning to higher education for students in foster care.]

College Credit Courses (Secondary Grade Levels Only)

Students in grades 9-12 may earn college credit through the following opportunities:

- Certain courses taught at the high school campus, which may include courses termed dual credit, Advanced Placement (AP), or college preparatory
- Enrollment in AP or dual credit courses through the Texas Virtual School Network (TXVSN)
- Enrollment in courses taught in conjunction and in partnership with Texas Southmost College (TSC), Texas State Technical College (TSTC) and the University of Texas – Austin, which may be offered on or off campus;
- Enrollment in courses taught at other colleges or universities Please contact San Benito High School at (956) 361-6500.

Under the Financial Aid for Swift Transfer (FAST) program, a student may be eligible to enroll at no cost to the student in dual credit courses at a participating institution of higher education. The FAST program allows students who are or have been educationally disadvantaged at any time during the four years preceding the student's enrollment in a dual credit course to enroll at no cost to the student. The district will determine eligibility

upon the student's enrollment in the dual credit course. See the high school counselor for more information.

A student may be eligible for subsidies based on financial need for AP exam fees. See **Fees (All Grade Levels)** on page 54 for more information.

A student may also earn college credit for certain Career and Technical Education (CTE) courses. See **Career and Technical Education (CTE) and Other Work-Based Programs (Secondary Grade Levels Only)** on page 29 for information on CTE and other work-based programs.

All these methods have eligibility requirements and must be approved prior to enrollment in the course. Please see the school counselor for more information. Depending on the student's grade level and the course, a state-mandated end-of-course assessment may be required for graduation.

Not all colleges and universities accept credit earned in all dual credit or AP courses taken in high school for college credit. Students and parents should check with the prospective college or university to determine if a particular course will count toward the student's desired degree plan.

Communications (All Grade Levels)

Parent Contact Information

A parent is legally required to provide in writing the parent's contact information, including address, phone number, and email address.

A parent must provide the contact information to the district upon enrollment and again within two weeks after the beginning of each following school year while the student is enrolled in the district.

If the parent's contact information changes during the school year, the parent must update the information with their student's campus in writing no more than two weeks after the date the information changes.

Automated Emergency Communications

The district will rely on contact information on file with the district to communicate with parents in an emergency situation, which may include real-time or automated messages. An emergency situation may include early dismissal, delayed opening, or restricted access to the campus due to severe weather, another emergency, or a security threat. It is crucial to notify your child's school when a phone number changes.

[See **Safety** for information regarding contact with parents during an emergency situation.]

Automated Nonemergency Communications

Your child's school periodically sends information by automated or pre-recorded messages, text messages, or real-time phone or email communications that are closely related to the school's mission and specific to your child, your child's school, or the district.

Standard messaging rates of your wireless phone carrier may apply.

If you do not wish to receive such communications, please contact your child's principal. [See **Safety** for information regarding contact with parents during an emergency.]

Complaints and Concerns (All Grade Levels)

Usually, student or parent complaints or concerns can be addressed informally by a phone call or a conference with the teacher or principal.

For those complaints and concerns that cannot be resolved informally, the board has adopted a Student and Parent Complaints/Grievances policy at FNG(LOCAL). This policy can be viewed in the district's policy manual, available online at www.sbcisd.net. The complaint forms can be accessed online at www.sbcisd.net or at the principal's or superintendent's office.

To file a formal complaint a parent or student should complete and submit the complaint form. In general, the written complaint form should be completed and submitted to the campus principal in a timely manner.

If the concern is not resolved, a parent or student may request a conference with the superintendent.

If the concern is still unresolved, the district provides a process for parents and students to appeal to the board of trustees.

Conduct (All Grade Levels)

Applicability of School Rules

The board has adopted a Student Code of Conduct that defines standards of acceptable behavior on and off campus, during in-person instruction, and on district vehicles and outlines consequences for violation of these standards. The district has disciplinary authority over a student in accordance with the Student Code of Conduct. Students and parents should be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules.

During summer instruction, the Student Handbook and Student Code of Conduct in place for the school year immediately preceding the summer period shall apply, unless the district amends either or both documents for the purposes of summer instruction.

Campus Behavior Coordinator

Each campus has a campus behavior coordinator to apply discipline management techniques and administer consequences for certain student misconduct, as well as provide a point of contact for student misconduct. The contact information for each campus behavior coordinator is available on the district's website at www.sbcisd.net and the coordinator for this campus is listed below:

Contact Campus Principal for the name of Campus Behavior Coordinator.

Deliveries

Except in emergencies, delivery of messages or packages to students will not be allowed during instructional time. A parent may leave a message or a package, such as a forgotten lunch (only for their own child), for the student to pick up from the front office during a passing period or lunch. Food delivery services will not be allowed (ex. UberEats, DoorDash, Favor, etc.).

Disruption of School Operations

Disruption of school operations is not tolerated and may constitute a misdemeanor offense. As identified by state law, disruptions include the following:

- Interference with the movement of people at an exit, entrance, or hallway of a district building without authorization from an administrator
- Interference with an authorized activity by seizing control of all or part of a building
- Use of force, violence, or threats in an attempt to prevent participation in an authorized assembly
- Use of force, violence, or threats to cause disruption during an assembly
- Interference with the movement of people at an exit or an entrance to district property
- Use of force, violence, or threats in an attempt to prevent people from entering or leaving district property without authorization from an administrator
- Disruption of classes or other school activities while on or within 500 feet of district property includes:
- Making loud noises
- Trying to entice a student away from, or to prevent a student from attending, a required class or activity
- Entering a classroom without authorization and disrupting the activity with loud or profane language or any misconduct
- Interference with the transportation of students in vehicles owned or operated by the district is also considered a disruption.

Social Events

School rules apply to all school social events. Guests attending these events are expected to observe the same rules as students, and a student inviting a guest will share responsibility for the conduct of his or her guest.

A student attending a social event will be asked to sign out when leaving before the end of the event and will not be readmitted.

A parent interested in serving as a chaperone for any school social events should contact the campus principal.

Counseling
The district has a comprehensive school counseling program that includes:

- A guidance curriculum to help students develop their full educational potential, including the student's interests and career objectives
- A responsive services component to intervene on behalf of any student whose immediate personal concerns or problems put the student's continued educational, career, personal, or social development at risk
- An individual planning system to guide a student as the student plans, monitors, and manages the student's own educational, career, personal, and social development
- Systems to support the efforts of teachers, staff, parents, and other members of the community in promoting the educational, career, personal, and social development of students

The district will make a preview of the program, including all materials and curriculum, available to parents to review during school hours.

Academic Counseling

Elementary and Middle/Junior High School Grade Levels

The school counselor will provide information to students and parents about college and university admissions and the importance of planning for postsecondary education, including appropriate coursework and financial aid availability and requirements.

In either grade 7 or 8, each student will receive instruction on how best to prepare for high school, college, and a career.

High School Grade Levels

High school students and their parents are encouraged to talk with a school counselor, teacher, or principal to learn more about course offerings, graduation requirements, and early graduation procedures.

Each year, high school students will be provided information on anticipated course offerings for the next school year, how to make the most of academic and career and technical education (CTE) opportunities, and the importance of postsecondary education. The school counselor will also provide information each year a student is enrolled in high school about:

- The importance of postsecondary education
- The advantages of earning an endorsement and completing the foundation program with the distinguished level of achievement

- The disadvantages of pursuing a high school equivalency exam (GED) as opposed to earning a high school diploma
- Financial aid eligibility and how to apply for financial aid
- Automatic admission to state-funded Texas colleges and universities
- Eligibility requirements for the TEXAS Grant
- Availability of district programs that allow students to earn college credit
- Availability of tuition and fee assistance for postsecondary education for students in foster care
- Availability of college credit awarded by institutions of higher education to veterans and military service members for military experience, education, and training

Additionally, the school counselor can provide information about workforce opportunities after graduation or technical and trade school opportunities, including opportunities to earn industry-recognized certificates and licenses.

[See **Scholarships and Grants** for more information.]

Personal Counseling (All Grade Levels)

The school counselor is available to assist students with a wide range of personal, social, and family concerns, including emotional or mental health issues and substance abuse. A student who wishes to meet with the school counselor should contact Campus Office Secretary or Campus Counseling Department Secretary. As a parent, if you are concerned about your child's mental or emotional health, please speak with the school counselor for a list of resources that may be of assistance.

If your child has experienced trauma, contact the school counselor for more information.

[See **Mental Health Support** and **Child Sexual Abuse, Trafficking, and Other Maltreatment of Children** and **Dating Violence**]

Course Credit (Secondary Grade Levels Only)

A student at any grade level enrolled in a high school course will earn credit for the course only if the final grade is 70 or above. For a two-part (two-semester, 1-credit course), the student's grades from both halves (semesters) will be averaged and credit will be awarded if the combined average is 70 or above. If the student's combined average is less than 70, the student will be awarded credit only for the half (semester) with the passing grade.

Credit by Examination — If a Student Has Taken the Course/Subject (Grades 6-12)

A student who has previously taken a course or subject but did not receive credit or a final grade for it may, in circumstances determined by the principal or attendance committee, be permitted to earn credit or a final grade by passing an examination approved by the district's board of trustees on the essential knowledge and skills defined for that course or subject.

Examples of prior instruction include incomplete coursework due to a failed course or excessive absences, homeschooling, or coursework by a student transferring from a non-

accredited school. The opportunity to earn credit by examination after the student has had prior instruction is sometimes referred to as "credit recovery."

The attendance review committee may also offer a student with excessive absences an opportunity to earn credit for a course by passing an examination.

If a student is granted approval to take an examination for credit, the student must score at least 70 on the examination to receive credit for the course or subject.

[See the school counselor and policy EHDB(LOCAL) for more information.]

Credit by Examination for Advancement/Acceleration — If a Student Has Not Taken the Course/Subject

A student will be permitted to earn credit by examination for an academic course or subject area for which the student had no prior instruction for advancement or to accelerate to the next grade level.

The examinations offered by the district are approved by the district's board of trustees. Testing windows for these examinations will be published in district publications and on the district's website. A student may take a specific examination only once per testing window.

The only exceptions to the published testing windows will be for examinations administered by another entity or to accommodate a student experiencing homelessness or a student involved in the foster care system.

When another entity administers an examination, the student and the district must comply with the testing schedule of the other entity.

If a student plans to take an examination, the student or parent must register with the school counselor no later than 30 days prior to the scheduled testing date. [See policy EHDC for more information.]

Acceleration Students in Grades Kindergarten-5

A student in elementary school is eligible to accelerate to the next grade level if the students meet all of the following requirements:

- The student scores at least an 80 on each acceleration examination in the subject areas of language arts, mathematics, science, and social studies
- A district administrator recommends that the student be accelerated

Students in Grades 6-12

A student in grade 6 or above is eligible to earn course credit if the student meets one of the following requirements:

- A passing score of at least 80 on an examination approved by the board
- A scaled score of 50 or higher on an examination administered through the College Level Examination Program (CLEP)
- A score of 3 or higher on an AP examination, as applicable

A student may take an examination to earn high school course credit no more than twice. If a student fails to achieve the designated score on the applicable exam before the beginning of the school year in which the student would need to enroll in the course according to the school's high school course sequence, the student must complete the course.

Dating Violence, Discrimination, Harassment, and Retaliation (All Grade Levels)

Students learn best, and their welfare is best served, in a school environment that is free from dating violence, discrimination, harassment, and retaliation.

Students are expected to treat peers and district employees with courtesy and respect, avoid offensive behaviors, and stop those behaviors as directed. District employees are likewise expected to treat students with courtesy and respect.

The board has established policies and procedures to prohibit and promptly address inappropriate and offensive behaviors that are based on a person's race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. A copy of the district's policy is available in the principal's office or at www.sbcisd.net [See policy FFH for more information.]

Dating Violence

Dating violence will not be tolerated at school. To report dating violence, see Reporting Procedures.

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other person in the relationship or any of the person's past or subsequent partners. This type of conduct is considered harassment if it is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance.

Examples of dating violence against a student may include, but are not limited to:

- Physical or sexual assaults
- Name-calling
- Put-downs
- Threats to hurt the student, the student's family members, or members of the student's household
- Destroying property belonging to the student
- Threats to die by suicide or homicide if the student ends the relationship
- Threats to harm a student's past or current dating partner
- Attempts to isolate the student from friends and family
- Stalking
- Encouraging others to engage in these behaviors

In accordance with law, when the district receives a report of dating violence, a district official will immediately notify the parent of the alleged victim and alleged perpetrator.

The counselor's office has information about the dangers of dating violence and resources for seeking help.

For more information on dating violence, see:

- Texas Attorney General's office recognizing and responding to dating violence flier (https://www.texasattorneygeneral.gov/sites/default/files/files/child-support/papa/session%2010/recognizing-relationship-violence-en.pdf)
- Preventing Teen Dating Violence (https://www.cdc.gov/intimate-partner-violence/about/about-teen-dating-violence.html)

[See **Consent to Instruction on Prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking**]

Discrimination

Discrimination is defined as any conduct directed at a student on the basis of race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law that negatively affects the student.

Harassment

Harassment, in general terms, is conduct so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; or substantially interferes with the student's academic performance.

Examples of harassment may include, but are not limited to:

- Offensive or derogatory language directed at a person's religious beliefs or practices, accent, skin color, or need for accommodation
- Threatening, intimidating, or humiliating conduct
- Offensive jokes, name-calling, slurs, or rumors
- Physical aggression or assault
- Graffiti or printed material promoting racial, ethnic, or other negative stereotypes
- Other kinds of aggressive conduct such as theft or damage to property

Sexual Harassment and Sex-Based Harassment

Sexual harassment and gender-based harassment of a student by an employee, volunteer, or another student are prohibited.
Examples of sexual harassment may include, but are not limited to:

- Touching private body parts or coercing physical contact that is sexual in nature
- Sexual advances
- Jokes or conversations of a sexual nature
- Other sexually motivated conduct, communications, or contact

Sexual harassment of a student by an employee or volunteer does not include necessary or permissible physical contact that a reasonable person would not construe as sexual in nature, such as comforting a child with a hug or taking the child's hand. However, romantic, sexual, and other inappropriate social relationships between students and district employees are prohibited, even if consensual.

Examples of sex based harassment directed against a student may include, but are not limited to:

- Offensive jokes, name-calling, slurs, or rumors
- Physical aggression or assault
- Threatening or intimidating conduct
- Other kinds of aggressive conduct such as theft or damage to property

Pregnancy or Related Conditions

The district does not discriminate on the basis of pregnancy or a related condition. Please contact Director of Special Services at (956) 361-6221 for pregnancy-related accommodations.

Retaliation

Retaliation against a person who makes a good-faith report or participates in an investigation of discrimination, harassment, or dating violence is prohibited. A person who makes a false claim, offers false statements, or refuses to cooperate with a district investigation, however, may be subject to appropriate discipline.

Examples of retaliation may include threats, rumor spreading, ostracism, assault, destruction of property, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances.

Reporting Procedures

Any student who believes that he or she has experienced dating violence, discrimination, harassment, or retaliation should immediately report the problem to a teacher, school counselor, principal, or other district employee. The report may be made by the student's parents. [See policy FFH(LOCAL) and (EXHIBIT) for other appropriate district officials to whom to make a report.]

Upon receiving a report, the district will determine whether the allegations, if proven, constitute prohibited conduct as defined by policy FFH. If not, the district will refer to policy FFI to determine whether the allegations, if proven, constitute bullying, as defined by law and policy FFI. If the alleged prohibited conduct also meets the statutory and policy definitions for bullying, an investigation of bullying will also be conducted. [See **Bullying**]

The district will promptly notify the parent of any student alleged to have experienced prohibited conduct involving an adult associated with the district. In the event alleged prohibited conduct involves another student, the district will notify the parent of the

student alleged to have experienced the prohibited conduct when the allegations, if proven, would constitute a violation as defined by policy FFH.

Investigation of Report

Allegations of prohibited conduct, which includes dating violence, discrimination, harassment, and retaliation, will be promptly investigated.

To the extent possible, the district will respect the privacy of the student. However, limited disclosures may be necessary to conduct a thorough investigation and comply with law.

If a law enforcement or other regulatory agency notifies the district that it is investigating the matter and requests that the district delay its investigation, the district will resume its investigation at the conclusion of the agency's investigation.

During an investigation and when appropriate, the district will take interim action to address the alleged prohibited conduct.

If the district's investigation indicates that prohibited conduct occurred, appropriate disciplinary action and, in some cases, corrective action will be taken to address the conduct. The district may take disciplinary and corrective action even if the conduct was not unlawful.

All involved parties will be notified of the outcome of the district investigation within the parameters and limits allowed under the Family Educational Rights and Privacy Act (FERPA).

A student or parent who is dissatisfied with the outcome of the investigation may appeal in accordance with policy FNG(LOCAL).

Discrimination

[See **Dating Violence, Discrimination, Harassment, and Retaliation**

Distribution of Literature, Published Materials, or Other Documents (All Grade Levels)

School Materials

Publications prepared by and for the school may be posted or distributed, with the prior approval of the principal, sponsor, or teacher. Such items may include school posters, newspapers, yearbooks, brochures, flyers, and the like.

All school publications are under the supervision of a teacher, sponsor, and the principal.

Non-school Materials

From Students

Students must obtain prior approval from the campus principal before selling, posting, circulating, or distributing more than 10 copies of written or printed materials, handbills,

photographs, pictures, films, tapes, or other visual or auditory materials that were not developed under the oversight of the school. To be considered, any non-school material must include the name of the sponsoring person or organization. Approval will be granted or denied within two school days.

The Campus Principal position listed at FNAA (LOCAL) is responsible for designating time, place, and manner restrictions for distribution of non-school literature from students has designated the Campus Front Office as the location for approved non-school materials to be placed for voluntary viewing or collection by students. [See policy FNAA for more information.]

A student may appeal a decision in accordance with policy FNG(LOCAL). Any student who sells, posts, circulates, or distributes non-school material without prior approval will be subject to disciplinary action in accordance with the Student Code of Conduct. Materials displayed without approval will be removed.

[See policy FNG(LOCAL) for student complaint procedures.]

From Others

No person or group will sell, circulate, distribute, or post on any district premises written or printed materials, handbills, photographs, pictures, films, tapes, or other visual or auditory materials that is not sponsored by the district or by a district-affiliated school-support organization, except as permitted by policy GKDA.

To be considered for distribution, any non-school material must meet the limitations on content established in the policy, include the name of the sponsoring person or organization, and be submitted to the Superintendent [position listed at GKDA (LOCAL) as responsible for prior review of non-school literature from community members] for prior review. The superintendent [position listed at GKDA (LOCAL) as responsible for prior review of non-school literature from community members] will approve or reject the materials within two school days of the time the materials are received. The requestor may appeal a rejection in accordance with the appropriate district complaint policy. [See policies DGBA or GF for more information.]

The Campus Principal [position listed at GKDA (LOCAL) is responsible for designating time, place, and manner of distribution of non-school literature from community members] has designated the Campus Front Office as the location for approved non-school materials to be placed for voluntary viewing or collection.

Prior review will not be required for:

- Distribution of materials by an attendee to other attendees of a school-sponsored meeting intended for adults and held after school hours
- Distribution of materials by an attendee to other attendees of a community group meeting held after school hours in accordance with policy GKD(LOCAL) or a

noncurricular-related student group meeting held in accordance with policy FNAB(LOCAL)
- Distribution for electioneering purposes during the time a school facility is being used as a polling place, in accordance with state law
- All non-school materials distributed under these circumstances must be removed from district property immediately following the event at which the materials are distributed.

Dress and Grooming (All Grade Levels)

The district's dress code teaches grooming and hygiene, prevents disruption, and minimizes safety hazards. Students and parents may determine a student's personal dress and grooming standards, provided that they comply with the following:

San Benito CISD students shall adhere to the following general dress code expectations:
- Wear appropriate school clothing that adheres to the mode of dress at each campus.
- Practice proper hygiene that promotes a neat, clean, and prepared appearance.
- Have hair that is clean and groomed with styles that are not extreme or create a disruption.
- Keep beards and mustaches neatly trimmed.
- Use proper undergarments at all times.
- Use proper footwear that does not create a safety hazard or noise-making devices.
- Use of knee-length walking shorts or knee length culottes is permitted.
- Use of shorts may be worn in physical education classes, as required.

San Benito CISD students in the Elementary and Middle Schools will follow a mode of dress that is specific to each campus to include campus and district colors. Please contact the respective campus to obtain the mode of dress expectations.

San Benito CISD Standards for **Unacceptable Clothing and Accessories**
- Shorts and skirts that are too short (shorter more than 3 inches above the knee) and/or distracting, including wind shorts, jogging shorts, bicycling shorts/pants, Spandex shorts or pants, or other tight-fitting shorts.
- Extremely short shirts exposing the midriff area, halter tops, tank tops or other shirts with deep-cut openings.
- Dresses, shirts, and blouses that only partially cover the shoulders, (i.e. –spaghetti straps).
- Any clothing which may reveal undergarments (appropriate undergarments must be worn).
- Sheer shirts covering unacceptable clothing that does not meet the dress code.
- Clothing that is torn, cut, ripped, or frayed is prohibited. Jeans with frayed areas or cuts above the knee may only be worn if leggings are worn underneath to ensure no skin is exposed.
- Slacks/pants/shorts worn below the waist.

- Duster or trench coats
- Clothing, accessories, or tattoos with references to alcohol, tobacco, vulgar or suggestive language, violence, gang-related affiliation, or symbols that detract from the learning environment.
- Gang-related attire (tattoos, colors, bandanas, shoe laces, symbols).
- Bedroom attire (pajamas, slippers, blankets, etc.).
- Chains, loops, dangling earrings, or nose piercings that create a safety concern are prohibited.
- Ear Piercings:
- **Elementary School:** Male students may not wear ear piercings or earrings.
- **Middle School and High School (Grades 6–12):** Ear piercings and nose stud piercings are permitted if they comply with campus expectations and guidelines.
- **High School (Grades 9–12):** Earrings are permitted for all students and are limited to one earring per ear.
- All other visible body piercings, including tongue, eyebrow, and lip piercings, are not allowed.
- Gauges on any body part.
- Caps, hats, or any other head cover.
- Use of pullover hoodies. NOTE: Hoodies with front zip closure will be allowed. However, they must be unzipped, with the hood covering off.
- No Chains, pocket chains, utility chains, etc.
- Collars intended for the use on animals including spiked collars.
- Unsafe footwear such as wheeled shoes or flip-flops NOTE: Crocs will be allowed for 9-12 grade students.
- Sunglasses (unless prescribed by a medical doctor).
- Straight pins and safety pins to be used as decorations.
- Writing of any kind on hands or any other body parts.
- Garments, pins, belts, patches, or similar items marked, printed, stamped, or decorated with obscene, vulgar, suggestive language or advertisements, satanic emblems, signs, symbols, or the like.
- Any attire, tattoos, or accessories that convey any offensive double meaning message (literal or implied), disrespectful references to individuals and groups of individuals, religion, race, or ethnic origin (as determined by administration).
- Hair which is not natural human color (green, blue, pink, etc. or which may cause a disruption to the school environment).
- Excessive or distracting makeup.
- Graphic hairstyles

Purpose

The District establishes dress and grooming standards to **promote safety, maintain an orderly learning environment, and minimize distractions**. The District does not intend to

inhibit student expression; however, student dress and grooming may be regulated when it disrupts the educational process or creates a safety concern.

Students and parents may determine a student's personal dress and grooming, provided it complies with this policy.

Administrative Authority and Enforcement

The District and campus administration shall have the authority to determine whether a student's dress or grooming:

- Violates this policy,
- Disrupts the educational environment, or
- Creates a safety concern.

If the principal determines that a student's grooming or clothing violates the school's dress code, the student will be given an opportunity to correct the problem at school and return to the classroom. If the problem cannot be corrected at school, the principal will work with the student and parent to obtain an acceptable change of clothing for the student in a way that minimizes loss of instructional time.

Repeated or severe offenses may result in more serious disciplinary action in accordance with the Student Code of Conduct.

General Standards

Students shall:

- Be clean, neat, and appropriately dressed for school and school-related activities.
- Wear clothing appropriate for the instructional setting and campus expectations.
- Maintain grooming and hygiene that do not disrupt the learning environment.
- Wear appropriate undergarments and footwear at all times.
- Ensure hair and facial hair are clean, groomed, and not disruptive.

Campus-Based Dress Expectations

San Benito CISD students in **elementary and middle school** shall follow:

- The adopted District dress code for the **2026–2027 school year**, and
- A campus-specific mode of dress, which may include **campus and district colors**.

Parents and students should contact the campus principal for specific expectations.

Prohibited Clothing

The following are not permitted at school or school-related activities:

- Clothing that is **revealing, excessively tight, or disruptive**, including:
- Garments exposing the midriff or undergarments
- Spaghetti straps, halter tops, or deep-cut openings
- Shorts, skirts, or dresses shorter than three inches above the knee
- Clothing that is **torn, ripped, or frayed** in a manner that exposes skin above the knee unless appropriate coverings are worn underneath
- Pants or shorts worn below the waist
- Sleepwear or bedroom attire, including pajamas, slippers, or blankets
- Duster or trench coats

Prohibited Content

Students shall not wear or display clothing, accessories, or tattoos that:

- Advertise or depict alcohol, tobacco, drugs, or illegal substances
- Contain vulgar, obscene, or suggestive language or images
- Promote violence or gang affiliation
- Contain offensive or disrespectful messages toward individuals or groups
- Create a disruption to the educational environment, as determined by administration

Accessories and Personal Items

The following are prohibited:

- Chains, spiked collars, or items that may pose a safety risk
- Gang-related attire, including bandanas, colors, or symbols
- Writing or markings on the body
- Straight pins or safety pins used as decoration
- Sunglasses, unless medically prescribed

Footwear

Students shall wear appropriate footwear that does not present a safety hazard.
The following are not permitted:

- Flip-flops or unsafe footwear
- Shoes with wheels

Note: Crocs may be permitted at the high school level as designated by campus administration.

Headwear and Outerwear

- Hats, caps, and head coverings are not permitted unless approved for religious or medical reasons
- Pullover hoodies are not permitted
- Zip-up hoodies are permitted but must remain unzipped with the hood down

Jewelry and Piercings

- Jewelry that poses a safety risk is not permitted
- Gauges are prohibited

Earrings and Nose Piercings:

- Elementary: Earrings for male students are not permitted
- Middle School: Earrings and nose studs permitted in accordance with safety guidelines
- High School: Earrings permitted for all students (limited to one per ear); nose studs permitted

Grooming

Students shall not:

- Wear excessive or distracting makeup
- Maintain hairstyles or hair colors that disrupt the learning environment or create a safety concern. Hair which is not natural human color (green, blue, pink, etc. or which may cause a disruption to the school environment are not permitted.
- Wear **graphic hairstyles**, such as shaved designs, symbols, lettering, or patterns
- Wear **mohawk or spiked hairstyles** that create a disruption
- Shaved eyebrows or graphic eyebrow designs are not permitted
- Hickeys must be covered and not visible to the student population
- Tattoos that are gang-related, drug-related, or otherwise inappropriate must be covered and not visible

Electronic Devices and Technology Resources (All Grade Levels)

Possession and Use of Personal Telecommunications Devices, Including Cell Phones, and Other Electronic Devices

In accordance with state law, San Benito CISD prohibits the use of a personal communication device (such as cell phones, tablets, and smartwatches, meta glasses, wireless earbuds, etc) while on school property during the school day. For more information about permitted use in certain circumstances and disciplinary measures that apply to this prohibition, see the Student Code of Conduct and policy FNCE(LOCAL).

The use of cell phones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.

Use of Personal Communication Devices (HB 1481)

- Devices must be powered off, out of sight, or in a teacher-provided storage area during the school day.
- Use of devices during passing periods, lunch, or other non-instructional times may be regulated by campus level rules.
- Violation of this policy may result in confiscation of the device, parent notification, and progressive disciplinary consequences.

Phone Policy: HB1481

If a student uses a personal communication device without authorization during the school day, the student will be disciplined in accordance with the Student Code of Conduct.

1st Offense: Confiscation of the device, and the student may retrieve it at the end of the day.

2nd Offense: Confiscation of the device, and the parent must retrieve it at the end of the day.

3rd Offense: Confiscation of the device, mandatory parent conference, and student lunch detention and community service.

Repeated violations may result in additional disciplinary action in alignment with the district's student code of conduct.

In accordance with HB1481, any electronic communication device that is confiscated due to policy violations will be securely stored until parent retrieval. However, the district is not responsible for lost, stolen, or damaged devices while in its possession. Students bring personal devices to school at their own risk.

Confiscated communication devices that are not retrieved by the student or the student's parent will be stored in accordance with administrative regulations. [See policy FNCE for more information.]

In limited circumstances and in accordance with law, a student's personal communication device may be searched by authorized personnel. [See **Error! Reference source not found.** and policy FNF for more information.]

The district is not responsible for damaged, lost, or stolen communications devices.

Instructional Use of District Technology Resources

District-owned technology resources may be issued to individual students for instructional purposes. Use of the district's network systems and equipment is restricted to approved purposes only. Students and parents will be asked to sign a user agreement, during registration, (separate from this handbook) regarding use of these district resources. Violations of the user agreement may result in withdrawal of privileges and other disciplinary action.

Unacceptable and Inappropriate Use of Technology Resources

Students are prohibited from possessing, sending, forwarding, posting, accessing, or displaying electronic messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal. This prohibition also applies to conduct off school property, whether on district-owned or personally owned equipment, if it results in a substantial disruption to the educational environment.

Any person taking, disseminating, transferring, possessing, or sharing obscene, sexually oriented, lewd, or otherwise illegal images or other content commonly referred to as "sexting" will be disciplined in accordance with the Student Code of Conduct, may be required to complete an educational program related to the dangers of this type of behavior, and, in certain circumstances, may be reported to law enforcement.

This type of behavior may constitute bullying or harassment, as well as impede future endeavors of a student. We encourage parents to review with their child the "Before You Text" Sexting Prevention Course (https://txssc.txstate.edu/tools/courses/before-you-text/), a state-developed program that addresses the consequences of sexting.

In accordance with state law, the district prohibits the installation or use of TikTok or any successor application or service on a district device, along with any other social media application or service determined by the governor.

Any student who engages in conduct that results in a breach of the district's computer security will be disciplined in accordance with the Student Code of Conduct. In some cases, the consequence may be expulsion.

End-of-Course (EOC) Assessments

[See **Graduation** and **Standardized Testing**]

Emergent Bilingual Students (All Grade Levels)

A student who is an emergent bilingual student is entitled to receive specialized services from the district. A Language Proficiency Assessment Committee (LPAC), consisting of both district personnel and at least one parent representative, will determine whether the student qualifies

for services. The student's parent must consent to any services recommended by the LPAC. However, pending the receipt of parental consent or denial of services, an eligible student will receive the services to which the student is entitled and eligible.

To determine a student's level of proficiency in English, the LPAC will use information from a variety of assessments. If the student qualifies for services, and once a level of proficiency has been established, the LPAC will designate instructional accommodations or additional special programs that the student will require to eventually become proficient at grade level work in English. Ongoing assessments will be conducted to determine a student's continued eligibility for the program.

The LPAC will also determine whether certain accommodations are necessary for any state-mandated assessments. The STAAR Spanish, as mentioned at **Standardized Testing** on page 86, may be administered to an emergent bilingual student up to grade 5. In limited circumstances, a student's LPAC may exempt the student from an otherwise required state-mandated assessment or may waive certain graduation requirements related to the English I end-of-course (EOC) assessment. The Texas English Language Proficiency Assessment System (TELPAS) will also be administered to emergent bilingual students who qualify for services.

If a student is considered an emergent bilingual student and receives special education services because of a qualifying disability, the student's ARD committee will make instructional and assessment decisions in conjunction with the LPAC.

Extracurricular Activities, Clubs, and Organizations (All Grade Levels)

Participation in school-sponsored activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships.

Some extracurricular activities may include off-campus events. Students are required to use transportation provided by the district to and from the events. Exceptions may only be made with the approval of the activity's coach or sponsor. [See **Transportation** on page 84.]

Eligibility for many of these activities is governed by state law and the rules of the University Interscholastic League (UIL), a statewide association overseeing interdistrict competition. If a student is involved in an academic, athletic, or music activity governed by UIL, the student and parent are expected to know and follow all rules of the UIL organization. Students and parents can access the UIL Parent Information Manual (https://www.uiltexas.org/athletics/manuals) online. A hard copy can be provided by the coach or sponsor of the activity on request.

To report alleged noncompliance with required safety training or an alleged violation of safety rules required by law and the UIL, please contact the curriculum division of TEA at (512) 463- 9581 or curriculum@tea.texas.gov.

[See UIL Texas (https://www.uiltexas.org/) for additional information on all UIL-governed activities.]

Student safety in extracurricular activities is a priority of the district. Parents are entitled to review the district's records regarding the age of each football helmet used by the campus, including when a helmet has been reconditioned.

Generally, a student who receives a grade below 70 at the end of a grading period in any academic class may not participate in extracurricular activities for at least three school weeks.

However, if a student receives a grade below 70 at the end of a grading period in an Advanced Placement (AP) honors, or dual credit course in English language arts, mathematics, science, social studies, economics, or languages other than English, the student remains eligible for participation in all extracurricular activities.

If a student is enrolled in a state-approved course that requires demonstration of the mastery of an essential knowledge and skills in public performance and the student receives a grade below 70 in any course at the end of the grading period, the student may participate in a performance so long as the general public is invited.

If a student is enrolled in a state-approved music course that participates in UIL Concert and Sight-reading Evaluation, and the student receives a grade below 70 in any course at the end of a grading period, the student may perform with the ensemble during the UIL evaluation performance, but is ineligible for other extracurricular activities for at least three weeks.

In addition, the following applies to all extracurricular activities:

- A student who receives special education services and who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks.
- An ineligible student may practice or rehearse but may not participate in any competitive activity.
- A student is allowed in a school year up to 10 absences not related to post-district competition, a maximum of 5 absences for post-district competition prior to state, and a maximum of 2 absences for state competition. All extracurricular activities and public performances, whether UIL activities or other activities approved by the board, are subject to these restrictions.
- An absence for participation in an activity that has not been approved will be considered an unexcused absence.

Standards of Behavior

Sponsors of student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior — including consequences for misbehavior — that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by board policy will apply in addition to any consequences specified by the organization's standards of behavior.

Offices and Elections

Certain clubs, organizations, and performing groups will hold elections for student officers. These groups include:

Please contact the Campus Principal for a complete list of student clubs and organizations.

Fees (All Grade Levels)

Basic educational program materials are provided at no charge to a student. However, a student is expected to provide his or her own supplies, such as pencils, paper, erasers, and notebooks. A student may also be required to pay certain other costs, fees, or deposits, including:

- Materials for a class project that the student will keep.
- Membership dues in voluntary clubs or student organizations.
- Admission to extracurricular activities.
- Security deposits.
- Personal physical education and athletic equipment and apparel.
- Voluntarily purchased pictures, publications, class rings, yearbooks, graduation announcements, and the like.
- Voluntarily purchased student health and accident insurance.
- Musical instrument rental and uniform maintenance when uniforms are provided by the district.
- Personal apparel used in extracurricular activities that becomes the property of the student.
- Parking fees and student identification cards.
- Fees for lost, damaged, or overdue library books.
- Fees for optional courses offered for credit that require use of facilities not available on district premises.
- A reasonable fee for providing transportation to a student who lives within two miles of the school. [See **Buses and Other School Vehicles**]

Any required fee or deposit may be waived if the student and parent are unable to pay. Application for such a waiver may be made to the campus principal. [See policy FP for more information.]

Fundraising (All Grade Levels)

Student groups or classes and/or parent groups may be permitted to conduct fundraising drives for approved school purposes in accordance with administrative regulations. [See policies FJ and GE for more information.]

Gang-Free Zones (All Grade Levels)

Certain criminal offenses, including gang-related crimes, will be enhanced to the next-highest category of offense if they are committed in a gang-free zone. Gang-free zones

include a school bus and any location in, on, or within 1,000 feet of any district-owned or leased property or campus playground.

Grade-Level Classification (Grades 9-12 Only)

After grade 9, students are classified according to the number of credits earned toward graduation.

Credits Earned	Classification
6	Grade 10 (Sophomore)
13	Grade 11 (Junior)
20	Grade 12 (Senior)

Grading Guidelines (All Grade Levels)

Approved grading guidelines for each grade level or course will be communicated to students and their parents by the classroom teacher. These guidelines establish:

- The minimum number of assignments, projects, and examinations required for each grading period
- How the student's mastery of concepts and achievement will be communicated (for example, letter grades, numerical averages, checklist of required skills, and the like)
- Circumstances under which a student will be allowed to redo an assignment or retake an examination the student originally failed
- Procedures for a student to follow after an absence

[See **Report Cards/Progress Reports and Conferences** for additional information on grading guidelines.]

Graduation (Secondary Grade Levels Only)

Requirements for a Diploma

A student must meet the following requirements to receive a high school diploma from the district:

- Achieve passing scores on certain end-of-course (EOC) assessments or approved substitute assessments, unless specifically waived as permitted by state law
- Complete the required number of credits established by the state and any additional credits required by the district
- Complete any locally required courses in addition to the courses mandated by the state
- Demonstrate proficiency, as determined by the district, in the specific communication skills required by the State Board of Education (SBOE)

- Complete and submit a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA)

Testing Requirements for Graduation

- Students are required, with limited exceptions and regardless of graduation program, to perform satisfactorily on the following EOC assessments:
    - English I
    - English II
    - Algebra I
    - Biology
    - U.S. History

A student who does not achieve a sufficient score will have opportunities to retake an assessment.

State law allows a student to meet EOC requirements by substituting satisfactory performance on approved national standardized assessments or on the state-developed assessment used for entrance into Texas public universities. [See the school counselor for more information on the state testing requirements for graduation.]

If a student fails to perform satisfactorily on an EOC assessment, the district will provide remediation in the applicable content area. This may require the student's participation outside normal school operating times.

In limited circumstances, a student who fails to demonstrate proficiency on up to two of the required assessments may still be eligible to graduate if an individual graduation committee, formed in accordance with state law, unanimously determines that the student is eligible to graduate.

[See **Standardized Testing**]

Foundation Graduation Program

Every Texas public school student will graduate under the foundation graduation program. The foundation graduation program features endorsements, which are paths of interest that include:

- Science, Technology, Engineering, and Mathematics (STEM)
- Business and Industry
- Public Service
- Arts and Humanities
- Multidisciplinary Studies

Endorsements earned by a student will be noted on the student's transcript.
A student can complete the foundation graduation program with a "distinguished level of achievement," which reflects the completion of at least one endorsement and Algebra II as one of the required advanced mathematics credits.

A student who wishes to attend a four-year university or college after graduation must carefully consider whether graduation under the foundation program without an endorsement will satisfy the admission requirements of the student's desired college or university.

A student graduating under the foundation graduation program can also earn performance acknowledgments on his or her transcript. Performance acknowledgments are available for outstanding performance in bilingualism and biliteracy, in a dual credit course, on an AP or IB examination, on certain national college preparatory and readiness or college entrance examinations, or for earning a license or certificate recognized at the state, national, or international level. The school counselor can provide more information about these acknowledgments.

A student is not required to complete an Algebra II course to graduate under the foundation graduation program, and the district will annually notify a student's parent of this fact. However, not taking Algebra II will make a student ineligible for automatic admission to four-year public universities and colleges in Texas and for certain financial aid and grants while attending those institutions.

A school district will permit a student to satisfy the curriculum requirements for graduation under the foundation program with the distinguished level of achievement, including an endorsement, by successfully completing courses in the core curriculum of a public Texas institution of higher education. Please see your counselor for more information.

Credits Required

The foundation graduation program requires completion of the following credits:

Course Area	Number of Credits: Foundation Graduation Program	Number of Credits: Foundation Graduation Program with an Endorsement
English/Language Arts	4	4
Mathematics	3	4
Science	3	4
Social Studies	3	3
Physical Education	1	1
Languages other than English	2	2
Fine Arts	1	1
Electives	5	7
Total	**22 credits**	**26 credits**

Additional considerations apply in some course areas, including:

- **Mathematics:** To obtain the distinguished level of achievement under the foundation graduation program, a student must complete an endorsement and take Algebra II as one of the 4 mathematics credits. A student's completion of the distinguished level of achievement is a requirement to be considered for automatic admission to a Texas four-year college or university and will be included on a student's transcript.
- **Physical education:** A student who is unable to participate in physical activity due to a disability or illness may be able to substitute a course in English language arts, mathematics, science, social studies, or another locally determined credit-bearing course for the required credit of physical education. This determination will be made by the student's ARD committee, Section 504 committee, or other campus committee, as applicable.
- **Languages other than English:** Students are required to earn 2 credits in the same language other than English to graduate. Any student may substitute computer programming languages for these credits.
- A student may satisfy one of the 2 required credits by successfully completing in elementary school a dual language immersion program or a course in American Sign Language.
- In limited circumstances, a student may be able to substitute this requirement with other courses, as determined by a district committee authorized by law to make these decisions for the student.

Available Endorsements

A student must specify upon entering grade 9 which endorsement he or she wishes to pursue.

Financial Aid Application Requirement

Before graduating from high school, each student must complete and submit an application for financial aid for post-secondary education. Students must complete and submit either a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA).

San Benito CISD has a College & Career Center at the high school dedicated to assist our students in all their college initiatives, including completing the FAFSA or TASFA. The Higher Education Coordinator will host several Financial Aid nights, throughout the year, to assist any student/family to complete their FAFSA/TASFA. In addition, we have a partnership with our local university, The University of Texas Rio Grande Valley, that allows for Financial Aid representatives from the AmeriCorps Program, to work in our college center throughout the year to directly help our students and families.
A student is not required to complete and submit a FAFSA or TASFA if:

- The student's parent submits a form provided by the district indicating that the parent authorizes the student to opt out;
- A student who is 18 years of age or older or a legally independent minor submits a form provided by the district indicating that the student opts out; or

- A school counselor authorizes the student to opt out for a good cause. Please contact the school counselor for more information.
- To confirm that a student has completed and submitted a TASFA, the student must submit one of the following:
- A screenshot that includes the processed date field of the FAFSA Apply Texas Counselor Suite
- Notification, such as a copy of an email, from the United States Department of Education verifying completion of the FAFSA
- A copy or screenshot of the FAFSA acknowledgment page
- A screenshot of the TASFA submission acknowledgment page (from those institutions that offer an electronic form)
- An acknowledgment receipt from an institution of higher education (IHE)
- A copy of a financial aid award letter from an IHE

Available Course Options for All Graduation Programs

Each spring, the district will update students on the courses required or offered in each curriculum area so students can enroll for the upcoming school year.

Note: The district may require the completion of certain courses for graduation even if these courses are not required by the state for graduation.

Not all courses are offered at every secondary campus in the district. A student who wants to take a course not offered at his or her regular campus should contact the school counselor about a transfer or other alternatives. If the parents of at least 22 students request a transfer for a course in the required curriculum other than fine arts or career and technical education (CTE), the district will offer the course the following year either by teleconference or at the school from which the transfers were requested.

Certificates of Coursework Completion

A certificate of coursework completion will not be issued to a student who has successfully completed state and local credit requirements for graduation but has not yet demonstrated satisfactory performance on the state-mandated tests required for graduation.

Students with Disabilities

Admission, review, and dismissal (ARD) committees will make instructional and assessment decisions for students with disabilities who receive special education services in accordance with state law.

Upon the recommendation of the ARD committee, a student with a disability who receives special education services may be permitted to graduate under the provisions of his or her individualized education program (IEP) and in accordance with state rules.

A student who receives special education services may earn an endorsement under the foundation program. If the student's curriculum requirements for the endorsement were

modified, the student's ARD committee will determine whether the modified curriculum is sufficiently rigorous to earn the endorsement. The ARD committee must also determine whether the student must perform satisfactorily on any end-of-course assessment to earn an endorsement.

A student who receives special education services and has completed four years of high school but has not met the requirements of his or her IEP may participate in graduation ceremonies and receive a certificate of attendance. The student may then remain enrolled to complete the IEP and earn his or her high school diploma but will only be allowed to participate in one graduation ceremony.

[See policy FMH(LEGAL) for more information.]

Graduation Activities

Please direct any questions about graduation activities, including which student groups will be recognized, to the San Benito High School Principal.

Students who are eligible to graduate but are assigned to a disciplinary alternative education program at the end of the school year will still be permitted to participate in the graduation ceremony and related graduation activities.

Graduation Speakers

Certain graduating students will be given an opportunity to speak at graduation ceremonies.

A student must meet local eligibility criteria, which may include requirements related to student conduct, to have a speaking role. Students eligible for speaking roles will be notified by the principal and given an opportunity to volunteer.

[See the Student Code of Conduct and policy FNA(LOCAL) for more information.] [See **Student Speakers** for student speakers at other school events.]

Graduation Expenses

Because students and parents will incur expenses to participate in the traditions of graduation -such as the purchase of invitations, senior ring, cap and gown, and senior picture -both the student and parent should monitor progress toward completion of all requirements for graduation. The expenses often are incurred in the junior year or first semester of the senior year. [See **Fees**.]

Scholarships and Grants

Students who have a financial need according to federal criteria and who complete the foundation graduation program may be eligible under the TEXAS Grant Program, Teach for Texas Grant Program, and Future Texas Teachers Scholarship Program for scholarships and grants toward tuition and fees to Texas public universities, community colleges, and

technical schools, as well as to private institutions. Certain students who graduate early may also be eligible for the Texas First Scholarship Program.

See **College and University Admissions and Financial Aid (All Grade Levels)**

Contact the school counselor for information about other scholarships and grants available to students.

Harassment

[See **Dating Violence, Discrimination, Harassment, and Retaliation**]

Hazing (All Grade Levels)

Hazing is defined as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in Education Code 37.151, including:

- Any type of physical brutality
- An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances
- An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code
- Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated

The district will not tolerate hazing. Disciplinary consequences for hazing will be in accordance with the Student Code of Conduct. It is a criminal offense if a person engages in hazing; solicits, encourages, directs, aids, or attempts to aid another in hazing; or has firsthand knowledge of an incident of hazing being planned or having occurred and fails to report this to the principal, superintendent, or law enforcement official.

[See **Bullying** and policies FFI and FNCC for more information.]

Health — Physical and Mental

Illness (All Grade Levels)

When your child is ill, please contact the school to let us know he or she will not be attending that day.

State rules require schools to exclude students with certain illnesses from school for certain periods of time. For example, if a child has a fever over 100 degrees, he or she must stay out of school until fever-free for 24 hours without use of fever-reducing medications. Students with diarrheal illnesses must stay home until they are diarrhea-free without use of diarrhea-suppressing medications for 24 hours.

A full list of conditions for which the school must exclude children can be obtained from the school nurse.

If a student becomes ill during the school day and the school nurse determines that the child should go home, the nurse will contact the parent.

The district is required to report certain contagious (communicable) diseases or illnesses to the Department of State Health Services (DSHS) or our local/regional health authority. The school nurse can provide information from DSHS on these notifiable conditions.

The school nurse is available to answer any questions for parents who are concerned about whether or not their child should stay home.

Immunization (All Grade Levels)

A student must be fully immunized against certain diseases or must present a certificate or statement that, for medical reasons or reasons of conscience, including a religious belief, the student will not be immunized.

For exemptions based on reasons of conscience, only official forms issued by the Texas Department of State Health Services (DSHS), Immunization Branch, can be honored by the district. You may access the exemption form on the district website or the DSHS website: https://www.dshs.texas.gov/sites/default/files/LIDS-Immunizations/pdf/pdf_stock/f11-11755.pdf

The form must be notarized and submitted to the principal or school nurse within 90 days of notarization. If the parent is seeking an exemption for more than one student in the family, a separate form must be provided for each student.

The immunizations required are:

- Diphtheria, tetanus, and pertussis
- Polio
- Measles, mumps, and rubella
- Hepatitis B
- Varicella (chicken pox)
- Meningococcal
- Hepatitis A

The school nurse can provide information on immunization requirements. Proof of immunization may be established by personal records from a licensed physician or public health clinic with a signature or rubber-stamp validation.

If a student cannot receive immunizations due to medical reasons, the student or parent must provide a certificate signed by a licensed U.S. physician. The certificate must state that, in the physician's judgment, the required immunization is medically contraindicated or poses a significant risk to the student's health or the health of a family or household member. Unless the physician indicates that the condition is permanent, this certificate must be renewed annually.

For information on immunization against bacterial meningitis and college enrollment and attendance, see **Bacterial Meningitis**.

[See the DSHS's Texas School & Child Care Facility Immunization Requirements (https://www.dshs.texas.gov/immunization-unit/texas-school-child-care-facility-immunization) and policy FFAB(LEGAL) for more information.]

Lice (All Grade Levels)

Head lice is very common among children. Although not an illness or a disease, head lice spread through head-to-head contact during play, sports, nap time, and when children share things like brushes, combs, hats, and headphones.

The district does not require or recommend that students be removed from school because of lice or nits.

If careful observation indicates that a student has head lice, the school nurse will contact the student's parent to discuss a treatment plan using an FDA-approved medicated shampoo or cream rinse that may be purchased from any drug or grocery store. After the student undergoes one treatment, the parent should contact the school nurse to discuss the treatment used. The nurse can also offer additional recommendations, including subsequent treatments, how best to get rid of lice, and how to prevent lice from returning.

The district will provide notice to parents of elementary school students in an affected classroom without identifying the student with lice.

More information on head lice can be obtained from the DSHS website Managing Head Lice in School Settings and at Home (https://www.dshs.texas.gov/texas-school-health/skilled-procedures-texas-school-health/managing-head-lice-school) and from the Centers for Disease Control and Prevention's website Head Lice Information for Parents (https://www.cdc.gov/parasites/lice/head/parents.html).

[See policy FFAA for more information.]

Medicine at School (All Grade Levels)

If a student must take medication during school hours, the student's parent must provide the medication. All medication, whether prescription or nonprescription, must be kept in the nurse's office and be administered by the nurse or another authorized district employee. A student may be authorized to possess his or her own medication because of asthma or a severe allergy as described below or as otherwise allowed by law.

In accordance with policy FFAC, authorized employees may administer:

- Prescription medication in the original, properly labeled container, provided by the parent along with a written request and an order from the prescribing healthcare provider.
- Prescription medication from a properly labeled unit dosage container filled by a registered nurse or another qualified district employee from the original, properly

labeled container provided by the parent along with a written request and an order from the prescribing healthcare provider.
- Nonprescription medication in the original, properly labeled container, provided by the parent along with a written request and an order from the prescribing healthcare provider. **Note:** Insect repellant is considered a nonprescription medication.
- Herbal or dietary supplements provided by the parent only if required by the student's individualized education program (IEP) or Section 504 plan for a student with disabilities.

An elementary or secondary student may possess and self-apply sunscreen to avoid overexposure to the sun. An elementary student's teacher or other district personnel will apply sunscreen to the student's exposed skin if the student brings the sunscreen to school and asks for help applying it. If a secondary student needs assistance with sunscreen application, please address the need with the school nurse.

Whether a student is at the elementary or secondary level, if sunscreen needs to be administered to treat any type of medical condition, this should be handled through communication with the school nurse so that the district is made aware of any safety and medical issues.

Asthma and Severe Allergic Reactions

A student with asthma or severe allergic reaction (anaphylaxis) may possess and use prescribed asthma or anaphylaxis medication at school or school-related events only if he or she has written authorization from his or her parent and a physician or other licensed healthcare provider. The student must also demonstrate to his or her healthcare provider and the school nurse the ability to use the prescribed medication, including any device required to administer the medication.

If the student has been prescribed asthma or anaphylaxis medication for use during the school day, the student and parents should discuss this with the school nurse or principal. See also **Food Allergies**.

Notice to Parents Regarding Emergency Administration of Unassigned Epinephrine Delivery Systems

In accordance with Chapter 38, Subchapter E of the Education Code, the board has adopted a policy to allow authorized and trained school personnel and school volunteers to administer unassigned epinephrine to any person who is reasonably believed to be experiencing a severe allergic reaction (anaphylaxis).

An "unassigned epinephrine delivery system is an epinephrine delivery system (auto-injector or nasal spray) prescribed by an authorized healthcare provider in the name of the school issued with a non-patient-specific standing delegation order for the administration of epinephrine via auto-injector or nasal spray.

Authorized and trained individuals may administer epinephrine (via auto-injector or nasal spray) at any time to a person experiencing, or suspected to be experiencing, anaphylaxis.

The district will ensure that at each campus a sufficient number of school personnel and/or school volunteers are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and when school personnel are physically on site for school-sponsored activities.

Authorized and trained individuals may administer an unassigned epinephrine auto-injector to a person experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event when an unassigned epinephrine auto-injector is available.

For additional information, see FFAC (LEGAL) and FFAC(LOCAL).

Notice to Parents Regarding Emergency Administration of Unassigned Medication for Respiratory Distress

In accordance with Chapter 38, Subchapter E of the Education Code, the board has adopted a policy to allow authorized and trained school personnel to administer medication for respiratory distress on a school campus or at a school-related activity to a person reasonably believed to be experiencing symptoms of respiratory distress.

The district will ensure that at each campus a sufficient number of school personnel and/or school volunteers are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open, which means at least 30 minutes before school and 30 minutes after school.

“Unassigned medication for respiratory distress” means albuterol, levalbuterol, or another medication designated by the executive commissions of the Health and Human Services Commission for treatment of respiratory disease, prescribed by an authorized healthcare provider in the name of the district with a non-patient-specific standing delegation order for the administration of medication for respiratory distress, and issued by an authorized healthcare provider.

For additional information, see FFAC (LEGAL) and FFAC(LOCAL).

Notice to Parents Regarding Emergency Administration of Unassigned Opioid Antagonists

In accordance with Chapter 38, Subchapter E of the Education Code, the board has adopted a policy to allow authorized and trained school personnel to administer an opioid antagonist (such as naloxone) to a person who is reasonably believed to be experiencing an opioid-related drug overdose.

The district will ensure that at each campus a sufficient number of school personnel and/or school volunteers are trained to administer an opioid antagonist (such as naloxone) so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and when school personnel are physically on site for school-sponsored activities.

"Unassigned opioid antagonist medication" is prescribed by an authorized healthcare provider in the name of the district with a non-patient-specific standing delegation order for the administration of an opioid antagonist medication (such as naloxone or Narcan nasal spray).

For additional information, see FFAC (LEGAL) and FFAC(LOCAL).

Steroids (Secondary Grade Levels Only)

State law prohibits students from possessing, dispensing, delivering, or administering an anabolic steroid. Anabolic steroids are for physician-prescribed medical use only.

Bodybuilding, muscle enhancement, or the increase of muscle bulk or strength through the use of an anabolic steroid or human growth hormone by a healthy student is not a valid medical use and is a criminal offense.

Mental Health Support (All Grade Levels)

The district has implemented programs to address the following mental health, behavioral health, and substance abuse concerns:

- Mental health promotion and early intervention
- Building skills to manage emotions, establish and maintain positive relationships, and engage in responsible decision-making
- Substance abuse prevention and intervention
- Suicide prevention, intervention, and postvention (interventions after a suicide in a community)
- Grief, trauma, and trauma-informed care
- Positive behavior interventions and supports
- Positive youth development
- Safe, supportive, and positive school climates

Please contact the Director of Counseling/Advanced Academics for more information at 956-361-6100.

If a student has been hospitalized or placed in residential treatment for a mental health condition or substance abuse, the district has procedures to support the student's return to school. Please contact the district's mental health liaison for further information.

Teachers and other district employees may discuss a student's academic progress or behavior with the student's parents or another employee as appropriate; however, they are not permitted to recommend use of psychotropic drugs. A psychotropic drug is a

substance used in the diagnosis, treatment, or prevention of a disease or as a component of a medication that is intended to alter perception, emotion, mood, or behavior.

A district employee who is a registered nurse, an advanced nurse practitioner, a physician, or a certified or credentialed mental health professional can recommend that a student be evaluated by an appropriate medical practitioner, if appropriate. [See policy FFEB for more information.]

For related information, see:

- **Consent to Conduct a Psychological Evaluation** and **Consent to Provide a Mental Health Care Service** for the district's procedures for recommending a mental health intervention and the mental health liaison's contact information;
- **Counseling** for the district's comprehensive school counseling program;
- **Physical and Mental Health Resources** on page 65 for campus and community mental and physical health resources; and
- **Policies and Procedures that Promote Student Physical and Mental Health** for board-adopted policies and administrative procedures that promote student health.

Physical Activity Requirements

Elementary School

The district will ensure that students in full-day prekindergarten-grade 5 engage in moderate or vigorous physical activity for at least 30 minutes per day or 135 minutes per week, in accordance with policies at EHAB, EHAC, EHBG, and FFA.

For additional information on the district's elementary school student physical activity programs and requirements, please see the principal.

Junior High/Middle School

The district will ensure that students in middle or junior high school will engage in 30 minutes of moderate or vigorous physical activity per day for at least four semesters**,** in accordance with policies at EHAB, EHAC, EHBG, and FFA.

For additional information on the district's junior high and middle school student physical activity programs and requirements, please see the principal.

Temporary Restriction from Participation in Physical Education

Students who are temporarily restricted from participation in physical education will not actively participate in skill demonstration but will remain in class to learn the concepts of the lessons.

Physical Fitness Assessment (Grades 3-12)

Annually, the district will conduct a physical fitness assessment of students in grades 3-12 who are enrolled in a physical education course or a course for which physical education credit is awarded. At the end of the school year, a parent may submit a written request to the Campus Principal to obtain the results of his or her child's physical fitness assessment conducted during the school year.

Physical Health Screenings/Examinations

Athletics Participation (Secondary Grade Levels Only)

For certain extracurricular activities, a student must submit certification from an authorized health-care provider. The certification must state that the student has been examined and is physically able to participate in the relevant program, including:

- A district athletics program
- District marching band
- Any district extracurricular program identified by the superintendent This examination is required to be submitted annually to the district.
- This examination is required to be submitted annually to the district.

Students should be aware of the rare possibility of sudden cardiac arrest, which in athletes is usually caused by a previously unsuspected heart disease or disorder. A student may request an electrocardiogram (ECG or EKG) to screen for such disorders, in addition to his or her required physical examination.

See the UIL's explanation of sudden cardiac arrest (https://www.uiltexas.org/health/info/sudden-cardiac-death) for more information.

Spinal Screening Program

School-based spinal screening helps identify adolescents with abnormal spinal curvature at an early stage when the curve is mild and may go unnoticed. Early detection is key to controlling spinal deformities. Spinal screening is non-invasive and conducted in accordance with the most recent nationally accepted and peer-reviewed standards.

All students who meet the Texas Department of State Health Services criteria will be screened for abnormal spinal curvature before the end of the school year. As appropriate, students will be referred for follow-up with their physician.

For information on spinal screening by an outside professional or exemption from spinal screening based on religious beliefs, contact the superintendent or see policy FFAA(LEGAL).

Other Examinations and Screenings (All Grade Levels)

[See policy FFAA for more information.]

Special Health Concerns (All Grade Levels) ***Bacterial Meningitis (All Grade Levels)***

Please see the district's website at www.sbcisd.net for information regarding meningitis.

Note: Entering college students must show, with limited exception, evidence of receiving a bacterial meningitis vaccination within the five-year period prior to enrolling in and taking courses at an institution of higher education. Please see the school nurse for more information, as this may affect a student who wishes to enroll in a dual credit course taken off campus.

[See **Immunization**]

Diabetes

In accordance with a student's individual health plan for management of diabetes, a student with diabetes will be permitted to possess and use monitoring and treatment supplies and equipment while at school or at a school-related activity. See the school nurse or principal for information. [See policy FFAF(LEGAL) for more information.]

Food Allergies (All Grade Levels)

Parents should notify the district when a student has been diagnosed with a food allergy, especially an allergy that could result in dangerous or life-threatening reactions either by breathing, eating, or touching the particular food. It is important to disclose the food to which the student is allergic as well as the nature of the allergic reaction. Please contact the school nurse or campus principal if your child has a known food allergy or as soon as possible after any diagnosis of a food allergy.

The district has developed and annually reviews a food allergy management plan, based on the Texas Department of State Health Services' (DSHS) *Guidelines for the Care of Students with Food Allergies at Risk for Anaphylaxis* found on the DSHS Allergies and Anaphylaxis website (https://www.dshs.texas.gov/texas-school-health/allergies-anaphylaxis)

When the district receives information that a student has a food allergy that puts the student at risk for anaphylaxis, an individual care plan will be developed to assist the student in safely accessing the school environment. The district's food allergy management plan can be accessed at the Child Nutrition Department at 956-361-6400.

[See **Celebrations** and policy FFAF for more information.]

Seizures (All Grade Levels)

To address the care of a student with a seizure disorder while at school or participating in a school activity, a parent may submit a seizure management and treatment plan to the district before the beginning of the school year, upon enrollment of the student, or as soon as practicable following diagnosis of a seizure disorder.

[See **A Student with Physical or Mental Impairments Protected under Section 504** and contact the school nurse for more information.]

Tobacco and E-Cigarettes Prohibited (All Grade Levels and All Others on School Property)

Students are prohibited from possessing or using any type of tobacco product, electronic cigarette (e-cigarette), or any other electronic vaporizing device while on school property or while attending an off-campus school-related activity.

The district and its staff strictly enforce prohibitions against the use of all tobacco products, e-cigarettes, or any other electronic vaporizing device by students and all others on school property and at school-sponsored and school-related activities. [See the Student Code of Conduct and policies FNCD and GKA for more information.]

Health-Related Resources, Policies, and Procedures

Physical and Mental Health Resources (All Grade Levels)

Parents and students in need of assistance with physical and mental health concerns may contact the following campus and community resources:

- The district Health Services Coordinator, Janette Bristow at (956) 361-6807 or Campus Nurse.
- The Campus School Counselor.
- The Cameron County Public Health Authority which may be contacted at (956) 247-3650
- The local mental health authority, Director of Counseling/Advanced Academics, which may be contacted at (956) 361-6253.

Policies and Procedures that Promote Student Physical and Mental Health (All Grade Levels)

The district has adopted board policies that promote student physical and mental health. (LOCAL) policies on the topics below can be found in the district's policy manual, available at www.sbcisd.net.

- Food and nutrition management: CO, COA, COB
- Wellness and Health Services: FFA
- Physical Examinations: FFAA
- Immunizations: FFAB
- Medical Treatment: FFAC
- Communicable Diseases: FFAD
- School-Based Health Centers: FFAE
- Care Plans: FFAF
- Crisis Intervention: FFB
- Trauma-informed Care: FFBA
- Student Support Services: FFC
- Student Safety: FFF
- Child Abuse and Neglect: FFG
- Freedom from Discrimination, Harassment, and Retaliation: FFH
- Freedom from Bullying: FFI

In addition, the District Improvement Plan details the district's strategies to improve student performance through evidence-based practices that address physical and mental health.

The district has developed administrative procedures as necessary to implement the above policies and plans.

Please contact the Director of Federal Programs at (956) 361-6136, for further information regarding these procedures and access to the District Improvement Plan.

School Health Advisory Council (SHAC) (All Grade Levels)

During the preceding school year, the district's School Health Advisory Council (SHAC) held 4 meetings. Additional information regarding the district's SHAC is available from the Health Services Coordinator.

Notification of upcoming SHAC meetings will be posted at each campus administrative office at least 72 hours before the meeting. Notification of upcoming SHAC meetings, meeting minutes, and a recording of each meeting will be posted on the district website at *www.sbcisd.net*.

[See **Consent to Human Sexuality Instruction, Consent to Instruction on Prevention of Child Abuse, Family Violence, Dating Violence, and Sex Trafficking** and policies BDF and EHAA. For more information.]

Student Wellness Policy/Wellness Plan (All Grade Levels)

To encourage healthy habits in our students, the district has developed a board-adopted wellness policy at FFA(LOCAL) and corresponding plans and procedures to implement it. You are encouraged to contact Assistant Athletic Coordinator, Ramiro Partida at (956) 361-6455 with questions about the content or implementation of the district's wellness policy and plan.

Homework (All Grade Levels)

Please refer to the Campus Handbooks or contact the Campus Principal.

Law Enforcement Agencies (All Grade Levels)

Questioning of Students

When law enforcement officers or other lawful authorities wish to question or interview a student at school, the principal will cooperate fully regarding the conditions of the interview, including without parental consent, if necessary, if it is part of a child abuse investigation. In other circumstances, the principal will:

- Verify and record the identity of the officer or other authority and ask for an explanation of the need to question the student at school.
- Ordinarily make reasonable efforts to notify the parents, unless the interviewer raises what the principal considers to be a valid objection.

- Ordinarily be present for the questioning or interview, unless the interviewer raises what the principal considers to be a valid objection.
- **Students Taken into Custody**
- State law requires the district to permit a student to be taken into legal custody:
- To comply with an order of the juvenile court.
- To comply with the laws of arrest.
- By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
- By a law enforcement officer to obtain fingerprints or photographs for comparison in an investigation.
- By a law enforcement officer to obtain fingerprints or photographs to establish a student's identity where the child may have engaged in conduct indicating a need for supervision, such as running away.
- By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
- By an authorized representative of Child Protective Services (CPS), Texas Department of Family and Protective Services (DFPS), a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family Code relating to the student's physical health or safety.
- To comply with a properly issued directive from a juvenile court to take a student into custody.

Before a student is released to a legally authorized person, the principal will verify the person's identity and, to the best of his or her ability, will verify the person's authority to take custody of the student.

The principal will immediately notify the superintendent and will attempt to notify the parent, unless the legally authorized person raises what the principal considers to be a valid objection to notifying the parents. Because the principal does not have the authority to prevent or delay a student's release to a legally authorized person, any notification will most likely be after the fact.

Notification of Law Violations

The district is required by state law to notify:

- All instructional and support personnel who have responsibility for supervising a student who has been taken into custody, arrested, or referred to the juvenile court for any felony offense or for certain misdemeanors.
- All instructional and support personnel who have regular contact with a student who has been convicted, received deferred prosecution, received deferred adjudication, or was adjudicated for delinquent conduct for any felony offense or certain misdemeanors that occur in school, on school property, or at a school-sponsored or school-related activity on or off school property. These personnel will

also be notified if the principal has reasonable grounds to believe the student has engaged in certain conduct.
- All appropriate district personnel regarding a student who is required to register as a sex offender. [See policy GRAA(LEGAL) for more information.]

Leaving Campus (All Grade Levels)

Student attendance is crucial. Appointments should be scheduled outside of school hours if possible. Except for extenuating circumstances, students will not regularly be released before the end of the school day.

Parental consent is required before any student leaves campus for any part of the school day.

For students in elementary and middle school, a parent or authorized adult must come to the office and show identification to sign the student out. A campus representative will ask the student to report to the office. For safety purposes and stability of the learning environment, we cannot allow any unescorted adult to go to the classroom or other area to pick up the student. If the student returns to campus the same day, the parent or authorized adult must sign the student back in through the main office upon the student's return. Documentation regarding the reason for the absence will also be required.

The same process applies to students in high school if a parent picks the student up from campus. If the student's parent authorizes the student to leave campus unaccompanied, a note provided by the parent must be submitted to the main office no later than two hours prior to the student's need to leave campus. A phone call from the parent may be accepted, but the school may ultimately require a note for documentation purposes. The student must sign out through the main office and sign in upon his or her return if the student returns the same day.

If a student becomes ill during the school day and the school nurse or other district personnel determines that the student should go home, the nurse will contact the student's parent and document the parent's wishes regarding release from school.

Unless the parent directs district personnel to release the student unaccompanied, the parent or other authorized adult must follow the sign-out procedures listed above. If a student is permitted by his/her parent to leave campus unaccompanied, the nurse will document the time of day the student was released. Under no circumstances will a student in elementary or middle school be released unaccompanied.

If a student is 18 years of age or is an emancipated minor, the student may sign him- or herself out of school. Documentation regarding the reason for the absence will be required.

During Lunch

All San Benito campuses are closed campuses, and no students are allowed to leave during the lunch periods without a parent and without following campus signing out procedures.

At Any Other Time during the School Day

Students are not authorized to leave campus during regular school hours for any other reason, except with the permission of the principal.

Students who leave campus in violation of these rules will be subject to disciplinary action in accordance with the Student Code of Conduct.

Lost and Found (All Grade Levels)

A lost and found collection box is located in the campus office. A student who loses an item should check the lost and found box. The district discourages bringing personal items of high monetary value to school, as the district is not responsible for lost or stolen items. The campus will dispose of lost and found items at the end of each semester.

Makeup Work

Makeup Work Because of Absence (All Grade Levels)

A teacher may assign makeup work to a student who misses class based on instructional objectives and the needs of the student in mastering the essential knowledge and skills or meeting subject or course requirements.

The student will be responsible for obtaining and completing the makeup work within the time specified by the teacher. A student who does not make up assigned work within the time allotted by the teacher will receive a grade of zero for the assignment.

The student is encouraged to speak with his or her teacher if the student knows of an absence ahead of time so that the teacher and student may plan any makeup work. Please remember the importance of student attendance at school. With limited exceptions, all absences count for the 90 percent threshold set in state law regarding attendance for credit or final grade. [See **Attendance for Credit or Final Grade**]

A student involved in an extracurricular activity must notify his or her teachers ahead of time about any absences.

A student will be permitted to make up tests and turn in projects due in any class missed because of absence. Teachers may assign a late penalty to any long-term project in accordance with timelines approved by the principal and previously communicated to students.

DAEP Makeup Work

Elementary and Middle/Junior High School Grade Levels Grades 9-12
If a high school student is enrolled in a foundation curriculum course at the time of removal to a disciplinary alternative education program (DAEP), he or she will have an opportunity to complete the course before the beginning of the next school year. The district may provide the opportunity to complete the course through an alternative method, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by

the district. [See policy FOCA(LEGAL) for more information.]

In-School Suspension (ISS) and Out-of-School Suspension (OSS) Makeup Work (All Grade Levels)

Alternative Means to Receive Coursework

While a student is in ISS or OSS, the district will provide the student with all course work for the student's foundation curriculum classes that the student misses as a result of the suspension.

Opportunity to Complete Courses

A student removed from the regular classroom to ISS or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district. [See policy FO(LEGAL) for more information.]

Nondiscrimination Statement (All Grade Levels)

In its efforts to promote nondiscrimination and as required by law, the district does not discriminate on the basis of race, religion, color, national origin, gender, sex, age, disability, or any other basis prohibited by law in providing education services, activities, and programs, including Career and Technical Education (CTE) programs. The district provides equal access to the Boy Scouts and other designated youth groups.

In accordance with Title IX, the district does not and is required not to discriminate on the basis of sex in its educational programs or activities. The requirement not to discriminate extends to employment. Inquiries about the application of Title IX may be referred to the district's Title IX Coordinator (see below), to the Assistant Secretary for Civil Rights of the Department of Education, or both.

Other federal laws that prohibit discrimination include Title VI, Section 504, the Age Discrimination Act, the Boy Scouts Act, and Title II.

The district has designated and authorized the following employee as the Title IX Coordinator to address concerns or inquiries regarding discrimination on the basis of sex, including sexual harassment, sexual assault, dating violence, domestic violence, stalking, or gender-based harassment:

Reports can be made at any time and by any person, including during non-business hours, by mail, phone, or email. During district business hours, reports may also be made in person. Upon the district receiving notice or an allegation of sex-based harassment, the Title IX Coordinator will promptly respond in accordance with the process described at FFH(LOCAL).

The following district representatives have been designated to address concerns or inquiries about other kinds of discrimination:

Executive Director of Administrative Services, 240 N. Crockett,(956)361-6158. (Personnel) ADA/Section 504 Coordinator for concerns regarding discrimination on the basis of disability: Director of Special Services, (956) 361-6221.

All other concerns regarding discrimination: See the Superintendent, 240 N. Crockett, (956) 361- 6110.

[See policies FB, FFH, and GKD for more information.]

Nontraditional Academic Programs (All Grade Levels)

Please refer to the Campus Principal for a list of Non – Traditional academic programs.

Parent and Family Engagement (All Grade Levels)

Working Together

Experience and research tell us that a child succeeds in education with good communication and a strong partnership between home and school. A parent's involvement and engagement in this partnership may include:

- Encouraging your child to put a high priority on education and working with your child every day to make the most of the educational opportunities the school provides.
- Ensuring that your child completes all homework assignments and special projects and comes to school each day prepared, rested, and ready to learn.
- Becoming familiar with all your child's school activities and with the academic programs, including special programs, offered in the district.
- Discussing with the school counselor or principal any questions you may have about the options and opportunities available to your child.
- Reviewing the requirements and options for graduation with your child in middle school and again while your child is enrolled in high school.
- Monitoring your child's academic progress and contacting teachers as needed. [See **Academic Counseling**
- Attending scheduled conferences and requesting additional conferences as needed. To schedule a telephone or in-person conference with a teacher, school counselor, or principal, please call the school office for an appointment. The teacher will usually return your call or meet with you during his or her conference period or before or after school. [See **Report Cards/Progress Reports and Conferences** on page 73.]
- Becoming a school volunteer. [See **Volunteers** on page 87 and policy GKG for more information.]
- For a list of current parent organizations, please contact Director of Family and Community Engagement (FACE) at (956) 361- 6310.

- Serving as a parent representative on the district-level or campus-level planning committees that develop educational goals and plans to improve student achievement. For more information, see policies BQA and BQB and contact: *Director of FACE, 956-361-6310,*
- Serving on the School Health Advisory Council (SHAC) and assisting the district in aligning local community values with health education instruction, human sexuality instruction, instruction on prevention of child abuse, family violence, dating violence, and sex trafficking, and other wellness issues. [See **School Health Advisory Council (SHAC)** on page 66 and policies BDF, EHAA, FFA for more information.]
- Being aware of the school's ongoing bullying and harassment prevention efforts.
- Contacting school officials if you are concerned with your child's emotional or mental well-being.
- Attending board meetings to learn more about district operations. Regular board meetings are held on the second Tuesday of each month at 5:30 p.m. Administration Building at 240 North Crockett. An agenda for a regular or special meeting is posted no later than 72 hours before each meeting at the Central Administration Building and online atwww.sbcisd.net See policies BE and BED for more information.]

Parking and Parking Permits (Secondary Grade Levels Only)

A student must present a valid driver's license and proof of insurance to be eligible for a parking permit.

Students must request a parking permit to park in a school parking lot. So long as space is available, parking permits may be issued throughout the year.

Students will not be permitted to:

- Speed
- Double-park
- Park across a white or yellow line
- Park in a fire lane
- Sit in parked cars during school hours

Students may be subject to disciplinary action for violation of these rules. The district may tow cars that are parked in violation of these rules.

Pledges of Allegiance and a Minute of Silence (All Grade Levels)

Each school day, students will recite the Pledge of Allegiance to the U.S. flag and the Pledge of Allegiance to the Texas flag. Parents may submit a written request to the principal to excuse their child from reciting a pledge. [See **Error! Reference source not found.**]

State law requires that one minute of silence follow recitation of the pledges. Each student may choose to reflect, pray, meditate, or engage in any other silent activity during that minute so long as the silent activity does not interfere with or distract others.
In addition, state law requires that each campus provide for the observance of one minute of silence in remembrance of those who lost their lives on September 11, 2001, at the beginning of the first class period when September 11 falls on a regular school day. [See policy EC for more information.]

Prayer (All Grade Levels)

Each student has a right to pray individually, voluntarily, and silently or to meditate in school in a manner that does not disrupt school activities. The school will not require or coerce a student to engage in or refrain from such prayer or meditation during any school activity.

Promotion and Retention

A student will be promoted only on the basis of academic achievement or proficiency. In making promotion decisions, the district will consider the following:

- Teacher recommendation
- Grades
- Scores on criterion-referenced or state-mandated assessments
- Any other necessary academic information as determined by the district

Elementary and Middle/Junior High Grade Levels

In grades 1–5, promotion to the next grade level shall be based on a grade of 70 or above on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) in four of the following four areas: reading language arts, mathematics, science, and social studies.

In grades 6–8, promotion to the next grade level shall be based on a grade of 70 or above on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) in three of the following four areas: reading/language arts (RLA) mathematics, science, and social studies.

Repeating Prekindergarten — Grade 8 at Parent Request

A parent may request in writing that a student repeat *prekindergarten,* kindergarten, or any grade in grade 1-8. Before granting the request, the district may convene a retention committee to meet and discuss the request and will invite the parent to participate.

High School Grade Levels

To earn credit in a course, a student must receive a grade of at least 70 based on course-level standards.

A student in grades 9-12 will be advanced a grade level based on the number of course credits earned. [See **Grade-Level Classification**]

Students will also have multiple opportunities to retake EOC assessments. [See **Graduation** and **Standardized Testing**]

Repeating a High-School Credit Course

A parent may request in writing that a student repeat a high-school credit course in which the student was enrolled during the previous school year unless the district determines that the student has met all requirements for graduation.

Before granting the request, the district may convene a retention committee to meet and discuss the request and will invite the parent to participate.

Report Cards/Progress Reports and Conferences (All Grade Levels)

Report cards with each student's performance and absences in each class or subject are issued once every nine weeks.

At the end of the first three weeks and six weeks of a grading period, parents will receive a progress report if their child's performance is near or below 70 or is below the expected level of performance.

If a student receives a grade lower than 70 in any class or subject at the end of a grading period, the parent will be asked to schedule a conference with the teacher. [See **Working Together** on page 72 for how to schedule a conference.]

Teachers follow grading guidelines that have been approved by the principal pursuant to the board-adopted policy. Grading guidelines are designed to reflect each student's relative mastery of each assignment. State law provides that a test or course grade issued by a teacher cannot be changed unless the board determines that the grade was arbitrary or contains an error, or that the teacher did not follow the district's grading policy. [See **Grading Guidelines** and policy EIA(LOCAL) for more information.]

Questions about grade calculation should first be discussed with the teacher. If the question is not resolved, the student or parent may request a conference with the principal in accordance with FNG(LOCAL).

The report card or unsatisfactory progress report will state whether tutorials are required for a student who receives a grade lower than 70.

Report cards and unsatisfactory progress reports must be signed by the parent and returned to the school *within 5* days. The district may communicate academic information about a student electronically, including for progress reporting purposes. An electronic signature will be accepted by the district, but parents are entitled to request a handwritten signature of acknowledgment instead.

Required State Assessments

STAAR (State of Texas Assessments of Academic Readiness) for

Grades 3-8

In addition to routine tests and other measures of achievement, students at certain grade levels are required to take the state assessment, called STAAR, in the following subjects:

- Mathematics, annually in grades 3-8
- Reading, annually in grades 3-8
- Science in grades 5 and 8
- Social Studies in grade 8

Standardized Testing for a Student Enrolled Above Grade Level

If a student in grades 3-8 is enrolled in a class or course intended for students above his or her current grade level in which the student will be administered a state-mandated assessment, the student will be required to take an applicable state-mandated assessment only for the course in which he or she is enrolled, unless otherwise required to do so by federal law.

A student in grades 3-8 shall be assessed at least once in high school with the ACT SAT and TSIA2 if the student completes the high school end-of-course assessments in mathematics, reading/language arts, or science prior to high school.

High School Courses End-of-Course (EOC) Assessments

STAAR end-of-course (EOC) assessments are administered for the following courses:

- Algebra I
- English I and English II
- Biology
- U.S. History

Satisfactory performance on the applicable assessments is required for graduation, unless waived or substituted as allowed by state law and rules.

There are three testing windows during the year in which a student may take an EOC assessment. The windows occur in the fall, spring, and summer months. If a student does not meet satisfactory performance, the student will have opportunities to retake the assessment.

Requesting Administration of STAAR/EOC in Paper Format (All Grade Levels)

STAAR and EOC assessments are administered electronically.

A parent or teacher may request that a STAAR or EOC be administered to a student in paper format. The district may grant this request for any single administration for up to three percent of the number of students enrolled in the district. Requests will be granted in the order in which they are received.

Requests for paper format for a fall administration of a STAAR or EOC must be submitted no later than September 15 each school year.

Requests for paper format for a spring administration of a STAAR or EOC must be submitted no later than December 1 each school year.

Standardized Testing for a Student in Special Programs

Certain students — some with disabilities and some classified as emergent bilingual students — may be eligible for exemptions, accommodations, or deferred testing. For more information, see the principal, campus testing coordinator, school counselor, or special education director.

STAAR Alternate 2 is available for eligible students receiving special education services who meet certain criteria established by the state as determined by the student's ARD committee.

An admission, review, and dismissal (ARD) committee for a student receiving special education services will determine whether successful performance on the EOC assessments will be required for graduation within the parameters identified in state rules and the student's personal graduation plan (PGP). [See **Graduation**]

STAAR Spanish is available for eligible students for whom a Spanish version of STAAR is the most appropriate measure of their academic progress.

For more information, see the principal, school counselor, or special education director

Failure to Perform Satisfactorily on STAAR or EOC

If a student does not perform satisfactorily on a required state assessment in any subject, the district will provide accelerated instruction for the student in the subsequent school year by:

- Assigning the student to a teacher who is certified as a master, exemplary, or recognized teacher if one is available in the grade and subject matter of the state assessment on which the student did not perform satisfactorily, or
- Providing supplemental instruction.

A student may be required to attend any assigned supplemental instruction program before or after school or during the summer.

When a student fails to perform satisfactorily on a required state assessment in the same subject area for two or more years, the district shall develop an accelerated education plan. Parents are encouraged to participate in developing this plan.

Safety (All Grade Levels)

Student safety on campus, at school-related events, and in district vehicles is a high priority of the district. The cooperation of students is essential to ensuring school safety. A student is expected to:

- Avoid conduct that is likely to put the student or others at risk.
- Follow all behavioral standards in this handbook and the Student Code of Conduct or set by district employees.

- Help secure the campus by keeping all exterior doors closed, latched, and locked unless the door is actively monitored by a district employee.
- Follow instructions from teachers and other district employees regarding classroom doors.
- Remain alert to any safety hazards, such as intruders on campus or threats made by any person toward a student or staff member and promptly report any incidents to a district employee. A student may make anonymous reports about safety concerns by utilizing the STOPit App purchased by San Benito CISD.
- Know emergency evacuation routes and signals.
- Follow immediately the instructions of teachers, bus drivers, and other district employees who are overseeing the welfare of students.

Accident Insurance

Soon after the school year begins, parents will have the opportunity to purchase low-cost accident insurance that would help meet medical expenses in the event of injury to their child.

Insurance for Career and Technical Education (CTE) Programs

The district may purchase accident, liability, or automobile insurance coverage for students and businesses involved in the district's CTE programs.

Preparedness Drills: Evacuation, Severe Weather, and Other Emergencies

Periodically, the school will conduct preparedness drills of emergency procedures. When the command is given or alarm is sounded, students need to follow the direction of teachers or others in charge quickly, quietly, and in an orderly manner.

Preparedness Training: CPR, POI (Police Officer Interaction) and Stop the Bleed

The district will offer instruction in CPR, POI and the use of an automated external defibrillator (AED) at least once to students enrolled in in grades 7-12. The instruction can be provided as part of any course and is not required to result in CPR, POI or AED certification.

The district will annually offer students in grades 7-12 instruction on the use of bleeding control stations to respond to traumatic injury. For more information, see:

- Homeland Security's Stop the Bleed (https://www.dhs.gov/stopthebleed)
- Stop the Bleed Texas (https://stopthebleedtexas.org/)

Emergency Medical Treatment and Information

All parents are asked each year to complete a medical care authorization form, providing written parental consent to obtain emergency treatment and information about allergies to medications or drugs. Parents should contact the school nurse to update emergency care information (name of doctor, emergency phone numbers, allergies, and the like).

The district may consent to medical treatment, including dental treatment, if necessary, for a student if:

- The district has received written authorization from a person having the right to consent;
- That person cannot be contacted; and
- That person has not given the district actual notice to the contrary.

The emergency care authorization form will be used by the district when a student's parent or authorized designee cannot be contacted. A student may provide consent if authorized by law or court order.

Regardless of parental authorization for the district to consent to medical treatment, district employees will contact emergency medical services to provide emergency care when required by law or when deemed necessary, such as to avoid a life-threatening situation.

Emergency School Closing Information

Each year, parents are asked to complete an emergency release form to provide contact information in the event that the district needs to notify parents of early dismissal, delayed opening, or restricted access to a campus because of severe weather, a security threat, or another emergency cause.

The district will rely on contact information on file with the district to communicate with parents in an emergency situation, which may include real-time or automated messages. It is crucial to notify your child's school when a phone number changes. State law requires parents to update contact information within two weeks after the date the information changes.

If the campus must close, delay opening, or restrict access to the building because of an emergency, the district will also alert the community in the following ways:

The San Benito CISD Community Relations Department will utilize the San Benito CISD website, www.sbcisd.net, district social media platforms, School Messenger phone system, and local media i.e. TV and radio stations.

[See **Parent Contact Information** and **Automated Emergency Communications**]

Schedule Changes (Middle/Junior High and High School Grade Levels) Please refer questions about schedule changes to your Campus Counseling Department. **School Facilities**
Asbestos Management Plan (All Grade Levels)

The district works diligently to maintain compliance with federal and state law governing asbestos in school buildings. A copy of the district's asbestos management plan is available in the central administrative office. If you have any questions or would like to examine the district's plan in more detail, please contact the San Benito CISD

Maintenance Department, the district's designated asbestos coordinator, at (956) 361-6380.

Food and Nutrition Services (All Grade Levels)

The district participates in the School Breakfast Program and National School Lunch Program and offers students nutritionally balanced meals daily in accordance with standards set forth in state and federal law.

Some students are eligible for free and reduced-price meals based on financial need. Information about a student's participation is confidential. The district may share information such as a student's name and eligibility status to help enroll eligible children in Medicaid or the state children's health insurance program (CHIP) unless the student's parent requests the student's information not be disclosed.

Participating students will be offered the same meal options as their peers and will not be treated differently from their peers.

To apply for free or reduced-price meal services, contact the Director of the Child Nutrition Program at (956) 361- 6400, to apply for free or reduced-price meal services.[See policy CO for more information.]

Parents should continually monitor their child's meal account balance. When a student's meal account is depleted, the district will notify the parent. The student may continue to purchase meals according to the grace period set by the school board. The district will present the parent with a schedule of repayment for any outstanding account balance and an application for free or reduced meals.

If the district is unable to work out an agreement with the student's parent on replenishment of the meal account and payment of any outstanding balance, the student will receive a meal. The district will make every effort to avoid bringing attention to the student.

The following information is published as required by the USDA for participation in the National School Lunch Program:

"In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

"Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

"To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

Fax: (833) 256-1665 or (202) 690-7442; or

Email: Program.Intake@usda.gov

"This institution is an equal opportunity provider." The responsible state agency that administers the program is the Texas Department of Agriculture (https://www.texasagriculture.gov/Home/Contact-Us), which can be reached at (800) TELL-TDA (835-5832) or (800) 735-2989 (TTY).

The local agency that administers the program is the district. See **Nondiscrimination Statement** for the name and contact information for the Title IX coordinator, ADA/Section 504 coordinator, and superintendent for other concerns about discrimination.

Vending Machines (All Grade Levels)

The district has adopted and implemented the state and federal policies for food service, including guidelines to restrict student access to vending machines. For more information regarding these policies and guidelines, see the *Director of Child Nutrition Program at (956) 361-6400.* [See policy **FFA** for more information.]

Pest Management Plan (All Grade Levels)

The district is required to follow integrated pest management (IPM) procedures to control pests on school grounds. Although the district strives to use the safest and most effective methods to manage pests, including a variety of non-chemical control measures, periodic indoor and outdoor pesticide use is sometimes necessary to ensure a safe, pest-free school environment.

All pesticides used are registered for their intended use by the U.S. Environmental Protection Agency and are applied only by certified pesticide applicators. Except in an emergency, signs will be posted 48 hours before indoor application. All outdoor applications will be posted at the time of treatment, and signs will remain until it is safe to enter the area.

Parents who have questions or who want to be notified of the times and types of applications prior to pesticide application inside their child's school assignment area may contact the district's Maintenance Director at (956) 361- 6380.

Conduct Before and After School (All Grade Levels)

Teachers and administrators have full authority over student conduct at before- or after-school activities. Whether a school activity is on or off district premises, students must follow the same rules of conduct that apply during the instructional day. Misbehavior will be subject to consequences established by the Student Code of Conduct or any stricter standards of behavior established by the sponsor for extracurricular participants.

Library (All Grade Levels)

The library is open for independent student use during the designated times with a teacher permit. Please contact the Campus Librarian or Campus Principal

Use of Hallways during Class Time (All Grade Levels)

During class times, loitering or standing in the halls is not permitted, and a student must have a hall pass to be outside the classroom for any purpose. Failure to obtain a pass will result in disciplinary action in accordance with the Student Code of Conduct.

Use by Students Before and After School (All Grade Levels)

Certain areas of the school will be accessible to students before and after school for specific purposes. Students are required to remain in the area where their activity is scheduled to take place. Please contact the Campus Principal for a list of these areas.

Unless the teacher or sponsor overseeing an activity gives permission, a student will not be permitted to go to another area of the building or campus.

Students must leave campus immediately after dismissal from school in the afternoon, unless the student is involved in an activity under the supervision of a teacher or other authorized employee or adult.

Meetings of Non-Curriculum-Related Groups (Secondary Grade Levels Only)

Student-organized, (student-led non-curriculum-related groups) are permitted to meet during the hours designated by the principal before and after school. These groups must comply with the requirements of policy FNAB(LOCAL). A list of these groups is available in the principal's office.

School-Sponsored Field Trips (All Grade Levels)

The district periodically takes students on field trips for educational purposes. A parent must provide permission for a student to participate in a field trip.

The district may ask the parent to provide information about a student's medical provider and insurance coverage and may also ask the parent to sign a waiver allowing for

emergency medical treatment in the case of a student accident or illness during the field trip.

The district may require a fee for student participation in a field trip that is not required as part of a basic educational program or course to cover expenses such as transportation, admission, and meals; however, a student will not be denied participation because of financial need. See **Fees (All Grade Levels)** on page 51 for more information.

The district is not responsible for refunding fees paid directly to a third-party vendor.

Searches

Searches in General (All Grade Levels)

In the interest of promoting student safety and drug-free schools, district officials may occasionally conduct searches.

District officials may search students, their belongings, and their vehicles in accordance with law and district policy. Searches of students will be conducted without discrimination, based on, for example, reasonable suspicion or voluntary consent or pursuant to district policy providing for suspicion less security procedures, including the use of metal detectors.

In accordance with the Student Code of Conduct, students are responsible for prohibited items found in their possession, including items in their personal belongings or in vehicles parked on district property.

If there is reasonable suspicion to believe that searching a student's person, belongings, or vehicle will reveal evidence of a violation of the Student Code of Conduct, a district official may conduct a search in accordance with law and district regulations.

District Property (All Grade Levels)

Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice. Students have no expectation of privacy in district property.

Students are responsible for any item found in their possession/vehicle on district property provided to the student that is prohibited by law, district policy, or the Student Code of Conduct.

Metal Detectors (All Grade Levels)

To maintain a safe and disciplined learning environment, the district reserves the right to subject students to metal detector searches when entering a district campus and at off-campus, school-sponsored activities.

Telecommunications and Other Electronic Devices (All Grade Levels)

Use of district-owned equipment and its network systems is not private and will be monitored by the district. [See policy CQ for more information.]

Any searches of personal electronic devices will be conducted in accordance with law, and the device may be confiscated to perform a lawful search. A confiscated device may be turned over to law enforcement to determine whether a crime has been committed.

[See **Electronic Devices and Technology Resources** and policy FNF(LEGAL) for more information.]

Trained Dogs (All Grade Levels)

The district may use trained dogs to screen for concealed, prohibited items, including drugs and alcohol. Screenings conducted by trained dogs will not be announced in advance. The dogs will not be used with students, but students may be asked to leave personal belongings in an area that is going to be screened, such as a classroom, a locker, or a vehicle. If a dog alerts to an item or an area, it may be searched by district officials.

Drug Testing (Secondary Grade Levels Only)

[See **Steroids**]

Vehicles on Campus (Secondary Grade Levels Only)

If a vehicle subject to search is locked, the student will be asked to unlock the vehicle. If the student refuses, the district will contact the student's parents. If the parents also refuse to permit the vehicle to be searched, the district may turn the matter over to law enforcement. The district may contact law enforcement even if permission to search is granted.

Sexual Harassment
[See **Error! Reference source not found.**]

Special Programs (All Grade Levels)

The district provides special programs for gifted and talented students, students who are homeless, students in foster care, bilingual students, migrant students, emergent bilingual students, students diagnosed with dyslexia, and students with disabilities. The coordinator of each program can answer questions about eligibility requirements, as well as programs and services offered in the district or by other organizations. A student or parent with questions about these programs should contact the Directors of Elementary and Secondary Instruction Implementation at (956) 361 -6252 and (956) 361-6160 or at www.sbcisd.net.

The Texas State Library and Archives Commission's Talking Book Program (https://www.tsl.texas.gov/tbp/index.html) provides audiobooks free of charge to qualifying Texans, including students with visual, physical, or reading disabilities such as dyslexia.

Standardized Testing

SAT/ACT (Scholastic Aptitude Test and American College Test)

Many colleges require either the American College Test (ACT) or the Scholastic Aptitude Test (SAT) for admission. These assessments are usually taken at the end of the junior year.
Students are encouraged to talk with the school counselor early during their junior year to learn about these assessments and determine the appropriate examination to take. The Preliminary

SAT (PSAT) and ACT-Aspire are the corresponding preparatory and readiness assessments for the SAT and ACT.

Note: These assessments may qualify a student to receive a performance acknowledgment on the student's transcript under the foundation graduation program and may qualify as a substitute for an end-of-course testing requirement in certain circumstances. A student's performance at a certain level on the SAT or ACT also makes the student eligible for automatic admission to a Texas public institution of higher education.

TSI (Texas Success Initiative) Assessment

Prior to enrollment in a Texas public college or university, most students must take a standardized test called the Texas Success Initiative (TSI) assessment. The TSI assesses the reading, mathematics, and writing skills that first-year students need to perform effectively as undergraduates in Texas public colleges and universities. This assessment may also be required before a student enrolls in a dual credit course offered through the district. Achieving certain benchmark scores on this assessment may also waive certain end-of-course assessment requirements in limited circumstances.

Student Speakers (All Grade Levels)

The district provides students the opportunity to introduce the following school events: as designated by the Campus Principal or District Administrative Leadership Team *and those events listed in FNA (LOCAL) at Introductory Speakers].* If a student meets the eligibility criteria and wishes to introduce one of the school events listed above, the student should submit his or her name in accordance with policy FNA(LOCAL).

[See **Graduation** on page 53 for information related to student speakers at graduation ceremonies and policy FNA(LOCAL) regarding other speaking opportunities.]

Summer School (All Grade Levels)

Please refer to the 2026-2027 San Benito CISD Elementary and Secondary Grading Policy or you can contact the Campus Principal.

Tardies (All Grade Levels)

A student who is tardy to class may be assigned to detention hall or given another appropriate consequence.

Textbooks, Electronic Textbooks, Technological Equipment, and Other Instructional Materials (All Grade Levels)

Instructional materials are any resources used in classroom instruction as part of the required curriculum, such as textbooks, workbooks, computer software, or online services.

The district selects instructional materials in accordance with state law and policy EFA.

The district provides approved instructional materials to students free of charge for each subject or class. Students must treat instructional materials with care, as directed by the teacher.

If a student needs a graphing calculator for a course and the district does not provide one, the student may use a calculator application with graphing capabilities on a phone, laptop, tablet, or other computing device.

A student who is issued a damaged item should report the damage to the teacher.

Any student who does not return an item or returns an item in an unacceptable condition loses the right to free textbooks and technological equipment until the item is returned or the damage is paid for by the parent. However, the student will be provided the necessary instructional resources and equipment for use at school during the school day.

For information on library books and other resources students may access voluntarily, see **Library (All Grade Levels)**

Transfers (All Grade Levels)

The principal is authorized to transfer a student from one classroom to another.

The superintendent or designee is authorized to investigate and approve transfers between schools.

[See **Safety Transfers/Assignments**, **Bullying,** and **A Student Who Has Learning Difficulties or Who Needs Special Education or Section 504 Services** on page 18, for other transfer options.]

Transportation (All Grade Levels)

School-Sponsored Trips

Students who participate in school-sponsored trips are required to use school-provided transportation to and from the event. However, in accordance with campus procedures, a parent may provide written consent for his or her child to ride with or be released after the event to the parent or another adult designated by the parent. [See **School-Sponsored Field Trips**]

Buses and Other School Vehicles

The district makes school bus transportation available to all students living two or more miles from school and to any students who are experiencing homelessness. This service is provided at no cost to students.

Bus routes and stops will be designated annually. Any subsequent changes will be posted at the school and on the district's website. For the safety of the driver and all passengers, students must board district vehicles only at authorized stops and drivers must unload passengers only at authorized stops.

For additional information, please contact the Director of Transportation at (956) 361-6491.
A parent may designate a child-care facility or grandparent's residence as the regular pickup and drop-off location for his or her child. The designated location must be an approved stop on an approved route. For information on bus routes and stops or to designate an alternate pickup or drop-off location, contact the Director of Transportation at (956) 361-6491.

A parent may designate a child-care facility or grandparent's residence as the regular pickup and drop-off location for his or her child. The designated location must be an approved stop on an approved route. For information on bus routes and stops or to designate an alternate pickup or drop-off location, contact the Director of Transportation at (956) 361-6491.

Students are expected to assist district staff in ensuring that buses and other district vehicles are clean and safe. When riding in district vehicles, students are held to behavioral standards established in this handbook and the Student Code of Conduct. Students must:

- Follow the driver's directions at all times.
- Enter and leave the vehicle in an orderly manner at the designated stop.
- Keep feet, books, instrument cases, and other objects out of the aisle.
- Not deface the vehicle or its equipment.
- Not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the vehicle.
- Not possess or use any form of tobacco or e-cigarettes in any district vehicle.
- Observe all usual classroom rules.
- Be seated while the vehicle is moving.
- Fasten their seat belts, if available.
- Wait for the driver's signal upon leaving the vehicle and before crossing in front of the vehicle.
- Follow any other rules established by the operator of the vehicle.

Misconduct will be punished in accordance with the Student Code of Conduct, including loss of the privilege to ride in a district vehicle.

[See the Student Code of Conduct for provisions regarding transportation to the DAEP.]

Vandalism (All Grade Levels)

Littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to criminal proceedings as well as disciplinary consequences in accordance with the Student Code of Conduct.

Video Cameras (All Grade Levels)

For safety purposes, the district uses video and audio recording equipment to monitor student behavior, including on buses and in common areas on campus. Students will not be told when the equipment is being used.

The principal will review the video and audio recordings as needed and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

In accordance with state law, a parent of a student who receives special education services, a staff member (as this term is defined by law), a principal or assistant principal, or the board may make a written request for the district to place video and audio recording equipment in certain self-contained special education classrooms. The district will provide notice before placing a video camera in a classroom or other setting in which a child receives special education services. For more information or to request the installation and operation of this equipment, contact the principal or the Director of Special Services at (956) 361-6221, who the district has designated to coordinate the implementation of and compliance with this law.

[See policy EHBAF(LOCAL) for more information.]

[See **Consent to Video or Audio Record a Student when Not Already Permitted by Law** for video and other recording by parents or visitors to virtual or in-person classrooms.]

Visitors to the School (All Grade Levels)

General Visitors

Parents and others are welcome to visit district schools. For the safety of those within the school and to avoid disruption of instructional time, all visitors must:

- Request entry to the school at the primary entrance unless otherwise directed by a district employee.
- Report to the main office.
- Be prepared to show identification.
- Exit the school at the primary entrance and leave all exterior doors closed, latched, and locked unless actively monitored by a district employee.
- Comply with all applicable district policies and procedures.

If requested by a district employee, a visitor must provide identification such as a driver's license, other picture identification issued by a government entity, or employee or student identification issued by the district. A person who refuses to provide identification and who

reasonably appears to have no legitimate reason to be on district property may be ejected from district property.

Individuals may visit classrooms or observe virtual instruction during instructional time only with approval of the principal and teacher. Visitors may not interfere with instruction or disrupt the normal school environment.

All visitors are expected to demonstrate the highest standards of courtesy and conduct. Disruptive behavior or violations of student privacy will not be permitted.

[See **Consent to Video or Audio Record a Student when Not Already Permitted by Law** for video and other recording by parents or visitors to virtual or in-person classrooms.]

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, school resource officer (SRO), or district police officer has the authority to refuse entry to or eject a person from district property if the person refuses to leave peaceably on request and:

- The person poses a substantial risk of harm to any person; or
- The person behaves in a manner that is inappropriate for a school setting and persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.
- A verbal warning and persistent inappropriate behavior are not required for a person serving as a referee, judge, or other official of an extracurricular athletic activity or competition sponsored or sanctioned by the school district or UIL to eject a spectator.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL).

[See the Student Code of Conduct.]

Visitors Participating in Special Programs for Students

Business, Civic, and Youth Groups

The district may invite representatives from patriotic societies listed in Title 36 of the United States Code to present information to interested students about membership in the society.

Career Day

The district invites representatives from colleges and universities and other higher education institutions, prospective employers, and military recruiters to present information to interested students.

Volunteers (All Grade Levels)

The district invites and appreciates the efforts of volunteers who are willing to serve our district and students.

If you are interested in volunteering, please Family and Engagement (FACE) at (956) 361-6310.

Subject to exceptions in accordance with state law and district procedures, the district requires a state criminal history background check for each volunteer, including parents, guardians, or grandparents of a child enrolled in the district. The volunteer must pay all costs for the background check.

Voter Registration (Secondary Grade Levels Only)

A student who is eligible to vote in any local, state, or federal election may obtain a voter registration application at the main campus office.

Withdrawing from School (All Grade Levels)

To withdraw a student under age 18 from school, the parent or guardian must submit a written request to the principal specifying the reasons for withdrawal and the final day the student will be in attendance. Withdrawal forms are available from the principal's office.

A student who is age 18 or older, who is married, or who has been declared by a court to be an emancipated minor may withdraw without parental signature.

Please provide the school at least three days' notice of withdrawal so that records and documents may be prepared.

Glossary

Accelerated instruction, including supplemental instruction, is an intensive educational program designed to help an individual student acquire the knowledge and skills required at their grade level. It is required when a student does not meet the passing standard on a state-mandated assessment. Accelerated instruction may be provided by assigning a student to a classroom teacher who is certified as a master, exemplary, or recognized teacher or by providing supplemental instruction in addition to regular instruction.

ACT, or the American College Test, is one of the two most frequently used college or university admissions examinations. The test may be required for admission to certain colleges or universities.
ACT-Aspire is designed as a preparatory and readiness assessment for the ACT. This is usually taken by students in grade 10.
ARD stands for admission, review, and dismissal. The ARD committee convenes for each student who is identified as needing a full and individual evaluation for special education services. The eligible student and their parents are members of the committee.
Attendance review committee is responsible for reviewing a student's absences when the student's attendance drops below 90 percent, or in some cases 75 percent, of the days the class is offered. Under guidelines adopted by the board, the committee will determine whether there were extenuating circumstances for the absences and whether the student needs to complete certain conditions to master the course and regain credit or a final grade lost because of absences.
CPS stands for Child Protective Services.
DAEP stands for disciplinary alternative education program, a placement for students who have violated certain provisions of the Student Code of Conduct.
DFPS stands for the Texas Department of Family and Protective Services.
DPS stands for the Texas Department of Public Safety.
DSHS stands for the Texas Department of State Health Services.
ED stands for the U.S. Department of Education.
Emergent bilingual student refers to a student of limited English proficiency. Other related terms include English learner, English language learner, and limited English proficient student.
EOC (end-of-course) assessments are state-mandated and are part of the STAAR program. Successful performance on EOC assessments is required for graduation. These examinations will be given in English I, English II, Algebra I, Biology, and U.S. History.
ESSA is the federal Every Student Succeeds Act.
FERPA refers to the federal Family Educational Rights and Privacy Act, which grants specific privacy protections to student records. The law contains certain exceptions, such as for directory information, unless a student's parent or a student 18 years of age or older directs the school not to release directory information.
IEP stands for individualized education program and is the written record prepared by the ARD committee for a student with disabilities who is eligible for special education services.
IGC is the individual graduation committee, formed in accordance with state law, to determine a student's eligibility to graduate when the student has failed to demonstrate satisfactory performance on no more than two of the required state assessments.
ISS refers to in-school suspension, a disciplinary technique for misconduct found in the Student Code of Conduct. Although different from out-of-school suspension and placement in a DAEP, ISS removes the student from the regular classroom.
PGP stands for personal graduation plan, which is required for high school students and for any student in middle school who fails a section on a state-mandated test or is

identified by the district as not likely to earn a high school diploma before the fifth school year after beginning grade 9.

PSAT is the preparatory and readiness assessment for the SAT. It also serves as the basis for the awarding of National Merit Scholarships.

Safe and Supportive School Team is a team established at each campus that is responsible for conducting a threat assessment regarding individuals who make threats of violence or exhibit harmful, threatening, or violent behavior and determining appropriate intervention, and providing guidance to students and school employees on recognizing harmful, threatening, or violent behavior that may pose a threat to the community, school, or individual.

SAT refers to the Scholastic Aptitude Test, one of the two most frequently used college or university admissions examinations. The test may be required for admissions to certain colleges or universities.

SHAC stands for School Health Advisory Council, a group of at least five members, a majority of whom must be parents, appointed by the school board to help ensure that local community values and health issues are reflected in the district's health education instruction, as well as assist with other student and employee wellness issues.

Section 504 is the federal law that prohibits discrimination against a student with a disability, requiring schools to provide opportunities for equal services, programs, and participation in activities. Unless the student is determined to be eligible for special education services under the Individuals with Disabilities Education Act (IDEA), general education with appropriate instructional accommodations will be provided.

STAAR is the State of Texas Assessments of Academic Readiness, the state's system of standardized academic achievement assessments.

STAAR Alternate 2 is an alternative state-mandated assessment designed for students with severe cognitive disabilities receiving special education services who meet the participation requirements, as determined by the student's ARD committee.

STAAR Spanish is an alternative state-mandated assessment administered to eligible students for whom a Spanish version of STAAR is the most appropriate measure of their academic progress.

State-mandated assessments are required of students at certain grade levels and in specified subjects. Except under limited circumstances, students must pass the STAAR EOC assessments to graduate. Students have multiple opportunities to take the tests, if necessary, for graduation.

Student Code of Conduct is developed with the advice of the district-level committee and adopted by the board and identifies the circumstances, consistent with law, when a student may be removed from a classroom, campus, or district vehicle; sets out the conditions that authorize or require the principal or another administrator to place the student in a DAEP; and outlines conditions for out-of-school suspension and for expulsion. The Student Code of Conduct also addresses notice to the parent regarding a student's violation of one of its provisions.

TAC stands for the Texas Administrative Code.

TEA stands for the Texas Education Agency, which oversees primary and secondary public education in Texas.

TELPAS stands for the Texas English Language Proficiency Assessment System, which assesses the progress that emergent bilingual students make in learning the English language and is administered for those who meet the participation requirements in kindergarten-grade 12.
TSI stands for the Texas Success Initiative, an assessment designed to measure the reading, mathematics, and writing skills that entering college-level freshmen students should have if they are to be successful in undergraduate programs in Texas public colleges and universities.
UIL refers to the University Interscholastic League, the statewide, voluntary nonprofit organization that oversees educational extracurricular academic, athletic, and music contests.

Appendix: Freedom from Bullying Policy

Student Welfare: Freedom from Bullying : See policy FFI(LOCAL)

Appendix: Student Rights and Responsibilities

Student Rights and Responsibilities: Student and Parent Complaints/Grievances See Policy FNG (Local)

Request Approval of the San Benito CISD Student Code of Conduct for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the San Benito CISD Student Code of Conduct for the 2026-2027 School Year

Rationale:

The Student Code of Conduct establishes standards for student behavior and disciplinary procedures in accordance with the Texas Education Code. Annual Board approval ensures compliance with state law and supports a safe and orderly learning environment for the 2026–2027 school year.

Paperwork Impact:

The approved Student Code of Conduct will be published/distributed electronically to students, parents, and staff, with printed copies made available upon request

Budgetary Information:

No cost district.

Resource Personnel:

All Campuses
JoAnnFernandez, Principal, San Benito High School
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

The Student Code of Conduct has been developed in accordance with Board Policies FO (LEGAL) and FO (LOCAL), the Texas Education Code, including Chapter 37, and all applicable state and federal laws and regulations.

SAN BENITO SCHOOLS



2026 - 2027

STUDENT

CODE OF CONDUCT

Office of Academics
240 N. Crockett
San Benito, TX 78586
956-361-6100
www.sbcisd.net

Student-Centered ● Bold Innovation ● Collaboration ● Integrity ● Service & Accountability ● Dedication to Excellence

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Student Code of Conduct

Accessibility

If you have difficulty accessing the information in this document because of disability, please contact San Benito CISD Main Office located at 240 N. Crockett St., San Benito, TX 78586, 956-361-6100.

Purpose

The Student Code of Conduct ("Code of Conduct"), as required by Chapter 37 of the Texas Education Code, provides methods and options for managing student behavior, preventing and intervening in student discipline problems, and imposing discipline.

The law requires the district to define misconduct that may—or must—result in a range of specific disciplinary consequences, including removal from a regular classroom or campus, out-of-school suspension, placement in a disciplinary alternative education program (DAEP), placement in a juvenile justice alternative education program (JJAEP), or expulsion from school.

This Code of Conduct has been adopted by the San Benito Consolidated Independent School District board of trustees and developed with the advice of the district-level planning and decision-making committee. It provides information to parents and students regarding standards of conduct, consequences of misconduct, and procedures for administering discipline. This Code of Conduct remains in effect during summer school and at all school-related events and activities outside the school year until the board adopts an updated version for the next school year.

In accordance with state law, the Code of Conduct shall be posted at each school campus or shall be available for review at the campus principal's office. Additionally, the Code of Conduct shall be available at the campus behavior coordinator's office and posted on the district's website at www.sbcisd.net. Parents shall be notified of any conduct violation that may result in a student being suspended, placed in a DAEP or JJAEP, expelled, or taken into custody by a law enforcement officer under Chapter 37 of the Education Code.

Because the Code of Conduct is adopted by the district's board of trustees, it has the force of policy. In the event of a conflict between the Code of Conduct and the Student Handbook, the Code of Conduct shall prevail.

Please note: The discipline of students with disabilities who are eligible for services under federal law (Individuals with Disabilities Education Act and Section 504 of the Rehabilitation Act of 1973 and updated amendments) is subject to the provisions of those laws

School District Authority and Jurisdiction

School rules and the district's authority to administer discipline apply whenever the interest of the district is involved, on or off school grounds, in conjunction with or independent of classes and school-sponsored activities.

The district has disciplinary authority over a student:

1. During the regular school day;
2. While the student is traveling on district transportation;
3. During lunch periods in which a student is allowed to leave campus;
4. At any school-related activity, regardless of time or location;
5. For any school-related misconduct, regardless of time or location;
6. When retaliation against a school employee, board member, or volunteer occurs or is threatened, regardless of time or location;
7. When a student engages in cyberbullying, as defined by Education Code 37.0832;
8. When criminal mischief is committed on or off school property or at a school-related event;
9. For certain offenses committed within 300 feet of school property as measured from any point on the school's real property boundary line;
10. For certain offenses committed while on school property or while attending a school-sponsored or school-related activity of another district in Texas;
11. When the student commits a felony, as provided by Education Code 37.006 or 37.0081;
12. When the student is required to register as a sex offender.

Campus Behavior Coordinator

In compliance with Texas Education Code 37.0012 and HB 6 (89th Legislative Session), each campus shall have a clearly designated Campus Behavior Coordinator (CBC) responsible for coordinating student disciplinary actions and serving as the primary contact for student behavior matters.

The CBC will:

- Implement and enforce the Student Code of Conduct at the campus level;
- Promptly notify parents or guardians of disciplinary actions, including suspension, DAEP placement, or expulsion;
- Maintain documentation of all student discipline decisions and communications;
- Receive ongoing training related to updates in discipline law and policy, including HB 6; and
- Ensure compliance with all notification timelines, due process procedures, and equity considerations.

The district does not claim or apply any District of Innovation (DOI) exemptions from TEC 37.0012 and adheres strictly to state requirements for CBC designation and responsibilities.

- The district shall post on its website and in the Student Handbook, for each campus, the email address and telephone number of the person serving as CBC. Contact information may be found at www.sbcisd.net under the Student Support Services Department page.

Threat Assessment and Safe and Supportive School Team The CBC or other appropriate administrator will work closely with the campus threat assessment and safe and supportive school team to implement the district's threat assessment policy and procedures, as required by law, and shall take appropriate disciplinary action in accordance with the Code of Conduct.

Searches

District officials may conduct searches of students, their belongings, and their vehicles in accordance with state and federal law and district policy. Searches of students shall be conducted in a reasonable and nondiscriminatory manner. Refer to the district's policies at FNF(LEGAL) and FNF(LOCAL) for more information regarding investigations and searches.
The district has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable suspicion to believe it contains articles or materials prohibited by the district.
Desks, lockers, district-provided technology, and similar items are the property of the district and are provided for student use as a matter of convenience. District property is subject to search or inspection at any time without notice.

Reporting Crimes

The principal or CBC and other school administrators as appropriate shall report crimes as required by law and shall call local law enforcement when an administrator suspects that a crime has been committed on campus.

Security Personnel

The board utilizes police officers and/or security personnel to ensure the security and protection of students, staff, and property. In accordance with law, the board has coordinated with the CBC and other district employees to ensure appropriate law enforcement duties are assigned to these persons. Provisions addressing the various types of security personnel can be found in the CKE policy series.
The law enforcement duties of district police officers are to ensure:

Protect the safety and welfare of any person in the jurisdiction of the District and protect the property of the District.
Enforce all laws, including municipal ordinances, county ordinances, and state laws, and investigate violations of law as needed. In doing so, District police officers may serve search warrants in connection with District-related investigations in compliance with the Texas Code of Criminal Procedure.
Arrest suspects consistent with state and federal statutory and constitutional standards governing arrests, including arrests without warrant, for offenses that occur in the officer's presence or under the other rules set out in the Texas Code of Criminal Procedure.
Coordinate and cooperate with commissioned officers of all other law enforcement agencies in the enforcement of this policy as necessary.
Enforce District policies, rules, and regulations on District property, in school zones, at bus stops, or at District functions.
Investigate violations of District policy, rules, and regulations as requested by the Superintendent and participate in hearings concerning alleged violations.
Carry weapons as directed by the chief of police and approved by the Superintendent.
Carry out all other duties as directed by the chief of police or Superintendent.

“Parent” Defined

Throughout the Code of Conduct and related discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

Participating in Graduation Activities

The district has the right to limit a student’s participation in graduation activities for violating the district’s Code of Conduct.

Participation might include a speaking role, as established by district policy and procedures. Students eligible to give the opening and closing remarks at graduation shall be notified by the campus principal. Notwithstanding any other eligibility requirements, in order to be considered eligible, a student shall not have engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

The valedictorian and salutatorian may also have speaking roles at graduation. No student shall be eligible to have such a speaking role if he or she engaged in any misconduct that resulted in an out-of-school suspension, removal to a DAEP, or expulsion during the semester immediately preceding graduation.

Unauthorized Persons

In accordance with Education Code 37.105, a school administrator, SRO, or district police officer shall have the authority to refuse entry to or eject a person from district property if the person refuses to leave peaceably on request and:

1. The person poses a substantial risk of harm to any person; or
2. The person behaves in a manner that is inappropriate for a school setting and persists in the behavior after being given a verbal warning that the behavior is inappropriate and may result in refusal of entry or ejection.

Appeals regarding refusal of entry or ejection from district property may be filed in accordance with policies FNG(LOCAL) or GF(LOCAL), as appropriate. However, the timelines for the district’s grievance procedures shall be adjusted as necessary to permit the person to address the board in person within 90 calendar days, unless the complaint is resolved before a board hearing.

See DAEP—Restrictions During Placement for information regarding a student assigned to DAEP at the time of graduation.

Standards for Student Conduct

Each student is expected to:

- Demonstrate courtesy, even when others do not.
- Behave in a responsible manner.
- Exercise self-discipline.
- Attend all classes regularly and on time.
- Bring appropriate materials and assignments to class.
- Meet district and campus standards of grooming and dress.
- Obey all campus and classroom rules.

- Respect the rights and privileges of students, teachers, and other district staff and volunteers.
- Respect the property of others, including district property and facilities.
- Cooperate with and assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.

General Conduct Violations

The categories of conduct below are prohibited at school, in vehicles owned or operated by the district, and at all school-related activities, but the list does not include the most severe offenses. In the subsequent sections on Out-of-School Suspension, On or Off Campus DAEP Placement, Placement and/or Expulsion for Certain Offenses, and Expulsion, those offenses that require or permit specific consequences are listed. Any offense, however, may be severe enough to result in Removal from the Regular Educational Setting as

Disregard for Authority

Students shall not:

- Fail to comply with directives given by school personnel.
- Leave school grounds or school-sponsored events without permission.
- Disobey rules for conduct in district vehicles.
- Refuse to accept discipline or consequence assigned by a teacher or principal.

Mistreatment of Others

Students shall not:

- Use profanity or vulgar language or make obscene gestures.
- Fight or scuffle. (For assault, see DAEP—Placement and/or Expulsion for Certain Offenses.
- Threaten a district student, employee, or volunteer, including off school property if the conduct causes a substantial disruption to the educational environment.
- Engage in bullying, cyberbullying (including, but not limited, use of AI), harassment, or making hit lists. (See glossary for all four terms.)
- Release or threaten to release intimate visual material of a minor or a student who is 18 years of age or older without the student's consent. (including, but not limited, use of AI)
- Engage in sexual or gender-based harassment or sexual abuse, whether by word, gesture, or any other conduct directed toward another person, including a district student, employee, board member, or volunteer.
- Engage in conduct that constitutes dating violence. (See glossary.)
- Engage in inappropriate or indecent exposure of private body parts.
- Participate in hazing. (See glossary.)
- Coerce an individual to act through the use or threat of force.
- Commit extortion or blackmail.

- Engage in inappropriate verbal, physical, or sexual conduct directed toward another person, including a district student, employee, or volunteer.
- Record the voice or image of another without the prior consent of the individual being recorded or in any way that disrupts the educational environment or invades the privacy of others.

Property Offenses

Students shall not:

- Damage or vandalize property owned by others. (For felony criminal mischief, see DAEP—Placement and/or Expulsion for Certain Offenses.)
- Deface or damage school property, including textbooks, technology and electronic resources, lockers, furniture, and other equipment, with graffiti or by other means.
- Steal from students, staff, or the school.
- Commit or assist in a robbery or theft, even if it does not constitute a felony according to the Penal Code. (For felony robbery, aggravated robbery, and theft, see DAEP—Placement and/or Expulsion for Certain Offenses.)
- Enter, without authorization, district facilities that are not open for operations.

Possession of Prohibited Items

Students shall not possess or use:

- Fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device;
- A razor, box cutter, chain, or any other object used in a way that threatens or inflicts bodily injury to another person;
- A “look-alike” weapon that is intended to be used as a weapon or could reasonably be perceived as a weapon;
- An air gun or BB gun;
- Ammunition;
- A hand instrument designed to cut or stab another by being thrown;
- A firearm silencer or suppressor;
- *A location-restricted knife;
- *A club;
- *A firearm;
- A stun gun;
- Knuckles;
- A pocket knife or any other small knife;
- Mace or pepper spray;
- Pornographic material;
- Tobacco products, cigarettes, e-cigarettes, and any component, part, or accessory for an e-cigarette device

- Matches or a lighter;
- A laser pointer, unless it is for an approved use; or
- Any articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists.

*For weapons and firearms, see DAEP—Placement and/or Expulsion for Certain Offenses. In many circumstances, possession of these items is punishable by mandatory expulsion under federal or state law.

Use of Personal Communication Devices (HB 1481)

San Benito CISD prohibits unauthorized use of personal communication devices (PCDs), including but not limited to cell phones, tablets, smartwatches, and wireless earbuds, during instructional day.

- Devices must be powered off, out of sight, or in a teacher-provided storage area during the school day.
- Use of devices during passing periods, lunch, or other non-instructional times may be regulated by campus level rules.
- Violation of this policy may result in confiscation of the device, parent notification, and progressive disciplinary consequences.

Phone Policy: HB1481
1st Offense: Confiscation of the device and the student may retrieve it at the end of the day.
2nd Offense: Confiscation of the device and the parent must retrieve it at the end of the day.
3rd Offense: Confiscation of the device, mandatory parent conference, and student lunch detention and community service.

Repeated violations may result in additional disciplinary action in alignment with the district's student code of conduct.

In accordance with HB1481, any electronic communication device that is confiscated due to policy violations will be securely stored until parent retrieval. However, the district is not responsible for lost, stolen, or damaged devices while in its possession. Students bring personal divides to school at their own risk.

Illegal, Prescription, and Over-the-Counter Drugs

Students shall not:

- Possess, use, give, or sell alcohol or an illegal drug. (Also see DAEP Placement and Expulsion for mandatory and permissive consequences under state law.)
- Possess or sell seeds or pieces of marijuana in less than a usable amount.
- Possess, use, give, or sell paraphernalia related to any prohibited substance. (See glossary
  for "paraphernalia.")
- Possess, use, abuse, or sell look-alike drugs or attempt to pass items off as drugs or contraband.
- Abuse the student's own prescription drug, give a prescription drug to another student, or possess or be under the influence of another person's prescription drug on school property or at a school-related event. (See glossary for "abuse.")
- Abuse over-the-counter drugs. (See glossary for "abuse.")

- Be under the influence of prescription or over-the-counter drugs that cause impairment to the body or mind. (See glossary for “under the influence.”)
- Have or take prescription drugs or over-the-counter drugs at school other than as provided by district policy.

Misuse of Technology Resources and the Internet

Students shall not:

- Violate policies, rules, or agreements signed by the student or the student’s parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the district, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable district technology resources including, but not limited to, computers and related equipment, district data, the data of others, or other networks connected to the district’s system, including off school property if the conduct causes a substantial disruption to the educational environment.
- Use the internet or other electronic communications to threaten or harass district students, employees, board members, or volunteers, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Send, post, deliver, or possess electronic messages or media that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another’s reputation, or illegal, including cyberbullying and “sexting,” either on or off school property, if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.
- Use the internet or other electronic communication to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment or infringes on the rights of another student at school.

Safety Transgressions

Students shall not:

- Possess published or electronic material that is designed to promote or encourage illegal behavior or that could threaten school safety.
- Engage in verbal (oral or written) exchanges that threaten the safety of another student, a school employee, or school property.
- Make false accusations or perpetrate hoaxes regarding school safety.
- Engage in any conduct that school officials might reasonably believe will substantially disrupt the school program or incite violence.
- Throw objects that can cause bodily injury or property damage.
- Discharge a fire extinguisher without valid cause.

Miscellaneous Offenses

Students shall not:

- Violate dress and grooming standards as communicated in the Student Handbook.
- Engage in academic dishonesty, which includes cheating, misuse of artificial intelligence (AI) or copying the work of another student, plagiarism, and unauthorized communication between students during an examination.
- Gamble.
- Falsify records, passes, or other school-related documents.
- Engage in actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Unauthorized Sales:Students are prohibited from selling any food, beverages, or other items on school grounds for personal profit. All sales must be part of a school-approved fundraiser. Unauthorized sales may result in disciplinary action and confiscation of items.
- Repeat violations of other communicated campus or classroom standards of conduct. The district may impose campus or classroom rules in addition to those found in the Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Code of Conduct.

Discipline Management Techniques

Discipline shall be designed to improve conduct and encourage students to be responsible members of the school community. Disciplinary action shall draw on the professional judgment of teachers and administrators and on a range of discipline management techniques, including restorative practices. Discipline shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements.

Students with Disabilities

The discipline of students with disabilities is subject to applicable state and federal law in addition to the Code of Conduct. In the event of any conflict, the district shall comply with federal law. For more information regarding discipline of students with disabilities, see policy FOF(LEGAL).

In accordance with Texas Education Code (TEC) §37.004(b): a manifestation determination review (MDR) must be conducted by the ARD committee prior to any disciplinary action that would constitute a change in placement for a student with a disability.

In deciding whether to order suspension, DAEP placement, or expulsion, regardless of whether the action is mandatory or discretionary, the district shall take into consideration a disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct.

Techniques

The following discipline management techniques may be used alone, in combination, or as part of progressive interventions for behavior prohibited by the Code of Conduct or by campus or classroom rules:

- Verbal correction, oral or written.
- Cooling-off time or a brief “time-out” period, in accordance with law.
- Seating changes within the classroom or vehicles owned or operated by the district.
- Temporary confiscation of items that disrupt the educational process.
- Rewards or demerits.
- Behavioral contracts.
- Counseling by teachers, school counselors, or administrative personnel.
- Parent-teacher conferences.
- Behavior coaching.
- Anger management classes.
- Mediation (victim-offender).
- Classroom circles.
- Family group conferencing.
- Grade reductions for cheating, plagiarism, and as otherwise permitted by policy.
- Detention, including outside regular school hours.
- Sending the student to the office, another assigned area, or to in-school suspension (ISS).
- Assignment of school duties, such as cleaning or picking up litter.
- Withdrawal of privileges, such as participation in extracurricular activities, eligibility for seeking and holding honorary offices, or membership in school-sponsored clubs and organizations.
- Penalties identified in student organizations’ extracurricular standards of behavior.
- Restriction or revocation of district transportation privileges.
- School-assessed and school-administered probation.
- Corporal punishment, unless the student’s parent or guardian has provided a signed statement prohibiting its use.
- Out-of-school suspension, as specified in Out-of-School Suspension.
- Placement in a DAEP, as specified in DAEP.
- Expulsion and/or placement in an alternative educational setting, as specified in Placement and/or Expulsion for Certain Offenses.
- Expulsion, as specified in Expulsion.
- Referral to an outside agency or legal authority for criminal prosecution in addition to disciplinary measures imposed by the district.
- Other strategies and consequences as determined by school officials.

Prohibited Aversive Techniques

Aversive techniques are prohibited for use with students and are defined as techniques or interventions intended to reduce the reoccurrence of a behavior by intentionally inflicting significant physical or emotional discomfort or pain. Aversive techniques include:

- Using techniques designed or likely to cause physical pain, other than corporal punishment as permitted by district policy. [See policy FO(LOCAL).]
- Using techniques designed or likely to cause physical pain by electric shock or any procedure involving pressure points or joint locks.
- Directed release of noxious, toxic, or unpleasant spray, mist, or substance near a student's face.
- Denying adequate sleep, air, food, water, shelter, bedding, physical comfort, supervision, or access to a restroom facility.
- Ridiculing or demeaning a student in a manner that adversely affects or endangers the learning or mental health of the student or constitutes verbal abuse.
- Employing a device, material, or object that immobilizes all four of a student's extremities, including prone or supine floor restraint.
- Impairing the student's breathing, including applying pressure to the student's torso or neck or placing something in, on, or over the student's mouth or nose or covering the student's face.
- Restricting the student's circulation.
- Securing the student to a stationary object while the student is standing or sitting.
- Inhibiting, reducing, or hindering the student's ability to communicate.
- Using chemical restraints.
- Using time-out in a manner that prevents the student from being able to be involved in and progress appropriately in the required curriculum or any applicable individualized education program (IEP) goals, including isolating the student using physical barriers.
- Depriving the student of one or more of the student's senses, unless the technique does not cause the student discomfort or complies with the student's IEP or behavior intervention plan (BIP).

Notification

The CBC shall promptly notify a student's parent by phone or in person of any violation that may result in in-school or out-of-school suspension, placement in a DAEP, placement in a JJAEP, or expulsion. The CBC shall also notify a student's parent if the student is taken into custody by a law enforcement officer under the disciplinary provisions of the Education Code. A good-faith effort shall be made to provide notice of the disciplinary action to the student, on the day the action was taken, for delivery to the student's parent. If the parent has not been reached by telephone or in person by 5:00 p.m. of the first business day after the day the disciplinary action was taken, the CBC shall send written notification by U.S. Mail. If the CBC is not able to provide notice to the parent, the principal or designee shall provide the notice. Before the principal or appropriate administrator assigns a student under age 18 to detention outside regular school hours, notice shall be given to the student's parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

Appeals
Questions from parents regarding disciplinary measures should be addressed to the teacher, campus administration, or CBC, as appropriate. Appeals or complaints regarding the use of specific discipline management techniques should be addressed in accordance with policy FNG(LOCAL). A copy of the policy may be obtained from the principal's office, the CBC's office, or the central administration office or through Policy Online® at www.sbcisd.net.
The district shall not delay a disciplinary consequence while a student or parent pursues a grievance. In the instance of a student who is accused of conduct that meets the definition of sexual harassment as defined by Title IX, the district will comply with applicable federal law, including the Title IX formal complaint process. See policies FFH(LEGAL) and (LOCAL).

Removal from the School Bus
A bus driver may refer a student to the principal's office or the CBC's office to maintain effective discipline on the bus. The principal or CBC must employ additional discipline management techniques, as appropriate, which can include restricting or revoking a student's bus riding privileges.
To transport students safely, the vehicle operator must focus on driving and not be distracted by student misbehavior. Therefore, when appropriate disciplinary management techniques fail to improve student behavior or when specific misconduct warrants immediate removal, the principal or the CBC may restrict or revoke a student's transportation privileges, in accordance with law.

Removal from the Regular Educational Setting
In addition to other discipline management techniques, misconduct may result in removal from the regular educational setting in the form of a routine referral or a formal removal.

Routine Referral
A routine referral occurs when a teacher sends a student to the CBC's office as a discipline management technique. The CBC shall employ alternative discipline management techniques, including progressive interventions. A teacher or administrator may remove a student from class for behavior that violates this Code of Conduct to maintain effective discipline in the classroom.

Formal Removal: Teacher Removal of Disruptive Students (TEC 37.002)
In accordance with TEC 37.002 and HB 6, A teacher may initiate a formal removal from class if a student's behavior has been documented by the teacher as serious or persistent misbehavior that significantly disrupts the learning environment.
Within three school days of the formal removal, the CBC or appropriate administrator shall schedule a conference with the student's parent, the student, the teacher who removed the student from class, and any other appropriate administrator.
At the conference, the CBC or appropriate administrator shall inform the student of the alleged misconduct and the proposed consequences. The student shall have an opportunity to respond to the allegations.
When a student is removed from the regular classroom by a teacher and a conference is pending, the CBC or other administrator may place the student in:

- Another appropriate classroom.
- ISS.
- Out-of-school suspension.

- DAEP.
- A teacher or administrator must remove a student from class if the student engages in behavior that under the Education Code requires or permits the student to be placed in a DAEP or expelled. When removing for those reasons, the procedures in the subsequent sections on DAEP or expulsion shall be followed.

A student may not be returned to the teacher's classroom without the teacher's consent, unless a placement review committee determines otherwise.

*The district does not claim any DOI exemption from this statute.

Returning a Student to the Classroom

A student who has been formally removed from class by a teacher for conduct against the teacher containing the elements of assault, aggravated assault, sexual assault, or aggravated sexual assault may not be returned to the teacher's class without the teacher's consent.
A student who has been formally removed by a teacher for any other conduct may be returned to the teacher's class without the teacher's consent if the placement review committee determines that the teacher's class is the best or only alternative available.

Out-of-School Suspension

Misconduct

Suspension Procedures (TEC 37.005 Compliance)
The district may assign a student to in-school suspension (ISS) or out-of-school suspension (OSS) for violations of the Student Code of Conduct. Per state law:

- Suspensions shall not exceed three school days per incident.
- A conference with the student must occur prior to suspension assignment.
- Prompt parental notification is required, including the reason and length of suspension.

All suspensions will be documented and reviewed by campus administrators and the CBC. The district may not waive these requirements under any DOI plan.
Students may be suspended for behavior listed in the Code of Conduct as a general conduct violation, DAEP offense, or expellable offense.
The district shall not use out-of-school suspension for students in grade 2 or below unless the conduct meets the requirements established in law.
A student below grade 3 or a student who is homeless shall not be placed in out-of-school suspension unless, while on school property or while attending a school-sponsored or school-related activity on or off school property, the student engages in:

- Conduct that contains the elements of a weapons offense, as provided in Penal Code sections 46.02 or 46.05;
- Conduct that contains the elements of assault, sexual assault, aggravated assault, or aggravated sexual assault, as provided by the Penal Code; or
- Selling, giving, or delivering to another person or possessing, using, or being under the influence of any amount of marijuana, an alcoholic beverage, or a controlled substance or dangerous drug as defined by federal or state law.

The district shall use a positive behavior program as a disciplinary alternative for students below grade 3 who commit general conduct violations instead of suspension or placement in a DAEP.

The program shall meet the requirements of law.

Process

State law allows a student to be suspended for no more than three school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

In accordance with Texas Education Code 37.005 and HB 6 (89th Legislative Session), San Benito CISD adheres to all state-mandated procedures regarding in-school and out-of-school suspensions.

San Benito CISD:

- Follows the state-defined maximum suspension period of three school days per behavior incident;
- Requires appropriate documentation and prompt parent/guardian notification of any suspension;
- Provides due process through a conference with the student prior to assignment of suspension;
- Ensures that all campus administrators and behavior coordinators are trained on suspension requirements and limitations;
- Does not claim any District of Innovation (DOI) exemptions related to suspension rules under 37.005

A student shall have an informal conference with the CBC or appropriate administrator, who shall inform the student of the alleged misconduct and give the student an opportunity to respond to the allegation before the administrator makes a decision.

The CBC shall determine the number of days of a student's suspension, not to exceed three school days.

In deciding whether to order out-of-school suspension, the CBC shall take into consideration:

- Self-defense (see glossary),
- Intent or lack of intent at the time the student engaged in the conduct,
- The student's disciplinary history,
- A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
- A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
- A student's status as homeless.

The appropriate administrator shall determine any restrictions on participation in school-sponsored or school-related extracurricular and cocurricular activities.

Parental Involvement in Discipline Decision

The district recognizes the important role of parents and guardians in promoting student success and responsible behavior. While not required by law, the district may involve parents in disciplinary decisions in the following ways:

- Inviting parents or guardians to participate in pre-placement conferences for DAEP or expulsion, when practical
- Providing opportunities for parent input during behavior intervention or re-entry planning

- Sharing behavioral plans or supports developed to address repeated misconduct
- Offering access to relevant student support services (e.g., counseling, mentorship)

The district encourages open communication with families and wishes to expand parental involvement in support of student discipline and reintegration.

Coursework During Suspension

The district shall ensure a student receives access to coursework for foundation curriculum courses while the student is placed in in-school or out-of-school suspension, including at least one method of receiving this coursework that doesn't require the use of the internet.
A student removed from the regular classroom to ISS or another setting, other than a DAEP, will have an opportunity before the beginning of the next school year to complete each course the student was enrolled in at the time of removal. The district may provide the opportunity by any method available, including a correspondence course, another distance learning option, or summer school. The district will not charge the student for any method of completion provided by the district.

Disciplinary Alternative Education Program (DAEP) Placement

The DAEP shall be provided in a setting other than the student's regular classroom. An elementary school student may not be placed in a DAEP with a student who is not an elementary school student. In accordance with HB6, in school DAEP suspension may not exceed 10 cumulative days per incident; removal to DAEP for vaping possession is discretionary.
For purposes of DAEP, elementary classification shall be kindergarten–grade 5 and secondary classification shall be grades 6–12.
Summer programs provided by the district shall serve students assigned to a DAEP separately from those students who are not assigned to the program.
A student who is expelled for an offense that otherwise would have resulted in a DAEP placement does not have to be placed in a DAEP in addition to the expulsion.
In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Discretionary Placement: Misconduct That May Result in DAEP Placement

A student may be placed in a DAEP for behaviors prohibited in the General Conduct Violations section of this Code of Conduct.

Misconduct Identified in State Law

In accordance with state law, a student may be placed in a DAEP for any of the following offenses:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Involvement in a public school fraternity, sorority, or secret society, or gang including participating as a member or pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, secret society, or gang. (See glossary.)
- Involvement in criminal street gang activity. (See glossary.)
- Criminal mischief, not punishable as a felony.
- Assault (no bodily injury) with threat of imminent bodily injury.
- Assault by offensive or provocative physical contact.

Hate-Motivated Conduct and Antisemitism (SB362)

San Benito CISD does not tolerate hate-based behavior, including actions motivated by antisemitism or other forms of bias or discrimination.

In compliance with SB 326:

- During investigations of serious disciplinary violations, the district shall evaluate whether the behavior was motivated by antisemitic intent.
- If such motivation is identified, it shall be documented and considered in determining the appropriate disciplinary response.
- Acts of antisemitism may also be treated as harassment, bullying, or hate speech under district policy and may warrant elevated disciplinary consequences.

The district follows federal and state nondiscrimination laws and promotes an inclusive learning environment for all students.

In accordance with state law, a student may be placed in a DAEP if the superintendent or the superintendent's designee has reasonable belief (see glossary) that the student engaged in conduct punishable as a felony, other than aggravated robbery or those listed as offenses in Title 5 (see glossary) of the Penal Code, that occurs off school property and not at a school-sponsored or school-related event, if the student's presence in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

The CBC may place a student in a DAEP for off-campus conduct for which DAEP placement is required by state law if the administrator does not have knowledge of the conduct before the first anniversary of the date the conduct occurred.

Mandatory Placement: Misconduct That Requires DAEP Placement

A student must be placed in a DAEP if the student:

- Engages in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school. (See glossary.)

- Commits the following offense on school property, within 300 feet of school property as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:
  - Engages in conduct punishable as a felony.
  - Commits an assault (see glossary) under Penal Code 22.01(a)(1).
  - Sells, gives, or delivers to another person or possesses, uses, or is under the influence of a controlled substance or dangerous drug in an amount not constituting a felony offense. (School-related felony drug offenses are addressed in Expulsion.) (See glossary for "under the influence", "controlled substance," and "dangerous drug.")
  - Sells, gives, or delivers to another person or possesses, uses, or is under the influence of marijuana or THC. A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision.
  - Sells, gives, or delivers to another person an alcoholic beverage; commits a serious act or offense while under the influence of alcohol; or possesses, uses, or is under the influence of alcohol.
  - Behaves in a manner that contains the elements of an offense relating to abusable volatile chemicals.
  - Behaves in a manner that contains the elements of the offense of public lewdness or indecent exposure. (See glossary.)
  - Engages in conduct that contains the elements of an offense of harassment against an employee under Penal Code 42.07(a)(1), (2), (3), or (7).
- Engages in expellable conduct and is six to nine years of age.
- Commits a federal firearms violation and is younger than six years of age.
- Engages in conduct that contains the elements of the offense of retaliation against any school employee or volunteer on or off school property. (Committing retaliation in combination with another expellable offense is addressed in Expulsion.)
- Engages in conduct punishable as aggravated robbery or a felony listed under Title 5 (see glossary) of the Penal Code when the conduct occurs off school property and not at a school-sponsored or school-related event and:

1. The student receives deferred prosecution (see glossary),
2. A court or jury finds that the student has engaged in delinquent conduct (see glossary), or
3. The superintendent or designee has a reasonable belief (see glossary) that the student engaged in the conduct.

Sexual Assault and Campus Assignments

A student shall be transferred to another campus if:

- The student has been convicted of continuous sexual abuse of a young child or disabled individual or convicted of or placed on deferred adjudication for sexual assault or aggravated sexual assault against another student on the same campus; and
- The victim's parent or another person with the authority to act on behalf of the victim requests that the board transfer the offending student to another campus.

If there is no other campus in the district serving the grade level of the offending student, the offending student shall be transferred to a DAEP.

Process

Removals to a DAEP shall be made by the CBC. Before assigning a student to DAEP. the district will ensure compliance with TEC 37.006–37.007, including mandatory due process procedures. The district will consider the student's disciplinary history, intent, and any disability-related concerns, including manifestation determinations. DAEP placement decisions will not be subject to District of Innovation exemptions.

Conference

When a student is removed from class for a DAEP offense, the CBC or appropriate administrator shall schedule a conference within three school days with the student's parent, the student, and, in the case of a teacher removal, the teacher.

At the conference, the CBC or appropriate administrator shall provide the student:

- Information, orally or in writing, of the reasons for the removal;
- An explanation of the basis for the removal; and
- An opportunity to respond to the reasons for the removal.

Following valid attempts to require attendance, the district may hold the conference and make a placement decision regardless of whether the student or the student's parents attend the conference.

Consideration of Mitigating Factors

In deciding whether to place a student in a DAEP, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Placement Order

After the conference, if the student is placed in a DAEP, the CBC shall write a placement order. A copy of the DAEP placement order and information for the parent or person standing in parental relation to the student regarding the process for requesting a full individual and initial evaluation of the student for purposes of special education services shall be sent to the student and the student's parent.

Not later than the second business day after the conference, the board's designee shall deliver to the juvenile court a copy of the placement order and all information required by Section 52.04 of the Family Code.

If the student is placed in a DAEP and the length of placement is inconsistent with the guidelines included in this Code of Conduct, the placement order shall give notice of the inconsistency.

DAEP at Capacity

If a DAEP is at capacity at the time the CBC is deciding placement for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical, the student shall be placed in ISS then transferred to a DAEP for the remainder of the period if space becomes available before the expiration of the period of the placement.

If a DAEP is at capacity at the time the CBC is deciding placement for a student who engaged in violent conduct, a student placed in a DAEP for conduct related to marijuana, THC, an e-cigarette, alcohol, or an abusable volatile chemical may be placed in ISS to make a position in the DAEP available for the student who engaged in violent conduct. If a position becomes available in a DAEP before the expiration of the period of the placement for the student removed, the student shall be returned to a DAEP for the remainder of the period.

Coursework Notice

The parent or guardian of a student placed in DAEP shall be given written notice of the student's opportunity to complete, at no cost to the student, a foundation curriculum course in which the student was enrolled at the time of removal and which is required for graduation. The notice shall include information regarding all methods available for completing the coursework.

Length of Placement

The CBC shall determine the duration of a student's placement in a DAEP.

The duration of a student's placement shall be determined case by case based on the seriousness of the offense, the student's age and grade level, the frequency of misconduct, the student's attitude, and statutory requirements.

The maximum period of DAEP placement shall be one calendar year, except as provided below.

Unless otherwise specified in the placement order, days absent from a DAEP shall not count toward fulfilling the total number of days required in a student's DAEP placement order.

The district shall administer the required pre- and post-assessments for students assigned to DAEP for a period of 90 days or longer in accordance with established district administrative procedures for administering other diagnostic or benchmark assessments.

Exceeds One Year

Placement in a DAEP may exceed one year when a review by the district determines that the student is a threat to the safety of other students or to district employees.

The statutory limitations on the length of a DAEP placement do not apply to a placement resulting from the board's decision to place a student who engaged in the sexual assault of another student so that the students are not assigned to the same campus.

Exceeds School Year

Students who are in a DAEP placement at the end of one school year may be required to continue that placement at the start of the next school year to complete the assigned term of placement.

For placement in a DAEP to extend beyond the end of the school year, the CBC or the board's designee must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to the student or others, or
2. The student has engaged in serious or persistent misbehavior (see glossary) that violate

the district's Code of Conduct.

Exceeds 60 Days

For placement in a DAEP to extend beyond 60 days or the end of the next grading period, whichever is sooner, a student's parent shall be given notice and the opportunity to participate in a proceeding before the board or the board's designee.

Appeals

Questions from parents regarding disciplinary measures should be addressed to the campus administration.

Student or parent appeals regarding a student's placement in a DAEP should be addressed in accordance with policy FNG(LOCAL). A copy of this policy may be obtained from the principal's office, the CBC's office, the central administration office, or through Policy Online® at the following address: www.sbcisd.net.

Appeals shall begin at Level One with the Campus Principal and Level Two with Central Office Personnel.

The district shall not delay disciplinary consequences pending the outcome of an appeal. The decision to place a student in a DAEP cannot be appealed beyond the board.

Restrictions During Placement

The district does not permit a student who is placed in a DAEP to participate in any school-sponsored or school-related extracurricular or co-curricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

The district shall provide transportation to students in a DAEP.

For seniors who are eligible to graduate and are assigned to a DAEP at the time of graduation, the last day of placement in the program shall be the last instructional day, and the student shall be allowed to participate in the graduation ceremony and related graduation activities unless otherwise specified in the DAEP placement order.

Placement Review

A student placed in a DAEP shall be provided a review of his or her status, including academic status, by the CBC or the board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall be given the opportunity to present arguments for the student's return to the regular classroom or campus.

The student may not be returned to the classroom of a teacher who removed the student without that teacher's consent.

Additional Misconduct

If during the term of placement in a DAEP the student engages in additional misconduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the CBC may enter an additional disciplinary order as a result of those proceedings.

Notice of Criminal Proceedings

When a student is placed in a DAEP for certain offenses, the office of the prosecuting attorney shall notify the district if:

1. Prosecution of a student's case was refused for lack of prosecutorial merit or insufficient

evidence, and no formal proceedings, deferred adjudication (see glossary), or deferred prosecution will be initiated, or

2. The court or jury found a student not guilty or made a finding that the student did not engage in delinquent conduct or conduct indicating a need for supervision, and the case was dismissed with prejudice.

If a student was placed in a DAEP for such conduct, on receiving the notice from the prosecutor, the superintendent or designee shall review the student's placement and schedule a review with the student's parent not later than the third day after the superintendent or designee receives notice from the prosecutor. The student may not be returned to the regular classroom pending the review.

After reviewing the notice and receiving information from the student's parent, the superintendent or designee may continue the student's placement if there is reason to believe that the presence of the student in the regular classroom threatens the safety of other students or teachers.

The student or the student's parent may appeal the superintendent's decision to the board. The student may not be returned to the regular classroom pending the appeal. In the case of an appeal, the board shall, at the next scheduled meeting, review the notice from the prosecutor and receive information from the student, the student's parent, and the superintendent or designee, and confirm or reverse the decision of the superintendent or designee. The board shall make a record of the proceedings.

If the board confirms the decision of the superintendent or designee, the student and the student's parents may appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending the appeal.

Withdrawal During Process

When a student violates the district's Code of Conduct in a way that requires or permits the student to be placed in a DAEP and the student withdraws from the district before a placement order is completed, the CBC may complete the proceedings and issue a placement order. If the student then re-enrolls in the district during the same or a subsequent school year, the district may enforce the order at that time, less any period of the placement that has been served by the student during enrollment in another district. If the CBC or the board fails to issue a placement order after the student withdraws, the next district in which the student enrolls may complete the proceedings and issue a placement order.

Newly Enrolled Students

The district shall decide on a case-by-case basis whether to continue the placement of a student who enrolls in the district and was assigned to a DAEP in an open-enrollment charter school or another district including a district in another state. The district may place the student in the district's DAEP or a regular classroom setting.

When a student enrolls in the district with a DAEP placement from a district in another state, the district has the right to place the student in DAEP to the same extent as any other newly enrolled student if the behavior committed is a reason for DAEP placement in the receiving district.

State law requires the district to reduce a placement imposed by a district in another state that exceeds one year so that the total placement does not exceed one year. After a review,however, the placement may be extended beyond a year if the district determines that the student is a threat to

the safety of other students or employees or the extended placement is in the best interest of the student.

Emergency Placement Procedure

When an emergency placement is necessary because the student's behavior is so unruly, disruptive, or abusive that it seriously interferes with classroom or school operations, the student shall be given oral notice of the reason for the action. Not later than the tenth day after the date of the placement, the student shall be given the appropriate conference required for assignment to a DAEP.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services to a student returning to the regular classroom from an alternative education program, including a DAEP. See policy FOCA(LEGAL) for more information.

Placement and/or Expulsion for Certain Offenses

This section includes two categories of offenses for which the Education Code provides unique procedures and specific consequences.

Registered Sex Offenders

Upon receiving notification in accordance with state law that a student is currently required to register as a sex offender, the district must remove the student from the regular classroom and determine appropriate placement unless the court orders JJAEP placement.

If the student is under any form of court supervision, including probation, community supervision, or parole, the student shall be placed in either DAEP or JJAEP for at least one semester.

If the student is not under any form of court supervision, the student may be placed in DAEP or JJAEP for one semester or placed in a regular classroom. The student may not be placed in the regular classroom if the board or its designee determines that the student's presence:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interests of the district's students.

Review Committee

At the end of the first semester of a student's placement in an alternative educational setting and before the beginning of each school year for which the student remains in an alternative placement, the district shall convene a committee, in accordance with state law, to review the student's placement. The committee shall recommend whether the student should return to the regular classroom or remain in the placement. Absent a special finding, the board or its designee must follow the committee's recommendation.

The placement review of a student with a disability who receives special education services must be made by the ARD committee.

Newly Enrolled Students

If a student enrolls in the district during a mandatory placement as a registered sex offender, the district may count any time already spent by the student in a placement or may require an additional semester in an alternative placement without conducting a review of the placement.

Appeal

A student or the student's parent may appeal the placement by requesting a conference between the board or its designee, the student, and the student's parent. The conference is limited to the factual question of whether the student is required to register as a sex offender. Any decision of the board or its designee under this section is final and may not be appealed.

Certain Felonies

Regardless of whether DAEP placement or expulsion is required or permitted by one of the reasons in the DAEP Placement or Expulsion sections, in accordance with Education Code 37.0081, a student may be expelled and placed in either DAEP or JJAEP if the board or CBC makes certain findings and the following circumstances exist in relation to aggravated robbery or a felony offense under Title 5 (see glossary) of the Penal Code. The student must have:

- Received deferred prosecution for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been found by a court or jury to have engaged in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense;
- Been charged with engaging in conduct defined as aggravated robbery or a Title 5 felony offense;
- Been referred to a juvenile court for allegedly engaging in delinquent conduct for conduct defined as aggravated robbery or a Title 5 felony offense; or
- Received probation or deferred adjudication or have been arrested for, charged with, or convicted of aggravated robbery or a Title 5 felony offense.

The district may expel the student and order placement under these circumstances regardless of:

1. The date on which the student's conduct occurred,
2. The location at which the conduct occurred,
3. Whether the conduct occurred while the student was enrolled in the district, or
4. Whether the student has successfully completed any court disposition requirements imposed in connection with the conduct.

Hearing and Required Findings

The student must first have a hearing before the board or its designee, who must determine that in addition to the circumstances above that allow for the expulsion, the student's presence in the regular classroom:

1. Threatens the safety of other students or teachers,
2. Will be detrimental to the educational process, or
3. Is not in the best interest of the district's students.

Any decision of the board or the board's designee under this section is final and may not be appealed.

Length of Placement

The student is subject to the placement until:

1. The student graduates from high school,

2. The charges are dismissed or reduced to a misdemeanor offense, or
3. The student completes the term of the placement or is assigned to another program.

Placement Review

A student placed in a DAEP or JJAEP under this section is entitled to a review of his or her status, including academic status, by the CBC or board's designee at intervals not to exceed 120 days. In the case of a high school student, the student's progress toward graduation and the student's graduation plan shall also be reviewed. At the review, the student or the student's parent shall have the opportunity to present arguments for the student's return to the regular classroom or campus.

Newly Enrolled Students

A student who enrolls in the district before completing a placement under this section from another school district must complete the term of the placement.

Expulsion

In deciding whether to order expulsion, regardless of whether the action is mandatory or discretionary, the CBC shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

Discretionary Expulsion: Misconduct That May Result in Expulsion

Some of the following types of misconduct may result in mandatory placement in a DAEP, whether or not a student is expelled. (See DAEP Placement.)

Any Location

A student may be expelled for:

- Engaging in bullying that encourages a student to commit or attempt to commit suicide.
- Inciting violence against a student through group bullying.
- Releasing or threatening to release intimate visual material of a minor or of a student who is 18 years of age or older without the student's consent.
- Conduct that contains the elements of assault under Penal Code 22.01(a)(1) in retaliation against a school employee or volunteer.
- Criminal mischief, if punishable as a felony.
- Engaging in conduct that contains the elements of one of the following offenses against another student:
  - Aggravated assault.

    - Sexual assault.
    - Aggravated sexual assault.
    - Murder.
    - Capital murder.
    - Criminal attempt to commit murder or capital murder.
    - Aggravated robbery.
- Breach of computer security. (See glossary.)
- Engaging in conduct relating to a false alarm or report (including a bomb threat) or a terroristic threat involving a public school.

At School, Within 300 Feet, or at a School Event

A student may be expelled for committing any of the following offenses on or within 300 feet of school property, as measured from any point on the school's real property boundary line, or while attending a school-sponsored or school-related activity on or off school property:

- Selling, giving, or delivering to another person, or possessing, using, or being under the influence of any amount of marijuana, a controlled substance, or a dangerous drug, A student with a valid prescription for low-THC cannabis as authorized by Chapter 487 of the Health and Safety Code does not violate this provision. (See glossary for "under the influence.")
- Selling, giving, or delivering another person, or possessing, using, or being under the influence of alcohol; or committing a serious act or offense while under the influence of alcohol.
- Engaging in conduct that contains the elements of an offense relating to abusable volatile chemicals.
- Engaging in conduct that contains the elements of assault under Penal Code 22.01(a)(1) against an employee or a volunteer.
- Engaging in deadly conduct. (See glossary.)

Within 300 Feet of School

A student may be expelled for engaging in the following conduct while within 300 feet of school property, as measured from any point on the school's real property boundary line:

- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See glossary.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child.
- Aggravated kidnapping.
- Manslaughter.
- Criminally negligent homicide.
- Aggravated robbery.
- Continuous sexual abuse of a young child or disabled individual.

- Felony controlled substance or dangerous drug offenses, not including THC.
- Unlawfully carrying on or about the student's person a handgun or a location-restricted knife, as these terms are defined by state law. (See glossary.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined by state law. (See glossary.)
- Possession of a firearm, as defined by federal law. (See glossary.)

Property of Another District

A student may be expelled for committing any offense that is a state-mandated expellable offense if the offense is committed on the property of another district in Texas or while the student is attending a school-sponsored or school-related activity of a school in another district in Texas.

While in a DAEP

A student may be expelled for engaging in documented serious misbehavior that violates the district's Code of Conduct, despite documented behavioral interventions while placed in a DAEP. For purposes of discretionary expulsion from a DAEP, serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Penal Code 1.07; or
4. Conduct that constitutes the offense of:
    a. Public lewdness under Penal Code 21.07;
    b. Indecent exposure under Penal Code 21.08;
    c. Criminal mischief under Penal Code 28.03;
    d. Hazing under Education Code 37.152; or
    e. Harassment under Penal Code 42.07(a)(1) of a student or district employee.

Mandatory Expulsion: Misconduct That Requires Expulsion

A student must be expelled under federal or state law for any of the following offenses that occur on school property or while attending a school-sponsored or school-related activity on or off school property:

Under Federal Law

- Bringing to school or possessing at school, including any setting that is under the district's control or supervision for the purpose of a school activity, a firearm, as defined by federal law. (See glossary.)

Note: Mandatory expulsion under the federal Gun Free Schools Act does not apply to a firearm that is lawfully stored inside a locked vehicle or to firearms used in activities approved and authorized by the district when the district has adopted appropriate safeguards to ensure student safety.

Under the Penal Code

- Unlawfully carrying on or about the student's person the following, in the manner prohibited by Penal Code 46.02:
    - A handgun, defined by state law as any firearm designed, made, or adapted to be used

with one hand. (See glossary.) Note: A student may not be expelled solely on the basis of the student's use, exhibition, or possession of a firearm that occurs at an approved target range facility that is not located on a school campus; while participating in or preparing for a school-sponsored, shooting sports competition or a shooting sports educational activity that is sponsored or supported by the Parks and Wildlife Department; or a shooting sports sanctioning organization working with the department. [See policy FNCG(LEGAL).]

- A location-restricted knife, as defined by state law. (See glossary.)
- Possessing, manufacturing, transporting, repairing, or selling a prohibited weapon, as defined in state law. (See glossary.)
- Behaving in a manner that contains elements of the following offenses under the Penal Code:
- Aggravated assault, sexual assault, or aggravated sexual assault.
- Arson. (See glossary.)
- Murder, capital murder, or criminal attempt to commit murder or capital murder.
- Indecency with a child.
- Aggravated kidnapping.
- Aggravated robbery.
- Manslaughter.
- Criminally negligent homicide.
- Continuous sexual abuse of a young child or disabled individual.
- Behavior punishable as a felony that involves selling, giving, or delivering to another person or possessing, using, or being under the influence of a controlled substance or a dangerous drug.

- Engaging in retaliation against a school employee or volunteer combined with one of the above-listed mandatory expulsion offenses.

Under Age Ten

When a student under the age of ten engages in behavior that is expellable behavior, the student shall not be expelled, but shall be placed in a DAEP. A student under age six shall not be placed in a DAEP unless the student commits a federal firearm offense.

Process

If a student is believed to have committed an expellable offense, the CBC or other appropriate administrator shall schedule a hearing within a reasonable time. The student's parent shall be invited in writing to attend the hearing.

Until a hearing can be held, the CBC or other administrator may place the student in:

- Another appropriate classroom.
- ISS.
- Out-of-school suspension.
- DAEP.

Hearing

A student facing expulsion shall be given a hearing with appropriate due process. The student is entitled to:

1. Representation by the student's parent or another adult who can provide guidance to the student and who is not an employee of the district,
2. An opportunity to testify and to present evidence and witnesses in the student's defense, and
3. An opportunity to question the witnesses called by the district at the hearing.

After providing notice to the student and parent of the hearing, the district may hold the hearing regardless of whether the student or the student's parent attends.

The board of trustees delegates to the superintendent or designee authority to conduct hearings and expel students.

Board Review of Expulsion

After the due process hearing, the expelled student may request that the board review the expulsion decisions. The student or parent must submit a written request to the superintendent within seven days after receipt of the written decision. The superintendent must provide the student or parent written notice of the date, time, and place of the meeting at which the board will review the decision.

The board shall review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in an open meeting. The board may also hear a statement from the student or parent and from the board's designee.

The board shall consider and base its decision on evidence reflected in the record and any statements made by the parties at the review. The board shall make and communicate its decision orally at the conclusion of the presentation. Consequences shall not be deferred pending the outcome of the hearing.

Expulsion Order

Before ordering the expulsion, the board or CBC shall take into consideration:

1. Self-defense (see glossary),
2. Intent or lack of intent at the time the student engaged in the conduct,
3. The student's disciplinary history,
4. A disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct,
5. A student's status in the conservatorship of the Department of Family and Protective Services (foster care), or
6. A student's status as homeless.

If the student is expelled, the board or its designee shall deliver to the student and the student's parent a copy of the order expelling the student.

Not later than the second business day after the hearing, the Campus Principal or Superintendent shall deliver to the juvenile court a copy of the expulsion order and the information required by Section 52.04 of the Family Code.

If the length of the expulsion is inconsistent with the guidelines included in the Code of Conduct,

the expulsion order shall give notice of the inconsistency.

Length of Expulsion

The length of an expulsion shall be based on the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, and statutory requirements.

The duration of a student's expulsion shall be determined on a case-by-case basis. The maximum period of expulsion is one calendar year, except as provided below.

An expulsion may not exceed one year unless, after review, the district determines that:

1. The student is a threat to the safety of other students or to district employees, or
2. Extended expulsion is in the best interest of the student.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the superintendent may modify the length of the expulsion on a case-by-case basis. Students who commit offenses that require expulsion at the end of one school year may be expelled into the next school year to complete the term of expulsion.

Withdrawal During Process

When a student's conduct requires or permits expulsion from the district and the student withdraws from the district before the expulsion hearing takes place, the district may conduct the hearing after sending written notice to the parent and student.

If the student then re-enrolls in the district during the same or subsequent school year, the district may enforce the expulsion order at that time, less any expulsion period that has been served by the student during enrollment in another district.

If the CBC or the board fails to issue an expulsion order after the student withdraws, the next district in which the student enrolls may complete the proceedings.

Additional Misconduct

If during the expulsion, the student engages in additional conduct for which placement in a DAEP or expulsion is required or permitted, additional proceedings may be conducted, and the CBC or the board may issue an additional disciplinary order as a result of those proceedings.

Restrictions During Expulsion

Expelled students are prohibited from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

No district academic credit shall be earned for work missed during the period of expulsion unless the student is enrolled in a JJAEP or another district-approved program.

Newly Enrolled Students

The district shall continue the expulsion of any newly enrolled student expelled from another district or an open-enrollment charter school until the period of the expulsion is completed.

If a student expelled in another state enrolls in the district, the district may continue the expulsion under the terms of the expulsion order, may place the student in a DAEP for the period specified in the order, or may allow the student to attend regular classes if:

1. The out-of-state district provides the district with a copy of the expulsion order, and
2. The offense resulting in the expulsion is also an expellable offense in the district in which the student is enrolling.

If a student is expelled by a district in another state for a period that exceeds one year and the district continues the expulsion or places the student in a DAEP, the district shall reduce the period of the expulsion or DAEP placement so that the entire period does not exceed one year, unless after a review it is determined that:

1. The student is a threat to the safety of other students or district employees, or
2. Extended placement is in the best interest of the student.

Emergency Expulsion Procedures

When an emergency expulsion is necessary to protect persons or property from imminent harm, the student shall be given verbal notice of the reason for the action. Within ten days after the date of the emergency expulsion, the student shall be given appropriate due process required for a student facing expulsion.

DAEP Placement of Expelled Students

The district may provide educational services to any expelled student in a DAEP; however, educational services in the DAEP must be provided if the student is less than ten years of age.

Transition Services

In accordance with law and district procedures, campus staff shall provide transition services for a student returning to the regular classroom from placement in an alternative education program, including a DAEP or JJAEP. See policies FOCA(LEGAL) and FODA(LEGAL) for more information.

Glossary

Abuse is improper or excessive use.

Aggravated robbery is defined in part by Penal Code 29.03(a) as when a person commits robbery and:

1. Causes serious bodily injury to another;
2. Uses or exhibits a deadly weapon; or
3. Causes bodily injury to another person or threatens or places another person in fear of imminent bodily injury or death, if the other person is:
    a. 65 years of age or older, or
    b. A disabled person.

Armor-piercing ammunition is defined by Penal Code 46.01 as handgun ammunition used in pistols and revolvers and designed primarily for the purpose of penetrating metal or body armor.

Arson is defined in part by Penal Code 28.02 as a crime that involves:

1. Starting a fire or causing an explosion with intent to destroy or damage:
    a. Any vegetation, fence, or structure on open-space land; or
    b. Any building, habitation, or vehicle:
        (1) Knowing that it is within the limits of an incorporated city or town,
        (2) Knowing that it is insured against damage or destruction,
        (3) Knowing that it is subject to a mortgage or other security interest,
        (4) Knowing that it is located on property belonging to another,
        (5) Knowing that it has located within it property belonging to another, or
        (6) When the person starting the fire is reckless about whether the burning or explosion will endanger the life of some individual or the safety of the property of another.
2. Recklessly starting a fire or causing an explosion while manufacturing or attempting to manufacture a controlled substance if the fire or explosion damages any building, habitation, or vehicle; or
3. Intentionally starting a fire or causing an explosion and in so doing:
    a. Recklessly damaging or destroying a building belonging to another, or
    b. Recklessly causing another person to suffer bodily injury or death.

Assault is defined in part by Penal Code 22.01 as intentionally, knowingly, or recklessly causing bodily injury to another; intentionally or knowingly threatening another with imminent bodily injury; or intentionally or knowingly causing physical contact with another that can reasonably be regarded as offensive or provocative.

Breach of computer security includes knowingly accessing a computer, computer network, or computer system without the effective consent of the owner as defined in Penal Code 33.02, if the conduct involves accessing a computer, computer network, or computer system owned by or operated on behalf of a school district and the student knowingly alters, damages, or deletes

school district property or information or commits a breach of any other computer, computer network, or computer system.

Bullying is defined as a single significant act or a pattern of acts by one or more students directed at another student that exploits an imbalance of power and involves engaging in written or verbal expression, expression through electronic means, or physical conduct that:

1. Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or damage to the student's property;
2. Is sufficiently severe, persistent, or pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student;
3. Materially and substantially disrupts the educational process or the orderly operation of a classroom or school; or
4. Infringes on the rights of the victim at school.

Bullying includes cyberbullying. (See below.) This state law on bullying prevention applies to:

1. Bullying that occurs on or is delivered to school property or to the site of a school-sponsored or school-related activity on or off school property;
2. Bullying that occurs on a publicly or privately owned school bus or vehicle being used for transportation of students to or from school or a school-sponsored or school-related activity; and
3. Cyberbullying that occurs off school property or outside of a school-sponsored or school-related activity if the cyberbullying interferes with a student's educational opportunities or substantially disrupts the orderly operation of a classroom, school, or school-sponsored or school-related activity.

Chemical dispensing device is defined by Penal Code 46.01 as a device designed, made, or adapted for the purpose of dispensing a substance capable of causing an adverse psychological or physiological effect on a human being. A small chemical dispenser sold commercially for personal protection is not in this category.

Club is defined by Penal Code 46.01 as an instrument, specially designed, made, or adapted for the purpose of inflicting serious bodily injury or death by striking a person with the instrument, and includes but is not limited to a blackjack, nightstick, mace, and tomahawk.

Controlled substance means a substance, including a drug, an adulterant, and a dilutant, listed in Schedules I through V or Penalty Group 1, 1-A, 1-B, 2, 2-A, 3, or 4 of the Texas Controlled Substances Act. The term includes the aggregate weight of any mixture, solution, or other substance containing a controlled substance. The term does not include hemp, as defined by Agriculture Code 121.001, or the tetrahydrocannabinols (THC) in hemp.

Criminal street gang is defined by Penal Code 71.01 as three or more persons having a common identifying sign or symbol or an identifiable leadership who continuously or regularly associate in the commission of criminal activities.

Cyberbullying is defined by Education Code 37.0832 as bullying that is done through the use of any electronic communication device, including through the use of a cellular or other type of telephone, a computer, a camera, electronic mail, instant messaging, text messaging, a social media application, an internet website, or any other internet-based communication tool.

Dangerous drug is defined by Health and Safety Code 483.001 as a device or a drug that is unsafe for self-medication and that is not included in Schedules I through V or Penalty Groups 1 through 4 of the Texas Controlled Substances Act. The term includes a device or drug that federal law prohibits dispensing without prescription or restricts to use by or on the order of a licensed veterinarian.

Dating violence occurs when a person in a current or past dating relationship uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control another person in the relationship. Dating violence also occurs when a person commits these acts against a person in a marriage or dating relationship with the individual who is or was once in a marriage or dating relationship with the person committing the offense, as defined by Section 71.0021 of the Family Code.

Deadly conduct under Penal Code 22.05 occurs when a person recklessly engages in conduct that places another in imminent danger of serious bodily injury, such as knowingly discharging a firearm in the direction of an individual, habitation, building, or vehicle.

Deferred adjudication is an alternative to seeking a conviction in court that may be offered to a juvenile for delinquent conduct or conduct indicating a need for supervision.

Deferred prosecution may be offered to a juvenile as an alternative to seeking a conviction in court for delinquent conduct or conduct indicating a need for supervision.

Delinquent conduct is conduct that violates either state or federal law and is punishable by imprisonment or confinement in jail. It includes conduct that violates certain juvenile court orders, including probation orders, but does not include violations of traffic laws.

Discretionary means that something is left to or regulated by a local decision maker.

E-cigarette means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device described by this provision. The term includes any device that is manufactured, distributed, or sold as an e-cigarette, e-cigar, or e-pipe or under another product name or description and a component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

Explosive weapon is defined by Penal Code 46.01 as any explosive or incendiary bomb, grenade, rocket, or mine and its delivery mechanism that is designed, made, or adapted for the purpose of inflicting serious bodily injury, death, or substantial property damage, or for the principal purpose of causing such a loud report as to cause undue public alarm or terror.

False alarm or report under Penal Code 42.06 occurs when a person knowingly initiates, communicates, or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he or she knows is false or baseless and that would ordinarily:

1. Cause action by an official or volunteer agency organized to deal with emergencies;
2. Place a person in fear of imminent serious bodily injury; or
3. Prevent or interrupt the occupation of a building, room, or place of assembly.

Firearm is defined by federal law (18 U.S.C. 921(a)) as:

1. Any weapon (including a starter gun) that will, is designed to, or may readily be converted to expel a projectile by the action of an explosive;
2. The frame or receiver of any such weapon;
3. Any firearm muffler or firearm silencer, defined as any device for silencing, muffling, or diminishing the report of a portable firearm; or
4. Any destructive device, such as any explosive, incendiary or poison gas bomb, or grenade. Such a term does not include an antique firearm.

Graffiti includes markings with paint, an indelible pen or marker, or an etching or engraving device on tangible property without the effective consent of the owner. The markings may include inscriptions, slogans, drawings, or paintings.

Handgun is defined by Penal Code 46.01 as any firearm that is designed, made, or adapted to be fired with one hand.

Harassment includes:

1. Conduct that meets the definition established in district policies DIA(LOCAL) and FFH(LOCAL);
2. Conduct that threatens to cause harm or bodily injury to another person, including a district student, employee, board member, or volunteer; is sexually intimidating; causes physical damage to the property of another student; subjects another student to physical confinement or restraint; or maliciously and substantially harms another student's physical or emotional health or safety, as defined in Education Code 37.001(b)(2); or
3. Conduct that is punishable as a crime under Penal Code 42.07, including the following types of conduct if carried out with the intent to harass, annoy, alarm, abuse, torment, or embarrass another:
    a. Initiating communication and, in the course of the communication, making a comment, request, suggestion, or proposal that is obscene, as defined by law;
    b. Threatening, in a manner reasonably likely to alarm the person receiving the threat, to inflict bodily injury on the person or to commit a felony against the person, a member of the person's family or household, or the person's property;
    c. Conveying, in a manner reasonably likely to alarm the person receiving the report, a false report, which is known by the conveyor to be false, that another person has suffered death or serious bodily injury;
    d. Causing the telephone of another to ring repeatedly or making repeated telephone communications anonymously or in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;
    e. Making a telephone call and intentionally failing to hang up or disengage the connection;
    f. Knowingly permitting a telephone under the person's control to be used by another to commit an offense under this section;
    g. Sending repeated electronic communications in a manner reasonably likely to harass, annoy, alarm, abuse, torment, embarrass, or offend another;

h. Publishing on an internet website, including a social media platform, repeated electronic communications in a manner reasonably likely to cause emotional distress, abuse, or torment to another person, unless the communications are made in connection with a matter of public concern, as defined by law; or
i. Making obscene, intimidating, or threatening telephone calls or other electronic communications from a temporary or disposable telephone number provided by an internet application or other technological means.

Hazing is defined by Education Code 37.151 as an intentional, knowing, or reckless act, on or off campus, by one person alone or acting with others, directed against a student for the purpose of pledging, initiation into, affiliation with, holding office in, or maintaining membership in a student organization if the act meets the elements in Education Code 37.151, including:

1. Any type of physical brutality;
2. An activity that subjects the student to an unreasonable risk of harm or that adversely affects the student's mental or physical health, such as sleep deprivation, exposure to the elements, confinement to small spaces, calisthenics, or consumption of food, liquids, drugs, or other substances;
3. An activity that induces, causes, or requires the student to perform a duty or task that violates the Penal Code; or
4. Coercing a student to consume a drug or alcoholic beverage in an amount that would lead a reasonable person to believe the student is intoxicated. Hit list is defined in Education Code 37.001(b)(3) as a list of people targeted to be harmed, using a firearm, a knife, or any other object to be used with intent to cause bodily harm.

Improvised explosive device is defined by Penal Code 46.01 as a completed and operational bomb designed to cause serious bodily injury, death, or substantial property damage that is fabricated in an improvised manner using nonmilitary components.

Indecent exposure is defined by Penal Code 21.08 as an offense that occurs when a person exposes the person's anus or any part of the person's genitals with intent to arouse or gratify the sexual desire of any person and is reckless about whether another is present who will be offended or alarmed by the act.

Intimate visual material is defined by Civil Practices and Remedies Code 98B.001 and Penal Code 21.16 as visual material that depicts a person with the person's intimate parts exposed or engaged in sexual conduct. "Visual material" means any film, photograph, video tape, negative, or slide of any photographic reproduction or any other physical medium that allows an image to be displayed on a computer or other video screen and any image transmitted to a computer or other video screen.

Knuckles means any instrument consisting of finger rings or guards made of a hard substance and designed or adapted for inflicting serious bodily injury or death by striking a person with a fist enclosed in the knuckles.

Location-restricted knife is defined by Penal Code 46.01 as a knife with a blade over five and one-half inches.

Look-alike weapon means an item that resembles a weapon but is not intended to be used to cause serious bodily injury.

Machine gun as defined by Penal Code 46.01 is any firearm that is capable of shooting more than two shots automatically, without manual reloading, by a single function of the trigger.
Mandatory means that something is obligatory or required because of an authority.
Paraphernalia are devices that can be used for inhaling, ingesting, injecting, or otherwise introducing a controlled substance into a human body.
Possession means to have an item on one's person or in one's personal property, including, but not limited to:

1. Clothing, purse, or backpack;
2. A private vehicle used for transportation to or from school or school-related activities, including, but not limited to, an automobile, truck, motorcycle, or bicycle;
3. Telecommunications or electronic devices; or
4. Any school property used by the student, including, but not limited to, a locker or desk.

Prohibited weapon under Penal Code 46.05(a) means:

1. The following items, unless registered with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives or otherwise not subject to that registration requirement or unless the item is classified as a curio or relic by the U.S. Department of Justice: An explosive weapon;
    a. A machine gun;
    b. A short-barrel firearm;
2. Armor-piercing ammunition;
3. A chemical dispensing device;
4. A zip gun;
5. A tire deflation device; or
6. An improvised explosive device.

Public Lewdness is defined by Penal Code 21.07 as an offense that occurs when a person knowingly engages in an act of sexual intercourse, deviate sexual intercourse, or sexual contact in a public place or, if not in a public place, when the person is reckless about whether another is present who will be offended or alarmed by the act.
Public school fraternity, sorority, secret society, or gang means an organization composed wholly or in part of students that seeks to perpetuate itself by taking additional members from the students enrolled in school based on a decision of its membership rather than on the free choice of a qualified student. Educational organizations listed in Education Code 37.121(d) are excepted from this definition.
Reasonable belief is that which an ordinary person of average intelligence and sound mind would believe. Chapter 37 requires certain disciplinary decisions when the superintendent or designee has a reasonable belief that a student engaged in conduct punishable as a felony offense. In forming such a reasonable belief, the superintendent or designee may use all available information and must consider the information furnished in the notice of a student's arrest under Code of Criminal Procedure Article 15.27.
Self-defense is the use of force against another to the degree a person reasonably believes is immediately necessary to protect himself or herself.

Serious misbehavior means:

1. Deliberate violent behavior that poses a direct threat to the health or safety of others;
2. Extortion, meaning the gaining of money or other property by force or threat;
3. Conduct that constitutes coercion, as defined by Section 1.07, Penal Code; or
4. Conduct that constitutes the offense of:
    a. Public lewdness under Penal Code 21.07;
    b. Indecent exposure under Penal Code 21.08;
    c. Criminal mischief under Penal Code 28.03;
    d. Hazing under Education Code 37.152; or
    e. Harassment under Penal Code 42.07(a)(1) of a student or district employee.

Serious or persistent misbehavior includes, but is not limited to:

- Behavior that is grounds for permissible expulsion or mandatory DAEP placement.
- Behavior identified by the district as grounds for discretionary DAEP placement.
- Actions or demonstrations that substantially disrupt or materially interfere with school activities.
- Refusal to attempt or complete schoolwork as assigned.
- Insubordination.
- Profanity, vulgar language, or obscene gestures.
- Leaving school grounds without permission.
- Falsification of records, passes, or other school-related documents.
- Refusal to accept discipline assigned by the teacher or principal.

Short-barrel firearm is defined by Penal Code 46.01 as a rifle with a barrel length of less than 16 inches or a shotgun with a barrel length of less than 18 inches, or any weapon made from a rifle or shotgun that, as altered, has an overall length of less than 26 inches.

Terroristic threat is defined by Penal Code 22.07 as a threat of violence to any person or property with intent to:

1. Cause a reaction of any type by an official or volunteer agency organized to deal with emergencies;
2. Place any person in fear of imminent serious bodily injury;
3. Prevent or interrupt the occupation or use of a building; room, place of assembly, or place to which the public has access; place of employment or occupation; aircraft, automobile, or other form of conveyance; or other public place;
4. Cause impairment or interruption of public communications; public transportation; public water, gas, or power supply; or other public service;
5. Place the public or a substantial group of the public in fear of serious bodily injury; or
6. Influence the conduct or activities of a branch or agency of the federal government, the state, or a political subdivision of the state (including the district).

Tire deflation device is defined in part by Penal Code 46.01 as a device, including a caltrop or spike strip, that, when driven over, impedes or stops the movement of a wheeled vehicle by puncturing one or more of the vehicle's tires.

Title 5 felonies are those crimes listed in Title 5 of the Penal Code that typically involve injury to a person and may include:

- Murder, manslaughter, or homicide under Sections 19.02–.05;
- Kidnapping under Section 20.03;
- Trafficking of persons under Section 20A.02;
- Smuggling or continuous smuggling of persons under Sections 20.05–.06;
- Assault under Section 22.01;
- Aggravated assault under Section 22.02;
- Sexual assault under Section 22.011;
- Aggravated sexual assault under Section 22.021;
- Unlawful restraint under Section 20.02;
- Continuous sexual abuse of a young child or disabled individual under Section 21.02;
- Bestiality under Section 21.09;
- Improper relationship between educator and student under Section 21.12;
- Voyeurism under Section 21.17;
- Indecency with a child under Section 21.11;
- Invasive visual recording under Section 21.15;
- Disclosure or promotion of intimate visual material under Section 21.16;
- Sexual coercion under Section 21.18;
- Injury to a child, an elderly person, or a disabled person of any age under Section 22.04;
- Abandoning or endangering a child under Section 22.041;
- Deadly conduct under Section 22.05;
- Terroristic threat under Section 22.07;
- Aiding a person to commit suicide under Section 22.08; and
- Tampering with a consumer product under Section 22.09.

Under the influence means lacking the normal use of mental or physical faculties. Impairment of a person's physical or mental faculties may be evidenced by a pattern of abnormal or erratic behavior, the presence of physical symptoms of drug or alcohol use, or by admission. A student "under the in-fluence" need not be legally intoxicated to trigger disciplinary action.

Use means voluntarily introducing into one's body, by any means, a prohibited substance.

Zip gun is defined by Penal Code 46.01 as a device or combination of devices that was not originally a firearm and is adapted to expel a projectile through a smooth-bore or rifled-bore barrel by using the energy generated by an explosion or burning substanc

Request Approval of the San Bentio CISD Elementary Grading Policy for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the San Benito CISD Elementary Grading Policy for the 2026-2027 school year.

Rationale:

Modifications to the Elementary Grading Policy have been made in order to remain in compliance with State standards.

Paperwork Impact:

Minimal

Budgetary Information:

No cost to district.

Resource Personnel:

All Elementary Principals
Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

SAN BENITO SCHOOLS



2026 - 2027

ELEMENTARY GRADING HANDBOOK

Office of Academics
240 N. Crockett
San Benito, TX 78586
956-361-6100
www.sbcisd.net

Student-Centered ● Bold Innovation ● Collaboration ● Integrity ● Service & Accountability ● Dedication to Excellence

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Diana Atkinson

Grading Handbook Committee Members:
Diana Atkinson, Dr. Cynthia Clayborn, Sylvia C. Garcia

Elementary School Principals

Angela G. Leal - Dual Language Elementary	Diane Jacquez
Dr. Cash Elementary	Esequiel Rodriguez
Dr. Garza STEAM Academy	Victor Monreal
Ed Downs Fine Arts Academy	Ashley Camacho-Garza
Fred Booth Elementary	Gabrielle Ocumarez
Frank Roberts Elementary	Manuela Lopez
La Encantada Elementary	Sylvia C. Garcia
La Paloma - Dual Language Elementary	Dr. Lucas Gomez
Judge Oscar De La Fuente Elementary	Nicole Murillo
Rangerville Elementary	Mary J. Aguilera
Sullivan Environmental Science Academy	Dr. Cynthia Clayborn

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PHILOSOPHY AND RATIONALE

The San Benito Consolidated Independent School District believes that each student is a unique individual with distinct learning needs. Our approach to academic achievement, promotion, and retention reflects this belief by emphasizing the importance of addressing the whole child.

When making decisions regarding promotion or retention, careful consideration must be given to all aspects of a student's development—academic, social, emotional, and behavioral—to ensure each learner has the opportunity to reach their full potential.

Student progress shall be closely monitored at every grade level to ensure mastery of the Texas Essential Knowledge and Skills (TEKS). All students are expected to achieve the level of academic performance appropriate for their grade. Teachers are responsible for clearly communicating each student's progress to parents and guardians.

To support students effectively, procedures for early identification of those who are not making satisfactory progress must be in place. Ongoing monitoring and timely interventions are essential to ensure struggling students receive the support they need and are not allowed to fall behind without academic acceleration.

TEXAS ESSENTIAL KNOWLEDGE AND SKILLS

The District shall establish instructional objectives aligned with the Texas Essential Knowledge and Skills (TEKS) for each grade-level subject or course. These objectives are designed to equip students with the knowledge and skills necessary for success in the next grade level or subsequent course in a subject sequence.

All instructional activities—including assignments, assessments, projects, and classroom tasks—will be purposefully designed to measure students' mastery of the identified District objectives.

To ensure alignment with District expectations and legal requirements, these guidelines should be reviewed alongside Board policy EIA(LOCAL). This document serves to clarify existing Board policies, not to duplicate all policy provisions.

PARENT COMMUNICATION AND PROGRESS MONITORING

The District is committed to maintaining open and consistent communication with parents and guardians regarding student academic progress. Clear explanations of the purpose and philosophy behind report cards will be provided to ensure shared understanding.

Progress reports must be sent home for every student at the end of the third and sixth weeks of each grading period. These reports are intended to keep parents informed of their child's academic standing and provide timely updates on performance.

Parent-teacher conferences are strongly encouraged as a way to collaboratively discuss students' strengths, areas for improvement, and overall academic progress.

If a student is in danger of failing at any point during a grading period, the teacher is required to make documented contact with the parent. This communication may take the form of a phone call, a scheduled conference, or written correspondence such as an email. All parent contact regarding the potential for retention must be documented in the Branching Minds platform.

Teachers are responsible for regularly monitoring student progress in accordance with Response to Intervention (RTI) protocols. If, after appropriate intervention and support, the student continues to demonstrate academic deficiencies, retention may be considered in alignment with Policy EIE (LOCAL).

Parents and guardians will be provided with strategies and resources to support their child's academic success. (See Appendix I-A and Appendix I-B.)

GUIDELINES FOR GRADING

Student grades must accurately reflect academic achievement and the acquisition of grade-level Texas Essential Knowledge and Skills (TEKS). The following guidelines ensure consistency in grading practices across the district:

A. Teachers must maintain student grades and monitor progress using the district's electronic grade book system, Skyward.

B. Grade books are considered auditable documents and must be maintained digitally in accordance with district network services protocols.

C. Final grades for the academic year must be maintained in the student's cumulative record.

D. Teachers are responsible for keeping accurate and valid records of all student grades reflected in report cards to ensure transparency and to address any concerns or questions from parents.

E. Diagnostic instruments are intended for instructional planning purposes and **may not be used to assign grades.**

F. Grades must be updated, posted, and published in Skyward on a weekly basis. Each assignment should be labeled with specific TEKS standards and skills. For example: *4.6 E – Making Connections*.

G. Each teacher's grade book must include:

- A minimum of two (2) numerical grades per week in Mathematics, Science, and Social Studies.
- A minimum of four (4) numerical grades per week in Reading and Language Arts (2 Reading, 1 Language Arts/Grammar, 1 Writing).
- A total of at least 18 grades per nine-week grading period must be obtained for each student. (For PK 3 students attending half-day programs, the required minimum number of grades should be reduced by half to reflect their instructional time.

H. Teachers must record at least one (1) letter grade per week for Fine Arts, Health, Physical Education, Technology, and Conduct. (Refer to Appendix I-C: Learner Characteristics for Elementary Conduct.)

I. All students must be given an opportunity to redo any major assignment or assessment on which they scored below a 70 after reteaching. These alterative assignments must be completed within the current grading cycle. The maximum grade a student may earn on the redone work is 70.

J. Beginning after the first grading term students in Grade 1 must read comprehension assessments and all other reading selections independently for grading purposes, unless otherwise specified in a documented Individualized Education Program (IEP) or Individual Accommodation Plan (IAP).

EXPLANATION OF MARKS

Pre-Kindergarten 3 and 4 (See Appendix I-A)

- Teachers are to assess prekindergarten students in an ongoing authentic manner throughout the nine weeks grading period.
- This practice will avoid the necessity of interrupting instruction to assess all students during the last weeks of the grading period.
- Informal methods should be the primary form of documenting progress in early childhood classrooms in order to ensure that teaching and assessing are complimentary, integrated and authentic.
- Grades for prekindergarten students are recorded in the districts adopted electronic Gradebook, Skyward, using the following marks:

Achievement or progress shall be reported for pre-kindergarten 3 and 4 as:

E Excellent	Student is exceeding expected development
S - Satisfactory	Student is developing at expected level
N - Needs Improvement	Student is experiencing difficulty
U- Unsatisfactory	<69

Kindergarten – Grade 5

Defining progress as movement toward mastery of the Texas Essential Knowledge and Skills as required by the laws of the State of Texas, the following grading scale applies:

1. Numerical Grades:
   - Numerical grades are required in language arts average, reading, written and oral communication, mathematics, social studies, and science/health for grades 1-5.
   - The grades are to reflect the student's relative mastery of the Texas Essential Knowledge and Skills (TEKS) for each subject.
   - The teacher may not assign a minimum grade for an assignment without regard to the student's quality of work (Texas Education Code 28.0216).
   - The numerical grade of 70% represents minimal passing.

90 - 100	Excellent Progress
80 – 89	Good Progress
70 – 75	Meets Expectations
70 – 74	Needs Improvement
0 - 69	Unsatisfactory

2. **Letter Grades:**

Letter grades are used to report student progress in music, physical education, and art. The grades are to re8lect the degree of mastery of the Texas Essential Knowledge and Skills (TEKS) for each of these subject areas.

E	90 – 100	Excellent Progress
S	80 – 89	Satisfactory
N	70 – 79	Needs Improvement
U	Below 70	Unsatisfactory

The above system of numerical and letter grades will be used to indicate grades on progress reports, report cards, and permanent records.

Mastery of the skills necessary for success at the next grade level shall be validated through a variety of assessments. These may be embedded within instructional units, administered as final exams, or given as separate mastery assessments. In accordance with Board Policy EIE (LOCAL), students must demonstrate mastery of at least 70% of the assessed objectives to be considered successful in the course or subject.

For non-core subjects—Handwriting, Health, Fine Arts, Physical Education, Conduct, and Technology— a performance-based grading system using the following letter grades will be applied. If a numerical calculation is necessary to determine these letter grades, the following conversion scale shall be used:

MAKE-UP WORK AND LATE PROJECTS

Students are expected to complete all assignments, projects, and tests missed due to absences. It is the student's responsibility to obtain and complete the make-up work ina satisfactory manner and within the time frame specified by the teacher.

Teachers will determine a reasonable deadline for the completion of missed work, taking into consideration the length and nature of the absence. Assignments, projects, or tests that are not completed within the allotted time may result in a failing grade.

Teachers are encouraged to communicate expectations clearly and consistently to support student accountability and academic success.

PROGRESS REPORTS AND REPORT CARDS

Progress Reports will be issued every three (3) weeks during each nine-week grading period to provide written notice to parents regarding their child's academic performance. These reports will include information on times when teachers are available for parent-teacher conferences. *(EIA LEGAL)*

Report Cards will be distributed every nine (9) weeks. Comments on report cards should be positive and supportive in nature. Any specific concerns should be addressed through conferences between parents and teachers.

Campus administrators must maintain documentation confirming that parents have acknowledged receipt of the required Progress Reports and/or Report Cards. *(EIA LEGAL)*

All Progress Reports and Report Cards for each grade level must be submitted to the campus administrator for review prior to the day they are sent home.

Electronic versions of Progress Reports and Report Cards will be available for all students in grades Pre-K3 through 5th grade.

Parents may access current student data, including grades, by visiting the Parent Portal under Skyward on the SBCISD website. Login and password information can be obtained through the school office.

A copy of the final Report Card for all students shall be kept in the student's cumulative folder (permanent record) as official documentation of promotion or retention.

TUTORIALS

Students who earn a grade below 70 in any subject during a reporting period are required to attend tutorials, which may be scheduled before school, after school, or on Saturdays. [See Board Policy EC for provisions related to loss of class time.] Transportation services may be provided for students who are required to attend tutorials and who qualify for regular district transportation, as outlined in the Texas Education Code §29.084 (EHBC LEGAL).

Additionally, all students identified as At-Risk of dropping out, not performing at grade level, or not meeting satisfactory performance on state-mandated assessments must be provided accelerated and/or compensatory educational services based on a documented needs assessment. It is the responsibility of the campus principal to ensure that identified students are receiving appropriate services in alignment with EHBC LOCAL policy.

RE-TEACHING

Re-teaching is required for any student who has not demonstrated mastery in a specific area. This applies only to concepts identified in the TEKS, assessments, or major class assignments. Teachers must document re-teaching plans in their lesson plans, as appropriate. When re-teaching occurs, it must involve a different instructional strategy from the original lesson and must include a different assignment / test.

Examples of re-teach include:

- Tutoring
- structured group activities
- alternate assignments / test as determined by the teacher.

Students must be given a reasonable opportunity to redo an assignment or retake a test on which they received a failing grade. These assignments must be completed within the current grading period. In accordance with EIA LOCAL policy, the highest grade a student may earn on a reassessed or redone assignment is a 70.

PROMOTION AND RETENTION

In grades 1st through 5th, promotion to the next grade level shall be based on a student earning a grade of 70 or higher on a 100-point scale in three of the following four core subject areas: Reading Language Arts, Mathematics, Science, and Social Studies. These grades must reflect mastery of course-level, grade-level standards as defined by the Texas Essential Knowledge and Skills (TEKS). *(EIE LOCAL)*

To determine whether a student has met the required standards, the following State and Local assessments and indicators may be used, as appropriate:

I. STATE

- CIRCLE assessment for Pre-Kindergarten 3 and 4 through the Center for Improving Readiness of Children for Learning and Education
- Amplify mCLASS for Kindergarten
- iReady assessments for Kindergarten through 5th Grade
- STAAR (State of Texas Assessment of Academic Readiness) for students in grades 3 – 5

II. LOCAL

- TEKS Resource System Curriculum Collaborative
- Informal Inventories
- Teacher-made materials and assessments
- Campus assessment
- District Assessments
- Formative and Summative Assessments
- Observations

MTSS – RTI

To ensure grade-level academic success, students must be provided with appropriate support through a Multi-Tiered System of Support (MTSS), specifically through the Response to Intervention (RTI) process. RTI is a proactive, multi-tiered approach designed to identify and support students with academic or behavioral challenges early. The process begins with high-quality, research-based instruction and universal screening of all students in the general education classroom. Students who exhibit ongoing academic difficulties or whose screening data reveal gaps in understanding should be entered into the RTI process, and targeted interventions should be initiated promptly.

The RTI committee, which includes the classroom teacher, is responsible for developing intervention plans that broaden instructional strategies and help maximize student

achievement. As part of this process, teachers and campuses must ensure that detailed documentation is maintained in the district's online management system, Frontline. This documentation must include the following:

- Documentation of RTI committee meetings
- Parent contact logs
- Intervention/strategy recommendations
- Time, duration, and frequency of interventions
- Progress monitoring data demonstrating student academic growth
- Fidelity checks to ensure interventions are delivered as intended

In accordance with Senate Bill 1153, parents must be notified when their child receives an intervention. This notification must include:

- A reasonable description of the assistance and specific intervention strategies to be used
- Information regarding any interventions previously used with the child in the base tier of MTSS
- An estimated duration for which the assistance will be provided
- Estimated time frames in which progress reports will be shared with the parent

This system ensures that struggling students receive timely, targeted, and data-driven support to help them succeed academically.

ATTENDANCE

Regular and timely school attendance is essential for student success, both academically and socially. Research shows that students who miss just 10% of the school year—about two days a month—are significantly less likely to read proficiently by third grade, are more likely to struggle in middle school, and face a higher risk of dropping out in high school. For our youngest learners, frequent absences in Pre-K and kindergarten can lead to gaps in foundational skills and set a pattern of chronic absenteeism that persists throughout their school career. Every day a child is present matters—building not only academic knowledge, but also social-emotional skills, consistent routines, and a strong sense of belonging in the classroom.

To support student success, Texas law requires that students in any grade from Pre-K through 12 must be in attendance for at least 90 percent of the days a class is offered to receive credit or a final grade (FEC LEGAL).

- If a student attends between 75 and 89 percent of the class days, they may still receive credit if they successfully complete a principal-approved plan (FED LEGAL).
- If a student's attendance falls below 75 percent, or a plan is contested, summer school may be required and the school's Attendance Review Committee will evaluate the student's attendance record and reasons for absences to determine whether to award credit or a final grade. (FEC LOCAL).

Families play a critical role in helping students develop strong attendance habits. Ensuring your child attends school daily and arrives on time helps them stay engaged, keep up with instruction, and form meaningful relationships. If challenges arise—such as health concerns, transportation issues, or family emergencies—please reach out to your campus so we can partner with you to support your child. Together, we can ensure that every student has the opportunity to learn, grow, and thrive.

STUDENT PROMOTION EVALUATION COMMITTEE

For promotion to the next grade level, students must meet the requirements outlined in this grading handbook. When retention is recommended, a Student Promotion Evaluation Committee (SPEC) will be convened. The student's teacher is responsible for submitting documentation to the principal demonstrating that retention is appropriate based on the student's academic record (see Appendix I-D). The SPEC will review all relevant documentation and make a determination whether the student should be promoted or retained. Parents will be contacted and notified if retention is the committee's recommendation.

To reduce the number of students retained, the school is required to complete all mandated assessments, accurately identify each student's learning needs, and provide intensive reading and math instructional interventions through an appropriate research-based program within the Response to Intervention (RTI) framework, in accordance with local policy [EIE, LOCAL] and legal requirements [EHBC, LEGAL].

SUMMER SCHOOL

Supplemental services will be provided through a combination of local and categorical funds for students who do not meet promotion requirements. Students must have a documented Response to Intervention (RtI) plan that includes a minimum of one

grading period of interventions. To be considered for promotion to the next grade level, students must attend summer school and maintain an average grade of 70% or above. Additionally, students must meet attendance requirements during summer school. Placement in the subsequent grade level is at the discretion of the home campus administrator.

Grading Roles and Responsibilities for Summer School

Student Responsibilities for Summer School:

1. Complete assigned work on time and return it to the teacher.
2. Plan and schedule work for long-term assignments carefully to ensure timely completion.
3. Communicate with the teacher proactively if the assignment is unclear or if difficulties arise before the due date.

Parent/Guardian Responsibilities:

1. Establish a specific time, place, and manner for completing homework.
2. Provide the necessary supplies and materials for classwork completion.
3. Monitor attendance and class participation.
4. Assist the student in planning a time schedule for long-term assignments.

Teacher Responsibilities:

1. Provide meaningful tasks that enrich and supplement in-class learning.
2. Communicate assignments clearly, including both regular and long-range tasks.
3. Deliver effective instruction before assignments to prepare students for independent and successful completion.
4. Provide course requirements and expectations at the start of each grading period for students and parents.

HOMEWORK GUIDELINES

Homework assignments are essential to provide students with sufficient time to master subject matter and complete long-term projects. Effective homework should be purposeful, tailored to the individual child's level, and directly related to specific learning objectives. Assignments should either reinforce skills already taught or prepare students to begin a new topic or part of the course.

To ensure homework has value, the following guidelines should be observed:

1. The purpose and connection of the homework to classroom learning must be clearly understood by the student.
2. Students must receive clear explanations so they know **what** to do, **how** to do it, **why** they are doing it, and feel motivated to complete the task.
3. Homework should pertain to skills previously taught.
4. Assignments should extend the student's knowledge in alignment with the Texas Essential Knowledge and Skills (TEKS).
5. Homework must be adapted to meet individual student needs.
6. Assignments should be reasonable given the student's home resources and environment.
7. Homework must be properly evaluated, with feedback provided, but it should **not** be recorded as a grade in the grade book.
8. Documentation of homework assignments must be included in the teacher's lesson plans.
9. Homework should be an integral part of classroom activities—never busy work or used as punishment.
10. Assignments should be avoided immediately before holidays or major special events.
11. Recommended daily homework time is approximately 30 minutes for Pre-K through 2nd grade and up to 60 minutes for grades 3 through 5.

In summary, when homework is thoughtfully designed and meaningfully integrated into learning, it serves as an important step toward fostering collaboration between the school, student, and community in pursuit of quality education.

CUMULATIVE FOLDER (PERMANENT RECORD)

A student's cumulative folder (permanent record) of a school year should be prepared carefully and professionally

- Information on the front (student's legal name, grade, teacher's name, etc.) will be typed or printed.
- All entries must be in **BLACK INK**; absolutely no red ink or correction fluid.
- Errors must be crossed out with a slash (/) and initialed over an entry.

Teachers will place cumulative report stickers at the end of the academic year. The teacher of record will sign to confirm the students promotion/retention status.

In District Transfers: If a student transfers from one San Benito elementary campus to another during the school year, grades and attendance from both schools shall be averaged to determine final yearly averages for the permanent report card.

Out of District Transfers: If a student transfers from another school in the state of Texas, grades from both districts shall be averaged to determine final yearly averages for the permanent report card. Grades shall be entered into Skyward.

Out of State Transfers: If a student transfers from an out of state campus, the principal will use reasonable standards to make grading/promotion decisions. Students must be in attendance in San
Benito CISD for a minimum of 50% of the nine weeks grading period in order to be awarded credit.

ACADEMIC DISHONESTY

Students who engage in academic dishonesty will receive a failing grade for the assignment or test in question, with no opportunity to retest or redo the work. Additionally, they will be subject to disciplinary action in accordance with the Student Code of Conduct. Academic dishonesty includes, but is not limited to, cheating, copying another student's work, plagiarism, and unauthorized communication between students during an examination. The determination that academic dishonesty has occurred will be made by the classroom teacher or another supervising professional employee. This decision will be based on professional judgment and may include written evidence, direct observation, or credible information provided by students. (EIA LOCAL)

SPECIAL SERVICES

Students receiving Special Education support shall follow SBCISD's grading and retention procedures, with any necessary deviations determined by the ARD Committee and documented in the student's Individualized Education Plan (IEP). The IEP may include specific accommodations or modifications to ensure the student can successfully meet district grading expectations. All Special Education students will receive a standardized district report card, and grades must be entered into the district's online grading system (Skyward). Numerical grades shall be assigned for all students in grades K–12. The instructional accommodations and modifications outlined in a student's IEP must be fully implemented by the general education and/or special education teacher; failure to do so renders any grade assigned invalid. In such cases, a new grade must be determined once the required supports are in place. It is the joint responsibility of campus administrators and Special Education administrators to monitor the implementation of accommodations and modifications.

In addition to the district report card, students in Special Education must receive an IEP progress report every grading period that reflects progress on academic, behavioral, and/or related service goals and objectives. Every student's Skyward schedule must align with the Schedule of Services outlined in the IEP and reflect a schedule comparable to that of general education students. All students are expected to receive instruction in grade-level TEKS, with instructional scaffolds provided as needed. Students functioning significantly below grade level should be instructed at their functional level with a focus on progress toward grade-level standards.

The ARD Committee determines, on an individual basis, the instructional accommodations or modifications needed. These apply to daily assignments, homework, assessments, and grading practices, but not to the calculation of the final grade itself. When a student receiving Special Education services is not earning passing grades, the issue must be documented by both the general and special education teacher(s). If a student fails a course during a grading period, an ARD Committee must be convened to evaluate the cause of the failure and determine if any changes to the IEP are necessary. Lesson plans must reflect the implementation of accommodations and modifications for students with IEPs, and this documentation must adhere to FERPA guidelines.

SECTION 504

San Benito CISD is committed to providing comprehensive Section 504 services to ensure eligible students in San Benito, Texas, have equitable access to education. Under Section 504 of the
Rehabilitation Act of 1973, any student with a physical or mental impairment that substantially limits one or more major life activities—such as learning, concentrating, or breathing—is entitled to accommodations that level the playing field with non-disabled

peers. Students with conditions like asthma, diabetes, ADHD, or dyslexia may qualify for a 504 plan even if they do not require specialized instruction under IDEA.

To determine eligibility, parents, educators, or students can request a 504 evaluation through the campus Section 504 Coordinator, who leads a committee to review medical documentation, educational records, teacher observations, and parent input. If eligible, the committee creates an individualized 504 plan detailing the accommodations, supplementary aids, and related services needed to ensure equal access in class, extracurricular activities, and other school settings.

San Benito CISD maintains open communication with families by providing written notice and opportunities for input when a student is referred, evaluated, or receives a 504 plan. Accommodations such as extended time on tests, access to assistive technology, preferential seating, or modified assignments—are implemented by teachers and monitored by campus support staff. Parents interested in Section 504 support should contact their child's campus coordinator to initiate a referral and determine if their child meets the criteria.

By actively identifying needs, tailoring accommodations, and fostering collaboration among school staff and families, San Benito CISD ensures every student receives the support required to succeed academically and thrive socially.

EMERGENT BILINGUALS

In assessing English Language Learners (ELLs) for mastery of the essential knowledge and skills, San
Benito CISD shall exercise flexibility in selecting assessment methods that allow students to demonstrate their knowledge and competencies independent of their English language proficiency, in accordance with policy (EIE LOCAL). The district may assess students in their primary language, use English as a Second Language (ESL) methodologies, and align assessments with the English Language Proficiency Standards (ELPS) as required by 19 TAC §74.4.

Additionally, the district may utilize multiple and varied assessment instruments, as permitted under
EHBE LEGAL, to ensure a comprehensive understanding of each student's learning. The Texas English Language Proficiency Assessment System (TELPAS) is also used to evaluate English language development and academic progress over time. These flexible assessment practices help ensure equitable opportunities for ELL students to demonstrate academic mastery while still developing English proficiency.

ENRICHMENT

Enrichment activities are intended to extend students' skills in areas such as logical thinking, strategic reasoning, estimation, mental arithmetic, and problem solving. These activities should not be seen as additional or more difficult work, nor should they simply expand on the traditional curriculum for the sake of rigor. Instead, enrichment should be purposeful and engaging, driven by student needs as identified through data sources such as state and or local assessments and other relevant performance measures. Effective enrichment may be implemented through learning centers, flexible grouping, classroom projects, and individualized programs. Examples of meaningful enrichment include independent research projects, strategy-based games, and logic problems that encourage students to identify patterns and apply sequencing skills. For students in grades 2 through 5, tracking academic progress using individual data trackers is an expectation, empowering students to take ownership of their learning and monitor their growth over time

HONOR ROLL RECOGNITION

To celebrate and encourage academic excellence, the district recognizes students each nine weeks and at the end of the school year through the Honor Roll program. The **A Honor Roll** is awarded to students who earn grades of 90–100 in all subjects on their report card for a grading period. The **B Honor Roll** is designated for students who earn grades of 80–89 in all subjects. Students who earn a combination of A's (90–100) and B's (80–89)**—**with no grade below 80—qualify for the **A/B Honor Roll**. Conduct and enrichment area grades must also reflect satisfactory or higher performance to qualify for any Honor Roll recognition.

STRATEGIES FOR SUCCESS

- Ensure the student arrives **on time daily**, ready to learn with all necessary materials.
- Limit **absences** and ensure attendance at all required **tutoring or Accelerated Instruction programs**, as outlined in policy FEA [Legal].
- Communicate **with teachers** about academic performance, homework, and classroom behavior.
- Notify **the school in writing** when the student will be absent.
- Encourage **strong study habits**, **daily reading**, and **positive behavior** at home.
- Support and reinforce **school and district rules** for student conduct.
- Read **to and with the student daily** and provide a variety of reading materials at home.
- Ask the student **daily about school**, what they are learning, and their homework.
- **Supervise homework time** and provide a quiet, structured environment for learning.
- **Limit screen time**, including television and video games, during the school week.
- Take part in **enriching family activities** like visiting museums, libraries, or cultural events.
- **Become involved** in school functions and join at least **one school organization**.
- **Keep the school informed** of any updated information such as:

    - Phone numbers and address
    - Immunization records
    - Previous school records
    - Any personal, medical, or behavioral information that may affect learning or behavior

ESTRATEGIAS PARA EL EXITO

Los padres/tutores deben ser los guías principales e influencia positiva en la educación y en la vida. Es la responsabilidad de los padres de dar apoyo a la educación del estudiante haciendo lo siguiente:

- Traer al estudiante a la escuela a tiempo todos los días, listos para aprender, con los útiles adequados.
- Asegurar que el estudiantes asista programas de tutoría para la instrucción acelerada, limitando el número de ausencias como se indica en la política FEA[Legal].
- Hablar con los maestros de manera regular acerca de las asignaciones de desempeño (tareas, pedir ayuda, si es necesario), y notificar a la escuela por escrito cuando el estudiante va a estar ausente.
- Apoyar a los maestros en sus esfuerzos por fomentar buenos hábitos de estudio, la lectura por placer, y que muestre un comportamiento positivo.
- Lee con y al estudiante diariamente y ofrecer una variedad de materiales de lectura en el hogar.
- Preguntar al estudiante todos los días acerca de la escuela, el aprendizaje y las tareas.
- Supervisar al estudiante durante la tarea.
- Limitar la cantidad de tiempo que pasa viendo televisión o jugando juegos de video.
- Realizar viajes familiares a los museos, bibliotecas, eventos culturales, etc.
- Involucrarse en actividades escolares y ser miembro de al menos la organización escolar.
- Proporcionar a la escuela información actualizada, incluyendo el número de teléfono, dirección, registros de vacunación, y los informes escolares anteriores, etc.
- Toda información que pueda afectar a la capacidad del estudiante para aprender o comportarse debe ser proporcionada a la escuela.

Notice of Possibility of Retention

Date: _____

To The Parents of: _____,

This is to inform you that your child, _____, is performing below grade level student expectations in _____and does not meet promotion requirements*. In order to further your child's academic progress for the following school year, this is a request for a parent-teacher conference.

A Notice of Retention conference is scheduled for _at _____ .

Sincerely,

_____ _____

Principal Teacher

*In grades 1-5, promotion to the next grade level shall be based on a grade of 70 or above on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) in three of the following four areas: reading/language arts, mathematics, science, and social studies

==========

Please sign below to indicate that you received this notice. Thank you.

____ I have received the Notice of Retention and will be able to attend the meeting.

____ I have received the Notice of Retention form, but will not be able to attend the meeting.

_____

Parent's Signature

Retention Conference Record

School: _____ Conference Date: _____

Name of Student: _____ Grade: _____

Parent/Guardian Name: _____ Phone Number: _____

The student will be retained in ____Grade for the 2026 - 2027 academic year.

Signatures:

_____ _____

Principal Parent / Guardian

Comments:

_____

_____

_____

_____

_____

_____

_____

_____

Request Approval of the San Benito CISD Secondary Grading Policy for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the San Benito CISD Secondary Grading Policy for the 2026-2027 school year.

Rationale:

The Secondary Grading Guidelines establish consistent grading and reporting practices for grades 6–12. Board approval ensures uniform implementation of grading procedures and compliance with district policy for the 2026–2027 school year.

Paperwork Impact:

The approved Secondary Grading Guidelines will be distributed electronically to campus administrators, teachers, students, and parents, with printed copies made available upon request.

Budgetary Information:

No cost to district.

Resource Personnel:

All Secondary Principals
Secondary Committee Members
JoAnn Fernandez, Principal, San Benito High School
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

The Secondary Grading Guidelines have been developed in accordance with Board Policies EIA (LEGAL) and EIA (LOCAL) – Instructional Achievement: Grading/Progress Reports to Parents, and other applicable state laws and district regulations.

SAN BENITO SCHOOLS



2026 - 2027

SECONDARY GRADING POLICY

Office of Academics
240 N. Crockett
San Benito, TX 78586
956-361-6100

www.sbcisd.net

San Benito Consolidated Independent School District

SECONDARY GRADING POLICY

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PHILOSOPHY AND RATIONALE

The philosophy of the San Benito Consolidated Independent School District concerning academic achievement, promotion, and retention is based on the recognition that each student is an individual. Decisions about promotion or retention should take into account every aspect of a student's development to meet individual needs and encourage the learner's overall growth and potential.

Careful monitoring shall occur at every grade level to ensure mastery of the Texas Essential Knowledge and Skills. Each student should progress to the level of scholastic achievement expected for the assigned grade. The teacher of record should keep parents informed about the student's academic progress and areas of need.

It is recommended that procedures for early identification of students who are failing to make satisfactory progress be established. It is necessary to ensure ongoing review of students who encounter difficulty are identified and not permitted to continue without academic acceleration.

RELATION TO ESSENTIAL KNOWLEDGE AND SKILLS

The District shall establish instructional objectives that relate to essential knowledge and skills for grade- level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of the designated District objectives.

GUIDELINES FOR GRADING

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that enough grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

INTER-DISTRICT TRANSFER STUDENTS

Student credits/grades shall be honored by the receiving campus with grades being incorporated into the grading guidelines for the campus.

DAEP SITE 2

In accordance with Texas Education Code Chapter 37, students assigned to DAEP receive instruction in core academic subjects only and do not receive elective instruction during placement. Upon return to the home campus, students shall receive a structured opportunity

to complete missed elective coursework for credit. (If a student loses credit due to the accelerated calendar, the student may recover the missed credit upon completion of the required coursework). Campus teachers of record shall identify required assignments and set a reasonable timeline for completion.

DAEP SITE 3 TRANSFER STUDENTS

Student credits/grades shall be honored by the receiving campus with grades being incorporated into the grading guidelines for the campus.

MIDDLE SCHOOLS

Report cards will be issued at the end of each nine weeks. A nine weeks grade will be determined based on 60% for daily quizzes, daily work, participation, note taking, and homework; 40% for major weekly tests, unit tests, skill tests, and special assignments or projects.

A minimum of three major grades per nine weeks must be administered. A minimum of nine daily grades per subject must be administered every nine weeks. Grades should be entered into each teacher's electronic grade book weekly. By the end of each 3rd week of the nine weeks, a minimum of three daily grades and one major grade will be taken in order to monitor student progress.

Each semester grade is the average of the grades for the two nine weeks grading periods.

First nine weeks	90
Second nine weeks	85
	175/2= *87.5 1st semester grade

The yearly grade is the average of the first semester and second semester. If a student passes one semester and fails the other, the course will be considered passing if the yearly average is 70 or above.

In order to maintain a uniform method of grading, these practices will be followed.

1. Grades above 100 cannot be awarded to students on the report card.
2. Grades may not be adjusted using a bell curve
3. All grades must be earned.

Every three weeks during a grading period, students will receive a hard copy of their progress report to take home to their parents or the progress report will be posted on the

Parent Portal. If a student's average falls below 70 in any subject, the teacher may request a conference with the parent or guardian.

A report card or unsatisfactory progress report will state whether tutorials are required for a student who receives a grade average lower than 70 in a subject.

Report cards will be mailed at the end of every grading period, which is every 9 weeks.

2026-2027 School Year
1st nine weeks: Aug. 10 - Oct. 7
2nd nine weeks: Oct. 13 - Dec. 18
3rd nine weeks: Jan. 5 - March 12
4th nine weeks: March 22 - May 20

RETENTION/ PROMOTION
In grades 6-8, promotion to the next grade level shall be based on grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in at least three of the following areas: RLA (Reading Language Arts) mathematics, science, and social studies.

TUTORIAL
The District may offer tutorial services on campus. If such services are available, any student who earns a grade below 70 in a subject during a reporting period will be required to attend tutorials. The District may provide transportation services to accommodate students who are required to attend tutorials and who are eligible for regular transportation. See EHBC (LEGAL)]

ALGEBRA I COURSE

Algebra I will be offered to 8th grade students who are enrolled in the middle school math honors pathway. This course will satisfy the Algebra I requirement for graduation. Students earn one (1) high school math credit upon successful completion (average of 70 or above), and are required to take the Algebra I End of Course Test. The grade earned will not be aggregated into the final high school GPA.

MIDDLE SCHOOL 8TH GRADE TOP TEN STUDENTS

Each middle school campus will recognize the top ten 8th grade students based on assigned grade points in all courses for grades 6, 7, and 8 while in an SBCISD middle school. Top ten will be based through the 3rd grading period of 8th grade. In the event of a tie for the tenth position, numerical grades will be used to determine placement.

The District shall categorize and weigh eligible courses as Category I and Category II

Eligible honors courses will be classified as Category I courses.

All other eligible courses shall be categorized and weighted as Category II courses.

WEIGHTED GRADE POINT AVERAGE

The District shall convert nine weeks grades earned in eligible courses to grade points in accordance with the following table and shall calculate a weighted GPA:

Grade	Category I	Category II
95-100	5.0	4.0
90-94	4.5	3.5
85-89	4.0	3.0
80-84	3.5	2.5
75-79	3.0	2.0
70-74	2.5	1.5
Below 70	0	0

CREDIT BY EXAM

The District offers Credit by Examination (CBE) for acceleration at every grade level and subject area offered in accordance with the Texas State Board of Education rules. A student is allowed to advance one grade level or one course per academic year.

See Board Policy EHDB Local and EHDC Local.

EXTRACURRICULAR ACTIVITIES UIL GRADES 7-8

Participation in school and school-related activities is an excellent way for a student to develop talents, receive individual recognition, and build strong friendships with other students.

Participation is a privilege. Eligibility for participation in many of these activities is governed by state law as well as rules of the University Interscholastic League (UIL) – a state association overseeing inter-district competition. The following requirements apply to all extracurricular activities:

A student who receives a grade below a 70 in any academic class per the UIL calendar [other than a class identified as advanced by either the State Board of Education or by the local Board Policy] may not participate in extracurricular activities; including pep rallies and other school functions for at least three school weeks.

NO-PASS, NO PLAY/EXEMPTION

An eighth-grade student taking an advanced course for high school credit is eligible for one nine weeks waiver per school year when his/her grade is 65 or higher. If the student receives a grade lower than 65 after a grade evaluation period, the student "shall be suspended from participation in any extracurricular activity sponsored or sanctioned by the school district" (TEC 33.081 [c] will be applied).

A student who fails two or more subjects is not eligible for a waiver. The student must petition the campus principal IN WRITING, to apply for the **ONE waiver**. Honors courses are not applicable.

A student with disabilities who fails to meet the standards in the individualized education program (IEP) may not participate for at least three school weeks. An ineligible student may practice or rehearse.

A student is allowed up to ten absences not related to post-district competition in a school year. A maximum of five absences for post-district competition, prior to state, and a maximum of two absences for state competition is allowable. All extracurricular activities and public performances, whether UIL activities approved by the Board, are subject to these restrictions.

A student who misses a class because of participation in an activity that has not been approved will receive an unexcused absence.

Note: Sponsors of student clubs and performing groups such as the band, choir, drill and athletic teams may establish standards of behavior – including consequences for misbehavior – that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or local policy will apply in addition to any consequences specified by the organization.

SAN BENITO HIGH SCHOOL (SBHS) /VETERANS MEMORIAL ACADEMY (VMA)

END-OF-COURSE ASSESSMENTS
As delineated in Senate Bill 5, the following EOC assessments are required for graduation: English I, English II, Algebra I, Biology, and U.S. History

SPECIAL EDUCATION

A student's ARD committee shall determine the type of assessment to be administered. EIA (LOCAL)

GRADING

Students attending San Benito High School/VMA will follow the **traditional** and **accelerated block**.

Traditional Periods: 50 minute courses

1 Semester = 18 weeks = ½ credit
2 Semesters = 36 weeks = 1 credit

Accelerated Block Periods: (90-minute courses)

1 Quarter = 9 weeks = ½ credit
2 Quarters = 18 weeks = One Term = 1 credit

1st and 2nd Quarters = First Term 3rd and 4th Quarters = Second Term

2 Terms = School Year
Nine-week exams (semester exams) are administered in courses under an accelerated block format; these exams account for 25% of the quarter grade.

Students may qualify for exemption from a semester exam by maintaining at least 90% attendance in the course during the semester and earning a final semester average of 90 or higher in Category I courses, 85 or higher in Category II courses, or 80 or higher in Category III courses. Eligible students may elect to opt in and take the semester exam.

Course Category	Required Grade to be Exempt from Semester
I	**90**
II	**85**
III	**80**

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of designated TEKS. The student's mastery level shall be a major factor in determining the grade for a subject or course. ALL grades recorded in the grade book will correlate with the TEKS taught. Additional work for extra credit to change an already passing grade is not allowed.

Major work will account for 40% of the grade average. Major work includes, but is not limited to the following examples:

- Unit tests and campus/district-based assessments
- Research papers or extended writing assignments

- Formal essays or literary analyses
- Special or long-term projects (individual or group)
- Book reports with analytical or creative components
- Compositions (narrative, expository, persuasive, etc.)
- Final drafts of major writing assignments
- Performance-based assessments or presentations
- Portfolios demonstrating cumulative learning
- End-of-unit or benchmark assessments
- Multimedia or digital projects (e.g., documentary, slide deck, podcast)
- Science fair projects or inquiry-based investigations

Minor work will account for 60% of the grade average. Minor work includes, but is not limited to the following examples:

- Classwork and daily assignments
- Lab activities
- Group work and collaborative tasks Homework assignments Vocabulary tests and activities
- Progress checkpoints on projects and essays
- Quizzes (both announced and unannounced)
- Worksheets and graphic organizers Journal entries and reflective writing Reading logs or comprehension checks
- Exit tickets or quick writes
- Participation in class discussions or small group activities Drafts or rough outlines of writing assignments
- Short response questions or practice assessments

There should be a minimum of two numerical grades per week in each course. Grades should be entered into each teacher's electronic grade book weekly. By the end of each 3rd week of the nine weeks, a minimum of 6 daily grades and one major grade should be taken in order to monitor student progress.

Progress Reports

Every three weeks during a grading period, students will receive a hard copy of their progress report to take home to their parents or the progress report will be posted on the Skyward Parent Portal. If a student's average falls below 70 in any subject, the teacher may request a conference with the parent or guardian. This is not a final grade. Each progress report grade is a cumulative average up to the end of the nine weeks.

San Benito High/VMA School Report Cards

Students quarter grades will be averaged at a 40% weight for major work and 60% weight for minor work. Report cards will be mailed out to parents of students following the end of the nine weeks grading period. The quarter grade is composed of 75% of the nine weeks

average and 25% of the semester exam unless the student is exempt from semester exam at which point the quarter grade will be 100% of the nine weeks average.

If the student receives a grade average lower than 70, in any course, on any progress report, the teacher may conduct a conference with the parent/guardian, student, and the Dean of Instruction. The student will be required to attend tutorial sessions.

FINALITY OF GRADE

An examination or course grade issued by a classroom teacher is final and may not be changed unless the grade is arbitrary, erroneous, or not consistent with the District Grading Policy applicable to the grade, as determined by the Board.

A determination by the Board is not subject to appeal. This subsection does not prohibit an appeal related to a student's eligibility to participate in extracurricular activities under Education Code 33.081.

GRADUATION REQUIREMENTS

a.) To receive a high school diploma, a student entering Grade 9 in the 2014-2015 school year and thereafter must complete the following:

(1). In accordance with subsection (d) of this section, requirements of the Foundation High School Program specified in §74.12 of this title (relating to Foundation High School Program);

(2). Testing requirements for graduation as specified in Chapter 101 of this title (relating to Assessment); and

(3). Demonstrated proficiency, in Grade 8 or higher, as determined by the district in which the student is enrolled, in delivering clear verbal messages; choosing effective nonverbal behaviors; listening for desired results; applying valid critical-thinking and problem-solving processes; and identifying, analyzing, developing, and evaluating communication skills needed for professional and social success in interpersonal situations, group interactions, and personal and professional presentations.

b.) Beginning with students enrolled in Grade 12 during the 2021-2022 school year, each student in Grade 12 must complete and submit a free application for federal student aid (FAFSA) or a Texas application for state financial aid (TASFA) before graduating from high school.

(1). A student may graduate under the Foundation High School Program without completing a financial aid application if:

(A) The student's parent or other person standing in parental relation submits a signed form, approved by the Texas Education Agency (TEA), indicating that the parent or other person declines to complete and submit the application or

authorizes the student to decline to complete and submit the financial aid application;

(B) The student signs and submits the form described by paragraph (1) of this subsection on the student's own behalf if the student is 18 years of age or older or has been emancipated under Texas Family Code, Chapter 31; or

(C) A school counselor authorizes the student to decline to complete and submit the financial aid application for good cause, as determined by the school counselor.

(2). A school counselor may not indicate that a student has not complied with this subsection if the school district or open enrollment

(3). Enrollment charter school fails to provide the form described by paragraph (1)(A) of this subsection to the student or the student's parent or guardian.

c.) A school district shall clearly indicate the distinguished level of achievement under the Foundation High School Program, an endorsement, and a performance acknowledgment on the transcript or academic achievement record (AAR) of a student who satisfies the applicable requirements.

d.) A student entering Grade 9 in the 2014-2015 school year and thereafter shall enroll in the courses necessary to complete the curriculum requirements for the Foundation High School Program specified in §74.12 of this title and the curriculum requirements for at least one endorsement specified in §74.13 of this title (relating to Endorsements).

e.) A student may graduate under the Foundation High School Program without earning an endorsement if, after the student's sophomore year:

(1). the student and the student's parent or person standing in parental relation to the student are advised by a school counselor of the specific benefits of graduating from high school with one or more endorsements; and

(2). the student's parent or person standing in parental relation to the student files with a school counselor written permission, on a form adopted by the TEA, allowing the student to graduate under the Foundation High School Program without earning an endorsement.

f.) A student may earn a distinguished level of achievement by successfully completing the curriculum requirements for the Foundation High School Program and the curriculum requirements for at least one endorsement required by the Texas Education Code (TEC), §28.025(b-15), including four credits in science and four credits in mathematics to include Algebra II.

g.) An out-of-state or out-of-country transfer student (including foreign exchange students) or a transfer student from a Texas nonpublic school is eligible to receive a Texas diploma but must complete all requirements of this section to satisfy state graduation requirements. Any course credit required in this section that is not completed by the student before he or she enrolls in a Texas school district may be satisfied through the provisions of §74.23 of this title (relating to Correspondence

Courses and Distance Learning) and §74.24 of this title (relating to Credit by Examination) or by completing the course or courses according to the provisions of §74.26 of this title (relating to Award of Credit).

A student shall enroll in the courses necessary to complete the curriculum requirements for the Foundation High School Program and the curriculum requirements for at least one endorsement. *Texas Education Code 28.025(c); 19 TAC 74.11(a), (c)*

A student must earn at least 22 credits to complete the Foundation High School Program and must demonstrate proficiency in the following core courses:

1. English language arts—4 credits;
2. Mathematics—3 credits;
3. Science—3 credits;
4. Social Studies—3 credits;
5. Languages other than English—2 credits;
6. Physical Education—1 credit;
7. Fine Arts—1 credit; and
8. Elective courses—5 credits

ENDORSEMENTS

A student shall specify in writing any endorsement that the student intends to earn upon entering grade 9. A student may earn any of the following endorsements:

1. Science, technology, engineering, and mathematics (STEM);
2. Business and industry;
3. Public services;
4. Arts and humanities; and
5. Multidisciplinary studies.

The District must make at least one endorsement available to students. A district that offers only one endorsement curriculum must offer multidisciplinary studies.

To earn an endorsement a student must demonstrate proficiency in the curriculum requirements for the Foundation High School Program and, in accordance with 19 Texas Administrative Code 74.13(e), earn:

1. A fourth credit in mathematics;

2. An additional credit in science; and

3. Two additional elective credits.

A course completed as part of the four courses needed to satisfy an endorsement requirement may also satisfy a requirement under the Foundation High School Program, including an elective requirement.

The District shall permit a student to enroll in courses under more than one endorsement before the student's junior year and to choose, at any time, to earn an endorsement other than the endorsement the student previously indicated.

A student must earn at least 26 credits to earn an endorsement, but a student is not entitled to remain enrolled to earn more than 26 credits.

The District may define advanced courses and determine a coherent sequence of courses for an endorsement area, provided that prerequisites in 19 Texas Administrative Code Chapters 110–118, 126, 127, and 130 are followed.

Texas Education Code 28.025; 19 TAC 74.13

Exception:

A student may graduate under the Foundation High School Program without earning an endorsement if, after the student's sophomore year:

1. The student and the student's parent or person standing in parental relation to the student are advised by a school counselor of the specific benefits of graduating from high school with one or more endorsements; and

2. The student's parent or person standing in parental relation to the student files with a school counselor written permission, on a form adopted by TEA, allowing the student to graduate under the Foundation High School Program without earning an endorsement.

19 TAC 74.11(d)

DISTINGUISHED LEVEL OF ACHIEVEMENT

A student may earn a distinguished level of achievement by successfully completing the curriculum requirements for the Foundation High School Program and the curriculum requirements for at least one endorsement, including four credits in science and four credits in mathematics, including Algebra II. *19 TAC 74.11(e)*

PERFORMANCE ACKNOWLEDGEMENTS

In accordance with the requirements of 19 Texas Administrative Code 74.14, a student may earn a
performance acknowledgment on the student's transcript for:

1. Outstanding performance:
    a. In a dual credit course;
    b. In bilingualism and biliteracy;
    c. On a College Board advanced placement test or international baccalaureate examination;
    d. On an established, valid, reliable, and nationally norm-referenced preliminary college preparation assessment instrument used to measure a student's progress toward readiness for college and the workplace;
    e. On an established, valid, reliable, and nationally norm-referenced assessment instrument used by colleges and universities as part of their undergraduate admissions process; or
2. Earning a nationally or internationally recognized business or industry certification or license.

Texas Education Code 28.025(c-5); 19 TAC 74.14

IGC (INDIVIDUAL GRADUATION COMMITTEE)

Without complying with the requirements above, a student may receive a diploma if the person is eligible for a diploma as determined by an individual graduation committee (IGC) established under Texas Education Code 28.0258. *TEC 28.025(c-6)*

For each 11th or 12th grade student who has failed to comply with the end-of-course (EOC) assessment instrument performance requirements under Education Code 39.025 for not more than two courses, the district shall establish an IGC at the end of or after the student's 11th grade year to determine whether the student may qualify to graduate. A student may not qualify to graduate before the student's 12th grade year.

The committee shall be composed of:

1. The principal or principal's designee;
2. The teacher of the course for each EOC assessment on which the student failed to perform satisfactorily;
3. The department chair or lead teacher supervising the teacher(s) above; and
4. As applicable:
    a. The student's parent or person standing in parental relation to the student;
    b. A designated advocate if the parent is unable to serve; or
    c. The student, at the student's option, if the student is at least 18 years of age or is an emancipated minor.

The superintendent shall establish procedures for convening the committee.

The district shall provide an appropriate translator, if available, for a parent, advocate, or student who is unable to speak English. *Texas Education Code 28.0258(a), (c), (c-2)*

GRADE LEVEL CLASSIFICATION

Grade-level advancement for students in grades 9-12 shall be earned by course credits. [See EIE LOCAL]

The following procedures will apply to Freshmen beginning with the school year 2012-2013. Grade 9 students must have successfully completed 6 state graduation required credits in order to advance to San Benito High School as Sophomores.

Three of those 6 credits must be English I, Algebra I and World Geography or Biology credit.

Grade 9 students who do not earn the required credits will remain at Veterans Memorial Academy and will be re-classified mid-year if they successfully complete the required credits to advance to San Benito High School.

Students who fail an EOC credit course but who pass the EOC exam for the required credit course, may be administered a locally developed credit by exam in order to give the students an opportunity to earn the required course credit.

Juniors who are possible spring graduates will be re-classified mid-year.

A student entering Grade 9 in the 2007 – 2008 and thereafter will be based on the following number of state graduation credits:

Freshmen…….< 6.0
Sophomores…….≥ 6.0 – 12.5
Juniors…….≥ 13.0 – 19.5
Seniors……≥ 20.0

MAKE UP WORK AND LATE PROJECTS

Students shall be expected to make up assignments, projects, and tests after absences. Students may receive a zero for any assignment, project, or test not made up within an allotted time.

A student shall be responsible for obtaining and completing the make-up work in a satisfactory manner and within the time specified by the teacher. A reasonable amount of time for completion of an assignment will be established by the teacher.

STUDENTS RECEIVING SPECIAL EDUCATION SERVICES

Students receiving special education services will follow the SBCISD grading/retention procedures. Any necessary deviations will be determined by the Admission, Review and Dismissal (ARD) Committee and will be documented in the student's Individual Education Plan(IEP). The student's IEP may include accommodations/modifications that enable the student to successfully meet the district's grading/grading procedures. All students in special education will receive a standardized district report card. Grades must be entered into the Online Grading System (Skyward). Numerical grades will be used for all students that are enrolled in grades K – 12th.
Instructional accommodations/modifications for students in special education must be followed as determined by an ARDC. If a student's grade is derived without following the required accommodations/modifications outlined in his/her IEP, the grade is invalid and a new grade must be determined after accommodations/modifications are in place. Implementation of accommodations/modifications is the responsibility of the general education teacher and/or the special education teacher. Campus administrators and special education personnel shall monitor the implementation of the accommodations/ modifications.

In addition to the district report card, students receiving special education services must receive an IEP Progress Report every nine weeks reporting on academics, behavior and/or instructional/ related services as determined by the student's goals and objectives.

All students, regardless of their instructional placement, must have a schedule in Skyward that is aligned to the schedule in general education. The Skyward schedule must match the schedule of services in the student's IEP. It is the expectation that all students will be taught on grade level TEKS regardless of their instructional setting. However, students who are performing significantly lower than their grade level should be taught at their prerequisite skills and work toward progress.

The ARDC determines, on an individual basis, the need of instructional accommodations/ modifications. The accommodations/modifications apply to daily work assignments, homework, tests and grading techniques, not the calculation of the final grade.

If a child is receiving special education services and is not earning passing grades, the failure should be addressed and documented by a special education/general education teacher(s). An Admission, Review and Dismissal (ARD) Committee must convene to consider the reason(s) for failure and possible IEP modification after each grading period.

Lesson Plans should reflect accommodations/modifications as implemented for students with an Individualized Education Plan (IEP) or 504 plan. Documentation in lesson plans should be in accordance with FERPA requirements.

For a student receiving special education services, the student's ARD committee and the District are responsible for developing the student's PGP.
A student's IEP developed under Education Code 29.005 may be used as the student's PGP. *Education Code 28.0212(c); 19 TAC 89.1050(a)* [See EHBAB]

SECTION §504

The section 504 Committee determines, on an individual basis, the need for instructional accommodations. Section 504 guidelines for accommodations will be followed.
Monitoring of these guidelines is the responsibility of the regular education teacher, campus principal, campus administrators, and campus Section 504 Coordinator/s. If a student's grade is derived without following the required accommodations outlined in his/her Individual Accommodation Plan (IAP), the grade is invalid and a new grade must be determined after accommodations are implemented.

Students in Section 504 will follow the SBCISD grading/retention procedures. Any necessary accommodations will be determined by the Section 504 committee and will be documented in the Student Services Plan. The Student Service Plan may include accommodations that enable the student to successfully meet the district's grading procedures. All students in Section 504 will receive a standardized district report card. In measuring the academic or proficiency of a student with disabilities identified under 504, the student's potential for achievement or proficiency in the area must be considered by the Section 504 committee.

EMERGENT BILINGUAL

In assessing Emergent Bilingual students for mastery of the essential knowledge and skills, the District shall be flexible in determining methods to allow the students to demonstrate knowledge or competency independent of their English language skills in the following ways: (EIE Local)

- Assessment using ESL methodologies
- English Language Proficiency Standards (ELPS) required by 19 TAC, Chapter 74, Subchapter A, §74.4
- assessment with multiple varied instruments (See EHBE Legal)
- TELPAS (Texas English Language Proficiency Assessment System)

EARLY AWARD OF CREDIT

Awarding of High School Credit for Middle School Students

The District may offer courses designated for grades 9-12 in earlier grade levels. Credit must be awarded if the student has demonstrated achievement by meeting the standard requirements of the course, including demonstrated proficiency in the subject matter, regardless of the time the student has received instruction in the course or the grade level at which proficiency was attained. The academic achievement record shall reflect that students have satisfactorily completed courses at earlier grade levels from grades 9-12 and have been awarded state graduation credits. TAC§74.26(b)

List of Board-Approved Advanced Courses

Creative Writing, English I, II, Honors
English Language AP
English Literature AP
English IV / Comp. I & II Dual Enrollment
Forms in Literature Dual Enrollment
Algebra I, II Honors
College Algebra Dual Enrollment
Statistics AP/Dual Enrollment
Geometry Honors
Pre-Calculus Honors / AP/ Dual Enrollment
Calculus AB AP
Calculus BC AP
Computer Science Principles AP
Computer Science I Honors
Computer Science I AP
Computer Science II Honors
Computer Science II AP
Integrated Physics Chemistry Honors
Biology Honors, AP / Dual Enrollment
Biology II Dual Enrollment
Physics Honors, AP / Dual Enrollment
Physics II Dual Enrollment
Chemistry Honors, AP/Dual Enrollment
Environmental Science AP
Anatomy and Physiology I Dual Enrollment
Anatomy and Physiology II Dual Enrollment
GeoScience Dual Enrollment
World History AP
World History Honors
World Geography Honors
Human Geography AP
U. S. History AP
U. S. History / History I & 2 Dual Enrollment
U. S. Government & Politics AP Government AP
Macroeconomics AP/Dual Enrollment
Microeconomics Dual Enrollment
European History AP
Spanish II Honors
Spanish III Honors
Spanish IV AP
Spanish Dual Enrollment
Social Studies Advanced Studies I, II Dual Enrollment
Art / Drawing AP/Dual Enrollment
Music Appreciation Dual Enrollment
Film Appreciation Dual Enrollment

Federal Government Dual Enrollment
Texas Government Dual Enrollment
Psychology Dual Enrollment
Sociology Dual Enrollment
Public Speaking Dual Enrollment
Interpersonal Communication Dual Enrollment

PARTIAL AWARD CREDIT (HIGH SCHOOL/VMA)

In accordance with the District's local policy, a student who is able to successfully complete only one semester of a two-semester course can be awarded credit proportionately. 19 TAC 74.26(d)

A student passing one quarter/semester and failing the second quarter/semester will receive full credit if the term/yearly average is 70 or above. However, if the term average is less than 70, the student will be required to repeat only the quarter/semester failed. Credit will be granted contingent on the student repeating and passing the quarter/semester failed.

A student who fails both quarters/semesters of a two-quarter/semester course must repeat and pass both quarters/semesters before credit will be granted. Successful completion of a one-quarter/semester course earns 1/2-unit credit; a two- quarter/semester course earns one (1) unit credit.

GRADE REPORTING

Grade reports shall be issued every nine weeks for students in kindergarten through grade 8 and every nine weeks for students in grades 9-12 on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIA (LOCAL).

PROGRESS REPORTS

Interim progress reports shall be issued for all students after the third week and the sixth week of each grading period. Supplemental progress reports may be issued at the teacher's discretion. EIA (LOCAL)

CONFERENCES/PROJECTS

Conferences may be requested by a teacher or parent as needed.
Projects can be a way to challenge or differentiate for students. Enrichment activities can be provided through the use of whole class and individualized projects.
Teachers shall clearly communicate to students and parents the criteria for grading such projects and the timeline to complete the assignment (project).

LATE PROJECTS

Teachers may assign a late penalty to any project turned in after the due date in accordance with previously established guidelines approved by the principal and disseminated to students (as specified in campus student handbook).

MAKE-UP WORK

Students shall be expected to make up assignments and tests after absences. Students may receive a zero for any assignment or test not made up within the allotted time (as specified in campus student handbook).

Students shall be permitted to take tests administered in any class missed because of absence.

For any class missed, the teacher may assign the student make-up work based on the instructional objectives for the subject or course and the needs of the individual student in mastering the essential knowledge and skills or in meeting subject or course requirements.

A student shall be responsible for **obtaining** and **completing** the make- up work in a satisfactory manner and within the time specified by the teacher.

MAKE-UP WORK/ MIGRANTS

Identified migrant students who enroll late or withdraw early shall make-up missed assignments. Students should complete all course work in a timely manner after enrolling or before withdrawing.

RETEACHING/RETESTING

Reteaching and remediation are integral parts of instruction. Throughout a daily lesson the teacher should monitor student understanding. Such monitoring alerts both teacher and student to the possible need for remediation or reteaching. Instruction that provides student practice with teacher assistance before students work independently also helps to prevent student failures and understanding.

In addition, formal or informal assessment may identify some students who have not understood the concept presented. The teacher should then select reteaching activities and/or provide tutorial options that present the content in a new or different learning modality. If the initial instruction was primarily visual, the corrective activity might be manipulative. In this way, the student will gain a new perspective on the task.

Documentation that re-teaching has occurred may consist of entries in the teacher's lesson plans and/or grade book. There must be documentation of at least one instance of reteaching when the teacher has determined that the student has not mastered the grade level skills.

The decision as to how to reassess skills that are retaught is the option of the classroom teacher. Reassessment methods include, but are not limited to:

- Oral questioning
- Observation

- Demonstration
- Correcting tests
- Class discussion / review

Retesting Documentation of reassessment for individual students will be shown with a numerical grade in the grade book.

1. All retest grades will be recorded.
2. When averaging grades for a reporting period, a passing retest grade will be counted as a 70.
3. If the retest grade is failing, the higher of the two grades (original / retest) will be used.
4. Retesting is required only for unit tests and major tests.
5. Quarter exams or semester exams are not subject to retesting.

NOTE: If the majority of students (>50%) fail to demonstrate mastery, retesting will be utilized as the assessment method. Only the higher of the two grades will be averaged with the other grades.

Re-teaching and retesting will occur in any area where a student has not demonstrated mastery (less than a 70% on a major grade). When re-teaching / retesting must occur, the following options are examples of activities for consideration while planning the re-teaching / retesting.

Re-teaching must be accomplished with a different instructional strategy from the original presentation, such as:

- Direct / Indirect instruction
- Experiential learning
- Collaborative
- Interactive instruction
- Peer tutoring
- Tutoring, and / or
- Structured group activities

HOMEWORK

Homework will be carefully examined and constructed so that
it becomes a meaningful part of learning. Homework assignments shall be planned in accordance with the following principles:

1. If the homework is to have value, its purpose and relation to what has been learned in the classroom must be clearly understood by the student.
2. Students shall understand not only what to do, but also how to do it independently.

3. The homework assignment should pertain to previously taught skills.
4. Homework assignments should be reasonable in view of the students' home resources.
5. Every homework assignment should be properly evaluated.
6. Documentation of homework assignment should be referenced in lesson plans and/or gradebook.
7. Homework should be an integral part of the classroom activities. Homework will not be used as a means of punishment.
8. Prompt feedback concerning the quality of work should be provided. Homework collected but not graded in a timely manner is almost without value to the students, parents, and teacher.

ACADEMIC DISHONESTY

A student found to have engaged in academic dishonesty shall have a zero recorded for assignments or tests with no opportunity for retesting and shall be subject to disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.

CURRICULUM MASTERY

Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory /accelerated services. [See EHBC] EIE (LOCAL)

STANDARDS FOR MASTERY

In addition to the factors as stated in law that must be considered for promotion, mastery shall be determined as follows:

1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.
2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final examinations or may be administered separately. Mastery of at least 70 percent of the objectives shall be required. EIE (LOCAL)

CREDITS AND RECORDS

Credits earned in local credit courses may be transferred at the enrolling district's discretion. Transfer students shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. *19 TAC 74.26(a)(1)*

NONPUBLIC SCHOOLS

Records and transcripts of students from Texas nonpublic schools or from out of state or out of the country (including foreign exchange students) shall be evaluated, and students shall be placed promptly in appropriate classes. The District may use a wide variety of methods to verify the content of courses for which a transfer student has earned credit. *19 TAC 74.26(a)(2)*

HOME SCHOOL STUDENTS

Students transferring from home to schools should be afforded the same treatment as students transferring from unaccredited private schools. Awarding of credit for courses taken may be determined by reviewing the curriculum and/or work of the student, or by using appropriate assessments.

When appropriate assessments are used for determination of placement, the passing standard for those students who have been homeschooled should be no higher than the standard required of students transferring from unaccredited private schools. As the Texas Education Agency has stated in the past, school districts may assess students by administering valid and reliable assessment instruments. The determination of whether or not to use such an instrument is a local matter. Districts may place students according to a review of the curriculum, course of study, and work of the student coming from a homeschool environment. Section
28.021 of the Texas Education Code requires advancement or credit to be awarded on the basis of "academic achievement or demonstrated proficiency of the subject matter."

If assessments are utilized for determining placement, the agency would suggest the following guidelines for assessing students:

1. Secondary students may be assessed using the credit by-examination methods for individual subject areas.

2. A secondary student assessed using the credit-by-examination method should be given adequate time to prepare for the test, particularly if multiple examinations are required. The standard of 70% for students to receive credit for courses they have already taken should be used rather than the 90% standard for earning credit for courses not previously taken.

EXTRACURRICULAR ACTIVITIES

UIL Grades 9-12

All UIL activities are subject to UIL Regulations of "No Pass, No Play Rule".

UIL Exemptions

Exemptions from "No Pass, No Play" Rule students enrolled in any of the advanced courses are exempt if they receive a grade of 60 or higher on a **Grades 9-12** scale of 100. If the student receives a grade lower than 60 after a grade evaluation period, the student "shall be suspended from participation in any extracurricular activity sponsored or sanctioned by the school district" (TEC 33.081 [c] will be applied).

NOTE: Until a final grade, awarded by an Institution of Higher Education (IHE) professor, is posted on the SBCISD student transcript, the course grade may not be considered for UIL eligibility.

TUTORIAL SERVICES

The District may provide tutorial services at District schools. If the District provides tutorial services, it shall require a student whose grade in a subject for a reporting period is lower than the equivalent of 70 on a scale of 100 to attend tutorials.

The District may provide transportation services to accommodate students who are required to attend tutorials and who are eligible for regular transportation. [See EHBC (LEGAL)]

ACADEMIC ACHIEVEMENT: CLASS RANKING

Note: The following provisions shall apply to students beginning with the graduating class of 2022.

CALCULATION

The District shall include in the calculation of class rank the semester grades earned in high school credit courses taken during the school day in grades 9–12 only, unless excluded below.

The class rank calculation shall not include semester grades from a course that is retaken after a passing grade has been earned.

The calculation shall include failing grades. (EIC Local)

EXCLUSIONS

Exclusions-Weighted Grade System Categories

The calculation of class rank shall exclude grades earned in any non- approved course taken in an abbreviated quarter or semester, or through credit by examination, with or without prior instruction.

The District shall categorize and weigh eligible courses as Category I, Category II, and Category III in accordance with provisions of this policy and as designated in appropriate District publications.

Eligible Advanced Placement and academic dual credit courses shall be categorized and weighted as Category I courses. Eligible advanced placement course will be weighted as Category I, contingent on student participating in the AP exam corresponding to the course. If the AP exam is not taken, Category grade points will revert to Category II grade point scale.

Eligible honors and technical dual credit, and technical concurrent enrollment courses shall be categorized and weighted as Category II courses.

All other eligible courses shall be categorized and weighted as Category III courses.

WEIGHTED GRADE POINT AVERAGE

The District shall convert semester grades earned in eligible courses to grade points in accordance with the following table and shall calculate a weighted GPA:

Grade	Category I	Category II	Category III
95-100	6.0	5.0	4.0
90-94	5.5	4.5	3.5
85-89	5.0	4.0	3.0
80-84	4.5	3.5	2.5
75-79	4.0	3.0	2.0
70-74	3.5	2.5	1.5
Below 70	0	0	0

A student shall receive additional grade points for eligible courses in any category if they earn qualifying scores on the corresponding AP exams, taken in grades 9–11 at the first opportunity after enrolling in the course, in accordance with the following:

Score on AP Exam	Additional Grade Points
3	1.00
4	1.50
5	2.0

TRANSFERRED GRADES

When a student transfers semester grades for courses that would be eligible under Category III and the District has accepted the credit, the District shall include the grades in the calculation of class rank.

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight to the grades based on the categories and grade weight system used by the District only if a similar or an equivalent course is offered to the same class of students in the District.

LOCAL GRADUATION HONORS

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations by using grades available at the time of calculation at the end of the fall semester of the senior year for courses taught on a traditional calendar and at the end of the third quarter of the senior year for accelerated/blocked courses.

Guidelines to finalize top 10 honor graduates enrolled in online dual enrollment classes. Student's course grade from online platform (example: Canvas) will be submitted to and verified by their assigned SBHS online facilitator at the end of 3rd quarter based on campus grading due date.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only local recognition and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

HONOR GRADUATES

The District shall recognize as an honor graduate the top ten ranked students according to their weighted GPA.

VALEDICTORIAN AND SALUTATORIAN

The valedictorian and salutatorian shall be the eligible students with the highest and second highest-rank, respectively. To be eligible for this local graduation honor, a student must:

- Have been continuously enrolled in the same District high school for the two school years immediately preceding graduation;
- Be graduating after exactly four years of enrollment in high school; and
- Have completed the foundation program with the distinguished level of achievement.

The District shall recognize as an honor graduate each of the top ten ranked students.

BREAKING TIES

In case of a tie in weighted GPAs after calculation to the fifth decimal place, the District shall calculate the overall course grade average, on a 100-point scale, for all courses taken in grades 9–12 for the students involved in the tie to determine recognition as a top ten honor graduate.

If the tie is not broken after applying these methods, the District shall recognize all students involved in the tie as sharing the honor and title.

HIGHEST RANKING GRADUATE

The student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.

Request Approval of the Memorandum of Understanding between San Benito CISD and Adorable Kids Child Care Center for 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends that the Board of Trustees approve the Memorandum of Understanding between San Benito CISD and Adorable Kids Child Care Center for the 2026-2027 school year

Rationale:

This Memorandum of Understanding establishes a formal prekindergarten partnership between San Benito CISD and Adorable Kids Child Care Center, a local childcare provider in accordance with Texas Education Agency (TEA) and Texas Workforce Commission (TWC) guidance. The partnership expands access to high-quality prekindergarten services, supports school readiness, and strengthens collaboration to improve outcomes for eligible three- and four-year-old students.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Diana Atkinson, Director of Elementary Instruction
Vicki Perez, Assistant Superintendent of Finance & Operations
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

MEMORANDUM OF UNDERSTANDING

BETWEEN SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND

Adorable Kids Child Care Center

2026 - 2027

This Memorandum of Understanding ("MOU") is by and between **Adorable Kids Child Care Center**, a Community-Based Prekindergarten Provider ("CBPP") and the San Benito Consolidated Independent School District ("SBCISD") to provide services to age-eligible and criteria- eligible prekindergarten children as per the guidelines established by the Department of Health and Human Services (DHHS) and the Texas Education Agency (TEA).

Whereas CBPP meets component number two (2), which is a Texas Rising Star program, as described in subparagraph 1 of Program Requirements herein below.

The purpose of the Memorandum of Understanding is to develop and foster a cohesive working relationship with prekindergarten education providers to establish high quality early childhood programs in the community; to ensure that each party hereto assumes the responsibility to communicate with the other and share leadership responsibilities to maximize resources; and to ensure that these working relationships between SBCISD and the CBPP are developed, implemented, and reviewed annually to improve quality of services.

Each party hereto has received information regarding the nature and scope of the proposed working relationship and has approved and granted signatory authority to the individuals designated as authorized to bind their respective organizations. Signatory authorities are listed at the end of this MOU. Each designee shall ensure that their respective Board of Directors, Owners, or Board of Trustees, as applicable, is informed of the various aspects and elements of this MOU.

The terms and conditions set forth in this MOU shall constitute the entire MOU between SBCISD and CBPP and may not be amended except by a written document signed by both entities.

Program Requirements:

This program can be provided at the childcare site as long as the following conditions are met:

1. The site meets at least one of the following high-quality components set by the Texas Education Agency: (1) is nationally accredited; or (2) is a Texas Rising Star program 3 or higher; or (3) is a Head Start provider; or (4) is a Texas School Ready participant; or (5) meets the prekindergarten program requirements under TEC 29.1532

2. The site maintains a minimum of 12 students who meet prekindergarten eligibility rules and requirements set by the Texas Education Agency. The site has up to 60 days from the first day of school or from the date of this MOU to reach the minimum of 12 students.

The CBPP and SBCISD agree that a fundamental requirement of this MOU obligation is to ensure the CBPP PreK classroom meets the minimum requirement of 12 eligible students. This may be accomplished in a combined PK3 and PK4 students who are eligible to be served by a qualified teacher for the purposes of meeting the minimum requirement set by the Texas Education Agency.

Term:

The Term of this Memorandum of Understanding commences on August 10, 2026, and ends on May 21, 2027 (the "Term") unless earlier terminated as herein provided. If this MOU is not terminated as herein provided, then SBCISD and CBPP may, by mutual agreement, extend the term for three (3) additional one-year terms on the same terms and conditions stated herein.

Program Description:

Children who are 3 or 4 years old as of September 1st of the year of the term, then in effect, and meet the prekindergarten eligibility criteria set forth by TEA will be dual-enrolled and served by SBCISD and CBPP. Collaboratively, the children attending CBPP will receive six (6) hours of instruction daily, in cognitive development by a qualified teacher with credentials required by CBPP in a designed facility meeting Child Care licensing and SBCISD requirements.

Days and Hours of Operation:

Days of operation shall not be less than one-hundred eighty-seven (187) days, during the months of August through May ("Days of Operation"). The daily operations will be from 7:45 am to 3:15 pm.

Center Sites:

The name and address of the CBPP site that will be serviced by SBCISD is:

Adorable Kids Child Care Center

830 E. Expressway 83

San Benito, TX. 78586

Responsibilities:

A SBCISD will:

- Provide appropriate educational and supportive services to ensure children and families are school-ready per guidelines set by the Texas Education Agency (TEA);
- Assign a Certified Early Childhood Instructional Coach to provide ongoing instructional coaching, coaching cycles, classroom support, and professional learning.
- Provide on-site special education evaluations, instructional supports, related services, and ARD committee coordination for eligible students in accordance with IDEA and TEA requirements.
- Provide on-site Emergent Bilingual instructional services, consultation, and progress monitoring for students identified as Emergent Bilingual.
- Meet monthly or on a regular basis with designated personnel of CBPP to facilitate the instructional process and other services provided; and
- Provide an overview of the academic program with the participating Administrators.
- Provide transition support services at identified elementary campuses;
- Provide ongoing professional development opportunities to all CBPP teachers and instructional assistants throughout the school year.
- Implement a collaborative Response to Intervention (RTI)/Multi-Tiered System of Supports (MTSS) process to identify students needing additional academic, behavioral, language, or developmental interventions as early as possible.

B. SBCISD Staff will:

- Attend and/or assist in the delivery of collaborative Professional Development for SBCISD and CBPP as deemed appropriate;
- Participate with the CBPP staff in the student recruitment process;
- Attend CBPP meetings as deemed necessary during the school year;
- Complete and fulfill the required documentation for SBCISD and CBPP with the assistance of SBCISD and CBPP's respective human resource departments;
- Work together with the CBPP teachers to provide high-quality early childhood instruction and prevent a duplication of efforts;
- Follow established protocol with any issues or concerns that may arise;
- Follow SBCISD requirements, policies, and procedures as well as the Texas Child Care Licensing Minimum Standards;
- Coordinate efforts with the CBPP staff to register the children;

C. CBPP will:

- Provide classroom space in a state childcare licensed facility which meets the state guidelines and SBCISD's requirements, and is appropriately staffed and furnished to deliver CBPP services based on the qualifying standards set forth by the Texas Education

Agency (TEA), Childcare Licensing, and district, local, and state and SBCISD requirements;

- Provide a CBPP teacher meeting one of the following qualifications:
  1. At least two years of experience teaching in a nationally accredited child care program or a Texas Rising Star Program, and:
     - a Child Development Associate (CDA) credential or another early childhood education credential approved by the agency; or
     - a certification offered through a training center accredited by the Association Montessori Internationale or through the Montessori Accreditation Council for Teacher Education;
  2. An associate or baccalaureate degree in early childhood education, early childhood special education, or a related field with a documented minimum of 15 hours of coursework in early childhood education;
  3. At least eight years of experience teaching in a nationally accredited child care program or a Texas Rising Star Program; or
  4. Been employed as a prekindergarten teacher in a school district that has ensured specific prekindergarten professional development requirements have been met:
     - Has completed 150 hours of professional development in ECE-specific topics over a consecutive five-year period; 75 of the 150 hours being in a mentoring/coaching relationship; or
     - Completes 30 hours of ECE-specific professional development annually, with 15 of the 30 hours being in a mentoring/coaching relationship until 150 hours are documented.
- Coordinate efforts with SBCISD to identify children with special needs and follow the SBCISD referral process for identification and services;
- Identify personnel who will attend the ARDs conducted by SBCISD;
- Assist with the distribution, completion, and submission of the required SBCISD student enrollment documents within the first week of a child's enrollment;
- Assist with daily attendance reporting and meeting attendance goals;
- Meet monthly or as needed with the designated SBCISD personnel;
- Ensure that the classroom size meets the adult/child ratio as required by state and federal standards; and
- Coordinate with SBCISD staff to transition children to the public schools at the end of each school year;

D. Collaboratively, SBCISD and CBPP will:

- Implement an early childhood program utilizing best early childhood practices;
- Coordinate and partner to plan for instruction, and share resources to meet the needs of eligible four-year- old (Pre-K children) and three- year-old children;
- Share information on upcoming workshops and conferences on Early Childhood Education;
- Review program operations to avoid duplication of efforts;
- Meet regularly to discuss the progress of the program;

- Perform children's assessment and evaluation, and collaborative program evaluation, to meet SBCISD and CBPP requirements;
- Analyze and share data for program planning and improvement;
- Work together to meet attendance goals;
- Inform all stakeholders of the working relationship of the parties hereto and this Memorandum of Understanding (MOU);
- Provide family services, parent engagement activities, and home visits;
- Support all events which promote the shared goals of SBCISD and CBPP;
- Organize and plan to sustain the program and promote a collaborative culture.

Pass-Through Funding and In-Kind Services

In accordance with Texas Education Code §29.171 and all applicable Texas Education Agency guidance regarding High Quality Prekindergarten partnerships and required pass-through funding to eligible community-based providers, San Benito Consolidated Independent School District (SBCISD) shall satisfy its pass-through obligation through the provision of comprehensive in-kind educational services designed to enhance the quality of instruction and improve student outcomes.

The following services shall be provided by SBCISD at no cost to the Community-Based Prekindergarten Provider (CBPP):

Assessment and Progress Monitoring

- A certified SBCISD teacher will administer all required beginning-of-year (BOY), middle-of-year (MOY), and end-of-year (EOY) student assessments for every child participating in the partnership program.
- SBCISD will analyze assessment results with CBPP staff to identify student strengths, areas for growth, and instructional priorities.

Instructional Coaching

- SBCISD's Certified Early Childhood Instructional Coach will provide ongoing coaching cycles to CBPP teachers.
- Coaching will include classroom observations, modeling of research-based instructional strategies, co-planning, feedback conferences, goal setting, and follow-up support to ensure instructional alignment with district expectations and High Quality Prekindergarten standards.

Professional Learning

- All CBPP teachers and instructional assistants shall be provided access to district professional development opportunities throughout the school year.
- Professional learning may include, but is not limited to:
    - Early childhood instructional best practices;
    - Curriculum implementation;
    - Developmentally appropriate instructional strategies;
    - Progress monitoring and data analysis;
    - Classroom management;
    - Social-emotional learning;
    - Emergent literacy and mathematics instruction;
    - Family engagement; and
    - Other trainings offered by SBCISD or Region One ESC.

Emergent Bilingual Services

- SBCISD shall provide on-site support and consultation for students identified as Emergent Bilingual in accordance with state and federal requirements.
- Services may include instructional support, language development strategies, progress monitoring, teacher consultation, and family communication.

Special Education Services

- SBCISD shall provide Child Find activities, evaluation services, Admission, Review, and Dismissal (ARD) committee meetings, instructional support, related services, and any specialized instruction required under a student's Individualized Education Program (IEP).
- Services will be provided on-site whenever appropriate and feasible.

Response to Intervention (RTI)/Multi-Tiered System of Supports (MTSS)

- SBCISD and the CBPP recognize that early intervention is essential to improving student outcomes. SBCISD shall provide consultation and support through its Response to Intervention/Multi-Tiered System of Supports framework. Services include:
    - Early identification of academic and developmental concerns;
    - Progress monitoring;
    - Targeted intervention planning;
    - Data review meetings;
    - Teacher collaboration; and
    - Recommendations for additional services when warranted.

Curriculum and Instructional Support

- SBCISD shall provide curriculum guidance, instructional resources, collaborative planning opportunities, and technical assistance to ensure alignment with the district's Prekindergarten curriculum and the Texas Prekindergarten Guidelines.

Family Engagement

- SBCISD shall provide opportunities for CBPP families to participate in district family engagement events, transition activities, parent education sessions, and other school readiness initiatives.

Use of Facilities

Facility Use and Family Engagement Support

As an additional in-kind service supporting this partnership, SBCISD may make district facilities available to the Community-Based Prekindergarten Provider (CBPP), subject to district policies, scheduling availability, and prior administrative approval.

The purpose of this provision is to strengthen family engagement, celebrate student achievement, and provide opportunities for children and families to become familiar with the public school environment prior to kindergarten enrollment.

District facilities may be made available for activities, including, but not limited to:

- End-of-year promotion and graduation ceremonies;
- Family engagement events;
- Parent education workshops;
- Literacy, mathematics, and school readiness nights;
- Kindergarten transition activities;
- Student recognition ceremonies;
- Community partnership events that support early childhood education; and
- Other educational activities mutually approved by SBCISD and the CBPP.

When feasible, SBCISD may also provide reasonable support associated with approved facility use, including access to meeting spaces, cafeterias, auditoriums, parking, audiovisual equipment, tables, chairs, and custodial services consistent with district procedures.

Pass-Through Funding Documentation

- The parties acknowledge that the above in-kind services constitute allowable pass-through support provided by SBCISD to the CBPP under applicable Texas Education Agency guidance governing High Quality Prekindergarten partnerships.
- SBCISD shall maintain documentation of these services, including coaching logs, professional development records, assessment records, service logs, consultation records, and other evidence demonstrating fulfillment of the district's pass-through obligations.

Data Sharing:

The Children's Learning Institute, hereinafter referred to as CLI, at The University of Texas Health Science Center at Houston, provides opportunities for organizations to collaborate and share student-level information through the online platform CLI Engage. This will provide a framework for CLI.

This agreement is in effect from August 10, 2026, through May 21, 2027, unless terminated as provided herein.

_____ _____

Alfredo Perez Date

San Benito CISD Superintendent

San Benito Independent School District

_____ _____

Elizabeth Candanoza Date

Adorable Kids Child Care Center

Request Approval of the Memorandum of Understanding between San Benito CISD and Little Aa's Play School, LLC for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD Little As's Play School, LLC for the 2026-2027 school year.

Rationale:

This Memorandum of Understanding establishes a formal prekindergarten partnership between San Benito CISD and Little Aa's Play School, LLC, a local childcare provider in accordance with Texas Education Agency (TEA) and Texas Workforce Commission (TWC) guidance. The partnership expands access to high-quality prekindergarten services, supports school readiness, and strengthens collaboration to improve outcomes for eligible three- and four-year-old students.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

MEMORANDUM OF UNDERSTANDING

BETWEEN SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND

Little Aa's Play School, LLC

2026 - 2027

This Memorandum of Understanding ("MOU") is by and between **Little Aa's Play School**, a Community-Based Prekindergarten Provider ("CBPP") and the San Benito Consolidated Independent School District ("SBCISD") to provide services to age-eligible and criteria- eligible prekindergarten children as per the guidelines established by the Department of Health and Human Services (DHHS) and the Texas Education Agency (TEA).

Whereas CBPP meets component number two (2), which is a Texas Rising Star program, as described in subparagraph 1 of Program Requirements herein below.

The purpose of the Memorandum of Understanding is to develop and foster a cohesive working relationship with prekindergarten education providers to establish high quality early childhood programs in the community; to ensure that each party hereto assumes the responsibility to communicate with the other and share leadership responsibilities to maximize resources; and to ensure that these working relationships between SBCISD and the CBPP are developed, implemented, and reviewed annually to improve quality of services.

Each party hereto has received information regarding the nature and scope of the proposed working relationship and has approved and granted signatory authority to the individuals designated as authorized to bind their respective organizations. Signatory authorities are listed at the end of this MOU. Each designee shall ensure that their respective Board of Directors, Owners, or Board of Trustees, as applicable, is informed of the various aspects and elements of this MOU.

The terms and conditions set forth in this MOU shall constitute the entire MOU between SBCISD and CBPP and may not be amended except by a written document signed by both entities.

Program Requirements:

This program can be provided at the childcare site as long as the following conditions are met:

1. The site meets at least one of the following high-quality components set by the Texas Education Agency: (1) is nationally accredited; or (2) is a Texas Rising Star program 3 or higher; or (3) is a Head Start provider; or (4) is a Texas School Ready participant; or (5) meets the prekindergarten program requirements under TEC 29.1532

2. The site maintains a minimum of 12 students who meet prekindergarten eligibility rules and requirements set by the Texas Education Agency. The site has up to 60 days from the first day of school or from the date of this MOU to reach the minimum of 12 students.

The CBPP and SBCISD agree that a fundamental requirement of this MOU obligation is to ensure the CBPP PreK classroom meets the minimum requirement of 12 eligible students. This may be accomplished in a combined PK3 and PK4 students who are eligible to be served by a qualified teacher for the purposes of meeting the minimum requirement set by the Texas Education Agency.

Term:

The Term of this Memorandum of Understanding commences on August 10, 2026, and ends on May 21, 2027 (the "Term") unless earlier terminated as herein provided. If this MOU is not terminated as herein provided, then SBCISD and CBPP may, by mutual agreement, extend the term for three (3) additional one-year terms on the same terms and conditions stated herein.

Program Description:

Children who are 3 or 4 years old as of September 1st of the year of the term, then in effect, and meet the prekindergarten eligibility criteria set forth by TEA will be dual-enrolled and served by SBCISD and CBPP. Collaboratively, the children attending CBPP will receive six (6) hours of instruction daily, in cognitive development by a qualified teacher with credentials required by CBPP in a designed facility meeting Child Care licensing and SBCISD requirements.

Days and Hours of Operation:

Days of operation shall not be less than one-hundred eighty-seven (187) days, during the months of August through May ("Days of Operation"). The daily operations will be from 7:45 am to 3:15 pm.

Center Sites:

The name and address of the CBPP site that will be serviced by SBCISD is:

Little Aa's Play School

250 N. Travis St.

San Benito, TX. 78586

Responsibilities:

A SBCISD will:

- Provide appropriate educational and supportive services to ensure children and families are school-ready per guidelines set by the Texas Education Agency (TEA);
- Assign a Certified Early Childhood Instructional Coach to provide ongoing instructional coaching, coaching cycles, classroom support, and professional learning.
- Provide on-site special education evaluations, instructional supports, related services, and ARD committee coordination for eligible students in accordance with IDEA and TEA requirements.
- Provide on-site Emergent Bilingual instructional services, consultation, and progress monitoring for students identified as Emergent Bilingual.
- Meet monthly or on a regular basis with designated personnel of CBPP to facilitate the instructional process and other services provided; and
- Provide an overview of the academic program with the participating Administrators.
- Provide transition support services at identified elementary campuses;
- Provide ongoing professional development opportunities to all CBPP teachers and instructional assistants throughout the school year.
- Implement a collaborative Response to Intervention (RTI)/Multi-Tiered System of Supports (MTSS) process to identify students needing additional academic, behavioral, language, or developmental interventions as early as possible.

B. SBCISD Staff will:

- Attend and/or assist in the delivery of collaborative Professional Development for SBCISD and CBPP as deemed appropriate;
- Participate with the CBPP staff in the student recruitment process;
- Attend CBPP meetings as deemed necessary during the school year;
- Complete and fulfill the required documentation for SBCISD and CBPP with the assistance of SBCISD and CBPP's respective human resource departments;
- Work together with the CBPP teachers to provide high-quality early childhood instruction and prevent a duplication of efforts;
- Follow established protocol with any issues or concerns that may arise;
- Follow SBCISD requirements, policies, and procedures as well as the Texas Child Care Licensing Minimum Standards;
- Coordinate efforts with the CBPP staff to register the children;

C. CBPP will:

- Provide classroom space in a state childcare licensed facility which meets the state guidelines and SBCISD's requirements, and is appropriately staffed and furnished to deliver CBPP services based on the qualifying standards set forth by the Texas Education

Agency (TEA), Childcare Licensing, and district, local, and state and SBCISD requirements;

- Provide a CBPP teacher meeting one of the following qualifications:
  1. At least two years of experience teaching in a nationally accredited child care program or a Texas Rising Star Program, and:
     - a Child Development Associate (CDA) credential or another early childhood education credential approved by the agency; or
     - a certification offered through a training center accredited by the Association Montessori Internationale or through the Montessori Accreditation Council for Teacher Education;
  2. An associate or baccalaureate degree in early childhood education, early childhood special education, or a related field with a documented minimum of 15 hours of coursework in early childhood education;
  3. At least eight years of experience teaching in a nationally accredited child care program or a Texas Rising Star Program; or
  4. Been employed as a prekindergarten teacher in a school district that has ensured specific prekindergarten professional development requirements have been met:
     - Has completed 150 hours of professional development in ECE-specific topics over a consecutive five-year period; 75 of the 150 hours being in a mentoring/coaching relationship; or
     - Completes 30 hours of ECE-specific professional development annually, with 15 of the 30 hours being in a mentoring/coaching relationship until 150 hours are documented.
- Coordinate efforts with SBCISD to identify children with special needs and follow the SBCISD referral process for identification and services;
- Identify personnel who will attend the ARDs conducted by SBCISD;
- Assist with the distribution, completion, and submission of the required SBCISD student enrollment documents within the first week of a child's enrollment;
- Assist with daily attendance reporting and meeting attendance goals;
- Meet monthly or as needed with the designated SBCISD personnel;
- Ensure that the classroom size meets the adult/child ratio as required by state and federal standards; and
- Coordinate with SBCISD staff to transition children to the public schools at the end of each school year;

D. Collaboratively, SBCISD and CBPP will:

- Implement an early childhood program utilizing best early childhood practices;
- Coordinate and partner to plan for instruction, and share resources to meet the needs of eligible four-year- old (Pre-K children) and three- year-old children;
- Share information on upcoming workshops and conferences on Early Childhood Education;
- Review program operations to avoid duplication of efforts;
- Meet regularly to discuss the progress of the program;

- Perform children's assessment and evaluation, and collaborative program evaluation, to meet SBCISD and CBPP requirements;
- Analyze and share data for program planning and improvement;
- Work together to meet attendance goals;
- Inform all stakeholders of the working relationship of the parties hereto and this Memorandum of Understanding (MOU);
- Provide family services, parent engagement activities, and home visits;
- Support all events which promote the shared goals of SBCISD and CBPP;
- Organize and plan to sustain the program and promote a collaborative culture.

Pass-Through Funding and In-Kind Services

In accordance with Texas Education Code §29.171 and all applicable Texas Education Agency guidance regarding High Quality Prekindergarten partnerships and required pass-through funding to eligible community-based providers, San Benito Consolidated Independent School District (SBCISD) shall satisfy its pass-through obligation through the provision of comprehensive in-kind educational services designed to enhance the quality of instruction and improve student outcomes.

The following services shall be provided by SBCISD at no cost to the Community-Based Prekindergarten Provider (CBPP):

Assessment and Progress Monitoring

- A certified SBCISD teacher will administer all required beginning-of-year (BOY), middle-of-year (MOY), and end-of-year (EOY) student assessments for every child participating in the partnership program.
- SBCISD will analyze assessment results with CBPP staff to identify student strengths, areas for growth, and instructional priorities.

Instructional Coaching

- SBCISD's Certified Early Childhood Instructional Coach will provide ongoing coaching cycles to CBPP teachers.
- Coaching will include classroom observations, modeling of research-based instructional strategies, co-planning, feedback conferences, goal setting, and follow-up support to ensure instructional alignment with district expectations and High Quality Prekindergarten standards.

Professional Learning

- All CBPP teachers and instructional assistants shall be provided access to district professional development opportunities throughout the school year.
- Professional learning may include, but is not limited to:
    - Early childhood instructional best practices;
    - Curriculum implementation;
    - Developmentally appropriate instructional strategies;
    - Progress monitoring and data analysis;
    - Classroom management;
    - Social-emotional learning;
    - Emergent literacy and mathematics instruction;
    - Family engagement; and
    - Other trainings offered by SBCISD or Region One ESC.

Emergent Bilingual Services

- SBCISD shall provide on-site support and consultation for students identified as Emergent Bilingual in accordance with state and federal requirements.
- Services may include instructional support, language development strategies, progress monitoring, teacher consultation, and family communication.

Special Education Services

- SBCISD shall provide Child Find activities, evaluation services, Admission, Review, and Dismissal (ARD) committee meetings, instructional support, related services, and any specialized instruction required under a student's Individualized Education Program (IEP).
- Services will be provided on-site whenever appropriate and feasible.

Response to Intervention (RTI)/Multi-Tiered System of Supports (MTSS)

- SBCISD and the CBPP recognize that early intervention is essential to improving student outcomes. SBCISD shall provide consultation and support through its Response to Intervention/Multi-Tiered System of Supports framework. Services include:
    - Early identification of academic and developmental concerns;
    - Progress monitoring;
    - Targeted intervention planning;
    - Data review meetings;
    - Teacher collaboration; and
    - Recommendations for additional services when warranted.

Curriculum and Instructional Support

- SBCISD shall provide curriculum guidance, instructional resources, collaborative planning opportunities, and technical assistance to ensure alignment with the district's Prekindergarten curriculum and the Texas Prekindergarten Guidelines.

Family Engagement

- SBCISD shall provide opportunities for CBPP families to participate in district family engagement events, transition activities, parent education sessions, and other school readiness initiatives.

Use of Facilities

Facility Use and Family Engagement Support

As an additional in-kind service supporting this partnership, SBCISD may make district facilities available to the Community-Based Prekindergarten Provider (CBPP), subject to district policies, scheduling availability, and prior administrative approval.

The purpose of this provision is to strengthen family engagement, celebrate student achievement, and provide opportunities for children and families to become familiar with the public school environment prior to kindergarten enrollment.

District facilities may be made available for activities, including, but not limited to:

- End-of-year promotion and graduation ceremonies;
- Family engagement events;
- Parent education workshops;
- Literacy, mathematics, and school readiness nights;
- Kindergarten transition activities;
- Student recognition ceremonies;
- Community partnership events that support early childhood education; and
- Other educational activities mutually approved by SBCISD and the CBPP.

When feasible, SBCISD may also provide reasonable support associated with approved facility use, including access to meeting spaces, cafeterias, auditoriums, parking, audiovisual equipment, tables, chairs, and custodial services consistent with district procedures.

Pass-Through Funding Documentation

- The parties acknowledge that the above in-kind services constitute allowable pass-through support provided by SBCISD to the CBPP under applicable Texas Education Agency guidance governing High Quality Prekindergarten partnerships.
- SBCISD shall maintain documentation of these services, including coaching logs, professional development records, assessment records, service logs, consultation records, and other evidence demonstrating fulfillment of the district's pass-through obligations.

Data Sharing:

The Children's Learning Institute, hereinafter referred to as CLI, at The University of Texas Health Science Center at Houston, provides opportunities for organizations to collaborate and share student-level information through the online platform CLI Engage. This will provide a framework for CLI.

This agreement is in effect from August 10, 2026, through May 21, 2027 unless terminated as provided herein.

_____ _____

Alfredo Perez Date

San Benito CISD Superintendent

San Benito Independent School District

_____ _____

Rosie Gonzalez Date

Little Aa's Play School

Request Approval of the Memorandum of Understanding between San Benito CISD and Sunshine Turtle Day Care for 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends that the Board of Trustees approve the Memorandum of Understanding between San Benito CISD and Sunshine Turtle Day Care for the 2026-2027 school year.

Rationale:

This Memorandum of Understanding establishes a formal prekindergarten partnership between San Benito CISD and Sunshine Turtle Day Care, a local childcare provider in accordance with Texas Education Agency (TEA) and Texas Workforce Commission (TWC) guidance. The partnership expands access to high-quality prekindergarten services, supports school readiness, and strengthens collaboration to improve outcomes for eligible three- and four-year-old students.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Diana Atkinson, Director of Elementary Instruction
Vicki Perez, Assistant Superintendent of Finance
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

MEMORANDUM OF UNDERSTANDING

BETWEEN SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT AND

Sunshine Turtle Day Care Center

2026 - 2027

This Memorandum of Understanding ("MOU") is by and between **Sunshine Turtle Day Care Center**, a Community-Based Prekindergarten Provider ("CBPP") and the San Benito Consolidated Independent School District ("SBCISD") to provide services to age-eligible and criteria- eligible prekindergarten children as per the guidelines established by the Department of Health and Human Services (DHHS) and the Texas Education Agency (TEA).

Whereas CBPP meets component number two (2), which is a Texas Rising Star program, as described in subparagraph 1 of Program Requirements herein below.

The purpose of the Memorandum of Understanding is to develop and foster a cohesive working relationship with prekindergarten education providers to establish high quality early childhood programs in the community; to ensure that each party hereto assumes the responsibility to communicate with the other and share leadership responsibilities to maximize resources; and to ensure that these working relationships between SBCISD and the CBPP are developed, implemented, and reviewed annually to improve quality of services.

Each party hereto has received information regarding the nature and scope of the proposed working relationship and has approved and granted signatory authority to the individuals designated as authorized to bind their respective organizations. Signatory authorities are listed at the end of this MOU. Each designee shall ensure that their respective Board of Directors, Owners, or Board of Trustees, as applicable, is informed of the various aspects and elements of this MOU.

The terms and conditions set forth in this MOU shall constitute the entire MOU between SBCISD and CBPP and may not be amended except by a written document signed by both entities.

Program Requirements:

This program can be provided at the childcare site as long as the following conditions are met:

1. The site meets at least one of the following high-quality components set by the Texas Education Agency: (1) is nationally accredited; or (2) is a Texas Rising Star program 3 or higher; or (3) is a Head Start provider; or (4) is a Texas School Ready participant; or (5) meets the prekindergarten program requirements under TEC 29.1532

2. The site maintains a minimum of 12 students who meet prekindergarten eligibility rules and requirements set by the Texas Education Agency. The site has up to 60 days from the first day of school or from the date of this MOU to reach the minimum of 12 students.

The CBPP and SBCISD agree that a fundamental requirement of this MOU obligation is to ensure the CBPP PreK classroom meets the minimum requirement of 12 eligible students. This may be accomplished in a combined PK3 and PK4 students who are eligible to be served by a qualified teacher for the purposes of meeting the minimum requirement set by the Texas Education Agency.

Term:

The Term of this Memorandum of Understanding commences on August 10, 2026, and ends on May 21, 2027 (the "Term") unless earlier terminated as herein provided. If this MOU is not terminated as herein provided, then SBCISD and CBPP may, by mutual agreement, extend the term for three (3) additional one-year terms on the same terms and conditions stated herein.

Program Description:

Children who are 3 or 4 years old as of September 1st of the year of the term, then in effect, and meet the prekindergarten eligibility criteria set forth by TEA will be dual-enrolled and served by SBCISD and CBPP. Collaboratively, the children attending CBPP will receive six (6) hours of instruction daily, in cognitive development by a qualified teacher with credentials required by CBPP in a designed facility meeting Child Care licensing and SBCISD requirements.

Days and Hours of Operation:

Days of operation shall not be less than one-hundred eighty-seven (187) days, during the months of August through May ("Days of Operation"). The daily operations will be from 7:45 am to 3:15 pm.

Center Sites:

The name and address of the CBPP site that will be serviced by SBCISD is:

Sunshine Turtle Day Care Center

686 Robertson

San Benito, TX. 78586

Responsibilities:

A SBCISD will:

- Provide appropriate educational and supportive services to ensure children and families are school-ready per guidelines set by the Texas Education Agency (TEA);
- Assign a Certified Early Childhood Instructional Coach to provide ongoing instructional coaching, coaching cycles, classroom support, and professional learning.
- Provide on-site special education evaluations, instructional supports, related services, and ARD committee coordination for eligible students in accordance with IDEA and TEA requirements.
- Provide on-site Emergent Bilingual instructional services, consultation, and progress monitoring for students identified as Emergent Bilingual.
- Meet monthly or on a regular basis with designated personnel of CBPP to facilitate the instructional process and other services provided; and
- Provide an overview of the academic program with the participating Administrators.
- Provide transition support services at identified elementary campuses;
- Provide ongoing professional development opportunities to all CBPP teachers and instructional assistants throughout the school year.
- Implement a collaborative Response to Intervention (RTI)/Multi-Tiered System of Supports (MTSS) process to identify students needing additional academic, behavioral, language, or developmental interventions as early as possible.

B. SBCISD Staff will:

- Attend and/or assist in the delivery of collaborative Professional Development for SBCISD and CBPP as deemed appropriate;
- Participate with the CBPP staff in the student recruitment process;
- Attend CBPP meetings as deemed necessary during the school year;
- Complete and fulfill the required documentation for SBCISD and CBPP with the assistance of SBCISD and CBPP's respective human resource departments;
- Work together with the CBPP teachers to provide high-quality early childhood instruction and prevent a duplication of efforts;
- Follow established protocol with any issues or concerns that may arise;
- Follow SBCISD requirements, policies, and procedures as well as the Texas Child Care Licensing Minimum Standards;
- Coordinate efforts with the CBPP staff to register the children;

C. CBPP will:

- Provide classroom space in a state childcare licensed facility which meets the state guidelines and SBCISD's requirements, and is appropriately staffed and furnished to deliver CBPP services based on the qualifying standards set forth by the Texas Education

Agency (TEA), Childcare Licensing, and district, local, and state and SBCISD requirements;

- Provide a CBPP teacher meeting one of the following qualifications:
  1. At least two years of experience teaching in a nationally accredited child care program or a Texas Rising Star Program, and:
     - a Child Development Associate (CDA) credential or another early childhood education credential approved by the agency; or
     - a certification offered through a training center accredited by the Association Montessori Internationale or through the Montessori Accreditation Council for Teacher Education;
  2. An associate or baccalaureate degree in early childhood education, early childhood special education, or a related field with a documented minimum of 15 hours of coursework in early childhood education;
  3. At least eight years of experience teaching in a nationally accredited child care program or a Texas Rising Star Program; or
  4. Been employed as a prekindergarten teacher in a school district that has ensured specific prekindergarten professional development requirements have been met:
     - Has completed 150 hours of professional development in ECE-specific topics over a consecutive five-year period; 75 of the 150 hours being in a mentoring/coaching relationship; or
     - Completes 30 hours of ECE-specific professional development annually, with 15 of the 30 hours being in a mentoring/coaching relationship until 150 hours are documented.
- Coordinate efforts with SBCISD to identify children with special needs and follow the SBCISD referral process for identification and services;
- Identify personnel who will attend the ARDs conducted by SBCISD;
- Assist with the distribution, completion, and submission of the required SBCISD student enrollment documents within the first week of a child's enrollment;
- Assist with daily attendance reporting and meeting attendance goals;
- Meet monthly or as needed with the designated SBCISD personnel;
- Ensure that the classroom size meets the adult/child ratio as required by state and federal standards; and
- Coordinate with SBCISD staff to transition children to the public schools at the end of each school year;

D. Collaboratively, SBCISD and CBPP will:

- Implement an early childhood program utilizing best early childhood practices;
- Coordinate and partner to plan for instruction, and share resources to meet the needs of eligible four-year- old (Pre-K children) and three- year-old children;
- Share information on upcoming workshops and conferences on Early Childhood Education;
- Review program operations to avoid duplication of efforts;
- Meet regularly to discuss the progress of the program;

- Perform children's assessment and evaluation, and collaborative program evaluation, to meet SBCISD and CBPP requirements;
- Analyze and share data for program planning and improvement;
- Work together to meet attendance goals;
- Inform all stakeholders of the working relationship of the parties hereto and this Memorandum of Understanding (MOU);
- Provide family services, parent engagement activities, and home visits;
- Support all events which promote the shared goals of SBCISD and CBPP;
- Organize and plan to sustain the program and promote a collaborative culture.

Pass-Through Funding and In-Kind Services

In accordance with Texas Education Code §29.171 and all applicable Texas Education Agency guidance regarding High Quality Prekindergarten partnerships and required pass-through funding to eligible community-based providers, San Benito Consolidated Independent School District (SBCISD) shall satisfy its pass-through obligation through the provision of comprehensive in-kind educational services designed to enhance the quality of instruction and improve student outcomes.

The following services shall be provided by SBCISD at no cost to the Community-Based Prekindergarten Provider (CBPP):

Assessment and Progress Monitoring

- A certified SBCISD teacher will administer all required beginning-of-year (BOY), middle-of-year (MOY), and end-of-year (EOY) student assessments for every child participating in the partnership program.
- SBCISD will analyze assessment results with CBPP staff to identify student strengths, areas for growth, and instructional priorities.

Instructional Coaching

- SBCISD's Certified Early Childhood Instructional Coach will provide ongoing coaching cycles to CBPP teachers.
- Coaching will include classroom observations, modeling of research-based instructional strategies, co-planning, feedback conferences, goal setting, and follow-up support to ensure instructional alignment with district expectations and High Quality Prekindergarten standards.

Professional Learning

- All CBPP teachers and instructional assistants shall be provided access to district professional development opportunities throughout the school year.
- Professional learning may include, but is not limited to:
    - Early childhood instructional best practices;
    - Curriculum implementation;
    - Developmentally appropriate instructional strategies;
    - Progress monitoring and data analysis;
    - Classroom management;
    - Social-emotional learning;
    - Emergent literacy and mathematics instruction;
    - Family engagement; and
    - Other trainings offered by SBCISD or Region One ESC.

Emergent Bilingual Services

- SBCISD shall provide on-site support and consultation for students identified as Emergent Bilingual in accordance with state and federal requirements.
- Services may include instructional support, language development strategies, progress monitoring, teacher consultation, and family communication.

Special Education Services

- SBCISD shall provide Child Find activities, evaluation services, Admission, Review, and Dismissal (ARD) committee meetings, instructional support, related services, and any specialized instruction required under a student's Individualized Education Program (IEP).
- Services will be provided on-site whenever appropriate and feasible.

Response to Intervention (RTI)/Multi-Tiered System of Supports (MTSS)

- SBCISD and the CBPP recognize that early intervention is essential to improving student outcomes. SBCISD shall provide consultation and support through its Response to Intervention/Multi-Tiered System of Supports framework. Services include:
    - Early identification of academic and developmental concerns;
    - Progress monitoring;
    - Targeted intervention planning;
    - Data review meetings;
    - Teacher collaboration; and
    - Recommendations for additional services when warranted.

Curriculum and Instructional Support

- SBCISD shall provide curriculum guidance, instructional resources, collaborative planning opportunities, and technical assistance to ensure alignment with the district's Prekindergarten curriculum and the Texas Prekindergarten Guidelines.

Family Engagement

- SBCISD shall provide opportunities for CBPP families to participate in district family engagement events, transition activities, parent education sessions, and other school readiness initiatives.

Use of Facilities

Facility Use and Family Engagement Support

As an additional in-kind service supporting this partnership, SBCISD may make district facilities available to the Community-Based Prekindergarten Provider (CBPP), subject to district policies, scheduling availability, and prior administrative approval.

The purpose of this provision is to strengthen family engagement, celebrate student achievement, and provide opportunities for children and families to become familiar with the public school environment prior to kindergarten enrollment.

District facilities may be made available for activities, including, but not limited to:

- End-of-year promotion and graduation ceremonies;
- Family engagement events;
- Parent education workshops;
- Literacy, mathematics, and school readiness nights;
- Kindergarten transition activities;
- Student recognition ceremonies;
- Community partnership events that support early childhood education; and
- Other educational activities mutually approved by SBCISD and the CBPP.

When feasible, SBCISD may also provide reasonable support associated with approved facility use, including access to meeting spaces, cafeterias, auditoriums, parking, audiovisual equipment, tables, chairs, and custodial services consistent with district procedures.

Pass-Through Funding Documentation

- The parties acknowledge that the above in-kind services constitute allowable pass-through support provided by SBCISD to the CBPP under applicable Texas Education Agency guidance governing High Quality Prekindergarten partnerships.
- SBCISD shall maintain documentation of these services, including coaching logs, professional development records, assessment records, service logs, consultation records, and other evidence demonstrating fulfillment of the district's pass-through obligations.

Data Sharing:

The Children's Learning Institute, hereinafter referred to as CLI, at The University of Texas Health Science Center at Houston, provides opportunities for organizations to collaborate and share student-level information through the online platform CLI Engage. This will provide a framework for CLI.

This agreement is in effect from August 10, 2026, through May 21, 2027, unless terminated as provided herein.

_____ _____

Alfredo Perez Date

San Benito CISD Superintendent

San Benito Independent School District

_____ _____

Alvaro Ramos Date

Sunshine Turtle Day Care Center

Request Approval of the Pre-K Partnership Pass-Through Waiver for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Pre-K Partnership Pass-Through Waiver for the 2026-2027 school year.

Rationale:

HB 2 requires that a partnership between a school district or charter school and a private prekindergarten provider must provide that at least 85% of funds are passed to the private prekindergarten provider. TEC, §29.153(i) as established in the 89th Legislative Session is included here for reference:

(i) A partnership entered into between a school district or open-enrollment charter school and a private provider for a prekindergarten class under this section must provide for the provider to receive funding for each district or school student enrolled in the class in an amount that is not less than 85 percent of the amount of funding that the district or school receives for the student. Notwithstanding Section 7.056(e)(3)(I), the commissioner may waive the requirement under this subsection on request by a school district or open-enrollment charter school in accordance with Section 7.056.

Paperwork Impact:

Minimal

Budget:

Resource Personnel:

Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

Pre-K Partnership Pass-through Funding Requirements Under HB 2

School System Leaders:

This message is for school system leadership, including superintendents and related staff, that have indicated participation in a Pre-Kindergarten partnerships through PEIMS. We want to keep you informed of important updates related to prekindergarten partnerships and to communicate changes ahead of the coming school year.

Pre-K Partnership Pass-Through Funding Requirement Reminder – Texas Education Code (TEC), §29.153(i)

HB 2 requires that a partnership between a school district or charter school and a private prekindergarten provider must provide that at least 85% of funds are passed to the private prekindergarten provider. TEC, §29.153(i) as established in the 89th Legislative Session is included here for reference:

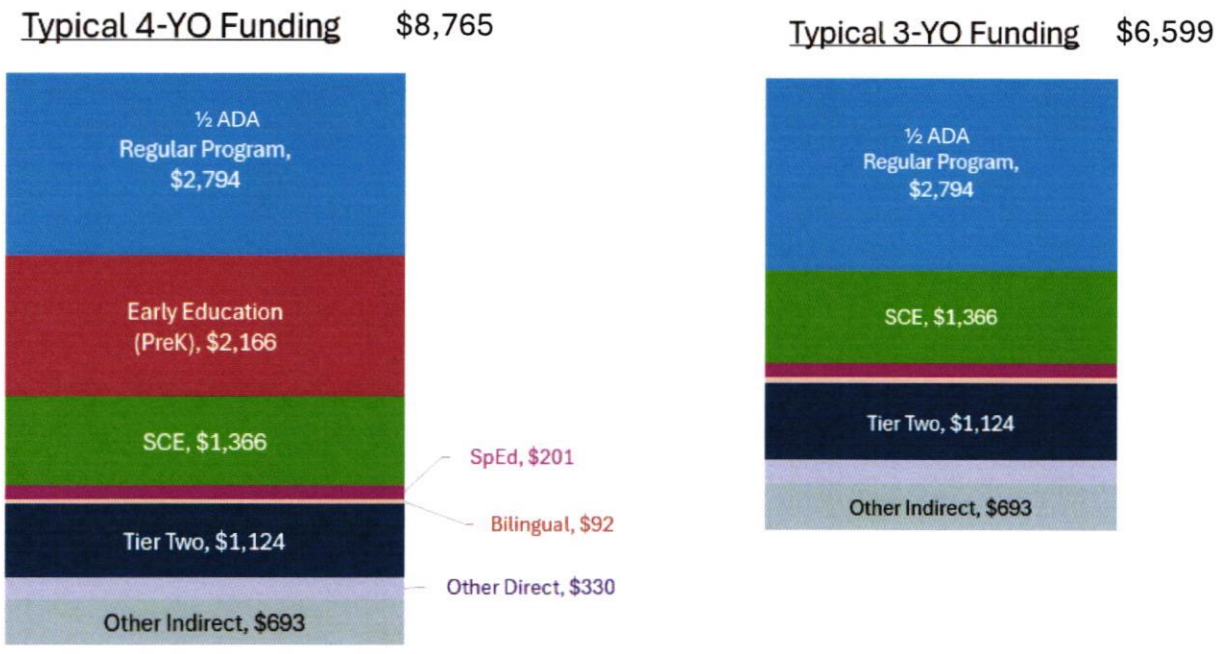
(i) A partnership entered into between a school district or open-enrollment charter school and a private provider for a prekindergarten class under this section must provide for the provider to receive funding for each district or school student enrolled in the class in an amount that is not less than 85 percent of the amount of funding that the district or school receives for the student. Notwithstanding Section 7.056(e)(3)(I), the commissioner may waive the requirement under this subsection on request by a school district or open-enrollment charter school in accordance with Section 7.056.

This provision §29.153(i), as enacted by HB 2, began to apply to school districts with the 2025-26 school year.

What Constitutes 85% of Funding?

TEC, §29.153(i), requires that a provider receive not less than 85% of the funding the district or school receives for the student. The funding a district or school receives for the student should be a good faith estimate of the total amount of funding a district receives for the student. This include funds from regular program funding, the early education allotment, state compensatory education funding, special education funding, bilingual funding, tier two funding, other direct (e.g. small and mid-sized allotment, allotment for basic costs, school safety, etc.), and other indirect (e.g. proportionate share of teacher retention allotment) funding, but does not need to include I&S funding. School systems should use local state aid templates to estimate the total funding per student.

This graphic provides a general approach to how the calculation could result given average data statewide during the 2025-26 SY:



Note: The chart is an example of the funding streams available for a pre-k student. Not all pre-k students will generate all funding streams. Local amounts will vary based on the individual student and the district or charter they attend.

TEA Approach to Supporting and Monitoring this Requirement:

TEA is required to ensure that all Pre-K Partnerships meet legal requirements and pass **85% of all funding** that the school system receives for the student as soon as possible to comply with the law, while accommodating the realities of implementation.

The following is the approach TEA will take to monitor and support the implementation of this requirement:

1. **School Year 2025-2026:** TEA encourages school systems to comply with the 85% pass-through requirement for the current school year. School Systems may apply for a waiver (below) if they are not in compliance, given there may have been inadequate time for negotiation between school systems and their partners to allow for implementation.

2. **School Year 2026-2027:** Waivers will also be available for school systems actively working in good faith with their Pre-K partners to ensure their agreements meet the 85% pass-through rate. Additionally, TEA will provide targeted support to facilitate partnerships through Pre-K Intermediaries established under HB 2. The application process for Pre-K Intermediaries will be conducted in summer 2026 and intermediaries will be named in fall 2026.
3. **School Year 2027-2028 and beyond**: TEA does not currently expect broadly available waivers to be offered.

School systems may apply for a waiver using this link: Pre-K Partnership Pass-Through Waiver . Waiver applications must be submitted by August 31, 2026. Waivers may be approved for School Year 2025-2026, School Year 2026-2027, or both.

TEA will engage in rulemaking to clarify expectations for pass-through rates and Pre-K Partnership agreement expectations. The Agency expects these rules to be in effect in summer 2027.

Additional details on rules, intermediaries, and available supports will be released in a To The Administrator Addressed (TAA) letter in early fall 2026.

Share Your Questions Now

To ensure the future communications are as helpful as possible, we are collecting pass-through funding, partnership, and intermediary questions. Please submit your questions to the Pre-K Partnership Questions & Input Form linked. TEA will update and post to the TEA Pre-K Partnership website an FAQ document later this year. We appreciate your continued partnership and commitment to early childhood education.

Sincerely,

Chris DeWitt
Director, System Support Division
Texas Education Agency

Pre-K Partnership Pass-Through Waiver

Fields marked with an asterisk (*) are required.

Pre-K Partnership Pass-Through Funding Requirement Reminder

Texas Education Code (TEC), §29.153(i)

TEC, §29.153(i) as established by HB 2 in the 89th Legislative Session states:

(i) A partnership entered into between a school district or open-enrollment charter school and a private provider for a prekindergarten class under this section must provide for the provider to receive funding for each district or school student enrolled in the class in an amount that is not less than 85 percent of the amount of funding that the district or school receives for the student. Notwithstanding Section 7.056(e)(3)(I), the commissioner may waive the requirement under this subsection on request by a school district or open-enrollment charter school in accordance with Section 7.056.

This provision §29.153(i), as enacted by HB 2, began to apply to school districts with the 2025-26 school year.

Section I: Application Information

To be granted a waiver, you will need to demonstrate the following:

1. Be engaged in partnerships
2. The pass-through percentage is under the 85/15 split being shared from the school system to the partnering entity
3. Complete Attestation (at the bottom of waiver application) to be in compliance by August 2027

Waivers can be granted for school year 25-26, school year 26-27, or both.

School System Name *

Requested Years for this Waiver Application *

Name and Position of Person Submitting Waiver Application *

Are you currently engaged in partnerships? *

How many partnerships does the school system currently have? *

Section 2: Details of the financial pass-through funding

REMINDER: TEC, §29.153(i), requires that a provider receive not less than 85% of the funding the district or school receives for the student. The funding a district or school receives for the student should be a good faith estimate of the total amount of funding a district receives for the student. This includes funds from regular program funding, the early education allotment, state compensatory education funding, special education funding, bilingual funding, tier two funding, other direct (e.g. small and mid-sized allotment, allotment for basic costs, school safety, etc.), and other indirect (e.g. proportionate share of transportationteacher retention allotment) funding. School systems should use local state aid templates to estimate the total funding per student.

List the partnering entities that recieve at least 85% of the amount of funding that the district or school receives for each student. *

If none, put N/A

List the partnering entities that do not recieve 85% of the amount of funding that the district or school receives for each student. *

What is included in the pass-through percentage being shared to the partnering entity? *

Waiver Attestation *

By including the contact email below, the submittal of this request by the named party reflects the following assurances and attestation that:

1. The campus- or district-level committee established under TEC §11.251 has reviewed and concurs with this waiver request is has provided additional comments in an attachment; and
2. the Board of Trustees has officially approved the waiver request.

Data of School System Board of Trustees Approval for waiver request *

Attach a copy of the board agenda or minutes from the meeting at which the specific waiver request was approved using the Upload section below.

Please Upload the following documents for the waiver application: *

1. Board of Trustees Approval for waiver request

Reminder: upload can be a copy of the board agenda or minutes from the meeting where the Board of Trustees approved the waiver request.

Drop your files here

Browse

Send me a copy of my responses

Submit

Powered by smartsheet

Request Approval of Memorandum of Understanding between San Benito CISD and Children's Advocacy Centers of Cameron and Willacy Counties for the 2026-2027 School Year

Superintendent's Recommendation:
The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and Children's Advocacy Centers of Cameron and Willacy Counties for the 2026-2027 school year.

Rationale:
Approval of this Memorandum of understanding between San Benito CSD and Children's Advocacy Centers of Cameron and Willacy Counties (CACCWC) will allow the district to provide age appropriate prevention education and student safety programming during the 2026- 2027 school year. Through this partnership, CACCWC will provide, upon campus request, educational programs for students, staff, and parents on topics including child safety, child maltreatment, trauma informed care, internet safety, sexual harassment, cyber bullying, sex trafficking prevention, healthy relationships, and abuse prevention.

This MOU supports the district's responsibility to promote student safety, awareness, prevention, and access to trusted adult support. The agreement outlines the responsibilities of both parties, including district coordination, parent opt in procedures, staff presence during student lessons, curriculum access for parent review, and required background checks for CACCWC employees. The partnership serves an educational purpose and provides prevention based programming aligned with student wellness and safety needs across grade levels.

Paperwork Impact:
Minimal

Budget:
No direct cost to district.

Resource Personnel:
School Conselors
Sandra Romeros, Director Advanced Academics/Counseling
Dilia Cornett, Assistant Superintendent of Academics
Alredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:
N/A

Memorandum of Understanding
between San Benito CISD and Children's Advocacy Centers of Cameron and Willacy Counties

1. ***Parties:*** This memorandum of Understanding (MOU) is entered into by San Benito Consolidated Independent School District and Children's Advocacy Centers of Cameron and Willacy Counties (CACCWC) to honor the nature of their relationship and mutually acknowledge the respective obligations and right of the parties.
2. ***School Purpose:***
   CACCWC and San Benito CISD agree that education purposes are served by entering this MOU.
3. ***Responsibilities of San Benito CISD:***
   Designate a point of contact to interact with CACCWC for purposes of coordinating CACCWC activities and programs.
   Will manage students who have/have not returned a signed 'opt-in' form and arrange for alternative lessons for students who did not receive/return an 'opt-in' form.
   Will begin all trainings on the designated date and time and allot the recommended timeframe for each session as recommended by CACCWC.
   Will ensure at least one San Benito CISD staff member is present during each student lesson.
   Will not redistribute CACCWC content (in any form) without the expressed written consent from CACCWC.
4. ***Responsibilities of CACCWC:***
   Use its best effort to provide programming in English or Spanish, which meets the Texas Agency's mandate.
   Provide programs applicable to school personnel, parents, and students regarding subjects of child safety, child maltreatment, trauma-informed care, internet safety and sex trafficking of children.
   Designate staff to work with designated POC to aid in scheduling curriculum at a first come, first served basis.
   Provide curriculum access instructions to the designated POC to aid with parent requests to review curriculum.
   Provide parent information letters for all student curricula.
   Abide by all policies, guidelines, and procedures of San Benito CISD related to facility and equipment use, and abide by all other applicable policies, guidelines, and procedures of San Benito CISD that would reasonably apply to CACCWC.
   Guarantee that all CACCWC employees have clear criminal and child abuse history confirmed by background checks through the Texas Department of Public Safety and the Texas Department of Family and Protective Services***.***
5. ***Program and Curriculum to be delivered by CACCWC:***
   Pre-K-"Tick Tock Plays It Safe"-30 Minutes
   Program Summary: An easy-going tone is quickly set for this age level by capturing the students' attention early in the presentation with an animated video. Afterwards, the points introduced in the video are reinforced, and Joe and Suzy dolls provide a visual aid. Children are encouraged to take home a coloring book to discuss what they learned with family.
   Video Description: Tick Tock is a friendly watchdog whose alarm clock goes off when he senses danger. While watching his owner and friend play soccer, Tick Tock teaches them about the three kinds of touch and three part safety rule. The video provides visual reinforcement of the concepts presented in the interactive presentation.
   Kindergarten-"Tick Tock and the Twins"- 45-60 minutes

Program Summary: The program expounds upon the Pre-K message with an interactive discussion on safety rules. Concepts such as “strangers” are defined and students name trusted adults that they could talk to if they had a problem. Students learn that there are some times when there’s a REASON for touching, and those situations are not secret, and are okay. Joe and Suzy dolls and coloring books boost the message.

Video Description: Tick Tock the watchdog returns with the same messages as in the Pre-K video with slightly more mature language, additional characters, and summertime fun. The video provides visual reinforcement of the concepts presented in the interactive presentation.

1st Grade-“Mae Shares A Secret”-45-60 minutes

Program Summary: Storytelling and the use of Joe & Suzy dolls further expound upon the Play it Safe!® concepts. Interspersed in these scripted stories are scenarios which help children process what action they could take, or how a character might feel. Stories portray the difference between discipline and unsafe touch, and coloring books reinforce this message.

Video Description: Mae is spending the summer with Grandpa, and shares her secret about her mom’s boyfriend. In this program children are taught to never keep a secret when it’s not safe.

2nd Grade-“Bentleys Big Production”45-60 minutes

Program Summary: Because the message is delivered through humor in the video, the curriculum increases student interaction through questions & information processing to ensure comprehension of this important message. Joe and Suzy dolls are used once again to emphasize the message.

Video Description: Bentley Brockford is a student with spunk who is making a video about child safety with his best friend Goob. In the style of Ferris Bueller’s Day Off, this film offers humor to teach risk reduction.

3rd Grade-"What Would You Do?"-45- 60 minutes

Program Summary: In addition to the basic premise, internet safety is addressed as well as what it means to give out "personal information". Additionally, the concepts of "taking advantage" of someone and bullying are explored. Discussion includes how difficult it can be when someone you care about asks you to keep a secret that you don't want to keep, and how telling a trusted adult is the right thing to do.

Video Description: Humor is a huge part of this video with Baby Professor-a genius who helps Mia and Marcus with their secrets. Children learn they can get help by telling a trusted adult.

4th Grade-"Chase Steps Up"-45-60 minutes

Program Summary: Recognizing a slight shift in maturation of 4th graders, internet safety is more deeply examined. Discussion addresses how gaming with or meeting someone online might feel safe when that person appears to have the very same interests. However, it's still a stranger, and caution should be taken just as if meeting a stranger in person. Taking safe action as a bystander to bullying is also introduced.

Video description: Chase loves baseball, but he is tormented by the secret that someone close is abusing him. With the help of his coach, Chase understands he can step up and tell.

5th Grade - "Aiden's Discovery"

Program Summary: Internet safety further examines how someone can pretend to be someone they're not, even through photos and video. The safety rule can be adapted when there are confusing or potentially threatening online situations. By knowing what's okay and what isn't, students are empowered to take action.

Video description: Aiden must write a paper about a current event and he chooses sexual abuse as his topic. As he learns more about the issue, he begins to suspect that his best friend, Tori, may be experiencing abuse by her coach and needs help.

5th& 6th Grade- “It’s Harassment” -45- 60 minutes

Program Summary: Respect for others is the first and vital step. This program builds empathy by tackling issues such as appreciation of our differences, bullying, cyberbullying, safe bystander intervention, and flirting vs. sexual harassment.

Video description: This fast-paced line-delivery video will resonate with pre-teens. It describes bullying, sexual harassment, cyberbullying and character assassination. Respect is an essential element in addressing these issues.

Middle School- "Relationships: Paint Them Healthy" -45 - 60 minutes

Program Summary: Whether dating yet or not, our goal with this theme is to help teens assess the characteristics of a relationship, and make deliberate choices as to what kind of relationship they want. All of us learn about intimate relationships from the household in which we're raised, from other family and friends, and from the media. Yet, with so many destructive relational aspects being portrayed, it may be difficult to know how a healthy relationship should look. This presentation addresses healthy and unhealthy aspects of a relationship, including mutual respect, boundaries, jealousy and control, how to break up, and communication skills. Regardless of what we've seen and learned growing up, we can gain the tools to make a conscious decision about the kind of relationship we want.

Video description: This video addresses healthy and unhealthy aspects of a relationship, including mutual respect, boundaries, jealousy, control, and communication skills.

Middle School - "Sexting & Cyberbullying: Can't Take It Back" - 45 - 60 minutes

Program Summary: Ever-changing technology will impact this and future generations beyond comprehension. Some teens are engaging in behaviors that have potentially serious consequences. The goal of this program is to educate about the consequences that exist as a result of sexting and cyberbullying. Those consequences can be emotional and/or legal. Although laws vary by state, and will likely continue to change, teens are discouraged from taking an unknown risk. They are encouraged to think BEFORE creating or forwarding anything sexual through electronic means. Sexting and cyberbullying are defined and the roles of bystander, victim and perpetrator are examined. Safe bystander intervention is addressed.

Video description: Through the use of a video diary, the video further exemplifies the serious impact that engaging in sexting and cyberbullying can have on someone's life, and the consequences that can arise.

Middle School- "An Abuse of Power" -45- 60 minutes

Program Summary: This addresses a difficult topic that, unfortunately, affects many individuals, as well as their loved ones. Child sexual abuse is perpetrated upon not only young children, but youth of all ages. In an age-appropriate manner, this presentation addresses using power and control to sexually abuse a minor. It identifies tactics that perpetrators might use to groom an individual, as well as his/her family and community. Many victims of child sexual abuse not only know, but trust and care for the offender. For that reason, most never tell anyone about the abuse. An Abuse of Power empowers individuals to identify tactics and speak out against the abuse. This program emphasizes that a victim is never to blame, why it's important to report this crime, and that victims can become survivors.

Video description: In an age-appropriate manner, this video addresses how the abuser exerts power and control to sexually abuse a minor. It identifies tactics that someone might use to groom an individual, as well as his/her family and community. Fortunately, victims of sexual violence become survivors of sexual violence. The abuse will always be a part of them, but it does not have to define them. There is hope and healing.

High School - "Abusive Relationships: Seeing the Signs" - 45 - 60 minutes

Program Summary: Research confirms that as many as one in five adolescent females and one in ten adolescent males have been abused physically or sexually by a dating partner. This places them at a higher risk for substance abuse, eating disorders, risky sexual behavior and further domestic violence. Violence is a learned behavior, but with work, can be unlearned. It typically follows a continuum, accelerating from emotional/verbal abuse in the form of continuous manipulation, humiliation, control, jealousy, obsessive texting, and stalking, to physical and/or sexual violence. This program's goal is to alert teens to the signs of dating violence, and encourage them to make a conscious decision about the type of relationship they desire.

Video Description: Through the eyes of an abused teen, this video reflects the signs of escalating dating violence including verbal and physical abuse, and sexual assault.

Crying Baby Safety Plan and Healthy Relationship-45-60 minutes

Program Summary: Research confirms that many of our adolescents are the caretakers for their siblings due to parents' work schedules. Knowing that they are the caretakers it places their siblings at high risk for injuries and abuse. With this curriculum we would like to educate our future caretakers with the tools to prevent injuries and abuse by teaching them about safety planning and resources in our Rio Grande Valley

6. **Liabilities:**
   Neither party to this MOU is the agent of the other nor is neither liable for the wrongful acts or negligence of the other. Each party shall be responsible for its negligent acts or omissions and those of its officers, employees, or agents to the extent provided by federal and state law.
7. **No Waiver:**
   San Benito CISD and CACCWC are separate legal entities. Although San Benito CISD determined that a school purpose is filled by this MOU CACCWC, San Benito CISD does not control the operations of CACCWC and does not waive any immunity from liability or suit entering this MOU.
8. **Contact Information:**
   San Benito CISD and CACCWC agree to provide each other in writing the name and contact information for the person responsible for implementing this MOU.
9. **Entire Agreement:**
   This MOU constitutes the entire agreement between the parties and supersedes all previous Memoranda of Understanding, agreements, promises, representations, understandings, and negotiations, whether written or oral, between the parties with respect to the subject matter herein.
10. **Applicable Law and Venue:**
    This MOU shall be governed by, and its provisions construed in accordance with, the laws of the State of Texas. Venue for any action arising from or related to this MOU shall be Cameron County, Texas.
11. **Termination:**
    This MOU will be in effect for the 2026-2027 academic school year starting on _____This MOU shall renew on an annual basis for one-year period at a time under the terms and conditions, unless either party wishes to terminate the agreement in which case a 30 day notice must be provided.



12. Agreed by:

Fred Perez , San Benito CISD Superintendent	**Date**
Orlando Lopez, San Benito CISD Board President	**Date**
Celina Gonzales, San Benito CISD Board Secretary	**Date**
Ben Vera , CACCWC Board President	**Date**
Martha Ann Martinez, CACCWC Executive Director	**Date**

Request Approval of the Service Agreement between San Benito CISD and Region One ESC Independent Rating Network (IRN) & SEE-ONE for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve to the Service Agreement between San Benito CISD and Region One ESC Independent Rating Network (IRN) and SEE-ONE for the 2026-2027 school year.

Rationale:

The district plans to participate in the Independent Rating Network (IRN) through Region One ESC to coordinate AI with Rater Quality Assurance and calibration of submitted SLOs and Portfolios. Region One will oversee independent scoring to ensure reliability and fairness and provide IRN data reporting. First-time customer onboarding (virtual or on-site) will be included at no additional cost.

The district will also purchase the annual license for the System for Educator Effectiveness (SEE-One) for the 2026–2027 school year. SEE-One, developed and supported by Region One ESC's Technology for Learning Division, is a web-based platform used to manage student growth measures.

Paperwork Impact:

Minimal

Budget:

See-One Platform	$5,052.80	199 E 13 6239 27 812 0 99 TIA
Independent Rating - AI w/Rater Quality Assurance	$64,680.00	199 E 13 6239 27 812 0 99 TIA

Total Cost: $69,732.80

Resource Personnel:

JoAnn Fernandez, Principal, San Benito High School
Alan Larralde, Director of Career and Technical Education
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

STUDENT GROWTH & DATA SYSTEMS

SEEONE & Independent Rater Network Proposal

Prepared For: Marleen Araiza

San Benito CISD

By Region One Education Service Center

Student Growth & Data Systems

2026-2027

2026-2027

Service Agreement

San Benito CISD intends to purchase the SEE-One System for Educator Effectiveness Platform, and additionally seeks to partner with Region One Education Service Center for third party Independent Raters for the 2026-2027 school year.

1. **Costs:**

Annual cost is based on student enrollment from the PEIMS October 4 snapshot.

Annual SEEONE Subscription: $25,264.00

***Enrollment as of October 2025: 8,624**

Notice:
All AI-generated ratings are calibrated directly with certified human raters to ensure scoring accuracy and alignment with established standards. Human Raters are responsible for Quality Assurance to ensure validity and reliability at each check in. (1-5)

❑ **AI Rating – With Human Rater Quality Assurance At All Check Ins**

Service Fee Timeline **Current Year: 2026-2027** **Enrollment as of October 2025: 8624** **Independent Rating: Check Ins: 1, 2, 3, 4, 5 & (BOY MOY EOY)**				
Service:	**2026-2027**	**2027-2028**	**2028-2029**	**2029-2030**
SEEONE Platform	$5,052.80	$10,105.68	$15,158.52	$25,264.00
Independent Rating – AI W/ Rater Quality Assurance	**$ 64,680.00**	**$ 64,680.00**	**$ 64,680.00**	**$ 64,680.00**
Platform/ Service Total:	**$ 69,732.80**	$74,785.68	$79,838.52	$89,944

2. **Role of Region One ESC:**

The Student Growth & Data Systems Team agrees to provide to San Benito CISD the following for Independent Rating:

- Rating at Check In (s): *1, 2, 3, 4, 5*

Scope of work:

- Provide Independent Rating from **09/01/2026 –**
- **06/30/2027.**
- Ongoing technical assistance & interrater reliability & internal score auditing.

District Contact: Marleen Araiza

Title: Director of Professional Development
Email: maraiza@sbcisd.net
Phone: 956-361-6100
Date: _____

District Superintendent / Designee: _____

Date: _____

Please Provide Purchase Order To: joecantu@esc1.net
Due Date: 08/01/2026

Region One Education Service Center Contacts

- Student Growth & Data Systems

  Joe D. Cantu

  Student Growth Specialist: Program Resource Management

  Joecantu@esc1.net

- Student Growth & Data Systems

  Clarita F. Corpus

  Director

  Ccorpus@esc1.net

- Office of Instructional Leadership Engagement & Educator Effectiveness:

  Catalina Requenez

  Administrator

  Carequenez@esc1.net

Request Approval of the Purchasing Agreement between San Benito CISD and Region One Education Service Center for Eduphoria & TEKS Bank for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Purchasing Agreement between San Benito CISD and Region One Education Service Center and Eduphoria & TEKS Bank for the 2026-2027 school year.

Rationale:

Eduphoria is a suite of online tools to help schools manage assessments, curriculum, staff development and evaluation in addition to helping schools monitor student progress.

Paperwork Impact:

Minimal

Budgetary Information:

Federal Funds: 211-E-13-6239-00-801-6-30-000

Eduphoria Suite $3,465.00 per campus (17) $62,900.00
Helpdesk: $610.00 per campus (17) $10,370.00
TEKS Item Bank $1.70 per student (8279) $14,074.30

Total Cost: $87,344.30

Resource Personnel

All Campuses
Cathy Abrego, Director of Assessment, Research, & Evaluation
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

Board Meeting Date: July 22, 2026

Region One Education Service Center
EDUPHORIA!
2026 - 2027

EDUPHORIA!

SAN BENITO CISD intends to purchase **EDUPHORIA** and recommended options for the school year of 2026 - 2027.

District Pricing

- ☐ Aware Premium + Strive Bundle Pricing: $3,700 per campus (17) = **$62,900**
- ☐ Helpdesk: $610 per campus (17) = **$10,370**
- ☐ Forethought (COMP Lesson Planning): $0 per campus (17) = **$0**

TOTAL COST: $73,270

- ☐ Training Package **(Optional)**: **$3,000**

District Contact Person: Cathy Abrego

Phone: (956) 361-6110 E-mail: cabrego@sbcisd.net

Training & Support Package	
• Three (3) days of district on-site software training on software • Two (2) days of data analysis training for teachers (Power of 7 Reports)	• Eduphoria workshops at Region One ESC (No Cost) • Teacher & Administrator Recorded Webinars on Software and updates

_____ _____
Superintendent Date

_____ _____
Executive Director Date

Note: Please provide a purchase order for selected program licenses by September 1, 2026.

Please complete form and return to: Miguel Chuca
Region One Education Service Center
Division of Technology Solutions
1900 W. Schunior
Edinburg, Texas 78541
mchuca@esc1.net
scamacho@esc1.net
Phone: (956) 984-6197

Region One Education Service Center
TEKSBank
2026 - 2027

TEKSBank

SAN BENITO CISD intends to purchase the **TEKSBank** annual license for the 2026 - 2027 school year, starting September 1, 2026.

TEKSBank

District annual license for **TEKSBank:**

$1.70 per student (8279) = **$14,074.30**

Total: $14,074.30

District TEKSBank Contact Person: Cathy Abrego

Phone: (956) 361-6100 E-mail: cabrego@sbcisd.net

Region One ESC will provide:

- ☐ Training for district designated personnel
- ☐ Phone and on-site district technical support and assistance upon request
- ☐ Continuous software update support
- ☐ Additional Training & Technical Assistance at $400/half day or $800/full day

_____ _____

Superintendent Date

_____ _____

Executive Director Date

Note: Please provide a purchase order for selected program licenses by September 11, 2026.

Please complete form and return to:

Region One Education Service Center
Division of Technology Solutions
1900 W. Schunior
Edinburg, Texas 78541
klara@esc1.net
scamacho@esc1.net
Phone: (956) 984-6152

Request Approval of Interlocal Agreement Between San Benito CISD and The University of Texas at Austin ONRAMPS Program for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Interlocal Agreement Between San Benito CISD and The University of Texas at Austin ONRAMPS Program for the 2026-2027 school year.

Rationale:

This agreement supports a partnership with The University of Texas, allowing SBCISD high school students to earn dual credit through dual enrollment, distance education courses called OnRamps. The program increases college access, promotes college readiness, and supports a smooth transition into postsecondary education.

This agreement supports the district's commitment to expanding advanced academic opportunities, increasing access to college-level coursework, and strengthening college readiness for students. The approval of this agreement will allow San Benito CISD to provide additional pathways for students to access rigorous college coursework and potentially earn transferable college credit while still enrolled in high school.

Paperwork Impact:

Minimal

Budget:

CCMR Funding

Resource Personnel:

JoAnn Fernandez, Principal, San Benito High School
Sandra Romeros, Director Advanced Academics/Counseling
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

Interlocal Agreement
Between
The University of Texas at Austin
and
San Benito CISD

FOR THE 2026-2027 ONRAMPS PROGRAM

This Interlocal Agreement (Agreement) with an Effective Date of June 1, 2026, is entered on the Effective Date by and between Contracting Parties on pursuant to the authority granted in and in compliance with Chapter 791 of the Texas Government Code.

Contracting Parties:

Receiving Party: San Benito CISD ("SBCISD")
240 N. Crockett St
San Benito, TX 78586

Performing Party: The University of Texas at Austin ("UT Austin")
OnRamps
2616 Wichita St, Ste 101
Austin, TX 78712

WHEREAS, UT Austin and SBCISD are collaborating to offer high school students the opportunity to enroll in college courses while attending high school and simultaneously receive academic credits from UT Austin and their SBCISD high school(s).

WHEREAS, students will be able to participate in dual enrollment, distance education courses called OnRamps.

NOW THEREFORE, in consideration of the mutual promises herein contained, the Parties agree as follows:

1. **Interlocal**
   The Texas Interlocal Cooperation Act, Government Code, §791.001, *et seq.* allows local governments and institutions of higher learning to contract with each other for governmental functions and services, including all or part of a function in which the Parties are mutually interested. This Agreement constitutes an "interlocal contract" within the meaning of and as authorized by the Texas Interlocal Cooperation Act. The purpose of the Agreement is to provide "governmental functions or services," as therein defined. Each party represents it has authority to enter into the Agreement and does so by action of its governing body. To the extent any party pays for the performance of governmental functions or services, the party will make those payments from current revenues available to that party.

2. Nature of OnRamps

UT Austin and SBCISD enter into this Agreement to implement OnRamps by offering distance college courses through a dual-enrollment model, as well as high school teacher training and professional learning. OnRamps offers high school students the opportunity to earn high school credits from SBCISD and college credits from UT Austin through a distance education college course.

SBCISD and UT Austin will share the responsibility to implement OnRamps. By entering into this Agreement for the delivery of distance college courses, SBCISD becomes an active participant in ensuring the effectiveness and quality of the implementation of OnRamps at SBCISD.

3. Fees and Payments

Enrollment Fees:

The cost of the OnRamps course materials, technical support and course implementation support outlined in this Agreement for SBCISD will be defined on a per-student, per-course basis. The maximum 2026-2027 fee is $60.10 per credit hour, or $180.30 for each three-hour course, per student.

SBCISD is paying a subsidized rate. Subject to available funding, during the 2026-2027 school year, the fee of $180.30 per three-hour course per student is subsidized to $149. Enrollment cost subsidies are paid for by OnRamps and applicable state appropriations. Private, parochial, and out-of-state schools are not eligible for the subsidized rate.

UT Austin may opt into the Financial Aid for Swift Transfer program annually which allows eligible students to enroll in OnRamps courses at no cost. UT Austin will determine opt in status annually in accordance with rules stated by Texas Higher Education Coordinating Board.

The OnRamps enrollment fee is assessed for each student registered in each OnRamps course on the enrollment census date which will be determined and communicated on or before June 1, 2026, including FAST opt-in status. The enrollment fee includes access to all course materials, technology tools, and credit eligibility evaluation. Refunds will not be given at the end of a course for any reason, including if a student does not earn or accept college credit in the course.

Professional Learning and Development (PLD) Fee:

The cost of OnRamps professional learning and development will be assessed on a per-teacher basis according to the fee schedule in Exhibit C, for teachers who are implementing one or more OnRamps courses at the beginning of the academic year. This fee includes professional learning and development services, course materials, technology tools, and technical assistance required for implementation during the entire term of this agreement, including Summer Professional Learning Institute (PLI), academic year PLIs, virtual conferences, learning modules, communities of practice, professional development assignments, and access to individual virtual coaching.

The Professional Learning and Development fee does not include lodging, transportation, or teacher substitute cost. If a PLI is held in person, a lodging fee may be charged in addition to the PLD fee.

SBCISD is responsible for paying within 30 days of receipt of any undisputed invoice.

All checks should be made payable to The University of Texas at Austin. Payments should be mailed and/or delivered to:

The University of Texas at Austin
OnRamps
2616 Wichita St, Ste 101
Mail Code: A7300
Austin, TX 78712

4. Scope of Work and Responsibilities

Responsibilities to implement OnRamps dual enrollment courses will be shared by SBCISD and OnRamps. SBCISD is an active participant in ensuring the effectiveness and quality of OnRamps implementation at its facilities. The Parties agree to provide the following, collectively referred to as the "Services."

4.1 Responsibilities of OnRamps

Enrollment and Records

A. Provide an online registration process for high school students to enroll in OnRamps courses (as listed in Exhibit A fully incorporated by this reference) through the OnRamps student information system (OnRamps Portal).
B. Maintain, as part of routine educational effectiveness evaluation at UT Austin, OnRamps student educational records, including registration, enrollment, orientation, and course evaluation data for purposes of administration, implementation, and improvement, including official reporting to UT Austin and SBCISD. OnRamps engages in additional data sharing with UT Austin departments as defined in the data sharing agreement between Parties, attached and incorporated herein.
C. Record grades on UT Austin transcripts for students who earn and accept college credit for the distance college course.
D. Support documentation of distance college course credit, including enrollment and non-enrollment confirmation letters and assistance in securing official transcripts.

Course Curriculum, Instruction, and Grading

E. Provide UT Austin faculty and academic staff to develop and define college-level course materials and curriculum and assume oversight of distance college courses.
F. Deliver instructional materials via distance education. All college course-related materials are developed by UT Austin faculty and academic staff or selected from open educational resources and will be available to the student through unique login in Canvas Learning Management System (Canvas LMS).

G. Administer OnRamps distance college courses via a dual enrollment model. UT Austin faculty and academic course staff ensure comparability of distance college courses to campus-based courses and are approved by UT Austin Department Chairs and supported by Deans. All OnRamps students register for semester- or year-long courses.
    a. Semester-long and year-long course college enrollment information
        i. Students must complete a series of required assignments and summative assessments as published in the college syllabus that are designed, designated, and evaluated by UT Austin faculty and college Instructors of Record to earn college credit.
        ii. Students must earn a passing grade (D- or above) on the designated portion of the course determined by the UT Austin Instructor of Record to earn college credit in the OnRamps distance college course.
        iii. Students who earn a passing grade (D- or above) in the college course may accept or decline their college credit.
        iv. College credits earned and accepted by students are reported to the University Registrar for official transcription.
        v. Students who accept college credit will have an official UT Austin academic record and eligibility to order a transcript showing the letter grade earned in the course.
H. Provide technology and support services necessary for teaching and learning in OnRamps:
    a. Maintain servers operated by or hosted on OnRamps's web-based Canvas LMS.
    b. Provide access and training on the Canvas LMS for every OnRamps student to access course content and instructional experiences.
    c. Provide online and phone-based technical support to OnRamps teachers, students, and UT Austin faculty using the curriculum when that support is not provided through Canvas LMS.
    d. Provide access to teleconference functions in Canvas LMS or other commensurate distance technology with consultants available to students for writing consultation related to distance college course writing assignments in Rhetoric courses.
    e. Provide online access to pertinent student policies including the Academic Integrity process and policies, Family Educational Rights and Privacy Act (FERPA) Policy, accommodations, registration procedures, and college credit and transferability information.
    f. Provide a student orientation module in Canvas LMS for all OnRamps courses that details OnRamps enrollment, student academic integrity, and FERPA rights.
    g. Provide information regarding course curriculum and grading through the online syllabus for each course.
    h. Provide information in the OnRamps Portal or through email notifications related to distance college course enrollment activities, including registration, credit status, and official transcript requests.

i. Provide information on procedures for submitting and resolving complaints, grade appeals, information requests, and other inquiries related to participation in OnRamps.
j. Provide students with appropriate access to academic advising and counseling resources and supports.

Professional Development and Support

I. Deliver professional learning to SBCISD teachers who implement the OnRamps course. Teachers implementing an OnRamps course are required to participate in and complete all OnRamps professional learning and development program components.
   a. 2026 Summer PLI will be delivered by OnRamps using distance education and virtual learning technologies. Summer PLI is required for all OnRamps high school teachers.
   b. Academic year PLIs will consist of two one-day PLIs for new and returning participating teachers delivered virtually during the fall and spring semesters. SBCISD teachers are required to participate in and fully complete the one-day workshop during each semester in which the teacher delivers an OnRamps course, regardless of whether the course will be offered in the subsequent year.
   c. Virtual conferences for implementing SBCISD new and returning teachers held up to eight times per year.
   d. SBCISD teacher participants will be credited with continuing professional education hours for the hours of documented attendance.

J. Deliver professional learning and development opportunities specific to administrative and counselor roles and functions to SBCISD administrators and high school counselors.

K. Deliver in-person or virtual presentations and/or workshops to SBCISD staff and community members regarding the OnRamps program overview, implementation, and strategies for success based on advance scheduling and availability of OnRamps staff.

L. OnRamps will hire and assign a designated qualified course lead for each course offered. The designated course lead will serve as the content expert and point of contact and support for the high school teacher.

M. Provide ongoing, one-on-one feedback and guidance to the high school teacher.

N. Provide virtual coaching access to each OnRamps high school teacher to support course implementation and enhance their professional practice.

Institutional Effectiveness

O. Provide feedback regarding course implementation to UT Austin faculty and academic staff, as well as SBCISD high school teachers and administrators. OnRamps will provide updates through regularly identified reporting schedules to the identified SBCISD Main Contact and, as needed, regarding the status of OnRamps course and professional learning and development implementation, based on regular review of data, including communication with the OnRamps SBCISD high school teacher(s) and student performance and engagement data.
   a. OnRamps staff will inform SBCISD administration of any serious concerns regarding SBCISD or campus implementation of the OnRamps course

pertaining to quality and fidelity. If SBCISD implementation of the OnRamps course is deemed unsatisfactory, OnRamps reserves the right to deny the opportunity to offer the OnRamps course in the future or to require a replacement high school teacher.

b. A SBCISD high school teacher deemed by OnRamps to be unsatisfactorily implementing the course will be given the opportunity to bring course implementation into alignment with OnRamps expectations and be provided individual coaching and support as available through the course staff, OnRamps PLIs, a community of practice, and ongoing communication. Should the high school teacher's implementation of OnRamps continue to be unsatisfactory or without improvement in OnRamps' sole discretion, OnRamps will notify SBCISD, who will use its best efforts to identify an alternate high school teacher, and SBCISD will work with OnRamps to continue implementation of the course with the alternate high school teacher. OnRamps reserves the right to deny any unsatisfactorily performing teacher the opportunity to offer the course in the future.

c. Should OnRamps deem an OnRamps SBCISD high school teacher as not compatible with or not in the best interest of the OnRamps in OnRamps' sole discretion, OnRamps will notify SBCISD who will work with OnRamps to continue the course through an alternate teacher.

d. Any person performing Services under this Agreement on behalf of OnRamps must be actively employed or eligible for employment by UT Austin and may not be on administrative or medical leave. UT Austin must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If UT Austin becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, a representative of OnRamps must inform the SBCISD district contact.

Location Student Participation, and Extended Student Absences

P. OnRamps dual enrollment instruction will occur in the facilities of the high school campus with the designated high school Instructor who has completed OnRamps professional learning institute requirements.

Q. All students in the class must be high school students enrolled in the OnRamps course.

R. When the student is unable to attend school in the designated high school facility with a qualified and selected OnRamps high school Instructor, the student may continue in the online distance college course based on criteria provided in the Implementation Manual.

4.2 Responsibilities of SBCISD [subject to SBCISD policies and applicable law]

A. Implement one or more OnRamps courses in accordance with this Agreement, the OnRamps Implementation Manual, and the OnRamps Technical Manual, which will be provided by OnRamps to District and are hereby incorporated by reference.

a. Assign a(n) SBCISD contact responsible for overseeing implementation of OnRamps high school course(s) and participating in meetings designated for SBCISD administration with OnRamps staff.
    i. This SBCISD contact will provide up-to-date contact information for SBCISD and its campus administration. In the event there is a change in administration at SBCISD or at its campuses, the SBCISD contact will update the OnRamps Portal.
    ii. This SBCISDcontact will communicate registration timelines for campus administration and ensure required professional learning for a campus counselor focused on advising students and monitoring aspects of the implementation of OnRamps respective to their role.
b. OnRamps syllabi and course content may not be used to satisfy the requirements for third party evaluation, including Advanced Placement (AP) curriculum.
c. In the case of Introduction to Rhetoric: Reading, Writing and Research and Reading and Writing the Rhetoric of American Identities, the UT Austin Department of Rhetoric and Writing:
    i. Prohibits the OnRamps courses from being offered as an AP English course.
    ii. Requires a cap of 25 students per section with a limit of two (2) sections per teacher for a maximum of 50 students. Alternatively, a teacher may have 60 students distributed in three (3) or more sections. With approval, the cap of 60 students may be exceeded in exceptional circumstances at OnRamps' sole discretion.

B. Recruit high school teacher(s) with appropriate qualifications to teach the OnRamps course(s), consistent with SBCISD policies.
a. Minimum requirements for all OnRamps SBCISD high school teachers include:
    i. One (1) or more years of teaching experience in the relevant course or a higher-level course (e.g., calculus for pre-calculus).
    ii. Completed annual OnRamps teacher application.
    iii. Obtain a UT EID in order to access Canvas LMS, the OnRamps Portal, and other systems required for implementation of OnRamps. OnRamps will provide the designated OnRamps teacher privileged access to student information and other systems through the UT EID. OnRamps may suspend, terminate, or revoke OnRamps teacher access to its systems through the EID affiliation at OnRamps' sole discretion. The EID affiliation with OnRamps will be revoked if this agreement is terminated or if an OnRamps SBCISD high school teacher can no longer implement the course.
    iv. Successful completion of required tasks before the start of Summer PLI, including, but not limited to, completion of FERPA training module provided by OnRamps. Tasks will be determined and shared by the OnRamps professional learning and development staff in advance of Summer PLI. SBCISD high school teachers approved on a conditional basis may be required to complete additional tasks. Any high school teacher who does not complete the required self-directed or Summer PLI tasks may not be eligible to implement an OnRamps course. The decision to admit or deny such teacher and any accompanying conditions will be determined by

the Director of Instructional Innovation and Implementation and Executive Director at their discretion.

v. Attendance and successful completion of Summer PLI, all required academic year PLIs, monthly virtual conferences or learning modules, and professional development assignments.
    1. OnRamps SBCISD high school teachers must participate in the entire Summer PLI and complete all assigned work including pre-, during, and post-PLI.
    2. SBCISD teachers are required to participate in and fully complete both academic year PLIs in which the teacher delivers an OnRamps course, regardless of whether the course will be offered in the subsequent year. Each Fall and Spring PLI will provide six hours of continuing professional education hours, not to exceed eight hours.
    3. Instructors teaching spring-only courses will have a one-hour virtual learning event held in December to reinforce learning from the summer.
vi. Review communication from OnRamps course staff in weekly newsletters and respond accordingly to routine requests.
vii. Adhere to guidelines regarding OnRamps course content intellectual property. SBCISD is responsible for informing teachers that they do not have a license to use any OnRamps provided materials outside of the scope of this agreement.
viii. Deliver OnRamps instructional materials through the OnRamps instance of Canvas LMS or designated platforms as specified in the OnRamps Technology Manual.

b. Additional requirements for OnRamps returning SBCISD teachers include:
    i. Successful implementation of OnRamps course during the previous academic year according to requirements under section D below.

C. Ensure OnRamps SBCISD high school teachers and students have the necessary resources to implement OnRamps with fidelity, including, but not limited to:
    a. Daily access to the OnRamps Portal and Canvas LMS. Participating SBCISD campuses will work with the OnRamps support team to ensure their campus and students can fully access the OnRamps Portal and Canvas LMS.
    b. Access to computer, internet, and URLs in approved allow lists, as specified by OnRamps, and adhere to requirements outlined in the most recent OnRamps Technology Manual.
    c. Scheduled access to technology that meets the specifications defined by OnRamps for each course. This includes regular in-class and out-of-class, one-to-one (1:1) access to computers and the internet to view materials and complete and submit assignments, quizzes, tests, and exams, and the following technology for specific course implementation (as applicable).
    d. Graphing calculators or graphing calculator functions as specified in the most recent OnRamps Technology Manual.
    e. Audio/visual projection and/or whiteboard.
    f. Copy/scanning services to duplicate some course materials and distribute to students in the OnRamps course and upload assignments.

g. Required lab materials for BIO 106M, CH 104M, CH 104N, GEO 302E, and PHY 102M.
h. The Biology and Chemistry course(s) must be offered in a lab setting that meets the Texas Education Agency standard with minimal viable components including an eyewash station, vent hood, and equipment required for student implementation of the lab course including use and disposal of the required chemical list.

D. Ensure OnRamps SBCISD high school teachers implement OnRamps with fidelity, including the following requirements:
   a. Adhere to Texas Administrative and Education Code, including the Educators' Code of Ethics (19 TAC Chapter 247).
   b. Ensure students complete the OnRamps registration process and student orientation, including creating a UT EID, and creating a profile and registering in the OnRamps Portal, within the first three weeks of school.
   c. Administer and facilitate OnRamps-required assignments and assessments without alteration through the OnRamps instance of Canvas LMS.
   d. Use Canvas LMS to assign and grade high school work as specified by OnRamps.
   e. Participate in professional learning and development activities, including Summer PLI, academic year PLIs, video conferences, learning modules, communities of practices and uploads of classroom video, and ongoing opportunities during each semester in which they teach the OnRamps course. To facilitate teacher participation in the academic year PLIs, SBCISD agrees to pay the cost of substitute teachers for the days the teacher will attend the academic year PLIs.
   f. Maintain regular communication via email, phone, video web conferencing, etc. with OnRamps course staff regarding the success and challenges of implementation, responding in a timely manner to requests for information.
   g. Notify OnRamps of SBCISD high school teacher absences of five or more consecutive class days or of teacher resignations using the provided form in the case when the teacher cannot self-report.

E. Ensure students register for OnRamps courses to meet OnRamps requirements, including:
   a. Recruit, advise, and approve students to participate in OnRamps courses.
   b. Designate employee(s) responsible for providing academic advising to students enrolled in OnRamps courses prior to the start of the course.
   c. Ensure students enrolled in OnRamps meet the minimum academic requirements for each course as shown in Exhibit A.
   d. Ensure students complete the OnRamps registration process and student orientation, which includes creating a UT EID, and creating a profile and registering in the OnRamps Portal, within the first three weeks of school.
   e. The student and, if the student is under 18 years of age at the time of registration, the student's parent or guardian shall acknowledge and consent the student is enrolling in a college course with the opportunity to earn college credit.

F. Ensure accuracy of OnRamps student information, including:

a. Ensure student rosters accurately reflect students enrolled in OnRamps courses on the OnRamps census dates in fall and spring.
b. Submit student state IDs and educationally disadvantaged status in accordance with the communicated timeline.
c. Submit high school grades in accordance with the data sharing agreement schedule.

G. Any person performing Services under this Agreement on behalf of SBCISD must be actively employed or eligible for employment by SBCISD and may not be on administrative leave. SBCISD must comply with applicable criminal background check requirements for their respective faculty, staff, and employees performing Services under this Agreement. If SBCISD becomes aware that one of its faculty, staff, or employees performing Services does not meet these requirements, the district contact, who oversees the OnRamps program, must inform OnRamps within 24 business hours and provide information about the incident as it pertains to OnRamps students and implementation.

5. Summer PLI Teacher Registration and Attendance

A. SBCISD high school teachers are required to register for Summer PLI **two weeks prior** to the start of the selected synchronous Summer PLI session. Late registration will be accommodated at the discretion of the Executive Director or designee.

B. New OnRamps SBCISD high school teachers must complete all components of Summer PLI including prerequisite self-directed modules, synchronous sessions, and compliance modules. New OnRamps high school teachers are defined as those who are implementing an OnRamps course for the first time or for the first time after more than one year of absence.
   a. The SBCISD teacher assigned to the course **must** successfully complete the New Instructor Summer PLI experience at least once, in its entirety, before implementing an OnRamps course for the first time. If the teacher continues to offer the course in subsequent years, they are required to attend the Returning Instructor Summer PLI for each subsequent year they implement that course. If a teacher is assigned to implement a new OnRamps course in addition to their current OnRamps course, the instructor must complete the New Instructor Summer PLI for the new course.

C. Cancelation policy:
   a. If a high school teacher registers for Summer PLI and is unable to attend, the teacher must communicate this change to the OnRamps Professional Learning and Development team via OnRamps Support in writing at least one week prior to the start of the Summer PLI session for which the Instructor is registered. The district contact may coordinate with OnRamps to identify an appropriate replacement.
   b. Teachers who miss more than 20% of Summer PLI may be required to complete additional activities during the academic year to maintain eligibility to implement the OnRamps course.
   c. If a high school teacher attends Summer PLI, and the course for which the teacher is trained is not offered for the school year, SBCISD materials provided to SBCISD for the course must be returned to OnRamps within 30 days.

6. **Educational Records and Data Sharing**
   A. SBCISD and OnRamps create, maintain, and manage their own educational records for students and teachers. OnRamps maintains all educational records created as a result of OnRamps consistent with FERPA, as well as applicable UT Austin policy defined in Appendix C, Chapter 9 of the General Catalog of UT Austin, subchapter 9-100 through 9-400, and any applicable law. In order to provide OnRamps and related services to SBCISD and for SBCISD's accountability reporting purposes, OnRamps requires specific student information from SBCISD. All such records are provided the same security as those outlined in this section 6.C, section 7, and the Data Sharing Agreement, and will not be sold or shared with external sources except as allowed by law. See Exhibit B Data Sharing Agreement which sets terms and conditions for the exchange by the Parties of data needed to support OnRamps.
   B. Following UT Austin's Institutional Review Board standards and policy, as applicable, OnRamps may obtain and maintain data and/or feedback about student and teacher experiences with OnRamps for the purpose of understanding outcomes and OnRamps improvements.
   C. For legitimate educational interests, OnRamps will facilitate the exchange of information among institutions, OnRamps high school teachers, OnRamps faculty and staff, and SBCISD contacts 1) pertaining to students' progress toward the opportunity to earn college credit; 2) to verify student accommodations under IDEA and/or Section 504; 3) to facilitate early intervention and support student success; 4) pertaining to whether college credit is earned, accepted, and/or declined; 5) to facilitate accurate recordkeeping; and 6) to address academic integrity issues. If either party obtains access to SBCISD and/or UT Austin records or record systems protected under FERPA, each party agrees to adhere to the provisions of FERPA. While in possession of FERPA records and data, only persons authorized to access the student data related to OnRamps will be granted access consistent with FERPA.

7. **Governmental Function, Immunity, Record Protection, and Criminal History**
   The Parties agree that the performance of this Agreement is for the purpose of performing governmental functions and that, in all things related to this Agreement, Parties are performing governmental functions as defined by the Texas Interlocal Cooperation Act. Nothing herein or in the performance of this Agreement shall be construed as a waiver of sovereign/governmental immunity or similar rights. Parties agree that neither party waives any immunity or defense that would otherwise be available to it pursuant to the Texas Tort Claims Act or other applicable statutes, laws, rules or regulations against claims arising from the exercise of its powers or functions. No provision of this Agreement that imposes an obligation or restriction on SBCISD or UT Austin not otherwise permitted by applicable law shall be enforceable. Records relating to this Agreement may be subject to disclosure pursuant to the Texas Public Information Act, Section 552.001 et. seq. of the Texas Government Code.

   Each party agrees that if it received information or records concerning any student, it shall not disclose the same except as permitted by the Family Educational Rights and Privacy Act

a/k/a FERPA (20 U.S.C. 1232(g)). FERPA is specifically referenced in the Texas Public Information Act as an exception to records that are subject to disclosure to the public (Texas Government Code 552.001 et seq.).

8. Indemnity

The Parties expressly agree that, except as provided herein, no party shall have the right to seek indemnification or contribution from the other party for any losses, costs, expenses, or damages directly or indirectly arising, in whole or part, from this Agreement.

9. Term and Termination

This Agreement is effective on June 1, 2026, no matter the date fully executed by both Parties and covers a period beginning June 1, 2026 and ending August 31, 2027. This Agreement cannot be renewed or extended.

Either party may, without penalty, terminate this Agreement at the end of any budget period of such party during the term if funds required to fulfill this Agreement have not been appropriated, and with written notice to the other party. Such notice shall be effective thirty (30) calendar days from the date of receipt.

Either party may terminate this Agreement without cause upon thirty (30) days' advance written notice of termination to the other party. SBCISD agrees any amounts owed for Services rendered through the termination date and properly invoiced will be promptly paid upon notice of termination and in accordance with the provisions of Chapter 2251, Texas Government Code.

10. Ownership of Intellectual Property

UT Austin and OnRamps shall solely own all intellectual property rights in or relating to OnRamps, including all written materials, study guides, course materials, syllabi, and assessments prepared under OnRamps ("Materials"). Intellectual property rights means any rights or titles to inventions, discoveries, concepts, methods, processes, data, trade secrets, branding, trademarks, copyrights, computer programs and related documentation, or works of authorship fixed in a medium of expression of any kind whether or not patentable, copyrightable, or eligible for registration as a trademark, as well as applications for any such rights. There are no implied licenses; SBCISD agrees and understands that it may not copy, modify, share, distribute, or display any Materials without the prior written permission of UT Austin and OnRamps.

11. Contractual Relationship

Nothing contained herein shall be construed as creating an employer/employee relationship, a partnership, a joint venture or joint obligations between the Parties. Each party retains the right to conduct its business as it sees fit. The Parties shall, at all times, be deemed independent contractors/entities.

12. Notice to Parties

Except as otherwise provided by this Section, notices, consents, approvals, demands, requests or other communications provided or permitted under this Agreement, will be in writing and

will be sent via certified mail, hand delivery, overnight courier, facsimile transmission (to the extend a facsimile number is set forth below), or email (to the extent an email address is set forth below) as provided below, and notice will be deemed given 1) if delivered by certified mail, when deposited, postage prepaid, in the United States mail, or 2) if delivered by hand, overnight courier, facsimile (to the extend a facsimile number is set forth below) or email (to the extent an email address is set forth below), when received:

SBCISD at:
San Benito CISD
240 N. Crockett St
San Benito, TX 78586

UT Austin at:
The University of Texas at Austin
Business Contracts Office
1616 Guadalupe St, Ste 3.304
Mail Code D9900
Austin, TX 78701
Attn: Business Contracts Administrator

With a copy to:
OnRamps
2616 Wichita St, Ste 101
Mail Code: A7300
Austin, TX 78712
Email: sp.contracts@austin.utexas.edu

or such other address as later provided by a party through written notice to the other party.

13. Venue; Governing Law

This Agreement, all of its terms and conditions, all rights and obligations of the Parties, and all claims arising out of or relating to this Agreement, will be construed, interpreted and applied in accordance with, governed by and enforced under, the laws of the State of Texas.

14. Mutual Negotiation

This Agreement has been prepared at the joint request, direction, and construction of the Parties, at arms' length, and shall be construed without favor to any party.

15. Amendment and Assignment

Any changes to this Agreement may only be made by mutual written agreement of the Parties. This Agreement may not be assigned by either party without the express written consent of the other party. Any attempt to assign without such consent shall be void, and shall be deemed a material breach of this Agreement.

16. Entire Agreement; Modifications

This Agreement supersedes all prior agreements, written or oral, between Performing Party and Receiving Party and will constitute the entire agreement and understanding between the parties with respect to its subject matter. This Agreement and each of its provisions will be binding on the parties, and may not be waived, modified, amended or altered, except by a writing signed by Receiving Party and Performing Party.

17. State Auditor's Office

Contracting Parties understand acceptance of funds under this Agreement constitutes acceptance of authority of the Texas State Auditor's Office or any successor agency (Auditor), to conduct an audit or investigation in connection with those funds (ref. Sections 51.9335(c), 73.115(c) and 74.008(c), Education Code). Contracting Parties agree to cooperate with Auditor in the conduct of the audit or investigation, including providing all records requested. Contracting Parties will include this provision in all contracts with permitted subcontractors.

18. Severability

If any one or more of the provisions of this Agreement will for any reason be held to be invalid, illegal, or unenforceable in any respect, that invalidity, illegality or unenforceability will not affect any other provision, and this Agreement will be construed as if the invalid, illegal, or unenforceable provisions had never been included.

19. Survival

A party shall remain obligated to the other party under all clauses of this Agreement that expressly or by their nature extend beyond the expiration or termination of this Agreement.

20. Cybersecurity Training Program

During the term and any renewal of this Agreement, each party shall comply with Texas Government Code Chapter 2054 concerning cybersecurity for state agencies and local government, and to the extent applicable verify compliance to the other party.

21. Access by Individuals with Disabilities

Performing Party represents and warrants (**EIR Accessibility Warranty**) the electronic and information resources and all associated information, documentation, and support Performing Party provides to Receiving Party under this Agreement (**EIRs**) comply with applicable requirements set forth in 1 TAC Chapter 213 and 1 TAC Section 206.70 (ref. Subchapter M, Chapter 2054, *Texas Government Code*). To the extent Performing Party becomes aware the EIRs, or any portion thereof, do not comply with the EIR Accessibility Warranty, then Performing Party represents and warrants it will, at no cost to Receiving Party, either 1) perform all necessary remediation to make EIRs satisfy the EIR Accessibility Warranty or 2) replace the EIRs with new EIRs that satisfy the EIR Accessibility Warranty. If Performing Party is unable to do so, Receiving Party may terminate this Agreement and, within thirty (30) days after termination, Performing Party will refund to Receiving Party all amounts Receiving Party paid under this Agreement.

Performing Party will provide all assistance and cooperation necessary for the performance of accessibility testing conducted by Receiving Party or Receiving Party's third party testing resources as required by 1 TAC Section 213.38(g).

22. Payment of Debt or Delinquency to the State

Pursuant to Sections 2107.008 and 2252.903, *Government Code*, any payments owing to Performing Party under this Agreement may be applied directly toward any debt or delinquency Performing Party owes the State of Texas or any agency of the State of Texas, regardless of when it arises, until paid in full.

23. Signatory Representations

Receiving Party represents and warrants that it has all necessary power and has received all necessary approvals to execute and deliver this Agreement, and the individual executing this Agreement on behalf of Receiving Party has been duly authorized to act for and bind Receiving Party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives as shown below.

Receiving Party San Benito CISD	Performing Party The University of Texas at Austin
Signature: _____	Signature: _____
Name: Alfredo Perez	Name: _____
Title: Superintendent of Schools	Title: _____
Date: _____	Date: _____

Exhibit A
OnRamps Courses

OnRamps Course	UT Austin Course Code(s)	Credit Hours	Texas Core Curriculum Code	TCCNS Equivalency	High School Prerequisite	Crosswalked Courses (H.S. Course Code)
Foundations of Arts and Entertainment Technologies	AET 304	3	050	N/A	Graphic Design recommended	Audio/Video Production II (13008600)
Introductory Biology I + Lab for Introduction to Biology I	BIO 311C BIO 106M	3 lecture 1 lab	030	BIOL 1306 BIOL 1106	Biology + Chemistry	Scientific Research and Design I, II or III (13037200, 13037210, or 13037220)
Principles of Chemistry I (Lecture) + Introduction to Chemical Practices I (Lab)	CH 301 CH 104M	3 lecture 1 lab	030	CHEM 1311 CHEM 1111	Algebra I	Chemistry (03040000)
Principles of Chemistry II (Lecture)+ Introduction to Chemical Practices II (Lab)	CH 302 CH 104N	3 lecture 1 lab	030	CHEM 1312 CHEM 1112	OnRamps Chemistry I + Lab, AP Chemistry or equivalent	Scientific Research and Design I, II or III (13037200, 13037210 or 13037220)
College Algebra	M 301	3	N/A	MATH 1314	Algebra I required, Geometry recommended	Algebra II (03100600)
Computer Science: Thriving in Our Digital World	C S 303E	3	093	N/A	Algebra I	Computer Science I (03580200)
Introduction to Economics	ECO 304K	3	080	ECON 2302	Algebra II recommended (or concurrent enrollment)	Economics with Emphasis on the Free Enterprise System and Its Benefits (03310300)
Earth, Wind, and Fire: An Introduction to Geoscience	GEO 302E	3	030	N/A	Biology or IPC required, Chemistry recommended (or concurrent enrollment)	Earth Systems Science (03060150)
Mechanics, Heat, and Sound + Lab for Mechanics, Heat, and Sound	PHY 302K PHY 102M	3 lecture 1 lab	030	PHYS 1301 PHYS 1101	Algebra I and Geometry required, Algebra II or Precalculus recommended	Physics (03050000)

OnRamps Course	UT Austin Course Code(s)	Credit Hours	Texas Core Curriculum Code	TCCNS Equivalency	High School Prerequisite	Crosswalked Courses (H.S. Course Code)
Electromagnetism, Optics, and Nuclear Physics	PHY 302L	3	030	PHYS 1302	TEKS-based Physics, Algebra II and Geometry required; Physics I (OnRamps or Honors/AP/DC) or Precalculus recommended	Scientific Research and Design I, II or III (13037200, 3037210 or 13037220)
Discovery Precalculus: Preparation for Calculus	M 305G	3	020	MATH 2312	Algebra II and Geometry	Precalculus (03101100)
Introduction to Rhetoric: Reading, Writing, and Research	RHE 306	3	010	ENGL 1301	English I and II	English III (03220300) English IV (03220400)
Reading and Writing the Rhetoric of American Identities	RHE 309J	3	010	ENGL 1302	English I and II	English III (03220300) English IV (03220400)
Elementary Statistical Methods	SDS 301	3	020	MATH 1342	Algebra I required, Algebra II recommended	Statistics (03102530)
Issues and Policies in American Government	GOV 312L	3	070	GOVT 2302	U.S. History (or concurrent enrollment)	U.S. Government (03330100)
United States, 1492-1865	HIS 315K	3	060	HIST 1301	English I and English II (or concurrent enrollment)	U.S. History (03340100)
United States Since 1865	HIS 315L	3	060	HIST 1302	English I and English II (or concurrent enrollment)	U.S. History (03340100)

Exhibit B
Data Sharing Agreement

DATA SHARING AGREEMENT
BY AND BETWEEN
San Benito CISD
AND
ONRAMPS
AT THE UNIVERSITY OF TEXAS AT AUSTIN

Pursuant to this Data Sharing Agreement and underlying Interlocal, San Benito CISD agrees to provide individual student-level data to OnRamps at The University of Texas at Austin (UT Austin) for the purpose of implementing, billing, and evaluating the OnRamps dual enrollment program and informing OnRamps students of academic opportunities at UT Austin. SBCISD hereby appoints OnRamps as a legitimate educational official of SBCISD in accordance with the Family Educational Rights and Privacy Act (FERPA). Likewise, OnRamps hereby appoints SBCISD as a legitimate educational official of OnRamps in accordance with FERPA. OnRamps agrees to provide individual student-level data to SBCISD for the purpose of evaluation, accountability, and student record-keeping. The terms of this Data Sharing Agreement are in effect until August 31, 2027 unless terminated in writing by one or both Parties.

1. Data type and exchange timeline
SBCISD Designee for Student Data and OnRamps will coordinate data exchange for all OnRamps participants for the 2026-2027 academic year, as follows:

Responsible Party	Time Period	Type of Data
OnRamps	August 2026 – July 2027	Throughout the academic year OnRamps will provide information about student enrollments and performance through OnRamps Portal. Access to the OnRamps Portal will be limited to pre-identified campus and SBCISD personnel who must obtain a UT Electronic Identification and password in order to access the portal. The following enrollment and performance data is provided throughout the academic year, as information becomes available. • Course enrollments • Interim Course Performance • Final letter grade • Credit decision (credit accepted or declined) • University transcript grade • Student qualifying status for Financial Aid for Swift Transfer (FAST)

		• Student qualifying status for accommodations under IDEA or Section 504 • Student orientation completion status
OnRamps	August 2026 – May 2027	Throughout the year, OnRamps will provide information about student engagement and performance through the OnRamps Data Dashboard. Access to the OnRamps Data Dashboard will be limited to one representative from SBCISD, Personnel who are granted access to the OnRamps Data Dashboard may be required to complete additional steps to ensure security requirements are met.
SBCISD	September 2026 – May 2027	SBCISD will provide Student State IDs for all enrolled students. This 10-digit numeric data element TX-UNIQUE-STUDENT-ID in the Texas Education Data Standards (TEDS) is used for data reporting and invoicing purposes, including identifying students as FAST eligible and CCMR accountability. Using the Student State IDs, the Texas Higher Education Coordinating Board (THECB) and Texas Education Agency (TEA) identifies students who are eligible the FAST program. District-level data may be exchanged for the purpose of identifying students as eligible for the FAST program based on their current year educationally disadvantaged status. • TEA-assigned TX-UNIQUE-STUDENT-ID (StudentUnique ID) • Current year status as educationally disadvantaged (code 01, 02, or 99 in the PEIMS data element "EconomicDisadvantage")
SBCISD	May 2027 – July 2027	In order for OnRamps to engage in ongoing learning about student experiences, high school grades are exchanged. • High school grade in OnRamps course, semester 1 • High school grade in OnRamps course, semester 2 • High school grade in OnRamps course, cumulative

2. Data protection

All data will be exchanged using secure systems and in an encrypted, password protected electronic format by SBCISD and OnRamps.

OnRamps endeavors that in all reports, electronic or otherwise, derived from information made available under this Data Sharing Agreement, all data shall be aggregated in such a way that no individual will be identified directly or by deduction. OnRamps further endeavors that the data elements will not be released to a third party without written parental or student (as applicable) consent.

While in possession of this data, both Parties shall permit access only to employees and contractors authorized to assist in the implementation or evaluation of OnRamps or other UT Austin program to have access to the data. Both Parties agree to store the data in an encrypted format, in a secure area and to prevent unauthorized access.

UT Austin will return to SBCISD and/or destroy all personally identifiable data when the study is complete.

3. **Information shared with TEA**
    - Rosters of individual students, including student state ID, for students who complete an OnRamps course for the purpose of calculating state accountability and other required state performance reporting and metrics.

4. **Information shared with THECB**
    - Rosters of individual students, including student state ID, for all students enrolled in an OnRamps course at fall or spring census to determine student eligibility for Financial Aid for Swift Transfer (FAST).

5. **Data and Information shared with Districts that opt-in for Teacher Incentive Allotment (TIA)**
    - Districts may elect to implement OnRamps pre- and post-assessments for the purpose of Teacher Incentive Allotment (TIA) program participation. Districts that opt to use OnRamps developed assessments will exchange data with OnRamps for this purpose.

Exhibit C
OnRamps Teacher Professional Learning and Development Fee Schedule

Pursuant to Section 3, the following per-teacher fee will be assessed at the beginning of the academic year. A professional learning and development fee will be assessed for teachers who are implementing one or more OnRamps courses . Individual situations not described below will be evaluated on a case-by-case basis.

OnRamps teachers may only implement a maximum of two unique 3-hour courses in the same semester.

Instructor Status	**Status Description**	**PLD Fee Assessed**
New	The Instructor is implementing the course for the first time in the current academic year or is teaching the same course after a gap of more than one year.	$550
Returning	The Instructor is implementing the same course for the second consecutive year or more.	$250
New Additional Course	The Instructor is implementing one course for the first time in the current academic year AND is implementing an additional course or courses for the second consecutive year or more	$550 No fee is charged for the implementation of the additional course(s).
Returning Additional Course	The Instructor is implementing two or more courses for the second consecutive year or more.	$250 No fee is charged for the implementation of the additional course(s).

Request Approval of the Library Services Agreement between San Benito CISD and Region One Education Center for the 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Region One Education Center Library Services Agreement for the 2026-2027 school year.

Rationale:

The Library Services and Instructional Resources Cooperative provides a comprehensive Collection of high-quality instructional resources and services that help students develop information and digital literacy skills. In addition, schools receive financial benefit from volume purchasing through cooperative membership.

Paperwork Impact:

Minimal

Budgetary Information:

$29,149.12

Resource Personnel:

Marleen Araiza, Director of Professional Development
Dilia Cornett, Assistant Superintendent of Academics
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

N/A

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

Region One Education Service Center

1900 W. Schunior, Edinburg, TX 78541 • Ph (956) 984-6000 • Fax (956) 984-7655

Daniel P. King, Ph.D.
Executive Director

May 27, 2026

Dear Mr. Alfredo "Fred" Perez

The Region One Education Service Center appreciates your district's participation in the Library Services and Instructional Resources Virtual Library Cooperative. We impact student achievement by providing high-quality instructional resources and services that help students develop twenty-first century skills. In addition, district and charter schools realize financial benefits from volume purchasing discounts provided through cooperative membership.

The Region One ESC Library Services and Instructional Resources Cooperative District/Charter Commitment Form for 2026-2027 is enclosed. Membership in the Region One ESC Library Services and Instructional Resources Cooperative delivers many instructional resources/services to your campuses. (See Attachment A) We list of resource subscriptions is listed on Attachment A.

The cost of cooperative membership will be $3.38 per student enrollment for the 2026-2027 school year. The enclosed Cost Benefits Analysis indicates district level savings. The new Innovative Library Services Professional Development package is included in commitment total. Cost benefit analysis is enclosed for professional development package.

Please return the enclosed District/Charter Commitment Form to Region One Education Service Center, ATTN: Library Services and Instructional Resources Cooperative before **August 3, 2026.** Thank you for your assistance.

Sincerely,

Library Services and Instructional Resources Department
Technology Solutions Division

VG:AS Catalog of Library Services
Cost Benefit Analysis

Enclosure: District/Charter Commitment Form

Region One Education Service Center does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender, gender identity, national origin, age, disability, or any other basis prohibited by law in its programs and activities.

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

Region One Education Service Center
1900 West Schunior • Edinburg, TX 78541 • Phone (956) 984-6000 Fax (956) 984-7655

DISTRICT/CHARTER COMMITMENT FORM
LIBRARY SERVICES & INSTRUCTIONAL RESOURCES COOPERATIVE
2026-2027 School Year

San Benito CISD

School District Name

1. Membership Rate Per Student	$3.38
2. Total Enrollment (PEIMS 2025-2026 Enrollment)	8,624
3. District's Participation Commitment	$29,149.12
4. Innovative Library Professional Development Package (INCLUDED IN FEE)	$4,000.00
5. Total	$29,149.12

NOTE: **DO NOT SEND A PURCHASE ORDER BEFORE September 1, 2026**
Please email a purchase order *after September 1, 2026, to asepeda@escl.net* for the district's participation commitment.

Committing to the Library Services & Instructional Resources Cooperative ensures that your district will continue to receive services for the 2026-2027 school year.

Please return this commitment form to confirm participation in the Library Services & Instructional Resources cooperative for the 2026-27 school year before August 3, 2026.
Signed form can be emailed to asepeda@gscl.net or vilearcia@gscl.net.

AUTHORIZATION	
Region One ESC	**Participating District**
Signature **Dr. Daniel P. King** **Executive Director**	**Signature here** **Superintendent or Designee**
Date:	**Date:**
Email: dking@escl.net	**Email:**
Phone: 956.984.6000	**Phone:**

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

Library Services and Instructional Resources Cooperative

2026-2027 Cost Benefit Analysis

District: San Benito CISD

SERVICE/RESOURCE	# OF STUDENTS	CO-OP MEMBERSHIP $3.43 PER STUDENT	Cost for district direct purchase from vendor		
			COST	STUDENT/ CAMPUS/ DISTRICT	TOTAL
BrainPOP, BrainPOP Jr, BrainPOP Español, BrainPOP Francais	8,624	Included in the Coop	$5,000	/campus	$23,716.00
News-O-Matic	8,624	Included in the Coop	$2.75	/student	$23,716.00
Gale Presents Peterson's Test Prep	8,624	Included in the Coop	$2,231.00	/campus	$35,696.00
TexQuest (State Funded Databases	8,624	Included in the Coop	$32	/student	$129,360.00
MackinVIA eBook Library/Resource	8,624	Included in the Coop	$24,000	/district	$24,000
Purchasing Cooperative		Included in the Coop			
Total		$29,149.12			$291,988.00

Innovative Library Services Professional Development

SERVICE DESCRIPTION	COST NON MEMBERS	ILPD MEMBERSHIP COST
2 full day onsite professional development days	$1,500 per day X 2 days = $2,400	Included in the Membership
Webinars, Online Course	$150 per course, $40 per webinar	Included in the Membership
All Library Services PD, minimum of 6	$150 per workshop X 6 = $900	Included in the Membership
Fall Media Fair, Spring Workshop	$150 per conference X 2 = $300	Included in the Membership
Book Studies	$650 per book study X 2 = $1,300	Included in the Membership
	$4,900 per participant X number of librarians =	
Total	$4,000.00	$115,770.00

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

Library Services & Instructional Resources

Service Catalog

School Year 2026-2027

Serving 49 School Systems across Region One

Impacting 2.3 million+ students

Aligning with state standards and adapt to evolving needs

www.esc1.net/libraryservices

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

LIBRARY SERVICES & INSTRUCTIONAL RESOURCES
CATALOG OF SERVICES | A

LIBRARY SERVICES & INSTRUCTIONAL RESOURCES COOPERATIVE

A comprehensive collection of high-quality instructional resources and services aids students in developing information and digital literacy skills.
Schools also benefit financially from volume purchasing discounts through cooperative membership.

Regional Reading Competition

Top district winners compete to test their knowledge of selected books promoting literacy through team-based trivia.

Cooperative Members

- Receive invitation to participate and discounted entry fees
- Participate in the book selection committee

DIVISIONS

JUNIOR
GRADES 1-2

ELEMENTARY
GRADES 3-5

MIDDLE SCHOOL
GRADES 6-8

HIGH SCHOOL
GRADES 9-12

PROFESSIONAL DEVELOPMENT

Library Workshops (District Library Staff)

- Attend designated workshops at no additional cost
- Fall Media Fair
- Spring Workshop

MegaBYTE Membership (Librarians Only)

- Access on-demand learning
- Discount registration for MegaBYTE conferences
- Professional learning for effective technology use

Library Leadership Network

- Monthly meetings for district library leadership

PURCHASING COOPERATIVE

- Audio Visual/Multimedia Equipment & Software
- Consultants | Authors & Presenters
- Instructional Software & Applications
- Library Books, Furniture & Supplies
- Magazines Subscriptions | Print & Digital
- Technology Hardware & Equipment
- Other Library and Technology Resources/Services

DIGITAL LIBRARY INSTRUCTIONAL RESOURCES

Access digital learning resources from school or home with Region One ESC Instructional Resources in MackinVIA™, which offers eBooks, audiobooks, online databases, videos, and more to support traditional instruction. Access varies by school classification (Public vs. Private).

- Premium digital resources for K-12 students aligned with TEKS and the new SAT.
- Includes features like text-to-speech, translation, and TEKS/lexile search.

- Additional Resources

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

LIBRARY SERVICES & INSTRUCTIONAL RESOURCES
CATALOG OF SERVICES | B

2026-2027 | INNOVATIVE LIBRARY PROFESSIONAL DEVELOMENT (ILPD)

High-quality professional development for school library staff offers support and expert knowledge. Programs encourage collaboration and sharing of best practices through in-person workshops and online courses tailored to library professionals' needs. Emphasizing practical applications, these offerings empower librarians to integrate new technologies and methodologies, fostering a vibrant community of lifelong learners committed to enhancing library services and educational resources.



30
Workshops
1,389
Participants



19
Districts
508
Participants



18
Webinars
242
Participants

SPECIALIZED SUPPORT

- New Librarian Academy
- Library Staff Academy
- School Library Mentor Academy
- Google & Apple Certifications

WORKSHOPS

- SERIES | AI for School Libraries
- Makerspace & Ed Tech Workshops
- Legislative Updates
  - Library Compliance, Parent Rights & Professional Practice
  - SB 13 & HB900

EVENTS

- Fall Media Fair
- Spring Refresh
- Instructional Materials Publisher Showcase

FLEXIBLE TRAINING

- Two district on-site professional development workshops
- Access selected online courses & webinars

PROFESSIONAL GROWTH

- Book Studies
- Mentorship Programs

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

LIBRARY SERVICES & INSTRUCTIONAL RESOURCES
CATALOG OF SERVICES | C

2026-2027 | ADDITIONAL CONTRACT SERVICES

LIBRARY SERVICES SUPPORT

Certified Librarian of Record
Ensures compliance with state standards and guidelines. Responsibilities include supporting material selection—aligned with Senate Bill 13 (effective Sept. 1, 2025), which requires school board approval of library materials—while promoting information literacy and collaborating with educators for materials to enhance student learning.

Book Review & Facilitator Training
Focuses on compliance with mandatory collection development standards, parental involvement, and materials selection/deselection

Library Events
Planning and supporting campus literacy events & makerspace events

Collection Development
Systematic process for planning, selecting, maintaining, and withdrawing library materials ensuring compliance with the mandatory standards in 13 Texas Administrative Code §4.2, as required by Section 33.021 of the Texas Education Code.

Inventory
Verifying, auditing, and maintaining accurate records of collection materials (books, technology, furniture) to track usage, manage losses, and assess collection health

Collection Weeding (De-selection)
Removing outdated, inaccurate, damaged, or unused materials to keep the collection relevant, useful, and in good condition.

INSTRUCTIONAL MATERIALS SUPPORT

Instructional Materials Inventory
A comprehensive inventory system helps schools track textbooks and instructional materials, reduce losses, and ensure students have the resources they need. Effective systems monitor both serialized items—such as barcoded textbooks and lab equipment—and consumable materials like workbooks.

Unique Needs
We offer additional contract services tailored to your school system's specific requirements. Our team is ready to discuss various options to ensure you receive the best support possible.

Barcode Organization & Compliance Support
Ensures accurate tracking and management of library and instructional materials through standardized barcoding, supporting efficient inventory control and compliance with district and state requirements.

Final Status Reporting & Analysis
Provides a clear overview of inventory results, identifying gaps and surpluses to support informed decisions, resource allocation, and compliance with district requirements.

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF

Annual Events

Battle of the Books
Regional Reading Competition

Inspiring Readers. Building Teams. Celebrating Learning.
Battle of the Books is a district and regional reading competition for students in grades 1–12. Designed to foster a lifelong love of literature while strengthening academic skills, the program challenges student teams to read from a carefully curated book list and compete in exciting quiz-style matches.

Through friendly academic competition, students demonstrate in-depth knowledge of plot, characters, themes, and settings while developing critical thinking, teamwork, communication, and recall skills.

Event Highlights

- Presentation by competition book authors
- Awards for first, second and third place in each division

DIVISIONS

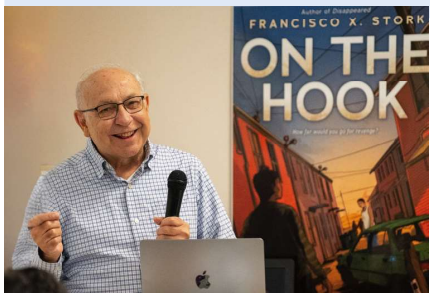
JUNIOR
GRADES 1-2

ELEMENTARY
GRADES 3-5

MIDDLE SCHOOL
GRADES 6-8

HIGH SCHOOL
GRADES 9-12





LEARN MORE
www.esc1.net/battleofthebooks



Fall Media Fair
Annual Library Media Conference

Connecting Library Professionals with Ideas, Innovation, and Inspiration
One-day professional learning conference designed for school library professionals, librarians, media specialists, and educational partners for a day of collaboration, professional growth, and discovery.

The conference also provides opportunities to explore the latest products, resources, and services designed for today's libraries and classrooms.

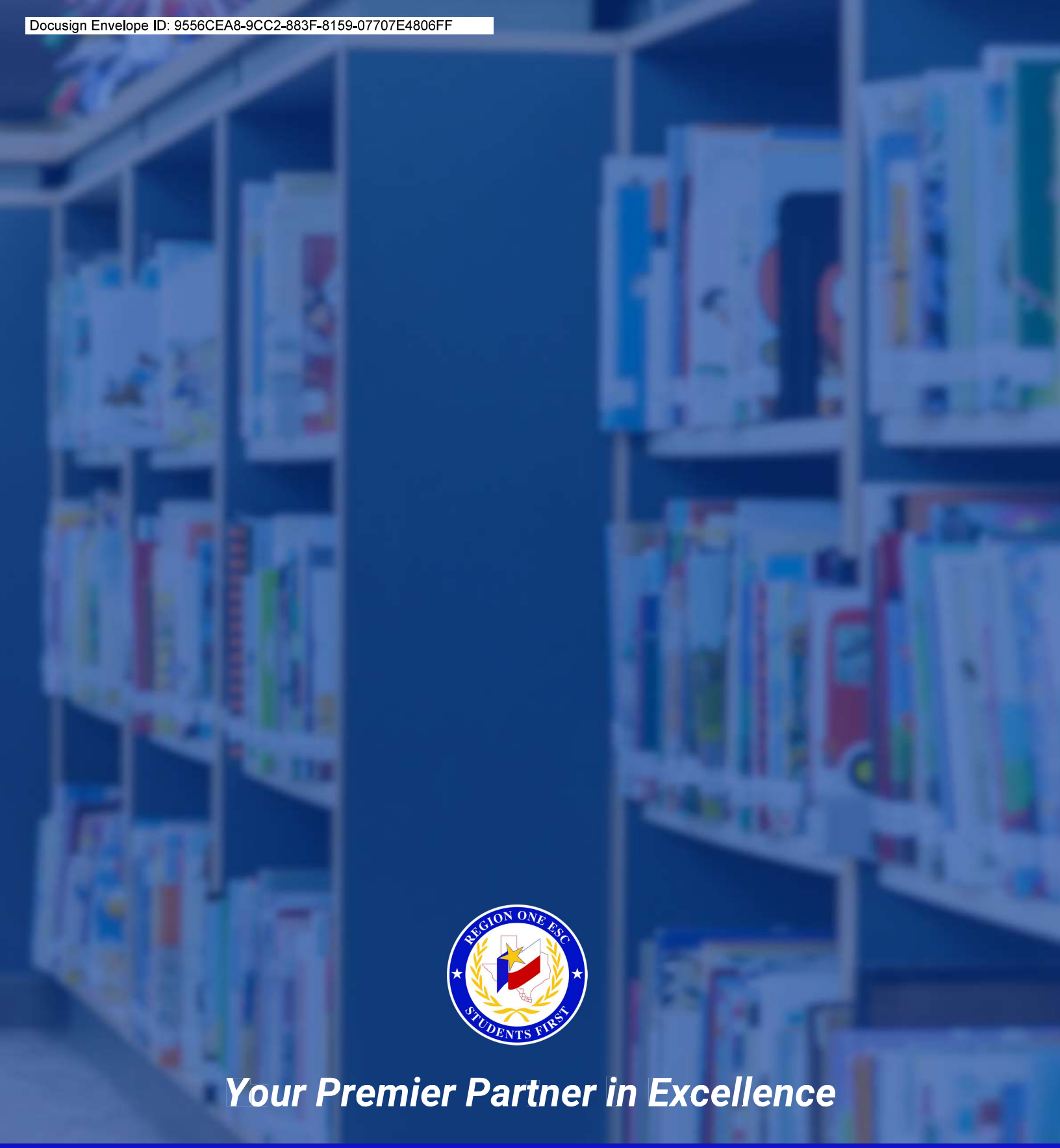
Event Highlights

- Keynote Speaker
- Exhibitors
- Professional Learning Sessions



LEARN MORE
www.esc1.net/media-fair

Docusign Envelope ID: 9556CEA8-9CC2-883F-8159-07707E4806FF



Your Premier Partner in Excellence

Division of Technology Solutions
Library Services & Instructional Resources
1900 W Schunior Edinburg, TX 78541
956-984-6072

Request for Approval of Cash Account Report

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Cash Account Report as presented.

Rationale:

Presenting the Cash Account Report.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CFA(LOCAL)

San Benito CISD
Cash & Investment Balances
JUNE 2026

CASH ACCOUNT	BALANCE
First Community Bank Accounts	
General Operating Account #8078	$1,918,435.96
Escrow Tax Fund Account #3289	$22,532.59
Payroll Fund #3262	$2,942,597.43
Student Activity Account #3270	$153,056.62
Interest and Sinking Account #8086	$88,864.23
Scholarship Fund Account #3327	$125,834.18
CTE Account #8329	$4,241.00
Construction Project Account #8337	$54,909.96
Cash Accounts Balance	**$5,310,471.97**
INVESTMENT ACCOUNTS	
First Public Investment Account	
Activity Accounts	$495,436.30
Employee Group Health Ins Account	$158.32
General Fund Corporate Overnight Plus Fund	$15,295,356.50
General Fund Corporate Overnight Fund	$0.02
San Benito CISD Construction Corporate Overnight Fun	$28,846,860.95
Scholarship	$17,146.99
Texas Class Investment Account	
Construction Fund Account #0001	$53.19
Debt Service Fund Account# 0002	$3,934,360.11
General Fund Account# 0005	$108,833.46
Falligant Trust Account# 0008	$7,578.59
Group Health Insurance Account# 0010	$1,485,017.16
Schwab Investments-Value Changes with Market	
Bond Fund	$0.00
General Fund	$5,891,869.99
Investment Accounts Balance	**$56,082,671.58**
TOTAL CASH AND INVESTMENT BALANCE	**$61,393,143.55**

Request for Approval of Comparison of Revenue and Expenditures to Budget Report

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Comparison of Revenue and Expenditures to Budget Report as presented.

Rationale:

Presenting the Comparison of Revenue and Expenditures to Budget Report.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CFA(LOCAL)

Comparison of Revenue and Expense to Budget - Expense

San Benito CISD, TX

Fund	Description	Estimated Rev/Exp	Encumbrances	Month Activity	FY Activity	Rev/Exp	%age
101	Child Nutrition Program	13,251,363.00	1742172.04	437,272.96	9,449,911.65	3,801,451.35	71.31%
161	Athletics	937,150.00	7152.55	48,568.21	854,753.21	82,396.79	91.21%
162	Band	398,568.00	837.58	12,217.49	372,483.57	26,084.43	93.46%
163	Choir	140,251.00	4433.88	-126.16	117,200.86	23,050.14	83.57%
199	Local Maintenance	116,144,057.53	1797691.59	9,693,980.21	102,112,306.46	14,031,751.07	87.92%
199	Local Maintenance	3,579,808.00	138619.86	61,073.13	1,125,669.14	2,454,138.86	31.44%
1--		**134,451,197.53**	**3690907.50**	**10,252,985.84**	**114,032,324.89**	**20,418,872.64**	**84.81%**
598	Lease Escrow - LED	269,749.00	0.00	0.00	269,748.09	0.91	100.00%
599	Debt Service Fund	6,663,172.00	0.24	774.07	6,660,678.60	2,493.40	99.96%
599	Debt Service Fund	0.00	0.00	0.00	0.00	0.00	
5--		**6,932,921.00**	**0.24**	**774.07**	**6,930,426.69**	**2,494.31**	**99.96%**
626	Capital Projects Funds - Local	0.00	340000.00	647,205.47	2,416,498.51	-2,416,498.51	
626	Capital Projects Funds - Local	0.00	0.00	0.00	0.00	0.00	
6--		**0.00**	**340000.00**	**647,205.47**	**2,416,498.51**	**-2,416,498.51**	
	Total	**141,384,118.53**	**4030907.74**	**10,900,965.38**	**123,379,250.09**	**18,004,868.44**	**87.27%**

Comparison of Revenue and Expense to Budget - Revenue

Fund	Description	Estimated Rev/Exp	Encumbrances	Month Activity	FY Activity	Rev/Exp	%age
101	Child Nutrition Program	10,222,916.00		950,899.50	8,701,645.79	1,521,270.21	85.12%
161	Athletics	135,950.00		-2,418.82	237,214.96	-101,264.96	174.49%
161	Athletics	771,200.00		0.00	0.00	771,200.00	0.00%
162	Band	0.00		0.00	144.40	-144.40	
162	Band	398,568.00		0.00	0.00	398,568.00	0.00%
163	Choir	0.00		0.00	19.43	-19.43	
163	Choir	140,291.00		0.00	0.00	140,291.00	0.00%
199	Local Maintenance	112,735,419.00		7,986,051.57	98,099,122.45	14,636,296.55	87.02%
199	Local Maintenance	846,000.00		0.00	0.00	846,000.00	0.00%
1--		**125,250,344.00**		**8,934,532.25**	**107,038,147.03**	**18,212,196.97**	**85.46%**
598	Lease Escrow - LED	269,749.00		0.00	0.00	269,749.00	0.00%
599	Debt Service Fund	6,663,172.00		77,500.19	7,778,884.35	-1,115,712.35	116.74%
599	Debt Service Fund	0.00		0.00	0.00	0.00	
5--		**6,932,921.00**		**77,500.19**	**7,778,884.35**	**-845,963.35**	**112.20%**
626	Capital Projects Funds - Local	0.00		90,083.49	1,212,198.81	-1,212,198.81	
626	Capital Projects Funds - Local	0.00		0.00	0.00	0.00	
6--		**0.00**		**90,083.49**	**1,212,198.81**	**-1,212,198.81**	
	Total	**132,183,265.00**		**9,102,115.93**	**116,029,230.19**	**16,154,034.81**	**87.78%**

Request for Approval of Fund Balance Report

Superintendent's Recommendation:
Presented by Victoria N. Perez, Assistant Superintendent of Finance & Operations.

Rationale:
Presenting the Fund Balance Report.

Paperwork Impact:
N/A

Budgetary Information:
N/A

Resource Personnel:
Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:
CE(LOCAL)

SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
AS OF JUNE 30, 2026 (UNAUDITED)

		General Fund	Capital Projects	Health Insurance
REVENUES:				
5700	Total Local and Intermediate Sources	$ 15,346,449	$ 1,212,199	$ 9,639,630
5800	State Program Revenues	82,022,547		
5900	Federal Program Revenues	9,669,151		
5020	Total Revenues	107,038,147	1,212,199	9,639,630
EXPENDITURES:				
0011	Instruction	56,881,382		
0012	Instructional Resources and Media Services	1,573,162		
0013	Curriculum and Instructional Staff Development	263,236		
0021	Instructional Leadership	1,901,675		
0023	School Leadership	5,207,648		
0031	Guidance, Counseling, and Evaluation Services	2,895,365		
0032	Social Work Services	359,361		
0033	Health Services	1,175,487		
0034	Student (Pupil) Transportation	4,314,721		
0035	Food Services	9,496,288		
0036	Extracurricular Activities	3,279,394		
0041	General Administration	4,278,461		10,395,319
0051	Facilities Maintenance and Operations	13,167,425		
0052	Security and Monitoring Services	2,908,077		
0053	Data Processing Services	2,541,535		
0061	Community Services	163,815		
	Deb			
0071	Principal on Long-Term Liabilities	674,896		
0072	Interest on Long-Term Liabilities			
0073	Bond Issuance Cost and Fees			
	Capital Outlay:			
0081	Facilities Acquisition and Construction	1,560,176	2,416,499	
	Intergovernmental:			
0093	Payments to Fiscal Agent/Member Districts of SSA			
0095	Payments to Juvenile Justice Alternative Ed. Prg.			
0099	Other Intergovernmental Charges	268,244		
6030	Total Expenditures	112,910,348	2,416,499	10,395,319
1100	Excess (Deficiency) of Revenues Over (Under)	(5,872,201)	(1,204,300)	(755,689)
OTHER FINANCING SOURCES (USES):				
7913	SBITA Issuances			
7915	Transfers In			2,000,000
8911	Transfers Out (Use)	(2,000,000)		
	Expenditures			
7080	Total Other Finance Sources (Uses)	(2,000,000)		1,000,000
1200	Net Change in Fund Balance	(7,872,201)	(1,204,300)	1,244,311
0100	Fund Balance - July 1 (Beginning)	40,775,933	29,380,913	(1,468,687)
3000	Fund Balance - May 2026	32,903,732	28,176,613	(224,376)

Request for Approval of Tax Collection Report

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Tax Collection Report as presented.

Rationale:

Presenting the Tax Collection Report.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CFA(LOCAL)

SAN BENITO CISD
2025-2026 TAX COLLECTIONS REPORT
As Of June 2026

	2026 June COLLECTIONS	YTD CURRENT YEAR 2025-2026	**2025 June** COLLECTIONS	YTD PRIOR YEAR 2024-2025
TAX LEVY		**$ 17,543,803.88**		**$ 16,935,061.33**
YTD LEVY ADJUSTMENTS		(321,773.50)		(901,335.50)
ADJUSTED TAX LEVY		**$ 17,222,030.38**		**$ 16,033,725.83**
CURRENT TAX COLLECTIONS	213,365.44	16,068,500.98	112,850.42	15,079,691.96
PENALTY & INTEREST	32,082.82	268,344.90	23,122.04	235,069.27
DISCOUNT	0.00	(316,668.84)	0.00	(311,754.97)
NET CURRENT TAX COLLECTIONS	**$ 245,448.26**	**$ 16,020,177.04**	**$ 135,972.46**	**$ 15,003,006.26**
DELINQUENT	48,755.83	502,467.90	29,167.10	473,643.74
PENALTY & INTEREST	22,861.16	278,636.79	20,493.89	327,224.81
DISCOUNT	0.00	0.00	0.00	0.00
CC TAX COLLECTION FEES	(3,282.18)	(174,781.12)	(2,638.11)	(163,926.84)
NET DELINQUENT TAX COLLECTIONS	**$ 68,334.81**	**$ 606,323.57**	**$ 47,022.88**	**$ 636,941.71**
TOTAL COLLECTIONS				
PROPERTY TAXES	262,121.27	16,570,968.88	142,017.52	15,553,335.70
PENALTY & INTEREST	54,943.98	546,981.69	43,615.93	562,294.08
DISCOUNT	0.00	(316,668.84)	0.00	(311,754.97)
CC TAX COLLECTION FEES	(3,282.18)	(174,781.12)	(2,638.11)	(163,926.84)
TOTAL CURRENT & DELINQUENT	**$ 313,783.07**	**$ 16,626,500.61**	**$ 182,995.34**	**$ 15,639,947.97**

DISTRIBUTIONS BY FUNDS	**BASE ONLY**	**BASE ONLY**
MAINTENANCE & OPERATION	12,445,755.86	11,259,122.41
INTEREST & SINKING	4,180,744.54	4,380,825.56
TOTAL MONIES COLLECTED BY FUNDS	**$ 16,626,500.40**	**$ 15,639,947.97**

Percent of collections to levy as of June 30, 2026 (FIRST Indicator)	93.27%
Percent of collections to levy as of June 30, 2025 (FIRST Indicator)	94.09%

Request for Approval of Check Disbursements Report

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Check Disbursements Report as presented.

Rationale:

Presenting the Check Disbursements Report.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CFA(LOCAL)

CHECK REGISTER
June 2026

General Fund AP Checks	$2,331,953.52
Student Activity Checks	$221,971.09
Construction Projects	$647,205.47
Scholarship Checks	$0.00
Payroll Checks	$7,432,118.59
Payroll Liability Checks	$1,643,110.61
TOTAL OF ALL CHECKS	$12,276,359.28

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803056	JACQUELINE CASTANEDA	Meal Reimbursement for Travel June 7 -10, 2026 to	06/30/2026	06/30/2026	-241.50
803220	Cameron County Tax Office	CNP Vehicle Registration Renewal Hino License Plate #	06/03/2026	06/03/2026	7.50
803221	Cameron County Tax Office	2025 Peterbilt License Plate # 1612656 Vehicle	06/03/2026	06/03/2026	22.00
803222	Connection	BLUETOOTH KEYBOARD AND MOUSE COMBO FOR	06/03/2026	06/03/2026	474.00
803223	Gold Star Foods, Inc	Commercial Warehouse and Food Distribution Services	06/03/2026	06/03/2026	287.50
803224	Grainger Industrial Supplies	Electric Water Heater 480V AC, 85 Gal Sullivan	06/03/2026	06/03/2026	12,011.40
803225	H E B Food Store	Purchase of Non Food items for Catering and all Special	06/03/2026	06/03/2026	240.24
803226	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Orders for all District Cafeterias for May 27- June 12	06/03/2026	06/03/2026	25,677.17
803227	Labatt Food Service	Grocery Orders for District Cafeterias May 26, 2026	06/03/2026	06/03/2026	25,060.57
803228	MANCHA SCREEN PRINTING &	CNP Department Incentive Jerseys with SBSISD Logo	06/03/2026	06/03/2026	3,204.00
803229	Rush Truck Centers of Texas LP	Peterbilt Yearly Vehicle inspection for License Plate	06/03/2026	06/03/2026	40.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803230	Sam's Club Direct Commercial	PURCHASE OF FOOD ITEMS AND NON FOOD ITEMS	06/03/2026	06/03/2026	360.14
803231	TreviPay-Walmart	To Purchase of Food and Non Food Items for all District	06/03/2026	06/03/2026	59.96
803232	PRISCILLA NICOLE ADAME	Per-Diem for Priscilla Nicole Adame to attend TASN	06/04/2026	06/04/2026	262.50
803233	SAMUEL D ALONSO JR	BLANKET - Mileage Reimbursement 2025-2026	06/04/2026	06/04/2026	26.25
803234	ALYSSA MARIE ALVAREZ	Mileage reimbursement (monthly): travel to student job	06/04/2026	06/04/2026	32.92
803235	American Express	BOARD APPROVED 06/25/2025 LEASE AGREEMENT	06/04/2026	06/04/2026	5,545.87
803236	INDIRA ARIAS	MEALS AND MILEAGE JUNE 22-23, 2026,	06/04/2026	06/04/2026	166.92
803237	Baltazar Salazar, Attorney at Law, PLLC	Reference PO #7262600002	06/04/2026	06/04/2026	12,500.00
803238	NANCY RAMIREZ CASAS	MEALS AND MILEAGE FOR GEAR UP SIMMER BLI	06/04/2026	06/04/2026	164.76
803239	JOSE E CAVAZOS	MILAGE REIMBURSEMENT FOR MR. CAVAZOS	06/04/2026	06/04/2026	68.02
803240	EUSEBIO CERVANTES JR	Mileage Reimbursement for 2025-2026 school year.	06/04/2026	06/04/2026	54.09

AMERICAN EXPRESS		CHECK #803235	
PO NUMBER	**VENDOR**	**Description**	**Amount**
7282600006	RICOH USA INC	BOARD APPROVED JUNE 25, 2025FOR DISTIRCTWIDE COPIERS;PRIOR PO #7282500015DIR-CPC	2,120.00
7282600006	RICOH USA INC	BOARD APPROVED JUNE 25, 2025FOR DISTIRCTWIDE COPIERS;PRIOR PO #7282500015DIR-CPC	2,120.00
7282600011	XEROX CORPORATION	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COPIE	435.29
7282600011	XEROX CORPORATION	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COPIE	435.29
7282600011	XEROX CORPORATION	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COPIE	435.29
			$ 5,545.87

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803241	JAYME CHAVEZ	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	46.55
803242	Commerce Bank Commercial Cards	Breakfast or Lunch for Administrative Professionals Day	06/04/2026	06/04/2026	2,027.34
803243	ARACELY CORREA	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	198.72
803244	BOBBIE JO CRUZ	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	21.90
803245	CRYSTAL DE LA FUENTE	GEAR UP Summer BIL (June 22 - 23, 2026) -	06/04/2026	06/04/2026	165.94
803246	JESUS J DE LOS REYES LIMAS	Meals & Mileage reimbursement for GEARUP Building	06/04/2026	06/04/2026	168.18
803247	ERIKA LEE ECHARTEA	Reimbursement for Meals & Mileage for attending	06/04/2026	06/04/2026	245.14
803248	IMELDA GAMEZ	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	123.76
803249	LILIA GARCIA LEAL	GEAR UP Summer BIL (June 22 - 23, 2026) -	06/04/2026	06/04/2026	165.94
803250	DANIEL GARCIA	Meals & Mileage reimbursement for GEARUP Building	06/04/2026	06/04/2026	168.18
803251	SANTA GARCIA	Per-Diem for Santa Garcia to attend TASN Conference	06/04/2026	06/04/2026	262.50

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803252	SERGIO GARCIA	BLANKET - Mileage Reimbursement 2025-2026	06/04/2026	06/04/2026	271.45
803253	DANIELLE COOPERLEE GARTMAN-	Mileage reimbursement for attending the CPC Math	06/04/2026	06/04/2026	198.39
803254	DANIEL GOMEZ	Mileage reimbursement for Girls Regional Powerlifting	06/04/2026	06/04/2026	57.39
803255	MARCO A GONZALES	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	8.41
803256	DEBORAH BATES GONZALEZ	GEAR UP Summer BIL (June 22 - 23, 2026) -	06/04/2026	06/04/2026	155.93
803257	LUZ ESTRELLA GONZALEZ	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	65.40
803258	ORLANDO GONZALEZ	MEAL & MILEAGE REIMBURSEMENT TAPT JUNE 25-	06/04/2026	06/04/2026	862.78
803259	GREGORY-PORTLAND INDEPENDENT	REF PO: No Purchase Order	06/04/2026	06/04/2026	2,436.00
803260	MARIA E GUAJARDO	BLANKET - Mileage Reimbursement 2025-2026	06/04/2026	06/04/2026	27.70
803261	VERONICA GUERRA	OPEN MILEAGE FOR THE YEAR 2025-2026	06/04/2026	06/04/2026	334.09
803262	MELISSA MARIE HELLEVIK-RAMOS	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	91.93

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803263	MARIA DE LA LUZ HERRERA	Per-Diem for Maria de la Luz Herrera to attend TASN	06/04/2026	06/04/2026	262.50
803264	CODY LEE HUNT	Mileage reimbursement (May 2026). Travel to RMS,	06/04/2026	06/04/2026	138.48
803265	CRYSTAL MARIE JACQUEZ	MEALS AND MILEAGE JUNE 22-23, 2026,	06/04/2026	06/04/2026	155.67
803266	MARIA TERESA KORAB	Meal Reimbursement for Travel June 7 -10, 2026 to	06/04/2026	06/04/2026	241.50
803267	Carlos Lainez	MEALS AND MILEAGE JUNE 22-23, 2026,	06/04/2026	06/04/2026	155.67
803268	ENRIQUE LINAN	Mileage for attending the CPC Math Workshop #372576	06/04/2026	06/04/2026	198.39
803269	MANUELA LOPEZ	Meal Reimbursement for Travel June 7 -11, 2026 to	06/04/2026	06/04/2026	337.50
803270	Magic Valley Electric Coop Inc	ENCUMBRANCE ELECTRICITY BILLS JULY 2025-	06/04/2026	06/04/2026	36,818.16
803271	ERNESTO MANRIQUEZ	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	90.63
803272	MARA LETICIA MARTINEZ	BLANKET - Mileage Reimbursement 2025-2026	06/04/2026	06/04/2026	15.08
803273	ALYSSA RAE MEDRANO	Mileage reimbursement from GEAR UP workshops	06/04/2026	06/04/2026	65.60

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803274	ALYSSA RAE MEDRANO	Mileage reimbursement from GEAR UP workshops	06/04/2026	06/04/2026	65.60
803275	ALYSSA RAE MEDRANO	Meals & Mileage reimbursement for GEARUP Building	06/04/2026	06/04/2026	168.18
803276	MARIA DEL ROSARIO MEJIA	Per-Diem for Maria del Rosario Mejia to attend TASN	06/04/2026	06/04/2026	262.50
803277	Military Highway Water Supply Corpo	ENCUMBRANCE WATER SERVICE 2025-26	06/04/2026	06/04/2026	12,424.98
803278	JOEL NINO	MEAL REIMBURSEMENT TAPT JUNE 25-29, 2026	06/04/2026	06/04/2026	337.50
803279	SANDRA ANAY OLIVARES	Mileage reimbursement from GEAR UP workshop	06/04/2026	06/04/2026	64.68
803280	MARGARITA OLVERA	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	98.96
803281	JESSICA MARIE PARDO	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	585.76
803282	MARIBEL C PARTIDA	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	96.06
803283	ENRIQUE PENA	Per-Diem for Enrique Pena to attend TASN Conference	06/04/2026	06/04/2026	262.50
803284	ALFREDO FREDRICO PEREZ JR	Per Diem/mileage	06/04/2026	06/04/2026	302.14

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803285	Xavier Azel Perez	MEALS AND MILEAGE JUNE 22-23, 2026,	06/04/2026	06/04/2026	155.67
803286	PICO Propane and Fuels	Maintenance Warehouse (Propane Refill Max 10 Gal. for	06/04/2026	06/04/2026	18,753.09
803287	Population and Survey Analysts (PASA)	Population and Survey Analysts (PSA)	06/04/2026	06/04/2026	8,460.00
803288	CYNTHIA PUENTE	CLOSED PER SEC. REQUEST ON 06/02/26. EDITH	06/04/2026	06/04/2026	130.65
803289	AADEN ISAIAH QUINTANILLA	PERFECT ATTENDANCE SCHOLARSHIP FOR 202-26	06/04/2026	06/04/2026	1,000.00
803290	MELISSA QUINTANILLA	Per-Diem for Melissa Quintanilla to attend TASN	06/04/2026	06/04/2026	262.50
803291	RODOLFO RAMIREZ	GEAR UP Summer BIL (June 22 - 23, 2026) -	06/04/2026	06/04/2026	165.94
803292	ALICIA C RAMOS	Per-Diem for Alicia C. Ramos to attend TASN	06/04/2026	06/04/2026	262.50
803293	Reach for the Sky Bake Shop LLC	FOOD FOR DITEP TRAINING (MAY 2026)	06/04/2026	06/04/2026	350.25
803294	Redfish Recyling	RECYCLING SERVICES - DISTRICT WIDE -	06/04/2026	06/04/2026	4,690.00
803295	Region 1 Repair LLC	repair Unimac Washer at the sports complex	06/04/2026	06/04/2026	683.91

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803296	Region One Education Service Center	Board Approved: April 16, 2025	06/04/2026	06/04/2026	20,450.00
803297	Republic Services Inc	OPEN PURCHASE ORDER- DISPOSAL OF TRASH	06/04/2026	06/04/2026	1,550.13
803298	Republic Services Inc	OPEN PURCHASE ORDER- DISPOSAL OF TRASH	06/04/2026	06/04/2026	278.35
803299	Republic Services Inc	Board Approved June 25, 2025	06/04/2026	06/04/2026	11,883.37
803300	Republic Services Inc	Board Approved June 25, 2025	06/04/2026	06/04/2026	3,676.75
803301	Republic Services Inc	Board Approved June 25, 2025	06/04/2026	06/04/2026	6,150.02
803302	Republic Services Inc	Board Approved June 25, 2025	06/04/2026	06/04/2026	15,044.63
803303	RUBEN REZA	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	162.47
803304	Rio Grande Concrete Accessories & S	WELDING SUPPLIES FOR SHREDDER - MECHANIC	06/04/2026	06/04/2026	264.19
803305	Rio Paper & Supply LLC	Maintenance Janitorial Inventory Restock - (Sanitary	06/04/2026	06/04/2026	1,756.34
803306	SAURIEL RIVERA SANTIAGO	Per-Diem for Saurie Rivera Santiago to attend TASN	06/04/2026	06/04/2026	262.50

Checks Issued

Bank Account: General — San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803307	MARIA ARMINDA RODRIGUEZ	Region One Training - 06-02-26	06/04/2026	06/04/2026	68.66
803308	JUANITA ROJAS	Mileage reimbursement (monthly). Travel to RMS,	06/04/2026	06/04/2026	121.80
803309	FERNANDO ROSA	MEAL REIMBURSEMENT FOR TASBO SUMMER	06/04/2026	06/04/2026	241.50
803310	Rush Truck Centers of Texas LP	Re-Current fees 24-Geo Tab- Monthly Pro Plus - GPS	06/04/2026	06/04/2026	462.00
803311	CHARLES LAWRENCE SANDELL	Meal per diem for FCCLA national conference, July 4-10,	06/04/2026	06/04/2026	1,140.00
803312	YURI GUILLERMINA SEPULVEDA DE	Per-Diem for Yuri Sepulveda de Flores to attend TASN	06/04/2026	06/04/2026	262.50
803313	Smartcom Telephone LLC	Telecommunication Services	06/04/2026	06/04/2026	3,850.38
803314	T-Mobile USA, Inc.	High Capacity Router for KSBG Offsite Productions &	06/04/2026	06/04/2026	29.75
803315	AMY LEE TOBIAS	MONTHLY MILEAGE EXPENSE	06/04/2026	06/04/2026	50.68
803316	GABRIEL ELISEO TREVINO	Meal Reimbursement for Travel June 7 -11, 2026 to	06/04/2026	06/04/2026	337.50
803317	ROSA VASQUEZ	Meals & Mileage reimbursement for GEARUP Building	06/04/2026	06/04/2026	167.11

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803318	DIANA ZUNIGA	GEAR UP Summer BIL (June 22 - 23, 2026) -	06/04/2026	06/04/2026	165.94
803319	AISYS Consulting LLC	purchase being made to replace EPSON Projector lamps	06/04/2026	06/04/2026	229.28
803320	Alamo Door Systems	MULLION TO BE INSTALLED - MILLER JORDAN	06/04/2026	06/04/2026	393.00
803321	Alexandre's Fine Jewelry	EOY AWARDS	06/04/2026	06/04/2026	1,998.00
803322	All Star Trophies	Medals for FES Summer Run 6/6/26	06/04/2026	06/04/2026	375.00
803323	Amazon Capital Services	Summer General Supplies	06/04/2026	06/04/2026	4,333.21
803324	American Express	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS	06/04/2026	06/04/2026	11,493.10
803325	A-Press Express	Dry Cleaning Services for Department Linens	06/04/2026	06/04/2026	574.00
803326	B S N Sports, LLC	BOSU pro trainer, TRX Slam Ball 20lb/Athletics	06/04/2026	06/04/2026	713.90
803327	Bio-Ops LLC	BIOHAZARD DISPOSAL - REGULATED MEDICAL	06/04/2026	06/04/2026	900.00
803328	Boswell-Elliff Ford	Oil change and tire rotation for district vehicle: 2017 F350	06/04/2026	06/04/2026	148.99

AMERICAN EXPRESS		CHECK #803324	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0222600030	MATHESON TRI-GAS INC	Cylinder rental/content for instructional use in welding shops, SBHS & SBA. July 2025-June	247.51
0222600030	MATHESON TRI-GAS INC	Cylinder rental/content for instructional use in welding shops, SBHS & SBA. July 2025-June	184.88
2032600110	GATEWAY PRINTING	Supplies for instructional use for Collegiate AcademyRFP-1123-GMSGoal 1:SBCISD/Collegia	28.75
7522600162	FASTSIGNS	Step & Repeat District and/or Community eventsRFP-0724-GMSCO.2.4	3,797.40
7522600182	FASTSIGNS	Banners - 2027 Teacher of the Year. Estimate 16544RFP-0724-GMSCO.2.4	1,207.05
9222600246	GALLS LLC	Caps & Hats for Police Officers Jose MartinezGOAL 1: F1.2 Strategies Priority 2: San Benito C	44.99
9222600246	GALLS LLC	Caps & Hats for Police Officers Jose MartinezGOAL 1: F1.2 Strategies Priority 2: San Benito C	28.95
9222600246	GALLS LLC	Caps & Hats for Police Officers Jose MartinezGOAL 1: F1.2 Strategies Priority 2: San Benito C	20.99
9332600158	O'REILLY AUTOMOTIVE STORES	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR 5 GO	125.64
9332600158	O'REILLY AUTOMOTIVE STORES	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR 5 GO	185.52
9332600158	O'REILLY AUTOMOTIVE STORES	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR 5 GO	45.98
9332600158	O'REILLY AUTOMOTIVE STORES	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR 5 GO	117.29
9332600158	O'REILLY AUTOMOTIVE STORES	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR 5 GO	20.20
9332600158	O'REILLY AUTOMOTIVE STORES	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR 5 GO	48.98
9362600002	DEALERS ELECTRICAL SUPPLY	OPEN PURCHASE ORDER - NEEDED TO PURCHASE EMERGENCY LIGHTS AND OTHER ELEC	515.55
9362600002	DEALERS ELECTRICAL SUPPLY	OPEN PURCHASE ORDER - NEEDED TO PURCHASE EMERGENCY LIGHTS AND OTHER ELEC	335.65
9362600002	DEALERS ELECTRICAL SUPPLY	OPEN PURCHASE ORDER - NEEDED TO PURCHASE EMERGENCY LIGHTS AND OTHER ELEC	411.50
9362600826	FAIRWAY SUPPLY INC	LOCKSMITH SUPPLIES - ATHLETICS DEPT.BUY BOARD 756-24FA.1 - STRATEGIC PRIORITY 1:	1,819.40
9362600936	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M43 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCISD WI	154.99
9362600937	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M14 - MAINT DEPTRFP - 0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCISD W	236.68
9362600948	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M40 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCISD WI	89.78
9362600949	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M47 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCISD WI	524.56
9362600950	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M51 - MAINT DEPTRFP-0724-GMSFA.1 STRATEGIC PRIORITY 1: SBCISD WILL	648.56
9362600956	O'REILLY AUTOMOTIVE STORES	Maintenance M-39 - (Power Steering Pump) Targeted Goal: Goal 6: SBCISD will provide a sa	229.40
9362600957	O'REILLY AUTOMOTIVE STORES	Maintenance M-18 - (A/C KITS, NEW COMPRESS) Targeted Goal: Goal 6: SBCISD will provid	253.42
9362600958	O'REILLY AUTOMOTIVE STORES	Maintenance M-35 - (Wrench Set) Targeted Goal: Goal 6: SBCISD will provide a safe, clean e	169.48
			$ 11,493.10

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803329	Burton Auto Supply Inc	SHOP COMPRESSOR PARTS - MAINT DEPT	06/04/2026	06/04/2026	234.05
803330	Cameron County Juvenile Probation	Probation Officer at HS & VMA 1 year 25/26; MOU Board	06/04/2026	06/04/2026	4,166.67
803331	Cameron County Tax Office	JUNE LICENSE PLATES - MAINT DEPT	06/04/2026	06/04/2026	7.50
803332	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- (34) @ 7.50	06/04/2026	06/04/2026	7.50
803333	Carrier Enterprise, LLC -SC	PARTS/SUPPLIES FOR HVAC WAREHOUSE	06/04/2026	06/04/2026	7,026.55
803334	Central Plumbing & Electric Supply	OPEN PURCHASE ORDER - TO PURCHASE	06/04/2026	06/04/2026	1,148.40
803335	Chiefs Pursuit Plus	2020 Black Ford Explorer 4DR Police Intercep	06/04/2026	06/04/2026	17,940.00
803336	Cielo Office Products, LLC	Locking Safe Box - for evidence storage for CID	06/04/2026	06/04/2026	100.00
803337	Coastal Event Rentals LLC	Chair and stage rental for EOY award ceremony	06/04/2026	06/04/2026	3,962.00
803338	College Board	AP Testing for SBHS for 2026 RFP-1123-GMS DIP Goal	06/04/2026	06/04/2026	21,882.00
803339	Connection	Maintenance Lounge - (HDMI Extender Splitter)	06/04/2026	06/04/2026	210.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803340	Laura de la Rosa	Individual and family counseling services. These services	06/04/2026	06/04/2026	7,550.00
803341	Docentus Group LLC	SBHS Band Dept. - Consultant Services for SBHS Band	06/04/2026	06/04/2026	2,000.00
803342	Doggett Freightliner of South Tex	BUS 201 VENDOR SERVICE FOR RANGE	06/04/2026	06/04/2026	459.10
803343	Everon, LLC	FIRE ALARM RELEASE RELAYS AT VETERANS'	06/04/2026	06/04/2026	4,539.60
803344	Exploros, Inc	Exploros Assessment and Curriculum Program 07/01/26-	06/04/2026	06/04/2026	45,092.00
803345	Ferguson Facilities Supply	Landrum Education Complex - (Replacement Parts for	06/04/2026	06/04/2026	502.76
803346	Fleetpride	BUS PARTS FOR TRANSPORTATION FLEET	06/04/2026	06/04/2026	5,750.60
803347	Follett Content Solutions, LLC	Library Books	06/04/2026	06/04/2026	23.42
803348	Railyn Garcia	Mentorship Consultant Contract - May 18, 2026, through	06/04/2026	06/04/2026	540.00
803349	Grainger Industrial Supplies	Maintenance Summer Waxing - (Scraper Blades)	06/04/2026	06/04/2026	359.76
803350	H E B Food Store	Summer Culinary Supplies	06/04/2026	06/04/2026	1,129.99

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803351	HALOID INC.	RADIOS FOR TRANSPORTATION AND FLEET	06/04/2026	06/04/2026	1,441.82
803352	Zachary Hatzold	Supplies for instructional use Automotive shop, SBHS.	06/04/2026	06/04/2026	275.01
803353	Imperial Dade - Adm Maint #4442500	Maintenance Janitorial Restock - (Cleaning Supplies)	06/04/2026	06/04/2026	13,101.76
803354	Insight Public Sector Inc	Board approved May 13, 2026	06/04/2026	06/04/2026	71,601.90
803355	Mares Tires	OPEN PURCHASE ORDER	06/04/2026	06/04/2026	974.00
803356	ESAI MARTINEZ	Mentorship Consultant Contract - May 18, 2026, through	06/04/2026	06/04/2026	675.00
803357	Mc Coy's Building Supply	MATERIAL/SUPPLIES FOR HVAC EQUIPMENT	06/04/2026	06/04/2026	680.75
803358	Melhart Music Center	Accordions For ASP Summer Camp Conjunto Class -	06/04/2026	06/04/2026	3,825.00
803359	ODP Business Solutions, LLC	Academic Department Supplies	06/04/2026	06/04/2026	4,693.27
803360	OTC Brands, Inc.	Counseling Department BCMS Mental Health Month	06/04/2026	06/04/2026	3,413.65
803361	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3	06/04/2026	06/04/2026	3,954.58

AMERICAN EXPRESS		CHECK #803361	
PO NUMBER	**VENDOR**	**Description**	**Amount**
2032600109	SCHOOL SPECIALITY LLC	Supplies for instructional use for Collegiate AcademyRFP-0724-GMSGoal 1:SBCISD/Colle	29.44
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	80.22
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	83.87
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	83.87
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	83.87
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	83.87
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	83.87
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	83.87
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	84.66
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	84.66
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023P	96.23
8092600742	SCHOOL SPECIALITY LLC	Supplies for ASP Summer Camp Outdoor Rec- Riverside After School Program - M. Garci	863.27
8152600045	JASON'S DELI	Lunch for Stronger connections Grant Advisory Committee Meeting to be held on March	119.08
8362600170	SCHOOL SPECIALITY LLC	Supplies MathRFP-0724-GMSStrategic Plan 1: Ensure academic excellence by providing i	65.95
8362600171	SCHOOL SPECIALITY LLC	Supplies MathRFP-0724-GMSStrategic Plan 1: Ensure academic excellence by providing i	237.42
8362600172	SCHOOL SPECIALITY LLC	Supplies MathRFP-0724-GMSStrategic Plan 1: Ensure academic excellence by providing i	237.42
9312600720	JASON'S DELI	Student Meals for April 17th, 2026, SBHS Varsity Softball VS Harlingen HS, Coach Kristy L	220.21
9392600092	SCHOOL HEALTH CORPORATION	AED SUPPLIES (WILL ORDER IN MAY 2026)GOAL: SBCISD will provide all students a safe,	817.49
9392600092	SCHOOL HEALTH CORPORATION	AED SUPPLIES (WILL ORDER IN MAY 2026)GOAL: SBCISD will provide all students a safe,	431.44
			$ 3,954.58

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803362	Jean's Restaurant Supplies	Supplies for instructional use in Culinary Arts classes,	06/04/2026	06/04/2026	109.52
803363	La Especial Bakery	Sweetbread for 2025-2026 Texas Reading Academies	06/04/2026	06/04/2026	96.00
803364	Lamar Companies	Billboard (Side by Side) Buss 77 & Dick Dowling	06/04/2026	06/04/2026	1,230.00
803365	Lone Star Glass & Mirror	BROKEN WINDSHIELD - JEEP 2022 - SAMUEL LOPEZ	06/04/2026	06/04/2026	705.00
803366	Longhorn Cattle Company Barbecue	DEPARTMENT END OF YEAR LUNCHEON 2025-26	06/04/2026	06/04/2026	171.15
803367	Sam's Club Direct Commercial	Items needed for GEAR UP Testing/ Snacks for Students	06/04/2026	06/04/2026	8,813.78
803368	San Benito CISD	Pre-K Snacks	06/04/2026	06/04/2026	1,111.00
803369	San Benito CISD Child Nutrition Pro	PK Snacks	06/04/2026	06/04/2026	3,740.00
803370	School Nurse Supply	CAMPUS NURSE SPPLIES	06/04/2026	06/04/2026	437.66
803371	Sherwin Williams Company	PAINTING SUPPLIES - MAINT DEPT	06/04/2026	06/04/2026	2,577.59
803372	Slick's Premium Car Wash LLC	Wash/cleaning of district vehicles.	06/04/2026	06/04/2026	100.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803373	Staples Business Advantage	Materials Needed as essential instructional tools for Fine	06/04/2026	06/04/2026	2,166.50
803374	Superior Alarms	FIRE ALARM REPAIRS AT SAN BENITO HIGH	06/04/2026	06/04/2026	2,003.60
803375	Sweetwater	SBHS Band Dept. - Supplies for BCMS Band Dept.	06/04/2026	06/04/2026	195.70
803376	T A S B O	Conference Registration S Ramirez,SBCISD will ensure	06/04/2026	06/04/2026	825.00
803377	TELECOM SOLUTION PARTNERS	RADIOS FOR TRANSPORTATION AND FLEET	06/04/2026	06/04/2026	863.05
803378	Home Depot Credit Services	OPEN PURCHASE ORDER	06/04/2026	06/04/2026	638.44
803379	The Original Dolphin Watch	TO PURCHASE ENTRANCE FOR 3RD GRADE FIELD	06/04/2026	06/04/2026	422.00
803380	Tip Top Towing	OPEN PO FOR WRECKER SERVICES-REGULAR	06/04/2026	06/04/2026	495.00
803381	VALIDATE ME INC c/o Elizabeth Llongueras	Transcript evaluation and record procurement services	06/04/2026	06/04/2026	400.00
803382	Valley Shredding Service	Document Shredding & Removal Service for 2025-26	06/04/2026	06/04/2026	147.00
803383	TreviPay-Walmart	LNOW Commercial Fan Exercise Bike Heavy Duty	06/04/2026	06/04/2026	8,609.03

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803384	William V Macgill & Co	NURSE SUPPLIES	06/04/2026	06/04/2026	178.77
803385	Jennifer C Jymison	CONVOCATION LUNCH FOR THE STAFF	06/04/2026	05/28/2026	945.00
803386	American Express	LODGING AT OMI HOTEL AT CORPUS CHRISTI, TX	06/08/2026	06/08/2026	71,760.85
803387	Hurricane Fence Co.	4 SINGLE BUTTON REMOTES - ED DOWNS	06/10/2026	04/10/2026	334.48
803388	American Express	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3	06/11/2026	06/11/2026	11,470.19
803389	J Maya Designs & Graphics LLC	SBHS Varsity baseball, supplies, Coach Ramiro Partida	06/11/2026	06/11/2026	563.50
803390	J R Inc	STAND UP DESKS FOR TEACHERS	06/11/2026	06/11/2026	960.00
803391	Jason's Deli	Meals for 45 -staff	06/11/2026	06/11/2026	364.51
803392	Kill-A-Bug Pest Control	OPEN PURCHASE ORDER - MAINT. DEPT	06/11/2026	06/11/2026	1,840.00
803393	La Especial Bakery	Sweet Bread Boxes for Professional Development	06/11/2026	06/11/2026	10.00
803394	Lamar Companies	Digital Billboard SS Bus 77 at Williams Road	06/11/2026	06/11/2026	821.00

AMERICAN EXPRESS		CHECK #803386	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0012600631	AMERICA EVENTS & CATERING	VENDOR: AMERICA EVENTS & CATERING, LLC.CUSTOM BACKDROP FOR	1,250.00
0012600639	STAGE MAKE-UP	VENDOR: STAGE MAKE-UPSUPPLIESGOAL 1:SBCISD will increase academ	6,310.10
0012600653	SPRINGHILL SUITES	HOTEL ROOMS FOR APPROVED UIL FIELD TRIP REQUESTED BY SPONSO	491.14
0012600654	WHATABURGER	MEALS FOR APPROVED UIL FIELD TRIP REQUESTED BY SPONSOR RICAR	251.32
0222600334	TX DPS TOPS	Non-Commissioned Security Officer Level II certification application fee f	130.50
0222600334	TX DPS TOPS	Non-Commissioned Security Officer Level II certification application fee f	391.50
0222600334	TX DPS TOPS	Non-Commissioned Security Officer Level II certification application fee f	130.50
0222600335	IDENTOGO	Student background checks for NonCommissioned Security Officer Level	153.15
0222600339	TX DEPART OF LICENSING & REGULATION	Cosmetology Operator license fee for Cosmetology students, Sylvia Wall	50.00
0222600339	TX DEPART OF LICENSING & REGULATION	Cosmetology Operator license fee for Cosmetology students, Sylvia Wall	50.00
0222600339	TX DEPART OF LICENSING & REGULATION	Cosmetology Operator license fee for Cosmetology students, Sylvia Wall	250.00
0222600399	PLATINUM PARKING	Bus parking (charter bus-hotel offsite parking lot for buses) for FCCLA St	450.00
0222600410	LA QUINTA INN & SUITES	Lodging for SkillsUSA State Conference, April 8-11, 2026, Corpus Christi T	3,632.97
0222600415	SHERATON DALLAS HOTEL	Lodging for FCCLA State Conference, april 8-11, 2026, Dallas TXDIP goal	8,750.43
0222600431	COMPTIA	CompTIA Tech+ voucher fee for student IBC certification, Albert Morin C	337.50
0222600433	AMERICAN ASSN OF FAMILY&CONSUMER	Pre-Professional Certification in Early Childhood Education industry base	500.00
0222600434	SOUTHWEST AIRLINES	Flight (Southwest Airlines) for BPA National Conference, May 6-8, 2026, N	1,200.80
0222600437	BUSINESS PROFESSIONALS OF AMERICA	Registration fee for BPA National Conference, May 6-8, 2026, Nashville T	301.60
0222600439	SUPER SHUTTLE	Shuttle (airport/hotel) for BPA National Conference, May 6-8, 2026, Nash	66.00
0222600463	TEXAS FCCLA	Registration fee for FCCLA Officer Leadership Camp, June 7-12, 2026, Na	2,495.00
0222600464	PHARMACY TECHNICIAN EDUCATIORS COUNCIL	Registration fee for PTEC 2026 Conference, July 9-11, 2026, San Antonio	729.00
0222600473	FCSTAT	Registration fee for FCSTAT 2026 Summer Conference, Veronica Trevino J	595.00
0222600482	SOUTHWEST AIRLINES	airfare for ASE Instructor Training Conference, July 19-23, 2026, Frisco TX	868.80
0222600495	SOUTHWEST AIRLINES	Airfare for FCCLA Advisory Board, 4/28/26-4/29/26, Austin TX, Veronica T	298.80
0412600270	CONCORD THEATRICALS	Online payment to Concord Theatricals for District One Act Play scriptsC	106.20
0412600312	WESTIN HOTEL	Lodging and Accuplacer Conference fee (June 10 - 12, 2026) WESTIN HO	375.00
0412600313	WESTIN HOTEL	Lodging and Accuplacer Conference fee (June 10 - 12, 2026) WESTIN HO	375.00
0412600314	WESTIN HOTEL	Lodging and Accuplacer Conference fee (June 10 - 12, 2026) WESTIN HO	375.00
0422600219	ACCUPLACER	CONFERNENCE PAYMENT FOR COUNSELOR JESSICA AGUILAR AND DEA	750.00
0432600217	WESTIN HOTEL	Accuplacer Conference (June 10 - 12, 2026)San Antonio, TXWeb Travel a	375.00
0432600218	WESTIN HOTEL	Accuplacer Conference (June 10 - 12, 2026)San Antonio, TXWeb Travel a	375.00
0432600219	WESTIN HOTEL	Accuplacer Conference (June 10 - 12, 2026)San Antonio, TXWeb Travel a	375.00
1032600293	PIRATES LANDING	purchasing lunch meals at Pirates Landing Restaurant for PreKinder class	799.25

1032600296	PIRATES LANDING	purchasing lunch meals at Pirates Landing Restaurant for Kinder classes g	977.50
1042600142	CHILDREN'S MUSEUM	PreK3 Educational Fine Arts Field Trip at the Children's Museum, Brownsv	561.00
1102600144	FRAGILE PLANET	ACU FIELD TRIP FRAGILE PLANET MARCH 30, 2026SBCISD will design, an	273.75
1102600172	CHILDREN'S MUSEUM	ECSE FIELD TRIP APRIL 23, 2026 (THE CHILDREN'S MUSEUM)pursuit of ac	378.00
1162600111	MCDONALDS	TO PURCHASE ITEMS FOR STAAR MEETINGMC'DONALDSGOAL 1: JUDGI	33.97
1162600143	RAINFOREST CAFÉ	TO PURCHASE MEALS FOR 5TH GRADE EOY FIELD TRIPRAINFOREST CAF	220.00
1162600152	PIRATES LANDING	TO PURCHASE MEALS FOR 3RD GRADE FIELD TRIPPIRATE'S LANDINGGO	415.00
1622600443	HAMPTON INN AND SUITES	SBHS Band Dept. - Lodging Expenses for HS Guitar students/directors/dr	1,001.91
1632600087	SA MARRIOTT RIVERCENTER	Traveling/Hotel Reservation San Antonio Marriott RivercenterFeb. 11-15,	-46.16
2032600103	WESTIN HOTEL	TSIA Conference with 8th and 9th teams-GEAR -UP (M. Flores) - WESTIN	375.00
2032600104	WESTIN HOTEL	TSIA Conference with 8th and 9th teams-GEAR-UP (X. Perez) - WESTIN H	375.00
2032600105	WESTIN HOTEL	TSIA Conference with 8th and 9th teams-GEAR-UP (N. Casas) - WESTIN H	375.00
5002600086	GS-JJ.COM	Online purchase of 100 NJROTC Unit Challenge Coins from gs-jj.com to I	654.00
7182600012	APPLE	Renewal Subscription Apple Music, studio, district functions and presenta	18.39
7262600191	TASBO	TASBO Renewal Membership DuesIndira Arias - ID#: 58935Invoice: Cash-	155.00
7272600014	TEA	Reimbursement to the Card for Payment for Emergency Permits 2025-20	57.00
7522600142	JUST FRESH	Meals from Just Fresh for 2027 TOTY Judging (April 15,16 or 17)F12	198.88
7522600154	ENTERPRISE	TSPRA Conference February 16-19, 2026 Galveston, TexasCar Rental- Trav	-468.99
7522600175	PANDA EXPRESS	Meals-Working Lunch Meeting 04.10.2026F12.5	131.00
7522600184	SOUTHWEST PROMOTIONAL SOLUTIONS	Promoting the Gold Standard - Gold Recognition Coins from Custom Ch	3,210.00
7522600186	DESCRIPT	Descript subscription, AI editing tools let you make videos, podcasts, & s	498.08
8012600178	MR. G'S SNOWIZ	Mr. G's Snowiz - Food Preparation for Academic Directors Meeting - Thu	163.99
8012600184	NOTARIES.COM	Renewal of Public Notary for the State of TexasStrategic Plan 1: Ensure ac	215.90
8032600045	ROYAL SONESTA	ACET Spring Conference Hotel,Stephanie Ramirez, JoAnne Cisneros,Linda	1,415.13
8072600162	KALAHARI RESORTS & CONVENTIONS	HOTEL EXPENSE FOR ED. DIAGNOSTICIANS WHO WILL BE ATTENDING T	994.53
8092600450	EMBASSY SUITES	Hotel Accommodations for San Benito High School Chess Team - Nation	6,280.67
8092600685	SOUTHWEST AIRLINES	Flight Accomodations for Texas Ace Summer Meeting (June 9-11)After Sc	1,105.60
8092600692	CHEER HAVEN	Cricut Class Supplies- La PalomaAfter School Program- K. Padilla3 Quote	150.88
8122600087	TASSP	Registration TASSP 2026 & Legal UpdatesED311 Conference June 8-11, 2	3,740.00
8122600087	TASSP	Registration TASSP 2026 & Legal UpdatesED311 Conference June 8-11, 2	340.00
8732600109	MOBILE LINK	Mobile Link (GENERAC) generator monitoring annual renewalSBCISD will	58.62
9222600254	VALOR LAW ENFORFEMENT TRAINING	Valor- on-line Registration for 4 Police OfficersValor TrainingBallistic Shie	2,070.00
9222600255	TX COMMISSION ON LAW ENCORCEMENT	Paid to Texas Commission on Law EnforcementTCOLE Photo Id - for 16 P	72.08
9222600255	TX COMMISSION ON LAW ENCORCEMENT	Paid to Texas Commission on Law EnforcementTCOLE Photo Id - for 16 P	540.60
9222600256	BADGE&WALLET	Flexible Badges - for Police GOAL 1: F1.2 Strategies Priority 2: San Benito	772.40

9222600264	ULINE	2- Gear Cabinets for Ammo StorageVender Uline on-line orderGOAL 1: F	1,689.98
9312601079	GLAIZER CLINICS	Renewal for Glazier Clinics 2027 Unlimited Coach Pass1880 Office Club P	529.00
9332600140	TAPT	2026 TAPT SAFETY COMPETITION "ROAD-EO"TEAM REGISTRATIONS - V	832.78
9332600141	HAMPTON INN AND SUITES	HAMPTON INN & SUITES HOUSTON EAST BELLWAY 8 APRIL 24, 25 & 26	1,767.36
9332600149	TASBO	TASBO SUMMER SOLUTIONS REGISTRATION JUNE 15-16, 2026SP FI.P2F	770.00
9352600231	TASN	Registration fees for CNP personnel to attend TASN Conference 2026GO	4,290.00
9382600229	OMI HOTEL	LODGING AT OMI HOTEL AT CORPUS CHRISTI, TX FOR CHRISTOPHER CO	614.79
9502600215	AMERICAN ASSOCIATION FOR NOTARIES	Will be using American Express for American Association or Notaries. Tw	363.65
			$ 71,760.85

AMERICAN EXPRESS		CHECK #803388	
PO NUMBER	**VENDOR**	**Description**	**Amount**
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	289.17
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	289.17
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	291.42
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	291.42
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	218.44
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	202.93
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	172.21
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	216.21
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	225.76
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	225.76
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	225.76
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	225.76
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	78.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	78.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	78.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	78.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	81.52
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	81.52
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	81.52
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	81.52
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	180.95
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	178.70
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	180.95
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	176.45
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	72.18
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	69.93
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	72.18
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	72.18
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	173.73
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	171.48
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	173.73
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	173.73
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	72.57

7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	70.32
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	72.57
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	72.57
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	96.23
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	96.23
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	96.23
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	96.23
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	96.23
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	62.76
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	60.51
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	62.76
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	62.76
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	168.22
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	168.22
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	168.22
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	168.22
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.41
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.41
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.41
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.41
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	82.47
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	82.47
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	82.47
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	82.47
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	176.50
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	176.50
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	176.50
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	176.50
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	86.90
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	86.90
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	86.90
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	86.90
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	67.36
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	67.36
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	67.36

7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	67.36
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	77.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	77.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	77.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	77.43
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	224.70
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	224.70
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	224.70
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	224.70
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	24.37
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	24.37
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	24.37
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	24.37
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	26.69
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	28.94
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	26.69
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	26.69
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	29.36
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	29.36
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	29.36
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	29.36
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.05
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.05
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.05
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	97.05
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	84.66
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	84.66
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	84.66
7282600030	UNIFIRST HOLDINGS INC	CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIOR Y	84.66
8092600742	SCHOOL SPECIALITY LLC	Supplies for ASP Summer Camp Outdoor Rec- Riverside After School Program - M. Garcia*Omn	267.49
			$ 11,470.19

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803395	Jada M.G. Larranaga	SBHS Band Dept. - Contracted Services for SBHS Band	06/11/2026	06/11/2026	700.00
803396	Lewis Electric Motors Inc	REPLACEMENT PART FOR LA ENCANTADA	06/11/2026	06/11/2026	565.00
803397	Los Fresnos High School	Entry Fee for November 20th - 22nd, 2025, Boys Varsity	06/11/2026	06/11/2026	350.00
803398	Javier Salinas	SBHS Band Dept. - Clinician Contract for SBHS Jazz	06/11/2026	06/11/2026	800.00
803399	San Benito CISD Child Nutrition Pro	PRE-K SNACKS	06/11/2026	06/11/2026	3,287.00
803400	Security International	Security Alarm Repairs for High School Ext. Portalbes	06/11/2026	06/11/2026	392.70
803401	Sherwin Williams Company	Summer Painting Projects - (Paint Supplies)	06/11/2026	06/11/2026	53,222.40
803402	Slick's Premium Car Wash LLC	Wash/cleaning of district vehicles.	06/11/2026	06/11/2026	100.00
803403	South Texas Bolt and Supply	Maintenance Non-Inventory Restock (Expanding	06/11/2026	06/11/2026	358.20
803404	South Texas Emergency Care Foundati	STAND BY AMBULANCE FOR 2026 GRADUATION	06/11/2026	06/11/2026	215.00
803405	Spectrum Reach LLC	Promo - Spectrum | Retain & Enroll New Students	06/11/2026	06/11/2026	1,300.04

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803406	Staples Business Advantage	Supplies needed for student instruction	06/11/2026	06/11/2026	1,100.66
803407	Superior Alarms	FIRE ALARM AND INTERCOME (PA) SYSTEM	06/11/2026	06/11/2026	487.00
803408	Home Depot Credit Services	OPEN PURCHASE ORDER	06/11/2026	06/11/2026	1,170.98
803409	The Longhorn Cattle Company	ASP Week Meal	06/11/2026	06/11/2026	366.25
803410	The University of Texas at Austin	OnRamps - Instructor Professional Learning - Fall 2025 -	06/11/2026	06/11/2026	2,945.00
803411	United States Postal Service	SBCISD P.O Box Service Fee	06/11/2026	06/11/2026	600.00
803412	Valley Shredding Service	RFP-0821-GMS	06/11/2026	06/11/2026	245.50
803413	Varsity Spirit LLC	CHEER TOPS/SKIRTS, JACKETS, BACKPACK:	06/11/2026	06/11/2026	2,934.85
803414	VINE ALERT INC	PURCHASE OF SECURITY LIGTS FOR FRANK	06/11/2026	06/11/2026	3,533.25
803415	TreviPay-Walmart	Summer School Nurse Medication	06/11/2026	06/11/2026	1,099.52
803416	Xperience Photography LLC	Professional Department Headshots	06/11/2026	06/11/2026	2,000.00

Checks Issued

Bank Account: General — San Benito CISD, TX

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803417	American Express	BLANKET Print Publication AIM	06/11/2026	06/11/2026	1,616.12
803418	INDIRA ARIAS	Per-Diem / Mileage	06/11/2026	06/11/2026	666.30
803419	PEDRO AVILA JR	Monthly mileage reimbursement	06/11/2026	06/11/2026	172.70
803420	Candido Barrales	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/11/2026	346.50
803421	MEGAN LAURA BLOOM	Mileage for attending the CPC ELAR Workshop #372565	06/11/2026	06/11/2026	198.39
803422	CHRISTYNE ALYCE CANTU	Meal per diem for PTEC 2026 Conference, July 9-11,	06/11/2026	06/11/2026	172.50
803423	JOSE E CAVAZOS	MILEAGE REIMBURSEMENT FOR MR. EDDIE	06/11/2026	06/11/2026	104.69
803424	BETTINA CISNEROS	MONTHLY MILEAGE EXPENSE	06/11/2026	06/11/2026	417.83
803425	City Of San Benito	ENCUMBRANCE WATER SERVICE JULY 2025 - JUNE	06/11/2026	06/11/2026	23,576.31
803426	DILIA CORNETT	Mileage Reimbursement for 2025-2026 School Year	06/11/2026	06/11/2026	116.80
803427	DILIA CORNETT	Per Diem & Mileage for attendance to 2026	06/11/2026	06/11/2026	302.14

AMERICAN EXPRESS		CHECK #803417	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0432600140	PERMABOUND	Books for LibraryBuyboard 702-23 CIP.I: SBCISD will design and aligned articulated and v	141.12
7522600149	AIM MEDIA	BLANKET Print Publication AIM CO.2.4	1,475.00
			$ 1,616.12

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803428	Direct Energy	ENCUMBRANCE ELECTRICITY BILL, JULY 2025-JUNE	06/11/2026	06/11/2026	227,438.22
803429	IRVING C ESTAVE	Mileage for SPATS June 2026	06/11/2026	06/11/2026	63.61
803430	MARIO A FLORES	BLI GEAR UP Meals and Mileage (M. Flores)	06/11/2026	06/11/2026	155.93
803431	RENE FLORES JR	For: Rene Flores	06/11/2026	06/11/2026	206.84
803432	ERICA GARZA	Mileage Reimbursement-Migrant Teacher	06/11/2026	06/11/2026	200.61
803433	LUIS D GONZALES JR	Per Diem TSPRA Executive Meeting - June 16 - June 18,	06/11/2026	06/11/2026	187.50
803434	NAPHTALI GONZALES	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/11/2026	346.50
803435	EMA B GONZALEZ	25-26 Monthly Travel Reimbursement for Bilingual	06/11/2026	06/11/2026	169.87
803436	ADRIANA GUERRA	Region One Training - 2025-2026 McKinney Vento	06/11/2026	06/11/2026	68.66
803437	JESSE JAMES GUERRA	Mileage Reimbursement (Summer)	06/11/2026	06/11/2026	31.32
803438	JESSICA GUERRA	Mileage Reimbursement 2025-2026 School Year	06/11/2026	06/11/2026	130.54

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803439	PAUL HERNANDEZ	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/11/2026	346.50
803440	JESSICA MORALES LARA	MONTHLY MILEAGE EXPENSE	06/11/2026	06/11/2026	65.83
803441	ERNESTO LEAL JR	BLANKET - Mileage Reimbursement March-June 2026	06/11/2026	06/11/2026	88.74
803442	CYNTHIA LOPEZ GONZALEZ	MONTHLY MILEAGE EXPENSE	06/11/2026	06/11/2026	127.24
803443	LIZETTE MICHELLE LUCIO	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/11/2026	346.50
803444	THEODORA MARQUEZ	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/30/2026	-346.50
803445	CHRISTOPHER ALBERT MARTINEZ	2025-2026 monthly mileage reimbursement	06/11/2026	06/11/2026	61.77
803446	JACOB IAN MARTINEZ	2025-2026 monthly mileage reimbursement	06/11/2026	06/11/2026	78.01
803447	DANIEL MENDEZ	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/11/2026	346.50
803448	ABEL MORENO JR	Mileage for attending the CPC ELAR Workshop #372565	06/11/2026	06/11/2026	390.21
803449	ALBERTO MORIN	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/11/2026	346.50

Checks Issued

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803450	IMELDA RAMIREZ NINO	Region One Training - 2025-2026 McKinney Vento	06/11/2026	06/11/2026	68.66
803451	UBALDO ADAN OCEGUERA	Monthly mileage reimbursement	06/11/2026	06/11/2026	50.68
803452	David Parra	Maintenance (Caliche and Sand)	06/11/2026	06/11/2026	2,450.00
803453	Paxton/Patterson LLC	Supplies for instructional use in Construction classes,	06/11/2026	06/11/2026	165.93
803454	Allison Petro	SBHS Band Dept. - Contracted Services for SBHS Band	06/11/2026	06/11/2026	3,000.00
803455	ANNA IRENE RAMIREZ	MONTHLY MILEAGE EXPENSE	06/11/2026	06/11/2026	144.86
803456	ESTEFANA ELENA RAMIREZ	PerDiem, Stephanie Ramirez attending TASBO Summer	06/11/2026	06/11/2026	858.30
803457	RED CIRCLE SOLUTIONS LLC	Instructional Supplies	06/11/2026	06/11/2026	7,690.00
803458	JO ANN RENDON	MONTHLY MILEAGE EXPENSE	06/11/2026	06/11/2026	55.54
803459	Republic Services Inc	OPEN PURCHASE ORDER- DISPOSAL OF TRASH	06/11/2026	06/11/2026	1,152.13
803460	Riddell/All American	Reconditioning of SBHS Helmets	06/11/2026	06/11/2026	13,903.80

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803461	Rio Grande Valley-Texas Association for	REGISTRATION FOR TABE SUMMIT ON JANUARY 16	06/11/2026	06/11/2026	200.00
803462	Rio Paper & Supply LLC	Maintenance Summer Waxing - (Cleaning Supplies)	06/11/2026	06/11/2026	13,950.00
803463	MARIA ARMINDA RODRIGUEZ	Total travel for August 2025 - May 2026	06/11/2026	06/11/2026	46.62
803464	NELSON ANUAR RODRIGUEZ	2025-2026 monthly mileage reimbursement	06/11/2026	06/11/2026	96.72
803465	ROBERT RAY RODRIGUEZ	2025-2026 monthly mileage reimbursement	06/11/2026	06/11/2026	93.82
803466	SANDRA ROMEROS	Monthly Mileage Reimbursement	06/11/2026	06/11/2026	119.70
803467	SANDRA ROMEROS	Monthly Mileage Reimbursement	06/11/2026	06/11/2026	59.02
803468	SANDRA ROMEROS	Per Diem for Travel to Stronger Connections Convening	06/11/2026	06/11/2026	759.85
803469	Tricia C Silva	Meal per diem for TIVA Summer Conference, July 12-17,	06/11/2026	06/11/2026	346.50
803470	STACEY LEE SNAVELY	Monthly Mileage Reimbursement 2025-2026	06/11/2026	06/11/2026	70.91
803471	AMY ELAINE STRUBHART	Mileage Reimbursement for attending Region One	06/11/2026	06/11/2026	68.66

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803472	T-Mobile USA, Inc.	PHONE AND HOTSPOT SERVICES DISTRICTWIDE	06/11/2026	06/11/2026	4,610.69
803473	GABRIEL ELISEO TREVINO	Meals & Mileage reimbursement for GEARUP Building	06/11/2026	06/11/2026	155.93
803474	VERONICA TREVINO	Teacher meal per diem for FCSTAT Summer	06/11/2026	06/11/2026	412.50
803475	KANDRA MARISSA TURNER	BLI GEAR UP Meals and Mileage Reimbursement (K.	06/11/2026	06/11/2026	104.52
803476	SIMON VASQUEZ JR	2025-2026 monthly mileage reimbursement	06/11/2026	06/11/2026	19.00
803477	EDITH VEGA	Mileage for SPATS June 2026	06/11/2026	06/11/2026	63.61
803478	4Imprint, Inc	Buy Board #771-25	06/11/2026	06/11/2026	1,868.83
803479	Advance Auto Parts	Maintenance Tractors M-31 - (Oil Filter, Lube, Air)	06/11/2026	06/11/2026	540.60
803480	Alert Services Inc	Wrist Wrap Support, Black, Med./Lg./Athletics	06/11/2026	06/11/2026	805.00
803481	Amazon Capital Services	Brown Bags For Supplies and ELPS Books	06/11/2026	06/11/2026	1,770.87
803482	American Express	AUTO PARTS - M35 - MAINT DEPT	06/11/2026	06/11/2026	7,738.03

AMERICAN EXPRESS		CHECK #803482	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0012600627	GATEWAY PRINTING	CLOSE PO PER LIZ 06/04/2026SCIENCE INSTRUCTIONAL SUPPLIES REQUESTED BY DE/	54.22
0012600627	GATEWAY PRINTING	CLOSE PO PER LIZ 06/04/2026SCIENCE INSTRUCTIONAL SUPPLIES REQUESTED BY DE/	-14.90
7282600133	O'REILLY AUTOMOTIVE STORES	PURCHASE OF BATTERY REPLACEMENT FOR PERFECT ATTENDANCE CAR INCENTIVER	210.12
9222600120	GALLS LLC	20-Body armor point blank vest - for police GOAL 1: F1.2 Strategies Priority 2: San Ben	1,161.91
9222600143	O'REILLY AUTOMOTIVE STORES	OPEN PURCHASE ORDER FOR Recurrent Purchases VEHICLE SUPPLIES / Parts for po	68.03
9242600019	GALLS LLC	Safety Equipment / Supplies / for Rene Flores Safety & SecurityGOAL 1: F1.2 Strategies	300.88
9242600019	GALLS LLC	Safety Equipment / Supplies / for Rene Flores Safety & SecurityGOAL 1: F1.2 Strategies	6.86
9242600019	GALLS LLC	Safety Equipment / Supplies / for Rene Flores Safety & SecurityGOAL 1: F1.2 Strategies	-299.95
9242600022	FAIRWAY SUPPLY INC	Solid door peep holes for the maintenance departmentBuybd#456-24/Quote#014589/	1,080.00
9312601124	FASTSIGNS	14 x 48 banner for Sports Complex/athletics777-25genfun199 goal1 obj1 strat16	2,740.50
9332600158	O'REILLY AUTOMOTIVE STORES	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR	21.92
9362600696	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M46 - MAINT DEPT.RFP - 0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBC	-10.00
9362600835	O'REILLY AUTOMOTIVE STORES	M51 NEEDS REPAIRS - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBC	378.34
9362600884	DEALERS ELECTRICAL SUPPLY	ELECTRICAL SUPPLIES - FRANK ROBERTS ELEM.RFP-0724-GMSFA.1 - STRATEGIC PRIOI	262.66
9362600884	DEALERS ELECTRICAL SUPPLY	ELECTRICAL SUPPLIES - FRANK ROBERTS ELEM.RFP-0724-GMSFA.1 - STRATEGIC PRIOI	-262.66
9362600887	DEALERS ELECTRICAL SUPPLY	REPLACEMENT FOR DAMAGED OLD TOOLS - MAINT DEPT/ELECTRICAL DEPTRFP-072-	321.88
9362600968	O'REILLY AUTOMOTIVE STORES	Maintenance M-14 - (Starter SW, AT Cable) Targeted Goal: Goal 6: SBCISD will provide	105.11
9362600970	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M35 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCIS	299.12
9362600971	O'REILLY AUTOMOTIVE STORES	AUTO PARTS - M41- MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCIS	601.92
9362600975	O'REILLY AUTOMOTIVE STORES	AUTO PARTS -M40 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCIS	373.97
9382600138	MATHESON TRI-GAS INC	SUPPLIES FOR HVAC REPAIRS AND INSTALLATIONQUOTE# 41677873399/4167787454	338.10
			$ 7,738.03

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803483	Andy's Auto Air & Supplies Inc	BUS 22 VENDOR SERVICE GASKET CHANGE	06/11/2026	06/11/2026	2,155.78
803484	Auto Zone Stores Inc	OPEN PO FOR FOR IN HOUSE MECHANIC	06/11/2026	06/11/2026	64.64
803485	B S N Sports, LLC	Brooks Wmns Revel, Brooks Trace 4, Brooks Hyperion	06/11/2026	06/11/2026	1,286.00
803486	BISD Athletic Dept / Sams Stadium	C/O GILBERT D. LEAL ATHLETIC DIRECTOR MAIN	06/11/2026	06/11/2026	350.00
803487	Boswell-Elliff Ford	Replace air filter on district vehicle: 2017 F350 Ford truck	06/11/2026	06/11/2026	297.79
803488	Cielo Office Products, LLC	Evidence Tags / Security Tape Red- Officers A. Reyes	06/11/2026	06/11/2026	200.00
803489	WEX Bank	fuel estimate for trip to secure lamb projects, 5/29/26-	06/11/2026	06/11/2026	320.94
803490	Ferguson Facilities Supply	Maintenance - (Replacement Parts for ICE IW90 - Tag	06/11/2026	06/11/2026	166.36
803491	Firestone Store #44HF	Emergency PO for Dept. Tire replacements and repairs	06/11/2026	06/11/2026	961.36
803492	G T Goldsports	items such as trophies and medals are being purchased	06/11/2026	06/11/2026	4,210.00
803493	Railyn Garcia	Mentorship Consultant Contract - May 18, 2026, through	06/11/2026	06/11/2026	420.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803494	H E B Food Store	Summer Camp Culinary / Cosmetology Supplies - SBHS	06/11/2026	06/11/2026	1,280.57
803495	High Quality Customs LLC	SHIRTS GEAR UP, XAVIER PEREZ	06/11/2026	06/11/2026	240.00
803496	Imperial Dade - Adm Maint #4442500	Maintenance Summer Waxing - (Cleaning Supplies)	06/11/2026	06/11/2026	33,817.42
803497	Dillon Scott Ingle	SBHS Band Dept. - Contracted Services for SBHS Band-	06/11/2026	06/11/2026	1,300.00
803498	Insco Distributing Inc	SUPPLIES FOR HVAC EQUIPMENT MAINTENANCE	06/11/2026	06/11/2026	291.72
803499	Mae Power Equipment	AUTO SUPPLIES - YARD CREW - MAINT DEPT	06/11/2026	06/11/2026	1,395.84
803500	Mares Tires	Open PO / Blanket for routine maintenance Services to	06/11/2026	06/11/2026	5,283.00
803501	ESAI MARTINEZ	Mentorship Consultant Contract - May 18, 2026, through	06/11/2026	06/11/2026	285.00
803502	Mobile Relays Partners LTD	Blanket PO for Re- Current Monthly Radio Fees	06/11/2026	06/11/2026	2,114.00
803503	Nalco Company LLC	HVAC CLOSED LOOP SYSTEMS MONTHLY	06/11/2026	06/11/2026	1,030.70
803504	NCCER	NCCER test fees for student NCCER certifications.	06/11/2026	06/11/2026	8.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803505	NETWORK CABLING SERVICES INC	Projector and Screen relocation at BCMS cafeteria	06/11/2026	06/11/2026	4,563.39
803506	ODP Business Solutions, LLC	Academic Department Supplies	06/11/2026	06/11/2026	5,415.82
803507	Onward Learning	SHARS MONTHLY BILLING FOR 2024-2025 SY	06/11/2026	06/11/2026	4,409.51
803508	ROEL ABREGO	REF PO: 7022600096. Reimbursement for Lodging	06/16/2026	06/16/2026	299.97
803509	American Express	CNP FOOD SERVICE VEHICLES GENERAL	06/17/2026	06/17/2026	150.68
803510	H E B Food Store	Purchase of Food for Catering and all Special Diets for	06/17/2026	06/17/2026	332.06
803511	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Orders for all District Cafeterias for May 27- June 12	06/17/2026	06/17/2026	26,456.98
803512	Labatt Food Service	Summer School Grocery order for School Cafeterias	06/17/2026	06/17/2026	21,915.24
803513	Nicho Produce Company	Produce Orders for all District Cafeterias May 6, 2026	06/17/2026	06/17/2026	2,435.25
803514	PortionPac Chemical Corporation	2025-2026 Open Po for Sanitation & Safety	06/17/2026	06/17/2026	530.19
803515	Sam's Club Direct Commercial	PURCHASE OF FOOD ITEMS AND NON FOOD ITEMS	06/17/2026	06/17/2026	465.15

AMERICAN EXPRESS		CHECK #803509	
PO NUMBER	**VENDOR**	**Description**	**Amount**
9352600189	O'REILLY AUTOMOTIVE SERVICES	CNP FOOD SERVICE VEHICLES GENERAL MAINTENANCES SUPPLIES (MOTOR OIL, WI	150.68
			$ 150.68

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803516	Terra Cooling, LLC	Board Approved August 13, 2025	06/17/2026	06/17/2026	2,359.25
803517	Johnson Controls Fire Protection LP	TROUBLESHOOT/REPAIRS FIRE ALARM SIMPLEX	06/18/2026	06/18/2026	2,104.11
803518	Kimball Midwest	PARTS FOR TRANSPORTATION FLEET	06/18/2026	06/18/2026	1,977.40
803519	La Villa ISD	La Villa ISD Shared Agreement Service	06/18/2026	06/18/2026	11,790.08
803520	LAMAC INC	Arts and Crafts Supplies for ASP Summer Camp	06/18/2026	06/18/2026	163.75
803521	Lone Star Glass & Mirror	OPEN PURCHASE ORDER - TO REPAIR BROKEN	06/18/2026	06/18/2026	1,119.75
803522	Lube Masters	Oil Change services Air Filter, Windshield Wipers	06/18/2026	06/18/2026	54.25
803523	Kona Ice of South Mission	Kona Ice Student Incentive for Perfect Attendance	06/18/2026	06/18/2026	437.50
803524	Sam's Club Direct Commercial	Food Prep for Students - STAAR Blitz	06/18/2026	06/18/2026	6,016.02
803525	School Health Corporation	Nurse Supplies	06/18/2026	06/18/2026	221.65
803526	School Nurse Supply	the following items are being purchased for Nurse	06/18/2026	06/18/2026	131.42

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803527	School Specialty, LLC	Supplies for GEAR UP	06/18/2026	06/18/2026	153.72
803528	Sherwin Williams Company	RUST REMOVER - ATHLETICS DEPT	06/18/2026	06/18/2026	498.83
803529	Staples Business Advantage	ITEMS REQUESTED FOR SPECIAL SERVICES DEPT.	06/18/2026	06/18/2026	240.40
803530	Superior Alarms	FIRE ALARM AND INTERCOME (PA) SYSTEM	06/18/2026	06/18/2026	3,302.50
803531	T & W TireLLC	TIRE ALIGNMENT FOR 2023 BOXTRUCK FOR THE	06/18/2026	06/18/2026	197.88
803532	T A S B Inc	2025-2026 Local District Policy Update	06/18/2026	06/18/2026	1,045.00
803533	TCG Administrators	Investment Advisory Management Fee:	06/18/2026	06/18/2026	1,250.00
803534	TEXAS MARCHING CARTS	ALUMINUM SOLO STAGE FOR FINE ARTS	06/18/2026	06/18/2026	5,700.00
803535	Home Depot Credit Services	ASP Culinary Supplies - MJMS Summer Camp	06/18/2026	06/18/2026	1,743.82
803536	THERAPEUTIC RESEARCH CENTER, LLC	Pharmacy Tech annual subscription & exam fees for	06/18/2026	06/18/2026	1,548.00
803537	Titan Support Systems	Toro Prong, SIngle prong, small for S & C/Athletics	06/18/2026	06/18/2026	435.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803538	TMF Tours and Travel	SBHS Band Dept. - SBHS Band Colorguard Uniform Top	06/18/2026	06/18/2026	1,525.00
803539	TX Fiber	INSTALL CIRCUIT FOR SCOREBOARD - BOBBY	06/18/2026	06/18/2026	1,750.00
803540	United RentalsInc	RENTAL OF ELETRICAL LIFT TO SET UP SPEAKERS	06/18/2026	06/18/2026	1,016.99
803541	V A T A T	Registration fees for ATAT 2026 Conference, July 19-24,	06/18/2026	06/18/2026	700.00
803542	Valley Game Box LLC	ASP Summer Camp E-Sports Presentation (3 Days)	06/18/2026	06/18/2026	2,800.00
803543	Varsity Spirit LLC	CHEER TEAM WATER PROOF JACKETS FOR 2026-27	06/18/2026	06/18/2026	6,631.15
803544	TreviPay-Walmart	ASP Summer Camp Supplies	06/18/2026	06/18/2026	3,474.69
803545	American Express	BLANKET Print Publications San Benito News	06/18/2026	06/18/2026	9,700.69
803546	ERIKA I CARRILLO ALVARADO	25-26 Monthly Travel Reimbursement for Bilingual Clerk-	06/18/2026	06/18/2026	198.36
803547	JOSE E CAVAZOS	MILEAGE REIMBURSEMENT FOR MR. CAVAZOS	06/18/2026	06/18/2026	137.32
803548	City Of San Benito	ENCUMBRANCE WATER SERVICE JULY 2025 - JUNE	06/18/2026	06/18/2026	9,696.68

AMERICAN EXPRESS		CHECK #803545	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0072600115	RIOH USA INC	Color copy Overage for VMABID#: DIR-CPO-4435No Debarment:Strategic Plan:CICI.P1: – SBCISD wi	491.20
7282600002	AIM MEDIA	Newspaper Ads (Legal) - Encumbrance 2025-2026PREVIOUS PO #7282500097	3,644.76
7282600006	RICOH USA INC	BOARD APPROVED JUNE 25, 2025FOR DISTIRCTWIDE COPIERS;PRIOR PO #7282500015DIR-CPO-44	2,120.00
7282600006	RICOH USA INC	BOARD APPROVED JUNE 25, 2025FOR DISTIRCTWIDE COPIERS;PRIOR PO #7282500015DIR-CPO-44	200.00
7522600001	RICOH USA INC	BLANKET Color Copy Charges 2025-2026Omnia Contract 2021002788F1P2	102.64
7522600155	SAN BENITO NEWS	BLANKET Print Publications San Benito NewsCO.2.4	1,300.00
7522600180	SAN BENITO NEWS	BLANKET TOTY & POTY Print Publications San Benito NewsCO.2.4	285.72
9362600881	REECE PLUMBING	Maintenance Restock Inventory (Plumbing Supplies)Work Order # 70677BuyBoard #756-24Estimate	1,556.37
			$ 9,700.69

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803549	MELISSA VALERIE DE LEON	CONFERENCE EXPENSE: MEALS/MILEAGE FOR M.	06/18/2026	06/18/2026	225.21
803550	ZELICA ARACELY ESPINOZA SIERRA	MONTHLY MILEAGE EXPENSE	06/18/2026	06/18/2026	63.95
803551	LILIANA ANETH FERNANDEZ	Per-Diem for Liliana Aneth Fernandez to attend TASN	06/18/2026	06/18/2026	262.50
803552	DANIEL GOMEZ	Area Track Meet Mileage Reimbursement for April 17 to	06/18/2026	06/18/2026	90.46
803553	ERNESTO MANRIQUEZ	MEAL / MILEAGE EXPENSE FOR ATTENDING TCASE	06/18/2026	06/18/2026	744.52
803554	Pete Robinson & Son Inc	Blanket PO for Department Car Wash Services Police /	06/18/2026	06/18/2026	22.50
803555	Pioneer Athletics	Brite Stripe White g 5al	06/18/2026	06/18/2026	815.00
803556	MONICA N PULIDO	MONTHLY MILEAGE EXPENSE	06/18/2026	06/18/2026	20.01
803557	SANDRA I RAMOS	Per-Diem for Sandra I. Ramos to attend TASN	06/18/2026	06/18/2026	262.50
803558	Region One Education Service Center	Board Approved: May 13, 2026	06/18/2026	06/18/2026	57,900.00
803559	MARIA ARMINDA RODRIGUEZ	Parent & Family Engagement Administrator's Meeting	06/18/2026	06/18/2026	129.29

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803560	MELISSA PEREZ RODRIGUEZ	Monthly Mileage Reimbursement	06/18/2026	06/18/2026	222.87
803561	FERNANDO ROSA	MILEAGE REIMBURSEMENT FOR IN DISTRIT	06/18/2026	06/18/2026	102.23
803562	Rush Truck Centers of Texas LP	PARTS FOR MECHANIC IN HOUSE FLEET	06/18/2026	06/18/2026	8,931.19
803563	JOSEPHINE SALDANA	Per-Diem for Josephine Saldana to attend TASN	06/18/2026	06/18/2026	262.50
803564	CLAUDIA SARMIENTO DE GARZA	Per-Diem for Claudia Sarmiento de Garza to attend	06/18/2026	06/18/2026	262.50
803565	TEXAS GAS SERVICE	ENCUMBRANCE FOR GAS SERVICES FOR 2025-26	06/18/2026	06/18/2026	3,600.44
803566	AMANDA DURAN YARRITO	MONTHLY MILEAGE EXPENSE	06/18/2026	06/18/2026	17.69
803567	4Imprint, Inc	Promotional supplies	06/18/2026	06/18/2026	600.84
803568	Advance Auto Parts	M35 SUPPLIES - MAINT DEPT	06/18/2026	06/18/2026	1,080.87
803569	JUAN P AGUILAR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803570	MONIKA MICHELLE AGUILAR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803571	SAMANTHA NICOLE AGUILERA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803572	Alert Services Inc	Powerflex; purple and whtie/Athletics	06/18/2026	06/18/2026	2,250.00
803573	CYNTHIA PATRICIA ALVAREZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	128.86
803574	Amazon Capital Services	Brown Bags For Supplies and ELPS Books	06/18/2026	06/18/2026	6,447.76
803575	American Express	OPEN PURCHASE ORDER FOR Recurrent Purchases	06/18/2026	06/18/2026	1,457.89
803576	MONICA ANN ANAYA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803577	Apple Inc	Purchase of Apple15-inch MacBook Air, 13-inch iPad Pro	06/18/2026	06/18/2026	2,034.95
803578	A-Press Express	Dry cleaning items / table clothes	06/18/2026	06/18/2026	378.00
803579	INDIRA ARIAS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803580	Armadillo Photo Supply	This PO will be used to purchase a teflon mat needed to	06/18/2026	06/18/2026	70.44
803581	JOHN MICHAEL ARMENDARIZ JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

AMERICAN EXPRESS		CHECK #803575	
PO NUMBER	**VENDOR**	**Description**	**Amount**
	O'REILLYS	CATE DEPT CHARGE DATE 03/31/2026 INVOICE 4491-312169 $19.47	19.47
	O'REILLYS	CATE DEPT CREDIT DATE 06/16/2026 INVOICE 4491-322628 -$19.47	-19.47
	O'REILLYS	CATE DEPT CHARGE DATE 06/16/2026 INVOICE 4491-322627 $17.99	17.99
	O'REILLYS	CATE DEPT CREDIT DATE 06/12/2026 INVOICE 4491-322174 -$17.99	-17.99
9222600143	O'REILLYS	OPEN PURCHASE ORDER FOR Recurrent Purchases VEHICLE SUPPLIES / Parts for police and se	205.99
9222600143	O'REILLYS	OPEN PURCHASE ORDER FOR Recurrent Purchases VEHICLE SUPPLIES / Parts for police and se	42.98
9332600158	O'REILLYS	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.2.5 - YEAR 5 GOAL: S	21.30
9362600002	DEALER'S ELECTRICAL SUPI	OPEN PURCHASE ORDER - NEEDED TO PURCHASE EMERGENCY LIGHTS AND OTHER ELECTRICA	943.98
9362600887	DEALER'S ELECTRICAL SUPI	REPLACEMENT FOR DAMAGED OLD TOOLS - MAINT DEPT/ELECTRICAL DEPTRFP-0724-GMSFA.	243.64
			$ 1,457.89

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803582	Auto Zone Stores Inc	TOOLS FOR IN HOSE MECHANIC FLEET	06/18/2026	06/18/2026	5,270.80
803583	B S N Sports, LLC	SBHS Boys Soccer, Supplies, Coach Carlos Zuniga	06/18/2026	06/18/2026	618.76
803584	YULIANA H BARRIENTOS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803585	Boswell-Elliff Ford	Oil changes for district vehicles: 2017 Expedition; 2016	06/18/2026	06/18/2026	269.07
803586	Janette Bristow	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803587	Burton Auto Supply Inc	OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS	06/18/2026	06/18/2026	28.30
803588	ASHLEY MARIE CAMACHO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803589	Cameron County Tax Office	VEHICLE REGISTRATION RENEWAL- (34) @ 7.50	06/18/2026	06/18/2026	7.50
803590	JORGE ALBERTO CANALES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803591	TIBURCIO CANAS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803592	KRISTY LEE CANO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803593	DALIA G CANTU	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803594	DAVID CANTU JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803595	Carrier Corporation	REPLACEMENT PART FOR HVAC EQUIPMENT	06/18/2026	06/18/2026	3,362.00
803596	LAURA M CARRIZALES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803597	NANCY RAMIREZ CASAS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803598	TIFFANY AMBER CASTANEDA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803599	Central Plumbing & Electric Supply	OPEN PURCHASE ORDER - TO PURCHASE	06/18/2026	06/18/2026	2,074.69
803600	PATRICIA CERRILLO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803601	EUSEBIO CERVANTES JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803602	MARTA NEREIDA CERVANTES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803603	SANDRA MARISEL CERVANTES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803604	CRYSTAL FAITH CHAPA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803605	JOANNE SANCHEZ CISNEROS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803606	LAURA IRMA CISNEROS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803607	CRYSTAL MARIE COLE	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803608	Connection	Docking station for Business Office secretary monitors	06/18/2026	06/18/2026	169.00
803609	JUAN DANIEL CORDOBA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803610	DANIEL E CORTEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803611	DAVID CORTEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803612	GLORIA CRUZ PEREZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803613	BOBBIE JO CRUZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803614	CRYSTAL DE LA FUENTE	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803615	EDNA KARINA DE LEON	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803616	MELISSA VALERIE DE LEON	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803617	JESUS J DE LOS REYES LIMAS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803618	LILIANA DE LUNA CHAVEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803619	FRANCISCO A DEL ANGEL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803620	MIRTHA IDALIA DELGADO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803621	DELTA TEMP SERVICES LLC	PARTS/MATERIAL FOR HVAC EQUIPMENT	06/18/2026	06/18/2026	18,450.00
803622	Demo-Con, Inc.	PROPOSAL 26042902 - ANGELA GERUSA LEAL	06/18/2026	06/18/2026	4,377.00
803623	DJ SPYDER	Summer DJ Class that will introduce students to the	06/18/2026	06/18/2026	4,550.00
803624	JANETTE DOMINGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803625	ERIKA LEE ECHARTEA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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803626	Economy Awards Company	Bi District Softball Trophy 2026	06/18/2026	06/18/2026	679.55
803627	ADRIANA ELIZABETH ESCOBAR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803628	PATRICIA ESPINOZA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803629	Everon, LLC	DISTRICT-WIDE FIRE ALARM WET SPRINKLER	06/18/2026	06/18/2026	4,314.00
803630	Ferguson Facilities Supply	Maintenance Summer Waxing- (Cleaning Supplies)	06/18/2026	06/18/2026	7,147.95
803631	LILIANA ANETH FERNANDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803632	PRISCILLA LINDA FERRAL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803633	MELISSA FISCAL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803634	NEREYDA ANABELL FLORES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803635	CHRISTINA GALVAN	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803636	IMELDA GAMEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803637	AMANDA JULISSA GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803638	AMARIS DANIELLE GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803639	CRISTELA MUNOZ GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803640	DAMARIS ABIGAIL GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803641	GILBERTO GARCIA III	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803642	JAIME GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803643	JUAN ANTONIO GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803644	LISA ANN GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803645	MARTHA L GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803646	RAUL V GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803647	SAMANTHA MARIE GARCIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803648	EIDARIO GARZA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803649	LUIS CARLOS GARZA II	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803650	WYNONA LYNN GARZA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803651	CLARISSA DAYE GOMEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803652	LAURA GOMEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803653	MARTIN GOMEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803654	CASSANDRA GOMEZ-FELL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803655	ALEXANDRA MARIE GOMEZPLATA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803656	ALIA SAMANTHA GONZALES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803657	BONNIE KARENE GONZALES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803658	MELINDA GONZALES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803659	MONICA MARIE GONZALES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803660	ALMA DELIA GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803661	BETHANY ALEXIS GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803662	BRANDI RENEE GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803663	ERASMO GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803664	MELISSA ARCAUTE GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803665	STACEY LEE GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803666	YURI ANAI GRACIA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803667	CARMEN E GRAMMER	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803668	MARIA E GUAJARDO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803669	JESSICA GUERRA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803670	VERONICA GUERRA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	140.00
803671	TESSA CELESTE GUERRERO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803672	DOLORES GUTIERREZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803673	DAYLA GUZMAN	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	127.77
803674	Marina Guzman	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803675	H E B Food Store	Items for FES Summer Event - Secondary	06/18/2026	06/18/2026	334.34
803676	AARON HERNANDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803677	ARTURO A HERNANDEZ JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803678	ERIKA L HERNANDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803679	OLGA HERNANDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803680	ROXANNA CELINE HERNANDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803681	YANELLI LEONOR HERNANDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803682	MYLEENA LELAINE HERRERA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803683	High Quality Customs LLC	Shirts for GEAR UP Students with Logo	06/18/2026	06/18/2026	240.00
803684	VANESSA YANEZ HINOJOSA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803685	House of Frames	2027 Teacher of the Year Photo	06/18/2026	06/18/2026	157.64
803686	MAKI YOSHIMI HOUSE	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803687	ERIKA C JAIME	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803688	MONICA C JALOMO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803689	DAVID JIMENEZ JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803690	Karla G Montes Martinez	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803691	AMANDA MICHELLE LEAL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	81.52

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803692	JENNIFER NICOLE LEAL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803693	JOEL JAVIER LEAL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803694	LUIS MANUEL LEAL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803695	EDNA ELISA LIMON	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803696	YERENIA IRIDIAN LIZAMA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803697	DANIEL LOERA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803698	CELINA LOPEZ GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803699	MARIA DEL CARMEN LOPEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803700	VERONICA CRYSTAL LOREDO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803701	MARLENE LUCERO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803702	JOSE LUIS LUNA JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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803703	LUCIA MACHUCA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803704	Mae Power Equipment	SUPPLIES - YARD CREW - MAINT DEPT	06/18/2026	06/18/2026	530.46
803705	Mares Tires	OPEN PURCHASE ORDER	06/18/2026	06/18/2026	102.00
803706	DANIEL RAY MARES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803707	PATRICIA GARCIA MARROQUIN	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803708	EPIFANIO MARTINEZ JR.	ASP Summer Camp Introduction to Conjunto band,	06/18/2026	06/18/2026	2,850.00
803709	ALEJANDRO MARTINEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803710	ERADIO MARTINEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803711	GRACIELA G MARTINEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803712	JOSE JESUS MARTINEZ JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803713	NATALIE MARTINEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803714	ROBERT N MARTINEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803715	SAMANTHA DANIELLE MARTINEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803716	VERONICA AGUIRRE MARTINEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803717	Mc Coy's Building Supply	OPEN PO FOR IN HOUSE MECHANIC FOR SCHOOL	06/18/2026	06/18/2026	129.61
803718	DEREK SEAN MCELYEA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	126.45
803719	ALBERTO G MERCADO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803720	ERICA L MERCADO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803721	ROGERIO MERCADO JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803722	VICTORIA RAY MONTEMAYOR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	139.60
803723	VERONICA VANESSA MORAN	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803724	Netsync Network Solutions	Cisco ISE (Identity Service Engine) Subscription	06/18/2026	06/18/2026	129,605.64

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803725	BRITTNEY RACHELLE O'CONNOR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803726	ODP Business Solutions, LLC	Privacy screen and toner for business office clerk &	06/18/2026	06/18/2026	3,056.12
803727	MARGARITA OLVERA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803728	YOLANDA ONTIVEROS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803729	DAVID ORTEGA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803730	KARLA CAROLINA ORTIZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803731	MARIA TANYA PATLAN	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803732	ROXANNE NICOLE PEDRAZA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803733	ADAN PENA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803734	MARIA SILVIA PEREZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803735	KRISTY CELINA PONCE	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803736	MARIA D RAMIREZ DE GONZALEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803737	MICHAEL EDWARD RAMIREZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803738	STEPHANIE RAE RAMIREZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803739	ELOY RAMOS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803740	JESSICA LEE RAMOS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803741	JOSE MANUEL RAMOS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803742	JUAN GABRIEL RECIO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803743	VIRGINIA CONTRERAS RECIO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803744	AMANDA LEE RESENDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803745	CHRISTOPHER RESENDEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803746	ANGEL REYNA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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803747	ANAKAREN RIOS CANTU	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803748	AMANDA LISA RODRIGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803749	DAVID RODRIGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803750	MARIA ARMINDA RODRIGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	135.25
803751	MICHELLE IRENE RODRIGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	109.95
803752	NELSON ANUAR RODRIGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803753	STEVEN MATHEW RODRIGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803754	VANESSA ZENAIDA ANN RODRIGUEZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803755	JUANITA ROJAS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803756	SANDRA ROMEROS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803757	ANA JUDITH ROMO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803758	Rourke Educational Media	Summer School Supplies	06/18/2026	06/18/2026	40.94
803759	SANDRA MARIA RUZ	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803760	CRISTINA SALAZAR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803761	MAGDALENA SAN ROMAN RIVERA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803762	EVERARDO SANCHEZ HUERTA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803763	CHARLES LAWRENCE SANDELL	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803764	HERMELINDA SANTANA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803765	ERICA SAUCEDA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803766	Jeremy R Sauceda	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803767	ISMAEL SILVA III	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803768	PRISCILLA MARIE SILVA-GUAJARDO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

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Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803769	MELQUIADES SOSA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803770	MEREDITH TAMEZ TAMAYO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803771	Javier Tamez	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803772	FRANCISCO R TORRES	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803773	VICTOR A TREJO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803774	CLARISSA ELYDIA TREVINO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803775	NORA LIZBETH TREVINO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803776	VERONICA TREVINO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803777	AMEYALI URIEGAS	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803778	CARLOS VALDEZ JR	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803779	Araceli Vasquez	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803780	MARIA ELIZABETH VEGA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803781	MIRYAM WALLE	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803782	CYNTHIA WAREHAM	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803783	JO ANN WISE	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803784	AMANDA DURAN YARRITO	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803785	LESLIE MARIE YBARRA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803786	MICHELLE BELINDA YBARRA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803787	MELISSA L YSASI	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803788	JESUS MANUEL ZAPATA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803789	CARLOS ELIUD ZUNIGA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803790	DIANA ZUNIGA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803791	JESSIKA MARIE ZUNIGA	2025-2026 Wellness Reimbursement	06/18/2026	06/18/2026	150.00
803792	H E B Food Store	Purchase of Food for Catering and all Special Diets for	06/24/2026	06/24/2026	85.17
803793	Mares Tires	CNP FOOD SERVICE VEHICLES FLAT TIRES,	06/24/2026	06/24/2026	50.00
803794	Nicho Produce Company	Produce Orders for all District Cafeterias May 6, 2026	06/24/2026	06/24/2026	997.00
803795	The Edu-Source Corporation	ED DOWNS CAFETERIA REMODEL	06/24/2026	06/24/2026	153,364.00
803796	TreviPay-Walmart	To Purchase of Food and Non Food Items for all District	06/24/2026	06/24/2026	377.94
803797	American Express	Hotel Accommodations for TASSP 2026 & Legal	06/24/2026	06/24/2026	57,381.65
803798	American Express	ITEM REQUESTED FOR SBHS	06/25/2026	06/25/2026	3,885.10
803799	J Maya Designs & Graphics LLC	McKinney students needing uniform polo's	06/25/2026	06/25/2026	342.25
803800	Tania Jalil	OTHER HEALTH IMPAIRMENT FORMS FOR	06/25/2026	06/25/2026	25.00
803801	Kill-A-Bug Pest Control	OPEN PURCHASE ORDER - MAINT. DEPT	06/25/2026	06/25/2026	6,295.00

AMERICAN EXPRESS		CHECK #803797	
PO NUMBER	**VENDOR**	**Description**	**Amount**
	AMEX-FRAUD CHARGE	REF PO: No Purchase OrderFraudulent Credit Card Charges: Anthony Pesqueda $600.00	1,150.00
0012600628	DIFIT	VENDOR: DIFFIT: TEACHER CLASSROOM SOFTWARE HELP REQUESTED BY DEAN OF INS	3,960.00
0222600334	TX DPS TOPS	Non-Commissioned Security Officer Level II certification application fee for spring semes	195.75
0222600334	TX DPS TOPS	Non-Commissioned Security Officer Level II certification application fee for spring semes	65.25
0222600335	IDENTOGO	Student background checks for NonCommissioned Security Officer Level II, spring seme	30.63
0222600335	IDENTOGO	Student background checks for NonCommissioned Security Officer Level II, spring seme	40.84
0222600339	TX DEPT. LICENSE&REGULATION	Cosmetology Operator license fee for Cosmetology students, Sylvia Wall, SBHS/CTECIP g	50.00
0222600339	TX DEPT. LICENSE&REGULATION	Cosmetology Operator license fee for Cosmetology students, Sylvia Wall, SBHS/CTECIP g	100.00
0222600418	TX DEPT. OF STATE HEALTH SERVICES	CLOSED PER SEC. REQUEST ON 05/26/26. EDITH GUERRA. EMT-Basic license fee for EMS	384.00
0222600418	TX DEPT. OF STATE HEALTH SERVICES	CLOSED PER SEC. REQUEST ON 05/26/26. EDITH GUERRA. EMT-Basic license fee for EMS	64.00
0222600418	TX DEPT. OF STATE HEALTH SERVICES	CLOSED PER SEC. REQUEST ON 05/26/26. EDITH GUERRA. EMT-Basic license fee for EMS	64.00
0222600435	GAYLORD OPRYLAND RESORT	Lodging for BPA National Conference, May 6-8, 2026, Nashville TN, Alyssa AlvarezDIP go	845.92
0222600456	IDENTOGO	Student background checks for Pharmacy Technician students, Christyne Cantu, CTE/SBH	188.90
0222600461	TEA	Student application and fingerprinting fees for Educational Aide I IBCCIP goal 3 obj 1	112.00
0222600461	TEA	Student application and fingerprinting fees for Educational Aide I IBCCIP goal 3 obj 1	56.00
0222600461	TEA	Student application and fingerprinting fees for Educational Aide I IBCCIP goal 3 obj 1	504.00
0222600462	TX STATE BOARD OF PHARMACY	Student Pharmacy Tech license fee, Christyne Cantu CTE/HSCIP goal 3 obj 1	440.00
0222600529	UNITED AIRLINES	Airfare for FCCLA national conference, July 4-10, 2026, Washington DCDIP goal 3sponso	6,320.35
0222600532	FCCLA	Registration fees for FCCLA national conference, July 4-10, 2026, Washington DCDIP goa	995.00
1162600129	NATURAL BRIDGE CAVERNS	TO PAY ENTRANCE FEES FOR 5TH GRADE FIELD TRIPNATURAL BRIDGE CAVERNSGOAL 1	628.00
1162600143	RAINFOREST CAFÉ	TO PURCHASE MEALS FOR 5TH GRADE EOY FIELD TRIPRAINFOREST CAFEGOAL 1: JUDG	530.00
1162600153	CHICKFILA	TO PURCHASE ADDITIONAL MEALS FOR 5TH GRADE EOY FIELD TRIP IN REFERENCE TO	78.21
1162600154	CHICKFILA	TO PURCHASE MEALS FOR 5TH GRADE EOY FIELD TRIPCHICK-FIL-AGOAL 1: JUDGE OSC	364.70
1622600525	HAMPTON INN & SUITES	SBHS Band Dept. - Lodging Expenses for SBHS Band students/directors/drivers attendin	1,694.88
7022600076	SOUTHWEST AIRLINES	TASB Summer Leadership Institute, airline feesVendor: Southwest AirlinesJune 17-20, 202	1,144.40
7182600012	APPLE	Renewal Subscription Apple Music, studio, district functions and presentation used by KS	18.39
7252600031	GOLDEN CORRAL	Golden CorralFI: 2.20 Year 2 Goal: San Benito CISD will ensure the district is maximizing a	30.00
7262600182	NOTARY EDUCATION	Veronica A. Martinez & Indy Arias Notary Education Courses Requirement Fee SOS Porta	20.71
7262600201	TASBO	Registration Fee(s)2026 Summer Solutions ConferenceJune 14-18, 2026Galveston, TX Inc	770.00
7262600216	AMEX	ANNUAL FEE FR AMERICAN EXPRESS CREDIT CARDS FOR SAN BENITO CISD	1,210.00
7272600086	TEJANO GRILL	Reimbursement to the Card for EOY Luncheon HR Staff & Risk Management: Tejano Grill	105.68
7282600127	TEXAS ROADHOUSE	EOY CONVOCATION STAFF MEAL FOR MAY 22, 2026 FROM TEXAS ROADHOUSE3 QUOT	90.00
7282600132	FEDEX	Fed EX Overnight Shipping for Purchasing Department GOAL 1: F1.2 Strategic Priority 2:	74.26

7522600130	DIAMOND MOON EVENTS	Tables, Chairs and Linens for Teachers and Paraprofessionals of the Year |May 7, 2026 | D	1,005.00
7522600168	HAMPTON INN	Hotel Estimate-One night TSPRA Gulf Coast Meeting - May 13-14, 2026, Beeville, TexasTr	192.62
7522600178	LONGHORN STEAKHOUSE	Meals for Public Relations and KSBG | 2026 EOY ConvocationF12.5	135.00
7522600185	DIAMOND MOON EVENTS	TOTY & POTY Backdrop 3 Quote FormF12.5	450.00
7522600187	DIAMOND MOON EVENTS	ADDITIONAL Tables, Chairs and Linens for TOTY and POTY, May 7, 2026 | Reference PO7	310.00
7522600192	DIAMOND MOON EVENTS	End-of-Year Convocation (Backdrop and Balloon Towers) Diamond Moon Events3 Quote	670.00
8012600172	BLANQUITAS	Breakfast and Lunch Preparations May SBCISD Leadership Meeting Blanquitas, Whatabu	3,185.75
8012600192	JUST FRESH	Just FreshFood Preparation for 2026 TIA CelebrationStrategic Plan 1: Ensure academic ex	2,575.00
8032600064	ASSOC. OF COMPENSATORY EDUCATORS	ACET SummerVirtualAcademy Registrations, SBCISD will ensure academic excellence by	212.00
8032600067	LONGHORN STEAKHOUSE	EOY luncheon Federal Programs, SBCISD will ensure academic excellence by providing ir	30.00
8042600028	CRACKER BARREL	Cracker Barrel Catering for Breakfast for Librarian Meeting, on Friday, May 7, 2026Quote	189.98
8092600713	TEXAS DRIVING SCHOOL	Driver's Ed for Summer Camp Students After School Program - C. Alvarez3 Quote Form	1,050.00
8092600721	CINEMARK	Summer Camp Field Trip - All Summer camp students - Cinemark After School Program	3,900.00
8122600085	KALAHARI RESORT	Registration and Lodging Expenses for travel to TEPSA Conference June 8011, 2026 at Ka	4,818.32
8122600086	KALAHARI RESORT	Registration and Lodging Expenses for travel for Diana Atkinson to TEPSA Conference Ju	481.83
8122600100	HILTON ANATOLE	Hotel Accommodations for TASSP 2026 & Legal UpdatesED311 Conference June 8-11, 2	3,547.96
8122600138	SOUTHWEST AIRLINES	Airfare for TASSP 2026 & Legal UpdatesED311 Conference June 8-11, 2026 at Hilton Ana	81.00
8122600138	HILTON ANATOLE	Airfare for TASSP 2026 & Legal UpdatesED311 Conference June 8-11, 2026 at Hilton Ana	4,830.00
8152600056	TEXAS ROADHOUSE	JODLF Elementary College Readiness Field Trip Meals for Students and ChaperonesTEXA	566.44
8362600268	NOTHING BUNDT CAKES	Nothing Bundt Cakes - Principals DayWritten Quote FormStrategic Plan 1: Ensure acade	151.02
8732600089	HOLIDAY INN EXPRESS	Holiday Inn Express Hotel ReservationsSBCISD will ensure academic excellence by provic	1,318.80
9222600266	TX COMMISSION ON LAW ENFORCEMENT	Paid to Texas Commission on Law EnforcementTCOLE Photo Id - for 3 Police OfficersGO/	108.12
9312601096	DOUBLETREE BY HILTON	Hotel for TABC Conference Check in May 7, check out May 9: A Moreno, J Recio, L Garza	592.36
9312601107	DOUBLETREE BY HILTON	Rooms for boys and girls track teams for Regional Track meetDoubleTree by Hilton San /	1,648.36
9312601110	JASON'S DELI	Student/Staff Meals for AREA Softball game vs Buda Johsnon at Gregory Portland HS, M	407.23
9312601117	HOME2SUITES BY HILTON	for rooms at Gregory Portland for AREA Softball Game; SBHS vs Buda Johnsongenfun19	1,155.33
9312601119	MCDONALDS	Student/Staff Meals for AREA Softball game vs Buda Johsnon at Gregory Portland HS, M	131.24
9312601133	TXHS ATHLETIC DIRECTORS ASSOC.	THSADA Registration for Ramiro Partida, San Benito HS, May 31-June 3, 2026genfun199	200.00
9312601144	AMERICAN HEART ASSOCIATION	BLS Instructor Package, BLS updae, AED trainer/AthleticsAmerican Heart Associationgen	571.94
9352600275	CHEDDARS	EOY Staff Convocation Meal Cheddars Goal: 1 F1.2 SBCISD will maintain efforts to systen	87.10
9352600279	LOVES TRAVEL CENTER	Loves Travel Center Peterbilt Cat Scale weight for License Plate Renewal Goal: 1 F1.2 SBC	15.25
9502600236	OLIVE GARDEN	Will be using American Express for Olive Garden for EOY Luncheon - 5-22-26FACE Staff	438.13
			$ 57,381.65

AMERICAN EXPRESS		CHECK #803798	
PO NUMBER	**VENDOR**	**Description**	**Amount**
1172600168	SCHOOL SPECIALITY	Summer School SuppliesOMNIA Contract Number: R230305G1: By June 2026, AG Leal Elem. Will ir	2,279.24
1172600168	SCHOOL SPECIALITY	Summer School SuppliesOMNIA Contract Number: R230305G1: By June 2026, AG Leal Elem. Will ir	246.60
1172600168	SCHOOL SPECIALITY	Summer School SuppliesOMNIA Contract Number: R230305G1: By June 2026, AG Leal Elem. Will ir	75.39
7022600046	JASON'S DELI	Meals for Committee/Board Meetings, SY 2025-2026RFP-1025-MCSD Strategic Plan: 4. Implement	183.49
8072600285	SCHOOL SPECIALITY	ITEM REQUESTED FOR SBHSOMNIA CONTRACT R191815CART - 1056162176CI.P5: SBCISD will pr	1,100.38
			$ 3,885.10

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803802	KLC Video Security	Add-On - Access Control - District Wide	06/25/2026	06/25/2026	92,672.75
803803	Lewis Electric Motors Inc	PARTS/SUPPLIES FOR HVAC WAREHOUSE	06/25/2026	06/25/2026	1,422.01
803804	Lube Masters	Oil Change services Air Filter, Windshield Wipers	06/25/2026	06/25/2026	130.95
803805	Rafael A Mimbela MD	OTHER HEALTH IMPAIRMENT FORMS SIGNED BY	06/25/2026	06/25/2026	100.00
803806	Sam's Club Direct Commercial	EOY 2026	06/25/2026	06/25/2026	7,685.78
803807	San Benito CISD Child Nutrition Pro	Snack boxes for meetings/trainings	06/25/2026	06/25/2026	4,510.00
803808	VALERIA SANDOVAL	PERFECT ATTENDANCE SCHOLARSHIP RECIPIENT	06/25/2026	06/25/2026	1,000.00
803809	Seidlitz Education, LLC	Elps Flip Book 2nd Edition	06/25/2026	06/25/2026	16,110.20
803810	Sherwin Williams Company	Ed Downs FAA - (ProBlock Premium Primer, PreCat	06/25/2026	06/25/2026	600.51
803811	SSR Jackets	Lettermen Jackets Athletics Spring Fitting May 2026	06/25/2026	06/25/2026	900.00
803812	Staples Business Advantage	Ink for ASP Director color printers	06/25/2026	06/25/2026	1,751.58

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803813	Stefano's Brooklyn Pizza LLC	Meals for Middle School Top 10% Banquets on May 19 &	06/25/2026	06/25/2026	6,026.00
803814	Superior Alarms	FIRE ALARM 2025-26 INSPECTIONS; AFTER HOURS	06/25/2026	06/25/2026	2,920.00
803815	Sweetwater	SUPPLIES NEEDED FOR FINE ARTS CLASSES	06/25/2026	06/25/2026	1,385.00
803816	Texas Southmost College District	Dual Enrollment Tuition: Fall 2025 DIP Goal 3: SBCISD	06/25/2026	06/25/2026	640.00
803817	Home Depot Credit Services	OPEN PURCHASE ORDER	06/25/2026	06/25/2026	985.65
803818	The University of Texas Rio Grande Valley	Ms. Marvelia Balboa teacher at The SBHS will be	06/25/2026	06/25/2026	600.00
803819	Titan Support Systems	Chalk (1lb) for S & C/Athletics	06/25/2026	06/25/2026	275.00
803820	United RentalsInc	8' 4-WHEEL SWEEPER - BAND -SAN BENITO HIGH	06/25/2026	06/25/2026	1,583.62
803821	Valley Shredding Service	Shredding Services for Administration Office	06/25/2026	06/25/2026	280.50
803822	Rafael Villalobos MDPA	OTHER HEALTH IMPAIRMENT FORMS SIGNED BY	06/25/2026	06/25/2026	300.00
803823	TreviPay-Walmart	2- Power rack Wight Cage - Work out equpiment	06/25/2026	06/25/2026	2,519.98

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803824	Zepol Dietary Consults	FOOD HANDLER CERTIFICATION FOR STRIVE	06/25/2026	06/25/2026	100.00
803825	Advance Auto Parts	M39 - MAINTENANCE DEPT - REPAIRS	06/25/2026	06/25/2026	772.65
803826	CLARISSA LUCAS AGUILAR	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	150.00
803827	AGUILAR'S MEAT MARKET #2 INC.	Summer end of the year staff meeting - All Campuses	06/25/2026	06/25/2026	440.53
803828	AKRONTROLS LLC	HVAC BUILDING AUTOMATIONS CONTROLS	06/25/2026	06/25/2026	3,520.00
803829	Amazon Capital Services	Wireless Mouse - for dispatch	06/25/2026	06/25/2026	16,596.94
803830	American Express	Maintenance for Summer Project (JODLF Elem. Campus	06/25/2026	06/25/2026	9,509.42
803831	Apple Inc	Mac Mini: Apple M4 chip with 10-core CPU for District	06/25/2026	06/25/2026	3,167.75
803832	Auto Zone Stores Inc	Routine Maintenance - For Vehicle Supplies that District	06/25/2026	06/25/2026	250.24
803833	Blanquitas Mexican Restaurant	Breakfast Tacos for Principals Workshop	06/25/2026	06/25/2026	255.75
803834	Carrier Enterprise, LLC -SC	PARTS/SUPPLIES FOR HVAC WAREHOUSE	06/25/2026	06/25/2026	2,443.08

AMERICAN EXPRESS		CHECK #803830	
PO NUMBER	**VENDOR**	**Description**	**Amount**
8032600066	INDOFF INCORORATED	Office supplies, RFP-0724-GMS,SBCISD will ensure academic excellence by providing innovative,	316.91
8032600066	INDOFF INCORORATED	Office supplies, RFP-0724-GMS,SBCISD will ensure academic excellence by providing innovative,	42.90
8032600066	INDOFF INCORORATED	Office supplies, RFP-0724-GMS,SBCISD will ensure academic excellence by providing innovative,	79.98
8032600066	INDOFF INCORORATED	Office supplies, RFP-0724-GMS,SBCISD will ensure academic excellence by providing innovative,	-79.98
9362600002	DEALERS ELECTRICAL SUPPLY	OPEN PURCHASE ORDER - NEEDED TO PURCHASE EMERGENCY LIGHTS AND OTHER ELECTRIC/	552.52
9362600002	DEALERS ELECTRICAL SUPPLY	OPEN PURCHASE ORDER - NEEDED TO PURCHASE EMERGENCY LIGHTS AND OTHER ELECTRIC/	275.95
9362600928	FAIRWAY SUPPLY INC	Maintenance for Summer Project (JODLF Elem. Campus Re-Keying)Buy Board 756-24Targeted G	980.25
9362600929	FAIRWAY SUPPLY INC	Maintenance for Summer Project (JODLF Elem. Campus Re-Keying)Buy Board 756-24Targeted G	2,027.85
9362600930	FAIRWAY SUPPLY INC	Maintenance for Summer Project (JODLF Elem. Campus Re-Keying)Buy Board 756-24Targeted G	1,047.60
9362600930	FAIRWAY SUPPLY INC	Maintenance for Summer Project (JODLF Elem. Campus Re-Keying)Buy Board 756-24Targeted G	3,736.00
9362600977	FASCLAMPITT PAPER STORE	Maintenance Signage Shop- (Supplies for Signage)TARGETED GOAL: Goal 6: SBCISD will provide	443.12
9362600986	O'REILLY AUTOMOTIVE STORES	M18 - MAINT DEPT - NEEDS REPAIRSRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1: SBCISD WIL	86.32
			$ 9,509.42

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803835	Central Plumbing & Electric Supply	OPEN PURCHASE ORDER - TO PURCHASE	06/25/2026	06/25/2026	163.34
803836	CHICK-FIL-A SAN BENITO	Lunch for panel staff conducting interviews	06/25/2026	06/25/2026	51.28
803837	Chuys Custom Sports	Tumblers with logos for districtwide Secretaries for	06/25/2026	06/25/2026	975.00
803838	Laura de la Rosa	Individual and family counseling services. These services	06/25/2026	06/25/2026	2,000.00
803839	Destanie's Creations	Centerpieces for Middle School Top 10% Banquet	06/25/2026	06/25/2026	200.00
803840	Domino's	HCISD Chess Tournament Student Meal for ASP	06/25/2026	06/25/2026	67.50
803841	Enterprise Rent-A- Car - #TXS0331	Rental for Ramiro Partida for THSADA conference May	06/25/2026	06/25/2026	635.31
803842	Everon, LLC	DISTRICT-WIDE FIRE ALARM WET SPRINKLER	06/25/2026	06/25/2026	584.64
803843	Game One	Light Pole Padding/for bobby morrrow	06/25/2026	06/25/2026	2,789.74
803844	Grainger Industrial Supplies	PARTS/SUPPLIES FOR HVAC WAREHOUSE	06/25/2026	06/25/2026	3,271.99
803845	H E B Food Store	Items for ASP Summer Camp FES Event	06/25/2026	06/25/2026	202.31

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803846	VICTORIA ELYSIA HERNANDEZ	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	150.00
803847	CHARLES A MANNING	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	150.00
803848	Mares Tires	OPEN PURCHASE ORDER	06/25/2026	06/25/2026	12.00
803849	ALEXA NICOLE MARTINEZ	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	150.00
803850	MATERIALS PARA CONSTRUCTION TRIPLE	DECOMPOSED GRANITE FOR BUTTERFLY GARDEN	06/25/2026	06/25/2026	380.00
803851	Mc Coy's Building Supply	OPEN PO FOR IN HOUSE MECHANIC FOR SCHOOL	06/25/2026	06/25/2026	102.11
803852	McDonalds	Student Meals for December 6th, 2025, Varsity Girls	06/25/2026	06/25/2026	64.52
803853	VALERIE MERCADO	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	150.00
803854	Metro Electric, Inc	Transfer switch replacement-Generator	06/25/2026	06/25/2026	6,149.00
803855	MOBILE RELAYS LLC	Removal and install radio antenna and accessories to	06/25/2026	06/25/2026	350.00
803856	LAURA NORIEGA	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	86.59

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803857	ODP Business Solutions, LLC	Office Supplies To be used for for district use	06/25/2026	06/25/2026	1,940.58
803858	Onward Learning	CLOSE PO PER ROSE 06/24/2026	06/25/2026	06/25/2026	749.89
803859	SANTOS PADILLA JR	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	128.82
803860	AARON SALDANA	2025-2026 Wellness Reimbursement	06/25/2026	06/25/2026	150.00
803861	BEYNON SPORTS SURFACES INC	BOARD APPROVED MAY 28,2026 SAN BENITO HS	06/25/2026	06/25/2026	29,651.20
803862	CATHY ABREGO	Blanket Monthly Mileage For Cathy AbregoGoal 1:	06/25/2026	06/25/2026	190.60
803863	American Express	Color Billable Prints	06/25/2026	06/25/2026	28,900.31
803864	GARY EDWARD DOMINGUEZ	Meal per diem for FFA State Conference, July 6-10,	06/25/2026	06/25/2026	2,660.00
803865	JOSEFINA ELIA ESPINOZA	Meals & Mileage reimbursement for GEARUP Educator	06/25/2026	06/25/2026	155.31
803866	RENE FLORES JR	Mileage reimbursement for R. Flores - DPS Assessment	06/25/2026	06/25/2026	10.27
803867	Eddie Garcia	Meal per diem for trip to Newcastle OK to secure cattle	06/25/2026	06/25/2026	220.50

AMERICAN EXPRESS		CHECK #803863	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0412600289	XEROX	Color copier overages for the remainder of the fiscal yearOMINIA#R191104Attn: D. Garcia, Prin	107.50
0422600134	XEROX	BILLABLE PRINTS COLOR COPIES JANUARY THRU JUNE 2026MILLER JORDAN CAMPUS USEAG	79.42
1012600039	XEROX	XEROX USAGE CHARGES FOR COLOR COPIESVENDOR#006752REGION 4 ECS-TX /OMNIA CON	303.48
1032600290	XEROX	purchase order being submitted for cost of Xerox Color Copier overages OMNIA: R241205 / SA	187.00
1092600044	XEROX	To Purchase Ink Supplies Instructional Supplies RFP # 00811-FEB2020G 1: Frank Roberts Eleme	123.62
1122600212	XEROX	Color PrintsDIR-CPO-5425Goal 1: SBCISD/La Encantada will ensure academic excellence by pro	164.21
1162600188	XEROX	COLOR COPIER OVERAGES IN REFERENCE TO PO 1162600004XEROX RFP 22-7446CO.P1: SBCIS	87.17
1172600114	XEROX	Xerox Overage ChargesOMNIA Contract Number: R241205G1: By June 2026, AG Leal Elem. Wil	227.18
2032600079	XEROX	Collegiate Academy-Color CopiesContract Number: R241205Goal 1:Collegiate Academy will in	162.16
7012600010	XEROX	Charges for colored copiesTCPN #R241205Strategic Plan: 3. Improve public relations, commun	34.40
7252600006	XEROX	Color Billable Prints	40.88
7262600034	XEROX	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEARTCPN #R150302G	73.10
7262600034	XEROX	Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEARTCPN #R150302G	0.86
7272600001	XEROX	Overages TCPN#R241205HR Dept./Risk Management 2025-2026 School YearFI.P2: San Benito C	37.52
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	434.84
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	170.08
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.81
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	170.08
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	150.92
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	150.92
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	149.95
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	149.95
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	150.92
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	155.10
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	150.92
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	169.23
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	169.23
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	150.92
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	174.26
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.81
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.81
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	321.97
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	149.95

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7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	169.82
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	321.97
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7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	174.26
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	434.84
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	170.08
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	155.10
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	150.92
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7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	169.82
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	63.40
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	364.57
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	179.83
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	149.50
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	200.57
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.95
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	1,893.11
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	456.81
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	1,738.48
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	1,738.48
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	1,738.48
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.95
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.95
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.95
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	200.57
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	299.95
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7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	200.57
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	200.57
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7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	149.50
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	170.08
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COP	169.82
7282600113	XEROX	COLOR COPY OVERAGES FOR THE PURCHASING DEPARTMENT FOR THE REMAINING 2025-20	20.42
8012600005	XEROX	Academics Department - Color CopiesOMINIA Partners - Contract Number: 2020002686Strate	169.70
8012600005	XEROX	Academics Department - Color CopiesOMINIA Partners - Contract Number: 2020002686Strate	79.29
8032600027	XEROX	Printing Services OMNIA purchasing method; Goal 1 SBCISD will increase student academic ac	80.03

8722600013	XEROX	Purchase order to pay for the Xerox color print overage charges throughout the year.TCPN cor	1,860.39
8732600013	XEROX	Xerox copier overages/color copiesGoal 1: SBCISD will increase student academic achievement	26.20
9222600030	XEROX	Re-Current Montly Fees for color Billable Prints for the police deparmtent GOAL 1: F1.2 Strateg	56.13
9352600040	XEROX	Color copies 2025 - 2026 for Child Nutrition ProgramGOAL: 1 FI.2SBCISD WILL MAINTAIN EFFC	62.20
9502600239	XEROX	Color copies for May & June 2026FACE Dept.	204.06
			$ 28,900.31

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803868	Eliza Teresa Garcia	Meals & Mileage reimbursement for GEARUP Educator	06/25/2026	06/25/2026	167.56
803869	ALEXANDRA MARIE GOMEZPLATA	Meals & Mileage reimbursement for GEARUP Educator	06/25/2026	06/25/2026	167.56
803870	JESSICA GUERRA	Mileage Reimbursement for ASP Field Trip - Top Golf	06/25/2026	06/25/2026	58.20
803871	AARON HERNANDEZ	Meals & Mileage reimbursement for GEARUP Educator	06/25/2026	06/25/2026	167.56
803872	ALFREDO R INFANTE	Meals & Mileage reimbursement for GEARUP Educator	06/25/2026	06/25/2026	167.56
803873	EVAN JAISETH MARTINEZ	BLANKET - Mileage Reimbursement 2025-2026	06/25/2026	06/25/2026	15.95
803874	ALYSSA RAE MEDRANO	Meals & Mileage reimbursement for GEARUP Educator	06/25/2026	06/25/2026	167.56
803875	SANDRA ANAY OLIVARES	Meals & Mileage reimbursement for GEARUP Educator	06/25/2026	06/25/2026	167.56
803876	Precision Business Machines, Inc.	Summer School Supplies	06/25/2026	06/25/2026	974.36
803877	LEANNA SCHARLENE QUIROGA	Mileage & meal reimbursement for GEARUP Educator	06/25/2026	06/25/2026	155.31
803878	VIRGINIA CONTRERAS RECIO	Mileage & Meal reimbursement for GEARUP Educator	06/25/2026	06/25/2026	167.56

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803879	Region One Education Service Center	South Texas School Board Conference, registration fees	06/25/2026	06/25/2026	2,800.00
803880	Republic Services Inc	PUBLIC UTILITIES SERVICE - MAINT DEPT	06/25/2026	06/25/2026	1,186.28
803881	Republic Services Inc	PUBLIC UTILITIES SERVICE - MAINT DEPT	06/25/2026	06/25/2026	283.35
803882	Riddell/All American	San Benito High School Reconditioning Helmets 2025-	06/25/2026	06/25/2026	7,312.35
803883	STACEY LEE SNAVELY	Monthly Mileage Reimbursement 2025-2026	06/25/2026	06/25/2026	23.49
803884	JUANA IRENE SOSA	MONTHLY MILEAGE EXPENSE	06/25/2026	06/25/2026	65.32
803885	Hiland Dairy Foods Co. LLC-Conroe Plant	Milk Orders for Summer School District Campuses 2025-	06/30/2026	06/30/2026	12,466.32
803886	Kill-A-Bug Pest Control	PEST Control Services for all School Cafeterias for 2025-	06/30/2026	06/30/2026	400.00
803887	Reece Plumbing	Anti Siphon Vacuum Breaker Plain Brass 1/4 LF and 3/4	06/30/2026	06/30/2026	727.15
803888	Terra Cooling, LLC	Board Approved August 13, 2025	06/30/2026	06/30/2026	653.94
803889	TreviPay-Walmart	To Purchase of Food and Non Food Items for all District	06/30/2026	06/30/2026	124.21

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803890	Jason's Deli	Meals for Committee/Board Meetings, SY 2025-2026	06/30/2026	06/30/2026	354.47
803891	Ken's Vacuum Truck Service - Attn: Stephen	Pump/wash out (2) 1000g waste interceptors, Sonny	06/30/2026	06/30/2026	1,000.00
803892	KLC Video Security	Reinstallation of existing door lock - VMA	06/30/2026	06/30/2026	375.00
803893	Lamar Companies	Billboard (Side by Side) Buss 77 & Dick Dowling	06/30/2026	06/30/2026	1,230.00
803894	Sam's Club Direct Commercial	Supplies for AGL Summer Camp FES Event (6/24/26)	06/30/2026	06/30/2026	759.28
803895	Sherwin Williams Company	PAINTING SUPPLIES - MAINT DEPT - YELLOW PAINT	06/30/2026	06/30/2026	1,582.40
803896	Slick's Premium Car Wash LLC	Wash and detail department truck or trailer as needed	06/30/2026	06/30/2026	270.00
803897	Superior Alarms	FIRE ALARM 2025-26 INSPECTIONS; AFTER HOURS	06/30/2026	06/30/2026	17,630.00
803898	Texas Elem Princ & Supervsrs Assn	REFER TO APPROVED PO #8122600085	06/30/2026	06/30/2026	300.00
803899	Trafera, LLC	GEAR UP will utilize Interactive Screens displays interact	06/30/2026	06/30/2026	6,522.00
803900	Vernier Software & Technology	Vernier Set to be utilized by students	06/30/2026	06/30/2026	7,145.32

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803901	TreviPay-Walmart	ASP Culinary and General Supplies	06/30/2026	06/30/2026	595.63
803902	Whataburger	Lunch for officers escorting students during summer	06/30/2026	06/30/2026	50.50
803903	William V Macgill & Co	SCHOOL NURSE SUPPLIES	06/30/2026	06/30/2026	682.58
803904	4Imprint, Inc	Buy Board #771-25	06/30/2026	06/30/2026	361.18
803905	806 Technologies Inc	Campus/District Crate •Plan4Learning Software	06/30/2026	06/30/2026	13,400.00
803906	Amazon Capital Services	Department Supplies	06/30/2026	06/30/2026	833.73
803907	American Express	MATERIAL FOR ELECTRICAL NEEDS IN WELDING	06/30/2026	06/30/2026	15,043.34
803908	Apple Inc	MacBook Air with keyboard and mouse for Business	06/30/2026	06/30/2026	258.00
803909	A-Press Express	Dry cleaning of BCMS Cheer uniforms	06/30/2026	06/30/2026	140.00
803910	B S N Sports, LLC	SBHS Varsity Baseball, Supplies, Coach Ramiro Partida	06/30/2026	06/30/2026	274.30
803911	BEYNON SPORTS SURFACES INC	BOARD APPROVED MAY 28,2026 SAN BENITO HS	06/30/2026	06/30/2026	48,690.78

AMERICAN EXPRESS		CHECK #803907	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0222600030	MATHESON TRI-GAS INC	Cylinder rental/content for instructional use in welding shops, SBHS & SBA. July 2025-June 2026. Ac	135.37
0222600557	DEALERS ELECTRICAL SUPPLY	MATERIAL FOR ELECTRICAL NEEDS IN WELDING SHOP AT SBHSRFP 0724 GMSDIP GOAL 1 STRAT 1	249.79
0222600557	DEALERS ELECTRICAL SUPPLY	MATERIAL FOR ELECTRICAL NEEDS IN WELDING SHOP AT SBHSRFP 0724 GMSDIP GOAL 1 STRAT 1	5,339.54
7282600141	O'REILLY AUTOMOTIVE STORE	OIL CHANGE SUPPLIES FOR PURCHASING DEPARTMENT VEHICLESRFP-0724-GMS; see attached qu	29.98
7282600141	O'REILLY AUTOMOTIVE STORE	OIL CHANGE SUPPLIES FOR PURCHASING DEPARTMENT VEHICLESRFP-0724-GMS; see attached qu	407.09
8032600075	INDOFF INCORPORATED	Toner supplies, RFP-0724-GMS,SBCISD will ensure academic excellence by providing innovative, hig	1,691.44
9222600143	O'REILLY AUTOMOTIVE STORE	OPEN PURCHASE ORDER FOR Recurrent Purchases VEHICLE SUPPLIES / Parts for police and secur	139.46
9222600143	O'REILLY AUTOMOTIVE STORE	OPEN PURCHASE ORDER FOR Recurrent Purchases VEHICLE SUPPLIES / Parts for police and secur	71.61
9222600143	O'REILLY AUTOMOTIVE STORE	OPEN PURCHASE ORDER FOR Recurrent Purchases VEHICLE SUPPLIES / Parts for police and secur	748.06
9362600928	FAIRWAY SUPPLY INC	Maintenance for Summer Project (JODLF Elem. Campus Re-Keying)Buy Board 756-24Targeted Goal:	1,450.00
9362600929	FAIRWAY SUPPLY INC	Maintenance for Summer Project (JODLF Elem. Campus Re-Keying)Buy Board 756-24Targeted Goal:	4,781.00
			$ 15,043.34

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803912	Bio-Ops LLC	Medical waste collection (monthly) for disposal,	06/30/2026	06/30/2026	50.00
803913	Blanquitas Mexican Restaurant	EOY LUNCH (MAY 2026)	06/30/2026	06/30/2026	74.94
803914	Boswell-Elliff Ford	DEPARTMENT VEHICLE REPAIRS, AC5, AC9. AC10, &	06/30/2026	06/30/2026	7,042.55
803915	Burton Auto Supply Inc	PARTS/SUPPLIES FOR HVAC WAREHOUSE	06/30/2026	06/30/2026	658.74
803916	Carrier Corporation	HVAC CARRIER CHILLER EQUIPMENT SERVICE	06/30/2026	06/30/2026	1,480.00
803917	CB Sportswear	PEIMS Department Jackets as part of the Employee	06/30/2026	06/30/2026	80.00
803918	Central Ready Mix Concrete Co	INSTALL A SIDEWALK - LA ENCANTADA ELEM.	06/30/2026	06/30/2026	600.00
803919	CHEMSOL SERVICES INC.	DISPOSAL OF USED OIL AT DEPARTMENT	06/30/2026	06/30/2026	523.90
803920	CV INDUSTRIAL HARDWARE LLC	Welding equipment and supplies for welding classroom,	06/30/2026	06/30/2026	21,994.57
803921	Laura de la Rosa	Individual and family counseling services. These services	06/30/2026	06/30/2026	1,250.00
803922	DELTA TEMP SERVICES LLC	PARTS/MATERIAL FOR ADDITIONAL HVAC	06/30/2026	06/30/2026	5,250.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803923	Demo-Con, Inc.	PROPOSAL - REPAIR GATES - SAN BENITO HIGH	06/30/2026	06/30/2026	16,715.00
803924	Enterprise Rent-A- Car - #TXS0331	Rental Accomodations for Ace Meeting (June 9-11,	06/30/2026	06/30/2026	288.06
803925	Everon, LLC	FIRE ALARM RELEASE RELAYS AT VETERANS'	06/30/2026	06/30/2026	10,592.40
803926	G T Goldsports	the following purchase is being made for End of Year	06/30/2026	06/30/2026	120.00
803927	Harlingen South Track & Field	Attn: Harlingen South Track & field	06/30/2026	06/30/2026	300.00
803928	Insco Distributing Inc	SUPPLIES/MATERIAL FOR INSTALLATION OF HVAC	06/30/2026	06/30/2026	2,961.75
803929	Manzi Golf Course, Inc.	SBHS Golf Team fees, Treasure Hills Bi-Annual	06/30/2026	06/30/2026	2,880.00
803930	ESAI MARTINEZ	Mentorship Consultant Contract - June 16, 2026, through	06/30/2026	06/30/2026	1,042.50
803931	Mc Coy's Building Supply	MATERIAL/SUPPLIES FOR HVAC EQUIPMENT	06/30/2026	06/30/2026	3,570.90
803932	IDA LENA ABREGO	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803933	ABIGAIL MARIE ALVARADO	Mileage Reimbursement for ASP Field Trip - Breakaway	06/30/2026	06/30/2026	111.18

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803934	American Express	BOARD APPROVED 06/25/2025 LEASE AGREEMENT	06/30/2026	06/30/2026	2,131.80
803935	DIANA ATKINSON	Monthly Mileage Reimbursement 2025-2026	06/30/2026	06/30/2026	315.39
803936	MARTA NEREIDA CERVANTES	Monthly Mileage Reimbursement 2025-2026	06/30/2026	06/30/2026	163.57
803937	City Of San Benito	ENCUMBRANCE WATER SERVICE JULY 2025 - JUNE	06/30/2026	06/30/2026	12,506.21
803938	Commerce Bank Commercial Cards	Hotel Accommodations & Parking Fees for Dilia Cornett	06/30/2026	06/30/2026	12,567.91
803939	DAVID GERADO CORNEJO JR	MEALS AND MILEAGE FOR GEAR UP C3L	06/30/2026	06/30/2026	155.31
803940	CELINA DE LA FUENTE	MEALS AND MILEAGE FOR GEAR UP C3L	06/30/2026	06/30/2026	155.31
803941	GARY EDWARD DOMINGUEZ	Meal per diem for trip to secure lamb and goat FFA	06/30/2026	06/30/2026	47.25
803942	ABBYGALE HELENE GARCIA	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803943	TERRY GARCIA	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803944	LUIS D GONZALES JR	Parking Estimate TSPRA Executive Meeting - June 16 -	06/30/2026	06/30/2026	98.00

AMERICAN EXPRESS		CHECK #803934	
PO NUMBER	**VENDOR**	**Description**	**Amount**
1122600257	POSITIVE PROMOTIONS INC	Teacher Incentives - Perfect AttendanceRFP-1224-GMSGoal 1: SBCISD/La Encantada will ensur	390.64
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COPI	435.29
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COPI	435.29
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COPI	435.29
7282600011	XEROX	BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DISTRICTWIDE COPI	435.29
			$ 2,131.80

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803945	DAYLA GUZMAN	MILEAGE REIMBURSEMENT FOR REGION ONE	06/30/2026	06/30/2026	140.02
803946	ROXANN HURTADO	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803947	Magic Valley Electric Coop Inc	ENCUMBRANCE ELECTRICITY BILLS JULY 2025-	06/30/2026	06/30/2026	32,176.69
803948	BRITTANY NICOLE MENDEZ	MEALS AND MILEAGE FOR GEAR UP C3L	06/30/2026	06/30/2026	155.31
803949	Military Highway Water Supply Corpo	ENCUMBRANCE WATER SERVICE 2025-26	06/30/2026	06/30/2026	11,394.11
803950	CYNTHIA G ORTEGON	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	155.31
803951	RAMIRO PARTIDA	Region Meeting Mileage Reimbursement for 4.14.2026 in	06/30/2026	06/30/2026	35.13
803952	JESSICA MUNOZ PEREZ	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803953	Xavier Azel Perez	MEALS AND MILEAGE FOR GEAR UP C3L	06/30/2026	06/30/2026	155.31
803954	YVONNE PEREZ-FUENTES	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803955	Perry Weather, Inc. c/o Lisa Moore	Software + Outdoor Warning System & Weather Station	06/30/2026	06/30/2026	5,022.00

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803956	LORI ANNE PONCE	MEALS AND MILEAGE FOR GEAR UP C3L	06/30/2026	06/30/2026	155.31
803957	Raising Cane's Restaurants LLC	Student Meals for November 15th, 2025, Miller Jordan	06/30/2026	06/30/2026	238.05
803958	REE Inc McDonald's	LUNCH EXPENSE FOR SPECIAL OLYMPICS TEAM	06/30/2026	06/30/2026	639.20
803959	Region 16 Education Service Center	REF PO: No Purchase Order	06/30/2026	06/30/2026	800.00
803960	Region 20 - Esc	Registration Fees for TIA 2026 Conference June 10-12,	06/30/2026	06/30/2026	1,200.00
803961	Region One Education Service Center	Registration Fee for Alberto Tudon for the Advanced	06/30/2026	06/30/2026	495.00
803962	JUANITA ROJAS	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803963	T-Mobile USA, Inc.	High Capacity Router for KSBG Offsite Productions &	06/30/2026	06/30/2026	29.75
803964	RODOLPH J VICENCIO JR	MEALS AND MILEAGE FOR GEAR UP C3L	06/30/2026	06/30/2026	155.31
803965	NORMA ZAREMBER	MEALS AND MILEAGE FOR GEAR UP C3L	06/30/2026	06/30/2026	155.31
803966	TOBY ZICK	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	155.31

Checks Issued

Bank Account: General **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
803967	DIANA ZUNIGA	GEAR UP Conference (July 28 - 29, 2026) - Courtyard	06/30/2026	06/30/2026	165.31
803968	LILIANA DE LUNA CHAVEZ	2025-2026 Wellness Reimbursement	06/30/2026	06/18/2026	150.00
8000000084	WEX Bank	Monthly Charge for Valero Gas Cards 25-26	06/08/2026	06/08/2026	987.82
9000000122	VICTORIA N PEREZ	Per Diem/mileage	06/04/2026	06/04/2026	302.14

Grand Total **$2,331,953.52**

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095120	All Star Trophies	BCMS sport banquet awards	06/01/2026	06/01/2026	678.00
095121	All Valley Charter	CHARTERED BUS FOR APPROVED MU ALPHA	06/01/2026	06/01/2026	2,295.00
095122	Amazon Capital Services	Supplies for Art Club Students	06/01/2026	06/01/2026	189.91
095123	B S N Sports, LLC	BCMS girls athletic jerseys	06/01/2026	06/01/2026	1,545.00
095124	Beach park	EOY BCMS ORCHESTRA FIELD TRIP	06/01/2026	06/01/2026	6,055.85
095125	G T M SportsWear	BC DANCE TEAM CAMP WEAR 26-27'	06/01/2026	06/01/2026	2,446.98
095126	El Gallito Mexican Restaurant	EOY FFA BANQUET REQUESTED BY FFA	06/01/2026	06/01/2026	6,176.50
095127	Escamilla Tours Buses LLC	Band EOY Field Trip to New Braunfels Schlitterbahn	06/01/2026	06/01/2026	6,547.00
095128	FIESTA MAYAN LLC	Staff End Of Year banquet	06/01/2026	06/01/2026	416.00
095129	G T Goldsports	TO PURCHASE MEDALS FOR EOY AWARDS FOR	06/01/2026	06/01/2026	775.75
095130	Gladys Porter Zoo	ZOO ENTRY TICKETS FOR JUSTICE CLUB	06/01/2026	06/01/2026	66.00

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095131	H E B Food Store	EOY Treat for VMA Staff	06/01/2026	06/01/2026	37.03
095132	J Maya Designs & Graphics LLC	CUSTOM EMBROIDERY FOR STOLES FOR LEO	06/01/2026	06/01/2026	3,193.00
095133	Jess Creations	CHEERLEADER OF THE WEEK KEYCHAIN	06/01/2026	06/01/2026	3,126.00
095134	La Especial Bakery	Treatt for VMA Staff end of the year on May 22, 2026	06/01/2026	06/01/2026	57.00
095135	La Justicia Mexican Restaurant	TO PURCHASE MEALS FOR STAFF FOR EOY IN	06/01/2026	06/01/2026	90.00
095136	Main Event Entertainment, Inc. - Brownsville	BCMS Choir Field Trip on 05.15.26	06/01/2026	06/01/2026	2,154.60
095137	Midnight Smokers, LLC	BCMS athletics sports banquet meal May 2026	06/01/2026	06/01/2026	1,560.00
095138	National FFA Organization	EMBROIDERED SASHES FOR FFA SENIOR	06/01/2026	06/01/2026	528.00
095139	RGV PARTY RENTALS LLC	Party Rentals for students - Field Day	06/01/2026	06/01/2026	7,142.30
095140	Kona Ice of South Mission	SNOW CONES QUOTE MAY 21, 2026. 6TH 7TH AND	06/01/2026	06/01/2026	1,750.00
095141	Scholastic Book Fairs	Scholastic Book Fairs Payment	06/01/2026	06/01/2026	4,011.02

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095142	Sizzling Caesars, LLC	An Incentive for Students on Field day	06/01/2026	06/01/2026	740.92
095143	Stefano's Brooklyn Pizza LLC	NHS EOY BANQUET REQUESTED BY NHS SPONSOR	06/01/2026	06/01/2026	1,354.00
095144	Tacos Y Tortas La Vaquita	TACOS, BEANS, AGUA FRESCA, PAPA TAQUIZA FOR	06/01/2026	06/01/2026	1,477.00
095145	TMEA Region 28-MS Vocal Division	2025 MS/JH All-State Choir Students	06/01/2026	06/01/2026	75.00
095146	TMF Tours and Travel	End of the Year Field Trip Incentives for RMS Band	06/01/2026	06/01/2026	5,928.00
095147	Universal Cheerleaders Association	CHEER CAMP FEE FOR 2026 CHEER CAMP,	06/01/2026	06/01/2026	11,900.00
095148	Wing Barn LLC	EOY MEALS FOR CHOIR STUDENTS REQUESTED	06/01/2026	06/01/2026	880.00
095149	Xtreme Jump Trampoline Park	La Paloma Elementary 5th Grade Field Trip May 18,	06/01/2026	06/01/2026	459.77
095150	ABC Event Center	DJ SERVICES & PROM PHOTO BOOTH & MEALS	06/04/2026	06/04/2026	10,649.00
095151	Amazon Capital Services	CHEER ACCESSORIES FOR UNIFORMS	06/04/2026	06/04/2026	133.14
095152	EMILY RAE CARRIZALES	2025-26 SENIOR CHEER RECIPIENT REQUESTED BY	06/04/2026	06/04/2026	500.00

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095153	HAILEY GALARZA	2025-26 SENIOR CHEERLEADER SCHOLARSHIP	06/04/2026	06/04/2026	500.00
095154	MADILYN LYZELL GARCIA	2025-26 CHEERLEADERS SENIOR SCHOLARSHIPS	06/04/2026	06/04/2026	500.00
095155	ANDRIA JAE JUAREZ	2025-26 CHEERLEADER SCHOLARSHIP RECIPIENT	06/04/2026	06/04/2026	500.00
095156	La Especial Bakery	REFRESHMENTS FOR PROM 2026 REQUESTED BY	06/04/2026	06/04/2026	105.00
095157	Main Event Entertainment, Inc. - Brownsville	Field trip for A/V Production Field trip on May 20, 2026	06/04/2026	06/04/2026	306.36
095158	Sam's Club Direct Commercial	Cake for Collegiate 8th grade Celebration	06/04/2026	06/04/2026	6,122.71
095159	CHARLES LAWRENCE SANDELL	MEAL MONEY FOR APPROVED FCCLA NATIONAL	06/04/2026	06/04/2026	190.00
095160	SUNNY GLEN CHILDREN'S HOME	Dr. Cash Elementary Stewardship Project for the children	06/04/2026	06/04/2026	260.00
095161	TMF Tours and Travel	TO PURCHASE SHIRTS FOR NEHS STUDENTS	06/04/2026	06/04/2026	462.00
095162	Varsity Spirit LLC	CHEERLEADERS TOPS, CAMPWEAR, SKIRT,	06/04/2026	06/04/2026	4,319.00
095163	Xtreme Jump Trampoline Park	EOY FIELD TRIP FOR CULINARY ARTS REQUESTED	06/04/2026	06/04/2026	597.54

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095164	American Express	TO PAY SERVICE FEE FOR 3RD GRADE FIELD TRIP	06/08/2026	06/08/2026	16,739.76
095165	Beach park	End of the Year Field Trip Incentives for RMS Orchestra	06/11/2026	06/11/2026	692.79
095166	Cheerleading Company, Inc.	JAZZ BOOTS BLACK DANCE COUGARETTES	06/11/2026	06/11/2026	238.89
095167	G T Goldsports	the following purchase is being for End of Year awards	06/11/2026	06/11/2026	81.00
095168	Jess Creations	CHEER BOWS FOR DANCE COUGARETTES	06/11/2026	06/11/2026	550.00
095169	Main Event Entertainment, Inc. - Brownsville	Field trip forYearbook Club on June 5, 2026	06/11/2026	06/11/2026	509.55
095170	Memory Book Company	RMS Yearbook	06/11/2026	06/11/2026	3,775.80
095171	San Benito CISD - Print Shop	Yearbooks for Fundraiser	06/11/2026	06/11/2026	800.00
095172	Scholastic Book Fairs	SESA BOOK FAIR	06/11/2026	06/11/2026	1,136.38
095173	TMF Tours and Travel	Choir Shirts for RMS Students	06/11/2026	06/11/2026	529.00
095174	American Dance Drill Team	Private Summer Camp for 2026-27 Belles officers	06/18/2026	06/18/2026	1,050.00

AMERICAN EXPRESS		CHECK #095164	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0012600622	HONORS GRADUATION	GRADUATION STOLES FOR ROTARY CLUB GRADUATES REQUESTED BY SPONSOR	204.00
0012600658	SIX FLAGS	Vendor: Six Flags of TexasPurchase tickets for Six Flags for approved Field Trip for	1,434.00
0012600670	PIRATES LANDING	EOY FIELD TRIP FOR HOSA 7020 REQUESTED BY SPONSOR ROXANNE HERNADEZ	379.50
0012600672	PIRATES LANDING	STUDENT MEALS FOR APPROVED HOSA FIELD TRIP REQUESTED BY SPONSOR JA	483.00
0012600675	SIX FLAGS	SIX FLAG ONE DAY TICKETS FOR APPROVED FIELD TRIP REQUESTED BY TERMITE	390.79
0012600677	FCCLASTORE/CENTRICITY	STOLES FOR FCCLAS MEMBERS REQUESTED BY SPONSOR VERONICA TREVINOVE	336.00
0012600681	NASSP	STOLES FOR NATIONAL HONOR SOCIETY REQUESTED BY SPONSOR RICARDO DE	336.99
0012600693	WINGSTOP	Vendor: WingstopSTUDENT MEALS FOR APPROVED BPA4 FIELD TRIP REQUESTED	414.32
0012600694	DOLPHIN WATCH	VENDOR:THE ORIGINAL DOLPHIN WATCHSUPPLIESGOAL 1:SBCISD will increase a	324.00
0012600695	SEA TURTLE INC	VENDOR: SEA TURTLE iNC.SEA TURTLE ADMISSION TICKETS FOR APPROVED BPA	327.00
0012600786	NASSP	STOLES FOR NATIONAL HONOR SOCIETY REQUESTED BY SPONSOR RICARDO DE	336.99
0412600280	NASSP	Online payment to NASSP for BC NJHS student stoles for EOY ceremonyMay 2026	253.99
0412600299	DADDY'S CAJUN SEAFOOD	BC Bookclub trip meal @ Daddy's Seafood Cajun KitchenSOUTH PADRE ISLAND, T	252.39
0412600306	ULTA BEAUTY & STARBUCKS	BCMS Cheer EOY banquet gift cards (Ulta Beauty & Starbucks)May 2026Cheer mtg	900.00
0412600309	CINEMARK	Online payment for Cinemark theatres for BCMS AR field tripMay 11, 26 @ Harling	1,322.25
0412600330	CINEMARK	Online reservation for BCMS Band Cinemark field tripMay 13, 2026 @ Harlingen, C	300.00
0412600355	CHICKFILA	BC CHEER GIFT CARDS FOR EOY BANQUET - Chick Fil ARFP-1025-MCSDMTG AGE	450.00
0422600191	NASSP	NJHS TUMBLER SPONOSOR YVONNE RODRIGUEZ (TEACHER) NJHS STUDENTS E	454.99
0422600204	CINEMARK	ASP/PALS FIELD TRIP STUDENTS CINEMARK 16 HARLINGEN TEXAS (MOVIES) INC	1,020.00
0422600205	CINEMARK	ATHLETICS END OF YEAR FIELD TRIP BROWNSVILLE CINEMARK SUNRISE MALL &	843.75
1032600306	OSPREY CRUISES	paying entrance fee to Black Dragon Cruises (Osprey Cruises) for DCE Cheer Team	618.00
1032600307	JOHNNY ROCKETS	purchasing lunch meals at Johnny Rockets for DCE Cheer Team going on Field Trip	270.00
1042600145	SEA WORLD	Dance End of Year Field Trip to Sea World of TexasThree written Quote attachedGo	1,913.11
1042600149	SEA WORLD	Cheer End of Year Field Trip to Sea World of TexasThree written Quote attachedGo	2,056.64
1122600229	PIRATES LANDING	Lunch for students and chaperones - NEHS Field Trip - April 24, 2026Pirates Landi	393.30
1162600164	PIRATES LANDING	TO PAY SERVICE FEE FOR 3RD GRADE FIELD TRIP WITH PO 1162600152PIRATES L	62.25
1162600173	CINEMARK	TO PURCHASE ENTRANCE FEES FOR FOR AR FIELD TRIPCINEMARKGOAL 1: JUDG	662.50
			$ 16,739.76

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095175	J Maya Designs & Graphics LLC	CLUB SHIRTS FOR MU ALPHA REQUESTED BY	06/18/2026	06/18/2026	837.00
095176	Jess Creations	2026 - 2027 BC Dance team bows	06/18/2026	06/18/2026	750.00
095177	REMEMBER ME YEARBOOKS	2025-26 SBHS YEAR BOOK REQUESTED BY	06/18/2026	06/18/2026	2,250.00
095178	Scholastic Book Fairs	needing to remit payment for Spring Book Fair	06/18/2026	06/18/2026	1,024.60
095179	Universal Cheerleaders Association	2026-2027 VMA Cheer Summer Camp on July 27-30,	06/18/2026	06/18/2026	10,110.00
095180	Varsity Spirit LLC	DANCE LEOTARD, SKIRTS, PANTS, BACKPACK:	06/18/2026	06/18/2026	7,675.79
095181	American Express	Misc. items for Reel Challenge Meal - Team building	06/24/2026	06/24/2026	33,260.11
095182	Amazon Capital Services	2026-2027 VMA Cheerleaders Apparell and Supplies	06/25/2026	06/25/2026	329.44
095183	American Dance Drill Team	MIDDLE SCHOOL DANCE CAMP FOR BC, MJMS, AND	06/25/2026	06/25/2026	7,600.00
095184	El Gallito Mexican Restaurant	FUND RAISER PAYOUT FOR NAIONAL HONOR	06/25/2026	06/25/2026	1,179.50
095185	Enterprise Rent-A- Car - #TXS0331	CAR RENTAL FOR APPROVED FIELD TRIP FOR PSJA	06/25/2026	06/25/2026	399.96

AMERICAN EXPRESS		CHECK #095181	
PO NUMBER	**VENDOR**	**Description**	**Amount**
0012600533	SIX FLAGS	PARK ENTRY FEES FOR APPROVED MU ALPHA THETA FIELD TRIP REQUESTED	2,273.70
0012600682	TOP GOLF	EOY FOIELD TRIP FOR NTHS REQUESTED BY SPONSOR MICHELLE RUELLESSUI	605.15
0012600684	PARRY'S PIZZA	VENDOR: PARRY'S PIZZASUPPLIESGOAL 1:SBCISD will increase academic achie	157.24
0012600715	TACO PALENQUE/STIR FRY/EXPRESS CHINESE	MEAL MONEY FOR EOY APPROVED FIELD TRIP FOR COSMETOLOGY REQUEST	240.28
0012600730	SIX FLAGS	EOY TRIP CELEBRATION FOR SBHS FLAMENCO GROUP REQUESTED BY BAND	1,441.71
0012600736	TOWNEPLACE SUITES	HOTEL STAY FOR APPROVED TALLADEGA TRIP REQUESTED BY SPONSOR MAR	1,570.70
0412600328	TEXAS ROADHOUSE	BC Cheer EOY banquet meal from Texas RoadhouseMay 7, 2026Quote#041520	333.80
1032600316	PIRATES LANDING	purchasing lunch meals at Pirates Landing Restaurant for NEHS & Book Club g	678.50
1032600317	URBAN AIR	to purchase the Platinum Package to Urban Air for Running Club field trip on T	2,529.99
1032600327	TOP GOLF	entrance fees for CNN Club and Chess Team going on Field Trip on Monday, M	750.91
1042600159	CINEMARK	AR Field rip to Cinemark for students that met their goalThree written Quote a	1,348.50
1042600164	CHEERLEADING COMPANY INC	Dance Uniforms & Accessories from Cheerleading Company Inc.Buyboard 773	9,782.61
1042600166	CHEERLEADING COMPANY INC	Cheer Uniforms & Accessories from Cheerleading Company Inc.Buyboard 773-	9,120.46
1082600097	CINEMARK	To purchase Cinemark movie tickets for the Student Council, Performing Arts, a	639.25
1102600176	STEFANO'S	4TH ANNUAL CHEER AND DANCE BANQUET(STEFANO'S, ALEXANDRE'S JEWL	598.78
1102600181	CINEMARK	STUDENT COUNCIL END OF YEAR mAY 9, 2026 CINEMARK 16 AND CHILI'SSBC	345.23
1122600262	HENRY'S PARTY SUPPLY	Items for students during Field DayHenry's Party Supply & Food ServiceWritter	156.95
1162600178	RAINFOREST CAFÉ	TO PAY BANQUET FEE AND GRATUITY FOR 5TH GRADE FIELD TRIP IN REFEREN	242.00
7262600213	LONGHORN STEAKHOUSE	Misc. items for Reel Challenge Meal - Team buildingMay 28, 2026Attn: R. Guerr	444.35
			$ 33,260.11

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095186	J Maya Designs & Graphics LLC	EMBROIDERY SERVICES FOR BELLES BACKPACKS	06/25/2026	06/25/2026	224.00
095187	Jess Creations	VMA Cheer Bows	06/25/2026	06/25/2026	1,344.00
095188	Sam's Club Direct Commercial	Items needed for Summer Strength & Conditioning	06/25/2026	06/25/2026	1,785.70
095189	TEXTENN THREADS	spirit shirts are being purchased for DCE Cheer Team for	06/25/2026	06/25/2026	1,644.00
095190	Universal Cheerleaders Association	UCA-Varsity Spirit Cheer Camp for BCMS cheerleaders	06/25/2026	06/25/2026	3,835.00
095191	Varsity Spirit LLC	Practice wear for RMS Cheer Team	06/25/2026	06/25/2026	3,082.49
095192	SABREE FAITH ABREGO	VALLEY REGIONAL MEDICAL CENTER	06/30/2026	06/30/2026	500.00
095193	NAEN DANIEL AGUILERA	JULIO SANTANA SCHOLARSHIP	06/30/2026	06/30/2026	200.00
095194	ALAINA LU ALANIZ	VALLEY REGIONAL MEDICAL CENTER	06/30/2026	06/30/2026	500.00
095195	B S N Sports, LLC	Footballs to be utilized by RMS Athletics Students for	06/30/2026	06/30/2026	1,154.95
095196	BRIANA CASTILLO	DAN MARTINEZ SCHOLARSHIP	06/30/2026	06/30/2026	1,000.00

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095197	Destanie's Creations	Sympathy Flowers - This is for our principal's secretary's	06/30/2026	06/30/2026	90.00
095198	GENEVIEVE RENEE GARCIA	DAN MARTINEZ SCHOLARSHIP	06/30/2026	06/30/2026	1,000.00
095199	ETHAN CHUCK GARZA	VALLEY REGIONAL MEDICAL CENTER	06/30/2026	06/30/2026	500.00
095200	Glitter Me Pretty	Glitter & Bling Headbands for the cheer team	06/30/2026	06/30/2026	432.00
095201	OCTAVIO HERNANDEZ III	JULIO SANTANA SCHOLARSHIP	06/30/2026	06/30/2026	250.00
095202	ANDREA JAE JUAREZ	VALLEY REGIONAL MEDICAL CENTER	06/30/2026	06/30/2026	500.00
095203	JUANITA LARA RIOS	Varsity Cheer 2026-2027 UCA Camp Team Meals	06/30/2026	06/30/2026	625.00
095204	ALAN MAURICIO LARRALDE	VALLEY REGIONAL MEDICAL CENTER	06/30/2026	06/30/2026	500.00
095205	LAUREN JENELLE LONGORIA	DAN MARTINEZ SCHOLARSHIP	06/30/2026	06/30/2026	1,000.00
095206	GABRIEL LOPEZ	DAN MARTINEZ SCHOLARSHIP	06/30/2026	06/30/2026	1,000.00
095207	ALEXANDER MUNOZ	MJMS PTO SCHOLARSHIP	06/30/2026	06/30/2026	998.00

Checks Issued

Bank Account: Activity **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
095208	EMMANUEL RODRIGUEZ	JULIO SANTANA SCHOLARSHIP	06/30/2026	06/30/2026	200.00
095209	ANDREA TREVINO	HENRY CONTRERAS SCHOLARSHIP	06/30/2026	06/30/2026	1,600.00
095210	Universal Cheerleaders Association	Summer Camp for RMS Cheer Team	06/30/2026	06/30/2026	4,086.00
095211	World's Finest Chocolate, Inc.	FUND RAISER PAYOUT FOR SEED OF SUCCESS	06/30/2026	06/30/2026	3,000.00
095212	Devanta Eric Alaniz	Miller Jordan PTO Scholarship	06/30/2026	06/30/2026	300.00
095213	VICTOR RODRIGUEZ	Miller Jordan PTO Scholarship	06/30/2026	06/30/2026	300.00

Grand Total **$221,971.09**

Checks Issued

Bank Account: **Const FC** **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
1180	D. Wilson Construction	General Construction	06/11/2026	06/11/2026	617,205.47
1181	Gomez Mendez Saenz Inc	BOARD APPROVED ON AUGUST 27, 2025	06/11/2026	06/11/2026	30,000.00

Grand Total **$647,205.47**

Checks Issued

Bank Account: Scholar **San Benito CISD, TX**

Check Number	Name on Check	Invoice Description	Check Date	Cash Post Date	Amount
This section returned no records					

Grand Total **$0.00**

Payroll Summaries

Check Date: 6/1/2026 - 6/30/2026

San Benito CISD, TX

Payroll Run	Pay Gross
6/8/26 - 06.08.2026S-	6,226.43
6/11/26 - 06.11.2026BW -	583,280.08
6/11/26 - 06.11.2026S- SAVINGS	0.00
6/23/26 - 06.23.2026M -	6,125,252.89
6/25/26 - 06.25.2026BW -	567,373.36
6/25/26 - 06.25.2026S- EARLY	109,000.00
6/25/26 - 06.25.2026RI- R.	172.50
6/30/26 - 06.30.2026S- 226/260	40,639.55
6/30/26 - 06.30.2026BW - J	173.78
Totals:	**7,432,118.59**

Payroll Liabilities Check Register

AP Run: JUNE 2026 DED CHKS — Post Date: 2026-06-30 — AP Run Type: R **San Benito CISD, TX**

Check Date	Check Number	Payment Type	Name	Check Amount
06/30/2026	601300	Check	ATPE	611.65
06/30/2026	601301	Check	PREPAID LEGAL SERVICES INC	359.71
06/30/2026	601302	Check	TCG Administrators	65,891.94
06/30/2026	601303	Check	Texas Classroom Teachers Associatio	550.31
06/30/2026	601304	Check	Texas Industrial Vocational Association	60.25
06/30/2026	601305	Check	TSTA	4,150.10
06/30/2026	601306	Check	UNITED WAY	24.00
06/30/2026	601307	Check	YVONNE V. VALDEZ, CHAPTER 13 TRUSTEE	8,269.91
			Total:	**$79,917.87**

JUNE 2026 DED CHKS Summary

Type	Count	Amount
Regular	8	79,917.87
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Total:	**8**	**$79,917.87**

Payroll Liabilities Check Register

AP Run: IRS CS CLC DKY - JUNE 2026 — Post Date: 2026-06-30 — AP Run Type: R **San Benito CISD, TX**

Check Date	Check Number	Payment Type	Name	Check Amount
06/30/2026	8000000467	Wire Transfer	ATTORNEY GENERAL	18,299.56
06/30/2026	8000000468	Wire Transfer	Community Loan Center, Corp.	10,654.02
06/30/2026	8000000469	Wire Transfer	David K Young, Consulting	163,038.20
06/30/2026	8000000470	Wire Transfer	IRS	697,110.80
			Total:	**$889,102.58**

IRS CS CLC DKY - JUNE 2026 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	4	889,102.58
Total:	**4**	**$889,102.58**

Payroll Liabilities Check Register

AP Run: JUNE 2026 TRS — Post Date: 2026-06-30 — AP Run Type: R **San Benito CISD, TX**

Check Date	Check Number	Payment Type	Name	Check Amount
06/30/2026	8000000471	Wire Transfer	Teacher Retirement System	906,093.89
			Total:	**$906,093.89**

JUNE 2026 TRS Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	906,093.89
Total:	**1**	**$906,093.89**

Payroll Liabilities Check Register

Summary by Fund — **San Benito CISD, TX**

Fund	Total
863 - PAYROLL CLEARING	1,643,110.61
	$1,643,110.61

Request for Approval of Gift/Bequest

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the gift/bequest to campus or departments as presented.

Rationale:

To assist campus or departments with monetary or items as needed by campus or departments.

Paperwork Impact:

Board President signature required.
Superintendent signature required.

Budgetary Information:

N/A

Resource Personnel:

Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CDC(Local)

SAN BENITO SCHOOLS

GIFTS – BEQUESTS - DONTATIONS
2026-2027

Submitted	Campus/Dept	Donor	Amount	Description
6/16/26	Purchasing	Yo Mama Bubble Tea	$200	Tailgate items
6/16/26	Purchasing	Blanquitas, LLC	$200	Tailgate items
6/22/26	Purchasing	Harlingen Glass Properties	$200	Tailgate items
6/22/26	Purchasing	The Medicine Shoppe Pharmacy	$100	Tailgate items
6/25/26	Purchasing	Chuys Custom Sports	$200	Tailgate items
6/29/26	Purchasing	Acrisure	$500	Gift Cards for Tailgate
7/1/26	JODLF	Blanquitas, LLC	$150	Outdoor Learning Area
7/13/26	Purchasing	HEB	$100	In Store Credit for Tailgate
7/13/26	Purchasing	Sam's Club	$50	Gift Card for Tailgate
7/15/26	Purchasing	Lewis Electric Motors, Inc.	$200	Tailgate items
7/30/26	All Elementary Campuses	Texas Cheer Force Elite	$0	3-4 Backpacks for upcoming school year

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing/Supt.
Date of Donation	06/16/2026
Donor's Name	Yo Mama Bubble Tea
Address/City/State/Zip	240 S. Oscar Williams Rd, San Benito, TX 78586
Telephone	956-541-2233
Description of Donation	Donation for tailgate.
Federal ID# (if applicable)	
Donation Item/Amount	$ 200.00
	Amount or Value of Donation
Purpose of Donation	To purchase tailgate supplies for our mighty Greyhound Fans.
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199-R-00-5749-00-728-0-99-300

San Benito CISD School Board Policy CDC (LEGAL)

Use of Donated Property

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Education Code 11.156

San Benito CISD School Board Policy CDC (LOCAL)

Unsolicited Gifts (Authority to Accept)

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing/Supt.
Date of Donation	06/16/2026
Donor's Name	Blanquitas, LLC
Address/City/State/Zip	190 N. Williams Rd, San Benito, TX 78586
Telephone	956-399-8880
Description of Donation	Donation for tailgate.
Federal ID# (if applicable)	
Donation Item/Amount	$ 200.00
	Amount or Value of Donation
Purpose of Donation	To purchase tailgate supplies for our mighty Greyhound Fans.
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199-R-00-5749-00-728-0-99-300

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing/Supt.
Date of Donation	06/22/2026
Donor's Name	The Medicine Shoppe Pharmacy
Address/City/State/Zip	205 W Hwy 77, San Benito, TX 78586
Telephone	956-399-1411
Description of Donation	Purchases for tailgate items.
Federal ID# (if applicable)	
Donation Item/Amount	$ 100.00
	Amount or Value of Donation
Purpose of Donation	To help with the expenses for our mighty Greyhound Fans.
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199-R-00-5749-00-728-0-99-300

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department: Purchasing/Supt.

Date of Donation: 06/25/2026

Donor's Name: Chuys Custom Sports

Address/City/State/Zip: 1975 US-77 Business, San Benito, TX 78586

Telephone: 956-399-5685

Description of Donation: Purchases for tailgate items.

Federal ID# (if applicable):

Donation Item/Amount $: 200.00

Amount or Value of Donation

Purpose of Donation: To help with the expenses for our mighty Greyhound Fans.

Restricted to Purpose of Donation: ☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199-R-00-5749-00-728-0-99-0-00

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SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing
Date of Donation	06/22/2026
Donor's Name	Harlingen Glass Properties
Address/City/State/Zip	635 Billy Mitchell Blvd #5014, Brownsville, TX 78521
Telephone	956-541-2281
Description of Donation	2026 Tailgates
Federal ID# (if applicable)	
Donation Item/Amount	$ 200.00
	Amount or Value of Donation
Purpose of Donation	To purchase tailgate supplies for our mighty Greyhound Fans.
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199 R 00 5749 00 728 0 99 300

San Benito CISD School Board Policy CDC (LEGAL)

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing/Supt.
Date of Donation	06/29/2026
Donor's Name	Acrisure
Address/City/State/Zip	100 Ottawa Ave SW Grand Rapids, MI 49503
Telephone	361-360-7093
Description of Donation	Gift card donation for tailgate.
Federal ID# (if applicable)	
Donation Item/Amount	$ 500.00
	Amount or Value of Donation
Purpose of Donation	To purchase tailgate supplies for our mighty Greyhound Fans.
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199-R-00-5749-00-728-0-99-300

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department: JODLF

Date of Donation: 7/1/26

Donor's Name: Blanquitas Restaurant

Address/City/State/Zip: 190 Williams RD, San Benito, TX. 78586

Telephone:

Description of Donation: Check

Federal ID# (if applicable):

Donation Item/Amount $: 150.00

Amount or Value of Donation

Purpose of Donation: To support the creation of our outdoor learning area.

Restricted to Purpose of Donation: ☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 461 R 00 5749 PA 116 700 0 00

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing/Supt.
Date of Donation	07/13/2026
Donor's Name	HEB
Address/City/State/Zip	1095 W Business 77, San Benito, TX 78586
Telephone	956-399-0241
Description of Donation	In store credit for tailgate purchases
Federal ID# (if applicable)	
Donation Item/Amount	$ 100.00
	Amount or Value of Donation
Purpose of Donation	To help with the expenses for our mighty Greyhound Fans.-GIFT CARD
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199-R-00-5749-00-728-0-99-300

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing/Supt.
Date of Donation	07/13/2026
Donor's Name	Sam's Club
Address/City/State/Zip	621 US-77 Frontage Road, Harlingen, TX 78550
Telephone	956-507-7305
Description of Donation	Donation of gift card for tailgate.
Federal ID# (if applicable)	
Donation Item/Amount	$ 50.00
	Amount or Value of Donation
Purpose of Donation	To help with the expenses for our mighty Greyhound Fans.
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199-R-00-5749-00-728-0-99-300

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department	Purchasing
Date of Donation	07/15/2026
Donor's Name	Lewis Electric Motors,Inc.
Address/City/State/Zip	3300 W Spur 54, Harlingen, TX 78552
Telephone	956-423-4273
Description of Donation	2026 Tailgates
Federal ID# (if applicable)	
Donation Item/Amount	$ 200.00
	Amount or Value of Donation
Purpose of Donation	To purchase tailgate supplies for our mighty Greyhound Fans.
Restricted to Purpose of Donation	☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to
Account Name and Code: 199 R 00 5749 00 728 0 99 300

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Updated 7.24.19

SAN BENITO CISD DONATION FORM

240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department: San Benito CISD Elementary Campuses

Date of Donation: July 30th, 2026

Donor's Name: Texas Cheer Force Elite

Address/City/State/Zip: 805 W Pike Blvd, Weslaco, TX 78596

Telephone: 956 463 3077

Description of Donation: 3-4 Backpacks per campus

Federal ID# (if applicable)

Donation Item/Amount $

Amount or Value of Donation

Purpose of Donation: To give backbacks to support scholars who are in need for the upcoming school year.

Restricted to Purpose of Donation ☑ Yes ☐ No

Superintendent's Signature/Date

Board Signature/Date

Funds Deposited to

Account Name and Code:

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Updated 7.24.19

Request for Approval of Purchases over $50,000

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Purchases over $50,000 as presented.

Rationale:

Purchases of $50,000 or more, regardless of whether the goods or services are competitively purchases, shall require Board approval before a transaction may take place.

Paperwork Impact:

N/A

Budgetary Information:

Funds have been budgeted for the 2026-2027 school year.

Resource Personnel:

Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CH(LOCAL)

Board Meeting: July 22, 2026

SAN BENITO SCHOOLS

Business Office / 50K

Date Submitted	Vendor Name	Campus/ Department	Amount	Contact Person	Board Approved Date
6/30/2026	IXL	Elementary/Secondary	$136,407.50	Diana Atkinson	
6/30/2026	HMH Writable	Elementary/Secondary	$76,308	Diana Atkinson	
6/30/2026	Lone Star Learning	Elementary	$60,000	Diana Atkinson	
6/30/2026	Age of Learning	Elementary	$71,331.25	Diana Atkinson	
6/30/2026	Curriculum Associates	Elementary	$355,685	Diana Atkinson	
6/30/2026	Eduphoria	Assessment, Research, & Evaluation	$47,770.17	Cathy Abrego	
6/30/2026	Branching Minds Inc	Assessment, Research, & Evaluation	$66,949	Cathy Abrego	
6/30/2026	Great Minds	Professional Development	$214,500	Marleen Araiza	
6/30/2026	Summit K12	Bilingual Education	$50,184	Ema Gonzalez	

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:
IXL

ITEMS:
IXL Site Licenses - Math, Reading, Science, and Social Studies
Total Cost: $136,407.50

TARGETED GOAL:
Strategic Plan 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness
Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels
Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.
Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and well-being.

PAPERWORK IMPACT:
N/A

FUNDING SOURCE:
211-11-6397-00-XXX-6-30-800
211-11-6397-00-XXX-6-30-000
Total Cost: $136,407.50

PURCHASING METHOD:
TIPS Contact #230105

RESOURCE PERSONNEL:
Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

RENEWAL QUOTE

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE # 1661463-1
DATE: JUNE 26, 2026

TO:
Diana Atkinson
San Benito Consolidated Independent School District
240 N CROCKETT ST
SAN BENITO, TX 78586

COMMENTS OR SPECIAL INSTRUCTIONS

SALESPERSON	ACCOUNT #	RENEWAL PERIOD	QUOTE VALID UNTIL
Caroline Peters	A25-6949227	August 7, 2026 - August 7, 2027	August 7, 2026

SUBSCRIPTIONS	QUANTITY	LIST UNIT PRICE	NET PRICE
IXL site license, including:			
Grades 9-12 Subjects: IXL Complete (Math, ELA, Science, and Social studies)	2700	$24.50	$66,150.00
Grades 3-8 Subjects: Science and Social studies	3475	$19.50	$67,762.50
		Total Price	$133,912.50

SERVICES	QUANTITY	LIST UNIT PRICE	NET PRICE
Express PD for Districts	1	$2,495.00	$2,495.00
		Total Price	$2,495.00

TOTALS	
Total Subscriptions List Price	$133,912.50
Total Services List Price	$2,495.00
Grand Total	$136,407.50

Ordering instructions

We accept payment by purchase order, check, or credit card. To submit a purchase order for this quote, click here or go to https://www.ixl.com/po-upload and enter quote # 1661463-1. Paying over $5,000 via credit card will result in a 3% fee. For international accounts, we can accept wire transfers for an additional fee.

SALES CONTRACT

CONTRACT #1661463-1
June 26, 2026

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

CUSTOMER
Diana Atkinson
San Benito Consolidated Independent School District
240 N CROCKETT ST
SAN BENITO, TX 78586

RENEWAL INFO

Salesperson	Account #	Quote #	Renewal period
Caroline Peters	**A25-6949227**	**1661463-1**	**August 7, 2026 - August 7, 2027**

PAYMENT PLAN

Amount	Invoice date
$136,407.50	**August 21, 2026**
TOTAL	**$136,407.50**

Price valid until August 7, 2026

ACCEPTANCE OF SALES CONTRACT
This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

Acknowledged and agreed to:

AUTHORIZED SIGNATURE _____ **DATE** _____

TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price valid until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.
2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

   The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

   All checks should be mailed to:
   IXL Learning
   777 Mariners Island Blvd., Suite 600
   San Mateo, CA 94404

   Credit card payments may be made by phone at (855) 255-8800.

   Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.
3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend, and hold us harmless for any claims arising out of or related to their use of IXL Learning's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

   Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

   If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

   If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.
5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.
6. **DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:**
   a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE," AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NONINFRINGEMENT.
   b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY,

SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (V) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.

c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.

d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.

7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL, OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA, OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.
8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
9. **ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient, or lacks jurisdiction over you.
10. **GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.
11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.

Please contact IXL Learning with any questions regarding this sales contract:
Toll-free **(855) 255-8800** | Direct **(650) 372-4300** | E-mail **orders@ixl.com**
Completed sales contracts should be emailed to your sales consultant.

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:
HMH Education Company

ITEMS:
Writable 2nd -12th -1 Year Subscription
Total Cost: $76,308.00

TARGETED GOAL:
Strategic Plan 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness
Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels
Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.
Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and wellbeing.

PAPERWORK IMPACT:
N/A

FUNDING SOURCE:
410 E 11 6321 00 999 0 11 000
Total Cost: $76,308.00

PURCHASING METHOD:
Buyboard 748-24

RESOURCE PERSONNEL:
Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

Proposal #009573874

Prepared For

San Benito Cons Ind Sch Dist

Attention:
Dilia Cornett
dcornett@sbcisd.net

For the Purchase of:

Writable 2nd -12th - 1 Year Subscription

License Term August 1, 2026 to July 31, 2027

Prepared By
Celsa Conde
celsa.conde@hmhco.com

Please submit this proposal with your purchase order.

Purchase orders or duly executed service agreements for **Professional Services** purchased, must be submitted at least 30 days before the service event date.

For greater detail, the complete Terms of Purchases may be reviewed here:
http://www.hmhco.com/common/terms-conditions

Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Dilia Cornett
dcornett@sbcisd.net

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
	Writable for Into Reading - Grades 3-5				
	Student Licenses				
1804847	9780358527855 Writable Into Reading Vrs1 Student License Grades 3-5 1 Year Includes: Writable for Into Reading Digital Student Resources 1 Year Implementation Success	$12.00	2,300	$27,600.00	
	Total for Student Licenses	**$27,600.00**			
	Teacher Licenses				
1808367	9780358557760 Writable Into Reading Vrs1 Teacher License Grades 3-5 1 Year Includes: Writable for Into Reading Digital Teacher Resources 1 Year Access to Teacher's Corner	$221.00			92
	Total for Teacher Licenses	**$0.00**			
	Total for Writable for Into Reading - Grades 3-5	**$27,600.00**			
	Writable Secondary - Grade 6-12				
	Student Licenses				
1804871	9780358528098 Writable Secondary Student License Grades 6-12 1 Year Includes: Writable Secondary Digital Student Resources 1 Year Implementation Success	$12.00	2,659	$31,908.00	
	Total for Student Licenses	**$31,908.00**			
	Teacher Licenses				
1808391	9780358558002 Writable Secondary Teacher License Grades 6-12 1 Year Includes: Writable Secondary Digital Teacher Resources 1 Year Access to Teacher's Corner	$221.00			106
	Total for Teacher Licenses	**$0.00**			
	Total for Writable Secondary - Grade 6-12	**$31,908.00**			
	AI Tools				
1911294	9798202157790 HMH Labs AI Tools Teacher License Grades K-12	$50.00			364

Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Dilia Cornett
dcornett@sbcisd.net

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
Total for AI Tools		**$ 0.00**			

Professional Services - Writable for Into Reading

Implementation Success Plan

1742456 9780358052852 Writable Getting Started Live Online Grades 3-12 2-Hour — 3

This session walks teachers through how to use Writable in their classroom to improve writing with flexible tools that guide students to develop purposeful drafts, incorporate personalized feedback, and produce writing that shines.

This initial session is the first step on the way to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their HMH program(s), grade level and implementation timeline. A recommended sequence of live sessions and on-demand interactive media and videos will help teachers plan, teach and assess learning using their new HMH program.

Note: To ensure a successful training, please schedule this session after teachers are rostered on Ed, HMH teaching and learning platform.

1787298 9780358385219 Writable for Into Reading Getting Started Writing Workshop Live Online Grades K-6 2-Hour — 2

This session walks teachers through how to use Writable in their classroom to improve writing with flexible tools that guide students to develop purposeful drafts, incorporate personalized feedback, and produce writing that shines.

This initial session is the first step on the way to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their HMH program(s), grade level and implementation timeline. A recommended sequence of live sessions and on-demand interactive media and videos will help teachers plan, teach and assess learning using their new HMH program.

Note: To ensure a successful training, please schedule this session after teachers are rostered on Ed, HMH teaching and learning platform.

1872617 9780358966227 Writable Leader Success Live Online 1-Hour — 1

During this one-hour live online session, leaders learn about the design and resources of their HMH program. To help leaders develop a plan to guide implementation and set up teachers for a successful start, HMH Coaches share tools and best teaching and student learning practices to observe in the classroom. Leaders also preview the Teacher Success Pathways and resources on HMH Ed for ongoing support.

Getting Started with Writable

1787489 9780358385530 Writable Getting Started In-Person (2 Sessions) Grades 3-12 6-Hour — $4,200.00 — 4 — $16,800.00

This three-hour in-person session walks teachers through how to use Writable in their classroom to improve writing with flexible tools that guide students to develop purposeful drafts, incorporate personalized feedback, and produce writing that shines. An HMH Coach will provide a 3-hour Getting Started session to one teacher group in the morning and a different group in the afternoon.

This initial session is the first step to a successful first 30 days. Additional training and support will be provided via Teacher's Corner on Ed. There, teachers will access a guided learning pathway based on their HMH program(s), grade level, and implementation timeline. A recommended sequence of on-demand interactive media and videos will help teachers plan, teach, and assess writing using Writable.

Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Dilia Cornett
dcornett@sbcisd.net

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

ISBN	Title	Price	Quantity	Value of All Material	Free Materials Quantity
Total for Getting Started with Writable		$16,800.00			
Total for Professional Services - Writable for Into Reading		$16,800.00			

Subtotal Purchase Amount:	$76,308.00
Shipping & Handling:	$0.00
Sales Tax:	$0.00
Total Cost of Proposal (PO Amount):	**$76,308.00**

Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Dilia Cornett
dcornett@sbcisd.net

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

Total Cost of Proposal (PO Amount): $76,308.00

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
  - Point of Contact for Print materials
  - Point of Contact for Digital materials
  - Point of Contact for Scheduling Professional Development
  - Email address for Accounts Payable contact
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	**Sold to:**
San Benito Cons Ind Sch Dist	San Benito Cons Ind Sch Dist
240 N CROCKETT ST	240 N CROCKETT ST
SAN BENITO, TX 78586-4608	SAN BENITO, TX 78586-4608

- Please provide funding start and end dates.
- Please note HMH bills products and services as they are fulfilled. You may receive multiple invoices for your order.
- HMH reserves the right to transmit documents electronically.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
- Any proposed shipping or tax amount provided on this proposal, is based on the Ship To account location quoted within.
- If the location of your delivery changes, please include the proper sales tax and shipping charges for that location in the applicable Purchase Order
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.
Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: http://www.hmhco.com/common/terms-conditions

Date of Proposal: 2/16/2026 **Proposal Expiration Date: 4/2/2026**

HMH

Send **Check Payments** to:
HMH Education Company
14046 Collection Center Drive
Chicago, IL 60693

Attention:
Dilia Cornett
dcornett@sbcisd.net

Send **Orders** to:
orders@hmhco.com
FAX: 800-269-5232

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:
LONE STAR LEARNING

ITEMS:
TEKS TARGET PRACTICE PLUS GRADES 3-5 MATH 12 Mo -$24,375.00
TARGET RLS PLUS GRADES 3-5 12 Mo -$35,625.00

Total Cost: $60,000.00

TARGETED GOAL:
Strategic Plan 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness
Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels
Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.
Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and wellbeing.

PAPERWORK IMPACT:
N/A

FUNDING SOURCE:
410 E 11 6397 00 999 0 11 000
Total Cost: $60,000.00

PURCHASING METHOD:
CTPA (LTISD #22-001)

RESOURCE PERSONNEL:
Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

Lone Star Learning
PO Box 6606
Lubbock TX 79493-6606

Price Quote

DATE	QUOTE#
5/27/2026	052726-1

BILL TO:
San Benito CISD invoices@sbcisd.net

SHIP TO:
San Benito CISD datkinson@sbcisd.net

PLEASE NOTE:
Price quote is valid for 30 days.
Thank you!

TXESC	BID/RFP
	CTPA (LTISO#22-001)

QTY	CODE	DESCRIPTION	PRICE EACH	AMOUNT
30	DTXP3	TEKSas Target Practice PLUS, Grade 3 math, 12 months	325.00	9,750.00
30	DTXP4	TEKSas Target Practice PLUS, Grade 4 math, 12 months	325.00	9,750.00
15	DTXP5	TEKSas Target Practice PLUS, Grade 5 math, 12 months	325.00	4,875.00
30	DRLAP3	Target RLA PLUS, Grade 3, 12 months	475.00	14,250.00
30	DRLAP4	Target RLA PLUS, Grade 4, 12 months	475.00	14,250.00
15	DRLAP5	Target RLA PLUS, Grade 5, 12 months	475.00	7,125.00
		Subtotal		60,000.00
		District account manager: efarias@sbcisd.net		

Gala- Quote- Thank you!

Please ensure that all parts of the shipping address are correct on your purchase order. A $15 fee (per box) will be charged if your address needs to be corrected by UPS. Thank you!

Website: LoneStarlearning.com
PH: 806-281-1424 Toll Free: 800-575-1424 FAX: 806-281-1407
email orders to: sales@lonestarlearning.com

SUBTOTAL	$60,000.00
SALES TAX (0.00)	$0.00
TOTAL	**$60,000.00**

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:

Age of Learning

ITEMS:

My Math Academy Student Licenses $32,062.50
My Reading Academy Student Licenses $32,062.50
My Reading Academy Espanol License $3,206.25
Professional Learning On-Site Day $3,500.00
Professional Learning Webinar $500.00

Total Cost: $71, 331.25

TARGETED GOAL:

Strategic Plan 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness
Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels
Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.
Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and wellbeing.

PAPERWORK IMPACT:

N/A

FUNDING SOURCE:

211-E-11-6397-00-XXX-6-30-801
211-E-13-6291-00-XXX-6-30-801
Total Cost: $71,331.25

PURCHASING METHOD:

Region 20 Contract #24030 – Instructional Supplies and Services

RESOURCE PERSONNEL:

Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

Age of Learning®

Creators of ABCmouse

101 N. Brand Blvd, Suite 700, Glendale, CA 91203
school.orders@aofl.com

QUOTE #: **Q-06036** *Valid until: 9/30/2026*
CONFIDENTIAL | *Prepared by: Tyler Bosserman*

Learning Kids Love!



My Math Academy®



My Reading Academy®



My Reading Academy ESPAÑOL

Quote Submitted to:
Dilia Cornett
San Benito Consolidated Independent School District
San Benito, Texas
Proposal Date: 3/3/2026

Submitted by:
Tyler Bosserman
Account Executive
tyler.bosserman@aofl.com

Age of Learning®

101 N. Brand Blvd, Suite 700, Glendale, CA 91203 | *Submit PO & Quote to*: **school.orders@aofl.com**
UPDATE OUR VENDOR ADDRESS: we are now SUITE 700

QUOTE #: **Q-06036** *Valid until: 9/30/2026*
CONFIDENTIAL | *Prepared by: Tyler Bosserman (tyler.bosserman@aofl.com)*
CUSTOMER CONTRACT: Region 20 Contract #24030 - Instructional Supplies and Services

Prepared For:
Dilia Cornett
dcornett@sbcisd.net
San Benito Consolidated Independent School District
240 N Crockett St
San Benito Texas 78586

Bill To:
San Benito Consolidated Independent School District
240 N Crockett St
San Benito Texas 78586

Payment Terms: Net 30

Subscription Term: 12 Months (9/1/2026 - 8/31/2027)

Item #	Product Name	Up To Qty	Unit	List Unit Price	Net Unit Price	List Total	Total*
MMA	My Math Academy Student License	750	Student	$45.00	$42.75	$33,750.00	$32,062.50
MRA	My Reading Academy Student License	750	Student	$45.00	$42.75	$33,750.00	$32,062.50
MRAE	My Reading Academy Español Student License	75	Student	$45.00	$42.75	$3,375.00	$3,206.25
PD-OS	Professional Learning On-Site Day	1	Each	$4,500.00	$3,500.00	$4,500.00	$3,500.00
PD-W	Professional Learning Webinar	1	Each	$500.00	$500.00	$500.00	$500.00
	Total					$75,875.00	**$71,331.25**

**Prices shown above do not include any taxes that may apply.*

Item #	Product Description
MMA	My Math Academy Annual Student License includes educator access to self-guided virtual professional learning courses, product implementation/configuration and ongoing technical product support.
MRA	My Reading Academy Annual Student License includes educator access to self-guided virtual professional learning courses, product implementation/configuration and ongoing technical product support.
MRAE	My Reading Academy Español Annual Student License includes educator access to self-guided virtual professional learning courses, product implementation/configuration and ongoing technical product support.
PD-OS	Professional Learning On-Site Day: On-site professional learning for up to three 2-hour sessions (same day), up to 40 participants per session, infrastructure of internet connection and devices provided by district.
PD-W	Professional Learning Webinar: One live virtual session (up to 2 hours) for up to 40 participants

The subscription(s) and/or services on this quote are inclusive of any costs and fees for participation by invitation in certain customer events sponsored by Age of Learning including, but not limited to, roundtables, lectures, panel discussions, and Leadership Forums (including meals, where applicable) for the purposes of implementation planning and engagement, customer feedback, professional development, and related activities and events. Services on this quote will expire with the named term or one year from purchase.

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Age of Learning®

101 N. Brand Blvd, Suite 700, Glendale, CA 91203 | *Submit PO & Quote to*: **school.orders@aofl.com**
UPDATE OUR VENDOR ADDRESS: we are now SUITE 700

QUOTE #: **Q-06036** *Valid until: 9/30/2026*
CONFIDENTIAL | *Prepared by: Tyler Bosserman (tyler.bosserman@aofl.com)*
CUSTOMER CONTRACT: Region 20 Contract #24030 - Instructional Supplies and Services

PLACING AN ORDER: To place an order with Age of Learning, Inc. for the services during the Subscription Term as described in this quote, send email to **school.orders@aofl.com,** copy your account partner, Tyler Bosserman (**tyler.bosserman@aofl.com**) and include the following items:

1. this quote,
2. your purchase order, and
3. your tax exemption certificate (or add tax to your purchase order).

If a Data Privacy Agreement is required and has not yet been provided, please forward your required agreement to your account partner. This quote is valid through 9/30/2026; if you have not returned this quote to Age of Learning, Inc. by such date, please contact your account partner for a revised quote.

TERMS AND CONDITIONS: https://educate.aofl.com/cdn/pdf/terms_and_conditions.pdf
The Terms and Conditions linked above are applicable to the services described in this quote. By providing Age of Learning, Inc. with a purchase order for the services specified in this quote, or signing this quote below, you represent that you have read, understand, and agree:

1. to the terms of this quote,
2. to the Terms and Conditions linked above, and
3. that you are authorized on behalf of **San Benito Consolidated Independent School District** to agree to the Terms and Conditions.

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REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:
Curriculum Associates

ITEMS:
i-Ready $243,675.00
Toolbox $73,610.00
Professional Learning - $38,400.00

Total Cost: $355, 685.00

TARGETED GOAL:
Strategic Plan 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels
Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.
Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and wellbeing.

PAPERWORK IMPACT:
N/A

FUNDING SOURCE:
410 E 11 6397 00 999 0 11 000 - $317,285.00
410 E 13 6291 00 999 0 11 000 - $38,400.00

Total Cost: $355,685.00

PURCHASING METHOD:
Buyboard 748-24

RESOURCE PERSONNEL:
Diana Atkinson, Director of Elementary Instruction
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

Curriculum Associates

Prepared For:
Diana Atkinson
San Benito CISD
240 N Crockett St,
San Benito, TX 78586

2026-2027 i-Ready

6/25/2026

Dear Diana Atkinson,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and i-Ready Partner Services included. If you have any questions or would like any changes, please contact us.

Implementation Starting: 2026-2027 Quote ID: 453824.7 Quote Valid through: 12/31/2026

Product	List Price	Net Price
i-Ready	$256,500.00	$243,675.00
Toolbox	$107,305.00	$73,610.00
Professional Learning	$120,900.00	$38,400.00
i-Ready Partners Services	$30,000.00	$0.00
	List Total:	$514,705.00
	Savings:	$159,020.00
	Shipping/Tax/Other:	$0.00
	Total:	**$355,685.00**

Thank you again for your interest in Curriculum Associates.

Sincerely

Ale Gonzalez
(956) 566-2077
alegonzalez@cainc.com

i-Ready Partners Services Includes:

- *Initial Implementation Services: Provisioning, Initial Rostering, Hosting, Technology Assessment*
- *Implementation Management: Implementation Guidance, Realtime Achievement Data After Every Assessment, Ongoing Data Management*
- *Staff Development Consultation and Resources: Consultative services to help you plan and make the most of Professional Learning sessions, and i-Ready Central Self-Service Resources*
- *Technical Support: Proactive Network Monitoring & Issue Notification, Annual Health Check, Technical Support*

Please submit this quote with your purchase order

Curriculum Associates

Quote ID: 453824.7 **Date:** 6/25/2026 **Quote Valid through:** 12/31/2026

Prepared For:
Diana Atkinson
San Benito CISD
240 N Crockett St,
San Benito, TX 78586
datkinson@sbcisd.net
9563616100

Your Representative:
Ale Gonzalez
(956) 566-2077
alegonzalez@cainc.com

2026-2027 i-Ready

Angela Leal ES 33356 Fm 732, San Benito, TX 78586

Total Building Enrollment: 360, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 1 Year	K-8	15003.0	1	$20,660.00	$19,627.00	$19,627.00
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	$7,200.00	$6,120.00	$6,120.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 351 - 500 Students 1 Year	K-8	33834.0	1	$1,725.00	$0.00	$0.00
					Subtotal:	$25,747.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$25,747.00

Berta Cabaza MS 2901 Shafer Rd, San Benito, TX 78586

Total Building Enrollment: 700, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 1 Year	K-8	15004.0	1	$24,330.00	$23,113.50	$23,113.50
Teacher Toolbox Access Math and Reading + Writing Per Site 501-800 students 1 Year	K-8	28426.0	1	$8,280.00	$7,038.00	$7,038.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 501 - 800 Students 1 Year	K-8	33835.0	1	$1,980.00	$0.00	$0.00
					Subtotal:	$30,151.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$30,151.50

Collegiate Academy 2115 N Williams Rd, San Benito, TX 78586

Total Building Enrollment: 140, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 200 or fewer Students 1 Year	K-8	15001.0	1	$8,680.00	$8,246.00	$8,246.00
Teacher Toolbox Access Math and Reading + Writing Per Site 200 or fewer students 1 Year	K-8	28423.0	1	$2,620.00	$2,227.00	$2,227.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 200 or fewer Students 1 Year	K-8	33832.0	1	$625.00	$0.00	$0.00
					Subtotal:	$10,473.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$10,473.00

Downs ES 1302 N Dick Dowling St, San Benito, TX 78586

Total Building Enrollment: 330, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 201-350 Students 1 Year	K-8	15002.0	1	$14,530.00	$13,803.50	$13,803.50
Teacher Toolbox Access Math and Reading + Writing Per Site 201-350 students 1 Year	K-8	28424.0	1	$4,800.00	$4,080.00	$4,080.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 201 - 350 Students 1 Year	K-8	33833.0	1	$1,145.00	$0.00	$0.00
					Subtotal:	$17,883.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$17,883.50

Dr C M Cash ES 400 Ponciana St, San Benito, TX 78586

Total Building Enrollment: 480, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 1 Year	K-8	15003.0	1	$20,660.00	$19,627.00	$19,627.00
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	$7,200.00	$6,120.00	$6,120.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 351 - 500 Students 1 Year	K-8	33834.0	1	$1,725.00	$0.00	$0.00
					Subtotal:	$25,747.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$25,747.00

Dr Raul Garza Jr ES 845 8th St, San Benito, TX 78586

Total Building Enrollment: 340, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 201-350 Students 1 Year	K-8	15002.0	1	$14,530.00	$13,803.50	$13,803.50
Teacher Toolbox Access Math and Reading + Writing Per Site 201-350 students 1 Year	K-8	28424.0	1	$4,800.00	$4,080.00	$4,080.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 201 - 350 Students 1 Year	K-8	33833.0	1	$1,145.00	$0.00	$0.00
					Subtotal:	$17,883.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$17,883.50

Frank Roberts ES 451 Biddle St, San Benito, TX 78586

Total Building Enrollment: 200, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 201-350 Students 1 Year	K-8	15002.0	1	$14,530.00	$13,803.50	$13,803.50
Teacher Toolbox Access Math and Reading + Writing Per Site 201-350 students 1 Year	K-8	28424.0	1	$4,800.00	$4,080.00	$4,080.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 201 - 350 Students 1 Year	K-8	33833.0	1	$1,145.00	$0.00	$0.00
					Subtotal:	$17,883.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$17,883.50

Fred Booth ES 705 Zaragosa St, San Benito, TX 78586

Total Building Enrollment: 310, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 201-350 Students 1 Year	K-8	15002.0	1	$14,530.00	$13,803.50	$13,803.50
Teacher Toolbox Access Math and Reading + Writing Per Site 201-350 students 1 Year	K-8	28424.0	1	$4,800.00	$4,080.00	$4,080.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 201 - 350 Students 1 Year	K-8	33833.0	1	$1,145.00	$0.00	$0.00
					Subtotal:	$17,883.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$17,883.50

Judge Oscar De La Fuente Es 2700 S Sam Houston St, San Benito, TX 78586

Total Building Enrollment: 250, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 201-350 Students 1 Year	K-8	15002.0	1	$14,530.00	$13,803.50	$13,803.50
Teacher Toolbox Access Math and Reading + Writing Per Site 201-350 students 1 Year	K-8	28424.0	1	$4,800.00	$4,080.00	$4,080.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 201 - 350 Students 1 Year	K-8	33833.0	1	$1,145.00	$0.00	$0.00
					Subtotal:	$17,883.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$17,883.50

La Encantada ES 35001 Fm 1577, San Benito, TX 78586

Total Building Enrollment: 400, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 1 Year	K-8	15003.0	1	$20,660.00	$19,627.00	$19,627.00
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	$7,200.00	$6,120.00	$6,120.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 351 - 500 Students 1 Year	K-8	33834.0	1	$1,725.00	$0.00	$0.00
					Subtotal:	$25,747.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$25,747.00

La Paloma ES 35076 Padilla St, San Benito, TX 78586

Total Building Enrollment: 400, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 1 Year	K-8	15003.0	1	$20,660.00	$19,627.00	$19,627.00
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	$7,200.00	$6,120.00	$6,120.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 351 - 500 Students 1 Year	K-8	33834.0	1	$1,725.00	$0.00	$0.00
					Subtotal:	$25,747.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$25,747.00

Miller Jordan MS 700 N McCullough St, San Benito, TX 78586

Total Building Enrollment: 430, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 351-500 Students 1 Year	K-8	15003.0	1	$20,660.00	$19,627.00	$19,627.00
Teacher Toolbox Access Math and Reading + Writing Per Site 351-500 students 1 Year	K-8	28425.0	1	$7,200.00	$6,120.00	$6,120.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 351 - 500 Students 1 Year	K-8	33834.0	1	$1,725.00	$0.00	$0.00
					Subtotal:	$25,747.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$25,747.00

Rangerville ES 17558 Landrum Park Rd, San Benito, TX 78586

Total Building Enrollment: 150, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 200 or fewer Students 1 Year	K-8	15001.0	1	$8,680.00	$8,246.00	$8,246.00
Teacher Toolbox Access Math and Reading + Writing Per Site 200 or fewer students 1 Year	K-8	28423.0	1	$2,620.00	$2,227.00	$2,227.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 200 or fewer Students 1 Year	K-8	33832.0	1	$625.00	$0.00	$0.00
					Subtotal:	$10,473.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$10,473.00

Riverside MS 35428 Padilla St, San Benito, TX 78586

Total Building Enrollment: 570, Grade Range: 6 - 8

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 501-800 Students 1 Year	K-8	15004.0	1	$24,330.00	$23,113.50	$23,113.50
Teacher Toolbox Access Math and Reading + Writing Per Site 501-800 students 1 Year	K-8	28426.0	1	$8,280.00	$7,038.00	$7,038.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 501 - 800 Students 1 Year	K-8	33835.0	1	$1,980.00	$0.00	$0.00
					Subtotal:	$30,151.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$30,151.50

Sullivan ES 900 Elizabeth St, San Benito, TX 78586

Total Building Enrollment: 300, Grade Range: PK - 5

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Online Educator Learning Site License - Digital PL Courses and Personalized Learning to Complement Professional Learning Sessions	Multiple	40124.0	1	$500.00	$0.00	$0.00
Professional Learning Interactive Community Session Site License AY 26-27	Multiple	47165.0	1	$5,000.00	$0.00	$0.00
i-Ready Assessment and Personalized Instruction Math and Reading Site License 201-350 Students 1 Year	K-8	15002.0	1	$14,530.00	$13,803.50	$13,803.50
Teacher Toolbox Access Math and Reading + Writing Per Site 201-350 students 1 Year	K-8	28424.0	1	$4,800.00	$4,080.00	$4,080.00
i-Ready Partners Implementation Support - Provisioning + Tech Support + Hosting + Data Management + Implementation Planning + Data Reviews + and Check ins 1 Year	Multiple	27939.0	1	$2,000.00	$0.00	$0.00
Teacher Toolbox Access Texas ThinkUp Science Per Site 201 - 350 Students 1 Year	K-8	33833.0	1	$1,145.00	$0.00	$0.00
					Subtotal:	$17,883.50
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$17,883.50

San Benito CISD 240 N Crockett St, San Benito, TX 78586

Total Building Enrollment: 6042, Grade Range: PK - 12

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
Professional Learning Add On Leadership Session AY 26-27	Multiple	38632.0	1	$0.00	$0.00	$0.00
Professional Learning Session (up to 6 hours) AY 26-27	Multiple	38559.0	16	$2,400.00	$2,400.00	$38,400.00
					Subtotal:	$38,400.00
					Shipping:	$0.00
					Tax:	$0.00
					School Subtotal:	$38,400.00

Total

List Total:	$514,705.00
Savings:	$159,020.00
Merchandise Total:	$355,685.00
Voucher/Credit:	$0.00
Estimated Tax:	$0.00
Estimated Shipping:	$0.00
Total:	**$355,685.00**

Special Notes

5% discount applied to i-Ready site licenses based on scope of quote.
15% i-Ready Partnership Discount applied to Toolbox contingent upon purchase of i-Ready.
All i-Ready purchases require professional learning.
Please make PO out to Curriculum Associates.
Interactive Community Session Site License (unlimited registrations) available at no cost with site-based PL purchase for AY 26-27 launch.

F.O.B.: N. Billerica, MA 01862
Shipping: Shipping based on MDSE total
Terms: Net 30 days, pending credit approval
Fed. ID: #26-3954988

Please submit this quote with your purchase order

Y16

Submitting Your Order

Placing an order is easy! Simply refer to the guide below when preparing your Purchase Order.

Submit Your Purchase Order and Corresponding Quote To: orders@cainc.com
Need Help Placing an Order? Contact: **orders@cainc.com** or **1 (800) 225-0248**

1. Purchase Order Number and Date

2. Bill-To or Invoice-To Name and Address

3. Ship-To Name and Address

4. Items and Quantities
Does your quote include a "for budgeting" note? Ensure all items and quantities are final.

5. Subtotals for Merchandise, Freight, Tax, and the Purchase Order Grand Total
A current tax-exempt certificate must be on file to honor exemption status.

1 Purchase Order

Pleasant Meadows
Regional School District

Purchase Order: 312773
Date: 7/1/2025

2 Bill To:
Pleasant Meadows School District
ATTN: Accounts Payable
47 Whipple Rd
Pleasant Meadows, MA 01234
(978) 123-4567
Vendor Name: Curriculum Associates

3 Ship To:
Pleasant Meadows School District
ATTN: Adam Smith, Warehouse Mgr
47 Whipple Rd
Pleasant Meadows, MA 01234
(978) 123-4567

4

Product	Quantity	Unit Price	Extended Amount
23456.0 Reading Student Book G2	75	$15.00	$1,125.0
23456.9 Reading Teacher Book G2	3	$30.00	$90.00
23457.0 Math Student Book G2	75	$15.00	$1,125.00
23457.9 Math Teacher Book G2	3	$30.00	$90.00
12345.0 Digital School License	1	$7,000.00	$7,000.00

5

Subtotal	$9,430.00
Freight	$267.30
Tax	$0.00
Total	$9,697.30

Notes:
6 Reference Quote # 12456.1
Pack materials by school site. Deliver between 7/14/25–7/25/25. **7**
8 Warehouse open Monday–Thursday 8 a.m.–3 p.m. in July.

9 *Sarah Johnson*
Purchasing Manager

6. Quote Number
Quote total and Purchase Order total must match.

7. Delivery Window
Must be at least seven to 10 days

8. Delivery Instructions
For example, please indicate weekdays and times the location is open for deliveries.

9. Signature of Authorized Official
If required by your administration

Note: We are unable to accept requisitions or signed quotes.

White-Glove Delivery:
Available upon request for $500 per shipment location, subject to our carrier partner's availability. Please notify us of this request prior to submitting your Purchase Order so we can include the service on your quote properly.

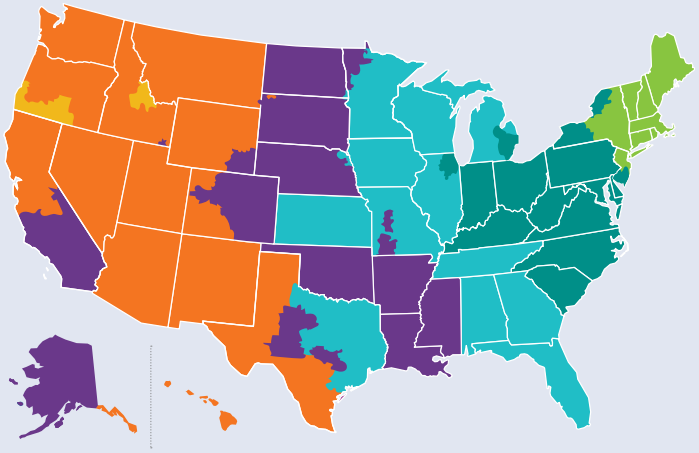
Please Consider Processing and Transit Times as You Are Preparing to Place Your Order
Orders lighter than 500 pounds are shipped via UPS. Orders heavier than 500 pounds are shipped via freight carrier. Reference the maps on the following page for our estimated transit times.

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Estimated Transit Times

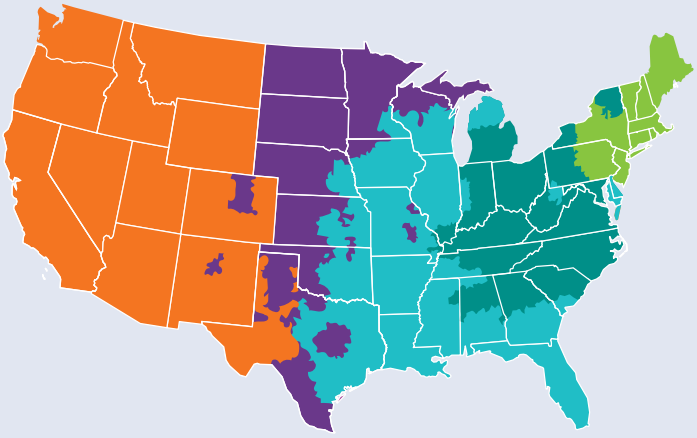
Please factor in the following lead times when arranging for delivery of our printed materials.

Shipping varies by location and shipping method from our warehouse in Littleton, MA. Locations considered to be remote, including locations within contiguous and non-contiguous states, may require additional transit days and special carrier services. See the maps below for further explanation.



Orders Lighter Than 500 Pounds:
Generally ship via UPS*

- 1 Day
- 2 Days
- 3 Days
- 4 Days
- 5 Days
- 6 Days



Orders Heavier Than 500 Pounds:
Generally ship via freight carrier

- 1 Day
- 2 Days
- 3 Days
- 4 Days
- 5+ Days

*The threshold for UPS orders may be raised during peak season (i.e., June–September). Please note that UPS deliveries may arrive over several days.

Additional Tips for Successful Delivery:

- Indicate on your Purchase Order if you would like to ship to a central location, such as a district warehouse, or to individual schools.
- Select a delivery window when someone will be at the delivery location to accept the order. **Notify others, such as front office or custodial staff, about the delivery.**

Need Help Placing an Order?
Contact: orders@cainc.com or 1 (800) 225-0248

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Curriculum Associates®

Information on Professional Learning Sessions

Protecting the health and safety of the educators we serve and their students, as well as the health and safety of our employees, is of paramount importance to Curriculum Associates. In the event of a (i) government-declared public health emergency or (ii) weather event, that materially impacts in-person instruction, sessions may transition to a virtual format. Curriculum Associates' policy is to only provide PL sessions in person where one of our employees can reach the session site by car and where adequate safety measures are in place to protect the health of our session leaders and participants. Curriculum Associates reserves the right to switch any session from in-person to virtual if we cannot safely reach a session site, or if adequate health safety measures cannot be put in place.

If your school or district will not permit visitors at the time of a scheduled session, Curriculum Associates would be happy to provide an equivalent live, virtual session via videoconference. Similarly, Curriculum Associates will comply with your school or district's health and safety requirements regarding on-site visitors if we are given adequate advance notice.

Any questions regarding scheduling in-person or virtual training sessions should be directed to pdoperations@cainc.com.

Curriculum Associates®

Notice for Usage of Teacher Toolbox Materials

Thank you for your interest in Teacher Toolbox! Teacher Toolbox is a digital collection of instructional materials, designed to support teachers in delivering research-based instruction, remediation, and enrichment to students in Grades K–8.

Your Teacher Toolbox subscription provides access to Teacher Toolbox content for Grades K–8. During this time, educators may use Teacher Toolbox materials during whole class and small group instruction, for individual assignments, and may post student-facing Teacher Toolbox PDFs on a password-protected learning management system (LMS). Please be aware that files expire on June 30 of each year for purposes of Teacher Toolbox maintenance and updates. If you add files to an LMS, this expiration date may require that you re-load these files after this date.

Curriculum Associates, 153 Rangeway Road, North Billerica MA 01862-2013
Phone: 800-225-0248, Fax: 800-366-1158, E-Mail: orders@cainc.com, Website: CurriculumAssociates.com

i-Ready Partners

Unparalleled Service and Educator Support

The *i-Ready Partners* team was born from our core value: the quality of our services is as important as the quality of our products. Know that when you implement our programs, your local *i-Ready Partners* will be there to support your team every step of the way.

Service Components

Our *i-Ready Partners* team is tasked with helping you implement our programs to meet ambitious district goals. *i-Ready Partners* support includes:

- **An Account Manager You Know on a First-Name Basis:** Dedicated account managers are your point of connection to a powerful network of *i-Ready* experts focused on making your implementation successful.
- **Consultative Professional Development Planning:** Tailored professional development plans ensure that PD is tied to your implementation goals and that educators are equipped to optimize the use of our programs from day one.
- **Real-Time Achievement Data after Every Assessment:** Detailed student achievement analytics to empower data-driven practices in classrooms.
- **Educational Consultants to Help You Know What's Coming Next:** Educational consultants to keep you up to speed on our latest research, development, and best practices.
- **Technical Support and Health Checks:** Proactive support that anticipates and heads off issues before they start—and is there for you should they arise.



Account Management



Professional Development



Educational Consultants



Achievement Analytics



Technical Support

Your *i-Ready Partners* Team

Dedicated to helping you implement *i-Ready* programs and achieve your district goals



Curriculum Associates

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Curriculum Associates®

Placing an Order

Email: Orders@cainc.com

Submit PO by Mail:
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Submit Order by Check:
Curriculum Associates, LLC
PO Box 936600
Atlanta, GA 31193-6600

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's customer service department (1- 800-225-0248) and reference quote number for questions.
Please attach quote to all signed purchase orders.
If tax exempt, please submit a valid exemption certificate with PO and quote in order to avoid processing delays. Exemption certificates can also be submitted to exempt@cainc.com.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
$74.99 or less	Max charge of $12.75
$75.00 to $999.99	12% of order
$1,000 to $4,999.99	10% of order

Order Amount	Freight Amount
$5,000.00 to $99,999.99	9% of order
$100,000 and more	8% of order

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is **500lbs**.

The enhanced shipping and handling services listed below are available upon request subject to the availability of our carrier partners. Please notify us of these delivery requests prior to submitting your PO so that we can include the service on your quote appropriately:

- White Glove Delivery Service $1000/delivery/site

If our carrier partners are unable to deliver to the location instructed on the PO or you need to change the time or location of delivery, one or more of the following fees may be applicable:

- Delivery Address Change $500/shipment location
- Freight Storage $1000/shipment location
- Freight Carrier Redelivery $350/pallet

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Supply chain challenges outside of Curriculum Associates' control may impact inventory availability for print product. We recommend submission of purchase orders as soon as possible to help ensure timely delivery.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH payments. If you would like to pay via ACH, please request remittance information by emailing AR@cainc.com.
Please send any payment notifications to payments@cainc.com. Credit card payments are only accepted for purchases under $50,000.

Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at invoices@cainc.com or by fax (1- 800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

Terms of Service

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at https://cdn.i-ready.com/instruction/content/system-check/iReady_Terms_Of_Use.pdf. Customer's professional learning sessions will expire two years following the date of your purchase order or the implementation year noted on your quote, whichever comes first and are subject to the Professional Learning Terms of Service, which can be found at https://www.curriculumassociates.com/policies/pl-terms-service. To the extent that any of the terms herein come into conflict with CA's existing contractual obligations and legal liabilities, the parties agree to enter into good faith negotiations to re-negotiate the terms herein.

Return Policy

For any non-print products - your subscription may be terminated and you may request a pro-rata refund for unused services within 90 days of license start date. For Professional Learning services, you may request a refund for unused services within 90 days of purchase date. After 90 days, your non-print products and Professional Learning purchase shall be final and no refunds are available. Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased print materials with pre-approval from CA's Customer Service department within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1 -800-225-0248 option 2) for return authorization and documentation. When returning material, please include your return authorization number and the return form that will be provided to you by CA's Return department. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready ® student and teacher sets, i-Ready Classroom® student and teacher sets, and Magnetic Foundation and Literacy classroom kits.

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:

Eduphoria Inc.

ITEMS:

Axiom-Aware - $3995.00

Mastery Item Bank - $24,550.02

TX Test Maker - $19,225.15

TARGETED GOAL:

Strategic Plan 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness

Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels

Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.

Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and wellbeing.

PAPERWORK IMPACT:

N/A

FUNDING SOURCE:

211 E 21 6397 RF 949 6 30 000

Total Cost: $47,770.17

PURCHASING METHOD:

TIPS Contract # 220105

RESOURCE PERSONNEL:

Cathy Abrego, Director of Assessment, Research, & Evaluation

Dilia Cornett, Assistant Superintendent of Academics

Vicki Perez, Assistant Superintendent of Finance & Operations

Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

Quote

eduphoria!®

Bill To
San Benito CISD
240 N CROCKETT ST
San Benito, TX, 78586

Quote Number: 19568
Quote Expires: 10/12/2026

Notes

TIPS #220105
If utilizing a purchasing cooperative, please list the contract number on your purchase order.

Description	Quantity	Rate	Total Amount
Axiom: Aware Upgrade Tier 3 10/12/2026 - 10/11/2027	1	$3,995.00	$3,995.00

Total **$3,995.00**

Please respond to this email with a copy of your purchase order or send a copy to billing@eduphoria.net.
If utilizing a purchasing cooperative, please list contract number on your purchase order.

Eduphoria products and services are subject to an annual price increase based upon general enhancements, new features and market value. Late payment or failure to provide a purchase order may lead to license suspension. Services are valid for one (1) year from the date of purchase, pursuant to State and Federal regulations. Please refer to the Eduphoria Software License Agreement (https://www.eduphoria.com/license-agreement) for additional detail.

Quote

eduphoria!®

Bill To
San Benito CISD
240 N CROCKETT ST
San Benito, TX, 78586

Quote Number: 18757
Quote Expires: 08/12/2026

Notes

TIPS #220105
If utilizing a purchasing cooperative, please list the contract number on your purchase order.

Description	Quantity	Rate	Total Amount
Mastery Item Bank Subscription 08/12/2026 - 08/11/2027	8,266	$2.97	$24,550.02

Total $24,550.02

Please respond to this email with a copy of your purchase order or send a copy to billing@eduphoria.net.
If utilizing a purchasing cooperative, please list contract number on your purchase order.

Eduphoria products and services are subject to an annual price increase based upon general enhancements, new features and market value. Late payment or failure to provide a purchase order may lead to license suspension. Services are valid for one (1) year from the date of purchase, pursuant to State and Federal regulations. Please refer to the Eduphoria Software License Agreement (https://www.eduphoria.com/license-agreement) for additional detail.

Quote

eduphoria!®

Bill To
San Benito CISD
240 N CROCKETT ST
San Benito, TX, 78586

Quote Number: 20093
Quote Expires: 02/06/2027

Notes

TIPS #220105
If utilizing a purchasing cooperative, please list the contract number on your purchase order.

Description	Quantity	Rate	Total Amount
TX Test Maker Item Bank in Eduphoria 02/06/2027 - 02/05/2028	7,847	$2.45	$19,225.15

Total $19,225.15

Please respond to this email with a copy of your purchase order or send a copy to **billing@eduphoria.net**.
If utilizing a purchasing cooperative, please list contract number on your purchase order.

Eduphoria products and services are subject to an annual price increase based upon general enhancements, new features and market value. Late payment or failure to provide a purchase order may lead to license suspension. Services are valid for one (1) year from the date of purchase, pursuant to State and Federal regulations. Please refer to the Eduphoria Software License Agreement (https://www.eduphoria.com/license-agreement) for additional detail.

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:
Branching Minds

ITEMS:
MTSS Core Platform QTY 6,300 $9.23/year Total $58,149/year for 1 yr
Success Package QTY 16 550.00/year Total $8800.00/year for 1 year

Total Cost: $66,949.00

TARGETED GOAL:
DISTRICT IMPROVEMENT PLAN
Performance Objective 1: ESSA: By June 2026, 80% of all students, with a concentrated effort on all special populations, will meet established standards on the state assessments. Strategic Plan 1: Ensure academic excellence by providing Innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways. Objective 1,3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and well-being.

PAPERWORK IMPACT:
N/A

FUNDING SOURCE:
199-E-6397-00-801-0-30-000

Total Cost: $66,949.00

PURCHASING METHOD:
GPA1 Contract # 24-04PV-07-E2

RESOURCE PERSONNEL:
Cathy Abrego, Director of Assessment, Research, & Evaluation
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

San Benito Consolidated Independent School District, TX, Partnership Proposal July 1, 2026 through June 30, 2027

Quote created: April 9, 2026 Reference: 20260409-152203025

San Benito Consolidated Independent School District
240 North Crockett Street
San Benito, Texas 78586
United States

Cathy Abrego
cabrego@sbcisd.net
(956) 361-6132

We understand that RTI/MTSS is a system-level practice intended to support *all* students in fluid and evolving ways, therefore BRM works with schools and districts at a systems-level. Below please find an overview of a way to get started with Branching Minds.

Partnerships with BRM includes the following:

- **Platform:** Licenses for all teachers, support staff, and administrators to support all students included in school/district enrollment (tiers 1, 2, 3 + students with IEPs, 504 Plans, and enrichment needs).
- **Integrations and ongoing customer support:** Included as part of your success package (details included below).
- **PD and Coaching:** A minimum amount of professional development is required for successful BRM implementation. Additional PD and coaching are available for RTI/MTSS infrastructure work and any related RTI/MTSS needs.
- **Infrastructure support:** RTI/MTSS audits (Roots Reports).

Core Success Package:
• Access to the MTSS Hub on-demand learning platform (LMS)
• Learning modules, tutorials, and videos to support educators as they configure and navigate the BRM platform and improve their MTSS practice
• Access to Best Practice Guides
• Key Contact(s) Adoption Planning with dedicated Professional Service Manager (up to 2 hours)

• Dedicated Customer Success Manager
• Beginning, middle and end of year meetings
• Ongoing check-in meetings
• Milestone celebration
• Annual Impact Report
• Invitation to Regional MTSS Consortium
• In-app live chat support during business hours)
• Access to Branching Minds Help Center
• Dedicated Data Implementation Specialist during onboarding
• Project Plan with embedded district-specific Data Sharing Guide
• Help documentation
• Access to the MTSS Hub On-Demand Learning Platform – configuration and technical data implementation courses
• Weekly check-in meetings during onboarding

- Data ingestion and validation
- Platform configuration

• Data Integration

- Rostering (staff, students, demographic fields, student flags, custom tags)
- Early Warning System/Graduation Risk Report (attendance, behavior and course marks)
- Assessment (screener, benchmark and progress monitoring)

• Data Extraction

- Data extracts shared from Branching Minds to district via flat file (district responsible for mapping)

• Access to BRM Newsletter, Blogs, Podcast & Webinars
• Invitation to BRM MTSS Community
• 10 Tickets to BRM's Annual MTSS Summit
• Invitation to co-present with BRM in conferences and webinars

Ashley Pennell - Senior Customer Success Manager Branching Minds

Products & Services

Item & Description	Item Quantity	Unit Price	Total
MTSS Core Platform Student profiles and staff licenses created for all students and staff at partnering schools.	6,300	$9.23 / year	$58,149.00 / year for 1 year
Success Package - The Branching Minds Success Package provides support and services that lead to a successful implementation of a school system's MTSS practice and its MTSS management system (the BRM platform).	16	$550.00 / year	$8,800.00 / year for 1 year

Annual subtotal	$66,949.00
Total	$66,949.00

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Cathy Abrego
cabrego@sbcisd.net

Verify to sign

Ashley Pennell
ashley.pennell@branchingminds.com

Verify to sign

Unless signed this quote expires on: July 31, 2026

This contract begins on July 1, 2026 and will terminate on June 30, 2027.

Branching Minds Commitment to Purchase
Please accept this commitment to purchase the above products and services. We understand that upon signature of this Purchase Agreement by the district representative, we will be immediately licensed to use the Branching Minds programs outlined above, and be entitled to the services available under the terms of the executed Purchase Agreement.

I agree that use of the Branching Minds programs and services available under the terms of the executed Purchase Agreement are governed by the Master Subscription Agreement, available at **https://www.branchingminds.com/msa**, which is incorporated by reference hereto.

We, the undersigned, respectfully submit this Letter of Commitment for your acceptance, and attest that we are a designated agent for San Benito CISD.

Questions? Contact me

Ashley Pennell
Senior Customer Success Manager
ashley.pennell@branchingminds.com

Branching Minds
157 Columbus Avenue, 4th Floor
New York, NY 10023
USA

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:
Great Minds

ITEMS:
Professional Development for K-5 Math Teachers
Total Cost: $214,500.00

TARGETED GOAL:
Strategic Plan 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness
Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.
Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and well-being.

PAPERWORK IMPACT:
N/A

FUNDING SOURCE:
429-E-13-6291-LC-836-6-99-000 - $180,200.00
429-E-13-6291-LB-836-5-11-000 - $34,300.00

Total: $214,500.00

PURCHASING METHOD:
CTPA RFP 2109-600-265-1

RESOURCE PERSONNEL:
Marleen Araiza, Director of Professional Development
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

every child is capable of greatness

Great Minds Quote

Date	April 29, 2026	Quote Number	00550510
Expiration Date	July 27, 2026		
Prepared By	Eric Kallus	Contact Name	Marleen Araiza
Email	eric.kallus@greatminds.org	Phone	956 361-6253
		Email	maraiza@sbcisd.net
Bill to Name	Marleen Araiza	Ship to Name	Marleen Araiza
Bill To	240 N Crockett St San Benito, TX 78586	Ship To	240 N CROCKETT ST SAN BENITO, TX 78586
		End User	San Benito CISD

Make Payment to:
Great Minds PBC Tax ID: 84-3785772
Mail payment to:
Great Minds PBC
P.O. Box 200283
Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

Wire/ACH Silicon Valley Bank **Beneficiary: Great Minds PBC**
ABA #121140399 – Account #3303446795 Intl: SWIFT SVBKUS6S
Please email all remittance information to payments@greatminds.org.

Coaching - Services	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					
Bluebonnet Learning (GM) K-5 Math- On Site Coaching Services - Full Day	GM-03939	6.00	$3,900.00	100.00%	$0.00
Bluebonnet Learning (GM) K-5 Math- On Site Coaching Services - Full Day	GM-03939	54.00	$3,900.00	0.00%	$210,600.00

PD - Services	ISBN	Quantity	List Price	Discounts	Total Price
Grade Multiple					

PD - Services	ISBN	Quantity	List Price	Discounts	Total Price
Bluebonnet Learning (GM) K-5 Math- On-Site PD Support Services - Full Day	GM-03935	1.00	$3,900.00	0.00%	$3,900.00

Services	$237,900.00
Solution Subtotal	$237,900.00
Discount	($23,400.00)
Shipping and Handling	$0.00
***Pre-Tax Solution Total**	***$214,500.00***
Estimated Sales Tax	$0.00
Estimated S&H Tax	$0.00
Total Solution:	**$214,500.00**

Texas Shipping Cost Notice (HB 5515):
This shipping provision applies solely to Texas quotes and sales. Shipping costs listed on this quote are projected estimates. In accordance with Texas House Bill 5515, Great Minds will charge shipping at actual cost. Final shipping charges will be adjusted on the invoice once materials have shipped, and documentation of actual shipping costs will be provided to the district.

This Quote is governed by the Terms and Conditions at https://greatminds.org/customer-quote-terms which are hereby incorporated by reference as if fully set forth herein.

The estimated tax amounts provided in this quote are based on the state and local tax rates applicable at the time of quotation. These rates are subject to change by relevant tax authorities. The final tax amount on the invoice will reflect the applicable rates at the time of invoicing. If Customer is tax-exempt, valid exemption documentation must be provided prior to invoicing in order for the exemption to be applied.

REQUEST FOR APPROVAL TO PURCHASE INSTRUCTIONAL MATERIALS

VENDOR:

Summit K 12

TARGETED GOAL:

DISTRICT IMPROVEMENT PLAN
Performance Objective 1: ESSA: By June 2026, 80% of all students, with a concentrated effort on all special populations, will meet established standards on the state assessments.
Strategic Plan 1: Ensure academic excellence by providing Innovative, high-quality learning environments that prepare every student for success in college, career, or military readiness
Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels
Objective 1.2: Equip all students with the academic, technical, and experimental readiness to successfully transition into college, career, or military pathways.
Objective 1,3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and well-being.

PAPERWORK IMPACT:

N/A

FUNDING SOURCE:

263 E 11 6397 00 806 6 25 000 = $47124.00
263 E 13 6291 00 806 6 25 000 = $1360.00
263 E 11629900 806 6 25 000 = $1700.00

Total Cost: $50,184.00

PURCHASING METHOD:

CHOICE PARTNERS 24/030SG-14

RESOURCE PERSONNEL:

Ema B. Gonzalez, Director of Bilingual Education
Dilia Cornett, Assistant Superintendent of Academics
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Meeting: July 22, 2026

SUMMITK12

Summit K12 Quotation Form
Quotes are valid 90 days from Creation Date
(If purchase request is dated on or before the above date, then quote price is valid and honored)

Created Date	5/26/2026
Subscription End Date (Quote)	6/30/2027

Summit K12
PO Box 26841, Austin, TX 78755
P 844-331-4737 I Fax 866-490-8158 I orders@summitk12.com

Quote Number	00019453
Vendor#	05838
Account Name	San Benito Consolidated Independent School District
Contact Name	Ema Gonzalez
Email	emagonzalez@sbc1sd.net

Prepared By	Katherine Alvarez
Email	katherine.alvarez@summitk12.com
Phone	(844) 331-4737

Product Code	Product	Sales Price	Quantity	Total Price
9781433402715	TX Connect to Literacy ELD- 1,000-4,999	$31.50	1,366	$43,029.00
9781433406157	TX Connect to Literacy ELD - Teacher	$31.50	130	$4,095.00
PD1353	PD - C2L TELPAS District Leadership Check-Ins • Online	$1,360.00	1	$1,360.00
PD9003	Enhanced Set-up, Course Creation, Rostering, Single-Sign-on, & technical support - (16-25)	$100.00	17	$1,700.00

Total Price $50,184.00

Professional Development

Up to 30 participants for online and 50 participants for on-site PD sessions.

Online PD - a minimum of 5 days in advance of PD date is required if you wish to reschedule, otherwise the full PD fee will be charged.

On-site PD· a minimum of 14 days in advance of PD date is required if you wish to reschedule, otherwise the full PD fee will be charged.

PD dates must be scheduled & delivered prior to the Subscription End Date. There will be no refunds for unused PD sessions.

How to Order
• Via email at orders@summ1tk12.com
•
• Prices applicable only w1th1n the US. its possessions. & its outlying areas
• All prices are 1n US funds
• Payment must be 1n US funds only
Tuan•
• Net 30 days. subJect to credit approval

Privacy Policy
https://www.summitk12.com/privacy-policy

Guarantee Information
https://www.summitk12.com/guarantee-information

Summit K12 Holdings, Inc: Federal Tax ID# 47-2584101.

Sam.Gov registration: DFOCGB4SNXK4 or Summit K12 Holdings

Request Approval of Memorandum of Understanding between San Benito CISD and Region One for ORION DDoS Services for 2026-2027 School Year

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees approval of Distributed Denial of Services (DDoS) Protection Agreement with the ORION Fiber Network for 2026-2027school year.

Rationale:

The primary objective of ORION is to assist members in collectively bargaining for high speed and reliable fiber-based internet service.

Paperwork Impact:

One Regional InterConnected Optical Network DD0S Mitigation Services Consortium Participation Agreement

Funding Source:

199 E 53 6239 00 873 0 99 600
Annual Payment: $10,800.00

Resource Personnel:

Rene Guerra, Director of Technology
Victoria Perez, Assistant Superintendent of Finance and Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

GRB(Legal)

Board Meeting Date: July 22, 2026

Docusign Envelope ID: D85EF63C-5367-88D5-815C-E0671D627550

Region One
EDUCATION SERVICE CENTER
Students First

Documents Requiring Executive Director Approval
for
ROESC Provided Services

This form is completed when Region One Education Service Center is providing services to school systems, other governmental entities, or organizations.

☐ Total Program Revenue $ _____

Coordinator/Director	Date
Administrator	Date
Division Deputy Director	Date

Brief Description of Contract/Agreement/MOU Required include 5w's (who, what, when, where & why), and duration of services:

Who
Members will be renewing their Distributed Denial of Service (DDoS) protection agreement with the ORION fiber network.
What
The agreement is for DDoS protection services delivered directly to the ORION member at the SmartCom co-location by a network appliance.
When
The terms of the agreement are from September 1, 2026 - August 31, 2027.
Where
The DDoS protection services will be delivered directly to the ORION member at the SmartCom co-location.
Why
The primary objective of ORION is to assist members in collectively bargaining for high speed and reliable fiber-based Internet service. Protecting against DDoS attacks is critical for our members.

ESC Contact Name & Number: Dante Fox | (956) 984-6245 Date: 6/12/2026 | 3:59 PM CDT

Internal ESC Use Only

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ONE REGIONAL INTERCONNECTED OPTICAL NETWORK (ORION)
DDOS MITIGATION SERVICES
CONSORTIUM PARTICIPATION AGREEMENT

This Agreement is made by and between San Benito ISD , a texas public school district, public library, or Texas municipality (hereinafter "Member") and Region One Education Service Center as Administrative Agent and Lead Member (hereinafter "Lead Member") of the ONE REGIONAL INTERCONNECTED OPTICAL NETWORK CONSORTIUM (hereinafter "ORION Consortium") under authority of Section 791.025 of the Texas Government Code, Section 271.102 of the Texas Local Government Code, and 47 CFR Part 54, Subpart F.

I.
RECITALS

WHEREAS, Lead Member, Member, and a group of other E-rate eligible school districts and libraries that are situated within the Lead Member's service area have formed a cooperative association known as the ORION Consortium for the purpose of the Schools and Libraries (E-rate) Program to aggregate demand in order to lower prices and promote more efficient use of shared facilities and to procure eligible services in compliance with state law and E-rate procurement regulations; and

WHEREAS, the purpose of the ORION Consortium is to seek competitive bids and E-rate funding for the purchase of high-speed internet access (hereinafter the "ORION Project") and associated services for the Consortium members; and

WHEREAS, the goal of the ORION Project is to assist all ORION Consortium members to obtain high-speed Internet access, achieve inter-connectivity with each other at the most affordable rates for educational purposes, and implement associated network/security services; and

WHEREAS, the Lead Member is authorized to file FCC Form 470, FCC Form 471, and other E-rate forms to the Schools and Libraries Division of the Universal Service Administrative Company (hereinafter "USAC") on behalf of the ORION Consortium members; and

WHEREAS, Lead Member has solicited and obtained bids for the ORION Project on behalf of ORION Consortium members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Member and the Lead Member agree to the following:

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II.
TERMS AND CONDITIONS

1. **Term.** This agreement is effective on the date that it is signed by the Member's authorized representative. The Initial Term of the service to be provided to Member shall begin the first day of the next month following the activation and written acceptance of the service by Member's authorized representative and shall continue, thereafter, for a consecutive thirty-six (36) month period (hereinafter the "Initial Term"). Thereafter, the service will automatically renew annually on September 1 unless the Member provides written notice to Region One by July 1 of each calendar year, or 60 days advanced notice. Member agrees to remain obligated to pay the Lead Member for any unpaid balance of Member's fee if Member terminates service during the initial term.

2. **Service Start Date**. The Member's service start date will be the date shown below in the signature page of this Agreement. Member acknowledges that Lead Member will not begin invoicing for the service until the requested **service start date** as specified in this agreement. If the Member desires to commence service prior to the Member's specified "service start date", the Member will need to notify the Lead Member, in writing. The Lead Member will work with the service provider to see if the request may be accommodated.

3. **Cost of DDoS Mitigation Services.** The estimated cost of the ORION Project DDoS Mitigation service is determined by the turn-key service pricing provided by Service Provider for the Lead Member for distributed denial of service (DDoS) mitigation network hardware and software, and the administrative fee to be paid by each member to Lead Member.

4. **Funding for ORION Project DDoS Mitigation Service.** The DDoS Mitigation Service will be funded with local funds provided by Member and by other consortium members to cover costs. Member acknowledges that E-Rate discounts do not apply to DDoS Mitigation Services.

5. **Payment for ORION Project DDoS Mitigation Services.** One hundred percent (100%) of the project cost for DDoS mitigation services will be paid through local funds. The project cost shall be the joint responsibility of all the ORION Consortium members. Member shall be required to pay a pro-rata share of the service cost (non-discounted share) beginning after commencement of service. The pro-rata, monthly share of the service cost to Member shall be calculated based on Member's student enrollment count, as illustrated in Table 1, below. Member agrees to pay its calculated share of the net service costs on an annual basis to the Lead Member commencing on the first day of the next month following the activation and written acceptance of the service by Member's authorized representative.

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- There is no additional service, hardware, or software cost.
- Pricing shown includes DDoS mitigation services for transmitted and received traffic for one (1) 10Gb ORION Project internet access connection and necessary configurations to be provided by Service Provider.
- Pricing for DDoS mitigation services for each additional circuit is the same as the first circuit.
- Payments are due within 30 days of receipt of invoice.
- Member's service shall protect one (1) 10 Gbps internet access circuit.

TABLE 1

Number of Students	Years 1-3 Monthly Recurring Cost (MRC) for Consortium Members per 10Gb circuit	Years 1-3 Annual Recurring Cost for Consortium members per 10Gb circuit
1-999	$575.00	$6,900.00
1,000 - 2,999	$750.00	$9,000.00
3,000 – 9,999	$900.00	$10,800.00
10,000 – 19,999	$1,300.00	$15,600.00
20,001+	$1,650.00	$19,800.00

6. **Administrative Management Fee.** Member agrees to pay a pro-rata monthly as compensation for a consultant or consultants to be procured by Lead Member on behalf of the Consortium, and who will provide day-to-day administrative, project management and consulting services under this Agreement. This fee will be an obligation of Member and is included in the Member's pro-share of the net project cost, as illustrated in Table 1, above. This fee will not be eligible for E-rate discount.

7. **Termination of Agreement:**

a. This Agreement may be terminated at any time following the expiration of the Initial Term by either Party for the convenience of either party upon sixty (60) days written notice.

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b. If Member defaults on its obligation to pay Member's pro-rata share of the DDoS Mitigation Service cost during the Initial Term, the Lead Member may terminate the Member's service. If Member defaults on its payment obligations during the last 12 months of the Initial Term, the Lead Member may suspend the Member's service. Member's service will not be terminated or suspended unless the Member fails to cure the default within thirty (30) days following receipt of a written notice of default from the Lead Member. In either event, the Member agrees to remain obligated to pay the Lead Member for the unpaid balance of Member's pro-rata share project cost.

c. If any state or federal law or regulation is enacted or promulgated which prohibits the performance of any of the duties herein, or, if any law is interpreted to prohibit such performance, this Agreement shall automatically terminate as of the effective date of such prohibition.

8. Lead Member Duties and Responsibilities:

a. Negotiate, administrate, and procure service contracts for eligible DDoS Mitigation Services in compliance with FCC and USAC regulation, and state of Texas procurement laws;

b. To evaluate the service proposals, share details with consortium members, and organize member participation via service agreement;

c. Respond to questions and requests for additional information from USAC in Program Integrity Assurance (PIA) review process regarding FCC Form 471, if selected for review;

d. After Consortium approves execution of DDoS Mitigation Services for Members, start the preparations to begin receiving services by discussing with the service providers any details involved in the provision of services and invoicing for those services; and

- Consortium member is compliant with the Children's Internet Protection Act (CIPA).

e. Overseeing the process for invoicing for services; confirm accurate billing by the service provider of both the Consortium Member, including preparation of accurate cost sheets and complete and timely return any Service Certifications, where applicable, and ensure that only eligible services are billed. Confirmation shall include follow-up with the Service Providers and/or USAC in the event of a discovered discrepancy;

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f. As backup support secondary to the Service Provider:

- Periodically monitor internet access service from ISP;
- Provide alerts concerning network maintenance and/or unplanned outages; and
- Notify Member via email and telephone call of any emergency network impairments as soon as the problem is reported by Service Provider to Lead Member.

g. Utilize the competitive bidding process or sole source processes to procure the most economical resources for the network;

h. Comply with current FCC document retention requirements (currently ten years from the last date to receive service or equipment delivery date, whichever is later), including documentation related to pre-commitment, contracting, post-commitment, invoicing, all backup data that supports the certifications made on any E-rate application and documentation regarding equipment funded through E-Rate. Member will be provided copies of any documents upon Member's request and at Member's expense.

m. In the event of an audit to be conducted by USAC or any entity acting on USAC's behalf, the Lead Member will notify Member not later than three (3) days after receipt of the first notice from USAC; shall collect and provide all documentation requested by auditors at the first notice of an audit and, in consultation with Member, provide any information and documentation requested by the auditor(s) by the deadlines established.

n. In the event of an Audit finding, the Lead Member, with the Member's assistance (to the extent required) will implement all corrective actions required by USAC, to verify that it has implemented measures to comply with the E-Rate Program Rules and will assert any and all defenses legally warranted and appropriate appeal points to USAC and/or the FCC on behalf of the Consortium and at the joint expense of the Members.

9. Consortium Member Duties and Responsibilities:

a. Provide to Lead Member a signed DDoS Mitigation Services agreement;

b. Provide a 24 x 7 technical contact that can respond immediately to problems affecting the ORION Network and/or DDoS Mitigation Services;

c. Provide firewall services that protect against unauthorized access and usage of the Member's network since ORION backbone does not filter, block, or alter traffic;

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d. Ensure cabling between equipment and the Consortium Member LAN is continually operational, and that Service Provider has remote and physical access to the equipment;

e. Serve as the point of contact for campuses connected to the ORION network;

f. May not trade, donate, sell, resell, or transfer eligible products and services purchased with E-rate Program discounts, except as permitted by USAC rules;

g. Member certifies that the person signing this Agreement has express authority to represent and bind the Member to any agreements with Lead Member regarding any matter related to or affecting this Agreement, unless and until the Member designates another person and notifies the Lead Member, in writing, of the new designation;

h. Member may, at its discretion, participate in any Audit conducted by USAC or in an appeal from any audit finding, and shall be required to participate, to the extent reasonably necessary;

i. Member shall be required to comply with any reasonable requests for information and/or records made by the Lead Member.

j. Make timely payments within 30 days of receipt of correct invoices from Lead Member.

10. Reimbursement. The Member agrees to reimburse the Lead Member for any amounts owed and unpaid by Member under paragraph 5, above, and which are paid by the Lead Member to any service provider from the Lead Member's own funds.

III.
GENERAL PROVISIONS

1. The terms of this Agreement may be amended only by express written agreement of the parties.

2. The parties may not sell, transfer, or convey any interest in this Agreement nor delegate the performance of any duties to a third-party without the express written consent of the other party, and only in compliance with USAC or FCC rules and regulations.

3. Upon reasonable advance notice and no more than once every 12 months Member and Lead Member shall have the right to audit and inspect each other's books and records regarding the subject matter of this Agreement and such other

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policies or practices as reasonably necessary to ensure compliance with the terms and conditions of this Agreement. The Member and Lead Member shall cooperate with each other and conduct any such audit in a manner that does not unreasonably interfere with each other's ongoing business operations.

4. This Agreement represents the complete understanding of the Member and Lead Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.

5. Member and Lead Member agree that as condition precedent to litigation of any dispute or controversy arising under this Agreement, resolution of any such dispute or controversy shall first be attempted by submitting the dispute or controversy to non-binding mediation upon demand by either of the parties. The mediation shall be conducted by an impartial, third-party mediator at an agreed time, place, and location within the Region One Education Service Center's service area. The cost and expense of the mediation shall be equally borne by the parties.

6. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and venue for litigation of any disputes arising under this Agreement shall be properly fixed in accordance with the venue statutes of the State of Texas.

7. By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

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IV.
SUBSCRIPTION DETAILS AND SIGNATURES

1. DDoS Service Details

Subscription Details:

Number of DIA Circuits	Term	Student Count (Based on Previous YR Count)	Monthly Recurring Cost (MRC)
1	9/1/2026 – 8/31/2027	*Student count 8624	$900.00
		Total Yearly Cost:	$10,800.00

*Count based on October 2025 PEIMS snapshot.

2. Signatures

AUTHORIZATION	
Region One ESC	**Participating District**
Dr. Daniel P. King Executive Director	Alfredo Perez Superintendent or designee
Date:	**Date:**
Email: dking@esc1.net	**Email:** aperez@sbcisd.net
Contact Person: Michael Dante Fox Director of Network, Data Center and Help Desk Services dfox@esc1.net	**Contact Person:** Rene Guerrra raguerra@sbcisd.net **Billing Contact Person:**

Request for Approval of RFP-0426 EHBHP, Employee Health Benefits Health Plan

Superintendent's Recommendation:

Presented by Zach Gingrich, Director of Sales, Employee Benefits, Path Finder LLD - Consultant

Rationale:

Presenting analysis on Group Health Insurance proposals received

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Erika Echartea, Executive Director of Administrative Services
Vicki Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CRD(LEGAL)-P

PATHFINDER/LL&D INSURANCE GROUP

San Benito CISD - PBM BAFO Finalist Comparison

Three PBM finalists submitted Best and Final Offers: BCBSTX (Prime), H-E-B RxTRA Advantage powered by MedImpact (HEB), and Serve You Rx. All figures are repriced against the common claim set — 1,380 employees, 16,123 claims, AWP base $3,770,440.

1. Common Declarations

Element	BCBS (Prime)	HEB (MedImpact)	Serve You Rx
Pricing Model	Traditional (guaranteed)	Pass-Through	Pass-Through
Contract Term	3 years	3 years	3 years
Effective Date	10/1/2026	10/1/2026	10/1/2026
Network Type	BCBSTX Network + ESN	HEB Only National (10 Mile, 24 Hr Wrap)	National + Amazon Pharmacy
Formulary	Balanced Biosimilar	MedPerform Premier	Select / Biosimilar Advantage
Medical Admin Contingency	Yes	No	No

2. Administrative Fees (Post-BAFO)

Element	BCBS (Prime)	HEB (MedImpact)	Serve You Rx
Fee Basis	PEPM	Per Paid Claim	PEPM
Year 1	$0.00	$1.04	$11.50
Year 2	$0.00	$1.04	$12.50
Year 3	$0.00	$1.04	$13.50

3. Discount & Rebate Terms (Post-BAFO)

Element	BCBS (Prime)	HEB (MedImpact)	Serve You Rx
Retail 30 Brand Discount	AWP - 21.00%	AWP - 20.00%	AWP - 20.00%

Element	BCBS (Prime)	HEB (MedImpact)	Serve You Rx
Retail 30 Generic Discount	AWP - 85.00%	AWP - 83.00%	AWP - 87.50%
Retail 90 Generic Discount	AWP - 88.70%	AWP - 87.00%	AWP - 91.00%
Specialty Dispensing Fee	$0.00	$0.45	$50.00
Retail 30 Rebate (per brand Rx)	$440.35	$491.05	$360.00
Retail 90 Rebate (per brand Rx)	$773.65	$1,196.90	$800.00
Specialty Rebate (per brand Rx)	$2,276.25	$5,585.54	$3,000.00

4. Final Net-Cost Comparison

Rebate values built from confirmed brand claim counts: 3,154 total brand Rx (2,838 retail 30, 316 retail 90/mail). BCBS plan pay reflects the corrected baseline spend of $4,051,799.

Component	BCBS (Prime)	HEB (MedImpact)	Serve You Rx
Plan Pay After AWP Discounts	$4,051,799	$3,404,548	$3,830,903
Dispensing Fees	$4,638	~$5,358	$34,797
Admin Costs	$0	$16,768	$190,440
Gross Cost	**$4,056,437**	**$3,426,674**	**$4,056,140**
Rebate Value	($1,059,012)	($1,771,820)	($1,274,480)
Net Cost (Pharmacy)	**$2,997,425**	**$1,654,854**	**$2,781,660**

5. Serve You Rx — Biosimilar Advantage Formulary Program

Serve You Rx's Biosimilar Advantage Formulary Analysis projects gross drug-cost savings of $522,717.53 from converting 11 members / 69 claims on Humira, Rinvoq, Skyrizi, Tremfya, and Hyrimoz to preferred adalimumab-adbm biosimilars. After a $46,800.00 biosimilar admin fee and a $76,000.00 reduction in rebates, the document's stated net savings is $399,917.53. Adopting the formulary carries a $2.35 PEPM surcharge, and savings assume 100% member adoption of the preferred biosimilar.

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5.1 Serve You Rx Net Cost — With Biosimilar Program

Scenario	Biosimilar Savings	SYRx Final Net Cost
Net treatment (recommended)	($399,918)	**$2,381,742**
Gross treatment	($522,718)	**$2,258,942**

The net figure is methodologically correct because the SYRx pharmacy net cost already credits full Select-formulary rebates; using the gross figure double-counts the $76,000 rebate give-back.

6. Final Ranking

Rank	Net Biosimilar Scenario	Gross Biosimilar Scenario
1	HEB (MedImpact) — $1,654,854	HEB (MedImpact) — $1,654,854
2	Serve You Rx — $2,381,742	Serve You Rx — $2,258,942
3	BCBS (Prime) — $2,997,425	BCBS (Prime) — $2,997,425

- **HEB (MedImpact) leads in both scenarios** at $1,654,854, unaffected by the biosimilar treatment. Its higher rebate guarantees (specialty $5,585.54/brand Rx) and lowest admin ($16,768) are decisive.
- **Serve You Rx now holds second place in both scenarios.** With the corrected BCBS baseline spend of $4,051,799, BCBS's net cost rises to $2,997,425, moving it to third regardless of the biosimilar treatment.
- **BCBS's higher plan pay is now the deciding factor.** The corrected baseline lifts its gross cost above both competitors, and its unchanged rebate ($1,059,012) is the weakest of the three, leaving it last despite $0 admin and no dispensing-fee outliers.

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San Benito CISD - BAFO Summary & Recommendation

San Benito CISD - Best and Final Offer (BAFO) Summary

Named Insured: San Benito Consolidated Independent School District
Coverage Period: 10/01/2026 - 09/30/2027
Enrollment Basis: ~1,381 subscribers / ~1,740 members
BAFO Round Participants: BCBSTX (incumbent, TPA + Stop Loss) and Monty Group / Liberty Mutual (Stop Loss only)

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1. Purpose

This document summarizes the Best and Final Offers received from BCBSTX and the Monty Group (Liberty Mutual) following the initial proposal round, and updates the comparative cost position of each. All figures assume BCBSTX gross administration for stop-loss-only carriers. BCBSTX rebate credits are noted separately and excluded from ranked totals to provide a conservative, like-for-like comparison.

---

2. BAFO Changes Summary

BCBSTX BAFO (s_83b)

Item	Initial Offer	BAFO	Change
ISL Rate PEPM	$154.47	$154.47	No change
Gross Admin Fee PEPM	$49.70	$49.70	No change
PBM / Rx Rebate Credit PEPM	($63.95)	($63.95)	No change
Communication Credit	None	($50,000) one-time	New

BCBSTX held all stop loss, administration, and PBM pricing unchanged from its initial offer and added a one-time $50,000 communication credit for the 12-month period beginning 10/1/2026.

Monty Group / Liberty Mutual BAFO (s_6c0, Proposal 66803, dated 07/06/2026)

Item	Initial Offer	BAFO	Change
ISL Rate PEPM ($195K)	$109.73	$106.54	Improved
ISL Annual Premium ($195K)	$1,818,446	$1,765,581	Improved
ASL Rate PEPM ($195K)	$0.81	$0.96	Increased
Aggregate Attachment ($195K)	$16,979,008	$15,929,669	Improved
Lasers	None disclosed	$650K + $750K	New
Pending Claimants	Not specified	3 pending	New

The Liberty Mutual BAFO improved the ISL rate and materially reduced the aggregate attachment point, but now applies two lasers — $650,000 for a Dependent (age 20-29) and $750,000 for a Subscriber (age 40-49) — and lists three pending claimants (sepsis $343,043; sepsis $91,668; respiratory failure $318,751) that may drive further adjustment. Retirees remain excluded and cannot exceed 10% of the enrolled population.

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3. Updated Stop Loss Pricing (BAFO Round, $195K ISL)

Element	BCBSTX (BAFO)	Liberty Mutual (BAFO)
ISL Rate PEPM	$154.47	$106.54
ISL Annual Premium	$2,558,022	$1,765,581
ASL Annual Premium	$17,222	$15,909
Total Stop Loss Annual	$2,575,244	$1,781,490
Aggregate Attachment	$14,751,441	$15,929,669
Contract Basis	Paid	24/12
ASL Max Benefit	Unlimited	$1,000,000
No New Laser / Rate Cap	45% NNLRC	Not specified

Element	BCBSTX (BAFO)	Liberty Mutual (BAFO)
Retirees Covered	Not specified	NOT covered
Lasers	None	$650K + $750K

4. Liberty Mutual (BAFO) Deductible Options

Element	$195K	$225K	$250K
ISL Rate PEPM	$106.54	$93.58	$84.26
ISL Annual Premium	$1,765,581	$1,550,808	$1,396,357
ASL Annual Premium	$15,909	$17,732	$19,058
Total Fixed Cost	$1,781,490	$1,568,540	$1,415,415
Aggregate Deductible	$15,929,669	$16,244,537	$16,476,711
Total Cost (Fixed + Agg Deductible)	**$17,711,159**	**$17,813,077**	**$17,892,126**

5. Updated Total Cost Ranking at $195K (Gross Admin Basis)

Total Max Exposure = ISL Premium + ASL Premium + Gross Admin Fees ($823,032) + Aggregate Attachment. BCBSTX rebate credits of ($1,100,412) excluded — see note.

Rank	Carrier (Option)	Total Max Exposure	vs. Current
1	BCBSTX (Incumbent)	$18,149,717	+6.6%
2	Liberty Mutual (BAFO)	$18,534,191	+8.9%

Note on BCBSTX rebate credits: BCBSTX provides ($66.45) PEPM in Rx and medical rebate credits totaling ($1,100,412) annually. When applied, BCBSTX's effective total drops to approximately $17.05M — the lowest overall. The new $50,000 communication credit would reduce this further but is excluded from ranked totals per the conservative comparison basis.

Request for Approval to Award Proposals in Response to RFP-0626-USD, Uniform Service Districtwide

Superintendent's Recommendation:

The Superintendent recommends that the Board of Trustees approve the proposal from UniFirst Holdings, LLC in the amount of $155,566.80 for the Uniform Service Districtwide in response to RFP-0626-USD as recommended by Administration

Rationale:

The district solicited proposals for the Uniform Service Districtwide. The proposals were due Tuesday, June 16, 2026, at 3:00 pm where four (4) proposals were received and opened. The proposal was reviewed by the committee; please see attached tabulation for the proposals.

Paperwork Impact:

This will not generate additional paperwork for the district.

Budgetary Information:

199 E 34 6293 EU XXX
199 E 51 6293 EU XXX
199 E 51 6293 AC XXX
199 E 52 6293 EU XXX
Cost will vary by campus or department

Resource Personnel:

Guillermo Aguilar, Director of Buildings & Grounds
Eddie Cavazos, Director of Purchasing
Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CH(LOCAL).

Uniforms Service Districtwide

RFP-0626-USD

SAN BENITO SCHOOLS

DATE: Tuesday, June 16, 206 **TIME: 03:00 pm** **LIST OF PROPOSALS RECEIVED**

Company Name	Location	Bid	Phone Number	Contact Person	Email
Model Laundry	Los Indios, TX	Bid No. 1 $60,355.76	956-399-4340	Serena Putegnate	putegnate@modellaundry.com
		Installation/Mops & Floor Mats			
		$7,645.00/$145,053.48			
		Grand Total: $205,409.24			
		Bid No. 2 $60,355.76			
		Installation: $7,645.00			
Cintas Corporation No. 2	Mercedes, TX	Bid No. 1 $62,705.32	956-536-9641	Roger Rodriguez	rrodriguez@cintas.com
		Installation/Mops & Floor Mats			
		$0.0/$269,243.52			
		Grand Total: $331,948.84			
		Bid No. 2 $82,226.98			
		Installation: $0.0			
UniFirst Holdings, Inc.	McAllen, TX	Bid No. 1 $35,149.36	956-686-0218	Edgar Segovia	Edgar-Segovia@unifirst.com
		Installation/Mops & Floor Mats			
		$0.0/$120,417.44			
		Grand Total: $155,566.80			
		Bid No. 2 $61,485.16			
		Installation: $0.0			

BID NO. 1	UNIFORMS		MODEL LAUNDRY				CINTAS				UNIFIRST			
QUOTATION	Per Department	NO. OF EMPLOYEES	COST PER WEEK	NO. OF WEEK	ANNUAL WEEKS	TOTAL	COST PER WEEK	NO. OF WEEK	ANNUAL WEEKS	TOTAL	COST PER WEEK	NO. OF WEEK	ANNUAL WEEKS	TOTAL
	MAINTENANCE	67	4.46	298.82	52	$ 15,538.64	6.39	428.13	52	$ 22,262.76	$ 3.00	$ 201.00	52	$ 10,452.00
	CUSTODIAL 12mo	87	4.46	388.02	52	$ 20,177.04	4.54	394.98	52	$ 20,538.96	$ 2.40	$ 208.80	52	$ 10,857.60
	CUSTODIAL 10mo	17	4.46	75.82	44	$ 3,942.64	5.36	91.12	44	$ 4,009.28	$ 2.40	$ 40.80	44	$ 1,795.20
	TRANSPORTATION	8	8.17	65.36	52	$ 3,398.72	4.54	36.32	52	$ 1,888.64	$ 4.40	$ 35.20	52	$ 1,830.40
	FR	1					17.05	136.4			$ 10.34			
	SECURTY 12mo	11	9.06	99.66	52	$ 5,182.32	6.6	72.4	52	$ 3,775.20	$ 5.22	$ 57.42	52	$ 2,985.84
	SECURTY 10mo	24	9.06	217.44	44	$ 9,567.36	7.8	187.2	44	$ 8,236.80	$ 5.22	$ 125.28	44	$ 5,512.32
	HVAC	6	8.17	49.02	52	$ 2,549.04	6.39	38.34	52	$ 1,993.68	$ 5.50	$ 33.00	52	$ 1,716.00
SUB-TOTAL:						$ 60,355.76				$ 62,705.32				$ 35,149.36
	MOPS AND MATS					$ 145,053.48				$ 269,243.52				$ 120,417.44
GRAND TOTAL:						$ 205,409.24				$ 331,948.84				$ 155,566.80
Total Uniforms	Per Department	NO. OF EMPLOYEES	COST OF UNIFORMS	X	COST	TOTAL	COST OF UNIFORMS	X	COST	TOTAL	COST PER WEEK	X	COST	TOTAL
Make-up, Installation	MAINTENANCE	171	6	X	0	$ -	6	X	0	$ -	6	X	0	$ -
	TRANSPORTATION	8	11	X	0	$ -	11	X	0	$ -	11	X	0	$ -
	SECURTY	35	6	X	0	$ -	6	X	0	$ -	6	X	0	$ -
	HVAC	6	11	X	0	$ -	11	X	0	$ -	11	X	0	$ -
Emblems	MAINTENANCE	171		6	0	$ 2,821.50		6	0	$ -		6	0	$ -
	TRANSPORTATION	8		11	0	$ 242.00		11	0	$ -		11	0	$ -
	SECURTY	35		6	0	$ 577.50		6	0	$ -		6	0	$ -
	HVAC	6		11	0	$ 181.50		11	0	$ -		11	0	$ -
Name Tag	MAINTENANCE	171		6	0	$ 2,821.50		6	0	$ -		6	0	$ -
	TRANSPORTATION	8		11	0	$ 242.00		11	0	$ -		11	0	$ -
	SECURTY	35		6	0	$ 577.50		6	0	$ -		6	0	$ -
	HVAC	6		11	0	$ 181.50		11	0	$ -		11	0	$ -
						$ 7,645.00				0				0
GRAND TOTAL:														

BID NO. 1 **MOPS AND MATS** **UNIFIRST**

QUOTATION	ITEMS	PRICE	TOTAL	COST PER WEEK	ANNUAL COST
	Dust Mops				
	24" mophead	$ 0.50	816	$ 408.00	
	36" mophead	$ 0.58	694	$ 402.52	
	Floor Mats				
	4' x 6' floor mat w	$ 2.30	87	$ 200.10	
	logo -20				
	4' x 6' floor mat				
	plain blue-50	$ 2.30	232	$ 533.60	
	Wet Mops				
	Restroom Standard	$ 0.80	353	$ 282.40	
	weekly 75 est				
	Flooring Standard	$ 0.80	353	$ 282.40	
	weekly 75 est				
	Microfiber Towels				
	16 x 16	$ 0.13	1590	$ 206.70	
	weekly 75 est				
	GRAND TOTAL:			$ 2,315.72	**$ 120,417.44**
				x52	

Company	Unifirst

Department	Dust Mop 24"	Dust Mop 36"	Floor Mats w/ Logo 4x6	Mats Plain 4x6	Wet Mops R&R	Wet Mops Regular	Microfiber Towles	Total Weekly Rental $ *(Per- Campus)*
San Benito High School	100	60	10	24	54	54	270	$ 284.50
VMA	80	40	6	32	54	54	150	$ 256.50
Berta Cabaza	80	70	4	4	25	25	135	$ 156.55
MJMS	80	70	4	21	25	25	120	$ 193.70
Riverside	80	70	4	12	25	25	120	$ 173.00
Rangerville	30	30	6	10	13	13	45	$ 95.85
La Paloma	30	30	2	4	13	13	60	$ 74.80
La Encantada	30	30	2	7	13	13	60	$ 81.70
Angela Leal	30	30	2	11	13	13	60	$ 90.90
Oscar De La Fuente	30	30	4	10	13	13	60	$ 93.20
Raul Garza	30	30	4	6	13	13	75	$ 85.95
Sullivan	30	30	3	7	13	13	60	$ 84.00
Fred Booth	30	30	2	7	13	13	60	$ 81.70
Frank Roberts	30	30	3	5	13	13	45	$ 77.45
Ed Downs	30	30	2	6	13	13	60	$ 79.40
Dr. C.M. Cash	30	30	2	7	13	13	75	$ 83.65
Athletic Department	0	0	8	0	3	3	15	$ 25.15
Landrum Complex	25	25	2	12	6	6	30	$ 72.70
Building & Grounds	10	10	4	4	6	6	30	$ 42.70
Admin. Office	15	15	8	28	6	6	30	$ 112.50
A/C & Electrical Dept.	2	0	1	0	3	3	15	$ 10.05
Special Services	4	4	2	3	3	3	15	$ 22.57
Security Depart.	0	0	0	3	0	0	0	$ 6.90
Transportation Depart.	10	0	2	9	0	0	0	$ 30.30
Print Shop	0	0	0	0	0	0	0	$ -
Total Qty	**816**	**694**	**87**	**232**	**353**	**353**	**1590**	
Rental Cost $	**$ 0.50**	**$ 0.58**	**$ 2.30**	**$ 2.30**	**$ 0.80**	**$ 0.80**	**$ 0.13**	
Rental Total $	**$ 408.00**	**$ 402.52**	**$ 200.10**	**$ 533.60**	**$ 282.40**	**$ 282.40**	**$ 206.70**	**$ 2,315.72**

Yearly (52-Weeks)	**$ 120,417.44**

Company	Model Laundry

Department	Dust Mop 24"	Dust Mop 36"	Floor Mats w/ Logo 4x6	Mats Plain 4x6	Wet Mops R&R	Wet Mops Regular	Microfiber Towles	Total Weekly Rental $ *(Per- Campus)*
San Benito High School	100	60	10	24	54	54	270	$ 332.52
VMA	80	40	6	32	54	54	150	$ 341.32
Berta Cabaza	80	70	4	4	25	25	135	$ 139.65
MJMS	80	70	4	21	25	25	120	$ 231.80
Riverside	80	70	4	12	25	25	120	$ 182.30
Rangerville	30	30	6	10	13	13	45	$ 118.79
La Paloma	30	30	2	4	13	13	60	$ 76.14
La Encantada	30	30	2	7	13	13	60	$ 92.64
Angela Leal	30	30	2	11	13	13	60	$ 114.64
Oscar De La Fuente	30	30	4	10	13	13	60	$ 114.64
Raul Garza	30	30	4	6	13	13	75	$ 93.99
Sullivan	30	30	3	7	13	13	60	$ 95.39
Fred Booth	30	30	2	7	13	13	60	$ 92.64
Frank Roberts	30	30	3	5	13	13	45	$ 83.04
Ed Downs	30	30	2	6	13	13	60	$ 87.14
Dr. C.M. Cash	30	30	2	7	13	13	75	$ 93.99
Athletic Department	0	0	8	0	3	3	15	$ 28.69
Landrum Complex	25	25	2	12	6	6	30	$ 101.63
Building & Grounds	10	10	4	4	6	6	30	$ 53.08
Admin. Office	15	15	8	28	6	6	30	$ 199.43
A/C & Electrical Dept.	2	0	1	0	3	3	15	$ 10.06
Special Services	4	4	2	3	3	3	15	$ 31.37
Security Depart.	0	0	0	3	0	0	0	$ 16.50
Transportation Depart.	10	0	2	9	0	0	0	$ 58.10
Print Shop	0	0	0	0	0	0	0	$ -
Total Qty	**816**	**694**	**87**	**232**	**353**	**353**	**1590**	
Rental Cost $	**$ 0.31**	**$ 0.36**	**$ 2.75**	**$ 5.50**	**$ 0.89**	**$ 0.89**	**$ 0.09**	
Rental Total $	**$ 252.96**	**$ 249.84**	**$ 239.25**	**$ 1,276.00**	**$ 314.17**	**$ 314.17**	**$ 143.10**	**$ 2,789.49**

Yearly (52-Weeks)	**$ 145,053.48**

Company	Cintas

Department	Dust Mop 24"	Dust Mop 36"	Floor Mats w/ Logo 4x6	Mats Plain 4x6	Wet Mops R&R	Wet Mops Regular	Microfiber Towles	Total Weekly Rental $ *(Per- Campus)*
San Benito High School	100	60	10	24	54	54	270	$ 629.42
VMA	80	40	6	32	54	54	150	$ 515.66
Berta Cabaza	80	70	4	4	25	25	135	$ 397.67
MJMS	80	70	4	21	25	25	120	$ 431.66
Riverside	80	70	4	12	25	25	120	$ 411.36
Rangerville	30	30	6	10	13	13	45	$ 220.10
La Paloma	30	30	2	4	13	13	60	$ 178.92
La Encantada	30	30	2	7	13	13	60	$ 185.69
Angela Leal	30	30	2	11	13	13	60	$ 194.71
Oscar De La Fuente	30	30	4	10	13	13	60	$ 208.45
Raul Garza	30	30	4	6	13	13	75	$ 203.78
Sullivan	30	30	3	7	13	13	60	$ 193.69
Fred Booth	30	30	2	7	13	13	60	$ 185.69
Frank Roberts	30	30	3	5	13	13	45	$ 184.83
Ed Downs	30	30	2	6	13	13	60	$ 183.43
Dr. C.M. Cash	30	30	2	7	13	13	75	$ 190.04
Athletic Department	0	0	8	0	3	3	15	$ 77.35
Landrum Complex	25	25	2	12	6	6	30	$ 151.01
Building & Grounds	10	10	4	4	6	6	30	$ 100.22
Admin. Office	15	15	8	28	6	6	30	$ 202.59
A/C & Electrical Dept.	2	0	1	0	3	3	15	$ 24.35
Special Services	4	4	2	3	3	3	15	$ 49.12
Security Depart.	0	0	0	3	0	0	0	$ 6.77
Transportation Depart.	10	0	2	9	0	0	0	$ 51.30
Print Shop	0	0	0	0	0	0	0	$ -
Total Qty	**816**	**694**	**87**	**232**	**353**	**353**	**1590**	
Rental Cost $	**$ 1.50**	**$ 1.75**	**$ 8.00**	**$ 2.26**	**$ 1.50**	**$ 1.50**	**$ 0.29**	
Rental Total $	**$ 1,224.00**	**$ 1,214.50**	**$ 696.00**	**$ 523.16**	**$ 529.50**	**$ 529.50**	**$ 461.10**	**$ 5,177.76**

Yearly (52-Weeks)	$ 269,243.52

Request Approval of the 2026-2027 Compensation Plan

Superintendent's Recommendation:
The Superintendent recommends to the Board of Trustees to approve the 2026-2027 Compensation Plan.

Rationale:

Teachers - 3%

Administrative/Professional
Add Nurse PG 3
Add Librarian PG 3
Add Dean, Collegiate (MS) PG5
Add Internal Auditor PG 6
Remove Coordinator, RTI
Title Change - Director, Finance

Clerical
Remove Secretary, Counseling
Remove Secretary, Testing
Remove Secretary, Bilingual/Counseling
Remove Secretary, Instructional Implementation
Remove Secretary, Prof Dev/Testing
Remove Secretary, Health Services
Title Change - Secretary Asst. Supt
Remove Specialist, Accounting
Remove Specialist, Insurance

Auxiliary
Title Change - Personal Care Asst.

Stipends
Removed Librarian
Removed Nurse
Removed Counselor
Middle School Spelling Bee Stipend Amount changed from $500 to $250
Bilingual
Add Baseball
Add Softball

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Alfredo Perez, Superintendent of Schools
Erika Echartea, Executive Director of Administrative Services

Board Policy Reference and Compliance:

SAN BENITO CISD
2026-2027 TEACHER NEW HIRE
PAY SCALE

YEARS OF EXPERIENCE	SALARY 2026-2027
0	$ 56,650
1	$ 56,665
2	$ 57,171
3	$ 57,383
4	$ 57,792
5	$ 58,900
6	$ 61,424
7	$ 62,653
8	$ 63,616
9	$ 64,072
10	$ 64,281
11	$ 64,590
12	$ 64,905
13	$ 65,429
14	$ 66,241
15	$ 66,650
16	$ 66,962
17	$ 67,377
18	$ 67,898
19	$ 68,616
20	$ 69,233
21	$ 69,802
22	$ 70,476
23	$ 71,300
24	$ 72,118
25	$ 72,733

*New Hires with more than 25 years of experience will not exceed the hiring rate of 25 years.

The salaries listed above are based on 10-month employment for the 2026-2027 school year. Salary plans are determined on an annual basis and salary advancement is not guaranteed. Pay increases are based on the annual pay raise budget approved by the Board of Trustees.

$1,000 Master's Degree - General Stipend
$2,000 Doctorate Degree - General Stipend

2026-2027 Administrative/Professional Pay Plan

San Benito CISD

Pay Grade	Job Title	Calendars		Minimum	Midpoint	Maximum
G1			**Daily**	**194.99**	**234.89**	**274.79**
	ASP Family Engagement	226	**226** **Days**	44,068	53,085	62,103
	Coordinator, ASP	226				
	Manager, ADSY Project (Grant Funded)	226				
1			**Daily**	**231.00**	**278.27**	**325.54**
	Coordinator, Drop Out Prevention	226	**226** **Days**	52,206	62,890	73,571
	Specialist, Social Media/Communications	226				
	Specialist, Curriculum	226				
2			**Daily**	**$272.57**	**$328.35**	**$384.13**
	Accountant	226	**187** **Days**	50,971	61,402	71,833
	Assistant, Speech Language Pathologist	187	**226** **Days**	61,602	74,208	86,814
	Coordinator, Safety	226				
	Manager, Tech Services	226				
3			**Daily**	**$297.11**	**$357.91**	**$418.71**
	Athletic Trainer	207	**187** **Days**	55,559	66,929	78,298
	Coordinator, Gear Up/CCMR	197	**197** **Days**	58,530	70,508	82,486
	Counselor (ES, MS)	207	**207** **Days**	61,501	74,087	86,673
	Dyslexia (Part Time)	187	**226** **Days**	67,146	80,887	94,628
	Asst. Director, ASP	226				
	Coordinator, Insurance	226				
	Coordinator, Television Media	226				
	Generalist, HR	226				
	Instructional Technologist	226				
	Librarian	187				
	Manager, Construction	226				
	Manager, Network	226				
	Nurse	187				
	Specialist, Student Success	197				
	Systems Administrator	226				

2026-2027 Administrative/Professional Pay Plan

San Benito CISD

Pay Grade	Job Title	Calendars		Minimum	Midpoint	Maximum
4			**Daily**	**$323.85**	**$390.12**	**$456.39**
	Speech Language Pathologist - Intern	187	**187 Days**	$60,561	$72,953	$85,346
	Assistant Principal, ES	207	**207 Days**	67,038	80,756	94,474
	Counselor (HS, SPED, Transition, CTE)	207	**226 Days**	73,191	88,168	103,145
	Licensed Professional Counselor	226				
5			**Daily**	**$346.52**	**$417.43**	**$488.34**
	Assistant Principal, MS	207	**187 Days**	64,800	78,060	91,320
	Dean , Collegiate (MS)	207	**207 Days**	71,730	86,409	101,087
	Dean of Instruction	226	**226 Days**	78,314	94,340	110,366
	Coordinator, Migrant Academic	226				
	Coordinator, Title 1	226				
	Diagnostician	187				
	Occupational Therapist	187				
	Physical Therapist	187				
	Psychologist	187				
	Speech Language Pathologist	187				
	Generalist, SPED	187				
6			**Daily**	**$363.85**	**$438.31**	**$512.77**
	Assistant Principal, HS	207	**207 Days**	75,317	90,730	106,143
	Chief of Police	226	**226 Days**	82,230	99,058	115,886
	Coordinator, 504	226				
	Coordinator, Athletics	226				
	Coordinator, CTE	226				
	Coordinator, Health	226				
	Coordinator, Higher Education	226				
	Coordinator, HR	226				
	Coordinator, Payroll	226				
	~~Coordinator, RTI~~	226				
	Internal Auditor	226				
	Instructional Coach	207				
	Lead Assessment	207				

2026-2027 Administrative/Professional Pay Plan

San Benito CISD

Pay Grade	Job Title	Calendars			Minimum	Midpoint	Maximum
7			**Daily**		**$382.04**	**$460.22**	**$538.40**
	Director, ASP	226	**207**	**Days**	79,083	95,266	111,450
	Director, ~~Accounting~~ Finance	226	**226**	**Days**	86,342	104,011	121,679
	Director, Band	226					
	Director, CNP	226					
	Director, CTE	226					
	Director, Counseling/Advance Academics	226					
	Director, Energy Management	226					
	Director, FACE	226					
	Director, Maintenance	226					
	Director, PEIMS	226					
	Director, Purchasing	226					
	Director, Transportation	226					
	Director, Assessment, Research, Evaluation	226					
	Director, Safety & Security	226					
	Principal, Associate	226					
	Principal, ES	207					
	Principal, DAEP	226					
8			**Daily**		**$401.14**	**$483.23**	**$565.32**
	Director, Athletics	226	**226**	**Days**	90,658	109,210	127,763
	Director, Bilingual	226					
	Director, Communications	226					
	Director, Elementary Instruction	226					
	Director, Federal Programs	226					
	Director, Fine Arts	226					
	Director, Professional Development	226					
	Director, Secondary Instruction	226					
	Director, SPED	226					
	Director, CCMR	226					
	Director, Technology	226					
	Principal (MS, VMA, GO Academy/Collegiate)	226					
9			**Daily**		**$421.20**	**$507.39**	**$593.58**
	Executive Director, Administrative Services	226	**226**	**Days**	95,191	114,670	134,149
	Principal, HS	226					
10			**Daily**		**$522.28**	**$629.16**	**$736.04**
	Assistant Superintendent of Academics	226	**226**	**Days**	118,036	142,191	166,346
	Assistant Superintendent of Finance & Operations	226					

2026-2027 Clerical/Technical Pay Plan

San Benito CISD

Pay Grade	Job Title	Calendars
1		
	Aide, 3 yr Program	187
	Aide, ESL Bilingual	187
	Aide, Fine Arts	187
	Aide, Instructional	187
	Aide, Kinder	187
	Aide, Nurse	187
	Aide, Pre,K	187
	Aide, SPED Inclusion	187
	Aide, Band	187
	Aide, General (PE)	187
2		
	Aide, ISS	187
	Aide, CNA	187
	Aide, STEM Lab	187
	Aide, Cosmetology	187
	Aide, EMT	187
	Aide, Library	187
	Aide, SPED (ACU, BMU, ECSE)	187
	Clerk, Mail	226
	Clerk, Office	226
	Clerk, Printer	226
	Specialist, Parental	187
3		
	Aide, Braile	187
	Attendance Officer	187
	Clerk, Attendance (MS, HS)	197
	Clerk, PEIMS ES	207
	Helper, PRIM	226
	Lead Printer	226
	Migrant Recruiter	226
	Secretary, AP HS	226
	Secretary, AP MS	187, 197
	Secretary, Band Director	215
	Secretary, Choir	197
	Secretary, Higher Education	226
	Secretary, MS	226
	Secretary, ASP (TCLAS)/Program Assistant (Contingent on Grant Funding)	226
	Technician, Production	226

		Minimum	Midpoint	Maximum
Hourly		**$12.68**	**$15.49**	**$18.30**
187	**Days**	18,969	23,173	27,377

Hourly		**$13.55**	**$16.56**	**$19.57**
187	**Days**	20,268	24,771	29,274
226	**Days**	24,495	29,938	35,380
260	**Days**	28,181	34,441	40,702

Hourly		**$15.19**	**$18.56**	**$21.93**
187	**Days**	22,718	27,760	32,801
197	**Days**	23,933	29,244	34,555
207	**Days**	25,148	30,729	36,310
215	**Days**	26,120	31,916	37,713
226	**Days**	27,456	33,549	39,642

4	
Lead, Parental Specialist	187
Clerk	197, 226
Clerk, Career Awareness	207
Clerk, CNP (Bookkeeper, Inventory)	226
Clerk, ESL	207
Clerk, Human Resources	226
Clerk, NGS	226
Clerk, PEIMS (MS, HS)	226
Clerk, Police	226
Clerk, Purchasing Inventory	226
Clerk, Registrar Assistant, HS	226
Clerk, SPED	215
Clerk, Textbooks	226
Clerk, Transportation	226
Graphic Artist	226
Secretary, Gateway	226
Secretary, Principal ES	207
Secretary, Principal MS	226

Hourly		$16.24	$19.85	$23.46
187	**Days**	24,300	29,701	35,101
197	**Days**	25,600	31,289	36,978
207	**Days**	26,899	32,877	38,856
215	**Days**	27,939	34,148	40,357
226	**Days**	29,368	35,895	42,422

5	
Aide, PRC Behavior	207
Bookkeeper, HS	215
Bookkeeper, Finance	226
Clerk, SPED SHARS/PEIMS	226
Clerk, CNP (Purchasing/Commodity)	226
Registrar, HS	226
Secretary, ASP	226
Secretary, Athletics	226
Secretary, CNP	226
Secretary, Construction Manager	260
~~Secretary, Counseling~~	226
Secretary, CTE	226
Secretary, FACE	226
Secretary, Maintenance	260
Secretary, Migrant	226
Secretary, Principal HS	226
~~Secretary, Testing~~	226
Secretary, TIA	226
Secretary, Transportation	226

Hourly		$17.72	$21.65	$25.58
207	**Days**	29,336	35,844	42,352
215	**Days**	30,470	37,230	43,989
226	**Days**	32,029	39,134	46,240
260	**Days**	36,847	45,022	53,196

6	
Clerk, Accounts Payable	226
Clerk, District PEIMS	226
Clerk, Payroll	226
Secretary, Academics	226
Secretary, Athletics Dir	226
~~Secretary, Bilingual/Counseling~~	226
~~Secretary, Instructional Implementation~~	226
Secretary, Police	226
~~Secretary, Prof Dev/Testing~~	226
Secretary, Public Relations	226
Secretary, Purchasing	226
Secretary, SPED	226
Secretary, Technology	226

Hourly		$18.95	$23.16	$27.37
226	**Days**	34,260	41,871	49,483

~~Secretary, Health Services~~	226

7	
Nurse, LVN	187
Secretary, Executive Director	226
Secretary, ~~Chief~~ Asst Supt.	226
~~Specialist, Accounting~~	226
Specialist, Federal Programs	226
Specialist, Human Resources	226
~~Specialist, Insurance~~	226
Specialist, Payroll	226
Computer Technician	226
Web Master	226

Hourly		**$20.47**	**$25.01**	**$29.55**
187	**Days**	30,627	37,419	44,210
226	**Days**	37,014	45,222	53,431

8	
Network Technician	226
Secretary, Superintendent	226

Hourly		**$25.38**	**$31.02**	**$36.66**
226	**Days**	45,879	56,076	66,274

2026-2027 Auxiliary Pay Plan

San Benito CISD

Pay Grade	Job Title	Calendars		Minimum	Midpoint	Maximum
1			**Hourly**	**$10.83**	**$13.23**	**$15.63**
	~~Bus Monitor~~ Personal Care Aide	187	**187 Days**	16,205	19,795	23,386
2			**Hourly**	**$11.62**	**$14.20**	**$16.78**
	Assistant, Shop	260	**187 Days**	17,384	21,243	25,103
	CNP Associate	187	**260 Days**	24,170	29,536	34,903
	Custodian	187, 260				
	Helper, Athletic Field	260				
	Maintenance Yard Crew	260				
3			**Hourly**	**$12.41**	**$15.16**	**$17.92**
	Custodian, AG	260	**187 Days**	18,562	22,676	26,805
	Dispatcher, Security	260	**260 Days**	25,808	31,528	37,269
	Helper, AC	260				
	Helper, Backhoe	260				
	Helper, Carpenter	260				
	Helper, Electrician	260				
	Helper, Locksmith	260				
	Helper, Painter	260				
	Helper, Plumber	260				
	Helper, Roofer	260				
	Maintenance General	260				
	Maintenance Surplus Mover	260				
	Security Guard	187, 260				
4			**Hourly**	**$13.21**	**$16.14**	**$19.07**
	Lead, Custodian (ES, MS)	260	**260 Days**	27,468	33,563	39,657
	Lead, Security Guard	260				
	Supervisor, Maintenance Yard	260				
	Technician/Driver	260				
	Warehouse, CNP	260				
5			**Hourly**	**$14.37**	**$17.56**	**$20.75**
	Assistant, Maintenance Warehouse	260	**187 Days**	21,493	26,265	31,038
	Assistant, Mechanic/Driver	260	**226 Days**	25,976	31,743	37,511
	Bus Driver, Multi-Purpose Vehicle	187	**260 Days**	29,883	36,519	43,154
	Dispatcher, Transportation	226				
	Lead, Custodian HS	260				
	Lead, Maintenance Surplus Mover	260				
	Manager, CNP ES	187				
	Supervisor, Maintenance Athletic Field	260				
6			**Hourly**	**$16.53**	**$20.20**	**$23.87**
	Backhoe Operator	260	**187 Days**	24,734	30,224	35,715
	Cement Worker	260	**260 Days**	34,390	42,023	49,657
	Carpenter	260				
	Manager, CNP MS	187				
	Manager, Maintenance Warehouse	260				
	Mechanic (Maintenance, Transportation)	260				
	Painter	260				
	Roofer	260				
	Welder	260				

7		
	Electrician	260
	Lead, Mechanic	260
	Locksmith	260
	Manager, CNP (HS, Central Production)	187
	Plumber	260
	Specialist, Operation Route	260
	Supervisor, Painter	260
	Technician, AC	260

	Hourly	$18.12	$22.14	$26.16
187	Days	27,107	33,120	39,134
260	Days	37,688	46,050	54,411

8		
	Police Officer	226
	Plumber/Machinery Operator	260
	Supervisor, Safety	226

	Hourly	$20.29	$24.79	$29.29
226	Days	36,677	44,813	52,949
260	Days	42,194	51,554	60,914

9		
	Coordinator, Maintenance	226
	Executive Chef	226
	Master, Electrician	226
	Master, Plumber	226
	Sergeant	226
	Supervisor, CNP Area	226

	Hourly	$25.99	$31.76	$37.53
226	Days	46,990	57,422	67,854

BD		
	Bus Driver	187, 260

	Hourly	$17.39	$20.30	$23.21
187	Days	26,015	30,369	34,722

San Benito CISD - Human Resources

**** All stipends are subject to review based on established criteria and may be discontinued ****

Assistant Principals, Principals & Directors are not eligible for stipends

Special Education			
Teachers *		**Stipend**	**Frequency**
Dyslexia	$	1,000	Monthly
Dyslexia & LSSP Supervisor	$	1,000	Monthly
General/Resource/Inclusion	$	1,800	Monthly
Lead Assessment	$	2,500	Monthly
Self Contained	$	2,500	Monthly
SLP/SLP Assistant - Country School (must travel to 2 campuses)	$	1,000	Monthly
Speech Therapist Supervisor	$	1,000	Monthly
Visually Impaired	$	2,500	Monthly
Special Olympics Coach	$	1,500	Bi-Annual
Special Olympics Coordinator	$	2,500	Bi-Annual

***SPED Teachers will only be paid one stipend**

Evaluations		**Stipend**	**Frequency**
Psychological/Autism	$	1,225	Annual
Full & Initial Individual Evaluation	$	630	Annual
Speech	$	490	Annual
Visually Impaired	$	525	Annual

Other Stipends			
Teacher Incentive Allotment (TIA) Lead	$	15,000	Monthly
Teacher Incentive Allotment (TIA) Expansion	$	10,000	Monthly
Librarian Coordinator	$	3,000	Monthly
Mid-Year Stipend	$	250	

San Benito CISD - Human Resources

SBHS High School/ VMA

Dept. Head	Stipend	Frequency
High School	**Stipend**	**Frequency**
Department Chair	$ 1,300	Monthly
Department Head - Counselor	$ 2,000	Monthly
VMA	**Stipend**	**Frequency**
Department Chair	$ 1,300	Monthly

Career & Technical Edu. (CTE)	Stipend	Frequency
Agriculture Science	$ 3,000	Monthly
Automotive Youth Edu. Systems	$ 2,500	Annual
CTE Organization Sponsor	$ 1,800	Annual
CTE Spotlight	$ 1,000	Monthly
Dual Enrollment		
1 Course	$ 500	Bi-Annual
2 Courses	$ 1,000	Bi-Annual
3+ courses	$ 1,500	Bi-Annual
E- Sports Club (VMA Only)	$ 1,800	Annual
EMT Coordinator	$ 1,500	Annual
Lead Agriculture Teacher	$ 2,000	Monthly

Teachers	Stipend	Frequency
Composite Certification - Social Studies/English	$ 1,000	Monthly
Dual Enrollment ^		
1 Course	$ 500	Bi-Annual
2 Courses	$ 1,000	Bi-Annual
3+ courses	$ 1,500	Bi-Annual
Dual Enrollment Lab ^^	$ 200	Bi-Annual
Graduation Requirement and Retester (HS/VMA)	$ 1,000	Annual
Instructional Technology Representative (Campus, help with Technology Integration)	$ 1,000	Bi-Annual
Masters (Any Area)*	$ 1,000	Monthly
Masters (Teaching Field)*	$ 2,000	Monthly
Doctoral (Teaching Field)*	$ 2,500	Monthly
Math - Teaching Math, not eligible for Composite	$ 4,000	Monthly
Media Technology	$ 1,000	Monthly
Mentor Teacher (Excluding Mentors to ACP Interns)	$ 300	Bi-Annual
OnRamps - Per Section (NEW)	$ 250	Bi-Annual
Science - Teaching Science, not eligible for Composite	$ 4,000	Monthly
STEM Coordinator	$ 1,500	Monthly
Teacher Stipend for Student Attendance	**10% of six weeks award**	**Every six weeks**
Web Site Representative (Campus)	$ 1,500	Bi-Annual

Events	Stipend	Frequency
Decathlon Advisor	$ 2,000	Annual
Honor Society (HS)	$ 600	Annual
Honor Society (VMA)	$ 500	Annual
Senior Class Sponsor	$ 2,000	Annual
Junior Club Sponsor	$ 2,000	Annual
Student Council	$ 1,000	Annual
Junior ROTC	2,500	Monthly
Masterminds	$ 750	Annual
Octathlon Advisor	$ 1,000	Annual
One Act Play Sponsor	$ 2,000	Annual
Rotary Club Sponsor	$ 1,500	Annual
Theater Arts Sponsor	$ 2,000	Annual
UIL Area Coach	$ 1,000	Annual
UIL Coordinator (1 per campus)	$ 3,000	Annual
Yearbook (1 per campus)	$ 1,500	Annual
Performing Arts Stipends	**Stipend**	**Frequency**
Band Assistant Director	$ 11,500	Monthly
Choir Assistant Director	$ 6,000	Monthly
Choir Director	$ 12,500	Monthly
Color Guard	$ 3,000	Monthly
Conjunto	$ 3,000	Monthly
Estudiantina/Flamenco	$ 3,000	Monthly
French Horn/Double Reed	$ 2,000	Monthly
Indoor Drumline	$ 3,000	Monthly
Jazz	$ 3,000	Monthly
Marching	$ 2,000	Monthly
Mariachi	$ 5,500	Monthly
Orchestra Director	$ 11,500	Monthly
VMA Band Director	$ 4,500	Monthly
Dance	**Stipend**	**Frequency**
Belles Sponsor (HS)	$ 7,000	Monthly
Belles Sponsor Assistant (HS)	$ 3,300	Monthly
Belles/Cheer Sponsor Assistant (VMA)	$ 3,300	Monthly
Cheerleading Sponsor (HS)	$ 7,000	Monthly
Cheerleading Sponsor (VMA)	$ 4,500	Monthly
Cheerleading Sponsor Assistant (HS)	$ 3,300	Monthly

^ Stipend for course will paid by the IHE if enrollment reaches 12 or more students; remaining amount to be paid by the district
^^ Stipend for lab will paid by the IHE if enrollment reaches 12 or more students; remaining amount to be paid by the district
San Benito CISD will pay the total amount if enrollment is below 12 students and the class is held

Assistant Principals, Principals & Directors are not eligible for stipends

San Benito CISD - Human Resources

Middle School

Dept. Head	Stipend	Frequency
Department Chair	$ 1,300	Monthly

Teachers	Stipend	Frequency
Composite Certification - Social Studies/English	$ 1,000	Monthly
Country School (only for Country schools)	$ 1,000	Monthly
Instructional Technology Representative (Campus, help with Technology Integration)	$ 1,000	Bi-Annual
Masters (Any Area)*	$ 1,000	Monthly
Masters (Teaching Field)*	$ 2,000	Monthly
Doctoral (Teaching Field)*	$ 2,500	Monthly
Math - Teaching Math, not eligible for Composite	$ 4,000	Monthly
Media Technology	$ 1,000	Monthly
Mentor Teacher (Excluding Mentors to ACP Interns)	$ 300	Bi-Annual
Science - Teaching Science, not eligible for Composite	$ 4,000	Monthly
Supply Allotment (Teachers and Classroom Paras)	$ 100	Annual
Teacher Stipend for Student Attendance	**10% of six weeks award**	**Every six weeks**
Web Site Representative (Campus)	$ 1,500	Bi-Annual

Events	Stipend	Frequency
Honor Society	$ 500	Monthly
Spelling Bee Coach	$ 250	Annual
Team Leader	$ 1,000	Annual
UIL Campus Coordinator (1 per campus)	$ 775	Annual
UIL Subject Area Coach	$ 775	Annual
Yearbook (1 per campus)	$ 1,000	Annual
Performing Arts	**Stipend**	**Frequency**
Band Assistant Director	$ 9,000	Monthly
Band Director	$ 11,000	Monthly
Choir Director	$ 5,500	Monthly
Choir Assistant	$ 5,000	Monthly
Orchestra Assistant	$ 5,750	Monthly
Theatre Director Assistant	$ 1,500	Monthly
Marching	$ 1,500	Monthly
Dance	**Stipend**	**Frequency**
Belles Sponsor	$ 3,000	Monthly
Belles Assistant Sponsor	$ 2,000	Monthly
Cheerleading Sponsor	$ 3,000	Monthly
Cheerleading Assistant Sponsor	$ 2,000	Monthly

Assistant Principals, Principals & Directors are not eligible for stipends

San Benito CISD - Human Resources

Elementary

Teachers	Stipend	Frequency
Country School (only La Paloma, Rangerville, La Encantada, Riverside, AGL)	$ 1,000	Monthly
Instructional Technology Representative (Campus, help with Technology Integration)	$ 1,000	Bi-Annual
Masters (Any Area)*	$ 1,000	Monthly
Masters (Teaching Field)*	$ 2,000	Monthly
Doctoral (Teaching Field)*	$ 2,500	Monthly
Mentor Teacher (Excluding Mentors to ACP Interns)	$ 300	Bi-Annual
Supply Allotment (Teachers and Classroom Paras)	$ 100	Annual
Teacher Stipend for Student Attendance	**10% of six weeks award**	**Every six weeks**
Web Site Representative (Campus)	$ 1,500	Bi-Annual

Events	Stipend	Frequency
Art	$ 750	Annual
Campus Coordinator (1 per campus)	$ 750	Annual
Chess Puzzle	$ 750	Annual
Creative Writing & Ready Writing	$ 750	Annual
Dictionary Skills & Listening	$ 750	Annual
Maps, Graphs, Charts & Social Studies	$ 750	Annual
Music Memory	$ 750	Annual
Number Sense	$ 750	Annual
Oral Reading	$ 750	Annual
Spelling	$ 750	Annual
Spelling Bee Coach	$ 250	Annual
Spelling Bee Regional	$ 250	Annual

Dance	Stipend	Frequency
Cheerleading/Dance Sponsor	$ 2,000	Monthly
Cheerleading/Dance Assistant Sponsor	$ 1,000	Monthly

Assistant Principals, Principals & Directors are not eligible for stipends

San Benito CISD - Human Resources

Grants

All payments are contingent on Grant Funding

Project L.E.A.D. (Grant Ending 07.2028)	**Stipend**	**Frequency**
L.E.A.D. Coordinator	$ 3,000	Bi-Annual

Texas Sensory Support Network (Open)	**Stipend**	**Frequency**
Cooperating TVI's, COMS, and TDB's	$ 500	Annual

Academies - TEA (Open)	**Stipend**	**Frequency**
Math	$ 350	One Time
Reading	$ 350	One Time

Stronger Connections Grant	**Hourly Rate**	**Frequency**
Extra Duty - Student Success Specialist & School Counselors	$ 40	Monthly

Educate Texas	**Stipend**	**Frequency**
Data Capacity Advocate	$ 4,500	One Time

San Benito CISD - Human Resources

Afterschool Program (ASP)

Part- Time	Hourly/Pay Rate	Frequency
PT Program Assistant: Entry Level (Non Degreed)	$ 10	Bi-Weekly
PT Program Assistant: Specialized	$15-30	Bi-Weekly
PT Program Assistant: Bachelors Degree (Not Certified)	$ 20	Bi-Weekly
PT Certified Teacher	$ 25	Bi-Weekly
PT Program Assistant: Bachelors Degree (Certified)	$ 30	Bi-Weekly
PT Program Assistant: Summer School	$10-30	Bi-Weekly

Events	Hourly/Pay Rate	Frequency
Chess: Entry Level	$ 15	Bi-Weekly
Chess: Experienced (5+ years)	$ 25	Bi-Weekly
Chess: International Grandmaster	$ 30	Bi-Weekly

Teachers - Administrators (Hourly)	Hourly/Pay Rate	Frequency
Teachers/Nurse (RN)	$ 35	Monthly
Licensed Professional Counselor (LPC)	$ 50	Monthly
Student Success Specialist	$ 35	Monthly

Teachers - Administrators (Annualized)	Annualized	Frequency
ASP Mentor/Coach	$ 3,000	Bi-Annual
Coordinator: Non-Grant Site	$ 3,500	Bi-Annual
Coordinator: Curriculum ($1,500 per semester)	$ 3,000	Bi-Annual
Coordinator: Special Events ($1,500 per semester)	$ 3,000	Bi-Annual
Coordinator: Technology ($2,500 per semester)	$ 5,000	Bi-Annual
Coordinator: Staff Development ($1,500 per semester)	$ 3,000	Bi-Annual
Coordinator: Chess ($2,500 per semester)	$ 5,000	Bi-Annual
Coordinator: Summer School Track (May - August, Flat rate)	$ 3,000	Bi-Annual
Coordinator: Recreational Enrichment ($1,500 per semester)	$ 3,000	Bi-Annual

All stipend amounts are total annual amounts paid

San Benito CISD - Human Resources

Miscellaneous

Substitutes	Hourly Rate	Frequency
Custodian	$ 11.62	Bi-Weekly
Yard Crew	$ 11.62	Bi-Weekly
Food Service Associate	$ 11.62	Bi-Weekly
Security	$ 12.41	Bi-Weekly
Bus Monitor	$ 10.83	Bi-Weekly
Bus Driver	$ 17.39	Bi-Weekly

Gear Up Tutors	Hourly Rate	Frequency
Non-Certified	$ 15	Bi-Weekly
Certified	$ 30	Bi-Weekly

Guest Teachers (2024-2025 School Year)	Daily Rate	Frequency
Non-Degreed	$ 90	Bi-Weekly
Non-Degreed (Long Term)	$ 100	Bi-Weekly
Degreed - Non Certified	$ 125	Bi-Weekly
Degreed - Non Certified (Long Term)	$ 135	Bi-Weekly
Degreed - Certified	$ 150	Bi-Weekly
Degreed - Certified - Long Term (10+ days in the same class)	$ 165	Bi-Weekly

Summer School	Hourly Rate	Frequency
Paraprofessional - Clerical Staff	$ 25	Monthly
Paraprofessional - LVN	$ 35	Monthly
Paraprofessional - ASP LVN	$ 35	Monthly
Teachers/Nurses (RN): Professional/Certified/Specialized	$ 50	Monthly
Teachers/Nurses (RN): ASP Professional/Certified/Specialized	$ 50	Monthly
Auxiliary - Employees working in same position will be paid their same hourly rate for summer school	-	Bi-Weekly
Maintenance - Employees not employed in Maintenance but working summer school in this department	$ 11	Bi-Weekly

***Summer School rates are based on ESSER III availability of funds**

Misc.	Annualized/hourly	Frequency
K-9 Stipend	$ 5,000	Bi-Annual
Guardian Program	$ 6,000	Bi-Weekly
KSBG Videographer	$ 50	Monthly
Gold Standard Employee Monthly Recognition	$ 100	One Time
Migrant Program	$ 5,000	Monthly
Bus Driver CDL Incentive Agreement	$ 550	One Time

San Benito CISD - Human Resources

Extra Duty

Extra Duty Pay	Hourly Rate	Frequency
Interventionist (part time)	$ 40	Monthly
Workshop Presenters	$ 30	Monthly
Workshop Presenters - Dyxlesia	$ 40	Monthly
Paraprofessional - Clerical Staff	$ 15	Monthly
Paraprofessional - LVN	$ 30	Monthly
Paraprofessional - ASP LVN	$ 30	Monthly
Clinics - RN & LVN	$ 150	Daily
Teachers/Nurses (RN): Professional/Certified/Specialized	$ 40	Monthly
Teachers/Nurses (RN): ASP Professional/Certified/Specialized	$ 40	Monthly
PD - Teachers/Nurses (RN): 1/2 (Minimum of 3 hours)	$ 75	Monthly
PD - Teachers/Nurses (RN): Full Day (Minimum of 6 hours)	$ 150	Monthly
PD - Salaried Personnel on Non-Contracted Days - Half Day	$ 75	Monthly
PD - Salaried Personnel on Non-Contracted Days: Full Day	$ 150	Monthly
PD - Hourly Employees on Non-Working Days: Half Day	Flex Time	-
Teachers/Facilitators (Saturdays/Sundays - Student Trips) GEAR UP	$ 35	Monthly
Teachers/Facilitators - Summer Programs (On and off campus) GEAR UP	$ 50	Monthly
ASP TSI Summer Tutor	$ 50	Monthly
ASP TSI Summer Proctor	$ 35	Monthly
CTE Contracted Services	$ 25-100	Monthly
Social Work/Student Mentor (Bachelors Degree)	$ 500	Monthly
Social Work/Student Mentor (Masters Degree)	$ 750	Monthly
SPED Evaluations - Psychoeducational (Autism/Emotional Disturbance)	$ 35	HR
SPED Evaluations - Comprehensive	$ 35	HR

All stipend amounts are total annual amounts paid

San Benito CISD - Human Resources

Bilingual /ESL Stipend

High School	Stipend	Stipulations
ESL		*** Stipend form must be submitted biannual - November & April**
Per Semester	$ 500	Certification: ESL/ ELAR Teachers ONLY Training: 6 hours of ESL or 12 hours for new teachers to the district (must complete by the end of 3rd six weeks)

Middle School	Stipend	Stipulations
ESL		**ESL stipends at Middle School level will be based on:**
10+ Students	$ 1,000	Certification: ESL / ELAR Teachers ONLY
1-9 Students	$ 500	Training: 6 hours of ESL or 12 hours for new teachers to the district (must complete by the end of 3rd six weeks)

Elementary	Stipend	Stipulations
Traditional Early Exit Program		**Bilingual/ESL stipends at elementary level (PK-5) will be based on:**
10+ Students	$ 1,000	Certification: Bilingual
		Training: 6 hours of Bilingual or 12 hours for new teachers to the district (must complete by the end of 3rd six weeks)
1-9 Students	$ 500	Student Enrollment: number of EB students enrolled on teacher roster as of PEIMS snapshot day

AGL / La Paloma Dual Language	Stipend	Stipulations
Bilingual Certified		**Bilingual/ESL stipends at elementary level (PK-5) will be based on:**
10+ Students	$ 1,500	Certification: Bilingual
		Training: 6 hours of Bilingual or 12 hours for new teachers to the district
1-9 Students	$ 1,000	(must complete by the end of 3rd six weeks)
		Student Enrollment: number of EB students enrolled as of PEIMS snapshot day
ESL Certified		Certification: ESL
		ESL Certified teacher must team teach with a bilingual certified teacher in the
10+ Students	$ 1,250	two-way dual language program.
		Training: 6 hours of Bilingual or 12 hours for new teachers to the district
1-9 Students	$ 750	(must complete by the end of 3rd six weeks)
		Student Enrollment: number of EB students enrolled as of PEIMS snapshot day

LPAC Lead Teacher Stipend

Student Count:	Stipend	Stipulations
Student Count:		**LPAC stipend criteria**
200+	$ 2,500	
25-199	$ 2,000	Certification: Bilingual or ESL
		Training: 6 hours of Bilingual or 12 hours for new teachers to the district
75-124	$ 1,500	(must complete by the end of 3rd six weeks)
		Committee: Teacher must be a member of the Language Proficiency Assessment
1-74	$ 1,000	Committee (LPAC)
		Student Enrollment: number of EB students enrolled as of PEIMS snapshot day

Must be teacher of record to be eligible for ESL/Bilingual or LPAC Stipends

All Bilingual/ESL/LPAC paid December and May

All stipend amounts are total annual amounts paid

Based on Snapshot date - Elementary & Middle School

Parental denials and exit monitored students do not count as part of the student counts.

San Benito CISD - Human Resources

Athletic Stipends

High School and VMA

Head Coach:	Stipend	Frequency
Baseball	$ 9,500	Monthly
Basketball	$ 9,500	Monthly
Cross Country	$ 9,500	Monthly
Golf	$ 9,500	Monthly
Powerlifting	$ 9,500	Monthly
Soccer	$ 9,500	Monthly
Softball	$ 9,500	Monthly
Tennis	$ 9,500	Monthly
Track	$ 9,500	Monthly
Volleyball	$ 9,500	Monthly
Wrestling	$ 9,500	Monthly

Varsity:	Stipend	Frequency
Basketball	$ 4,000	Monthly
Soccer	$ 4,000	Monthly
Tennis	$ 6,000	Monthly
Track	$ 4,000	Monthly
Volleyball	$ 6,000	Monthly

Assistant/JV:	Stipend	Frequency
Baseball	$ 5,500	Monthly
Basketball	$ 3,500	Monthly
Cross Country	$ 4,200	Monthly
Football	$ 9,500	Monthly
Golf	$ 5,000	Monthly
Powerlifting	$ 4,000	Monthly
Soccer	$ 3,500	Monthly
Softball	$ 5,500	Monthly
Track	$ 3,500	Monthly
Volleyball	$ 5,500	Monthly
Wrestling	$ 4,000	Monthly

Freshman:	Stipend	Frequency
Baseball	$ 3,500	Monthly
Basketball	$ 3,500	Monthly
Football	$ 7,000	Monthly
Softball	$ 3,500	Monthly
Volleyball	$ 5,500	Monthly

Middle School

Sport	Stipend	Frequency
Basketball	$ 2,000	Monthly
Baseball	$ 2,000	Monthly
Cross Country	$ 2,000	Monthly
Football Assistant	$ 2,500	Monthly
Football Head	$ 4,500	Monthly
Golf	$ 2,000	Monthly
Soccer	$ 2,000	Monthly
Softball	$ 2,000	Monthly
Tennis	$ 3,000	Monthly
Track	$ 2,000	Monthly
Volleyball	$ 2,000	Monthly

Other

Sport	Stipend	Frequency
Associate Head Coach	$ 2,125	Monthly
Athletic Coordinator (MS)	$ 2,500	Monthly
Athletic Coordinator (VMA)	$ 5,000	Monthly
Athletic Trainer	$ 5,000	Monthly
Coordinator - Equipment (Football)	$ 1,500	Monthly
Coordinator - Offensive/Defensive (Football)	$ 13,500	Monthly
Coordinator - Special Teams (Football)	$ 13,500	Monthly
Director of Academic Performance	$ 2,125	Monthly
Head Trainer	$ 7,000	Monthly
Physical Education	$ 4,500	Monthly
Strength & Conditioning	$ 5,000	Monthly

All stipend amounts are total annual amounts paid

San Benito CISD - Human Resources

Athletic Games (Extra Duty Pay)

Gate Seller				
Sport	**Varsity**	**Sub Varsity**	**Jr. High**	**Frequency**
Football	$ 50	$ 25	$ 20	Bi-Weekly/ Monthly
Soccer	$ 20	$ 15	$ 15	Bi-Weekly/ Monthly
Wrestling	$ 18	$ 15	$ 15	Bi-Weekly/ Monthly
Basketball	$ 18	$ 15	$ 15	Bi-Weekly/ Monthly
Baseball	$ 18	$ 15	-	Bi-Weekly/ Monthly
Volleyball	$ 18	$ 15	$ 15	Bi-Weekly/ Monthly
Softball	$ 18	$ 15	-	Bi-Weekly/ Monthly

Scoreboard/Book/Clock				
Sport	**Varsity**	**Sub Varsity**	**Jr. High**	**Frequency**
Football	$ 60	$ 40	$ 30	Bi-Weekly/ Monthly
Basketball	$ 18	$ 15	$ 15	Bi-Weekly/ Monthly
Baseball	$ 18	$ 15	-	Bi-Weekly/ Monthly
Volleyball	$ 18	$ 15	$ 15	Bi-Weekly/ Monthly
Soccer	$ 18	$ 15	$ 15	Bi-Weekly/ Monthly
Wrestling	$ 18	$ 15	$ 15	Bi-Weekly/ Monthly
Softball	$ 18	$ 15	-	Bi-Weekly/ Monthly

Announcer: PA				
Sport	**Varsity**	**Sub Varsity**	**Jr. High**	**Frequency**
Football	$ 100	$ 35	$ 30	Bi-Weekly/ Monthly
Soccer	$ 35	$ 25	15	Bi-Weekly/ Monthly
Baseball	$ 30	$ 25	-	Bi-Weekly/ Monthly
Basketball	$ 30	$ 25	15	Bi-Weekly/ Monthly
Volleyball	$ 30	$ 25	15	Bi-Weekly/ Monthly
Wrestling	$ 30	$ 25	15	Bi-Weekly/ Monthly
Softball	$ 30	$ 25	-	Bi-Weekly/ Monthly

Others (Only Football)		
Sport	**Varsity**	**Frequency**
Ticket Takers	$ 45	Bi-Weekly/ Monthly
Ushers	$ 45	Bi-Weekly/ Monthly
Message Center	$ 60	Bi-Weekly/ Monthly
25-Sec Clock	$ 60	Bi-Weekly/ Monthly
Game Supervisor	$ 60	Bi-Weekly/ Monthly
KSBG Game Com	$ 50	Bi-Weekly/ Monthly
Chain Crew	$ 30	Bi-Weekly/ Monthly
Spotter	$ 45	Bi-Weekly/ Monthly

San Benito CISD Mid Year Stipend
2026-2027

Definition:
A mid year payment is a lump sum payment outside of an employee's base pay that is offered as a supplemental payment

Criteria to be eligible:
1. Full-Time
2. Actively employed by October 2, 2026
3. Must remain actively employed until December 11, 2026
4. TRS eligible

Retired TRS employees in a full-time position will be eligible to receive incentive*

Stipend Amount:
$250 paid December 2026

San Benito CISD Perfect Attendance Stipend
2026-2027 School Year

San Benito CISD shall pay classroom teachers who are certified a Perfect Attendance stipend. Stipend will be paid quarterly for no absences during the nine week period.

Criteria to be eligible:
1. Full-Time classroom teachers
2. No absences during the nine week period
3. TRS eligible

Retired TRS employees in a full-time teacher position will be eligible to receive stipend

Stipend Amount:
$200 paid every nine weeks

NOTE:
Jury duty, school business, staff development, bereavement shall not be counted as absences for purposes of the perfect attendance stipend

Request Approval of the 2026-2027 San Benito CISD Employee Handbook

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the 2026-2027 San Benito CISD Employee Handbook.

Rationale:

Employee handbook provides guidance and information on our mission, vision, values, policies and procedures, and code of conduct to district employees.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Erika Echartea, Executive Director of Administrative Services
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

San Benito CISD

~~2025–2026~~ 2026-2027 Employee Handbook

If you have difficulty accessing the information in this document because of a disability, please email Erika Echartea, Executive Director of Administrative Services at eechartea@sbcisd.net

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Employee Handbook Receipt

Name _____

Campus/Department _____

I hereby acknowledge receipt of a copy of the San Benito CISD Employee Handbook. I agree to read the handbook and abide by the standards, policies, and procedures defined or referenced in this document.

Employees have the option of receiving the handbook in electronic format or hard copy.

The electronic version of the ~~2025-2026~~ 2026-2027 San Benito CISD Employee Handbook is located at www.sbcisd.net

Please indicate your choice by checking the appropriate box below:

- ❒ I choose to receive the employee handbook in electronic format and accept responsibility for accessing it according to the instructions provided.
- ❒ I choose to receive a hard copy of the employee handbook and understand I am required to contact hrdept@sbcisd.net to obtain a hard copy.

The information in this handbook is subject to change. I understand that changes in district policies may supersede, modify, or render obsolete the information summarized in this document. As the district provides updated policy information, I accept responsibility for reading and abiding by the changes.

I understand that no modifications to contractual relationships or alterations of at-will employment relationships are intended by this handbook.

I understand that I have an obligation to inform my supervisor or department head of any changes in personal information such as phone number, address, etc. I also accept responsibility for contacting my supervisor or the SBCISD Human Resources Department if I have questions or concerns or need further explanation.

_____ _____

Signature Date

Please sign and date this receipt and forward it to your immediate supervisor.

Introduction

The purpose of this handbook is to provide information that will help with questions and pave the way for a successful year. Not all district policies and procedures are included. Those that are, have been summarized. Suggestions for additions and improvements to this handbook are welcome and may be sent to Erika Echartea, Executive Director of Administrative Services.

This handbook is neither a contract nor a substitute for the official district policy manual. Nor is it intended to alter the at-will status of non-contract employees in any way. Rather, it is a guide to, and a brief explanation of district policies and procedures related to employment. These policies and procedures can change at any time; these changes shall supersede any handbook provisions that are not compatible with the change. For more information, employees may refer to the policy codes that are associated with handbook topics, confer with their supervisor, or call the appropriate district office. District policies can be accessed Online at www.sbcisd.net.

Please note that this handbook is a living document and may be periodically updated in order to ensure the most current practices and policies are communicated to all San Benito CISD employees.

Statement of Nondiscrimination

The San Benito CISD prohibits discrimination (including harassment, dating violence, and retaliation) on the basis of race, religion (including HB 3678, Religious Viewpoint Antidiscrimination Act), color, national origin, gender, age, disability, marital status, veteran status, or any other status protected by law, in providing education or access to the benefits of educational services, activities, and programs, including vocational programs, in accordance with Titles VI and VII of the Civil Rights Act of 1964 as amended.

The San Benito CISD is an equal opportunity employer in full compliance with Title VI of the Civil Rights Act of 1964 as amended, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 as amended, the Americans with Disabilities Act, and Age Discrimination in Employment Act, Rehabilitation Act and Texas Commission on Human Rights Act. Questions about Title IX or Section 504 may be directed to the Superintendent of Schools, 240 North Crockett, San Benito, Texas 78586 (956) 361-6100.

La Declaración de no - Discriminación

El Distrito Escolar San Benito prohíbe la discriminación (incluyendo el hostigamiento, violencia hacia la persona con la que tengan compromiso, y venganza) a base de raza, religión, (incluyendo HB 3678, Religious Viewpoint Anti-Discrimination Act), color, origen nacional, género, edad, incapacidad, estado civil, estado de veterano, o cualquier otro estado protegido por la ley, en el abastecimiento de la educación o acceso a las ventajas de los servicios educativos, actividades, y los programas, incluyendo programas vocacionales, de acuerdo con Títulos VI y VII del Acta de los Derechos Civiles de 1964 según la enmienda prevista.

El Distrito Escolar San Benito en conformidad como organización, da la oportunidad igual en cumplimiento con el Título VI del Acta de los Derechos Civiles de 1964 según la enmienda prevista, el Título IX de las enmiendas educativas de 1972, la Sección 504 del Acta de Rehabilitación de 1973 según la enmienda prevista, el Acta de Americanos Incapacitados, y el Acta Contra la Discriminación por Edad en el Trabajo, el Acta de Rehabilitación y el Acta de Derechos Humanos en la Comisión de Texas. Las preguntas sobre el Título IX o la Sección 504 se pueden dirigir al Superintendente de Escuelas, 240 North Crockett, San Benito, Texas 78586 (956) 361-6100**.**

District Information

Description of the District

All campuses within the San Benito Consolidated Independent School District (SBCISD) are fully accredited by the Texas Education Agency.

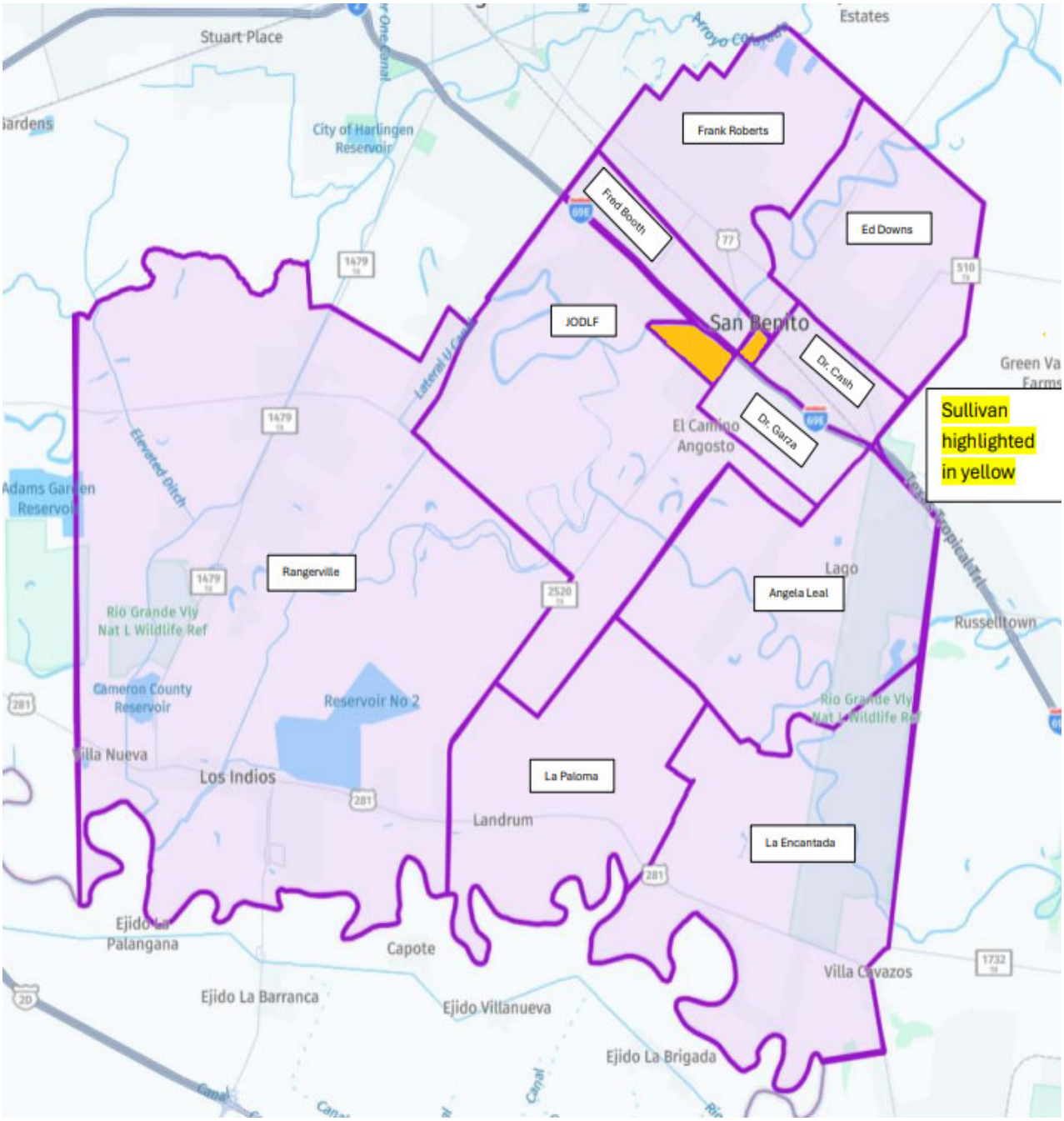
Total student enrollment in San Benito CISD averages ~~8,862~~ 8,578 students

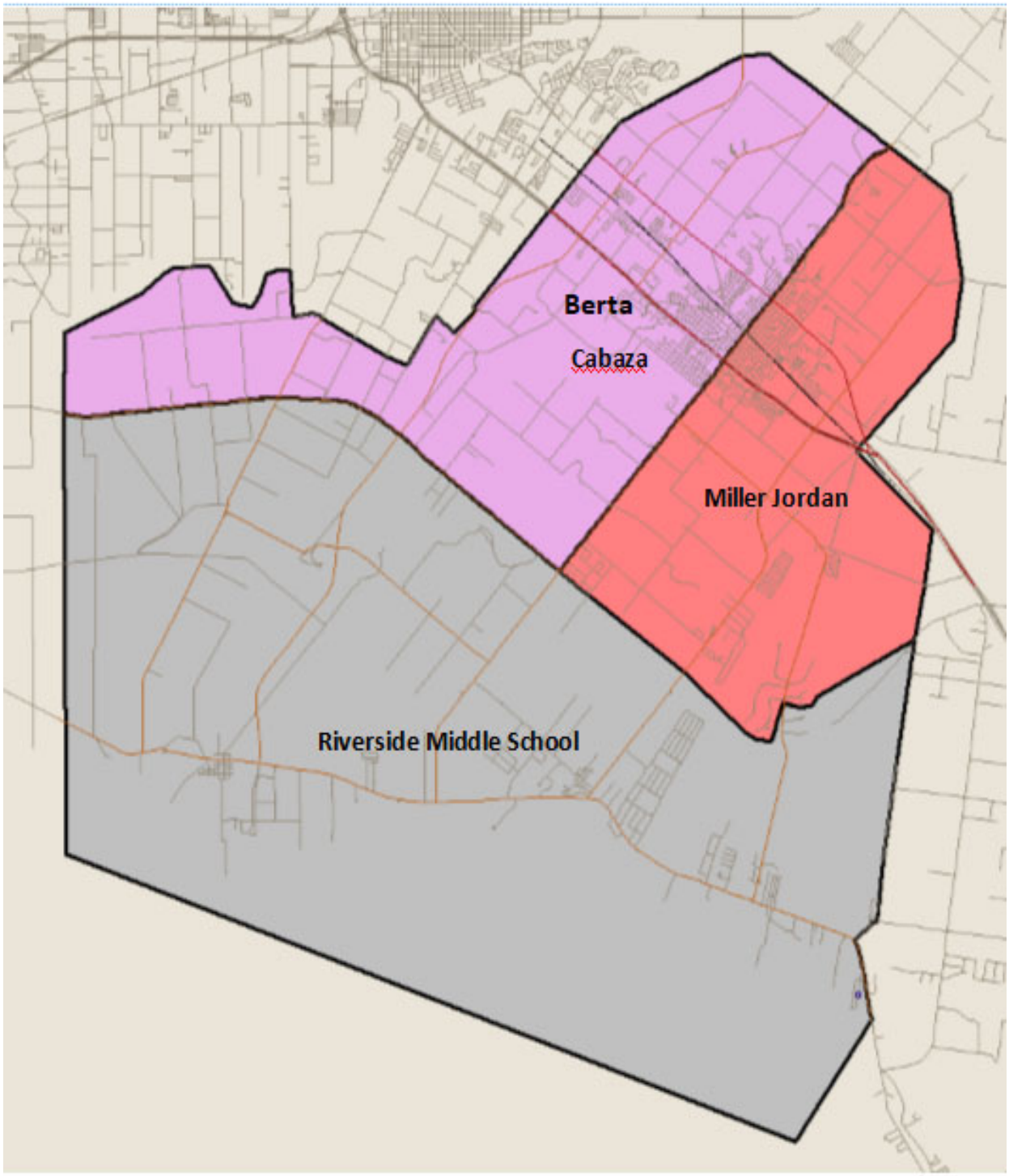
- Eleven elementary schools serve approximately ~~4,211~~ 4,183 students in grades Pre-Kindergarten3 through 5th grade.
- Three middle schools serve approximately ~~1,920~~ 1,789 students in grades 6th through 8th.
- San Benito High School (10th through 12th grades) and Veterans Memorial Academy (9th grade) serve approximately ~~2,731~~ 2,510 students.

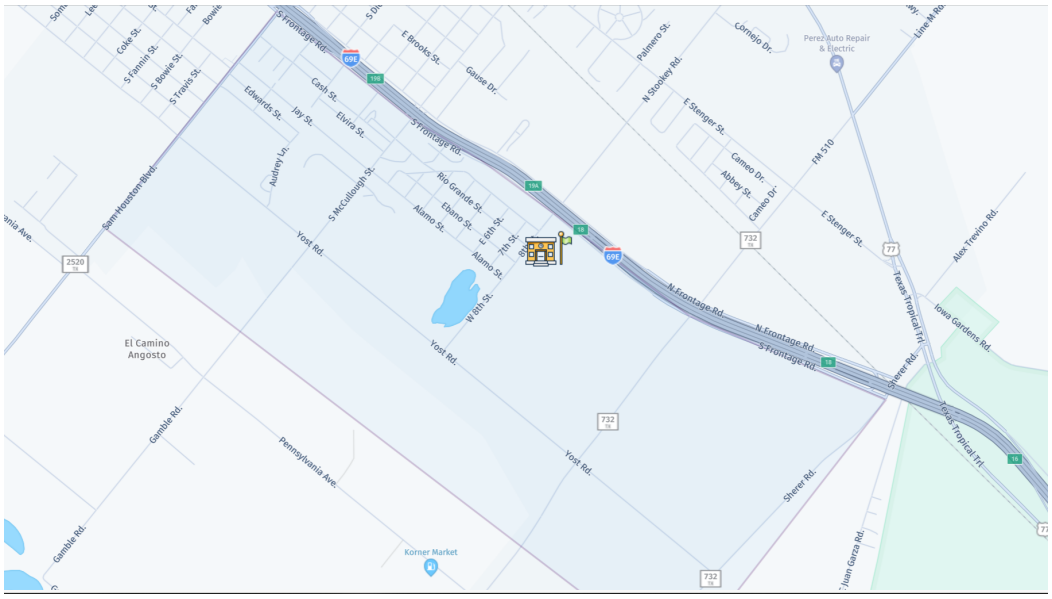
District Operational Hours for Staff

Location Start/End Times	Staff Reporting Time	Staff Dismissal Time
Elementary Schools **7:45 a.m. – 3:15 p.m.**	**Teachers-7:30 a.m.** (unless duty is assigned) All other staff as per assigned schedule.	**Teachers - 3:30 p.m.** (unless duty is assigned) All other staff as per assigned schedule.
Middle Schools **8:15 a.m. – 3:55 p.m.**	**Teachers – 8:00 a.m.** (unless duty is assigned) All other staff as per assigned schedule.	**Teachers – 4:10p.m.** (unless duty is assigned) All other staff as per assigned schedule.
Veterans Memorial Academy **8:30 a.m. – 4:10 p.m.**	**Teachers – 8:15 a.m.** (unless duty is assigned) All other staff as per assigned schedule.	**Teachers – 4:25 p.m.** (unless duty is assigned) All other staff as per assigned schedule.
San Benito High School **8:30 a.m. – 4:10 p.m.**	**Teachers – 8:15 a.m.** (unless duty is assigned) All other staff as per assigned schedule.	**Teachers – 4:25 p.m.** (unless duty is assigned) All other staff as per assigned schedule.
District Administration and Departments	**7:30 a.m.** Assigned schedule as needed	**4:30 pm** Assigned schedule as needed

District Map
Elementary and Middle School Zoned Maps




Berta
Cabaza
Miller Jordan
Riverside Middle School



Mission Statement, Goals, and Objectives

Policy AE

The district's mission is to provide a premier education for all students, through a positive and safe learning environment, so that its graduates are college, career, and workforce ready.

Board of Trustees

Policies BA, BB series, BD series, and BE series

Texas law grants the board of trustees the power to govern and oversee the management of the district's schools. The board is the policy-making body within the district and has overall responsibility for the curriculum, school taxes, annual budget, employment of the superintendent and other professional staff, and facilities. The board has complete and final control over school matters within limits established by state and federal laws and regulations.

The board of trustees is elected by the citizens of the district to represent the community's commitment to a strong educational program for the district's children. Board members are elected on the second Saturday in May and serve three-year terms. Board members serve without compensation, must be qualified voters, and must reside in the district.

Current board members include:

- ~~Dr. Ariel Cruz-Vela~~ Orlando Lopez President
- ~~Crystal Hernandez~~ Israel Villarreal III Vice-President
- ~~Israel Villarreal III~~ Celina Gonzales Secretary

- ~~Orlando Lopez~~ Dr. Ariel Cruz Vela Member
- Rudy Corona Member
- ~~Frutoso Gomez~~ Crystal Hernandez Member
- ~~Alejandro Reyna~~ Roel Abrego Member

The board usually meets the second Wednesday of the month at 5:30 p.m. at the John F. Barron Administration Building located at 240 N. Crockett Street, San Benito, Texas 78586. In the event that a large attendance is anticipated, the board may meet at Veterans Memorial Academy at 2115 N. Williams Road, San Benito, Texas 78586. Special meetings may be called when necessary. A written notice of regular and special meetings will be posted on the district website at www.sbcisd.net and displayed at the John F. Barron Administration located at 240 N. Crockett Street, San Benito, Texas 78586 at least three business days before the scheduled meeting time. The written notice will show the date, time, place, and subjects of each meeting. In emergencies, a meeting may be held with a one-hour notice.

All meetings are open to the public. In certain circumstances, Texas law permits the board to go into a closed session from which the public and others are excluded. Closed session may occur for such things as discussing prospective gifts or donations, real-property acquisition, certain personnel matters including employee complaints, security matters, student discipline, or consulting with attorneys regarding pending litigation.

Board Meeting Schedule

The San Benito Consolidated Independent School District Board of Trustees conduct their regular monthly meetings on the second Tuesday of each month. On occasion, the regular monthly meeting may be rescheduled for other selected dates upon the request of the Board or Superintendent. The Board committees meet the week prior to the scheduled monthly Board meetings.

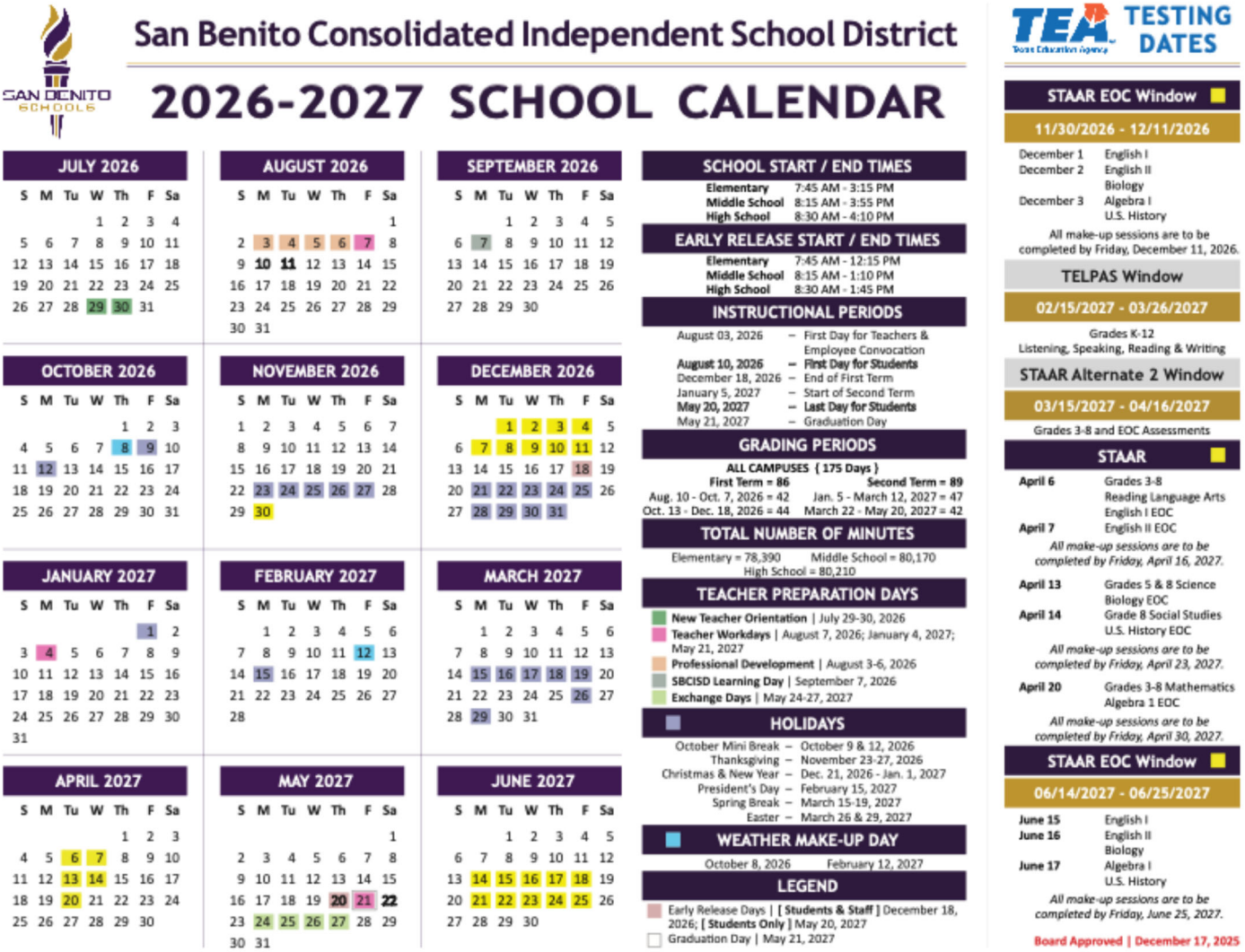
SBCISD Website Link to Board Meeting Schedules and Agendas
https://sbcisd.diligent.community/Portal/Default.aspx

Administration

Alfred Perez	Superintendent of Schools
Dilia Cornett	Assistant Superintendent of Academics
~~Monica Mata~~	~~Chief Financial Officer~~ Victoria Perez Assistant Superintendent of Finance & Operations

Erika Echartea	Executive Director of Administrative Services
Luis D. Gonzales Jr.	Director of Public Relations

School Calendar



San Benito Consolidated Independent School District

2026-2027 SCHOOL CALENDAR

JULY 2026

S	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

S	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

S	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

S	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026

S	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026

S	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2027

S	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

S	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

S	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

S	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027

S	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

S	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SCHOOL START / END TIMES

Elementary	7:45 AM - 3:15 PM
Middle School	8:15 AM - 3:55 PM
High School	8:30 AM - 4:10 PM

EARLY RELEASE START / END TIMES

Elementary	7:45 AM - 12:15 PM
Middle School	8:15 AM - 1:10 PM
High School	8:30 AM - 1:45 PM

INSTRUCTIONAL PERIODS

August 03, 2026	–	First Day for Teachers & Employee Convocation
August 10, 2026	–	**First Day for Students**
December 18, 2026	–	End of First Term
January 5, 2027	–	Start of Second Term
May 20, 2027	–	**Last Day for Students**
May 21, 2027	–	Graduation Day

GRADING PERIODS

ALL CAMPUSES { 175 Days }

First Term = 86	**Second Term = 89**
Aug. 10 - Oct. 7, 2026 = 42	Jan. 5 - March 12, 2027 = 47
Oct. 13 - Dec. 18, 2026 = 44	March 22 - May 20, 2027 = 42

TOTAL NUMBER OF MINUTES

Elementary = 78,390 Middle School = 80,170
High School = 80,210

TEACHER PREPARATION DAYS

- **New Teacher Orientation** | July 29-30, 2026
- **Teacher Workdays** | August 7, 2026; January 4, 2027; May 21, 2027
- **Professional Development** | August 3-6, 2026
- **SBCISD Learning Day** | September 7, 2026
- **Exchange Days** | May 24-27, 2027

HOLIDAYS

October Mini Break	–	October 9 & 12, 2026
Thanksgiving	–	November 23-27, 2026
Christmas & New Year	–	Dec. 21, 2026 - Jan. 1, 2027
President's Day	–	February 15, 2027
Spring Break	–	March 15-19, 2027
Easter	–	March 26 & 29, 2027

WEATHER MAKE-UP DAY

October 8, 2026 February 12, 2027

LEGEND

- Early Release Days | **[Students & Staff]** December 18, 2026; **[Students Only]** May 20, 2027
- Graduation Day | May 21, 2027

TEA TESTING DATES

STAAR EOC Window

11/30/2026 - 12/11/2026

December 1	English I
December 2	English II
	Biology
December 3	Algebra I
	U.S. History

All make-up sessions are to be completed by Friday, December 11, 2026.

TELPAS Window

02/15/2027 - 03/26/2027

Grades K-12
Listening, Speaking, Reading & Writing

STAAR Alternate 2 Window

03/15/2027 - 04/16/2027

Grades 3-8 and EOC Assessments

STAAR

April 6	Grades 3-8
	Reading Language Arts
	English I EOC
April 7	English II EOC

All make-up sessions are to be completed by Friday, April 16, 2027.

April 13	Grades 5 & 8 Science
	Biology EOC
April 14	Grade 8 Social Studies
	U.S. History EOC

All make-up sessions are to be completed by Friday, April 23, 2027.

April 20	Grades 3-8 Mathematics
	Algebra 1 EOC

All make-up sessions are to be completed by Friday, April 30, 2027.

STAAR EOC Window

06/14/2027 - 06/25/2027

June 15	English I
June 16	English II
	Biology
June 17	Algebra I
	U.S. History

All make-up sessions are to be completed by Friday, June 25, 2027.

Board Approved | December 17, 2025

Helpful Contacts

From time to time, employees have questions or concerns. If those questions or concerns cannot be answered by supervisors or at the campus or department level, the employee is encouraged to contact the appropriate department as listed below.

Department Directory

Academic Services	(956) 361-6120
Administrative Services	(956) 361-6158
After School Program	(956) 361-6450
Assessment, Research & Evaluation	(956) 361-6194
Athletic Department	(956) 361-6587
Bilingual/ESL Title III	(956) 361-6253
Building and Grounds	(956) 361-6380
Career & Technical Education	(956) 361-6574
Child Nutrition Program	(956) 361-6400
College & Career Go Center	(956) 361-6537
Counseling	(956) 361-6837
Elementary Instructional Implementation	(956) 361-6252
Energy Management and HVAC	(956) 361-6412
Family and Community Engagement (FACE)	(956) 361-6310
Federal Programs	(956) 361-6146
Finance & Operations	(956) 361-6168
Health Services	(956) 361-6807
Human Resources	(956) 361-6150

Instructional Materials	(956) 361-6951
Instructional Technology	(956) 361-6337
KSBG-TV	(956) 276-6030
Media Services	(956) 361-6837
Migrant Education	(956) 361-6147
Payroll	(956) 361-6100
PEIMS	(956) 361-6154
SBCISD Police	(956) 361-6475
Print Shop	(956) 361-6197
Professional Development	(956) 361-6102
Public Relations	(956) 361-6030
Purchasing	(956) 361-6390
Secondary Instructional Implementation	(956) 361-6160
Recruitment and Employee Engagement	(956) 361-6100
Risk Management	(956) 361-6185
Special Services	(956) 361-6221
Student Services	(956) 361-6221
Superintendent's Office	(956) 361-6110
Technology	(956) 361-6924
Transportation	(956) 361-6350

School Directory
Elementary Schools

Angela G. Leal Elementary School FM Road 732	(956) 276-5055
Dr. C. M. Cash Elementary School 400 Poinciana Street	(956) 361-6700
Dr. Raul Garza, Jr. Elementary School 845 Eighth Street	(956) 361-6900
Ed. Downs Elementary School 1302 N. Dowling Street	(956) 361-6720
Frank Roberts Elementary School 451 Biddle Street	(956) 3616740
Fred Booth Elementary School 705 Zaragosa Street	(956) 361-6860
Judge Oscar De La Fuente Elementary School 2700 S. Sam Houston Blvd.	(956) 361-6820
La Encantada Elementary School 35001 FM 1577	(956) 361-6760
La Paloma Elementary School 35076 Padilla Street	(956) 361-6780
Rangerville Elementary School 17558 Landrum Park Road	(956) 361-6840
Sullivan Elementary School 900 Elizabeth Street	(956) 361-6880

Middle Schools

~~GO Academy~~/Collegiate Academy ~~450 S. Williams Road~~ 700 N. McCullough	(956) 276-6000

Berta Cabaza Middle School 2901 Shafer Road	(956) 361-6800
Miller Jordan Middle School 700 N. McCullough	(956) 361-6650
Riverside Middle School 35428 Padilla Street	(956) 361-6940

High Schools

Veterans Memorial Academy 2115 N. Williams Road	(956) 276-6000
San Benito High School 450 S. Williams Road	(956) 361-6500

Alternative Campuses

Amador Rodriguez Boot Camp 2330 W. Bus. Hwy 77	(956) 361-3509
Cameron County JJAEP 2330 W. Bus. Hwy 77	(956) 361-3509
Darrel Hester Detention Center 2310 W. Hwy. 77	(956) 399-3075
Positive Redirection Center	(956) 361-6275
RGV Youth Recovery Home (Dormitory) 29783 Rangerville Road	(956) 428-5200

Employment

Equal Employment Opportunity

Policies DAA, DIA

In its efforts to promote nondiscrimination and as required by law, San Benito CISD does not discriminate against any employee or applicant for employment because of race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age, disability, military status, genetic information, or on any other basis prohibited by law. Additionally, the district does not discriminate against an employee or applicant who acts to oppose such discrimination or participates in the investigation of a complaint related to a discriminatory employment practice. Employment decisions will be made on the basis of each applicant's job qualifications, experience, and abilities.

In accordance with Title IX, the district does not discriminate on the basis of sex and is prohibited from discriminating on the basis of sex in its educational programs or activities. The prohibition against discrimination extends to employment. Inquiries about the application of Title IX may be referred to the district's Title IX coordinator, to the Assistant Secretary for Civil Rights of the Department of Education, or both.

The district designates and authorizes the following employee as the Title IX coordinator for employees to address concerns or inquiries regarding discrimination based on sex, including sexual harassment: *Erika Echartea, Executive Director of Administrative Services at 240 N. Crockett Street, eechartea@sbcisd.net 956-361-6150.* Reports can be made at any time and by any person, including during non-business hours, by mail, email, or phone. During district business hours, reports may also be made in person.

The district designates and authorizes the following employee as the ADA/Section 504 coordinator for employees for concerns regarding discrimination on the basis of a disability: *Janette Bristow, Health Services Coordinator, 450 S. Dick Dowling, jmbristow@sbcisd.net 956-361-6807.*

Questions or concerns relating to discrimination for any other reason should be directed to the Superintendent.

Job Vacancy Announcements

Policy DC

Announcements of job vacancies by position and location are posted on a regular basis to the district's website.

Employment after Retirement

Policy DC

Individuals receiving retirement benefits from the Teacher Retirement System (TRS) may be employed under certain circumstances on a full- or part-time basis without affecting their benefits, according to TRS rules and state law. Detailed information about employment after retirement is available in the TRS publication *Employment after Retirement*. Employees can contact TRS for additional information by calling 800-223-8778 or 512-542-6400. Information is also available on the TRS Website (www.trs.texas.gov).

Contract and Noncontract Employment

Policy DC series

State law requires the district to employ all full-time professional employees in positions requiring a certificate from the State Board for Educator Certification (SBEC) and nurses under probationary, term, or continuing contracts. Employees in all other positions are employed at-will or by a contract that is not subject to the procedures for nonrenewal or termination under Chapter 21 of the Texas Education Code. The paragraphs that follow provide a general description of the employment arrangements used by the district.

Probationary Contracts. Nurses and full-time professional employees new to the district and employed in positions requiring SBEC certification must receive a probationary contract during their first year of employment. Former employees who are hired after a two-year lapse in district employment or employees who move to a position requiring a new class of certification may also be employed by probationary contract. Probationary contracts are one-year contracts. The probationary period for those who have been employed as a teacher in public education for at least five of the eight years preceding employment with the district may not exceed one school year.

For those with less experience, the probationary period will be three school years (i.e., three one-year contracts) with an optional fourth school year if the board determines it is doubtful whether a term or continuing contract should be given.

Term Contracts. Full-time professionals employed in positions requiring certification and nurses will be employed by term contracts after they have successfully completed the probationary period. The terms and conditions of employment are detailed in the contract and employment policies. All employees will receive a copy of their contract. Employment policies can be accessed Online or copies will be provided upon request.

Noncertified Professional and Administrative Employees. Employees in professional and administrative positions that do not require SBEC certification (such as noninstructional administrators) are not employed by contract. Employment is not for any specified term and may be terminated at any time by either the employee or the district.

Paraprofessional and Auxiliary Employees. All paraprofessional and auxiliary employees, regardless of certification, are employed at will and not by contract. Employment is not for any specified term and may be terminated at any time by either the employee or the district.

Certification and Licenses

Policies DBA, DF

Professional employees whose positions require SBEC certification, or a professional license are responsible for taking actions to ensure their credentials do not lapse. Employees must submit documentation that they have passed the required certification exam and/or obtained or renewed their credentials to the SBCISD Human Resources Department in a timely manner. Employees licensed by the Texas Department of Licensing and Regulations (TDLR) must notify SBCISD Human Resources when there is action against, or revocation of, their license.

A certified employee's contract may be voided without Chapter 21 due process and employment terminated if the individual does not hold a valid certificate or fails to fulfill the requirements necessary to renew or extend a temporary certificate, emergency certificate, probationary certificate, or permit. A contract may also be voided if SBEC suspends or revokes certification because of an individual's failure to comply with criminal history background checks. Contact the SBCISD Human Resources Department if you have any questions regarding certification or licensure requirements.

Recertification of Employment Authorization

Policy DC

At the time of hire all employees must complete the Employment Eligibility Verification Form (Form I-9) and present documents to verify identity and employment authorization.

Employees whose immigration status, employment authorization, or employment authorization documents have expired must present new documents that show current employment authorization. Employees should file the necessary application or petition sufficiently in advance to ensure that they maintain continuous employment authorization or valid employment authorization documents. Contact the SBCISD Human Resources Department if you have any questions regarding reverification of employment authorization. Failure to verify employment authorization may result in termination.

Searches and Alcohol and Drug Testing

Policy CQ, DHE

Noninvestigatory searches in the workplace including accessing an employee's desk, file cabinets, or work area to obtain information needed for usual business purposes may occur when an employee is unavailable. Therefore, employees are hereby notified that they have no legitimate expectation of privacy in those places. In addition, the district reserves the right to conduct searches when there is reasonable cause to believe a search will uncover evidence of

work-related misconduct. Such an investigatory search may include drug and alcohol testing if the suspected violation relates to drug or alcohol use. The district may search the employee, the employee's personal items, and work areas including district-owned technology resources, lockers, and private vehicles parked on district premises or work sites or used in district business. Disciplinary action, up to and including termination, may result if an employee refuses to submit to testing or is found to violate district policy.

Employees Required to Have a Commercial Driver's License. Any employee whose duties require a commercial driver's license (CDL) is subject to alcohol and drug testing. This includes all drivers who operate a motor vehicle designed to transport 16 or more people counting the driver, drivers of large vehicles, or drivers of vehicles used in the transportation of hazardous materials. Teachers, coaches, or other employees who primarily perform duties other than driving are subject to testing requirements if their duties include driving a commercial motor vehicle.

Drug testing will be conducted before an individual assumes driving responsibilities. Alcohol and drug tests will be conducted when reasonable suspicion exists, at random, when an employee returns to duty after engaging in prohibited conduct, and as a follow-up measure. Testing may be conducted following accidents. Return-to-duty and follow-up testing will be conducted if an employee who has violated the prohibited alcohol conduct standards or tested positive for alcohol or drugs is allowed to return to duty.

All employees required to have a CDL or who otherwise are subject to alcohol and drug testing will receive a copy of the district's policy, the testing requirements, and detailed information on alcohol and drug abuse and the availability of assistance programs.

Employees with questions or concerns relating to alcohol and drug testing policies and related educational material should contact hrdept@sbcisd.net .

Health Safety Training

Policies DBA, DMA

~~Certain employees who are involved in physical activities for students must maintain and submit to the district proof of current certification or training in first aid, cardiopulmonary resuscitation (CPR), the use of an automated external defibrillator (AED), concussion, and extracurricular athletic activity safety. Certification or documentation of training must be issued by the American Red Cross, the American Heart Association, or another organization that provides equivalent training and certification. Employees subject to this requirement must submit their certification or documentation to SBCISD Human Resources Department by August 5, 2024.~~ District employees who are head directors of a marching band or head coaches or chief sponsors of an extracurricular athletic activity (including cheerleading) that is sponsored or sanctioned by the district or UIL must maintain and submit to the district proof of current certification in first aid and cardiopulmonary resuscitation (CPR) issued by the American Red Cross, the American Heart Association, or another authorized organization that provides equivalent training and certification. Employees subject to this requirement must submit their certification or documentation to SBCISD Human Resources Department by August 3, 2026. Nurses, athletic

coaches or sponsors, PE teachers, marching band directors, cheerleading coaches, and other certain employees must obtain and maintain certification in the principles and techniques of cardiopulmonary resuscitation (CPR) and the use of an automated external defibrillator (AED) provided by the American Red Cross, the American Heart Association, or another authorized organization that provides equivalent training and certification. Employees subject to this requirement must submit their certification or documentation to SBCISD Human Resources Department by August 3, 2026.

School nurses and employees with regular contact with students must complete a Texas Education Agency approved, Online training regarding seizure disorder awareness, recognition, and related first aid.

Reassignments and Transfers

Policy DK

All personnel are subject to assignment and reassignment by the superintendent or designee when the superintendent or designee determines that the assignment or reassignment is in the best interest of the district. Reassignment is a transfer to another position, department, or facility that does not necessitate a change in the employment contract. Campus reassignments must be approved by the principal at the receiving campus except when reassignments are due to enrollment shifts or program changes. Extracurricular or supplemental duty assignments may be reassigned at any time unless an extracurricular or supplemental duty assignment is part of a dual-assignment contract. Employees who object to a reassignment may follow the district process for employee complaints as outlined in this handbook and district policy DGBA(Local).

An employee with the required qualifications for a position may request a transfer to another campus or department. A written request for transfer must be completed and signed by the employee and the employee's supervisor. A teacher requesting a transfer to another campus before the school year begins must submit his or her request by the district transfer timeline. Requests for transfer during the school year will be considered only when the change will not adversely affect students and after a replacement has been found. All transfer requests will be coordinated by the SBCISD Human Resources Department office and must be approved by the receiving supervisor.

Workload and Work Schedules

Policies DEAB, DK, DL

Professional Employees. Professional employees and academic administrators are exempt from overtime pay and are employed on a 10-, 11-, or 12-month basis, according to the work schedules set by the district. A school calendar is adopted each year designating the work schedule for teachers and all school holidays. Notice of work schedules including start and end dates and scheduled holidays will be distributed each school year.

Classroom teachers will have planning periods for instructional preparation including conferences. The schedule of planning periods is set at the campus level but must provide at least 450 minutes within each two-week period in blocks not less than 45 minutes within the instructional day. Teachers and librarians are entitled to a duty-free lunch period of at least 30 minutes. The district may require teachers to supervise students during lunch one day a week when no other personnel are available.

Paraprofessional and Auxiliary Employees. Support employees are employed at will and receive notification of the required duty days, holidays, and hours of work for their position on an annual basis. Paraprofessional and auxiliary employees must be compensated for overtime and are not authorized to work in excess of their assigned schedule without prior approval from their supervisor. See Overtime Compensation on page 28 for additional information.

ADA Accommodations

Policies DAA, DBB, DIA

The district will provide reasonable accommodations to employees with a disability if the accommodation would allow the individual to perform the essential functions of their job, unless doing so would create an undue hardship. An employee or their supervisor may initiate a request for accommodation by contacting Jeanette Bristow, Health Services Coordinator at 956-361-6807, jmbristow@sbcisd.net, and identifying an adjustment or change at work that is needed because of a disability. An employee also may submit a written request to HR using the ADA Accommodation Request Form, which is available at www.sbcisd.net.

Upon receiving the reasonable accommodation request, HR will meet with the employee and conduct an informal, interactive discussion to identify accommodation that will allow the employee to perform the essential functions of the job effectively. The district may request medical information concerning the employee's disability to assist in determining what accommodation(s) may be available and appropriate. The employee will be responsible for obtaining the information from their health care provider. Medical information received will be confidential and kept separate from the employee's personnel file.

After meeting with the employee and reviewing medical documentation, HR will determine whether the employee is a qualified individual with a disability and develop a reasonable accommodation plan for the employee. Accommodation will be determined on a case-by-case basis. HR will work closely with the employee and supervisor to ensure that reasonable accommodation is provided and effective.

Breaks for Expression of Breast Milk

Policies DEAB, DG

The district supports the practice of expressing breast milk and makes reasonable accommodations for the needs of employees who express breast milk. A place, other than a multiple user bathroom, that is shielded from view and free from intrusion from other employees and the public where the employee can express breast milk will be provided.

A reasonable amount of break time will be provided when the employee has a need to express milk. For nonexempt employees, these breaks are unpaid and are not counted as hours worked. Employees should meet with their supervisor to discuss their needs and arrange break times.

The Providing Urgent Maternal Protections of Nursing Mothers Act (PUMP Act) requires an employee to notify the district if they believe the district is out of compliance in providing breaks for a nursing mother. The employee must give the district 10 days to come into compliance before making any claim of liability against the district. An employee with concerns should contact, *Erika Echartea, Executive Director of Administrative Services at 240 N. Crockett Street, eechartea@sbcisd.net, 956-361-6150.*

Pregnant Workers Fairness Act

The Pregnant Workers Fairness Act (PWFA) provides consideration of accommodations to employees who have known limitations related to pregnancy, childbirth, or related medical conditions. An employee seeking a PWFA accommodation should contact *Erika Echartea, Executive Director of Administrative Services at 240 N. Crockett Street, eechartea@sbcisd.net, 956-361-6150* to begin the interactive process.

Notification to Parents Regarding Qualifications

Policies DK, DBA00

In schools receiving Title I funds, the district is required by the Every Student Succeeds Act (ESSA) to notify parents at the beginning of each school year that they may request information regarding the professional qualifications of their child's teacher. ESSA also requires that parents be notified if their child has been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements.

Texas law requires that parents be notified if their child is assigned for more than 30 consecutive instructional days to a ~~teacher who does not hold an appropriate teaching certificate~~ to an uncertified substitute, inappropriately certified teacher, or an uncertified teacher. This notice is not required if parental notice under ESSA is sent. Inappropriately certified or uncertified teachers include individuals on an emergency permit (including individuals waiting to take a certification exam) and individuals who do not hold any certificate or permit, including substitutes. Information relating to teacher certification will be made available to the public upon request. Employees who have questions about their certification status can call SBCISD Human Resources Department at 956-361-6150.

Outside Employment and Tutoring

Policy DBD

Employees are required to disclose in writing to their immediate supervisor any outside employment that may create a potential conflict of interest with their assigned duties and

responsibilities or the best interest of the district. Supervisors will consider outside employment on a case-by-case basis and determine whether it should be prohibited because of a conflict of interest.

Administrators. An employee who has significant administrative duties relating to the operation of a school district, including the operation for a campus, program, or other subdivision of the district is restricted from outside employment. Administrators may not receive financial benefits for performing personal services for any business entity that conducts or solicits business with the district. Administrators are also prohibited from receiving financial benefits for performing personal services for any education business that provides services regarding the curriculum or administration of any school district or financial benefits for performing personal services for other school districts, open enrollment charter schools, and education service centers. An exception applies to an administrator who is not a superintendent, assistant superintendent, or member of a board of managers if the board approves as required by statute. Services must be performed on the administrator's personal time. Contact Human Resources for more information.

Performance Evaluation

Policy DN, DPB series

Evaluation of an employee's job performance is a continuous process that focuses on improvement. Performance evaluation is based on an employee's assigned job duties and other job-related criteria. All employees will participate in the evaluation process with their assigned supervisor at least annually. Written evaluations will be completed on forms approved by the district. Reports, correspondence, and memoranda also can be used to document performance information. All employees will receive a copy of their written evaluation, participate in a performance conference with their supervisor, and have the opportunity to respond to the evaluation.

Upon receiving a report, a nursing review committee may review a nurse's nursing services, qualifications, and quality of patient care, as well as the merits of a complaint concerning a nurse, and a determination or recommendation regarding a complaint. A nurse may request, orally or in writing, a determination by the committee regarding conduct requested of the nurse believed to violate the nurse's duty to a patient.

Employee Involvement

Policies BQA, BQB

At both the campus and district levels, San Benito CISD offers opportunities for input in matters that affect employees and influence the instructional effectiveness of the district. As part of the district's planning and decision-making process, employees are elected to serve on district- or campus-level advisory committees. Plans and detailed information about the shared decision-making process are available in each campus office or from San Benito CISD Superintendent's Office.

Staff Development

Policy DMA

Staff development activities are organized to meet the needs of employees and the district. Staff development for instructional personnel is predominantly campus-based, related to achieving campus performance objectives, addressed in the campus improvement plan, and approved by a campus-level advisory committee. Staff development for noninstructional personnel is designed to meet specific licensing requirements (e.g., bus drivers) and continued employee skill development.

Individuals holding renewable SBEC certificates are responsible for obtaining the required training hours and maintaining appropriate documentation.

The district may use District-wide staff development that has been developed and approved through the district-level decision process. [See BQA and BQB, as appropriate]

The staff development may include:

1. Training in technology, conflict resolution, and discipline strategies, including classroom management, District discipline policy, and the Student Code of Conduct;
2. Training in preventing, identifying, responding to, and reporting incidents of bullying;
3. Digital Learning, and,
4. Instruction as to what is permissible under law, including opinions of the United States Supreme Court, regarding prayer in public school.

The digital learning training must discuss basic technology proficiency expectations and methods to increase an educator's digital literacy; and assist an educator in the use of digital technology in learning activities that improve teaching, assessment, and instructional practices.

Education Code 21.451 (b) – (d), (g)

Mental Health Training

Policy DMA

All district employees who regularly interact with students are required to complete an evidenced-based mental health training program that is designed to provide instruction regarding the recognition and support of children and youth who experience mental health or substance use issues that may pose a threat to school safety. Employees must provide a certificate of completion to the district that includes the name of the training course along with supporting documentation confirming that the training meets the requirements of the commissioner rules for mental health training.

Campus staff required to complete the training includes, but is not limited to, teachers, coaches, librarians, instructional coaches, administrators, administrative support personnel, school resource officers, paraprofessionals, substitutes, custodians, cafeteria staff, bus drivers, crossing

guards, and district special program liaisons, and supervisors of personnel who regularly interact with students.

Compensation and Benefits

Salaries, Wages, and Stipends

Policies DEA, DEAA, DEAB

Employees are paid in accordance with administrative guidelines and an established pay structure. The district's pay plans are reviewed by the administration each year and adjusted as needed. All district positions are classified as exempt or nonexempt according to federal law. Professional employees and academic administrators are generally classified as exempt and are paid monthly salaries. They are not entitled to overtime compensation. Other employees are generally classified as nonexempt and are paid an hourly wage or salary and receive compensatory time or overtime pay for each hour worked beyond 40 in a workweek. (See *Overtime Compensation*, page 28

All employees will receive written notice of their pay and work schedules before the start of each school year. Classroom teachers, full-time librarians, full-time nurses, and full-time counselors will be paid no less than the minimum state salary schedule. Contract employees who perform extracurricular or supplemental duties may be paid a stipend in addition to their salary according to the district's extra-duty pay schedule.

Employees should contact SBCISD Human Resources Department for more information about the district's pay schedules or their own pay.

Paychecks

All professional and salaried employees are paid monthly. Hourly employees are paid semi-monthly. Paychecks will not be released to any person other than the district employee named on the check without the employee's written authorization. Employees are responsible for regularly reviewing the accuracy of their pay statement and should contact Payroll at 956-361-6100, if they have any questions.

The schedule of pay dates for the ~~2025-2026~~ 2026-2027 school year follows:

San Benito Consolidated Independent School District

Payroll Department

2026-2027

Monthly Pay Dates

Beginning Date	Ending Date	Due Date	Pay Date
06/28/2026	07/25/2026	07/27/2026	08/25/2026
07/26/2026	08/22/2026	08/24/2026	09/25/2026
08/23/2026	09/26/2026	09/28/2026	10/23/2026
09/27/2026	10/24/2026	10/26/2026	11/19/2026
10/25/2026	11/21/2026	11/30/2026	12/17/2026
11/22/2026	12/26/2026	01/04/2027	01/25/2027
12/27/2026	01/23/2027	01/25/2027	02/25/2027
01/24/2027	02/20/2027	02/22/2027	03/25/2027
02/21/2027	03/27/2027	03/30/2027	04/23/2027
03/28/2027	04/24/2027	04/26/2027	05/25/2027
04/25/2027	05/22/2027	05/24/2027	06/24/2027
05/23/2027	06/26/2027	06/28/2027	07/22/2027

Reminders:

- Employees who exceed their available leave balance will notice an absence deduction in full for the pay period stated above and docked on the respective pay check date
- SBCISD is paying via direct deposit only, therefore due dates will be strictly followed to ensure employees are compensated in a timely manner.
- Any and all paperwork received after the due date will be applied to the following pay date.
- Unless otherwise noted, all pay reports are due to the Payroll Department by 5:00 PM on the due date.
- Extra duty pay submitted to the payroll department with errors will be sent back for corrections and paid until the following payroll run.

San Benito Consolidated Independent School District
Payroll Department
2026-2027
Bi-Weekly Pay Dates

Beginning Date	Ending Date	Due Date	Pay Date
06/28/2026	07/11/2026	07/13/2026	07/16/2026
07/12/2026	07/25/2026	07/27/2026	07/30/2026
07/26/2026	08/08/2026	08/10/2026	08/14/2026
08/09/2026	08/22/2026	08/24/2026	08/28/2026
08/23/2026	09/05/2026	09/07/2026	09/11/2026
09/06/2026	09/19/2026	09/21/2026	09/25/2026
09/20/2026	10/03/2026	10/05/2026	10/07/2026
10/04/2026	10/17/2026	10/19/2026	10/23/2026
10/18/2026	10/31/2026	11/02/2026	11/06/2026
11/01/2026	11/14/2026	11/16/2026	11/20/2026
11/15/2026	11/28/2026	11/30/2026	12/04/2026
11/29/2026	12/12/2026	12/14/2026	12/18/2026
12/13/2026	12/26/2026	12/28/2026	01/01/2027
12/27/2026	01/09/2027	01/11/2027	01/15/2027
01/10/2027	01/23/2027	01/25/2027	01/29/2027
01/24/2027	02/06/2027	02/08/2027	02/11/2027
02/07/2027	02/20/2027	02/22/2027	02/26/2027
02/21/2027	03/06/2027	03/08/2027	03/12/2027
03/07/2026	03/20/2027	03/22/2027	03/25/2027
03/21/2027	04/03/2027	04/05/2027	04/09/2027
04/04/2027	04/17/2027	04/19/2027	04/23/2027
04/18/2027	05/01/2027	05/03/2027	05/07/2027
05/02/2027	05/15/2027	05/17/2027	05/21/2027
05/16/2027	05/29/2027	05/31/2027	06/03/2027
05/30/2027	06/12/2027	06/14/2027	06/17/2027
06/13/2027	06/26/2027	06/28/2027	06/30/2027

Reminders:

- Employees who exceed their available leave balance will notice an absence deduction in full for the pay period stated above and docked on the respective pay check date
- SBCISD is paying via direct deposit only, therefore due dates will be strictly followed to ensure employees are compensated in a timely manner.
- Any and all paperwork received after the due date will be applied to the following pay date.
- Unless otherwise noted, all pay reports are due at Payroll Department by 5:00 PM on the due date.
- Extra pays submitted to payroll department with errors will be sent back for corrections.

SAN BENITO SCHOOLS

Reminders:

- Employees who exceed their available leave balance will notice an absence deduction in full for the pay period stated above and docked on the respective paycheck date.
- SBCISD pays via direct deposit only, therefore due date will be strictly followed to ensure employees are compensated in a timely manner.
- All paperwork received after the due date will be applied to the following pay date.
- Unless otherwise noted, all pay reports are due at the Payroll Department by 12:00 PM on the due date.
- Extra duty pay submitted to the Payroll Department with errors will be sent back for correction.

Automatic Payroll Deposit

Employees can have their paychecks electronically deposited into a designated account. A notification period of 10 days is necessary to activate this service. Contact the Payroll Department at 956- 361-6188 for more information about the automatic payroll deposit service.

Payroll Deductions

Policy CFEA

The district is required to make the following automatic payroll deductions:

- Teacher Retirement System of Texas (TRS) or Social Security employee contributions
- Federal income tax required for all full-time employees
- Medicare tax (applicable only to employees hired after March 31, 1986)
- Child support and spousal maintenance, if applicable
- Delinquent federal education loan payments, if applicable

Other payroll deductions employees may elect include deductions for the employee's share of premiums for health, dental, life, and vision insurance; annuities; and higher education savings plans or prepaid tuition programs. Employees also may request payroll deduction for payment of membership dues to professional organizations and donations to non-profit organizations. Salary deductions are automatically made for unauthorized or unpaid leave.

Overpayments. Employees are not entitled to any funds the district overpays. An agreement between an employee and the district must be in place in order to deduct any overpayment from one or more paychecks if an overpayment occurs.

Overtime Compensation

Policies DEAB, DEC

The district compensates overtime for nonexempt employees in accordance with federal wage and hour laws. Only nonexempt employees (hourly employees and paraprofessional employees) are entitled to overtime compensation. Nonexempt employees are not authorized to work beyond their normal work schedule without advance approval from their supervisor. A nonexempt employee who works overtime without prior approval will be subject to disciplinary action up to and including termination.

Overtime is legally defined as all hours worked in excess of 40 hours in a workweek and is not measured by the day or by the employee's regular work schedule. For the purpose of calculating overtime, a workweek begins at 12:00a.m. and ends at 11:59p.m.

Nonexempt employees that are paid on a salary basis are paid for a 40-hour workweek and do not earn additional pay unless they work more than 40 hours.

Employees may be compensated for overtime (i.e., hours beyond 40 in a workweek) at time-and-a-half rate with compensatory time off (comp time) or direct pay. The following applies to all nonexempt employees:

- Employees can accumulate up to 60 hours of comp time.
- Comp time must be used in the duty year that it is earned.
- Use of comp time may be at the employee's request with supervisor approval, as workload permits, or at the supervisor's direction.
- An employee is required to use comp time before using available paid leave (e.g., sick, personal, vacation).
- Weekly time records will be maintained on all nonexempt employees for the purpose of wage and salary administration.

Travel Expense Reimbursement

Policy DEE

Before any travel expenses are incurred by an employee, the employee's supervisor and Superintendent/Executive Director must give approval. For approved travel, employees will be reimbursed for mileage and other travel expenditures according to the current rate schedule established by the district. Employees must submit receipts, to the extent possible, to be reimbursed for allowable expenses other than mileage.

Health, Dental, and Life Insurance

Policy CRD

Group health insurance coverage is available to all full-time employees. The district's contribution to employee insurance premiums is determined annually by the board of trustees. Detailed descriptions of insurance coverage, prices, and eligibility requirements are provided to all employees in a separate booklet entitled Employee Benefit Booklet.

The health insurance plan year is from October 01 through September 30. New employees must complete enrollment forms within the first 30 days of employment. Current employees can make changes in their insurance coverage during open enrollment. Employees should contact Lucy Garcia, Insurance Coordinator, (956) 361-6185 for more information.

Supplemental Insurance Benefits

Policy CRD

At their own expense, employees may enroll in supplemental insurance programs for Dental, Vision, Accident, Critical Illness, Hospital Wrap, Disability, Life Insurance, Cancer Insurance, Flexible Spending Account, and Dependent Care. Premiums for these programs can be paid by payroll deduction. Employees should contact Lucy Garcia, Insurance Coordinator (956) 361-6185 for more information.

Cafeteria Plan Benefits (Section 125)

Employees may be eligible to participate in the Cafeteria Plan (Section 125) and, under IRS regulations, must either accept or reject this benefit. This plan enables eligible employees to pay certain insurance premiums on a pretax basis (i.e., disability, accidental death and dismemberment, cancer and dread disease, dental, and additional term life insurance). A third-party administrator handles employee claims made on these accounts.

New employees must accept or reject this benefit during their first month of employment. All employees must accept or reject this benefit on an annual basis and during the specified time period.

Workers' Compensation Insurance

Policy CRE

The district, in accordance with state law, provides workers' compensation benefits to employees who suffer a work-related illness or are injured on the job. The district has workers' compensation coverage from TASB Risk Management Fund, effective July 1.

Benefits help pay for medical treatment and make up for part of the income lost while recovering. Specific benefits are prescribed by law depending on the circumstances of each case.

All work-related accidents or injuries should be reported immediately to Lucy Garcia, Insurance Coordinator (956) 361-6185. Employees who are unable to work because of a work-related injury will be notified of their rights and responsibilities under the Texas Labor Code. See *Workers' Compensation Benefits,* page 44 for information on use of paid leave for such absences.

Unemployment Compensation Insurance

Policy CRF

Employees who have been laid off or terminated through no fault of their own may be eligible for unemployment compensation benefits. Employees are not eligible to collect unemployment benefits during regularly scheduled breaks in the school year or the summer months if they have employment contracts or reasonable assurance of returning to service. Employees with questions about unemployment benefits should contact the Human Resource Department.

Teacher (Employee) Retirement

All personnel employed on a regular basis for at least four and one-half months are members of the Teacher Retirement System of Texas (TRS). Substitutes not receiving TRS service retirement benefits who work at least 90 days a year are eligible to purchase a year of creditable service in TRS. TRS provides members with an annual statement of their account showing all deposits and the total account balance for the year ending August 31, as well as an estimate of their retirement benefits.

Employees who plan to retire under TRS should notify the Human Resources Department as soon as possible. Information on the application procedures for TRS benefits is available from TRS at Teacher Retirement System of Texas, 1000 Red River Street, Austin, TX 78701-2698, or call 800-223-8778 or 512-542-6400. TRS information is also available on the web (www.trs.texas.gov). See page 17 for information on restrictions of employment of retirees in Texas public schools.

Other Benefit Programs

- Teacher Performance Based Incentives
- Teacher Classroom Supply Incentives
- Annual Wellness Incentive (Reimbursement)
- Employee Loan Program

Leaves and Absences

Policies CRD, DBB, DEC, DECA, DECB, DED, DG

The district offers employees paid and unpaid leaves of absence in times of personal need. This handbook describes the basic types of leave available and restrictions on leaves of absence.

Employees who expect to be absent for an extended period of more than five days should call the Human Resources Department for information about applicable leave benefits, payment of insurance premiums, and requirements for communicating with the district.

Paid leave must be used in the following increments. Earned comp time must be used before any available paid state and local leave. Unless an employee requests a different order, available paid state and local leave will be used in the following order:

1. For professional employees, leave shall be recorded in half-day increments, even if a substitute is not employed.

2. For all other positions, leave shall be recorded in one-hour increments.

3. If the employee is taking intermittent FMLA leave, leave shall be recorded in one-hour increments

4. If the employee chooses to offset leave against workers' compensation benefits, leave shall be recorded in the amount used.

Employees must follow district and department or campus procedures to report or request any leave of absence and complete the appropriate form or certification. Any unapproved absences or absences beyond accumulated or available paid leave shall result in deduction from the employee's pay.

If an hourly employee does not report or request leave of absence(s) according to district procedures, the incident is considered a "no call/no show". An employee who is absent for five consecutive days without notice is considered to have abandoned their job and may face disciplinary consequences up to and including termination.

Order of Use

Earned comp time must be used before any available paid state and local leave. Unless an employee requests a different order, available paid state and local leave will be used in the following order:
- Local leave
- State sick leave accumulated before the 1995-96 school year
- State personal leave

Employees must follow district and department or campus procedures to report or request any leave of absence and complete the appropriate form or certification. Any unapproved absences or

absences beyond accumulated or available paid leave shall result in a deduction from the employee's pay.

Use of sick leave pool days shall be permitted only after all available state and local leave has been exhausted.

Concurrent use of Leave. When an employee is eligible for FMLA leave, the district shall designate the absence as FMLA leave. Temporary disability leave shall apply after all paid leave and compensatory time is exhausted, and all shall run concurrently with FMLA leave.

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

Earning leave. An employee shall not earn any local leave when he or she is in unpaid status. An employee using full or proportionate paid leave shall be considered to be in paid status.

Deductions. The district shall not approve paid leave for more leave days than have accumulated in prior years plus leave currently available. Any unapproved absences or absences beyond accumulated and available paid leave shall result in deductions from the employee's pay.

Leave Proration. If an employee separates from employment with the district before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave will be prorated based on the actual time employed. When an employee separates from employment before the last duty day of the school year, the employee's final paycheck will be reduced by the amount of state personal leave the employee used beyond his or her pro rata entitlement for the school year.

Employed for Full Year. If an employee uses more local leave than he or she earned and remains employed with the district through his or her last duty day, the district shall deduct the cost of the excess leave days from the employee's pay in accordance with administrative regulations.

Immediate Family. For purposes of leave other than family and medical leave, immediate family is defined as the following:

- Spouse
- Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands in loco parentis.
- Parent, stepparent, parent-in-law, or other individual who stands in loco parentis to the employee.
- Sibling, stepsibling, and sibling-in-law
- Grandparent and grandchild

- Any person residing in the employee's household at the time of illness or death

For purposes of family and medical leave, the definition of family is limited to spouse, parent, son or daughter, and next of kin. The definition of these are found in Policy DECA (LEGAL).

Medical Certification. Any employee, who is absent more than five (5) days because of a personal or family illness, must submit a medical certification from a qualified health care provider confirming the specific dates of the illness, the reason for the illness, and—in the case of personal illness—the employee's fitness to return to work.

An employee shall submit medical certification of the need for leave if:

- The employee is absent more than five consecutive work days.
- The district requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
- The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or
- The employee requests FMLA for military caregiver leave.

The district may require medical certification due to an employee's questionable pattern of absences or when deemed necessary by the supervisor or superintendent. The district may also request medical certification when an employee requests leave under the Family and Medical Leave Act (FMLA) for the employee's serious health condition, a serious health condition of the employee's spouse, parent, or child, or for military caregiver leave.

The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits covered employers from requesting or requiring genetic information of an individual or family member of the individual, except as specifically allowed by this law. To comply with this law, we ask that employees and health care providers do not provide any genetic information in any medical certification. 'Genetic information,' as defined by GINA, includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member, or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

Continuation of Health Insurance. Employees, on an approved leave of absence other than family and medical leave, may continue their insurance benefits at their own expense. Health insurance benefits for employees on paid leave and leave designated under the FMLA will be paid by the district as they were prior to the leave. Otherwise, the district does not pay any portion of insurance premiums for employees who are on unpaid leave.

Under TRS-Active Care rules, an employee is no longer eligible for insurance through the district after six months of unpaid leave other than FML. If an employee's unpaid leave extends for more than six months, the district will provide the employee with notice of COBRA rights.

Personal Leave

State law entitles all employees to five days of paid personal leave per year. Personal leave is available for use at the beginning of the year. A day of personal leave is equivalent to the number of hours per day in an employee's usual assignment, whether full-time or part-time. State personal leave accumulates without limit, is transferable to other Texas school districts, and generally transfers to education service centers. Personal leave may be used for two general purposes: nondiscretionary and discretionary.

Nondiscretionary. Leave taken for personal or family illness, family emergency, a death in the family, or active military service is considered nondiscretionary leave. Reasons for this type of leave allow very little, if any, advance planning. Nondiscretionary may be used in the same manner as state sick leave.

Discretionary. Leave taken at an employee's discretion that can be scheduled in advance is considered discretionary leave. An employee wishing to take discretionary personal leave must submit a request to his or her principal or supervisor five days in advance of the anticipated absence. The effect of the employee's absence on the educational program or department operations, as well as the availability of substitutes, will be considered by the principal or supervisor.

Leave Proration. If an employee separates from employment with the district before his or her last duty day of the year, or begins employment after the first duty day, state personal leave will be prorated based on the actual time employed. When an employee separates from employment before the last duty day of the school year, the employee's final paycheck will be reduced by the amount of state personal leave the employee used beyond his or her pro rata entitlement for the school year.

State Sick Leave

State sick leave accumulated before 1995 is available for use and may be transferred to other school districts in Texas. State sick leave may be used for the following reasons only:

- Employee illness
- Illness in the employee's immediate family
- Family emergency (i.e., natural disasters or life-threatening situations)
- Death in the immediate family
- Active military service

Local Leave

Policy DEC (Local)

Full-time employees shall earn five (5) paid local leave days per school year in accordance with administrative regulations. Local leave shall accumulate without limit. Local leave shall be used according to the terms and conditions of state personal leave.

Vacation

Policy DED

Each full-time employee in a position normally requiring 260 days or more of service shall receive ten paid vacation days per fiscal year. Use of vacation days shall require advance approval by the employee's supervisor.

- Eligibility criteria;
- Accrual rates and availability;
- Request and approval processes;
- Accumulation and carryover limits; and
- Treatment of vacation days upon separation from service.

Vacation days shall not accumulate from one fiscal year to the next. Any unused vacation days not taken prior to the beginning of the new school year shall be forfeited.

Sick Leave Bank (or Pool)

An employee who has exhausted all paid leave as well as any applicable compensatory time and who suffers from a catastrophic illness or injury may request the establishment of a sick leave pool, to which district employees may donate a maximum of three local leave for use by the eligible employee, in accordance with administrative regulations. Use of sick leave pool days shall be permitted only after all available state and local leave has been exhausted.

If the employee is unable to submit the request, a member of the employee's family or the employee's supervisor may submit the request to establish a sick leave pool.

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, used the maximum number of days allowed under a pool, or exhausts all leave days donated to the sick leave pool.

Procedures to request Sick Leave Pool:

1. The sick leave application can be requested by contacting the Human Resources department at 956-361-6150.
2. The maximum number of days an employee may donate to a sick leave pool is 3 Local days.
3. The maximum number of days is 60 per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors. Returned days will be given to the employee who donated days last. (Last one to donate, first one to receive unused days).

APPEAL: An employee may appeal a decision regarding the establishment or implementation of the district's sick leave pool may be appealed in accordance with DGBA (Local), beginning with the Superintendent or appropriate administrator.

Family and Medical Leave Act (FMLA)—General Provisions

The following text is from the federal notice, *Your Employee Rights Under the Family and Medical Leave Act.* Specific information that the district has adopted to implement the FMLA follows this general notice.

Leave Entitlements

Eligible employees who work for a covered employer can take up to 12 weeks of unpaid, job-protected leave in a 12-month period for the following reasons:

 The birth of a child or placement of a child for adoption or foster care;
 To bond with a child (Leave must be taken within 1 year of the child's birth or placement);
 To care for the employee's spouse, child, or parent who has a qualifying serious health condition;
 For the employee's own qualifying serious health condition that makes the employee unable to perform the employee's job;
 For qualifying exigencies related to the foreign deployment of a military member who is the employee's spouse, child, or parent.

An eligible employee who is a covered service member's spouse, child, parent, or next of kin may also take up to 26 weeks of FMLA leave in a single 12-month period to care for the service member with a serious injury or illness.

An employee does not need to use leave in one block. When it is medically necessary or otherwise permitted, employees may take leave intermittently or on a reduced schedule.

Employees may choose, or an employer may require, the use of accrued paid leave while taking FMLA leave. If an employee substitutes accrued paid leave for FMLA leave, the employee must comply with the employer's normal paid leave policies.

An employee receiving workers' compensation income benefits may be eligible for paid or unpaid leave. An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

Benefits and Protections

While employees are on FMLA leave, employers must continue health insurance coverage as if the employees were not on leave.

Upon return from FMLA leave, most employees must be restored to the same job or one nearly identical to it with equivalent pay, benefits, and other employment terms and conditions.

An employer may not interfere with an individual's FMLA rights or retaliate against someone for using or trying to use FMLA leave, opposing any practice made unlawful by the FMLA, or being involved in any proceeding under or related to the FMLA.

Eligibility Requirements

An employee who works for a covered employer must meet three criteria in order to be eligible for FMLA leave. The employee must:

 Have worked for the employer for at least 12 months;

 Have at least 1,250 hours of service in the 12 months before taking leave*; and

- Work at a location where the employer has at least 50 employees within 75 miles of the employee's worksite. *Special hours of service eligibility requirements apply to airline flight crew employees.

Requesting Leave

Generally, employees must give 30 days' advance notice of the need for FMLA leave. If it is not possible to give 30 days' notice, an employee must notify the employer as soon as possible and, generally, follow the employer's usual procedures.

Employees do not have to share a medical diagnosis but must provide enough information to the employer so it can determine if the leave qualifies for FMLA protection.

Sufficient information could include informing an employer that the employee is or will be unable to perform his or her job functions, that a family member cannot perform daily activities, or that hospitalization or continuing medical treatment is necessary. Employees must inform the employer if the need for leave is for a reason for which FMLA leave was previously taken or certified.

Employers can require a certification or periodic recertification supporting the need for leave. If the employer determines that the certification is incomplete, it must provide a written notice indicating what additional information is required.

Employer Responsibilities

Once an employer becomes aware that an employee's need for leave is for a reason that may qualify under the FMLA, the employer must notify the employee if he or she is eligible for FMLA leave and, if eligible, must also provide a notice of rights and responsibilities under the FMLA. If the employee is not eligible, the employer must provide a reason for ineligibility.

Employers must notify their employees if leave will be designated as FMLA leave, and if so, how much leave will be designated as FMLA leave.

Enforcement

Employees may file a complaint with the U.S. Department of Labor, Wage and Hour Division, or may bring a private lawsuit against an employer.

The FMLA does not affect any federal or state law prohibiting discrimination or supersede any state or local law or collective bargaining agreement that provides greater family or medical leave rights.

For additional information:

1-866-4US-WAGE (1-866-487-9243) TTY: 1-877-889-5627
www.wagehour.dol.gov.

What is FMLA leave?

The Family and Medical Leave Act (FMLA) is a federal law that provides eligible employees with **job-protected leave** for qualifying family and medical reasons.

The U.S. Department of Labor's Wage and Hour Division (WHD) enforces the FMLA for most employees. Eligible employees can take **up to 12 workweeks** of FMLA leave in a 12-month period for:

- The birth, adoption or foster placement of a child with you,
- Your serious mental or physical health condition that makes you unable to work,
- To care for your spouse, child or parent with a serious mental or physical health condition, and
- Certain qualifying reasons related to the foreign deployment of your spouse, child or parent who is a military service member.

An eligible employee who is the spouse, child, parent or next of kin of a covered service member with a serious injury or illness ***may*** **take up to 26 workweeks** of FMLA leave in a single 12-month period to care for the service member.

You have the right to use FMLA leave in **one block of time**. When it is medically necessary or otherwise permitted, you may take FMLA leave **intermittently in separate blocks of time, or on a reduced schedule** by working less hours each day or week. Read Fact Sheet #28M(c) for more information.

FMLA leave is ***not*** **paid leave**, but you may choose, or be required by your employer, to use any employer-provided paid leave if your employer's paid leave policy covers the reason for which you need FMLA leave.

Am I eligible to take FMLA leave?

You are an **eligible employee** if *all* of the following apply:

- You work for a covered employer,
- You have worked for your employer at least 12 months,
- You have at least 1,250 hours of service for your employer during the 12 months before your leave, and
- Your employer has at least 50 employees within 75 miles of your work location

Airline flight crew employees have different "hours of service" requirements.

You work for a **covered employer** if **one** of the following applies:

- You work for a private employer that had at least 50 employees during at least 20 workweeks in the current or previous calendar year,

- You work for an elementary or public or private secondary school, or

- You work for a public agency, such as a local, state or federal government agency. Most federal employees are covered by Title II of the FMLA, administered by the Office of Personnel Management

How do I request FMLA leave?

Generally, **to request FMLA leave you *must***:

- Follow your employer's normal policies for requesting leave,

- Give notice at least 30 days before your need for FMLA leave, or

- If advance notice is not possible, give notice as soon as possible.

You **do *not* have to share a medical diagnosis** but must provide enough information to your employer so they can determine whether the leave qualifies for FMLA protection. You ***must* also inform your employer if FMLA leave was previously taken** or approved for the same reason when requesting additional leave.

Your **employer *may* request certification** from a health care provider to verify medical leave and may request certification of a qualifying exigency.

The FMLA does not affect any federal or state law prohibiting discrimination or supersede any state or local law or collective bargaining agreement that provides greater family or medical leave rights.

State employees may be subject to certain limitations in pursuit of direct lawsuits regarding leave for their own serious health conditions. Most federal and certain congressional employees are also covered by the law but are subject to the jurisdiction of the U.S. Office of Personnel Management or Congress

What does my employer need to do?

If you are eligible for FMLA leave, your employer ***must***:

- Allow you to take job-protected time off work for a qualifying reason,

- Continue your group health plan coverage while you are on leave on the same basis as if you had not taken leave, and

- Allow you to return to the same job, or a virtually identical job with the same pay, benefits and other working conditions, including shift and location, at the end of your leave.

Your **employer *cannot* interfere with your FMLA rights** or threaten or punish you for exercising your rights under the law. For example, your employer cannot retaliate against you for requesting FMLA leave or cooperating with a WHD investigation.

After becoming aware that your need for leave is for a reason that may qualify under the FMLA, your **employer *must* confirm whether you are eligible** or not eligible for FMLA leave. If your employer determines that you are eligible, **your employer *must* notify you in writing**:

- About your FMLA rights and responsibilities, and
- How much of your requested leave, if any, will be FMLA-protected leave.

Where can I find more information?

Call **1-866-487-9243** or visit **dol.gov/fmla** to learn more.

If you believe your rights under the FMLA have been violated, you may file a complaint with WHD or file a private lawsuit against your employer in court. **Scan the QR code to learn about our WHD complaint process.**

WAGE AND HOUR DIVISION
UNITED STATES DEPARTMENT OF LABOR

SCAN ME

Local Procedures for Implementing Family and Medical Leave Provisions

Eligible employees can take up to 12 weeks of unpaid leave in the 12-month period measured forward from the date an employee uses FML measured forward from the date an individual employee's first FML begins.

Use of Paid Leave. FML runs concurrently with accrued sick and personal leave, temporary disability leave, compensatory time, assault leave, and absences due to a work-related illness or injury. The district will designate the leave as FML, if applicable, and notify the employee that accumulated leave will run concurrently. Teachers have the option of not using paid leave during an FML absence for pregnancy or birth or adoption of a child.

Combined Leave for Spouses. Spouses who are employed by the district are limited to a combined total of 12 weeks of FML to care for a parent with a serious health condition; or for the birth, adoption, or foster placement of a child. Military caregiver leave for spouses is limited to a combined total of 26 weeks.

Intermittent Leave. When medically necessary or in the case of a qualifying exigency, an employee may take leave intermittently or on a reduced schedule. The district does not permit the use of intermittent or reduced-schedule leave for the care of a newborn child or for adoption or placement of a child with the employee.

Fitness for Duty. An employee that takes FML due to the employee's own serious health condition shall provide, before resuming work, a fitness-for-duty certification from the health care provider. When leave is taken for the employee's own serious health condition, the certification must address the employee's ability to perform essential job functions. The district shall provide a list of essential job functions (e.g., job description) to the employee with the FML designation notice to share with the health care provider. Fitness for duty is not required when an employee returns to work following leave to care for a family member with a serious health condition; to care for a child following birth, adoption, or foster care placement; or for qualifying exigency leave.

Reinstatement. An employee returning to work at the end of FML will be returned to the same position held when the leave began or to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.

In certain cases, instructional employees desiring to return to work at or near the conclusion of a semester may be required to continue on family and medical leave until the end of the semester. The additional time off is not counted against the employee's FML entitlement, and the district will maintain the employees group health insurance and reinstate the employee at the end of the leave according the procedures outlined in policy (see DECA(LEGAL)).

Failure to Return. If, at the expiration of FML, the employee is able to return to work but chooses not to do so, the district may require the employee to reimburse the district's share of insurance premiums paid during any portion of FML when the employee was on unpaid leave. If the employee fails to return to work for a reason beyond the employee's control, such as a continuing personal or family serious health condition or a spouse being unexpectedly transferred more than 75 miles from the district, the district may not require the employee to reimburse the district's share of premiums paid.

District Contact. Employees that require FML or have questions should contact Human Resource Department for details on eligibility, requirements, and limitations.

Temporary Disability Leave

Certified Employees. Any full-time employee whose position requires certification from the State Board for Educator Certification (SBEC) is eligible for temporary disability leave. The purpose of temporary disability leave is to provide job protection to full-time educators who cannot work for an extended period of time because of a mental or physical disability of a temporary nature. Temporary disability leave must be taken as a continuous block of time. It may not be taken intermittently or on a reduced schedule. Pregnancy and conditions related to pregnancy are treated the same as any other temporary disability.

Temporary disability leave shall apply after all paid leave and compensatory time is exhausted and shall run concurrently with FMLA leave.

Employees must request approval for temporary disability leave. An employee's notification of need for extended absence due to the employee's own medical condition shall be accepted as a request for temporary disability leave. The request must be accompanied by a physician's statement confirming the employee's inability to work and estimating a probable date of return. If disability leave is approved, the length of leave is no longer than 180 calendar days.

If an employee is placed on temporary disability leave involuntarily, he or she has the right to request a hearing before the board of trustees. The employee may protest the action and present additional evidence of fitness to work.

When an employee is ready to return to work, the District Human Resources Department should be notified at least 30 days in advance. The return-to-work notice must be accompanied by a physician's statement confirming that the employee is able to resume regular duties. Certified employees returning from leave will be reinstated to the school to which they were previously assigned if an appropriate position is available. If an appropriate position is not available, the employee may be assigned to another campus, subject to the approval of the campus principal. If a position is not available before the end of the school year, the employee will be reinstated to a position at the original campus at the beginning of the following school year.

Workers' Compensation Benefits

An employee absent from duty because of a job-related illness or injury may be eligible for workers' compensation weekly income benefits if the absence exceeds seven calendar days.

An employee receiving workers' compensation wage benefits for a job-related illness or injury may choose to use available, partial-day increments of sick leave or any other paid leave benefits to make up the difference between wage benefits and pre-injury or -illness wages. While an employee is receiving workers' compensation wage benefits, the district will charge available leave proportionately so that the employee receives an amount equal to the employee's regular salary.

Paid Leave Offset: The district shall permit the option for paid leave offset in conjunction with workers' compensation income benefits.

Assault Leave

Assault leave provides extended job income and benefits protection to an employee who is injured as the result of a physical assault suffered during the performance of his or her job. An incident involving an assault is a work-related injury and should be immediately reported to employee's immediate supervisor and the Human Resource Department.

An injury is treated as an assault if the person causing the injury could be prosecuted for assault or could not be prosecuted only because that person's age or mental capacity renders the person non-responsible for purposes of criminal liability.

An employee who is physically assaulted at work may take all the leave time medically necessary (up to two years) to recover from the physical injuries he or she sustained. At the request of an employee, the district will immediately assign the employee to assault leave. Days of leave granted under the assault leave provision will not be deducted from accrued personal leave and must be coordinated with workers' compensation benefits. Upon investigation the district may change the assault leave status and charge leave used against the employee's accrued paid leave. The employee's pay will be deducted if accrued paid leave is not available.

Bereavement Leave

Policy DEC

An employee shall be granted three noncumulative days of bereavement leave upon the death of a member of the employee's immediate family member (See page 31 for immediate family member definition). Such leave shall be taken with no loss of pay or other paid leave.

Jury Duty

Policies DEC, DG

The district provides paid leave to employees who are summoned to jury duty including service on a grand jury. The district will not discharge, threaten to discharge, intimidate, or coerce any regular employee because of juror or grand juror service or for the employee's attendance or scheduled attendance in connection with the service in any court in the United States. Employees who report to the court for jury duty may keep any compensation the court provides. An employee should report a summons for jury duty to his or her supervisor as soon as it is received and may be required to provide the district a copy of the summons to document the need for leave.

An employee may be required to report back to work as soon as they are released from jury duty. The supervisor may consider the travel time required and the nature of the individual's position when determining the need to report to work. A copy of the release from jury duty or documentation of time spent at the court may be required.

Compliance with a Subpoena

Employees will be paid while on leave to comply with a valid subpoena to appear in a civil, criminal, legislative, or administrative proceeding and will not be required to use personal leave. Employees may be required to submit documentation of their need for leave for court appearances.

Truancy Court Appearances

An employee who is a parent, guardian of a child, or a court-appointed guardian ad litem of a child who is required to miss work to attend a truancy court hearing may use personal leave or compensatory time for the absence. Employees who do not have paid leave available will be docked for any absence required because of the court appearance.

Religious Observance

The district will reasonably accommodate an employee's request for absence for a religious holiday or observance. Accommodations such as changes to work schedules or approving a day of absence will be made unless they pose an undue hardship to the district. The employee may use any accumulated personal leave for this purpose. Employees who have exhausted applicable paid leave may be granted an unpaid day of absence.

Military Leave

Paid Leave for Military Service. Any employee who is a member of the Texas National Guard, Texas State Guard, reserve component of the United States Armed Forces, or a member of a state or federally authorized Urban Search and Rescue Team is entitled to 15 days of paid leave per fiscal year when engaged in authorized training or duty orders by proper authority. An additional seven days of leave per fiscal year are available if called to state active duty in response to a disaster. In addition, an employee is entitled to use available state and local personal or sick leave during a time of active military service.

Reemployment after Military Leave. Employees who leave the district to enter into the United States uniformed services or who are ordered to active duty as a member of the military force of any state (e.g., National or State Guard) may return to employment if they are honorably discharged. Employees who wish to return to the district will be reemployed provided they can be qualified to perform the required duties. Employees returning to work following military leave should contact the District Human Resource Department. In most cases, the length of federal military service cannot exceed five years.

Continuation of Health Insurance. Employees who perform service in the uniformed services may elect to continue their health plan coverage at their own cost for a period not to exceed 24 months. Employees should contact Risk Management and the Human Resource Department for details on eligibility, requirements, and limitations.

Leave for Peace Officers

Policy (DEC)

A District peace officer who experiences a traumatic event in the scope of employment shall be granted a maximum of five days of mental health leave per traumatic event. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which a peace officer may use mental health leave;
2. Procedures for requesting mental health leave and maintaining the anonymity of the requester;
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the peace officer's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;
2. Reimbursement for reasonable costs related to the quarantine; and
3. Other procedures deemed necessary for administering this provision.

Payment for Accumulated Leave Upon Separation

Policy DEC (LOCAL)

The following leave provisions shall apply to state and local leave accumulated beginning on the original effective date of this program.

An employee who retires from the District shall be eligible for payment for accumulated state and local leave under the following conditions:

1. The employee is retiring under the Teacher Retirement System of Texas (TRS).
2. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.

The employee shall receive payment for each day of accumulated state and local leave at the employee's daily rate of pay at the time of retirement in accordance with administrative regulations and the following chart:

Years of Service with the District	Days Paid
15–19	20
20–24	25
25 or more	30

If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

If an employee who meets the criteria above dies prior to retiring, his or her family is eligible to receive payment for the deceased's unused state and local leave at the employee's daily rate of pay at the time of the employee's death, in accordance with administrative regulations and the chart above.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

Employee Relations and Communications

Employee Recognition and Appreciation

Continuous efforts are made throughout the year to recognize employees who make an extra effort to contribute to the success of the district. Employees are recognized at board meetings, in the district newsletter, and through special events and activities. Recognition and appreciation activities also include Campus Teacher of the Year Luncheon, End of the Year Service, Gold Standard Employee monthly recognition, and Retirement Awards.

District Communications

Throughout the school year, the District Public Relations office publishes newsletters, brochures, fliers, calendars, news releases, and other communication materials. These publications offer employees and the community information pertaining to school activities and achievements. They include the following:

- Staff Update Newsletters
- Board Reports (monthly)
- Community News page in local newspapers
- Superintendent Advisory Agendas and Minutes
- Campus/District Reports (posted in web/social media)

Complaints and Grievances

Policy DGBA

In an effort to hear and resolve employee concerns or complaints in a timely manner and at the lowest administrative level possible, the board has adopted an orderly grievance process. Employees are encouraged to discuss their concerns or complaints with their supervisors or an appropriate administrator at any time.

The formal process provides all employees with an opportunity to be heard up to the highest level of management if they are dissatisfied with an administrative response. Once all administrative procedures are exhausted, employees can bring concerns or complaints to the board of trustees. For ease of reference, the district's policy concerning the process of bringing concerns and complaints is reprinted as follows:

In this policy, the terms "complaint" and "grievance" shall have the same meaning.

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below:

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with DIA.

2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with DIA.

3. Complaints concerning retaliation relating to discrimination and harassment shall be submitted in accordance with DIA.

4. Complaints concerning instructional materials shall be submitted in accordance with EFA.

5. Complaints concerning a commissioned peace officer who is an employee of the district shall be submitted in accordance with CKE.

6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.

7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA. The district shall inform employees of this policy.

Whistleblower complaints shall be filed within the time specified by law and may be made to the Superintendent or designee beginning at Level Two. Timelines for the employee and the district

set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint. [See DG]

The Board encourages employees to discuss their concerns and complaints through informal conferences with their supervisor, principal, or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level. Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including e-mail and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

The district shall make reasonable attempts to schedule conferences at a mutually agreeable time. If the employee fails to appear at a scheduled conference, the district may hold the conference and issue a decision in the employee's absence.

At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the employee's e-mail address of record, or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.

"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."

"Representative" shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.

The employee may designate a representative through written notice to the district at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three days' notice to the district before a scheduled conference or hearing, the district may reschedule the conference or hearing to a later date, if desired, in order to include the district's counsel. The district may be represented by counsel at any level of the process. Complaints arising out of an event, or a series of related events shall be addressed in one complaint. Employees shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

When two or more complaints are sufficiently similar in nature and a remedy sought to permit their resolution through one proceeding, the district may consolidate the complaints.

All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

Each party shall pay its own costs incurred in the course of the complaint.

Complaints and appeals under this policy shall be submitted in writing on a form provided by the district.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

As provided by law, an employee shall be permitted to make an audio recording of a conference or hearing under this policy at which the substance of the employee's complaint is discussed. The employee shall notify all attendees present that an audio recording is taking place.

Level One

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and

2. With the lowest level administrator who has the authority to remedy the alleged problem.

> In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.
>
> If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the employee a written response within ~~ten~~ twenty days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the district, within ~~ten~~ twenty days of the date of the written Level One response or, if no response was received, within ~~ten~~ twenty days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The employee may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the employee at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the employee a written response within ~~ten~~ twenty days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

Level Three

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the district, within ~~ten~~ twenty days of the date of the written Level Two response or, if no response was received, within ~~ten~~ twenty days of the Level Two response deadline.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.

The district shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

Employee Conduct and Welfare

Standards of Conduct

Policy DH, DHA

All employees are expected to work together in a cooperative spirit to serve the best interests of the district and to be courteous to students, one another, and the public. Employees are expected to observe the following standards of conduct:

- Recognize and respect the rights of students, parents, other employees, and members of the community.
- Maintain confidentiality in all matters relating to students and coworkers.
- Report to work according to the assigned schedule.
- Notify their immediate supervisor in advance or as early as possible in the event that they must be absent or late. Unauthorized absences, chronic absenteeism, tardiness, and failure to follow procedures for reporting an absence may be cause for disciplinary action up to and including termination.
- Know and comply with department and district policies and procedures.
- Express concerns, complaints, or criticism through appropriate channels.
- Observe all safety rules and regulations and report injuries or unsafe conditions to a supervisor immediately.
- Use district time, funds, and property for authorized district business and activities only.

All district employees should perform their duties in accordance with state and federal law, district policies and procedures, and ethical standards. Violation of policies, regulations, or guidelines, including intentionally making a false claim, offering false statements, or refusing to cooperate with a district investigation may result in disciplinary action, up to and including termination. Alleged incidents of certain misconduct by educators, including having a criminal record, must be reported to SBEC ~~not later than the seventh day after the~~ by the superintendent ~~knew of the incident.~~ See *Reports to the Texas Education Agency,* page 78 for additional information.

The *Educators' Code of Ethics*, adopted by the State Board for Educator Certification, which all district employees must adhere to, is reprinted below:

Texas Educators' Code of Ethics

Purpose and Scope

The Texas educator shall comply with standard practices and ethical conduct toward students, professional colleagues, school officials, parents, and members of the community and shall safeguard academic freedom. The Texas educator, in maintaining the dignity of the profession, shall respect and obey the law, demonstrate personal integrity, and exemplify honesty and good moral character. The Texas educator, in exemplifying ethical relations with colleagues, shall extend just and equitable treatment to all members of the profession. The Texas educator, in accepting a position of public trust, shall measure success by the progress of each student toward realization of his or her potential as an effective citizen. The Texas educator, in fulfilling responsibilities in the community, shall cooperate with parents and others to improve the public schools of the community. This chapter shall apply to educators and candidates for certification. (19 TAC 247.1(b))

Enforceable Standards

1. Professional Ethical Conduct, Practices, and Performance

Standard 1.1 The educator shall not intentionally, knowingly, or recklessly engage in deceptive practices regarding official policies of the school district, educational institution, educator preparation program, the Texas Education Agency, or the State Board for Educator Certification (SBEC) and its certification process.

Standard 1.2 The educator shall not intentionally, knowingly, or recklessly misappropriate, divert, or use monies, personnel, property, or equipment committed to his or her charge for personal gain or advantage.

Standard 1.3 The educator shall not submit fraudulent requests for reimbursement, expenses, or pay.

Standard 1.4 The educator shall not use institutional or professional privileges for personal or partisan advantage.

Standard 1.5 The educator shall neither accept nor offer gratuities, gifts, or favors that impair professional judgment or that are used to obtain special advantage. This standard shall not restrict the acceptance of gifts or tokens offered and accepted openly from students, parents of students, or other persons or organizations in recognition or appreciation of service.

Standard 1.6 The educator shall not falsify records, or direct or coerce others to do so.

Standard 1.7 The educator shall comply with state regulations, written local school board policies, and other state and federal laws.

Standard 1.8 The educator shall apply for, accept, offer, or assign a position or a responsibility on the basis of professional qualifications.

Standard 1.9 The educator shall not make threats of violence against school district employees, school board members, students, or parents of students.

Standard 1.10 The educator shall be of good moral character and be worthy to instruct or supervise the youth of this state.

Standard 1.11 The educator shall not intentionally, knowingly, or recklessly misrepresent his or her employment history, criminal history, and/or disciplinary record when applying for subsequent employment.

Standard 1.12 The educator shall refrain from the illegal use, abuse, or distribution of controlled substances, prescription drugs and toxic inhalants.

Standard 1.13 The educator shall not be under the influence of alcohol or consume alcoholic beverages on school property or during school activities when students are present.

2. Ethical Conduct toward Professional Colleagues

Standard 2.1 The educator shall not reveal confidential health or personnel information concerning colleagues unless disclosure serves lawful professional purposes or is required by law.

Standard 2.2 The educator shall not harm others by knowingly making false statements about a colleague or the school system.

Standard 2.3 The educator shall adhere to written local school board policies and state and federal laws regarding the hiring, evaluation, and dismissal of personnel.

Standard 2.4 The educator shall not interfere with a colleague's exercise of political, professional, or citizenship rights and responsibilities.

Standard 2.5 The educator shall not discriminate against or coerce a colleague on the basis of race, color, religion, national origin, age, gender, disability, family status, or sexual orientation.

Standard 2.6 The educator shall not use coercive means or promise of special treatment in order to influence professional decisions or colleagues.

Standard 2.7 The educator shall not retaliate against any individual who has filed a complaint with the SBEC or who provides information for a disciplinary investigation or proceeding under this chapter.

Standard 2.8 The educator shall not intentionally or knowingly subject a colleague to sexual harassment.

3. Ethical Conduct toward Students

Standard 3.1 The educator shall not reveal confidential information concerning students unless disclosure serves lawful professional purposes or is required by law.

Standard 3.2 The educator shall not intentionally, knowingly, or recklessly treat a student or minor in a manner that adversely affects or endangers the learning, physical health, mental health, or safety of the student or minor.

Standard 3.3 The educator shall not intentionally, knowingly, or recklessly misrepresent facts regarding a student.

Standard 3.4 The educator shall not exclude a student from participation in a program, deny benefits to a student, or grant an advantage to a student on the basis of race, color, gender, disability, national origin, religion, family status, or sexual orientation.

Standard 3.5 The educator shall not intentionally, knowingly, or recklessly engage in physical mistreatment, neglect, or abuse of a student or minor.

Standard 3.6 The educator shall not solicit or engage in sexual conduct or a romantic relationship with a student or minor.

Standard 3.7 The educator shall not furnish alcohol or illegal/unauthorized drugs to any person under 21 years of age unless the educator is a parent or guardian of that child or knowingly allow any person under 21 years of age unless the educator is a parent or guardian of that child to consume alcohol or illegal/unauthorized drugs in the presence of the educator.

Standard 3.8 The educator shall maintain appropriate professional educator-student relationships and boundaries based on a reasonably prudent educator standard.

Standard 3.9 The educator shall refrain from inappropriate communication with a student or minor, including, but not limited to, electronic communication such as cell phone, text messaging, email, instant messaging, blogging, or other social network communication. Factors that may be considered in assessing whether the communication is inappropriate include, but are not limited to:

1. the nature, purpose, timing, and amount of the communication;
2. the subject matter of the communication;
3. whether the communication was made openly or the educator attempted to conceal the communication;
4. whether the communication could be reasonably interpreted as soliciting sexual contact or a romantic relationship;
5. whether the communication was sexually explicit; and
6. whether the communication involved discussion(s) of the physical or sexual attractiveness or the sexual history, activities, preferences, or fantasies of either the educator or the student.

Discrimination, Harassment, and Retaliation

Policies DH, DIA

Employees shall not engage in prohibited harassment, including sexual harassment, of other employees, unpaid interns, student teachers, or students. While acting in the course of their employment, employees shall not engage in prohibited harassment of other persons including board members, vendors, contractors, volunteers, or parents. A substantiated charge of harassment will result in disciplinary action up to and including termination.

Individuals who believe they have been discriminated or retaliated against or harassed are encouraged to promptly report such incidents to the campus principal, supervisor, or appropriate district official. If the campus principal, supervisor, or district official is the subject of a complaint, the complaint should be made directly to the superintendent. A complaint against the superintendent may be made directly to the board.

Any district employee who believes that he or she has experienced prohibited conduct based on sex, including sexual harassment, or believes that another employee has experienced such prohibited conduct, should immediately report the alleged acts. The employee may report the alleged acts to his or her supervisor, the campus principal, the Title IX coordinator, or the superintendent. The district's Title IX coordinator's name and contact information is listed in the Equal Employment Opportunity section of this handbook.

The district's policy that includes definitions and procedures for reporting and investigating discrimination, harassment, and retaliation is reprinted below:

Link to San Benito CISD Policy Online-DIA
(Local) https://pol.tasb.org/Policy/Search/260?Filter=dia

Harassment of Students

Policies DH, DHB, FFG, FFH, FFI

Sexual and other harassment of students by employees are forms of discrimination and are prohibited by law. Romantic or inappropriate social relationships between students and district employees are prohibited.

Employees who suspect a student may have experienced prohibited harassment are obligated to report their concerns to the campus principal or other appropriate district official. Any district employee who suspects or receives direct or indirect notice that a student or group of students has or may have experienced prohibited conduct based on sex, including sexual harassment, of a student shall immediately notify the district's Title IX coordinator, the ADA/Section 504 coordinator, or superintendent and take any other steps required by district policy.

All allegations of prohibited harassment of a student by an employee or adult will be reported to the student's parents and promptly investigated. An employee who knows of or has reasonable cause to believe that child abuse or neglect occurred child abuse must also report his or her

knowledge or suspicion to the appropriate authorities, as required by law. See *Reporting Suspected Child Abuse*, page 60 and *Bullying,* page 82 for additional information.

Procedures for reporting and investigating harassment of students are listed below:

Link to San Benito CISD Policy Online-DHB (Legal)
https://pol.tasb.org/Policy/Search/260

Link to San Benito CISD Policy Online-FFH (Local)
https://pol.tasb.org/Policy/Search/260

Reporting Suspected Child Abuse

Policies DG, FFG, GRA

All employees with reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect, as defined by Texas Family Code §261.001, are required by state law to make a report to a law enforcement agency, the Department of Family Protective Services (DFPS) or appropriate state agency (e.g., state agency operating, licensing, certifying, or registering the facility) within **24 hours** after the employee first has reasonable cause to believe that the child has been abused or neglected. Law enforcement agency includes the Texas Department of Public Safety, a municipal police department, a county sheriff's office, or a county constable's office and does not include the district police.

~~A person responsible for the care, custody, or welfare of the child (including a teacher) is required to report alleged abuse or neglect to DFPS even if a report is made to law enforcement.~~ If the alleged or suspected abuse or neglect involves a person responsible for the care, custody, or welfare of a child (including a teacher), the report of alleged abuse or neglect must be made to DFPS even if a report is made to law enforcement.

Employees are also required to make a report if they have reasonable cause to believe that an adult was a victim of abuse or neglect as a child and they determine in good faith that the disclosure of the information is necessary to protect the health and safety of another child, elderly person, or person with a disability.

Reports to DFPS can be made using the Texas Abuse Hotline https://www.txabusehotline.org/Login/Default.aspx or to the (800-252-5400). State law specifies that an employee may not delegate to or rely on another person or administrator to make the report.

Under state law, a person reporting or assisting in the investigation of reported child abuse or neglect is immune from liability unless the report is made in bad faith or with malicious intent. In addition, the district is prohibited from taking an adverse employment action against a certified or licensed professional who, in good faith, reports child abuse or neglect or who participates in an investigation regarding an allegation of child abuse or neglect.

An employee's failure to make the required report may result in prosecution as a Class A misdemeanor. The offense of failure to report by a professional may be a state jail felony if it is shown the individual intended to conceal the abuse or neglect. In addition, a certified employee's failure to report may result in disciplinary procedures by SBEC for a violation of the Texas Educators' Code of Ethics.

Employees who suspect that a student has been or may be abused or neglected should also report their concerns to the campus principal. This includes students with disabilities who are no longer minors. Employees are not required to report their concern to the principal before making a report to the appropriate agency.

Reporting the concern to the principal does not relieve the employee of the requirement to report it to the appropriate state agency. In addition, employees must cooperate with investigators of child abuse and neglect. Interference with a child abuse investigation by denying an interviewer's request to interview a student at school or requiring the presence of a parent or school administrator against the desires of the duly authorized investigator is prohibited.

Sexual Abuse and Maltreatment of Children

Policy FFG

The district has established a plan for addressing sexual abuse and other maltreatment of children, which may be accessed at www.sbcisd.net. As an employee, it is important for you to be aware of warning signs that could indicate a child may have been or is being sexually abused or maltreated. Abuse in the Texas Family Code is defined to include any sexual conduct harmful to a child's mental, emotional, or physical welfare, including conduct that constitutes the offense of continuous sexual abuse of a young child or disabled individual, indecency with a child, improper relationship between an educator and a student, sexual assault, or encouraging a child to engage in sexual conduct, as well as a failure to make a reasonable effort to prevent sexual conduct with a child. Maltreatment is defined as abuse or neglect. Anyone who has reasonable cause to believe that a child has been or may be abused or neglected has a legal responsibility under state law for reporting the suspected abuse or neglect following the procedures described above in *Reporting Suspected Child Abuse*.

Reports to Texas Education Agency

Policies DF, DHB, DHC

The conduct of an employee must be reported to TEA within 48 hours if there is evidence that the employee was involved in any of the following:

- Any form of sexual or physical abuse of a minor, or any other unlawful conduct with a student or a minor
- Soliciting or engaging in sexual contact or a romantic relationship with a student or minor
- Engaged in inappropriate communication with a student or minor

- Failed to maintain appropriate boundaries with a student or minor

For a certified employee ~~the conduct below must also be reported:~~ the conduct below must also be reported not later than the seventh business day after termination or resignation or notice from the principal:

- The possession, transfer, sale, or distribution of a controlled substance
- The illegal transfer, appropriation, or expenditure of district or school property or funds
- An attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit for the purpose of promotion or additional compensation
- Committing a criminal offense or any part of a criminal offense on district property or at a school-sponsored event.

The reporting requirements above are in addition to the superintendent's ongoing duty to notify TEA when a certified employee or an applicant for certification has a reported criminal history or engaged in conduct violating the assessment security procedures established under TEC §39.0301. "Reported criminal history" means any formal criminal justice system charges and dispositions including arrests, detentions, indictments, criminal information, convictions, deferred adjudications, and probations in any state or federal jurisdiction that is obtained by a means other than the Fingerprint-based Applicant Clearinghouse of Texas (FACT).

Reporting Crime

Policy DG

The Texas Whistleblower Act protects district employees who make good faith reports of violations of law by the district to an appropriate law enforcement authority. The district is prohibited from suspending, terminating the employment of, or taking other adverse personnel action against, an employee who makes a report under the Act. State law also provides employees with the right to report a crime witnessed at the school to any peace officer with authority to investigate the crime.

Scope and Sequence

Policy DG

If a teacher determines that students need more or less time in a specific area to demonstrate proficiency in the Texas Essential Knowledge and Skills (TEKS) for that subject and grade level, the district will not penalize the teacher for not following the district's scope and sequence.

The district may take appropriate action if a teacher does not follow the district's scope and sequence based on documented evidence of a deficiency in classroom instruction. This documentation can be obtained through observation or substantiated and documented third-party information.

Technology Resources

Policy CQ, CQD

The district's technology resources, including its networks, computer systems, email accounts, devices connected to its networks, and all district-owned devices used on or off school property, are primarily for administrative and instructional purposes. Limited personal use is permitted if the use:

- Imposes no tangible cost to the district.
- Does not unduly burden the district's technology resources.
- Has no adverse effect on job performance or on a student's academic performance.
- Artificial intelligence (AI) should only be used as a support tool to improve student outcomes, not to replace the decisions made by teachers or students

Electronic mail transmissions and other use of the technology resources are not confidential and can be monitored at any time to ensure appropriate use.

Employees are required to abide by the provisions of the district's acceptable use agreement and administrative procedures. Failure to do so can result in suspension of access or termination of privileges and may lead to disciplinary and legal action. Employees with questions about computer use and data management can contact District Technology Department at (956) 361-6924.

Personal Use of Electronic Communications

Policy CQ, CY, ~~DH~~ DHA

Electronic communications include all forms of social media, such as text messaging, instant messaging, electronic mail (email), web logs (blogs), wikis, electronic forums (chat rooms), video-sharing websites (e.g., YouTube), editorial comments posted on the Internet, and social network sites (e.g., Facebook, X, LinkedIn, Instagram). Electronic communications also include all forms of telecommunication such as landlines, cell phones, and web-based applications.

As role models for the district's students, employees are responsible for their public conduct even when they are not acting as district employees. Employees will be held to the same professional standards in their public use of electronic communications as they are for any other public conduct. If an employee's use of electronic communications interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment. If an employee wishes to use a social network site or similar media for personal purposes, the employee is responsible for the content on the employee's page, including content added by the employee, the employee's friends, or members of the public who can access the employee's page, and for web links on the employee's page. The employee is also responsible for maintaining privacy settings appropriate to the content.

An employee who uses electronic communications for personal purposes shall observe the following:

- The employee may not set up or update the employee's personal social network page(s) using the district's computers, network, or equipment.

- The employee shall limit use of personal electronic communication devices to send or receive calls, text messages, pictures, and videos to breaks, mealtimes, and before and after scheduled work hours, unless there is an emergency or the use is authorized by a supervisor to conduct district business.

- The employee shall not use district and campus trademarks, including names, logos, mascots, and symbols or other copyrighted material on social medial or in texts without express written consent.

- An employee may not share or post, in any format, information, videos, or pictures obtained while on duty or on district business unless the employee first obtains written approval from the employee's immediate supervisor. Employees should be cognizant that they have access to information and images that, if transmitted to the public, could violate privacy concerns.

- The employee continues to be subject to applicable state and federal laws, local policies, administrative regulations, and the Texas Educators' Code of Ethics, even when communicating regarding personal and private matters, regardless of whether the employee is using private or public equipment, on or off campus. These restrictions include:

    - Confidentiality of student records. [See Policy FL]

    - ~~o~~ Confidentiality of health or personnel information concerning colleagues, unless disclosure serves lawful professional purposes or is required by law. [See ~~DH(EXHIBIT)]~~ DHA (LEGAL)]

    - Confidentiality of district records, including educator evaluations and private email addresses. [See Policy GBA]

    - Copyright law [See Policy CY]

    - Prohibition against harming others by knowingly making false statements about a colleague or the school system. [See ~~DH(EXHIBIT)]~~ DHA (LEGAL)]

See *Electronic Communications between Employees, Students, and Parents,* below, for regulations on employee communication with students through electronic media.

Electronic Communications between Employees, Students, and Parents

Policy DH

A certified or licensed employee, or any other employee designated in writing by the superintendent or a campus principal, may use electronic communications with students who are currently enrolled in the district. The employee must comply with the provisions outlined below. Electronic communications between all other employees and students who are enrolled in the district are prohibited. Employees are not required to provide students with their personal phone number or email address.

An employee is not subject to the provisions regarding electronic communications with a student to the extent the employee has a social or family relationship with a student. For example, an employee may have a relationship with a niece or nephew, a student who is the child of an adult friend, a student who is a friend of the employee's child, or a member or participant in the same civic, social, recreational, or religious organization. An employee who claims an exception based on a social relationship shall provide written consent from the student's parent. The written consent shall include an acknowledgement by the parent that:

- The employee has provided the parent with a copy of this protocol;
- The employee and the student have a social relationship outside of school;
- The parent understands that the employee's communications with the student are excepted from district regulation; and
- The parent is solely responsible for monitoring electronic communications between the employee and the student.

The following definitions apply for the use of electronic media with students:

- *Electronic communications* means any communication facilitated by the use of any electronic device, including a telephone, cellular telephone, computer, computer network, personal data assistant, or pager. The term includes email, text messages, instant messages, and any communication made through an Internet website, including a social media website or a social networking website.
- *Communicate* means to convey information and includes a one-way communication as well as a dialogue between two or more people. A public communication by an employee that is not targeted at students (e.g., a posting on the employee's personal social network page or a blog) is not a *communication*: however, the employee may be subject to district regulations on personal electronic communications. See *Personal Use of Electronic Media*, above. Unsolicited contact from a student through electronic means is not a *communication*.
- *Certified or licensed employee* means a person employed in a position requiring SBEC certification or a professional license, and whose job duties may require the employee to communicate electronically with students. The term includes classroom teachers,

counselors, principals, librarians, paraprofessionals, nurses, educational diagnosticians, ~~licensed therapists,~~ school psychologists and athletic trainers.

An employee who communicates electronically with students shall observe the following:

- The employee is prohibited from knowingly communicating with students using any form of electronic communications, including mobile and web applications, that are not provided or accessible by the district unless a specific exception is noted below.

- Only a teacher, trainer, or other employee who has an extracurricular duty may use text messaging, and then only to communicate with students who participate in the extracurricular activity over which the employee has responsibility. An employee who communicates with a student using text messaging shall comply with the following protocol:

    - The employee shall include at least one of the student's parents or guardians as a recipient on each text message to the student so that the student and parent receive the same message;

    - The employee shall include his or her immediate supervisor as a recipient on each text message to the student so that the student and supervisor receive the same message; or

    - For each text message addressed to one or more students, the employee shall send a copy of the text message to the employee's district email address.

- The employee shall limit communications to matters within the scope of the employee's professional responsibilities (e.g., for classroom teachers, matters relating to class work, homework, and tests; for an employee with an extracurricular duty, matters relating to the extracurricular activity).

- The employee is prohibited from knowingly communicating with students through a personal social network page; the employee must create a separate social network page ("professional page") for the purpose of communicating with students. The employee must enable administration and parents to access the employee's professional page.

- The employee shall not communicate directly with any student. An employee may, however, make public posts to a social network site, blog, or similar application at any time.

- The employee does not have a right to privacy with respect to communications with students and parents.

- The employee continues to be subject to applicable state and federal laws, local policies, administrative regulations, and the Texas Educators' Code of Ethics including:

- Compliance with the Public Information Act and the Family Educational Rights and Privacy Act (FERPA), including retention and confidentiality of student records. [See Policies CPC and FL]

- Copyright law [Policy CY]

- Prohibitions against soliciting or engaging in sexual conduct or a romantic relationship with a student. [See Policy DH]

- Upon request from administration, an employee will provide the phone number(s), social network site(s), or other information regarding the method(s) of electronic media the employee uses to communicate with one or more currently-enrolled students.

- Upon written request from a parent or student, the employee shall discontinue communicating with the student through email, text messaging, instant messaging, or any other form of one-to-one communication.

- An employee may request an exception from one or more of the limitations above by submitting a written request to his or her immediate supervisor.

- All staff are required to use school email accounts for all electronic communications with parents. Communication about school issues through personal email accounts or text messages are not allowed as they cannot be preserved in accordance with the district's record retention policy.

- An employee shall notify his or supervisor in writing within one business day if a student engages in an improper electronic communication with the employee. The employee should describe the form and content of the electronic communication.

Public Information on Private Devices

Policy DH, GB

Employees should not maintain district information on privately owned devices. Any district information must be forwarded or transferred to the district to be preserved. The district will take reasonable efforts to obtain public information in compliance with the Public Information Act. Reasonable efforts may include:

- Verbal or written directive

- Remote access to district-owned devices and services

Criminal History Background Checks

Policy DBAA

All employees are subject to a review of their criminal history record information at any time during employment. National criminal history checks based on an individual's fingerprints, photo, and other identification will be conducted and entered into the Texas Department of Public Safety (DPS) Clearinghouse. This database provides the district and SBEC with access to an employee's current national criminal history and updates to the employee's subsequent criminal history.

Dress and Grooming Code for Staff

Policy DH Local

An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

SBCISD Employee Dress Code 2026-2027

The dress and grooming of District employees shall be business attire that communicates professionalism. Work attire should be clean, pressed and wrinkle-free, not excessively worn or faded, and without holes or frayed areas. Gym and beach attire is not appropriate.

Acceptable: Loafers, boots, flats, athletic shoes, sneakers, dress sandals and leather deck shoes; Dress pants, dressy capris and slacks; Dresses and skirts; skirt length should be appropriate for an educational environment.

Unacceptable: Slippers and flip flops, foam shoes; Sweatpants, shorts, bib overalls, spandex, Lycra, and jeans; T-shirts, tank tops, and shirts with inappropriate messages/graphics; and attire revealing a bare midriff.

Exceptions: Physical Education/coaches may choose to wear appropriate attire such as athletic shoes and athletic attire; Auxiliary employees in maintenance, custodial, transportation, food service, and positions requiring uniforms are exempted from the general guidelines but shall comply with dress and grooming guidelines specified by their supervisors in the department handbook.

To promote San Benito CISD community spirit, jeans may be worn on Thursdays for college spirit and Fridays with district wear with the following conditions:

- All spirit shirts must have either the district/campus logo or district/school mascot or a design that promotes and school sponsored event;
- Jeans must not be old, faded, worn out, torn or frayed jeans.
- Assigned Campus or District Administrators may approve attire that promote college spirit, seasonal holidays, or special awareness events, etc.
- The district reserves the right to require masks/face coverings, as needed.

Employee Arrests and Convictions

Policy DH, DHB, DHC

An employee must notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of any felony, and any of the other offenses listed below:

- Crimes involving school property or funds
- Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator
- Crimes that occur wholly or in part on school property or at a school-sponsored activity
- Crimes involving moral turpitude
- Class A and B misdemeanors;
- Misdemeanor driving while intoxicated (DWI) or under the influence (DUI); or

Moral turpitude includes the following:

- Dishonesty
- Fraud
- Deceit
- Theft
- Misrepresentation
- Deliberate violence
- Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor
- Crimes involving any felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance
- Felonies involving driving while intoxicated (DWI)
- Acts constituting abuse or neglect under the Texas Family Code.

If an employee is arrested or criminally charged, the superintendent is also required to report the educator's criminal history to the Division of Investigations at TEA.

The superintendent and directors are required to report the misconduct or criminal history of a an employee to TEA. Information about misconduct or allegations of misconduct of an employee obtained by a means other than the criminal history will be reported to TEA. Refer to Policies DHB(LEGAL) and DHS (LEGAL) for timelines and conduct that will result in reporting.

Alcohol and Drug-Abuse Prevention

Policy DH

San Benito CISD is committed to maintaining an alcohol- and drug-free environment and will not tolerate the use of alcohol and illegal drugs in the workplace and at school-related or school-sanctioned activities on or off school property. Employees who use or are under the influence of alcohol or illegal drugs as defined by the Texas Controlled Substances Act during working hours may be dismissed. The district's policy regarding employee drug use follows:

DH(LOCAL) EMPLOYEE STANDARDS OF CONDUCT

Tobacco Products and E-Cigarette Use

Policies DH, FNCD, GKA

State law prohibits smoking, using tobacco, or possessing e-cigarettes or tobacco products on all district-owned property and at school-related or school-sanctioned activities, on or off school property. This includes all buildings, playground areas, parking facilities, and facilities used for athletics and other activities. Drivers of district-owned vehicles are prohibited from smoking, using tobacco products, or e-cigarettes while inside the vehicle. Notices stating that smoking is prohibited by law and punishable by a fine are displayed in prominent places in all school buildings.

"E-cigarette" means an electronic cigarette or any other device that simulates smoking by using a mechanical heating element, battery, or electronic circuit to deliver nicotine or other substances to the individual inhaling from the device or a consumable liquid solution or other material aerosolized or vaporized during the use of an electronic cigarette or other device, regardless of whether the liquid solution or material contains nicotine. The term does not include a prescription medical device, prescription medication, or other prescribed substance unrelated to the cessation of smoking. The term "e-cigarette" includes:

1. A device regardless of whether it is manufactured, distributed, or sold as an ecigarette, e-cigar, or e-pipe or under another product name or description; and

2. A component, part, or accessory for the device, regardless of whether the component, part, or accessory is sold separately from the device.

Fraud and Financial Impropriety

Policy CAA

All employees should act with integrity and diligence in duties involving the district's financial resources. The district prohibits fraud and financial impropriety, as defined below. Fraud and financial impropriety include the following:

- Forgery or unauthorized alteration of any document or account belonging to the district
- Forgery or unauthorized alteration of a check, bank draft, or any other financial document
- Misappropriation of funds, securities, supplies, or other district assets including employee time
- Impropriety in the handling of money or reporting of district financial transactions
- Profiteering as a result of insider knowledge of district information or activities
- Unauthorized disclosure of confidential or proprietary information to outside parties
- Unauthorized disclosure of investment activities engaged in or contemplated by the district
- Accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the district, except as otherwise permitted by law or district policy
- Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment
- Failing to provide financial records required by federal, state, or local entities
- Failure to disclose conflicts of interest as required by law or district policy
- Any other dishonest act regarding the finances of the district
- Failure to comply with requirements imposed by law, the awarding agency, or a pass-through entity for state and federal awards

Conflict of Interest

Policy CB, DBD

Employees are required to disclose in writing to the district any situation that creates a potential conflict of interest with proper discharge of assigned duties and responsibilities or creates a potential conflict of interest with the best interests of the district. This includes the following:

- A personal financial interest

- A business interest
- Any other obligation or relationship
- Non-school employment

Employees should contact their supervisor for additional information.

Gifts and Favors

Policy DBD

Employees may not accept gifts or favors that could influence, or be construed to influence, the employee's discharge of assigned duties. The acceptance of a gift, favor, or service by an administrator or teacher that might reasonably tend to influence the selection of textbooks, electronic textbooks, instructional materials or technological equipment may result in prosecution of a Class B misdemeanor offense. This does not include staff development, teacher training, or instructional materials such as maps or worksheets that convey information to students or contribute to the learning process.

Copyrighted Materials

Policy CY

Employees are expected to comply with the provisions of federal copyright law and policy relating to the use, reproduction, distribution, performance, or display of copyrighted materials (i.e., printed material, videos, computer data and programs, etc.). Electronic media, including motion pictures and other audiovisual works, are to be used in the classroom for instructional purposes only. Duplication or backup of computer programs and data must be made within the provisions of the purchase agreement.

Associations and Political Activities

Policy DGA

The district will not directly or indirectly discourage employees from participating in political affairs or require any employee to join any group, club, committee, organization, or association. Employees may join or refuse to join any professional association or organization.

An individual's employment will not be affected by membership or a decision not to be a member of any employee organization that exists for the purpose of dealing with employers concerning grievances, labor disputes, wages, rates of pay, hours of employment, or conditions of work. Use of district resources including work time for political activities is prohibited.

The district encourages personal participation in the political process, including voting. Employees who need to be absent from work to vote during the early voting period or on election day must communicate with their immediate supervisor prior to the absence.

Charitable Contributions

Policy DG

The Board or any employee may not directly or indirectly require or coerce an employee to make a contribution to a charitable organization or in response to a fundraiser. Employees cannot be required to attend a meeting called for the purpose of soliciting charitable contributions. In addition, the Board or any employee may not directly or indirectly require or coerce an employee to refrain from making a contribution to a charitable organization or in response to a fundraiser or attending a meeting called for the purpose of soliciting charitable contributions.

Safety and Security

Policy CK series

The district has developed and promotes a comprehensive program to ensure the safety and security of its employees, students, and visitors. The safety and security program includes written guidelines and procedures for responding to emergencies and activities to help reduce the frequency of accidents and injuries. See Emergencies on page 74 for additional information.

Employees must follow established protocols and response to emergencies for each campus and department. Refer to written security procedures specific to your location and work area.

To prevent or minimize injuries to employees, coworkers, and students and to protect and conserve district equipment, employees must comply with the following requirements:

- Observe all safety rules.
- Keep work areas clean and orderly at all times.
- Immediately report all accidents to their supervisor.
- Operate only equipment or machines for which they have training and authorization.

While driving on district business, employees are required to abide by all state and local traffic laws. Employees driving on district business are prohibited from texting and using other electronic devices that require both visual and manual attention while the vehicle is in motion. Employees will exercise care and sound judgment on whether to use hands-free technology while the vehicle is in motion.

Employees with questions or concerns relating to safety programs and issues can contact Lucy Garcia, Insurance Specialist at (956) 361-6185.

Possession of Firearms and Weapons

Policies DH, FNCG, GKA

Employees, visitors, and students, including those with a license to carry a handgun, are prohibited from bringing firearms, knives, clubs, or other prohibited weapons onto school

premises (i.e., building or portion of a building) or any grounds or building where a school-sponsored activity takes place. A person, including an employee, who holds a license to carry a handgun may transport or store a handgun or other firearm or ammunition in a locked vehicle in a parking lot, garage, or other district provided parking area, provided the handgun or firearm or ammunition is properly stored, and not in plain view. To ensure the safety of all persons, employees who observe or suspect a violation of the district's weapons policy should report it to their supervisor or call SBCISD Police Department at (956) 361-6475 immediately.

Visitors in the Workplace

Policy GKC

All visitors are expected to enter any district facility through the main entrance and sign in or report to the building's main office. Authorized visitors will receive directions or be escorted to their destination. Employees who observe an unauthorized individual on the district premises should immediately direct him or her to the building office or contact the administrator in charge.

Asbestos Management Plan

Policy CKA

The district is committed to providing a safe environment for employees. An accredited management planner has developed an asbestos management plan for each school. A copy of the district's management plan is kept in the Maintenance Department office and is available for inspection during normal business hours.

Pest Control Treatment

Policies CLB, DI

Employees are prohibited from applying any pesticide or herbicide without appropriate training and prior approval of the integrated pest management (IPM) coordinator. Any application of pesticide or herbicide must be done in a manner prescribed by law and the district's integrated pest management program.

Notices of planned pest control treatment will be posted in a district building 48 hours before the treatment begins. Notices are generally located on all entrances of the facility being treated. In addition, individual employees may request in writing to be notified of pesticide applications. An employee who requests individualized notice will be notified by telephone, written, or electric means. Pest control information sheets are available from campus principals or facility managers upon request

General Procedures

Emergency School Closing

Policy EB

The district may close schools because of severe weather, epidemics, or other emergency conditions. When such conditions exist, the Superintendent will make the official decision concerning the closing of the district's facilities. When it becomes necessary to open late, to release students early, or to cancel school, district officials will post a notice on the district's website and notify the following radio and television stations:

San Benito CISD Website – www.sbcisd.net, TV-KSBG, social media-Facebook, Twitter
Rio Grande Valley TV Stations - KGBT, KRGV, KVEO, KTLM, KNVO, KFCV, XHRIO
Rio Grande Valley Radio Stations – KBFM, KHKSZ, KVLY, KFRQ, KURV, KTEX ,XHAVO

Emergencies

Policies CKC, CKD

All employees should be familiar with the safety procedures for responding to emergencies, including a medical emergency. Employees should locate evacuation diagrams posted in their work areas and be familiar with shelter in place, lockout, and lockdown procedures. Emergency drills will be conducted to familiarize employees and students with safety and evacuation procedures. Each campus is equipped with an automatic external defibrillator. Fire extinguishers are located throughout all district buildings. Employees should know the location of these devices and procedures for their use.

Purchasing Procedures

Policy CH

All requests for purchases must be submitted to the Finance and Operation department on an official district purchase order (PO) form with the appropriate approval signatures. No purchases, charges, or commitments to buy goods or services for the district can be made without a PO number. The district will not reimburse employees or assume responsibility for purchases made without authorization. Employees are not permitted to purchase supplies or equipment for personal use through the district's business office. Contact Eddie Cavazos, Director of Purchasing at (956) 361-6390 for additional information on purchasing procedures.

Name and Address Changes

It is important that employment records be kept up to date. Employees must notify the District Human Resources Department office if there are any changes or corrections to their name, home address, contact telephone number, marital status, emergency contact, or beneficiary. The form to process a change in personal information can be obtained from District Human Resources Department.

Personnel Records

Policy DBA, GBA

Most district records, including personnel records, are public information and must be released upon request. In most cases, an employee's personal email address is confidential and may not be released without the employee's permission.

Employees may choose to have the following personal information withheld:

- Address
- Phone number, including personal cell phone number
- Emergency contact information
- Information that reveals whether they have family members

The choice to not allow public access to this information or change an existing choice may be made at any time by submitting a written request to the District Human Resources Department. New or terminated employees have 14 days after hire or termination to submit a request. Otherwise, personal information may be released to the public until a request to withhold the information is submitted or another exception for release of information under law applies. An employee is responsible for notifying the district if he or she is subject to any exception for disclosure of personal or confidential information.

Facility Use

Policies DGA, GKD

Employees who wish to use district facilities after school hours must follow established procedures. The District's Department of Finance and Operations is responsible for scheduling the use of facilities after school hours. Contact ~~Patty Portales~~ Stephanie Rodriguez, Secretary, at (956) 361-6168 to request to use school facilities and to obtain information on the fees charged.

Termination of Employment

Resignations

Policy DFE, DHB

Contract Employees. Contract employees may resign their position without penalty at the end of any school year if written notice is received at least 45 days before the first day of instruction of the following school year. A written notice of resignation should be submitted to the superintendent or other persons designated by the board of trustees. Supervisors who have not been designated by the board to accept resignations shall instruct the employee to submit the resignation to the superintendent or other person designated by board action.

Contract employees may resign at any other time only with the approval of the superintendent or the board of trustees. Resignation without consent may result in disciplinary action by the State Board for Educator Certification (SBEC).

The principal is required to notify the superintendent of an educator's resignation within seven business days following:

- Certain misconduct, abuse, unlawful act
- Involvement or solicitation of a romantic relationship with a student or minor
- Solicitation or engaging in sexual conduct with a student or minor
- Inappropriate communications with a student or minor
- Failure to maintain appropriate boundaries with a student or minor
- Possession, transfer, sale, or distribution of a controlled substance
- Illegal transfer, appropriation, or expenditure of district or school property or funds
- An attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit for the purpose of promotion or additional compensation
- Committing a criminal offense or any part of a criminal offense on district property or at a school-sponsored event.

The superintendent is required to report such conduct to SBEC.

Noncontract Employees. Noncontract employees may resign their position at any time. A written notice of resignation should be submitted to the District Department of Human Services at least two weeks prior to the effective date. Employees are encouraged to include the reasons for leaving in the letter of resignation but are not required to do so.

The principal or director is required to notify the superintendent of a noncertified employee's resignation or termination within seven business days for any of the following

- Alleged incident of misconduct of abuse or otherwise committed an unlawful act with a student or minor
- Was involved in or solicited a romantic relationship with a student or minor.

The superintendent is required to report such conduct to SBEC.

Dismissal or Nonrenewal of Contract Employees

Policies DF Series, DHB, DP

Employees on probationary, term, and continuing contracts can be dismissed during the school year according to the procedures outlined in district policies. Employees on probationary or term contracts can be nonrenewed at the end of the contract term. Contract employees dismissed during the school year, suspended without pay, or subject to a reduction in force are entitled to receive notice of the recommended action, an explanation of the charges against them, and an opportunity for a hearing. The timelines and procedures to be followed when a suspension, termination, or nonrenewal occurs will be provided when a written notice is given to an employee.

The reporting requirements for termination of a contract employee are the same as those listed above in Resignations/Contract Employees.

Advance notification requirements do not apply when a contract employee is dismissed for failing to obtain or maintain appropriate certification or when the employee's certification is revoked for misconduct. Information on the timelines and procedures can be found in the DF series policies that are provided to employees or are available Online.

Dismissal of Noncontract Employees

Policies DCD, DHC, DPA, DPB ~~DP~~

Noncontract employees are employed at will and may be dismissed without notice, a description of the reasons for dismissal, or a hearing. It is unlawful for the district to dismiss any employee for reasons of race, color, religion, sex, national origin, age, disability, military status, genetic information, any other basis protected by law, or in retaliation for the exercise of certain protected legal rights. Noncontract employees who are dismissed have the right to grieve the termination. The dismissed employee must follow the district process outlined in this handbook when pursuing the grievance. (See *Complaints and Grievances*, page 50.)

The reporting requirements for termination of a noncertified employee are the same as those listed above in Resignations/Noncontract Employees.

Discharge of Convicted Employees

Policy DF

The district shall discharge any employee who has been convicted of a felony under Title 5 Penal Code or convicted of or placed on deferred adjudication community supervision for the following:

- An offense requiring the registration as a sex offender
- Improper relationship between an educator and a student

- Sale, distribution, or display of harmful materials to a minor
- Public indecency
- A felony offense involving school property

If the Title 5 Penal Code offense is more than 30 years before the date the person's employment began or the person satisfied all terms of the court order entered on conviction the requirement to discharge does not apply.

Prohibition on Diversity, Equity, and Inclusion

Policies DF, DH

Except as required by state or federal law, district employees are prohibited from engaging in diversity, equity, and inclusion activities, including assigning diversity, equity, and inclusion duties to any person. Any employee who intentionally or knowingly engages in or assigns diversity, equity, and inclusion duties to another person will be subject to appropriate discipline, including termination of employment.

Prohibited Classroom Instruction

Policies DF, DH

District employees are prohibited from engaging in an act prohibited by Education Code 28.0022 (Certain Instructional Requirements and Prohibitions). Any district employee intentionally or knowingly engaging in or assigning to another individual activities related to controversial topics described in Education Code 28.0022 is subject to disciplinary action, including termination of employment.

Exit Interviews and Procedures

Exit interviews will be scheduled for all employees leaving the district. Information on the continuation of benefits, release of information, and procedures for requesting references will be provided at this time. Separating employees are asked to provide the district with a forwarding address and phone number and complete a questionnaire that provides the district with feedback on his or her employment experience. All district keys, books, property, including intellectual property, and equipment must be returned upon separation from employment.

Reports Concerning Court-Ordered Withholding

The district is required to report the termination of employees that are under court order or writ of withholding for child support or spousal maintenance. Notice of the following must be sent to the support recipient and the court or, in the case of child support, the Texas Attorney General Child Support Division:

- Termination of employment not later than the seventh day after the date of termination
- Employee's last known address
- Name and address of the employee's new employer, if known

Student Issues

Equal Educational Opportunities

Policies FB, FFH

In an effort to promote nondiscrimination and as required by law, San Benito CISD does not discriminate on the basis of race, color, religion, national origin, age, sex, or disability in providing education services, activities, and programs, including Career and Technical Education (CTE) programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

Questions or concerns about discrimination of students based on any of the reasons listed above should be directed to ~~Ray Saldaña, Director of Student Service (956) 361-6205~~ Dilia Cornett, Assistant Superintendent of Academics (956) 361-6120.

Student Records

Policy FL

Student records are confidential and are protected from unauthorized inspection or use. Employees should take precautions to maintain the confidentiality of all student records. The following people are the only people who have general access to a student's records:

- Parents: Married, separated, or divorced unless parental rights have been legally terminated and the school has been given a copy of the court order terminating parental rights
- The student: The rights of parents transfer to a student who turns 18 or is enrolled in an institution of post-secondary education. A district is not prohibited from granting the student access to the student's records before this time.
- School officials with legitimate educational interests

The student handbook provides parents and students with detailed information on student records. Parents or students who want to review student records should be directed to the their respective campus principal for assistance.

Parent and Student Complaints

Policy FNG

In an effort to hear and resolve parent and student complaints in a timely manner and at the lowest administrative level possible, the board has adopted orderly processes for handling complaints on different issues. Any campus office or the superintendent's office can provide parents and students with information on filing a complaint.

Parents are encouraged to discuss problems or complaints with the teacher or the appropriate administrator at any time. Parents and students with complaints that cannot be resolved to their satisfaction should be directed to the campus principal. The formal complaint process provides parents and students with an opportunity to be heard up to the highest level of management if they are dissatisfied with a principal's response.

Administering Medication to Students

Policy FFAC

Only designated employees may administer prescription medication, nonprescription medication, and herbal or dietary supplements to students. Exceptions apply to the self-administration of asthma medication, medication for anaphylaxis (e.g., EpiPen), and medication for diabetes management, if the medication is self-administered in accordance with district policy and procedures. A student who must take any other medication during the school day must bring a written request from his or her parent and the medicine in its original, properly labeled container. Contact the principal or school nurse for information on procedures that must be followed when administering medication to students.

Dietary Supplements

Policies DH, FFAC

District employees are prohibited by state law from knowingly selling, marketing, or distributing a dietary supplement that contains performance-enhancing compounds to a student with whom the employee has contact as part of his or her school district duties. In addition, employees may not knowingly endorse or suggest the ingestion, intranasal application, or inhalation of a performance-enhancing dietary supplement to any student.

Psychotropic Drugs

Policy FFAC

A psychotropic drug is a substance used in the diagnosis, treatment, or prevention of a disease or as a component of a medication. It is intended to have an altering effect on perception, emotion, or behavior and is commonly described as a mood- or behavior-altering substance.

District employees are prohibited by state law from doing the following:

- Recommending that a student use a psychotropic drug
- Suggesting a particular diagnosis
- Excluding from class or school-related activity a student whose parent refuses to consent to a psychiatric evaluation or to authorize the administration of a psychotropic drug to a student

Student Conduct and Discipline

Policies in the FN series and FO series

Students are expected to follow the classroom rules, campus rules, and rules listed in the Student Handbook and Student Code of Conduct. Teachers and administrators are responsible for taking disciplinary action based on a range of discipline management strategies that have been adopted by the district. Other employees that have concerns about a particular student's conduct should contact the classroom teacher or campus principal.

Student Attendance

Policy FEB

Teachers and staff should be familiar with the district's policies and procedures for attendance accounting. These procedures require minor students to have parental consent before they are allowed to leave campus. When absent from school, the student upon returning to school, must bring a note signed by the parent or legal guardian that describes the reason for the absence to be marked as excused. These requirements are addressed in campus training and in the student handbook. Contact the campus principal for additional information.

Bullying

Policy FFI

Bullying is defined by §TEC 37.0832. All employees are required to report student complaints of bullying, including cyberbullying, to the campus principal. The district's policy includes definitions and procedures for reporting and investigating bullying of students and is reprinted below:

FFI (LOCAL) STUDENT WELFARE FREEDOM FROM BULLYING

Hazing

Policy FNCC

Students must have prior approval from the principal or designee for any type of "initiation rites" of a school club or organization. While most initiation rites are permissible, engaging in or permitting "hazing" is a criminal offense. Any teacher, administrator, or employee who observes a student engaged in any form of hazing, who has reason to know or suspect that a student

intends to engage in hazing, or has engaged in hazing must report that fact or suspicion to the designated campus administrator.

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Request Approval of the 2026-2027 Texas Teacher Evaluation Support System (T-TESS) Calendar

Superintendent's Recommendation:

Presented by Erika Echartea: 2026-2027 Texas Teacher Evaluation Support System (T-TESS) Calendar.

Rationale:

Timeline that focuses on providing continuous, timely and formative feedback to educators in order to improve their practice.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Erika Echartea, Executive Director of Administrative Services
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

DNA(LEGAL)-P

Human Resources Department

Texas Teacher Evaluation and Support System (T-TESS)

2026-2027

Appraisal Calendar

Due Date	Action	Person Responsible	Required Document(s)
August 28, 2026	Teacher Orientation/Refresher No later than the final day of the first three weeks of instruction and two weeks before first observation.	District and Campus Administrators	Training Material Verification of teacher certificate
September 11, 2026	Submission of Goal Setting and Professional Development	Appraisers	Eduphoria
September 21, 2026-February 26, 2027	**Formal Observations for All Teachers** A pre-observation conference must be held prior to a formal observation. A post conference must be completed at least 10 days after a formal observation.	Appraiser	T-TESS Observation Rubric in Eduphoria (Domains 1-3)
September - February	Artifacts and evidence are to be shared with appraiser at least 10 days prior to summative conference	Teacher	Upload artifacts to Eduphoria
December 2026 – January 2027	Mid-Year Conference – Discuss progress of goals	Teachers/Principals	Update goal action item & Upload artifacts to Eduphoria
December 11, 2026	All first-year, new to the district, and teachers on probationary contracts shall be evaluated during the first semester of employment.	Appraiser	Eduphoria
December 11, 2026	**Information regarding possible terminations or non-renewals for the upcoming school year due to HR.**	**District and Campus Administrators**	**Evaluations and/or other deemed appropriate**
March 1, 2027 – April 02, 2027	End of Year Conference Goals Reflection Student Growth Performance & Goals Review and Finalize Dimension 17	Appraiser- Complete forms Appraiser & Teacher- Sign Forms	Summative Scores for Domains 1-3, Data and Evidence for Domain 4 Student Performance Results, Goals
April 30, 2027	Complete Summative Evaluations Complete and Signed to Human Resources	Appraiser & Teacher- Sign Forms	Eduphoria
April 30, 2027 (if needed)	**Second Appraisals** Refer to DNA — Performance Appraisal: Evaluation of Teachers The second appraisal must be requested within 10 working days of receiving a written observation. The appraiser must schedule within 3 days	Assigned Appraisers	Eduphoria

Reminders:

- Walkthroughs may be conducted, and cumulative data may be obtained on any day and at any time throughout the school year.
- Any documentation that would affect a teacher's score shall be shared with the teacher within 10 working days.
- A summative conference shall be conducted to advise the teacher of any change in the final observation score.
- Observation period shall exclude days scheduled for end-of-semester or end-of-year examinations, STAAR, EOC, or other standardized tests, on the last day of instruction **before** any official school holiday, and on the first day of instruction **after** a holiday.
- **All teachers in TIA eligible assignments must be evaluated.**

✓ Teacher Summative Annual Appraisal Reports shall be completed in Eduphoria (do not submit printed copies to the Human Resources Department)
✓ *The implementation of T-TESS represents a commitment to continuous improvement. As a result, a professional growth plan shall be developed for all teachers*.
✓ *For a complete reference guide, please refer to www.teachfortexas.org*
✓ *See DNA Local Board Policy for Evaluation of Teachers*

It is the policy of the San Benito CISD not to discriminate on the basis of race, color, national origin, gender or disability in its educational and Career and technology programs, services or activities as required by Title VI of the Civil Rights Act of 1964.

Request Approval of the 2026-2027 Texas Teacher Evaluation and Support System (T-TESS) Appraisers

Superintendent's Recommendation:

That the Board of Trustees approve the T-TESS Appraiser List for the 2026-2027 School Year.

Rationale:

The teacher appraisal process requires at least one certified appraiser. An appraiser must be the teacher's supervisor or a person approved by the board.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Erika Echartea, Executive Director of Administrative Services
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

DNA(LOCAL)-P

2026-2027 T-TESS Appraisers

Full Name	Assignment Type Descriptions	Building Descriptions
MARTINEZ, AMANDA	Assistant Principal	Angela G. Leal Elementary
JACQUEZ, DIANE V	Principal	Angela G. Leal Elementary
LEAL, JENNIFER NICOLE	Assistant Principal	Berta Cabaza Middle School
ABEYTA, MICHAEL DEAN	Assistant Principal	Berta Cabaza Middle School
GARCIA, DANIEL	Principal	Berta Cabaza Middle School
ROMERO, VIRGINIA	Assistant Principal	DR CM Cash Elementary
GARZA, CAIN	Assistant Principal	DR CM Cash Elementary
RODRIGUEZ, ESEQUIEL, JR	Principal	DR CM Cash Elementary
LEAL, KOURTNEY	Assistant Principal	Dr. Raul Garza STEAM Academy
MONREAL AGUILAR, VICTOR MANUEL	Principal	Dr. Raul Garza STEAM Academy
DEL ANGEL, FRANCISCO	Assistant Principal	Ed Downs Elementary
CAMACHO, ASHLEY MARIE	Principal	Ed Downs Elementary
LOPEZ, VICTORIA GARCIA	Assistant Principal	Frank Roberts Elementary
LOPEZ, MANUELA	Principal	Frank Roberts Elementary
RIVAS-LEAL, LARISSA	Assistant Principal	Fred Booth Elementary
OCUMAREZ, GABRIELLE G	Principal	Fred Booth Elementary
TURNER, KANDRA MARISSA	Principal	Collegiate Academy
CORTEZ, JOYCE ELIZABETH	Assistant Principal	La Encantada Elementary
GARCIA, SYLVIA CONTRERAS	Principal	La Encantada Elementary
SANCHEZ, ENEDINA	Assistant Principal	La Paloma Elementary
GOMEZ, LUCAS A	Principal	La Paloma Elementary
JACQUEZ, CRYSTAL MARIE	Assistant Principal	Miller Jordan Middle School
LAINEZ GOMEZ, CARLOS MANUEL	Principal	Miller Jordan Middle School
GARZA, BRENDA	Assistant Principal	Oscar De La Fuente Elementary
MURILLO, NICOLE ANN	Principal	Oscar De La Fuente Elementary
HAUSLER, SCOTT J	Principal	Positive Redirection Center
AGUILERA, MARY JULIE	Principal	Rangerville Elementary
VALDEZ, MARTHA LORENA	Assistant Principal	Riverside Middle School
RODRIGUEZ, PATRICIA MARGARITA	Assistant Principal	Riverside Middle School
RAMIREZ, RODOLFO	Principal	Riverside Middle School
PARDO, JULIUS	Assistant Principal	San Benito High School
HERNANDEZ, PATRICIA ANN	Assistant Principal	San Benito High School
SNAVELY, STACEY	Assistant Principal	San Benito High School
DE LOS REYES, JESUS J.	Associate Principal	San Benito High School
FERNANDEZ, JOANN	Principal	San Benito High School
BALDERAS, JENNIFER JAZMIN	Assistant Principal	Sullivan Elementary
CLAYBORN, CYNTHIA	Principal	Sullivan Elementary
TREVINO, GABRIEL ELISEO	Assistant Principal	Veterans Memorial Academy
TUDON, ALBERTO	Assistant Principal	Veterans Memorial Academy
ABREGO, EDWARD	Principal	Veterans Memorial Academy
CORNETT, DILIA	Asst Supt Academic	Central Office - Academics
ARAIZA, MARLEEN	Director, Professional Development	Central Office - Academics
GONZALEZ, BELINDA	Director, Bilingual	Central Office - Academics
MARTINEZ, ERADIO	Director, Performing Arts	Central Office - Academics
LARRALDE CASTRO, ALAN	Director, CTE	Central Office - Academics
ATKINSON, DIANA	Director Elem Instruction	Central Office - Elem Inst Implementation
	Director Secondary Instruction	Central Office - Sec Inst Implementation
PEREZ, ALFREDO FREDRICO, JR	Superintendent	Superintendent

Request Approval of the 2026-2027 Texas Principal Evaluation and Support System (T-PESS) Calendar

Superintendent's Recommendation:

Presented by Erika Echartea: 2026-2027 Texas Principal Evaluation and Support System (T-PESS) Calendar.

Rationale:

Timeline that gives principals the guidance they need to chart their own course of professional growth and development.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Erika Echartea, Executive Director of Administrative Services
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

DNB(LEGAL)-P

Human Resources Department

2026-2027

Texas PRINCIPAL Evaluation and Support System (T-PESS)

Appraisal Calendar

- ✓ *Process and documentation will be housed in Eduphoria*
- ✓ *For a complete reference guide, please refer to www.tpess.org*
- ✓ *Applies to employees evaluated with T-PESS*

Activity	**Due By**
Orientation	Prior to or in conjunction with the pre-evaluation conference when: 1. The principal is new to the district; 2. The principal has never been appraised under the T-PESS; or 3. District policy regarding principal appraisal has changed since the last time the principal was provided with an orientation to the T-PESS. The principal orientation shall include all state and local appraisal policies and the local appraisal calendar.
Self-Assessment Goal Setting	One Week Prior to Goal Setting Conference
(Self-Assessment Form & BOY Goal Setting Form)	One Week Prior to Goal Setting Conference
BOY Goal Setting / Refinement Conference	September 18, 2026
School Site Visits / Informal Assessment	Ongoing
Mid-Year Conference	Prior to End of School Year, TBD by Appraiser
(Mid-Year Progress Toward Goal Attainment Form)	One Week Prior to Mid-Year Conference
Contractual Difference Due to HR	**December 11, 2026**
Artifacts and Evidence Identification and Collection	June 3, 2027
EOY Conference	June 3, 2027
(Summary Rating Form & EOY Attainment Form)	One Week Prior to Conference
Final Evaluation and Goal Setting	June 3, 2027 (Once all data has been received and analyzed)

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Board Approved Pending

Request Approval of the 2026-2027 Texas Principal Evaluation and Support System (T-PESS) Appraisers

Superintendent's Recommendation:

That the Board of Trustees approve the T-PESS Appraiser List for the 2026-2027 School Year.

Rationale:

The appraisal system used for campus administrators other than principals shall be determined by each administrator's position and job responsibilities and shall consist of either a local appraisal system developed in accordance with law and administrative regulations or a modified version of the T-PESS.

Paperwork Impact:

N/A

Budgetary Information:

N/A

Resource Personnel:

Erika Echartea, Executive Director of Administrative Services
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

DNB(LOCAL)-A1

2026-2027 T-PESS Appraisers

Full Name	Assignment Type Descriptions	Building Descriptions
JACQUEZ, DIANE V	Principal	Angela G. Leal Elementary
GARCIA, DANIEL	Principal	Berta Cabaza Middle School
RODRIGUEZ, ESEQUIEL, JR	Principal	DR CM Cash Elementary
MONREAL AGUILAR, VICTOR MANUEL	Principal	Dr. Raul Garza STEAM Academy
CAMACHO, ASHLEY MARIE	Principal	Ed Downs Elementary
LOPEZ, MANUELA	Principal	Frank Roberts Elementary
OCUMAREZ, GABRIELLE G	Principal	Fred Booth Elementary
TURNER, KANDRA MARISSA	Principal	Collegiate Academy
GARCIA, SYLVIA CONTRERAS	Principal	La Encantada Elementary
GOMEZ, LUCAS A	Principal	La Paloma Elementary
LAINEZ GOMEZ, CARLOS MANUEL	Principal	Miller Jordan Middle School
MURILLO, NICOLE	Principal	Oscar De La Fuente Elementary
HAUSLER, SCOTT J	Principal	Positive Redirection Center
AGUILERA, MARY JULIE	Principal	Rangerville Elementary
RAMIREZ, RODOLFO	Principal	Riverside Middle School
FERNANDEZ, JOANN	Principal	San Benito High School
CLAYBORN, CYNTHIA	Principal	Sullivan Elementary
ABREGO, EDWARD	Principal	Veterans Memorial Academy
CORNETT, DILIA	Asst Supt Academic	Central Office - Academics
ARAIZA, MARLEEN	Director, Professional Development	Central Office - Academics
ATKINSON, DIANA	Director Elem Instruction	Central Office - Elem Inst Implementation
	Director Secondary Instruction	Central Office - Sec Inst Implementation
PEREZ, ALFREDO FREDRICO, JR	Superintendent	Superintendent

REQUEST APPROVAL OF BOARD MINUTES

Superintendent's Recommendation:

That the Board of Trustees approve the minutes of the following Board meetings:

Public Hearing on June 30, 2026
Regular Board Meeting on June 30, 2026

Article 6252-17a, §3(b}, V.A.T.S., requires in part that the Board shall prepare and retain minutes of each of its open meetings. The meetings are public records and should be available for public inspection and copying on request to the Superintendent or his designee.

Rationale:

See Exhibit.

Paperwork Impact:

Signatures required from Board President and Board Secretary.

Budgetary Information:

N/A

Resource Personnel:

Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

BE(LEGAL)BE(LOCAL)

Public Hearing Minutes

Tuesday, June 30, 2026 5:30 PM

John F. Barron Administration Building - Board Room, 240 N. Crockett Street, San Benito, Texas 78586

DRAFT

Roel Abrego: Present
Rudy Corona: Present
Ariel Cruz-Vela: Present
Celina Gonzales: Present
Crystal Hernandez: Present
Orlando Lopez: Present
Israel Villarreal: Absent

The meeting was called to Order at 5:30 PM.

Roel Abrego joined remotely.

Celina Gonzales arrived at 5:34 P

1. **Opening of Meeti**

   1.1. Roll Call, Est lish Quorum
   _____ Orlando Lo z, Board President
   _____ Israel Villa eal, III, Board Vice-President
   _____ Celina Gonzales, Board Secretary
   _____ Dr. Ariel Cruz-Vela, Board Trustee
   _____ Crystal Hernandez, Board Trustee
   _____ Rudy Corona, Board Trustee
   _____ Roel Abrego, Board Trustee
   _____ Alfredo Perez, Superintendent of Schools
   _____ Tony Torres, Board Attorney

2. **Public Comment**

   2.1. Public comments on Adopting the Budget for the 2026-2027 School Year
   No public comments.

3. **Presentation**

   3.1. Presentation and Discussion on Adopting the Budget for the 2026-2027 School Year
   The 2026-2027 school year budget was presented by Vicki Perez, Assistant Superintendent of Finance & Operations.

4. Community Comment

   4.1. Community comments on Adopting the Budget for the 2026-2027 School Year, if any

No public comments.

5. Closing of Meeting

5.1. Adjournment

Motion to adjourn the meeting. This motion, made by Crystal Hernandez and seconded by Celina Gonzales, Carried.

Roel Abrego:	Yea
Rudy Corona:	Absent
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Absent

Yea: 5, Nay: 0, Absent: 2

Rudy Corona was not present during voting.

DRAFT

_____ _____

Board President Board Secretary

Regular Board Meeting Minutes

Tuesday, June 30, 2026 Immediately following Public Hearing

John F. Barron Administration Building - Board Room, 240 N. Crockett Street, San Benito, Texas 78586

DRAFT

Roel Abrego:	Present
Rudy Corona:	Present
Ariel Cruz-Vela:	Present
Celina Gonzales:	Present
Crystal Hernandez:	Present
Orlando Lopez:	Present
Israel Villarreal:	Present

The meeting was called into Order at 5:40 P

Roel Abrego joined remotely.

Israel Villarreal, III arrived at 6:5 PM.

Roel Abrego left the meeting at :57 M.

1. **Opening of Meeting**

   1.1. Roll Call, Establish Quorum
   _____ Orlando López, Board President
   _____ Israel Villarreal, III, Board Vice-President
   _____ Celina Gonzales, Board Secretary
   _____ Dr. Ariel Cruz-Vela, Board Trustee
   _____ Crystal Hernandez, Board Trustee
   _____ Rudy Corona, Board Trustee
   _____ Roel Abrego, Board Trustee
   _____ Alfredo Perez, Superintendent of Schools
   _____ Tony Torres, Board Attorney

   1.2. Pledge of Allegiance to the United States and the Texas Flags
   The Pledge of Allegiance to the United States and the Texas Flags was recited by Kaleb Gonzales. Kaleb is a 5th grade student at Ed Downs Fine Arts Academy.

   1.3. Invocation
   The Invocation was led by Chanel Andrade. Chanel is a 9th grade student at Veterans Memorial Academy.

2. **Special Recognition**
   Special recognition was presented by Luis Gonzales, Director of Communications.

2.1. Sullivan Environmental Science Academy – Texas 4H Championship School

2.2. San Benito High School and Veterans Memorial Academy – Girls Varsity Soccer | Bi-District Qualifiers, All District Selections

2.3. San Benito High School and Veterans Memorial Academy – Girls Track & Field | Placed 2nd in District, 5th in Area, Advanced to Regionals

2.4. San Benito High School and Veterans Memorial Academy – Boys Track & Field | Area and Regional Qualifiers

2.5. Berta Cabaza Middle School – Communities in Schools | Cameron County Do the Write Thing Essay Contest

2.6. San Benito High School – Association of Migrant Educators of Texas Scholarship

2.7. Veterans Memorial Academy – Lone Star National Bank Creative Classroom Challenge

2.8. Fred Booth Leadership Academy – 2026 HEB Excellence in Education Award

2.9. Communications Department – 2026 National School Public Relations Association Award

3. **Public Comment**
No public comments.

4. **Board Report**
Orlando Lopez - have a safe summer, summer projects, and thanked staff.

5. **Superintendent's Report**
Alfredo Perez — had a good year, thanked the maintenance department for their work, thanked students that attended the board meeting, congratulated retirees, and wished everyone a great summer.

6. **Reports/Presentations**

6.1. Presentation by D Wilson Construction on the Performing Arts Center
Presented by Aaron Hanley, Design Manager.

6.2. Presentation on Purchasing Cooperative Fees Paid for the 2025-2026 School Year
Presented by Vicki Perez, Assistant Superintendent of Finance & Operations.

7. **Consent Agenda: Academics Services**

Motion to approve Agenda Items 7.1-7.16 as presented. This motion, made by Crystal Hernandez and seconded by Rudy Corona, Carried.

Roel Abrego:	Yea
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Absent

Yea: 6, Nay: 0, Absent: 1

7.1. *Request for Approval of the Optional Flexible School Day Program (OFSDP) Application for the 2026-2027 School Year

7.2. *Request for Approval of the Texas Senate Bill 13 Library Book Requirement for the 2026-2027 School Year

7.3. *Request for Approval of the AmeriCorps Interlocal Agreement between San Benito CISD and The University of Texas at Rio Grande Valley for the 2026-2027 School Year

DRAFT

7.4. *Request for Approval of the Interlocal Cooperation Agreement between San Benito CISD and Cameron County Juvenile Justice Alternative Education Program (JJAEP) for the 2026-2027 School Year

7.5. *Request for Approval of the Services Agreement between San Benito CISD and Subject Technologies, Inc for the 2026-2027 School Year

7.6. *Request for Approval of the Memorandum of Agreement between San Benito CISD and College Spring Inc. for the 2026-2027 School Year

7.7. *Request for Approval of the Memorandum of Agreement between San Benito CISD and Rio Grande Valley LEAD for the 2026-2027 School Year

7.8. *Request for Approval of the Amendment to the Service Agreement between San Benito CISD and The Flippen Group Capturing Kids' Hearts for the 2026-2027 School Year

7.9. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Cameron County Juvenile Justice Department for the 2026-2028 School Years

7.10. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Cameron County Juvenile Justice Alternative Education Program Services for the 2026-2027 School Year

7.11. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Cameron County Juvenile Justice Department Prevention & Intervention Services for the 2026-2027 School Year

7.12. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Cameron County Juvenile Justice Department Probationary Services for the 2026-2028 School Years

7.13. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Mesquite Treatment Center for the 2026-2027 School Year

7.14. Review and Discussion of the Memorandum of Understanding between San Benito CISD and Region One ESC Principal Residency Program for the 2026-2027 School Year

7.15. *Request for Approval of the Memorandum of Understanding between San Benito CISD and Serving Children and Adults in Need (SCAN) for the 2026-2027 School Year

7.16. *Request for Approval of the Memorandum of Understanding between San Benito CISD and South Texas College Grow Your Own Program for the 2026-2027 School Year

8. **Consent Agenda: Finance & Operations**

Motion to approve agenda items 8.1-8.14 as presented. This motion, made by Crystal Hernandez and seconded by Rudy Corona, Carried.

Roel Abrego:	Yea
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Absent

Yea: 6, Nay: 0, Absent: 1

8.1. *Request for Approval of Cash Account Report

8.2. *Request for Approval of Comparison of Revenue and Expenditures to Budget Report

8.3. *Request for Approval of Fund Balance Report

DRAFT

8.4. *Request for Approval of Tax Collection Report

8.5. *Request for Approval of Check Disbursements Report

8.6. *Request for Approval of Gifts/Bequests

8.7. *Request for Approval of Budget Amendments

8.8. *Request for Approval of Purchases over $50,000

8.9. *Request for Approval of Deletion and Addition of Signature Cards on all Financial Institutions

8.10. *Request for Approval of Engagement Letter between San Benito CISD and Carr, Riggs & Ingram, LLC as an Extension of Auditing Services for One Additional Year

8.11. *Request for Approval of the Interlocal Cooperation Contract between San Benito CISD and The University of Texas RGV Regional Security Operations Center (RSOC) Services

8.12. *Request for Approval to Award Bid Proposals received for RFP-0526-SLPS, Speech Language Pathology Services as recommended by Administration

8.13. *Request for Approval of the Extension of RFP-0626-AIMP, Awards, Incentives, and Printed Materials for an Additional Year

8.14. *Request for Approval to Award Bid Proposal for RFSP-0626-FDW, Fencing District Wide as recommended by Administration

8.15. *Request for Approval of the Proposed Budget for the 2026-2027 School Year

Motion to move agenda item into executive session. This motion, made by Celina Gonzales and seconded by Rudy Corona, Carried.

Roel Abrego:	Yea
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Absent

Yea: 6, Nay: 0, Absent: 1

Motion to approve as recommended by administration the proposed budget for the 2026-2027 school year to include the 2026-2027 compensation plan as approved by the board on item 9.4. This motion, made by Celina Gonzales and seconded by Crystal Hernandez, Carried.

Roel Abrego:	Absent
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea

DRAFT

Crystal Hernandez: Yea

Orlando Lopez: Yea

Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

9. **Consent Agenda: Administration**

Motion to approve agenda items 9.2, 9.3, 9.5-9.7 as presented. This motion, made by Crystal Hernandez and seconded by Rudy Corona, Carried.

Roel Abrego: Yea

Rudy Corona: Yea

Ariel Cruz-Vela: Yea

Celina Gonzales: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Israel Villarreal: Absent

Yea: 6, Nay: 0, Absent: 1

9.1. *Request for Approval of Revisions to the Organizational Chart

Motion to move agenda item in executive session. This motion, made by Celina Gonzales and seconded by Rudy Corona, Carried.

Roel Abrego: Yea

Rudy Corona: Yea

Ariel Cruz-Vela: Yea

Celina Gonzales: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Israel Villarreal: Absent

Yea: 6, Nay: 0, Absent: 1

No action was taken.

9.2. *Request for Approval of Revisions to the Board's Operating Procedures

9.3. *Request for Approval of the Revision to the 2025-2026 Compensation Plan

9.4. *Request for Approval of the 2026-2027 Compensation Plan

DRAFT

Motion to move agenda item into executive session. This motion, made by Celina Gonzales and seconded by Rudy Corona, Carried.

Roel Abrego:	Yea
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Absent

Yea: 6, Nay: 0, Absent: 1

Motion to approve as recommended by administration the 2026-2027 compensation plan to include a 4% for Auxiliary, 3% for teachers, and 2% for admin of the midpoint with the exception of staff that have reached or exceeded the maximum of the salary scale. This motion, made by Crystal Hernandez and seconded by Celina Gonzales, Carried.

Roel Abrego:	Absent
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Yea

Yea: 6, Nay: 0, Absent: 1

DRAFT

9.5. *Request for Approval of Auxiliary Paid Holidays

9.6. *Request for Approval of the Region One ESC Personnel Support Services Cooperative for the 2026-2027 School Year

9.7. *Request for Approval of Board Minutes

10. **Action Agenda**

10.1. Discussion and Possible Approval of GMP 2 Site Package for the Performing Arts Center as presented by D. Wilson

Motion to approve the GMP 2 Site Package for the Performing Arts Center as presented by D. Wilson. This motion, made by Crystal Hernandez and seconded by Rudy Corona, Carried.

Roel Abrego:	Yea
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Absent

Yea: 6, Nay: 0, Absent: 1

11. **Closed Meeting**
The meeting was moved to the Executive Session at 6:3[illegible] PM.

11.1. Employment, Resignation(s), Retirement(s), and Termination(s)

11.2. Discussion and Consideration of Employment of Accounting Director

11.3. Discussion and Consideration to Renew Term Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2026-2027 School Year

11.4. Discussion and Consideration to Renew Probationary Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2026-2027 School Year

11.5. Discussion and Consideration of Withdrawal and/or Recission of Resignation/Retirement of Employee(s)

11.6. District Vulnerability Assessment Full Report

12. **Reconvene into Open Session**
The meeting reconvened into Open Session at 8:57 PM.

12.1. Employment, Resignation(s), Retirement(s), and Termination(s)

Motion to approve as presented. This motion, made by Crystal Hernandez and seconded by Rudy Corona, Carried.

Roel Abrego:	Absent
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Yea

Yea: 6, Nay: 0, Absent: 1

DRAFT

12.2. Discussion and Possible Approval of Accounting Director

Motion to approve Jose A. Perez as the Accounting Director. This motion, made by Ariel Cruz-Vela and seconded by Crystal Hernandez, Carried.

Roel Abrego:	Absent
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Yea

Yea: 6, Nay: 0, Absent: 1

12.3. Consideration and Possible Action to Renew Term Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2026-2027 School Year

Motion to approve as presented. This motion, made by Celina Gonzales and seconded by Crystal Hernandez, Carried.

Roel Abrego:	Absent
Rudy Corona:	Yea
Ariel Cruz-Vela:	Yea
Celina Gonzales:	Yea
Crystal Hernandez:	Yea
Orlando Lopez:	Yea
Israel Villarreal:	Yea

Yea: 6, Nay: 0, Absent: 1

12.4. Consideration and Possible Action to Renew Probationary Contracts for Teachers, Librarians, Nurses (RN), and Instructional Coaches for the 2026-2027 School Year

Motion to approve as presented. This motion, made by Rudy Corona and seconded by Celina Gonzales, Carried.

Roel Abrego:	Absent
Rudy	Yea

DRAFT

Corona:

Ariel Cruz-Vela: Yea

Celina Gonzales: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

12.5. Discussion, Consideration, and Possible Approval of Withdrawal and/or Rescission of Resignation/Retirement of Employee(s)

Motion to approve as presented. This motion, made by Crystal Hernandez and seconded by Israel Villarreal, Carried.

Roel Abrego: Absent

Rudy Corona: Yea

Ariel Cruz-Vela: Yea

Celina Gonzales: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

DRAFT

13. **Closing of Meeting**

13.1. Adjournment

Motion to adjourn the meeting. This motion, made by Crystal Hernandez and seconded by Israel Villarreal, Carried.

Roel Abrego: Absent

Rudy Corona: Yea

Ariel Cruz-Vela: Yea

Celina Gonzales: Yea

Crystal Hernandez: Yea

Orlando Lopez: Yea

Israel Villarreal: Yea

Yea: 6, Nay: 0, Absent: 1

The meeting was adjourned at 9:01 PM.

_____ _____

Board President Board Secretary

DRAFT

Request Approval of Nomination(s) for Appraisal District Directors for the Cameron County Appraisal District Board of Directors

Superintendent's Recommendation:

That the Board of Trustees Nomination(s) for Appraisal District Directors for the Cameron County Appraisal District Board of Directors.

Rationale:

According to §6.031(f) of the Texas Property Tax Code, you may nominate by resolution adopted by your governing body a candidate to fill this vacancy.

Paperwork Impact:

Board President's signature
Superintendent's signature

Budgetary Information:

N/A

Resource Personnel:

Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

Board Approved: 07.22.2026

CAMERON APPRAISAL DISTRICT

RECEIVED
JUN 24 2026
SAN BENITO CISD
SUPERINTENDENT'S OFFICE

COPY

Mr. Orlando Lopez, President
San Benito CISD
240 N. Crockett
San Benito, TX 78586

RE: Vacancy on Cameron Appraisal District Board of Directors

Dear Mr. Lopez:

Please be advised that a vacancy exists on the Board of Directors of the Cameron Appraisal District. According to § 6.031(f) of the Texas Property Tax Code, you may nominate by resolution adopted by your governing body a candidate to fill this vacancy. The Code further requires submission of any resolution to the Chief Appraiser of the Cameron Appraisal District within 45 days after this notification. **The deadline date is by Monday, August 10, 2026.**

After the 45 days have run, the Chief Appraiser shall prepare and deliver to the Board of Directors within the next five days a list of the nominees. The board of directors shall elect by majority vote of its members one of the nominees to fill the vacancy.

According to the Property Tax Code, in order to be appointed director, the individual must be a resident of the appraisal district and must have resided in the appraisal district for the two preceding years and may not be employed by a taxing unit unless the individual is on the governing body or is an elected official of a taxing unit that participates in the appraisal district. The individual must be current in the payment of property taxes unless the taxes are being paid under a payment agreement with the tax assessor collector or collection is deferred under the over-65 deferral provisions relating to homestead.

The individual may not be related within the second degree of consanguinity or affinity to anyone who, for compensation, appraises property on behalf of a property owner, or anyone else who appraises property for compensation in any proceedings under the Property Tax Code such as appraisal review board hearings, arbitrations, or court proceedings. The individual may not have been engaged in the business of appraising property for the appraisal district or a property owner for compensation in proceedings under the Property Tax Code during the five years prior to taking office. The individual is not eligible to serve if the individual or spouse does business with the appraisal district or a taxing unit participating in the appraisal district or owns a substantial interest in a business conducting such business activities. The chief appraiser may not employ or continue to employ an employee who is related within the second degree of affinity or the third degree of consanguinity to an appraisal district director.

Please contact Mr. Richard Molina, Chief Appraiser, if you have any questions about this process.

Very truly yours,

Edelmiro "Eddie" Garcia, Chariman
Board of Directors

Cc: Mr. Alfredo "Fred" Perez, Superintendent

2021 Amistad Dr., P.O. Box 1010, San Benito, TX 78586
(956) 399-9322 * (956) 428-8020 * (956) 541-3365
www.cameroncad.org

RESOLUTION NO. 2026-0722

WHEREAS, San Benito Consolidated Independent School District
Name of taxing unit

Is entitled to appoint one director to the Cameron Appraisal District Board of Directors; and

WHEREAS, such action was authorized when more than three-fourths of the voting entities increased the size and changed the method of selection of directors; and

WHEREAS, the change in method and size is authorized in Sec. 6.031(b) of the Texas Property Tax Code; then

BE IT RESOLVED, that the San Benito C.I.S.D.
Name of taxing unit

Hereby appoints _____
Appointee

This taxing unit on the Board of Directors of the Cameron Appraisal District.

This resolution passed on this 22nd day of July 2026

_____ _____
Board President Date

_____
Superintendent

Request for Approval of the Resolution to Designate an Officer to work with the County on the Adoption of the Tax Rates

Superintendent's Recommendation:

The Superintendent recommends to the Board of Trustees to approve the Resolution to Designate an Officer to work with the County on the Adoption of the Tax Rates

Rationale:

Each taxing unit's governing body is required to designate by official action, an officer or employee to calculate the no-new-revenue and the voter-approval tax rates for the taxing unit. Also, as per Property Tax Code Section 26.04(c), the designated person will also certify the accuracy of the Tax Rate Calculations worksheets

Paperwork Impact:

Board President Signature Required.
Board Secretary Signature Required.

Budgetary Information:

N/A

Resource Personnel:

Victoria N. Perez, Assistant Superintendent of Finance & Operations
Alfredo Perez, Superintendent of Schools

Board Policy Reference and Compliance:

CDA(Legal/Local)

San Benito Consolidated Independent School District

Resolution to Designate Officer to Work with the County on the Adoption of the Tax Rates

WHEREAS, San Benito Consolidated Independent School District ("District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

WHEREAS, the Board of Trustees of the San Benito Consolidated Independent School District is required to provide contact information of the individual designated who will be responsible for the governing body to work with the Cameron County Tax Office/Tax Assessor-Collector on the adoption of the tax rates; and

WHEREAS, the Board of Trustees of the San Benito Consolidated Independent School District is required to include the name, phone number, physical address and email address of this officer or employee can be reached.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the San Benito Consolidated Independent School District designate the Assistant Superintendent of Finance and Operations and the Business Office Accountant as the individuals for the District to work with the Cameron County Tax Office/Tax Assessor Collector in the adoption of the tax rates and to forward all contact information to the Cameron County Tax Office as requested.

BE IT FURTHER RESOLVED that this designation shall remain effective unless rescinded or amended by the Board of Trustees.

PASSED AND APPROVED this 22nd day of July 2026.

Orlando López Date
Board President

ATTEST:

Celina Gonzales Date
Board Secretary