



## Regular Board Meeting

Wednesday, November 12, 2025 at Immediately following Public Hearing  
John F. Barron Administration Building - Board Room  
240 N. Crockett Street  
San Benito, Texas 78586

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This shall provide general notice that, during the course of the meeting, the Board may elect to discuss any item on the agenda in closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E.

Please note that members of the Board may participate remotely, pursuant to Texas Government Code 551.127 by video conference at this meeting. However, a physical quorum of the Board shall be present at the meeting location.

This shall also provide notice that any item listed as a closed session agenda item may be moved to open session.

### 1. Opening of Meeting

#### 1.1. Roll Call, Establish Quorum

- \_\_\_\_\_ Dr. Ariel Cruz-Vela, Board President
- \_\_\_\_\_ Crystal Hernandez, Board Vice-President
- \_\_\_\_\_ Israel Villarreal, III, Board Secretary
- \_\_\_\_\_ Rudy Corona, Board Trustee
- \_\_\_\_\_ Frutoso M. Gomez, Jr., Board Trustee
- \_\_\_\_\_ Orlando López, Board Trustee
- \_\_\_\_\_ Alex Reyna, Board Trustee
- \_\_\_\_\_ Alfredo Perez, Superintendent of Schools
- \_\_\_\_\_ Tony Torres, Board Attorney

#### 1.2. Pledge of Allegiance to the United States and the Texas Flags

#### 1.3. Invocation

### 2. Special Recognition

#### 2.1. San Benito High School – Boys Varsity Cross Country

2.2. San Benito CISD Orchestra Groups – Orchestra All Regional

3. **Public Comment**

4. **Board Report**

5. **Superintendent's Report**

6. **Presentations**

6.1. Presentation by DWilson Construction on Performing Arts Center

7. **Consent Agenda: Academics Services**

*In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of consent agenda. Consent items placed on the agenda shall be marked with an asterisk (\*). Consent items are items for which no Board discussion is anticipated and for which the Superintendent recommends approval. Prior to the time which approval of consent agenda is had, at the request of any member of the Board of Trustees, any item on the consent agenda shall be removed and given individual consideration.*

7.1. \*Request for Approval of House Bill 3 Goals as recommended by Administration

7.2. \*Request for Approval of the Collaboration Agreement between San Benito CISD and Valley Regional Medical Center for 2026-2029 School Years

7.3. \*Request for Approval of the Partnership Agreement between San Benito CISD and Texas State Technical College Upward Bound Program for the 2025-2026 School Year

7.4. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and United Way of Southern Cameron County for the 2025-2026 School Year

7.5. \*Request for Approval of the Memorandum of Understanding between San Benito CISD and Region One Education Service Center College Preparatory Mathematics & English Language Arts for the 2025-2026 School Year

7.6. \*Request Approval to Apply for Learning Acceleration Support Opportunities LASO Grant Cycle 4 PTECH for the 2025-2026 School Year

7.7. \*Request Approval to Apply for Pathways in Technology Early College High School Blueprint (PTECH) Grant for the 2025-2026 School Year

8. **Consent Agenda: Business and Finance**

8.1. \*Request for Approval of Cash Account Report for October 2025

8.2. \*Request for Approval of Comparison of Revenue and Expenditures to Budget for October 2025.

8.3. \*Request for Approval of Tax Collection Report for October 2025

8.4. \*Request for Approval of Check Disbursements Report for October 2025

8.5. \*Request for Approval of Gifts/Bequests for the 2025-2026 School Year

8.6. \*Request for Approval of Budget Amendments

8.7. \*Request for Approval of Purchases over \$50,000

8.8. Request for Approval of an Order Authorizing the Issuance of San Benito Consolidated Independent School District Unlimited Tax Refunding Bonds, Series 2026; Entering into an Escrow Agreement, a Bond Purchase Agreement, and a Paying Agent/Registrar Agreement; Delegating to Certain District Administrative Staff and Officials The Authority to Approve All Final Terms of the Bonds; and other matters related thereto

8.9. \*Request for Approval to Award Bid Proposals of RFP-1025-GMS, General Merchandise Services as recommended by Administration

8.10. \*Request for Approval to Award Bid Proposals of RFP-1025-GWS, Grant Writing Services as recommended by Administration

8.11. \*Request for Approval to Award Bid Proposals of RFP-1025-PCSD, Professional Consultant Services Districtwide as recommended by Administration

8.12. \*Request for Approval to Award Bid Proposals of RFP-1025-MCSD, Meals and Catering Services Districtwide as recommended by Administration

8.13. \*Request for Approval to Extend Bid Proposals of RFQ-1024-HVAC, Mechanical-Electrical Plumbing Engineering Services as recommended by Administration

8.14. \*Request for Approval of Final Payment to FieldTurf USA Inc. for Baseball & Softball Turf Projects

## 9. Consent Agenda: Administration

9.1. \*Request for Approval of Revisions to the 2025-2026 Compensation Plan

9.2. \*Request for Approval of Policy Update 126

9.3. \*Request for Approval of Board Minutes

- Regular Board Meeting - October 15, 2025

## 10. Action Agenda

10.1. Discussion and Possible Action of Nomination(s) for Appraisal District Directors for the Cameron County Appraisal District Board of Directors

## 11. Closed Meeting

*In accordance with Texas Government Code (Open Meetings Act) the Board may move into closed session for the following reasons:*

*Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.*

*Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*

11.1. Employment, Resignation(s), Retirement(s), and Termination(s)

11.2. Discussion and Consideration of Employment of Judge Oscar de la Fuente Elementary Principal

11.3. Discussion and Consideration of 2025-DCL-00268-B; SBCISD v. Davila, et al

11.4. Level III Grievance - A. N.

## 12. Reconvene into Open Session

*Reconvene Into Open Session, and Possible Action on Matters Considered in Closed Session, if necessary*

12.1. Employment, Resignation(s), Retirement(s), and Termination(s)

12.2. Discussion and Possible Approval of Judge Oscar de la Fuente Elementary Principal

12.3. Discussion and Possible Action regarding 2025-DCL-00268-B; SBCISD v. Davila, et al

12.4. Discussion and Possible Action regarding Level III - A. N.

## 13. Closing of Meeting

## 13.1. Adjournment

*This notice for this meeting was posted in compliance with the Texas Open Meeting Act.*



San Benito Consolidated Independent School District

**PLEDGE OF ALLEGIANCE**

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date: November 12, 2025

Campus: Miller Jordan Middle School | Carlos Lainez, Principal

Student's Name: Aiden Trevino

Please include the following information in the student's biography:

- Student's name
- Favorite Subject
- Parents' Names
- Grade
- Hobbies
- Other pertinent information
- Age
- Accomplishments

**STUDENT BIOGRAPHY:**

Aiden Trevino is a seventh-grade student at Miller Jordan Middle School. He is the son of Rosie Gonzalez and Angel Trevino. Aiden is an A Honor Roll student, and he has maintained perfect attendance since first grade. His favorite subject is mathematics, and in his free time, he enjoys playing chess. He is a proud member of the National Junior Honor Society, the Student Ambassador Program, and the After School Program E-Sports Club. In addition to his academic achievements, Aiden is a talented member of the Symphonic Band and participates in tennis and cross country. Aiden is known by his teachers and peers as a positive role model and an exceptionally kind and respectful young man. Please join me in recognizing Aiden for his outstanding achievements, leadership, and commitment to excellence.

RETURN COMPLETED FORM TO: Luis D. Gonzales, Jr., Director of Public Relations  
 San Benito CISD Communications Department / KSBG TV  
 (956) 276-6030 • lgonzales@sbcisd.net

The San Benito Consolidated Independent School District does not discriminate on the basis of race, color, national origin, sex or handicap in its educational and vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.



# INVOCATION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Meeting Date: November 12, 2025

Campus: Miller Jordan Middle School | Carlos Lainez, Principal

Student's Name: Kyanni Meza (*pronounced "key-on-ee"*)

Please include the following information in the student's biography:

- Student's name
- Favorite Subject
- Parents' Names
- Grade
- Hobbies
- Other pertinent information
- Age
- Accomplishments

### STUDENT BIOGRAPHY:

It is my pleasure to introduce Kyanni Meza, an eight-grade student at Miller Jordan Middle School. She is the daughter of Kelly and Mark Meza. Kyanni is a bright and motivated student. Her favorite subjects are history and science, and she has a passion for singing and staying active. She is a dedicated member of the Miller Jordan Middle School Choir and Volleyball team. Her leadership shines through her service in the Student Council, where she previously served as Parliamentarian and now proudly holds the position of President. Kyanni is known for her positive spirit, kindness, and commitment to making others feel welcomed and supported. Please join me in recognizing Kyanni for her leadership, enthusiasm, dedication to excellence.

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San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

Campus: San Benito High School

Activity/Event(s): Boys Varsity Cross Country

Achievement(s): 2nd Place District; Regional Team Qualifiers

**NOTE:** Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.

| NAME                       | GRADE     | CAMPUS      |
|----------------------------|-----------|-------------|
| 1. <u>Joe Ibarra</u>       | <u>12</u> | <u>SBHS</u> |
| 2. <u>Aaron Rostro</u>     | <u>12</u> | <u>SBHS</u> |
| 3. <u>Kevin Martinez</u>   | <u>12</u> | <u>SBHS</u> |
| 4. <u>Jordan Arredondo</u> | <u>11</u> | <u>SBHS</u> |
| 5. <u>Jon Montemayor</u>   | <u>10</u> | <u>SBHS</u> |
| 6. <u>Jesus Millan</u>     | <u>10</u> | <u>SBHS</u> |
| 7. <u>Nehemiah Rivera</u>  | <u>11</u> | <u>SBHS</u> |
| 8. <u>Josiah Rivera</u>    | <u>12</u> | <u>SBHS</u> |
| 9. _____                   | _____     | _____       |
| 10. _____                  | _____     | _____       |
| 11. _____                  | _____     | _____       |
| 12. _____                  | _____     | _____       |

Teacher/Sponsors(s):  
Head Coach: Jose Torres                      Asst Coach: Nate Garza

What? • When? • Where?  
2nd Team in District  
Regional Team Qualifiers

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\* Form must be submitted two (2) weeks prior to the regularly scheduled board meeting.



San Benito Consolidated Independent School District

# SPECIAL RECOGNITION

For the Regular Meeting of the Board of Trustees

(PLEASE TYPE)

Campus: All Middle Schools, VMA & SBHS- Orchestra

Activity/Event(s): Orchestra- All Region Auditions

Achievement(s): The following students earned a position in the prestigious TMEA All-Region 28 Orchestra

*NOTE: Teacher/sponsor(s) will be responsible for notifying the students' parents/guardians regarding the date/time of the relevant board meeting.*

| NAME                               | GRADE | CAMPUS |
|------------------------------------|-------|--------|
| 1. <b>Please see attached list</b> |       |        |
| 2.                                 |       |        |
| 3.                                 |       |        |
| 4.                                 |       |        |
| 5.                                 |       |        |
| 6.                                 |       |        |
| 7.                                 |       |        |
| 8.                                 |       |        |
| 9.                                 |       |        |
| 10.                                |       |        |
| 11.                                |       |        |
| 12.                                |       |        |

Teacher/Sponsors(s): **Karina Vela Fermin Castillo**

**We are proud to recognize our talented San Benito CISD students who auditioned for and earned a spot in the prestigious TMEA Region 28 Orchestra. These auditions took place during the first week of October, showcasing the dedication and skill of our students.**

**On October 30th, our students represented SBCISD at the region orchestra concert with great pride. In the middle school orchestra, our students excelled by securing the top chairs in both the cello and viola sections.**

**Furthermore, we are thrilled to report that 56% of our high school orchestra students made it into the region orchestra, with remarkable achievements, including the top chair in viola and the top three chairs in the cello section.**

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Board Recognition  
Orchestra Students' List

| Greyhound Orchestra- Region Students |                      |       |        |
|--------------------------------------|----------------------|-------|--------|
| No                                   | Name                 | Grade | Campus |
| 1                                    | Diaz, Emily          | 9     | VMA    |
| 2                                    | Flores, Hannah       | 9     | VMA    |
| 3                                    | Jlmenez, Yair        | 9     | VMA    |
| 4                                    | Medrano, Sergio      | 9     | VMA    |
| 5                                    | Ochoa, Mylo          | 9     | VMA    |
| 6                                    | Sanchez, Francis     | 9     | VMA    |
| 7                                    | Colunga, Vincent     | 11    | SBHS   |
| 8                                    | Gonzalez, Alessandra | 10    | SBHS   |
| 9                                    | Mendoza, Axel        | 10    | SBHS   |
| 10                                   | Ornelas, Miguel      | 10    | SBHS   |
| 11                                   | Webster, Alycia      | 10    | SBHS   |
| 12                                   | Cepeda, Mario        | 10    | SBHS   |
| 13                                   | Guzman, Ashlynn      | 12    | SBHS   |
| 14                                   | Huizar, Carolina     | 11    | SBHS   |
| 15                                   | Garcia, Abigail      | 12    | SBHS   |
| 16                                   | Munoz, Joaquin       | 12    | SBHS   |
| 17                                   | Patino, Emily        | 11    | SBHS   |
|                                      |                      |       |        |

| Middle School Orchestra Students that Made Region |                   |       |        |
|---|-------------------|-------|--------|
| No.   | Student           | Grade | School |
| 1   | Fitting, Nikki-Jo | 8th   | BC     |
| 2   | Ramirez, Fernando | 8th   | BC     |
| 3   | Creamer, William  | 8th   | BC     |
| 4   | Swindle, Jordyn   | 7th   | RMS    |
| 5   | Juan Delgado      | 8th   | RMS    |
| 6   | Guajardo, Valerie | 8th   | RMS    |
| 7   | Serna, Lindsay    | 8th   | RMS    |

|   |                   |     |      |
|---|-------------------|-----|------|
| 8 | Patino, Angelique | 8th | MJMS |
| 9 | Mendez, Alenny    | 8th | MJMS |



## **Request Approval of the House Bill 3 Goals**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the House Bill 3 Goals as presented.

### **Rationale:**

In accordance with House bill 3 (HB 3) requirements established by the 86<sup>th</sup> Texas Legislature, school districts must adopt specific, measurable goals in early literacy, early numeracy, and college, career, and military readiness (CCMR). These goals are designed to ensure all students are on track for long-term academic success and postsecondary achievement.

### **Paperwork Impact:**

Minimal

### **Budget:**

### **Resource Personnel:**

Diana Atkinson, Director of Elementary Instruction  
JoAnn Fernandez, Director of Secondary Instruction  
Nancy Casas, Director of College, Career, and Military Readiness  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A



## **Request Approval of the Collaboration Agreement between San Benito CISD and Valley Regional Medical Center for the 2026-2029 School Years**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Collaboration Agreement between San Benito CISD and Valley Regional Medical Center, to be effective January 01, 2026, and to continue for three years.

### **Rationale:**

This affiliation agreement will serve high school students interested in the Health Science program of study. This will allow students the opportunity for career exploration and education in health care field.

### **Paperwork Impact:**

Minimal

### **Budget:**

Local Budget

### **Resource Personnel:**

Manuela Lopez, Principal, San Benito High School  
Alan Larralde, Director of Career and Technical Education  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A

# SECONDARY SCHOOL COLLABORATION AGREEMENT

This Education Collaboration Agreement ("Agreement") is made as of January 1<sup>st</sup>, 2026 (the effective date) by and between San Benito Consolidated Independent School District ("School") and Columbia Valley Regional Healthcare System L.P. DBA Valley Regional Medical Center ("Hospital"). School and Hospital may be referred to herein individually as a "Party" and collectively as the "Parties."

## WITNESSETH:

**Whereas**, the Parties wish to enhance and formalize their long-standing work to improve health profession career exploration and education through a formal collaboration;

**Whereas**, the Parties wish to provide learning opportunities to see, first hand, the healthcare workplace and the day-to-day work of professionals in the health care field during their experience;

**Whereas**, this Agreement shall develop resources and systems allowing the School to increase in-school and out-of-school opportunities for these learning experiences; and

**Whereas**, this collaboration will allow opportunities to increase exposure of School students and graduates to Hospital as a premier employer.

**Now therefore**, in consideration of mutual promises contained herein, the Parties hereby agree as follows:

### 1) Responsibilities of Hospital

- a) Hospital will coordinate with School Career & Technical Education Coordinator to provide guest speakers to health science programs/ classes as requested and available.
- b) Hospital shall provide reasonable opportunities for Participating Students observation experiences to the extent permitted by applicable law and without disruption of patient care or Hospital operations.
- c) Hospital shall at all times retain ultimate control of Hospital and responsibility for patient care and quality standards.
- d) Hospital will ensure that the Facility complies with applicable state and federal workplace safety laws and regulations.

### 2) Responsibility of School

#### a) Responsibility.

- i) School will retain ultimate responsibility for the education program in health sciences.
- ii) School will retain sole responsibility for identifying appropriate health care topics and careers that are appropriate for the Program curriculum.
- iii) School will identify and request selected dates for Facility to participate in Programs for guest speakers, career fairs, or small group tours of Facility.
- iv) School will identify appropriate Program students for observation experiences ensuring student is enrolled in a health science Program. No individual shall be permitted to conduct an observation simply because they are interested in or curious about health care and/or the day-to-day occurrences at the Hospital.

- v) School will assist student in completing Observation Agreement and obtaining required signatures for observation experiences.
  - vi) School will advise each Program Participant to attend training and orientation with respect to applicable Facility policies and procedures prior to the commencement of the observation experience.
- b) Records:** School will provide annual information including listing and number of health science Programs offered at the School, number of students enrolled in health science Programs, and anticipated number of students seeking health care careers upon graduation to the extent they are aware.
- c) Conduct of Program Participants:** School will advise Program Students attending any observation experience or small group tour the requirement to appropriately interact with all contacts, remain with the observation employee or small group, and not enter prohibited areas. All Program Participants onsite at the Facility shall be accountable to the Facility's administrator while onsite.
- d) Non-Contact:** School understands that during any observation experience or small group tour at a Facility, Program Participants are to refrain from touching any patient at any time. School is responsible for notifying students of this requirement and to ensure compliance.
- e) Student Records:** School will obtain prior signed and dated written consent that complies with 34 C.F.R. 99.30 from each Participating Student (or the parent of the student, if the student is not deemed an "eligible student" under 34 C.F.R. 99.30) before disclosing personally identifiable information from the student's education records to Hospital to the extent that access to such information is required by Hospital to carry out the Clinical Program. If Participating Student notifies School that they revoke said consent, School shall immediately notify Hospital and the revocation shall become effective immediately upon such notice as applicable to any decisions after that date.
- 3) Mutual Responsibilities.** The Parties shall cooperate to fulfill the following mutual responsibilities:
- a) Each Party will identify to the other Party a Program Representative on or before the execution of this Agreement. School's Program Representative shall be an employee involved in the Career & Technical Education department. Each Party will maintain a Program Representative for the Term and will promptly appoint a replacement Program Representative if necessary to comply with this Agreement. Each Party will ensure that it's Program Representative is reasonably available to the other Party's Program representative.
  - b) Both School and Hospital will work together to create and maintain an appropriate learning environment for the Participating Students. The School, including it's faculty and staff, and Hospital share responsibility for creating an appropriate learning environment that includes both formal learning activities and the attitudes, values, and informal "lessons" conveyed by individuals who interact with the Participating Student. The Parties will cooperate to evaluate the learning environment (which may include on-site visits) to identify positive and negative influences on the maintenance of professional standards, and to conduct and develop appropriate strategies to enhance the positive and mitigate the negative influences.
- 4) Withdrawal of Participating Students.** Hospital may immediately remove a Participating Student from the Facility when in Hospital's discretion their behavior is disruptive or detrimental to Hospital operations and/or Hospital's patients.
- 5) Independent Contractor; No other Beneficiaries; Employment Disclaimer.**

- a) The Parties hereby acknowledge that they are independent contractors, and neither School nor any of its agents, representatives, Program Participants, or employees shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the Parties. School shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. No Program Participant or other third person is entitled to, and shall not, receive any rights under this Agreement. Neither Party shall have the right or authority nor hold itself out to have the right or authority to bind the other Party and neither shall either Party be responsible for the acts or omissions of the other except as provided specifically to the contrary herein.
  - b) Each Party acknowledges Participating Students will not be considered employees or agents of Hospital or School for any purpose. Participating Students will not be entitled to receive any compensation from Hospital or School or any benefits of employment from Hospital or School, including health care or workers' compensation benefits, vacation, sick time, or other direct or indirect benefit of employment.
  - c) School acknowledges that Hospital has not and is not obligated to implement or maintain insurance coverage for the benefit or protection of School or Program Participants.
- 6) Non-Discrimination.** There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, veteran status, or handicap in either the selection of Participating Students, or as to any aspect of the Educational Program; provided, however, that with respect to handicap, the handicap must not be such as would, even with reasonable accommodation, in and of itself preclude the Program Participant's effective participation in the Program.
- 7) Indemnification.** To the extent permitted by applicable law and without waiving any defenses, School shall indemnify and hold harmless Hospital and Hospital's officers, directors, trustees, medical and nursing staff, representatives and employees from and against all third-party liabilities, claims, damages and expenses, including reasonable attorneys' fees, relating to or arising out of any act or omission of School or any of its Program Participants, agents, representatives or employees in connection with this Agreement, including, but not limited to, claims for personal injury, professional liability, or with respect to the failure to make proper payment of required taxes, withholding, employee benefits or statutory or other entitlements. School shall obtain signed copies of Exhibit A prior to on-site experiences.
- 8) Confidentiality.** School will and will advise Program Participants to keep strictly confidential and hold in trust all non-public information of Hospital, including all patient information, and refrain from disclosing such confidential information to any third party without the express prior written consent of Hospital, provided that the minimum necessary confidential information may be disclosed pursuant to valid legal process after Hospital is permitted an opportunity to minimize the potential harmful effects of such disclosure. School shall not disclose the terms of this Agreement to any person who is not a party to this Agreement, except as required by law or as authorized by Hospital. These confidentiality requirements survive the termination or expiration of the Agreement. In addition to the requirements set forth in this Section, Program Participants shall agree to abide by the terms of Exhibit B.
- 9) Term; Termination.**
- a) The term of this Agreement will commence on the Effective Date and will continue for three (3) years unless terminated as provided below (the "Term").
  - b) Either Party may terminate this Agreement at any time without cause upon with written notice to the other Party.



If to School: San Benito Consolidated Independent School District  
240 N. Crockett Street  
San Benito, Texas 78586  
Attention: Superintendent

or to such other person or place as either Party may from time to time designate by written notice to the other Party.

- 19) Counterparts.** This Agreement may be executed in multiple parts (by facsimile transmission or otherwise) and each counterpart shall be deemed an original, and all of which together shall constitute but one agreement. Electronic signatures will be considered originals.
- 20) HIPPA Requirements.** To the extent applicable to this Agreement, School agrees to comply with the Health Information Technology for Economic and Clinical Health Act of 2009 (the "HITECH ACT"), the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 USC § 1320d through d-8 ("HIPAA") and any current and future regulations promulgated under either the HITECH Act or HIPAA including without limitation the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 (the "Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Parts 160, 162 and 164 (the "Federal Security Regulations") and the federal standards for electronic transactions, all as may be amended from time to time, and all collectively referred to herein as "HIPAA Requirements". School further agrees not to use or disclose any Protected Health Information (as defined in 45 C.F.R. § 164.501) or Individually Identifiable Health Information (as defined in 42 USC § 1320d), other than as permitted by HIPAA Requirements and the terms of this Agreement. School will and will cause Program Participants to enter into any further agreements as necessary to facilitate compliance with HIPAA Requirements.
- 21) No Requirement to Refer.** Nothing in this Agreement requires or obligates School to cause the admittance of a patient to Hospital or to use Hospital's services. None of the benefits granted pursuant to this Agreement are conditioned on any requirement or expectation that the Parties make referrals to, be in a position to make or influence referrals to, or otherwise generate business for the other Party. Neither Party is restricted from referring any services to, or otherwise generating any business for, any other entity of their choosing.
- 22) No Payments.** No payments will be made between the Parties or to the Program Participants in connection with this Agreement.
- 23) Recitals.** The Recitals to this Agreement shall be an enforceable part of this Agreement, binding on the Parties as if fully set forth herein.
- 24) Equitable Remedies.** School acknowledges that the injury which might be suffered by Hospital in the event of any breach by School or non-compliance by Program Participants with the terms and conditions of this Agreement would be of a nature which could not be fully compensated for solely by a recovery of monetary damages, and accordingly agrees that in the event of any such breach or threatened breach, in addition to and not in lieu of any damages sustained by Hospital and any other remedies which Hospital may pursue hereunder or under applicable law, Hospital shall have the right to equitable relief, including issuance of a temporary restraining order, preliminary injunction and/or permanent injunction by any court of competent jurisdiction, against the commission or continuation of such breach or threatened breach, without the necessity of proving any actual damages or the posting of any bond.

Wherefore, authorized representatives of each Party hereby execute this Agreement as of the Effective Date.

**SCHOOL**

San Benito Consolidated Independent School District

By: \_\_\_\_\_

Printed Name: Alfredo Perez

Title: Superintendent

Date: \_\_\_\_\_

**HOSPITAL**

Valley Regional Medical Center

By: \_\_\_\_\_

Print Name: Jose Hernandez

Title: Chief Executive Office

Date: \_\_\_\_\_

**EXHIBIT A**  
**STATEMENT OF RESPONSIBILITY**

For and in consideration of the benefit provided the undersigned in the form of experience in a clinical setting at **\_Valley Regional Medical Center\_** ("Hospital"), the undersigned and his/her heirs, successors and/or assigns do hereby covenant and agree to assume all risks and be solely responsible for any injury or loss sustained by the undersigned while participating in the Program operated by: **\_San Benito CISD\_** ("School") at Hospital unless such injury or loss arises solely out of Hospital's gross negligence or willful misconduct.

\_\_\_\_\_  
Signature of Program Participant/Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Legal Guardian  
If Program Participant is under 18 / Print Name

\_\_\_\_\_  
Date

## Exhibit B

### Workforce Member Confidentiality and Security Agreement

I understand that the HCA affiliated entity(ies) (the "Company") for which I am a Workforce Member (my "Engagement") manages health information and has legal and ethical responsibilities to safeguard the privacy of its patients and their personal and health information ("Patient Information"). "Workforce Member" means employees, employed Licensed Independent Practitioners (LIPs) (e.g., employed/managed physicians), employed Advanced Practice Professionals (APPs), residents/fellows, students (e.g., nursing, medical, and interns), faculty/instructors, contractors (e.g., HealthTrust Workforce Solutions (HWS), travelers, network/per diem staff, or dependent healthcare professionals and/or contracted through another temporary staffing agency), and volunteers.

Additionally, the Company must protect its interest in, and the confidentiality of, any information it maintains or has access to, including, but not limited to, financial information, marketing information, Human Resource Information, (as defined below), payroll, business plans, projections, sales figures, pricing information, budgets, credit card or other financial account numbers, customer and supplier identities and characteristics, sponsored research, processes, schematics, formulas, trade secrets, innovations, discoveries, data, dictionaries, models, organizational structure and operations information, strategies, forecasts, analyses, credentialing information, Social Security numbers, passwords, PINs, and encryption keys (collectively, with patients' information, "Confidential Information"). The Company must also protect Company Property (such as inventions, software, trade secrets, and Developments (as defined below)).

During the course of my Engagement with the Company, I understand that I may access, use, or create Confidential Information. I agree that I will access and use Confidential Information only when it is necessary to perform my job-related duties and in accordance with the Company's policies and procedures, including, without limitation, its Privacy and Security Policies (available at <http://hcahealthcare.com/ethics-compliance/> and the Information Protection Page of the Company's intranet). I further acknowledge that I must comply with such policies, procedures, and this Confidentiality and Security Agreement (the "Agreement") at all times as a condition of my Engagement and in order to obtain authorization for access to Confidential Information and/or Company systems. I acknowledge that the Company is relying on such compliance and the representations, terms and conditions stated herein.

#### **General**

1. I will act in the best interest of the Company and, to the extent subject to it, in accordance with its Code of Conduct at all times during my Engagement with the Company.
2. I have no expectation of privacy when using Company systems and/or devices. The Company may log, access, review, and otherwise utilize information stored on or passing through its systems, devices and network, including email.
3. Any violation of this Agreement may result in the loss of my access to Confidential Information and/or Company systems, or other disciplinary and/or legal action, including, without limitation, suspension, loss of privileges, and/or termination of my Engagement with the Company, at Company's sole discretion in accordance with its policies.

#### **Patient Information**

4. I will access and use Patient Information only for patients whose information I need to perform my assigned job duties in accordance with the HIPAA Privacy and Security Rules (45 CFR Parts 160—164), applicable state and international laws (e.g., the European Union General Data Protection Regulation), and applicable Company policies and procedures, including, without limitation, its Privacy and Security Policies (available at <http://hcahealthcare.com/ethics-compliance/> and the Information Protection Page of the Company's intranet).

5. I will only access, request and disclose the minimum amount of Patient Information needed to carry out my assigned job duties or as needed for treatment purposes.
6. By accessing or attempting to access Patient Information, I represent to the Company at the time of access that I have the requisite job-related need to know and to access the Patient Information.

### ***Protecting Confidential Information***

7. I acknowledge that the Company is the exclusive owner of all right, title and interest in and to Confidential Information, including any derivatives thereof.
8. I will not publish, disclose or discuss any Confidential Information (a) with others, including coworkers, peers, friends or family, who do not have a need to know it, or (b) by using communication methods I am not specifically authorized to use, including personal email, Internet sites, Internet blogs or social media sites.
9. I will not take any form of media or documentation containing Confidential Information from Company premises unless specifically authorized to do so as part of my job and in accordance with Company policies.
10. I will not transmit Confidential Information outside the Company network unless I am specifically authorized to do so as part of my job responsibilities. If I am authorized to transmit Confidential Information outside of the Company, I will ensure that the information is encrypted according to Company Information Security Standards and ensure that I have complied with the External Data Release policy and other applicable Company privacy policies.
11. I will not retain Confidential Information longer than required by the Company's Record Retention policy.
12. I will only reuse or destroy media in accordance with the Company's Information Security Standards.
13. I acknowledge that in the course of performing my job responsibilities I may have access to human resource information which may include compensation, age, sex, race, religion, national origin, disability status, medical information, criminal history, personal identification numbers, addresses, telephone numbers, financial and education information (collectively, "Human Resource Information"). I understand that I am allowed to discuss any Human Resource Information about myself and other employees if they self-disclose their information. I can also discuss Human Resource Information that does not relate to my individual employment or my job responsibilities and that is not in violation of any other provision in this Agreement.

### ***Using Mobile Devices, Portable Devices and Removable Media***

14. I will not copy, transfer, photograph, or store Confidential Information on any mobile devices, portable devices or removable media, such as laptops, smart phones, tablets, CDs, thumb drives, external hard drives, unless specifically required and authorized to do so as part of my Engagement with the Company.
15. I understand that any mobile device (smart phone, tablet, or similar device) that synchronizes Company data (e.g., Company email) may contain Confidential Information and as a result, must be protected as required by Company Information Security Standards.

### ***Doing My Part – Personal Security***

16. I will only access or use systems or devices I am authorized to access, and will not demonstrate the operation or function of systems or devices to unauthorized individuals.
17. I will not attempt to bypass Company security controls.
18. I understand that I will be assigned a unique identifier (*i.e.*, 3-4 User ID) to track my access and use of Company systems and that the identifier is associated with my personal data provided as part of the initial and/or periodic credentialing and/or employment verification.

19. In connection with my Engagement, I will never:
  - a. disclose or share user credentials (e.g., password, SecurID card, Tap n Go badge, etc.), PINs, access codes, badges, or door lock codes;
  - b. use another individual's, or allow another individual to use my, user credentials (e.g., 3-4 User ID and password, SecurID card, Tap n Go badge, etc.) to access or use a Company computer system or device;
  - c. allow a non-authorized individual to access a secured area (e.g., hold the door open, share badge or door lock codes, and/or prop the door open);
  - d. use tools or techniques to break, circumvent or exploit security measures;
  - e. connect unauthorized systems or devices to the Company network; or
  - f. use software that has not been licensed and approved by the Company.
20. I will practice good workstation security measures such as locking up media when not in use, using screen savers with passwords, positioning screens away from public view, and physically securing workstations while traveling and working remotely.
21. I will immediately notify my manager, Facility Information Security Official (FISO), Director of Information Security Assurance (DISA), Facility Privacy Official (FPO), Ethics and Compliance Officer (ECO), or Facility or Corporate Client Support Services (CSS) help desk or if involving the United Kingdom, the Data Protection Officer (DPO), Information Governance Manager, Caldicott Guardian, Heads of Governance (HoG), Hospital Chief Information Security Officer (CISO) if:
  - a. my user credentials have been seen, disclosed, lost, stolen, or otherwise compromised;
  - b. I suspect media with Confidential Information has been lost or stolen;
  - c. I suspect a virus or malware infection on any system;
  - d. I become aware of any activity that violates this Agreement or any Company privacy or security policies; or
  - e. I become aware of any other incident that could possibly have any adverse impact on Confidential Information or Company systems.

#### ***Upon Separation***

22. I agree that my obligations under this Agreement will continue after termination or expiration of my access to Company systems and Company Information.
23. At the end of my Engagement with the Company for any reason, I will immediately:
  - a. securely return to the Company any Confidential Information, Company related documents or records, and Company owned media (e.g., smart phones, tablets, CDs, thumb drives, external hard drives, etc.). I will not keep any copies of Confidential Information in any format, including electronic; and
  - b. un-enroll any non-Company owned devices from the Company Enterprise Mobility Management System, if applicable.

#### ***Except to the Extent Otherwise Agreed in a Separate Agreement, the Following Statements Apply to All Workforce Members***

24. I shall promptly disclose to the Company all Company Property that I develop during my Engagement. "Company Property" means any subject matter (including inventions, improvements, designs, original works of authorship, formulas, processes, compositions of matter, software, databases, confidential information and trade secrets), whether belonging to the Company or others, that, directly or indirectly: (i) I author, make, conceive, first reduce to practice, or otherwise create or develop, whether alone or with others using any Company equipment, supplies, facilities, or Confidential Information, or (ii) otherwise arises from work performed by me for the Company, its employees, or agents, (each of the foregoing, a "Development").
25. As between me and the Company, all Company Property is the property of the Company or its designee, and all copyrightable Developments that I create within the scope of my employment are "works made for hire."
26. I agree to assign, and do hereby irrevocably assign, to the Company or its designee all of my

right, title, and interest in and to any and all Developments, together with all intellectual property and other proprietary rights therein or arising therefrom, including any registrations or applications to register such rights and the right to sue for past, present, or future infringements or misappropriations thereof.

27. During and after my Engagement, I agree to execute any document and perform any act to effectuate, perfect, enforce, and defend the Company's rights in any Development. I hereby appoint the Company and its authorized agent(s) as my attorney in fact to execute such documents in my name for these purposes, which power of attorney shall be coupled with an interest and shall be irrevocable, if I fail to execute any such document within five (5) business days.
28. If there is a conflict between a term in Sections 24 through 28 and a term separately agreed to in writing with the Company, the term set forth in the separate agreement will control.

By signing this document, I acknowledge that I have read and understand this Agreement, and I agree to be bound by and comply with all the representations, terms and conditions stated herein.

|  |       |
|--|-------|
| Participant Signature:                 | Date: |
| Printed Participant Name:              |       |
| Parent or Legal Guardian Signature:    | Date: |
| Printed Parent or Legal Guardian Name: |       |



## **Request Approval of the Partnership Agreement between San Benito CISD and Texas State Technical College Partnership Upward Bound Program for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Partnership Agreement between San Benito CISD and Texas State Technical College Upward Bound Program for the 2024-2025 school year.

### **Rationale:**

The Upward Bound program provides opportunities for the 8th - 12th grade participants to succeed in their pre-college performance and ultimately in their higher education pursuits. Upward Bound serves first generation high school students from low income families, and its goal is to increase the rate at which participants complete a secondary education, and enroll in, and graduate from a post-secondary institution.

### **Paperwork Impact:**

Minimal

### **Budget:**

CCMR budget will be used to pay for transportation fees when transportation is needed for students to and from the college for scheduled activities.

### **Resource Personnel:**

Manuela Lopez, Principal, San Benito High School  
Nancy Casas, Director of College, Career, and Military Readiness  
Sandra Romeros, Director of Counseling/Advanced Academics  
Dilia Cornett, Assistant Superintendent of Academics

### **Board Policy Reference and Compliance:**

**TEXAS STATE TECHNICAL COLLEGE HARLINGEN  
SECONDARY SCHOOL PARTNERSHIP AGREEMENT  
SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
2025-2026**

This agreement is made on the dates set forth below between TEXAS STATE TECHNICAL COLLEGE of Harlingen, Texas, an institution of higher education and agency of the State of Texas, hereinafter referred to as “TSTC,” and the SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT, hereinafter referred to as the “CISD.”

**1.0 Partnership for Upward Bound program.**

This agreement allows TSTC to provide fundamental support to CISD participants in their preparation for entering into a post-secondary institution. CISD participants will be provided with opportunities to succeed in pre-college performance and ultimately in higher education pursuits.

**2.0 Student Eligibility Requirements.**

An individual is eligible to participate in the Upward Bound project if the individual meets all of the following requirements:

A) Is -

- A citizen or national of the United States.
- A permanent resident of the United States.
- In the United States for other than a temporary purpose and provides evidence from the Immigration and Naturalization Service of his or her intent to become a permanent resident
- A permanent resident of Guam, the Northern Mariana Islands, or the Trust Territory of Pacific Islands.
- A resident of the Freely Associated States—the Federated States of Micronesia, the Republic of the Marshall Islands, or the Republic of Palau.

B) Is-

- A potential first-generation college student; or
- A low-income individual.
- Has a need for academic support, as determined by the grantee, in order to pursue successfully a program of education beyond high school.
- At the time of initial selection, has completed the eighth grade but has not entered the twelfth grade and is at least 13 years old but not older than 19, although the Secretary may waive the age requirement if the applicant demonstrates that the limitation would defeat the purposes of the Upward Bound program

### **3.0 Faculty/Instructor Qualifications.**

- a. All instructors must have a minimum of a bachelor's degree in the field to be taught.
- b. Official application and transcripts of instructors must be kept on file at TSTC.
- c. TSTC shall select, supervise, and evaluate instructors for courses which result in the enrichment of CISD participants enrolled in the Upward Bound program.
- d. Successful background check
- e. A coordinated classroom visit will be done once a semester for new instructors and once a year for continuing instructors.
- f. Students will complete an end-of-year evaluation; and instructor evaluation.
- g. Will attend a one time, mandated, part-time faculty orientation training and will be invited to attend all TSTC faculty professional development activities.

### **4.0 Student Worker (Tutor) Qualifications.**

- Exhibit and aptitude, interest, and ability to work effectively with project participants.
- Knowledge of subject matter to be tutored.
- Basic knowledge of computer technology preferred.
- Demonstrate leadership, good work ethics, and dependability.
- Persons from similar backgrounds will be given preference.
- High school diploma.
- One to two semesters of college coursework in subject to be tutored
- Successful background check

### **5.0 Location.**

#### **CISD**

Weekly tutorial sessions, outreach sessions, and enrichment workshops for students enrolled in the program will be provided in classroom/computer lab space is allowed by the CISD.

#### **TSTC**

Monthly Saturday sessions, parent meetings and an intensive six week academic enrichment program for students enrolled in the program will be provided in classroom/computer lab space allowed by TSTC.

## **6.0 Student Services.**

### **CISD**

- Will provide assistance in the recruitment and selection of students into the program.
- Will provide an opportunity for Program Advisor to meet with program participants, when and if permitted, while also adhering to health & safety standards.

### **TSTC**

- Will accord appropriate student privileges and services for ISD participants enrolled in the Upward Bound program.
- Will provide academic support services of academic advising, counseling, intensive instruction in English, Math, Science, Reading, Writing, study skills including hands on experience in computer facilities and at field sites.
- Will provide participants with opportunities to learn from college students who serve as tutors and mentors for program participants.
- Will provide summer instructional activities that are designed to simulate a college experience in six weeks length and includes daily course work and other activities.
- Will provide after school tutorial services for students enrolled in the program.
- Will provide all materials needed to support the program.
- Will provide college, cultural and social field experience trips (virtual trips) for participants

## **7.0 Finances.**

### **CISD**

- Will provide transportation for students to and from the college for scheduled activities.

### **TSTC**

- TSTC will provide student stipends.
- TSTC will provide meals for participants during Saturday meeting activities and during a six week summer program
- TSTC will provide accident insurance for students not already covered.

## **8.0 Liaisons**

### **It is mutually agreed that TSTC and the CISD will:**

- Appoint a liaison to represent his/her respective institution in implementing this contract;
- The appointed liaisons will:
  - \* ensure that all involved parties adhere to this contract;

- \* coordinate student activities relative to this contract;
- \* coordinate the collection of all required admission documentation from students and their parents;
- \* confer on all school instructional calendar modifications;
- \* confer on progress reports of the program
- \* coordinate instructional accommodations for students with special needs as approved by the TSTC Office of Support Services
- \* review ISD classroom management policies, procedures, and issues as needed;
- \* coordinate a classroom visit with TSTC evaluator for the purpose of monitoring and evaluation;
- \* work jointly with issues regarding parent questions, concerns, and/or complaints;
- \* confer on the development and implementation of curriculum, program policies, and procedures;

## **9.0 Termination**

Notification to end this agreement must be submitted no less than six (6) months prior to the intended date of termination. The notice must be submitted in writing, signed by TSTC's Associate Vice Chancellor or the ISD's Superintendent, and delivered to the other partner to this agreement at the addresses shown below. Delivery of the intent to terminate will constitute formal notification and will serve as grounds for termination six months following the date of delivery.

## **10.0 Periodic Review.**

This agreement will be reviewed on a yearly basis and/or any time a change is requested by either Institution.

## **11.0 Texas Public Information Act.**

Notwithstanding any provisions of this Agreement to the contrary, CISD understands that TSTC will comply with the Texas Public Information Act, Gov't Code, Chapter 552 as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas. TSTC agrees to notify CISD within twenty-four (24) hours of receipt of a request for information related to CISD under this Agreement. CISD will cooperate with TSTC in the production of documents responsive to the request. CISD may request that TSTC seek an opinion from the Attorney General of the State of Texas. However, TSTC will not honor CISD's request for an opinion if the request is not based upon a reasonable interpretation of the Texas Public Information Act. Additionally, CISD will notify TSTC General Counsel within twenty-four (24) hours of receipt of any third party requests for information that was provided by the State of Texas for use in conducting this Agreement. This Agreement and all data and other information generated or otherwise obtained in the performance of its responsibilities under this Agreement may be subject to the Texas Public Information Act. CISD agrees to maintain the confidentiality of information received from the State of Texas during the performance of this Agreement, including information which discloses confidential personal information particularly, but not limited to, social security numbers.

**12.0 Limitations.**

The Parties are aware that there may be constitutional and statutory limitations on the authority of TSTC (a state agency) to enter into certain terms and conditions of the Agreement, including, but not limited to, those terms and conditions relating to liens on TSTC's property; disclaimers and limitations of warranties; disclaimers and limitations of liability for damages; waivers, disclaimers and limitations of legal rights, remedies, requirements and processes; limitations of periods to bring legal action; granting control of litigation or settlement to another party; liability for acts or omissions of third parties; payment of attorneys' fees; dispute resolution; indemnities; purchase of insurance; and confidentiality (collectively, the "Limitations"), and terms and conditions related to the Limitations will not be binding on TSTC except to the extent authorized by the laws and Constitution of the State of Texas.

**13.0 Counterparts.**

This Agreement may be executed in one or more counterparts and may be electronically transmitted. Each counterpart shall be deemed an original and all of which shall constitute one and the same document.

BY THE SIGNATURES BELOW, ALL PARTIES ACKNOWLEDGE their commitments to effectively accommodate the conditions of this agreement as stated above.

**THE CISD:**

SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

By \_\_\_\_\_ Date \_\_\_\_\_

Alfredo Perez  
Superintendent of Schools  
San Benito Consolidated Independent School District

**TSTC:**

TEXAS STATE TECHNICAL COLLEGE-HARLINGEN  
1902 North Loop 499  
Harlingen, Texas 78550

By \_\_\_\_\_ Date \_\_\_\_\_

Cledia Hernandez  
Vice Chancellor & Chief External Relations Officer  
Texas State Technical College

Completed and Filed:

By \_\_\_\_\_ Date \_\_\_\_\_

[Melissa Morman](#)  
Director of Upward Bound  
Texas State Technical College Harlingen

**TEXAS STATE TECHNICAL COLLEGE  
UPWARD BOUND PROGRAM  
TRANSPORTATION SCHEDULE  
San Benito CISD  
Saturday Meeting Dates  
2025-2026**

**Transportation costs are requested to be covered by SBCISD for the following Saturday Meetings**

|                             |   |
|-----------------------------|---|
| <u>Saturday Meeting 1</u>   | October 04, 2025 Academic Meeting @ TSTC                                  |
| <u>*Saturday Meeting 2</u>  | October 11, 2025-Service Learning @ Community Service                     |
| <u>Saturday Meeting 3</u>   | November 8, 2025- Academic meeting @ TSTC (1st Gen. Day)                  |
| <u>Saturday Meeting 4</u>   | December 6, 2025- Academic meeting @ TSTC                                 |
| <u>*Saturday Meeting 5</u>  | December 13, 2025- Career exploration @ RGV Exploration                   |
| <u>Saturday Meeting 7</u>   | January 17, 2026- Academic meeting @ TSTC                                 |
| <u>Saturday Meeting 8</u>   | February 7, 2026- Academic meeting @ TSTC                                 |
| <u>Saturday Meeting 9</u>   | March 28, 2026- Academic meeting @ TSTC                                   |
| <u>*Saturday Meeting 10</u> | April 25, 2026- Service Learning @ TSTC (Spring Community Engagement Day) |
| <u>Saturday Meeting 11</u>  | May 1, 2026 - Academic Learning @ TSTC                                    |

Academic meetings will be held from 8:30 a.m.-1:00 p.m. at TSTC Harlingen campus

\*Trip times may vary between 8:00 am-5:00 p.m. and are subject to change based on event.

**TEXAS STATE TECHNICAL COLLEGE  
UPWARD BOUND PROGRAM  
San Benito CISD  
2025-2026**

**2026 Summer Program Transportation Schedule**

Students will be provided with transportation from CISD high schools to TSTC Harlingen campus. Students will attend a 6 week summer academic enrichment program that will simulate a college learning experience.

- Week 1      June 8, 9, 10, 11, 12 (5 days)**
- Week 2      June 15, 16, 17, 18 (4 days)**
- Week 3      June 22, 23, 24, 25, 26 (5 days)**
- Week 4      June 29, 30      July 1, 2 (4 days)**
- Week 5      July 6, 7, 8, 9, 10 (5 days)**
- Week 6      July 13, 14, 15, 16 (4 days)**

**Pick Up and Drop Off Times of Summer Program:**

- \* Pick up time 8:10 a.m. at San Benito High School, bus loading zone
- \* Drop off time 8:30 a.m. at TSTC Bus loading zone (on the Loop 499)
- \* Pick up time 3:00 pm at TSTC Bus loading zone (on the Loop 499)
- \* Drop of time 3:30 pm at San Benito High School, bus loading zone

Should you have any questions, please do not hesitate to contact me at (956) 364-4580 or (210) 350-2120.



## **Request Approval of the Memorandum of Understanding between San Benito CISD and United Way of Southern Cameron County for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Memorandum of Understanding between San Benito CISD and United Way of Southern Cameron County for the 2025-2026 School Year.

### **Rationale:**

The Memorandum of Understanding formalizes a collaboration between SBCISD and United Way of Southern Cameron County to support our ongoing efforts to provide for the local community and qualified individuals free tax preparation. The goal is to lift the financial well-being of the community through the Internal Revenue Service program - Volunteer Income Tax Assistance (VITA). This program will provide a free and high-quality service and experience to VITA volunteers as well as the community members of San Benito.

### **Paperwork Impact:**

Minimal

### **Budget:**

The two high school teachers leading this VITA program will be paid through the After-school program. Account 352 E 11 6118 01 809 6 24 000. Amount: \$2,877.42

### **Resource Personnel:**

Cynthia Alvarez, High School ASP Site Coordinator  
Celia Banuelos, Director of After-School Program  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A



**Memorandum of Understanding**  
Between  
United Way of Southern Cameron County  
And  
San Benito Independent School District  
2025-2026



This Memorandum of Understanding (MOU) establishes a type of partnership between United Way of Southern Cameron County, a 501c3 nonprofit organization located in Brownsville, Tx (hereinafter “UWSCC”) and San Benito Independent School District, headquartered in San Benito, Texas (hereinafter "PARTNER”).

I. MISSION

United Way of Southern Cameron County’s mission is to lift the financial well-being of the community through the Internal Revenue Service program- Volunteer Income Tax Service (hereinafter “VITA”).

PARTNER’s mission is to offer free basic or advance tax return preparation to qualified individuals through the VITA Program.

Together, the Parties enter this Memorandum of Understanding to provide VITA services to qualified individuals via the PARTNER’s physical premises. Accordingly, UWSCC and PARTNER, operating under this MOU, agree as follows:

II. PURPOSE AND SCOPE

UWSCC and PARTNER are partnering to leverage their organizations in order to:

- Increase access to VITA services to qualified individuals, particularly those eligible for the Earned Income Tax Credit (ETIC) and Child Tax Credit (CTC).
- Reach and serve the local community in Cameron County.
- Provide a high-quality service and experience to VITA volunteers and clients.

### III. RESPONSIBILITIES

- a. Each party will assign a primary Point of Contact to serve as the official contact and coordinate any activities of the VITA site in carrying out this MOU. The Points of Contact of each organization are:

*List contact people with address and telephone number*

|   |   |
|---|---|
| United Way of Southern Cameron County   | PARTNER   |
| Primary Point of Contact  |   |
| Name: Leslie Nuñez<br>Email: <a href="mailto:leslie.nunez@unitedwayrgv.org">leslie.nunez@unitedwayrgv.org</a><br>Address: 634 E Levee St., Brownsville, Tx 78520<br>Office Phone: (956) 548-6880<br>Office Hours: 8:00am - 4:00pm | Name:<br>Email:<br>Address:<br>Office Phone:<br>Office Hours: |

|   |   |
|---|---|
| Notices and Contractual Matters   |   |
| Name: Leslie Nuñez<br>Email: <a href="mailto:leslie.nunez@unitedwayrgv.org">leslie.nunez@unitedwayrgv.org</a><br>Address: 634 E Levee St., Brownsville, Tx 78520<br>Office Phone: (956) 548-6880<br>Office Hours: 8:00am - 4:00pm | Name:<br>Email:<br>Address:<br>Office Phone:<br>Office Hours: |

- b. The organizations agree to the following tasks for this MOU:
- i. UWSCC will:
    - Maintain VITA
    - Ensure client data is protected and securely stored, adhering to IRS SPEC security standards and the IRS Quality Site Requirements
    - Oversee Client Support such as concerns
    - Request tax software from the IRS prior to the tax season
    - Conduct outreach in the community and provide Partner with outreach toolkit
    - Provide outreach through digital and printed media
    - Provide training materials and training sessions for PARTNER VITA Site Coordinators
    - Provide timely reports to sites noting their standing throughout the tax season

ii. PARTNER will:

- Designate a primary contact person
- Recruit and manage volunteers who will prepare tax returns
- Ensure sites prepare fifty (50) or more accepted e-file returns per IRS Per IRS Regulation 22.30.1.9.2.11.1.4 (09-08-2023)
- Regularly monitor their coordinators and volunteers
- Outreach and promote through their communication channels such as digital media and printed media
- Maintain timely communication with UWSCC
- Elevate questions or concerns to UWSCC
- Provide 7 calendar days' notice of planned pause or delay in service
- Immediately notify UWSCC of unplanned or emergency delay or pause in service
- Adhere to all IRS SPEC regulations related to VITA programs
- Ensure that client data remains secure.

iii. UWSCC Standards

- Respond to urgent issues within 2 business days.
- Respond to non-urgent issues or other communication within 5 business days.

iv. Remedies and Cure Process

- In cases of repeated failure to meet the standards, UWSCC reserves the right to part with the PARTNER organization.

## IV. TERMS OF UNDERSTANDING

### 1. Period of Performance

The Parties anticipate VITA Program training in Fall prior to the tax season. PARTNER will provide tax preparation tax services to VITA clients until April 15, 2025, with the option to prepare taxes until the end of the school calendar year.

### 2. Term and Termination

The effective date of this Agreement shall be the date of execution by both parties, and the Agreement shall terminate on May 30, 2025 (“Term”). The Agreement may be terminated by either party at any time and for any reason upon written notification to the other party at least thirty (30) days in advance of the proposed date of termination.

### 3. Amendments

Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed by all parties of this MOU.

**4. Costs and Expenses**

Each Party shall be responsible for any costs and expenses incurred associated with pursuing the Program. For clarification, UWSCC will provide IRS training materials and basic office supplies to aid the site at its opening.

**5. Confidentiality**

Each Party is responsible for maintaining staff, volunteer and client data out of breach.

**6. Publicity**


Each Party must use the logo of the other Party.

**V. SIGNATURES**

The parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

The effective date of this OU is the date of the signature last affixed to this page.

*United Way of Southern Cameron County*

  
\_\_\_\_\_

Leslie Nuñez  
VITA Program Coordinator

\_\_\_\_\_  
Date

*PARTNER*

\_\_\_\_\_  
Name  
Title

\_\_\_\_\_  
Date



## **Request Approval of the Memorandum of Understanding between San Benito CISD and Region One ESC College Preparatory Mathematics & English Language Arts for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees approval of the MOU between SBCISD and Region One ESC for the implementation of College Preparatory English Language Arts (ELAR) and Mathematics courses.

### **Rationale:**

This partnership fulfills state requirements by providing curriculum, instructional support, and professional development for college prep courses serving students who have not yet met college readiness benchmarks.

### **Paperwork Impact:**

Minimal

### **Budget:**

CCMR budget will be used to pay for any costs associated with teacher professional development.

### **Resource Personnel:**

Manuela Lopez, Principal, San Benito High School  
JoAnn Fernandez, Director of Secondary Instruction  
Nancy Casas, Director of College, Career, and Military Readiness  
Sandra Romeros, Director of Counseling/Advanced Academics  
Dilia Cornett, Assistant Superintendent of Academics

### **Board Policy Reference and Compliance:**

**MEMORANDUM OF UNDERSTANDING**  
**College Preparatory Mathematics & English Language Arts**  
**Region One ISDs / Charter Schools - RGV IBEs - Region One ESC**  
**("MOU")**

**Section 1** Parties & Effective Date

This MOU is executed by the San Benito Consolidated Independent School District [Name of School District/Charter School] ("District"), the Rio Grande Valley Institutions of Higher Education listed below ("RGV IHEs"), and Region One Education Service Center ("ESC"). It becomes effective on the date it is last signed (the "Effective Date"). The Parties intend to begin offering the courses with the 2025-2026 academic year.

**Section 2** Term & Renewal

Initial term: five (5) years from the Effective Date. One additional five-year renewal is available by written amendment signed at least sixty (60) calendar days before the current term ends. Any Party may terminate without cause on thirty (30) calendar days' written notice.

**Section 3** Program Development and Data Sharing Commitments

- 3.1 RGV IHE Duties (apply to both Mathematics and English Language Arts Courses)
- (a) Share aggregate, de-identified data and narrative feedback on the success of students who completed a College-Preparatory course and later enrolled in credit-bearing entry-level coursework.
  - (b) Honor the completion of a College-Preparatory course appearing on an official high-school transcript as evidence of readiness for up to twenty-four (24) months after high-school graduation.
  - (c) Advise students on placement into college-level coursework that aligns with their academic plans.
- 3.2 RGV IHE Duties-Mathematics
- (a) Develop Student Learning Outcomes.
  - (b) Develop a master syllabus (or aligned master syllabi).
  - (c) Develop a common final assessment.
- 3.3 RGV IHE Duties-English Language Arts
- (a) Develop Student Learning Outcomes.
  - (b) Develop a master syllabus (or aligned master syllabi).
  - (c) Develop evaluative criteria and rubrics for formative and summative coursework.
  - (d) Develop a common final assessment for the Integrated Reading & Writing course.
- 3.4 Region One Education Service Center (ESC) Duties
- (a) Coordinate all professional-development logistics.
  - (b) Design and deliver professional development that supports pedagogy and college-readiness instruction.
  - (c) Monitor this MOU's requirements and the fidelity of instructional implementation.
  - (d) Provide instructional coaching upon request.

- (e) Collaborate with RGV IHEs and participating Districts to track longitudinal data on College-Preparatory students and their first-year performance in college-level Mathematics and English courses.

### 3.5 [District/Charter] Duties-both Courses

- (a) Provide highly qualified instructors (secondary Mathematics or ELAR certification; Mathematics instructors must have Algebra I experience).
- (b) Ensure all instructors attend the required training provided by RGV IHEs and the ESC and submit all documentation, including individual student portfolios, as requested.
- (c) Enroll only twelfth-grade students who are on track to graduate and who have passed the Algebra I, English I, and English II End-of-Course exams.
- (d) Furnish to the ESC and RGV IHEs timely data on student eligibility, enrollment, course completion, non-completion and reasons therefore, campus and instructor participation, and any other metrics that the advisory committee requests under this MOU.
- (e) Designate (i) at least one District representative to the College-Preparatory Course Advisory Committee and (ii) at least one campus administrator to oversee daily implementation.
- (f) Notify parents and students of the benefits of enrollment and provide an "opt-out" opportunity.
- (g) Provide any local professional development and instructional resources needed to teach the courses.
- (h) Record successful completion on the student transcript using the following PEIMS numbers:
  - CPC ELA - ESC Region 01 - CPI 10109
  - CPC Mathematics - ESC Region 01 - CPI 11209
- (i) Align local curriculum to the RGV IHE-approved Student Learning Outcomes.
- (j) Prohibit any exemption from the College-Preparatory course final exam.
- (k) Administer the RGV IHE final assessment, weighted at no less than thirty percent (30 %) of the final course grade.
- (l) Award course credit and certify readiness only to students who earn an overall course grade of 70 % or higher.

### 3.6 [District/Charter] Additional Mathematics-Specific Duties

- (a) Use the math resources supplied by the RGV IHEs for every enrolled student.
- (b) Record the fall semester as MATH A (CP 111209) and the spring semester as MATH B (CPI 11209) on the student transcript.

### 3.7 [District/Charter] Additional English Language Arts-Specific Duties

- Teach and score all required writing assignments in accordance with assessment practices provided through RGV IHE professional development.

### 3.8 Innovative Pilots

- Individual Districts or campuses may, with ESC and RGV IHE approval, implement alternative course designs as pilots for continuous improvement.

### 3.9 High-School Program Credit

- (a) A student who successfully completes the College-Preparatory English Language Arts course may apply that credit toward the Advanced ELAR requirement of the Foundation High-School Program (Texas Education Code § 28.025(b-1)(1)) at the District's discretion under local policy.
- (b) A student who successfully completes the College-Preparatory Mathematics course may apply that credit toward the Advanced Mathematics requirement of the Foundation High-School Program at the District's discretion under local policy.

### 3.10 Intellectual Property; Costs; Force Majeure

- (a) New curriculum, assessments, and courseware jointly developed under this MOU ("New IP") are jointly owned; each developing party receives a perpetual, royalty-free, non-exclusive license for non-commercial educational use.
- (b) Unless expressly stated otherwise in an amendment, each Party bears its own costs and may not obligate another Party's funds without prior written approval.
- (c) A Party is excused from performance while its obligations are delayed by causes beyond its reasonable control (e.g., natural disaster, war, epidemic, governmental order) if it provides prompt notice and diligently seeks to resume performance.

### Section 4 Record Retention & Audit Access

1. Maintain Records for seven (7) fiscal years after (a) final payment, (b) MOU termination/expiration, or (c) final resolution of any claim/audit.
2. Texas State Auditor's Office, U.S. Department of Education, UT System, ESC auditors, or District auditors may inspect and copy Records upon reasonable notice during normal business hours.
3. Electronic Records must be preserved in an accessible format.
4. Confidential Records must be handled in compliance with FERPA and the Texas Public Information Act.
5. Obligations survive termination.

### Section 5 Liability; Immunity; No Third-Party Beneficiaries

Each Party is liable only for its own acts or omissions; sovereign/governmental immunity is retained; the MOU creates no third-party rights.

### Section 6 Data Privacy & Security

(FERPA definitions, NIST SP 800-171 Moderate safeguards, 48-hour breach notice, 30-day return/destruction of Education Records.)

### Section 7 Relationship of the Parties

The Parties are independent; no joint venture, partnership, or agency is created.

### Section 8 Force Majeure

As in MOA Article XIV.

### Section 9 Costs

Each Party bears its own costs unless otherwise agreed in writing.

**Section 10** Entire Agreement; Amendments; Assignment; Waiver; Severability; Captions; Counterparts; Regulatory Note; Conflict-of-Interest Waiver

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ .

\_\_\_\_\_  
Superintendent

G 8

\_\_\_\_\_  
Dr. Guy Bailey, President  
University of Texas Rio Grande Valley

*JJr. Ricardo Solis*

\_\_\_\_\_  
Dr. Ricardo J. Solis (Aug 19, 2025 13:59:12 CDT)

\_\_\_\_\_  
Dr. Ricardo Solis, President  
South Texas College

*Gina Cano-Monreal*

\_\_\_\_\_  
Gina Cano-Monreal (Aug 12, 2025 11:12:20 CDT)

\_\_\_\_\_  
Gina Cano-Monreal, Provost  
Texas State Technical College in Harlingen

*JR*  
\_\_\_\_\_  
Jesus Rodriguez (Oct 8, 2025 20:18:53 CDT)

\_\_\_\_\_  
Dr. Jesus Roberto Rodriguez, President  
Texas Southmost College

*DK*  
\_\_\_\_\_  
Daniel King (Oct 9, 2025 17:32:37 CDT)

\_\_\_\_\_  
Dr. Daniel King  
Executive Director  
Region One Education Service Center

Oct 9, 2025



## **Request Approval to Apply for Learning Acceleration Support Opportunities LASO Grant Cycle 4 PTECH for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve to apply for the Learning Acceleration Support Opportunities LASO Grant Cycle 4 PTECH

### **Rationale:**

Purpose of Program The Pathways in Technology Early College High School (P-TECH) program is an open-enrollment initiative that offers campuses an opportunity to plan to build a P-TECH within their district. Designed to support historically underserved and at-risk students, P-TECH schools offer opportunities for students to earn a high school diploma while simultaneously earning industry certifications, and/or an associate degree on or before the sixth anniversary of a student's first day of high school. The P-TECH program requires a campus to maintain a partnership with an institution of higher education (IHE) to provide dual credit opportunities to the P-TECH academy students and with a business/industry partner to provide work-based learning experiences.

If awarded, we will receive 100,000 for a start-up fund to help us execute PTECH Designation.

Application Due: December 13, 2025

### **Paperwork Impact:**

Minimal

### **Budget:**

### **Resource Personnel:**

Nancy Casas, Director of Career, College, and Military Readiness  
Dilia Cornett, Assistant Superintendent of Academics  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

N/A

Informal Discretionary Competition (Grant)

# LASO Cycle 4 (2025-2026)

Learning Acceleration Support Opportunities

2026-2028 Pathways in Technology ECHS (P-TECH) Grant

Program Guidelines

Authorized by the General Appropriations Act, Article III, Rider  
48, 89th Texas Legislature



**Grant Application Due Date**  
December 3, 2025; 5:00 p.m. CST

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## Grant Program Guidelines

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|   |   |
|---|---|
| <b>Grant Name as it will appear on the TEA Grant Opportunities Page</b> | <b>2026-2028 P-TECH Planning and Implementation Grant</b>                 |
| <b>Application Due Date</b>   | December 3, 2025; 5:00 p.m. CT  |
| <b>Program Authority</b>  | General Appropriations Act, Article III, Rider 48, 89th Texas Legislature |

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## Introduction

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TEA, as the pass-through entity<sup>1</sup>, is the grantee<sup>2</sup> from the U.S. Department of Education (USDE) and TEA awards subgrants to non-federal entities<sup>3</sup> including school districts, charter schools, and education service centers, and to a lesser degree institutions of higher education (IHEs), and nonprofit organizations (NPOs) who are the agency's subgrantees<sup>4</sup>. These guidelines apply to all subgrantees of TEA, regardless of whether referenced herein as subgrantee or grantee. For purposes of this document, TEA may use the terms grantee and subgrantee synonymously for its subrecipients.

This part of the request for application (RFA), Program Guidelines, is to be used in conjunction with the [General and Fiscal Guidelines](#) and any application instructions.

For applicants selected for funding, all guidelines and instructions will be incorporated by reference into the Notice of Grant Award (NOGA).

## Reference to the General and Fiscal Guidelines

The Program Guidelines provide information specifically relevant to this grant program. The [General and Fiscal Guidelines](#) provide information relevant to all TEA grant programs. Throughout the Program Guidelines, cross-references are given to applicable sections of the [General and Fiscal Guidelines](#). It is critical that you review all referenced sections of the [General and Fiscal Guidelines](#) when preparing your application.

## Errata Notices

See the [General and Fiscal Guidelines](#), Errata Notices.

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<sup>1</sup> Pass-through entity is defined as a non-Federal entity that provides a subaward to a subrecipient to carry out part of a federal program. (2 CFR 200.74)

<sup>2</sup> Grantee is defined as the legal entity to which a grant is awarded and that is accountable to the federal government for the use of the funds provided. The term "grantee" does not include any secondary recipients, such as subgrantees and contractors that may receive funds from a grantee. (34 CFR 77)

<sup>3</sup> Non-federal entity is defined as a state, local government, Indian tribe, institution of higher education, or nonprofit organization that carries out a federal award as a recipient or subrecipient. (2 CFR 200.69)

<sup>4</sup> Subgrantee is defined by TEA to be the same as a subrecipient which is defined as a non-federal entity that receives a subaward from a pass-through entity to carry out part of a federal program; but does not include an individual that is a beneficiary of such program. (2 CFR 200.93) Subgrantee is defined in 34 CFR 77 as the legal entity to which a subgrant is awarded and that is accountable to the grantee for the use of the funds provided.

### Overview of the IDC Process

The following steps provide a high-level overview of the process for responding to a grant opportunity, including submitting an application, and being selected for funding:

1. TEA publishes IDC application and supporting documents on the [TEA Grant Opportunities](#).
2. Eligible applicants submit the grant application via Qualtrics by the specified deadline in this document.
3. Grant applications are reviewed and scored. Note: The highest scoring applicants may be required to attend an oral interview or respond to questions regarding their IDC application.
4. TEA announces applicants selected for funding on the TEA [Grants Awarded Data](#) webpage.
5. Applicants selected for funding will be required to submit and certify an eGrants funding application including assurances and a budget summary to receive funding. Note: All data submitted in the grant application is incorporated into the eGrants funding application under the Notice of Grant Award (NOGA).
6. TEA staff conducts budget negotiations on the IDC application.
7. Notice of Grant Award (NOGA) issued upon successful completion of the negotiation process.

## Contact for Clarifying Information

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See the [General and Fiscal Guidelines](#), *TEA Contacts*.

The following TEA staff member should be contacted with questions:

### Grant Program Contact

|                              |                     |
|------------------------------|---------------------|
| <b>Program manager name</b>  | <b>Darin Ford</b>   |
| <b>Program manager title</b> | CCRSM Coordinator   |
| <b>Program manager email</b> | ccrsm@tea.texas.gov |
| <b>Program manager phone</b> | (512) 936-6060      |

### Additional Program Contact

|                              |  |
|------------------------------|--|
| <b>Program manager name</b>  | <b>Krystal Garza</b>                         |
| <b>Program manager title</b> | Director, Postsecondary Preparation Programs |
| <b>Program manager email</b> | ccrsm@tea.texas.gov                          |
| <b>Program manager phone</b> | (512) 936-6060                               |

### Funding Contact

|                              |                                 |
|------------------------------|---------------------------------|
| <b>Program manager name</b>  | <b>Competitive Grants Unit</b>  |
| <b>Program manager title</b> | Grants Administration Division  |
| <b>Program manager email</b> | competitivegrants@tea.texas.gov |
| <b>Program manager phone</b> | (512) 463-8525                  |

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

### U.S. Department of Education and/or State Appropriations

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The following is provided in compliance with the U.S. Department of Education Appropriations Act:

| <b>CATEGORY</b>                                   | <b>AMOUNT</b> |
|---|---------------|
| Total funds available for this project            | \$1,000,000   |
| Percentage to be financed with federal funds      | 0%            |
| Amount of federal funds                           | 0             |
| Percentage to be financed from nonfederal sources | 100%          |
| Amount of nonfederal funds                        | \$1,000,000   |

\* Should additional funding become available for this program, the agency may add it to the base amount indicated above and fund additional qualifying awardees till all funding is exhausted.

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

### Timeline

For all dates related to the grant, including reporting dates, see the [TEA Grant Opportunities](#) page. If a report due date falls on a weekend or holiday, the report will be due the following business day. All dates except the grant ending date may vary slightly as conditions require.

| Date                                      | Event   |
|---|---|
| <b>September 16, 17, 2025</b>             | <b>General Webinar schedule</b><br>Tuesday, September 16, 2025 (9:30-10:30 am CT)- <a href="#">Option 1</a><br>Wednesday, September 17, 2025 (3:00-4:00 pm CT)- <a href="#">Option 2</a>  |
| <b>October 3, 2025</b>                    | Grant application available   |
| <b>October 7, 14, 2025</b>                | <b>P-TECH Program Webinar schedule</b><br>Tuesday, Oct 7, 2025 (11:00-12:00 pm CT)- <a href="#">Option 1</a><br>Tuesday, Oct 14, 2025 (11:00-12:00 pm CT)- <a href="#">Option 2</a>   |
| <b>October 26, 2025</b>                   | FAQ deadline  |
| <b>November 3, 2025</b>                   | FAQ Publishing<br>The FAQs for this grant program will be posted to the <a href="#">TEA Grant Opportunities</a> page and LASO website no later than the date listed on the Grant Timeline. Applicants may email their questions to the LASO central inbox at <a href="mailto:LASO@tea.texas.gov">LASO@tea.texas.gov</a><br><br>See <a href="#">General and Fiscal Guidelines</a> , Frequently Asked Questions |
| <b>December 3, 2025</b>                   | Due date for the IDC Qualtrics application. The IDC application must be received by the TEA by 5:00 p.m., Central Time. LASO individual application links will be emailed to Superintendents on October 3, 2025. Please see the <a href="#">LASO website</a> for more information.<br><br>See <a href="#">General and Fiscal Guidelines</a> , Application Due Date and Time                                   |
| <b>December 4, 2025- January 30, 2026</b> | Application review period, including interviews if necessary<br>See <a href="#">General and Fiscal Guidelines</a> , Review Process  |
| <b>February 2, 2026</b>                   | Anticipated award announcement  |
| <b>February 2, 2026</b>                   | eGrants ADC and Application opens for awarded applicants  |
| <b>March 2, 2026</b>                      | Due Date for eGrants Application  |
| <b>March 1, 2026</b>                      | Beginning date of grant (if selected for funding)<br>See <a href="#">General and Fiscal Guidelines</a> , Grant Period   |
| <b>January 29, 2028</b>                   | Amendment due date (if selected for funding)  |
| <b>April 30, 2028</b>                     | End date of grant (if selected for funding)   |

## Grant at a Glance

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This section provides fundamental information pertinent to the grant program.

### Authorizing Legislation

This grant is authorized by the General Appropriations Act, Article III, Rider 48, 89th Texas Legislature

### Where to Submit the Grant Application

LASO individual application links will be emailed to Superintendents on October 3, 2025. Please see the [LASO website](#) for more information.

### Purpose of Program

The Pathways in Technology Early College High School (P-TECH) program is an open-enrollment initiative that offers campuses an opportunity to plan to build a P-TECH within their district. Designed to support underserved and at-risk students, P-TECH schools offer opportunities for students to earn a high school diploma while simultaneously earning industry certifications, and/or an associate degree on or before the sixth anniversary of a student's first day of high school. The P-TECH program requires a campus to maintain a partnership with an institution of higher education (IHE) to provide dual credit opportunities to the P-TECH academy students and with a business/industry partner to provide work-based learning experiences.

### Eligible Applicants

See the [General and Fiscal Guidelines](#), Eligibility for Funding.

The eligible applicants are:

- Serving students in Grades 9-12; or
  - Will begin serving students in Grade 9 or students in Grades 9 and 10 in the first year of implementation (2027-2028) and will progressively scale up by adding at least one grade level per year.
- All current P-TECH planning, provisional, or designated campuses are not eligible to apply.
- All recipients of previous P-TECH Planning and Implementation Grants are not eligible to apply.
- All recipients of a previous LASO P-TECH Grant are not eligible to apply.
- Any campus that has been given CCRSM Needs Improvement status is not eligible to apply.

Education Service Centers (ESCs) are not eligible to apply

### Eligibility List

There is not an eligibility list for this grant

### Shared Services Arrangement

See the [General and Fiscal Guidelines](#), Shared Services Arrangements.

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

Shared services arrangements (SSAs) are not allowed for this grant program.

## Application Funding

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See the [General and Fiscal Guidelines](#): *Continuation Funding, Fund Management, and Use of Funds*.

It is anticipated that approximately 10 applicants will be awarded up to \$100,000.

*\* Should additional funding become available for this program, the agency may add it to the base amount indicated above and fund additional qualifying awardees till all funding is exhausted.*

### Selection of Applicants for Funding

Applicants will be selected in rank order.

### Cost Share or Matching Requirement

See the [General and Fiscal Guidelines](#), Cost Share/Match Requirement.

TEA requires a 20% cost share/match for this program.

### Supplement, Not Supplant

For supplement, not supplant guidance, see the Supplement, Not Supplant Handbook on the Department of Grant Compliance and Administration's [Training and Other Resources](#) page.

The supplement, not supplant provision, does apply to this grant program.

### Limitation of Administrative Funds

TEA limits the amount of funds that may be budgeted to administer the program, including direct administrative costs and indirect costs, to no more than 15% of the total grant awarded.

For this state-funded Grant, the Grantee may claim a maximum for indirect costs equal to **the lesser** of its current, approved restricted/ indirect cost rate or 15%.

To calculate the maximum indirect costs that can be claimed for a Grant, complete the [Maximum Indirect Costs Worksheet](#), located on the Grants Administration Division's [Grant Resources](#) page.

See the [General and Fiscal Guidelines](#), *Administrative Costs*.

**NOTE:** Administrative funds include **both** direct administrative costs **and** allowable indirect costs.

### Pre-Award Costs

See the [General and Fiscal Guidelines](#), Pre-Award Costs. Pre-award costs are not permitted for this grant.

### Grant Application

This section identifies the types of requirements in which applicants must comply to be eligible for funding:

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

- Statutory requirements (requirements defined in the authorizing statute)
- TEA program requirements (requirements defined by TEA program staff)

### Statutorily Required Responses

See the [General and Fiscal Guidelines](#), Statutory Requirements.

The following requirements are defined in the statute that authorizes this program.

The applicant must comply with each of these requirements in the application to be considered for funding:

1. The P-TECH campus must establish recruitment and enrollment processes and requirements that will not exclude or discourage the enrollment of any of the subpopulations of at-risk students, including, but not limited to, students who are of limited English proficiency or who have failed a state-administered assessment.
2. The P-TECH campus must provide a course of study that enables participating students in grades 9-12 to earn a high school diploma, earn an associate degree, or up to 60 college credit hours.
3. The P-TECH campus must enter into an articulation agreement with IHEs that are accredited by a national or regional accrediting agency recognized by the Texas Higher Education Coordinating Board in accordance with 19 Texas Administrative Code (TAC) §74.25.

### TEA Application Required Responses

See the [General and Fiscal Guidelines](#), TEA Program Requirements.

In addition to the statutory requirements, TEA has established the following program requirements. Applicants must address within the application how they will achieve the following:

1. The P-TECH campus must establish a Leadership Design Team to guide the campus to begin serving students in the P-TECH and provide leadership for the campus regarding P-TECH. Leadership Design team members.
2. The P-TECH campus must submit a data report of leadership team members, meeting dates, and agendas (including attendance) to be posted on the school's website.
3. The P-TECH campus must develop wrap-around strategies and services involving multiple stakeholders (parents, teachers, counselors, community members, etc.) to strengthen the academic, behavioral, and mental health supports necessary for high school and college readiness and to be successful in rigorous academic and work-based educational experiences.

### Statutory and Program-Specific Assurances

See the [General and Fiscal Guidelines](#), Provisions and Assurances.

The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this Grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

1. The applicant assures that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
2. The applicant assures to adhere to all the Statutory and TEA Program requirements as noted in the Program Guidelines.
3. The applicant assures to adhere to all the Performance Measures, as noted in the Program Guidelines, and shall provide to TEA, upon request, any performance data necessary to assess the success of the program.
4. The applicant assures that any Electronic Information Resources (EIR) produced as part of this agreement will comply with the State of Texas Accessibility requirements as specified in 1 TAC 206, 1 TAC Chapter 213, Federal Section 508 standards, and the WCAG 2.0 AA Accessibility Guidelines.
5. The applicant acknowledges that Per Section 22.0834 of the Texas Education Code (TEC), any person offered employment by any entity that contracts with TEA or receives Grant funds administered by TEA (i.e., a Grantee or subGrantee) is subject to the fingerprinting requirement. TEA is prohibited from awarding Grant funds to any entity, including nonprofit organizations, that fails to comply with this requirement. For details, refer to the [General and Fiscal Guidelines](#), Fingerprinting Requirement.
6. Equal Treatment of All Persons: Consistent with Article I, Section 3a of the Texas Constitution, the Fourteenth Amendment to the United States Constitution, federal and State law, and Executive Order No. GA-55, Subrecipient represents and warrants that: 1. All conduct under this Subaward shall be administered and performed in a neutral manner without regard to race of persons; 2. Subrecipient shall not, in the specific performance of this Subaward, elevate one individual person over another, or advantage any one person over another, due to race; 3. Subrecipient shall not, in the specific performance of this Subaward, employ practices or engage in any advancement of the programs known as DEI, critical race theory, affirmative action, or other similar, divisive agendas; 4. Subrecipient's staff, agents, subgrantees, contractors, and subcontractors that are selected and employed in the specific performance of this Subaward shall be selected and employed solely on merit and the ability to perform; and 5. Subrecipient shall ensure that any subgrantees, contractors and their subcontractors participating in the specific performance of this Subaward represent and warrant to the provisions of this clause.
7. Biological Sex and No Preferred Pronouns: Subrecipient represents and warrants that it shall ensure that all actions in specific performance of this Subaward shall comply with federal and state law and reflect that there are only two sexes. Subrecipient's employees, officers, representatives, subgrantees, contractors, subcontractors, and agents shall not, in performance of this Subaward, present, direct, request, or suggest the use of preferred personal pronouns in professional correspondence or presentations.
8. The School System will maintain current contact information in AskTED to ensure timely communication.
9. The School System will regularly submit their expenditures (monthly preferred, quarterly at minimum) to remain on track for grant expenditures.
10. P-TECH campuses must establish recruitment and enrollment processes and requirements that will not exclude or discourage the enrollment of any of the subpopulations of at-risk students, including, but not limited to, students who are of limited English proficiency or who have failed a state-administered assessment.
11. P-TECH campuses must provide for a TEA CTE program of study that enables a participating student in grade levels 9–12 to combine high school courses and postsecondary courses. Describe the course of study that the school is planning to offer and how it expands upon current offerings. Include how the course of study will enable a student to combine high school courses and postsecondary courses and identify crosswalks, sequences of courses, degrees/certificates/certifications earned, and work-based education that will be available to students at every grade level. Describe how the selected course of study will address regional workforce needs.
12. P-TECH campuses must enter into a MOU with regional industry or business partners in Texas and must meet the following guidelines:

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

- a. Provide 100% of participating students access to appropriate work-based education at every level
  - b. Address regional workforce needs
  - c. The industry/business partner will give a student who receives work-based training or education from the partner with a P-TECH first priority in interviewing for any jobs for which the student is qualified that are available upon the student's completion of the program
  - d. Review the MOU at least every two years and update as necessary the name of the regional industry or business partner and describe how the proposed program will meet the requirements for the partnership with the industry/business partner.
13. At TEA's request, P-TECH campuses must submit a data report of leadership team members, meeting dates, and agendas (including attendance) posted on the school's website.
  14. At TEA's request, P-TECH campuses must submit a data report of enrollment guidelines that follow the enrollment requirements outlined in the statutory requirements of this grant. Enrollment Guidelines should clearly document enrollment policies and practices to include admissions policies of performance-blind, open access systems that encourage and consider applications from all students, or a weighted lottery that factors 10 students who are at-risk as defined by the PEIMS (TEC §29.081) or who are part of the targeted subpopulations for P-TECH.
  15. At TEA's request, P-TECH campuses must submit a recruitment plan that includes marketing materials (in English/Spanish) and timelines.
  16. At TEA's request, P-TECH campuses must submit a data report of stakeholder input methods used to obtain input about the implementation of the program from students, parents, community, postsecondary partners, with regular activities to educate students, parents, counselors, community, district staff, and school board members.
  17. At TEA's request, P-TECH campuses must submit an academic year signed and dated memorandum of understanding (MOU) and course articulation agreement with one or more college partners that fulfills the statutory requirements of this grant. The agreement must address curriculum alignment, instructional material, instructional calendar, courses of study that lead to an associate degree or up to 60 hours of college credit toward a baccalaureate degree, student enrollment and attendance, grading periods and policies, administration of statewide assessments, and data-sharing policies and procedures.
  18. At TEA's request, P-TECH campuses must submit a plan of wrap-around strategies and services to provide academic, behavioral, and mental health supports for student success to include a plan for academic mentoring of faculty and student supports for intervention and acceleration, counseling, guidance, and student advisory services for academic, and mental health supports, and behavioral and mental health supports such as parent outreach, connections to social services when needed, and peer mentoring.
  19. The applicant agrees to complete and submit the required CCRSM planning application prior to the beginning of the next school year.

The program-specific assurances for this Grant program are listed in the Grant application.

### Program Elements

#### Description of Program

The Pathways in Technology Early College High School (P-TECH) program is an open-enrollment initiative that offers campuses an opportunity to plan to build a P-TECH within their district. Designed to support underserved and at-risk students, P-TECH schools offer opportunities for students to earn a high school diploma while simultaneously

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

earning industry certifications, and/or an associate degree on or before the sixth anniversary of a student's first day of high school. The P-TECH program requires a campus to maintain a partnership with an institution of higher education (IHE) to provide dual credit opportunities to the P-TECH academy students and with a business/industry partner to provide work-based learning experiences.

### Performance and Evaluation Measures

The applicant agrees to collect data and report on the following mandatory performance and evaluation measures:

- The applicant agrees to collect data and report on the stakeholder input methods used to gather feedback about the program's implementation from students, parents, community members, and postsecondary partners and submit to TEA upon request.
- The applicant agrees to collect and report data on the annual CCRSM designation application and submit it to TEA upon request.

### Limits on Contracted Evaluators

Applicants should make every effort to ensure that contracted evaluators are independent and objective.

### Allowable Activities and Use of Funds

Refer to the [Budgeting Costs Guidance Handbook](#) on the Grants Administration Division's [Grant Resources](#) page for general guidance on allowable activities and use of funds.

Allowable activities and use of funds for this Grant include only the following:

#### General Allowable Activities and Use of Funds

- Payroll costs.
- Professional and contracted services.
- Consumable and durable supplies and materials.
- Debt services (lease liabilities for terms greater than 12 months) — allowable costs include SBITA, but there are other non-allowable debt service options (see unallowable)
  - a. Subscription-based Information Technology Arrangement (SBITA) – Principal Costs (6514)
  - b. Subscription-based Information Technology Arrangement (SBITA) – Interest Costs (6526)
- Capital outlay.
- Operating transfers out.
- Teacher professional development.
- Staff and student tuition and fees for higher education, public, and nonpublic schools for the following: Services rendered by institutions of higher education (IHEs) for the benefit of local educational agency (LEA) personnel when payment is made directly to the institution.

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

- Staff and student tuition and fees for higher education, public, and nonpublic schools for the following: Tuition when the LEA is under contract to provide instructional services to students.
- Staff and student tuition and fees for higher education, public, and nonpublic schools for the following: Other tuition and transfer payments not detailed above NOTE: If tuition is to be paid by the staff or student participant and then reimbursed upon completion of the course, budget this cost in Other Operating Costs (6400).

### Other Allowable Operating Costs Requiring Specific Approval in the Grant Application (6400)

#### Field Trips

Field trips may be funded under the Grant program.

Only the following types of field trips may be allowable:

- Same day field trips for P-TECH students to partner IHEs or partner industry sites.

Field trips will require a written justification form to be maintained locally and made available to TEA upon request. To access the Justification for Educational Field Trips form, refer to the [Forms for Prior Approval, Disclosure, and Justification](#) page.

#### Stipends for Non-Employees Other Than Those Included in 6419

Stipends for non-employees other than those included in 6419 may be funded under the Grant program.

Stipends for non-employees will require pre-authorization in writing. To access the pre-authorization form for participant support costs, refer to the [Forms for Prior Approval, Disclosure, and Justification](#) page.

#### Non-Employee Costs for Conferences

Non-employee costs for conferences may be funded under the Grant program.

Costs must be managed to minimize costs to the Grant award. The following types of conferences may be allowable:

- CCRSM Regional Convenings
- CCRSM Leadership Summit
- CCRSM Showcases
- CCRSM Regional Collectives
- CCRSM Partners Connect

Non-employee costs for conferences will require pre-authorization in writing. To access the pre-authorization form for participant support costs, refer to the Forms for Prior Approval, Disclosure, and Justification page.

Travel costs for officials such as the executive director, superintendent, or board members may be funded under the Grant program.

Only the following travel costs may be allowable for these positions:

- Relevant in-state P-TECH/CCRSM travel.

#### Cost of Membership in Any Civic or Community Organization

An advisory council may be funded under the Grant program.

## 2026-2028 Pathways in Technology ECHS (P-TECH) Program Guidelines

Only the following types of advisory council costs may be allowable:

- Convening of advisory council/leadership team, including travel.
- Supplies and materials for an advisory council, excluding food, beverages, and snacks.

### Unallowable Activities and Use of Funds

Refer to the [Budgeting Costs Guidance Handbook](#) on the Grants Administration Division's [Grant Resources](#) page for general guidance on unallowable costs.

**Note:** If out-of-state travel; travel for students to conferences; field trips; stipends for non-employees; non-employee costs for conferences; travel costs for officials such as executive director, superintendent, or board members; cost of membership in any civic or community organization; hosting or sponsoring of conferences; and/or advisory council are unallowable, list them in this section.

- Out-of-state travel.
- Cost of membership in any civic or community organization.
- Food, beverages, and snacks.

In addition, unallowable activities and use of funds for this Grant include, but are not limited to, the following:

- Debt services (lease liabilities for terms greater than 12 months) — unallowable costs include:
  - a. Capital Lease Liability — Principal Costs (6512)
  - b. Capital Lease Liability – Interest Costs (6522)
  - c. Interest on Debt Costs (6523)
- Audit services for state-funded Grants

### Attachments

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There are two types of attachments that may be required to be submitted with your Qualtrics application:

#### Required Program-Related Attachments

See the [General and Fiscal Guidelines](#), Required Program-Related Attachments, for a general description of program-related documents that can be required as attachments to the application.

The applicant must submit with the application the following required program-related attachments.

The applicant must submit all program-related attachments for the following questions in the Program Requirements section of the P-TECH grant application:

1. In 300 words or fewer, detail how your campus arrived at the decision to apply for this grant. Include at least one key motivation, one challenge, and one opportunity explored during discussions with stakeholders such as school board members, faculty/staff, and parents/students that is specific to your community. Highlight any data or research that influenced the decision.
2. Upload the Letter of Support from their IHE Partner.
3. Name the regional industry or business partner and describe how the proposed program will meet the requirements for the partnership with the industry/business partner in 300 words or fewer. P-TECH schools must enter into a MOU with regional industry or business partners in Texas and must meet the following guidelines:
  - Provide 100% of participating students access to appropriate work-based education at every grade level, and address regional workforce needs
  - Offer P-TECH students, upon the student's completion of the program, first priority in interviewing for any jobs for which the student is qualified and that are available
  - Review the MOU at least every two years to update as necessary
4. Upload the course of study/crosswalk that the school is planning to offer. In 300 words or fewer, describe how the postsecondary credentials earned meet the local economic needs in the P-TECH academic plan.
5. In 300 words or fewer, describe how the campus and district intend to work with and secure the partnership with an IHE and align the needs of the Memorandum of Understanding (MOU) that addresses topics such as but not limited to: funding, instructional materials, transportation costs, joint professional development, data sharing, and access to student data.
6. In 300 words or fewer, please outline at least three key strategies for the future recruitment and enrollment process that meet the P-TECH open enrollment requirements for your district and student population.
7. Provide examples of how the future campus plans to offer a system of academic supports to all students. List at least three activities and three brief descriptions that are specific to your campus and future student population.
8. After completing a successful second year of serving as a LASO 3.0 P-TECH campus, the campus leader

and school counselor are promoted to other positions outside of your district, and the district P-TECH program budget is reduced. In 300 words or fewer, please describe the sustainability measures implemented at your campus beforehand to address and mitigate the challenges of leadership changes, staff turnover, and potential future funding fluctuations.

*Reminder: Do not submit unsolicited attachments. Unsolicited attachments will not be reviewed. If you are identified as a TEA Board of Managers\* (BOM) district, you may be asked to attend an interview to determine readiness.*

*\*All districts with a state appointed board of managers and/or with at least 5 years of unacceptable accountability ratings*

## Required Fiscal-Related Attachments

See the [General and Fiscal Guidelines](#), Fiscal-Related Documentation Required to Be on File, for a general description of fiscal-related documents that can be required as attachments to the application.

No fiscal-related attachments are required for this Grant program.

## Adding Attachments

The instructions in the following sections describe how to attach files to an eGrants application, if applicable.

### General Instructions

The size of each attachment cannot exceed 10MB. If you have a larger file, use a different scanning setting or zip the file to make it take up less space.

The only supported browser is Google Chrome. If you are using another browser, please change to Google Chrome before attaching files.

Documents only need to be attached once. Do not attach duplicate documents when completing an amendment. Remove an existing attached document prior to attaching a new version.

### Naming Attachments

Name the files you are going to attach with no spaces (for example, 501C3letter.doc or 5013C\_letter.doc) and no special characters. Use a meaningful name that identifies the specific document.

Make sure that each attachment has a valid extension (.pdf, .doc, .rtf, .xls, .bmp, .txt, .docx, .xlsx).

Note that attachments with very long names may not be able to be uploaded. If you have difficulty, try renaming the file and starting over.

### Scanning Documents

If a document must be scanned to create an electronic copy, use the following hints to ensure that the document size is as small as possible:

- Use an OCR or DPI setting of 200 DPI.
- Scanned files must be in PDF format.

### Zippping Files

If your files are too large, add them to a zip file to save space (download a free version of [WinZip](#) and find instructions on creating zip files).

### Attaching Files to an eGrants Application

1. Ensure that the document is saved on your computer, using the naming instructions above.
2. On the Grant application's Table of Contents page, select Attach File.
3. Select the appropriate radio button for a TEA Defined Attachment or an Optional Attachment.
4. Select the Browse button. A standard Windows browser appears. Find the file.
5. Select Attach.
6. Confirm the document title appears under Documents Submitted in This Version; refresh the page if necessary. If the attachment does not appear, you may have to rename your document with a shorter name and start over.
7. Repeat this process to attach all your documents.

## LASO Scoring and Review

This section provides information on the scoring and review of LASO applications.

### LASO Review and Funding Criteria

See the [General and Fiscal Guidelines](#), *Review Criteria*

| Standard GRANT Review Criteria   | Description   | Maximum Points Available |
|--|---|--------------------------|
| <b>Stakeholder-driven decision-making and sustainability</b> (Program Application Questions 10 and 21)           | Explain your campus's decision to apply for the grant, including motivations, challenges, and opportunities, and describe sustainability measures for handling leadership changes, staff turnover, and funding fluctuations.        | 15                       |
| <b>P-TECH partnership agreements and requirements</b> (Program Application Questions 11, 12, and 13)             | Identify the future IHE and regional industry partner for your P-TECH program, detailing how they fulfill partnership requirements and support student work-based education and job placement. Upload a supporting letter from IHE. | 5                        |
| <b>P-TECH CTE programs, crosswalk, and certifications offered</b> (Program Application Questions 14, 15, and 16) | Specify in detail the P-TECH school's planned program of study, crosswalk, the associated industry-based certifications, Level I or Level II certificates, or associate degree to be offered.                                       | 10                       |
| <b>P-TECH postsecondary credentials with local needs</b> (Program Application Questions 17 and 18)               | Explain how the postsecondary credentials in your P-TECH plan address local economic needs and outline the campus and district's strategy for securing and aligning IHE partnerships.   | 10                       |
| <b>Future recruitment strategies and support systems</b> (Program Application Questions 19 and 20)               | Outline key strategies for recruiting and supporting underserved and at-risk students, and providing academic support tailored to the campus and student needs.   | 10                       |
| <b>Total Standard Review Points Possible</b>   |   | <b>50</b>                |

## Priority Points

See the [General and Fiscal Guidelines](#), Priorities for Funding.

School Systems classified by TEA as Rural will receive 1 priority point.

School Systems classified by TEA in the upper quartile of at-risk students will receive 1 priority point.

School Systems classified by TEA in the upper quartile of economically disadvantaged students will receive 1 priority point.

School Systems classified by TEA as a TEA Board of Managers\* (BOM) district will receive 1 priority point.

Campuses classified by TEA with an enrollment size under 10,000 students will receive 2 priority points.

Campuses with 25% of graduates attaining an IBC, per the most recent TEA data available, will receive 2 priority points.

Applicants must receive 70% of the points available via the standard grant review criteria process before priority points are awarded. Any priorities for funding (priority points) defined for the program will be listed in the Program Guidelines.

Priorities for Funding: If used for the grant, priority points are assigned by the TEA program staff.

If School Systems' funding requests exceed the amount available for this grant, oral interviews may be used. If used, applicants who receive 70% of the total points available through the sum of the narrative questions and priority point criteria will be invited to attend an oral interview, which will be conducted virtually. Prioritization is based on enrollment size, rural classification, at-risk and economically disadvantaged student populations, Board of Managers\* (BOM) district, and participation in the CCRSM Network.

*\*All districts with a state appointed board of managers and/or with at least 5 years of unacceptable accountability ratings*

## Oral Interviews for Funding

See the [General and Fiscal Guidelines](#), *Oral Interviews for Funding*.

During the virtual oral interviews, applicants will have the opportunity to elaborate and be evaluated on their planned partnership with a Texas Institute of Higher Education (IHE), as well as answer any additional questions that the TEA may have to assess their readiness for this grant program. The applicant may reference any documents, including the Program Guidelines and FAQs. If LEA funding requests exceed the amount available for this grant, oral interviews may be used according to the following process. If used, applicants who receive 70% of the total points available through the sum of the standard and specific review criteria will be invited to attend an oral interview, which will be conducted virtually.

If you are identified as a TEA Board of Managers\* (BOM) district, you may be asked to attend an interview to determine readiness. *\*All districts with a state appointed board of managers and/or with at least 5 years of unacceptable accountability ratings.*



## **Request Approval to Apply for Pathways in Technology Early College High School Blueprint (PTECH) Grant for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve to apply for Pathways in Technology Early College High School Blueprint (PTECH) Grant for the 2025-2026 school year.

### **Rationale:**

PTECH's are open enrollment programs that allow students least likely to attend college or wish to accelerate completion of high school, to combine high school courses and college-level courses while participating in rigorous and accelerated instruction. P-TECH also offers students the opportunity to engage in work-based learning at every grade level.

### **Blueprint Benchmark**

The blueprint identifies 6 benchmarks which serve as the foundational elements of the model and describes essential design elements for each benchmark. It also outlines the required element artifacts to be published publicly and made available to TEA upon request. In addition, the blueprint also defines outcome-based measures (OBM's) for required data indicators related to access, achievement, and attainment.

Benchmark 1-6:

School Design

Partnerships

Target Population

Academic Infrastructure

Student Supports

Work-Based Learning

Pathways in Technology Early College High School Designation Process:

TEA designed the designation process for P-TECH under the authority of Texas Education Code (TEC) 29.908 (b) (2019) and Title 19 Texas Administrative Code (TAC) 102.1091. The designation is the process by which TEA determines whether a school can fully implement the design elements of each benchmark and meet the OBM's. Designation is an annual requirement for P-TECH grants.

The district designation will help us better align with CCMR outcomes providing our students with better opportunities for high paying and high demand jobs. Our district will also be granted \$150 per student enrolled in P-TECH along with additional outside partnerships available to ensure students' success. Our district will also qualify for free professional development, coaching, partnerships, leadership opportunities, technical assistance, etc.



Application is due on November 19<sup>th</sup>

**Paperwork Impact:**

Minimal

**Budget:**

**Resource Personnel:**

Nancy Casas, Director of Career, College, and Military Readiness

Dilia Cornett, Assistant Superintendent of Academics

Alfredo Perez, Superintendent of Schools

**Board Policy Reference and Compliance:**

N/A



## PATHWAYS IN TECHNOLOGY EARLY COLLEGE HIGH SCHOOL

# Pathways in Technology Early College High School Blueprint

## Overview of Pathways in Technology Early College High School Model

Pathways in Technology Early College High Schools (P-TECH) are open-enrollment programs that allow students least likely to attend college or who wish to accelerate completion of high school, to combine high school courses and college-level courses while participating in rigorous and accelerated instruction. P-TECH also offers students the opportunity to engage in work-based learning at every grade level.

## Pathways in Technology Early College High School Blueprint

- ✓ The Blueprint identifies six **benchmarks** which serve as the foundational elements of the model and describes essential **design elements** for each benchmark.
- ✓ The Blueprint outlines the required design element **artifacts** to be published publicly and made available to TEA upon request.
- ✓ The Blueprint defines **outcomes-based measures** (OBMs) for required data indicators related to access, achievement, and attainment.

P-TECHs are required to meet the design elements in each benchmark and OBMs to receive the Texas Education Agency (TEA) P-TECH designation.

## Pathways in Technology Early College High School Designation Process

The TEA designed the designation process for P-TECH under the authority of Texas Education Code (TEC) §29.908(b) (2019) and Title 19 Texas Administrative Code (TAC) §102.1091 (effective 2007).

- ✓ Designation is the process by which the TEA determines whether a school can fully implement the design elements of each benchmark and meet the OBMs.
- ✓ Designation, through the Program Application Cycle (PAC), is an annual requirement for P-TECH programs.

*P-TECH students earn a high school diploma in addition to industry-based certifications, Level 1 or 2 certificates, and/or an associate degree while engaging in work-based learning at every grade level.*

### BLUEPRINT BENCHMARKS

**Benchmark 1:**  
School Design

**Benchmark 2:**  
Partnerships

**Benchmark 3:**  
Target Population

**Benchmark 4:**  
Academic  
Infrastructure

**Benchmark 5:**  
Student Supports

**Benchmark 6:**  
Work-Based Learning



**Year 0**

## Planning Year

- Engage in 12-18 months of P-TECH planning.
- Recruit the first 9<sup>th</sup> grade P-TECH cohort.



**Years 1-5**

## Provisional

- Grow cohorts, improve programming, and build strong partnerships.
- Implement all benchmark design elements.
- Receive OBM data for informational purposes only.



**Year 5**

## Apply for Designation

### Designated (Year 6)

*Campuses that meet access, achievement, and attainment Designated OBM and implement all design elements receive Designated status.*

### Needs Improvement (Year 6)

*Campuses that do not meet access, achievement, and attainment Designated OBM criteria are considered Needs Improvement.*



**Year 7+**

### Designated

Meet Designated OBM and implement all design elements.

Campuses must continue to meet Designated OBM yearly to maintain Designated status.



**Year 7+**

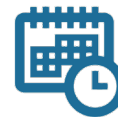
### Designated with Distinctions

Campus is eligible for Designated with Distinction status if the campus is Designated and meets Distinction OBM criteria.



**Years 6-8**

Receive targeted technical assistance to improve OBM. Campuses may receive Designated status if OBM are met prior to Year 9.



**Year 9**

Receive Designated status if Designated OBM met.

Removed from network if Designated OBM not met.



## BENCHMARK 1: SCHOOL DESIGN

*The Pathways in Technology Early College High School (P-TECH) shall establish school structures and policies, regularly convene leadership teams, and ensure adequate staff capacity for the successful implementation and sustainability of the P-TECH program.*

### Design Elements:

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#### 1.1 Student Cost

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The P-TECH program shall be offered at no cost to students.

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#### 1.2 School Location

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The P-TECH location shall be

- a. on a college or university campus; or
- b. in a high school—as a standalone high school campus or in a smaller learning community within a larger high school; or
- c. at a central location, such as a CTE center. The central location is not the home campus where students are enrolled

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#### 1.3 Student Cohorts

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P-TECH students shall be placed in a cohort for core classes to the extent possible; this does not exclude non-P-TECH students from enrolling in the same class.

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#### 1.4 Flexible Scheduling

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The P-TECH program shall provide flexible, individualized scheduling that allows students the opportunity to earn a high school diploma and enables a student to combine high school courses and college-level courses with the goal of earning industry-based certifications, certificates, and/or an associate degree, and engage in appropriate work-based learning at every grade level.

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#### 1.5 TSIA Testing Site

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The P-TECH shall be a TSI assessment site or shall be in the process of becoming a TSI assessment site. The P-TECH shall provide opportunities throughout the year for students to take the TSI assessment.

The P-TECH shall establish a leadership team that includes high-level personnel from the school district, campus, business/industry, and institution of higher education (IHE) with decision-making authority who meet regularly and report to each organization. The leadership team shall develop long-term strategic priorities for the P-TECH program along with a work plan for how to achieve programmatic goals in coordination with district and campus improvement planning. Regularly scheduled meetings—in person and/or virtual—must address the following topics:

- a. Establish and maintain the role each member will play in the design, governance, operations, accountability, curriculum development, professional development, outreach, sustainability, and continuous monitoring and improvement of the P-TECH
- b. Collectively develop an MOU and review annually for necessary revisions
- c. Share responsibility (between the school district, business/industry partners, and the IHE) for meeting annual outcomes-based measures and providing annual reports to their district and IHE boards, as well as to the public
- d. Monitor progress on meeting the Blueprint design elements, including reviewing formative data to ensure the P-TECH is on-track to meet outcomes-based measures
- e. Guide mid-course corrections as needed

***Required Artifacts:***

- *P-TECH/IHE leadership meeting agenda*
- *School board and board of regents' presentations*
- *Document(s) outlining the strategic priorities for the current academic year and/or long-term priorities of the P-TECH partnership*

The leadership team shall include leaders from the district, campus, business/industry partner, and IHE who have decision-making authority to execute changes toward this end:

**District leaders (may include):**

- a. Superintendent
- b. Assistant Superintendent of Curriculum and Instruction, or equivalent position
- c. P-TECH principal or director
- d. P-TECH liaison to the IHE or department chairs
- e. School-business partners or CTE Director
- f. School counselors
- g. Parent representative

**IHE leaders (may include):**

- a. College or University President or Provost
- b. Department chairs for core academic disciplines
- c. Liaison to the P-TECH or dual credit officer
- d. Advising or student support director

**Business/Industry Partner (may include):**

- a. CEO/president
- b. Education/community outreach specialist or leader of relevant community organization, such as a Chamber of Commerce or non-profit organization

**Required Artifact:**

- *Description of each member and role in committee*

P-TECH staff shall include the following:

- a. A P-TECH leader who has authority over course and instructor scheduling, staff and faculty hiring, and budget development
- b. An IHE liaison with decision-making authority who interacts directly and frequently (in-person or virtually) with the P-TECH leader
- c. A business/industry partner liaison with decision making authority who interacts directly and frequently (in person or virtually) with P-TECH leader and the dual credit provider
- d. Highly-qualified P-TECH teachers who work directly with the P-TECH students, which may include high school faculty who must meet faculty requirements that are set by the regional accrediting association of the community college and/or university to teach college-level courses, instructors for virtual college courses, and instructors for Advanced Placement and International Baccalaureate courses
- e. Highly-qualified P-TECH high school counselor who collaborates directly and frequently with the IHE advisor or liaison to support P-TECH students. The P-TECH counselor and IHE advisor shall jointly support P-TECH students through IHE course registration and shall monitor high school and college courses and transcripts to ensure programmatic requirements for both the high school and IHE are met

***Required Artifact:***

- *P-TECH leader/liaison meeting agendas and relevant materials*

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### 1.9 P-TECH Staff Professional Development

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The P-TECH shall implement an annual professional development plan (i.e, calendar of events/ activities) for teachers and staff, focused on research-based instructional strategies for increasing rigor and college- and career-readiness, that is based on needs assessment of student data, and includes both high school and dual credit teachers. Professional development should include, but is not limited to the following:

- a. A mentoring and induction program for newly hired staff, providing them with the instructional and interpersonal skills and capacities needed for success in a P-TECH
- b. Faculty opportunities for P-TECH teachers and higher-education faculty to receive extensive support through regularly scheduled formative peer observations and collaboration opportunities with feeder pattern focus group and/or IHE faculty
- c. An externship program to expose teachers, counselors, and/or administrators to experiences in careers in the pathways identified by the P-TECH
- d. Opportunities for joint training among P-TECH and higher-education college advisors and faculty (e.g., course requirements and addressing layered wrap-around supports for students)

#### **Required Artifacts:**

- *Mentor/induction program plans*
- *Annual training or professional development plan for P-TECH & IHE faculty*

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### 1.10 Sustainability Structures

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Sustainability structures shall be identified and implemented to address and minimize the challenges of staff turnover and potential fluctuations in funding.

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### 1.11 Advisory Board

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The P-TECH shall establish an Advisory Board that meets regularly and includes representatives from a variety of stakeholders such as school board, community, economic development partners, relevant industry subject matter experts for program pathways, and the IHE to provide support and guidance to the P-TECH in resource acquisition, curriculum development, work-based learning, and student/community outreach to ensure a successful academic and career pipeline.

#### **Required Artifacts:**

- *Meeting agendas and minutes, with action items and decision logs*
- *A list of strategic partners with each member's organization, title, and role in providing work-based learning for students by grade level*



## BENCHMARK 2: PARTNERSHIPS

The Pathways in Technology Early High School (P-TECH) must have a current, signed memorandum of understanding (MOU) or interlocal agreement (ILA) with each Institution of Higher Education (IHE). The P-TECH must also have a current and signed agreement with each business/industry partner. Both agreements must respectively outline key issues related to the planning, implementation, and sustainability of the P-TECH program. Stakeholders shall review the MOUs and agreements annually. **The agreements shall include the components described in the design elements below.**

### Design Elements for MOU or ILA with Institution of Higher Education

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#### 2.1 Goal of Higher Education Partnership

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The MOU or ILA shall include the goal of the P-TECH and IHE partnership and a description of how the goals of the dual credit program align to the [Texas Statewide Dual Credit Goals](#).

#### Required Artifacts:

- Final, signed, and executed MOU/ILA or similar agreement with Institution of Higher Education
- The MOU/ILA must be reviewed annually with the goal of improving programmatic supports and services for students and alignment to the Texas Statewide Dual Credit Goals

#### 2.2 Roles and Responsibilities

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The MOU or ILA shall include the respective roles and responsibilities for the campus and IHE in providing for and ensuring the quality and instructional rigor of the dual credit program.

#### 2.3 Funding

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The MOU or ILA shall identify how costs will be shared, including for the following:

- a. Dual credit courses offered through the program
- b. Instructional materials to be used and textbook adoption
- c. Transportation costs and fees
- d. Eligibility of P-TECH students for financial assistance from the higher education partner(s), specifically, waivers for tuition and fees

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## 2.4 *Academic Plan*

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The MOU or ILA shall articulate the academic plan, including the following:

- a. Courses of study that enable a student to combine high school courses and college-level courses with the goal to earn an associate degree or up to 60 semester credit hours toward a baccalaureate degree
- b. Curriculum alignment for each degree plan with a course equivalency crosswalk equating high school courses with college courses and the number of credits that may be earned for each course completed through the dual credit program
- c. Transferable and applicable college credits earned during high school

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## 2.5 *Transcription of Credit*

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The MOU or ILA shall include components that enhance transcription of credit, including the following:

- a. Assurances that the IHE will transcribe college credit earned through dual credit in the same semester that credit is earned
- b. Assurances that the P-TECH will adhere to the grading periods and policies of the IHE for dual credit and college courses, including academic probation

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## 2.6 *Course Delivery and Scheduling*

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The MOU or ILA shall articulate course delivery and scheduling including the following:

- a. The instructional calendar, including location of each course that will be offered
- b. Assurances that P-TECH students are treated as dual credit students until graduation from the P-TECH program. As such, they may take dual credit courses during the fall, spring, and summer sessions to meet the goals of the P-TECH program

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## 2.7 *Staffing Plan*

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The MOU or ILA shall include a staffing plan for the P-TECH, including the following:

- a. Teacher qualification processes, instructor availability, and course offerings
- b. Joint professional development for P-TECH faculty and college and counselors/advisors (including both district and IHE faculty/staff)

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## 2.8 *Instructional Materials and Textbooks*

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The MOU or ILA shall articulate instructional materials and textbook policies, including the following:

- a. The duration for which textbooks can be used
- b. Instructional materials and textbook costs and fees

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## 2.9 *Access to Higher Education Resources*

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The MOU or ILA shall articulate that students will be granted access to higher education resources, including the following:

- a. P-TECH students' access to the IHE facilities, services and resources
- b. Disability services available to students in compliance with Section 504 of the Rehabilitation Act (Section 504), the Individuals with Disabilities Education Act (IDEA), and the Americans with Disabilities Act (ADA) for college courses for dual credit

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## 2.10 *Transportation*

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The MOU or ILA shall address transportation, including the following:

- a. Transportation policies, including the P-TECH and IHE respective roles and responsibilities related to transportation
- b. Transportation costs and fees funding

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## 2.11 *Collaborative Outreach Efforts*

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The MOU or ILA shall outline the commitment that the P-TECH and IHE will implement purposeful and collaborative outreach efforts to inform all students and parents of the benefits and costs of dual credit, including enrollment and fee policies.

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## 2.12 *Student Participation*

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The MOU or ILA shall articulate student participation, including the following:

- a. Policy on minimum class size per dual credit course
- b. Student enrollment policies, including student eligibility for enrollment and pre-requisite policies
- c. Student attendance policies
- d. Code of conduct policies
- e. Administration of statewide assessments of academic skills (TEC, Subchapter B, Chapter 39)
- f. Provisions for discontinuing P-TECH operation to ensure students previously enrolled will have the opportunity to complete their course of study

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**2.13*****Academic Supports***

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The MOU or ILA shall identify how the P-TECH and IHE will provide academic supports including the following:

- a. Academic and college readiness advising with access to student support services to bridge students successfully into college course completion
- b. Advising services for students on the transferability and applicability to baccalaureate degree plans for all college credit offered and earned
- c. Policies related to student intervention

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**2.14*****Data Sharing***

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The MOU or ILA shall include a data sharing agreement that outlines provisions for student data to be provided by the college to the high school and enables collaborative data sharing on a regular basis to promote student support interventions during the semester. The MOU and ILA shall also include the following:

- a. Teacher data such as qualifications
- b. Student-level data such as credit hours taken and earned, GPA, student academic progress, college and career readiness metrics (e.g., SAT/ACT), and formative regularly updated or real-time data (e.g., course enrollment/ dropout, TSIA scores, 6-/9-week or midterm grades, attendance for students at the high school)
- c. Policies for expanding access to student data, such as granting P-TECH teachers of record and campus administrators full instructor access

---

**2.15*****P-TECH Program Data Analysis***

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The MOU or ILA shall identify the CCRSM program data analysis that the P-TECH will complete, including but not limited to:

- a. Dual credit program outcomes that assist high school students in the successful transition to and acceleration through postsecondary education
- b. The quality and rigor of dual credit courses will be sufficient to ensure student success in subsequent courses

## Design Elements for Agreement with Business/Industry Partner

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2.16

### *Roles and Responsibilities*

---

The agreement shall include the respective roles and responsibilities for the campus/LEA and business/industry partner in providing for and ensuring the quality and instructional rigor of the work-based learning programming.

#### **Required Artifacts:**

- *Final, signed, and executed agreement with business/industry partners(s)*
- *The agreement must be reviewed annually with the goal of improving programmatic supports and services for students*

2.17

### *Work-Based Learning Plan*

---

The agreement shall clearly outline a work-based learning plan that will be followed to provide relevant work-based learning experiences aligned to the Tri-Agency Work-Based Learning Continuum.

2.18

### *Work-Based Learning Activities*

---

The agreement shall include a detailed plan for work-based learning experiences for students appropriate to each grade level. These activities should increase in rigor and specificity as illustrated by the Tri-Agency Work-based Learning Continuum beginning with activities such as facility visits and culminating in activities, such as pre-apprenticeships.

2.19

### *Professional Skills and Mentorship*

---

The agreement shall articulate that the P-TECH and business/industry partner provide mentorship activities that promote professional skills attainment, including the following:

- a. A plan for career mentoring activities appropriate to each grade level
- b. The roles and responsibilities of the P-TECH and business/industry partners in the planning and implementation of career mentoring
- c. Support for students' activities, such as clubs, Career and Technical Student Organizations (CTSOs), competitions, and special initiatives that promote professional skills attainment

2.20

### *Access to Business Resources*

---

The agreement shall articulate student access to business/industry partners and work-based learning facilities, services, and resources.

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**2.21***Transportation*

---

The agreement shall address transportation, including the following:

- a. Transportation policies, including the P-TECH and business/industry respective roles and responsibility related to transportation
- b. Transportation costs and fees

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**2.22***Qualifying for Priority Interviewing*

---

The agreement shall include a commitment that the business/industry partner will give students who receive work-based training or education from the partner priority in interviewing for any jobs for which the student is qualified that are available upon the student's completion of the program.

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**2.23***Program Monitoring*

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The agreement shall include program monitoring components to ensure the quality and rigor of work-based learning experiences will be sufficient to ensure student success in subsequent work-based learning, mentorship, and internship experiences.



## **BENCHMARK 3: TARGET POPULATION**

*The Pathways in Technology Early College High School (P-TECH) shall target and enroll historically underserved students. The campus must enable students who are at-risk of dropping out or those who wish to accelerate completion of high school to combine high school courses and college-level courses.*

*Enrollment decisions shall not be based on state assessment scores, discipline history, teacher recommendations, parent or student essays, minimum grade point average (GPA), or other criteria that create barriers for student enrollment.*

### **Design Elements:**

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#### **3.1** *Recruitment and Enrollment Policies*

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The P-TECH shall be open enrollment for all students and shall identify, recruit, and enroll subpopulations that are historically underrepresented in college courses. The P-TECH shall coordinate activities with feeder middle school(s), higher education partner(s), and business/industry partner(s) to participate in recruitment activities.

The P-TECH must enroll a 9th grade class during their first year of implementation and will progressively scale up by adding at least one grade level per year after the first year of implementation. If a P-TECH phases out their services, the academy must be prepared to provide services to each enrolled cohort through graduation.

---

#### **3.2** *Documenting Enrollment Procedures*

---

The P-TECH shall clearly document recruitment and enrollment policies and practices, refining and improving them annually based on data reviews.

#### **Required Artifacts:**

- *Written admission policy, and enrollment application*
- *Written recruitment plan, including a timeline of recruitment and enrollment events, and recruitment materials for distribution at feeder middle schools and other appropriate locations in the community*

Recruitment and enrollment processes (including marketing and recruitment plans, materials, and timelines) shall include input from key stakeholders (e.g., parents, community members, higher education partners, and business/industry partners) and shall include regular activities to educate students, counselors, principals, parents, and school board and community members.

**Required Artifacts:**

- *Brochures and marketing in Spanish, English, and/or other relevant language(s)*
- *Written communication plan for targeting identified audiences (e.g., parents, community members, school boards, higher education personnel, etc.)*

For any P-TECH at capacity, the P-TECH shall use either a performance-blind, open-access lottery system that encourages and considers applications from all students (all students have an equal opportunity for acceptance, regardless of background or academic performance) or a weighted lottery that favors students who are at risk or who are historically underrepresented for the P-TECH. Districts are encouraged to standardize lottery practices across campuses implementing the College and Career Readiness School Model.

**Required Artifacts:**

- *Written lottery procedures (district-level or campus-level)*



## **BENCHMARK 4: ACADEMIC INFRASTRUCTURE**

*The Pathways in Technology Early College High School (P-TECH) must provide a rigorous course of study that allows students the opportunity to earn a high school diploma and enable a student to combine high school courses and college-level courses with the goal of earning industry-based certifications, certificates, and/or an associate degree and engage in appropriate work-based learning at every grade level.*

### **Design Elements:**

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#### **4.1** *Regional Need*

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The P-TECH shall work with the local workforce development board, local chamber of commerce, and/or local workforce industry representatives to identify and maintain a list of high-demand occupations.

The P-TECH shall establish one or more career pathways that include industry relevant classes, are informed by the identified regional needs, and prepare students for high-wage, high-demand, high-skills career fields. The P-TECH shall have plans for sequencing additional courses for students in the career pathway.

#### **Required Artifacts:**

- *Documentation detailing courses of study examples that outline student pathways from high school to associate degrees, certificates, or industry-based certifications and beyond*
- *Current dated regional high-demand occupation list*

---

#### **4.2** *Postsecondary Opportunities*

---

The P-TECH program must provide a rigorous course of study that allows students the opportunity to earn a high school diploma and enables a student to combine high school courses and college-level courses with the goal of earning industry-based certifications, certificates, or an associate degree, and engage in appropriate work-based learning at every grade level.

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**4.3****Course Sequence**

---

The P-TECH shall offer a course of study that provides a detailed and relevant course sequence to the postsecondary opportunities aligned to the high school and college courses provided to the P-TECH students. This crosswalk must follow the courses and fields of study listed in the THECB Lower Division Academic Course Guide Manual (ACGM) and/or the Workforce Education Course Manual (WECM).

**Required Artifacts:**

- *Crosswalk aligning high school and college courses, grades 9 through 12, which enables a student to earn an associate degree or up to 60 college credit hours toward a baccalaureate degree*
- *Master schedules*

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**4.4****Course Offerings**

---

The P-TECH shall provide a variety of opportunities for students to earn college credit (e.g., a portfolio approach may include dual credit, Advanced Placement (AP), International Baccalaureate (IB), OnRamps, CLEP assessments, and local articulation agreements for specific courses in partnership with a local college) with applicability of college credits in mind.

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**4.5****Delivery of Courses**

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The campus may implement multiple dual enrollment delivery models, including but not limited to the following:

- a. College courses taught on the college campus by college faculty
- b. College courses taught on the high school campus by college faculty
- c. College courses taught on the high school campus by high school educators who meet faculty requirements
- d. College courses taught virtually, via distance/online/blended learning

---

**4.6****Academic Performance in High School**

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The P-TECH shall implement a plan for End-of-Course (EOC) assessment success, including academic preparation classes for accepted students and academic interventions for students who do not pass EOC assessments.

The P-TECH shall provide a TSI assessment to accepted students as early as incoming 9th graders. This assessment may not be used as a prerequisite for admissions to the P-TECH.

- a. The P-TECH shall publish on its website the dates, times, and location(s) for TSIA administration
- b. The P-TECH shall provide assessment fee waivers for all administrations of the TSIA test
- c. The P-TECH shall implement a plan for TSIA success, including academic preparation classes for accepted students and shall provide academic interventions (e.g., tutorials, workshops, testing strategies, accelerated instruction) for students who do not pass the TSI before retesting
- d. The P-TECH shall review TSIA testing data, particularly the number/percentage of students who have currently passed each section of the TSI assessment to prescribe accelerated instruction to support students
- e. The P-TECH shall explore alternative measures for students to meet college readiness standards

***Required Artifacts:***

- *Calendar of scheduled TSIA test administration dates, sign-up process, and intervention expectations*
- *Aggregate reports of TSIA exam performance*
- *Testing calendar and schedule for SAT, ACT, or other college readiness assessments*

The P-TECH shall biannually implement structured data review processes to do the following:

- a. Identify student strengths and areas of growth and develop individual instructional support plans
- b. Provide an assessment for measuring student progress to ensure students are on track to meet the outcomes-based measures
- c. Provide an opportunity for the IHE to provide feedback on the value of the P-TECH program
- d. Provide an opportunity for the business/industry partner(s) to provide feedback on the value of the P-TECH program

The P-TECH shall create a plan for students off-track for success in the P-TECH program. Support systems shall include infrastructure, resources, and personnel to enable every possibility to retain the student in the P-TECH program and promote program completion.

The P-TECH shall develop a plan to support direct-to-college student enrollment following high school graduation and a strategy to foster long-term workforce readiness.



## BENCHMARK 5: STUDENT SUPPORT

*The Pathways in Technology Early College High School (P-TECH) must provide wrap-around strategies and services involving multiple stakeholders to strengthen academic, technical, and individual support for students to be successful in their P-TECH program.*

### Design Elements:

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#### 5.1 Bridge Programs

The P-TECH provides a bridge program (an intensive academic preparation program that provides opportunities to strengthen academic skills necessary for high school, college readiness, and career readiness) to prepare students for the TSIA and provide academic interventions for those who do not pass the TSIA. The bridge program may also serve to support student transition from middle school to the P-TECH program.

#### **Required Artifact:**

- *Bridge program curriculum and schedule*

---

#### 5.2 Advising

The P-TECH shall collaborate with its IHE to personalize the learning environment for students through developing individualized student plans for ongoing academic support, filing a degree plan, and the attainment of long-term goals. The P-TECH and IHE shall develop robust college and career advising systems to support student plans and advance academic progress and shall develop a process for collaboration to provide an academic bridge across two educational systems.

#### **Required Artifact:**

- *Schedule of advising events*

---

#### 5.3 Student Intervention

The P-TECH shall administer interventions as needed, including tutoring and/or Saturday school for identified students in need of academic supports. The P-TECH shall monitor academic progress with formative data.

#### **Required Artifact:**

- *Tutoring schedules*

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#### 5.4 *Classroom Support*

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The P-TECH shall provide advisory and/or college and career readiness advising and support time built into the instructional sequence for all students. The P-TECH shall provide skill building instruction for students, such as time management, study skills, collaboration, and interpersonal relationship skills.

**Required Artifact:**

- *Advisory/study skills curriculum material*

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#### 5.5 *Wrap-Around Strategies and Services*

---

The P-TECH shall provide a system of supports that encompasses career, academic, behavioral, and mental health supports for all students.

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#### 5.6 *Enrichment Opportunities*

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The P-TECH shall provide enrichment opportunities, including the following:

- a. A structured program of community service to promote community involvement
- b. Partnering with community businesses to expose students to a variety of potential career options and possible internship opportunities
- c. Establishing a mentorship program available to all students
- d. Parent outreach and involvement opportunities
- e. Family engagement to support rigorous course enrollment and college and career planning

**Required Artifact:**

- *Calendar of enrichment events and family outreach events*

---

#### 5.7 *College and Career Preparation*

---

The P-TECH shall provide college and career awareness to current and prospective students and families, including the following:

- a. College application assistance
- b. Financial aid counseling
- c. College and career counseling



## **BENCHMARK 6: WORK-BASED LEARNING**

*The Pathways in Technology Early College High School (P-TECH) must offer students a variety of relevant, high-skill work-based learning experiences at every grade level that respond to student interest and regional employer needs and contribute to students earning aligned industry certifications and credentials.*

### **Design Elements:**

---

#### **6.1** *Work-Based Learning Continuum*

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The P-TECH and business/industry partner(s) shall collaborate to ensure the P-TECH provides the following:

- a. Age-appropriate work-based learning for students in the P-TECH at every grade level that includes career exploration, career preparation, and career training
- b. Work-based learning experiences that are well-planned and properly sequenced to provide a progression of learning experiences for students—each one building upon the last
- c. Curriculum alignment among high school, postsecondary, and industry work-based learning experience requirements

#### **Required Artifacts:**

- *Documentation of appropriate work-based learning experiences for students at all grade levels*

---

#### **6.2** *Work-Based Learning Offerings*

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Work-based learning may include, but is not limited to facility visits, guest speakers, presentations, career information, career fairs, interview training, skill development, resume workshops, informational interviewing, job shadowing, internships, mentoring, and apprenticeships.

#### **Required Artifacts:**

- *Aggregate data describing student participation in work-based learning experiences*

The P-TECH and business/industry partner(s) shall ensure that students

- a. are provided opportunities to reflect on their work experiences
- b. demonstrate their learning in writing, portfolio, presentation, digital or by other means
- c. understand the connection between their work-based learning and academics

**Required Artifacts:**

- *Samples of student artifacts such as writings, portfolios, presentations, and links to digital content*

The P-TECH and business/industry partner(s) shall ensure students are provided the opportunity to participate in enrichment and extracurricular opportunities, such as clubs, Career and Technical Student Organizations (CTSOs), competitions, and special initiatives.

The P-TECH shall biannually implement a structured data tracking system and process designed to identify student participation in work-based learning opportunities.

- a. The P-TECH will establish annual assessment measures and provide an opportunity for the business/industry partners to provide feedback on the value of work-based learning
- b. The P-TECH shall provide an assessment for measuring student progress to ensure students are on track to meet the outcomes-based measures

## P-TECH ARTIFACTS

*All Pathways in Technology Early College High School (P-TECH) artifacts shall be published on the P-TECH’s website and made available to TEA upon request. The artifacts shall be maintained in accordance with the local records retention policy.*

*Not all Benchmark design elements include a published artifact.*

### Benchmark 1: School Design

|      |  |   |
|------|--|---|
| 1.6  | <b>Leadership Team<br/>Strategic<br/>Priorities</b>  | <ul style="list-style-type: none"> <li>• P-TECH/IHE leadership meeting agendas</li> <li>• School board and board of regents’ presentations</li> <li>• Document(s) outlining the strategic priorities for the current academic year and/or long-term priorities of the P-TECH partnership</li> </ul> |
| 1.7  | <b>Leadership Team<br/>Key Roles</b>                 | <ul style="list-style-type: none"> <li>• Description of each member and role in committee</li> </ul>  |
| 1.8  | <b>P-TECH Staff</b>                                  | <ul style="list-style-type: none"> <li>• P-TECH leader/liaison meeting agendas and relevant materials</li> </ul>  |
| 1.9  | <b>P-TECH Staff<br/>Professional<br/>Development</b> | <ul style="list-style-type: none"> <li>• Mentor/induction program plans</li> <li>• Annual training or professional development plan with P-TECH and IHE faculty</li> </ul>  |
| 1.11 | <b>Advisory Board</b>                                | <ul style="list-style-type: none"> <li>• Meeting agendas and minutes, with action items and decision logs</li> <li>• A list of strategic partners with each member’s organization, title, and role in providing work-based learning for students by grade level</li> </ul>                          |

## Benchmark 2: Partnerships

|      |  |  |
|------|--|--|
| 2.1  | <b>Goal of Higher Education Partnerships</b> | <ul style="list-style-type: none"><li>• Final, signed, and executed MOU/ILA or similar agreement with Institution of Higher Education<ul style="list-style-type: none"><li>○ MOU/ILA must be reviewed annually with the goal of improving programmatic supports and services for students and alignment to the Texas Statewide Dual Credit Goals</li></ul></li></ul> |
| 2.16 | <b>Roles and Responsibilities</b>            | <ul style="list-style-type: none"><li>• Final, signed, and executed agreement with business/industry partner(s)<ul style="list-style-type: none"><li>○ The agreement must be reviewed annually with the goal of improving programmatic supports and services for students</li></ul></li></ul>  |

## Benchmark 3: Target Population

|     |  |  |
|-----|--|--|
| 3.2 | <b>Documenting Enrollment Procedures</b> | <ul style="list-style-type: none"><li>• Written admission policy, and enrollment application</li><li>• Written recruitment plan, including a timeline of recruitment and enrollment events, and recruitment materials for distribution at feeder middle schools and other appropriate locations in the community</li></ul> |
| 3.3 | <b>Stakeholder Engagement</b>            | <ul style="list-style-type: none"><li>• Brochures and marketing in Spanish, English, and/or other relevant language(s)</li><li>• Written communication plan for targeting identified audiences (e.g., parents, community members, school boards, higher education personnel, etc.)</li></ul>                               |
| 3.4 | <b>Lottery System</b>                    | <ul style="list-style-type: none"><li>• Written lottery procedures (district-level or campus-level)</li></ul>  |

## Benchmark 4: Academic Infrastructure

|     |                          |  |
|-----|--------------------------|--|
| 4.1 | <b>Regional Need</b>     | <ul style="list-style-type: none"><li>• Documentation detailing courses of study examples that outline student pathways from high school to associate degrees, certificates, or industry-based certifications and beyond</li><li>• Current dated regional high-demand occupation list</li></ul>          |
| 4.3 | <b>Course Sequence</b>   | <ul style="list-style-type: none"><li>• Crosswalk aligning high school and college courses, grades 9 through 12, which enables a student to earn an associate degree or up to 60 college credit hours toward a baccalaureate degree</li><li>• Master schedules</li></ul>                                 |
| 4.7 | <b>College Readiness</b> | <ul style="list-style-type: none"><li>• Calendar of scheduled TSIA test administration dates, sign-up process, and intervention expectations</li><li>• Aggregate reports of TSIA exam performance</li><li>• Testing calendar and schedule for SAT, ACT, or other college readiness assessments</li></ul> |

## Benchmark 5: Student Supports

|     |                                 |  |
|-----|---------------------------------|--|
| 5.1 | <b>Bridge Programs</b>          | <ul style="list-style-type: none"><li>• Bridge program curriculum and schedule</li></ul>                   |
| 5.2 | <b>Advising</b>                 | <ul style="list-style-type: none"><li>• Schedule of advising events</li></ul>                              |
| 5.3 | <b>Student Intervention</b>     | <ul style="list-style-type: none"><li>• Tutoring schedules</li></ul>                                       |
| 5.4 | <b>Classroom Supports</b>       | <ul style="list-style-type: none"><li>• Advisory/study skills curriculum material</li></ul>                |
| 5.6 | <b>Enrichment Opportunities</b> | <ul style="list-style-type: none"><li>• Calendar of enrichment events and family outreach events</li></ul> |

## Benchmark 6: Work-Based Learning

|     |                                      |  |
|-----|--------------------------------------|--|
| 6.1 | <b>Work-Based Learning Continuum</b> | <ul style="list-style-type: none"><li>• Documentation of appropriate work-based learning experiences for students at all grade levels</li></ul>          |
| 6.2 | <b>Work-Based Learning Offerings</b> | <ul style="list-style-type: none"><li>• Aggregate data describing student participation in work-based learning experiences</li></ul>                     |
| 6.3 | <b>Student Participation</b>         | <ul style="list-style-type: none"><li>• Samples of student artifacts such as writings, portfolios, presentations, and links to digital content</li></ul> |

# Pathways in Technology Early College High School Outcomes-Based Measures

## ACCESS OUTCOMES-BASED MEASURES

Student representation in the P-TECH program.

| Data Indicators                            | Requirements  |   |
|--|---|---|
|  | Designated P-TECH   | Designated with Distinction   |
|  | <i>Must meet targets on “At-Risk Students” <b>and</b> “Economically-Disadvantaged Students” designation data indicators</i> | <i>Must meet all designation access data indicators and <b>two</b> access distinction data indicators</i> |
| <b>At-Risk Students</b>                    | No more than 25% under district (grades 9-12)   | No more than 20% under district (grades 9-12)   |
| <b>Economically-Disadvantaged Students</b> | No more than 10% under district (grades 9-12)   | No more than 5% under district (grades 9-12)  |
| <b>Emergent Bilingual Students</b>         | Not considered for designation  | No more than 10% points under district  |
| <b>Students with Disabilities</b>          | Not considered for designation  | No more than 10% points under district  |

## ACHIEVEMENT OUTCOMES-BASED MEASURES

Student achievement through high school-based opportunities.

| Data Indicators                                  | Requirements  |   |
|--|---|---|
|  | Designated P-TECH   | Designated with Distinction   |
|  | <i>Must meet targets on at least <b>three</b> achievement designation data indicators</i>                   | <i>Must meet targets on at least <b>three</b> achievement distinction data indicators</i>                   |
| Algebra I EOC Assessment                         | 70% of students achieve “Approaches Grade Level Performance” or higher by the end of 10 <sup>th</sup> grade | 80% of students achieve “Approaches Grade Level Performance” or higher by the end of 10 <sup>th</sup> grade |
| English II EOC Assessment                        | 70% of students achieve “Approaches Grade Level Performance” or higher by the end of 11 <sup>th</sup> grade | 80% of students achieve “Approaches Grade Level Performance” or higher by the end of 11 <sup>th</sup> grade |
| College Readiness in Mathematics and ELA/Reading | 40% of students meet TSIA criteria in mathematics and ELA/Reading (CCMR definition) by graduation           | 50% of students meet TSIA criteria in mathematics and ELA/Reading (CCMR definition) by graduation           |
| High School Graduation Rate                      | Campus is within 5% of statewide 4- year graduation rate  | Campus exceeds the statewide 4-year graduation rate   |
| CTE Program Status by 11 <sup>th</sup> grade     | 55% of students meet CTE concentrator or completer status by the end of 11 <sup>th</sup> grade              | 65% of students meet CTE concentrator or completer status by the end of 11 <sup>th</sup> grade              |
| CTE Program Status by Graduation                 | 65% of students graduate as a CTE concentrator or completer by graduation                                   | 75% of students graduate as a CTE concentrator or completer by graduation                                   |

## ATTAINMENT OUTCOMES-BASED MEASURES

Student attainment of postsecondary opportunities such as Industry-Based Certifications, Dual Credit, Level I or II Certificates, and/or Associate Degree.

| Data Indicators                                   | Requirements  |   |
|---|---|---|
|   | Designated P-TECH   | Designated with Distinction   |
|   | <i>Must meet targets on at least <b>three</b> attainment designation data indicators</i>                | <i>Must meet targets on at least <b>three</b> attainment distinction data indicators</i>                |
| <b>Earn 3 College Credits</b>                     | 50% of students earn 3 college credits (any) by the end of 10 <sup>th</sup> grade                       | 60% of students earn 3 college credits (any) by the end of 10 <sup>th</sup> grade                       |
| <b>Earn 9 College Credits</b>                     | 40% of students earn 9 college credits (any) by the end of 11 <sup>th</sup> grade                       | 50% of students earn 9 college credits (any) by the end of 11 <sup>th</sup> grade                       |
| <b>Earn 15 College Credits</b>                    | 40% of students earn 15 college credits (any) by graduation   | 50% of students earn 15 college credits (any) by graduation   |
| <b>Earn a Certificate or Associate Degree</b>     | 30% of students earn an associate degree or Level I or II certificate or associate degree by graduation | 40% of students earn an associate degree or Level I or II certificate or associate degree by graduation |
| <b>Earn an Industry-Based Certification (IBC)</b> | 50% of students earn an Industry-Based Certification by graduation                                      | 60% of students earn an Industry-Based Certification by graduation                                      |
| <b>Persistence</b>                                | 75% of students enrolled remain in the P-TECH program through graduation                                | 85% of students enrolled remain in the P-TECH program through graduation                                |



## **Request Approval of Cash Account Report for October 2025**

### **Superintendent's Recommendation:**

Presented by Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Rationale:**

Presenting the Cash Account Report for October 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Board Policy Reference and Compliance:**

(CFA) Local

# San Benito CISD

## Cash & Investment Balances

### October 2025

| <u>CASH ACCOUNT</u>                                     | <u>BALANCE</u>             |
|---|----------------------------|
| <b>First Community Bank Accounts</b>                    |                            |
| General Operating Account #8078                         | \$2,248,095.15             |
| Escrow Tax Fund Account #3289                           | \$22,251.38                |
| Payroll Fund #3262                                      | \$1,778,823.36             |
| Student Activity Account #3270                          | \$191,312.18               |
| Interest and Sinking Account #8086                      | \$1,670,012.35             |
| Scholarship Fund Account #3327                          | \$74,798.49                |
| CTE Account #8329                                       | \$4,188.08                 |
| Construction Project Account #8337                      | \$105.05                   |
| <b><i>Cash Accounts Balance</i></b>                     | <b>\$5,989,586.04</b>      |
| <br><b><u>INVESTMENT ACCOUNTS</u></b>                   |                            |
| <b>First Public Investment Account</b>                  |                            |
| Activity Accounts                                       | \$482,973.46               |
| Employee Group Health Ins Account                       | \$154.34                   |
| General Fund Corporate Overnight Plus Fund              | \$233.84                   |
| General Fund Corporate Overnight Fund                   | \$27,777,622.60            |
| San Benito CISD Construction Corporate Overnight Fun    | \$30,542,900.11            |
| Scholarship   | \$16,715.66                |
| <br><b>Texas Class Investment Account</b>               |                            |
| Construction Fund Account #0001                         | \$51.20                    |
| Debt Service Fund Account# 0002                         | \$1,473,271.41             |
| General Fund Account# 0005                              | \$106,090.96               |
| Falligant Trust Account# 0008                           | \$7,387.60                 |
| Group Health Insurance Account# 0010                    | \$656,885.93               |
| <br><b>Schwab Investments-Value Changes with Market</b> |                            |
| General Fund  | \$5,751,894.79             |
| <br><b><i>Investment Accounts Balance</i></b>           | <br><b>\$66,816,181.90</b> |
| <br><b>TOTAL CASH AND INVESTMENT BALANCE</b>            | <br><b>\$72,805,767.94</b> |



## **Request Approval of Comparison of Revenue and Expenditures to Budget Report for October 2025**

### **Superintendent's Recommendation:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Rationale:**

Presenting the Comparison of Revenue and Expenditures to Budget Report for October 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Board Policy Reference and Compliance:**

(CFA) Local

# SAN BENITO CISD

## Comparison of Revenues to Budget as of October 2025

| GENERAL OPERATING FUND                    | Revenue<br>Budget     | Current<br>Realized  | YTD<br>Realized      | Balance              | %age           |
|---|-----------------------|----------------------|----------------------|----------------------|----------------|
| 101 - Child Nutrition Program Revenue     | 9,506,669.00          | 1,184,226.46         | 2,042,047.93         | 7,464,621.07         | 21.48%         |
| 161 - Athletics Revenue                   | 907,150.00            | 43,226.65            | 121,515.27           | 785,634.73           | 13.40%         |
| 162 - Band Revenue                        | 398,568.00            | 19.05                | 64.91                | 398,503.09           | 0.02%          |
| 163 - Choir Revenue                       | 140,291.00            | 0.00                 | 0.00                 | 140,291.00           | 0.00%          |
| 199 - Local Maintenance Revenue           | 113,578,119.00        | 14,221,298.29        | 34,912,638.99        | 78,665,480.01        | 30.74%         |
| <b>Total General Operating Funds</b>      | <b>124,530,797.00</b> | <b>15,448,770.45</b> | <b>37,076,267.10</b> | <b>87,454,529.90</b> | <b>29.77%</b>  |
| <b>INTEREST AND SINKING FUND</b>          |                       |                      |                      |                      |                |
| 598 - Lease Escrow - LED                  | 269,749.00            | 0.00                 | 0.00                 | 269,749.00           | 0.00%          |
| 599 - Debt Service Fund Revenue           | 6,663,172.00          | 1,549,209.04         | 1,723,796.61         | 4,939,375.39         | 25.87%         |
| <b>Total Interest &amp; Sinking Funds</b> | <b>6,932,921.00</b>   | <b>1,549,209.04</b>  | <b>1,723,796.61</b>  | <b>5,209,124.39</b>  | <b>24.86%</b>  |
| <b>GRAND TOTAL ALL REVENUES</b>           | <b>131,463,718.00</b> | <b>16,997,979.49</b> | <b>38,800,063.71</b> | <b>92,663,654.29</b> | <b>29.51%</b>  |
| <b>CAPITAL PROJECTS</b>                   |                       |                      |                      |                      |                |
| 626 - Capital Projects Fund Revenues      | 0.00                  | 110,226.99           | 445,397.81           | (445,397.81)         |                |
| 626 - Capital Projects Fund Fund Balance  | 30,097,658.55         | 0.00                 | 30,097,658.55        | -                    | 100.00%        |
| <b>Total Capital Projects Funds</b>       | <b>30,097,658.55</b>  | <b>110,226.99</b>    | <b>30,543,056.36</b> | <b>(445,397.81)</b>  | <b>101.48%</b> |

**\*\* Prior Year Interest Revenue Earned = \$ 3,543,194.36**

# SAN BENITO CISD

## Comparison of Expenditures to Budget as of October 2025

| GENERAL OPERATING FUND                    | Budget                | Encumbrance          | Current<br>Expenditure | YTD<br>Expenditure*  | Balance              | %age          |
|---|-----------------------|----------------------|------------------------|----------------------|----------------------|---------------|
| 101 - Child Nutrition Program             | 10,510,982.00         | 766,056.03           | 1,061,514.11           | 2,744,602.22         | 7,000,323.75         | 33.40%        |
| 161 - Athletics                           | 907,150.00            | 178,347.84           | 175,957.69             | 316,548.53           | 412,253.63           | 54.56%        |
| 162 - Band                                | 398,568.00            | 28,117.40            | 40,822.44              | 137,935.13           | 232,515.47           | 41.66%        |
| 163 - Choir                               | 140,291.00            | 18,022.74            | 11,490.97              | 27,471.68            | 94,796.58            | 32.43%        |
| 199 - Local Maintenance                   | 117,153,694.00        | 7,417,102.81         | 9,682,938.80           | 25,007,587.96        | 84,729,003.23        | 27.68%        |
| <b>Total General Operating Funds</b>      | <b>129,110,685.00</b> | <b>8,407,646.82</b>  | <b>10,972,724.01</b>   | <b>28,234,145.52</b> | <b>92,468,892.66</b> | <b>28.38%</b> |
| <b>INTEREST AND SINKING FUND</b>          |                       |                      |                        |                      |                      |               |
| 598 - Lease Escrow - LED                  | 269,749.00            | 269,749.00           | 0.00                   | 0.00                 | -                    | 100.00%       |
| 599 - Debt Service Fund                   | 6,663,172.00          | 5,187,586.12         | 15,486.51              | 1,445,631.40         | 29,954.48            | 99.55%        |
| <b>Total Interest &amp; Sinking Funds</b> | <b>6,932,921.00</b>   | <b>5,457,335.12</b>  | <b>15,486.51</b>       | <b>1,445,631.40</b>  | <b>29,954.48</b>     | <b>99.57%</b> |
| <b>GRAND TOTAL EXPENSES</b>               | <b>136,043,606.00</b> | <b>13,864,981.94</b> | <b>10,988,210.52</b>   | <b>29,679,776.92</b> | <b>92,498,847.14</b> | <b>32.01%</b> |
| <b>CAPITAL PROJECTS FUND</b>              |                       |                      |                        |                      |                      |               |
| 626 - Capital Projects Fund               | 30,551,556.36         | 400,000.00           | 0.00                   | 8,500.00             | 30,543,056.36        | 0.03%         |
| <b>Total Capital Project Fund</b>         | <b>30,551,556.36</b>  | <b>400,000.00</b>    | <b>0.00</b>            | <b>8,500.00</b>      | <b>30,543,056.36</b> | <b>0.03%</b>  |



## **Request Approval of Tax Collection Report for October 2025**

### **Superintendent's Recommendation:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Rationale:**

Presenting the Tax Collection Report for October 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Board Policy Reference and Compliance:**

**(CFA) Local**

**SAN BENITO CISD  
2025-2026 TAX COLLECTIONS REPORT  
AS OF October 2025**

|   | <b>2025<br/>October<br/>COLLECTIONS</b> | <b>YTD<br/>CURRENT YEAR<br/>2025-2026</b> | <b>2024<br/>October<br/>COLLECTIONS</b> | <b>YTD<br/>PRIOR YEAR<br/>2024-2025</b> |
|---|---|---|---|---|
| TAX LEVY  |   | \$ 17,543,803.88                          |   | \$ 16,935,061.33                        |
| YTD LEVY ADJUSTMENTS  |   | 0.00                                      |   | (227,631.91)                            |
| ADJUSTED TAX LEVY   |   | <u>17,543,803.88</u>                      |   | <u>16,707,429.42</u>                    |
| <br>  |   |   |   |   |
| CURRENT TAX COLLECTIONS   | \$6,684,432.53                          | \$7,024,662.76                            | \$5,746,878.76                          | \$6,072,244.32                          |
| PENALTY & INTEREST  | \$0.00                                  | \$79,488.05                               | \$0.00                                  | \$62,306.22                             |
| DISCOUNT  | (200,487.35)                            | (200,487.35)                              | (\$172,383.25)                          | (172,383.25)                            |
| NET CURRENT TAX COLLECTIONS   | <u>\$6,483,945.18</u>                   | <u>6,903,663.46</u>                       | <u>\$5,574,495.51</u>                   | <u>\$5,962,167.29</u>                   |
| <br>  |   |   |   |   |
| DELINQUENT  | \$89,939.35                             | \$180,454.34                              | (\$86,260.19)                           | \$31,907.95                             |
| PENALTY & INTEREST  | \$20,958.41                             | \$82,047.02                               | \$22,911.34                             | \$76,276.02                             |
| DISCOUNT  | 19.71                                   | 19.71                                     | \$0.00                                  | 0.00                                    |
| CC TAX COLLECTION FEES  | (65,948.63)                             | (73,599.33)                               | (\$56,983.58)                           | (62,809.93)                             |
| NET DELINQUENT TAX COLLECTIONS  | <u>44,968.84</u>                        | <u>188,921.74</u>                         | <u>(120,332.43)</u>                     | <u>\$45,374.04</u>                      |
| <br>  |   |   |   |   |
| <b>TOTAL COLLECTIONS</b>  |   |   |   |   |
| PROPERTY TAXES  | \$6,774,371.88                          | 7,205,117.10                              | \$5,660,618.57                          | \$6,104,152.27                          |
| PENALTY & INTEREST  | \$20,958.41                             | 161,535.07                                | \$22,911.34                             | \$138,582.24                            |
| DISCOUNT  | (200,467.64)                            | (200,467.64)                              | (\$172,383.25)                          | (172,383.25)                            |
| CC TAX COLLECTION FEES  | (65,948.63)                             | (73,599.33)                               | (56,983.58)                             | (62,809.93)                             |
| TOTAL CURRENT & DELINQUENT  | <u>6,528,914.02</u>                     | <u>7,092,585.20</u>                       | <u>5,454,163.08</u>                     | <u>\$6,007,541.33</u>                   |
| <br>  |   |   |   |   |
| <b>DISTRIBUTIONS BY FUNDS</b>   |   | <b>BASE ONLY</b>                          |   |   |
| MAINTENANCE & OPERATION   |   | \$5,303,229.36                            |   |   |
| INTEREST & SINKING  |   | \$1,789,355.84                            |   |   |
| TOTAL MONIES COLLECTED BY FUNDS   |   | <u>\$7,092,585.20</u>                     |   |   |
| <br>  |   |   |   |   |
| Percent of collections to levy as of October 31, 2025 (FIRST Indicator) |   |   |   | 38.10%                                  |
| Percent of collections to levy as of October 31, 2024 (FIRST Indicator) |   |   |   | 34.40%                                  |



## **Request Approval of Check Disbursements Report for October 2025**

### **Superintendent's Recommendation:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Rationale:**

Presenting the Check Disbursements Report for October 2025

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Board Policy Reference and Compliance:**

(CFA) Local



**CHECK REGISTER**  
**October 2025**

|                                 |                        |
|---------------------------------|------------------------|
| <b>General Fund AP Checks</b>   | <b>\$4,003,803.51</b>  |
| <b>Student Activity Checks</b>  | <b>\$101,710.87</b>    |
| <b>Construction Projects</b>    | <b>\$0.00</b>          |
| <b>Scholarship Checks</b>       | <b>\$0.00</b>          |
| <b>Payroll Checks</b>           | <b>\$7,673,405.44</b>  |
| <b>Payroll Liability Checks</b> | <b>\$7,674,035.44</b>  |
| <b>TOTAL OF ALL CHECKS</b>      | <b>\$19,452,955.26</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                           | Invoice Description                                      | Check Date | Cash Post Date | Amount     |
|--------------|---|--|------------|----------------|------------|
| 798395       | T - BEC RESTAURANTS INC                 | Meals For 4th Grade Field Trip October 2, 2025           | 10/01/2025 | 10/01/2025     | 743.19     |
| 798396       | American Express                        | Office supplies for Child Nutrition Program.             | 10/02/2025 | 10/02/2025     | 494.37     |
| 798397       | Grainger Industrial Supplies            | Water Heater for Ed Downs Cafeteria                      | 10/02/2025 | 10/02/2025     | 6,911.95   |
| 798398       | H E B Food Store                        | Purchase of Food and Non Food items for Catering         | 10/02/2025 | 10/02/2025     | 21.21      |
| 798399       | Hiland Dairy Foods Co. LLC-Conroe Plant | Milk Orders for all District Cafeterias Sept, 19-30,2025 | 10/02/2025 | 10/02/2025     | 23,484.03  |
| 798400       | Labatt Food Service                     | Grocery Order (ADD-ON'S) FOR ALL CAFETERIAS              | 10/02/2025 | 10/02/2025     | 112,332.09 |
| 798401       | Nicho Produce Company                   | Produce Orders for all District Cafeterias 2025-2026     | 10/02/2025 | 10/02/2025     | 110.83     |
| 798402       | PortionPac Chemical Corporation         | 2025-2026 Open Po for Sanitation & Safety                | 10/02/2025 | 10/02/2025     | 2,892.96   |
| 798403       | Region One Education Service Center     | Region One 2025 School Finance & Ops Conf. (July 22-     | 10/02/2025 | 10/02/2025     | 300.00     |
| 798404       | Sam's Club Direct Commercial            | PURCHASE OF FOOD ITEMS AND NON FOOD ITEMS                | 10/02/2025 | 10/02/2025     | 178.64     |
| 798405       | Terra Cooling, LLC                      | Board Approved August 13, 2025                           | 10/02/2025 | 10/02/2025     | 6,751.11   |

**American Express**

**Check #798396**

**Purchase Order Number**

9352600081

**Full Name**

Gateway Printing

**Description**

Office supplies for Child Nutrition Program.RFP-0821-GMS Quote No. 210109

**Amount**

494.37

**494.37**

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check            | Invoice Description                                      | Check Date | Cash Post Date | Amount     |
|--------------|--------------------------|--|------------|----------------|------------|
| 798406       | Advance Auto Parts       | SUPPLIES FOR YARD CREW - BATTERIES - MAINT               | 10/02/2025 | 10/02/2025     | 356.28     |
| 798407       | AKRONROLS LLC            | HVAC BUILDING AUTOMATION CONTROLS SERVICE                | 10/02/2025 | 10/02/2025     | 3,080.00   |
| 798408       | Alexandre's Fine Jewelry | INSTRUCTIONAL SUPPLIES                                   | 10/02/2025 | 10/02/2025     | 549.50     |
| 798409       | Allegra                  | General Supplies/3 Quotes                                | 10/02/2025 | 10/02/2025     | 268.00     |
| 798410       | Amazon Capital Services  | Stipend \$100.00 each                                    | 10/02/2025 | 10/02/2025     | 7,077.14   |
| 798411       | American Express         | Supplies for instructional use in Auto Collision, Albert | 10/02/2025 | 10/02/2025     | 13,577.71  |
| 798412       | Apple Inc                | I-PADS WI-FI128GB WITH 3 YEAR WARRANTY &                 | 10/02/2025 | 10/02/2025     | 378,360.00 |
| 798413       | A-Press Express          | NJROTC cadet uniform alterations and dry-cleaning for    | 10/02/2025 | 10/02/2025     | 221.00     |
| 798414       | Auto Zone Stores Inc     | OPEN PO FOR FOR IN HOUSE MECHANIC                        | 10/02/2025 | 10/02/2025     | 167.34     |
| 798415       | B & H Photo Video        | 24" inkjet printer for instructional use in Commercial   | 10/02/2025 | 10/02/2025     | 1,374.02   |
| 798416       | B S N Sports, LLC        | Custom Tents for Superintendent/Board events             | 10/02/2025 | 10/02/2025     | 5,381.50   |

**American Express**

**Check #798411**

| <b>Purchase Order Number</b> | <b>Full Name</b>                  | <b>Description</b>  | <b>Amount</b> |
|------------------------------|-----------------------------------|---|---------------|
| 0012600129                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER JORG               | 42.90         |
| 0012600206                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY CHOIR TEACHE               | 158.40        |
| 0012600206                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY CHOIR TEACHE               | 105.60        |
| 0012600206                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY CHOIR TEACHE               | 33.00         |
| 0012600235                   | Gateway Printing                  | 2025-226 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER H. D              | 51.96         |
| 0012600241                   | Gateway Printing                  | TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER M.PLATARFP-C               | 81.79         |
| 0012600242                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER D. BA              | 65.37         |
| 0012600242                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER D. BA              | 30.52         |
| 0012600243                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER D..DE              | 24.67         |
| 0012600243                   | Gateway Printing                  | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER D..DE              | 69.77         |
| 0042600007                   | Gateway Printing                  | CONFERENCE ROOM CHAIRSIDE CHAIRS FOR GUEST, STAFF AND STUDEN                | 876.24        |
| 0222600118                   | Matheson Tri-Gas Inc              | Supplies for instructional use in Auto Collision, Albert Mercado CTE/HSRFP  | 328.33        |
| 0422600028                   | Gateway Printing                  | LAMINATING TAPE, HOOKS, TRIMMER, PENS, PENCILS, TEACHERS, AMAND             | 159.90        |
| 0422600028                   | Gateway Printing                  | LAMINATING TAPE, HOOKS, TRIMMER, PENS, PENCILS, TEACHERS, AMAND             | 76.95         |
| 0422600028                   | Gateway Printing                  | LAMINATING TAPE, HOOKS, TRIMMER, PENS, PENCILS, TEACHERS, AMAND             | 9.48          |
| 0422600039                   | Gateway Printing                  | EARPHONES, PROTRACTOR, CRAYOLA, GLUE, NOTEBOOK FILLER PAPER: M.             | 115.40        |
| 0422600058                   | Gateway Printing                  | FASTENERS, DYMO LABEL WRITER, PROTECTORS, SIPLOCK BAGS: MILLER JC           | 143.90        |
| 0422600058                   | Gateway Printing                  | FASTENERS, DYMO LABEL WRITER, PROTECTORS, SIPLOCK BAGS: MILLER JC           | 241.98        |
| 2122600005                   | Indoff Incorporated               | Supplies for Migrant StudentsRFP-0821-GMSCI.P1: – SBCISD will design an     | 5,439.44      |
| 7012600053                   | Gateway Printing                  | Office SuppliesRFP-0724-GMS, General Merchandise Strategic Plan 2025:Irr    | 182.97        |
| 7162600002                   | Gateway Printing                  | Office supplies RFP-0724-GMS / Strategic Plan 1: Ensure academic excellen   | 16.16         |
| 8722600018                   | Fasclampitt Paper Store           | This PO will be used to purchase paper supplies for current and upcoming    | 539.43        |
| 9312600028                   | Henry Schein, Inc.                | HS PABC Sttion w/BCD, Thermotab, Maxiclens, Hibiclens w/pump, Maxiclens     | 2,579.25      |
| 9312600336                   | Ewing Irrigation                  | 2 Gal Sprayer for ants in all SBCISD Athletic Fields705-23 Buy Boardgenfun  | 57.03         |
| 9332600010                   | O'REILLY AUTOMOTIVE STORES #15981 | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.              | 133.70        |
| 9332600010                   | O'REILLY AUTOMOTIVE STORES #15981 | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.              | 76.44         |
| 9362600168                   | Fairway Supply, Inc               | Maintenance Warehouse Inventory (Restock)BUY BOARD 756-24Targeted G         | 804.00        |
| 9362600265                   | Dealers Electrical Supply         | ELECTRICAL SUPPLIES - VMARFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1:           | 308.70        |
| 9362600269                   | Dealers Electrical Supply         | ELECTRICAL SUPPLIES - VMARFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1:           | 563.55        |
| 9362600270                   | Dealers Electrical Supply         | ELECTRICAL SUPPLIES - LA ENCANTADA ELEM.RFP-0724-GMSFA.1 - STRATI           | 155.10        |
| 9362600285                   | Gateway Printing                  | Maintenance Office (Supplies)Targeted Goal: Goal 6: SBCISD will provide a s | 83.42         |
| 9362600285                   | Gateway Printing                  | Maintenance Office (Supplies)Targeted Goal: Goal 6: SBCISD will provide a s | 22.36         |

**13,577.71**

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                      | Invoice Description                                   | Check Date | Cash Post Date | Amount     |
|--------------|------------------------------------|---|------------|----------------|------------|
| 798417       | C D W - Government Inc #1967652    | headsets with microphone and jack will be utilized to | 10/02/2025 | 10/02/2025     | 3,675.00   |
| 798418       | Carrier Corporation                | HVAC CHILLER SERVICES AT DR. C.M. CASH                | 10/02/2025 | 10/02/2025     | 2,822.00   |
| 798419       | Carrier Enterprise, LLC -SC        | REPLACEMENT PART FOR HVAC EQUIPMENT AT                | 10/02/2025 | 10/02/2025     | 1,663.40   |
| 798420       | Central Plumbing & Electric Supply | PLUMBING SUPPLIES - MAINT DEPT                        | 10/02/2025 | 10/02/2025     | 2,210.32   |
| 798421       | Chick-fil-A @ Sunshine Strip       | purchase being made for Campus Improvement Plan       | 10/02/2025 | 10/02/2025     | 59.40      |
| 798422       | Cielo Office Products, LLC         | Teaching Supplies                                     | 10/02/2025 | 10/02/2025     | 543.26     |
| 798423       | Communities In Schools             | Board Approved: May 14, 2025                          | 10/02/2025 | 10/02/2025     | 126,000.00 |
| 798424       | Creasey's Inc                      | Pizza for Family Bowling Night Family Engangment      | 10/02/2025 | 10/02/2025     | 692.50     |
| 798425       | CV INDUSTRIAL HARDWARE LLC         | Welding supplies Stronger OST- SBHS                   | 10/02/2025 | 10/02/2025     | 729.49     |
| 798426       | Domino's                           | Student Meal for ASP Chess Tournament 9-20-25         | 10/02/2025 | 10/02/2025     | 671.31     |
| 798427       | Domino's Pizza                     | Student Meal for ASP Chess Tournament 9-27-25         | 10/02/2025 | 10/02/2025     | 51.06      |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                          | Invoice Description  | Check Date | Cash Post Date | Amount    |
|--------------|--|--|------------|----------------|-----------|
| 798428       | Dr. ET and Company, LLC                | ESL 154 & Bil Sup 164; BTLPT 190 For Teachers              | 10/02/2025 | 10/02/2025     | 4,018.00  |
| 798429       | Enterprise Rent-A- Car - #TXS0331      | Rental Accommodations for Texas ACe Kickoff                | 10/02/2025 | 10/02/2025     | 607.71    |
| 798430       | Everon, LLC                            | FIRE ALARM SERVICE AND REPAIRS: ARGUS                      | 10/02/2025 | 10/02/2025     | 2,137.50  |
| 798431       | Fresh Beverage Co                      | PICKLE POPS FOR ATHLETES/E Vega, Athletic                  | 10/02/2025 | 10/02/2025     | 320.00    |
| 798432       | NICHOLAS GOMEZ                         | SBHS Band Dept. - Consultant Contract for MJMS Band        | 10/02/2025 | 10/02/2025     | 225.00    |
| 798433       | Grainger Industrial Supplies           | PAINTING SUPPLIES - BERTA CABAZA MIDDLE                    | 10/02/2025 | 10/02/2025     | 45.38     |
| 798434       | Guerraco, LLC                          | Emergency response lockers with safety tools which         | 10/02/2025 | 10/02/2025     | 25,346.40 |
| 798435       | H & H Golf Carts                       | SBHS Band Dept. - Maint. & Repair of SBHS Band Golf        | 10/02/2025 | 10/02/2025     | 947.06    |
| 798436       | H E B Food Store                       | Food items for instructional use in Culinary Arts classes, | 10/02/2025 | 10/02/2025     | 1,781.22  |
| 798437       | Holt Truck Centers of Texas LLC        | BOARD APPROVED 6/25/2025                                   | 10/02/2025 | 10/02/2025     | 3,832.46  |
| 798438       | HOSA - Health Occupational Students of | Registration fees for HOSA Fall Leadership Conference,     | 10/02/2025 | 10/02/2025     | 540.00    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check               | Invoice Description                                       | Check Date | Cash Post Date | Amount   |
|--------------|-----------------------------|---|------------|----------------|----------|
| 798439       | HPSO                        | Student liability insurance policy renewal, one year, for | 10/02/2025 | 10/02/2025     | 1,165.00 |
| 798440       | Mr. Gatti's Pizza           | Student Meals for September 25 2025 VMA 9th Football      | 10/02/2025 | 10/02/2025     | 344.00   |
| 798441       | Mares Tires                 | FLAT REPAIRS AND TIRE ALIGNMENTS FOR PRIM's               | 10/02/2025 | 10/02/2025     | 12.00    |
| 798442       | HARLEY MASSEY               | SBHS Band Dept. - Contracted Services for SBHS            | 10/02/2025 | 10/02/2025     | 325.00   |
| 798443       | Mc Coy's Building Supply    | Construction Class Supplies - SBHS                        | 10/02/2025 | 10/02/2025     | 789.43   |
| 798444       | Melhart Music Center        | SBHS Band Dept. - Instrument for SBHS Estudiantina        | 10/02/2025 | 10/02/2025     | 610.96   |
| 798445       | Mobile Relays Partners LTD  | OPEN PO FOR FOR MONTHLY AIRTIME RADIO                     | 10/02/2025 | 10/02/2025     | 325.00   |
| 798446       | Nueces Power Equipment      | BACK HOE NEEDS BLADE REPLACED - MAINT DEPT                | 10/02/2025 | 10/02/2025     | 2,775.99 |
| 798447       | ODP Business Solutions, LLC | Classroom Supplies for Librarian Daniel Sanchez           | 10/02/2025 | 10/02/2025     | 7,339.44 |
| 798448       | Optical Image               | EYE EXAM AND EYEGLASSES                                   | 10/02/2025 | 10/02/2025     | 570.00   |
| 798449       | OTC Brands, Inc.            | Rewards for Collegiate students-GEAR UP                   | 10/02/2025 | 10/02/2025     | 1,041.58 |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                           | Invoice Description                                 | Check Date | Cash Post Date | Amount    |
|--------------|---|---|------------|----------------|-----------|
| 798450       | CATHY ABREGO                            | Meals and Mileage For Assessment Conference Nov. 3- | 10/02/2025 | 10/02/2025     | 716.35    |
| 798451       | STEPHANIE AGUILAR                       | MONTHLY MILEAGE EXPENSE                             | 10/02/2025 | 10/02/2025     | 80.92     |
| 798452       | American Express                        | Library books                                       | 10/02/2025 | 10/02/2025     | 296.80    |
| 798453       | Baltazar Salazar, Attorney at Law, PLLC | Reference PO #7262600002                            | 10/02/2025 | 10/02/2025     | 12,500.00 |
| 798454       | DONALD WAYNE BOWMAN JR                  | Apple Campus Visit                                  | 10/02/2025 | 10/02/2025     | 430.65    |
| 798455       | EUSEBIO CERVANTES JR                    | Mileage Reimbursement-Migrant Teacher               | 10/02/2025 | 10/02/2025     | 74.97     |
| 798456       | NELLIE CHIRINOS                         | 2025 PFE Statewide Conference - 10-14-17-2025 in    | 10/02/2025 | 10/02/2025     | 220.50    |
| 798457       | BETTINA CISNEROS                        | MONTHLY MILEAGE EXPENSE                             | 10/02/2025 | 10/02/2025     | 82.25     |
| 798458       | City Of San Benito                      | ENCUMBRANCE WATER SERVICE JULY 2025 - JUNE          | 10/02/2025 | 10/02/2025     | 13,009.31 |
| 798459       | DILIA CORNETT                           | Per Diem and UBER/LYFT Fees for attendance to the   | 10/02/2025 | 10/02/2025     | 206.50    |
| 798460       | DILIA CORNETT                           | Mileage Reimbursement for 2025-2026 School Year     | 10/02/2025 | 10/02/2025     | 96.18     |

**American Express****Check #798452**

| <b>Purchase Order Number</b> | <b>Full Name</b> | <b>Description</b>  | <b>Amount</b> |
|------------------------------|------------------|---|---------------|
| 0412600035                   | Perma Bound      | Library booksBuybd#702-23/Q-17842659G#1: SBCISD will increase student acadε | 161.44        |
| 0422600013                   | Perma Bound      | BOOKS, LIBRARIAN: MONICA NAVARROBUYBOARD 702-23perma bound quote ε          | 135.36        |
|                              |                  |   | <b>296.80</b> |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check           | Invoice Description                                   | Check Date | Cash Post Date | Amount |
|--------------|-------------------------|---|------------|----------------|--------|
| 798461       | DILIA CORNETT           | Per Diem and UBER/LYFT Fees for attendance to the     | 10/02/2025 | 10/02/2025     | 112.50 |
| 798462       | BOBBIE JO CRUZ          | MONTHLY MILEAGE EXPENSE                               | 10/02/2025 | 10/02/2025     | 48.09  |
| 798463       | KIMBERLY MARIE CUELLAR  | Travel for August 2025 - May 2026                     | 10/02/2025 | 10/02/2025     | 6.86   |
| 798464       | Eddie Garcia            | Teacher meal per diem for trip to Duncan OK to secure | 10/02/2025 | 10/02/2025     | 409.50 |
| 798465       | FRANCES GARCIA          | Total travel for August 2025 - May 2026               | 10/02/2025 | 10/02/2025     | 131.60 |
| 798466       | ERICA GARZA             | Mileage Reimbursement-Migrant Teacher                 | 10/02/2025 | 10/02/2025     | 123.13 |
| 798467       | BETHANY ALEXIS GONZALEZ | 2025 PFE Statewide Conference - 10-14-17-2025 in      | 10/02/2025 | 10/02/2025     | 220.50 |
| 798468       | ELVIA GONZALEZ          | Account refund for Elvia Gonzalez.                    | 10/02/2025 | 10/02/2025     | 101.25 |
| 798469       | EMA B GONZALEZ          | Mileage For UTRGV Counselor Update Meeting Sept 25,   | 10/02/2025 | 10/02/2025     | 64.99  |
| 798470       | LUZ ESTRELLA GONZALEZ   | MONTHLY MILEAGE EXPENSE                               | 10/02/2025 | 10/02/2025     | 114.80 |
| 798471       | REYNALDO GUAJARDO III   | Apple Campus Visit                                    | 10/02/2025 | 10/02/2025     | 430.65 |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                  | Invoice Description                                   | Check Date | Cash Post Date | Amount    |
|--------------|--------------------------------|---|------------|----------------|-----------|
| 798472       | Jorge Guerra                   | Teacher meal per diem for trip to Duncan OK to secure | 10/02/2025 | 10/02/2025     | 409.50    |
| 798473       | RENE ADRIAN GUERRA             | mileage reimbursement- Region One Technology          | 10/02/2025 | 10/02/2025     | 65.94     |
| 798474       | ROXANNA CELINE HERNANDEZ       | Meal per diem for HOSA Fall Leadership Conference,    | 10/02/2025 | 10/02/2025     | 224.00    |
| 798475       | ISRAEL LUIS HINOJOSA           | Traveling/Students Meals                              | 10/02/2025 | 10/02/2025     | 600.00    |
| 798476       | TAMARAH IBARRA                 | 2025 PFE Statewide Conference in Waco, TX - 10-14-    | 10/02/2025 | 10/02/2025     | 220.50    |
| 798477       | JESSICA MORALES LARA           | MONTHLY MILEAGE EXPENSE                               | 10/02/2025 | 10/02/2025     | 193.34    |
| 798478       | ERNESTO LEAL JR                | BLANKET - Mileage Reimbursement 2025-2026             | 10/02/2025 | 10/02/2025     | 58.17     |
| 798479       | MANUELA LOPEZ                  | Mileage for Region one Training                       | 10/02/2025 | 10/02/2025     | 63.85     |
| 798480       | Magic Valley Electric Coop Inc | ENCUMBRANCE ELECTRICITY BILLS JULY 2025-              | 10/02/2025 | 10/02/2025     | 33,420.13 |
| 798481       | JUAN R MARTINEZ                | Mileage Reimbursement for Region One Workshops        | 10/02/2025 | 10/02/2025     | 65.94     |
| 798482       | JUAN R MARTINEZ                | Mileage Reimbursement and Meal Allowance              | 10/02/2025 | 10/02/2025     | 753.12    |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                        | Invoice Description                                  | Check Date | Cash Post Date | Amount |
|--------------|--------------------------------------|--|------------|----------------|--------|
| 798483       | JORGE MASCORRO                       | SBHS Band Dept. - OPEN PO for Monthly                | 10/02/2025 | 10/02/2025     | 345.80 |
| 798484       | I SELA A MENDOZA                     | Travel for August 2025 - May 2026                    | 10/02/2025 | 10/02/2025     | 79.31  |
| 798485       | Jorge Moreno                         | Traveling/Meals for Students                         | 10/02/2025 | 10/02/2025     | 780.00 |
| 798486       | ALBERT ORTIZ                         | SBHS Band Dept. - OPEN PO for Monthly                | 10/02/2025 | 10/02/2025     | 335.16 |
| 798487       | Pappasito's Smokehouse and Then Some | Students Meals for September 25th, 2025, JV Dark     | 10/02/2025 | 10/02/2025     | 480.00 |
| 798488       | MARIBEL C PARTIDA                    | MONTHLY MILEAGE EXPENSE                              | 10/02/2025 | 10/02/2025     | 212.80 |
| 798489       | ALFREDO FREDRICO PEREZ JR            | ACET Conference                                      | 10/02/2025 | 10/02/2025     | 482.71 |
| 798490       | IRMA IZABEL PEREZ                    | MILEAGE CTE TRAINING SEPTEMBER 18-19, 2025,          | 10/02/2025 | 10/02/2025     | 134.48 |
| 798491       | Jesus Perez                          | Chain Crew, UANL vs SBHS Sept 19-20, 2025 Varsity    | 10/02/2025 | 10/02/2025     | 30.00  |
| 798492       | MARCOS PESINA                        | SBHS Band Dept. - OPEN PO for Monthly                | 10/02/2025 | 10/02/2025     | 289.94 |
| 798493       | Pizza Properties, Inc.               | Student meals Volleyball 8th Miller Jordan vs Vernon | 10/02/2025 | 10/02/2025     | 317.52 |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                      | Check Date | Cash Post Date | Amount     |
|--------------|-------------------------------------|--|------------|----------------|------------|
| 798494       | PICO Propane and Fuels              | OPEN PO FOR DISTRICT FUEL FOR FLEET                      | 10/02/2025 | 10/02/2025     | 17,608.99  |
| 798495       | MELINDA PINON                       | CONTRACTED SERVICES - SPEECH LANGUAGE                    | 10/02/2025 | 10/02/2025     | 684.00     |
| 798496       | DULCE M QUIROZ                      | BLANKET - Mileage Reimbursement 2025-2026                | 10/02/2025 | 10/02/2025     | 30.94      |
| 798497       | Raising Cane's Restaurants LLC      | Student Meals for September 6 2025 Varsity Boys Golf     | 10/02/2025 | 10/02/2025     | 655.03     |
| 798498       | HILDA LETICIA RAMIREZ CASTRO        | 2025 PFE Statewide Conference in Waco, TX - 10-14-       | 10/02/2025 | 10/06/2025     | -802.48    |
| 798499       | Really Good Stuff                   | Teacher/TA \$100 Incentive (1st-Mr. Garza) - items are   | 10/02/2025 | 10/02/2025     | 180.16     |
| 798500       | REE Inc McDonald's                  | Student Meals 8th Volleyball A/B Riverside vs Liberty MS | 10/02/2025 | 10/02/2025     | 320.70     |
| 798501       | Region One Education Service Center | 2025-2026 Megabyte Services                              | 10/02/2025 | 10/02/2025     | 104,165.41 |
| 798502       | Republic Services Inc               | Services for Athletic Events at Bobby Morrow Stadium     | 10/02/2025 | 10/02/2025     | 267.85     |
| 798503       | Jacob Reyes                         | Chain Crew, UANL vs SBHS Sept 19-20, 2025 Varsity        | 10/02/2025 | 10/02/2025     | 30.00      |
| 798504       | RUBEN REZA                          | MONTHLY MILEAGE EXPENSE                                  | 10/02/2025 | 10/02/2025     | 214.55     |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                | Check Date | Cash Post Date | Amount   |
|--------------|-------------------------------------|--|------------|----------------|----------|
| 798505       | Riddell, Inc.                       | BCMS FOOTBALL SUPPLIES COACH AUCENSIO              | 10/02/2025 | 10/02/2025     | 5,129.95 |
| 798506       | Riddell/All American                | Decals/Chrome/ Multi Stripe Chrome/586             | 10/02/2025 | 10/02/2025     | 1,936.70 |
| 798507       | Rio Grande Valley Cross Country Coa | C/O Kathryn Howell Treasurer                       | 10/02/2025 | 10/02/2025     | 400.00   |
| 798508       | Rio Grande Valley Golf Coaches Asso | C/O Celso Gonzales                                 | 10/02/2025 | 10/02/2025     | 308.00   |
| 798509       | Rio Grande Valley Golf Coaches Asso | C/O Celso Gonzales                                 | 10/02/2025 | 10/02/2025     | 400.00   |
| 798510       | MARIA ARMINDA RODRIGUEZ             | Total travel for August 2025 - May 2026            | 10/02/2025 | 10/02/2025     | 149.66   |
| 798511       | MARIA ARMINDA RODRIGUEZ             | 2025 - PFE Statewide Conference - 10-14-17-2025 in | 10/02/2025 | 10/02/2025     | 802.48   |
| 798512       | MELISSA PEREZ RODRIGUEZ             | Mileage Reimbursement for attendance to Region One | 10/02/2025 | 10/02/2025     | 66.29    |
| 798513       | JUANITA ROJAS                       | Mileage reimbursement (monthly). Travel to RMS,    | 10/02/2025 | 10/02/2025     | 169.05   |
| 798514       | JONATHAN ALEXANDER ROSALES          | Travel/Students Meals                              | 10/02/2025 | 10/02/2025     | 1,380.00 |
| 798515       | Rush Truck Centers of Texas LP      | BOARD APPROVED 6/25/2025                           | 10/02/2025 | 10/02/2025     | 1,188.55 |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                  | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------------|--|------------|----------------|-----------|
| 798516       | BELINDA SALINAS                     | MONTHLY MILEAGE EXPENSE                              | 10/02/2025 | 10/02/2025     | 18.48     |
| 798517       | Israel Villarreal III               | Apple Campus Visit                                   | 10/02/2025 | 10/02/2025     | 112.50    |
| 798518       | JOSE ANGEL VILLARREAL               | MILEAGE: MATH PD WITH TECHNOLOGY                     | 10/02/2025 | 10/02/2025     | 67.24     |
| 798519       | Texas State Aquarium Association    | entrance fee for 5th grade field trip to Texas State | 10/02/2025 | 10/02/2025     | 1,872.00  |
| 798520       | American Express                    | FIRE ALARM AND INTERCOME (PA) SYSTEM                 | 10/03/2025 | 10/03/2025     | 21,738.10 |
| 798521       | Johnson Controls Fire Protection LP | TROUBLESHOOT/REPAIRS FIRE ALARM SIMPLEX              | 10/03/2025 | 10/03/2025     | 678.00    |
| 798522       | Lamar Companies                     | Billboard (Side by Side) Buss 77 & Dick Dowling      | 10/03/2025 | 10/03/2025     | 1,230.00  |
| 798523       | Lewis Electric Motors Inc           | PARTS/SUPPLIES FOR HVAC REPAIRS FOR YORK             | 10/03/2025 | 10/03/2025     | 2,488.34  |
| 798524       | Lone Star Glass & Mirror            | WINDOW REPAIRS - BERTA CABAZA MIDDLE                 | 10/03/2025 | 10/03/2025     | 262.50    |
| 798525       | San Benito CISD Child Nutrition Pro | TO PURCHASE PK SNACKS                                | 10/03/2025 | 10/03/2025     | 1,942.00  |
| 798526       | School Nurse Supply                 | Supplies for Teacher Jeanette Garcia                 | 10/03/2025 | 10/03/2025     | 86.89     |

**American Express      Check #798520**

| <b>Purchase Order Number</b> | <b>Full Name</b>      | <b>Description</b>  | <b>Amount</b> |
|------------------------------|-----------------------|---|---------------|
| 0012600090                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER SEAN CARNEYR   | 99.18         |
| 0012600096                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER JESUS MOLINAI  | 76.42         |
| 0012600097                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER OLIVIA GOMEZI  | 98.36         |
| 0012600098                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER LUIS GOMEZRFI  | 99.90         |
| 0012600099                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER CARLA AMBRIZ   | 0.31          |
| 0012600110                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER MEGAN BLOOM    | 66.15         |
| 0012600110                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER MEGAN BLOOM    | 32.87         |
| 0012600113                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER JOSE ZAMORAF   | 12.74         |
| 0012600113                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER JOSE ZAMORAF   | 86.34         |
| 0012600114                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER A. VASQUEZRFF  | 4.27          |
| 0012600114                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER A. VASQUEZRFF  | 95.02         |
| 0012600128                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER WILBERT PADROI | 22.96         |
| 0012600128                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER WILBERT PADROI | 74.27         |
| 0012600133                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER AIDE JJ CASTRO | 29.08         |
| 0012600185                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER EJ ACOSTARFP-I | 3.68          |
| 0012600185                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER EJ ACOSTARFP-I | 16.14         |
| 0012600185                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER EJ ACOSTARFP-I | 72.43         |
| 0012600186                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER JGUERRARFP-07  | 99.05         |
| 0012600187                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER BRENDA TREVIN  | 74.52         |
| 0012600187                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER BRENDA TREVIN  | 3.90          |
| 0012600187                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER BRENDA TREVIN  | 2.16          |
| 0012600188                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER A.GARZARFP-07  | 95.06         |
| 0012600189                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER J. MONTALVORI  | 11.87         |
| 0012600189                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER J. MONTALVORI  | 28.92         |
| 0012600191                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHERS MICHELLE CLA  | 99.32         |
| 0012600192                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER RICK RAMIREZR  | 19.86         |
| 0012600192                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER RICK RAMIREZR  | 77.58         |
| 0012600194                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY YANELLI LEONOR HERNA   | 103.92        |
| 0012600195                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER MGRIOSRFP-0    | 103.78        |
| 0012600196                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER L. GARCIAFP-0  | 14.20         |
| 0012600196                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER L. GARCIAFP-0  | 85.60         |
| 0012600203                   | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER GEORGINA LOP   | 99.99         |

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|------------|-----------------------|--|--------|
| 0012600228 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTD BY TEACHER ABEL MORENOR                   | 87.29  |
| 0012600229 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY E. LEOSRFP-0724-GMS AT                | 87.50  |
| 0012600232 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER MARY VILLAFRA                 | 98.86  |
| 0012600233 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER LESLEY EZELLRF                | 99.27  |
| 0012600234 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER RO GARCIA RFP-                | 97.04  |
| 0012600236 | School Specialty, LLC | TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER CLARA MEJIA BRISENIOR                 | 24.24  |
| 0012600236 | School Specialty, LLC | TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER CLARA MEJIA BRISENIOR                 | 74.56  |
| 0012600237 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER RICARDO DELG.                 | 79.55  |
| 0012600237 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER RICARDO DELG.                 | 13.73  |
| 0012600237 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER RICARDO DELG.                 | 12.04  |
| 0012600238 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER M. BALBOARFP-                 | 98.29  |
| 0012600239 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER M.OCHOA RFP-                  | 77.21  |
| 0012600239 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER M.OCHOA RFP-                  | 24.09  |
| 0012600251 | School Specialty, LLC | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER ESTER LEALRFP-C               | 111.08 |
| 0072600050 | School Specialty, LLC | Supplies for Teacher Cynthia Ortegon BID #: RFP-0724-GMS No Debarment Strategic PI     | 7.28   |
| 0072600072 | School Specialty, LLC | Supplies for Teacher Iris Rodriguez BID #: RFP-0724-GMSCICI.P1: - SBCISD will design a | 84.52  |
| 0072600072 | School Specialty, LLC | Supplies for Teacher Iris Rodriguez BID #: RFP-0724-GMSCICI.P1: - SBCISD will design a | 13.65  |
| 0072600074 | School Specialty, LLC | Classroom Supplies for Teacher Virgilio Gomez BID #: RFP-0724-GMS No Debarment Str     | 5.68   |
| 0072600074 | School Specialty, LLC | Classroom Supplies for Teacher Virgilio Gomez BID #: RFP-0724-GMS No Debarment Str     | 83.86  |
| 0072600074 | School Specialty, LLC | Classroom Supplies for Teacher Virgilio Gomez BID #: RFP-0724-GMS No Debarment Str     | 5.96   |
| 0072600075 | School Specialty, LLC | Supplies for Teacher Pedro Contreras BID #: RFP-0724-GMSCICI.P1: - SBCISD will desigr  | 98.09  |
| 0072600078 | School Specialty, LLC | Supplies for Teacher E. Medrano Bid #: RFP-0724-GMS No Debarment Strategic Plan: CIC   | 78.08  |
| 0072600078 | School Specialty, LLC | Supplies for Teacher E. Medrano Bid #: RFP-0724-GMS No Debarment Strategic Plan: CIC   | 3.91   |
| 0072600079 | School Specialty, LLC | Classroom supplies for Teacher Brittney O'connor BID #: RFP-0724-GMS No Debarment      | 92.21  |
| 0072600079 | School Specialty, LLC | Classroom supplies for Teacher Brittney O'connor BID #: RFP-0724-GMS No Debarment      | 2.45   |
| 0072600082 | School Specialty, LLC | Classroom supplies for Teacher Deandra Delgadillo BID #: RFP-0724-GMS No Debarmer      | 97.15  |
| 0072600083 | School Specialty, LLC | Supplies for Teacher Vanessa Rodriguez BID #: RFP-0724-GMSCICI.P1: - SBCISD will de:   | 97.53  |
| 0072600090 | School Specialty, LLC | Supplies for Teacher Laura Gonzalez Bid #: RFP-0724-GMS No Debarment Strategic Plan    | 90.63  |
| 0072600091 | School Specialty, LLC | Supplies for Teacher Yezenia Huerta Bid #: RFP-0724-GMS No Debarment Strategic Plan:   | 98.86  |
| 0072600092 | School Specialty, LLC | Classroom Supplies for Teacher Amelia Alaniz Bid #: RFP-0724-GMS No Debarment Strat    | 97.53  |
| 0072600093 | School Specialty, LLC | Supplies for Teacher Maribel Berrones Bid #: RFP-0724-GMS No Debarment Strategic Pl:   | 65.17  |
| 0072600093 | School Specialty, LLC | Supplies for Teacher Maribel Berrones Bid #: RFP-0724-GMS No Debarment Strategic Pl:   | 33.22  |
| 0072600095 | School Specialty, LLC | Supplies for Teacher Celina de la Fuente Bid #: RFP-0724-GMS No Debarment Strategic I  | 98.89  |
| 0072600096 | School Specialty, LLC | Supplies for Teacher Wynona Garza Bid #: RFP-0724-GMS No Debarment Strategic Plan:     | 94.43  |
| 0072600097 | School Specialty, LLC | Supplies for Teacher Carlos Zuniga Bid #: RFP-0724-GMS No Debarment Strategic Plan: C  | 92.56  |

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| 0072600098 | School Specialty, LLC        | Supplies for Teacher Eddie LucioBid#: RFP-0724-GMSNo DebarmentStrategic Plan:CIC           | 93.29  |
| 0072600098 | School Specialty, LLC        | Supplies for Teacher Eddie LucioBid#: RFP-0724-GMSNo DebarmentStrategic Plan:CIC           | 6.54   |
| 0072600099 | School Specialty, LLC        | Supplies for Teacher Mark NaranjoBid#: RFP-0724-GMSNo DebarmentStrategic Plan:C            | 99.25  |
| 0072600105 | School Specialty, LLC        | Classroom Supplies for Michael RoblesBid#: RFP-0724-GMSNo DebarmentStrategi Plc            | 98.23  |
| 0072600106 | School Specialty, LLC        | Classroom Supplies for Noe GarciaBid#: RFP-0724-GMSNo DebarmentStrategi Plan:CI            | 45.31  |
| 0072600106 | School Specialty, LLC        | Classroom Supplies for Noe GarciaBid#: RFP-0724-GMSNo DebarmentStrategi Plan:CI            | 54.68  |
| 0072600107 | School Specialty, LLC        | Supplies for Teacher Karna VelaBid#: RFP-0724-GMSNo DebarmentStrategic Plan:CICI           | 71.61  |
| 0072600107 | School Specialty, LLC        | Supplies for Teacher Karna VelaBid#: RFP-0724-GMSNo DebarmentStrategic Plan:CICI           | 20.82  |
| 0072600110 | School Specialty, LLC        | Classroom Supplies for Teacher Celia AnzalduaBID#: RFP -0724-GMSNo DebarmentSt             | 93.73  |
| 0222600067 | School Specialty, LLC        | classroom supplies for instructional use in Princ of Exercise Science & Wellness, Juanit   | 664.74 |
| 0222600067 | School Specialty, LLC        | classroom supplies for instructional use in Princ of Exercise Science & Wellness, Juanit   | 329.04 |
| 0222600067 | School Specialty, LLC        | classroom supplies for instructional use in Princ of Exercise Science & Wellness, Juanit   | 597.50 |
| 0222600067 | School Specialty, LLC        | classroom supplies for instructional use in Princ of Exercise Science & Wellness, Juanit   | 163.20 |
| 0222600067 | School Specialty, LLC        | classroom supplies for instructional use in Princ of Exercise Science & Wellness, Juanit   | 52.11  |
| 0412600025 | School Specialty, LLC        | Science teacher supplies (K517)OMNIA#R230305/Cart#1052223728G#1: SBCISD will in            | 88.28  |
| 0412600025 | School Specialty, LLC        | Science teacher supplies (K517)OMNIA#R230305/Cart#1052223728G#1: SBCISD will in            | 10.64  |
| 0412600048 | School Specialty, LLC        | Classroom supplies (K506)OMNIA#R230305/Cart#1052177239G#1: SBCISD will increa              | 93.41  |
| 0412600048 | School Specialty, LLC        | Classroom supplies (K506)OMNIA#R230305/Cart#1052177239G#1: SBCISD will increa              | 5.07   |
| 0412600052 | School Specialty, LLC        | Classroom supplies (H310)OMNIA#R230305/Cart#1052377102G#1: SBCISD will increa              | 91.46  |
| 0422600018 | School Specialty, LLC        | STICKERS, PAPER, GRAMMAR MIN TEACHER; YVONNE RODRIGUEZ ELARRFP -0724 G                     | 24.04  |
| 0422600018 | School Specialty, LLC        | STICKERS, PAPER, GRAMMAR MIN TEACHER; YVONNE RODRIGUEZ ELARRFP -0724 G                     | 75.81  |
| 0432600029 | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Coach Pedraza, Coach Villalp   | 292.29 |
| 0432600032 | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Jorge Moreno, Jessica Resenc   | 200.24 |
| 0432600032 | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Jorge Moreno, Jessica Resenc   | 52.98  |
| 0432600037 | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Raul Garza, Xavier Perez, Carl | 148.86 |
| 0432600037 | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Raul Garza, Xavier Perez, Carl | 21.50  |
| 0432600038 | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Pat Garza, Cris Ortega, Barbar | 194.46 |
| 0432600038 | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Pat Garza, Cris Ortega, Barbar | 49.40  |
| 1032600067 | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (3rd-Sauceda) - items are being purchased for classroom u       | 75.98  |
| 1032600068 | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (PK-Jimenez) - items are being purchased for classroom us       | 7.58   |
| 1032600068 | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (PK-Jimenez) - items are being purchased for classroom us       | 8.54   |
| 1032600068 | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (PK-Jimenez) - items are being purchased for classroom us       | 92.03  |
| 1042600015 | Lakeshore Learning Materials | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc  | 200.85 |
| 1042600016 | Lakeshore Learning Materials | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc  | 159.96 |
| 1042600019 | School Specialty, LLC        | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc  | 344.82 |

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| 1042600019 | School Specialty, LLC        | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 12.06    |
| 1042600019 | School Specialty, LLC        | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 241.45   |
| 1042600025 | School Specialty, LLC        | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 40.68    |
| 1042600036 | School Specialty, LLC        | Instructional Supplies needed for students and TeachersTCPN R230305 Goal 1:SBCISD         | 22.72    |
| 1042600036 | School Specialty, LLC        | Instructional Supplies needed for students and TeachersTCPN R230305 Goal 1:SBCISD         | 266.68   |
| 1042600037 | Lakeshore Learning Materials | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 1,374.13 |
| 1042600037 | Lakeshore Learning Materials | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 19.99    |
| 1042600037 | Lakeshore Learning Materials | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 37.99    |
| 1042600039 | Lakeshore Learning Materials | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 81.66    |
| 1042600039 | Lakeshore Learning Materials | Instructional Materials /Supplies utilizing the \$100.00 Stipend for Teachers and Instruc | 40.83    |
| 1082600008 | Lakeshore Learning Materials | Teacher general instructional supplies (\$100.00) statement.Ms. Hernandez, 5th-grade t    | 12.34    |
| 1082600008 | Lakeshore Learning Materials | Teacher general instructional supplies (\$100.00) statement.Ms. Hernandez, 5th-grade t    | 85.46    |
| 1082600009 | School Specialty, LLC        | Teacher general instructional supplies (\$100.00) statement.Ms. Aparicio, 1st-grade tea   | 98.06    |
| 1082600011 | Lakeshore Learning Materials | Teacher general instructional supplies (\$100.00) statement.Mrs. Estrada, Kinder teache   | 13.29    |
| 1082600011 | Lakeshore Learning Materials | Teacher general instructional supplies (\$100.00) statement.Mrs. Estrada, Kinder teache   | 8.49     |
| 1082600011 | Lakeshore Learning Materials | Teacher general instructional supplies (\$100.00) statement.Mrs. Estrada, Kinder teache   | 37.99    |
| 1082600022 | Lakeshore Learning Materials | Teacher general instructional supplies (\$100.00) statement.Ms. Castilleja, 3rd teacherBl | 91.86    |
| 1082600026 | School Specialty, LLC        | To purchase materials requested for Mr. Mark Munoz (Sped Teacher).BUY BOARD: 75C          | 35.27    |
| 1082600026 | School Specialty, LLC        | To purchase materials requested for Mr. Mark Munoz (Sped Teacher).BUY BOARD: 75C          | 24.16    |
| 1082600026 | School Specialty, LLC        | To purchase materials requested for Mr. Mark Munoz (Sped Teacher).BUY BOARD: 75C          | 175.95   |
| 1082600031 | School Specialty, LLC        | Teacher general instructional supplies (\$100.00) statement Mrs. Garcia, 3rd-grade Teac   | 12.03    |
| 1082600031 | School Specialty, LLC        | Teacher general instructional supplies (\$100.00) statement Mrs. Garcia, 3rd-grade Teac   | 26.75    |
| 1102600009 | School Specialty, LLC        | ACU-1 B.SALINAS/ORTEGA/REYES INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CON                    | 49.97    |
| 1102600009 | School Specialty, LLC        | ACU-1 B.SALINAS/ORTEGA/REYES INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CON                    | 2.28     |
| 1102600009 | School Specialty, LLC        | ACU-1 B.SALINAS/ORTEGA/REYES INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CON                    | 61.20    |
| 1102600009 | School Specialty, LLC        | ACU-1 B.SALINAS/ORTEGA/REYES INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CON                    | 178.43   |
| 1102600011 | School Specialty, LLC        | ENVIRONMENTAL SCIENCE C. MENDEZ INSTRUCTIONAL SUPPLIESOMNIA PARTNERS                      | 105.17   |
| 1102600012 | School Specialty, LLC        | KINDER CHAPA/VALLEJO INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R                     | 75.64    |
| 1102600012 | School Specialty, LLC        | KINDER CHAPA/VALLEJO INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R                     | 14.26    |
| 1102600012 | School Specialty, LLC        | KINDER CHAPA/VALLEJO INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R                     | 7.54     |
| 1102600012 | School Specialty, LLC        | KINDER CHAPA/VALLEJO INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R                     | 37.77    |
| 1102600012 | School Specialty, LLC        | KINDER CHAPA/VALLEJO INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R                     | 61.60    |
| 1102600013 | School Specialty, LLC        | O.GARCIA/D.RODRIGUEZ INSTRUCTIONAL SUPPLIES 100.00 eachOMNIA PARTNERS (I                  | 19.71    |
| 1102600013 | School Specialty, LLC        | O.GARCIA/D.RODRIGUEZ INSTRUCTIONAL SUPPLIES 100.00 eachOMNIA PARTNERS (I                  | 175.40   |
| 1102600014 | School Specialty, LLC        | B.CASTIILLO INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCIS                  | 99.59    |

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| 1102600015 | School Specialty, LLC        | B. REAZOLA INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBC               | 99.32  |
| 1122600021 | Lakeshore Learning Materials | Teaching Supplies J. Medina / V. HinojosaBuyboard 750-24GOAL 1 - Will increase stuc | 195.93 |
| 1122600023 | School Specialty, LLC        | Teaching Supplies - M. HernandezOMNIA R240115GOAL 1 - Will increase student aca     | 78.50  |
| 1122600023 | School Specialty, LLC        | Teaching Supplies - M. HernandezOMNIA R240115GOAL 1 - Will increase student aca     | 12.15  |
| 1122600023 | School Specialty, LLC        | Teaching Supplies - M. HernandezOMNIA R240115GOAL 1 - Will increase student aca     | 8.70   |
| 1122600031 | Lakeshore Learning Materials | Teaching SuppliesBuyboard 750-24B. LealGOAL 1 - Will increase student academic acl  | 57.15  |
| 1122600031 | Lakeshore Learning Materials | Teaching SuppliesBuyboard 750-24B. LealGOAL 1 - Will increase student academic acl  | 8.49   |
| 1122600032 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305E. ZamoraGOAL 1 - Will increase student academic      | 50.82  |
| 1122600032 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305E. ZamoraGOAL 1 - Will increase student academic      | 49.12  |
| 1122600033 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305M. OrtegaGOAL 1 - Will increase student academic      | 38.27  |
| 1122600033 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305M. OrtegaGOAL 1 - Will increase student academic      | 36.26  |
| 1122600034 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305J NaranjoGOAL 1 - Will increase student academic      | 94.61  |
| 1122600036 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305J. RomeroGOAL 1 - Will increase student academic      | 51.98  |
| 1122600036 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305J. RomeroGOAL 1 - Will increase student academic      | 32.94  |
| 1122600042 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305J.SalinasGOAL 1 - Will increase student academic a    | 39.91  |
| 1122600042 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305J.SalinasGOAL 1 - Will increase student academic a    | 32.63  |
| 1122600043 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305I. GuerreroGOAL 1 - Will increase student academic    | 82.28  |
| 1122600043 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305I. GuerreroGOAL 1 - Will increase student academic    | 16.44  |
| 1122600044 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305M. TrevinoGOAL 1 - Will increase student academic     | 96.44  |
| 1122600054 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305E. MontalvoGOAL 1 - Will increase student academ      | 78.36  |
| 1122600054 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305E. MontalvoGOAL 1 - Will increase student academ      | 6.49   |
| 1122600055 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305K. GomezGOAL 1 - Will increase student academic       | 74.20  |
| 1122600055 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305K. GomezGOAL 1 - Will increase student academic       | 15.79  |
| 1122600056 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305L. CantuGOAL 1 - Will increase student academic a     | 92.80  |
| 1122600057 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305C Alfaro-GarzaGOAL 1 - Will increase student acad     | 99.70  |
| 1122600069 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305L. GarciaGOAL 1 - Will increase student academic a    | 83.36  |
| 1122600069 | School Specialty, LLC        | Teaching SuppliesOMNIA R230305L. GarciaGOAL 1 - Will increase student academic a    | 7.95   |
| 1122600072 | Lakeshore Learning Materials | Teaching SuppliesRFP-0724-GMSD EscobedoGOAL 1 - Will increase student academic      | 109.21 |
| 1122600073 | Lakeshore Learning Materials | Teaching SuppliesRFP-0724-GMSN. ZapataGOAL 1 - Will increase student academic a     | 116.81 |
| 1162600011 | School Specialty, LLC        | TO PURCHASE ITEMS FOR TEACHER REIMBURSEMENT (MRS BARBOZA)SCHOOL SPEC                | 30.67  |
| 1162600011 | School Specialty, LLC        | TO PURCHASE ITEMS FOR TEACHER REIMBURSEMENT (MRS BARBOZA)SCHOOL SPEC                | 14.80  |
| 1162600011 | School Specialty, LLC        | TO PURCHASE ITEMS FOR TEACHER REIMBURSEMENT (MRS BARBOZA)SCHOOL SPEC                | 54.16  |
| 1162600017 | School Specialty, LLC        | TO PURCHASE ITEMS FOR TEACHER REIMBURSEMENT (MR. GARCIA)SCHOOL SPECIA               | 98.88  |
| 1162600018 | School Specialty, LLC        | TO PURCHASE ITEMS FOR TEACHER REIMBURSEMENT (MRS. YSASI)SCHOOL SPECIAL              | 97.01  |
| 1162600025 | Lakeshore Learning Materials | TO PURCHASE ITEMS FOR TEACHER REIMBURSEMENT (MRS. DE LA ROSA)LAKESHOR               | 84.49  |

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| 1162600026 | Lakeshore Learning Materials | TO PURCHASE ITEMS FOR TEACHER REIMBURSEMENT (MRS. GONZALEZ)LAKESHORE                  | 104.48   |
| 1172600025 | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305M. PulidoGOA:G          | 89.09    |
| 1172600025 | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305M. PulidoGOA:G          | 13.45    |
| 1172600038 | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305L. Resendez, 2nd        | 54.06    |
| 1172600041 | School Specialty, LLC        | K-5 instructional supplies and materials for implementation of the Math Bluebonnet c  | 605.70   |
| 1172600041 | School Specialty, LLC        | K-5 instructional supplies and materials for implementation of the Math Bluebonnet c  | 112.40   |
| 1172600041 | School Specialty, LLC        | K-5 instructional supplies and materials for implementation of the Math Bluebonnet c  | 37.36    |
| 1172600041 | School Specialty, LLC        | K-5 instructional supplies and materials for implementation of the Math Bluebonnet c  | 102.84   |
| 1172600041 | School Specialty, LLC        | K-5 instructional supplies and materials for implementation of the Math Bluebonnet c  | 405.83   |
| 1172600046 | Lakeshore Learning Materials | Teacher Allotment SuppliesBuyBoard: 750-24G. Covarrubias - KinderG 1: By June 2026    | 23.74    |
| 1172600050 | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305A. Sayas - Kinder       | 55.25    |
| 1172600050 | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305A. Sayas - Kinder       | 42.22    |
| 1172600057 | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305D. CervantesGOA         | 175.59   |
| 2032600005 | School Specialty, LLC        | Teacher supplies for instructional userR191815Goal 1:SBCISD/Collegiate Academy will i | 63.45    |
| 2032600005 | School Specialty, LLC        | Teacher supplies for instructional userR191815Goal 1:SBCISD/Collegiate Academy will i | 89.14    |
| 2032600005 | School Specialty, LLC        | Teacher supplies for instructional userR191815Goal 1:SBCISD/Collegiate Academy will i | 12.15    |
| 2032600005 | School Specialty, LLC        | Teacher supplies for instructional userR191815Goal 1:SBCISD/Collegiate Academy will i | 99.63    |
| 2032600005 | School Specialty, LLC        | Teacher supplies for instructional userR191815Goal 1:SBCISD/Collegiate Academy will i | 27.75    |
| 2032600005 | School Specialty, LLC        | Teacher supplies for instructional userR191815Goal 1:SBCISD/Collegiate Academy will i | 35.79    |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 80.78    |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 80.78    |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 80.78    |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 80.51    |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 164.77   |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 105.40   |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 135.50   |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 140.85   |
| 7282600030 | Unifirst Holdings Inc        | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 202                | 76.39    |
| 8152600009 | Jason's Deli                 | Lunch for Middle School Counselor's Meeting, September 23, 2025RFP-1022-MCSDGr        | 100.90   |
| 9312600181 | Jason's Deli                 | Student Meals for September 22, 2025 JV Dk/Varsity Volleyball vs Hanna/Coach Claris   | 322.20   |
| 9312600193 | Jason's Deli                 | Student Meals for September 27, 2025 SBHS Boys/Girls XC vs Donna North HS/Coach       | 209.79   |
| 9382600014 | Superior Alarms              | FIRE ALARM AND INTERCOME (PA) SYSTEM REPAIRSBUYBOARD# 751-21GOAL 6: SBC               | 127.50   |
| 9382600035 | Superior Alarms              | FIRE ALARM AND INTERCOME (PA) SYSTEM REPAIRSBUYBOARD# 751-21GOAL 6: SBC               | 377.50   |
| 9382600061 | Superior Alarms              | FIRE ALARM AND INTERCOME (PA) SYSTEM REPAIRSBUYBOARD# 751-21GOAL 6: SBC               | 340.00   |
| 9382600080 | Superior Alarms              | FIRE ALARM AND INTERCOME (PA) SYSTEM REPAIRSBUYBOARD# 751-21GOAL 6: SBC               | 1,255.00 |

|            |                 |   |                  |
|------------|-----------------|---|------------------|
| 9382600085 | Superior Alarms | FIRE ALARM REPAIRS AT LA PALOMA ELEMENTARY, RMS. 301 & 307BUYBOARD# 751 | 630.00           |
| 9382600092 | Superior Alarms | FIRE ALARM REPAIRS AT LA ENCANTADA ELEMENTARY, WING D MECHANICAL ROOM   | 720.00           |
|            |                 |   | <b>21,738.10</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check               | Invoice Description  | Check Date | Cash Post Date | Amount     |
|--------------|-----------------------------|--|------------|----------------|------------|
| 798527       | Sherwin Williams Company    | PAINTING SUPPLIES - BERTA CABAZA MIDDLE                    | 10/03/2025 | 10/03/2025     | 2,998.24   |
| 798528       | Sizzling Caesars, LLC       | Meals for 8th Football A/B Riverside vs Liberty MS,        | 10/03/2025 | 10/03/2025     | 357.33     |
| 798529       | STB USA LLC                 | Cosmetology Class Student Supplies                         | 10/03/2025 | 10/03/2025     | 697.65     |
| 798530       | Staples Business Advantage  | Teacher utilizing their \$100 stipend for school supplies. | 10/03/2025 | 10/03/2025     | 5,202.30   |
| 798531       | Sweetwater                  | SBHS Band Dept. - Supplies for SBHS Band Dept. Use         | 10/03/2025 | 10/03/2025     | 224.00     |
| 798532       | T A S B Inc                 | HR Subscription Renewal 2025-2026                          | 10/03/2025 | 10/03/2025     | 2,000.00   |
| 798533       | T E P S A                   | TEPSA 2025 STUDENT LEADERSHIP WORKSHOP                     | 10/03/2025 | 10/03/2025     | 432.00     |
| 798534       | TEACH FOR AMERICA           | Teach for America : Services Rendered for the 2025-        | 10/03/2025 | 10/03/2025     | 30,000.00  |
| 798535       | TEXAS ASSOCIATION OF SCHOOL | Fee for Active Non-Superintendent Level Membership:        | 10/03/2025 | 10/03/2025     | 312.00     |
| 798536       | The Home Depot/G E C F      | Flat Free Tires for Water Cows and BC/SBHS                 | 10/03/2025 | 10/03/2025     | 663.47     |
| 798537       | Trafera, LLC                | NEWLINE Q PRO SERIES 75" INTERACTIVE FLAT                  | 10/03/2025 | 10/03/2025     | 135,420.00 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                            | Invoice Description  | Check Date | Cash Post Date | Amount     |
|--------------|--|--|------------|----------------|------------|
| 798538       | VALIDATE ME INC c/o Elizabeth Llongueras | Transcript evaluation and record procurement services      | 10/03/2025 | 10/03/2025     | 425.00     |
| 798539       | Valley Shredding Service                 | Shredding Services for Administration Office               | 10/03/2025 | 10/03/2025     | 374.00     |
| 798540       | Whataburger                              | Student Meals for September 30th, 2025, 8th Football A     | 10/03/2025 | 10/03/2025     | 1,325.23   |
| 798541       | KAYLA ANN ZAVALA                         | CONTRACTED SERVICES - SPEECH LANGUAGE                      | 10/03/2025 | 10/03/2025     | 988.00     |
| 798542       | La Especial Bakery                       | Sweet Bread For RTI Training with Assessment               | 10/03/2025 | 10/03/2025     | 20.00      |
| 798543       | Lakeshore Learning Materials             | Instructional Material Utilizing                           | 10/03/2025 | 10/03/2025     | 1,095.27   |
| 798544       | Lowe's Business Acct #1648               | Landrum Educational Complex - (March Flood Damages)        | 10/03/2025 | 10/03/2025     | 1,800.88   |
| 798545       | Savvas Learning Company LLC              | Spanish I Instructional Resources                          | 10/03/2025 | 10/03/2025     | 145,726.40 |
| 798546       | School Specialty, LLC                    | 2025-26 TEACHERS CLASSROOM SUPPLIES                        | 10/03/2025 | 10/03/2025     | 3,887.82   |
| 798547       | Staples Business Advantage               | Teacher utilizing their \$100 stipend for school supplies. | 10/03/2025 | 10/03/2025     | 1,108.56   |
| 798548       | Sweetwater                               | SBHS Band Dept. - Equipment and Supplies for MJMS          | 10/03/2025 | 10/03/2025     | 228.58     |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                          | Invoice Description                              | Check Date | Cash Post Date | Amount   |
|--------------|--|--|------------|----------------|----------|
| 798549       | T & W TireLLC                          | 750-16 TRIPIB OFFOAMFILL - MAINT DEPT            | 10/03/2025 | 10/03/2025     | 424.88   |
| 798550       | T A S B Inc                            | TASA/TASB txEDCON 2025, registration fees        | 10/03/2025 | 10/03/2025     | 3,080.00 |
| 798551       | Texas Association Of Community Schools | Institutional Membership 2025-2026               | 10/03/2025 | 10/03/2025     | 800.00   |
| 798552       | Texas Elem Princ & Supervrs Assn       | Membership Renewal for Principal Lucas Gomez and | 10/03/2025 | 10/03/2025     | 778.00   |
| 798553       | The Home Depot/G E C F                 | Professional Development Items for A-Pod         | 10/03/2025 | 10/03/2025     | 770.34   |
| 798554       | Tops the Outdoor Power Store           | TRIMMER - DR. GARZA STEAM ACADEMY                | 10/03/2025 | 10/03/2025     | 1,484.50 |
| 798555       | Unifirst Holdings Inc                  | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3      | 10/03/2025 | 10/03/2025     | 626.25   |
| 798556       | Valley Shredding Service               | Shredding Services for Administration Office     | 10/03/2025 | 10/03/2025     | 187.00   |
| 798557       | TreviPay                               | Office supplies                                  | 10/03/2025 | 10/03/2025     | 38.26    |
| 798558       | Weight & Test Solutions Inc            | Recurring Yearly Calibrating Wrestling Scales to | 10/03/2025 | 10/03/2025     | 190.00   |
| 798559       | American Express                       | Office supplies for Child Nutrition Program.     | 10/08/2025 | 10/08/2025     | 385.82   |

**American Express**

**Check #798559**

| <b>Purchase Order Number</b> | <b>Full Name</b> | <b>Description</b>   | <b>Amount</b> |
|------------------------------|------------------|--|---------------|
| 9352600091                   | Gateway Printing | Office supplies for Child Nutrition Program.RFP-0821-GMS Quote No. 210656-0GOAL: 1 FI. | 172.06        |
| 9352600091                   | Gateway Printing | Office supplies for Child Nutrition Program.RFP-0821-GMS Quote No. 210656-0GOAL: 1 FI. | 213.76        |
|                              |                  |  | <b>385.82</b> |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                | Invoice Description                                  | Check Date | Cash Post Date | Amount    |
|--------------|------------------------------|--|------------|----------------|-----------|
| 798560       | Grainger Industrial Supplies | Ed Downs Water Heater Crimp Adapter Fitting          | 10/08/2025 | 10/08/2025     | 205.32    |
| 798561       | Labatt Food Service          | Grocery Order (ADD-ON'S) FOR ALL CAFETERIAS          | 10/08/2025 | 10/08/2025     | 71,412.57 |
| 798562       | Nicho Produce Company        | Produce Orders for all District Cafeterias 2025-2026 | 10/08/2025 | 10/08/2025     | 1,605.70  |
| 798563       | PAY SCHOOLS                  | LUNCH MONEY NOW QUARTERLY FEES                       | 10/08/2025 | 10/08/2025     | 180.00    |
| 798564       | Sam's Club Direct Commercial | PURCHASE OF FOOD ITEMS AND NON FOOD ITEMS            | 10/08/2025 | 10/08/2025     | 190.15    |
| 798565       | Terra Cooling, LLC           | TO SERVICE CAFETERIA EQUIPMENT FOR CNP               | 10/08/2025 | 10/08/2025     | 6,604.40  |
| 798566       | The Home Depot/G E C F       | Pallet Jack and Industrial Pedestal Fan for CNP WH.  | 10/08/2025 | 10/08/2025     | 1,340.66  |
| 798567       | American Express             | BOARD APPROVED 06/25/2025 LEASE AGREEMENT            | 10/08/2025 | 10/08/2025     | 26,361.96 |
| 798568       | DALIA G CANTU                | Travel for August 2025 - May 2026                    | 10/08/2025 | 10/08/2025     | 44.38     |
| 798569       | MARTA NEREIDA CERVANTES      | Mileage Reimbursement for attendance to Region One   | 10/08/2025 | 10/08/2025     | 66.29     |
| 798570       | MONICA MICHELLE CHAMPION     | MONTHLY MILEAGE EXPENSE                              | 10/08/2025 | 10/08/2025     | 33.53     |

**American Express****Check #798567**

| <b>Purchase Order Number</b> | <b>Full Name</b>  | <b>Description</b>   | <b>Amount</b> |
|------------------------------|-------------------|--|---------------|
| 0412600084                   | Xerox Corporation | Overage charges on office copier 25-26 YROMNIA-R#191104Attn: D. Garcia, p    | 2.26          |
| 0422600003                   | Xerox Corporation | BILLABLE PRINTS COLOR COPIES MARCH, JULY THRU DECEMBER 2025 MILLEI           | 98.73         |
| 0432600043                   | Xerox Corporation | Color Copies Overage Charges for Riverside Middle School TCPN Contract #2I   | 7.26          |
| 1012600039                   | Xerox Corporation | XEROX USAGE CHARGES FOR COLOR COPIESVENDOR#006752REGION 4 ECS-               | 240.01        |
| 1032600005                   | Xerox Corporation | purchase order being submitted for cost of Xerox Color Copier overages OMT   | 139.15        |
| 1042600018                   | Perma Bound       | Books for Library Battle of the BooksBuyboard 702-23Goal 1:SBCISD/Ed Down    | 112.84        |
| 1092600044                   | Xerox Corporation | To Purchase Ink Supplies Instructional Supplies RFP # 00811-FEB2020G 1: Fran | 27.63         |
| 1122600026                   | Xerox Corporation | Color PrintsDIR-CPO-5425GOAL 1 - Will increase student academic achieveme    | 86.31         |
| 1172600013                   | Xerox Corporation | Xerox Overage ChargesOMNIA Contract Number: R241205G1: By June 2026, /       | 333.95        |
| 1622600104                   | Xerox Corporation | SBHS Band Dept. - OPEN PO for Miller Jordan MS Band Dept.-Overcharges fo     | 3.19          |
| 2032600020                   | Xerox Corporation | Collegiate Academy-Color CopiesContract Number: R241205Goal 1:SBCISD/Ci      | 153.22        |
| 7012600010                   | Xerox Corporation | Charges for colored copiesTCPN #R241205Strategic Plan: 3. Improve public re  | 84.50         |
| 7252600006                   | Xerox Corporation | Color Billable Prints  | 5.99          |
| 7262600034                   | Xerox Corporation | Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEART     | 112.96        |
| 7262600034                   | Xerox Corporation | Color Copies Overage for Business Office & Payroll2024-2025 SCHOOL YEART     | 0.57          |
| 7272600009                   | Xerox Corporation | Overages TCPN#R1911042025-2026 School YearStrategic Plan 1: Ensure acac      | 29.56         |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 170.08        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 299.81        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 170.08        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 150.92        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 150.92        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 149.95        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 149.95        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 150.92        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 155.10        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 150.92        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 169.23        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 169.23        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 150.92        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 174.26        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 299.81        |
| 7282600011                   | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHSFOR DIS               | 299.81        |



|            |                   |  |          |
|------------|-------------------|--|----------|
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 149.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 150.92   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.81   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 169.82   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 63.40    |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 364.57   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 179.83   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 149.50   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 200.57   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 1,893.11 |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 456.81   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 1,738.48 |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 1,738.48 |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 1,738.48 |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 200.57   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 200.57   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 299.95   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 200.57   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 200.57   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 169.82   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 170.08   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 169.82   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 169.82   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 149.50   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 170.08   |
| 7282600011 | Xerox Corporation | BOARD APPROVED 06/25/2025 LEASE AGREEMENT FOR 48 MONTHS                      | 169.82   |
| 7282600024 | Xerox Corporation | COLOR COPY OVERAGES FOR THE PURCHASING DEPARTMENT 2025-2026 SC               | 26.45    |
| 8012600005 | Xerox Corporation | Academics Department - Color CopiesOMINIA Partners - Contract Number: 20     | 211.11   |
| 8012600005 | Xerox Corporation | Academics Department - Color CopiesOMINIA Partners - Contract Number: 20     | 85.28    |
| 8032600008 | Xerox Corporation | Color copies overage; TCPN Contract# R-191104; Goal 1 SBCISD will increase : | 80.32    |

|            |                   |  |                  |
|------------|-------------------|--|------------------|
| 8072600005 | Xerox Corporation | COLOR COPY OVERAGE   | 42.07            |
| 8722600013 | Xerox Corporation | TCPN #R191104Goal 1: SBCISD will increase student .                            | 695.92           |
| 8732600013 | Xerox Corporation | Purchase order to pay for the Xerox color print overage charges throughout tl  | 17.92            |
| 9222600030 | Xerox Corporation | Xerox copier overages/color copiesGoal 1: SBCISD will increase student acade   | 110.66           |
| 9352600040 | Xerox Corporation | Re-Current Montly Fees for color Billable Prints for the police deparmtent GO/ | 111.73           |
| 9502600014 | Xerox Corporation | Color copies 2025 - 2026 for Child Nutrition ProgramGOAL: 1 FI.2SBCISD WILL    | 133.50           |
|            |                   | Color copies for 2025 - 2026FACE Department                                    | <b>26,361.96</b> |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                  | Invoice Description                                    | Check Date | Cash Post Date | Amount    |
|--------------|--------------------------------|--|------------|----------------|-----------|
| 798571       | JOANNE SANCHEZ CISNEROS        | PerDiem ACET FALL Conference JCisneros; SBCISD         | 10/08/2025 | 10/08/2025     | 283.50    |
| 798572       | City Of San Benito             | ENCUMBRANCE WATER SERVICE JULY 2025 - JUNE             | 10/08/2025 | 10/08/2025     | 33,770.41 |
| 798573       | Commerce Bank Commercial Cards | TASA/TASB txEDCON 2025, hotel charges for I.           | 10/08/2025 | 10/08/2025     | 3,832.20  |
| 798574       | ARACELY CORREA                 | MONTHLY MILEAGE EXPENSE                                | 10/08/2025 | 10/08/2025     | 332.85    |
| 798575       | ZELICA ARACELY ESPINOZA SIERRA | MONTHLY MILEAGE EXPENSE                                | 10/08/2025 | 10/08/2025     | 131.43    |
| 798576       | JENNIFER ESQUIVEL              | Mileage Reimbursement- TSI Build Your Summer Camp      | 10/08/2025 | 10/08/2025     | 66.54     |
| 798577       | RUBEN ESQUIVEL JR              | Meals for (10) cadets and (3) staff members (lunch and | 10/08/2025 | 10/08/2025     | 585.00    |
| 798578       | EDUARDO FARIAS                 | Per Diem for attendance to the Apple Tour - 10/27-     | 10/08/2025 | 10/08/2025     | 112.50    |
| 798579       | IMELDA GAMEZ                   | MONTHLY MILEAGE EXPENSE                                | 10/08/2025 | 10/08/2025     | 244.08    |
| 798580       | ABBYGALE HELENE GARCIA         | Mileage Reimbursement                                  | 10/08/2025 | 10/08/2025     | 69.33     |
| 798581       | DANIEL GARCIA                  | Mandatory Training for GEAR UP Campus Leadership       | 10/08/2025 | 10/08/2025     | 63.42     |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                      | Check Date | Cash Post Date | Amount   |
|--------------|-------------------------------------|--|------------|----------------|----------|
| 798582       | VELMA GARCIA                        | MONTHLY MILEAGE EXPENSE                                  | 10/08/2025 | 10/08/2025     | 23.52    |
| 798583       | MELISSA MARIE HELLEVIK RAMOS        | MONTHLY MILEAGE EXPENSE                                  | 10/08/2025 | 10/08/2025     | 177.94   |
| 798584       | LAURA DENISE LANE                   | MILEAGE MISSION EVENT CENTER, MISSION                    | 10/08/2025 | 10/08/2025     | 127.88   |
| 798585       | ALAN M LARRALDE-CASTRO              | Meal per diem for Apple Executive Briefing, Oct 27-28,   | 10/08/2025 | 10/08/2025     | 112.50   |
| 798586       | CYNTHIA LOPEZ GONZALEZ              | MONTHLY MILEAGE EXPENSE                                  | 10/08/2025 | 10/08/2025     | 174.16   |
| 798587       | MARA LETICIA MARTINEZ               | BLANKET - Mileage Reimbursement 2025-2026                | 10/08/2025 | 10/08/2025     | 11.79    |
| 798588       | Military Highway Water Supply Corpo | ENCUMBRANCE WATER SERVICE 2025-26                        | 10/08/2025 | 10/08/2025     | 7,050.12 |
| 798589       | TIMOTHY MOA                         | Reimbursement: master lock & adapter purchased from      | 10/08/2025 | 10/08/2025     | 39.72    |
| 798590       | ABEL MORENO JR                      | Girls Cross Country Per Diem for Students and Staff for  | 10/08/2025 | 10/29/2025     | -610.00  |
| 798591       | JESSICA MARIE PARDO                 | MONTHLY MILEAGE EXPENSE                                  | 10/08/2025 | 10/08/2025     | 60.06    |
| 798592       | RAMIRO PARTIDA                      | Per diem for Ramiro Partida for Fall Forum Oct 5-6, 2025 | 10/08/2025 | 10/08/2025     | 103.50   |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                       | Check Date | Cash Post Date | Amount   |
|--------------|-----------------------------------|---|------------|----------------|----------|
| 798593       | Pender's Music Company            | SBHS Band Dept. - Music for BCMS Band Dept. Use           | 10/08/2025 | 10/08/2025     | 1,112.77 |
| 798594       | ALFREDO FREDRICO PEREZ JR         | Apple Campus Visit  | 10/08/2025 | 10/08/2025     | 673.79   |
| 798595       | Pinnacle Medical Management Corp  | REQUIRED POST ACCIDENT DRUG & ALCOHOL                     | 10/08/2025 | 10/08/2025     | 210.00   |
| 798596       | MELINDA PINON                     | CONTRACTED SERVICES - SPEECH LANGUAGE                     | 10/08/2025 | 10/08/2025     | 456.00   |
| 798597       | Pioneer Athletics                 | Brite Stipe White paint for all athletic fields at Middle | 10/08/2025 | 10/08/2025     | 710.00   |
| 798598       | Precision Business Machines, Inc. | VARIQUEST REPLACEMENT MATTE PAPER, INK,                   | 10/08/2025 | 10/08/2025     | 1,459.99 |
| 798599       | CYNTHIA PUENTE                    | MONTHLY MILEAGE EXPENSE                                   | 10/08/2025 | 10/08/2025     | 184.94   |
| 798600       | MELISSA QUINTANILLA               | Mileage Reimbursement for Melissa Quintanilla, CNP        | 10/08/2025 | 10/08/2025     | 29.68    |
| 798601       | ANNA IRENE RAMIREZ                | MONTHLY MILEAGE EXPENSE                                   | 10/08/2025 | 10/08/2025     | 191.73   |
| 798602       | ESTEFANA ELENA RAMIREZ            | PerDiem ACET Fall Conference S. Ramirez; SBCISD will      | 10/08/2025 | 10/08/2025     | 419.71   |
| 798603       | Rayne of the Rio Grande Valley    | Repair Water Reverse Osmosis System (Maintenance          | 10/08/2025 | 10/08/2025     | 1,147.00 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                          | Invoice Description                                     | Check Date | Cash Post Date | Amount    |
|--------------|--|---|------------|----------------|-----------|
| 798604       | Really Good Stuff                      | Teacher/TA \$100 Incentive (3rd-Zavala) - items are     | 10/08/2025 | 10/08/2025     | 97.94     |
| 798605       | Red Charter Buses, LLC                 | SBHS Band Dept. - Charter Bus for SBHS Marching         | 10/08/2025 | 10/08/2025     | 7,050.00  |
| 798606       | Republic Services Inc                  | Board Approved June 25, 2025                            | 10/08/2025 | 10/08/2025     | 10,333.36 |
| 798607       | Republic Services Inc                  | Board Approved June 25, 2025                            | 10/08/2025 | 10/08/2025     | 3,468.42  |
| 798608       | Republic Services Inc                  | Board Approved June 25, 2025                            | 10/08/2025 | 10/08/2025     | 5,758.00  |
| 798609       | Republic Services Inc                  | Board Approved June 25, 2025                            | 10/08/2025 | 10/08/2025     | 14,976.96 |
| 798610       | R-5 Eateries Harlingen, LLC            | Student Meals October 4, 2025 BCMS XC boys/girls/vs     | 10/08/2025 | 10/08/2025     | 180.00    |
| 798611       | PEGGY LEE ROSA                         | TASB Conference for Administrative Professionals        | 10/08/2025 | 10/08/2025     | 262.50    |
| 798612       | Round Rock Independent School District | Registration Fee for the Stony Point HS Find the Tiger  | 10/08/2025 | 10/08/2025     | 450.00    |
| 798613       | Smartcom Telephone LLC                 | Telecommunication Services                              | 10/08/2025 | 10/08/2025     | 3,869.45  |
| 798614       | STP NJROTC Booster Club                | Lunch for (10) cadets and (3) staff members during Find | 10/08/2025 | 10/08/2025     | 130.00    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                 | Invoice Description  | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------|--|------------|----------------|-----------|
| 798615       | T-Mobile USA, Inc.            | High Capacity Router for KSBG Offsite Productions &        | 10/08/2025 | 10/08/2025     | 29.75     |
| 798616       | AMY LEE TOBIAS                | MONTHLY MILEAGE EXPENSE                                    | 10/08/2025 | 10/08/2025     | 78.89     |
| 798617       | JOSE TORRES                   | Boys Cross Country Per Diem for Students and Staff for     | 10/08/2025 | 10/08/2025     | 610.00    |
| 798618       | ERMELINDA VELA RIVERA         | PerDiem ACET Fall Conference Linda Rivera; SBCISD          | 10/08/2025 | 10/08/2025     | 482.71    |
| 798619       | DIANA ZUNIGA                  | Mileage Reimbursement                                      | 10/08/2025 | 10/08/2025     | 69.33     |
| 798620       | American Express              | 2025-26 TEACHERS CLASSROOM SUPPLIES                        | 10/08/2025 | 10/08/2025     | 8,994.94  |
| 798621       | J Maya Designs & Graphics LLC | 50- Pink badge for October Police                          | 10/08/2025 | 10/08/2025     | 325.00    |
| 798622       | La Especial Bakery            | Sweetbread for TELPAS &ELPS Training Oct 4, 2025           | 10/08/2025 | 10/08/2025     | 48.00     |
| 798623       | Lakeshore Learning Materials  | Teacher utilizing their \$100 stipend for school supplies. | 10/08/2025 | 10/08/2025     | 52.97     |
| 798624       | Lead4ward LLC                 | Lead4ward Trainings FOR: August 22, 2025 ... Sept. 19,     | 10/08/2025 | 10/08/2025     | 4,500.00  |
| 798625       | Lone Star Learning            | Math and Science Instructional Resources Grades 3rd-       | 10/08/2025 | 10/08/2025     | 37,050.00 |

**American Express****Check #798620**

| <b>Purchase Order Number</b> | <b>Full Name</b>             | <b>Description</b>   | <b>Amount</b> |
|------------------------------|------------------------------|--|---------------|
| 0012600108                   | School Specialty, LLC        | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER A. MERCADORI                | 62.63         |
| 0012600140                   | School Specialty, LLC        | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER PAUL HERNANI                | 65.48         |
| 0012600229                   | School Specialty, LLC        | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY E. LEOSRFP-0724-GMS A               | 10.50         |
| 0012600238                   | School Specialty, LLC        | 2025-26 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER M. BALBOARFP                | 1.69          |
| 0412600036                   | School Specialty, LLC        | Classroom supplies (H312)OMNIA#R230305/Cart#1052182789G#1: SBCISD will incre         | 98.18         |
| 0412600037                   | School Specialty, LLC        | Classroom supplies (F116)OMNIA#R230305/Cart#1052251803G#1: SBCISD will increa        | 100.66        |
| 0412600038                   | School Specialty, LLC        | Classroom supplies (J406)OMNIA#R230305/Cart#1052355803G#1: SBCISD will increa        | 44.34         |
| 0412600038                   | School Specialty, LLC        | Classroom supplies (J406)OMNIA#R230305/Cart#1052355803G#1: SBCISD will increa        | 20.28         |
| 0412600038                   | School Specialty, LLC        | Classroom supplies (J406)OMNIA#R230305/Cart#1052355803G#1: SBCISD will increa        | 27.60         |
| 0412600039                   | School Specialty, LLC        | Classroom supplies (F114)OMNIA#R230305/Cart#105389061G#1: SBCISD will increas        | 99.60         |
| 0412600040                   | School Specialty, LLC        | Science class project suppliesOMNIA#R230305/Cart#1048539046G#1: SBCISD will inc      | 126.00        |
| 0412600040                   | School Specialty, LLC        | Science class project suppliesOMNIA#R230305/Cart#1048539046G#1: SBCISD will inc      | 276.00        |
| 0412600040                   | School Specialty, LLC        | Science class project suppliesOMNIA#R230305/Cart#1048539046G#1: SBCISD will inc      | 877.04        |
| 0412600053                   | School Specialty, LLC        | Classroom supplies (G215)OMNIA#R230305/Cart#1052383731G#1: SBCISD will incre:        | 99.17         |
| 0412600054                   | School Specialty, LLC        | Classroom supplies (K513)OMNIA#R230305/Cart#1052417037G#1: SBCISD will incre:        | 92.45         |
| 0412600056                   | School Specialty, LLC        | Classroom supplies (G212)OMNIA#R230305/Cart#1052383597G#1: SBCISD will incre:        | 99.94         |
| 1032600078                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (PK-Sosa)BuyBoar   | 236.41        |
| 1032600078                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (PK-Sosa)BuyBoar   | 60.76         |
| 1032600088                   | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (1st-Castaneda) - items are being purchased for classroom | 59.78         |
| 1032600088                   | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (1st-Castaneda) - items are being purchased for classroom | 37.03         |
| 1102600005                   | School Specialty, LLC        | INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCISD will desig             | 26.49         |
| 1102600005                   | School Specialty, LLC        | INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCISD will desig             | 650.16        |
| 1102600005                   | School Specialty, LLC        | INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCISD will desig             | 1,990.24      |
| 1102600005                   | School Specialty, LLC        | INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCISD will desig             | 498.60        |
| 1102600005                   | School Specialty, LLC        | INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCISD will desig             | 79.78         |
| 1102600005                   | School Specialty, LLC        | INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCISD will desig             | 113.96        |
| 1102600005                   | School Specialty, LLC        | INSTRUCTIONAL SUPPLIESOMNIA PARTNERS (CONTRACT R230305)SBCISD will desig             | 781.07        |
| 1122600066                   | Lakeshore Learning Materials | Teaching SuppliesRFP-0724-GMSD. LeosGOAL 1 - Will increase student academic act      | 96.86         |
| 1152600021                   | School Specialty, LLC        | Material Utilizing for the teacher'sREP-0821-GMSGGoal: Garza will implement program  | 212.10        |
| 1152600021                   | School Specialty, LLC        | Material Utilizing for the teacher'sREP-0821-GMSGGoal: Garza will implement program  | 3.89          |
| 1152600045                   | School Specialty, LLC        | MATERIALS FOR THE TEACHERSRFP-0724-GMSThe items for this order will be utilizec      | 315.50        |
| 1152600045                   | School Specialty, LLC        | MATERIALS FOR THE TEACHERSRFP-0724-GMSThe items for this order will be utilizec      | 152.43        |

|            |                       |  |  |                 |
|------------|-----------------------|--|--|-----------------|
| 1152600047 | School Specialty, LLC | Instructional Material Utilizing REP-0821-GMSG | Goal: Garza will implement program ini | 1,244.88        |
| 8092600059 | Jason's Deli          | Staff Development lunch September 25, 2025     | After School Program - J. GuerraRFP-10 | 333.44          |
|            |                       |  |  | <b>8,994.94</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                      | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------------|--|------------|----------------|-----------|
| 798626       | San Benito CISD Child Nutrition Pro | Snack boxes for trainings/meetings 2025-2026             | 10/08/2025 | 10/08/2025     | 980.00    |
| 798627       | School Nurse Supply                 | disposable gloves for instructional use in Culinary Arts | 10/08/2025 | 10/08/2025     | 1,368.74  |
| 798628       | School Specialty, LLC               | TEACHERS UTILIZING THEIR \$100 STIPEND                   | 10/08/2025 | 10/08/2025     | 1,212.91  |
| 798629       | Sherwin Williams Company            | PAINT FOR SHOP FLOORING                                  | 10/08/2025 | 10/08/2025     | 7,066.65  |
| 798630       | Staples Business Advantage          | Instructional materials for activities and projects.     | 10/08/2025 | 10/08/2025     | 11,572.31 |
| 798631       | Studies Weekly, Inc                 | Studies Weekly Readers for Dual Language Students at     | 10/08/2025 | 10/08/2025     | 3,832.50  |
| 798632       | Summit K12 Holdings Inc             | 8th grade Science Readiness Course/online SCIENCE        | 10/08/2025 | 10/08/2025     | 6,095.00  |
| 798633       | T A S A                             | Vicki N. Perez   | 10/08/2025 | 10/08/2025     | 1,219.00  |
| 798634       | T E P S A                           | PRINCIPAL (RENEWAL) AND ASSISTANT PRINCIPAL              | 10/08/2025 | 10/08/2025     | 778.00    |
| 798635       | Texas Alternator Starter Service    | IN HOUSE MECHANIC ALTERNATOR REPLACEMENT                 | 10/08/2025 | 10/08/2025     | 2,590.00  |
| 798636       | TEXAS ASSOCIATION OF SCHOOL         | TASA Membership 2025-2026                                | 10/08/2025 | 10/08/2025     | 890.00    |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check             | Invoice Description                                  | Check Date | Cash Post Date | Amount    |
|--------------|---------------------------|--|------------|----------------|-----------|
| 798637       | Texas Roadhouse, Inc.     | Bubba's 33/Brownsville - Meals for JV Dk/Varsity     | 10/08/2025 | 10/08/2025     | 250.00    |
| 798638       | The Flippen Group, LLC    | Board Approved: March 19, 2025 REFERENCE PO          | 10/08/2025 | 10/08/2025     | 40,900.00 |
| 798639       | Phoenix Publications, LLC | 3 Quotes   | 10/08/2025 | 10/08/2025     | 8,780.00  |
| 798640       | U I L Music Region 28     | SBHS Band Dept. - Admission tickets for SBCISD       | 10/08/2025 | 10/08/2025     | 240.00    |
| 798641       | Unifirst Holdings Inc     | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3          | 10/08/2025 | 10/08/2025     | 191.22    |
| 798642       | Valley Shredding Service  | Shredding Services for Administration Office         | 10/08/2025 | 10/08/2025     | 93.50     |
| 798643       | Juan A Vargas             | Chain Crew for Varsity Football Game, September 26,  | 10/08/2025 | 10/08/2025     | 30.00     |
| 798644       | Wal-Mart Community BRC    | ASP science supplies - Dr. Cash                      | 10/27/2025 | 10/08/2025     | 364.98    |
| 798645       | Whataburger               | Miller Jordan Cross Country 7th/8th Grade boys/girls | 10/08/2025 | 10/08/2025     | 750.69    |
| 798646       | Advance Auto Parts        | AUTO PARTS - MAINT DEPT                              | 10/08/2025 | 10/08/2025     | 1,020.35  |
| 798647       | AGPARTS EDUCATION         | Batteries for students laptops                       | 10/08/2025 | 10/08/2025     | 1,906.45  |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description  | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------------|--|------------|----------------|-----------|
| 798648       | Alert Services Inc                  | Athletic Trainers' supplies; caviwipes, hydrogel pads,     | 10/08/2025 | 10/08/2025     | 143.50    |
| 798649       | Amazon Capital Services             | 2025-26 TEACHERS CLASSROOM SUPPLIES                        | 10/08/2025 | 10/08/2025     | 6,066.44  |
| 798650       | American Express                    | Maintenance Janitorial Inventory (Scrub Pad, Urinal        | 10/08/2025 | 10/08/2025     | 14,812.99 |
| 798651       | American Registry for Internet Numb | Annual fee for services                                    | 10/08/2025 | 10/08/2025     | 525.00    |
| 798652       | Andy's Auto Air & Supplies Inc      | BOARD APPROVED 6/25/2025                                   | 10/08/2025 | 10/08/2025     | 405.75    |
| 798653       | Apple Inc                           | IPads to be utilized by students for instructional purpose | 10/08/2025 | 10/08/2025     | 38,685.35 |
| 798654       | A-Press Express                     | NJROTC cadet uniform alterations and dry-cleaning for      | 10/08/2025 | 10/08/2025     | 840.50    |
| 798655       | ASE Education Foundation            | ASE Refrigerant Recovery & Recycling test fee for          | 10/08/2025 | 10/08/2025     | 2,622.00  |
| 798656       | B A T E S Place, Inc                | CONTRACTED SERVICES - SPEECH LANGUAGE                      | 10/08/2025 | 10/08/2025     | 3,980.00  |
| 798657       | Blanquitas Mexican Restaurant       | Breakfast Tacos for Science TEKS Refinement Meeting        | 10/08/2025 | 10/08/2025     | 116.25    |
| 798658       | Boswell-Elliff Ford                 | Oil change and wipers: 2017 Ford F350 truck (district      | 10/08/2025 | 10/08/2025     | 192.92    |

**American Express****Check #798650**

| <b>Purchase Order Number</b> | <b>Full Name</b>                     | <b>Description</b>   | <b>Amount</b> |
|------------------------------|--------------------------------------|--|---------------|
| 0222600128                   | Gateway Printing                     | Toners for classroom printers (preapproved by Ms. Cornett): Cosmetology            | 1,758.52      |
| 0222600129                   | Gateway Printing                     | Black toner for classroom printer, Commercial Photography (preapproved             | 319.62        |
| 0412600057                   | Gateway Printing                     | Fine Arts program itemsBuybd#755-24/750-24/Qu#208557-0G#1: SBCISC                  | 835.46        |
| 0412600057                   | Gateway Printing                     | Fine Arts program itemsBuybd#755-24/750-24/Qu#208557-0G#1: SBCISC                  | 238.73        |
| 0412600057                   | Gateway Printing                     | Fine Arts program itemsBuybd#755-24/750-24/Qu#208557-0G#1: SBCISC                  | 48.75         |
| 0422600039                   | Gateway Printing                     | EARPHONES, PROTRACTOR, CRAYOLA, GLUE, NOTEBOOK FILLER PAPER: I                     | 63.06         |
| 0422600058                   | Gateway Printing                     | FASTENERS, DYMO LABEL WRITER, PROTECTORS, SIPLOCK BAGS: MILLER                     | -33.66        |
| 1012600048                   | Gateway Printing                     | CLASSROOM SUPPLIES -CAMPUSRFP-1224-GMSGOAL 1: SBCISD/FRED B                        | 114.80        |
| 1012600072                   | Gateway Printing                     | CLASSROOM SUPPLIES (MR. LOERA, 5TH GRADE)RFP-1224-GMSGOAL 1:                       | 57.28         |
| 1012600072                   | Gateway Printing                     | CLASSROOM SUPPLIES (MR. LOERA, 5TH GRADE)RFP-1224-GMSGOAL 1:                       | 23.54         |
| 3102600007                   | FASTSIGNS                            | Yard Signs for The CCMR Department RFP-0821-GMS DIP Goal 3: SBCISD                 | 299.17        |
| 7262600071                   | Gateway Printing                     | RFP-0625-AIPMBusiness Office Department Name Plate & Title Sign for N              | 46.75         |
| 7262600080                   | Gateway Printing                     | RFP-0625-AIPMBusiness Office Department / Supplies Strategic Plan 1: Er            | 97.13         |
| 7262600080                   | Gateway Printing                     | RFP-0625-AIPMBusiness Office Department / Supplies Strategic Plan 1: Er            | 87.16         |
| 7262600080                   | Gateway Printing                     | RFP-0625-AIPMBusiness Office Department / Supplies Strategic Plan 1: Er            | 84.45         |
| 8732600032                   | Indoff Incorporated                  | Office FurnitureGoal 1: SBCISD will increase student academic achievemer           | 5,173.86      |
| 8732600032                   | Indoff Incorporated                  | Office FurnitureGoal 1: SBCISD will increase student academic achievemer           | 99.00         |
| 9312600318                   | O'REILLY AUTOMOTIVE STORES           | Oil filter, Air Filter, Fuel filter, 5gal motor oil for John Deere used in athleti | 128.77        |
| 9332600010                   | O'REILLY AUTOMOTIVE STORES #159819   | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSI                       | 169.28        |
| 9362600186                   | Gulf Coast Paper -Adm Maint #4442500 | Maintenance Janitorial Inventory (Scrub Pad, Urinal Screens)Targeted Goz           | 3,808.00      |
| 9362600266                   | O'REILLY AUTOMOTIVE STORES           | PIPE CUT 21FT - CNP - BERTA CABAZA MIDDLE SCHOOLRFP-0724-GMSF/                     | 99.99         |
| 9362600271                   | O'REILLY AUTOMOTIVE STORES           | AUTO PARTS - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1:                    | 67.96         |
| 9362600275                   | O'REILLY AUTOMOTIVE STORES           | TOOL BOX - M48 - MAINT DEPTRFP - 0724-GMSFA.1 - STRATEGIC PRIORI                   | 753.83        |
| 9362600276                   | Dealers Electrical Supply            | ELECTRICAL SUPPLIES -- MILLER JORDAN MIDDLE SCHOOLRFP-0724-GM                      | 239.94        |
| 9362600280                   | O'REILLY AUTOMOTIVE STORES           | PWR RID BELT - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1                   | 33.20         |
| 9362600282                   | O'REILLY AUTOMOTIVE STORES           | AUTO PARTS - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1:                    | 77.98         |
| 9362600283                   | O'REILLY AUTOMOTIVE STORES           | AUTO PARTS - M3 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORI                    | 120.42        |

**14,812.99**

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                     | Check Date | Cash Post Date | Amount   |
|--------------|-----------------------------------|---|------------|----------------|----------|
| 798659       | Brownsville Tennis Center         | C/O Mario Garcia  | 10/08/2025 | 10/08/2025     | 200.00   |
| 798660       | Burton Auto Supply Inc            | filter/regulator combo for use in Building Trades shop, | 10/08/2025 | 10/08/2025     | 270.59   |
| 798661       | C D W - Government Inc #1967652   | To purchase an Epson ELPLP91 projector lamp for the     | 10/08/2025 | 10/08/2025     | 288.00   |
| 798662       | Cameron County Juvenile Probation | Probation Officer at HS & VMA July 25; MOU Board        | 10/08/2025 | 10/08/2025     | 8,333.34 |
| 798663       | CamWood Training Bats             | Softball hands & Speed/One hand trainer/ softball one   | 10/08/2025 | 10/08/2025     | 939.60   |
| 798664       | Carrier Enterprise, LLC -SC       | REPLACEMENT PARTS FOR HVAC EQUIPMENT                    | 10/08/2025 | 10/08/2025     | 3,247.10 |
| 798665       | Christopher James Carrizales      | Chain Crew for Varsity Football Game, September 26,     | 10/08/2025 | 10/08/2025     | 30.00    |
| 798666       | Chick-fil-A @ Sunshine Strip      | Staff Lunch for ASP Department Training - 10/7/2025     | 10/08/2025 | 10/08/2025     | 217.25   |
| 798667       | Cielo Office Products, LLC        | CLIPBOARDS, STORAGE BINS, ORGANIZER,                    | 10/08/2025 | 10/08/2025     | 243.37   |
| 798668       | College Board                     | 2025-2026 SBCISD High School Membership RFP-1022-       | 10/08/2025 | 10/08/2025     | 400.00   |
| 798669       | Zachary Ryan Corona               | Chain Crew for Varsity Football Game, September 26,     | 10/08/2025 | 10/08/2025     | 30.00    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                  | Check Date | Cash Post Date | Amount     |
|--------------|-----------------------------------|--|------------|----------------|------------|
| 798670       | Curriculum Associates LLC         | Board Approved: July 31, 2025                        | 10/08/2025 | 10/08/2025     | 276,820.50 |
| 798671       | CV INDUSTRIAL HARDWARE LLC        | SUPPLIES FOR MAINTENANCE                             | 10/08/2025 | 10/08/2025     | 3,524.74   |
| 798672       | IVAN DE LA CRUZ                   | SBHS Band Dept. - Contracted Services for SBHS       | 10/08/2025 | 10/08/2025     | 8,000.00   |
| 798673       | Dell Marketing LP                 | Replacement Battery for select laptop                | 10/08/2025 | 10/08/2025     | 1,106.15   |
| 798674       | Demco Inc                         | Supplies for Librarian Daniel sanchez                | 10/08/2025 | 10/08/2025     | 1,463.04   |
| 798675       | Domino's Pizza                    | Student Meals for Chess Tournament - 9/27/25         | 10/08/2025 | 10/08/2025     | 47.87      |
| 798676       | Dr. ET and Company, LLC           | TELPAS and ELPS Training For Teachers October 4,     | 10/08/2025 | 10/08/2025     | 2,200.00   |
| 798677       | Emmanuel T. Martinez              | School Safety ( Guardian Program ) Training          | 10/08/2025 | 10/08/2025     | 400.00     |
| 798678       | Enterprise Rent-A- Car - #TXS0331 | Rental for 9th grade Coaches for October 3 2025 game | 10/08/2025 | 10/08/2025     | 188.01     |
| 798679       | Hector Esparza                    | Spotter for Weslaco vs SBHS, September 26, 2025      | 10/08/2025 | 10/08/2025     | 45.00      |
| 798680       | Everon, LLC                       | BACKFLOW REPAIRS AT FRANK ROBERTS                    | 10/08/2025 | 10/08/2025     | 2,300.00   |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                   | Invoice Description                                   | Check Date | Cash Post Date | Amount   |
|--------------|---------------------------------|---|------------|----------------|----------|
| 798681       | WEX Bank                        | Fuel for Texas Ace Kickoff Conference ( September 22- | 10/08/2025 | 10/08/2025     | 78.38    |
| 798682       | Firestone Store #44HF           | Tires for 2013 Sundowner Showstock trailer (lic       | 10/08/2025 | 10/08/2025     | 1,059.40 |
| 798683       | Friends of Texas Public Schools | Membership fees for SY 2025-2026                      | 10/08/2025 | 10/08/2025     | 500.00   |
| 798684       | Generation Genius, Inc.         | Science & Math Curriculum                             | 10/08/2025 | 10/08/2025     | 1,995.00 |
| 798685       | Javier Gonzalez                 | Chain Crew for Varsity Football Game, September 26,   | 10/08/2025 | 10/08/2025     | 30.00    |
| 798686       | Grainger Industrial Supplies    | PARTS/SUPPLIES FOR HVAC WAREHOUSE                     | 10/08/2025 | 10/08/2025     | 1,288.39 |
| 798687       | H E B Food Store                | SCIENCE LAB EXPERIMENT SUPPLIES                       | 10/08/2025 | 10/08/2025     | 984.22   |
| 798688       | Holt Truck Centers of Texas LLC | BOARD APPROVED 6/25/2025                              | 10/08/2025 | 10/08/2025     | 876.96   |
| 798689       | IdentiSys Inc                   | Student ID software                                   | 10/08/2025 | 10/08/2025     | 184.00   |
| 798690       | Interpay Corporation            | Reward Works - Software Annual Fee - Invoice #37298   | 10/08/2025 | 10/08/2025     | 1,548.00 |
| 798691       | Mares Tires                     | OPEN PURCHASE ORDER                                   | 10/08/2025 | 10/08/2025     | 24.00    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                    | Invoice Description                                      | Check Date | Cash Post Date | Amount     |
|--------------|----------------------------------|--|------------|----------------|------------|
| 798692       | Maxi-Aids Catalogue              | INSTRUCTIONAL MATERIALS REQUESTED BY J.                  | 10/08/2025 | 10/08/2025     | 881.25     |
| 798693       | Mc Coy's Building Supply         | SUPPLIES FOR HVAC REPAIRS                                | 10/08/2025 | 10/08/2025     | 1,252.37   |
| 798694       | N A S S P                        | Supplies for NJHS Induction Ceremony for Collegiate      | 10/08/2025 | 10/08/2025     | 248.99     |
| 798695       | National Center for Competency   | Interactive review for instructional use in Phlebotomy   | 10/08/2025 | 10/08/2025     | 909.35     |
| 798696       | Nimco, Inc                       | Red Ribbon Week in October 1, 2025                       | 10/08/2025 | 10/08/2025     | 489.07     |
| 798697       | ODP Business Solutions, LLC      | Teacher/TA \$100 Incentive (TA-Romo) - items are being   | 10/08/2025 | 10/08/2025     | 1,015.12   |
| 798698       | Onward Learning                  | SHARS MONTHLY BILLING FOR 2024-2025 SY                   | 10/08/2025 | 10/08/2025     | 2,135.32   |
| 798699       | Longhorn Cattle Company Barbecue | purchase being made for Beginning of the School Year     | 10/14/2025 | 10/14/2025     | 1,059.00   |
| 798700       | A Sign Language Company          | SIGN LANGUAGE INTERPRETER SERVICES 25-26 SY              | 10/16/2025 | 10/16/2025     | 112.50     |
| 798701       | ACE Promotions                   | Promotional Items for District Wide Events (Health Fair, | 10/16/2025 | 10/16/2025     | 3,086.50   |
| 798702       | ACE Sports                       | BOARD APPROVED AUGUST 13, 2025                           | 10/16/2025 | 10/16/2025     | 211,698.20 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                  | Invoice Description                                   | Check Date | Cash Post Date | Amount    |
|--------------|--------------------------------|---|------------|----------------|-----------|
| 798703       | Advance Auto Parts             | M35 NEEDS WIPER BLADES - MAINT DEPT                   | 10/16/2025 | 10/16/2025     | 576.72    |
| 798704       | AKRONROLS LLC                  | HVAC BUILDING AUTOMATIONS CONTROLS                    | 10/16/2025 | 10/16/2025     | 1,280.00  |
| 798705       | Allegra                        | General Supply/ 3 quotes                              | 10/16/2025 | 10/16/2025     | 479.47    |
| 798706       | Amazon Capital Services        | 3rd Grade Teachers \$100.00 Stipend Samantha          | 10/16/2025 | 10/16/2025     | 3,855.37  |
| 798707       | American Express               | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS             | 10/16/2025 | 10/16/2025     | 5,818.38  |
| 798708       | Andy's Auto Air & Supplies Inc | BOARD APPROVED 6/25/2025                              | 10/16/2025 | 10/16/2025     | 325.70    |
| 798709       | Apple Inc                      | 15-INCH MacBook Air                                   | 10/16/2025 | 10/16/2025     | 62,854.40 |
| 798710       | A-Press Express                | NJROTC cadet uniform alterations and dry-cleaning for | 10/16/2025 | 10/16/2025     | 232.00    |
| 798711       | LAWRENCE REID ATKINSON         | SBHS Band Dept. - Contracted Services for SBHS        | 10/16/2025 | 10/16/2025     | 5,750.00  |
| 798712       | ADONAI RAMSES AVALOS           | Consultant Contract/3quotes                           | 10/16/2025 | 10/16/2025     | 1,750.00  |
| 798713       | B S N Sports, LLC              | Purple couthguard with strap 25 pac                   | 10/16/2025 | 10/16/2025     | 27,697.27 |

**American Express****Check #798707**

| <b>Purchase Order Number</b> | <b>Full Name</b>                   | <b>Description</b>  | <b>Amount</b>   |
|------------------------------|------------------------------------|---|-----------------|
| 0012600235                   | Gateway Printing                   | 2025-226 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER H. D                  | 47.62           |
| 0012600235                   | Gateway Printing                   | 2025-226 TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER H. D                  | -15.83          |
| 0012600241                   | Gateway Printing                   | TEACHERS CLASSROOM SUPPLIES REQUESTED BY TEACHER M.PLATARFP-C                   | 17.24           |
| 0422600039                   | Gateway Printing                   | EARPHONES, PROTRACTOR, CRAYOLA, GLUE, NOTEBOOK FILLER PAPER: M.                 | 147.14          |
| 0422600039                   | Gateway Printing                   | EARPHONES, PROTRACTOR, CRAYOLA, GLUE, NOTEBOOK FILLER PAPER: M.                 | 530.24          |
| 1032600105                   | ECS Learning Systems Inc           | instructional materials are being purchased for additional help for 5th grad    | 1,066.24        |
| 1032600108                   | ECS Learning Systems Inc           | instructional materials are being purchased for additional help for 5th grad    | 932.96          |
| 1032600111                   | Gateway Printing                   | item being purchased for campus/classroom use BuyBoard: 755-24 / EPIC €         | 334.68          |
| 1032600111                   | Gateway Printing                   | item being purchased for campus/classroom use BuyBoard: 755-24 / EPIC €         | 223.12          |
| 1622600150                   | Guitar Center Stores, Inc.         | SBHS Band Dept. - Supplies for SBHS Estudiantina Program UseBuyboard#           | 339.00          |
| 1622600157                   | Gateway Printing                   | SBHS Band Dept. - Supplies for SBHS Band Dept. UseRFP-0724-GMSReque:            | 113.98          |
| 7262600071                   | Gateway Printing                   | RFP-0625-AIPMBusiness Office Department Name Plate & Title Sign for Ne          | 1.00            |
| 7262600071                   | Gateway Printing                   | RFP-0625-AIPMBusiness Office Department Name Plate & Title Sign for Ne          | -1.00           |
| 9222600068                   | FASTSIGNS                          | 10Ft Graphic Back Wall for Tent / CanopyGOAL 1: F1.2 Strategies Priority 2:     | 240.20          |
| 9222600084                   | Gateway Printing                   | File Folders - for office useGOAL 1: F1.2 Strategies Priority 2: San Benito CIS | 37.44           |
| 9332600010                   | O'REILLY AUTOMOTIVE STORES #159819 | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.                  | 31.47           |
| 9332600010                   | O'REILLY AUTOMOTIVE STORES #159819 | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.                  | 448.85          |
| 9332600010                   | O'REILLY AUTOMOTIVE STORES #159819 | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS FLEETRFP 0724-GMSFI.                  | 292.94          |
| 9362600131                   | O'REILLY AUTOMOTIVE STORES         | Maintenance Parts for M-6Targeted Goal: Goal 6: SBCISD will provide a safe      | 49.16           |
| 9362600294                   | Dealers Electrical Supply          | La Encantada (Hand Dryer)RFP-0724-GMSTargeted Goal: Goal 6: SBCISD wil          | 547.06          |
| 9362600314                   | O'REILLY AUTOMOTIVE STORES         | MOSQUITO FOGGER - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIOR                  | 13.60           |
| 9382600095                   | O'REILLY AUTOMOTIVE STORES         | REPLACEMENT PART FOR DEPARTMENT VEHICLE AC6RFP-0724-GMSGOAL                     | 31.51           |
| 9382600107                   | O'REILLY AUTOMOTIVE STORES         | SUPPLIES FOR DEPARTMENT VEHICLESRFP-0724-GMSGOAL 6: SBCISD WIL                  | 389.76          |
|                              |                                    |   | <b>5,818.38</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                   | Invoice Description                                       | Check Date | Cash Post Date | Amount   |
|--------------|---------------------------------|---|------------|----------------|----------|
| 798714       | Burton Auto Supply Inc          | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS                 | 10/16/2025 | 10/16/2025     | 350.00   |
| 798715       | C D W - Government Inc #1967652 | HP LaserJet Printer for Director of Secondary Instruction | 10/16/2025 | 10/16/2025     | 311.00   |
| 798716       | MATHEW CAMPBELL                 | SBHS Band Dept. - Mis. Contracted Services for SBHS       | 10/16/2025 | 10/16/2025     | 200.00   |
| 798717       | Chuys Custom Sports             | SBHS Band Dept. - Uhaul Rentals for SBHS Band             | 10/16/2025 | 10/16/2025     | 956.10   |
| 798718       | SBG Pizza South I, LLC          | SBHS Band Dept. - Lunch Meals for SBHS Band               | 10/16/2025 | 10/16/2025     | 1,510.00 |
| 798719       | Cielo Office Products, LLC      | Teaching Supplies   | 10/16/2025 | 10/16/2025     | 325.96   |
| 798720       | Coastal Event Rentals LLC       | Furniture Rental/RFP-1224-GMS                             | 10/16/2025 | 10/16/2025     | 650.00   |
| 798721       | College Board                   | SpringBoard ELA Grade 9 & 10                              | 10/16/2025 | 10/16/2025     | 754.60   |
| 798722       | Dairy Queens - Bowen Co, Inc    | Dinner meals for student trip: A/V students film football | 10/16/2025 | 10/16/2025     | 55.03    |
| 798723       | Dell Marketing LP               | Replacement battery for teacher laptop                    | 10/16/2025 | 10/16/2025     | 89.37    |
| 798724       | Domino's                        | Student Meals for Chess Tournament - 10/11/2025           | 10/16/2025 | 10/16/2025     | 95.10    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                    | Check Date | Cash Post Date | Amount    |
|--------------|-----------------------------------|--|------------|----------------|-----------|
| 798725       | Enterprise Rent-A- Car - #TXS0331 | Rental for Coach Ramiro Partida, Oct 5-6 Fall Forum in | 10/16/2025 | 10/16/2025     | 208.14    |
| 798726       | Escamilla Tours Buses LLC         | Transportation for NJROTC cadets and adults attending  | 10/16/2025 | 10/16/2025     | 7,489.00  |
| 798727       | Fleetpride                        | BOARD APPROVED 6/25/2025                               | 10/16/2025 | 10/16/2025     | 1,463.88  |
| 798728       | G F Educators Inc                 | Teaching Supplies                                      | 10/16/2025 | 10/16/2025     | 2,096.46  |
| 798729       | Gopher Sport                      | Physical Education Supplies                            | 10/16/2025 | 10/16/2025     | 537.13    |
| 798730       | H E B Food Store                  | Items for October Family Event - La Paloma             | 10/16/2025 | 10/16/2025     | 317.17    |
| 798731       | HERMANOS SOUND COMPANY            | Consultant Contract/3 quotes                           | 10/16/2025 | 10/16/2025     | 1,600.00  |
| 798732       | Holt Truck Centers of Texas LLC   | BOARD APPROVED 6/25/2025                               | 10/16/2025 | 10/16/2025     | 675.96    |
| 798733       | Hudl                              | Yearly Software Renewal Subscription for football,     | 10/16/2025 | 10/16/2025     | 10,900.00 |
| 798734       | Insco Distributing Inc            | SUPPLIES FOR HVAC EQUIPMENT REPAIRS                    | 10/16/2025 | 10/16/2025     | 1,110.90  |
| 798735       | Mares Tires                       | OPEN PURCHASE ORDER                                    | 10/16/2025 | 10/16/2025     | 34.00     |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                                  | Invoice Description                                    | Check Date | Cash Post Date | Amount   |
|--------------|--|--|------------|----------------|----------|
| 798736       | Mc Coy's Building Supply                       | OPEN PO FOR IN HOUSE MECHANIC FOR SCHOOL               | 10/16/2025 | 10/16/2025     | 1,479.35 |
| 798737       | Nalco Company LLC                              | HVAC CLOSED LOOP SYSTEMS MONTHLY                       | 10/16/2025 | 10/16/2025     | 1,030.70 |
| 798738       | National Restaurant Association Solutions, LLC | ServSafe Manager student exam fees for student IBC     | 10/16/2025 | 10/16/2025     | 2,659.30 |
| 798739       | Nueces Power Equipment                         | Maintenance BackHoe (Repair Part)                      | 10/16/2025 | 10/16/2025     | 237.95   |
| 798740       | ODP Business Solutions, LLC                    | Cabinet for Parent Specialist/Attendance Officer - H S | 10/16/2025 | 10/16/2025     | 5,261.68 |
| 798741       | Optical Image                                  | EYE EXAM & EYE GLASSES                                 | 10/16/2025 | 10/16/2025     | 380.00   |
| 798742       | OTC Brands, Inc.                               | Red Ribbon Supplies                                    | 10/16/2025 | 10/16/2025     | 160.09   |
| 798743       | American Express                               | BOOKS FOR 4TH GRADE                                    | 10/16/2025 | 10/16/2025     | 1,245.84 |
| 798744       | NANCY RAMIREZ CASAS                            | Per Diem for attendance to the Apple Tour - 10/27-     | 10/16/2025 | 10/16/2025     | 112.50   |
| 798745       | NANCY RAMIREZ CASAS                            | Mileage Reimbursement for Nancy Casas to attend        | 10/16/2025 | 10/16/2025     | 103.18   |
| 798746       | JOSE E CAVAZOS                                 | MILEAGE REIMBURSEMENT FOR MR. CAVAZOS,                 | 10/16/2025 | 10/16/2025     | 66.29    |

**American Express**

**Check #798743**

| <b>Purchase Order Number</b> | <b>Full Name</b> | <b>Description</b>  | <b>Amount</b>   |
|------------------------------|------------------|---|-----------------|
| 1012600034                   | Perma Bound      | BOOKS FOR 4TH GRADE BUY BOARD: CONTRACT #702-23GOAL 1: SBCISD/FRED BOOTH ELEMEN                   | 796.50          |
| 1012600035                   | Perma Bound      | BATTLE OF THE BOOKSBUY BOARD: CONTRACT#: 702-23These books are part of the district's lib         | 220.35          |
| 1082600015                   | Perma Bound      | To purchase books for all students requested by the librarian (Linda Sifuentes)Buy Board: 702-23C | 180.60          |
| 1172600026                   | Perma Bound      | Books for ReadingBuyBoard: 702-23GOAG 1: By June 2026, Angela G. Leal Elementary will increas     | 48.39           |
|                              |                  |   | <b>1,245.84</b> |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                   | Invoice Description                              | Check Date | Cash Post Date | Amount    |
|--------------|---------------------------------|--|------------|----------------|-----------|
| 798747       | JOANNE SANCHEZ CISNEROS         | Apple Experience, Meals, J.Cisneros, SBCISD will | 10/16/2025 | 10/16/2025     | 187.50    |
| 798748       | City Of San Benito              | ENCUMBRANCE WATER SERVICE JULY 2025 - JUNE       | 10/16/2025 | 10/16/2025     | 9,606.49  |
| 798749       | DAVID CORTEZ                    | BLANKET - Mileage Reimbursement 2025-2026        | 10/16/2025 | 10/16/2025     | 52.01     |
| 798750       | Domino's                        | SBHS Band Dept. - Dinner Meals for SBHS Band     | 10/16/2025 | 10/16/2025     | 465.00    |
| 798751       | RENE FLORES JR                  | For: Rene Flores                                 | 10/16/2025 | 10/16/2025     | 208.67    |
| 798752       | BETHANY ALEXIS GONZALEZ         | Travel for August 2025 - May 2026                | 10/16/2025 | 10/16/2025     | 115.01    |
| 798753       | MELANIE FRANCINE GONZALEZ       | MONTHLY MILEAGE EXPENSE                          | 10/16/2025 | 10/16/2025     | 93.45     |
| 798754       | ADRIANA GUERRA                  | Travel for August 2025 - May 2026                | 10/16/2025 | 10/16/2025     | 165.13    |
| 798755       | PATRICIA ANN HERNANDEZ          | MILEAGE FOR VARSITY GAME BROWNSVILLE             | 10/16/2025 | 10/16/2025     | 30.18     |
| 798756       | TAMARAH IBARRA                  | Travel for August 2025 - May 2026                | 10/16/2025 | 10/16/2025     | 33.25     |
| 798757       | Law Office of Tony Torres, PLLC | Reference PO #7262600015                         | 10/16/2025 | 10/16/2025     | 15,322.50 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                    | Invoice Description                                  | Check Date | Cash Post Date | Amount   |
|--------------|----------------------------------|--|------------|----------------|----------|
| 798758       | VERONICA AGUIRRE MARTINEZ        | Veronica A. Martinez                                 | 10/16/2025 | 10/16/2025     | 262.50   |
| 798759       | MARGARITA OLVERA                 | MONTHLY MILEAGE EXPENSE                              | 10/16/2025 | 10/16/2025     | 78.75    |
| 798760       | IRMA IZABEL PEREZ                | MILEAGE OCT 2, 2025, TRAININGS TRAINER OF            | 10/16/2025 | 10/16/2025     | 155.71   |
| 798761       | Pizza Properties, Inc.           | STUDENT MEALS FOR OCTOBER 3RD, 2025,                 | 10/16/2025 | 10/16/2025     | 288.00   |
| 798762       | Petroleum Solutions Inc          | EMERGENCY PO FOR FUEL PUMP REPAIRS                   | 10/16/2025 | 10/16/2025     | 2,366.66 |
| 798763       | Pinnacle Medical Management Corp | REQUIRED POST ACCIDENT DRUG & ALCOHOL                | 10/16/2025 | 10/16/2025     | 1,480.00 |
| 798764       | MELINDA PINON                    | CONTRACTED SERVICES - SPEECH LANGUAGE                | 10/16/2025 | 10/16/2025     | 684.00   |
| 798765       | Pioneer Athletics                | Soccer Field Paint for ASP scoocer games             | 10/16/2025 | 10/16/2025     | 830.00   |
| 798766       | PSJA HIGH SCHOOL                 | C/O Javier Rendon                                    | 10/16/2025 | 10/16/2025     | 300.00   |
| 798767       | Quick Strings LLC                | SBHS Band Dept. - Customized Uniform Shirts for      | 10/16/2025 | 10/16/2025     | 475.00   |
| 798768       | Raising Cane's Restaurants LLC   | Student Meals for October 14th, 2025, 8th football A | 10/16/2025 | 10/16/2025     | 843.78   |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                  | Check Date | Cash Post Date | Amount   |
|--------------|-------------------------------------|--|------------|----------------|----------|
| 798769       | ESTEFANA ELENA RAMIREZ              | Apple Experience, Meals, SRamirez, SBCISD will       | 10/16/2025 | 10/16/2025     | 187.50   |
| 798770       | RODOLFO RAMIREZ                     | NCCEP National GEAR UP Conference in Washington      | 10/16/2025 | 10/16/2025     | 206.50   |
| 798771       | Reach for the Sky Bake Shop LLC     | Breakfast for Capturing Kids Hearts Professional     | 10/16/2025 | 10/16/2025     | 726.00   |
| 798772       | REE Inc McDonald's                  | Student Meals 7th A/B Football Game October 7 2025   | 10/16/2025 | 10/16/2025     | 379.20   |
| 798773       | Region One Education Service Center | Consultant Contract T-TESS Trainings and Calibration | 10/16/2025 | 10/16/2025     | 5,000.00 |
| 798774       | R-5 Eateries Harlingen, LLC         | STUDENT MEALS FOR OCTOBER 4TH, 2025,                 | 10/16/2025 | 10/16/2025     | 73.97    |
| 798775       | Riddell, Inc.                       | MJMS FOOTBALL SUPPLIES COACH RICK LUGO               | 10/16/2025 | 10/16/2025     | 661.71   |
| 798776       | Riddell/All American                | Axiom Helmet/Rejected shell/color change/chin strap  | 10/16/2025 | 10/16/2025     | 176.90   |
| 798777       | MELISSA PEREZ RODRIGUEZ             | Monthly Mileage Reimbursement                        | 10/16/2025 | 10/16/2025     | 132.58   |
| 798778       | FERNANDO ROSA                       | MILEAGE REIMBURSEMENT FOR STAPT MEETING -            | 10/16/2025 | 10/16/2025     | 252.77   |
| 798779       | BELINDA SALINAS                     | MONTHLY MILEAGE EXPENSE                              | 10/16/2025 | 10/16/2025     | 20.58    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                           | Invoice Description                                   | Check Date | Cash Post Date | Amount    |
|--------------|---|---|------------|----------------|-----------|
| 798780       | STACEY LEE SNAVELY                      | Mileage Reimbursement for attendance to Region One    | 10/16/2025 | 10/16/2025     | 66.29     |
| 798781       | JUANA IRENE SOSA                        | MONTHLY MILEAGE EXPENSE                               | 10/16/2025 | 10/16/2025     | 105.84    |
| 798790       | Amazon Capital Services                 | PLANTRONICS HEADSET BATTERY REPLACEMENT               | 10/17/2025 | 10/17/2025     | 242.97    |
| 798791       | A-Press Express                         | Linen Service for CNP Department                      | 10/17/2025 | 10/17/2025     | 42.00     |
| 798792       | Chuys Custom Sports                     | CNP Capes W/Logo for Fall Festival                    | 10/17/2025 | 10/17/2025     | 108.00    |
| 798793       | Hiland Dairy Foods Co. LLC-Conroe Plant | Milk Orders for all District Cafeterias Oct 7-21,2025 | 10/17/2025 | 10/17/2025     | 38,462.98 |
| 798794       | Labatt Food Service                     | Grocery Order (ADD-ON'S) FOR ALL CAFETERIAS           | 10/17/2025 | 10/17/2025     | 98,210.03 |
| 798795       | Nicho Produce Company                   | Produce Orders for all District Cafeterias 2025-2026  | 10/17/2025 | 10/17/2025     | 2,903.58  |
| 798796       | Terra Cooling, LLC                      | Board Approved August 13, 2025                        | 10/17/2025 | 10/17/2025     | 3,865.61  |
| 798797       | American Express                        | CLASSROOM SUPPLIES (ISAURA GARZA, SPED                | 10/17/2025 | 10/17/2025     | 1,661.74  |
| 798798       | B & H Photo Video                       | Fine Arts program visual/audio items                  | 10/17/2025 | 10/17/2025     | 41,954.80 |

**American Express****Check #798797**

| <b>Purchase Order Number</b> | <b>Full Name</b>             | <b>Description</b>  | <b>Amount</b>   |
|------------------------------|------------------------------|---|-----------------|
| 0412600045                   | School Specialty, LLC        | CLASSROOM SUPPLIES (J407)OMNIA#R230305/Cart #1052440657G#1: SBCISD            | 43.29           |
| 0412600045                   | School Specialty, LLC        | CLASSROOM SUPPLIES (J407)OMNIA#R230305/Cart #1052440657G#1: SBCISD            | 56.33           |
| 0412600046                   | School Specialty, LLC        | Science teacher supplies (H 317)OMNIA#R230305/Cart #1052515217academic        | 98.29           |
| 0412600049                   | School Specialty, LLC        | Science teacher supplies (H 316)OMNIA#R230305/Cart #1052591563G#1: SBCIS      | 99.08           |
| 0412600050                   | School Specialty, LLC        | Classroom supplies (F112)OMNIA#R230305/Cart#Cart #1052496044G#1: SBCISI       | 13.83           |
| 0412600050                   | School Specialty, LLC        | Classroom supplies (F112)OMNIA#R230305/Cart#Cart #1052496044G#1: SBCISI       | 101.16          |
| 0412600055                   | School Specialty, LLC        | Classroom supplies (G216)OMNIA#R230305/Cart#1052451770G#1: SBCISD will        | 93.49           |
| 0412600058                   | School Specialty, LLC        | Classroom supplies (BH)OMNIA#R230305/Cart#1052555458 G#1: SBCISD will in      | 82.04           |
| 0412600058                   | School Specialty, LLC        | Classroom supplies (BH)OMNIA#R230305/Cart#1052555458 G#1: SBCISD will in      | 17.14           |
| 0412600064                   | School Specialty, LLC        | Class room Supplies (F109)OMNIA#R230305/Transferred Cart - G#1: SBCISD wil    | 97.46           |
| 0412600065                   | School Specialty, LLC        | Classroom supplies (F115)OMNIA#R230305/Cart#1052578126G#1: SBCISD will i      | 97.60           |
| 0412600066                   | School Specialty, LLC        | Classroom supplies (CH)OMNIA#R230305/Cart# 1052474699G#1: SBCISD will ir      | 94.29           |
| 0412600071                   | School Specialty, LLC        | Classroom supplies (K 514)OMNIA#R230305/Cart#1052512646G#1: SBCISD will       | 118.04          |
| 0412600073                   | School Specialty, LLC        | Classroom supplies (J415)OMNIA#R230305/Cart#1052592880G#1: SBCISD will i      | 99.97           |
| 1012600071                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (ISAURA GARZA, SPED TEACHER)RFP-1224-PCSGOAL 1:            | 76.91           |
| 1172600044                   | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305J. Nunez - C    | 10.52           |
| 1172600044                   | School Specialty, LLC        | \$100 Teacher Allotment SuppliesOMNIA Contract Number: R230305J. Nunez - C    | 363.54          |
| 1172600053                   | Lakeshore Learning Materials | Teacher Allotment SuppliesBuyBoard: 750-24E. Rubio - 1st GradeG 1: By June 20 | 33.24           |
| 1172600053                   | Lakeshore Learning Materials | Teacher Allotment SuppliesBuyBoard: 750-24E. Rubio - 1st GradeG 1: By June 20 | 65.52           |
|                              |                              |   | <b>1,661.74</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                        | Invoice Description                                       | Check Date | Cash Post Date | Amount   |
|--------------|--------------------------------------|---|------------|----------------|----------|
| 798799       | La Especial Bakery                   | Sweet Bread Boxes for Professional Development            | 10/17/2025 | 10/17/2025     | 22.00    |
| 798800       | Lakeshore Learning Materials         | Teacher general instructional supplies (\$100.00)         | 10/17/2025 | 10/17/2025     | 911.80   |
| 798801       | LAMAC INC                            | Items for Fall Festival - 10/24/2025                      | 10/17/2025 | 10/17/2025     | 2,588.96 |
| 798802       | LIBRARY JOURNALS, LLC                | Source for Reviewing Library Materials for SB13           | 10/17/2025 | 10/17/2025     | 314.00   |
| 798803       | Pappasito's Smokehouse and Then Some | Student Meals for October 9th, 2025, JV light football VS | 10/17/2025 | 10/17/2025     | 480.00   |
| 798804       | San Benito CISD                      | Open PO for student PreKinder Snacks for School Year      | 10/17/2025 | 10/17/2025     | 1,176.00 |
| 798805       | San Benito CISD Child Nutrition Pro  | PRE-K SNACKS  | 10/17/2025 | 10/17/2025     | 1,889.00 |
| 798806       | School Specialty, LLC                | CLASSROOM SUPPLIES (SANDRA CERVANTES, 3RD                 | 10/17/2025 | 10/17/2025     | 9,385.83 |
| 798807       | Sirius Education Solutions LLC       | TO PURCHASE ITEMS FOR INSTRUCTIONAL USE                   | 10/17/2025 | 10/17/2025     | 6,265.00 |
| 798808       | Sizzling Caesars, LLC                | Student Meals for Chess Tournament - 10/4/2025            | 10/17/2025 | 10/17/2025     | 50.91    |
| 798809       | STB USA LLC                          | Cosmetology Class Supplies for ASP Students - Berta       | 10/17/2025 | 10/17/2025     | 382.93   |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                                 | Invoice Description                                   | Check Date | Cash Post Date | Amount    |
|--------------|---|---|------------|----------------|-----------|
| 798810       | Staples Business Advantage                    | CLASSROOM AND OFFICE SUPPLIES (KASSANDRA              | 10/17/2025 | 10/17/2025     | 202.55    |
| 798811       | Steve Weiss Music Inc                         | SBHS Band Dept. - Supplies for RVMS Band Dept. Use    | 10/17/2025 | 10/17/2025     | 509.65    |
| 798812       | Superior Alarms                               | Camera System   | 10/17/2025 | 10/17/2025     | 6,408.00  |
| 798813       | T S P R A                                     | TSPRA Conference, February 16-19, 2026, for Maria     | 10/17/2025 | 10/17/2025     | 635.00    |
| 798814       | Tejas Equipment Rental Big John Site Services | Pre Pigskin - October 4, 2025 @ Bobby Morrow Stadium  | 10/17/2025 | 10/17/2025     | 466.60    |
| 798815       | Tellus Equipment Solutions, LLC               | STARTER FOR JOHN DEERE BACKHOE CREW -                 | 10/17/2025 | 10/17/2025     | 473.63    |
| 798816       | Texas Elem Princ & Supervrs Assn              | 20252026 TEPSA Membership Dues for Marleen Araiza     | 10/17/2025 | 10/17/2025     | 389.00    |
| 798817       | Texas Roadhouse, Inc.                         | Bubba's 33 Brownsville; Meals for Varsity Football vs | 10/17/2025 | 10/17/2025     | 1,000.00  |
| 798818       | The Brokerage Store, Inc                      | BOARD APPROVED JUNE 25, 2025, STUDENT                 | 10/17/2025 | 10/17/2025     | 64,806.00 |
| 798819       | The Home Depot/G E C F                        | SBHS Band Dept. - Supplies for SBHS Band Dept. Use    | 10/17/2025 | 10/17/2025     | 301.84    |
| 798820       | TMEA Region 28 Band                           | SBHS Band Dept. - Entry Fees for SBHS Band students   | 10/17/2025 | 10/17/2025     | 335.00    |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                | Invoice Description                           | Check Date | Cash Post Date | Amount    |
|--------------|------------------------------|---|------------|----------------|-----------|
| 798821       | Tops the Outdoor Power Store | LAWN MOWER REPAIRS - MAINT DEPT               | 10/17/2025 | 10/17/2025     | 303.20    |
| 798822       | United Refrigeration Inc     | PARTS/SUPPLIES FOR HVAC WAREHOUSE             | 10/17/2025 | 10/17/2025     | 2,774.52  |
| 798823       | Whataburger                  | STUDENT MEALS FOR OCTOBER 07, 2025, JV BOYS   | 10/17/2025 | 10/17/2025     | 1,522.66  |
| 798824       | Antonio Strad Violin         | STEM BASED CRITICAL THINKING AND PROBLEM      | 10/17/2025 | 10/17/2025     | 6,174.60  |
| 798826       | MINGA SOLUTIONS US INC.      | MINGA SOLUTIONS RENEWAL FOR 2025-26 SCHOOL    | 10/22/2025 | 09/18/2025     | 12,050.00 |
| 798827       | American Express             | Newspaper Ads (Legal) - Encumbrance 2025-2026 | 10/23/2025 | 10/23/2025     | 3,957.65  |
| 798828       | OMAR BENAVIDEZ               | Travel for August 2025 - May 2026             | 10/23/2025 | 10/23/2025     | 48.65     |
| 798829       | Janette Bristow              | Mileage/Meal Reimbursement for attending TSNO | 10/23/2025 | 10/23/2025     | 695.53    |
| 798830       | MARTA NEREIDA CERVANTES      | Monthly Mileage Reimbursement                 | 10/23/2025 | 10/23/2025     | 134.61    |
| 798831       | JAYME CHAVEZ                 | MONTHLY MILEAGE EXPENSE                       | 10/23/2025 | 10/23/2025     | 77.21     |
| 798832       | BETTINA CISNEROS             | MONTHLY MILEAGE EXPENSE                       | 10/23/2025 | 10/23/2025     | 98.56     |

**American Express**

**Check #798827**

| <b>Purchase Order Number</b> | <b>Full Name</b>              | <b>Description</b>  | <b>Amount</b>   |
|------------------------------|-------------------------------|---|-----------------|
| 2032600019                   | Perma Bound                   | Battle of the Books for Collegiate Academy studentsContract No. 702-23Goal 1: | 328.90          |
| 7282600002                   | AIM Media Texas Operating LLC | Newspaper Ads (Legal) - Encumbrance 2025-2026PREVIOUS PO #7282500097          | 3,628.75        |
|                              |                               |   | <b>3,957.65</b> |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check               | Invoice Description                                 | Check Date | Cash Post Date | Amount     |
|--------------|-----------------------------|---|------------|----------------|------------|
| 798833       | IGNACIO CRUZ III            | Traveling/Students Meals                            | 10/23/2025 | 10/23/2025     | 488.00     |
| 798834       | IGNACIO CRUZ III            | Traveling/Students Meals                            | 10/23/2025 | 10/23/2025     | 610.00     |
| 798835       | Direct Energy               | ENCUMBRANCE ELECTRICITY BILL, JULY 2025-JUNE        | 10/23/2025 | 10/23/2025     | 232,319.42 |
| 798836       | RUBEN ESQUIVEL JR           | Meals (lunch and dinner for both days) for NJROTC   | 10/23/2025 | 10/23/2025     | 2,280.00   |
| 798837       | LUIS D GONZALES JR          | Travel Out-of-District - Region One ESC TCOLE #3954 | 10/23/2025 | 10/23/2025     | 167.90     |
| 798838       | EMA B GONZALEZ              | Mileage For Region One Best Practices Conference    | 10/23/2025 | 10/23/2025     | 265.16     |
| 798839       | SONYA LIMON GUTIERREZ       | Travel for August 2025 - May 2026                   | 10/23/2025 | 10/23/2025     | 39.48      |
| 798840       | HAYS CISD                   | Registration Fee for NJROTC Drill Competition at    | 10/23/2025 | 10/23/2025     | 450.00     |
| 798841       | CODY LEE HUNT               | Mileage reimbursement (monthly). Travel to RMS,     | 10/23/2025 | 10/23/2025     | 282.24     |
| 798842       | LA JOYA ATHLETIC OFFICE     | REF PO: No Purchase Order                           | 10/23/2025 | 10/23/2025     | 1,257.48   |
| 798843       | CHRISTOPHER ALBERT MARTINEZ | 2025-2026 monthly mileage reimbursement             | 10/23/2025 | 10/23/2025     | 60.90      |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                        | Invoice Description                                     | Check Date | Cash Post Date | Amount   |
|--------------|--------------------------------------|---|------------|----------------|----------|
| 798844       | JACOB IAN MARTINEZ                   | 2025-2026 monthly mileage reimbursement                 | 10/23/2025 | 10/23/2025     | 277.48   |
| 798845       | TIMOTHY MOA                          | SBHS Band Dept. - Reimbursement for Payment of          | 10/23/2025 | 10/23/2025     | 277.69   |
| 798846       | IMELDA RAMIREZ NINO                  | 2025 PFE Statewide Conference in Waco, TX - 10-14-      | 10/23/2025 | 10/23/2025     | 803.35   |
| 798847       | UBALDO ADAN OCEGUERA                 | 2025-2026 monthly mileage reimbursement                 | 10/23/2025 | 10/23/2025     | 26.60    |
| 798848       | NORMA PADILLA                        | Travel for August 2025 - May 2026                       | 10/23/2025 | 10/23/2025     | 180.77   |
| 798849       | Pappasito's Smokehouse and Then Some | Student Meals for October 2nd, 2025, JV Light Football  | 10/23/2025 | 10/23/2025     | 540.00   |
| 798850       | MELINDA PINON                        | CONTRACTED SERVICES - SPEECH LANGUAGE                   | 10/23/2025 | 10/23/2025     | 684.00   |
| 798851       | Pioneer Athletics                    | Gym wall pads for PE & Health classes                   | 10/23/2025 | 10/23/2025     | 3,800.00 |
| 798852       | Raising Cane's Restaurants LLC       | Student Meals for October 15th, 2025, 7th football A/B  | 10/23/2025 | 10/23/2025     | 1,640.26 |
| 798853       | HILDA LETICIA RAMIREZ CASTRO         | Travel for August 2025 - May 2026                       | 10/23/2025 | 10/23/2025     | 44.31    |
| 798854       | Raptor Technologies Inc              | To Purchase: Visitor Management Brother Label Printer / | 10/23/2025 | 10/23/2025     | 1,230.66 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                   | Invoice Description                                  | Check Date | Cash Post Date | Amount   |
|--------------|---------------------------------|--|------------|----------------|----------|
| 798855       | Reach for the Sky Bake Shop LLC | RFP-1224-MCSD  | 10/23/2025 | 10/23/2025     | 650.00   |
| 798856       | Renaissance Learning            | Flocabulary license for science department           | 10/23/2025 | 10/23/2025     | 4,700.00 |
| 798857       | Republic Services Inc           | Services for Athletic Events at Bobby Morrow Stadium | 10/23/2025 | 10/23/2025     | 267.85   |
| 798858       | Republic Services Inc           | OPEN PURCHASE ORDER- DISPOSAL OF TRASH               | 10/23/2025 | 10/23/2025     | 523.80   |
| 798859       | R-5 Eateries Harlingen, LLC     | 8th A/B Volleyball BCMS October 2, 225 vs Gutierrez/ | 10/23/2025 | 10/23/2025     | 366.00   |
| 798860       | NELSON ANUAR RODRIGUEZ          | 2025-2026 monthly mileage reimbursement              | 10/23/2025 | 10/23/2025     | 106.61   |
| 798861       | ROBERT RAY RODRIGUEZ            | 2025-2026 monthly mileage reimbursement              | 10/23/2025 | 10/23/2025     | 277.76   |
| 798862       | TEXAS GAS SERVICE               | ENCUMBRANCE FOR GAS SERVICES FOR 2025-26             | 10/23/2025 | 10/23/2025     | 5,250.01 |
| 798863       | T-Mobile USA, Inc.              | PHONE AND HOTSPOT SERVICES DISTRICTWIDE              | 10/23/2025 | 10/23/2025     | 4,513.04 |
| 798864       | ADRIANA TOVAR                   | Mileage Reimbursement                                | 10/23/2025 | 10/23/2025     | 69.24    |
| 798865       | SIMON VASQUEZ JR                | 2025-2026 monthly mileage reimbursement              | 10/23/2025 | 10/23/2025     | 48.16    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                           | Invoice Description                                     | Check Date | Cash Post Date | Amount     |
|--------------|---|---|------------|----------------|------------|
| 798866       | Verizon Wireless Services LLC           | Monthly Hot Spot Services for KSBG                      | 10/23/2025 | 10/23/2025     | 45.00      |
| 798867       | JUAN VILLELA JR                         | MILEAGE Interactive Social Studies PD DAY 2 Region      | 10/23/2025 | 10/23/2025     | 67.24      |
| 798868       | DIANA ZUNIGA                            | Mileage Reimbursement                                   | 10/23/2025 | 10/23/2025     | 91.77      |
| 798869       | A-Press Express                         | Linen Service for CNP Department                        | 10/23/2025 | 10/23/2025     | 54.00      |
| 798870       | H E B Food Store                        | Purchase of Food and Non Food items for Catering        | 10/23/2025 | 10/23/2025     | 55.13      |
| 798871       | Hiland Dairy Foods Co. LLC-Conroe Plant | Milk Orders for all District Cafeterias Oct 7-21,2025   | 10/23/2025 | 10/23/2025     | 19,315.65  |
| 798872       | Hubert Company LLC                      | Small Wares for all District Cafeterias                 | 10/23/2025 | 10/23/2025     | 4,858.95   |
| 798873       | Jean's Restaurant Supplies              | SMALL WARES FOR ALL DISTRICT CAFETERIAS                 | 10/23/2025 | 10/23/2025     | 256.50     |
| 798874       | Kill-A-Bug Pest Control                 | PEST CONTROL SERVICES FOR ALL SCHOOL                    | 10/23/2025 | 10/23/2025     | 470.00     |
| 798875       | Labatt Food Service                     | Thanksgiving Grocery Order For all District Cafeterias. | 10/23/2025 | 10/23/2025     | 132,035.33 |
| 798876       | Nicho Produce Company                   | Produce Orders for all District Cafeterias 2025-2026    | 10/23/2025 | 10/23/2025     | 5,380.72   |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                      | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------------|--|------------|----------------|-----------|
| 798877       | Palmer Hamilton, LLC                | Back Order of 4 Leg Base Chairs for Riverside Cafeteria  | 10/23/2025 | 10/23/2025     | 1,788.00  |
| 798878       | Sam's Club Direct Commercial        | PURCHASE OF FOOD ITEMS AND NON FOOD ITEMS                | 10/23/2025 | 10/23/2025     | 1,005.89  |
| 798879       | SmartFoods 4 Schools                | Holiday Cookies for all District Cafeterias for upcoming | 10/23/2025 | 10/23/2025     | 2,442.00  |
| 798880       | Terra Cooling, LLC                  | Board Approved August 13, 2025                           | 10/23/2025 | 10/23/2025     | 2,173.46  |
| 798881       | Alert Services Inc                  | Athletic Trainers' supplies; caviwipes, hydrogel pads,   | 10/23/2025 | 10/23/2025     | 3,566.95  |
| 798882       | Allegra                             | General Supplies/3 quotes                                | 10/23/2025 | 10/23/2025     | 162.33    |
| 798883       | Amazon Capital Services             | Supplies   | 10/23/2025 | 10/23/2025     | 8,047.37  |
| 798884       | American Express                    | OFFICE SUPPLIES FOR ADMINISTRATION                       | 10/23/2025 | 10/23/2025     | 4,513.42  |
| 798885       | Americo Paredes Elementary Chess Bo | ASP Chess Tournament Student Registration Fees -         | 10/23/2025 | 10/23/2025     | 440.00    |
| 798886       | Andy's Auto Air & Supplies Inc      | BOARD APPROVED 6/25/2025                                 | 10/23/2025 | 10/23/2025     | 373.48    |
| 798887       | Apple Inc                           | To purchase electronic devices/supplies for classroom    | 10/23/2025 | 10/23/2025     | 34,837.20 |

**American Express****Check #798884**

| <b>Purchase Order Number</b> | <b>Full Name</b>           | <b>Description</b>  | <b>Amount</b>   |
|------------------------------|----------------------------|---|-----------------|
| 0012600295                   | Gateway Printing           | OFFICE SUPPLIES FOR ADMINISTRATION REQUESTED BY HS ADMINISTRATION                   | 60.43           |
| 0072600120                   | Indoff Incorporated        | Supples for Student AssessmentBID#: RFP-0724-GMSNo DebarmentStrategic PI            | 354.80          |
| 0222600071                   | Galls LLC                  | fingerprint pads for instructional use in Law Enforcement classes, Lizette Lucio C  | 21.23           |
| 0222600071                   | Galls LLC                  | fingerprint pads for instructional use in Law Enforcement classes, Lizette Lucio C  | 84.92           |
| 0222600174                   | Dealers Electrical Supply  | MATERIAL FOR ELECTRICAL NEEDS AT SONNY BRAZIL AG COMPLEXRFP 0724 G                  | 725.80          |
| 1012600048                   | Gateway Printing           | CLASSROOM SUPPLIES -CAMPUSRFP-1224-GMSGOAL 1: SBCISD/FRED BOOTH                     | 151.00          |
| 1102600047                   | Gateway Printing           | OFFICE SUPPLIES GATEWAY PRINTING LOCAL VENDORRFP# 1224-GMSSBCISD                    | 337.30          |
| 1102600047                   | Gateway Printing           | OFFICE SUPPLIES GATEWAY PRINTING LOCAL VENDORRFP# 1224-GMSSBCISD                    | 81.24           |
| 1102600047                   | Gateway Printing           | OFFICE SUPPLIES GATEWAY PRINTING LOCAL VENDORRFP# 1224-GMSSBCISD                    | 131.24          |
| 9222600050                   | Galls LLC                  | Gloves - Boots for Police Officer Jessie Garcia GOAL 1: F1.2 Strategies Priority 2: | 115.51          |
| 9222600050                   | Galls LLC                  | Gloves - Boots for Police Officer Jessie Garcia GOAL 1: F1.2 Strategies Priority 2: | 31.98           |
| 9222600053                   | Galls LLC                  | Equipment / Boots for Police Officer Alex Zamora GOAL 1: F1.2 Strategies Priori     | 161.75          |
| 9222600053                   | Galls LLC                  | Equipment / Boots for Police Officer Alex Zamora GOAL 1: F1.2 Strategies Priori     | 51.18           |
| 9222600054                   | Galls LLC                  | Safety Equipment - for Police Officer J. ReyesGOAL 1: F1.2 Strategies Priority 2:   | 591.89          |
| 9222600062                   | Galls LLC                  | Rain Coat, Equip. , Boots for Police Officer Ruby OlivaresGOAL 1: F1.2 Strategies   | 255.96          |
| 9222600067                   | Galls LLC                  | Uniform Pants - for Police Officer Ruby OlivaresGOAL 1: F1.2 Strategies Priority ;  | 380.00          |
| 9362600324                   | Fairway Supply, Inc        | LOCKSMITH SUPPLIES - MAINT DEPTBUY BOARD 756-24FA.1 - STRATEGIC PRIC                | 56.80           |
| 9362600332                   | Dealers Electrical Supply  | ELECTRICAL SUPPLIES - ATHLETIC DEPT.RFP-0724-GMSFA.1 - STRATEGIC PRIOR              | 407.86          |
| 9362600335                   | O'REILLY AUTOMOTIVE STORES | AUTO PARTS - M35 - MAINT DEPTRFP-0724-GMSFA.1 - STRATEGIC PRIORITY 1:               | 512.53          |
|                              |                            |   | <b>4,513.42</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                      | Invoice Description                                  | Check Date | Cash Post Date | Amount   |
|--------------|------------------------------------|--|------------|----------------|----------|
| 798888       | B & H Photo Video                  | TO PURCHASE ITEMS FOR STUDENT NEWSROOM               | 10/23/2025 | 10/23/2025     | 1,406.31 |
| 798889       | Boswell-Elliff Ford                | DEPARTMENT VEHICLE MAINTENANCE                       | 10/23/2025 | 10/23/2025     | 245.62   |
| 798890       | Burton Auto Supply Inc             | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS            | 10/23/2025 | 10/23/2025     | 191.67   |
| 798891       | C D W - Government Inc #1967652    | TO PURCHASE REPLACEMENT PARTS FOR                    | 10/23/2025 | 10/23/2025     | 419.61   |
| 798892       | Cameron County Tax Office          | TEXAS STATE VEHICLE REGISTRATION - M-7;              | 10/23/2025 | 10/23/2025     | 7.50     |
| 798893       | Cameron County Tax Office          | TEXAS STATE VEHICLE REGISTRATION - M-7;              | 10/23/2025 | 10/23/2025     | 7.50     |
| 798894       | Cameron County Tax Office          | TEXAS STATE VEHICLE REGISTRATION - M-7;              | 10/23/2025 | 10/23/2025     | 7.50     |
| 798895       | Cameron County Tax Office          | RENEWAL OF 2025-2026 TAX EXEMPT LICENSE              | 10/23/2025 | 10/23/2025     | 7.50     |
| 798896       | Christopher James Carrizales       | Chain Crew 10.17.2025 SBHS vs Los Fresnos            | 10/23/2025 | 10/23/2025     | 30.00    |
| 798897       | Central Plumbing & Electric Supply | Maintenance Non-Inventory Restock                    | 10/23/2025 | 10/23/2025     | 151.85   |
| 798898       | Cielo Office Products, LLC         | Office Supplies- Toner- Keyboard Rest pads, Envelope | 10/23/2025 | 10/23/2025     | 1,911.51 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check          | Invoice Description                                 | Check Date | Cash Post Date | Amount   |
|--------------|------------------------|---|------------|----------------|----------|
| 798899       | Connection             | Suppliy for Principal (Mrs. Martinez)               | 10/23/2025 | 10/23/2025     | 154.00   |
| 798900       | Zachary Ryan Corona    | Chain Crew 10.17.2025 SBHS vs Los Fresnos           | 10/23/2025 | 10/23/2025     | 30.00    |
| 798901       | Dell Marketing LP      | Battery needed for instructional Laptop for Lessons | 10/23/2025 | 10/23/2025     | 178.74   |
| 798902       | Demco Inc              | CLASSROOM BOOK COVERS USED FOR                      | 10/23/2025 | 10/23/2025     | 214.11   |
| 798903       | Economy Awards Company | Medals and trophies for Varsity Tennis Tournaments  | 10/23/2025 | 10/23/2025     | 605.70   |
| 798904       | Hector Esparza         | Spotter Varsity Football Game 10.17.2025 SB vs Los  | 10/23/2025 | 10/23/2025     | 45.00    |
| 798905       | Fleetpride             | BOARD APPROVED 6/25/2025                            | 10/23/2025 | 10/23/2025     | 329.99   |
| 798906       | Flinn Scientific Inc   | SCIENCE SUPPLIES FOR SCIENCE DEPARTMENT             | 10/23/2025 | 10/23/2025     | 208.81   |
| 798907       | G F Educators Inc      | RFP-1022-GMS  | 10/23/2025 | 10/23/2025     | 950.82   |
| 798908       | Jennifer Gomez         | Breakfast and Lunch for SBCISD Leadership Meeting - | 10/23/2025 | 10/23/2025     | 1,410.00 |
| 798909       | Javier Gonzalez        | Chain Crew 10.17.2025 SBHS vs Los Fresnos           | 10/23/2025 | 10/23/2025     | 30.00    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                   | Invoice Description                                      | Check Date | Cash Post Date | Amount     |
|--------------|---------------------------------|--|------------|----------------|------------|
| 798910       | Grainger Industrial Supplies    | PARTS/SUPPLIES FOR HVAC WAREHOUSE                        | 10/23/2025 | 10/23/2025     | 3,871.44   |
| 798911       | H E B Food Store                | Items for Fall Festival Event - 10/24/2025               | 10/23/2025 | 10/23/2025     | 1,527.36   |
| 798912       | HERMANOS SOUND COMPANY          | SBHS Band Dept. - Misc. Contracted Services for          | 10/23/2025 | 10/23/2025     | 1,200.00   |
| 798913       | High Quality Customs LLC        | MERCHANDISE REQUESTED FOR SPECIAL                        | 10/23/2025 | 10/23/2025     | 1,377.00   |
| 798914       | Holt Truck Centers of Texas LLC | BOARD APPROVED 6/25/2025                                 | 10/23/2025 | 10/23/2025     | 235.39     |
| 798915       | IXL Learning Inc                | Board Approved: July 31, 2025                            | 10/23/2025 | 10/23/2025     | 105,118.75 |
| 798916       | Main Event Entertainment, Inc.  | 3rd Grade Field Trip Learning Science, Math, Force and   | 10/23/2025 | 10/23/2025     | 1,139.19   |
| 798917       | Mares Tires                     | OPEN PURCHASE ORDER                                      | 10/23/2025 | 10/23/2025     | 42.00      |
| 798918       | Matheson Tri-Gas Inc            | Cylinder rental/content for instructional use in welding | 10/23/2025 | 10/23/2025     | 437.29     |
| 798919       | Mc Coy's Building Supply        | OPEN PO FOR IN HOUSE MECHANIC FOR SCHOOL                 | 10/23/2025 | 10/23/2025     | 53.32      |
| 798920       | Melhart Music Center            | SBHS Band Dept. - Supplies for SBHS Guitar Program       | 10/23/2025 | 10/23/2025     | 1,712.40   |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                   | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------------|---|------------|----------------|-----------|
| 798921       | ODP Business Solutions, LLC         | Supplies for District Wide Parent Centers             | 10/23/2025 | 10/23/2025     | 1,073.54  |
| 798922       | American Express                    | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3           | 10/23/2025 | 10/23/2025     | 11,357.96 |
| 798923       | J Maya Designs & Graphics LLC       | PURCHASE OF SHIRTS FOR OFFICE STAFF                   | 10/23/2025 | 10/23/2025     | 536.50    |
| 798924       | J W Pepper & Son, Inc               | General Supplies/RFP-1224-GMS                         | 10/23/2025 | 10/23/2025     | 144.58    |
| 798925       | JW Pepper & Son Inc                 | SBHS Band Dept. - Music for SBHS Orchestra Program    | 10/23/2025 | 10/23/2025     | 60.00     |
| 798926       | Kill-A-Bug Pest Control             | PEST CONTROL FOR SBCISD FACILITIES- SCHOOL            | 10/23/2025 | 10/23/2025     | 2,875.00  |
| 798927       | La Villa ISD                        | La Villa ISD Shared Agreement Service                 | 10/23/2025 | 10/23/2025     | 6,821.20  |
| 798928       | Lamar Companies                     | Billboard (Side by Side) Buss 77 & Dick Dowling       | 10/23/2025 | 10/23/2025     | 1,230.00  |
| 798929       | Lone Star Glass & Mirror            | WINDOW GLASS REPAIRS - RANGERVILLE ELEM.              | 10/23/2025 | 10/23/2025     | 135.00    |
| 798930       | Lone Star Learning                  | Instructional Materials/Resources needed for Students | 10/23/2025 | 10/23/2025     | 4,960.00  |
| 798931       | San Benito CISD Child Nutrition Pro | Goal 1: SBCISD/La Paloma Elementary School will       | 10/23/2025 | 10/23/2025     | 6,027.00  |

**American Express**

**Check #798922**

| <b>Purchase Order Number</b> | <b>Full Name</b>             | <b>Description</b>  | <b>Amount</b> |
|------------------------------|------------------------------|---|---------------|
| 0412600069                   | School Specialty, LLC        | Classroom supplies (A128)OMNIA#R230305/Cart#1052690219G#1: SBCISD will increase stu             | 4.67          |
| 0412600069                   | School Specialty, LLC        | Classroom supplies (A128)OMNIA#R230305/Cart#1052690219G#1: SBCISD will increase stu             | 94.75         |
| 0432600064                   | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Adriana Mancillas, Olga Batarse, Ni | 30.64         |
| 1012600032                   | Lakeshore Learning Materials | CLASSROOM SUPPLIESRFP-1224-PCSGOAL 1: SBCISD/FRED BOOTH ELEMENTARY WILL IN                      | 64.33         |
| 1012600032                   | Lakeshore Learning Materials | CLASSROOM SUPPLIESRFP-1224-PCSGOAL 1: SBCISD/FRED BOOTH ELEMENTARY WILL IN                      | 7.98          |
| 1012600037                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MELISSA GARCIA, TA)RFP-1224-PCSGOAL 1: SBCISD/FRED BOOTH                    | 87.45         |
| 1012600057                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. ARGUELLES, PRE-K/ MRS. S. HERNANDEZ, TA)RFP-1224-PCS                   | 60.77         |
| 1012600057                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. ARGUELLES, PRE-K/ MRS. S. HERNANDEZ, TA)RFP-1224-PCS                   | 141.50        |
| 1012600058                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (GLORIA CRUZ, KINDER)RFP-1224-PCSGOAL 1: SBCISD / FRED BOC                   | 71.22         |
| 1012600059                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. LOZANO, PRE-K3)RFP-1224-PCSGOAL 1: SBCISD/FRED BOO                     | 99.70         |
| 1012600060                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. SERRATO, PRE-K3 TA)RFP-1224-PCSGOAL 1: SBCISD/FRED BO                  | 71.23         |
| 1012600061                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. SOSA, KINDER)RFP-1224-PCSGOAL 1: SBCISD/FRED BOOTH                     | 75.01         |
| 1012600062                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. BARRIENTOS, ECSE)RFP-1224-PCSGOAL 1: SBCISD/FRED BO                    | 37.98         |
| 1012600062                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. BARRIENTOS, ECSE)RFP-1224-PCSGOAL 1: SBCISD/FRED BO                    | 28.49         |
| 1012600062                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (MRS. BARRIENTOS, ECSE)RFP-1224-PCSGOAL 1: SBCISD/FRED BO                    | 28.49         |
| 1012600069                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (GRECIA GALVAN, PRE-K 3)RFP-1224-PCSGOAL 1: SBCISD / FRED B                  | 109.21        |
| 1012600070                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (AMANDA PEREZ-TA)RFP-1224-PCSGOAL 1: SBCISD / FRED BOOTH                     | 52.23         |
| 1032600022                   | School Specialty, LLC        | Teacher/TA \$100 Incentive (K-Sojak) - items are being purchased for classroom use OMNI         | 33.06         |
| 1032600022                   | School Specialty, LLC        | Teacher/TA \$100 Incentive (K-Sojak) - items are being purchased for classroom use OMNI         | 16.44         |
| 1032600064                   | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (3rd-Rios) - items are being purchased for classroom use BuyBc       | 75.02         |
| 1032600076                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (K-Sojak)BuyBoard: 750-       | 239.28        |
| 1032600076                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (K-Sojak)BuyBoard: 750-       | 40.82         |
| 1032600076                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (K-Sojak)BuyBoard: 750-       | 18.99         |
| 1032600079                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (PK-Jimenez)BuyBoard:         | 208.91        |
| 1032600079                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (PK-Jimenez)BuyBoard:         | 60.77         |
| 1032600079                   | Lakeshore Learning Materials | items are being purchased for classroom/student instructional use (PK-Jimenez)BuyBoard:         | 28.49         |
| 1032600086                   | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (TA-Trevino) - items are being purchased for classroom use Buyf      | 67.58         |
| 1032600086                   | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (TA-Trevino) - items are being purchased for classroom use Buyf      | 16.13         |
| 1032600091                   | Lakeshore Learning Materials | Teacher/TA \$100 Incentive (K-Garza) - items are being purchased for classroom use BuyBo        | 94.95         |
| 1042600027                   | School Specialty, LLC        | Supplies needed for StudentsTCPN R230305Goal 1:SBCISD/Ed Downs Elementary School w              | 394.80        |
| 1142600022                   | Lakeshore Learning Materials | ACU - Eloisa Salinas RFP-0724-GMS, GENERAL MERCHANDISEClassrom/Student Need Justi               | 113.98        |
| 1142600025                   | School Specialty, LLC        | Cart 1052629488Goal 1:SBCISD/La Paloma Elementary School will work to raise academic a          | 491.36        |

|            |                       |  |          |
|------------|-----------------------|--|----------|
| 1142600025 | School Specialty, LLC | Cart 1052629488Goal 1:SBCISD/La Paloma Elementary School will work to raise academic a | 80.46    |
| 1142600025 | School Specialty, LLC | Cart 1052629488Goal 1:SBCISD/La Paloma Elementary School will work to raise academic a | 751.00   |
| 1162600009 | School Specialty, LLC | TO PURCHASE SUPPLIES FOR GENERAL INSTRUCTION SCHOOL SPECIALTY TCPN R230305C            | 1,820.92 |
| 1622600156 | School Specialty, LLC | SBHS Band Dept. - Supplies for RVMS Band Dept. UseRFP-0724-GMSRequested By: Mr. Ra     | 188.38   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 373.63   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 297.19   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 294.17   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 297.19   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 167.39   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 168.27   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 176.07   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 168.27   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 265.71   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 283.35   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 343.62   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 217.59   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 151.77   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 150.27   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 150.27   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 120.34   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 448.49   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 132.20   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 261.85   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 138.66   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 20.30    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 20.30    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 20.30    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 20.30    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE 27, 2023PRIK            | 265.71   |
| 8152600015 | Jason's Deli          | Breakfast for High School Counselor's Meeting, October 15, 2025RFP-1022-MCSDGoal 1: SI | 138.16   |
| 9312600084 | Jason's Deli          | Student Meals for October 2 2025 Freshman Gold vs Harlingen High Coach Pablo Sanchezf  | 459.60   |

**11,357.96**

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                    | Invoice Description                                   | Check Date | Cash Post Date | Amount   |
|--------------|----------------------------------|---|------------|----------------|----------|
| 798932       | School Health Corporation        | Nurse's Supplies                                      | 10/23/2025 | 10/23/2025     | 961.59   |
| 798933       | School Nurse Supply              | NURSE SUPPLIES  | 10/23/2025 | 10/23/2025     | 397.64   |
| 798934       | School Specialty, LLC            | CLASSROOM SUPPLIES (MRS. GUAJARDO, 1ST                | 10/23/2025 | 10/23/2025     | 302.39   |
| 798935       | Sherwin Williams Company         | PAINTING SUPPLIES - VMA                               | 10/23/2025 | 10/23/2025     | 2,859.22 |
| 798936       | SHI-Government Solutions Inc     | Software renewal-SecureCRT                            | 10/23/2025 | 10/23/2025     | 203.90   |
| 798937       | Sirius Education Solutions LLC   | Sirius Online Full Resource Library Program           | 10/23/2025 | 10/23/2025     | 2,720.00 |
| 798938       | SkillsUSA Texas                  | Registration/lodging for WLTI, Sept 20024, 2025,      | 10/23/2025 | 10/23/2025     | 8,815.00 |
| 798939       | Slick's Premium Car Wash LLC     | Wash/cleaning of district vehicles.                   | 10/23/2025 | 10/23/2025     | 105.00   |
| 798940       | South Texas Tennis Coaches Inc   | Entry fee for Riverside 7th & 8th Boys & Girls Tennis | 10/23/2025 | 10/23/2025     | 180.00   |
| 798941       | Southeastern Performance Apparel | General Supplies /bUYBOARD #773-25/ORDER NO.          | 10/23/2025 | 10/23/2025     | 46.24    |
| 798942       | SSR Jackets                      | SBHS Band Dept. - Letterman Jackets for SBHS          | 10/23/2025 | 10/23/2025     | 1,025.00 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                             | Invoice Description                                      | Check Date | Cash Post Date | Amount    |
|--------------|---|--|------------|----------------|-----------|
| 798943       | Staples Business Advantage                | Material Utilizing for the teacher's                     | 10/23/2025 | 10/23/2025     | 1,008.87  |
| 798944       | Stefano's Brooklyn Pizza LLC              | Lunch/Dinner for Board trainings/meetings 2025-2026      | 10/23/2025 | 10/23/2025     | 176.83    |
| 798945       | Superior Alarms                           | FIRE ALARM AND INTERCOMME (PA) SYSTEM                    | 10/23/2025 | 10/23/2025     | 2,185.00  |
| 798946       | Sweetwater                                | SBHS Band Dept. - Supplies for Estudiantina Program      | 10/23/2025 | 10/23/2025     | 1,188.85  |
| 798947       | T A S B O                                 | TASBO Annual Membership dues for 2025-2026               | 10/23/2025 | 10/23/2025     | 155.00    |
| 798948       | T S P R A                                 | TSPRA Conference, February 16-19, 2026, for Sergio       | 10/23/2025 | 10/23/2025     | 1,270.00  |
| 798949       | Tellus Equipment Solutions, LLC           | AUTO PARTS - MAINT DEPT                                  | 10/23/2025 | 10/23/2025     | 150.04    |
| 798950       | The Home Depot/G E C F                    | OPEN PURCHASE ORDER                                      | 10/23/2025 | 10/23/2025     | 213.86    |
| 798951       | Trafera, LLC                              | TV monitor for instructional use for Collegiate students | 10/23/2025 | 10/23/2025     | 13,459.00 |
| 798952       | ASHLEIGH MARIE TREVINO                    | CONTRACTED SERVICES - SPEECH LANGUAGE                    | 10/23/2025 | 10/23/2025     | 9,620.00  |
| 798953       | University of Texas Austin/UT High School | Credit By Exam   | 10/23/2025 | 10/23/2025     | 750.00    |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check              | Invoice Description                                  | Check Date | Cash Post Date | Amount     |
|--------------|----------------------------|--|------------|----------------|------------|
| 798954       | Juan A Vargas              | Chain Crew 10.17.2025 SBHS vs Los Fresnos            | 10/23/2025 | 10/23/2025     | 30.00      |
| 798955       | Veseris                    | INSECTICIDES - MAINT DEPT                            | 10/23/2025 | 10/23/2025     | 626.22     |
| 798956       | Whataburger                | Student Meals for October 14, 2025/JV Dk, Varsity    | 10/23/2025 | 10/23/2025     | 1,192.08   |
| 798957       | William V Macgill & Co     | Nurse Supplies for Rangerville Elementary            | 10/23/2025 | 10/23/2025     | 218.30     |
| 798958       | KAYLA ANN ZAVALA           | CONTRACTED SERVICES - SPEECH LANGUAGE                | 10/23/2025 | 10/23/2025     | 2,527.00   |
| 798959       | RECORDS CONSULTANT, INC    | District Records retention processing and records    | 10/24/2025 | 10/24/2025     | 10,528.00  |
| 798960       | Wal-Mart Community BRC     | ASP Program Supplies - JODLF                         | 10/27/2025 | 10/27/2025     | 299.66     |
| 798965       | American Express           | CNP Food Service Vehicles General Maintenances       | 10/30/2025 | 10/30/2025     | 38.29      |
| 798966       | H E B Food Store           | Purchase of Food and Non Food items for Catering     | 10/30/2025 | 10/30/2025     | 92.12      |
| 798967       | Labatt Food Service        | Grocery Orders for District Cafeterias OCT. 22,2025  | 10/30/2025 | 10/30/2025     | 121,080.51 |
| 798968       | Lowe's Business Acct #1648 | Leaf Blower and Supplies to clean outdoor Patios and | 10/30/2025 | 10/30/2025     | 426.49     |

**American Express**

**Check #798965**

**Purchase Order Number**

**Full Name**

**Description**

**Amount**

9352600024

O'REILLY AUTOMOTIVE SERVICES 510939

CNP Food Service Vehicles General Maintenances Supplies (Motor Oil, \

38.29

**38.29**

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                  | Invoice Description                                  | Check Date | Cash Post Date | Amount    |
|--------------|--------------------------------|--|------------|----------------|-----------|
| 798969       | Nicho Produce Company          | Produce Orders for all District Cafeterias 2025-2026 | 10/30/2025 | 10/30/2025     | 5,265.30  |
| 798970       | Rush Truck Centers of Texas LP | For Peterbilt Roadside Service Repair                | 10/30/2025 | 10/30/2025     | 687.69    |
| 798971       | Sam's Club Direct Commercial   | PURCHASE OF FOOD ITEMS AND NON FOOD ITEMS            | 10/30/2025 | 10/30/2025     | 600.69    |
| 798972       | Terra Cooling, LLC             | TO SERVICE CAFETERIA EQUIPMENT FOR CNP               | 10/30/2025 | 10/30/2025     | 4,724.82  |
| 798973       | BRENDA PARKER AGUILAR          | Meal per diem for TAFE Area Conference, 12/6/25,     | 10/30/2025 | 10/30/2025     | 728.00    |
| 798974       | SAMANTHA NICOLE AGUILERA       | Mileage Reimbursement S. Aguilera-Interactive Social | 10/30/2025 | 10/30/2025     | 66.46     |
| 798975       | American Express               | Red Ribbon Supplies                                  | 10/30/2025 | 10/30/2025     | 6,547.00  |
| 798976       | DIANA ATKINSON                 | Mileage Reimbursement for Attendance to Region One   | 10/30/2025 | 10/30/2025     | 66.29     |
| 798977       | BAY CITY INDEPENDENT SCHOOL    | REF PO: No Purchase Order                            | 10/30/2025 | 10/30/2025     | 795.41    |
| 798978       | BETTINA CISNEROS               | SCHOOL BUSINESS TRAVEL MILEAGE                       | 10/30/2025 | 10/30/2025     | 128.04    |
| 798979       | City Of San Benito             | ENCUMBRANCE WATER SERVICE JULY 2025 - JUNE           | 10/30/2025 | 10/30/2025     | 11,836.73 |

**American Express****Check #798975**

| <b>Purchase Order Number</b> | <b>Full Name</b>                   | <b>Description</b>  | <b>Amount</b>   |
|------------------------------|------------------------------------|---|-----------------|
| 0072600115                   | Ricoh USA, Inc                     | Color copy Overage for VMABID#: DIR-CPO-4435No Debarment:Strateg          | 320.72          |
| 1162600012                   | Perma Bound                        | TO PURCHASE LIBRARY BOOKSPERMA-BOUND BUYBOARD 37-1001726                  | 60.78           |
| 1172600061                   | Positive Promotions Inc            | Red Ribbon SuppliesRFP-0625-AIPMGOA:G 1: By June 2026, Angela G. L        | 98.55           |
| 7262600100                   | AIM Media Texas Operating LLC      | Newspaper Ads (Legal) - Encumbrance 2024-2025                             | 1,538.48        |
| 7282600006                   | Ricoh USA, Inc                     | BOARD APPROVED JUNE 25, 2025FOR DISTIRCTWIDE COPIERS;PRIOR P              | 2,120.00        |
| 7282600006                   | Ricoh USA, Inc                     | BOARD APPROVED JUNE 25, 2025FOR DISTIRCTWIDE COPIERS;PRIOR P              | 200.00          |
| 7282600006                   | Ricoh USA, Inc                     | BOARD APPROVED JUNE 25, 2025FOR DISTIRCTWIDE COPIERS;PRIOR P              | 2,120.00        |
| 7522600001                   | Ricoh USA, Inc                     | BLANKET Color Copy Charges 2025-2026Omnia Contract 2021002788F1           | 45.60           |
| 8012600099                   | Region IV Education Service Center | Freight Charges for Bluebonnet Instructional Material Strategic Plan 1: E | 42.87           |
|                              |                                    |   | <b>6,547.00</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                               | Invoice Description                                     | Check Date | Cash Post Date | Amount   |
|--------------|---|---|------------|----------------|----------|
| 798980       | Commerce Bank Commercial Cards              | Victoria N. Perez (Vicki)                               | 10/30/2025 | 10/30/2025     | 2,878.02 |
| 798981       | DILIA CORNETT                               | Per Diem and UBER/LYFT Fees for attendance to the       | 10/30/2025 | 10/30/2025     | 76.15    |
| 798982       | ARACELY CORREA                              | SCHOOL BUSINESS TRAVEL MILEAGE                          | 10/30/2025 | 10/30/2025     | 67.24    |
| 798983       | CRYSTAL DE LA FUENTE                        | Mileage Reimbursement                                   | 10/30/2025 | 10/30/2025     | 69.24    |
| 798984       | Dolores C De La Fuente                      | Meal per diem for TAFE Area Conference, 12/6/25,        | 10/30/2025 | 10/30/2025     | 912.00   |
| 798985       | MELISSA VALERIE DE LEON                     | SCHOOL BUSINESS TRAVEL MILEAGE                          | 10/30/2025 | 10/30/2025     | 65.24    |
| 798986       | MARIA DEL ROSARIO DELGADO                   | Travel for August 2025 - May 2026                       | 10/30/2025 | 10/30/2025     | 35.84    |
| 798987       | RUBEN ESQUIVEL JR                           | Meals (breakfast, lunch, dinner) for NJROTC cadets, two | 10/30/2025 | 10/30/2025     | 1,575.00 |
| 798988       | Flour Bluff High School NJROTC Booster Club | Registration Fee for NJROTC Drill Competition at Flour  | 10/30/2025 | 10/30/2025     | 700.00   |
| 798989       | ABBYGALE HELENE GARCIA                      | Mileage Reimbursement                                   | 10/30/2025 | 10/30/2025     | 69.24    |
| 798990       | CARMEN E GRAMMER                            | Mileage Reimbursement/8th Grade Science PD GEAR         | 10/30/2025 | 10/30/2025     | 66.46    |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                        | Invoice Description                                    | Check Date | Cash Post Date | Amount |
|--------------|--------------------------------------|--|------------|----------------|--------|
| 798991       | Jorge Moreno                         | Traveling/Student Meals                                | 10/30/2025 | 10/30/2025     | 270.00 |
| 798992       | Pappasito's Smokehouse and Then Some | Student Meals for October 16th, 2025, JV Dark football | 10/30/2025 | 10/30/2025     | 504.00 |
| 798993       | Audrey M. Puente                     | Photo Area Backdrop Rental for Fall Festival -         | 10/30/2025 | 10/30/2025     | 465.00 |
| 798994       | Pender's Music Company               | SBHS Band Dept. - Music for BCMS Band Dept. Use        | 10/30/2025 | 10/30/2025     | 306.59 |
| 798995       | Pinnacle Medical Management Corp     | REQUIRED POST ACCIDENT DRUG & ALCOHOL                  | 10/30/2025 | 10/30/2025     | 860.00 |
| 798996       | MELINDA PINON                        | CONTRACTED SERVICES - SPEECH LANGUAGE                  | 10/30/2025 | 10/30/2025     | 684.00 |
| 798997       | Pocket Nurse Enterprises Inc         | Supplies for instructional use in Medical Assistant    | 10/30/2025 | 10/30/2025     | 723.75 |
| 798998       | Precision Business Machines, Inc.    | Federal Programs Supplies,TIPS,Goal 1:SBCISD will      | 10/30/2025 | 10/30/2025     | 675.72 |
| 798999       | Quick Strings LLC                    | RIVERSIDE MS TENNIS, SUPPLIES, COACH FELIX             | 10/30/2025 | 10/30/2025     | 420.00 |
| 799000       | Raising Cane's Restaurants LLC       | Student Meals for October 25, 225 JV Dk/Varsity        | 10/30/2025 | 10/30/2025     | 911.03 |
| 799001       | Reach for the Sky Bake Shop LLC      | Mystery Gift Box - National Principals Month           | 10/30/2025 | 10/30/2025     | 324.00 |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                    | Check Date | Cash Post Date | Amount   |
|--------------|-------------------------------------|--|------------|----------------|----------|
| 799002       | Region One Education Service Center | Registration Fee for Workshop #373106 T-PESS           | 10/30/2025 | 10/30/2025     | 375.00   |
| 799003       | R-5 Eateries Harlingen, LLC         | SBHS Band Dept. - Dinner Meals for SBHS Band           | 10/30/2025 | 10/30/2025     | 2,136.00 |
| 799004       | Rochester 100 Inc                   | Folders for District Bilingual Staff                   | 10/30/2025 | 10/30/2025     | 852.50   |
| 799005       | FELIPE De Jesus RODRIGUEZ           | Mileage Reimbursement                                  | 10/30/2025 | 10/30/2025     | 69.24    |
| 799006       | SANDRA ROMEROS                      | Mileage Reimbursement for Sandra Romeros to            | 10/30/2025 | 10/30/2025     | 66.29    |
| 799007       | Rush Truck Centers of Texas LP      | Re-Current fees 24-Geo Tab- Monthly Pro Plus - GPS     | 10/30/2025 | 10/30/2025     | 1,821.32 |
| 799008       | AMANDA DURAN YARRITO                | MONTHLY MILEAGE EXPENSE                                | 10/30/2025 | 10/30/2025     | 28.28    |
| 799009       | Advance Auto Parts                  | AUTO PARTS - M7 - MAINT DEPT                           | 10/30/2025 | 10/30/2025     | 391.83   |
| 799010       | AISYS Consulting LLC                | Dir-CPO-4759   | 10/30/2025 | 10/30/2025     | 697.30   |
| 799011       | Amazon Capital Services             | the following items are being purchased for our campus | 10/30/2025 | 10/30/2025     | 4,058.51 |
| 799012       | American Express                    | MAGAZINES PURCHASE FOR LIBRAY REQUESTED                | 10/30/2025 | 10/30/2025     | 7,491.84 |

**American Express****Check #799012**

| <b>Purchase Order Number</b> | <b>Full Name</b>                  | <b>Description</b>   | <b>Amount</b>   |
|------------------------------|-----------------------------------|--|-----------------|
| 0012600240                   | Magazine Subscriptions PTP Austin | MAGAZINES PURCHASE FOR LIBRAY REQUESTED BY LIBRA/            | 395.70          |
| 0012600270                   | Gateway Printing                  | SUPPLIES RFP-0724-GMSDIP-GOS – 1.1.16GOAL 1:SBCISD           | 596.80          |
| 0012600270                   | Gateway Printing                  | SUPPLIES RFP-0724-GMSDIP-GOS – 1.1.16GOAL 1:SBCISD           | 425.69          |
| 0012600270                   | Gateway Printing                  | SUPPLIES RFP-0724-GMSDIP-GOS – 1.1.16GOAL 1:SBCISD           | 652.56          |
| 0012600295                   | Gateway Printing                  | OFFICE SUPPLIES FOR ADMINSTRATION REQUESTED BY H             | 159.95          |
| 0012600299                   | Gateway Printing                  | OFFICE SUPPLIES NEEDED FOR ASSISANT PRINCIPAL REQI           | 100.02          |
| 0012600299                   | Gateway Printing                  | OFFICE SUPPLIES NEEDED FOR ASSISANT PRINCIPAL REQI           | 15.05           |
| 0222600112                   | O'Reilly Automotive Stores, Inc   | tire sensors for 2018 Chevrolet Suburban (district vehicle)T | 143.55          |
| 1632600019                   | Meca Sportswear                   | Miscellaneous Contracted Services/Buyboard #763-25Lette      | 1,920.00        |
| 2032600027                   | Gateway Printing                  | Supplies for Collegiate AcademyRFP-0821-GMSGGoal 1:SBC       | 206.58          |
| 2032600027                   | Gateway Printing                  | Supplies for Collegiate AcademyRFP-0821-GMSGGoal 1:SBC       | 632.04          |
| 2032600027                   | Gateway Printing                  | Supplies for Collegiate AcademyRFP-0821-GMSGGoal 1:SBC       | 109.16          |
| 8092600204                   | Gateway Printing                  | General Office Supplies / Filing cabinet for ASP Assistant D | 237.05          |
| 8092600204                   | Gateway Printing                  | General Office Supplies / Filing cabinet for ASP Assistant D | 117.11          |
| 8092600204                   | Gateway Printing                  | General Office Supplies / Filing cabinet for ASP Assistant D | 51.68           |
| 9332600057                   | O'REILLY AUTOMOTIVE STORES #15981 | O'REILLY REAL WORLD TRAINING SERIES FOR MECHANIC!            | 760.00          |
| 9362600321                   | Gateway Printing                  | Maintenance Warehouse Office (Toner)Targeted Goal: Goal      | 140.11          |
| 9362600333                   | Dealers Electrical Supply         | ELECTRICAL SUPPLIES - VMARFP-0724-GMSFA.1 - STRATEI          | 665.81          |
| 9362600362                   | Gateway Printing                  | Maintenance Office (Mouse Pad, Mouse, and Post-it Flags)     | 55.73           |
| 9362600362                   | Gateway Printing                  | Maintenance Office (Mouse Pad, Mouse, and Post-it Flags)     | 3.36            |
| 9362600369                   | O'REILLY AUTOMOTIVE STORES        | AUTO PARTS - M40 - MAINT DEPTRFP-0724-GMSFA.1 - ST           | 103.89          |
|                              |                                   |  | <b>7,491.84</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                    | Check Date | Cash Post Date | Amount    |
|--------------|-----------------------------------|--|------------|----------------|-----------|
| 799013       | Apple Inc                         | APPLE iPad FOR PRINCIPAL AND ASSISTANT                 | 10/30/2025 | 10/30/2025     | 8,204.00  |
| 799014       | A-Press Express                   | NJROTC cadet uniform alterations and dry-cleaning for  | 10/30/2025 | 10/30/2025     | 229.50    |
| 799015       | Armadillo Photo Supply            | This PO will be used to purchase poster paper material | 10/30/2025 | 10/30/2025     | 734.40    |
| 799016       | Randall S Ashley                  | Consultant Contract/3 quotes                           | 10/30/2025 | 10/30/2025     | 250.00    |
| 799017       | B & H Photo Video                 | Microphones for Cafeteria for upcoming events and      | 10/30/2025 | 10/30/2025     | 15,092.98 |
| 799018       | Band Shoppe                       | SBHS Band Dept. - Supplies for MJMS Band Dept. Use     | 10/30/2025 | 10/30/2025     | 283.90    |
| 799019       | Bio-Ops LLC                       | Medical waste collection (monthly) for disposal,       | 10/30/2025 | 10/30/2025     | 50.00     |
| 799020       | BISD Athletic Dept / Sams Stadium | Entry Fees for SBHS Varsity Girls Soccer, BISD Girls   | 10/30/2025 | 10/30/2025     | 350.00    |
| 799021       | Bob's Band Service                | SBHS Band Dept. - Maint. & Repair of Instruments for   | 10/30/2025 | 10/30/2025     | 1,030.00  |
| 799022       | Brownsville Tennis Center         | C/O Chuck Bender                                       | 10/30/2025 | 10/30/2025     | 144.00    |
| 799023       | Burton Auto Supply Inc            | OPEN PO FOR FOR IN HOUSE MECHANIC FOR BUS              | 10/30/2025 | 10/30/2025     | 753.28    |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check                | Invoice Description                                     | Check Date | Cash Post Date | Amount   |
|--------------|------------------------------|---|------------|----------------|----------|
| 799024       | Cameron County Tax Office    | VEHICLE REGISTRATION RENEWAL- ( 34) @ 7.50              | 10/30/2025 | 10/30/2025     | 7.50     |
| 799025       | Cameron County Tax Office    | VEHICLE REGISTRATION RENEWAL- ( 34) @ 7.50              | 10/30/2025 | 10/30/2025     | 7.50     |
| 799026       | Cameron County Tax Office    | VEHICLE REGISTRATION RENEWAL- ( 34) @ 7.50              | 10/30/2025 | 10/30/2025     | 7.50     |
| 799027       | Cameron County Tax Office    | VEHICLE REGISTRATION RENEWAL- ( 34) @ 7.50              | 10/30/2025 | 10/30/2025     | 7.50     |
| 799028       | Cameron County Tax Office    | VEHICLE REGISTRATION RENEWAL- ( 34) @ 7.50              | 10/30/2025 | 10/30/2025     | 7.50     |
| 799029       | Cameron County Tax Office    | VEHICLE REGISTRATION RENEWAL- ( 34) @ 7.50              | 10/30/2025 | 10/30/2025     | 7.50     |
| 799030       | Carrier Enterprise, LLC -SC  | HVAC REPLACEMENT PARTS FOR LA PALOMA                    | 10/30/2025 | 10/30/2025     | 1,074.30 |
| 799031       | Christal Vision Inc          | ITEM REQUESTED BY I. GAMEZ, TVI FOR USE WITH            | 10/30/2025 | 10/30/2025     | 195.00   |
| 799032       | Chuys Custom Sports          | SBHS Band Dept. - 2-Uhaul Rentals for SBHS Band         | 10/30/2025 | 10/30/2025     | 609.90   |
| 799033       | Coastal Event Rentals LLC    | Fall Festival Train Rental October FES Event            | 10/30/2025 | 10/30/2025     | 550.00   |
| 799034       | Dairy Queens - Bowen Co, Inc | Meals for Police / Security working the Pre-Pigskin and | 10/30/2025 | 10/30/2025     | 438.56   |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                 | Check Date | Cash Post Date | Amount   |
|--------------|-----------------------------------|---|------------|----------------|----------|
| 799035       | Dell Marketing LP                 | 24" Monitor - for Comp. Center                      | 10/30/2025 | 10/30/2025     | 150.00   |
| 799036       | Enterprise Rent-A- Car - #TXS0331 | TASB Administrative Conference                      | 10/30/2025 | 10/30/2025     | 323.60   |
| 799037       | Escamilla Tours Buses LLC         | Bus Transportation for NJROTC Cadets and Staff to a | 10/30/2025 | 10/30/2025     | 3,400.00 |
| 799038       | ANNA M GARCIA                     | Consultant Contract/RFP-1224-PCS                    | 10/30/2025 | 10/30/2025     | 250.00   |
| 799039       | Matias A Garcia JR                | Consultant Contract/3-quotes                        | 10/30/2025 | 10/30/2025     | 250.00   |
| 799040       | Grainger Industrial Supplies      | PAINTING SUPPLIES - TECHNOLOGY DEPT                 | 10/30/2025 | 10/30/2025     | 237.37   |
| 799041       | H E B Food Store                  | Culinary Club Cooking Supplies                      | 10/30/2025 | 10/30/2025     | 1,496.53 |
| 799042       | Holt Truck Centers of Texas LLC   | BOARD APPROVED 6/25/2025                            | 10/30/2025 | 10/30/2025     | 158.08   |
| 799043       | Insco Distributing Inc            | PARTS/SUPPLIES FOR HVAC REPAIRS                     | 10/30/2025 | 10/30/2025     | 784.68   |
| 799044       | Mares Tires                       | FLAT REPAIRS AND TIRE ALIGNMENTS FOR PRIM's         | 10/30/2025 | 10/30/2025     | 17.00    |
| 799045       | Mc Coy's Building Supply          | SUPPLIES FOR HVAC REPAIRS                           | 10/30/2025 | 10/30/2025     | 1,636.79 |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                 | Invoice Description                                     | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------|---|------------|----------------|-----------|
| 799046       | Melhart Music Center          | Instruments for Conjunto Class ASP Students -           | 10/30/2025 | 10/30/2025     | 5,018.02  |
| 799047       | Moak Casey, LLC               | Original PO #7012500008, invoice #INV14546, SY 24-25    | 10/30/2025 | 10/30/2025     | 6,789.08  |
| 799048       | Mobile Relays Partners LTD    | Blanket PO for Re- Current Monthly Radio Fees           | 10/30/2025 | 10/30/2025     | 35,595.00 |
| 799049       | Maria De Jesus Moreno         | NEW COMER SUCCESS TEACHER SUPPORT                       | 10/30/2025 | 10/30/2025     | 7,000.00  |
| 799050       | MOZNA CHOCOLATE               | Chocolate Factory Tour - 3rd Grade Field Trip - October | 10/30/2025 | 10/30/2025     | 1,080.00  |
| 799051       | N A S S P                     | Supplies for NJHS Induction Ceremony for Collegiate     | 10/30/2025 | 10/30/2025     | 17.50     |
| 799052       | Nueces Power Equipment        | BACKHOE NEEDS REPAIRS - MAINT DEPT                      | 10/30/2025 | 10/30/2025     | 1,568.75  |
| 799053       | ODP Business Solutions, LLC   | ITEMS REQUESTED FOR SPECIAL SERVICES DEPT               | 10/30/2025 | 10/30/2025     | 189.20    |
| 799054       | Optical Image                 | EYE EXAM / EYE GLASSES FOR ELIGIBLE STUDENT             | 10/30/2025 | 10/30/2025     | 190.00    |
| 799055       | American Express              | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3             | 10/30/2025 | 10/30/2025     | 17,806.57 |
| 799056       | J Maya Designs & Graphics LLC | Black Short Sleeve Fishing Shirts - for Police          | 10/30/2025 | 10/30/2025     | 1,246.00  |

**American Express****Check #799055**

| <b>Purchase Order Number</b> | <b>Full Name</b>             | <b>Description</b>   | <b>Amount</b> |
|------------------------------|------------------------------|--|---------------|
| 0432600061                   | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Elizabeth Quezada, Pe  | 106.69        |
| 0432600061                   | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Elizabeth Quezada, Pe  | 201.48        |
| 0432600064                   | School Specialty, LLC        | Teacher utilizing their \$100 stipend for school supplies. (Adriana Mancillas, Olg | 17.54         |
| 1012600070                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (AMANDA PEREZ-TA)RFP-1224-PCSGOAL 1: SBCISD / I                 | 37.99         |
| 1012600071                   | Lakeshore Learning Materials | CLASSROOM SUPPLIES (ISAURA GARZA, SPED TEACHER)RFP-1224-PCSGOAL                    | 18.20         |
| 1042600032                   | School Specialty, LLC        | Instructional Supplies needed for students and TeachersTCPN R230305 Goal 1:        | 11.05         |
| 1042600032                   | School Specialty, LLC        | Instructional Supplies needed for students and TeachersTCPN R230305 Goal 1:        | 773.73        |
| 1042600032                   | School Specialty, LLC        | Instructional Supplies needed for students and TeachersTCPN R230305 Goal 1:        | 84.15         |
| 1102600017                   | Lakeshore Learning Materials | L.AVILA INSTRUCTIONAL SUPPLIESRFP #1022-GMSSBCISD will design, an aliq             | 28.48         |
| 1102600034                   | Lakeshore Learning Materials | R. ZAMORA INSTRUCTIONAL SUPPLIESRFP#1022-GMSSBCISD will design, an a               | 10.44         |
| 1102600034                   | Lakeshore Learning Materials | R. ZAMORA INSTRUCTIONAL SUPPLIESRFP#1022-GMSSBCISD will design, an a               | 90.97         |
| 1142600011                   | School Specialty, LLC        | La Paloma Elementary supplies needed to enhance classroom teachingGoal 1:5         | 150.20        |
| 1142600011                   | School Specialty, LLC        | La Paloma Elementary supplies needed to enhance classroom teachingGoal 1:5         | 1,602.86      |
| 1142600011                   | School Specialty, LLC        | La Paloma Elementary supplies needed to enhance classroom teachingGoal 1:5         | 172.16        |
| 1142600016                   | School Specialty, LLC        | KINDERGARTEN -TA - M. HERRERACart 1052518690RFP-0724-GMSCART1052!                  | 58.90         |
| 1142600016                   | School Specialty, LLC        | KINDERGARTEN -TA - M. HERRERACart 1052518690RFP-0724-GMSCART1052!                  | 12.39         |
| 1142600017                   | School Specialty, LLC        | ACU TA E. AMAYA AND D. CANO Cart 1052570008RFP-0724-GMSClassrom/Stu                | 126.84        |
| 1142600017                   | School Specialty, LLC        | ACU TA E. AMAYA AND D. CANO Cart 1052570008RFP-0724-GMSClassrom/Stu                | 69.47         |
| 1142600018                   | School Specialty, LLC        | 4th Grade Teacher Alexandra GonzalezCart 1052599315RFP-0724-GMSGGoal 1:5           | 3.50          |
| 1142600018                   | School Specialty, LLC        | 4th Grade Teacher Alexandra GonzalezCart 1052599315RFP-0724-GMSGGoal 1:5           | 95.19         |
| 1142600026                   | School Specialty, LLC        | For Classroom InstructionGoal 1:SBCISD/La Paloma Elementary School will incr       | 841.26        |
| 1142600026                   | School Specialty, LLC        | For Classroom InstructionGoal 1:SBCISD/La Paloma Elementary School will incr       | 106.18        |
| 1142600026                   | School Specialty, LLC        | For Classroom InstructionGoal 1:SBCISD/La Paloma Elementary School will incr       | 1,188.27      |
| 1142600027                   | School Specialty, LLC        | La Paloma Elementary Blue Bonnet Instruction Goal 1: SBCISD/La Paloma Elem         | 913.92        |
| 1142600027                   | School Specialty, LLC        | La Paloma Elementary Blue Bonnet Instruction Goal 1: SBCISD/La Paloma Elem         | 194.40        |
| 1142600027                   | School Specialty, LLC        | La Paloma Elementary Blue Bonnet Instruction Goal 1: SBCISD/La Paloma Elem         | 455.58        |
| 1142600034                   | School Specialty, LLC        | Teachers: L. Vela, E. Jaramillo, I. Faz, M. M. LopezRFP-0724-GMS, GENERAL MEF      | 227.24        |
| 1142600034                   | School Specialty, LLC        | Teachers: L. Vela, E. Jaramillo, I. Faz, M. M. LopezRFP-0724-GMS, GENERAL MEF      | 108.03        |
| 1142600034                   | School Specialty, LLC        | Teachers: L. Vela, E. Jaramillo, I. Faz, M. M. LopezRFP-0724-GMS, GENERAL MEF      | 16.84         |
| 1142600034                   | School Specialty, LLC        | Teachers: L. Vela, E. Jaramillo, I. Faz, M. M. LopezRFP-0724-GMS, GENERAL MEF      | 46.78         |
| 1142600038                   | School Specialty, LLC        | Teachers: E. Hernandez, Y. Quiorga, E. Sosa, D. Mata-Rdg, I. Contreras-MataRFF     | 137.91        |
| 1142600038                   | School Specialty, LLC        | Teachers: E. Hernandez, Y. Quiorga, E. Sosa, D. Mata-Rdg, I. Contreras-MataRFF     | 363.17        |

|            |                       |  |          |
|------------|-----------------------|--|----------|
| 1622600154 | Jason's Deli          | SBHS Band Dept. - Dinner Meals for SBHS Band students/directors/drivers atte | 1,813.82 |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 91.26    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 91.26    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 91.26    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 91.26    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 67.33    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 67.33    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 67.33    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 67.33    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 91.71    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 91.71    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 92.90    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 92.90    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 22.51    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 22.51    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 22.51    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 22.51    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 171.84   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 171.84   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 342.45   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 235.25   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 73.89    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 73.89    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 73.89    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 73.89    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 198.86   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 196.11   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 160.36   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 194.02   |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 65.38    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 69.98    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 98.19    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 95.82    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 68.82    |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE               | 262.75   |

|            |                       |   |                  |
|------------|-----------------------|---|------------------|
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 223.09           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 221.84           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 223.19           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 221.54           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 369.77           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 254.30           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 56.87            |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 254.30           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 56.87            |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 252.71           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 56.87            |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 56.87            |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 204.35           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 209.15           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 220.85           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 217.67           |
| 7282600030 | Unifirst Holdings Inc | CUSTODIAN UNIFORMS DISTRICTWIDE YEAR 3 OF 3BOARD APPROVED JUNE              | 224.09           |
| 8152600017 | Jason's Deli          | Breakfast for Middle School Counselor's Meeting, October 21, 2025RFP-1022-I | 116.80           |
| 8362600036 | School Specialty, LLC | Supplies for GT Students (BCMS)RFP-0724-GMSStrategic Plan 1: Ensure acader  | 80.10            |
| 8362600036 | School Specialty, LLC | Supplies for GT Students (BCMS)RFP-0724-GMSStrategic Plan 1: Ensure acader  | 18.91            |
| 9312600332 | Jason's Deli          | Student Meals for October 18th, 2025, SBHS JV & 9th Tennis Teams, Coach Jos | 225.23           |
| 9312600333 | Jason's Deli          | Student Meals for October 17th, 2025, SBHS JV & 9th Tennis Team, Coach Jose | 234.72           |
|            |                       |   | <b>17,806.57</b> |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                      | Check Date | Cash Post Date | Amount   |
|--------------|-------------------------------------|--|------------|----------------|----------|
| 799057       | Johnson Controls, Inc               | PARTS/SUPPLIES FOR HVAC WAREHOUSE                        | 10/30/2025 | 10/30/2025     | 6,809.82 |
| 799058       | La Especial Bakery                  | Sweetbread for 2025-2026 i-Ready Trainings               | 10/30/2025 | 10/30/2025     | 20.00    |
| 799059       | LA JOYA ATHLETIC OFFICE             | Entry fee for Varsity Girls Wrestling, November 14th &   | 10/30/2025 | 10/30/2025     | 300.00   |
| 799060       | Lakeshore Learning Materials        | Material Utilizing for the teacher's                     | 10/30/2025 | 10/30/2025     | 310.61   |
| 799061       | Lewis Electric Motors Inc           | HVAC EQUIPMENT REPAIR FOR BERTA CABAZA                   | 10/30/2025 | 10/30/2025     | 4,114.79 |
| 799062       | Lone Star Learning                  | Reading Resource   | 10/30/2025 | 10/30/2025     | 1,425.00 |
| 799063       | San Benito Chamber Of Commerce      | San Benito Chamber of Commerce, membership renewal       | 10/30/2025 | 10/30/2025     | 350.00   |
| 799064       | San Benito CISD Child Nutrition Pro | PreK Snacks 25-26 School Year                            | 10/30/2025 | 10/30/2025     | 2,170.00 |
| 799065       | Scholastic Magazine                 | Instructional Reading Magazines/Material for students to | 10/30/2025 | 10/30/2025     | 2,111.34 |
| 799066       | Sirius Education Solutions LLC      | Sirius Online Reading, Math and Science                  | 10/30/2025 | 10/30/2025     | 3,360.00 |
| 799067       | Sizzling Caesars, LLC               | Student Meals for October 23rd, 2025, Riverside MS 8th   | 10/30/2025 | 10/30/2025     | 293.44   |

## Checks Issued

Bank Account: **General**

San Benito CISD, TX

| Check Number | Name on Check                       | Invoice Description                                   | Check Date | Cash Post Date | Amount    |
|--------------|-------------------------------------|---|------------|----------------|-----------|
| 799068       | South Texas Tennis Coaches Inc      | Entry fee for October 31st, 2025- SBHS varsity Tennis | 10/30/2025 | 10/30/2025     | 160.00    |
| 799069       | Staples Business Advantage          | Supplies for Instructional Coaches                    | 10/30/2025 | 10/30/2025     | 2,595.34  |
| 799070       | Stefano's Brooklyn Pizza LLC        | Principal Lunch at Stephano's Brooklyn Pizza; October | 10/30/2025 | 10/30/2025     | 476.00    |
| 799071       | Super Duper Publication             | TESTING MATERIALS FOR SPEECH LANGUAGE                 | 10/30/2025 | 10/30/2025     | 396.00    |
| 799072       | T A S A                             | REGISTRATION: AGUILAR GUILLERMO                       | 10/30/2025 | 10/30/2025     | 585.00    |
| 799073       | T A S B Inc                         | Registration fee for Webinar, October 21st            | 10/30/2025 | 10/30/2025     | 100.00    |
| 799074       | TELEPRO COMMUNICATIONS              | SBHS BAND HALLL AUDIO SYSTEM FOR SALON PER            | 10/30/2025 | 10/30/2025     | 11,400.15 |
| 799075       | TENNIS WAREHOUSE                    | SBHS Tennis team. Supplies, Coach Jose Torres         | 10/30/2025 | 10/30/2025     | 714.00    |
| 799076       | Texas Association of Future Educato | Registration fee for TAFE Area Conference, 12/6/25,   | 10/30/2025 | 10/30/2025     | 2,380.00  |
| 799077       | Texas Department Of Public Safety - | 2025-2026 School Year                                 | 10/30/2025 | 10/30/2025     | 175.00    |
| 799078       | Texas Music Educators Association   | SBHS Band Dept. - Conference Registration Fees for    | 10/30/2025 | 10/30/2025     | 560.00    |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check               | Invoice Description                                       | Check Date | Cash Post Date | Amount    |
|--------------|-----------------------------|---|------------|----------------|-----------|
| 799079       | Texas Roadhouse, Inc.       | Student Meals for October 25th, 2025, for Bubba's 33,     | 10/30/2025 | 10/30/2025     | 80.00     |
| 799080       | The Burmax Co, Inc          | Supplies for instructional use in cosmetology classes,    | 10/30/2025 | 10/30/2025     | 4,718.05  |
| 799081       | The Home Depot/G E C F      | OPEN PURCHASE ORDER                                       | 10/30/2025 | 10/30/2025     | 100.82    |
| 799082       | The Longhorn Cattle Company | Board Meeting Dinner                                      | 10/30/2025 | 10/30/2025     | 407.00    |
| 799083       | The Mariachi Connection     | SBHS Band Dept. - Mariachi shirts and supplies for        | 10/30/2025 | 10/30/2025     | 1,319.25  |
| 799084       | Phoenix Publications, LLC   | TO PURCHASE ITEMS FOR STUDENT INSTRUCTION                 | 10/30/2025 | 10/30/2025     | 13,789.01 |
| 799085       | TMF Tours and Travel        | purchase being made for campus faculty & staff as an      | 10/30/2025 | 10/30/2025     | 3,144.00  |
| 799086       | Trafera, LLC                | INTERACTIVE TV'S FOR INSTRUCTIONAL USE                    | 10/30/2025 | 10/30/2025     | 45,140.00 |
| 799087       | TreviPay-Walmart            | Online Wal-Mart purchase of a laptop for VI student [This | 10/30/2025 | 10/30/2025     | 2,049.81  |
| 799088       | Whataburger                 | 8th A/B Football Game October 14, 2025 Miller Jordan vs   | 10/30/2025 | 10/30/2025     | 839.69    |
| 799089       | Cameron Appraisal District  | Reference PO #7262600014                                  | 10/31/2025 | 10/31/2025     | 68,671.25 |

## Checks Issued

Bank Account: General

San Benito CISD, TX

| Check Number | Name on Check    | Invoice Description                                | Check Date | Cash Post Date | Amount |
|--------------|------------------|--|------------|----------------|--------|
| 800000072    | WEX Bank         | Gas Card for SBCISD Truck used for the Athletic    | 10/17/2025 | 10/17/2025     | 412.78 |
| 900000119    | VICTORIA N PEREZ | Vicki Perez, Assistant Superintendent of Finance & | 10/22/2025 | 10/22/2025     | 112.50 |

Grand Total \$4,003,803.51

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                 | Invoice Description                                  | Check Date | Cash Post Date | Amount   |
|--------------|-------------------------------|--|------------|----------------|----------|
| 094512       | Amazon Capital Services       | items being purchased for DCE Cheer Team to be used  | 10/02/2025 | 10/02/2025     | 346.42   |
| 094513       | B S N Sports, LLC             | BCMS football jerseys                                | 10/02/2025 | 10/02/2025     | 2,050.50 |
| 094514       | RICARDO DELGADO               | BELLES MEAL MONEY FOR CARTHAGE AWAY GAME             | 10/02/2025 | 10/02/2025     | 1,020.00 |
| 094515       | H E B Food Store              | APPRECIATION FOR ALL STAFF                           | 10/02/2025 | 10/02/2025     | 208.21   |
| 094516       | J Maya Designs & Graphics LLC | Shirts for RMS Choir Students                        | 10/02/2025 | 10/02/2025     | 1,762.50 |
| 094517       | Jess Creations                | 2025-26 BELLES SEASON ACCESSORIES                    | 10/02/2025 | 10/02/2025     | 636.00   |
| 094518       | Jobenavi Photography          | LAMINATED POSTERS 18X24 WITH DESIGNS                 | 10/02/2025 | 10/02/2025     | 2,415.00 |
| 094519       | JP Ice Cream Distributors     | ICE CREAM PURCHASE FOR APPROVED FUND                 | 10/02/2025 | 10/02/2025     | 539.00   |
| 094520       | La Especial Bakery            | Courtesy Committee purchasing the following item for | 10/02/2025 | 10/02/2025     | 33.00    |
| 094521       | JUANITA LARA RIOS             | MEAL MONEY FOR CHEER FOR AWAY GAME                   | 10/02/2025 | 10/02/2025     | 870.00   |
| 094522       | N A S S P                     | renewing membership for campus National Elementary   | 10/02/2025 | 10/02/2025     | 84.00    |

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                            | Check Date | Cash Post Date | Amount    |
|--------------|-----------------------------------|--|------------|----------------|-----------|
| 094523       | Science National Honor Society    | SNHS MEMBER RENEWAL FOR CHAPTER                | 10/02/2025 | 10/02/2025     | 75.00     |
| 094524       | Stefano's Brooklyn Pizza LLC      | BELLES PRE-GAME MEAL FOR PSJA AUGUST 28TH      | 10/02/2025 | 10/02/2025     | 350.00    |
| 094525       | University of Texas at Austin UIL | UIL OAP SCRIPT APPROVAL FEE REQUESTED BY       | 10/02/2025 | 10/02/2025     | 30.00     |
| 094526       | Varsity Spirit LLC                | VMA Cheerleaders Uniforms for 2025-2026        | 10/02/2025 | 10/02/2025     | 11,104.09 |
| 094527       | Allegra                           | LAMINATING SERVICES FOR STUDENTS ATHLETE       | 10/08/2025 | 10/08/2025     | 123.93    |
| 094528       | Amazon Capital Services           | SCOOTER, BEATS HEADPHONE, TV: FOR CAMPUS       | 10/08/2025 | 10/08/2025     | 821.06    |
| 094529       | American Express                  | MEALS FOR CHEER & BELLES FOR GAME DAY          | 10/08/2025 | 10/08/2025     | 259.75    |
| 094530       | A-Press Express                   | DRY CLEANING FOR STUDENT SPORT COATS           | 10/08/2025 | 10/08/2025     | 212.50    |
| 094531       | DAVID R CAVAZOS JR                | Campus Crime Watch Reward - High School Campus | 10/08/2025 | 10/08/2025     | 30.00     |
| 094532       | H E B Food Store                  | October staff incentive                        | 10/08/2025 | 10/08/2025     | 221.78    |
| 094533       | High Quality Customs LLC          | FCCLA CLUB SHIRTS REQUESTED BY FCCLA           | 10/08/2025 | 10/08/2025     | 723.00    |

**American Express**

**Check #094529**

**Purchase Order Number**

**Full Name**

**Description**

**Amount**

0012600182

Jason's Deli

MEALS FOR CHEER & BELLES FOR GAME DAY REQUESTED BY SPONSORS JANIE

259.75

**259.75**

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                | Invoice Description                                    | Check Date | Cash Post Date | Amount   |
|--------------|------------------------------|--|------------|----------------|----------|
| 094534       | Jess Creations               | SASHES FOR CHEER & BELLES REQUESTED BY                 | 10/08/2025 | 10/08/2025     | 36.00    |
| 094535       | Noe's Mexican Cafe           | Meeting with UIL Coordinators from Other Campuses      | 10/08/2025 | 10/08/2025     | 119.70   |
| 094536       | R-5 Eateries Harlingen, LLC  | CHEER & BELLES MEALS BEFORE FOOTBALL GAME              | 10/08/2025 | 10/08/2025     | 738.66   |
| 094537       | Limitless Dance Training     | SKILLS & TECHNIQUE TRAINING FOR BELLE                  | 10/08/2025 | 10/08/2025     | 2,100.00 |
| 094538       | Scholastic Book Fairs        | Fall Book Fair   | 10/08/2025 | 10/08/2025     | 1,089.67 |
| 094539       | Sizzling Caesars, LLC        | Pizza for PSAT Tutorials (Sat., Oct 4th)               | 10/08/2025 | 10/08/2025     | 116.82   |
| 094540       | Cheers Etc., Inc             | BELLES UNIFORM: ALL SEQUIN FRINGE SKIRT                | 10/16/2025 | 10/16/2025     | 1,250.00 |
| 094541       | Chick-fil-A @ Sunshine Strip | Meals for cheer squad after last game                  | 10/16/2025 | 10/16/2025     | 149.43   |
| 094542       | Escamilla Tours Buses LLC    | CHARTERED BUS FOR CHEER FOR APPROVED                   | 10/16/2025 | 10/16/2025     | 5,450.00 |
| 094543       | Grande Valle Apparel         | BCMS NJHS shirts                                       | 10/16/2025 | 10/16/2025     | 190.00   |
| 094544       | High Quality Customs LLC     | School Spirit shirt being purchased for DCE Cheer Team | 10/16/2025 | 10/16/2025     | 224.00   |

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                 | Check Date | Cash Post Date | Amount    |
|--------------|-----------------------------------|---|------------|----------------|-----------|
| 094545       | Jobenavi Photography              | VMA Cheerleaders Poster Fundraiser                  | 10/16/2025 | 10/16/2025     | 1,785.00  |
| 094546       | JP Ice Cream Distributors         | MILLER JORDAN STUDENTS                              | 10/16/2025 | 10/16/2025     | 231.25    |
| 094547       | Sizzling Caesars, LLC             | Pizza for students for Perfect Attendance Incentive | 10/16/2025 | 10/16/2025     | 77.88     |
| 094548       | TMF Tours and Travel              | SHIRTS FOR CHOIR STUDENTS, CHOIR DIRECTOR I,        | 10/16/2025 | 10/16/2025     | 1,400.00  |
| 094549       | Amazon Capital Services           | CHEER APPAREL FOR FRIDAY FOOTBALL GAMES             | 10/23/2025 | 10/23/2025     | 540.37    |
| 094550       | America's Choice Fundraisers Inc. | INVOICE FALL FUNDRAISER 2025 SWEET & SAVORY         | 10/23/2025 | 10/23/2025     | 22,533.06 |
| 094551       | A-Press Express                   | CHEER MASCOT CLEANING SERVICES FOR2025-26           | 10/23/2025 | 10/23/2025     | 35.00     |
| 094552       | JOSHUA BRIONES                    | SKILLS & STUNT DEVELOPEMMNET TRAINING FOR           | 10/23/2025 | 10/23/2025     | 1,500.00  |
| 094553       | G T M SportsWear                  | BCMS Dance shorts return/exchange                   | 10/23/2025 | 10/23/2025     | 103.18    |
| 094554       | Cheers Etc., Inc                  | HAT ACCESSORIES FOR BELLES REQUESTED BY             | 10/23/2025 | 10/23/2025     | 480.00    |
| 094555       | Cielo Office Products, LLC        | PBIS Perfect Attendance Incentive                   | 10/23/2025 | 10/23/2025     | 228.30    |

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                    | Invoice Description                       | Check Date | Cash Post Date | Amount   |
|--------------|----------------------------------|---|------------|----------------|----------|
| 094556       | City Of San Benito               | Christmas Parade/Choir/Dance Team         | 10/23/2025 | 10/23/2025     | 100.00   |
| 094557       | Dairy Queens - Bowen Co, Inc     | Students Lunch Time on Field Trip         | 10/23/2025 | 10/23/2025     | 199.31   |
| 094558       | H E B Food Store                 | Student Attendance Incentive              | 10/23/2025 | 10/23/2025     | 102.46   |
| 094559       | High Quality Customs LLC         | FCCLA FUNDRAISING T-SHIRTS REQUESTED BY   | 10/23/2025 | 10/23/2025     | 2,952.00 |
| 094560       | HOSA INC                         | MEMBERSHIP DUES FOR HOSA 7084 REQUESTED   | 10/23/2025 | 10/23/2025     | 615.00   |
| 094561       | J Maya Designs & Graphics LLC    | BCMS PE uniforms                          | 10/23/2025 | 10/23/2025     | 3,331.25 |
| 094562       | Jess Creations                   | TAFE PURPLE SASHES FOR HOMECOMING PARADE  | 10/23/2025 | 10/23/2025     | 52.00    |
| 094563       | Jobenavi Photography             | LAMINATING SERVICES FOR POSTERS REQUESTED | 10/23/2025 | 10/23/2025     | 3,420.00 |
| 094564       | National Technical Honor Society | NTHS STUDENT MEMBERSHIP FEES REQUESTED    | 10/23/2025 | 10/23/2025     | 280.00   |
| 094565       | Sizzling Caesars, LLC            | Pizza for PSAT Tutorials (Sat., Oct 18th) | 10/23/2025 | 10/23/2025     | 116.82   |
| 094566       | Skills USA                       | SKILLS USA STUDENT MEMBERSHIP FEES        | 10/23/2025 | 10/23/2025     | 179.00   |

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                     | Invoice Description                                     | Check Date | Cash Post Date | Amount   |
|--------------|-----------------------------------|---|------------|----------------|----------|
| 094567       | FELIPE LONGORIA                   | SHIRTS LOTC: TEACHER MR. VICTOR TREJO MJMS              | 10/23/2025 | 10/23/2025     | 492.00   |
| 094568       | T9 Sports                         | BCMS new Choir member shirts                            | 10/23/2025 | 10/23/2025     | 400.00   |
| 094569       | Varsity Spirit LLC                | Pink poms for cheerleaders (short 2 sets)               | 10/23/2025 | 10/23/2025     | 71.50    |
| 094570       | We Shoot It Photography           | MJMS CHEER POSTERS FUNDRAISER: VICTORIA                 | 10/23/2025 | 10/23/2025     | 400.00   |
| 094571       | Amazon Capital Services           | TO PURCHASE ITEMS FOR INCENTIVES FOR AR                 | 10/30/2025 | 10/30/2025     | 113.63   |
| 094572       | BenaviDesigns                     | BCMS Silverstar banner for competition/parade           | 10/30/2025 | 10/30/2025     | 2,862.68 |
| 094573       | Business Professionals of America | Membership Dues for VMA BPA Club                        | 10/30/2025 | 10/30/2025     | 242.00   |
| 094574       | Chick-fil-A                       | Meals for Life Skills Studenrs attending Field trip on  | 10/30/2025 | 10/30/2025     | 75.60    |
| 094575       | CHICK-FIL-A-SAN BENITO            | CUSTODIAN APPRECIATION WEEK MEALS                       | 10/30/2025 | 10/30/2025     | 149.43   |
| 094576       | Chuck E Cheese                    | Lunch For Students - 3rd Grade Field Trip - October 24, | 10/30/2025 | 10/30/2025     | 857.34   |
| 094577       | City Of San Benito                | TO PAY ENTRANCE FEE FOR CHRISTMAS PARADE                | 10/30/2025 | 10/30/2025     | 50.00    |

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                 | Invoice Description                                     | Check Date | Cash Post Date | Amount   |
|--------------|-------------------------------|---|------------|----------------|----------|
| 094578       | City Of San Benito            | TO PAY ENTRANCE FEES FOR CHRISTMAS PARADE               | 10/30/2025 | 10/30/2025     | 50.00    |
| 094579       | City Of San Benito            | Christmas Parade - Dance/Cheer Team                     | 10/30/2025 | 10/30/2025     | 50.00    |
| 094580       | City Of San Benito            | BCMS Silverstar Christms Parade registration fee        | 10/30/2025 | 10/30/2025     | 50.00    |
| 094581       | Destanie's Creations          | BEREVEMENT PLANTS FOR STAFF REQUESTED BY                | 10/30/2025 | 10/30/2025     | 105.00   |
| 094582       | Gladys Porter Zoo             | Field trip for Life Skills Studenrs on Octeber 23, 2025 | 10/30/2025 | 10/30/2025     | 52.00    |
| 094583       | Glitter Me Pretty             | PINK JERSEYS FOR OCTOBER REQUESTED BY                   | 10/30/2025 | 10/30/2025     | 560.00   |
| 094584       | YAZMIN ELIZABETH GUERRERO     | HOMECOMING DECORATIONS FO R2025-26                      | 10/30/2025 | 10/30/2025     | 225.00   |
| 094585       | H E B Food Store              | APPRECIATION GIFT BASKET & FLORAL                       | 10/30/2025 | 10/30/2025     | 49.98    |
| 094586       | Iselas Flower Shop            | Standing Spray  | 10/30/2025 | 10/30/2025     | 260.00   |
| 094587       | J Maya Designs & Graphics LLC | T-SHIRTS FOR CHOIR STUDENTS REQUESTED BY                | 10/30/2025 | 10/30/2025     | 3,924.00 |
| 094588       | Eliud Cardenas                | BCMS NJHS KETTLECORN FUNDRAISER                         | 10/30/2025 | 10/30/2025     | 936.00   |

## Checks Issued

Bank Account: Activity

San Benito CISD, TX

| Check Number | Name on Check                | Invoice Description                     | Check Date | Cash Post Date | Amount   |
|--------------|------------------------------|---|------------|----------------|----------|
| 094589       | MOMMYMADERGV                 | Cheer Bow                               | 10/30/2025 | 10/30/2025     | 348.00   |
| 094590       | Sam's Club Direct Commercial | FACULTY MEETING LUNCHEON BEFORE OCTOBER | 10/30/2025 | 10/30/2025     | 4,792.21 |
| 094591       | T9 Sports                    | BCMS Dance jackets                      | 10/30/2025 | 10/30/2025     | 390.00   |
| 094592       | TMF Tours and Travel         | Choir Shirts for RMS Students           | 10/30/2025 | 10/30/2025     | 625.00   |
| 094593       | V & M Prints                 | VOLLEYBALL TEAM TRAVEL SHIRTS REQUESTED | 10/30/2025 | 10/30/2025     | 1,666.00 |
| 094594       | Varsity Spirit LLC           | Cheer Uniforms 2025-2026 School Year    | 10/30/2025 | 10/30/2025     | 6,271.60 |

**Grand Total            \$101,710.87**

## Checks Issued

Bank Account: Const FC

San Benito CISD, TX

| Check Number | Name on Check | Invoice Description | Check Date | Cash Post Date | Amount |
|--------------|---------------|---------------------|------------|----------------|--------|
|--------------|---------------|---------------------|------------|----------------|--------|

This section returned no records

Grand Total \$0.00

## Checks Issued

Bank Account: Scholar

San Benito CISD, TX

| Check Number | Name on Check | Invoice Description | Check Date | Cash Post Date | Amount |
|--------------|---------------|---------------------|------------|----------------|--------|
|--------------|---------------|---------------------|------------|----------------|--------|

This section returned no records

Grand Total \$0.00

## Payroll Summaries

Check Date: 10/1/2025 - 10/31/2025

San Benito CISD, TX

| <u>Payroll Run</u>        | <u>Pay Gross</u>    |
|---------------------------|---------------------|
| 10/3/25 - 10.03.2025BW -  | 610,596.58          |
| 10/17/25 - 10.17.2025BW - | 501,942.35          |
| 10/24/25 - 10.24.2025M-   | 5,976,916.57        |
| 10/24/25 - 10.24.2025 L.  | 11,690.47           |
| 10/31/25 - 10.31.2025BW-  | 572,259.47          |
| <b>Totals:</b>            | <b>7,673,405.44</b> |

## Payroll Liabilities Check Register

AP Run: OCTOBER 2025 DED CHKS — Post Date: 2025-10-31 — AP Run Type: R

San Benito CISD, TX

| Check Date    | Check Number | Payment Type | Name                                    | Check Amount       |
|---------------|--------------|--------------|---|--------------------|
| 10/31/2025    | 601105       | Check        | ATPE                                    | 651.99             |
| 10/31/2025    | 601106       | Check        | PREPAID LEGAL SERVICES INC              | 359.71             |
| 10/31/2025    | 601107       | Check        | TCG Administrators                      | 52,929.26          |
| 10/31/2025    | 601108       | Check        | Texas Classroom Teachers Associatio     | 8,201.30           |
| 10/31/2025    | 601109       | Check        | Texas Industrial Vocational Association | 59.84              |
| 10/31/2025    | 601110       | Check        | TSTA                                    | 4,725.62           |
| 10/31/2025    | 601111       | Check        | UNITED WAY                              | 44.00              |
| 10/31/2025    | 601112       | Check        | YVONNE V. VALDEZ, CHAPTER 13 TRUSTEE    | 8,779.09           |
| <b>Total:</b> |              |              |   | <b>\$75,750.81</b> |

### OCTOBER 2025 DED CHKS Summary

| Type            | Count    | Amount             |
|-----------------|----------|--------------------|
| Regular         | 8        | 75,750.81          |
| ACH Checks:     | 0        | 0.00               |
| Wire Transfers: | 0        | 0.00               |
| <b>Total:</b>   | <b>8</b> | <b>\$75,750.81</b> |

## Payroll Liabilities Check Register

AP Run: IRS CS CLC DKY TRS-OCT 2025 — Post Date: 2025-10-31 — AP Run Type: R

San Benito CISD, TX

| Check Date    | Check Number | Payment Type  | Name                         | Check Amount          |
|---------------|--------------|---------------|------------------------------|-----------------------|
| 10/31/2025    | 8000000457   | Wire Transfer | ATTORNEY GENERAL             | 20,518.97             |
| 10/31/2025    | 8000000458   | Wire Transfer | Community Loan Center, Corp. | 15,219.11             |
| 10/31/2025    | 8000000459   | Wire Transfer | David K Young, Consulting    | 186,669.30            |
| 10/31/2025    | 8000000460   | Wire Transfer | IRS                          | 698,808.49            |
| 10/31/2025    | 8000000461   | Wire Transfer | Teacher Retirement System    | 943,509.80            |
| <b>Total:</b> |              |               |                              | <b>\$1,864,725.67</b> |

### IRS CS CLC DKY TRS-OCT 2025 Summary

| Type            | Count    | Amount                |
|-----------------|----------|-----------------------|
| Regular         | 0        | 0.00                  |
| ACH Checks:     | 0        | 0.00                  |
| Wire Transfers: | 5        | 1,864,725.67          |
| <b>Total:</b>   | <b>5</b> | <b>\$1,864,725.67</b> |

## Payroll Liabilities Check Register

### Summary by Fund

San Benito CISD, TX

| <u>Fund</u>                       | <u>Total</u>          |
|-----------------------------------|-----------------------|
| 101 - Child Nutrition Program     | 9,720.88              |
| 161 - Athletics                   | 531.07                |
| 162 - Band                        | 0.00                  |
| 199 - Local Maintenance           | 144,658.72            |
| 211 - ESEA Title I Part A         | 28,793.21             |
| 212 - ESEA Title I Part C Migrant | 4,387.10              |
| 224 - Idea B Formula              | 15,123.94             |
| 225 - Idea B Preschool            | 253.99                |
| 255 - Title II Part A TPTR        | 2,493.72              |
| 263 - Title III Part A ELA        | 277.08                |
| 265 - Texas 21st Century Grant    | 10,298.13             |
| 274 - Gear Up                     | 2,101.19              |
| 289 - Title IV Part A, Subpart I  | 3,001.70              |
| 352 - Texas 21st Century          | 9,235.99              |
| 429 - STATE GRANT                 | 23.07                 |
| 863 - PAYROLL CLEARING            | 1,709,576.69          |
|                                   | <b>\$1,940,476.48</b> |



## **Discussion, Consideration, and Possible Approval of Gift/Bequest for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Gift/Bequest to campus or departments as presented.

### **Rationale:**

To assist campus or departments with monetary or items as needed by campus or departments.

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

CH (Local)



**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

|                                   |  |
|-----------------------------------|--|
| Campus / Department               | <b>Dr. Raul Garza STEAM</b>  |
| Date of Donation                  | <b>Oct. 14, 2025</b>   |
| Donor's Name                      | <b>Samantha Garcia</b>   |
| Address/City/State/Zip            |  |
| Telephone                         |  |
| Description of Donation           | <b>DINO RGV</b>  |
| Federal ID# (if applicable)       |  |
| Donation Item/Amount              | <b>\$ 0.00</b>   |
|                                   | <i>Amount or Value of Donation</i>   |
| Purpose of Donation               | <b>Students will explore the concept of dinosaurs as animals that lived long ago and compare them to animals we see today.</b> |
| Restricted to Purpose of Donation | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  |

|                                 |                      |
|---------------------------------|----------------------|
| Superintendent's Signature/Date | Board Signature/Date |
|---------------------------------|----------------------|

**Funds Deposited to**  
Account Name and Code: **N/A - (Complimentary)**

**San Benito CISD School Board Policy CDC (LEGAL)**  
**Use of Donated Property**  
A conveyance, devise, or bequest of property for the benefit of the public schools, if not otherwise directed by the donor, vests the property in a board or their successors as trustees for those to be benefited by the donation.  
Funds or other property donated or the income from the property may be spent by the trustees:  
1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools for the benefit of which the donation was made; or  
2. For any legal purpose if a specific purpose is not designated by the donor.  
*Education Code 11.156*

**San Benito CISD School Board Policy CDC (LOCAL)**  
**Unsolicited Gifts (Authority to Accept)**  
The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District.  
However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District.

### **Pre-K 3**

C. Monjaras / B. Gamboa

Dr. Raul Garza STEAM Academy

### **■ Lesson Plan: “Exploring Dinosaurs, Long Ago and Today”**

#### **Guideline Connection:**

- Domain VIII: Science
- IX.B.1: The child observes, investigates, and describes objects, living things, and natural events.
- IX.A.1: The child demonstrates curiosity and interest in learning about the world around them.
- Domain II: Language and Communication
- II.A.1: The child shows understanding of new vocabulary introduced by the teacher.
- Domain V: Fine Arts (Dramatic Play)
- V.C.1: The child expresses ideas through dramatic play and engages in role-play to represent real or imagined experiences.

#### **Objective:**

Students will explore the concept of dinosaurs as animals that lived long ago and compare them to animals we see today. They will express curiosity, use descriptive vocabulary, and engage in imaginative play.

#### **Materials:**

- Images and names of the following dinosaurs:
  - Tyrannosaurus Rex (T-Rex) – big, strong, sharp teeth
  - Brachiosaurus – tall, long neck
  - Triceratops – three horns, large head
  - Stegosaurus – plates on its back, small head
  - Velociraptor – fast, claws, small but quick
- Dinosaur presentation (the show)
- “The Dinosaur Dance” song: <https://youtu.be/qSkVqH-4PKw?feature=shared>

#### **Activity Steps:**

##### **1. Introduction (Circle Time):**

- Ask: “What animals do we see today? Have you ever heard of dinosaurs?”
- Show images and name each dinosaur: Tyrannosaurus Rex, Triceratops, Stegosaurus, Brachiosaurus, and Velociraptor.
- Discuss what makes each one special (big, long neck, plates, horns, etc.).
- Introduce new vocabulary words: extinct, fossil, roar, tail, claws.

##### **2. Observation (During Show):**

- Encourage students to use their senses to describe what they see:
  - “What colors do you see?”
  - “How does the dinosaur move?”

“Is it big or small?”

**3. Discussion (After Show):**

- Compare dinosaurs to animals we know:  
“How is a dinosaur different from a dog or a lizard?”  
“Do we see dinosaurs outside today?”
- Use language to express past vs. present.

**4. Extension (Movement Activity):**

- Students participate in a “Move Like a Dinosaur” activity using the “Dinosaur Dance” song.
- Encourage them to stomp, stretch their arms like long tails, roar softly, and walk like different dinosaurs.

**Assessment:**

Teacher observes if students:

- Use descriptive vocabulary (big, green, loud, long tail).
- Ask or answer curiosity questions.
- Participate in movement or pretend play related to dinosaurs.

**Family Connection:**

Send a note encouraging parents to ask their child:

“What did you learn about dinosaurs today?” or “How did the dinosaur move?”

**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street • San Benito, Texas 78586 • (956) 361-6100

|                                   |   |
|-----------------------------------|---|
| Campus / Department               | <u>Fred Booth Global Leadership Academy</u>                         |
| Date of Donation                  | <u>Projected date 10/29/2025</u>                                    |
| Donor's Name                      | <u>Notary Club (Belinda Vasquez)</u>                                |
| Address/City/State/Zip            | <u>N/A</u>  |
| Telephone                         | <u>956-564-2124</u>   |
| Description of Donation           | <u>Dirt for Garden</u>  |
| Federal ID# (if applicable)       | _____   |
| Donation Item/Amount              | \$ <u>650.00</u>  |
|                                   | <i>Amount or Value of Donation</i>                                  |
| Purpose of Donation               | <u>Dirt for gardening</u>   |
|                                   | _____   |
|                                   | _____   |
| Restricted to Purpose of Donation | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code: In Kind Donation (Non-monetary)

**San Benito CISD School Board Policy CDC (LEGAL)**

**Use of Donated Property**

A conveyance, devise, or bequest of property for the benefit of the public schools, if not otherwise directed by the donor, vests the property in a board or their successors as trustees for those to be benefited by the donation.

Funds or other property donated or the income from the property may be spent by the trustees:

1. For any purpose designated by the donor that is in keeping with the lawful purposes of the schools for the benefit of which the donation was made; or
2. For any legal purpose if a specific purpose is not designated by the donor.

*Education Code 11.156*

**San Benito CISD School Board Policy CDC (LOCAL)**

**Unsolicited Gifts (Authority to Accept)**

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District.

However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District.

**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

|                                   |   |
|-----------------------------------|---|
| Campus / Department               | Judge Oscar De La Fuente Elementary                                 |
| Date of Donation                  | 11/7/2025   |
| Donor's Name                      | McCoy's   |
| Address/City/State/Zip            | 1701 Industrial Way   |
| Telephone                         | (956)361-0385   |
| Description of Donation           | Lumber, tarp, and stapler with staples                              |
| Federal ID# (if applicable)       |   |
| Donation Item/Amount              | \$ 167.00   |
|                                   | <i>Amount or Value of Donation</i>                                  |
| Purpose of Donation               | To create a simple maze for JODLF Fall Festival                     |
| Restricted to Purpose of Donation | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code:

In Kind

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240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

|                                   |   |
|-----------------------------------|---|
| Campus / Department               | <u>Purchasing/Supt.</u>   |
| Date of Donation                  | <u>10/14/2025</u>   |
| Donor's Name                      | <u>School Specialty Donation #1</u>   |
| Address/City/State/Zip            | <u>W6316 Design Dr Greenville, WI 549542</u>  |
| Telephone                         | _____   |
| Description of Donation           | <u>Purchases of items for tailgates.</u>  |
| Federal ID# (if applicable)       | _____   |
| Donation Item/Amount              | \$ <u>250.00</u><br><i>Amount or Value of Donation</i>  |
| Purpose of Donation               | <u>To help with the expenses for our mighty Greyhound Fans.</u><br><u>Credit Card Payment</u> |
| Restricted to Purpose of Donation | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                           |

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code:

199-R-00-5749-00-728-0-99-300

**San Benito CISD School Board Policy CDC (LEGAL)**

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**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

|                                   |   |
|-----------------------------------|---|
| Campus / Department               | <u>Purchasing/Supt.</u>   |
| Date of Donation                  | <u>10/14/2025</u>   |
| Donor's Name                      | <u>School Specialty Donation #2</u>   |
| Address/City/State/Zip            | <u>W6316 Design Dr Greenville, WI 549542</u>  |
| Telephone                         | _____   |
| Description of Donation           | <u>Purchases of items for tailgates.</u>  |
| Federal ID# (if applicable)       | _____   |
| Donation Item/Amount              | \$ <u>250.00</u><br><i>Amount or Value of Donation</i>  |
| Purpose of Donation               | <u>To help with the expenses for our mighty Greyhound Fans.</u><br><u>Credit Card Payment</u> |
| Restricted to Purpose of Donation | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                           |

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code:

199-R-00-5749-00-728-0-99-300

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**SAN BENITO CISD DONATION FORM**  
240 N Crockett Street · San Benito, Texas 78586 · (956) 361-6100

Campus / Department SBHS - STEMS - Greenpower

Date of Donation 9/25/25

Donor's Name AEP TX Central Division

Address/City/State/Zip POB 2400

Telephone Canton, OH 44701

Description of Donation AEP Teacher Vision Grant

Federal ID# (if applicable) \_\_\_\_\_

Donation Item/Amount \$ 500.00  
*Amount or Value of Donation*

Purpose of Donation To facilitate SBHS- STEMS Greenpower Racing with purchasing needed equipment for the F-24 electric cars

Restricted to Purpose of Donation  Yes  No

\_\_\_\_\_  
Superintendent's Signature/Date

\_\_\_\_\_  
Board Signature/Date

**Funds Deposited to**  
Account Name and Code:

865 R 00 5749 44 001 0 00 000

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## **Discussion, Consideration, and Possible Approval of Budget Amendment (s) for the 2025-2026 School Year**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve amending the 2025-2026 budget as presented in the exhibit attached.

### **Rationale:**

Appropriate additional necessary funds.

### **Paperwork Impact:**

A minimal amount of paperwork will be generated by the amendment.

### **Budgetary Information:**

Amendment is necessary to provide adequate funding for items presented.

### **Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations  
Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

CE (Local)



**Business Office / Budget Amendment  
October 2025-2026**

| Date Submitted | Campus/<br>Department | Contact Person    | Amount       | Reason for Transfer   | Board Approved Date |
|----------------|-----------------------|-------------------|--------------|---|---------------------|
| 10/29/25       | Finance               | Veronica Martinez | \$1,400.00   | Donations for Tailgate Expenses                                 |                     |
| 10/29/25       | Finance               | Veronica Martinez | \$115,819.53 | Final Payment for Field Turf                                    |                     |
| 10/29/25       | Finance               | Veronica Martinez | \$7,600.00   | NJROTC Program Funding  |                     |
| 10/29/25       | Finance               | Veronica Martinez | \$1,035.00   | PNC Stadium Lease   |                     |
| 10/29/25       | Finance               | Veronica Martinez | \$286.00     | Campus Meals August 2025  |                     |
| 10/29/25       | Finance               | Veronica Martinez | \$42,850.00  | CNP Department Vehicle  |                     |
| 10/29/25       | Finance               | Veronica Martinez | \$716,247.00 | USDA Commodities Expenditures                                   |                     |
| 10/29/25       | Finance               | Veronica Martinez | \$504,589.00 | Ed Downs Cafeteria Renovations                                  |                     |
| 10/28/25       | Prof. Dev.            | Marleen Araiza    | \$67,000.00  | Cover Stipends / Teachers on SLO & TIA<br>Expansion Preparation |                     |
| 10/22/25       | SBHS Choir            | Esmeralda Guerra  | \$1,748.00   | Transfer funds (2) Custodian Concerts                           |                     |
| 10/27/25       | Transportation        | Elizabeth Vega    | \$5,700.00   | Radio Communications for School Bus<br>Fleet                    |                     |
|                |                       |                   |              |   |                     |



**Friday Tail Gates for 2025-2026  
Purchasing Donations as of 07/01/2025**

| Date               | Vendor                        | Gift Certificate | Gift Cards       | Cash          | Purchase from vendor | Check #       | Amount            | Total             |
|--------------------|-------------------------------|------------------|------------------|---------------|----------------------|---------------|-------------------|-------------------|
|                    | Chuy's Custom Sports          |                  |                  |               |                      |               | \$200.00          | \$200.00          |
|                    | Stefano's Brooklyn Pizza      |                  |                  |               |                      |               | \$200.00          | \$200.00          |
|                    | Blanquitas Mexican Restaurant |                  |                  |               |                      |               | \$200.00          | \$200.00          |
|                    | Demo-Con, Inc                 |                  |                  |               |                      |               | \$250.00          | \$250.00          |
| 8/20/2025          | American Contracting          |                  |                  |               |                      |               | \$1,000.00        | \$1,000.00        |
| 8/21/2025          | James Evertt                  |                  |                  |               |                      |               | \$300.00          | \$300.00          |
| 8/20/2025          | HEB                           |                  | \$ 100.00        |               |                      |               |                   |                   |
|                    | The Medicine Shoppe           |                  |                  |               |                      |               | \$ 200.00         | \$ 200.00         |
|                    | Jasons Deli                   |                  |                  |               |                      |               | \$ 200.00         | \$ 200.00         |
|                    | Sam's Club                    |                  | \$ 50.00         |               |                      |               |                   | \$                |
| 9/5/2025           | Sherwin-Williams              | store purchase   |                  |               |                      |               |                   |                   |
| 9/10/2025          | Apex Wireless                 |                  |                  |               |                      |               | \$ 500.00         | \$ 500.00         |
| 9/18/2025          | KLC Security                  |                  |                  |               |                      |               | \$ 200.00         | \$ 200.00         |
| 9/26/2025          | Telepro Communications        |                  |                  |               |                      |               | \$ 200.00         | \$ 200.00         |
|                    | Little Caesars                | 30 pizzas        | \$ 240.00        |               |                      |               | \$ -              | \$ -              |
|                    | School Specialty              |                  |                  |               |                      |               | \$ 500.00         | \$ 500.00         |
|                    | MJ Screen Printing            |                  |                  |               |                      |               |                   |                   |
|                    | El Gallito Mexican Restaurant |                  |                  |               |                      |               | \$ -              | \$ -              |
|                    | Unifirst Holdings             |                  |                  |               |                      |               |                   |                   |
|                    | 80's Bar & Grill              |                  |                  |               |                      |               |                   |                   |
| <b>Total</b>       |                               |                  | <b>\$ 390.00</b> | <b>\$0.00</b> | <b>\$0.00</b>        | <b>\$0.00</b> | <b>\$3,950.00</b> | <b>\$4,100.00</b> |
| <b>Grand Total</b> |                               |                  |                  |               |                      |               |                   |                   |

pending receipt

RECEIVED PENDING BOARD APPROVAL

donate towels

pending to be received \$ 200.00

pending to be received \$ 200.00



**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF

PAGES

TO:  
 SAN BENITO CISD (45501)  
 240 N CROCKETT STREET  
 SAN BENITO, TX 78586 USA  
 FROM CONTRACTOR:  
 FieldTurf USA, Inc.  
 175 North Industrial Blvd  
 Calhoun, GA 30701

PROJECT: San Benito HS BB & SB Field  
 450 S Oscar Williams RD  
 San Benito, TX 7856330  
 REMITTANCE ADDRESS:  
 7445 Cote-de-Liesse Road, Suite 200  
 Montreal, QC H4T 1G2

APPLICATION NO: 8  
 PERIOD TO: 4/30/25  
 PROJECT NOS:  
 INVOICE NO: 728301  
 CONTRACT DATE: 4/17/24

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

WIRE DETAILS: Bank of America; Account Number: 004427657126  
 Transfer routing (ABA): 026009593; ACH routing (ABA): 111000012

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|   |    |                     |
|---|----|---------------------|
| 1. ORIGINAL CONTRACT SUM  | \$ | <u>2,275,327.00</u> |
| 2. Net change by Change Orders  | \$ | <u>41,063.65</u>    |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2)                                      | \$ | <u>2,316,390.65</u> |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)                    | \$ | <u>2,316,390.65</u> |
| 5. RETAINAGE:   |    |                     |
| a. 0% of Completed Work (Column D + E on G703)                            | \$ | <u>0.00</u>         |
| b. % of Stored Material (Column F on G703)                                | \$ | <u>          </u>   |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703)              | \$ | <u>0.00</u>         |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)                 | \$ | <u>2,316,390.65</u> |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ | <u>2,200,571.12</u> |
| 8. CURRENT PAYMENT DUE  | \$ | <u>115,819.53</u>   |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)            | \$ | <u>0.00</u>         |

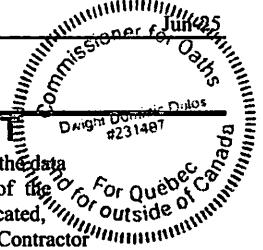
| CHANGE ORDER SUMMARY                               | ADDITIONS          | DEDUCTIONS    |
|--|--------------------|---------------|
| Total changes approved in previous months by Owner | \$41,063.65        | \$0.00        |
| Total approved this Month                          | \$0.00             | \$0.00        |
| <b>TOTALS</b>                                      | <b>\$41,063.65</b> | <b>\$0.00</b> |
| <b>NET CHANGES by Change Order</b>                 | <b>\$41,063.65</b> |               |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: FieldTurf USA Inc.

By: Melanie Gauthier Date: June 4, 2025

State of: Quebec, Canada County of: Montreal  
 Subscribed and sworn to before me this 4th day of June  
 Notary Public: Dwight Dulos  
 My Commission expires: September 21, 2026



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ 115,819.53

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT

By: Dwight Dulos Date: September 30, 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES 2 OF 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8  
 APPLICATION DATE: 06/04/25  
 PERIOD TO: 04/30/25  
 ARCHITECT'S PROJECT NO:

**San Benito HS BB & SB Field**

| A<br>ITEM<br>NO. | DESCRIPTION OF WORK           | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G  |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE)<br><br>0% |
|------------------|-------------------------------|-------------------------|---|-------------|---|--|--------------|--------------------------------------|---|
|                  |                               |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |   | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G + C) |                                      |   |
| <b>Baseball</b>  |                               |                         |   |             |   |  |              |                                      |   |
| 1                | Demolition                    | \$29,600.00             | 29,600.00                               |             |   | \$29,600.00  | 100.00%      |                                      | \$0.00  |
| 2                | Excavation                    | \$21,500.00             | \$21,500.00                             |             |   | \$21,500.00  | 100.00%      |                                      | \$0.00  |
| 3                | Lime Stabilization Materials  | \$76,100.00             | \$76,100.00                             |             |   | \$76,100.00  | 100.00%      |                                      | \$0.00  |
| 4                | Lime Stabilization Labor      | \$32,000.00             | \$32,000.00                             |             |   | \$32,000.00  | 100.00%      |                                      | \$0.00  |
| 5                | Liner / Fabric Materials      | \$38,600.00             | \$38,600.00                             |             |   | \$38,600.00  | 100.00%      |                                      | \$0.00  |
| 6                | Liner / Fabric Labor          | \$22,600.00             | \$22,600.00                             |             |   | \$22,600.00  | 100.00%      |                                      | \$0.00  |
| 7                | Curbs Materials               | \$16,200.00             | \$16,200.00                             |             |   | \$16,200.00  | 100.00%      |                                      | \$0.00  |
| 8                | Curbs Labor                   | \$12,500.00             | \$12,500.00                             |             |   | \$12,500.00  | 100.00%      |                                      | \$0.00  |
| 9                | Drainage Stone Materials      | \$210,300.00            | \$210,300.00                            |             |   | \$210,300.00   | 100.00%      |                                      | \$0.00  |
| 10               | Drainage Stone Labor          | \$149,800.00            | \$149,800.00                            |             |   | \$149,800.00   | 100.00%      |                                      | \$0.00  |
| 11               | Vinyl Fencing Materials       | \$41,900.00             | \$41,900.00                             |             |   | \$41,900.00  | 100.00%      |                                      | \$0.00  |
| 12               | Vinyl Fencing Labor           | \$18,700.00             | \$18,700.00                             |             |   | \$18,700.00  | 100.00%      |                                      | \$0.00  |
| 13               | Metal Panel Fencing Materials | \$142,800.00            | \$142,800.00                            |             |   | \$142,800.00   | 100.00%      |                                      | \$0.00  |
| 14               | Metal Panel Fencing Labor     | \$40,100.00             | \$40,100.00                             |             |   | \$40,100.00  | 100.00%      |                                      | \$0.00  |
| 15               | Drainage Pipe Materials       | \$39,900.00             | \$39,900.00                             |             |   | \$39,900.00  | 100.00%      |                                      | \$0.00  |
| 16               | Drainage Pipe Labor           | \$37,400.00             | \$37,400.00                             |             |   | \$37,400.00  | 100.00%      |                                      | \$0.00  |
| 17               | Athletic Equipment Materials  | \$21,300.00             | \$21,300.00                             |             |   | \$21,300.00  | 100.00%      |                                      | \$0.00  |
| 18               | Athletic Equipment Labor      | \$24,100.00             | \$24,100.00                             |             |   | \$24,100.00  | 100.00%      |                                      | \$0.00  |
| 19               | FieldTurf Materials           | \$427,879.90            | \$427,879.90                            |             |   | \$427,879.90   | 100.00%      |                                      | \$0.00  |
| 20               | FieldTurf Labor               | \$183,377.10            | \$183,377.10                            |             |   | \$183,377.10   | 100.00%      |                                      | \$0.00  |
| <b>Softball</b>  |                               |                         |   |             |   |  |              |                                      |   |
| 21               | Demolition                    | \$21,200.00             | \$21,200.00                             |             |   | \$21,200.00  | 100.00%      |                                      | \$0.00  |
| 22               | Excavation                    | \$13,400.00             | \$13,400.00                             |             |   | \$13,400.00  | 100.00%      |                                      | \$0.00  |
| 23               | Lime Stabilization Materials  | \$25,100.00             | \$25,100.00                             |             |   | \$25,100.00  | 100.00%      |                                      | \$0.00  |
| 24               | Lime Stabilization Labor      | \$16,400.00             | \$16,400.00                             |             |   | \$16,400.00  | 100.00%      |                                      | \$0.00  |
| 25               | Liner / Fabric Materials      | \$17,500.00             | \$17,500.00                             |             |   | \$17,500.00  | 100.00%      |                                      | \$0.00  |
| 26               | Liner / Fabric Labor          | \$10,000.00             | \$10,000.00                             |             |   | \$10,000.00  | 100.00%      |                                      | \$0.00  |
| 27               | Curbs Materials               | \$8,200.00              | \$8,200.00                              |             |   | \$8,200.00   | 100.00%      |                                      | \$0.00  |
| 28               | Curbs Labor                   | \$8,400.00              | \$8,400.00                              |             |   | \$8,400.00   | 100.00%      |                                      | \$0.00  |
| 29               | Drainage Stone Materials      | \$85,200.00             | \$85,200.00                             |             |   | \$85,200.00  | 100.00%      |                                      | \$0.00  |
| 30               | Drainage Stone Labor          | \$52,196.30             | \$52,196.30                             |             |   | \$52,196.30  | 100.00%      |                                      | \$0.00  |
| 31               | Vinyl Fencing Materials       | \$29,800.00             | \$29,800.00                             |             |   | \$29,800.00  | 100.00%      |                                      | \$0.00  |
| 32               | Vinyl Fencing Labor           | \$7,400.00              | \$7,400.00                              |             |   | \$7,400.00   | 100.00%      |                                      | \$0.00  |

|                     |                               |                       |                       |               |               |                       |                |               |               |
|---------------------|-------------------------------|-----------------------|-----------------------|---------------|---------------|-----------------------|----------------|---------------|---------------|
| 33                  | Metal Panel Fencing Materials | \$63,200.00           | \$63,200.00           |               |               | \$63,200.00           | 100.00%        |               | \$0.00        |
| 34                  | Metal Panel Fencing Labor     | \$10,800.00           | \$10,800.00           |               |               | \$10,800.00           | 100.00%        |               | \$0.00        |
| 35                  | Drainage Pipe Materials       | \$23,500.00           | \$23,500.00           |               |               | \$23,500.00           | 100.00%        |               | \$0.00        |
| 36                  | Drainage Pipe Labor           | \$24,100.00           | \$24,100.00           |               |               | \$24,100.00           | 100.00%        |               | \$0.00        |
| 37                  | Athletic Equipment Materials  | \$7,200.00            | \$7,200.00            |               |               | \$7,200.00            | 100.00%        |               | \$0.00        |
| 38                  | Athletic Equipment Labor      | \$5,500.00            | \$5,500.00            |               |               | \$5,500.00            | 100.00%        |               | \$0.00        |
| 39                  | FieldTurf Materials           | \$146,701.59          | \$146,701.59          |               |               | \$146,701.59          | 100.00%        |               | \$0.00        |
| 40                  | FieldTurf Labor               | \$62,872.11           | \$62,872.11           |               |               | \$62,872.11           | 100.00%        |               | \$0.00        |
| 41                  | Allowance (Balance)           | \$0.00                |                       |               |               |                       |                | \$0.00        |               |
| CUR1                | Bullpen - Baseball            | \$13,375.00           | \$13,375.00           |               |               | \$13,375.00           | 100.00%        |               | \$0.00        |
| CUR2                | Manhole - Softball            | \$1,500.00            | \$1,500.00            |               |               | \$1,500.00            | 100.00%        |               | \$0.00        |
| CUR3                | Warning Track                 | \$1,585.00            | \$1,585.00            |               |               | \$1,585.00            | 100.00%        |               | \$0.00        |
| CUR4                | Electrical Work               | \$33,540.00           | \$33,540.00           |               |               | \$33,540.00           | 100.00%        |               | \$0.00        |
| COR1                | Electrical Work               | \$41,063.65           | \$41,063.65           |               |               | \$41,063.65           | 100.00%        |               | \$0.00        |
| <b>GRAND TOTALS</b> |                               | <b>\$2,316,390.65</b> | <b>\$2,316,390.65</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$2,316,390.65</b> | <b>100.00%</b> | <b>\$0.00</b> | <b>\$0.00</b> |

Obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

# Contingency Use Request



**Date:** November 6, 2024

**CUR#4**

**From:** FieldTurf USA, Inc.  
7445 Côte-de-Liesse Road, Suite 200  
Montreal, Quebec H4T 1G2

**To:** San Benito High School  
240 North Crockett Street  
San Benito, TX 78586

**Project:** San Benito High School

**Contact:** -  
**Phone:** -

**Ref:** FieldTurf Job #88012133

**Email:** -

**Added Scope of Work:**

- Run electrical line for lighting and scoreboards on Softball
- Run electrical line for lighting and scoreboards on Baseball

| DESCRIPTION     | QTY | UNIT | UP          | PRICE        |
|-----------------|-----|------|-------------|--------------|
| Electrical Work | 1   | LS   | \$33,540.00 | \$ 33,540.00 |

|                                |                    |
|--------------------------------|--------------------|
| <b>TOTAL CHANGE ORDER:</b>     | <b>\$33,540.00</b> |
| <b>PREVIOUS CHANGE ORDERS:</b> | <b>\$16,460.00</b> |
| <b>CONTINENCY VALUE:</b>       | <b>\$50,000.00</b> |
| <b>CONTINGENCY BALANCE:</b>    | <b>\$0.00</b>      |

**Notes/Exclusions:**

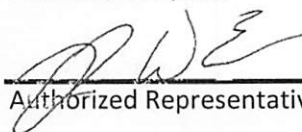
- The Contract Time will be increased by 3 days.

It is mutually agreed that for the above-referenced changes to take place, the original contract price will be adjusted by the above-referenced amount, which will become payable in accordance with the same terms and conditions as in the original contract or purchase order.

If all the terms of this change order are acceptable please have an authorized representative sign the bottom of this document and return it to FieldTurf's Montreal office, or as otherwise provided in the contract documents. FieldTurf will, in turn, provide a fully executed copy for your records. Once this document is fully executed, it will be considered a revision/modification to the original contract or purchase order.

**FieldTurf USA, Inc.**

**San Benito High School**

  
\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Authorized Representative

Date            November 6, 2024

Date



### SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Business Office

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

## BUDGET AMENDMENT FORM

Superintendent  
TO: \_\_\_\_\_

November 12, 2025  
Date \_\_\_\_\_

Finance Department  
From: \_\_\_\_\_


Board Approved Date: \_\_\_\_\_

| Title of Program   | From Account Number         | To Account Number           | Amount To Transfer |
|--------------------|-----------------------------|-----------------------------|--------------------|
| Local Fund Balance | 199-00-3700-00-000-0-00-000 | 199-11-6399-00-001-0-11-500 | \$7,600.00         |
|                    |                             |                             |                    |
|                    |                             |                             |                    |
|                    |                             |                             |                    |
|                    |                             |                             |                    |
|                    |                             |                             |                    |
| <b>Total</b>       |                             |                             | \$ 7,600.00        |

**Reason for Transfer:**

Additional NJROTC Program funding


Received 2024-2025 - See Attached

  
Signature \_\_\_\_\_

Approved By: \_\_\_\_\_  
Signature of Superintendent

**FOR BUSINESS OFFICE USE ONLY**

Funds Available  Yes  No

Approved By:   
Assistant Superintendent of Finance and Operations



Outlook

---

**FW: DOD ACH Payment Received - \$7,600**

---

From Esquivel, Ruben <resquivel@sbcisd.net>  
Date Mon 10/20/2025 9:39 AM  
To Cortez, Christopher L. <ccortez@sbcisd.net>

1 attachment (2 MB)

WAWF\_Coversheet\_SBHS\_USM\_Funding\_20Sep2024.pdf;

Sir, good morning.

Based on our last conversation, I am reaching out to see if there's a timeframe as to when I can see this \$7,600 amount loaded in my accounts?

As mentioned, I erroneously mentioned to Indira that this was a reimbursement when; in fact, this was supposed to be funding provided by the government solely for NJROTC usage.

Thank you.

R/s, Major E

Major Ruben Esquivel Jr., USMC (Ret)  
NJROTC Senior Naval Science Instructor  
Department of Naval Science  
San Benito High School  
450 S Oscar Williams Rd  
San Benito, TX 78586  
Ph: (956) 361-6500 ext. 6552  
Fax: (956) 361-6125

---

**From:** Esquivel, Ruben  
**Sent:** Tuesday, November 5, 2024 10:54 AM  
**To:** Arias, Indira <iarias@sbcisd.net>  
**Subject:** RE: DOD ACH Payment Received - \$7,600

Ma'am, good morning.

Please see the supporting documentation associated with this payment.

This payment is part of the U.S. Navy's reimbursement to SBCISD for Unit Support and Maintenance (USM) expenditures during DoD's 2024 FY (1 Oct 2023 – 30 Sep 2024).

Hope this helps!

R/s,

Maj Ruben Esquivel Jr., USMC (Ret)  
NJROTC Senior Naval Science Instructor  
Department of Naval Science  
San Benito High School  
405 S Williams Rd  
San Benito, TX 78586  
Ph: (956) 361-6500 ext. 6552  
Fax: (956) 361-6125

---

**From:** Arias, Indira <[iarias@sbcisd.net](mailto:iarias@sbcisd.net)>  
**Sent:** Friday, November 1, 2024 9:57 AM  
**To:** Esquivel, Ruben <[resquivel@sbcisd.net](mailto:resquivel@sbcisd.net)>  
**Subject:** DOD ACH Payment Received - \$7,600

Good morning Mr. Esquivel,

We received payment from DOD in the amount of \$ 7,600.

Could you please send backup or any documentation that supports this amount?

Thank you!

**Indira Arias, MBA**  
*Business Office Accountant*  
San Benito CISD  
240 N. Crockett Street  
San Benito, TX 78586  
[iarias@sbcisd.net](mailto:iarias@sbcisd.net)  
Ph: 956-361-6178



**AREA 18 IN-SERVICE EXPENSE REPORT  
ACRN: AE**

DATE: 20-Sep-24

UNIT: San Benito  
NSTC High School NJROTC  
UIC: N3034B  
450 S Williams Rd  
San Benito, TX  
956-361-6500  
POC: Maj Ruben Esquivel  
E-mail: esquivel.ruben.snsi@navyjrotc.org

**Comments:** Reimbursement of USM Funds. Authorization attached.

| DATE of SERVICES | DESCRIPTION       | QTY | UNIT PRICE | TOTAL             |
|------------------|-------------------|-----|------------|-------------------|
| 20-Sep-24        | Standard USM Fund | 1   | \$7,600.00 | \$7,600.00        |
| <b>TOTAL</b>     |                   |     |            | <b>\$7,600.00</b> |

(Includes tax)

NJROTC OFFICIAL MAIL - AREA MANAGERS – PASS TO ALL UNITS

5761  
Ser 24-24/CD2  
19 September 2024

From: Commander, Naval Service Training Command  
To: NJROTC Area Managers  
NJROTC Units

Subj: FUNDS AUTHORIZATION FY24 UNIT SUPPORT & MAINTENANCE

Ref: (a) NSTC M-5761.1B  
(b) NJROTC Supply Manual

1. Additional Unit Support and Maintenance (USM) for Fiscal Year 2024 (FY24) is extended to every Navy Junior Reserve Officers' Training Corps (NJROTC) program. Per reference (a), the Navy shall provide USM funds to all NJROTC units. NJROTC units (not NNDCC) are each directed to submit a claim in the Wide Area Work Flow (WAWF) system to receive these additional FY24 funds in support of unit maintenance costs identified in references (a) and (b).
2. Units must use the funds wisely and not wastefully and fully comply with financial management rules for use of Federal Appropriated Funds per references (a) and (b).
3. School officials at NJROTC units are authorized and directed to submit an additional claim from the US Navy in Wide Area Work Flow (WAWF) system using ACRN AE for - **\$7,600** / Standard USM funds.
4. Payment by the Navy can only be made to the host school, not NJROTC instructors. School officials may receive these funds by submitting this authorization letter to the Wide Area Work Flow (WAWF) system **no later than 24 September 2024; sooner is highly recommended.**
5. Please contact your Area Manager for assistance.

/s/  
B. D. NOLAN  
By direction

## Esquivel, Ruben

---

**From:** Hughen, William G CIV (USA) <william.g.hughen.civ@us.navy.mil>  
**Sent:** Wednesday, September 18, 2024 2:19 PM  
**To:** Jacobsen, Randel S CIV USN NSTC GREAT LAKES IL (USA); Don Jeffers; Scott Thrasher; David Ellis; David Canales; Daniel Glover; David Arjona; James Bowman; Charles Gooseby; Ronny Armstrong; Larry Hulse; William Tirado; Jose Sanchez; Devin Mullen; Adan Nieto; Brody Goldthwaite; Edward Smith; John Berry; Donald Griffith; Andrew Rodriguez; Javiar Tobias; Mark Test; David Bower; Craig Steele; Jose Betancourtcantu; Christian Salas; Jose Hernandez; Raul Mendoza; Daniel Hansen; Scott Outlaw; John Scales; Sean Wilson; Ishmael Castillo; Melissa Diaz; Kosta Maravelias; Kenneth Childs; Felipe Del Real; Rodolfo Bernal; dlbritt@ccisd.us; Jon Elliot; Esquivel, Ruben; federico.sanchez@gonzalesisd.net; Brian Musfeldt; Terrance Jordan; Thomas Cacy; Tim Wilson; jtijerina@bcisd.us; Christopher Ross; Kristal Pena; Jason Jackson; Aubin Miller; Lance Fisher; reginald.williams@fwisd.org; Samuel Reed; Trevor Smalls; Kenneth Wright; Edwin Craig; Jorge Lozano; Justin Pack; Clifford Turner; Michael Flater; Eduardo Morales; Charles Linville; James Davidson; Justo Mendoza; Edwin Rodriguez; Jason Gold; John Markley; Kimberly Battle; Mark Ortiz; Lauren McGuinness; Jack Springer; Hamartrya Tharpe; telivingston@dallasisd.org; sjasper@claremore.k12.ok.us; john.rahe@claremore.k12.ok.us; jkeilty@mid-del.net; dmoreaux@mid-del.net; Heath Flory; pearsonandrew5@wsd3.org; brad.brantley@plainviewisd.org; eric.mears@plainviewisd.org; jbenally@sd27j.net; diego.barela@amaisd.org; steven.w.trybus@westernheights.k12.ok.us; Misael Gonzalez; Loyal Kamm; Robert Kamm; Greg Thomas; Robert.hahn@lubbockisd.org; geoffrey.w.johnson@westernheights.k12.ok.us; Jeff Williams; Christopher Firkins; K Scullin; Kevin Lewis; Noe Castillo; Allen Frost; Michael Moreno; Chad Tidwell; Charissa Czarniawski  
**Cc:** Hanna, Scott V CIV USN (USA)  
**Subject:** Re: FY 24 USM funding

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Your WAWF claim for USM only needs a cover sheet and a copy of the authorization letter.

Make sure your USM ledger is up to date at all times. All deposits, all expenditures, and copy of all receipts.

VR/ Bill Hughen, GS-13  
Citizenship Development Manager  
Navy JROTC Area Eighteen  
JBSA Lackland, San Antonio, TX  
william.g.hughen.civ@us.navy.mil  
(224) 545-3560 (mobile)

<geoffrey.w.johnson@westernheights.k12.ok.us>; Jeff Williams <jewilliams@wisd.com>; Christopher Firkins <clfirkins@okcps.org>; K Scullin <scullink@friscoisd.org>; Kevin Lewis <lewisk@lisd.net>; Noe Castillo <ncastillo@cisd.com>; Allen Frost <frosta@cfbisd.edu>; Michael Moreno <morenomichael@wsd3.org>; Chad Tidwell <ctidwell@sd27j.net>; Charissa Czarniawski <Charissa.czarniawski@d11.org>  
Cc: Hanna, Scott V CIV USN (USA) <scott.v.hanna.civ@us.navy.mil>; Hughen, William G CIV (USA) <william.g.hughen.civ@us.navy.mil>  
**Subject:** FY 24 USM funding

All,

Anticipated release of USM funds is Tomorrow! We will have only a few days to File WAWFs and process these USM funds.

Standy by!!!

v/r,  
Jake

Randel Jacobsen, AZCM(AW/SW/IW)(Ret)  
District 3 Administrator  
NJROTC Area 18  
NJROTC Area 19  
Office 210-671-7646



San Benito CISD 2006 Bonds - A/C# 1027692

Interest rate was reduced in February 2021 - rec'd new debt service schedule August 2021

| ADJUSTED DEBT SERVICE SCHEDULE  |   | Acct #7697775 | Issue #2354 |               |                |              |
|---|---|---------------|-------------|---------------|----------------|--------------|
| <b>DEBT SERVICE CALCULATION</b>   |   |               |             |               |                |              |
| DATED DATE:   | 2/15/2011                                     |               |             |               |                |              |
| 1ST INT PYMT DATE:  | 8/15/2011                                     |               |             |               |                |              |
| # OF DAYS:  | 90  |               |             |               |                |              |
| AMOUNT:   | 3,850,000.00                                  |               |             |               |                |              |
| ISSUE NAME:   | SAN BENITO ISD PFC REVENUE BONDS, SERIES 2006 |               |             |               |                |              |
| TW #:   | 6/11/1906                                     |               |             |               |                |              |
| DATE  | PRINCIPAL                                     | INTEREST RATE | INTEREST    | INTEREST PYMT | NET PYMT       | BOND BALANCE |
| 15-Aug-16   |   |               | 0.00        | \$11,617.93   | \$11,617.93    | \$2,845,000  |
| 15-Feb-17   | \$230,000.00                                  | 1.225975%     | 1,409.87    | \$11,617.93   | \$241,617.93   | \$2,615,000  |
| 15-Aug-17   |   |               | 0.00        | \$10,208.06   | \$10,208.06    | \$2,615,000  |
| 15-Feb-18   | \$240,000.00                                  | 1.225975%     | 1,471.17    | \$10,208.06   | \$250,208.06   | \$2,375,000  |
| 15-Aug-18   |   |               | 0.00        | \$8,736.89    | \$8,736.89     | \$2,375,000  |
| 15-Feb-19   | \$250,000.00                                  | 1.225975%     | 1,532.47    | \$8,736.89    | \$258,736.89   | \$2,125,000  |
| 15-Aug-19   |   |               | 0.00        | \$7,204.42    | \$7,204.42     | \$2,125,000  |
| 15-Feb-20   | \$265,000.00                                  | 1.225975%     | 1,624.42    | \$7,204.42    | \$272,204.42   | \$1,860,000  |
| 15-Aug-20   |   |               | 0.00        | \$5,580.00    | \$5,580.00     | \$1,860,000  |
| 15-Feb-21   | \$275,000.00                                  | 0.600000%     | 825.00      | \$5,580.00    | \$280,580.00   | \$1,585,000  |
| 15-Aug-21   |   |               | 0.00        | \$4,755.00    | \$4,755.00     | \$1,585,000  |
| 15-Feb-22   | \$290,000.00                                  | 0.600000%     | 870.00      | \$4,755.00    | \$294,755.00   | \$1,295,000  |
| 15-Aug-22   |   |               | 0.00        | \$3,885.00    | \$3,885.00     | \$1,295,000  |
| 15-Feb-23   | \$305,000.00                                  | 0.600000%     | 915.00      | \$3,885.00    | \$308,885.00   | \$990,000    |
| 15-Aug-23   |   |               | 0.00        | \$2,970.00    | \$2,970.00     | \$990,000    |
| 15-Feb-24   | \$315,000.00                                  | 0.600000%     | 945.00      | \$2,970.00    | \$317,970.00   | \$675,000    |
| 15-Aug-24   |   |               | 0.00        | \$2,025.00    | \$2,025.00     | \$675,000    |
| 15-Feb-25   | \$330,000.00                                  | 0.600000%     | 990.00      | \$2,025.00    | \$332,025.00   | \$345,000    |
| 15-Aug-25   |   |               | 0.00        | \$1,035.00    | \$1,035.00     | \$345,000    |
| 15-Feb-26   | \$345,000.00                                  | 0.600000%     | 1,035.00    | \$1,035.00    | \$346,035.00   | \$0          |
|   | \$2,845,000.00                                |               |             | \$116,034.57  | \$2,961,034.57 |              |
| * Subject to an Interest Rate Adjustment each 2/15/11; 2/15/16; 2/15/21 |   |               |             |               |                |              |



# SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Business Office

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

ORIGINAL

## BUDGET AMENDMENT FORM

Superintendent  
TO: \_\_\_\_\_

November 12, 2025  
Date \_\_\_\_\_


Finance Department  
From: \_\_\_\_\_

Board Approved Date: \_\_\_\_\_

| Title of Program           | From Account Number         | To Account Number           | Amount To Transfer |
|----------------------------|-----------------------------|-----------------------------|--------------------|
| General Fund - Local Funds | 199-41-6499-BY-726-0-99-000 | 199-21-6499-BY-807-0-99-000 | \$91.00            |
|                            |                             | 199-23-6499-00-110-0-99-100 | \$180.00           |
|                            |                             | 199-23-6499-00-204-0-99-100 | \$15.00            |
|                            |                             |                             |                    |
|                            |                             |                             |                    |
|                            |                             |                             |                    |
|                            |                             | <b>Total</b>                | <b>\$ 286.00</b>   |

**Reason for Transfer:**


Campus Meals August 2025 - based on staffing numbers, above campuses did not receive sufficient staff funds

  
Signature \_\_\_\_\_

Approved By: \_\_\_\_\_ Signature of Superintendent

**FOR BUSINESS OFFICE USE ONLY**

Funds Available  Yes  No

Approved By:   
Assistant Superintendent of Finance and Operations







SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Business Office

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

BUDGET AMENDMENT FORM

Superintendent \_\_\_\_\_

TO: \_\_\_\_\_

November 12, 2025

Date \_\_\_\_\_

Finance Department \_\_\_\_\_

From: \_\_\_\_\_


Board Approved Date: \_\_\_\_\_

| Title of Program | From Account Number         | To Account Number           | Amount To Transfer   |
|------------------|-----------------------------|-----------------------------|----------------------|
| CNP Fund Balance | 101-00-3700-00-000-0-00-000 | 101-35-6639-ON-104-0-99-400 | \$153,864.00         |
|                  |                             | 101-35-6639-ON-116-0-99-400 | \$194,500.00         |
|                  |                             | 101-35-6639-ON-110-0-99-400 | \$156,225.00         |
|                  |                             |                             |                      |
|                  |                             |                             |                      |
|                  |                             |                             |                      |
|                  |                             | <b>Total</b>                | <b>\$ 504,589.00</b> |

Reason for Transfer:

Campus Cafeteria Renovations - Ed Downs Elem, ODLF Elem, SESA Elem


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Signature \_\_\_\_\_

Approved By: \_\_\_\_\_ Signature of Superintendent

FOR BUSINESS OFFICE USE ONLY

Funds Available  Yes  No

Approved By:   
Assistant Superintendent of Finance and Operations

The Edu-Source Corp.  
P.O. Box 691948, San Antonio, TX 78269  
Phone (800) 258-8559 Fax (210) 699-4386

| DOWNS FINE ARTS ACADEMY<br>1302 N Dick Dowling St,<br>San Benito, TX 78586 |   |  | DATE<br>10/6/2025 |                       |
|--|---|--|-------------------|-----------------------|
| QUOTE  |   |  |                   |                       |
| Qty  | Item  | Spec/Size  | School Unit Price | School Extended Price |
| <b>CHAIRS- FREESTANDING</b>  |   |  |                   |                       |
| 8  | CH2<br>LINE ITEM 190                          | BENT PLYWOOD PLAIN BACK FREESTANDING STANDARD HEIGHT MET CHAIR ASSEMBLY LAMINATE SHELL: SPECIFY SEAT LAMINATE COLOR AND GRAIN DIRECTION IF PERTAINS. SPECIFY BACK LAMINATE COLOR AND GRAIN DIRECTION WITH LAMINATE BACK/SEAT ON REINFORCED CHROME STACKABLE AND OVERCAP NYLON GLIDE MINIMUM ORDER QUANTITY OF 25 | \$235.04          | \$1,880.32            |
| 8  | CH1<br>LINE ITEM 190                          | BENT PLYWOOD PLAIN BACK FREESTANDING BAR HEIGHT MET CHAIR ASSEMBLY LAMINATE SHELL: SPECIFY SEAT LAMINATE COLOR AND GRAIN DIRECTION IF PERTAINS. SPECIFY BACK LAMINATE COLOR AND GRAIN DIRECTION WITH LAMINATE BACK/SEAT ON REINFORCED CHROME STACKABLE AND OVERCAP NYLON GLIDE MINIMUM ORDER QUANTITY OF 25      | \$305.04          | \$2,440.32            |
| <b>ART, SIGNAGE + DÉCOR</b>  |   |  |                   |                       |
| 1  | AW1<br>LINE ITEM 39                           | ART DÉCOR-- MULTI LAYER SCHOOL NAME WALL ART 15 LETTERS LAYER 1: DIRECT PRINT ON 12MM PVC LAYER 2: 1/2 MDF PRIMED AND PAINTED SIZE: APROX 278" X 56"H  | \$4,145.90        | \$4,145.90            |
| 3  | AW14,15,18<br>LINE ITEM 32                    | ART DÉCOR- MULTI LAYER MULTI COLOR WALL ART LAYER 1- DIRECT PRINT ON 6MM PVC LAYER 2 1/4 COLORED PLEXI SIZE: 48" X 72"   | \$1,609.48        | \$4,828.44            |
| 4  | AW16,17,19,5<br>LINE ITEM 35                  | ART DÉCOR-- MULTI LAYER MULTI COLOR WALL ART LAYER1: DIRECT PRINT ON 6MM PVC LAYER 2: DIRECT PRINT ON 1/4 CLEAR ACRYLIC APPROX SIZE 65X 85"  | \$1,803.26        | \$7,213.04            |
| 3  | AW2,4,7<br>LINE ITEM 42                       | ART DÉCOR-- SINGLE LAYER GRAPHIC WALL ART ON PVC MATERIAL WITH MOUNTING HARDWARE SIZE-6MM-12MM   | \$1,003.58        | \$3,010.74            |
| 7  | AW20,21,22,23,24,6<br>LINE ITEM 43            | ART DÉCOR-- SINGLE LAYERED GRAPHIC WALL ART ON ACRYLIC MATERIAL WITH MOUNTING HARDWARE WITH STANDOFF HARDWARE  | \$1,488.01        | \$10,416.07           |
| 1  | AW3<br>LINE ITEM 15                           | BULLETIN BOARD UP TO 47 X 47 LAYER 1 NATURAL CORK/DRY ERASE CHALKBOARD ON MDF BACKER LAYER 2: DIRECT PRINT ON WHITE 12MM PVC FRAME: DIRECT PRINT ON WHITE 12MM PVC GRAPHICS SPECIFIC PER SITE  | \$1,442.29        | \$1,442.29            |
| <b>MOBILE FOLDING</b>  |   |  |                   |                       |
| 2  | ADA PRESIDENT TABLE<br>LINE ITEM 209          | PRESIDENT TABLE WITH 8 STOOLS<br>ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR,<br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM   | \$2,492.26        | \$4,984.52            |
| 6  | PRESIDENT TABLE<br>LINE ITEM 250              | PRESIDENT TABLE WITH 12 STOOLS<br>ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR,<br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM  | \$2,870.00        | \$17,220.00           |
| 4  | BY WITH BENCHES<br>LINE ITEM 211              | 10' BY WITH BENCHES<br>ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR,<br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM   | \$2,783.80        | \$11,135.20           |
| 6  | DIRECTOR TABLE WITH 8 STOOLS<br>LINE ITEM 238 | DIRECTOR TABLE INCLUDES 18MM MDF CORE TABLETOP, ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR,  | \$2,071.93        | \$12,431.58           |

The Edu-Source Corp.  
P.O. Box 691948, San Antonio, TX 78269  
Phone (800) 258-8559 Fax (210) 699-4386

SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM

|  |   |   |             |                     |
|--|---|---|-------------|---------------------|
| 1  | <b>GRADUATE TABLE WITH 4 BENCHES</b><br><br>LINE ITEM 410             | GRADUATE TABLE WITH 4 BENCHES INCLUDES 18MM MDF CORE<br><br>TABLETOP ,ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH<br><br>ACCENT GUARD, EXCLUIVE STUT ASSIST, CENTER GRAVITY BAR<br><br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE<br>SYSTEM              | \$2,771.34  | \$2,771.34          |
| 4  | <b>GRADUATE TABLE WITH 6 STOOLS</b><br><br>LINE ITEM 330              | GRADUATE TABLE WITH 6 STOOLS INCLUDES 18MM MDF CORE<br><br>TABLETOP ,ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH<br><br>ACCENT GUARD, EXCLUIVE STUT ASSIST, CENTER GRAVITY BAR<br><br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE<br>SYSTEM               | \$1,996.40  | \$7,985.60          |
| 4  | <b>LIGHTNING PRESIDNENT TABLE</b><br><br>LINE ITEM 560                | LIGHTENING 12' PRESIDNET TABLE WITH 12 STOOLS<br><br>TABLETOP ,ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH<br><br>ACCENT GUARD, EXCLUIVE STRUT ASSIST, CENTER GRAVITY<br>BAR<br><br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE<br>SYSTEM                 | \$2,733.50  | \$10,934.00         |
| 16   | <b>6' 3 IN 1 CONVERTIBLE TABLE</b><br><br>LINE ITEM 217               | TABLE BENCH CONVERTIBLE 8' CONVERTS FROM SINGLE<br>SIDED TABLE TO A BENCH TO A FULL SIZE CAFETERIA TABLE<br>BY ADDING ANOTHER SINGLE SIDED TABLE. CENTER LEG ADDS<br>ADDITIONAL SUPPORT TABLE AND BENCH TOP CONSTRUCTION<br>INDUSTRIAL GRADE PARTICLE BOARD | \$1,126.27  | \$18,020.32         |
| 16   | <b>UNIT TO UNIT CONNECTOR</b><br><br>LINE ITEM 426<br><br>VINYL WRAPS | UNIT TO UNIT CONNECTOR  | \$65.92     | \$1,054.72          |
| 370  | <b>AW8-13,25-29</b><br><br>LINE ITEM 75                               | DIRECT PRINT ON VINYL WRAPS   | \$30.00     | \$11,100.00         |
| 20   | <b>DESIGN SERVICES</b>  |   | \$175.00    | \$3,500.00          |
| <b>PRODUCT TOTAL</b>                       |   |   |             | <b>\$136,514.40</b> |
| <b>FIELD SERVICE</b>                       |   |   |             |                     |
| 50   | <b>INSTALLATION</b><br><b>FREIGHT</b><br><b>PAINT</b>                 | INCLUDED IN PRODUCT   | \$130.00    | \$6,500.00          |
|  |   |   | \$10,850.00 | \$10,850.00         |
| <b>CHOICE PARTNERS 23/019TP ADDENDUM 1</b> |   |   |             | <b>\$153,864.40</b> |

The Edu-Source Corp.  
P.O. Box 691948, San Antonio, TX 78269  
Phone (800) 258-8559 Fax (210) 699-4386

JUDGE OSCAR DE LA FUENTE ES  
2700 SOUTH SAM HOUSTON BOULEVARD  
SAN BENITO, TEXAS 78586

DATE  
10/6/2015

QUOTE

| Qty              | Item  | Spec/Size   | School Unit Price | School Extended Price |
|------------------|---|---|-------------------|-----------------------|
| <b>BOOTHS</b>    |   |   |                   |                       |
| 1                | 1BS42<br>LINE ITEM 81                         | MODENA 42" SINGLE FREESTANDING/CLIPPED DOWN BOOTH ASSEMBLY METAFORM FIBERGLASS BACK: SPECIFY COLOR METAFORM FIBERGLASS SEAT: SPECIFY COLOR LAMINATED BACK PANEL:SPECIFY LAMINATE COLOR FRAME: NEARLY CHROME CLEARCOAT WITH HARDWARE PACK                                    | \$1,777.12        | \$1,777.12            |
| 8                | 1BS60<br>LINE ITEM 85                         | MODENA 60" SINGLE FREESTANDING/CLIPPED DOWN BOOTH ASSEMBLY METAFORM FIBERGLASS BACK: SPECIFY COLOR METAFORM FIBERGLASS SEAT: SPECIFY COLOR LAMINATED BACK PANEL:SPECIFY LAMINATE COLOR FRAME: NEARLY CHROME CLEARCOAT WITH HARDWARE PACK                                    | \$2,444.98        | \$19,559.84           |
| <b>CHAIRS</b>    |   |   |                   |                       |
| 22               | CH1<br>LINE ITEM 190                          | BENT PLYWOOD PLAIN BACK FREESTANDING STANDARD HEIGHT MET CHAIR ASSEMBLY. LAMINATE SHELL: SPECIFY LAMINATE COLOR AND GRAIN DIRECTION. SPECIFY BACK LAMINATE COLOR AND GRAIN DIRECTION. WITH LAMINATED BACK/SEAT ON REINFORCED CHROME FRAME STACKABLE AND OVERCAP NYLON GLIDE | \$235.04          | \$5,170.88            |
| <b>TABLES</b>    |   |   |                   |                       |
| 4                | A2442<br>LINE ITEM 270                        | LAMINATED TABLE TOP: 24X42 CORNER: 2" RADIUS LAMINATE: SPECIFY COLOR EDGE BANDING: SPECIFY COLOR TABLE COLUMN BASE KIT- FREESTANDING STANDARD HEIGHT COLUMN W STEEL CROSS 22X30 BASE IN BLACK WRINKLE   | \$280.90          | \$1,123.60            |
| 5                | A2442<br>LINE ITEM 270                        | LAMINATED TABLE TOP: 24X42 CORNER: 2" RADIUS LAMINATE: SPECIFY COLOR EDGE BANDING: SPECIFY COLOR TABLE COLUMN BASE KIT- FREESTANDING STANDARD HEIGHT COLUMN W STEEL CROSS 22X30 BASE IN BLACK WRINKLE   | \$280.90          | \$1,404.50            |
| <b>ART/DECOR</b> |   |   |                   |                       |
| 2                | AW13<br>LINE ITEM 15                          | BULLETIN BOARD UP TO 47" X 47" H LAYER 1: NATURAL CORK/ DRY ERASE/ CHALKBOARD ON MDF BACKER LAYER 2: DIRECT PRINT ON WHITE 12MM PVC FRAME: DIRECT PRINT ON WHITE 12MM PVC GRAPHICS SPECIFIC PER SITE  | \$1,442.29        | \$2,884.58            |
| 1                | AW14<br>LINE ITEM 310                         | DIRECT PRINT ART - 6MM - 1 SIDED - 24" W X 24" H GRAPHIC IMAGE: TBD   | \$170.64          | \$170.64              |
| 2                | AW18, AW21<br>LINE ITEM 312                   | DIRECT PRINT ART - 6MM - 1 SIDED - 47" W X 47" H GRAPHIC IMAGE: TBD   | \$352.56          | \$705.12              |
| 2                | AW23, AW26<br>LINE ITEM 313                   | DIRECT PRINT ART - 6MM - 1 SIDED - 47" W X 72" H GRAPHIC IMAGE: TBD   | \$600.12          | \$1,200.24            |
| 1                | AW28<br>LINE ITEM 314                         | DIRECT PRINT ART - 6MM - 1 SIDED - 48" X 96" H GRAPHIC IMAGE: TBD   | \$600.12          | \$600.12              |
| 1                | AW2<br>LINE ITEM 42                           | ART DÉCOR - SINGLE LAYER, GRAPHIC WALL ART ON PVC MATERIAL WITH MOUNTING HARDWARE SIZE 6MM-12MM UNFRAMED - 95X47 - 12MM   | \$1,003.58        | \$1,003.58            |
| 3                | AW29,AW30,AW31<br>LINE ITEM 42                | ART DÉCOR - SINGLE LAYER, GRAPHIC WALL ART ON PVC MATERIAL WITH MOUNTING HARDWARE SIZE 6MM-12MM UNFRAMED - 95X47 - 12MM   | \$1,003.58        | \$3,010.74            |
| 2                | AW3, AW4<br>LINE ITEM 39                      | ART DECOR - MULTI-LAYER, SCHOOL NAME WALL ART 15 LETTERS LAYER 1 - DIRECT PRINT ON 12MM PVC LAYER 2 - 1/2" MDF PRIMED/PAINTED SIZE: APPROX 278"WX36"H   | \$4,145.90        | \$8,291.80            |
| 1                | AW5<br>LINE ITEM 32                           | ART DECOR - MULTI LAYER, MULTI-COLOR WALL ART LAYER 1 - DIRECT PRINT ON 12MM PVC LAYER 2 - DIRECT PRINT ON 6MM PVC SIZE: APPROX. 50"W X 55"H  | \$1,609.48        | \$1,609.48            |
| 9                | AW15-AW17, AW19-AW20<br>AW22, AW24-AW25, AW27 | DIRECT PRINT ART - 6MM - 1 SIDED - 47" W X 47" H GRAPHIC IMAGE: TBD   | \$352.56          | \$3,173.04            |

The Edu-Source Corp.  
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|  |   |  |                              |
|--|---|--|------------------------------|
| <b>LINE ITEM 312</b>                       |   |  |                              |
| 1  | AW1<br>LINE ITEM 37                                   | ART DECOR - MULTI-LAYER, MULTI-COLOR WALL ART<br>LAYER 1 - DIRECT PRINT ON 6MM PVC LAYER 2 - DIRECT<br>PRINT ON 12MM PVC SIZE: APPROX. 120"W X 72"H  | \$2,192.25      \$2,192.25   |
| 3  | AW6-AW8<br>LINE ITEM 36                               | ART DÉCOR- MULTI-LAYER, MULTI-COLOR WALL ART<br>LAYER 1 - DIRECT PRINT ON 6MM PVC LAYER 2 - DIRECT<br>PRINT ON 12MM PVC SIZE: APPROX. 70"W X 53"H  | \$1,463.43      \$4,390.29   |
| 2  | AW11-AW12<br>LINE ITEM 310                            | DIRECT PRINT ART - 6MM - 1 SIDED - 24" W X 24" H<br>GRAPHIC IMAGE: TBD   | \$170.64      \$341.28       |
| 2  | AW9-AW10<br>LINE ITEM 35                              | ART DÉCOR- MULTI-LAYER, MULTI-COLOR WALL ART<br>LAYER 1 - DIRECT PRINT ON 6MM PVC LAYER 2 - DIRECT<br>PRINT ON 1/4 CLEAR ACRYLIC SIZE: APPROX. 65"W X 85"H   | \$1,803.26      \$3,606.52   |
| <b>MOBILE FOLDING</b>                      |   |  |                              |
| 14   | 6' 3 IN 1 TABLE<br>LINE ITEM 217                      | TABLE- BENCH- CONVERTIBLE 6' CONVERTS FROM SINGLE<br>SIDED TABLE TO A BENCH TO A FULL SIZE CAFETERIA TABLE<br>BY ADDING ANOTHER SINGLE SIDED TABLE. CENTER LEG<br>ADD ADDITIONAL SUPPORT TABLE AND BENCH TOP<br>CONSTRUCTION INDUSTRIAL GRADE PARTICLE BOARD           | \$1,126.27      \$15,767.78  |
| 2  | 10' BY WITH BENCHES<br>LINE ITEM 211                  | TABLE 10' 10 X 30" H BY WITH BENCHES INCLUDES: 18MM<br>MDF CORETABLE TOP, ARMOR EDGE, AUT LOCKING TOP<br>SUPPORT: POWDER COATED TABLE LES, WARRANTY ON<br>TABLE SYSTEM   | \$2,783.80      \$5,567.60   |
| 6  | 8' DIRECTOR WITH STOOLS<br>LINE ITEM 238              | TABLE-DIRECTOR OVAL SHAPED INCLUDES: 18MM MDF<br>CORE TABLETOP, ARMOR EDGE, COMFORT STYLE, STOOL<br>DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST,<br>CENTER GRAVITY BAR. SUPPORT: CHROME TABLE LEGS<br>WARRANTY ON TABLE SYSTEM                                    | \$2,071.93      \$12,431.58  |
| 5  | 10' LIGHTENING PRESIDENT WITH STOOLS<br>LINE ITEM 560 | LIGHTENING 10' PRESIDENT TABLE WITH 12 STOOLS<br>SPECIFY LAMINATE, ARMOR EDGE AND LEG COLOR AND<br>CASTER COLOR  | \$2,733.50      \$13,667.50  |
| 2  | OVAL GRADUATE WITH STOOLS<br>LINE ITEM 408            | 54" X 60" OVAL GRADUATE WITH 6 STOOLS (ROUND OR<br>COMFORT) ADA SPECIFY HEIGHT, LAMINATE, ARMOR EDGE<br>STOOL, LEG AND CASTER COLOR  | \$1,856.91      \$3,713.82   |
| 4  | OVAL GRADUATE WITH STOOLS<br>LINE ITEM 410            | 54" X 60" OVAL GRADUATE WITH 4 BENCHES, SPECIFY TOP,<br>BENCH LAMINATE TOP AND BENCH ARMOR EDGE LEG AND<br>CASTER COLOR  | \$2,771.34      \$11,085.36  |
| 4  | OVAL GRADUATE WITH STOOLS<br>LINE ITEM 241            | TABLE-GRADUATE OVAL SHAPED 54" X 60" X 30"H WITH<br>8 STOOLS INCLUDES: 18MM MDG CORE TABLE TOP, ARMOR<br>EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT<br>GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR.<br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE<br>SYSTEM | \$2,468.20      \$9,872.80   |
| <b>VINYL CLINGS</b>                        |   |  |                              |
| 463  | AW32-45E<br>LINE ITEM 75                              | DIRECT PRINT ON VINYL CLING TOTAL SQ FT: 463   | \$30.00      \$13,890.00     |
| 38   | DESIGN  | DESIGN FEE   | \$175.00      \$6,650.00     |
| <b>PRODUCT TOTAL</b>                       |   |  | <b>\$154,862.06</b>          |
| <b>FIELD SERVICES</b>                      |   |  |                              |
| 150  | INSTALLATION  | INSTALLATION SERVICE ORDER WITH PRODUCT LINES<br>TANGIBLE PERSONAL PROPERTY<br>INCLUDED IN PRODUCT   | \$130.00      \$19,500.00    |
| 1  | FREIGHT   |  | INCLUDED      INCLUDED       |
|  | PAINT   |  | \$20,134.22      \$20,134.22 |
| <b>CHOICE PARTNERS 23/019TP ADDENDUM I</b> |   |  | <b>CONTRACT TOTAL</b>        |
|  |   |  | <b>\$194,496.28</b>          |

The Edu-Source Corp.  
P.O. Box 691948, San Antonio, TX 78269  
Phone (800) 258-8559 Fax (210) 699-4386

SULLIVAN ENVIRONMENTAL SCIENCE ACADEMY  
900 Elizabeth St,  
San Benito, TX 78586

DATE 10-6-  
2025

QUOTE

| Qty                         | Item   | Spec/Size  | School Unit Price | School Extended Price |
|-----------------------------|--|--|-------------------|-----------------------|
| <b>CHAIRS- FREESTANDING</b> |  |  |                   |                       |
| 12                          | CH1<br>LINE ITEM 190                           | BENT PLYWOOD PLAIN BACK FREESTANDING STANDARD HEIGHT MET CHAIR ASSEMBLY LAMINATE SHELL: SPECIFY SEAT LAMINATE COLOR AND GRAIN DIRECTION IF PERTAINS. SPECIFY BACK LAMINATE COLOR AND GRAIN DIRECTION WITH LAMINATE BACK/SEAT ON REINFORCED CHROME STACKABLE AND OVERCAP NYLON GLIDE MINIMUM ORDER QUANTITY OF 25 | \$235.04          | \$2,820.48            |
| <b>ART, SIGNAGE + DÉCOR</b> |  |  |                   |                       |
| 1                           | AW2<br>LINE ITEM 39                            | ART DÉCOR-- MULTI LAYER SCHOOL NAME WALL ART 15 LETTERS LAYER 1: DIRECT PRINT ON 12MM PVC LAYER 2: 1/2 MDF PRIMED AND PAINTED SIZE: APROX 278" X 56"H  | \$4,145.90        | \$4,145.90            |
| 6                           | AW10,13,14,11,15,5<br>LINE ITEM 32             | ART DÉCOR- MULTI LAYER MULTI COLOR WALL ART LAYER 1- DIRECT PRINT ON 6MM PVC LAYER 2 1/4 COLORED PLEXI SIZE: 48" X 72"   | \$1,609.48        | \$9,656.88            |
| 1                           | AW17<br>LINE ITEM 35                           | ART DÉCOR-- MULTI LAYER MULTI COLOR WALL ART LAYER 1: DIRECT PRINT ON 6MM PVC LAYER 2: DIRECT PRINT ON 1/4 CLEAR ACRYLIC APPROX SIZE 65X 85"   | \$1,803.26        | \$1,803.26            |
| 10                          | AW18,19,20,21,4,6,7<br>LINE ITEM 42            | ART DÉCOR-- SINGLE LAYER GRAPHIC WALL ART ON PVC MATERIAL WITH MOUNTING HARDWARE SIZE-6MM-12MM   | \$1,003.58        | \$10,035.80           |
| 6                           | AW1,12,16,22,3,9<br>LINE ITEM 43               | ART DÉCOR-- SINGLE LAYERED GRAPHIC WALL ART ON ACRYLIC MATERIAL WITH MOUNTING HARDWARE WITH STANDOFF HARDWARE  | \$1,488.01        | \$8,928.06            |
| 1                           | AW8<br>LINE ITEM 15                            | BULLETIN BOARD UP TO 47 X 47 LAYER 1 NATURAL CORK/DRY ERASE CHALKBOARD ON MDF BACKER LAYER 2: DIRECT PRINT ON WHITE 12MM PVC FRAME: DIRECT PRINT ON WHITE 12MM PVC GRAPHICS SPECIFIC PER SITE  | \$1,442.29        | \$1,442.29            |
| <b>MOBILE FOLDING</b>       |  |  |                   |                       |
| 1                           | ADA COMMUNICATOR TABLE<br>LINE ITEM 239        | COMMUNICATOR TABLE WITH 8 STOOLS ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR, SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM  | \$3,091.75        | \$3,091.75            |
| 1                           | COMMUNICATOR TABLE<br>LINE ITEM 240            | COMMUNICATOR TABLE WITH 12 STOOLS ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR, SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM   | \$3,474.44        | \$3,474.44            |
| 8                           | BY WITH BENCHES<br>LINE ITEM 211               | 10' BY WITH BENCHES ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR, SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM   | \$2,783.80        | \$22,270.40           |
| 4                           | DIRECTOR TABLE WITH 8 STOOLS<br>LINE ITEM 238  | DIRECTOR TABLE INCLUDES 18MM MDF CORE TABLETOP, ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH ACCENT GUARD, EXCLUSIVE STRUT ASSIST, CENTER GRAVITY BAR, SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE SYSTEM   | \$2,071.93        | \$8,287.72            |
| 4                           | GRADUATE TABLE WITH 4 BENCHES<br>LINE ITEM 410 | GRADUATE TABLE WITH 4 BENCHES INCLUDES 18MM MDF CORE TABLETOP ,ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH   | \$2,771.34        | \$11,085.36           |

The Edu-Source Corp.  
P.O. Box 691948, San Antonio, TX 78269  
Phone (800) 258-8559 Fax (210) 699-4386

ACCENT GUARD, EXCLUIVE STUT ASSIST, CENTER GRAVITY BAR  
SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE  
SYSTEM

|     |   |   |             |              |
|-----|---|---|-------------|--------------|
| 4   | <b>GRADUATE TABLE WITH 6 STOOLS</b><br>LINE ITEM 330  | GRADUATE TABLE WITH 6 STOOLS INCLUDES 18MM MDF CORE<br>TABLETOP ,ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH<br><br>ACCENT GUARD, EXCLUIVE STUT ASSIST, CENTER GRAVITY BAR<br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE<br>SYSTEM                       | \$1,996.40  | \$7,985.60   |
| 6   | <b>LIGHTNING PRESIDNET TABLE</b><br>LINE ITEM 560     | LIGHTENING 12' PRESIDENT TABLE WITH 12 STOOLS<br>TABLETOP ,ARMOR EDGE, COMFORT STYLE STOOL DESIGN WITH<br><br>ACCENT GUARD, EXCLUIVE STRUT ASSIST, CENTER GRAVITY<br>BAR<br>SUPPORT: CHROME TABLE LEGS, WARRANTY ON TABLE<br>SYSTEM                         | \$2,733.50  | \$16,401.00  |
| 8   | <b>6' 3 IN 1 CONVERTIBLE TABLE</b><br>LINE ITEM 217   | TABLE BENCH CONVERTIBLE 8' CONVERTS FROM SINGLE<br>SIDED TABLE TO A BENCH TO A FULL SIZE CAFETERIA TABLE<br>BY ADDING ANOTHER SINGLE SIDED TABLE. CENTER LEG ADDS<br>ADDITIONAL SUPPORT TABLE AND BENCH TOP CONSTRUCTION<br>INDUSTRIAL GRADE PARTICLE BOARD | \$1,126.27  | \$9,010.16   |
| 8   | <b>UNIT TO UNIT CONNECTOR</b><br>LINE ITEM 426        | UNIT TO UNIT CONNECTOR  | \$65.92     | \$527.36     |
|     | <b>VINYL WRAPS</b>                                    |   |             |              |
| 405 | <b>AW23-33</b><br>LINE ITEM 75                        | DIRECT PRINT ON VINYL WRAPS   | \$30.00     | \$12,150.00  |
| 20  | <b>DESIGN SERVICES</b>                                |   | \$175.00    | \$3,500.00   |
|     | <b>FIELD SERVICE</b>                                  |   |             |              |
| 50  | <b>INSTALLATION</b><br><b>FREIGHT</b><br><b>PAINT</b> | INCLUDED IN PRODUCT   | \$130.00    | \$6,500.00   |
|     |   |   | \$13,107.38 | \$13,107.38  |
|     | <b>CHOICE PARTNERS 23/019TP ADDENDUM 1</b>            | <b>CONTRACT TOTAL</b>   |             | \$156,223.84 |



**ORIGINAL**

**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

**Business Office**

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

**BUDGET AMENDMENT FORM**

Superintendent \_\_\_\_\_

October 24, 2025 \_\_\_\_\_

**TO:**

**Date**

Marleen Araiza, Professional Development \_\_\_\_\_

**Board Approved Date:** \_\_\_\_\_

**From:**

| Title of Program | From Account Number         | To Account Number           | Amount To Transfer |
|------------------|-----------------------------|-----------------------------|--------------------|
| 1. TIA           | 199 11 6118 26 812 0 11 TIA | 199 21 6118 26 999 0 99 TIA | 42000.00           |
| 2. TIA           | 199 11 6118 26 812 0 11 TIA | 199 13 6239 00 812 0 11 TIA | 25000.00           |
|                  |                             |                             |                    |
|                  |                             |                             |                    |
|                  |                             |                             |                    |
|                  |                             | <b>Total</b>                | 67000              |

**Reason for Transfer:**

1. Transfer funds to cover Stipends and Fringe Benefits for TIA Leads.

2. Transfer funds to cover professional development for teachers on SLO and Portfolios for TIA Expansion Planning/Preparation.

*Marleen Araiza*  
\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Approved By:** Signature of Superintendent

**FOR BUSINESS OFFICE USE ONLY**

Funds Available  Yes  No

*[Signature]* 10/30/2025  
\_\_\_\_\_  
**Approved By:** Assistant Superintendent of Finance and Operations



**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT**

Business Office

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

**ORIGINAL**

**BUDGET AMENDMENT FORM**

Superintendent  
TO: \_\_\_\_\_

September 30, 2025  
Date \_\_\_\_\_

Ignacio Cruz  
From: \_\_\_\_\_

Board Approved Date: \_\_\_\_\_

| Title of Program                 | From Account Number           | To Account Number             | Amount To Transfer |
|----------------------------------|-------------------------------|-------------------------------|--------------------|
| Plant Maintenance and Operations | 163 E 36 6399 01 001 0 99 100 | 163 E 51 6121 01 001 0 99 100 | \$1,500.00         |
|                                  | 163 E 36 6399 01 001 0 99 100 | 163 E 51 6141 01 001 0 99 100 | \$22.00            |
|                                  | 163 E 36 6399 01 001 0 99 100 | 163 E 51 6143 01 001 0 99 100 | \$40.00            |
|                                  | 163 E 36 6399 01 001 0 99 100 | 163 E 51 6145 01 001 0 99 100 | \$2.00             |
|                                  | 163 E 36 6399 01 001 0 99 100 | 163 E 51 6146 01 001 0 99 100 | \$184.00           |
|                                  |                               | <b>Total</b>                  | <b>\$ 1,748.00</b> |

**Reason for Transfer:**

Need transfer of funds to pay (2) custodians for 3 concerts.

*Ignacio Cruz*  
Signature

*Eradio Martinez*  
Eradio Martinez (Oct 22, 2025 14:39:32 CDT)

Oct 22, 2025

Approved By:

Signature of Superintendent

**FOR BUSINESS OFFICE USE ONLY**

Funds Available  Yes  No

Approved By:

*W Cruz*

Oct 22, 2025

Assistant Superintendent of Finance and Operations

**Administrator/Professional**

|                    |                 |             |             |             |              |
|--------------------|-----------------|-------------|-------------|-------------|--------------|
| <b>6118-6119</b>   | <b>6141</b>     | <b>6143</b> | <b>6145</b> | <b>6146</b> |              |
| <u>Base Salary</u> | <u>Medicare</u> | <u>WC</u>   | <u>UC</u>   | <u>TRS</u>  | <u>TOTAL</u> |
| 0.00               | 0.00            | 0.00        | 0.00        | 0.00        | 0.00         |

**Clerks/Receptionist/Secretary**

|                    |                 |             |             |             |              |
|--------------------|-----------------|-------------|-------------|-------------|--------------|
| <b>6121-6129</b>   | <b>6141</b>     | <b>6143</b> | <b>6145</b> | <b>6146</b> |              |
| <u>Base Salary</u> | <u>Medicare</u> | <u>WC</u>   | <u>UC</u>   | <u>TRS</u>  | <u>TOTAL</u> |
| 0.00               | 0.00            | 0.00        | 0.00        | 0.00        | 0.00         |

**Bus Drivers**

|                    |                 |             |             |             |              |
|--------------------|-----------------|-------------|-------------|-------------|--------------|
| <b>6121-6129</b>   | <b>6141</b>     | <b>6143</b> | <b>6145</b> | <b>6146</b> |              |
| <u>Base Salary</u> | <u>Medicare</u> | <u>WC</u>   | <u>UC</u>   | <u>TRS</u>  | <u>TOTAL</u> |
| 0.00               | 0.00            | 0.00        | 0.00        | 0.00        | 0.00         |

**Police Officers**

|                    |                 |             |             |             |              |
|--------------------|-----------------|-------------|-------------|-------------|--------------|
| <b>6121-6129</b>   | <b>6141</b>     | <b>6143</b> | <b>6145</b> | <b>6146</b> |              |
| <u>Base Salary</u> | <u>Medicare</u> | <u>WC</u>   | <u>UC</u>   | <u>TRS</u>  | <u>TOTAL</u> |
| 0.00               | 0.00            | 0.00        | 0.00        | 0.00        | 0.00         |

**All Others**

|                    |                 |             |             |             |              |
|--------------------|-----------------|-------------|-------------|-------------|--------------|
| <b>6121-6129</b>   | <b>6141</b>     | <b>6143</b> | <b>6145</b> | <b>6146</b> |              |
| <u>Base Salary</u> | <u>Medicare</u> | <u>WC</u>   | <u>UC</u>   | <u>TRS</u>  | <u>TOTAL</u> |
| 1,500.00           | 21.75           | 39.46       | 1.93        | 183.75      | 1,746.89     |



**ORIGINAL**

# SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

**Business Office**

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

## BUDGET AMENDMENT FORM

Superintendent  
**TO:** \_\_\_\_\_

10/23/2025  
**Date** \_\_\_\_\_

Transportation Department  
**From:** \_\_\_\_\_

**Board Approved Date:** \_\_\_\_\_

| Title of Program                                 | From Account Number           | To Account Number             | Amount To Transfer |
|--|-------------------------------|-------------------------------|--------------------|
| For Monthly Radio Communications (Mobile Relays) | 199-E-34-6397-00-933-0-99-000 | 199-E-51-6256-00-933-0-99-000 | 5700               |
|  |                               |                               |                    |
|  |                               |                               |                    |
|  |                               |                               |                    |
|  |                               |                               |                    |
| <b>Total</b>                                     |                               |                               | 5700               |

**Reason for Transfer:**  
Transfer of funds to pay for Mobile Relays Monthly charge for radio communications for school bus fleet.

Fernando Rosa  
Fernando Rosa (Oct 23, 2025 15:05:29 CDT)  
**Signature**

**Approved By:** \_\_\_\_\_  
Signature of Superintendent

### FOR BUSINESS OFFICE USE ONLY

Funds Available  Yes  No

**Approved By:** Wheez  
Assistant Superintendent of Finance and Operations



**Discussion, Consideration, and Possible Approval regarding Purchases of over \$50,000.**

**Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Purchases of \$50,000 or more for purchases of goods or services as presented.

**Rationale:**

Purchases of \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

**Paperwork Impact:**

No additional paperwork required.

**Budgetary Information:**

Funds have been budgeted for the 2025-2026 school year.

**Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

Alfredo Perez, Superintendent of Schools

**Board Policy Reference and Compliance:**

This item is in compliance with Board Policy CH(LOCAL).



**Business Office / 50K  
October 2025-2026**

| Date Submitted       | Vendor Name          | Campus/ Department | Amount         | Contact Person    | Board Approved Date |
|----------------------|----------------------|--------------------|----------------|-------------------|---------------------|
| 10/17/25             | Apple Inc            | CTE                | \$93,642.50    | Gloria Hernandez  |                     |
| 10/29/25             | BCBS-Claims          | H/R                | \$7,828,395.00 | Martha Garcia     |                     |
| Approved BM 09/17/25 | Stoploss             | H/R                | \$1,100,000.00 | Martha Garcia     |                     |
| 10/29/25             | Bosell Eliff Ford SB | CNP                | \$42,833.00    | Daniel Villarreal |                     |
|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |
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|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |
|                      |                      |                    |                |                   |                     |



## **REQUEST TO PURCHASE iPad Wi-Fi AND 13" MACBOOK AIR DEVICES FOR INSTRUCTIONAL USE IN CTE CLASSROOMS**

### **VENDOR:**

Apple Inc.

### **ITEMS:**

(15) iPad Wi-Fi 128GB-Silver (packaged in a 10-pack), STM Dux case, w/3YR AppleCare+ for Schools (no service fees). (Total of 150 iPads)

**Total: \$70,942.50**

(5) 13-inch MacBook Air: Apple M2 chip w/8-core CPU and 8-core GPU, 16GB, 256GB midnight w/3YR AppleCare+ for Schools (packaged in a 5-pack). Total of 25 devices.

**Total: \$22,700.00**

### **TARGETED GOAL:**

Strategic Plan Priority 1: Ensure academic excellence by providing innovative, high-quality learning environments that prepare every student for success in college, career, or military service. Objective 1.1: Accelerate student academic growth and increase overall achievement across all grade levels. Objective 1.2: Equip all students with the academic, technical, and experiential readiness to successfully transition into college, career, or military pathways.

Objective 1.3: Foster the development of well-rounded, engaged students through enrichment opportunities, student leadership, and well being.

### **FUNDING SOURCE:**

Carl Perkins 244 E 11 6396 27 001 6 22 800

**Grand Total: \$93,642.50**

### **PURCHASING METHOD:**

Choice Partners 23/036SG-01



# Proposal

**Proposal Number**

2112291251

**Account Number/Name**

64748

SAN BENITO CISD

**Created On**

10/08/2025

**Created By**

Rene Guerra

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2112291251.

**Comments from Proposer:**

CATE Department

| Item | Product / Description   | Total Quantity | Unit Price | Total Price   |
|------|---|----------------|------------|---------------|
| 1    | BCSU3LL/A<br>iPad Wi-Fi 128GB-Silver (Packaged in a 10-pack), STM Dux case, w/ 3YR AppleCare+ for Schools (no service fees)                                   | 15             | 4,729.50   | 70,942.50 USD |
|      | Bundled Item(s)   |                |            |               |
|      | iPad Wi-Fi 128GB - Silver (Packaged in a 10-pack)   | 150            |            |               |
|      | MD6L4LL/A<br>3-Year AppleCare+ for Schools - iPad (no service fees)   | 150            |            |               |
|      | S7831LL/A<br>STM Dux USB-C Keyboard with 3.5mm aux port for iPad (A16)  | 150            |            |               |
|      | HRG62ZM/A   |                |            |               |
| 2    | BAQM3LL/A<br>13-inch MacBook Air: Apple M2 chip with 8-core CPU and 8-core GPU, 16GB, 256GB - Midnight with 3YR AppleCare+ for Schools (Packaged in a 5-pack) | 5              | 4,540.00   | 22,700.00 USD |
|      | Bundled Item(s)   |                |            |               |
|      | 13-inch MacBook Air: Apple M2 chip with 8-core CPU and 8-core GPU, 16GB, 256GB - Midnight (Packaged in a 5-pack)  | 25             |            |               |
|      | MC8D4LL/A<br>3-Year AppleCare+ for Schools 13-inch MacBook Air (M2)   | 25             |            |               |

SEWT2LL/A

|               |               |
|---------------|---------------|
| Subtotal      | 93,642.50 USD |
| Estimated Tax | 0.00 USD      |
| Total         | 93,642.50 USD |

Please note that your order subtotal does not include sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed. Your order total may include estimated sales tax that is subject to change at the time your order is processed.

## How to Order

If you would like to convert this Proposal to an order, log into your [Apple Store for Education Institution](#) and select 'Proposal' from the pull-down menu. Search for this Proposal by entering the Proposal Number referenced above.

Note: A Purchaser login is required to order. Visit your [Apple Store for Education Institution](#) to login or create your Purchaser Apple Account.

The prices and specifications above correspond to those valid at the time the Proposal was created and are subject to change. Purchases are subject to the terms and conditions of your agreement with Apple and the Apple Store for Education Institution.

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# APPLE INC

|  |   |  |
|--|---|--|
| Unique Entity ID<br><b>HJAKCN4NEU95</b>  | CAGE / NCAGE<br><b>58839</b>  | Purpose of Registration<br><b>All Awards</b> |
| Registration Status<br><b>Active Registration</b>  | Expiration Date<br><b>May 14, 2026</b>  |  |
| Physical Address<br><b>1 Apple Park WAY<br/>Cupertino, California 95014-0642<br/>United States</b> | Mailing Address<br><b>12545 Riata Vista Circle<br/>Austin, Texas 78727-6524<br/>United States</b> |  |

## Business Information

|  |   |   |
|--|---|---|
| Doing Business as<br><b>(blank)</b>            | Division Name<br><b>Government Sales</b>                              | Division Number<br><b>(blank)</b>           |
| Congressional District<br><b>California 17</b> | State / Country of Incorporation<br><b>California / United States</b> | URL<br><b>http://www.apple.com/federal/</b> |

## Registration Dates

|  |  |  |
|--|--|--|
| Activation Date<br><b>May 16, 2025</b> | Submission Date<br><b>May 14, 2025</b> | Initial Registration Date<br><b>Jan 29, 2001</b> |
|--|--|--|

## Entity Dates

|   |   |
|---|---|
| Entity Start Date<br><b>Jan 3, 1977</b> | Fiscal Year End Close Date<br><b>Sep 30</b> |
|---|---|

## Immediate Owner

|                        |                                       |
|------------------------|---------------------------------------|
| CAGE<br><b>(blank)</b> | Legal Business Name<br><b>(blank)</b> |
|------------------------|---------------------------------------|

## Highest Level Owner

|                        |                                       |
|------------------------|---------------------------------------|
| CAGE<br><b>(blank)</b> | Legal Business Name<br><b>(blank)</b> |
|------------------------|---------------------------------------|

## Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

## Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

## Exclusion Summary

Active Exclusions Records?

**No**

## SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

**Yes**

## Entity Types

### Business Types

|  |  |  |
|--|--|--|
| Entity Structure<br><b>Corporate Entity (Not Tax Exempt)</b> | Entity Type<br><b>Business or Organization</b> | Organization Factors<br><b>Manufacturer of Goods</b> |
| Profit Structure<br><b>For Profit Organization</b>           |  |  |

**Socio-Economic Types**

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

**Financial Information**

|  |                                     |
|--|-------------------------------------|
| Accepts Credit Card Payments<br><b>Yes</b> | Debt Subject To Offset<br><b>No</b> |
|--|-------------------------------------|

|                              |                           |
|------------------------------|---------------------------|
| EFT Indicator<br><b>0000</b> | CAGE Code<br><b>58839</b> |
|------------------------------|---------------------------|

**Points of Contact****Electronic Business**

|                           |   |
|---------------------------|---|
| 👤<br><b>John DiTomaso</b> | <b>700 K Street NW<br/>7TH Floor<br/>Washington, District Of Columbia 20001<br/>United States</b> |
|---------------------------|---|

|                |  |
|----------------|--|
| Christina Duel | 12545 Riata Vista Circle<br>Austin, Texas 78727<br>United States |
|----------------|--|

**Government Business**

|                           |   |
|---------------------------|---|
| 👤<br><b>John DiTomaso</b> | <b>700 K Street NW<br/>7TH Floor<br/>Washington, District Of Columbia 20001<br/>United States</b> |
|---------------------------|---|

|               |   |
|---------------|---|
| John DiTomaso | 700 K Street NW<br>7TH Floor<br>Washington, District Of Columbia 20001<br>United States |
|---------------|---|

**Service Classifications****NAICS Codes**

| Primary    | NAICS Codes   | NAICS Title                              |
|------------|---------------|--|
| <b>Yes</b> | <b>334111</b> | <b>Electronic Computer Manufacturing</b> |
|            | <b>541512</b> | <b>Computer Systems Design Services</b>  |

**Disaster Response**

This entity does not appear in the disaster response registry.

# Apple Inc.

**Contract Category:**

**Contract Number:** 23/036SG-01

**Contract Terms:**

**Initial Award Date:** May 17, 2023

**1<sup>st</sup> Renewal Start Date:** May 17, 2024

**2<sup>nd</sup> Renewal Start Date:** May 17, 2025

**Current Expiration Date:** May 16, 2026

**Renewals Remaining:** 2

**CP Contract Manager:**

**Steve Gibson**

[steve@choicepartners.org](mailto:steve@choicepartners.org)

713-681-6052

**Contract Partner:** Apple Inc.

**Contract Partner Web Site:**

<http://www.apple.com>

**Approved Market Area:** TX

**APPROVED PRODUCT OR SERVICE:**

Computers, Hardware, Technology Devices, Maintenance, and Related Services. Members - log in, then visit this same page for contract contact information, due diligence access, and ordering instructions. To transition your existing Apple account method of purchase to Choice Partners, please send an email request to [Apple.educationsupport@apple.com](mailto:Apple.educationsupport@apple.com). Please include in your email that you would like to change your contract to the Choice Partners Contract 23/036SG-01.

**MWBE/HUB Status:** Not Certified

**ABOUT THIS PARTNER:**

Apple designs, manufactures, and markets mobile communication and media devices and personal computers, and sells a variety of related software, services, accessories, networking solutions, and third-party digital content and applications.



## **REQUEST APPROVAL FOR BLUE CROSS BLUE SHIELD-CLAIMS & ADMINISTRATIVE FEES-STOPLOSS**

### **VENDOR:**

Blue Cross Blue Shield—Claims & Administrative Fees -**STOPLOSS**  
(October 2025-June 2026)

Approved Board Meeting 09/17/2025 StopLoss Provider BCBS

### **ITEMS:**

Blue Cross Blue Shield (Insurance for District Employees)

### **TARGETED GOAL:**

*5 - Year Strategic Plan (2016-2021)*

#### **Finance**

FI.P5: SBCISD shall organize efforts to form an alliance with those vested in the interest of San Benito CISD. We will continuously communicate with our community as well as local and state representatives.

#### ***District Improvement Plan***

Goal 2: SBCISD will recruit, develop, and retain effective teachers, principals, and other instructional staff.

### **FUNDING SOURCE:**

Local (753 e 41 6299 06 000 0 99 000) – Estimated Amount: \$1,100,000.00

Local (753 e 41 6299 01 000 0 99 000) – Estimated Amount: \$7,828,395.00

### **PURCHASING METHOD:**

N/A

Board Meeting Date: November 12, 2025

# 23-24 Funding Projection BCBS

|                     | <u>ROLLING 12</u> | <u>REBATES</u> | <u>TOTAL ANNUAL</u> |
|---------------------|-------------------|----------------|---------------------|
| Medical Claims      | \$ 7,911,878      | \$ -           | \$ 7,911,878        |
| Prescription Claims | \$ 3,440,114      | \$ (103,425)   | \$ 3,336,689        |

## MEDICAL

|                       |                     |
|-----------------------|---------------------|
| Medical Claims        | \$ 7,911,878        |
| Trend 8%              | \$ 632,950          |
| Plan Changes          | (850,000)           |
| Stop-Loss Reimburseme | \$ (1,100,000)      |
| <b>Total Medical</b>  | <b>\$ 6,594,828</b> |

## PHARMACY

|                       |                     |
|-----------------------|---------------------|
| Pharmacy Claims       | \$ 3,336,689        |
| Trend 10%             | \$ 333,669          |
| PBM Savings           | \$ -                |
| <b>Total Pharmacy</b> | <b>\$ 3,670,358</b> |

**Total Claims \$ 10,265,186**

## ADMINISTRATION FEES

|                       |            | <u>CENSUS</u> |                |
|-----------------------|------------|---------------|----------------|
| TPA PEPM              | \$ 44.43   | 1401          | \$ 746,957     |
| Administration Credit | \$ (93.49) | 1401          | \$ (1,571,754) |
| Medical Rebate Credit | \$ (2.50)  | 1401          | \$ (42,030)    |
| Stop-Loss PEPM        | \$ 93.37   | 1401          | \$ 1,569,736   |

**Total Admin Fees \$ 702,910**

## TOTAL PROGRAM COS

|                          | <u>CURRENT</u>        | <u>PROPOSED 23-24</u> | <u>PROPOSED 24-25</u> | <u>PROPOSED 25-26</u> |
|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Claims                   | \$ 10,265,186         | \$ 10,265,186         | \$ 10,265,186         | \$ 10,265,186         |
| Administration Fees      | \$ 702,910            | \$ 702,910            | \$ 702,910            | \$ 702,910            |
| Premiums                 | \$ 9,219,614          | \$ 9,736,248          | \$ 10,441,380         | \$ 11,107,152         |
| <b>Surplus/(Deficit)</b> | <b>\$ (1,748,482)</b> | <b>(\$1,231,848)</b>  | <b>(\$526,716)</b>    | <b>\$139,056</b>      |

**Percentage -19% -13% -5% 1%**





## **REQUEST FOR APPROVAL FOR PURCHASE OF NEW TRANSIT 150 CARGO VAN FOR CNP DEPARTMENT**

### **VENDOR:**

Boswell Eliff Ford San Benito  
\$42,833.00

### **ITEMS:**

Purchase of 2024 Ford Transit 150 Cargo Van

### **TARGETED GOAL:**

GOAL 1: F1.2:2 San Benito CISD will ensure the district is maximizing available resources that effectively support District Goals

OBJECTIVE: F.105 GOAL 5 - San Benito will continuously review the effectiveness and sustainability of the program

### **FUNDING SOURCE:**

Child Nutrition Program Federal Funds  
101-E-35-6631-ON-935-0-99-400 \$ 42,833.00

### **PURCHASING METHOD:**

TIPS USA  
VENDOR #7490

CONTRACT# 240901

|                                       |                                  |
|---------------------------------------|----------------------------------|
| <b>Date:</b>                          | 10/21/2025                       |
| <b>Person/Dept. Requesting Quote:</b> | Melissa Quintanilla/CNP Director |
| <b>Requisition #</b>                  |                                  |

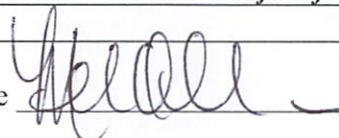


**PURCHASING DEPARTMENT  
WRITTEN QUOTATION DOCUMENTATION FORM  
FOR AMOUNTS: \$500.00 - \$49,999.99**

|                        | <b>VENDOR 1</b>          | <b>VENDOR 2</b>      | <b>VENDOR 3</b>          |
|------------------------|--------------------------|----------------------|--------------------------|
| <b>Company:</b>        | BOSWELL ELLIFF FORD      | SAMES HARLINGEN FORD | TIPTON FORD MOTORS SALES |
| <b>Contact Person:</b> | Robert Garcia            | Jorge Fuentes        | Steve Borjas             |
| <b>City/State:</b>     | San Benito, Texas        | Harlingen, Texas     | Brownsville, Texas       |
| <b>Telephone #:</b>    | 956-399-2468             | 956-330-1502         | 956-350-5600             |
| <b>Email:</b>          | robgarciaboswellauto.com | jfuentes@sames.net   | sborjas@tiptonmotors.com |

| <b>ITEM #</b>     | <b>Qty</b> | <b>Descriptions/Specs</b>                   | <b>Unit Price Vendor 1</b> | <b>Unit Price Vendor 2</b> | <b>Unit Price Vendor 3</b> |
|-------------------|------------|---|----------------------------|----------------------------|----------------------------|
| Ford Transit E150 | 1          | 2024 Ford 3.5l Transit E150 Cargo Van (New) | \$42,833.00                |                            |                            |
| Ford Transit E150 | 1          | 2025 Ford 3.5l Transit E150 Cargo Van (New) |                            | \$52,000.00                |                            |
| Ford Transit E150 | 1          | 2025 Ford 3.5l Transit E150 Cargo Van (New) |                            |                            | \$48,758.76                |
|                   |            | <i>Freight Charges</i>                      |                            |                            |                            |
|                   |            | <i>Delivery Date After Receipt of PO</i>    |                            |                            |                            |
|                   |            | <b>TOTAL</b>                                | \$42,833.00                | \$52,000.00                | \$48,758.76                |

|  |  |
|--|--|
| <b>RECOMMENDED VENDOR</b>                              |  |
| <i>If LOW QUOTE NOT Recommended need justification</i> |  |
|  |  |

Administrator Signature  Date 10/20/25

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**FW: TX-UNPS Capital Expenditure Request Notification**

---

**From** Quintanilla, Melissa <mquintanilla@sbcisd.net>  
**Date** Tue 10/21/2025 10:46 AM  
**To** Villarreal, Daniel <dvillarreal2@sbcisd.net>

Here is the approval from TDA for purchase of Transit Van. Please generate a PO.

**From:** TX-UNPS Help Desk <squaremeals@TexasAgriculture.gov>  
**Sent:** Tuesday, October 21, 2025 10:45 AM  
**To:** Quintanilla, Melissa <mquintanilla@sbcisd.net>  
**Subject:** TX-UNPS Capital Expenditure Request Notification

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

**NOTIFICATION EMAIL FOR NSLP CAPITAL EXPENDITURE REQUEST**

Texas Unified Nutrition Programs System  
Texas Department of Agriculture  
Food and Nutrition Division

Thank you for submitting your Capital Expenditure Request. Your request has been APPROVED.

Contracting Entity Name: SAN BENITO CONS ISD  
CE ID: 00157  
Program Year: 2025/2026  
Program: School Nutrition Programs (NSLP)  
Capital Expenditure Request Status: Approved

**IMPORTANT INFORMATION:**

The request is Approved as an allowable expenditure. Please note, this approval is for the expenditure, and the proper procurement method must be utilized, completed, and documented for this purchase. If, in a future administrative review, the purchase is found to not have been conducted in compliance with USDA procurement regulations, the amount of the purchase will be disallowed as a fiscal action. The CE must also ensure that the appropriate allocation is applied if the item purchased is not utilized 100% for the child nutrition programs. ||

# The Interlocal Purchasing System

Purchasing Made Personal



Printed 21 October 2025

www.boswellifford.com

## BOSWELL ELLIFF FORD

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR TIPS  
CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

|         | <u>PAYMENT TO</u>    | <u>TIPS CONTACT</u>     |
|---------|----------------------|-------------------------|
| ADDRESS | 1401 W. BUS. HWY. 77 | NAME Charlie Martin     |
| CITY    | SAN BENITO           | PHONE (866) 839-8477    |
| STATE   | TX                   | FAX (866) 839-8472      |
| ZIP     | 78586                | EMAIL tips@tips-usa.com |

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: N

HUB: N

### SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT |  
NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VI | VA | WA | WI | WY | PR

### Overview

<p>LT Boswell LLC DBA Boswell Elliff Ford. Boswell Elliff Ford has a long and well established reputation in South Texas since 1938. Our dealership has new Ford vehicles. Based in San Benito, TX, we are conveniently located within the Region 1 ESC. We carry all makes and models of pre-owned vehicles and recondition them to top form. Highly trained and factory certified technicians are available six days a week for all service needs from our quick lube center for oil changes to our service department that does all major repairs and warranty work. We service all make and models. Boswell Elliff Ford wants to be your one stop auto needs shop.</p>

## **AWARDED CONTRACTS "View EDGAR Doc" on Website**

| <b>Contract</b> | <b>Comodity</b>         | <b>Exp Date</b> | <b>EDGAR</b>                 |
|-----------------|-------------------------|-----------------|------------------------------|
| 240901          | Transportation Vehicles | 11/30/2027      | See EDGAR Certification Doc. |

---

## **CONTACTS BY CONTRACTS**

**240901**

|               |        |                |                           |
|---------------|--------|----------------|---------------------------|
| ROBERT GARCIA | Sales  | (956) 399-2468 | ROBGARCIA@BOSWELLAUTO.COM |
| SAM BOSWELL   | Dealer | (956) 399-2468 | SAMJR@BOSWELLAUTO.COM     |



**Federal Service Desk Help During Temporary Government Shutdown**  
[Show Details](#)  
Oct 9, 2025



[See All Alerts](#)

**Revolutionary FAR Overhaul Impacts to SAM.gov**  
[Show Details](#)  
Aug 15, 2025



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**Search Editor**

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All Words 

Exact Phrase 



### Federal Organizations



Status



Active



Inactive

Reset

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Contracting

Federal Assistance

Entity Information

Federal Hierarchy

Wage De



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1401 W.BUSINESS 77  
 P.O.BOX 1871  
 SAN BENITO, TX 78586  
 WWW.BOSWELLAUTO.COM



EMAIL: ROBGARCIA@BOSWELLAUTO.COM  
 PHONE: 1-888-233-5721/(956)399-2468  
 FAX: (956)399-4707

**MOTOR VEHICLE PURCHASE ORDER**

Purchaser SAN BENITO CISD Salesman Robert Garcia Date 10/21/2025  
 Address \_\_\_\_\_ Residence Phone \_\_\_\_\_ Bus. Phone \_\_\_\_\_  
 City \_\_\_\_\_ State TX Zip \_\_\_\_\_

I hereby offer to purchase from you under the terms and conditions specified, the following:  
 Delivery is to be made \_\_\_\_\_ or as soon thereafter as possible. It is agreed, however, that neither you  
 nor the Manufacturer will be liable for failure to effect delivery.

| DESCRIPTION OF SALE UNIT    |  |                |       |             |             |
|-----------------------------|--|----------------|-------|-------------|-------------|
| Quantity                    | <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Used | Year           | Make  | Cyl.        | Model       |
| 1                           |  | 2024           | FORD  | 3.5L        | TRANSIT 150 |
| Body Style                  |  | Stock No.      | Color |             |             |
| CARGO                       |  | AVAILABLE      | WHITE |             |             |
| Vehicle Identification No.  |  |                |       | License No. |             |
| 1FTYE1Y83RKB88986           |  |                |       |             |             |
| Inspection                  | Mileage  | Validation No. |       |             |             |
|                             | 76   |                |       |             |             |
| USED CAR TRADE-IN           |  |                |       |             |             |
| Year                        | Make   | Body Type      |       |             |             |
|                             |  |                |       |             |             |
| Model                       | Cyl.   | Mileage        |       |             |             |
|                             |  |                |       |             |             |
| Vehicle Identification No.  |  |                |       | License No. |             |
|                             |  |                |       |             |             |
| Inspection                  |  | Validation No. |       |             |             |
|                             |  |                |       |             |             |
| Appraised Value of Trade-in |  | FMCC Deal No.  |       |             |             |
| \$                          |  |                |       |             |             |

| PRICE OF UNIT             | \$      |    |
|---------------------------|---------|----|
|                           | 51285   | 00 |
| BEF-GP DISC               | -8452   | 00 |
| Selling Price             | \$42833 | 00 |
| Trade Allowance           | \$      |    |
| Difference                | \$      |    |
| Sales Tax                 | \$      |    |
| License and Titles Fees   | \$      |    |
| State Inspection          | \$      |    |
| Documentary Fee           | \$      |    |
| Dealer Inventory Tax      | \$      |    |
| Subtotal                  | \$      |    |
| Add Balance Owed on Trade | \$      |    |
| Subtotal                  | \$      |    |
| Cash on Delivery          | \$      |    |
| Unpaid Balance Due        | \$42833 | 00 |

**TIPS-USA VENDOR #7490**  
**CONTRACT #240901 TRANSPORTATION VEHICLE**

DOCUMENTARY FEE. A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATED TO CLOSING OF A SALE. A DOCUMENTARY FEE MAY NOT EXCEED \$25. THIS NOTICE IS REQUIRED BY LAW. THE DEALER'S INVENTORY TAX CHARGE IS INTENDED TO REIMBURSE THE DEALER FOR AD VALOREM TAXES ON ITS MOTOR VEHICLE INVENTORY. THE CHARGE, WHICH IS PAID BY THE DEALER TO THE COUNTY TAX ASSESSOR/COLLECTOR, IS NOT A TAX IMPOSED ON A CONSUMER BY THE GOVERNMENT, AND IS NOT REQUIRED TO BE CHARGED BY THE DEALER TO THE CONSUMER.

AVISO  
 EL COBRO DOCUMENTAL NO ES UN COBRO OFICIAL. EL COBRO DOCUMENTAL NO ES REQUISITO BAJO LA LEY, PERO SE LE PUEDE COBRAR AL COMPRADOR POR EL RENDIMIENTO DE LOS SERVICIOS RELACIONADOS CON LA COMPLETACION DE LA VENTA Y POR COMPLETAR LOS DOCUMENTOS. EL COBRO DOCUMENTAL NO PUEDE SOBREPASAR LOS \$25.00 (U.S.) ESTE AVISO ES REQUERIDO BAJO LA LEY. EL COBRO DEL CONCESIONARIO POR IMPUESTOS AL INVENTARIO ES PARA REEMBOLSAR AL CONCESIONARIO POR IMPUESTOS POR EL VALOR DE SU INVENTARIO DE VEHICULOS MOTRICES. ESTE CARGO, QUE HACE EL CONCESIONARIO AL RECOLECTOR-EVALUADOR DE IMPUESTOS DEL CONDADO, NO ES UN IMPUESTO IMPUTADO AL CONSUMIDOR POR EL GOBIERNO, Y NO SE REQUIERE QUE SEA COBRADO AL CONSUMIDOR POR EL CONCESIONARIO.

**DISCLAIMER OF WARRANTIES**

Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the Seller neither assumes nor authorizes any other to assume for it any liability in connection with the sale of said products.

I understand and agree to the terms of this order, whether on the front or the reverse side. This order contains the entire agreement proposed for the purchase of the above described vehicle and no other agreement or understanding of any nature concerning this transaction has been made unless attached to this order and signed by the seller and buyer. Seller makes no representations concerning fuel economy of the sale unit and any information posted on the sale unit or contained in literature relating to the same reflect the results of tests performed, required or prescribed by a government agency, upon which seller has relied. If the sale unit is a used motor vehicle: (1) seller will deliver to the buyer an Odometer Disclosure Statement based on written information relating to the sale unit obtained from the previous owner and upon which seller has relied; and (2) seller has obtained from the previous owner a written Certificate of Title prepared by the State Department of Highways and Public Transportation from its official records, all of the information in which seller has relied upon in the Description of Sale Unit in this order.

Seller's Signature [Signature] Purchaser's Signature \_\_\_\_\_ Date \_\_\_\_\_

KAN-005484 TX

9-NORMAL, NB, 205484, RL202 7016

120241202 4431

ULC CERT CERT CERT TRD RAMP BUMP CAMP BOOK EXPL ROTA

026969 74/3803

1FTYE1Y83

RKB88986 NB



ford.com

VEHICLE DESCRIPTION

# TRANSIT

RK B88986

2024 150 LR CARGO RWD  
148" WHEELBASE  
3.5L PFDI V6 (GAS)  
10-SPEED TRANSMISSION

EXTERIOR OXFORD WHITE  
INTERIOR DARK PALAZZO GRAY VINYL

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

**EXTERIOR**

- AUXILIARY FUEL PORT
- BODY SIDE MOLDINGS - BLACK
- BUMPERS - CARBON BLACK
- FULL SIZE SPARE TIRE/WHEEL
- HEADLAMP COURTESY DELAY
- WIPERS - RAIN-SENSING

**INTERIOR**

- AIR CONDITIONING
- ASSIST HANDLE - B-PILLAR
- ASSIST HANDLES - A-PILLAR
- CENTER CONSOLE
- INTERIOR LIGHTING - LED
- LOCKING GLOVE BOX
- POWERPOINT - 12V (FRONT)
- STEERING - TILT/TELESCOPIC
- TACHOMETER

**FUNCTIONAL**

- AUTO HIGH-BEAM HEADLAMPS
- ELECTRONIC PWR ASST STEER
- FORWARD COLLISION WARNING
- HILL START ASSIST
- LANE-KEEPING SYSTEM
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AEB
- REAR VIEW CAMERA
- W/ TRAILER HITCH ASSIST
- SELECTABLE DRIVE MODES
- SIDE-WIND STABILIZATION

**SAFETY/SECURITY**

- 3 POINT SAFETY BELTS
- ADVANCETRAC™ WITH RSC®
- AIRBAGS @ FRONT, SIDE AND SAFETY CANOPY® SYSTEM
- BRAKES - 4WHEEL DISC W/ABS
- SECURILOCK® ANTI-THEFT SYS
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

**WARRANTY**

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

**OPTIONAL EQUIPMENT/OTHER**

|                              |           |
|------------------------------|-----------|
| PREFERRED EQUIPMENT PKG.101A |           |
| 3.73 NON-LIMITED SLIP AXLE   | NO CHARGE |
| FRONT LICENSE PLATE BRACKET  | NO CHARGE |
| 8600# GVWR PACKAGE           | NO CHARGE |
| 50 STATE EMISSIONS           | NO CHARGE |
| REVERSE SENSING SYSTEM       | 295.00    |
| RADIO - SYNC3, 4" SCN        | 280.00    |
| 2 ADDITIONAL KEYS            | 75.00     |
| HALOGEN HEADLAMPS            | 455.00    |
| LOAD AREA PROTECTION PKG     | 465.00    |
| VINYL F/R FLOOR COVERING     |           |
| E-85 FLEX FUEL CAPABLE       | NO CHARGE |

**PRICE INFORMATION**

|  |                  |
|--|------------------|
| BASE PRICE                               | \$48,510.00      |
| TOTAL OPTIONS/OTHER                      | 680.00           |
| <b>TOTAL VEHICLE &amp; OPTIONS/OTHER</b> | <b>49,190.00</b> |
| DESTINATION & DELIVERY                   | 2,095.00         |

California Air Resources Board

Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

## Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see [www.arb.ca.gov/ep\\_label](http://www.arb.ca.gov/ep_label).

Protect the environment. Choose vehicles with higher ratings:

Greenhouse Gas Rating (tailpipe only)

Smog Rating (tailpipe only)



Using alternative fuels may change scores.

Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

**Overall Vehicle Score Not Rated**

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

**Frontal Crash** Driver Passenger ★ ★ ★ ★ ★

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

**Side Crash** Front seat Rear seat Not Rated Not Rated

Based on the risk of injury in a side impact.

**Rollover Not Rated**

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). [www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

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Download the FordPass™ app\* and you can:

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- Locate your vehicle and check approximate fuel range.
- Receive vehicle health alerts.

- Activate 4G LTE Wi-Fi Hotspot**
- New vehicles include a 3-month or 3GB data (whichever comes first) Wi-Fi trial.
  - Connect up to ten Wi-Fi-equipped devices.

\*Connectivity available on select vehicles. FordPass Connect™ is an internet-based app. For more information, visit [fordpass.com](http://fordpass.com). Coverage not available in all areas. Coverage is subject to carrier approval. Coverage not available in all areas. Coverage is subject to carrier approval. Coverage not available in all areas. Coverage is subject to carrier approval.

The FordPass Connect™ modem is active and sending vehicle data (e.g. diagnostics) to Ford. See In-Vehicle Settings for connectivity options.



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TOTAL MSRP \$51,285.00

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance).

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1202412024431



Tipton Motor Sales LLC  
 3840 North Expressway  
 P.O. Box 5839  
 Brownsville, TX, 78523  
 www.tiptonmotors.com

Deal # Customer #  
 201918 283397

Steve Borjas  
 Contact Sales: (956) 350 - 5600  
 mail@tiptonmotors.com



San Benito Isd  
 DVILLARREAL2@SBCISD.NET

|                         | Cash        |
|-------------------------|-------------|
| \$0.00<br>Customer Cash | \$48,758.76 |

**Payment Detail**

|                 |                 |
|-----------------|-----------------|
| Discount        | \$2,324.75      |
| Selling Price   | \$48,240.25     |
| Your Price      | \$48,240.25     |
| Total Savings   | \$2,324.75      |
| <b>Fees</b>     | <b>\$427.00</b> |
| Taxes 0         | \$91.51         |
| Amount Financed | \$48,758.76     |

X

Customer Signature & Date

X

JASON BARRON | Manager Signature & Date

Payments offered here are all subject to final credit approval from the lending institution. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per Mile over 12000 Miles per year and a Disposition Fee of \$495.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.

KAN-007113 TX

9-NORMAL, NB, 107113, SH271

3479

120250905 BLEND 3905

ULC U W TRD RAMP BUMPER CAMPBOOK EXFL ROTABATT

031536 261/1598

1FTYE1Y80

SKB26225 NB



# VEHICLE DESCRIPTION TRANSIT

2025 150 LR CARGO RWD  
130" WHEELBASE  
3.5L PFDI V6 (GAS)  
10-SPEED TRANSMISSION

## SK B26225

EXTERIOR OXFORD WHITE  
INTERIOR DARK PALAZZO GRAY VINYL

### STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

|   |   |  |   |
|---|---|--|---|
| <b>EXTERIOR</b>   | <b>INTERIOR</b>   | <b>FUNCTIONAL</b>  | <b>SAFETY/SECURITY</b>  |
| <ul style="list-style-type: none"> <li>AUXILIARY FUEL PORT</li> <li>BODY SIDE MOLDINGS - BLACK</li> <li>BUMPERS - CARBON BLACK</li> <li>FULL SIZE SPARE TIRE/WHEEL</li> <li>HEADLAMP COURTESY DELAY</li> <li>WIPERS - RAIN-SENSING</li> </ul> | <ul style="list-style-type: none"> <li>AIR CONDITIONING</li> <li>ASSIST HANDLE - B-PILLAR</li> <li>ASSIST HANDLES - A-PILLAR</li> <li>CENTER CONSOLE</li> <li>INTERIOR LIGHTING - LED</li> <li>LOCKING GLOVE BOX</li> <li>POWERPOINT - 12V (FRONT)</li> <li>STEERING - TILT/TELESCOPIC</li> <li>TACHOMETER</li> </ul> | <ul style="list-style-type: none"> <li>AUTO HIGH-BEAM HEADLAMPS</li> <li>ELECTRONIC PWR ASST STEER</li> <li>FORWARD COLLISION WARNING</li> <li>HILL START ASSIST</li> <li>LANE-KEEPING SYSTEM</li> <li>POST-COLLISION BRAKING</li> <li>PRE-COLLISION ASSIST W/AEB</li> <li>REAR VIEW CAMERA</li> <li>W/ TRAILER HITCH ASSIST</li> <li>SELECTABLE DRIVE MODES</li> <li>SIDE-WIND STABILIZATION</li> </ul> | <ul style="list-style-type: none"> <li>3 POINT SAFETY BELTS</li> <li>ADVANCETRAC™ WITH RSC®</li> <li>AIRBAGS® FRONT, SIDE AND SAFETY CANOPY® SYSTEM</li> <li>BRAKES - 4WHEEL DISC W/ABS</li> <li>SECURILOCK® ANTI-THEFT SYS™</li> <li>SOS POST-CRASH ALERT SYS™</li> <li>TIRE PRESSURE MONIT SYS</li> </ul> |
| <b>WARRANTY</b>   |   |  |   |
| <ul style="list-style-type: none"> <li>3YR/36,000 BUMPER / BUMPER</li> <li>5YR/60,000 POWERTRAIN</li> <li>5YR/60,000 ROADSIDE ASSIST</li> </ul>   |   |  |   |

### INCLUDED ON THIS VEHICLE

(MSRP)

**OPTIONAL EQUIPMENT/OTHER**

PREFERRED EQUIPMENT PKG.101A  
3.73 NON-LIMITED SLIP AXLE  
REAR COMPARTMENT LIGHTING  
FRONT LICENSE PLATE BRACKET  
TIE DOWN CARGO HOOKS  
8800# GVWR PACKAGE  
50 STATE EMISSIONS  
REVERSE SENSING SYSTEM  
RADIO - SYNC3, 4" SCN  
EMBEDDED MODEM DELETE  
2 ADDITIONAL KEYS  
LOAD AREA PROTECTION PKG  
.VINYL F/R FLOOR COVERING  
E-85 FLEX FUEL CAPABLE

NO CHARGE  
75.00  
NO CHARGE  
25.00  
NO CHARGE  
NO CHARGE  
295.00  
280.00  
75.00  
75.00  
395.00  
NO CHARGE

### PRICE INFORMATION

|   |                       |
|---|-----------------------|
| BASE PRICE  | \$47,400.00           |
| TOTAL OPTIONS/OTHER                                     | 1,070.00              |
| TOTAL VEHICLE & OPTIONS/OTHER<br>DESTINATION & DELIVERY | 48,470.00<br>2,095.00 |

(MSRP)

## California Air Resources Board Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

# Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see [www.arb.ca.gov/ep\\_label](http://www.arb.ca.gov/ep_label).

Protect the environment. Choose vehicles with **higher ratings**:

### Greenhouse Gas Rating (tailpipe only)



### Smog Rating (tailpipe only)



Using alternative fuels may change scores.

Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



## GOVERNMENT 5-STAR SAFETY RATINGS

**Overall Vehicle Score** Not Rated  
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

|                      |                  |              |
|----------------------|------------------|--------------|
| <b>Frontal Crash</b> | Driver Passenger | ★★★★★<br>★★★ |
|----------------------|------------------|--------------|

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

|                   |                      |                        |
|-------------------|----------------------|------------------------|
| <b>Side Crash</b> | Front seat Rear seat | Not Rated<br>Not Rated |
|-------------------|----------------------|------------------------|

Based on the risk of injury in a side impact.

|                 |           |
|-----------------|-----------|
| <b>Rollover</b> | Not Rated |
|-----------------|-----------|

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). [www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

## FordPass Connect™

Download the FordPass™ app\* and you can:

- Access Vehicle Control Features**
  - Remotely start, lock and unlock your vehicle.
  - Locate your vehicle and check approximate fuel range.
  - Receive vehicle health alerts.
- Activate 4G LTE Wi-Fi Hotspot**
  - New vehicles include a 3-month or 3GB data (whichever comes first) Wi-Fi trial.
  - Connect up to ten Wi-Fi-equipped devices.

\*Compatibility with select smartphones and tablets. FordPass Connect™ service requires the FordPass Connect™ app. See [www.ford.com](http://www.ford.com) for more information. Coverage not available in all areas. Network availability, data usage and other restrictions may apply. ©2025 Ford. All rights reserved.

The FordPass Connect™ modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit [www.FordOwner.com](http://www.FordOwner.com).



Get Prequalified now at [www.ford.com/finance](http://www.ford.com/finance)

|          |                       |        |
|----------|-----------------------|--------|
| RAMP ONE | CH80                  | CONVOY |
| RAMP TWO | ITEM #: 52-3266 O/T 2 |        |

**TOTAL MSRP \$50,565.00**

Scan The QR Code to get more details about this vehicle



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SH271 N RB 2X 535 007113 08 27 25



**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

1202509053905

# QUOTE

THE ULTIMATE FLEET MANAGEMENT SOLUTION PROVIDER



**Government  
Fleet Sales**

QUOTE#: SAG1770  
DATE: 10/21/2025  
EXPIRES: 11/21/2025

**QUOTE FROM:**  
Sames Harlingen, Inc

**QUOTE FOR:**  
San Benito CISD

OUTSIDE SALES MANAGER: JORGE FUENTES | 956-330-1502 |  
JFUENTES@SAMES.NET  
EMAIL: [QUOTES@SAMES.NET](mailto:QUOTES@SAMES.NET)

**VEHICLE INFORMATION:**

| YEAR MAKE MODEL   | CONTRACT#   | COLOR | QUANTITY | PRICE      | TOTAL       |
|---|-------------|-------|----------|------------|-------------|
| 2025 Ford Transit 150 Cargo<br>Van Low Roof 130<br>WB.Regular AWD E2Y | TIPS 240901 | WHITE | 1        | \$52000.00 | \$52,000.00 |

**DESCRIPTION:**  
2025 150 LR CARGO RWD EXTERIOR  
148" WHEELBASE OXFORD WHITE  
3.5L PFDI V6 (GAS) INTERIOR  
10-SPEED TRANSMISSION DARK PALAZZO GRAY VINYL

**OPTIONS | UPGRADE**

| DESCRIPTION | QUANTITY | PRICE | TOTAL  |
|-------------|----------|-------|--------|
|             |          |       | \$0.00 |

**UPFITTER INFORMATION**

| QUOTE# | CONTRACT # | QUANTITY | PRICE | TOTAL  |
|--------|------------|----------|-------|--------|
|        |            |          |       | \$0.00 |

**DESCRIPTION:**

**TRADE-IN INFORMATION**

| YEAR MAKE MODEL | VIN# | TOTAL                          |
|-----------------|------|--------------------------------|
|                 |      | -                              |
|                 |      | -                              |
|                 |      | TRANSPORT<br>(25 MILES) \$0.00 |
|                 |      | <b>GRAND TOTAL \$52,000.00</b> |

**TERMS AND CONDITIONS:**

BALANCE ON THE VEHICLE IS DUE 30 DAYS AFTER DELIVERY TO THE UPFITTER OR CUSTOMER. \$500 MONTHLY FLOOR PLAN INTEREST WILL BE ADDED TO ANY UNPAID BALANCE BEYOND THE NET 30 TERMS. PRICES PROVIDED IN THIS QUOTE ARE BASED ON CURRENT MARKET CONDITIONS AND ARE SUBJECT TO CHANGE. PRICES MAY BE AFFECTED BY CHANGES IN TARIFFS, TRADE REGULATIONS, AND OTHER FACTORS BEYOND OUR CONTROL. ANY RESULTING PRICE ADJUSTMENTS WILL BE COMMUNICATED PRIOR TO FINAL PURCHASE.

KAN-003651 TX

9-NORMAL, NB, 203651, SC062

12212

120250315 6235

ULC CERT CERT TRD RAMP BUMP CAMP BOOK EXFL ROTA

028615 280/1962

1FTYE1Y85

SKA45740 NB



ford.com

VEHICLE DESCRIPTION

# TRANSIT

2025 150 LR CARGO RWD  
148" WHEELBASE  
3.5L PFDI V6 (GAS)  
10-SPEED TRANSMISSION

EXTERIOR OXFORD WHITE  
INTERIOR DARK PALAZZO GRAY VINYL

## SK A45740

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

**EXTERIOR**

- AUXILIARY FUEL PORT
- BODY SIDE MOLDINGS - BLACK
- BUMPERS - CARBON BLACK
- FULL SIZE SPARE TIRE/WHEEL
- HEADLAMP COURTESY DELAY
- WIPERS - RAIN-SENSING

**INTERIOR**

- AIR CONDITIONING
- ASSIST HANDLE - B-PILLAR
- ASSIST HANDLES - A-PILLAR
- CENTER CONSOLE
- INTERIOR LIGHTING - LED
- LOCKING GLOVE BOX
- POWERPOINT - 12V (FRONT)
- STEERING - TILT/TELESCOPIC
- TACHOMETER

**FUNCTIONAL**

- AUTO HIGH-BEAM HEADLAMPS
- ELECTRONIC PWR ASST STEER
- FORWARD COLLISION WARNING
- HILL START ASSIST
- LANE-KEEPING SYSTEM
- POST-COLLISION BRAKING
- PRE-COLLISION ASSIST W/AEB
- REAR VIEW CAMERA
- W/ TRAILER HITCH ASSIST
- SELECTABLE DRIVE MODES
- SIDE-WIND STABILIZATION

**SAFETY/SECURITY**

- 3 POINT SAFETY BELTS
- ADVANCETRAC™ WITH RSC®
- AIRBAGS 8 FRONT, SIDE AND SAFETY CANOPY® SYSTEM
- BRAKES - 4WHEEL DISC W/ABS
- SECURILOCK® ANTI-THEFT SYS
- SOS POST-CRASH ALERT SYS™
- TIRE PRESSURE MONIT SYS

**WARRANTY**

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE

(MSRP)

- OPTIONAL EQUIPMENT/OTHER**
- PREFERRED EQUIPMENT PKG.101A
  - 3.73 NON-LIMITED SLIP AXLE
  - FRONT LICENSE PLATE BRACKET
  - 8800# GVWR PACKAGE
  - 50 STATE EMISSIONS
  - REVERSE SENSING SYSTEM
  - RADIO - SYNC3, 4" SCN
  - 2 ADDITIONAL KEYS
  - LOAD AREA PROTECTION PKG
  - VINYL F/R FLOOR COVERING
  - E-85 FLEX FUEL CAPABLE

- NO CHARGE
- NO CHARGE
- NO CHARGE
- NO CHARGE
- 295.00
- 280.00
- 75.00
- 485.00
- NO CHARGE

**PRICE INFORMATION**

|  |                  |
|--|------------------|
| BASE PRICE                               | \$48,800.00      |
| TOTAL OPTIONS/OTHER                      | 1,135.00         |
| <b>TOTAL VEHICLE &amp; OPTIONS/OTHER</b> | <b>49,935.00</b> |
| DESTINATION & DELIVERY                   | 2,095.00         |

### California Air Resources Board

Flexible-Fuel Vehicle Gasoline-Ethanol (E85)

## Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see [www.arb.ca.gov/ep\\_label](http://www.arb.ca.gov/ep_label).

Protect the environment. Choose vehicles with **higher ratings**:

### Greenhouse Gas Rating (tailpipe only)



### Smog Rating (tailpipe only)



Using alternative fuels may change scores.

Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.



### GOVERNMENT 5-STAR SAFETY RATINGS

**Overall Vehicle Score Not Rated**

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

|                      |                  |      |
|----------------------|------------------|------|
| <b>Frontal Crash</b> | Driver Passenger | ★★★★ |
|----------------------|------------------|------|

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

|                   |                      |                     |
|-------------------|----------------------|---------------------|
| <b>Side Crash</b> | Front seat Rear seat | Not Rated Not Rated |
|-------------------|----------------------|---------------------|

Based on the risk of injury in a side impact.

**Rollover Not Rated**

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).

[www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

1FTYE1Y85SKA45740



### FordPass Connect™

Download the FordPass™ app\* and you can:

- Access Vehicle Control Features
- Remotely start, lock and unlock your vehicle.
- Locate your vehicle and check approximate fuel range.
- Receive vehicle health alerts.

**Activate 4G LTE Wi-Fi Hotspot**

- New vehicles include a 3-month or 3GB data (whichever comes first) Wi-Fi trial.
- Connect up to ten Wi-Fi-equipped devices.

\*Compatibility with select smartphones. FordPass Connect™ service requires use of a 4G LTE network. Coverage not available in all areas. See [ford.com/fordpass](http://ford.com/fordpass) for more information. ©2025 Ford Motor Company. All rights reserved. Ford, FordPass, FordPass Connect, and FordPass Connect are trademarks of Ford Motor Company. All other trademarks are the property of their respective owners.

The FordPass Connect™ modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle Settings for connectivity options.



Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit [www.FordOwner.com](http://www.FordOwner.com).

SCAN OR TEXT 1F5KA45740 TO 48028

Msg & Data rates may apply. Text HELP for help



[www.ford.com/help/privacy-terms/](http://www.ford.com/help/privacy-terms/)

|          |         |                |
|----------|---------|----------------|
| RAMP ONE | CH80    |                |
| RAMP TWO |         | CONVOY         |
|          | ITEM #: | 52-0200 O/T 60 |

**TOTAL MSRP \$52,030.00**

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance).

**SPECIAL ORDER**  
SC062 N RB 2X 525 003651 03 06 25

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**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

1202503156235



## **Request Approval of Proposals on RFP-1025-GMS, General Merchandise and Services.**

### **Superintendent's Recommendation:**

That the Board of Trustees approve the recommendation to accept the best value bid proposals as indicated on the attached bid tabulation as being in the best interest of San Benito CISD.

### **Rationale:**

Currently, SBCISD purchases from local and area vendors for general merchandise and services on an "as needed" basis. These items are purchased by all schools and departments districtwide.

Due to the number of purchases necessitated by schools and departments districtwide, the administration solicited sealed proposals. In addition, the SBCISD will be in compliance with the purchasing rules and regulations as required by local and state policies. Request for proposals were due Thursday, October 23, 2025, at 3:00 p.m. where they were received.

Please see the attached bid tabulation. It is the recommendation of the administration to accept all the vendors that properly submitted Form 1295-Certificate of Interested Parties, and other required forms for these items. The contract will commence from the date of Board approval for a period of one year as being in the best interest of San Benito CISD.

### **Paperwork Impact:**

This will not generate additional paperwork for the District.

### **Budgetary Information:**

Funds are budgeted for the 2025-2026 school year for the procurement of these items.

### **Resource Personnel:**

Vicki Perez, Assistant Superintendent of Finance & Operations  
Eddie Cavazos, Director of Purchasing

### **Board Policy Reference and Compliance:**

N/A

**GENERAL MERCHANDISE AND SERVICES**  
**RFP-1025-GMS**

| RFP-1025-GMS                             |                 |   |              |                         |  |
|--|-----------------|---|--------------|-------------------------|--|
| Vendor                                   | Vendor Location | Topic   | Phone Number | Contact Person          | Email  |
| Abecedarian ABC, LLC                     | Austin, TX      | Teacher Manipulatives for Dyslexia Students   | 800-342-1165 | Andrie Cantu            | <a href="mailto:info@alphabetletter.com">info@alphabetletter.com</a>                           |
| AV Network Cabling                       | San Juan, TX    | Good and services   | 956-622-0605 | Abel Vasquez            | <a href="mailto:abel1vasquez@aol.com">abel1vasquez@aol.com</a>                                 |
| Bob's Band Service                       | Harlingen, TX   | Band instrument repairs   | 956-440-1383 | Robert J Hoeflinger     | <a href="mailto:bobsbandservice@aol.com">bobsbandservice@aol.com</a>                           |
| Boswell Elliff Ford                      | San Benito, TX  | Parts, Cost, plus 30% discount, Labor \$155 repair variable on maintenance. Automotive repair, maintenance, and parts.  | 956-399-2468 | Randall Taylor          | <a href="mailto:randyt@boswellauto.com">randyt@boswellauto.com</a>                             |
| Coast To Coast Computer Products, I      | Simi Valley, CA | Good and services   | 800-223-8890 | Miranda Horowitz        | <a href="mailto:mirandah@coastcoast.com">mirandah@coastcoast.com</a>                           |
| Delta Temp Sercvices, LLC                | Harlingen, TX   | Good and services   | 956-440-8277 | Jose Villanueva         | <a href="mailto:projectmanager@deltatempservices.com">projectmanager@deltatempservices.com</a> |
| Destanie's Creations                     | San Benito, TX  | Good and services   | 956-357-4953 | Minerva Gonzalez        | <a href="mailto:minegonzales1@aol.com">minegonzales1@aol.com</a>                               |
| Diversitech, Systems & Sales Group, Inc. | McAllen, TX     | Up to 55% discount  | 956-687-7695 | Stephany Montecinos     | <a href="mailto:sales5@dssg4u.com">sales5@dssg4u.com</a>                                       |
| EAI Education                            | Oakland, NJ     | 15% discount of current published pricing. EAi Education does not offer services. EAi is a manufacturer & distributor o over 5,000 educational products with emphasis on Math, Science, STEM, STEAM, SEL, Reading, Literacy and teacher resources.Our product focus is on check on offer manipulatives, educational games,books, and customized and kits. | 800-770-8010 | Bernanard Guglberger    | <a href="mailto:sales@eaieducation.com">sales@eaieducation.com</a>                             |
| Fernando Cornejo                         | McAllen, TX     | Good and services   | 956-483-5459 | Fernando Cornejo        | <a href="mailto:fornejo25@hotmail.com">fornejo25@hotmail.com</a>                               |
| Gateway Printing & Office Supply, Inc.   | Edinburg, TX    | Catalog Title #1: up to 91% discount; Catalog Title #2 up to 15% disco  | 956-383-3861 | Chris Diaz              | <a href="mailto:cdia@gatewayp.com">cdia@gatewayp.com</a>                                       |
| GF Educators, Inc.                       | Mineola, TX     | Good and services   | 903-569-0740 | Patsy Gutierrez         | <a href="mailto:pasty@stepupteks.com">pasty@stepupteks.com</a>                                 |
| Guerrero's Security Training             | McAllen, TX     | Level 2 Security Officer Certifications   | 956-341-6238 | Natividad Guerrero      | <a href="mailto:guerreroinvestigations@yahoo.com">guerreroinvestigations@yahoo.com</a>         |
| Gulf Moving Systems                      | San Benito, TX  | Loading and unloading of school furniture, assembly & installation of school furniture, transporting school furinture.  | 956-399-7513 | Jaime Rodriguez         | <a href="mailto:jrodriguez@gulfmoving.com">jrodriguez@gulfmoving.com</a>                       |
| Lakeshore Learning Materials, LLC        | Carson, CA      | 5% discount; Lakeshore is a full-service partner who can provide classroom furniture, design services, delivery services, installation services professional development services, classroom and instructional materials, and more!   | 800-421-5354 | Fabian Soriano-Leyva    | <a href="mailto:biddept@lakeshorelearning.com">biddept@lakeshorelearning.com</a>               |
| LoneStar Electric Supply                 | Pharr, TX       | Good and services   | 956-904-2100 | James Rendon            | <a href="mailto:jolivares@lonestarelecticsupply.com">jolivares@lonestarelecticsupply.com</a>   |
| Nationwide Coils Enterprises, LLC        | Somers, NY      | Good and services   | 914-277-7402 | Kimberley Stephens      | <a href="mailto:brennan@nationwidecoils.com">brennan@nationwidecoils.com</a>                   |
| Positive Promotions, Inc.                | Hauppauge, NY   | Catalog pricing   | 877-258-1225 | Luke Marchese           | <a href="mailto:bids@positivepromotions.com">bids@positivepromotions.com</a>                   |
| Rayne of the RGV                         | Harlingen, TX   | Good and services   | 956-428-4241 | Julio A. Mata           | <a href="mailto:juliomata@aol.com">juliomata@aol.com</a>                                       |
| RD Winds Instrument Repair LLC           | Harlingen, TX   | Band instrument repairs   | 956-970-1650 | Richard De La Riva      | <a href="mailto:rdwindsrepair@gmail.com">rdwindsrepair@gmail.com</a>                           |
| Realityworks, Inc.                       | Eau Claire, WI  | Good and services   | 800-830-1416 | Mary Boettcher          | <a href="mailto:information@realityworks.com">information@realityworks.com</a>                 |
| Sign Depot USA, LLC                      | Pharr, TX       | 15% discount on flyers, posters, vehicle wraps, magnets, and canvas prints  | 956-687-7446 | Ruben Cepeda            | <a href="mailto:sales@thesigndepot.com">sales@thesigndepot.com</a>                             |
| T&W Tire, LLC                            | Harlingen, TX   | Good and services   | 956-412-0690 | Filiberto Alvarado, Jr. | <a href="mailto:falvarado@tandwtire.com">falvarado@tandwtire.com</a>                           |
| Texas Music Festivals Enterprise, Inc    | San Juan, TX    | Banners, Shirts, Programs, etc. & Supplies  | 956-984-9468 | Angela Flinchbaugh      | <a href="mailto:angela@tmftoursandtravel.com">angela@tmftoursandtravel.com</a>                 |



**REQUEST FOR APPROVAL OF THE PROPOSAL FOR RFP-1025-GWS,  
GRANT WRITING SERVICES FOR THE AFTERSCHOOL PROGRAM.**

**Superintendent's Recommendation:**

That the Board of Trustees approve the recommendation to accept the proposal for RFP-1025-GWS from Quality Assured Grant Consulting to provide grant writing services for the After School Program.

**Rationale:**

The administration solicited proposals for Grant Writing Services for the After School Program. Proposals were received Tuesday, October 21, 2025, at 3:00 pm (CST) where four (4) proposals were received. Please see the attached detail bid tabulation. It is the recommendation of the administration to accept the proposal from Quality Assured Grant Consulting as being in the best interest to San Benito CISD.

**Paperwork Impact:**

This will not generate additional paperwork for the District.

**Budgetary Information:**

Funds are budgeted for the 2025-2026 school year for the grant writing services for the After School Program.

**Resource Personnel:**

Celia Banuelos, Director After School Program  
Jessica Guerra, Assistant Director of School Program  
Nancy Casas, Director of CCMR  
Eddie Cavazos, Director of Purchasing

**Board Policy Reference and Compliance:**

N/A



**SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT  
EVALUATION  
SUMMARY FORM**

Done By : \_\_\_\_\_

Date: 10/22/2025

Project: \_\_\_\_\_

No: RFP-1025-GWS

| <b>EVALUATOR</b>            | <b>Assigned Points</b> | <b>Quality Assured</b> | <b>Educational Research Institute</b> | <b>Studiously</b> | <b>Eddi, Inc.</b> |  |
|-----------------------------|------------------------|------------------------|---------------------------------------|-------------------|-------------------|--|
| <b>A.</b>                   | 100                    | 89                     | 65                                    | 55                | 43                |  |
| <b>B.</b>                   | 100                    | 90                     | 71                                    | 60                | 46                |  |
| <b>C.</b>                   | 100                    | 90                     | 68                                    | 57                | 42                |  |
| <b>D.</b>                   | 100                    | 90                     | 80                                    | 62                | 47                |  |
| <b>E.</b>                   | 100                    | 90                     | 81                                    | 63                | 51                |  |
| <b>Total Points (Score)</b> |                        | <b>450</b>             | <b>365</b>                            | <b>297</b>        | <b>229</b>        |  |
| <b>Rank Position</b>        |                        | <b>FIRST</b>           | <b>SECOND</b>                         | <b>THIRD</b>      | <b>FOURTH</b>     |  |

NOTES:



## **Request Approval of Proposals for RFP-1025-PCSD, Professional Consultant Services Districtwide.**

### **Superintendent's Recommendation:**

That the Board of Trustees approve the recommendation to accept the best value bid proposals as indicated on the attached bid tabulation as being in the best interest of San Benito CISD.

### **Rationale:**

Currently, SBCISD purchases from local and area vendors for professional consultant services districtwide on an "as needed" basis. These items are purchased by all schools and departments districtwide.

Due to the number of purchases necessitated by schools and departments districtwide, the administration solicited sealed proposals. In addition, the SBCISD will be in compliance with the purchasing rules and regulations as required by local and state policies. Request for proposals were due Thursday, October 23, 2025, at 3:00 p.m. where they were received.

Please see the attached bid tabulation. It is the recommendation of the administration to accept all the vendors that properly submitted Form 1295-Certificate of Interested Parties, and other required forms for these items. The contract will commence from the date of Board approval for a period of one year as being in the best interest of San Benito CISD.

### **Paperwork Impact:**

This will not generate additional paperwork for the District.

### **Budgetary Information:**

Funds are budgeted for the 2025-2026 school year for the procurement of these items.

### **Resource Personnel:**

Vicki Perez, Assistant Superintendent of Finance & Operations  
Eddie Cavazos, Director of Purchasing

### **Board Policy Reference and Compliance:**

N/A

**PROFESSIONAL CONSULTANT SERVICES**  
**RFP-1025-PCS**

| <b>RFP-1025-PCS</b>   |                        |  |                     |                       |  |
|---|------------------------|--|---------------------|-----------------------|--|
| <b>Vendor</b>   | <b>Vendor Location</b> | <b>Topic</b>   | <b>Phone Number</b> | <b>Contact Person</b> | <b>Email</b>   |
| 360 Athletics, LLC  | Manor, TX              | Leadership and character development for students, empowerment and deescalation training, bridge camps, parent engagements, drug prevention, college hours.                                    | 956-245-2656        | Joshua Perez          | <a href="mailto:coachjoshperez@gmail.com">coachjoshperez@gmail.com</a>                             |
| Afina Piano Services  | Harlingen, TX          | Piano tuning and repair services   | 956-507-0072        | Adonai Avalos         | <a href="mailto:afinapianoservices@gmail.com">afinapianoservices@gmail.com</a>                     |
| Agape Therapies and Educational Services                          | Woodstock, TX          | Special Education Professional Services to include not limited to speech, occupational, physical therapies, social work, and psychological services.   | 815-236-5057        | Maria Fanning         | <a href="mailto:rfpgroup@agapetxs.com">rfpgroup@agapetxs.com</a>                                   |
| Coaching Excellence in Organizations, LLC dba Top School Speakers | Edinburg, TX           | Leadership and character development for students, empowerment and deescalation training, bridge camps, parent engagements, drug prevention, college hours.                                    | 832-713-0296        | Jonathan Medina       | <a href="mailto:jonathan@jmedinaspeaks.com">jonathan@jmedinaspeaks.com</a>                         |
| Cynthia T. Cardenas   | Weslaco, TX            | Consulting-Child Nutrition Program   | 956-793-7868        | Cynthia T. Cardenas   | <a href="mailto:cincard@aol.com">cincard@aol.com</a>   |
| Hermanos Sound Company  | Harlingen, TX          | Professional Sound Engineering, Consultations, Equipment Rental, & Installation Services.  | 956-467-9945        | Jorge Adrian Moreno   | <a href="mailto:hermanosrgv@gmail.com">hermanosrgv@gmail.com</a>                                   |
| HMH Education Company   | Boston, MA             | HMH builds teachers' and leaders' knowledge of content and pedagogy using evidence-based professional learning, online and in-person coaching, observation, feedback, and progress monitoring. | 800-225-5425        | Carol S. Fiala        | <a href="mailto:hmh.bids@hmhco.com">hmh.bids@hmhco.com</a>   |
| Matias A. Garcia  | Weslaco, TX            | Music Consulting   | 956-472-4500        | Matias A. Garcia, Jr. | <a href="mailto:matagar52@gmail.com">matagar52@gmail.com</a>                                       |
| Nutrition Core Solutions, LLC                                     | Edinburg, TX           | Special Diet Rate is \$150 per diet modification, length of training is determined based on content to be trained  | 956-289-9112        | Laura Z. Villarreal   | <a href="mailto:laura-zelda@nutritioncoresolutions.llc">laura-zelda@nutritioncoresolutions.llc</a> |
| Randall S. Ashley   | Harlingen, TX          | Judging Middle School Solo & Ensemble Contest  | 956-245-5224        | Randall S. Ashley     | <a href="mailto:randy.ashley@laferiaisd.org">randy.ashley@laferiaisd.org</a>                       |
| Savvas Learning Company, LLC                                      | Paramus, NJ            | Program activation, Initial Training, Implementation Essentials, Administrator Training Program-Specific Workshop, Job-Embedded Services   | 201-928-7770        | Pamela McNair         | <a href="mailto:proposals@savvas.com">proposals@savvas.com</a>                                     |
| Selina Charles  | Harlingen, TX          | Solo & Ensemble Judge/Music Consultant   | 210-313-1222        | Selina Charles        | <a href="mailto:selcharles@gmail.com">selcharles@gmail.com</a>                                     |
| Soto Assessment and Consulting, LLC                               | San Benito, TX         | Special Education training with an emphasis in Autism/Emotional Disability.  | 956-556-6464        | Vanessa Martinez-Soto | <a href="mailto:sotoassessmentandconsulting@gmail.com">sotoassessmentandconsulting@gmail.com</a>   |



## **Request Approval of Proposals for RFP-1025-MCSD, Meals and Catering Services Districtwide.**

### **Superintendent's Recommendation:**

That the Board of Trustees approve the recommendation to accept the best value bid proposals as indicated on the attached bid tabulation as being in the best interest of San Benito CISD.

### **Rationale:**

Currently, the SBCISD purchases from local and area vendors for meals and catering services on an "as needed" basis. These items are purchased by all schools and departments districtwide.

Due to the number of purchases necessitated by schools and departments districtwide, the administration solicited sealed proposals. In addition, the SBCISD will be in compliance with the purchasing rules and regulations as required by local and state policies. Request for proposals were due Thursday, October 23, 2025, at 3:00 p.m. where they were received.

Please see the attached bid tabulation. It is the recommendation of the administration to accept all the vendors that properly submitted Form 1295-Certificate of Interested Parties, and other required forms for these items. The contract will commence from the date of Board approval for a period of one year as being in the best interest of San Benito CISD.

### **Paperwork Impact:**

This will not generate additional paperwork for the District.

### **Budgetary Information:**

Funds are budgeted for the 2025-2026 school year for the procurement of these items.

### **Resource Personnel:**

Vicki Perez, Assistant Superintendent of Finance & Operations  
Eddie Cavazos, Director of Purchasing

### **Board Policy Reference and Compliance:**

N/A





## **Request Approval of the Option to Extend the Mechanical-Electrical-Plumbing Engineering Services In Response To RFQ-1024-HVAC.**

### **Superintendent's Recommendation:**

The Superintendent recommends that the Board of Trustees to exercise the option to extend the qualifications of all listed engineering firms for the Mechanical-Electrical-Plumbing Engineering Services for the San Benito CISD's Operations and other areas deemed necessary.

### **Rationale:**

The administration solicited RFQ's for a Mechanical-Electrical-Plumbing Engineering Services Districtwide for the San Benito CISD. RFQ's were due on October 01, 2024, at 3:00 pm, where two (2) qualifications were received. Please see the attached list of Qualifications received. This solicitation included an option to extend for 2 additional one-year periods. Therefore, it is the recommendation of the Administration to extend the first year for the Qualifications from the listed firms as being in the best interest of the San Benito CISD on an as needed basis.

### **Paperwork Impact:**

This will not generate additional paperwork for the District.

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Mr. Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

CH(Local)





## **Request Approval of Final payment to FieldTurf for Baseball and Softball Turf Projects**

### **Superintendent's Recommendation:**

Presented by Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Rationale:**

Final Pay App (Retainage Payable) & Presentation of Final Deductive Change Order

### **Paperwork Impact:**

N/A

### **FUNDING SOURCE:**

199-81-6629-ON-001-0-99-000

\$115.819.53

### **Resource Personnel:**

Victoria N. Perez, Assistant Superintendent of Finance & Operations

### **Board Policy Reference and Compliance:**

CV(Local)-A

# Contingency Use Request



**Date:** November 6, 2024

**CUR#4**

**From:** FieldTurf USA, Inc.  
7445 Côte-de-Liesse Road, Suite 200  
Montreal, Quebec H4T 1G2

**To:** San Benito High School  
240 North Crockett Street  
San Benito, TX 78586

**Project:** San Benito High School

**Contact:** -  
**Phone:** -

**Ref:** FieldTurf Job #88012133

**Email:** -

**Added Scope of Work:**

- Run electrical line for lighting and scoreboards on Softball
- Run electrical line for lighting and scoreboards on Baseball

| DESCRIPTION     | QTY | UNIT | UP          | PRICE        |
|-----------------|-----|------|-------------|--------------|
| Electrical Work | 1   | LS   | \$33,540.00 | \$ 33,540.00 |

|                                |                    |
|--------------------------------|--------------------|
| <b>TOTAL CHANGE ORDER:</b>     | <b>\$33,540.00</b> |
| <b>PREVIOUS CHANGE ORDERS:</b> | <b>\$16,460.00</b> |
| <b>CONTINGENCY VALUE:</b>      | <b>\$50,000.00</b> |
| <b>CONTINGENCY BALANCE:</b>    | <b>\$0.00</b>      |

**Notes/Exclusions:**

- The Contract Time will be increased by  3  days.

It is mutually agreed that for the above-referenced changes to take place, the original contract price will be adjusted by the above-referenced amount, which will become payable in accordance with the same terms and conditions as in the original contract or purchase order.

If all the terms of this change order are acceptable please have an authorized representative sign the bottom of this document and return it to FieldTurf's Montreal office, or as otherwise provided in the contract documents. FieldTurf will, in turn, provide a fully executed copy for your records. Once this document is fully executed, it will be considered a revision/modification to the original contract or purchase order.

**FieldTurf USA, Inc.**

**San Benito High School**

  
\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Authorized Representative

Date            November 6, 2024

Date

**APPLICATION AND CERTIFICATION FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF

PAGES

|                           |   |                 |         |   |
|---------------------------|---|-----------------|---------|---|
| TO:                       | PROJECT:  | APPLICATION NO: | 8       | Distribution to:                          |
| SAN BENITO CISD (45501)   | San Benito HS BB & SB Field                                     |                 |         | <input checked="" type="checkbox"/> OWNER |
| 240 N CROCKETT STREET     | 450 S Oscar Williams RD   |                 |         | <input type="checkbox"/> ARCHITECT        |
| SAN BENITO, TX 78586 USA  | San Benito, TX 7856330  | PERIOD TO:      | 4/30/25 | <input type="checkbox"/> CONTRACTOR       |
| FROM CONTRACTOR:          | REMITTANCE ADDRESS:   |                 |         | <input type="checkbox"/>                  |
| FieldTurf USA, Inc.       | 7445 Cote-de-Liesse Road, Suite 200                             |                 |         | <input type="checkbox"/>                  |
| 175 North Industrial Blvd | Montreal, QC H4T 1G2  | PROJECT NOS:    |         |   |
| Calhoun, GA 30701         | WIRE DETAILS: Bank of America; Account Number: 004427657126     | INVOICE NO:     | 728301  |   |
|                           | Transfer routing (ABA): 026009593; ACH routing (ABA): 111000012 | CONTRACT DATE:  | 4/17/24 |   |

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

|   |    |                     |
|---|----|---------------------|
| 1. ORIGINAL CONTRACT SUM  | \$ | <u>2,275,327.00</u> |
| 2. Net change by Change Orders  | \$ | <u>41,063.65</u>    |
| 3. CONTRACT SUM TO DATE (Line 1 + 2)                                      | \$ | <u>2,316,390.65</u> |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)                    | \$ | <u>2,316,390.65</u> |
| 5. RETAINAGE:   |    |                     |
| a. 0% of Completed Work (Column D + E on G703)                            | \$ | <u>0.00</u>         |
| b. % of Stored Material (Column F on G703)                                | \$ | <u>          </u>   |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703)              | \$ | <u>0.00</u>         |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)                 | \$ | <u>2,316,390.65</u> |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ | <u>2,200,571.12</u> |
| 8. CURRENT PAYMENT DUE  | \$ | <u>115,819.53</u>   |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)            | \$ | <u>0.00</u>         |

| CHANGE ORDER SUMMARY                               | ADDITIONS          | DEDUCTIONS    |
|--|--------------------|---------------|
| Total changes approved in previous months by Owner | \$41,063.65        | \$0.00        |
| Total approved this Month                          | \$0.00             | \$0.00        |
| <b>TOTALS</b>                                      | <b>\$41,063.65</b> | <b>\$0.00</b> |
| <b>NET CHANGES by Change Order</b>                 | <b>\$41,063.65</b> |               |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Fieldturf USA Inc.

By: Melanie Gauthier Date: June 4, 2025

State of: Quebec, Canada County of: Montreal  
 Subscribed and sworn to before me this 4th day of June 2025  
 Notary Public: Dwight Dulos  
 My Commission expires: September 21, 2026



**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . \$ 115,819.53

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Dwight Dulos Date: September 30, 2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES 2 OF 2

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 8

APPLICATION DATE: 06/04/25

PERIOD TO: 04/30/25

ARCHITECT'S PROJECT NO:

## San Benito HS BB & SB Field

| A<br>ITEM<br>NO. | DESCRIPTION OF WORK           | C<br>SCHEDULED<br>VALUE | D<br>WORK COMPLETED                     |             | F<br>MATERIALS<br>PRESENTLY<br>STORED<br>(NOT IN<br>D OR E) | G  |              | H<br>BALANCE<br>TO FINISH<br>(C - G) | I<br>RETAINAGE<br>(IF VARIABLE<br>RATE) |
|------------------|-------------------------------|-------------------------|---|-------------|---|--|--------------|--------------------------------------|---|
|                  |                               |                         | FROM PREVIOUS<br>APPLICATION<br>(D + E) | THIS PERIOD |   | TOTAL<br>COMPLETED<br>AND STORED<br>TO DATE<br>(D+E+F) | %<br>(G ÷ C) |                                      |   |
| Baseball         |                               |                         |   |             |   |  |              |                                      |   |
| 1                | Demolition                    | \$29,600.00             | 29,600.00                               |             |   | \$29,600.00  | 100.00%      |                                      | \$0.00                                  |
| 2                | Excavation                    | \$21,500.00             | \$21,500.00                             |             |   | \$21,500.00  | 100.00%      |                                      | \$0.00                                  |
| 3                | Lime Stabilization Materials  | \$76,100.00             | \$76,100.00                             |             |   | \$76,100.00  | 100.00%      |                                      | \$0.00                                  |
| 4                | Lime Stabilization Labor      | \$32,000.00             | \$32,000.00                             |             |   | \$32,000.00  | 100.00%      |                                      | \$0.00                                  |
| 5                | Liner / Fabric Materials      | \$38,600.00             | \$38,600.00                             |             |   | \$38,600.00  | 100.00%      |                                      | \$0.00                                  |
| 6                | Liner / Fabric Labor          | \$22,600.00             | \$22,600.00                             |             |   | \$22,600.00  | 100.00%      |                                      | \$0.00                                  |
| 7                | Curbs Materials               | \$16,200.00             | \$16,200.00                             |             |   | \$16,200.00  | 100.00%      |                                      | \$0.00                                  |
| 8                | Curbs Labor                   | \$12,500.00             | \$12,500.00                             |             |   | \$12,500.00  | 100.00%      |                                      | \$0.00                                  |
| 9                | Drainage Stone Materials      | \$210,300.00            | \$210,300.00                            |             |   | \$210,300.00   | 100.00%      |                                      | \$0.00                                  |
| 10               | Drainage Stone Labor          | \$149,800.00            | \$149,800.00                            |             |   | \$149,800.00   | 100.00%      |                                      | \$0.00                                  |
| 11               | Vinyl Fencing Materials       | \$41,900.00             | \$41,900.00                             |             |   | \$41,900.00  | 100.00%      |                                      | \$0.00                                  |
| 12               | Vinyl Fencing Labor           | \$18,700.00             | \$18,700.00                             |             |   | \$18,700.00  | 100.00%      |                                      | \$0.00                                  |
| 13               | Metal Panel Fencing Materials | \$142,800.00            | \$142,800.00                            |             |   | \$142,800.00   | 100.00%      |                                      | \$0.00                                  |
| 14               | Metal Panel Fencing Labor     | \$40,100.00             | \$40,100.00                             |             |   | \$40,100.00  | 100.00%      |                                      | \$0.00                                  |
| 15               | Drainage Pipe Materials       | \$39,900.00             | \$39,900.00                             |             |   | \$39,900.00  | 100.00%      |                                      | \$0.00                                  |
| 16               | Drainage Pipe Labor           | \$37,400.00             | \$37,400.00                             |             |   | \$37,400.00  | 100.00%      |                                      | \$0.00                                  |
| 17               | Athletic Equipment Materials  | \$21,300.00             | \$21,300.00                             |             |   | \$21,300.00  | 100.00%      |                                      | \$0.00                                  |
| 18               | Athletic Equipment Labor      | \$24,100.00             | \$24,100.00                             |             |   | \$24,100.00  | 100.00%      |                                      | \$0.00                                  |
| 19               | FieldTurf Materials           | \$427,879.90            | \$427,879.90                            |             |   | \$427,879.90   | 100.00%      |                                      | \$0.00                                  |
| 20               | FieldTurf Labor               | \$183,377.10            | \$183,377.10                            |             |   | \$183,377.10   | 100.00%      |                                      | \$0.00                                  |
| Softball         |                               |                         |   |             |   |  |              |                                      |   |
| 21               | Demolition                    | \$21,200.00             | \$21,200.00                             |             |   | \$21,200.00  | 100.00%      |                                      | \$0.00                                  |
| 22               | Excavation                    | \$13,400.00             | \$13,400.00                             |             |   | \$13,400.00  | 100.00%      |                                      | \$0.00                                  |
| 23               | Lime Stabilization Materials  | \$25,100.00             | \$25,100.00                             |             |   | \$25,100.00  | 100.00%      |                                      | \$0.00                                  |
| 24               | Lime Stabilization Labor      | \$16,400.00             | \$16,400.00                             |             |   | \$16,400.00  | 100.00%      |                                      | \$0.00                                  |
| 25               | Liner / Fabric Materials      | \$17,500.00             | \$17,500.00                             |             |   | \$17,500.00  | 100.00%      |                                      | \$0.00                                  |
| 26               | Liner / Fabric Labor          | \$10,000.00             | \$10,000.00                             |             |   | \$10,000.00  | 100.00%      |                                      | \$0.00                                  |
| 27               | Curbs Materials               | \$8,200.00              | \$8,200.00                              |             |   | \$8,200.00   | 100.00%      |                                      | \$0.00                                  |
| 28               | Curbs Labor                   | \$8,400.00              | \$8,400.00                              |             |   | \$8,400.00   | 100.00%      |                                      | \$0.00                                  |
| 29               | Drainage Stone Materials      | \$85,200.00             | \$85,200.00                             |             |   | \$85,200.00  | 100.00%      |                                      | \$0.00                                  |
| 30               | Drainage Stone Labor          | \$52,196.30             | \$52,196.30                             |             |   | \$52,196.30  | 100.00%      |                                      | \$0.00                                  |
| 31               | Vinyl Fencing Materials       | \$29,800.00             | \$29,800.00                             |             |   | \$29,800.00  | 100.00%      |                                      | \$0.00                                  |
| 32               | Vinyl Fencing Labor           | \$7,400.00              | \$7,400.00                              |             |   | \$7,400.00   | 100.00%      |                                      | \$0.00                                  |

|                     |                               |                |                |        |        |                |         |        |        |
|---------------------|-------------------------------|----------------|----------------|--------|--------|----------------|---------|--------|--------|
| 33                  | Metal Panel Fencing Materials | \$63,200.00    | \$63,200.00    |        |        | \$63,200.00    | 100.00% |        | \$0.00 |
| 34                  | Metal Panel Fencing Labor     | \$10,800.00    | \$10,800.00    |        |        | \$10,800.00    | 100.00% |        | \$0.00 |
| 35                  | Drainage Pipe Materials       | \$23,500.00    | \$23,500.00    |        |        | \$23,500.00    | 100.00% |        | \$0.00 |
| 36                  | Drainage Pipe Labor           | \$24,100.00    | \$24,100.00    |        |        | \$24,100.00    | 100.00% |        | \$0.00 |
| 37                  | Athletic Equipment Materials  | \$7,200.00     | \$7,200.00     |        |        | \$7,200.00     | 100.00% |        | \$0.00 |
| 38                  | Athletic Equipment Labor      | \$5,500.00     | \$5,500.00     |        |        | \$5,500.00     | 100.00% |        | \$0.00 |
| 39                  | FieldTurf Materials           | \$146,701.59   | \$146,701.59   |        |        | \$146,701.59   | 100.00% |        | \$0.00 |
| 40                  | FieldTurf Labor               | \$62,872.11    | \$62,872.11    |        |        | \$62,872.11    | 100.00% |        | \$0.00 |
| 41                  | Allowance (Balance)           | \$0.00         |                |        |        |                |         | \$0.00 |        |
| CUR1                | Bullpen - Baseball            | \$13,375.00    | \$13,375.00    |        |        | \$13,375.00    | 100.00% |        | \$0.00 |
| CUR2                | Manhole - Softball            | \$1,500.00     | \$1,500.00     |        |        | \$1,500.00     | 100.00% |        | \$0.00 |
| CUR3                | Warning Track                 | \$1,585.00     | \$1,585.00     |        |        | \$1,585.00     | 100.00% |        | \$0.00 |
| CUR4                | Electrical Work               | \$33,540.00    | \$33,540.00    |        |        | \$33,540.00    | 100.00% |        | \$0.00 |
| COR1                | Electrical Work               | \$41,063.65    | \$41,063.65    |        |        | \$41,063.65    | 100.00% |        | \$0.00 |
| <b>GRAND TOTALS</b> |                               | \$2,316,390.65 | \$2,316,390.65 | \$0.00 | \$0.00 | \$2,316,390.65 | 100.00% | \$0.00 | \$0.00 |

Obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



## **Request Approval of the Revision(s) to the 2025-2026 Compensation Plan**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Revision(s) to the 2025-2026 Compensation Plan.

### **Rationale:**

Revision(s) 2025-2026 Compensation Plan:

- Mid-Year Stipend
- Grants

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

Erika Echarte, Executive Director of Administrative Services

### **Board Policy Reference and Compliance:**

**San Benito CISD Mid Year Stipend  
2025-2026**

**Definition:**

A mid year payment is a lump sum payment outside of an employee's base pay that is offered as a supplemental payment

**Criteria to be eligible:**

1. Full-Time
2. Actively employed by October 1, 2025
3. Must remain actively employed until December 12, 2025
4. TRS eligible

***\*Retired TRS employees in a full-time position will be eligible to receive incentive\****

**Stipend Amount:**

\$500 paid December 2025

## San Benito CISD - Human Resources

**\*\* All stipends are subject to review based on established criteria and may be discontinued \*\***

**Assistant Principals, Principals & Directors are not eligible for stipends**

| <b>Special Education</b>                                       |                |                  |
|--|----------------|------------------|
| <b>Teachers *</b>  | <b>Stipend</b> | <b>Frequency</b> |
| Dyslexia   | \$ 1,000       | Monthly          |
| Dyslexia & LSSP Supervisor                                     | \$ 1,000       | Monthly          |
| General/Resource/Inclusion                                     | \$ 1,800       | Monthly          |
| Lead Assessment  | \$ 2,500       | Monthly          |
| Self Contained   | \$ 2,500       | Monthly          |
| SLP/SLP Assistant - Country School (must travel to 2 campuses) | \$ 1,000       | Monthly          |
| Speech Therapist Supervisor                                    | \$ 1,000       | Monthly          |
| Visually Impaired  | \$ 2,500       | Monthly          |
| Special Olympics Coach   | \$ 1,500       | Bi-Annual        |
| Special Olympics Coordinator                                   | \$ 2,500       | Bi-Annual        |

**\*SPED Teachers will only be paid one stipend**

| <b>Summer Evaluations</b>            | <b>Stipend</b> | <b>Frequency</b> |
|--------------------------------------|----------------|------------------|
| Psychological/Autism                 | \$ 1,225       | Annual           |
| Full & Initial Individual Evaluation | \$ 630         | Annual           |
| Speech                               | \$ 490         | Annual           |
| Visually Impaired                    | \$ 525         | Annual           |

| <b>Other Stipends</b>                       |           |         |
|---|-----------|---------|
| Nurse, RN                                   | \$ 1,500  | Monthly |
| Teacher Incentive Allotment (TIA) Lead      | \$ 15,000 | Monthly |
| Teacher Incentive Allotment (TIA) Expansion | \$ 10,000 | Monthly |
| Librarian Coordinator                       | \$ 3,000  | Monthly |
| Mid-Year Stipend (Dec 2025)                 | \$ 500    |         |
| Mid-Year Stipend                            | \$ 250    |         |

## San Benito CISD - Human Resources

### Grants

All payments are contingent on Grant Funding (NEW)

| <b>Project L.E.A.D. (Grant Ending 07.2028)</b> | <b>Stipend</b> | <b>Frequency</b> |
|--|----------------|------------------|
| L.E.A.D. Coordinator                           | \$ 3,000       | Bi-Annual        |

| <b>Texas Sensory Support Network (Open)</b> | <b>Stipend</b> | <b>Frequency</b> |
|---|----------------|------------------|
| Cooperating TVI's, COMS, and TDB's          | \$ 500         | Annual           |

| <b>Academies - TEA (Open)</b> | <b>Stipend</b> | <b>Frequency</b> |
|-------------------------------|----------------|------------------|
| Math                          | \$ 350         | One Time         |
| Reading                       | \$ 350         | One Time         |



## **Request Approval of the Revision(s) to Policy Update 126**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Revision(s) Policy Update 126

### **Rationale:**

Revision(s) to Policy Update 126

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

Erika Echarte, Executive Director of Administrative Services

### **Board Policy Reference and Compliance:**

# Explanatory Notes

## TASB Localized Policy Manual Update 126

### San Benito CISD

#### **ATTN(NOTE)**

#### **GENERAL INFORMATION ABOUT THIS UPDATE**

##### **Please note:**

Changes at Update 126 are based almost exclusively on legislation from the 89th Regular Legislative Session. Please note that documents provided in the legal framework are not adopted by the board.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB), House Bills (HB), or House Concurrent Resolutions (HCR) from the 89th Regular Legislative Session. All referenced bills have already gone into effect unless otherwise noted.

TASB Policy Service hosted and recorded a webinar to review the content of Update 126. That recorded webinar is available with your Update 126 materials on Policy Online.

#### **AE(LEGAL)**

#### **EDUCATIONAL PHILOSOPHY**

HB 2 updated the existing goals of education and added an additional two.

#### **AF(LEGAL)**

#### **INNOVATION DISTRICTS**

The ability for a district to exempt itself from certain laws through a District of Innovation plan was impacted by SB 12, HB 2, and HB 6. SB 571 amended and redesignated the requirements related to termination of a district's designation as a District of Innovation.

#### **AG(LEGAL)**

#### **HOME-RULE DISTRICTS**

SB 571 amended the language at Education Code 12.0271 and redesignated material from Education Code 22.085 and 22.092. Changes to the legal framework have been made accordingly.

#### **AIA(LEGAL)**

#### **ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS**

An Appeal and Revision section has been added to reflect changes in 19 Administrative Code 97.1002.

#### **AIB(LEGAL)**

#### **ACCOUNTABILITY: PERFORMANCE REPORTING**

A section addressing the Performance of Students Receiving Special Education Services has been added to reflect changes from HB 2.

#### **AIC(LEGAL)**

#### **ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS**

The section on Intervention Programs has been amended to reflect changes from HB 2.

#### **AIE(LEGAL)**

#### **ACCOUNTABILITY: INVESTIGATIONS**

SB 571 added a reason the commissioner is authorized to conduct a special investigation.

#### **B(LEGAL)**

#### **LOCAL GOVERNANCE**

The section B table of contents has been revised to add the new code BT, Prohibition on Diversity, Equity, and Inclusion Activities.

#### **BBA(LEGAL)**

#### **BOARD MEMBERS: ELIGIBILITY/QUALIFICATIONS**

Registration as a Sex Offender has been added under Ineligibility in response to HB 3629, which prohibits an individual who must register as a sex offender from serving as a trustee.

# Explanatory Notes

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### San Benito CISD

#### **BBB(LEGAL) BOARD MEMBERS: ELECTIONS**

The board may adopt a resolution to change the length of terms of trustees no later than December 31, 2030, and may change its election date to the November uniform election date in accordance with HB 3546.

#### **BBBA(LEGAL) ELECTIONS: CONDUCTING ELECTIONS**

Electioneering may not be conducted within 20 feet of a parking space designated for curbside voting in accordance with HB 521.

#### **BBD(LEGAL) BOARD MEMBERS: TRAINING AND ORIENTATION**

Revisions throughout are due to adopted amendments to 19 Administrative Code 61.1 related to board member training.

#### **BBE(LEGAL) BOARD MEMBERS: AUTHORITY**

A section relating to access to information by board members under the Public Information Act has been added pursuant to HB 4310.

#### **BE(LEGAL) BOARD MEETINGS**

SB 413 requires the recording of all board meetings. SB 413 also added language regarding inclusion in board meeting minutes of each board member's vote on any item and a requirement to post on the district's website any resolution adopted by the board. HB 1522 changed the required posting time for board agendas from 72 hours to 3 business days.

#### **BE(LOCAL) BOARD MEETINGS**

Several recommended revisions have been made to this policy on board meetings. SB 12 prompted new language at Meeting Place and Time indicating that board meetings will be held outside of typical work hours. Language at Notice to Members has been adjusted to reflect HB 1522, which requires board agendas to be posted for three business days, rather than 72 hours, before the meeting. This recommended revision appropriately adjusts when the notice of the meeting will be provided to board members.

At Deadline, the recommended revisions are also in response to HB 1522. We offer for your consideration language requiring that agenda items be submitted 10 calendar days before a meeting. This deadline would provide the district sufficient time to compile items and post an agenda by the statutory deadline. If the district would like to adjust the deadline, please contact your policy consultant.

SB 413 requires roll call voting, so the language at Record Vote has been revised accordingly. A paragraph in the Minutes section has been removed, as the statement is true for all district records and it is not necessary to separately address retention in this policy. Please refer to CPC(LOCAL) and your district's record retention procedures.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **BEC(LEGAL) BOARD MEETINGS: CLOSED MEETINGS**

Trustees may now address matters of cybersecurity and critical infrastructure facilities in closed meetings, in accordance with HB 3112.

# Explanatory Notes

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### San Benito CISD

#### **BED(LEGAL) BOARD MEETINGS: PUBLIC PARTICIPATION**

HB 5238 amended the offense of disruption of a meeting to include virtual meetings and electronic disturbances like hacking.

#### **BED(LOCAL) BOARD MEETINGS: PUBLIC PARTICIPATION**

Recommended revisions comply with the SB 12 requirement that public comment occur at the beginning of board meetings.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **BF(LEGAL) BOARD POLICIES**

A Compliance section has been added pursuant to SB 12's requirement that districts must implement and comply with policies the district is required to adopt.

#### **BJA(LEGAL) SUPERINTENDENT: QUALIFICATIONS AND DUTIES**

Provisions regarding required certifications to TEA have been added to this policy. Information on the do-not-hire registry are in accordance with HB 2. SB 12 requires board approval of the superintendent's certification relating to diversity, equity, and inclusion prohibitions. A section on Testimony Before the SBOE has also been added pursuant to SB 12.

#### **BJB(LEGAL) SUPERINTENDENT: RECRUITMENT AND APPOINTMENT**

Notice of vacant positions must now be posted five, rather than 10, school days before the date on which a district fills the position according to HB 2.

#### **BT(LEGAL) PROHIBITION ON DIVERSITY, EQUITY, AND INCLUSION ACTIVITIES**

This new policy code addresses SB 12's prohibition on diversity, equity, and inclusion activities. Definitions and prohibited activities and certification requirements are included.

#### **C(LEGAL) BUSINESS AND SUPPORT SERVICES**

The section C table of contents has been updated to reflect revised subtopics for CJA, now named Background Checks and Required Reporting, and CLE, now named Required Displayed. A new code CQD, on Artificial Intelligence, has also been added.

#### **CBA(LEGAL) STATE AND FEDERAL REVENUE SOURCES: STATE**

A section has been included to reflect that HB 2 added an allotment for basic costs of \$106 for each student. At New Instructional Facility Allotment, HB 2 and HB 120 add a renovated portion of an instructional facility to the definition of a new instructional facility.

#### **CCA(LEGAL) LOCAL REVENUE SOURCES: BOND ISSUES**

HB 103, HB 3526, and SB 843 all relate to bond databases. Extensive revisions throughout comport with these new laws. HB 4395 required the addition of an Electronic Submission and Delivery subsection under Attorney General Review and Approval.

#### **CCG(LEGAL) LOCAL REVENUE SOURCES: AD VALOREM TAXES**

HB 1522 requires specific notices to be provided when the board will discuss or adopt the budget, and HB 1453 allows districts to approve an interest and sinking (I & S) rate that exceeds the rate to maintain the

# Explanatory Notes

## TASB Localized Policy Manual Update 126

### San Benito CISD

same level of maintenance and operations revenue and pay debt service under specific conditions. Sections have been added to address these requirements. A deletion at Voter-Approval Tax Rate is due to HB 2. SB 1502 restricts a district's ability to approve disaster pennies. At Proposition, SB 1025 requires a proposition that increases a tax to include the statement "THIS IS A TAX INCREASE."

#### **CCGA(LLEGAL) AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS**

Contingent on a constitutional amendment, SB 4 will raise the homestead exemption to \$140,000. SB 23, also contingent on a constitutional amendment, raises the disabled and elderly exemption to \$60,000. HB 2742 amends the requirements around split payments for districts that collect their own taxes and eliminates Tax Code 31.04(c). Other revisions have been made for clarity.

#### **CCGB(LLEGAL) AD VALOREM TAXES: ECONOMIC DEVELOPMENT**

SB 2900 repealed the JETI Oversight Committee, so related language in the Governor Action on Application section has been removed. HB 1620 repealed Tax Code 313.007, which was found in the Texas Economic Development Act section.

#### **CE(LLEGAL) ANNUAL OPERATING BUDGET**

Language at Authorized Expenditures has been updated to reflect changes from HB 2.

#### **CFEA(LLEGAL) PAYROLL PROCEDURES: SALARY DEDUCTIONS AND REDUCTIONS**

The Professional or Other Dues section has been amended to address HB 2 changes for salary deductions.

#### **CH(LLEGAL) PURCHASING AND ACQUISITION**

SB 1173 changes the competitive procurement threshold from \$50,000 to \$100,000.

**Please note:** In many districts' CH(LOCAL), the purchasing authority of the superintendent is established. This is a different threshold from what has been changed statutorily. For that reason, CH(LOCAL) is not included in this update. Please review your CH(LOCAL) and, if any revisions are necessary, please contact your policy consultant.

#### **CHE(LLEGAL) PURCHASING AND ACQUISITION: VENDOR DISCLOSURES AND CONTRACTS**

HB 210 creates a criminal offense for a vendor to bid or contract with the district if it has a close relationship with a trustee. A new section called Prohibited Activities by Vendors has been created to reflect this change. SB 33 adds to the prohibition against using taxpayer resource transactions for abortion-related expenses.

#### **CHF(LLEGAL) PURCHASING AND ACQUISITION: PAYMENT PROCEDURES**

Language has been added to reflect an exception to the Exception for bona fide disputes between a district and vendor for purposes of prompt payment in construction projects, in accordance with HB 3005.

#### **CJ(LLEGAL) CONTRACTED SERVICES**

A section on Severance Pay has been added to address HB 762, which restricts severance agreements for independent contractors. The provisions also apply to employees, as reflected in policy DEA.

# Explanatory Notes

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### San Benito CISD

#### **CJ(LOCAL) CONTRACTED SERVICES**

Recommended new provisions reflect that contractors may not engage in or assign instructional activities prohibited by law or diversity, equity, and inclusion (DEI) duties under SB 12. Violations will result in termination of the contract.

#### **CJA(LEGAL) CONTRACTED SERVICES: BACKGROUND CHECKS AND REQUIRED REPORTING**

The subtopic of this code, previously Criminal History, has been renamed Background Checks and Required Reporting. SB 571 transferred Education Code 22.085 to Chapter 22A and redesignated it as 22A.157. That change is reflected at Disqualifying Conviction and District Responsibility to Ensure Compliance. Extensive new sections on Requirement to Report Service Provider Misconduct and Consent for Release of Records and Preservice Affidavit have been added pursuant to SB 571.

#### **CJA(LOCAL) CONTRACTED SERVICES: BACKGROUND CHECKS AND REQUIRED REPORTING**

The subtopic name has been adjusted to Background Checks and Required Reporting to more accurately describe the contents of the legal framework at this code. No changes have been made to the local text, and the district has not been charged for this revision.

#### **CK(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT**

SB 57 changes at the Responsibilities subsection under Safety and Security Committee reflect the need to recommend accommodations for a student with an IEP or 504 plan. Additional changes from SB 57 are reflected in the Meetings subsection. HB 33 and HB 121 both speak to Sheriff-Led School Safety Meetings, which apply differently depending on the size of the county. A section about Public Information Officer for Emergency Communications has been added based on new requirements in HB 33. A clerical error in a citation as well as codes that were redesignated during the legislative session have been corrected.

#### **CKA(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: SAFETY AND SECURITY AUDITS AND MONITORING**

Revisions throughout are in compliance with HB 33, HB 2, and HB 121.

#### **CKC(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS**

At Emergency Response Map and Walk-Through, the requirement to provide a map to the Department of Public Safety has been included in compliance with HB 121. Changes in the Emergency Operations Plan section are due to changes from HB 33, HB 131, SB 57, and HB 121. SB 57 made significant changes to Education Code 37.1086, as reflected in the Recommendations and Guidelines for Individuals with Disabilities or Impairments section. The requirement to provide information to parents about safe firearm storage three times per year pursuant to HB 121 is in the Safe Firearm Storage section. At Confidential Information under the Texas Disaster Act, the language has been amended to reflect changes from HB 132.

#### **CKD(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY MEDICAL EQUIPMENT AND PROCEDURES**

The Automated External Defibrillators section has been amended to include, amongst other changes, an Inspection subsection that is required under SB 865. The Cardiac Emergency Response Plan has also been amended to meet the requirements of that bill. A section on Airway Clearance Devices has been added pursuant to HB 549.

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#### **CKE(LLEGAL) SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL**

Retired and reserve police officers are addressed in the Armed Security Officer Required section pursuant to HB 1458. Language regarding the expiration and renewal of good cause exceptions to the armed security officer requirement is included from HB 121. HB 121 also necessitated additional language in the Alternative Standard section.

#### **CKEA(LLEGAL) SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS**

Language has been added pursuant to HB 33, which requires law enforcement agencies to have a Public Information Officer for Emergency Communications. Reserve police officers, as allowed in HB 1458, are similarly addressed in a new section. In accordance with HB 33, an Active Shooter Incident subsection has been added under Required Policies, along with a section requiring Access to a Breaching Tool and Ballistic Shield. A section on Donation of Surplus Law Enforcement Equipment to a School District has been included pursuant to HB 1851. Law enforcement agencies are authorized to acquire and possess epinephrine delivery systems, and that section has been updated due to changes in SB 1619. HB 4504 from the 88th Regular Legislative Session necessitated an update to the Code of Criminal Procedure citations throughout.

#### **CKEB(LLEGAL) SECURITY PERSONNEL: SCHOOL MARSHALS**

Language at Board Regulations has been revised to reflect that uniformed school marshals may now open carry a firearm on campus pursuant to SB 870. HB 4504 from the 88th Regular Legislative Session necessitated an update to the Code of Criminal Procedure citations throughout.

#### **CL(LLEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT**

HB 2 creates a requirement for districts to report facility usage to TEA.

#### **CLB(LLEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: MAINTENANCE**

A section on Fire Safety Inspection Reports has been included to reflect that SB 1177 requires fire safety inspections to include inspections of automated external defibrillators (AEDs) and that fire safety reports be filed at the campus level.

#### **CLE(LLEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: REQUIRED DISPLAYS**

The subtopic name has been adjusted to Required Displays to more accurately describe the contents at this code. A section heading for Flags has been added for clarity. SB 10's requirements regarding conspicuously displaying the Ten Commandments have been added.

#### **CLE(LOCAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: REQUIRED DISPLAYS**

The subtopic name has been adjusted to Required Displays to more accurately describe the contents of the legal framework at this code. No changes have been made to the local text, and the district has not been charged for this revision.

#### **CMD(LLEGAL) EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING**

19 Administrative Code 67.1003(i), which became effective June 8, 2025, relates to district entitlement to state aid regardless of whether the district uses the amount provided during the school year, and has been included here. Extensive additions regarding open education resource instructional materials has

# Explanatory Notes

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been added pursuant to 19 Administrative Code 67.1004, which also became effective June 8, 2025. SB 13 allows instructional material and technology allotment funds to be used for costs associated with complying with Education Code 33.023, which is set out more fully in EFB, and is referenced here. Beginning in the 2026-27 school year, districts may not adopt or use instructional material included on the list of rejected instructional materials maintained by the SBOE, and that has been included at Prohibited Expenditures. New provisions regarding commissioner's rules relating to the Instructional Materials and Technology Allotment have been added in accordance with 19 Administrative Code 67.1001, which became effective June 8, 2025. Changes at Requisitions, Use, and Distribution have been made pursuant to HB 2.

#### **CNA(LEGAL)                      TRANSPORTATION MANAGEMENT: STUDENT TRANSPORTATION**

A section on Special Transportation Services has been added after HB 2 amended Education Code 48.151(g).

#### **CNC(LEGAL)                      TRANSPORTATION MANAGEMENT: TRANSPORTATION SAFETY**

School buses are required to be equipped with three-point seat belts by 2029 in accordance with SB 546. Language to that effect has been added, including required reports that must be submitted to TEA if a board determines that the district's budget does not permit the district to purchase a bus equipped with the required seat belts.

#### **COB(LEGAL)                      FOOD AND NUTRITION MANAGEMENT: FREE AND REDUCED-PRICE MEALS**

SB 314 applies beginning with the 2026-27 school year, which necessitated a section on Prohibition on Certain Additives.

#### **CQA(LEGAL)                      TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES**

SB 12 creates a deadline for updating board information online and adds annual updating to TEA. Those changes are reflected in the Required Trustee Information subsection. Rule changes also necessitated an update to a citation in the Required Website Postings section. Additional required postings listed come from SB 12 and SB 13.

#### **CQB(LEGAL)                      TECHNOLOGY RESOURCES: CYBERSECURITY**

HB 150 moves cybersecurity duties from the Department of Information Resources (DIR) to Texas Cyber Command. Both HB 150 and HB 1500 amend the requirements relating to training. HB 1500 also changes who takes cybersecurity training. HB 150 provides a definition of "cybersecurity incident." Finally, HB 5331 affects contracts for cybersecurity insurance.

#### **CQB(LOCAL)                      TECHNOLOGY RESOURCES: CYBERSECURITY**

Recommended revisions comply with HB 150, which moves cybersecurity training requirements from the Department of Information Resources to the Texas Cyber Command and includes details about notifications for cybersecurity incidents in addition to security breaches.

#### **CQD(LEGAL)                      TECHNOLOGY RESOURCES: ARTIFICIAL INTELLIGENCE**

This new code includes information relating to artificial intelligence (AI) based on new laws from SB 1964 (regulating the use of AI by governmental entities), HB 149 (regulating the use of AI), and HB 150 and HB 1500 (addressing training related to AI).

# Explanatory Notes

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### San Benito CISD

#### **QCD(LOCAL) TECHNOLOGY RESOURCES: ARTIFICIAL INTELLIGENCE**

This new recommended policy addresses artificial intelligence training requirements based on HB 150 and HB 1500, as well as the use of artificial intelligence by district employees and students.

#### **CRD(LEGAL) INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE**

Qualifying districts that discontinued participation in TRS-ActiveCare may elect to participate based on HB 3126.

#### **CS(LEGAL) FACILITY STANDARDS**

The date of the International Energy Conservation Code is no longer relevant and has been removed.

#### **CSA(LEGAL) FACILITY STANDARDS: SAFETY AND SECURITY**

HB 121 puts an expiration date on the HB 3 good cause exception relating to Safety and Security Requirements for Facilities, so the requirement to renew the exception at least every five years has been included, in addition to a subsection on Security Review. The requirement to have at least one breaching tool and one ballistic shield available for use at each campus has also been included. SB 1620 necessitated a citation adjustment.

SB 8 from the Second Special Session becomes effective December 4, 2025. In addition to providing definitions, it requires districts to designate each multiple-occupancy private space for use only by individuals of one sex and to take every reasonable step to ensure an individual does not enter the wrong private space. SB 8 also provides for investigations by the attorney general, private causes of action, and civil penalties.

#### **CSA(LOCAL) FACILITY STANDARDS: SAFETY AND SECURITY**

SB 8 from the Second Special Session prompted the inclusion of a section on Designation and Use of Private Spaces. The superintendent is directed to designate private spaces in accordance with law and to develop regulations to ensure compliance.

#### **CV(LEGAL) FACILITIES CONSTRUCTION**

The procurement threshold for contracts has increased to \$100,000. HB 1620 required a citation adjustment. SB 687 adds land surveyors to the statute pertaining to architects and engineers.

#### **CV(LOCAL) FACILITIES CONSTRUCTION**

As reflected in CH(LEGAL), the competitive purchasing threshold established in law has changed from \$50,000 to \$100,000. The language at Construction Contracts is recommended for revision here to refer to the legal threshold rather than a specific dollar amount. Policy BJA(LOCAL) establishes the superintendent's delegation authority; therefore "or designee" is recommended for deletion at Project Administration.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

**Please note:** The superintendent's authority to approve construction contracts is reflected with a dollar amount in many districts' CV(LOCAL) that matched the previous competitive purchasing threshold. We have not revised the provisions reflecting the superintendent's authority to approve construction contracts. If the board wishes to update the superintendent's authority to approve contracts, please contact your policy consultant.

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#### **DBA(LLEGAL)                      EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS**

Under Notice to Parents, HB 2 requires the superintendent to use, if available, the model notice provided by TEA. HB 2 also prohibits using a District of Innovation plan to exempt from the notice requirement. Teacher certification requirements were impacted heavily by HB 2, which required additional language at Professional Personnel. HB 2 also impacted the School District Teaching Permit section. SB 865 amends the requirement for cardiopulmonary resuscitation (CPR) certifications, which has been updated at CPR and AED Certification.

#### **DBAA(LLEGAL)                      EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: PRE-EMPLOYMENT REVIEWS**

Revisions throughout are due to SB 571. New language reflects additional offenses included in the crimes prohibiting employment with the district and removes the victim age requirement.

#### **DBD(LLEGAL)                      EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CONFLICT OF INTEREST**

A section on Personal Services Performed by Administrators, often referred to as "moonlighting," has been added to reflect changes from HB 3372.

#### **DBD(LOCAL)                      EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CONFLICT OF INTEREST**

A new recommended section on Personal Services Performed by an Administrator includes language relating to administrator work from HB 3372.

#### **DC(LLEGAL)                      EMPLOYMENT PRACTICES**

HB 2 amends Education Code 11.1513 to change the requirement for posting of vacancies from 10 days to five days. HB 2 also requires an employment policy relating to daily rate of pay, which is found in DEC(LOCAL).

#### **DEA(LLEGAL)                      COMPENSATION AND BENEFITS: COMPENSATION PLAN**

The Increase in Basic Allotment and Maintenance of Salary sections have been deleted after HB 2 repealed those provisions. A section on Severance Pay has been added based on HB 762. Under TRS Surcharge for Rehired Retirees, the No Recovery of Costs subsection has been deleted pursuant to HB 2. The Temporary Exception subsection has been deleted as that provision has expired.

#### **DEAA(LLEGAL)                      COMPENSATION PLAN: INCENTIVES AND STIPENDS**

Extensive revisions throughout this policy reflect changes from HB 2.

#### **DEC(LLEGAL)                      COMPENSATION AND BENEFITS: LEAVES AND ABSENCES**

A subsection addressing the option for classroom teachers to use noncurrent use of Family Medical Leave has been added pursuant to HB 2. A section on Daily Rate of Pay has also been added pursuant to HB 2.

#### **DEC(LOCAL)                      COMPENSATION AND BENEFITS: LEAVES AND ABSENCES**

HB 2 prompted recommended revisions to include Daily Rate of Pay under the Definitions section, as well as a section regarding Concurrent Use of Paid Leave during Family and Medical Leave for classroom teachers.

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The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **DF(LEGAL)                      TERMINATION OF EMPLOYMENT**

SB 12 adds sanctions through the State Board for Educator Certification for encouraging a child to withhold evidence. SB 571 renumbered the provisions regarding the do-not-hire registry and expanded the misconduct included. SB 571 also changes the offenses requiring termination, which is reflected here. Based on SB 12, sections addressing Prohibition on DEI and Prohibited Classroom Instruction have also been included.

#### **DFBA(LEGAL)                      TERM CONTRACTS: SUSPENSION/TERMINATION DURING CONTRACT**

SB 571 renumbered the statute and changed timelines for principals to report misconduct to the superintendent.

#### **DFBB(LOCAL)                      TERM CONTRACTS: NONRENEWAL**

Based on SB 12, engaging or assigning diversity, equity, and inclusion duties, as well as instructional activities prohibited by law, are recommended for inclusion in the list of reasons a term contract employee may be nonrenewed. The item related to disability and the ability to perform the essential functions of the job has been amended for clarity.

#### **DFD(LEGAL)                      TERMINATION OF EMPLOYMENT: HEARINGS BEFORE HEARING EXAMINER**

A section on Dismissal of hearings before a hearing examiner has been included to reflect changes in HB 2.

#### **DFE(LEGAL)                      TERMINATION OF EMPLOYMENT: RESIGNATION**

Under Contract Abandonment, a subsection on Sanctions Prohibited has been included pursuant to HB 2. The Good Cause subsection has been removed as the rule it is based on conflicts with provisions in HB 2. Revisions in the Mitigating Factors section are due to rule changes found in 19 Administrative Code 249.17 that were published on May 18, 2025. Revisions in Required Report to SBEC, Investigation, and Report by Principal are due to SB 571.

#### **DG(LEGAL)                      EMPLOYEE RIGHTS AND PRIVILEGES**

In response to SB 11, new provisions are included to address the option of a board to adopt a policy designating a time for prayer and reading of the Bible or other religious text. The new law requires the board to take a vote on whether to permit this activity within six months of the legislation's effective date. Since the law was effective on September 1, the board would need to take a vote prior to March 1, 2026. [See also FNA(LEGAL), below.]

Also, a section on Right to Engage in Religious Speech or Prayer has been included pursuant to SB 965.

#### **DGA(LEGAL)                      EMPLOYEE RIGHTS AND PRIVILEGES: FREEDOM OF ASSOCIATION**

HB 2 tasks TEA with providing services for a classroom teacher and prohibits districts from interfering.

# Explanatory Notes

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#### DGBA(LEGAL)

#### PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE COMPLAINTS/GRIEVANCES

All of the revisions in this policy reflect applicable changes from SB 12. Substantially similar revisions are being made to the grievance policies at FNG, regarding student and parent complaints, and GF, regarding public complaints.

#### DGBA(LOCAL)

#### PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE COMPLAINTS/GRIEVANCES

All recommended revisions to this local policy on employee complaints stem from the applicable portions of SB 12.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### DGC(LEGAL)

#### EMPLOYEE RIGHTS AND PRIVILEGES: IMMUNITY

SB 920 necessitated a revision related to immunities under Administration of Medication. HB 6 led to the addition of the section on Immunity for Disciplinary Actions.

#### DH(LEGAL)

#### EMPLOYEE STANDARDS OF CONDUCT

Provisions regarding Duty to Report have always been in FFG(LEGAL) but have been duplicated here to ensure prominent placement and understanding. Sections on Retaliation Against Grievant and Social Transitioning have been included pursuant to SB 12. In the Low-THC Cannabis section, storage has been added pursuant to HB 46.

#### DH(LOCAL)

#### EMPLOYEE STANDARDS OF CONDUCT

The recommended revision to the text at Weapons Prohibited – Exceptions reflects changes under SB 706 regarding reciprocity with a handgun license from another state. Sections on Prohibited Classroom Instruction or Activities; Prohibited Diversity, Equity, and Inclusion Duties; and Social Transitioning are recommended for inclusion pursuant to SB 12. At Relationships with Students, the recommended revision addresses the requirement under SB 571 regarding notice of suspected misconduct by an educator or district service provider.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### DHB(LEGAL)

#### EMPLOYEE STANDARDS OF CONDUCT: REPORTS TO STATE BOARD FOR EDUCATOR CERTIFICATION

Substantial revisions throughout this code are required pursuant to SB 571. Revisions relating to Solicitation of a Romantic Relationship are due to rule changes at 19 Administrative Code 249.3.

#### DHC(LEGAL)

#### EMPLOYEE STANDARDS OF CONDUCT: REPORTS TO TEXAS EDUCATION AGENCY

Substantial revisions throughout reflect changes from SB 571.

# Explanatory Notes

## TASB Localized Policy Manual Update 126

### San Benito CISD

#### **DMA(LLEGAL)                      PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT**

Revisions at Cybersecurity are due to HB 150. A new section on Artificial Intelligence Training is included in accordance with HB 3512. A new section for Mathematics Achievement Academies is included to reflect changes in HB 2. Information relating to CPR has been included pursuant to SB 865.

#### **DP(LLEGAL)                      PERSONNEL POSITIONS**

Changes relating to school psychologists result from HB 2598. All other revisions are due to SB 571.

#### **EA(LLEGAL)                      INSTRUCTIONAL GOALS AND OBJECTIVES**

Revisions at College, Career, and Military Readiness Plans as well as at Website Posting are due to HB 2.

#### **EEP(LLEGAL)                      INSTRUCTIONAL ARRANGEMENTS: LESSON PLANS**

This new legal framework document contains the SB 12 legal requirements for Disclosure of Instructional Plans.

#### **EEP(LOCAL)                      INSTRUCTIONAL ARRANGEMENTS: LESSON PLANS**

This new local policy includes recommended language from SB 12 on instructional plans and course syllabi.

#### **EFA(LLEGAL)                      INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS**

A subsection on Notice of Entitlement to Review Materials has been added pursuant to SB 12. Provisions at Parent Request for Instructional Material Review, including Mandatory Review on Petition by Group of Parents, have been added based on a new rule at 19 Administrative Code 67.69.

#### **EFA(LOCAL)                      INSTRUCTIONAL RESOURCES: INSTRUCTIONAL MATERIALS**

In accordance with SB 12, a section on Parent Request for Instructional Material Review is recommended for inclusion. The policy requires the superintendent to develop administrative regulations to ensure that parents or guardians can request review of instructional materials individually or through a petition process with other parents.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **EFB(LLEGAL)                      INSTRUCTIONAL RESOURCES: LIBRARY MATERIALS**

The School Library section has been deleted based on the 5th Circuit decision in *Little v. Llano County* and new provisions in SB 13 related to removal of library materials during challenges. The remaining revisions regarding the procurement of library materials are also in response to SB 13.

#### **EHA(LLEGAL)                      CURRICULUM DESIGN: BASIC INSTRUCTIONAL PROGRAM**

Changes to Videotape or Recording to include "or contractor" are from SB 12.

# Explanatory Notes

## TASB Localized Policy Manual Update 126

### San Benito CISD

**EHAA(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)**

A subsection on Parent Consent within the Human Sexuality Instruction section has been added due to SB 12. A cross-reference to EEP(LEGAL) has been added at Scope and Sequence and Instructional Materials for clarity after SB 12 revisions.

**EHAC(LEGAL)                      BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)**

A change relating to substituting AP courses has been added at Personal Financial Literacy, pursuant to HB 27. Nutrition and Wellness information has also been included, based on SB 25.

**EHB(LEGAL)                      CURRICULUM DESIGN: SPECIAL PROGRAMS**

Removal of the definitions of dyslexia and related disorders and changes at Screening, Testing, and Identification and at Talking Book Program Notification are all based on HB 2.

**EHBA(LEGAL)                      SPECIAL PROGRAMS: SPECIAL EDUCATION**

HB 2 prompted new language related to specialized technical assistance at Interventions and Sanctions as well as the removal of a parenthetical at State-Supported Living Center referring to state schools.

**EHBAA(LEGAL)                      SPECIAL EDUCATION: IDENTIFICATION, EVALUATION, AND ELIGIBILITY**

SB 2 prompted the addition of a Students Not Enrolled in District section, which contains full and individual initial evaluation requirements. The language at Psychological Examinations was repealed by HB 2 and has been removed. A new section at Children with Visual Impairments and revisions at Eligibility and Reevaluations and at Visual and Auditory Impairments are also due to HB 2.

**EHBAB(LEGAL)                      SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM**

Language at Intellectual Disability and Developmental Delay Information has been added as a result of HB 1188. All other revisions have been made pursuant to HB 2.

**EHBAC(LEGAL)                      SPECIAL EDUCATION: STUDENTS IN NONDISTRICT PLACEMENT**

HB 2 prompted revisions at Residential Placement as well as at Grant for Community-Based Support Services.

**EHBAF(LEGAL)                      SPECIAL EDUCATION: VIDEO/AUDIO MONITORING**

The term "contractor" has been added at Parent Consent Not Required due to SB 12. The definition of "self-contained" has been deleted and that term has been replaced with "special educational classroom" throughout in accordance with HB 2. A definition of "special education classroom or other special education setting" has been added.

**EHBAF(LOCAL)                      SPECIAL EDUCATION: VIDEO/AUDIO MONITORING**

The enclosed revisions are recommended to update language regarding special education classrooms in accordance with HB 2 and to update the timeframe for reporting suspected misconduct or child abuse as required by SB 571.

# Explanatory Notes

## TASB Localized Policy Manual Update 126

### San Benito CISD

**EHBC(LLEGAL) SPECIAL PROGRAMS: COMPENSATORY SERVICES AND INTENSIVE PROGRAMS**

The Use subsection under Compensatory Education Allotment has been deleted due to HB 2, which repealed Education Code 48.104(k). The provision on Virtual School Network has also been deleted, as it was repealed by SB 569. Amendments at At-Risk Student are due to SB 991. The Accelerated Instruction Program section has been deleted due to the repeal of Education Code 28.006(g) and (g-1) by HB 2.

**EHBCA(LLEGAL) COMPENSATORY SERVICES AND INTENSIVE PROGRAMS: ACCELERATED INSTRUCTION**

HB 2 prompted the addition of language at High-Impact Tutoring Providers.

**EHBE(LLEGAL) SPECIAL PROGRAMS: BILINGUAL EDUCATION/ESL**

Revisions at Exceptions and Waivers under the Bilingual and ESL Programs section are due to HB 2.

**EHBF(LLEGAL) SPECIAL PROGRAMS: CAREER AND TECHNICAL EDUCATION**

Revisions at Certification Subsidy are due to HB 2. A section on Applied Sciences Pathway Program has been added pursuant to HB 20.

**EHBG(LLEGAL) SPECIAL PROGRAMS: PREKINDERGARTEN**

Revisions throughout are due to HB 2.

**EBBH(LLEGAL) SPECIAL PROGRAMS: OTHER SPECIAL POPULATIONS**

Revisions throughout are pursuant to HB 2.

**EBBK(LLEGAL) SPECIAL PROGRAMS: OTHER INSTRUCTIONAL INITIATIVES**

A section on Gifted and Talented Week has been added pursuant to HCR 64.

**EHDD(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT**

A note referencing the Texas Virtual School Network (TXVSN) has been removed pursuant to a repeal by SB 569. Language added at the FAST Program section is from HB 2, and other revisions to that section are due to SB 1786.

**EHDE(LLEGAL) ALTERNATIVE METHODS FOR EARNING CREDIT: DISTANCE LEARNING**

Substantial additions to this legal framework document have been made related to Virtual and Hybrid Courses due to SB 569. Provisions related to the TXVSN have been removed, also due to SB 569.

**EIA(LLEGAL) ACADEMIC ACHIEVEMENT: GRADING/PROGRESS REPORTS TO PARENTS**

SB 12 prompted amended language at Progress Reports and Conferences.

**EIA(LOCAL) ACADEMIC ACHIEVEMENT: GRADING/PROGRESS REPORTS TO PARENTS**

Recommended revisions reflect the SB 12 requirement that each parent of a student be afforded the opportunity for at least two in-person conferences with the student's teacher per year. At Academic Dishon-

# Explanatory Notes

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### San Benito CISD

esty, language is recommended that indicates the use of artificial intelligence without permission constitutes academic dishonesty.

#### **EIF(LLEGAL)                      ACADEMIC ACHIEVEMENT: GRADUATION**

SB 2314 prompted amendments at High School Diploma as well as an additional section on Direct Admissions Data Sharing Election. Revisions in the Endorsements section are due to HB 2.

#### **EK(LLEGAL)                      TESTING PROGRAMS**

Amended language at Benchmark Assessment Instruments is due to terminology changes found in SB 1418. College Preparation Assessments revisions were prompted by HB 2.

#### **EKB(LLEGAL)                      TESTING PROGRAMS: STATE ASSESSMENT**

Revisions at Accountability Testing are due to rule changes found at 19 Administrative Code 101.4002.

#### **EKC(LLEGAL)                      TESTING PROGRAMS: READING ASSESSMENT**

Substantial revisions throughout are due to HB 2.

#### **EKD(LLEGAL)                      TESTING PROGRAMS: MATHEMATICS ASSESSMENT**

The Mathematics Diagnosis section has been removed since Education Code 28.007 was repealed by HB 2. A section on Mathematics Instruments has been added based on the same bill.

#### **EL(LLEGAL)                      CAMPUS OR PROGRAM CHARTERS**

The Failure to Discharge or Refuse to Hire section has been amended based on SB 571.

#### **EMB(LLEGAL)                      MISCELLANEOUS INSTRUCTIONAL POLICIES: TEACHING ABOUT CONTROVERSIAL ISSUES**

Revisions throughout are due to SB 12.

#### **F(LLEGAL)                      STUDENTS**

The section F table of contents has been revised to update the subtopic name for policy code FOB from Out-of-School Suspension to Suspension since that code now houses provisions on in-school and out-of-school suspension. In addition, the subtopic for policy code FNCE has been updated from Personal Telecommunications/Electronic Devices to Personal Communication Devices/Electronic Devices.

#### **FA(LLEGAL)                      PARENT RIGHTS AND RESPONSIBILITIES**

A section on Right to Select School has been added pursuant to HB 2495. A statement prohibiting boards from adopting rules or policy regulating home schools has been added due to HB 2674. All other revisions have been made because of SB 12, including the addition of a Policy on Parental Engagement section. A district's policy on parental engagement must provide for an internet portal through which parents may submit comments to administrators and the board, require the board to prioritize public comments by presenting those comments at the beginning of the meeting, and require board meetings to be held outside of typical work hours.

#### **FA(LOCAL)                      PARENT RIGHTS AND RESPONSIBILITIES**

This new local policy is recommended for inclusion in the district's manual to address the SB 12 requirement to establish a parent portal on the district's website, through which parents may submit comments to administrators or the board.

# Explanatory Notes

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### San Benito CISD

#### **FD(LEGAL) ADMISSIONS**

A section on Parental Child Safety Placement has been added pursuant to SB 226. The section on Foreign Military Force Parent has been added due to HB 2757.

#### **FEA(LEGAL) ATTENDANCE: COMPULSORY ATTENDANCE**

Revisions and citation changes at Accelerated, Intervention, and Compensatory Programs are due to HB 2. Under Excused Absences for Compulsory Attendance Determinations, attending a released time course has been added pursuant to SB 1049. SB 207 made clear that Health-Care Appointments includes appointments with mental health professionals, which has been added. HB 367 added specific requirements relating to Serious or Life-Threatening Illness and the form that the district must use for this purpose.

#### **FEB(LEGAL) ATTENDANCE: ATTENDANCE ACCOUNTING**

A new section on Emergency or Crisis has been added pursuant to SB 569.

#### **FED(LEGAL) ATTENDANCE: ATTENDANCE ENFORCEMENT**

HB 4504 from the 2023 88th Regular Legislative Session necessitated an update to the Code of Criminal Procedure citation relating to expunction of records.

#### **FEF(LEGAL) ATTENDANCE: RELEASED TIME**

This new legal framework document reflects the requirements around released time courses in SB 1049.

#### **FEF(LOCAL) ATTENDANCE: RELEASED TIME**

This local policy is recommended for inclusion in the district's manual to reflect SB 1049 requirements regarding released time courses.

#### **FFA(LEGAL) STUDENT WELFARE: WELLNESS AND HEALTH SERVICES**

Substantial revisions throughout are due to SB 12.

#### **FFAC(LEGAL) WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT**

SB 9 permits employees, including nurses, to administer nonprescription medication to a student without receiving additional documentation from that student's health care provider if the parent consents. Revisions at Administering Medication reflect those changes. SB 1619 required adding a definition of epinephrine delivery system and replacing "epinephrine auto-injector" with "epinephrine delivery system" throughout the policy. New Concussion Response Policy and Academic Accommodations sections were added in response to SB 2398. A citation error has been corrected at Maintenance and Administration of Medication for Respiratory Distress.

#### **FFAC(LOCAL) WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT**

Revisions regarding prescription medication are requested by district administration. A recommended revision at Medication Provided by Parent has been made due to SB 920, which now allows school employees, including nurses, to administer nonprescription medication in accordance with legal requirements.

Provisions regarding nonprescription medication purchased by the district and administered on an emergency basis were requested by district administration.

At Epinephrine, references to "epinephrine auto-injector" have been updated to "epinephrine delivery system" in accordance with SB 1619.

# Explanatory Notes

## TASB Localized Policy Manual Update 126

### San Benito CISD

Campuses on which opioid antagonist medication shall be available were revised at the request of campus administration.

Provisions regarding medication for respiratory distress were requested by district administration.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **FFB(LEGAL)                      STUDENT WELFARE: CRISIS INTERVENTION**

A new item 6 at Threat Assessment and Safe and Supportive Schools Team has been added due to HB 2. Revisions to the General Team Composition subsection under Membership have been made pursuant to HB 6. All other revisions are due to HB 121.

#### **FFB(LOCAL)                      STUDENT WELFARE: CRISIS INTERVENTION**

As required by HB 2, a provision is recommended for inclusion addressing the required notification that must be provided to teaching staff when a threat is made against the campus.

#### **FFEA(LEGAL)                      COUNSELING AND MENTAL HEALTH: COUNSELING**

Additional text at Higher Education Counseling has been included due to HB 2. The citation adjustment at Automatic Admission is due to rule redesignation to 19 Administrative Code 78.2001.

#### **FFEB(LEGAL)                      COUNSELING AND MENTAL HEALTH: MENTAL HEALTH**

Changes have been made at Consent to Examinations, Tests, and Treatment and a cross-reference to materials regarding parental consent for psychological and psychiatric exams, tests, and treatment has been added in response to changes made by SB 12.

#### **FFF(LEGAL)                      STUDENT WELFARE: STUDENT SAFETY**

A section on Notice of Suspected Criminal Offense has been added due to SB 12. All other revisions and additions have been made pursuant to SB 571.

#### **FFF(LOCAL)                      STUDENT WELFARE: STUDENT SAFETY**

HB 2 prompted recommended revisions to this local policy regarding notifying a parent of a student with whom an employee or service provider is alleged to have engaged in misconduct.

#### **FFG(LEGAL)                      STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

Definition changes are due to HB 1106, HB 1151, and SB 571. Reports of suspected abuse or neglect must now be made within 24, rather than 48, hours pursuant to SB 571. SB 571 additionally defined the law enforcement agencies to which such a report may be made at Abuse and Neglect Involving School Personnel and Those Responsible for Care. A section on Civil Liability has been included due to HB 4623. Citation changes at SBEC Disciplinary Action have been made pursuant to SB 571. The new 24 hour reporting requirement from SB 571 is also reflected in the Reporting Policy section.

#### **FFG(LOCAL)                      STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

A recommended change at Reporting Child Abuse or Neglect reflects that SB 571 requires reporting within 24 hours of learning of the facts giving rise to suspicion of abuse or neglect of a child. The revision to item 1 at Making a Report also comes from SB 571.

# Explanatory Notes

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### San Benito CISD

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **FFH(LLEGAL)                      STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

A section on Civil Liability has been added pursuant to HB 4623.

#### **FL(LLEGAL)                      STUDENT RECORDS**

A section on Vital Statistics Records has been added due to changes in HB 229. Under Disclosure with Consent, a reference to FFA has been added for clarity in light of SB 12 requirements. SB 12 also prompted changes relating to Access by Parents. A new section on My Texas Future Admissions Data Sharing has been added to reflect changes in SB 2314. A section on Records Requests Under Education Savings Account Program has been added pursuant to SB 2.

#### **FM(LLEGAL)                      STUDENT ACTIVITIES**

A cross-reference to FFAC has been included to ensure clarity around the rules surrounding concussions from SB 2398. Revisions in Parental Notice and Consent are due to SB 12. SB 401 prompted additional information at Participation by Homeschooled Students.

**Please note:** Information and a survey was emailed to districts in July regarding homeschool student participation in UIL activities. Districts that responded they were opting out of permitting homeschool students to participate in UIL activities received a draft of FD(LOCAL) with that opt-out language; a cross reference to FD(LOCAL) was placed at FM(LOCAL) for those same districts. Please contact your policy consultant if you have questions.

#### **FNA(LLEGAL)                      STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT EXPRESSION**

The word "encouraged" has been deleted under Prayer at School Activities pursuant to SB 11. A section on Designated Time for Prayer and Religious Reading has been included in alignment with SB 11.

In response to SB 11, new provisions are included to address the option of a board to adopt a policy designating a time for prayer and reading of the Bible or other religious text. The new law requires the board to take a vote on whether to permit this activity within six months of the legislation's effective date. Since the law was effective on September 1, the board would need to take a vote prior to March 1, 2026.

#### **FNAB(LLEGAL)                      STUDENT EXPRESSION: USE OF SCHOOL FACILITIES FOR NONSCHOOL PURPOSES**

A section on Student Clubs has been added pursuant to SB 12.

#### **FNCD(LLEGAL)                      STUDENT CONDUCT: TOBACCO USE AND POSSESSION**

Revisions to this code are due to SB 2024.

#### **FNCE(LLEGAL)                      STUDENT CONDUCT: PERSONAL COMMUNICATION DEVICES/ELECTRONIC DEVICES**

Extensive revisions throughout are due to HB 1481. In addition, the subtopic for this policy code has been updated from Personal Telecommunications/Electronic Devices to Personal Communication Devices/Electronic Devices.

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### San Benito CISD

#### **FNCG(LLEGAL)                      STUDENT CONDUCT: WEAPONS**

SB 1596 repealed short-barrel firearms as a prohibited weapon in the Penal Code, so that provision has been deleted.

#### **FNG(LLEGAL)                      STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES**

A section on Notice to Teacher or Employee has been added pursuant to HB 2. The provisions at Disruption have been removed at this code but remain in BED(LLEGAL). All other revisions are due to SB 12.

#### **FNG(LOCAL)                      STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES**

Substantial revisions to this student and parent complaint policy are recommended to reflect requirements in SB 12 and other legal requirements reflected in the legal framework at this code.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **FO(LLEGAL)                      STUDENT DISCIPLINE**

Requirements relating to discipline for first-time vape offenses and information about parental involvement policies for school disciplinary placements have been added pursuant to HB 6. A section on Determination of Antisemitism has been added due to SB 326. Substantial revisions in the section on Campus Behavior Coordinators and the Parent Involvement Policy are due to HB 6. A section called No Restriction of Recess or Physical Activity has been added pursuant to SB 25. Inclusion of contractors in Video-tapes and Recordings is due to SB 12.

#### **FO(LOCAL)                      STUDENT DISCIPLINE**

Minor edits are recommended to the language regarding Video and Audio Monitoring that make such monitoring permissive and clarify what should happen when video and audio recording equipment is in use.

#### **FOA(LLEGAL)                      STUDENT DISCIPLINE: REMOVAL BY TEACHER OR BUS DRIVER**

Extensive revisions throughout this legal framework are due to HB 6.

#### **FOB(LLEGAL)                      STUDENT DISCIPLINE: SUSPENSION**

Revisions throughout are due to HB 6, including changes regarding both in- and out-of-school suspension, necessitating a change to the policy subtopic name.

#### **FOC(LLEGAL)                      STUDENT DISCIPLINE: PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING**

HB 1422 changed the victim age relating to the crime of voyeurism from younger than 14 to younger than 18. All other revisions are pursuant to HB 6.

#### **FOD(LLEGAL)                      STUDENT DISCIPLINE: EXPULSION**

The section on Consideration of Virtual Education as Alternative to Expulsion is included pursuant to SB 569. All other revisions are due to HB 6.

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### San Benito CISD

**FODA(LLEGAL)                      EXPULSION: JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM**

A citation adjustment has been made at Court-Ordered Placement after HB 6 repealed Education Code 37.007(d).

**FOE(LLEGAL)                      STUDENT DISCIPLINE: EMERGENCY AND ALTERNATIVE PLACEMENT**

A subsection called Single Incident has been added under Emergency Placements due to changes from HB 6.

**FOF(LLEGAL)                      STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES**

HB 6 amended Education Code 37.001(b-1), and a slight revision under ARD Committee Required has been made as a result.

**FP(LLEGAL)                      STUDENT FEES, FINES, AND CHARGES**

The section on TXVSN has been retitled Hybrid or Virtual Course with language revised in accordance with SB 569. Attorney general guidance regarding Authorized Fees has also been added.

**GBA(LLEGAL)                      PUBLIC INFORMATION PROGRAM: ACCESS TO PUBLIC INFORMATION**

In the Information That Must Be Disclosed section, a subsection on Personal Services Contract has been added pursuant to HB 3372. A citation at Student Victim Information has been revised based on SB 571. Employee Victims has been amended based on revisions in SB 2601. Language has been added at Cybersecurity Information pursuant to HB 3112. HB 150 Cyber Command revisions prompted language and citation changes in the Texas VIRT Information section. SB 1540 adds election officials to the list of individuals who have the option to restrict access to some personal information. Additional language is included in Board Member and Employee Personnel Information due to SB 370.

**GBAA(LLEGAL)                      ACCESS TO PUBLIC INFORMATION: REQUESTS FOR INFORMATION**

Changes throughout are due to HB 4219.

**GC(LLEGAL)                      PUBLIC NOTICES**

A section on Digital Newspaper has been added due to SB 1062.

**GF(LLEGAL)                      PUBLIC COMPLAINTS**

Revisions throughout are the result of SB 12.

**GF(LOCAL)                      PUBLIC COMPLAINTS**

All recommended revisions to this local policy on public complaints stem from the applicable portions of SB 12.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

**GKA(LLEGAL)                      COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES**

Additional language at Refusal of Entry or Ejection of Unauthorized Persons has been included pursuant to SB 2929.

# Explanatory Notes

## TASB Localized Policy Manual Update 126

### San Benito CISD

#### **GKA(LOCAL)**

#### **COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES**

Language regarding handguns is recommended for revision due to SB 706.

The [Legal Tips for Policy Development](#), available in the Policy Online® Governance and Management Library (TASB login required), describe common legal concerns and best practices specific to this policy's topic.

#### **GNB(LEGAL)**

#### **RELATIONS WITH EDUCATIONAL ENTITIES: REGIONAL EDUCATION SERVICE CENTERS**

The revisions relating to special education service group and dyslexia are due to HB 2.

#### **GRAA(LEGAL)**

#### **STATE AND LOCAL GOVERNMENTAL AUTHORITIES: LAW ENFORCEMENT AGENCIES**

Citation revisions are due to HB 6 and to correct a formatting issue.



## **(LOCAL) Policy Comparisons**

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes **moved text**.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes — as in an extensive rewrite — may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes make formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

### **Contact us:**

School Districts and Education Service Centers, call 800-580-7529 or email [policy.service@tasb.org](mailto:policy.service@tasb.org).

Community Colleges, call 800-580-1488 or email [colleges@tasb.org](mailto:colleges@tasb.org).

BOARD MEETINGS

BE  
(LOCAL)

**Meeting Place and Time**

Board meetings shall be held during a time that is outside of typical work hours. [See FA(LEGAL)]

The notice for a Board meeting shall reflect the date, time, and location of the meeting.

**Regular Meetings**

Regular meetings of the Board shall normally be held on the second Wednesday of each month at 5:30 p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.

**Special or Emergency Meetings**

The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board.

The Board President shall call an emergency meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.

**Agenda**

Deadline

The deadline for submitting items for inclusion on the agenda is the ~~fourth~~10th calendar day before regular meetings and the ~~third~~10th calendar day before special meetings.

Preparation

In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Board member may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member.

Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.

**Notice to Members**

Members of the Board shall be given notice of regular and special meetings at least ~~72 hours~~three business days prior to the scheduled ~~time~~date of the meeting and at least one hour prior to the time of an emergency meeting.

**Closed Meeting**

Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law.

The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]

**Order of Business**

The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.

**Rules of Order**

The Board shall observe the parliamentary procedures as found in *Robert's Rules of Order, Newly Revised*, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.

~~Voting~~ Record Vote

Voting on any item shall be ~~by voice~~ a record vote ~~or~~ by show of hands or roll call, as directed by the Board President. Any member may abstain from voting on an item, and a member's vote or failure to vote shall be recorded upon that member's request in the minutes. [See BDAA(LOCAL) for the Board President's voting rights]

Consent Agenda

When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

**Minutes**

Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary.

~~The official minutes of the Board shall be retained on file in the office of the Superintendent and shall be available for examination during regular office hours.~~ [See CPC regarding retention of records.]

**Discussions and Limitation**

Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board.

The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time

limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

**Limit on  
Participation**

Audience participation at a Board meeting is limited to the portion of the meeting designated to receive public comment in accordance with this policy. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

**Public Comment**

Public comment shall occur at the beginning of the meeting. [See FA]

Regular Meetings

At regular Board meetings, the Board shall permit public comment, regardless of whether the topic is an item on the agenda posted with notice of the meeting.

Special Meetings

At all other Board meetings, public comment shall be limited to items on the agenda posted with notice of the meeting.

Procedures

Individuals who wish to participate during the portion of the meeting designated for public comment shall sign up with the presiding officer or designee before the meeting begins as specified in the Board's procedures on public comment and shall indicate the agenda item or topic on which they wish to address the Board.

~~Public comment shall occur at the beginning of the meeting.~~

Except as permitted by this policy and the Board's procedures on public comment, an individual's comments to the Board shall not exceed five minutes per meeting.

Meeting  
Management

When necessary for effective meeting management or to accommodate large numbers of individuals wishing to address the Board, the presiding officer may ~~make adjustments to public comment procedures, including adjusting when public comment will occur during the meeting, reordering agenda items, deferring public comment on nonagenda items, continuing agenda items to a later meeting, providing expanded opportunity for public comment, or establishing an overall time limit for public comment and adjusting~~ adjust the time allotted to each speaker. However, no individual shall be given less than one minute to make comments.

Board's Response

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

**Complaints and  
Concerns**

The presiding officer or designee shall determine whether an individual addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the individual shall be referred to the appropriate policy to seek resolution:

- Employee complaints: DGBA
- Student or parent complaints: FNG
- Public complaints: GF

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any individual continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the individual removed from the meeting.

**Employment Assistance Prohibited**

No District employee shall assist a contractor or agent of the District or of any other school district in obtaining a new job if the employee knows, or has probable cause to believe, that the contractor or agent engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative file does not violate this prohibition.

No District contractor or agent shall assist an employee, contractor, or agent of the District or of any other school district in obtaining a new job if the contractor or agent knows, or has probable cause to believe, that the individual engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition.

[See also DC for prohibitions relating to employees.]

**Prohibited Classroom Instruction or Activities**

A District contractor is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB(LEGAL)]. Violation of this policy shall result in termination of the contract. A District contractor shall be permitted to appeal this action in accordance with GF(LOCAL).

**Prohibition on Diversity, Equity, and Inclusion**

A contract is subject to termination if the District contractor intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

A District contractor shall be permitted to appeal this action in accordance with GF(LOCAL).

[See BT(LEGAL)]

CONTRACTED SERVICES  
~~CRIMINAL HISTORY~~BACKGROUND CHECKS AND REQUIRED REPORT-  
ING

CJA  
(LOCAL)

**Emergencies**

In an emergency due to a health or safety concern, a reasonably unforeseeable situation, or other exigent circumstance, the District employee who is in charge of the facility shall be authorized to determine whether an employee of a contracting or subcontracting entity who does not have the required criminal history record information (CHRI) review or who has a disqualifying conviction will be permitted to enter a District facility.

If allowed to enter the facility, the employee of the contracting or subcontracting entity shall be accompanied by a District employee at all times.

The U.S. and Texas flags shall be prominently displayed in each classroom to which a student is assigned during the time that the pledges of allegiance to those flags are recited.

**Plan** The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.

**Coordinator** The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency in cybersecurity matters.

**Training** The Board delegates to the Superintendent the authority to:

1. Determine the cybersecurity training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the [Department of Information Resources Texas Cyber Command](#); and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.

**Security Breach and Cybersecurity Incident Notifications** Upon discovering or receiving notification of a breach of system security or a [security](#) [cybersecurity](#) incident, as defined by law, the District shall disclose the breach or incident to affected persons or entities [and provide any other notices](#) in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:

1. Written notice.
2. Email, if the District has email addresses for the affected persons.
3. Conspicuous posting on the District's websites.
4. Publication through broadcast media.

The District shall disclose a breach or incident involving sensitive, protected, or confidential student information as required by law.

**Training**

The Board delegates to the Superintendent the authority to:

1. Determine the artificial intelligence (AI) training program to be used in the District;
2. Verify and report compliance with training requirements in accordance with guidance from the Department of Information Resources; and
3. Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.

The District shall complete periodic audits to ensure compliance with the AI training requirements.

**Use in District**

Employees and students shall be permitted to explore AI and implement its use in and out of the classroom in accordance with policy and administrative regulations. The use of AI shall only be as a support tool to enhance student outcomes and shall never take the place of teacher and student decision-making. Any use of AI must comply with law, policy, and administrative regulations relating to student and employee privacy and data security.

A student shall only use AI tools with teacher permission and shall be expected to produce original work and properly credit sources, including AI tools used in creating the work. Students who use AI tools to deceptively harm, bully, or harass others shall be disciplined in accordance with the Student Code of Conduct and policy. [See EIA(LOCAL), FFH, FFI, and the FO series]

**Building Access  
Control**

Audits of building access control shall include weekly inspections of instructional facilities during school hours to certify all exterior doors are, by default, set to closed, latched, and locked status and cannot be opened from the outside without a key.

The Superintendent shall ensure that the findings of the weekly inspections are:

1. Reported to the District safety and security committee; and
2. Reported to the campus principal or lead administrator of the instructional facility to ensure awareness of any deficiencies identified.

The campus principal or lead administrator shall assign appropriate staff to take action to reduce the likelihood of similar deficiencies in the future.

The results of the weekly reports shall be kept for review as part of the required safety and security audit.

The District's building access control procedures shall not be interpreted as discouraging parents or guardians who have been properly verified as authorized visitors from visiting their student's campus. [See GKC]

**Designation and Use  
of Private Spaces**

The Board shall ensure that the Superintendent, or appropriate staff as determined by the Superintendent, designates private spaces in accordance with law.

The Superintendent shall develop administrative regulations to ensure compliance with law and policy regarding the use of private spaces in District facilities.

**Compliance with Law**

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

**Construction Contracts**

Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above ~~\$50,000~~ **the competitive purchasing threshold established in law**. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved.]

For construction contracts valued at or above ~~\$50,000~~ **\$50,000**, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LEGAL)]

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**Note:** For provisions regarding delegation of authority for construction contracts in the event of a catastrophe, emergency, or natural disaster affecting the District, see CH(LOCAL).

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**Change Orders**

Change orders permitted by law shall be approved by the Board or its designee prior to any changes being made in the approved plans or the actual construction of the facility.

**Project Administration**

All construction projects shall be administered by the Superintendent ~~or designee~~.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

**Final Payment**

The District shall not make final payments for construction or the supervision of construction until the work has been completed and the Board has accepted the work.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS  
CONFLICT OF INTEREST

DBD  
(LOCAL)

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**Note:** For conflicts of interest and gifts and gratuities related to federal grants and awards, see CB and CBB.

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~~Disclosure—~~  
~~General Disclosure —~~  
General Standard

An employee shall disclose to his or her immediate supervisor a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the District.

**Specific Disclosures**  
Substantial Interest

The Superintendent shall file an affidavit with the Board President disclosing a substantial interest, as defined by Local Government Code 171.002, in any business or real property that the Superintendent or any of his or her relatives in the first degree may have.

Any other employee who is in a position to affect a financial decision involving any business entity or real property in which the employee has a substantial interest, as defined by Local Government Code 171.002, shall file an affidavit with the Superintendent; however, the employee shall not be required to file an affidavit for the substantial interest of a relative.

Interest in Property

The Superintendent shall be required to file an affidavit disclosing interest in property in accordance with Government Code 553.002.

Annual Financial  
Management  
Report

The Superintendent, as the executive officer of the District, shall provide to the District in a timely manner information necessary for the District's annual financial management report.

[See BBFA]

**Gifts**

An employee shall not accept or solicit any gift, favor, service, or other benefit that could reasonably be construed to influence the employee's discharge of assigned duties and responsibilities. [See CAA, CB, and CBB]

**Endorsements**

An employee shall not recommend, endorse, or require students to purchase any product, material, or service in which the employee has a financial interest or that is sold by a company that employs or retains the District employee during nonschool hours. No employee shall require students to purchase a specific brand of school supplies if other brands are equal and suitable for the intended instructional purpose.

**Sales**

An employee shall not use his or her position with the District to attempt to sell products or services.

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS  
CONFLICT OF INTEREST

DBD  
(LOCAL)

**Nonschool  
Employment**

An employee shall disclose in writing to his or her immediate supervisor any outside employment that in any way creates a potential conflict of interest with the proper discharge of assigned duties and responsibilities or with the best interest of the District.

Private Tutoring

An employee shall disclose in writing to his or her immediate supervisor any private tutoring of District students for pay.

**Personal Services  
Performed by an  
Administrator**

An administrator, as defined in law, shall not receive any financial benefit for the performance of personal services except as permitted by and in accordance with law.

An administrator, other than a Superintendent or an assistant superintendent, who wishes to seek Board approval to perform personal services permitted by law shall submit that request to the Superintendent in accordance with administrative regulations.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

**Leave  
Administration**

The Superintendent shall develop administrative regulations addressing employee leaves and absences to implement the provisions of this policy.

**Definitions**

The term "immediate family" is defined as:

Immediate Family

1. Spouse.
2. Son or daughter, including a biological, adopted, or foster child, a son- or daughter-in-law, a stepchild, a legal ward, or a child for whom the employee stands *in loco parentis*.
3. Parent, stepparent, parent-in-law, or other individual who stands *in loco parentis* to the employee.
4. Sibling, stepsibling, and sibling-in-law.
5. Grandparent and grandchild.
6. Any person residing in the employee's household at the time of illness or death.

For purposes of the Family and Medical Leave Act (FMLA), the definitions of spouse, parent, son or daughter, and next of kin are found in DECA(LEGAL).

Family Emergency

The term "family emergency" shall be limited to disasters and life-threatening situations involving the employee or a member of the employee's immediate family.

Leave Day

A "leave day" for purposes of earning, using, or recording leave shall mean the number of hours per day equivalent to the employee's usual assignment, whether full-time or part-time.

School Year

A "school year" for purposes of earning, using, or recording leave shall mean the term of the employee's annual employment as set by the District for the employee's usual assignment, whether full-time or part-time.

Daily Rate of Pay

The "daily rate" of a contract employee, including a teacher, school counselor, or librarian, shall be computed by dividing the employee's annual salary by the number of duty days in the employee's contract year.

Catastrophic Illness  
or Injury

A catastrophic illness or injury is a severe condition or combination of conditions affecting the mental or physical health of the employee or a member of the employee's immediate family that requires the services of a licensed practitioner for a prolonged period of time and that forces the employee to exhaust all leave time earned by that employee and to lose compensation from the District. Such conditions typically require prolonged hospitalization or

recovery or are expected to result in disability or death. Conditions relating to pregnancy or childbirth shall be considered catastrophic if they meet the requirements of this paragraph.

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**Note:** For District contribution to employee insurance during leave, see CRD(LOCAL).

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**Availability**

The District shall make state personal leave and local leave for the current year available for use at the beginning of the school year.

**State Leave Proration**

If an employee separates from employment with the District before his or her last duty day of the school year or begins employment after the first duty day of the school year, state personal leave shall be prorated based on the actual time employed.

If an employee separates from employment before the last duty day of the school year, the employee's final paycheck shall be reduced for state personal leave the employee used beyond his or her pro rata entitlement for the school year.

**Medical Certification**

An employee shall submit medical certification of the need for leave if:

1. The employee is absent more than five consecutive workdays because of personal illness or illness in the immediate family;
2. The District requires medical certification due to a questionable pattern of absences or when deemed necessary by the supervisor or Superintendent; or
3. The employee requests FMLA leave for the employee's serious health condition; a serious health condition of the employee's spouse, parent, or child; or for military caregiver leave.

In each case, medical certification shall be made by a health-care provider as defined by the FMLA. [See DECA(LEGAL)]

**State Personal Leave**

The Board requires employees to differentiate the manner in which state personal leave is used.

**Nondiscretionary Use**

Nondiscretionary use of leave shall be for the same reasons and in the same manner as state sick leave accumulated before May 30, 1995. [See DEC(LEGAL)]

Nondiscretionary use includes leave related to the birth or placement of a child and taken within the first year after the child's birth, adoption, or foster placement.

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

**Discretionary Use**

Discretionary use of leave is at the individual employee's discretion, subject to limitations set out below.

*Request for  
Leave*

In deciding whether to approve or deny a request for discretionary use of state personal leave, the supervisor shall not seek or consider the reasons for which an employee requests to use leave. The supervisor shall, however, consider the duration of the requested absence in conjunction with the effect of the employee's absence on the educational program and District operations, as well as the availability of substitutes.

Discretionary use of state personal leave shall not exceed three consecutive workdays.

**Local Leave**

Each full-time employee shall earn five paid local leave days per school year in accordance with administrative regulations.

Local leave shall accumulate without limit.

Local leave shall be used according to the terms and conditions of state personal leave. [See State Personal Leave, above]

**Bereavement Leave**

An employee shall be granted three noncumulative days of bereavement leave upon the death of a member of the employee's immediate family. Such leave shall be taken with no loss of pay or other paid leave.

**Sick Leave Pool**

An employee who has exhausted all paid leave as well as any applicable compensatory time and who suffers from a catastrophic illness or injury may request the establishment of a sick leave pool, to which District employees may donate local leave for use by the eligible employee.

The pool shall cease to exist when the employee no longer needs leave for the purpose requested, uses the maximum number of days allowed under a pool, or exhausts all leave days donated to the sick leave pool.

The Superintendent shall develop regulations for the implementation of the sick leave pool that address the following:

1. Procedures to request the establishment of a sick leave pool;
2. The maximum number of days an employee may donate to a sick leave pool;
3. The maximum number of days per school year an eligible employee may receive from a sick leave pool; and
4. The return of unused days to donors.

Appeal

An employee may appeal a decision regarding the establishment or implementation of the District's sick leave pool in accordance with DGBA(LOCAL), beginning with the Superintendent or appropriate administrator.

**Mental Health Leave**

A District peace officer or a full-time District telecommunicator, as defined by law, who experiences a traumatic event in the scope of employment shall be granted a maximum of five days of mental health leave per traumatic event. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding mental health leave that address the following:

1. Circumstances or reasons under which an eligible employee may use mental health leave;
2. Procedures for requesting mental health leave and maintaining the anonymity of the requester;
3. The administrator authorized to approve requests for mental health leave; and
4. Other procedures deemed necessary for administering this provision.

**Quarantine Leave**

A District peace officer shall be granted quarantine leave when ordered by the local health authority or the peace officer's supervisor to quarantine or isolate due to possible or known exposure to a communicable disease while on duty. Such leave shall be provided in accordance with administrative regulations and shall not be deducted from the employee's pay or leave balance.

The Superintendent shall develop regulations regarding quarantine leave that address the following:

1. Continuation of all employment benefits and compensation for the duration of the leave;
2. Reimbursement for reasonable costs related to the quarantine; and
3. Other procedures deemed necessary for administering this provision.

**Line of Duty Illness  
or Injury Leave of  
Absence**

Following a leave of absence with full pay as required by law, the District shall extend the leave of absence for a police officer's line of duty illness or injury in accordance with medical certification and administrative regulations.

The extended leave of absence shall not exceed five workdays. The extended leave of absence shall be taken with no loss of pay. In accordance with law, following an extended leave of absence the police officer may use accumulated leave.

**Family and Medical Leave**

The District shall make FMLA leave available to employees in accordance with DECA(LEGAL) and the following provisions.

**Concurrent Use of Paid Leave**

FMLA leave shall run concurrently with applicable paid leave and compensatory time, as applicable, **except as provided below.**

**Note:—See DECA(LEGAL) for provisions addressing**

A teacher shall notify the appropriate administrator if they choose not to use paid leave concurrently with FMLA leave for an absence related to pregnancy or the birth or adoption of child.

**Twelve Month FMLA Exception Period**

For purposes of an employee's entitlement to FMLA leave, the 12-month period shall be measured backward from the date an employee uses FMLA leave.

**Combined Leave for Spouses**

When both spouses are employed by the District, the District shall limit FMLA leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, to a combined total of 12 weeks. The District shall limit military caregiver leave to a combined total of 26 weeks.

**Intermittent or Reduced Schedule Leave**

The District shall permit use of intermittent or reduced schedule FMLA leave for the care of a newborn child or for the adoption or placement of a child with the employee.

**Certification of Leave**

When an employee requests leave, the employee shall provide certification, in accordance with FMLA regulations, of the need for leave.

**Fitness-for-Duty Certification**

In accordance with administrative regulations, when an employee takes FMLA leave due to the employee's own serious health condition, the employee shall provide, before resuming work, a fitness-for-duty certification.

**Leave at the End of Semester**

When a teacher takes leave near the end of the semester, the District may require the teacher to continue leave until the end of the semester.

**Temporary Disability Leave**

Any full-time employee whose position requires educator certification by the State Board for Educator Certification or by the District shall be eligible for temporary disability leave. The maximum length of temporary disability leave shall be 180 calendar days. [See DBB(LOCAL) for temporary disability leave placement and DEC(LEGAL) for return to active duty.]

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

An employee's notification of need for extended absence due to the employee's own medical condition shall be forwarded to the Superintendent as a request for temporary disability leave.

Temporary disability leave shall apply after all paid leave and any applicable compensatory time are exhausted, and all shall run concurrently with FMLA leave.

**Workers'  
Compensation**

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**Note:** Workers' compensation is not a form of leave. The workers' compensation law does not require the continuation of the District's contribution to health insurance.

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An absence due to a work-related injury or illness shall be designated as FMLA leave, temporary disability leave, and/or assault leave, as applicable.

Paid Leave Offset

The District shall permit the option for paid leave offset in conjunction with workers' compensation income benefits. [See CRE]

**Court Appearances**

Absences due to compliance with a valid subpoena or for jury duty shall be fully compensated by the District and shall not be deducted from the employee's pay or leave balance.

**Payment for  
Accumulated Leave  
Upon Retirement**

The following leave provisions shall apply to state and local leave accumulated beginning on the original effective date of this program.

An employee who retires from the District shall be eligible for payment for accumulated state and local leave under the following conditions:

1. The employee is retiring under the Teacher Retirement System of Texas (TRS).
2. The employee's retirement is voluntary, i.e., the employee is not being discharged or nonrenewed.

The employee shall receive payment for each day of accumulated state and local leave at the employee's daily rate of pay at the time of retirement in accordance with administrative regulations and the following chart:

| <b>Years of Service<br/>with the District</b> | <b>Days Paid</b> |
|---|------------------|
| 15-19   | 20               |
| 20-24   | 25               |

COMPENSATION AND BENEFITS  
LEAVES AND ABSENCES

DEC  
(LOCAL)

| <b>Years of Service<br/>with the District</b> | <b>Days Paid</b> |
|---|------------------|
| 25 or more                                    | 30               |

If the employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.

If an employee who meets the criteria above dies prior to retiring, his or her family is eligible to receive payment for the deceased's unused state and local leave at the employee's daily rate of pay at the time of the employee's death, in accordance with administrative regulations and the chart above.

The rate established by the Board shall be in effect until the Board adopts a new rate. Any changes to the rate shall apply beginning with the school year following the adoption of the rate change.

**Reasons**

The recommendation to the Board and its decision not to renew a contract under this policy shall not be based on an employee's exercise of Constitutional rights or based unlawfully on an employee's race, color, religion, sex, gender, national origin, age, disability, or any other basis prohibited by law. Reasons for proposed nonrenewal of an employee's term contract shall be:

1. Deficiencies pointed out in observation reports, appraisals or evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Inability to maintain discipline in any situation in which the employee is responsible for the oversight and supervision of students.
5. Insubordination or failure to comply with official directives.
6. Failure to comply with Board policies or administrative regulations.
7. Excessive absences.
8. Conducting personal business during school hours when it results in neglect of duties.
9. Reduction in force because of financial exigency. [See DFFA]
10. Reduction in force because of a program change. [See DFFB]
11. The employee is not retained at a campus in accordance with the provisions of a campus turnaround plan. [See AIC]
12. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on District property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
13. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
14. Failure to meet the District's standards of professional conduct.
15. Failure to report any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime

involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]

16. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
17. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.
18. Disability, not otherwise protected by law, that prevents the employee from performing the essential functions of the job, [with or without reasonable accommodation](#).
19. Any activity, school-connected or otherwise, that, because of publicity given it, or knowledge of it among students, faculty, or the community, impairs or diminishes the employee's effectiveness in the District.
20. Any breach by the employee of an employment contract or any reason specified in the employee's employment contract.
21. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, or colleagues.
22. A significant lack of student progress attributable to the educator.
23. Behavior that presents a danger of physical harm to a student or to other individuals.
24. Assault on a person on District property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
25. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
26. Falsification of records or other documents related to the District's activities.
27. Falsification or omission of required information on an employment application.
28. Misrepresentation of facts to a supervisor or other District official in the conduct of District business.

29. Failure to fulfill requirements for state licensure or certification, including passing certification or licensing examinations required by state or federal law or by the District, for the employee's assignment.
30. Failure to maintain licensing and certification requirements, including the completion of required continuing education hours, for the employee's assignment.
31. Failure to complete certification or permit renewal requirements, or failure to fulfill the requirements of a deficiency plan, under an Emergency Permit or a Temporary Classroom Assignment Permit.
32. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.
33. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.
34. Engaging in or assigning to another individual, whether intentionally or knowingly, an instruction, guidance, activities, or programming prohibited by law. [See EMB]
35. Engaging in or assigning to another individual, whether intentionally or knowingly, diversity, equity, and inclusion duties prohibited by law.
- ~~34-36.~~ Any reason constituting good cause for terminating the contract during its term.

Recommendations  
from Administration

Administrative recommendations for renewal or proposed nonrenewal of term contracts shall be submitted to the assistant superintendent of administrative services. A recommendation for proposed nonrenewal shall be supported by any relevant documentation. The assistant superintendent of administrative services shall make recommendations for proposed nonrenewal to the Superintendent. The final decision on the administrative recommendation to the Board on each employee's contract rests with the Superintendent.

Superintendent's  
Recommendation

The Superintendent shall prepare lists of employees whose contracts are recommended for renewal or proposed nonrenewal by the Board. Supporting documentation, if any, and reasons for the recommendation shall be submitted for each employee recommended for proposed nonrenewal.

The Board shall consider such information, as appropriate, in support of recommendations for proposed nonrenewal and shall then act on all recommendations.

Notice of Proposed  
Nonrenewal

After the Board votes to propose nonrenewal, the Superintendent or designee shall deliver written notice of proposed nonrenewal in accordance with law.

If the notice of proposed nonrenewal does not contain a statement of the reason or all the reasons for the proposed action, and the employee requests a hearing, the District shall give the employee notice of all reasons for the proposed nonrenewal at a reasonable time before the hearing. The initial notice or any subsequent notice shall contain the hearing procedures.

**Request for Hearing**

If the employee desires a hearing after receiving the notice of proposed nonrenewal, the employee shall notify the Board in writing not later than the 15th day after the date the employee received the notice of proposed nonrenewal.

When a timely request for a hearing on a proposed nonrenewal is received by the presiding officer, the Board shall notify the employee whether the hearing will be conducted by the Board [see Hearing by the Board, below] or an attorney designated by the Board [see Hearing by an Attorney Designated by the Board, below].

In either case, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The employee shall be given notice of the hearing date as soon as it is set.

**Hearing by the Board**

Unless the employee requests that the hearing be open, the hearing shall be conducted in closed meeting with only the members of the Board, the employee, the Superintendent, their representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until called to present evidence. The employee and the administration may choose a representative. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

Hearing Procedures

The conduct of the hearing shall be under the presiding officer's control and shall generally follow the steps listed below:

1. After consultation with the parties, the presiding officer shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the administration's presentation, supported by such proof as it desires to offer.

3. The employee may cross-examine any witnesses for the administration.
4. The employee may then present such testimonial or documentary proof, as desired, to offer in rebuttal or general support of the contention that the contract be renewed.
5. The administration may cross-examine any witnesses for the employee and offer rebuttal to the testimony of the employee's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

**Board Decision**

The Board may consider only evidence presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the employee's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the employee by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

**Hearing by an  
Attorney Designated  
by the Board**

The hearing must be private unless the employee requests in writing that the hearing be public, except that the attorney may close the hearing to maintain decorum. If the employee does not request a public hearing, only the attorney designated by the Board, the employee, the Superintendent, their representatives, and witnesses shall be permitted to be in attendance, and witnesses may be excluded from the hearing until called to present evidence. The employee and the administration may choose a representative. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the control of the attorney designated by the Board and shall generally follow the steps listed at Hearing by the Board.

Not later than the 15th day after the completion of the hearing, the attorney shall provide to the Board a record of the hearing and his or her recommendation on renewal.

**Board Review**

The Board shall consider the record of the hearing and the attorney's recommendation at the first Board meeting for which notice can be posted, unless the parties agree in writing to a different date. The Board shall notify the employee of the meeting date as

soon as it is set. At the meeting, the Board shall allow each party an equal amount of time to present oral arguments. The Board shall notify the employee in writing of the Board's decision on renewal not later than the 15th day after the date of the meeting.

**No Hearing**

If the employee fails to request a hearing, the Board shall take the appropriate action and notify the employee in writing of that action not later than the 30th day after the date the notice of proposed nonrenewal was sent.

## Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

### Other Complaint Processes

Employee complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with DGBA after the relevant complaint process [has been followed](#):

1. Complaints alleging discrimination, including violations of Title IX (gender), Title VII (sex, race, color, religion, national origin), ADEA (age), or Section 504 (disability), shall be submitted in accordance with ~~the DIA series~~.
2. Complaints alleging certain forms of harassment, including harassment by a supervisor and violation of Title VII, shall be submitted in accordance with ~~the DIA series~~.
3. Complaints concerning retaliation ~~relating~~[related](#) to discrimination and harassment shall be submitted in accordance with ~~the DIA series~~.
4. Complaints concerning instructional resources shall be submitted in accordance with the EF series.
5. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
6. Complaints concerning the proposed nonrenewal of a term contract issued under Chapter 21 of the Education Code shall be submitted in accordance with DFBB.
7. Complaints concerning the proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Education Code during the contract term shall be submitted in accordance with DFAA, DFBA, or DFCA.

## Notice to Employees

The District shall inform employees of this policy through appropriate District publications [and on the District's website](#).

## ~~Guiding Principles~~ Informal Process

The Board encourages employees to discuss their concerns with their supervisor, principal, or other appropriate [campus or District administrator](#) who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

PERSONNEL-MANAGEMENT RELATIONS  
EMPLOYEE COMPLAINTS/GRIEVANCES

DGBA  
(LOCAL)

Direct  
Communication with  
Board Members  
~~Employees shall not  
be prohibited from  
communicating with  
a member of the  
Board regarding  
District operations  
Formal Process  
communication  
between an  
employee and a  
Board member  
would be  
inappropriate  
because of a  
pending hearing or  
appeal related to the  
employee~~  
Filing  
Deadlines

If an employee has engaged in the informal process in an attempt to resolve the complaint with the District and has not reached a resolution during the process, the employee must file a complaint within 15 business days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance.

All deadlines shall be strictly followed unless otherwise required by law or modified by mutual written consent.

An employee may initiate the formal process described below by timely filing a written complaint form.

~~Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.~~

~~The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.~~ The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

The complaint form shall be filed with the lowest level administrator who has the authority to remedy the alleged problem. In most circumstances, the employee shall file Level One complaints with the campus principal for any complaint on a matter related to a campus. For a complaint that arises on a matter that is unrelated to a campus, the complaint shall be filed with the appropriate District-level administrator.

If the subject matter of the complaint requires a Board decision, is a complaint about a Board member, or is a complaint about the Superintendent, the complaint shall be initiated at the Board level. A preliminary hearing to develop a record or recommendation for the Board may be conducted by an appropriate administrator.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

Option to Continue  
Informal Process

Even after initiating the formal complaint process, the employee is encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.

|  |   |
|--|---|
| Notice of Complaint  | A District employee against whom a complaint has been filed shall be provided notice of the complaint in accordance with administrative regulations. The employee shall have sufficient opportunity to submit a written response to the complaint that shall be included in the record of the complaint.  |
| Freedom from Retaliation                                     | Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint.   |
| Whistleblower Complaints                                     | Whistleblower complaints shall be filed within the time specified by law and may be made <del>to the Superintendent or designee</del> beginning at Level Two. Timelines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 calendar days of the initiation of the complaint.<br>[See DG]   |
| Complaints Against Supervisors                               | Complaints alleging a violation of law by a supervisor may be made to the Superintendent <del>or designee</del> . <del>Complaint forms</del> . <del>Complaints</del> alleging a violation of law by the Superintendent may be submitted directly to the Board or <del>Board's</del> designee.   |
| Direct Communication with Board Members                      | Employees shall not be prohibited from communicating with a member of the Board regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.   |
| General Provisions<br>Filing                                 | Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, <del>including email and fax</del> , or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three <del>business</del> days after the deadline. |
| Scheduling<br>Conferences<br>Hearings                        | The District shall make reasonable attempts to schedule <del>conferences</del> <del>hearings</del> at a mutually agreeable time. If the employee fails to appear at a scheduled <del>conference</del> <del>hearing</del> , the District may hold the <del>conference</del> <del>hearing</del> and issue a decision in the employee's absence.   |
| Response<br>At Levels One and Two,<br>"response"<br>Decision | A "decision" shall mean a written communication to the employee from the appropriate administrator. <del>Responses</del> that provides an explanation of the basis of the decision, an indication of each document that supports the decision, and any relief or redress to be  |

provided. A decision shall be issued on the merits of the concern raised in the complaint notwithstanding any procedural errors or the type of relief or redress requested.

The decision shall also include information regarding the filing of an appeal in accordance with this policy. After a hearing at Level Three, the decision shall include information on submitting an appeal to the commissioner.

A decision may be hand-delivered, sent by electronic communication to the employee's email address of record, or sent by U.S. Mail to the employee's mailing address of record. Mailed ~~responses~~ decisions shall be timely if they are postmarked by U.S. Mail on or before the deadline.

~~Days~~

~~"Days" shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is "day zero." The following business day is "day one."~~

~~Representative~~ Representative

"Representative" shall mean any person who or an organization that does not claim the right to strike and is designated by the employee to represent ~~him or her~~ the employee in the complaint process.

The employee may designate a representative through written notice to the District at any level of this process. The representative may participate in person or by telephone conference call. If the employee designates a representative with fewer than three ~~business~~ days' notice to the District before a scheduled ~~conference or~~ hearing, the District may reschedule the ~~conference or~~ hearing to a later date, if desired, in order to include the District's counsel. The District may be represented by counsel at any level of the process.

~~Consolidating~~  
~~Complaints~~

~~Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not file~~ To promote efficiency in addressing complaints, the appropriate administrator shall determine if separate or serial complaints arising from ~~any~~ an event or series of ~~events that have been or could have been addressed in a previous complaint.~~

~~When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.~~

~~Untimely Filings~~

~~All time limits shall be strictly followed unless modified by mutual written consent.~~

~~If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the~~

~~dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness~~ related events shall be consolidated.

|                               |   |
|-------------------------------|---|
| Costs Incurred                | Each party shall pay its own costs incurred in the course of the complaint.   |
| Complaint and Appeal Forms    | Complaints and appeals under this policy shall be submitted <del>in writing</del> on a form provided by the District.<br><br>Copies of any documents that support the complaint should be <del>attached to</del> included with the complaint form. If the employee does not have copies of these documents, <del>they</del> copies may be presented at the Level One <del>conference</del> hearing. After the Level One <del>conference, no new documents may be submitted by the employee unless the employee did not know the documents existed before the Level One conference</del> hearing, the employee may supplement the record with additional documents or include additional claims. |
| Record                        | A record of each complaint hearing shall be created and retained in accordance with this policy. The record shall include documents submitted by the employee who filed the complaint, documents determined relevant by District personnel, and the decision.   |
| Remand                        | A complaint or appeal form that is incomplete in any material aspect <del>may</del> shall be <del>dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.</del> re-filed, if at Level One, and remanded at all other levels in order to develop an adequate record of the complaint.<br><br>If an adequate record has not been developed, the appropriate administrator may remand the complaint to a lower level. The Board or Board committee may remand a complaint to a lower level if at the Board level of review an adequate record has not been developed.   |
| Assignment of Hearing Officer | When a District employee is the subject of a complaint, the hearing shall be conducted by an administrator who is in a supervisory or higher organizational role. The District employee who is the subject of the complaint shall recuse themselves from reviewing the complaint at any level in the process.   |
| Investigation                 | The District may conduct an investigation at any level in the complaint process. If the District and the employee mutually agree, all deadlines shall be suspended during an investigation.   |
| Audio Recording               | As provided by law, an employee shall be permitted to make an audio recording of a <del>conference or</del> hearing under this policy at which the substance of the employee's complaint is discussed. The  |

employee shall notify all attendees present that an audio recording is taking place.

### Complaint Levels

#### Level One

~~Complaint forms must be filed:~~

~~8. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and~~

~~9. With the lowest level administrator who has the authority to remedy the alleged problem.~~

~~In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.~~

~~If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.~~

~~If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.~~

~~The appropriate administrator shall investigate as necessary and schedule a conference with the employee within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.~~

~~Absent extenuating circumstances, the administrator shall provide the employee a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator~~At Level One, the appropriate hearing officer shall hold a hearing with the employee within 10 calendar days after receipt of the written complaint. The hearing officer may set reasonable time limits for the hearing.

The hearing officer shall provide the employee a decision within 20 calendar days following the hearing. In reaching a decision, the hearing officer may consider information provided with the complaint form and any other relevant documents or information the hearing officer believes will help resolve the complaint.

Level Two

If the employee did not receive the relief requested at Level One or if the time for a ~~response~~decision has expired, the employee may request a ~~conference with the Superintendent or designee~~hearing at Level Two to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~20 calendar days of the date of the ~~written~~ Level One ~~response~~decision or, if no ~~response was received,~~ within ~~ten~~decision has been communicated to the employee, within 20 calendar days of the Level One ~~response~~decision deadline.

After receiving notice of the appeal, the Level One ~~administrator-~~hearing officer shall prepare and forward a record of the Level One complaint to the Level Two ~~administrator.~~ ~~The employee may re-~~quest ~~hearing officer and provide~~ a copy of the Level One record to the employee.

The Level One record shall include:

1. The original complaint form and any attachments.
2. ~~All~~Any other documents submitted by the employee at Level One.
3. ~~The~~if the complaint is against a District employee, the written response of the District employee, if any.
- ~~3.4.~~ 4. The decision issued at Level One and any attachments.
- ~~4.5.~~ 5. All other documents relied upon by the Level One ~~administra-~~tor ~~hearing officer~~ in reaching the Level One decision.

The ~~Superintendent or designee shall schedule a conference~~ ~~within ten~~hearing officer shall hold a hearing within 10 calendar days after the appeal notice is filed. The ~~conference shall be limited to the issues and documents considered at Level One.~~ At the conference, the employee may provide information concerning any documents or information relied upon by the administration for the Level One decision. ~~The Superintendent or designee may set reasonable time limits for the conference~~hearing officer may set reasonable time limits for the hearing.

The ~~Superintendent or designee~~hearing officer shall provide the employee a ~~written response~~decision within ~~ten~~20 calendar days following the ~~conference.~~ ~~The written response shall set forth the basis of the decision~~hearing. In reaching a decision, the ~~Superintendent or designee~~hearing officer may consider the Level One record, any additional information provided ~~at~~prior to the Level Two ~~conference~~hearing, and any other relevant documents or informa-

- tion the ~~Superintendent or designee~~ hearing officer believes will help resolve the complaint.
- Recordings of the Level One and Level Two ~~conferences~~ hearings, if any, shall be maintained with the Level One and Level Two records.
- Level Three
- If the employee did not receive the relief requested at Level Two or if the time for a ~~response~~ decision has expired, the employee may appeal the decision to the Board.
- The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 20 calendar days of the date of the ~~written~~ Level Two ~~response~~ decision or, if no ~~response was received,~~ ~~within ten~~ decision has been communicated to the employee, within 20 calendar days of the Level Two ~~response~~ decision deadline.
- ~~The Superintendent or designee shall inform the employee of the date, time, and place of the Board~~ Unless the Board delegates a committee in accordance with law, the Board shall hear the appeal of the Level Two decision.
- After receiving notice of the appeal, the Board or Board committee shall hold a meeting to discuss the complaint no later than 60 calendar days after the date on which the Level Two decision was made.
- The Superintendent shall inform the employee whether the Board or a Board committee will hear the appeal and of the date, time, and place of the meeting at which the complaint will be on the agenda for presentation to the Board or Board committee.
- ~~The Superintendent or designee~~ At least five business days before the Board or Board committee meeting, the Superintendent shall provide the employee a description of any information the Board intends to rely on that is not contained in the record created at the previous hearing levels, including any preliminary hearing.
- The Superintendent shall provide the Board the record of the Level Two appeal. The employee may request a copy of the Level Two record.
- The Level Two record shall include:
1. The Level One record.
  2. The notice of appeal from Level One to Level Two.
  3. ~~The written response~~ Any other documents submitted by the employee at Level Two.
  - 3.4. The decision issued at Level Two and any attachments.

4.5. All other documents relied upon by the administration in reaching the Level Two decision.

~~The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the employee notice of the nature of the evidence at least three days before the hearing.~~

~~The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]~~

The employee may request that the complaint be heard in open or closed meeting. The District shall honor that request unless the Texas Open Meetings Act or other applicable law requires otherwise. [See BE]

At the meeting, the presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the employee and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. ~~The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels. members.~~

In addition to any other record of the ~~Board~~ meeting required by law, the Board or Board committee shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the employee or the employee's representative, any presentation from the administration, and questions from ~~the Board~~ members with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board or Board committee shall then consider the complaint. It ~~may give notice of its~~ shall make a decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. ~~If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two~~ no later than 30 calendar days after the date of the Board or Board committee meeting at which the complaint was presented. The employee shall be provided a decision in accordance with this policy and state law.

Each District employee shall perform his or her duties in accordance with state and federal law, District policy, and ethical standards. The District holds all employees accountable to the Educators' Code of Ethics. [See DH(EXHIBIT)]

Each District employee shall recognize and respect the rights of students, parents, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the District.

An employee wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

**Violations of Standards of Conduct**

Each employee shall comply with the standards of conduct set out in this policy and with any other policies, regulations, and guidelines that impose duties, requirements, or standards attendant to his or her status as a District employee. Violation of any policies, regulations, or guidelines, including intentionally making a false claim, offering a false statement, or refusing to cooperate with a District investigation, may result in disciplinary action, including termination of employment. [See DCD, [DCE](#), and DF series]

**Weapons Prohibited**

The District prohibits the use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on District property at all times.

Exceptions

No violation of this policy occurs when:

1. Use or possession of a firearm by a specific employee is authorized by Board action [see the CKE series];
2. A District employee who holds a ~~Texas~~ handgun license [in accordance with state law](#) stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, provided the handgun or other firearm is not in plain view; or
3. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

**Electronic Communication**

Use with Students

A certified employee, licensed employee, or any other employee designated in writing by the Superintendent or a campus principal may use electronic communication, as this term is defined by law, with currently enrolled students only about matters within the scope of the employee's professional responsibilities.

Unless an exception has been made in accordance with the employee handbook or other administrative regulations, an employee

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(LOCAL)

shall not use a personal electronic communication platform, application, or account to communicate with currently enrolled students.

Unless authorized above, all other employees are prohibited from using electronic communication directly with students who are currently enrolled in the District. The employee handbook or other administrative regulations shall further detail:

1. Exceptions for family and social relationships;
2. The circumstances under which an employee may use text messaging to communicate with individual students or student groups;
3. Hours of the day during which electronic communication is discouraged or prohibited; and
4. Other matters deemed appropriate by the Superintendent.

In accordance with ethical standards applicable to all District employees [see DH(EXHIBIT)], an employee shall be prohibited from using electronic communications in a manner that constitutes prohibited harassment or abuse of a District student; adversely affects the student's learning, mental health, or safety; includes threats of violence against the student; reveals confidential information about the student; or constitutes an inappropriate communication with a student, as described in the Educators' Code of Ethics.

An employee shall have no expectation of privacy in electronic communications with students. Each employee shall comply with the District's requirements for records retention and destruction to the extent those requirements apply to electronic communication. [See CPC]

Personal Use

All employees shall be held to the same professional standards in their public use of electronic communication as for any other public conduct. If an employee's use of electronic communication violates state or federal law or District policy, or interferes with the employee's ability to effectively perform his or her job duties, the employee is subject to disciplinary action, up to and including termination of employment.

Reporting Improper Communication

In accordance with administrative regulations, an employee shall notify his or her supervisor when a student engages in improper electronic communication with the employee.

Disclosing Personal Information

An employee shall not be required to disclose his or her personal email address or personal phone number to a student.

**Prohibited Classroom Instruction or Activities**

An employee is prohibited from intentionally or knowingly engaging in or assigning to another individual instruction, guidance, activities, or programming prohibited by law [see EMB].

**Prohibited Diversity, Equity, and Inclusion Duties**

An employee shall be subject to disciplinary action, including termination of employment, if the employee, intentionally or knowingly:

- Engages in diversity, equity, and inclusion (DEI) duties.
- Assigns to another individual DEI duties.

[See BT(LEGAL)]

**Social Transitioning**

An employee shall be prohibited from assisting a District student with social transitioning, as the term is defined in law. This prohibition includes providing any information to a District student about social transitioning or guidelines intended to assist a District student with social transitioning.

**Safety Requirements**

Each employee shall adhere to District safety rules and regulations and shall report unsafe conditions or practices to the appropriate supervisor.

**Harassment or Abuse**

An employee shall not engage in prohibited harassment, including sexual harassment, of:

1. Other employees. [See DIA]
2. Students. [See FFH; see FFG regarding child abuse and neglect.]

While acting in the course of employment, an employee shall not engage in prohibited harassment, including sexual harassment, of other persons, including Board members, vendors, contractors, volunteers, or parents.

An employee shall report child abuse or neglect as required by law. [See FFG]

**Relationships with Students**

An employee shall not form romantic or other inappropriate social relationships with students. Any sexual relationship between a student and a District employee is always prohibited, even if consensual. [See FFH]

As required by law, the District shall notify the parent of a student with whom ~~an educator~~ a District employee or person acting as a service provider for the District is alleged to have engaged in certain misconduct. [See FFF]

[See FFF for parent notification requirements and DHB and DHC for reporting requirements.]

EMPLOYEE STANDARDS OF CONDUCT

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(LOCAL)

**Tobacco and  
Nicotine Products  
and E-Cigarettes**

An employee is prohibited from possessing or using any type of tobacco product, e-cigarette, or any other electronic vaporizing device while on school property, in a District vehicle, or while attending an off-campus school-related activity. An employee is also prohibited from possessing or using any type of nicotine product, including nicotine pouches, regardless of whether the product contains tobacco, while on District property, in a District vehicle, or while attending an off-campus school-related activity.

An employee's supervisor is authorized to approve an exception to this policy for a smoking cessation product.

**Alcohol and Drugs /  
Notice of Drug-Free  
Workplace**

As a condition of employment, an employee shall abide by the terms of the following drug-free workplace provisions. An employee shall notify the Superintendent in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace in accordance with Arrests, Indictments, Convictions, and Other Adjudications, below.

An employee shall not manufacture, distribute, dispense, possess, use, or be under the influence of any of the following substances during working hours while on District property or at school-related activities during or outside of usual working hours:

1. Any controlled substance or dangerous drug as defined by law, including but not limited to marijuana, any narcotic drug, hallucinogen, stimulant, depressant, amphetamine, or barbiturate.
2. Alcohol or any alcoholic beverage.
3. Any abusable glue, aerosol paint, or any other chemical substance for inhalation.
4. Any other intoxicant or mood-changing, mind-altering, or behavior-altering drug.

An employee need not be legally intoxicated to be considered "under the influence" of a controlled substance.

Exceptions

It shall not be considered a violation of this policy if the employee:

1. Manufactures, possesses, or dispenses a substance listed above as part of the employee's job responsibilities;
2. Uses or possesses a controlled substance or drug authorized by a licensed physician prescribed for the employee's personal use; or

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3. Possesses a controlled substance or drug that a licensed physician has prescribed for the employee's child or other individual for whom the employee is a legal guardian.

Sanctions

An employee who violates these drug-free workplace provisions shall be subject to disciplinary sanctions. Sanctions may include:

1. Referral to drug and alcohol counseling or rehabilitation programs;
2. Referral to employee assistance programs;
3. Termination from employment with the District; and
4. Referral to appropriate law enforcement officials for prosecution.

Notice

Employees shall receive a copy of this policy.

**Arrests, Indictments, Convictions, and Other Adjudications**

An employee shall notify his or her principal or immediate supervisor within three calendar days of any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

1. Crimes involving school property or funds;
2. Crimes involving attempt by fraudulent or unauthorized means to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
3. Crimes that occur wholly or in part on school property or at a school-sponsored activity;
4. Class A and B misdemeanors;
5. Misdemeanor driving while intoxicated (DWI) or under the influence (DUI); or
6. Crimes involving moral turpitude, which include:
  - Dishonesty; fraud; deceit; theft; misrepresentation;
  - Deliberate violence;
  - Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
  - Felony possession or conspiracy to possess, or any misdemeanor or felony transfer, sale, distribution, or conspiracy to transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;

EMPLOYEE STANDARDS OF CONDUCT

DH  
(LOCAL)

- Felony driving while intoxicated (DWI); or
- Acts constituting abuse or neglect under the Texas Family Code.

**Dress and Grooming** An employee's dress and grooming shall be clean, neat, in a manner appropriate for his or her assignment, and in accordance with any additional standards established by his or her supervisor and approved by the Superintendent.

**Audio and Video Recording Devices** An employee shall not audio or video record a parent, community member, or District employee without the knowledge of the individual being recorded. The recording party shall provide a copy of the recording to the individual being recorded upon written request. Release of the recording shall be subject to Board policy and state and federal confidentiality laws, including, but not limited to, the Texas Public Information Act and the Family Educational Rights and Privacy Act (FERPA). The audio or video recording of students shall be in accordance with Board policy FL. Uses of audio or video recordings shall be in compliance with Board policy and state and federal laws. The audio recordings of employee complaint conferences shall be in accordance with law and Board policy. [See DGBA]

An employee who is the subject of or a witness to a matter being investigated by District personnel or its agents shall be prohibited from electronically recording an authorized investigative interview conducted by District personnel or its agents. An employee may request that administration staff conducting the interview record the investigative interview. The District shall maintain custody of the recorded statement in accordance with the District's records retention policy and keep the recording confidential to the extent allowed by law. Upon written request, the employee may be provided access to the interview recording. Release of this information by an employee is subject to Government Code Section 552.023, prohibiting dissemination of the recording to unauthorized third parties.

Violation of Audio and Video Recording Policy

Violation of the audio and video recording policy shall result in disciplinary action, including a reduction in an evaluation.

INSTRUCTIONAL ARRANGEMENTS  
LESSON PLANS

EEP  
(LOCAL)

**Instructional Plan  
and Course Syllabus**

Prior to the beginning of each semester, each teacher shall provide a copy of the teacher's instructional plan or course syllabus for each class for which the teacher provides instruction.

The teacher shall provide this information to the District administration and the parent of each student enrolled in the teacher's class. Additional copies of the instructional plan or course syllabus shall be made available to a parent of a student enrolled upon that parent's request.

District Website

The Superintendent shall develop administrative procedures for the posting of the instructional plans and course syllabi for each class offered in the District on the District's website.

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**Note:** For information related to the accounting of instructional materials, as this term is defined by state law and rule, see CMD.

For information related to the selection process of library materials, see EFB.

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The District shall provide instructional materials designed to teach the Texas Essential Knowledge and Skills and further the District's educational mission. Although the Superintendent shall ensure that professional staff select instructional materials in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

**Objectives**

In this policy, "instructional materials" may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District's educational program.

**Selection**

Instructional materials that are textbooks and related supplemental materials, which may include items from the list of resources adopted by the State Board of Education, shall be chosen in accordance with administrative regulations and the objectives above.

The Board shall rely on District professional staff to select and acquire instructional materials that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. Present various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.

District professional staff may select additional instructional materials in accordance with administrative regulations and the criteria above.

Administrators, teachers, other District personnel, parents, and community members, as appropriate, may recommend instructional materials for selection. Gifts of instructional materials shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).

Selection of instructional materials is an ongoing process that includes the removal of materials no longer appropriate and the periodic replacement or repair of materials that still have educational value.

**Parent Request for Instructional Material Review**

The Superintendent shall develop administrative regulations to ensure compliance with state law and rules that a parent or guardian of a District student may request an instructional materials review for a subject area in the grade level in which their student is enrolled on the basis of the following:

1. The material is not aligned with District-adopted materials; or
2. The material does not have the appropriate rigor for the grade level for the subject area in which the instructional material is used.

The regulations shall also address procedures for submitting a parent petition to review instructional materials, the appeal process if a petition for review is denied, criteria for reviewing any appeal, and timelines for each step in the process.

**Reconsideration of Instructional Materials**

A District employee or a parent or guardian of a District student may request reconsideration of instructional material used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.

**Guiding Principles**

The following principles shall guide the Board and staff in responding to a request for reconsideration of instructional materials:

1. A complainant may raise an objection to an instructional material used in a school's educational program, despite the fact that the professional staff selecting the materials were qualified to make the selection, followed the proper procedure, and adhered to the objectives for instructional materials set out in this policy.
2. A parent's ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.

INSTRUCTIONAL RESOURCES  
INSTRUCTIONAL MATERIALS

EFA  
(LOCAL)

3. Access to a challenged material shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

The major criterion for the final decision on challenged instructional materials is the appropriateness of the material for its intended educational use. No challenged instructional material shall be removed solely because of the ideas expressed therein.

Informal  
Reconsideration

When the District or a campus receives an objection to the appropriateness of an instructional material, the appropriate administrator shall try to resolve the matter informally. The administrator shall explain the selection process and discuss the intended educational purpose for the instructional material. If appropriate, the administrator may offer a concerned parent an alternative instructional material to be used by that parent's child in place of the challenged material.

If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional material.

Formal Request for  
Reconsideration

A complainant shall make any formal request to reconsider an instructional material on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.

The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged material with students or is familiar with the challenged material's content. Other members of the committee may include District-level staff, secondary-level students, parents, and any other appropriate individuals.

All members of the committee shall review the challenged instructional material in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged material conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.

*Frequency of  
Review*

After an instructional material has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection process.

Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]

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**Note:** Unless otherwise noted, the terms “video recording,” “video surveillance,” and “video monitoring” shall also include any associated audio recordings. In addition, the term “classroom” shall also include other special education settings subject to video and audio recording required by law.

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To promote student safety, the District shall comply with requests for video and audio monitoring of certain ~~self-contained~~ special education classrooms as required by law. Regular or continual monitoring of video recordings shall be prohibited. Video recordings shall not be used for teacher evaluation or monitoring or for any purpose other than the promotion of student safety.

The ~~director of special education~~ director of special education is responsible for coordinating the provision of equipment to campuses in compliance with the law.

The Superintendent shall ensure that administrative regulations are developed to implement this policy.

### Requests

For Following Year

A parent of a student receiving special education services and whose placement for the following school year will be in a ~~self-contained~~ special education classroom eligible for video surveillance may request in writing that a video camera be placed in the classroom by the end of the current school year or by the ~~tenth~~ 10th business day after the student’s admission, review, and dismissal (ARD) committee determines the student’s placement, whichever is later. If such a request is made, the campus shall begin operation of the camera by the deadlines in law.

For Current Year

Written requests from a parent, assistant principal, principal, staff member, or the Board shall be submitted and processed in accordance with the procedures in law.

Response

As required by law, the District shall provide a response to the requester not later than the seventh business day after receipt of the request.

### Notice

Before a camera is activated, the principal shall provide advance written notice to staff on the campus and to parents of the students assigned to or engaging in school activities in the classroom that video and audio surveillance will be conducted in the classroom.

### Installation and Operation

The classroom subject to the request shall begin operation of video surveillance not later than the time frames required in law, except when the District is granted an extension of time.

When the District has installed video cameras in a classroom as required by law, the District shall operate the cameras during the instructional day at all times when one or more students are in the classroom. For purposes of this policy, the instructional day shall be defined as the portion of a school day during which instruction is taking place in the classroom.

For the school year in which a campus receives a request for video and audio surveillance, the campus shall continue to operate and maintain any video cameras placed in the classroom for as long as the classroom continues to satisfy the requirements in Education Code 29.022(a). However, the campus may discontinue operation of the video camera during the year if the requester withdraws the request in writing and no request is submitted to continue the surveillance. Before a camera is deactivated, the principal shall provide advance written notice to staff on the campus and to parents of the students assigned to or engaging in school activities in the classroom that video and audio surveillance will be discontinued in the classroom and of the opportunity to request continued video and audio surveillance.

Video cameras must be capable of recording video and audio of all areas of the classroom, including a room attached to the classroom used for time out as defined by law. No visual monitoring, other than incidental coverage, shall be conducted of the inside of a bathroom or other area used for changing a student's clothes.

The District shall post notice at the entrance to a classroom in which video cameras are placed stating that video and audio surveillance is conducted in that classroom.

**Retention of Recordings**

Video recordings shall be retained for at least three months after the date of the recording but may be retained for a longer period in accordance with the District's records management program, or as required by law. [See CPC]

**Confidentiality of Recordings**

Video recordings made in accordance with this policy shall be confidential and shall only be released or viewed by the individuals and in the limited circumstances permitted by law. The following individuals shall have authority to view video recordings to the extent permitted by the Family Educational Rights and Privacy Act (FERPA):

1. A District employee or a parent of a student who is involved in an alleged incident documented by a recording and reported to the District;
2. Appropriate Department of Family and Protective Services (DFPS) personnel as part of an investigation of alleged abuse or neglect of a child;

3. A peace officer, school nurse, District administrator trained in de-escalation and restraint techniques, or human resource staff member in response to a report of an alleged incident or an investigation of an employee or a report of alleged abuse committed by a student; and
4. Appropriate Texas Education Agency or State Board for Educator Certification personnel or their agents as part of an investigation.

For purposes of this policy, the term “human resource staff member” shall include the Superintendent, a principal, an assistant principal or other campus administrator, and any supervisory position within the District’s human resources office. If an individual listed in items ~~2-42-4~~, above, believes that a recording shows a violation of District policy or campus procedures, the individual may allow access to the recording by appropriate legal and human resources personnel designated by the District for the purpose of determining whether a policy or procedure has been violated.

Any person who suspects that child abuse or neglect has occurred shall report this suspicion as required by law and District policy.  
[See FFG]

#### Reporting an Incident

A person alleging that an incident, as defined by law, has occurred in a classroom in which video surveillance is conducted shall file a report on the form provided by the District with the principal as soon as possible after the person suspects the alleged incident. If possible, an incident report form shall be filed within ~~48~~24 hours of the facts giving rise to the allegation. The principal shall promptly view, or direct an authorized individual to view, the video surveillance footage to identify the relevant portion of the recording. No later than ~~ten District business days~~10 District business days after the report is filed, the principal or designee shall respond by notifying the person whether the alleged incident was recorded in the District’s video surveillance footage and shall initiate other steps as required by law, District policy, or local procedures.

#### Complaints

Complaints related to video and audio recordings under this policy shall be filed in accordance with DGBA, FNG, or GF, as applicable. A complainant who is dissatisfied with the outcome of the District’s complaint process may appeal in writing to the commissioner of education in accordance with Education Code 7.057 and 19 Administrative Code 103.1303. A parent, staff member, or District administrator may request an expedited review in accordance with 19 Administrative Code 103.1303.

**Relation to Essential Knowledge and Skills**

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.

**Guidelines for Grading**

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

**Progress Reporting**

The District shall issue grade reports/report cards every ~~nine~~nine weeks on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.

**Interim Reports**

Interim progress reports shall be issued for all students after the ~~third week and the sixth~~third week and the sixth week of each grading period. Supplemental progress reports may be issued at the teacher's discretion.

**Conferences**

~~In addition to conferences scheduled on the campus calendar,~~Each year, the District shall provide at least two opportunities for in-person conferences between each parent and the student's teacher. Additional conferences may be requested by a teacher or parent as needed.

**Academic Dishonesty**

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, the use of artificial intelligence to complete an assignment in part or in whole unless approved by the classroom teacher [see CQD], and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or

information from students, or the use of an artificial intelligence de-  
tection tool selected by the District.

PARENT RIGHTS AND RESPONSIBILITIES

FA  
(LOCAL)

**Parent Portal**

The District shall establish a parent portal on the District's website through which parents may submit comments to campus administrators, District administrators, and the Board.

The Superintendent shall develop administrative regulations related to the portal, including placement on the District or campus websites and how campus or District administrators are to address comments received from parents through the portal.

**Release from School**

A student shall not be released from school at times other than regular dismissal hours except with the permission of the principal of the school. The teacher shall determine that such permission has been granted before allowing the student to leave.

Exception for  
Released Time  
Course

For purposes of this policy, a “released time course” shall have the same definition as provided in law.

A student shall be permitted to attend a released time course in accordance with the following requirements:

1. The parent or guardian has provided written consent for the student to attend the released time course;
2. The private entity offering the released time course maintains attendance records and will make those records available to the District;
3. The private entity, parent or guardian, or student assumes responsibility for transportation, including transportation for a student with a disability, to and from the location at which the released course is offered;
4. The private entity assumes liability for the student enrolled in the released time course while the student is under the private entity’s care; and
5. The student is responsible for any school work and assignments issued during the student’s absence from the District.

The District shall be prohibited from using District funds, excluding de minimis costs, to facilitate the student attending a released time course.

A private entity shall be prohibited from offering the released time course on District property unless the use is in accordance with policy GKD.

The District shall not interfere with a parent’s or guardian’s ability to request or access a released time course for the student.

No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type, except as authorized by this or other District policy.

**Medication Provided by Parent**

The Superintendent shall designate the employees who are authorized to administer medication that has been provided by a student's parent. An authorized employee is permitted to administer the following medication in accordance with administrative regulations:

- ~~1. Prescription medication in accordance with legal requirements when the medication is obtained from a U.S. pharmacy.~~
1. ~~Nonprescription medication, upon a parent's written request, when properly labeled and in the original container and prescribed by a physician licensed to practice medicine in the state of Texas.~~
2. Nonprescription medication in accordance with legal requirements.
3. Herbal substances or dietary supplements provided by the parent and only if required by the individualized education program or Section 504 plan for a student with disabilities.

**Medication Provided by District**

Except as required by law and provided by this policy, the District shall not purchase medication to administer to a student.

Emergency Basis

The District shall purchase certain nonprescription medications to administer to students only on an emergency basis and in accordance with:

1. Protocols established by the District's medical adviser who must be licensed to practice medicine in the state of Texas; and
2. Parental consent given on the emergency treatment form.

The Superintendent shall designate the employees who are authorized to administer nonprescription medication under these protocols and permissions.

Athletic Program

The District shall purchase nonprescription medication that may be used to prevent or treat illness or injury in the District's athletic program. Only a licensed athletic trainer or a physician licensed to practice medicine in the state of Texas may administer this medication and may do so only if:

1. The District has prior written consent for medication to be administered [see Medical Treatment, below]; and

2. The administration of a medication by an athletic trainer is in accordance with a standing order or procedures approved by a physician licensed to practice medicine in the state of Texas.

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| Epinephrine                                    | The District authorizes school personnel who have agreed in writing and been adequately trained to administer an unassigned epinephrine <b>delivery system, such as an auto-injector or nasal spray</b> , in accordance with law and this policy. Administration of epinephrine shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing anaphylaxis.  |
| <i>On Campus</i>                               | <p>Authorized and trained individuals may administer an unassigned epinephrine <b>auto-injector</b><b>delivery system</b> at any time to a person experiencing anaphylaxis on a school campus.</p> <p>The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer epinephrine so that at least one trained individual is present on campus during all hours the campus is open. In accordance with state rules, the campus shall be considered open for this purpose during regular on-campus school hours and whenever school personnel are physically on site for school-sponsored activities.</p> |
| <i>Off Campus</i>                              | Authorized and trained individuals may administer an unassigned epinephrine <b>auto-injector</b> <b>delivery system</b> to a person experiencing anaphylaxis at an off-campus school event or while in transit to or from a school event when an unassigned epinephrine <b>auto-injector</b> <b>delivery system</b> is available.  |
| <i>Maintenance, Availability, and Training</i> | The Superintendent shall develop administrative regulations designating a coordinator to manage policy implementation and addressing annual training of authorized individuals in accordance with law; procedures for <b>auto-injector</b> <b>delivery system</b> use; and acquisition or purchase, maintenance, expiration, disposal, availability of unassigned epinephrine <b>auto-injectors</b> at each campus, at off-campus events, and while in transit to and from a school event.   |
| <i>Notice to Parents</i>                       | In accordance with law, the District shall provide notice of the policy to parents regarding the epinephrine program, including notice of any change to or discontinuation of this program.  |
| Opioid Antagonist                              | This provision shall be applicable to <b>each</b> <b>every</b> campus <del>that serves students in grades 6-12.</del>  |
| <i>On Campus</i>                               | The District authorizes school personnel who have been adequately trained to administer an opioid antagonist in accordance with law and this policy. Administration of an opioid antagonist shall only be permitted when an authorized and trained individual rea-   |

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|--|--|
|  | <p>sonably believes a person is experiencing an opioid-related overdose.</p> <p>Each applicable campus shall have at least one individual who is authorized and trained to administer an opioid antagonist present during regular school hours.</p>  |
| <p><i>Maintenance, Availability, Training, and Reporting</i></p> | <p>Each applicable campus shall have at least two unused, unexpired opioid antagonist doses available.</p> <p>All opioid antagonists shall be stored in a secure location and shall be easily accessible by individuals who are authorized and trained to administer an opioid antagonist.</p> <p>The Superintendent shall develop administrative regulations addressing acquisition, maintenance, expiration, and disposal of opioid antagonists in the District, as well as reporting, employee training, and emergency notification requirements.</p>   |
| <p>Medication for Respiratory Distress</p>                       | <p>The District authorizes school personnel who have been adequately trained to administer unassigned medication for respiratory distress in accordance with law and this policy. Administration of this type of medication shall only be permitted when an authorized and trained individual reasonably believes a person is experiencing respiratory distress.</p>   |
| <p><i>On-Campus</i></p>  | <p>Authorized and trained individuals may administer unassigned medication for respiratory distress at any time a person is experiencing this type of distress on a school campus.</p> <p>The District shall ensure that at each campus a sufficient number of authorized individuals are trained to administer this medication so that at least one trained individual is present on campus during regular school hours as defined in state rules.</p>  |
| <p><i>Maintenance, Availability, and Training</i></p>            | <p>The Superintendent shall develop administrative regulations:</p> <ol style="list-style-type: none"><li>1. Designating a coordinator to manage policy implementation;</li><li>2. Addressing annual training of authorized individuals in accordance with law;</li><li>3. Listing the trained individuals authorized to administer unassigned medication for respiratory distress;</li><li>4. Addressing procedures for use; and</li><li>5. Addressing acquisition or purchase, maintenance, expiration, disposal, and availability of unassigned medication for respiratory distress</li></ol> |

*Notice to Parents* In accordance with law, the District shall provide notice of the policy to parents regarding the administration of unassigned medication to a person experiencing respiratory distress, including notice of any change to or discontinuation of these provisions.

*After Administration of Medication* After the administration of unassigned medication to a student experiencing respiratory distress, the coordinator shall provide written notice to the student's parent, the health-care provider authorizing the unassigned medication for respiratory distress, and the student's primary health-care provider.

**Psychotropics**

Except as permitted by law, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.

**Medical Treatment**

A student's parent, legal guardian, or other person having lawful control shall annually complete and sign a form that provides emergency information and addresses authorization regarding medical treatment. A student who has reached age 18 shall be permitted to complete this form.

The District shall seek appropriate emergency care for a student as required or deemed necessary.

**Threat Assessment  
and Safe and  
Supportive Team**

In compliance with law, the Superintendent shall ensure that a multidisciplinary threat assessment and safe and supportive team is established to serve each campus. The Superintendent shall appoint team members. The team shall be responsible for developing and implementing a safe and supportive school program at each campus served by the team and shall support the District in implementing its multi-hazard emergency operations plan.

Training

Each team shall complete training provided by an approved provider on evidence-based threat assessment programs.

Student Reports

Each campus shall establish a clear procedure for a student to report concerning behavior exhibited by another student for assessment by the team or other appropriate District employee.

Employee  
Confidentiality

A District employee who reports a potential threat may elect for the employee's identity to remain confidential and not be subject to disclosure under the state's public information law. The employee's identity shall only be revealed when necessary for the team, the District, or law enforcement to investigate the reported threat.

The District shall maintain a record of the identity of a District employee who elects for the employee's identity to remain confidential.

Notification to  
Teaching Staff of  
Threat

As soon as safe and practicable after an administrator or team receives information regarding a threat against a campus, including a threat made through social media, the appropriate administrator or the team shall immediately provide to each member of the teaching staff, including teacher aides, who may be directly affected by the threat a statement containing the following information:

1. The existence of the threat;
2. The nature of the threat; and
3. Any other pertinent detail to ensure student and staff safety.

The Superintendent shall develop administrative regulations to ensure that the required notice is provided to the teaching staff in accordance with law. The administrative regulations may also address notification of other appropriate employees on the affected campus.

Imminent Threats or  
Emergencies

A member of the team or any District employee may act immediately to prevent an imminent threat or respond to an emergency, including contacting law enforcement directly.

Threat Assessment  
Process

The District shall develop procedures as recommended by the Texas School Safety Center. In accordance with those procedures,

the threat assessment and safe and supportive team shall conduct threat assessments using a process that includes:

1. Identifying individuals, based on referrals, tips, or observations, whose behavior has raised concerns due to threats of violence or exhibition of behavior that is harmful, threatening, or violent.
2. Conducting an individualized assessment based on reasonably available information to determine whether the individual poses a threat of violence or poses a risk of harm to self or others and the level of risk.
3. Implementing appropriate intervention and monitoring strategies, if the team determines an individual poses a threat of harm to self or others. These strategies may include referral of a student for a mental health assessment and escalation procedures as appropriate.

For a student or other individual the team determines poses a serious risk of violence to self or others, the team shall immediately report to the Superintendent, who shall immediately attempt to contact the student's parent or guardian. Additionally, the Superintendent shall coordinate with law enforcement authorities as necessary and take other appropriate action in accordance with the District's multihazard emergency operations plan.

For a student the team identifies as at risk of suicide, the team shall follow the District's suicide prevention program.

For a student the team identifies as having a substance abuse issue, the team shall follow the District's substance abuse program.

For a student whose conduct may constitute a violation of the District's Student Code of Conduct, the team shall make a referral to the campus behavior coordinator or other appropriate administrator to consider disciplinary action.

As appropriate, the team may refer a student:

1. To a local mental health authority or health-care provider for evaluation or treatment; or
2. For a full individualized and initial evaluation for special education services.

The team shall not provide any mental health-care services, except as permitted by law.

STUDENT WELFARE  
CRISIS INTERVENTION

FFB  
(LOCAL)

Guidance to School  
Community

The team shall provide guidance to students and District employees on recognizing harmful, threatening, or violent behavior that may pose a threat to another person, the campus, or the community and methods to report such behavior to the team, including through anonymous reporting.

Reports

The team shall provide reports to the Texas Education Agency as required by law.

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**Note:** See policies DHB and DHC for information on other required reports regarding alleged misconduct against a student.

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The District shall notify a parent of a student with whom ~~an educa-~~  
~~tor~~ a District employee or a person acting as a service provider for  
the District is alleged to have engaged in misconduct, informing the  
parent:

1. As soon as feasible that the alleged misconduct may have occurred;
2. Whether the ~~educator~~ individual was terminated following an investigation of the alleged misconduct or resigned before completion of the investigation; and
3. Whether a report was submitted to the Texas Education Agency or State Board for Educator Certification (~~SBEC~~) concerning the alleged misconduct.

For purposes of this policy, misconduct is defined as an ~~educa-~~  
~~tor's~~ individual's alleged abuse or commission of an otherwise un-  
lawful act with ~~the~~ student or involvement in a romantic relation-  
ship, or soliciting or engaging in sexual contact with ~~the~~ student.

### Notice of Suspected Criminal Offense

Except as provided by state law regarding child abuse investiga-  
tions, the District shall notify a parent not later than one business  
day after the date an employee first suspects that a criminal of-  
fense has been committed against the parent's child.

[See also FFG for reporting requirements related to child abuse  
and FFH for parental notification requirements regarding prohibited  
conduct as defined by that policy.]

**Program to Address  
Child Sexual Abuse,  
Trafficking, and  
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child  
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 4824 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a

child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of ~~educator~~ misconduct with a student, see FFF.]

Oral Reports

As required by law, an oral report made to the Texas Department of Family and Protective Services (DFPS) is recorded.

**Restrictions on Reporting**

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

**Making a Report**

Reports may be made to any of the following:

1. A ~~state or local~~ law enforcement agency, [as defined in law](#);
2. The Child Protective Services (CPS) division of DFPS at 800-252-5400 or the [Texas Abuse Hotline website](#)<sup>1</sup>;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers. [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus principal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

In accordance with law, an individual must provide their name and telephone number when making a report. If the individual making the report is a school employee, agent, or contractor, they must also provide their business address and profession.

**Confidentiality**

The identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the law and the rules of the investigating agency.

**Immunity**

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report Suspected Child Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities Regarding Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

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<sup>1</sup> Texas Abuse Hotline website: <http://www.txabusehotline.org>

## Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

### Other Complaint Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process **has been followed**:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with ~~the FFH-series~~.
2. Complaints concerning dating violence shall be submitted in accordance with ~~the FFH-series~~.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with ~~the FFH-series~~.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints within the scope of Section 504, including complaints concerning identification, evaluation, or educational placement of a student with a disability, shall be submitted in accordance with FB and the procedural safeguards handbook.
9. Complaints within the scope of the Individuals with Disabilities Education Act, including complaints concerning identification, evaluation, educational placement, or discipline of a student with a disability, shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with the EF series.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with the CKE series.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Notice to Students and Parents**

The District shall inform students and parents of this policy through appropriate District publications [and on the District's website](#).

**Guiding Principles**  
**Informal Process**

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other [appropriate campus or District](#) administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

**Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except Filing Deadlines**

If a student or parent has engaged in the informal process in an attempt to resolve the complaint with the District and has not reached a resolution during the process, the student or parent shall have the later of:

After Informal Process

- Ninety calendar days to file a complaint from the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint; or
- Thirty calendar days to file a complaint from the date on which the District provided information to the student or parent regarding how to file a grievance.

[See Formal Process, below]

No Prior Informal Process

If the student or parent has not engaged in the informal process, the student or parent shall have no more than 60 calendar days from the date the student or parent first knew, or with reasonable

diligence should have known, of the decision or action giving rise to the complaint or grievance to file a complaint using the appropriate forms.

**Deadline Extensions**

All deadlines shall be strictly followed unless otherwise required by law or modified by mutual written consent.

**Formal Process**

A student or parent may initiate the formal process described below by timely filing a written complaint form.

~~Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.~~

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

The complaint form shall be filed with the lowest level administrator who has the authority to remedy the alleged problem. In most circumstances, students and parents shall file Level One complaints with the campus principal for any complaint on a matter related to a campus. For a complaint that arises on a matter that is unrelated to a campus, the complaint shall be filed with the appropriate District-level administrator.

If the subject matter of the complaint requires a Board decision, is a complaint about a Board member, or is a complaint about the Superintendent, the complaint shall be initiated at the Board level. A preliminary hearing to develop a record or recommendation for the Board may be conducted by an appropriate administrator.

A Board member shall be permitted to file a complaint under this policy, but, if the complaint is considered by the Board or Board committee, the Board member shall be prohibited from voting on the Board’s or Board committee’s decision.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

**Option to Continue Informal Process**

Even after initiating the formal complaint process, the complainant is encouraged to seek informal resolution of their concerns. A complainant whose concerns are resolved may withdraw a formal complaint at any time.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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| Notice of Complaint   | A District employee against whom a complaint has been filed shall be provided notice of the complaint in accordance with administrative regulations. The employee shall have sufficient opportunity to submit a written response to the complaint that shall be included in the record of the complaint.   |
| Freedom from Retaliation  | Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.  |
| General Provisions<br>Filing  | Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, <del>including email and fax,</del> or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three <b>business</b> days after the deadline.   |
| Scheduling<br><del>Conferences</del> Hearings                       | The District shall make reasonable attempts to schedule <del>conferences</del> hearings at a mutually agreeable time. If a <del>student or parent-complainant</del> fails to appear at a scheduled <del>conference</del> hearing, the District may hold the <del>conference</del> hearing and issue a decision in the <del>student's or parent's</del> complainant's absence.  |
| Response<br><del>At Levels One and Two,</del><br>"response"Decision | <p>A "decision" shall mean a written communication to the <del>student or parent</del>complainant from the appropriate administrator. <del>Responses may be hand-delivered, sent by electronic communication to the student's or parent's email address of record, or sent by U.S. Mail to the student's or parent's mailing address of record. Mailed responses</del> that provides an explanation of the basis of the decision, an indication of each document that supports the decision, and any relief or redress to be provided. A decision shall be issued on the merits of the concern raised in the complaint notwithstanding any procedural errors or the type of relief or redress requested.</p> <p>The decision shall also include information regarding the filing of an appeal in accordance with this policy. After a hearing at Level Three, the decision shall include information on submitting an appeal to the commissioner.</p> <p>A decision may be hand-delivered, sent by electronic communication to the complainant's email address of record, or sent by U.S. Mail to the complainant's mailing address of record. Mailed decisions shall be timely if they are postmarked by U.S. Mail on or before the deadline.</p> |

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

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| Days                       | <p><del>“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”</del></p>  |
| Representative             | <p>“Representative” shall mean any person who or organization that is designated by the <del>student or parent</del>complainant to represent the <del>student or parent</del>complainant in the complaint process. A student may be represented by an adult at any level of the complaint.</p> <p>The <del>student or parent</del>complainant may designate a representative through written notice to the District at any level of this process. <del>If the student or parent</del>The representative may participate in person or by telephone conference call. If the complainant designates a representative with fewer than three business days’ notice to the District before a scheduled <del>conference or</del>hearing, the District may reschedule the <del>conference or</del>hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.</p> |
| Consolidating Complaints   | <p><del>Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file</del>To promote efficiency in addressing complaints, the appropriate administrator shall determine if separate or serial complaints arising from <del>any</del>an event or series of <del>events that have been or could have been addressed in a previous complaint.</del></p>   |
| Untimely Filings           | <p><del>All time limits shall be strictly followed unless modified by mutual written consent.</del></p> <p><del>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness</del>related events shall be consolidated.</p>   |
| Costs Incurred             | <p>Each party shall pay its own costs incurred in the course of the complaint.</p>   |
| Complaint and Appeal Forms | <p>Complaints and appeals under this policy shall be submitted <del>in writing</del>on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be <del>attached to</del>included with the complaint form. If the <del>student or parent</del>complainant does not have copies of these documents, copies may be presented at the Level One <del>conference</del>hearing. After the Level One <del>conference</del>, <del>no new documents may be submitted by the student or parent unless the student or parent did not know the docu-</del></p>  |

|                               |   |
|-------------------------------|---|
|                               | <p><del>ments existed before the Level One conference</del>hearing, the complainant may supplement the record with additional documents or include additional claims.</p>   |
| Record                        | <p>A record of each complaint hearing shall be created and retained in accordance with this policy. The record shall include documents submitted by the complainant, documents determined relevant by District personnel, and the decision.</p>   |
| Remand                        | <p>A complaint or appeal form that is incomplete in any material aspect <del>may</del>shall be <del>dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.</del>re-filed, if at Level One, and remanded at all other levels in order to develop an adequate record of the complaint.</p> <p>If an adequate record has not been developed, the appropriate administrator may remand the complaint to a lower level. The Board or Board committee may remand a complaint to a lower level if at the Board level of review an adequate record has not been developed.</p>  |
| Assignment of Hearing Officer | <p>When a District employee is the subject of a complaint, the hearing shall be conducted by an administrator who is in a supervisory or higher organizational role. The District employee who is the subject of the complaint shall recuse themselves from reviewing the complaint at any level in the process.</p>  |
| Level One                     | <p><del>Complaint forms must be filed:</del></p> <ol style="list-style-type: none"><li><del>1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and</del></li><li><del>2. With the lowest level administrator who has the authority to remedy the alleged problem.</del></li></ol> <p><del>In most circumstances, students and parents shall file Level One complaints with the campus principal.</del></p> <p><del>If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.</del></p> <p><del>If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.</del></p> <p><del>The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days</del></p> |

~~Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator~~  
**Complaint Levels**  
**Level One**  
**Level Two**  
**Investigation**

~~after receipt of the written complaint. The administrator may set reasonable time limits for the conference.~~

The District may conduct an investigation at any level in the complaint process. If the District and the complainant mutually agree, all deadlines shall be suspended during an investigation.

At Level One, the appropriate hearing officer shall hold a hearing with the complainant within 10 calendar days after receipt of the written complaint. The hearing officer may set reasonable time limits for the hearing.

The hearing officer shall provide the complainant a decision within 20 calendar days following the hearing. In reaching a decision, the hearing officer may consider information provided with the complaint form and any other relevant documents or information the hearing officer believes will help resolve the complaint.

If the ~~student or parent~~ complainant did not receive the relief requested at Level One or if the time for a ~~response~~ decision has expired, the ~~student or parent~~ complainant may request a ~~conference with the Superintendent or designee~~ hearing at Level Two to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 20 calendar days of the date of the ~~written~~ Level One ~~response~~ decision or, if no ~~response was received,~~ ~~within ten~~ decision has been communicated to the complainant, within 20 calendar days of the Level One ~~response~~ decision deadline.

After receiving notice of the appeal, the Level One ~~administrator~~ hearing officer shall prepare and forward a record of the Level One complaint to the Level Two ~~administrator~~. ~~The student or parent may request~~ hearing officer and provide a copy of the Level One record to the complainant.

The Level One record shall include:

1. The original complaint form and any attachments.
2. ~~All~~ Any other documents submitted by the ~~student or parent~~ complainant at Level One.
3. ~~The~~ If the complaint is against a District employee, the written response of the District employee, if any.
- ~~3.4.~~ 4. The decision issued at Level One and any attachments.
- ~~4.5.~~ 5. All other documents relied upon by the Level One ~~administra-~~ tor hearing officer in reaching the Level One decision.

The ~~Superintendent or designee shall schedule a conference within ten~~ hearing officer shall hold a hearing within 10 calendar days after the appeal notice is filed. The ~~conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference~~ hearing officer may set reasonable time limits for the hearing.

The ~~Superintendent or designee~~ hearing officer shall provide the ~~student or parent a written response within ten~~ complainant a decision within 20 calendar days following the ~~conference~~ hearing. The ~~written response shall set forth the basis of the decision~~ hearing. In reaching a decision, the ~~Superintendent or designee~~ hearing officer may consider the Level One record, any additional information provided at prior to the Level Two ~~conference~~ hearing, and any other relevant documents or information the ~~Superintendent or designee~~ hearing officer believes will help resolve the complaint.

Recordings of the Level One and Level Two ~~conferences~~ hearings, if any, shall be maintained with the Level One and Level Two records.

### Level Three

If the ~~student or parent~~ complainant did not receive the relief requested at Level Two or if the time for a ~~response~~ decision has expired, the ~~student or parent~~ complainant may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 20 calendar days of the date of the ~~written~~ Level Two ~~response~~ decision or, if no ~~response was received~~, ~~within ten~~ decision has been communicated to the complainant, within 20 calendar days of the Level Two ~~response~~ decision deadline.

~~The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board~~ Unless the Board delegates a committee in accordance with law, the Board shall hear the appeal of the Level Two decision.

After receiving notice of the appeal, the Board or Board committee shall hold a meeting to discuss the complaint no later than 60 calendar days after the date on which the Level Two decision was made.

The Superintendent shall inform the complainant whether the Board or a Board committee will hear the appeal and of the date,

time, and place of the meeting at which the complaint will be on the agenda for presentation to the Board or Board committee.

~~The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent~~At least five business days before the Board or Board committee meeting, the Superintendent shall provide the complainant a description of any information the Board intends to rely on that is not contained in the record created at the previous hearing levels, including any preliminary hearing.

The Superintendent shall provide the Board the record of the Level Two appeal. The complainant may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. ~~The written response~~Any other documents submitted by the complainant at Level Two.
- ~~3.4.~~ 4. The decision issued at Level Two and any attachments.
- ~~4.5.~~ 5. All other documents relied upon by the administration in reaching the Level Two decision.

~~The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.~~

~~The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]~~

~~The~~complainant may request that the complaint be heard in open or closed meeting. The District shall honor that request unless the Texas Open Meetings Act or other applicable law requires otherwise. [See BE]

At the meeting, the presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the ~~student or parent~~complainant and administration to each make a presentation and provide rebuttal and an opportunity for questioning by ~~the Board.~~The Board shall hear the complaint and may re-

~~quest that the administration provide an explanation for the decisions at the preceding levels.~~ members.

In addition to any other record of the ~~Board~~ meeting required by law, the Board ~~or Board committee~~ shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the ~~student complainant~~ or ~~parent or the student's~~ the complainant's representative, any presentation from the administration, and questions from ~~the Board~~ members with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board ~~or Board committee~~ shall then consider the complaint. It ~~may give notice of its~~ shall make a decision ~~orally or in writing at any time up to and including the next regularly scheduled Board meeting.~~ If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at ~~Level Two~~ no later than 30 calendar days after the date of the Board or Board committee meeting at which the complaint was presented. The complainant shall be provided a decision in accordance with this policy and state law.

**Student Code of Conduct**

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

**Extracurricular Standards of Behavior**

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

**“Parent” Defined**

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

**General Discipline Guidelines**

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
  - a. The seriousness of the offense;
  - b. The student’s age;
  - c. The frequency of misconduct;
  - d. The student’s attitude;
  - e. The potential effect of the misconduct on the school environment;
  - f. Requirements of Chapter 37 of the Education Code; and
  - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

**Corporal Punishment**

Corporal punishment may be used as a discipline management technique in accordance with this policy and the Student Code of Conduct.

Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.

Guidelines

Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:

1. The student shall be told the reason corporal punishment is being administered.

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2. Corporal punishment shall be administered only by the principal or designee.
3. The instrument to be used in administering corporal punishment shall be approved by the principal.
4. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.

Disciplinary  
Records

The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.

**Physical Restraint**

**Note:** A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.
4. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

**Video and Audio  
Monitoring**

Video and audio recording equipment shall may be used for safety purposes to monitor student behavior on District property.

~~The~~When video and audio recording equipment is in use, the District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

Use of Recordings

The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline.

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Access to  
Recordings

Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]

## Complaints

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

### Other Complaint Processes

Complaints by members of the public shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with GF after the relevant complaint process:

1. Complaints concerning instructional resources shall be ~~filed-~~ **submitted** in accordance with the EF series.
2. Complaints concerning a commissioned peace officer who is an employee of the District shall be ~~filed~~ **submitted** in accordance with the CKE series.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

## ~~Guiding Principles~~ Informal Process

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

## Filing Deadlines

If a member of the public has engaged in the informal process in an attempt to resolve the complaint with the District and has not reached a resolution during the process, the individual must file a complaint within 15 business days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance.

## Deadline Extensions

All deadlines shall be strictly followed unless otherwise required by law or modified by mutual written consent.

## Formal Process

An individual may initiate the formal process described below by timely filing a written complaint form.

~~Even after initiating the formal complaint process, individuals are encouraged to seek informal resolution of their concerns. An individual whose concerns are resolved may withdraw a formal complaint at any time.~~

~~The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any~~

~~level.~~ The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or “mini-trial” at any level.

The complaint form shall be filed with the lowest level administrator who has the authority to remedy the alleged problem. In most circumstances, the individual shall file a Level One complaint with the campus principal for any complaint on a matter related to a campus. For a complaint that arises on a matter that is unrelated to a campus, the complaint shall be filed with the appropriate District-level administrator.

If the subject matter of the complaint requires a Board decision, is a complaint about a Board member, or is a complaint about the Superintendent, the complaint shall be initiated at the Board level. A preliminary hearing to develop a record or recommendation for the Board may be conducted by an appropriate administrator.

A Board member shall be permitted to file a complaint under this policy, but, if the complaint is considered by the Board or Board committee, the Board member shall be prohibited from voting on the Board’s or Board committee’s decision.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

Option to Continue Informal Process

Even after initiating the formal complaint process, the complainant is encouraged to seek informal resolution of their concerns. A complainant whose concerns are resolved may withdraw a formal complaint at any time.

Notice of Complaint

A District employee against whom a complaint has been filed shall be provided notice of the complaint in accordance with administrative regulations. The employee shall have sufficient opportunity to submit a written response to the complaint that shall be included in the record of the complaint.

**Freedom from Retaliation**

Neither the Board nor any District employee shall unlawfully retaliate against any individual for bringing a concern or complaint.

**General Provisions**

Filing

Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, ~~including email and fax,~~ or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic

communication. Mail filings shall be timely filed if they are post-marked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three **business** days after the deadline.

Scheduling  
~~Conferences~~Hearin  
gs

The District shall make reasonable attempts to schedule ~~confer-  
ences~~hearings at a mutually agreeable time. If the ~~individual~~com-  
plainant fails to appear at a scheduled ~~conference~~hearing, the Dis-  
trict may hold the ~~conference~~hearing and issue a decision in the  
~~individual's~~complainant's absence.

Response  
At Levels One and  
Two,  
"response"Decision

A "decision" shall mean a written communication to the ~~individual-  
complainant~~ from the appropriate administrator. ~~Responses may  
be hand-delivered, sent by electronic communication to the individ-  
ual's email address of record, or sent by U.S. Mail to the individ-  
ual's mailing address of record. Mailed responses that provides an~~  
explanation of the basis of the decision, an indication of each docu-  
ment that supports the decision, and any relief or redress to be  
provided. A decision shall be issued on the merits of the concern  
raised in the complaint notwithstanding any procedural errors or  
the type of relief or redress requested.

The decision shall also include information regarding the filing of  
an appeal in accordance with this policy. After a hearing at Level  
Three, the decision shall include information on submitting an ap-  
peal to the commissioner.

A decision may be hand-delivered, sent by electronic communica-  
tion to the complainant's email address of record, or sent by U.S.  
Mail to the complainant's mailing address of record. Mailed deci-  
sions shall be timely if they are postmarked by U.S. Mail on or be-  
fore the deadline.

Days

~~"Days" shall mean District business days, unless otherwise noted.  
In calculating timelines under this policy, the day a document is  
filed is "day zero." The following business day is "day one."~~

Representative

"Representative" shall mean any person who or organization that is  
designated by ~~an individual~~a complainant to represent the ~~individu-  
al~~complainant in the complaint process.

The ~~individual~~complainant may designate a representative through  
written notice to the District at any level of this process. ~~If the indi-  
vidual~~The representative may participate in person or by telephone  
conference call. If the complainant designates a representative  
with fewer than three **business** days' notice to the District before a  
scheduled ~~conference or~~hearing, the District may reschedule the  
~~conference or~~hearing to a later date, if desired, in order to include  
the District's counsel. The District may be represented by counsel  
at any level of the process.

|                            |  |
|----------------------------|--|
| Consolidating Complaints   | <p><del>Complaints arising out of an event or a series of related events shall be addressed in one complaint. An individual shall not file</del>To promote efficiency in addressing complaints, the appropriate administrator shall determine if separate or serial complaints arising from <del>any</del>an event or series of <del>events that have been or could have been addressed in a previous complaint.</del></p>   |
| Untimely Filings           | <p><del>All time limits shall be strictly followed unless modified by mutual written consent.</del></p> <p><del>If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the individual, at any point during the complaint process. The individual may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness</del>related events shall be consolidated.</p>   |
| Costs Incurred             | <p>Each party shall pay its own costs incurred in the course of the complaint.</p>   |
| Complaint and Appeal Forms | <p>Complaints and appeals under this policy shall be submitted <del>in writing</del> on a form provided by the District.</p> <p>Copies of any documents that support the complaint should be <del>attached to</del>included with the complaint form. If the <del>individual</del>complainant does not have copies of these documents, <del>they</del>copies may be presented at the Level One <del>conference</del>hearing. After the Level One <del>conference</del>, <del>no new documents may be submitted by the individual unless the individual did not know the documents existed before the Level One conference</del>hearing, the complainant may supplement the record with additional documents or include additional claims.</p> |
| Record                     | <p>A record of each complaint hearing shall be created and retained in accordance with this policy. The record shall include documents submitted by the complainant, documents determined relevant by District personnel, and the decision.</p>  |
| Remand                     | <p>A complaint or appeal form that is incomplete in any material aspect <del>may</del>shall be <del>dismissed but may be refiled with all the required information if the refile is within the designated time for filing</del>re-filed, if at Level One, and remanded at all other levels in order to develop an adequate record of the complaint.</p> <p>If an adequate record has not been developed, the appropriate administrator may remand the complaint to a lower level. The Board or Board committee may remand a complaint to a lower level if at the Board level of review an adequate record has not been developed.</p>  |

### Assignment of Hearing Officer

When a District employee is the subject of a complaint, the hearing shall be conducted by an administrator who is in a supervisory or higher organizational role. The District employee who is the subject of the complaint shall recuse themselves from reviewing the complaint at any level in the process.

### Level One

Complaint forms must be filed:

- ~~3. Within 15 days of the date the individual first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and~~
- ~~4. With the lowest level administrator who has the authority to remedy the alleged problem.~~

~~If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.~~

~~If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.~~

~~The appropriate administrator shall investigate as necessary and schedule a conference with the individual within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.~~

~~Absent extenuating circumstances, the administrator shall provide the individual a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may collect information provided at the Level One conference and any other relevant documents or information the administrator~~  
**Complaint Levels**  
**Investigation**

The District may conduct an investigation at any level in the complaint process. If the District and the complainant mutually agree, all deadlines shall be suspended during an investigation.

At Level One, the appropriate hearing officer shall hold a hearing with the complainant within 10 calendar days after receipt of the written complaint. The hearing officer may set reasonable time limits for the hearing.

The hearing officer shall provide the complainant a decision within 20 calendar days following the hearing. In reaching a decision, the hearing officer may consider information provided with the complaint form and any other relevant documents or information the hearing officer believes will help resolve the complaint.

If the ~~individual~~ complainant did not receive the relief requested at Level One or if the time for a ~~response~~ decision has expired, ~~he or she~~ the complainant may request a ~~conference with the Superintendent or designee~~ hearing at Level Two to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 20 calendar days of the date of the ~~written~~ Level One ~~response~~ decision or, if no ~~response was received,~~ ~~within ten~~ decision has been communicated to the complainant, within 20 calendar days of the Level One ~~response~~ decision deadline.

After receiving notice of the appeal, the Level One ~~administrator~~ hearing officer shall prepare and forward a record of the Level One complaint to the Level Two ~~administrator~~. ~~The individual may request~~ hearing officer and provide a copy of the Level One record to the complainant.

The Level One record shall include:

1. The original complaint form and any attachments.
2. ~~All~~ Any other documents submitted by the ~~individual~~ complainant at Level One.
3. ~~The~~ If the complaint is against a District employee, the written response of the District employee, if any.
- 3.4. The decision issued at Level One and any attachments.
- 4.5. All other documents relied upon by the Level One ~~administrator~~ hearing officer in reaching the Level One decision.

The ~~Superintendent or designee shall schedule a conference within ten~~ hearing officer shall hold a hearing within 10 calendar days after the appeal notice is filed. The ~~conference shall be lim-~~

~~ited to the issues and documents considered at Level One. At the conference, the individual may provide information concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.~~ hearing officer may set reasonable time limits for the hearing.

The ~~Superintendent or designee~~ hearing officer shall provide the ~~individual a written response within ten~~ complainant a decision within 20 calendar days following the ~~conference.~~ The written response shall set forth the basis of the ~~decision.~~ hearing. In reaching a decision, the ~~Superintendent or designee~~ hearing officer may consider the Level One record, any additional information provided at prior to the Level Two ~~conference~~ hearing, and any other relevant documents or information the ~~Superintendent or designee~~ hearing officer believes will help resolve the complaint.

Recordings of the Level One and Level Two ~~conferences~~ hearings, if any, shall be maintained with the Level One and Level Two records.

### Level Three

If the ~~individual~~ complainant did not receive the relief requested at Level Two or if the time for a ~~response~~ decision has expired, he or she may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ~~ten~~ 20 calendar days of the date of the ~~written~~ Level Two ~~response~~ decision or, if no ~~response was received,~~ within ~~ten~~ decision has been communicated to the complainant, within 20 calendar days of the Level Two ~~response~~ decision deadline.

~~The Superintendent or designee shall inform the individual of the date, time, and place of the Board.~~ Unless the Board delegates a committee in accordance with law, the Board shall hear the appeal of the Level Two decision.

After receiving notice of the appeal, the Board or Board committee shall hold a meeting to discuss the complaint no later than 60 calendar days after the date on which the Level Two decision was made.

The Superintendent shall inform the complainant whether the Board or a Board committee will hear the appeal and of the date, time, and place of the meeting at which the complaint will be on the agenda for presentation to the Board or Board committee.

~~The Superintendent or designee shall provide the Board the record of the Level Two appeal. The individual~~ At least five business days before the Board or Board committee meeting, the Superintendent

shall provide the complainant a description of any information the Board intends to rely on that is not contained in the record created at the previous hearing levels, including any preliminary hearing.

The Superintendent shall provide the Board the record of the Level Two appeal. The complainant may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. ~~The written response~~ Any other documents submitted by the complainant at Level Two.
- ~~3-4.~~ The decision issued at Level Two and any attachments.
- ~~4-5.~~ All other documents relied upon by the administration in reaching the Level Two decision.

~~The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the individual notice of the nature of the evidence at least three days before the hearing.~~

~~The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]~~

The complainant may request that the complaint be heard in open or closed meeting. The District shall honor that request unless the Texas Open Meetings Act or other applicable law requires otherwise. [See BE]

At the meeting, the presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the individual complainant and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. ~~The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.~~ members.

In addition to any other record of the Board meeting required by law, the Board or Board committee shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the individual complainant or his or her the complainant's representative, any presentation from the administration, and questions from the Board members with re-

sponses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board or Board committee shall then consider the complaint. It ~~may give notice of its~~ shall make a decision ~~orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two~~ no later than 30 calendar days after the date of the Board or Board committee meeting at which the complaint was presented. The complainant shall be provided a decision in accordance with this policy and state law.

**Access to District Property**

Authorized District officials, including school resource officers and District police officers if applicable, may refuse to allow a person access to property under the District's control in accordance with law.

District officials may request assistance from law enforcement in an emergency or when a person is engaging in behavior rising to the level of criminal conduct.

**Ejection or Exclusion under Education Code 37.105**

In accordance with Education Code 37.105, a District official shall provide a person refused entry to or ejected from property under the District's control written information explaining the right to appeal such refusal of entry or ejection under the District's grievance process.

A person appealing under the District's grievance process shall be permitted to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See FNG and GF]

**Off-Campus Activities**

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

**Prohibitions**

Tobacco and E-Cigarettes

The District prohibits smoking and the use of tobacco products, e-cigarettes, or other electronic vaporizing devices on District property, in District vehicles, or at school-related activities.

Weapons

The District prohibits the unlawful use, possession, or display of any firearm, location-restricted knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

*Exceptions*

No violation of this policy occurs when:

1. ~~A Texas~~ An individual who holds a handgun license holder in accordance with state law stores a handgun or other firearm in a locked vehicle in a parking lot, parking garage, or other parking area provided by the District, as long as the handgun or other firearm is not in plain view; or
2. The use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]



## **REQUEST APPROVAL OF BOARD MINUTES**

### **Superintendent's Recommendation:**

That the Board of Trustees approve the minutes of the following Board meetings:

Regular Board Meeting on October 15, 2025

Article 6252-17a, §3(b), V.A.T.S., requires in part that the Board shall prepare and retain minutes of each of its open meetings. The meetings are public records and should be available for public inspection and copying on request to the Superintendent or his designee.

### **Rationale:**

See Exhibit.

### **Paperwork Impact:**

No additional paperwork will be generated.

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

### **Board Policy Reference and Compliance:**

This item is following Board Policy BE(LEGAL)BE(LOCAL).



## Regular Board Meeting Minutes

Wednesday, October 15, 2025 5:30 PM

John F. Barron Administration Building - Board Room, 240 N. Crockett Street, San Benito, Texas 78586

Rudy Corona: Present  
Ariel Cruz-Vela: Present  
Frutoso Gomez: Present  
Crystal Hernandez: Present  
Orlando Lopez: Absent  
Alex Reyna: Absent  
Israel Villarreal: Present

The meeting was called to Order at 5:30 PM.

### 1. Opening of Meeting

#### 1.1. Roll Call, Establish Quorum

\_\_\_\_\_ Dr. Ariel Cruz-Vela, Board President  
\_\_\_\_\_ Crystal Hernandez, Board Vice-President  
\_\_\_\_\_ Israel Villarreal, II, Board Secretary  
\_\_\_\_\_ Rudy Corona, Board Trustee  
\_\_\_\_\_ Frutoso M. Gomez, Board Trustee  
\_\_\_\_\_ Orlando Lopez, Board Trustee  
\_\_\_\_\_ Alex Reyna, Board Trustee  
\_\_\_\_\_ Alfredo Perez, Superintendent of Schools  
\_\_\_\_\_ Tony Torres, Board Attorney

#### 1.2. Pledge of Allegiance to the United States and the Texas Flags

The Pledge of Allegiance to the United States and the Texas Flags was recited by Kayden Zuniga. Kayden is an 8th grade student at Berta Cabaza Middle School.

#### 1.3. Invocation

The Invocation was led by Siniya Quesada. Siniya is an 8th grade student at Berta Cabaza Middle School.

### 2. Special Recognition

Special recognition was presented by Luis Gonzales, Communications Director.

2.1. San Benito High School - National Association for Pupil Transportation Poster Contest | 3rd Place in Division 4 of the National School Bus Safety Poster Contest

2.2. San Benito High School - College Board Advanced Placement Scholar Award Honorees

2.3. San Benito High School - College Board National Recognition Program

2.4. Special Services Department - Dyslexia Awareness Month | Teacher Recognition

2.5. San Benito High School - T-Mobile \$5K Fridays Weekly Sweepstakes Winner

2.6. San Benito Schools - National Principals Month

### 3. Public Comment

1. Steven Rodriguez - Compensation

### 4. Board Report

### 5. Superintendent's Report

Beverly Ortiz presented a check to the teamwalkerpete Foundation. The funds were raised by Dr. Cash students on behalf of the 2nd grade charitable stewardship project.

**6. Consent Agenda: Academics Services**

Motion to approve agenda items 6.1-6.7 as presented. This motion, made by Rudy Corona and seconded by Crystal Hernandez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Absent  
Israel Villarreal: Yea

Yea: 5, Nay: 0, Absent: 2

- 6.1. \*Request for Approval of the Texas Senate Bill 13 Library Book Requirement List
- 6.2. \*Request for Approval of the Destiny Solutions Agreement between San Benito CISD and Follet Software, LLC for Library Services
- 6.3. \*Request for Approval of the Class Size Exemption for the 2025-2026 School Year
- 6.4. \*Request for Approval of the District Improvement Plan for the 2025-2026 School Year
- 6.5. \*Request for Approval of the Campus Improvement Plans for the 2025-2026 School Year
- 6.6. \*Request for Approval of the Amendment to the Secondary Course Catalog for the 2025-2026 School Year
- 6.7. \*Request for Approval to Apply for the Learning Acceleration Support Opportunities (LASO) Grant Cycle for the 2025-2026 School Year

**7. Consent Agenda: Business and Finance**

Motion to approve agenda items 7.1-7.11 as presented. This motion, made by Rudy Corona and seconded by Crystal Hernandez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Absent  
Israel Villarreal: Yea

Yea: 5, Nay: 0, Absent: 2

- 7.1. \*Request for Approval of Cash Account for September 2025
- 7.2. \*Request for Approval of Comparison of Revenue and Expenditures to Budget for September 2025
- 7.3. \*Request for Approval of Tax Collection Report for September 2025
- 7.4. \*Request for Approval of Check Disbursement Report for September 2025
- 7.5. \*Request for Approval of Quarterly Investments
- 7.6. \*Request for Approval of Quarterly Federal Funds
- 7.7. \*Request for Approval of Gifts/Bequests for the 2025-2026 School Year
- 7.8. \*Request for Approval of Budget Amendments
- 7.9. \*Request for Approval of Purchases over \$50,000
- 7.10. \*Request for Approval to Award Bid Proposals for RFP-0925-PCS, Pest Control Services as recommended by Administration
- 7.11. \*Request for Approval to Add Assistant Superintendent of Finance & Operations as a Signer of All Financial Institutions and removal of Previous Chief Financial Officer

**8. Consent Agenda: Administration**

Motion to approve agenda items 8.1-8.4 as presented. This motion, made by Rudy Corona and seconded by Crystal Hernandez, Carried.

Rudy Corona: Yea

Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Absent  
Israel Villarreal: Yea

Yea: 5, Nay: 0, Absent: 2

8.1. \*Request for Approval of Revisions to the 2025-2026 Compensation Plan

8.2. \*Request for Approval of the 2025-2026 Organizational Chart

8.3. \*Request for Approval of Compliance with RAY BAUM'S Act, Section 506-  
Dispatchable Location for 911

8.4. \*Request for Approval of Board Minutes

## 9. Action Agenda

9.1. Discussion and Possible Approval to Award Bid Proposals for RFQ #0925-  
GSCMTIS, Geotechnical Services, Construction Materials Testing, and Inspection  
Services for the Performing Arts Center at San Benito Veterans Memorial  
Academy

Motion to move agenda item into closed session. This motion, made by Crystal  
Hernandez and seconded by Israel Villarreal, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Absent  
Israel Villarreal: Yea

Yea: 5, Nay: 0, Absent: 2

Motion to approve Terracon on qualifications as submitted. This motion, made  
by Israel Villarreal and seconded by Rudy Corona, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Absent  
Israel Villarreal: Yea

Yea: 5, Nay: 0, Absent: 2

## 10. Closed Meeting

The meeting was moved into Closed Session at 6:26 PM.

10.1. Employment, Resignation(s), Retirement(s), and Termination(s)

## 11. Reconvene into Open Session

The meeting reconvened into Open Session at 7:37 PM.

11.1. Employment, Resignation(s), Retirement(s), and Termination(s)

Motion to approve employment, resignations, retirements, and terminations as  
discussed in executive session. This motion, made by Rudy Corona and seconded  
by Frutoso Gomez, Carried.

Rudy Corona: Yea  
Ariel Cruz-Vela: Yea  
Frutoso Gomez: Yea  
Crystal Hernandez: Yea  
Orlando Lopez: Absent  
Alex Reyna: Absent  
Israel Villarreal: Yea

Yea: 5, Nay: 0, Absent: 2

## 12. Closing of Meeting

12.1. Adjournment

The meeting was adjourned at 7:38 PM.

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Board President

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Board Secretary

**DRAFT**



## **Request Approval of Nomination(s) for Appraisal District Directors for the Cameron County Appraisal District Board of Directors**

### **Superintendent's Recommendation:**

The Superintendent recommends to the Board of Trustees to approve the Nomination(s) for Appraisal District Directors for the Cameron County Appraisal District Board of Directors.

### **Rationale:**

Please see attachment.

### **Paperwork Impact:**

N/A

### **Budgetary Information:**

N/A

### **Resource Personnel:**

Alfredo Perez, Superintendent of Schools

Erika Echartea, Executive Director of Administrative Services

### **Board Policy Reference and Compliance:**

RESOLUTION NO. \_\_\_\_\_

STATE OF TEXAS

COUNTY OF CAMERON

WHEREAS, the Chief Appraiser of Cameron Appraisal District has called for the election of the Cameron Appraisal District Board of Directors; and

WHEREAS, the **San Benito Consolidated Independent School District** is entitled to cast a total of **60** votes in said election; and

WHEREAS, ballots must be returned **BEFORE December 15, 2025**, which is the deadline for accepting votes.

**NOW THEREFORE BE IT RESOLVED** by the **San Benito CISD** that the Board of Trustees does hereby cast **60** of votes for Cameron Appraisal District Board of Directors as follows:

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

**{NOTE: You may allocate votes to one (1) candidate or as many as needed}**

**READ, PASSED, AND APPROVED** at a regular meeting by the Board of Trustees of the **San Benito CISD** on this \_\_\_\_\_ day of \_\_\_\_\_ (month), 2025.

**BY:**

\_\_\_\_\_  
Superintendent

**ATTEST:**

\_\_\_\_\_  
Secretary

# CAMERON APPRAISAL DISTRICT



| <b>OFFICIAL BALLOT</b>         |                             |
|--------------------------------|-----------------------------|
| <b>ENTITY: San Benito CISD</b> | <b>AUTHORIZED VOTES: 60</b> |
| <b>NOMINEES</b>                | <b>ALLOCATION OF VOTES</b>  |
| ALDRETE, ALEJANDRA             |                             |
| CAVAZOS, JULIO                 |                             |
| DE LEON, GUSTAVO               |                             |
| GARZA, DAVID A.                |                             |
| GONZALEZ, JESSICA              |                             |
| LOPEZ-VALDEZ, DANIELLA         |                             |
| MUNIZ, CARLOS                  |                             |
| PATEL, BHARAT "BARRY"          |                             |
|                                |                             |
|                                |                             |
|                                |                             |
|                                |                             |
|                                |                             |

\_\_\_\_\_  
**Date Resolution Passed**  
**(Attach Resolution)**

\_\_\_\_\_  
**Authorized Representative**