



STILLWATER BOARD OF EDUCATION

Tuesday, July 14, 2026

5:30 PM Regular Meeting
Stillwater Public Schools Administration Building
314 South Lewis Street
Stillwater, OK 74074

1. **Call to Order and Roll Call**
2. **Discussion and Possible Board Action to Appoint and Swear in an Individual to Vacant Board Seat Five**
3. **Pledge of Allegiance**
4. **Communications / Public Interest**
 - A. Recognitions
 - B. Superintendent's Report
 1. District Highlights
 2. District Leadership
 3. Enrollment/Transfer Report
 - C. Public Comments - *Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting*
5. **Consent Agenda (Action)**

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

 - A. June 4, 2026, Special Meeting Minutes
 - B. June 23, 2026, Regular Board Meeting
 - C.

Policy Number	Policy Name
CN-R1	Requirements to Drive a SPS School Vehicle
FNF	Search of Students
FNG	Personal Electronic Devices
FO	Student Discipline

- D. Out of State Travel Requests:
 4. Stillwater FFA Junior High and High School will be traveling to Indianapolis, IN from October 19, 2026, to October 24, 2026, with 41 State and National students competing and representing Stillwater and Oklahoma.
- E. Approval of the Transfer and Summary of Activity Account Funds
- F. Approval of the 2026-2027 Application for Sanctioned Organizations
- G. Approval of the Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed):

2026-2027 General Fund (11) Encumbrances #2027-11-106 to 2027-11-157 totaling \$662,097.78
2026-2027 Building Fund (21) Encumbrances #2027-21-2 totaling \$1510.00
2026-2027 Bond (34) Fund Encumbrances #2027-34-89 to 2027-34-95 totaling \$37,583.16
- H. Ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain Sublease Purchase Agreement is dated June 9, 2026, by and between the Payne County Economic Development Authority, as Lessor, and Independent School District No. 16 of Payne County, State of Oklahoma, as Lessee.

- I. FY 2026-2027 Stillwater Public Schools Contracts:
 - Educational Services
 - 5. Meridian Technology Center (Gateway to Technology Program Agreement)
 - J. Superintendent
 - 1. Studer (Strategic Plan)
 - K. Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project
 - L. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project
 - M. Consider and Vote to Approve Service Order No. 33 with 505 Architects for SPS Couch Park Softball and Baseball Indoor Training Facility
 - N. Consider and Vote to Approve Change Order No. 01 for Stillwater Public Schools Stillwater High School Field House Renovation Project
 - O. Consider and Vote to Approve Change Order No. 1 to Amendment No. 2 Civil & Landscape Package SPS HS Athletics Phase I
- 6. **Business / Finance: Chief Financial Officer, Kristie Newby**
 - A. Receive and Vote to Approve or Not Approve the Treasurer's Report
 - 7. **Operations: Assistant Superintendent, Bo Gamble**
 - A. Consider and Vote to Approve or Not Approve the Certificate of Substantial Completion for the SPS High School Phase I & II Construction Project
 - B. Consider and Vote to Approve or Not Approve the Certificate of Substantial Completion for the SPS High School Athletics Phase I Fieldhouse Renovation Project
 - C. Receive the Bond 2023 Update
 - 8. **Proposed Executive Session to Discuss the Following:**
 - A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1) AND
 - B. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).
 - 9. Vote to Convene or Not Convene in Executive Session
 - 10. President's Acknowledgment of the Return of the Board to Open Session
 - 11. Statement of Executive Session Minutes
 - 12. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda
 - 13. Consider and Vote to Approve Stillwater Public Schools 2026-2027 Certified Salary Schedule (HR)
 - 14. Consider and Vote to Approve or Not Approve the Master Contract for 2026-2027 with Stillwater Education Association (SEA) (HR)
 - 15. **Adjournment (Action)**

This agenda was posted on the inside of the front door (visible from outside the building) of the Administration Building (314 S. Lewis), and on the School District's website located www.stillwaterschools.com on July 9, 2026 at 5:45 p.m. Notice of this regular meeting was given to the Payne County Clerk prior to December 15, 2025.

STILLWATER BOARD OF EDUCATION



Tawni Hooten, Clerk



Stillwater Public Schools Administration Building
314 South Lewis Street
Stillwater, OK 74074

Minutes of Special Meeting

Thursday, June 4, 2026 5:15 PM Central

Attendance Taken at 5:15 PM.

Marshall Baker: Absent
Rachel Dillin: Present
Roberta Douglas: Present
Gay Washington: Present
Clyde Wilson: Present

1. Board of Education call to order and roll call.

President Washington called the meeting to order and board clerk, Tawni Hooten recorded the roll call and confirmed there was a quorum of the board to proceed.

2. Vote to accept the written resignation of Marshall Baker from School Board Seat five (5), which was effective May 31, 2026.

I move to accept the written resignation of Dr Marshall Baker, board seat 5 as presented. This motion, made by Roberta Douglas and seconded by Clyde Wilson, **Carried** (4-0).

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

3. Vote to declare an official vacancy for School Board Seat five (5) District 16 pursuant to 70 O.S. § 5-107A, establishing the 60-day statutory timeline to fill the seat by board appointment.

I move to declare an official vacancy for School Board Seat five (5). This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried** (4-0).

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

4. Discussion and vote to approve the public notification process, application requirements, and timeline for appointing a qualified replacement to fill the vacancy for School Board Seat five (5) of Stillwater Public School District 16.

I move to approve the public notification process, application requirements, and timeline for appointing a qualified replacement to fill the vacancy for School Board Seat five (5) of Stillwater Public School District 16. This motion, made by Clyde Wilson and seconded by Roberta Douglas, **Carried** (4-0).

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

5. Approval of the Change Orders, Encumbrances and Accounts Payable (approval of encumbrance numbers as listed):

2025-2026 General Fund (11) Encumbrances #2026-11-1018 – 2026-11-1058 totaling \$163,194.66

2025-2026 Building Fund (21) Encumbrances #2026-21-12 totaling \$20,000.00

2025-2026 Child Nutrition Fund (22) Encumbrances #2026-22-91– 2026-22-108 totaling \$24,560.33

2025-2026 Bond 31 Fund Encumbrances #2026-31-42 – 2026-31-44 totaling \$27,581.00

2025-2026 Bond 32 Fund Encumbrances #2026-32-78 – 2026-32-86 totaling \$623,413.30

2025-2026 Bond 33 Fund Encumbrances #2026-33-312 – 2026-33-326 totaling \$81,554.55

I move to approve the Change Orders, Encumbrances and Accounts Payable as presented. This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried** (4-0).

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

6. Discussion and vote to authorize the President of the Board to designate a board member to serve as Executive Session Minutes Clerk

I move to authorize the President of the Board to designate a board member to serve as Executive Session Minutes Clerk. This motion, made by Roberta Douglas and seconded by Clyde Wilson, **Carried** (4-0).

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

President Washington designated Roberta Douglas as the Executive Sessions Minutes Clerk.

7. Vote to adjourn (Action)

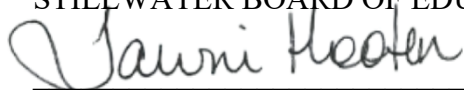
I move to adjourn at 5:34 p.m. This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried** (4-0).

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

STILLWATER BOARD OF EDUCATION

Dr, Gay Washington, President

STILLWATER BOARD OF EDUCATION



(SEAL)

Tawni Hooten, Board & Minutes Clerk

These minutes were officially approved by the Stillwater Board of Education on July 14, 2026.



Stillwater Public Schools Administration
Building
314 South Lewis Street
Stillwater, OK 74074

Minutes of General Meeting

Tuesday, June 23, 2026 5:30 PM Central

Attendance Taken at 5:30 PM.

Rachel Dillin: Present

Roberta Douglas: Absent

Gay Washington: Present

Clyde Wilson: Present

Attendance Update Taken at 5:56 PM.

Roberta Douglas: Present

1. Call to Order and Roll Call

The president called the meeting to order and Board Clerk, Tawni Hooten, confirmed there was a quorum of the board to proceed.

2. Pledge of Allegiance

President Washington asked everyone to stand as she led the Pledge of Allegiance.

3. Communications / Public Interest

A. Recognitions

The board presented Dr. Marshall Baker for his years of service on the Stillwater School Board. They presented him with a framed sketch of the new High School as a token of their appreciation for the service and impact he made during his time on the board.

B. Superintendent's Report

Superintendent Bridges provided his report to the board.

C. Board Communication

D. Public Comments - Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting

The following individuals completed the request to speak for BED-E and spoke on the following:

1. Emily Graham "I would like to speak on the topic of screen time and educational technology in SPS, and introduce a new parent group, Schools Beyond Screens—Stillwater.
2. Ryan Hendrix "I would like to discuss the impact that the overuse of children in the schools during the school day is having on kids. I would like to provide some feedback from the community regarding concerns parents have with the overuse of screen time in the classroom.
3. Greg Kosc "General issues related to technology use, screen time, and AI in classrooms.

4. Consent Agenda (Action)

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. May 12, 2026, Regular Meeting Minutes
- B. Approval of the Transfer and Summary of Activity Account Funds
- C. Approval of the Annual Activity Fund Planning and Approval Packages FY 26-27
- D. Approval of the Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed):

2025-2026 Change Orders:

2025-2026 General Fund (11) Encumbrances #2026-11-1059 - 2026-11-1066 totaling \$11,179.00

2025-2026 Building Fund (31) Encumbrances #2026-31-45 - 2026-31-46 totaling \$1044.38

2025-2026 Child Nutrition (32) Fund Encumbrances #2026-32-87 - 2026-32-89 totaling \$500,623.71

2025-2026 Bond (33) Fund Encumbrances #2026-33-327 - 2026-33-330 totaling \$5343.95

E. Approval of the Activity Fund Custodian Bonding for Each, Co-Signer, Banks and Bank Account Numbers for FY 2026-2027 as listed on the attached Exhibit

F. Approval of the Appointment and Bond Authorizations for FY 2026-2027

1. Tawni Hooten -- Board Clerk and Minutes Clerk
2. Kristie Newby -- Board Treasurer
3. Shannon Flores -- Encumbrance Clerk
4. Annette Turley -- Deputy Board Clerk and Minutes Clerk
5. Ronald McElliott -- Assistant Board Treasurer

G. Certificate and Order to the County Clerk and County Treasurer of Payne County, Oklahoma Authorizing Kristie Newby as Stillwater Public Schools Treasurer

H. FY 2026-2027 Stillwater Public Schools Contracts:

Educational Services:

1. Angela Brand/Thera-Brand Physical Therapy (Physical Therapy Services Agreement)
2. ARH Therapy Inc. (Occupational Therapy Services Agreement)
3. Danielle Torres (Psychology Services Agreement)
4. Evaluation Works, LLC (Psychology Services Agreement)
5. Instructure Inc./Canvas (Learning Management System Agreement)
6. OSU Speech Communication Sciences (Speech Language Service Agreement)
7. Shannon Frohock (Deaf and Hard of Hearing Services Agreement)
8. Shannon Frohock (Interpreting Services for Staff Agreement)

Finance

• **Finance**

1. Affinity Marketing (Arvest Banking Affinity Agreement)
2. CCOSA (District Services)
3. Hilltop Securities (Bond Arbitrage Rebate Compliance)
4. Municipal Finance Services (Bond Services)
5. OSIG Proposal (Property/Liability Insurance)
6. Rosenstein, Fist, and Ringold (Legal Services)
7. SPEF Contract (Use of Facility Agreement)
8. The Public Finance Law Group (Bond Legal Counsel Services)

• **Nutrition**

1. Hiland Dairy Bid (Milk and Dairy)
2. US Foods Bid (Groceries, Small Equipment, and Cleaning Supplies)

Human Resources

1. Adjunct Instructor, Jeana Bateson (Meridian Technology Center)
2. OSAG (Worker's Compensation Premium)

Operations

• **Facilities**

1. Air & Earth, Inc (Asbestos Abatement)
2. Allied Waste Services of Stillwater, Inc. DBA Republic Service of Stillwater (Trash Services)
3. OME Corp Genesis Business Systems (Mailing System, Postage Meter)
4. Otis Elevator

- **Operations**

1. City of Stillwater (School Resource Officer, SRO)
2. YMCA Athletics Contract (Facility Use Agreement)

- **Technology**

1. RK Black (Copiers)
2. Securly (Digital Safety & Classroom Management Tools)
3. U.S. Bank Lease (Copiers)

Superintendent

1. Membership Renewals with Oklahoma School Board Association (OSSBA) for FY 2026-2027
 1. School Membership Dues 2026-2027 (\$5230)
 2. Policy Services Subscription (\$1500)
 3. Assemble Meetings (\$3000)
2. Rosenstein, Fist, and Ringold (Policy Pack-Legal Services)

I. Approval of the Authorized Representatives and Designated Custodians:

1. Designation of Treasurer, Kristie Newby as Purchasing Agent for Stillwater Independent School District and Designated Custodian for General Fund, Building Fund, Child Nutrition Fund, Bond Funds, and Activity Funds
2. Designation of Superintendent Tyler Bridges as Authorized Representative for All Federal Programs
3. Designation of Technology Director Emily Harris as Authorized Representative for Schools and Libraries Universal Services (E-Rate)

J. Consideration and possible action to approve the Local Education Agency (LEA) Authorized Representative letter to the Oklahoma State Department of Education, designating Chief Financial Officer Kristie Newby as an Authorized signer for Federal Award Disbursements and Reports for the 2026-2027 Fiscal Year.

K. Approval of Surplus Library Books

L. Approval of Site Capacity Numbers for July 1 Reporting

M. Consider and vote to approve Willowbrook, Inc. use of CM Contingency and Allowances for the Stillwater Public School Bond 2023 HS Phase 1 Construction Project

N. Consider and vote to approve Willowbrook, Inc. use of Owner Contingency and Allowances for the Stillwater Public Schools Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project

O. Consider and vote to approve General Utility Easement with the City of Stillwater for the High School Athletics Phase I Construction Project

P. Consider and vote to approve Change Order Number 04 for Stillwater Public Schools Athletics Complete Furniture Package

Q. Consider and vote to Approve Change Order Number 02 to deduct unused CM and Owner Contingency from Amendment Number 03-Phase 2 PA Wing

R. Consider and vote to approve Change Order Number 03 to deduct unused CM and Owner Contingency from Amendment Number 02 Main Package

I move to approve the Consent Agenda as presented. This motion, made by Clyde Wilson and seconded by Rachel Dillin, **Carried**.

Rachel Dillin: Yes, Gay Washington: Yes, Clyde Wilson: Yes

5. Business / Finance: Chief Financial Officer, Kristie Newby

A. Receive and Vote to Approve or Not Approve the Treasurer's Report

I move to approve the Treasurer's report as presented. This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

B. Nutrition Meal Prices for the School Year 2026-2027

I move to approve the Nutrition Services proposed meal prices as presented. This motion, made by Rachel Dillin and seconded by Roberta Douglas, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

President Washington went back to agenda item 3A to recognize Dr. Marshall Baker for his service to the Stillwater School Board.

6. Operations: Assistant Superintendent, Bo Gamble

A. Consider and Vote to Award Bids for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, Soccer and Track/Cross Country Bid Package to the Bidders, as detailed in Attachment A

I move to Award Bids for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, Soccer and Track/Cross Country Bid Package to the Bidders, as detailed in Attachment A. This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

B. Consider and Vote to Accept Amendment 3 for the Guaranteed Maximum Price (GMP) Proposed by Willowbrook, Inc. for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, and Soccer and Track/Cross Country Package

I move to Accept Amendment 3 for the Guaranteed Maximum Price (GMP) Proposed by Willowbrook, Inc. for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, Soccer, and Track/Cross Country Package with the amendment of Attachment No 3 (page 21) language under Recommendation which was submitted to the board clerk on 6-23-26. This motion, made by Clyde Wilson and seconded by Roberta Douglas, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

C. Consider and Vote to Assign Bids to Willowbrook, Inc. for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, Soccer and Track/Cross Country Package

I move to Assign Bids to Willowbrook, Inc. for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, Soccer and Track/Cross Country Package as presented. This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

D. Receive the Bond 2023 Update

The Bond 2023 Update was provided by Brian Thomas with 505 Architects.

7. Proposed Executive Session to Discuss the Following:

A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)

B. Negotiations with Employees and Representatives of Employee Groups including Certified and Support Employee Negotiations as Authorized by OKLA. STAT. tit. 25 Section 307 (B)(2) and

C. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).

8. Vote to Convene or Not Convene in Executive Session

I move to convene into Executive Session at 6:46 p.m. This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

9. President's Acknowledgment of the Return of the Board to Open Session

President Washington acknowledged the Return of the Board to Open Session at 8:37 p.m.

10. Statement of Executive Session Minutes

The following statement was provided by ROBERTA DOUGLAS. The Executive Session convened at 6:48p.m. During the Executive Session, the following people were present: Roberta Douglas, Rachel Dillin, Gay Washington, and Clyde Wilson (6:48 p.m. - 8:37 p.m.), Mr. Tyler Bridges (6:48 p.m. - 7:51 p.m. and 8:18 p.m. - 8:37 p.m.), and Dr. Trent Swanson (6:48 p.m. - 7:18 p.m.). In the Executive Session, the Board discussed the appointments, resignations, and

employment recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), Negotiations with Employees and Representatives of Employee Groups including Certified and Support Employee Negotiations as Authorized by OKLA. STAT. tit. 25 Section 307 (B)(2), and the Evaluation of the Superintendent as Authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

11. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda as presented. This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

12. Discussion and Possible Board Action on the Contract of Superintendent Tyler Bridges

I move that the Board of Education enthusiastically approve the contract renewal for Superintendent Bridges for a term of three years, extending the contract to June 30, 2029. This renewal reflects our deep support and appreciation for his exceptional leadership, unwavering commitment to our students and staff, and serves as a full vote of confidence in his continued vision of our district. This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

13. Adjournment (Action)

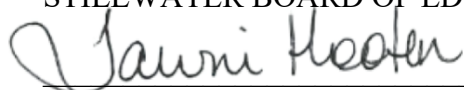
I move to Adjourn at 8:40 p.m. This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried**.

Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

STILLWATER BOARD OF EDUCATION

Dr. Gay Washington, President

STILLWATER BOARD OF EDUCATION



Tawni Hooten, Board & Minutes Clerk

(SEAL)

These minutes were officially approved by the Stillwater Board of Education on July 14, 2026.

REQUIREMENTS TO DRIVE A STILLWATER PUBLIC SCHOOLS VEHICLE

Primary Requirements

- ☐ Any Stillwater Public Schools employee or school volunteer may be approved to drive a district vehicle **and are eligible to transport students with approval by the District Director of Transportation. Only employees may transport students.**
- ☐ Approval to drive a district vehicle requires a valid Oklahoma driver's license and a current Motor Vehicle Record showing a good driving history as defined by the district's insurance carrier be on file at the transportation office.
- ☐ Driver will use the vehicle only for school business within the scope of the driver's authority.
- ☐ Driver will wear his/her safety belt.
- ☐ Driver will observe all traffic laws.
- ☐ Driver will not allow an unauthorized person to drive the vehicle.
- ☐ Operation of a school vehicle is prohibited while under the influence of any controlled substance or any measurable quantity of alcohol.
- ☐ Use of any prescription drugs with potential to impair the operation of a motor vehicle must be reported to the director of transportation before operating a district vehicle.

Specific Requirements

- ☐ Any person who operates a school vehicle regularly or occasionally is required to report suspension or revocation of his/her license to the transportation department. Failure to report a change in license status will result in loss of driving privileges.
- ☐ District vehicles shall not be loaded with more passengers than their design capacity. Each passenger must occupy a seat when the vehicle is in motion.
- ☐ In vehicles equipped with primary restraint systems (e.g., seat belts), each occupant must use the restraining device as designed and required by state law.
- ☐ Drivers of school vehicles will drive in a courteous manner at all times.
- ☐ Drivers who are involved in two (2) vehicle related incidents in a twelve (12) month period or three (3) incidents in a thirty-six (36) month period will be required to take a driver improvement course. Any driver of a motor vehicle involved in two accidents within a twenty-four (24) month period while functioning as an agent of the district and in which the driver acted negligently (and caused personal injury and/or property damage) shall be required to attend and successfully complete a Motor Vehicle Improvement Course, and must be attended within six (6) months of the date of the second accident.
- ☐ At the superintendent's or designee's discretion, drivers may be required to complete a driver improvement course. Drivers required to complete a motor vehicle improvement course must do so at their own expense.
- ☐ Any driver of a motor vehicle, while functioning as an agent of the district, that is involved in two (2) accidents in twenty-four (24) month period as a result of backing and or rear ending shall, in addition to the above paragraph be declared uninsurable for a period of three (3) months following the second accident.

Safe Operation Requirements

- ☐ Backing of vehicles where the driver does not have a clear view of the entire area behind the vehicle will be accomplished with the assistance of a guide. If a second person is in the vehicle, he/she should guide the vehicle before backing.
- ☐ Drivers will ensure that windows, headlights, taillights, and wipers are clean and operational at all times.
- ☐ In order to give ample warning to oncoming and following vehicles, turn signals must be utilized by drivers at all times, when making a turn or changing lanes.
- ☐ Do not "tail gate." When following other vehicles in normal traffic and under good weather conditions, a

time gap of two seconds should be allowed.

REQUIREMENTS TO DRIVE A STILLWATER PUBLIC SCHOOLS VEHICLE (Cont.)

- ☐ ~~On hills, curves, intersections or in any area where your vision is obstructed, do not make a turnabout, i.e., u-turn.~~
- ☐ ~~Vehicles and equipment shall not be parked or left adjacent to the roadway in such a manner as to constitute a traffic hazard to the driving public. Vehicles will not be parked where they will obstruct the sight of other drivers.~~
- ☐ ~~Use of wireless communication device is prohibited while operating a school vehicle. If an emergency arises, the driver shall remove the vehicle from the roadway to place an emergency call to the proper authority. Drivers violating this policy shall be subject to disciplinary measures which could include termination of employment.~~

Maintenance Requirements

- ☐ ~~Before operating a school vehicle, the driver is responsible for checking to see that all necessary safety equipment and control devices are in good condition before he/she operates it.~~
- ☐ ~~All vehicles are to be returned to the transportation office fueled and free of trash and personal items.~~
- ☐ ~~Buses are to be swept after each trip.~~
- ☐ ~~Transportation Director~~ **The Superintendent or designee** has sole discretion of the use and operation of school vehicles.

SEARCH OF STUDENTS

Students should be free from unreasonable search and seizure by school officials. However, ~~the superintendent, principal, teacher, or security personnel shall have the authority to search a student and a student's property when there is reasonable suspicion for such searches~~ school officials have the authority to search a student and the student's personal property (including backpacks, purses, clothing, and electronic devices) whenever there is reasonable suspicion. Students shall have no reasonable expectation of privacy in school-owned property, including lockers and desks, which may be inspected at any time by school officials without prior notice and without reasonable suspicion.

A teacher who has reasonable suspicion that a student is in possession of unauthorized or dangerous items shall immediately refer the student to a site administrator rather than conducting the search themselves, except in imminent emergency situations involving safety.

REFERENCE: 70 O.S. §24-102

Policy FNF-R Search of Students

PERSONAL ELECTRONIC DEVICES

It is the policy of the Stillwater Board of Education that a student may possess a personal electronic device while on school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school. **Exemptions and active use may be approved** upon consent of both the student's parent or guardian, and the superintendent or the superintendent's designee. Students may be issued a device by the school district such as a laptop, tablet or other electronic device. School-issued devices or school-approved devices are exempt from the requirements of this policy and shall be utilized only for educational purposes by students.

Students are prohibited from utilizing cell phones and personal electronic devices while on the campus of a public school district from bell to bell. Exceptions may be made as follows:

1. Emergency use of cell phones or personal electronic devices by students during the school day. Emergency use includes situations where immediate communication is needed for safety or urgent personal matters. This includes, but is not limited to:
 - a. Medical Emergencies – Calling 911 or a parent if a student or someone nearby is having a severe health crisis (e.g., asthma attack, allergic reaction, seizure).; or
 - b. Natural Disasters or Lockdowns – Communicating with law enforcement or family during events like tornados, fires, lockdowns, or other emergencies affecting the school; or
2. Use of cell phones or personal electronic devices by students who use them to monitor health issues. This includes, but is not limited to, glucose monitoring which may occur multiple times during the school day; or
3. Students with special needs may use cell phones or personal electronic devices during class time or during the school day if their IEP, Medical Plan, or 504 Plan explicitly requires it as assistive technology for medically or educationally necessary purposes. To qualify for this exception, the use must be listed as a documented accommodation necessary for instruction or communication within the student's IEP, Medical Plan, or 504 Plan.

“Bell to bell” means the time between the first bell ringing at the start of the school day to begin instructional time until the dismissal bell at the end of the school day to end instructional time.

“Personal electronic device” means a personal device capable of connecting to a smart phone, the Internet, or a cellular or Wi-Fi network, or directly connecting to another similar device. Personal electronic devices include, but are not limited to, smart watches, smart headphones, laptops, tablets, and smart glasses. Personal electronic devices shall not include school-issued or school approved devices that are specifically limited for use in classroom instruction.

Students found to be using any personal electronic device for any illegal purpose, violation of privacy, or to in any way send or receive personal messages, data, or information that would contribute to or constitute cheating on tests or examinations shall be subject to discipline and the device may be confiscated by the administration of the school district. Any personal ~~wireless communication~~ **personal electronic** device that is confiscated will be returned to the student **or their parent/legal guardian** at the end of the school day **unless the device is held as evidence of illegal activity or a violation of law that has been referred to law enforcement authorities**. Students violating this rule may be disallowed from carrying any ~~wireless telecommunication~~ **personal electronic** device following the incident unless the device is utilized to monitor a health condition. In no case will a device be permitted to take unauthorized or inappropriate photographs or videos of any kind.

Students found to be in possession of or using a personal electronic device in violation of the rules shall be subject to disciplinary action under the student discipline policy. Punishment for violation will be determined by the administration on a case-by-case basis.

REFERENCE: 70 O.S. §1-126

70 O.S. §24-101.1, et seq.

70 O.S. §24-102

CROSS-REFERENCE: Policy FO, Student Discipline

THIS POLICY REQUIRED BY LAW.

STUDENT DISCIPLINE

General Expectations

The board of education recognizes that students do not surrender any rights of citizenship while in attendance at Stillwater Public Schools. The school is a community with rules and regulations. Those who enjoy the rights and privileges it provides must also accept the responsibilities that inclusion demands, including respect for and obedience to school rules.

The district believes that every instance of wrongdoing and conflict is an opportunity for learning. The district supports the concept that discipline for violation of a school policy, rule, or regulation should not detract from the learning experience for the student when possible. **Occasionally, corrective actions are necessary for the benefit of the individual and the school. Teachers and administrators are authorized to maintain order, supervise students, and implement disciplinary measures consistent with District policy and Oklahoma law. Further, it is the policy of the district that students may be disciplined for any misconduct related to the programs or activities of the district. No teacher or administrator will administer formal discipline to his or her own child on behalf of the school except in cases of disruption in the classroom or common areas. Disciplinary matters concerning children of school employees will be handled by the appropriate principal or the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.**

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

Before the student is removed from school or the classroom for violation of a school policy, rule, or regulation, consideration will be given to alternative methods of punishment to ensure that the most effective discipline is administered in each case. In all disciplinary action, ~~alternative discipline such as loss of privileges, closed campus, loss of computer access, loss of parking privileges, and after-school detention, and Saturday school may be used. However, the use of out-of-school and/or in-school placement options may be used even for a student's first offense or violation.~~ the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension

STUDENT DISCIPLINE (Cont.)

4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities
12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

Corporal punishment may not be administered as a method to correct student behavior or to maintain order and discipline in the school, This prohibition applies **without exception** to all students, including those in DHS custody and those on an Individualized Education Program (IEP).

Definitions

"Truancy" – unexcused absence from school and/or absence from class without prior permission

Discipline Code

~~Standards of behavior for all members of society are generally a matter of common sense.~~ Clear standards of conduct serve as foundational expectations to ensure a safe and collaborative environment for everyone.. The following examples identify behavior that is unacceptable in society generally and in a school environment particularly. These examples are not intended to be exhaustive, and the exclusion or omission of a particular unacceptable behavior is not an endorsement or acceptance of such behavior. When in the judgment of a teacher or administrator a student is involved in unacceptable behavior, appropriate remedial or corrective action will be taken

The following behaviors at school, while on in school vehicles, or going to or from, or attending school events will result in disciplinary action, which may include in-school placement options or out-of-school suspension:

1. Arson;
2. Attempting to incite or produce imminent violence directed against another person because of his or her race, color, religion, ancestry, national origin, disability, gender, or sexual orientation by making or transmitting or causing or allowing to be transmitted, any telephonic, computerized, or electronic message; or by broadcasting, publishing, or distributing or causing or allowing to be broadcast, published, or distributed, any message or material;

STUDENT DISCIPLINE (Cont.)

3. ~~Attempting to incite or produce imminent violence directed against another person because of his or her race, color, religion, ancestry, national origin, disability, gender, or sexual orientation by broadcasting, publishing, or distributing or causing or allowing to be broadcast, published, or distributed, any message or material;~~
4. Cheating;
5. Conduct that threatens or jeopardizes the safety of others;
6. ~~Cutting class or sleeping,~~ Eating in class or during instructional activities without permission, sleeping, or refusing to participate work in during class;
7. Disruption of the educational process or operation of the school;
8. Extortion;
9. Failure to attend assigned detention, alternative school, or other disciplinary assignment without approval;
10. ~~Failure to comply with state immunization requirements;~~
11. False reports or false calls;
12. Fighting;
13. Forgery;
14. Gambling;
15. Harassment, intimidation, and bullying;
16. Hazing (initiations) in connection with any school activity;
17. Immorality;
18. Inappropriate attire;
19. Inappropriate behavior or gestures;
20. Inappropriate public behavior;
21. ~~Inappropriate~~ Unauthorized use of a wireless telecommunication personal electronic device;
22. Indecent exposure;
23. Intimidation or harassment because of race, color, religion, ancestry, national origin, disability, gender, or sexual orientation, including but not limited to (a) assault and battery; (b) damage, destruction, vandalism, or defacing any real or personal property; or (c) threatening, by word or act, the acts identified in (a) or (b); this includes antisemitism, which is a certain perception of Jews, which may be expressed as hatred toward Jews.
24. Obscene language, vulgarity, or profanity;
25. Physical or verbal abuse;
26. Plagiarism;
27. Possession of a caustic substance;
28. Possession or distribution of obscene materials;
29. Possession, threat, or use of a dangerous weapon and related instrumentalities (i.e., bullets, shells, gunpowder, pellets, etc.);
30. Possession, use, distribution, sale, conspiracy to sell or possess, or being in the chain of sale or distribution, or being under the influence of alcoholic beverages, low-point beer (as defined by Oklahoma law, i.e., 3.2 beer Section 163.2 of Title 37 of the Oklahoma Statutes). and/or controlled substances;
31. Possession of illegal and/or drug related paraphernalia;
32. Profanity;
33. Sexual or other harassment of individuals including, but not limited to, students, school employees, volunteers;

STUDENT DISCIPLINE (Cont.)

- 34. Theft/stealing;
- 35. Threatening behavior (whether involving written, verbal, or physical actions);
- 36. Truancy/unexcused tardiness;
- 37. Use or possession of tobacco **or nicotine** in any form;
- 38. Use or possession of missing or stolen property ~~if property is reasonably suspected to have been taken from a student, a school employee, or the school;~~
- 39. Using racial, religious, ethnic, sexual, gender, or disability-related epithets;
- 40. Vandalism;
- 41. Violation of the board of education policies, rules, or regulations or violation of school rules and regulations;
- 42. ~~Vulgarity;~~
- 43. Willful damage to school property;
- 44. Willful disobedience of a directive of any school official;

~~In addition, conduct occurring outside of the normal school day or off school property that has a direct negative effect on the discipline or educational process or effectiveness of the school may also result in disciplinary action, which may include in-school placement options or out-of-school suspension.~~

Parents, guardians, and students residing within or attending schools as transfers in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

**REFERENCE: 10 O.S. §7115
70 O.S. §6-114
70 O.S. §24-101.3**

**CROSS-REFERENCE: Policy FOD, Suspension and Other Discipline of Students
Policy FNF, Search of Students
Policy **FNG**, Personal Electronic Devices**

THIS POLICY REQUIRED BY LAW.



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: Jul 14, 2026

AGENDA ITEM:

Transfer and Summary of Activity Account Funds

BOARD ACTION REQUESTED:

Motion to Approve Transfer and Summary of Activity Account Funds as Reconciled

BACKGROUND INFORMATION:

The activity fund transfer report reflects requested transfers of funds between sub-accounts as indicated.

The attached summary of individual site activity fund accounts reveals the name of the itemized accounts, opening balances, debits, credits, activity, and balances of the accounts year-to-date. All accounts are reconciled with bank statements at the closing of each week.

Stillwater Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/2/2026 - 6/30/2027

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
800 CLEARING/SWEEP	\$187,975.63	\$1,214.10	\$0.00	\$0.00	\$189,189.73	\$2,380.00	\$186,809.73
801 STUDENT SUPPLIES	\$154,934.12	\$0.00	\$0.00	\$0.00	\$154,934.12	\$0.00	\$154,934.12
802 COURTESY	\$20,080.10	\$0.00	\$0.00	\$0.00	\$20,080.10	\$0.00	\$20,080.10
803 LIBRARY	\$16,571.78	\$0.00	\$0.00	\$0.00	\$16,571.78	\$0.00	\$16,571.78
804 STAFF PD FOOD	\$37,365.27	\$0.00	\$0.00	\$0.00	\$37,365.27	\$0.00	\$37,365.27
807 SPECIAL ACCOUNT	\$129,587.12	\$2,000.00	\$0.00	\$0.00	\$131,587.12	\$2,240.00	\$129,347.12
812 PARKING	\$8,794.17	\$0.00	\$0.00	\$0.00	\$8,794.17	\$0.00	\$8,794.17
814 HUMAN RESOURCES	\$5,482.15	\$0.00	\$0.00	\$0.00	\$5,482.15	\$0.00	\$5,482.15
816 PIONEER PANTRY	\$29,151.42	\$0.00	\$0.00	\$0.00	\$29,151.42	\$0.00	\$29,151.42
817 PERFORMING ARTS CENTER	\$37,613.31	\$0.00	\$0.00	\$0.00	\$37,613.31	\$0.00	\$37,613.31
818 WORK KEYS	\$771.00	\$0.00	\$0.00	\$0.00	\$771.00	\$0.00	\$771.00
820 THANKS A LATTE CART	\$451.75	\$0.00	\$0.00	\$0.00	\$451.75	\$0.00	\$451.75
828 SPED	\$19,381.46	\$0.00	\$0.00	\$0.00	\$19,381.46	\$234.75	\$19,146.71
829 TECHNOLOGY	\$1.45	\$0.00	\$0.00	\$0.00	\$1.45	\$0.00	\$1.45
830 PROFESSIONAL DEVELOPMENT - FOOD	\$48,438.22	\$0.00	\$0.00	\$0.00	\$48,438.22	\$730.00	\$47,708.22
831 PIONEER BOOK BUS	\$9,777.65	\$0.00	\$0.00	\$0.00	\$9,777.65	\$0.00	\$9,777.65
832 GRADY LAMBERT MEMORIAL LIBRARY	\$5,257.92	\$0.00	\$0.00	\$0.00	\$5,257.92	\$0.00	\$5,257.92
833 AFTER SCHOOL PROGRAMS	\$24,766.06	\$0.00	\$0.00	\$0.00	\$24,766.06	\$0.00	\$24,766.06
834 PALS	\$288,301.31	\$0.00	\$0.00	\$0.00	\$288,301.31	\$222,000.00	\$66,301.31
835 TEACHER OF THE YEAR	\$3,390.05	\$0.00	\$0.00	\$0.00	\$3,390.05	\$0.00	\$3,390.05
836 SUPPORT EMPLOYEE OF THE YEAR	\$4,105.18	\$0.00	\$0.00	\$0.00	\$4,105.18	\$0.00	\$4,105.18
837 PROFESSIONAL DEVELOPMENT - NOT FOOD	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$9,000.00	\$51,000.00
838 SUPERINTENDENT/BOE	\$34,092.14	\$0.00	\$0.00	\$0.00	\$34,092.14	\$3,970.00	\$30,122.14
839 SPEF GRANTS	\$24,972.58	\$0.00	\$0.00	\$0.00	\$24,972.58	\$0.00	\$24,972.58
840 OPEN DOORS (INTERNATIONAL FAMILIES PROGRAM)	\$201.65	\$0.00	\$0.00	\$0.00	\$201.65	\$0.00	\$201.65
841 SMS AVIATION	\$2,155.98	\$0.00	\$0.00	\$0.00	\$2,155.98	\$0.00	\$2,155.98
843 FACILITIES DEPARTMENT	\$3,356.87	\$0.00	\$0.00	\$0.00	\$3,356.87	\$0.00	\$3,356.87
845 REFUGEE SCHOOL IMPACT (RSI)	\$3,996.49	\$0.00	\$0.00	\$0.00	\$3,996.49	\$0.00	\$3,996.49
846 PSO FUND	\$2,771.68	\$1.00	\$0.00	\$0.00	\$2,772.68	\$0.00	\$2,772.68
847 CN - MEALS FOR STUDENTS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
848 BREW CREW	\$23.69	\$0.00	\$0.00	\$0.00	\$23.69	\$0.00	\$23.69
850 GRANTS	\$1,604.36	\$0.00	\$0.00	\$0.00	\$1,604.36	\$0.00	\$1,604.36
851 TEACHER GRANTS	\$2,119.21	\$0.00	\$0.00	\$0.00	\$2,119.21	\$0.00	\$2,119.21
852 SUNSHINE COMMITTEE	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
854 SPS STAFF WELLNESS	\$17.52	\$0.00	\$0.00	\$0.00	\$17.52	\$0.00	\$17.52
858 FRIENDS OF LINCOLN ACADEMY	\$18,121.14	\$0.00	\$0.00	\$0.00	\$18,121.14	\$0.00	\$18,121.14
859 SUPPORT OF HOMELESS STUDENTS DONATION FUND	\$2,549.08	\$0.00	\$0.00	\$0.00	\$2,549.08	\$0.00	\$2,549.08
860 CLASS OF 1963	\$1,853.00	\$0.00	\$0.00	\$0.00	\$1,853.00	\$0.00	\$1,853.00
865 CHROMEBOOK REPLACEMENT/REPAIR	\$58,446.56	\$0.00	\$0.00	\$0.00	\$58,446.56	\$0.00	\$58,446.56
874 ADVANCED ART	\$533.20	\$0.00	\$0.00	\$0.00	\$533.20	\$0.00	\$533.20
876 ART	\$613.88	\$0.00	\$0.00	\$0.00	\$613.88	\$0.00	\$613.88
878 POTTERY	\$1,825.97	\$0.00	\$0.00	\$0.00	\$1,825.97	\$0.00	\$1,825.97
880 SCIENCE	\$241.39	\$0.00	\$0.00	\$0.00	\$241.39	\$0.00	\$241.39
883 SPEECH & DRAMA	\$6,624.38	\$0.00	\$0.00	\$0.00	\$6,624.38	\$0.00	\$6,624.38
885 INSTRUCTIONAL	\$18,390.93	\$0.00	\$0.00	\$0.00	\$18,390.93	\$756.00	\$17,634.93
901 ACADEMIC TEAM	\$280.06	\$0.00	\$0.00	\$0.00	\$280.06	\$0.00	\$280.06
903 AFRICAN AMERICAN STUDENT ASSOCIATION	\$477.59	\$0.00	\$0.00	\$0.00	\$477.59	\$0.00	\$477.59
904 ART CLUB	\$2,379.66	\$0.00	\$0.00	\$0.00	\$2,379.66	\$0.00	\$2,379.66
905 BAND	\$108,030.13	\$0.00	\$0.00	\$0.00	\$108,030.13	\$31,658.70	\$76,371.43
906 BEST BUDDIES	\$313.95	\$0.00	\$0.00	\$0.00	\$313.95	\$0.00	\$313.95
907 BETA CLUB	\$6,576.57	\$0.00	\$0.00	\$0.00	\$6,576.57	\$0.00	\$6,576.57
909 BUSINESS PROFESSIONALS OF AMERICA	\$208.46	\$0.00	\$0.00	\$0.00	\$208.46	\$0.00	\$208.46
915 FCCLA	\$3,918.70	\$0.00	\$0.00	\$0.00	\$3,918.70	\$1,674.56	\$2,244.14
916 FFA	\$22,315.66	\$200.00	\$0.00	\$0.00	\$22,515.66	\$927.00	\$21,588.66

Stillwater Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 7/2/2026 - 6/30/2027

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
917 FRENCH CLUB	\$135.95	\$0.00	\$0.00	\$0.00	\$135.95	\$0.00	\$135.95
924 KEY CLUB	\$32.62	\$0.00	\$0.00	\$0.00	\$32.62	\$0.00	\$32.62
925 MOCK TRIAL	\$1,174.49	\$0.00	\$0.00	\$0.00	\$1,174.49	\$0.00	\$1,174.49
926 MATH	\$1,125.48	\$0.00	\$0.00	\$0.00	\$1,125.48	\$0.00	\$1,125.48
927 NATIONAL HONOR SOCIETY	\$7,881.74	\$0.00	\$0.00	\$0.00	\$7,881.74	\$0.00	\$7,881.74
930 ORCHESTRA	\$28,183.63	\$0.00	\$0.00	\$0.00	\$28,183.63	\$3,204.97	\$24,978.66
932 ROBOTICS	\$20,248.31	\$0.00	\$0.00	\$0.00	\$20,248.31	\$0.00	\$20,248.31
934 PIONEER PEER PARTNERS	\$1,766.71	\$0.00	\$0.00	\$0.00	\$1,766.71	\$0.00	\$1,766.71
936 PLTW	\$512.06	\$0.00	\$0.00	\$0.00	\$512.06	\$0.00	\$512.06
937 SCHOOL CLUBS	\$147.37	\$0.00	\$0.00	\$0.00	\$147.37	\$0.00	\$147.37
938 AFTER SCHOOL CLUBS	\$4,395.31	\$0.00	\$0.00	\$0.00	\$4,395.31	\$0.00	\$4,395.31
940 SIGN LANGUAGE CLUB	\$179.54	\$0.00	\$0.00	\$0.00	\$179.54	\$0.00	\$179.54
941 SMS SINGERS	\$12,854.27	\$0.00	\$0.00	\$0.00	\$12,854.27	\$0.00	\$12,854.27
942 SPANISH CLUB	\$859.60	\$0.00	\$0.00	\$0.00	\$859.60	\$0.00	\$859.60
944 SPED TRANSITIONS	\$9,823.82	\$0.00	\$0.00	\$0.00	\$9,823.82	\$0.00	\$9,823.82
945 SMAC - STW MAKES A CHANGE	\$1,257.89	\$0.00	\$0.00	\$0.00	\$1,257.89	\$0.00	\$1,257.89
946 STUDENT COUNCIL	\$11,471.94	\$0.00	\$0.00	\$0.00	\$11,471.94	\$0.00	\$11,471.94
947 TECHNOLOGY STUDENT ASSOCIATION	\$3,457.72	\$0.00	\$0.00	\$0.00	\$3,457.72	\$0.00	\$3,457.72
948 THEATRE	\$109,403.53	\$0.00	\$0.00	\$0.00	\$109,403.53	\$1,948.82	\$107,454.71
949 VOCAL MUSIC	\$34,599.64	\$0.00	\$0.00	\$0.00	\$34,599.64	\$520.00	\$34,079.64
951 YEARBOOK	\$35,897.36	\$0.00	\$0.00	\$0.00	\$35,897.36	\$11,500.00	\$24,397.36
952 YOUNG DEMOCRATS CLUB	\$299.95	\$0.00	\$0.00	\$0.00	\$299.95	\$0.00	\$299.95
960 SR. CLASS OF 2028	\$10,330.00	\$0.00	\$0.00	\$0.00	\$10,330.00	\$0.00	\$10,330.00
961 SR. CLASS OF 2027	\$2,947.26	\$0.00	\$0.00	\$0.00	\$2,947.26	\$0.00	\$2,947.26
962 SR. CLASS OF 2026	\$2,728.54	\$0.00	\$0.00	\$0.00	\$2,728.54	\$0.00	\$2,728.54
964 ESPORTS CLUB	\$723.84	\$0.00	\$0.00	\$0.00	\$723.84	\$0.00	\$723.84
965 GENDER & SEXUALITY ALLIANCE	\$179.60	\$0.00	\$0.00	\$0.00	\$179.60	\$0.00	\$179.60
970 ALL SPORTS	\$151,614.75	\$400.00	\$0.00	\$0.00	\$152,014.75	\$0.00	\$152,014.75
971 STADIUM CONCESSIONS	\$66,963.80	\$0.00	\$0.00	\$0.00	\$66,963.80	\$0.00	\$66,963.80
972 STATE PLAYOFFS	\$9,439.51	\$0.00	\$0.00	\$0.00	\$9,439.51	\$0.00	\$9,439.51
973 BASEBALL	\$0.26	\$0.00	\$0.00	\$0.00	\$0.26	\$0.00	\$0.26
974 BASKETBALL (BOYS)	\$612.74	\$0.00	\$0.00	\$0.00	\$612.74	\$0.00	\$612.74
975 BASKETBALL (GIRLS)	\$495.00	\$0.00	\$0.00	\$0.00	\$495.00	\$0.00	\$495.00
976 CHEERLEADERS	\$7,649.60	\$0.00	\$0.00	\$0.00	\$7,649.60	\$0.00	\$7,649.60
977 CROSS COUNTRY	\$7,229.99	\$0.00	\$0.00	\$0.00	\$7,229.99	\$0.00	\$7,229.99
978 FOOTBALL	\$565.73	\$0.00	\$0.00	\$0.00	\$565.73	\$0.00	\$565.73
979 GOLF (BOYS)	\$225.91	\$0.00	\$0.00	\$0.00	\$225.91	\$0.00	\$225.91
980 GOLF (GIRLS)	\$347.27	\$0.00	\$0.00	\$0.00	\$347.27	\$0.00	\$347.27
981 POM	\$1,482.06	\$0.00	\$0.00	\$0.00	\$1,482.06	\$0.00	\$1,482.06
982 SOCCER (BOYS)	\$7.70	\$0.00	\$0.00	\$0.00	\$7.70	\$0.00	\$7.70
983 SOCCER (GIRLS)	\$433.13	\$0.00	\$0.00	\$0.00	\$433.13	\$0.00	\$433.13
984 SWIMMING	\$1,033.30	\$0.00	\$0.00	\$0.00	\$1,033.30	\$0.00	\$1,033.30
985 TENNIS (BOYS)	\$1,875.78	\$0.00	\$0.00	\$0.00	\$1,875.78	\$0.00	\$1,875.78
986 TENNIS (GIRLS)	\$2,085.00	\$0.00	\$0.00	\$0.00	\$2,085.00	\$0.00	\$2,085.00
987 TRACK (BOYS)	\$2,673.00	\$0.00	\$0.00	\$0.00	\$2,673.00	\$0.00	\$2,673.00
988 TRACK (GIRLS)	\$2,768.00	\$0.00	\$0.00	\$0.00	\$2,768.00	\$0.00	\$2,768.00
989 VOLLEYBALL	\$391.50	\$0.00	\$0.00	\$0.00	\$391.50	\$0.00	\$391.50
990 WRESTLING	\$119.10	\$0.00	\$0.00	\$0.00	\$119.10	\$0.00	\$119.10
991 SOFTBALL	\$333.33	\$0.00	\$0.00	\$0.00	\$333.33	\$0.00	\$333.33
995 PIONEER PLAYDAY	\$163,896.59	\$0.00	\$0.00	\$0.00	\$163,896.59	\$0.00	\$163,896.59
997 W. WELCH WRESTLING SCHOLARSHIP	\$2,645.00	\$0.00	\$0.00	\$0.00	\$2,645.00	\$0.00	\$2,645.00
998 RAYMOND ESTES SCHOLARSHIP	\$5,895.60	\$0.00	\$0.00	\$0.00	\$5,895.60	\$0.00	\$5,895.60
999 MATT FOSTER MEMORIAL	\$830.00	\$0.00	\$0.00	\$0.00	\$830.00	\$0.00	\$830.00
Total	\$2,156,641.42	\$3,815.10	\$0.00	\$0.00	\$2,160,456.52	\$292,744.80	\$1,867,711.72



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Sanctioned Accounts for FY 2026-2027

BOARD ACTION REQUESTED:

Motion to Approve Annual Sanctioned Accounts for FY 2026-2027

BACKGROUND INFORMATION:

Sanctioned Accounts contribute to the funding and well-being of Stillwater Public Schools Booster Clubs by allowing them to use our organizations tax ID. The Boosters act on their own behalf by raising money via donations or sales. The Boosters will have their own bank account, separate from the Stillwater Public Schools account. They will purchase goods/services with their own funds. Goods and services purchased will be made in the best interest of the Stillwater Public Schools Booster Club that they represent. Sanctioned accounts are subject to audit.

.

APPLICATION FOR SANCTIONING**Due Annually on July 5**

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 05/04/26Select One: Initial Application ☒ Renewal ☐

Name of Sanctioned Organization:

Stillwater Pioneer Robotics Program Booster Club

Official Mailing Address for the organization:

601 S Washington St. - Box 135; Stillwater, OK 74074Organization's Taxpayer I.D. Number: 42-2230041**Organization President****Organization Treasurer**Name: Angela ScottName: Stacy LaxtonPhone: 512-709-3914Phone: 918-399-0109Email: scottangela11@gmail.comEmail: sbergman01@hotmail.com

Organization's Purpose, Goals, and the Benefit to District Students:

Fundraising and Volunteer Support for Stillwater Pioneer Robotics Program

Organizations's Website and/or Social Media Accounts:

www.facebook.com/groups/34695916732108480www.instagram.com/pioneerroboticsbooster

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Stacy Laxton

TREASURER

Organization Representative/Office Name and Position (printed)

Signature

Date

Leah Dollar

School Faculty Sponsor / Athletic Coach Name (printed)

Signature

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater Pioneer Robotics Program Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026 START-UPBeginning Cash Balance, July 1, 2025 \$ 0

Collections:

Fundraiser, Merchandise Sales, Etc. \$ _____Donations \$ _____Parent/Student Contributions \$ 629Other (list): \$ _____\$ _____\$ _____\$ _____Total Collections \$ 629

Expenditures:

Fundraising Expenses \$ _____Other (list): \$ _____Post Office Box Rental \$ 209Insurance \$ 370\$ _____\$ _____\$ _____\$ _____\$ _____\$ _____Total Expenditures \$ 579Ending Cash Balance, June 30, 2026 \$ 50

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Stacy S. LintonDate: 05/12/26Title: TREASURER

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater Pioneer Robotics Program Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027 FIRST YEAR ESTIMATEBeginning Cash Balance, July 1, 2026 \$ 50

Collections:

Fundraiser, Merchandise Sales, Etc.	\$ 1000	
Donations	\$	
Parent/Student Contributions	\$ 500	
Other (list):		
Fall Large Fundraiser	\$ 3000	
Spring Large Fundraiser	\$ 3000	
	\$	

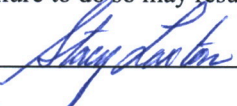
Total Collections \$ 7500

Expenditures:

Fundraising Expenses	\$ 1000	
Other (list):		
Insurance	\$ 370	
Post Office Box Rental	\$ 200	
Robotics Teams Support	\$ 5000	
	\$	
	\$	
	\$	
	\$	
	\$	

Total Expenditures \$ 6570Ending Cash Balance, June 30, 2027 \$ 980

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _____ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Date: 05/12/26Title: TREASURER

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the _____ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

New club
- no Financials yet.

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7-1-20Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

Stillwater High School PTO

Official Mailing Address for the organization:

2712 S. Mar Vista St StillwaterOrganization's Taxpayer I.D. Number: ^{EIN} 92-3710873OK 74014

Organization President

Organization Treasurer

Name: Stacy WatkinsName: Maria ClarkPhone: 405-612-0547Phone: 405-640-5889Email: Stacy@dupreesports.com Email: mrsmariaclark@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: Our purpose is to enhance + support the educational experience at SHS, develop closer connections between school + home, + improve the environment at SHS through volunteer + financial support.

Organizations's Website and/or Social Media Accounts: _____

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Maria Clark, Treasurer
Organization Representative/Office Name and Position (printed)

Maria Clark
Signature

U-30-20
Date

Walter R. Howell IV
School Faculty Sponsor / Athletic Coach Name (printed)

Walter Howell
Signature

07/01/2026
Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: SHS PTOFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-26Beginning Cash Balance, July 1, 2025\$ 2,028.07 ✓

Collections:

Fundraiser, Merchandise Sales, Etc.

\$

Donations

\$ 3,761.48

Parent/Student Contributions

\$ 3,831.00

Other (list):

bank payouts\$ 15.05

\$

\$

Total Collections

\$ 7,004.79

Expenditures:

Fundraising Expenses

\$

Other (list):

Insurance\$ 150.00Teacher Appreciation\$ 4,805.29Teacher Grants\$ 600.00IRS form (501c3)\$ 275.00Project Grad\$ 1,228.55

\$

\$

\$

Total Expenditures

\$ 8,958.84 ✓Ending Cash Balance, June 30, 2026\$ 1,279.02 ✓

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _____ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: maria clarkDate: 0.30.20Title: PTO treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)Name of Organization/Association: SHS PTOFINANCIAL ACTIVITY FOR SCHOOL YEAR 2024-27Beginning Cash Balance, July 1, 2024 \$ 1,279.02

Collections:

Fundraiser, Merchandise Sales, Etc.

\$

Donations

\$ 2,000.00

Parent/Student Contributions

\$ 3,000.00

Other (list):

\$

\$

\$

Total Collections

\$ 6,000.00

Expenditures:

Fundraising Expenses

\$

Other (list):

Insurance\$ 150.00Teacher Appreciation\$ 500.00Teacher Grants\$ 600.00Project Graduation\$ 300.00

\$

\$

\$

\$

Total Expenditures

\$ 6950.00Ending Cash Balance, June 30, 2027\$ 1,329.02

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _____ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Maria ClarkDate: 06-30-24Title: PTO Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

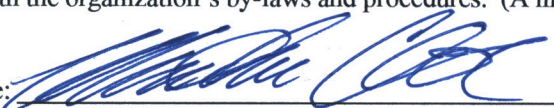
This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

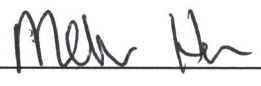
Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the _____ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: 

Date: 7-1-26

Representative: 

Date: 7-1-26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/2/2020Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

Highland Park elementary PTA

Official Mailing Address for the organization:

400 S. Drury St. Stillwater, OK 74074Organization's Taxpayer I.D. Number: 23-7123935

Organization President

Organization Treasurer

Name: Sarah MilliganName: Emilee OnstottPhone: 502-319-3699Phone: 405-612-6660Email: Sarahsuzanne@hotmail.comEmail: pkcsfan248@hotmail.comOrganization's Purpose, Goals, and the Benefit to District Students: TO advocate for all children

by building relationships between teachers, staff and families. And to support
the education "overall" ^{well} being of students and their families.

Organizations's Website and/or Social Media Accounts: Givebooks and Facebook.

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

*- This has not been
offered to my
knowledge.*

Emilee Onstott, Treasurer

Organization Representative/Office Name and Position (printed)

Emilee Onstott

Signature

6/29/20

Date

Brooke Todhunter

School Faculty Sponsor / Athletic Coach Name (printed)

Brooke Todhunter

Signature

7/2/20

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)Name of Organization/Association: Highland Park Elementary PTAFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026Beginning Cash Balance, July 1, June 13, 2025\$ 3,666.19 ✓ OK

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 16,567.93

Donations

\$ 10.00

Parent/Student Contributions

\$ 600.00

Other (list):

\$

\$

\$

Total Collections

\$ 17,177.93

Expenditures:

Fundraising Expenses

\$ 11,474.63

Other (list):

Dues\$ 339.00Liability Insurance\$ 340.00State PTA Convention\$ 250.00

\$

\$

\$

\$

\$

Total Expenditures

\$ 12,403.63Ending Cash Balance, June 30, June 12, 2026\$ 8,440.49 ✓ OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Emilee OnstottDate: 6/29/2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 - JUNE 30)

Name of Organization/Association: Highland Park ElementaryFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027Beginning Cash Balance, July 1, 2026\$ 8,440.49

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 7,050.00

Donations

\$ —

Parent/Student Contributions

\$ 390.00

Other (list):

\$ \$ \$

Total Collections

\$ 7,440.00

Expenditures:

Fundraising Expenses

\$ 9,770.00

Other (list):

Dues\$ 235.00Liability Insurance\$ 340.00State PIA Convention\$ 125.00\$ \$ \$ \$ \$ \$

Total Expenditures

\$ 10,470.00Ending Cash Balance, June 30, 2027\$ 5,410.49

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Emilee OnstottDate: 6/29/2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2026-2027 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

* Representative: Bailey Balcer

Date: 7-01-2026

* Representative: Mri Ozment

Date: 7-01-2026

* Representative: [Signature]

Date: 7-01-2026

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 6/29/2026Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

Stillwater Soccer Booster Club

Official Mailing Address for the organization:

1612 South Dublin Drive, Stillwater, OK 74074

Organization's Taxpayer I.D. Number: _____

Organization President**Organization Treasurer**Name: Dayna CollettName: Nathan CragunPhone: (405) 338-8979Phone: (405) 612-3165Email: daynacollett12@gmail.comEmail: nathan.cragun@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: Support coaches and players with training gear, away meals, equipment, uniforms. (Each player only has to supply their own cleats and shinguards, this allows all players equal opportunity.)

Organizations's Website and/or Social Media Accounts: Facebook: Stillwater High School Soccer

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Nathan Cragun / Treasurer

Organization Representative/Office Name and Position (printed)

Signature

6/29/2026

Date

Tanner Rivera

School Faculty Sponsor / Athletic Coach Name (printed)

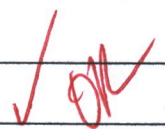
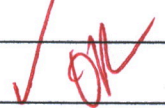
Signature

7/2/26

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)Name of Organization/Association: Stillwater High School Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, <u>2025</u>		\$ 27,910.61	
Collections:			
Fundraiser, Merchandise Sales, Etc.	\$ 32,756.97		
Donations	\$ 5,330.00		
Parent/Student Contributions	\$ 9,573.00		
Other (list):			
Concession Stand	\$ 9,692.18		
Tournament Fees	\$ 1,025.00		
Gate Fees	\$ 4,757.00		
Total Collections		\$ 63,134.15	
Expenditures:			
Fundraising Expenses	\$ 10,381.77		
Other (list):			
Away Meals	\$ 2,356.94		
Banquet	\$ 6,508.73		
Soccer Gear and Equipment	\$ 12,017.05		
Referee	\$ 4,510.00		
Tournament Fees	\$ 1,925.00		
Screen Printing	\$ 9,510.64		
Scholarships	\$ 2,500.00		
Misc	\$ 6,185.53		
Total Expenditures		\$ 55,895.66	
Ending Cash Balance, June 30, <u>2026</u>		\$ 35,149.10	

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Nathan CragunDate: July 1, 2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater High School Soccer Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027Beginning Cash Balance, July 1, 2026 \$ 35,149.10

Collections:

Fundraiser, Merchandise Sales, Etc.	<u>\$ 30,000</u>
Donations	<u>\$ 5,500</u>
Parent/Student Contributions	<u>\$ 9,500</u>
Other (list):	
Concession Stand	<u>\$ 8,000</u>
Tournament Fees	<u>\$ 1,000</u>
Gate Fees	<u>\$ 3,000</u>

Total Collections

\$ 57,000

Expenditures:

Fundraising Expenses	<u>\$ 11,000</u>
Other (list):	
Away Meals	<u>\$ 2,500</u>
Banquet	<u>\$ 7,000</u>
Soccer Gear and Equipment	<u>\$ 15,000</u>
Referee	<u>\$ 5,000</u>
Tournament Fees	<u>\$ 2,000</u>
Screen Printing	<u>\$ 10,000</u>
Scholarships	<u>\$ 3,000</u>
Misc	<u>\$ 5,000</u>

Total Expenditures

\$ 60,500Ending Cash Balance, June 30, 2027 \$ 31,649.10

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Nathan CragunDate: July 1, 2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: *February 8, 2000*Revision Date(s): *2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25*

Page 4 of 5

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Shelby KoehnDate: 7/2/20Representative: Am. TascottDate: 7/2/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 07/02/2026Select One: Initial Application ☐ Renewal ☒

Name of Sanctioned Organization:

Stillwater Pioneers Volleyball Boosters Inc.

Official Mailing Address for the organization:

PO Box 562, Stillwater, OK 74076Organization's Taxpayer I.D. Number: 41-3070562

Organization President

Name: Jake FahlenkampPhone: 918-407-5166Email: stwvolleyball.treasurer@gmail.com

Organization Treasurer

Name: Jake FahlenkampPhone: 918-407-5166Email: stwvolleyball.treasurer@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: Provide support and fundraising for use by SHS and SJHS Volleyball teams. Structure is to provide financial support as needed.

Organizations's Website and/or Social Media Accounts: www.stillwaterschools.com/volleyball
www.facebook.com/stillwatervolleyball, www.instagram.com/stillwatervolleyball/

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

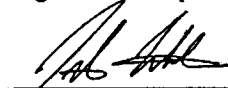
1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Jake Fahlenkamp / President and Treasurer

Organization Representative/Office Name and Position (printed)



Signature

07/02/2026

Date

Andrue Brown

School Faculty Sponsor / Athletic Coach Name (printed)



Signature

07/02/2026

Date

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Pioneers Volleyball Boosters Inc.FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026Beginning Cash Balance, July 1, 2025\$ 14,275.36

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 28,884.14

Donations

\$ 3,615.00

Parent/Student Contributions

\$ 0.00

Other (list):

Concessions

\$ 4,712.21

Banquet

\$ 932.59

Travel Meals and Pictures

\$ 9,890.81

Total Collections

\$ 48,034.75

Expenditures:

Fundraising Expenses

\$ 0.00

Other (list):

Administrative

\$ 1,751.00

Camp and Tournament Expenses

\$ 11,868.16

Coaches Development

\$ 1,582.88

Concessions

\$ 1,714.20

End of Season Banquet and Sr. Night

\$ 11,317.73

Travel Meals and Team Experiences

\$ 9,743.99

Promotion and Pink Out

\$ 3,409.11

Gear and Equipment

\$ 3,409.21

Total Expenditures

\$ 44,796.28Ending Cash Balance, June 30, 2026\$ 17,513.83

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Jake FahlenkampDate: 07/02/2026Title: President / Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)****ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**Name of Organization/Association: Stillwater Pioneers Volleyball Boosters Inc.**FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027**

Beginning Cash Balance, July 1, <u>2026</u>	<u>\$ 17,513.83</u>
Collections:	
Fundraiser, Merchandise Sales, Etc.	<u>\$ 25,000</u>
Donations	<u>\$ 0</u>
Parent/Student Contributions	<u>\$ 0</u>
Other (list):	
Concessions	<u>\$ 5,000</u>
Clinics	<u>\$ 2,000</u>
Travel Meals	<u>\$ 5,000</u>
Total Collections	<u>\$ 37,000</u>
Expenditures:	
Fundraising Expenses	<u>\$ 0.00</u>
Other (list):	
Administrative	<u>\$ 1,800</u>
Camp and Tournaments	<u>\$ 12,000</u>
Concessions	<u>\$ 2,500</u>
Meals and Pictures	<u>\$ 9,000</u>
Team Experiences (Banquet, Locker Room, Awards)	<u>\$ 10,000</u>
Gear and Equipment	<u>\$ 4,000</u>
Other	<u>\$ 1,000</u>
Coaches Development	<u>\$ 3,000</u>
Total Expenditures	<u>\$ 43,300</u>
Ending Cash Balance, June 30, <u>2027</u>	<u>\$ 11,213.83</u>

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Jake FahlenkampDate: 07/03/2026Title: President / Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: *February 8, 2000*Revision Date(s): *2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25*

Page 4 of 5

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Johnnie L. LeeDate: 6/30/26Representative: Cheryl E. JonesDate: 6/30/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/6/2026Select One: Initial Application _____ Renewal ☒

Name of Sanctioned Organization:

Stillwater Ag Booster Club

Official Mailing Address for the organization:

PO Box 241, Stillwater, OK 74076Organization's Taxpayer I.D. Number: 84-1729796

Organization President

Organization Treasurer

Name: Sean HowellName: Angela CarterPhone: 405-880-0211Phone: 918-504-9064Email: sean.howell3@gmail.comEmail: angela.l.carter@okstate.edu

Organization's Purpose, Goals, and the Benefit to District Students: Financially support and encourage Stillwater Public Schools' students engaged in Stillwater Public Schools' Agricultural Education and FFA and/or Payne County 4-H Club & activities.

Organizations's Website and/or Social Media Accounts: Facebook / Instagram - Stillwater Ag Booster Club website - <https://www.stillwateragboosters.com>

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments
to: Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

Angela Carter - Treasurer

Organization Representative/Office Name and Position (printed)

Angela G. Carter

Signature

7/3/2026

Date

Robby Branson

School Faculty Sponsor / Athletic Coach Name (printed)

[Signature]

Signature

7/4/26

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: Stillwater Ag Booster Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025 - 2026

Beginning Cash Balance, July 1, 2025

\$ 41,582.43 ✓ OK

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 55,663.45

Donations / Sponsorships

\$ 9,511.00

Parent/Student Contributions

\$ 350.00

Other (list):

Interest Income

\$ 624.88

Other

\$ 67.60

\$

Total Collections

\$ 66,216.93

Expenditures:

Fundraising Expenses

\$ 8,725.60

Other (list):

General

\$ 3,468.32

Local & County Show

\$ 7,826.33

Program & Project Support

\$ 39,224.96

Scholarships

\$ 2,005.00

Special Projects

\$ 1,000.00

\$

\$

\$

Total Expenditures

\$ 62,250.21 ✓ OK

Ending Cash Balance, June 30, 2026

\$ 45,549.15 ✓ OK

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Cynthia S. Carter

Date: 7/3/2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater Ag Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, <u>2026</u>	\$ <u>45,549.15</u>
Collections:	
Fundraiser, Merchandise Sales, Etc.	\$ <u>39,500.00</u>
Donations	\$ <u>7,500.00</u>
Parent/Student Contributions	\$ <u>350.00</u>
Other (list):	
<u>Interest Income</u>	\$ <u>500.00</u>
	\$
	\$
Total Collections	\$ <u>47,850.00</u>
Expenditures:	
Fundraising Expenses	\$ <u>15,675.00</u>
Other (list):	
<u>General</u>	\$ <u>1,842.50</u>
<u>Local & County Show</u>	\$ <u>7,850.00</u>
<u>Program & Project Support</u>	\$ <u>42,982.50</u>
<u>Scholarships</u>	\$ <u>2,000.00</u>
<u>Special Projects</u>	\$ <u>1,000.00</u>
	\$
	\$
	\$
Total Expenditures	\$ <u>71,350.00</u>
Ending Cash Balance, June 30, <u>2027 (estimate)</u>	\$ <u>22,049.15</u>

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 26-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Angela G. CantelmoDate: 7/3/2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.) *Stillwater Ag Booster Club*ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

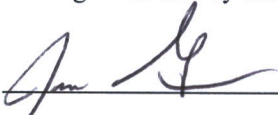
This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Date: 7-4-2026Representative: Date: 7-4-2026

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING
Due Annually on July 5**

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: July 6, 2026Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization: _____

SHS Cheer Booster

Official Mailing Address for the organization: _____

3915 W. Eagle Creek Ave, Stillwater, OK 74074Organization's Taxpayer I.D. Number: 26-2821104**Organization President****Organization Treasurer**Name: Kristi DuhonName: Amy Jo DearingPhone: 405-747-6804Phone: 405-301-3155Email: duhons@att.netEmail: amyjo.dearing@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: To provide additional financial support and funding with fundraising opportunities for SHS Cheer

Organizations's Website and/or Social Media Accounts: stillwaterschools.com/athletic/spiritsquad

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 1 of 5**

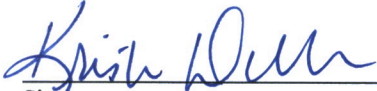
APPLICATION FOR SANCTIONING (Cont.)Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

Kristi Duhon, President

Organization Representative/Office Name and Position (printed)


Signature

July 6, 2026

Date

Lauren Duhon, SHS Cheer/Stunt Coach

School Faculty Sponsor / Athletic Coach Name (printed)


Signature

July 6, 2026

Date

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: _____

FINANCIAL ACTIVITY FOR SCHOOL YEAR _____

Beginning Cash Balance, July 1, _____ \$ 10,447.76 ✓ OK

Collections:

Fundraiser, Merchandise Sales, Etc. \$ 3709.00

Donations \$ 4791.70

Parent/Student Contributions \$ 65,200.65

Other (list): _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Collections \$ 73,701.35

Expenditures:

Fundraising Expenses \$ _____

Other (list): _____

See Attached Profit & Loss Statement \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Expenditures \$ 64,438.83

Ending Cash Balance, June 30, 2026 \$ 19,710.28 OK ✓

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kristi Duhon Date: July 6, 2026Title: Kristi Duhon, President

Received and reviewed by Chief Financial Officer:

Name/Title: _____ Date: _____

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 3 of 5**

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: SHS Cheer Booster

FINANCIAL ACTIVITY FOR SCHOOL YEAR _____

Beginning Cash Balance, July 1, _____ \$ 19,710.28

Collections:

Fundraiser, Merchandise Sales, Etc. \$ 30,000.00

Donations \$ _____

Parent/Student Contributions \$ 30,000.00

Other (list): \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Collections

\$ 60,000.00

Expenditures:

Fundraising Expenses \$ _____

Other (list):

Camp \$ 12,650.00

Nationals \$ 35,075.00

Uniforms/Squad Attire \$ 6095.00

Asst. Coach \$ 3680.00

Gameday Meals \$ 2300.00

_____ \$ _____

_____ \$ _____

_____ \$ _____

Total Expenditures

\$ 59800.00

Ending Cash Balance, June 30, 2027

\$ 19910.28

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Kristi DuhonDate: July 6, 2026Title: Kristi Duhon, President

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

Adoption Date: February 8, 2000**Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25****Page 4 of 5**

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Kristi Duhon
Kristi Duhon, President

Date: July 6, 2026

Representative: Lauren Duhon
Lauren Duhon, SHS Cheer/Stunt Coach

Date: July 6, 2026

Representative: Amy Jo Dearing
Amy Jo Dearing, Treasurer

Date: July 6, 2026

Representative: Carolyn Walstad
Carolyn Walstad, SHS Representative

Date: July 6, 2026

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 6/29/26Select One: Initial Application _____ Renewal XName of Sanctioned Organization: Stillwater Pioneers Boys Basketball Booster ClubOfficial Mailing Address for the organization: 17 Yellow Brick Rd., Stillwater, OKOrganization's Taxpayer I.D. Number: 85-3777737

Organization President

Name: APRIL RUTHERFORDPhone: (804) 239-2783Email: aprilrutherford@gmail.com

Organization Treasurer

Name: Nicole HarshPhone: 727 278 5613

Email: _____

Organization's Purpose, Goals, and the Benefit to District Students: _____

The purpose of the Club is to foster and promote the development of the Stillwater High School boys basketball players and program. All assets of the Club are used exclusively for this purpose. The club will raise financial support for the Stillwater High School boy's basketball team, to be used to purchase equipment, food, lodging or other forms of support as needed.

Organizations's Website and/or Social Media Accounts: NA

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

- ✓ 1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
- ✓ 2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
- ✓ 3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
- ✓ 4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers. ✓
- ✓ 5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.

APRIL RUTHERFORD (PRESIDENT)

Organization Representative/Office Name and Position (printed)

Signature

SEAN MORGAN

School Faculty Sponsor / Athletic Coach Name (printed)

Signature

Date

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)**

Name of Organization/Association: STILLWATER PIONEERS BOYS BASKETBALL BOOSTER CLUB

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-26

Beginning Cash Balance, July 1, 2025

\$ 8696.58

Collections:

Fundraiser, Merchandise Sales, Etc.
Donations
Parent/Student Contributions
Other (list):

\$ 20944.79

\$ 1085.00

\$

\$

\$

\$

\$ 22029.79

Total Collections

Expenditures:

Fundraising Expenses
Other (list):

\$ 1586.78

Camp fees

\$ 1125.00

Food

\$ 5377.12

Salary

\$ 3767.75

Admin

\$ 662.42

Misc

\$ 2177.86

Travel gear

\$ 6700.06

Senior night

\$ 306.12

\$

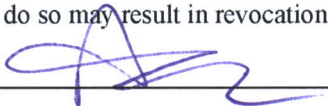
\$ 21703.11

Total Expenditures

Ending Cash Balance, June 30, 2026

\$ 9023.26

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: 

Date: 07-02-26

Title: PRESIDENT

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: STILLWATER PIONEERS BOYS BASKETBALL BOOSTER CLUB

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-27

Beginning Cash Balance, July 1, 2026 \$ 9023.26

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 15750.00

Donations

\$

Parent/Student Contributions

\$ 800.00

Other (list):

\$

\$

\$

Total Collections

\$ 16550.00

Expenditures:

Fundraising Expenses

\$ 1600.00

Other (list):

Admin

\$ 600.00

Salary

\$ 3767.75

Food

\$ 6550.00

Travel gear

\$ 4000.00

Senior night

\$ 1000.00

Misc

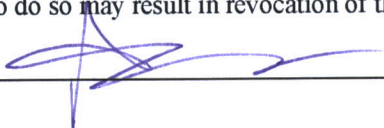
\$ 750.00

\$

Total Expenditures

\$ 18267.75Ending Cash Balance, June 30, 2027\$ 7305.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-27 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Date: 07-02-26Title: PRESIDENT

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-26 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Claire EdwardsDate: 7-2-26Representative: Deanna FaldenDate: 7-2-26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7/6/26Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

Pioneer Golf Booster Club

Official Mailing Address for the organization:

Organization's Taxpayer I.D. Number: 46-3996296

Organization President

Organization Treasurer

Name: Amy Jo FrazierName: Ashlee RobertsonPhone: (405) 612-4980Phone: (765) 414-0260Email: Frazieramyjo@yahoo.comEmail: AshleeRobertson14@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: To raise funds for boys and girls golf teams, grades 9-12. We help pay for meals, equipment, uniforms, tournament fees, & overnight trip.

Organizations's Website and/or Social Media Accounts: @ SPS pioneer golf bc

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Ashlee Robertson - Treasurer
Organization Representative/Office Name and Position (printed)

Ashlee Robertson
Signature

7/6/26
Date

Karay Parzkowski
School Faculty Sponsor / Athletic Coach Name (printed)

K Parzkowski
Signature

7/6/26
Date

STILLWATER BOARD OF EDUCATION

CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Pioneer Golf Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025 - 2026Beginning Cash Balance, July 1, 2025\$ 6,991.59

Collections:

Fundraiser, Merchandise Sales, Etc.

\$

Donations

\$

Parent/Student Contributions

\$

Other (list):

Interest Income

\$

Host Tournament Fees

\$

WGA Grant

\$

Total Collections

\$ 38,860.16

Expenditures:

Fundraising Expenses

\$

Other (list):

Tournament Feest Exp

\$

Meals & Snacks

\$

Uniforms & Equipment

\$

Post Season Banquet & Activities

\$

Coaches Dues

\$

Host Tournament Exp

\$

State Tournament

\$

Misc

\$

Total Expenditures

\$ 37,888.68Ending Cash Balance, June 30, 2026\$ 7,963.07

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 25-26 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Ashlee RobertsonDate: 7/6/26Title: Ashlee Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)****ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**Name of Organization/Association: Pioneer Golf Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027Beginning Cash Balance, July 1, 2026 \$ 7,963.07

Collections:

Fundraiser, Merchandise Sales, Etc. \$

Donations \$ 30,000.00

Parent/Student Contributions \$

Other (list):

Interest Income \$ 0.04Host Tournament \$ 87.00WGA Grants \$ 200.00Total Collections \$ 38,900.04

Expenditures:

Fundraising Expenses \$

Other (list):

Tournament Feat Exp \$ 7,000.00Meals + Snacks \$ 4,500.00Un. Forms + Equip \$ 16,500.00Post Season Activist Banquet \$ 1,500.00Coaches Dines \$ 80.00Host Tournament Exp \$ 5,500.00State Tournament Exp \$ 1,000.00Misc \$ 1,000.00Total Expenditures \$ 37,080.00Ending Cash Balance, June 30, 2027 \$ 9,783.11

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Ashlee Robertson Date: 7/6/26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____ Date: _____

Adoption Date: February 8, 2000

Revision Date(s): 2/14/06, 6/15/10, 08/14/12,
10/10/17, 7/17/18, 4/14/20, 8/10/21, 8/9/22,
6/10/25

Page 4 of 5

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 7-2-26 Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization: Stillwater Touchdown Club

Official Mailing Address for the organization: 5018 Reese Lndg Stillwater, OK 74075

Organization's Taxpayer I.D. Number: 20-5447019

Organization President

Name: Autumn Campbell

Phone: 405-880-5763

Email: autumnjcampbell@hotmail.com

Organization Treasurer

Name: Paige Jones

Phone: 318 372 2192

Email: pejones91@yahoo.com

Organization's Purpose, Goals, and the Benefit to District Students: To offset expenses

for equipment & non-durable goods for the Stillwater Football program. Our provisions provide for all 7-12th grade participants.

Organizations's Website and/or Social Media Accounts: Facebook

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Paige Jones

Organization Representative/Office Name and Position (printed)

Signature

Date

Chael Caewood

School Faculty Sponsor / Athletic Coach Name (printed)

Signature

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater Touchdown Club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025

\$ 12,876.04

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 44917.65

Donations

\$ 18295.58

Parent/Student Contributions

\$ 4767.91

Other (list):

Cashbox deposit
Reimbursements (pay. fee,
equipment, etc.)

\$ 4,000.00

\$ 3,594.00

\$

Total Collections

\$ 75,575.14

Expenditures:

Fundraising Expenses

\$ 9,303.88

Other (list):

Food expense

\$ 28,900.69

Cashbox withdrawal

\$ 3,800.00

Equipment

\$ 9,118.53

Club Admin costs

\$ 873.99

Camps/tournaments/sch images

\$ 5,821.67

End of Season Banquet

\$ 2,852.82

Awards/Recognition

\$ 1943.09

\$

Total Expenditures

\$ 62,164.67

Ending Cash Balance, June 30, 2026

\$ 25,836.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer:

Paige Jones

Date:

7-2-26

Title:

Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title:

Date:

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)****ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**Name of Organization/Association: Stillwater Touchdown ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027Beginning Cash Balance, July 1, 2026\$ 25836.51

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 45,000.00

Donations

\$ 13,000.00

Parent/Student Contributions

\$ 5,000.00

Other (list):

\$

\$

\$

Total Collections

\$ 68,000.00

Expenditures:

Fundraising Expenses

\$ 9,000.00

Other (list):

Food Expense\$ 29,000.00Equipment\$ 4,000.00Camps/Tournaments/Schimmages\$ 6,000.00End of Season Banquet\$ 3,000.00Awards/Recognition\$ 2,000.00Club Admin cost\$ 2,500.00

\$

\$

Total Expenditures

\$ 60,500.00Ending Cash Balance, June 30, 2027\$ 33,336.51

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Deidra DargatzisDate: 7-2-26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the _____ school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Misty NilesDate: 7/3/26Representative: [Signature]Date: 7/3/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING
Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: _____

Select One: Initial Application _____ Renewal ☒

Name of Sanctioned Organization: _____

Stillwater HS Swim Booster Club

Official Mailing Address for the organization: _____

314 S. Lewis St. Stillwater, OK 74074Organization's Taxpayer I.D. Number: 14-1917360**Organization President****Organization Treasurer**Name: Kim SheltonName: Matt CLarkPhone: (405) 471-7250Phone: (405) 640-3491Email: k.shelton1234@gmail.comEmail: mmclark7106@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: To provide financial support for Stillwater High School
Swim Teams, both the boys and girls programs.

Organizations's Website and/or Social Media Accounts: https://www.facebook.com/SwimmingSHS/

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

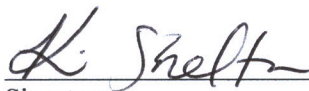
1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Kim Shelton

Organization Representative/Office Name and Position (printed)



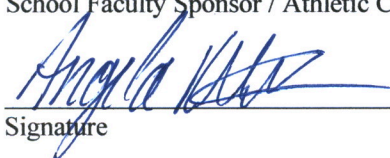
Signature

7-3-26

Date

Angela Knott

School Faculty Sponsor / Athletic Coach Name (printed)



Signature

7-2-26

Date

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater HS Swim Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025	\$ 10,738.80
Collections:	
Fundraiser, Merchandise Sales, Etc.	\$ 7,110.02
Donations	\$ 9,480.00
Parent/Student Contributions	\$ 2,675.52
Other (list):	
SHS Athletics Administration Support	\$ 3,750.00
Reimbursement for Purchase in Error	\$ 1,450.85
	\$
Total Collections	\$ 24,466.39
Expenditures:	
Fundraising Expenses	\$ 1,829.22
Other (list):	
Gear	\$ 12,099.38
Meals/Snacks	\$ 4,492.49
Banquets	\$ 2,012.60
Advertising	\$ 1,995.00
Operating Fee's (Ins., Lanes, Meet, etc.)	\$ 555.88
Non SHS Purchases in Error	\$ 1,450.85
	\$
	\$
Total Expenditures	\$ 24,435.42
Ending Cash Balance, June 30, 2026	\$ 10,767.77 10,769.77

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2025-2026 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Matt ClarkDate: 7-2-26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: Stillwater HS Swim Booster ClubFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, <u>2026</u>	\$ <u>10,769.77</u>
Collections:	
Fundraiser, Merchandise Sales, Etc.	\$ <u>7,500</u>
Donations	\$ <u>5,000</u>
Parent/Student Contributions	\$ <u>3,000</u>
Other (list):	
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Collections	\$ <u>15,500</u>
Expenditures:	
Fundraising Expenses	\$ <u>2,000</u>
Other (list):	
Gear	\$ <u>4,000</u>
Meals/Snacks	\$ <u>4,500</u>
Banquets	\$ <u>2,000</u>
Advertising	\$ <u>1,500</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Expenditures	\$ <u>14,000</u>
Ending Cash Balance, June 30, <u>2027</u>	\$ <u>12,269.77</u>

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Matt ClarkDate: 7-2-26Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025/2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Kristen E HoffmanDate: 7-2-2026Representative: [Signature]Date: 7/3/26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: 07/02/2026

Select One: Initial Application _____ Renewal X

Name of Sanctioned Organization:

Richmond Parent Teacher Organization

Official Mailing Address for the organization:

201 W Richmond Rd; Stillwater, OK 74075

Organization's Taxpayer I.D. Number: 73-1391311

Organization President

Organization Treasurer

Name: Saralynn Boren

Name: Leann DeLong

Phone: 405-714-3785

Phone: 405-714-2920

Email: borensaralynn@gmail.com

Email: leannndelong@gmail.com

Organization's Purpose, Goals, and the Benefit to District Students: 1) Promote the welfare of children; 2) raise the
the standard of home life; 3) secure adequate laws for the care and protection of children; 4) bring home and
school closer that parents and teachers may cooperate intelligently in the education of children; 5) Unify efforts
between educators and the general public to secure for all children the highest advantages in education.

Organizations's Website and/or Social Media Accounts: _____

<https://richmondsp.sptboard.com/>

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)Instructions for Completing Application:

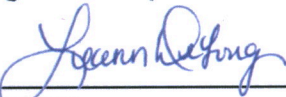
1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074

7. Signing this form certifies that you agree to attend mandatory district training.

Leann DeLong, Treasurer

Organization Representative/Office Name and Position (printed)



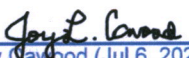
Signature

07/02/2026

Date

Joy Caywood

School Faculty Sponsor / Athletic Coach Name (printed)


Joy Caywood (Jul 6, 2026 10:25:09 CDT)

Signature

Jul 6, 2026

Date

CFBB-E

STILLWATER BOARD OF EDUCATION**CFBB-E****APPLICATION FOR SANCTIONING (Cont.)**

ORGANIZATION/ASSOCIATION
UNAUDITED CASH FLOW STATEMENT **FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)**

Name of Organization/Association: Richmond Parent Teacher OrganizationFINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027Beginning Cash Balance, July 1, 2026\$ 54,118.20

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 50,000

Donations

\$ 2,000

Parent/Student Contributions

\$ _____

Other (list):

Interest Income

\$ 250

Restaurant/Business Nights

\$ 1,550

\$ _____

Total Collections

\$ 53,800.00

Expenditures:

Fundraising Expenses

\$ 18,000

Other (list):

Office Expense

\$ 3,400

Special Programs

\$ 15,000

Staff Appreciation

\$ 4,000

Subscriptions/Insurance

\$ 3,600

Teacher Supply Reimbursements

\$ 4,000

Misc. Expenses

\$ 2,000

School Equipment

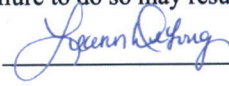
\$ 35,000

\$ _____

Total Expenditures

\$ 85,000Ending Cash Balance, June 30, 2027\$ 22,918.20

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Date: 07/02/2026Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Bridgette DeanDate: 07/06/2026Representative: Ellen RackleyDate: 07/06/2026

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____

Stillwater PTO**July 2025-June 2026 Cash Flow Proof**

BOY Cash	7/1/2025	44,067.54
EOY Cash	6/30/2026	54,118.20
Net Cash Inc/Dec for Year		10,050.66

DEPOSITS*Interest Income*

July	19.00
August	14.91
September	16.49
October	23.00
November	24.10
December	26.15
January	26.05
February	20.75
March	24.82
April	24.63
May	23.68
June	22.31
Total	265.89

Running Balance

July	35,614.69
August	34,980.14
September	38,049.59
October	62,112.05
November	57,925.84
December	62,636.21
January	61,118.36
February	53,149.97
March	58,506.57
April	60,225.28
May	54,227.63
June	54,118.20 - check

Deposits / Fundraising

July	2,159.46
August	1,590.00
September	8,587.28
October	30,133.15
November	1,044.32
December	11,915.48
January	962.13
February	2,015.32
March	10,088.80
April	3,104.00
May	4,222.98
June	1,121.73
Total	76,944.65

WITHDRAWALS

July	(10,631.31)
August	(2,239.46)
September	(5,534.32)
October	(6,093.69)
November	(5,254.63)
December	(7,231.26)
January	(2,506.03)
February	(10,004.46)
March	(4,757.02)
April	(1,409.92)
May	(10,244.31)
June	(1,253.47)
Total	(67,159.88)

NET INCREASE (DECREASE)10,050.66

check

APPLICATION FOR SANCTIONING

Due Annually on July 5

This is a request for sanctioning by the applicant to the Stillwater Board of Education, pursuant to which the funds collected by the applicant are exempt from the statutory controls over school activity funds. All fields are required.

Date Submitted: July 6th 2026 Select One: Initial Application _____ Renewal ☒

Name of Sanctioned Organization: Pioneer Tennis Booster Club

Official Mailing Address for the organization: _____

Organization's Taxpayer I.D. Number: 47-4364839

Organization President

Name: Brian Vaughn

Phone: 405.250.2447

Email: bkvaughan2@gmail.com

Organization Treasurer

Name: Will Beck

Phone: 816 489 3165

Email: wbeck@orv.edu

Organization's Purpose, Goals, and the Benefit to District Students: _____

Raise money to help build and support SPS Tennis Program.
The Booster Club expects to support over 70 athletes in HS + JH

Organizations's Website and/or Social Media Accounts: _____

Instagram: Stillwater Pioneer Tennis

(All funds raised by the organization will be used to achieve the stated purpose and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.)

Applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operation, or organization on the basis of race, gender, age, religion, national origin, or disability.

Applicant acknowledges that the board of education has the discretion to sanction or decline the applicant, and the decision of the board of education is final and nonappealable. Applicant further acknowledges that (a) the board of education can, at any time, request the records maintained by the applicant, which the applicant will promptly make available, and (b) the board of education can, at any time it believes it is in the best interests of the school district to do so, withdraw sanctioning, and the decision of the board of education is final and nonappealable.

Applicant agrees that any legal or audit expenses incurred by Stillwater Public Schools related to the sanctioned organization will be billed to and paid for by the sanctioned organization.

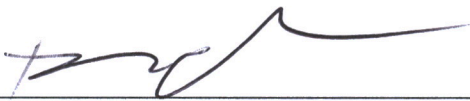
Applicant also acknowledges, that if requested by the board of education the organization will be required to submit financial and supporting documentation for an agreed upon procedure review to be performed by the school district's external auditor. This information must be submitted by the deadline established at the time of the request.

APPLICATION FOR SANCTIONING (Cont.)

Instructions for Completing Application:

1. Read policies CFBB and CFBB-P and complete this application: the cash flow statement for the prior school year, the cash flow statement estimate for the future school year and the independent audit review certification. If necessary, use additional sheets of paper.
2. Attach twelve (12) months of bank statements and a reconciliation to the unaudited cash flow statement (bank statement credits and debits should match the cash flow summary collections and expenditures respectively, and be reconciled to the ending balance).
3. Attach proof of insurance for the corresponding year that covers funds from theft, embezzlement, or loss, general liability and accident medical coverage in case of injury, financial loss in the event of a claim, and officers liability from legal action.
4. Provide a copy of your organization's by-laws and/or constitution and a list of all officers.
5. Sign and date this application and have the school faculty sponsor review and sign (required).
6. Email or deliver the application and attachments to:

Chief Financial Officer
314 S. Lewis
Stillwater, OK 74074
7. Signing this form certifies that you agree to attend mandatory district training.


Organization Representative/Office Name and Position (printed)Brian Vaughan
SignatureJune 30 2026
DateChance Sistruck
School Faculty Sponsor / Athletic Coach Name (printed)
SignatureJuly 6 2026
Date

STILLWATER BOARD OF EDUCATION

CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR PRIOR SCHOOL YEAR (ACTUALS JULY 1 – JUNE 30)

Name of Organization/Association: Pioneer Tennis Booster club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2025-2026

Beginning Cash Balance, July 1, 2025

\$ 6,862.16

Collections:

Fundraiser, Merchandise Sales, Etc.

\$ 8,000.00

~~Donations~~ Uniform Refunds

\$ 3,500

Parent/Student Contributions

\$ 4,000

Other (list):

SAFE Grant

\$ 5,000

Chipotle

\$ 900

Text Fundraiser

\$ 13,272

Total Collections

\$ + 35,072.43

Expenditures:

Fundraising Expenses

\$ 1,000.00 banners, signs,

Other (list):

UNI forms

\$ 14,333.06

MEALS

\$ 6,730.00

Equipment

\$ 2,300

COACHES

\$ 2,000.00

Banquet

\$ 600.00

STATE

\$ 2640

STW Tourney

\$ 1,750

Senior

\$ 1,000

Total Expenditures

\$ - 33,095.29

Ending Cash Balance, June 30, 2026

\$ 8,837.30

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the _____ school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Will Beck

Date: July 1st, 2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____

Date: _____

STILLWATER BOARD OF EDUCATION

CFBB-E

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
 UNAUDITED CASH FLOW STATEMENT FOR UPCOMING SCHOOL YEAR (JULY 1 – JUNE 30)

Name of Organization/Association: Pioneer Tennis Booster club

FINANCIAL ACTIVITY FOR SCHOOL YEAR 2026-2027

Beginning Cash Balance, July 1, 2026 \$ 8,837.30

Collections:

Fundraiser, Merchandise Sales, Etc, <u>HW</u>	\$ <u>14,000</u>
Donations	\$ <u>4,000</u>
Parent/Student Contributions	\$ <u>3,500</u>
Other (list):	
<u>Chipotle</u>	\$ <u>1,250</u>
<u>GRANT?</u>	\$ <u>5,000</u>
	\$

Total Collections

\$ 36,587.30

Expenditures:

Fundraising Expenses	\$ <u>1,000</u>
Other (list):	
<u>UM forms</u>	\$ <u>12,000</u>
<u>mpals</u>	\$ <u>6,000</u>
<u>Coaches x2</u>	\$ <u>4,000</u>
<u>Banquet</u>	\$ <u>600</u>
<u>STATE</u>	\$ <u>3,000</u>
<u>STW Journey</u>	\$ <u>1,500</u>
<u>Seniors</u>	\$ <u>1,000</u>
<u>equipment</u>	\$ <u>2,500</u>

Total Expenditures

\$ 31,600.00

Ending Cash Balance, June 30, 2027 \$ 4,987.30

I, the undersigned officer of the above-named organization/association, do hereby certify that this is a true and complete representation of the organization's financial activity for the 2026-2027 school year, to the best of my knowledge and belief. I further certify that, in accordance with the policy of the Stillwater Board of Education, I/we may be required to submit further financial information on the organization/association at the request of the board of education, and the failure to do so may result in revocation of the board's sanctioning approval.

Representative/Officer: Will Beck BT Date: July 1, 2026

Title: Treasurer

Received and reviewed by Chief Financial Officer:

Name/Title: _____ Date: _____

APPLICATION FOR SANCTIONING (Cont.)

ORGANIZATION/ASSOCIATION
INDEPENDENT REVIEW CERTIFICATION

This form certifies that an internal audit committee, that is comprised of individuals who are independent from the club officers, conducted an annual audit of the club's financial records for the year ended. A minimum of two individuals performed this audit. The audit committee should be familiar with board policies CFBB and CFBB-P and should consider recommended internal controls for sanctioned organizations.

At a minimum, an audit consists of reviewing 12 months of bank statements for the organization and confirming that they reconcile to the Unaudited Cash Flow Statement submitted as part of the annual application for sanctioning.

Signing this independent review certification also indicates that all expenditures followed the requirements in board policy CFBB with particular attention to the requirement that,

- All funds raised by the organization will be used to achieve the stated purposes and goals of the organization. No administrative fees or stipends to officers or others will be permitted. Any payments to coaches or employees must be approved by and paid through Stillwater Public Schools.

To the best of their knowledge and belief, the internal audit committee of the above-named organization/association certifies that the financial activity of the organization for the 2025-2026 school year was in accordance with board policy, reconciles to the submitted unaudited cash flow statement, and all financial transaction were made in accordance with the organization's by-laws and procedures. (A minimum of two signatures required.)

Representative: Rhonda CregarDate: 6-29-26Representative: Nate GreenDate: 6-29-26

Representative: _____

Date: _____

Representative: _____

Date: _____

Representative: _____

Date: _____



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed)

BOARD ACTION REQUESTED:

Motion to Approve Encumbrance Clerk's report as of July 8, 2026

BACKGROUND INFORMATION:

This monthly report is highlighting changes to existing Purchase Orders and activity through July 8, 2026.

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 106 - 157, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor	Description	Amount
GENERAL FUND	106	07/02/2026	OKLAHOMA FFA ASSOCIATION	AFFILIATE MEMBERSHIP DUES FOR SCHOOL YEAR 26-27	3,599.00
GENERAL FUND	107	07/02/2026	NATIONAL FCCLA	FCCLA UNLIMITED MEMBERSHIP PACKAGE	1,105.00
GENERAL FUND	108	07/02/2026	SCHOOL NURSE ORGANIZATION OKLAHOMA	REFERENCE PO 2026-11-1024 - REGISTRATION/SCH NURSE	195.00
GENERAL FUND	109	07/02/2026	OKACTE	REGISTRATION OKACTE SUMMIT-HS STEM	300.00
GENERAL FUND	110	07/02/2026	OKACTE	REGISTRATION OKACTE SUMMIT - BMITE	115.00
GENERAL FUND	111	07/02/2026	OKACTE	REGISTRATION OKACTE SUMMIT - FCS	230.00
GENERAL FUND	112	07/02/2026	UNITED NATIONAL INDIAN TRIBAL YOUTH	REFERENCE 2026-11-1065 - REGISTRATION/UNITY	4,375.00
GENERAL FUND	113	07/02/2026	Atrium TRS II, LP	HOTEL/UNITY	1,600.00
GENERAL FUND	114	07/02/2026	VENTRIS LEARNING	UFLI TEACHER MANUALS FOR SPECIAL SERVICES	2,182.25
GENERAL FUND	115	07/02/2026	e3 Diagnostics Inc	CALIBRATION OF AUDIOMETERS FOR SLPS	880.00
GENERAL FUND	116	07/02/2026	ARH THERAPY, INC.	FY27 BLANKET OT CONTRACT	130,000.00
GENERAL FUND	117	07/02/2026	ANGELA BRAND	FY27 BLANKET PT CONTRACT	105,000.00
GENERAL FUND	118	07/02/2026	ARVEST BANK OPERATIONS, INC.	LODGING- CHAD HUTCHERSON	372.00
GENERAL FUND	119	07/02/2026	Chad A Hutcherson	TRAVEL EXPENSES -CHAD HUTCHERSON	108.00
GENERAL FUND	120	07/02/2026	DANIELLE KAY TORRES	FY27 BLANKET FOR PSYCHOLOGIST CONTRACT	110,000.00
GENERAL FUND	121	07/02/2026	EVALUATION WORKS LLC	FY27 BLANKET PSYCHOLOGIST CONTRACT	90,000.00
GENERAL FUND	122	07/02/2026	SHANNAN FROHOCK	FY27 BLANKET DEAF AND HI CONTRACT	50,400.00
GENERAL FUND	123	07/02/2026	Atrium TRS II, LP	HOTEL/OPLI	1,500.00
GENERAL FUND	124	07/02/2026	CARE SOLACE INC	ANNUAL LICENSE	14,250.00
GENERAL FUND	125	07/02/2026	OKACTE	REGISTRATION OKACTE-K FOWLER	325.00
GENERAL FUND	126	07/02/2026	LANGUAGE LINE SERVICES	PHONE TRANSLATION SERVICES	3,000.00
GENERAL FUND	127	07/02/2026	KRIS D FOWLER	TRAVEL EXPENSES K FOWLER	274.73
GENERAL FUND	128	07/02/2026	CARLA M HARNLY	TRAVEL EXPENSES - C HARNLY	161.00
GENERAL FUND	129	07/02/2026	GREAT MINDS PBC	WIT & WISDOM	12,568.50
GENERAL FUND	130	07/02/2026	E.L. ACHIEVE, INC	EL ACHIEVE ANNUAL FEE	2,000.00
GENERAL FUND	131	07/02/2026	OKACTE	C. Hutcherson Summer Conference Registration	290.00
GENERAL FUND	132	07/02/2026	NULL EDUCATION SERVICES LLC	REFERENCE PO 2026-11-818 - REGISTRATION/BTC	1,200.00
GENERAL FUND	133	07/02/2026	Chad A Hutcherson	Travel expenses reimbursement for conference	161.00
GENERAL FUND	134	07/06/2026	SECURITY	SECURITY FOR AUGUST BOARD MEETING	150.00
GENERAL FUND	135	07/06/2026	SECURITY	SECURITY FOR BOARD MEETING SEPTEMBER	150.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 106 - 157, Fund(s): GENERAL FUND

Fund	PO No	Date	Vendor	Description	Amount
GENERAL FUND	136	07/06/2026	SECURITY	SECURITY FOR OCTOBER BOARD MEETING	150.00
GENERAL FUND	137	07/06/2026	SECURITY	SECURITY FOR NOVEMBER BOARD MEETING	150.00
GENERAL FUND	138	07/06/2026	SECURITY	SECURITY FOR DECEMBER BOARD MEETING	150.00
GENERAL FUND	139	07/06/2026	SECURITY	SECURITY FOR JANUARY BOARD MEETING	150.00
GENERAL FUND	140	07/06/2026	OKACTE	OKACTE SUMMIT REGISTRATION - C KILBY	290.00
GENERAL FUND	141	07/06/2026	BANCFIRST INSURANCE SERVICES	2026-2027 AGENCY FEES	50,000.00
GENERAL FUND	142	07/07/2026	PALEN MUSIC CENTER, INC	JULY - BAND SUPPLIES & REPAIRS	2,000.00
GENERAL FUND	143	07/07/2026	OSU AUDIOLOGY	INDEPENDENT EVALUATIONS	2,500.00
GENERAL FUND	144	07/07/2026	ADVANCED THERAPY SOLUTIONS LLC	TESTING FOR INDEPENDENT EVALUATIONS	2,000.00
GENERAL FUND	145	07/07/2026	WALMART LOCAL	FCS CLASSROOM SUPPLIES	300.00
GENERAL FUND	146	07/07/2026	AMAZON CAPITAL SERVICES	NEW TEACHER ORIENTATION SUPPLIES	272.31
GENERAL FUND	147	07/07/2026	PALEN MUSIC CENTER, INC	AUGUST - BAND SUPPLIES & REPAIRS	2,000.00
GENERAL FUND	148	07/07/2026	PALEN MUSIC CENTER, INC	SEPTEMBER - BAND SUPPLIES & REPAIRS	2,000.00
GENERAL FUND	149	07/07/2026	PALEN MUSIC CENTER, INC	OCTOBER - BAND SUPPLIES & REPAIRS	2,000.00
GENERAL FUND	150	07/07/2026	PALEN MUSIC CENTER, INC	NOVEMBER - BAND SUPPLIES & REPAIRS	2,000.00
GENERAL FUND	151	07/07/2026	PALEN MUSIC CENTER, INC	DECEMBER - BAND SUPPLIES & REPAIRS	1,000.00
GENERAL FUND	152	07/07/2026	OSU AUDIOLOGY	OSU SPEECH THERAPY SERVICES	50,000.00
GENERAL FUND	153	07/07/2026	DEER CREEK BAND BOOSTER ASSOCIATION	CONTEST REGISTRATION	200.00
GENERAL FUND	154	07/07/2026	UNION BAND PARENTS CLUB, INC.	CONTEST REGISTRATION	200.00
GENERAL FUND	155	07/07/2026	OKLAHOMA BANDMASTERS ASSOCIATION	CONTEST REGISTRATION	250.00
GENERAL FUND	156	07/07/2026	MITCHELL ROGERS	CUSTOM DRILL WRITING	4,000.00
GENERAL FUND	157	07/07/2026	CONCORD THEATRICALS CORP	RIGHTS & ROYALTIES SPRING MUSICAL	3,993.99

Non-Payroll Total:	\$662,097.78
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$662,097.78

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 2 - 2, Fund(s): BUILDING FUND

Fund	PO No	Date	Vendor	Description	Amount
BUILDING FUND	2	07/02/2026	ULINE	PROTECTION MATERIALS FOR MOVING INTO NEW HS	1,510.00
Non-Payroll Total:					\$1,510.00
Payroll Total:					\$0.00
Balance Forward:					\$0.00
Report Total:					\$1,510.00

Encumbrance Register

Options: Year: 2026-2027, Date Range: 7/1/2026 - 6/30/2027, PO Range: 89 - 95, Fund(s): BOND FUND 34

Fund	PO No	Date	Vendor	Description	Amount
BOND FUND 34	89	07/02/2026	B&H FOTO & ELECTRONICS CORP.	CRESTRON AIRMEDIA 3 KIT FOR A.HULA'S OFFICE	1,370.73
BOND FUND 34	90	07/01/2026	EMTEC PEST CONTROL, INC	SENTRICON RENEWAL 4080	840.00
BOND FUND 34	91	07/06/2026	AMAZON CAPITAL SERVICES	T. SWANSON'S OFFICE GLASS MAGNETIC WHITEBOARD 6X3'	182.10
BOND FUND 34	92	07/06/2026	CONSENSUS CLOUD SOLUTIONS CANADA	FAX TO EMAIL	1,951.20
BOND FUND 34	93	07/06/2026	UNISOFT INTERNATIONAL INC	MANAGES FILE TRANSFERS	3,200.00
BOND FUND 34	94	07/06/2026	SECURLY, INC	ONLINE MONITORING	20,218.69
BOND FUND 34	95	07/06/2026	FOLLETT SOFTWARE COMPANY	LIBRARY MANAGEMENT SOFTWARE	9,820.44
Non-Payroll Total:					\$37,583.16
Payroll Total:					\$0.00
Balance Forward:					\$0.00
Report Total:					\$37,583.16



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
APPROVED BY: Tyler Bridges Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain Sublease Purchase Agreement dated as of June 9, 2026, by and between the Payne County Economic Development Authority, as Lessor, and Independent School District 16 of Payne County, State of Oklahoma, as Lessee

BOARD ACTION REQUESTED:

Motion to Ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain Sublease Purchase Agreement dated as of June 9, 2026, by and between the Payne County Economic Development Authority, as Lessor, and Independent School District 16 of Payne County, State of Oklahoma, as Lessee

BACKGROUND INFORMATION:

A representative from Municipal Financial Services, Inc. (district bond consultant) will be present to discuss the Ratification of certain Sublease Purchase Agreements dated as of June 9, 2026.

SUBLEASE PURCHASE AGREEMENT

THIS SUBLEASE PURCHASE AGREEMENT (the “Agreement”), is dated as of June 9, 2026, by and between the **Payne County Economic Development Authority**, as Lessor (the “Lessor”), and **Independent School District No. 16 of Payne County, State of Oklahoma**, as Lessee (the “Lessee”), wherein the parties hereby agree as follows:

Section 1. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

“**Agreement**” means this Sublease Purchase Agreement dated as of June 9, 2026, and any other schedule, exhibit or escrow agreement made a part hereof by the parties hereto, together with any amendments to this Agreement.

“**Assignment**” means the Assignment of Rents and Leases dated as of June 9, 2026, executed by the Lessor in favor of the Trustee Bank, as regards the Lessor’s interest in the Ground Lease and this Sublease Purchase Agreement, as the same may be amended and/or supplemented from time to time as permitted by the Indenture and any other encumbrance of the Lessor’s interests in the Sublease Purchase Agreement or the Ground Lease in favor of the Trustee Bank.

“**Bonds**” shall mean that certain issue of Educational Facilities Lease Revenue Bonds (Stillwater Public Schools Project) Series 2026 dated June 9, 2026, and issued in the original principal amount of \$17,580,000.00 by the Lessor for the purpose of acquiring this Agreement.

“**Cancellation Event**” means “Cancellation Event” as defined in Section 8 hereto.

“**Casualty Loss**” means “Casualty Loss” as defined in Section 26 of this Agreement.

“**Code**” means the Internal Revenue Code of 1986, as amended.

“**Commencement Date**” is the date when the term of this Agreement and Lessee’s obligation to pay rent commences, which date will be the earlier of (i) the date on which the Property is accepted by Lessee in the manner described in Section 12, or (ii) the date on which sufficient moneys to purchase the Property are deposited for that purpose with an escrow agent.

“**Contract**” means any contract or contracts for the acquisition and/or installation of the Property.

“**Development Agreement**” means collectively that certain Development Agreement dated as of June 9, 2026, by and between the Lessor and the Lessee, as the same may be amended from time to time, which sets forth the duties, obligations, and responsibilities of each party in regard to the construction of the Project, and which Development Agreement is herein incorporated by reference.

“**Escrow Agent**” means BOKF, NA, Tulsa, Oklahoma.

“**Escrow Agreement**” means that certain Escrow and Paying Agent Agreement dated as of June 9, 2026, by and among the Lessee, the Lessor, and the Escrow Agent.

“Equipment” means the property designated as Equipment and described on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

“Event of Default” means an Event of Default described in Section 35.

“Ground Lease” shall mean that certain Ground Lease Agreement dated as of June 9, 2026, by and between Independent School District No. 1 of Payne County, State of Oklahoma, as lessor, and the Payne County Economic Development Authority, as lessee, pertaining to the Real Property upon which the Project components will be constructed and leased pursuant to this Agreement.

“Indenture” shall mean that certain Bond Indenture dated as of June 1, 2026, by and between the Lessor and BOKF, NA, as Trustee Bank, authorizing the issuance of and securing the Bonds.

“Lease Term” means the Original Term and any Renewal Terms, but ending on the occurrence of the earliest event specified in Section 6.

“Lessee” means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

“Lessor” means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

“Maximum Term” means the Original Term and any Renewal Term ending on the last Payment Date set forth on the Payment Schedule.

“Net Proceeds” mean the amount remaining from the gross proceeds of any insurance claim or condemnation award after deducting all expenses (including attorneys’ fees) incurred in the collection of such claim or award.

“Nonrenewal Event” means “Nonrenewal Event” as defined in Section 8 hereto.

“Original Term” means the period from the Commencement Date until the end of the fiscal year of Lessee in effect at the Commencement Date.

“Payment” or “Payments” means the payment (individually) or payments (collectively) of “Acquisition Payments” or “Rental Payments” payable by Lessee pursuant to Section 9 and as reflected on Exhibit B.

“Payment Dates” means the dates set forth on the Payment Schedule on which Payments of acquisition payments or rental payments are due.

“Payment Schedule” means the schedule of Payments and Purchase Price set forth on Exhibit B.

“Project” means the costs of construction of and improvements to facilities of the Lessee along with acquisition and installation of equipment at various Lessee facilities.

“Property” means collectively the Real Property and the Equipment as set forth in Exhibit A attached hereto.

“Purchase Price” means the amount set forth on the Payment Schedule that Lessee may, at its option, pay to Lessor to purchase the Property. If there is no “Purchase Price” column set forth on the Payment Schedule, then the Purchase Price shall mean 100% of the outstanding acquisition payments amount of the collective remaining Payments. With respect an incremental purchase of the Property (as contemplated by Section 31 herein), the applicable portion of the Purchase Price shall reflect the value of the portion of the Property to be purchased as set forth in the applicable Property Schedule attached hereto as Exhibit A.

“Real Property” means the property designated as Real Property and described as Tracts I-IV on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

“Renewal Term” means “Renewal Term” as defined in Section 8 hereto.

“Return Date” means the last day of the fiscal year for which appropriations were made for the Payments due under this Agreement if a Nonrenewal Event occurs or the effective date of the cancellation of this Agreement if a Cancellation Event occurs.

“State” means the State of Oklahoma.

“Tax Regulatory Agreement” means that certain Tax Regulatory Agreement of even date herewith as described in Section 3 herein.

“Trustee Bank” means BOKF, NA, Tulsa, Oklahoma.

“Vendor” means in the case of Equipment, any manufacturer(s) of the Equipment as well as the agents or dealers of the manufacturer(s) from whom Lessor purchased or is purchasing the Equipment listed on Exhibit A. In the case of improvements to the Real Property, the term “Vendor” shall mean the Contractors or Sub-Contractors providing labor and materials for the construction of the improvement.

Section 2. Representations and Covenants of Lessee. Lessee represents, warrants and covenants for the benefit of Lessor as follows:

(a) Lessee is a political subdivision of the State and has a substantial amount of one or more of the following sovereign powers: (i) the power to tax, (ii) the power of eminent domain, and (iii) police power.

(b) Lessee is authorized under the constitution and laws of the State to enter into this Agreement and the transaction contemplated hereby and to perform all of its obligations hereunder. Lessee has duly authorized the execution and delivery of this Agreement under the terms and provisions of the resolution of its Board of Education or by other appropriate official approval, and further represents, covenants and warrants that all requirements have been met and procedures have occurred in order to ensure the enforceability of this Agreement against Lessee, and that this

Agreement is a legal, valid and binding obligation of Lessee, enforceable in accordance with its terms, except to the extent limited by bankruptcy, reorganization or other laws of general application relating to effecting the enforcement of creditors' rights in general.

(c) This Agreement constitutes the legal, valid and binding obligation of Lessee enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally.

(d) No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default exists at the Commencement Date.

(e) Lessee has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current fiscal year to meet its financial obligations for the Original Term.

(f) Lessee has complied with such public bidding requirements as may be applicable to this Agreement and the acquisition by Lessee of the Property, including, without limitation the Public Competitive Bidding Act of 1974, Oklahoma Statute Title 61 Section 101, *et seq.*, as amended (the "Competitive Bidding Act").

(g) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, pending or threatened against or affecting Lessee, nor to the best knowledge of Lessee is there any basis therefor, wherein an unfavorable decision, ruling or finding would materially adversely affect the transactions contemplated by this Agreement or any other document, agreement or certificate which is used or contemplated for use in the consummation of the transactions contemplated by this Agreement or materially adversely affect the financial condition or properties of Lessee.

(h) All authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by Lessee of this Agreement or in connection with the carrying out by Lessee of its obligations hereunder have been obtained.

(i) The entering into and performance of this Agreement or any other document or agreement contemplated hereby to which Lessee is or is to be a party will not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest or other encumbrance on any assets of Lessee or the Property pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as herein provided.

(j) The Property described in this Agreement is essential to the function of Lessee or to the service Lessee provides to its citizens. Lessee has an immediate need for, and expects to make immediate use of, substantially all the Property, which need is not temporary or expected to diminish until the expiration of the Maximum Term of this Agreement.

(k) Lessee reasonably expects that it will use the proceeds of this Agreement as soon as practicable and with all reasonable dispatch for the purpose for which this Agreement has been entered into and in any event within three (3) years following the Commencement Date.

(l) Lessee has never failed to ratify or otherwise renew the initial term or any renewal term of any lease purchase, installment sale or other similar agreement through the maximum term of the agreement.

(m) The useful life of the Property will not be less than the Maximum Term.

(n) The application, statements and credit or financial information submitted by Lessee to Lessor are true and correct and made to induce Lessor to enter into this Agreement and the Escrow Agreement, and Lessee has experienced no material change in its financial condition since the date(s) of such information.

(o) Lessee has provided Lessor with audited financial statements through June 30, 2025. Lessee has experienced no material change in its financial condition since June 30, 2025.

(p) Lessee shall pay the excess (if any) of the actual costs of acquiring the Property under the Agreement over the amount deposited by Lessor in the escrow fund established under the Escrow Agreement and interest earnings thereon.

(q) Lessee represents that the estimated total costs of the Property will not be less than the total acquisition payments portion of the Payments.

(r) No part of the Property is located in a 100 year Flood Plain or in an identified "flood prone area," as defined pursuant to the Flood Disaster Protection Act of 1973, as amended, and in the event of such occurrence, Lessee shall provide Lessor a flood insurance policy in an amount equal to the lesser of the Purchase Price amount or the maximum amount of flood insurance available under the Flood Disaster Protection Act of 1973, as amended.

(s) (i) All construction contracts with Vendors with respect to the Project are, or shall be, awarded in accordance with the provisions of the Competitive Bidding Act, (ii) the general contractor for the Project is properly licensed and experienced in comparable projects, (iii) all construction contracts with Vendors exceeding \$50,000.00 in amount awarded in connection with the Project are guaranteed fixed price contracts which meet the requirements contained in the Competitive Bidding Act, (iv) all Vendors in connection with the Project will provide bonds and/or irrevocable letters of credit in connection with its contract as required by the Competitive Bidding Act.

(t) Lessee, as an independent school district, is a state or a duly organized and validly existing body corporate and politic and a political subdivision or agency thereof within the meaning of Section 103 of Code.

(u) Lessee is not in breach of or in default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract, agreement or other instrument

to which the Lessee is a party or to which the Lessee or any property or assets of the Lessee is otherwise subject or bound which in any material way, directly or indirectly, affects the Lessee's entering into this Agreement, or the validity thereof, the validity or adoption of the resolution authorizing Lessee to enter into this Agreement, the execution and delivery of this Agreement or other instruments contemplated thereby to which the Lessee is a party, and compliance with the provisions of each thereof will not conflict with or constitute a breach of or default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof, or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract, agreement or other instrument to which the Lessee is a party or to which the Lessee or any of the property or assets of the Lessee is otherwise subject or bound.

(v) Lessee shall cause said books of record and account to be audited annually as of the close of each fiscal year by a firm of independent certified public accountants that holds a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B) selected by the Lessee. Not more than 10 months after the close of each fiscal year of the Lessee, the Lessee shall furnish to the Trustee Bank and any requesting holder(s) of the Bonds a report which includes financial statements prepared by the Lessee and audited by the firm of independent certified public accountants that holds a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74 Oklahoma Statutes, as amended, Section 212A (B).

Section 3. Tax Regulatory Agreement. Lessee will enter into the Tax Regulatory Agreement on the Commencement Date, which will set forth the representations and covenants applicable to the Federal tax treatment of this Agreement and the Bonds, including the Lessee's covenant to comply with Sections 103 and 141 to 150 of the Code and the applicable Regulations to ensure that interest on the Bonds is excluded from the gross income of the holder(s) of the Bonds for federal income tax purposes, and will not take or omit to take or permit any person or entity to take or omit to take any action which would cause interest on the Bonds to be included in the gross income of the holder(s) of the Bonds for federal income tax purposes by reason of Section 103(b) of the Code and the applicable Regulations.

Section 4. Lease of Property. Lessor hereby demises, leases and lets the Property to Lessee, and Lessee rents, leases and hires the Property from Lessor, in accordance with the provisions of this Agreement, for the Lease Term.

Section 5. Lease Term. The Lease Term of this Agreement will consist of the Original Term and all Renewal Terms ending with the expiration of the Maximum Term as set forth on Exhibit B. The Lessee has the option to renew the Lease Term of this Agreement and each Renewal Term shall be twelve months, shall correspond to the Lessee's fiscal year and shall commence on the first day following the last day of the Original Term or the preceding Renewal Term, as the case may be; provided that the last scheduled Renewal Term shall be the lesser number of months as may be necessary to extend the Lease Term to the date that the last Payment in the Payment Schedule is due and payable. The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Original Term.

Section 6. Termination of Lease Term. The Lease Term will terminate upon the earliest of any of the following events:

- (a) the expiration of the Original Term of this Agreement unless extended by mutual ratification pursuant to the provisions of Section 8;
- (b) the exercise by Lessee of the option to purchase all of the Property and payment of the Purchase Price and all amounts payable in connection therewith;
- (c) a default by Lessee and Lessor's election to terminate this Agreement under Section 36; or
- (d) the payment by Lessee of all Payments authorized or required to be paid by Lessee hereunder during the Maximum Term.

Section 7. Continuation of Lease Term. Lessee currently intends to continue the Lease Term through the Original Term for the Maximum Term and to pay the Payments due or becoming due hereunder from legally available funds. Lessee reasonably believes that it can obtain legally available funds in an amount sufficient to make all Payments during the Maximum Term. Lessor acknowledges that this Agreement is not a general obligation of the Lessee and that there will be no pledge of the full faith and credit of the Lessee or the taxing power of the Lessee as a source of security for the Payments hereunder.

Section 8. Non-Ratification and Right of Termination; Nonrenewal Event; Cancellation Event. Upon expiration of the Original Term, the Agreement may be renewed by ratification for successive fiscal years each beginning on July 1st and ending on June 30th (each a "Renewal Term"). Pursuant to Title 62, Oklahoma Statutes Section 430.1 and Title 70, Oklahoma Statutes Section 5-117, continuation of this Agreement past the Original Term (representing the remaining portion of the fiscal year ending June 30, 2026) or any subsequent Renewal Term is dependent upon mutual ratification by Lessee and Lessor. Lessor hereby ratifies all Renewal Terms approved by the Lessee through the end of the Maximum Term. As part of Lessee's ratification, Lessee agrees to affirmatively act by providing Lessor with notice of its intent to renew this Agreement for the applicable Renewal Term, provided that the act of the governing body of the Lessee whereby it appropriates funds to make the requisite Payments hereunder that are due and payable in a succeeding Renewal Term shall be deemed such an affirmative act of the Lessee. Lessee is obligated only to pay such Payments under this Agreement as may be lawfully made from funds budgeted and appropriated for that purpose during Lessee's then current fiscal year. Should Lessee fail to ratify the Agreement, the Agreement shall be deemed terminated at the end of the then current Original Term or Renewal Term. Lessee agrees to deliver notice to Lessor of such termination as soon as reasonably practical but in any event within thirty (30) days following the end of the then current Original Term or Renewal Term, but failure to give such notice shall not act to extend the term beyond the last day of the fiscal year for which such ratification was made.

If Lessee fails to renew a Lease Term as provided in Section 5 above, then a "Nonrenewal Event" shall be deemed to have occurred. If under Title 62, Oklahoma Statutes Section 430.1 (or any successor provision of Oklahoma law) Lessee's governing body by a proper resolution adopted by the governing body and entered into the official records or minutes of the governing body certifies

that the continuation of the Lease Term of this Agreement is unnecessary or contrary to the public interest, then a "Cancellation Event" shall be deemed to have occurred. If a Nonrenewal Event or a Cancellation Event occurs, then: (a) Lessee shall give Lessor immediate notice of such Nonrenewal Event or Cancellation Event; (b) on the Return Date, Lessee shall return to Lessor all, but not less than all, of the Property covered by this Agreement, at Lessee's sole expense, in a manner that is consistent with Section 36(b) hereto; (c) if a Nonrenewal Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder for which funds shall have been appropriated and this Agreement shall terminate on the Return Date without penalty to Lessee; (d) if a Cancellation Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder through the Return Date and this Agreement shall terminate on the Return Date without penalty to Lessee; and (e) Lessor shall refund to Lessee the rental payments portion of any Payment previously paid hereunder which has not been earned by Lessor as of the Return Date.

Section 9. Payments. The Lessee will pay Payments, from legally available funds, in the amounts and on the dates set forth on the Payment Schedule. Payments will be in consideration for Lessee's use of the Property during the fiscal year in which such payments are due. Any Payment not received on or before its scheduled Payment Date will bear interest at the rate of 10% per annum or the maximum amount permitted by law, whichever is less, from its Payment Date. All Payments shall be made by the Lessee to the Escrow Agent at least three (3) business days prior to the Payment Date for deposit to the Payment Sub-account established under the Escrow Agreement, and the Escrow Agent shall then remit the Payment to the Trustee Bank on behalf of the Lessor pursuant to the Escrow Agreement. In any case where any Payment Date shall fall due on a Saturday, a Sunday, a legal holiday, or a day upon which banking institutions in the City of Tulsa, Oklahoma, or in such other locality as the Escrow Agent may maintain its principal offices, are authorized by law to close for business, then the corresponding Payment need not be made on such date, but shall be made on the next succeeding banking day with the same force and effect as if made on the day upon which said Payment falls due; provided however, in order to facilitate the timely payment of debt service on the Bonds, Lessee agrees that it shall transfer or cause to be transferred such Payments to the Trustee Bank on behalf of the Lessor not later than the business day immediately preceding the scheduled Payment Date.

In addition to the Payments, Lessee shall reimburse Lessor (or to the Trustee Bank at the written direction of the Lessor or the Trustee Bank), the following (the "Additional Payments") within thirty (30) days of receipt of written itemized invoices for the same from Lessor or Trustee Bank on behalf of Lessor:

(a) Any sums in excess of the Rental Payments specified in the Payment Schedule for the use of the Project necessary for the Lessor to punctually pay all its obligations in accordance with the terms of the Indenture;

(b) Any sums which the Lessor shall be obligated to pay pursuant to the terms of this Agreement, by reason of any default or delay in payment of sums due hereunder, but only if such delay or default results from the default or breach by Lessee of the terms, conditions and covenants of this Agreement;

(c) Any sums expended by the Lessor or Trustee Bank to insure the Property on Lessee's failure to maintain insurance in accordance with this Agreement or to otherwise cure any defaults by Lessee under this Agreement;

(d) The following amounts (said amounts along with any annual trustee/escrow agent fee shall collectively be referred to as the "Annual Fee", and said Annual Fee shall be due and payable each September 1 commencing September 1, 2027) to defray the administrative costs, and additionally the sum of any pro rata audit costs of Lessor attributable to the Project, and in addition, the sum of any rebate calculations, rebate determination or rebate payment costs or opinions attributable to the Project, and any fees and expenses, including those incurred by federal and state investigations, examinations, or audits of Lessor attributable to the Project, which payments may be made from interest income derived from accounts or funds created pursuant to the Indenture or from other funds of the Lessee: (i) \$15,000 per year for the years 2027-2030; and (ii) \$20,000 per year for the years 2031-2033; and

(e) All fees and expenses of the Trustee Bank payable by the Lessor under the Indenture.

Section 10. Principal and Interest Components. As set forth on the Payment Schedule, a portion of each Payment is paid as, and represents payment of, rental costs of the Property (*i.e.*, the "Rental Payments"), and a portion of each Payment reflects the acquisition cost of the Property (or portion thereof) (*i.e.*, the "Acquisition Payments"). For purposes of the Federal tax treatment of this Agreement, certain portions of the Payments shall be treated as interest and shall be referred to in the Tax Regulatory Agreement as the "Interest Component", and certain portions of the Payments shall be referred to in the Tax Regulatory Agreement as the "Principal Component", all as more fully set forth in the Tax Regulatory Agreement.

Section 11. Payments To Be Unconditional. The obligations of Lessee to make Payments and to perform and observe the other covenants and agreements contained herein shall be absolute and unconditional in all events without abatement, diminution, deduction, set-off or defense, for any reason, including without limitation any failure of the Property to be delivered or installed, any defects, malfunctions, breakdowns or infirmities in the Property or any accident, condemnation or unforeseen circumstances.

Section 12. Acquisition, Delivery, Construction, Installation and Acceptance of the Property. Lessor shall cause to be acquired and/or constructed the Project, which consists of the Real Property specified on Exhibit A, together with any buildings and other improvements thereon, and any and all Equipment, all in accordance with the plans and specifications approved by the Lessor and the Lessee with respect to the Project, which plans and specifications are hereby incorporated by reference. Any and all acquisition, delivery, construction, and installation costs in connection therewith shall be paid from the funds deposited in the escrow fund established under the Escrow Agreement, together with interest earnings thereon, or from other available funds of the Lessee; provided however, Lessor shall not be obligated to expend any funds in furtherance of the Project other than those funds deposited in said escrow fund established under the Escrow Agreement. When the Property has been acquired, delivered, constructed, and/or installed, Lessee will immediately accept the Property and evidence said acceptance by executing and delivering to Lessor an acceptance certificate (substantially in the form of Schedule A-2 of the Escrow Agreement), the form and substance of which acceptance certificate shall also be acceptable to Lessor. After it has been installed, the Property will not be

moved from the location specified on Exhibit A without Lessor's consent, which consent will not be unreasonably withheld. Upon purchase and/or installation of any Equipment, the parties hereto shall execute supplemental schedule(s) to Exhibit A attached hereto for the purpose of detailing the Equipment purchased with proceeds of this Agreement, and said supplemental schedule(s) shall be incorporated herein and made a part of this Agreement.

Section 13. Enjoyment of Property. Lessor hereby covenants to provide Lessee with quiet use and enjoyment of the Property during the Lease Term, and Lessee will peaceably and quietly have and hold and enjoy the Property during the Lease Term, without suit, trouble or hindrance from Lessor, except as otherwise expressly set forth in this Agreement.

Section 14. Right of Inspection. Lessor will have the right at all reasonable times during regular business hours to enter into and upon the property of Lessee for the purpose of inspecting the Property.

Section 15. Use of the Property. Lessee will not install, use, operate or maintain the Property improperly, carelessly, in violation of any applicable law or in a manner contrary to that contemplated by this Agreement. Lessee will obtain all permits and licenses, if any, necessary for the installation and operation of the Property. In addition, Lessee agrees to comply in all respects (including, without limitation, with respect to the use, maintenance and operation of each item of the Property) with all applicable laws, regulations and rulings of any legislative, executive, administrative or judicial body; provided, however, that Lessee may contest in good faith the validity or application of any such law, regulation or ruling in any reasonable manner that does not, in the opinion of Lessor, adversely affect the interest of Lessor in and to the Property or its interest or rights under this Agreement.

Section 16. Maintenance of Property. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Property in good repair, working order and condition. Lessor will have no responsibility to maintain, or repair or to make improvements or additions to the Property. If requested to do so by Lessor, Lessee will enter into a maintenance contract for the Property with each Vendor and furnish evidence thereof to Lessor.

Section 17. Ground Lease Agreement. At, or prior to the execution hereof, Lessee shall lease to Lessor, pursuant to that certain Ground Lease Agreement dated as of June 9, 2026, covering certain real property as described therein located in Payne County, Oklahoma (the "Ground Lease Agreement"). The Lessor shall be responsible for the costs and expenses of the Ground Lease Agreement, but only to the extent funds are available for such purpose in the Escrow Fund held under the Escrow Agreement.

Section 18. Title to the Property. The right of possession of the Real Property shall vest in the Lessor pursuant to the Ground Lease Agreement, subject to the rights of Lessee under this Agreement. Upon satisfaction of the incremental purchase provisions of Section 31 hereto, or if Lessee exercises its option to purchase under the prepayment provisions of Section 31 hereto, title to the Equipment shall transfer to the Lessee and the Lessor shall release from the Ground Lease the Real Property described therein. Upon the occurrence of an Event of Default, or upon occurrence of non-ratification (including a Nonrenewal Event or a Cancellation Event) as set forth in Section 8, the Lessee will surrender possession of the Property to the Lessor. When the Lessee, by prepayment (as set forth in Section 31 hereto) or by payment as scheduled under Exhibit B, shall have paid a sum equal to the Purchase Price (or the applicable portion thereof in case of an incremental purchase) plus all

respective Rental Payments, the Property (or the applicable portion thereof) shall become the property of the Lessee and Lessor agrees to execute and deliver to Lessee one or more Release of Ground Lease Agreement conveying to the Lessee all of Lessor's right, title and interest in and to the tract or tracts of Real Property, free and clear of all liens and interest of third parties created by, through or under Lessor. Upon receipt of such payments, Lessor shall also deliver to Lessee one or more bills of sale in substantially the form set forth an Exhibit H attached hereto, conveying to the Lessee all of Lessor's right, title and interest in and to the Equipment, free and clear of all liens and interest of third parties created by, through or under Lessor. The Property shall be transferred on an "AS-IS, WHERE-IS" basis with all faults, without recourse and without representation or warranty of any kind, express or implied, except for a representation that the Equipment is free and clear of any liens created by the Lessor. Lessor acknowledges and agrees that, notwithstanding the foregoing, Lessor will not be treated for Federal income tax purposes as the tax owner of the Property and, accordingly, Lessor will not take any Federal income tax benefits such as depreciation in respect of the Property during the Lease Term.

Section 19. Security Interest. To the extent permitted by law, Lessee hereby grants to Lessor a first priority security interest in Lessee's rights and interests in any and all of the Property designated as Equipment, all funds held by the Escrow Agent under the terms of the Escrow Agreement, and in any and all proceeds thereof (including, without limitation, any insurance proceeds therefrom). Lessee agrees to execute and deliver to Lessor all necessary documents to evidence and perfect such security interest, including, without limitation, uniform commercial code (UCC) financing statements and any amendments thereto.

Section 20. Certain Property to be Personal Property; Certain Property to be Real Property. Lessor and Lessee agree that the Property designated as Equipment is and will remain personal property. The Equipment will not be deemed to be affixed to or a part of the real estate on which it may be situated, including the Real Property, notwithstanding that the Equipment or any part thereof may be or hereafter become in any manner physically affixed or attached to such real estate or any building thereon. Upon the request of Lessor, Lessee will, at Lessee's expense, furnish a waiver of any interest in the Equipment from any party having an interest in any such real estate or building, if other than the Lessor. Lessor and Lessee further agree that any Property not specifically designated as Equipment shall be deemed to be Real Property, and any improvements thereon shall be deemed to be attached to the real estate or any building thereon.

Section 21. Liens, Taxes, Other Governmental Charges and Utility Charges. Lessee will keep the Property free and clear of all liens, charges and encumbrances, except those created under this Agreement. The parties to this Agreement contemplate that the Property will be used for a governmental or proprietary purpose of Lessee and, therefore, that the Property will be exempt from all property taxes and other similar charges. If the use, possession or acquisition of the Property is found to be subject to taxation in any form, Lessee will pay all taxes and governmental charges lawfully assessed or levied against or with respect to the Property. Lessee will pay all gas, water, steam, electricity, light, heat or power, telephone or other utility services and other charges incurred in the use and maintenance of the Property. There shall be no abatement of Payments on account of interruption of any such services. Lessee will pay such taxes and charges as the same become due; provided that, with respect to any such taxes and charges that may lawfully be paid in installments over a period of years, Lessee will be obligated to pay only such installments that accrue during the Lease Term.

Section 22. Insurance. At its own expense, Lessee will maintain (a) casualty insurance insuring the Property against loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Lessor in an amount at least equal to the then applicable Purchase Price of the Property, (b) liability insurance that protects Lessor from liability in all events in form and amount satisfactory to Lessor, and (c) workers' compensation coverage as required by the laws of the State. All insurance proceeds from casualty losses will be payable as hereinafter provided. Lessee will furnish to Lessor certificates evidencing such coverage throughout the Lease Term. All such casualty and liability insurance will be with insurers that are acceptable to Lessor, will name Lessor and Trustee Bank as a loss payee and additional insured, and may not be cancelled without thirty (30) days prior written notice to Lessor, and such casualty insurance will contain a provision making any losses payable to Lessee, Trustee Bank, and Lessor, as their respective interests may appear.

Section 23. Advances. In the event Lessee fails to maintain either the insurance required by this Agreement, pay taxes or charges required to be paid by it under this Agreement or fails to keep the Property in good repair and operating condition, Lessor may (but will be under no obligation to) purchase the required policies of insurance and pay the cost of the premiums thereof, pay such taxes and charges and make such Property repairs or replacements as are necessary and pay the cost thereof. All amounts so advanced by Lessor will become additional rent for the Maximum Term. Lessee agrees to pay such amounts with interest thereon from the date paid at the rate of 10% per annum or the maximum permitted by law, whichever is less.

Section 24. Financial Information. Lessee will provide Lessor with current financial statements, budgets, proofs of appropriation for the ensuing fiscal year and such other financial information relating to the ability of Lessee to continue this Agreement as may be reasonably requested by Lessor. Furthermore, Lessee shall deliver (i) audited annual financial statements to the Lessor within 180 days of the end of each fiscal year, including, a balance sheet, statement of revenues, expenses and changes in fund balances for budget and actual, statement of cash flow, rates, schedules and attachments to such financial statements, which audit shall be performed by a firm of independent certified public accountants holding a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B), (ii) an annual estimate of needs not later than thirty (30) days following commencement of each fiscal year, and (iii) other reports and information which the Lessor may reasonably request from time to time.

Section 25. Release and Indemnification. To the extent permitted by law, Lessee will indemnify, defend and hold harmless Lessor and Trustee Bank from and against any and all liability, obligations, losses, claims and damages whatsoever, regardless of cause thereof, and expenses in connection therewith arising out of or as the result of (a) the ownership of any item of the Property, (b) the manufacturing, ordering, acquisition, possession, use, operation, condition, purchase, delivery, rejection, storage or return of any item of the Property, (c) any accident in connection with the operation, use, condition, possession, storage or return of any item of the Property resulting in damage to property or injury or death to any person or (d) the breach by Lessee of any covenant herein or any material misrepresentation by Lessee of any representation contained herein. The indemnification arising under this paragraph will continue in full force and effect notwithstanding the full payment of all obligations under this Agreement or the termination of the Lease Term for any reason.

Section 26. Risk of Loss. Lessee assumes, from and including the Commencement Date, all risk of loss, theft, damage or destruction of or damage to the Property, in whole or in part, from any cause whatsoever (a "Casualty Loss"). No such loss of or damage to the Property nor defect therein nor unfitness or obsolescence thereof will relieve Lessee of the obligation to make Payments or to perform any other obligation under this Agreement. If a Casualty Loss occurs to any Property, Lessee shall immediately notify Lessor of the same and Lessee shall, unless otherwise directed by Lessor, immediately repair the same.

Section 27. Damage, Destruction, Condemnation; Use of Proceeds. If (a) the Property or any portion thereof is destroyed, in whole or in part, or is damaged by fire or other casualty, or (b) title to, or the temporary use of, the Property or any part thereof or the interest of Lessee or Lessor in the Property or any part thereof will be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm or corporation acting under governmental authority, Lessee and Lessor will cause the Net Proceeds of any insurance claim or condemnation award to be applied to the prompt replacement, repair, restoration, modification or improvement of the Property, unless Lessee has purchased the Lessor's interest in the Property. Any balance of the Net Proceeds remaining after such work has been completed will be paid to Lessee.

Section 28. Insufficiency of Net Proceeds. If the Net Proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement referred to in Section 27, Lessee will either (a) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds, or (b) purchase Lessor's interest in the Property. The amount of the Net Proceeds, if any, remaining after completing such repair, restoration, modification or improvement or after purchasing the Property will be retained by Lessee. If Lessee will make any payments pursuant to this Section, Lessee will not be entitled to any reimbursement therefor from Lessor nor will Lessee be entitled to any diminution of the amounts payable under Section 9 hereto.

Section 29. Disclaimer of Warranties. LESSOR HAS MADE AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AND ASSUMES NO OBLIGATION WITH RESPECT TO THE TITLE, MERCHANTABILITY, CONDITION, QUALITY OR FITNESS OF THE PROPERTY DESCRIBED IN EXHIBIT A FOR ANY PARTICULAR PURPOSE OR THE CONFORMITY OF THE PROPERTY TO SPECIFICATION OR PURCHASE ORDER, ITS DESIGN, DELIVERY, INSTALLATION OR OPERATION.

All such risks shall be borne by Lessee without in any way excusing Lessee from its obligations under this Agreement, and Lessor shall not be liable to Lessee for any damages on account of such risks. All claims or actions on any warranty so assigned shall be made or prosecuted by Lessee, at its sole expense, upon prior written notice to Lessor. Lessor may, but shall have no obligation whatsoever to participate in such claim or action on such warranty, at Lessor's expense. Any recovery under such a warranty shall be made payable jointly to Lessee and Lessor.

Section 30. Vendor's Warranties. ALL WARRANTIES, PROMISES AND SERVICE AGREEMENTS, IF ANY, RELATING TO THE PROPERTY THAT EACH VENDOR HAS MADE TO LESSOR IN CONNECTION WITH OR AS PART OF THE CONTRACT BY WHICH LESSOR ACQUIRED THE PROPERTY ARE HEREBY ASSIGNED TO LESSEE.

Lessee may communicate with each Vendor and receive an accurate and complete statement of all such warranties, promises and service agreements, if any. Lessee acknowledges that Lessee has selected each Vendor, who has sold and assigned the Property to Lessor, and that Lessee has directed Lessor to acquire the Property from each Vendor in connection with this Agreement. Lessee further acknowledges that this Agreement is a Finance Lease within the meaning of the Uniform Commercial Code and that Lessee is entitled to each of the Vendors' warranties and promises described above, if any.

Section 31. Incremental Purchase and Prepayment.

(a) *Incremental Purchase.* Lessee may, by paying the installments of principal at the time and in the amounts set forth on Exhibit B, elect to acquire Lessor's right, title and interest in and to the Equipment and/or the Real Property; provided however, such acquisition shall only occur upon Lessee making all of the required Payments and/or payment of the then-applicable Purchase Price. Exhibit G attached hereto provides additional detail with respect to the Real Property and/or Equipment scheduled for acquisition as set forth in Exhibit B.

(b) *Optional Prepayment.* So long as there is no Event of Default then existing, Lessee will have the option to effect the incremental purchase described above, in whole or in part, on any date, upon giving written notice to Lessor at least thirty (30) days before the date of such payment, and upon payment in full of the Payment then due hereunder plus all other amounts due hereunder plus the then-applicable Purchase Price (or portion thereof) to Lessor due on the Bonds; provided, the Lessee's ability to prepay this Agreement shall be expressly limited by the Terms of Redemption applicable to the Bonds as set forth in Section 3.02 of the Indenture.

Section 32. Further Assurances. The parties hereto further covenant and agree to do, execute and deliver, or cause to be done, executed and delivered, and covenant and agree to use their best efforts to cause their successors and assigns to do, execute and deliver, or cause to be done, executed and delivered, all such further acts, transfers and assurances, for the better assuring, conveying and confirming unto Lessor and its successors and assigns, all and singular, the interests in the Property hereby assigned, and otherwise implementing the intention of the parties under this Agreement, as the parties and their successors and assigns reasonably shall request. Any performance required of Lessee or any payments required to be made by Lessee may, if not timely performed or paid, be performed or paid by Lessor, and in that event, Lessor shall be immediately reimbursed by Lessee for such payments and for any costs and expense, legal or otherwise associated with the payments or other performance by Lessor, with interest per annum thereon at 10% per annum or the maximum rate permitted by State law.

Section 33. Assignment by Lessor. Lessor's interest in, to and under this Agreement and the Property may be assigned and reassigned in whole or in part to one or more assignees by Lessor without the necessity of obtaining the consent of Lessee; provided that any assignment will not be effective until Lessee has received written notice of the name and address of the assignee. It is contemplated hereunder that Lessor will assign all right, title, and interest in and to this Agreement and any and all Payments or other amounts derived thereunder to the Indenture as security for the repayment of the Bonds. Lessor and Lessee hereby acknowledge and agree that anything in this Agreement to the contrary notwithstanding, as long as the Indenture or similar security instruments in favor of the Trustee Bank are in force and effect, the following provisions shall apply:

(a) *Consent to Amendment.* There shall be no modification of this Agreement by Lessor or Lessee without the prior written consent of the Trustee Bank.

(b) *Notices to Trustee Bank.* Lessor, upon serving Lessee with any notice of an Event of Default, failure to comply, or termination, shall simultaneously serve a copy of such notice on the Trustee Bank. If Lessor shall serve Lessee with a notice of a failure to comply with any term, covenant, condition, or provision hereof, the Trustee Bank shall then have the same period after service of the notice on it as is given to Lessee hereunder to remedy or cause to be remedied such failure, and Lessor shall accept performances by or at the instigation of any Trustee Bank as if it had been done by Lessee. Any notice required to be given to any Trustee Bank shall be in accordance with Section 38 hereof.

(c) *Curative Rights of Trustee Bank.* In addition to the rights granted to the Trustee Bank under subsection (b) of this Section, the Trustee shall have an additional period of ninety (90) days to remedy or cause to be remedied any Event of Default of which it shall receive notice.

(d) *Assignment.* Lessor agrees that, in the event of any enforcement of remedies under the Indenture by the Trustee Bank, either by judicial proceedings, under power of sale or otherwise, all right, title and interest encumbered by the Indenture may, without the consent of Lessor, be assigned to and vested in the Trustee Bank or to such other party as Trustee Bank is entitled to convey such rights and interests.

(e) *Limitation on Liability of Trustee Bank.* Notwithstanding any other provision of this Agreement, Lessor and Lessee agree that the Trustee Bank shall in no manner or respect whatsoever be (i) liable or responsible for any of Lessee's obligations or covenants under this Agreement (nor shall any rights of such Trustee Bank be contingent on the satisfaction of such obligations or covenants), or (ii) required to cure any Event of Default; provided, however, that if such Trustee Bank elects to become the successor to Lessor's interests in this Agreement after the occurrence of an Event of Default under the Indenture, then such Trustee Bank shall be responsible and liable for all obligations and covenants accruing during such Trustee Bank's tenure as Lessor's successor. Notwithstanding the foregoing, the liability of a Trustee Bank with respect to its obligations under this Agreement shall be non-recourse as to such Trustee Bank and limited to its interest in the Agreement.

Lessee will direct the Escrow Agent to retain all such notices as a register of all assignees and will direct the Escrow Agent to make all payments to the assignee or assignees designated in such register. Lessee agrees to execute all documents, including notices of assignment and chattel mortgages or financing statements that may be reasonably requested by Lessor or any assignee, including the Trustee Bank, to protect its interest in the Property and in this Agreement and agrees to file or cause to be filed all financing statements with respect to the Property and this Agreement. The Trustee Bank shall file continuation statements with respect to each initial financing statement filed by the Lessee provided a copy of the initial financings statement is timely delivered to the Trustee Bank, and the Trustee Bank shall be fully protected in relying on such initial filing and description in filing any continuation statements pursuant to this Section. Lessee will not have the right to and will not assert against any assignee any claim, counterclaim, defense, set-off or other right Lessee may have against Lessor.

Section 34. Assignment and Subleasing by Lessee. None of Lessee's right, title and interest in, to and under this Agreement and the Property may be assigned, subleased or encumbered by Lessee for any reason.

Section 35. Events of Default Defined. Any of the following will be "Events of Default" under this Agreement:

(a) Failure by Lessee to pay any Payment required to be paid hereunder at the time specified herein;

(b) Failure by Lessee to observe and perform any covenant, condition or agreement on its part to be observed or performed, for a period of 30 days after written notice specifying such failure and requesting that it be remedied is given to Lessee by Lessor, unless Lessor will agree in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, Lessor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Lessee within the applicable period and diligently pursued until the default is corrected;

(c) Any statement, representation or warranty made by Lessee in or pursuant to this Agreement or its execution, delivery or performance will prove to have been false, incorrect, misleading or breached in any material respect on the date when made;

(d) Any provision of this Agreement will at any time for any reason cease to be valid and binding on Lessee, or will be declared to be null and void, or the validity or enforceability thereof will be contested by Lessee or any governmental agency or authority if the loss of such provision would materially adversely affect the rights or security of Lessor, or Lessee will deny that it has any further liability or obligation under this Agreement;

(e) Lessee (i) applies for or consents to the appointment of a receiver, trustee, custodian or liquidator of Lessee, or of all or a substantial part of the assets of Lessee, (ii) is unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) makes a general assignment for the benefit of creditors, (iv) has an order for relief entered against it under applicable federal bankruptcy law, or (v) files a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Lessee in any bankruptcy, reorganization or insolvency proceeding; or

(f) An order, judgment or decree will be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator of Lessee or of all or a substantial part of the assets of Lessee, in each case without its application, approval or consent, and such order, judgment or decree will continue unstayed and in effect for any period of 30 consecutive days.

Section 36. Remedies on Default. Whenever any Event of Default exists, Lessor will have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) By written notice to Lessee, Lessor may declare all Payments and other amounts payable by Lessee hereunder to the end of the then current Original or Renewal Term to be due;

(b) With or without terminating this Agreement, Lessor may enter the premises where the Property is located and retake possession of the Property or require Lessee at Lessee's expense to promptly return any or all of the Property to the possession of Lessor at a place specified by Lessor, and sell or lease the Property or, for the account of Lessee, sublease the Property, holding Lessee liable for the difference between (i) the Payments and other amounts payable by Lessee hereunder to the end of the Lease Term, and (ii) the net proceeds of any such sale, lease or sublease (after deducting all expenses of Lessor in exercising its remedies under this Agreement, including without limitation, all expenses of taking possession, storing, reconditioning and selling or leasing the Property and all brokerage, auctioneers' and attorneys' fees);

(c) Lessor may take whatever other action at law or in equity may appear necessary or desirable to enforce its rights as the owner of the Property; and

(d) Under no circumstances shall Lessee be liable under this Section 36 for any amount in excess of the sum appropriated for the previous and current fiscal years, less all amounts previously due and paid during such previous and current fiscal years from amounts so appropriated.

Section 37. No Remedy Exclusive. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive and every such remedy will be cumulative and will be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default will impair any such right or power or will be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Lessor to exercise any remedy reserved to it in this Agreement it will not be necessary to give any notice, other than such notice as may be required in this Agreement.

Section 38. Notices. All notices, certificates or other communications hereunder will be sufficiently given and will be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto will designate in writing to the other for notices to such party), to any assignee at its address as it appears on the register maintained by Escrow Agent. As required herein, notices shall also be given when required to the Escrow Agent and/or the Trustee Bank at the following address:

If to Trustee: BOKF, NA
One Williams Center, 10th Floor
Tulsa, Oklahoma 74172
Attention: Corporate Trust Department
Tele. No. (918) 295-0500

Section 39. Binding Effect. This Agreement will inure to the benefit of and will be binding upon Lessor and Lessee and their respective successors and assigns.

Section 40. Severability. In the event any provision of this Agreement will be held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof.

Section 41. Entire Agreement. This Agreement constitutes the entire agreement between Lessor and Lessee.

Section 42. Amendments. This Agreement may be amended, changed or modified in any manner by written agreement of Lessor and Lessee. Any waiver of any provision of this Agreement or any right or remedy hereunder must be affirmatively and expressly made in writing and will not be implied from inaction, course of dealing or otherwise.

Section 43. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

Section 44. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

Section 45. Applicable Law. This Agreement will be governed by and construed in accordance with the laws of the State.

Section 46. Arbitration. At the request of either party, and to the extent permitted by applicable law, any claims under this Agreement shall be resolved by binding arbitration in accordance with the Federal Arbitration Act (Title 9, U.S. Code), notwithstanding that the Agreement, or documents executed in connection therewith, may provide that it is governed by the laws of the State of Oklahoma.

Section 47. Electronic Transactions. The parties agree that the transaction described herein may be conducted and related documents may be stored by electronic means. Copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

[Remainder of Page Left Blank Intentionally]

IN WITNESS WHEREOF, Lessor and Lessee have caused this Agreement to be executed in their corporate names by their duly authorized officers as of the date first above written.

INDEPENDENT SCHOOL DISTRICT NO. 16 OF
PAYNE COUNTY, STATE OF OKLAHOMA
("LESSEE")

By: Gay Washington

Name: Dr. Gay Washington

Title: President

Address for notices:

314 S. Lewis Street
Stillwater, OK 74074



PAYNE COUNTY ECONOMIC DEVELOPMENT
AUTHORITY ("LESSOR")

By: Zack Cavett

Name: Zack Cavett

Title: Chairman

Address for notices:

315 W. 6th Street, Suite 200
Stillwater, OK 74074

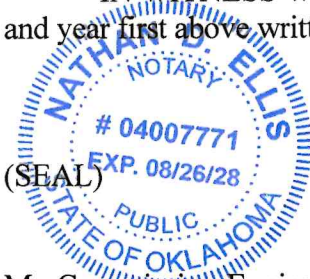
Thomas Craig, Payne Co Clerk



STATE OF OKLAHOMA)
) SS:
COUNTY OF PAYNE)

This instrument was acknowledged before me on the 1st day of June, 2026, by Dr. Gay Washington, President of the Board of Education of Independent School District No. 16 of Payne County, Oklahoma (Stillwater Public Schools), an independent school district organized and existing under the laws of the State of Oklahoma, on behalf of said School District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.





Notary Public

My Commission Expires 08/26/2028.
Commission No. 04007771.

STATE OF OKLAHOMA)
) SS:
COUNTY OF PAYNE)

This instrument was acknowledged before me on the 1st day of June, 2026, by Zack Cavett, Chairman of Trustees of the Payne County Economic Development Authority, a public trust organized and existing under the laws of the State of Oklahoma, on behalf of the trust.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.





Notary Public

My Commission Expires 08/26/2028.
Commission No. 04007771.

EXHIBIT A TO SUBLEASE PURCHASE AGREEMENT
FORM OF PROPERTY SCHEDULE

See Property items described on the attached schedules.

[Form of Property Schedule]

Check here if Property is designated as Real Property ☐

Check here if Property is designated as Equipment ☐

Description of Property:

The Property described above is located at the following address:

State of Oklahoma

[LESSEE ADDRESS 1]

[LESSEE ADDRESS 2]

PROPERTY SCHEDULE #1

See Property items described on the attached schedules.

[Form of Property Schedule]

Check here if Property is designated as Real Property ☒

Check here if Property is designated as Equipment ☐

Description of Property:

All right, title, and interest of the Lessor in the following described real property situated in Payne County, Oklahoma, to wit:

Tract I: EXISTING HIGH SCHOOL CAMPUS (1224 N. Husband Street)

Account: 600007132

Parcel ID: 19N02E-11-3-SH335-000-0001

HIGHSCHOOL ADDITION to the City of Stillwater, a part of the NE/4 of the SW/4 of Section Eleven (11), Township Nineteen (19) North, Range Two (2) East of the Indian Meridian, Payne County, Oklahoma, LESS AND EXCEPT a tract of land beginning at a point 410 feet north and 622.5 feet west of the SE corner of said Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of Section Eleven (11), Township Nineteen (19) North, Range Two (2) East, thence north 266 feet, thence west 168 feet, thence south 266 feet, thence east 168 feet to the point of beginning, containing 1.03 acres more or less.

Tract II: EXISTING HIGH SCHOOL CAMPUS (1401 N. Boomer Road)

Account: 600025827

Parcel ID: 19N02E-11-3-SC616-010-0001

Block 10, College Homes Addition to the City of Stillwater, Payne County, State of Oklahoma.

Tract III: EXISTING HIGH SCHOOL CAMPUS (South of Franklin Road, just east of N.

Boomer Road)

A tract of land in the Northwest Quarter (NW/4) of Section Eleven (11), Township Nineteen (19) North, Range Two (2) East of the Indian Meridian, Payne County, Oklahoma, being more particularly described as follows:

Commencing at the intersection of the South line of said Northwest Quarter (NW/4) of Section Eleven (11) and the East right-of-way line of Boomer Road which is the POINT OF BEGINNING; THENCE, North 29°23' West along said right-of-way line a distance of 25.00 feet to the South right-of-way line of Franklin Street THENCE, N 60°37' East along said right-way-of line 42.67 feet; THENCE, on a curve to the right having a radius of 65 feet, a length of 90.50 feet, THENCE, on a curve to the left having a radius of 130 feet a length of 41.52 feet to a point on the South line of the Northwest Quarter (NW/4); THENCE, South 89°53' West along said South line 137.97 feet to the POINT OF BEGINNING, containing 0.12 acres more or less.

Tract IV: OLD CITY GYM (within existing High School Campus)

A tract of land beginning at a point 410 feet north and 622.5 feet west of the SE corner of said Northeast Quarter (NE/4) of the Southwest Quarter (SW/4) of Section Eleven (11), Township Nineteen (19) North, Range Two (2) East, thence north 266 feet, thence west 168 feet, thence south 266 feet, thence east 168 feet to the point of beginning, containing 1.03 acres more or less.

EXHIBIT B TO SUBLEASE PURCHASE AGREEMENT

PAYMENT SCHEDULE

Commencement Date: 6/9/2026
Principal Amount of Bonds: \$17,580,000.00
Imputed Interest Rate: 3.642474%
Maximum Term: 9/1/2033

Payment Date	Total Payment	Rental Payment	Acquisition Payment ⁽¹⁾	Property Component Acquired ⁽²⁾
6/9/2026				
3/1/2027	1,500.00	1,500.00		
9/1/2027	1,500.00	1,500.00		
3/1/2028	1,500.00	1,500.00		
9/1/2028	2,156,500.00	1,500.00	2,155,000.00	A
3/1/2029	1,500.00	1,500.00		
9/1/2029	1,646,500.00	1,500.00	1,645,000.00	B
3/1/2030	1,500.00	1,500.00		
9/1/2030	1,596,500.00	1,500.00	1,595,000.00	C
3/1/2031	1,500.00	1,500.00		
9/1/2031	1,551,500.00	1,500.00	1,550,000.00	D
3/1/2032	1,500.00	1,500.00		
9/1/2032	7,716,500.00	1,500.00	7,715,000.00	E
3/1/2033	1,500.00	1,500.00		
9/1/2033	6,811,500.00	1,500.00	6,810,000.00	F

- (1) Inclusive of Annual Fee and Trustee Bank Fee
- (2) Please see Exhibit G for a description of the Property to be acquired pursuant to each Acquisition Payment.

EXHIBIT C TO SUBLEASE PURCHASE AGREEMENT

[RESERVED]

EXHIBIT D TO SUBLEASE PURCHASE AGREEMENT

CLOSING CERTIFICATE OF THE LESSEE

[See Tab 19 of the Transcript of Proceedings]

EXHIBIT E TO SUBLEASE PURCHASE AGREEMENT

OPINION OF COUNSEL

[See Tab 13 of the Transcript of Proceedings]

EXHIBIT F TO SUBLEASE PURCHASE AGREEMENT

ESCROW AND PAYING AGENT AGREEMENT

[See Tab 5 of the Transcript of Proceedings]

EXHIBIT G TO SUBLEASE PURCHASE AGREEMENT

Property Component Descriptions

The following groups reflect the Real Property and/or Equipment that will be acquired on each Payment Date upon payment of the respective Acquisition Payment. All cost amounts represent an approximate allocable cost based on preliminary construction estimates, and may vary depending on final project component costs. Certain estimated construction cost amounts may be supplemented from other sources of funding available to the Lessee.

COMPONENT A	September 1, 2028	\$2,155,000
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- Improvements upon Real Property comprising soccer and track facilities at the High School Sports Complex, including locker rooms, offices, storage, and entry space improvements (estimated construction costs of \$1,020,461.08), as more particularly described in Exhibit A to the Sublease Purchase Agreement, and relating to Tract I described therein.
- Equipment acquired and placed in service at the soccer and track facilities, including furniture, fixtures, and equipment (estimated construction costs of \$227,306.50), and all as more particularly identified in Exhibit A to the Sublease Purchase Agreement.

COMPONENT B	September 1, 2029	\$1,645,000
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- Improvements upon Real Property comprising pom and cheer facilities at the High School Sports Complex, including locker rooms, offices, storage, and practice facility improvements (estimated construction costs of \$382,068.37), as more particularly described in Exhibit A to the Sublease Purchase Agreement, and relating to Tract I described therein.
- Equipment acquired and placed in service at the pom and cheer facilities, including furniture, fixtures, and equipment (estimated construction costs of \$425,595.14), and all as more particularly identified in Exhibit A to the Sublease Purchase Agreement.

COMPONENT C	September 1, 2030	\$1,595,000
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- Equipment acquired and placed in service at the pom and cheer facilities, including furniture, fixtures, and equipment (estimated construction costs of \$797,990.89), and all as more particularly identified in Exhibit A to the Sublease Purchase Agreement.

COMPONENT D	September 1, 2031	\$1,550,000
--------------------	--------------------------	--------------------

- Improvements upon Real Property comprising multi-sport facilities at the High School Sports Complex, including wrestling locker rooms, offices, storage, laundry, and practice facilities (estimated construction costs of \$788,318.28), as more particularly described in Exhibit A to the Sublease Purchase Agreement, and relating to Tracts I and IV described therein.

COMPONENT E**September 1, 2032****\$7,715,000**

- Improvements upon Real Property comprising multi-sport facilities at the High School Sports Complex, including gymnasium, weightroom, presentation room, training room, and office facilities (estimated construction costs of \$6,867,558.00), as more particularly described in Exhibit A to the Sublease Purchase Agreement, and relating to Tracts I and IV described therein.
- Equipment acquired and placed in service at the multi-sport facilities, including furniture, fixtures, and equipment (estimated construction costs of \$77,380.94), and all as more particularly identified in Exhibit A to the Sublease Purchase Agreement.

COMPONENT F**September 1, 2033****\$6,810,000**

- Improvements upon Real Property comprising multi-sport facilities at the High School Sports Complex, including athletic director office facilities, football locker room, laundry, and storage facilities (estimated construction costs of \$6,417,781.31), as more particularly described in Exhibit A to the Sublease Purchase Agreement, and relating to Tracts I and IV described therein.
- Any and all other improvements upon Real Property, as more particularly described in Exhibit A to the Sublease Purchase Agreement, and relating to Tracts I, II, III and/or IV described therein.
- Any and all other equipment acquired and placed in service, all as more particularly identified in Exhibit A to the Sublease Purchase Agreement.

EXHIBIT H TO SUBLEASE PURCHASE AGREEMENT

FORM OF BILL OF SALE

KNOW ALL PERSONS BY THESE PRESENTS:

THAT the Payne County Economic Development Authority, party of the first part, for and in consideration of the sum of \$_____ in hand paid by Independent School District No. 16 of Payne County, Oklahoma, party of the second part, the receipt whereof is hereby acknowledged, have bargained and sold, and by these presents to grant, bargain, sell, transfer, and deliver unto the said party of the second part the following described property, to wit:

[Insert corresponding Property Component information, including applicable information contained in Exhibit A to the Sublease Purchase Agreement]

TO HAVE AND TO HOLD THE SAME unto the party of the second part, its heirs, executors, administrators and assigns forever. And said party of the first part does for its heirs, executors, administrators, covenant with said party of the second part, its executors, administrators and assigns that the Payne County Economic Development Authority, the lawful owner of the said personal property hereby sold; that it is free from all encumbrances; that it has good right to sell the same as aforesaid; and that it warrants and will defend the same against the lawful claims and demands of every and all persons whomsoever.

IN WITNESS WHEREOF, the Payne County Economic Development Authority, the party of the first part, does hereunto set its hand this ____ day of _____, 20__.

**PAYNE COUNTY ECONOMIC
DEVELOPMENT AUTHORITY**

By: Chairman

ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
) SS:
COUNTY OF PAYNE)

This instrument was acknowledged before me on the ____ day of _____, 20__, by _____, Chairman of the Payne County Economic Development Authority, as Lessor pursuant to that certain Sublease Purchase Agreement dated as of _____, 2026, on behalf of said Lessor.

(SEAL)

Notary Public

My commission expires: _____

My commission number: _____

MEMORANDUM OF UNDERSTANDING

BETWEEN

Meridian Technology Center

and

Stillwater Public Schools

- Purpose:** The purpose of this Memorandum of Understanding is to outline an agreement in which **Meridian Technology Center** has agreed to provide **Stillwater Public Schools** the sum of \$50,000.00 to supplement funding for two Stillwater Middle School Gateway To Technology Programs (\$25,000.00 each). The funding award is for classroom and/or lab costs of the program listed above and may not be expended for any other purpose.
- Agreement Period:** The term of this Agreement is from July 1, 2026, through June 30, 2027.
- Payment Terms:** **Meridian Technology Center** will disburse funds on or before February 1, 2027.
- Facilities:** Classes will be conducted in facilities provided by **Stillwater Public Schools** and located at Stillwater Middle School.
- Program Materials And Equipment:** Program instructional materials and supplies for the classes identified will be provided by **Stillwater Public Schools**. **Meridian Technology Center** agrees to provide additional resources in the form of materials, instructional support, technology and equipment.
- Project Description:** **Stillwater Middle School will provide the following program for the 2026-2027 School Year:**
- The SMS Gateway To Technology program for 6th and 7th grade students is designed to actively engage learners in hands-on projects and career exploration/preparation in an effort to increase student interest in viable careers and continued education and training to support their career goals.**

Meridian Technology Center will be responsible for the following:

1. Provide instructional support in the form of career specialists, guest speakers, special activities, etc.
2. Provide Student Service, Recruitment and Marketing services as needed.
3. Provide in-kind support services such as technical, facilities, etc.
4. Provide loaned and/or surplus items for program use.
5. Provide funding award to supplement the program listed above.

Stillwater Public Schools will be responsible for the following:

1. Provide qualified and certified administrative and instructional staff members to deliver the program listed above.
2. Provide facilities for the above listed program.
3. Provide utilities, maintenance, and custodial support for the above listed program.
4. Assist **Meridian Technology Center** in the evaluation of the project's objectives, Stillwater Public Schools agrees to cooperate with MTC to develop a mutually agreeable evaluation plan. Stillwater Public Schools agree to provide MTC narrative and financial reports, as requested, on the use of the funds.

It is understood that the **SMS Gateway To Technology Program** receives its primary funding from the **Stillwater Public Schools**. This additional grant award from **Meridian Technology Center** will continue on an annual basis as long as adequate funding is available and program evaluations continue to provide positive indicators for continued support. This agreement can be modified or cancelled by either or both parties if funding should change materially or become non-existent. It is agreed that this grant award will be based upon an annual agreement signed by the superintendent of both schools.

Signatures:

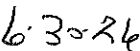
Board President, Stillwater Public Schools



Douglas R. Major, Ed.D.

Superintendent, Meridian Technology Center

Date



6-30-26

Date

StuderEducation

July 9, 2026

Tyler Bridges, Superintendent
Stillwater Public Schools
314 S. Lewis Street, Stillwater, OK 74074

Dear Superintendent Bridges:

Thank you for extending Studer Education the opportunity to engage with you and the Stillwater Public Schools to advance organizational excellence and continuous improvement.

We know Stillwater Public Schools, also referred to as “the District” in this document, will find tremendous growth and success in our partnership.

Through this agreement, Studer Education will provide the following services:

Custom Approach Package: Year 1

Service	Number	Purpose
On-site Strategy and Focus Site Sessions	Up to 8 full days (up to 6 hours in 1 calendar day)	To provide Strategic Planning, Portrait of a Graduate development, Leadership Development, Coaching
Virtual Leadership Strategy & Working Sessions	Up to 6, ½-Days (Up to 4 Hours/Day)	To provide virtual strategic planning support and facilitation to your organization.
Survey and Rollout Package	Up to 2 surveys	To validate components of the draft strategic plan and to access feedback from employees
Monthly Virtual Leadership Coaching	Up to 12, 1-hour sessions	To provide virtual coaching through the strategic planning process in your organization
9 Pillars of Leadership Excellence Desk Reference Guides	28 guides	To implement a leadership operating system for consistent, aligned

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		execution to hardwire excellence across your organization
Studer Education Online Resource Library	28 users	To access 9 Pillars resources, event recordings, and other materials
K12 Rounding Platform	Unlimited Access	To enable efficient rounding and accurate analysis and reporting
National Superintendent Round Table Access	Included	To enable nationwide learning from peers.

Custom Approach Package: Year 2, Year 3

Service	Number	Purpose
On-site Strategy and Focus Site Sessions	Up to 4 full days (up to 6 hours in 1 calendar day)	To provide Strategic Planning, Portrait of a Graduate development, Leadership Development, Coaching
Virtual Leadership Strategy & Working Sessions	Up to 3, ½-Days (Up to 4 Hours/Day)	To provide virtual strategic planning support and facilitation to your organization.
Annual Survey and Rollout Package	Up to 1 survey	To access feedback from up to 1 group: students, parent/ caregivers, employees, and/or for district service excellence
Monthly Virtual Leadership Coaching	Up to 12, 1-hour sessions	To provide virtual coaching through the strategic planning process in your organization
9 Pillars of Leadership Excellence Desk Reference Guides	10 additional guides	To implement a leadership operating system for consistent, aligned execution to hardwire excellence across your organization
Studer Education Online Resource Library	10 users	To access 9 Pillars resources, event recordings, and other materials

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K12 Rounding Platform	Unlimited Access	To enable efficient rounding and accurate analysis and reporting
National Superintendent Round Table Access	Included	To enable nationwide learning from peers.

Summary

Yearly Investment	Investment
Year 1 – Establishing Strategic Plan & Aligning Strategy and Culture	\$106,485
Year 2 – Aligning Strategy, Culture, and Execution	\$49,995
Year 3 – Aligning Strategy, Culture, and Execution	\$49,995

Optional Additions

	Investment
Annual Survey & Roll-Out Package Select from Employee Experience, District Support, Parent / Family Engagement, Student Experience. Non-rostered surveys only.	\$6,995
Monthly 1:1 Virtual Coaching Bundle of 6, 1-hour Sessions	\$2,995

Each survey will include:

- One (1) annual online administration of survey items that are reliable and benchmarked across districts
 - The District may use an anonymous link emailed to participants
 - The District can check participation daily by location and district-wide
 - The District may choose any of the pre-loaded language translations available for Studer Education standard surveys:

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- Employee Experience: English, French, Portuguese, Russian, Spanish, Ukrainian, Vietnamese
- Parent-Caregiver Experience Survey: English, Arabic, Cambodian, Chinese Simplified, Chinese Traditional, French, Japanese, Korean, Portuguese, Russian, Spanish, Swahili, Tagalog, Ukrainian, Vietnamese
- Student Experience: English, Arabic, Cambodian, French, Portuguese, Russian, Spanish, Swahili, Tagalog, Ukrainian, Vietnamese
- *Note: Strategic Planning Surveys are created with the district and only available in English.*
- *Note: Additional translation services are available for any survey and available at an additional cost.*
- Email templates for opening the survey, driving participation, and communicating out about survey results
- Final report that shows participation, mean, and Top Box %, by item and overall, by location and overall Top 2 Box %

Notes: Survey customizations are excluded but may be added at a rate of \$495 per customization. The survey provided under this Agreement shall be administered as a non-rostered survey. If the District requires a rostered survey, such services may be provided for an additional fee under a separate statement of work, quote, or amendment mutually agreed upon by the parties.

K12 Rounding Services Include

- Access for **Unlimited users** within the Institution's employee base, governed by Institution domain email addresses, unless written exceptions are approved by Studer Education on behalf of the Institution.
- User accounts assigned and managed by the Institution's named administrator(s).
- Client success, configuration, and implementation onboarding, including up to 5 hours of online video conferencing to support:
 - Admin coaching and strategy for assigning platform users
 - Guidance on adding users, managing user permissions, and navigating the platform
 - Rostering employees as users and non-users within the platform
 - Additional services as mutually agreed upon
- Optional renewal at \$12,995 for Unlimited users per year upon completion of the engagement term.

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Studer Online Services Include

- 1 user access login per Desk Reference Guide
- Access is limited to 1 year
- Optional renewal at \$395 per user per year.

The term of this engagement (the "Engagement Term") commences on July 15, 2026, and continues through July 14, 2029. This Agreement is for a fixed term and may not be terminated for convenience. The District acknowledges that execution of this Agreement constitutes a binding commitment for the full Engagement Term, subject only to termination for material breach as expressly set forth in the General Business Terms.

The professional fee for this engagement is set forth below, along with the applicable due dates for payments, which unless the parties agree otherwise in writing are inclusive of all travel and other delivery-related expenses. Services may vary across each month of delivery, though the invoice amounts will be equal throughout the terms of this Agreement. The professional fee will be invoiced on the following schedule throughout the Engagement Term:

Terms and Annual Fee	Due Date for Each Payment	Amount Due Each Payment
Initial Term July 15, 2026 - July 14, 2027 \$106,485	August 31, 2026	\$26,621.25
	November 30, 2026	\$26,621.25
	February 28, 2027	\$26,621.25
	May 31, 2027	\$26,621.25
Year 2 July 15, 2027 - July 14, 2028 \$49,995	August 31, 2027	\$12,498.75
	November 30, 2027	\$12,498.75
	February 29, 2028	\$12,498.75
	May 31, 2028	\$12,498.75
Year 3 July 15, 2028 - July 14, 2029 \$49,995	August 31, 2028	\$12,498.75
	November 30, 2028	\$12,498.75
	February 28, 2029	\$12,498.75
	May 31, 2029	\$12,498.75

Studer Education requests that you appoint a specific Accounts Payable contact to ensure timely and efficient delivery of invoices. Please provide this contact's information in the specified area on the signature page of this agreement.

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The general business terms found below apply to this agreement. As acceptance of the above, please return a signed copy of this document (electronic signatures are acceptable) by July 15, 2026. Please note that if the District does not return a signed copy of this agreement to us before that date, Studer Education will consider our quote and timetable to have expired, which allows us to keep dates and timelines in our proposals current and to ensure we are able to provide the best possible service to our current clients and to others with whom we may opt to extend an offer. In such instances, we would be happy to issue a new quote and timetable upon your request.

Upon execution by both parties, this letter and its attachments serve as a binding agreement by and between Studer Education LLC and the District.

Thank you for this opportunity to serve you and the District. We look forward to this opportunity to collaboratively make a difference in the lives of the students and stakeholders you serve.

Sincerely,

Martin P Lessmann

Martin P. Lessman
Chief Experience Officer
Studer Education LLC

July 9, 2026

Date

Stillwater Public Schools

Agreed and accepted:

Tyler Bridges
Superintendent

Date

Accounts Payable Contact for invoice submissions:

Name: _____

Phone: _____

Email: _____



STUDER EDUCATION

GENERAL TERMS AND CONDITIONS

These General Terms and Conditions ("**Terms**") apply to and govern the purchase, provision, and licensing of certain tangible items and materials, services, and technology from Studer Education, LLC, a Colorado limited liability company ("**Studer**") by you or your school or company ("**Customer**"), as further identified in your online, electronic, or hardcopy purchase order for specified item (the "**Order**"). The parties agree as follows:

1. **ORDERS.** Each Order may specify Services, Applications, or Materials (each as defined below) that are being ordered by Customer from Studer. The specific terms below apply with respect to each category, and these Terms govern the delivery, receipt, use, and rights to such items.

2. **SERVICES.** With respect to the Services, Customer shall (1) cooperate with Studer in all matters relating to the Services and provide such access to Customer's premises, teleconferences, and such office accommodation and other facilities as may reasonably be requested by Studer for the purposes of performing the Services; (2) respond promptly to and participate with Studer to provide direction, information, approvals, authorizations, or decisions that are reasonably necessary for Studer to perform Services in accordance with the requirements of this Agreement and the Order; (3) provide such Customer materials or information as Studer may reasonably request to carry out and provide the Services in a timely manner and ensure that such customer materials or information are complete and accurate in all material respects; and (4) obtain and maintain all necessary licenses and consents and comply with all applicable laws in relation to the Services before the date on which the Services are to start.

3. **ACCESS TO APPLICATIONS.**

3.1. **Access Rights; Customer's Use of the Platform.** If an Order indicates that Customer is licensing any of Studer's technology or software services (such as Studer's "**Rounding Platform**") (individually and collectively, the "**Application**" or "**Applications**") then, subject to the terms and conditions of this Agreement, Studer hereby grants to Customer, during the Term (as defined below), a non-exclusive, non-transferable (except as permitted below), non-sublicensable right to access and use the Applications, solely for Customer's internal business and educational purposes, solely in accordance with Studer's instructions and user documents ("**Documentation**") and these Terms. Studer and its licensors reserve all rights in and to the Applications not expressly granted to Customer under this Agreement.

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Customer shall not (a) reproduce, display, download, modify, create derivative works of or distribute the Applications, or attempt to reverse engineer, decompile, disassemble or access the source code for the Applications or any component thereof; (b) use the Applications, or any component thereof, in the operation of a service bureau to support or process any content, data, or information of any party other than Customer or its employees or representatives; (c) permit any party, other than the then-currently authorized Users to independently access the Applications; (d) use the Applications in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any third-party, or that violates any applicable law; or (e) use the Applications to store or transmit any code, files, scripts, agents, or programs intended to do harm, including, for example, viruses, worms, time bombs and Trojan horses.

3.2. Users. Under the rights granted to Customer under this Agreement, Customer may permit the number of authorized users identified in the Order ("**Users**") to access and use the Applications in accordance with this Agreement; Customer shall be liable for the acts and omissions of all Users to the extent any of such acts or omissions of such Users. Customer shall not, and shall not permit any User to, use the Applications except as expressly permitted under this Agreement. Customer is responsible for Users' compliance with this Agreement. Studer reserves the right to condition access to and use of the Applications and Software by each User on the User's agreement to Studer standard click-through agreement, which applies to and governs that individual User's permissions and use of the Applications (a "**EULA**").

3.3. Customer Data, and Acceptable Use Policy. Customer and Users may post Customer Data, including information, images, data, and content, on the Rounding Applications, all of which remains the property of Customer or its Users, and to which Customer and each User grants Studer a license to copy, process, and publish such Customer Data as is reasonably necessary to provide the Applications. Customer and Users shall not use, or facilitate or allow others to use, the Applications: (a) for any illegal or fraudulent activity; (b) to violate the rights of others; (c) to threaten, incite, promote, or actively encourage violence, terrorism, or other serious harm; (d) for any content or activity that promotes child sexual exploitation or abuse; (e) to violate the security, integrity, or availability of any user, network, computer or communications system, software application, or network or computing device; or (f) to distribute, publish, send, or facilitate the sending of unsolicited mass email or other messages, promotions, advertising, or solicitations (or "spam"). Studer reserves the rights to investigate any allegations of any of the foregoing and to suspend or terminate the Applications upon a reasonable belief that any violations of the foregoing have

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occurred. Notwithstanding anything to the contrary in this Agreement, Customer shall not, and shall take commercially reasonable efforts to ensure that its Users do not, upload to the Applications or otherwise submit or make accessible to Studer any financial account or government issued identifiers (e.g., social security numbers, credit card information, or bank information), protected health information, educational records, student educational records as defined under the Family Educational Rights and Privacy Act (FERPA) and its implementing regulations, or other types of sensitive data that is subject to specific or elevated data protection requirements (other than business-related Personal Data necessary to utilize and deliver the Applications to Customer) (collectively, "Prohibited Data"). Notwithstanding anything to the contrary in this Agreement, Customer acknowledges that: (a) the Applications are not intended for the management or protection of Prohibited Data and may not provide adequate or legally required security for Prohibited Data; and (b) Studer shall have no liability for any failure to provide protections set forth in any laws, rules, regulations, or standards applicable to such Prohibited Data or to otherwise protect the Prohibited Data. If Customer or any User uploads any Prohibited Data to the Applications in violation of this Section, Studer may, without limiting any of its other rights and remedies, delete such Prohibited Data

3.4. Anonymous and Aggregated Data. Notwithstanding anything to the contrary in these Terms, Studer may monitor use of the Applications and collect and compile data and information related to Customer's and its Users' use of the Applications for use by Studer in an (either or both) aggregated or anonymized manner, including to compile statistical and performance information related to the provision and operation of the Applications, for purposes of benchmarking and identifying comparisons across Studer's customers' use of the Applications, to improve the Applications, and to publish information related to the use of the Applications, provided that such data cannot reasonably be used to identify Customer, any User, or data subject without Customer's or such data subject's consent ("**Aggregated Data**"). As between Studer and Customer, all right, title, and interest in Aggregated Data, and all intellectual property rights therein, belong to and are retained solely by Studer.

4. SALES AND DELIVERY OF TANGIBLE ITEMS (BOOKS, ETC.). Customer purchases the tangible items, including any books, guides, manuals, or other tangible items, identified in the Order ("**Materials**"). Studer may include charges for shipping, handling, delivery, and other amounts necessary to deliver the Materials to Customer. Title and risk of loss pass to Customer upon our transfer of the products to the carrier/delivery. Shipping and delivery dates are estimates only and cannot be guaranteed. Studer is not liable for any delays in shipments.

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5. **FEES AND PAYMENT TERMS.** Customer shall pay Studer the fees set forth in the applicable Order ("**Fees**") in accordance with the terms of these Terms. Fees are exclusive of, and Customer shall pay all sales taxes, fees, duties, value-added, ad valorem, and other governmental charges arising from the payment of any Fees or any amounts owed to Studer under these Terms. Fees for any Services requested by Customer that are not set forth on an Order and paid at the time of purchase by Customer will be charged as mutually agreed to by the parties in writing, and Customer shall pay to Studer all such Fees within 30 days after Customer's receipt of the applicable invoice for such Services. If Customer disagrees with any Fees set forth in an invoice, Customer must notify Studer of the dispute within 30 days after receipt of such invoice. If Studer does not receive notice of a dispute during such 30-day period, Customer is deemed to have accepted the Fees set forth in the invoice. All payments received by Studer are non-refundable except as otherwise expressly provided in these Terms. Customer shall make all payments in United States dollars.

6. **TERM AND TERMINATION.**

6.1. **Order Term.** All Orders for Materials are considered fulfilled upon delivery. For any Services or subscription to Applications, the initial term of each Order begins on the date set forth in the Order and continues for the duration set forth on the order or, if none is identified, for one year ("**Initial Term**"), and each Order renews for additional one-year periods (or other periods as acknowledged by both parties in writing) only upon notice from Customer that is accepted by Studer (each, a "**Renewal Term**"). A party may terminate these Terms or an Order upon notice if the other party materially breaches any provision of these Terms and (provided that such breach is capable of cure) does not cure such breach within 30 days after being provided with written notice of such breach.

6.2. **Effects of Termination.** Upon termination of these Terms and all Orders: (a) all amounts owed to Studer under these Terms before such termination are due and payable; (b) Customer's rights granted in these Terms immediately cease; (c) Customer shall promptly discontinue all access and use of the Services and Applications and return or erase, all copies of the Documentation in Customer's possession or control; and (d) Studer shall promptly return or erase all Customer Data, except that Studer may retain Customer Data in Studer's archived backup files. Sections 1, 3.4, 6.3, and 7-12, along with any definitions or provisions required to enforce or interpret the foregoing, survive expiration or termination of these Terms.

6.3. **Suspension.** Notwithstanding anything to the contrary in these Terms, Studer may suspend Customer's access to the Services or Applications if Studer determines that: (a) there is an attack on the Applications; (b) Customer's or any of its Users' use

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of the Services or Applications poses a reasonable risk of harm or liability to Studer and, if capable of being cured, Customer is not taking appropriate action to cure such risk; (c) Customer or any Users have breached any license restrictions or confidentiality obligations; (d) Customer's or its Users' use of the Services or Applications violates applicable law; or (e) Customer has failed to pay any undisputed amounts owed under these Terms when due and has failed to cure such late payment within 15 days after Studer provides Customer with written notice of such late payment. Studer shall use commercially reasonable efforts to provide Customer with notice of such suspension. Studer may suspend Customer's access to the Services or Applications until the situation giving rise to the suspension has been remedied to Studer's reasonable satisfaction. Studer's suspension of Customer's access to the Services or Applications does not relieve Customer of its payment obligations under these Terms.

7. **CONFIDENTIALITY. "Confidential Information"** means all information disclosed by one party ("**Discloser**") to the other party ("**Recipient**") under these Terms during the Term. Confidential Information includes information that is marked or identified as confidential and, if not marked or identified as confidential, information that should reasonably have been understood by Recipient to be proprietary and confidential to Discloser or to a third party. Studer's Confidential Information includes Software and Documentation. Customer's Confidential Information includes Customer Data. Recipient shall not use any Confidential Information for any purpose not expressly permitted by these Terms and shall not disclose Confidential Information to anyone other than Recipient's employees and independent contractors who have a need to know such Confidential Information for purposes of these Terms and who are subject to confidentiality obligations no less restrictive than Recipient's obligations under this Section. Recipient shall be liable to the Discloser for any of its employees' and independent contractors' acts or omissions, which, if performed by Recipient, would constitute a breach of this Section. Recipient shall protect Confidential Information from unauthorized use, access, and disclosure in the same manner as Recipient protects its own confidential or proprietary information of a similar nature and with no less than reasonable care. Recipient shall have no confidentiality obligations under this Section with respect to any information of Discloser that Recipient can document: (a) was already known to Recipient prior to Discloser's disclosure without an obligation of confidentiality; (b) is disclosed to Recipient by a third party who had the right to make such disclosure without violating any confidentiality agreement with or other obligation to the party who disclosed the information; (c) is, or through no fault of Recipient has become, generally available to the public; or (d) is independently developed by Recipient without access to or use of Confidential Information. Recipient may disclose

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Confidential Information if required to as part of a judicial process, government investigation, legal proceeding, or other similar process on the condition that, to the extent permitted by applicable law, Recipient gives prior written notice of such requirement to Discloser. Recipient shall take reasonable efforts to provide this notice in sufficient time to allow Discloser to seek an appropriate confidentiality agreement, protective order, or modification of any disclosure, and Recipient shall reasonably cooperate in such efforts at the expense of Discloser.

8. CERTAIN PROPRIETARY RIGHTS AND DATA.

8.1. Rounding Platform and Studer Property. As between the parties, all proprietary technology, algorithms, techniques, methodologies, templates, and other tools and information utilized by Studer to perform its obligations under these Terms (the “**Studer Property**”), and all intellectual property rights in and to the foregoing, are the exclusive property of Studer. Studer or its third party licensors retain ownership of all right, title, and interest to all copyrights, patents, trademarks, trade secrets, and other intellectual property rights in and to the Studer Property, including the Applications, Documentation, customizations, all content (excluding Customer Data) delivered through the Services and Applications, and enhancements, and all processes, know-how, and the like utilized by or created by Studer in performing under these Terms. Any rights not expressly granted to Customer hereunder to any Studer Property are reserved by Studer.

8.2. Customer Data and License. “**Customer Data**” means the electronic data and information input into the Applications or Services by or on behalf of Customer. Customer Data does not include Usage Data or Aggregated Data, as such terms are defined below. As between the parties, Customer owns all right, title, and interest in Customer Data, including all intellectual property rights therein. Customer hereby grants to Studer and its authorized representatives and contractors, during the Term, a limited, non-exclusive, non-transferable (except as permitted below) license to use the Customer Data solely for the limited purpose of performing the Services for Customer and fulfilling its other obligations and exercising its rights under these Terms.

8.3. Data Security and FERPA. During the Term, Studer shall implement and maintain reasonable administrative, physical, and technical safeguards designed to protect the security, confidentiality, and integrity of Customer Data transmitted to and stored within the Services and Applications, in accordance with applicable industry standards. Notwithstanding the foregoing, Customer acknowledges that the Service is not designed to process, store, or manage sensitive personal information, including Prohibited Data. Except for limited business contact information of Users (e.g., names, job titles, business email addresses, and business phone numbers), any Customer

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Data that Customer uploads to or process through the Services or Applications any other personal information, whether subject to the CCPA, FERPA, or other applicable federal or state privacy laws, strictly at Customer's sole risk. Studer shall have no responsibility or liability for any such information submitted by Customer. Customer remains solely responsible for its compliance with all applicable data protection laws and shall ensure that Customer's use of the Services and Applications, and Customer's provision of Customer Data, complies with all such laws.

8.4. Aggregated Data and Usage. "**Aggregated Data**" means any data or information that is either (or both) de-identified or aggregated with other data such that no individual person (including Customer or any User) can reasonably be identified from such data. Notwithstanding anything in these Terms to the contrary, Studer may use, analyze, maintain, store, and publish Aggregated Data. Studer retains ownership of all right, title, and interest in and to Aggregated Data. Studer may use Aggregated Data for any lawful purpose, including to improve, market, and provide the Services and Applications. Studer may identify or disclose Customer and any User publicly only with the prior consent of Customer or such User. "**Usage Data**" means any content, data, or information that is collected or produced by the Services or Applications in connection with use of the Services or Applications that does not identify Customer or its Users, and may include, but is not limited to, usage patterns, traffic logs, and user conduct associated with the Services or Applications. Studer retains ownership of all right, title, and interest in and to the Usage Data. Studer may use Usage Data in connection with its performance of its obligations in these Terms and for any other lawful business purpose, including benchmarking, data analysis, and to improve Studer's services, systems, and algorithms.

9. NO REFUNDS AND DISCLAIMER. THE PURCHASE OF ANY MATERIALS HEREUNDER IS FINAL AND NON-REFUNDABLE. EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION, STUDER MAKES NO WARRANTIES OF ANY KIND AND EACH PARTY SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, NON-INFRINGEMENT, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING OR COURSE OF PERFORMANCE.

10. LIMITATIONS OF LIABILITY. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, EXEMPLARY, SPECIAL, OR INCIDENTAL DAMAGES, OR FOR ANY LOST DATA, LOST PROFITS, OR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, ARISING FROM OR RELATING TO THESE TERMS, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY (INCLUDING NEGLIGENCE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY'S TOTAL CUMULATIVE LIABILITY IN

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CONNECTION WITH THESE TERMS, WHETHER IN CONTRACT OR TORT OR OTHERWISE, SHALL NOT EXCEED THE AMOUNT OF FEES PAID OR OWED BY CUSTOMER TO STUDER UNDER THE ORDER PURSUANT TO WHICH THE EVENTS GIVING RISE TO SUCH LIABILITY OCCURS. THE LIMITATION OF LIABILITIES SET FORTH IN THIS SECTION DO NOT APPLY TO A PARTY'S OBLIGATIONS FOR DEFENSE AND INDEMNITY, OR LIABILITY ARISING FROM A PARTY'S BREACH OF CONFIDENTIALITY OR ANY LICENSES OR RESTRICTIONS UNDER THESE TERMS.

11. GOVERNING LAW AND VENUE. The laws of the state in which Customer is domiciled govern these Terms and any matters related to these Terms, without regard to any conflicts of laws principles that would require the application of the laws of a different jurisdiction. The parties hereby submit to the exclusive jurisdiction of, and waive any venue objections against, state or federal courts sitting in or for the county in which Customer is domiciled.

12. GENERAL. The relationship of the parties established under these Terms is that of independent contractors and neither party is a partner, employee, agent, or joint venture partner of or with the other, and neither party has the right or authority to assume or create any obligation on behalf of the other party. Studer may utilize subcontractors, subprocessors, and other third-party service providers (collectively, "**Subcontractors**") in the performance of its obligations, provided that Studer shall remain liable and responsible for the Subcontractors' acts and omissions to the extent any of such acts or omissions, if performed by Studer, would constitute a breach of, or otherwise give rise to liability to Studer under, these Terms. Neither party may assign these Terms or any of its rights under these Terms to any third party without the other party's prior written consent; except that Studer may assign these Terms without consent from Customer. Any attempted assignment in violation of the foregoing is void and of no force or effect. Except for payment obligations, neither party shall be liable for any breach of these Terms, or for any delay or failure of performance, resulting from any cause beyond that party's reasonable control. To be effective, any waivers must be in writing and signed by the party to be charged. Any waiver or failure to enforce any provision of these Terms on one occasion does not constitute a waiver of any other provision or of such provision on any other occasion. If any provision of these Terms is unenforceable, the other provisions of these Terms remain unimpaired and enforceable to the maximum extent permissible under law, and the unenforceable provision is to be deemed modified so that it is enforceable to the maximum extent permitted by law (unless such modification is not permitted by law, in which case such provision will be disregarded). These Terms, including any Order and any terms or exhibits referenced herein, constitute the final and entire agreement between the parties regarding the subject hereof and supersedes all other agreements, whether written or oral, between

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the parties concerning such subject matter. No terms and conditions proposed by either party are binding on the other party unless accepted in writing by both parties, and each party hereby objects to and rejects all terms and conditions not so accepted. To the extent of any conflict between the provisions of these Terms and the provisions of any Order, the provisions of the Agreement govern unless the Order specifically overrides these Terms. No amendment to these Terms is effective unless in writing and signed by the party to be charged.



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project.

BOARD ACTION REQUESTED:

Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project.

BACKGROUND INFORMATION:

The attached report lists the requested use of CM contingency and allowances by Willowbrook, Inc. for the SPS Bond 2023 HS Phase I Construction Project.

The requests made in this agenda item do not impact the GMP.



CM Contingency Modification

0309b. - Stillwater New High School

Title: CMOD 43 - RFI 297 Building Management System Power

CM Contingency Modification : # 43

Date: 06/09/2026 **Date Required:**

Description of Work: This contingency modification covers costs associated with providing electrical power to the Building Management System control boxes as outlined in RFI 297.

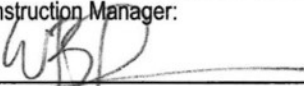
The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : CMOD 43 - RFI 297 Building Management System Power	0.00	LS	0.00	- 1,915.2	0.0	0.00	- 1,915.23	
2 : Colburn	0.00	LS	0.00	1,915.2	0.0	0.00	1,915.23	

Total Change Amount: 0.00

Notes:

Approved By:

	6/24/2026
Construction Manager:	Date:
	06/29/2026
Architect:	Date:
	6/30/26
Owner:	Date:

Signature, Title



CM Contingency Modification

0309b. - Stillwater New High School

Title: CMOD 44 - Void Infill at Storm Shelter Cove Base

CM Contingency Modification : # 44

Date: 06/09/2026 **Date Required:**

Description of Work: This contingency modification covers costs associated with providing backer rod, caulking, and paint at the cove base voids at the storm shelter precast concrete walls.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : CMOD 44 - Void Infill at Storm Shelter Cove Base	0.00	LS	0.00	- 3,250.0	0.0	0.00	- 3,250.00	
2 : Advanced Commercial Painting	0.00	LS	0.00	3,250.0	0.0	0.00	3,250.00	

Total Change Amount: 0.00

Notes:

Approved By:

6/24/2026

Construction Manager:

Date:

06/29/2026

Architect:

Date:

6/30/26

Owner:

Date:



<https://www.esunational.com>

Change Order #
Date:

23
6/3/26

Change Order Summary

Project Name: Stillwater New High School
Project Address: 410 West Franklin Lane, Stillwater, OK 74075
Attn: PM/ Shawn Vick

Scope Of Work

Supply and install the following items per plans and specifications				Amount
1 Supply and install caulking and backer rod at the concrete reveals where they meet the rubber base, per our walkthrough.				
Cost Type	Description	QTY	Unit Price	Amount
Labor:	Man Hours	1	3000	\$3,000.00
Material:		1	250	\$250.00
				BASE BID :
				\$3,250.00
Inclusions				Exclusions & Qualifications
Clean up to a central location. All sealants per our scope to create smooth paint transitions. Equipment for our scope of work. Removal of hazardous materials from sites.				Any item not specifically mentioned above Bond and bond cost
* ACP will provide supervision and management of its work, equipment for its use and clean up of our debris for disposal into an on site receptacle. The Trash receptacle and its expense are to be provided by others.				*Any premium expense for shifts of overtime labor, or unnecessary and unproductive labor incurred as a result of any acceleration of schedule or as a result of delays caused by others is excluded. All temporary enclosure, lighting ventilation, heating and/or utilities are exclude from B.I.D, though they may be required for proper installation of certain materials.
* Hourly rate \$50.00				
Acknowledgements				Sales Tax: Exempt
Bid Plans:	None	Submitted by: Gerson Vasquez		
Addendums:	None			
Revisions:	None			
C.M. Clarifications:	None			

2799 S-44 Service Rd
Oklahoma City, OK 73112
(405) 227-0412



CM Contingency Modification

0309b. - Stillwater New High School

Title: CMOD 45 - ADA Pedestals

CM Contingency Modification : # 45

Date: 06/18/2026 **Date Required:**

Description of Work: This contingency modification is to cover costs associated with providing and installing the exterior ADA pedestals that were not originally scoped at time of bid.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : CMOD 45 - ADA Pedestals	0.00	LS	0.00	- 1,632.2	0.0	0.00	- 1,632.19	
2 : Stillwater Steel Inv.	0.00	LS	0.00	1,632.2	0.0	0.00	1,632.19	

Total Change Amount: 0.00

Notes:

Approved By:

6/24/2026

Construction Manager:

Date:

06/29/2026

Architect:

Date:

6/30/26

Owner:

Date:

Stillwater Steel and Supply, LLC

PO BOX 1926
STILLWATER OK 74076
405-377-5550
FAX 405-377-0377

Terms

Net 30

Invoice

Invoice Number:
876150

Invoice Date:
6/2/2026

Bill To:

CMS WILLOWBROOK INC
PO BOX 807
CHICKASHA, OK 73023

Rep	P.O. Number	Due Date
TE	0309A	7/2/2026

Quantity	Unit	Description	Price Each	Amount
4		8 x 4 x 1/4 WALL RECT TUBING 44" W/ RECTANGLE CUTOUT, COUNTERSUNK HOLES & CAPPED	231.25	925.00T
4		1/4 PLATE SLEEVE W/ NUTS WELDED ON THE INSIDE	65.60	262.40T
8		5/8-11 X 1 1/4 FLATHEAD BOLT	4.95	39.60T
1		BLAST & POWDER TUBES & SLEEVES ANODIZED SILVER	340.00	340.00

You can pay invoices online!!! Call us for details.

Please Note: All Unpaid Balances Over 30 Days will be subject to a Finance Charge of 1.5% Per Month.

REMIT TO: PO BOX 1926 STILLWATER, OK 74076	Subtotal	\$1,567.00
	Sales Tax (5.313%)	\$65.19
Purchaser certifies that under penalty of perjury that he is engaged in: ___farming ___resale ___mfg and property will be for said operations. _____	Total	\$1,632.19
	Payments/Credits	\$0.00
	Balance Due	\$1,632.19



STILLWATER PUBLIC SCHOOLS

STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations

APPROVED BY: Tyler Bridges, Superintendent

DATE: July 14, 2026

AGENDA ITEM:

Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project

BOARD ACTION REQUESTED:

Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project

BACKGROUND INFORMATION:

The attached report lists the requested use of Owner Contingency and Allowances by Willowbrook, Inc. for the SPS Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project.

The requests made in this agenda item do not impact the GMP.



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 129 - Flag Pole Lighting

Owner Contingency Modification : # 129

Date: 06/09/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO:

1. Furnish and install light fixtures at the flag poles.

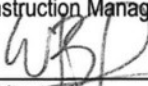
The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 129 - Flag Pole Lighting	0.00	LS	0.00	- 1,801.3	0.0	0.00	- 1,801.30	
2 : Colburn Electric	0.00	LS	0.00	1,801.3	0.0	0.00	1,801.30	

Total Change Amount: 0.00

Notes:

Approved By:

	6/24/2026
Construction Manager:	Date:
	06/29/2026
Architect:	Date:
	6/30/26
Owner:	Date:

Signature, Title



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 130 - PA Wing RFI 046 Water Heater Electrical

Owner Contingency Modification : # 130

Date: 06/09/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO:

1. Revise electrical circuitry for the PA Wing water heater and circulation pump as outlined in RFI 046.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 130 - PA Wing RFI 046 Water Heater Electrical	0.00	LS	0.00	- 2,776.9	0.0	0.00	- 2,776.94	
2 : Colburn	0.00	LS	0.00	2,776.9	0.0	0.00	2,776.94	

Total Change Amount: 0.00

Notes:

Approved By:

6/24/2026

Construction Manager:

Date:

06/29/2026

Architect:

Date:

6/30/26

Owner:

Date:

Signature, Title

Job ID: EW00541



Project: STILLWATER HIGH SCHOOL BUILDING

CO: 62: PA RFI 46 water heater

Takeoff

Phase: HVAC & MOTORS

Item #	Qty	U/	Q/M	Size	Description	Material Result:	Labor Result
220543	1.00	EA	M	60/3	NON-FUSIBLE SAFETY SWITCH-NEMA 1	185.00	4.50
TITLE	1.00	EA	M	3/4	LIQUIDTITE CONDUIT	0.00	0.00
50081	3.00	FT	M	3/4	LIQUIDTITE CONDUIT	4.56	0.23
70036	17.00	FT	M	6.	THHN/THWN CU (STR)	17.69	0.28
70229	4.00	FT	M	10.	GREEN THHN CU (GRD 60A)	1.34	0.05
50276	1.00	EA	M	3/4	LIQUIDTITE INS-THROAT ANGLE CONN	20.44	0.32
50287	1.00	EA	M	3/4	LIQUIDTITE INS-THROAT STRAIGHT CONN	11.08	0.27
40001	2.00	EA	M	3/4	PLASTIC BUSHING	0.32	0.34
TITLE	30.00	EA	M	3/4	EMT ON BAR JOIST MULTI RUN	0.00	0.00
10001	30.00	FT	M	3/4	EMT	30.06	2.13
20011	0.00	EA	M	3/4	EMT 90-ELBOW	0.00	0.00
20001	3.00	EA	M	3/4	EMT FIELD-BEND	0.00	0.86
30001	3.00	EA	M	3/4	EMT STEEL-SS COUPLING	1.96	0.20
630075	4.00	EA	M	3/4	COND HAMMER-ON HGR 1/4-FLNG SNP-CLOSE HD	11.52	0.34
30011	2.00	EA	M	3/4	EMT STEEL SS CONNECTOR	1.16	0.32
40001	2.00	EA	M	3/4	PLASTIC BUSHING	0.32	0.36
70036	165.00	FT	M	6.	THHN/THWN CU (STR)	171.69	1.96
100032	3.00	EA	M	#18 to 8	WIRE-NUT MED -RED	0.62	0.32
70229	40.00	FT	M	10.	GREEN THHN CU (GRD 60A)	13.39	0.43
100032	1.00	EA	M	#18 to 8	WIRE-NUT MED -RED	0.21	0.11
150041	1.00	EA	M	2-1/8"D	1900 CMB-KO NO BRKT	3.21	0.32
150096	1.00	EA	M		1900 BLANK COVER	0.93	0.11
630577	1.00	EA	M	1/4" FLANGE	HAMMER-ON FLANGE CLIP - 1/4-20 x 3/8 STD	2.11	0.06
630505	1.00	EA	M	THREAD ROD MOUNT	COMB BOX & 1/2 > 3/4" SNP-CLS CONDHGR-CO	13.07	0.39
161526	1.00	EA	M	1/4-20	PLTD HEX NUTS	0.05	0.03

160873 1.00 EA M 1/4" PLTD FLAT WASHER 0.06 0.00

Takeoff Report: STILLWATER HIGH SCHOOL BUILDING

Phase: HVAC & MOTORS

#####

Item #	Qty	U/	Q/M	Size	Description	Material Result:	Labor Result
100053	1.00	EA	M	#12 SOL	8" PIGTAIL W/GRD SCREW	0.81	0.11
180308	1.00	EA	M	45/3	BOLT-ON BREAKER	65.00	1.22
						556.58	15.23
						556.58	15.23

COLBURN ELECTRIC LLC

COLBURN ELECTRIC, LLC
829 W ELGIN
BROKEN ARROW, OK 74012

Phone: (918) 251-
Web:



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 131 - PR 069 Display Light

Owner Contingency Modification : # 131

Date: 06/09/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO:

1. Furnish and install light at FACS display case as outlined in PR 069.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 131 - PR 069 Display Light	0.00	LS	0.00	- 2,147.3	0.0	0.00	- 2,147.30	
2 : Colburn	0.00	LS	0.00	2,147.3	0.0	0.00	2,147.30	

Total Change Amount: 0.00

Notes:

Approved By:

6/24/2026

Construction Manager:

Date:

06/29/2026

Architect:

Date:

6/30/26

Owner:

Date:

COLBURN ELECTRIC : PRICE REQUEST BREAKDOWN

ATTENTION: Shawn Vick

GC/CM: Willowbrook

BY: Ed Webber

JOB: Stillwater High School

DATE: 6/3/2026

PR for: PR-69

DESCRIPTION: Furnish and install one type O fixture.

Subcontract

Totals

Data
Fire Alarm
Security
Lightning Protection
Excavation

Total Subcontractor \$ -**Labor & Supervision**

Hours

Labor Cost

Totals

6.0	Electrician	\$	70.80	424.80
1.0	Foreman	\$	79.50	79.50
1.0	Superintendent	\$	79.50	79.50
2.0	Project Manager/Estimator	\$	95.00	190.00
	Electrician Mobilization/Demobilization	\$	70.80	-
1.0	Delivery	\$	75.80	75.80
	Electrician OT	\$	106.20	-
	Foreman OT	\$	119.25	-
	Superintendent OT	\$	119.25	-
	Electrician Mobilization/Demobilization OT	\$	106.20	-
	Per Diem	\$	125.00	-

Tool Box Safety Meetings (1.25% of labor cost)

10.62

As-built fees (1% of labor cost)

8.50

Safety Equipment (2% of labor cost)

16.99

Total Labor \$ 885.71**Materials**

Quantity

Item Cost

Labor Hours

Labor Total

Material Total

1	Misc T&M	\$	25.00	6.0	-	25.00
1	BAES pricing	\$	624.35		-	624.35
1	Freight 1-2 weeks	\$	75.00		-	75.00
					-	-
					-	-
					-	-

Subtotal Labor Hrs./Material

724.35

Warranty % of labor costs

2.65%

23.47

Total Material \$ 747.82**Tools, Rentals, Misc Costs**

Unit Cost

Totals

Other				
Trencher rental				
Scissor Lift rental				
Boom Truck rental				
Equipment/tools % of labor costs	7.00%	\$	62.00	
Consumables/DJC % of labor costs	7.00%	\$	62.00	
Sales Tax material/misc.			-	

Total Tools, Rentals, Misc Costs \$ 124.00**Subtotal w/subcontractor** \$ 1,757.53

Subcontractor Markup 10.00% \$ -

Bond 3.00% \$ 52.73

Overhead on Direct Cost 10.00% \$ 181.03

Subtotal Subcontractor and Direct Cost with Markups \$ 1,991.28

Profit 5.00% \$ 99.56

Subtotal \$ 2,090.84

Insurance 2.70% \$ 56.45

Subtotal \$ 2,147.30

Miscellaneous added 0.00% \$ -

Total Cost for Price Request \$ 2,147.30

Prices are only valid for 15 days from date above. The Approving Party accepts the terms of this change order. Acceptance shall be evidenced by signature below or by permitting Colburn Electric to commence with the work as listed. Once work has been completed by Colburn Electric, the Approving Party acknowledges that payment will be made in full within 60 days or be subject to 5% of the balance added to the total amount due each month until paid in full.

By: _____

Date: _____

Company Name

Signature, Title

Date: 6/3/2026

BROKEN ARROW ELECTRIC SUPPLY

**2350 WEST VANCOUVER
BROKEN ARROW, OK 74012**

918-258-3581 OFFICE
918-258-5918 FAX

THIS QUOTE IS VALID FOR 30 DAYS

Company: COLBURN ELECTRIC

Job: **STILLWATER HS TYPE O**

Attn: ED WEBBER

PAGE #1

Emily Long

E-MAIL elong@baes.com

It is the customer's responsibility to verify all fixture counts

THIS QUOTATION SUPERSEDES ALL PREVIOUS QUOTATIONS AND IS SUBJECT TO CHANGE WITHOUT NOTICE UNLESS OTHERWISE STATED.

[illegible]



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 132 - RFI 269 Elevator Electrical

Owner Contingency Modification : # 132

Date: 06/09/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO:

1. Furnish and install an additional light, switch, and GFCI outlet at the top of the elevator shaft per elevator contractor requirements as outlined in RFI 269

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 132 - RFI 269 Elevator Electrical	0.00	LS	0.00	- 3,729.4	0.0	0.00	- 3,729.37	
2 : Colburn	0.00	LS	0.00	3,729.4	0.0	0.00	3,729.37	

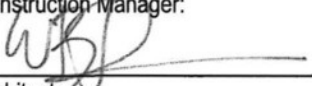
Total Change Amount: 0.00

Notes:

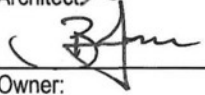
Approved By:

 6/24/2026

Construction Manager: Date:

 06/29/2026

Architect: Date:

 6/30/26

Owner: Date:

COLBURN ELECTRIC : PRICE REQUEST BREAKDOWN

ATTENTION: Shawn Vick

GC/CM: Willowbrook

BY: Ed Webber

JOB: Stillwater High School

DATE: 6/2/2026

PR for: RFI-269

DESCRIPTION: Add Light, Switch and GFCI in Elevator Shaft as shown.

Subcontract

Totals

Data
Fire Alarm
Security
Lightning Protection
Excavation

Total Subcontractor \$ -**Labor & Supervision**

Hours

Labor Cost

Totals

22.0	Electrician	\$ 70.80	1,557.60
2.0	Foreman	\$ 79.50	159.00
1.0	Superintendent	\$ 79.50	79.50
2.0	Project Manager/Estimator	\$ 95.00	190.00
	Electrician Mobilization/Demobilization	\$ 70.80	-
1.0	Delivery	\$ 75.80	75.80
	Electrician OT	\$ 106.20	-
	Foreman OT	\$ 119.25	-
	Superintendent OT	\$ 119.25	-
	Electrician Mobilization/Demobilization OT	\$ 106.20	-
	Per Diem	\$ 125.00	-

Tool Box Safety Meetings (1.25% of labor cost)

25.77

As-built fees (1% of labor cost)

20.62

Safety Equipment (2% of labor cost)

41.24

Total Labor \$ 2,149.53**Materials**

Quantity

Item Cost

Labor Hours

Labor Total

Material Total

1	See attached breakout	\$ 457.00	22.0	-	457.00
1	BAES Pricing	\$ 65.00		-	65.00
				-	-
				-	-
				-	-
				-	-

Subtotal Labor Hrs./Material

522.00

Warranty % of labor costs

2.65%

56.96

Total Material \$ 578.96**Tools, Rentals, Misc Costs**

Unit Cost

Totals

Other		
Trencher rental		
Scissor Lift rental		\$ 23.00
Boom Truck rental		
Equipment/tools % of labor costs	7.00%	\$ 150.47
Consumables/DJC % of labor costs	7.00%	\$ 150.47
Sales Tax material/misc.		-

Total Tools, Rentals, Misc Costs \$ 323.93**Subtotal w/subcontractor** \$ 3,052.43

Subcontractor Markup 10.00% \$ -

Bond 3.00% \$ 91.57

Overhead on Direct Cost 10.00% \$ 314.40

Subtotal Subcontractor and Direct Cost with Markups \$ 3,458.40

Profit 5.00% \$ 172.92

Subtotal \$ 3,631.32

Insurance 2.70% \$ 98.05

Subtotal \$ 3,729.37

Miscellaneous added 0.00% \$ -

Total Cost for Price Request \$ 3,729.37

Prices are only valid for 15 days from date above. The Approving Party accepts the terms of this change order. Acceptance shall be evidenced by signature below or by permitting Colburn Electric to commence with the work as listed. Once work has been completed by Colburn Electric, the Approving Party acknowledges that payment will be made in full within 60 days or be subject to 5% of the balance added to the total amount due each month until paid in full.

By: _____

Date: _____

Company Name

Signature, Title



BROKEN ARROW ELECTRIC SUPPLY INC
2350 W. VANCOUVER ST
BROKEN ARROW, OK 74012-1172
Phone 9182583581
Fax 9182513799



Quotation

EXPIRATION DATE	QUOTE NUMBER
06/03/2026	S3503115
BROKEN ARROW ELECTRIC SUPPLY INC 2350 W. VANCOUVER ST BROKEN ARROW, OK 74012-1172 Phone 9182583581 Fax 9182513799	
PAGE NO. 1 of 1	

QUOTE TO:

SHIP TO:

COLBURN ELECTRIC
829 W ELGIN ST
BROKEN ARROW, OK 74012-2426

COLBURN/STILLWATER HS LIGHTING PKG
1701 BOOMER ROAD
STILLWATER, OK 74074

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
37510	2552EW		Brian Dollar	
WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
Mike Walker		Net Due On Invoice	06/02/2026	No
ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
1ea	SHIPPING INSTRUCTIONS !!!!!!CUSTOMER MUST ALWAYS SIGN FOR MATERIAL!!!!!! CCHO TP7600 VAP PRF BOX MNT FIXT VAP PRF BOX MNT FIXT * Sub for: PERF-L BVCG-100 VP FIXT/B Pn: 161100		6473.313/c	64.73

Prices for bidding purposes only, please call for current pricing.
See Terms and Conditions @ baes.com. Special order merchandise and cut wire are non-returnable. All sales are subject to Broken Arrow Electric Supply Inc terms and conditions found at baes.com, unless governed by other terms signed by an officer of BAES. All other terms are rejected.

Subtotal	64.73
S&H Charges	0.00
Estimated Tax	0.00
Amount Due	64.73

Job ID: EW00541



Project: STILLWATER HIGH SCHOOL BUILDING

CO: 61: RFI 296, 295, PR 69

Takeoff

Phase: FIXTURES

Item #	Qty	U/	Q/M	Size	Description	Material Result:	Labor Result
TITLE	1.00	EA	M	#12	ELEVATOR PIT FIXTURE/EXP-CRETE	0.00	0.00
121194	1.00	EA	M	150 W & GUARD	SURFACE VAPORTITE 1-LAMP INCAND	212.00	1.03
150585	1.00	EA	M	1-1/2" DEEP 16.3-CI	4" RND BELL BOX W/5 x 3/4"HUBS	9.78	0.63
160770	2.00	EA	M	.25 CAL	SHOT	0.35	0.02
160870	2.00	EA	M	#10	PLTD FLAT WASHER	0.09	0.00
160773	2.00	EA	M	1"	PIN	0.17	0.23
100030	1.00	EA	M	#18 to 10	WIRE-NUT SML -YELLOW	0.12	0.09
100032	2.00	EA	M	#18 to 8	WIRE-NUT MED -RED	0.41	0.20
100053	1.00	EA	M	#12 SOL	8" PIGTAIL W/GRD SCREW	0.81	0.11
10000	25.00	FT	M	1/2	EMT	14.37	1.76
160193	3.00	EA	M	1/2	EMT 1-HOLE STEEL STRAP	0.52	0.19
160770	3.00	EA	M	.25 CAL	SHOT	0.53	0.03
160870	3.00	EA	M	#10	PLTD FLAT WASHER	0.13	0.01
160773	3.00	EA	M	1"	PIN	0.25	0.35
30000	3.00	EA	M	1/2	EMT STEEL-SS COUPLING	1.30	0.18
30010	2.00	EA	M	1/2	EMT STEEL SS CONNECTOR	0.70	0.25
70033	56.00	FT	M	12	THHN/THWN CU (STR)	13.02	0.40
70228	28.00	FT	M	12.	GREEN THHN CU (GRD 20A)	6.21	0.20
TITLE	1.00	EA	M	1/2 EMT #12	20A-1G-SW-COML	0.00	0.00
140298	1.00	EA	M	20A	3W TOGGLE COMMERCIAL -GRADE	8.73	0.60
150109	1.00	EA	M	1/2"D 7.3-CI	4"SQ 1-SW COMMRL CVR	3.25	0.30
150041	1.00	EA	M	2-1/8"D	1900 CMB-KO NO BRKT	3.21	0.30
100053	1.00	EA	M	#12 SOL	8" PIGTAIL W/GRD SCREW	0.81	0.10
100032	1.00	EA	M	#18 to 8	WIRE-NUT MED -RED	0.21	0.10
100030	1.00	EA	M	#18 to 10	WIRE-NUT SML -YELLOW	0.12	0.09
10000	12.00	FT	M	1/2	EMT	6.90	0.76

30010 2.00 EA M 1/2 EMT STEEL SS CONNECTOR 0.70 0.24

Takeoff Report: STILLWATER HIGH SCHOOL BUILDING

Phase: FIXTURES

#####

Item #	Qty	U/	Q/M	Size	Description	Material Result:	Labor Result
30000	2.00	EA	M	1/2	EMT STEEL-SS COUPLING	0.87	0.12
70033	40.00	FT	M	12	THHN/THWN CU (STR)	9.30	0.26
70228	14.00	FT	M	12.	GREEN THHN CU (GRD 20A)	3.10	0.11
630110	1.00	EA	M	1/2	COND HAMMER-ON HGR 1/4-FLANGE PUSH-IN HD	3.79	0.08
160193	2.00	EA	M	1/2	EMT 1-HOLE STEEL STRAP	0.34	0.12
160754	2.00	EA	M	1/4 x 1 1/2 - 3"	HAMMER DRILLED HOLE	0.00	0.37
160741	2.00	EA	M	#10-12 x 1"	PLASTIC ANCHOR	0.21	0.08
160706	4.00	EA	M	#12 x 1"	SHEET METAL SCREW	0.60	0.18
160873	2.00	EA	M	1/4"	PLTD FLAT WASHER	0.13	0.00
TITLE	65.00	EA	M	3/4	EMT ON CONCRETE SINGLE RUN	0.00	0.00
10001	65.00	FT	M	3/4	EMT	65.13	4.61
20011	0.00	EA	M	3/4	EMT 90-ELBOW	0.00	0.00
20001	3.00	EA	M	3/4	EMT FIELD-BEND	0.00	0.86
30001	6.00	EA	M	3/4	EMT STEEL-SS COUPLING	3.92	0.40
160194	8.00	EA	M	3/4	EMT 1-HOLE STEEL STRAP	2.17	0.45
161388	8.00	EA	M	1/4-20 x 3/4"	STN-STL MACHINE SCREWS	7.82	0.79
160510	8.00	EA	M	1/4 x 1"	STN-STL CONCRETE DROP-IN ANCHOR	52.79	1.81
160756	8.00	EA	M	3/8 x 1 1/2 - 3"	HAMMER DRILLED HOLE	0.00	1.51
30011	2.00	EA	M	3/4	EMT STEEL SS CONNECTOR	1.16	0.32
40001	0.00	EA	M	3/4	PLASTIC BUSHING	0.00	0.00
100032	3.00	EA	M	#18 to 8	WIRE-NUT MED -RED	0.62	0.32
150041	1.00	EA	M	2-1/8"D	1900 CMB-KO NO BRKT	3.21	0.32
150096	1.00	EA	M		1900 BLANK COVER	0.93	0.11
161388	2.00	EA	M	1/4-20 x 3/4"	STN-STL MACHINE SCREWS	1.96	0.22
160510	2.00	EA	M	1/4 x 1"	STN-STL CONCRETE DROP-IN ANCHOR	13.20	0.50
160756	2.00	EA	M	3/8 x 1 1/2 - 3"	HAMMER DRILLED HOLE	0.00	0.42
160873	2.00	EA	M	1/4"	PLTD FLAT WASHER	0.13	0.00
100053	1.00	EA	M	#12 SOL	8" PIGTAIL W/GRD SCREW	0.81	0.11
						456.88	22.23
						456.88	22.23



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 133 - Door 1073 Hardware Shroud

Owner Contingency Modification : # 133

Date: 06/10/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO:

1. Furnish and install stainless steel shroud over the exterior hardware of door 1073.

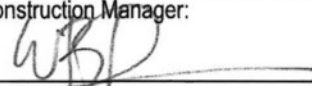
The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 133 - Door 1073 Hardware Shroud	0.00	LS	0.00	- 875.0	0.0	0.00	- 874.97	
2 : Stillwater Steel Inv.	0.00	LS	0.00	875.0	0.0	0.00	874.97	

Total Change Amount: 0.00

Notes:

Approved By:

	6/24/2026
Construction Manager:	Date:
	06/29/2026
Architect:	Date:
	6/30/26
Owner:	Date:

Stillwater Steel and Supply, LLC

PO Box 1926
5320 E 6th St
Stillwater, OK 74076

Estimate

Date	Estimate #
5/20/2026	867578

Name / Address
CMS WILLOWBROOK INC PO BOX 807 CHICKASHA, OK 73023

P.O. No.

Description	Qty	Cost	Total
14ga(.075) #4 FINISH CUSTOM DOOR COVER (NO INSTALL)	1	470.00	470.00T
Install	1	380.00	380.00
SALES TAX		5.313%	24.97
		Total	\$874.97

Customer Signature _____



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 134 - RFI 298 Dishwasher Booster Heater

Owner Contingency Modification : # 134

Date: 06/10/2026 Date Required:

Description of Work: The following scope of work is included in this PCO:

1. Furnish and install revised booster heater to meet the roughed-in electrical requirements.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 134 - RFI 298 Dishwasher Booster Heater	0.00	LS	0.00	- 1,750.0	0.0	0.00	- 1,750.00	
2 : Amundsen	0.00	LS	0.00	1,750.0	0.0	0.00	1,750.00	

Total Change Amount: 0.00

Notes:

Approved By:

6/24/2026

Construction Manager:

Date:

06/29/2026

Architect:

Date:

6/30/26

Owner:

Date:



Quote

06/05/2026

Project:
Stillwater HS (Booster Heater)

From:
Amundsen Commercial Kitchens -
OKC
Tom Nash
3805 NW 36th St.
Oklahoma City, OK 73112
405-236-5961
(405)236-5961 (Contact)

Item	Qty	Description	Sell	Sell Total
MK252	1 ea	BOOSTER HEATER, ELECTRIC Hatco Model No. C-24 Compact Booster Heater, electric, 6 gallon storage capacity, electric operation, stainless steel front panel, powder-coated silver-gray hammertone body, 6" plastic non-adjustable legs, Castone® lined tank, 24.0kW, NSF, cULus, Made in USA	\$1,608.00	\$1,608.00
	1 ea	NOTE: Sale of this product must comply with Hatco's Minimum Resale Price Policy; consult order acknowledgement for details		
	1 ea	NOTE: Includes 24/7 parts & service assistance, call 414-671-6350		
	1 ea	One year parts & labor warranty, ten year warranty on Castone tank, standard		
	1 ea	480v/60/3-ph, 28.9 amps		
	1 ea	SSBB Stainless steel body & base (available at time of purchase only)		
			Freight:	\$142.00
			ITEM TOTAL:	\$1,750.00
			Subtotal	\$1,750.00
			Total	\$1,750.00

Acceptance: _____ Date: _____

Printed Name: _____



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 135 - PR 070 ACP-2 Secure Lobby 1000

Owner Contingency Modification : # 135

Date: 06/18/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO:

1. Furnish and install ACP-2 painted to match adjacent ceiling in Secured Lobby 1000 as outlined in PR 070.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 135 - PR 070 ACP-2 Secure Lobby 1000	0.00	LS	0.00	- 2,755.0	0.0	0.00	- 2,755.00	
2 : Wiljo	0.00	LS	0.00	1,880.0	0.0	0.00	1,880.00	
3 : Advanced Commercial	0.00	LS	0.00	875.0	0.0	0.00	875.00	

Total Change Amount: 0.00

Notes:

Approved By:

6/24/2026

Construction Manager:

Date:

06/29/2026

Architect:

Date:

6/30/26

Owner:

Date:



WILJO INTERIORS, INC.

2100 N Indianwood Broken Arrow, OK
74012

7421 NW 83rd St., OKC, OK 73132

Phone: (918) 250-0679

Phone: (405) 792-7979

Fax: (918) 250-0112

Fax: (405) 792-7980

www.wiljointeriors.com

ATTN: Shawn Vick
Willowbrook Construction Services

JOB: **Stillwater High School Phase 1**
PR 070

DATE: 6/5/2026

PLAN DATE: N/A

PER ADDENDUM: PR 070

We propose to furnish and install the following scope of work as listed below, per the plans and specifications:

Layout of our work from established points given by others.
Clean up of our debris into a dumpster provided by others.
Equipment/lifts/scaffolding to perform our work.
Price to add three (3) APC-2 panels in Secure Lobby 1000.

AMOUNT

Materials.....\$725
Labor & burdens.....\$537
Equipment.....\$423
Overhead & profit.....\$168
Bond.....\$27

\$1,880

ALTERNATES:

EXCLUSIONS:

Wood; Blocking wood or metal; Exposed caulking; Dumpsters; Sealing of MEP penetrations;
Engineering; Demolition; Painting

Respectfully Submitted,

Ken Fry
Project Manager



<https://www.acunational.com>

Change Order #
Date:

25
6/15/26

Change Order Summary
Project Name: Stillwater New High School
Project Address: 410 West Franklin Lane, Stillwater, OK 74075
Attn: PM/ Shawn Vick
Scope Of Work

Supply and install the following items per plans and specifications				Amount	
1 Supply and Install - Paint system for ACP-2 to match the ceiling in secure lobby 1000 as indicated PR 70					
Cost Type	Description	QTY	Unit Price	Amount	
Labor:	Man Hours	16	50	\$800.00	\$875.00
Material:	Paint	1	75	\$75.00	
				BASE BID :	\$875.00
Inclusions				Exclusions & Qualifications	
Clean up to a central location. All sealants per our scope to create smooth paint transitions. Equipment for our scope of work. Removal of hazardous materials from sites.				Any item not specifically mentioned above Bond and bond cost	
* ACP will provide supervision and management of its work, equipment for its use and clean up of our debris for disposal into an on site receptacle. The trash receptacle and its expense are to be provided by others				*Any premium expense for shifts of overtime labor, or unnecessary and unproductive labor requires at a result of the acceleration of schedule or at a result of delays caused by others is excluded. All temporary enclosures, lighting ventilation, heating and/or utilities are exclude from bid, though they may be required for proper installation of certain materials	
* Hourly rate \$50.00					
Acknowledgements				Sales Tax:	Exempt
Bid Plans:	None			Submitted by:	Gerson Vasquez
Addenda:	None				
Revisions:	None				
C.M. Clarifications:	None				

2799 344 Service Rd.
Oklahoma City, OK 73112
(405) 227-0412



Owner Contingency Modification

0309b. - Stillwater New High School

Title: OMOD 136 - PR 072 Millwork Locks

Owner Contingency Modification : # 136

Date: 06/18/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO:

1. Furnish and install door locks at (5) locations as outlined in PR 072.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 136 - PR 072 Millwork Locks	0.00	LS	0.00	- 573.7	0.0	0.00	- 573.66	
2 : Wood Systems	0.00	LS	0.00	573.7	0.0	0.00	573.66	

Total Change Amount: 0.00

Notes:

Approved By:

6/24/2026

Construction Manager:

Date:

06/29/2026

Architect:

Date:

6/30/26

Owner:

Date:



WOOD ESTD 1988
SYSTEMS

Change Proposal

Date 06/11/26

To: CMS Willowbrook
3108 South 9th Street

Chickasha, OK 73018

Ship To: Stillwater PS, New HS

Stillwater, OK

Phone (405) 224-5990
Fax (405) 224-5995

Attention : n/a
Project Desc. : Stillwater New HS Production
Terms : n/a
Delivery Date : n/a

Project Id : 24-0172
Ship Via : Our Truck
P.O. Number : n/a
Salesperson : n/a

Description	QTY	UOM	Selling Price
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TOTAL			<u>\$ 0.00</u>
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CO - PR 47 ADDED LOCKS (Approved)

-	1		<u>\$ 521.04</u>
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OVERHEAD AND PROFIT

OVERHEAD AND PROFIT	1		\$ 52.10
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BOND COSTS

BOND COSTS	1		<u>\$ 0.52</u>
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CO - PR 47 ADDED LOCKS	1		<u>\$ 573.66</u>
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Authorized Signature



Owner Contingency Modification

0310b. - SPS HS Athletics Phase 1 - Civil & Landscape Package

Title: OMOD 1 - Multisport Subgrade Modifications

Owner Contingency Modification : # 1

Date: 06/25/2026 **Date Required:**

Description of Work: The following scope of work is included in this PCO: 1. Provide 2' of moisture conditioning below the 3' of select fill to meet the revised geotechnical report requirements.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

Item	Units	UM	Unit Price	Item Total	Bonds & Ins	Fee	Total	Time (In days)
1 : OMOD 1 - Multisport Subgrade Modifications	0.00	LS	0.00	- 102,500.0	0.0	0.00	-	
							102,500.00	
2 : MK Excavation	0.00	LS	0.00	102,500.0	0.0	0.00	102,500.00	

Total Change Amount: 0.00

Notes:

Approved By:

6/25/2026

Construction Manager:

Date:

06.26.2026

Architect:

Date:

6/30/26

Owner:

Date:



MK Excavation, LLC

PO Box 863
Stillwater OK 74076-0863
(918) 671-8294

Change Order

Order#: 1

Order Date: 06/04/2026

To: CMSWillowbrook
3108 S. 9th St.
Chickasha OK 73018

Project: 26017
SHS Athletics Phase 1
3108 S. 9th St.

Please sign below to accept the pricing and terms of this Change Order:

Plans Attached ☐

Specifications Attached ☐

Description of Work	Quantity	Unit	Rate	Amount
PR 01 Changes				62,000.00
Building Pad Excavation & Compaction				102,500.00
PR 03 Changes				15,000.00

Notes

Building Pad Over Excavation & Compaction

- Excavation & Stockpile 1st half \$15,000
- Placement, Moisture Condition & Compaction in 6" Lifts \$25,000
- Excavation & Stockpile 2nd half \$15,000
- Placement, Moisture Condition & Compaction in 6" Lifts \$25,000
- Fine Grade \$20,000
- Bond Increase \$2,500

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

179,500.00

The original Contract Sum was	496,750.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	496,750.00
The Contract Sum will be changed by this Change Order	179,500.00
The new Contract Sum including this Change Order will be	676,250.00
The Contract Time will be changed by	0 Days

Print Name: _____ Date: _____

Sign Name: _____ Date: _____



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Consider and Vote to Approve Service Order No.33 with 505 Architects for professional services including preparation of construction documents for the SPS Couch Park Softball and Baseball Indoor Training Facility

BOARD ACTION REQUESTED:

Vote to Approve Service Order No.33 with 505 Architects for professional services including preparation of construction documents for the SPS Couch Park Softball and Baseball Indoor Training Facility

BACKGROUND INFORMATION:

The Architect will provide continued pre-planning professional services to review and analyze Owner provided existing design and/or as-built documents, review for ADA and code compliance and prepare Construction Documents suitable for bidding, permitting and construction of the Scope of Work. Construction Administration includes one (1) site visit by Architect. Construction Documents, Bidding, Permitting and Construction Administration services are included.

AIA Document B221™ – 2018

Service Order for use with Master Agreement Between Owner and Architect

SERVICE ORDER number 33 made as of the fourteenth day of July in the year two-thousand and twenty-six
(In words, indicate day, month, and year.)

BETWEEN the Owner:
(Name, legal status, address, and other information)

Independent School District No. 16 of Payne County , Oklahoma
314 South Lewis Street
Stillwater, Oklahoma 74074

and the Architect:
(Name, legal status, address, and other information)

505 Architects LLC
1631 South Delaware Avenue
Tulsa, Oklahoma 74104

for the following **PROJECT**:
(Name, location, and detailed description)

SPS Couch Park Softball and Baseball Indoor Training Facility
Construction Documents, Bidding and Construction Administration Phases for an approximately 10,800 square foot new pre-engineered metal building (PEMB) indoor training facility for SPS softball and baseball programs located at Couch Park, Stillwater, Oklahoma.

THE SERVICE AGREEMENT

This Service Order, together with the Master Agreement between Owner and Architect dated the thirteenth day of April in the year two-thousand and twenty-one
(In words, indicate day, month, and year.)

form a Service Agreement.

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document provides the Architect's scope of services for the Service Order only and is intended to be used with AIA Document B121™–2018, Standard Form of Master Agreement Between Owner and Architect

TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 SERVICES UNDER THIS SERVICE ORDER
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 COMPENSATION
- 5 INSURANCE
- 6 PARTY REPRESENTATIVES
- 7 ATTACHMENTS AND EXHIBITS

ARTICLE 1 INITIAL INFORMATION

§ 1.1 Unless otherwise provided in an exhibit to this Service Order, this Service Order and the Service Agreement are based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget and schedule, anticipated procurement method, Owner's Sustainable Objective, and other information relevant to the Project.)

1.1.1 The Project consists of Construction Documents, Bidding and Construction Administration Phases for an approximately 80 foot x 120 foot (9,600 square foot) new pre-engineered metal building indoor training facility with a 20-foot eave height for SPS softball and baseball programs located at Couch Park, Stillwater, Oklahoma. The building will contain an artificial turf indoor space with zones for multi-use fielding and one (1) throwing lane, and five (5) hitting tunnels with retractable netting systems, seating/player "dugout" area, office/first aid, softball storage, baseball storage, and utility room. Capacity of the building will be limited to less than 300 occupants. The Project is not anticipated to require a fire sprinkler system. Mechanical ventilation will be provided as required by code for a naturally ventilated space using roll-up doors with a mini-split system provided for the office/first aid room. No toilet facilities will be provided within the building as existing facilities are located within the code required distance limits. Site work is limited to grading, on-site utilities, and sidewalks to the building, the existing parking lot will be utilized for parking.

1.1.2 Owners budget for the cost of the Work is \$1,440,000.00.

1.1.3 Architect's Consultants for Basic and Additional Services include:

Civil Engineering:	Gose & Associates, Stillwater OK
Structural Engineering:	Gose & Associates, Stillwater OK
Mechanical and Electrical Engineers:	Phillips+Gomez Consulting Engineers, Tulsa, OK

1.1.4 The Owner shall be responsible for obtaining hazardous material studies, geotechnical testing.

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

ARTICLE 2 SERVICES UNDER THIS SERVICE ORDER

§ 2.1 The Architect's Services under this Service Order are described below or in an exhibit to this Service Order, such as a Scope of Architect's Services document.

§ 2.1.1 Basic Services

(Describe below the Basic Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

The Architect shall provide architectural, interior design, structural, mechanical electrical engineering services for the Project. Landscape architecture, fire protection design, or food service equipment design services are not anticipated based on the current scope of Work but can be provided as an Additional Service.

Interior design services included within Basic Services is limited to the selection and documentation of interior surfaces, materials, finishes and specialty lighting.

Footings, foundation and slab design for the perimeter footings and pier pads associated with the pre-engineered metal building will be based on loads provided by the PEMB manufacturer and a soil bearing pressure of 1,500 psf, unless a geotechnical report is provided by the Owner.

Structured wiring-design will be limited to a box, conduit and pull-string at locations provided by the Owner. Structure wiring-design of structured wiring is not included but can be provided as an Additional Service.

Program Verification, Site and Building Concept: The Architect will meet with the Owner and key users or stakeholders to review the proposed character of the space, current and potential future space needs and other site-related issues. The Architect will conduct up to two (2) meetings to discuss and review the space requirements (Program), and the site and building concept. As the Architect collects and documents input received from these meetings, the Architect will incorporate into the Construction Documents.

Construction Administration services will include construction site visits and/or Owner/Architect/Contractor (OAC) construction meetings will be limited to four (4) visits by the Architect during the construction period. In addition to visits and reports by the Architect; one (1) structural, and two (2) mechanical/electrical site visits with associated field observation reports by the Architect's consultants are included within Basic Services.

Construction Documents, Bidding, Permitting and Construction Administration services are included.

§ 2.1.2 Additional Services

(Describe below the Additional Services the Architect shall provide pursuant to this Service Order or state whether the services are described in documentation attached to this Service Order.)

2.1.2.1 Civil Engineering:

Civil Engineering includes design and documentation of on-site hardscaping, grading, drainage, and utilities. A landscape plan will be prepared showing general conformance with the published requirements by the City of Stillwater and will be limited to a code plan only. If required, irrigation system will be delegated design to the Contractor. The scope of services includes preparation of necessary drawings and specifications, responding to bidder requests for information, and construction administration services.

Modifications and rerouting of existing city on-site utilities and off-site utility extensions, easement and right-of-way acquisition or vacation, and platting or zoning requirements or changes are excluded.

Construction Administration services will include: one (1) civil engineer site visits with associated field observation reports in addition to those visits and reports made by the Architect.

2.1.2.2 Topographic and Improvement Survey:

The Civil Engineer will prepare a topographic and improvement survey of the area of the proposed Project for use in preparation of the required permitting applications and plans. All available Title and Abstracts shall be provided by the Owner.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 Unless otherwise provided in an exhibit to this Service Order, the Owner's anticipated dates for commencement of construction and Substantial Completion of the Work are set forth below:

.1 Commencement of construction date:

October 2026

.2 Substantial Completion date:

July 2027

ARTICLE 4 COMPENSATION

§ 4.1 For Basic Services described under Section 2.1.1, the Owner shall compensate the Architect as follows:

Compensation for Basic Services shall be a fixed Fee plus reimbursable expenses as follows:

Phase 400 Construction Documents Phase	Fixed	\$40,000.00 plus reimbursable expenses per Section 4.3
Phase 500 Bidding and Permitting Services	Fixed	\$2,500.00 plus reimbursable expenses per Section 4.3
Phase 600 Construction Phase	Fixed	\$7,500.00 plus reimbursable expenses per Section 4.3

§ 4.2 For Additional Services described under Section 2.1.2 or in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

Phase 701 Civil Engineering	Fixed	\$9,500.00 plus reimbursable expenses per Section 4.3
Phase 702 Topographic and Improvement Survey	Fixed	\$2,500.00 plus reimbursable expenses per Section 4.3

The Architect shall endeavor to provide a fixed fee for Additional Services when a scope of services can be clearly defined. In all instances, the Architect shall notify the Owner in writing of the need for Additional Services. If a scope of Work cannot be clearly defined, upon written approval from the Owner the Architect shall perform the Work on an hourly basis until such a time as the scope of Work can be defined and a fixed fee can be established.

Hourly billing rates at the time of this Agreement are set forth as follows:

505 Architects LLC			
Principal	\$200	Architect	\$185
Project Manager	\$195	Architectural Intern	\$140
Interior Designer	\$175	Administrative	\$90
Gose & Associates			
Engineer 7-9	\$195 - \$210	CAD Tech	\$110-\$130
Engineer 1-4	\$140 - \$150	Administrative	\$60
Designer	\$140 - \$150		
Phillips+Gomez Consulting Engineers (Mechanical, Electrical and Plumbing Engineering)			
Senior Principal/Engineer	\$225	Engineer/Designer II	\$165
Principal/Engineer	\$200	Engineer/Designer I	\$150
Director/Engineer	\$185	CAD Technician II	\$135
Engineer/Designer IV	\$175	CAD Technician I	\$100
Engineer/Designer III	\$165	Clerical	\$80

§ 4.3 For Reimbursable Expenses described in the Master Agreement, the Architect shall be compensated in accordance with the Master Agreement unless otherwise set forth below:

(Insert amount of, or basis for, compensation if other than as set forth in the Master Agreement. Where the basis of compensation is set forth in an exhibit to this Service Order, such as a Scope of Architect's Services document, list the exhibit below.)

Reimbursable Expenses are estimated to not exceed \$7,500.00.

The Purchase Order should be written for an amount to include Basic Services, Additional Services, and an allowance for Reimbursable Expenses.

§ 4.4 When compensation identified in Section 4.1 is on a percentage basis, progress payments for each phase of Basic

Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

ARTICLE 5 INSURANCE

§ 5.1 Insurance shall be in accordance with section 3.3 of the Master Agreement, except as indicated below:
(Insert any insurance requirements that differ from those stated in the Master Agreement, such as coverage types, coverage limits, and durations for professional liability or other coverages.)

ARTICLE 6 PARTY REPRESENTATIVES

§ 6.1 The Owner identifies the following representative in accordance with Section 1.4.1 of the Master Agreement:
(List name, address, and other information.)

Assistant Superintendent of Operations
Bo Gamble
Stillwater Public Schools
314 South Lewis Street
Stillwater, Oklahoma 74074

§ 6.2 The Architect identifies the following representative in accordance with Section 1.5.1 of the Master Agreement:
(List name, address, and other information.)

Brian Thomas, AIA, RID, LEED AP
Principal | Owner
505 Architects LLC
1631 South Delaware Avenue
Tulsa, Oklahoma 74104

ARTICLE 7 ATTACHMENTS AND EXHIBITS

§ 7.1 The following attachments and exhibits, if any, are incorporated herein by reference:

- 1 AIA Document, B121™-2018, Standard Form of Master Agreement Between Owner and Architect for Services provided under multiple Service Orders;

This Service Order entered into as of the day and year first written above.

OWNER (Signature)

BY: Dr. Gay Washington; School Board
President

(Printed name and title)



ARCHITECT (Signature)

BY: Brian Thomas, AIA, RID, LEED AP;
Principal | Owner

(Printed name, title, and license number if required)



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Consider and Vote to Approve Change Order Number 01 for Stillwater Public Schools Stillwater High School Field House Renovation Project.

BOARD ACTION REQUESTED:

Vote to Approve Change Order Number 01 for Stillwater Public Schools Stillwater High School Field House Renovation Project, in the amount of \$14,310.00.

BACKGROUND INFORMATION:

This proposal includes the following: Removal of the wall shelves, marker board and painting of the walls in STUDENT TRAINERS LOCKER ROOM 125. Painting of the walls in two corridors with lead to/from the locker room areas at the field. Grid and clear coat the two corridors with lead to/from the locker room areas at the field. Noted in Yellow below.

The original contract sum was \$113,500.00

- The contract sum will be increased by this change order in the amount of \$14,310.00
- The new contract sum including this change order will be \$127,810.00

Contract time will be increased by five (5) days. New date of Substantial Completion will be 7/22/2026.

AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*

Stillwater High School Athletics Phase 1 -
Field House Project
Stillwater, OK

OWNER: *(Name and address)*

Independent School District No. 16 of
Payne County Oklahoma
314 South Lewis Street
Stillwater, OK 74074

CONTRACT INFORMATION:

Contract For: General Construction
Date: 3/10/2026

ARCHITECT: *(Name and address)*

505 Architects LLC

1631 South Delaware Avenue
Tulsa, OK 74104

CHANGE ORDER INFORMATION:

Change Order Number: 01
Date: 07/14/2026

CONTRACTOR: *(Name and address)*

The Ross Group Construction
Corporation, LLC
510 East 2nd Street
Tulsa, OK 74120

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Add the following Scope of Work to the Project per the attached OCO #1 dated 06.18.2026:

1. Remove the existing wall shelves and marker board. Paint the walls in STUDENT TRAINERS LOCKER ROOM 125. Excludes painting of the existing hollow metal door and frames.
2. Paint the walls in two corridors which lead to/from the locker room areas and the court, (not court side).
3. Grind to remove paint and provide a clear coat to the existing concrete floor at two corridors which lead to/from the locker room areas and the court. Include Option to add new rubber 4" cove base along corridor walls (not court side).

The original Contract Sum was

\$ 113,500.00

The net change by previously authorized Change Orders

\$ 0.00

The Contract Sum prior to this Change Order was

\$ 113,500.00

The Contract Sum will be increased by this Change Order in the amount of

\$ 14,310.00

The new Contract Sum including this Change Order will be

\$ 127,810.00

The Contract Time will be increased by Five (5) days.

The new date of Substantial Completion will be July 22, 2026

NOTE:

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.



ARCHITECT *(Signature)*

BY: Brian Thomas, AIA, RID, LEED
AP; Principal | Owner

*(Printed name, title, and license
number if required)*

06.22.2026

Date

DocuSigned by:



CONTRACTOR *(Signature)*

BY: Warren Ross, CEO
(Printed name and title)

6/22/2026

Date

OWNER *(Signature)*

BY: Dr. Gay Washington, SPS Board
President

(Printed name and title)

Date



510 East 2nd Street
Tulsa, OK 74120.1809
918.234.7675 [p]
withrossgroup.com

OWNER CHANGE ORDER

Attn: Bo Gamble
Stillwater Public Schools
314 S. Lewis St.
Stillwater, OK 74074

Phone: (405) 707-5035
E-Mail: bgamble@stillwaterschools.com

Date: June 18, 2026
Proposal: OCO#01 – Field House Corridor Upgrades

Contract: PO 2026-31-36 Dated 3-16-2026

Project: SPS HS Field House Renovation

Ref:

Dear Bo Gamble,

The Ross Group Construction Corporation, LLC submits the referenced Owner Change Order based on the following:

OCO #01 includes all costs associated with the following items:

- Removal of all wall shelves, marker board and painting of the walls in STUDENT TRAINERS LOCKER ROOM 125 (no cost add).
- Painting of all walls within two (2) corridors that lead to/from the locker room areas at the field house (not court side).
- Grind and clear coat the two (2) corridors that lead to/from the locker room areas at the field house. Includes furnish/install of new rubber 4" cove base along corridor (not court side).
- All general conditions and requirements associated with this scope of work.

Total Potential Change Order Amount:

\$14,310.00

Attachments:

1. Red Bud Flooring Quote
2. GE Construction Quote

The Contract Performance Time will be increased by 10 calendar days from acceptance.

Accepted by Contractor:

Dylan Croslin

6-18-2026

Date

Authorized by Architect:

Brian Thomas

06.18.2026

Date

Authorized by Owner:

Bo Gamble

06.18.2026

Date



Task	Description	Sub/Suppl	Subtotal
TAX (Yes=1, No=0)			

09-0000	Finishes		
09-6700	Fluid Applied Flooring	Red Bud	5,290
09-9100	Painting	GE	4,140
Direct Total Cost			9,430

Dir+GC	Subtotal		13,009
	Sales Tax	0.000%	
	Subtotal		13,009
	OH&P	10.00%	1,301
	Total		14,310
Actual Bid			14,310
Performance Time (Calendar Days)			10

Bid Item	Days	GCs/Contingency	Subs	Total Cost	Markup (OH&P)	Bid Amount
Base Bid	5	\$ 3,579.00	\$ 9,430.00	\$ 13,009.00	\$ 1,301.00	\$ 14,310.00

Redbud Commercial Flooring

Date: Saturday, June 13, 2026

ESTIMATE

Job Name Stillwater Field House Corridors
Address 1211 N. Boomer Road
Stillwater, OK

Quote Inclusions:

Grind & seal concrete in two corridors that run along the long side of the court.

Option: Add new rubber 4" cove base along corridor (not court side).....\$1,083.00

We hereby propose to furnish labor & materials for the sum of, **\$5,290.00**

Excludes: Floating or leveling of the substrate. Night or weekend labor. Floor protection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extras or deducts will be executed only upon written orders and will become an extra or deductive cost to the original estimate.

The proposal is subject to acceptance within 60 days and it is void thereafter at the option of the undersigned

Authorized Signature: Elisha J Dilbeck

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are hereby accepted. You are authorized to do the work as specified.

Signature: _____ Print: _____
Date: _____

GE Construction

Change Order

6400 S Sangre Rd
Stillwater, OK 74074

Date: 6/17/2026

Project Name: SPS Field House

Cell: (918) 934-5794
office@geconstructionok.com

Project Location:

Owner or Contractor:
Attn:

Due Date:

SCOPE OF WORK- DESCRIPTION	AMOUNT
Paint Hallway Corridors	\$4,140.00
Includes Labor and Mangement only Materials only	
TOTAL	\$4,140.00

Notes

GE Construction: *Rafael Estrada*

Accepted By:

Printed name & position: Rafael Estrada / Project Manager

Printed name & position:



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Consider and Vote to Approve CO 1 to Amendment No. 2 Civil & Landscape Package SPS HS Athletics Phase I

BOARD ACTION REQUESTED:

Vote to Approve CO 1 to Amendment No. 2 Civil & Landscape Package SPS HS Athletics Phase I, in the amount of \$268,000.00.

BACKGROUND INFORMATION:

Change order request to increase the Owner Allowance for use to address unforeseen costs associated with the City of Stillwater permitting revisions, revisions to the subsoil improvements based on the new geotechnical engineering report subsoil requirements, and revisions to the site work for the elimination of the existing football building and the shifting of the practice field. This change order will provide for an increase in the amount of \$268,000.00.

The original contract sum was \$4,372,781.97

- The contract sum will be increased by this change order in the amount of \$268,000.00
- The new contract sum, including this change order, will be \$4,640,781.97

The contract time will be unchanged



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Stillwater Public Schools HS Athletics -
Civil & Landscaping
1224 N. Husband Street
Stillwater, OK 74075

CONTRACT INFORMATION:
Contract For: Construction Management

Date: April 11, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 001

Date: 07/06/2026

OWNER: *(Name and address)*
Independent School District No. 16 of
Payne County, Oklahoma
314 South Lewis Street
Stillwater, OK 74074

ARCHITECT: *(Name and address)*
505 Architects LLC
1631 South Delaware Avenue
Tulsa, OK 74104

CONTRACTOR: *(Name and address)*
Willowbrook, Inc.
620 NE 36th Street
Oklahoma City, OK 73105

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This Prime Contract Change Order is to increase the Owner Contingency for use to address unforeseen costs associated with City of Stillwater permitting revisions, revisions to the subsoil improvements based on the new geotechnical engineering report subsoil requirements, and revisions to the site work for the elimination of the existing football building.

The original Contract Sum was	\$ 4,372,781.97
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 4,372,781.97
The Contract Sum will be increased by this Change Order in the amount of	\$ 268,000.00
The new Contract Sum including this Change Order will be	\$ 4,640,781.97

The Contract Time will be unchanged by zero (0) days.
The new date of Substantial Completion will be September 2028

NOTE:

~~This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.~~

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT (Signature)

Brian Thomas, AIA, RID, LEED AP; Principal

*(Printed name, title, and
license number if required)*

07.07.2026

Date

CONTRACTOR (Signature)

Angelo Bradford VP

(Printed name and title)

7.6.2026

Date

OWNER (Signature)

(Printed name and title)

Date



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Consider and Vote to Approve the Certificate of Substantial Completion for the SPS High School Phase I & II Construction Project.

BOARD ACTION REQUESTED:

Vote to Approve the Certificate of Substantial Completion for the SPS High School Phase I & II Construction Project.

BACKGROUND INFORMATION:

Attached is the Certificate of Substantial Completion for the SPS High School Phase I & II Construction Project. The work identified has been reviewed by the architect and found to be substantially complete in accordance with the contract documents so that the Owner can occupy and utilize the spaces for their intended use. The date of substantial completion of the project, or portion designated, is also the date of commencement of applicable warranties, except for those items listed in the attached punch lists. The contractor has 30 days from the date of substantial completion to complete the punch list items, and commencement of those warranties will begin with the date of issuance of the final payment.



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
Stillwater Public Schools
New High School Main Package
410 West Franklin Lane
Stillwater, Oklahoma 74075

CONTRACT INFORMATION:
Contract For: Construction Management
Date: April 11, 2023

CERTIFICATE INFORMATION:
Certificate Number: 1
Date: July 3, 2026

OWNER: *(name and address)*
Independent School District No. 16 of
Payne County, Oklahoma
314 South Lewis Street
Stillwater, Oklahoma 74074

ARCHITECT: *(name and address)*
505 Architects LLC
1631 South Delaware Avenue
Tulsa, OK 74104

CONTRACTOR: *(name and address)*
Willowbrook, Inc.
620 NE 36th Street
Oklahoma City Oklahoma 73105

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*
Entire SPS High School Phase I scope of the Work for the Project.


ARCHITECT *(Signature)*

BY: Brian Thomas, AIA, RID, LEED AP;
Principal | Owner
(Printed name, title, and license number if required)

July 1,
2026
Date Of Substantial Completion

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:
(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

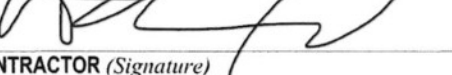
A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)
Refer to attached Punch List dated 07.03.2026. All items on the Punch List shall be completed before August 6, 2026, with the exception of the site furnishings which shall be completed by the October 31, 2026 pending receipt of items from the manufacturer.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty-seven (37) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$ \$195,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:
(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:


CONTRACTOR *(Signature)*

Angelo Bradford VP
(Printed name and title)

7.1.2026
Date

BY: Dr. Gay Washington, School Board President

OWNER *(Signature)*

(Printed name and title)

Date



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
Stillwater Public Schools
New High School Phase 2 PA Wing
410 West Franklin Lane
Stillwater, Oklahoma 74075

CONTRACT INFORMATION:
Contract For: Construction Management

Date: April 11, 2023

CERTIFICATE INFORMATION:
Certificate Number: 1

Date: July 3, 2026

OWNER: *(name and address)*
Independent School District No. 16 of
Payne County, Oklahoma
314 South Lewis Street
Stillwater, Oklahoma 74074

ARCHITECT: *(name and address)*
505 Architects LLC

1631 South Delaware Avenue
Tulsa, OK 74104

CONTRACTOR: *(name and address)*
Willowbrook, Inc.

620 NE 36th Street
Oklahoma City Oklahoma 73105

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Entire SPS High School Phase 2 PA Wing scope of the Work for the Project.



ARCHITECT *(Signature)*

BY: Brian Thomas, AIA, RID, LEED AP; Principal

Owner
(Printed name, title, and license number if required)

July 1,
2026

Date Of Substantial Completion

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:
(Identify the list of Work to be completed or corrected.)

Refer to attached Punch List dated 07.03.2026. All items on the Punch List shall be completed before August 6, 2026, with the exception of the site furnishings which shall be completed by the October 31, 2026 pending receipt of items from the manufacturer.

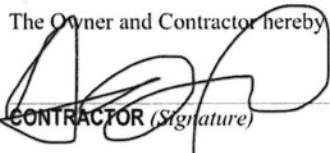
The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within thirty-seven (37) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$75,000.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:



CONTRACTOR *(Signature)*

Angelo Bradford VP

(Printed name and title)

7.1.2026

Date

BY: Dr. Gay Washington, School Board President

OWNER *(Signature)*

(Printed name and title)

Date



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Consider and Vote to Approve the Certificate of Substantial Completion for the SPS High School Athletics Phase I Fieldhouse Renovation Project

BOARD ACTION REQUESTED:

Vote to Approve the Certificate of Substantial Completion for the SPS High School Athletics Phase I Fieldhouse Renovation Project

BACKGROUND INFORMATION:

Attached is the Certificate of Substantial Completion for the SPS High School Athletics Phase I Fieldhouse Renovation Project. The work identified has been reviewed by the architect and found to be substantially complete in accordance with the contract documents so that the Owner can occupy and utilize the spaces for their intended use. The date of substantial completion of the project, or portion designated, is also the date of commencement of applicable warranties, except for those items listed in the attached punch lists. The contractor has 30 days from the date of substantial completion to complete the punch list items, and commencement of those warranties will begin with the date of issuance of the final payment.

AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
SPS HS FIELD HOUSE RENO.
1211 NORTH BOOMER ROAD
STILLWATER, OK 74075

CONTRACT INFORMATION:
Contract For: DYLAN CROSLIN
Date: 02 JUL 2026

CERTIFICATE INFORMATION:
Certificate Number: 2026-31-36
Date: 02 JUL 2026

OWNER: *(name and address)*
STILLWATER PUBLIC SCHOOLS
314 SOUTH LEWIS STREET
STILLWATER, OK 74074

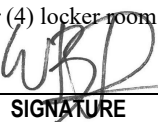
ARCHITECT: *(name and address)*
505 ARCHITECTS
1631 SOUTH DENVER AVE.
TULSA, OK 74104

CONTRACTOR: *(name and address)*
ROSS GROUP CONSTRUCTION
510 EAST 2ND STREET
TULSA, OK 74120

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

Base bid scope of work – all four (4) locker room spaces and Student Trainers Locker Room #125.

505 ARCHITECTS LLC
ARCHITECT *(Firm Name)*


SIGNATURE

Brian Thomas, AIA, RID, LEED
AP; Principal | Owner
PRINTED NAME AND TITLE

01 JUL 2026
DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

CO #01 – painting & epoxy floor at corridors. Date of commencement: 15 JUL 2026

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

Miscellaneous paint touch ups & flooring repairs throughout locker room spaces. CO #01 – painting & epoxy floor at corridors.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within fifteen (15) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$14,310.00 (Change Order #01)

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

N/A

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

ROSS GROUP
CONTRACTOR *(Firm Name)*


SIGNATURE

DYLAN CROSLIN
SENIOR PM
PRINTED NAME AND TITLE

02 JUL 2026
DATE

STILLWATER PUBLIC
SCHOOLS
OWNER *(Firm Name)*

SIGNATURE

Dr. Gay Washington; School
Board President
PRINTED NAME AND TITLE

DATE



STILLWATER PUBLIC SCHOOLS
STILLWATER BOARD OF EDUCATION

PREPARED BY: Bo Gamble, Assistant Superintendent of Operations
APPROVED BY: Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM:

Receive Bond 2023 Update.

BOARD ACTION REQUESTED:

This is an information item only. No board action is requested.

BACKGROUND INFORMATION:

Attached to this memo is an update on Bond 2023.

*SPS BOND 2023
PROJECTS REPORT
07.14.2026*



HS PHASE 1 AND 2 – CONSTRUCTION PHASE

- Owner, Architect, and Constructor (OAC) meetings are scheduled as required to review construction punch list progress and coordination with upcoming installations of SPS Owner provided equipment and systems.
- Willowbrook is anticipating receipt of a full Certificate of Occupancy for both Phase 1 and Phase 2 PA Wing by July 10th.
- SPS FF&E installation complete and the Vendors are working on their respective punch list items.
- SPS IT is in progress of installing the SPS provided security cameras, access controls, and IT infrastructure equipment.
- The pallets of teacher and staff curriculum, etc are being moved by SPS Facilities from the old High School to the new building and is anticipated to be completed by July 13th.

HS PHASE 1 AND 2 – CONSTRUCTION PHASE

The following is a WORK SUMMARY of construction progress by Area:

SITE

Landscaping (trees/sod/irrigation) is in progress

Exterior signage is in progress

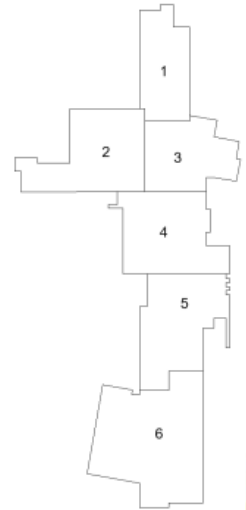
Parking lot striping is in progress

AREA 1

Punch List corrections complete pending final review

AREA 2

Punch List corrections complete pending final review



HS PHASE 1 AND 2 – CONSTRUCTION PHASE

WORK SUMMARY CONTINUED

AREA 3

Punch List corrections complete pending final review

AREA 4

Trophy case glazing is in progress

Punch List corrections in progress

AREA 5

Punch List corrections in progress

AREA 6 PA WING

Punch List corrections in progress



HS PHASE 1 AND 2 – CONSTRUCTION PHASE



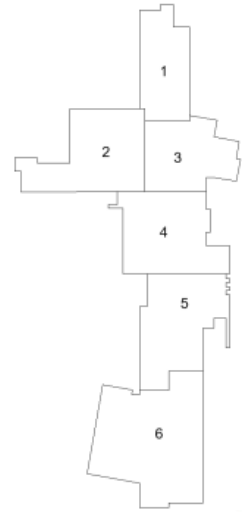
FRONT ENTRY AND DROP-OFF



HS PHASE 1 AND 2 – CONSTRUCTION PHASE



FRONT ENTRY AND DROP-OFF



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



EXTEIOR SIGNAGE



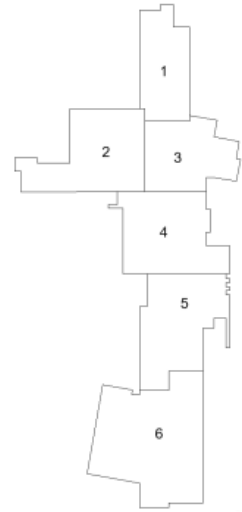
BUS DROP OFF / PIONEER PLAZA



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



ATTENDANCE OFFICE AREA



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



STUDENT CENTER ARTWORK



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



STUDENT CENTER



HS PHASE 1 AND 2 – CONSTRUCTION PHASE



STUDENT CENTER



HS PHASE 1 AND 2 – CONSTRUCTION PHASE



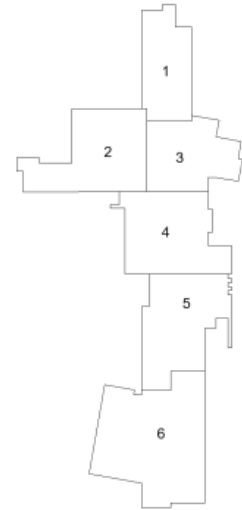
STUDENT CENTER PIONEER PERCH



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



FIRST FLOOR COMMONS ARTWORK



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



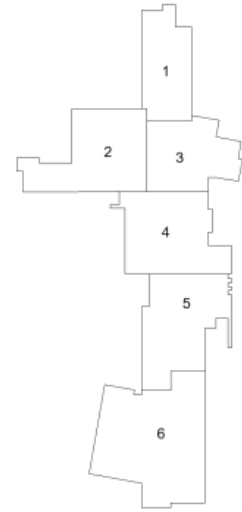
SECOND FLOOR COMMONS ARTWORK



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



VISUAL ARTS CORRIDOR ARTWORK



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



SCIENCE LAB



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



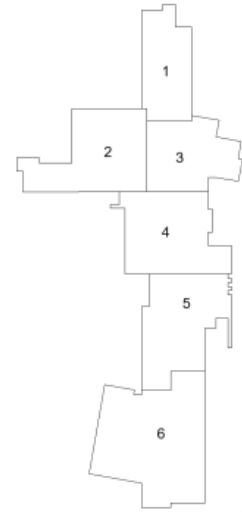
TYPICAL CLASSROOM



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



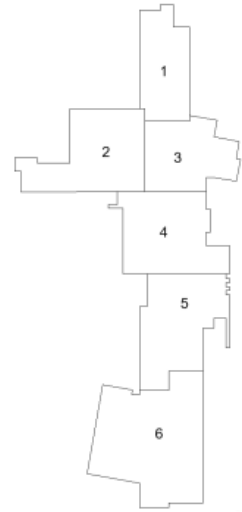
MEDIA CENTER



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



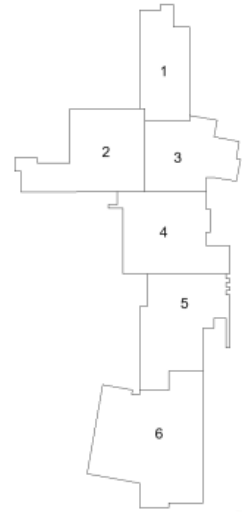
MEDIA CENTER COLLABORATION AREA



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



MEDIA CENTER PATIO



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



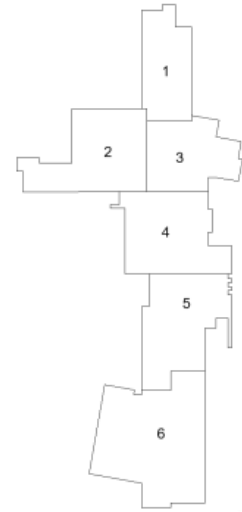
SERVERY LINE



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



PE LOCKER ROOM



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



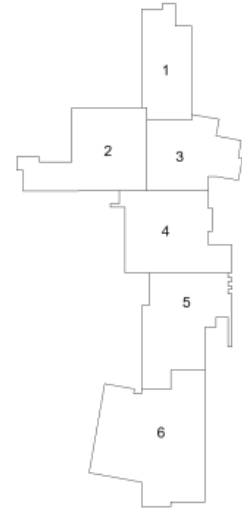
PA WING COMMONS ARTWORK



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



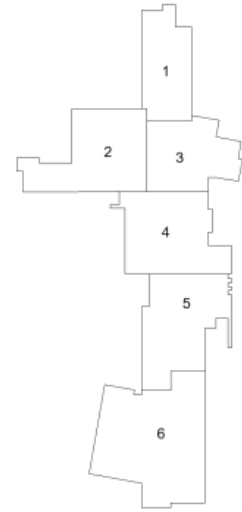
PA WING COMMONS ARTWORK



HS PHASE 1 AND 2 - CONSTRUCTION PHASE



PA WING SOUTH HALLWAY ARTWORK



HS ATHLETICS PHASE 1 CONSTRUCTION

SPS Athletics Phase 1 improvements on the existing High School campus that include new gym, weight room, wrestling, locker rooms, indoor practice spaces, outdoor practice field, and associated supports spaces. Project is in Construction Phase with monthly OAC meetings with SPS, 505 Architects and Willowbrook.



HS ATHLETICS PHASE 1 CONSTRUCTION

- Additional geotechnical borings have been completed under the existing City Gym and West Gym and the report is currently being reviewed by Structural and Civil Engineers for impact on foundation and subgrade design.
- The main existing High School building abatement is scheduled to begin in July 13th.
- Work has begun on site improvements at existing Pole Vault, and field access to Franklin at north end of football stadium.
- Soccer/Track/XC building demolition is in progress.
- Field House Locker Room renovations have a minor punch list and is Substantial Complete on July 1st. The Ross Group will have the punch list complete by July 15th.

HS ATHLETICS PHASE 1 CONSTRUCTION



DEMOLISHED WEST GYM AND CITY GYM BUILDINGS

HS ATHLETICS PHASE 1 CONSTRUCTION



SITE IMPROVEMENTS AT POLE VAULT AND NORTH FIELD ACCESS FROM FRANKLIN

HS ATHLETICS PHASE 1 CONSTRUCTION



INDOOR DEMOLITION OF THE FUTURE SOCCER, TRACK AND XC BUILDING



HS ATHLETICS PHASE 1 CONSTRUCTION



INDOOR DEMOLITION OF THE FUTURE POM AND CHEER BUILDING

HS ATHLETICS PHASE 1 CONSTRUCTION



FIELD HOUSE LOCKER ROOMS RENOVATION





STILLWATER PUBLIC SCHOOLS



**EXHIBIT A
PERSONNEL RECOMMENDATIONS
STILLWATER PUBLIC SCHOOLS
July 14, 2026**

A. CERTIFIED PERSONNEL

APPOINTMENT - 25 O.S. §307(B)(1)

Extra-Duty Stipend for the 2026-2027 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Job Title</u>	<u>Site</u>	<u>Amount</u>
Aker, Diana	LETRS Module 1-4 Trainer	HP	\$25.00 hour/ NTE 48 hours
Harmon, Hayden	Source of Funding: SRA Strength and Conditioning - Summer	ATH	7,500.00
Harmon, Hayden	Source of Funding: Athletics Strength and Conditioning - Off Contract Days	ATH	7,500.00
Linsenmeyer, Karie	Source of Funding: Athletics Mowing Couch Park - Softball	ATH	2,500.00
Scalf, Bryce	Source of Funding: Athletics Mowing Couch Park - Baseball	ATH	5,000.00
	Source of Funding: Athletics		

Appointment for 2026-2027 School Year

*TBA
Education: Bachelors, Northwestern Oklahoma State University
Assignment: 1.000 FTE, 1st Grade Teacher, Will Rogers Elementary School
Beginning Date: TBD

*TBA
Education: Bachelors, Louisiana State University
Assignment: 1.000 FTE, 2nd Grade Teacher, Skyline Elementary School
Beginning Date: TBD

Appointment for 2026-2027 School Year Pending Certification

*TBA
Education: Bachelors, Oklahoma State University
Assignment: 1.000 FTE, 2nd Grade Teacher, Will Rogers Elementary School
Beginning Date: TBD

*TBA
Education: Masters, Cameron University
Assignment: 1.000 FTE, Elementary Counselor, Highland Park Elementary School
Beginning Date: TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment: 1.000 FTE, Special Education Teacher, Skyline Elementary School
Beginning Date: TBD

RESIGNATION - 25 O.S. §307(B)(1)

Resignation/Retirement

Tonini, Mary

Assignment: 1.000 FTE, Music Teacher, Skyline Elementary School

Beginning Date: August 11, 2025

Ending Date: May 21, 2026

Reason: Resignation

B. SUPPORT PERSONNEL

APPOINTMENT - 25 O.S. §307(B)(1)

Appointment for the 2026-7 School Year

<u>Name</u>	<u>Job Title</u>	<u>Site</u>	<u>Amount</u>
*TBA	PALS Teacher Assistant	HP	\$12.00/hour
*TBA	PALS Teacher Assistant	RI	12.00/hour
*TBA	PALS Teacher Assistant	SR	12.00/hour
*TBA	PALS Teacher Assistant	PALS	12.00/hour
*TBA	Paraprofessional I	HP	13.95/hour
*TBA	Paraprofessional I	RI	13.95/hour
*TBA	Paraprofessional I	HP	14.57/hour
*TBA	Teacher Assistant-PreK	SR	13.83/hour
*TBA	Teacher Assistant-PreK	SR	13.83/hour
*TBA	Paraprofessional I	HP	14.96/hour
*TBA	Bus Driver	TR	16.57/hour
*TBA	Noon Monitor	WW	11.21/hour
*TBA	Paraprofessional I	WW	13.95/hour
*TBA	Library Media Assistant	SR	14.08/hour
*TBA	Noon Monitor	HP	11.70/hour
*TBA	PALS Teacher Assistant	PALS	12.00/hour
*TBA	Paraprofessional I	HP	13.95/hour
*TBA	Office Assistant - Attendance	SK	14.28/hour
*TBA	Custodian I	FAC	13.50/hour
*TBA	Principal Secretary	HP	16.57/hour
*TBA	School Based Family Social Worker	ADM-FED/OSU	32.02/hour
*TBA	Custodian I	FAC	13.37/hour
*TBA	Paraprofessional I	HP	13.95/hour
*TBA	Paraprofessional I	RI	13.95/hour
*TBA	TA-Academic and Behavior Support	WR	13.83/hour
*TBA	Kitchen Assistant	SNS	13.95/hour
*TBA	Kitchen Assistant	SNS	13.95/hour
*TBA	Custodian I	FAC	13.95/hour
*TBA	Custodian I	FAC	13.95/hour
*TBA	Kitchen Assistant	SNS	13.95/hour
*TBA	Paraprofessional I	WR	13.95/hour
*TBA	Bus Driver	TR	16.57/hour

Appointment Pursuant to Change in Contract for School Year 2026-2027

<u>Name</u>	<u>Job Title</u>	<u>Hours</u>	<u>Site</u>	<u>Amount</u>
Hamiti, Mary	Principal Secretary	8.00	MS	\$17.43/hour
Was	Health Assistant	7.00	SK	14.13/hour

Brewer, Miranda	Teacher Assistant-PreK	7.00	RI	15.89/hour
Was	Teacher Assistant-Academic & Behavioral Assistant	7.00	RI	15.89/hour
Longan, Karen	Teacher Assistant-Academic & Behavioral Assistant	7.00	HP	16.00/hour
Was	Paraprofessional I	7.00	HP	16.11/hour
Depperschmidt, Jalene	Secondary Front Office Receptionist	7.00	MS	17.48/hour
Was	Office Assistant	7.00	SK	18.46/hour
Wang, Menchu	Library Media Assistant	7.00	WW	17.42/hour
Was	Paraprofessional I	7.00	WW	17.53/hour
Her, Eun	Cafeteria Manager	8.00	SNS	18.25/hour
Was	Kitchen Assistant	7.00	SNS	15.81/hour
Matthews, Jeannine	Cafeteria Manager	8.00	SNS	19.29/hour
Was	Assistant Cafeteria Manager	7.00	SNS	18.09/hour
Scoles, Heather	Paraprofessional I	7.00	WW	15.28/hour
Was	Teacher Assistant-PreK	7.00	WW	15.18/hour
Shanks, Tonja	Kitchen Assistant	7.00	SNS	13.37/hour
Was	Custodian	8.00	FAC	14.28/hour
Loeffelholz, Kaylee	Paraprofessional II	7.00	WW	17.83/hour
Was	Teacher Assistant-Academic Assistant	7.00	JH	14.77/hour
Stormont, Jessica	Paraprofessional I	7.00	HP	15.72/hour
Was	Teacher Assistant-PreK	7.00	HP	15.61/hour
Burri, Sam	Bus Driver	6.00	TR	23.99/hour
Was	Bus Driver	8.00	TR	23.99/hour
Dickey, Jessica	Teacher Assistant-PreK	7.00	WW	15.18/hour
Was	Paraprofessional I	7.00	WW	15.28/hour
Hill, Ericka	Teacher Assistant-PreK	7.00	RI	14.56/hour
Was	Paraprofessional I	7.00	RI	14.65/hour
Carter, Kristen	Teacher Assistant-PreK	7.00	WW	16.00/hour
Was	Paraprofessional I	7.00	WW	16.11/hour
Youngblood, Emma	PALS Site Facilitator	4.00	SK	14.25/hour
Was	PALS Teacher Assistant	3.00	RI	12.00/hour

Extra-Duty Stipend for the 2026-2027 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Job Title</u>	<u>Site</u>	<u>Amount</u>
Weaver, Susan	LETRS Module 1-4 Trainer Source of Funding: SRA	HP	\$25.00 hour/ NTE 48 hours
Walstad, Carolyn	Athletics Special Events Coordinator Source of Funding: Athletics	ATH	5,000.00
Jones, Leonard	JH Track Assistant Coach Source of Funding: Athletics	ATH	2,000.00
Johnson, Kelly	Science & Curriculum Warehouse Assistant Source of Funding: General Fund	ADM	15.00 hour/ NTE 10 hours per week

Appointment Pursuant to Summer School Extra Duty for 2025-2026 School Year Pending Student Enrollment

<u>Name</u>	<u>Job Title</u>	<u>Site</u>	<u>Amount</u>
Jolliff, Rhonda	ESY Paraprofessional II	JH	\$18.50/hour

RESIGNATION - 25 O.S. §307(B)(1)

Resignation/Retirement

<u>Name</u>	<u>Job Title</u>	<u>Hours</u>	<u>Site</u>	<u>Effective</u>
Brooks, Blake	Paraprofessional I	7.00	JH	5/20/2026
Hasbrouck, Allison	Paraprofessional I	7.00	JH	5/20/2026
Duarte, Andry	Paraprofessional I	7.00	HP	5/20/2026

Ronspiez, Gage	Paraprofessional III	7.00	JH	5/20/2026
Johnson, Robin	Nurse/Office Assistant	7.00	HS	5/21/2026

C. ADMINISTRATIVE PERSONNEL

APPOINTMENT - 25 O.S. §307(B)(1)

Appointment for 2026-2027 School Year

*TBA
Assignment: 1.000 FTE, Assistant Principal, Stillwater Junior High School
Beginning Date: TBD
Salary: \$76,796

*TBA
Assignment: 1.000 FTE, Director of Secondary Education, Stillwater Public Schools
Beginning Date: TBD
Salary: \$85,512.00

Extra-Duty Stipend for the 2026-2027 School Year Subject to the Execution of an Extra-Duty Contract

<u>Name</u>	<u>Job Title</u>	<u>Site</u>	<u>Amount</u>
Cawood, Joy	LETRS Module 1-4 Trainer	HP	\$25.00 hour/
	Source of Funding: SRA		NTE 48 hours

RESIGNATION - 25 O.S. §307(B)(1)

Resignation/Retirement

Moore, Ashley
Assignment: 1.000 FTE, Director of Secondary Education, Stillwater Public Schools
Beginning Date: July 1, 2022
Ending Date: June 30, 2026
Reason: Resignation

D. EXTRA DUTY STIPENDS

APPOINTMENT - 25 O.S. §307(B)(1)

Extra-Duty Stipend for the 2026-2027 School Year Subject to the Execution of an Extra-Duty Contract

The extra-duty stipends listed in this section are funded through the General Fund.

<u>Name</u>	<u>Activity/Position</u>	<u>Site</u>	<u>Amount</u>
Boydston, Zach	Baseball Assistant	ATH	\$3,000.00
Jones, William	Baseball Assistant	ATH	3,000.00
Scalf, Bryce	Baseball Head	ATH	7,000.00
Ventris, Jeff	Baseball - JV Head	ATH	2,000.00
Warlick, Jerad	Baseball - JH Head	ATH	3,000.00
Easley, Jack	Basketball Skill Development	ATH	9,000.00
TBD	Basketball - Boys Assistant	ATH	4,500.00
Davis, Michael	Basketball - Boys Assistant	ATH	6,000.00
Morgan, Sean	Basketball - Boys Head	ATH	10,000.00
TBD	Basketball - Boys 8 Head	ATH	5,000.00
Ziegler, Matthew	Basketball - Boys 9 Head/HS Asst	ATH	5,500.00
Justus Jr, Talby "TJ"	Basketball - Girls Assistant	ATH	4,500.00

Murray, Nataly	Basketball - Girls Assistant/JH Asst	ATH	6,000.00
Justus, Talby	Basketball - Girls Head	ATH	10,000.00
Sisco, Amy	Basketball - Girls 8 Head	ATH	5,000.00
Justus Jr, Talby "TJ"	Basketball - Girls 9 Head	ATH	5,500.00
TBD	Basketball - Boys 7 Head	ATH	5,000.00
TBD	Basketball - Girls 7 Head	ATH	5,000.00
Sullivan, Kynadi	Cheerleader Assistant	ATH	1,500.00
Rohus, Brandi	Cheerleader Assistant	ATH	1,500.00
Duhon, Lauren	Cheerleader Head	ATH	5,000.00
Bell, Tracy	Cheerleader Head	ATH	4,000.00
Grant, James	Cross Country Assistant	ATH	2,000.00
Klepper, Doug	Cross Country Head	ATH	3,500.00
Bowman, Brandon	Cross Country - JH Assistant	ATH	2,000.00
Cathey, Morgan	Cross Country - JH Head	ATH	2,500.00
Gray, Jacob	Football Assistant	ATH	4,500.00
Anderson, Derrick	Football Assistant	ATH	4,500.00
Steffey, Brant	Football Assistant	ATH	4,500.00
Shelite, Justin	Football Assistant	ATH	4,500.00
Nickles, Danny	Football Coordinator - DC	ATH	6,500.00
Johnson, Charlie	Football Coordinator - OC & WR	ATH	7,500.00
Hughes, Jeremy	Football Coordinator - STC	ATH	6,500.00
Cawood, Chad	Football Head	ATH	15,500.00
Preston, Sean	Football - 7 Assistant	ATH	3,000.00
Sanchez-Batista, Enrique	Football - 7 Assistant	ATH	3,000.00
Vester, Jesse	Football - 7 Assistant	ATH	3,000.00
Jones, Leonard	Football - 7 Head	ATH	4,500.00
Nelson, Cord	Football - 8 Assistant	ATH	3,000.00
TBD	Football - 8 Assistant	ATH	3,000.00
Cuellar, Jacob	Football - 8 Assistant	ATH	3,000.00
Pratt, Jeffrey	Football - 8 Head	ATH	4,500.00
Carthen, Marshon	Football - 9 Assistant	ATH	3,000.00
TBD	Football - 9 Assistant	ATH	3,000.00
Tuck, Kenneth	Football - 9 Assistant	ATH	3,000.00
Hansen, James "JD"	Football - 9 Head	ATH	4,500.00
Patzkowski, Randy	Golf - Boys Head	ATH	3,500.00
Ehrlich, Jake	Golf - JH Boys Head	ATH	1,250.00
Cathey, Morgan	Golf - JH Girls Head	ATH	1,250.00
Knott, Angela	Golf- Girls Head	ATH	3,500.00
Fix, Taylor	Pom Squad Assistant	ATH	4,000.00
Wilson, Rachel	Pom Squad Head	ATH	4,500.00
TBD	Pom Squad - JV Head	ATH	2,000.00
TBD	Soccer - Boys Assistant	ATH	2,500.00
TBD	Soccer - Boys Assistant	ATH	2,500.00
Condley, Seth	Soccer - Boys Head	ATH	5,000.00
TBD	Soccer - Girls Assistant	ATH	2,500.00
TBD	Soccer - Girls Assistant	ATH	2,500.00
Rivera, Tanner	Soccer - Girls Head	ATH	5,000.00
Devrie, Tonga	Softball Assistant	ATH	3,000.00
Knott, Angela	Softball Assistant	ATH	3,000.00
Linsenmeyer, Kari	Softball Head	ATH	7,000.00
Rex, Glenn	Softball - JH Assistant	ATH	2,000.00
Sisco, Amy	Softball - JH Head	ATH	3,000.00
Duhon, Lauren	Stunt Head	ATH	1,500.00
Edwards, Ethan	Swimming Assistant	ATH	2,500.00
Knott, Angela	Swimming Head	ATH	7,500.00
TBD	Tennis Assistant	ATH	2,000.00

TBD	Tennis - JH Assistant	ATH	1,500.00
TBD	Tennis - JH Head	ATH	2,500.00
Sistrunk, Chance	Tennis -Boys Head	ATH	3,250.00
Sistrunk, Chance	Tennis - Girls Head	ATH	3,250.00
Klepper, Doug	Track Assistant	ATH	3,000.00
Anderson, Derrick	Track Assistant	ATH	3,000.00
Diaz, Thomas	Track Assistant	ATH	3,000.00
TBD	Track Assistant	ATH	3,000.00
Grant, James	Track Head	ATH	6,000.00
Cathey, Morgan	Track-JH Assistant	ATH	2,000.00
TBD	Track-JH Assistant	ATH	2,000.00
Mills, Justin	Track-JH Head	ATH	3,500.00
Caudill, Chesnie	Volleyball-Girls Assistant	ATH	2,500.00
Brown, Andrue	Volleyball-Girls Head	ATH	5,000.00
Price, Sophia	Volleyball-Girls-7 Head	ATH	2,000.00
Zoll, Harper	Volleyball-Girls-8 Head	ATH	2,000.00
Farley, Camryn	Volleyball-Girls-9 Head	ATH	2,500.00
Addison Polesky	Volleyball-JV Girls Co-Head	ATH	1,250.00
Casandra Yurak	Volleyball-JV Girls Co-Head	ATH	1,250.00
Diaz, Thomas	Wrestling - HS Boys Assistant	ATH	4,500.00
Wilson, Jodie	Wrestling - HS Boys Assistant	ATH	3,500.00
Stites, Cody	Wrestling - JH Boys Assistant	ATH	2,500.00
Kyle, Ethan	Wrestling - HS Boys Head	ATH	10,000.00
Teegarden, Benny	Wrestling - JH Boys Head	ATH	4,000.00
TBD	Wrestling - HS Girls Assistant	ATH	4,500.00
TBD	Wrestling - HS Girls Assistant	ATH	3,500.00
TBD	Wrestling - JH Girls Head	ATH	4,000.00
TBD	Wrestling - JH Girls Assistant	ATH	2,500.00
Tidwell, Elizabeth	Wrestling - HS Girls Head	ATH	10,000.00
Bovenschen, Tricia	Band Assistant	DIST	5,500.00
Gartner, Sean	Band Assistant	DIST	5,500.00
Genevro, Kathryn	Band Assistant	DIST	5,500.00
Perkins, Megan	Band Assistant	DIST	5,500.00
Zamborsky, Kevin	Band Director	DIST	9,750.00
Hooten, Tawni	Board Clerk Head	DIST	6,000.00
Flores, Shannon	Encumbrance Clerk	DIST	1,066.00
TBD	Homeless Liaison Coordinator	DIST	5,000.00
Jackson, Scott	Orchestra Director	DIST	6,000.00
Courtney Parks	Noon Monitor Head	HP	2,000.00
Diana Aker	PLC Leadership Team Member	HP	500.00
Courtney Parks	PLC Leadership Team Member	HP	500.00
Dallis Hubbard	PLC Leadership Team Member	HP	500.00
Ashlee Milenski	PLC Leadership Team Member	HP	500.00
Nance, James	Academic Coach Co-Sponsor	HS	2,300.00
Davis, Michael	African American Student Assoc Co-Sponsor	HS	250.00
Stepp, Kathleen	African American Student Assoc Co-Sponsor	HS	250.00
Parker, Joey	Art Sponsor	HS	500.00
Zamborsky, Kevin	Art Performance Head	HS	1,300.00
Linsenmeyer, Karie	Best Buddies Sponsor	HS	500.00
Brown, Andrue	Beta Club Co-Sponsor	HS	500.00
Morton, Krissi	Beta Club Co-Sponsor	HS	500.00
TBD	Color Guard - Fall Assistant	HS	1,000.00
TBD	Color Guard - Fall Assistant	HS	500.00
TBD	Color Guard - Fall Assistant	HS	500.00
TBD	Color Guard - Fall Assistant	HS	250.00
TBD	Color Guard - Fall Choreographer	HS	2,000.00

TBD	Color Guard - Fall Instructor	HS	4,000.00
TBD	Color Guard - Winter Assistant	HS	500.00
TBD	Color Guard - Winter Assistant	HS	500.00
TBD	Color Guard - Winter Assistant	HS	1,000.00
TBD	Color Guard - Winter Assistant	HS	500.00
TBD	Color Guard - Winter Choreographer	HS	2,000.00
TBD	Color Guard - Winter Instructor	HS	4,000.00
TBD	Disc Golf Sponsor	HS	500.00
Ziegler, Elizabeth	Drama Sponsor	HS	5,500.00
TBD	Drill Writer Director	HS	4,000.00
TBD	Drum Line Co-Instructor	HS	1,200.00
TBD	Drum Line Co-Instructor	HS	500.00
Webber, Jody	Electives Department Head	HS	1,300.00
West, Shaila	English Head	HS	1,300.00
Erskine, Keaton	eSports Coach Sponsor	HS	1,950.00
Parker, Joey	Fine Arts Head	HS	1,300.00
Bergbower, Alyssa	Foreign Language Head	HS	1,300.00
Bergbower, Alyssa	French Club Sponsor	HS	500.00
Zamborsky, Lindy	Guidance Head	HS	750.00
TBD	Indigenous Peoples Organization Sponsor	HS	500.00
Zamborsky, Kevin	Instrumental Music Arranger	HS	2,000.00
TBD	Junior Class Co-Sponsor	HS	1,500.00
TBD	Junior Class Co-Sponsor	HS	1,500.00
TBD	Key Club Sponsor	HS	250.00
TBD	Key Club Sponsor	HS	250.00
Hesler, Larry	Math Head	HS	1,300.00
Porter, Michael	Math Club Sponsor	HS	500.00
Parker, Connie	Mock Trial Team Sponsor	HS	500.00
Raines, Aprill	Musical Production Choral Director	HS	1,000.00
Zamborsky, Kevin	Musical Production Pit Orchestra Conductor	HS	1,000.00
Raines, Aprill	Musical Production Rehearsal Accompanist	HS	1,000.00
Shanks, Steve	Musical Production Technical Director	HS	1,000.00
Klopfenstein, Tricia	National Honor Society Sponsor	HS	1,000.00
Davis, Michael	Noon Monitor Head	HS	2,000.00
Linsenmeyer, Karie	Noon Monitor Head	HS	2,000.00
Rivera, Tanner	Noon Monitor Head	HS	2,000.00
TBD	Noon Monitor Head	HS	2,000.00
TBD	Noon Monitor Head	HS	2,000.00
TBD	Noon Monitor Head	HS	2,000.00
Shanks, Steve	PAC Manager Head	HS	6,000.00
TBD	Percussion Arranger Head	HS	1,900.00
TBD	Pit Percussion Instructor	HS	1,200.00
TBD	Pit Percussion Instructor	HS	500.00
Hughes, Jeremy	Science Head	HS	1,300.00
TBD	Science Club Sponsor	HS	500.00
Morton, Krissi	Senior Class Sponsor	HS	2,000.00
Mitchell, Heather	SMAC Co-Sponsor	HS	3,000.00
Stepp, Kathleen	SMAC Co-Sponsor	HS	3,000.00
Parker, Connie	Social Studies Head	HS	1,300.00
Peters, Shannon	Sophomore Class Sponsor	HS	650.00
Billman, Abbey	Spanish Club Sponsor	HS	500.00
Taylor, Allison	Special Education Head	HS	1,300.00
Crow, Searcy	Student Council Co-Sponsor	HS	2,450.00
Swanson, Riann	Student Council Co-Sponsor	HS	2,450.00
Erskine, Keaton	Tech And Gaming Club Sponsor	HS	500.00
Rivera, Tanner	Tech Student Association Sponsor	HS	500.00

Raines, Aprill	Vocal Music Director	HS	6,000.00
Janloo, Kristin	Yearbook Sponsor	HS	2,375.00
TBD	Youth & Government Sponsor	HS	500.00
TBD	Robotics Coach	HS	500.00
Herring, Sean	Academic Coach Lead 8th Sponsor	JH	900.00
TBD	Beta Club Co-Sponsor	JH	250.00
TBD	Beta Club Co-Sponsor	JH	250.00
TBD	Board Game Club Sponsor	JH	500.00
TBD	Book Club Sponsor	JH	500.00
Cormell, Janita	Drama Coordinator	JH	1,750.00
Bowman, Brandon	Electives Head	JH	950.00
Hejduk, Devon	English Head	JH	950.00
Dollar, Leah	Journalism Sponsor	JH	1,500.00
Herring, Sean	Math Head	JH	950.00
TBD	NASA Sponsor	JH	500.00
Jackson, Austin	Noon Monitor Head	JH	2,000.00
TBD	Noon Monitor Head	JH	2,000.00
Hammack, Nickole	Noon Monitor Head	JH	2,000.00
TBD	Noon Monitor Head	JH	2,000.00
Pratt, Jeffrey	Noon Monitor Head	JH	2,000.00
Tonga, Devrie	Noon Monitor Head	JH	2,000.00
Dollar, Leah	Robotics Club Sponsor	JH	2,000.00
Jackson, Austin	Science Head	JH	950.00
Pratt, Jeffrey	Social Studies Head	JH	950.00
El Ouarrage, Madeline	Special Education Head	JH	950.00
TBD	Student Council Co-Sponsor	JH	600.00
Sutton, Melissa	Student Council Co-Sponsor	JH	600.00
Dollar, Leah	Technology Student Organization Sponsor	JH	500.00
Bowman, Brandon	Vocal Music Director	JH	2,500.00
TBD	World Cultures Club Sponsor	JH	250.00
TBD	World Cultures Club Sponsor	JH	250.00
Bunch, Dustin	Native American Club Sponsor	LA	500.00
Frisby, Aaron	Noon Monitor Head	LA	2,000.00
Baustert, Jennifer	Senior Class Co-Sponsor	LA	500.00
TBD	Academic Coach Sponsor	MS	1,000.00
TBD	Chess Club Sponsor	MS	500.00
TBD	Creative Writing Co-Sponsor	MS	250.00
TBD	Creative Writing Co-Sponsor	MS	250.00
TBD	Cross Country Coach	MS	750.00
TBD	Girls Engineering Club Co-Sponsor	MS	1,000.00
Jake Ehrlich	Japanese Club Sponsor	MS	500.00
Smith, Olivia	Musical Production	MS	1,500.00
Weiser, Sydney	Musical Production	MS	2,000.00
Long, Taylor	Native American Club Sponsor	MS	500.00
Baldwin, Matthew	Noon Monitor Head	MS	2,000.00
TBD	Noon Monitor Head	MS	2,000.00
Glasgow, Shana	Noon Monitor Head	MS	2,000.00
TBD	Noon Monitor Head	MS	2,000.00
Sexton, Keirstin	Noon Monitor Head	MS	2,000.00
TBD	Noon Monitor Head	MS	2,000.00
TBD	Noon Monitor Head	MS	2,000.00
Zimmerman, Joshua	Noon Monitor Head	MS	2,000.00
Weatherwax, Taylor	Orchestra Head	MS	2,500.00
Kaehler, Johna	PLC Team Lead - ELA 6th Co-Head	MS	250.00
Hartung, Kaley	PLC Team Lead - ELA 7th Co-Head	MS	250.00
Bell, Tracy	PLC Team Lead - Math 6th Co-Head	MS	250.00

Tewell, Katherine	PLC Team Lead - Math 7th Co-Head	MS	250.00
Berman, Seth	PLC Team Lead - Science 6th Co-Head	MS	250.00
Hagen, Kristina	PLC Team Lead - Science 7th Co-Head	MS	250.00
Robison, Mandi	PLC Team Lead - Special Ed Co-Head	MS	250.00
Robison, Mandi	PLC Team Lead - Special Ed Co-Head	MS	250.00
Jones, Dorian	PLC Team Lead - World Studies 6th Co-Head	MS	250.00
Tallman, Courtney	PLC Team Lead - World Studies 7th Co-Head	MS	250.00
Kilby, Cayla	Robotics Co-Sponsor	MS	1,000.00
Baldwin, Matthew	Sequoyah Book Club Sponsor	MS	500.00
TBD	Student Council Co-Sponsor	MS	600.00
TBD	Student Council Co-Sponsor	MS	600.00
Frohling, Nicole	Team Leader - Alpha Sponsor	MS	500.00
Fontanier, Lauren	Team Leader - Arete Sponsor	MS	500.00
Sinor, Connie	Team Leader - Artisan Sponsor	MS	500.00
Elliott, Matt	Team Leader - Elective Sponsor	MS	500.00
Tallman, Courtney	Team Leader - Omega Sponsor	MS	500.00
TBD	Team Leader - Spartan Sponsor	MS	500.00
Bell, Tracy	Team Leader - Synergy Sponsor	MS	500.00
Hagen, Kristina	Team Leader - Titan Sponsor	MS	500.00
Smith, Olivia	Vocal Music Director	MS	2,250.00
TBD	Yearbook Co-Sponsor	MS	1,500.00
Shell, Beth	PLC Leadership Team Member	RI	500.00
Cox, Deana	PLC Leadership Team Member	RI	500.00
Liebenau, Deann	PLC Leadership Team Member	RI	500.00
Hansen, Casey	PLC Leadership Team Member	RI	500.00
Shay, Jessika	PLC Leadership Team Member	RI	500.00
Dunn, Madilyn	PLC Leadership Team Member	SK	500.00
Wampler, Allyson	PLC Leadership Team Member	SK	500.00
Silver, Leah	PLC Leadership Team Member	SK	500.00
Snethen, April	PLC Leadership Team Member	SK	500.00
TBD	PLC Leadership Team Member	SK	500.00
Vick, Josh	PLC Leadership Team Member	SR	500.00
Shea, Katie	PLC Leadership Team Member	SR	500.00
Shook, Kaitlyn	PLC Leadership Team Member	SR	500.00
Pratt, Jenny	PLC Leadership Team Member	SR	500.00
Queen, Tiffany	PLC Leadership Team Member	SR	500.00
Newman, Heather	Lunch Room Monitor - Golden Oaks Teacher	SR	2,000.00
TBD	Noon Monitor Head	WR	2,000.00
TBD	PLC Leadership Team Member	WR	500.00
TBD	PLC Leadership Team Member	WR	500.00
TBD	PLC Leadership Team Member	WR	500.00
TBD	PLC Leadership Team Member	WR	500.00
TBD	PLC Leadership Team Member	WR	500.00
Edwards, Angela	PLC Leadership Team Member	WW	250.00
Gunkel, Madison	PLC Leadership Team Member	WW	250.00
Hladik, Shelbi	PLC Leadership Team Member	WW	250.00
Kachner, Jacinda	PLC Leadership Team Member	WW	250.00
Lucas, Mika	PLC Leadership Team Member	WW	250.00
Maehs, Gabrielle	PLC Leadership Team Member	WW	250.00
Morris, Summer	PLC Leadership Team Member	WW	250.00
Anderson, Kathryn	PLC Leadership Team Member	WW	250.00
Robbins, Angela	PLC Leadership Team Member	WW	250.00
Tackett, Suzanne	PLC Leadership Team Member	WW	250.00

BOARD APPROVED ON 7-14-26, BOARD CLER TAWNI HOOTEN

Stillwater Public Schools
2026-2027 Certified Salary Schedule

BACHELORS						MASTERS						DOCTORATE			
OK State Minimum	STEP	Level I Bachelor Degree	*Total District Compensation	Level II Bachelor plus 16 hrs	*Total District Compensation	OK State Minimum	STEP	Level III Master Degree	*Total District Compensation	Level IV Master plus 16 hrs	*Total District Compensation	OK State Minimum	STEP	Level V Doctorate or Master +50 hrs	*Total District Compensation
\$ 41,601	0	\$45,625	\$47,526	\$45,625	\$47,526	\$42,991	0	\$47,125	\$49,089	\$47,375	\$49,349	\$44,381	0	\$49,125	\$51,172
\$ 42,035	1	\$46,072	\$47,992	\$46,133	\$48,055	\$43,425	1	\$47,652	\$49,638	\$47,905	\$49,901	\$44,815	1	\$49,677	\$51,747
\$ 42,469	2	\$46,524	\$48,463	\$46,647	\$48,591	\$43,859	2	\$48,185	\$50,193	\$48,763	\$50,795	\$45,249	2	\$50,235	\$52,328
\$ 42,904	3	\$46,980	\$48,938	\$47,168	\$49,133	\$44,294	3	\$48,725	\$50,755	\$49,310	\$51,365	\$45,684	3	\$50,800	\$52,917
\$ 43,338	4	\$47,442	\$49,419	\$47,695	\$49,682	\$44,728	4	\$49,271	\$51,324	\$49,864	\$51,942	\$46,118	4	\$51,373	\$53,514
\$ 44,810	5	\$48,909	\$50,947	\$49,228	\$51,279	\$46,200	5	\$51,156	\$53,288	\$51,985	\$54,151	\$47,590	5	\$53,532	\$55,763
\$ 45,273	6	\$49,381	\$51,439	\$49,769	\$51,843	\$46,663	6	\$51,721	\$53,876	\$52,560	\$54,750	\$48,054	6	\$54,126	\$56,381
\$ 45,737	7	\$49,858	\$51,935	\$50,316	\$52,413	\$47,127	7	\$52,292	\$54,471	\$53,142	\$55,356	\$48,517	7	\$54,728	\$57,008
\$ 46,200	8	\$50,341	\$52,439	\$50,870	\$52,990	\$47,590	8	\$52,871	\$55,074	\$53,731	\$55,970	\$48,980	8	\$55,337	\$57,643
\$ 46,663	9	\$50,828	\$52,946	\$51,431	\$53,574	\$48,054	9	\$53,457	\$55,684	\$54,328	\$56,592	\$49,444	9	\$55,954	\$58,285
\$ 48,684	10	\$52,501	\$54,689	\$53,339	\$55,561	\$50,568	10	\$55,050	\$57,344	\$56,295	\$58,641	\$52,945	10	\$58,203	\$60,628
\$ 49,177	11	\$53,001	\$55,209	\$53,918	\$56,165	\$51,061	11	\$55,651	\$57,970	\$56,911	\$59,282	\$53,438	11	\$58,843	\$61,295
\$ 49,670	12	\$53,507	\$55,736	\$54,505	\$56,776	\$51,554	12	\$56,259	\$58,603	\$57,535	\$59,932	\$53,931	12	\$59,491	\$61,970
\$ 50,162	13	\$54,019	\$56,270	\$55,099	\$57,395	\$52,047	13	\$56,875	\$59,245	\$58,166	\$60,590	\$54,424	13	\$60,147	\$62,653
\$ 50,655	14	\$54,536	\$56,808	\$55,700	\$58,021	\$52,539	14	\$57,498	\$59,894	\$58,806	\$61,256	\$54,916	14	\$60,811	\$63,345
\$ 52,167	15	\$56,059	\$58,395	\$57,309	\$59,697	\$54,052	15	\$59,129	\$61,593	\$60,453	\$62,972	\$56,430	15	\$62,484	\$65,088
\$ 52,660	16	\$56,588	\$58,946	\$57,925	\$60,339	\$54,545	16	\$59,768	\$62,258	\$61,109	\$63,655	\$56,923	16	\$63,165	\$65,797
\$ 53,153	17	\$57,122	\$59,502	\$58,549	\$60,989	\$55,038	17	\$60,416	\$62,933	\$61,773	\$64,347	\$57,416	17	\$63,854	\$66,515
\$ 53,646	18	\$57,663	\$60,066	\$59,181	\$61,647	\$55,531	18	\$61,071	\$63,616	\$62,445	\$65,047	\$57,909	18	\$64,553	\$67,243
\$ 54,139	19	\$58,209	\$60,634	\$59,821	\$62,314	\$56,024	19	\$61,734	\$64,306	\$63,126	\$65,756	\$58,402	19	\$65,260	\$67,979
\$ 54,652	20	\$58,962	\$61,419	\$60,857	\$63,393	\$56,538	20	\$62,406	\$65,006	\$63,815	\$66,474	\$58,917	20	\$65,975	\$68,724
\$ 55,145	21	\$59,523	\$62,003	\$61,518	\$64,081	\$57,031	21	\$63,086	\$65,715	\$64,512	\$67,200	\$59,410	21	\$66,700	\$69,479
\$ 55,639	22	\$60,089	\$62,593	\$62,187	\$64,778	\$57,524	22	\$63,775	\$66,432	\$65,219	\$67,936	\$59,903	22	\$67,434	\$70,244
\$ 56,132	23	\$60,662	\$63,190	\$62,864	\$65,483	\$58,018	23	\$64,472	\$67,158	\$65,934	\$68,681	\$60,397	23	\$68,177	\$71,018
\$ 56,625	24	\$61,242	\$63,794	\$63,550	\$66,198	\$58,511	24	\$65,178	\$67,894	\$66,658	\$69,435	\$60,890	24	\$68,929	\$71,801
\$ 58,049	25	\$62,306	\$64,902	\$64,244	\$66,921	\$59,971	25	\$66,035	\$68,786	\$67,831	\$70,657	\$62,395	25	\$70,452	\$73,388
\$ 58,542	26	\$62,904	\$65,525	\$64,947	\$67,653	\$60,464	26	\$66,761	\$69,543	\$68,579	\$71,436	\$62,888	26	\$71,233	\$74,201
\$ 59,035	27	\$63,508	\$66,154	\$65,659	\$68,395	\$60,957	27	\$67,495	\$70,307	\$69,337	\$72,226	\$63,381	27	\$72,023	\$75,024
\$ 59,528	28	\$64,118	\$66,790	\$66,380	\$69,146	\$61,450	28	\$68,239	\$71,082	\$70,103	\$73,024	\$63,874	28	\$72,823	\$75,857
\$ 60,021	29	\$64,736	\$67,433	\$67,110	\$69,906	\$61,943	29	\$68,992	\$71,867	\$70,880	\$73,833	\$64,367	29	\$73,634	\$76,702
\$ 60,541	30	\$65,360	\$68,083	\$67,849	\$70,676	\$62,463	30	\$69,754	\$72,660	\$71,666	\$74,652	\$64,887	30	\$74,454	\$77,556
\$ 61,001	31	\$65,646	\$68,381	\$68,148	\$70,988	\$62,923	31	\$70,063	\$72,982	\$71,984	\$74,983	\$65,347	31	\$74,786	\$77,902
\$ 61,494	32	\$65,935	\$68,682	\$68,449	\$71,301	\$63,416	32	\$70,373	\$73,305	\$72,304	\$75,317	\$65,840	32	\$75,120	\$78,250
\$ 61,987	33	\$66,224	\$68,983	\$68,751	\$71,616	\$63,909	33	\$70,685	\$73,630	\$72,625	\$75,651	\$66,333	33	\$75,456	\$78,600
\$ 62,480	34	\$66,516	\$69,288	\$69,055	\$71,932	\$64,402	34	\$70,999	\$73,957	\$72,949	\$75,989	\$66,826	34	\$75,793	\$78,951
\$ 62,973	35	\$66,808	\$69,592	\$69,360	\$72,250	\$64,895	35	\$71,314	\$74,285	\$73,273	\$76,326	\$67,319	35	\$76,132	\$79,304
	36	\$67,102	\$69,898	\$69,667	\$72,570		36	\$71,630	\$74,615	\$73,600	\$76,667		36	\$76,473	\$79,659
	37	\$67,398	\$70,206	\$69,975	\$72,891		37	\$71,948	\$74,946	\$73,928	\$77,008		37	\$76,815	\$80,016
	38	\$67,695	\$70,516	\$70,285	\$73,214		38	\$72,268	\$75,279	\$74,257	\$77,351		38	\$77,159	\$80,374
	39	\$67,993	\$70,826	\$70,596	\$73,538		39	\$72,589	\$75,614	\$74,589	\$77,697		39	\$77,505	\$80,734
	40	\$68,293	\$71,139	\$70,909	\$73,864		40	\$72,912	\$75,950	\$74,921	\$78,043		40	\$77,853	\$81,097

*Total Compensation includes base pay plus 4% of the teachers' required 7% contribution to the Oklahoma Teachers Retirement System (OTRS).

Salary schedule as listed is for 180 contracted days. Teachers contracted for 185-260 days, will receive an equivalent daily rate for the additional days.

Special Education Teachers, Speech Pathologists, Psychologists, and Psychometrists receive an additional 10% salary, Lincoln Academy teachers receive an additional 5% salary

Step 40+ Payment: An annual \$600 stipend will be awarded to those eligible employees who were placed at Step 40 during the prior school year.

National Board Certification Payment: Teachers who applied for and/or received National Board Certification after June 30, 2013 are eligible to receive an additional \$1000 per year from SPS. Teachers eligible to receive the National Board Certification Bonus from the state shall not be eligible to receive the additional salary increment set forth in this salary schedule.

State Flexible Benefit Allowance (FBA): Employees that elect to participate in the District's health insurance plan will receive the Flexible Benefit Allowance (FBA) as provided by Oklahoma Statutes.

Cash in Lieu of Flexible Benefit Allowance: Employees not enrolled in the District's health insurance plan shall receive from the state taxable compensation of \$836.52 per year in lieu of health insurance.



STILLWATER PUBLIC SCHOOLS

STILLWATER BOARD OF EDUCATION

PREPARED BY: Dr. Trent J. Swanson, Chief Human Resources Officer
APPROVED BY: Mr. Tyler Bridges, Superintendent
DATE: July 14, 2026

AGENDA ITEM(S):

HR 2026-2027 Certified Employee Negotiated Agreement for 2026-2027 with Stillwater Education Association (SEA)

BOARD ACTION REQUESTED:

Motion to Approve 2026-2027 Certified Employee Negotiated Agreement including Certified Salary Schedule and Approved Stipend List

BACKGROUND INFORMATION:

The Certified Employee Negotiated Agreement has been reviewed and updated through the negotiation process by both designated representatives of the Stillwater Education Association (SEA) and representatives of the Stillwater Public Schools (SPS) Board of Education. The 2026-2027 Certified Employee Agreement is being presented for approval by the SPS Board of Education.



**STILLWATER
PUBLIC SCHOOLS**

**CERTIFIED EMPLOYEE
NEGOTIATED AGREEMENT**

~~2025-2026~~ **2026-2027**

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SECTION 1 - DURATION AND SAVINGS CLAUSE

Article (A) - Duration

1. This agreement represents the full and complete agreement between the Stillwater Board of Education hereinafter termed the Board and the Stillwater Education Association hereinafter termed the Association and shall remain in place for the current contract year extending from July 1, 2024, 2026 through June 30, 2025 2027, or until replaced by a subsequent agreement negotiated in accordance with the provisions of the procedural agreement.

Article (B) - Savings Clause

1. If any provision(s) of this agreement is found to be in conflict with state or federal law, now or hereafter enacted, such provision(s) will be held inoperative and void. All other provisions in this agreement will remain in effect. The party (the Board or the Association negotiating team) discovering the inoperative provision(s) will inform the other party within five (5) days of the discovery. Upon request of either party, the two parties will then meet within thirty (30) days solely for the purpose of negotiating only the affected provision(s).

SECTION 2 – TERMS OF EMPLOYMENT

Article (A) – Staff Relations

1. The Board expects that the worth, dignity and rights of the individual shall be paramount in all administrator/teacher relationships.

Article (B) – Working Conditions

1. The Board will follow the state law and the interpretation of the State Department of Education regarding classroom student load. Teachers who feel the need for extra assistance should communicate that need to the principal either verbally or in writing.
2. Teacher arrival time to departure time shall consist of seven (7) hours and forty-five (45) minutes, with teacher arrival time being thirty (30) minutes before classes are scheduled to begin.
3. Stillwater Public Schools will provide all teachers with a minimum of forty (40) minutes duty-free lunch each day, except on inclement weather days when students are unable to go outside.
4. In the event that inclement weather persists more than two consecutive days, commencing on the third consecutive inclement weather day and all consecutive inclement weather days thereafter, teachers will be compensated twenty-five dollars (\$25) for each day duty-free lunch is lost. Compensation will only be paid if the proper compensation form is submitted by the teacher with five (5) working days of the inclement weather event.
5. Certified Plan Time
 - a) Elementary principals will provide an opportunity for certified employees to assist in developing a teacher work schedule that maximizes the amount of and length of

planning time.

Final decisions on planning time schedules will be made by the building principal.

- b) Planning time for certified Pre-K through 5th grade general classroom elementary employees will be a protected block of no less than forty (40) uninterrupted minutes each day without physical or educational responsibility for students, totaling no less than two hundred (200) minutes each week. This planning time will occur within the 8:00-2:50 student day unless other arrangements are requested in writing by the certified elementary employee to the building administrator.
 - c) Planning time for specialized certified elementary employees, including, but not limited to, music teachers, media specialists, art teachers, physical education teachers, guidance counselors, foreign language teachers and/or teachers providing special services to children will be a protected block of no less than forty (40) uninterrupted minutes during the contracted 7:30-3:15 teacher workday, totaling no less than two hundred (200) minutes each week. All plan time for specialized teachers is to be scheduled around regularly-scheduled faculty meetings and/or other activities.
 - d) Planning time for certified secondary employees will be a protected block of time no less than the length of one (1) scheduled instructional period during each student day, totaling no less than two hundred (200) minutes each week.
 - e) Early release time is not included as part of the 200 minutes of plan time.
- 6. Teachers shall dress professionally and appropriately for their subject area and grade level.
 - 7. Teachers are expected to be punctual and to attend all faculty meetings, except in the event of extenuating circumstances. Meetings shall be held for a maximum of one hundred twenty (120) minutes per calendar month. Additionally, teachers shall be expected to attend two (2) open house events or other similarly-designated functions during the school year.
 - 8. All faculty meetings shall be scheduled by the building administrator before the first day of school. The administrator must send the faculty schedule to all faculty by the first day of school. If a meeting needs to be rescheduled, the faculty will be notified of the rescheduled date and time.
 - 9. Conferences: Elementary certified classroom teachers will work towards completing 100% of conferences within the scheduled week of Parent/Teacher conferences.
 - a) Parent Teacher Conferences will be two (2) times a year (once in the fall and once in the spring) scheduled on the school calendar.
 - b) Two (2) teacher work days will be included in the calendar to offset the Parent Teacher Conference scheduled times.
 - c) IEP meetings held within a week before or after the conference time will count as a Parent Teacher conference.
 - d) Teachers who need to have alternate conference schedules due to extenuating circumstances, must have their schedule approved by their administrator at least two (2) weeks before conferences.

- e) The teacher will not be required to provide additional off contract hours to complete conferences or make home visits.
- 10. Teachers required to attend workshops, seminars or planning meetings that are held beyond the hours of the contract shall be compensated at the rate of no less than \$25.00 per hour for time involving attendance at the functions. In instances where the workshops, seminars or planning meetings are underwritten by federal or state programs or grants which contain stipulations regarding the amount to be paid to the teacher, the teacher shall receive the compensation provided for in the grant.
- 11. Members of the Association shall have the right, if so desired, to be accompanied by a representative of the Association at any disciplinary conference with administrators and/or supervisors. If documentation of a disciplinary conference is to be made, the administrator and/or supervisor shall:
 - a) Give reasonable notice, except in emergency situations, of said scheduled conference.
 - b) Inform the member of the Association of the subject to be discussed.
- 12. A disciplinary conference is defined as any meeting with an administrator, supervisor and/or any person higher in the chain of command where the result of the communications engaged in at the disciplinary conference may result in admonishment, reprimand, and/or another assigned disciplinary action. **This includes an evaluation conference that may lead to disciplinary action resulting in an admonishment, plan for improvement, reprimand, or other assigned disciplinary action.**
- ~~13. A disciplinary conference does not include a meeting or conference between the member of the bargaining unit and the administrator and/or supervisor that is intended to solely improve the performance of said member of the bargaining unit or to discuss evaluation.~~
- 14. Any Certified Employee who has been arrested or criminally charged with a felony must immediately notify the employee's immediate supervisor and the superintendent in writing and provide a copy of the criminal indictment, information, complaint, or any other criminal charge. In addition, the disposition of such charges must be reported with seven (7) days of the sentencing, adjudication or final disposition.
- 15. Teacher Protection Language: The Stillwater Public Schools will abide by the School Laws of Oklahoma 2001, Section 730. "Injuries Sustained by School Personnel in Performance of Duties - Continued Payment of Contract Salary," and Section 1011.1. "Assault on Employees and Students."
 - a) The Board and Administration shall be vigilant to protect teachers from stalking, harassment, and assault including threats of physical harm for reasons connected with their assignment. If the administration becomes aware that a teacher has been threatened with harm, they will notify that teacher. Administration will take measures as deemed appropriate to protect the teacher and, if necessary, invoke the provisions of law.
 - b) A teacher shall report to their immediate supervisor or administrator all cases of stalking, harassment, and assault and/or battery suffered by them in connection with their employment.

- c) After a teacher has been threatened with assault or battered, administration will have a debriefing with the teacher within two (2) school days and the teacher will be notified if and when the person who committed the assault returns to the building. A student who has been suspended for an assault and/or battery offense which is directed towards a classroom teacher will not be allowed to return to that teacher's classroom without prior consultation. *reentry meeting as determined by SPS threat assessment with that teacher. As set forth in Oklahoma State Statute (21 O.S. §, 641 (2024)) assault shall be defined as "any willful and unlawful attempt or offer with force or violence to do a corporal hurt to another". Additionally, battery shall be defined as "any willful and unlawful use of force or violence upon the person of another" according to Oklahoma State Statute (21 O.S. §, 642 (2024)).
- d) When a teacher is absent because of injuries sustained in the performance of duty from an assault, it shall be addressed through the workers compensation process. The teacher shall be paid in full for such time lost in accordance with workers compensation procedures. Such absences shall not be charged to sick leave, sick bank, or personal days and will count as active days for experience purposes. Absences will also not affect attendance incentives. The teacher will be reinstated during the current school year or when medically able to return. * reentry meeting as determined by SPS threat assessment - SPS language.

Article (C) - Procedure for Handling Personnel Files

- 1. Official files shall be maintained in the office of the superintendent. Working files may be maintained in the office of each principal.
- 2. Material that adversely affects the teacher's employment status may not be placed in the teacher's official files until the teacher has had the opportunity to read the material and to sign and date the actual copy to be filed. The teacher shall receive a copy of said material, at no cost to the teacher, at the time of filing. The teacher shall have the right, within ten (10) days, to affix a written response to said material.
- 3. A teacher may review the contents of the teacher's official file during normal business hours, but not during the duty time of the teacher. The teacher is entitled to receive a copy of any documents contained therein, with the teacher paying the cost of reproduction.
- 4. Access to a teacher's official file will be limited to: the teacher, district employees who have a need to review the file in order to complete a job responsibility, members of the Board of Education, public agencies upon official request, and as otherwise required by law.
- 5. Any allegation or anonymous charge which is unproven through a thorough, documented investigation shall not be placed in a teacher's official files.

Article (D) – Posting of Vacancies

- 1. All existing vacancies and newly created positions in Stillwater Public Schools will be posted by the principals in an easily accessible location within individual buildings during the school term. These vacancies will also be posted on the Stillwater Public Schools website. All certified vacancies will be advertised for five (5) working days prior to the beginning of the selection process.

2. Vacancies created by the conclusion of a Temporary Teacher Contract do not require posting if the supervising Principal intends to recommend the same Temporary Teacher to fill the same position for the ensuing school year.
3. For the period beginning July 15th through the start of school, the requirement for posting positions will be advertised seventy-two (72) hours. This exception to the five (5) working days is to expedite the selection and hiring process to fill late vacancies.

Article (E) - Transfers

1. At times, the need for teacher transfers exists for purposes of filling vacancies, affecting improvement in the curriculum and instructional needs, and/or meeting desires of employees for opportunity of service elsewhere in the school system.
2. Provision of this policy provides that teachers and/or the administration may request transfers. The following may be considered in arriving at a decision on any such request: (a) instructional and curriculum needs; (b) teacher qualification; and (c) pupil-teacher ratios.
3. Grade Level Transfers
 - 3.1. Teacher initiated
 - 3.1.1. Any teacher wishing to transfer within a building will make a written, dated request to that building principal.
 - 3.1.2. The principal shall provide the teacher a written acknowledgment of any such request.
 - 3.1.3. If the transfer is denied, the principal shall state the reasons for denial in writing.
 - 3.2. Administrator initiated
 - 3.2.1. A building principal may transfer a teacher to an alternate assignment within the building after first notifying said teacher in writing of the reasons for the building transfer at the earliest possible time.
4. Building Transfers
 - 4.1. Teacher initiated
 - 4.1.1. Any teacher currently teaching in Stillwater Public Schools and wishing to transfer to a different building will submit and complete an online application in the applicant tracking system in order to be eligible for transfer. This will allow each principal to electronically review the teacher's application in order to consider them for the position.
 - 4.1.2. If the transfer request is approved for the next level of consideration, the teacher will be guaranteed an interview with the selection committee at the school where the vacancy occurs as part of the normal site selection process. The teacher will be notified of the placement decision once it is made.
 - 4.1.3. If the teacher is not selected to fill the vacancy, the request for transfer will remain active until the first day of the coming school year, unless the teacher notifies the

Director of Human Resources, and the two (2) building principals involved that the transfer request should be removed.

4.2. Administrator initiated

- 4.2.1. A teacher may be transferred to an alternate building by administrative action for such reasons as decline in student enrollment, personnel staffing vacancies, and curricular and instructional needs. Said teacher will be notified in writing at the earliest possible time.
- 4.2.2. New teachers shall not be assigned to a position until all transfer requests related to that position have been reviewed.

Article (F) – Temporary Contract Teachers

- 1. Teachers employed on temporary contracts shall be notified of the opportunity to interview for rehire at the end of the school year.
- 2. Teachers employed on temporary contracts may be rehired for the ensuing school year without participating in the interview process.

Article (G) – Reduction in Force

1. General Matters

- 1.1. Reasons for a Reduction in Force. A teacher may be dismissed or non-reemployed when the board decides that due to (i) a financial exigency or (ii) a program change for institutional reasons or (iii) a decline in enrollment or (iv) other business necessity as determined by the board, a reduction in teaching staff for the following fiscal year is necessary.
- 1.2. Definitions. For the purpose of this policy, the following terms have the stated meanings:
 - 1.2.1. “Financial exigency” means a reduction in the School District’s financial resources resulting from declining enrollment or any other action or event that in the sole judgment of the board of education will result in a reduction in the School District’s current or future operating budget.
 - 1.2.2. “Program change” means any elimination, curtailment or reorganization of a curriculum offering, program or school operation or a reorganization or closing of a school or consolidation of two or more individual schools or school districts that is unrelated to financial exigency.
 - 1.2.3. “Declining enrollment” means a decrease in the School District’s total enrollment or enrollment in a particular program or curriculum offering which in the sole judgment of the board of education may adversely affect the School District’s current or future allocation of funds and/or the necessity of maintaining certain current or future ~~class~~ sections or curriculum offerings.
- 1.3. Criteria for Eliminating Positions. The primary criterion in effectuating any reduction in force shall be the maintenance of a sound and balanced educational program that is consistent with the functions and responsibilities of the School District. In evaluating its program, the superintendent and the board will consider the elimination of teaching positions, not the

teachers occupying those positions. In deciding which positions to eliminate, the superintendent and the board will consider the curriculum, the needs of students and those extra duty assignments that require special skill or expertise.

- 1.4. Priority. In determining which teacher(s) will be dismissed or non-reemployed when one or more of a number of identical positions is eliminated, the following criteria, in this order, shall govern:
 - 1.4.1. The School District will dismiss or non-reemploy the teacher(s) who has the lowest composite rating under the School District's Teacher and Leader Effectiveness System (TLE) in the position being eliminated. Ratings will be calculated by averaging the past three (3) years' ratings (or fewer if 3 years are not available) and will be measured to the nearest hundredth of a decimal point.
 - 1.4.2. If the teachers are equal under the above criteria, then the teacher(s) who has the most seniority in the School District will be retained.
 - 1.4.3. If the teachers are equal under the above criteria, the School District will retain the teacher with the most advanced academic degree status.
 - 1.4.4. If degree status is equal, the School District will retain the teacher having the most versatile certificate in order to enable the School District to have flexibility in planning future curriculum.
 - 1.4.5. If the versatility of certificates is equal, the School District will retain the teacher chosen by lot through a process determined by the Superintendent or the Superintendent's designee.

2. Procedures

- 2.1. Action by Superintendent. The superintendent, upon receipt of the Board's preliminary determination of the necessity for a reduction in force, or upon the superintendent's own volition, shall submit to the board the superintendent's written recommendations for terminating particular teaching positions. In making recommendations, the superintendent:
 - 2.1.1. Shall not be limited to considering only positions in the areas or programs designated by the board
 - 2.1.2. Shall consult with each principal or other administrator in whose school or unit a position elimination/termination is proposed
 - 2.1.3. Shall take into consideration the criteria set out herein
- 2.2. Action by the Board. In the absence of a recommendation from the superintendent pursuant to this section, or when the board of education chooses not to accept the superintendent's recommendation, the Board may initiate action without such recommendation provided that it adheres to the other provisions of this policy.
- 2.3. Notice and Hearing Procedures. Prior to taking any action to non-reemploy or dismiss a teacher due to a reduction in force, whether acting on a recommendation of the superintendent or on its own volition, the Board shall provide notice and an opportunity for

hearing to the affected teacher; provided, however, because the law does not provide nonrenewal hearings for teachers on temporary contracts, no hearing opportunity shall be afforded any teacher on a temporary contract with notice of the expiration of the temporary teacher's contract at the end of the school year being provided to the temporary teacher. The notice and board hearing procedures shall be the same as those provided by Oklahoma law and board policy regarding dismissal and non-reemployment of teachers for cause. Notice of a recommendation of non- reemployment shall be given to the teacher prior to the 1st Monday in June.

- 2.4. Hearing. At the hearing, evidence may be presented by the administration and the teacher, as to
 - 2.4.1. whether a reduction in force is reasonably necessary and is being made in good faith and for the best interests of the School District, and
 - 2.4.2. whether the recommendation to not renew (or dismiss) the specific teacher is being made in good faith and pursuant to the process set out herein.
- 2.5. Effect of the Board Decision. The decision of the Board based on the evidence presented at the hearing shall be final and unappealable.

3. Reemployment or Other Employment After Reduction in Force

- 3.1. Recall. The recall provisions in this process will only apply and be available to a teacher who had a composite TLE score of at least 3.00 at the time of his/her non-reemployment (or dismissal). For two school years after the effective date of non-reemployment (or dismissal) due to a reduction in force, the board of education shall not fill the specific position previously held by a teacher who was non-reemployed (or dismissed) due to a reduction in force without first offering such position to the non-reemployed (or dismissed) teacher. If more than one non- reemployed (or dismissed) teacher is both certified and qualified for a position which the teachers previously held with the School District and which becomes available, the Board, after receiving the superintendent's advice, shall select the teacher it believes will best fill the position.

Nothing in the policy shall give to any non-reemployed (or dismissed) teacher priority rights to fill a vacancy which becomes available and for which they are certified and qualified unless such position is identical to the position which they previously held with the School District.
- 3.2. Recall Procedures. The offer of reemployment shall be made personally or be certified mail, return receipt requested, and the teacher shall be notified that if he/she wishes to accept, he/she must do so in writing within five (5) calendar days of receipt of notice or within ten (10) calendar days of the postmark on the envelope in which the offer is mailed, whichever is shorter. Failure to receive timely acceptance of the offer of reemployment eliminates all reemployment rights of the teacher.
- 3.3. Status After Recall. A career teacher who has been non-reemployed (or dismissed) and who is then reemployed within one school year shall be reinstated as a career teacher. A probationary teacher who is non-reemployed (or dismissed) but is then reemployed within one school year shall be given credit for the time already served as a probationary teacher for the purpose of determining eligibility for career teacher status.

4. Interpretation and Application

- 4.1. The interpretation and application of any provision of this policy shall be the exclusive province of the Board.

Article (H) – Employee Drug Testing Policy

1. Certified employees of Stillwater Public Schools will adhere to the policies outlined in policy DCC-R.

Article (I) – Employee Grievance Procedure

1. Purpose

- 1.1. The purpose of this procedure is to secure, at the lowest possible level, equitable solutions to issues that may arise with respect to an employee's terms and conditions of employment. It is agreed that those proceedings should be kept as confidential as may be appropriate at any level of the procedure.

2. General Information

- 2.1. Time Limits. The number of days indicated at each level should be considered a maximum, and every effort should be made to expedite the grievance process. Time limits specified, however, may be extended by mutual agreement or by mitigating circumstances, the nature of which shall be set forth in writing by the parties affected by the same circumstances.

If a grievant does not appeal a decision within the specified time limits, the grievance, shall be deemed settled at the highest level to which it was appropriately appealed. Failure of the immediate supervisor and/or superintendent to respond to a grievance within the specified time limits shall permit the grievant to proceed to the next level in the grievance process.

In the event a grievance is filed at a time that it cannot be processed through all procedural steps by the end of the school year, the time limits set forth herein shall be reduced by mutual agreement made in writing by both parties, and the grievance shall be resolved as soon thereafter as possible.

- 2.2. Group Grievances. No provision for group grievance is provided in this grievance procedural policy. The Board of Education and bargaining committee may consider adding such provision when experience indicates it is appropriate.
- 2.3. Right of Employee to Representation. During Levels I and II of the grievance procedure, the grievant and administrator may only be represented by a District employee or a representative of a professional organization of his/her choosing or may represent him/herself at these levels of the grievance process.
- 2.4. Reprisals. No reprisals of any kind shall be taken by any party against any other party in the grievance procedure by reason of such participation.
- 2.5. Grievance File. All documents, communications and records dealing with the grievance process shall be maintained in a file separate from the employee's personnel file.
- 2.6. Resolutions. Resolution of all grievances will be consistent with the negotiated agreement, Board policies, state statutes and administrative rules and regulations with respect to the

grievant.

- 2.7. Process Observer. The lead negotiator for the Association, or a designee from the Association assigned by the lead negotiator, may represent the negotiating body at any and/or all levels of the grievance process. The role of process observer is to ensure proper representation and application of the grievance procedures outlined in the negotiated contract. The Grievance/Statement of Concern form(s) and documentation of resolution(s) shall be forwarded by Stillwater Public Schools to the lead negotiator.

3. Definitions

- 3.1. Grievance. The grievant is the employee filing a grievance.
- 3.2. Days. The term "days" used within this grievance procedure shall, except where otherwise provided, indicate contract working days of the grievant.
- 3.3. Grievance/Statement of Concern Form. The Grievance/Statement of Concern Form is the official form that must be submitted by grievant at the Level I, II and III grievance. Said form may be found in the Stillwater Public Schools policy DGBA-E1, the Grievance/Statement of Concern Form. Said form has been developed by and can only be modified through negotiated agreement and will be available to the grievant in the main office of each school site.

4. Grievance Procedure

- 4.1. Informal Resolution – Immediate Supervisor. Any certified employee who feels he/she has a legitimate grievance shall first request an Informal Resolution Meeting to discuss the concern(s) with the grievant's immediate supervisor within twenty (20) days of becoming aware of the most recent allege violation. The grievant will cite specific contractual clauses, state statutes, or policies alleged to have been violated. The Informal Resolution Meeting must be held within five (5) days of grievant's initial request for said meeting, unless both parties have agreed to extend this time. A memo will be generated by the supervisor at this Informal Resolution meeting, stating briefly the topic, time, date and location of the meeting and signed by both employees, solely for the purpose of creating a record of said meeting. The grievant will receive a copy of the signed memo prior to the conclusion of the meeting. The objective of said meeting shall be to resolve the matter informally.

- 4.2. Level I Formal Resolution – Immediate Supervisor. If the grievant is not satisfied with the discussion and/or the resolution of the grievance issue(s) at the Informal Resolution Meeting or if the immediate supervisor fails to schedule the Informal Resolution Meeting with five (5) days, the grievant or representative(s) of the grievant may file a Level I Grievance with the immediate supervisor in writing, using the Stillwater Public Schools Grievance/Statement of Concern Form.

The immediate supervisor will, in five (5) days from receipt of the Level I Grievance, respond in writing to the grievant, stating a decision regarding the grievant's concerns and including reason(s) for said decision(s).

- 4.3. Level II Formal Resolution – Superintendent of Schools. If the grievant is not satisfied with the grievance disposition at Level I or if no decision is rendered within the five (5) days set out in the Level I procedure, the grievant or representative (s) of the grievant may file a Level

II Grievance in writing, using the Stillwater Public Schools Grievance/Statement of Concern Form. The Level II Grievance must be filed with the Superintendent of Schools within five (5) days of receipt of the Level I Grievance decision from the immediate supervisor or ten (10) days from initial filing of the Level I grievance if a decision was not rendered by the immediate supervisor within the time allowed.

The Superintendent of Schools, within fifteen (15) days of receipt of the Level II Grievance, shall hold a meeting with the grievant and/or representative(s) of the grievant, for the purpose of hearing the grievance/concerns of the grievant.

Written notice of the time, date and location of the meeting shall be provided to the grievant and representative(s) of the employee at least five (5) days prior to the date of the meeting. Within ten (10) days after the Level II Grievance meeting, the Superintendent shall provide the grievant a written decision that will include supporting reason(s) for said decision.

- 4.4. Level III Formal Resolution – Board of Education. Within five (5) days of the receipt of the decision of the Superintendent, said decision may be appealed by the grievant and/or representative(s) of the grievant, to the Board of Education using the Stillwater Public Schools Grievance/Statement of Concern Form. The Level III Grievance must be received by the President of the Board of Education no less than ten (10) days prior to the next regularly scheduled monthly meeting.

Within forty-five (45) days of the filing of the Level III Grievance, the Board of Education will hear the appeal of the grievant, either at a regularly scheduled monthly Board meeting or at a special meeting, scheduled specifically for that purpose. The grievant and representative(s) of the grievant shall be informed of the hearing date no less than ten (10) days prior to the hearing.

All proceedings before the Board of Education under the Level III Grievance procedure shall be open to the public, except then it is mutually agreed by the grievant and the Board of Education that the nature of the grievance and its disposition should not be subject to public information. The Oklahoma Open Meeting Act will govern all meetings.

The Board may consider, during the Level III Grievance, additional matters related to the application of the grievance policy to the specific grievance that is before the Board.

Within ten (10) days after the appeal hearing by the Board of Education, the Board shall provide the grievant and representative(s) of the grievant its written decision, which shall include supporting reasons therefore.

During Level I, II, and III of the grievance procedure, the grievant and the administrator may be represented by a designee of his/her choosing or may represent him/herself at this level of the grievance procedure. If the grievant chooses to be represented by legal counsel, the administrator reserves the right to be represented by legal counsel.

Article (J) – Teacher Negotiation Organization Grievance Policy

1. The Board recognizes the right of the Association, as established by state statute, to file grievances on those items that deal solely with the statutory rights and activities of the Association to conduct professional negotiations. All Association grievances will be filed through the negotiation team. No grievance will be filed without a prior meeting between the negotiation team and the

Superintendent of Schools.

Organization grievances shall be filed at Level II of the Employee Grievance Procedure. Individual employee grievances cannot be filed under this policy. They must be filed in accordance with the provisions of the Employee Grievance Procedure.

Article (K) – Formal Evaluation

- A. The district agrees to start the three year cycle for the 2024-25 school year. The baseline for Career Teachers with Highly Effective or Superior will be collected from the 2023-24 school year evaluation data. All teachers will be expected to submit an annual Growth Plan in ~~Observation~~ **the district's selected TLE evaluation system** by September 15th. If a plan is not submitted, **by that date**, the teacher will be formally evaluated regardless of rotation cycle for that school year.
- B. Non evaluative classroom observations may be conducted at any time for both probational and career teachers.
- C. Highly Effective or Superior rated teachers not being formally evaluated for the school year will be willing to serve as Mentor Teachers in their building.
- D. After the first year that a teacher is exempt from evaluation, the site administrator will consult with that teacher to establish a three year cycle for observations.
- E. **Evaluation procedures shall be done in compliance with Oklahoma Law and will follow the guidelines of the TLE.**

SECTION 3 - COMPENSATION

Article (A) – Salary Schedule

- 1. ~~Due to the district's current budget constraints, the Association and the Board agree that no step will be given for the 2025-2026 school year. The Association and the Board of Education agree for the 2026-2027 school year, each certified employee who is granted a year of experience with OSDE will receive a step increase.~~
- 1. It is the intent of this contract that all full-time certified staff, contracted for the current school year, shall be compensated according to degree and experience as indicated by the attached schedule, except as follows:
 - 1.1. Effective January 1, 1990, only graduate level credit earned following the date of the initial teaching degree that is approved for certification in the field of education may be applied to Levels II, IV, and V of the Stillwater Public Schools Teacher Salary Schedule. Graduate hours earned before initial certification is achieved will be approved for the salary schedule if a conversion endorsement certificate or initial teaching certificate is granted. The Superintendent of Schools may grant exceptions to this policy prior to enrollment.
 - 1.2. Effective July 1, 2017, all teachers will be placed on the Teacher Salary Schedule commensurate with all verified years of teaching experience whether earned in Oklahoma or another state. This salary placement will not include a retroactive payment.
 - 1.3. No returning certified employee will qualify for an increment on the attached compensation scale who has not met the local staff development requirements for the previous year.
- 2. Teachers who begin their employment prior to providing a valid teaching certificate required of their position shall be compensated at Step 0 / Bachelor's Degree of the ~~2025-2026~~

2026-2027 State Minimum Teacher Salary Schedule, until valid certification is provided.

3. A valid teaching certificate establishing retroactive qualification for the position shall result in a salary adjustment retroactive to the valid date of the teaching certificate.
4. Less than full-time certified teaching staff shall be compensated for a portion of a planning period in an amount equal to the ratio of their teaching assignment to full-time equivalency if the position to which they are assigned has a set, regularly scheduled planning period. If two (2) or more teachers split or job-share a full-time assignment, the sum of their fractional parts cannot exceed a 1.0 full-time equivalency (1.0 FTE).
5. Certified Elementary or Secondary employees who lose planning time due to:
 - 5.1. The lack of available substitute,
 - 5.2. Being directed by the building administrator to use his/her planning time to supervise instructional classes; and/or,
 - 5.3. Failure to receive planning time through no fault of the certified employee, with the exception of special programs or assemblies, shall be compensated \$25.00 per planning period lost at the elementary, middle school or junior high school levels, or \$30.00 per eighty-five (85) minute high school block. This compensation shall be made on a semester basis, provided the employee has submitted to the building administrator, within five (5) teacher contract days, the proper compensation form available in each site's main office and attached at the end of this contract.
6. On those occasions in Elementary schools when all three of the following conditions are met:
 - 6.1. A substitute teacher is requested through Frontline (substitute tracking system) due to a Grade Level teacher absence; and
 - 6.2. The requested substitute teacher position is not filled; and
 - 6.3. Another Grade Level teacher is required by the building administrator to teach some or all of the students from the absent teacher's class in addition to his/her own regularly scheduled students;
7. It is agreed that the teacher required by the building administrator to teach some or all of the students from the absent teacher's class shall be paid \$5.00 per student added to the class per day.
8. On those occasions in Secondary schools when all three of the following conditions are met:
 - 8.1. A substitute teacher is requested through Frontline (substitute tracking system) due to a Grade Level teacher absence; and
 - 8.2. The requested substitute teacher position is not filled; and
 - 8.3. Another teacher is required by the building administrator to teach some or all of the

students from the absent teacher's class in addition to his/her own regularly scheduled students;

9. It is agreed that the teacher required by the building administrator to teach some or all of the students from the absent teacher's class shall be paid \$15.00 per class period for Middle School and Junior High and \$20 per class period for High School.
10. This compensation shall be made on a semester basis, provided the employee has submitted to the building administrator, within five (5) teacher contract days, the proper compensation form available in each site's main office.
11. Effective with the 1997-1998 school year, new hires in the areas of counseling, reading or gifted and talented will no longer receive five percent (5%) extra salary for their positions. Teachers in those positions prior to 1997-1998 will continue to receive the five percent (5%) extra salary as long as they remain in the same positions.
12. Any teacher who receives a master degree, Ed.D, Ed.S, or Ph.D. from an accredited American university after July 1, 2012 shall be paid a one-time stipend of \$3,000. Any teacher hired after July 1, 2012 will receive the stipend only if the degree is awarded after hire date and contingent upon continued employment with SPS for at least one year. An official transcript will need to be submitted to Human Resources and OSDE. Payment will be received within 90 days of receipt of the official transcript.
13. A teacher who receives college hours that would allow them to move to the next level on the certified pay scale will be approved for salary level increase as soon as their official transcript shows completion of courses and is submitted to Human Resources.

The effective date of the pay increase will be:

- 13.1. for hours added to transcript: the first day of the month following HR's receipt of the official transcript;
14. Upon completion of CALT certification, teachers will receive a one time stipend for 5 years following the chart below starting with the 2023-2024 school year. **Such certification must be submitted to the Human Resources Department upon completion. Once certification is submitted, payment based upon the stipend chart will begin at the conclusion of the year the certification is received and submitted to the Human Resources Department.** Teachers hired into the district with CALT certification will begin receiving the stipend based on the scale below at the conclusion of year one.

Year 1 - \$500 (paid upon completion)
Year 2 - \$750
Year 3 - \$1000
Year 4 - \$1250
Year 5 - \$1500

- ~~15. Each employee (and one guest) will be entitled to free admission to all athletic events, excluding state sanctioned play-off events, by using their district issued ID badge.~~

Article (B) – Payment Schedule

1. Teachers will be paid on a twelve (12) month basis. Entry-level teachers have the option of receiving a partial check on the last working day of August.

Article (C) – Accumulated Attendance Incentive (Retirement)

1. Certified employees who retire during the current school year shall receive Twenty-Five Dollars (\$25.00) for each unused sick day accumulated during their employment in Stillwater. To obtain this benefit, an employee must be eligible for full retirement benefits as defined by the Oklahoma Teachers' Retirement System.

Article (D) - Inductee Year Mentors

1. Stillwater Public Schools will provide funding for mentor teachers to support the Teacher Induction Program. Mentors will be funded according to established District guidelines. A stipend of Five Hundred Dollars (\$500.00) will be paid to mentors upon completion of the residency induction year requirements.

Article (E) – Early Release ~~Fridays~~ – Child Care Provision

1. The district will establish a designated Early Release ~~Day~~ ~~Fridays~~ (ERFD) for students to allow teachers opportunities for collaboration and professional development. Teachers affected by ERFD may benefit from the availability of affordable, convenient child care. In an effort to reduce child care concerns of teachers, the district will provide and reimburse up to one hour of child care for one or more of teachers' children for care attributable to ERFD. Whether to use care available through Pioneer After-School Learning Services (PALS) is completely within the teacher's discretion. Only PALS-provided child care is eligible for district reimbursement.
2. Teachers who choose to use PALS for their children's child care of ERFD will pay the customary rate for child care in accordance with PALS' published rates.
3. At the end of each semester the PALS Director will submit to payroll a ledger of attendance and payments made by eligible teachers for each child receiving care pursuant to ERFD. Payroll will process a reimbursement to each teacher according to child care services provided to the teacher's child or children, attributable to ERFD, for the preceding semester with payment to be made the next available pay cycle and included in the teacher's district paycheck.
4. The reimbursement is treated as compensation subject to the normal governmental withholding amounts (e.g., IRS, OTRS, and Social Security). Teachers choosing to use this care option are individually responsible for ensuring the accuracy of records related to child care and appropriate reimbursement.
5. Any dispute regarding hours of care received or the amount of reimbursement must be brought to the district's attention within 30 days of the end of the semester for which reimbursement is claimed; otherwise, reimbursement will be forfeited.

Article (F) – Activity Pass

1. Each employee (and one guest) will be entitled to free admission to all athletic events, excluding state sanctioned play-off events, by using their district issued ID badge.

SECTION 4 - EMPLOYEE LEAVE

Article (A) – Personal Business Leave

1. Certified personnel, as full-time employees, are granted a minimum of five (5) days of personal business leave each school year. They are defined and distributed as follows:

SPS Year of Experience	Personal Leave	Personal Leave with Deduct	Emergency Leave
10 or more years	4	0	2
4-9 years	3	0	2
0-3 years	2	1	2

- 1.1. Personal Business Days – For personal use, which does not require a reason for approval. Employees with four (4) or more years of experience with Stillwater Public Schools receive all three (3) personal days with no salary deduction. Employees zero (0) through three (3) years of experience with Stillwater Public Schools receive the first two (2) days of personal business leave with no salary deduction and the third personal business day with a salary deduction equal to the rate paid to a non-certified substitute.
 - 1.2. Emergency Leave Days – Absence due to circumstances over which the employee has no control and no option except to be absent, granted with a salary deduction at the rate paid to a non-certified substitute teacher. Two emergency leave days are granted each year.
2. Personal business leave days cannot be used the first two (2) days of school, the last two (2) days of school, on those days identified in the calendar as Teacher Professional Days, or preceding or following a scheduled holiday except in the event of extraordinary circumstances, as determined by the principal.
3. Personal business leave days should, whenever possible, be applied for at least three (3) days prior to the requested leave.
4. Under special circumstances, preceding or following a scheduled holiday, personal business leave can be applied for and approved, if all the following criteria are met:
 - 4.1. Application must be received and approved by the building principal at least two (2) weeks prior to the requested leave. To be approved, the building principal must agree that classroom instruction at the building level will not be affected adversely due to this leave request.
 - 4.2. The principal must obtain a qualified substitute to cover the absence.
 - 4.3. No more than five percent (5%) of teachers in a school will be approved by the principal for leave adjacent to a holiday at any one time. Buildings with less than thirty (30) teachers may have two (2) leaves for the same holiday if the five percent (5%) District rule has not been altered. The principal must verify the application of the rule prior to approval of a request.

- 4.4. Leave must not be taken until written approval is received from the Principal.
- 4.5. Leave taken without prior approval will result in a full day's salary deduction.
- 5. Unused non-deducted personal business leave days shall be rolled over into sick leave at the conclusion of the school year. Emergency days are not included.

Article (B) – Sick Leave

- 1. Certified personnel employed as full-time on a nine (9) or ten (10) month basis are granted ten (10) days sick leave during the school year without loss of salary; full-time certified personnel employed on an eleven (11) month basis shall receive eleven (11) days sick leave; and said personnel employed on a twelve (12) month basis shall receive twelve (12) days sick leave during each school year without loss of salary. Part-time employees are eligible for sick leave at a prorated amount. A doctor's certificate verifying illness and/or medical release may be required of any employee after five (5) consecutive days of absence or if abuse of leave is suspected.

Contract	Sick Leave Days
9	10 days
10	10 days
11	11 days
12	12 days

- 2. Sick leave is defined as an employee's absence from assigned duty due to personal illness, accidental injury, pregnancy, or accident injury or illness in the immediate family. Immediate family shall be defined as: (a) spouse, (b) child, (c) parent, (d) brother, (e) sister, (f) grandparent, and (g) grandchild. If the employee is serving as the primary caregiver to a person not listed as said immediate family, consideration of absence will be given.
- 3. Unused sick leave shall be cumulative to a total of seventy-five (75) days for each employee.
- 4. Employees who have transferred leave into the District will have those days applied to any used leave prior to the use of days accumulated with the District
- 5. Should said sick leave provisions as defined above become exhausted, the full-time employee shall continue to receive full salary, less the amount paid to a non-certified substitute for said employee's position, for a period of an additional twenty (20) days.
- 6. Upon approval of an employee's worker compensation claim, Stillwater Public Schools will reimburse the employee based on Workers' Compensation rate.

Article (C) - Sick Leave Bank

- 1. Stillwater Public Schools shall maintain a sick leave bank for the benefit of all employees as outlined in Stillwater Public Schools Board Policy DEFA.
- 2. The Association shall have a representative on the governing committee of the sick leave bank.
- 3. Employees will not be required to use deduct in order to access sick leave bank.

Article (D) – Sick Leave Sharing

1. If an employee has exhausted or will exhaust sick and personal leave and is absent due to an extraordinary or severe injury, illness, impairment or physical or mental condition of the employee, pregnant or recovering from childbirth, or a relative, documented by a physician, and the condition has caused or is likely to cause the employee to take leave without pay or to terminate employment, the employee may request the use of leave days to be donated by another employee.
2. Relative means a spouse, child, stepchild, grandchild, grandparent, stepparent, or parent.

- 2.1. An employee requesting donated days must first provide the Human Resources Department with a Request for Donated Leave Form, statement of need indicating why donated leave is needed, a HIPAA (Health Insurance Portability and Accountability Act) release of information form and a medical certificate from a licensed physician or health care provider verifying the severe or extraordinary nature and expected duration of the condition.

In the event that all available leave, including sick, sick bank, personal, vacation, compensation time, excessive/extended leave and donated leave, have been exhausted, the employee will be placed on an automatic sick leave of absence without pay for the remainder of the school year. At that time, he/she will no longer be eligible for leave sharing.

An employee may obtain up to sixty (60) days of shared leave per school year. The Superintendent or their designee may grant an extension beyond the sixty (60) day limit in extenuating circumstances.

Employees desiring to donate days shall complete a written authorization transferring days to the employee.

Employees may donate any amount of leave which does not cause the donating employee's accumulated leave balance to fall below the yearly amount afforded to them per the negotiated agreement or support handbook.

Shared leave may be used only by the recipient for the purposes specified in this policy and may not be used if the employee has been notified of a pending reduction in force or employment termination affecting the employee.

- 2.2. The employee receiving donated days is to receive his or her normal rate of pay.
- 2.3. Shared leave usage records shall be maintained separately from regular or sick bank leave records.
- 2.4. Any donated leave which is not used shall be returned to the donating employee(s) on a prorated basis.
- 2.5. Sick Bank days may not be donated.
- 2.6. All donations are anonymous; the recipient cannot be told who gives them sick days.
- 2.7. Participation in this policy is strictly voluntary. No employee shall be coerced, threatened, intimidated, or financially induced into donating sick leave for the purpose of this policy.
- 2.8. The board of Education delegates initial decision-making authority pursuant to 70 Okla. State

Section 6-104 (C) (1) to the Superintendent or their designee as the determining body as to whether the employee meets the criteria above and has previously abided by District leave policy. The Superintendent, acting as Board designee, will make the decision which may be appealed to the Board.

Article (E) – Family Medical Leave Act

1. Stillwater Public Schools will comply with the terms and conditions of the Federal Family and Medical Leave Act. Military caregiver leave shall be provided as required by law. (See policy DECA)

Article (F) - Maternity/Adoption Absence

1. The employee will notify the Human Resources Department and supervisor/principal, via email, of the approximate arrival date of the child.
2. The notice should include a statement as to the approximate date the employee expects to initiate the maternity/adoption absence and the approximate date it will end.
3. All accrued sick leave days will be applied to the maternity/adoption absence. Maternity/adoption absences can only be applied to contractual days as outlined in the Family Medical Leave Act (Policy DECA).

Article (G) – Jury Witness Leave

1. Certified Personnel shall be granted leave for jury service or when subpoenaed as a witness in a criminal, civil or juvenile proceeding. The employee must notify the Human Resources Department via email and site supervisor of summons or subpoena. Employees shall receive full pay, during the time said employee is serving as a juror or witness, as related to the course of employment with Stillwater Public Schools. ***Any payment for jury duty service shall be submitted to the Finance Department.***

Article (H) – Leaves of Absence

1. Short-Term Leave of Absence – Certified staff may apply to the principal or supervisor for short-term leave of absence, without pay, not exceeding five (5) working days per year. Short-term leave must be requested prior to absence through the building principal or supervisor. Requests for absence during times which place undue burden on others or which work against the purposes and objectives of the school will be denied.
2. Nothing stated in the above shall ~~put~~ the Board from authorizing or extending a leave of absence for a purpose not expressly identified above.
3. Long-Term Leave of Absence – Certified full-time staff may apply for long-term leave of absence, without pay, not exceeding one (1) year for the following reasons:
 - 3.1. Graduate study*
 - 3.2. Work experience required for certification*
 - 3.3. To hold elected office in state or national professional education organizations

- 3.4. Maternity or adoption
 - 3.5. Illness
 - 3.6. Military**
 - 3.7. Convalescence of employees or members of the immediate family (a physician's statement may be required concerning the convalescence)
4. Full-time certified employees' requests for long-term leave without pay must be made in writing directly to the Superintendent and sent by certified mail postmarked on or before April 25th. The Superintendent may recommend approval of the leave to the Board at the next regular board meeting following receipt of the request when it is deemed in the best interest of the District to do so. A letter stating the decision of the Board and condition of the leave will be given to the employee.
 5. If a long term leave of absence is granted in one (1) school year, the employee will not be eligible for another long term leave of absence for at least two (2) complete school years after returning to work at the end of the previous long term leave of absence. Exceptions may exist, such as service in the state/national teacher association(s), election to public office, or illness of the employee or a family member of the employee as defined in Section I, Article (B) of this contract. These exceptions will be considered by the Superintendent and the Board for long term leave in consecutive years. This in no way diminishes the employee's right under the Family and Medical Leave Act of 1993.
 6. On granting long-term leave, the Board will, during the period from the date of application (no later than April 25th through June 1st) attempt to identify an acceptable replacement employee who will accept a temporary, one-year only contract. If an acceptable replacement is secured who is willing to accept a temporary, one-year only contract, the leave employee will be allowed to return to the same position after completing the leave of absence. If an acceptable replacement employee who is willing to accept a temporary, one-year only contract is not identified by June 1st, the leave employee will not be guaranteed the opportunity to return to the same position after completing the leave of absence.
 7. If a long-term leave of absence is granted, without a guarantee to return to the same position, the Board signifies its intent to reemploy said leave employee in another classroom teaching position for which the teacher holds a standard certificate, provided there is a vacant classroom teaching position for which the leave employee holds a standard certificate. If the vacant position is other than the original position and the replacement teacher holds a standard certificate for that position, the returning leave teacher may choose either position. If no position is open for which the leave teacher is qualified, the leave of absence will be extended.
 8. If, following the leave of absence period, the leave teacher rejects an offer of employment for which he/she is certified, the District shall have fulfilled its obligation to the leave employee.
 9. All certified employees granted a leave of absence for any of the above purposes shall retain all accumulated benefits following completion of the leave. No certified employee may accrue additional benefits while on any leave of absence.
 - ~~10.~~ To be eligible for reemployment following the period of leave, the employee shall notify the District

by certified mail postmarked on or before **October 1st (for the following semester) and or April 1st (for the following school year)** ~~April 25th~~ of the school year in which the leave was granted.

11. Employees granted leaves of absence for graduate study [twelve (12) hours per semester at an accredited school]; work experience required for certification; work experience required for certification; and professional education organization officership shall, upon request, furnish satisfactory evidence of completion of the program or term of office for which leave was requested. Failure to do so shall result in termination of the employee except under extraordinary circumstances as determined by the Superintendent.
12. Any employee on a leave of absence is entitled to continued participation in the available health insurance program, provided payment of premiums is made in advance and the employee makes prior arrangements with the Human Resources department.
13. Employees returning from a long-term leave of absence are not exempt from involuntary reduction-in-force policy or internal employee transfer policy.
14. Nothing stated above shall prevent the Board from authorizing or extending a leave of absence for any other purpose not expressly identified above.
15. With the exception of work experience required for certification, acceptance of other employment during the time the employee is on a leave of absence from Stillwater Public Schools nullifies the conditions of leave and the employee shall be deemed to have resigned as the leave commencement date.

****This is only available to career teachers.***

*****The board shall provide leave to qualified employees who are members of any component of the Armed Forces of the United States (Army, Navy, Marine Corps, Air Force, Coast Guard), including members of the Army and Air National Guard and the Reserve Forces and the commissioned cops of the Public Health Service, when Employment and Reemployment Rights Act of 1994 (USERRA). A leave of absence for the period of active service shall be without loss of status or efficiency rating and without loss of pay during the first 30 days of such leave. Leave will be granted in accordance with federal law.***

Article (I) – Bereavement Leave

1. Certified personnel, as full-time employees, are granted yearly five (5) days, at no deduction in salary, for each occurrence of death of members of the immediate family. These days do not need to be taken consecutively. Immediate family shall be defined as: (a) spouse, (b) child, (c) parent, (d) brother, (e) sister, (f) grandparent, (g) grandchild, (h) spouse's parent and grandparent, (i) brother-in-law and sister-in-law, (j) niece and nephew, (k) aunt and uncle, (l) cousin, and (m) spouse of member of said immediate family. A teacher, as an expectant parent, spouse, and/or domestic partner who suffers a pregnancy loss (including, but not limited to, chemical pregnancy, ectopic pregnancy, molar pregnancy, miscarriage, Terminated for Medical Reasons (TFMR), stillbirth, neonatal loss) shall be eligible for bereavement leave. In addition to the above, full-time teachers may also be permitted to take one (1) day of death leave for each occurrence of death of a member of the "extended family". All death leave benefits shall be non-cumulative.

Article (J) – Administrative Assignments

1. Administrative assignments may be granted to teachers without loss of salary. They may include such professional activities as the following: (a) professional and curriculum committee meetings or workshops, (b) workshop presentations, (c) school visitations, (d) legislative sessions concerning education, and (e) other school-related activities assigned by the principal. These requests may be initiated either by the teacher or by the principal.
2. Any teacher seeking National Board Certification will be entitled to two (2) administrative leave days for national board portfolio development or related professional development. A substitute shall be provided by the School District at no cost to the teacher.

Article (K) – Association Leave

1. The President of the Association shall be granted five (5) days per year release time for Association business. The Association will pay the cost of the substitute teacher.
2. In the event that the Association desires to send representatives to local, state or national conferences or on other business pertinent to Association affairs, these representatives will be excused without loss of salary, provided the Association reimburses the District for the cost of the substitutes. The limitation of Association leave shall be twelve (12) days per year. Excluding the Oklahoma Education Association Delegate Assembly, only one (1) person per building per day may take Association leave, with the exception of the President and/or at-large representative. The number of Association leave days shall be increased from seventeen (17) days to twenty-two (22) days during a year when an Association member is serving on the Oklahoma Education Association Board of Directors.

SECTION 5 - COMMUNICATIONS

Article (A) – Internal Communications Committee

1. An Internal Communications Committee, composed of one (1) teacher from each building and two (2) SESPA representatives, will be formed yearly. This committee, chaired by the SEA Correspondence Secretary/Editor, will meet quarterly with the Superintendent who may also invite representatives of the administration.
2. If an employee has an issue that affects the general population, he/she first attempts to resolve it with the site administrator. If an employee has a district-level issue, he/she first attempts to resolve it with the site administrator and appropriate district administrator. An employee has the option to be represented by their internal communications committee member. If the issue is not solved at the site level, the employee must put the issue in writing and furnish the chair with a copy prior to his/her meeting with the Superintendent. The Internal communications Committee will meet each quarter on a date and time mutually agreed upon by the chair of the committee and the Superintendent. On the Friday prior to the quarterly meeting, the Superintendent and the chair of the committee will meet. It is during this Friday meeting that the chair presents agenda items to the Superintendent and, in turn, the Superintendent adds items of his/her own. The final agenda, created jointly, is used with the committee.
3. If necessary, the Internal Communications Committee can call additional meetings.

Article (B) – School Calendar

1. The school calendar will be the result of positive and effective input by both teachers and the administration. A Calendar Committee will work with the administration of the school calendar. Final decisions will be made by the administration.

SECTION 6 - ATTACHMENTS

1. Procedural Agreement
2. Certified Salary Schedule for ~~2024-2025~~ 2026-2027
3. Stipend List

THE FOLLOWING ARE FOR INFORMATIONAL PURPOSES ONLY

4. ~~Stillwater Public Schools Teacher Evaluation Handbook (TLE Toolkit)~~
5. 4. Planning Period Form
6. 5. Elementary Combined Class Form
7. 6. Secondary Combined Class Form

PROCEDURAL AGREEMENT FOR NEGOTIATIONS

Article (A) – RECOGNITION

1. The Board hereby recognizes the Association as the exclusive bargaining representative for employees who are required by the position in which they are employed to be certified as teachers and who do not hold supervisory authority with respect to other teachers in the district.
2. All certified and/or licensed teachers under contract with Stillwater Public School District, except administrative personnel, shall have the right to join, participate in, and assist the Association or have the right to refrain from such activities. The Board and/or the Association shall not discriminate against any person, regardless of membership or non-membership in the Association or for participation or non-participation in any phase of the bargaining process.

Article (B) – SCOPE OF BARGAINING

1. The Board and the representatives of the Association must negotiate in good faith on wages, hours, fringe benefits, and other terms and conditions of employment. To negotiate in good faith shall mean both parties must be willing to consider proposals in an effort to find a mutually satisfactory basis for agreement and must be willing to discuss their respective contract proposals. If either party objects to the others' agreement proposals, the objecting party must support its objections with rationale. Neither the Board nor the Association will purposefully use the above statements of "Scope of Bargaining" to expand on or circumvent negotiations on mandatory bargaining issues.
2. There shall be no negotiations on inherent managerial policy. The Board retains and reserves unto itself, without limitations, all powers, rights and authority conferred upon and vested in it by state and federal law, including the right to make policy, rules and regulations that are not inconsistent with any law or negotiated agreement.

Article (C) – STATUTES AND POLICIES

1. The Board and the Association shall abide by all applicable state and federal statutes, rules, and regulations. No agreement shall abrogate the legal rights, obligations, and power of the Board, including its power to make policy.

Article (D) – NEGOTIATING TEAMS

1. No more than six (6) designated representatives of the Board will meet with no more than six (6) designated representatives of the Association for the purposes of negotiations. All negotiations shall take place exclusively between the designated representatives of the parties. Only those members who comprise the negotiation teams will be present in the room during negotiations except for the OEA advocate and clerical assistance. Each party will designate a lead negotiator at the outset of the negotiation meetings. The individual designated as the lead negotiator of each party shall have the authority to make proposals and counter proposals, to compromise and to make agreements subject to ratification by the parties. However, when the lead negotiator of either team elects to release information, he/she may do so, provided he/she gives to the lead negotiator of the other team a written/digital copy of the information to be released.

Article (E) – NEGOTIATIONS PROCEDURES

1. Initiating Negotiations

- 1.1. Upon written request for a negotiation's session by either party, an initial meeting date and place acceptable to both parties will be selected. A negotiation session is defined as that time from presentation of proposals through ratification of a negotiation's agreement. The request for a negotiation session must be made on or before June 1 of each year a negotiation session is to be held

2. Negotiations Meetings

- 2.1. All Board proposals and all Association proposals will be presented at the first negotiations meeting. Negotiation meetings will be held at times and places mutually acceptable to both parties. During meetings, each party is free to caucus at any time. The lead negotiator for each team will be the chief spokesperson for each meeting. Other meetings ground rules shall be set by agreement of the team members.

3. Exchange of information

- 3.1. Upon reasonable request, the parties shall provide each other with available information regarding negotiations.

4. Information Releases

- 4.1. During negotiations, releases to news media shall be by mutual agreement only.

5. The Agreement

- 5.1. All proposals and counter proposals will be presented in writing. Tentative agreements reached between representatives of the parties shall be reduced to writing and signed and dated by the lead negotiators. Such tentative agreements shall then be set aside pending final approval or ratification as a package first by the Association and subsequently by the Board. Items that have received tentative agreement cannot be reconsidered, unless mutually agreed upon by both teams or unless the Board and the Association fail to ratify the agreement. Tentative agreements become final agreements and thus a part of the contract upon ratification by the Board and the Association. Upon approval and after necessary action by the Board, terms of the agreement shall be implemented. No further negotiations will take place without mutual agreement until a formal request is made in accordance with the guidelines for initiating negotiations (Article E, Subsection I).

Article (F) - IMPASSE PROCEDURE

1. If negotiations representatives of the Board and the Association are unable to reach agreement on any or all negotiations items, the procedure for resolving an impasse as developed by the Board and representatives of the Association shall be in effect. If negotiations are not successfully concluded by the first day of school an impasse shall exist. At any earlier time following the initial negotiation session, either party may declare an impasse, or, by mutual agreement of the parties, the date for declaring impasse may be extended beyond the first day of school. Within two (2) days of such declaration, the parties shall jointly request the services of the Federal Mediation and Conciliation Service (FMCS), unless the parties mutually agree to forego the mediation process.
2. If the mediation process has been utilized and fails to bring about agreement on all items, or if the mediation process was not utilized, the unresolved items shall be submitted to a fact finding committee as follows:

- 5.1.1. One member selected by the representatives of the Association within five (5) days after the reaching of impasse;
- 5.1.2. One member who shall be selected by the Board within five (5) days after the reaching of impasse; and
- 5.1.3. One member who shall serve as chairperson of the committee and shall be selected as follows:
 - 5.1.3.1. The State Board of Education shall appoint not less than twenty or more than thirty persons to be placed on the State Superintendent's list of fact finders. The appointees must reside in Oklahoma, must be neutral and unbiased and must be knowledgeable in the fields of school operations, school finance, personnel management, dispute resolution, and hearing procedures. The appointees shall not currently be elected public officers or employees of a board of education or officers or employees of an organization of education employees. No person who is related within the second degree by consanguinity or affinity to an elected public officer, to an employee of the local board of education that is involved in the impasse, or to an employee of an organization of education employees shall be eligible to serve as a fact finder.
 - 5.1.3.2. An appointee shall serve until such appointee resigns or is removed by the State Board of Education from the State Superintendent's list of fact finders. An appointee must be removed immediately if he or she becomes an elected public officer or employee of a board of education or an officer or employee of an organization of education employees.
 - 5.1.3.3. Within ten (10) days of being notified that a fact finder is needed, the State Superintendent of Public Instruction or designee shall provide the names of five potential fact finders selected at random from the list of appointees who are available to serve as a member and the chairperson of the committee. The parties shall select the fact finder from the five names within fifteen (15) days after receiving the list of fact finders.
 - 5.1.3.4. It shall be the responsibility of the State Board of Education to establish rules, regulations, training, hearing procedures, and payment schedules to implement the provisions of this paragraph.
- 5.1.4. Within five (5) days after the selection of the chairman, the representatives who have been negotiating for the Board and for the Association shall meet to exchange written language on each item at impasse. The exchanged documents shall be furnished by each party to the chairman and other members of the committee.
- 5.1.5. The chairman shall convene the committee for fact finding. This committee shall meet with the representatives of both parties. Within twenty (20) days after the chairman is selected, the committee shall present written recommendations to the local Board and to the Association.
- 5.1.6. If either party decides it must reject one or more of the committee's recommendations, said party must, within seven (7) days after the committee has presented its recommendations, request a meeting of the representatives who have been negotiating for the board and for the organization. The parties shall meet within seven (7) days of the

request, unless both parties deem it unnecessary. At such a meeting, the representatives shall exchange written statements expressing each party's rationale for rejecting each recommendation found unacceptable and shall attempt to clarify any remaining differences. The representatives shall then resume good faith effort to resolve the remaining differences; provided, after fourteen (14) days after the exchange of the written statements, either party may discontinue such effort.

5.1.7. The local board shall file a copy of the fact-finding report with the office of the State Superintendent of Public Instruction. If the effort to resolve differences is successful, the parties shall draft a written agreement and present the agreement to both parties for ratification, and such agreement shall also be forwarded to the State Superintendent of Public Instruction. If the effort to resolve differences is unsuccessful, the local board of education shall forward to the State Superintendent of Public Instruction in writing its final disposition of the negotiation's impasse process within thirty (30) days of the effective date of implementation.

5.1.8. The Association and the Board will each be responsible for the fees and costs of its member on the fact-finding committee and shall share equally in the fees and costs of the third member.

2.2. The procedure provided herein for resolving impasses shall be the exclusive recourse of the Association. It shall be illegal for the Association to strike or threaten to strike as a means of resolving differences with the Board. Any member of the Association engaging in a strike shall be denied the full amount of his wages during the period of such violation. If the Association or its members engage in a strike, then the Association shall cease to be recognized as representative of the unit and the school district shall be relieved of the duty to negotiate with such Association or its representatives.

Article (G) - DURATION

1. After ratification by the Board and by the Association, this agreement shall become effective upon the signing by the Board President, the Association President, and the Association Chief Negotiator. This agreement shall be effective for the successive fiscal year periods unless a successor agreement is mutually agreed upon by representatives of the Association and the Board and shall be renewed automatically without modification, unless either party shall request an amendment.
2. This Agreement remains in effect during the time the Association continues as the exclusive negotiation representative and shall continue in effect for successive fiscal year periods. If either party desires to amend the Agreement, written notice shall be given prior to June 1st. Once such notice is given, negotiations related to changes in this Agreement shall commence on a mutually agreeable date within thirty (30) days of such notice. When completed, the revised Procedural Agreement will become effective.

Article (H) - SAVINGS CLAUSE

1. If any provision(s) of this agreement is found to be in conflict with state or federal law, now or hereafter enacted, such provision(s) will be held inoperative and void. All other provisions in this agreement will remain in effect. The party (the Board or SEA negotiating team) discovering the inoperative provision(s) will inform the other party within five (5) days of the discovery. Upon request of either party, the two parties will then meet within fourteen (14) days solely for the purpose of negotiating only the affected provision(s).

Article (I) - NON-DISCRIMINATION

There shall be no discrimination against any employee covered by this contract in a manner which would violate any applicable laws on the basis of race, color, creed, national origin, age, sex, or marital status in the evaluation, employment, transfer, or promotion of personnel.



STILLWATER PUBLIC SCHOOLS

Teacher Evaluation Toolkit

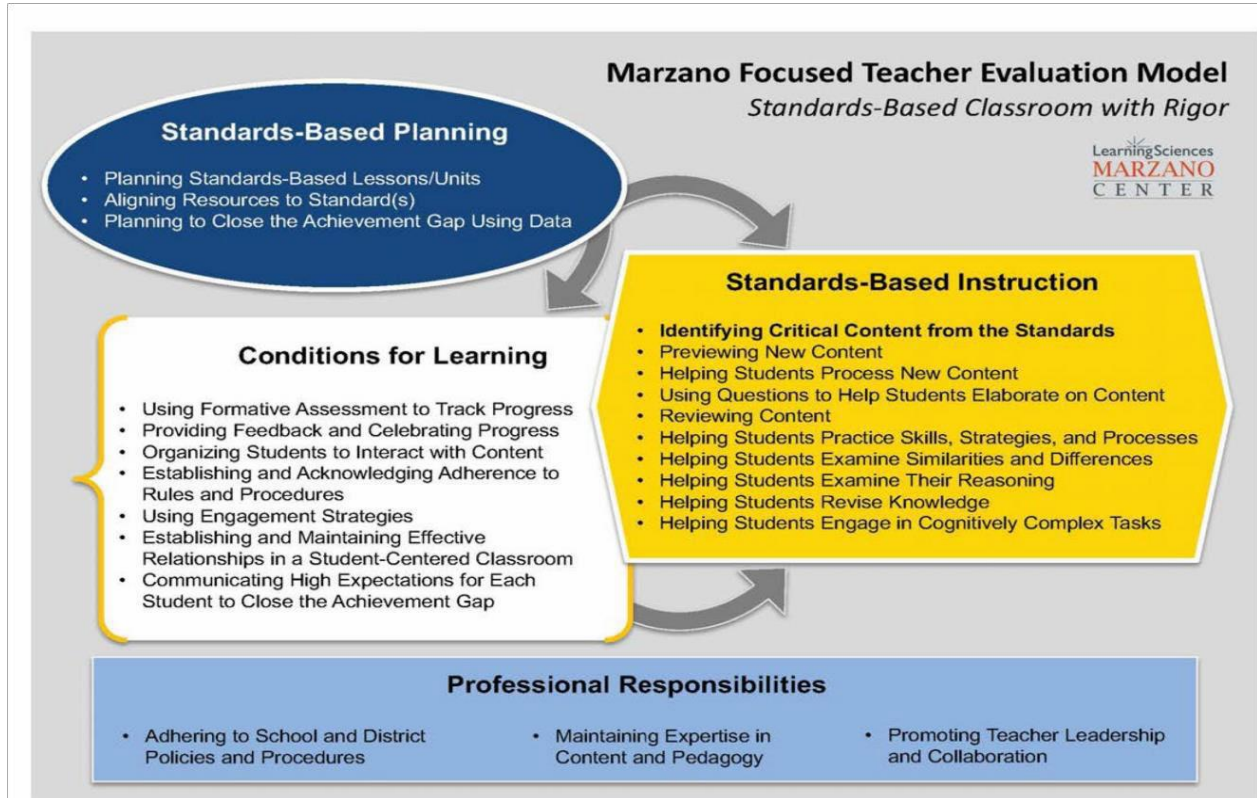
August 2025

Marzano Focused Teacher Evaluation Model

We are using the Marzano Focused Teacher Evaluation Model as our evaluation tool for 2025–2026.

The Focused Model

- integrates the prior 60 behaviors into 23 scoreable elements for standards-based classrooms
- concentrates measurable teacher actions and capabilities into 23 essential behaviors
- measures teacher effectiveness within four areas of expertise
 - 1. Standards-Based Planning
 - 2. Standards-Based Instruction
 - 3. Conditions for Learning
 - 4. Professional Responsibilities



Sample of real-time data displayed in iObservation. The figure is not comprehensive for all four domains.

Standards-Based Planning ^A ₂	Evaluative Observations	Evaluation Score ¹⁷
Planning Standards-Based Lessons/Units	Dv Ap In	4 Innovating
Aligning Resources to Standard(s)	NU Dv Ap	3 Applying
Planning to Close the Achievement Gap Using Data	Bg Dv Ap	3 Applying
Standards-Based Planning Score: 3.33		
Standards-Based Instruction ^A ₂	Evaluative Observations	Evaluation Score ¹⁷
Identifying Critical Content from the Standard	Dv Ap Ap Ap In	4 Innovating
Previewing New Content:	Ap In	4 Innovating
Helping Students Process Content	NU Bg Dv	2 Developing
Using Questions to Help Students Elaborate on Content	Dv Dv Ap	3 Applying
Reviewing Content	Bg Dv Ap	3 Applying
Helping Students Practice Skills, Strategies, and Processes	Dv Ap	3 Applying
Helping Students Examine Similarities and Differences	NU Bg Dv	2 Developing
Helping Students Examine Their Reasoning	Bg Dv Ap	3 Applying
Helping Students Revise Knowledge	Bg Dv	2 Developing
Helping Students Engage In Cognitively Complex Tasks	Ap	3 Applying
Standards-Based Instruction Score: 2.90		
Conditions for Learning ^A ₂	Evaluative Observations	Evaluation Score ¹⁷
Using Formative Assessment to Track Progress	NU Bg Dv Ap	3 Applying
Providing Feedback and Celebrating Progress	Ap In	4 Innovating
Organizing Students to Interact with Content	Ap	3 Applying

Each element receives a score

Element score history is shown

Each score links to the observation for details

Who Will Be Evaluated?

All ~~classroom teachers~~ will be evaluated using the Marzano Focused Teacher Evaluation Model.

All ~~certified non-classroom teachers~~ such as, nurses, counselors, librarians, speech pathologists, school psychologists and academic coaches, will be evaluated using the Marzano Focused Instructional Support Personnel Evaluation Model.

~~How Will Teachers Be Evaluated?~~

~~Probationary and Career Teachers~~

~~State statute requires teachers to be categorized as either “Probationary” or “Career” teachers.~~

~~In order for an educator to attain career status, regulations set in HB2957 (2016) must be met. In accordance with HB2957 (2016), a career teacher who was employed for the first time in one school district under a written continuing or temporary teaching contract beginning in 2017-2018 or thereafter:~~

- ~~a.) has completed three consecutive complete school years in one district and has achieved a district evaluation score of *superior* for two of the three school years,~~
- ~~b.) has completed four consecutive complete school years in one district and achieved at least an *effective* district evaluation score on the TLE for the last two years of the four year period, or~~
- ~~c.) has completed four or more consecutive complete school years in one district and has not met the requirements above, **only** if the principal of the school of which the teacher is employed submits a petition to the district superintendent requesting that the teacher be granted career status, the superintendent agrees with the petition and the local board of education approves the petition. The petition shall specify the facts supporting the granting of career status to the educator. These documents should be retained as part of the educator's personnel file.~~

~~We will consider two (2) teacher categories when calculating evaluation scores in iObservation;~~

- ~~○ all **probationary** teachers will be **Category 1 (C1)** teachers, and~~
- ~~○ all **career** teachers will be **Category 2 (C2)** teachers.~~

~~DISTRICT STANDARDS FOR TEACHER EVALUATION~~

- ~~1. EVERY DOMAIN IS OBSERVED (not every element)
 - ~~A. PROFESSIONAL RESPONSIBILITIES DOMAIN will be observed and scored for each teacher~~
 - ~~B. STANDARDS-BASED PLANNING is observed and scored for each teacher~~~~
- ~~2. GROWTH PLANS are required and are included in conference dialogue~~
- ~~3. STUDENT ACHIEVEMENT DATA is included when considering an evaluation score (when available)~~
- ~~4. NO FEWER THAN 60 DOCUMENTED MINUTES/semester for Probationary Teachers and 30 minutes/semester for Career Teachers~~
- ~~5. INFORMAL OBSERVATIONS~~

~~*Informal—unannounced, pre- & post-conference as needed~~

~~Observation/Evaluation Table~~

	Probationary Teacher	Career Teacher
	Requirements have changed and can be found in the Teacher and Leadership Effectiveness document .	Requirements have changed and can be found in the Teacher and Leadership Effectiveness document .
First Semester Prior to Dec 31, 2025	30 Minutes Minimum 2 Observations Minimum Mid Term Summative Evaluation	30 Minutes Minimum 1 Observation Minimum
Second Semester Prior to April 1, 2026	30 Minutes Minimum 2 Observations Minimum Final Evaluation on or before April 1, 2026	30 Minutes Minimum 1 Observation Minimum Final Evaluation on or before April 1, 2026

0—4 Rating Scale (Inherent component in iObservation)

LEVELS OF PERFORMANCE

Innovating (Level 4)	Applying (Level 3)	Developing (Level 2)	Beginning (Level 1)	Not Using (Level 0)
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Proficiency Scale for all teachers, Probationary [Category I (CI)] and Career [Category II (CII)]

All Teachers	Superior (5)	Highly Effective (4)	Effective (3)	Needs Improvement (2)	Ineffective (1)
Calculation Formula	At least 70% at Level 4 and 0% in Level 0-1	At least 70% at Level 3 or higher and 0% in Level 0-1	At least 40% at Level 2 or higher	60% or more at Level 1 or lower and more than 0% at Level 3 or higher	60% or more at Level 1 or lower and 0% at Level 3 or higher

The Evaluation Score will then be converted to a Final Score that will reflect the 5-Tier Rating System as required by legislation.

Overall Status and Final Score in Oklahoma's 5-Tier Rating system

Superior	Highly Effective	Effective	Needs Improvement	Ineffective
4.8-5.0	3.8-4.79	2.8-3.79	1.8-2.79	Less Than or Equal to 1.79

Note:

1. Observations and Evaluations are required to be acknowledged electronically in iObservation.
2. All calculations will be computed via iObservation. Administrators do not calculate ratings.

TLE Scoring Explanation

The Marzano Focused Teacher Evaluation Model contains 23 scorable elements divided among four domains: Standards-Based Planning, Standards-Based Instruction, Conditions for Learning, and Professional Responsibilities. The four domains are weighted as follows:

DOMAIN 1 Standards-Based Planning 13%	DOMAIN 2 Standards-Based Instruction 44%	DOMAIN 3 Conditions for Learning 30%	DOMAIN 4 Professional Responsibilities 13%
---	--	--	--

In each element, the highest score marked is the score used in the calculation. In Example 1 below, a teacher was marked in the first domain – Standards-Based Planning. The highest mark is the mark that is used in the calculation of each element in that domain.

Example 1

Standards-Based Planning

Score: 3.0 - Effective Weight: 14.94% (adj. from 13.0%)

Look-for ▼	Last Observations	Evaluation Score ▼
Planning Standards-Based Lessons/Units ▼		Applying 3
Aligning Resources to Standard(s) ▼		Innovating 4
Planning to Close the Achievement Gap Using Data ▼		Developing 2

Standards-Based Planning Score: 3.0

In each domain, the score is calculated as a simple average of all the highest marks in that domain. In the above example this calculation is $(3 + 4 + 2) / 3 = 3.0$

A teacher's score is calculated by converting each domain score to match the 5-point scale used in Oklahoma, and then using the weights for each domain to calculate the weighted average that appears within the iObservation system. The following example illustrates what is automatically calculated by iObservation.

Example 2: Suppose a teacher earned the following scores in each domain

DOMAIN 1 Standards-Based Planning 13% 3.0	DOMAIN 2 Standards-Based Instruction 44% 3.0	DOMAIN 3 Conditions for Learning 30% 3.5	DOMAIN 4 Professional Responsibilities 13% 3.33
---	--	--	---

Since Oklahoma is on a 1-5 scale, we have to convert the Marzano 0-4 scale to the Oklahoma 1-5 scale. The next table shows the scale conversion that is used to accomplish this.

Scale:					
Label	Superior	Highly Effective	Effective	Needs Improvement	Ineffective
Details	3.6 - 4.0	3.3 - 3.59	2.3 - 3.29	1.3 - 2.29	0.0 - 1.29
Value	5.0	4.0	3.0	2.0	1.0

After conversion to the Oklahoma 5-point scale, this teacher's scores are as follows:

DOMAIN 1 Standards-Based Planning 13% 3.0	DOMAIN 2 Standards-Based Instruction 44% 3.0	DOMAIN 3 Conditions for Learning 30% 4	DOMAIN 4 Professional Responsibilities 13% 4
--	---	---	---

How to calculate the weighted average: $3.0 (.13) + 3.0 (.44) + 4 (.30) + 4 (.13) = 3.43$

iObservation will round to the nearest tenth and report a final score of **3.4 Effective** on the 5-point Oklahoma scale.

All certified staff will complete a Growth Plan in the iObservation tool. This plan must include a minimum of two goals to meet the Professional Learning Focus expectation.

~~Professional Learning Focus~~

(PL Focus)



Name _____ Date _____

Track your learning. ~~Identify 2 focus areas for growth~~, and document the PD that you have participated in to assist in these areas. Other PD can be identified on this worksheet as well. Submit this along with your PD Log to your principal.

	Standards-Based Planning		Fall '21	PD	Spring '22	PD
	✱	Planning Standards-Based Lessons/Units				
	✱	Aligning Resources to Standard(s)				
	✱	Planning to Close the Achievement Gap Using Data				
	Standards-Based Instruction					
	✱	Identifying Critical Content from the Standards				
	✱	Previewing New Content				
	✱	Helping Students Process New Content				
	✱	Using Questions to Help Students Elaborate on Content				
	✱	Reviewing Content				
	✱	Helping Students Practice Skills, Strategies, and Processes				
	✱	Helping Students Examine Similarities and Differences				
	✱	Helping Students Examine Their Reasoning				
	✱	Helping Students Revise Knowledge				
	✱	Helping Students Engage in Cognitively Complex Tasks				
	Conditions for Learning					
	✱	Using Formative Assessment to Track Progress				
	✱	Providing Feedback and Celebrating Progress				
	✱	Organizing Students to Interact with Content				
	✱	Establishing and Acknowledging Adherence to Rules and Procedures				
	✱	Using Engagement Strategies				
	✱	Establishing and Maintaining Effective Relationships in a Student-Centered Classroom				
	✱	Communicating High Expectations for Each Student to Close the Achievement Gap				
	Professional Responsibilities					
	✱	Adhering to School and District Policies and Procedures				
	✱	Maintaining Expertise in Content and Pedagogy				
	✱	Promoting Teacher Leadership and Collaboration				

Term	Description
Applying (generic)	Strategy is used and monitored to see if it has the desired effect with the majority of students.
Beginning (generic)	Strategy is used but pieces or components are missing.
Category I Teacher	Probationary Teachers
Category II Teacher	Career Teachers
Focused Teacher Evaluation Model	The Focused Teacher Evaluation Model is not a new model; instead, it is a revised version of the research-validated Marzano Teacher Evaluation Model. The Focused Model directly supports standards-based instruction and simplifies the evaluation process for teachers and school leaders. The research-based practices and effective strategies, and the common language embedded in earlier versions of the model are still embedded in the Focused Model.
Common Language	A transparent way to talk about instruction that is shared by everyone. It is a well-articulated knowledge base that describes the complexity of teaching and describes key strategies revealed by the research to have a high probability of impacting student learning. It should also describe the instructional context for appropriate use of instructional strategies to have the highest probability for raising student learning. The common language represents what a school or district defines as effective instruction. A common language enables teachers to engage in decision making, professional conversations and deliberate practice aimed at improving student achievement. For administrators, a common language provides the means to offer focused formative and summative feedback. It supports administrators in making decisions regarding hiring and selection of teachers, the induction of new teachers, professional development, coaching and support for struggling teachers as well as opportunities to develop career ladders for teachers. A common language is a key improvement strategy that provides the context for aligning all instructional programs.

Consecutive Complete School Years	A teacher fulfills the requirement of a complete school year if they begin employment with the district by the 1 st day of instruction. The school year becomes consecutive when there is an uninterrupted succession of subsequent years.
Contemporary Research	Recent research conducted within the last five to seven years.
Deliberate Practice	A mindset that requires teachers to precisely attend to what they are doing in the classroom on a daily basis to identify what is working and what isn't and to determine why students are learning or not. In deliberate practice teachers identify up to three thin slices of teaching to focus their efforts to improve. Deliberate practice requires establishing a baseline for performance in a focus area (thin slice) and engaging in focused practice, feedback and monitoring of progress within a time-bound goal for improvement.
Design Questions	10 questions that teachers ask themselves when planning a lesson or unit of instruction.
Developing (generic)	Strategy is used correctly but the majority of students are not monitored for the desired effect of the strategy.
Domain	A body of knowledge defined by research representing a particular aspect of teaching.
Focused Feedback	Feedback that is focused on specific classroom strategies and behaviors during a set time interval. The feedback is informative, constructive, objective and actionable. Feedback is generally provided by administrators, coaches, and peers.
Focused Practice	Practice that is focused on a limited number of strategies where corrections, modifications, and adaptations are made to improve student learning at an appropriate level of difficulty so that the teacher can experience success.

High Probability Strategies	Research can never identify the instructional strategies that work with every student in every class. The best research can tell us is which strategies have a good chance of working well. Teacher must determine which strategies to use with the right students at the right time. Research-based strategies have a higher probability of raising student learning when they are used at the appropriate level of implementation and within the appropriate instructional context.
Innovating (generic)	New strategies are created to meet needs of specific students or class as a whole in order for the desired effect to be evident in all students.
Lesson Segment	Parts of a lesson that have unique goals and purposes for teachers and for students. Teachers engage in intentional and specific actions during these times. The Marzano Evaluation Framework consists of three major lesson segments: Lesson Segment Addressing Routine Events, Lesson Segment Addressing Content, and Lesson Segment Enacted on the Spot.
Not Using (generic)	Strategy is called for, but not used. A teacher may be unaware of the strategy or is aware of the strategy but has not tried it in their classroom.
Observation	Observation is one method for collecting evidence that will be used as a source of data for the summative evaluation and provides a rich source of feedback to teachers regarding their instructional practice and professional growth. While planning and reflection conferences are not required, observers should provide timely and actionable feedback to teachers regarding these observations.

Performance Scales	Scales describe novice to expert performance (level of skills) for each of the 60 strategies included in the four domains of the Marzano Evaluation Framework. The scales provide a means for teachers to gauge their use of particular instructional strategies and for administrators to provide feedback to teachers regarding their use of specific classroom strategies. These are embedded within the observation protocol using the labels: Not Using, Beginning, Developing, Applying, and Innovating.
Plan for Improvement	A collaborative action plan created by the evaluator with assistance from the teacher rated as ineffective.
Reflection (Post)Conference	The reflection or post-conference provides an opportunity for the teacher and the administrator to reflect about the lesson, clarify expectations and plan forward using the reflection (post)conference form as a guide for reflection and feedback.
Student Evidence	Specific observable behaviors that students engage in response to the teacher's use of particular instructional strategies.
Targeted Element	An element that was consistently rated low in the teacher's observations and significantly contributed to the ineffective rating for a particular Domain.
Teacher Evidence	Specific observable behaviors that teachers engage in when using a particular instructional strategy.

~~CLASS COVER/PLANNING PERIOD COMPENSATION FOR A CERTIFIED TEACHER~~

As per the certified master contract," Certified Elementary or Secondary employees who lose planning time due to:

- ~~a. the lack of available substitutes for "specials teachers";~~
- ~~b. being directed by the building administrator to use his/her planning time to supervise instructional classes; and/or,~~
- ~~c. failure to receive planning time through no fault of the certified employee, with the exception of special programs or assemblies, shall be compensated \$25.00 per planning period lost at the elementary, middle school or junior high school levels, or \$30.00 per eighty-five (85) minute high school block.~~

This compensation shall be made on a semester basis, provided the teacher has submitted to the building administrator, within five (5) teacher contract days, this completed form.

CLASSROOM COVER IS ASSIGNED BY THE BUILDING PRINCIPAL ONLY

School: _____ Date of Planning Period Loss: _____

~~CLASSROOM TEACHER REQUIRING COVER OR EVENT CAUSING LOSS OF PLAN:~~

~~TEACHER TO PAY FOR LOST PLAN TIME:~~

PRINTED NAME _____ SIGNATURE _____ DATE _____

~~Coverage required due to:~~

- ☐ ~~the lack of available substitutes for "specials teachers";~~
- ☐ ~~being directed by the building administrator to use his/her planning time to supervise instructional classes~~
- ☐ ~~failure to receive planning time through no fault of the certified employee...~~

INCOMPLETE FORMS WILL BE RETURNED TO PRINCIPAL

PRINCIPAL SIGNATURE: _____ Date: _____

Principals, Send this completed form to CO Receptionist immediately upon your signature for timely processing.

TO BE COMPLETED BY THE HUMAN RESOURCES DEPARTMENT

PAYMENT AMOUNT (calculated by HR): _____

SIGNED: _____
HR Director _____ Date _____

CLASS COVER/PLANNING PERIOD COMPENSATION FOR A CERTIFIED TEACHER

As per the certified master contract," Certified Elementary or Secondary employees who lose planning time due to:

- a. the lack of available substitutes for "specials teachers";
- b. being directed by the building administrator to use his/her planning time to supervise instructional classes; and/or,
- c. failure to receive planning time through no fault of the certified employee, with the exception of special programs or assemblies, shall be compensated \$25.00 per planning period lost at the elementary, middle school or junior high school levels, or \$30.00 per eighty-five (85) minute high school block."

This compensation shall be made on a semester basis, provided the teacher has submitted to the building administrator, within five (5) teacher contract days, this completed form.

CLASSROOM COVER IS ASSIGNED BY THE BUILDING PRINCIPAL ONLY

School: _____ Date of Planning Period loss: _____

Classroom teacher requiring cover or event causing loss of plan: _____

Teacher to pay for lost plan time:

_____	_____	_____
PRINTED NAME	SIGNATURE	DATE

Coverage required due to:

- ☐ The lack of available substitutes for "specials teachers"
- ☐ Being directed by the building administrator to use his/her planning time to supervise instructional classes
- ☐ Failure to receive planning time through no fault of the certified employee

Principal Signature: _____ Date: _____

Principals – Send this completed form to the HR Assistant/Admin Building Receptionist immediately upon signature for timely processing.

TO BE COMPLETED BY THE HUMAN RESOURCES DEPARTMENT

Payment Amount (calculated by HR): _____

HR Director Signature: _____ Date: _____

~~ELEMENTARY COMBINED CLASS~~

~~COMPENSATION FORM~~

As per the certified master contract, "On those occasions in Elementary schools when all three of the following conditions are met:

- a. ~~A substitute teacher is requested through AESOP (substitute tracking system) due to a Grade Level teacher absence; and~~
- b. ~~The requested substitute teacher position is not filled; and~~
- c. ~~Another Grade Level teacher is required by the building administrator to teach some or all of the students from the absent teacher's class in addition to his/her own regularly scheduled students;~~

~~It is agreed that the teacher required by the building administrator to teach some or all of the students from the absent teacher's class shall be paid \$5.00 per student added to the class per day."~~

~~This compensation shall be made on a semester basis, provided the teacher has submitted to the building administrator, within five (5) teacher contract days, this completed form.~~

~~SITE: _____ TEACHER ABSENT: _____ DATE OF ABSENCE: _____~~

~~REASON FOR ABSENCE ☐ Sick/Personal Leave ☐ Student Activity ☐ Admin Assign ☐ Bereavement ☐ Other~~

~~CLASSROOM TEACHER ASSIGNED ADDITIONAL STUDENTS:~~

TEACHER NAME	NUMBER OF ADDITIONAL STUDENTS ASSIGNED	AMOUNT (CALCULATED BY HR)
-------------------------	---	--------------------------------------

~~INCOMPLETE FORMS WILL BE RETURNED TO PRINCIPAL~~

~~TEACHER SIGNATURE: _____ DATE: _____~~

~~PRINCIPAL SIGNATURE: _____ DATE: _____~~

~~Principals, Send this completed form to Bree Taylor, CO Receptionist, immediately upon your signature for timely processing.~~

~~TO BE COMPLETED BY THE HUMAN RESOURCES DEPARTMENT~~

~~WAS SUBSTITUTE REQUESTED THROUGH FRONTLINE? YES NO~~

~~WAS SUBSTITUTE POSITION FILLED? YES NO~~

~~SIGNED: _____
HR DIRECTOR~~

~~DATE: _____~~

ELEMENTARY COMBINED CLASS COMPENSATION FORM

As per the certified master contract, "On those occasions in **Elementary** schools when all three of the following conditions are met:

- a. A substitute teacher is requested through Frontline (substitute tracking system) due to a grade level teacher absence; and
 - b. The requested substitute teacher position is not filled; and
 - c. Another grade level teacher is required by the building administrator to teach some or all of the students from the absent teacher's class in addition to his/her own regularly scheduled students;
- it is agreed that the teacher required by the building administrator to teach some or all of the students from the absent teacher's class shall be paid \$5.00 per student added to the class per day."

This compensation shall be made on a semester basis, **provided the teacher has submitted to the building administrator, within five (5) teacher contract days**, this completed form.

Site: _____ Teacher Absent: _____ Date of Absence: _____

REASON FOR ABSENCE:

☐ sick/personal leave ☐ student activity ☐ Admin Assign ☐ Bereavement ☐ other

CLASSROOM TEACHER(S) ASSIGNED ADDITIONAL STUDENTS FOR THE DAY:

One form for each covering teacher

Teacher Name	Number of Additional Students Assigned	Amount (calculated by HR)
_____	_____	\$ _____

Teacher Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Principals – Send this completed form to the HR Assistant/Admin Building Receptionist immediately upon signature for timely processing.

_____ **TO BE COMPLETED BY THE HUMAN RESOURCES DEPARTMENT** _____

Was substitute requested through Frontline?	YES	NO
Was substitute position filled?	YES	NO

HR Director Signature: _____ Date: _____

~~SECONDARY COMBINED CLASS~~

~~COMPENSATION FORM~~

As per the certified master contract, "On those occasions in Elementary schools when all three of the following conditions are met:

- a. ~~A substitute teacher is requested through AESOP (substitute tracking system) due to a teacher absence; and~~
- b. ~~The requested substitute teacher position is not filled; and~~
- c. ~~Another teacher is required by the building administrator to teach some or all of the students from the absent teacher's class in addition to his/her own regularly scheduled students;~~

It is agreed that the teacher required by the building administrator to teach some or all of the students from the absent teacher's class shall be paid \$15 per class period for Middle School and Junior High and \$20 per class period for High School."

This compensation shall be made on a semester basis, provided the teacher has submitted to the building administrator, within five (5) teacher contract days, this completed form.

SITE: _____ TEACHER ABSENT: _____ DATE OF ABSENCE: _____

REASON FOR ABSENCE ☐ Sick/Personal Leave ☐ Student Activity ☐ Admin Assign ☐ Bereavement ☐ Other

~~CLASSROOM TEACHER ASSIGNED ADDITIONAL STUDENTS:~~

TEACHER NAME	NUMBER OF ADDITIONAL STUDENTS ASSIGNED	AMOUNT (CALCULATED BY HR)
_____	_____	_____

~~INCOMPLETE FORMS WILL BE RETURNED TO PRINCIPAL~~

TEACHER SIGNATURE: _____ DATE: _____

PRINCIPAL SIGNATURE: _____ DATE: _____

Principals, Send this completed form to CO Receptionist immediately upon your signature for timely processing.

~~TO BE COMPLETED BY THE HUMAN RESOURCES DEPARTMENT~~

WAS SUBSTITUTE REQUESTED THROUGH FRONTLINE?	YES	NO
WAS SUBSTITUTE POSITION FILLED?	YES	NO

SIGNED: _____
HR DIRECTOR

DATE: _____

SECONDARY COMBINED CLASS COMPENSATION FORM

As per the certified master contract, "On those occasions in **Secondary** schools when all three of the following conditions are met:

- a. A substitute teacher is requested through Frontline (substitute tracking system) due to a teacher absence; and
 - b. The requested substitute teacher position is not filled; and
 - c. Another teacher is required by the building administrator to teach some or all the students from the absent teacher's class in addition to his/her own regularly scheduled students;
- it is agreed that the teacher required by the building administrator to teach some or all of the students from the absent teacher's class shall be paid \$15.00 per class period for Middle School and Junior High and \$20.00 per class period for High School."

This compensation shall be made on a semester basis, **provided the teacher has submitted to the building administrator, within five (5) teacher contract days**, this completed form.

Site: _____ Teacher Absent: _____ Date of Absence: _____

REASON FOR ABSENCE:

☐ sick/personal leave ☐ student activity ☐ Admin Assign ☐ Bereavement ☐ other

CLASSROOM TEACHER(S) ASSIGNED ADDITIONAL STUDENTS FOR THE DAY:

Teacher Name	Number of Additional Students Assigned	Amount (calculated by HR)
_____	_____	\$ _____

Teacher Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Principals – Send this completed form to the HR Assistant/Admin Building Receptionist immediately upon signature for timely processing.

TO BE COMPLETED BY THE HUMAN RESOURCES

DEPARTMENT _____

Was substitute requested through Frontline?	YES	NO
Was substitute position filled?	YES	NO

HR Director Signature: _____ Date: _____

APPROVED

Shaila West, President & Chief Negotiator
Stillwater Education Association

Date

Dr. Trent J. Swanson, Chief Negotiator
Stillwater Public Schools Board of Education

Date

~~Roberta Douglas~~, Dr. Gay Washington, President
Stillwater Public Schools Board of Education

Date

Stillwater Public Schools 2025-2026 Certified Salary Schedule

STEP	Level I Bachelor Degree	Level II Bachelor plus 16 hrs	Level III Master Degree	Level IV Master plus 16 hrs	Level V Doctorate or Master +50 hrs
0	\$43,625	\$43,625	\$45,125	\$45,375	\$47,125
1	\$44,072	\$44,133	\$45,652	\$45,905	\$47,677
2	\$44,524	\$44,647	\$46,185	\$46,763	\$48,235
3	\$44,980	\$45,168	\$46,725	\$47,310	\$48,800
4	\$45,442	\$45,695	\$47,271	\$47,864	\$49,373
5	\$46,909	\$47,228	\$49,156	\$49,985	\$51,532
6	\$47,381	\$47,769	\$49,721	\$50,560	\$52,126
7	\$47,858	\$48,316	\$50,292	\$51,142	\$52,728
8	\$48,341	\$48,870	\$50,871	\$51,731	\$53,337
9	\$48,828	\$49,431	\$51,457	\$52,328	\$53,954
10	\$50,501	\$51,339	\$53,050	\$54,295	\$56,203
11	\$51,001	\$51,918	\$53,651	\$54,911	\$56,843
12	\$51,507	\$52,505	\$54,259	\$55,535	\$57,491
13	\$52,019	\$53,099	\$54,875	\$56,166	\$58,147
14	\$52,536	\$53,700	\$55,498	\$56,806	\$58,811
15	\$54,059	\$55,309	\$57,129	\$58,453	\$60,484
16	\$54,588	\$55,925	\$57,768	\$59,109	\$61,165
17	\$55,122	\$56,549	\$58,416	\$59,773	\$61,854
18	\$55,663	\$57,181	\$59,071	\$60,445	\$62,553
19	\$56,209	\$57,821	\$59,734	\$61,126	\$63,260
20	\$56,962	\$58,857	\$60,406	\$61,815	\$63,975
21	\$57,523	\$59,518	\$61,086	\$62,512	\$64,700
22	\$58,089	\$60,187	\$61,775	\$63,219	\$65,434
23	\$58,662	\$60,864	\$62,472	\$63,934	\$66,177
24	\$59,242	\$61,550	\$63,178	\$64,658	\$66,929
25	\$60,306	\$62,244	\$64,035	\$65,831	\$68,452
26	\$60,904	\$62,947	\$64,761	\$66,579	\$69,233
27	\$61,508	\$63,659	\$65,495	\$67,337	\$70,023
28	\$62,118	\$64,380	\$66,239	\$68,103	\$70,823
29	\$62,736	\$65,110	\$66,992	\$68,880	\$71,634
30	\$63,360	\$65,849	\$67,754	\$69,666	\$72,454
31	\$63,646	\$66,148	\$68,063	\$69,984	\$72,786
32	\$63,935	\$66,449	\$68,373	\$70,304	\$73,120
33	\$64,224	\$66,751	\$68,685	\$70,625	\$73,456
34	\$64,516	\$67,055	\$68,999	\$70,949	\$73,793
35	\$64,808	\$67,360	\$69,314	\$71,273	\$74,132
36	\$65,102	\$67,667	\$69,630	\$71,600	\$74,473
37	\$65,398	\$67,975	\$69,948	\$71,928	\$74,815
38	\$65,695	\$68,285	\$70,268	\$72,257	\$75,159
39	\$65,993	\$68,596	\$70,589	\$72,589	\$75,505
40	\$66,293	\$68,909	\$70,912	\$72,921	\$75,853

District Paid Retirement: The district pays 4% of the teachers' required 7% contribution to the Oklahoma Teachers Retirement System (OTRS).

National Board Certification Payment: Teachers who applied for and/or received National Board Certification after June 30, 2013 are eligible to receive an additional \$1,000 per year from SPS. Teachers eligible to receive the National Board Certification Bonus from the state shall not be eligible to receive the additional salary increment set forth in this salary schedule.

Step 40+ Payment: In addition, those eligible teachers on step 40 in 2024-2025 shall be awarded a \$600 one-time stipend.

State Flexible Benefit Allowance (FBA): Employees that elect to participate in the District's health insurance plan will receive the Flexible Benefit Allowance (FBA) as provided by Oklahoma Statutes.

Cash in Lieu of Flexible Benefit Allowance: Employees not enrolled in the District's health insurance plan shall receive from the state taxable compensation of \$836.52 per year in lieu of health insurance.

Board Approved 8/12/2025

**Stillwater Public Schools
2026-2027 Certified Salary Schedule**

BACHELORS					
OK State Minimum	STEP	Level I Bachelor Degree	*Total District Compensation	Level II Bachelor plus 16 hrs	*Total District Compensation
\$41,601	0	\$45,625	\$47,526	\$45,625	\$47,526
\$42,035	1	\$46,072	\$47,992	\$46,133	\$48,055
\$42,469	2	\$46,524	\$48,463	\$46,647	\$48,591
\$42,904	3	\$46,980	\$48,938	\$47,168	\$49,133
\$43,338	4	\$47,442	\$49,419	\$47,695	\$49,682
\$44,810	5	\$48,909	\$50,947	\$49,228	\$51,279
\$45,273	6	\$49,381	\$51,439	\$49,769	\$51,843
\$45,737	7	\$49,858	\$51,935	\$50,316	\$52,413
\$46,200	8	\$50,341	\$52,439	\$50,870	\$52,990
\$46,663	9	\$50,828	\$52,946	\$51,431	\$53,574
\$48,684	10	\$52,501	\$54,689	\$53,339	\$55,561
\$49,177	11	\$53,001	\$55,209	\$53,918	\$56,165
\$49,670	12	\$53,507	\$55,736	\$54,505	\$56,776
\$50,162	13	\$54,019	\$56,270	\$55,099	\$57,395
\$50,655	14	\$54,536	\$56,808	\$55,700	\$58,021
\$52,167	15	\$56,059	\$58,395	\$57,309	\$59,697
\$52,660	16	\$56,588	\$58,946	\$57,925	\$60,339
\$53,153	17	\$57,122	\$59,502	\$58,549	\$60,989
\$53,646	18	\$57,663	\$60,066	\$59,181	\$61,647
\$54,139	19	\$58,209	\$60,634	\$59,821	\$62,314
\$54,652	20	\$58,962	\$61,419	\$60,857	\$63,393
\$55,145	21	\$59,523	\$62,003	\$61,518	\$64,081
\$55,639	22	\$60,089	\$62,593	\$62,187	\$64,778
\$56,132	23	\$60,662	\$63,190	\$62,864	\$65,483
\$56,625	24	\$61,242	\$63,794	\$63,550	\$66,198
\$58,049	25	\$62,306	\$64,902	\$64,244	\$66,921
\$58,542	26	\$62,904	\$65,525	\$64,947	\$67,653
\$59,035	27	\$63,508	\$66,154	\$65,659	\$68,395
\$59,528	28	\$64,118	\$66,790	\$66,380	\$69,146
\$60,021	29	\$64,736	\$67,433	\$67,110	\$69,906
\$60,541	30	\$65,360	\$68,083	\$67,849	\$70,676
\$61,001	31	\$65,646	\$68,381	\$68,148	\$70,988
\$61,494	32	\$65,935	\$68,682	\$68,449	\$71,301
\$61,987	33	\$66,224	\$68,983	\$68,751	\$71,616
\$62,480	34	\$66,516	\$69,288	\$69,055	\$71,932
\$62,973	35	\$66,808	\$69,592	\$69,360	\$72,250
	36	\$67,102	\$69,898	\$69,667	\$72,570
	37	\$67,398	\$70,206	\$69,975	\$72,891
	38	\$67,695	\$70,516	\$70,285	\$73,214
	39	\$67,993	\$70,826	\$70,596	\$73,538
	40	\$68,293	\$71,139	\$70,909	\$73,864

MASTERS					
OK State Minimum	STEP	Level III Master Degree	*Total District Compensation	Level IV Master plus 16 hrs	*Total District Compensation
\$42,991	0	\$47,125	\$49,089	\$47,375	\$49,349
\$43,425	1	\$47,652	\$49,638	\$47,905	\$49,901
\$43,859	2	\$48,185	\$50,193	\$48,763	\$50,795
\$44,294	3	\$48,725	\$50,755	\$49,310	\$51,365
\$44,728	4	\$49,271	\$51,324	\$49,864	\$51,942
\$46,200	5	\$51,156	\$53,288	\$51,985	\$54,151
\$46,663	6	\$51,721	\$53,876	\$52,560	\$54,750
\$47,127	7	\$52,292	\$54,471	\$53,142	\$55,356
\$47,590	8	\$52,871	\$55,074	\$53,731	\$55,970
\$48,054	9	\$53,457	\$55,684	\$54,328	\$56,592
\$50,568	10	\$55,050	\$57,344	\$56,295	\$58,641
\$51,061	11	\$55,651	\$57,970	\$56,911	\$59,282
\$51,554	12	\$56,259	\$58,603	\$57,535	\$59,932
\$52,047	13	\$56,875	\$59,245	\$58,166	\$60,590
\$52,539	14	\$57,498	\$59,894	\$58,806	\$61,256
\$54,052	15	\$59,129	\$61,593	\$60,453	\$62,972
\$54,545	16	\$59,768	\$62,258	\$61,109	\$63,655
\$55,038	17	\$60,416	\$62,933	\$61,773	\$64,347
\$55,531	18	\$61,071	\$63,616	\$62,445	\$65,047
\$56,024	19	\$61,734	\$64,306	\$63,126	\$65,756
\$56,538	20	\$62,406	\$65,006	\$63,815	\$66,474
\$57,031	21	\$63,086	\$65,715	\$64,512	\$67,200
\$57,524	22	\$63,775	\$66,432	\$65,219	\$67,936
\$58,018	23	\$64,472	\$67,158	\$65,934	\$68,681
\$58,511	24	\$65,178	\$67,894	\$66,658	\$69,435
\$59,971	25	\$66,035	\$68,786	\$67,831	\$70,657
\$60,464	26	\$66,761	\$69,543	\$68,579	\$71,436
\$60,957	27	\$67,495	\$70,307	\$69,337	\$72,226
\$61,450	28	\$68,239	\$71,082	\$70,103	\$73,024
\$61,943	29	\$68,992	\$71,867	\$70,880	\$73,833
\$62,463	30	\$69,754	\$72,660	\$71,666	\$74,652
\$62,923	31	\$70,063	\$72,982	\$71,984	\$74,983
\$63,416	32	\$70,373	\$73,305	\$72,304	\$75,317
\$63,909	33	\$70,685	\$73,630	\$72,625	\$75,651
\$64,402	34	\$70,999	\$73,957	\$72,949	\$75,989
\$64,895	35	\$71,314	\$74,285	\$73,273	\$76,326
	36	\$71,630	\$74,615	\$73,600	\$76,667
	37	\$71,948	\$74,946	\$73,928	\$77,008
	38	\$72,268	\$75,279	\$74,257	\$77,351
	39	\$72,589	\$75,614	\$74,589	\$77,697
	40	\$72,912	\$75,950	\$74,921	\$78,043

DOCTORATE			
OK State Minimum	STEP	Level V Doctorate or Master +50 hrs	*Total District Compensation
\$44,381	0	\$49,125	\$51,172
\$44,815	1	\$49,677	\$51,747
\$45,249	2	\$50,235	\$52,328
\$45,684	3	\$50,800	\$52,917
\$46,118	4	\$51,373	\$53,514
\$47,590	5	\$53,532	\$55,763
\$48,054	6	\$54,126	\$56,381
\$48,517	7	\$54,728	\$57,008
\$48,980	8	\$55,337	\$57,643
\$49,444	9	\$55,954	\$58,285
\$52,945	10	\$58,203	\$60,628
\$53,438	11	\$58,843	\$61,295
\$53,931	12	\$59,491	\$61,970
\$54,424	13	\$60,147	\$62,653
\$54,916	14	\$60,811	\$63,345
\$56,430	15	\$62,484	\$65,088
\$56,923	16	\$63,165	\$65,797
\$57,416	17	\$63,854	\$66,515
\$57,909	18	\$64,553	\$67,243
\$58,402	19	\$65,260	\$67,979
\$58,917	20	\$65,975	\$68,724
\$59,410	21	\$66,700	\$69,479
\$59,903	22	\$67,434	\$70,244
\$60,397	23	\$68,177	\$71,018
\$60,890	24	\$68,929	\$71,801
\$62,395	25	\$70,452	\$73,388
\$62,888	26	\$71,233	\$74,201
\$63,381	27	\$72,023	\$75,024
\$63,874	28	\$72,823	\$75,857
\$64,367	29	\$73,634	\$76,702
\$64,887	30	\$74,454	\$77,556
\$65,347	31	\$74,786	\$77,902
\$65,840	32	\$75,120	\$78,250
\$66,333	33	\$75,456	\$78,600
\$66,826	34	\$75,793	\$78,951
\$67,319	35	\$76,132	\$79,304
	36	\$76,473	\$79,659
	37	\$76,815	\$80,016
	38	\$77,159	\$80,374
	39	\$77,505	\$80,734
	40	\$77,853	\$81,097

*Total Compensation includes base pay plus 4% of the teachers' required 7% contribution to the Oklahoma Teachers Retirement System (OTRS).

Salary schedule as listed is for 180 contracted days. Teachers contracted for 185-260 days, will receive an equivalent daily rate for the additional days.

Special Education Teachers, Speech Pathologists, Psychologists, and Psychometrists receive an additional 10% salary, Lincoln Academy teachers receive an additional 5% salary

Step 40+ Payment: An annual \$600 stipend will be awarded to those eligible employees who were placed at Step 40 during the prior school year.

National Board Certification Payment: Teachers who applied for and/or received National Board Certification after June 30, 2013 are eligible to receive an additional \$1000 per year from SPS. Teachers eligible to receive the National Board Certification Bonus from the state shall not be eligible to receive the additional salary increment set forth in this salary schedule.

State Flexible Benefit Allowance (FBA): Employees that elect to participate in the District's health insurance plan will receive the Flexible Benefit Allowance (FBA) as provided by Oklahoma Statutes.

Cash in Lieu of Flexible Benefit Allowance: Employees not enrolled in the District's health insurance plan shall receive from the state taxable compensation of \$836.52 per year in lieu of health insurance.

Board Approved 7/14/2026

APPROVED STIPEND LIST

SITE	ACTIVITY	POSITION	2025-2026 STIPEND
DIST	Band	Assistant	\$5,500.00
DIST	Band	Assistant	\$5,500.00
DIST	Band	Assistant	\$5,500.00
DIST	Band	Assistant	\$5,500.00
DIST	Band	Director	\$9,750.00
DIST	Clerk	Head	\$6,000.00
DIST	Encumbrance Clerk	Clerk	\$1,066.00
DIST	Homeless Liaison	Coordinator	\$5,000.00
DIST	Orchestra	Director	\$6,000.00
HP	Noon Monitor	Head	\$2,000.00
HP	PLC Leadership Team	Member	\$500.00
HP	PLC Leadership Team	Member	\$500.00
HP	PLC Leadership Team	Member	\$500.00
HP	PLC Leadership Team	Member	\$500.00
HS	Academic Coach	Co-Sponsor	\$2,300.00
HS	African American Student Assoc	Co-Sponsor	\$250.00
HS	African American Student Assoc	Co-Sponsor	\$250.00
HS	Art	Sponsor	\$500.00
HS	Art Performance	Head	\$1,300.00
HS	Best Buddies	Sponsor	\$500.00
HS	Beta Club	Co-Sponsor	\$500.00
HS	Beta Club	Co-Sponsor	\$500.00
HS	Color Guard - Fall	Assistant	\$1,000.00
HS	Color Guard - Fall	Assistant	\$500.00
HS	Color Guard - Fall	Assistant	\$500.00
HS	Color Guard - Fall	Assistant	\$250.00
HS	Color Guard - Fall	Instructor	\$4,000.00
HS	Color Guard - Fall	Choreographer	\$2,000.00
HS	Color Guard - Winter	Assistant	\$500.00
HS	Color Guard - Winter	Assistant	\$500.00
HS	Color Guard - Winter	Assistant	\$1,000.00
HS	Color Guard - Winter	Assistant	\$500.00

HS	Color Guard – Winter	Instructor	\$4,000.00
HS	Color Guard – Winter	Choreographer	\$2,000.00
HS	Disc Golf	Sponsor	\$500.00
HS	Drama	Sponsor	\$5,500.00
HS	Drill Writer	Director	\$4,000.00
HS	Drum Line	Co-Instructor	\$1,200.00
HS	Drum Line	Co-Instructor	\$500.00
HS	Electives Department	Head	\$1,300.00
HS	English	Head	\$1,300.00
HS	eSports Coach	Sponsor	\$1,950.00
HS	Fine Arts	Head	\$1,300.00
HS	Foreign Language	Head	\$1,300.00
HS	French Club	Sponsor	\$500.00
HS	Guidance	Head	\$750.00
HS	Indigenous Peoples Organization	Sponsor	\$500.00
HS	Instrumental Music	Arranger	\$2,000.00
HS	Junior Class	Co-Sponsor	\$1,500.00
HS	Junior Class	Co-Sponsor	\$1,500.00
HS	Key Club	Sponsor	\$250.00
HS	Key Club	Sponsor	\$250.00
HS	Math	Head	\$1,300.00
HS	Math Club	Sponsor	\$500.00
HS	Mock Trial Team	Sponsor	\$500.00
HS	Musical Production	Rehearsal Accompanist	\$1,000.00
HS	Musical Production	Choral Director	\$1,000.00
HS	Musical Production	Technical Director	\$1,000.00
HS	Musical Production	Pit Orchestra Conductor	\$1,000.00
HS	National Honor Society	Sponsor	\$1,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	PAC Manager	Head	\$6,000.00
HS	Percussion Arranger	Head	\$1,900.00
HS	Pit Percussion	Co-Instructor	\$500.00
HS	Pit Percussion	Instructor	\$1,200.00

HS	Science	Head	\$1,300.00
HS	Science Club	Sponsor	\$500.00
HS	Senior Class	Sponsor	\$2,000.00
HS	SMAG	Co-Sponsor	\$3,000.00
HS	SMAG	Co-Sponsor	\$3,000.00
HS	Social Studies	Head	\$1,300.00
HS	Sophomore Class	Sponsor	\$650.00
HS	Spanish Club	Sponsor	\$500.00
HS	Special Education	Head	\$1,300.00
HS	Student Council	Co-Sponsor	\$2,450.00
HS	Student Council	Co-Sponsor	\$2,450.00
HS	Tech And Gaming Club	Sponsor	\$500.00
HS	Tech Student Association	Sponsor	\$500.00
HS	Vocal Music	Director	\$6,000.00
HS	Yearbook	Sponsor	\$2,375.00
HS	Youth & Government	Sponsor	\$500.00
HSA	Baseball	Assistant	\$3,000.00
HSA	Baseball	Assistant	\$3,000.00
HSA	Baseball	Head	\$7,000.00
HSA	Basketball	Skill Development	\$9,000.00
HSA	Basketball - Boys	Assistant	\$4,500.00
HSA	Basketball - Boys	Assistant	\$6,000.00
HSA	Basketball - Boys	Head	\$10,000.00
HSA	Basketball - Girls	Head	\$10,000.00
HSA	Basketball - Girls	Assistant/JH Asst	\$6,000.00
HSA	Basketball - Girls	Assistant	\$4,500.00
HSA	Cheerleader	Head	\$5,000.00
HSA	Cheerleader	Assistant	\$1,500.00
HSA	Cross Country	Assistant	\$2,000.00
HSA	Cross Country	Head	\$3,500.00
HSA	Football	Assistant	\$4,500.00
HSA	Football	Head	\$15,500.00
HSA	Football	Assistant	\$4,500.00
HSA	Football	Coordinator - STC	\$6,500.00
HSA	Football	Coordinator - OC & WR	\$7,500.00
HSA	Football	Assistant	\$4,500.00

HSA	Football	Coordinator—DC	\$6,500.00
HSA	Football	Assistant	\$4,500.00
HSA	Golf—Boys	Head	\$3,500.00
HSA	Golf-Girls	Head	\$3,500.00
HSA	Pom Squad	Head	\$5,000.00
HSA	Pom Squad	Assistant	\$1,500.00
HSA	Soccer—Boys	Assistant	\$2,500.00
HSA	Soccer—Boys	Head	\$5,000.00
HSA	Soccer—Boys	Assistant	\$2,500.00
HSA	Soccer—Girls	Assistant	\$2,500.00
HSA	Soccer—Girls	Head	\$5,000.00
HSA	Soccer—Girls	Assistant	\$2,500.00
HSA	Softball	Assistant	\$3,000.00
HSA	Softball	Assistant	\$3,000.00
HSA	Softball	Head	\$7,000.00
HSA	Stunt	Head	\$1,500.00
HSA	Swimming	Head	\$7,500.00
HSA	Swimming	Assistant	\$2,500.00
HSA	Tennis	Assistant	\$2,000.00
HSA	Tennis-Boys	Head	\$3,250.00
HSA	Tennis-Girls	Head	\$3,250.00
HSA	Track	Assistant	\$3,000.00
HSA	Track	Assistant	\$3,000.00
HSA	Track	Head	\$6,000.00
HSA	Track	Assistant	\$3,000.00
HSA	Track	Assistant	\$3,000.00
HSA	Volleyball-Girls	Head	\$5,000.00
HSA	Volleyball-Girls	Assistant	\$2,500.00
HSA	Volleyball-JV Girls	Head	\$2,500.00
HSA	Wrestling	Head	\$10,000.00
HSA	Wrestling	Assistant	\$4,500.00
HSA	Wrestling	Assistant	\$3,500.00
HSA	Wrestling - Girls	Assistant	\$3,500.00
HSA	Wrestling - Girls	Assistant	\$3,500.00
JH	Academic Coach	Lead 9th Sponsor	\$900.00
JH	Academic Coach	Lead 8th Sponsor	\$900.00

JH	Beta Club	Co-Sponsor	\$250.00
JH	Beta Club	Co-Sponsor	\$250.00
JH	Board Game Club	Sponsor	\$500.00
JH	Book Club	Sponsor	\$500.00
JH	Drama	Coordinator	\$1,750.00
JH	Electives	Head	\$950.00
JH	English	Head	\$950.00
JH	Journalism	Sponsor	\$1,500.00
JH	Math	Head	\$950.00
JH	NASA	Sponsor	\$500.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Robotics Club	Sponsor	\$2,000.00
JH	Science	Head	\$950.00
JH	Social Studies	Head	\$950.00
JH	Special Education	Head	\$950.00
JH	Student Council	Co-Sponsor	\$600.00
JH	Student Council	Co-Sponsor	\$600.00
JH	Technology Student Organization	Sponsor	\$500.00
JH	Vocal Music	Director	\$2,500.00
JH	World Cultures Club	Sponsor	\$250.00
JH	World Cultures Club	Sponsor	\$250.00
JHA	Baseball-9th	Assistant	\$2,000.00
JHA	Baseball-9th	Head	\$3,000.00
JHA	Basketball - Boys 8	Head	\$5,000.00
JHA	Basketball - Boys 9	Head/HS Asst	\$5,500.00
JHA	Basketball - Girls 8	Head	\$5,000.00
JHA	Basketball - Girls 9	Head	\$5,500.00
JHA	Cheerleader	Assistant	\$1,500.00
JHA	Cheerleader	Head	\$4,000.00

JHA	Cross-Country B/G	Assistant	\$2,000.00
JHA	Cross-Country B/G	Head	\$2,500.00
JHA	Football—8	Assistant	\$3,000.00
JHA	Football—8	Head	\$4,500.00
JHA	Football—8	Assistant	\$3,000.00
JHA	Football—8	Assistant	\$3,000.00
JHA	Football—9	Assistant	\$3,000.00
JHA	Football—9	Head	\$4,500.00
JHA	Football—9	Assistant	\$3,000.00
JHA	Football—9	Assistant	\$3,000.00
JHA	Golf—Boys	Head	\$1,250.00
JHA	Golf—Girls	Head	\$1,250.00
JHA	Pom Squad	Head	\$4,000.00
JHA	Softball—9	Head	\$3,000.00
JHA	Softball—9	Assistant	\$2,000.00
JHA	Tennis	Assistant	\$1,500.00
JHA	Tennis	Head	\$2,500.00
JHA	Track B/G	Assistant	\$2,000.00
JHA	Track B/G	Head	\$3,500.00
JHA	Track B/G	Assistant	\$2,000.00
JHA	Volleyball-Girls-7th	Head	\$2,000.00
JHA	Volleyball-Girls-8th	Head	\$2,000.00
JHA	Volleyball-Girls-9th	Head	\$2,500.00
JHA	Wrestling	Assistant	\$2,500.00
JHA	Wrestling	Head	\$4,000.00
LA	Native American Club	Sponsor	\$500.00
LA	Noon Monitor	Head	\$2,000.00
LA	Senior Class	Co-Sponsor	\$500.00
MS	Academic Coach	Sponsor	\$1,000.00
MS	Chess Club	Sponsor	\$500.00
MS	Creative Writing	Co-Sponsor	\$250.00
MS	Creative Writing	Co-Sponsor	\$250.00
MS	Cross Country	Coach	\$750.00
MS	Girls Engineering Club	Co-Sponsor	\$1,000.00
MS	Japanese Club	Sponsor	\$500.00
MS	Musical Production		\$1,500.00

MS	Musical Production		\$2,000.00
MS	Native American Club	Sponsor	\$500.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Orchestra	Head	\$2,500.00
MS	PLC Team Lead – ELA 6th	Co-Head	\$250.00
MS	PLC Team Lead – ELA 7th	Co-Head	\$250.00
MS	PLC Team Lead – Math 6th	Co-Head	\$250.00
MS	PLC Team Lead – Math 7th	Co-Head	\$250.00
MS	PLC Team Lead – Science 6th	Co-Head	\$250.00
MS	PLC Team Lead – Science 7th	Co-Head	\$250.00
MS	PLC Team Lead – Special Ed	Co-Head	\$250.00
MS	PLC Team Lead – Special Ed	Co-Head	\$250.00
MS	PLC Team Lead – World Studies 6th	Co-Head	\$250.00
MS	PLC Team Lead – World Studies 7th	Co-Head	\$250.00
MS	Robotics	Co-Sponsor	\$1,000.00
MS	Sequoyah Book Club	Sponsor	\$500.00
MS	Student Council	Co-Sponsor	\$600.00
MS	Student Council	Co-Sponsor	\$600.00
MS	Team Leader – Alpha	Sponsor	\$500.00
MS	Team Leader – Arete	Sponsor	\$500.00
MS	Team Leader – Artisan	Sponsor	\$500.00
MS	Team Leader – Elective	Sponsor	\$500.00
MS	Team Leader – Omega	Sponsor	\$500.00
MS	Team Leader – Spartan	Sponsor	\$500.00
MS	Team Leader – Synergy	Sponsor	\$500.00
MS	Team Leader – Titan	Sponsor	\$500.00
MS	Vocal Music	Director	\$2,250.00
MS	Yearbook	Co-Sponsor	\$1,500.00
MSA	Basketball Boys – 7th	Head	\$5,000.00

MSA	Basketball Girls—7th	Head	\$5,000.00
MSA	Football—7th	Assistant	\$3,000.00
MSA	Football—7th	Assistant	\$3,000.00
MSA	Football—7th	Head	\$4,500.00
MSA	Football—7th	Assistant	\$3,000.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
WR	Noon Monitor	Head	\$2,000.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WW	Lunch Room Monitor – Golden Oaks	Teacher	\$2,000.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00

WW	PLC Leadership Team	Member	\$250.00
PAID BY SANCTIONED ORGANIZATION			
SITE	ACTIVITY	POSITION	2025-2026 STIPEND
HP	Student Council Sponsor	Sponsor	\$350.00
HS	Advanced Placement Coordinator	Coordinator	\$1,500.00

Per Title 70 of the Oklahoma Statutes. Section 509.6 all stipends for the SY 2024-2025 and moving forward will be negotiated. Positions funded by an outside source may be subject to change.

APPROVED STIPEND LIST

SITE	ACTIVITY	POSITION	2026-2027 STIPEND
ATH	Baseball	Assistant	\$3,000.00
ATH	Baseball	Assistant	\$3,000.00
ATH	Baseball	Head	\$7,000.00
ATH	Baseball - JV	Head	\$2,000.00
ATH	Baseball - JH	Head	\$3,000.00
ATH	Basketball	Skill Development	\$9,000.00
ATH	Basketball - Boys	Assistant	\$4,500.00
ATH	Basketball - Boys	Assistant	\$6,000.00
ATH	Basketball - Boys	Head	\$10,000.00
ATH	Basketball - Boys 8	Head	\$5,000.00
ATH	Basketball - Boys 9	Head/HS Asst	\$5,500.00
ATH	Basketball - Girls	Assistant	\$4,500.00
ATH	Basketball - Girls	Assistant/JH Asst	\$6,000.00
ATH	Basketball - Girls	Head	\$10,000.00
ATH	Basketball - Girls 8	Head	\$5,000.00
ATH	Basketball - Girls 9	Head	\$5,500.00
ATH	Basketball - Boys 7	Head	\$5,000.00
ATH	Basketball - Girls 7	Head	\$5,000.00
ATH	Cheerleader	Assistant	\$1,500.00
ATH	Cheerleader	Assistant	\$1,500.00
ATH	Cheerleader	Head	\$5,000.00
ATH	Cheerleader	Head	\$4,000.00
ATH	Cross Country	Assistant	\$2,000.00
ATH	Cross Country	Head	\$3,500.00
ATH	Cross Country - JH	Assistant	\$2,000.00
ATH	Cross Country - JH	Head	\$2,500.00
ATH	Football	Assistant	\$4,500.00
ATH	Football	Assistant	\$4,500.00
ATH	Football	Assistant	\$4,500.00
ATH	Football	Assistant	\$4,500.00
ATH	Football	Coordinator - DC	\$6,500.00

ATH	Football	Coordinator - OC & WR	\$7,500.00
ATH	Football	Coordinator - STC	\$6,500.00
ATH	Football	Head	\$15,500.00
ATH	Football - 7	Assistant	\$3,000.00
ATH	Football - 7	Assistant	\$3,000.00
ATH	Football - 7	Assistant	\$3,000.00
ATH	Football - 7	Head	\$4,500.00
ATH	Football - 8	Assistant	\$3,000.00
ATH	Football - 8	Assistant	\$3,000.00
ATH	Football - 8	Assistant	\$3,000.00
ATH	Football - 8	Head	\$4,500.00
ATH	Football - 9	Assistant	\$3,000.00
ATH	Football - 9	Assistant	\$3,000.00
ATH	Football - 9	Assistant	\$3,000.00
ATH	Football - 9	Head	\$4,500.00
ATH	Golf - Boys	Head	\$3,500.00
ATH	Golf - JH Boys	Head	\$1,250.00
ATH	Golf - JH Girls	Head	\$1,250.00
ATH	Golf- Girls	Head	\$3,500.00
ATH	Pom Squad	Assistant	\$4,000.00
ATH	Pom Squad	Head	\$4,500.00
ATH	Pom Squad - JV	Head	\$2,000.00
ATH	Soccer - Boys	Assistant	\$2,500.00
ATH	Soccer - Boys	Assistant	\$2,500.00
ATH	Soccer - Boys	Head	\$5,000.00
ATH	Soccer - Girls	Assistant	\$2,500.00
ATH	Soccer - Girls	Assistant	\$2,500.00
ATH	Soccer - Girls	Head	\$5,000.00
ATH	Softball	Assistant	\$3,000.00
ATH	Softball	Assistant	\$3,000.00
ATH	Softball	Head	\$7,000.00
ATH	Softball - JH	Assistant	\$2,000.00
ATH	Softball - JH	Head	\$3,000.00
ATH	Stunt	Head	\$1,500.00
ATH	Swimming	Assistant	\$2,500.00
ATH	Swimming	Head	\$7,500.00

ATH	Tennis	Assistant	\$2,000.00
ATH	Tennis - JH	Assistant	\$1,500.00
ATH	Tennis - JH	Head	\$2,500.00
ATH	Tennis -Boys	Head	\$3,250.00
ATH	Tennis - Girls	Head	\$3,250.00
ATH	Track	Assistant	\$3,000.00
ATH	Track	Assistant	\$3,000.00
ATH	Track	Assistant	\$3,000.00
ATH	Track	Assistant	\$3,000.00
ATH	Track	Head	\$6,000.00
ATH	Track-JH	Assistant	\$2,000.00
ATH	Track-JH	Assistant	\$2,000.00
ATH	Track-JH	Head	\$3,500.00
ATH	Volleyball-Girls	Assistant	\$2,500.00
ATH	Volleyball-Girls	Head	\$5,000.00
ATH	Volleyball-Girls-7	Head	\$2,000.00
ATH	Volleyball-Girls-8	Head	\$2,000.00
ATH	Volleyball-Girls-9	Head	\$2,500.00
ATH	Volleyball-JV Girls	Co-Head	\$1,250.00
ATH	Volleyball-JV Girls	Co-Head	\$1,250.00
ATH	Wrestling - HS Boys	Assistant	\$4,500.00
ATH	Wrestling - HS Boys	Assistant	\$3,500.00
ATH	Wrestling - JH Boys	Assistant	\$2,500.00
ATH	Wrestling - HS Boys	Head	\$10,000.00
ATH	Wrestling - JH Boys	Head	\$4,000.00
ATH	Wrestling - HS Girls	Assistant	\$4,500.00
ATH	Wrestling - HS Girls	Assistant	\$3,500.00
ATH	Wrestling - JH Girls	Head	\$4,000.00
ATH	Wrestling - JH Girls	Assistant	\$2,500.00
ATH	Wrestling - HS Girls	Head	\$10,000.00
DIST	Band	Assistant	\$5,500.00
DIST	Band	Director	\$9,750.00
DIST	Board Clerk	Head	\$6,000.00
DIST	Encumbrance Clerk	Clerk	\$1,066.00
DIST	Homeless Liaison	Coordinator	\$5,000.00
DIST	Orchestra	Director	\$6,000.00

HP	Noon Monitor	Head	\$2,000.00
HP	PLC Leadership Team	Member	\$500.00
HP	PLC Leadership Team	Member	\$500.00
HP	PLC Leadership Team	Member	\$500.00
HP	PLC Leadership Team	Member	\$500.00
HS	Academic Coach	Co-Sponsor	\$2,300.00
HS	African American Student Assoc	Co-Sponsor	\$250.00
HS	African American Student Assoc	Co-Sponsor	\$250.00
HS	Art	Sponsor	\$500.00
HS	Art Performance	Head	\$1,300.00
HS	Best Buddies	Sponsor	\$500.00
HS	Beta Club	Co-Sponsor	\$500.00
HS	Beta Club	Co-Sponsor	\$500.00
HS	Color Guard - Fall	Assistant	\$250.00
HS	Color Guard - Fall	Assistant	\$500.00
HS	Color Guard - Fall	Assistant	\$500.00
HS	Color Guard - Fall	Assistant	\$1,000.00
HS	Color Guard - Fall	Choreographer	\$2,000.00
HS	Color Guard - Fall	Instructor	\$4,000.00
HS	Color Guard - Winter	Assistant	\$500.00
HS	Color Guard - Winter	Assistant	\$500.00
HS	Color Guard - Winter	Assistant	\$500.00
HS	Color Guard - Winter	Assistant	\$1,000.00
HS	Color Guard - Winter	Choreographer	\$2,000.00
HS	Color Guard - Winter	Instructor	\$4,000.00
HS	Disc Golf	Sponsor	\$500.00
HS	Drama	Sponsor	\$5,500.00
HS	Drill Writer	Director	\$4,000.00
HS	Drum Line	Co-Instructor	\$500.00
HS	Drum Line	Co-Instructor	\$1,200.00
HS	Electives Department	Head	\$1,300.00
HS	English	Head	\$1,300.00
HS	eSports Coach	Sponsor	\$1,950.00
HS	Fine Arts	Head	\$1,300.00
HS	Foreign Language	Head	\$1,300.00
HS	French Club	Sponsor	\$500.00

HS	Guidance	Head	\$750.00
HS	Indigenous Peoples Organization	Sponsor	\$500.00
HS	Instrumental Music	Arranger	\$2,000.00
HS	Junior Class	Co-Sponsor	\$1,500.00
HS	Junior Class	Co-Sponsor	\$1,500.00
HS	Key Club	Sponsor	\$250.00
HS	Key Club	Sponsor	\$250.00
HS	Math	Head	\$1,300.00
HS	Math Club	Sponsor	\$500.00
HS	Mock Trial Team	Sponsor	\$500.00
HS	Musical Production	Choral Director	\$1,000.00
HS	Musical Production	Pit Orchestra Conductor	\$1,000.00
HS	Musical Production	Rehearsal Accompanist	\$1,000.00
HS	Musical Production	Technical Director	\$1,000.00
HS	National Honor Society	Sponsor	\$1,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	Noon Monitor	Head	\$2,000.00
HS	PAC Manager	Head	\$6,000.00
HS	Percussion Arranger	Head	\$1,900.00
HS	Pit Percussion	Co-Instructor	\$500.00
HS	Pit Percussion	Instructor	\$1,200.00
HS	Robotics	Coach	\$500.00
HS	Science	Head	\$1,300.00
HS	Science Club	Sponsor	\$500.00
HS	Senior Class	Sponsor	\$2,000.00
HS	SMAC	Co-Sponsor	\$3,000.00
HS	SMAC	Co-Sponsor	\$3,000.00
HS	Social Studies	Head	\$1,300.00
HS	Sophomore Class	Sponsor	\$650.00
HS	Spanish Club	Sponsor	\$500.00
HS	Special Education	Head	\$1,300.00

HS	Student Council	Co-Sponsor	\$2,450.00
HS	Student Council	Co-Sponsor	\$2,450.00
HS	Tech And Gaming Club	Sponsor	\$500.00
HS	Tech Student Association	Sponsor	\$500.00
HS	Vocal Music	Director	\$6,000.00
HS	Yearbook	Sponsor	\$2,375.00
HS	Youth & Government	Sponsor	\$500.00
JH	Academic Coach	Lead 8th Sponsor	\$900.00
JH	Beta Club	Co-Sponsor	\$250.00
JH	Beta Club	Co-Sponsor	\$250.00
JH	Board Game Club	Sponsor	\$500.00
JH	Book Club	Sponsor	\$500.00
JH	Drama	Coordinator	\$1,750.00
JH	Electives	Head	\$950.00
JH	English	Head	\$950.00
JH	Journalism	Sponsor	\$1,500.00
JH	Math	Head	\$950.00
JH	NASA	Sponsor	\$500.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Noon Monitor	Head	\$2,000.00
JH	Robotics Club	Sponsor	\$2,000.00
JH	Science	Head	\$950.00
JH	Social Studies	Head	\$950.00
JH	Special Education	Head	\$950.00
JH	Student Council	Co-Sponsor	\$600.00
JH	Student Council	Co-Sponsor	\$600.00
JH	Technology Student Organization	Sponsor	\$500.00
JH	Vocal Music	Director	\$2,500.00
JH	World Cultures Club	Sponsor	\$250.00
JH	World Cultures Club	Sponsor	\$250.00
LA	Native American Club	Sponsor	\$500.00
LA	Noon Monitor	Head	\$2,000.00

LA	Senior Class	Co-Sponsor	\$500.00
MS	Academic Coach	Sponsor	\$1,000.00
MS	Chess Club	Sponsor	\$500.00
MS	Creative Writing	Co-Sponsor	\$250.00
MS	Creative Writing	Co-Sponsor	\$250.00
MS	Cross Country	Coach	\$750.00
MS	Girls Engineering Club	Co-Sponsor	\$1,000.00
MS	Japanese Club	Sponsor	\$500.00
MS	Musical Production		\$1,500.00
MS	Musical Production		\$2,000.00
MS	Native American Club	Sponsor	\$500.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Noon Monitor	Head	\$2,000.00
MS	Orchestra	Head	\$2,500.00
MS	PLC Team Lead - ELA 6th	Co-Head	\$250.00
MS	PLC Team Lead - ELA 7th	Co-Head	\$250.00
MS	PLC Team Lead - Math 6th	Co-Head	\$250.00
MS	PLC Team Lead - Math 7th	Co-Head	\$250.00
MS	PLC Team Lead - Science 6th	Co-Head	\$250.00
MS	PLC Team Lead - Science 7th	Co-Head	\$250.00
MS	PLC Team Lead - Special Ed	Co-Head	\$250.00
MS	PLC Team Lead - Special Ed	Co-Head	\$250.00
MS	PLC Team Lead - World Studies 6th	Co-Head	\$250.00
MS	PLC Team Lead - World Studies 7th	Co-Head	\$250.00
MS	Robotics	Co-Sponsor	\$1,000.00
MS	Sequoyah Book Club	Sponsor	\$500.00
MS	Student Council	Co-Sponsor	\$600.00
MS	Student Council	Co-Sponsor	\$600.00
MS	Team Leader - Alpha	Sponsor	\$500.00

MS	Team Leader - Arete	Sponsor	\$500.00
MS	Team Leader - Artisan	Sponsor	\$500.00
MS	Team Leader - Elective	Sponsor	\$500.00
MS	Team Leader - Omega	Sponsor	\$500.00
MS	Team Leader - Spartan	Sponsor	\$500.00
MS	Team Leader - Synergy	Sponsor	\$500.00
MS	Team Leader - Titan	Sponsor	\$500.00
MS	Vocal Music	Director	\$2,250.00
MS	Yearbook	Co-Sponsor	\$1,500.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
RI	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SK	PLC Leadership Team	Member	\$500.00
SR	Lunch Room Monitor - Golden Oaks	Teacher	\$2,000.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
SR	PLC Leadership Team	Member	\$500.00
WR	Noon Monitor	Head	\$2,000.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WR	PLC Leadership Team	Member	\$500.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00

WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00
WW	PLC Leadership Team	Member	\$250.00

Per Title 70 of the Oklahoma Statutes. Section 509.6 all stipends for the SY 2024-2025 and moving forward will be negotiated. Positions funded by an outside source may be subject to change.

Board Approved 7/14/2026