STILLWATER BOARD OF EDUCATION
Tuesday, June 23, 2026

**5:30 PM Regular Meeting**
**Stillwater Public Schools Administration Building**
**314 South Lewis Street**
**Stillwater, OK 74074**

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Communications / Public Interest**
   A. Recognitions
   B. Superintendent's Report
   C. Board Communication
   D. Public Comments - *Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting*
4. **Consent Agenda (Action)**
   *All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:*
   A. May 12, 2026, Regular Meeting Minutes
   B. Approval of the Transfer and Summary of Activity Account Funds
   C. Approval of the Annual Activity Fund Planning and Approval Packages FY 26-27
   D. Approval of the Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed):

      2025-2026 Change Orders:

      2025-2026 General Fund (11) Encumbrances #2026-11-1059 - 2026-11-1066 totaling $11,179.00
      2025-2026 Building Fund (31) Encumbrances #2026-31-45 - 2026-31-46 totaling $1044.38
      2025-2026 Child Nutrition (32) Fund Encumbrances #2026-32-87 - 2026-32-89 totaling $500,623.71
      2025-2026 Bond (33) Fund Encumbrances #2026-33-327 - 2026-33-330 totaling $5343.95
   E. Approval of the Activity Fund Custodian Bonding for Each, Co-Signer, Banks and Bank Account Numbers for FY 2026-2027 as listed on the attached Exhibit
   F. Approval of the Appointment and Bond Authorizations for FY 2026-2027
      1. Tawni Hooten -- Board Clerk and Minutes Clerk
      2. Kristie Newby -- Board Treasurer
      3. Shannon Flores -- Encumbrance Clerk
      4. Annette Turley -- Deputy Board Clerk and Minutes Clerk
      5. Ronald McElliott -- Assistant Board Treasurer
   G. Certificate and Order to the County Clerk and County Treasurer of Payne County, Oklahoma Authorizing Kristie Newby as Stillwater Public Schools Treasurer
   H. **FY 2026-2027 Stillwater Public Schools Contracts:**
      **Educational Services:**
      6. Angela Brand/Thera-Brand Physical Therapy (Physical Therapy Services Agreement)
      7. ARH Therapy Inc. (Occupational Therapy Services Agreement)
      8. Danielle Torres (Psychology Services Agreement)
      9. Evaluation Works, LLC (Psychology Services Agreement)
      10. Instructure Inc./Canvas (Learning Management System Agreement)

11. OSU Speech Communication Sciences (Speech Language Service Agreement)
12. Shannon Frohock (Deaf and Hard of Hearing Services Agreement)
13. Shannon Frohock (Interpreting Services for Staff Agreement)

**I. Finance**

- **Finance**

1. Affinity Marketing (Arvest Banking Affinity Agreement)
2. CCOSA (District Services)
3. Hilltop Securities (Bond Arbitrage Rebate Compliance)
4. Municipal Finance Services (Bond Services)
5. OSIG Proposal (Property/Liability Insurance)
6. Rosenstein, Fist, and Ringold (Legal Services)
7. SPEF Contract (Use of Facility Agreement)
8. The Public Finance Law Group (Bond Legal Counsel Services)

- **Nutrition**

1. Hiland Dairy Bid (Mild and Dairy)
2. US Foods Bid (Groceries, Small Equipment, and Cleaning Supplies)

**J. Human Resources**

1. Adjunct Instructor, Jeana Bateson (Meridian Technology Center)
2. OSAG (Worker's Compensation Premium)

**K. Operations**

- **Facilities**

1. Air & Earth, Inc (Asbestos Abatement)
2. Allied Waste Services of Stillwater, Inc. DBA Republic Service of Stillwater (Trash Services)
3. OME Corp Genesis Business Systems (Mailing System, Postage Meter)
4. Otis Elevator

- **Operations**

1. City of Stillwater (School Resource Officer, SRO)
2. YMCA Athletics Contract (Facility Use Agreement)

- **Technology**

1. RK Black (Copiers)
2. Securly (Digital Safety & Classroom Management Tools)
3. U.S. Bank Lease (Copiers)

**L. Superintendent**

1. Membership Renewals with Oklahoma School Board Association (OSSBA) for FY 2026-2027
    1. School Membership Dues 2026-2027 ($5230)
    2. Policy Services Subscription ($1500)
    3. Assemble Meetings ($3000)
2. Rosenstein, Fist, and Ringold (Policy Pack-Legal Services)

M. Approval of the Authorized Representatives and Designated Custodians:

14. Designation of Treasurer, Kristie Newby as Purchasing Agent for Stillwater Independent School District and Designated Custodian for General Fund, Building Fund, Child Nutrition Fund, Bond Funds, and Activity Funds
15. Designation of Superintendent Tyler Bridges as Authorized Representative for All Federal Programs
16. Designation of Technology Director Emily Harris as Authorized Representative for Schools and Libraries Universal Services (E-Rate)

N. Consideration and possible action to approve the Local Education Agency (LEA) Authorized Representative letter to the Oklahoma State Department of Education, designating Chief Financial Officer Kristie Newby as an Authorized signer for Federal Award Disbursements and Reports for the 2026-2027 Fiscal Year.

O. Approval of Surplus Library Books

P. Approval of Site Capacity Numbers for July 1 Reporting

Q. Consider and vote to approve Willowbrook, Inc. use of CM Contingency and Allowances for the Stillwater Public School Bond 2023 HS Phase 1 Construction Project

R. Consider and vote to approve Willowbrook, Inc. use of Owner Contingency and Allowances for the Stillwater Public Schools Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project

S. Consider and vote to approve General Utility Easement with the City of Stillwater for the High School Athletics Phase I Construction Project

T. Consider and vote to approve Change Order Number 04 for Stillwater Public Schools Athletics Complete Furniture Package

U. Consider and vote to Approve Change Order Number 02 to deduct unused CM and Owner Contingency from Amendment Number 03-Phase 2 PA Wing

V. Consider and vote to approve Change Order Number 03 to deduct unused CM and Owner Contingency from Amendment Number 02 Main Package

5. **Business / Finance: Chief Financial Officer, Kristie Newby**
   A. Receive and Vote to Approve or Not Approve the Treasurer's Report
   B. Nutrition Meal Prices for the School Year 2026-2027
6. **Operations: Assistant Superintendent, Bo Gamble**
   A. Consider and Vote to Award Bids for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, Soccer and Track/Cross Country Bid Package to the Bidders, as detailed in Attachment A
   B. Consider and Vote to Accept Amendment 3 for the Guaranteed Maximum Price (GMP) Proposed by Willowbrook, Inc. for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, and Soccer and Track/Cross Country Package
   C. Consider and Vote to Assign Bids to Willowbrook, Inc. for the Stillwater Public Schools Bond 2023 Stillwater High School, Athletics Phase 1 Multi-Sport Facility, Pom and Cheer, Soccer and Track/Cross Country Package
   D. Receive the Bond 2023 Update
7. **Proposed Executive Session to Discuss the Following:**
   A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)
   B. Negotiations with Employees and Representatives of Employee Groups including Certified and Support Employee Negotiations as Authorized by OKLA. STAT. tit. 25 Section 307 (B)(2) and
   C. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).
8. Vote to Convene or Not Convene in Executive Session
9. President's Acknowledgment of the Return of the Board to Open Session
10. Statement of Executive Session Minutes
11. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda
12. Discussion and Possible Board Action on the Contract of Superintendent Tyler Bridges
13. **Adjournment (Action)**

This agenda was posted on the inside of the front door (visible from outside the building) of the Administration Building (314 S. Lewis), and on the School District's website located www.stillwaterschools.com on June 22, 2026, at 4:45p.m. Notice of this regular meeting was given to the Payne County Clerk prior to December 15, 2025, and the rescheduled June meeting notice was filed on May 21, 2026, at 3:57 p.m.

STILLWATER BOARD OF EDUCATION

Tawni Hooten

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Tawni Hooten, Clerk

Stillwater Public Schools Administration Building
314 South Lewis Street
Stillwater, OK 74074

# Minutes of Regular Meeting

Tuesday, May 12, 2026 5:30 PM Central

Attendance Taken at 5:30 PM.

| | |
|---|---|
| Marshall Baker: | Present |
| Rachel Dillin: | Present |
| Roberta Douglas: | Present |
| Gay Washington: | Present |
| Clyde Wilson: | Present |

## 1. Call to Order and Roll Call

President Washington called the meeting to order and Board Clerk, Tawni Hooten, confirmed there was a quorum of the board to proceed.

## 2. Pledge of Allegiance

President Washington asked everyone to stand as she led the Pledge of Allegiance.

## 3. Communications / Public Interest

### A. Recognitions

Dr. Trent Swanson was asked to moderate this portion of the agenda. He recognized the following Retirees, The District Support Employees of the Year Finalists, and Announce the overall Employee of the Year.

1. **Stillwater Public Schools Employee Retirement Recognitions**
   - **Brett Stokes**
     **Candice Tower**
     **Cheryl Adams**
     **Cynthia Caraway**
     **Eva Hickerson**
     **Glenda Noteware**
     **Jay Croft**
     **Jeannette Tidd**
     **Jeri Austill**
     **Jim Zukosky**
     **Jimmy Brandly**
     **Julie Davis**
     **Karyn Hutchens**

**Lilian Loetz**
**Lora Frost**
**Marie Brown**
**Mark Schooley**
**Marsha Nash**
**Pam Jolliff**
**Rick Short**
**Shawn Gregory**
**Suzanne Birdwell**
**Vicki McLearan**
**Wendy Marcum-Noftsger**

2. **Stillwater Public Schools Support Employees of the Year**
    - **Angela Gee – Library Media Specialist (SHS) | Educational Support**
    - **Cathy Hampton – Custodian (Administration Building) Custodial**
    - **Keating Fladie – Computer Specialist III | District Support (Facilities/Technology)**
    - **Pam Jolliff – Principal Secretary (SMS)**
    - **Rachel May – Substance Abuse Counselor | Special Services**
    - **Sam Burri – Bus Driver | Transportation**
    - **Vicki McLearan – Cafeteria Manager (SMS) | School Nutrition Services**

Ms. Cathy Hampton was named the 2026 Stillwater Public School District Employee of the Year! Congratulations to a well-deserved employee!! A big congratulations to each of our retirees and finalists. We appreciate all that you have done for our district.

**B. Superintendent's Report**

Superintendent Bridges provided his monthly report.

**C. Board Communication**

Each board member took an opportunity to share exciting and positive interactions they have had within the district.

**D. Public Comments -** ***Patrons who wish to address the Board of Education shall be required to submit form BED-E prior to the start of the meeting***

There were no public comment speakers this month.

**4. Consent Agenda (Action)**

***All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one board vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:***

**A. April 14, 2026, Regular Meeting Minutes**

**B. Out-of-State Travel Requests:**

1. **Stillwater High School Volleyball is traveling to Wichita, KS to allow JV and varsity volleyball teams to compete in a summer clinic from July 8-10, 2026.**
2. **Stillwater High School Football is traveling to Springdale, AR to compete in a competitive tournament from July 9-10, 2026.**
3. **Stillwater High School Orchestra is traveling to the University of Arkansas, Fayetteville, AR to attend the U of A Summer Music Camp from July 12-17, 2026.**

**C. Approval of the Transfer and Summary of Activity Account Funds**

**D. Approval of the Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed):**

**2025-2026 General Fund (11) Encumbrances #2026-11-963 – 2026-11-1017 totaling $337,540.01**
**2025-2026 Building Fund (21) Encumbrances #2026-21-8– 2026-21-11 totaling $39,173.90**
**2025-2026 Child Nutrition Fund (22) Encumbrances #2026-22-89– 2026-22-90 totaling $28,020.00**
**2025-2026 Bond 31 Fund Encumbrances #2026-31-38 – 2026-31-41 totaling $29,148.65**
**2025-2026 Bond 32 Fund Encumbrances #2026-32-77 totaling $19,473.00**
**2025-2026 Bond 33 Fund Encumbrances #2026-33-291 – 2026-33-311 totaling $4,501,867.98**

**E. Annual Activity Fund Planning and Approval Packages for FY 2026-2027**

**F. Ratify, Approve, and confirm for the FY ending in June 30, 2027(Sublease Purchasing Agreement, dated June 6, 2024)**

**G. FY 2025-2026 Stillwater Public Schools Contracts:**

1. **OSU School of Psychology Clinic — Student Psychological Evaluations**
2. **Tango Flight**

**FY 2026-2027 Stillwater Public Schools Contracts:**

1. **OSU School of Psychology Clinic — Student Psychological Evaluations**
2. **Tango Flight**

**H. Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project**

**I. Consider and Vote to Declare Stillwater High School Portable Buildings as Surplus Property**

**J. Consider and Vote to Approve a Water and Gas Easement Agreement with the City of Stillwater for the SPS High School Athletics Phase I Construction Project**

**K. Consider and Vote to Approve a Water Easement with the City of Stillwater for the SPS High School Athletics Phase I Construction Project**

I move to approve the Consent Agenda as presented. This motion, made by Marshall Baker and seconded by Clyde Wilson, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**5. Business / Finance: Chief Financial Officer, Kristie Newby**

**A. Public Hearing on the Stillwater Public Schools FY 26-27 Budget**
I move to approve the Stillwater Public Schools FY 26-27 Budget as presented.

This motion, made by Roberta Douglas and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**B. Receive and Vote to Approve or Not Approve the Treasurer's Report**
I move to approve the Treasurer's report as presented.

This motion, made by Dr Marshall Baker and seconded by Roberta Douglas, **Carried**.

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**C. Resolution providing for the Issuance of Combined Purpose General Obligation Bonds, Series 2026A**
I move to Approve the Resolution Approving for the Issuance of Combined Purpose General Obligation Bonds, Series 2026A in the sum of $18,450,000.

This motion, made by Rachel Dillin and seconded by Gay Washington, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**D. Receive Bids for the Combined Purpose General Obligation Bonds, Series 2026A**
I move to Award $18,450,000 Combined Purpose General Obligation Bonds, Series 2026A of the district to the lowest Bidder Piper Sandler.

This motion, made by Dr Marshall Baker and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**E. Resolution providing for the Issuance of General Obligation Building Bonds, Series 2026B**
I move to Approve the Resolution Approving the Issuance of General Obligation Building Bonds, Series 2026B.

This motion, made by Roberta Douglas and seconded by Marshall Baker, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**F. Receive Bids for General Obligation Building Bonds, Series 2026B**
I move to Award $1,960,000.00 General Obligation Building Bonds, Series 2026B of the district to the lowest Bidder Piper Sandler.

This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**6. Operations: Assistant Superintendent, Bo Gamble**

**A. Consider and Vote to Award the contract for Stillwater Public Schools, Richmond Elementary and Skyline Elementary Security, Safety, and finish improvement projects to the lowest responsible bidder.**
I move to Award the Contract for Stillwater Public Schools Richmond Elementary and Skyline Elementary Security, Safety, and Finish Improvements Project to the lowest responsible bidder A&K Construction, Inc., in the amount of $ 536,800.00.

This motion, made by Dr Marshall Baker and seconded by Clyde Wilson, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**B. Receive the Bond 2023 Update**
The Bond 2023 Update was provided to the board.

**7. Proposed Executive Session to Discuss the Following:**

**A. Proposed executive session to discuss the employment of those employees listed on attached Exhibit A. 25 O.S. Section 307(B)(1)**

**B. Evaluation of the Superintendent (a routine evaluation session that the Board may conduct monthly) Pursuant to Executive Session Authority – OKLA. STAT. tit. 25 sect 307(B)(1) and (7).**

**8. Vote to Convene or Not Convene in Executive Session (Action)**
I move to convene into Executive Session at 7:09 p.m. This motion, made by Marshall Baker and seconded by Roberta Douglas, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**9. President's Acknowledgment of the Return of the Board to Open Session**
President Washington acknowledged the return of the board to open session at 8:17 p.m.

**10. Statement of Executive Session Minutes**
The following statement was provided by MARSHALL BAKER. The Executive Session convened at 7:15p.m. During the Executive Session, the following people were present: Roberta Douglas, Rachel Dillin, Gay Washington, Clyde Wilson, Marshall Baker (7**:**15 p.m. **–** 8:15 p.m.), Mr. Tyler Bridges (7**:**15 p.m. **–** 8:15 p.m.), and Dr. Trent Swanson (7**:**15 p.m. **-** 7:35 p.m.). In the Executive Session, the Board discussed the appointments, resignations, and employment

recommendations listed on Exhibit A of the agenda as authorized by OKLA. STAT. tit. 25 Section 307(B)(1), and the evaluation of the Superintendent as authorized by OKLA. STAT. tit. 25 Section 307(B)(1) and (7). Nothing else was discussed in the Executive Session. No votes were taken in the Executive Session. This will constitute the minutes of the Executive Session.

**11. Consider and Vote to Approve or Not Approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda (Action)**

I move to approve the Appointments, Resignations and Employment Recommendations Listed on Exhibit A of the Agenda as presented.

This motion, made by Clyde Wilson and seconded by Rachel Dillin, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**12. Discussion and Possible Board Action to allow the Board President to Assign Members to the Following Committees:**

1. **OSSBA Legislative Liaison**
2. **Policy Review**
3. **Bond / Budget**
4. **Long Range Planning**
5. **Safety / Security**

I move to approve President Washington to assign members to the committees as she sees fit. This motion, made by Marshall Baker and seconded by Clyde Wilson, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

**OSSBA Legislative Liaison –** Dr. Baker
**Policy Review --** Dr. Wilson and Rachel Dillin
**Bond / Budget –** Strike from the committee list at this time
**Long Range Planning –** Rachel Dillin and Roberta Douglas
**Safety / Security –** Roberta Douglas

The board would like to connect with Bo on the Safety and Security committee meeting dates for this next year for when the larger committee meets and convenes so the board can "dovetail" and not duplicate efforts into these already existing meetings. Bo does not have these dates yet, but once he does, he will include the assigned board member to the calendar invites.

**13. Adjournment (Action)**

I move to adjourn at 8:29 p.m. This motion, made by Rachel Dillin and seconded by Clyde Wilson, **Carried.**

Marshall Baker: Yes, Rachel Dillin: Yes, Roberta Douglas: Yes, Gay Washington: Yes, Clyde Wilson: Yes

STILLWATER BOARD OF EDUCATION

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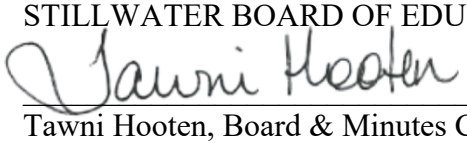
Gay Washington, President

STILLWATER BOARD OF EDUCATION



_____ (SEAL)
Tawni Hooten, Board & Minutes Clerk

These minutes were officially approved by the Stillwater Board of Education on June 23, 2026.

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

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**AGENDA ITEM:**
Transfer and Summary of Activity Account Funds

**BOARD ACTION REQUESTED:**
Motion to Approve Transfer and Summary of Activity Account Funds as Reconciled

**BACKGROUND INFORMATION:**
The activity fund transfer report reflects requested transfers of funds between sub-accounts as indicated.

The attached summary of individual site activity fund accounts reveals the name of the itemized accounts, opening balances, debits, credits, activity, and balances of the accounts year-to-date. All accounts are reconciled with bank statements at the closing of each week.

# Stillwater Public Schools



## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 7/1/2025 - 6/15/2026

| | Begin Balance | Receipts | Adjusting Entries | Payments | Cash End Balance | Unpaid POs | End Balance |
|---|---|---|---|---|---|---|---|
| 800 CLEARING/SWEEP | $0.00 | $100,846.99 | $141,990.51 | $30,299.36 | $212,538.14 | $5,137.00 | $207,401.14 |
| 801 STUDENT SUPPLIES | $0.00 | $264,564.86 | $188,875.85 | $295,340.94 | $158,099.77 | $8,207.26 | $149,892.51 |
| 802 COURTESY/APPRECIATION FUND | $0.00 | $5,582.48 | $7,743.17 | $2,920.55 | $10,405.10 | $334.04 | $10,071.06 |
| 803 LIBRARY | $0.00 | $36,105.87 | $21,985.65 | $41,504.79 | $16,586.73 | $0.00 | $16,586.73 |
| 805 SITE GENERAL ACTIVITY FUND | $0.00 | $38,671.64 | $45,466.03 | $38,156.40 | $45,981.27 | $907.86 | $45,073.41 |
| 806 FACILITY RENTALS | $0.00 | $1,175.00 | $9,907.57 | $4,494.31 | $6,588.26 | $0.00 | $6,588.26 |
| 807 SPECIAL EVENTS | $0.00 | $69,360.04 | $109,323.39 | $84,862.68 | $93,820.75 | $5,753.27 | $88,067.48 |
| 812 PARKING FEES | $0.00 | $17,325.00 | $15,922.81 | $21,527.16 | $11,720.65 | $132.93 | $11,587.72 |
| 813 LOCKER | $0.00 | $0.00 | $2,929.60 | $1,350.00 | $1,579.60 | $0.00 | $1,579.60 |
| 814 HUMAN RESOURCES | $0.00 | $2,232.25 | $1,380.63 | $2,699.49 | $913.39 | $800.00 | $113.39 |
| 816 PIONEER PANTRY | $0.00 | $13,313.93 | $34,514.35 | $18,690.94 | $29,137.34 | $1,039.63 | $28,097.71 |
| 817 PERFORMING ARTS CENTER | $0.00 | $12,774.74 | $47,151.53 | $22,312.96 | $37,613.31 | $75.00 | $37,538.31 |
| 818 WORK KEYS | $0.00 | $190.50 | $864.00 | $283.50 | $771.00 | $246.00 | $525.00 |
| 820 THANKS A LATTE CART | $0.00 | $678.35 | $1,001.11 | $872.98 | $806.48 | $0.00 | $806.48 |
| 828 SPECIAL EDUCATION | $0.00 | $15,018.00 | $29,636.85 | $25,273.39 | $19,381.46 | $835.00 | $18,546.46 |
| 829 TECHNOLOGY | $0.00 | $0.00 | $2,672.95 | $1,901.77 | $771.18 | $621.00 | $150.18 |
| 830 PROFESSIONAL DEVELOPMENT ED SERVICES PD FOOD | $0.00 | $42,082.14 | $13,258.56 | $14,331.20 | $41,009.50 | $11,948.88 | $29,060.62 |
| 831 PIONEER BOOK BUS | $0.00 | $6,500.00 | $4,621.55 | $1,343.90 | $9,777.65 | $0.00 | $9,777.65 |
| 832 GRADY LAMBERT MEMORIAL LIBRARY | $0.00 | $1,250.00 | $6,292.18 | $2,284.26 | $5,257.92 | $0.00 | $5,257.92 |
| 833 AFTER SCHOOL PROGRAMS | $0.00 | $3,200.00 | $25,966.26 | $4,196.98 | $24,969.28 | $3,196.27 | $21,773.01 |
| 834 AFTER SCHOOL CHILDCARE | $0.00 | $437,813.00 | $379,472.97 | $422,961.07 | $394,324.90 | $46,857.60 | $347,467.30 |
| 835 TEACHER OF THE YEAR | $0.00 | $2,500.00 | $856.35 | $2,366.30 | $990.05 | $300.00 | $690.05 |
| 836 SUPPORT EMPLOYEE OF THE YEAR | $0.00 | $1,500.00 | $300.14 | $194.96 | $1,605.18 | $0.00 | $1,605.18 |
| 838 SUPERINTENDENT/BOE | $0.00 | $21,612.42 | $8,448.62 | $10,514.48 | $19,546.56 | $8,462.11 | $11,084.45 |
| 839 STILLWATER PUBLIC EDUCATION FOUNDATION GRANTS | $0.00 | $76,011.80 | $24,416.96 | $75,456.18 | $24,972.58 | $253.46 | $24,719.12 |
| 840 OPEN DOORS (INTERNATIONAL FAMILIES PROGRAM) | $0.00 | $0.00 | $201.65 | $0.00 | $201.65 | $0.00 | $201.65 |
| 841 SMS AVIATION | $0.00 | $2,686.67 | $0.00 | $530.69 | $2,155.98 | $0.00 | $2,155.98 |
| 843 FACILITIES DEPARTMENT | $0.00 | $39.00 | $3,467.87 | $150.00 | $3,356.87 | $0.00 | $3,356.87 |
| 845 REFUGEE SCHOOL IMPACT (RSI) | $0.00 | $0.00 | $3,996.49 | $0.00 | $3,996.49 | $0.00 | $3,996.49 |
| 846 PSO FUND | $0.00 | $3,296.68 | $0.00 | $525.00 | $2,771.68 | $0.00 | $2,771.68 |
| 847 MEALS FOR STUDENTS | $0.00 | $4,768.42 | $0.00 | $3,768.42 | $1,000.00 | $0.00 | $1,000.00 |
| 848 BREW CREW | $0.00 | $0.00 | $23.69 | $0.00 | $23.69 | $0.00 | $23.69 |
| 850 GRANT | $0.00 | $0.00 | $2,925.36 | $1,321.00 | $1,604.36 | $0.00 | $1,604.36 |
| 851 TEACHER GRANTS | $0.00 | $0.00 | $2,119.21 | $0.00 | $2,119.21 | $0.00 | $2,119.21 |
| 852 SUNSHINE COMMITTEE | $0.00 | $200.00 | $0.00 | $0.00 | $200.00 | $0.00 | $200.00 |
| 854 SPS STAFF WELLNESS | $0.00 | $0.00 | $17.52 | $0.00 | $17.52 | $0.00 | $17.52 |
| 856 DONATIONS | $0.00 | $92.00 | $2,735.48 | $2,827.48 | $0.00 | $0.00 | $0.00 |
| 857 PTA DONATIONS | $0.00 | $0.00 | $4,850.91 | $1,501.63 | $3,349.28 | $0.00 | $3,349.28 |
| 858 FRIENDS OF LINCOLN ACADEMY | $0.00 | $32,800.42 | $8,489.98 | $12,786.77 | $28,503.63 | $10,355.00 | $18,148.63 |
| 859 SUPPORT OF HOMELESS STUDENTS DONATION FUND | $0.00 | $3,853.01 | $4,802.33 | $6,106.26 | $2,549.08 | $0.00 | $2,549.08 |
| 860 CLASS OF 1963 | $0.00 | $0.00 | $1,853.00 | $0.00 | $1,853.00 | $0.00 | $1,853.00 |
| 865 CHROMEBOOK REPLACEMENT/REPAIR | $0.00 | $72,243.50 | $2,288.58 | $15,393.08 | $59,139.00 | $56,000.35 | $3,138.65 |
| 874 ADVANCED ART | $0.00 | $3,915.00 | $533.12 | $3,914.92 | $533.20 | $0.00 | $533.20 |
| 876 ART | $0.00 | $2,339.00 | $956.32 | $2,671.42 | $623.90 | $0.00 | $623.90 |
| 878 POTTERY | $0.00 | $4,980.00 | $1,764.90 | $4,918.93 | $1,825.97 | $26.19 | $1,799.78 |
| 880 SCIENCE | $0.00 | $0.00 | $564.09 | $322.70 | $241.39 | $0.00 | $241.39 |
| 883 SPEECH & DRAMA | $0.00 | $10,887.82 | $6,565.85 | $10,829.29 | $6,624.38 | $0.00 | $6,624.38 |
| 885 INSTRUCTIONAL | $0.00 | $26,482.00 | $16,497.13 | $21,961.80 | $21,017.33 | $2,188.96 | $18,828.37 |
| 891 OPSRC CATALYST EDUCATION FUND | $0.00 | $48,500.00 | $0.00 | $48,500.00 | $0.00 | $0.00 | $0.00 |
| 901 ACADEMIC TEAM | $0.00 | $2,039.00 | $1,181.82 | $2,940.76 | $280.06 | $0.00 | $280.06 |
| 903 AFRICAN AMERICAN STUDENT ASSOCIATION | $0.00 | $0.00 | $477.59 | $0.00 | $477.59 | $0.00 | $477.59 |
| 904 ART CLUB | $0.00 | $2,908.00 | $2,238.74 | $2,767.08 | $2,379.66 | $0.00 | $2,379.66 |
| 905 BAND | $0.00 | $116,093.67 | $125,168.81 | $118,872.59 | $122,389.89 | $19,039.26 | $103,350.63 |

# Stillwater Public Schools



## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 7/1/2025 - 6/15/2026

| | Begin Balance | Receipts | Adjusting Entries | Payments | Cash End Balance | Unpaid POs | End Balance |
|---|---|---|---|---|---|---|---|
| 906 BEST BUDDIES | $0.00 | $500.00 | $633.15 | $819.20 | $313.95 | $0.00 | $313.95 |
| 907 BETA CLUB | $0.00 | $8,354.62 | $6,498.17 | $8,276.22 | $6,576.57 | $0.00 | $6,576.57 |
| 909 BUSINESS PROFESSIONALS OF AMERICA | $0.00 | $835.00 | $184.42 | $810.96 | $208.46 | $0.00 | $208.46 |
| 915 FCCLA | $0.00 | $8,022.61 | $2,755.09 | $6,859.00 | $3,918.70 | $1,873.55 | $2,045.15 |
| 916 FFA | $0.00 | $250,095.36 | $23,891.11 | $251,670.81 | $22,315.66 | $1,412.96 | $20,902.70 |
| 917 FRENCH CLUB | $0.00 | $0.00 | $135.95 | $0.00 | $135.95 | $0.00 | $135.95 |
| 924 KEY CLUB | $0.00 | $0.00 | $32.62 | $0.00 | $32.62 | $0.00 | $32.62 |
| 925 MOCK TRIAL | $0.00 | $3,255.00 | $292.21 | $2,907.21 | $640.00 | $0.00 | $640.00 |
| 926 MU ALPHA THETA | $0.00 | $0.00 | $1,125.48 | $0.00 | $1,125.48 | $0.00 | $1,125.48 |
| 927 NATIONAL HONOR SOCIETY | $0.00 | $2,120.00 | $8,857.35 | $3,095.61 | $7,881.74 | $0.00 | $7,881.74 |
| 930 ORCHESTRA | $0.00 | $46,195.97 | $38,951.60 | $54,816.29 | $30,331.28 | $6,102.98 | $24,228.30 |
| 931 Orchestra Booster Club | $0.00 | $0.00 | $852.35 | $0.00 | $852.35 | $0.00 | $852.35 |
| 932 ROBOTICS | $0.00 | $53,690.57 | $13,397.77 | $46,840.03 | $20,248.31 | $0.00 | $20,248.31 |
| 933 PINK OUT WEEK | $0.00 | $16,107.12 | $0.00 | $16,107.12 | $0.00 | $0.00 | $0.00 |
| 934 PIONEER PEER PARTNERS | $0.00 | $0.00 | $2,095.65 | $328.94 | $1,766.71 | $0.00 | $1,766.71 |
| 936 PLTW | $0.00 | $1,275.00 | $1,730.55 | $2,493.49 | $512.06 | $0.00 | $512.06 |
| 937 RUNNING CLUB | $0.00 | $0.00 | $783.87 | $0.00 | $783.87 | $0.00 | $783.87 |
| 938 SCIENCE CLUB | $0.00 | $0.00 | $3,832.62 | $52.99 | $3,779.63 | $0.00 | $3,779.63 |
| 940 SIGN LANGUAGE CLUB | $0.00 | $0.00 | $179.54 | $0.00 | $179.54 | $0.00 | $179.54 |
| 941 SMS SINGERS | $0.00 | $10,110.99 | $11,987.57 | $9,244.29 | $12,854.27 | $0.00 | $12,854.27 |
| 942 SPANISH CLUB | $0.00 | $0.00 | $859.60 | $0.00 | $859.60 | $0.00 | $859.60 |
| 944 SPECIAL EDUCATION TRANSITION | $0.00 | $6,896.30 | $10,491.57 | $7,104.09 | $10,283.78 | $459.96 | $9,823.82 |
| 945 STILLWATER MAKES A CHANGE | $0.00 | $116,263.88 | $114.94 | $115,120.93 | $1,257.89 | $0.00 | $1,257.89 |
| 946 STUDENT COUNCIL | $0.00 | $9,927.01 | $12,514.82 | $10,969.89 | $11,471.94 | $1,039.00 | $10,432.94 |
| 947 TECHNOLOGY STUDENT ASSOCIATION | $0.00 | $4,826.53 | $1,282.98 | $2,651.79 | $3,457.72 | $0.00 | $3,457.72 |
| 948 THEATER PERFORMANCE | $0.00 | $70,258.32 | $83,300.36 | $41,816.14 | $111,742.54 | $4,163.52 | $107,579.02 |
| 949 VOCAL MUSIC | $0.00 | $48,354.20 | $40,827.08 | $54,200.89 | $34,980.39 | $1,038.75 | $33,941.64 |
| 951 YEARBOOK | $0.00 | $17,343.32 | $40,141.69 | $23,104.52 | $34,380.49 | $11,500.00 | $22,880.49 |
| 952 YOUNG DEMOCRATS CLUB | $0.00 | $185.00 | $270.22 | $155.27 | $299.95 | $0.00 | $299.95 |
| 953 N/A | $0.00 | $0.00 | $534.49 | $0.00 | $534.49 | $0.00 | $534.49 |
| 960 SR. CLASS OF 2028 | $0.00 | $2,300.00 | $2,030.00 | $0.00 | $4,330.00 | $0.00 | $4,330.00 |
| 961 SR. CLASS OF 2027 | $0.00 | $14,382.00 | $7,135.99 | $10,890.73 | $10,627.26 | $150.00 | $10,477.26 |
| 962 SR. CLASS OF 2026 | $0.00 | $1,873.00 | $7,502.75 | $6,647.21 | $2,728.54 | $0.00 | $2,728.54 |
| 964 ESPORTS CLUB | $0.00 | $0.00 | $773.84 | $50.00 | $723.84 | $0.00 | $723.84 |
| 965 GENDER & SEXUALITY ALLIANCE (GSA) | $0.00 | $0.00 | $269.72 | $90.12 | $179.60 | $0.00 | $179.60 |
| 970 ALL SPORTS | $0.00 | $304,112.79 | $151,086.54 | $300,432.05 | $154,767.28 | $14,351.51 | $140,415.77 |
| 971 STADIUM CONCESSIONS | $0.00 | $39,050.20 | $62,715.52 | $34,801.92 | $66,963.80 | $0.00 | $66,963.80 |
| 972 STATE PLAYOFFS | $0.00 | $12,067.30 | $10,170.38 | $12,798.17 | $9,439.51 | $5.00 | $9,434.51 |
| 973 BASEBALL | $0.00 | $0.00 | $0.26 | $0.00 | $0.26 | $0.00 | $0.26 |
| 974 BASKETBALL (BOYS) | $0.00 | $0.00 | $1,129.00 | $516.26 | $612.74 | $0.00 | $612.74 |
| 975 BASKETBALL (GIRLS) | $0.00 | $2,500.00 | $0.00 | $2,005.00 | $495.00 | $0.00 | $495.00 |
| 976 CHEERLEADERS | $0.00 | $29,152.47 | $1,641.63 | $23,144.50 | $7,649.60 | $0.00 | $7,649.60 |
| 977 CROSS COUNTRY | $0.00 | $0.00 | $7,629.99 | $400.00 | $7,229.99 | $0.00 | $7,229.99 |
| 978 FOOTBALL | $0.00 | $3,238.00 | $2,778.73 | $5,451.00 | $565.73 | $0.00 | $565.73 |
| 979 GOLF (BOYS) | $0.00 | $0.00 | $225.91 | $0.00 | $225.91 | $0.00 | $225.91 |
| 980 GOLF (GIRLS) | $0.00 | $0.00 | $347.27 | $0.00 | $347.27 | $0.00 | $347.27 |
| 981 POM | $0.00 | $1,947.00 | $10,158.10 | $10,623.04 | $1,482.06 | $0.00 | $1,482.06 |
| 982 SOCCER (BOYS) | $0.00 | $0.00 | $7.70 | $0.00 | $7.70 | $0.00 | $7.70 |
| 983 SOCCER (GIRLS) | $0.00 | $0.00 | $433.13 | $0.00 | $433.13 | $0.00 | $433.13 |
| 984 SWIMMING | $0.00 | $500.00 | $1,579.60 | $1,046.30 | $1,033.30 | $0.00 | $1,033.30 |
| 985 TENNIS (BOYS) | $0.00 | $0.00 | $1,875.78 | $0.00 | $1,875.78 | $0.00 | $1,875.78 |
| 986 TENNIS (GIRLS) | $0.00 | $0.00 | $2,085.00 | $0.00 | $2,085.00 | $0.00 | $2,085.00 |
| 987 TRACK (BOYS) | $0.00 | $0.00 | $2,673.00 | $0.00 | $2,673.00 | $0.00 | $2,673.00 |
| 988 TRACK (GIRLS) | $0.00 | $0.00 | $2,768.00 | $0.00 | $2,768.00 | $0.00 | $2,768.00 |
| 989 VOLLEYBALL | $0.00 | $50.00 | $516.50 | $175.00 | $391.50 | $0.00 | $391.50 |
| 990 WRESTLING | $0.00 | $0.00 | $119.10 | $0.00 | $119.10 | $0.00 | $119.10 |
| 991 SOFTBALL | $0.00 | $1,000.00 | $1,163.30 | $1,829.97 | $333.33 | $0.00 | $333.33 |

# Stillwater Public Schools

## Revenue/Expenditure Summary



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/15/2026

| | Begin Balance | Receipts | Adjusting Entries | Payments | Cash End Balance | Unpaid POs | End Balance |
|---|---|---|---|---|---|---|---|
| 995 PIONEER PLAYDAY | $0.00 | $66,364.09 | $190,633.90 | $8,809.40 | $248,188.59 | $82,292.00 | $165,896.59 |
| 996 L. ALLRED GOLF SCHOLARSHIP | $0.00 | $1,000.00 | $20,500.00 | $21,500.00 | $0.00 | $0.00 | $0.00 |
| 997 W. WELCH WRESTLING SCHOLARSHIP | $0.00 | $0.00 | $2,645.00 | $0.00 | $2,645.00 | $0.00 | $2,645.00 |
| 998 RAYMOND ESTES SCHOLARSHIP | $0.00 | $0.00 | $5,895.60 | $0.00 | $5,895.60 | $0.00 | $5,895.60 |
| 999 MATT FOSTER MEMORIAL | $0.00 | $0.00 | $830.00 | $0.00 | $830.00 | $0.00 | $830.00 |
| **Total** | **$0.00** | **$2,662,586.85** | **$2,126,596.09** | **$2,489,406.72** | **$2,299,776.22** | **$307,106.30** | **$1,992,669.92** |

# Request for Transfer of Funds between Activity Accounts

Date: 04/27/2026 School: SHS

Name of Requestor/Sponsor: Krissi Morton

Signature of Requestor/Sponsor: Krissi Morton

Approval of Supervisor/Principal : Walter L. Howell Jr

961 Jr Class
Move from
Paying Account Name & No

812 Parking
Move to
Receiving Account Name & No

Amount to be transferred: 1680.00

Reason for Moving funds:

-reimbursement for faculty lunch Apr 24

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TO BE COMPLETED BY DISTRICT ACTIVITY FUND CLERK

Date Approved by Board of Education: _____

*Keep for Audit Records*

RECEIVED MAY 04 2026

# Request for Transfer of Funds between Activity Accounts

Date: 05/12/2026 School: SHS

Name of Requestor/Sponsor: Krissi Morton

Signature of Requestor/Sponsor: Krissi Morton

Approval of Supervisor/Principal : Walter R. Howell IV

(Class of 2027)
961 - Jr Class
Move from
Paying Account Name & No

(Class of 2028)
960 - Soph Class
Move to
Receiving Account Name & No

Amount to be transferred: $6,000.00

Reason for Moving funds:

- class officers voted to transfer money to the class below to help with Prom prep next year

TO BE COMPLETED BY DISTRICT ACTIVITY FUND CLERK

Date Approved by Board of Education: _____

*Keep for Audit Records*

Please see the attached transfer requests. These adjustments are necessary to reflect our recent school site account restructuring, which includes the following changes:

- **New Accounts Created:**
  - **804** – Professional Development Food Accounts
  - **802** – Courtesy Account
  - **807** – Special Accounts
- **District-Wide Deletions:**
  - **805** – General Accounts
  - **806** – Building Fund Accounts *(remaining funds transferred to the General Fund)*
- **Specific Site Account Eliminations:**
  - **Westwood:** 857 – PTA Donations Account
  - **Highland Park:** 937 – Running Club Account & 876 – Art Account
  - **Junior High:** 813 – Locker Account
  - **High School:** 931 – Orchestra Booster Club, 938 – Science Club, & 953 – (No Assigned Name)

## Richmond (135)

**Create accounts 802, 804, and 807**
**Transfer $1,000 from 805 to 804**
**Transfer $13,865.26 from 805 to 807**
**Eliminate account 805 after the transfers**
**Transfer $966.65 from 806 to General Fund 11**
**Eliminate account 806 after the transfer**

## Westwood (125)

**Create accounts 802 & 804**
**Transfer $1,000 from 807 to 804**
**Transfer $5,000 from 807 to 802**
**Transfer $1,675 from 857 to 802**
**Transfer $1,674.28 from 857 to 804**
**Account 857 will have a zero balance, but will remain active**
**Eliminate account 856**

## Skyline (120)

**Create accounts 802 & 804**
**Transfer $1,000 from 807 to 804**

## Will Rogers (130)

**Create accounts 802 & 804**

**Transfer $1,000 from 807 to 804**

## Sangre Ridge (115)

**Create accounts 804 & 807**
**Transfer $5,000 from 805 to 804**
**Transfer $10,818.52 from 805 to 807**
**Eliminate account 805 after the transfer**

## Highland Park (105)

**Create accounts 802 & 804**
**Transfer $3,000 from 807 to 804**
**Transfer $3,000 from 807 to 802**
**Transfer $2,401.06 from 806 to General Fund 11**
**Eliminate account 806 after the transfer**
**Transfer $636.50 from 937 to 938**
**Eliminate account 937 after the transfer**
**Transfer $10.02 from 876 to 938**
**Eliminate account 876 after the transfer**
**Change the name of 938 account from Science Club to “After School Clubs”**

## Middle School (505)

**Create account 804**

**Transfer $2,000 from 807 to 804**
**Transfer $3,180.77 from 806 to General Fund 11**
**Eliminate account 806 after the transfer**

## Junior High (610)

**Create accounts 804 & 807**
**Transfer $1,000 from 805 to 804**
**Transfer $4,593.08 from 805 to 807**
**Eliminate account 805 after the transfers**
**Transfer $1,579.60 from 813 to 807**
**Eliminate account 813 after the transfer**

## High School (705)

**Create accounts 804 & 807**
**Transfer $4,500 from 812 to 804**
**Transfer $1,000 from 805 to 804**
**Transfer $7,428.50 from 805 to 807**
**Eliminate account 805 after the transfers**
**Transfer $852.35 from 931 to 930**
**Eliminate account 931 after the transfer**
**Transfer $30.84 from 938 to 807**
**Eliminate account 938 after the transfer**
**Transfer $534.49 from 953 to 925**
**Eliminate account 953 after the transfer**

**Lincoln Academy (700)**

**Create accounts 802, 804 & 807**
**Transfer $190.99 from 805 to 804**
**Eliminate account 805 after the transfer**

Please see the attached transfer requests. These are part of our standard annual transfer process, which provides essential start-up funding for the upcoming school year.
Specifically, these transfers establish:

- **Elementary Student Supply Activity Accounts:** Funding to assist sites with initial start-up costs.
- **Administration Building Sections:** Starting capital for various department Activity Accounts to be utilized throughout the year.

Mac

**-Have Mac transfer the following to AF accounts from AF 800 (funded by interest):**

- Advance $10k for each elementary site into their AF 801 from AF 801-050 until the all $50 supply fees come into AF 801-050. Once they are all in AF 801-050, calculate/adjust/transfer supply fees to each site in August, making sure to keep $60k in AF 801-050 for the next year to advance.
- AF 814 (HR) = 5,250 ($700 retirement blankets+$3,250 PD Travel+$1,300 food for retirement seminar/onboarding)
- AF 835 (TOY) = $2,500
- AF 836 (SEOY) = $2,500
- AF 838 (Superintendent Acct.) = $17,000

**-Have Mac transfer the following to AF accounts from AF 834:**

- AF 830 (Ed Services PD Food) = $10,000
- AF 837 (Ed Services PD not food) = $60K (FY 26-27 only)
- Each elementary site Special AF (807) = $2,500 and PD Food AF (804) = $2,500 (should be a total of $30K)

**-Have Mac transfer the following:**

- AF 830 balance as of 6/29/26 to AF 837

STILLWATER PUBLIC SCHOOLS

# STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

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**AGENDA ITEM:**
Annual Activity Fund Planning and Approval Packages for FY 2026-2027

**BOARD ACTION REQUESTED:**
Motion to Approve Annual Activity Fund Planning and Approval Packages for FY 2026-2027

**BACKGROUND INFORMATION:**
Our auditor has stated that the Board of Education, at the beginning of each fiscal year, should approve all Activity Fund Sub-accounts and the purposes for which monies collected can be expended. They have further recommended that this be done in the following manner:

"Written documents should be prepared for each of the District's Activity Funds on an annual basis…. These documents should outline the appropriate collections and acceptable expenditures for every Activity Fund Subaccount…."

The attached Annual Activity Fund Planning and Approval Package (Policy CFB-E1) provides the purpose of the account, the source(s) of income, and planned expenses. In addition, the package includes a Fund Subaccount Budget for 2026-2027, a Report on the Prior Year Fund Subaccount Budget, and Fundraiser Request for 2026-2027.
.

Athletics or Performing Arts

ATHLETICS

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Brian Warwick

Name of Activity Fund: All Sports Account No: 970

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Excess funds were due to greater attendance to games and less than expected expenses for equipment.

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** HS

**ACCOUNT NAME:** 970 All Sports

**PURPOSE**

To support the athletes of the HS by purchasing supplies, updating technology and fulfilling other needs identified by the Athletic Department.

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Brian Warwick **SIGNATURE** Brian Warwick

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 970

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Brian Warwick

Name of Activity Fund: All Sports Account No: 970

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 124,463.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Athletic pass sales &/or game entry | $ 20,000.00 | |
| | Donations | $ 5,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 25,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 149,463.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Athletic Attire | $ -10,000.00 | |
| | Athletic Equipment | $ -10,000.00 | |
| | Game Officials & Staff, Security & Judges | $ -20,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -40,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 109,463.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: _____

Name of Activity Fund: All Sports Account No: 970

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail

**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 970 ALL SPORTS | | | | | | | | | | | |
| UnpaidPO | 1082 | 970 | 2660 | 344 | 820 | 0000 | 000 | 705 | 12/5/2025 | 4935-SECURITY | ($2,385.83) |
| UnpaidPO | 1219 | 970 | 2640 | 651 | 800 | 0000 | 000 | 705 | 1/7/2026 | 53338-DREAM SEATS LLC | ($224.00) |
| UnpaidPO | 1239 | 970 | 2199 | 810 | 809 | 0000 | 000 | 705 | 1/9/2026 | 52122-SPORTS ENTRY FEES | ($2,200.00) |
| UnpaidPO | 1240 | 970 | 2199 | 810 | 815 | 0000 | 000 | 705 | 1/9/2026 | 52122-SPORTS ENTRY FEES | ($1,000.00) |
| UnpaidPO | 1240 | 970 | 2199 | 810 | 816 | 0000 | 000 | 705 | 1/9/2026 | 52122-SPORTS ENTRY FEES | ($1,000.00) |
| UnpaidPO | 1241 | 970 | 2199 | 810 | 801 | 0000 | 000 | 705 | 1/9/2026 | 52122-SPORTS ENTRY FEES | ($1,500.00) |
| UnpaidPO | 1242 | 970 | 2199 | 810 | 811 | 0000 | 000 | 705 | 1/9/2026 | 52122-SPORTS ENTRY FEES | ($525.00) |
| UnpaidPO | 1242 | 970 | 2199 | 810 | 812 | 0000 | 000 | 705 | 1/9/2026 | 52122-SPORTS ENTRY FEES | ($225.00) |
| UnpaidPO | 1263 | 970 | 2199 | 343 | 811 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($1,275.00) |
| UnpaidPO | 1263 | 970 | 2199 | 343 | 812 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($1,515.00) |
| UnpaidPO | 1263 | 970 | 2199 | 850 | 811 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($665.00) |
| UnpaidPO | 1263 | 970 | 2199 | 850 | 812 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($750.00) |
| UnpaidPO | 1264 | 970 | 2199 | 343 | 801 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($2,994.98) |
| UnpaidPO | 1264 | 970 | 2199 | 850 | 801 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($674.51) |
| UnpaidPO | 1265 | 970 | 2199 | 810 | 817 | 0000 | 000 | 705 | 1/12/2026 | 52122-SPORTS ENTRY FEES | ($355.00) |
| UnpaidPO | 1265 | 970 | 2199 | 810 | 818 | 0000 | 000 | 705 | 1/12/2026 | 52122-SPORTS ENTRY FEES | ($355.00) |
| UnpaidPO | 1295 | 970 | 2199 | 343 | 822 | 0000 | 000 | 705 | 1/14/2026 | 52253-ARBITER SPORTS LLC | ($485.00) |
| UnpaidPO | 1296 | 970 | 2199 | 810 | 822 | 0000 | 000 | 705 | 1/14/2026 | 52122-SPORTS ENTRY FEES | ($500.00) |
| UnpaidPO | 1451 | 970 | 2575 | 930 | 800 | 0000 | 000 | 705 | 2/5/2026 | 4109-STILLWATER PUBLIC S | ($6,816.33) |
| UnpaidPO | 1453 | 970 | 2199 | 810 | 808 | 0000 | 000 | 705 | 3/12/2026 | 52122-SPORTS ENTRY FEES | ($1,325.00) |
| UnpaidPO | 1454 | 970 | 2575 | 343 | 802 | 0000 | 000 | 705 | 2/5/2026 | 52253-ARBITER SPORTS LLC | ($629.50) |
| UnpaidPO | 1454 | 970 | 2575 | 343 | 803 | 0000 | 000 | 705 | 2/5/2026 | 52253-ARBITER SPORTS LLC | ($689.63) |
| UnpaidPO | 1592 | 970 | 2199 | 810 | 817 | 0000 | 000 | 705 | 2/23/2026 | 52122-SPORTS ENTRY FEES | ($490.00) |
| UnpaidPO | 1592 | 970 | 2199 | 810 | 818 | 0000 | 000 | 705 | 2/23/2026 | 52122-SPORTS ENTRY FEES | ($490.00) |
| UnpaidPO | 1633 | 970 | 2199 | 810 | 802 | 0000 | 000 | 705 | 2/24/2026 | 52122-SPORTS ENTRY FEES | ($100.00) |
| UnpaidPO | 1717 | 970 | 2575 | 343 | 804 | 0000 | 000 | 705 | 3/5/2026 | 52253-ARBITER SPORTS LLC | ($33.00) |
| UnpaidPO | 1717 | 970 | 2575 | 343 | 810 | 0000 | 000 | 705 | 3/5/2026 | 52253-ARBITER SPORTS LLC | ($97.00) |
| UnpaidPO | 1718 | 970 | 2199 | 683 | 807 | 0000 | 000 | 705 | 3/5/2026 | 1225-DUPREE SPORTS | ($3,259.00) |
| UnpaidPO | 1770 | 970 | 2199 | 337 | 813 | 0000 | 000 | 705 | 3/10/2026 | 4608-UNITED STATES POSTA | ($36.05) |
| UnpaidPO | 1770 | 970 | 2199 | 337 | 814 | 0000 | 000 | 705 | 3/10/2026 | 4608-UNITED STATES POSTA | ($36.00) |
| UnpaidPO | 1835 | 970 | 2530 | 550 | 800 | 0000 | 000 | 705 | 3/16/2026 | 3041-OKLAHOMA COACHES | ($250.00) |
| UnpaidPO | 1839 | 970 | 2580 | 432 | 800 | 0000 | 000 | 705 | 3/16/2026 | 4382-THE REPAIR DEPOT LLC | ($53.00) |
| UnpaidPO | 1892 | 970 | 2199 | 682 | 811 | 0000 | 000 | 705 | 3/25/2026 | 1101-DEARINGERS PRINTIN | ($832.40) |
| UnpaidPO | 1903 | 970 | 2199 | 657 | 807 | 0000 | 000 | 705 | 3/25/2026 | 630-BSN SPORTS LLC | ($699.00) |
| UnpaidPO | 1945 | 970 | 2199 | 810 | 815 | 0000 | 000 | 705 | 3/26/2026 | 52122-SPORTS ENTRY FEES | ($500.00) |
| UnpaidPO | 1945 | 970 | 2199 | 810 | 816 | 0000 | 000 | 705 | 3/26/2026 | 52122-SPORTS ENTRY FEES | ($500.00) |
| UnpaidPO | 2009 | 970 | 2575 | 343 | 800 | 0000 | 000 | 705 | 3/26/2026 | 53144-GREATER TULSA OFFI | ($50.00) |
| UnpaidPO | 2010 | 970 | 2575 | 619 | 800 | 0000 | 000 | 705 | 3/26/2026 | 382-B & C BUSINESS PRODU | ($119.98) |
| | | | | | | | | | | **Cash End Balance** | **$168,815.15** |
| | | | | | | | | | | **Unpaid PO Total** | **($44,351.59)** |
| **970 ALL SPORTS Accrual End Balance** | | | | | | | | | | | **$124,463.56** |
| | | | | | | | | | | **Total Cash End Balance** | **$168,815.15** |
| | | | | | | | | | | **Total Accrual End Balance** | **$124,463.56** |

Athletics or Performing Arts

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Tracy Sodowsky

Name of Activity Fund: Concessions Account No: 971

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Concessions carry over is necessary every year to have start up money for all concessions that are run through the Athletic Department. Emergencies occur and equipment needs replaced.

RECEIVED APR 3 0 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** HS-Athletic

**ACCOUNT NAME:** 971 Concessions

**PURPOSE**

To support the athletes of the HS by purchasing supplies, updating technology and fulfilling other needs identified by the Athletic Department.

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME**

Tracy Sodowsky

**SIGNATURE**

Tsodowsky

**PRINCIPAL/DIRECTOR**

Brian Warwick

**SIGNATURE**

Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boom DATE: 5/5/26

ACCOUNT NUMBER: 971

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Tracy Sodowsky

Name of Activity Fund: Concessions Account No: 971

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 62,270.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Concessions | $ 27,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 27,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 89,270.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Product/Hospitality | $ -25,000.00 | |
| | Athletic Equipment | $ -6,500.00 | |
| | Game Day Labor | $ -10,000.00 | |
| | Hotel Rooms | $ -6,000.00 | |
| | Technology | $ -5,000.00 | |
| | Other Activity related material | $ -10,000.00 | |
| | Total Expenditures: | $ -62,500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 26,770.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Tracy Sodowsky

Name of Activity Fund: Concessions Account No: 971

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 971 STADIUM CONCESSIONS | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 93 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 8/19/2025 | HS ATHLETICS DEPOSIT | $1,217.00 |
| Receipt | 216 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 9/17/2025 | HS ATHLETICS DEPOSIT | $9,901.85 |
| Receipt | 300 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/8/2025 | HS ATHLETICS DEPOSIT | $6,454.00 |
| Receipt | 300 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/8/2025 | SHS CONCESSIONS | $0.00 |
| Receipt | 338 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/21/2025 | HS ATHLETICS DEPOSIT | $6,797.00 |
| Receipt | 357 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/27/2025 | HS ATHLETICS DEPOSIT | $2,255.00 |
| Receipt | 408 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 11/11/2025 | HS ATHLETICS DEPOSIT | $4,036.85 |
| Receipt | 455 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/2/2025 | HS ATHLETICS DEPOSIT | $2,823.00 |
| Receipt | 461 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/3/2025 | HS ATHLETICS DEPOSIT | $821.00 |
| Receipt | 466 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/4/2025 | HS ATHLETICS DEPOSIT | $194.00 |
| Receipt | 475 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/8/2025 | HS DEPOSIT | $59.00 |
| Receipt | 516 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/16/2025 | HS ATHLETICS DEPOSIT | $322.00 |
| Receipt | 523 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/17/2025 | HS ATHLETICS DEPOSIT | $73.00 |
| Receipt | 527 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/18/2025 | HS ATHLETICS DEPOSIT | $162.00 |
| Receipt | 560 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/7/2026 | HS ATHLETICS DEPOSIT | $120.00 |
| Receipt | 566 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/8/2026 | HS ATHLETICS DEPOSIT | $242.00 |
| Receipt | 572 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/12/2026 | HS ATHLETICS DEPOSIT | $282.00 |
| Receipt | 581 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/14/2026 | HS ATHLETICS DEPOSIT | $86.00 |
| Receipt | 589 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/15/2026 | HS ATHLETICS DEPOSIT | $455.00 |
| Receipt | 600 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/20/2026 | HS ATHLETICS DEPOSIT | $328.00 |
| Receipt | 608 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/21/2026 | HS ATHLETICS DEPOSIT | $927.00 |
| Receipt | 613 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 1/22/2026 | HS ATHLETICS DEPOSIT | $247.00 |
| Receipt | 637 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 2/3/2026 | HS ATHLETICS DEPOSIT | $274.00 |
| Receipt | 646 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 2/5/2026 | HS ATHLETICS DEPOSIT | $432.00 |
| Receipt | 684 | 971 | 1830 | 000 | 800 | 0000 | 000 | 705 | 2/18/2026 | HS ATHLETICS DEPOSIT | $541.50 |
| AdjustingEntry | 13 | 971 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $62,715.52 |
| Payment | 26605 | 971 | 5200 | 950 | 800 | 0000 | 000 | 705 | 7/14/2025 | 4884-CASH BOX/Ronald Mc | ($2,500.00) |
| Payment | 26649 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 7/30/2025 | 1526-FARHA WHOLESALE C | ($555.01) |
| Payment | 26653 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 7/30/2025 | 1704-COCA COLA SOUTHWE | ($559.01) |
| Payment | 26660 | 971 | 2199 | 683 | 800 | 0000 | 000 | 705 | 7/22/2025 | 4591-ULINE | ($928.70) |
| Payment | 26677 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 7/30/2025 | 1704-COCA COLA SOUTHWE | ($347.86) |
| Payment | 26704 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 8/5/2025 | 1865-HILAND DAIRY FOODS | ($69.69) |
| Payment | 26728 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1526-FARHA WHOLESALE C | ($2,968.40) |
| Payment | 26734 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1704-COCA COLA SOUTHWE | ($1,899.20) |
| Payment | 26736 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 8/5/2025 | 1865-HILAND DAIRY FOODS | ($258.23) |
| Payment | 26752 | 971 | 2490 | 656 | 800 | 0000 | 000 | 705 | 9/4/2025 | 4921-AMAZON CAPITAL SER | ($426.99) |
| Payment | 26774 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 822-JDUB LLC | ($621.03) |
| Payment | 26776 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1526-FARHA WHOLESALE C | ($428.60) |
| Payment | 26782 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 8/5/2025 | 1865-HILAND DAIRY FOODS | ($328.66) |
| Payment | 26812 | 971 | 5200 | 970 | 800 | 0000 | 000 | 705 | 9/24/2025 | 4109-STILLWATER PUBLIC S | ($500.00) |
| Payment | 26814 | 971 | 2490 | 656 | 800 | 0000 | 000 | 705 | 9/23/2025 | 4921-AMAZON CAPITAL SER | ($720.00) |
| Payment | 26850 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1526-FARHA WHOLESALE C | ($1,163.25) |
| Payment | 26851 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1526-FARHA WHOLESALE C | ($120.00) |
| Payment | 26852 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1704-COCA COLA SOUTHWE | ($1,724.62) |
| Payment | 26853 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 10/20/2025 | 1865-HILAND DAIRY FOODS | ($212.80) |
| Payment | 26908 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 822-JDUB LLC | ($489.00) |
| Payment | 26914 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1526-FARHA WHOLESALE C | ($1,990.69) |
| Payment | 26915 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1704-COCA COLA SOUTHWE | ($1,602.01) |
| Payment | 26987 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1526-FARHA WHOLESALE C | ($808.59) |
| Payment | 26988 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1704-COCA COLA SOUTHWE | ($1,259.45) |
| Payment | 26989 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 10/20/2025 | 1865-HILAND DAIRY FOODS | ($334.60) |
| Payment | 27005 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 10/20/2025 | 1865-HILAND DAIRY FOODS | ($239.48) |
| Payment | 27013 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1526-FARHA WHOLESALE C | ($493.80) |
| Payment | 27045 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 10/31/2025 | 1704-COCA COLA SOUTHWE | ($2,017.59) |
| Payment | 27072 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 11/25/2025 | 1526-FARHA WHOLESALE C | ($587.14) |
| Payment | 27104 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 10/20/2025 | 1865-HILAND DAIRY FOODS | ($362.38) |

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 971 STADIUM CONCESSIONS | | | | | | | | | | | |
| Payment | 27193 | 971 | 2490 | 682 | 802 | 0000 | 000 | 705 | 12/3/2025 | 4340-HIDEAWAY RESTAURA | ($107.59) |
| Payment | 27193 | 971 | 2490 | 682 | 803 | 0000 | 000 | 705 | 12/3/2025 | 4340-HIDEAWAY RESTAURA | ($107.59) |
| Payment | 27254 | 971 | 2575 | 682 | 800 | 0000 | 000 | 705 | 12/5/2025 | 4340-HIDEAWAY RESTAURA | ($317.64) |
| Payment | 27268 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 10/31/2025 | 1704-COCA COLA SOUTHWE | ($410.28) |
| Payment | 27269 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 12/3/2025 | 1865-HILAND DAIRY FOODS | ($117.98) |
| Payment | 27280 | 971 | 2575 | 682 | 800 | 0000 | 000 | 705 | 12/5/2025 | 4340-HIDEAWAY RESTAURA | ($168.02) |
| Payment | 27293 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 12/19/2025 | 1526-FARHA WHOLESALE C | ($1,656.94) |
| Payment | 27295 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 10/31/2025 | 1704-COCA COLA SOUTHWE | ($479.86) |
| Payment | 27296 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 12/3/2025 | 1865-HILAND DAIRY FOODS | ($699.38) |
| Payment | 27311 | 971 | 2575 | 682 | 800 | 0000 | 000 | 705 | 12/5/2025 | 4340-HIDEAWAY RESTAURA | ($191.60) |
| Payment | 27352 | 971 | 2575 | 682 | 800 | 0000 | 000 | 705 | 12/5/2025 | 4340-HIDEAWAY RESTAURA | ($158.82) |
| Payment | 27372 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 12/3/2025 | 1865-HILAND DAIRY FOODS | ($162.68) |
| Payment | 27396 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 12/3/2025 | 1865-HILAND DAIRY FOODS | ($654.24) |
| Payment | 27399 | 971 | 2575 | 682 | 800 | 0000 | 000 | 705 | 12/5/2025 | 4340-HIDEAWAY RESTAURA | ($167.45) |
| Payment | 27461 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 12/3/2025 | 1865-HILAND DAIRY FOODS | ($139.44) |
| Payment | 27493 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 12/3/2025 | 1865-HILAND DAIRY FOODS | ($279.42) |
| UnpaidPO | 147 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 7/30/2025 | 1704-COCA COLA SOUTHWE | ($652.14) |
| UnpaidPO | 332 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 4718-WALMART LOCAL | ($500.00) |
| UnpaidPO | 335 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 1704-COCA COLA SOUTHWE | ($1,514.72) |
| UnpaidPO | 338 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 8/25/2025 | 822-JDUB LLC | ($89.97) |
| UnpaidPO | 868 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 10/31/2025 | 1704-COCA COLA SOUTHWE | ($2,092.27) |
| UnpaidPO | 1051 | 971 | 2199 | 682 | 800 | 0000 | 000 | 705 | 12/3/2025 | 1865-HILAND DAIRY FOODS | ($967.26) |
| UnpaidPO | 1195 | 971 | 3200 | 670 | 800 | 0000 | 000 | 705 | 12/19/2025 | 1526-FARHA WHOLESALE C | ($1,343.06) |
| | | | | | | | | | | **Cash End Balance** | **$69,430.01** |
| | | | | | | | | | | **Unpaid PO Total** | **($7,159.42)** |
| **971 STADIUM CONCESSIONS Accrual End Balance** | | | | | | | | | | | **$62,270.59** |
| | | | | | | | | | | **Total Cash End Balance** | **$69,430.01** |
| | | | | | | | | | | **Total Accrual End Balance** | **$62,270.59** |

Athletics or Performing Arts

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Brian Warwick ~~Tracy Sadowsky~~

Name of Activity Fund: State Playoffs Account No: 972

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | SA |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | SA |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** HS-Athletics

**ACCOUNT NAME:** 972 State Playoffs

**PURPOSE**

To support the athletes of the SPS by purchasing supplies, updating technology and fulfilling other needs identified by the Athletic Department.

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Brian Warwick ~~Tracy Sodowsky~~ **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: DATE: 5/15/26

ACCOUNT NUMBER: 972

BOARD OF EDUCATION APPROVAL DATE:

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tracy Sodowsky

Name of Activity Fund: State Playoffs Account No: 972

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 3519- | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | State Playoff Appearances Reimb from OSSAA | $ 5,000.00 | |
| | State Playoff Gates | $ 3,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 8,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 11519- | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Hotel Rooms | $ -6,000.00 | |
| | Security | $ -1,000.00 | |
| | Game Day Labor | $ -2,500.00 | |
| | Ambulance Services | $ -250.00 | |
| | Other Playoff Expenses | $ -1,000.00 | |
| | | $ | |
| | Total Expenditures: | $ -10,750.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 769- | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tracy Sodowsky

Name of Activity Fund: State Playoffs Account No: 972

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 972 STATE PLAYOFFS | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 14 | 972 | 1890 | 000 | 000 | 0000 | 000 | 705 | 7/18/2025 | HS ATHLETICS DEPOSIT | $1,255.00 |
| Receipt | 318 | 972 | 1810 | 000 | 800 | 0000 | 000 | 705 | 10/14/2025 | HS ATHLETICS DEPOSIT | $370.00 |
| Receipt | 351 | 972 | 1990 | 000 | 800 | 0000 | 000 | 705 | 10/24/2025 | HS ATHLETICS DEPOSIT | $779.25 |
| Receipt | 455 | 972 | 1810 | 000 | 800 | 0000 | 000 | 705 | 12/2/2025 | HS ATHLETICS DEPOSIT | $5,250.00 |
| Receipt | 606 | 972 | 1990 | 000 | 800 | 0000 | 000 | 705 | 1/21/2026 | HS ATHLETICS DEPOSIT | $500.00 |
| AdjustingEntry | 13 | 972 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $10,170.38 |
| Payment | 26896 | 972 | 2575 | 343 | 821 | 0000 | 000 | 705 | 10/22/2025 | 52253-ARBITER SPORTS LLC | ($1,181.00) |
| Payment | 26896 | 972 | 2575 | 850 | 821 | 0000 | 000 | 705 | 10/22/2025 | 52253-ARBITER SPORTS LLC | ($442.50) |
| Payment | 27059 | 972 | 2575 | 850 | 807 | 0000 | 000 | 705 | 11/3/2025 | 52253-ARBITER SPORTS LLC | ($538.75) |
| Payment | 27064 | 972 | 2660 | 344 | 807 | 0000 | 000 | 705 | 10/30/2025 | 53157-CALEB CASSIDY | ($187.50) |
| Payment | 27067 | 972 | 2660 | 344 | 807 | 0000 | 000 | 705 | 10/30/2025 | 53296-CORY BLAKE WESTBR | ($212.50) |
| Payment | 27079 | 972 | 2660 | 344 | 807 | 0000 | 000 | 705 | 10/30/2025 | 2084-JARED NOLES | ($212.50) |
| Payment | 27092 | 972 | 2660 | 344 | 807 | 0000 | 000 | 705 | 10/30/2025 | 4282-TERRY JOE LOW | ($187.50) |
| Payment | 27098 | 972 | 2660 | 344 | 807 | 0000 | 000 | 705 | 10/30/2025 | 53331-ZACHARY STEVEN GU | ($187.50) |
| Payment | 27117 | 972 | 2199 | 341 | 807 | 0000 | 000 | 705 | 10/9/2025 | 3170-OSSAA | ($100.00) |
| Payment | 27117 | 972 | 2199 | 343 | 807 | 0000 | 000 | 705 | 10/9/2025 | 3170-OSSAA | ($100.00) |
| Payment | 27117 | 972 | 2199 | 850 | 807 | 0000 | 000 | 705 | 10/9/2025 | 3170-OSSAA | ($187.00) |
| Payment | 27373 | 972 | 2199 | 341 | 807 | 0000 | 000 | 705 | 10/9/2025 | 2372-LIFENET INC | ($200.00) |
| Payment | 27572 | 972 | 2199 | 343 | 811 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($250.00) |
| Payment | 27572 | 972 | 2199 | 343 | 812 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($250.00) |
| Payment | 27572 | 972 | 2199 | 850 | 811 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($250.00) |
| Payment | 27572 | 972 | 2199 | 850 | 812 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($250.00) |
| Payment | 27588 | 972 | 2720 | 515 | 820 | 0000 | 000 | 705 | 4/10/2026 | 1328-EMBASSY SUITES - OK | ($2,875.00) |
| UnpaidPO | 1264 | 972 | 2199 | 343 | 801 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($1,000.00) |
| UnpaidPO | 1264 | 972 | 2199 | 850 | 801 | 0000 | 000 | 705 | 1/12/2026 | 52253-ARBITER SPORTS LLC | ($1,000.00) |
| UnpaidPO | 1336 | 972 | 2199 | 850 | 811 | 0000 | 000 | 705 | 1/20/2026 | 4109-STILLWATER PUBLIC S | ($250.00) |
| UnpaidPO | 1336 | 972 | 2199 | 850 | 812 | 0000 | 000 | 705 | 1/20/2026 | 4109-STILLWATER PUBLIC S | ($250.00) |
| UnpaidPO | 1337 | 972 | 2199 | 850 | 801 | 0000 | 000 | 705 | 1/20/2026 | 4109-STILLWATER PUBLIC S | ($600.00) |
| UnpaidPO | 1666 | 972 | 2199 | 810 | 809 | 0000 | 000 | 705 | 3/12/2026 | 3170-OSSAA | ($330.00) |
| UnpaidPO | 1834 | 972 | 2199 | 810 | 808 | 0000 | 000 | 705 | 3/23/2026 | 3170-OSSAA | ($500.00) |
| UnpaidPO | 1836 | 972 | 2720 | 515 | 809 | 0000 | 000 | 705 | 3/16/2026 | 53458-HILTON GARDEN INN | ($1,290.00) |
| UnpaidPO | 2006 | 972 | 2720 | 515 | 808 | 0000 | 000 | 705 | 3/26/2026 | 53458-HILTON GARDEN INN | ($1,974.00) |
| | | | | | | | | | | **Cash End Balance** | **$10,712.88** |
| | | | | | | | | | | **Unpaid PO Total** | **($7,194.00)** |
| **972 STATE PLAYOFFS Accrual End Balance** | | | | | | | | | | | **$3,518.88** |
| | | | | | | | | | | **Total Cash End Balance** | **$10,712.88** |
| | | | | | | | | | | **Total Accrual End Balance** | **$3,518.88** |

Athletics or Performing Arts Athletics

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Talby Justus

Name of Activity Fund: Girls Basketball Account No: 975

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Funds raised working football concessions. Balance pending summer league entry fees.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 975 Girls Basketball

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Talby Justus **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 975

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Talby Justus

Name of Activity Fund: Girls Basketball Account No: 975

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 2,500.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Football Concessions | $ 2,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 2,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 4,500.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Team Apparel | $ -1,000.00 | |
| | Summer Entry Fees | $ -1,800.00 | |
| | TEAM CAMP / Summer League | $ -1,000 ~~-2,800.00~~ -3860 ~ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ ~~-2,800.00~~ -3860 ~ | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,700.00 | $ 700 ~ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Talby Justus

Name of Activity Fund: Girls Basketball Account No: 975

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Football Concessions

**PURPOSE OF RAISING FUNDS:**

Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START 08/28/2026 END 11/20/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 2,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 975 BASKETBALL (GIRLS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 261 | 975 | 5120 | 000 | 800 | 0000 | 000 | 705 | 9/30/2025 | ATHLETICS TRANSFER | $0.00 |
| Receipt | 261 | 975 | 5120 | 000 | 800 | 0000 | 000 | 705 | 9/30/2025 | HS ATHLETICS (TRANSFER) | $500.00 |
| Receipt | 301 | 975 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/8/2025 | HS ATHLETICS DEPOSIT | $500.00 |
| Receipt | 301 | 975 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/8/2025 | SHS GIRLS BBALL | $0.00 |
| Receipt | 357 | 975 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/27/2025 | HS ATHLETICS DEPOSIT | $500.00 |
| Receipt | 408 | 975 | 1830 | 000 | 800 | 0000 | 000 | 705 | 11/11/2025 | HS ATHLETICS DEPOSIT | $500.00 |
| Receipt | 455 | 975 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/2/2025 | HS ATHLETICS DEPOSIT | $500.00 |
| | | | | | | | | | | **Cash End Balance** | **$2,500.00** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **975 BASKETBALL (GIRLS) Accrual End Balance** | | | | | | | | | | | **$2,500.00** |
| | | | | | | | | | | **Total Cash End Balance** | **$2,500.00** |
| | | | | | | | | | | **Total Accrual End Balance** | **$2,500.00** |

Athletics or Performing Arts HS Cheer

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Lauren Duhon

Name of Activity Fund: Cheer Account No: 976

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 976 Cheer

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Lauren Duhon **SIGNATURE** Lauren Duhon

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 976

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Lauren Duhon

Name of Activity Fund: Cheer Account No: 976

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 297.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 297.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Team Apparel | $ -297.00 | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ -297.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ |

No revenue provided!

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 976 CHEERLEADERS | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 302 | 976 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/8/2025 | SJHS CHEER | $0.00 |
| Receipt | 466 | 976 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/4/2025 | HS ATHLETICS DEPOSIT | $0.00 |
| Receipt | 527 | 976 | 1830 | 000 | 800 | 0000 | 000 | 705 | 12/18/2025 | HS ATHLETICS DEPOSIT | $0.00 |
| AdjustingEntry | 13 | 976 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $297.02 |
| | | | | | | | | | | **Cash End Balance** | **$297.02** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **976 CHEERLEADERS Accrual End Balance** | | | | | | | | | | | **$297.02** |
| | | | | | | | | | | **Total Cash End Balance** | **$297.02** |
| | | | | | | | | | | **Total Accrual End Balance** | **$297.02** |

Athletics or Performing Arts

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

JH Cheer

Reporting School Year: 2026-27 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Cheer Account No: 976

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

We fundraised to cover NCA Nationals last year however due to weather we had to compete virtually so there is a excess of funds raised through the program.

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RP |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 976 Cheer

**PURPOSE**

Offset cost of competition, music, routines, practice wear, and new uniforms

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets, Parent Reimburement and other Activity related materials.

**SPONSOR NAME** Rebecca Palmatary/TBD **SIGNATURE** Rebecca

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** BRIAN WARWICK

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 976

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Cheer Account No: 976

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 7,626.58 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Events | $ 5,000.00 | |
| | Due from students $600 per athlete | $ 10,800.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 15,800.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 23,426.58 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Team Apparel $150 per athlete | $ -2,700.00 | |
| | Competition Expenses | $ -6,000.00 | |
| | Choreography | $ -5,600.00 | |
| | Fundraising Expenses | $ -100.00 | |
| | Camp $450 per athlete | $ -8,100.00 | |
| | | $ | |
| | Total Expenditures: | $ -22,500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 926.58 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary

Name of Activity Fund: Cheer Account No: 976

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spirit Wear: Pioneer gear...T-shirts, hoodies, hats, blankets, etc

**PURPOSE OF RAISING FUNDS:**

Offset cost associated with the program; uniforms and competitions.

**FUNDRAISER DATES:** START 08/01/2026 END 12/01/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Cheer Account No: 976

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spirit Wear: Pioneer gear... T-shirts, hoodies, hats, blankets., etc

**PURPOSE OF RAISING FUNDS:**

Offset cost associated with the program; uniforms and competitions.

**FUNDRAISER DATES:** START 08/01/2026 END 12/30/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Cheer Account No: 976

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Back to School Dance

**PURPOSE OF RAISING FUNDS:**

Offset cost associated with the program; uniforms and competitions.

**FUNDRAISER DATES:** START 08/01/2026 END 12/30/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,500.00

Rebecca

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Cheer Account No: 976

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

High School Football Concessions

**PURPOSE OF RAISING FUNDS:**

Offset cost associated with the program; uniforms and competitions.

**FUNDRAISER DATES:** START 08/01/2026 END 12/30/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 976 CHEERLEADERS | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 103 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 8/20/2025 | JH DEPOSIT | $400.00 |
| Receipt | 128 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 8/26/2025 | JH DEPOSIT | $1,527.00 |
| Receipt | 140 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 8/29/2025 | JH DEPOSIT | $500.00 |
| Receipt | 161 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/4/2025 | JH DEPOSIT | $4,706.00 |
| Receipt | 171 | 976 | 1610 | 000 | 800 | 0000 | 000 | 610 | 9/8/2025 | JH DEPOSIT | $200.00 |
| Receipt | 184 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/10/2025 | JH DEPOSIT | $652.00 |
| Receipt | 196 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/12/2025 | JH DEPOSIT | $720.00 |
| Receipt | 200 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/15/2025 | JH DEPOSIT | $100.00 |
| Receipt | 211 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/16/2025 | JH DEPOSIT | $558.00 |
| Receipt | 211 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 9/16/2025 | JH DEPOSIT | $2,140.00 |
| Receipt | 220 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 9/17/2025 | JH DEPOSIT | $1,000.00 |
| Receipt | 220 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 9/17/2025 | JH DEPOSIT | $2,370.00 |
| Receipt | 224 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/18/2025 | JH DEPOSIT | $100.00 |
| Receipt | 269 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/30/2025 | JH DEPOSIT | $450.00 |
| Receipt | 297 | 976 | 1920 | 000 | 900 | 0000 | 000 | 610 | 10/7/2025 | JH DEPOSIT | $110.00 |
| Receipt | 297 | 976 | 1972 | 000 | 900 | 0000 | 000 | 610 | 10/7/2025 | JH DEPOSIT | $750.00 |
| Receipt | 302 | 976 | 1920 | 000 | 900 | 0000 | 000 | 610 | 10/8/2025 | JH DEPOSIT | $500.00 |
| Receipt | 344 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 10/22/2025 | JH DEPOSIT | $594.21 |
| Receipt | 349 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 10/23/2025 | JH DEPOSIT | $500.00 |
| Receipt | 353 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 10/24/2025 | JH DEPOSIT | $31.20 |
| Receipt | 432 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 11/19/2025 | JH DEPOSIT | $200.00 |
| Receipt | 461 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 12/3/2025 | HS ATHLETICS DEPOSIT | $100.00 |
| Receipt | 466 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 12/4/2025 | HS ATHLETICS DEPOSIT | $200.00 |
| Receipt | 475 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 12/8/2025 | HS DEPOSIT | $100.00 |
| Receipt | 480 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 12/9/2025 | JH DEPOSIT | $250.00 |
| Receipt | 489 | 976 | 1610 | 000 | 900 | 0000 | 000 | 610 | 12/10/2025 | JH DEPOSIT | $200.00 |
| Receipt | 516 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 12/16/2025 | HS ATHLETICS DEPOSIT | $300.00 |
| Receipt | 527 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 12/18/2025 | HS ATHLETICS DEPOSIT | $300.00 |
| Receipt | 560 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 1/7/2026 | HS ATHLETICS DEPOSIT | $100.00 |
| Receipt | 566 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 1/8/2026 | HS ATHLETICS DEPOSIT | $200.00 |
| Receipt | 581 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 1/14/2026 | HS ATHLETICS DEPOSIT | $100.00 |
| Receipt | 601 | 976 | 1990 | 000 | 900 | 0000 | 000 | 610 | 1/20/2026 | JH DEPOSIT | $255.11 |
| Receipt | 637 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 2/3/2026 | HS ATHLETICS DEPOSIT | $200.00 |
| Receipt | 646 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 2/5/2026 | HS ATHLETICS DEPOSIT | $200.00 |
| Receipt | 684 | 976 | 1830 | 000 | 800 | 0000 | 000 | 610 | 2/18/2026 | HS ATHLETICS DEPOSIT | $300.00 |
| AdjustingEntry | 11 | 976 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $1,344.61 |
| Payment | 26864 | 976 | 2199 | 683 | 804 | 0000 | 000 | 610 | 9/23/2025 | 53283-NFINITY ATHLETIC | ($1,637.86) |
| Payment | 26891 | 976 | 2199 | 683 | 800 | 0000 | 000 | 610 | 9/15/2025 | 4674-VARSITY SPIRIT FASHI | ($84.40) |
| Payment | 26899 | 976 | 3200 | 670 | 804 | 0000 | 000 | 610 | 10/24/2025 | 52857-FUNDRAISER BLANKE | ($2,755.50) |
| Payment | 26951 | 976 | 2199 | 683 | 900 | 0000 | 000 | 610 | 11/4/2025 | 15-5678 SOLUTIONS | ($430.00) |
| Payment | 26979 | 976 | 2199 | 810 | 800 | 0000 | 000 | 610 | 10/28/2025 | 3832-ARVEST BANK OPERAT | ($180.00) |
| Payment | 27270 | 976 | 2199 | 619 | 800 | 0000 | 000 | 610 | 12/5/2025 | 53361-INNOVATIVE PERFOR | ($323.70) |
| Payment | 27319 | 976 | 2199 | 683 | 800 | 0000 | 000 | 610 | 1/7/2026 | 53278-BLANKSHIRTS INC | ($328.25) |
| Payment | 27416 | 976 | 2199 | 810 | 800 | 0000 | 000 | 610 | 2/23/2026 | 53391-NATIONAL CHEERLEA | ($1,386.00) |
| Payment | 27477 | 976 | 2199 | 683 | 800 | 0000 | 000 | 610 | 3/5/2026 | 4921-AMAZON CAPITAL SER | ($766.84) |
| UnpaidPO | 1611 | 976 | 2199 | 810 | 800 | 0000 | 000 | 610 | 2/24/2026 | 53481-UNIVERSITY OF OKLA | ($100.00) |
| UnpaidPO | 1641 | 976 | 2199 | 320 | 800 | 0000 | 000 | 610 | 2/25/2026 | 53435-JAMES FOREMAN | ($5,900.00) |
| UnpaidPO | 1722 | 976 | 2199 | 683 | 800 | 0000 | 000 | 610 | 3/5/2026 | 4674-VARSITY SPIRIT FASHI | ($100.00) |
| UnpaidPO | 1840 | 976 | 2575 | 345 | 800 | 0000 | 000 | 610 | 3/16/2026 | 52253-ARBITER SPORTS LLC | ($260.00) |
| UnpaidPO | 1958 | 976 | 2199 | 682 | 800 | 0000 | 000 | 610 | 3/26/2026 | 4112-STILLWATER SCREENP | ($379.00) |
| | | | | | | | | | | **Cash End Balance** | **$14,365.58** |
| | | | | | | | | | | **Unpaid PO Total** | **($6,739.00)** |
| **976 CHEERLEADERS Accrual End Balance** | | | | | | | | | | | **$7,626.58** |
| | | | | | | | | | | **Total Cash End Balance** | **$14,365.58** |
| | | | | | | | | | | **Total Accrual End Balance** | **$7,626.58** |

Athletics or Performing Arts Athletics

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Doug Klepper

Name of Activity Fund: Cross Country Account No: 977

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

CC was funded $2,000 per team by the Pioneer Booster Club FY 2022-23 after the season was over. Funds were not spent.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 0 6 2026



Sent to Rachel SH

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School

**ACCOUNT NAME:** 977 Cross Country

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Doug Klepper **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bagga DATE: 5/16/26

ACCOUNT NUMBER: 977

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Doug Klepper

Name of Activity Fund: Cross Country Account No: 977

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 7,230.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 7,230.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Team Apparel | $ -1,000.00 | |
| | Competition Expenses | $ -400.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -1,400.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 5,830.00 | $ |

NO revenue provided!

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 977 CROSS COUNTRY | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 977 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $7,629.99 |
| Payment | 26841 | 977 | 2199 | 810 | 805 | 0000 | 000 | 705 | 9/22/2025 | 832-CHILE PEPPER INC | ($200.00) |
| Payment | 26841 | 977 | 2199 | 810 | 806 | 0000 | 000 | 705 | 9/22/2025 | 832-CHILE PEPPER INC | ($200.00) |
| | | | | | | | | | | **Cash End Balance** | **$7,229.99** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **977 CROSS COUNTRY Accrual End Balance** | | | | | | | | | | | **$7,229.99** |
| | | | | | | | | | | **Total Cash End Balance** | **$7,229.99** |
| | | | | | | | | | | **Total Accrual End Balance** | **$7,229.99** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Chad Cawood

Name of Activity Fund: Football Account No: 978

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 3 0 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | SA |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | SA |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 978 Football

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Chad Cawood **SIGNATURE** Chad Cawood

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachael Barnes DATE: 5/5/26

ACCOUNT NUMBER: 978

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Chad Cawood

Name of Activity Fund: Football Account No: 978

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 566.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 43,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 43,500.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 44,066.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Practice Gear | $ -4,000.00 | |
| | Equipment | $ -5,066.00 | |
| | State Championship Rings | $ -35,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -44,066.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Chad Cawood

Name of Activity Fund: Football Account No: 978

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**
Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 978 FOOTBALL | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 16 | 978 | 1890 | 000 | 800 | 0000 | 000 | 705 | 7/23/2025 | HS ATHLETICS DEPOSIT | $866.00 |
| Receipt | 466 | 978 | 1810 | 000 | 800 | 0000 | 000 | 705 | 12/4/2025 | HS ATHLETICS DEPOSIT | $50.00 |
| Receipt | 637 | 978 | 1610 | 000 | 800 | 0000 | 000 | 705 | 2/3/2026 | HS ATHLETICS DEPOSIT | $1,782.00 |
| Receipt | 728 | 978 | 1972 | 000 | 800 | 0000 | 000 | 705 | 3/4/2026 | HS DEPOSIT | $540.00 |
| Receipt | 728 | 978 | 1972 | 000 | 900 | 0000 | 000 | 705 | 3/4/2026 | HS DEPOSIT | $0.00 |
| AdjustingEntry | 13 | 978 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $2,778.73 |
| Payment | 26732 | 978 | 2199 | 683 | 807 | 0000 | 000 | 705 | 9/15/2025 | 1225-DUPREE SPORTS | ($1,188.00) |
| Payment | 26912 | 978 | 2199 | 683 | 807 | 0000 | 000 | 705 | 10/4/2025 | 1225-DUPREE SPORTS | ($855.00) |
| Payment | 26912 | 978 | 2199 | 683 | 807 | 0000 | 000 | 705 | 10/29/2025 | 1225-DUPREE SPORTS | ($510.00) |
| Payment | 27292 | 978 | 2199 | 683 | 807 | 0000 | 000 | 705 | 1/7/2026 | 1225-DUPREE SPORTS | ($576.00) |
| Payment | 27491 | 978 | 2199 | 657 | 807 | 0000 | 000 | 705 | 2/24/2026 | 1225-DUPREE SPORTS | ($540.00) |
| Payment | 27604 | 978 | 2199 | 657 | 807 | 0000 | 000 | 705 | 2/5/2026 | 3641-RIDDELL ALL AMERICA | ($1,782.00) |
| | | | | | | | | | | **Cash End Balance** | **$565.73** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **978 FOOTBALL Accrual End Balance** | | | | | | | | | | | **$565.73** |
| | | | | | | | | | | **Total Cash End Balance** | **$565.73** |
| | | | | | | | | | | **Total Accrual End Balance** | **$565.73** |

Athletics or Performing Arts JH Pom

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Emmy Wade

Name of Activity Fund: Pom Account No: 981

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | EW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | EW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | EW |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | EW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 981 Pom

**PURPOSE**

To purchase or pay for attire, equipment, choreography, competition fees, meals and other items needed for the basic function of the squad.

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Emmy Wade **SIGNATURE** Emmy Wade

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [illegible] DATE: 5/5/26

ACCOUNT NUMBER: 981

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Emmy Wade

Name of Activity Fund: Pom Account No: 981

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 872.00 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| Donations | $ 0.00 | |
| Clinic entry fees | $ 0.00 | |
| Tryout entry fees | $ 0.00 | |
| Fund Raisers | $ 100.00 | |
| | $ | |
| | $ | |
| Total Revenues: | $ | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 972.00 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| Athletic Attire | $ 100.00 | |
| Athletic Equipment | $ 0.00 | |
| Event fees | $ 0.00 | |
| | $ | |
| | $ | |
| | $ | |
| Total Expenditures: | $ 100.00 | $ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 872.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Emmy Wade

Name of Activity Fund: Pom Account No: 981

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spirit wear sale for team members and pom fans/ families. Practice wear like: tshirts, sweatshirts, etc.

**PURPOSE OF RAISING FUNDS:**

Pay for any team needs: new uniforms, practice wear, poms, etc. Any team items.

**FUNDRAISER DATES:** START 7/1/26 END 9/1/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $100.00 - EST. EXP. $0.00 = EST. PROFIT ~~$0.00~~ $100.00

Emmy Wade
SPONSOR SIGNATURE

ROAN WARWICK
ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Athletics or Performing Arts HS Pom

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Rachel Wilson

Name of Activity Fund: Pom Account No: 981

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026



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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-27 SITE: High School Athletics

ACCOUNT NAME: 981 Pom

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Rachel Wilson **SIGNATURE** Rachel Wilson

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 981

BOARD OF EDUCATION APPROVAL DATE: _____



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HS Pom

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Rachel Wilson

Name of Activity Fund: Pom Account No: 981

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 0.00 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Revenues: | $ 0.00 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 0.00 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Expenditures: | $ 0.00 | $ |
| 5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $ 0.00 | $ |



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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Seth Condley

Name of Activity Fund: Boys Soccer Account No: 982

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Deposits only - no expenditures!
Per: Athletic Office.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 982 Boys Soccer

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Seth Condley **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: _____ DATE: _____

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Seth Condley

Name of Activity Fund: Boys Soccer Account No: 982

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 8.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 8.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ 0.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 8.00 | $ |

Boggs, Rachel <rboggs@stillwaterschools.com>

# AF 982 / Boys Soccer

3 messages

**Boggs, Rachel** <rboggs@stillwaterschools.com> Tue, May 5, 2026 at 7:45 AM
To: Brian Warwick <bwarwick@stillwaterschools.com>, Tracy Sodowsky <tsodowsky@stillwaterschools.com>, Susan Ammons <sammons@stillwaterschools.com>, Seth Condley <scondley@stillwaterschools.com>

Good afternoon,

I received Activity Fund packet 982 for Boys Soccer and, upon review, noticed that no planned revenue, expenditures or amounts are listed. I would like to confirm that this is intentional before submitting it to the Board.

If submitted as is, the account would allow deposits but would *not permit expenditures.* Please let me know if you would like me to proceed with submission in its current form, or if you prefer to provide an updated revenue/expense page with detailed breakdowns.

Thank you.

***This email is not monitored after 5pm, weekends, or holidays.***


FINANCE

**RACHEL BOGGS**
**ACTIVITY FUNDS CLERK**
314 S LEWIS ST
STILLWATER, OK. 74074
405-533-6300
stillwaterschools.com


**Scan May 04, 2026.pdf**
173K

**Sodowsky, Tracy** <tsodowsky@stillwaterschools.com> Tue, May 5, 2026 at 7:52 AM
To: "Boggs, Rachel" <rboggs@stillwaterschools.com>
Cc: Brian Warwick <bwarwick@stillwaterschools.com>, Susan Ammons <sammons@stillwaterschools.com>, Seth Condley <scondley@stillwaterschools.com>

This is correct.
[Quoted text hidden]
--

**Tracy Sodowsky**
**Athletic Administrative Assistant**
Stillwater Public Schools

1224 N. Husband
Stillwater, Oklahoma 74075
(405) 533-6338
tsodowsky@stillwaterschools.com

---

**Boggs, Rachel** <rboggs@stillwaterschools.com> Tue, May 5, 2026 at 8:23 AM
To: "Sodowsky, Tracy" <tsodowsky@stillwaterschools.com>
Cc: Brian Warwick <bwarwick@stillwaterschools.com>, Susan Ammons <sammons@stillwaterschools.com>, Seth Condley <scondley@stillwaterschools.com>

Ok, this account will be marked for deposit only - no expenditures.

***This email is not monitored after 5pm, weekends, or holidays.***

**RACHEL BOGGS**
**ACTIVITY FUNDS CLERK**
314 S LEWIS ST
STILLWATER, OK. 74074
405-533-6300
stillwaterschools.com

[Quoted text hidden]

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Angela Knott

Name of Activity Fund: Swim Account No: 984

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Funds raised working football concessions. Balance pending summer league entry fees.

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 984 Swim

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Angela Knott **SIGNATURE** A. Knott

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 984

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Angela Knott

Name of Activity Fund: Swim Account No: 984

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,033.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | FB Concession | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 500.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,533.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Equipment | $ -1,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -1,500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 33.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Angela Knott

Name of Activity Fund: Swim Account No: 984

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Football Concession

**PURPOSE OF RAISING FUNDS:**

Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START 08/28/2026 END 11/13/2026

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 500.00 - EST. EXP. -$ 500.00 = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 984 SWIMMING | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 357 | 984 | 1830 | 000 | 800 | 0000 | 000 | 705 | 10/27/2025 | HS ATHLETICS DEPOSIT | $500.00 |
| AdjustingEntry | 13 | 984 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $1,579.60 |
| Payment | 26886 | 984 | 2199 | 683 | 800 | 0000 | 000 | 705 | 8/25/2025 | 4002-SPIRALEDGE INC | ($720.05) |
| Payment | 27613 | 984 | 2199 | 683 | 100 | 0000 | 000 | 705 | 3/9/2026 | 4002-SPIRALEDGE INC | ($326.25) |
| | | | | | | | | | | **Cash End Balance** | **$1,033.30** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **984 SWIMMING Accrual End Balance** | | | | | | | | | | | **$1,033.30** |
| | | | | | | | | | | **Total Cash End Balance** | **$1,033.30** |
| | | | | | | | | | | **Total Accrual End Balance** | **$1,033.30** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Karie Linsenmeyer

Name of Activity Fund: Softball Account No: 991

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Funds raised working football concessions. Balance pending summer league entry fees.

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 991 Softball

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Karie Linsenmeyer **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 991

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Karie Linsenmeyer

Name of Activity Fund: Softball Account No: 991

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 333.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Football Concessions | $ 1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,333.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Equipment and Apparel | $ -1,333.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -1,333.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Karie Linsenmeyer

Name of Activity Fund: Softball Account No: 991

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Football Concession

**PURPOSE OF RAISING FUNDS:**

Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START 08/28/2026 END 11/13/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,000.00 - EST. EXP. -$ 1,000.00 = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Carolyn Walstad

Name of Activity Fund: Pioneer Playday Account No: 995

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Carry over is necessary to meet each school year's needs for growth as a 6A competitive athletic/academic school and other items that the Athletic Department may be told to pay for.

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| APPROVAL OF ACCOUNT FORM | PAGE 2 | CW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | CW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | CW |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | CW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 995 Pioneer Playday

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Carolyn Walstad **SIGNATURE** Carolyn Walstad

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/5/26

ACCOUNT NUMBER: 995

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Carolyn Walstad

Name of Activity Fund: Pioneer Playday Account No: 995

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 157,897.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Pioneer Playday Golf Tourn. /Silent Auction/Donations | $ 46,000.00 | |
| | and Sponsorships | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 46,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 203,897.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Coaches Stipends | $ -82,000.00 | |
| | Other Athletic Expenses that are unforseen | $ -20,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -102,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 101,897.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Carolyn Walstad

Name of Activity Fund: Pioneer Playday Account No: 995

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**
Golf and Silent Auction Fundraiser. Sponsorship holes and auction donations.

**PURPOSE OF RAISING FUNDS:**
Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START 08/28/2026 END 11/13/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 46,000.00 - EST. EXP. -$ 8,500.00 = EST. PROFIT $ 37,500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Randy Patzkowski

Name of Activity Fund: Boys Golf Account No: 979

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 979 Boys Golf

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Randy Patzkowski

**SIGNATURE** R Patz 4/20/26

**PRINCIPAL/DIRECTOR** Brian Warwick

**SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/5/26

ACCOUNT NUMBER: 979

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Randy Patzkowski

Name of Activity Fund: Boys Golf Account No: 979

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 226.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 226.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Equipment | $ -226.00 | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ -226.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ |

No revenue provided!

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Randy Patzkowski

Name of Activity Fund: Boys Golf Account No: 979

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**
Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START N/A END N/A

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: N/A END DATE: N/A

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

R Eaty 4/20/26
SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Sean Morgan

Name of Activity Fund: Boys Basketball Account No: 974

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| APPROVAL OF ACCOUNT FORM | PAGE 2 | SA |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | SA |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 974 Boys Basketball

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME**

Sean Morgan

**SIGNATURE**

Sean Morgan

**PRINCIPAL/DIRECTOR**

Brian Warwick

**SIGNATURE**

Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [illegible] DATE: 5/5/26

ACCOUNT NUMBER: 974

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Sean Morgan

Name of Activity Fund: Boys Basketball Account No: 974

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 613.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 613.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| ✓ | Team Apparel / Equipment | $ -613.00 | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ -613.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ |

No revenue provided!

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Sean Morgan

Name of Activity Fund: Boys Basketball Account No: 974

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**
Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 974 BASKETBALL (BOYS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 974 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $1,129.00 |
| Payment | 27618 | 974 | 2199 | 683 | 800 | 0000 | 000 | 705 | 3/25/2026 | 4921-AMAZON CAPITAL SER | ($97.36) |
| Payment | 27618 | 974 | 2199 | 683 | 802 | 0000 | 000 | 705 | 3/25/2026 | 4921-AMAZON CAPITAL SER | ($418.90) |
| | | | | | | | | | | **Cash End Balance** | **$612.74** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **974 BASKETBALL (BOYS) Accrual End Balance** | | | | | | | | | | | **$612.74** |
| | | | | | | | | | | **Total Cash End Balance** | **$612.74** |
| | | | | | | | | | | **Total Accrual End Balance** | **$612.74** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Tanner Rivera

Name of Activity Fund: Girls Soccer Account No: 983

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 20[illegible]

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 983 Girls Soccer

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Tanner Rivera **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/5/26

ACCOUNT NUMBER: 983

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Tanner Rivera

Name of Activity Fund: Girls Soccer Account No: 983

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 433.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 433.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ 0.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 433.00 | $ |

NO revenue provided!

NO expected expenditures!

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Tanner Rivera

Name of Activity Fund: Girls Soccer Account No: 983

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 983 SOCCER (GIRLS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 983 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $433.13 |
| | | | | | | | | | | **Cash End Balance** | **$433.13** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **983 SOCCER (GIRLS) Accrual End Balance** | | | | | | | | | | | **$433.13** |
| | | | | | | | | | | **Total Cash End Balance** | **$433.13** |
| | | | | | | | | | | **Total Accrual End Balance** | **$433.13** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Angela Knott

Name of Activity Fund: Girls Golf Account No: 980

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | AL |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 980 Girls Golf

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Angela Knott **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 980

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Angela Knott

Name of Activity Fund: Girls Golf Account No: 980

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 347.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 347.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Equipment | $ -347.00 | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ -347.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ |

No revenue provided!

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 980 GOLF (GIRLS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 980 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $347.27 |
| | | | | | | | | | | **Cash End Balance** | **$347.27** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **980 GOLF (GIRLS) Accrual End Balance** | | | | | | | | | | | **$347.27** |
| | | | | | | | | | | **Total Cash End Balance** | **$347.27** |
| | | | | | | | | | | **Total Accrual End Balance** | **$347.27** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Drue Brown

Name of Activity Fund: Volleyball Account No: 989

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 989 Volleyball

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Drue Brown **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 989

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Drue Brown

Name of Activity Fund: Volleyball Account No: 989

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 392.00 | $ 392 |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Revenues: | $ 0.00 | $ 0 |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 392.00 | $ 392 |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| ✓ Equipment | $ -392.00 | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Expenditures: | $ -392.00 | $ 0 |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ 392 |

NO revenue provided!

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Drue Brown

Name of Activity Fund: Volleyball Account No: 989

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**
Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 989 VOLLEYBALL | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 466 | 989 | 1810 | 000 | 800 | 0000 | 000 | 705 | 12/4/2025 | HS ATHLETICS DEPOSIT | $50.00 |
| AdjustingEntry | 13 | 989 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $516.50 |
| Payment | 27464 | 989 | 2199 | 651 | 819 | 0000 | 000 | 705 | 2/9/2026 | 53400-PRO SPORTS EQUIPM | ($175.00) |
| | | | | | | | | | | **Cash End Balance** | **$391.50** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **989 VOLLEYBALL Accrual End Balance** | | | | | | | | | | | **$391.50** |
| | | | | | | | | | | **Total Cash End Balance** | **$391.50** |
| | | | | | | | | | | **Total Accrual End Balance** | **$391.50** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Paul Grant

Name of Activity Fund: Girls Track Account No: 988

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Girls TR was funded $2,000 by the Pioneer Booster Club FY 2022-23 and the funds were not spent Thought account was going to be closed out and funds moved to All Sports track allotment balance.

RECEIVED APR 3 0 2026

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 988 Girls Track

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Paul Grant **SIGNATURE** Paul Grant

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 988

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Paul Grant

Name of Activity Fund: Girls Track Account No: 988

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 2,768.00 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Revenues: | $ 0.00 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,768.00 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| Equipment | $ -1,500.00 | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Expenditures: | $ -1,500.00 | $ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,268.00 | $ |

NO revenue provided!

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Paul Grant

Name of Activity Fund: Girls Track Account No: 988

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**
Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 988 TRACK (GIRLS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 988 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $2,768.00 |
| | | | | | | | | | | **Cash End Balance** | **$2,768.00** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **988 TRACK (GIRLS) Accrual End Balance** | | | | | | | | | | | **$2,768.00** |
| | | | | | | | | | | **Total Cash End Balance** | **$2,768.00** |
| | | | | | | | | | | **Total Accrual End Balance** | **$2,768.00** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Ethan Kyle

Name of Activity Fund: Wrestling Account No: 990

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 3 0 2026

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 990 Wrestling

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Ethan Kyle **SIGNATURE**

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 990

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Ethan Kyle

Name of Activity Fund: Wrestling Account No: 990

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 119.00 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Revenues: | $ 0.00 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 119.00 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Expenditures: | $ 0.00 | $ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 119.00 | $ |

NO revenue provided!

NO expenditures provided!

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Ethan Kyle

Name of Activity Fund: Wrestling Account No: 990

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**
Provide the best opportunity and experience for our program and athletes

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____
SPONSOR SIGNATURE

_____
ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____
PRINCIPAL AUTHORIZATION

_____
BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____
SPONSOR SIGNATURE

_____
FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 990 WRESTLING | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 990 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $119.10 |
| | | | | | | | | | | **Cash End Balance** | **$119.10** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **990 WRESTLING Accrual End Balance** | | | | | | | | | | | **$119.10** |
| | | | | | | | | | | **Total Cash End Balance** | **$119.10** |
| | | | | | | | | | | **Total Accrual End Balance** | **$119.10** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Paul Grant

Name of Activity Fund: Boys Track Account No: 987

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Boys TR was funded $2,000 by the Pioneer Booster Club FY 2022-23 and the funds were not spent Thought account was going to be closed out and funds moved to All Sports track allotment balance.

RECEIVED APR 30 2026

**PACKET CONTENTS:**

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 987 Boys Track

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Paul Grant **SIGNATURE** Paul Grant

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bozza DATE: 5/15/26

ACCOUNT NUMBER: 987

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Paul Grant

Name of Activity Fund: Boys Track Account No: 987

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 2,673.00 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Revenues: | $ 0.00 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,673.00 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| ✓ Equipment | $ -1,500.00 | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Expenditures: | $ -1,500.00 | $ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,173.00 | $ |

No revenue provided!

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 987 TRACK (BOYS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 987 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $2,673.00 |
| | | | | | | | | | | **Cash End Balance** | **$2,673.00** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **987 TRACK (BOYS) Accrual End Balance** | | | | | | | | | | | **$2,673.00** |
| | | | | | | | | | | **Total Cash End Balance** | **$2,673.00** |
| | | | | | | | | | | **Total Accrual End Balance** | **$2,673.00** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Chance Sistrunk

Name of Activity Fund: Girls Tennis Account No: 986

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Girls TE was funded $2,000 by the Pioneer Booster Club FY 2022-2_3 and the funds were not spent
Thought account was going to be closed out and funds moved to All Sports tennis allotment balance.

**PACKET CONTENTS:**

RECEIVED APR 3 0 2026

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | CS |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | CS |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | CS NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | CS |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 986 Girls Tennis

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** **SIGNATURE**

Chance Sistrunk

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 986

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Chance Sistrunk

Name of Activity Fund: Girls Tennis Account No: 986

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 2085 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Revenues: | $ 0 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2085 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| Equipment / Apparel | $ -1000.00 | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| _____ | $ | |
| Total Expenditures: | $ -1000 | $ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1085 | $ |

NO revenue provided!

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 986 TENNIS (GIRLS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 986 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $2,085.00 |
| | | | | | | | | | | **Cash End Balance** | **$2,085.00** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **986 TENNIS (GIRLS) Accrual End Balance** | | | | | | | | | | | **$2,085.00** |
| | | | | | | | | | | **Total Cash End Balance** | **$2,085.00** |
| | | | | | | | | | | **Total Accrual End Balance** | **$2,085.00** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Chance Sistrunk

Name of Activity Fund: Boys Tennis Account No: 985

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Boys TE was funded $2,000 by the Pioneer Booster Club FY 2022-2_3 and the funds were not spent
Thought account was going to be closed out and funds moved to All Sports tennis allotment balance.

RECEIVED APR 3 0 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | CS |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | CS N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | CS |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 985 Boys Tennis

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** **SIGNATURE**

Chance Sistrunk

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 985

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Chance Sistrunk

Name of Activity Fund: Boys Tennis Account No: 985

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1876 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1876 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Equipment / Apparel | $ -1000.00 | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ -1000 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 876 | $ |

NO revenue provided!

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 985 TENNIS (BOYS) | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 985 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $1,875.78 |
| | | | | | | | | | | **Cash End Balance** | **$1,875.78** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **985 TENNIS (BOYS) Accrual End Balance** | | | | | | | | | | | **$1,875.78** |
| | | | | | | | | | | **Total Cash End Balance** | **$1,875.78** |
| | | | | | | | | | | **Total Accrual End Balance** | **$1,875.78** |

RECEIVED MAY 12 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Bryce Scalf / Billy Jones

Name of Activity Fund: Baseball Account No: 973

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 12 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** High School Athletics

**ACCOUNT NAME:** 973 Baseball

**PURPOSE**

Provide the best opportunity and experience for our program and athletes

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Bryce Scalf **SIGNATURE** Bryce Scalf

**PRINCIPAL/DIRECTOR** Brian Warwick **SIGNATURE** Brian Warwick

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bomar DATE: 5/14/26

ACCOUNT NUMBER: 973

BOARD OF EDUCATION APPROVAL DATE: _____

RECEIVED MAY 12 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Bryce Scalf

Name of Activity Fund: Baseball Account No: 973

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 0.26 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 0.26 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ 0.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.26 | $ |

No revenue provided!

No expenditures provided!

# Stillwater Public Schools

## Revenue/Expenditure Detail

RECEIVED MAY 12 2026



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 973 BASEBALL | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 13 | 973 | 0000 | 000 | 000 | 0000 | 000 | 705 | 7/1/2025 | AF BALANCES-705 | $0.26 |
| | | | | | | | | | | **Cash End Balance** | **$0.26** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **973 BASEBALL Accrual End Balance** | | | | | | | | | | | **$0.26** |
| | | | | | | | | | | **Total Cash End Balance** | **$0.26** |
| | | | | | | | | | | **Total Accrual End Balance** | **$0.26** |

Highland Park

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Student Supplies Account No: 801

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/13/2026 SITE: Highland Park

ACCOUNT NAME: Student Supplies

**PURPOSE**

To purchase classroom and student supplies, student achievement awards, field trips 7 program expenses

**SOURCE(S) OF INCOME**

Student supply fee, donations, fees/fines/dues, field trip contributions, grants/scholarships, student payments, reimbursements/refunds/rebates, district distributions, PALS profit

**PLANNED EXPENSES**

all district approved student supplies (educational learning games,pencil boxes & pouches, books/audio books and misc) prek nap mats, classroom related supplies/materials (address labels, card stock, lamination, colored paper, misc), recess equipment, achievement awards, field trips, subscriptions, registrations, technology expenses, art/music/library/pe supplies and equipment musical instruments/repairs and sheet music, costumes/props and supporting materials for programs.

**SPONSOR NAME** Rita Williams **SIGNATURE** Rita Williams

**PRINCIPAL/DIRECTOR** Rebecca Dyson **SIGNATURE** Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Laurel Barta DATE: 5/5/26

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Student Supplies Account No: 801

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 11,000 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Student supply fee | $ 10,000 | |
| | Field trips Collections | $ 200 | |
| | donations | $ 100 | |
| | Return of cash box | $ 200 | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 0 10,300 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 0 21,500 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Classroom Supplies | $ -10,000 | |
| | Field trip expenses | $ - 250 | |
| | Co-curricular subscriptions | $ - 500 | |
| | End of year awards | $ -100 | |
| | Prek cap mats | $ -500 | |
| | Cash box start up | $ - 200 | |
| | Total Expenditures: | $ 0 -11,550 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0 9,950 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Courtesy & Donations Account No: 802

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 0 4 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/13/2026 **SITE:** Highland Park

**ACCOUNT NAME:** Courtesy & Donation

**PURPOSE**

Staff gifts, staff food not related to PD, meetings etc., and student gifts

**SOURCE(S) OF INCOME**

PALS, Coke Commission,Fall & Spring Photo Commissions, Box Tops, Donations & Grants

**PLANNED EXPENSES**

Staff gifts, staff food (not related to PD), items for meetings, plates/plasticware/napkins/cups & decorations, student food/awards & gifts.

**SPONSOR NAME**

Rita Williams

**SIGNATURE**

Rita Williams

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/5/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Courtesy & Donations Account No: 802

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | ½ PALS Yearly Payment | $ 2500 | |
| | Donations | $ 100 | |
| | Coke Commission | $ 250 | |
| | Box Top | $ 250 | |
| | School pictures | $ 1200 | |
| | | $ 100 | |
| | Total Revenues: | $ 0 4,400 | $_____ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 0 | $_____ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Staff food (not PD) | $ 2000 | |
| | Party décore (decorations) | $ 500 | |
| | staff gifts/flowers | $ 250 | |
| | plates, napkin, cups, plasticware | $ 100 | |
| | staff treats | $ 1000 | |
| | | $_____ | |
| | Total Expenditures: | $ 0 3,850 | $_____ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0 | $_____ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Courtney Parks

Name of Activity Fund: Library Account No: 803

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | RW |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/13/2026 **SITE:** Highland Park

**ACCOUNT NAME:** Library

**PURPOSE**

To purchase library books, audio books, equipment, supplies and subscriptions.

**SOURCE(S) OF INCOME**

Library type of income: book fair sales, donations, fees/fines/dues, grants/scholarships, lost/damaged book fees, merchandise sales, reimbursements/refunds/rebates, student payments, redeposit of cash-box/start up cash.

**PLANNED EXPENSES**

Library type of expenses: awards, advertising, books, audio books, cash-box/start-up cash, competition expenses/prizes, equipment/furniture, fees/dues, fundraiser expenses, book fair decorations, meeting supplies/refreshments, student food/treats, registrations, newspaper, magazines, subscriptions, supplies/materials and technology expenses

**SPONSOR NAME**

Courtney Parks

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Courtney Parks

Name of Activity Fund: Library Account No: 803

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 3542 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Cash box return | $ 200.00 | |
| | Scholastic Book Fairs (2) | $ 6000.00 | |
| | Lost or Damaged Book fees | $ 200.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 6400.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 9,942.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Cash box for book fairs | $ -200.00 | |
| | Book fair expenses | $ -1000.00 | |
| | Online subscriptions | $ -2,600.00 | |
| | Library Books (printed + audio) | $ -3,000.00 | |
| | Supplies | $ -750.00 | |
| | | $ | |
| | Total Expenditures: | $ -7,550.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 2,392.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 26-27 Sponsor Name: Courtney Parks

Name of Activity Fund: Library Activity-HP Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Book fair - books, journals, pens, stationary, posters

**PURPOSE OF RAISING FUNDS:**

purchase books & other library items

**FUNDRAISER DATES:** START Nov. 1, 2026 END Nov. 7, 2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 10,000 - EST. EXP. 7,000 = EST. PROFIT 3,000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 26-27 Sponsor Name: Courtney Parks

Name of Activity Fund: HP Library Activity Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Book fair- books, stationary, posters

**PURPOSE OF RAISING FUNDS:**

purchase books & other library supplies

**FUNDRAISER DATES:** START Feb 15, 2027 END March 30, 2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 10,000 - EST. EXP. 7,000 = EST. PROFIT 3,000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Staff Professional Trn Food Account No: 804

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/14/2026 SITE: Highland Park

ACCOUNT NAME: Staff Professional Developmet PD Food

**PURPOSE**

Staff food for professional development, meetings, GE coaching days, or other staff training

**SOURCE(S) OF INCOME**

Coke Commission, Fall & Spring Photo Commissions, Box Tops, PALS,Donations & Grants

**PLANNED EXPENSES**

All approved BOE expenditures: staff food for professional development & meetings, GE coaching days or other staff training

**SPONSOR NAME**

Rita Williams

**SIGNATURE**

Rita Williams

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/5/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Staff Professional Development Food Account No: 804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | ½ PALS Yearly Payment | $ 2500 | |
| | Donations | $ 100 | |
| | Coke Commissions | $ 250 | |
| | Box Tops | $ 250 | |
| | School Picture Comm | $ 1200 | |
| | | $ | |
| | Total Revenues: | $ 0 4,400 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 0 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Staff food for PD events/mtgs | $ 2500 | |
| | plates, utensils, cups, napkins for PD events/mtgs | $ 100 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 0 2,600 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Special Events Account No: 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/13/2026 SITE: Highland Park

ACCOUNT NAME: Special Events

**PURPOSE**

Students: contests, awards, food & treats, student state testing snacks, staff registration and travel reimbursements, subscriptions.

**SOURCE(S) OF INCOME**

Coke Commission, Fall & Spring Photograph's Commission, Box Tops, PALS, Donations, Grants

**PLANNED EXPENSES**

All approved BOE approved expenditures: students: contests, awards, food/treats, student state testing snacks, 5th grade fun day/graduation, staff professional development/registration/travel reinbursements & subscriptions

**SPONSOR NAME**

Rita Williams

**SIGNATURE**

Rita Williams

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: Special Events Account No: 807

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 10,000 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 100 | |
| | Coke Comm | $ 250 | |
| | Box Tops | $ 250 | |
| | School pic comm | $ 1200 | |
| | PALS | $ 5000 | |
| | | $ | |
| | Total Revenues: | $ 6,800 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 16,800 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | office supplies + furniture | $ -3000 | |
| | Student food + snacks | $ -1500 | |
| | student contest + awards | $ -250 | |
| | Staff registration | $ -2500 | |
| | staff travel expenses (hotels + perdiem) | $ -1000 | |
| | Subscriptions | $ -1000 | |
| | Total Expenditures: | $ -9,250 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 7,550 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Abby Varnum

Name of Activity Fund: Thanks a Latta Account No: 820

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | RW |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/14/2026 SITE: Highland Park

ACCOUNT NAME: Thanks a Latta

**PURPOSE**

Thanks A Latte is a student run business that fosters independence and life skill for special education students at HP. Students take orders, prepare snacks and drinks, collect money and keep inventory. They have also started propagating and caring for plants that teacher's buy once every nine weeks.

**SOURCE(S) OF INCOME**

Sales of drinks, food and plants

**PLANNED EXPENSES**

Supplies for cart (food, drinks, condiments, paper products, etc.) and plant sales ( pots, potting soil, fertilizer, etc.) classroom supplies and refreshments for classroom party.

**SPONSOR NAME**

Abby Varnum

**SIGNATURE**

Abby Varnum

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 820

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Abby Varnum

Name of Activity Fund: Thanks A Latta Account No: 820

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 622.17 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Sales from cart | $ 300. | |
| | Sales from plants | $ 300 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 600 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,222.17 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Restock snacks + drinks for sales | $ - 300 | |
| | Restock plant sales | $ - 100 | |
| | Classroom supplies | $ - 200 | |
| | Classroom treats + parties | $ - 200 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ - 800 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 422 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 2025-2026 Sponsor Name: Abby Varnum

Name of Activity Fund: Thanks A Latte Account No: 820

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START September 2025 END April 2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 600 - EST. EXP. 300 = EST. PROFIT 300

Abby Varnum
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 2025-2026 Sponsor Name: Abby Varnum

Name of Activity Fund: Thanks A Latte Account No: 820

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START September 2025 END April 2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 600 - EST. EXP. 300 = EST. PROFIT 300

Abby Varnum
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: SPEF Account No: 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | RW |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 04/28/2026 SITE: Highland Park

ACCOUNT NAME: SPEF

**PURPOSE**

To purchase goods and services as specified in the approved SPEF Grant application

**SOURCE(S) OF INCOME**

SPEF Grant account are solely funded by SPEF Grant applications

**PLANNED EXPENSES**

The items listed in the SPEF Grant

**SPONSOR NAME**

Rita Williams

**SIGNATURE**

Rita Williams

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boppa DATE: 4/5/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: SPEF Account No: 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 51.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | SPEF Grant (estimated 1 Large) | $ 5000 | |
| | SPEF Grant (estimated 1 small) | $ 2500 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 7500 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 7551 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Large grant-specific expenditures | $ -5000 | |
| | Small grant specific expenditures | $ -2500 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -7500 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 51.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Amy Francen

Name of Activity Fund: Art Account No: 876

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 0 4 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/14/2026 SITE: Highland Park

ACCOUNT NAME: Art

**PURPOSE**

To purchase art supplies beyond the standard classroom supplies. Promote art in different media. To purchase art class curriculum.

**SOURCE(S) OF INCOME**

Fund Raisers, Donations, Grants/Scholarships, Merchandise Sales.

**PLANNED EXPENSES**

Art Supplies, Class Supplies & Art Curriculum

**SPONSOR NAME**

Amy Francen

**SIGNATURE**

Rita Willer

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs 8776 DATE: 5/5/26

ACCOUNT NUMBER:

BOARD OF EDUCATION APPROVAL DATE:

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Amy Francen

Name of Activity Fund: Art Account No: 876

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 10.02 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donation | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 0 150.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 0 110.02 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Classroom Supplies | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 0 150.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0 10.02 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: After School Clubs Account No: 938

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 0 4 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Highland Park

**ACCOUNT NAME:** After School Clubs

**PURPOSE**

**SOURCE(S) OF INCOME** ?

**PLANNED EXPENSES** ?

**SPONSOR NAME**
Rita Williams

**SIGNATURE**
Rita Williams

**PRINCIPAL/DIRECTOR**
Becky Dyson

**SIGNATURE**
Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rahul Bajaj DATE: 5/5/26

ACCOUNT NUMBER: 938

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rita Williams

Name of Activity Fund: After School Clubs Account No: 938

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 4,385.29 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Student fee / dues | $ 500 | |
| | Donations | $ 100 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 600 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 4,985.29 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -1000 | |
| | Traveling programs / Guest speakers | $ -100 | |
| | Student snacks | $ -500 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -1600 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 3,385.29 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Marla Murray

Name of Activity Fund: United Panthers Account No: _____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

New account
*Needs number assigned!

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | RW |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RW |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 04 2026

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/28/26 SITE: Highland Park

ACCOUNT NAME: United Panthers

**PURPOSE**

To support our new Unified Panther's program. Special Olympics athletes will be paired one on one with peers to participate in weekly practice sessions for their Special Olympics's events. Athletes and peers will compete together as a unified team at least one time during the year.

**SOURCE(S) OF INCOME**

Special Olympics of Oklahoma, fund raisers, donations

**PLANNED EXPENSES**

Equipment, supplies, uniforms, t-shirts, registration/entry fees, transportation, field trips, snack and end of year party. All BOE approved expenditures

**SPONSOR NAME**

Marla Murray

**SIGNATURE**

?

**PRINCIPAL/DIRECTOR**

Rebecca Dyson

**SIGNATURE**

Becky Dyson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: TBD

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Marla Murray

Name of Activity Fund: United Panthers Account No: _____

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $0.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Special Olympics of Oklahoma | $1500.00 | |
| | ($900 in Aug & $600 in Jan) | $ | |
| | Fund Raisers | $ | |
| | T-shirt sales | $ | |
| | Donations | $ | |
| | | $ | |
| | Total Revenues: | $1500 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $1500 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Equipment | $1000.00 | |
| | Uniforms/T-shirts | $300.00 | |
| | Transportation | $0.00 | |
| | Registration/Entry Fees | $100.00 | |
| | Snacks | $100.00 | |
| | End of Year Celebration | $ | |
| | Total Expenditures: | $1500 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $0 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 2026-2027 Sponsor Name: Marla Murray

Name of Activity Fund: United Panthers Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

High School

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Courtesy Fund Account No: 802

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | MH |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | MH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 802 Courtesy Fund

**PURPOSE**

Funded by SHS employees to help provide flowers, refreshments, decorations, and other items for employee celebrations and bereavement.

**SOURCE(S) OF INCOME**

Donations

**PLANNED EXPENSES**

Bereavement expenses (flowers, cards, donations in honor of deceased), staff refreshments, decorations, reimbursements

**SPONSOR NAME**

Misty Horne

**SIGNATURE**

Misty D Horne

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bass DATE: 5/6/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Courtesy Fund Account No: 802

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 5,338.62 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 200.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 200.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 5,538.62 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Flowers, Cards, Decorations | $ -200.00 | |
| | Staff Refreshments | $ -2,000.00 | |
| | Reimbursements | $ -150.00 | |
| | Donations to non-profits in honor of deceased | $ -200.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -2,550.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 2,988.62 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Courtesy Fund Account No: 802

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

No Fundraising for FY 26-27

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Brenda Ferguson

Name of Activity Fund: Library Account No: 803

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 803 Library

**PURPOSE**

To purchase library books.

**SOURCE(S) OF INCOME**

Fees/Fines, Book Sales

**PLANNED EXPENSES**

Books, Registrations, Reimbursements/Refunds

**SPONSOR NAME** **SIGNATURE**

Brenda Ferguson

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: DATE: 5/6/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE:

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Brenda Ferguson

Name of Activity Fund: Library Account No: 803

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 333.11 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fees/Fines | $ 250.00 | |
| | Book Sales | $ 60.00 | |
| | Fundraiser (Bk Fair) | $ 600.00 | |
| | Redeposit of Cash Box/Start-up chg. | $ 150.00 | |
| | | $ | |
| | | $ 1060.00 | |
| | Total Revenues: | $ ~~310.00~~ 1393.11 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ ~~643.11~~ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Books | $ -200.00 | |
| | Registrations | $ -200.00 | |
| | Reimbursements/Refunds | $ -95.00 | |
| | Fundraiser Expenses | $ -100.00 | |
| | Cash Box/Startup Chge | $ -150.00 | |
| | Refreshments | $ -100.00 845.00 | |
| | Total Expenditures: | $ ~~-495.00~~ 548.11 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ ~~148.11~~ $548.11 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Brenda Ferguson

Name of Activity Fund: Library Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

~~No fundraising expected~~ Scholastic or Follett Bookfair

**PURPOSE OF RAISING FUNDS:**

To Buy More Library Books

**FUNDRAISER DATES:** START 3/4/2027 END 4/29/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 400.00 - EST. EXP. 0 = EST. PROFIT ~~$ 0.00~~ 400.00

Brenda Ferguson
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Hordff IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Staff PD Food Account No: 804

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | MH |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | MH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | MH/NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | MH |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 804 Staff PD Food

**PURPOSE**

This account serves to provide refreshments to staff members during meeting and professional development.

**SOURCE(S) OF INCOME**

School picture commissions, soda and vending commissions, donations

**PLANNED EXPENSES**

Refreshments for staff

**SPONSOR NAME** **SIGNATURE**

Misty Horne Misty D Horne

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Staff PD Food Account No: 804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 4,500.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | School Picture Commissions | $ 1,200.00 | |
| | Soda & Vending Machine Commissions | $ 500.00 | |
| | Donations | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 2,200.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 6,700.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Refreshments for Staff | $ -4,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -4,500.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 2,200.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Staff PD Food Account No: 804

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Special Account No: 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | MH |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | MH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | MH |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 807 Special

**PURPOSE**

To provide support for general activities within SHS and to support other budgets that may not fiscally support all needs of SHS.

**SOURCE(S) OF INCOME**

Vending Machine, Donations, Replacement IDs and Lanyards, Transcript Fees, Sponsorship Fees

**PLANNED EXPENSES**

IDs and Lanyards Supplies, Office and Classroom Supplies, Staff Refreshments, Spirit Clothing, Field Trip Expenses, Dues and Fees

**SPONSOR NAME**

Misty Horne

**SIGNATURE**

Misty D Horne

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Special Account No: 807

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 6,028.66 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Vending Machine | $ 75.00 | |
| | Donations | $ 100.00 | |
| | Replacement IDs and Lanyards | $ 3,500.00 | |
| | Transcript Fees | $ 100.00 | |
| | Sponsorship Fees | $ 100.00 | |
| | Cash Box Return Money | $ 2,000.00 | |
| | Total Revenues: | $ 5,875.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 11,903.66 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | IDs and Lanyards Supplies | $ -3,000.00 | |
| | Office and Classroom Supplies | $ -2,000.00 | |
| | Cash Box Startup | $ -2,000.00 | |
| | Spirit Clothing | $ -600.00 | |
| | Field Trip Expenses | $ -600.00 | |
| | Dues and Fees | $ -1,000.00 | |
| | Total Expenditures: | $ -9,200.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 2,703.66 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Special Account No: 807

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Parking Fees Account No: 812

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | MH |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | MH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | MH |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 812 Parking Fees

**PURPOSE**

To provide parking decals for students parking in SHS parking as well as fine those not following SHS parking procedures. This account assists with other costs within SHS that may not be supported by other funds.

**SOURCE(S) OF INCOME**

Parking Fines and Fees

**PLANNED EXPENSES**

Registrations, Parking/Office/School Supplies, Cash Boxes/Start-up Change

**SPONSOR NAME** **SIGNATURE**

Misty Horne Misty Horne

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bass DATE: 5/6/26

ACCOUNT NUMBER: 812

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Parking Fees Account No: 812

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 9,500.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Parking Fines and Fees | $ 25,000.00 | |
| | Redeposit of Cash boxes/Start Up Change | $ 3,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 28,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 37,500.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Registrations | $ -500.00 | |
| | Parking/Office/School Supplies | $ -20,000.00 | |
| | Cash boxes/Start Up Change | $ -3,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -23,500.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 14,000.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Parking Fees Account No: 812

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Steve Shanks

Name of Activity Fund: Performing Art Center (PAC) Account No: 817

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** School Site

**ACCOUNT NAME:** 817 Performing Art Center (PAC)

**PURPOSE**

The SHS PAC activity account earns money by charging for facility rentals. The money is used for a variety of things, all of which positively impact students, the performing art departments, our school district, and our community. Things that are vital to Tech Theater include sound and lighting equipment, student celebrations, new equipment/technology/tools and student scholarships/activities.

**SOURCE(S) OF INCOME**

Donations, Fees, Sales, Facility Rental

**PLANNED EXPENSES**

Equipment, Equipment Repair, Supplies, Security, Celebrations, Refreshments

**SPONSOR NAME**

Steve Shanks

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 817

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Steve Shanks

Name of Activity Fund: Performing Art Center (PAC) Account No: 817

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 48,407.35 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 10,000.00 | |
| | Fees | $ 200.00 | |
| | Sales | $ 200.00 | |
| | Facility Rentals | $ 3,000.00 | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 13,400.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 61,807.35 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Equipment | $ -30,000.00 | |
| | Equipment Repairs | $ -20,000.00 | |
| | Supplies | $ -1,000.00 | |
| | Security | $ -2,000.00 | |
| | Celebrations | $ -700.00 | |
| | Refreshments | $ -1,000.00 | |
| | Total Expenditures: | $ -54,700.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 7,107.35 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Steve Shanks

Name of Activity Fund: Performing Art Center (PAC) Account No: 817

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: SPEF Grant Account No: 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | MH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | MH |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** School Site

**ACCOUNT NAME:** 839 SPEF Grant

**PURPOSE**

To purchase school supplies for classrooms based on grant awarded by Stillwater Public Education Foundation (SPEF).

**SOURCE(S) OF INCOME**

Grants awarded by SPEF.

**PLANNED EXPENSES**

Supplies, Reimbursements, Books, Celebrations

**SPONSOR NAME** **SIGNATURE**

Misty Horne Misty Horne

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: SPEF Grant Account No: 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 613.30 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | SPEF grant awarded | $ 10,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 10,500.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 11,113.30 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -7,900.00 | |
| | Reimbursements | $ -300.00 | |
| | Books | $ -300.00 | |
| | Celebrations | $ -1,000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -9,500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,613.30 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Class of 1963 Account No: 860

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | MH |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 860 Class of 1963

**PURPOSE**

To receive donations from prior graduates to be used for needs at Stillwater High School.

**SOURCE(S) OF INCOME**

Donations

**PLANNED EXPENSES**

To Be Determined

**SPONSOR NAME** **SIGNATURE**

Misty Horne — Misty Horne

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV — Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 860

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Class of 1963 Account No: 860

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,853.00 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| Donations | $ 200.00 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Revenues: | $ 200.00 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,053.00 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| To be determined based on need | $ -1,000.00 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Expenditures: | $ -1,000.00 | $ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,053.00 | $ |

No expenditures provided!

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Class of 1963 Account No: 860

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Advanced Art Account No: 874

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | uc |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | uc |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 874 Advanced Art

**PURPOSE**

Collect art fees to be used to buy art supplies to use in class.

**SOURCE(S) OF INCOME**

Donations

**PLANNED EXPENSES**

Supplies

**SPONSOR NAME**

Shannon Peters

**SIGNATURE**

Shannon Peters

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 874

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Advanced Art Account No: 874

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 533.20 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 100.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 633.20 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Art Supplies | $ -600.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -600.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 33.20 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Advanced Art Account No: 874

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Hamill IV

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kassandra Goforth

Name of Activity Fund: Art Account No: 876

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | KG |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KG |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | KG |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 876 Art

**PURPOSE**

Collect donations to be used to buy art supplies to use in class.

**SOURCE(S) OF INCOME**

Donations

**PLANNED EXPENSES**

Supplies

**SPONSOR NAME** **SIGNATURE**

Kassandra Goforth

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 876

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kassandra Goforth

Name of Activity Fund: Art Account No: 876

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 476.64 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | | $ | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 100.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 576.64 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Art Supplies | $ -500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 76.64 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kassandra Goforth

Name of Activity Fund: Art Account No: 876

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Joey Parker

Name of Activity Fund: Pottery Account No: 878

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 878 Pottery

**PURPOSE**

Collect donations to be used to buy art supplies to use in class.

**SOURCE(S) OF INCOME**

Donations

**PLANNED EXPENSES**

Supplies

**SPONSOR NAME** **SIGNATURE**

Joey Parker

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 878

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Joey Parker

Name of Activity Fund: Pottery Account No: 878

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,673.97 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | | $ | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 100.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,773.97 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Art Supplies | $ -500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,273.97 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Joey Parker

Name of Activity Fund: Pottery Account No: 878

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Instructional Account No: 885

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A - As all monies collected for testing will be paid when the invoice arrives in late May.
*Next year's estimate is based on this.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| APPROVAL OF ACCOUNT FORM | PAGE 2 | MH |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | MH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | MH |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 885 Instructional

**PURPOSE**

Student testing to include the PSAT and AP tests.

**SOURCE(S) OF INCOME**

Exam Fees

**PLANNED EXPENSES**

Tests, Supplies, Awards, Reimbursement

**SPONSOR NAME** **SIGNATURE**

Misty Horne — Misty Horne

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV — Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 885

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Instructional Account No: 885

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 16,766.37 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Exam Fees | $ 29,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 29,500.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 46,266.37 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Tests | $ -25,000.00 | |
| | Supplies | $ -1,600.00 | |
| | Awards | $ -100.00 | |
| | Reimbursement/Stipends | $ -150.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -26,850.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 19,416.37 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Misty Horne

Name of Activity Fund: Instructional Account No: 885

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Matt Nance

Name of Activity Fund: Academic Team Account No: 901

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A - Almost all money will be spent on Nationals Competition in May.
*Next year's estimate is based on this.

**PACKET CONTENTS:**

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| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | MN |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 901 Academic Team

**PURPOSE**

To pay for registration at numerous NAQT tournaments throughout the year, to repair or replace our buzzer systems if needed, to pay for awards and snacks at a fundraising tournament in the spring and, hopefully, to help pay for airfare and hotel rooms at the National Tournament in Atlanta.

**SOURCE(S) OF INCOME**

Fundraisers, Donations, Fees

**PLANNED EXPENSES**

Fees, Equipment and Repairs, Fundraiser Expenses

**SPONSOR NAME**

Matt Nance

**SIGNATURE**

Matt Nance

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 901

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Matt Nance

Name of Activity Fund: Academic Team Account No: 901

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 250.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraisers | $ 1,600.00 | |
| | Donations | $ 150.00 | |
| | Fees | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,850.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,100.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Fees | $ -1,000.00 | |
| | Equipment and Repairs | $ -300.00 | |
| | Fundraiser Expenses | $ -300.00 | |
| | Travel Expenses | $ -400.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -2,000.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 100.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Matt Nance

Name of Activity Fund: Academic Team Account No: 901

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Snack sales in Mr. Nance's classroom during the school day, while adhering to BOE policy CFB-R4.

**PURPOSE OF RAISING FUNDS:**

To cover tournament registration fees and defer the cost of attending Nationals as much as possible.

**FUNDRAISER DATES:** START 08/13/2026 END 05/19/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,600.00 - EST. EXP. -$ 300.00 = EST. PROFIT $ 1,300.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kat Stepp, Coach Davis

Name of Activity Fund: Afro Am Club Account No: 903

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 903 Afro Am Club

**PURPOSE**

To help students of all races celebrate, embrace, and expand their knowledge of African American history and culture.

**SOURCE(S) OF INCOME**

Fundraising, Donations

**PLANNED EXPENSES**

Supplies, Trip Expenses, Fundraising Expenses

**SPONSOR NAME**

Kat Stepp, Coach Davis

**SIGNATURE**

Kathleen Stepp

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 903

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kat Stepp, Coach Davis

Name of Activity Fund: Afro Am Club Account No: 903

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 478 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ 200.00 | |
| | Donations | $ 200.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 400 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 878 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -200.0 | |
| | Trip Expenses | $ -200.00 | |
| | Refreshments | $ -200.0 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -600 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$** 278 | **$** |

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Art Club Account No: 904

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 904 Art Club

**PURPOSE**

Collect donations to be used to buy art supplies to use during club events and meetings.

**SOURCE(S) OF INCOME**

Donations

**PLANNED EXPENSES**

Supplies, Refreshments

**SPONSOR NAME**

Shannon Peters

**SIGNATURE**

Shannon Peters

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 904

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Art Club Account No: 904

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 306.88 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 250.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 250.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 556.88 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -250.00 | |
| | Refreshments | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -350.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 206.88 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Art Club Account No: 904

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter L. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kevin Zamborsky

Name of Activity Fund: Band Account No: 905

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KZ |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | KZ |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 905 Band

**PURPOSE**

Students raise money for individual accounts to be used for various expenses throughout their time in band to include entry fees, instrument supplies and repairs, apparel, refreshments, travel, and more.

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Kevin Zamborsky **SIGNATURE**

**PRINCIPAL/DIRECTOR** Walter R. Howell, IV **SIGNATURE** Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bapp DATE: 5/6/26

ACCOUNT NUMBER: 905

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kevin Zamborsky

Name of Activity Fund: Band Account No: 905

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 133,835.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Events | $ 80,000.00 | |
| | Donations | $ 40,000.00 | |
| | Dues from students | $ 30,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 150,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 283,835.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Achievement Awards | $ -2,000.00 | |
| | Apparel and Uniforms | $ -60,000.00 | |
| | Competition and Registration Expenses | $ -7,000.00 | |
| | Field Trip Expenses | $ -50,000.00 | |
| | Supplies | $ -20,000.00 | |
| | | $ | |
| | Total Expenditures: | $ -139,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 144,835.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kevin Zamborsky

Name of Activity Fund: Band Account No: 905

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Students and parents will work the concession stands at OSU athletic events.

**PURPOSE OF RAISING FUNDS:**

Funds raised will go towards individual student accounts to be used for personal band-related expenses (i.e. entry fees, uniform needs, travel, etc.)

**FUNDRAISER DATES:** START 08/01/~~2025~~ 2026 END 05/21/~~2026~~ 2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 35,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 35,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter K. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kevin Zamborsky

Name of Activity Fund: Band Account No: 905

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Students will sell items from an online catalog.

**PURPOSE OF RAISING FUNDS:**

Funds raised will go towards individual student accounts to be used for personal band-related expenses (i.e. entry fees, uniform needs, travel, etc.)

**FUNDRAISER DATES:** START 09/01/2026 END 10/30/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 15,000.00 - EST. EXP. $ 0.00 = EST. PROFIT 15000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kevin Zamborsky

Name of Activity Fund: Band Account No: 905

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Students will work with FanPledge to solicit donations and supporters by contacting friends and relatives.

**PURPOSE OF RAISING FUNDS:**

Funds raised will go towards individual student accounts to be used for personal band-related expenses (i.e. entry fees, uniform needs, travel, etc.)

**FUNDRAISER DATES:** START 08/01/2026 END 05/21/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 30000 - EST. EXP. $ 0.00 = EST. PROFIT 30000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Karie Linsenmeyer

Name of Activity Fund: Best Buddies Account No: 906

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 906 Best Buddies

**PURPOSE**

To intentionally provide meaningful social inclusion by bringing together students with and without intellectual disabilities to create accepting school environments, utilizing three interconnected components: Special Olympics Unified Sports, inclusive sports leadership, and whole school engagement.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees

**PLANNED EXPENSES**

Supplies, Fees, Field Trips, Celebrations, Events, Campaigns, Club Clothing

**SPONSOR NAME**

Karie Linsenmeyer

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Berry DATE: 5/6/26

ACCOUNT NUMBER: 906

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Karie Linsenmeyer

Name of Activity Fund: Best Buddies Account No: 906

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 633.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Special Olympics Unified Schools Donations | $ 800.00 | |
| | Student Dues | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,300.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,933.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Field Trips | $ -400.00 | |
| | Celebrations & Events | $ -150.00 | |
| | Club Clothing | $ -150.00 | |
| | Supplies | $ -300.00 | |
| | Fees | $ -425.00 | |
| | Campaigns | $ -100.00 | |
| | Total Expenditures: | $ -1,525.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 408.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Karie Linsenmeyer

Name of Activity Fund: Best Buddies Account No: 906

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Krissi Morton & Drue Brown

Name of Activity Fund: Beta Club Account No: 907

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| APPROVAL OF ACCOUNT FORM | PAGE 2 | KM |
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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 907 Beta Club

**PURPOSE**

To promote the ideals of honesty, service, morality, ethical conduct and leadership among elementary and secondary school students; to reward meritorious academic achievement; and to encourage and assist students in continuing their education after high school. Funds from dues and donations will be used to purchase graduation cords, senior gifts and other expenses deemed necessary to our purpose.

**SOURCE(S) OF INCOME**

Dues, Donations

**PLANNED EXPENSES**

Graduation Cords, Gifts, Refreshments, Fundraiser Expenses, Dues/Fees, Staff Food

**SPONSOR NAME**

Krissi Morton & Drue Brown

**SIGNATURE**

Krissi Morton

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 907

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Krissi Morton & Drue Brown

Name of Activity Fund: Beta Club Account No: 907

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 3200.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Membership Dues | $ 1,500.00 | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,600.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 4800.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Graduation Cords | $ -400.00 | |
| | Gifts | $ -200.00 | |
| | Staff Food | $ -1,600.00 | |
| | Fundraiser Expenses | $ -100.00 | |
| | Dues/Fees | $ -600.00 | |
| | | $ | |
| | Total Expenditures: | $ 2900.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1900.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Krissi Morton & Drue Brown

Name of Activity Fund: Beta Club Account No: 907

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

Krissi Morton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Jennifer Nealis & Diana Swinford

Name of Activity Fund: Business Prof of America (BPA) Account No: 909

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

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| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 909 Business Prof of America (BPA)

**PURPOSE**

To develop and empower student leaders to discover their passion and change the world by creating unmatched opportunities in learning, professional growth and service.

**SOURCE(S) OF INCOME**

Dues/Fees, Donations, Fundraisers

**PLANNED EXPENSES**

Competition Expenses, Refreshments , Dues/Fees, Donations

**SPONSOR NAME**

Jennifer Nealis & Diana Swinford

**SIGNATURE**

Jennifer Nealis / Diana Swinford

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 909

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Jennifer Nealis & Diana Swinford

Name of Activity Fund: Business Prof of America (BPA) Account No: 909

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 169.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 100.00 | |
| | Dues/Fees | $ 1,100.00 | |
| | Fundraiser | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ ~~1,200.00~~ 1700 1869.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ ~~1,369.00~~ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Competition Expenses | $ -200.00 | |
| | Refreshments | $ -300.00 | |
| | Dues/Fees | $ ~~-600.00~~ 800.00 | |
| | Donations | $ -100.00 | |
| | Meals at Competitions | $ -300.00 | |
| | | $ ~~-2~~ 1700.00 | |
| | Total Expenditures: | $ -1,200.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 169.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jennifer Nealis & Diana Swinford

Name of Activity Fund: Business Prof of America (BPA) Account No: 909

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

Competition Fees

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

Academic

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|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Jody D Webber/Kenzie Clemp

Name of Activity Fund: FCCLA Account No: 915

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

NA- Made large deposit mid April and May 2026 to cover 3 students going to the National Leadership Convention July 2026 in Washington DC. Total amount will go to pay for NLC 2026 expenses. Next years estimate reflects this.

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 915 FCCLA

**PURPOSE**

This activity account is for the Career Tech Student Organization and FCCLA (Family, Career and Community Leaders of America). It will be funded by student dues and student fundraisers to cover the costs of trips/travel, lunch meetings, donations to POW and SMAC Bake Sale, Contest Entries/Supplies, Group Leadership Conferences, and miscellaneous equipment and supplies needed by the group.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees, Fundraisers, Merchandise Sales

**PLANNED EXPENSES**

Refreshments, Charitable Activities, Dues/Fees, Travel Expenses, Supplies

**SPONSOR NAME**

Jody D Webber/Kenzlee Camp

**SIGNATURE**

Jody D Webber Kenzlee Camp

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 915

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Jody D Webber/Kenzie Clamp

Name of Activity Fund: FCCLA Account No: 915

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraisers | $ 2,800.00 | |
| | Dues/Fees | $ 2,000.00 | |
| | Donations | $ 100.00 | |
| | Merchandise sales | $ 250.00 | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 5,150.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 5,150.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Refreshmensts | $ -1,000.00 | |
| | Charitable Activities | $ -400.00 | |
| | Dues/Fees | $ -950.00 | |
| | Travel Expenses | $ -1,400.00 | |
| | Supplies | $ -400.00 | |
| | | $ | |
| | Total Expenditures: | $ -4,150.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,000.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 26-27 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: SHS FCCLA Account No: 915

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Custom Drinkware from MPact Fundraising. Stillwater S on stainless steel tumblers and waterbottoles

**PURPOSE OF RAISING FUNDS:**

Chapter Expenses including but not limited to monthly meeting foods, competition fees & supplies, chapter service projects, chapter supplies and chapter expenses

**FUNDRAISER DATES:** START 09/01/2026 END 09/30/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 26-27 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: SHS FCCLA Account No: 915

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

FCCLA Bake Sale: Bake Sale at SHS. Cookies made & bagged by FCCLA Members in the FCS Dept. Cookie bags sold by members to students during National FCCLA Week

**PURPOSE OF RAISING FUNDS:**

Chapter Expenses including but not limited to monthly meeting foods, competition fees & supplies, chapter service projects, chapter supplies and chapter expenses

**FUNDRAISER DATES:** START 02/10/2027 END 02/12/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 26-27 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: SHS FCCLA Account No: 915

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

FCCLA Intro to Fashion & Fashion Production Fangear creation and sales through curriculum lessons in the class & a partnership with Duprees

**PURPOSE OF RAISING FUNDS:**

Chapter Expenses including but not limited to monthly meeting foods, competition fees & supplies, chapter service projects, chapter supplies and chapter expenses

**FUNDRAISER DATES:** START 09/01/2026 END 05/15/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 26-27 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: SHS FCCLA Account No: 915

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Selling Fun Socks. Part of the money goes to us, the other part goes to building waterwells and filtration systems in 3rd world countries.

**PURPOSE OF RAISING FUNDS:**

Chapter Expenses including but not limited to monthly meeting foods, competition fees & supplies, chapter service projects, chapter supplies and chapter expenses

**FUNDRAISER DATES:** START 10/01/2026 END 10/31/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 500.00 - EST. EXP. $ 200.00 = EST. PROFIT $ 300.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Branscum, Nipper & Kliewer

Name of Activity Fund: FFA Account No: 916

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

We are carrying over roughly the same amount that with which we began the 2025-2026 school year. We carry over a large amount to help pay for the expenses for our National FFA Convention Trip, which come near the start of the school year and before we are able to bring in revenue from our fall fundraisers. Next year's estimate reflects this.

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RP |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 916 FFA

**PURPOSE**

To help mold the leadership skills of our 260+ 8th-12th Grade FFA members while also connecting them to agriculture.

**SOURCE(S) OF INCOME**

Fall Meat Sale, Spring Meat and Honey Sale, Spring Plant Sale, Shop Project Sales, Donations, Booster Club Program Support

**PLANNED EXPENSES**

Fundraiser Expenses, State and National Convention Costs, Chapter Banquet, Leadership Conferences, Alumni Camp, Entry Fees for Contests, Donation to Oklahoma FFA Foundation, Local Meeting Expenses

**SPONSOR NAME** **SIGNATURE**

Branscum, Nipper & Kliewer

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 916

BOARD OF EDUCATION APPROVAL DATE: _____



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# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Branscum, Nipper & Kliewer

Name of Activity Fund: FFA Account No: 916

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 20,000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fall Meat Sale - Fundraiser | $ 115,000.00 | |
| | Spring Meat and Honey Sale - Fundraiser | $ 60,000.00 | |
| | Spring Plant Sale - Fundraiser | $ 15,000.00 | |
| | Ag Mechanics Shop Projects - Fundraiser | $ 10,000.00 | |
| | Donations | $ 1,000.00 | |
| | Stillwater AG Booster Club - Program Support | $ 5,000.00 | |
| | Total Revenues: | $ 206,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 226,000.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Fundraiser Expenses | $ -148,000.00 | |
| | State and National Convention Costs | $ -30,000.00 | |
| | Chapter FFA Banquet, Leadership Conference, Camp | $ -14,800.00 | |
| | Entry Fees for Contests | $ -3,000.00 | |
| | Donation to Oklahoma FFA Foundation | $ -200.00 | |
| | Local Meeting Expenses (Supplies and Refreshments) | $ -10,000.00 | |
| | Total Expenditures: | $ -206,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 20,000.00 | $ |



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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Branscum, Nipper, Kliewer

Name of Activity Fund: FFA Account No: 916

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Fall Meat Sale - We will sell Blue and Gold and DJs products to the public.

**PURPOSE OF RAISING FUNDS:**

All of these funds go to pay for National Convention, chapter meetings, member dues, and other chapter expenses in the fall semester

**FUNDRAISER DATES:** START 8/01/2026 END 10/20/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 120000 - EST. EXP. 100,000 = EST. PROFIT 20000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

**FUNDRAISER PROFIT**

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE



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|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Branscum, Nipper, Kliewer

Name of Activity Fund: FFA Account No: 916

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

AG Mechanics Sales - Students will create shop metal and wood products that will be sold to the public

**PURPOSE OF RAISING FUNDS:**

These funds go to our chapter banquet, alumni camp, and other expenses

**FUNDRAISER DATES:** START 7/01/2026 END 6/1/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 10000 - EST. EXP. 3,000 = EST. PROFIT 7000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter B. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE



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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Branscum, Nipper, Kliewer

Name of Activity Fund: FFA Account No: 916

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spring Meat and Honey Sale - We will sell Blue and Gold and Roark Honey Products

**PURPOSE OF RAISING FUNDS:**

These funds go to our chapter banquet, alumni camp, and other expenses

**FUNDRAISER DATES:** START 01/01/2027 END 03/01/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 60000 - EST. EXP. 53,000 = EST. PROFIT 7,000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION Walter R. Howell IV

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE



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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Branscum, Nipper, Kliewer

Name of Activity Fund: FFA Account No: 916

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spring Plant Sale - We will sell roughly 10,000 ornamental plants in an April plant sale from plants grown in our greenhouse by students.

**PURPOSE OF RAISING FUNDS:**

All of these funds to to pay for our state convention trip and chapter banquet

**FUNDRAISER DATES:** START 4/01/2027 END 5/30/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 15000 - EST. EXP. 5,000 = EST. PROFIT 10000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE



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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Allie Bergbower

Name of Activity Fund: French Club Account No: 917

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | AB |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | AB |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | AB |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 917 French Club

**PURPOSE**

To support French Club meetings and activities.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees

**PLANNED EXPENSES**

Supplies, Refreshments

**SPONSOR NAME** **SIGNATURE**

Allie Bergbower

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 917

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Allie Bergbower

Name of Activity Fund: French Club Account No: 917

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 136.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 100.00 | |
| | Dues/Fees | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 200.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 336.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -100.00 | |
| | Refreshments | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -200.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 136.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Allie Bergbower

Name of Activity Fund: French Club Account No: 917

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Connie Parker

Name of Activity Fund: Mock Trial Account No: 925

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | CC |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | CC |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 925 Mock Trial

**PURPOSE**

To develop essential skills in students interested in the legal process, such as public speaking, critical thinking, and the art of forming a persuasive and cohesive argument.

**SOURCE(S) OF INCOME**

Dues/Fees, Donations, Fundraisers

**PLANNED EXPENSES**

Dues/Fees. Competition Expenses, Supplies, Refreshments, Celebrations/Awards, Travel Expenses

**SPONSOR NAME**

Connie Parker

**SIGNATURE**

Connie Parker

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Beggs DATE: 5/6/26

ACCOUNT NUMBER: 925

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Connie Parker

Name of Activity Fund: Mock Trial Account No: 925

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 296.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Student Dues | $ 100.00 | |
| | Donations | $ 100.00 | |
| | Fundraisers | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 700.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 996.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ -60.00 | |
| | Competition Expenses | $ -100.00 | |
| | Supplies | $ -100.00 | |
| | Refreshments | $ -100.00 | |
| | Celebrations/Awards | $ -100.00 | |
| | Travel Expenses | $ -200.00 | |
| | Total Expenditures: | $ -660.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 336.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Connie Parker

Name of Activity Fund: Mock Trial Account No: 925

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Michael Porter

Name of Activity Fund: Math Club Account No: 926

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | mp |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | mp |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 926 Math Club

**PURPOSE**

We are dedicated to inspiring a keen interest in mathematics, developing strong scholarship in the subject, and promoting the enjoyment of mathematics.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees

**PLANNED EXPENSES**

Supplies, Refreshments, Dues/Fees

**SPONSOR NAME**

Michael Porter

**SIGNATURE**

Michael Porter

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 926

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Michael Porter

Name of Activity Fund: Math Club Account No: 926

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,125.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ 250.00 | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 350.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,475.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ -275.00 | |
| | Refreshments | $ -200.00 | |
| | Supplies | $ -500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -975.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 500.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Michael Porter

Name of Activity Fund: Math Club Account No: 926

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tricia Klopfenstein

Name of Activity Fund: National Honor Society Account No: 927

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

The number of students who apply and join NHS varies each year and the cost of graduation stoles have gone up by nearly $5. 00 per stole this year, which has resulted in a fund balance in excess of $1000. I plan to adjust the stole cost to students to reduce excess funding in the account. NHS will provide staff food, and possibly lunch to NHS members to reduce carry over.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | W |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 927 National Honor Society

**PURPOSE**

The purpose is to collect dues from students to cover national chapter dues and the cost of graduation stoles. We provide support to SHS through sponsoring refreshments for a staff meeting and donating items for SHS fundraisers such as Pink Out Week Club Auction baskets.

**SOURCE(S) OF INCOME**

Membership Dues/Fees, Graduation Stoles

**PLANNED EXPENSES**

Dues/Fees, Refreshments for ceremonies, Stoles, Supplies, Charitable Activities, and Staff Food

**SPONSOR NAME** **SIGNATURE**

Tricia Klopfenstein Tricia Klopfenstein

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tricia Klopfenstein

Name of Activity Fund: National Honor Society Account No: 927

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 7810.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ 2225.00 | |
| | Graduation Stoles | $ 900.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 3125.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 10935.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees ($395 national, $60 state) | $ -445.00 | |
| | Graduation stoles | $ -900.00 | |
| | Charitable Activities | $ -500.00 | |
| | Staff Food | $ -1500.00 | |
| | NHS supplies | $ -500.00 | |
| | Membership refreshments | $ -500.00 | |
| | Total Expenditures: | $ -4345.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 6590.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tricia Klopfenstein

Name of Activity Fund: National Honor Society Account No: 927

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

Tricia Klopfenstein
SPONSOR SIGNATURE

_____
ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

_____
BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____
SPONSOR SIGNATURE

_____
FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Scott Jackson

Name of Activity Fund: Orchestra Account No: 930

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

The fiscal 2025-26 school year came in over the 30% threshold due to two factors. 1: I was not able to spend quite as much as I wanted to on student scholarships and general instrument/equipment purchase. 2: The trip cost for the London New Year's day parade came in just a bit under what was expected. For 2026-27. I anticipate more instrument repair costs than 2025-26 as a corrective measure.

**PACKET CONTENTS:**

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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | LL |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | LL |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 930 Orchestra

**PURPOSE**

Students raise money for individual accounts to be used for various expenses throughout their time in the orchestra, including entry fees, instrument supplies and repairs, apparel, meals, travel, and more.

**SOURCE(S) OF INCOME**

Student dues/fees, donations (OSU Freshman Follies), fundraisers

**PLANNED EXPENSES**

Supplies, contest/audition dues/fees, fundraiser expenses, sheet music purchase, instrument purchase/repairs, equipment purchase

**SPONSOR NAME** **SIGNATURE**

Scott Jackson

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/26/26

ACCOUNT NUMBER: 930

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Scott Jackson

Name of Activity Fund: Orchestra Account No: 930

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 26,820.36 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 10,000.00 | |
| | Fundraiser | $ 6,500.00 | |
| | Student Dues/Fees | $ 2,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 19,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 45,820.36 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Sheet Music | $ -4,000.00 | |
| | Contest/Audition Dues/Fees | $ -3,500.00 | |
| | Fundraiser Expenses | $ -3,500.00 | |
| | Instruments/repairs/equipment | $ -20,000.00 | |
| | Travel/Lodging | $ -1,500.00 | |
| | | $ | |
| | Total Expenditures: | $ -32,500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 13,320.36 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Scott Jackson

Name of Activity Fund: Orchestra Account No: 930

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Cookie dough and holiday gift items

**PURPOSE OF RAISING FUNDS:**

Music and instrument purchase

**FUNDRAISER DATES:** START 10/24/2026 END 11/06/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 6,500.00 - EST. EXP. $ 3,500.00 = EST. PROFIT $ 3,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Jody D Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week (POW) Account No: 933

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A - The SHS Pink Out Week will zero out our account every year, donating 100% of our proceeds to the Oklahoma Medical Research Foundation for Cancer Research!

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | KC |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KC |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | KC |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | KC |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 933 Pink Out Week (POW)

**PURPOSE**

This is a Community Service Fundraiser Account to bring awareness too and raise money for cancer research.

**SOURCE(S) OF INCOME**

Donations, Merchandise Resale, Fundraisers

**PLANNED EXPENSES**

Refreshments, Supplies, Charitable Activities, Donations

**SPONSOR NAME**

Jody D Webber, Kurtzlee Camp

**SIGNATURE**

Jody D Webber

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 933

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Jody D Webber/Kristie Camp

Name of Activity Fund: Pink Out Week (POW) Account No: 933

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 0.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 3,375.00 | |
| | Merchandise Resale | $ 7,000.00 | |
| | Fundraisers | $ 5,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 15,375.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 15,375.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Refreshments | $ -100.00 | |
| | Supplies | $ -500.00 | |
| | Charitable Activities | $ -150.00 | |
| | Donations | $ -14,625.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -15,375.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Button Sales to the school community

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/01/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 100.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 100.00

Jody D Webber Kzz

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Penny Wars: Pink Out Week Students donate change to help their grade raise the most moeny for an award determined by the Principals

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/19/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Pink Out FB Game Halftime Bucket Pass: SHS Students pass buckets through the home and visitor crowds to collect change and bills to donate to OMRF

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/22/2026 END 10/22/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

District Hat Day: Students at cooperating SPS sites pay $1 or a donation to wear a hat to school for that day

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/19/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Car Tagging/Car Wash: Students pay to tag cars safely, the a local car wash holds a car wash fundraising day to clean the tagged cars off donating the proceeds

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/19/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 1,000.00

Jody Webber Kenzlee

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Bake Sale at SHS: Cookies made & bagged in the FCS Dept & sold in cooperating classrooms for $1 a bag of 2 cookies (not sold during lunch!) during Pink Out Week

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/19/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 2,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

SHS Club Basket Auction: SHS Clubs/Student organizations donate a themed basket for the silent auction that takes place before & during the Pink Out Football Game

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/22/2026 END 10/22/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 2,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

SPS Community Wide Tshirt Sales: POW Tshirts will be marketed at EV days, Schedule Pick up days, through social media and the district website.

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 08/01/2026 END 10/15/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 5,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 5,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Restaurant Nights: Cooperating local restaurants donate a portion of their proceeds on a designated night in support of SHS Pink Out Week

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 08/01/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 750.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 750.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Powder Puff 7v7 Football Game: Team Entries (limtied to 8 teams), Drink sales, and a bucket pass through the crowd.

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/28/2026 END 10/28/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

5K Walk/Run at Boomer Lake

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/10/2026 END 10/10/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 300.00 - EST. EXP. $ 100.00 = EST. PROFIT $ 200.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Cornhole tournament at lunch at SHS

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/19/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 150.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 150.00

Jody Dwebber
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Jody Webber/Kenzlee Camp

Name of Activity Fund: Pink Out Week Account No: 933

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Bandanas for Dogs and People. Embroidered Bandanas

**PURPOSE OF RAISING FUNDS:**

100% of funds raised go straight to OMRF and Cancer Research

**FUNDRAISER DATES:** START 10/01/2026 END 10/23/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 175.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 175.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Abbey Billman

Name of Activity Fund: Spanish Club Account No: 942

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | CL |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | CL |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 942 Spanish Club

**PURPOSE**

To promote awareness, appreciation, and understanding of the people and diverse cultural productions of the Hispanic/Latino world.
To provide an extra opportunity for students to practice vocabulary covered during class.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees

**PLANNED EXPENSES**

Supplies, Refreshments

**SPONSOR NAME**

Abbey Billman

**SIGNATURE**

Abbey Billman

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 942

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Abbey Billman

Name of Activity Fund: Spanish Club Account No: 942

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 860.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 100.00 | |
| | Dues/Fees | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 200.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,060.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -100.00 | |
| | Refreshments | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -200.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 860.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Abbey Billman

Name of Activity Fund: Spanish Club Account No: 942

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Heather Mitchell

Name of Activity Fund: SPED Transitions Account No: 944

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 944 SPED Transitions

**PURPOSE**

Our account funds our curriculum. We cook, clean, and complete other job skills with supplies provided by our account. It's important to have these skills practiced to encourage our students to be independent members of our community.

**SOURCE(S) OF INCOME**

Donations, Merchandise Resale, Fundraisers, Lunch Dues

**PLANNED EXPENSES**

Supplies, Refreshments, Fundraiser Supplies

**SPONSOR NAME**

Heather Mitchell

**SIGNATURE**

Heather Mitchell

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 944

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Heather Mitchell

Name of Activity Fund: SPED Transitions Account No: 944

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 5,917.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 1,600.00 | |
| | Merchandise Resale | $ 1,000.00 | |
| | Fundraisers | $ 6,250.00 | |
| | Lunch Dues | $ 750.00 | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 9,600.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 15,517.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Fundraiser Supplies | $ -8,475.00 | |
| | Supplies | $ -4,000.00 | |
| | Refreshments | $ -250.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -12,725.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 2,792.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Heather Mitchell

Name of Activity Fund: SPED Transition Account No: 944

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

WORKROOM Store- Pathfinders will plan, order, make, and sell products in the workroom store.

**PURPOSE OF RAISING FUNDS:**

Funds will be utilized to buy supplies, curriculum needs and Pathfinder needs.

**FUNDRAISER DATES:** START 07/01/2026 END 05/30/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $3,000 - EST. EXP. $2,000 = EST. PROFIT $1,000

Heather Mitchell
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Heather Mitchell

Name of Activity Fund: SPED Transition Account No: 944

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

WORKROOM Store- Pathfinders will plan, order, make, and sell products in the workroom store.

**PURPOSE OF RAISING FUNDS:**

Funds will be utilized to buy supplies, curriculum needs and Pathfinder needs.

**FUNDRAISER DATES:** START 07/01/2026 END 05/30/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $3,000 - EST. EXP. $2,000 = EST. PROFIT $1,000

Heather Mitchell
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Heather Mitchell

Name of Activity Fund: SPED Transition Account No: 944

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Pop Cart: Pathfinders will purchase, plan, prep, and deliver pop cart products to SPS employees and community businesses weekly.

**PURPOSE OF RAISING FUNDS:**

Funds will be utilized to buy supplies, curriculum needs and Pathfinder needs.

**FUNDRAISER DATES:** START 07/01/2026 END 05/30/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $7,000 - EST. EXP. $3,000 = EST. PROFIT $1,000

Heather Mitchell
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell TV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Heather Mitchell

Name of Activity Fund: SPED Transition Account No: 944

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Hat Day- hold fundraiser during Autism Awareness and Down Syndrome Awareness days

**PURPOSE OF RAISING FUNDS:**

Funds will be utilized to buy supplies, curriculum needs and Pathfinder needs.

**FUNDRAISER DATES:** START 07/01/2026 END 05/30/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $1,000 - EST. EXP. $100 = EST. PROFIT ~~$1000~~ 900

Heather Mitchell
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT.

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: H. Mitchell & K. Stepp

Name of Activity Fund: Stillwater Makes a Change (SMAC) Account No: 945

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

SMAC will make a large donation to a selected beneficiary late April/early May. The next year estimate reflects this.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | MM |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | MM |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | MM |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 945 Stillwater Makes a Change (SMAC)

**PURPOSE**

SMAC is a student-led philanthropy activity which raises money for a local non-profit organization, which is chosen each year.

**SOURCE(S) OF INCOME**

Donations, Fundraisers

**PLANNED EXPENSES**

Fundraiser Expenses, Donations

**SPONSOR NAME** **SIGNATURE**

H. Mitchell & K. Stepp K. Stepp

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV Walter R. Howell

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: _____ DATE: _____

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: H. Mitchell & K. Stepp

Name of Activity Fund: Stillwater Makes a Change (SMAC) Account No: 945

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 2,500.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Events | $ 60,000.00 | |
| | Donations | $ 25,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 85,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 87,500.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Expenses | $ -7,200.00 | |
| | Donations | $ -79,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -86,200.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,300.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Jump 4 SMAC event in collaboration with elementary PE programs

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/24 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 6,000 - EST. EXP. 1000 = EST. PROFIT 5000

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Hamilton
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026 - 2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Dine Nights

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2,000 - EST. EXP. 0 = EST. PROFIT 2,000

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Sports tournaments - pickleball, golf, wiffle ball

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1,000 - EST. EXP. 300 = EST. PROFIT 700

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Student VS Teacher competition
(Kickball, corn hole, dodge ball)

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START 8/1/26 END 05/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1000 - EST. EXP. 300 = EST. PROFIT 700

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Dance a thon for SHS Students, SMAC DIAT, Silent Disco

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2000 - EST. EXP. 1000 = EST. PROFIT 1000

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

SMAC Gala

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 25,000 - EST. EXP. 10,000 = EST. PROFIT 15,000

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Hamill IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Letter writing donation campaign by students

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 25,000 - EST. EXP. 500 = EST. PROFIT 24,500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Mr. SHS Mangeant (male pageant)

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 4000 - EST. EXP. 1000 = EST. PROFIT 3000

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spring merchandise sales theme shirt, SMAC logo

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 3,000 - EST. EXP. 1,500 = EST. PROFIT 1,500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp + Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

SHS parking space Auction

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/24 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 3,500 - EST. EXP. 500 = EST. PROFIT 3000

ks Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell III
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

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FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Penny Wars (Change for change) Various school sites challenges to bring most coins

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 8000 - EST. EXP. 500 = EST. PROFIT 7,500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Silent Auction of Donated items

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2000 - EST. EXP. 0 = EST. PROFIT 2000

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Bake sale (cookies in classrooms)

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2000 - EST. EXP. 400 = EST. PROFIT 1600

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Run- Walk at Boomer Lake

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/18/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2,000 - EST. EXP. 500 = EST. PROFIT 1,500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

OSU Homecoming Parking @ BOF

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 500 - EST. EXP. 0 = EST. PROFIT 500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howard IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026 - 2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Fall merchandise sales (theme & SMAC logo)

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 3,000 - EST. EXP. 1,500 = EST. PROFIT 1,500

B. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Fashion Show

**PURPOSE OF RAISING FUNDS:**

Donate Sales

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 3,000 - EST. EXP. 500 = EST. PROFIT 2,500

K Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Trivia Night

**PURPOSE OF RAISING FUNDS:**

Donate profit

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1,000 - EST. EXP. 500 = EST. PROFIT 500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp's mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Movie Night on SHS Football field

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp$ mitchel

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Yoga/Gym nights - Workout facilities Donate based on nightly attendance

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 200 - EST. EXP. 0 = EST. PROFIT 200

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter L. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMA Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Benefit concert

**PURPOSE OF RAISING FUNDS:**

Donate profit

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 5,020 - EST. EXP. 2,500 = EST. PROFIT 2,500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Hourtz
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2024 - 2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Candy grams for holidays

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/24 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1,000 - EST. EXP. 500 = EST. PROFIT 500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Mowell TP
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMPTC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Reverse powder puff (boys learn dance/cheer routines)

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2,020 - EST. EXP. 500 = EST. PROFIT 1,500

K Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter L. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Stepp & Mitchell

Name of Activity Fund: SMAC Account No: 945

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Karaoke night

**PURPOSE OF RAISING FUNDS:**

Donate profits

**FUNDRAISER DATES:** START 8/1/26 END 5/10/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2,000 - EST. EXP. 500 = EST. PROFIT 1,500

K. Stepp
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: S Crow & R Swanson

Name of Activity Fund: Student Council Account No: 946

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | ML |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | ML |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | ML |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 946 Student Council

**PURPOSE**

SHS Student Council exists for two reasons - (1) to grow and support SHS school spirit and, (2) to support, grow and master leadership understanding and skills for individual student council members so each member may participate/contribute in their personal leadership journey.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees, Fundraisers

**PLANNED EXPENSES**

Dues/Fees, Reimbursements, Fundraiser Expenses, Travel Expenses, Celebrations/Refreshments

**SPONSOR NAME**

S Crow & R Swanson

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 946

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: S Crow & R Swanson

Name of Activity Fund: Student Council Account No: 946

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 7,835.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 500.00 | |
| | Dues/Fees | $ 300.00 | |
| | Fundraisers | $ 1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,800.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 9,635.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ -2,700.00 | |
| | Reimbursements | $ -175.00 | |
| | Fundraiser Expenses | $ -150.00 | |
| | Travel Expenses | $ -1,300.00 | |
| | Celebrations/Refreshments | $ -1,900.00 | |
| | Staff Food | $ -500.00 | |
| | Total Expenditures: | $ -6,725.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$** 2,910.00 | **$** |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: S Crow & R Swanson

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Howdy Week - Events designed to transition students back into the academic year, build school culture, and help freshmen settle into a new school. Funds raised through event registration fees, tshirt sales, food sales.

**PURPOSE OF RAISING FUNDS:**

Proceeds directly support future student initiatives, leadership programs, and school wide events.

**FUNDRAISER DATES:** START 07/01/2026 END 08/31/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,000.00 - EST. EXP. -$ 500.00 = EST. PROFIT $ 500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: S Crow & R Swanson

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Leaders of Tomorrow - Workshop for middle and junior high students. Leadership and team building excercises, games, and guest speakers will help encourage school involvement, pride, and service. Funds will be raised through registration fees.

**PURPOSE OF RAISING FUNDS:**

Proceeds directly support future student initiatives, leadership programs, and school wide events.

**FUNDRAISER DATES:** START 07/01/2026 END 08/31/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,000.00 - EST. EXP. -$ 500.00 = EST. PROFIT $ 500.00

R Swanson S Crow

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell III

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: S Crow & R Swanson

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

SHS Shirt and spirit gear sales - To provide students, staff, and families with high-quality, branded apparel that encourages participation in "Spirit Fridays" and school-wide events.

**PURPOSE OF RAISING FUNDS:**

Proceeds directly support future student initiatives, leadership programs, and school wide events.

**FUNDRAISER DATES:** START 08/01/2026 END 05/15/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,000.00 - EST. EXP. -$ 1,000.00 = EST. PROFIT $ 1,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: S Crow & R Swanson

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Week of Kindness - A student-led initiative with the goal of building positive school culture. Funds will be raised through food & drink items sold to students, registration fees for bowling event, and Pay to Praise tickets where students write a public shout-out to someone who has helped them.

**PURPOSE OF RAISING FUNDS:**

Proceeds directly support future student initiatives, leadership programs, and school wide events.

**FUNDRAISER DATES:** START 02/01/2027 END 02/28/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 1,500.00 - EST. EXP. -$ 1,000.00 = EST. PROFIT $ 500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: S Crow & R Swanson

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

School Dances - Campus-wide social events designed to strengthen student engagement and foster a sense of community outside of the classroom. Items to be sold are tickets, refreshments, photo booth sales.

**PURPOSE OF RAISING FUNDS:**

Proceeds directly support future student initiatives, leadership programs, and school wide events.

**FUNDRAISER DATES:** START 08/15/2026 END 05/15/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,000.00 - EST. EXP. -$ 1,000.00 = EST. PROFIT $ 1,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2025-2026 Sponsor Name: Tanner Rivera

Name of Activity Fund: TSA Account No: 947

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2025-2026 **SITE:** High School

**ACCOUNT NAME:** 947 TSA

**PURPOSE**

To accelerate student achievement and support teachers by providing engaging opportunities to develop STEM skills and leadership experiences.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees

**PLANNED EXPENSES**

Dues/Fees, Supplies, Refreshments

**SPONSOR NAME** **SIGNATURE**

Tanner Rivera

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 947

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2025-2026 Sponsor Name: Tanner Rivera

Name of Activity Fund: TSA Account No: 947

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,039.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 100.00 | |
| | Dues/Fees | $ 1,600.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,700.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,739.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ -500.00 | |
| | Supplies | $ -100.00 | |
| | Refreshments | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -700.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 2,039.00 | $ |

Athletics or Performing Arts

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Elizabeth Ziegler

Name of Activity Fund: Theatre Account No: 948

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Every year is dependent on variables beyond our control. Therefore, there has to be a larger balance remaining to cover if ticket sales are low, plus our board budget has been cut in half over the last three years, so almost all of our expenses are moved to this account, which may include bigger projects that we have to save up for.

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** SHS

**ACCOUNT NAME:** 948 Theatre

**PURPOSE**

To financially support the Theatre Department and the shows performed each semester.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees, Ticket Sales

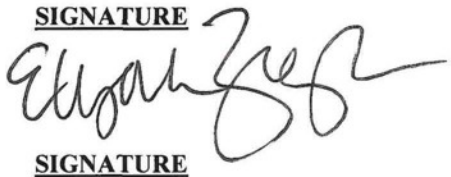
**PLANNED EXPENSES**

Dues/Fees, Supplies, Building Rental, Celebrations/Refreshments, Transportation, Stipends/Production Costs, Advertising, Scholarships

**SPONSOR NAME**

Elizabeth Ziegler

**SIGNATURE**



**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 948

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Elizabeth Ziegler

Name of Activity Fund: Theatre Account No: 948

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 75,000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Ticket Sales | $ 15,000.00 | |
| | Donations | $ 10,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 25,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 100,000.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies/Dues/Fees | $ -20,000.00 | |
| | Transportation/Contests | $ -1,500.00 | |
| | Stipends and Production Costs | $ -8,000.00 | |
| | Refreshments/Celebrations/Awards/Scholarships | $ -4,000.00 | |
| | Advertising | $ -2,000.00 | |
| | Building Rental | $ -3,500.00 | |
| | Total Expenditures: | $ -39,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 61,000.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Elizabeth Ziegler

Name of Activity Fund: Theatre Account No: 948

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Ticket Sales for the Fall Play and Spring Musical

**PURPOSE OF RAISING FUNDS:**

To cover the cost of the productions, student expenses related to competitions and improvements for the department.

**FUNDRAISER DATES:** START 08/01/2026 END 05/19/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 15,000.00 - EST. EXP. -$ 8,000.00 = EST. PROFIT $ 7,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Aprill Raines

Name of Activity Fund: Vocal Music Account No: 949

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 949 Vocal Music

**PURPOSE**

To support the purchase of student uniforms, music purchases, contest expenses and travel expenses.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees, Student Trip Payments, Fundraisers

**PLANNED EXPENSES**

Supplies, Celebrations/Refreshments, Dues/Fees, Fundraiser Expenses, Travel Expenses, Reimbursements, uniform cleaning/accessories, curriculum/music, sight-singing method and materials, rehearsal tracks, workshops, contest and conference registration, student scholarships for travel/workshops/contest, awards, transportation.

**SPONSOR NAME** Aprill Raines **SIGNATURE** Aprill Raines

**PRINCIPAL/DIRECTOR** Walter R. Howell, IV **SIGNATURE** Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Aprill Raines

Name of Activity Fund: Vocal Music Account No: 949

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 24092 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 15000 | |
| | Student trip payments | $ 6000 | |
| | Fundraiser Events | $ 5000 | |
| | Dues/Fees | $ 1500 | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 27500 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 51592 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -7500 | |
| | Dues/Fees | $ -20000 | |
| | Travel Expenses | $ -5000 | |
| | Fundraiser Expenses | $ -2800. | |
| | Celebrations/Refreshments | $ -1100 | |
| | Reimbursements | $ -1500 | |
| | Total Expenditures: | $ -37900 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 13692 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Aprill Raines

Name of Activity Fund: Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Catalog/Online Sale (InstaRaise, Century Resources, Butter Braids, or Eagle Fundraising)

**PURPOSE OF RAISING FUNDS:**

Finance student workshops and travel.

**FUNDRAISER DATES:** START 9/1/26 END 12/18/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 3000 - EST. EXP. 0 = EST. PROFIT 3000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Aprill Raines

Name of Activity Fund: Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Poinsettia Sales (Festive Fundraising)

**PURPOSE OF RAISING FUNDS:**

Finance student workshops and travel.

**FUNDRAISER DATES:** START 11/1/26 END 12/18/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 7000 - EST. EXP. 3150 = EST. PROFIT 3850

Aprill Raines
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howk IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Aprill Raines

Name of Activity Fund: Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Dessert Dinner/ Performance with ticket sales

**PURPOSE OF RAISING FUNDS:**

Finance student workshops and travel.

**FUNDRAISER DATES:** START 2/1/27 END 3/31/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 5000 - EST. EXP. 300 = EST. PROFIT 4000

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Aprill Raines

Name of Activity Fund: Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spring Catalog/ Online Sales (Eagle Fundraising, Butter Braids, Bundt Cakes, etc.)

**PURPOSE OF RAISING FUNDS:**

Finance student workshops and travel.

**FUNDRAISER DATES:** START 1/11/27 END 4/15/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 3000 - EST. EXP. 800 = EST. PROFIT 2200

Aprill Raines
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristin Janloo

Name of Activity Fund: Yearbook Account No: 951

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 951 Yearbook

**PURPOSE**

Enhancing the learning of students through the use of media by producing the yearbook and communicating with local business owners for the sale of advertising.

**SOURCE(S) OF INCOME**

Yearbook Sales, Yearbook Ad Sales

**PLANNED EXPENSES**

Yearbook Production, Yearbook Purchases, Celebrations/Refreshments, Supplies, Fees

**SPONSOR NAME** Kristin Janloo **SIGNATURE** K Janloo

**PRINCIPAL/DIRECTOR** Walter R. Howell, IV **SIGNATURE** Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 951

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristin Janloo

Name of Activity Fund: Yearbook Account No: 951

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 12,221.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Yearbook Ad Sales | $ 8,800.00 | |
| | Yearbook Sales | $ 13,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 21,800.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 34,021.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Yearbook Production | $ -8,000.00 | |
| | Yearbook Purchases | $ -5,000.00 | |
| | Celebrations/Refreshments | $ -500.00 | |
| | Supplies | $ -1,000.00 | |
| | Newspaper Website Fees | $ -500.00 | |
| | | $ | |
| | Total Expenditures: | $ -15,000.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 19,021.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristin Janloo

Name of Activity Fund: Yearbook Account No: 951

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Ad Sales

**PURPOSE OF RAISING FUNDS:**

Reduce the cost of yearbooks through ad sales to reduce burden on families and increase sales

**FUNDRAISER DATES:** START 08/01/2026 END 05/31/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 7,500.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 7,500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: William Jones

Name of Activity Fund: Young Democrats Account No: 952

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 952 Young Democrats

**PURPOSE**

To support club activities.

**SOURCE(S) OF INCOME**

Donations, Dues/Fees

**PLANNED EXPENSES**

Supplies, Refreshments

**SPONSOR NAME**

William Jones

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 952

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: William Jones

Name of Activity Fund: Young Democrats Account No: 952

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 234.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ 100.00 | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 200.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 434.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -100.00 | |
| | Refreshments | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -200.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 234.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: William Jones

Name of Activity Fund: Young Democrats Account No: 952

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Young Dems t-shirt sales

**PURPOSE OF RAISING FUNDS:**

To fund club activities.

**FUNDRAISER DATES:** START 08/01/2026 END 12/15/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 600.00 - EST. EXP. -$ 450.00 = EST. PROFIT $ 150.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Sophomore Class Account No: 960

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Funds are collected during the first year at high school to fund projects during the student's junior year.

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | SP |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 960 Sophomore Class

**PURPOSE**

To support the purchase of supplies based on the decision of the sophomore class. Incoming funds from enrollment and events are raised to move up with them to fund events during their junior year (i.e. Prom).

**SOURCE(S) OF INCOME**

Fees/Dues, Donations

**PLANNED EXPENSES**

Supplies, Refreshments

**SPONSOR NAME**

Shannon Peters

**SIGNATURE**

Shannon Peters

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Beggs DATE: 5/6/26

ACCOUNT NUMBER: 960

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Sophomore Class Account No: 960

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 0.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Student Enrollment fee | $ 2,000.00 | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 2,100.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,100.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -500.00 | |
| | Refreshments | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -600.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,500.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Shannon Peters

Name of Activity Fund: Sophomore Class Account No: 960

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

None at this time.

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

Shannon Peters
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

Shannon Peters
SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: K. Janloo & K. Morton

Name of Activity Fund: Junior Class Account No: 961

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

The ending balance exceeds the above amount due to prom ticket sales/prom occuring after the deadline for purchase orders was allowed making this money completely unavailable for our event. The money will follow the students into their senior year.

**PACKET CONTENTS:**

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| APPROVAL OF ACCOUNT FORM | PAGE 2 | KM |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KM |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | KM |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 961 Junior Class

**PURPOSE**

To host Prom 2027.

**SOURCE(S) OF INCOME**

Dues/Fees, Prom Tickets, Donations

**PLANNED EXPENSES**

Prom Costs, Refreshments, Supplies, Staff Food

**SPONSOR NAME**

K. Janloo & K. Morton

**SIGNATURE**

Kyssi Morton

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 961

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: K. Janloo & K. Morton

Name of Activity Fund: Junior Class Account No: 961

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 11000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ 1,200.00 | |
| | Prom Tickets | $ 13,000.00 | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 14300.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 25300.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Prom Costs | $ -8,500.00 | |
| | Refreshments | $ -250.00 | |
| | Supplies | $ -250.00 | |
| | Staff Food | $ 1690.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -9,000.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 16300.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: K. Janloo & K. Morton

Name of Activity Fund: Junior Class Account No: 961

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

None at this time.

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

Kristi Morton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Hope Shepard

Name of Activity Fund: Senior Class Account No: 962

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 962 Senior Class

**PURPOSE**

Fund all senior-specific events and graduation costs (flowers, programs, medals, VIP room, wristbands, incidentals).

**SOURCE(S) OF INCOME**

Dues/Fees

**PLANNED EXPENSES**

Graduation Expenses, Refreshments, Donations, Senior Events

**SPONSOR NAME** **SIGNATURE**

Hope Shepard — Hope Shepard

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV — Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/16/26

ACCOUNT NUMBER: 962

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Hope Shepard

Name of Activity Fund: Senior Class Account No: 962

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 7,500.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ 9,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 9,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 16,500.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ -3,140.00 | |
| | Senior Events | $ -2,750.00 | |
| | Graduation Costs | $ -2,500.00 | |
| | Refreshments | $ -2,000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -10,390.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 6,110.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Hope Shepard

Name of Activity Fund: Senior Class Account No: 962

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

None at this time.

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

Walter R. Hamilton IV PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Keaton Erskine

Name of Activity Fund: ESports Club Account No: 964

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | KE |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 964 ESports Club

**PURPOSE**

The purpose of Esports Activity Fund is to provide dedicating financial support for the school's Esports Program. This fund will be used to cover the essential costs associated with maintaining a competitive Esports team.

**SOURCE(S) OF INCOME**

Dues/Fees, Donations

**PLANNED EXPENSES**

Dues/Fees/Registrations, Refreshments, Celebrations/Awards, Building Rental, Travel Expenses, Supplies

**SPONSOR NAME**

Keaton Erskine

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Walter R. Howell, IV

**SIGNATURE**

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 964

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Keaton Erskine

Name of Activity Fund: ESports Club Account No: 964

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 723.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees | $ 400.00 | |
| | Donations | $ 400.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 800 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1523 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Dues/Fees/Registrations | $ -100.00 | |
| | Refreshments, Celebrations/Awards | $ -50.00 | |
| | Supplies | $ -100.00 | |
| | Arena Rental | $ -350.00 | |
| | Travel Expenses | $ -200.00 | |
| | | $ | |
| | Total Expenditures: | $ -800 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 723 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Keaton Erskine

Name of Activity Fund: ESports Club Account No: 964

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT 0

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

Academic

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristy Self

Name of Activity Fund: Gender and Sexuality Alliance (GSA) Account No: 965

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

**PACKET CONTENTS:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** 965 Gender and Sexuality Alliance (GSA)

**PURPOSE**

To cover the cost of the senior party and gifts, in addition to field trips, supplies and refreshments for club meetings. registration fees, purchase club shirts, booth fees

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Awards,advertising, camp expenses, cash-box start up. Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** Kristy Self **SIGNATURE** Kristy Self

**PRINCIPAL/DIRECTOR** Walter R. Howell, IV **SIGNATURE** Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boyd DATE: 5/6/26

ACCOUNT NUMBER: 965

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristy Self

Name of Activity Fund: Gender and Sexuality Alliance (GSA) Account No: 965

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 157.99 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 50.00 | |
| | Student dues | $ 50.00 | |
| | selling apparel/materials | $ 75.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 175.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 332.99 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -50.00 | |
| | Celebrations/Refreshments | $ -75.00 | |
| | Travel Expenses | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -225.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 107.99 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristy Self

Name of Activity Fund: Gender and Sexuality Alliance (GSA) Account No: 965

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Selling apparel, stickers, bracelets

**PURPOSE OF RAISING FUNDS:**

Cover senior party, field trip expenses, supplies, and food for meetings

**FUNDRAISER DATES:** START 08/01/2026 END 05/20/2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 75.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 75.00

Kristy Self

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Walter R. Howell IV

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

High School

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: TBD

Name of Activity Fund: ✓ Freshman Class Account No: TBD

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

New account
- will need account number after approval.

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | — |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** High School

**ACCOUNT NAME:** TBD Freshman Class

**PURPOSE**

To support the purchase of supplies based on the decision of the freshman class. Incoming funds from enrollment and events are raised to move up with them to fund events during their junior year (i.e. Prom).

**SOURCE(S) OF INCOME**

Fees/Dues, Donations

**PLANNED EXPENSES**

Supplies, Refreshments

**SPONSOR NAME** **SIGNATURE**

TBD

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Walter R. Howell, IV

Walter R. Howell IV

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/16/26

ACCOUNT NUMBER: TBD

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: TBD

Name of Activity Fund: Freshman Class Account No: TBD

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 0.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Student Enrollment Fee | $ 2,000.00 | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 2,100.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,100.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ -500.00 | |
| | Refreshments | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -600.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,500.00 | $ |

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Courtesy Fund Account No: 802

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

RECEIVED APR 30 2026

**PACKET CONTENTS:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** SJHS

**ACCOUNT NAME:** 802 Courtesy Fund

**PURPOSE**

The purpose of this activity fund is to help provide flowers, refreshments,decorations, and other items for employee celebrations and bereavement. Funded by SJHS employees

**SOURCE(S) OF INCOME**

Private donations from indivivuals and companies with no dedicated use, Box Top rebates

**PLANNED EXPENSES**

Holiday party, food and decor for staff, staff meals or snacks, gifts, utensils for teacher lounge, flowers, and any other expenses listed on the AF packet approved by the Board

**SPONSOR NAME**

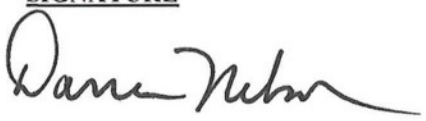
Kristena Rudloff

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Darren Nelson

**SIGNATURE**



**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bowns DATE: 5/1/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Courtesy Fund Account No: 802

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 800.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 100.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 900.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Flowers, plants, party supplies, cards, gifts, food,etc. | $ -500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 400.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Courtesy Fund Account No: 802

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Library AF Packet

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Excess revenue was the result of greater than anticipated profit from book fairs.

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**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| APPROVAL OF ACCOUNT FORM | PAGE 2 | KR |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KR |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | KR |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** SJHS

**ACCOUNT NAME:** 803 Library

**PURPOSE**

To purchase library books.

**SOURCE(S) OF INCOME**

Library Type Income: Advertising Sales, Awards/Prizes, Book Fair Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, BOE approved Fundraisers, Grants/Scholarships, Lost/Damaged Book Fee, Merchandise Sales, Reimbursements/Refund/Rebates, , Student Payments, and Ticket Sales.

**PLANNED EXPENSES**

Library Type Expenses: Awards, Advertising, Books, Equipment/Furniture, Fees/Dues, Fundraising Expenses, Meeting Supplies and Refreshments, Newspapers, Registrations, Reimbursements/Refunds, Subscriptions, Supplies/Materials and Technology Expenses.

**SPONSOR NAME** Kristena Rudloff **SIGNATURE**

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 592.53 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Scholastic Book Fairs (2) | $ 3,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 3,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 3,592.53 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Book Fair Expenses | $ -2,500.00 | |
| | Book repair supplies | $ -250.00 | |
| | Library Books | $ -250.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -3,000.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 592.53 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Fall book fair

**PURPOSE OF RAISING FUNDS:**

To purchase library books

**FUNDRAISER DATES:** START Oct. 5, 2026 END Oct. 9, 2026

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,500.00 - EST. EXP. -$ 2,000.00 = EST. PROFIT $ 500.00

Kristena Rudloff

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Library Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spring book fair

**PURPOSE OF RAISING FUNDS:**

To purchase library books

**FUNDRAISER DATES:** START March 1, 2027 END March 5, 2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,000.00 - EST. EXP. -$ 1,500.00 = EST. PROFIT $ 500.00

Kristena Rudloff
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Staff Dev. (PD) Food Account No: 804

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** SJHS

**ACCOUNT NAME:** 804 Staff Dev. (PD) Food

**PURPOSE**

To purchase food for Staff PD events, trainig, meetings

**SOURCE(S) OF INCOME**

school picture commissions, donations from individuals and businesses with no dedicated use indicated, soda and vending commissions

**PLANNED EXPENSES**

Food/meals/plates/utensils

**SPONSOR NAME**

Tammy Williamson

**SIGNATURE**

Tammy Williamson

**PRINCIPAL/DIRECTOR**

Darren Nelson

**SIGNATURE**

Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Barnes DATE: 5/1/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Staff Dev. (PD) Food Account No: 804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | School Picture Commission | $ 100.00 | |
| | Donations | $ 100.00 | |
| | Drink Commissions | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 300.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,300.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Meals/utensils/plates | $ -1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -1,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 300.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Staff Dev. (PD) Food Account No: 804

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Special Account No: 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** SJHS

**ACCOUNT NAME:** 807 Special

**PURPOSE**

To purchase school related supplies and activities

**SOURCE(S) OF INCOME**

school picture commissions, donations from individuals and businesses with no dedicated use indicated, soda and vending commissions, school ID's/lanyards, cash box return money, field trip dues, transfer from Locker account

**PLANNED EXPENSES**

cash box startup money, field trip expenses (bus reimbursement, entry fees, meals for students and accompanying sponsors), office and classroom supplies, decorations, furniture, kitchen equipment, staff registration, staff per diem, staff hotels, ID's and Lanyards, rugs.

**SPONSOR NAME** Tammy Williamson **SIGNATURE** Tammy Williamson

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Special Account No: 807

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 4,879.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fall School Picture Commission | $ 700.00 | |
| | Donations | $ 200.00 | |
| | Drink Commissions | $ 200.00 | |
| | School ID's/Lanyards | $ 3,000.00 | |
| | Xfer fl locker Acct 813 | $ 1579.60 | |
| | | $ | |
| | Total Revenues: | $ 5679.60 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 10558.60 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | School related supplies | $ -3,500.00 | |
| | Competition/Registration Expenses | $ -500.00 | |
| | Memberships for organizations and societies | $ -100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -4,100.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 6458.60 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tammy Williamson

Name of Activity Fund: Special Account No: 807

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 813 LOCKER | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 11 | 813 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $2,929.60 |
| Payment | 26771 | 813 | 2199 | 619 | 900 | 0000 | 000 | 610 | 8/4/2025 | 955-COOPER'S LOCKSMITH | ($1,350.00) |
| | | | | | | | | | | **Cash End Balance** | **$1,579.60** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **813 LOCKER Accrual End Balance** | | | | | | | | | | | **$1,579.60** |
| | | | | | | | | | | **Total Cash End Balance** | **$1,579.60** |
| | | | | | | | | | | **Total Accrual End Balance** | **$1,579.60** |

Xfer to 807 acct

SPEF Grant

J77

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Susan Ammons

Name of Activity Fund: SPEF Grant Account No: 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** JH

**ACCOUNT NAME:** 839 SPEF Grant

**PURPOSE**

To purchase school supplies for classrooms based on grant awarded by Stillwater Public Education Foundation (SPEF).

**SOURCE(S) OF INCOME**

Grants awarded by SPEF.

**PLANNED EXPENSES**

Items specified in the grant award and fall within the parameters set forth by the BOE approved expenditures for the 2025-2026 school year.

**SPONSOR NAME** **SIGNATURE**

Susan Ammons

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bass DATE: 5/1/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Susan Ammons

Name of Activity Fund: SPEF Grant Account No: 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 800.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | SPEF grant awarded | $ 5,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 5,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 5,800.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Classroom Supplies | $ -1,000.00 | |
| | Instructional Supplies | $ -4,600.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -5,600.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 200.00 | $ |

Academic

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristen Swank

Name of Activity Fund: Art Account No: 876

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

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**PACKET CONTENTS:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** SJHS

**ACCOUNT NAME:** 876 Art

**PURPOSE**

To purchase art supplies.

**SOURCE(S) OF INCOME**

Academic Type Income: Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Registration Costs, Reimbursements/Refunds/Rebates,

**PLANNED EXPENSES**

Academic Type Expenses: Awards, ACharitable Activities, Apparel/Uniforms, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Registrations, Reimbursements, other Activity related supplies and materials.

**SPONSOR NAME** Kristen Swank **SIGNATURE** Kristen Swank

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/4/26

ACCOUNT NUMBER: 876

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026 – 2027 Sponsor Name: Kristen Sweak

Name of Activity Fund: Art Account No: 878

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 71.18 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| Student fees | $ 3500.00 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Revenues: | $ 3500.00 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 3571.18 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| Student Art Materials | $ 3500.00 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Expenditures: | $ 3500.00 | $ |
| 5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $ 71.18 | $ |

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Science Account No: 880

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

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**PACKET CONTENTS:**

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| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | KB |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 880 Science

**PURPOSE**

To support and enhance the students learning experience through the purchase of supplies for the Science Department.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** Kaylee Bermea **SIGNATURE** Kaylee Bermea

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 880

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Science Account No: 880

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 241.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 500.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 741.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Department/Classroom Supplies | $ -500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -500.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 241.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Science Account No: 880

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 880 SCIENCE | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| AdjustingEntry | 11 | 880 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $564.09 |
| Payment | 27286 | 880 | 1000 | 619 | 900 | 0000 | 000 | 610 | 1/9/2026 | 4921-AMAZON CAPITAL SER | ($158.95) |
| Payment | 27317 | 880 | 1000 | 619 | 900 | 0000 | 000 | 610 | 1/7/2026 | 3832-ARVEST BANK OPERAT | ($21.10) |
| UnpaidPO | 1474 | 880 | 2199 | 619 | 900 | 0000 | 000 | 610 | 2/6/2026 | 52341-Pitsco Education, LLC | ($142.65) |
| | | | | | | | | | | **Cash End Balance** | **$384.04** |
| | | | | | | | | | | **Unpaid PO Total** | **($142.65)** |
| **880 SCIENCE Accrual End Balance** | | | | | | | | | | | **$241.39** |
| | | | | | | | | | | **Total Cash End Balance** | **$384.04** |
| | | | | | | | | | | **Total Accrual End Balance** | **$241.39** |

Academic

JA

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Janita Cormell

Name of Activity Fund: Speech & Drama Account No: 883

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 883 Speech & Drama

**PURPOSE**

This fund will pay royalty fees and purchase scripts, props, costumes, stage supplies, and cast party supplies.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** Janita Cormell **SIGNATURE** J Cormell

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boss DATE: 5/1/26

ACCOUNT NUMBER: 883

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Janita Cormell

Name of Activity Fund: Speech & Drama Account No: 883

8th Grade only 26-27

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 500.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Gate for Fall and Spring Shows | $ 1750.00 | |
| | Donation Drive | $ 1500.00 | |
| | t-shirt sales | $ 50.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 3300.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 8300.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Scripts | - $ 2000.00 | |
| | Royalty fees | - $ 1000.00 | |
| | Props and costumes | - $ 1000.00 | |
| | Supplies for cast parties / fieldtrips | - $ 400.00 | |
| | Stage Equipment / Stage Rental | - $ 4000.00 | |
| | | $ | |
| | Total Expenditures: | - $ 7400.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 900.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Janita Cormell

Name of Activity Fund: Speech & Drama Account No: 883

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Donation Drive

**PURPOSE OF RAISING FUNDS:**

Purchase student materials for plays, class shirts, royalties, scripts, fieldtrips, stage equipment, stage rental.

**FUNDRAISER DATES:** START 8/20/26 END 12/20/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1500.00 - EST. EXP. -1500.00 = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Janita Cormell

Name of Activity Fund: Speech & Drama Account No: 883

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Fall Gala

**PURPOSE OF RAISING FUNDS:**

Purchase student materials for plays, class shirts, royalties scripts, fieldtrips, stage equipment, stage rental.

**FUNDRAISER DATES:** START 10/1/24 END 12/20/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 200.00 - EST. EXP. -200.00 = EST. PROFIT $ 0.00

Cormell
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Janita Cormell

Name of Activity Fund: Speech & Drama Account No: 883

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spring Gate

**PURPOSE OF RAISING FUNDS:**

Purchase student materials for plays, class shirts, royalties, scripts, fieldtrips, stage equipment, stage rental.

**FUNDRAISER DATES:** START Jan. 5, 2027 END May 20, 2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1550 - EST. EXP. -1550 = EST. PROFIT $ 0.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Beta Club / National Junior Honor Society Account No: 907

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | KR |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KR |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** SJHS

**ACCOUNT NAME:** 907 Beta Club / NJHS

**PURPOSE**

Honors/service society

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** Kristena Rudloff **SIGNATURE** Kristena Rudloff

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 907

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Beta Club / NJHS Account No: 907

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 2,318.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues from students | $ 1000 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ ~~0.00~~ 1000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ ~~2,318.00~~ 3318.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | National dues | $ 500.00 | |
| | Supplies for projects | $ 500.00 | |
| | Student-lead activities | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 1500.00 ~~0.00~~ | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ ~~2,318.00~~ 1818.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kristena Rudloff

Name of Activity Fund: Beta Club / NJHS Account No: 907

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

JA

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: BPA Account No: 909

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | JA |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | JA |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 909 BPA

**PURPOSE**

A student organization that promotes business skills and prepares students for their future careers.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** Bill Rogers **SIGNATURE** W B Rogers

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bomar DATE: 5/1/26

ACCOUNT NUMBER: 909

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: BPA Account No: 909

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 39.00 | $ 39- |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Membership dues Program $$ | $ 400 | |
| | Student payments | $ 200 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 200 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 200- | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Competition registration | $ N/A | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 400 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 200. | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: BPA Account No: 909

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

W B Rogers
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dawn Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 909 BUSINESS PROFESSIONALS OF AMERICA | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 258 | 909 | 1840 | 000 | 900 | 0000 | 000 | 610 | 9/29/2025 | JUNIOR HIGH DEPOSIT | $0.00 |
| Receipt | 258 | 909 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/29/2025 | JH DEPOSIT | $30.00 |
| Receipt | 258 | 909 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/29/2025 | JUNIOR HIGH DEPOSIT | $0.00 |
| AdjustingEntry | 11 | 909 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $169.40 |
| AdjustingEntry | 16 | 909 | 1010 | 000 | 000 | 0000 | 000 | 610 | 1/7/2026 | INTERFUND TRANSFER | ($160.00) |
| | | | | | | | | | | **Cash End Balance** | **$39.40** |
| | | | | | | | | | | **Unpaid PO Total** | **$0.00** |
| **909 BUSINESS PROFESSIONALS OF AMERICA Accrual End Balance** | | | | | | | | | | | **$39.40** |
| | | | | | | | | | | **Total Cash End Balance** | **$39.40** |
| | | | | | | | | | | **Total Accrual End Balance** | **$39.40** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Paula Sheppard

Name of Activity Fund: FCCLA Account No: 915

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | ps |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | ps |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | ps |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 915 FCCLA

**PURPOSE**

To promote student involvement in a national career and technical student organization for young men and women in Family and Consumer Science.

**SOURCE(S) OF INCOME**

Academic Type Income: Membership dues and donations, approved fundraisers

**PLANNED EXPENSES**

Academic Type Expenses: Dues, Competition expense, club t-shirts State Convention Registration

**SPONSOR NAME** **SIGNATURE**

Paula Sheppard Paula Sheppard

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boppa DATE: 5/1/26

ACCOUNT NUMBER: 915

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Paula Sheppard

Name of Activity Fund: FCCLA Account No: 915

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,017.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Membership dues | $ 600.00 | |
| | Donations | $ 200.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 800.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,817.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Dues | $ -300.00 | |
| | Competition/Registration Expenses | $ -500.00 | |
| | Club Shirts | $ -200.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -1,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 817.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Paula Sheppard

Name of Activity Fund: FCCLA Account No: 915

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 915 FCCLA | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 94 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/19/2025 | JH DEPOSIT | $150.00 |
| Receipt | 103 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/20/2025 | JH DEPOSIT | $90.00 |
| Receipt | 108 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/21/2025 | JH DEPOSIT | $60.00 |
| Receipt | 122 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/25/2025 | JH DEPOSIT | $150.00 |
| Receipt | 140 | 915 | 1990 | 000 | 900 | 0000 | 000 | 610 | 8/29/2025 | JH DEPOSIT | $90.00 |
| Receipt | 161 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/4/2025 | JH DEPOSIT | $30.00 |
| Receipt | 178 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/9/2025 | JH DEPOSIT | $60.00 |
| Receipt | 200 | 915 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/15/2025 | JH DEPOSIT | $35.00 |
| Receipt | 200 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/15/2025 | JH DEPOSIT | $30.00 |
| Receipt | 224 | 915 | 1610 | 000 | 900 | 0000 | 000 | 610 | 9/18/2025 | JH DEPOSIT | $65.00 |
| Receipt | 293 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 10/6/2025 | JH DEPOSIT | $30.00 |
| Receipt | 320 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 10/13/2025 | JH DEPOSIT | $0.00 |
| Receipt | 320 | 915 | 1971 | 000 | 900 | 0000 | 000 | 610 | 10/14/2025 | JH DEPOSIT | $30.00 |
| AdjustingEntry | 11 | 915 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $801.93 |
| Payment | 26674 | 915 | 2199 | 810 | 900 | 0000 | 000 | 610 | 8/21/2025 | 6000-FCCLA District North 4 | ($40.00) |
| Payment | 26795 | 915 | 2199 | 810 | 900 | 0000 | 000 | 610 | 8/19/2025 | 3059-OKLAHOMA FCCLA | ($60.00) |
| Payment | 26821 | 915 | 2199 | 810 | 900 | 0000 | 000 | 610 | 9/12/2025 | 6000-FCCLA District North 4 | ($105.00) |
| UnpaidPO | 1333 | 915 | 2199 | 810 | 900 | 0000 | 000 | 610 | 1/20/2026 | 3059-OKLAHOMA FCCLA | ($400.00) |
| | | | | | | | | | | **Cash End Balance** | **$1,416.93** |
| | | | | | | | | | | **Unpaid PO Total** | **($400.00)** |
| **915 FCCLA Accrual End Balance** | | | | | | | | | | | **$1,016.93** |
| | | | | | | | | | | **Total Cash End Balance** | **$1,416.93** |
| | | | | | | | | | | **Total Accrual End Balance** | **$1,016.93** |

Academic

J7

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

More teams were hoping to attend Worlds however they did not qualify so they have an excess left in their team budgets for next year.

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | RP |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | RP |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | RP |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | RP |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 932 Robotics

**PURPOSE**

Offset costs of materials and fees associated with VEX Robotics.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets, Parent reimbursement, and other Activity related supplies and materials.

**SPONSOR NAME**

Rebecca Palmatary/TBD

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Darren Nelson

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rahul Bhatt DATE: 5/1/26

ACCOUNT NUMBER: 932

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 7,895.76 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Event | $ 5,000.00 | |
| | Donations | $ 10,000.00 | |
| | Dues from students | $ 7,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 22,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 29,895.76 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Fundraising expenses | $ -100.00 | |
| | Event registrations | $ -4,000.00 | |
| | Robotic supplies | $ -20,000.00 | |
| | Travel expenses | $ -4,000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -28,100.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,795.76 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**
Host VEX VRC V5 tournaments

**PURPOSE OF RAISING FUNDS:**
Fees associated with registration, supplies, parts, and travel expenses.

**FUNDRAISER DATES:** START 10/01/2026 END 04/30/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 2,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 2,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rebecca Palmatary/TBD

Name of Activity Fund: Robotics Account No: 932

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**
Parking at Sprouts for OSU home football games.

**PURPOSE OF RAISING FUNDS:**
Fees associated with registration, supplies, parts, and travel expenses.

**FUNDRAISER DATES:** START 03/01/2027 END 05/30/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $ 5,000.00 - EST. EXP. $ 0.00 = EST. PROFIT $ 5,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 932 ROBOTICS | | | | | | | | | | | |
| Payment | 27219 | 932 | 2199 | 682 | 900 | 0000 | 000 | 610 | 12/3/2025 | 53278-BLANKSHIRTS INC | ($608.75) |
| Payment | 27248 | 932 | 2199 | 619 | 900 | 0000 | 000 | 610 | 12/9/2025 | 53203-ROBOSOURCE LLC | ($171.85) |
| Payment | 27251 | 932 | 2199 | 682 | 900 | 0000 | 000 | 610 | 11/21/2025 | 53351-MAYHEM DESIGNS LL | ($495.00) |
| Payment | 27277 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 11/21/2025 | 3663-ROBOTICS EDUCATION | ($750.00) |
| Payment | 27277 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 12/11/2025 | 3663-ROBOTICS EDUCATION | ($75.00) |
| Payment | 27282 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 1/15/2026 | 3663-ROBOTICS EDUCATION | ($820.00) |
| Payment | 27284 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 10/1/2025 | 3663-ROBOTICS EDUCATION | ($505.00) |
| Payment | 27307 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 12/11/2025 | 3663-ROBOTICS EDUCATION | ($540.00) |
| Payment | 27307 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 1/12/2026 | 3663-ROBOTICS EDUCATION | ($260.00) |
| Payment | 27307 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 1/29/2026 | 3663-ROBOTICS EDUCATION | ($480.00) |
| Payment | 27312 | 932 | 2199 | 619 | 900 | 0000 | 000 | 610 | 12/9/2025 | 4684-VEX ROBOTICS, INC. | ($1,537.56) |
| Payment | 27384 | 932 | 2199 | 619 | 900 | 0000 | 000 | 610 | 2/11/2026 | 53203-ROBOSOURCE LLC | ($81.48) |
| Payment | 27385 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 2/11/2026 | 3663-ROBOTICS EDUCATION | ($480.00) |
| Payment | 27387 | 932 | 2199 | 619 | 900 | 0000 | 000 | 610 | 2/11/2026 | 4684-VEX ROBOTICS, INC. | ($242.49) |
| Payment | 27410 | 932 | 2199 | 683 | 900 | 0000 | 000 | 610 | 1/9/2026 | 4921-AMAZON CAPITAL SER | ($22.09) |
| Payment | 27433 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 2/20/2026 | 3663-ROBOTICS EDUCATION | ($560.00) |
| Payment | 27434 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 2/11/2026 | 3663-ROBOTICS EDUCATION | ($750.00) |
| Payment | 27442 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 2/17/2026 | 3663-ROBOTICS EDUCATION | ($180.00) |
| Payment | 27514 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 3/4/2026 | 3663-ROBOTICS EDUCATION | ($540.00) |
| Payment | 27554 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 3/23/2026 | 3663-ROBOTICS EDUCATION | ($3,600.00) |
| UnpaidPO | 1530 | 932 | 2720 | 515 | 900 | 0000 | 000 | 610 | 2/13/2026 | 53427-HAMPTON INN & SUI | ($1,760.00) |
| UnpaidPO | 1909 | 932 | 2199 | 619 | 900 | 0000 | 000 | 610 | 3/25/2026 | 4684-VEX ROBOTICS, INC. | ($1,399.70) |
| UnpaidPO | 1910 | 932 | 2199 | 619 | 900 | 0000 | 000 | 610 | 3/25/2026 | 53203-ROBOSOURCE LLC | ($90.93) |
| UnpaidPO | 1995 | 932 | 1000 | 619 | 900 | 0000 | 000 | 610 | 3/26/2026 | 4684-VEX ROBOTICS, INC. | ($673.19) |
| UnpaidPO | 2041 | 932 | 2199 | 810 | 900 | 0000 | 000 | 610 | 3/27/2026 | 53480-DANIEL HOLM | ($2,000.00) |
| | | | | | | | | | | **Cash End Balance** | **$13,819.58** |
| | | | | | | | | | | **Unpaid PO Total** | **($5,923.82)** |
| **932 ROBOTICS Accrual End Balance** | | | | | | | | | | | **$7,895.76** |
| | | | | | | | | | | **Total Cash End Balance** | **$13,819.58** |
| | | | | | | | | | | **Total Accrual End Balance** | **$7,895.76** |

Academic

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Tish Gossman

Name of Activity Fund: Peer Partners Account No: 934

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

This fund is used to buy equipment / etc for Spec. O Cheer. Money will be used at the beginning of the year to purchase needed items for Cheer & Coffee Bar

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | TH |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | TH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | TH |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 934 Peer Partners

**PURPOSE**

To provide supplies for the Life Skills Courses.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** Tisha Gossman **SIGNATURE**

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boppa DATE: 5/1/26

ACCOUNT NUMBER: 934

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Tish Gossman

Name of Activity Fund: Peer Partners Account No: 934

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,766.71 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Cheer Night | $ 150 | |
| | Hat Day | $ 100 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 250 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | 2016.71 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Uniforms | $ 300 | |
| | Kitchen Items | $ 500 | |
| | Reg. Fees | $ 200 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 1000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1016.71 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Tish Gossman

Name of Activity Fund: Peer Partners Account No: 934

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Coffee, drinks and snacks will be sold to SPS employees around the JH building by students working on life skills, social skills and adaptive skills

**PURPOSE OF RAISING FUNDS:**

To replenish the coffee cart stock throughout the year, to fund student field trips and teach application life skills.

**FUNDRAISER DATES:** START Sept. 2026 END May 2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $200 - EST. EXP. $200 = EST. PROFIT $0

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: R.Palmatary/A. Welsh

Name of Activity Fund: STEM/PLTW Account No: 936

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | AW RP |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | AW RP |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | AW RP |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 936 STEM/PLTW

**PURPOSE**

To provide hands on supplies for PLTW classes.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** R.Palmatary/A. Welsh **SIGNATURE**

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Paula Rapp DATE: 5/1/26

ACCOUNT NUMBER: 936

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: R.Palmatary/A. Welsh

Name of Activity Fund: STEM/PLTW Account No: 936

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 512.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues from students | $ 900.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 900.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,412.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Classroom Supples | $ -1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -1,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 412.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: R.Palmatary/A. Welsh

Name of Activity Fund: STEM/PLTW Account No: 936

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

N/A

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 936 PLTW | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 103 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/20/2025 | JH DEPOSIT | $325.00 |
| Receipt | 113 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/22/2025 | JH DEPOSIT | $225.00 |
| Receipt | 122 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/25/2025 | JH DEPOSIT | $175.00 |
| Receipt | 140 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/29/2025 | JH DEPOSIT | $200.00 |
| Receipt | 161 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/4/2025 | JH DEPOSIT | $175.00 |
| Receipt | 178 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/9/2025 | JH DEPOSIT | $75.00 |
| Receipt | 200 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/15/2025 | JH DEPOSIT | $25.00 |
| Receipt | 244 | 936 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/24/2025 | JH DEPOSIT | $75.00 |
| AdjustingEntry | 11 | 936 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $1,730.55 |
| Payment | 26691 | 936 | 2199 | 619 | 900 | 0000 | 000 | 610 | 8/19/2025 | 4921-AMAZON CAPITAL SER | ($743.34) |
| Payment | 27476 | 936 | 2199 | 810 | 900 | 0000 | 000 | 610 | 2/13/2026 | 53401-ACADEMY OF MODEL | ($160.00) |
| Payment | 27525 | 936 | 1000 | 619 | 900 | 0000 | 000 | 610 | 3/31/2026 | 4921-AMAZON CAPITAL SER | ($183.48) |
| UnpaidPO | 1841 | 936 | 1000 | 619 | 900 | 0000 | 000 | 610 | 3/16/2026 | 384-B&H FOTO & ELECTRON | ($567.70) |
| UnpaidPO | 1879 | 936 | 2199 | 619 | 900 | 0000 | 000 | 610 | 3/23/2026 | 4921-AMAZON CAPITAL SER | ($165.01) |
| UnpaidPO | 1959 | 936 | 1000 | 619 | 900 | 0000 | 000 | 610 | 3/26/2026 | 4684-VEX ROBOTICS, INC. | ($662.40) |
| UnpaidPO | 2085 | 936 | 2199 | 619 | 900 | 0000 | 000 | 610 | 4/1/2026 | 2432-LOWE'S HOME IMPRO | ($11.56) |
| | | | | | | | | | | **Cash End Balance** | **$1,918.73** |
| | | | | | | | | | | **Unpaid PO Total** | **($1,406.67)** |
| **936 PLTW Accrual End Balance** | | | | | | | | | | | **$512.06** |
| | | | | | | | | | | **Total Cash End Balance** | **$1,918.73** |
| | | | | | | | | | | **Total Accrual End Balance** | **$512.06** |

Academic

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 946 Student Council

**PURPOSE**

SJHS Student Council exists for two reasons - (1) to grow and support SJHS school spirit and, (2) to support, grow and master leadership understanding and skills for individual student council members so each member may participate/contribute in their personal leadership journey.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** Melissa Sutton **SIGNATURE** Melissa Sutton

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bass DATE: 5/1/26

ACCOUNT NUMBER: 946

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Kaylee Bermea

Name of Activity Fund: Student Council Account No: 946

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 984.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Event | $ 1,400 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,400 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2,384 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Fundraising expenses | $ 700 | |
| | Assembly Supplies | $ 300 | |
| | Meeting supplies and refreshments | $ 100 | |
| | Student awards | $ 50 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 1,150 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,234 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

- Dance

**PURPOSE OF RAISING FUNDS:**

To fund student led activities

**FUNDRAISER DATES:** START 12/1/25 END 3/31/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1,000 - EST. EXP. -500 = EST. PROFIT 500

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

PJ Pants day

**PURPOSE OF RAISING FUNDS:**

To fund student led activities

**FUNDRAISER DATES:** START 8/17/26 END 12/31/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 100 - EST. EXP. 0 = EST. PROFIT 100

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dan Nb
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Hat day

**PURPOSE OF RAISING FUNDS:**

To fund student led activities

**FUNDRAISER DATES:** START 8/17/26 END 12/31/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 100 - EST. EXP. 0 = EST. PROFIT 100

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dan Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Halloween dress up

**PURPOSE OF RAISING FUNDS:**

To fund Student led activities

**FUNDRAISER DATES:** START 10/30/26 END 10/30/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 150 - EST. EXP. 0 = EST. PROFIT 150

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Thankful grams (candy)

**PURPOSE OF RAISING FUNDS:**

To fund Student led activities

**FUNDRAISER DATES:** START 11/1/26 END 11/30/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 150 - EST. EXP. 50 = EST. PROFIT 100

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dan Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Valentine's Day Candygrams

**PURPOSE OF RAISING FUNDS:**

To fund student led activities

**FUNDRAISER DATES:** START 2/1/27 END 2/20/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 200 - EST. EXP. 75 = EST. PROFIT 125

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Aaron Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Hat day

**PURPOSE OF RAISING FUNDS:**

To fund student led activities

**FUNDRAISER DATES:** START 4/11/27 END 4/30/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 100 - EST. EXP. 0 = EST. PROFIT 100

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Damon Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

PJ pants day

**PURPOSE OF RAISING FUNDS:**

To fund student led activities

**FUNDRAISER DATES:** START 1/11/27 END 4/30/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 100 - EST. EXP. 0 = EST. PROFIT 100

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dawn Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

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**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Melissa Sutton

Name of Activity Fund: Student Council Account No: 946

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Encouragement Candygrams

**PURPOSE OF RAISING FUNDS:**

To fund student led activities

**FUNDRAISER DATES:** START 4/1/27 END 4/30/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 200 - EST. EXP. 75 = EST. PROFIT 125

Melissa Sutton
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Renee Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Academic

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Adam Welsh

Name of Activity Fund: TSA Account No: 947

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | AW |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | AW |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | AW |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/A |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 947 TSA

**PURPOSE**

Offset costs of materials and fees associated with the program.

**SOURCE(S) OF INCOME**

Academic Type Income: Advertising Sales, AP Testing Fees, Awards/Prizes, Concession Sales, Contest Fees, Contributions /Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Registration Costs, Reimbursements/Refunds/Rebates, Summer Camps and Ticket Sales.

**PLANNED EXPENSES**

Academic Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Registrations, Reimbursements, Rental Fees, Stipends, Award Banquets and other Activity related supplies and materials.

**SPONSOR NAME** **SIGNATURE**

Adam Welsh

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boyd DATE: 5/1/26

ACCOUNT NUMBER: 947

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Adam Welsh

Name of Activity Fund: TSA Account No: 947

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 493.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Dues from Students | $ 300.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 300.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 793.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Event Registrations | $ -200.00 | |
| | Materials/supplies | $ -400.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -600.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 193.00 | $ |

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 947 TECHNOLOGY STUDENT ASSOCIATION | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 820 | 947 | 1971 | 000 | 900 | 0000 | 000 | 610 | 4/2/2026 | JH DEPOSIT | $60.00 |
| AdjustingEntry | 11 | 947 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $642.63 |
| Payment | 27456 | 947 | 2199 | 810 | 900 | 0000 | 000 | 610 | 2/13/2026 | 53424-COMMERCE PUBLIC S | ($20.00) |
| Payment | 27505 | 947 | 2199 | 810 | 900 | 0000 | 000 | 610 | 2/9/2026 | 3109-OKLAHOMA TSA | ($10.00) |
| UnpaidPO | 1749 | 947 | 2199 | 810 | 900 | 0000 | 000 | 610 | 3/9/2026 | 3109-OKLAHOMA TSA | ($180.00) |
| | | | | | | | | | | **Cash End Balance** | **$672.63** |
| | | | | | | | | | | **Unpaid PO Total** | **($180.00)** |
| **947 TECHNOLOGY STUDENT ASSOCIATION Accrual End Balance** | | | | | | | | | | | **$492.63** |
| | | | | | | | | | | **Total Cash End Balance** | **$672.63** |
| | | | | | | | | | | **Total Accrual End Balance** | **$492.63** |

Athletics or Performing Arts JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Brandon Bowman

Name of Activity Fund: Vocal Music Account No: 949

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

N/A

RECEIVED APR 3 0 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | BB |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | BB |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | BB |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | BB |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 949 Vocal Music

**PURPOSE**

To support and enhance the experience of students in Vocal Music through paying for some or all expenses for music, supplies, travel or field trips and contest fees.

**SOURCE(S) OF INCOME**

Athletic and Performing Arts Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, BOE approved Fundraisers, Gate Receipts, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Rental Fees, Student Payments, Summer Camps, and Ticket Sales.

**PLANNED EXPENSES**

Athletic and Performing Arts Type Expenses: Awards, Advertising, Camp Expenses, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Equipment, Facility Improvements, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Officials/Judges, Payroll Reimbursement, Registrations, Reimbursements, Rental Fees, Security, Stipends, Subscriptions, Technology, Transportation, Award Banquets and other Activity related materials.

**SPONSOR NAME** Brandon Bowman **SIGNATURE** Bbowman

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 949

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Brandon Bowman

Name of Activity Fund: Vocal Music Account No: 949

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 240.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Events | $ 2,500 | |
| | Donations / Grants | $ 2,000 | |
| | Dues from students | $ 8,500 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 13,000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 13,240 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Fundraising Expenses | Ø | |
| | Music/Supplies | $ 1,000 | |
| | Contest Fees | $ 1,000 | |
| | Travel/Field Trips | $ 10,000 | |
| | Awards | $ Ø | |
| | Apparel | $ 500 | |
| | Total Expenditures: | $ 12,500 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 740.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: B. Bowman

Name of Activity Fund: SJHS Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Online Catalogue Sales

**PURPOSE OF RAISING FUNDS:**

To help offset the cost of music, supplies, apparel, studet travel and Contest/Festival/clinic fee's.

**FUNDRAISER DATES:** START 1/4/27 END 3/12/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1,000 - EST. EXP. 0 = EST. PROFIT 1000

B Bowman
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: B. Bowman

Name of Activity Fund: SJHS Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Chili Cook-off at the Winter Concert. Have families/community make chili to sell @ the Winter Choir Concert.

**PURPOSE OF RAISING FUNDS:**

To help offset the cost of music, supplies, apparel, student travel and contest/Festival/Clinic fees.

**FUNDRAISER DATES:** START 12/1/26 END 12/22/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 500 - EST. EXP. 0 = EST. PROFIT 800

B Bowman
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dawn Nelson
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: B. Bowman

Name of Activity Fund: SJHS Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Poinsettia-Catalogue fundraiser

**PURPOSE OF RAISING FUNDS:**

To help offset the cost of music, supplies, apparel, studet travel and Contest/festival/clinic fee's.

**FUNDRAISER DATES:** START 11/2/26 END 12/4/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 800 - EST. EXP. 400 = EST. PROFIT 400

B Bowman

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Pam Nelson

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: B. Bowman

Name of Activity Fund: SJHS Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**
Ice Cream Concert - Have ice cream donated and sell / collect donations for a bowl / cone of ice cream at the Fall Concert.

**PURPOSE OF RAISING FUNDS:**
To offset the cost of music, supplies, apparel, contest / Festival / Clinic Fee's and student travel.

**FUNDRAISER DATES:** START 10/5/26 END 10/30/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 500 - EST. EXP. ~~0~~ = EST. PROFIT 500

B Bowman
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dawn Mehl
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: B. Bowman

Name of Activity Fund: SJHS Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Online catalogue sales - Instaraise

**PURPOSE OF RAISING FUNDS:**

To help offset the cost of music, supplies, apparel, studet travel and Contest/festival/clinic fee's.

**FUNDRAISER DATES:** START 10/5/26 END 10/30/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1,200 - EST. EXP. Ø = EST. PROFIT 1,200

B Bowman
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dane Nilsen
PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: B. Bowman

Name of Activity Fund: SJHS Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Restaurant Nights x12

**PURPOSE OF RAISING FUNDS:**

To help offset the cost of music, supplies, apparel, studet travel and Contest/festival/clinic fee's.

**FUNDRAISER DATES:** START 8/3/26 END 5/21/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 700 - EST. EXP. Ø = EST. PROFIT 700

B Bowman

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dan Nelson

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: B. Bowman

Name of Activity Fund: SJHS Vocal Music Account No: 949

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Donation Drive – friends, family & Community Partners

**PURPOSE OF RAISING FUNDS:**

To help offset the cost of music, supplies, apparel, studet travel and Contest/Festival/Clinic fee's.

**FUNDRAISER DATES:** START 8/3/26 END 5/3/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 1,500 - EST. EXP. 0 = EST. PROFIT 1,500

B Bowman

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

Dawn Nelms

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

---

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 949 VOCAL MUSIC | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 108 | 949 | 1990 | 000 | 900 | 0000 | 000 | 610 | 8/21/2025 | JH DEPOSIT | $95.00 |
| Receipt | 113 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/22/2025 | JH DEPOSIT | $20.00 |
| Receipt | 122 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/25/2025 | JH DEPOSIT | $40.00 |
| Receipt | 133 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/27/2025 | JH DEPOSIT | $140.00 |
| Receipt | 140 | 949 | 1990 | 000 | 900 | 0000 | 000 | 610 | 8/29/2025 | JH DEPOSIT | $20.00 |
| Receipt | 143 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 8/29/2025 | JH DEPOSIT | $155.00 |
| Receipt | 178 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/9/2025 | JH DEPOSIT | $600.00 |
| Receipt | 193 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 9/11/2025 | JH DEPOSIT | $355.00 |
| Receipt | 396 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 11/6/2025 | JH DEPOSIT | $215.00 |
| Receipt | 495 | 949 | 1990 | 000 | 900 | 0000 | 000 | 610 | 12/11/2025 | JH DEPOSIT | $101.00 |
| Receipt | 590 | 949 | 1610 | 000 | 900 | 0000 | 000 | 610 | 1/15/2026 | JH DEPOSIT | $140.00 |
| Receipt | 590 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 1/15/2026 | JH DEPOSIT | $87.00 |
| Receipt | 590 | 949 | 1990 | 000 | 900 | 0000 | 000 | 610 | 1/15/2026 | JH DEPOSIT | $68.78 |
| Receipt | 596 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 1/20/2026 | JH DEPOSIT | $108.00 |
| Receipt | 596 | 949 | 1990 | 000 | 900 | 0000 | 000 | 610 | 1/20/2026 | JH DEPOSIT | $80.00 |
| Receipt | 764 | 949 | 1990 | 000 | 900 | 0000 | 000 | 610 | 3/13/2026 | JH DEPOSIT | $2,050.73 |
| Receipt | 764 | 949 | 1990 | 000 | 900 | 0000 | 000 | 610 | 3/16/2026 | JH DEPOSIT | $0.00 |
| Receipt | 786 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 3/25/2026 | JH DEPOSIT | $2,660.00 |
| Receipt | 793 | 949 | 1971 | 000 | 900 | 0000 | 000 | 610 | 3/26/2026 | JH DEPOSIT | $6,387.61 |
| AdjustingEntry | 11 | 949 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $1,048.22 |
| Payment | 26722 | 949 | 2575 | 930 | 900 | 0000 | 000 | 610 | 7/31/2025 | 80109-BRANDON M BOWM | ($110.00) |
| Payment | 26991 | 949 | 2199 | 619 | 900 | 0000 | 000 | 610 | 10/21/2025 | 2186-J.W. PEPPER & SON, IN | ($240.00) |
| Payment | 26991 | 949 | 2199 | 619 | 900 | 0000 | 000 | 610 | 11/4/2025 | 2186-J.W. PEPPER & SON, IN | ($40.00) |
| Payment | 26993 | 949 | 2199 | 615 | 900 | 0000 | 000 | 610 | 9/4/2025 | 3033-OKLAHOMA CHORAL | ($105.00) |
| Payment | 26993 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 9/12/2025 | 3033-OKLAHOMA CHORAL | ($440.00) |
| Payment | 26994 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 9/4/2025 | 53187-OKC UNIVERSITY | ($150.00) |
| Payment | 26999 | 949 | 2199 | 619 | 900 | 0000 | 000 | 610 | 9/4/2025 | 3340-PENDERS MUSIC COM | ($53.45) |
| Payment | 27111 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 9/4/2025 | 53014-EAST CENTRAL OK CH | ($355.00) |
| Payment | 27138 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 11/4/2025 | 53014-EAST CENTRAL OK CH | ($300.00) |
| Payment | 27189 | 949 | 2199 | 682 | 900 | 0000 | 000 | 610 | 12/2/2025 | 3033-OKLAHOMA CHORAL | ($30.00) |
| Payment | 27189 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 12/2/2025 | 3033-OKLAHOMA CHORAL | ($375.00) |
| Payment | 27216 | 949 | 2199 | 619 | 900 | 0000 | 000 | 610 | 12/3/2025 | 4921-AMAZON CAPITAL SER | ($24.99) |
| Payment | 27246 | 949 | 2199 | 683 | 800 | 0000 | 000 | 610 | 12/15/2025 | 3340-PENDERS MUSIC COM | ($69.05) |
| Payment | 27275 | 949 | 2199 | 683 | 900 | 0000 | 000 | 610 | 12/15/2025 | 3340-PENDERS MUSIC COM | ($12.21) |
| Payment | 27317 | 949 | 2199 | 580 | 900 | 0000 | 000 | 610 | 12/8/2025 | 3832-ARVEST BANK OPERAT | ($284.00) |
| Payment | 27506 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 1/23/2026 | 3170-OSSAA | ($467.00) |
| UnpaidPO | 1771 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 3/10/2026 | 3170-OSSAA | ($58.00) |
| UnpaidPO | 1955 | 949 | 2199 | 580 | 900 | 0000 | 000 | 610 | 4/7/2026 | 4508-SPS TRANSPORTATION | ($780.00) |
| UnpaidPO | 1956 | 949 | 2199 | 337 | 900 | 0000 | 000 | 610 | 3/26/2026 | 53383-FLASH PHOTO INC | ($520.00) |
| UnpaidPO | 2011 | 949 | 2199 | 810 | 900 | 0000 | 000 | 610 | 3/26/2026 | 53461-BRANSON ON STAGE | ($9,718.00) |
| | | | | | | | | | | **Cash End Balance** | **$11,315.64** |
| | | | | | | | | | | **Unpaid PO Total** | **($11,076.00)** |
| **949 VOCAL MUSIC Accrual End Balance** | | | | | | | | | | | **$239.64** |
| | | | | | | | | | | **Total Cash End Balance** | **$11,315.64** |
| | | | | | | | | | | **Total Accrual End Balance** | **$239.64** |

Yearbook AF Packet

JH

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: Yearbook Account No: 951

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

RECEIVED APR 30 2026

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-27 **SITE:** SJHS

**ACCOUNT NAME:** 951 Yearbook

**PURPOSE**

To produce and sell yearbooks.

**SOURCE(S) OF INCOME**

Yearbook Type Income: Advertising Sales, Awards/Prizes, Concession Sales, Contest Fees, Contributions/Donations, Fees/Fines/Dues, BOE approved Fundraisers, Grants/Scholarships, Merchandise Sales, Redeposit of Cash-Box/Start-up Cash, Reimbursements/Refunds/Rebates, School Picture Commissions, Student Payments and Yearbook/Agenda Sales.

**PLANNED EXPENSES**

Yearbook Type Expenses: Awards, Advertising, Books, Cash-Box/Start-up Cash, Charitable Activities, Apparel/Uniforms, Competition Expenses, Donations, Equipment, Fees/Dues, Field Trip Expenses, Fundraising Expenses, Travel Expenses to include meals, Meeting Supplies and Refreshments, Registrations, Reimbursements, Rental Fees, Scholarship/Awards, Stipends, Award Banquets, Subscriptions, Technology Expenses and other Activity related supplies and materials.

**SPONSOR NAME** Bill Rogers **SIGNATURE** W B Rogers

**PRINCIPAL/DIRECTOR** Darren Nelson **SIGNATURE** Darren Nelson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 951

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: Yearbook Account No: 951

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1,725.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Yearbook sales 200 units | $ 6000 - | |
| | Yearbook ads — | $ — | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 0.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 1,725.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Yearbook order 6000 - | $ 0.00 | |
| | Yearbook refunds — | $ 0.00 | |
| | Supplies/equipment — | $ 0.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 0.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1,725.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-27 Sponsor Name: Bill Rogers

Name of Activity Fund: Yearbook Account No: 951

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Selling yearbook ads

**PURPOSE OF RAISING FUNDS:**

To buy equipment and to take yearbook students on a field trip at the end of the year.

**FUNDRAISER DATES:** START Aug 30 END Apr. 30

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 6000 - EST. EXP. 6000 = EST. PROFIT $ 0.00

W B. Rogers
SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Detail



**Options:** Fund: 60, Date Range: 7/1/2025 - 6/30/2026

| Transaction | Ref | Prj | Fnc | Obj | Prg | Sbj | Job | Unit | Date | Description | Amount |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 951 YEARBOOK | | | | | | | | | | | |
| | | | | | | | | | | **Begin Balance** | **$0.00** |
| Receipt | 37 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 8/7/2025 | JH DEPOSIT | $0.00 |
| Receipt | 37 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 8/11/2025 | JH DEPOSIT | $20.00 |
| Receipt | 46 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 8/8/2025 | JH DEPOSIT | $0.00 |
| Receipt | 46 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 8/11/2025 | JH DEPOSIT | $50.00 |
| Receipt | 184 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 9/10/2025 | JH DEPOSIT | $120.00 |
| Receipt | 196 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 9/12/2025 | JH DEPOSIT | $40.00 |
| Receipt | 258 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 9/29/2025 | JH DEPOSIT | $80.00 |
| Receipt | 258 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 9/29/2025 | JUNIOR HIGH DEPOSIT | $0.00 |
| Receipt | 258 | 951 | 1990 | 000 | 900 | 0000 | 000 | 610 | 9/29/2025 | JUNIOR HIGH DEPOSIT | $0.00 |
| Receipt | 325 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 10/14/2025 | JH DEPOSIT | $80.00 |
| Receipt | 553 | 951 | 1460 | 000 | 900 | 0000 | 000 | 610 | 1/6/2026 | JH DEPOSIT | $1,256.16 |
| Receipt | 553 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 1/6/2026 | JH DEPOSIT | $45.00 |
| Receipt | 820 | 951 | 1950 | 000 | 900 | 0000 | 000 | 610 | 4/2/2026 | JH DEPOSIT | $25.00 |
| AdjustingEntry | 11 | 951 | 0000 | 000 | 000 | 0000 | 000 | 610 | 7/1/2025 | AF BALANCES-610 | $9,352.72 |
| Payment | 26647 | 951 | 2199 | 550 | 900 | 0000 | 000 | 610 | 7/31/2025 | 53230-VARSITY BRANDS INC | ($5,198.42) |
| Payment | 27218 | 951 | 2199 | 682 | 900 | 0000 | 000 | 610 | 12/18/2025 | 3832-ARVEST BANK OPERAT | ($144.97) |
| UnpaidPO | 355 | 951 | 2199 | 550 | 900 | 0000 | 000 | 610 | 8/27/2025 | 2160-JOSTENS, INC. | ($4,000.00) |
| | | | | | | | | | | **Cash End Balance** | **$5,725.49** |
| | | | | | | | | | | **Unpaid PO Total** | **($4,000.00)** |
| **951 YEARBOOK Accrual End Balance** | | | | | | | | | | | **$1,725.49** |
| | | | | | | | | | | **Total Cash End Balance** | **$5,725.49** |
| | | | | | | | | | | **Total Accrual End Balance** | **$1,725.49** |

Current Jostens

School Entered Online

70- 12847—

802

# STILLWATER BOARD OF EDUCATION CFB-E1 Lincoln

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: _____26-27_____ Sponsor Name: __Carla Nelson

Name of Activity Fund: __Courtesy_____ Account No: ___802_____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/2/26 **SITE:** Lincoln Academy

**ACCOUNT NAME:** Courtesy

**PURPOSE** To fund gifts, food (non pd meetings) flowers, or other items approved by the Board

**SOURCE(S) OF INCOME** Private donations from individuals or companies with no dedicated use indicated

**PLANNED EXPENSES** Holiday party, food, and decor for staff, staff meals or snacks that are not for PD or meetings,gifts for staff, gifts for students,snacks/utensils/plates for teachers lounge,flowers and food forbirth/death/illness/wedding/retirement/babyshowers, and any other expenses listed on the AF packet approved by the Board.

**SPONSOR NAME SIGNATURE** Carla Nelson

Carla Nel

**PRINCIPAL/DIRECTOR SIGNATURE** George Horton

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/4/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE: _____

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: ___26-27_____ Sponsor Name: __Carla Nelson_____ Name of Activity Fund: _____Courtsey_____ Account No: ___802_____

| | | NEXT YEAR EST. ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| Private donations not for for a specific need or items $_250.00____ | | |
| _____ $_____ | | |
| _____ $_____ | | |
| _____ $_____ | | |
| _____ $_____ | | |
| _____ $_____ | | |
| Total Revenues: $_____ | | $_____ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| _Staff lounge supplies_____ $__50.00____ | | |
| _Food for staff not PD related_____ $__150.00___ | | |
| ____Celebration for staff _____ $____50.00___ | | |
| _____ $_____ | | |
| _____ $_____ | | |
| _____ $_____ | | |
| Total Expenditures: | $_____ | $_____ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$_____** | **$_____** |

# STILLWATER BOARD OF EDUCATION CFB-E1

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: _____26-27_____ Sponsor Name: __Carla Nelson

Name of Activity Fund: __Staff PD Food_____ Account No: ___804_____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/2/26 **SITE:** Lincoln Academy

**ACCOUNT NAME:** Staff PD Food

**PURPOSE**

**SOURCE(S) OF INCOME** School picture commissions, soda and vending commissions, PALS Allocation (elementary only), private donations from individuals or companies with no dedicated use indicated

**PLANNED EXPENSES** Staff food/meals/plates/utensils for staff PD events, training, meetings with principals or coaches, meetings or events hosting other school officials, staff or faculty meetings other expenses listed on the AF packet approved by the Board.

**SPONSOR NAME SIGNATURE** Carla Nelson

Carla Nelson

**PRINCIPAL/DIRECTOR SIGNATURE** George Horton

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/4/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27_____ Sponsor Name: __Carla Nelson_____ Name of Activity Fund: _____Staff food PD day_____ Account No: __804_____

| | | NEXT YEAR EST. ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| Transfer funds from 858_____ | $__300.00___ | |
| __**private donations**_____ | $__100.00__ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Revenues: $_____ | | $_____ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| _____ | $_____ | |
| Food for PD or staff training days_____ | $_300.00_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Expenditures: | $_____ | $_____ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$_____** | **$_____** |

# STILLWATER BOARD OF EDUCATION CFB-E1

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: _____26-27_____ Sponsor Name: __Carla Nelson

Name of Activity Fund: _Special_____ Account No: ___807_____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE: 4/2/26 SITE: Lincoln Academy**

**ACCOUNT NAME: Special**

**PURPOSE To fund student expenses for clubs, field trips, meals on trips, classroom supplies and/or staff registration, per diem, travel or any other expenses listed on the AF packet approved by the Board.**

**SOURCE(S) OF INCOME Cashbox return money, Soda and vending machine commissions, field trip dues or fees, ID or lanyard fees , Private donations from individuals or companies with no dedicated use indicated**

**PLANNED EXPENSES After school club expenses, cash box startup money, field trip expenses (bus reimbursement,entry fees, meals for students and accompanying sponsor), office and classroom supplies, decor, furniture, kitchen equipment, staff registration, staff per diem, staff hotels, ID's and Lanyards, rugs.and any other expenses listed on the AF packet approved by the Board.**

**SPONSOR NAME SIGNATURE Carla Nelson**

Carla Nelson

**PRINCIPAL/DIRECTOR SIGNATURE George Horton**

George Horton

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bass DATE: 5/4/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: ___26-27_____ Sponsor Name: _Carla Nelson_____

Name of Activity Fund: ___Special_____ Account No: 807_____

| | | NEXT YEAR EST. ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| ____Coke Commission_____ | $_125.00____ | |
| _____Private donations not earmarked for specific__ | $_300.00 ____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Revenues: | $_____ | $_____ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| __Cash box_____ | $_100.00____ | |
| __Field Trip expenses, including food for trip_____ | $__250.00 ___ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Expenditures: | $_____ | $_____ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$_____** | **$_____** |

# STILLWATER BOARD OF EDUCATION CFB-E1

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: _____26-27_____ Sponsor Name: __Carla Nelson

Name of Activity Fund: __GLML_____ Account No: ___832_____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/2/26 **SITE:** Lincoln Academy

**ACCOUNT NAME:** GLML

**PURPOSE**

**SOURCE(S) OF INCOME** Private donations from individuals or companies with no dedicated use indicated

**PLANNED EXPENSES** Books, media, fixtures, art, decor, repairs, lighting, technology and any other expenses listed on the AF packet approved by the Board to be used in the Grady Lambert Memorial Library

**SPONSOR NAME SIGNATURE** Carla Nelson

Carla Nelson

**PRINCIPAL/DIRECTOR SIGNATURE** George Horton

George Horton

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/4/26

ACCOUNT NUMBER: 832

BOARD OF EDUCATION APPROVAL DATE: _____

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year26-27_____ Sponsor Name: __Carla Nelson_____ Name of Activity Fund: _____GLML_____ Account No: 832_____

| | | NEXT YEAR EST. ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| __Community donations_____ | $_500.00____ | |
| ___SPEF ____donations_____ | $__250.00___ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Revenues: | $_____ | $_____ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| ___Books_____ | $_500.00_____ | |
| __media or furniture _____ | $_1500.00____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Expenditures: | $_____ | $_____ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $_____ | $_____ |

# STILLWATER BOARD OF EDUCATION CFB-E1

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE Lincoln

Due April 30 each year or upon request of a new account

Reporting School Year: _____26-27_____ Sponsor Name: __Carla Nelson

Name of Activity Fund: __Grant_____ Account No: ___850_____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

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RECEIVED APR 30 2026

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/2/26 **SITE:** Lincoln Academy

**ACCOUNT NAME:** Grant

**PURPOSE** To use funds obtained from Grants that staff receives

**SOURCE(S) OF INCOME** Monies awarded from organizations other than SPEF

**PLANNED EXPENSES** Items approved from Grant specifications and any other expenses listed on the AF packet approved by the Board.

**SPONSOR NAME SIGNATURE** Carla Nelson

Carla Nelson

**PRINCIPAL/DIRECTOR SIGNATURE** George Horton

George Horton

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bozza DATE: 5/15/26

ACCOUNT NUMBER: 850

BOARD OF EDUCATION APPROVAL DATE: _____

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27_____ Sponsor Name: ____Carla Nelson_____
Name of Activity Fund: _____Grant_____ Account No: ____850_____

| | | NEXT YEAR EST. ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____NA_____ | $_____ | |
| _____ | $_____ | |
| Total Revenues: | $_____ | $_____ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| _____ | $_____ | |
| ___Guitar Club Grant supplies _____ | $__496.25___ | |
| __ Capital Tour Grant_____ | $__47.73____ | |
| ___TSET Bike Grant supplies_____ | $__125.9____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ __ | |
| Total Expenditures: | $_____ | $_____ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$_____** | **$_____** |

*Adoption Date: February 21, 2012 Revision Date(s): 9/10/19 Page 3 of 4*

# STILLWATER BOARD OF EDUCATION CFB-E1

STILLWATER PIONEERS

Boggs, Rachel <rboggs@stillwaterschools.com>

## AF 850 / GRANTS

3 messages

**Boggs, Rachel** <rboggs@stillwaterschools.com> Tue, May 5, 2026 at 7:45 AM
To: Carla Nelson <cnelson@stillwaterschools.com>, George Horton <ghorton@stillwaterschools.com>

Good afternoon,

I received Activity Fund packet 850 for GRANTS and, upon review, noticed that no planned revenue or amounts are listed. I would like to confirm that this is intentional before submitting it to the Board.

If submitted as is, the account would be active, but may prompt questions from our Board members if they are curious about the revenue. Please let me know if you would like me to proceed with submission in its current form, or if you prefer to provide an updated revenue/expense page with detailed breakdowns.

Thank you.

***This email is not monitored after 5pm, weekends, or holidays.***


FINANCE

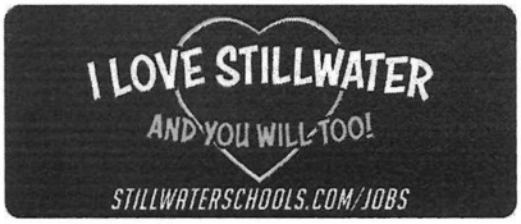
**RACHEL BOGGS**
**ACTIVITY FUNDS CLERK**
314 S LEWIS ST
STILLWATER, OK. 74074
405-533-6300
stillwaterschools.com


**Nelson, Carla** <cnelson@stillwaterschools.com> Tue, May 5, 2026 at 7:52 AM
To: "Boggs, Rachel" <rboggs@stillwaterschools.com>
Cc: George Horton <ghorton@stillwaterschools.com>

We do not plan on putting any more funds into that account so please proceed with the packet being submitted to the board.
Carla
[Quoted text hidden]
--

**Carla Nelson**
**Principal's Secretary**
Stillwater Lincoln Academy

215 E. 12th Ave
Stillwater, Oklahoma 74074
405-533-6331
Stillwaterschools.com

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---

**Boggs, Rachel** <rboggs@stillwaterschools.com> Tue, May 5, 2026 at 8:24 AM
To: "Nelson, Carla" <cnelson@stillwaterschools.com>
Cc: George Horton <ghorton@stillwaterschools.com>

Great, thank you for letting me know!

***This email is not monitored after 5pm, weekends, or holidays.***

**RACHEL BOGGS**
**ACTIVITY FUNDS CLERK**
314 S LEWIS ST
STILLWATER, OK. 74074
405-533-6300
stillwaterschools.com

[Quoted text hidden]

# STILLWATER BOARD OF EDUCATION CFB-E1

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: _____26-27_____ Sponsor Name: __Carla Nelson

Name of Activity Fund: _Friends of LA_____ Account No: ___858_____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 3 0 2026

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE: 4/2/26 SITE: Lincoln Academy**

**ACCOUNT NAME: FOL**

**PURPOSE** **To help pay for caps/gowns, t-shirts, pancakes and pajamas, supplies for art, shop, music, garden and clubs sponsored by LA during the school day.**

**SOURCE(S) OF INCOME** **Community donations specified reason or donations made for an unspecified reason. Restaurant nights. Fundraisers approved by Board-see attached documentation.**

**PLANNED EXPENSES** **Lincoln Clubs, t-shirts, pancakes and pajamas, field trips, and any other expenses listed on the AF packet approved by the Board.**

**SPONSOR NAME SIGNATURE** **Carla Nelson**

Carla Nelson

**PRINCIPAL/DIRECTOR SIGNATURE** **George Horton**

George Horton

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/4/26

ACCOUNT NUMBER: 858

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27_____ Sponsor Name: ___Carla Nelson_____

Name of Activity Fund: Friends of LA _____ Account No: _858_____

| | | NEXT YEAR EST. ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| __Dine Nights_____ | $_900.00___ | |
| _Monetary Donations_____ | $10,000.00___ | |
| _Cap & Gown payments from students_____ | $___300.00___ | |
| _Approved Fundraisers revenue _____ | $_ 1650.00___ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Revenues: | $_____ | $_____ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| T-shirts for staff and students_____ | $2,500.00_ | |
| Awards/Food for students and I Love LA t-shirts_____ | $__750.00_ | |
| Shop club/class supplies &/or field trips or certifications | $11,000.00_ | |
| Music Club supplies and/or field trips _____ | $____500.00_ | |
| Art Club supplies and/or field trips_____ | $____500.00_ | |
| Field trips,caps/gowns &other board approved expenses. | $1500.00_ | |
| Total Expenditures: | $_____ | $_____ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$_____** | **$_____** |

# STILLWATER BOARD OF EDUCATION CFB-E1

## FUNDRAISER REQUEST Submit one copy per fundraiser (Due April 30 and November 30)

**Reporting School Year:** ___26-27_____ **Sponsor Name:** _____Dustin Bunch_____

**Name of Activity Fund:** Garden Club Plant/Pumpkin Sales-Fall 26 & Spring 27 **Account No**: 858
**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):** Garden Club students and sponsors will sale plants, pumpkins, flowers and/or gourds to raise money for Garden Club supplies, field trips and any other board approved activities or expenditures.

**PURPOSE OF RAISING FUNDS:** Garden Club students and sponsors will sell plants, pumpkins, flowers and/or gourds to raise money for Garden Club supplies, field trips and any other board approved activities or expenditures.

**FUNDRAISER DATES: START** Fall 9/1/26; Spring 2/1/27 **END** Fall 11/30/26 ;Spring 5/15/27
**ACCOUNT OF MONEY TO BE RAISED:**

**EST. INC**.$500.00_ - **EST. EXP**. _$150.00___ = **EST. PROFIT** 350.00__

_____ _____

SPONSOR SIGNATURE ATHLETIC DIRECTOR AUTHORIZATION(athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____ (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____ SPONSOR
SIGNATURE FINANCIAL SECRETARY SIGNATURE

# STILLWATER BOARD OF EDUCATION CFB-E1

## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

**Reporting School Year:** ___26-27_____ **Sponsor Name:** _____Kris Fowler_____

**Name of Activity Fund:** Valentine's Day Fundraiser for Humane Society and Dogs of LA **Account No**: 858

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):** Items sold are food, drinks, apparel items, valentine theme decorations or novelties or any items approved by the Board to be sold at school for a fundraiser.

**PURPOSE OF RAISING FUNDS:** To donate funds to local humane society and Dogs of LA program

**FUNDRAISER DATES:** START_Jan 15th, 2027_____ END_____Feb 15, 2027_____ **ACCOUNT OF MONEY TO BE RAISED:**

EST. INC. _____$200.00_____ - EST. EXP. ____0_____ = EST. PROFIT _$200.00

Kris Fowler

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION(athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____ (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____ SPONSOR SIGNATURE FINANCIAL SECRETARY SIGNATURE

# STILLWATER BOARD OF EDUCATION CFB-E1
## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: ____26-27_____ Sponsor Name: ___Kris Fowler_____

Name of Activity Fund: _Student Artwork Sale_____ Account No: ___858_____
**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW): :** Art club Art projects made by students to raise funds for Art supplies, field trips and transportation.

**PURPOSE OF RAISING FUNDS:** Art club Art projects made by students to raise funds for Art supplies, field trips and transportation.

**FUNDRAISER DATES:** START_12/1/26; 5/1/27_____ END__12/19/26; 5/19/27_____
**ACCOUNT OF MONEY TO BE RAISED:**
EST. INC. $250.00_____ - EST. EXP. __0_____ = EST. PROFIT _$250.00_____

_____ _____
SPONSOR SIGNATURE ATHLETIC DIRECTOR AUTHORIZATION(athletic fundraiser)

_____ _____
PRINCIPAL AUTHORIZATION BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____ (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____ SPONSOR
SIGNATURE FINANCIAL SECRETARY SIGNATURE

# STILLWATER BOARD OF EDUCATION CFB-E1
## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _26-27_____ Sponsor Name: ____George Horton_____

Name of Activity Fund: __Shop Class Project Sales____ Account No: ___858_____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):** Shop class projects made by students to raise funds for shop supplies.

**PURPOSE OF RAISING FUNDS:** Shop class projects made by students to raise funds for shop supplies, field trips and transportation.

**FUNDRAISER DATES:** START__12/1/26; 5/1/27_____ END___12/19/26; 5/18/27_____
**ACCOUNT OF MONEY TO BE RAISED:**
EST. INC. ___$_1,000.00_____ - EST. EXP. __$_300.00_____ = EST. PROFIT _$700.00_____

Gary Horton
_____ _____
SPONSOR SIGNATURE ATHLETIC DIRECTOR AUTHORIZATION(athletic fundraiser)

Gary Horton
_____ _____
PRINCIPAL AUTHORIZATION BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____ (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____ SPONSOR
SIGNATURE FINANCIAL SECRETARY SIGNATURE

# STILLWATER BOARD OF EDUCATION CFB-E1
## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: __26-27_____ Sponsor Name: _____Carla Nelson_____

Name of Activity Fund: _____Friends of LA Apparel Shop_____Account No: ____858_____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Lincoln Academy clothing apparel to be sold for purchase through local Board approved vendors for students, staff, parents and public.

**PURPOSE OF RAISING FUNDS:** For student caps & gowns, field trips, rewards, meals, transportation costs, supplies for Lincoln Club, school t-shirts and any other approved board expenditures.

**FUNDRAISER DATES: START** 8/1/26; 10/15/26; 2/15/27 **END**: 8/31/26, 11/15/26, 3/31/27 **ACCOUNT OF MONEY TO BE RAISED:**

EST. INC. _____$150.00_____ - EST. EXP. _____0_____ = EST. PROFIT _____$150.00_____

Carla Nelson
_____ _____

SPONSOR SIGNATURE ATHLETIC DIRECTOR AUTHORIZATION(athletic fundraiser)

Greg Horton
_____ _____

PRINCIPAL AUTHORIZATION BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____ (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____ SPONSOR

SIGNATURE FINANCIAL SECRETARY SIGNATURE

# STILLWATER BOARD OF EDUCATION CFB-E1
## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: __26-27_____ Sponsor Name: ____Carla Nelson_____

Name of Activity Fund: _____Dine Nights for Friends of LA_____ Account No: 858_____
**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):** Restaurant Dine Nights- Local restaurants give a portion of their ticket sales one night a month to Friends of LA

**PURPOSE OF RAISING FUNDS:** For student caps & gowns, field trips, rewards, meals, transportation costs, supplies for Lincoln Club, school t-shirts and any other approved board expenditures.

**FUNDRAISER DATES: START** 9/1-30/26; 10/1-31/26; 11/1-30/26; 12/1-31/26; 1/1-31/27; 2/1-28/27; 3/1-31/27; 4/1-30/27: **END** 9/1-30/26; 10/1-31/26; 11/1-30/26; 12/1-31/26; 1/1-31/27; 2/1-28/27; 3/1-31/27; 4/1-30/27

**ACCOUNT OF MONEY TO BE RAISED:**
EST. INC. __$800.00_____ - EST. EXP. _____$0_____ = EST. PROFIT __$800.00_____

Carla Nelson _____ _____

SPONSOR SIGNATURE ATHLETIC DIRECTOR AUTHORIZATION(athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____ (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____ SPONSOR
SIGNATURE FINANCIAL SECRETARY SIGNATURE

Lincoln

# STILLWATER BOARD OF EDUCATION CFB-E1

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: _____26-27_____ Sponsor Name: __Carla Nelson

Name of Activity Fund: __SPEF_____ Account No: ___839_____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# STILLWATER BOARD OF EDUCATION CFB-E1

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE: _____4/2/26_____ SITE: _____Lincoln Academy_____**

**ACCOUNT NAME: _____SPEF_____**

**PURPOSE**

**SOURCE(S) OF INCOME Grants awarded to Lincoln and Lincoln Staff from SPEF**

**PLANNED EXPENSES Items approved by SPEF and any other expenses listed on the AF packet approved by the Board.**

**SPONSOR NAME SIGNATURE _____ Carla Nelson**

Carla Nelson

**PRINCIPAL/DIRECTOR SIGNATURE George Horton**

George Horton

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/14/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

**STILLWATER BOARD OF EDUCATION CFB-E1**

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Carla Nelson Name of Activity Fund: SPEF Account No: 839

| | | NEXT YEAR EST. ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| _____ | $_____ | |
| SPEF Grants awarded to teachers | $ 3500.00 | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Revenues: | $_____ | $_____ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| _____ | $_____ | |
| SPEF Grant awarded items | $ 3500.00 | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| _____ | $_____ | |
| Total Expenditures: | $_____ | $_____ |
| **5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $_____ | $_____ |

# STILLWATER BOARD OF EDUCATION CFB-E1

## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____ **ACCOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____ SPONSOR
SIGNATURE ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ _____ PRINCIPAL
AUTHORIZATION BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____ (Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____ SPONSOR
SIGNATURE FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26 27 Sponsor Name: Ashley Moore/George Horton

Name of Activity Fund: PSO/CCR acct Account No: 846

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | AKM |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 6/11/2026 SITE: Admin/SHS/LA

ACCOUNT NAME: PSO/CCR

**PURPOSE**
To support the postsecondary goals of students through college or career readiness activities such as certification exams, AP tests, interviewing activities, internship/apprenticeship experiences, and other opportunities that support students in meeting career, military, or college related goals.

**SOURCE(S) OF INCOME**
Parchment (dba Instructure) digital transcript services for alumni and third part grad verification sales for all costs over what is charged to the district by the set price, the percent of credit card, any mailing expenses, and additional overhead. The remaining is the source of income to the district for this account.

**PLANNED EXPENSES**
Annual per student fee 9 12th grade cost of per student transcript and grad verification as outlined by Parchment (Instructure); other items as supported by the activity fund student certification exams, support for student interviews and internships, and cost of field trips to local industry partners for CCR aligned and designated student support.

**SPONSOR NAME** Ashley Moore/George Horton

**SIGNATURE**

**PRINCIPAL/DIRECTOR** Ashley Moore

**SIGNATURE** Ashley Moore

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boyd DATE: 6/11/26

ACCOUNT NUMBER: 846

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26 27 Sponsor Name: Ashley Moore/George Horton

Name of Activity Fund: PSO/CCR Account No: 846

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 800.( | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Sale of third party grad verifications | $ 1,50( | |
| | Sale of alumni transcripts | $ 1,50( | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 3,00( | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 3,80( | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | student certification exams | $ 1,50( | |
| | Nat'l Career Readiness Certs printed | $ 300.( | |
| | Field trips to industry facilities | $ 600.( | |
| | supplies & support for interviews and internships | $ 500.( | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 2,90( | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 900.( | $ |

Skyline

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: School Supplies Account No : 801

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Skyline

**ACCOUNT NAME:** 801 School Supplies

**PURPOSE**

This account is used for supplies for students and classroom enhancements for student use.

**SOURCE(S) OF INCOME**

Student supply fees, donations/contributions

**PLANNED EXPENSES**

Student/teacher supply fees expenses, books, subscriptions, classroom relatedsupplies/materials. All qpproved BOE expenditures.

**SPONSOR NAME** **SIGNATURE**

Megan Sawyer-Johnson

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Natalie Fluty Natalie Fluty

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/7/26

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: School Supplies Account No : 801

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Allocation from District | $ 9,000.00 | |
| | Supply deposit | $ 6,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 15,000.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Classroom Supplies | $ 10,000 | |
| | Co-curricular subscriptions | $ 400.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 14,000.00 | $ |
| 5. | ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $ | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Staff PD Food Account No : 804

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Skyline

**ACCOUNT NAME:** Staff PD Food 804

**PURPOSE**

Staff food, meals, plates, utensils for staff PD

**SOURCE(S) OF INCOME**

School picture commissions, soda and vending commissions, PALS allocation, donations

**PLANNED EXPENSES**

Staff food, meals, plates, utensils for staff PD events

**SPONSOR NAME**

Megan Sawyer-Johnson

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Natalie Fluty

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: DATE: 5/6/24

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Staff PD Food Account No : 804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | BOE Deposit Items | $ 1000.00 | |
| | Donations | $ | |
| | Fundraisers | $ 1000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 2,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 3000.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Staff PD Food | $ 2,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 2,000.00 | $ |
| 5. | ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $ 1000.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Staff PD Food Account No : 804

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

School shirts for staff, students and families sold online and on site.

**PURPOSE OF RAISING FUNDS:**

funds for school supplies, special events, holiday events, courtesy, staff pd

**FUNDRAISER DATES:** START July 2026 END April 2027

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. 10,000 - EST. EXP. 7,000 = EST. PROFIT 3,000

Megan Sawyer-Johnson

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: 839 SPEF Grants Account No : 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

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** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Skyline

**ACCOUNT NAME:** 839 SPEF Grants

**PURPOSE**

Purchasing student/classroom supplies outlined in SPEF Grant

**SOURCE(S) OF INCOME**

Grants and deposits

**PLANNED EXPENSES**

Items listed in SPEF Grant

**SPONSOR NAME** Megan Sawyer-Johnson **SIGNATURE** Megan Sawyer-Johnson

**PRINCIPAL/DIRECTOR** Natalie Fluty **SIGNATURE** Natalie Fluty

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boyd DATE: 5/7/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2020-2021 Sponsor Name: Megan Sawyer Johnson

Name of Activity Fund: 839 SPEF Grants Account No : 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $4,900.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | SPEF Grant Deposits | $5,000.00 | |
| | Finance Deposits | $5,600.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $15,500.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Items allowed for purchase by grant term | $15,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ | $ |
| 5. | ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $0 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Teacher Grants Account No : 851

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

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** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Syline

**ACCOUNT NAME:** Teacher Grants 851

**PURPOSE**

Purchasing items for the classroom and students

**SOURCE(S) OF INCOME**

Grants

**PLANNED EXPENSES**

Items Purchased withgrants

**SPONSOR NAME**

Megan Sawyer-Johnson

**SIGNATURE**

Megan Sawyer-Johnson

**PRINCIPAL/DIRECTOR**

Natalie Fluty

**SIGNATURE**

Natalie Fluty

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/7/26

ACCOUNT NUMBER: 851

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Teacher Grants Account No : 851

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $2,119.21 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Misc Grant | $1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $3,119.21 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Specific supplies outlined in grants | $1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $1,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $2,119.21 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Courtesy and Donation Account No : 802,~~807,804~~

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

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** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED
MAY 13 2026
BY:

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Skyline

**ACCOUNT NAME:** 802

**PURPOSE**

Holiday party, food and decor for staff, staff meals or snacks that are not for PD or meeting, gifts for staff, gifts for students, snacks/utensils, plates for teachers lounge, flowers and food for birth,death,illness,wedding,baby showers, retirement and any other expenses approved by the BOE

**SOURCE(S) OF INCOME**

Private donationsfrom individuals or companies with no dedicated use indicated, Box Tops rebates, Coke rebate

**PLANNED EXPENSES**

Holiday party, food and decor for staff, staff meals or snacks that are not for PD or meeting, gifts for staff, gifts for students, snacks/utensils, plates for teachers lounge, flowers and food for birth,death,illness,wedding,baby showers, retirement and any other expenses approved by the BOE

**SPONSOR NAME** **SIGNATURE**

Megan Sawyer-Johnson

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Natalie Fluty

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bapps DATE: 5/14/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Courtesy and Donation Account No : 802-807-804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $1,000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Picture Commissions | $750.00 | |
| | Coke Commissions | $200.00 | |
| | PALS | $2,500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $3,400.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $4,400.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Staff appreciation gifts | $1,000.00 | |
| | Staff appreciation luncheons | $2,000.00 | |
| | Birthday and Awards | $1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $4,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $400.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Courtesy and Donation Account No : 802,807,804

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

School shirts for staff, students, and families sold online and on site

**PURPOSE OF RAISING FUNDS:**

Funds for courtesy and donation, specials events,

**FUNDRAISER DATES:** START 7/1/20 END 4/30/20

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. 10,000.00 - EST. EXP. 7,000.00 = EST. PROFIT 3,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits)

- ACT. EXP. _____ (Reconciles to fundraiser related POs)

= ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Special Events Account No: 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED
MAY 13 2026
BY:_____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Skyline

**ACCOUNT NAME:** Special Events 807

**PURPOSE**
The purpose of this account will be used for anything; recycling fees, school events, ~~staff training~~, ~~staff celebration~~, distict celebrations, staff snacks, ~~staff prizes~~, office supplkes, staff appreciation, etc

**SOURCE(S) OF INCOME**
All listed BOE revenue sources for the 25-26 school year.

**PLANNED EXPENSES**
approved expenditures for the 25-26 school year. general supplies, office supplies, rewards, ~~birthday snacks~~, snacks, ~~staff luncheons~~, ~~Christmas gifts~~, decorations.

**SPONSOR NAME** **SIGNATURE**

Megan Sawyer-Johnson

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Natalie Fluty

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/14/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Special Events Account No: 807

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $4,700.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | PALS | $2,500.00 | |
| | Donations | $500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $3,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $7,700.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | | $ | |
| | Office Supplies | $-1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $-1,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $6,700.00 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 2026-2027 Sponsor Name: Megan Sawyer-Johnson

Name of Activity Fund: Special Events Account No: 807

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START July 2026 END April 2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 10,000 - EST. EXP. 7,000.00 = EST. PROFIT 3,000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

SANGRE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Student/Classroom Supplies Account No : 801

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** 801 Student/Classroom Supplies

### PURPOSE

This account is used to purchase supplies for students and teachers and classroom enhancements for student use.

### SOURCE(S) OF INCOME

Student supply fees, donations/contributions, field trip collections, grants/scholarships, class supplies, fee/fines/dues, lost/damaged book fees, redeposit of cash box start up cash, reimbursements/refunds/rebates, student payments

### PLANNED EXPENSES

student/teacher supply expenses, achievement awards, books, cash-box start up cash, fees/dues, field trip expenses, registrations, reimbursements/refunds, subscriptions, classroom related supplies/materials, technology expenses and tutoring. All approved BOE expenditures.

**SPONSOR NAME**

Tiffanie Seefeldt

**SIGNATURE**

Tiffanie Seefeldt

**PRINCIPAL/DIRECTOR**

Cami Patzkowski

**SIGNATURE**

Cami Patzkowski

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Karla Bass DATE: 5/6/26

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Student/Classroom Supplies Account No : 801

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 4800.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Allocation from district | $ 10,000.00 | |
| | supply deposit from student fees | $ 8,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 18,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 22,800.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | classroom supplies | $ 15,000.00 | |
| | field trip expenses | $ 600.00 | |
| | co-curricular subscriptions | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 16,100.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 6,700.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Student/Classroom Supplies Account No : 801

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn, Dana Cox, Tiffanie S

Name of Activity Fund: Courtesy Account No : 802

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** Courtesy

**PURPOSE**

The purpose of this account is to purchase food for teacher luncheons, gifts, supplies, food and refreshments, and sympathy gifts as needed.

**SOURCE(S) OF INCOME**

dues/fees, donations, All listed BOE approved revenue sources for the 26-27 school year.

**PLANNED EXPENSES**

Luncheons, supplies, gifts, food, refreshments, sympathy gifts, all listed BOE approved expenditures for the 26-27 school year.

**SPONSOR NAME**

Morganne Clyburn, Dana Cox, Tiffanie S

**SIGNATURE**

Tiffanie Seefeldt

**PRINCIPAL/DIRECTOR**

Cami Patzkowski

**SIGNATURE**

Cami Patzkowski

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [illegible] DATE: 5/6/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn, Dana Cox, Tiffanie S

Name of Activity Fund: Courtesy Account No : 802

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $630.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | courtesy dues | $2,000.00 | |
| | donations | $200.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $2200.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $2830.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | luncheons | $1500.00 | |
| | supplies and gifts | $1000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $2500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $330.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn, Dana Cox, Tiffanie S

Name of Activity Fund: Courtesy Account No : 802

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library Account No : 803

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** Library

### PURPOSE

This account is used for cash box for book fairs, subscriptions, purchase of books, supplies, stem supplies.

### SOURCE(S) OF INCOME

library type income: awards/prizes, book fair sales, contest fees, contributions/donations, fees/fines/dues, BOE approved fundraisers, grants/scholarships, merchandise sales, redeposit of cash box start up, registrations/reimbursements/refunds/rebates, rental fees, student payments, ticket sales

### PLANNED EXPENSES

library type expenses: awards, advertising, books, cash box start up cash, competition expenses, custodial expenses, equipment/furnitures, fees/dues, fundraising expenses, meeting supplies and refreshments, newspapers, registrations, reimbursements/refunds, rental fees, subscriptions, supplies/materials and technology expenses. All approved BOE expeniditures.

**SPONSOR NAME** Morganne Clyburn **SIGNATURE**

**PRINCIPAL/DIRECTOR** Cami Patzkowski **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library Account No : 803

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $4100.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | fundraising/book fairs | $6500.00 | |
| | donations | $2000.00 | |
| | due/fees/fines | $500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $13100.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | fundraising expenses/book fair | $4000.00 | |
| | World Book subscription | $1200.00 | |
| | Capstone Subscription | $1800.00 | |
| | books/supplies | $4000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $11000.00 | $ |
| 5. | ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $2100.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library Account No : 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Fall book fair: books, toys, supplies sold online and on site

**PURPOSE OF RAISING FUNDS:**

to use funds to purchase books, supplies and subscriptions

**FUNDRAISER DATES:** START 8/15/26 END 12/15/26

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. 5000 - EST. EXP. 3500.00 = EST. PROFIT 1500.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Morganne Clyburn

Name of Activity Fund: Library Account No : 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Spring book fair: books, toys, supplies sold online and on site

**PURPOSE OF RAISING FUNDS:**

to use funds to purchase books, supplies and subscriptions

**FUNDRAISER DATES:** START 2/1/27 END 5/1/27

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. 8,000 - EST. EXP. 5000.00 = EST. PROFIT 3000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Staff Professional Development Food Account No : 804

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** Staff Professional Development Food

**PURPOSE**

The purpose of this account is to purchase food/snacks/supplies for teacher luncheons, snack carts, food for PD meetings, GE coaching lunches and all other BOE approved expenditures for the 26-27 school year.

**SOURCE(S) OF INCOME**

donations, picture commission money, PALS distribution, miscellaneous

**PLANNED EXPENSES**

food and supplies

**SPONSOR NAME**

Tiffanie Seefeldt

**SIGNATURE**

Tiffanie Seefeldt

**PRINCIPAL/DIRECTOR**

Cami Patzkowski

**SIGNATURE**

Cami Patzkowski

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [illegible] DATE: 5/6/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Staff Professional Development Food Account No : 804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $5000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | donations/picture commissions | $1000.00 | |
| | PALS redistribution | $1000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $7,000.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Food and supplies | $5000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $5000.00 | $ |
| 5. | ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $2000.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Staff Professional Development Food Account No : 804

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: General/Special Activity Account No : 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** General/Special Events

### PURPOSE

The purpose of this account will be used for purchases for general supplies, office supplies, rewards, student snacks, 12 days of Christmas gifts, decorations and miscellaneous.

### SOURCE(S) OF INCOME

Student supply fees, donations, approved revenue sources for 26-27 school year.

### PLANNED EXPENSES

approved BOE expenditures for the 26-27 school year, general supplies, office supplies, rewards, birthday snacks, student snacks, 12 days of Christmas gifts, decorations, miscellaneous, after school clubs, cash start up, field trips, furniture, decor, registrations.

**SPONSOR NAME**

Tiffanie Seefeldt

**SIGNATURE**

Tiffanie Seefeldt

**PRINCIPAL/DIRECTOR**

Cami Patzkowski

**SIGNATURE**

Cami Patzkowski

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Karlul Bogma DATE: 5/6/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: General/Special Activity Account No : 807

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 8800.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | picture commissions | $ 4000.00 | |
| | donations | $ 200.00 | |
| | soda commissions | $ 250.00 | |
| | grants | $ 500.00 | |
| | PALS | $ 5000.00 | |
| | | $ | |
| | Total Revenues: | $ 9950.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 18,750.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | teacher awards | $ 200.00 | |
| | office supplies | $ 4000.00 | |
| | 12 days of christmas | $ 1000.00 | |
| | miscellaneous | $ 2000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 7200.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 11550.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: General/Special Activity Account No : 807

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: SPEF Account No : 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** SPEF

**PURPOSE**

The purpose of this account is to purchase supplies, technology, and student supplies from the grant money received from SPEF

**SOURCE(S) OF INCOME**

SPEF grant money

**PLANNED EXPENSES**

supplies, technology, student supplies, all boe approved expenditures for the 26-27 school year.

**SPONSOR NAME**

Tiffanie Seefeldt

**SIGNATURE**

Tiffanie Seefeldt

**PRINCIPAL/DIRECTOR**

Cami Patzkowski

**SIGNATURE**

Cami Patzkowski

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [illegible] DATE: 5/7/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: SPEF Account No : 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 378.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Grants | $ 8000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 8000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 8378.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | grants | $ 8000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 8000.00 | $ |
| 5. | ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $ 0.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: SPEF Account No.: 839

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____

(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Grants Account No : 850

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** Grants

**PURPOSE**

The purpose of this account is to purchase supplies, technology, food and and student supplies from grant money received.

**SOURCE(S) OF INCOME**

Grants, donations

**PLANNED EXPENSES**

supplies, technology, food and student supplies, all listed boe approved expenditures for the 26-27 school year

**SPONSOR NAME**

Tiffanie Seefeldt

**SIGNATURE**

Tiffanie Seefeldt

**PRINCIPAL/DIRECTOR**

Cami Patzkowski

**SIGNATURE**

Cami Patzkowski

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bass DATE: 5/7/26

ACCOUNT NUMBER: 850

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Grants Account No : 850

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Revenues: | $ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | _____ | $ | |
| | Total Expenditures: | $ | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ | $ |

No revenue provided!

No expenditures provided!

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tiffanie Seefeldt

Name of Activity Fund: Grants Account No : 850

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rachel Embree & Beverly Taylor

Name of Activity Fund: Unified Ridgerunners Account No : TBD

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

New account - needs account number after board approval.

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** Sangre Ridge

**ACCOUNT NAME:** Unified Ridgerunners

**PURPOSE**

The purpose of this account is to support the SPED department for Unified Ridgerunners for Special Olympics.

**SOURCE(S) OF INCOME**

Donations, Special Olympics of OK

**PLANNED EXPENSES**

registrations, uniforms, tshirts, equipment, Special Olympics parade, supplies, end of year party, snacks, field trips, entry fees, all boe 26-27 approved expenditures

**SPONSOR NAME** **SIGNATURE**

Rachel Embree & Beverly Taylor Rachel Embree

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Cami Patzkowski Cami Patzkowski

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/7/26

ACCOUNT NUMBER: TBD

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rachel Embree & Beverly Taylor

Name of Activity Fund: Unified Ridgerunners Account No : _____

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 0 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | donation | $ 500.00 | |
| | Special Olympics | $ 1500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 2000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 2000.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | supplies, equipment, snacks | $ 1500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 1500.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 500.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Rachel Embree & Beverly Taylor

Name of Activity Fund: Unified Ridgerunners Account No : _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Tshirt fundraiser-online

**PURPOSE OF RAISING FUNDS:**

To help raise money for the Unified Ridgerunners group to help with costs.

**FUNDRAISER DATES:** START 8/1/26 END 12/15/26

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. 1000.00 - EST. EXP. 0 = EST. PROFIT 1000.00

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits)

- ACT. EXP. _____ (Reconciles to fundraiser related POs)

= ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

Will Rogers

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Student Supplies Account No: 801

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 04/30/2026 **SITE:** Will Rogers

**ACCOUNT NAME:** Student Supplies

**PURPOSE**

To supply students with supplies throughout the year.

**SOURCE(S) OF INCOME**

Student supply fees, community donations and starting budget from BOE.

**PLANNED EXPENSES**

Student supplies, consumable supplies, books, field trips

**SPONSOR NAME**

Onalee Santos

**SIGNATURE**

Onalee Santos

**PRINCIPAL/DIRECTOR**

Dane Sallaska

**SIGNATURE**

Dane Sallaska

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boone DATE: 5/5/26

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Student Supplies Account No: 801

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Starting budget from BOE | $ 10,000.00 | |
| | Supply fees at enrollment | $ 8,000.00 | |
| | Donations | $ 1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 19,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies/consumable supples | $ 10,000.00 | |
| | Field Trips | $ 2,000.00 | |
| | Books | $ 2,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 14,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Courtesy & Donation Account No: 802

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/30/2026 SITE: Will Rogers

ACCOUNT NAME: Courtesy & Donation

**PURPOSE**
To purchase staff gifts, student gifts, food, plates, cups, utensils, decorations, staff snacks, flowers. party items

**SOURCE(S) OF INCOME**
Donations

**PLANNED EXPENSES**
Holiday parties, food, decor, snacks, meals, gifts, utensils, plates, cups, flowers, snacks

**SPONSOR NAME**
Onalee Santos

**SIGNATURE**
Onalee Santos

**PRINCIPAL/DIRECTOR**
Dane Sallaska

**SIGNATURE**
Dane Sallaska

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 800

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Courtesy & Donations Account No: 802

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $4000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $4000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $4000 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Decor | $50.00 | |
| | Food, snacks, meals | $2000.00 | |
| | Gifts | $500.00 | |
| | Holiday Party | $1000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $3550 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $450 | $ |

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Library Account No: 803

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | OS |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | OS |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 04/30/2026 **SITE:** Will Rogers

**ACCOUNT NAME:** Library

**PURPOSE**

Reading materials for students and activities and decorations for the library

**SOURCE(S) OF INCOME**

Book return fees, donations, book fair profits

**PLANNED EXPENSES**

Supplies, books, posters, decorations, prizes, book repair supplies, media, software, program dues, treats for students for reading parties (Sequoyah), suckers for book fair

**SPONSOR NAME**

Onalee Santos

**SIGNATURE**

Onalee Santos

**PRINCIPAL/DIRECTOR**

Dane Sallaska

**SIGNATURE**

Dane Sallaska

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Library Account No: 803

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Returned Book Fees | $500.00 | |
| | Book fair earnings | $4,000.00 | |
| | Donations | $1,000.00 | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | Total Revenues: | $5,500.00 | $_____ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $_____ | $_____ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies/decorations | $1,000.00 | |
| | Student Incentives/Prizes | $500.00 | |
| | Books | $3,000.00 | |
| | Media/Software | $1,000.00 | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | Total Expenditures: | $5,500.00 | $_____ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$_____** | **$_____** |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Library Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Book fair selling books and other items

**PURPOSE OF RAISING FUNDS:**

To raise money for student activities, books and supplies for the library.

**FUNDRAISER DATES:** START 8/15/2026 END 5/21/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $4,500.00 - EST. EXP. $500.00 = EST. PROFIT $4,000.00

Onalee Santos

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 804 Sponsor Name: Onalee Santos

Name of Activity Fund: Staff PD Food Account No: 804

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/30/2026 SITE: Will Rogers

ACCOUNT NAME: Staff PD Food

**PURPOSE**
To purchase meals, snacks, drinks, utensils, plates, cups for PD Days, meetings, coaching days

**SOURCE(S) OF INCOME**
School picture commissions, Coca-Cola commissions, PALS allocations, donations

**PLANNED EXPENSES**
Meals for PD days, coaching days and meetings, utensils, plates, cups, napkins

**SPONSOR NAME**
Onalee Santos

**SIGNATURE**
Onalee Santos

**PRINCIPAL/DIRECTOR**
Dane Sallaska

**SIGNATURE**
Dane Sallaska

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Staff PD Food Account No: 804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Commissions from pictures & Coca-Cola | $ 200.00 | |
| | PALS Allocation | $ 2500.00 | |
| | Donations | $ 1000.00 | |
| | Transfer from 807 | $ 1000.00 | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 4700 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 4700 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Staff Meals | $ 2000.00 | |
| | Plates, utensils, cups, napkins | $ 100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 2100 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 2600 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Special Events Account No: 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 04/30/2026 **SITE:** Will Rogers

**ACCOUNT NAME:** Special Events

**PURPOSE**

To use for student celebrations, student parties, student food, furniture & fixtures, office supplies, teacher supplies

**SOURCE(S) OF INCOME**

Coca Cola commissions, picture commissions, grants, PTA donations, community donations, fundraisers

**PLANNED EXPENSES**

Teacher/student/office supplies, student snacks, parties & donations, professional development, registration fees, books, furniture, fixtures, student apparel/prizes

**SPONSOR NAME**

Onalee Santos

**SIGNATURE**

Onalee Santos

**PRINCIPAL/DIRECTOR**

Dane Sallaska

**SIGNATURE**

Dane Sallaska

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Special Events Account No: 807

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Coca-Cola Commissions | $ 100.00 | |
| | Picture Commissions | $ 900.00 | |
| | Community Donations | $ 5,000.00 | |
| | Fundraisers | $ 5,000.00 | |
| | Grants | $ 500.00 | |
| | | $ | |
| | Total Revenues: | $ 11,500.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Snacks/Food Students | $ 2,000.00 | |
| | Supplies | $ 1,000.00 | |
| | Student Incentives | $ 1,000.00 | |
| | Professional Development | $ 1,000.00 | |
| | Furniture | $ 500.00 | |
| | Registration Fees/Books | $ 500.00 | |
| | Total Expenditures: | $ 6,000.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | **$** | **$** |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: Special Events Account No: 807

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Selling parking spaces for special events (other than football) at OSU.

**PURPOSE OF RAISING FUNDS:**

To raise funds for account 807 for student incentives, events, celebrations, general supplies, professional development.

**FUNDRAISER DATES:** START 8/15/2026 END 5/21/2027

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. $10,000.00 - EST. EXP. $0 = EST. PROFIT $10,000.00

Onalee Santos

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: SPEF Account No: 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 04/30/2026 **SITE:** Will Rogers

**ACCOUNT NAME:** SPEF

**PURPOSE**
To purchase items awarded through teacher grants

**SOURCE(S) OF INCOME**
Grants

**PLANNED EXPENSES**
Items for classrooms/school awarded through grants

**SPONSOR NAME**
Onalee Santos

**SIGNATURE**
Onalee Santos

**PRINCIPAL/DIRECTOR**
Dane Sallaska

**SIGNATURE**
Dane Sallaska

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rahul Bagga DATE: 5/5/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: SPEF Account No: 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Grants | $ 5,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 5,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Items for teacher's classrooms and school | $ 5,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 5,000.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kaela Collins

Name of Activity Fund: Brew Crew Account No: 848

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 04/30/2026 **SITE:** Will Rogers

**ACCOUNT NAME:** Brew Crew

**PURPOSE**

Life skills for Special Education students counting money, making change and communicating

**SOURCE(S) OF INCOME**

Money from sales from coffee, soda, water and drinks

**PLANNED EXPENSES**

Coffee, cups, sweetener, creamer, soda, water, drinks

**SPONSOR NAME**

Kaela Collins

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Dane Sallaska

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/5/26

ACCOUNT NUMBER: 848

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kaela Collins

Name of Activity Fund: Brew Crew Account No: 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Sales | $ 1,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Drinks & supplies | $ 800.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 800.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: After School Clubs Account No: 937

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 04/30/2026 **SITE:** Will Rogers

**ACCOUNT NAME:** After School Clubs

**PURPOSE**
For students to participate in before or after school clubs with an instructor

**SOURCE(S) OF INCOME**
Fees from student participation, PTA reimbursement for teacher stipends

**PLANNED EXPENSES**
Supplies, apparel, water bottles, water, stickers, prizes & teacher stipends

**SPONSOR NAME**
Onalee Santos

**SIGNATURE**
Onalee Santos

**PRINCIPAL/DIRECTOR**
Dane Sallaska

**SIGNATURE**
Dane Sallaska

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 937

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Onalee Santos

Name of Activity Fund: After School Clubs Account No: 937

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Registration Fee from students | $ 500.00 | |
| | PTA Reimbursements | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 1,000.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies | $ 100.00 | |
| | Tshirts/Apparel/Water Bottles | $ 250.00 | |
| | Water | $ 50.00 | |
| | Stipend Reimbursements | $ 500.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 900.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ | $ |

Westwood

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Student Supply Account No: 801

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

We would never carry over funds intentionally. If any funds remain, it means we met all purchase needs for student supplies during the school year. It is never more than 30%.

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/20/26 SITE: WW

ACCOUNT NAME: STUDENT SUPPLY

**PURPOSE**
To purchase student supplies, field trip and transportation costs, 5th grade graduation supplies, extended learning opportunities for students, student furnishings, student technology and curriculum.

**SOURCE(S) OF INCOME**
Student supply fee, donations from student supply fee extra money

**PLANNED EXPENSES**
26-27 Board Approved student supplies, field trip/transportatoin costs, School Safety License, 5th Grade graduation supplies, extended learning opportunities, student furnishings, student technology, Board Approved curriculum.

**SPONSOR NAME**
Shelli Myers

**SIGNATURE**
Shelli Myers

**PRINCIPAL/DIRECTOR**
Ashley Dobbs

**SIGNATURE**
Ashley Dobbs

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/4/26

ACCOUNT NUMBER: 801

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Student Supply Account No: 801

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 13979.79 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Student Supply Fee | $ 12000 | |
| | Donations | $ 2000 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 14000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 27979.79 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Student Supplies/Furnishings/Curriculum | $ 10000 | |
| | Field Trips/Transportation Costs | $ 400 | |
| | Extended Learning Opportunities | $ 500 | |
| | School Safety Site License | $ 2000 | |
| | Student Tech & Curriculum | $ 1000 | |
| | 5th Grade Gradutation | $ 150 | |
| | Total Expenditures: | $ 14050 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 13929.79 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
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# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Courtesy & Donations Account No: 802

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/28/26 SITE: WW

ACCOUNT NAME: Courtesy & Donation 802

**PURPOSE**

This account it to purchase staff food not related to PD or Meetings, courtesy luncheons, breakfasts and snacks. It is also to purchase staff and student gifts, snacks, utensils, plates and cups, flowers and food for birth/death/illness/wedding/retirement/baby showers.

**SOURCE(S) OF INCOME**

Private donations from individuals or companies with no dedicated use indicated and Box Top Rebates

**PLANNED EXPENSES**

Quarterly Meals, foods and drinks not related to PD or meetings, snacks/utensils/plates, gifts for staff and students, flowers/gifts/food for birth/death/illness/wedding/retirement/baby showers.

**SPONSOR NAME**

Shelli Myers

**SIGNATURE**

Shelli Myers

**PRINCIPAL/DIRECTOR**

Ashley Dobbs

**SIGNATURE**

Ashley Dobbs

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/4/26

ACCOUNT NUMBER: 802

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Courtesy & Donations Account No: 802

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $3827.48 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations from Families | $100 | |
| | Donations from Companies | $100 | |
| | Box Tops | $30 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $230 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $4057.48 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Faculty/Staff Meals/Snacks | $2000 | |
| | Staff Gifts | $500 | |
| | Student Gifts | $700 | |
| | Utensils/Cups/Plates | $60 | |
| | Bereavement/Wedding/Retirement Food/Gifts | $100 | |
| | Holiday Decor | $697.48 | |
| | Total Expenditures: | $4057.48 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $0 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

We would never carry over funds intentionally. If any funds remain, it means we met all purchase needs for the library during the school year. It is never more than 30%.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | SM |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | SM |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | SM |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | SM |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/21/26 **SITE:** WW

**ACCOUNT NAME:** LIBRARY 803

**PURPOSE**

To purchase library materials and supplies, print resources, digital resources for Faculty/Staff and students, technology devices and accessories, and to purchase book fair supplies.

**SOURCE(S) OF INCOME**

Book Fair revenue, lost/stolen book replacement costs and donations.

**PLANNED EXPENSES**

Purchase library materials and supplies, student magazine renewals, professional magazine renewals, Sequoyah books, replacement books, software/online subscriptions, print audio visual resources for faculty/staff and students, tech devices and accessories, as well as book fair supplies and decor.

**SPONSOR NAME**

Annie Anderson

**SIGNATURE**

**PRINCIPAL/DIRECTOR**

Ashley Dobbs

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bozza DATE: 5/4/26

ACCOUNT NUMBER: 803

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 1592 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Book Fair Fall of 2026 | $ 2000 | |
| | Book Fair Spring of 2027 | $ 5000 | |
| | Lost/Replacement Books | $ 200 | |
| | Donations | $ 150 | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 7350 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 8942 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Books/Print Supplies | $ 3000 | |
| | Book Fair Supplies/Decor | $ 250 | |
| | Digital Resources | $ 2000 | |
| | Digital Devices/Accessories | $ 1000 | |
| | Library Supplies/Materials | $ 1000 | |
| | | $ | |
| | Total Expenditures: | $ 7250 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 1692 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Scholastic Book Fair Merchandise

**PURPOSE OF RAISING FUNDS:**

To provide print and digital library resources for Westwood students and to purchase library supplies.

**FUNDRAISER DATES:** START 9/21/26 END 9/26/26

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 2000 - EST. EXP. 200 = EST. PROFIT 1800

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 26-27 Sponsor Name: Annie Anderson

Name of Activity Fund: Library Account No: 803

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

Scholastic Book Fair Merchandise

**PURPOSE OF RAISING FUNDS:**

To provide print and digital library resources for Westwood students and to purchase library supplies.

**FUNDRAISER DATES:** START 3/8/27 END 3/12/27

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. 5000 - EST. EXP. 300 = EST. PROFIT 4700

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Staff Professional Development (PD) Food Account No: 804

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue.**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | SM |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | SM |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | SM |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/26/26 SITE: WW

ACCOUNT NAME: Staff Professional Development (PD) Food 804

**PURPOSE**

To provide food and refreshments and utensils for professional development days, Faculty/Staff Meetings as well as other district approved training, including other sites coming to WW.

**SOURCE(S) OF INCOME**

PALS allocation, vending machine commissions, donations from individuals or companies.

**PLANNED EXPENSES**

Faculty/Staff Meetings, PD Day food and other training refreshments

**SPONSOR NAME**

Shelli Myers

**SIGNATURE**

Shelli Myers

**PRINCIPAL/DIRECTOR**

Ashley Dobbs

**SIGNATURE**

Ashley Dobbs

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bomba DATE: 5/4/26

ACCOUNT NUMBER: 804

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Staff Professional Development (PD) Food Account No: 804

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | PALS Commission | $2500 | |
| | Parent Donations | $100 | |
| | Community Donations | $100 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $2700 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $2700 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Faculty Staff MTG Luncheon/Breakfasts/Drinks | $800 | |
| | PD Day Food/Drinks | $700 | |
| | Utensils/Cups | $75 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $1575 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $1125 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Special Account No: 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

We would never carry funds over intentionally. Any remaining funds means that we met all purchase needs for the building, students, faculty and staff supplies during the school year.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | SM |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | SM |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/28/26 SITE: WW

ACCOUNT NAME: SPECIAL 807

**PURPOSE**

After school club expenses, cash box startup money, field trip expenses (bus reimbursement, entry fees, meals for students and accompanying sponsor), office and classroom supplies, decor, furniture, kitchen equipment, staff registration, staff per diem, staff hotels, rugs

**SOURCE(S) OF INCOME**

PALS Allocation, cash box return money, field trip dues, private donations from individual or companies, school pictures commissions, vending commissions, fees from damaged facilities or buildings

**PLANNED EXPENSES**

After school club expenses, after school club stipends, cash box startup, field trip expenses, meals for students, classroom/office decor and furniture, field trip expenses, registration and hotels for staff trainings.

**SPONSOR NAME**

Shelli Myers

**SIGNATURE**

Shelli Myers

**PRINCIPAL/DIRECTOR**

Ashley Dobbs

**SIGNATURE**

Ashley Dobbs

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Beggs DATE: 5/4/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____



RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: Special Account No: 807

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 18263.67 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | PALS Allocation | $ 2500 | |
| | Private Donations | $ 50 | |
| | Field Trip Dues | $ 100 | |
| | School Picture Commission | $ 800 | |
| | Vending Commission | $ 100 | |
| | Club Dues | $ 6000 | |
| | Total Revenues: | $ 9550 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 27813.67 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Club Stipends & Expenses | $ 5000 | |
| | Field Trip Dues/Transportation | $ 500 | |
| | Classroom/Office Decor/Furniture | $ 4000 | |
| | Faculty Staff Travel/Hotel for Trainings | $ 2000 | |
| | Faculty Staff Training Registration | $ 2000 | |
| | Office Supplies | $ 1200 | |
| | Total Expenditures: | $ 14700 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 13113.66 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: SPEF Account No: 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | SM |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 26-27 SITE: WW

ACCOUNT NAME: SPEF 839

**PURPOSE**

To purchase teacher and student/class items from funds donated by the SPEF grant program.

**SOURCE(S) OF INCOME**

Grant donations from SPEF.

**PLANNED EXPENSES**

Teacher/Classroom items, technology accessories, supplies and subscriptions

**SPONSOR NAME**

Shelli Myers

**SIGNATURE**

Shelli Myers

**PRINCIPAL/DIRECTOR**

Ashley Dobbs

**SIGNATURE**

Ashley Dobbs

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: SPEF Account No: 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $1248 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Elite Repeat Grant | $1350 | |
| | Grade Wide Grant | $4749.74 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $6099.74 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $7347.74 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | SPED ROOM NEEDS | $500 | |
| | GRADE WIDE GRANT | $4700 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $5200 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $2147.74 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: PTO (Formerly PTA) Donations Account No: 857

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | SM |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2025 RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/22/26 SITE: WW

ACCOUNT NAME: PTO (FORMERLY PTA) DONATIONS 857

**PURPOSE**

Overall school support for faculty/staff and students.

**SOURCE(S) OF INCOME**

Parent and community donations

**PLANNED EXPENSES**

classroom needs, student needs (technology, field trips and transportation, clothing) office supplies, toner for small Admin printer, lamination film, stipends for after school clubs, playground and outdoor classroom supplies

**SPONSOR NAME**

Shelli Myers

**SIGNATURE**

Shelli Myers

**PRINCIPAL/DIRECTOR**

Ashley Dobbs

**SIGNATURE**

Ashley Dobbs

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/4/26

ACCOUNT NUMBER: 857

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Shelli Myers

Name of Activity Fund: PTO (Formerly PTA) Donations Account No: 857

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $3555.23 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Parent Donations | $300 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $300 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $3855.23 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Classroom Items/Technology | $500 | |
| | Student Needs | $100 | |
| | Office Supplies/Toner | $200 | |
| | Field Trip Admissions | $100 | |
| | Transportation | $100 | |
| | After School Club Stipends | $750 | |
| | Total Expenditures: | $1750 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $2105.23 | $ |

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| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: STUDENT SUPPLY Account No : 801-053

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of the activity fund balance if it exceeds $1000 and 30% of projected revenue:**

CFO will direct transfer of funds to school sites in the new fiscal year.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 3 | N/A |

** This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 0 6 20[illegible]

## ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 4/30/26 **SITE:** ADM

**ACCOUNT NAME:** #801 Student Supply

**PURPOSE**

To provide school supplies, licenses and supplemental curriculum for orther sites within the district.

**SOURCE(S) OF INCOME**

AP Testing Fees, Class Supplies, Contributions/Donations, Fees/Fines/Dues, Field Trip Collections, Grants/Scholarships, Lost/Damaged Book Fee, PALS Profits, Redeposit of Cash Box /Start Up Cash, Registration Costs, Reimbursement/Refunds/Rebates, Registration Costs, Student Payments, Student Supply Fees.

**PLANNED EXPENSES**

Student Supply Expenses: Achievement Awards, Books, Cash-Box/Start-up Cash, Fees/Dues, Field Trip Expenses, Registrations, Reimbursements/Refunds, Subscriptions, Classroom related Supplies/Materials, Student Snacks, Technology Expenses, Tutoring and Transfers to other school student supply activity funds.

**SPONSOR NAME** **SIGNATURE**

Kerri Yee

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Dr. Angela Rhoades Angela Rhoades 4/30/26

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 801-853

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: STUDENT SUPPLY Account No : 801-053

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $22000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Student Supply Fees | $1500000.00 | |
| | Donations | $100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $150100.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $172100.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Transfer to Elementary Schools | $1000000.00 | |
| | Curriculum | $550.00 | |
| | Co-curricular | $10000.00 | |
| | Technology | $10000.00 | |
| | Licenses | $10000.00 | |
| | Student Supplies | $20000.00 | |
| | Total Expenditures: | $150550.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $-21550.00 | $ |

* Leave this column blank until actuals are determined at the end of the school year/fiscal year.

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: STUDENT SUPPLY Account No : 801-053

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**AMOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Textbooks Account No: 809

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| APPROVAL OF ACCOUNT FORM | PAGE 2 | KY |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KY |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/A |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: ADM

ACCOUNT NAME: Textbooks

**PURPOSE**

**SOURCE(S) OF INCOME** ?

**PLANNED EXPENSES** ?

**SPONSOR NAME** **SIGNATURE**

Kerri Yee

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Dr. Angela Rhoades Angela Rhoades AR 4/30/26

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 809

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Textbooks Account No: 809

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $100.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Lost/Damaged Book Fees | $100.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $100 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $200 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Replacement Textbooks | $200.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $200 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $0 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Pioneer Book Bus Account No: 831

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | KY |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KY |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/A |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/28/26 SITE: ADM

ACCOUNT NAME: Pioneer Book Bus

**PURPOSE**
Provide literacy opportunities to Stillwater students and community outside of school.

**SOURCE(S) OF INCOME**
Donations

**PLANNED EXPENSES**
Books, prizes, supplies and repairs

**SPONSOR NAME**
Kerri Yee

**SIGNATURE**
?

**PRINCIPAL/DIRECTOR**
Dr. Angela Rhoades

**SIGNATURE**
Angela Rhoades
AR 4/30/26

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 831

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Pioneer Book Bus Account No: 831

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $9000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Donations | $2000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $2000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $11000 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Books | $500.00 | |
| | Prizes | $300.00 | |
| | Supplies | $200.00 | |
| | Bus Repair | $1000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $2000 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $9000 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: After School Programs Account No: 833

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/A |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: ADM

ACCOUNT NAME: After School Programs

**PURPOSE**
To provide after school enrichment activities for all elementary students.

**SOURCE(S) OF INCOME**
Tuition

**PLANNED EXPENSES**
Stipends, Supplies, Snacks, Training, and Educational Software Licenses

**SPONSOR NAME**
Kerri Yee

**SIGNATURE**
?

**PRINCIPAL/DIRECTOR**
Diane Fix

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 833

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: After School Programs Account No: 833

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $22000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Tuition | $4000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $4000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $26000 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Stipends | $11000.00 | |
| | Supplies | $6000.00 | |
| | Food | $5000.00 | |
| | Training | $2000.00 | |
| | Educational Software Licenses | $2000.00 | |
| | | $ | |
| | Total Expenditures: | $26000 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $0 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

# Stillwater Public Schools

## Revenue/Expenditure Summary



**Options:** Fund: 60, Date Range: 7/2/2025 - 5/5/2026

| | Begin Balance | Receipts | Adjusting Entries | Payments | Cash End Balance | Unpaid POs | End Balance |
|---|---|---|---|---|---|---|---|
| Project - 833 AFTER SCHOOL PROGRAMS | | | | | | | |
| 050 DISTRICT WIDE | $25,966.26 | $3,200.00 | $0.00 | $3,684.01 | $25,482.25 | $3,196.27 | $22,285.98 |
| **Total Project - 833 AFTER SCHOOL PROGRAMS** | **$25,966.26** | **$3,200.00** | **$0.00** | **$3,684.01** | **$25,482.25** | **$3,196.27** | **$22,285.98** |
| **Total** | **$25,966.26** | **$3,200.00** | **$0.00** | **$3,684.01** | **$25,482.25** | **$3,196.27** | **$22,285.98** |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: PALS After School Childcare Account No: 834

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/A |

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RECEIVED APR 30 2026

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: ADM

ACCOUNT NAME: PALS - After School Childcare

**PURPOSE**
To fund PALS After School Childcare and distribute excess amounts to school sites based on CFO calculations

**SOURCE(S) OF INCOME**
Program Fees/Tuition

**PLANNED EXPENSES**
Payroll, Supplies, Student Snacks, School Site Distribution, PD Distribution, PD Activity Account Food

**SPONSOR NAME**
Kerri Yee

**SIGNATURE**
?

**PRINCIPAL/DIRECTOR**
Diane Fix

**SIGNATURE**

---

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bozza DATE: 5/5/26

ACCOUNT NUMBER: 834

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: PALS - After School Childcare Account No: 834

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $500000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Tuition | $450000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $450000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $950000 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Payroll | $190000.00 | |
| | Transfer to School Sites ($5,000 per site) | $30000.00 | |
| | PD Distribution to Ed Services | $60000.00 | |
| | PD Activity Acct. - Food - Ed Services | $10000.00 | |
| | Supplies and Student Snacks | $17000.00 | |
| | | $ | |
| | Total Expenditures: | $307000 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $643000 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

BOE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Teacher of the Year Account No: 835

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KY |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/A |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2025

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: ADM

ACCOUNT NAME: Teacher of the Year

**PURPOSE**
Provide gifts, refreshments, advertisements, rent venues, and purchase party supplies for Teacher of the Year celebrations at site and district locations.

**SOURCE(S) OF INCOME**
District Transfer of Funds

**PLANNED EXPENSES**
Gifts, drinks, refreshments, food, serving supplies, advertising, venue rental, and decorations

**SPONSOR NAME**
Kerri Yee

**SIGNATURE**
?

**PRINCIPAL/DIRECTOR**
Dr. Angela Rhoades

**SIGNATURE**
Angela Rhoades
AR 4/30/26

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Barra DATE: 5/5/26

ACCOUNT NUMBER: 835

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Teacher of the Year Account No: 835

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $500.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Funding from ADM Finance | $2500.00 | |
| | Donations | $500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $3000 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $3500 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Food/Drinks/Refreshments | $800.00 | |
| | Advertisements | $500.00 | |
| | Flowers/Balloons | $300.00 | |
| | Decorations | $1000.00 | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $2600 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $900 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ _____

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

_____ _____

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ - ACT. EXP. _____ = ACT. PROFIT _____
(Reconciles to Deposits) (Reconciles to fundraiser related POs) (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ _____

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Jana Bradshaw

Name of Activity Fund: Human Resources Account No: 814

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | JB |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 3/31/26 SITE: Admin Bldg - HR

ACCOUNT NAME: Human Resources

**PURPOSE**

-For professional development fees (travel & hotel costs) - pending Superintendents decision to either keep these fees in Activity accounts or move back to general funds.
- Retirement Gifts, Food and Beverage needs for onboarding new employees, Job Fair recruitment activities, Retirement Workshop, and other miscellaneous PD activities hosted by HR.

**SOURCE(S) OF INCOME**

District Funded

**PLANNED EXPENSES**

For professional development fees, and for retirement gifts

**SPONSOR NAME**

Jana Bradshaw

**SIGNATURE**

Jana Bradshaw

**PRINCIPAL/DIRECTOR**

Trent J. Swanson

**SIGNATURE**

Dr. Trent J. Swanson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 8/4

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Jana Bradshaw

Name of Activity Fund: Human Resources Account No: 814

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 118.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | District Funded | $ 5250 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 5250 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 5368 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Professional Development Travel Expenses | $ 3250 | |
| | Retirement Gifts | $ 700 | |
| | Onboarding Supplies, Food & Beverage | $ 300 | |
| | SPS Retirement Wksp Food & Beverage | $ 250 | |
| | Job Fair Food & Beverage | $ 250 | |
| | Professional Development Food & Beverage | $ 500 | |
| | Total Expenditures: | $ 5250 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 118 | $ |

For FY27, HR is requesting an increase in our travel budget to cover expenses for various PD Conferences.

CCOSA - May/June annually
ASBO - Fall or Spring annually
OSSBA - August annually
OASA - January annually
Powerschool - annual Conf.
Nat'l ATFXA Conf - annual

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Jana Bradshaw

Name of Activity Fund: Support Employee of the Year Account No: 836

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

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| APPROVAL OF ACCOUNT FORM | PAGE 2 | JB |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | JB |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | JB |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 3/31/26 SITE: Admin Bldg - HR

ACCOUNT NAME: Support Employee of the Year

**PURPOSE**

Purchase of recognition gifts, awards, and reception supplies for the Support Employees who are nominated as Support Employee of the Year in their respective categories

**SOURCE(S) OF INCOME**

District Funded

**PLANNED EXPENSES**

Plaque, certificates, recognition gifts, and reception food, drinks, and decorations

**SPONSOR NAME**

Jana Bradshaw

**SIGNATURE**

Jana Bradshaw

**PRINCIPAL/DIRECTOR**

Trent J. Swanson

**SIGNATURE**

Dr. Trent J. Swanson

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/1/26

ACCOUNT NUMBER: 830

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Jana Bradshaw

Name of Activity Fund: Support Employee of the Year Account No: 836

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $1600 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | District Funded | $2500 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $2500 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $4100 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Food & Drinks at Board Mtg/Reception | $75 | |
| | Reception Supplies & Decorations | $75 | |
| | SEofY Category recognition gifts, | $1500 | |
| | certificates, and plaques | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $1650 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $2450 | $ |

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Julie Thibodeau

Name of Activity Fund: WorkKeys Test Account No: 818

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/21/26 SITE: Admin Building

ACCOUNT NAME: WorkKeys Test

**PURPOSE**
To administer the WorkKeys test to potential staff. They need this test to be hired.

**SOURCE(S) OF INCOME**
Payments to give the WorkKeys Test

**PLANNED EXPENSES**
Payment to ACT to give the WorkKeys Test

**SPONSOR NAME**
Julie Thibodeau

**SIGNATURE**
Julie Thibodeau

**PRINCIPAL/DIRECTOR**
Austin Hula

**SIGNATURE**
Austin Hula

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/5/26

ACCOUNT NUMBER: 818

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Julie Thibodeau

Name of Activity Fund: WorkKeys Test Account No: 818

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $~~828.00~~ 634.50 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Payments to take the WorkKeys Test | $500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $500 ~~1134.50~~ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $~~1328~~ | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Payment to ACT for the WorkKeys Test | $412.50 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $412.5 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $~~915.5~~ 722.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Professional Development - Ed Services Food Account No: 830

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | KY |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | KY |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/A |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/A |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 2026-2027 SITE: ADM

ACCOUNT NAME: Professional Development - Ed Services Food

**PURPOSE**
To pay for meals and refreshments during on site Professional Development training.

**SOURCE(S) OF INCOME**
Transfer of Funds from PALS Account

**PLANNED EXPENSES**
Meals and Refreshments

**SPONSOR NAME** **SIGNATURE**

Kerri Yee

**PRINCIPAL/DIRECTOR** **SIGNATURE**

Diane Fix

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: _____ DATE: _____

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Yee

Name of Activity Fund: Professional Development - Ed Services Food Account No: 830

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $29000.00 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| Transfer profits from PALS #834 for PD | $10000.00 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Revenues: | $10000 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $39000 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| Meals and Refreshments | $9000.00 | |
| Supplies | $1000.00 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Expenditures: | $10000 | $ |
| 5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $29000 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Kerri Justus/Kerri Yee

Name of Activity Fund: Ed Services Professional Development Account No: 837

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
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| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | kj |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4.23.2026 SITE: District Wide

ACCOUNT NAME: Ed Services Professional Development

**PURPOSE**
To provide employees with resources to attend conferences and trainings to strengthen their effectiveness in their jobs

**SOURCE(S) OF INCOME**
PALS

**PLANNED EXPENSES**
Registrations, Lodging, Travel Expenses, Speakers, PD & Training Materials

**SPONSOR NAME**
Kerri Justus/Kerri Yee

**SIGNATURE**
Kerri Justus

**PRINCIPAL/DIRECTOR**
Angela Rhoades

**SIGNATURE**
Angela Rhoades

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 4/24/26

ACCOUNT NUMBER: _____

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Kerri Justus/Kerri Yee

Name of Activity Fund: Ed Services Professional Development Account No: 837

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| PALS | $ 60000 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Revenues: | $ 60000 | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 60000 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| Registration, Trainings, Workshops | $ 20000 | |
| Lodging | $ 8000 | |
| Travel Expenses | $ 11000 | |
| CCOSA Services | $ 2500 | |
| Speakers | $ 13500 | |
| PD & Training Materials | $ 5000 | |
| Total Expenditures: | $ 60000 | $ |
| 5. **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 0 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

RECEIVED
APR 24 2026
BY:_____

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Julie Thibodeau

Name of Activity Fund: Special Services Account No: 828

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED APR 30 2026

# ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/30/2026 SITE: Admin Building

ACCOUNT NAME: Special Services

**PURPOSE**

To provide instructional materials and supplies, therapy equipment, services for students, technology apps, Special Olympics Registration, transportation and events supplies and other materials so support Special Education Staff and Students.

**SOURCE(S) OF INCOME**

Donations, MVP Fundraiser provided by SPEF, Grants

**PLANNED EXPENSES**

Testing materials for Staff, supplies for SPED Staff for students, EC snacks, extra activites, ESY supplies, Special Olympics, staff stipends, AAC apps,

**SPONSOR NAME** Julie Thibodeau

**SIGNATURE** Julie Thibodeau

**PRINCIPAL/DIRECTOR** Austin Hula

**SIGNATURE** Austin Hula

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Berry DATE: 5/5/26

ACCOUNT NUMBER: 828

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Julie Thibodeau

Name of Activity Fund: Special Services Account No: 828

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $5871.24 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | MVP from SPEF | $20,000.00 | |
| | Donations | $5000.00 | |
| | Grants | $5000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $35,871.24 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Testing materials, AAC apps, iPads | $10,000.00 | |
| | Food for PD Days, ESY supplies | $5000.00 | |
| | Special Olympics registration, transportation | $900.00 | |
| | Special Olympics other needs | $250.00 | |
| | Turning Point | $8000.00 | |
| | Supplies, Materials for Sped students | $10000.00 | |
| | Total Expenditures: | $34150.00 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $1,721.24 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 2026-2027 Sponsor Name: Julie Thibodeau

Name of Activity Fund: Special Services Account No: 828

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Tawni Hooten

Name of Activity Fund: Superintendent / BOE Account No: 838

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

Supplies and food for school board meetings and district administrative meetings, recognition awards, plaques and gifts, furniture fixtures for administration building, registration for community and professional events, meal expense for employees or board members at out-of-district meetings or events, and other events and expenses directed by the superintendent.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| APPROVAL OF ACCOUNT FORM | PAGE 2 | TH |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | TH |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

# ACTIVITY FUND REQUEST FOR ACCOUNT

**DATE:** 2026-2027 **SITE:** ADM

**ACCOUNT NAME:** 838 Superintendent / BOE

**PURPOSE**

Supplies and food for school board meetings and district administrative meetings, recognition awards, plaques and gifts, furniture fixtures for administration building, registration for community and professional events, meal expense for employees or board members at out-of-district meetings or events, and other events and expenses directed by the superintendent.

**SOURCE(S) OF INCOME**

All listed BOE approved revenue sources for the [redacted] school year.

**PLANNED EXPENSES**

All listed BOE approved expenditures for the [redacted] school year.

**SPONSOR NAME** Jauni Hooten **SIGNATURE** Jauni Hooten

**PRINCIPAL/DIRECTOR** **SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rahul Bajaj DATE: 5/5/26

ACCOUNT NUMBER: 838

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Tawni Hooten

Name of Activity Fund: Superintendent / BOE Account No: 838

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 8,000.00 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Bank card program (Arvest) | $ 4,000.00 | |
| | Beverage contract (Coca-Cola) | $ 3,500.00 | |
| | Donations | $ 12,000.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 19,500.00 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 27,500.00 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Supplies, meals, recognitions, fixtures | $ -19,500.00 | |
| | gifts, plagues, and registrations, and other | $ 0.00 | |
| | expenses designated by the superintendent | $ 0.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ -19,500.00 | $ |
| **5.** | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $ 8,000.00 | $ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30 and November 30)

Reporting School Year: 2026-2027 Sponsor Name: Tawni Hooten

Name of Activity Fund: Superintendent / BOE Account No: 838

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

n/a

**PURPOSE OF RAISING FUNDS:**

n/a

**FUNDRAISER DATES:** START _____ END _____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT $ 0.00

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

Transportation

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Vicki Jameson

Name of Activity Fund: Special Events - 0001 Account No: 807

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
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| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | VJ |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4/30/2026 SITE: Transportation

ACCOUNT NAME: 807 Special Events

PURPOSE

~~To purchase uniforms for Bus Drivers~~, Food and Drinks for Inservice and monthly safety meetings

SOURCE(S) OF INCOME

None

PLANNED EXPENSES

All listed BOE approved expenditures for the 2026-2027 school year

SPONSOR NAME

Vicki Jameson

SIGNATURE

Vicki Jameson

PRINCIPAL/DIRECTOR

Matthew Parsel

SIGNATURE

---

TO BE COMPLETED BY FINANCE DEPARTMENT

APPROVED BY: [signature] DATE: 5/6/26

ACCOUNT NUMBER: 807

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Vicki Jameson

Name of Activity Fund: Special Events -0001 Account No: 807

| | NEXT YEAR EST. | ACTUALS* |
|---|---|---|
| 1. ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 11,827.85 | $ |
| 2. SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| None | $ 00. | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Revenues: | $ 00. | $ |
| 3. TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 11,827.85 | $ |
| 4. EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| Food & Drinks for meetings | $ 3,000.00 | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| | $ | |
| Total Expenditures: | $ 3,000.00 | $ |
| 5. ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $ 8,827.85 | $ |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Emily Harris

Name of Activity Fund: Technology Activity Fund Account No: 329

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | EH |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | EH |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | N/a |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | N/a |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 5/20/2026 SITE: Technology

ACCOUNT NAME: Technology Activity Fund

**PURPOSE**

Small activity fund generally used for PD or team building activities.

**SOURCE(S) OF INCOME**

May potentially generate income from ewaste/surplus equipment auction.

**PLANNED EXPENSES**

Professional development activities, team building, food for PD.

**SPONSOR NAME** Emily Harris **SIGNATURE** Emily Harris

**PRINCIPAL/DIRECTOR** Emily Harris **SIGNATURE** Emily Harris

---

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Bass DATE: 5/21/26

ACCOUNT NUMBER: 829

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 26-27 Sponsor Name: Emily Harris

Name of Activity Fund: Technology Activity Fund Account No: 829

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $ 150.18 | $ 1 |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | Ewaste / end of life sales | $ 1,000 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $ 0 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $ 0 | $ 1,150.18 |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | PD Meals | $ 500.00 | |
| | Conference & PD | $ 500.00 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $ 0 | $ |
| 5. | ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3) | $ 0 | $ 150.18 |

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: 26-27 Sponsor Name: Emily Harris

Name of Activity Fund: Technology Activity Fund Account No: 829

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START ~~7/2/26~~ N/A END

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. ~~1,000~~ - EST. EXP. ~~0~~ = EST. PROFIT ~~1000~~

SPONSOR SIGNATURE

ATHLETIC DIRECTOR AUTHORIZATION
(applicable only if athletic fundraiser)

PRINCIPAL AUTHORIZATION

BOARD OF EDUCATION APPROVAL DATE

We will not be fund raising. CBB

**FUNDRAISER CLOSEOUT**

START DATE: END DATE:

FUNDRAISER PROFIT

ACT. INC. (Reconciles to Deposits) - ACT. EXP. (Reconciles to fundraiser related POs) = ACT. PROFIT (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: TO

SPONSOR SIGNATURE

FINANCIAL SECRETARY SIGNATURE

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

# ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Emily Lewis

Name of Activity Fund: SPEF Account No: 839

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

SPEF funds have been use annually for over 42 years to support Teacher Grant requests and special projects. Most funds are used by year end. Some funds remain this year because items that were awarded could not be purchased before the early deadline. We've granted an exception to have the funds remain because our desire to have all approved grants fully funded.

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | EG |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | EG |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | n/a |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | EG |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

RECEIVED MAY 0 6 2026

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: May 6, 2026 SITE: All

ACCOUNT NAME: 839 - SPEF Grant Funding Acct

**PURPOSE**

Provides a landing place for awarded grant funds from SPEF to be allocated before site personnels orders items as outlined in grant agreements

SPEF's sole beneficiary is SPS. While we operate within the district, SPEF is a private 501(c)3, IRS Tax ID # 73-1267401

**SOURCE(S) OF INCOME**

SPEF donors, distributed by SPEF's Board of Trustees

**PLANNED EXPENSES**

Cycle 1 & 2 Teacher Grants, Special Projects, Special Services funding, and other external grants that are awarded through SPEF.

**SPONSOR NAME**

Emily Lewis

**SIGNATURE**

Emily Lewis

**PRINCIPAL/DIRECTOR**

**SIGNATURE**

Emily Lewis

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: Rachel Boggs DATE: 5/6/26

ACCOUNT NUMBER: 839

BOARD OF EDUCATION APPROVAL DATE: _____

# ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Emily Lewis

Name of Activity Fund: SPEF Account No: 839

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $1200 | $ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | SPEF Grants | $80,000 | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Revenues: | $80 | $ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $1280 | $ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Purchases as outlined in grant | $80,000 | |
| | agreements and approved by SPEF's | $ | |
| | Allocation Committee | $ | |
| | | $ | |
| | | $ | |
| | | $ | |
| | Total Expenditures: | $80 | $ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $1200 | $ |

Stillwater Public Education Foundation
P.O. Box 286 | Stillwater, OK 74076

DATE: February 5, 2026
TO: SPEF GRANT RECIPIENT
RE: GRANT AGREEMENT

By signing this agreement, you will have accepted the following conditions in order to receive the funds requested in your grant application.

1. Project must be completed within six months from the date shown above or funds will revert back to SPEF.

2. Recipient must furnish the Grant Final Report & Evaluation at the conclusion of the project, due within one year of date shown above.

3. Recipient must follow established SPEF policies and procedures when ordering materials for their grant (see attached). Purchased must be submitted within the six-month grant period. If not all funds are used, the remaining monies will be returned to SPEF to help fund other grants. Recipient is responsible for payment of any amounts incurred in excess of the amount approved. If recipient receives additional funding from other groups, recipient, not SPEF, is responsible for obtaining the funds from these additional sources.

4. A SPEF representative will make a visit to your project during the year. A mutually convenient time will be arranged prior to the visit.

5. Grant recipients are required to make themselves and their grant materials available for filming & photographing or to submit, via email, their own digital photos/video of their grant projects "in action," so they may be used in the SPEF Grant Highlight video. Photos may be emailed to spef@stillwaterschools.com. In addition to creating a means for SPEF to follow-up on grants, be advised that these photos may be used for promotional purposes or news stories, so appropriate consent and release forms must be obtained by grant recipients from students' parents/guardians prior to receipt of those photos by SPEF.

7. As your project allows, grant recipients are required to assist with and provide a grant materials display at the SPEF fall fundraiser following their award year. Attendance at the SPEF fall fundraiser is strongly encouraged, but not required.

6. Any grant equipment and/or materials purchased by SPEF are the property of Stillwater Public Schools District and remain with SPS should the grant recipient leave the district. If a recipient moves positions within the district to a similar role/grade level, he/she may take the materials with them. If the new role is outside of the scope of the grant materials, the resources are to be returned to SPEF for redistribution.

Please sign two copies of this agreement. If this is a collaborative effort, please have all grant writers sign the copy to be returned to SPEF. Keep one copy for your records and send the other copy via school mail to the SPEF office at the SPS Administration Bldg (314 S. Lewis)

For questions - contact Executive Director, Emily Lewis at x5006 or spef@stillwaterschools.com

Signed: _____ Date: _____

Print Name: _____ Site: _____

Title of Project: _____

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

**Go to *www.irs.gov/FormW9* for instructions and the latest information.**

**Give form to the requester. Do not send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Stillwater Public Education Foundation

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

501(c)3

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

Non-profit

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

**Note:** Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

*(Applies to accounts maintained outside the United States.)*

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

PO Box 286

Requester's name and address (optional)

6 City, state, and ZIP code

Stillwater, OK 74076

7 List account number(s) here (optional)

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

| | | | – | | | – | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | |

**or**

**Employer identification number**

| 7 | 3 | – | 1 | 2 | 6 | 7 | 4 | 0 | 1 |
|---|---|---|---|---|---|---|---|---|---|

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** | **Signature of U.S. person** Emily Lewis | **Date** 10/1/2024

# General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

## What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ANNUAL ACTIVITY FUND PLANNING AND APPROVAL PACKAGE

Due April 30 each year or upon request of a new account

Reporting School Year: 2026-2027 Sponsor Name: Rebekah Reece

Name of Activity Fund: Indigenous Peoples Account No: _____

**The Stillwater Board of Education believes that activity fund money generated through student fundraising during any year should be used to benefit the students involved in generating those funds. If applicable, please provide an explanation of a fund balance that exceeds $1000 and 30% of projected revenue:**

New account

Number TBD after board meeting

**PACKET CONTENTS:**

| FORM | FOUND ON PAGE | INITIAL IF COMPLETE |
|---|---|---|
| APPROVAL OF ACCOUNT FORM | PAGE 2 | Jgj |
| ACTIVITY FUND SUBACCOUNT BUDGET | PAGE 3 | Jgj |
| ACTIVITY FUND FUNDRAISER REQUEST(S) (pg. 4) | PAGE 4 | NA |
| REPORT ON PRIOR YEAR ACTIVITY FUND SUBACCOUNT BUDGET* | PAGE 2 | |

**This is the form found on page 2, but should be the plan submitted the prior year updated with last year's actual revenues, expenditures, and ending cash balance.*

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND REQUEST FOR ACCOUNT

DATE: 4.23.2026 SITE: District Wide

ACCOUNT NAME: Indigenous Peoples

**PURPOSE**

To provide support to American Indian and Alaska Native students to access higher education

**SOURCE(S) OF INCOME**

American Indian College Grant

**PLANNED EXPENSES**

Food, College Planning Trips & Meetings

**SPONSOR NAME**

Rebekah Reece

**SIGNATURE**

Rebekah Reece

**PRINCIPAL/DIRECTOR**

Beth McBee

**SIGNATURE**

**TO BE COMPLETED BY FINANCE DEPARTMENT**

APPROVED BY: [signature] DATE: 5/14/26

ACCOUNT NUMBER: TBD

BOARD OF EDUCATION APPROVAL DATE: _____

| STILLWATER BOARD OF EDUCATION | CFB-E1 |
|---|---|

## ACTIVITY FUND SUBACCOUNT BUDGET

Reporting School Year: 2026-2027 Sponsor Name: Rebekah Reece

Name of Activity Fund: Indigenous Peoples Account No: _____

| | | NEXT YEAR EST. | ACTUALS* |
|---|---|---|---|
| 1. | ESTIMATED BEGINNING CASH BALANCE, JULY 1 | $_____ | $_____ |
| 2. | SOURCE OF ALL REVENUES AND ESTIMATED AMOUNTS: | | |
| | American Indian College Grant | $5000 | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | Total Revenues: | $5000 | $_____ |
| 3. | TOTAL CASH BALANCE PLUS REVENUES (ADD 1 AND 2) | $5000 | $_____ |
| 4. | EXPENDITURES AND ESTIMATED AMOUNTS: | | |
| | Food | $1000 | |
| | Registration | $1500 | |
| | Lodging | $1500 | |
| | Travel Expenses | $1000 | |
| | _____ | $_____ | |
| | _____ | $_____ | |
| | Total Expenditures: | $5000 | $_____ |
| 5. | **ENDING CASH BALANCE, JUNE 30 (SUBTRACT 4 FROM 3)** | $0 | $_____ |

# FUNDRAISER REQUEST

Submit one copy per fundraiser (Due April 30)

Reporting School Year: _____ Sponsor Name: _____

Name of Activity Fund: _____ Account No: _____

**DESCRIPTION OF FUNDRAISER (INCLUDING ITEMS TO BE SOLD AND HOW):**

**PURPOSE OF RAISING FUNDS:**

**FUNDRAISER DATES:** START_____ END_____

**ACOUNT OF MONEY TO BE RAISED:**

EST. INC. _____ - EST. EXP. _____ = EST. PROFIT _____

_____ SPONSOR SIGNATURE

_____ ATHLETIC DIRECTOR AUTHORIZATION (applicable only if athletic fundraiser)

_____ PRINCIPAL AUTHORIZATION

_____ BOARD OF EDUCATION APPROVAL DATE

**FUNDRAISER CLOSEOUT**

START DATE: _____ END DATE: _____

FUNDRAISER PROFIT

ACT. INC. _____ (Reconciles to Deposits) - ACT. EXP. _____ (Reconciles to fundraiser related POs) = ACT. PROFIT _____ (Net Increase to acct. due to fundraiser)

RECEIPT BOOK #: _____ TO _____

_____ SPONSOR SIGNATURE

_____ FINANCIAL SECRETARY SIGNATURE

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

---

**AGENDA ITEM:**
Change Orders, Encumbrances, and Accounts Payable (approval of encumbrance numbers as listed)

**BOARD ACTION REQUESTED:**
Motion to Approve Encumbrance Clerk's report as of June 17, 2026

**BACKGROUND INFORMATION:**
This monthly report is highlighting changes to existing Purchase Orders and activity through Jun 17, 2026.

## 2025-2026 Change Orders for Board Approval June 23, 2026

### GENERAL FUND 11

| PO # | VENDOR | ORIGINAL AMOUNT | NEW AMOUNT | CHANGE ORD. AMOUNT |
|---|---|---|---|---|
| 2026-11-926 | SPS TRANSPORTATION DEPT | $320.00 | $423.00 | $103.00 |

### BOND FUND 33

| PO # | VENDOR | ORIGINAL AMOUNT | NEW AMOUNT | CHANGE ORD. AMOUNT |
|---|---|---|---|---|
| 2026-33-72 | US BANK | $61,066.00 | $66,174.50 | $5,005.50 |
| 2026-33-324 | BRETT MCKEE DEVELOPMENT INC | $3,732.00 | $7,471.50 | $3,739.50 |

# Stillwater Public Schools

## Encumbrance Register



**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 1059 - 1066, Fund(s): GENERAL FUND

| Fund | PO No | Date | Vendor | Description | Amount |
|---|---|---|---|---|---|
| GENERAL FUND | 1059 | 06/10/2026 | CITY OF STILLWATER | SRO OKLAHOMA ASSOCIATION CONFERENCE | 300.00 |
| GENERAL FUND | 1060 | 06/11/2026 | ARVEST BANK OPERATIONS, INC. | HOTEL/OKRID CONFERENCE | 150.00 |
| GENERAL FUND | 1061 | 06/11/2026 | Bonnie Degroot | TRAVEL EXPENSES/OKRID | 160.00 |
| GENERAL FUND | 1062 | 06/11/2026 | CCOSA | PLACEHOLDER FY 27 - REGISTRATION/PRIN LEADER | 1,199.00 |
| GENERAL FUND | 1063 | 06/15/2026 | LEXIA LEARNING SYSTEMS LLC | LETRS MATERIALS | 1,995.00 |
| GENERAL FUND | 1064 | 06/17/2026 | Atrium TRS II, LP | PLACEHOLDER FY 27 - HOTEL/UNITY CONF | 1,800.00 |
| GENERAL FUND | 1065 | 06/17/2026 | UNITED NATIONAL INDIAN TRIBAL YOUTH | REGISTRATION/UNITY | 4,375.00 |
| GENERAL FUND | 1066 | 06/18/2026 | ARVEST BANK OPERATIONS, INC. | PLACE HOLDER FY 27- HOTEL/TELA | 1,200.00 |

| | |
|---|---|
| **Non-Payroll Total:** | **$11,179.00** |
| **Payroll Total:** | **$0.00** |
| **Balance Forward:** | **$0.00** |
| **Report Total:** | **$11,179.00** |

# Stillwater Public Schools

## Encumbrance Register



**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 45 - 46, Fund(s): BOND FUND 31

| Fund | PO No | Date | Vendor | Description | Amount |
|---|---|---|---|---|---|
| BOND FUND 31 | 45 | 06/16/2026 | B & C BUSINESS PRODUCTS | SHELL FOR SPED DESK IN ADMIN BLDG | 475.00 |
| BOND FUND 31 | 46 | 06/18/2026 | KATOM RESTAURANT SUPPLY, INC | SAFE FOR NEW HS | 569.38 |
| | | | | **Non-Payroll Total:** | **$1,044.38** |
| | | | | **Payroll Total:** | **$0.00** |
| | | | | **Balance Forward:** | **$0.00** |
| | | | | **Report Total:** | **$1,044.38** |

# Stillwater Public Schools

## Encumbrance Register



**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 87 - 89, Fund(s): BOND FUND 32

| Fund | PO No | Date | Vendor | Description | Amount |
|---|---|---|---|---|---|
| BOND FUND 32 | 87 | 06/08/2026 | UNITED TURF AND TRACK | PIONEER STADIUM GOAL POST REPLACEMENT | 41,556.81 |
| BOND FUND 32 | 88 | 06/15/2026 | STILLWATER PUBLIC SCHOOLS | TRANSFER INTEREST TO GF FOR OUTSTANDING CHECKS | 433,633.40 |
| BOND FUND 32 | 89 | 06/17/2026 | KRUEGER INTERNATIONAL, INC. | NEW HIGH SCHOOL CAFETERIA CAFEWAY TABLES | 25,433.50 |

| | |
|---|---|
| **Non-Payroll Total:** | **$500,623.71** |
| **Payroll Total:** | **$0.00** |
| **Balance Forward:** | **$0.00** |
| **Report Total:** | **$500,623.71** |

# Stillwater Public Schools

## Encumbrance Register



**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 6/30/2026, PO Range: 327 - 330, Fund(s): BOND FUND 33

| Fund | PO No | Date | Vendor | Description | Amount |
|---|---|---|---|---|---|
| BOND FUND 33 | 327 | 06/08/2026 | ACCURATE HEAT-AIR & PLUMBING, LLC | JH VARIABLE FREQUENCY DRIVE FOR AC UNITS | 1,501.14 |
| BOND FUND 33 | 328 | 06/11/2026 | GRIMSLEY'S INC. | HS CHAIR FOOT PROTECTORS | 3,580.81 |
| BOND FUND 33 | 329 | 06/11/2026 | WALMART LOCAL | CUSTODIAL DILUTION STATION PARTS | 82.00 |
| BOND FUND 33 | 330 | 06/11/2026 | GRIMSLEY'S INC. | CUSTODIAL LABELS FOR BUCKEYE ECO LINE OF CHEMICALS | 180.00 |

| | |
|---|---|
| **Non-Payroll Total:** | **$5,343.95** |
| **Payroll Total:** | **$0.00** |
| **Balance Forward:** | **$0.00** |
| **Report Total:** | **$5,343.95** |

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
**APPROVED BY:** Mr. Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

---

**AGENDA ITEM:**
Activity Fund Custodians and Bonding for Each, Co-Signer, Banks and Bank Account Numbers for FY2026-2027.

**BOARD ACTION REQUESTED:**
Motion to Approve the Recommended Account Custodians and Bonding for Each, Co-Signers, Banks and Account Numbers for FY2026-2027.

**BACKGROUND INFORMATION:**
Each year the Board is required to establish account custodian, co-signers, banks and account numbers for the district activity account funds.

These are listed on the following sheet for board consideration, with the exception of account numbers which are on file the finance office. This is an updated list as of June 1, 2026.

## LIST OF BONDED POSITIONS — As of 1 June 2026

| # of Positions | Position Title | Amount |
|---|---|---|
| 1 | Accounts Receivable (Admin Asst. to the CFO) | $50,000.00 |
| 1 | Assistant Board Treasurer | $50,000.00 |
| 1 | Encumbrance Clerk | $50,000.00 |
| 1 | Activity Accounts Custodian | $50,000.00 |
| 2 | School District Couriers | $25,000.00 |
| 2 | HS Activity/District Fund Clerks | $25,000.00 |
| 1 | Activity Director (Athletics) | $25,000.00 |
| 1 | Minutes Clerk | $25,000.00 |
| 1 | Board Clerk | $25,000.00 |
| 1 | Child Nutrition Secretary | $25,000.00 |
| 1 | Asst Activity Director (Athletics) | $15,000.00 |
| 10 | Financial Secretaries | $15,000.00 |
| 9 | Cafeteria Managers | $10,000.00 |
| 9 | Asst Cafeteria Managers | $10,000.00 |
| 10 | Building Principals | $5,000.00 |
| 10 | Asst. Building Principals | $5,000.00 |
| 8 | Gate Keepers – HS Football | $5,000.00 |
| 2 | Gate Keepers – HS Basketball | $5,000.00 |
| 2 | Gate Keepers – JH Football | $2,500.00 |
| 1 | Gate Keeper – JH Basketball | $2,500.00 |
| 1 | Gate Keeper – Baseball | $2,500.00 |
| 1 | Gate Keeper – Softball | $2,500.00 |
| 1 | Gate Keeper – Wrestling | $2,500.00 |
| 1 | Gate Keeper – Soccer | $2,500.00 |
| 1 | Gate Keeper – Volleyball | $2,500.00 |

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Tyler Bridges, Superintendent
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

---

**AGENDA ITEM:**
Appointments and Bond Authorization for each for the 2026-2027 Fiscal Year:
1) Tawni Hooten – Board Clerk and Board Minutes Clerk
2) Annette Turley – Deputy Board Clerk and Deputy Board Minutes Clerk
3) Kristie Newby – Board Treasurer
4) Ronald McElliott – Assistant Board Treasurer
5) Shannon Flores – Encumbrance Clerk

**BOARD ACTION REQUESTED:**
Motion to Approve Tawni Hooten as Board Clerk and Board Minutes Clerk, Annette Turley as Deputy Board Clerk and Deputy Board Minutes Clerk, Kristie Newby as Board Treasurer, Ronald McElliott as Assistant Board Treasurer, and Shannon Flores as Encumbrance Clerk and Authorizing Bonding for Each for the 2026-2027 Fiscal Year.

**BACKGROUND INFORMATION:**
Oklahoma State Statue requires the Board of Education to designate individuals to serve as Board Clerk, Board Minutes Clerk, Deputy Board Clerk, Deputy Minutes Clerk, Board Treasurer, Assistant Board Treasurer, and Encumbrance Clerk with appropriate bonding for each school year.

The following appointments are recommended by the administration:

| | |
|---|---|
| Tawni Hooten | Board Clerk and Board Minutes Clerk |
| Annette Turley | Deputy Board Clerk and Deputy Board Minutes Clerk |
| Kristie Newby | Board Treasurer |
| Ronald McElliott | Assistant Board Treasurer |
| Shannon Flores | Encumbrance Clerk |

Reference: 70 O.S. §5-114, §5-119, §5-122

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
**APPROVED BY:** Mr. Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

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**AGENDA ITEM:**
Certificate and Order to the County Clerk and County Treasurer of Payne County, Oklahoma, Authorizing Kristie Newby as Stillwater Public Schools Treasurer

**BOARD ACTION REQUESTED:**
Motion to Approve Certificate and Order to the County Clerk and County Treasurer of Payne County, Oklahoma, Authorizing Kristie Newby as Stillwater Public Schools Treasurer for FY 2026-2027

**BACKGROUND INFORMATION:**
This Certificate and Order fulfills a district requirement requested from the Payne County Clerk and Treasurer.

S. A. & I. 127 (2016)

# CERTIFICATE AND ORDER
# TO COUNTY CLERK AND COUNTY TREASURER

Stillwater Oklahoma, June 23, 2026

To the County Clerk and County Treasurer of Payne County, Oklahoma.

We, the undersigned, presiding officer and Clerk of the Governing Board of (City, Town, Multi-County, Library, Board of Education, School District, (state which)
Board of Education of Stillwater School District I-16
("Public Body") in said County, State of Oklahoma, hereby authorize you, from and after the date hereof, for the current term or for the remainder of such current term in case of appointment to fill vacancy, such authority to continue until the end of such term, and no longer, unless sooner revoked, to pay over any public funds collected for the aforesaid Public Body in accordance with the provisions of 68 Okl.St.Ann. § 2923, to Kristie K. Newby Address 314 S. Lewis St., Stillwater, OK. 74074,
Oklahoma as TREASURER of said Public Body for the term stated; and his legal qualifications for said office are hereby certified to be truly and correctly stated as follows:

(1) Date Elected or Re-elected September 10, 2024;
(2) Date Appointed or Re-Appointed June 23, 2026 (Note 1);
(3) Filed Surety Bond in sum of one hundred thousand Dollars ($100,000.00)
(4) with Western Surety Company as Surety;
(5) Bond Terms begins July 1, 2026 , and Expires/Renews July 1, 2027;
(6) Number of Bond 67199773;
(7) Date Bond was approved by Governing Board September 10, 2024 (if applicable); and
(8) Said new Bond is in custody and control of Payne County Clerk (Note 2), or was deposited with _____ for safekeeping.

Approved on _____, 20____ by _____ endorsement made.

Signed and Certified at Stillwater, Oklahoma, this 23rd day of June, 2026.

_____
Presiding Officer

President, Board of Education
Official Title

**ATTESTING OFFICER'S SEAL**

**ATTEST:** _____
Attesting Officer

Board Clerk
Official Title

**Note 1: Where Treasurer is appointed for an indefinite term, provide the original date of appointment. This form must be submitted annually even if Treasurer is appointed for an indefinite term, and must be submitted at any time a bond renews or the named Surety changes.**

**Note 2: Treasurer should not have custody of his own bond. If Financial Secretary of City serves both as Clerk and Treasurer, Mayor or other chief officer should have custody.**

**Note 3: See 11 Okl.St.Ann. § 8-105, requiring bond for Treasurer of a municipality; 70 Okl.St.Ann §§ 5-114 & 5-115 requiring bond for Treasurer of a Board of Education; and 65 Okl.St.Ann. § 4-105 requiring bond for Multi-County Library.**

**CERTIFICATE AND**

**ORDER**

OF Board of Education
Name of Public Body

County of Payne

State of Oklahoma, to the County Clerk and County Treasurer

Qualifying Krisite K. Newby

Stillwater School District I-16 Okla., as Treasurer of said Public Body.

Received and Filed this _____ day of

_____ 20_____

County Clerk- County Treasurer

Deputy

Amount of Bond $100,000.00

Date of Bond July 1, 2026

Bond Expires/Renews July 1, 2027

SURETIES

Print

Clear Form

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Dr. Angela Rhoades, Assistant Superintendent
**APPROVED BY:** Mr. Tyler Bridges, Superintendent
**DATE:** June 23, 2026

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**AGENDA ITEM:**

**Educational Services FY 2026 - 2027 Contracts and Agreements:**

1) Angela Brand/Thera-Brand Physical Therapy (Physical Therapy Services Agreement)
2) ARH Therapy Inc. (Occupational Therapy Services Agreement)
3) Danielle Torres (Psychology Services Agreement)
4) Evaluation Works, LLC (Psychology Services Agreement)
5) OSU Speech Communication Sciences (Speech Language Services Agreement)
6) Shannan Frohock (Deaf and Hard of Hearing Services Agreement)
7) Shannan Frohock (Interpreting Services for Staff Agreement)

**BOARD ACTION REQUESTED:**
Motion to Approve Contracts for 2026-2027

**BACKGROUND INFORMATION:**

### NEW Contracts & Agreements:

**No New Contracts**

### Renewal Contracts & Agreements:

**Annual Renewal - Existing Contract, SPED Federal Funds**
**1) Angela Brand, Thera-Brand Physical Therapy, LLC** Physical Therapy Services Agreement
Andrea Hutchings is an Occupational Therapist with ARH Therapy who provides Occupational Therapy for special education students across the district as mandated by the students' IEPs. These services include evaluations, consultations, meeting attendance, report writing, and supervision of COTAs. Cost is $105,000.00. This contract is valid from July 1, 2026, through June 30, 2027.

**Annual Renewal - Existing Contract, SPED Federal Funds**
**2) ARH Therapy Inc.** Occupational Therapy Services Agreement
Andrea Hutchings is an Occupational Therapist with ARH Therapy who provides Occupational Therapy for special education students across the district as mandated by the students' IEPs. These services

include evaluations, consultations, meeting attendance, report writing, and supervision of COTAs. Cost is $120,000.00. Contract is valid from July 1, 2026, through June 30, 2027.

**Annual Renewal - Existing Contract, General Fund 018**
**3) Danielle Torres** Psychology Services Agreement
Danielle Torres provides psychological evaluations, reports, and other related services for the purpose of special education services. Said services will be provided at the agreed-upon rate. Cost is $110,000.00. This contract is valid from July 1, 2026, through June 30, 2027.

**Annual Renewal - Existing Contract, General Fund**
**4) Evaluation Works, LLC** Psychology Services Agreement
Evaluation Works, LLC provides psychological evaluations, reports, and other related services for the purpose of special education services. Said services will be provided at the agreed-upon rate. Cost is 90,000.00. This contract is valid from July 1, 2026, through June 30, 2027.

**Annual Renewal - Existing Contract, General and SPED Federal Funds**
**5) Oklahoma State University Communications Sciences** Speech Language Services Agreement
OSU Communications Department will provide speech-language services for the academic school year in accordance with the University calendar. They will provide eligibility and re-evaluation as needed, therapy service, and prepare special education paperwork. Cost is 50,000.00. This contract is valid from July 1, 2026, through June 30, 2027.

**Annual Renewal - Existing Contract, SPED Federal Funds**
**6) Shannan Frohock** Deaf and Hard of Hearing Services Agreement
Shannan Frohock is a certified teacher for the Deaf and Hard of Hearing. She develops and implements IEPs for all students in the district who have been identified as having Hearing Impairment or Deafness. She also manages audio equipment placed in classrooms across the district. Cost is $50,400.00. This contract is valid from July 1, 2026, through June 30, 2027.

**Annual Renewal - Existing Contract, SPED Federal Funds**
**7) Shannan Frohock** Interpreting Services for Staff Agreement
Shannan Frohock is a certified teacher for the Deaf and Hard of Hearing. She develops and implements IEPs for all students in the district who have been identified as having Hearing Impairment or Deafness. She also manages audio equipment placed in classrooms across the district. Cost is 30,000.00. This contract is valid from July 1, 2026, through June 30, 2027.

**INDEPENDENT CONTRACTOR'S AGREEMENT**
**TO PROVIDE PHYSICAL THERAPY SERVICES**

**School Year 2026-2027**

This Agreement is entered into by and between Independent School District No. 16 of Payne County, Oklahoma, d/b/a Stillwater Public Schools ("District"), and Angela Brand, P.T., d/b/a Thera-Brand Physical Therapy, LLC ("Contractor"), with a notice address of 24051 County Road 80, Perry, OK 73077.

WHEREAS, Contractor desires to perform physical therapy services for students in the District on the terms and conditions specified in this Agreement; and

WHEREAS, Contractor is qualified to perform the services contemplated by this Agreement.

NOW, THEREFORE, in consideration of mutual covenants herein contained, the parties agree as follows:

1. **Term of Agreement.** This agreement will become effective July 1, 2026. This contract will continue in effect until June 30, 2027. Should both parties wish to renew this agreement, a new agreement must be approved by both parties for an additional term.

2. **Services to be performed by Angela Brand, PT.** Contractor agrees to make available to the District the services of a certified physical therapist (PT) and/or the services of a certified physical therapist assistant (PT-A) for up to 1500 hours during the term of the agreement, and such additional time as the parties agree for the compensation set forth herein. The specific starting date for the PT to deliver services will be mutually determined by the Contractor and District.

2.1 **Specific Services.** Contractor agrees to provide physical therapy services for school-aged children.

2.2 **Method of Performing Services.** Contractor will provide a certified physical therapist to perform assessments, evaluations, treatment, documentation, other duties requested by authorized school administration, and attend meetings as necessary. Contractor will provide a certified physical therapist assistant to perform treatment and documentation under the supervision of the Contractor.

2.3 **Medical Records.** Contractor acknowledges and agrees that all patient/student files and medical or education records created, compiled, supplemented or modified by Contractor during the effective period of this Agreement with respect to students of the District (i.e. students to whom Employee has rendered services pursuant to this Agreement) are and will remain the sole property of the District. Patient files, lists, any records of names and addresses, computer files or copies of such items are the property of the District.

**3. Compensation.**

3.1 **Fee per Service.** In consideration of the services to be performed, Contractor agrees to the following fees for services provided:

The rate of $70.00 per hour, billed in quarter-hour increments, for all services provided.

3.2 **Billing.** Contractor agrees to submit an itemized bill for services provided for the prior month by the 3rd day of the current month. The District agrees to pay the sum of the monthly bill per the rate set forth in Section 3.1 to Contractor by the 28th day of the current month.

3.3 **Method of logging time.** Contractor will log time worked via a timesheet, timeclock, or other system designated by the District and submit the documentation concerning time expended and services rendered with the itemized bill submitted each month.

**4. Insurance and Licenses.**

4.1 **Liability Insurance.** Contractor shall obtain and maintain general and professional liability insurance, including malpractice insurance, in the amount of not less than $1,000,000 for each occurrence, at her own expense, and will provide written proof of such coverage upon request.

4.2 **CPR Certification.** Contractor shall, at own expense, maintain during the course of this agreement, current CPR certification for self while engaged in performing services at the school. A copy of current CPR certification will be provided upon request.

4.3 **License.** Contractor shall, at her own expense, maintain current Oklahoma Physical Therapy Licensure during the course of this agreement. A copy of current Oklahoma license will be provided to the District upon request. If at any time during the period of this Agreement, Contractor's licensure lapses or is removed, Contractor must provide immediate notice to the District and shall not provide or charge for further services if her license is impaired in any way.

**5. Covenants and Responsibilities of The District.**

5.1 Nothing herein shall be construed as giving control over, or the right to control, the professional judgment, treatment, or actions of Contractor performing services. The interest and responsibility of the District is to ensure that students are referred to Contractor for physical therapy services and that services rendered by Contractor hereunder are performed in a competent and satisfactory manner. Contractor is not and shall not be an employee, agent, or servant of the District; instead, Contractor is an independent contractor who has agreed to make herself available to provide services to students referred to Contractor by the District.

5.2 In performing services under this Agreement, Contractor covenants and agrees that she (i) must use diligent efforts and professional skills and judgment, (ii) render care to students in accordance with and in a manner consistent with customary and recognized standards of the profession in which she works; and (iii) shall comply with the policies, rules, and regulations of the Board. Nothing in this Agreement shall be construed to constitute the Contractor as an agent or employee of District; nor shall anything contained in this Agreement be construed to constitute District as an agent of Contractor.

5.3 The District shall not disclose information relating to the business, affairs, or operations of Contractor to persons other than governmental authorities without obtaining prior written consent of Contractor, other than as required by law of the State of Oklahoma or other laws of the United States of America or written policies of the District. Likewise, Contractor shall not disclose information relating to the business, affairs, or operation of

District to persons other than governmental authorities without obtaining prior written consent of District, other than as required by law.

5.4 District shall provide or arrange to provide such space, facilities, equipment, administrative personnel, supplies, utilities and administrative services as are reasonably necessary in District's opinion for Contractor to carry out her duties under this Agreement. All equipment and inventory shall remain the property of the District, and shall not be removed from District buildings without authorization of the District. Equipment supplied by the Contractor remains her personal property.

6. **Indemnification of Contractor.** To the extent permitted by law, District indemnifies and holds harmless the Contractor from and against any claim, loss, damage, cost, expense (including reasonable attorneys' fees) or liability arising out of or related to the performance or non-performance by District employees, resulting in claims against Contractor, under this Agreement.

7. **Indemnification of District.** Provider agrees to and shall defend, indemnify and hold the District, its officers, administrators, board members, employees, agents, assigns and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of Provider.

8. **Safety and Welfare.** The District and Provider agree that student safety is a top priority. Provider agrees that when an assistant accompanies her, she shall not allow anyone on District property, whether as an officer, agent, employee, or contractor of Provider, who has been convicted of a felony within the past 10 years or at any time has been convicted of, or pled guilty or no contest to a charge involving illegal chemical substances or a sexual offense. Provider hereby certifies that she is not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Offender Registration Act. Provider shall submit written proof to the District's Department of Special Education and Student Services that she has passed background checks including a nationwide criminal check, multistate sex offender check, OSBI criminal record check and has obtained a current drug screening prior to entering upon District property. If, at any time, Provider demonstrates actions which are inappropriate or create a disruption within the school, the site principal may require that she leave District property and not return without specific permission of the principal.

9. **COVID-19.** Provider acknowledges District's COVID-19 requirements for individuals on District's campuses and agrees that Provider: shall not enter any District site without checking her temperature to ensure a temperature below 100.4 degrees; has not tested positive for COVID-19; and has not, to her knowledge, been exposed to a person with COVID-19. Provider also agrees to adhere to District's mask requirements for individuals present on its campuses as well as requirements for physical distancing and disinfection.

10. **Termination of Agreement.** Both the Provider and the District may terminate this Agreement for any reason upon thirty (30) days' written notice. Termination of this Agreement

by the District may be effectuated by the Superintendent of the District or the Superintendent's designee.

11. **Assignment and Delegation.** This Agreement is not assignable, and the obligations of this Agreement may not be subcontracted or otherwise delegated to others.

12. **Governing Law.** This Agreement shall be governed by, interpreted and construed in accordance with the procedural and substantive laws of Oklahoma.

13. **Application of Laws.** The parties shall conduct their relationship and perform their duties under this Agreement in full compliance with applicable federal, state, and local laws, regulations and ordinances.

14. **Modification of Agreement.** This Agreement contains the entire understanding of the parties and shall be modified only in writing and signed on behalf of each party.

IN WITNESS WHEREOF, The Stillwater Public Schools and Angela Brand, PT have executed this Agreement on

**Stillwater Public School System**

**By**_____

**Superintendent**

**Date:**_____

**Physical Therapist**

**By** Angela Brand P.T.

**Angela Brand, P.T. d/b/a**
**Thera-Brand Physical Therapy, LLC;**
**Contractor Signature**

**Date:** 05/13/2026

# OCCUPATIONAL THERAPY SERVICES AGREEMENT

School Year 2026-2027

This Occupational Therapy Services Agreement (the "Agreement") dated as of the 10th day of June, 2026, is between Independent School District No. 16 of Payne County, Oklahoma ("Stillwater Schools") with a notice address of 314 S. Lewis, Stillwater, Oklahoma 74074, and. ("CONSULTANT"), with a notice address of ARH Therapy Inc., 22655 Sams Dr., Edmond, OK 73025.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, Stillwater Schools and CONSULTANT agree as follows:

1. **Occupational Therapy Services**. CONSULTANT agrees to make available to Stillwater Schools the services of a certified occupational therapist (OTR) for up to 1280 hours during the term of this Agreement, and such additional time as the parties agree for the compensation set forth herein. The specific starting date for OTR to deliver services will be mutually determined by CONSULTANT and Stillwater Schools.

2. **OTR Duties**. The OTR shall provide such occupational therapy services as indicated by the Stillwater Schools' student's Individualized Education Program or 504 Accommodation Plan as established by the OTR (the "OTR Services"). The OTR Services shall include, without limitation, establishing a plan of care, recording student's progress, preparing materials and assembling equipment used during treatment, participation in student-focused meetings and program-focused meetings, and completing paperwork as determined by Stillwater Public Schools. All equipment and materials to be used in treatment together with documentation forms will be provided by Stillwater Schools.

3. **Certification and Licensure**. CONSULTANT represents and warrants that the OTR Services will be provided only by a certified occupational therapist licensed by the State of Oklahoma. CONSULTANT further warrants that it has conducted sex offender background checks on the OTR and determined that neither has a criminal history.

4. **Supervision**. CONSULTANT acknowledges that any COTA contracted or employed by Stillwater Public Schools will be supervised by the OTR, who will be responsible for evaluating the performance of the COTA. Any change in the designated supervisor for the OTR or COTA will be communicated to Stillwater Schools in writing. The OTR will report directly to and be overseen by the Office of Special Services.

5. **Confidentiality**. CONSULTANT agrees that the OTR shall adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities.

6. **Insurance**. CONSULTANT represents and warrants that the OTR is insured under the CONSULTANT's professional liability policy in a minimum amount of $2,000,000.00 per incident/occurrence and $4,000,000.00 aggregate, and that such insurance covers the OTR when providing the OTR Services and under this agreement. CONSULTANT agrees to maintain the foregoing insurance policy at all times while this Agreement is in effect and agrees to notify Stillwater Schools immediately should the foregoing policy be canceled. CONSULTANT will provide Stillwater Schools with copies of the foregoing insurance policy.

7. **Billing**. CONSULTANT agrees to submit itemized bill for services provided for the prior month by the 3rd day of current month. Stillwater Schools agrees to pay the sum of the monthly bill per the rate set forth in Section 8 to CONSULTANT by the 28th day of the current month. Each invoice shall contain a detailed statement of the OTR Services and performed including dates and times. All travel within district and to locations outside of district boundaries in order to provide agreed upon services, as requested by Stillwater Public Schools. Commute/travel to and from district is not an included service and Stillwater Public Schools will not be responsible for expenses incurred by therapist's commute.

8. **Compensation**. Stillwater Schools agrees to pay CONSULTANT the sum of $85.00 per hour for the OTR Services.

9. **Term and Termination**. This Agreement is effective as of July 1, 2026, and shall continue in effect through June 30, 2027, unless terminated earlier as provided herein. Either party may terminate this Agreement upon fourteen (14) days' written notice.

10. **Independent Contractor Status**. Each party is acting as an independent contractor and no employee or subcontractor of either party shall be deemed to be employee of the other. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any responsibility for the other party's actions, business or operations. Neither party shall have the authority to bind, commit or incur any liability on behalf of the other party or to otherwise act in any way as an agent or representative of the other party.

11. **Force Majeure**. Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, pandemic, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.

12. **Notices**. All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other

addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service to the parties at the addresses herein or at such other addresses of which either party may give notice.

13. **Miscellaneous**. This agreement embodies the entire agreement and understanding between Stillwater Schools and CONSULTANT relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws, excluding the conflicts laws, of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining provisions will continue in full force and effect. This Agreement shall be binding upon and insure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 16
OF PAYNE COUNTY, OKLAHOMA

By: _____
Superintendent

ARH Therapy, Inc.

By: Andrea Hutchings 4/20/2026
Andrea R. Hutchings, OTR/L

**INDEPENDENT CONTRACTOR'S AGREEMENT**
**TO PROVIDE PSYCHOLOGY SERVICES**

THIS AGREEMENT is entered into by and between Independent School District No. 16 of Payne County, Oklahoma, d/b/a Stillwater Public Schools ("District"), and Danielle Torres ("Contractor") on this 1st day of July, 2026.

**RECITALS**

WHEREAS, Contractor desires to perform school psychology services for the District on the terms and conditions specified in this Agreement.

WHEREAS, Contractor is qualified to perform the services contemplated by this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and the above recitals, the parties agree as follows:

1. **DESCRIPTION OF SERVICES.** Contractor shall provide school psychology services for the District, which shall include evaluations for the purpose of special education, eligibility report writing, and other related services as requested by the District.
2. **LOCATION OF SERVICES.** Contractor shall primarily perform services at the District. All equipment and materials supplied to Contractor by the District, if any, for the performance of services under this Agreement shall remain property of the District and shall not be removed from the District without prior authorization of the District. Contractor may perform services not involving in-person contact with students, such as writing reports and consulting, from the address listed for Contractor shall remain his property.
3. **TERM.** The term of this Agreement shall begin on July 1st, 2026, and shall terminate on June 30th, 2027. However, the District may terminate this Agreement without cause after providing written notice to the Contractor of the intended termination at least thirty (30) calendar days prior to the date of the intended termination. The Contractor shall notify the District, in writing, at least sixty (60) calendar days prior to voluntarily severing or terminating this Agreement. If either party fails to perform in a timely manner or fails to

perform in accordance with the provisions of this Agreement, or otherwise breaches its obligations under this Agreement, and fails to cure such breach within ten (10) calendar days after notice from the other party, the other party may terminate this Agreement without further notice or demand.

4. **DUTIES.** Contractor shall report to and coordinate activities with an administrator designated by the Superintendent of the District. The administrator assigned to act in all manners pertaining to this Agreement and to receive notices hereunder, authorize services, accept and approve all reports, drafts, products and invoices is the Director of Special Services. Contractor covenants and agrees to and shall provide services under this Agreement with reasonable diligence and promptness and in accordance with all terms and conditions set forth in this Agreement, in accordance with policies, rules, and regulations of the District, and in accordance with the highest professional standards in the field.
5. **TIMEKEEPING.** Contractor will maintain an accurate report of time worked and services rendered and submit an itemized invoice for services performed in the previous month to the District by the third (3rd) day of the current month.
6. **COMPENSATION AND PAYMENT.** Based on the completion of services described above, the Contractor shall receive compensation according to the rate agreement appended to this Agreement. Contractor agrees to submit an itemized bill for services provided for the prior month by the 3rd day of the current month. The District agrees to pay the sum of the monthly bill per the rate set forth in this agreement to Contractor by the 28th day of the current month.

7. **INDEPENDENT CONTRACTOR.** It is agreed and understood that Contractor is an independent contractor and that the District shall exercise no supervisory authority or control over Contractor or Contractor's employees, if any, in the performance of this Agreement. It is not the intent of the parties to form a joint venture or partnership of any kind. No other compensation will be paid to Contractor except as specified by the terms of this Agreement. Neither Contractor nor Contractor's employees shall be deemed to be agents or employees of the District and any representation to the contrary by Contractor or his employees shall constitute a violation of this Agreement and shall be grounds for immediate termination, notwithstanding the notice provision in Paragraph 3 of this Agreement. Contractor shall comply with all provisions of state, local, and federal laws, regulations, ordinances, and requirements that are applicable to the performance of the services hereunder.
8. **STUDENT RECORDS.** Contractor acknowledges and agrees that all student files and/or records (including, without limitation, any electronic files and/or records and copies of any files and/or records), including, but not limited to, education and counseling records, created, compiled, supplemented, or modified, by Contractor during the term of this Agreement with respect to students who receive services under this Agreement are and will remain the sole property of the District.
9. **INSURANCE.** Contractor shall obtain and maintain general and professional liability insurance, including malpractice insurance, in an amount of not less than $1,000,000 for each occurrence, at his own expense, and shall provide written proof of such coverage upon request.

10. **LICENSES.** Contractor represents and warrants that she is a Nationally Certified School Psychologist and has all the licenses and credentials required under Oklahoma and federal law to perform the services contemplated by this Agreement. A copy of any such licenses and credentials will be provided to the District upon request. If at any time during the term of this Agreement, any or all of Contractor's applicable licenses or credentials lapse or are removed. Contractor must provide immediate notice to the District and shall not provide or charge for further service.

11. **NOTICES.** Any notices required to be given hereunder shall be deemed sufficient if delivered personally or if sent by U.S. Certified Mail, Return Receipt Requested, to the parties at the address set forth below:

    To District: Stillwater Public Schools

    Attn: Superintendent

    314 South Lewis Street

    Stillwater, Oklahoma 74074

    To Danielle Torres: Danielle Torres

    1391 Hickory Trl

    Piedmont, OK 73078

12. **ASSIGNMENT.** Neither this Agreement, nor any of the services or work to be performed under this Agreement, may be assigned, in whole or in part, by Contractor without the prior written consent of the District. Contractor represents and warrants that he is a sole practitioner and has no officers, agents, employees or contractors employed or associated with him.

13. **INDEMNIFICATION OF DISTRICT.** Contractor agrees to and shall defend, indemnify, and hold the District, its officers, administrators, board members, employees, agents, assigns, and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, and/or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of Contractor.
14. **SAFETY AND WELFARE.** The District and Contractor agree that student safety is a top priority. Contractor agrees that he will not assign anyone to assist him in performing the duties contemplated by this Agreement. Further, if he seeks and obtains permission to be accompanied by an assistant, he shall not allow anyone on District property, whether as an officer, agent, employee or contractor, who has been convicted of a felony within the past 10 years or at any time has been convicted of, or pled guilty or no contest to a charge involving illegal chemical substances or a sexual offense. Contractor hereby certifies that he is not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Offender Registration Act. Contractor shall submit written proof to the District's Department of Special Education and Student Services that he has passed background checks including a nationwide criminal check, multistate sex offender check, OSBI criminal check, and a current drug screening prior to entering upon District property. If, at any time, Contractor demonstrates actions that are inappropriate or create a disruption at any District site, the site principal, Superintendent, or Superintendent's designee may require that he leave District property and not return without specific permission of the District.

15. **ENTIRE AGREEMENT.** This agreement constitutes the entire agreement between the parties and supersedes all prior or contemporaneous oral or written agreement and understandings of the parties with respect to the matters covered by this Agreement. This Agreement may not be amended or modified at any time without prior written consent of both parties.
16. **INVALID PROVISION.** The invalidity or unenforceability of any provision of this Agreement shall not affect any other provision. This Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.
17. **WAIVER.** The waiver or waivers by the District of any breach or non-performance by Contractor shall not constitute a waiver of any subsequent breach, nor in any way affect the District's ability to enforce each and every provision at any time thereafter.
18. **GOVERNING LAW.** This Agreement shall be governed by, interpreted and construed in accordance with the procedural and substantive laws of Oklahoma.

IN WITNESS WHEREOF, the parties hereto, by the undersigned authorized to bind said parties, agree to the terms and conditions herein.

Independent School District No. 16
of Payne County, Oklahoma

_____
Superintendent of Schools Date

Danielle Torres
1391 Hickory Trl
Piedmont, OK 73078

Danielle Torres 06/04/2026

_____
Danielle Torres Date

**Danielle Torres**
**1391 Hickory Trl**
**Piedmont, OK 73078**
**405-517-9331**

**Services to Stillwater Public School district during the 2026-2027 school year shall be paid according to the following rates:**

| | |
|---|---|
| Cognitive | $350.00 |
| Achievement | $250.00 |
| Adaptive Measure | $150.00 |
| Psychological/Social Emotional | $300.00 |
| Health/Medical Review | $50.00 |
| Perceptual Processing | $100.00 |
| MEEGS Meetings | $75.00 |
| Mileage: | No charge for mileage |

*All assessments will include a written report and MEEGS paperwork.

*Payments/checks are to be made to Danielle Torres.

**INDEPENDENT CONTRACTOR'S AGREEMENT TO PROVIDE PSYCHOLOGY SERVICES**

THIS AGREEMENT is entered into by and between Independent School District No. 16 of Payne County, Oklahoma, d/b/a Stillwater Public Schools ("District"), and Evaluation Works, LLC ("Contractor") on this, 1st day of July 2026.

**RECITALS**

WHEREAS, Contractor desires to perform school psychology services for the District on the terms and conditions specified in this Agreement.

WHEREAS, Contractor is qualified to perform the services contemplated by this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and the above recitals, the parties agree as follows:

l. **DESCRIPTION OF SERVICES.** Contractor shall provide school psychology services for the District, which shall include evaluations for the purpose of special education, eligibility report writing, and other related services as requested by the District.

2. **LOCATION OF SERVICES.** Contractor shall primarily perform services at the District. All equipment and materials supplied to Contractor by the District, if any, for the performance of services under this Agreement shall remain the property of the District and shall not be removed from the District without prior authorization of the District. Contractor may perform services not involving in-person contact with students, such as writing reports and consulting, from the address listed for Contractor in Paragraph 11 below. Any equipment and materials supplied by the Contractor shall remain his property.

3. **TERM.** The term of this Agreement shall begin on July l, 2026 and shall terminate on June 30th, 2027. However, the District may terminate this Agreement without cause after

providing written notice to the Contractor of the intended termination at least thirty (30) calendar days prior to the date of the intended termination. The Contractor shall notify the District, in writing, at least sixty (60) calendar days prior to voluntarily severing or terminating this Agreement. If either party fails to perform in a timely manner or fails to perform in accordance with the provisions of this Agreement, or otherwise breaches its obligations under this Agreement, and fails to cure such breach within ten (10) calendar days after notice from the other party, the other party may terminate this Agreement without further notice or demand.

4. **DUTIES.** Contractor shall report to and coordinate activities with an administrator designated by the Superintendent of the District. The administrator assigned to act in all manners pertaining to this Agreement and to receive notices hereunder, authorize services, accept and approve all reports, drafts, products and invoices is the Director of Special Services. Contractor covenants and agrees to and shall provide services under this Agreement with reasonable diligence and promptness and in accordance with all terms and conditions set forth in this Agreement, in accordance with the policies, rules, and regulations of the District, and in accordance with the highest professional standards in the field.
5. **TIMEKEEPING.** Contractor will maintain an accurate report of time worked and services rendered and submit an itemized invoice for services performed in the previous month to the District by the 3rd day of the current month.
6. **COMPENSATION AND PAYMENT.** Based on the completion of services described above, the Contractor shall receive compensation according to the rate agreement appended to this Agreement.

7. **INDEPENDENT CONTRACTOR.** It is agreed and understood that Contractor is an independent contractor and that the District shall exercise no supervisory authority or control over Contractor or Contractor' s employees, if any, in the performance of this Agreement. It is not the intent of the parties to form a joint venture or partnership of any kind. No other compensation will be paid to the Contractor except as specified by the terms of this Agreement. Neither Contractor nor Contractor' s employees shall be deemed to be agents or employees of the District and any representation to the contrary by Contractor or his employees shall constitute a violation of this Agreement and shall be grounds for immediate termination, notwithstanding the notice provision in Paragraph 3 of this Agreement. Contractor shall comply with all provisions of state, local, and federal laws, regulations, ordinances, and requirements that are applicable to the performance of the services hereunder.
8. **STUDENT RECORDS.** Contractor acknowledges and agrees that all student files and/or records (including, without limitation, any electronic files and/or records and copies of any files and/or records), including, but not limited to, education and counseling records, created, com piled, supplemented, or modified, by Contractor during the term of this Agreement with respect to students who receive services under this Agreement are and will remain the sole property of the District.
9. **INSURANCE.** Contractor shall obtain and maintain general and professional liability insurance, including malpractice insurance, in an amount of not less than $1,000,000 for each occurrence, at his own expense, and shall provide written proof of such coverage upon request.

I0. **LICENSES.** Contractor represents and warrants that he is a Nationally Certified School Psychologist and has all the licenses and credentials required under Oklahoma and federal law to perform the services contemplated by this Agreement. A copy of any such licenses and credentials will be provided to the District upon request. If at any time during the term of this Agreement, any or all of Contractor's applicable licenses or credentials lapse or are removed, Contractor must provide immediate notice to the District and shall not provide or charge for further service.

**11. NOTICES.** Any notices required to be given hereunder shall be deemed sufficient if delivered personally or if sent by U.S. Certified Mail, Return Receipt Requested, to the parties at the address set forth below:

To District: Stillwater Public Schools
Attn: Superintendent
314 Lewis St.
Stillwater, Oklahoma 74074

To Evaluation Works, LLC: Evaluation Works, LLC
Attn: Jose Hernandez
3225 Farmers Market Way
Edmond, Oklahoma 73034

**12. ASSIGNMENT.** Neither this Agreement, nor any of the services or work to be performed under this Agreement, may be assigned, in whole or in part, by Contractor without the prior written consent of the District. Contractor represents and warrants that he is a sole practitioner and has no officers, agents, employees, or contractors employed or associated with him.

13. **INDEMNIFICATION OF DISTRICT.** Contractor agrees to and shall defend, indemnify, and hold the District, its officers, administrators, board members, employees, agents, assigns, and attorneys harmless from and against any and all liability, loss or expense, including reasonable attorneys' fees, and/or claims for injury or damages that are caused by or result from the negligent or intentional acts or omissions of Contractor.

14. **SAFETY AND WELFARE.** The District and Contractor agree that student safety is a top priority. Contractor agrees that he will not assign anyone to assist him in performing the duties contemplated by this Agreement. Further, if he seeks and obtains permission to be accompanied by an assistant, he shall not allow anyone on District property, whether as an officer, agent, employee, or contractor, who has been convicted of a felony within the past 10 years or at any time has been convicted of, or pled guilty or no contest to a charge involving illegal chemical substances or a sexual offense. Contractor hereby certifies that he is not currently registered or required to be registered under the provisions of the Oklahoma Sex Offenders Registration Act or the Mary Rippy Violent Offender Registration Act. Contractor shall submit written proof to the District' s Department of Special Education and Student Services that he has passed background checks including a nationwide criminal check, multistate sex offender check, OSBI criminal record check, and a current drug screening prior to entering upon District property. If, at any time, Contractor demonstrates actions that are inappropriate or create a disruption at any District site, the site principal, Superintendent, or Superintendent's designee may require that he leave District property and not return without specific permission of the District.

15. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties and supersedes all prior or contemporaneous oral or written agreements and understandings of the parties with respect to the matters covered by this Agreement. This Agreement may not be amended or modified at any time without the prior written consent of both parties.

16. **INVALID PROVISION.** The invalidity or unenforceability of any provision of this Agreement shall not affect any other provision. This Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

17. **WAIVER.** The waiver or waivers by the District of any breach or non-performance by Contractor shall not constitute a waiver of any subsequent breach, nor in any way affect the District's ability to enforce each and every provision at any time thereafter.

18. **GOVERNING LAW.** This Agreement shall be governed by, interpreted and construed in accordance with the procedural and substantive laws of Oklahoma.

IN WITNESS WHEREOF, the parties hereto, by the undersigned authorized to bind said parties, agree to the terms and conditions herein.

**Independent School District No. 16 of Payne County, Oklahoma**

_____

Superintendent
Date

**Evaluation Works, LLC**

Dr. Jose Hernandez
Date

# Evaluation Works, LLC

3225 Farmers Market Way Edmond,
OK 73034
405.887.4620
Jose.L.Hernandez@Okstate.edu

## Services to Stillwater Public Schools during the 2026-2027 school year shall be paid according to the following rates:

| Service Description | Rate |
|---|---|
| Evaluation Components for Autism Spectrum Disorders (includes evaluation and report) | $900.00 |
| Evaluation Components for SLD (includes evaluation and report) | $600.00 |
| Bilingual (Spanish-English) SLD evaluation components (includes evaluation and report) | $800.00 |
| Full cognitive and achievement with Dyslexia Profile identification (includes evaluation and report) | $700.00 |
| Evaluation Components for ED, DD, MD, ID, OHI, TBI, VI, HI, DB, OI (includes evaluation and report) | $800.00 |
| Partial Evaluation (cognitive, achievement, functional behavior, psychological/social/emotional, or other component not required for that category) | $250.00/component |
| Functional Behavior Assessment/Behavior Intervention Plan Development | $600.00 |
| Additional Services: IEP meetings, RED, rescheduled meetings, consultations, data entry, observation, and any other additional services not described above | $60.00/hour |

Prices listed are for the testing time and assessment forms only.

Payments for testing are due within 30 days of testing.

Make all checks payable to Evaluation Works

Docusign Envelope ID: 4FD0EA5A-54FE-87FC-821B-AB51435EC9F9

Instructure.

Instructure, Inc.
6330 South 3000 East, Suite 700
Salt Lake City, UT 84121
United States

Order Form

**Order:** Q-556711-2
**Date:** 2026-06-15
**Order Valid Through:** 2026-07-10

## Order Form for Stillwater Public Schools

### Bill to Information

**Entity Name:** Stillwater Public Schools
**Address:** 314 S Lewis St
**City:** Stillwater

**State/Province:** Oklahoma

**Zip/Postal Code:** 74074

**Country:** United States

### Ship to Information

**Entity Name:** Stillwater Public Schools
**Address:** 314 S Lewis St
**City:** Stillwater

**State/Province:** Oklahoma

**Zip/Postal Code:** 74074

**Country:** United States

### Billing Contact

**Name:**

**Email:**

**Phone:**

### Shipping Contact

**Name:** Emily Harris

**Email:** emharris@stillwaterschools.com

**Phone:** +1 405 533 6300

### Billing Information

**Billing Frequency:** Annual Upfront

**Billing Frequency Term:** Non-Recurring items will be invoiced upon signing. Recurring items will be invoiced 30 days prior to the annual start date.

**Payment Terms:** Net 30

| Year 1 | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| **Ref** | **Description** | **Start Date** | **End Date** | **Invoice** | **Metric** | **Qty** | **Price** | **Amount** |
| S1 | Canvas LMS Cloud Subscription | 2026-07-01 | 2027-06-30 | Recurring | User | 2,900 | USD 10.37 | USD 30,073.00 |
| S2 | Canvas Studio Cloud Subscription | 2026-07-01 | 2027-06-30 | Recurring | User | 2,900 | USD 5.65 | USD 16,385.00 |
| S3 | Training Portal Essential - Core On-Demand Content | 2026-07-01 | 2027-06-30 | Recurring | Per Each | 2,900 | USD 6,013.61 | USD 6,013.61 |
| S4 | 24x7 Support | 2026-07-01 | 2027-06-30 | Recurring | 20% of Subscription (Minimums Apply) | 1 | USD 6,014.60 | USD 6,014.60 |

| Billing Summary | | | |
|---|---|---|---|
| **Segment** | **Recurring** | **Non-Recurring** | **Total** |
| Year 1 | USD 58,486.21 | USD 0.00 | USD 58,486.21 |
| **Total** | **USD 58,486.21** | **USD 0.00** | **USD 58,486.21** |

| Products | Description | Qty |
|---|---|---|

| | | |
|---|---|---|
| Canvas LMS Cloud Subscription | Canvas LMS Cloud Subscription: Per User | 2,900.00 |
| Canvas Studio Cloud Subscription | Canvas Studio Cloud Subscription: Per User | 2,900.00 |
| Training Portal Essential - Core On-Demand Content | Unlimited access to core on-demand training content for teachers and admins through the Training Portal. | 2,900.00 |
| 24x7 Support | 24x7 support per year (20% of subscription - minimums apply) | 1.00 |

**Quote Special Terms**

The number of Users for which Customer has purchased subscriptions is specified on the applicable Order Form ("Contracted User Count"). Customer acknowledges that Instructure may reference data from Customer's student information system ("SIS") or other authoritative data source used by Customer to manage user records to verify the number of active Users accessing the Service during the applicable subscription period ("Active User Count").
The services provided under this Order Form shall begin on the first year Start Date set forth above and continue through the last year End Date set forth above, provided, however, that Instructure may provide certain implementation related services prior to the first year Start Date at its sole discretion.

**User Clause:** User Metric reflects the maximum number of individuals authorized by the Customer to access and/or use the Service and Customer has paid for such access and/or use.

**User Typical Use Clause:** In the event Customer enables access to the Service to more Users over a given contract year than are allocated to such contract year as set forth above, then Instructure reserves the right, in its sole discretion, to invoice the Customer for such additional number of Users. In addition, the User fees set forth above are based on the assumption that Customer's Users will use the Service commensurate with the average usage patterns of users across Instructure's user base in the aggregate (such average usage being referred to herein as "Typical Use") and do not account for usage of the Service by Customer's Users beyond such Typical Use. To the extent the Users' usage of the Service, in the aggregate, exceeds the Typical Use at any given time, Instructure reserves the right, in its sole discretion, to increase the fees by an amount proportional to such excess usage. In the event Instructure increases the fees pursuant to this paragraph, Instructure shall send an invoice to Customer for the applicable increase along with documentation evidencing the additional usage of or additional Users who have access to the Service giving rise to such fee increase. Any invoice sent pursuant to the foregoing shall be due and payable within 30 days of receipt.

**Payment Terms - Renewal Order Form:** In the event that Customer fails to execute this Order Form prior to the Start Date listed above, all fees shall become due payable upon Customer's receipt of an invoice.

**Storage.** Storage included in the annual subscription fee is: (i) 5GB per licensed unit (as specified in the applicable Order Form) for Higher Education Customers; and (ii) 2.5GB per licensed unit (as specified in the applicable Order Form) for K-12 Customers. Additional storage may be purchased at Instructure's then-current rates.

**Non-Recurring Expiration:** Unless otherwise stated in an applicable Statement of Work or this Order Form, Non-Recurring Products and 3rd Party Products must be completed within 12 months beginning on the later of the last date of signature or the Initial Start Date specified in this Order Form.

**Product Special Terms**

Instructure's support terms are available as follows: https://www.instructure.com/canvas/support-terms

**Usage and Storage Limits.** Services are subject to usage or storage limits specified in Order Forms and Documentation. If Customer exceeds a stated usage or storage limit, Instructure may work with Customer to seek to reduce Customer's usage or storage so that it conforms to that limit. If, notwithstanding Instructure's efforts, Customer is unable or unwilling to abide by a contractual usage or storage limit, Customer will execute an Order Form for additional quantities of the applicable Services promptly upon Instructure's request.

**User Count Verification and Reconciliation.** Customer shall ensure that the number of active Users accessing the Service does not exceed the Contracted User Count on the applicable Order Form. Instructure may periodically compare the Active User Count, as indicated by the SIS or Instructure's own system data, against the Contracted User Count. If Instructure determines that the Active User Count exceeds the Contracted User Count, Instructure will notify Customer in writing. Within thirty (30) days of receipt of such notice, Customer shall either (a) reduce the Active User Count to conform to the Contracted User Count, or (b) execute an Order Form for additional subscriptions to cover the excess Users at Instructure's then-current rates, prorated for the remainder of the applicable subscription term, and/or pay any invoice for excess usage.

**Terms and Conditions**

**Governing Terms.** This Order Form is governed by the terms of the Instructure Master Terms and Conditions which can be found at: https://www.instructure.com/policies/mastertermsconditions, unless Customer and Instructure have previously negotiated terms and conditions attached to or referenced in Customer's prior order form (collectively "Negotiated Terms"), in which case such Negotiated Terms shall govern this Order Form.

**Product Supplement Terms:** Product Specific Supplements which can be found here: https://www.instructure.com/policies/product-supplements, govern the use of the applicable product and/or feature offerings listed in this Order Form and/or utilized by Customer, and are incorporated into the Master Terms and Conditions.

| PURCHASE ORDER INFORMATION | TAX INFORMATION |
|---|---|
| Is a Purchase Order required for the purchase or payment of the products on this order form?<br><br>Please Enter (Yes or No): | Check here if your company is exempt from US state sales tax: |
| If Yes, please enter PO Number: | *Please email all US state sales tax exemption certifications to ar@instructure.com* |

Customer purchasing documentation, such as Purchase Orders, shall only be used as proof of acceptance of the Order Form referenced therein, and the associated Master Terms and Conditions. Any terms and conditions included in any such Customer purchasing documentation are hereby expressly disclaimed by Instructure, shall be void and of no effect, and shall in all cases be superseded by the applicable Master Terms and Conditions.

By executing this Order Form, each party agrees to be legally bound by this Order Form.

| **Stillwater Public Schools** | |
|---|---|
| Signature: | |
| Name: | |
| Title: | |
| Date: | |

| **Instructure, Inc. (USA/CAN)** | |
|---|---|
| Signature: | Signed by: 7A56D73173D3476... |
| Name: | Austin Holden |
| Title: | Sr Manager, Deal Desk |
| Date: | 06/15/2026 |

# CONSULTANT SERVICES FOR INTERPRETING SERVICES FOR STAFF MEMBERS AGREEMENT

School Year 2026-2027

This Consultant Services for Hearing Impaired Students Agreement (the "Agreement") dated as of the 1st day of July 2026, is between Independent School District No. 16 of Payne County, Oklahoma ("Stillwater Schools") with a notice address of 314 S. Lewis, Stillwater, Oklahoma 74074, and Shannan Frohock ("Consultant"), with a notice address of 24 Yellow Brick Drive, Stillwater, Oklahoma 74074.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, Stillwater Schools and CONSULTANT agree as follows:

1. **Interpreting Services**. CONSULTANT agrees to provide to Stillwater Schools such interpreting services as requested during the term of this Agreement pertaining to special education services for Stillwater Schools' students categorized as Hearing Impaired.

2. **CONSULTANT's Duties**. CONSULTANT shall provide such interpreting services for designated staff. The specific starting date for CONSULTANT's delivery of Services will be mutually determined by CONSULTANT and Stillwater Schools.

3. **Certification and Licensure**. CONSULTANT represents and warrants that CONSULTANT is a certified deaf educator licensed by the State of Oklahoma and certified by the Oklahoma Department of Education. CONSULTANT shall notify Stillwater Schools immediately if, for any reason, CONSULTANT's Oklahoma teacher's license is suspended or if CONSULTANT's certification is not renewed upon expiration.

4. **Confidentiality**. CONSULTANT agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities.

5. **Insurance**. CONSULTANT represents and warrants that CONSULTANT is insured under a professional liability policy in a minimum amount of $1,000,000.00 per incident/occurrence and $3,000,000.00 aggregate, and that such insurance covers CONSULTANT when CONSULTANT is providing services as consultant in the area of services to hearing impaired students on the premises of Stillwater Schools. CONSULTANT agrees to maintain this insurance policy at all times while this Agreement is in effect and agrees to notify Stillwater Schools immediately should the forgoing policy be changed. CONSULTANT will provide Stillwater Schools with a copy of the foregoing insurance policy.

6. **Indemnification**. In addition to the requirement of paragraph 5 and not in lieu thereof, CONSULTANT agrees to indemnify and hold Stillwater Schools and its agents, employees and officers harmless (including defense costs) against any claim,

demand or action against Stillwater Schools arising from services provided by CONSULTANT.

7. **Worker's Compensation**. CONSULTANT certifies that, by law, CONSULTANT is not required to carry Workers Compensation Insurance and shall in no event be entitled to such coverage from Stillwater Schools.

8. **OSHA and Background Checks**. CONSULTANT represents and warrants that CONSULTANT has received training in the prevention of exposure to bloodborne pathogens and other potentially infectious materials in accordance with the OSHA Standard on Bloodborne Pathogens ("OSHA training") and agrees to provide Stillwater Schools with written verification of same. If CONSULTANT has not received OSHA training, CONSULTANT agrees to attend a one-hour OSHA training course provided by Stillwater Schools at no cost to CONSULTANT no later than October 1, 2026. CONSULTANT further represents and warrants that Consultant has not been convicted of a felony, a sex offense subject to the Sex Offenders Registration Act in Oklahoma or the sex offender registration provisions of another state or federal law. CONSULTANT agrees to provide Stillwater Schools with written consent for Stillwater Schools to conduct such background checks and criminal history investigations as Stillwater Schools may request from time to time during the term of this Agreement.

9. **Compensation**. Stillwater Schools agrees to pay CONSULTANT the sum of $70.00 per hour for the Services which is inclusive of travel and other work-related expenses. CONSULTANT will work as needed up to 10-20 hours per week. Additional hours may be negotiated according to the needs of Stillwater Schools. CONSULTANT agrees to invoice Stillwater Schools monthly for all Services provided. CONSULTANT agrees and acknowledges that all required documentation must be submitted to Stillwater Schools **no later than the 3rd day of the month following the month in which the Services were provided** and that Stillwater Schools has no obligation to forward payment to CONSULTANT until Stillwater Schools has been provided the required documentation. CONSULTANT acknowledges that all revenue provided to CONSULTANT pursuant to this Agreement constitutes "net earnings from self-employment" as the term is defined in Section 1402(a) of the Internal Revenue Code of 1986, as amended, and that Stillwater Schools shall have no obligation to CONSULTANT as an employer for withholding and remitting taxes, insurance, FICA, etc.

10. **Term and Termination**. This Agreement is effective as of July 1, 2026, and shall continue in effect through June 30, 2027, unless terminated earlier as provided herein. Either party may terminate this Agreement upon fourteen (14) days' written notice.

11. **Independent Contractor Status**. Each party is acting as an independent contractor and no employee or subcontractor of either party shall be deemed to be an employee of the other. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any

responsibility for the other party's actions, business or operations. Neither party shall have the authority to bind, commit or incur any liability on behalf of the other party or to otherwise act in any way as an agent or representative of the other party.

12. **Force Majeure**. Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, pandemic, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.

13. **Notices**. All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service to the parties at the addresses herein or at such other addresses of which either party may give notice.

14. **Miscellaneous**. This agreement embodies the entire agreement and understanding between Stillwater Schools and CONSULTANT relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws, excluding the conflicts laws, of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining provisions will continue in full force and effect. This Agreement shall be binding upon and insure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 16
OF PAYNE COUNTY, OKLAHOMA

By: _____
President, Board of Education

Date: _____

SHANNON FROHOCK

By: Shannon Frohock

Date: 4-6-2026

# CONSULTANT SERVICES FOR HEARING IMPAIRED STUDENT AGREEMENT

School Year 2026-2027

This Consultant Services for Hearing Impaired Students Agreement (the "Agreement") dated as of the 1st day of July 2026, is between Independent School District No. 16 of Payne County, Oklahoma ("Stillwater Schools") with a notice address of 314 S. Lewis, Stillwater, Oklahoma 74074, and Shannan Frohock ("Consultant"), with a notice address of 24 Yellow Brick Drive, Stillwater, Oklahoma 74074.

In consideration of the mutual terms, covenants and conditions specified in this Agreement, Stillwater Schools and CONSULTANT agree as follows:

1. **Interpreting Services**. CONSULTANT agrees to provide to Stillwater Schools such interpreting services as requested during the term of this Agreement pertaining to special education services for Stillwater Schools' students categorized as Hearing Impaired.

2. **CONSULTANT's Duties**. CONSULTANT shall provide such interpreting services for designated staff. The specific starting date for CONSULTANT's delivery of Services will be mutually determined by CONSULTANT and Stillwater Schools.

3. **Certification and Licensure**. CONSULTANT represents and warrants that CONSULTANT is a certified deaf educator licensed by the State of Oklahoma and certified by the Oklahoma Department of Education. CONSULTANT shall notify Stillwater Schools immediately if, for any reason, CONSULTANT's Oklahoma teacher's license is suspended or if CONSULTANT's certification is not renewed upon expiration.

4. **Confidentiality**. CONSULTANT agrees to adhere to all state and federal laws regarding the confidentiality and privacy of the education records and patient healthcare records of students and students with disabilities.

5. **Insurance**. CONSULTANT represents and warrants that CONSULTANT is insured under a professional liability policy in a minimum amount of $1,000,000.00 per incident/occurrence and $3,000,000.00 aggregate, and that such insurance covers CONSULTANT when CONSULTANT is providing services as consultant in the area of services to hearing impaired students on the premises of Stillwater Schools. CONSULTANT agrees to maintain this insurance policy at all times while this Agreement is in effect and agrees to notify Stillwater Schools immediately should the forgoing policy be changed. CONSULTANT will provide Stillwater Schools with a copy of the foregoing insurance policy.

6. **Indemnification**. In addition to the requirement of paragraph 5 and not in lieu thereof, CONSULTANT agrees to indemnify and hold Stillwater Schools and its agents, employees and officers harmless (including defense costs) against any claim,

demand or action against Stillwater Schools arising from services provided by CONSULTANT.

7. **Worker's Compensation**. CONSULTANT certifies that, by law, CONSULTANT is not required to carry Workers Compensation Insurance and shall in no event be entitled to such coverage from Stillwater Schools.

8. **OSHA and Background Checks**. CONSULTANT represents and warrants that CONSULTANT has received training in the prevention of exposure to bloodborne pathogens and other potentially infectious materials in accordance with the OSHA Standard on Bloodborne Pathogens ("OSHA training") and agrees to provide Stillwater Schools with written verification of same. If CONSULTANT has not received OSHA training, CONSULTANT agrees to attend a one-hour OSHA training course provided by Stillwater Schools at no cost to CONSULTANT no later than October 1, 2025. CONSULTANT further represents and warrants that Consultant has not been convicted of a felony, a sex offense subject to the Sex Offenders Registration Act in Oklahoma or the sex offender registration provisions of another state or federal law. CONSULTANT agrees to provide Stillwater Schools with written consent for Stillwater Schools to conduct such background checks and criminal history investigations as Stillwater Schools may request from time to time during the term of this Agreement.

9. **Compensation**. Stillwater Schools agrees to pay CONSULTANT the sum of $70.00 per hour for the Services which is inclusive of travel and other work-related expenses. CONSULTANT will work 10-20 hours per week. Additional hours may be negotiated according to the needs of Stillwater Schools. CONSULTANT agrees to invoice Stillwater Schools monthly for all Services provided. CONSULTANT agrees and acknowledges that all required documentation must be submitted to Stillwater Schools **no later than the 3rd day of the month following the month in which the Services were provided** and that Stillwater Schools has no obligation to forward payment to CONSULTANT until Stillwater Schools has been provided the required documentation. CONSULTANT acknowledges that all revenue provided to CONSULTANT pursuant to this Agreement constitutes "net earnings from self-employment" as the term is defined in Section 1402(a) of the Internal Revenue Code of 1986, as amended, and that Stillwater Schools shall have no obligation to CONSULTANT as an employer for withholding and remitting taxes, insurance, FICA, etc.

10. **Term and Termination**. This Agreement is effective as of July 1, 2026, and shall continue in effect through June 30, 2027, unless terminated earlier as provided herein. Either party may terminate this Agreement upon fourteen (14) days' written notice.

11. **Independent Contractor Status**. Each party is acting as an independent contractor and no employee or subcontractor of either party shall be deemed to be an employee of the other. Neither party undertakes by this Agreement or otherwise, to perform any obligation of the other party, whether regulatory or contractual, or to assume any

responsibility for the other party's actions, business or operations. Neither party shall have the authority to bind, commit or incur any liability on behalf of the other party or to otherwise act in any way as an agent or representative of the other party.

12. **Force Majeure**. Neither party shall be responsible for any failure or delay in the performance of any obligations due to any cause beyond its reasonable control, including, but not limited to, any such delay or failure arising from third party labor disputes, third party strikes, other third party labor or industrial disturbances, acts of God, pandemic, floods, lightning, earthquakes, shortages of materials, rationing, utility or communication failures, fire, casualty, war, acts of public enemy, riots, insurrections, embargoes, blockages, actions, restrictions, and new or changed regulations or orders of any governmental authority; provided that the party claiming force majeure event has given the other party reasonably prompt notice of the event.

13. **Notices**. All notices given hereunder shall be in writing and shall be given or sent by (i) certified, first class, U.S. mail to the parties at the addresses herein or at such other addresses of which either party may give notice; (ii) confirmed facsimile; or (iii) nationally recognized courier service to the parties at the addresses herein or at such other addresses of which either party may give notice.

14. **Miscellaneous**. This agreement embodies the entire agreement and understanding between Stillwater Schools and CONSULTANT relating to the subject matter of this Agreement, and supersedes all previous communications, representations, understandings, and agreements, whether oral or written. This Agreement is to be governed by and construed in accordance with the laws, excluding the conflicts laws, of the State of Oklahoma. This Agreement may be amended only in a writing signed by both parties. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then that provision will be severed from this Agreement and any remaining provisions will continue in full force and effect. This Agreement shall be binding upon and insure to the benefit of and be enforceable by the parties to this Agreement and their respective successors and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party. No waiver by either party hereto of any breach of any provision herein shall constitute waiver of any other provision nor shall such waiver constitute consent that the breach may continue or that any other breach will be waived. In the event of any suits or actions or other proceedings to enforce the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorney fees and other costs and expenses incurred therein. The confidentiality provisions of this Agreement shall survive the termination of this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 16
OF PAYNE COUNTY, OKLAHOMA

By: _____
President, Board of Education

Date: _____

SHANNON FROHOCK

By: Shannon Frohock

Date: 4-6-2026

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

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**AGENDA ITEM:**
Finance Department FY 2026-2027Contracts, Proposals, Agreements, and Bids:

Finance:
1. Affinity Marketing (Arvest Bank Affinity Agreement)
2. CCOSA (District Services)
3. Hilltop Securities (Bond Arbitrage Rebate Compliance)
4. Municipal Finance Services (Bond Services)
5. OSIG Proposal (Property/Liability Insurance)
6. Rosenstein, Fist, and Ringold (Legal Services)
7. SPEF Contract (Use of Facility Agreement)
8. The Public Finance Law Group (Bond Legal Counsel Services)

Nutrition:
1. Hiland Dairy Bid (Milk and Dairy)
2. US Foods Bid (Groceries, Small Equipment, and Cleaning Supplies)

**BOARD ACTION REQUESTED:**
Motion to Approve the Renewal of Existing or Revised Contracts, Proposals, Agreements, and Bids for FY 2026-2027

**BACKGROUND INFORMATION:**
Oklahoma statutes require public schools to annually approve all new contact and renew any ongoing and long-term contracts.

**Renewal Contracts & Agreements for Finance:**

| Contract | Term | Funding Source | Dates of Contract |
|---|---|---|---|
| Affinity Marketing | Annual | N/A | July 1, 2026 – June 30, 2027 |
| CCOSA | Annual | General | July 1, 2026 – June 30, 2027 |
| Hilltop Securities | 2 of 5 | Bond | July 1, 2026 – June 30, 2027 |
| Municipal Finance Services | Annual | Bond | July 1, 2026 – June 30, 2027 |
| OSIG | Annual | General | July 1, 2026 – June 30, 2027 |
| Rosenstein, Fist, & Ringold | Annual | General | July 1, 2026 – June 30, 2027 |
| SPEF | Annual | N/A | July 1, 2026 – June 30, 2027 |
| The Public Finance Law Group | Annual | Bond | July 1, 2026 – June 30, 2027 |

**Renewal Contracts & Agreements for Nutrition:**

| Contract | Term | Funding Source | Dates of Contract |
|---|---|---|---|
| Hiland Dairy | 3 of 5 | Nutrition | July 1, 2026 – June 30, 2027 |
| US Foods(Updated Pricing) | 2 of 5 | Nutrition | July 1, 2026 – June 30, 2027 |

## Affinity Marketing Agreement

Agreement with Affinity Marketing Group that allows Stillwater Public Schools to use the Arvest credit card, in exchange Arvest desires to market and promote the use of its VISA debit cards to its current and prospective customers using Endorsers name, trademarks, service marks and logo. The Arvest cards are used for on-the-spot purchases (after an approved purchase order), such as Walmart, hotels and travel, local shops, etc. There is no fee to use this service, so there is no funding source. This is an annual agreement with Affinity Marketing Group. This option agreement is for the period beginning July 1, 2026 and ending June 30, 2027. (No change in the agreement)

## Hilltop Securities

Agreement for Arbitrage Rebate Compliance Services. This agreement provides services to have rebate calculations performed on applicable bond issues to meet federal regulations. The annual fee is $1,400. This agreement is for a five-year period beginning July 1, 2025 and ending June 30, 2030 with annual ratification by the board of education. This agreement is the 2nd of 5 years. (No change in contract)

## Municipal Finance Services, Inc.

Agreement with Municipal Finance Services, Inc. to provide services in the role of Bond Financial Advisor for the period of July 1, 2026 through June 30, 2027. Compensation for General Obligation Bonds (not paying off lease purchase) under the 2017 Election Authorization shall be ½ of 1% of Par amount of bonds sold with a minimum of $17,500. In addition, a fixed amount of $2,500 to cover expenses incurred as part of the transactions will be paid. Compensation for Continuing Disclosure Assistance is $3,500.00 annually. Fees are contingent sale of bonds during the fiscal year. (No financial change from previous year)

## OSIG

We are recommending no change to our current insurance provider, Oklahoma School Insurance Group (OSIG), for FY 2026-2027. The attached quote of $1,391,428 is $60,480 lower than last year's total premium. A detailed comparison between the 2025–2026 OSIG Proposal and the 2026–2027 OSIG Renewal reveals several major shifts, primarily consisting of a significant premium reduction, structure changes to liability caps, and adjusted binding deadlines. Here are the major differences between the two documents:

1. Pricing and Premium Reductions

Despite inflationary trends, the total annual cost for the district's insurance decreased by $60,480 for the 2026–2027 school year.

- Total Annual Premium: Decreased from $1,451,908 in 2025–2026 to $1,391,428 in 2026–2027.
- Property Coverage Cost: Decreased by $66,820 (from $1,283,446 down to $1,216,626).

- Boiler & Machinery: Decreased from $6,104 to $4,979.

2. Increases in Core Liability Premiums

While the overall package price dropped, the premiums for specific liability categories experienced notable standard updates:

- General Liability: Increased from $37,502 to $42,050.
- Auto Liability: Increased from $49,986 to $56,065.
- Educators Legal: Increased from $37,504 to $42,049.
- Auto Physical Damage: Increased from $12,562 to $14,406.

3. Change to Excess Liability Limit and Structure

The framework for supplementary liability changed drastically between the two terms:

- 2025 Contract Framework: Specified an "Excess Liability" tier costing $24,804. (The primary text highlights a $4,000,000 per occurrence limit) .
- 2026 Contract Framework: Modifies this line item explicitly to "Excess Liability Limit 3,000,000" at a decreased standalone rate of $15,253, adding a subsection explicitly detailing "Excess Liability Options" (such as a $1 Million Excess alternative).

4. Administrative Binding Deadlines

OSIG gave the school district more time to formalize and submit board approval for the newer term:

- 2025 Contract: Required the signed Board of Education resolution to be submitted by June 27, 2025.
- 2026 Contract: Pushed the deadline back to the final day of the fiscal year, requiring submission by June 30, 2026.

5. Added Pool Resources & Partnerships

The 2026 contract front page notes structural expansion of the program, with pool membership growing from 539 to 541 school districts. Additionally, the 2026 program highlights new or expanded technology vendors included in the plan's risk services:

- Vector Solutions replaced generic "online training" verbiage.

Helix Intel and On Site Appraisal Services were formally introduced as explicitly outlined program inclusions on the proposal overview.

**Legal Services with Rosenstein, Fist & Ringold, Inc.**

Letter of engagement for FY 2025-2026 for legal services rendered by law firm on an “as needed” basis. Monthly statements will be provided for legal services. Services range from Paralegals - $125hr; Law Clerks $110hr; Practicing Attorney’s range from $170-$325hr depending on years of experience.

**Stillwater Public Education Foundation (SPEF)**

Oklahoma law permits the District to provide space in a District building or on District property to a foundation for office or business purposes in exchange for the financial benefits provided to the District by the foundation *if approved by the Board of Education and made part of the minutes of the meeting of the Board.* On July 15, 2008, a motion was passed by a vote of the board to allow the Stillwater Public School District to provide office space on school district property to the Stillwater Public Education Foundation (SPEF) as per HB

2935. At that time, it was deemed to only be necessary as a one-time procedural issue and there was no memorandum of understanding or documentation outside of the July 15, 2008 board minutes to record this agreement. The vote in 2008 may technically meet the letter of the law, but based on legal recommendation and the practice of other districts, it would be better to have a memorandum of understanding approved annually by the school board. This approval is for July 1, 2026 to June 30, 2027.

**Public Finance Law Group, PLLC**

Agreement with Public Finance Law Group, PLLC to provide services in the role of Bond Counsel for the period of July 1, 2026 through June 30, 2027, with an automatic annual renewal with board ratification. Compensation for General Obligation Bonds (not paying off lease purchase) under the 2017 Election Authorization shall be ½ of 1% of Par amount of bonds sold with a minimum of $17,500 for each bond transaction. General Obligation Bonds (paying off lease purchase transaction) Issued under 2017 Election Authority and Lease Purchase transactions associated with 2017 Election Authorization projects shall be ½ of 1% of Par amount with a minimum of $17,500 for each series of bonds. In addition, a fixed amount of $2,500 to cover expenses incurred as part of the transactions will be paid. Fees are contingent upon the sale of bonds during the fiscal year. (No financial change from last year)

**Hiland Dairy**

Milk and Dairy for student breakfast and lunches. This is a five (5) year bid with the ability to opt-out annually. This agreement will be for year 3 of 5, starting July 1, 2026 and ending June 30, 2027.

**Premier/Omnia Partners (USFOODS)**

Group Purchasing Organization in partnership with US Foods. This agreement provides us with groceries, small equipment, and disposables to be able to feed and support students. This is a five (5) year bid with the ability to opt-out annually. This agreement will be for year 2 of 5, starting July 1, 2026 and ending June 30, 2027. (The fixed fee per case has increased $0.09 from the previous year)

# AFFINITY MARKETING AGREEMENT

This Affinity Marketing Agreement (the "Agreement") is made and entered into as of July 1, 2026 (the "Effective Date"), by and between ARVEST BANK, Fayetteville, Arkansas ("Arvest"), and Stillwater Public Schools ("Endorser"), with reference to the following:

WHEREAS, Arvest desires to market and promote the use of its VISA debit cards (collectively, the "Cards") to its current and prospective customers using Endorser's name, trademarks, service marks and logo (collectively, the "Marks") upon the terms and conditions set forth herein; and

WHEREAS, Endorser desires to have its Marks identified on the Cards pursuant to the terms of this Agreement (each, an "Affinity Card," and collectively, the "Affinity Cards").

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. Marketing of Affinity Cards. Throughout the Term (as hereinafter defined), Arvest and Endorser shall cooperate to develop advertising, marketing strategies and materials to promote the use of the Affinity Cards. In connection therewith, Arvest may, from time to time, present to Endorser promotional and solicitation strategies. Endorser shall provide to Arvest the artwork to be included on the Affinity Cards. Prior to use, Arvest and Endorser must mutually approve in writing or via email, confirmed receipt, (a) the promotional and solicitation strategies and the artwork, and (b) all advertising and marketing materials relating to the Affinity Cards, which approvals shall not be unreasonably withheld or delayed. Endorser shall not independently undertake any marketing of the Affinity Cards without Arvest's prior written consent.

2. Marks. For the duration of the Term, Endorser hereby grants to Arvest a non-transferable, non-exclusive and royalty-free license to use the Marks on its Cards and in its advertising and marketing materials promoting use of the Affinity Cards as contemplated in this Agreement. Arvest shall have the non-exclusive right to utilize the Marks in connection with debit cards during the Term. Endorser represents and warrants that (a) it is the owner of the Marks, (b) has authority to grant the license extended hereunder, and (c) the Marks do not infringe the rights of any third party. Endorser will deliver the Marks to Arvest within fifteen (15) days after execution of this Agreement. Nothing in this Agreement shall confer upon Arvest a proprietary interest of any kind in or to the Marks, other than the right to use the Marks in accordance with the terms and conditions of this Agreement.

3. Records. Endorser understands that Arvest shall not disclose to Endorser, and Endorser shall not have access to, any non-public, non-published customer information or other privacy protected data, which information shall remain confidential in all respects. Further, the terms of this Agreement and any proposal, financial information and/or proprietary information provided by or on behalf of one party to the other party are confidential. Such confidential information will not be disclosed by the recipient thereof to any other person or entity, except as permitted under this Agreement, as required by operation of law or as mutually agreed in writing.

4. Cardholders. Arvest will issue Affinity Cards to prospective customers based upon Arvest's customary practices and shall make all decisions and bear all risk with respect to each customer's account(s). Arvest shall be identified as the issuer of each Affinity Card and have the sole and **exclusive** right to make all determinations with respect to the terms and features and issuance of the Affinity Cards.

5. Term. The initial term of this Agreement shall begin on the Effective Date and continue for a period of twelve (12) months thereafter (the "Initial Term"). This Agreement shall automatically renew for successive periods of one (1) year each (each, a "Renewal Term"), unless either party delivers to the other party written notice, at least thirty (30) days prior to the expiration of the Initial Term or any Renewal Term, of its election not to extend this Agreement beyond the then-scheduled expiration date. The Initial Term and any Renewal Term(s) are collectively referred to herein as the "Term." Notwithstanding the foregoing, if there is a material default by either party under this Agreement, and such default shall continue for a period of fifteen (15) days after written notice thereof from the non-defaulting party to the defaulting party, the non-defaulting party shall have the right to terminate this Agreement upon at least fifteen (15) days' additional written notice.

Upon the expiration or termination of this Agreement, (a) Arvest shall discontinue use of the Marks; provided, however, that Arvest shall not be required to invalidate any Affinity Card issued during the Term prior to such Affinity Card's normal expiration or termination date, and (b) for a period of one (1) year following such expiration or termination, Endorser agrees that it shall not, by itself or in conjunction with others, directly or indirectly, specifically target any offer of a debit card to any persons who are holders of the Affinity Cards.

6. Condition. This Agreement is expressly made conditional upon Arvest's receipt of written approval of the transactions contemplated herein and the design of the Affinity Cards from VISA U.S.A. Inc. If approval is not obtained within thirty (30) days after the execution of this Agreement, this Agreement shall automatically terminate without further action by either party, and each party shall be released from its obligations hereunder.

7. Indemnity. Endorser shall defend, indemnify and hold Arvest and its affiliates harmless from and against any and all claims, losses, liability, damages, costs and expenses (including reasonable attorneys' fees) directly or indirectly arising from or related to any actual or alleged infringement (including contributory infringement), misappropriation or violation of **any** third party's patents, copyrights, trade secret rights, trademarks or other intellectual property or proprietary rights of any nature in any jurisdiction, resulting from the use of the Marks or other materials produced hereunder. The respective rights and obligations of the parties under this section shall survive termination of this Agreement.

8. Other Affinity Programs. Endorser acknowledges that Arvest is, and shall remain during the Term, the issuer of Cards through this and other affinity programs which may be in competition with the Affinity Cards contemplated hereunder. Endorser acknowledges that the other programs may contain benefits and terms that are different from those offered under this Agreement.

9. Miscellaneous.

9.1 Assignment. Neither party may transfer or assign its rights or delegate its duties under this Agreement without the prior written consent of the other; provided, however, that Arvest may assign any of its rights and obligations hereunder to an affiliate or successor if such affiliate or successor assumes, either expressly or by operation by law, all of Arvest's obligations hereunder.

9.2 Notices. Notices or other communication required or permitted under this Agreement shall be in writing and shall be deemed to have been given (a) when delivered in person, (b) one (1) business day after being sent by nationally recognized overnight courier, charges prepaid, (c ) f our (4) business days after being mailed, postage prepaid, by registered or certified mail, or (d) when sent by email, with confirmed receipt, in each case addressed as follows:

(a) If to Arvest:

Arvest Bank
Contract Filing
202 S. Goad Springs Rd
Lowell, AR 72745
Email: contractfilinggroup@arvest.com

(b) If to Endorser:

Attn: Dr. Gay Washington
Address: 314 S. Lewis St City: Stillwater
State: OK Zip: 74074
Email: spsfinance@stillwaterschools.com

or to such other address as any party may from time to time designate by notice given to the other party in the manner provided herein. Courtesy or informational notices may be delivered by email only.

9.3 Governing Law. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Arkansas.

9.4 Amendment; Waiver. This Agreement may be amended only by a written agreement signed by the parties hereto. A waiver of a breach of any provision of this Agreement by any party shall not operate or be construed as a waiver of any subsequent breach.

9.5 Binding Effect. This Agreement shall be binding upon all parties and their respective successors and permitted assigns.

9.6 Severability. If any provision of this Agreement as applied to any party or to any circumstances shall be adjudged by a court of competent jurisdiction to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity or enforceability of this Agreement.

9.7 Counterparts; Electronic Transmission. This Agreement may be executed in counterparts, each of which will be deemed an original. An electronic transmission of a signed counterpart of this Agreement shall be sufficient to bind the party or parties whose signature(s) appear thereon.

9.8 No Agency. The parties are independent contractors. Nothing in this Agreement creates any agency, partnership, employment, joint venture, partnership or fiduciary relationship between the parties, and neither party shall have the right or authority to act for or on behalf of the other party.

9.9 Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties with respect to the subject matter hereof, and there are no agreements, understandings, specific restrictions, warranties or representations relating to such subject matter between the parties other than those set forth herein.

EXECUTED as of the day and year first above written.

ARVEST: **ARVEST BANK**

Sign here Jill Rawls

Name: Jill Rawls

Title: EVP, Sales Manager

ENDORSER: Organization: Stillwater Public Schools

Sign here

Name: Gay Washington

Title: Board President

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

# CCOSA's District Level Services (DLS) Program
## (Agreement 2026-2027)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and _Stillwater_____ School District No. 16 of _Pyane_____ County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2027.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2025-26 ADM for your district.

# P.O. CALCULATION GRID

County Name: Payne_____ County Number: 60_____

District Name: Stillwater_____ District Number: I-16_____

**P.O. CALCULATION GRID**

| ADM | COST |
|---|---|
| 25,000 plus | $ 4,000 |
| 10,000 to 24,999 | $ 3,000 |
| 5,000 to 9,999 | $ 2,500 |
| 1,500 to 4,999 | $ 2,000 |
| 500 to 1,499 | $ 1,800 |
| 499 or less | $ 1,500 |

| ADM (2025-26) | TOTAL COST |
|---|---|
| **5538** | **$2,500** |

**Purchase Order Number:** _____

**Purchase Order Amount:** **$2,500**_____

**Please attach a copy of the purchase order when submitting completed forms**

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

# Superintendent Certification of Participation

I certify that on the 23rd day of June 2026, the Board of Education of Stillwater Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Stillwater Board of Education has encumbered $2,500 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Stillwater Public Schools.

_____ _____

Signature of Superintendent Date

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research: Leadership and Governance: Culture and Climate; Mentoring and Coaching; Teaching and Learning; Assessing and Using Data for Learning; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2027. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

# CCOSA's District Level Services (DLS) Program

## Designated Administrator Contact Form 2026-2027

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

**Designated Administrators**
(based upon each district's size in ADM for the 2025-26 school year)

| ADM | # of eligible administrators |
|---|---|
| 10,000 + | 3 |
| 1 to 9,999 | 2 |

| ADMINISTRATOR | PHONE NUMBER | EMAIL ADDRESS |
|---|---|---|
| Tyler Bridges | 405-707-5043 | tbridges@stillwaterschools.com |
| Angela Rhoades | 405-533-6330 | arhoades@stillwaterschools.com |
| *Austin Hula | 405-533-6322 | ahula@stillwaterschools.com |

*only if ADM exceeds 10,000

**Please scan and send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.**

Form No. 148(f); Revised 02/01/2022

**AGREEMENT FOR**
**ARBITRAGE REBATE COMPLIANCE SERVICES**
**BETWEEN**
**INDEPENDENT SCHOOL DISTRICT NUMBER 16, PAYNE COUNTY, OKLAHOMA**
**(STILLWATER BOARD OF EDUCATION)**
**(Hereinafter Referred to as the "ISSUER")**
**AND**
**HILLTOP SECURITIES ASSET MANAGEMENT, LLC**
**(Hereinafter Referred to as "HSAM")**

It is understood and agreed that the Issuer, in connection with the sale and delivery of certain bonds, notes, certificates, or other tax-exempt obligations (the "***Obligations***" or "***Bonds***"), will have the need to determine to what extent, if any, it will be required to rebate certain investment earnings (the amount of such rebate being referred to herein as the "***Arbitrage Amount***") from the proceeds of the Obligations to the United States of America pursuant to the provisions of Section 148(f)(2) of the Internal Revenue Code of 1986, as amended (the "***Code***"). For purposes of this Agreement, the term "Arbitrage Amount" includes payments made under the election to pay penalty in lieu of rebate for a qualified construction issue under Section 148(f)(4) of the Code.

If it is accepted by the Issuer, this shall become the agreement (the "***Agreement***") between the Issuer and HSAM and will become effective at the date of its acceptance as provided for herein below.

1. This Agreement shall apply to all issues of tax-exempt Obligations delivered subsequent to the effective date of the rebate requirements under the Code, except for (i) issues which qualify for exceptions to the rebate requirements in accordance with Section 148 of the Code and related Treasury regulations, or (ii) issues excluded by the Issuer in writing in accordance with the further provisions hereof, (iii) new issues effected in a fashion whereby HSAM is unaware of the existence of such issue, (iv) issues in which, for reasons outside the control of HSAM, HSAM is unable to procure the necessary information required to perform such services.

**Covenants of Hilltop Securities Asset Management**

2. HSAM agrees to provide our professional services in determining the Arbitrage Amount with regard to the Obligations. The Issuer will assume and pay the fee of HSAM as such fee is set out in Appendix A attached hereto. HSAM shall not be responsible for any expenses incurred on behalf of Issuer in connection with providing such professional services, including any costs incident to litigation, mandamus action, test case or other similar legal actions.

3. HSAM agrees to perform the following duties in connection with providing arbitrage rebate compliance services:

   a. To cooperate fully with the Issuer in reviewing the schedule of investments made by the Issuer with (i) proceeds from the Obligations, and (ii) proceeds of other funds of the Issuer which, under Treasury Regulations Section 1.148, or any successor regulations thereto, are subject to the rebate requirements of the Code;

   b. To perform, or cause to be performed, consistent with the Code and the regulations promulgated thereunder, calculations to determine the Arbitrage Amount under Section 148(f)(2) of the Code; and

   c. To provide a report to the Issuer specifying the Arbitrage Amount based upon the investment schedule, the calculations of bond yield and investment yield, and other information deemed relevant by HSAM. In undertaking to provide the services set forth in paragraph 2 and this paragraph 3, HSAM does not assume any responsibility for any record retention requirements which the Issuer may have under the Code or other applicable laws, it being understood that the Issuer shall remain responsible for compliance with any such record retention requirements. HSAM shall maintain Issuer records and work product pursuant to its own internal document retention policy.

**Covenants of the Issuer**

4. In connection with the performance of the aforesaid duties, the Issuer agrees to the following:

    a. The fees due to HSAM in providing arbitrage rebate compliance services shall be calculated in accordance with Appendix A attached hereto. The fees will be payable upon delivery of the report prepared by HSAM for each issue of Obligations during the term of this Agreement.

    b. The Issuer will provide HSAM all information regarding the issuance of the Obligations and the investment of the proceeds therefrom, and any other information necessary in connection with calculating the Arbitrage Amount. HSAM will rely on the information supplied by the Issuer without inquiry, it being understood that HSAM will not conduct an audit or take any other steps to verify the accuracy or authenticity of the information provided by the Issuer.

    c. The Issuer will notify HSAM in writing of the retirement, prior to the scheduled maturity, of any Obligations included under the scope of this Agreement within 30 days of such retirement. This notification is required to provide sufficient time to comply with Treasury Regulations Section 1.148-3(g) which requires final payment of any Arbitrage Amount within 60 days of the final retirement of the Obligations. In the event the Issuer fails to notify HSAM in a timely manner as provided hereinabove, HSAM shall have no further obligation or responsibility to provide any services under this Agreement with respect to such retired Obligations.

5. In providing the services set forth in this Agreement, it is agreed that HSAM shall not incur any liability for any error of judgment made in good faith by a responsible officer or officers thereof and, except to the limited extent set forth in this paragraph, shall not incur any liability for any other errors or omissions, unless it shall be proved that such error or omission was a result of the gross negligence or willful misconduct of said officer or officers. In the event a payment is assessed by the Internal Revenue Service due to an error by HSAM, the Issuer will be responsible for paying the correct Arbitrage Amount and HSAM's liability shall not exceed the amount of any penalty or interest imposed on the Arbitrage Amount as a result of such error. Additionally, it is understood and agreed that HSAM shall incur no liability for any errors, omissions, or failure to make a timely payment in connection with any IRS Computation Date calculations occurring prior to the effective date of the Initial Agreement with the Issuer, even if the error is discovered after the date of HSAM's engagement.

**No Coordination with Private Activity Regulations**

6. The purpose of HSAM's engagement is to determine the Arbitrage Amount pursuant to Section 148(f)(2) of the Code. Sections 141-147 of the Code and the related Treasury Regulations set forth requirements with respect to the amount of obligation proceeds that may be used for the benefit of a private person or entity. Treasury Regulations Section 1.141-6(a) requires that allocations of expenditures of obligation proceeds for purposes of computing the Arbitrage Amount must be the same as the allocations of expenditures used to test the private use of projects financed with proceeds of the Obligations.

7. For purposes of calculating the Arbitrage Amount, our calculations assume that the allocation of the expenditures of Obligation proceeds as provided to us are the same for both purposes of Sections 141-147 and Section 148 of the Code. The scope of this engagement does not include procedures to analyze the private use limitations associated with the Obligations.

**Obligations Issued Subsequent to Initial Agreement**

8. The services contracted for under this Agreement will automatically extend to any additional Obligations (including financing lease obligations) issued during the term of this Agreement if such Obligations are subject to the rebate requirements under Section 148(f)(2) of the Code. In connection with the issuance of additional Obligations, the Issuer agrees to the following:

    a. The Issuer will notify or cause the notification, in writing, to HSAM of any tax-exempt financing (including financing lease obligations) issued by the Issuer during any calendar year of this Agreement, and will provide HSAM with such information regarding such Obligations as HSAM may request in connection with its performance of the arbitrage rebate services contracted for hereunder. If such notice is not provided to HSAM

with regard to a particular Obligation, HSAM shall have no obligation to provide any services hereunder with respect to such Obligation.

b. At the option of the Issuer, any additional Obligations to be issued subsequent to the execution of this Agreement may be excluded from the services provided for herein. In order to exclude an issue, the Issuer must notify HSAM in writing of their intent to exclude any specific Obligations from the scope of this Agreement, which exclusion shall be permanent for the full life of the Obligations; and after receipt of such notice, HSAM shall have no obligation to provide any services under this Agreement with respect to such excluded Obligations.

**Effective Date of Agreement**

9. This Agreement shall become effective at the date of acceptance by the Issuer as set out herein below and remain in effect thereafter for a period of five (5) years from the date of acceptance, provided, however, that this Agreement may be terminated with or without cause by the Issuer or HSAM upon thirty (30) days prior written notice to the other party. In the event of such termination, it is understood and agreed that only the amounts due to HSAM for services provided and expenses incurred to and including the date of termination will be due and payable. No penalty will be assessed for termination of this Agreement. In the event this Agreement expires or is terminated prior to the completion of its stated term, all records provided to HSAM with respect to the investment of monies by the Issuer shall be returned to the Issuer as soon as practicable following written request by Issuer, provided that such records have not been destroyed pursuant to HSAM's internal document retention policy. In addition, the parties hereto agree that, upon termination of this Agreement, HSAM shall have no continuing obligation to the Issuer regarding any arbitrage rebate related services contemplated herein, regardless of whether such services have previously been undertaken, completed, or performed.

**Acceptance of Agreement**

10. When accepted by the Issuer in accordance with the terms hereof, it, together with Appendix A attached hereto, will constitute the entire Agreement between the Issuer and HSAM for the purposes and the consideration herein specified. In order for this Agreement to become effective, it must be accepted by the Issuer within sixty (60) days of the receipt by the Issuer. After the expiration of such 60-day period, acceptance by the Issuer shall only become effective upon delivery of written acknowledgement and reaffirmation by HSAM that the terms and conditions set forth in this Agreement remain acceptable to HSAM.

**Counterpart Signatures**

11. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Each Party may execute this Agreement on a facsimile or PDF hereof. In addition, facsimile or PDF signatures of either Party shall be valid and binding, and delivery of a facsimile or PDF signature by either Party shall constitute due execution and delivery of this Agreement.

**Governing Law**

12. This Agreement will be governed by and construed in accordance with the laws of the State of Oklahoma, without regard to its principles of conflicts of laws.

**Acceptance**

13. Acceptance will be indicated by returning one executed copy to HSAM. An electronic version is acceptable. HSAM will then execute the Agreement and return a fully executed electronic version of the Agreement to the Issuer.

Respectfully submitted,

HILLTOP SECURITIES ASSET MANAGEMENT, LLC

By_____

Brian Helming, Managing Director

Date_____

**ISSUER'S ACCEPTANCE CLAUSE**

The above and foregoing is hereby in all things accepted and approved by:

_____, on this the _____ day of _____, _____.

By_____
Authorized Representative

Title _____

Printed Name _____

## APPENDIX A - FEES

The Obligations to be covered initially under this Agreement include all issues of tax-exempt obligations delivered subsequent to the effective dates of the rebate requirements, under the Code, except as set forth in Section I of the Agreement.

The fee for any Obligations under this Agreement shall only be payable if a computation is required under Section 148(f)(2) of the Code. In the event that any of the Obligations fall within an exclusion to the computation requirement as defined by Section 148 of the Code or related regulations and no calculations were required by HSAM to make that determination, no fee will be charged for such issue. For example, certain obligations are excluded from the rebate computation requirement if the proceeds are spent within specific time periods. In the event a particular issue of Obligations fulfills the exclusion requirements of the Code or related regulations, the specified fee will be waived by HSAM if no calculations were required to make the determination.

HSAM's fee for arbitrage rebate services is based upon a fixed Calculation Period fee per issue. The Calculation Period fee is charged based upon the number of Calculation Periods that proceeds exist subject to rebate from the delivery date of the issue to the Calculation Date.

HSAM's fees are payable upon delivery of the report. The first report will be made following one Calculation Period from the date of delivery of the Obligations and on each Calculation Date thereafter during the term of the Agreement. The fees for computations of the Arbitrage Amount which encompass more, or less, than one Calculation Period shall be prorated to reflect the longer, or shorter, period of work performed during that period.

The fee for each of the Obligations included in this Agreement shall be based on the table below.

**Additionally, due to significant time saving efficiencies realized when investment information is submitted in an electronic format, HSAM passes the savings to its clients by offering a 10% reduction in its fees if information is provided in a spreadsheet or electronic text file format.**

| Description | FEE |
|---|---|
| ***ANNUAL CALCULATION PERIOD FEE*** | **$1,400** |
| ***COMPREHENSIVE ARBITRAGE COMPLIANCE SERVICES INCLUDE:*** | |
| • Commingled Funds Analysis & Calculations<br>• Spending Exception Analysis & Calculations<br>• Yield Restriction Analysis & Calculations (for yield restricted Project Funds, Reserve Funds, Escrow Funds, etc.)<br>• Parity Reserve Fund Allocations<br>• Transferred Proceeds Calculations<br>• Universal Cap Calculations<br>• Debt Service Fund Calculations (including earnings test when required)<br>• Preparation of all Required IRS Paperwork for Making a Rebate Payment / Yield Reduction Payment<br>• Retention of Records Provided for Arbitrage Computations<br>• IRS Audit Assistance<br>• Delivery of Rebate Calculations Each Year That Meets the Timing Requirements of the Audit Schedule<br>• On-Site Meetings, as Appropriate, to Discuss Calculation Results / Subsequent Planning Items | **INCLUDED** |
| **OTHER SERVICES AVAILABLE:** | |
| **IRS Refund Request –** Update calculation, prepare refund request package, and assist issuer as necessary in responding to subsequent IRS Information Requests | **$3,000** |

**EXPLANATION OF TERMS:**

a. **Bond Year**: A "Bond Year" is each 1-year period selected by the issuer. The first and last bond years may be short periods. If no bond year is selected, bonds years will end on each anniversary date of the issue and at final maturity.

b. **Computation Date**: A "Computation Date" is a five bond year period no longer than five years after the issue date. Subsequent Computation Dates will be for a period not later then 5 years after the previous Computation Date and at final maturity of the issue.

c. **Calculation Period:** A "Calculation Period" represents a one year period from the delivery date of the issue to the date that is one calendar year after the delivery date, and each subsequent one-year periods thereafter. Therefore, if a calculation is required that covers more than one Calculation Period, the Calculation Period fee is multiplied by the number of periods contained in the calculation being performed. If a calculation includes a portion of a Calculation Period, i.e., if the calculation includes 1 ½ Calculation Periods, then the base fee will be multiplied by 1.5**.**

d. **Electronic Data Submission:** The data should be provided electronically in MS Excel or ASCII text file (comma delimited text preferred) with the date, description, dollar amount, and an activity code (if not in debit and credit format) on the same line in the file.

e. **Variable/Floating Rate Bond Issues:** Special services are also required to perform the arbitrage rebate calculations for variable rate bonds. A bond is a variable rate bond if the interest rate paid on the bond is dependent upon an index which is subject to changes subsequent to the issuance of the bonds. The computational requirements of a variable rate issue are more complex than those of a fixed rate issue and, accordingly, require significantly more time to calculate. The additional complexity is primarily related to the computation of the bond yield, which must be calculated on a "bond year" basis. Additionally, the regulations provide certain flexibility in computing the bond yield and determining the arbitrage amount over the first IRS reporting period; consequently, increased calculations are required to determine which bond yield calculation produces the lowest arbitrage amount.

f. **Commingled Fund Allocations:** By definition, a commingled fund is one that contains either proceeds of more than one bond issue or proceeds of a bond issue and non-bond proceeds (i.e., revenues) of $25,000 or more. The arbitrage regulations, while permitting the commingling of funds, require that the proceeds of the bond issue(s) be "carved out" for purposes of determining the arbitrage amount. Additionally, interest earnings must be allocated to the portion of the commingled fund that represents proceeds of the issue(s) in question. Permitted "safe-harbor" methods (that is, methods that are outlined in the arbitrage regulations and, accordingly, cannot be questioned by the IRS under audit), exist for allocating expenditures and interest earnings to issues in a commingled fund. HSAM uses one of the applicable safe-harbor methods when doing these calculations.

g. **Debt Service Reserve Funds:** The authorizing documents for many revenue bond issues require that a separate fund be established (the "Reserve Fund") into which either bond proceeds or revenues are deposited in an amount equal to some designated level, such as average annual debt service on all parity bonds. This Reserve Fund is established for the benefit of the bondholders as additional security for payment on the debt. In most cases, the balance in the Reserve Fund remains stable throughout the life of the bond issue. Reserve Funds, whether funded with bond proceeds or revenues, must be included in all rebate calculations.

h. **Debt Service Fund Calculations:** Issuers are required under the regulations to analyze the invested balances in their debt service funds annually to determine whether the fund depletes as required during the year and is, therefore, "bona fide" (i.e., potentially exempt from rebate in that year). It is not uncommon for surplus balances to develop in the debt service fund that services an issuer's tax supported debt, particularly due to timing differences of when the funds were due to be collected versus when the funds were actually collected. HSAM performs this formal analysis of the debt service fund and, should it be determined that a surplus balance exists in the fund during a given year, allocates the surplus balance among the various issues serviced by the fund in a manner that is acceptable under IRS review.

i. **Earnings Test for Debt Service Funds:** Certain types of bond issues require an additional level of analysis for the debt service fund, even if the fund depletes as required under the regulations and is "bona fide." For short-term, fixed rate issues, private activity issues, and variable rate issues, the regulations require that an "earnings test" be performed on a bona fide debt service fund to determine if the interest earnings reached $100,000 during the year. In cases where the earnings reach or exceed the $100,000 threshold, the entire fund (not just the surplus or residual portion) is subject to rebate.

j. **Transferred Proceeds Calculations:** When a bond issue is refinanced (refunded) by another issue, special services relating to "transferred proceeds" calculations may need to be performed. Under the regulations, when proceeds of a refunding issue are used to retire principal of a prior issue, a pro-rata portion of the unspent proceeds of the prior issue becomes subject to rebate and/or yield restriction as transferred proceeds of the refunding issue. The refunding issue essentially "adopts" the unspent proceeds of the prior issue for purposes of the arbitrage calculations. These calculations are required under the regulations to ensure that issuers continue to exercise due diligence to complete the project(s) for which the prior bonds were issued.

k. **Universal Cap:** Current regulations provide an overall limitation on the amount of gross proceeds allocable to an issue. Simply stated, the value of investments allocated to an issue cannot exceed the value of all outstanding bonds of the issue. For example, this situation can occur if an issuer encounters significant construction delays or enters into litigation with a contractor. It may take months or even years to resolve the problems and begin or resume spending the bond proceeds; however, during this time the debt service payments are still being paid, including any scheduled principal payments. Thus, it's possible for the value of the investments purchased with bond proceeds to exceed the value of the bonds outstanding. In such cases, a "de-allocation" of proceeds may be required to comply with the limitation rules outlined in the regulations.

l. **Yield Restriction Analysis/Yield Reduction Computations:** The IRS strongly encourages issuers to spend the proceeds of each bond issue as quickly as possible to achieve the governmental purpose for which the bonds were issued. Certain types of proceeds can qualify for a "temporary period," during which time the proceeds may be invested at a yield higher than the yield on the bonds without jeopardizing the tax-exempt status of the issue. The most common temporary period is the three-year temporary period for capital project proceeds. After the end of the temporary period, the proceeds must be yield restricted or the issuer must remit the appropriate yield reduction payment when due. HSAM performs a comprehensive yield restriction analysis when appropriate for all issues having proceeds remaining at the end of the applicable temporary period and also calculates the amount of the yield reduction payment due to the IRS.

MUNICIPAL FINANCE SERVICES, INC.
est. 1990

mfsok.com

P: 405.340.1727

1017 N. Bryant Ave., Ste 100
Edmond, OK 73034

P.O. Box 747
Edmond, OK 73083-0747

May 28, 2026

**PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT is entered by and among MUNICIPAL FINANCE SERVICES, INC. ("MFSOK") and the INDEPENDENT SCHOOL DISTRICT NUMBER 16, PAYNE COUNTY, OKLAHOMA (Stillwater Board of Education), Stillwater, Oklahoma (the "Client").

The Client desires to engage MFSOK and agrees as follows:

***I. Scope of Services.***

Some or all of the following services listed below shall be provided under this Agreement and pertain to the Client's new and outstanding debt obligations, including general obligation bonds and lease financings (the "Issues"). Some of these services may be non-municipal advisor services. The Client designates MFSOK as the Client's independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA Exemption").

A. New Issue and Refunding of Existing Client Issues

1. Assist Client with bond planning that includes compliance with Oklahoma Constitutional Debt Cap and Client's mill levy target.
2. Evaluate options or alternatives with respect to the proposed new Issue.
3. Provide financial analysis to the Client to assist in understanding the benefits, costs, and risks of the proposed new Issue.
4. Review recommendations made by other parties to the Client.
5. Assist Client in preparing a plan of finance.
6. Advise Client on structure, terms and timing of the proposed new Issue.
7. Prepare financing schedule.
8. Attend meetings as requested by the Client.
9. Assist the Client in preparation of their notices of sale, instructions to bidders, or official statements, as appropriate.
10. Coordinate as appropriate with Client staff, legal representatives, government agencies, accountants, auditors, engineers, consultants, rating agencies, banks, lenders, placement agents, trustees, paying agents, escrow agents, bond insurers and other credit enhancers, to facilitate the plan of finance.
11. If new Issue is a competitive bond sale, assist Client in collecting and analyzing bids submitted by underwriters and selecting the winning bidder.
12. Coordinate closing of the new Issue with Client and other parties.
13. Review Client's Estimate of Needs to be submitted to County.
14. Evaluate potential refunding opportunities on outstanding Issues.

B. Continuing Disclosure Assistance

1. Assisting the Client annually in compiling the financial information and operating data set forth in their Continuing Disclosure Agreement ("CDA") included in any Official Statement; and
2. If necessary, assisting the Client in preparing their "Failure to File Notice" should documents not be available for filing within the prescribed time frame designated in the CDA; and
3. Submission of the aforementioned information to the Electronic Municipal Marketplace Access system ("EMMA").

MFSOK and the Client acknowledge that the Client will engage Bond Counsel and other legal service providers under separate contracts. MFSOK may rely on opinions and advice from legal representatives of the Client and will not be held responsible for any legal advice, directly or indirectly, rendered by the legal representatives.

Neither MFSOK as Municipal Advisor nor its Municipal Advisor Representatives are licensed to engage in the practice of law and, consequently, will offer no legal advice. None of the fee for services under this Agreement relates to legal services. If such legal services are necessary, it shall be the responsibility of the Client to obtain them.

MFSOK's services are limited to those specifically set forth herein.

## *II. Compensation and Reimbursements*

A. General Obligation Bonds. MFSOK shall be paid at the time of closing a fee calculated as follows:

½ of 1% of the par amount of each series of bonds issued

Minimum fee: $17,500.00 for each series of bonds

B. Lease Purchase Transactions. MFSOK shall be paid at the time of closing a fee calculated as follows:

½ of 1% of the Lease Purchase Note Amount

Minimum fee: $17,500.00

C. Compensation for Continuing Disclosure Assistance. MFSOK will receive a fee annually of $3,500.00 for the services performed.

D. Expenses for New Issues and Refunding Issues. MFSOK shall also be paid a fixed amount of $2,500.00 per transaction to cover expenses incurred as part of the transaction, provided that any filing, publication, recording or printing costs or similar third-party costs required in connection with the Issue shall be paid directly by the Client.

E. Payment and Contingency for New Issues and Refunding Issues. Payment for all fees and expenses shall be made at closing from proceeds of the Issue or from other available funds of the Client and shall be contingent upon closing of the Issue.

## *III. Term and Termination*

A. Term of Agreement. Unless otherwise terminated as provided herein, this Agreement shall be in force and effect for Fiscal Year Ending June 30, 2027, and may be renewed for successive fiscal years beginning July 1 and ending June 30 upon mutual consent of both parties.

B. Termination of Agreement and Services. This Agreement and all services to be rendered hereunder may be terminated at any time by written notice from either party, with or without cause, with at least thirty (30) days' notice. In that event, all finished and unfinished documents prepared for the Client, shall, at the option of Client, become its property and shall be delivered to it or any party it may designate, provided that MFSOK shall have no liability whatsoever for any subsequent use of such documents.

## *IV. Successors and Assigns*

MFSOK may not assign its obligations under this Agreement without the written consent of Client except to a successor partnership or corporation to which all or substantially all of the assets and operations of MFSOK are transferred. Client may assign its rights and obligations under this Agreement to (but only to) any other public entity that incurs the loan. Client shall not otherwise assign its rights and obligations under this Agreement without written consent of MFSOK. All references to MFSOK and Client in this Agreement shall be deemed to refer to any successor of MFSOK and to any such assignee of Client and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

## *V. Municipal Advisor Registration and Acknowledgement*

Pursuant to Municipal Securities Rulemaking Board Rule (MSRB) G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal advisory client and/or obligated person clients which include the following:

Within the MSRB website at www.msrb.org, the Client may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

## *VI. Conflict of Interest Statement*

As of the date of this agreement, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client. During the diligence process, MFSOK has determined that no material conflict of interest has been identified, however, would like to provide the following disclosures:

MFSOK serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another MFSOK client. For example, MFSOK serves as municipal advisor to other clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, MFSOK could potentially face a conflict of interest arising from these competing client interests. MFSOK fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

The compensation arrangement included in Section II includes a component that is based on the size and completion of a transaction. Consistent with certain regulatory requirements, MFSOK hereby discloses that such contingent and/or transactional compensation presents a conflict of interest regarding MFSOK's ability to provide unbiased advice to enter into such transaction. The contingent fee arrangement creates an incentive for MFSOK to recommend unnecessary financings or financings that are disadvantages to the client, or to advise client to increase the size of the issue. This viewed conflict of interest will not impair MFSOK's ability to render unbiased and competent advice or to fulfill its fiduciary duty. The fee paid to MFSOK increases the cost of borrowing to the Client. The increased cost occurs from compensating MFSOK for municipal advisory services provided.

If MFSOK becomes aware of any other actual or potential conflict of interest not mentioned above during this agreement, MFSOK will promptly provide the Client a supplement written disclosure with sufficient details of the change, if any, which will allow the Client to evaluate the situation.

## *VII. Legal Events and Disciplinary History*

A regulatory disclosure action has been made on MFSOK's Form MA and on Form MA-I for two of MFSOK's municipal advisory personnel relating to a 2017 U.S. Securities and Exchange Commission ("SEC") order. The details of which are available in Item 9; C (2), C (4), C (5) and the corresponding regulatory action DRP section on Form MA and Item 6: C (2), C (4), C (5), C (6) and the corresponding regulatory action DRP

section on Form MA-I for both Rick A. Smith and Jon Wolff. In addition, the Oklahoma Department of Securities adopted the above proceedings which are identified in Item 9; D (2), D (4) and the corresponding regulatory action DRP section on Form MA.

The Client may electronically access MFSOK's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

www.sec.gov/edgar/searchedgar/companysearch.html.

There has been no change to any legal or disciplinary event that has been disclosed on MFSOK's SEC registration for MA filings since December 18, 2017.

## *VIII. Fiduciary Duty*

MFSOK is registered as a Municipal Advisor with the SEC and MSRB. As such, MFSOK has a Fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

Duty of Care:

A. exercise due care in performing its municipal advisory activities;

B. possess the degree of knowledge and expertise needed to provide the Client with informed advice;

C. make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and

D. undertake a reasonable investigation to determine that MFSOK is not forming any recommendation on materially inaccurate or incomplete information; MFSOK must have a reasonable basis for:

   a. any advice provided to or on behalf of the Client;

   b. any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and

   c. any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

MFSOK must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of MFSOK. MFSOK will eliminate or provide full and fair disclosure (included herein) to Client about each material conflict of interest (as applicable). MFSOK will not engage in municipal advisory activities with the Client as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in the Client's best interests. As of the date of receipt of this attachment, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client.

## *IX. Recommendations*

If MFSOK makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, MFSOK will determine, based on the information obtained through reasonable diligence of MFSOK whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, MFSOK will inform the Client of:

A. the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;

B. the basis upon which MFSOK reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and

C. whether MFSOK has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

If the Client elects a course of action that is independent of or contrary to the advice provided by MFSOK, MFSOK is not required on that basis to disengage from the Client.

## *X. Record Retention*

Pursuant to SEC and MSRB record retention regulations, Municipal Finance Services, Inc. will maintain in writing, all communication and created documents between Municipal Finance Services, Inc. and the Client for six (6) years.

## *Notices*

Any and all notices pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

MFSOK:

Municipal Finance Services, Inc.
Attn: Jon Wolff, President
P.O. Box 747
Edmond, OK 73083-0747

CLIENT:

Independent School District Number 16
Payne County, Oklahoma
Attn: Kristie Newby, Chief Financial Officer
314 South Lewis
Stillwater, OK 74074

**Acceptance**

If there are any questions regarding the above, please do not hesitate to contact MFSOK. If the foregoing terms meet with your approval, please indicate your acceptance by executing all original copies of this letter and keeping one copy for your file.

By signing this agreement, the Client acknowledges the provisions set forth in the agreement and understands its respective rights, duties, and responsibilities. Furthermore, the Scope of Services contained herein have been reviewed and are hereby approved.

Client and MFSOK have entered into this Agreement by the duly authorized representatives which was approved on June 9, 2026, at a meeting duly called and held in full compliance with the Oklahoma Open Meeting Act.

MUNICIPAL FINANCE SERVICES, INC.

By: Jon Wolff
Jon Wolff, President

INDEPENDENT SCHOOL DISTRICT NUMBER 16
PAYNE COUNTY, OKLAHOMA (STILLWATER BOARD OF EDUCATION)

By: _____
Title: President, Board of Education

ATTEST:

_____
Clerk, Board of Education

(SEAL)

OSIG Oklahoma Schools Insurance Group

**Board of Directors**

Terry Davidson, Chairman
*Finance Director: Comanche Schools*

Dr. John Cox, Treasurer
*Superintendent: Peggs Schools*

Sherry Durkee, Vice Chairman
*Superintendent: Sand Springs Schools*

Shelley Free Secretary
*Superintendent: Kiamichi Technology Center*

Jeremy Hogan, Member
*Superintendent: Collinsville Schools*

Jeff Daugherty, Member
*Superintendent: Merritt Schools*

Jason Lindley, Member
*Superintendent: Hartshorne Schools*

Laura Sprouse, *Member*
*Select Actuarial Services*

Steve Moyer, *Member*
*Shelter Insurance*

**Executive Director**

Rick Thomas

May 27, 2026

Tyler Bridges
Stillwater Public Schools
314 S. Lewis
Stillwater, OK 74074

RE: Membership Proposal Effective 7/1/2026

Dear Bridges, Tyler:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 541 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

**Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.**

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business 6/30/2026 in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, Deadly Weapons Protection
- Loss Control Site Surveys/Safety Inspections
- Vector Solutions online training platform
- On Site Appraisal Service
- StopIt Anonymous Incident Reporting mobile and web app
- Helix Intel

Sincerely,
OSIG Program Administration
Cc: BancFirst Insurance Services, Inc.

OSIG Oklahoma Schools Insurance Group

**Stillwater Public Schools**
**314 S. Lewis**
**Stillwater, OK 74074**

**This is not an invoice.**

## Breakdown of Insurance Cost

| Annual Premium Breakdown | |
|---|---|
| Property: | $1,216,626 |
| Boiler & Machinery: | $4,979 |
| Auto Physical Damage: | $14,406 |
| General Liability: | $42,050 |
| Auto Liability: | $56,065 |
| Educators Legal: | $42,049 |
| Excess Liability Limit 3,000,000 | $15,253 |
| Total Annual: | **$1,391,428** |

**Excess Liability Options**

**$1 Million Excess**
Coverage: $6,573
Total Proposal: $1,382,748

**$2 Million Excess**
Coverage: $11,086
Total Proposal: $1,387,261

**$3 Million Excess**
Coverage: $15,253
Total Proposal: $1,391,428

A 25% minimum earned premium applies.

Agent's Commission = %

Your historical billed premiums, total insured values and loss information are shown in the charts below.

| Year | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |
|---|---|---|---|---|---|---|
| **Total Values** | $278,574,333 | $290,499,807 | $374,779,257 | $366,505,449 | $373,589,056 | $374,482,221 |
| **Premium** | $688,491 | $853,883 | $1,005,582 | $1,485,809 | $1,588,235 | $1,424,880 |

| Number of Claims | Insurance Cost Paid to OSIG (With Endorsements) | Incurred Claims | Loss Ratio |
|---|---|---|---|
| 69 | $7,075,108 | $4,240,714 | 60% |

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses and community will result in savings in the cost of your insurance.

# Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A full pay or three (3) payment plan option is available.

| Full Pay | | |
|---|---|---|
| Installment #1 | Total Amount | Due 7/1/2026 |

| Three Pay | | |
|---|---|---|
| Installment #1 | 1/3 of Total | Due 7/1/2026 |
| Installment #2 | 1/3 of Total | Due 8/1/2026 |
| Installment #3 | 1/3 of Total | Due 9/1/2026 |

# Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation.

## Property

- Full Replacement Cost— except roofs over 15 years old and Autos, Contractors Equipment and DRO adjusted at ACV or buildings designated as ACV or *Stated Value
- No Coinsurance Clause
- Exclusion— Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property— Limit Per Occurrence $2,000,000,000
- Building— Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property— blanket coverage per statement of values, including:
    - Electronic Data Processing Equipment and Media
    - Accounts Receivable
    - Valuable Papers
    - Fine Arts
    - Miscellaneous Property
    - Miscellaneous Unnamed/Undescribed Property
    - Builder's Risk
      (Note: all builder's risk projects must be reported to OSIG— frame projects are subject to approval)
    - Outdoor Property— covered all perils
    - Extra Expense
    - Business Income Including Rental Income and Tuition Income
    - Ordinance or Law Including Increased Cost of Construction and Demolition
    - Contractor's Equipment Coverage
    - Debris Removal Coverage
    - Covered Property in Transit
    - Personal Property of Others/Officers/Employees
    - Off Premises Services Interruption Including Extra Expense
    - Vehicle damage
- Newly acquired property coverage— newly aquired property should be reported to OSIG within 30 days of acquisition. $25,000,000
- Earthquake, volcanic eruption— aggregate any one policy year $10,000,000
- Flood— aggregate any one policy year $25,000,000
  **(Note: Flood Zones A and V are excluded)**
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage— any one occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

**Deductibles** **Optional increased deductible quotations are available upon request.**

- $100,000 Property deductible per occurrence
- $100,000 Property deductible per occurrence: windstorm/hail
- $10,000 Terrorism deductible per occurrence
- $50,000 Flood, earthquake and pollution
- $1,000 Boiler/machinery deductible per occurrence

### General Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily injury, property damage and personal/advertising injury
- Premises/operations and products/completed operations
- Miscellaneous medical professional to include school nurses, student nurses, counselors and Allied Health Programs
- Insureds include district, board members, employees, student teachers and volunteers
- No exclusions for corporal punishment or sexual misconduct
- No deductible
- PTA/PTOs included for coverage if funds flow through school's books

### School Board Legal Liability

- Claims-made form
- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Errors and Omissions Liability including Educational Errors and Omissions sd
- Employment Practices Liability
- Insureds include district, board members, employees, student teachers and volunteers
- Unlimited Prior Acts*/no retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $5,000 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Employee Benefit Liability

- Claims Made form
- Unlimited Prior Acts*/no retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Automobile Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury and Property Damage
- Includes hired and non-owned exposures
- Insureds include district, board members, employees, student teachers and volunteers
- Coverage included for garage liability and garage keepers legal liability
- $1,000 Auto Property Damage deductible
- No charge for vehicles added/deleted during the policy term; **vehicle changes must be reported to OSIG**

### Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

### Automobile Physical Damage

- Actual cash value
- $1,000 deductible
- Vehicle additions/deletions/changes must be reported to OSIG; no charge for vehicles added/deleted during the policy term
- Please refer to the attached schedule of vehicles

### Crime

- $10,000 limit per occurrence/per district
- Employee dishonesty
- Premises money and securities
- Transit money and securities
- $1,000 deductible

## Cyber Liability

- Claims-made form
- Retro date - first effective date with OSIG
- Liability
  - $2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
  - $500,000 Annual Aggregate for Breach Response Cost
- First Party
  - $750,000 Annual Aggregate for Cyber Extortion Loss
  - $750,000 Annual Aggregate for Data Recovery Costs
  - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- CRIME
  - $75,000 Annual Aggregate for Fraudulent Instruction
  - $75,000 Annual Aggregate for Transfer Fraud
  - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
  - $100,000 Annual Aggregate for Reputation Loss
  - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
  - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
  - $100,000 Annual Aggregate for Invoice Manipulation
  - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

## Excess Cyber Coverage

- $2,000,000 Limit
- $5,000,000 annual aggregate
- * Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:
- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

## Excess Liability

- Excess Primary Limits $3,000,000
- Follow Form Underlying - Excluding Employers Liability.

## Deadly Weapon Protection Coverage

- Claims Made Form
- Per Occurrence Limit $500,000
- Annual Aggregate (Shared by Members) $2,500,000
- Deductible $10,000 Event
- Must notify OSIG within 90 days of receiving a notice of a covered accident.

Note: Per occurrence limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

## Property Schedule

| Location | Occupied As | Valuation Type | Building Value | Contents Value |
|---|---|---|---|---|
| 1211 N Boomer Rd | HS Fieldhouse (ID: 20) | Replacement Cost | $16,338,737 | $2,065,886 |
| 1211 N Washington | Will Rogers Elementary (ID: 10) | Replacement Cost | $24,877,978 | $3,146,885 |
| 1224 N Husband | Performing Arts Center (ID:17) | Replacement Cost | $25,611,026 | $3,467,881 |
| 1301 N Boomer Rd | Multi Purpose Building | Replacement Cost | $1,463,705 | $229,140 |
| 1400 N Husband | Wrestling Gym (ID: 13) | Replacement Cost | $1,568,204 | $260,104 |
| 1401 N Boomer Rd | Artificial Turf @ Football field | Replacement Cost | $1,258,537 | $0 |
| 1401 N Boomer Rd | Lights & Poles @ Pioneer Stadium | Replacement Cost | $857,045 | $0 |
| 1401 N Boomer Rd | Multipurpose Facility-Track System | Replacement Cost | $784,796 | $78,480 |
| 1401 N Boomer Rd | Pioneer Stadium (ID: 16) | Replacement Cost | $14,809,096 | $5,798,107 |
| 1402 E Sunrise | Skyline Elementary (ID: 6) | Replacement Cost | $20,388,029 | $2,441,807 |
| 1440 N Husband | Football & Cheer Locker Room (ID: 15) | Debris Removal Only | $2,538,642 | $418,486 |
| 148 N Dury | Greenhouse (ID: 35) (No Contents) | Replacement Cost | $144,441 | $0 |
| 148 N Dury | Husbandry/Show Barn (ID: 37) | Replacement Cost | $1,631,215 | $163,122 |
| 148 N Dury | Vo-Ag Classrooms (ID: 36) | Replacement Cost | $611,751 | $61,175 |
| 148 N Dury | Vo-Ag Facility (ID: 34) | Replacement Cost | $4,678,475 | $467,848 |
| 1900 N. Skyline | Football Bleachers | Replacement Cost | $88,880 | $0 |
| 1900 N. Skyline | Football Lights & Poles | Replacement Cost | $123,801 | $0 |
| 1900 N. Skyline | Junior High (ID: 4) | Replacement Cost | $33,750,401 | $3,375,040 |
| 1900 N. Skyline | Junior High Field House (ID: 5) | Replacement Cost | $1,211,755 | $202,632 |
| 1900 N. Skyline | Track & Field Improvements & Aux Structures | Replacement Cost | $2,380,685 | $241,441 |

| | | | | |
|---|---|---|---|---|
| 201 W. Richmond | Richmond Elementary Building (ID: 8) | Replacement Cost | $13,414,928 | $1,373,206 |
| 215 E. 12th St | Lincoln Academy (ID: 2) | Replacement Cost | $4,970,879 | $825,993 |
| 2200 S Sangre Road | Middle School (ID: 3) | Replacement Cost | $32,954,408 | $3,295,441 |
| 2200 S Sangre Road | Middle School Gym | Replacement Cost | $2,446,351 | $320,854 |
| 2500 S Sangre Rd | Sangre Ridge Elementary School (ID: 7) | Replacement Cost | $21,988,226 | $2,198,822 |
| 308 W Franklin | Virtual Academy / Auxiliary Building | Replacement Cost | $1,000,000 | $100,000 |
| 310 S Drury | DRO-Science Classrooms/Nature Trail (ID: 23) (No Contents) | Replacement Cost | $20,600 | $0 |
| 314 S. Lewis | Administration Center (ID: 1) | Replacement Cost | $5,137,122 | $513,713 |
| 400 S Drury | Highland Park Elementary (ID: 24) | Replacement Cost | $26,645,564 | $3,487,098 |
| 410 W Franklin | High School Main Building (ID: 18) | Replacement Cost | $63,000,000 | $6,300,000 |
| 5005 N Perkins Road | Maintenance, Technology, & Transportation Dept (ID: 38) | Replacement Cost | $5,773,437 | $807,127 |
| 5005-5021 N Perkins Rd | Maintenance, Technology, & Transportation Dept (ID: 12) | Replacement Cost | $5,545,829 | $643,004 |
| 502 S Kings St | Playground (2) | Replacement Cost | $431,697 | $0 |
| 502 S Kings St | Westwood Elementary (ID: 11) | Replacement Cost | $23,612,724 | $2,361,273 |
| 800 E Alcott | Infield Synthetic Turf | Replacement Cost | $792,014 | $0 |
| 800 E Alcott | Infield Synthetic Turf Softball | Replacement Cost | $319,294 | $0 |
| 808 E Alcott | Baseball Field Lights & Poles | Replacement Cost | $123,801 | $0 |
| 808 E Alcott | Restroom/Dressing Rooms | Replacement Cost | $158,714 | $32,211 |
| 808 E Alcott | Softball Field Lights & Poles | Replacement Cost | $477,405 | $0 |
| | **Total** | | **$363,930,193** | **$44,676,776** |

**Floater Limit:** $2,717,400
**EDP Limit**: $2,000,000
**Extra Expense Limit**: $1,000,000

# Auto Schedule

| Vehicle Number | Year | Make | Model | Capacity | VIN | Value |
|---|---|---|---|---|---|---|
| 3092-000001 | 1995 | Jackson | 16' Flat Bed Trailer | | 1J9FS629S1033535 | $5,000 |
| 3092-000002 | 2018 | Fellin | 18' Tilt Bed Car Hauler Trailer | | 5FTEH1621E1001372 | $5,000 |
| 3092-000003 | 2009 | Oilinghouse | 82"X18' 2-axle CH trailer | | 1Z9BF182291088782 | $5,000 |
| 3092-000004 | 2006 | 4 Star | Aluminum Stock Trailer | | 4FKPG202060026856 | $5,000 |
| 3092-000005 | 2018 | International | Box Truck | 2 | 1HTMMMML7JH096460 | $45,000 |
| 3092-000006 | 2017 | Bluebird | 24 Passenger Bus | 24 | 1BAKCCPAXHF326746 | $100,000 |
| 3092-000007 | 2018 | Bluebird | Vision 65 Passenger Bus | 65 | 1BAKFCPA4JF336976 | $83,000 |
| 3092-000008 | 2018 | Bluebird | Vision 65 Passenger Bus | 65 | 1BAKFCPA2JF336975 | $83,000 |
| 3092-000009 | 2018 | Bluebird | Vision 65 Passenger Bus | 65 | 1BAKFCSAOKF34669 | $79,000 |
| 3092-000010 | 2018 | Bluebird | Vision 65 Passenger Bus | 65 | 1BAKFCSA7KF346670 | $79,000 |
| 3092-000011 | 2019 | Thomas | Bus | 71 | 4UZABRFC7KCJZ4026 | $81,870 |
| 3092-000012 | 2020 | Bluebird | Bus | 65 | 1BAKFCSA7LF363521 | $80,388 |
| 3092-000013 | 2021 | Bluebird | Bus | 65 | 1BAKFCSA9MF370536 | $87,188 |
| 3092-000014 | 2021 | Bluebird | Bus | 65 | 1BAKFCSA0MF370537 | $87,188 |
| 3092-000015 | 2021 | Bluebird | Bus | 71 | 1BAKGCSA8MF377183 | $89,839 |
| 3092-000016 | 2022 | Bluebird | Bus | 46 | 1BABNB6A1NF381992 | $164,867 |
| 3092-000017 | 2023 | International | Bus | 65 | 4DRBUC8N7PB457820 | $89,175 |
| 3092-000018 | 2023 | International | Bus | 65 | 4DRBUC8N9PB457821 | $89,175 |
| 3092-000019 | 2023 | International | Bus | 65 | 4DRBUC8N0PB457822 | $89,175 |
| 3092-000020 | 2023 | International | Bus | 65 | 4DRBUC827PB457823 | $89,175 |
| 3092-000021 | 2004 | International | CESB Bus | 5 | 4DRBRABN84B966468 | $25,000 |
| 3092-000022 | 2024 | International | Bus | 65 | 4DRBUC8N0RB625445 | $96,726 |
| 3092-000023 | 2024 | International | Bus | 65 | 4DRBUC8N4RB625447 | $96,726 |
| 3092-000024 | 2024 | International | Bus | 65 | 4DRBUC8N2RB625446 | $96,726 |
| 3092-000025 | 2024 | Thomas | Bus | 23 | 4UZABPFC4RCUG5439 | $104,139 |
| 3092-000026 | 2026 | Bluebird | Bus | 65 | 1BAKFCSA5TF814462 | $128,928 |
| 3092-000027 | 2026 | Bluebird | Bus | 65 | 1BAKFCSA7TF814463 | $128,928 |
| 3092-000028 | 2014 | Dodge | Caravan | 8 | 2C4RDGBG5ER181155 | $9,475 |
| 3092-000030 | 2016 | Ford | Cargo Van | 4 | 1FTYR2YM3GKA01492 | $21,000 |
| 3092-000031 | 2018 | Ford | Cargo Van | 4 | 1FTBW3UM8JKA32741 | $32,000 |
| 3092-000034 | 2008 | Ford | Expedition | 8 | 1FMFK155X8LA51171 | $5,000 |
| 3092-000035 | 2013 | Ford | Expedition | 8 | 1FMJK1F5XDEF09220 | $12,000 |
| 3092-000036 | 2014 | Ford | Expedition | 8 | 1FMJK1F50EEF07610 | $14,600 |
| 3092-000037 | 2014 | Ford | Expedition | 8 | 1FMJK1F52EEF07611 | $14,600 |
| 3092-000038 | 2016 | Ford | Expedition | | 1FMJK1FT8GEF08912 | $22,000 |
| 3092-000039 | 2018 | Ford | Expedition | | 1FMJK1FT6JEA25829 | $30,661 |
| 3092-000040 | 2018 | Ford | Expedition | | 1FMJK1FT2JEA25830 | $30,661 |
| 3092-000041 | 2021 | Ford | Expedition | | 1FMJU1HT1MEA59396 | $44,907 |
| 3092-000042 | 2013 | Ford | F150 | | 1FTMF1CM2DKF98901 | $15,000 |
| 3092-000043 | 2014 | Ford | F250 | | 1FT7W2A61EEA60732 | $20,000 |
| 3092-000044 | 2014 | Ford | F250 | | 1FT7WZA61EEA60733 | $20,000 |
| 3092-000045 | 2019 | Ford | F250 Pickup | | 1FTTW2BT5KEC35175 | $39,000 |
| 3092-000046 | 2016 | Ford | F250 Truck | | 1FT8W3D65GEA59706 | $24,000 |
| 3092-000047 | 2016 | Ford | F250 Truck | | 1FT7W2B62GEA59705 | $30,000 |
| 3092-000048 | 2013 | Chevy | Impala | | 2G1WF5E37D1157648 | $5,000 |
| 3092-000049 | 2016 | Chevy | Mini Bus | 18 | 1GB6GUBG1G1193369 | $60,000 |
| 3092-000050 | 2020 | Chevy | Minitour Lift Bus | 18 | 1HA6GUBG3LN005106 | $63,313 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 3092-000052 | 2007 | International | School Bus | 65 | 4DRBUAFN87B485441 | $25,000 |
| 3092-000056 | 2009 | International | School Bus | 65 | 4DRBUSKN29B696908 | $25,000 |
| 3092-000058 | 2014 | International | School Bus | 16 | 4DRNZSKK7EB348715 | $40,000 |
| 3092-000059 | 2014 | International | Vision 65 Passenger Bus | 65 | 4DRBUSKN6EB015840 | $40,000 |
| 3092-000060 | 2014 | International | Vision 65 Passenger Bus | 65 | 4DRBUSKN8EB015841 | $40,000 |
| 3092-000061 | 2014 | International | Vision 65 Passenger Bus | 65 | 4DRBUSKNXEB015842 | $40,000 |
| 3092-000062 | 2016 | Bluebird | School Bus | 65 | 1BAKFCPA5GF323727 | $75,000 |
| 3092-000063 | 2016 | Bluebird | School Bus | 65 | 1BAKFCPA3GF323726 | $75,000 |
| 3092-000064 | 2016 | Bluebird | School Bus | 65 | 1BAKFCPA1CF323725 | $75,000 |
| 3092-000065 | 2016 | Bluebird | School Bus | 46 | 1BABNBCA1GF321959 | $146,000 |
| 3092-000066 | 2021 | Chevy | Silverado | | 1GB3WRE70MF238556 | $32,000 |
| 3092-000067 | 2023 | Chevy | Silverado | | 1GCRAAED4PZ123618 | $36,978 |
| 3092-000068 | 2023 | Chevy | Silverado 1500 | | 1GCRAAED9PZ138129 | $37,613 |
| 3092-000069 | 2021 | Chevy | Silverado Pickup | | 1GCRWAEH8MZ415174 | $26,629 |
| 3092-000070 | 2018 | Chevy | Silverado Truck | | 1GCNCNEH6JZ119709 | $21,000 |
| 3092-000071 | 2018 | Chevy | Silverado Truck | | 1GCNCNEH8JZ120327 | $21,000 |
| 3092-000072 | 2018 | Chevy | Silverado Truck | | 1GCNCNEH5JZ118969 | $21,000 |
| 3092-000073 | 2022 | Chevy | Silverado w/lift gate | | 1GC0WLE77NF229463 | $31,192 |
| 3092-000074 | 1997 | Semi | Trailer | | 1KKVE5123VL108600 | $10,000 |
| 3092-000075 | 2008 | Gooseneck | Trailer | | 5TNLG202481000390 | $5,000 |
| 3092-000076 | 2016 | Ford | Transit Van | 8 | NM0GS9F76G1239345 | $21,000 |
| 3092-000077 | 2023 | Chevy | Traverse | | 1GNERHKW5PJ173312 | $42,924 |
| 3092-000078 | 2007 | Chevy | Truck | | 3GCEC14V37G165426 | $5,000 |
| 3092-000080 | 2007 | Chevy | Truck | | 3GCEC14V57G163158 | $5,000 |
| 3092-000082 | 2007 | Chevy | Truck | | 1GCHC24U77E128199 | $5,000 |
| 3092-000084 | 2016 | Ford | Truck | | 1FTMF1C83GKR59249 | $20,000 |
| 3092-000085 | 2026 | Thomas | Bus | 46 | 1T7Y84E23T1240982 | $211,319 |
| 3092-000086 | 2026 | Thomas | Bus | 46 | 1T7Y84E21T1240981 | $211,319 |
| 3092-000087 | 2025 | Ford | F250 | | 1FT7W2BT3SED58456 | $63,412 |
| 3092-000088 | 2026 | Ford | Collins Activity Bus | | 1FDEE3FN1TDD02398 | $107,830 |
| 3092-000089 | 2026 | Ford | Collins Activity Bus | | 1FDEE3FN7TDD02275 | $107,830 |
| 3092-000090 | 2025 | Ford | Escape | | 1FMCU0GN1SUB59149 | $26,508 |
| 3092-000091 | 2025 | Chevy | Equinox | | 3GNAXHEG6SL319503 | $29,110 |
| 3092-000092 | 2025 | Chevy | Equinox | | 3GNAXHEG6SL319551 | $29,110 |
| 3092-000093 | 2025 | Chevy | Equinox | | 3GNAXHEG1SL319778 | $29,110 |
| 3092-000094 | 2014 | Ford | E150 Cargo Van | | 1FTNE1EW7EDA03942 | $15,000 |
| 3092-000095 | 2025 | Ford | Expedition | | 1FMJK1H82SEA68042 | $58,641 |
| 3092-000096 | 2026 | International | Bus | 65 | 4DRGVMMN7TB190882 | $132,866 |
| 3092-000097 | 2026 | International | Lift Bus Model 3000 | 23 | 4DRGVMMN2TB190885 | $137,876 |
| 3092-000098 | 2027 | International | Bus | 65 | 4DRGVMMN0VB120997 | $135,163 |
| 3092-000099 | 2026 | Ford | Expedition | | 1FMJK1H83TEA09132 | $61,159 |
| | | | | | **Total:** | **$4,906,019** |

# Overview

## Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through “A” rated insurance carriers and professional risk management services. Over the past 24 years, OSIG's membership has grown to 541 and the program insures more than $32 Billion in school property across Oklahoma.

## Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

***"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools."***

The group purchases insurance and reinsurance from "A"-rated carriers. OSIG's insurance providers are long-term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your school’s property, your students and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced **insurance and risk management** services you need to protect your school’s assets, your board, your staff and, most importantly, your children.

# Financial Strength

**OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/2025 was more than $21 million and our assets were more than $105 million.**

We believe in complete transparency. We submit to an annual financial audit each year end and share our operating results with our members each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district.

**Statement of Net Assets**

As of 06/30/2025

| | |
|---|---|
| Cash | $67,503,673 |
| Other Assets | $37,632,794 |
| Total Assets | $105,136,467 |
| Total Liabilities | $83,166,312 |
| **Total Net Assets/Surplus** | **$21,970,155** |

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at ok.gov/oid. Click on Interlocals under the Quick Links section of the homepage. Your school's auditor can help in analyzing the statements.

## Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power **with an intense focus on controlling member losses**. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $2,000,000,000 for property losses and $2,000,000 for liability claims in **each and every occurrence subject to a $10M annual aggregate limit**. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations and conditions of the actual contract language. Please refer to the plan document for the details.

## Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

## Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education should be returned to OSIG before June 30, 2026 in order to bind coverage effective 7/1/2026.

## Risk Management and Loss Control Tools

- On Site Safety Inspection
- Onsite Appraisals
- Stop It Anonymous Incident Reporting Mobile and Web App
- Risk Management focused website **osig.org**
- Vector Solutions – Professional Development Training Platform
- Beazley & Lodestone Cyber Portal
- Helix Intel
- HSB Water and Temperature Monitoring Devices (Pilot Program)

# Contacts For Questions

## Coverage Questions

Your Local Agent or:

**Jennifer McKenzie**
Risk Program Administrators
5314 S. Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Fax: 866-420-0695
Email: mailto:Jennifer_mckenzie@osigadmin.org

Eastern Oklahoma Schools (East of I-35)

**Guy Griggs**
Insurica
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

## General Program Questions

**Rick Thomas**
Executive Director
P.O. Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695
Email: osigdirector@gmail.com

## OSIG Board Members

| | | |
|---|---|---|
| Terry Davidson – Chairman | Comanche Schools | 580.439.2900 |
| Sherry Durkee – Vice Chairman | Sand Springs Schools | 918.246.1406 |
| Dr. John Cox – Treasurer | Peggs Schools | 918.598.3412 |
| Shelley Free – Secretary | Kiamichi Technology Center | 918.465.2323 |
| Jeremy Hogan – Member | Collinsville Schools | 918.371.2326 |
| Jeff Daugherty – Member | Merritt Schools | 580.225.5460 |
| Jason Lindley – Member | Hartshorne Schools | 918.297.2534 |
| Laura Sprouse - Member | Select Actuarial Services | 615-620-7584 |
| Steve Moyer - Member | Shelter Insurance | 918.396.3379 |

OSIG Oklahoma Schools Insurance Group

# Resolution of Stillwater Public Schools to Join Oklahoma Schools Insurance Group

**Whereas, Oklahoma Schools Insurance Group** ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

**Whereas, Stillwater Public Schools** is an Oklahoma public school district ("the District"); and

**Whereas,** OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2026/2027 plan year; and

**Whereas,** the quotation is acceptable to the District;

**Now, therefore be it resolved,** that the District herby joins OSIG as a Member;

**Be it further resolved,** that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

**Be it further resolved,** that by the adoption and signing of this resolution, Stillwater Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

**Date:** _____

**Stillwater Public Schools By:**

_____
President, Board of Education

**Attest:**

_____
Clerk, Board of Education

ROSENSTEIN FIST & RINGOLD

# Governmental
# 2026 Billing Rates
# Effective July 1, 2026

Years of Practice as Attorney:

| | |
|---|---|
| 30+ Years | $345 |
| 25-29 Years | $315 |
| 20-24 Years | $305 |
| 15-19 Years | $290 |
| 10-14 Years | $245 |
| 6-9 Years | $205 |
| 3-5 Years | $195 |
| 0-2 Years | $180 |
| Law Clerks | $120 |
| Paralegals | $175 |

Billing rates may increase on July 1 of each subsequent year to adjust for inflation as determined by the previous year's Social Security Cost of Living Adjustment. Any increases will be made in $5.00 per hour increments rounded to the nearest $5.00.

ROSENSTEIN FIST & RINGOLD

## Schedule of Reimbursed Expenses

| | |
|---|---|
| Telephone - Long Distance | Free (no charge) |
| Facsimile - Incoming | Free (no charge) |
| Facsimile - Outgoing | $1.00 per page for local calls and $2.00 per page for long distance calls (all other long distance charges are waived) |
| Travel | At actual cost (mileage billed at IRS approved rates) |
| Delivery-Postage | At actual cost |
| Photocopying | .20 cents per page |
| Secretarial Overtime | Only upon request of client and then only at actual cost |
| Cash Advances | At actual cost up to $500; expenditures over $500 are sent directly to client for payment |
| Computer Assisted Research (Westlaw) | At actual cost |

ROSENSTEIN FIST & RINGOLD

# Governmental
# 2025 Billing Rates
# Effective July 1, 2025

Years of Practice as Attorney:

| | |
|---|---|
| 30+ Years | $335 |
| 25-29 Years | $305 |
| 20-24 Years | $295 |
| 15-19 Years | $280 |
| 10-14 Years | $235 |
| 6-9 Years | $200 |
| 3-5 Years | $185 |
| 0-2 Years | $175 |
| Law Clerks | $115 |
| Paralegals | $130 |

Billing rates may increase on July 1 of each subsequent year to adjust for inflation as determined by the previous year's Social Security Cost of Living Adjustment. Any increases will be made in $5.00 per hour increments rounded to the nearest $5.00.

ROSENSTEIN FIST & RINGOLD

# Schedule of Reimbursed Expenses

| | |
|---|---|
| Telephone - Long Distance | Free (no charge) |
| Facsimile - Incoming | Free (no charge) |
| Facsimile - Outgoing | $1.00 per page for local calls and $2.00 per page for long distance calls (all other long distance charges are waived) |
| Travel | At actual cost (mileage billed at IRS approved rates) |
| Delivery-Postage | At actual cost |
| Photocopying | .20 cents per page |
| Secretarial Overtime | Only upon request of client and then only at actual cost |
| Cash Advances | At actual cost up to $500; expenditures over $500 are sent directly to client for payment |
| Computer Assisted Research (Westlaw) | At actual cost |

# ROSENSTEIN, FIST & RINGOLD

ATTORNEYS AT LAW

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C.H. ROSENSTEIN (1893-1990)
HENRY L. FIST (1893-1976)
DAVID L. FIST (1931-2008)
A.F. RINGOLD (1931-2021)
BRYAN K. DRUMMOND (1967-2024)

OF COUNSEL

FREDERICK J. HEGENBART

ADAM T. HEAVIN
NATHAN R. FLOYD
GREGORY D. LOEFFLER
MORGAN E. RINNER
ABIGAIL B. THOMAS


May 20, 2026

**VIA ELECTRONIC MAIL**
Tyler Bridges, Superintendent
Stillwater Public Schools
tbridges@stillwaterschools.com

**Re: RFR Engagement Letter 2026-2027**

Dear Mr. Bridges:

This letter is intended to establish the terms and conditions of this firm's representation of Independent School District No. 16 of Payne County, Oklahoma, commonly known as Stillwater Public Schools ("District"). This agreement must be approved by the Board pursuant to an agenda item at a duly called meeting of the Board.

Legal services rendered by this law firm are on an "as needed" basis and encompass work requested to be performed by the Superintendent or the Board of Education. A schedule of the current billing rates of our shareholders, associates, legal assistants, law clerks and interns is attached. This schedule is subject to change from time to time when the firm implements a general change of rates of its education clients, or to reflect additional experience or expertise gained by the firm's professional staff. In addition, newly hired professional staff may be added. The billing rates for new professionals will be set based upon their experience. The firm will provide an updated schedule of billing rates upon request at any time.

The firm will provide the District a monthly statement for legal services rendered which will fully set out what services were provided and how much time was spent performing them. In addition, you will be provided with a monthly statement of cash advanced on behalf of the District. This will include funds expended on the District's behalf for copying, Westlaw computer time, travel expenses and the like.

From time to time, it may be possible for an associate of this firm to provide part of the legal services needed by the District. Since associate time is billed at a lower hourly rate than mine, such may represent a lower expense to the District. Of course, I will monitor all work performed by associates.

On or about the 15th of each month, the District will receive an invoice for services rendered the previous month along with a statement of cash advanced. If you have any questions regarding any invoice which you receive, please call it to my attention immediately.

I trust that the above will be to your satisfaction. If this is the case and following approval by the Board, I would ask that the person designated by the Board execute this copy of the letter and return it to me for our file. Another copy with my original signature should be maintained for the District's file.

This agreement may be terminated at any time without cause by either party upon written notice to the other. The right to terminate is subject to our ability to withdraw from the representation with permission of the court, where applicable. This agreement shall be deemed renewed on July 1 of each year unless one of the parties advises the other on or before June 30 that it wishes to withhold ratification and/or to terminate the Agreement.

If you have any questions regarding the above or wish to discuss the terms further, please do not hesitate to contact me.

Kind regards,

Samanthia S. Marshall
**ROSENSTEIN, FIST & RINGOLD**

SSM/cw
Enclosures: 2025 RFR Rate Sheet (Currently in effect)
2026 RFR Rate Sheet (Effective July 1, 2026)

cc: Ron McElliott (rmcelliott@stillwaterschools.com)

The Board of Education, having considered and approved the terms of this engagement letter, directs the President and Clerk to execute this document on behalf of the District.

Entered into by the District this _____day of _____, 2026.

_____ _____
President, Board of Education Clerk

MEMORANDUM OF UNDERSTANDING
BETWEEN THE STILLWATER PUBLIC EDUCATION FOUNDATION AND
THE STILLWATER PUBLIC SCHOOL DISTRICT

STILLWATER PUBLIC EDUCATION FOUNDATION referred to as "SPEF", a private nonprofit corporation operated for educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, and between Independent School District #16 of Payne County, Oklahoma (STILLWATER PUBLIC SCHOOLS) referred to as "District", hereby enter into the following agreement:

WHEREAS, SPEF is a non-profit organization with the singular purpose of advancing education, and to further other charitable and school activity purposes, in the field of public education as pertaining to the Stillwater Public School System, Stillwater, Oklahoma; and,

WHEREAS, SPEF has agreed to provide grants and gifts to benefit the District's student programs, students and staff, and desires to continue to do so; and

WHEREAS, The District, through its Board of Education, is authorized to enter into agreements to provide support to the SPEF's efforts in consideration for such grants and gifts; and

WHEREAS, Oklahoma law permits the District to provide space in a District building or on District property to SPEF for office or business purposes in exchange for the financial benefits provided to the District by SPEF if approved by the Board of Education and made part of the minutes of the meeting of the Board; and

WHEREAS, The District deems that SPEF's gifts and grants are of tremendous benefit to the District's student experience and the mission to champion the academic and personal growth for every student, and further deems that such efforts by SPEF are more than adequate consideration for the District's support of SPEF's efforts through the use of District facility space; and

NOW, THEREFORE, in consideration of the recitals, mutual agreements, covenants, and conditions contained herein, the parties enter into this agreement to facilitate SPEF's efforts to raise funds to benefit the District:

I. The District agrees to:
   a. Allow the use of office space, basic furniture, and a telephone in a District facility to house the SPEF employee responsible for fundraising activities and such other property as may not be needed for direct District uses but can be of assistance in facilitating SPEF fundraising activities.
   b. SPEF may also buy its own equipment and install the same within its office space, subject to approval by the District's Chief Financial Officer. Computer and printer technology requirements shall be coordinated with the District.

II. In return for the services to be provided by the District, SPEF agrees to:

a. Remain an active organization which has the purpose of financially and otherwise aiding the educational efforts of the district and increasing its efforts to raise funds to benefit the District;
b. Coordinate SPEF activities within the District;
c. Provide the District access to Foundation financial records;
d. Recognize that District supervision over Foundation activities conducted on District premises is required by law.

III. Term of Agreement

a. The term of this agreement shall commence on July 1, 2026, and continue through June 30, 2027, at which time it may be renewed by mutual consent and ratification of the parties in one-fiscal year increments.

Agreed to by:

By: _____
Dr. Gay Washington
President, Stillwater Board of Education

By: Emily Lewis _____
Emily Lewis ema
Executive Director, Stillwater Public Education Foundation

THE PUBLIC FINANCE LAW GROUP PLLC
ATTORNEYS AND COUNSELORS AT LAW

t 405.235.3413 • f 405.235.2807
5657 N. Classen Boulevard, Suite 100 • Oklahoma City, OK 73118

# AGREEMENT FOR BOND COUNSEL SERVICES

INDEPENDENT SCHOOL DISTRICT NO. 16 OF PAYNE COUNTY, OKLAHOMA
GENERAL OBLIGATION BONDS AND/OR LEASE REVENUE OBLIGATIONS

THIS AGREEMENT is entered into as of June 23, 2026, by and between THE PUBLIC FINANCE LAW GROUP PLLC ("PFLG"), and INDEPENDENT SCHOOL DISTRICT NO. 16 OF PAYNE COUNTY, OKLAHOMA (the "District"), a political subdivision of the State of Oklahoma, as follows:

## RECITALS

WHEREAS, the District desires to continue its engagement of PFLG as bond counsel in connection with the financing of certain capital projects authorized at an election held by the District on February 14, 2023 (the "2023 Election"), along with related costs (collectively, the "Project"); and

WHEREAS, to finance all or a portion of the costs of the Project, the District intends to issue one or more series of its General Obligation Bonds as may be authorized pursuant to the 2023 Election (collectively, the "Bonds"); and

WHEREAS, the District further acknowledges its intent to participate in a transaction or series of transactions whereby the District, or a public trust on behalf of the District, issues lease purchase obligations (the "Lease Purchase Obligations") to construct portions of the Project, which obligations will be retired with the proceeds of the Bonds based upon the acquisition of all or distinct portions of the Project being acquired by the District; and

WHEREAS, the issuance of Bonds and Lease Purchase Obligations shall be referred to collectively as the "Financing Plan"; and

WHEREAS, PFLG possesses the necessary professional capabilities and resources to provide the legal services required by District as described in this Agreement.

## AGREEMENTS

**1. Scope of Services.**

A. *Bond Counsel Services*. PFLG will render the following services as bond counsel to the District:

(1) Consultation with representatives of the District, including the Superintendent, the District's Legal Counsel (as defined herein), the Finance Director, financing and accounting staff, financial advisors, and others, with respect to the timing, terms and legal structure of the proposed Financing Plan.

(2) Furnish full directions of all steps necessary to be taken by the District in compliance with the constitution and statutes of the State of Oklahoma for the proposed issuance of each series of Bonds and/or for the issuance of the Lease Purchase Obligations by the District or a public trust on behalf of the District.

(3) Provide and furnish forms, outlines of procedure, resolutions or ordinances necessary for the issuance of such Bonds and/or the Lease Purchase Obligations (collectively, the "Financing Documents").

(4) Review of documentation with respect to any letter of credit or bond insurance policy provided in connection with the Financing, if any.

(5) Attendance at such meetings or hearings of the District and working group meetings or conference calls as the District may request, and assistance to the District staff in preparation of such explanations or presentations to the governing body of the District as they may request.

(6) Preparation of final closing papers to be executed by the District required to effect delivery of each series of Bonds and/or Lease Purchase Obligations and coordination of the Bond and/or Lease Purchase Obligation closings, including seeking the approval of each series of Bonds by the Attorney General of the State of Oklahoma.

(7) In connection with the closing of any series of Bonds, to furnish at least three (3) transcripts of the entire proceedings, one of which shall be filed with the Attorney General of Oklahoma, one of which shall be filed with the Clerk of the District, and one of which shall accompany the Bonds.

(8) Rendering of bond counsel's customary final legal opinion on the validity of the Bonds and/or the Lease Purchase Obligations and, with respect to any tax-exempt obligations, the exemption from gross income for federal income tax purposes and from Oklahoma personal income tax of interest thereon.

PFLG and the District acknowledge that the District shall be represented by the District's attorney (also referred to as "Legal Counsel") for the purpose of rendering day-to-day and ongoing general counsel legal services. PFLG shall circulate documents to and coordinate its services with Legal Counsel to the extent requested by the District or its Legal Counsel.

PFLG and the District further acknowledge that the District shall be represented by Municipal Finance Services, Inc., a municipal advisor pursuant to the terms of SEC Rule 15Ba1-1 (referred to herein as an "Independent Registered Municipal Advisor" or "IRMA"). PFLG is a firm of attorneys who provide legal advice or services of a traditional legal nature to a client, and PFLG and its attorneys do not represent themselves to be a financial advisor or financial expert.

Therefore, PFLG is excluded from the definition of Municipal Advisor, and PFLG does not intend to provide any advice with respect to municipal financial products or the issuance of municipal securities outside of the scope of traditional legal services and advice customarily rendered by bond counsel in public finance transactions. Notwithstanding the foregoing, in the event certain advice may be construed as beyond the scope of traditional legal services, the District specifically acknowledges that PFLG may avail itself of the IRMA exemption under SEC Rule 15Ba1-1 on the basis that (i) the District is represented by an Independent Registered Municipal Advisor not associated with PFLG, (ii) the District hereby advises PFLG that the District is represented by and will rely on the advice of its duly retained Independent Registered Municipal Advisor, and (iii) the District has been advised that PFLG is not a municipal advisor and PFLG owes no federal statutory fiduciary duty to the District.

In rendering opinions and performing legal services under this Agreement, PFLG shall be entitled to rely on the accuracy and completeness of information provided, certifications made by, and opinions provided by counsel to, the District, the Independent Registered Municipal Advisor, property owners and other parties and consultants, without independent investigation or verification.

PFLG's services are limited to those specifically set forth above. PFLG's services do not include representation of the District or any other party to the transaction in any litigation or other legal or administrative proceeding involving the Bonds and/or Lease Purchase Obligations, the Project or any other matter. PFLG's services also do not include any responsibility for compliance with state blue sky, environmental, land use, real estate or similar laws or for title to or perfection of security interests in real or personal property. PFLG will not be responsible for preparing, reviewing, or opining with respect to the District's Official Statement and/or any Continuing Disclosure Undertakings for any Bonds and/or Lease Purchase Obligations, including but not limited to the accuracy, completeness or sufficiency of the Official Statement, Continuing Disclosure Undertaking, or other offering material relating to any Bonds and/or Lease Purchase Obligations. PFLG's services do not include any financial advice or analysis. PFLG will not be responsible for the services performed or acts or omissions of any other participant. Also, PFLG's services will not extend past the date of issuance of the Bonds and/or Lease Purchase Obligations and will not, for example, include services related to rebate compliance or continuing disclosure or otherwise related to the Bonds and/or Lease Purchase Obligations, proceeds of any financing, or the Project after issuance of the Bonds and/or Lease Purchase Obligations.

## 2. Compensation and Reimbursements.

A. *Compensation for Bond Counsel Services*. For services as bond counsel to the District, PFLG shall be paid a fixed fee at the time of issuance of the Bonds and/or Lease Purchase Obligations as follows:

(i) General Obligation Bonds Issued Under the 2023 Election Authorization. One half of one percent (0.5%) of the par amount of each series of Bonds issued, subject to a minimum fee of $17,500.00, for each series of Bonds issued pursuant to the 2023 Election authorization.

(ii) Lease Purchase Transactions associated with the 2023 Election Authorized Projects. One half of one percent (0.5%) of the par amount of each series of Lease Purchase Obligations issued, subject to a minimum fee of $17,500.00, for each series of Lease Purchase Obligations issued pursuant to the 2023 Election authorization.

B. *Expenses*. PFLG shall also be paid a fixed amount of $2,500.00 to cover expenses and transcript production and distribution in connection with each series of Bonds and/or Lease Purchase Obligations, provided, that any filing, publication, recording or printing costs or similar third party costs required in connection with each series of Bonds and/or Lease Purchase Obligations shall be paid directly by the District, but if paid by PFLG on behalf of the District, shall be reimbursed to PFLG on demand.

C. *Payment*. Fees and expenses shall be payable by the District at the time of issuance of the Bonds and/or Lease Purchase Obligations. Payment of all fees and expenses hereunder shall be made at closing from proceeds of the Bonds and/or Lease Purchase Obligations and shall be entirely contingent upon issuance of the Bonds and/or Lease Purchase Obligations.

D. *Term of Engagement*. This Agreement shall remain in full force and effect through and including June 30, 2027, and shall be on a year-to-year basis automatically renewed for additional one-year periods on July 1 of each year until such time as all of the Bonds authorized in the 2023 Election shall be issued or this Agreement shall be otherwise terminated as provided herein.

E. *Termination of Agreement and Legal Services*. This Agreement and all legal services to be rendered under it may be terminated at any time by written notice from either party, with or without cause. In that event, all finished and unfinished documents prepared for adoption or execution by the District, shall, at the option of the District, become its property and shall be delivered to it or to any party it may designate; provided that PFLG shall have no liability whatsoever for any subsequent use of such documents. In the event of termination by the District, PFLG shall be paid for all satisfactory work, unless the termination is made for cause, in which event compensation, if any, shall be adjusted in the light of the particular facts and circumstances involved in the termination. If not sooner terminated as aforesaid, this Agreement and all legal services to be rendered under it shall terminate upon issuance of the Bonds and/or Lease Purchase Obligations; provided that the District shall remain liable for any unpaid compensation or reimbursement due under Section 2 hereof. Upon termination, PFLG shall have no future duty of any kind to or with respect to the Bonds and/or Lease Purchase Obligations or the District.

**3. Nature of Engagement; Relationships With Other Parties.**

The role of bond counsel, generally, is to prepare or review the procedures for issuance of bonds, notes, or other evidence of indebtedness and to provide an expert legal opinion with respect to the validity thereof and other subjects addressed by the opinion. Consistent with the historical origin and unique role of such counsel, and reliance thereon by the public finance market, PFLG's role as bond counsel under this Agreement is to provide an opinion and related legal services that

represent an objective judgment on the matters addressed rather than the partisan position of an advocate.

In performing its services in connection with the Bonds and/or Lease Purchase Obligations, PFLG will act as special counsel to the District with respect to issuance of the Bonds and/or Lease Purchase Obligations; i.e., PFLG will assist the District's Legal Counsel in representing District but only with respect to validity of the Bonds and/or Lease Purchase Obligations and the Financing Documents, and the tax status of interest on the Bonds and/or Lease Purchase Obligations, in a manner not inconsistent with the role of bond counsel described above.

The District acknowledges that PFLG regularly performs legal services for many private and public entities in connection with a wide variety of matters. For example, PFLG has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, contractors, suppliers, financial and other consultants/advisors, accountants, investment providers/brokers, providers/brokers of derivative products and others who may have a role or interest in the Financing Plan or the Project or that may be involved with or adverse to the District in this or some other matter. PFLG agrees not to represent any such entity in connection with the Financing Plan, during the term of this Agreement, without the consent of the District. Given the special, limited role of bond counsel described above, the District acknowledges that no conflict of interest exists or would exist, and waives any conflict of interest that might appear actually or potentially to exist, now or in the future, by virtue of this Agreement or any such other attorney-client relationship that PFLG may have had, have or enter into, and the District specifically consents to any and all such relationships.

**4. Limitation of Rights to Parties; Successor and Assigns.**

Nothing in this Agreement or in any of the documents contemplated hereby, expressed or implied, is intended or shall be construed to give any person other than the District and PFLG any legal or equitable right or claim under or in respect of this Agreement, and this Agreement shall inure to the sole and exclusive benefit of the District and PFLG.

PFLG may not assign its obligations under this Agreement without written consent of the District except to a successor partnership or corporation to which all or substantially all of the assets and operations of PFLG are transferred. The District may assign its rights and obligations under this Agreement to (but only to) any other public entity that issues the Bonds and/or Lease Purchase Obligations (if not the District). The District shall not otherwise assign its rights and obligations under this Agreement without written consent of PFLG. All references to PFLG and the District in this Agreement shall be deemed to refer to any such successor of PFLG and to any such assignee of the District and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

**5. Counterparts.**

This Agreement may be executed in any number of counterparts and each counterpart shall for all purposes be deemed to be an original, and all such counterparts shall together constitute but one and the same Agreement.

**6. Notices.**

Any and all notice pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

PFLG:

The Public Finance Law Group PLLC
5657 N. Classen Boulevard, Suite 100
Oklahoma City, OK 73118
Attention: Allan A. Brooks or Nathan D. Ellis

DISTRICT:

Independent School District No. 16 of Payne County, Oklahoma
314 South Lewis
Stillwater, OK 74074
Attention: Superintendent

[Remainder of Page Left Blank Intentionally]

The District and PFLG have executed this Agreement by their duly authorized representatives as of the date provided above.

**THE PUBLIC FINANCE LAW GROUP PLLC**

By: _____
Nathan D. Ellis, Esq.

**INDEPENDENT SCHOOL DISTRICT NO. 16 OF PAYNE COUNTY, OKLAHOMA**

By: _____
Title: President, Board of Education
Date: June 23, 2026

(SEAL)

ATTEST:

By: _____
Clerk, Board of Education

**Neal, Krista <kneal@stillwaterschools.com>**

# Re: **External Message** Fwd: Stillwater Schools Purchasing Agreement

**Nick Morris** <NMorris@hilanddairy.com> Wed, Apr 15, 2026 at 5:45 PM
To: "Neal, Krista" <kneal@stillwaterschools.com>

Yes, this would be great thank you

Get Outlook for iOS

**From:** Neal, Krista <kneal@stillwaterschools.com>
**Sent:** Wednesday, April 15, 2026 2:17:43 PM
**To:** Nick Morris <NMorris@hilanddairy.com>
**Subject:** **External Message** Fwd: Stillwater Schools Purchasing Agreement

The most recent Request for Proposals for Stillwater Public Schools Nutrition Services included a provision to continue the purchasing agreement for up to 4 additional school years. SPS Nutrition Services wishes to continue the current purchasing agreement into School Year 2027, until June 30, 2027.

If this is unacceptable to you, please contact me. We will publish a new RFP.

If continuing the agreement is acceptable, and you do NOT need to update prices, please respond to this email, indicating prices will be honored for the next school year.

If continuing the agreement is acceptable, and you DO need to update prices, please respond and indicate you desire a change in pricing. If possible, include new prices. If you do wish to raise prices, SPS may decide to issue a new RFP.

Please respond as soon as possible.

If you have any questions, please contact me.

**Krista**
**Neal, MS, RD, LD, SNS**
**Nutrition**
**Services Director**
**She/Her**
SPS Nutrition

5005
N. Perkins
Stillwater,
Oklahoma 74075
405-533-6445
stillwaterschools.com

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March 27, 2024

Stillwater Public Schools
Child Nutrition – Krista Neal
5021 Noth Perkins Road
Stillwater, OK 74075

To Whom It May Concern:

Hiland Dairy would like to submit the attached, revised prices for the 2024-2025 school year.

This is an escalating/de-escalating bid based on the March 1, 2024 Federal Milk Marketing Order for class 1 skim and Class 1 butterfat. Please see attached clause for monthly cost adjustment factors.

Please feel free to call if you have any questions.

We look forward to hearing from you on the outcome of the bid.

Sincerely,

B.J. Howard
Hiland Dairy Foods Company

## Attachment A: Technical Proposal

1. Provide a brief overview of your company. The company statistics at a glance should include the company name, name of the parent company (if applicable), date the company was established, company structure (public, private), key competencies, product capability, and publically available future plans. Hiland Dairy began in 1938 in Springfield, Missouri and is currently part of the Prairie Farms group of companies as a joint venture partnership of Prairie Farms and Dairy Farmers of America. The Prairie Farms and Hiland Footprint encompasses the entire middle part of the country and combined is the second largest dairy manufacturer in the country. The combined revenue of both organizations is over 4 billion dollars.
2. Provide detailed information on how you would manage this account.
   Direct School Delivery
3. Can SPS order electronically, including using web-based catalogs or product information?
   Not at this time
4. Can you provide reporting including invoicing and usage?
   Yes
5. Indicate your "normal" business hours.
   Monday thru Friday 8am- 5pm
6. Where are the majority of your dairy farms located?
   Oklahoma/Kansas
7. Where is dairy processed and packaged?
   Norman, Oklahoma
8. How many units are in a case?
   50/Milk 75/Juice 27/Aseptic
9. How many grams of added sugar are in flavored varieties?
   No more than 10 grams
10. Are prices firm until at least August 31, 2024?
    NO
11. Will products be refrigerated or shelf-stable?
    Yes, Both
12. If refrigerated,
    a. Products must be delivered daily to each school site (addresses in Attachment D). Products must be delivered between 6:00 am -10:30 am, or 1:00 pm -2:30 pm.
    b. Are you able to comply with these requirements? Yes
    c. If you are unable to comply with any part of the requirements, please indicate the problem, the reasons you are unable to comply, and outline any alternative(s) that you propose. N/A
    d. How often are prices changed? Monthly
    e. If we are not in school what is the best plan for us to get a milk delivery?
       We generally work with food service director to deliver
13. If shelf-stable,
    a. What is the minimum order quantity? 27 Units
    b. What is the minimum ship quantity for the price quoted? 1 case
    c. How often do prices change? Monthly
    d. What is the shelf life from the time of delivery? 45 days
14. What type of packaging is used? Square carton, bottle, Tetrapak, etc.
    Square paper carton
15. Are straws needed to consume the milk? If so, are straws provided?
    Straws are not needed
16. Do you supply any other units such as 12-ounce bottles?
    Pints/ 16oz bottles
17. Do you provide any refrigeration equipment?
    NO

18. Explain your policy regarding special inventory requests, including, but not limited to, volume requirements and slot availability. Notify Dairy 3 days before

19. How do you ensure the product is delivered safely and on time?
We follow company policy

20. What is the best way for SPS to contact you with questions or concerns? Who is the best point of contact for SPS? Nick Morris is Ponca City branch manager and can be reached by phone or email

21. Are any purchasing incentives offered? Explain in detail the incentives offered.
No

22. Accounts Payable/Accounts Receivable Mailing and Contact Information:
Contact Person: Hiland Dairy Foods- Wichita Div
Billing Address: PO Box 843148, Kansas City, MO 64184
Phone Number: 316-267-4221
E-mail: lshellito@hilanddairy.com

22. Contact Information and Acknowledgement

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

Please provide contact information for the person primarily responsible for preparing/submitting the RFP response:
Legal name of company: Hiland Dairy Foods Co
Business name if different:
Contact name: BJ Howard
Address: 1100 Thunderbird RD
City, State, Zip Chandler, OK 74834
Phone: 405-258-3100 e-mail: bjhoward@hilanddairy.com

The undersigned acknowledges that he/she has completed this RFP response independently and without assistance from any Stillwater Public Schools consultant, and certifies that he/she is authorized to act on behalf of the company whose legal name is listed above for obligating said company to this response and the resulting provision of products/services for the period indicated in this response. Unless noted above, all requirements can be met.

Billie E Howard 3-27-24
Signature of Authorized Person Date

BJ Howard
Printed Name of Authorized Person

**Attachment B**
**It is not necessary to provide pricing on all the items shown to be considered for a purchasing agreement. Providing pricing on only specific items will NOT exclude you from the process.**

| Product | Description | Proposed Price Per Each | Estimated Usage | Extended Price |
|---|---|---|---|---|
| ½ pint non-fat chocolate milk | 9178-Hpt choc skim | .42 | 486,000 | |
| ½ pint ~~non-fat~~ 1% flavored milk | 30352-Hpt Straw 1% | .40 | 32,400 | |
| ½ pint plain low-fat milk | 9173-Hpt Skim | .4050 | 180,000 | |
| ½ pint lactose-free low-fat or fat-free milk. Specify variety and plain or flavored | 35244-Hpt 1% lactose-free | .77 | | |
| 1-gallon plain low-fat milk | 1413- Gallon Skim<br>1346-Gallon 1%<br>1201-Gallon 2% | 5.40<br>5.45<br>5.59 | | |
| Other products offered | 35246-Hpt Aseptic 1%<br>35245-Hpt Aseptic Choc 1% | .65<br>.65 | | |
| Other products offered | 9224-5Lb Sour Cream | 10.00 | | |
| Other products offered | 5762-5Lb sc cottage cheese<br>5763-5lb LF cottage cheese | 12.00<br>12.00 | | |

# 2024-2025 MILK BID

**STILLWATER PUBLIC SCHOOLS**

**CHILD NUTRITION**

**5021 N PERKINS RD**

**STILLWATER, OK 74075 405-533-6300**

| Prod # | Item Description | Price |
|---|---|---|
| 9175 | 1/2 Pint chocolate 1% Milk | 0.4000 |
| 9178 | 1/2 Pint Choc Skim | 0.4200 |
| 9171 | 1/2 Pint 1% | 0.4000 |
| 9173 | 1/2 Pint Skim | 0.4050 |
| 30352 | 1/2 Pint Strawberry 1% | 0.4000 |
| 35246 | 1/2 Pint 1% Aseptic | 0.6500 |
| 35245 | 1/2 Pint Choc 1% Aseptic | 0.6500 |
| 35244 | 1/2 Pint Lactose Free 1% | 0.7700 |
| 24363 | 4oz Cherry Apple Juice | 0.2850 |
| 9504 | 4oz Apple Juice | 0.2800 |
| 9508 | 4oz Orange Juice | 0.3000 |
| 5763 | 5# Cottage Cheese Low Fat | 12.0000 |
| 5762 | 5# Cottage Cheese Small Curd | 12.0000 |
| 9224 | 5# Sour Cream | 10.0000 |
| 1413 | Gallon Skim Milk | 5.4000 |
| 1346 | Gallon 1% Milk | 5.4500 |
| 1201 | Gallon 2% Milk | 5.5900 |

## Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)

The pricing quoted is based on **March's 2024** Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of $.10 per CWT (up or down) will move the cost of a half pint $ .00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.

**Attachment C- Compliance Form**

Business Felony Conviction Statement
Stillwater Public Schools

Hiland Dairy Foods has entered into an agreement contract dated 04/02/24 with
(Company/Name)
STILLWATER PUBLIC SCHOOLS. The undersigned is a principal of the company and/or is authorized to execute and deliver this statement for and on behalf of the company. No employee of the company who has worked on or is working on school premises during normal school hours has been convicted in this state, the United States, or another state of (i) any sex offense subject to the Sex Offenders Registration Act in this state or similar of another state or the Federal Sex Offender Registration provisions; or (ii) any unpardoned felony sex offense within the last ten (10) years; except that the foregoing does not apply to volunteers, persons performing community service hours under court order, or persons performing community service under a supervised work release program, except that persons performing community service hours or services under work release have not been allowed to work on school premises at any time after having been convicted of any sex offense subject to the Sex Offenders Registration Act of this state, similar law of any other state, or Federal Sex Offender Registration provisions.
The undersigned is personally familiar with the facts stated above and makes the statement of the undersigned's knowledge.

Billie Howard 03/27/2024
Signature of Company Representative Dated

DJ Howard
Printed Name of Company Representative

# Stillwater Public Schools

Krista Neal, Child Nutrition Director

Cindy Carlton
Bid Account Manager
US Foods
10211 N. I-35 Service Road
Oklahoma City, OK 73131
RE: Annual Renewal of Contract Stillwater Public Schools RFP Prime Vendor -Nutrition Services

Dear Cindy Carlton,

The above-referenced contract between Stillwater Public Schools and US Foods is due to expire on June 30, 2026. This contract is eligible for four additional one-year renewal, per the signed agreement.

If you are interested in renewing this contract for an additional year, please complete the appropriate section below and return your response.

Thank you for your consideration in this matter. If you have any questions, please don't hesitate to contact me.

Sincerely,

Krista Neal
Child Nutrition Director
kneal@stillwaterschools.com
(405) 533-6445

☐ Yes, I will renew at the same pricing

☑ No, I will require an increase. **Please see attached Cost Proposal.**

# Extension Agreement

The term of the extension agreement shall be for the period July 1,2026 through June 30,2027.

In consideration for goods and services performed under our agreement for CN Prime Vendor services, Stillwater Public Schools as a member of Campus Smart (RFP 25-15) agrees to pay the following amount:

*Actual cost (actual cost to the Vendor) of product plus a fixed fee for service per each case as per the attached Fixed Fee per Case Schedule.*

*The terms of the original agreement will remain in full force and effect except as modified above.*

The fixed fee-per-case of $3.22 will be held firm for the term of each school year (July 1 through June 30) As a part of the renewal process, the fixed fee-per-case schedule will be reviewed annually and adjusted for key inflationary factors that affect the average case cost for K-12 participating members.

| Average Drop Size | Fixed Fee per Case 2026-2027 School Year |
|---|---|
| Less than $2,499.99 | $3.22 |
| 2,500 - 2,999.99 | $3.04 |
| 3,000 - 3,999.99 | $2.96 |
| 4,000 - 5,499.99 | $2.89 |
| 5,500 - 6,999.99 | $2.85 |
| 7,000 - 10,999.99 | $2.72 |
| 11,000 - 15,999.99 | $2.68 |
| 16,000 and up | $2.58 |

*The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. Culinary Equipment & Supplies (CES) is a subsidiary of US Foods, which offers direct order and online purchasing of supplies and equipment.*

Party of the First Part

Stillwater Public Schools
5021 N. Perkins
Stillwater, OK 74075

Authorized Signature

Date: _____

Party of the Second Part

US Foods, Inc.
10211 N. I-35 Service Rd.
Oklahoma City, OK 73131

Authorized Signature

Date: _____

Posted: March 5, 2025
Proposals due: April 10, 2025

Stillwater School Nutrition Services Prime Vendor RFP for School Year 2025-2026

**Public Notice**

Stillwater Public Schools Nutrition Services issues this Request for Proposals (RFP) to procure a contract solution for a **PRIME VENDOR (for Nutrition Services Food and Related Supplies).** Details of the RFP are available beginning March 5, 2025, continuing until April 10, 2025.

Proposals must be submitted in a sealed packet, clearly marked as Prime Vendor and dated with the Response closing date. **Proposals must include two separate sealed envelopes; one for the Technical Proposal and the other for the Pricing Proposal.** Each sealed envelope must be clearly marked indicating "Technical Proposal" or "Pricing Proposal". Proposals must be received by the Stillwater Public Schools (SPS) Nutrition Services office 5005 N Perkins, Stillwater, OK 74075 by April 10, 2025, at 10:00 a.m. Central Time. Any responses received after 10:00 pm (Central Time) on April 10, 2025, will not be considered.

Non-Kickback Affidavit must be submitted.

The vendor must comply with the Contract Work Hours and Safety Standards Act (CWHSSA), which is a United States federal law that covers hours and safety standards. The Act provides that employees receive no less than one and one-half times their basic rate of pay for all hours worked over 40 in a workweek.

This procurement utilizes the Request for Proposal method and, as such, award does not have to be made to the company submitting the lowest priced proposal. The award will be given to the company submitting the best responsive proposal satisfying the requirements of Stillwater Public Schools.

Questions must be in writing and directed to Krista Neal, Nutrition Services Director, by email at kneal@stillwaterschools.com.

The Stillwater Public Schools Board of Education is under no obligation to accept any offer and reserves the right to reject any or all offers. This RFP is submitted as a legal offer and when awarded by the Board of Education constitutes a firm contract. The Board of Education reserves the right to terminate the contract at any time if the offeror fails, neglects or refuses to comply with the terms of the contract. Responding offerors will be notified of the awardee upon final approval by the Stillwater Board of Education.

Buy American Provision: Section 104(d) amended Section 12(n) of the National School Lunch Act (NSLA) (42 U.S.1760) to require School Food Authorities participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the United States to purchase for those programs, to the maximum extent practicable, domestic United States Department of Agriculture (USDA) Foods or products. For purposes of this provision, the term domestic food commodity or product means agricultural USDA Foods produced in the United States, including Guam, American Samoa, the Virgin Islands, Puerto Rico, and the Northern Mariana Islands, and food products processed in the United States SUBSTANTIALLY using agricultural USDA Foods that are produced in the United States. The Conference Report accompanying Public Law 105-336 clarifies that the term SUBSTANTIALLY means that over 51 percent of processed food comes from American-produced products. (SD-24-2016)

Premier and US Foods observe the Buy American provision to the maximum extent practicable, requiring that the food delivered is of domestic origin and/or the product is substantially produced in the United States. Here, substantially means 51% or more of the processed food is from U.S. produced products.

If compliance cannot be certified, we will explain why with the Buy American provision. Non-compliance may include but not limited to when a product is not produced or manufactured in the U.S. in enough and/or reasonable quantities

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of a satisfactory quality – or when competitive quotes, bids and proposals reveal the cost of a U.S. product is significantly higher than the foreign product.
Notwithstanding US Foods' efforts to abide with the Buy American provision, it remains your responsibility to monitor certification and compliance. You are responsible for including, when applicable, a "Buy American Clause" in product specifications, bid solicitations, requests for proposals (RFPs), purchase orders and other procurement documents.

The United States Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or any program or activity conducted or funded by USDA. (Not all prohibited bases will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at <http://www.ascr.usda.gov/complaint_filing_cust.html>, or any USDA office, or call 866-632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to USDA by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, DC 20250- 9410, by fax at 202-690-7442, or email at <program.intake@usda.gov>.

Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339 or 800-845-6136 (Spanish).
USDA is an equal opportunity provider and employer.
US Foods with OMNIA Partners and Premier has read and understood **Public Notice**.

## TERMS & CONDITIONS

1. Sealed proposals are due at the Stillwater School Nutrition Services Office 5005 N Perkins, Stillwater, Oklahoma. Offers received after the closing time stated in the proposal will not be considered.
2. Proposals must be sealed and clearly marked with the name of the vendor, and closing date of RFP.
3. The award will be made, on the basis of price and other factors, to the responsive and responsible firm whose response is most advantageous to SPS, after price and other factors have been considered.
4. Penciled offers will not be accepted. All corrections must be initialed.
5. Anti-Collusion Affidavit and Non-Kickback Affidavits must be submitted.
6. Items shall be proposed F.O.B. to SPS and include packaging, handling, shipping, and delivery charges fully prepaid by the vendor.
7. All proposals must be submitted exclusive of Federal Excise Tax and Oklahoma State Sales Tax. If documentation of tax exemption is required, please make such notation on your proposal and such documentation will be furnished to the vendor with the purchase order.
8. The vendor shall deliver merchandise/services as proposed. No deviations shall be made without prior approval of SPS Nutrition Services.
9. No interpretation will be addressed by the SPS Nutrition Services unless it is received at least seven (7) days prior to the scheduled closing time. Any and all such interpretations and supplemental instructions will be in the form of written addenda and will be sent to all prospective vendors if the competitive nature of the RFP is affected. An extension of the closing date may be made by SPS, if the situation warrants.
10. Proposals should reference the brand name/item number listed or its equivalent. If proposals are based on equivalent ("alternate") products, indicate on the response form the manufacturer's name and item number. The vendor must submit spec sheets for any proposed "alternates" or where the brand is not specified. Proof of equivalency is the responsibility of the vendor, but final determination of acceptable equivalency belongs to SPS. Proposals that do not comply with these requirements are subject to rejection.

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11. All proposals submitted are subject to the purchasing policies and procedures established by the SPS Board of Education, these Terms and Conditions, and specifications listed herein – all of which are made a part of this RFP by reference. This RFP, any subsequent purchase order or contract, and all related payments will be governed by the laws of the State of Oklahoma.
12. This RFP is submitted as a legal offer, and any bid awarded by SPS Board of Education constitutes a firm contract.
13. This form must be completed with the corporate name of the responder and must be fully and properly executed by an authorized person and notarized with full knowledge and acceptance of all its provisions. Any contract award and subsequent payment will be made on the basis of responder's name as shown on the response. Oklahoma laws require each vendor submitting a response to the State of Oklahoma for goods or services to furnish a notarized sworn statement of non-collusion; therefore, this response is invalid if the statement of non-collusion is not signed.
14. By submitting a response, the vendor acknowledges and will honor the Terms and Conditions. Any attachments produced by the responder and submitted with this proposal will become part of this proposal. These Terms and Conditions will apply to all attachments and supersede any Terms and Conditions in any attachments.
15. PROPOSALS MAY BE REJECTED UNLESS THE ABOVE PROCEDURES ARE FOLLOWED. SPS RESERVES THE RIGHT TO REJECT ANY AND ALL OFFERS IF IT IS IN THE BEST INTEREST OF THE DISTRICT TO DO SO.
16. If this contract will involve any labor on the campus of SPS, the vendor must provide insurance coverage as prescribed by the laws of the State of Oklahoma. The vendor will hold the District harmless and will assume all responsibility for personal injury and property damage occurring with the project. The awarded vendor is to ensure a copy of an Insurance Certificate showing coverage by Worker's Compensation and/or other Liability Insurance is on file with the District, or that s(he) is exempt from carrying such insurance, BEFORE work begins.

    US Foods hereby agrees to indemnify, defend and hold harmless **Stillwater Public Schools** and each of, its directors, officers, agents, employees, representatives, successors and assigns, (collectively, "Indemnitees") from and against any and all claims, demands, actions, losses, expenses, damages, liabilities, costs (including, without limitation, interest, penalties and reasonable attorneys' fees) and judgments (collectively, "Loss") arising out of: (a) any damage or defect to any products that is caused by US Foods while such products were in the care, custody or control of USF, (b) any acts or omissions of USF and its employees and agents acting under its control or supervision, and (c) any breach of this Agreement or proposal by US Foods provided, however, that there shall be no right to indemnification hereunder for any Loss arising out of the acts or omissions of any Indemnitee.

17. If your company participates in a national purchasing cooperative, please contact SPS Nutrition Services information regarding the District's participation.
18. There shall be no storage charges for any items stocked by the Vendor. Substitutions made for "out of stock" items are acceptable only with District approval and priced at or below the proposed price of the original items.

    There shall be no storage charges for any items stocked by US Foods. Our priority is to ensure the products you receive meet your requirements. Although we are not liable for price differences between products, our system is designed to prevent the delivery of unauthorized items to your facilities. US Foods' streamlined process begins with reserving product inventory 48 hours prior to delivery, aiming to eliminate any potential shortages. Where a product is found to be out of stock at this stage or during order confirmation, an alert will promptly notify you. To ensure that your operations continue seamlessly, we offer two distinct processes for product substitutions:

    - **Exception Management:** This option allows you to select a substitute product at the time of order confirmation or when alerted about an out-of-stock product. It provides you with the flexibility to make timely decisions.

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- **Master List Management (MLM):** MLM offers a more proactive approach by enabling you to centrally manage your shopping lists. You have real-time visibility into stock statuses and the ability to exercise complete control over substitute options for all products. This means you can pre-select and prioritize up to 4 approved substitute options based on various factors such as cost, nutrition, brand, and more. The stock status for these substitutes is clearly displayed, allowing you to make well-informed choices ahead of time.

With these processes in place, we aim to provide you with a seamless ordering experience, ensuring that you receive the necessary products to maintain smooth operations at your facilities.

19. The Vendor shall keep the District informed of any rebates that could be redeemed by the District and provide tracking information on usage so that the District may take full advantage of all available rebates and free goods offers.
    The Premier Foodservice Program with US Foods offers deviations, allowances, and contracted manufacturer agreement rebates (CMARs) through its portfolio of contracted manufacturer agreements (CMAs). Rebates and price adjustments negotiated at the time of contracting include the number of adjustments, factors required to change, and price caps for the 3-year agreement. This process is managed directly by Premier. Contract utilization can be tracked through US Foods Business Analytics.

    Please see the attached exhibit: **Cost Plus Fixed-Fee-Per-Case.pdf**

20. Deliveries are to be made weekly to 5005 N Perkins, Stillwater, OK 74075.
    a. Deliveries will be made during normal operating hours of 6:30 am – 11:00 am .
    b. A loading dock is available.
    c. All products and invoices will be inspected and signed by a Nutrition Services employee at the time of delivery denoting correctness of delivery, unless otherwise noted.
       Delivery day and windows will remain the same as a current US Foods customer.

       US Foods' Proof of Delivery makes deliveries easy and efficient and saves you time by ensuring that you get invoiced for exactly what was delivered.
       - Drivers scan each item to confirm accurate delivery
       - Your invoice is instantly adjusted for missing, damaged or refused items
       - Receive an accurate invoice at the time of delivery
       - Save time tracking credit memos and reconciling invoices

       Managing your busy day is challenging enough without spending time watching over deliveries or tracking down credits and invoice adjustments. US Foods is committed to making it easy, with POD technology that brings accuracy and efficiencies to your delivery door, to save you time and money.
       - Instant, accurate invoice–Printed at time of delivery and retrievable online
       - On-the-spot adjustments–You are invoiced for exactly what is delivered
       - Faster receiving–Spend less time monitoring deliveries
       - Transparent–Accurate invoice and electronic signature capture

21. Returns and Credits:
    a. Nutrition Services reserves the right to refuse and return any product, at the time of delivery or at the next delivery date, that is determined to be unacceptable. Returned items and cause of refusal will be denoted on the signed invoice.
    b. Unacceptable product includes, but is not limited to: not meeting specification, out of date, damaged, or pilfered.

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c. Vendor will replace refused product within a time frame not disruptive of planned usage. Time frame will be mutually determined on a case by case basis by Nutrition Services and the vendor.

**Return Policy:**

Customers may need to return products for various reasons, such as damage, defects, quality issues, wrong shipments, unwanted substitutions, expired products, or changes in preferences. To provide clarity and maintain product integrity, we have established specific guidelines for different product classes.

- Refrigerated ready to eat products and ice cream: At the time of delivery.
- Frozen (if never thawed) products, dry and non-food products: Next delivery day.
- Drop Shipped Products: See carrier instructions and use the return label on the box.
- Special Orders: No returns allowed.
- Refused Product: If a product is damaged, out-of-code date, incorrect, or unwanted, it can be refused at delivery, and credit will be issued. The driver will adjust the original invoice accordingly.

If a product pickup and return is necessary, customers should request a "PickUp" when placing their regular orders.

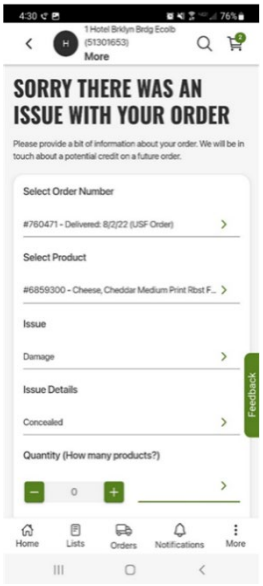
The following policy applies:

- Returned merchandise must be in resalable condition and packed in its original carton, unless authorized for quality inspection.
- Return requests because of quality problems require approval from US Foods. To submit credits, please email pictures of the yellow US Foods sticker, manufacturer code numbers on the box, and the product itself to US Foods Customer Service for approval.
- All returned items must have the original warehouse pick label affixed to them.
- Customers with large pallet drops and key drops must notify Customer Service via email within 24 hours of delivery regarding any product issues.
- All requests for returns of items must be reported within 14 days of receiving the merchandise.
- Returns are not accepted for merchandise made to order, imprinted items, or special order (non-stock) merchandise.
- Customers must adhere to the Criteria for Product to be Returned by Customers, Transportation procedures for Product

NEW to US Foods! Processing credits are now easier than ever and can be done from the convenience of your phone.

Steps to Request a Credit:

1. Gather Required Information:
    a. Order Number
    b. Product Number
2. Issue Type (e.g., damage, spoilage, wrong product, expired, or short delivery)
    a. Quantity Involved
3. Include Photos (if applicable based on the issue type).
    a. Submit the Credit Request:
    b. Automatically generates a Service Request for tracking.




Returns, Driver Check-In procedures, and procedures for Product Returned by Customers Due to a Product Recall as outlined in the US Foods Good Manufacturing Practices. Please note that a pickup memo serves as a receipt of the returned product(s) and does not represent a credit.

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22. Nutrition Services invoices are paid twice a month.
23. Either party may terminate this contract by notifying the other party in writing within thirty (30) days prior to the intended date of termination. Failure to comply in full with the terms of this contract will be considered cause for immediate cancellation.
24. Code of Conduct: No employee, officer, or agent of the District shall participate in selection or in the award or administration of a contract if a conflict of interest, real or apparent, would be involved.
25. Energy Policy and Conservation Act: The vendor must comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.
26. Clean Air/Water Act: Vendor must comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act and the Federal Water Pollution Control Act as amended. Vendor certifies that none of the facilities it uses to produce goods provided under the Contract are on the Environmental Protection Authority (EPA) List of Violating Facilities. Vendor must immediately notify the District of the receipt of any communication indicating that any of the Vendor's facilities are under consideration to be listed on the EPA List of Violating Facilities.
27. Contract Work Hours/Safety Standards Act: Vendor must comply with all applicable standards, orders, and requirements issued under 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).
28. Protest Procedures: Any actual or prospective vendor who considers himself to have been aggrieved in connection with any solicitation, evaluation, or award of a contract by the District may formally protest by submitting in writing to the Business Office of the District specific identification of the statutory or regulatory provision alleged to be violated and a description of the specific action alleged to be in violation. If the protest is not resolved by mutual agreement, the District shall issue a written determination to the protesting party that includes the resolution of the protest. (SPS Policy #6350)

## EQUAL OPPORTUNITY STATEMENT

Stillwater Public Schools, in compliance with Title VI of the Civil Rights Act of 1964, Executive Order 11246 as amended, Title IX of The Education Amendments of 1972, Sections 503 and 504 of The Rehabilitation Act of 1973, The Americans with Disabilities Act of 1990, The Family and Medical Leave Act of 1993, The Civil Rights Act of 1991, and other Federal Laws and Regulations, does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, or status as a veteran in any of its policies, practices or procedures; this includes but is not limited to admissions, employment, financial aid, and educational services.

US Foods with OMNIA Partners and Premier has read and understood **Terms and Conditions**.

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# Scope of Work

The goal of this Request for Proposal (RFP) is to establish a contract with a Vendor for the purchase and delivery of food and non-food items by Stillwater Public Schools Nutrition Services.

The contract shall include a complete and comprehensive program for orders, deliveries, fill-rate, pricing, invoicing, promotions and rebates, electronic data transmission, and evaluation programs. Stillwater Public Schools reserve the right to utilize a secondary vendor for food items if it is determined that it is in the best interest of the district to do so.

## Orders and Deliveries:

### US Foods Online Ordering Platform

Still Water Public Schools will continue to have complete access to PremierFSDO.com (FSDO), an exclusive and user-friendly platform that enables easy management of operations and ordering of food, supplies, and services.

**Features:**

- Easy online ordering with a powerful and state-of-the-art marketplace.
  Access to market news, recipes, and services.
- Compatible with internet browsers and mobile applications with automatic upgrades at no extra cost.
- Instant email order confirmation and real-time inventory information.
  Product comparison and error prevention for seamless ordering.
- Personalized language options and intuitive search for ease of use.
  Customizable substitute suggestions for flexible purchasing.
- Access to invoices, payment history, and preparation for auto-substitution.
- Dedicated FSDO News Page for the latest releases, updates, events, resources, and Premier Foodservice Program training.

As a current customer of US Foods, delivery days and delivery windows will remain the same under the Premier Foodservice Program.

The **Proof of Delivery (POD)** from US Foods revolutionizes the delivery process with state-of-the-art technology that ensures an exact match between the items delivered to you and your invoice. POD makes deliveries easy and efficient and saves you time by ensuring that you get invoiced for exactly what was delivered.

- Drivers scan each item to confirm accurate delivery
- Your invoice is instantly adjusted for missing, damaged or refused items
- Receive an accurate invoice at the time of delivery
- Save time tracking credit memos and reconciling invoices

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US Foods' corporate goal for on-time deliveries is 87%, and our current rate for Premier members is 87.44%.

As part of the Premier Foodservice Distribution Agreement, US Foods is committed to providing a 99% fill rate, inclusive of customer-approved substitutions, over one month. If the fill rates are found to be below 99% for one month, US Foods will develop action plans to identify and resolve the issues that are causing the deficiency.

***In our Value-added section below, you will find a list of programs and services designed to save you time and money. The robust offering of rebates and Incentives are detailed in our Executive Summary and below under Questions.***

Pricing proposals will be evaluated based on the lump sum of the Market Basket (see Attachment A).

Stillwater Public Schools' expectations are that the Vendor shall maintain a high quality program for warehousing and distribution, to assure that first-in first-out principles are used, product shelf life is monitored, products are free of damage, correct products and quantities are selected and delivered at the correct price, product discrepancies and complaints are resolved and corrective action is initiated, customer satisfaction is monitored, supplier, USDA and FDA initiated food recalls are promptly reported, and salvaged products are not used. It is critical to Stillwater Public Schools that an alliance is established with a Vendor who has a record of conforming to contractual requirements and schedules, a record of reasonable and cooperative behavior, commitment to customer satisfaction and an overall business-like concern for the interests and success of the customer. Proposals may include references from current Oklahoma school customers to help evaluate overall qualifications and customer satisfaction.

**References**

**Stillwater Public Schools**

Krista Neal, Nutrition Services Director

5005 N. Perkins Road

Stillwater, OK 74075

(405) 533-6445

**Edmond Public Schools**

Kayla Steverson, Director of Child Nutrition

125 N. State Street

Edmond, OK 73003

(405) 340-2846

**Moore Public Schools**

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Tara Malbrough, CNO Director

615 South Tower Dr.

Moore, OK 73160

(405) 735-4032

US Foods takes food safety and food defense very seriously. We practice safe food handling during all phases when product is in our control. Our Food Safety and Quality Assurance Department monitors the implementation of US Foods food safety policies and procedures that comply with the U.S. Food and Drug Administration's (FDA) requirements. Our distribution center warehouse employees and drivers receive in-depth food safety and food defense training when hired and then again annually.

All US Foods Distribution Centers are Global Food Safety Initiative (GFSI) certified using the International Featured Standards (IFS) Logistics Standard. US Foods contracts with NSF International (NSF), a well-respected global auditing firm, to perform inspections at each of our facilities.

US Foods follows the FDA Food Safety and Modernization Act (FSMA) and has updated preventive controls and hazard analysis & critical control point (HACCP) programs in place. Each Distribution Center has Preventive Controls Qualified Individuals and HACCP trained employees on staff.

US Foods requires Exclusive Brand product (products bearing our label) manufacturers and all other manufacturers mandated by law to have a HACCP program and to submit an annual letter of compliance. Additionally, we require that all Exclusive Brand packers be GFSI certified.

US Foods facilities are registered with the FDA in compliance with the FDA's Public Health Security and Bioterrorism Preparedness and Response Act, and all registered facilities maintain the requisite records identifying the immediate previous source and immediate subsequent recipient for all food products. Security of our facilities, trucks, and personnel is strictly maintained and periodically re-evaluated. US Foods Distribution Centers have access control and other security programs in place. Incoming product is inspected for possible signs of tampering.

Protecting the health and safety of our customers and their customers is of the highest importance for all of us at US Foods. For additional information, please visit our website at www.usfoods.com.

While the purpose of this RFP is to establish an agreement with a Vendor to provide Stillwater Public Schools with a primary source of supply for regularly ordered food, the resulting agreement is not to be interpreted as an "exclusive" agreement with respect to all requirements for such products. It is anticipated that certain products or categories of products will be accepted or excluded from the

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Agreement. A listing of specific exceptions would include, but not be limited to the following: ice cream and novelties, fresh milk and dairy products, bread, produce, vending items and non-food items.

Stillwater Public Schools will not guarantee any purchase volume under any contract resulting from this RFP.

As a prime vendor, US Foods is committed to partnering with **Stillwater Public Schools** through the Premier Group Purchasing and Distribution Program. We define the prime vendor relationship as 80% of your annual food and supply spend. Please note that line item or Category Awards are not permissible under the Premier Program.

Stillwater Public Schools expect the Vendor to work in concert with all the participating staff to provide a high-quality dining program at competitive prices. With this goal in mind, the Vendor is expected to apprise Stillwater Public Schools and participating districts of opportunities to reduce cost and maintain high standards of food quality.

US Foods will continue to work with Still Water Public Schools to reduce costs and maintain standards. Through our relationship over the past 5 years Cindy has proactively communicated on manufacturer issues, daily reporting and bringing new items into stock. We have also began helping Still Water Public Schools engage with **Health-e Pro** as a Value-added service for menu planning and documentation to help save you time and money. We will continue to coordinate and host meetings/vendor shows on the memberships behalf to show new product ideas and collaborate.

US Foods and Premier leverage both their buying power and innovation to help you with your business and unique needs. Please see the list of Tools and Services available.

## FOOD

### E-COMM

Get complete control of your ordering with one simple, integrated platform.

### MOBILE ORDERING

With auto-save protecting your orders–even with your connection drops–and easy inventory tracking, you have control at your fingertips...anywhere and anytime.

### MASTER LIST MANAGEMENT

360° visibility and access gives you total control of your shopping lists and helps you make informed purchasing decisions across your entire network.

### Trendview® 360

Web-based analytical tool designed to assist our customers in taking control of foodservice costs. View weekly or monthly data to make timely decisions, enhance operations and maximize the value of their US Foods® purchasing program, available at no additional cost.

### FOOD FANATICS CHEFS

From introducing the latest products and innovations, to offering in-depth menu and recipe analysis, to consulting with operators on how to better your operation, Food Fanatics Chefs are here for you.

### SCOOP

Bringing 50-75 on-trend items to market every year across a range of categories, our exclusive product-innovation launch is all about food and fresh ideas designed to inspire your culinary vision.

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### FOOD FANATICS MAGAZINE
This is where our Food Fanatics Chefs share their love of food through trends, recipes and ideas that inspire success.

### CULINARY EQUIPMENT AND SUPPLIES
Essential chef equipment supplies and best-in-class solutions that foodservice operators need to get more done in less time in the back of the house.

### HUNGRY FOR BETTER
Food can do remarkable things, like create change that unites us all and improves the state of our planet, people and communities. We are committed to working with our partners and suppliers to bring you the best and widest selection of products that are locally sourced, sustainable and promote well-being.

### US FOODS DIRECT
Tens of thousands of specialty products, shipped directly to you via FedEx and UPS. An entire, ever-expanding product assortment is available online and through our fully integrated mobile ordering platform.

## SERVICES

### HEALTH-E PRO
Premier's Meal Planner is menu planning software designed to take the mystery and complexity out of menu planning. It is approved by USDA for nutrient analyses in school meal programs and for use in certification of compliance with lunch meal requirements.

### BETTER BUYS
This is an integrated tool in our online ordering system, Premier FSDO, that provides real-time product conversion opportunities and savings.

### PRODUCT SELECTION
With Product Standardization, our US Foods representatives can review your purchases and identify opportunities where you can achieve more savings with your particular agreements. The higher the participation level in manufacturer agreements, the greater the savings.

### MENU PROFIT PRO (MPP)
It has never been easier to optimize your menu and improve your bottom line. MPP quickly calculates costs and margins and makes sure you are making the most of each item.

### ALERTS
Get important delivery or ordering information via email or push notifications on your mobile app, no matter where you are.

### PINEAPPLE ACADEMY
Improve operations while attracting and retaining employees through online training and career development opportunities from Pineapple Academy.

### EXPANDSHARE

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By consistently onboarding and cross training your employees, you improve scheduling agility and retain better employees with career development opportunities.

**INVENTORY CONTROL**

Identify high-cost products within your inventory and compare pricing of current inventories to past inventories to ensure cost efficiency.

**ALWAYS SAFE**

100% Online food safety training that is an ANSI accredited provider of Online Food Protection Manager, Food Handler and Allergen Awareness courses.

**PREMIER**
**CHILD NUTRITION SPECIALISTS**

Access exclusive resources and dietitians who specialize in menu planning, standardization and USDA compliance.

**REGIONAL MEETINGS**

Learn of the newest contracts, latest trends and industry best practices while networking with your fellow foodservice professionals. Continuing education credits available. To learn more, click here: https://vimeo.com/usfoods/review/800947490/520968d79e

**CULINARY CLINICS**

A one-day culinary immersion designed to inspire and hone your skills in the kitchen with hands on-experience, guided by professional chefs. To learn more, click here: https://vimeo.com/usfoods/review/797740509/19207966aa

**BREAKTHROUGHS**

Attend this 3-day forum where 4,000 foodservice professionals and suppliers come together to share knowledge, network and learn the latest products and industry advances.

As the contract commences, pricing may be requested for new items. The Vendor may negotiate pricing with manufacturers on behalf of Stillwater Public Schools.

Submitted response is considered a legal offer and an award by the Stillwater Public Schools Board of Education constitutes a firm contract. Please reference “Terms and Conditions” attached. The fixed fees and availability of product must be guaranteed for the duration of the contract. **Amounts needed on each Market Basket item are estimates for evaluation purposes only and are not guaranteed.**

The fixed fee-per- case will be held firm for the term of each school year (July 1 through June 30). As a part of the renewal process, the fixed fee-per-case schedule will be reviewed annually and adjusted for key inflationary factors that affect the average case cost for K-12 participating members.

Please refer to the **Cost-Plus Fixed Fee** Document submitted with this proposal for more detail.

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Your assistance and advice in clarification of our system and/or specifications is greatly appreciated. It is our hope you will continue to communicate trends in the market place so the goal of purchasing the right product at the right price for the greatest service to students is accomplished.

Premier and US Foods will help Still Water Public Schools stay up-to-date with the latest market intelligence through:

- Quarterly Business Review
- www.usfoods.com
- Farmers Report
- US Foods Food Fanatics
- Premier FSDO News Page
- Premier Regional Meetings
- Premier Culinary Clinics
- Premier Breakthroughs
- Premier Viewpoint Newsletter

**Proposal Schedule: (all times are Central Time)**

| | |
|---|---|
| **RFP Issued** | March 5, 2025 |
| **Deadline to Submit Proposal** | April 10, 2025 10:00 a.m. |
| **Award Announced** | May 14, 2025 |
| **Contract Begins** | July 1, 2025 |

The initial term shall be from July 1, 2025, to June 30, 2026. This agreement will become effective upon signing by both parties. This agreement may be extended annually for an additional four (4) years upon mutual ratification by the parties.

US Foods with OMNIA Partners and Premier has read and understood **Proposal Schedule**.

**Estimated Quantities**

The quantities specified on the Market Basket, Attachment A, are representative of previous purchases and not a guarantee of future purchases.

If the actual annual purchases exceed a 33% increase in the amount of the estimated annual volume in the original RFP, Stillwater Public Schools will re-bid for the following year.

US Foods with OMNIA Partners and Premier has read and understood **Estimated Quantities**.

**Questions Regarding the RFP**

All questions of material relevance must be submitted in writing by email to Krista Neal, Nutrition Services Director by 3:00 p.m. CDT on April 7, 2025. Email address: kneal@stillwaterschools.com. Responses to questions of material relevance will be issued to all potential vendors.

US Foods with OMNIA Partners and Premier has read and understood **Questions Regarding the RFP**.

**Pricing Information**

A. Cost of Items

The fixed fee structure established with the initial proposal may not change during the life of the contract. The fee structure shall remain firm for the duration of the contract on all products purchased through this agreement.

***The District is requesting pricing that includes the actual cost (actual cost to the Vendor)***

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***of product plus a fixed fee for service per each case.*** The Vendor shall specify (on the attached "Attachment C -Fixed Fee / Case Schedule") the fixed fee for service per case for each category of food and supplies not specifically listed on the market basket response sheets. The fixed fee for service shall be a set flat-rate fee and not a percentage of the cost. The fixed fee for service shall include all associated costs, including, but not limited to, shipping, freight, storage, and fuel surcharges.

A market basket of items is attached with the proposal (see "Attachment A – Market Basket"). Pricing proposals will be evaluated based on the lump sum of the Market Basket. To evaluate pricing data, Vendors shall use "Vendor Costs" for the 2025-26 school year, beginning on July 1, 2025. For staple-type items, where School Year 2025-26 pricing is not available, vendors shall use "Vendor Costs" for the week of February 2, 2025.

**All price quotes must be submitted on the forms that accompany this RFP.**

As a valued Premier member, you benefit from our proven approach to sourcing and pricing—designed to provide pricing stability, cost protection, and reliable supply. Our comprehensive process ensures you can operate your child nutrition program with confidence, knowing you have access to high-quality products at the best total value.

## Pricing Protection and Stability You Can Rely On

- Long-Term Contracted Pricing for Predictability

Premier negotiates three-year agreements directly with leading food and supply manufacturers. These Contracted Manufacturer Agreements (CMAs) cover approximately 80% of the food and supplies our members purchase. These long-term partnerships help stabilize costs, protect against market volatility, and deliver ongoing savings year after year.

- Active Price Monitoring and Safeguards

We continuously monitor the marketplace and thoroughly review any supplier requests for price increases. No request is automatically approved; suppliers must provide clear data justifying any change. Additionally, if market conditions improve, we proactively work with suppliers to lower prices during the life of your agreement.

## Flexible Pricing Strategies for Each Category

- **Fixed Pricing:** For many products, we lock in pricing for a set period (monthly, quarterly, semi-annually, or annually), providing predictable costs and price protection.

- **Market-Based Pricing with Built-In Discounts:** For items affected by frequent market fluctuations, we negotiate manufacturer discounts upfront. These discounts are automatically applied to your invoices, ensuring competitive pricing regardless of market conditions.

## The Value to You

- Predictable, stable food costs
- Protection against unexpected price increases
- Opportunities for cost savings during the contract period
- Confidence in a transparent and ethical sourcing process
- Access to a robust, reliable supply chain

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Premier's sourcing and pricing strategy is designed to give you peace of mind—allowing you to focus on serving your students while we ensure you receive the best products at the most competitive prices.

The Vendor must guarantee that quoted items meet or exceed attached specifications by offering the Brand Name or "Equal To" for all items listed. To evaluate the quality of items offered, Vendor must submit specification sheets for any "alternate" items offered or where no brand/manufacturer is specified by the District. Stillwater Public Schools has sole authority in determining whether or not an item is an acceptable alternative.

No items requested shall include any state or federal excise tax. The tax exemption certificate will be furnished upon request. As the contract commences, pricing may be requested for new items. The Vendor may negotiate pricing with manufacturers on behalf of Stillwater Public Schools and the participating districts.

The **Premier Group Purchasing and Foodservice Distribution Program with US Foods** offers a **Cost-plus Fixed Fee Program**. Premier uses multiple pricing strategies (fixed, market) to provide both immediate and long-term price protection and predictability. Pricing is based on the volatility and composition of each product category, positively influencing product cost. **Fixed pricing is not guaranteed for all items. The fixed fee-per-case of $3.13 is held firm for the term of each school year (July 1 through June 30).** As a part of the renewal process, the fixed fee-per-case schedule will be reviewed annually and adjusted for key inflationary factors that affect the average case cost for K-12 participating members.

Each location's drop size performance will be identified quarterly. If a school actualizes a more advantageous fee-per-case opportunity for the previous quarter, a credit will be issued to the facility by the servicing US Foods distribution center.

The Market Basket provided with this RFP has been priced at the Fee-Per-Case of $3.13 and Equipment and Supply products priced at a markup of 9.75%. Any additional locations coming on to the contract must qualify on their own merit outside of the parent tier.

**Premier's K-12 Food Product & Distribution Program:**

| Average Drop Size | Fixed Fee per Case 2025-2026 School Year |
|---|---|
| Less than $2,499.99 | $3.13 |
| 2,500 - 2,999.99 | $2.95 |
| 3,000 - 3,999.99 | $2.87 |
| 4,000 - 5,499.99 | $2.80 |
| 5,500 - 6,999.99 | $2.76 |
| 7,000 - 10,999.99 | $2.63 |
| 11,000 - 15,999.99 | $2.59 |
| 16,000 and up | $2.49 |

*The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. Culinary Equipment & Supplies (CES) is a subsidiary of US Foods, which offers direct order and online purchasing of supplies and equipment.*

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B. Additional Cost Considerations

The district is interested in any additional incentives the Vendor may have to offer to decrease the cost of the foods it purchases. Vendors should offer only those items that they can supply to Stillwater Schools on a consistent basis. Stillwater Public Schools Board of Education will evaluate and award proposals on an item-by-item basis or in a manner that is most advantageous to the District.

**Included in the Executive Summary is a Value Summary with estimated earned incentives based off of estimated annual purchases. Here is an explanation of the incentives offered-** the Premier group purchasing program offers incentive opportunities on and above the cost off invoice:

**Premier Incentives and Rebates**

**Participating Member Volume Incentive:** Participating Members will receive 0.12% of their total spend through US Foods which will be distributed quarterly via the Statement of Earned Incentives (Bank Statement).

**Earned Tier Adjustment**: All schools will be set up and charged the same fee-per-case. Based on the average drop size, a school may actualize a better fee-per-case tier for the previous quarter. Any credit earned will be paid by US Food in the form of a quarterly invoice credit.

**USF DIRECT Incentive:** Premier members will receive a credit of 1.5% on the cost of all products purchased through US Foods DIRECT. The credit on the account will equal the cost of DIRECT product (as seen on FSDO) less mark-up and freight multiplied by 1.5%. The credit will be issued monthly to individual customer accounts by US Foods. Tracking and verification provided by your US Foods Corporate team.

**US Foods Participation & Utilization Incentive (aka Direct Parent Incentive or DPI):** Members are eligible for an ongoing incentive of 1% that is to be paid semi-annually by US Foods. To be earned, members would need to meet or exceed prime vendor Participation with US Foods of 85% or more and a Premier CMA threshold of 60%. An affidavit is required for participation in this incentive.

**Contracted Manufacturer Agreement Rebates:** Based on contracted purchases, members may receive a quarterly contracted manufacturer agreement rebate payment paid one hundred percent (100%) by Premier. Premier contracted manufacturer rebates (CMAR) are negotiated by Premier on behalf of the membership and paid 100% to the purchasing member.

Quarterly rebates will vary and are determined by how many contracted items a member purchase during a specified period. These items are identifiable on the ordering website FoodserviceDirectOrder.com (FSDO) by the icon CMAR next to the product description. Detailed reporting is available through Premier on all CMARs collected and paid to each purchasing member.

**Quarterly rebates are paid by either check or ACH at the member's discretion**. Rebates are typically in arrears (approximately six (6) months) as both Premier and their manufacturer / vendor partners settle each financial quarter and then make rebate payments. Questions regarding rebate payments can be directed to Premier. Manufacturer rebates represent an extremely small amount of the total portfolio value as Premier focuses their negotiations with manufacturers on discounts and deviations to the manufacturers' cost resulting in a lower invoiced price to members rather than a rebated proposition that the member will have to wait a period of time to receive.

**Revenue Fee Share Program:** The revenue share agreement is based on Still Water Public Schools member utilization of the food contract and will be calculated at 30% of the net revenue collected by OMNIA Partners, Public Sector. This incentive is paid via ACH on a bi-annual basis. The annual Participant Rebate payment from OMNIA Partners shall include a remittance report detailing the calculation for the applicable Agreement-year Participant Rebate.

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C. Audit Rights

The District requires open, unannounced audit rights throughout the length of agreement. The District will audit only those materials associated with the District's pricing.
Upon 4 weeks' notice and no more frequently than once every 6 months, Premier may perform a price audit at the request of a member. The audit shall be limited to no more than 25 invoice items and must use documentation from Premier's pricing audit tool. Variances in price by a penny ($0.01) or less, due to rounding, are acceptable from the calculated sell price and actual sell price and will not result in any additional audit(s) by the customer.

US Foods with OMNIA Partners and Premier has read and understood **Pricing Information**.

## Evaluation and Award

The award will be made, on the basis of price and other factors, to the responsive and responsible firm or individual whose response is most advantageous to the district, after price and other factors have been considered. Proposal evaluations will consider the following:

- Cost/Delivered Price 50 Points
- Ability to Provide Products and Meet Specifications 15 Points
- Service and Delivery 15 Points
- Discounts and Incentives (e.g., quick payment, p-card, volume) 5 Points
- Value-Added Services (e.g., reporting, inventory management) 5 Points
- Overall Qualifications, including past experience/history 10 Points

US Foods with OMNIA Partners and Premier has read and understood **Evaluation and Award**.

## Submission Checklist

Proposals must be submitted in a sealed packet, clearly marked as Prime Vendor and dated with the Response closing date. **Proposals must include two separate sealed envelopes; one for the Technical Proposal and the other for the Pricing Proposal.** Each sealed envelope must be clearly marked indicating "Technical Proposal" or "Pricing Proposal". Proposals must be received by the Stillwater Public Schools (SPS) Nutrition Services office 5005 N Perkins, Stillwater, OK 74075 by April 10, 2025, at 10:00 a.m. Central Time. Any responses received after 10:00 pm (Central Time) on April 10, 2025, will not be considered.

To ensure no typographical errors in evaluating cost, the vendor should email a digital copy of any or all documents on or after April 10, 2025 at 10:00 a.m. Documents should be emailed to kneal@stillwaterschools.com.

Attachments must be included:

Attachment A: Market Basket, a digital copy is available here
Attachment B: Fixed Fee per Case Worksheet
Attachment C: Business Felony Conviction Statement
Attachment D: Certification Statement

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**Attachment B - Fixed Fee per Case Schedule**

This fixed fee is the amount the District will pay above the actual cost to the Vendor. This will include all associated surcharges and costs, including, but not limited to, shipping, freight, storage, and fuel.

The District will consider proposed variations of the schedule listed below.

| PRODUCT CATEGORY | FIXED FEE / CASE |
|---|---|
| Canned Fruits and Vegetables | $3.13 |
| Frozen Fruits and Vegetables | $3.13 |
| Dry Goods | $3.13 |
| Refrigerated Foods | $3.13 |
| Dairy | $3.13 |
| Frozen Center-of-Plate (Meat and Cheese) | $3.13 |
| Fresh Fruits and Vegetables | $3.13 |
| Condiments / Portion Control Items | $3.13 |
| Paper Goods / Disposables | $3.13 |
| Cleaning / Janitorial Supplies | $3.13/9.75% for Equipment and Supplies |
| Chemicals | $3.13 |

*The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. Culinary Equipment & Supplies (CES) is a subsidiary of US Foods, which offers direct order and online purchasing of supplies and equipment.*

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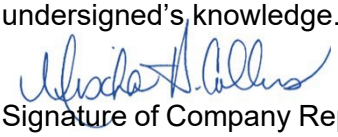
Attachment C- Business Felony Conviction Statement
Stillwater Public Schools

**US Foods, Inc**. has entered into an agreement contract dated **4/10/2025** with (Company/Name) STILLWATER PUBLIC SCHOOLS. The undersigned is a principal of the company and/or is authorized to execute and deliver this statement for and on behalf of the company. No employee of the company who has worked on or is working on school premises during normal school hours has been convicted in this state, the United States, or another state of (i) any sex offense subject to the Sex Offenders Registration Act in this state or similar of another state or the Federal Sex Offender Registration provisions; or (ii) any unpardoned felony sex offense within the last ten (10) years; except that the foregoing does not apply to volunteers, persons performing community service hours under court order, or persons performing community service under a supervised work release program, except that persons performing community service hours or services under work release have not been allowed to work on school premises at any time after having been convicted of any sex offense subject to the Sex Offenders Registration Act of this state, similar law of any other state, or Federal Sex Offender Registration provisions.

The undersigned is personally familiar with the facts stated above and makes the statement of the undersigned's knowledge.



Signature of Company Representative Dated

**Mischa Collins, VP National Sales Field Operations**

Printed Name of Company Representative

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Attachment D: Certification Statement

I as the below-named representative do hereby certify that I have read and thoroughly understand the proposal requirements and specifications and that this proposal meets such criteria. I further certify that all deliveries will be made as requested and that all unit prices have been checked for accuracy and correctness. As such, these prices will be honored without any change or escalation for the duration of the proposal except that price adjustment may be allowed as so stated in the specifications.

The undersigned affirms that they are duly authorized to execute this contract, that the company, corporation, firm, partnership, or individual has not prepared this proposal under collusion with any other vendor, and that the contents of this proposal as to prices, terms, conditions, of the said proposal have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business before the official opening of this proposal.

| | |
|---|---|
| Company Name: | **US Foods, Inc.** |
| Address: | **10211 N. I-35 Service Rd.** |
| City, State, Zip: | **Oklahoma City, OK 73131** |
| Representative Signature: | |
| Representative Name: | **Mischa Collins, VP National Sales Field Operations** |
| Date: | **4/10/2025** |

Accounts Payable/Accounts Receivable Mailing and Contact Information:

Contact Person: **Cindy Carlton, Bid Account Manager**

Billing Address: **10211 N. I-35 Service Rd.**

Phone Number: **405.990.8435**

E-mail: cindy.carlton@usfoods.com

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Stillwater Attachment A Market Basket

| Description | * Brand (or Spec) | Pack Size (Suggested) | Mfr Item Code | Estimated Annual Usage | Exact Match Currently Stocked? Yes or No | Pack Size (if different) | Brand (if different) | Description (if different) | Distributor Cost (NOI does not apply) | Fixed Fee per Case | Final Delivered Price to District | Extended Annual Cost |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| JUICE, VARIOUS 100% ASEPTIC W/ STRAW SHELF STABLE | Sun Cup | 40/4.23 OZ | | 11,742 | | | | | | | | $ - |
| MUFFIN, VARIOUS WHOLE GRAIN 2 OZ GRAIN EQUIVALENT IW FROZEN | SARA LEE FROZEN BAKERY | 48/2 OZ | | 1,674 | | | | | | | | $ - |
| BUN, HAMBURGER WHITE WHOLE-GRAIN RICH SLICED BAKED FROZEN 2GR EQUIVALENTS | MONOGRAM | 8/24 EACH | 15128510 | 144 | | | | | | | | $ - |
| TRAY, FOAM FOOD 8.25X10.25 5 CMPT BLACK SCHOOL LUNCH | PACTIV | 500 EA | YTHB0500SGBX | 92 | | | | | | | | $ - |
| CRANBERRY, DRIED INFUSED FRUIT FLAVORED SWEETENED | CRAISINS | 200/1.16 OZ | | 80 | | | | | | | | $ - |
| DRESSING, RANCH BUTTERMILK SS CUP SHELF STABLE | TASTE PLEASERS GOURMET | 100/1 OZ | 716037229450 | 80 | | | | | | | | $ - |
| JUICE, VARIOUS 100% SPARKLING CAN SHELF STABLE | THE SWITCH | 24/7.5 OZ | | 80 | | | | | | | | $ - |
| SAUCE, BBQ SS CUP | BULLS-EYE | 100/1 OZ | 19582397095 | 80 | | | | | | | | $ - |
| TRAY, PAPER BOARD FOOD 3 LB CLAY COATED WHITE & RED PLAID | MONOGRAM | 2/250 EA | 795012 | 80 | | | | | | | | $ - |
| YOGURT, STRAWBERRY BLENDED RBST FREE SS CUP REF | DANIMALS | 48/4 OZ | 73463 | 80 | | | | | | | | $ - |
| WATER, PURIFIED PLASTIC BOTTLE TWIST CAP SHELF STABLE | THIRSTER | 24/16.9 OZ | 767514 | 72 | | | | | | | | $ - |
| BEEF, PATTY GROUND W/ ONION 2.6 OZ ROUND CHILD-NUTRITION VPP COOKED FROZEN | ADVANCEPIERRE | 100/2.6 OZ | 10000013782 | 70 | | | | | | | | $ - |
| FORK, MEDIUMWEIGHT BLACK POLYSTYRENE BULK DISPENSER REFILL PLASTIC | DIXIE ULTRA SMARTSTOCK | 24/40 EA | SSF51 | 60 | | | | | | | | $ - |
| SPOON, TEA MEDIUMWEIGHT BLACK POLYSTYRENE BULK REFILL PLASTIC | DIXIE ULTRA SMARTSTOCK | 24/40 EA | SSS51 | 60 | | | | | | | | $ - |
| TRAY, PAPER BOARD FOOD 1 LB CLAY COATED WHITE & RED PLAID | MONOGRAM | 4/250 EA | 795009 | 60 | | | | | | | | $ - |
| CEREAL, WHOLE-GRAIN RICH SS BOWL <6G SUGAR/1 OZ SHELF STABLE | GENERAL MILLS SALES INC/POST CONSUMER BRANDS | 96/1 OZ | | 56 | | | | | | | | $ - |
| TRAY, PAPER BOARD FOOD 5 LB CLAY COATED WHITE & RED PLAID | MONOGRAM | 2/250 EA | 790544 | 56 | | | | | | | | $ - |
| DRESSING, RANCH VARIOUS SS CUP REF | KEN'S | 100/1.5 OZ | | 50 | | | | | | | | $ - |
| JUICE, VARIOUS 100% PLASTIC BOTTLE SHELF STABLE | TROPICANA | 24/10 OZ | | 48 | | | | | | | | $ - |
| TORTILLA, FLOUR WHOLE WHEAT 10" PRESSED SHELF STABLE | LA BANDERITA | 12/12 EA | 2757 | 48 | | | | | | | | $ - |
| CHIP, TORTILLA REDUCED FAT SS BAG | DORITOS | 72/1 OZ | | 46 | | | | | | | | $ - |
| CEREAL, WHOLE-GRAIN RICH SS CUP <6G SUGAR/1 OZ SHELF STABLE | GENERAL MILLS SALES INC/POST CONSUMER BRANDS | 60/2 OZ | | 40 | | | | | | | | $ - |
| CHEESE, MOZZARELLA STRING IW REF | LAND O'LAKES | 168/1 OZ | 59701000034500 | 40 | | | | | | | | $ - |
| DONUT, YEAST RING WHOLE GRAIN 2.45 OZ PARFRIED BOX FROZEN | RICH'S | 84/2.45 OZ | 14839 | 40 | | | | | | | | $ - |
| FORK, MEDIUMWEIGHT BLACK PLASTIC REFILL | DIXIE ULTRA SMARTSTOCK | 24/40 EA | DUSSF5 | 40 | | | | | | | | $ - |
| PINEAPPLE, TIDBIT IN JUICE BOWL IMPORTED PHILIPPINES | DOLE PACKAGED | 36/4 OZ | 419 | 40 | | | | | | | | $ - |
| SANDWICH, SOY BUTTER & JELLY GRAPE CRUSTLESS WHOLE-GRAIN-RICH CHILD-NUTRITI | EZ JAMMERS | 72/2.4 OZ | 607 | 40 | | | | | | | | $ - |
| SAUCE, MARINARA TOMATO SS CUP | HEINZ | 60/2 OZ | 10013000529300 | 40 | | | | | | | | $ - |
| SPOON, TEA MEDIUMWEIGHT BLACK PLASTIC REFILL | DIXIE ULTRA SMARTSTOCK | 24/40 EA | DUSST5 | 40 | | | | | | | | $ - |
| PEACH, DICED IN JUICE SS PLASTIC CUP | DOLE PACKAGED | 36/4 OZ | 3073 | 38 | | | | | | | | $ - |
| Bowl, FOAM 12 OZ WHITE | DART | 20/50 | 12B32 | 36 | | | | | | | | $ - |
| CEREAL, GLUTEN-FREE SS CUP SHELF STABLE | GENERAL MILLS SALES INC | 60/20Z | | 36 | | | | | | | | $ - |
| HONEY BUN, WHOLE-GRAIN-RICH GLAZED 2.75 OZ THAW & SERVE FROZEN IW GOODYBUN | SUPER BAKERY | 80/2.75 OZ | 6060 | 36 | | | | | | | | $ - |
| MAYONNAISE, SS POUCH | HEINZ | 200/12 GR | 10013000531709 | 34 | | | | | | | | $ - |
| BOWL, FOAM 6 OZ WHITE | DART | 20/50 EA | 6B20 | 32 | | | | | | | | $ - |
| DRESSING, VARIOUS SS POUCH SHELF STABLE | KRAFT | 60/1.5 OZ | | 32 | | | | | | | | $ - |
| BREAD, WHITE WHOLE GRAIN 22" 24 SLICED 7/8" LOAF BAKED FROZEN PULLMAN | FLOWERS FOODS SPECIALTY GROUP | 10/24 OZ | 99835670 | 30 | | | | | | | | $ - |
| CHICKEN, PATTY 3.49 OZ BREADED FRITTER WHOLE GRAIN WHITE & DARK MEAT CHILD- | TYSON | 6/25/3.49 OZ | 10703040928-DWO | 30 | | | | | | | | $ - |
| ORANGE, MANDARIN WHOLE IN JUICE SHELF STABLE SS PLASTIC CUP | DOLE PACKAGED | 36/4 OZ | 4208 | 30 | | | | | | | | $ - |
| PEAR, DICED IN JUICE RANDOM SS PLASTIC CUP | DOLE PACKAGED | 36/4 OZ | 3019 | 30 | | | | | | | | $ - |
| TRAY, PLASTIC FOOD 3.06X3.06X1.25 BLACK SQUARE | PAR-PAK | 2500 EA | 21929 | 30 | | | | | | | | $ - |
| DONUT, CAKE RING WHOLE-GRAIN-RICH FORTIFIED 3 OZ COOKED IW FROZEN SUPER PLU | SUPER BAKERY | 80/3 OZ | 19000 | 26 | | | | | | | | $ - |
| CHIP, POTATO KETTLE 40% LESS FAT SS BAG | KETTLE LAY'S | 64/1.37 OZ | | 24 | | | | | | | | $ - |
| CRACKER, WHOLE GRAIN CHEDDAR GOLDFISH SHAPED SS BAG | PEPPERIDGE FARM | 300/.75 OZ | 200140018105 | 24 | | | | | | | | $ - |
| SAUSAGE, PORK PATTY 1.5 OZ 3.25" MILD COOKED CHILD-NUTRITION FROZEN BREAKFA | JIMMY DEAN | 10 LB | 10000025446 | 24 | | | | | | | | $ - |

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| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| CONTAINER, PLASTIC 5X5 1 CMPT CLEAR 2.5" H HINGED LID | MONOGRAM | 375 | | 22 | | | | | | | | $ - |



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# Stillwater Attachment A Market Basket

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| SAUCE, HONEY MUSTARD SS CUP | HEINZ | 100/1 OZ | 10013000714409 | 22 | | | | | | | | $ - |
| BAG, FOOD STORAGE 6X6 SANDWICH RESEALABLE CLEAR PLASTIC 1.1 MIL LOW DENSITY | MONOGRAM | 1000 EA | 975528 | 20 | | | | | | | | $ - |
| CHIP, MULTIGRAIN, VARIOUS | SUNCHIPS | 104/1 OZ | | 20 | | | | | | | | $ - |
| KETCHUP, TOMATO FANCY 33% SS FOIL PACKET SHELF STABLE | HEINZ | 1000/9 GR | 10013000984802 | 20 | | | | | | | | $ - |
| KIT, CUTLERY SPORK STRAW NAP MEDIUMWEIGHT WHITE POLYPROPYLENE PLASTIC | DAXWELL | 1000 EA | B10001522 | 20 | | | | | | | | $ - |
| LINER, PAN FOOD 16.4X24.4 PARCHMENT PAPER QUILON TREATED GREASE RESISTANT | MONOGRAM | 1000 EA | 901636 | 20 | | | | | | | | $ - |
| ONION, DRIED CARTON DEHYDRATED | MCCORMICK | 6/3 LB | 979614 | 20 | | | | | | | | $ - |
| POTATO, FRENCH-FRY 3/8" CRINKLE-CUT TFF EXTRA-LONG-FANCY FROZEN | MCCAIN | 6/5 LB | MCF03761 | 20 | | | | | | | | $ - |
| POTATO, MASHED PEARL DEHYDRATED ADD WATER INSTANT SHELF STABLE | BASIC AMERICAN FOODS | 12/28 OZ | 76468 | 20 | | | | | | | | $ - |
| ROLL, HOAGIE WHOLE GRAIN 5" SLICED BAKED FROZEN SUBMARINE | FLOWERS FOODS SPECIALTY GROUP | 10/12/2 OZ | 99809400 | 20 | | | | | | | | $ - |
| MUSTARD, YELLOW SS POUCH | HEINZ | 200/.20 OZ | 10013000530603 | 18 | | | | | | | | $ - |
| BEAN, REFRIED PINTO VEGETARIAN DEHYDRATED WHOLE POUCH MIX | SANTIAGO REFRIED BEANS | 6/27.09 OZ | 54914 | 16 | | | | | | | | $ - |
| CHEESE, CHEDDAR MILD SHRED VACUUM-PACK YELLOW REF | LAND O'LAKES | 4/5 LB | 41749000034500 | 16 | | | | | | | | $ - |
| CUP, SOUFFLE PLASTIC 4 OZ CLEAR PORTION | DART | 20/125 EA | 400PC | 16 | | | | | | | | $ - |
| DOUGH, BISCUIT WHOLE-GRAIN-RICH 2.1 OZ BAG FROZEN | RICH'S | 216/2.1 OZ | 9315 | 16 | | | | | | | | $ - |
| DOUGH, COOKIE CHOCOLATE CHIP WHOLE-GRAIN-RICH 1.5 OZ REDUCED FAT FROZEN BOX | OTIS SPUNKMEYER DELICIOUS ESSENTIAL | 240/1.5 OZ | 55680 | 16 | | | | | | | | $ - |
| MIX, GRAVY PEPPER | SHAWNEE MILLS | 6/1.5 LB | 289062809 | 16 | | | | | | | | $ - |
| TORTILLA, FLOUR WHOLE WHEAT 8" PRESSED FROZEN | RUDY'S FOOD PRODUCTS | 6/24 EA | 3208-FZN | 16 | | | | | | | | $ - |
| ORANGE, MANDARIN WHOLE IN LIGHT-SYRUP SHELF STABLE CANNED | HARVEST VALUE | 6/#10 CN | 262013 | 14 | | | | | | | | $ - |
| PEAR, DICED IN EXTRA LIGHT-SYRUP SHELF STABLE CANNED | MONARCH | 6/#10 CN | 548403 | 14 | | | | | | | | $ - |
| WAFFLE, CINNAMON BAKED FROZEN POUCH MINI | KELLOGGS EGGO / KELLANOVA | 72/2.64 OZ | 3800092313 | 14 | | | | | | | | $ - |
| BAG, BUN PAN 27X37 PLASTIC CLEAR ROLL 200 FREEZER | HANDGARDS | 200 EA | 303679979 | 12 | | | | | | | | $ - |
| COOKIE, CHOCOLATE CHIP WHOLE GRAIN MINI SS BAG SHELF STABLE | GRANDMAS FRITO LAY | 80/1.22 OZ | 28400661546 | 12 | | | | | | | | $ - |
| COVER, RACK BUN PAN PLASTIC 52X80 CLEAR | HANDGARDS | 50 EA | 303679971 | 12 | | | | | | | | $ - |
| CRACKER, GRAHAM CHOCOLATE WHOLE GRAIN SHELF STABLE SS BAG TIGER BITES | KELLOGGS / KELLANOVA | 150/1 OZ | 3010040239 | 12 | | | | | | | | $ - |
| JELLY, GRAPE SS | HEINZ | 200/.5 OZ | | 12 | | | | | | | | $ - |
| SNACK BAR, CEREAL BLUEBERRY IW NUTRI-GRAIN FOR SCHOOL | KELLOGGS / KELLANOVA | 6/16/1.55 OZ | 3800090819 | 12 | | | | | | | | $ - |
| SNACK, BISCUIT GRANOLA CINNAMON CRISP IW | NATURE VALLEY | 120/1.2 OZ | 48256000 | 12 | | | | | | | | $ - |
| SUGAR, POWDERED CONFECTIONER 10X CANE | MONARCH | 12/2 LB | 783850 | 12 | | | | | | | | $ - |
| BEAN, PINTO CANNED TEXAS RANCHERO | BUSHS BEST | 6/#10 CN | 1071 | 10 | | | | | | | | $ - |
| CHICKEN, PATTY 3 OZ BREADED HOT SEASONED WHITE & DARK MEAT RAISED-W/O-ANTIB | TYSON | 4/43/3 OZ | 10703140928 | 10 | | | | | | | | $ - |
| CRACKER, GRAHAM CINNAMON WHOLE GRAIN DOG BONE SHAPED SS BAG SCOOBY DOO | KEEBLER | 210/1 OZ | 3010050689 | 10 | | | | | | | | $ - |
| CRACKER, WHOLE GRAIN CHEESE SQUARE SS BAG | KELLOGGS CHEEZ IT / KELLANOVA | 175/.75 OZ | 2410079263 | 10 | | | | | | | | $ - |
| CUP, FOAM 8 OZ WHITE | MONOGRAM | 20/50 EA | 715325 | 10 | | | | | | | | $ - |
| DRESSING, CAESAR SS POUCH SHELF STABLE | KEN'S | 60/1.5 OZ | KE0827B3 | 10 | | | | | | | | $ - |
| MILK SUB, SOY VANILLA ORGANIC ASEPTIC CARTON SHELF STABLE | KIKKOMAN PEARL | 24/8 OZ | 6184 | 10 | | | | | | | | $ - |
| OIL, PAN COATING SOYBEAN BUTTER FLAVOR OIL BASED AEROSOL SPRAY TFF | MONARCH | 6/17 OZ | 399285 | 10 | | | | | | | | $ - |
| SOUR CREAM, CULTURED ALL NATURAL SS PACKET REF | DAISY BRAND | 100/1 OZ | IDP100 | 10 | | | | | | | | $ - |
| THERMOMETER, REFRIGERATOR FREEZER DIAL -20/80F | SUPERIOR / CES | 2 PK | 3507-38-2 | 10 | | | | | | | | $ - |
| BAG, FOOD STORAGE 1 GAL 10.5X10.5 UTILITY RESEALABLE CLEAR PLASTIC LOW DENS | HANDGARDS | 250 EA | 304985130 | 8 | | | | | | | | $ - |
| CHEESE, MOZZARELLA SHRED LOW-MOISTURE-PART-SKIM POUCH REF | LAND O'LAKES | 4/5 LB | 41698000034500 | 8 | | | | | | | | $ - |
| CHIP, CHEESE CRUNCHY BAKED WHOLE GRAIN SS BAG SNACK | FRITO LAY | 104 EA | 28400629331 | 8 | | | | | | | | $ - |
| CHIP, POTATO REGULAR CRISPS BAKED | BAKED LAYS | 60/.875 OZ | 28400336253 | 8 | | | | | | | | $ - |
| COOKIE, SUGAR ICED PINK WHOLE-GRAIN-RICH 1.5 OZ CHILD-NUTRITION CLAMSHELL F | GOOD SOURCE | 6/21/1.5 OZ | 10500 | 8 | | | | | | | | $ - |
| JERKY, BEEF OR CHICKEN, SS BAG | JACK LINK'S | 48/.85 OZ | | 8 | | | | | | | | $ - |
| LABEL, USE BY 1.5X2 FOOD ROTATION DISSOLVABLE 250 ROLL F/ BULK DISPENSER | NEXT DAY GOURMET / SUPERIOR | 1 RL | 1252SLB250NDG | 8 | | | | | | | | $ - |
| NAPKIN, DISPENSER INTERFOLD BROWN 6.5X9.8 PAPER 2 PLY | DIXIE ULTRA | 24/250 EA | 32019 | 8 | | | | | | | | $ - |
| SAUCE, HOT SS POUCH | CHOLULA | 200/7 GR | 901607502 | 8 | | | | | | | | $ - |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BAG, CARRY-OUT 6 LB PAPER KRAFT BROWN RECYCLABLE GROCERY | MONOGRAM | 2/500 EA | 724959 | 6 | | | | | | | | $ | - |



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# Stillwater Attachment A Market Basket

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| BASE, SOUP BEEF PASTE LOW SODIUM NO MSG PLASTIC JAR SHELF STABLE | MONARCH | 6/1 LB | 567985 | 6 | | | | | | | | $ - |
| CEREAL, GRANOLA CINNAMON BAG SHELF STABLE | MALT-O-MEAL COMPANY | 4/50 OZ | 7485 | 6 | | | | | | | | $ - |
| COOKIE, CHOCOLATE CHIP 1 OZ TFF IW FROZEN | BEST MAID COOKIE COMPANY | 144/1 OZ | 70707 | 6 | | | | | | | | $ - |
| JELLY, GRAPE CAN SHELF STABLE | GARDENCLUB | 6/#10 CN | 106185100 | 6 | | | | | | | | $ - |
| | | | | | | | | | | | | |
| | | | | | | | | | | **Market Basket Total** | | $ - |

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STILLWATER PUBLIC SCHOOLS

# STILLWATER BOARD OF EDUCATION

**PREPARED BY:** **Dr. Trent J. Swanson,** Chief Human Resources Officer/Title IX Coordinator
**APPROVED BY:** **Mr. Tyler Bridges, S**uperintendent
**DATE:** June 23, 2026

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**AGENDA ITEM(S):**

**Human Resources Adjunct Instructor Approval:**

1. Jeana Bateson (Meridian Technology Center)

**BOARD ACTION REQUESTED:**

Motion to approve Adjunct Instructor for 2026-2027

**BACKGROUND INFORMATION:**

1. Jeana Bateson, RN, is a Full Time Faculty Member in Meridian Technology Center's Health Science Program. Anatomy and Physiology is an upper-level high school course that all health science career majors must take to be successful in technical degrees, college and career. By taking advantage of the ability for students to gain dual credit for courses offered through Meridian, we can provide the benefit of having Ms. Bateson teach as an adjunct in her area of expertise, and allow students to gain high school science credit.

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Dr. Trent J. Swanson, Chief Human Resources Officer/Title IX Coordinator
**APPROVED BY:** Mr. Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM(S):**

**Human Resources FY 2026-2027 Contracts and Agreements:**

1. OSAG (Workers' Compensation Premium)

**BOARD ACTION REQUESTED:**

Motion to Approve Contracts for 2026-2027

**BACKGROUND INFORMATION:**

**Annual Renewal - Existing Contract, General Fund**

1. OSAG - Workers' Compensation coverage for the 2026-2027 school year. The total premium for 2026-2027 is $348,018.00. (This is a decrease of $5,440.00 from last year.) The OSAG policy will renew on July 1, 2026 and end on June 30. 2027.

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

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**AGENDA ITEM:**

**Operations FY 2026-2027 Agreements:**

Facilities FY 2026-2027 Agreements:
1. Air & Earth, Inc (Asbestos Abatement)
2. Allied Waste Services of STW, Inc dba Republic Serv of STW (trash service)
3. OMECorp Genesis Business Systems (Mailing System, postage meter)
4. Otis Elevator

Operations FY 2026-2027 Agreements:
1. City of Stillwater (School Resource Officer)
2. YMCA Athletics Contract (Facility Use Agreement)

Technology FY2026-2027 Agreements:
1. RK Black (Copiers)
2. Securly (Digital Safety & Classroom Management Tools)
3. U.S. Bank Lease (Copiers)

**BOARD ACTION REQUESTED:**

Motion to Approve or Not Approve Operations FY 2026-2027 Agreements as presented

**BACKGROUND INFORMATION:**

**Facilities FY 2026-2027 Agreements:**

**Air & Earth, Inc. Asbestos Abatement**

This item details the renewal of the annual, year-to-year agreement with Air & Earth, Inc. for on-call asbestos abatement operations, maintenance, and inspections. All abatement services are to be performed in strict accordance with the rules and regulations promulgated by the United States Environmental Protection Agency, the Oklahoma Department of Health, the Oklahoma Department of Labor, and Title 40, Sections 451 through 457 of the Oklahoma Statutes, as amended. The agreement establishes an annual payment of $3,000, which is funded through Bond Fund 32. The term of this agreement covers the fiscal year from July 1, 2026, through June 30, 2027.

**Allied Waste Services of STW, Inc dba Republic Serv of STW - Trash Service**

This item describes the waste collection and disposal agreement with Allied Waste Services (dba Republic Services) for 16 district locations. The contract establishes a fixed monthly cost of $6,339.12 for scheduled services, plus an on-call roll-off rate of $250 per dump and $50 per ton. The initial term is for one year, beginning July 1, 2026, with the option for up to four annual renewals.

**OMECorp Genesis Business Systems - Mailing System**

Renewal of the Annual Agreement (year-to-year) for FY 2026-2027 with OMECorp Genesis Business Systems for the lease of the IMWP30 Mailing System used for district mail processing. The annual cost of the agreement is $1,064.00. This lease began in August 2012 and continues with annual board ratification. This contract is funded through General Fund 11.

**Otis Elevator – Elevator Maintenance**

This item details the approval of the annual agreement with Otis Elevator Company for the preventative maintenance and repair of elevators across the district, including units at the Stadium, Will Rogers Elementary, Westwood Elementary, Performing Arts Center, Middle School, and the Fieldhouse. The agreement establishes a total contract price of $35,880 per year, which is funded through Bond 34. The initial term of this agreement is for one year, commencing on July 1, 2026, through June 30, 2027.

## Operations FY 2026-2027 Agreements:

**City of Stillwater- School Resource Officers**

Renewal of the annual (year-to-year) agreement for FY 2026–2027 between the Stillwater Police Department and Stillwater Public Schools for School Resource Officers (SROs). SROs will be assigned to the schools for a minimum of one week prior to the first day of school and one week following the last day of school.

The District agrees to reimburse the City of Stillwater for a portion of SRO compensation at a rate of $50,000 per SRO per fiscal year. For the four (4) designated SROs under this agreement, the total aggregate cost to the District shall be capped at $200,000 annually. Additionally, the District will provide an annual reimbursement to the City of Stillwater, not to exceed $4,000, for training costs associated with SRO safety and security.

Fund 11 will be used to fund this renewal. The term of the agreement runs from July 1, 2026, to June 30, 2027. The City of Stillwater has requested the Board of Education (BOE) signature prior to execution by the City representative.

**YMCA Athletics Contract (Facility Use Agreement)**

Renewal of Annual Agreement (year to year) with the YMCA of Greater Oklahoma City, Stillwater Branch for facility use for Stillwater Public Schools Athletics, Swim Team. The agreement calls for an annual payment from the district in the amount of $33,960.00 in two installments and an additional fee of $645.00 for each 3-hour home meet. Fund 11 with be used for payments. The term is from August 1, 2026, through May 31, 2027.

## Technology FY2025-2026 Agreements:

**RK Black – Copiers**

Annual ratification of an existing contract (year 3 of 5 years) to provide on-site service & support, including all toner, for our fleet of 48 Kyocera large-format multifunction copiers. This service is provided via fixed cost-per-copy usage rate. The cost is $75,000.00 (estimated based on anticipated cost per copy usage and final costs will depend on our final overall usage, which will be governed by enforced quotas for the 26-27 SY, in order to keep costs down). The term of the agreement is from July 1, 2026, through June 30, 2027.

**Securly – Digital Safety & Classroom Management Tools**

Consolidation of our digital safety and classroom management tools—currently provided by GoGuardian, Gaggle, and Securly—into a single, comprehensive annual Securly contract. This transition streamlines our operations by unifying all student safety, filtering, and classroom management under one provider, replacing three separate contracts. The contract is in year 1 of a 3-year renewable contract at $55,687.74 per year.

**U.S. Bank Lease – Copiers**

Annual ratification agreement (year 3 of 5) that references last year's initial contract (see attached) for the ongoing 60-month lease of our 48 Kyocera large-format multifunction copiers. The cost is $60,066.00. The term of the agreement is from July 1, 2026, through June 30, 2027. US Bank declined to sign the agreement prior to the BOE signature.

Air & Earth, Inc.
5712 Bent Creek Dr.
Oklahoma City, OK 73135-4368
Oper: 405-826-8808 A/P: 405-229-6808
AIHA-NIOSH PAT Number 102171
www.airandearth.com

May 21, 2026

Stillwater Public Schools
Ms. Tina McArtor, Facilities Secretary
5005 N. Perkins Rd.
Stillwater, OK 74074

tmcartor@stillwaterschools.com

RE: FY 2026/2027 AHERA Management Plan Maintenance Contract

Dear Ms. McArtor:

Please find enclosed the AHERA Management Plan maintenance contract for the fiscal calendar year 2026/2027. This contract shall provide services for the AHERA 3-year re-inspections, 6-month periodic surveillances and "upkeep" for the purposes of fulfilling 40 CFR Section 763.91 of AHERA.

Please review the enclosed documents and if all meets with your approval, print two copies of the attached contract, sign and keep one copy for your records and return one copy to me via e-mail (schwjl@airandearth.com) or by U.S. Postal Service at the address above.

If you have any questions or need further clarification, please contact me at (405) 229-6808 or email Cole Schweikhart at Airearth@airandearth.com.

Very truly yours,

Jo Schweikhart
President
schwjl@airandearth.com

/jls

Enclosures
cc: Cole Schweikhart
airearth@airandearth.com

# Contract Agreement

THIS AGREEMENT made by and between **Air & Earth, Inc.** located at 5712 Bent Creek Dr., Oklahoma City, Oklahoma 73135 and **Stillwater Public Schools**, located at 5005 N. Perkins Rd., Stillwater, Oklahoma 74074, witnesses:

WHEREAS, **Air & Earth Inc.**, an Oklahoma Corporation whose personnel consist of Department of Labor licensed inspectors, management planners and project designers, shall provide services to **Stillwater Public Schools** for compliance with the 1986 Asbestos Hazard Emergency Response Act (AHERA) regulations. Services include conducting 3-Year Re-Inspections and 6-Month Periodic Surveillances. Support for the LEA to maintain the required "upkeep" (i.e. 2-Hour Awareness and Designated Personnel Trainings) shall be provided at additional fee.

ADDITIONALLY, **Air & Earth Inc.**, when asbestos-related concerns, spills, and/or abatement may be relevant to **Stillwater Public Schools**, shall provide correspondence and assistance to properly and safely handle the tasks required (i.e. Q/A air-quality monitoring for asbestos, project designing for asbestos abatement needs, etc.); the costs for these additional services rendered shall be negotiated for approval with **Stillwater Public Schools** prior to or at the time of service, depending on needs of the project.

NOW, THEREFORE, it is agreed between both parties that **Stillwater Public Schools** shall pay to **Air & Earth, Inc.** for said services, the sum of **Three Thousand Dollars ($3,000.00)**, for the Fiscal Year July 01, 2026 through June 30, 2027.

This contract shall be governed by the laws of the State of Oklahoma.

In witness whereof, the parties hereto have set their hands this 21st day of May, 2026.

Jo L Schweikhart

Air & Earth Inc.

Jo L. Schweikhart President
Name Title

Stillwater Public Schools

Name/Title

---

State of Oklahoma )
) SS
County of Cleveland )

Before me, Andra Grant, Notary Public in and for the said County and State, on this 21st day of May, 2026, personally appeared **Jo L. Schweikhart**, an officer of Air & Earth Inc.

In witness whereof, I have here unto set my hand and official seal the day and year last written above.

Andra Grant
Notary Public

My Commission Expires: 05/17/2030

ANDRA GRANT
NOTARY PUBLIC - STATE OF OKLAHOMA
MY COMMISSION EXPIRES MAY 17, 2030
COMMISSION #22007026

(SEAL)

---

State of Oklahoma )
) SS
County of _____ )

Before me, _____, Notary Public in and for the said County and State, on this ___ day of _____, _____, personally appeared _____, agent of Stillwater Public Schools.

In witness whereof, I have here unto set my hand and official seal the day and year last written above.

_____
Notary Public

My Commission Expires: _____

(SEAL)

# WASTE SERVICES AGREEMENT

This Waste Services Agreement (the "**Agreement**") is made and entered into as of July 1, 2026 (the "**Effective Date**") by and between Stillwater Public Schools (hereafter "**SPS**"), and Allied Waste Services of Stillwater, Inc dba Republic Services of Stillwater qualified to do and actually doing business in the State of Oklahoma (hereafter "**Contractor**"). SPS and Contractor shall be referred to herein individually as "**Party**" and together as "**Parties**."

## RECITALS

WHEREAS, SPS desires that Contractor provides the Services set forth in this Agreement and Contractor desires to do so, all in accordance with the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, the Parties agree as follows:

## AGREEMENT

1. Term. This Agreement begins on the Effective Date and expires one (1) year thereafter (the "**Initial Term**"). The Agreement can be extended for up to four (4) years at the mutual agreement of the Parties (each a "**Renewal Term**" and, together with the Initial Term, the "**Term**") unless otherwise terminated in accordance with the terms of this Agreement.

2. Scope of Work. SPS grants to Contractor the sole and exclusive franchise, license, and right at SPS locations to provide the waste collection, and disposal more fully described in the exhibits attached and incorporated herein ("**Services**"). Contractor shall furnish all personnel, labor, equipment, trucks and all other items necessary to perform the Services as set forth in this Agreement. If additional services related to the Services not expressly included in the scope of this Agreement are requested or become necessary, such services will be charged at Contractor's current rates when the additional services are performed. Services not subject to franchise under this Agreement may be sold to customers in the open market at rates agreed to between said customers and Contractor.

3. Warranty; Compliance with Laws. Contractor warrants that the Services will be performed in a good, safe and workmanlike manner, and in compliance with all statutes, ordinances, regulations, rules, governmental orders, governmental decrees, judicial judgments, constitutional provisions, and requirements of any kind and nature promulgated or issued by any governmental authority claiming or having jurisdiction ("**Applicable Law**"). Contractor has and will maintain all required licenses and permits to perform the Services. Contractor reserves the right to decline to perform Services which, in its judgment it cannot perform in a lawful manner or without risk of harm to human health, safety, or the environment.

4. Termination. If a Party breaches any material provision of this Agreement and such breach is not substantially cured within thirty (30) days after receipt of written notice from the non-breaching Party specifying such breach in reasonable detail, the non-breaching Party may terminate this Agreement by giving thirty (30) days' written notice of termination to the breaching Party. However, if the breach cannot be substantially cured within thirty (30) days, the Agreement may not be terminated if a cure is commenced within the cure period and for as long thereafter as a cure is diligently pursued. Additionally, either Party can terminate the Agreement at their convenience with ninety (90) days written notice to the other Party.

5. Pricing; Invoicing. Pricing for the Services is set forth in EXHIBIT C. Such rates are subject to adjustments and additional fees and costs as set forth herein. In an amount equal to the year-over-year (Jan to Dec) change in the prior calendar year Consumer Price Index (CPI) for Water, Sewer, and Trash Collection Services for the U.S. City Average, as published by the U.S. Bureau of Labor Statistics, or five percent (5%), whichever is greater.

6. Payment. The SPS shall pay each of Contractor's invoices without offset within thirty (30) days of Contractor's invoice. Payments not made on or before their due date will be subject to late fees of one and one-half percent (1.5%) per month (or the maximum allowed by law, if less). If any payment is withheld and it is later determined that the withheld amount is owed to Contractor, such amount shall be subject to the late fees provided herein from the original due date until paid. If any amounts due remain unpaid for more than seventy-five (75) days from the date Contractor's invoice, Contractor may suspend the corresponding Services until the outstanding balance is paid in full. If Contractor suspends and reinstates Services under this provision, the SPS or customer, as applicable, shall pay a service interruption fee at Contractor's current rate.

7. Material Cost Adjustments. Annually, Contractor may seek a Material Element of Cost adjustment in conjunction with its Annual Rate Adjustment. "**Material Elements of Cost**" include labor, maintenance, fuel, equipment (including trucks and containers), disposal and/or processing, or any other cost that makes up 5% or more of Contractor's annual costs on the contract. In the event that one or more Material Elements of Cost to provide Service under this Agreement experiences a year over year change greater than 10%, Contractor may seek to increase the Annual Rate Adjustment by an additional amount equal to the additional cost increase. SPS shall not unreasonably withhold approval of any Material Costs Adjustments.

8. Non-Material Cost Adjustments. Upon notice to SPS, Contractor may increase the rates for Services as a result of uncontrollable increases in costs incurred by Contractor due to (a) increased rates by any third party or municipal hauling, disposal, or recycling facility; (b) changes in Applicable Law, including any local, state, federal or international rules, ordinances, regulations, or Executive Orders; (c) changes in taxes, fees or other governmental charges, including those passed through by suppliers; (d) uncontrollable operational changes (*i.e.*, a major bridge closure), including those caused by major weather events; and (e) increased fuel costs. Any of the foregoing adjustments shall be retroactive to the effective date of such increase or change in cost.

9. Insurance. During the Term of this Agreement, Contractor shall maintain in force, at its expense, insurance coverage with minimum limits as set forth in EXHIBIT D.

10. Indemnification. Contractor will release, indemnify, and hold harmless the SPS from and against any and all third-party claims, losses, damages, suits, judgments, civil penalties, costs, liabilities or expenses, including reasonable attorney fees and costs ("**Losses**") that the SPS may be responsible for or incur on account of death or bodily injury to any person, damage to any property, injury to destruction of, or loss of natural resources, or violation of any federal or state law, regulation, or municipal ordinance to the extent caused by Contractor's negligence, willful misconduct, or breach of this Agreement. To the extent permitted by Applicable Law, SPS shall

release, indemnify, and hold harmless Contractor, its parent, subsidiaries, affiliates, and the officers, directors, agents, and employees of each from and against any and all Losses to the extent arising from SPS's negligence, willful misconduct, breach of this Agreement, and Contractor's receipt of Non-Conforming Waste from any customer.

11. Affiliates and Subcontractors. Contractor may utilize its affiliates and/or qualified subcontractors to perform the Services; however, Contractor shall remain responsible for the performance of all such Services and obligations in accordance with this Agreement.

12. Independent Contractor. Subject to the provisions of this Agreement, Contractor is an independent contractor and shall have the full power and authority to select the means, manner and method of performing its obligations hereunder without control or direction by SPS.

13. Force Majeure. Neither Contractor nor SPS shall be liable for damages for its failure to perform due to contingencies beyond its control including but not limited to strikes, riots, flooding, terrorism, fires, disease, government orders, or acts of God (a "**Force Majeure Event**"). During any period when performance of a Party's obligation is prevented by a Force Majeure Event, that obligation shall be suspended provided the Party whose performance is suspended shall resume performance as soon as reasonably possible upon cessation of the Force Majeure Event. The Party claiming inability to perform shall notify the other Party as soon as practical upon the beginning and ending of the Force Majeure Event. No contingency under this section shall excuse the SPS or customers, as applicable, from their obligation to make prompt payment for Services rendered.

14. Assignment. Neither Party shall assign this Agreement without the other Party's prior written consent, which consent shall not be unreasonably withheld. Notwithstanding the foregoing, Contractor may assign this Agreement without the SPS's consent to its parent company or any of its subsidiaries, or to any person or entity that purchases Contractor's operations. In the event Contractor assigns this Agreement as part of a sale of its business or operations, SPS shall have the right to terminate this Agreement without penalty upon ninety (90) days' prior written notice to Contractor.

15. Governing Law. This Agreement shall be governed by and construed in accordance with the internal laws of the State where the Services are provided, without giving effect to any conflict of law provision.

16. Waiver. Failure or delay by either Party to enforce any provision of this Agreement will not be deemed a waiver of future enforcement of that or any other provision. No waiver of any provision of this Agreement or of the rights and obligations of the Parties shall be effective unless in writing and signed by the Party waiving compliance.

17. Severability. The invalidity, illegality, or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion of this Agreement void shall in no way affect the validity or enforceability of any other provision(s) of this Agreement.

18. Notices. Any and all notices required hereunder to be in writing shall be sent postage prepaid, by any reputable nationally recognized express courier service, with a return receipt requested, to the Parties at their addresses shown below:

To Contractor: Republic Services
303 E Newman Ave
Stillwater, OK 74075
Attn: Ryan Arnett

To SPS: _____
_____
_____
Attn: _____

19. Entire Agreement; Amendment. This Agreement constitutes the entire understanding between the Parties and supersedes all previous agreements or negotiations on the subject matter in this Agreement, whether written or oral, and shall not be modified or amended except by written agreement duly executed by the undersigned Parties.

20. Electronic Signatures. The Parties agree that electronic signatures are valid and effective, and that an electronically stored copy of this Agreement constitutes proof of the signature and contents of this Agreement, as though it were an original.

21. Exhibits. All EXHIBITS attached to this Agreement are an integral part of the Agreement and are incorporated herein.

| | |
|---|---|
| EXHIBIT A | Scope of Work |
| EXHIBIT B | Project Specific Deliverables |
| EXHIBIT C | Services Pricing |
| EXHIBIT D | Insurance |

22. Survival. Any terms of this Agreement that could apply to either or both Parties after expiration or termination of this Agreement shall survive.

IN WITNESS WHEREOF, the parties have executed this Agreement to be effective as of the Effective Date.

Stillwater Public Schools

By: _____

Name: _____

Title: _____

Date: _____

Allied Waste Services of Stillwater, Inc dba Republic Services of Stillwater

By: Ryan A Arnett

Name: Ryan A. Arnett

Title: General Manager

Date: June 9, 2026

APPROVED
By Ryan A. Arnett at 4:35 pm, 6/9/26

## EXHIBIT A

## SCOPE OF WORK

The Services described in this Scope of Work are included under this Agreement. All other services shall be deemed outside the scope of this Agreement and/or subject to additional charges.

**Waste Material Hauling and Disposal:**

1. Waste Services. Contractor will collect, transport, and dispose or process all Conforming Waste properly placed in its designated collection container. Contractor shall not be obligated to collect Waste that is not properly contained. If Contractor spills any properly contained Waste during its collection, Contractor will clean up such Waste. All disposal and processing facilities selected by Contractor will be permitted to accept and dispose or process the Conforming Waste.

2. Collection Hours. Contractor's collection hours will not occur between 7:30 a.m. and 8:30 a.m. and 3:00 p.m. and 4:00 p.m. (except Holidays).

3. Holidays. Contractor may suspend collection Service on Holidays and resume collection routes the next operating day. As it may take Contractor a couple of days to catch up following a Holiday, all routes may be adjusted or pushed back one day during the week of a Holiday.

4. Responsibility for Equipment; Access. Any equipment furnished by Contractor shall remain Contractor's property. SPS shall be liable for all loss or damage to such equipment (except for normal wear and tear and for loss or damage resulting from Contractor's handling of the equipment). SPS shall use the equipment only for its proper and intended purpose, shall not overload (by weight or volume), move, or alter the equipment, and shall not allow the equipment to be used for any purpose by any person or entity other than SPS's employees without Contractor's prior written consent. SPS shall not move, relocate, or otherwise alter the position of any Contractor-provided container without Contractor's prior written consent. SPS shall provide safe, unobstructed access to the equipment on the scheduled collection day. Contractor may charge an additional fee for any additional collection service required by SPS's failure to provide access. Contractor shall not be responsible for any damage to SPS's pavement, curbing, or other driving surfaces resulting from Contractor providing service at SPS's Site except to the extent caused by Contractor's negligence or willful misconduct.

5. Location of Waste Containers. SPS shall cooperate with Contractor's recommendations regarding Waste container sizes, the safe placement of containers, and haul schedules necessary to properly address their available space for containers and the type and volume of Waste generated each week. Containers shall be placed in a location at SPS locations that does not interfere with or endanger the movement of vehicles or pedestrians, and which allows for safe access by Contractor's collection vehicles. Contractor may decline to collect any Waste that is not properly containerized or placed appropriately for efficient and safe collection.

6. Ownership of Waste. Title to Waste shall pass to Contractor when loaded into Contractor's collection vehicle or otherwise received by Contractor. Title to and liability for any Non-Conforming Waste shall remain with the generator and at no time pass to Contractor.

7. Non-Conforming Waste. If Non-Conforming Waste is discovered before it is collected by Contractor, Contractor may refuse to collect the container that contains the Non-Conforming Waste. In such situations, Contractor will contact the SPS, and the SPS shall promptly undertake appropriate action to ensure that Non-Conforming Waste is removed and properly disposed of by the depositor or generator of such Non-Conforming Waste. In the event Non-Conforming Waste is present but not discovered until after it has been collected by Contractor, Contractor may, in its sole discretion: (a) leave the Non-Conforming Waste in place or continue to process it if not in violation of its permits and charge the SPS, a contamination fee and/or additional processing costs; or (b) remove, transport, and dispose of such Non-Conforming Waste at a facility authorized to accept such Non-Conforming Waste in accordance with Applicable Law and, in Contractor's sole discretion, charge the SPS, for all direct and indirect costs incurred due to the removal, remediation, handling, transportation, delivery, and disposal of such Non-Conforming Waste.

8. Definitions.

(a) "**Bulk Waste**" means large items that won't fit in a Trash Cart including, desks, discarded furniture, and other similar items with weights and/or volumes greater than those allowed for the waste container supplied.

(b) "**Business Day**" shall mean every weekday, except Holidays.

(c) "**Conforming Waste**" consists of any Waste that fully conforms to the description of such Waste provided by the SPS, including an approved Waste Profile, manifest or other waste documentation.

(d) "**Holidays**" shall mean: New Year's Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

(e) "**Non-Conforming Waste**" means any waste material not expressly included within the scope of this Agreement, waste material that does not conform to its waste documentation, waste material that is not acceptable at the intended disposal or recycling facility, or material placed in a container intended for a different Waste (such as Solid Waste in a container designated for Recyclable Material).

(f) "**Recyclable Material**" is any material or substance that can be put to beneficial re-use or sold in recognized markets for purposes other than disposal, including, without limitation, uncontaminated non-hazardous corrugated cardboard, white paper, newsprint and other paper; plastics and plastic film; and ferrous and non-ferrous metals.

(g) "**Solid Waste**" is any useless, unwanted, or discarded nonhazardous material (trash or garbage) with insufficient liquid content to be free flowing that results from residential, commercial, governmental, and/or community operations. Solid Waste specifically excludes all other waste streams with definitions herein.

(h) "**Waste**" includes all waste streams included within the scope of this Agreement for collection and disposal or processing, including Recyclable Material. Waste shall not include any Non-Conforming Waste.

(i) "**White Goods**" means stoves, refrigerators, ranges, water heaters, freezers, unit air conditioners (all CFC and other refrigerants must be removed prior to collection), water tanks, washing machines, clothes dryers, and other similar appliances.

(j) "**Yard Waste**" means organic waste materials generated from the maintenance or removal of residential vegetative landscaping including, but not limited to, grass clippings, pine needles, leaves, flowers, stalks, stems, small tree trimmings, and small branches.

**EXHIBIT B**

**PROJECT SPECIFIC DELIVERABLES**

| **Site** | **Containers Required** | **Service Required** |
|---|---|---|
| Address | | |
| Location | | |
| **Stillwater High School**<br>410 W. Franklin<br>https://maps.app.goo.gl/sRWHjGyF3bsL8P717 | 4 ea - 8 cu/yd | Twice a week |
| **Pioneer Stadium**<br>1224 N. Husband<br>Container one:<br>https://maps.app.goo.gl/Y3kF3RHYmKkoiGok9<br>Container two:<br>https://maps.app.goo.gl/Hx6ikXiFxeH7zybu8 | 2 ea - 6 cu/yd | Twice a week |
| **Performing Arts Center**<br>1224 N. Husband<br>https://maps.app.goo.gl/H881NCorX9SzJ4Kg6 | 1 ea - 8 cu/yd | Twice a week |
| **Stillwater Junior High School**<br>1900 N. Skyline<br>https://maps.app.goo.gl/b1W672sZcJXo9VT1A | 2 ea - 8 cu/yd | Four times per week |
| **Stillwater Middle School** | 2 ea - 8 cu/yd | Four times per week |

| | | |
|---|---|---|
| 2200 S. Sangre Rd.<br><br>https://maps.app.goo.gl/s6bpRh4SnoeKtiEv8 | | |
| **Stillwater Lincoln Academy School**<br><br>215 E. 12th<br><br>https://maps.app.goo.gl/Vm1Lvk1uEQGb5oPX8 | 1 ea - 8 cu/yd | Twice a week |
| **Highland Park Elementary**<br><br>400 S. Drury<br><br>https://maps.app.goo.gl/Bg7ndwSGWt1abnvK6 | 2 ea - 8 cu/yd | Twice a week |
| **Richmond Elementary**<br><br>201 W. Richmond Rd.<br><br>https://maps.app.goo.gl/jdejaAqQm1q4zdgG7 | 2 ea - 8 cu/yd | Twice a week |
| **Skyline Elementary**<br><br>1402 E. Sunrise<br><br>https://maps.app.goo.gl/L9SFvWmv1vYAVya3A | 2 ea - 8 cu/yd | Twice a week |
| **Sangre Ridge Elementary**<br><br>2500 S. Sangre Rd<br><br>https://maps.app.goo.gl/yTMhX2wRPVnP5nzs5 | 2 ea - 8 cu/yd | Twice a week |
| **Will Rogers Elementary**<br><br>1211 N. Washington | 2 ea - 8 cu/yd | Twice a week |

| | | |
|---|---|---|
| https://maps.app.goo.gl/L8HzcZE33xYSDaSp6 | | |
| **Westwood Elementary**<br><br>502 Kings<br><br>Location: https://maps.app.goo.gl/9ess9bTmQiAfJZjLA | 2 ea - 8 cu/yd | Twice a week |
| **Operations of Educational Services North**<br><br>5021 N. Perkins Rd.<br><br>Waste Container: https://maps.app.goo.gl/DfymbjC4sxm8nuv19<br><br>Rolloff: https://maps.app.goo.gl/SahTVNHgtN7j1oqB9 | Waste Container:<br><br>1 ea - 8 cu/yd<br><br>Rolloff:<br><br>1 ea - 30 cu/yd | Waste Container:<br><br>Twice a week<br><br>Rolloff:<br><br>On Call |
| **Operations of Educational Services South**<br><br>5005 N. Perkins Rd.<br><br>Location: https://maps.app.goo.gl/Y9gqMjbW2BxXpvx68 | 1 ea - 8 cu/yd | Twice a week |
| **Agriculture Building**<br><br>148 N. Drury Lane<br><br>https://maps.app.goo.gl/d4BLqbBugGWTd8P4A | 1 ea - 4 cu/yd | Twice a week |
| **Administration Building**<br><br>314 S. Lewis<br><br>https://maps.app.goo.gl/cfoNZGDXYu8d7S1s6 | 1 ea - 4 cu/yd | Twice a week |

Constraints & Site Conditions:

○ No lock or gate charges shall be applied to invoicing.

○ If a waste container enclosure is present, the waste container must remain inside the enclosure, not in front. Enclosure doors shall remain open 24/7. (when possible, enclosure doors will be opened inwards to prevent doors from being closed when waste container is placed)

○ Work must be performed with minimal disruption to the student environment, specifically, pick up and drop off.

**EXHIBIT C**

**SERVICES PRICING**

| Site Address Location | Containers Required | Service Required | Monthly Price ($) |
|---|---|---|---|
| Stillwater High School – 410 W. Franklin | 4 ea – 8 cu/yd | Twice per week | **$831.36** |
| Pioneer Stadium – 1224 N. Husband | 2 ea – 6 cu/yd | Twice per week | **$311.76** |
| Performing Arts Center – 1224 N. Husband | 1 ea – 8 cu/yd | Twice per week | **$207.84** |
| Stillwater Junior High – 1900 N. Skyline | 2 ea – 8 cu/yd | Four times per week | **$831.36** |
| Stillwater Middle School – 2200 S. Sangre Rd. | 2 ea – 8 cu/yd | Four times per week | **$831.36** |
| Stillwater Lincoln Academy – 215 E. 12th | 1 ea – 8 cu/yd | Twice per week | **$207.84** |
| Highland Park Elementary – 400 S. Drury | 2 ea – 8 cu/yd | Twice per week | **$415.68** |
| Richmond Elementary – 201 W. Richmond Rd. | 2 ea – 8 cu/yd | Twice per week | **$415.68** |
| Skyline Elementary – 1402 E. Sunrise | 2 ea – 8 cu/yd | Twice per week | **$415.68** |
| Sangre Ridge Elementary – 2500 S. Sangre Rd | 2 ea – 8 cu/yd | Twice per week | **$415.68** |
| Will Rogers Elementary – 1211 N. Washington | 2 ea – 8 cu/yd | Twice per week | **$415.68** |
| Westwood Elementary – 502 Kings | 2 ea – 8 cu/yd | Twice per week | **$415.68** |
| Operations of Educational Services North – 5021 N. Perkins Rd. | 1 ea – 8 cu/yd | Twice per week | **$207.84** |

| | | | |
|---|---|---|---|
| Operations of Educational Services North – 5021 N. Perkins Rd. | 1 ea – 30 yd Rolloff | Rolloff: On Call | **$250 per dump / $50 per ton** |
| Operations of Educational Services South – 5005 N. Perkins Rd. | 1 ea – 8 cu/yd | Twice per week | **$207.84** |
| Agriculture Building – 148 N. Drury Lane | 1 ea – 4 cu/yd | Twice per week | **$103.92** |
| Administration Building – 314 S. Lewis | 1 ea – 4 cu/yd | Twice per week | **$103.92** |

## EXHIBIT D

## INSURANCE

During the Term of this Agreement, Contractor shall maintain in force, at its expense, insurance coverage with minimum limits as follows:

**Workers' Compensation**

| | |
|---|---|
| Coverage A | Statutory |
| Coverage B - Employers Liability | $1,000,000 each Bodily Injury by Accident<br>$1,000,000 policy limit Bodily Injury by Disease<br>$1,000,000 each occurrence Bodily Injury by Disease |

**Automobile Liability**

| | |
|---|---|
| Bodily Injury/Property Damage<br>Combined – Single Limit | $3,000,000<br>Coverage is to apply to all owned, non-owned, hired and leased vehicles (including trailers). |
| Pollution Liability Endorsement | MCS-90 endorsement for pollution liability coverage |

**Commercial General Liability**

| | |
|---|---|
| Bodily Injury/Property Damage<br>Combined – Single Limit | $2,500,000 each occurrence<br>$5,000,000 general aggregate |

All such insurance policies will be primary without the right of contribution from any other insurance coverage maintained by SPS. All policies required herein shall be written by insurance carriers with a rating of A.M. Bests of at least "A-" and a financial size category of at least VII. Upon SPS's request, Contractor shall furnish SPS with a certificate of insurance evidencing that such coverage is in effect. Such certificate will also provide for thirty (30) days prior written notice of cancellation to the SPS, show the SPS as an additional insured under the Automobile and General Liability policies, and contain waivers of subrogation in favor of the SPS (excluding Worker's Compensation policy) except with respect to the sole negligence or willful misconduct of SPS.

quadient Leasing

# Government Product Lease Agreement

with Postage Meter Rental Agreement

## Section (A) Office Information

| Office Number: | Office Name: | Office Phone #: | Date Submitted: |
|---|---|---|---|
| 6190 | OMECORP LLC | 918 664 2588 | |

## Section (B) Billing Information

| | | |
|---|---|---|
| Company Name (Full legal name): STILLWATER PUBLIC SCHOOLS | | |
| DBA: | | |
| Billing Address: 314 S LEWIS ST | | |
| Billing City: STILLWATER | State: OK | ZIP Code + 4: 74074 |
| Billing Contact Name: TINA MCARTOR | Contact Phone Number: 405 533 6340 | |
| Billing Contact Title: FACILITIES SECRETARY | Contact Fax Number: | |
| Billing Contact Email Address: tmcartor@stillwaterschools.com | Purchase Order Number: | |

## Section (C) Installation Information (if different than Billing Information)

| | | |
|---|---|---|
| Company Name (Full legal name): | | |
| Installation Address (No PO Boxes or General Delivery): 5005 N PERKINS RD | | |
| Installation City: STILLWATER | State: OK | ZIP Code + 4: 74075 |
| Installation Contact Name: | Phone Number: | |
| Installation Contact Title: | Fax Number: | |
| Installation Contact Email Address: | | |
| Main Post Office Name / Mail Drop off: | Post Office 5-Digit ZIP Code: | |

## Section (D) Products

| | Quantity | Model / Part Number | Description (Include Serial Number, if applicable) ☐ See additional listed products on attached continuation schedule. |
|---|---|---|---|
| 1 | 1 | IX7 | USPS IMI COMPLIANT POSTAGE METER WITH 10LB SCALE |
| 2 | | | |
| 3 | | | |
| 4 | | | |

## Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status:
- ☐ Taxable
- ☒ Tax-Exempt (Certificate attached)

Billing Frequency:
- ☐ Monthly
- ☒ Quarterly
- ☐ Annually

Billing Method:
- ☒ Standard
- ☐ Arrears

| Period | # of Months | Monthly Payment (plus applicable taxes) |
|---|---|---|
| First | 63 | $226.25 |
| Next | | |
| Next | | |
| Next | | |

Current Lease Number:

☐ ACH (Customer to submit authorization form)

Existing Lease N23101352
Fiscal Year July 1, 2026 to
June 30, 2027

## Section (F) Postage Meter & Postage Funding Information

| Meter Model: | Machine Model: IX7 |
|---|---|

Postage Funding Method:
- ☒ Bill Me ☐ Prepay By Check
- ☐ ACH Debit (Submit Customer authorization form)
- ☐ OMAS ☐ CPU (include authorization form)

Agency Code Sub Agency Code

Postage Funding Account:
- ☐ New
- ☒ Existing Account
  TMS Account #
  POC Account # 8059963

**Service Products** (Check all that apply)
- ☒ Online Postal Rates iMeter™ App (SP10)
- ☐ Online Postal Expense Manager iMeter™ App (SP20/Neostats)
- ☐ Online E-Services with Electronic Return Receipt iMeter™ App (SP35)
- ☐ Neoship BASIC – Requires Quadient Postage Funding (EP70)
- ☐ Neoship PLUS – Requires Quadient Postage Funding (EP70PLUS)
- ☐ Neoship ADVANCED - Requires Quadient Postage Funding (NEOSHIPADV))
- ☐ Neoship Install & User Guide (EP70GUIDES)
- ☒ Maintenance (provided by your authorized office)
- ☒ Installation & Training (provided by your authorized office)
- ☐ Software Support (Maintenance)
- ☐ 4G/5G Cell Service ☐ EasyInk® Order

## Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to a Postage Funding Account unless initial here _____.

This document consists of a Government Product Lease Agreement with Quadient Leasing USA, Inc.; and a Postage Meter Rental Agreement, and Online Services and Software Agreement with Quadient, Inc.; and a Postage Funding Account Agreement with Quadient Finance USA, Inc. Your signature constitutes an offer to enter into such agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Dealer-V11-2023), which are also available at https://quadientterms.com/Government-Equipment-Lease-Terms-USPS-Dealer-V11-2023, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

**Guided by Quadient, Inc.'s Sustainable Design and Responsible Manufacturing Policy, our products may contain reused components. For more Information visit https://www.quadient.com/about-us/sustainable-design-and-manufacturing.**

Authorized Signature _____ Print Name and Title _____ Date Accepted _____

Accepted by Quadient, Inc. and its Affiliates _____ Date Accepted _____

# OMECorp Maintenance Agreement

## Billing Information

| | | |
|---|---|---|
| **Customer Name** (Full Legal Name): STILLWATER PUBLIC SCHOOLS | | |
| Billing Address: 314 S LEWIS ST | | |
| Billing City: STILLWATER | State: OK | Zip: 74074 |
| Billing Contact Name: TINA MCARTOR | Phone: 405-533-6340 | |
| Billing Contact Title: FACILITIES MANAGER | Fax: | |
| Email Address: tmcartor@stillwaterschools.com | | |
| Additional Contact Names: | | |

## Installation Information (If Different than Billing Information)

| | | |
|---|---|---|
| **Customer Name** (Full Legal Name): | | |
| DBA: | | |
| Installation Address: 5005 N PERKINS ST | | |
| Installation City: STILLWATER | State: OK | Zip: 74075 |
| Installation Contact Name: | Phone: | |
| Installation Contact Title: | Fax: | |
| Email: | PO #: | |

## Equipment to Be Covered by This Maintenance Agreement

| PRODUCT MODEL # | SERIAL # | SERVICE TO BEGIN DATE | ANNUAL RENEWAL (INVOICING DATE) | ANNUAL FEE |
|---|---|---|---|---|
| IMWP30 | 281205021254 | 07/01/2026 | 07/01/2026 | $1171.00 |
| NSRLD | BR44000023A0 | | | Included |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**Special Maintenance Terms and Conditions:**

C00017115-12

Contract Billing Period 07/01/2026 through 06/30/2027

Fiscal Year 07/01/2026 through 06/30/2027

Your signature constitutes an offer to enter into the OMECorp Maintenance Agreement and acknowledges that you have received, read, and agree to the Terms and Conditions (version OMEMA-V04-02-20), which are available at http://thinkbetterbusiness.com/agreements, and that you are authorized to sign the agreements on behalf of the Customer identified above. The applicable agreements will become binding on the Customer identified above only after an authorized OMECorp individual accepts our offer by signing below, or when the equipment is delivered to the Installation Address.

**APPROVAL**

| Authorized Customer Signature | Print Name and Title | Date Accepted |
|---|---|---|
| Tonya L. Parker | Tonya L. Parker, Accounts Receivable | 6/11/2026 |
| Authorized OMECorp Genesis Signature | Print Name and Title | Date Accepted |

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Otis Signature Service

# Signature Contract

Otis Signature Service

| | |
|---|---|
| **ACCOUNT NAME & ADDRESS** | Stillwater Public Schools<br>5005 N Perkins Road<br>Stillwater, OK 74075 |
| **CUSTOMER NAME & CONTACT INFO** | Rob Lamecker<br>(405) 533-6340<br>rlamecker@stillwaterschools.com |

## CONTRACT SUMMARY

| | |
|---|---|
| **MAINTENANCE** | Overview of your preventative maintenance plan and which parts are included |
| **RELIABILITY & RESPONSIVENESS** | Details concerning the level of coverage you have along with Otis' method for ensuring timely dispatching and parts availability to meet your needs |
| **COMMUNICATION** | Summary of the many ways for you to communicate with us and receive information from us |
| **SAFETY & ENVIRONMENT** | Safety is our number one priority- this section includes an outline of safety features and activities pertaining to your equipment |
| **SCHEDULE & CLARIFICATIONS** | Terms and conditions about our regular working hours, insurance coverage and legal requirements |
| **PAYMENT & ACCEPTANCE** | Price and term of agreement followed by the signatory area and billing information |

| | |
|---|---|
| **COVERAGE TERMS** | **Price : $2,990.00 per month, payable monthly in advance**<br>**Duration : one (1) year(s)** |
| **DELIVERING THE PROMISE** | *We look forward to delighting you with world class service.* |

**Otis Elevator Company**
**M:**

**For emergencies:**
**OTISLINE® Customer Care 800.233.6847**

803 S.E. 83RD
OKLAHOMA CITY, OK 73149
**otis.com**

OTIS

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Signature Service

# Otis Maintenance

OTIS MAINTENANCE

5/27/2026

**CUSTOMER NAME**
Stillwater Public Schools
5005 N Perkins Road
Stillwater, OK 74075

**OTIS ELEVATOR COMPANY**
803 S.E. 83RD
OKLAHOMA CITY, OK 73149

**PROJECT LOCATION**
Stadium
1401 B Boomer Road
Stillwater, OK 74075

Will Rogers Elementry
1211 N Washington
Stillwater, OK 74075

Westwood Elementary
502 Kings
Stillwater, OK 74075

Performing Arts Center
1224 N Husband
Stillwater, OK 74075

Middle School
5005 N Perkins Road
Stillwater, OK 74075

Fieldhouse
1211 N Boomer Road
Stillwater, OK 74075

**PROPOSAL NUMBER**
QTE-002448321

Otis Elevator Company or "we" agree to furnish Otis Maintenance to Customer or "you" on the equipment ("Units") described below as set forth in this Contract.

## EQUIPMENT DESCRIPTION

| No Of Units | Type Of Units | Manufacturer | Customer Designation | Machine Number |
|---|---|---|---|---|
| 4 | Hydraulic | OTIS, Thyssen, Schindler | ONLY ELV, ELV 1, fieldhouse | UNIT-001276691, UNIT-001276690, UNIT-001276686, UNIT-001276687 |
| 2 | Gearless Belted MRL | OTIS, Kone | ONLY ELV | UNIT-001276692, UNIT-001276695 |

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| | | | | |
|---|---|---|---|---|
| 2 | Other | Independent | back lift, Stage Lit | UNIT-001276688, UNIT-001276689 |

## CONTRACT PRICE

The contract gross price is two thousand nine hundred ninety dollars ($2,990.00) per month, payable monthly in advance.

If you select a different payment frequency, please initial next to the discount to be applied to your contract price.

| Billing Frequency | Discount | Initial to Accept |
|---|---|---|
| Quarterly | -1% | |
| Semi-annually | -3% | |
| Annually | -4% | |



## TERM & RENEWAL

The Commencement Date will be 7/1/2026. The initial term of this Contract will be for one (1) year(s) beginning on the Commencement Date.

This Contract will automatically renew for successive one (1) year terms unless terminated by either party by giving written notice to the other party at least 30 days, but no more than 60 days prior to the end of the then-current term.

## PAYMENT

Payments will be due and payable on or before the first day of each month for the term of the Contract, in accordance with the payment instructions on your invoice. The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.

## INVOICE DELIVERY

The standard method of invoice delivery is via email. Please provide your email address(es) in the bill to section of this document. You agree to immediately update us with any changes to the invoice delivery email address(es). If you wish to receive your invoices via Mail, an additional fee of $5.00 per month will be added to your monthly contract price.

| Alternate Invoice Delivery Method | Additional Cost | Initial to Accept |
|---|---|---|
| Mail | $5.00 | |

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## AUTOPAY

Visit https://otis.payinvoicedirect.com to register for autopay to automatically debit your bank account for your invoice payments.

## PRICE ADJUSTMENT

The Contract Price is subject to increase in response to increases to operational, administrative, labor, and other industry related economic factors. For instance, you agree that the Contract Price may be increased to account for labor rate plus fringe benefit increases under the International Union of Elevator Contractors as well as other economic factors beyond Otis' reasonable control including increases to commodity, fuel, tariff, shipping or transportation, waste disposal, environmental requirements, cost of other materials, changes to government regulations or other administrative costs. If the price adjustment date and billing frequency do not align, the price adjustment date will be changed to ensure continued alignment with the billing frequency.

## OTIS MAINTENANCE MANAGEMENT SYSTEM™ (OMMS™)

We will use the Otis Maintenance Management System (OMMS™) preventative maintenance program to deliver service tailored to your specific building needs. Equipment type, component life, equipment usage, and building environment will be taken into account by the OMMS™ scheduling system, which will be used to plan maintenance activities in advance.

## MAINTENANCE

Otis will maintain the Units using trained personnel directly employed and supervised by us, or through the use of remote monitoring or other technology in Otis' sole discretion. Without affecting our obligation to provide service under this Contract, you agree to permit us to train our personnel on the Units. The maintenance will include inspection, lubrication, and adjustment of the following parts:

- Controller parts, selectors and dispatching equipment, relays, solid-state components, transducers, resistors, condensers, power amplifiers, transformers, contacts, leads, dashpots, timing devices, computer and microcomputer devices, steel selector tapes, mechanical and electrical driving equipment, signal lamps, and position indicating equipment.
- Door operators, car door hangers, car door contacts, door protective devices, load weighing equipment, car frames, car safety mechanisms, platforms, car and counterweight guide shoes including rollers and gibs, and emergency car lighting.
- Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
- Machines, worms, gears, thrust bearings, drive sheaves, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
- Motors, brushes, brush holders, and bearings.
- Governor components, governor sheaves and shaft assemblies, bearings, contacts, governor jaws, deflector or secondary sheaves, car and counterweight buffers, car and counterweight guide rails, car and counterweight sheave assemblies, top and bottom limit switches, governor tension sheave assemblies, and compensating sheave assemblies.
- Pumps, pump motors, operating valves, valve motors, leveling valves, plunger packings, exposed piping, above ground plungers and cylinders, and hydraulic fluid tanks.
- Escalator handrails, handrail drive chains, handrail brush guards, handrail guide rollers, alignment devices, steps, step treads, step wheels, step chains, step axle bushings, comb plates, floor plates, tracks, external gearing, and drive chains.
- Escalator upper drives, upper drive bearings, tension sprocket bearings, upper newel bearings and lower newel bearings, demarcation lights, and comb lights.

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In addition, we will replace wire ropes or coated steel belts as often as in our discretion deemed necessary to maintain an appropriate factor of safety. As conditions, usage, or the ASME A17.1 Code warrants, we will equalize the tension on hoisting ropes, resocket ropes for drum machines, and repair or replace conductor cables and hoistway and machine-room elevator wiring. No service other than that specifically stated as covered is included or intended.

## PARTS COVERAGE

Unless excluded elsewhere in the Contract if necessary, due to normal usage and wear, Otis will repair or replace the parts specified above at its sole discretion. Any parts under this Contract requiring replacement will be replaced with parts selected by Otis.

## PARTS INVENTORY

Otis will, during the term of this Contract, use commercially reasonable efforts to maintain a supply of frequently used replacement parts and lubricants selected by Otis to meet the specific routine requirements of the Units. Any such parts or items shall remain our property until installed in the Units.

## QUALITY CONTROL

Otis will periodically conduct field audits of our personnel and the Units to maintain quality standards. Otis field engineers will provide technical assistance, technical information, and ASME A17.1 Code ("Code" or "Elevator Code") consultation to support our maintenance organization.

## CUSTOMER REPRESENTATIVE

As a service to you, and at your request, an Otis representative will be available to discuss with you about modernization, traffic handling ability, recommendations and requirements of Code authorities, proper use and care of the Units, and the OMMSTM program. There is no additional charge for this consulting service, but by making this service available to you, Otis does not assume any duty to warn and you agree to not hold or seek to hold Otis responsible or liable whatsoever in connection with, arising out of, or related to any recommendation or alleged duty to or failure to warn.

## REPORTS – CUSTOMER PORTAL

We will use the OMMS™ program to record completion of maintenance procedures. We will, at your request, provide you access to the Customer Portal, our proprietary customer interface that permits you to access electronic records of repair, completed maintenance procedures and service call history for the Unit(s) during the prior twelve (12) months. You will be responsible for obtaining Internet access to use the Customer Portal.

## SAFETY

We will conduct safety tests only if required by the applicable Elevator Code in effect on the Commencement Date of the initial term. Tests that are subsequently required by the applicable Elevator Code or authority having jurisdiction are not covered under this Contract, but may be performed for an additional charge which shall be presented at the time of request to perform any such additional test. We will instruct our personnel to use appropriate personal protection equipment and follow safe work practices.

SAFETY TESTS – HYDRAULIC ELEVATORS

We will conduct an annual no load test and annual pressure relief valve test.

SAFETY TEST – OTHER

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We will conduct safety tests only if required by the applicable Elevator Code in effect on the Commencement Date of the initial term. We will instruct our personnel to use appropriate personal protection equipment and follow safe work practices.

SAFETY TESTS – TRACTION ELEVATORS
We will periodically examine safety devices and governors of the Units. We will conduct an annual no load test and perform at each fifth year a full load, full speed test of safety mechanisms, over-speed governors, and car and counterweight buffers. If required, the governor will be recalibrated and sealed for proper tripping speed. As required by Code, we will measure the coated steel belts for safety using a method approved by the manufacturer.

## FIREFIGHTERS' SERVICE TEST

If the equipment has firefighters' service, you assume responsibility for performing and keeping a record of any Code required tests and for the maintenance, functioning and testing of the smoke and/or heat detectors. If during the initial firefighters' service test any elevator firefighters' service is found to be inoperable, the building and or you will be responsible for all of the cost associated with the repairs necessary to bring the unit in compliance with the applicable Codes. If any applicable Code or governing authority mandates that such required tests be performed by a licensed elevator mechanic, Otis will provide such testing and service for an additional charge on an open order basis. You will be responsible for the costs associated with such testing and service.

## 24 – HOUR DISPATCHING

Otis will, at your request, provide you with access to the Customer Portal and our OTISLINE™ 24-hour, year-round dispatching service. In the event a Unit malfunction occurs between regular examinations, you will be able to place a service call on the Customer Portal or through an OTISLINE™ customer service representative, who will, at your request, dispatch an examiner to perform service. In the event Otis receives an emergency call from the phone in the elevator and a passenger indicates a need for assistance, Otis shall attempt to contact a building representative for an assessment of the situation and authorization to respond to the call. If Otis is unable to reach a building representative, Otis shall respond to the emergency call from the phone in the elevator. The visit will be treated as chargeable service request. Any service required outside of normal working hours will be billed to you in accordance with the work schedule detail below.

REQUIRED RESPONSE TIMES
We will, after a call for service is received by our dispatching center, have an examiner on your premises on average within the times set forth below. For the purposes of this provision, such averages will be calculated annually on an aggregate basis for all Units for all such calls received during the 12-month period between any two consecutive anniversary dates of the contract.

The average response time during our regular business hours will be:
For normal service calls - 4 hours.
For emergency service calls - 2 hours.

The average response time outside of our regular business hours will be:
For normal service calls - 4 hours
For emergency service calls - 2 hours.

If during any such 12-month period the average response time exceeds that set forth above, as your exclusive remedy you may request that we credit you in the month following such 12-month period an

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amount of $200.00 per gearless elevator Unit, $200.00 per escalator Unit, $200.00 per geared elevator Unit, and $200.00 per hydraulic elevator Unit.

## TRAVEL TIME AND EXPENSE

In the event there is a service call that is deemed billable by us as being out of the maintenance scope, you agree to pay us travel time and expenses at our regular or overtime billing rates as applicable from the time of dispatch to the building under contract and return.

## NORMAL HOURS

All maintenance procedures and repairs will be performed during our regular working hours of our regular working days for the examiners who perform the service. All lamp and signal replacements will be performed during regular examinations.

For purposes of this Contract, a service request is a response by Otis to a request for service for assistance made (a) by the customer or customer representative; (b) by the building or building representative ; (c) by emergency personnel ; (d) through the ADA phone line ; and/or (e) through REM™ monitoring system, for service or assistance, on an as needed basis, excluding regularly scheduled maintenance.

Regular working hours: 7:00 AM– 5:00 PM.
Regular working days: Monday – Friday excluding holidays.

## OVERTIME SERVICE REQUESTS

Service requests outside of regular working hours will be billed at standard overtime rates.

## SPECIAL PROVISIONS

Notwithstanding any other provision herein to the contrary, the following provisions shall be applicable and govern in the event of conflict: The Proposal submitted by Otis Elevator Company, including "Amendment A – RFQ Compliance and Pricing," is hereby incorporated by reference and made part of this Agreement.

## EXCLUSIONS

This Contract does not cover car enclosures (including, but not limited to, wall panels, door panels, car gates, plenum chambers, hung ceilings, lighting, light diffusers, light tubes and bulbs, handrails, mirrors and floor coverings), rail alignment, hoistway enclosures, hoistway gates, hoistway inserts and brackets, mainline disconnect switches, doors, door frames, sills, swing door hinges and closing devices, below ground or unexposed hydraulic cylinders and plungers, buried or unexposed piping, escalator balustrades, escalator lighting or wedge guards. This Contract does not cover computer and microcomputer devices, such as terminal keyboards and display units that are not exclusively dedicated to the elevator system. This Contract does not cover telephones installed by others, intercoms, heat sensors, smoke sensors, communications equipment, or safety signaling equipment, or instructions or warnings in connection with use by passengers. Further, we will not be responsible for, required, or liable: (i) to perform any tests other than those required by applicable Elevator Code in effect on the Commencement Date of the initial term; (ii) to make any replacements with parts of a different design or type or where the original item has been replaced by an item of a different design; (iii) to make any changes in the existing design of the Units; (iv) to alter, update, upgrade or modernize Units, whether recommended or directed by governmental authorities or by any third party; (v) to make repairs or replacements necessitated by failures detected during or due to testing of the Units or buried or unexposed hydraulic cylinders or piping; (vi) to replace or repair any component or system utilizing obsolete or discontinued parts, including but not limited to parts for which the original design is no longer manufactured or available for sale by the original equipment manufacturers or that is replaceable only by fabrication or purchase from a different after-market distributor or manufacture; (vii) to continue supporting, patching, or upgrading software and any associated hardware where the

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original supplier of such software and any associated hardware no longer sells the software as new and/or, terminates support, patches or upgrades of and/or access to such software, there is an inability to expand or renew licensing agreements, more technologically advanced hardware is available, and/or other changes/upgrades to the overall system render obsolete the functionality of the original software or do not allow the software to execute correctly on the hardware; (viii) to replace or repair any non-internet of things equipment more than fifteen (15) years and one calendar day from the original installation date; (ix) to repair or replace any internet of things hardware product or component capable of being connected to the internet or having an IP address more than ten (10) years and one calendar day from the original installation date, and specific to any touch screen, touch pad, tactile pad including without limitation LCD, LED, CRT, TFT, DLP, Plasma, or OLED up to and no more than one (1) year and one calendar day from the original installation date; (x) to provide reconditioned or used parts; (xi) to make any replacements, renewals, repairs or provide any service necessitated by reason of any cause beyond our control including, but not limited to, fire, explosion, theft, floods, water, rust, weather, epidemic, pandemic, quarantine, earthquake or other act of nature or God, vandalism, misuse, abuse, mischief, or repairs by others. Otis will not be required to make renewals or repairs necessitated by fluctuations in the building AC power systems, adverse hoistway or machine room conditions (including temperature variations below 60 degrees and above 90 degrees Fahrenheit), or excessive humidity.

## UPGRADES

The options and features associated with the service for your unit are priced based upon options and features selected by you and available on your contract start date. Additional features and options released after your contract start date may not be available to you or may be made available to you only at additional cost. These features are designed to operate in the current technological environment.

## OTIS SERVICE EQUIPMENT, SOFTWARE, AND ANALYTICS

Any counters, meters, tools, machinery, remote monitoring devices, or communication devices which we may use or install under this Contract remain our property, solely for the use of Otis employees. Such service equipment is not considered a part of the Units. You grant us the right to store or install such service equipment in your building and to electrically connect it to the Units. You will restrict access to the service equipment to authorized Otis personnel. You agree to keep the software resident in the service equipment in confidence as a trade secret for Otis. You will not permit others to use, access, examine, copy, disclose or disassemble the service equipment or the software resident in the service equipment for any purpose whatsoever. If the Contract or service is terminated for any reason, we will be given access to your premises to remove the service equipment, including the resident software, at our expense.

Software owned by Otis may be embedded in parts or otherwise provided by Otis as part of this Contract. Otis grants to you the non-exclusive right to use this software only for operation of the units for which the part was provided. You may not otherwise copy, display, adapt, modify, distribute, reverse assemble, reverse compile, disassemble, decompile, or otherwise translate the software. You will not transfer possession of the software except as part of a transfer of ownership of the Units and the assumption of the rights and obligations under this Contract by the transferee.

Otis may at its sole and absolute discretion employ remote diagnostics and predictive analytics to provide customized service and improve efficiency and increase your satisfaction ("Otis Service Software" or "Service Software"). The Otis Service Software is an Otis trade secret deployed pursuant to your service contract to enhance our efficiency and your experience with Otis service. The data generated by these Otis service diagnostic and predictive analytical tools shall be and remain the property of Otis. You agree to keep the Service Software in confidence and proprietary to Otis. You will not permit others to use, access, examine, copy, disclose, reverse engineer, decompile or disassemble the Service Software for any reason. Upon termination of this Contract, regardless of the reason, Otis may disable either remotely and/or via

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onsite visit (which you hereby permit) such Service Software. You retain your rights to any software not provided by Otis contained in the Units and agree to allow Otis to make one backup or archival copy of such software.

## QUALITY AUDITS

Otis may periodically conduct audits not only to assess the functionality of your equipment, but also to assess more broadly Otis product and service offerings, to understand usage, performance, or to simply evaluate the products and determine next generation. Otis shall own this information. This audit activity may be done on-site by Otis personnel or remotely through Otis Service equipment installed on your unit depending upon the audit purpose.

## MAINLINE DISCONNECTS

You agree to engage a qualified electrician on an annual basis to service the elevator mainline disconnects located in the elevator equipment room.

## ACCESS

You agree to provide us with a safe workplace as well as unrestricted ready and safe access to all areas of the building in which any part of the Units are located and to keep all machine rooms and pit areas free from water, stored materials, debris, and other potentially hazardous conditions.

## ENVIRONMENTAL PROTECTION

Otis has practices in place to reduce generation of waste materials, to minimize risks to the environment, customers, the general public and Otis employees, and to comply with federal and state environmental laws and regulations. Material Safety Data Sheet (MSDS) Manuals are available for review at your request. You assume responsibility for and agree to remove and remediate any waste or hazardous materials including but not limited to hydraulic oil spills, asbestos, or other hazardous materials in accordance with applicable laws and regulations.

## MALFUNCTIONING UNITS OR DANGEROUS CONDITIONS

If any Unit is malfunctioning or is in a dangerous condition, you agree to immediately notify us using the 24-hour OTISLINE™ service. Until the problem is corrected and the malfunction or dangerous condition is eliminated, you agree to remove the Unit from service and take all necessary precautions to prevent access or use.

## INSTRUCTIONS / WARNINGS

You agree to properly post, maintain, and preserve any and all instructions or warnings to passengers in connection with the use of any Units.

## LOCK OUT / TAG OUT ("LOTO")

In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by clicking on "Tools & Resources" on the home page, selecting "Lockout Tagout Policy" under the "Safety Information" column and downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," or the then most current version, both of which are in .pdf format. You agree that you will disseminate these procedures throughout your organization to the appropriate personnel

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who may interact with Otis personnel while Otis personnel are working on site at your facility and will ensure that such personnel comply with these LOTO procedures while Otis personnel are working on site.

## WIRING DIAGRAMS

You agree to provide us with current wiring diagrams reflecting all previously made changes for Units covered by this Contract to facilitate proper maintenance of the equipment as set forth in this Contract. Otis shall maintain the wiring diagrams so that they properly reflect any changes made by Otis to the equipment. These diagrams will remain your property.

## SERVICE TOOLS

You are responsible to secure our right to use any special service tools required to maintain your non- Otis equipment. These tools must be provided prior to us beginning maintenance on such equipment.

## RESPONSIBILITY FOR THE UNITS

It is agreed that Otis does not assume possession or control of the Units, that such Units remain yours solely as owner and operator, lessee, or agent of the owner or lessee, and that you are solely responsible for all requirements imposed by any federal, state, or local law, Code, ordinance or regulation.

## APPLICABLE CODE AND VIOLATIONS

Notwithstanding any other provision to the contrary (including without limitation provisions regarding order of precedence) whether in this document or any other contract document, Otis' work shall be performed in accordance with the applicable law, code, or regulation in effect on the date that Otis submitted to you it's initial proposal and not any subsequently changed, amended, altered, or implemented law, code, or regulation.

You assume responsibility for the cost of correcting all Elevator Code violations existing as of the Commencement Date, as well as throughout the duration of the Contract. If such Elevator Code violations or other outstanding safety violations are not corrected in accordance with this Contract, Otis may, in addition to any other remedies resulting from material breach of your obligations hereunder, with respect to the equipment not meeting Elevator Code requirements, cancel and remove such equipment from this Contract without penalty to Otis by providing thirty (30) days written notice.

## THIRD PARTY INTERFACE

Should you require us to interface with a third party, Otis will add an appropriate fee to cover the additional cost associated with this service.

## ELECTRICAL AND LIGHTING REQUIREMENTS

You agree to provide a grounded, 3-prong electrical system and proper lighting in the machine rooms and pits.

## ACCIDENT

You will provide Otis with written notice within twenty-four (24) hours after occurrence of any accident or incident in or about the elevator (s) and/or escalator(s) that leads to any injury or is alleged to cause any injury. You will provide such written notice to us, and if required by law, to any local authorities. You further agree to preserve any parts that are replaced after such an incident.

## ENTRAPMENT

In the event of an entrapment, you will call Otis and wait for a trained and licensed elevator mechanic to arrive, except for a medical emergency situation where it may be appropriate to summon a professional

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first responder such as police or firemen. You agree that your agents, contractors, employees or representatives shall not attempt to extricate any passengers from an elevator that becomes stalled within the hoistway. Any entrapment responded to by Otis shall be treated as a chargeable service request unless otherwise deemed covered under this Contract by Otis.

## ALTERATIONS

You will not allow others to make alterations, additions, adjustments, or repairs to the units.

## TELEPHONE

Otis shall not be liable for any claim, injury, delay, death or loss or property, or damage resulting from telephone equipment failure, false alarms, interruption of telephone service, or "no voice calls", i.e. calls from inside the equipment to OTISLINE™ where there is no verbal response to the OTISLINE™ operator. It is your responsibility to maintain the telephone equipment and have a representative available to receive and respond to OTISLINE™ calls.

## PRIVACY

The products and/or services being provided may result in the collection of Personal Information. The Parties will comply with applicable Data Privacy Laws as they pertain to personal information processed in connection with activity under this Contract. "Personal Information" shall mean information and data exchanged under this Contract related to an identifiable natural person. "Processing" of Personal Information shall mean the operation or set of operations whether automated or not, performed on Personal Information such as collecting, recording, organizing, structuring, storing, adapting, altering, retrieving, consulting, using, disclosing, sharing or erasing. "Controller" shall mean the party that determines the purposes and means of processing Personal Information. With respect to any Personal Information provided by you to Otis, you shall be the Controller and you warrant that you have the legal right to share such Personal Information with Otis and you shall be responsible for all obligations relating to that data, including without limitation providing notice or obtaining consent as may be required by law. Once you have lawfully provided Personal Information to Otis, you and Otis shall become co-Controllers. Otis may share such Personal Information internally, across borders and with service providers in accordance with applicable Data Privacy Laws. Otis may transfer information subject to corporate rules of its parent company. Otis may store Personal Information provided by you on servers located and accessible globally by Otis or its parent and their services providers. The parties agree to cooperate and to take reasonable commercial and legal steps to protect Personal Information against undue disclosure. In this regard each party shall notify the other in the event of a data breach, which shall include the actual or unauthorized access to or possession of, or the loss or destruction of, Personal Information, whether intentional or accidental. The party whose system was compromised in the data breach incident shall be responsible for any notifications and associated costs. Should either party receive in any form, (i) a complaint or allegation indicating a violation of applicable data privacy law, (ii) a request seeking access to correct or delete Personal Information or (iii) an inquiry or complaint related to the processing of personal information, said party shall take reasonable commercial steps to immediately notify the other party.

## PURCHASE ORDERS

Any purchase order issued by you in connection with services to be provided by Otis shall be deemed to be issued for your administrative or billing identification purposes only, and shall not be binding upon Otis under any circumstance. The parties agree that the terms and conditions contained herein will exclusively govern the services to be provided.

## MATERIAL BREACH BY CUSTOMER

Failure to pay any sum due by you within sixty (60) days will be considered a material breach under this Contract. You agree to pay a late charge from the date such sums become due of one and one-half

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percent (1.5%) per month (18% per annum), or the highest legally permitted rate, whichever is less, on any balance past due for more than thirty (30) days, together with all costs (including, but not limited to, legal fees) incurred by us to collect any overdue amounts. In addition, the following events shall constitute a material breach of your obligations under this Contract: (1) failure to notify Otis of a dangerous condition or malfunction, or for a Unit that has a dangerous condition or is malfunctioning, to take the unit out of service; (2) failure to provide unrestricted and safe access to all areas of the building in which any part of the Units are located; (3) failure to provide a safe workplace or failure to adhere to our safety requirements; (4) failure to remove hazardous waste; (5) failure to adhere to lock-out/tag-out procedures; (6) failure to upgrade, improve or modernize the Units if Otis reasonably determines that such Units are unsafe to employees, inspectors or the riding public without such upgrades, improvements or modernization; and/or (7) failure to correct Elevator Code violations. In the event of a material breach by you, Otis shall be entitled to immediately suspend the affected Units or terminate service without prejudice to Otis, at its sole discretion.

## TERMINATION FOR CUSTOMER'S BREACH

If this Contract is terminated for your material breach or for any reason other than our own default, you agree to immediately pay as liquidated damages, fifty percent (50%) of the remaining amount due under the current term of this Contract. The parties agree that quantifying Otis' losses arising from your material breach or premature termination would be difficult and uncertain, and further agree that the agreed upon formula is not a penalty, but rather a reasonable measure of Otis' damages which are based on Otis' experience in the elevator service industry and the losses that may result from such premature termination or material breach of this Contract.

## TERMINATION FOR BREACH BY US

You may by written notice to Otis, terminate the Contract if Otis materially fails to perform any of our substantive obligations under the Contract, and does not cure such failure within thirty (30) days after receipt of such written notice from you specifying in detail such failure. In the event of a material uncured breach of our obligations hereunder, your remedy will be limited to the amount of payments actually made in accordance with this Contract during the twelve (12) months prior to such breach.

## TRANSFER OF INTEREST IN PROPERTY

In the event that you sell the property or your interest in the property is terminated prior to the expiration of the Contract, you agree to undertake best efforts to assign the Contract to the new owner or successor and to cause the new owner to assume your obligations under this Contract. If the new owner or successor fails to assume your obligations under the Contract, then you agree immediately to pay to Otis fifty percent (50%) of the remaining amount due under the unexpired term of the Contract as liquidated damages. The parties agree that quantifying Otis' losses arising from the failure of the new owner or successor to assume this Contract would be difficult and uncertain, and further agree that the agreed upon formula is not a penalty, but rather a reasonable measure of Otis' damages which are based on Otis' experience in the elevator service industry and the losses that may result from such failure to assume upon a transfer.

## FORCE MAJEURE

Otis shall not be liable for any loss, damage or delay due to any cause beyond our reasonable control including, but not limited to, acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, floods, water damage, weather damage, extreme weather, traffic conditions, epidemic, pandemic, quarantine (including Covid-19), sabotage, national emergency, act of terrorism, earthquake, riot, civil commotion, war or insurrection, vandalism, misuse, abuse, mischief, or acts of God or nature.

## LIMITATION ON DAMAGES

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Other than as specifically set forth above, under no circumstances (including third party claims) will either party be liable for any indirect, special, liquidated, or consequential damages of any kind, including, but not limited to, fines or penalties, loss of profits, loss of rents, loss of good will, loss of business opportunity, additional financial costs, or loss of use of any equipment or property, whether in contract, tort, warranty or otherwise.

## INDEMNITY

Otis shall indemnify you for damages related to accidents and injuries to persons or property only when adjudged to have been caused by Otis' sole negligence or willful misconduct. In all other instances, you shall defend, indemnify, and hold Otis harmless against all, damages, losses, costs, and expenses (including reasonable legal fees) in connection with any claims, demands, suits or proceedings made or brought against Otis arising out of or connected with the use, repair, maintenance, operation or condition of the Units or your obligations under, or material breach of, this Contract.

## INSURANCE

Otis agrees to maintain the following insurance throughout the term of the Contract: General Liability coverage in the amount of $1,000,000 per occurrence and $2,000,000 in the aggregate; Automobile Liability in the amount of $1,000,000 Combined Single Limit for Bodily Injury and Property Damage; Worker's Compensation in accordance with applicable statutory requirements, and Employer's Liability for: (i) bodily injury by each accident, up to the $1,000,000 applicable annual limit per insured, (ii) bodily injury by disease, each employee up to the $1,000,000 applicable annual limit per insured. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance. You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us. Otis does not participate in SDI programs.

Customer must provide Otis at least 30 days advance notice of certificate holder changes required. Your failure to provide this required notice does not release your obligations to make timely payment under this agreement in accordance with the payment terms.

## CERTIFICATES

If either party so requires, in writing, the other party shall furnish a copy of the certificates of insurance evidencing the above insurance coverages.

## THIRD PARTIES

We are not obligated to comply or contract with any 3rd party vendors or execute vendor forms not in alignment with our contract terms. While we are not obligated, to the extent that we agree to work with the third party vendor, it will be for administrative purposes only and any costs associated will be passed through to customer. In the event of a conflict between the terms and conditions of this agreement and vendor agreement, this document will prevail.

## CONFIDENTIALITY

Customer shall not disclose to any third party the terms of this Contract except as required by law or as necessary for the purposes of obtaining professional legal or accounting advice. This confidentiality provision is an integral part of this Contract and is a material condition upon which this Contract is based and shall survive the termination of this Contract.

## ENTIRE CONTRACT

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This Contract constitutes the entire and exclusive agreement between us for the services to be provided and your authorization to perform as outlined herein. Except as otherwise expressly stated herein, all prior or contemporaneous oral or written representations or agreements regarding the subject matter herein not incorporated herein will be superseded.

This Contract will be deemed voidable, even after execution, if it is determined at Otis' discretion that performance of the services and/or engagement in the contractual relationship/transaction will violate, or is otherwise restricted by, any and all laws, regulations and/or orders, including sanctions laws, that are applicable to Otis or otherwise apply to Otis' operations.



## OUT OF SCOPE SERVICES

To the extent that work order or purchase order numbers are required for work not included in the scope of this agreement, you agree to provide the required information at the time of service request. Failure to provide all required valid information at the time of the service request does not release your obligations to make payment for completed out of scope services in accordance with the payment terms of this agreement.

## AMENDMENT

This Contract may not be changed, modified, revised or amended unless in writing signed by you and an authorized representative of Otis. Further, any manual changes to this form will not be effective as to Otis unless initialed by an authorized representative of Otis.

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Signature Service

**SUBMITTED BY:** ZACHARY LARKIN
**TITLE:** Sr Associate, Sales Generalist
**E-MAIL:** zachary.larkin@otis.com

Accepted in Duplicate

| Stillwater Public Schools | Otis Elevator Company |
|---|---|
| Date:_____ | Date: 09-Jun-2026 |
| Signed: | Signed: Signed by: Jordan Ferguson 859AED03EA86489... |
| Print Name: _____ | Print Name: Jordan Ferguson |
| Title: _____ | Title: General Manager |
| Email: _____ | Email: Jordan.ferguson1@otis.com |

Company Name: Stillwater Public Schools

□ Principal, Owner or Authorized Representative of Principal or Owner

□ Agent _____

OTIS MAINTENANCE

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| BILL TO INFORMATION | ACCOUNTS PAYABLE CONTACT |
|---|---|
| Company Name: Stillwater Public Schools | Name: Rob Lamecker |
| Address: | Phone Number: 405-533-6340 |
| Address 2: | Email: rlamecker@stillwaterschools.com |
| City: | Email Address for Invoice Delivery: |
| State: | Email Address for Statement Delivery (if different from above): |
| Zip Code: | |

## TAX STATUS

Are you tax exempt? (Check one)

| Yes | No |
|---|---|
| | |

If yes, please provide tax exempt certificate

## PURCHASE ORDER & WORK ORDER REQUIREMENTS

**Contractual Services**

Do you require a Purchase Order to be listed on your invoices for this service agreement (Check one)?

| Yes | No |
|---|---|
| | |

**If yes to above, please provide contact for PO renewal:**

**Name:** _____

**Phone:** _____

**Email Address:** _____

**Purchase Order Expiration Date:** _____

**Purchase Order Number:** _____

| | Monthly | Quarterly | Annual |
|---|---|---|---|
| **Purchase Order Renewal Frequency (Check one)** | | | |

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**NON-CONTRACTUAL SERVICES**

| | Yes | No |
|---|---|---|
| Do you require a Purchase Order to be listed on your invoices for work NOT included in this service agreement (Check one)? (If a purchase order is required for service calls to be billed, service calls will not be dispatched without a PO except in the event of an entrapment) | | |

| | PO# | Value |
|---|---|---|
| **If providing a blanket PO, please provide PO# and value:** | | |

**WORK ORDER MANAGEMENT**

| | Yes | No |
|---|---|---|
| Do you require enrollment in a workorder management system? | | |

Please provide system name: _____

**CERTIFICATE OF INSURANCE**

| | Yes | No |
|---|---|---|
| Do you require a certificate of insurance? | | |

**If yes to above, please provide the below for your certificate of insurance:**

**Certificate Holder Name:** _____

**Certificate Holder Address:** _____

**Email address for delivery of certificate:**

(If not provided, the certificate will be sent out via standard mail to the certificate holder address) _____

| | Yes | No |
|---|---|---|
| Do you require upload of your certificate to a third party site? | | |

If yes, please provide site name: _____

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1.1 Comprehensive Maintenance

Obsolete: In accordance with RFQ No. 2026-215 requirements, the following components have been identified as potentially obsolete or no longer supported by original equipment manufacturers.

- Many of the existing door operators and components in your Otis units are no longer in production and are considered obsolete.
- Due to the age of the equipment, we generally consider components over 20 years old to be at high risk for obsolescence or already discontinued.
- Identifying every obsolete or soon-to-be-obsolete component requires a detailed engineering-level assessment rather than a standard field walkthrough.
- At this time, we are excluding major scope items such as jack replacement and packing replacement from this evaluation.
- That said, our approach is to:
- Replace all components that are still actively supported and available through certified Otis vendors as needed.
- Proactively minimize downtime risk by addressing known failure points within the system.
- To fully meet your request for a comprehensive, itemized obsolete parts analysis and associated budgeting, we would work on creating a capital planner for you. This process includes:
- A detailed equipment audit
- Identification of obsolete and end-of-life components
- Prioritized recommendations
- A multi-year capital expenditure roadmap
- Because of the level of detail involved, this process requires additional time and coordination, but it will provide the most accurate and actionable information for planning and budgeting purposes

1.2 Mandatory Safety Testing

Otis agrees to bear the cost of safety testing that includes (Category 1, 3, and 5 load/safety tests) for the duration of the agreement.

2.1 Response time Requirements

Otis currently maintains a strong local presence in Stillwater, including dedicated service personnel supporting Oklahoma State University. This allows quicker response time city to ensure consistent compliance.

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Otis agrees to comply with the Service Level Agreement requirements outlined in the RFQ.

**Passenger Entrapment:** Technician on-site within 120 minutes, 24/7/365

**Critical Equipment Failure:** Technician on-site within 4 hours

$200 per hour penalties for failure to meet response time requirements

2.2 Labor & Travel Pricing Rules

- **Trip Charge/Zone Fee**: The charge will be $185 for any billable service calls outside of the monthly contract scope
- **Hourly Travel Prohibited**: We agree to these terms
- **Overtime Definition**: We agree to these terms

3.0 Term & Termination

The initial term of this agreement shall be for one (1) year, commencing on July 1, 2026, with the option to renew for four (4) additional one-year terms upon mutual written agreement.

4.0 Compliance & Licensing

We agree to adhere

5.0 Required Quote Contents

- Middle School - $450.00/Month
  Fieldhouse - $450.00/month
  Performing Arts Center(Back Lift) - $90.00/month
  Performing Arts Center (Stage Lift) - $90.00/month
  Performing Arts Center(Only ELV) - $450.00/month
  Stadium - $460.00/month
  Will Rogers Elementary - $550.00/month
  Westwood Elementary - $450.00/month

- Standard Billing - $375.00/hr
  Overtime(Nights/weekends/holidays) - $600.00/hr
- Trip Charge - $185
- Mark-up on parts: 28%
- Listed in Otis contract
- References:

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- **Broken Arrow Public Schools**: 1500 E Joliet St, Broken arrow, OK 74012
- Marilyn Salley – Director Secretary for Maintenance – msalley@baschools.org 918-259-4530
- **Oklahoma State University:** Stillwater, OK
- Jeff Sweeden – Director of Facilities Management – 405-744-7162 jeff.sweeden@okstate.edu
- **Norman Regional Health plex:** 3300 Health plex Parkway, Norman, OK 73072
- Ron Cates – 405-307-1469 – rcates@nrh-ok.com

The undersigned has been granted specific authority only to sign this contract pursuant to the OTIS acknowledgement dated June 9th 2026 attached hereto and made part hereof.

Contractor:

Subcontractor:

Initial

JF

Stillwater Public Schools

Otis Elevator Company

09-Jun-2026

Date

Date

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  Performing Arts Center(Only ELV) - $450.00/month
  Stadium - $460.00/month
  Will Rogers Elementary - $550.00/month
  Westwood Elementary - $450.00/month

- Standard Billing - $375.00/hr
  Overtime(Nights/weekends/holidays) - $600.00/hr
- Trip Charge - $125
- Mark-up on parts: 28%
- Listed in Otis contract
- References:

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Contractor:

Stillwater Public Schools

Date

Subcontractor:

Otis Elevator Company

Date

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AGREEMENT is made a term beginning July 1, 2026 and ending June 30, 2027 by and between Independent School District No. 16 of Payne County, Oklahoma (STILLWATER PUBLIC SCHOOLS) and the City of Stillwater, contracting on behalf of Stillwater Police Department (STILLWATER POLICE DEPARTMENT) as follows:

WITNESSETH:

WHEREAS STILLWATER PUBLIC SCHOOLS agree to work with the STILLWATER POLICE DEPARTMENT and the STILLWATER POLICE DEPARTMENT agrees to manage a School Resource Officer (SRO) Program in STILLWATER PUBLIC SCHOOLS consisting of full time School Resource Officers (SROs) as police department staffing levels permit, their vehicles, supplies and equipment; and WHEREAS STILLWATER PUBLIC SCHOOLS and the STILLWATER POLICE DEPARTMENT desire to set forth in this SRO Agreement the specific terms and conditions of the services to be performed and provided by the said SROs in STILLWATER PUBLIC SCHOOLS; NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

**1. Goals and Duties of School Resource Officers** - It is understood and agreed that STILLWATER PUBLIC SCHOOLS and the STILLWATER POLICE DEPARTMENT share the following goals and duties with regard to the School Resource Officer (SRO) Program in STILLWATER PUBLIC SCHOOLS:

1.1. Goals of the SRO Program:

1.1.1. To prevent and reduce school violence and juvenile crime;

1.1.2. To create and maintain a safe, secure and orderly learning environment;

1.1.3. To create a positive image of police in the minds of students;

1.1.4. To enable students to become better informed and more effective citizens; and

1.1.5. To encourage members of STILLWATER PUBLIC SCHOOLS and the STILLWATER POLICE DEPARTMENT to continue working together towards these common goals.

1.2. STILLWATER PUBLIC SCHOOLS Goals:

1.2.1. To report any crimes that occur on campus, and to cooperate with the law enforcement officials in their investigation of crimes that occur at school or when a student is a victim of a crime and

1.3. STILLWATER POLICE DEPARTMENT Goals:

1.3.1. To respond quickly to major disruptions and criminal offenses at the various school sites; and

1.3.2. To encourage SROs to attend extra-curricular activities held at schools, when possible.

1.4. To protect lives and property for the citizens and public-school students of the City of Stillwater;

1.5. To enforce Federal, State and Local criminal laws and ordinances;

1.6. To investigate criminal activity committed on or adjacent to school property;

1.7. To schedule officers to provide security for athletic events or other school activities at the request of the principal or his designee;

1.8. To coordinate with the school administration to develop plans and strategies to prevent and/or minimize dangerous situations on or near campus;

1.9. To develop and expand crime prevention programs and other programs that may be needed;

1.10. To provide law-related counseling to students, teachers, staff and parents;

1.11. To provide classroom instruction on a variety of law-related topics;

1.12. To prepare lesson plans for the instruction provided;

1.13. To assist the superintendent, principals, faculty and staff in enforcing the campus code of conduct and other schools' rules in order to maintain a safe learning environment in the following manner.

1.13.1. When it pertains to preventing a disruption that would, if ignored, place students, faculty and staff at risk of harm, the SRO will resolve the problem to preserve the school climate.

1.13.2. IN ALL OTHER CASES disciplining students is a School District responsibility, and the SRO will alert administration and/or take students to the office where school discipline can be meted out.

1.14. To provide traffic control during the arrival and departure of students and during special events as requested by school officials;

1.15. To establish and maintain a positive rapport with students, teachers and staff;

1.16. To participate in campus activities, student organizations, and athletic events when appropriate;

1.17. To participate in the Safe and Healthy Schools Committee; and

1.18. To become familiar with the various social service agencies available in the Stillwater community.

**2. Employment and Assignment of School Resource Officers**

2.1. The STILLWATER POLICE DEPARTMENT agrees to provide School Resource Officers (SROs) during the term of this agreement as department staffing allows. The SROs shall be employees of the STILLWATER POLICE DEPARTMENT and shall be subject to the administration, supervision and control of the STILLWATER POLICE DEPARTMENT, except as such administration, supervision and control are subject to the terms and conditions of this Agreement.

2.2. The STILLWATER POLICE DEPARTMENT agrees to provide and to pay the SROs' salary and employment benefits in accordance with the applicable salary schedules and employment practices of the STILLWATER POLICE DEPARTMENT. The SROs shall be subject to all other personnel policies and practices of the STILLWATER POLICE DEPARTMENT except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.

2.3. The STILLWATER POLICE DEPARTMENT, in its sole discretion, shall have the power and authority to hire, discharge and discipline SROs.

2.4. When police department staffing levels permit, SROs shall be assigned by the STILLWATER POLICE DEPARTMENT as follows:

2.4.1. Of the 4 SROs one shall be assigned to Stillwater High School; one shall be assigned to Stillwater Junior High; and one shall be assigned to Stillwater Middle School. Any of the 4 SROs may be assigned to an Elementary School Site on an as-needed basis as determined by an internal schedule.

2.4.2. Any of the four SROs may respond to Lincoln Alternative Academy as needed.

2.4.3. Rotation of SRO's will be considered on an annual basis as agreed upon by STILLWATER POLICE DEPARTMENT and STILLWATER PUBLIC SCHOOLS.

2.4.4. In the event an SRO is absent from work, the SRO shall notify both his/her supervisor at the STILLWATER POLICE DEPARTMENT and the principal of the school to which the SRO is assigned.

**3. Duty Hours**

3.1 When assigned, SROs will report to their assigned site 30 minutes before the beginning of school until 30 minutes after students are released at the assigned school site. Any time worked passed a 40-hour work week will be compensated in accordance with standard departmental practice.

3.2 When school is closed for a holiday or other reasons, the SRO may use his/her accumulated comp time and/or vacation time to take that day off, or be assigned other police department-related tasks. When school is not in session, but it is considered a workday for school employees (such as professional days and parent-teacher conferences), the SRO may work in the schools as needed or as requested by school officials for training, meetings, or as needed by the Stillwater Police Department.

3.3 Summer Hours

3.3.1 During the summer break, when school is not in session, the SROs will be assigned to the schools a minimum of two weeks after the last day of school and two weeks before the first day of school. Additional time in the schools may be requested by school officials and/or SROs, and must be approved by Police Department Administration.

3.3.2 Time will be allotted for the SROs to attend other school-related events and/or training.

3.4 The SROs will be allowed to use their time off as needed as long as it does not interfere with their duties as SROs or other needs of the Police Department. It is recommended that the SROs take the bulk of their time off in the summer or during scheduled school holidays; however, situations may arise whereas they may need time off during a regular school day.

3.5 STILLWATER PUBLIC SCHOOLS recognizes that in the event of an emergency, as defined by the needs of the Police Department, one or more SROs may be needed by the STILLWATER POLICE DEPARTMENT to leave their school duty station during normal duty hours as described above and to perform other services for the STILLWATER POLICE DEPARTMENT. STILLWATER POLICE DEPARTMENT and STILLWATER PUBLIC SCHOOLS will collaborate to minimize SROs from being removed from their assignments within the schools.

**4. Basic Qualifications of School Resource Officers (SROs)**

4.1. To be an SRO, an officer must first meet all of the requirements in SOP 340 and the following basic qualifications:

4.1.1. Shall possess sufficient knowledge of the applicable Federal and State laws, City ordinances, and Board of Education policies and regulations;

4.1.2. Shall be capable of conducting in-depth criminal investigations;

4.1.3. Shall possess even temperament and set a good example for students;

4.1.4. Shall possess communication skills that would enable the officer to function effectively; and

4.1.5. Shall maintain a harmonious relationship with STILLWATER PUBLIC SCHOOLS.

5. **Chain of Command**

5.1. As employees of the STILLWATER POLICE DEPARTMENT, SROs shall follow the chain of command as set forth in the STILLWATER POLICE DEPARTMENT Standard Operating Procedures (SOP) Manual.

5.2. In the performance of their duties, SROs shall coordinate and communicate with the principal or the principal's designee of the school to which they are assigned.

6. **Training/Briefing**

6.1. Training Sessions will be conducted to provide SROs with appropriate in-service training such as updates in the law, in-service firearms training, and CLEET training. The STILLWATER PUBLIC SCHOOLS also may provide training in Board of Education Policies, regulations and procedures. STILLWATER PUBLIC SCHOOLS agrees to pay an annual reimbursement to the City of Stillwater not to exceed $4,000 for training costs associated with school resource officer safety and security.

7. **Dress Code**

7.1. The SROs will be required to wear a departmental-issued uniform. The uniform shall be provided by the STILLWATER POLICE DEPARTMENT.

8. **Supplies and Equipment**

8.1. Motor vehicles. The STILLWATER POLICE DEPARTMENT shall provide a vehicle for each SRO. The STILLWATER POLICE DEPARTMENT will be responsible for the insurance, maintenance and any other expenses associated with the operation and upkeep of the vehicle.

8.2. Weapons and ammunition. The STILLWATER POLICE DEPARTMENT agrees to provide each SRO with all weapons and ammunition.

8.3. Office and Office Supplies. STILLWATER PUBLIC SCHOOLS agrees to provide each SRO with a private office that is properly lighted and climate controlled. The office shall be furnished with a desk with drawers, chair, worktable, phone and a filing cabinet that can be properly locked and secured for confidential files and/or records. The SRO also shall be provided a computer and printer. The SRO shall also have access to a copy machine, fax machine, secretarial assistance, and technical support. The school agrees to provide each SRO with the usual and customary office supplies and forms required in the performance of their duties.

9. **Transporting Students**

9.1. It is agreed that SROs shall not transport students in their vehicles except:

9.1.1. When the students are victims, a witness of a crime, access Safe Place, are under arrest, or some other emergency circumstances exist; and

9.1.2. When students are suspended and sent home from school pursuant to school disciplinary actions if the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period and the student is disruptive/disorderly and his/her continued presence on campus is a threat to the safety and welfare of other students and school personnel, as determined by the school resource officer or his/her supervisor.

9.2. If circumstances require that the SRO transport a student, other than an arrest, then the school must provide a school official or employee to accompany the officer in the vehicle.

9.3. If the student to be transported off campus is not under arrest, a victim, a witness of a crime, or violent or

disruptive, the school administration shall provide transportation for the student and the SRO may accompany a school official in transporting a student.

9.4. Student shall not be transported to any location unless it is determined that the student's parent, guardian or custodian is at the destination to which the student is being transported. SROs shall not transport students in their personal vehicles.

9.5. SROs shall notify the school principal, as well as the STILLWATER POLICE DEPARTMENT before removing a student from campus.

**10. Investigation, Interviewing, Search and Arrest Procedures**

10.1. STILLWATER PUBLIC SCHOOLS recognize that during the investigation of crimes, arrests may be necessary. Such "arrests" may be the mere issuance of a ticket or a summons or a custodial arrest. SROs may issue citations and/or summons as situations dictate, however, whenever possible, SRO's should notify the site principal, or their designee, prior to a student being taken into custody. If prior notification is not feasible, the SRO should notify the school administration as soon thereafter as possible.

10.2. STILLWATER PUBLIC SCHOOLS recognize that during any criminal search or investigation SROs are required to follow STILLWATER POLICE DEPARTMENT protocols and procedures.

10.3. STILLWATER PUBLIC SCHOOLS shall not restrict SROs' ability to search individuals under arrest, search for weapons based on probable cause, or to conduct a pat down for weapons based on reasonable suspicion. STILLWATER POLICE DEPARTMENT shall exercise sound professional judgment and comply with applicable law when conducting searches. STILLWATER POLICE DEPARTMENT shall be responsible for its own negligent acts and omissions.

**11. Bomb Threats**

11.1. It is a felony to give false information concerning the placement of a bomb in a school building. School officials, the SRO and fire safety officials shall cooperate in the implementation of procedures in the event of a bomb threat (see STILLWATER PUBLIC SCHOOLS Emergency Procedures Manual). In all cases, the principal shall report such incidents to the Superintendent, and to the SRO. In the absence of physical evidence, it is the Superintendent and Principal's decision to evacuate the school

**12. Controlled Substances**

12.1. School officials shall notify the SRO in all cases involving ALL possessions, sales or distribution of controlled substances at school or school activities as required by Title 70 in the Oklahoma State Statutes.

12.2. Any controlled substances or suspected controlled substances confiscated by school officials shall be turned over to the SRO for proper identification and eventual destruction as required by Title 70 in the Oklahoma State Statutes.

12.3. If there is probable cause to believe that a student or any other person has sold or is selling controlled substances at or near a school, the SRO shall be notified and the SRO should proceed according to law and Stillwater Police Department policy.

**13. Riots and Civil Disorders**

13.1. In the event of a riot or civil disorder the SRO is expected to take appropriate police action.

13.2. If, in the opinion of the principal or SRO, additional law enforcement personnel are needed to restore and/or maintain order, the SRO will contact the appropriate law enforcement agency and request

assistance. The principal or his designee also shall notify the Superintendent.

13.3. To the extent possible, all communications should be made by telephone or other secure communication to avoid alarming the public and news media.

13.4. The Superintendent or his designee shall be prepared to respond to questions from the news media, parents and other members of the public as soon as order is restored.

13.5. If deemed necessary by school and law enforcement officials, the media and the public may be restricted to an area *off* campus away from the disturbance until order is restored.

13.6. Information regarding those arrested and removed from campus shall be released in accordance with the Oklahoma Open Records Act or the Federal Freedom of Information Act.

14. **Access to Education Records**

14.1. School Official Designation. The District designates the assigned SROs as "School Officials" with a "Legitimate Educational Interest" as defined by FERPA (34 CFR § 99.3l(a)(l)(i)). This designation is to be narrowly construed and is for the limited purpose of assisting the District with:

14.1.1 Maintaining a safe and secure school environment.

14.1.2 Investigations of criminal activity occurring on school property or at school-sponsored events.

14.1.3 Protecting the health and safety of students or other individuals.

14.2. Scope of Access to Student Information System and Education Records. The District shall grant the SROs **limited, secure access** to the student information system or physical education records only as necessary to fulfill the legitimate educational interest defined above. This access shall be restricted to data points such as, but not limited to:

14.2.1 Student directory information (as defined by the District's Board of Education).

14.2.2 Class schedules and attendance records.

14.2.3 Any other information specifically deemed necessary by the Superintendent of

14.2.4 Schools or their designee for a health or safety emergency or criminal investigation.

14.3. Confidentiality and Training. SROs shall be trained annually by the District on the requirements of FERPA, specifically the proper handling, use, and non-disclosure and re-disclosure of Personally Identifiable Information (PII) from education records. SROs shall use PII only for the purpose of fulfilling their duties as a School Official under this MOU.

14.3.1 Prohibited Use: SROs shall not use access to the student information system for general criminal law enforcement purposes unrelated to school safety or an incident involving a student on school grounds. Access shall not be utilized to create a law enforcement database of student information.

14.3.2 Re-Disclosure: SROs shall not re-disclose PII obtained from student education records to any other person or agency, including other members of their employer, the Stillwater Police Department, unless:

14.3.2.1 The re-disclosure is authorized by the District in writing.

14.3.2.2 The re-disclosure is allowed under a FERPA exception (e.g., in response to a lawfully issued subpoena or court order).

14.3.2.3 The re-disclosure requirements of FERPA are satisfied, including but not limited to, the receiving party uses the PII only for the purposes for which the disclosure was made and the SRO makes and maintains a record of the re-disclosure.

14.4. Law Enforcement Records. Records created and maintained by SROs in their capacity as a law enforcement officer, for law enforcement purposes (e.g., arrest reports, investigative reports), are Law Enforcement Records and are not considered "education records" under FERPA (34 CFR § 99.8). The disclosure of such records is governed by Oklahoma state law and City policy, not by FERPA.

**15. Roles and Responsibilities of the District**

15.1. Provide FERPA Training to all assigned SROs.

15.2. Establish and monitor the SROs' specific access level within the student information system.

15.3. Determine what student information is necessary for the SROs to perform their duties as School Officials

15.4. Maintain a record of all disclosures of PII from education records made by school personnel to the SRO under the "health or safety emergency" exception of FERPA, including the articulable and significant threat that formed the basis of the disclosure.

**16. Roles and Responsibilities of the City**

14.6.1 Ensure that all assigned SROs complete the District's FERPA training.

14.6.2 Require SROs to adhere to the limited scope of access and use of student information as defined in this MOU.

14.6.3 Require SROs to consult with the appropriate school administrator prior to requesting access to an education record, whenever practicable, and document the basis for the request.

14.6.4 Require SROs to safeguard any PII obtained from the District's education records, ensuring it is secured in a locked area or secure electronic system separate from general Department records.

**17. Evaluation**

15.1. It is mutually agreed that the STILLWATER PUBLIC SCHOOLS shall evaluate the SRO Program and the performance of each SRO annually. It is further understood that the STILLWATER PUBLIC SCHOOL'S evaluation of each officer is advisory only and that the STILLWATER POLICE DEPARTMENT retains the final authority to evaluate the performance of the SROs.

**18. Compensation**

16.1. The District agrees to reimburse The City of Stillwater for a portion of SRO compensation in the amount of $50,000 per SRO per fiscal year. For the four (4) SROs designated under this Agreement, the total aggregate cost to the District shall be capped at $200,000 annually. The City of Stillwater shall provide the District with itemized monthly invoices for reimbursement of actual expenses incurred.

**19. Term of Agreement**

19.1. The term of this agreement is one year commencing on 7/01/2026 and ending on 6/30/2027. The Agreement may be renewed and extended annually for additional and successive one-year terms pursuant to mutual ratification and written approval of the parties.

IN WITNESS WHEREOF, the parties hereto have caused this Operations Agreement to be executed the day and year first written above.

Independent School District No. 16 of
Payne County, Oklahoma, Stillwater
Public Schools

_____ _____

Dr. Gay Washington — Date
President, Board of Education

City of Stillwater, Oklahoma

J. Brady Moore — 6.16.2026

Brady Moore — Date
City Manager

**2026-2027 SWIMMING PROGRAM CONTRACT**

**Between Independent School District Number 16, Stillwater Public Schools AND YMCA of Greater Oklahoma City, Stillwater Branch**

This agreement entered this _____ day of _____between INDEPENDENT SCHOOL DISTRICT NUMBER 16, STILLWATER, PAYNE COUNTY, OKLAHOMA (SPS) AND YMCA OF GREATER OKLAHOMA CITY, STILLWATER BRANCH (YMCA)

WITNESSETH:

In consideration of the covenants, agreements, and payments herein forth the parties agree as follows:

1. YMCA shall make its swimming pool available and allow SPS the use thereof on a non-exclusive basis, for the swimming program, from 2:30 – 5:30 p.m. Monday through Friday beginning August 2026 through May 2027, except Christmas vacation, during which time SPS swim team will schedule two practices per day that are compatible with YMCA activities.

   School groups authorized to participate under this contract are:

   A. High School swim team
   B. Other SPS athletic teams

2. Pool Usage – Only recognized groups approved by the YMCA and the High School may use the pool during the school contracted time.

3. Secure Area – YMCA will provide a secured storage area for SPS. There will be two (2) keys; one for the SPS coach and one for the YMCA director, which will be always secured.

4. YMCA shall operate and maintain its swimming pool in a safe and responsible manner and in compliance with all state laws, city codes, and policies of the YMCA, where applicable. YMCA, in good faith, will keep water temperatures during SPS practice and swim meets at 84-86 degrees. SPS personnel shall comply with all policies of the YMCA while using the facility. YMCA shall be responsible for concessions and may retain revenues.

5. SPS shall provide coach supervision by certified personnel during SPS use of the pool. SPS shall provide a coach and transportation to all swim meets in which a team is representing Stillwater High School.

6. Each party shall maintain in full force and effect for the benefit of the other party, liability insurance covering its activities, arising out of the contract

with the limits of $1,000,000 for each claim. Each party shall furnish the other a certificate of insurance for its respective liability coverage.

7. In consideration of the foregoing, SPS agrees to pay a total of $33,960 in the following manner:

    a. $16,980 on or about October 1st, 2026, after receipt of appropriate invoice from the YMCA.

    b. $16,980 on or about January 1st, 2027, after receipt of appropriate invoice from the YMCA.

    In addition, the school district will pay $645 for each three-hour home meet. The 2026-2027 schedule is anticipated to have four swim meets. Each swim meet will be paid for after the receipt of an appropriate invoice from the YMCA.

8. The relationship of the YMCA to SPS is that of independent contract and neither party shall be responsible for liabilities nor claims against the other.

9. This agreement shall expire June 30, 2027, unless extended in writing by the parties.

INDEPENDENT SCHOOL DISTRICT NUMBER 16
STILLWATER, PAYNE COUNTY, OKLAHOMA (SPS)

_____

Dr. Gay Washington
President, School Board

YMCA OF GREATER OKLAHOMA CITY
STILLWATER BRANCH (YMCA)

/Kelly Kay

Kelly Kay
President, CEO of YMCA of Greater Oklahoma City

RK. Black, Inc.
Technology Solutions That Work

3401 NW 63rd St., Suite 200
Oklahoma City, OK 73116
(405) 943-9800 | rkblack.com

# Service Agreement

| Order #: | 7609 | Order Date: | 06/04/2024 | Sales Representative: | Gary Hackett |
|---|---|---|---|---|---|

| Installed At | |
|---|---|
| *Customer #:* RKS44 | |
| **Stillwater Public Schools Board Of Education** | |
| 314 S Lewis St | |
| Stillwater, OK 74074-3500 | |
| ***Contact:*** | Emily Harris |
| ***Phone:*** | (918) 361-7735 |
| ***Email:*** | emharris@stillwaterschools.com |

| Bill To | |
|---|---|
| *Customer #:* RKS44 | |
| **Stillwater Public Schools Board Of Education** | |
| 314 S Lewis St | |
| Stillwater, OK 74074-3500 | |
| ***Contact:*** | Accounts Payable |
| ***Phone:*** | (405) 533-6300 |
| ***Email:*** | billing@stillwaterschools.com |

| Installation and Service Agreement Terms | Must be initialed by Client in the block to the left of the agreement terms. |
|---|---|
| | **TotalCare Coverage - Includes Parts, Labor, Travel & Toner. Excludes Paper, Staples & Third-party Accessories.** |

| Service Payment | Billing Cycle | Overage Billing Cycle |
|---|---|---|
| $0.00 | Quarterly | Quarterly |

| Brand / Model | Serial # | EQID # | Base Price (plus tax) | Beginning Meter | | Images Included | | Overages Billed | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | B&W | Color | B&W | Color | B&W | Color |
| Kyocera TASKalfa 6004i(30) | | | | | | | | 0.00767 | |
| Kyocera TASKalfa 6054ci(18) | | | | | | | | 0.00767 | See Tiers |
| | | | | | | | | | |
| | | | | | | | | | |
| Kyocera TASKalfa 6054ci Tier 1 Color (6% Fill or Less) | | | | | | | | | $.0154 |
| Kyocera TASKalfa 6054ci Tier 2 Color (6.01% to 10.50% Fill) | | | | | | | | | $.0226 |
| Kyocera TASKalfa 6054ci Tier 3 Color (10.51% and Above Fill) | | | | | | | | | $.0394 |
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**Note:**

| CLIENT Approval | |
|---|---|
| | **Subject to Service Agreement Terms & Conditions** |
| By: | |
| | **Duly Authorized Signature** |
| Printed: | |
| Title: | |
| Date: | P.O. # |

| COMPANY Approval | |
|---|---|
| By: | |
| | **Duly Authorized Signature** |
| Printed: | **Gene Daniel** |
| Title: | **Service Manager** |
| Date: | **06/15/2026** |

**ANY MODIFICATION TO THIS AGREEMENT MUST BE MADE IN WRITING & APPROVED BY THE CLIENT & A COMPANY SERVICE MANAGER**

**For Internal Use:** Tech # _____ Territory # _____

Form Revised: 3 / 20 / 2013

# SERVICE AGREEMENT TERMS & CONDITIONS

**1. AGREEMENT:** You appoint us and we accept the appointment to provide the services described in this agreement with respect to the equipment listed on the face of this agreement under "Brand / Model" (the "Equipment"). You agree to all of the terms and conditions included herein and in any invoices that we send you under this agreement, which together are a complete statement of the parties' agreement regarding the Equipment (the "Agreement"). This Agreement will become effective upon signing by the parties.

**2. TERM:** The term of this Agreement begins on the latter of (i) the date of Equipment delivery to you, or (ii) the date that you sign this Agreement, and continues for 1 year. Upon expiration of any term, this Agreement will automatically renew for an additional 1 year term at prevailing rates in effect at the time of each renewal unless either party provides written notice of termination to the other party at least 30 days before the end of any such term. In the event of termination, you are responsible for providing us a final meter reading so we may issue a final invoice for services. If you do not provide us a final meter reading, you agree to accept our estimate based on your typical usage over the previous six (6) months.

**3. YOUR OBLIGATIONS:** You agree to maintain the Equipment in a safe, suitable operating environment to include (a) clean, consistent and appropriate power; (b) temperature between 60 & 90 degrees Fahrenheit; (c) relative humidity between 50% & 80%; and (d) a reasonable amount of space for us to make any necessary inspections or repairs. You agree to maintain these conditions at your expense. You agree to (a) allow us access to the Equipment during our normal business hours, 8 am to 5 pm, Monday through Friday, excluding holidays ("Normal Business Hours"); (b) provide accurate Equipment meter readings when requested by us; and (c) to pay us for all services provided under this Agreement.

**4. EQUIPMENT INSPECTION:** We are responsible for inspecting each item of Equipment within 30 days of assuming service responsibility. If the inspection reveals that any item of Equipment is not in safe or normal operating condition, we will notify you within the next 30 days (or such shorter period as is necessary to avoid material risk of personal injury or property damage), and you will be responsible for bringing that item into safe and normal operating condition. If you request us to do so, we will make necessary repairs in accordance with our standard rates then in effect for such service. We will not be required to provide maintenance services for any item of Equipment that you do not maintain in a safe and normal operating condition.

**5. GENERAL MAINTENANCE:** If you selected the General Maintenance Plan, we will provide parts, labor, preventative maintenance & travel during our Normal Business Hours. General Maintenance does not include toner, image and fusing kits, paper or staples. If, in our reasonable discretion, the Equipment needs chronic, excessive repair ("Nonconforming Equipment"), we will notify you and we will no longer be responsible for service under this Agreement.

**6. TOTALCARE COVERAGE:** If you selected the TotalCare Plan, you will receive the General Maintenance services plus a reasonable supply of toner (based on your typical monthly copy volume & manufacturer's projected toner yield). You are responsible for purchasing your own paper and staples. Upon request, we will ship you toner in quantities consistent with your actual use. All toner remains our property until used in the Equipment. If we determine in our reasonable discretion that you have requested an excessive amount of toner, we reserve the right to reduce the amount to be shipped or to charge you for the excess toner, in which case you agree to pay us for the excess toner at our normal retail price. Upon termination of this Agreement, you agree to return unused toner or to pay us for it at our normal retail price.

**7. CONNECTIVITY & LINE FILTER:** If you selected the Annual Connectivity Option, we will provide 1 year of Connectivity Support beyond the initial installation. Annual Connectivity Support includes installation and configuration of workstations or servers for print / scan / fax software, reinstallation, troubleshooting of compatibility issues, and end user training. Annual Connectivity Support does not include any network transport media issues, server or workstation operating system configuration or modification, custom integration with any third party software or hardware, or support for any workstation not physically located at your site. If you purchased a Line Filter, your rights and remedies relating to your use of the Line Filter are provided by the manufacturer's warranty.

**8. CHARGES:** We will invoice you in advance on a periodic basis for the amount listed on the face of this Agreement under "Base Price", and in arrears for any Black & White or Color images that exceed the number of images included, if any, in the Base Price, at the "per image" rate specified under "Overage". For purposes of this Agreement, 2-sided images and/or images on paper larger than legal size (8.5" X 14") will count as two images. Charges for maintenance services not covered by this Agreement will be invoiced at our standard parts and labor rates in effect at the time the service is performed. Images made on loaner equipment will be charged at the rate listed on the face of this Agreement. Sales Tax: You agree to pay sales tax on service billings as required by Oklahoma law. Freight: You agree to pay freight for supplies provided to you under a TotalCare Plan at a rate equal to 3% of the sum of the Base and Overage amounts invoiced. If you have any delinquent invoices for products or services that we sell or lease to you, we may refuse to provide service to you and/or terminate this Agreement and any other Agreement that we have with you. You agree to pay us all costs of collection, including reasonable attorneys' fees. Delinquent invoices will bear interest at the rate of 1.5% per month until paid.

**9. SERVICE EXCLUSIONS:** We may decline to provide maintenance services with respect to the following: (a) any service for Equipment not identified on the face of this Agreement under "Brand / Model" or not subsequently approved by us in writing for coverage under this Agreement; (b) any Nonconforming Equipment; (c) any maintenance or repair service to be provided by you; (d) Equipment that you have moved to a location deemed unreasonable by us; (e) any service or downtime caused by (i) a condition that was triggered or subject to a product recall, (ii) a design, specification or instruction provided by you or your representative, (iii) your failure to fulfill your responsibilities under this Agreement, (iv) the failure of anyone other than us to comply with our written instructions or recommendations, (v) your combining the Equipment with any incompatible item, (vi) any alteration or improper storage, handling, use or maintenance of any part of the Equipment by anyone other than us, (vii) design or manufacturing defects in any items, (viii) anything external to the Equipment not being serviced by us including, without limitation, a building or structural deficiency, power surge, fluctuation or failure, and air conditioning failure, or (ix) anything beyond our reasonable control other than service necessitated by normal Equipment usage.

**10. DEFAULT & REMEDIES:** If you default in the performance of any of your obligations under this Agreement or any other agreement with us, we may (a) enforce this Agreement, (b) recover damages for the default, and (c) exercise any other remedy available to us. If we refer this Agreement to an attorney for collection, you agree to pay our reasonable attorneys' fees and actual costs and expenses of collection. You agree that any delay or failure by us to enforce our rights under this Agreement does not prevent us from enforcing our rights at a later time. No remedy set out in this paragraph is intended to be exclusive. Each remedy will be cumulative but only to the extent necessary for us to recover from you what you owe us.

**11. DISCLAIMER OF WARRANTY / LIMITATION OF LIABILITY: WE EXPRESSLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, RELATED TO THE PERFORMANCE OF SERVICES UNDER THIS AGREEMENT OR RELATED TO THE LINE FILTER, INCLUDING WITHOUT LIMITATION THE WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU AGREE THAT WE WILL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES FOR ANY DEFAULT BY US.**

**12. THIRD PARTY SOFTWARE:** Despite any other terms and conditions of the Agreement, you agree that this Agreement does not provide service for any third party software that may be delivered with or installed on the Equipment. You agree that your use of such third party software is governed by the terms and conditions of the end user license agreement for the third party software.

**13. ASSIGNMENT:** You will not assign any of your rights or obligations under this Agreement without our prior written consent, which will not be unreasonably withheld. We may assign our rights and obligations under this Agreement without obtaining your permission. This Agreement will inure to the benefit of and be binding upon the successors and permitted assigns of the parties. This Agreement, together with any invoices we send you, constitutes the entire Agreement of the parties with respect to its subject matter. This Agreement supersedes any and all other agreements, either oral or written, between the parties regarding the subject matter of this Agreement.

**14. CONSENT TO LAW, JURISDICTION & VENUE: This Agreement, including amendments and related invoices, will be governed by and construed in accordance with Oklahoma law, without giving effect to any principle of conflicts of law or choice of law. The parties agree that the venue for any legal action arising out of this Agreement will be in Oklahoma County, Oklahoma. If any provision of this Agreement is declared unenforceable, the other provisions herein will remain in effect.**

**15. DISPUTE RESOLUTION:** Either party will have the right to cause any dispute between us to be resolved by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association or the rules of such other recognized third party as the parties may agree. The decision to refer a dispute to arbitration will not preclude either of us from seeking appropriate injunctive relief in court if necessary to prevent irreparable harm. The prevailing party in any legal or arbitration proceeding will be entitled to recover all of its costs and expenses, including reasonable attorneys' fees.

| Client Initials: | | Date: | |
|---|---|---|---|

Form Revised: 3 / 20 / 2013

securly

## Order Confirmation Form

| | | | |
|---|---|---|---|
| SECURLY (Billing/Remittance Address) | Dept LA 24957<br>Pasadena, CA 91185-4957<br>United States | Order Number<br>Account Name | Q-76844<br>Stillwater Public Schools (OK) |
| Securly Contact | Avery Maxwell<br>avery.maxwell@securly.com | Contact Name<br>Email | Emily Harris<br>emharris@stillwaterschools.com |

## Partner/Bill To Information

| | |
|---|---|
| Reseller | Howard Technology |
| Partner Sales Rep | Kristin Pickett-<br>kpickett@howard.com |

## Order Information

| | |
|---|---|
| Payment Schedule | Annual |

Order Notes:

**Year 1:** July 1, 2026-June 30, 2027 - $55,687.74
**Year 2:** July 1, 2027-June 30, 2028 - $55,687.74
**Year 3:** July 1, 2028-June 30, 2029 - $55,687.74

## Products & Services

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| Start Date | End Date | Quantity | Product | Product Type | Price | Subtotal |
|---|---|---|---|---|---|---|
| 07-01-2026 | 06-30-2029 | 3,767 | On-Call | Subscription | $7.01 | $26,406.67 |
| 07-01-2026 | 06-30-2029 | 5,658 | Home | Subscription | 0 | 0 |
| 07-01-2026 | 06-30-2029 | 5,658 | Reveal | Subscription | 0 | 0 |
| 07-01-2026 | 06-30-2029 | 3,767 | Securly Aware | Subscription | $4.04 | $15,218.68 |
| 07-01-2026 | 06-30-2029 | 5,658 | Securly Classroom | Subscription | $7.79 | $44,075.82 |
| 07-01-2026 | 06-30-2029 | 5,658 | Securly Filter | Subscription | $8.38 | $47,414.04 |
| 07-01-2026 | 06-30-2029 | 4,958 | Securly Pass | Subscription | $6.00 | $29,748.00 |
| 08-01-2026 | 06-30-2029 | 700 | Securly Pass | Subscription | $6.00 | $4,200.00 |
| 07-01-2026 | 06-30-2029 | 1 | Implementation: On-Call | One Time | 0 | 0 |
| | | | | | | $167,063.21 |

## Terms & Conditions

This is an Order Confirmation form confirming the order received from the Reseller listed in the Partner/Bill To Information section of the order form. Securly products and services are provided under the Securly Terms and Conditions and Privacy Policy. By signing this Order Confirmation form, customer agrees to Securly's Terms and Conditions and that the Sales Price (being remitted to the Reseller) is accurately represented.

- Term of subscription license: Specified by "Term" beginning and end dates set forth above.
- Prices do not include sales tax, if applicable.

## Executed & Agreed

| **CUSTOMER:** | |
|---|---|
| **Signature** | |
| **Name** | |
| **Title** | |
| **Date** | |

Securly, Inc.

Michaelann Carlin

Michaelann Carlin

Sr. Director, Revenue Operations

6/15/2026

# Securly Terms and Conditions

Effective Date: October 2024

This Agreement is made by and between Securly, Inc. and its affiliates and subsidiaries ("Company" or "Securly"), a Delaware corporation with offices at 301 S McDowell Street, Suite 125, PMB 1612, Charlotte, NC 28204, and its customer ("Customer") listed on one or more order forms (each, an "Order") executed by and between the parties (collectively, the "Agreement").

Company will provide to Customer the cloud-based software products and services identified in the Order (collectively, the "Services" and, each, a "Service"). The Services may include, without limitation: Company's cloud-based web filtering; online activity monitoring for cyberbullying; hall pass, visitor, and flex time management; auditing software; mobile device management software, tablet, and other computer assets; location tracking software, device control software for teacher classroom management, and any other software or services offered by Company, including all updates thereto and related documentation. Company shall provide all necessary user identifications and passwords for the Services for use by Customer's employees, agents, independent contractors, students and parents/guardians, in each case as authorized by Customer to access the Services ("Users").

In the event of a conflict between the terms of this Agreement and one or more written agreements signed by the parties setting forth the Customer's requirements (collectively, the "Customer Terms"), the conflicting provision in the Customer Terms shall take precedence.

## 1. Support

Company shall provide Customer with support services as specified in the Order (the "Support Services").

## 2. Ownership and Licenses

(a) Ownership of the Service; Intellectual Property. Company shall retain all title to and ownership of and all proprietary rights (including, but not limited to, all copyright, patent, trademark and trade secret rights) in and to the Services (including all software used to provide the Services and all portions thereof and all derivatives or improvements thereof and all related documentation), whether or not incorporated into or used with other

software as a service, software or hardware. Customer’s use of the Services does not constitute a sale of any of such software or any portion thereof. Company’s name, logo, and the product names associated with the Services are trademarks of Company or third parties, and no right or license is granted herein to use them. Company hereby grants Customer, solely during the term of this Agreement, a limited, royalty-free, revocable license to use and install the Company provided software (which may include certificates and pack files) solely on Customer’s machines and devices and only as necessary or appropriate to receive the Services (the “Client Software”) and in accordance with the limitations (if any) set forth in the Order, and to use and reproduce a reasonable number of copies of any documentation solely to support Customer’s use of the Services.

(b) Ownership of User Data. The Services may allow Customer to track and gather a range of data and information regarding its Users including, without limitation, information about students enrolled at Customer’s educational institution, including the student's name, the student's (or student's family's) address, telephone number, email address, date of birth, place of birth, mother's maiden name, grades, social security number (or other governmental identification number), biometric information, and other information that alone or in combination would reasonably allow a person or entity to identify the student with reasonable certainty (collectively, “User Data”). Customer shall retain all title to and ownership of and all proprietary rights with respect to User Data, and shall be solely responsible for its use thereof. Customer is also responsible for securing and backing up its User Data and Company shall only restore lost User Data to its last-backup point if the loss was due to a fault in Company’s Services or Support Services. Customer hereby grants Company a worldwide, royalty-free, and non-exclusive license to access and use User Data for the sole purpose of enabling Company to provide the Services, and for the limited purposes set forth in Company’s Privacy Policy (described below). Customer also grants Company a worldwide, royalty-free, and non-exclusive license Customer’s trademarks, service marks, and logos as required to provide the Services.

(c) Data Use. To the extent Company receives any personal information (as such term or any analogous term may be as defined under applicable law) from or on behalf of Customer in connection with Company’s provision of Services to Customer under the Agreement (“Customer Personal Information”), Company will only use, retain, disclose and otherwise process such Customer Personal Information for the purpose of providing the Services or in order to comply with the law. Any such use, retention, disclosure, and processing will comply with all applicable state and federal laws, including, without limitation, the Family Education Rights and Privacy Act ("FERPA"). Company may disclose Customer Personal Information to its service providers as necessary for

Company to provide the services to Customer, provided such disclosure shall be consistent with all applicable state and federal laws. Company will however not otherwise retain, use, or disclose Customer Personal Information for any purpose other than to perform the Services or outside of the direct business relationship between Customer and Company. Specifically, it will not sell, rent, release, disclose, disseminate, make available, transfer or otherwise communicate Customer Personal Information to any third party for monetary or other valuable consideration. Unless Customer has specified in writing a specific retention period for Customer Personal Information, Company will securely destroy such data when it is no longer needed to provide the services, in accordance with Company's standard data retention and destruction policies.

(d) Data sources. Customer acknowledges that, depending on the type of Services Company provides to Customer, Company may rely on publicly available or third-party data in order to provide the Services. Customer understands and agrees that Company has no responsibility for the accuracy, availability, reliability, or integrity of such data. Customer shall have the sole responsibility for the accuracy, quality, integrity, legality, reliability, and appropriateness of all User Data and shall maintain the minimum hardware, software, and connectivity configuration specified from time to time by Company as required for use of the Services (the "Supported Environment") (if any) described in the Order.

(e) Ownership of Reports and Analyses. Company may provide Customer with certain reports and analyses as part of the Services ("Reports"). Company shall retain all title to and ownership of and all proprietary rights with respect to such Reports, excluding Customer's Confidential Information as defined in Section 5 below. Company hereby grants Customer a non-exclusive, non-sublicensable, and non-transferable license, for the term of this Agreement, to use Reports strictly for Customer's own internal, legitimate, non-commercial, educational purposes.

(f) Mobile App and Parent/Guardian Usage. Customer acknowledges that Users may need to download the Company's mobile application from the relevant major mobile device provider app stores (Apple's App Store or Google Play) and that use of the Company's mobile application or website by parents/guardians is subject to Company's terms of service and Privacy Policy.

(g) Feedback. If Customer provides any ideas, suggestions or recommendations to Company regarding Company's software, products, services or technology ("Feedback"), such Feedback is provided on a non-confidential basis to Company and Company is free to retain, disclose, use and incorporate such Feedback in Company's

and/or its affiliates' products and services, without payment of royalties or other consideration to Customer. Customer understands and agrees that Company is not obligated to use, display, reproduce, or distribute any such Feedback, and that it has no right to compel such use, display, reproduction, or distribution. Nothing herein shall be interpreted as imposing an obligation on Customer to provide Feedback to Company.

(h) Certain items of software used in the Services are subject to "open source" or "free software" licenses ("Open Source Software"). Some of the Open Source Software is owned by third parties. The Open Source Software is not subject to the terms and conditions of Sections 2(a) or 4(a). Instead, each item of Open Source Software is licensed under the terms of the end-user license that accompanies such Open Source Software. Nothing in this Agreement limits Customer's rights under, or grants Customer rights that supersede, the terms and conditions of any applicable end user license for the Open Source Software. If required by any license for particular Open Source Software, Company makes such Open Source Software, and Company modifications to that Open Source Software, available by written request at the notice address specified on the Order Form.

3. Privacy and Security

(a) Company maintains appropriate administrative, technical and physical security measures to protect User Data to the extent reasonably necessary for the performance of the Services consistent with all applicable state and federal laws and regulations. In the event Company becomes aware of a breach or suspected breach of any privacy or security measures that compromises the confidentiality or integrity of data that is linked to or can be linked to an identifiable individual ("Personal Data"), Company will promptly notify Customer thereof, and use commercially reasonable efforts to remedy such breach.

(b) The parties agree that Customer is an educational institution, that Company is a service provider to Customer, and that Company's collection and use of the personally identifiable User Data of children under the age of 18 ("Minor User Data") is conducted on behalf of and with the authorization of Customer, in order to provide the Services requested by Customer. Customer has received and reviewed Company's Privacy Policy, which includes a privacy policy and direct notice of privacy practices as required by the Children's Online Privacy Protection Act Rule, 16 C.F.R. 313 ("COPPA"). Customer expressly consents to the collection, use and disclosure of Minor User Data as set forth in the Privacy Policy as applicable to those Services requested by Company. For the purposes of COPPA, Customer acknowledges that it is an educational institution, that it plans to use the Services in its capacity as an educational

institution, and that it is authorized to consent to the collection, use and disclosure of Minor User Data by Company in order to provide the Services. Customer further acknowledges, and Company agrees to provide, Customer an opportunity to review the Minor User Data, and to request that such data be corrected (to the extent practicable), deleted, and/or no longer collected or used (which may impact the availability of the Services). By using the Services, Customer expressly acknowledges that it has received and reviewed the Privacy Policy, and grants its consent to Company's collection, use and disclosure of Minor User Data in accordance with the Privacy Policy, which may be updated from time to time, provided Customer will be notified of any material changes. The Parties further agree that Company is a "school official" with a legitimate educational interest in receiving Personal Information about students. For the purposes of FERPA, Company agrees that it will comply with the requirements of 34 C.F.R. § 99.33 regarding its use and redisclosure of Educational Information (as defined in FERPA). Customer agrees and consents to the Company's use of such information so long as such use complies with FERPA. Customer acknowledges that it is responsible for notifying the Company that a student or parent objects to Company's use of Minor User Data in accordance with this Agreement.

(c) Notwithstanding Section 2(b), Customer expressly agrees that Company may aggregate or de-identify User Data, including Minor User Data, such that it no longer is liked or reasonably linkable to an identifiable individual ("De-Identified/Aggregated Data"), and may maintain and use such data for its own purposes as set forth in the Privacy Policy, provided it has implemented reasonable safeguards to prevent the re-identification of Aggregate Data.

(d) Customer agrees that Company may transfer User Data to its successor pursuant to a merger, consolidation or sale of substantially all of its assets pursuant to Section 15 of this Agreement and its successor may use, disclose, re-identify, store, or delete such data to the same extent that Company may do so pursuant to this Agreement.

4. Customer Responsibilities

(a) Customer agrees that it shall not, nor permit any User or other party to, do any of the following: (i) modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the Services (including any Client Software), or in any way attempt to reconstruct or discover any source code or underlying ideas or algorithms of any part of the Services (including any Client Software); (ii) access or use the Services (including any Client Software) in order to build a similar or competitive product or service or for the purposes of bringing an intellectual property infringement claim against Company; (iii) except as otherwise expressly provided herein, copy, reproduce, distribute,

republish, download, display, post or transmit in any form or by any means any of the Services (including any Client Software or any related documentation); (iv) attempt to gain unauthorized access to the Services and Customer shall make commercially reasonable efforts to prevent unauthorized third parties from accessing the Services (including any Client Software); or (v) exceed the permitted number of devices, active users or students, teachers, faculty and staff in a school or district, in each case as specified in an Order.

(b) Customer agrees that it shall not, nor permit any User or other party to (i) access or attempt to access the administrative interface of the Services by any means other than through the interface that is provided by Company in connection with the Services, unless otherwise agreed in writing or (ii) intentionally engage in any activity that interferes with or disrupts the Services (or any servers or networks that are connected to the Services).

(c) Customer agrees that it is responsible for all activity occurring under Customers' accounts for the Services by its authorized users. Customer shall notify Company within a commercially reasonable time of any unauthorized use of any user account or any unauthorized use of the Services. Customer may not access the Company Services in a manner intended to avoid incurring fees or provide incorrect information for an Order for purposes of reducing amounts payable to Company. User IDs cannot be shared or used by more than one User at a time.

(d) If any software or documentation is acquired by or on behalf of a unit or agency of the United States Government, Customer agrees that such software or documentation is "commercial computer software" or "commercial computer software documentation" and that, absent a written agreement with Company to the contrary, Customer's rights with respect to such software and documentation are, in the case of civilian agency use, Restricted Rights (as defined in FAR §52.227.19), and, if for DoD use, limited by the terms of this Agreement, pursuant to DFARS §227.7202.

(e) Where Customer's use of the Services include visitor management, verification and tracking of visitors and other individuals, and related services or applications ("VMS"): agrees that: (i) it is responsible for ensuring that its collection, use and disclosure of all information (including personal information) and its instructions to Securly comply with applicable laws; (ii) it has provided (and will continue to provide) adequate notices and has obtained (and will continue to obtain) the necessary permissions and consents from each relevant individual to the collection, use, disclosure and/or storage of their information; (iii) it will not use the VMS (or any other of the Services) for the purposes of obtaining or conducting, background checks, employment verification, hiring, promotion,

retention, termination, or reassignment decisions including but not limited to with respect to vendors, employees, contractors, providers, volunteers or other personnel; or otherwise engaging in any activities that are regulated by the Fair Credit Reporting Act (as amended) and the regulations, guidance, and orders promulgated thereto ("FCRA") or other state or federal laws or regulations related to consumer credit reports and background checks.

5. Confidential Information

(a) "Confidential Information" means any and all non-public information provided or revealed by one party ("Discloser") to the other party ("Recipient") or otherwise learned by a party during the course of performance under this Agreement, including without limit software, programs, prices, processes, documentation, financial, marketing and other business information, and all other material or information that is identified at the time of disclosure as confidential or proprietary or which otherwise would reasonably be expected to be kept confidential. Confidential Information shall also include: (i) the Discloser's planned or existing computer systems and systems architecture, including computer hardware, computer software, source code, object code, documentation, methods of processing and operational methods; (ii) the Discloser's customer lists, sales, profits, organizational structure and restructuring, new business initiatives and finances; (iii) the Discloser's services and products, product designs, and how such products are administered and managed; and (iv) Customer's User Data, including Minor User Data and Customer Personal Information. Recipient's obligations of confidentiality shall not apply to information that: (1) is or becomes public through no fault or breach by Recipient, (2) is or becomes known to Recipient (either directly or rightfully through a third party) without an obligation of confidentiality, or (3) is independently developed by Recipient without use of or access or reference to Discloser's Confidential Information.

(b) During the Term of this Agreement and for a period of five (5) years following the termination or expiration of this Agreement, or with respect to any Confidential Information that constitutes a trade secret of the Discloser, for so long as such information constitutes a trade secret, Recipient shall hold Discloser's Confidential Information in confidence and will not disseminate or disclose the Confidential Information to any third party except its Personnel, as set forth herein, unless required by applicable law to do so. Recipient will protect Discloser's Confidential Information with the same degree of care it uses to protect its own confidential information of a similar nature, but in no event will Recipient use less than a reasonable degree of care. Recipient will use Discloser's Confidential Information solely to the extent necessary to exercise its rights and obligations under this Agreement and will ensure that

Confidential Information is disclosed only to its employees, contractors and other personnel (individually and collectively, “Personnel”) with a bona fide need to know and who are under binding written obligations of confidentiality with Recipient to protect Discloser’s Confidential Information substantially in accordance with the terms and conditions of this Agreement. The Recipient shall be responsible for any breach of this Section 5 by any Personnel. In addition, Recipient will implement and maintain appropriate technical and organizational measures to protect Confidential Information against accidental or unlawful destruction or accidental loss, alteration, unauthorized disclosure or access, and which provide a level of security appropriate to the risk represented by the processing and the nature of the Confidential Information to be protected. Recipient may disclose Confidential Information to the limited extent required to by the order or requirement of a court, administrative agency, or other governmental body; provided, however, that the Recipient notifies the Discloser in writing in advance of such disclosure (unless prohibited by law from doing so) and provides the Discloser with copies of any related information so that the Discloser may take appropriate action to protect its Confidential Information.

(c) All Confidential Information is and shall remain the sole property of Discloser, and Recipient shall not acquire any rights or licenses therein except as expressly set forth in this Agreement. Recipient shall return to Discloser (or at Discloser’s option, destroy) any and all Confidential Information and any other information and materials that contain such Confidential Information (including all copies in any form) immediately upon Discloser’s written request, when the Information is no longer required to provide the services, and upon the termination of this Agreement, in each case in accordance with Receiver’s written data retention and destruction policies. Within ten (10) days following Discloser’s written request, Recipient will provide Discloser with a written certification, as signed by an o9icer or executive level employee of Recipient, certifying compliance with this Section 5. For the avoidance of doubt, Recipient shall not be required to return or destroy Aggregate Data.

(d) Recipient acknowledges that the disclosure of Confidential Information in breach of the terms of this Section 5 may cause Discloser irreparable injury and damages that may be difficult to ascertain. Therefore, Discloser, upon a disclosure or threatened disclosure of any Confidential Information by Recipient or any Personnel, will be entitled to injunctive relief (without being required to post bond), including, but not limited to, a preliminary injunction upon an ex parte application by the Discloser to protect and recover its Confidential Information, and the Recipient will not object to the entry of an injunction or other equitable relief against the Discloser on the basis of an adequate remedy at law, lack of irreparable harm or any other reason. Without limiting the foregoing, the Recipient will advise the Discloser immediately in the event that it learns

or has reason to believe that any person or entity that has had access to Confidential Information, directly or indirectly, through the Receiver, has violated or intends to violate the terms of this Agreement. This provision will not in any way limit such other remedies as may be available to the Discloser, whether under this Agreement, at law, or in equity.

6. Billing and Payment

(a) The amount of the recurring fees associated with the use of the Services and the Support Services by Customer shall be as set forth in the Order (the “Fees”). Fees for Services may be charged based on the number of (i) devices or active Users, (ii) the number of students in a school or district, or (iii) students, teachers, faculty and staff in a school or district, as specified in an Order. Additionally, there may be other basis for calculating the Fees, as specified in the Order. The Fees exclude all applicable sales, use, and other taxes, fees, duties and similar charges (“Taxes”), and Customer will be responsible for payment of all such Taxes (other than taxes based on Company’s income) and any penalties or charges that accrue with respect to the non-payment of any Taxes as well as government charges, and all reasonable expenses and attorneys’ fees Company incurs collecting late amounts. All amounts payable under this Agreement will be payable in U.S. Dollars within thirty (30) days of receipt of invoice, unless specified otherwise in the Order or Customer is purchasing the Services and Support Services through an authorized reseller and the parties have agreed that Customer is to pay the authorized reseller directly. Payment of fees shall be made by the Customer prior to receiving the Services. The payment may be made by check or wire transfer. Unless prohibited by applicable law, late payments may bear interest at the rate of 1.5% per month (or the highest rate permitted by law, if less). To the fullest extent permitted by law, Customer waives all (i) claims relating to charges unless claimed within sixty (60) days after invoicing, and (ii) refunds under any situations aside from those contemplated in this Agreement. Notwithstanding any fees for services posted on Company’s website or otherwise published by Company, the parties acknowledge and agree that the Fees may only be modified as set forth below in the “Modification; Waiver” section of this Agreement.

(b) If Customer is purchasing the Services or Support Services (or both) through an authorized reseller, Customer shall pay the fees for the Services and Support Services, as applicable, on a timely basis directly to the authorized reseller. Without limiting Company’s remedies under this Agreement, at law or in equity, Company reserves the right to suspend provision of the Services or Support Services (or both) and to terminate this Agreement should Customer fail to pay the authorized reseller on time, regardless of the reason.

7. Term and Termination

(a) This Agreement commences on the Effective Date and, unless terminated earlier in accordance with this Agreement, shall remain in effect for the initial period specified in the Order (or, if no period is specified in the Order, then for an initial period of twelve (12) months) (the “Initial Term”). Unless otherwise specified in an agreement containing the Customer Terms, this Agreement will thereafter continue for successive twelve (12) month periods (each, a “Renewal Term”), unless either party gives the other party written notice of non-renewal at least 30 days prior to the end of the then-current term. The Initial Term, together with all Renewal Terms, are collectively referred to as the “Term”. Unless a fixed term without renewals is specified in a Services Agreement, it is Customer’s responsibility to provide timely notice of non-renewal as required herein, and failure to do so will result in automatic renewal of the Agreement.

(b) Either party may terminate this Agreement by giving written notice to the other party upon the occurrence of an Event of Default by the other party. For purposes of this Agreement, “Event of Default” means a breach by a party of any of its representations, warranties, or obligations under this Agreement, if such breach remains uncured for a period of thirty (30) days following receipt of written notice from the other party.

(c) If Customer is a government entity, Customer may terminate this Agreement upon advance written notice provided at least thirty (30) days prior to the end of the then-current term in the event that funds are not appropriated for any renewal year.

(d) Customer may terminate this Agreement for convenience upon thirty (30) days advance written notice; provided, however, in the event of a termination for convenience Customer shall not be entitled to a pro rata refund of fees paid or reduction in fees owed for the then current term.

(e) Any and all provisions in this Agreement that would reasonably be expected to be performed after the termination or expiration of this Agreement shall survive and be enforceable after such termination or expiration, including without limitation provisions relating to confidentiality, ownership of materials, payment, taxes, representations and warranties, indemnification, limitations of liability, effects of termination, and governing law.

(f) Immediately upon termination of this Agreement, (a) the licenses granted to either party shall immediately terminate; and (b) Company shall cease to make available and Customer shall cease to use the Services. Termination shall not relieve Customer’s obligation to pay all charges accrued before the effective date of termination.

8. Representations and Warranties

(a) Each party represents, covenants, and warrants to the other party that there is no applicable law, regulation, rule, or other governmental requirement that: (i) in any way restricts or limits the duty of party to fully perform and comply with all obligations set forth in this Agreement; or (ii) impairs the rights of the other party as set forth in this Agreement;

(b) Company represents, covenants, and warrants that it will provide the Services (i) in all material respects as described in the applicable end user documentation, if any, (ii) in a professional manner and in accordance with generally accepted industry practices, and (iii) in compliance with all applicable laws and regulations. If the Services provided to Customer are not performed as warranted, Customer agrees that it must promptly provide a written notice to Company that describes the deficiency in the Services.

(c) Company represents, covenants, and warrants that the Services will not (i) infringe any copyright, trademark, or patent right; or (ii) misappropriate any trade secret.

(d) Customer represents, covenants, and warrants that it will use the Services only in compliance with the terms and conditions of this Agreement and all applicable laws and regulations and that Customer's content shall not (i) infringe any copyright, trademark, or patent right; (ii) misappropriate any trade secret; (iii) be deceptive, libelous, obscene, pornographic or unlawful; (iv) contain any viruses, worms or other malicious computer programming codes intended to damage Company's system or data; or (v) otherwise violate any privacy or other right of any third party. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may prohibit any use of the Services it reasonably believes may be (or is alleged to be) in violation of this Agreement or applicable laws and regulations.

(e) If Customer is a government entity, unit, agency, organization, entity or party (including a school or school district), then Customer represents, warrants and covenants that Customer has taken all actions, complied with all requirements, obtained all prior consents and reviews, and otherwise satisfied all prerequisites that may be necessary or appropriate to enable Customer to enter into and perform this Agreement in accordance with its terms and conditions.

(f) Where Customer uses the Services to send emergency notifications, alerts or other messages to recipients, including via text/SMS, phone, prerecorded message, email or other electronic communication ("Electronic Communication"), Customer represents, warrants and covenants that: (i) it has provided (and will continue to provide) adequate

notices and has obtained (and will continue to obtain) the necessary permissions and consents from each recipient to receive such Electronic Communications from or on behalf of Securly, including as required by the Telephone Consumer Protection Act ("TCPA") and the CAN-SPAM Act, each as amended and including the regulations, guidance, and orders promulgated pursuant to such each; (ii) it will not send any Electronic Communication to a recipient that has not consented to receive such communications from Customer; (iii) it will not send any Electronic Communication to any recipient that has specifically opted out of receiving Electronic Communications from Company; (iv) not send, direct Securly to send or otherwise direct or cause to be sent any Electronic Communication in violation of applicable law or this Section 8(f); (v) it will maintain adequate records of consents and its compliance with this Section 8(f) and shall provide upon request any such records to Securly for inspection; and (vi) it will only send, direct to be sent or otherwise cause to be sent Electronic Messages to (A) students, parents, guardians, personnel and other authorized parties, and (B) only for emergency purposes (as defined pursuant to the TCPA).

(g) Customer represents, warrants and covenants that the software for the Services provided under this Agreement will be treated as "commercial computer software" and "commercial computer software documentation" under any applicable governmental laws, regulations or rules.

9. Disclaimers, and Exclusive Remedies

(a) COMPANY DOES NOT GUARANTEE THAT (A) THE SERVICES WILL BE PERFORMED ERROR-FREE OR UNINTERRUPTED, OR THAT COMPANY WILL CORRECT ALL ERRORS, (B) THE SERVICES WILL OPERATE IN COMBINATION WITH CUSTOMER'S CONTENT OR APPLICATIONS, OR WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEMS, SERVICES OR DATA NOT PROVIDED BY COMPANY, AND (C) THE SERVICES WILL MEET CUSTOMER'S OR ITS USERS' NEEDS, REQUIREMENTS, SPECIFICATIONS, OR EXPECTATIONS. CUSTOMER ACKNOWLEDGES THAT COMPANY DOES NOT CONTROL THE TRANSFER OF DATA OVER COMMUNICATIONS FACILITIES, INCLUDING THE INTERNET, AND THAT THE SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF SUCH COMMUNICATIONS FACILITIES. COMPANY IS NOT RESPONSIBLE FOR ANY ISSUES RELATED TO THE PERFORMANCE, OPERATION OR SECURITY OF THE SERVICES THAT ARISE FROM CUSTOMER'S CONTENT OR APPLICATIONS, OR THIRD PARTY CONTENT (INCLUDING PUBLICLY AVAILABLE DATA OR OTHER THIRD PARTY DATA) OR SERVICES, AND DISCLAIMS ALL LIABILITIES ARISING FROM OR RELATED TO THIRD PARTY CONTENT OR SERVICES.

(b) NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED IN THIS AGREEMENT, COMPANY DOES NOT GUARANTEE OR WARRANT (A) THAT THE SERVICES WILL FUNCTION TO PREVENT MINORS FROM BEING EXPOSED TO INAPPROPRIATE, HARMFUL, UNSAFE, OR OBSCENE CONTENT ONLINE, (B) THAT THE SERVICES WILL FULFILL CUSTOMERS OBLIGATIONS, IF ANY, UNDER THE CHILDREN'S INTERNET PROTECTION ACT, (C) THAT THE SERVICES WILL PREVENT OR OTHERWISE DISCOURAGE CYBERBULLYING OR SELF HARM BY STUDENTS, (D) THAT THE SERVICES WILL DETECT ALL CYBERBULLYING AND SELF-HARM BY STUDENTS, OR (E) ALL SOCIAL MEDIA SITES, STREAMING MEDIA, WEB BASED EMAIL SERVICES, CLOUD STORAGE SITES, OTHER INTERNET SITES (INCLUDING PORN, GAMBLING AND OTHER INAPPROPRIATE SITES FOR MINORS), DIRECT MESSAGES AND ELECTRONIC DOCUMENTS AND FILES WILL BE BLOCKED OR MONITORED OR (F) THE ACCURACY OR RELIABILITY OF ANY INFORMATION OBTAINED THROUGH THE SERVICES INCLUDING BUT NOT LIMITED TO AND THIRD PARTY DATA OR THE RESULTS OF ANY QUERIES OR SEARCHES SUBMITTED BY CUSTOMER FOR PURPOSES OF SCREENING VISITORS, OR (G) THE SERVICES WILL DETECT OR PREVENT FROM ENTERING SCHOOL PREMISES ANY OR ALL INDIVIDUALS THAT ARE UNAUTHORIZED OR OTHERWISE PROHIBITED BY APPLICABLE LAW OR CUSTOMER POLICY FROM ENTERING OR VISITING CUSTOMER PREMISES OR PROPERTY.

(c) FOR ANY BREACH OF THE SERVICES WARRANTY, CUSTOMER'S EXCLUSIVE REMEDY AND COMPANY'S ENTIRE LIABILITY SHALL BE THE CORRECTION OF THE DEFICIENT SERVICES THAT CAUSED THE BREACH OF WARRANTY, OR, IF COMPANY CANNOT SUBSTANTIALLY CORRECT THE DEFICIENCY IN A COMMERCIALLY REASONABLE MANNER (AS DETERMINED SOLELY BY COMPANY IN ITS REASONABLE DISCRETION), THEN CUSTOMER MAY TERMINATE THE SERVICES AND COMPANY WILL REFUND TO CUSTOMER THE FEES FOR THE TERMINATED SERVICES THAT CUSTOMER PRE-PAID TO COMPANY FOR THE PERIOD FOLLOWING THE EFFECTIVE DATE OF TERMINATION. IN SUCH AN EVENT, COMPANY SHALL ALSO EXERCISE COMMERCIALLY REASONABLE EFFORTS TO PROVIDE CUSTOMER WITH REASONABLE OPPORTUNITY TO ACCESS THE SERVICES FOR THE PURPOSES OF SECURING AND BACKING UP CUSTOMER'S USER DATA.

(d) TO THE EXTENT NOT PROHIBITED BY LAW, THESE WARRANTIES ARE EXCLUSIVE AND THERE ARE NO OTHER WARRANTIES, AND COMPANY HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER STATUTORY, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR CONDITIONS

OF MERCHANTABILITY, SATISFACTORY QUALITY, NON-INFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE.

10. Limitation of Liability

BOTH PARTIES EXPRESSLY UNDERSTAND AND AGREE THAT NEITHER PARTY SHALL BE LIABLE TO THE OTHER UNDER THIS AGREEMENT FOR ANY INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF GOODWILL, LOSS OF TIME OR LOST PROFITS) ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THIS AGREEMENT, EVEN IF SUCH PARTY HAS BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. WITH THE EXCEPTION OF WILLFUL OR GROSSLY NEGLIGENT BREACHES OF SECTION 5, AND WITHOUT AFFECTING THE LIMITATIONS OF LIABILITY SET FORTH IN SECTION 10, IN NO EVENT SHALL COMPANY'S AGGREGATE LIABILITY OF ANY TYPE UNDER THIS AGREEMENT EXCEED THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM CUSTOMER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM REGARDLESS OF THE FORM OF ACTION, WHETHER BASED ON CONTRACT, TORT, WARRANTY, NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY OR OTHERWISE. THIS PARAGRAPH DOES NOT APPLY TO CUSTOMER'S VIOLATION OF COMPANY'S INTELLECTUAL PROPERTY RIGHTS.

11. Indemnification

(a) Customer Obligations. To the extent permitted under applicable law, Customer shall defend Company against any claim, cause of action, suit or proceeding (each a "Claim") made or brought against Company by a third party arising out of or attributable to Customer's use of the Service (other than as expressly set forth in Section 11(b) below), and shall indemnify Company for any damages finally awarded against, and for reasonable attorney's fees incurred by, Company in connection with the Claim, on condition that Company (a) promptly gives Customer written notice of the Claim; (b) gives Customer sole control of the defense and settlement of the Claim (provided that Customer may not settle any Claim unless the settlement unconditionally release Company of all liability); and (c) provides reasonable assistance in connection with the defense (at Customer's reasonable expense).

(b) Company Obligations. Company shall defend Customer against any Claim made or brought against Customer by a third party: (i) to the extent arising out of Company's

gross negligence and/or willful misconduct; or (ii) alleging that Customer's use of the Service infringes or misappropriates the intellectual property rights of a third party, and shall indemnify Customer for any damages finally awarded against, and for reasonable attorney's fees incurred by, Customer in connection with the Claim. If a Claim is brought or threatened, or Company believes is likely to occur, Company may, at its option, (i) procure for Customer the right to use the Service, (ii) replace the Service with other suitable products, or (iii) refund any prepaid fees that have not been earned and terminate this Agreement upon notice. Company will have no liability under this Agreement or otherwise to the extent a Claim is based upon (a) use of the Service in combination with software, hardware or technology not provided by Company, if infringement would have been avoided in the absence of the combination, (b) modifications to the Service not made by Company, if infringement would have been avoided by the absence of the modifications, (c) use of any version other than a current release of the Service, if infringement would have been avoided by use of a current release, or (d) any action or omission of Customer for which Customer is obligated to indemnify Company under this Agreement. This Section 11(b) states the Company's sole liability to, and the Customer's exclusive remedy against, the Company for any type of intellectual property infringement claim.

(c) Conditions of Indemnification. The indemnifications provided in this Agreement are conditioned on the indemnified party: (i) promptly giving the indemnifying party written notice of the Claim; (b) giving the indemnifying party sole control of the defense and settlement of the Claim (provided that the indemnifying party may not settle any Claim unless the settlement unconditionally release indemnified party of all liability); and (c) provides reasonable assistance in connection with the defense (at the indemnifying party's reasonable expense).

## 12. Advertising and Public Announcements

Neither party will use the other party's name or marks, refer to or identify the other party in any advertising or publicity releases or promotional or marketing correspondence to others without such other party's written approval. Notwithstanding the foregoing, Company may publish Customer's name as part of a publicly-available list of Company's customers.

## 13. Relationship of the Parties

The parties are independent contractors with respect to each other, and nothing in this Agreement shall be construed as creating an employer-employee relationship, a

partnership, fiduciary, or agency relationship or any association or joint venture between the parties. Neither party is, nor will hold itself out to be, an agent of the other party. Neither party is authorized to enter into any contractual commitment on behalf of the other party.

## 14. Force Majeure

Except for payment obligations already due and owing, any delay in or failure of performance by a party under this Agreement will not be considered a breach of this Agreement and will be excused to the extent caused by any occurrence beyond the reasonable control of such party, provided that the party affected by such event will immediately notify the other party and begin or resume performance as soon as practicable after the event has abated. If the act or condition beyond a party's reasonable control that prevents such party from performing any of its obligations under this Agreement continues for thirty (30) days or more, then the other party may terminate this Agreement immediately upon written notice to the non-performing party. Without limitation, act or condition beyond Company's reasonable control include all acts and omissions of Company's service providers. In the event of such termination by Customer, Company shall refund to Customer such fees for the terminated services that Customer pre-paid to Company for the period following the effective date of termination, and shall also exercise commercially reasonable efforts to provide Customer with reasonable opportunity to access the Services for the purpose of retrieving User Data. In all other instances of delay or failures on the part of Company under this Section 14 (i.e. wherein Customer does not or otherwise cannot terminate this Agreement pursuant to this Section 14), Customer shall not be entitled to any service credit or refund.

## 15. Binding Effect; Assignment; Third Parties

The terms and conditions of this Agreement shall be binding on the parties and all successors and permitted assigns of the foregoing. Company may assign or transfer, by operation of law or otherwise, any or all of its rights, burdens, duties or obligations under this Agreement in connection with a merger, acquisition, sale of substantially all of its assets, or other corporate transaction, provided that such assignee has assumed in writing all of Company's obligations under the Agreement and agreed to be bound by all the terms and conditions of the Agreement accruing or arising from and after the effectiveness of such assignment. Company will notify Customer in writing within ninety (90) days of any such change of control. To the extent the assignee is an entity prohibited from conducting business in the State in which the Customer is established, the Customer will have the option to terminate the Agreement. This Agreement is

intended for the sole and exclusive benefit of the parties, is not intended to benefit any third party, and only the parties may enforce this Agreement.

16. Modification; Waiver

All modifications to or waivers of any terms and conditions of this Agreement (including any exhibit) must be in a writing that is signed by the parties hereto and expressly references this Agreement. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provisions hereof, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party.

17. Governing Law

This Agreement and all actions arising out of or in connection with this Agreement shall be construed under and governed by and interpreted in accordance with the laws of the State in which Customer is established, without regard to the conflicts of law provisions thereof.

18. Export Control

The use of the Services is subject to U.S. export control laws and may be subject to similar regulations in other countries.

19. Severability

In the event that any provision of this Agreement shall be held invalid, illegal, or unenforceable by a court with jurisdiction over the parties to this Agreement, such invalid, illegal, or unenforceable provision shall be deleted from the Agreement, which shall then be construed to give effect to the remaining provisions thereof.

20. Notices

All notices, consents and approvals under this Agreement must be delivered in writing by personal delivery, courier, express mail service, or by certified or registered mail, (postage prepaid and return receipt requested) or by e-mail, with reasonable confirmation of receipt, to the other party at the address set forth on at the beginning of this Agreement (in the case of Company) or the Order (in the case of Customer), or such other address as a party may designate from time to time by written notice to the other party. Notice given by mail shall be effective five (5) days after the date of mailing, postage prepaid and return receipt requested. Notice by personal delivery, courier service, or express mail service shall be effective upon delivery.

## 21. Interpretation

This Agreement may be executed in counterparts, each of which will constitute an original, and all of which will constitute one agreement. The section headings and captions in this Agreement are for convenience of reference only and have no legal effect. If there is a conflict or ambiguity between this Agreement and the Order, the terms and conditions of the Order shall control.

## 22. Entire Agreement

This Agreement and the Privacy Policy constitute the entire agreement between the parties with respect to the subject matter hereof and supersede all prior and contemporaneous oral or written representations, agreements or communications, including, without limitation, any quotations or proposals submitted by Company that are not shown in the Order or any policies or terms for the Services posted on www.securly.com other than the Privacy Policy.

# ADDENDUM

to

This addendum is made between Securly Inc. (hereinafter, "the Company") and Independent School District No. 16 of Payne County, Oklahoma d/b/a Stillwater Public Schools (hereinafter, "Customer") on the date of the last signature affixed hereto. This addendum alters the terms set forth in the document known as *Order Confirmation Form (Order No. Q-76844)* and any other external document, term or condition incorporated therein (hereinafter, "the Agreement").

NOTWITHSTANDING ANY ITEM IN THE AGREEMENT, INCLUDING COMPANY'S TERMS OF SERVICE/SERVICE AGREEEMENT, THE PARTIES HERETO AGREE AS FOLLOWS:

I. **These Terms Incorporated.** The terms of this Addendum are hereby incorporated into the Agreement in full. In the event the terms of this Addendum and the Agreement conflict, the terms of this Addendum shall govern.

II. **Term**. Subsection (a) of Section 7 is hereby DELETED with the following language as replacement:

(a) The terms of the Agreement shall be effective July 1, 2026, and expire June 30, 2027 ("Initial Term"). Thereafter, this Agreement may be extended for subsequent one-year terms parallel to the District's fiscal year only upon mutual written ratification by the Parties (each, a "Renewal Term"). Notice of non-renewal is not required.

WITNESSTH, the Parties have reviewed and agree to the language in this Addendum and hereby assent to its full incorporation into the Agreement.

SECURLY INC.

By: Michaelann Carlin

Name: Michaelann Carlin

Title: Sr. Director, Revenue Operations

Date: 6/15/2026

INDEPENDENT SCHOOL DISTRICT NO. 16 OF PAYNE COUNTY, OKLAHOMA

By: _____
Dr. Gay Washington
President, Board of Education

Date: _____

EQUIPMENT FINANCE

# OKLAHOMA ANNUAL RATIFICATION

**AGREEMENT #**
500-0734170-000

Ratification of renewal of Agreement # 500-0734170-000, between STILLWATER SCHOOL DISTRICT NO 1-16, as Customer and U.S. Bank Equipment Finance, a division of U.S. Bank National Association ("U.S. Bank Equipment Finance"), as Lessor (the “Agreement”). The words “you” and “your” refer to Customer. The words “we,” “us” and “our” refer to Lessor. This Ratification is specific to the aforementioned Agreement # and shall not be incorporated into any future supplements/schedules thereto.

By signing this Ratification, the parties ratify the renewal of the Agreement for the fiscal year that begins after the date of this Ratification. In the event of any conflict between this Ratification and the Agreement, this Ratification shall prevail. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer.

| **U.S. Bank Equipment Finance** | | **STILLWATER SCHOOL DISTRICT NO 1-16** | |
|---|---|---|---|
| Lessor | | Customer | |
| | | **X** | |
| Signature | | Signature | |
| Title | Date | Title | Date |

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Tyler Bridges, Superintendent
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

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**AGENDA ITEM:**
Authorized Representatives and Designated Custodians for FY 2026-2027

1) Designation of Treasurer Kristie Newby as Designated Custodian for General Fund, Building Fund, Child Nutrition Fund, Bond Funds, and Activity Funds.
2) Designation of Superintendent Tyler Bridges as Purchasing Agent for Stillwater Independent School District and Authorized Representative for all Federal Programs
3) Designation of Technology Director Emily Harris as Authorized Representative for Schools and Libraries Universal Services (E-Rate)

**BOARD ACTION REQUESTED:**
Motion to Approve Treasurer Kristie Newby as Designated Custodian for General Fund, Building Fund, Child Nutrition Fund, Bond Funds, and Activity Funds; Superintendent Tyler Bridges as Purchasing Agent for Stillwater Independent School District and Authorized Representative for all Federal Programs; and Technology Director Emily Harris as Authorized Representative for Schools and Libraries Universal Services (E-Rate) for FY 2026-2027.

**BACKGROUND INFORMATION:**
Stillwater Public Schools has federal requirements to identify an official contact person for the purpose of Communication regarding budgets, claims and/or reimbursements, procedural guidelines and compliance and program management.

**TO:** **Oklahoma State Department of Education**
**Office of Title Services (OTS)**

**FROM:** **60-I016 Stillwater Public Schools**

**DATE:** **Wednesday, July 1st, 2026**

**SUBJECT:** **Local Education Agency (LEA) Authorized Representative**

Dear OTS Representative:

This letter serves to inform the Oklahoma State Department of Education (OSDE) that the following personnel (other than the Superintendent) are the authorized representatives to legally sign on behalf of the LEA all current fiscal year expenditures, reports, disbursements, and cash receipts filed with OSDE for the purpose and objectives set forth in the terms and conditions of the federal award(s). 2 C.F.R. §200.415(a)

| Name | Title |
|---|---|
| Kristie Newby | Chief Financial Officer |
| | |

This authorization will remain in effect until the end of the fiscal year, or at which time during the fiscal year OSDE will be notified in writing of any change. I am aware that LEAs are required to submit a new form each fiscal year in the Grants Management System.

I further certify that the authorized personnel listed above are employees of Stillwater Public Schools.

| | |
|---|---|
| Superintendent Signature | July 1, 2026<br>Date |
| Tyler Bridges<br>Printed Name | 405-533-6300 ext. 5017<br>Contact Number |

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Dr. Angela Rhoades, Assistant Superintendent
**APPROVED BY:** Mr. Tyler Bridges, Superintendent
**DATE:** June 23, 2026

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**AGENDA ITEM:**

Declare Library Books as Surplus Property

**BOARD ACTION REQUESTED:**

Declare Library Books as Surplus Property.

**BACKGROUND INFORMATION:**

Reading materials need to be approved for surplus for disposal. The list of books is attached.

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 4/27/2026 | The hungry thing returns | Slepian, Jan. | ISBN: 0-590-42890-X | 14.00 | 7/30/2009 | 11/15/2024 | 24 | Was Available -- Weeded |
| 4/27/2026 | The Susquehanna, from New York to the Chesapeake | Carmer, Elizabeth Black. | ISBN: 0-8116-6360-4 | | 7/30/2009 | 4/17/2001 | 1 | Was Available -- Weeded |
| 4/23/2026 | All fall down | Carter, Ally. | ISBN: 978-0-545-65474-6 | 17.99 | 3/24/2015 | 4/23/2026 | 21 | Was Checked Out to Tran-Wilson, Kyrie |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 9 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 13 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 8/10/2021 | 12 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 10/5/2020 | 9 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 10/5/2020 | 12 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 12 | Was Available -- Weeded |
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| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 11 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 17 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 13 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 14 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 10/5/2020 | 12 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 13 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 12 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 12 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 12 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 13 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 5/14/2021 | 18 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 12 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 11/2/2017 | 13 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 7.95 | 7/30/2009 | 10/5/2020 | 18 | Was Available -- Weeded |
| 4/16/2026 | Annie and the Old One | Miles, Miska. | ISBN: 0-316-57120-2 | 5.00 | 7/30/2009 | 12/21/2017 | 10 | Was Available -- Weeded |
| 4/16/2026 | ART SMART (PROFESSIONAL) | Rodriquez. | | | 7/30/2009 | 2/11/2008 | 5 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 11 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 10 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 14 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 11 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 12 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 12 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 13 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 15 | Was Available -- Weeded |
| 4/16/2026 | Arthur's teacher trouble | Brown, Marc Tolon. | ISBN: 0-87113-091-2 | 3.50 | 7/30/2009 | 2/13/2018 | 9 | Was Available -- Weeded |
| 4/16/2026 | Bald eagles | Lepthien, Emilie U. (Emili | ISBN: 0-516-01160-X | 12.90 | 12/2/1994 | 5/21/2025 | 51 | Was Available -- Weeded |
| 4/16/2026 | Bats | Gray, Susan Heinrichs. | ISBN: 0-516-01064-6 | 12.90 | 11/29/1994 | 10/20/2021 | 40 | Was Available -- Weeded |
| 4/16/2026 | Bats | Johnson, Sylvia A. | ISBN: 0-8225-1461-3 (lib. bdg.) | 10.00 | 12/12/1985 | 10/20/2025 | 30 | Was Available -- Weeded |
| 4/16/2026 | The beaver | Lane, Margaret, 1907- | ISBN: 0-8037-0624-3 | | 7/30/2009 | 11/1/2016 | 4 | Was Available -- Weeded |
| 4/16/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 3/12/2012 | 3 | Was Available -- Weeded |
| 4/16/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 3/12/2012 | 3 | Was Available -- Weeded |
| 4/16/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 3/12/2012 | 3 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 4/16/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 2/2/2017 | 5 | Was Available -- Weeded |
| 4/16/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 3/12/2012 | 4 | Was Available -- Weeded |
| 4/16/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 12/19/2014 | 3 | Was Available -- Weeded |
| 4/16/2026 | Dive! : a book of deep sea creatures | Berger, Melvin. | ISBN: 0-439-08747-3 | 3.99 | 3/27/2000 | 10/22/2013 | 12 | Was Available -- Weeded |
| 4/16/2026 | Dive! : a book of deep sea creatures | Berger, Melvin. | ISBN: 0-439-08747-3 | 3.99 | 5/24/2005 | 5/8/2017 | 15 | Was Available -- Weeded |
| 4/16/2026 | Dive! : a book of deep sea creatures | Berger, Melvin. | ISBN: 0-439-08747-3 | 3.99 | 3/27/2000 | 5/8/2017 | 12 | Was Available -- Weeded |
| 4/16/2026 | Dive! : a book of deep sea creatures | Berger, Melvin. | ISBN: 0-439-08747-3 | 3.99 | 3/27/2000 | 5/8/2017 | 19 | Was Available -- Weeded |
| 4/16/2026 | Dive! : a book of deep sea creatures | Berger, Melvin. | ISBN: 0-439-08747-3 | 3.99 | 3/27/2000 | 5/8/2017 | 11 | Was Available -- Weeded |
| 4/16/2026 | Dive! : a book of deep sea creatures | Berger, Melvin. | ISBN: 0-439-08747-3 | 3.99 | 3/27/2000 | 5/8/2017 | 12 | Was Available -- Weeded |
| 4/16/2026 | Dogs don't wear sneakers | Numeroff, Laura Joffe. | ISBN: 0-671-79525-2 | 1.50 | 2/10/1995 | 3/26/2018 | 8 | Was Available -- Weeded |
| 4/16/2026 | Dogs don't wear sneakers | Numeroff, Laura Joffe. | ISBN: 0-671-79525-2 | 1.50 | 2/10/1995 | 3/26/2018 | 4 | Was Available -- Weeded |
| 4/16/2026 | Dogs don't wear sneakers | Numeroff, Laura Joffe. | ISBN: 0-671-79525-2 | 1.50 | 2/10/1995 | 3/26/2018 | 9 | Was Available -- Weeded |
| 4/16/2026 | Dogs don't wear sneakers | Numeroff, Laura Joffe. | ISBN: 0-671-79525-2 | 1.50 | 2/10/1995 | 3/26/2018 | 11 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/18/2011 | 4 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/7/2009 | 2 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/7/2009 | 2 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/7/2009 | 2 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/7/2003 | 4/7/2009 | 3 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/7/2009 | 4 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/7/2009 | 4 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/7/2009 | 3 | Was Available -- Weeded |
| 4/16/2026 | Get ready for second grade, Amber Brown | Danziger, Paula. | ISBN: 0-439-57064-6 | 3.00 | 10/8/2003 | 4/7/2009 | 4 | Was Available -- Weeded |
| 4/16/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 5/9/2017 | 4 | Was Available -- Weeded |
| 4/16/2026 | Growl! : a book about bears | Berger, Melvin. | ISBN: 0-590-63266-3 (pbk.) | 3.99 | 9/22/2008 | 9/24/2021 | 8 | Was Available -- Weeded |
| 4/16/2026 | Henry and Mudge in puddle trouble | Rylant, Cynthia. | ISBN: 0-02-778002-3 | 3.99 | 3/30/1997 | 3/26/2018 | 11 | Was Available -- Weeded |
| 4/16/2026 | Henry and Mudge in puddle trouble | Rylant, Cynthia. | ISBN: 0-02-778002-3 | 3.99 | 3/30/1997 | 3/3/2010 | 12 | Was Available -- Weeded |
| 4/16/2026 | Henry and Mudge in puddle trouble | Rylant, Cynthia. | ISBN: 0-02-778002-3 | 3.99 | 3/30/1997 | 3/25/2010 | 10 | Was Available -- Weeded |
| 4/16/2026 | Henry and Mudge in puddle trouble | Rylant, Cynthia. | ISBN: 0-02-778002-3 | 3.99 | 3/30/1997 | 3/3/2010 | 12 | Was Available -- Weeded |
| 4/16/2026 | Is a dolphin a fish? : questions and answers about dolpl | Berger, Melvin. | ISBN: 0-439-26667-X (pbk.) | 4.99 | 3/27/2003 | 1/23/2023 | 13 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 7 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 7 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 4 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 5 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 5 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | It's Justin time, Amber Brown | Danziger, Paula, 1944- | ISBN: 0-439-30205-6 | 2.50 | 5/14/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | The life cycle of a whale | Kalman, Bobbie, 1947- | ISBN: 0-7787-0653-2 (RLB) | 5.95 | 3/27/2002 | 9/28/2021 | 11 | Was Available -- Weeded |
| 4/16/2026 | The little mouse, the red ripe strawberry, and the big hu | Wood, Don, 1945- | ISBN: 0-85953-182-1 | 3.50 | 7/30/2009 | 1/6/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | The little mouse, the red ripe strawberry, and the big hu | Wood, Don, 1945- | ISBN: 0-85953-182-1 | 3.50 | 7/30/2009 | 11/1/2010 | 9 | Was Available -- Weeded |
| 4/16/2026 | The little mouse, the red ripe strawberry, and the big hu | Wood, Don, 1945- | ISBN: 0-85953-182-1 | 3.50 | 7/30/2009 | 12/1/2017 | 5 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 4/16/2026 | The little mouse, the red ripe strawberry, and the big hu | Wood, Don, 1945- | ISBN: 0-85953-182-1 | 3.50 | 7/30/2009 | 1/24/2012 | 12 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 4 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 3 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 5 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 3 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 4 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 5 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 11/11/2015 | 1 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 3 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 4 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 5/5/2017 | 2 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 3 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 4 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 3 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 4 | Was Available -- Weeded |
| 4/16/2026 | Loose tooth | Suen, Anastasia. | ISBN: 0-670-03536-X (hardcover) | 3.99 | 8/22/2008 | 10/21/2015 | 3 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 9/8/2005 | 3 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 2/14/2018 | 3 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 3/26/2018 | 2 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 3/26/2018 | 4 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 3/26/2018 | 4 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 3/27/2007 | 3 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 10/3/2002 | 1 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 3/26/2018 | 3 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 3/26/2018 | 4 | Was Available -- Weeded |
| 4/16/2026 | Miss Nelson is back | Allard, Harry. | ISBN: 0-395-32956-6 | 4.99 | 7/30/2009 | 3/26/2018 | 2 | Was Available -- Weeded |
| 4/16/2026 | My dog, Buddy | Milgrim, David. | ISBN: 978-0-545-03593-4 (pbk.) | 3.99 | 10/1/2009 | 1/15/2016 | 3 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 5/3/2017 | 3 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 10/4/2004 | 2 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 5/9/2017 | 3 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | | 0 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 4/15/2003 | 6 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 4/15/2003 | 1 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 5/3/2017 | 2 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 4/15/2003 | 1 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 9/2/2003 | 1 | Was Available -- Weeded |
| 4/16/2026 | The Paint Brush Kid | Bulla, Clyde Robert. | ISBN: 0-439-21937-X | 3.00 | 4/5/2001 | 9/2/2003 | 1 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | | 0 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 3/28/2017 | 2 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 3/28/2017 | 2 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 3/28/2017 | 1 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | | 0 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 3/28/2017 | 1 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 3/28/2017 | 1 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 3/28/2017 | 1 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 4/10/2015 | 1 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | | 0 | Was Available -- Weeded |
| 4/16/2026 | Pet heroes | Corse, Nicole. | ISBN: 978-0-545-25837-1 (pbk.) | 3.99 | 11/16/2011 | 3/28/2017 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 4 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 3 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Samantha the snob | Cristaldi, Kathryn. | ISBN: 0-679-84640-9 (pbk.) | 3.99 | 4/6/2006 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/16/2017 | 4 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/16/2017 | 3 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/9/2013 | 2 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/9/2013 | 2 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 8/18/2003 | 1 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/16/2017 | 3 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/16/2017 | 4 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 8/18/2003 | 1 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/16/2017 | 3 | Was Available -- Weeded |
| 4/16/2026 | Show-and-tell surprise | Margulies, Teddy Slater. | ISBN: 0-439-21359-2 (pbk.) | 3.99 | 7/18/2003 | 10/16/2017 | 3 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 4 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 5 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 3 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 3 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 3 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 5 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | The Sloths get a pet | Boelts, Maribeth, 1964- | ISBN: 0-375-81229-6 | 3.99 | 5/29/2007 | 10/13/2016 | 2 | Was Available -- Weeded |
| 4/16/2026 | Snow lion | McPhail, David M. | ISBN: 0-8193-1097-2 | 3.00 | 7/30/2009 | 1/7/2014 | 6 | Was Available -- Weeded |
| 4/16/2026 | Snow lion | McPhail, David M. | ISBN: 0-8193-1097-2 | 3.00 | 7/30/2009 | 1/7/2014 | 6 | Was Available -- Weeded |
| 4/16/2026 | Snow lion | McPhail, David M. | ISBN: 0-8193-1097-2 | 3.00 | 7/30/2009 | 1/7/2014 | 8 | Was Available -- Weeded |
| 4/16/2026 | Snow lion | McPhail, David M. | ISBN: 0-8193-1097-2 | 3.00 | 7/30/2009 | 1/7/2014 | 6 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 4/16/2026 | Snow lion | McPhail, David M. | ISBN: 0-8193-1097-2 | 3.00 | 7/30/2009 | 1/7/2014 | 6 | Was Available -- Weeded |
| 4/16/2026 | Snow lion | McPhail, David M. | ISBN: 0-8193-1097-2 | 3.00 | 7/30/2009 | 2/10/2017 | 7 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 10/21/2013 | 10 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 10/21/2013 | 13 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 8/26/2013 | 11 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 8/26/2013 | 11 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 10/21/2013 | 10 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 11/5/2013 | 10 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 10/21/2013 | 11 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 10/9/2002 | 11/5/2013 | 12 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 10/21/2013 | 11 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 10/21/2013 | 11 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 10/21/2013 | 10 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 11/5/2013 | 9 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 10/21/2013 | 11 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 10/21/2013 | 11 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 10/21/2013 | 9 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 8/26/2013 | 10 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 8/26/2013 | 8 | Was Available -- Weeded |
| 4/16/2026 | Solar system | Vogt, Gregory. | ISBN: 0-439-26991-1 | 2.00 | 4/3/2003 | 10/21/2013 | 10 | Was Available -- Weeded |
| 4/16/2026 | The squirrel | Lane, Margaret, 1907- | ISBN: 0-8037-8230-6 | | 7/30/2009 | 11/1/2016 | 9 | Was Available -- Weeded |
| 4/16/2026 | Squirrels | Lepthien, Emilie U. (Emili | ISBN: 0-516-01947-3 | 12.90 | 11/29/1994 | 10/11/2023 | 37 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 10/22/2013 | 5 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 10/22/2013 | 5 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 11/5/2013 | 3 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 11/5/2013 | 4 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 10/22/2013 | 4 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 1/8/2015 | 5 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 11/5/2013 | 5 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 11/5/2013 | 4 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 10/22/2013 | 4 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 10/22/2013 | 5 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 11/5/2013 | 3 | Was Available -- Weeded |
| 4/16/2026 | Sting! : a book about dangerous animals | Berger, Melvin. | ISBN: 0-439-33409-8 | 3.99 | 7/18/2003 | 10/22/2013 | 6 | Was Available -- Weeded |
| 4/16/2026 | The stuff between the stars : how Vera Rubin discovere | Nickel, Sandra, | ISBN: 978-1-41973626-1 | 22.27 | 10/24/2022 | 10/31/2025 | 9 | Was Available -- Weeded |
| 4/16/2026 | Super swimmers : whales, dolphins, and other mamma | Arnold, Caroline. | ISBN: 978-1-57091-588-8 (hardcover) | 6.95 | 11/30/2007 | 11/9/2021 | 8 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/28/2017 | 7 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/14/2002 | 3/28/2017 | 10 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/28/2017 | 14 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/28/2017 | 8 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/28/2017 | 4 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/26/2015 | 6 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/26/2015 | 6 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/28/2017 | 8 | Was Available -- Weeded |
| 4/16/2026 | Teach us, Amelia Bedelia | Parish, Peggy, 1927-1988 | ISBN: 0-590-43345-8 | 3.99 | 5/15/2002 | 3/28/2017 | 14 | Was Available -- Weeded |
| 4/16/2026 | That's not Santa! | Kessler, Leonard P., 1920 | ISBN: 0-590-48140-1 | 2.95 | 12/12/1994 | 5/12/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | That's not Santa! | Kessler, Leonard P., 1920 | ISBN: 0-590-48140-1 | 2.95 | 12/12/1994 | 5/12/2016 | 10 | Was Available -- Weeded |
| 4/16/2026 | That's not Santa! | Kessler, Leonard P., 1920 | ISBN: 0-590-48140-1 | 2.95 | 12/12/1994 | 5/12/2016 | 11 | Was Available -- Weeded |
| 4/16/2026 | That's not Santa! | Kessler, Leonard P., 1920 | ISBN: 0-590-48140-1 | 2.95 | 12/12/1994 | 12/13/2016 | 11 | Was Available -- Weeded |
| 4/16/2026 | That's not Santa! | Kessler, Leonard P., 1920 | ISBN: 0-590-48140-1 | 2.95 | 12/12/1994 | 5/12/2016 | 11 | Was Available -- Weeded |
| 4/16/2026 | There's something in my attic | Mayer, Mercer, 1943- | ISBN: 0-14-054813-0 | 2.95 | 7/30/2009 | 3/6/2017 | 5 | Was Available -- Weeded |
| 4/16/2026 | There's something in my attic | Mayer, Mercer, 1943- | ISBN: 0-14-054813-0 | 2.95 | 7/30/2009 | 3/6/2017 | 2 | Was Available -- Weeded |
| 4/16/2026 | There's something in my attic | Mayer, Mercer, 1943- | ISBN: 0-14-054813-0 | 2.95 | 7/30/2009 | 3/6/2017 | 2 | Was Available -- Weeded |
| 4/16/2026 | There's something in my attic | Mayer, Mercer, 1943- | ISBN: 0-14-054813-0 | 2.95 | 7/30/2009 | 3/6/2017 | 5 | Was Available -- Weeded |
| 4/16/2026 | The three bears | Galdone, Paul, 1914-198 | ISBN: 0-395-28811-8 (trade) | 4.95 | 7/30/2009 | 10/28/2014 | 6 | Was Available -- Weeded |
| 4/16/2026 | The three bears | Galdone, Paul, 1914-198 | ISBN: 0-395-28811-8 (trade) | 4.95 | 7/30/2009 | 10/28/2014 | 7 | Was Available -- Weeded |
| 4/16/2026 | The three bears | Galdone, Paul, 1914-198 | ISBN: 0-395-28811-8 (trade) | 4.95 | 7/30/2009 | 10/28/2014 | 9 | Was Available -- Weeded |
| 4/16/2026 | The three bears | Galdone, Paul, 1914-198 | ISBN: 0-395-28811-8 (trade) | 4.95 | 7/30/2009 | 10/28/2014 | 8 | Was Available -- Weeded |
| 4/16/2026 | The three bears | Galdone, Paul, 1914-198 | ISBN: 0-395-28811-8 (trade) | 4.95 | 7/30/2009 | 10/28/2014 | 8 | Was Available -- Weeded |
| 4/16/2026 | The three bears | Galdone, Paul, 1914-198 | ISBN: 0-395-28811-8 (trade) | 4.95 | 7/30/2009 | 10/28/2014 | 9 | Was Available -- Weeded |
| 4/16/2026 | The Three billy goats Gruff | Stevens, Janet. | ISBN: 0-15-286396-6 | 3.95 | 7/30/2009 | 4/14/2015 | 5 | Was Available -- Weeded |
| 4/16/2026 | The Three billy goats Gruff | Stevens, Janet. | ISBN: 0-15-286396-6 | 3.95 | 7/30/2009 | 11/21/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | The Three billy goats Gruff | Stevens, Janet. | ISBN: 0-15-286396-6 | 3.95 | 7/30/2009 | 4/14/2015 | 6 | Was Available -- Weeded |
| 4/16/2026 | The Three billy goats Gruff | Stevens, Janet. | ISBN: 0-15-286396-6 | 3.95 | 7/30/2009 | 4/14/2015 | 10 | Was Available -- Weeded |
| 4/16/2026 | The Three billy goats Gruff | Stevens, Janet. | ISBN: 0-15-286396-6 | 3.95 | 7/30/2009 | 4/14/2015 | 5 | Was Available -- Weeded |
| 4/16/2026 | The three billy-goats gruff : a Norwegian folktale | illustrated by Ellen Apple | ISBN: 0-590-71393-0 (oversize pbk.) | 3.95 | 7/30/2009 | 1/18/2017 | 8 | Was Available -- Weeded |
| 4/16/2026 | The three billy-goats gruff : a Norwegian folktale | illustrated by Ellen Apple | ISBN: 0-590-71393-0 (oversize pbk.) | 3.95 | 7/30/2009 | 12/2/2013 | 3 | Was Available -- Weeded |
| 4/16/2026 | The three billy-goats gruff : a Norwegian folktale | illustrated by Ellen Apple | ISBN: 0-590-71393-0 (oversize pbk.) | 3.95 | 7/30/2009 | 3/14/2014 | 8 | Was Available -- Weeded |
| 4/16/2026 | The three billy-goats gruff : a Norwegian folktale | illustrated by Ellen Apple | ISBN: 0-590-71393-0 (oversize pbk.) | 3.95 | 7/30/2009 | 4/7/2015 | 7 | Was Available -- Weeded |
| 4/16/2026 | The three billy-goats gruff : a Norwegian folktale | illustrated by Ellen Apple | ISBN: 0-590-71393-0 (oversize pbk.) | 3.95 | 7/30/2009 | 1/25/2019 | 7 | Was Available -- Weeded |
| 4/16/2026 | The three billy-goats gruff : a Norwegian folktale | illustrated by Ellen Apple | ISBN: 0-590-71393-0 (oversize pbk.) | 3.95 | 7/30/2009 | 4/5/2011 | 2 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 3/8/2016 | 10 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 3/8/2016 | 8 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 4/20/2016 | 9 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 3/8/2016 | 6 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 3/8/2016 | 11 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 4/20/2016 | 13 | Was Available -- Weeded |
| 4/16/2026 | Tiny goes to the library | Meister, Cari. | ISBN: 0-439-37284-4 | 1.99 | 5/13/2002 | 3/8/2016 | 8 | Was Available -- Weeded |
| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 7/30/2009 | 10/10/2014 | 5 | Was Available -- Weeded |
| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 7/30/2009 | 10/10/2014 | 8 | Was Available -- Weeded |
| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 7/30/2009 | 10/10/2014 | 6 | Was Available -- Weeded |
| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 7/30/2009 | 10/10/2014 | 5 | Was Available -- Weeded |
| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 7/30/2009 | 10/10/2014 | 9 | Was Available -- Weeded |
| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 3/15/2001 | 10/10/2014 | 3 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 7/30/2009 | 3/26/2018 | 9 | Was Available -- Weeded |
| 4/16/2026 | The true Francine ; an Arthur adventure | Brown, Marc Tolon. | ISBN: 0-316-11212-7 | 2.50 | 7/30/2009 | 10/10/2014 | 5 | Was Available -- Weeded |
| 4/16/2026 | Whales | Fuhr, Ute. | ISBN: 0-590-47130-9 | 11.95 | 3/30/1995 | 9/16/2022 | 46 | Was Available -- Weeded |
| 4/16/2026 | Whales | Gibbons, Gail. | ISBN: 0-8234-0900-7 | 14.85 | 9/30/1996 | 9/28/2021 | 24 | Was Available -- Weeded |
| 4/16/2026 | The wind and the sun. | De Paola, Tomie. | ISBN: 0-663-22973-1 | 2.95 | 7/30/2009 | 12/2/2013 | 4 | Was Available -- Weeded |
| 4/16/2026 | The wind and the sun. | De Paola, Tomie. | ISBN: 0-663-22973-1 | 2.95 | 7/30/2009 | 1/6/2009 | 2 | Was Available -- Weeded |
| 4/16/2026 | The wind and the sun. | De Paola, Tomie. | ISBN: 0-663-22973-1 | 2.95 | 7/30/2009 | 1/6/2009 | 3 | Was Available -- Weeded |
| 4/16/2026 | The wind and the sun. | De Paola, Tomie. | ISBN: 0-663-22973-1 | 2.95 | 7/30/2009 | 1/6/2009 | 3 | Was Available -- Weeded |
| 4/16/2026 | The wind and the sun. | De Paola, Tomie. | ISBN: 0-663-22973-1 | 2.95 | 7/30/2009 | 1/6/2009 | 3 | Was Available -- Weeded |
| 4/14/2026 | 100 unforgettable moments in pro basketball | Italia, Bob. | ISBN: 1-56239-692-7 | 16.95 | 1/27/2003 | 4/14/2026 | 33 | Was Available -- Weeded |
| 4/14/2026 | The alphabet tree | Lionni, Leo, 1910- | ISBN: 0-679-80835-3 | | 7/30/2009 | 4/14/2026 | 21 | Was Available -- Weeded |
| 4/14/2026 | Charlie the caterpillar | DeLuise, Dom. | ISBN: 0-671-69358-1 | 12.58 | 10/2/1991 | 4/14/2026 | 26 | Was Available -- Weeded |
| 4/14/2026 | The clown of God : an old story | De Paola, Tomie. | ISBN: 0-15-219175-5 | | 7/30/2009 | 4/14/2026 | 3 | Was Available -- Weeded |
| 4/14/2026 | The Doorbell rang | Hutchins, Pat, 1942- | ISBN: 0-395-46016-6 | | 7/30/2009 | 4/14/2026 | 26 | Was Available -- Weeded |
| 4/14/2026 | Frank and Ernest | Day, Alexandra. | ISBN: 0-590-41557-3 | 10.00 | 7/30/2009 | 4/14/2026 | 18 | Was Available -- Weeded |
| 4/14/2026 | I'm coming to get you | Ross, Tony. | ISBN: 0-8037-0119-5 | | 7/30/2009 | 4/14/2026 | 5 | Was Available -- Weeded |
| 4/14/2026 | In our house | Rockwell, Anne F. | ISBN: 0-694-00038-8 | | 7/30/2009 | 4/14/2026 | 10 | Was Available -- Weeded |
| 4/14/2026 | John Tabor's ride | Day, Edward C. | ISBN: 0-394-88577-5 | | 7/30/2009 | 4/14/2026 | 19 | Was Available -- Weeded |
| 4/14/2026 | Looking down | Jenkins, Steve, 1952- | ISBN: 0-618-31098-3 | 14.15 | 1/29/1997 | 4/14/2026 | 20 | Was Available -- Weeded |
| 4/14/2026 | Mice squeak, we speak | Shapiro, Arnold, 1934- | ISBN: 0-399-23202-8 | 3.50 | 2/2/1999 | 4/14/2026 | 7 | Was Available -- Weeded |
| 4/14/2026 | My daddy was a soldier : a World War II story | Ray, Deborah Kogan, 194 | ISBN: 0-8234-0795-0 | 12.03 | 3/4/1992 | 4/14/2026 | 7 | Was Available -- Weeded |
| 4/14/2026 | Peanut butter and jelly : a play rhyme | Westcott, Nadine Bernar | ISBN: 0-525-44317-7 (lib. bdg.) | | 7/30/2009 | 4/14/2026 | 22 | Was Available -- Weeded |
| 4/14/2026 | This is the bread I baked for Ned | Dragonwagon, Crescent. | ISBN: 0-02-733220-9 | 13.00 | 1/23/1992 | 4/14/2026 | 6 | Was Available -- Weeded |
| 4/14/2026 | Tico and the golden wings | Lionni, Leo, 1910- | ISBN: 0-394-83078-4 | | 7/30/2009 | 4/14/2026 | 2 | Was Available -- Weeded |
| 4/13/2026 | Beware of kissing lizard lips | Shalant, Phyllis. | ISBN: 0-525-45199-4 | 14.99 | 4/23/1996 | 4/13/2026 | 15 | Was Available -- Weeded |
| 4/13/2026 | Boat book | Gibbons, Gail. | ISBN: 0-8234-0478-1 (lib. bdg.) | 10.00 | 7/30/2009 | 4/13/2026 | 12 | Was Available -- Weeded |
| 4/13/2026 | The boy who ate dog biscuits | Sachs, Betsy. | ISBN: 0-394-84778-4 (pbk.) | 6.70 | 12/11/1992 | 4/13/2026 | 12 | Was Available -- Weeded |
| 4/13/2026 | Encyclopedia Brown and the case of the dead eagles | Sobol, Donald J., 1924- | ISBN: 0-8407-7220-3 | | 7/30/2009 | 4/13/2026 | 17 | Was Available -- Weeded |
| 4/13/2026 | Encyclopedia Brown and the case of the mysterious har | Sobol, Donald J., 1924- | ISBN: 0-688-04626-6 | 5.00 | 3/29/2001 | 4/13/2026 | 13 | Was Available -- Weeded |
| 4/13/2026 | Encyclopedia Brown sets the pace | Sobol, Donald J., 1924- | ISBN: 0-590-44577-4 | 2.95 | 7/30/2009 | 4/13/2026 | 3 | Was Available -- Weeded |
| 4/13/2026 | Make-believe ball player | Slote, Alfred. | ISBN: 0-397-32286-0 (lib. bdg.) | 12.95 | 11/11/1991 | 4/13/2026 | 5 | Was Available -- Weeded |
| 4/13/2026 | Some fine dog | Sherlock, Patti. | ISBN: 0-8234-0947-3 | 14.95 | 2/1/1994 | 4/13/2026 | 5 | Was Available -- Weeded |
| 4/8/2026 | Beneath a blue umbrella | Prelutsky, Jack. | ISBN: 0-688-06429-9 | | 7/30/2009 | 4/8/2026 | 4 | Was Available -- Weeded |
| 4/8/2026 | For laughing out loud : poems to tickle your funnybone | selected by Jack Prelutsk | ISBN: 0-394-82144-0 | 12.95 | 2/26/1992 | 4/8/2026 | 7 | Was Available -- Weeded |
| 4/8/2026 | How now, brown cow? | Schertle, Alice. | ISBN: 0-15-276648-0 (lib. bdg.) | 14.15 | 10/1/1996 | 4/8/2026 | 4 | Was Available -- Weeded |
| 4/8/2026 | It's Valentine's Day | Prelutsky, Jack. | ISBN: 0-688-02311-8 | | 7/30/2009 | 4/8/2026 | 16 | Was Available -- Weeded |
| 4/8/2026 | The Mean old mean hyena | Prelutsky, Jack. | ISBN: 0-688-84163-5 | 13.00 | 5/5/1985 | 4/8/2026 | 2 | Was Available -- Weeded |
| 4/8/2026 | Rain makes applesauce | Scheer, Julian. | ISBN: 0-8234-0091-3 | | 7/30/2009 | 4/8/2026 | 6 | Was Available -- Weeded |
| 4/8/2026 | The Random House book of poetry for children | selected and introduced | ISBN: 0-394-85010-6 | | 7/30/2009 | 4/8/2026 | 10 | Was Available -- Weeded |
| 4/8/2026 | The sheriff of Rottenshot : poems | Prelutsky, Jack. | ISBN: 0-688-00205-6 | | 7/30/2009 | 4/8/2026 | 2 | Was Available -- Weeded |
| 4/8/2026 | Something big has been here | Prelutsky, Jack. | ISBN: 0-688-06434-5 | | 7/30/2009 | 4/8/2026 | 28 | Was Available -- Weeded |
| 4/8/2026 | Under your feet | Ryder, Joanne. | ISBN: 0-02-777955-6 | | 7/30/2009 | 4/8/2026 | 6 | Was Available -- Weeded |
| 4/8/2026 | What I did last summer | Prelutsky, Jack. | ISBN: 0-688-01754-1 | | 7/30/2009 | 4/8/2026 | 7 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 4/8/2026 | Zoo doings : animal poems | Prelutsky, Jack. | ISBN: 0-688-01782-7 | 10.00 | 12/19/1984 | 4/8/2026 | 8 | Was Available -- Weeded |
| 4/7/2026 | Long road to freedom | Messner, Kate. | ISBN: 978-0-545-63921-7 | 12.00 | 4/7/2017 | 1/21/2026 | 29 | Was Available -- Weeded |
| 4/2/2026 | All in one piece | Murphy, Jill. | ISBN: 0-399-21433-X | 12.00 | 4/28/1988 | 1/13/2011 | 2 | Was Available -- Weeded |
| 4/2/2026 | Four & twenty dinosaurs | Most, Bernard. | ISBN: 0-06-024376-7 | 13.95 | 2/6/1992 | 3/31/2016 | 13 | Was Available -- Weeded |
| 4/2/2026 | Friends | Heine, Helme. | ISBN: 0-689-50256-7 (lib. bdg.) | | 7/30/2009 | 10/18/2022 | 16 | Was Available -- Weeded |
| 4/2/2026 | The last dinosaur | Murphy, Jim, 1947- | ISBN: 0-590-41097-0 | | 7/30/2009 | 9/20/2011 | 13 | Was Available -- Weeded |
| 4/2/2026 | Make-believe ball player | Slote, Alfred. | ISBN: 0-397-32286-0 (lib. bdg.) | 12.95 | 11/11/1991 | 9/2/2015 | 2 | Was Available -- Weeded |
| 4/2/2026 | My first look at colors. | | ISBN: 0-679-80535-4 | 6.95 | 5/5/1995 | 12/19/2025 | 31 | Was Available -- Weeded |
| 4/2/2026 | My first look at counting. | | ISBN: 0-679-81163-X | 7.00 | 4/30/1998 | 10/23/2025 | 23 | Was Available -- Weeded |
| 4/2/2026 | Orangutan | Arnold, Caroline. | ISBN: 0-688-08826-0 | 12.95 | 2/25/1992 | 11/28/2017 | 14 | Was Available -- Weeded |
| 4/2/2026 | School days | Hennessy, B. G. (Barbara | ISBN: 0-670-83025-9 | | 7/30/2009 | 10/1/2025 | 12 | Was Available -- Weeded |
| 4/2/2026 | Sidney Rella and the glass sneaker | Myers, Bernice. | ISBN: 0-02-767790-7 | | 7/30/2009 | 10/23/2018 | 15 | Was Available -- Weeded |
| 4/2/2026 | Whatever happened to the dinosaurs? | Most, Bernard. | ISBN: 0-15-295295-0 | 8.00 | 11/9/1985 | 4/19/2017 | 16 | Was Available -- Weeded |
| 4/2/2026 | A worm's tale | Lindgren, Barbro. | ISBN: 9-12959068-X | | 7/30/2009 | 4/26/2018 | 9 | Was Available -- Weeded |
| 4/1/2026 | Beanie the bansheenie | Colfer, Eoin, | ISBN: 978-1-53624066-5 | 13.50 | 10/30/2025 | 2/20/2026 | 6 | Was Available -- Weeded |
| 4/1/2026 | Butterflies and moths | Morris, Dean. | ISBN: 0-8172-3204-4 | 8.00 | 7/30/2009 | 4/1/2026 | 12 | Was Available -- Weeded |
| 4/1/2026 | Call me Roberto! : Roberto Clemente goes to bat for Lat | Alonso, Nathalie, | ISBN: 978-1-63592-811-2 | 16.00 | 10/30/2025 | 1/6/2026 | 5 | Was Available -- Weeded |
| 4/1/2026 | Ferris | DiCamillo, Kate. | ISBN: 978-1-53623105-2 | 7.00 | 9/18/2025 | 2/4/2026 | 7 | Was Available -- Weeded |
| 4/1/2026 | Fire trucks nuts and bolts | Boucher, Jerry, 1941- | ISBN: 0-87614-783-X (lib. bdg.) | 12.00 | 2/22/2000 | 4/1/2026 | 43 | Was Available -- Weeded |
| 4/1/2026 | The forgotten girl | Brown, India Hill, 1991- | ISBN: 978-1-33831724-4 (hardcover) | 6.99 | 12/20/2022 | 1/5/2023 | 1 | Was Available -- Weeded |
| 4/1/2026 | The ghost children | Bunting, Eve, 1928- | ISBN: 0-89919-843-0 | 13.95 | 4/13/1992 | 4/1/2026 | 10 | Was Available -- Weeded |
| 4/1/2026 | I can read about spiders | Merrians, Deborah. | ISBN: 0-8167-4204-9 | 4.95 | 10/24/1996 | 4/1/2026 | 24 | Was Available -- Weeded |
| 4/1/2026 | An instant guide to insects : the most familiar species o | Forey, Pamela. | ISBN: 0-517-63547-X | 8.00 | 11/11/1999 | 4/1/2026 | 43 | Was Available -- Weeded |
| 4/1/2026 | Introducing Sandwina : the strongest woman in the wo | Conrad, Vicki, | ISBN: 978-1-66268-015-1 | 19.00 | 12/3/2025 | 1/6/2026 | 2 | Was Available -- Weeded |
| 4/1/2026 | Just keep walking | Downing, Erin Soderberg | ISBN: 978-1-33885139-7 | 8.00 | 11/1/2024 | 2/10/2026 | 7 | Was Available -- Weeded |
| 4/1/2026 | Just keep walking | Downing, Erin Soderberg | ISBN: 978-1-33885139-7 | 6.00 | 9/18/2025 | 2/20/2026 | 9 | Was Available -- Weeded |
| 4/1/2026 | Monarchs | Lasky, Kathryn. | ISBN: 0-15-255296-0 (trade) | 9.57 | 9/22/1995 | 4/1/2026 | 12 | Was Available -- Weeded |
| 4/1/2026 | Moray eels | Rothaus, Don. | ISBN: 1-56766-187-4 (lib. bdg.) | 15.95 | 6/6/1996 | 4/1/2026 | 42 | Was Available -- Weeded |
| 4/1/2026 | Octopus | Carrick, Carol. | ISBN: 0-8164-3207-4 | 10.00 | 7/30/2009 | 4/1/2026 | 16 | Was Available -- Weeded |
| 4/1/2026 | Penguins and polar bears : animals of the ice and snow | Crow, Sandra Lee, 1948- | ISBN: 0-87044-562-6 | 8.00 | 9/9/1986 | 4/1/2026 | 26 | Was Available -- Weeded |
| 4/1/2026 | Picture purrfect | Burgos, Hilda Eunice, | ISBN: 978-1-25090375-4 | 6.00 | 9/18/2025 | 3/4/2026 | 11 | Was Available -- Weeded |
| 4/1/2026 | Scorpion man : exploring the world of scorpions | Pringle, Laurence P. | ISBN: 0-684-19560-7 | 14.85 | 9/30/1996 | 4/1/2026 | 11 | Was Available -- Weeded |
| 4/1/2026 | Slugs and snails | Stone, Lynn M. | ISBN: 1-55916-159-0 | 13.45 | 5/20/2000 | 4/1/2026 | 41 | Was Available -- Weeded |
| 4/1/2026 | Spider magic | Patent, Dorothy Hinshaw | ISBN: 0-8234-0438-2 (lib bdg) | | 7/30/2009 | 4/1/2026 | 12 | Was Available -- Weeded |
| 4/1/2026 | Spiders | Gibbons, Gail. | ISBN: 0-8234-1006-4 | 14.85 | 9/30/1996 | 4/1/2026 | 28 | Was Available -- Weeded |
| 4/1/2026 | Zoo keepers | Deedrick, Tami. | ISBN: 1-56065-732-4 | 13.75 | 8/18/1998 | 4/1/2026 | 56 | Was Available -- Weeded |
| 3/31/2026 | Albert Schweitzer : friend of all life | Greene, Carol. | ISBN: 0-516-04258-0 | 12.90 | 11/29/1994 | 1/21/2014 | 1 | Was Available -- Weeded |
| 3/31/2026 | Alexander Calder | Schaefer, A. R. (Adam Ric | ISBN: 1-40340287-6 | 16.00 | 3/12/2004 | 2/26/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | America's champion swimmer : Gertrude Ederle | Adler, David A. | ISBN: 0-7398-2197-0 | 10.00 | 9/16/2000 | 3/13/2018 | 7 | Was Available -- Weeded |
| 3/31/2026 | Artist in overalls : the life of Grant Wood | Duggleby, John. | ISBN: 0-8118-1242-1 | 15.95 | 2/18/1997 | 2/12/2001 | 1 | Was Available -- Weeded |
| 3/31/2026 | Black Elk's vision : a Lakota story | Nelson, S. D. | ISBN: 0-8109-8399-0 | 19.95 | 8/24/2012 | 8/25/2021 | 14 | Was Available -- Weeded |
| 3/31/2026 | A boy named Beckoning : the true story of Dr. Carlos M | Capaldi, Gina. | ISBN: 978-0-8225-7644-0 (lib. bdg. : alk. p | 16.95 | 9/19/2008 | 10/10/2011 | 2 | Was Available -- Weeded |
| 3/31/2026 | The boy on Fairfield Street : how Ted Geisel grew up to | Krull, Kathleen. | ISBN: 0-375-92298-9 | 12.00 | 5/5/2004 | 11/6/2012 | 9 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 3/31/2026 | Chocolate by Hershey : a story about Milton S. Hershey | Burford, Betty, 1930- | ISBN: 0-87614-830-5 (lib. bdg.) | 5.95 | 12/8/1994 | 9/5/2013 | 13 | Was Available -- Weeded |
| 3/31/2026 | Christopher Columbus : great explorer | Adler, David A. | ISBN: 0-8234-0895-7 | 13.95 | 2/23/1993 | 10/6/2014 | 30 | Was Available -- Weeded |
| 3/31/2026 | Christopher Columbus : voyager to the unknown | Levinson, Nancy Smiler. | ISBN: 0-525-67292-3 | 19.55 | 12/11/1992 | 2/19/2013 | 18 | Was Available -- Weeded |
| 3/31/2026 | Coming home : from the life of Langston Hughes | Cooper, Floyd. | ISBN: 0-399-22682-6 (lib. bdg.) | 15.95 | 11/9/1995 | 2/7/2013 | 1 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 12/19/2014 | 3 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 5/3/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 4/14/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 4/14/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 12/19/2014 | 3 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 12/19/2014 | 3 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 1/27/2015 | 4 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 12/19/2014 | 3 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 1/27/2015 | 4 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 5/3/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 5/3/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 12/19/2014 | 3 | Was Available -- Weeded |
| 3/31/2026 | The curse of Snake Island | James, Brian, 1976- | ISBN: 978-0-448-44574-8 (pbk.) | 3.99 | 11/3/2008 | 12/19/2014 | 3 | Was Available -- Weeded |
| 3/31/2026 | Eleanor Roosevelt : a life of discovery | Freedman, Russell. | ISBN: 0-89919-862-7 | 3.50 | 3/23/1995 | 4/19/2012 | 3 | Was Available -- Weeded |
| 3/31/2026 | Florence Griffith Joyner : dazzling Olympian | Aaseng, Nathan. | ISBN: 0-8225-0495-2 (lib. bdg.) | 4.95 | 12/8/1994 | 4/4/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | Follow the dream : the story of Christopher Columbus | Sis, Peter, 1949- | ISBN: 0-679-80628-8 | 15.00 | 2/23/1993 | 9/29/2015 | 12 | Was Available -- Weeded |
| 3/31/2026 | The Glorious flight: Across the channel with Louis Bleric | Provensen, Alice. | ISBN: 0-14-050729-9 | | 7/30/2009 | 10/29/2002 | 1 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 13 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 6 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 3 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 2 | Was Available -- Weeded |
| 3/31/2026 | The great shark escape | Johnston, Jennifer. | ISBN: 0-439-20421-6 (pbk.) | 3.99 | 5/13/2002 | 3/10/2017 | 3 | Was Available -- Weeded |
| 3/31/2026 | Healing warrior : a story about Sister Elizabeth Kenny | Crofford, Emily. | ISBN: 0-87614-382-6 | | 7/30/2009 | 1/30/2014 | 2 | Was Available -- Weeded |
| 3/31/2026 | Henri Matisse : drawing with scissors | O'Connor, Jane, 1947- | ISBN: 978-0-448-42519-1 | 12.38 | 2/12/2019 | | 0 | Was Available -- Weeded |
| 3/31/2026 | Henry Moore | Connolly, Sean, 1956- | ISBN: 1-57572-953-9 | 11.00 | 10/10/2001 | 3/29/2017 | 2 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 9/25/1998 | 1/4/2016 | 2 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 9/25/1998 | 1/4/2016 | 2 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 9/25/1998 | 2/12/2019 | 6 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 2/27/2002 | 2/12/2019 | 3 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 2/27/2002 | 2/12/2019 | 3 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 2/27/2002 | 2/12/2019 | 3 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 2/27/2002 | 2/12/2019 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 2/27/2002 | 2/12/2019 | 3 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.50 | 2/27/2002 | 1/4/2016 | 2 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the ant invasion | Kline, Suzy. | ISBN: 0-670-82469-0 (lib. bdg.) | 2.99 | 12/17/2003 | 1/4/2016 | 2 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 8 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 6 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 6 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 6 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 7 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 10 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 7 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 7 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 7 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 6 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 6 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 7 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry and the dragon war | Kline, Suzy. | ISBN: 0-670-03559-9 | 2.00 | 10/7/2003 | 2/6/2025 | 7 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 3/24/2016 | 4 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 3/24/2016 | 4 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 3/24/2016 | 6 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 3/24/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 10/3/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 9/28/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 9/28/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 3/24/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 10/11/2001 | 9/28/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 2/27/2002 | 3/24/2016 | 4 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 2/27/2002 | 10/3/2016 | 4 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 2/27/2002 | 3/24/2016 | 3 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 2/27/2002 | 10/3/2016 | 4 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 2/27/2002 | 10/3/2016 | 5 | Was Available -- Weeded |
| 3/31/2026 | Horrible Harry goes to the moon | Kline, Suzy. | ISBN: 0-439-19396-6 | 2.95 | 2/27/2002 | 3/24/2016 | 3 | Was Available -- Weeded |
| 3/31/2026 | How Ben Franklin stole the lightning | Schanzer, Rosalyn. | ISBN: 0-688-16993-7 | 16.00 | 4/7/2005 | 3/10/2016 | 12 | Was Available -- Weeded |
| 3/31/2026 | Johannes Vermeer | Venezia, Mike. | ISBN: 0-516-22282-1 | 5.00 | 9/20/2002 | 10/4/2006 | 1 | Was Available -- Weeded |
| 3/31/2026 | Kate Shelley and the midnight express | Wetterer, Margaret K. | ISBN: 0-87614-425-3 | | 7/30/2009 | 3/30/2017 | 3 | Was Available -- Weeded |
| 3/31/2026 | The life and death of Crazy Horse | Freedman, Russell. | ISBN: 0-8234-1219-9 (hardcover : alk. pap | 5.95 | 9/10/1997 | 11/17/2014 | 6 | Was Available -- Weeded |
| 3/31/2026 | Lost star : the story of Amelia Earhart | Lauber, Patricia. | ISBN: 0-590-41615-4 | | 7/30/2009 | 5/21/2013 | 5 | Was Available -- Weeded |
| 3/31/2026 | Meriwether Lewis | Raum, Elizabeth. | ISBN: 1-40344193-6 | 17.00 | 3/12/2004 | 4/20/2017 | 7 | Was Available -- Weeded |
| 3/31/2026 | Monet | Venezia, Mike. | ISBN: 0-516-02276-8 | 6.95 | 9/19/2002 | 3/8/2017 | 4 | Was Available -- Weeded |
| 3/31/2026 | My great-aunt Arizona | Houston, Gloria. | ISBN: 0-06-022606-4 | 15.00 | 9/29/1994 | 4/8/2014 | 10 | Was Available -- Weeded |
| 3/31/2026 | Oh, the places he went : a story about Dr. Seuss--Theod | Weidt, Maryann N. | ISBN: 0-87614-823-2 | 5.95 | 12/8/1994 | 3/13/2018 | 11 | Was Available -- Weeded |
| 3/31/2026 | Our 42nd president, Bill Clinton | Roberts, Jack L. | ISBN: 0-590-46572-4 | 2.95 | 3/15/1993 | 3/12/2008 | 2 | Was Available -- Weeded |
| 3/31/2026 | Patrick : patron saint of Ireland | De Paola, Tomie. | ISBN: 0-8234-0924-4 | 15.95 | 2/23/1993 | 3/11/2018 | 4 | Was Available -- Weeded |
| 3/31/2026 | Picasso | Venezia, Mike. | ISBN: 0-516-02271-7 | 12.95 | 3/4/1992 | 11/1/2017 | 19 | Was Available -- Weeded |
| 3/31/2026 | Pinky and Rex and the perfect pumpkin | Howe, James, 1946- | ISBN: 0-689-81782-7 | 3.00 | 10/7/1998 | 10/14/2013 | 14 | Was Available -- Weeded |
| 3/31/2026 | Pinky and Rex and the perfect pumpkin | Howe, James, 1946- | ISBN: 0-689-81782-7 | 3.00 | 10/7/1998 | 10/14/2013 | 13 | Was Available -- Weeded |
| 3/31/2026 | Pinky and Rex and the perfect pumpkin | Howe, James, 1946- | ISBN: 0-689-81782-7 | 3.00 | 10/7/1998 | 10/14/2013 | 14 | Was Available -- Weeded |
| 3/31/2026 | Pinky and Rex and the perfect pumpkin | Howe, James, 1946- | ISBN: 0-689-81782-7 | 3.00 | 10/7/1998 | 10/8/2018 | 13 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 3/31/2026 | Pinky and Rex and the perfect pumpkin | Howe, James, 1946- | ISBN: 0-689-81782-7 | 3.00 | 10/7/1998 | 10/14/2013 | 12 | Was Available -- Weeded |
| 3/31/2026 | Pinky and Rex and the perfect pumpkin | Howe, James, 1946- | ISBN: 0-689-81782-7 | 3.00 | 10/7/1998 | 10/14/2013 | 12 | Was Available -- Weeded |
| 3/31/2026 | Prairie visions: the life and times of Solomon Butcher. | Conrad, Pam. | ISBN: 0-06-021375-2 (lib. bdg.) | 16.89 | 2/24/1993 | 2/25/2013 | 2 | Was Available -- Weeded |
| 3/31/2026 | Raphael | Venezia, Mike. | ISBN: 0-516-22028-4 | 10.00 | 10/10/2001 | 3/8/2017 | 1 | Was Available -- Weeded |
| 3/31/2026 | Ray Charles. | Mathis, Sharon Bell. | ISBN: 0-690-67066-4 (lib. bdg.) | 8.00 | 7/30/2009 | 1/30/2013 | 2 | Was Available -- Weeded |
| 3/31/2026 | Sadako | Coerr, Eleanor. | ISBN: 0-399-21771-1 | 17.95 | 1/31/1995 | 2/20/2013 | 8 | Was Available -- Weeded |
| 3/31/2026 | Sarah Winnemucca: northern Paiute witer and diploma | Scordato, Ellen. | ISBN: 0-7910-1696-X | 7.95 | 2/15/1994 | 12/6/2012 | 2 | Was Available -- Weeded |
| 3/31/2026 | Starry messenger : a book depicting the life of a famous | Sís, Peter, 1949- | ISBN: 0-374-37191-1 | | 3/12/2025 | | 0 | Was Available -- Weeded |
| 3/31/2026 | Talkin' about Bessie : the story of aviator Elizabeth Cole | Grimes, Nikki. | ISBN: 0-439-35243-6 | 12.00 | 11/19/2003 | 2/1/2017 | 1 | Was Available -- Weeded |
| 3/31/2026 | The twits | Dahl, Roald. | ISBN: 0-394-84599-4 | 2.75 | 7/30/2009 | 9/30/2013 | 2 | Was Available -- Weeded |
| 3/31/2026 | The twits | Dahl, Roald. | ISBN: 0-394-84599-4 | 2.75 | 7/30/2009 | 9/30/2013 | 2 | Was Available -- Weeded |
| 3/31/2026 | The twits | Dahl, Roald. | ISBN: 0-394-84599-4 | 2.75 | 7/30/2009 | 9/30/2013 | 2 | Was Available -- Weeded |
| 3/31/2026 | The twits | Dahl, Roald. | ISBN: 0-394-84599-4 | 2.75 | 7/30/2009 | 9/30/2013 | 2 | Was Available -- Weeded |
| 3/31/2026 | The twits | Dahl, Roald. | ISBN: 0-394-84599-4 | 2.75 | 7/30/2009 | 9/30/2013 | 4 | Was Available -- Weeded |
| 3/31/2026 | The twits | Dahl, Roald. | ISBN: 0-394-84599-4 | 2.75 | 7/30/2009 | 9/30/2013 | 4 | Was Available -- Weeded |
| 3/31/2026 | Van Gogh | Venezia, Mike. | ISBN: 0-516-02274-1 (lib. bdg.) | | 7/30/2009 | 3/8/2017 | 16 | Was Available -- Weeded |
| 3/31/2026 | Vincent Van Gogh | Harrison, Peter. | ISBN: 0-8069-6156-2 (trade) | 10.00 | 11/9/2000 | 1/27/2014 | 10 | Was Available -- Weeded |
| 3/31/2026 | The wall : growing up behind the Iron Curtain | Sís, Peter, 1949- | ISBN: 0-374-34701-8 | 18.00 | 4/24/2009 | 4/6/2017 | 7 | Was Available -- Weeded |
| 3/31/2026 | What happened to Amelia Earhart?. | Landsman, Susan. | ISBN: 0-380-76221-8 | 8.05 | 9/26/1994 | 5/21/2013 | 9 | Was Available -- Weeded |
| 3/31/2026 | Wilma Mankiller: Chief of the Cherokee Nation | Glassman, Bruce. | ISBN: 0-8239-1208-6 | 14.95 | 4/10/1992 | 11/9/2017 | 9 | Was Available -- Weeded |
| 3/31/2026 | Winston Churchill, an unbreakable spirit | Driemen, J. E. (John Evan | ISBN: 0-87518-434-0 (lib. bdg.) | 15.07 | 5/2/1994 | 4/20/2012 | 1 | Was Available -- Weeded |
| 3/30/2026 | Five brave explorers | Hudson, Wade. | ISBN: 0-590-48032-4 | 3.50 | 4/7/1995 | 9/2/2005 | 2 | Was Available -- Weeded |
| 3/30/2026 | Five brave explorers | Hudson, Wade. | ISBN: 0-590-48032-4 | 3.50 | 4/7/1995 | 9/2/2005 | 3 | Was Available -- Weeded |
| 3/30/2026 | Five brave explorers | Hudson, Wade. | ISBN: 0-590-48032-4 | 3.50 | 4/7/1995 | 9/2/2005 | 2 | Was Available -- Weeded |
| 3/30/2026 | Five brave explorers | Hudson, Wade. | ISBN: 0-590-48032-4 | 3.50 | 4/7/1995 | 9/2/2005 | 3 | Was Available -- Weeded |
| 3/30/2026 | Five brave explorers | Hudson, Wade. | ISBN: 0-590-48032-4 | 3.50 | 4/7/1995 | 4/7/2008 | 3 | Was Available -- Weeded |
| 3/30/2026 | Five brave explorers | Hudson, Wade. | ISBN: 0-590-48032-4 | 3.50 | 4/7/1995 | 9/2/2005 | 2 | Was Available -- Weeded |
| 3/30/2026 | Five brave explorers | Hudson, Wade. | ISBN: 0-590-48032-4 | 3.50 | 4/7/1995 | 9/2/2005 | 3 | Was Available -- Weeded |
| 3/30/2026 | Space | Osborne, Will. | ISBN: 0-375-81356-X | 4.99 | 7/17/2003 | 5/4/2009 | 5 | Was Available -- Weeded |
| 3/30/2026 | Space | Osborne, Will. | ISBN: 0-375-81356-X | 4.99 | 7/17/2003 | 5/4/2009 | 2 | Was Available -- Weeded |
| 3/30/2026 | Space | Osborne, Will. | ISBN: 0-375-81356-X | 4.99 | 7/17/2003 | 5/4/2009 | 2 | Was Available -- Weeded |
| 3/27/2026 | Bailey goes camping | Henkes, Kevin. | ISBN: 0-688-15288-0 | | 1/21/1992 | 11/17/2022 | 35 | Was Available -- Weeded |
| 3/27/2026 | Chester's way | Henkes, Kevin. | ISBN: 0-688-07607-6 | 12.73 | 3/4/1992 | 4/25/2022 | 44 | Was Available -- Weeded |
| 3/27/2026 | Harvey, the foolish pig | Gackenbach, Dick. | ISBN: 0-89919-540-7 (lib. bdg.) | | 7/30/2009 | 9/14/2012 | 6 | Was Available -- Weeded |
| 3/27/2026 | Jessica | Henkes, Kevin. | ISBN: 0-688-07829-X | | 7/30/2009 | 8/21/2020 | 35 | Was Available -- Weeded |
| 3/27/2026 | Mik's mammoth | Gerrard, Roy. | ISBN: 0-374-31891-3 | 12.58 | 10/2/1991 | | 0 | Was Available -- Weeded |
| 3/27/2026 | My cousin Katie | Garland, Michael, 1952- | ISBN: 0-690-04738-X | | 7/30/2009 | 10/1/2012 | 6 | Was Available -- Weeded |
| 3/27/2026 | Reuben runs away | Galbraith, Richard. | ISBN: 0-531-08390-X | 12.04 | 7/30/2009 | 10/21/2014 | 2 | Was Available -- Weeded |
| 3/27/2026 | Rosie and the rustlers | Gerrard, Roy. | ISBN: 0-374-36345-5 | 10.00 | 1/29/1997 | 1/13/2004 | 6 | Was Available -- Weeded |
| 3/27/2026 | The seasons of Arnold's apple tree | Gibbons, Gail. | ISBN: 0-15-271246-1 | | 7/30/2009 | 9/22/2025 | 31 | Was Available -- Weeded |
| 3/27/2026 | Supposes | Gackenbach, Dick. | ISBN: 0-15-200594-3 (lib. bdg.) | | 7/30/2009 | 12/5/2005 | 1 | Was Available -- Weeded |
| 3/27/2026 | The turtle and the monkey : a Philippine tale | Galdone, Paul. | ISBN: 0-89919-145-2 | | 7/30/2009 | 5/9/2016 | 11 | Was Available -- Weeded |
| 3/27/2026 | Washington Irving's Rip Van Winkle | Locker, Thomas, 1937- | ISBN: 0-8037-0521-2 (lib. bdg.) | 12.00 | 12/11/1989 | 12/11/2002 | 1 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 3/27/2026 | What's Claude doing? | Gackenbach, Dick. | ISBN: 0-89919-224-6 | | 1/21/1992 | 10/7/2004 | 2 | Was Available -- Weeded |
| 3/27/2026 | What's in fox's sack? : An old English tale | Galdone, Paul. | ISBN: 0-89919-062-6 | | 7/30/2009 | 5/7/2025 | 1 | Was Available -- Weeded |
| 3/26/2026 | There was an old lady who swallowed a bat! | Colandro, Lucille. | ISBN: 978-1-33813580-0 | 7.00 | 11/9/2023 | 2/25/2026 | 35 | Was Available -- Weeded |
| 3/25/2026 | 20 hands-on activities for learning idioms | Gravois, Michael | ISBN: 0-439-18723-0 | 11.95 | 10/8/2003 | 11/10/2014 | 7 | Was Available -- Weeded |
| 3/25/2026 | 25 mini math mysteries : reproducible stories and activi | Johnson, Bill. | ISBN: 0-590-76247-8 | 9.95 | 5/5/1999 | 4/12/2024 | 14 | Was Available -- Weeded |
| 3/25/2026 | 25 science mini-books for emergent readers | Pugliano, Carol. | ISBN: 0-590-18946-8 | 9.95 | 9/4/2001 | 1/9/2015 | 7 | Was Available -- Weeded |
| 3/25/2026 | 50 fabulous measurement activities | Lee, Martin. | ISBN: 0-590-64406-8 | 10.95 | 11/20/2000 | 4/24/2008 | 9 | Was Available -- Weeded |
| 3/25/2026 | 50 fabulous measurement activities | Lee, Martin. | ISBN: 0-590-64406-8 | 10.95 | 12/21/2001 | 2/3/2016 | 17 | Was Available -- Weeded |
| 3/25/2026 | 50 Fill-in Math Word Problems : Engaging stories for stu | Krech, Bob | ISBN: 978-0-439-51188-9 | 11.99 | 10/14/2008 | | 0 | Was Available -- Weeded |
| 3/25/2026 | 50 reproducible strategy sheets that build comprehensi | Robb, Anina. | ISBN: 0-439-38784-1 | 13.95 | 8/26/2004 | 9/2/2014 | 12 | Was Available -- Weeded |
| 3/25/2026 | All about my brother : an eight-year-old sister's introdu | Peralta, Sarah. | ISBN: 1-931282-11-0 | 16.99 | 10/3/2008 | 2/20/2013 | 4 | Was Available -- Weeded |
| 3/25/2026 | Autumn leaves are falling | Fleming, Maria. | ISBN: 0-439-20061-X | 3.99 | 4/5/2001 | 11/11/2015 | 14 | Was Available -- Weeded |
| 3/25/2026 | Autumn leaves are falling | Fleming, Maria. | ISBN: 0-439-20061-X | 3.99 | 4/5/2001 | 10/22/2009 | 12 | Was Available -- Weeded |
| 3/25/2026 | Autumn leaves are falling | Fleming, Maria. | ISBN: 0-439-20061-X | 3.99 | 4/5/2001 | 8/26/2008 | 9 | Was Available -- Weeded |
| 3/25/2026 | Autumn leaves are falling | Fleming, Maria. | ISBN: 0-439-20061-X | 3.99 | 4/5/2001 | 10/5/2016 | 14 | Was Available -- Weeded |
| 3/25/2026 | Bingo math : fun-filled reproducible games that reinforc | Peragine, Diane. | ISBN: 0-590-10962-6 (pbk.) | 10.95 | 5/5/1999 | 1/11/2022 | 19 | Was Available -- Weeded |
| 3/25/2026 | Bubble trouble | Packard, Mary. | ISBN: 0-590-48513-X | 3.95 | 1/11/1995 | 11/3/2009 | 9 | Was Available -- Weeded |
| 3/25/2026 | The bug book : hands-on activities, background, literatu | Bernard, Robin. | ISBN: 0-590-49743-X | 10.95 | 1/29/1998 | 5/2/2023 | 9 | Was Available -- Weeded |
| 3/25/2026 | Candidates, campaigns, & elections : projects, activities | Scher, Linda. | ISBN: 0-590-48805-8 | 9.95 | 12/10/1996 | 9/10/2008 | 9 | Was Available -- Weeded |
| 3/25/2026 | Cezanne : Art Activity Pack. | Mila Boutan | ISBN: 0-8118-1333-9 | 10.00 | 11/9/2004 | 9/17/2015 | 7 | Was Available -- Weeded |
| 3/25/2026 | Charlie Bumpers vs. the squeaking skull | Harley, Bill, 1954- | ISBN: 978-1-56145-808-0 (trade) | 13.95 | 9/18/2015 | 3/9/2016 | 5 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 10/16/2017 | 4 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 3/30/2007 | 3 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 10/16/2017 | 4 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 10/16/2017 | 5 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 3/10/2010 | 3 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 3/10/2010 | 7 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 10/9/2013 | 5 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 10/16/2017 | 6 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 10/16/2017 | 10 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 3.99 | 5/15/2002 | 10/16/2017 | 4 | Was Available -- Weeded |
| 3/25/2026 | Clifford the big red dog : the runaway rabbit | Margulies, Teddy Slater. | ISBN: 0-439-21361-4 (pbk.) | 2.99 | 12/17/2003 | 4/4/2007 | 2 | Was Available -- Weeded |
| 3/25/2026 | A color of his own | Lionni, Leo, 1910- | ISBN: 0-394-83231-0 | 1.95 | 7/30/2009 | 5/1/2017 | 4 | Was Available -- Weeded |
| 3/25/2026 | A color of his own | Lionni, Leo, 1910- | ISBN: 0-394-83231-0 | 1.95 | 7/30/2009 | 2/29/2016 | 6 | Was Available -- Weeded |
| 3/25/2026 | A color of his own | Lionni, Leo, 1910- | ISBN: 0-394-83231-0 | 1.95 | 7/30/2009 | 2/29/2016 | 7 | Was Available -- Weeded |
| 3/25/2026 | A color of his own | Lionni, Leo, 1910- | ISBN: 0-394-83231-0 | 1.95 | 7/30/2009 | 2/29/2016 | 5 | Was Available -- Weeded |
| 3/25/2026 | A color of his own | Lionni, Leo, 1910- | ISBN: 0-394-83231-0 | 1.95 | 7/30/2009 | 2/29/2016 | 2 | Was Available -- Weeded |
| 3/25/2026 | A color of his own | Lionni, Leo, 1910- | ISBN: 0-394-83231-0 | 1.95 | 7/30/2009 | 2/29/2016 | 6 | Was Available -- Weeded |
| 3/25/2026 | Come here, Tiger! | Moran, Alex. | ISBN: 0-15-216218-6 | 4.00 | 11/15/2002 | 1/29/2018 | 9 | Was Available -- Weeded |
| 3/25/2026 | Come here, Tiger! | Moran, Alex. | ISBN: 0-15-216218-6 | 4.00 | 11/15/2002 | 1/29/2018 | 8 | Was Available -- Weeded |
| 3/25/2026 | Come here, Tiger! | Moran, Alex. | ISBN: 0-15-216218-6 | 4.00 | 11/15/2002 | 1/29/2018 | 10 | Was Available -- Weeded |
| 3/25/2026 | Come here, Tiger! | Moran, Alex. | ISBN: 0-15-216218-6 | 4.00 | 11/15/2002 | 1/29/2018 | 7 | Was Available -- Weeded |
| 3/25/2026 | Comic-strip math : mini-story problems, grades 3-6 | Greenberg, Dan. | ISBN: 0-439-04383-2 | 9.95 | 8/23/2001 | 3/9/2011 | 5 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 3/25/2026 | Crash, bang, boom : exploring literary devices through c | Gibson, Karen A., 1952- | ISBN: 1-57950-041-2 (alk. paper) | 15.00 | 8/26/2004 | 5/12/2016 | 4 | Was Available -- Weeded |
| 3/25/2026 | Cricket and the crackerbox kid | Ferguson, Alane. | ISBN: 0-02-734525-4 | 14.95 | 2/20/1992 | 9/24/2013 | 4 | Was Available -- Weeded |
| 3/25/2026 | Degas : art activity pack | Boutan, Mila. | ISBN: 0-8118-1688-5 (pbk.) | 10.00 | 9/29/2004 | 9/17/2015 | 3 | Was Available -- Weeded |
| 3/25/2026 | The desert challenge | Grylls, Bear. | ISBN: 978-1-61067-764-6 (paperback) | 5.00 | 4/4/2025 | | 0 | Was Available -- Weeded |
| 3/25/2026 | The dictionary of characters in children's literature | Beverly Ann Chin, genera | ISBN: 0-531-11984-X | 26.00 | 9/15/2003 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Disasters | Conklin, Tom. | ISBN: 0-590-98823-9 | 11.95 | 11/21/2000 | 9/20/2006 | 2 | Was Available -- Weeded |
| 3/25/2026 | Discovering great artists : hands-on art for children in th | Kohl, Mary Ann F. | ISBN: 0-935607-09-9 (pbk.) | 17.50 | 7/7/1998 | 3/1/2010 | 18 | Was Available -- Weeded |
| 3/25/2026 | Discovering great artists : hands-on art for children in th | Kohl, Mary Ann F. | ISBN: 0-935607-09-9 (pbk.) | 14.95 | 1/15/2002 | 1/19/2016 | 16 | Was Available -- Weeded |
| 3/25/2026 | Dogtown | Applegate, Katherine. | ISBN: 978-1-25081160-8 | 22.05 | 9/4/2024 | 3/13/2026 | 36 | Was Available -- Weeded |
| 3/25/2026 | Easy math art projects and activities | Dinio-Durkin, Cecilia. | ISBN: 0-590-37896-1 | 9.95 | 11/20/2000 | 4/24/2008 | 9 | Was Available -- Weeded |
| 3/25/2026 | Every day counts : teacher's guide, level 1 | Kanter, Patsy F. | | 10.00 | 10/9/2001 | 4/14/2011 | 4 | Was Available -- Weeded |
| 3/25/2026 | Every day counts : Teacher's guide Level 4 | Kanter, Patsy F. | | | 9/14/1993 | 4/14/2011 | 2 | Was Available -- Weeded |
| 3/25/2026 | Every-day-of-the-school-year math problems : more tha | Miller, Marcia. | ISBN: 0-590-64407-6 | 14.95 | 11/20/2000 | 4/29/2008 | 6 | Was Available -- Weeded |
| 3/25/2026 | Fairytale news | Hawkins, Colin. | ISBN: 0-7636-2166-8 (alk. paper) | 15.99 | 3/28/2005 | 3/14/2014 | 6 | Was Available -- Weeded |
| 3/25/2026 | The first days of school : [how to be an effective teache | Wong, Harry K. | ISBN: 0-9629360-0-6 | 26.00 | 2/26/2024 | | 0 | Was Available -- Weeded |
| 3/25/2026 | The first days of school : [how to be an effective teache | Wong, Harry K. | ISBN: 0-9629360-0-6 | 26.00 | 2/26/2024 | | 0 | Was Available -- Weeded |
| 3/25/2026 | The first days of school : how to be an effective teacher | Wong, Harry K. | ISBN: 0-9629360-2-2 | 25.00 | 11/20/2000 | 4/28/2014 | 10 | Was Available -- Weeded |
| 3/25/2026 | The Gollywhopper games | Feldman, Jody. | ISBN: 0-06-121452-3 | 16.99 | 11/5/2010 | 1/10/2017 | 23 | Was Available -- Weeded |
| 3/25/2026 | Great graph art to build early math skills | Mitchell, Cindi. | ISBN: 0-439-14611-9 | 10.95 | 3/27/2002 | 4/14/2014 | 7 | Was Available -- Weeded |
| 3/25/2026 | Guess the covered word for fourth grade | Kohfeldt, Joyce. | ISBN: 0-88724-510-2 | 16.99 | 4/20/2010 | 10/10/2014 | 1 | Was Available -- Weeded |
| 3/25/2026 | Guess the covered word for third grade | Kohfeldt, Joyce. | ISBN: 0-88724-509-9 | 16.99 | 4/20/2010 | 10/20/2014 | 1 | Was Available -- Weeded |
| 3/25/2026 | Hammond world atlas | | ISBN: 0-8437-1190-6 | 3.50 | 12/6/1995 | 3/5/2024 | 10 | Was Available -- Weeded |
| 3/25/2026 | Hands around the world : 365 creative ways to build cul | Milord, Susan. | ISBN: 0-913589-65-9 | 12.95 | 6/4/1997 | 8/29/2007 | 2 | Was Available -- Weeded |
| 3/25/2026 | Henry and Mudge and the tumbling trip : the twenty-se | Rylant, Cynthia. | ISBN: 0-689-83452-7 | 3.99 | 5/29/2007 | 4/24/2009 | 3 | Was Available -- Weeded |
| 3/25/2026 | Homes : ready-to-go activities, games, literature selecti | Fleming, Maria. | ISBN: 0-590-99622-3 | 10.00 | 9/16/2000 | 2/15/2007 | 5 | Was Available -- Weeded |
| 3/25/2026 | Honus & me : a baseball card adventure | Gutman, Dan. | ISBN: 0-380-78878-0 | 4.95 | 12/7/2001 | 11/20/2013 | 23 | Was Available -- Weeded |
| 3/25/2026 | How to be president of the U.S.A. | Suid, Murray. | ISBN: 1-878279-47-5 | 11.95 | 10/9/2001 | 3/9/2011 | 6 | Was Available -- Weeded |
| 3/25/2026 | How to talk so kids will listen & listen so kids will talk | Faber, Adele. | ISBN: 0-380-57000-9 | 12.00 | 6/2/1997 | 2/15/2007 | 4 | Was Available -- Weeded |
| 3/25/2026 | How to talk so kids will listen & listen so kids will talk | Faber, Adele. | ISBN: 0-380-57000-9 | 12.00 | 2/6/2006 | 2/15/2007 | 1 | Was Available -- Weeded |
| 3/25/2026 | How to teach art to children | Evans, Joy. | ISBN: 1-55799-220-7 (ppbk) | 14.00 | 1/7/1998 | 3/26/2009 | 8 | Was Available -- Weeded |
| 3/25/2026 | I spy two eyes : numbers in art | Micklethwait, Lucy. | ISBN: 0-688-12640-5 | 19.00 | 6/4/1997 | 4/13/2005 | 3 | Was Available -- Weeded |
| 3/25/2026 | In their name : dedicated to the brave and the innocent | edited by Clive Irving. | ISBN: 0-679-44825-X | 25.00 | 3/27/1996 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 2/4/2014 | 2 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 1/29/2014 | 4 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 10/23/2017 | 6 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 2/20/2014 | 4 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 10/23/2017 | 4 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 1/29/2014 | 4 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 1/3/2013 | 6 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 10/23/2017 | 4 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 1/29/2014 | 3 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 1/3/2013 | 2 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 9/24/2012 | 1 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 1/3/2013 | 2 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 9/24/2012 | 1 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 1/3/2013 | 2 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 9/4/2009 | 2/20/2014 | 4 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 9/24/2012 | 1 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 10/23/2017 | 3 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 9/24/2012 | 1 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 10/23/2017 | 3 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 2/20/2014 | 3 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 10/23/2017 | 3 | Was Available -- Weeded |
| 3/25/2026 | Jen the Hen | Graves, Sue. | ISBN: 978-0-439-02553-9 (pbk.) | 4.99 | 11/21/2008 | 2/20/2014 | 3 | Was Available -- Weeded |
| 3/25/2026 | The jolly postman, or, Other people's letters | Ahlberg, Janet. | ISBN: 0-316-02036-2 | 13.95 | 8/8/1989 | 1/6/2015 | 17 | Was Available -- Weeded |
| 3/25/2026 | Kids' art works! : creating with color, design, texture & r | Henry, Sandi, 1951- | ISBN: 1-885593-35-X (pbk.) | 12.95 | 7/27/2001 | 11/6/2008 | 8 | Was Available -- Weeded |
| 3/25/2026 | The Last holiday concert | Clements, Andrew, 1949- | ISBN: 0-689-84516-2 | 8.00 | 4/28/2025 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Lee Canter's Assertive discipline for parents | Canter, Lee. | ISBN: 0-06-096302-6 (pbk.) | 7.95 | 6/2/1997 | 5/10/2010 | 1 | Was Available -- Weeded |
| 3/25/2026 | Let's meet famous artists : a creative art activity book | Kinghorn, Harriet R., 193 | ISBN: 0-513-02050-0 | 14.00 | 1/8/1998 | 9/17/2015 | 10 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 5/8/2017 | 2 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 5/8/2017 | 2 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 9/7/2017 | 3 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 2/24/2014 | 1 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 5/8/2017 | 2 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 2/24/2014 | 1 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 5/8/2017 | 2 | Was Available -- Weeded |
| 3/25/2026 | The little mermaid | Page, Susan. | ISBN: 978-1-84610-442-8 | 3.99 | 11/3/2008 | 5/8/2017 | 8 | Was Available -- Weeded |
| 3/25/2026 | Matisse: art activity pack | Boutan, Mila. | ISBN: 0-8118-1310-X (pbk.) | | 9/26/2004 | 2/8/2017 | 9 | Was Available -- Weeded |
| 3/25/2026 | Measurement mania : games and activities that make n | Long, Lynette. | ISBN: 0-471-36980-2 | 11.00 | 3/13/2003 | 2/2/2007 | 6 | Was Available -- Weeded |
| 3/25/2026 | Mega-fun map skills : great skill-building activities, gam | Tamblyn, Catherine M. | ISBN: 0-590-18798-8 | 14.95 | 5/5/1999 | 3/26/2009 | 8 | Was Available -- Weeded |
| 3/25/2026 | Metaphors & similes you can eat and 12 more poetry w | Protopopescu, Orel. | ISBN: 0-439-44511-6 | 11.95 | 8/26/2004 | 4/9/2015 | 8 | Was Available -- Weeded |
| 3/25/2026 | Monet : art activity pack | Boutan, Mila. | ISBN: 0-8118-1335-5 (pbk.) | | 9/26/2004 | 9/17/2015 | 6 | Was Available -- Weeded |
| 3/25/2026 | The monster who loved books | Faulkner, Keith, 1948- | ISBN: 0-439-34099-3 (pop-up) | 10.95 | 4/3/2003 | 9/18/2014 | 15 | Was Available -- Weeded |
| 3/25/2026 | Mooncakes | Seto, Loretta, 1976- | ISBN: 978-1-45981431-8 | 9.31 | 3/16/2021 | 1/26/2022 | 4 | Was Available -- Weeded |
| 3/25/2026 | No boring practice, please!. Funny fairy tale grammar | Martin, Justin McCory. | ISBN: 978-0-439-58846-1 | 11.99 | 10/14/2008 | 4/9/2015 | 11 | Was Available -- Weeded |
| 3/25/2026 | Nothin' but net | Mantell, Paul. | ISBN: 0-316-13585-2 (hc.) | 12.00 | 10/22/2003 | 11/30/2015 | 19 | Was Available -- Weeded |
| 3/25/2026 | Nursery rhyme time | Story-Huffman, Ru. | ISBN: 0-917846-56-7 | 14.95 | 10/3/2000 | 9/17/2007 | 5 | Was Available -- Weeded |
| 3/25/2026 | One child, two languages : a guide for preschool educat | Tabors, Patton O. | ISBN: 1-55766-272-X | 14.95 | 2/6/2006 | 12/7/2006 | 2 | Was Available -- Weeded |
| 3/25/2026 | Paint and painting. | | ISBN: 0-590-47636-X | 14.95 | 11/8/1995 | 8/28/2015 | 1 | Was Available -- Weeded |
| 3/25/2026 | Picasso : art activity pack | Boutan, Mila. | ISBN: 0-8118-2029-7 (pbk.) | | 9/26/2004 | 9/17/2015 | 2 | Was Available -- Weeded |
| 3/25/2026 | Positive time-out : and over 50 ways to avoid power str | Nelsen, Jane. | ISBN: 0-7615-2175-5 | 12.95 | 7/2/2004 | 12/10/2004 | 1 | Was Available -- Weeded |
| 3/25/2026 | Prompt a day! | Sweeney, Jacqueline. | ISBN: 0-590-18738-4 | 14.95 | 8/23/2001 | 2/3/2016 | 6 | Was Available -- Weeded |
| 3/25/2026 | Ready-to-go super book of ouline maps : grades 4-8 | | ISBN: 0-439-11761-5 | 14.95 | 8/23/2001 | 4/24/2008 | 5 | Was Available -- Weeded |
| 3/25/2026 | Really writing! : ready-to-use writing process activities f | Sunflower, Cherlyn, 1947 | ISBN: 0-87628-113-7 | 20.00 | 8/15/1997 | 11/6/2015 | 16 | Was Available -- Weeded |
| 3/25/2026 | Redbird | Fort, Patrick. | ISBN: 0-531-05746-1 | 19.95 | 8/8/1988 | 4/5/2001 | 1 | Was Available -- Weeded |
| 3/25/2026 | Renoir : art activity pack | Boutan, Mila. | ISBN: 0-8118-1690-7 | 10.00 | 9/28/2004 | 3/11/2011 | 3 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 3/25/2026 | The sea challenge | Grylls, Bear. | ISBN: 978-1-61067-769-1 (paperback) | 5.00 | 2/9/2024 | | 0 | Was Available -- Weeded |
| 3/25/2026 | The seeing stone | Crossley-Holland, Kevin. | ISBN: 0-439-26327-1 | 6.99 | 3/11/2004 | 12/12/2017 | 17 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | 8/26/2002 | 1 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | 8/26/2002 | 1 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | 3/26/2009 | 2 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | 5/22/2013 | 7 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | | 0 | Was Available -- Weeded |
| 3/25/2026 | Shadows everywhere | Shaw, Gina. | ISBN: 0-590-52296-5 (pbk.) | 3.00 | 4/9/2002 | 11/4/2004 | 3 | Was Available -- Weeded |
| 3/25/2026 | The smallest girl ever ; The boy who could fly | Gardner, Sally. | ISBN: 978-0-8037-3159-2 (trade) | 16.99 | 9/9/2009 | 2/15/2012 | 3 | Was Available -- Weeded |
| 3/25/2026 | Snarf attack, underfoodle, and the secret of life : the Ri | Amato, Mary. | ISBN: 0-8234-1750-6 | 14.99 | 8/18/2006 | 10/4/2016 | 44 | Was Available -- Weeded |
| 3/25/2026 | Spectacular state report projects for any state | Gravois, Michael. | ISBN: 0-439-20573-5 | 10.95 | 3/27/2002 | 12/8/2003 | 1 | Was Available -- Weeded |
| 3/25/2026 | Spider Boy | Fletcher, Ralph J. | ISBN: 0-395-77606-6 | 4.00 | 9/9/1998 | 3/24/2009 | 5 | Was Available -- Weeded |
| 3/25/2026 | Sports math : slam dunk learning with super-fun reprod | Kiernan, Denise. | ISBN: 0-590-21966-9 | 10.95 | 11/20/2000 | 8/18/2014 | 10 | Was Available -- Weeded |
| 3/25/2026 | Teaching story elements with favorite books | Tarlow, Ellen. | ISBN: 0-590-76988-X | 10.95 | 11/17/2000 | 8/15/2023 | 9 | Was Available -- Weeded |
| 3/25/2026 | Teaching with Dear America books | Sanderson, Jeannette. | ISBN: 0-439-10547-1 | 10.95 | 4/17/2002 | 9/26/2013 | 2 | Was Available -- Weeded |
| 3/25/2026 | Trees and forests. | | ISBN: 0-590-47639-4 | 14.95 | 11/9/1995 | 3/26/2009 | 4 | Was Available -- Weeded |
| 3/25/2026 | Van Gogh : art activity pack | Boutan, Mila. | ISBN: 0-8118-1312-6 (pbk.) | 10.00 | 9/28/2004 | 9/17/2015 | 5 | Was Available -- Weeded |
| 3/25/2026 | The voyage of Patience Goodspeed | Frederick, Heather Vogel | ISBN: 0-689-84851-X | 16.00 | 3/8/2004 | 1/7/2015 | 24 | Was Available -- Weeded |
| 3/25/2026 | We'll paint the octopus red | Stuve-Bodeen, Stephanie | ISBN: 1-890627-06-2 (handcover) | 15.95 | 10/25/2007 | 8/25/2016 | 3 | Was Available -- Weeded |
| 3/25/2026 | What makes a rainbow? | Schwartz, Betty Ann. | ISBN: 1-58117-076-9 | 8.95 | 11/26/2000 | 12/5/2017 | 12 | Was Available -- Weeded |
| 3/25/2026 | Words their way: letter and picture sorts for emergent s | bear, donald r. | ISBN: 978-0-13-514579-1 | 19.95 | 1/27/2010 | 1/19/2016 | 3 | Was Available -- Weeded |
| 3/25/2026 | Words their way : word sorts for derivational relations s | Shane Templeton ... [et a | ISBN: 978-0-13-514578-4 (pbk.) | 19.95 | 1/27/2010 | 5/24/2017 | 5 | Was Available -- Weeded |
| 3/25/2026 | Words their way : word sorts for letter name-alphabetic | Francine Johnston ... [et | ISBN: 978-0-13-514580-7 | 19.95 | 1/27/2010 | 3/26/2018 | 8 | Was Available -- Weeded |
| 3/25/2026 | Words their way : word sorts for letter name-alphabetic | Francine Johnston ... [et | ISBN: 978-0-13-514580-7 | 19.95 | 1/27/2010 | 3/10/2010 | 1 | Was Available -- Weeded |
| 3/25/2026 | Words their way : word sorts for syllables and affixes sp | Francine Johnston ... [et | ISBN: 978-0-13-514577-7 (pbk.) | 19.95 | 1/27/2010 | 11/4/2022 | 8 | Was Available -- Weeded |
| 3/25/2026 | a work of art : creative activities inspired by famous arti | Chambers, Joan. | ISBN: 0-947882-58-8 | 20.00 | 11/21/2000 | 3/11/2011 | 12 | Was Available -- Weeded |
| 3/25/2026 | Yardsticks : children in the classroom ages 4-14--a reso | Wood, Chip. | ISBN: 0-9618636-4-1 | 14.95 | 4/12/2001 | 10/26/2023 | 25 | Was Available -- Weeded |
| 3/24/2026 | Astronuts space jokes and riddles | Keller, Charles. | ISBN: 0-671-73984-0 | 7.40 | 2/7/1994 | 10/22/2024 | 42 | Was Available -- Weeded |
| 3/24/2026 | Batty riddles | Hall, Katy. | ISBN: 0-14-038724-2 (pbk.) | 3.99 | 3/30/2000 | 10/31/2023 | 50 | Was Available -- Weeded |
| 3/24/2026 | Birds we know | Friskey, Margaret, 1901- | ISBN: 0-516-01609-1 (lib. bdg.) | 5.00 | 7/30/2009 | 1/9/2025 | 18 | Was Available -- Weeded |
| 3/24/2026 | Colossal fossils dinosaur riddles | Keller, Charles. | ISBN: 0-671-73985-9 | 7.40 | 2/7/1994 | 3/27/2023 | 17 | Was Available -- Weeded |
| 3/24/2026 | The crane | Horn, Gabriel, 1947- | ISBN: 0-89686-393-X | 8.00 | 12/12/1987 | 1/14/2020 | 4 | Was Available -- Weeded |
| 3/24/2026 | Faint frogs feeling feverish : & other terrifically tantalizi | Obligado, Lilian. | ISBN: 0-14-050507-5 (pbk.) | 12.00 | 4/4/1990 | 2/17/2016 | 16 | Was Available -- Weeded |
| 3/24/2026 | Jungles | Podendorf, Illa. | ISBN: 0-516-01631-8 (lib. bdg.) | 5.00 | 7/30/2009 | 2/24/2026 | 15 | Was Available -- Weeded |
| 3/24/2026 | Map & maze puzzles | Dixon, Sarah. | ISBN: 0-590-73917-4 | 3.95 | 5/29/1996 | 9/3/2021 | 6 | Was Available -- Weeded |
| 3/24/2026 | The peregrine falcon | Green, Carl R. | ISBN: 0-89686-271-2 (lib. bdg.) | 8.00 | 12/12/1987 | 10/9/2024 | 13 | Was Available -- Weeded |
| 3/23/2026 | Chicka chicka boom boom | Martin, Bill, 1916-2004. | LCCN: 89-4315 /AC | | 7/30/2009 | 10/2/2024 | 28 | Was Available -- Weeded |
| 3/23/2026 | David McPhail's animals A to Z. | McPhail, David M. | ISBN: 0-590-46462-0 | | 7/30/2009 | 9/8/2009 | 9 | Was Available -- Weeded |
| 3/23/2026 | Elmer | McKee, David. | ISBN: 0-688-09171-7 | 6.99 | 7/30/2009 | 4/4/2023 | 72 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 3/23/2026 | Fix-it | McPhail, David M. | ISBN: 0-525-44093-3 | 9.44 | 2/15/1994 | 9/25/2008 | 5 | Was Available -- Weeded |
| 3/23/2026 | Frog, where are you? | Mayer, Mercer, 1943- | ISBN: 0-14-054632-4 | | 7/30/2009 | 4/9/2025 | 8 | Was Available -- Weeded |
| 3/23/2026 | Growing colors | McMillan, Bruce. | ISBN: 0-688-07844-3 | | 7/30/2009 | 2/11/2021 | 19 | Was Available -- Weeded |
| 3/23/2026 | Guess how much I love you | McBratney, Sam. | ISBN: 1-56402-473-3 (reinforced trade ed | 15.99 | 12/12/1998 | 1/27/2021 | 43 | Was Available -- Weeded |
| 3/23/2026 | Lost | McPhail, David M. | ISBN: 0-316-56329-3 | | 7/30/2009 | 3/26/2009 | 7 | Was Available -- Weeded |
| 3/23/2026 | Monkey-Monkey's trick: based on an African folk tale | McKissack, Pat, 1944- | ISBN: 0-394-99173-7 | | 1/21/1992 | 11/21/2013 | 20 | Was Available -- Weeded |
| 3/23/2026 | Papagayo : the mischief maker | McDermott, Gerald. | ISBN: 0-15-259465-5 | 8.55 | 9/30/1996 | 12/4/2012 | 18 | Was Available -- Weeded |
| 3/23/2026 | The party | McPhail, David M. | ISBN: 0-316-56330-7 | | 7/30/2009 | 10/21/2009 | 4 | Was Available -- Weeded |
| 3/23/2026 | Pig Pig gets a job | McPhail, David M. | ISBN: 0-525-44619-2 (lib. bdg.) | | 9/26/1991 | 9/23/2021 | 17 | Was Available -- Weeded |
| 3/23/2026 | Where is everybody? | Merriam, Eve, 1916- | ISBN: 0-671-64964-7 | 13.71 | 7/30/2009 | 2/11/2010 | 9 | Was Available -- Weeded |
| 2/24/2026 | Ancient China | Cotterell, Arthur. | ISBN: 0-679-96167-4 (lib. bdg.) | 17.00 | 12/12/1996 | 2/24/2026 | 53 | Was Available -- Weeded |
| 2/24/2026 | Dog Man. Fetch-22 | Pilkey, Dav, 1966- | ISBN: 978-1-33832321-4 | 12.99 | 3/13/2020 | 2/24/2026 | 102 | Was Available -- Weeded |
| 2/19/2026 | Abe Lincoln and the muddy pig | Krensky, Stephen. | ISBN: 0-689-84112-4 (hc.) | 3.99 | 6/18/2002 | 3/6/2023 | 27 | Was Available -- Weeded |
| 2/19/2026 | And nobody got hurt! : the world's weirdest, wackiest t | Berman, Len. | ISBN: 978-0-316-01029-0 (pbk.) | 15.95 | 10/17/2005 | 9/19/2016 | 11 | Was Available -- Weeded |
| 2/19/2026 | Awesome yo-yo tricks | Levine, Shar, 1953- | ISBN: 0-8069-4468-4 | 9.95 | 4/29/2003 | 3/27/2025 | 7 | Was Available -- Weeded |
| 2/19/2026 | Ballpark : the story of America's baseball fields | Curlee, Lynn. | ISBN: 0-689-86742-5 | 17.95 | 3/29/2005 | 1/5/2023 | 17 | Was Available -- Weeded |
| 2/19/2026 | Basketball in action | Crossingham, John, 1974 | ISBN: 0-7787-0174-3 (paper) | 13.00 | 10/12/2001 | 10/3/2022 | 23 | Was Available -- Weeded |
| 2/19/2026 | Beginning gymnastics | Jensen, Julie, 1957- | ISBN: 0-8225-3503-3 (alk. paper) | 10.00 | 10/17/1996 | 9/16/2024 | 24 | Was Available -- Weeded |
| 2/19/2026 | Black diamond : the story of the Negro baseball leagues | McKissack, Pat, 1944- | ISBN: 0-590-67170-7 (: pkb) | 3.99 | 9/29/1995 | 9/9/2025 | 19 | Was Available -- Weeded |
| 2/19/2026 | Camping | Keller, Kristin Thoennes | ISBN: 0-7368-0911-2 | 16.95 | 4/28/2005 | 10/19/2015 | 6 | Was Available -- Weeded |
| 2/19/2026 | Cycling in action | Crossingham, John, 1974 | ISBN: 0-7787-0124-7 (pbk) | 5.95 | 9/10/2003 | | 0 | Was Available -- Weeded |
| 2/19/2026 | Extreme sports | Platt, Richard. | ISBN: 0-7894-7883-8 | 12.95 | 4/24/2002 | 2/14/2025 | 25 | Was Available -- Weeded |
| 2/19/2026 | Father Abraham : Lincoln and his sons | Holzer, Harold. | ISBN: 978-1-59078-303-0 (trade) | 15.31 | 8/13/2013 | 2/3/2017 | 2 | Was Available -- Weeded |
| 2/19/2026 | Football in action | Crossingham, John, 1974 | ISBN: 0-7787-0166-2 (lib. bdg.) | 15.00 | 2/5/2002 | 11/8/2022 | 78 | Was Available -- Weeded |
| 2/19/2026 | Girls' basketball : making your mark on the court | Coleman, Lori. | ISBN: 978-0-7368-6821-1 (hardcover) | 18.95 | 1/30/2008 | 2/15/2023 | 10 | Was Available -- Weeded |
| 2/19/2026 | Girls' volleyball : setting up success | Schwartz, Heather E. | ISBN: 978-0-7368-6826-6 (hardcover) | 18.95 | 1/30/2008 | 8/29/2022 | 7 | Was Available -- Weeded |
| 2/19/2026 | Glovemen : twenty-seven of baseball's greatest | Sullivan, George, 1927- | ISBN: 0-689-31991-6 | 15.00 | 1/22/1997 | 4/26/2023 | 15 | Was Available -- Weeded |
| 2/19/2026 | Golf in action | Sotzek, Hannelore, 1970- | ISBN: 0-7787-0168-9 | 10.00 | 3/28/2001 | 10/1/2025 | 12 | Was Available -- Weeded |
| 2/19/2026 | Grudges Guts & Glory. | Krantz, Les | ISBN: 978-0-89204-863-2 | 34.95 | 10/4/2007 | 11/14/2024 | 30 | Was Available -- Weeded |
| 2/19/2026 | Hiking | Keller, Kristin Thoennes | ISBN: 0-7368-0916-3 | 16.95 | 4/28/2005 | 4/8/2014 | 4 | Was Available -- Weeded |
| 2/19/2026 | I can be a baseball player | Greene, Carol. | ISBN: 0-516-01845-0 (lib. bdg.) | 11.85 | 12/1/1994 | 10/7/2022 | 16 | Was Available -- Weeded |
| 2/19/2026 | In-line skating | Herran, Joe. | ISBN: 0-7910-6999-0 | 18.00 | 1/15/2003 | 8/27/2012 | 25 | Was Available -- Weeded |
| 2/19/2026 | In-line skating | Martin, John, 1968- | ISBN: 1-56065-202-0 (lib. bdg.) | 13.35 | 12/1/1994 | 1/6/2003 | 3 | Was Available -- Weeded |
| 2/19/2026 | In-line skating | Woods, Bob. | ISBN: 0-8368-3722-3 (lib.) | 16.00 | 3/12/2004 | 11/8/2010 | 5 | Was Available -- Weeded |
| 2/19/2026 | In the outdoors | Carter, Kyle, 1949- | ISBN: 1-57103-079-4 | 10.00 | 10/28/1997 | 3/7/2005 | 3 | Was Available -- Weeded |
| 2/19/2026 | Jacks around the world | Lankford, Mary D. | ISBN: 0-688-13707-5 | 17.50 | 3/30/1998 | 9/21/2016 | 6 | Was Available -- Weeded |
| 2/19/2026 | John Madden's heroes of football : the story of America | Madden, John. | ISBN: 978-0-525-47698-6 | 18.99 | 3/12/2007 | 2/12/2024 | 53 | Was Available -- Weeded |
| 2/19/2026 | Juliette Low : founder of the Girl Scouts of America | Behrens, June. | ISBN: 0-516-04171-1 | 11.85 | 11/29/1994 | 3/11/2024 | 15 | Was Available -- Weeded |
| 2/19/2026 | Karate | Gutman, Bill. | ISBN: 1-56065-233-0 | 13.29 | 5/20/1996 | 1/25/2013 | 12 | Was Available -- Weeded |
| 2/19/2026 | Kickboxing : the modern martial art | Sipe, Daniel. | ISBN: 1-56065-203-9 | 4.00 | 9/29/1999 | 11/9/2011 | 9 | Was Available -- Weeded |
| 2/19/2026 | The King's day : Louis XIV of France | Aliki. | ISBN: 0-690-04588-3 | | 7/30/2009 | 2/4/2014 | 1 | Was Available -- Weeded |
| 2/19/2026 | Latino legends : Hispanics in major league baseball | Silverstone, Michael. | ISBN: 0-7368-2791-9 | 18.00 | 3/12/2004 | 10/20/2025 | 11 | Was Available -- Weeded |
| 2/19/2026 | Learning martial arts | Potts, Steve, 1956- | ISBN: 1-56065-403-1 | 10.00 | 10/24/1996 | 5/3/2005 | 5 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 2/19/2026 | Let me play : the story of Title IX, the law that changed | Blumenthal, Karen. | ISBN: 978-0-689-85957-1 (trade bdg.) | 17.95 | 8/24/2005 | 12/8/2008 | 2 | Was Available -- Weeded |
| 2/19/2026 | Marbles | Jaffe, Elizabeth Dana. | ISBN: 0-7565-0135-0 (hardcover : lib. bdg | 15.85 | 9/27/2002 | 9/20/2011 | 4 | Was Available -- Weeded |
| 2/19/2026 | Martial arts masters : the greatest teachers, fighters, an | Ngo, Vinh-Hoi. | ISBN: 1-56565-559-1 | 2.00 | 4/17/2003 | 10/3/2017 | 12 | Was Available -- Weeded |
| 2/19/2026 | Mountain biking | Gutman, Bill. | ISBN: 1-56065-234-9 | 10.00 | 11/14/1997 | 9/25/2015 | 8 | Was Available -- Weeded |
| 2/19/2026 | My book of gymnastics : health and movement | Durrant, Amanda. | ISBN: 1-56847-125-4 | 5.00 | 7/30/2009 | 2/10/2026 | 22 | Was Available -- Weeded |
| 2/19/2026 | On bicycles | Carter, Kyle, 1949- | ISBN: 1-57103-086-7 | 10.00 | 11/11/1997 | 9/13/2018 | 3 | Was Available -- Weeded |
| 2/19/2026 | Orienteering | Mattern, Joanne, 1963- | ISBN: 0-7368-2411-1 | 16.95 | 4/28/2005 | | 0 | Was Available -- Weeded |
| 2/19/2026 | Pitchers : twenty-seven of baseball's greatest | Sullivan, George, 1927- | ISBN: 0-689-31825-1 | 17.95 | 4/25/1996 | 9/7/2018 | 15 | Was Available -- Weeded |
| 2/19/2026 | Profiles in sports courage | Rappoport, Ken. | ISBN: 978-1-56145-368-9 (hc.) | 15.95 | 3/12/2007 | 10/21/2013 | 8 | Was Available -- Weeded |
| 2/19/2026 | Racing cars | Savage, Jeff, 1961- | ISBN: 1-56065-368-X | 14.00 | 8/20/1997 | 4/10/2023 | 25 | Was Available -- Weeded |
| 2/19/2026 | Riders up! : preparing for a pony race | Beirne, Barbara. | ISBN: 0-87614-714-7 (lib. bdg.) | 18.43 | 5/2/1994 | 12/8/2004 | 8 | Was Available -- Weeded |
| 2/19/2026 | Running | Emmence, Lew. | ISBN: 0-531-18464-1 | 10.00 | 10/4/1995 | 10/26/2017 | 6 | Was Available -- Weeded |
| 2/19/2026 | Safety on the playground | Raatma, Lucia. | ISBN: 0-7368-0062-X | 10.50 | 11/12/1998 | 4/7/2003 | 1 | Was Available -- Weeded |
| 2/19/2026 | Scholastic encyclopedia of sports in the United States | Osborn, Kevin, 1959- | ISBN: 0-439-04698-X | 17.95 | 10/31/2000 | 1/16/2025 | 11 | Was Available -- Weeded |
| 2/19/2026 | Sidewalk games around the world | Erlbach, Arlene. | ISBN: 0-7613-0008-2 | 18.00 | 3/30/1998 | 12/6/2004 | 6 | Was Available -- Weeded |
| 2/19/2026 | Skateboarding | Gould, Marilyn. | ISBN: 0-516-35048-X | 13.35 | 12/1/1994 | 11/13/2023 | 25 | Was Available -- Weeded |
| 2/19/2026 | Skateboarding | Kelley, K. C. | ISBN: 0-8368-3724-X (lib.) | 16.00 | 3/12/2004 | 11/18/2024 | 25 | Was Available -- Weeded |
| 2/19/2026 | Skateboarding in action | Crossingham, John. | ISBN: 0-7787-0117-4 (lib.) | 5.95 | 9/10/2003 | 12/15/2005 | 3 | Was Available -- Weeded |
| 2/19/2026 | Skydiving | Meeks, Christopher. | ISBN: 0-516-35051-X | 13.35 | 12/1/1994 | 3/3/2003 | 1 | Was Available -- Weeded |
| 2/19/2026 | Soccer | Goldman, Ken. | ISBN: 0-7063-6665-4 | 7.95 | 4/18/1995 | 4/29/2025 | 44 | Was Available -- Weeded |
| 2/19/2026 | The Special Olympics | Gilbert, Nancy. | ISBN: 0-88682-311-0 | 14.95 | 6/29/1995 | 4/21/2005 | 1 | Was Available -- Weeded |
| 2/19/2026 | Sport : players, games & spectacle | Barrett, Norman S. | ISBN: 0-531-15262-6 | 12.00 | 10/22/1996 | 11/17/2025 | 13 | Was Available -- Weeded |
| 2/19/2026 | Stock car kings | Gutelle, Andrew. | ISBN: 0-448-42586-6 (hc.) | 12.00 | 9/19/2002 | 4/10/2023 | 12 | Was Available -- Weeded |
| 2/19/2026 | The story of Abraham Lincoln, president for the people | Weinberg, Larry. | ISBN: 0-440-40411-8 | 2.95 | 9/4/2003 | 1/16/2020 | 6 | Was Available -- Weeded |
| 2/19/2026 | Tae kwon do | Randall, Pamela. | ISBN: 0-8239-5233-9 | 12.95 | 9/26/1999 | 8/9/2012 | 17 | Was Available -- Weeded |
| 2/19/2026 | To the top : the story of Everest | Venables, Stephen, 1954 | ISBN: 0-7636-2115-3 (alk. paper) | 13.00 | 9/17/2003 | 12/5/2019 | 5 | Was Available -- Weeded |
| 2/19/2026 | The top of the world : climbing Mount Everest | Jenkins, Steve, 1952- | ISBN: 0-395-94218-7 | 12.00 | 4/24/2000 | 8/27/2021 | 14 | Was Available -- Weeded |
| 2/19/2026 | White water rafting | Nabhan, Marty. | ISBN: 1-56065-053-2 | 10.00 | 9/29/1995 | 9/24/2004 | 2 | Was Available -- Weeded |
| 2/19/2026 | Who is baseball's greatest pitcher? | Kisseloff, Jeff. | ISBN: 0-8126-2685-0 | 13.00 | 9/19/2003 | 10/3/2024 | 28 | Was Available -- Weeded |
| 2/19/2026 | The World Series : The Greatest Moments of the Most E | Christopher, Matt | | 4.99 | 4/23/2007 | 9/10/2025 | 9 | Was Available -- Weeded |
| 2/19/2026 | Yo-yo tricks | Klingel, Cynthia Fitterer. | ISBN: 0-7565-0193-8 (hardover) | 16.00 | 1/15/2003 | 9/23/2014 | 8 | Was Available -- Weeded |
| 2/19/2026 | The young basketball player | Mullin, Chris, 1963- | ISBN: 0-7894-0220-3 | 12.00 | 1/21/1997 | 1/16/2025 | 33 | Was Available -- Weeded |
| 2/17/2026 | Just a few words, Mr. Lincoln by Jean Fritz; illustratedby | Fritz, Jean. | ISBN: 0-448-40170-3 | 3.50 | 4/7/1994 | 4/22/2021 | 20 | Was Available -- Weeded |
| 2/17/2026 | A very young skier | Krementz, Jill. | ISBN: 0-8037-0821-1 | 10.19 | 12/11/1992 | | 0 | Was Available -- Weeded |
| 2/12/2026 | Bridge to Terabithia | Paterson, Katherine. | ISBN: 0-440-84121-6 | 3.95 | 9/10/1997 | 2/12/2026 | 17 | Was Checked Out to Coke, Shannon (Faculty: A515 |
| 2/10/2026 | An artists album | Goffstein, M. B. | ISBN: 0-06-021995-5 (lib. bdg.) | | 7/30/2009 | 1/7/2025 | 4 | Was Available -- Weeded |
| 2/10/2026 | Bruno Builder bakes bread : a mix and match book | Verhoeff, Nelleke, | ISBN: 978-1-64686-850-6 | 11.04 | 3/12/2025 | 1/20/2026 | 16 | Was Available -- Weeded |
| 2/10/2026 | Danger on the mountain : scaling the world's highest pe | Donkin, Andrew. | ISBN: 0-7894-7386-0 | 11.00 | 8/30/2001 | 1/18/2018 | 8 | Was Available -- Weeded |
| 2/10/2026 | Gymnastics | Smale, David. | ISBN: 1-887068-00-7 | 14.95 | 6/6/1996 | 4/24/2025 | 15 | Was Available -- Weeded |
| 2/10/2026 | Home run heroes : Big Mac, Sammy & Junior | Buckley, James, Jr. | ISBN: 0-7894-7341-0 | 9,450.00 | 4/1/2002 | 4/13/2023 | 39 | Was Available -- Weeded |
| 2/10/2026 | Lives of the artists | Goffstein, M. B. | ISBN: 0-374-34628-3 | | 7/30/2009 | 10/24/2013 | 2 | Was Available -- Weeded |
| 2/10/2026 | Super Bowl! | Polzer, Tim. | ISBN: 0-7894-9864-2 (hc.) | 9.00 | 5/3/2004 | 11/20/2025 | 64 | Was Available -- Weeded |
| 2/9/2026 | Diary of a wimpy kid : double down | Kinney, Jeff. | ISBN: 978-1-41972344-5 | 15.00 | 1/28/2026 | | 0 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 2/4/2026 | Ancient Rome | James, Simon. | ISBN: 0-679-80741-1 | | 7/30/2009 | 2/2/2026 | 66 | Was Available -- Weeded |
| 2/4/2026 | Big Nate strikes again | Peirce, Lincoln. | ISBN: 978-0-06-194436-9 (trade) | 6.99 | 4/4/2018 | 2/4/2026 | 34 | Was Available -- Weeded |
| 2/4/2026 | Can I keep him? | Kellogg, Steven. | ISBN: 0-14-054867-X | | 7/30/2009 | 2/4/2026 | 13 | Was Available -- Weeded |
| 2/4/2026 | The caterpillar and the polliwog | Kent, Jack, 1920- | ISBN: 0-13-120478-5 | | 7/30/2009 | 2/4/2026 | 13 | Was Available -- Weeded |
| 2/4/2026 | Chicken Little | Kellogg, Steven. | ISBN: 0-688-05690-3 | | 7/30/2009 | 2/4/2026 | 11 | Was Available -- Weeded |
| 2/4/2026 | Code breaker, spy hunter : how Elizabeth Friedman cha | Wallmark, Laurie, | ISBN: 978-1-41973963-7 | 22.27 | 12/14/2022 | 3/20/2023 | 13 | Was Available -- Weeded |
| 2/4/2026 | Elephant | Redmond, Ian. | ISBN: 0-679-83880-5 (trade) | 12.00 | 10/4/1999 | 2/2/2026 | 46 | Was Available -- Weeded |
| 2/4/2026 | Fish | Parker, Steve. | ISBN: 0-7566-1074-5 | 15.99 | 9/13/2005 | 2/2/2026 | 100 | Was Available -- Weeded |
| 2/4/2026 | Grandfather's dream | Keller, Holly. | ISBN: 0-688-12339-2 | 13.48 | 1/29/1997 | 2/4/2026 | 36 | Was Available -- Weeded |
| 2/4/2026 | Helen Keller : courage in the dark | Hurwitz, Johanna. | ISBN: 0-375-80772-1 (ppbk) | 3.99 | 3/19/1998 | 4/20/2017 | 16 | Was Available -- Weeded |
| 2/4/2026 | Hellen Keller and the big storm | Lakin, Patricia. | ISBN: 0-689-84104-3 (aladdin pbk.) | 3.99 | 6/18/2002 | 4/3/2019 | 7 | Was Available -- Weeded |
| 2/4/2026 | Henry's Fourth of July | Keller, Holly. | ISBN: 0-688-04012-8 | | 1/21/1992 | 2/4/2026 | 6 | Was Available -- Weeded |
| 2/4/2026 | I took my frog to the library | Kimmel, Eric A. | ISBN: 0-670-82418-6 | 12.95 | 9/26/1991 | 2/4/2026 | 34 | Was Available -- Weeded |
| 2/4/2026 | I tricked you! | Kerr, Phyllis Forbes. | ISBN: 0-671-69408-1 | 12.58 | 10/4/1991 | 2/4/2026 | 6 | Was Available -- Weeded |
| 2/4/2026 | Is anybody up? | Kandoian, Ellen. | ISBN: 0-399-21749-5 (lib. bdg.) | | 7/30/2009 | 2/4/2026 | 5 | Was Available -- Weeded |
| 2/4/2026 | The Leprechaun's story | Kennedy, Richard. | | | 7/30/2009 | 2/4/2026 | 15 | Was Available -- Weeded |
| 2/4/2026 | Little Tricker the squirrel meets Big Double the bear | Kesey, Ken. | ISBN: 0-670-81136-X | 13.28 | 10/2/1991 | 2/4/2026 | 6 | Was Available -- Weeded |
| 2/4/2026 | Lizzie's invitation | Keller, Holly. | ISBN: 0-688-06124-9 | 12.03 | 7/30/2009 | 2/4/2026 | 4 | Was Available -- Weeded |
| 2/4/2026 | Lou Gehrig : the luckiest man | Adler, David A. | ISBN: 0-15-200523-4 | 12.00 | 8/22/1997 | 10/23/2019 | 18 | Was Available -- Weeded |
| 2/4/2026 | Maxine in the middle | Keller, Holly. | ISBN: 0-688-08150-9 | 12.03 | 3/4/1992 | 2/4/2026 | 5 | Was Available -- Weeded |
| 2/4/2026 | Mummy | Putnam, James. | ISBN: 0-7566-0706-X | 15.99 | 3/13/2007 | 2/2/2026 | 82 | Was Available -- Weeded |
| 2/4/2026 | Ocean | MacQuitty, Miranda. | ISBN: 0-679-87331-7 (trade) | 17.00 | 12/12/1996 | 2/2/2026 | 60 | Was Available -- Weeded |
| 2/4/2026 | A Picture book of Abraham Lincoln | Adler, David A. | ISBN: 0-8234-0731-4 (lib. bdg.) | | 7/30/2009 | 3/6/2023 | 48 | Was Available -- Weeded |
| 2/4/2026 | A Picture book of Christopher Columbus | Adler, David A. | ISBN: 0-8234-0857-4 | 13.95 | 2/3/1992 | 1/20/2016 | 38 | Was Available -- Weeded |
| 2/4/2026 | A Picture book of Florence Nightingale | Adler, David A. | ISBN: 0-8234-0965-1 (lib. bdg.) | 1.95 | 3/7/1995 | 8/21/2018 | 11 | Was Available -- Weeded |
| 2/4/2026 | A Picture book of Florence Nightingale | Adler, David A. | ISBN: 0-8234-0965-1 (lib. bdg.) | 12.00 | 2/22/2000 | 8/14/2023 | 22 | Was Available -- Weeded |
| 2/4/2026 | A Picture book of George Washington | Adler, David A. | ISBN: 0-440-84802-4 | 5.00 | 7/30/2009 | 3/6/2023 | 38 | Was Available -- Weeded |
| 2/4/2026 | A picture book of George Washington Carver | Adler, David A. | ISBN: 0-8234-1429-9 (reinforced) | 14.00 | 8/22/2001 | 3/6/2023 | 23 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Harriet Tubman | Adler, David A. | ISBN: 0-8234-0926-0 | 1.95 | 3/9/1995 | 4/23/2021 | 20 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Helen Keller | Adler, David A. | ISBN: 0-440-84645-5 | | 7/30/2009 | 12/6/2024 | 32 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Jesse Owens | Adler, David A. | ISBN: 0-8234-0966-X | 1.95 | 3/9/1995 | 8/11/2021 | 20 | Was Available -- Weeded |
| 2/4/2026 | A picture book of John F. Kennedy | Adler, David A. | ISBN: 0-8234-0884-1 | 14.95 | 2/23/1993 | 8/27/2018 | 32 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Louis Braille | Adler, David A. | ISBN: 0-8234-1291-1 | 14.00 | 8/22/2001 | 4/3/2019 | 17 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Patrick Henry | Adler, David A. | ISBN: 0-8234-1187-7 | 14.00 | 8/22/2001 | 4/3/2019 | 18 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Paul Revere | Adler, David A. | ISBN: 0-8234-1144-3 | 14.85 | 10/1/1996 | 4/25/2019 | 25 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Rosa Parks | Adler, David A. | ISBN: 0-8234-1041-2 (trade) | 14.85 | 10/1/1996 | 4/12/2022 | 34 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Sacagawea | Adler, David A. | ISBN: 0-8234-1665-8 (pbk.) | 14.00 | 8/22/2001 | 5/12/2021 | 32 | Was Available -- Weeded |
| 2/4/2026 | A picture book of Sojourner Truth | Adler, David A. | ISBN: 0-8234-1072-2 | 14.85 | 10/1/1996 | 2/14/2019 | 16 | Was Available -- Weeded |
| 2/4/2026 | A Picture book of Thomas Jefferson | Adler, David A. | ISBN: 0-8234-0791-8 (lib. bdg.) | | 7/30/2009 | 4/1/2019 | 24 | Was Available -- Weeded |
| 2/4/2026 | A Rose for Pinkerton | Kellogg, Steven. | ISBN: 0-8037-7502-4 | | 7/30/2009 | 11/4/2013 | 20 | Was Available -- Weeded |
| 2/4/2026 | Russia | Murrell, Kathleen Berton | ISBN: 0-679-89118-8 (trade) | 19.00 | 9/9/1998 | 2/2/2026 | 36 | Was Available -- Weeded |
| 2/4/2026 | Shipwreck | Platt, Richard. | ISBN: 0-679-88562-5 (trade) | 19.00 | 1/4/1998 | 2/2/2026 | 75 | Was Available -- Weeded |
| 2/4/2026 | Simple cooking fun | Draznin, Sharon. | ISBN: 1-57690-091-6 | 12.95 | 4/3/2002 | 1/21/2026 | 43 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 2/4/2026 | Sprouting wings : the true story of James Herman Bann | Jaggar, Louisa. | ISBN: 978-1-984847-65-2 | 18.00 | 2/12/2024 | | 0 | Was Available -- Weeded |
| 2/4/2026 | The story of Thomas Jefferson, prophet of liberty | Milton, Joyce. | ISBN: 0-440-40265-4 | 2.95 | 9/4/2003 | 1/13/2015 | 1 | Was Available -- Weeded |
| 2/4/2026 | Tallyho, Pinkerton! | Kellogg, Steven. | ISBN: 0-8037-8731-6 | | 7/30/2009 | 2/4/2026 | 5 | Was Available -- Weeded |
| 2/4/2026 | The teddy bears' picnic | Kennedy, Jimmy. | ISBN: 0-88138-010-5 | 13.00 | 1/24/1992 | 2/4/2026 | 12 | Was Available -- Weeded |
| 2/4/2026 | Thomas Alva Edison : great inventor | Adler, David A. | ISBN: 0-8234-0820-5 | 12.00 | 7/30/2009 | 4/3/2019 | 22 | Was Available -- Weeded |
| 2/4/2026 | Too big | Keller, Holly. | ISBN: 0-688-01998-6 | | 7/30/2009 | 2/4/2026 | 5 | Was Available -- Weeded |
| 2/4/2026 | Under the sun | Kandoian, Ellen. | ISBN: 0-396-09059-1 | | 7/30/2009 | 2/4/2026 | 6 | Was Available -- Weeded |
| 2/4/2026 | What's inside the box? | Kessler, Ethel. | ISBN: 0-396-07328-X | | 7/30/2009 | 2/4/2026 | 5 | Was Available -- Weeded |
| 2/4/2026 | The wolf's chicken stew | Kasza, Keiko. | ISBN: 0-399-22000-3 (Sandcastle pbk.) | | 7/30/2009 | 2/4/2026 | 22 | Was Available -- Weeded |
| 2/4/2026 | Young Helen Keller : woman of courage | Benjamin, Anne. | ISBN: 0-8167-2530-6 (library) | 2.95 | 3/7/1995 | 4/3/2019 | 12 | Was Available -- Weeded |
| 2/2/2026 | There was an old lady who swallowed a birthday cake! | Colandro, Lucille. | ISBN: 978-1-33825374-0 | 7.00 | 11/9/2023 | 1/13/2026 | 31 | Was Checked Out to Williams, Ke'Lani |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 3 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 2 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 1 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 1 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 1 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 3 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 1 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 10/24/2017 | 3 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 3 | Was Available -- Weeded |
| 1/30/2026 | Barry the bravest Saint Bernard | Hall, Lynn. | ISBN: 978-0-375-84439-3 (pbk.) | 3.95 | 1/18/2008 | 1/30/2017 | 2 | Was Available -- Weeded |
| 1/30/2026 | Bear in a square | Blackstone, Stella. | ISBN: 1-901223-58-2 | 2.95 | 10/11/2001 | 1/15/2019 | 5 | Was Available -- Weeded |
| 1/30/2026 | Bear in a square | Blackstone, Stella. | ISBN: 1-901223-58-2 | 2.95 | 10/11/2001 | 1/15/2019 | 9 | Was Available -- Weeded |
| 1/30/2026 | Bear in a square | Blackstone, Stella. | ISBN: 1-901223-58-2 | 2.95 | 10/11/2001 | 1/15/2019 | 14 | Was Available -- Weeded |
| 1/30/2026 | Bear in a square | Blackstone, Stella. | ISBN: 1-901223-58-2 | 2.95 | 10/11/2001 | 1/23/2018 | 4 | Was Available -- Weeded |
| 1/30/2026 | Bear in a square | Blackstone, Stella. | ISBN: 1-901223-58-2 | 2.95 | 10/11/2001 | 4/17/2019 | 6 | Was Available -- Weeded |
| 1/30/2026 | Bear in a square | Blackstone, Stella. | ISBN: 1-901223-58-2 | 2.95 | 10/11/2001 | 1/15/2019 | 5 | Was Available -- Weeded |
| 1/30/2026 | The blind men and the elephant | Backstein, Karen. | ISBN: 0-590-45813-2 | 3.99 | 9/14/2000 | 10/19/2016 | 11 | Was Available -- Weeded |
| 1/30/2026 | The blind men and the elephant | Backstein, Karen. | ISBN: 0-590-45813-2 | 3.99 | 9/14/2000 | 12/1/2016 | 12 | Was Available -- Weeded |
| 1/30/2026 | The blind men and the elephant | Backstein, Karen. | ISBN: 0-590-45813-2 | 3.99 | 9/14/2000 | 10/19/2016 | 9 | Was Available -- Weeded |
| 1/30/2026 | The blind men and the elephant | Backstein, Karen. | ISBN: 0-590-45813-2 | 3.99 | 9/14/2000 | 10/19/2016 | 8 | Was Available -- Weeded |
| 1/30/2026 | The blind men and the elephant | Backstein, Karen. | ISBN: 0-590-45813-2 | 3.99 | 9/14/2000 | 10/19/2016 | 12 | Was Available -- Weeded |
| 1/30/2026 | Bringing the rain to Kapiti Plain : a Nandi tale | Aardema, Verna. | ISBN: 0-590-72454-1 (oversized) | 3.00 | 7/30/2009 | 12/2/2013 | 6 | Was Available -- Weeded |
| 1/30/2026 | Bringing the rain to Kapiti Plain : a Nandi tale | Aardema, Verna. | ISBN: 0-590-72454-1 (oversized) | 3.00 | 7/30/2009 | 3/7/2011 | 4 | Was Available -- Weeded |
| 1/30/2026 | Bringing the rain to Kapiti Plain : a Nandi tale | Aardema, Verna. | ISBN: 0-590-72454-1 (oversized) | 3.00 | 7/30/2009 | 3/22/2004 | 1 | Was Available -- Weeded |
| 1/30/2026 | Bringing the rain to Kapiti Plain : a Nandi tale | Aardema, Verna. | ISBN: 0-590-72454-1 (oversized) | 3.00 | 7/30/2009 | 4/16/2012 | 5 | Was Available -- Weeded |
| 1/30/2026 | Bringing the rain to Kapiti Plain : a Nandi tale | Aardema, Verna. | ISBN: 0-590-72454-1 (oversized) | 3.00 | 7/30/2009 | 3/7/2016 | 2 | Was Available -- Weeded |
| 1/30/2026 | Bringing the rain to Kapiti Plain : a Nandi tale | Aardema, Verna. | ISBN: 0-590-72454-1 (oversized) | 3.00 | 7/30/2009 | 3/24/2014 | 4 | Was Available -- Weeded |
| 1/30/2026 | Bringing the rain to Kapiti Plain : a Nandi tale | Aardema, Verna. | ISBN: 0-590-72454-1 (oversized) | 3.00 | 7/30/2009 | 3/22/2010 | 7 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/28/2017 | 5 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/30/2005 | 5 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/28/2017 | 10 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/28/2017 | 9 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/28/2017 | 7 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 5/17/2012 | 6 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 4/28/2008 | 6 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/28/2017 | 8 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/30/2005 | 5 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/28/2017 | 8 | Was Available -- Weeded |
| 1/30/2026 | Buzz! : a book about insects | Berger, Melvin. | ISBN: 0-439-08748-1 | 3.99 | 3/27/2000 | 3/28/2017 | 12 | Was Available -- Weeded |
| 1/30/2026 | Charlie needs a cloak | De Paola, Tomie. | ISBN: 0-671-66466-2 | 4.00 | 7/30/2009 | 2/20/2019 | 2 | Was Available -- Weeded |
| 1/30/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 12/6/2007 | 1 | Was Available -- Weeded |
| 1/30/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 12/6/2007 | 1 | Was Available -- Weeded |
| 1/30/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 12/6/2007 | 1 | Was Available -- Weeded |
| 1/30/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | 12/6/2007 | 1 | Was Available -- Weeded |
| 1/30/2026 | Cheetah cubs | Clarke, Ginjer L. | ISBN: 978-0-448-44361-4 (pbk) | 3.99 | 9/10/2007 | | 0 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/24/2016 | 13 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/24/2016 | 14 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/29/2016 | 8 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/24/2016 | 14 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/24/2016 | 11 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/24/2016 | 14 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/24/2016 | 11 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/24/2016 | 11 | Was Available -- Weeded |
| 1/30/2026 | Cold days | Burke, Jennifer S. | ISBN: 0-516-23870-1 | 1.99 | 5/16/2002 | 2/29/2016 | 12 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 8/15/2001 | 2 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 3/26/2009 | 7 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 8/15/2001 | 2 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 11/8/2012 | 3 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 4/17/2019 | 7 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 3/26/2009 | 4 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 8/15/2001 | 2 | Was Available -- Weeded |
| 1/30/2026 | The crayon counting book | Ryan, Pam Muñoz. | ISBN: 0-88106-954-X | 2.95 | 1/13/1999 | 3/26/2009 | 4 | Was Available -- Weeded |
| 1/30/2026 | A crocodile's tale; | Aruego, Jose. | ISBN: 0-684-12806-3 | | 7/30/2009 | 11/20/2013 | 1 | Was Available -- Weeded |
| 1/30/2026 | A crocodile's tale; | Aruego, Jose. | ISBN: 0-684-12806-3 | | 7/30/2009 | 11/20/2013 | 3 | Was Available -- Weeded |
| 1/30/2026 | A crocodile's tale; | Aruego, Jose. | ISBN: 0-684-12806-3 | | 7/30/2009 | 12/2/2013 | 1 | Was Available -- Weeded |
| 1/30/2026 | A crocodile's tale; | Aruego, Jose. | ISBN: 0-684-12806-3 | | 7/30/2009 | 11/20/2013 | 1 | Was Available -- Weeded |
| 1/30/2026 | A crocodile's tale; | Aruego, Jose. | ISBN: 0-684-12806-3 | | 7/30/2009 | 11/20/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 5 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 4 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 3 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 3 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 4 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 4 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 5 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 4 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 3 | Was Available -- Weeded |
| 1/30/2026 | The daring escape of Ellen Craft | Moore, Cathy. | ISBN: 0-87614-462-8 (lib. bdg. : alk. paper | 3.99 | 7/17/2003 | 10/28/2016 | 6 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 10/18/2017 | 5 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 10/18/2017 | 8 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 10/18/2017 | 6 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 3/26/2007 | 3 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 3/26/2007 | 4 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 3/26/2007 | 4 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 9/12/2018 | 6 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 10/18/2017 | 4 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 3/26/2007 | 3 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 11/7/2011 | 5 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 3/26/2007 | 3 | Was Available -- Weeded |
| 1/30/2026 | Fighting fires | Simon, Seymour. | ISBN: 0-439-46781-0 | 3.95 | 7/18/2003 | 3/26/2007 | 5 | Was Available -- Weeded |
| 1/30/2026 | Finding the Titanic | Ballard, Robert D. | ISBN: 0-590-47230-5 (ppbk) | 2.95 | 6/30/1995 | 2/3/2014 | 6 | Was Available -- Weeded |
| 1/30/2026 | Finding the Titanic | Ballard, Robert D. | ISBN: 0-590-47230-5 (ppbk) | 2.95 | 6/30/1995 | 2/3/2014 | 7 | Was Available -- Weeded |
| 1/30/2026 | Finding the Titanic | Ballard, Robert D. | ISBN: 0-590-47230-5 (ppbk) | 2.95 | 6/30/1995 | 10/14/2013 | 12 | Was Available -- Weeded |
| 1/30/2026 | Finding the Titanic | Ballard, Robert D. | ISBN: 0-590-47230-5 (ppbk) | 2.95 | 6/30/1995 | 2/18/2015 | 11 | Was Available -- Weeded |
| 1/30/2026 | Finding the Titanic | Ballard, Robert D. | ISBN: 0-590-47230-5 (ppbk) | 2.95 | 9/10/1997 | 2/3/2014 | 8 | Was Available -- Weeded |
| 1/30/2026 | Finding the Titanic | Ballard, Robert D. | ISBN: 0-590-47230-5 (ppbk) | 2.95 | 8/28/2003 | 5/1/2018 | 11 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/16/2002 | 2/11/2019 | 7 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/16/2002 | 2/8/2018 | 9 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/16/2002 | 2/11/2019 | 8 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/15/2002 | 4/29/2019 | 8 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/16/2002 | 2/11/2019 | 7 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/16/2002 | 5/15/2012 | 6 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/16/2002 | 2/11/2019 | 7 | Was Available -- Weeded |
| 1/30/2026 | From caterpillar to moth | Kottke, Jan. | ISBN: 0-516-23307-6 (lib. bdg.) | 1.99 | 5/16/2002 | 5/15/2012 | 4 | Was Available -- Weeded |
| 1/30/2026 | The gingerbread man | pictures by Karen Lee Sch | ISBN: 0-590-41056-3 | 2.50 | 7/30/2009 | 11/21/2017 | 17 | Was Available -- Weeded |
| 1/30/2026 | The gingerbread man | pictures by Karen Lee Sch | ISBN: 0-590-41056-3 | 2.50 | 7/30/2009 | 12/3/2020 | 25 | Was Available -- Weeded |
| 1/30/2026 | The gingerbread man | pictures by Karen Lee Sch | ISBN: 0-590-41056-3 | 2.50 | 7/30/2009 | 11/26/2018 | 24 | Was Available -- Weeded |
| 1/30/2026 | The gingerbread man | pictures by Karen Lee Sch | ISBN: 0-590-41056-3 | 2.50 | 7/30/2009 | 12/10/2018 | 21 | Was Available -- Weeded |
| 1/30/2026 | The gingerbread man | pictures by Karen Lee Sch | ISBN: 0-590-41056-3 | 2.50 | 7/30/2009 | 12/14/2017 | 31 | Was Available -- Weeded |
| 1/30/2026 | Grasshopper pie and other poems | Steinberg, David, 1962- | ISBN: 0-448-43491-1 | 3.99 | 3/31/2004 | 3/12/2012 | 5 | Was Available -- Weeded |
| 1/30/2026 | Grasshopper pie and other poems | Steinberg, David, 1962- | ISBN: 0-448-43491-1 | 3.99 | 3/31/2004 | 3/12/2012 | 4 | Was Available -- Weeded |
| 1/30/2026 | Grasshopper pie and other poems | Steinberg, David, 1962- | ISBN: 0-448-43491-1 | 3.99 | 3/31/2004 | 10/14/2013 | 7 | Was Available -- Weeded |
| 1/30/2026 | A horse named Seabiscuit | Dubowski, Cathy East. | ISBN: 0-448-43343-5 (hc.) | 3.99 | 3/12/2004 | | 0 | Was Available -- Weeded |
| 1/30/2026 | A horse named Seabiscuit | Dubowski, Cathy East. | ISBN: 0-448-43343-5 (hc.) | 3.99 | 3/12/2004 | | 0 | Was Available -- Weeded |
| 1/30/2026 | A horse named Seabiscuit | Dubowski, Cathy East. | ISBN: 0-448-43343-5 (hc.) | 3.99 | 3/12/2004 | 10/15/2004 | 1 | Was Available -- Weeded |
| 1/30/2026 | A horse named Seabiscuit | Dubowski, Cathy East. | ISBN: 0-448-43343-5 (hc.) | 3.99 | 3/12/2004 | 10/24/2017 | 1 | Was Available -- Weeded |
| 1/30/2026 | A horse named Seabiscuit | Dubowski, Cathy East. | ISBN: 0-448-43343-5 (hc.) | 3.99 | 3/12/2004 | | 0 | Was Available -- Weeded |
| 1/30/2026 | How do you know it's spring? | Fowler, Allan. | ISBN: 0-516-04914-3 | 3.95 | 7/7/1996 | 8/18/2022 | 27 | Was Available -- Weeded |
| 1/30/2026 | In a dark, dark room, and other scary stories | Schwartz, Alvin, 1927- | ISBN: 0-06-025271-5 | 3.50 | 5/5/1986 | 10/26/2018 | 6 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 1/30/2026 | In a dark, dark room, and other scary stories | Schwartz, Alvin, 1927- | ISBN: 0-06-025271-5 | 3.50 | 5/5/1986 | 9/18/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | In a dark, dark room, and other scary stories | Schwartz, Alvin, 1927- | ISBN: 0-06-025271-5 | 3.50 | 5/5/1986 | 9/18/2013 | 10 | Was Available -- Weeded |
| 1/30/2026 | In a dark, dark room, and other scary stories | Schwartz, Alvin, 1927- | ISBN: 0-06-025271-5 | 3.50 | 5/5/1986 | 9/18/2013 | 1 | Was Available -- Weeded |
| 1/30/2026 | It's Christmas | Prelutsky, Jack. | ISBN: 0-590-44048-9 | 3.50 | 1/10/1998 | 11/28/2017 | 5 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | [Illustrated by] Paul Gald | LCCN: 72-97770 /AC | 4.00 | 7/30/2009 | 3/13/2019 | 13 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | [Illustrated by] Paul Gald | LCCN: 72-97770 /AC | 4.00 | 7/30/2009 | 9/25/2014 | 8 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | [Illustrated by] Paul Gald | LCCN: 72-97770 /AC | 4.00 | 7/30/2009 | 9/25/2014 | 4 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | McQueen, Lucinda. | ISBN: 0-590-71726-X (ppbk) | 4.00 | 7/30/2009 | 11/3/2009 | 3 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | McQueen, Lucinda. | ISBN: 0-590-71726-X (ppbk) | 4.00 | 7/30/2009 | 10/9/2017 | 4 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | McQueen, Lucinda. | ISBN: 0-590-71726-X (ppbk) | 4.00 | 7/30/2009 | 11/3/2009 | 3 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | McQueen, Lucinda. | ISBN: 0-590-71726-X (ppbk) | 4.00 | 7/30/2009 | 10/9/2013 | 3 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | McQueen, Lucinda. | ISBN: 0-590-71726-X (ppbk) | 4.00 | 7/30/2009 | 11/3/2009 | 4 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | McQueen, Lucinda. | ISBN: 0-590-71726-X (ppbk) | 4.00 | 7/30/2009 | 10/9/2013 | 6 | Was Available -- Weeded |
| 1/30/2026 | The little red hen | McQueen, Lucinda. | ISBN: 0-590-71726-X (ppbk) | 3.99 | 10/22/2009 | 5/19/2021 | 3 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/7/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/9/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/7/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/7/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 4/10/2015 | 3 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 11/15/2017 | 5 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/7/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/7/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/7/2013 | 3 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 1/7/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 4/21/2014 | 3 | Was Available -- Weeded |
| 1/30/2026 | Mammals | Berger, Melvin. | ISBN: 978-0-545-20206-0 (pbk.) | 4.99 | 11/18/2011 | 9/5/2013 | 3 | Was Available -- Weeded |
| 1/30/2026 | Maxed out! : gigantic creatures from the past | Clarke, Ginjer L. | ISBN: 978-0-448-44827-5 (pbk.) | 3.99 | 3/28/2011 | 3/31/2016 | 2 | Was Available -- Weeded |
| 1/30/2026 | Maxed out! : gigantic creatures from the past | Clarke, Ginjer L. | ISBN: 978-0-448-44827-5 (pbk.) | 3.99 | 3/28/2011 | 11/7/2013 | 1 | Was Available -- Weeded |
| 1/30/2026 | Maxed out! : gigantic creatures from the past | Clarke, Ginjer L. | ISBN: 978-0-448-44827-5 (pbk.) | 3.99 | 3/28/2011 | 10/28/2014 | 2 | Was Available -- Weeded |
| 1/30/2026 | Maxed out! : gigantic creatures from the past | Clarke, Ginjer L. | ISBN: 978-0-448-44827-5 (pbk.) | 3.99 | 3/28/2011 | 10/28/2014 | 2 | Was Available -- Weeded |
| 1/30/2026 | Maxed out! : gigantic creatures from the past | Clarke, Ginjer L. | ISBN: 978-0-448-44827-5 (pbk.) | 3.99 | 3/28/2011 | 10/28/2014 | 2 | Was Available -- Weeded |
| 1/30/2026 | Maxed out! : gigantic creatures from the past | Clarke, Ginjer L. | ISBN: 978-0-448-44827-5 (pbk.) | 3.99 | 3/28/2011 | 11/5/2014 | 3 | Was Available -- Weeded |
| 1/30/2026 | Maxed out! : gigantic creatures from the past | Clarke, Ginjer L. | ISBN: 978-0-448-44827-5 (pbk.) | 3.99 | 3/28/2011 | 10/28/2014 | 3 | Was Available -- Weeded |
| 1/30/2026 | Spider names | Canizares, Susan, 1960- | ISBN: 0-590-39795-8 (pbk. : alk. paper) | 2.50 | 3/30/2000 | 1/15/2014 | 12 | Was Available -- Weeded |
| 1/30/2026 | Spider names | Canizares, Susan, 1960- | ISBN: 0-590-39795-8 (pbk. : alk. paper) | 2.50 | 3/30/2000 | 10/8/2007 | 4 | Was Available -- Weeded |
| 1/30/2026 | Spider names | Canizares, Susan, 1960- | ISBN: 0-590-39795-8 (pbk. : alk. paper) | 2.50 | 3/30/2000 | 10/8/2007 | 5 | Was Available -- Weeded |
| 1/30/2026 | Spider names | Canizares, Susan, 1960- | ISBN: 0-590-39795-8 (pbk. : alk. paper) | 2.50 | 3/30/2000 | 10/8/2007 | 7 | Was Available -- Weeded |
| 1/30/2026 | Spider names | Canizares, Susan, 1960- | ISBN: 0-590-39795-8 (pbk. : alk. paper) | 2.50 | 3/30/2000 | 1/14/2015 | 4 | Was Available -- Weeded |
| 1/30/2026 | Starfish : stars of the sea | Roop, Connie. | ISBN: 0-439-33209-5 (pbk.) | 3.99 | 10/9/2002 | 10/18/2017 | 8 | Was Available -- Weeded |
| 1/30/2026 | Starfish : stars of the sea | Roop, Connie. | ISBN: 0-439-33209-5 (pbk.) | 3.99 | 10/9/2002 | 10/18/2017 | 8 | Was Available -- Weeded |
| 1/30/2026 | Starfish : stars of the sea | Roop, Connie. | ISBN: 0-439-33209-5 (pbk.) | 3.99 | 10/9/2002 | 4/14/2014 | 6 | Was Available -- Weeded |
| 1/30/2026 | Starfish : stars of the sea | Roop, Connie. | ISBN: 0-439-33209-5 (pbk.) | 3.99 | 10/9/2002 | 10/18/2017 | 10 | Was Available -- Weeded |
| 1/30/2026 | Starfish : stars of the sea | Roop, Connie. | ISBN: 0-439-33209-5 (pbk.) | 3.99 | 10/9/2002 | 4/14/2014 | 5 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 1/30/2026 | Starfish : stars of the sea | Roop, Connie. | ISBN: 0-439-33209-5 (pbk.) | 3.99 | 10/9/2002 | 5/8/2017 | 14 | Was Available -- Weeded |
| 1/30/2026 | Starfish : stars of the sea | Roop, Connie. | ISBN: 0-439-33209-5 (pbk.) | 3.99 | 10/9/2002 | 10/18/2017 | 9 | Was Available -- Weeded |
| 1/30/2026 | Stella | Hoyle, McCall, | ISBN: 978-1-63993-055-5 | 14.27 | 12/14/2022 | 10/21/2025 | 18 | Was Available -- Weeded |
| 1/30/2026 | Tall tales | | ISBN: 0-590-49536-4 | 2.00 | 1/23/2003 | 12/2/2013 | 3 | Was Available -- Weeded |
| 1/30/2026 | Tall tales | | ISBN: 0-590-49536-4 | 2.00 | 1/23/2003 | 12/2/2013 | 4 | Was Available -- Weeded |
| 1/30/2026 | Tall tales | | ISBN: 0-590-49536-4 | 2.00 | 1/23/2003 | 12/2/2013 | 3 | Was Available -- Weeded |
| 1/30/2026 | Tall tales | | ISBN: 0-590-49536-4 | 2.00 | 1/23/2003 | 12/2/2013 | 4 | Was Available -- Weeded |
| 1/30/2026 | Tall tales | | ISBN: 0-590-49536-4 | 2.00 | 1/23/2003 | 12/2/2013 | 5 | Was Available -- Weeded |
| 1/30/2026 | Tally O'Malley | Murphy, Stuart J., 1942- | ISBN: 0-06-053162-2 | 12.00 | 9/5/2017 | 9/11/2018 | 2 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 3/31/2004 | 5/8/2017 | 10 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 3/31/2004 | 5/8/2017 | 4 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 3/31/2004 | 4/17/2012 | 1 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 4/1/2004 | 9/17/2013 | 10 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 3/31/2004 | 5/8/2017 | 2 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 4/1/2004 | 5/8/2017 | 6 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 3/31/2004 | 5/8/2017 | 2 | Was Available -- Weeded |
| 1/30/2026 | Tentacles! : tales of the giant squid | Redmond, Shirley-Raye. | ISBN: 0-375-81307-1 (trade) | 3.99 | 3/31/2004 | 9/13/2012 | 2 | Was Available -- Weeded |
| 1/30/2026 | There's a map on my lap! | Rabe, Tish. | ISBN: 0-375-81099-4 | 8.99 | 11/3/2008 | 2/19/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | There's a map on my lap! | Rabe, Tish. | ISBN: 0-375-81099-4 | 8.99 | 11/3/2008 | 2/19/2013 | 2 | Was Available -- Weeded |
| 1/30/2026 | There's a map on my lap! | Rabe, Tish. | ISBN: 0-375-81099-4 | 8.99 | 11/3/2008 | | 0 | Was Available -- Weeded |
| 1/30/2026 | There's a map on my lap! | Rabe, Tish. | ISBN: 0-375-81099-4 | 8.99 | 11/3/2008 | | 0 | Was Available -- Weeded |
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| 1/30/2026 | There's a map on my lap! | Rabe, Tish. | ISBN: 0-375-81099-4 | 8.99 | 11/3/2008 | 2/19/2013 | 1 | Was Available -- Weeded |
| 1/30/2026 | There's a map on my lap! | Rabe, Tish. | ISBN: 0-375-81099-4 | 8.99 | 11/3/2008 | 2/19/2013 | 1 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 7 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 6 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 6 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 6 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 6 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 7 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 5/1/2012 | 7 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 6 | Was Available -- Weeded |
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| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 3/27/2013 | 5 | Was Available -- Weeded |
| 1/30/2026 | What is a plant? | Kalman, Bobbie, 1947- | ISBN: 0-86505-959-4 (paper) | 5.95 | 8/24/2001 | 11/5/2009 | 5 | Was Available -- Weeded |
| 1/30/2026 | Windy days | Burke, Jennifer S. | ISBN: 0-516-23868-X | 1.99 | 5/16/2002 | 2/24/2016 | 6 | Was Available -- Weeded |
| 1/30/2026 | Windy days | Burke, Jennifer S. | ISBN: 0-516-23868-X | 1.99 | 5/16/2002 | 8/18/2022 | 9 | Was Available -- Weeded |
| 1/30/2026 | Windy days | Burke, Jennifer S. | ISBN: 0-516-23868-X | 1.99 | 5/16/2002 | 2/24/2016 | 8 | Was Available -- Weeded |
| 1/30/2026 | Windy days | Burke, Jennifer S. | ISBN: 0-516-23868-X | 1.99 | 5/16/2002 | 1/6/2022 | 10 | Was Available -- Weeded |

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| 1/30/2026 | Windy days | Burke, Jennifer S. | ISBN: 0-516-23868-X | 1.99 | 5/16/2002 | 3/21/2022 | 8 | Was Available -- Weeded |
| 1/30/2026 | Windy days | Burke, Jennifer S. | ISBN: 0-516-23868-X | 1.99 | 5/16/2002 | 2/24/2016 | 9 | Was Available -- Weeded |
| 1/30/2026 | Windy days | Burke, Jennifer S. | ISBN: 0-516-23868-X | 1.99 | 5/16/2002 | 2/24/2016 | 12 | Was Available -- Weeded |
| 1/29/2026 | 1,2,3 go! | Lee, Huy Voun. | ISBN: 0-8050-6205-X (hc) | 16.00 | 4/3/2002 | 12/4/2012 | 6 | Was Available -- Weeded |
| 1/29/2026 | All about where | Hoban, Tana. | ISBN: 0-688-09697-2 | 10.00 | 1/9/1997 | 10/24/2012 | 4 | Was Available -- Weeded |
| 1/29/2026 | Aloha is-- | Paikai, Tammy. | ISBN: 978-1-59700-245-5 | 4.99 | 5/24/2012 | 8/28/2012 | 2 | Was Available -- Weeded |
| 1/29/2026 | Alphabet times four; an international ABC: English, Spa | Brown, Ruth. | ISBN: 0-525-44831-4 | 13.95 | 2/23/1993 | 1/9/2018 | 7 | Was Available -- Weeded |
| 1/29/2026 | Ananse and the lizard : a West African tale | Cummings, Pat. | ISBN: 0-8050-6476-1 | 12.00 | 11/14/2003 | 1/13/2016 | 11 | Was Available -- Weeded |
| 1/29/2026 | Animal homes | Podendorf, Illa. | ISBN: 0-516-01666-0 (lib. bdg.) | 7.00 | 7/30/2009 | 4/4/2019 | 6 | Was Available -- Weeded |
| 1/29/2026 | Animals in winter | Riha, Susanne. | ISBN: 0-87614-355-9 (lib. bdg.) | | 7/30/2009 | 2/23/2023 | 26 | Was Available -- Weeded |
| 1/29/2026 | Anno's Aesop : : a book of fables by Aesop and Mr. Fox | Anno, Mitsumasa, 1926- | ISBN: 0-531-05774-7 | 16.23 | 3/4/1992 | 11/12/2014 | 5 | Was Available -- Weeded |
| 1/29/2026 | Ashpet : an Appalachian tale | Compton, Joanne. | ISBN: 0-8234-1106-0 | 15.95 | 10/4/1995 | 2/16/2018 | 11 | Was Available -- Weeded |
| 1/29/2026 | Behold-- the dragons! | Gibbons, Gail. | ISBN: 0-688-15527-8 | 17.20 | 8/25/1999 | 2/1/2017 | 30 | Was Available -- Weeded |
| 1/29/2026 | Boy meets dog : a word game adventure | Wyatt, Valerie. | ISBN: 978-1-55453-824-9 | 14.46 | 9/19/2014 | 12/4/2014 | 2 | Was Available -- Weeded |
| 1/29/2026 | The boy who drew cats : a Japanese folktale | Levine, Arthur A., 1962- | ISBN: 0-8037-1172-7 | 16.00 | 3/30/1995 | 5/17/2017 | 11 | Was Available -- Weeded |
| 1/29/2026 | The brave little tailor | Thomson, Peggy. | ISBN: 0-671-73736-8 (reinforced bdg.) | 15.00 | 10/14/1992 | 3/14/2014 | 6 | Was Available -- Weeded |
| 1/29/2026 | Bug off! : a swarm of insect words | Hepworth, Catherine. | ISBN: 0-399-22640-0 (trade) | 15.99 | 9/16/1998 | 1/11/2012 | 4 | Was Available -- Weeded |
| 1/29/2026 | The child's world of manners | Ziegler, Sandra, 1938- | ISBN: 1-56766-393-1 (alk. paper) | 9.00 | 9/29/1998 | 11/4/2013 | 12 | Was Available -- Weeded |
| 1/29/2026 | A chocolate moose for dinner | Gwynne, Fred. | ISBN: 0-525-62317-5 | 6.00 | 7/30/2009 | 11/12/2015 | 9 | Was Available -- Weeded |
| 1/29/2026 | Cinderella | Hogrogian, Nonny. | ISBN: 0-688-80299-0 | | 7/30/2009 | 2/16/2018 | 22 | Was Available -- Weeded |
| 1/29/2026 | Cinderella | Karlin, Barbara. | ISBN: 0-316-54654-2 | 12.95 | 1/23/1992 | 11/29/2016 | 21 | Was Available -- Weeded |
| 1/29/2026 | Cinderella | Karlin, Barbara. | ISBN: 0-316-54654-2 | 12.95 | 1/23/1992 | 9/7/2018 | 41 | Was Available -- Weeded |
| 1/29/2026 | The Cowboy and the black-eyed pea | Johnston, Tony, 1942- | ISBN: 0-399-22330-4 | 14.95 | 3/17/1994 | 3/14/2014 | 12 | Was Available -- Weeded |
| 1/29/2026 | Desert giant : the world of the saguaro cactus | Bash, Barbara. | ISBN: 0-316-08301-1 (Little Brown : lib. bdg.) | | 7/30/2009 | 2/11/2025 | 9 | Was Available -- Weeded |
| 1/29/2026 | Deserts : the living world | Catchpole, Clive. | ISBN: 0-8037-0035-0 | | 7/30/2009 | 10/10/2014 | 14 | Was Available -- Weeded |
| 1/29/2026 | Eats, shoots & leaves : why, commas really do make a d | Truss, Lynne. | ISBN: 0-399-24491-3 | 15.99 | 9/26/2006 | 10/30/2018 | 4 | Was Available -- Weeded |
| 1/29/2026 | The emperor's new clothes | Stevens, Janet. | ISBN: 0-8234-0566-4 (lib. bdg.) | 14.95 | 2/2/1991 | 4/21/2014 | 5 | Was Available -- Weeded |
| 1/29/2026 | From seed to plant | Gibbons, Gail. | ISBN: 0-8234-0872-8 | 12.95 | 2/25/1992 | 3/28/2022 | 51 | Was Available -- Weeded |
| 1/29/2026 | The gift of the sacred dog | Goble, Paul. | ISBN: 0-87888-165-4 | | 1/21/1992 | 3/30/2017 | 12 | Was Available -- Weeded |
| 1/29/2026 | The girl's like spaghetti : why, you can't manage without | Truss, Lynne. | ISBN: 978-0-399-24706-4 (hc.) | 16.99 | 12/3/2007 | 12/16/2015 | 6 | Was Available -- Weeded |
| 1/29/2026 | The golden sandal : a Middle Eastern Cinderella story | Hickox, Rebecca. | ISBN: 0-8234-1331-4 | 12.00 | 9/30/1999 | 2/16/2018 | 23 | Was Available -- Weeded |
| 1/29/2026 | Grasslands The Living World | Catchpole, Clive. | ISBN: 0-8037-0082-2 | | 7/30/2009 | 2/26/2020 | 15 | Was Available -- Weeded |
| 1/29/2026 | The great race of the birds and animals | Goble, Paul. | ISBN: 0-02-736950-1 | 10.00 | 1/5/1989 | 10/27/2015 | 6 | Was Available -- Weeded |
| 1/29/2026 | Hansel and Gretel. | Grimm, Jacob, 1785-186 | LCCN: 75-117296 /AC/r924 | 10.00 | 12/2/1986 | 3/24/2015 | 12 | Was Available -- Weeded |
| 1/29/2026 | Hansel and Gretel | Lesser, Rika. | ISBN: 0-396-08449-4 | 12.00 | 7/30/2009 | 4/7/2015 | 12 | Was Available -- Weeded |
| 1/29/2026 | Hello Reader! picture dictionary | Shaw, Gina. | ISBN: 0-590-03547-9 | 6.95 | 8/16/2001 | 8/29/2007 | 12 | Was Available -- Weeded |
| 1/29/2026 | Henny Penny | [illustrated by] H. Werne | ISBN: 0-590-42389-4 (pbk.) | | 7/30/2009 | 11/16/2015 | 12 | Was Available -- Weeded |
| 1/29/2026 | The house that Jack built : a Mother Goose nursery rhy | illustrated by Janet Steve | ISBN: 0-8234-0548-6 | 10.00 | 7/30/2009 | 1/21/2015 | 13 | Was Available -- Weeded |
| 1/29/2026 | How the guinea fowl got her spots : a Swahili tale of frie | Knutson, Barbara. | ISBN: 0-87614-416-4 (lib. bdg.) | 6.95 | 12/12/1997 | 3/21/2017 | 6 | Was Available -- Weeded |
| 1/29/2026 | I know an old lady who swallowed a fly | Westcott, Nadine Bernar | ISBN: 0-316-93128-4 | 5.95 | 2/12/1999 | 10/2/2017 | 26 | Was Available -- Weeded |
| 1/29/2026 | It's a spoon, not a shovel | Buehner, Caralyn. | ISBN: 0-8037-1494-7 | 14.99 | 12/12/1995 | 10/22/2014 | 12 | Was Available -- Weeded |
| 1/29/2026 | It's probably Penny | Leedy, Loreen. | ISBN: 0-8050-7389-2 | 16.95 | 10/4/2007 | 10/22/2018 | 17 | Was Available -- Weeded |
| 1/29/2026 | James Marshall's Mother Goose. | | ISBN: 0-374-33653-9 | 8.95 | 7/30/2009 | 2/19/2018 | 11 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
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| 1/29/2026 | Legends of landforms : Native American lore and the ge | Vogel, Carole Garbuny. | ISBN: 0-7613-0272-7 | 20.96 | 5/20/2000 | 5/17/2017 | 14 | Was Available -- Weeded |
| 1/29/2026 | Lemonade for sale | Murphy, Stuart J., 1942- | ISBN: 0-06-027440-9 | 15.95 | 9/25/1999 | 4/25/2018 | 20 | Was Available -- Weeded |
| 1/29/2026 | The Little Red Riding Hood rebus book | Morris, Ann, 1930- | ISBN: 0-531-05730-5 | 12.00 | 7/30/2009 | 4/7/2015 | 14 | Was Available -- Weeded |
| 1/29/2026 | Look around! : a book about shapes | Fisher, Leonard Everett. | ISBN: 0-14-050572-5 | | 7/30/2009 | 11/28/2018 | 13 | Was Available -- Weeded |
| 1/29/2026 | The magic school bus meets the rot squad : a book abo | Beech, Linda. | ISBN: 0-590-40023-1 | 2.50 | 12/15/1995 | 3/25/2008 | 4 | Was Available -- Weeded |
| 1/29/2026 | Ma'ii and cousin Horned Toad : a traditional Navajo stor | Begay, Shonto. | ISBN: 0-590-45391-2 | 14.95 | 3/29/1994 | 5/17/2017 | 11 | Was Available -- Weeded |
| 1/29/2026 | Manners Mash-Up : A Goofy Guide to Good Behavior. | | ISBN: 978-0-545-39504-5 | 10.99 | 5/24/2012 | 1/24/2014 | 2 | Was Available -- Weeded |
| 1/29/2026 | The my-fun-with-words dictionary / : A-K | Ertel, James, 1922- | LCCN: 74-192036 | 10.00 | 10/15/2014 | 2/14/2018 | 1 | Was Available -- Weeded |
| 1/29/2026 | The my-fun-with-words dictionary / : L-Z | Ertel, James, 1922- | LCCN: 74-192036 | 10.00 | 10/15/2014 | 12/14/2017 | 1 | Was Available -- Weeded |
| 1/29/2026 | Old bag of bones : a coyote tale | Stevens, Janet. | ISBN: 0-8234-1215-6 | 15.95 | 2/18/1997 | 3/30/2017 | 13 | Was Available -- Weeded |
| 1/29/2026 | The pancake boy : an old Norwegian folk tale | Cauley, Lorinda Bryan. | ISBN: 0-399-21505-0 | | 7/30/2009 | 9/11/2015 | 12 | Was Available -- Weeded |
| 1/29/2026 | The pig in the spigot | Wilbur, Richard, 1921- | ISBN: 0-15-202019-5 | 7.00 | 9/7/2005 | 4/24/2014 | 12 | Was Available -- Weeded |
| 1/29/2026 | Predators | Rosenthal, Mark, 1946- | ISBN: 0-516-01707-1 (lib. bdg.) | 5.00 | 7/30/2009 | 12/6/2016 | 4 | Was Available -- Weeded |
| 1/29/2026 | Put your foot in your mouth and other silly sayings | Cox, James A. | ISBN: 0-394-84503-X | | 7/30/2009 | 8/28/2017 | 7 | Was Available -- Weeded |
| 1/29/2026 | Rainforest | Chessen, Betsey. | ISBN: 0-590-76960-X | 3.00 | 11/7/2001 | 9/12/2016 | 11 | Was Available -- Weeded |
| 1/29/2026 | A scale full of fish and other turnabouts | Bossom, Naomi. | ISBN: 0-688-80203-6 | | 7/30/2009 | 1/17/2012 | 3 | Was Available -- Weeded |
| 1/29/2026 | Science fair projects with electricity & electronics | Bonnet, Robert L. | ISBN: 0-8069-1300-2 | 13.00 | 8/22/1997 | 11/29/2018 | 15 | Was Available -- Weeded |
| 1/29/2026 | Scrawl! : writing in ancient times | prepared by Geography I | ISBN: 0-8225-3209-3 (lib. bdg.) | 17.21 | 9/9/1994 | 10/8/2012 | 4 | Was Available -- Weeded |
| 1/29/2026 | Shapes | Reiss, John J. | | | 7/30/2009 | 8/15/2023 | 17 | Was Available -- Weeded |
| 1/29/2026 | The soup stone | Van Rynbach, Iris. | ISBN: 0-688-07254-2 | 10.95 | 3/25/1996 | 11/2/2015 | 4 | Was Available -- Weeded |
| 1/29/2026 | The story of Jumping Mouse : a native American legend | Steptoe, John, 1950- | ISBN: 0-688-01902-1 | | 7/30/2009 | 10/8/2013 | 5 | Was Available -- Weeded |
| 1/29/2026 | The three pigs | Ross, Tony. | ISBN: 0-394-86143-4 | | 7/30/2009 | 11/12/2018 | 17 | Was Available -- Weeded |
| 1/29/2026 | Toads and diamonds | Huck, Charlotte S. | ISBN: 0-688-13680-X (trade) | 16.00 | 7/30/2009 | 1/28/2015 | 9 | Was Available -- Weeded |
| 1/29/2026 | The truth about unicorns | Giblin, James. | ISBN: 0-06-022478-9 | 15.00 | 2/15/1994 | 4/29/2015 | 20 | Was Available -- Weeded |
| 1/29/2026 | Vasilissa the beautiful : a Russian folktale | Winthrop, Elizabeth. | ISBN: 0-06-021662-X | 7.85 | 9/30/1996 | 1/15/2015 | 3 | Was Available -- Weeded |
| 1/29/2026 | Volcano : the eruption and healing of Mount St. Helens | Lauber, Patricia. | ISBN: 0-02-754500-8 | 3.99 | 7/30/2009 | 2/7/2022 | 8 | Was Available -- Weeded |
| 1/29/2026 | Volcanoes | Simon, Seymour. | ISBN: 0-688-07411-1 | 13.95 | 1/23/1992 | 12/6/2023 | 22 | Was Available -- Weeded |
| 1/29/2026 | Wendy Watson's Mother Goose. | | ISBN: 0-688-05708-X | 10.00 | 8/28/2003 | 2/19/2018 | 5 | Was Available -- Weeded |
| 1/29/2026 | Whoppers : tall tales and other lies | collected from American | ISBN: 0-397-31575-9 | | 7/30/2009 | 8/22/2013 | 14 | Was Available -- Weeded |
| 1/29/2026 | Yoshi's feast | Kajikawa, Kimiko. | ISBN: 0-7894-2607-2 | 11.17 | 3/28/2001 | 1/23/2013 | 5 | Was Available -- Weeded |
| 1/29/2026 | Zoo day | Brennan, John, 1952- | ISBN: 0-87614-358-3 (lib. bdg.) | 8.00 | 7/30/2009 | 10/28/2025 | 36 | Was Available -- Weeded |
| 1/22/2026 | Diary of a wimpy kid : double down | Kinney, Jeff. | ISBN: 978-1-41972344-5 | 15.00 | 9/25/2024 | 1/21/2026 | 26 | Was Available -- Weeded |
| 1/22/2026 | Elf dog & owl head | Anderson, M. T., | ISBN: 978-1-53622281-4 | 22.90 | 9/4/2024 | 12/9/2025 | 12 | Was Available -- Weeded |
| 1/22/2026 | The flying flea, Callie, and me | Wallace, Carol, 1955- | ISBN: 0-671-02505-8 | 3.99 | 10/10/1999 | 10/15/2014 | 25 | Was Available -- Weeded |
| 1/22/2026 | The infinite questions of Dottie Bing | Burnham, Molly B. | ISBN: 978-0-593-40666-3 | 18.00 | 11/6/2024 | 4/14/2025 | 6 | Was Available -- Weeded |
| 1/22/2026 | The International House of Dereliction | Davies, Jacqueline, 1962 | ISBN: 978-0-06-325807-5 | 22.90 | 9/4/2024 | 11/17/2025 | 12 | Was Available -- Weeded |
| 1/22/2026 | The last kids on Earth and the forbidden fortress | Brallier, Max, | ISBN: 978-0-593-40523-9 | 15.00 | 11/1/2024 | 1/14/2025 | 1 | Was Available -- Weeded |
| 1/22/2026 | The last kids on Earth and the monster dimension | Brallier, Max, | ISBN: 978-0-593-40525-3 | 15.00 | 4/3/2024 | 11/11/2025 | 2 | Was Available -- Weeded |
| 1/22/2026 | The last kids on Earth and the monster dimension | Brallier, Max, | ISBN: 978-0-593-40525-3 | 15.00 | 11/1/2024 | 9/16/2025 | 2 | Was Available -- Weeded |
| 1/22/2026 | Linked | Korman, Gordon. | ISBN: 978-1-33862911-8 | 10.99 | 1/26/2022 | 4/14/2025 | 16 | Was Available -- Weeded |
| 1/22/2026 | The lion of Lark-Hayes Manor | Hartman, Aubrey, | ISBN: 978-0-316-44822-2 | 21.20 | 9/4/2024 | 11/5/2025 | 8 | Was Available -- Weeded |
| 1/22/2026 | Looking up | Pastis, Stephan. | ISBN: 978-1-66592-962-2 | 18.65 | 9/4/2024 | 11/13/2025 | 18 | Was Available -- Weeded |
| 1/22/2026 | Mr. Whiskers and the Shenanigan sisters | Van Draanen, Wendelin, | ISBN: 978-0-593-64430-0 | 21.20 | 9/4/2024 | 4/10/2025 | 6 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 1/22/2026 | My not-so-great French escape | Burke, Cliff. | ISBN: 978-0-358-70150-7 | 19.00 | 11/5/2024 | 5/1/2025 | 12 | Was Available -- Weeded |
| 1/22/2026 | Night of the twisters | Ruckman, Ivy. | ISBN: 0-06-440176-6 | 12.47 | 9/12/2017 | 10/9/2024 | 7 | Was Available -- Weeded |
| 1/22/2026 | Night of the twisters | Ruckman, Ivy. | ISBN: 0-06-440176-6 | 12.47 | 9/12/2017 | 9/18/2025 | 5 | Was Available -- Weeded |
| 1/22/2026 | The remarkable rescue at Milkweed Meadow | Dimopoulos, Elaine, | ISBN: 978-1-62354-333-4 | 22.05 | 9/4/2024 | 11/19/2025 | 16 | Was Available -- Weeded |
| 1/22/2026 | Three keys : a front desk novel | Yang, Kelly, | ISBN: 978-1-33859139-2 | 15.12 | 8/30/2023 | 9/5/2023 | 1 | Was Available -- Weeded |
| 1/8/2026 | Air pollution | Stille, Darlene R. | ISBN: 0-516-01181-2 | 12.90 | 12/2/1994 | 4/15/2015 | 6 | Was Available -- Weeded |
| 1/8/2026 | Bandits and outlaws | Ross, Stewart. | ISBN: 1-56294-189-5 | 5.95 | 3/21/1996 | 9/17/2014 | 9 | Was Available -- Weeded |
| 1/8/2026 | Beacons of light : lighthouses | Gibbons, Gail. | ISBN: 0-688-07379-4 | | 7/30/2009 | 11/3/2016 | 5 | Was Available -- Weeded |
| 1/8/2026 | The boat alphabet book | Pallotta, Jerry. | ISBN: 0-88106-910-8 (hardcover) | 12.00 | 10/6/2000 | 9/28/2016 | 10 | Was Available -- Weeded |
| 1/8/2026 | The bone detectives : how forensic anthropologists solv | Jackson, Donna, 1958- | ISBN: 0-316-82935-8 | 13.50 | 1/21/1997 | 9/6/2017 | 12 | Was Available -- Weeded |
| 1/8/2026 | Celebrating birthdays in Australia | Enderlein, Cheryl L. | ISBN: 0-531-11544-5 | 5.00 | 9/20/2002 | 4/11/2008 | 5 | Was Available -- Weeded |
| 1/8/2026 | Celebrating birthdays in Brazil | Enderlein, Cheryl L. | ISBN: 0-531-11545-3 | 5.00 | 9/20/2002 | 8/31/2004 | 2 | Was Available -- Weeded |
| 1/8/2026 | Children of the Dust Bowl : the true story of the school | Stanley, Jerry, 1941- | ISBN: 0-517-58781-5 | 15.00 | 2/1/1994 | 11/9/2017 | 10 | Was Available -- Weeded |
| 1/8/2026 | Clothes and fashion. | Mountfield, Anne. | ISBN: 0-8086-1184-4 | 5.00 | 2/11/1994 | 1/8/2014 | 4 | Was Available -- Weeded |
| 1/8/2026 | Clothes for work, play and display | Morley, Jacqueline. | ISBN: 0-531-15249-9 | 13.95 | 10/4/1995 | 9/25/2012 | 6 | Was Available -- Weeded |
| 1/8/2026 | Columbus Day | Craats, Rennay. | ISBN: 978-1-60596-775-2 (lib. bdg. : alk. p | 27.00 | 12/20/2012 | 1/18/2018 | 3 | Was Available -- Weeded |
| 1/8/2026 | Conestoga wagons | Ammon, Richard. | ISBN: 0-8234-1475-2 | 15.00 | 9/3/2002 | 11/19/2003 | 6 | Was Available -- Weeded |
| 1/8/2026 | Encyclopedia Brown's book of strange but true crimes | Sobol, Donald J., 1924- | ISBN: 0-590-44147-7 | 12.95 | 2/23/1993 | 10/6/2016 | 6 | Was Available -- Weeded |
| 1/8/2026 | Fiesta! : Cinco de mayo | Behrens, June. | ISBN: 0-516-08815-7 | 11.55 | 11/30/1994 | 4/30/2018 | 11 | Was Available -- Weeded |
| 1/8/2026 | Fiesta! : Mexico's great celebrations | Silverthorne, Elizabeth, 1 | ISBN: 1-56294-055-4 | 6.95 | 3/27/1996 | 2/22/2011 | 6 | Was Available -- Weeded |
| 1/8/2026 | Fingerprints and talking bones : how real--life crimes ar | Jones, Charlotte Foltz. | ISBN: 0-385-32299-2 | 4.99 | 4/28/1999 | 2/16/2012 | 5 | Was Available -- Weeded |
| 1/8/2026 | Good morning, let's eat! | Badt, Karin Luisa. | ISBN: 0-516-08190-X | 10.00 | 12/12/1996 | 1/8/2014 | 8 | Was Available -- Weeded |
| 1/8/2026 | The greenhouse effect | Stille, Darlene R. | ISBN: 0-516-01106-5 (lib. bdg.) | 12.90 | 12/2/1994 | 3/23/2015 | 3 | Was Available -- Weeded |
| 1/8/2026 | Hair there and everywhere | Badt, Karin Luisa. | ISBN: 0-516-08187-X | 10.00 | 10/31/1996 | 9/23/2004 | 2 | Was Available -- Weeded |
| 1/8/2026 | Halloween | Gibbons, Gail. | ISBN: 0-8234-0524-9 | | 7/30/2009 | 10/15/2024 | 37 | Was Available -- Weeded |
| 1/8/2026 | Happy birthday! | Gibbons, Gail. | ISBN: 0-8234-0614-8 | 10.00 | 9/9/1989 | 10/18/2016 | 5 | Was Available -- Weeded |
| 1/8/2026 | Happy New Year! : Kung-hsi fa-ts'ai! | Demi. | ISBN: 0-517-70957-0 (trade) | 15.00 | 9/29/1999 | 1/24/2017 | 11 | Was Available -- Weeded |
| 1/8/2026 | Hats are for watering horses : why the cowboys dressed | Christian, Mary Blount. | ISBN: 0-937460-89-3 | 12.00 | 9/10/2003 | 3/21/2011 | 6 | Was Available -- Weeded |
| 1/8/2026 | Hats off to hats! | Corbett, Sara. | ISBN: 0-516-08176-4 | 10.00 | 12/12/1996 | 11/18/2014 | 9 | Was Available -- Weeded |
| 1/8/2026 | Houses and homes. | Mountfield, Anne. | ISBN: 0-8086-1185-2 | 5.00 | 2/8/1994 | 1/8/2014 | 4 | Was Available -- Weeded |
| 1/8/2026 | Let's go home : the wonderful things about a house | Rylant, Cynthia. | ISBN: 0-689-82326-6 | 16.00 | 11/6/2002 | 1/20/2010 | 4 | Was Available -- Weeded |
| 1/8/2026 | Mardi Gras | MacMillan, Dianne M., 1 | ISBN: 978-0-7660-3062-6 | 17.00 | 4/8/2010 | 2/13/2018 | 5 | Was Available -- Weeded |
| 1/8/2026 | Market! | Lewin, Ted. | ISBN: 0-688-12161-6 | 13.00 | 1/21/1997 | 12/16/2004 | 5 | Was Available -- Weeded |
| 1/8/2026 | Masks | Earl, Amanda. | ISBN: 1-56847-226-9 | 16.95 | 10/25/1995 | 12/15/2017 | 14 | Was Available -- Weeded |
| 1/8/2026 | Memorial Day | Cotton, Jacqueline S. | ISBN: 0-516-22554-5 (hc.) | 7.00 | 9/19/2002 | 3/27/2007 | 1 | Was Available -- Weeded |
| 1/8/2026 | Memorial Day : holidays | Sorensen, Lynda, 1953- | ISBN: 1-57103-071-9 | 8.00 | 10/8/1998 | 5/7/2002 | 1 | Was Available -- Weeded |
| 1/8/2026 | Merry ever after : the story of two medieval weddings | Lasker, Joe. | ISBN: 0-670-47257-3 | | 7/30/2009 | 5/18/2016 | 4 | Was Available -- Weeded |
| 1/8/2026 | Mongolia | Fisher, Frederick. | ISBN: 0-8368-2024-X (lib.) | 21.27 | 5/5/2000 | 12/8/2003 | 3 | Was Available -- Weeded |
| 1/8/2026 | Mummies and their mysteries | Wilcox, Charlotte. | ISBN: 0-590-53596-X (pbk) | 7.95 | 2/16/1995 | 11/18/2015 | 16 | Was Available -- Weeded |
| 1/8/2026 | Mummies made in Egypt | Aliki. | ISBN: 0-690-03858-5 | 10.00 | 10/10/1989 | 2/6/2023 | 22 | Was Available -- Weeded |
| 1/8/2026 | Oil spills | Stille, Darlene R. | ISBN: 0-516-01116-2 (lib. bdg.) | 12.90 | 12/2/1994 | 4/8/2011 | 10 | Was Available -- Weeded |
| 1/8/2026 | On your feet! | Badt, Karin Luisa. | ISBN: 0-516-08189-6 | 10.00 | 12/12/1996 | 1/28/2016 | 9 | Was Available -- Weeded |
| 1/8/2026 | The one-room school at Squabble Hollow | Hausherr, Rosmarie. | ISBN: 0-02-743250-5 | 14.95 | 1/15/1996 | 8/21/2013 | 11 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 1/8/2026 | Ozone hole | Stille, Darlene R. | ISBN: 0-516-01117-0 (lib. bdg.) | 12.90 | 12/2/1994 | 9/23/2016 | 4 | Was Available -- Weeded |
| 1/8/2026 | Pinatas and smiling skeletons : celebrating Mexican fest | Harris, Zoe. | ISBN: 1-881896-19-6 | 20.00 | 3/27/2001 | 11/1/2017 | 9 | Was Available -- Weeded |
| 1/8/2026 | Poisoned water | Patten, J. M., 1944- | ISBN: 1-55916-097-7 | 15.45 | 5/20/2000 | 2/4/2003 | 5 | Was Available -- Weeded |
| 1/8/2026 | Police officers, A to Z | Johnson, Jean, 1943- | ISBN: 0-8027-6614-5 | 5.00 | 7/30/2009 | 1/8/2018 | 18 | Was Available -- Weeded |
| 1/8/2026 | Polluting the air | Hare, Tony. | ISBN: 0-531-17346-1 | 11.90 | 1/28/1993 | 3/23/2015 | 5 | Was Available -- Weeded |
| 1/8/2026 | The post office book : mail and how it moves | Gibbons, Gail. | ISBN: 0-690-04198-5 | 9.00 | 7/30/2009 | 1/8/2014 | 8 | Was Available -- Weeded |
| 1/8/2026 | Presidents Day | Sorensen, Lynda, 1953- | ISBN: 1-57103-073-5 | 9.00 | 9/23/1998 | 3/12/2019 | 27 | Was Available -- Weeded |
| 1/8/2026 | Saudi Arabia | O'Shea, Maria. | ISBN: 0-8368-2026-6 (lib. bdg.) | 21.27 | 5/5/2000 | 9/28/2006 | 7 | Was Available -- Weeded |
| 1/8/2026 | Ships | Solway, Andrew. | ISBN: 0-7166-1733-1 | 12.00 | 1/5/1999 | 4/11/2008 | 17 | Was Available -- Weeded |
| 1/8/2026 | Sleep on it! | Kelly, Kevin, 1961- | ISBN: 0-516-08175-6 | 10.00 | 12/12/1996 | 1/8/2014 | 1 | Was Available -- Weeded |
| 1/8/2026 | Soil erosion and pollution | Stille, Darlene R. | LCCN: 89-25360 /AC | 12.90 | 12/2/1994 | 10/19/2010 | 3 | Was Available -- Weeded |
| 1/8/2026 | They're off! : the story of the Pony Express | Harness, Cheryl. | ISBN: 0-689-80523-3 (hard cover) | 15.00 | 12/12/1998 | | 0 | Was Available -- Weeded |
| 1/8/2026 | Think metric! | Branley, Franklyn Mansfi | ISBN: 0-690-81861-0 | | 7/30/2009 | 9/6/2012 | 2 | Was Available -- Weeded |
| 1/8/2026 | Toxic wastes | Patten, J. M., 1944- | ISBN: 1-55916-100-0 | 15.45 | 5/20/2000 | 2/4/2003 | 5 | Was Available -- Weeded |
| 1/8/2026 | Trash! | Wilcox, Charlotte. | ISBN: 0-87614-311-7 (lib. bdg.) | 10.00 | 7/30/2009 | 4/14/2014 | 3 | Was Available -- Weeded |
| 1/8/2026 | Valentine's Day | Kessel, Joyce K. | ISBN: 0-87614-166-1 (lib. bdg.) | | 7/30/2009 | 3/7/2023 | 19 | Was Available -- Weeded |
| 1/8/2026 | Waste | Davies, Kay. | ISBN: 0-8114-3000-6 | 13.98 | 11/28/1994 | 5/1/2018 | 4 | Was Available -- Weeded |
| 1/8/2026 | Water pollution | Stille, Darlene R. | ISBN: 0-516-01190-1 (lib. bdg.) | 12.90 | 12/2/1994 | 3/23/2015 | 14 | Was Available -- Weeded |
| 1/8/2026 | What do you mean I have a learning disability? | Dwyer, Kathleen M. | ISBN: 0-8027-8103-9 (lib. bdg.) | 15.85 | 2/23/1993 | 8/21/2013 | 2 | Was Available -- Weeded |
| 1/8/2026 | Wildlife special agent : protecting endangered species | Ricciuti, Edward R. | ISBN: 1-56711-160-2 (lib. bdg. : alk. paper | 15.00 | 8/20/1997 | 2/9/2016 | 6 | Was Available -- Weeded |
| 1/8/2026 | World holidays : a Watts guide for children | Moehn, Heather. | ISBN: 0-531-11714-6 | 15.00 | 10/9/2001 | 2/16/2012 | 10 | Was Available -- Weeded |
| 12/10/2025 | America at war! : battles that turned the tide | Black, Brian. | ISBN: 0-590-45505-2 | 8.05 | 9/27/1994 | 9/11/2024 | 29 | Was Available -- Weeded |
| 12/10/2025 | Antonio's rain forest | Lewington, Anna. | ISBN: 0-87614-749-X (lib. bdg.) | 19.21 | 12/12/1998 | 1/14/2025 | 6 | Was Available -- Weeded |
| 12/10/2025 | Arms and armor | Gravett, Christopher, 195 | ISBN: 0-8114-6190-4 | 13.98 | 11/29/1994 | 3/28/2022 | 29 | Was Available -- Weeded |
| 12/10/2025 | Arms & armor | Byam, Michèle, 1944- | ISBN: 0-394-89622-X | 15.00 | 2/21/1994 | 2/14/2023 | 70 | Was Available -- Weeded |
| 12/10/2025 | Charge! : Weapons and warfare in ancient times | Gonen, Rivka. | ISBN: 0-8225-3201-8 (lib. bdg.) | 20.34 | 12/12/1998 | 9/17/2015 | 22 | Was Available -- Weeded |
| 12/10/2025 | The civil rights movement for kids : a history with 21 ac | Turck, Mary. | ISBN: 1-55652-370-X | 18.00 | 12/12/2003 | 10/30/2012 | 1 | Was Available -- Weeded |
| 12/10/2025 | Coming to America : the story of immigration | Maestro, Betsy. | ISBN: 0-590-44151-5 | 14.85 | 1/29/1997 | 8/28/2013 | 7 | Was Available -- Weeded |
| 12/10/2025 | Congress | Greene, Carol. | ISBN: 0-516-01939-2 (lib. bdg.) | 5.00 | 7/30/2009 | 4/2/2014 | 4 | Was Available -- Weeded |
| 12/10/2025 | Different kinds of good-byes | Rotner, Shelley. | ISBN: 978-1-62065-066-0 (lib. bdg.) | 9.00 | 11/15/2013 | 2/5/2018 | 1 | Was Available -- Weeded |
| 12/10/2025 | Drug abuse | Fradin, Dennis B. | ISBN: 0-516-01212-6 (lib. bdg.) | 10.00 | 7/30/2009 | | 0 | Was Available -- Weeded |
| 12/10/2025 | Ellis Island : gateway to the New World | Fisher, Leonard Everett. | ISBN: 0-8234-0612-1 | 12.00 | 7/30/2009 | 11/16/2016 | 2 | Was Available -- Weeded |
| 12/10/2025 | Ellis Island : new hope in a new land | Jacobs, William Jay. | ISBN: 0-684-19171-7 | 12.00 | 7/30/2009 | 11/16/2016 | 3 | Was Available -- Weeded |
| 12/10/2025 | Families | Morris, Ann, 1930- | ISBN: 0-688-17198-2 (trade) | 12.00 | 10/9/2001 | 9/8/2015 | 17 | Was Available -- Weeded |
| 12/10/2025 | Families | Tax, Meredith. | ISBN: 0-316-83240-5 | 12.00 | 7/30/2009 | 9/8/2015 | 7 | Was Available -- Weeded |
| 12/10/2025 | Flashback | Messenger, Shannon. | ISBN: 978-1-48149743-5 | 22.00 | 3/13/2025 | 8/20/2025 | 1 | Was Checked Out to Jacobs, Addison (Student: S41 |
| 12/10/2025 | Friendliness | Raatma, Lucia. | ISBN: 0-7368-0368-8 | 15.93 | 5/15/2000 | 8/23/2021 | 21 | Was Available -- Weeded |
| 12/10/2025 | Gorilla doctors : saving endangered great apes | Turner, Pamela S. | ISBN: 978-0-618-44555-4 (hc.) | 17.00 | 9/13/2005 | 12/12/2023 | 4 | Was Available -- Weeded |
| 12/10/2025 | Growing up in slavery | Diouf, Sylviane A. (Sylvia | ISBN: 0-7613-1763-5 | 19.00 | 3/11/2003 | 2/28/2018 | 5 | Was Available -- Weeded |
| 12/10/2025 | How humans make friends | Leedy, Loreen. | ISBN: 0-8234-1223-7 | 15.95 | 2/18/1997 | 11/28/2018 | 15 | Was Available -- Weeded |
| 12/10/2025 | I was dreaming to come to America : memories from th | selected and illustrated b | ISBN: 0-670-86164-2 | 14.99 | 4/23/1996 | 11/16/2016 | 10 | Was Available -- Weeded |
| 12/10/2025 | --If your name was changed at Ellis Island | Levine, Ellen. | ISBN: 0-590-46134-6 | 4.95 | 7/7/1996 | 11/16/2016 | 1 | Was Available -- Weeded |
| 12/10/2025 | Just kids : visiting a class for children with special needs | Senisi, Ellen B. | ISBN: 0-525-45646-5 | 12.00 | 3/30/2000 | 8/29/2016 | 4 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 12/10/2025 | Let's talk about having asthma | Weitzman, Elizabeth. | ISBN: 0-8239-5032-8 | 12.95 | 9/26/1999 | | 0 | Was Available -- Weeded |
| 12/10/2025 | Money | Elkin, Benjamin. | ISBN: 0-516-01697-0 | 12.00 | 7/30/2009 | 8/27/2018 | 19 | Was Available -- Weeded |
| 12/10/2025 | Money, money, money : the meaning of the art and syn | Parker, Nancy Winslow. | ISBN: 0-06-023411-3 | 14.95 | 2/22/2000 | 2/6/2015 | 19 | Was Available -- Weeded |
| 12/10/2025 | A more perfect union : the story of our Constitution | Maestro, Betsy. | ISBN: 0-688-06839-1 | | 7/30/2009 | 8/26/2013 | 8 | Was Available -- Weeded |
| 12/10/2025 | Ninja | Craven, Jerry. | ISBN: 0-86593-365-0 | 12.95 | 10/26/1995 | 1/17/2020 | 12 | Was Available -- Weeded |
| 12/10/2025 | Orphan train rider : one boy's true story | Warren, Andrea. | ISBN: 0-395-91362-4 | 16.00 | 8/27/1997 | 9/6/2017 | 3 | Was Available -- Weeded |
| 12/10/2025 | People | Spier, Peter. | ISBN: 0-385-13182-8 (lib. bdg.) | 12.00 | 7/30/2009 | 12/1/2015 | 10 | Was Available -- Weeded |
| 12/10/2025 | Respect | Raatma, Lucia. | ISBN: 0-7368-0371-8 | 15.93 | 5/5/2000 | 11/15/2017 | 12 | Was Available -- Weeded |
| 12/10/2025 | Responsibility | Raatma, Lucia. | ISBN: 0-7368-0372-6 | 15.93 | 5/5/2000 | 11/15/2017 | 7 | Was Available -- Weeded |
| 12/10/2025 | Ryan and Jimmy : and the well in Africa that brought thi | Shoveller, Herb. | ISBN: 978-1-55337-967-6 (hc.) | 16.95 | 4/23/2007 | 12/4/2012 | 4 | Was Available -- Weeded |
| 12/10/2025 | The Scholastic environmental atlas of the United States | Mattson, Mark T. | ISBN: 0-590-49354-X | 14.95 | 9/2/2000 | 9/11/2019 | 9 | Was Available -- Weeded |
| 12/10/2025 | Seeing in special ways : children living with blindness | Bergman, Thomas, 1947- | ISBN: 1-55532-915-2 | 12.95 | 2/7/1992 | | 0 | Was Available -- Weeded |
| 12/10/2025 | Shh! we're writing the Constitution | Fritz, Jean. | ISBN: 0-399-21403-8 | 12.95 | 12/12/1987 | 11/5/2021 | 8 | Was Available -- Weeded |
| 12/10/2025 | Sometimes bad things happen | Jackson, Ellen B., 1943- | ISBN: 0-7613-2810-6 | 18.00 | 8/29/2003 | 12/15/2014 | 3 | Was Available -- Weeded |
| 12/10/2025 | Spies! : real people, real stories | Portalupi, Laura. | ISBN: 0-7368-2788-9 | 18.00 | 3/12/2004 | 2/17/2016 | 11 | Was Available -- Weeded |
| 12/10/2025 | Spies & traitors | Ross, Stewart. | ISBN: 1-56294-188-7 | 5.95 | 3/21/1996 | 2/17/2016 | 9 | Was Available -- Weeded |
| 12/10/2025 | The story of money | Maestro, Betsy. | ISBN: 0-395-56242-2 | 15.99 | 1/17/1995 | 3/21/2016 | 13 | Was Available -- Weeded |
| 12/10/2025 | The story of the Challenger disaster | Kent, Zachary. | ISBN: 0-516-04673-X (lib. bdg.) | 5.00 | 2/14/1996 | 8/28/2017 | 3 | Was Available -- Weeded |
| 12/10/2025 | Turn of the century | Jackson, Ellen B., 1943- | ISBN: 0-88106-369-X | 17.95 | 8/19/1999 | 2/3/2017 | 2 | Was Available -- Weeded |
| 12/10/2025 | The United Nations from A to Z | Parker, Nancy Winslow. | ISBN: 0-396-08663-2 | | 7/30/2009 | 4/2/2013 | 1 | Was Available -- Weeded |
| 12/10/2025 | The U.S. Constitution and you | Sobel, Syl. | ISBN: 0-7641-1707-6 (pbk.) | 14.95 | 9/19/2002 | 8/26/2013 | 5 | Was Available -- Weeded |
| 12/10/2025 | The Usborne book of peoples of the world : Internet-lin | Doherty, Gillian. | ISBN: 1-58086-345-0 (, 0439401275) | 6.00 | 5/17/2004 | 3/22/2005 | 1 | Was Available -- Weeded |
| 12/10/2025 | Vanishing habitats and species | Walker, Jane (Jane Alison | ISBN: 0-531-17426-3 | 13.95 | 9/28/1995 | 9/25/2008 | 3 | Was Available -- Weeded |
| 12/10/2025 | Waiting for Jennifer | Galbraith, Kathryn Osebo | ISBN: 0-689-50430-6 | | 7/30/2009 | 12/3/2019 | 4 | Was Available -- Weeded |
| 12/10/2025 | We've got a job : the 1963 Birmingham Children's Marc | Levinson, Cynthia. | ISBN: 978-1-56145-844-8 | 18.40 | 9/12/2017 | | 0 | Was Available -- Weeded |
| 12/10/2025 | What can you do? : a book about discovering what you | Rotner, Shelley. | ISBN: 0-7613-2119-5 | 17.00 | 3/13/2003 | 1/30/2018 | 5 | Was Available -- Weeded |
| 12/10/2025 | Your family, my family | Drescher, Joan E. | ISBN: 0-8027-6381-2 | 5.00 | 7/30/2009 | 9/8/2015 | 8 | Was Available -- Weeded |
| 12/5/2025 | Biscuit's day at the farm | Capucilli, Alyssa Satin, 19 | ISBN: 978-0-06-074169-3 | 3.99 | 9/25/2008 | 12/1/2025 | 25 | Was Available -- Weeded |
| 12/5/2025 | A cool kid-- like me! | Wilhelm, Hans, 1945- | ISBN: 0-517-57821-2 | | 10/2/1991 | 2/19/2014 | 8 | Was Available -- Weeded |
| 12/5/2025 | Frozen land : vanishing cultures | Reynolds, Jan. | ISBN: 0-15-238787-0 | 9.57 | 9/22/1995 | 12/1/2021 | 5 | Was Available -- Weeded |
| 12/5/2025 | Motocross cycles | Schaefer, Adam. | ISBN: 0-7368-0930-9 | 15.85 | 10/1/2002 | 11/12/2025 | 78 | Was Available -- Weeded |
| 12/5/2025 | My season with penguins : an Antarctic journal | Webb, Sophie. | ISBN: 0-395-92291-7 | 12.00 | 4/4/2001 | 2/16/2023 | 14 | Was Available -- Weeded |
| 12/5/2025 | Out of the wild night : a ghost story | Balliett, Blue, 1955- | ISBN: 978-0-545-86756-6 (hardcover : alk | 17.99 | 4/4/2018 | 12/5/2025 | 20 | Was Available -- Weeded |
| 12/4/2025 | Patrick Mahomes | Dolan, Hannah. | ISBN: 978-1-83935-292-8 | 8.00 | 11/1/2024 | 1/16/2025 | 2 | Was Lost on 11/7/2025 by Saucerman, Nathan (Stu |
| 12/4/2025 | A piece of cake | Murphy, Jill. | ISBN: 0-399-21590-5 | | 7/30/2009 | 8/24/2012 | 10 | Was Available -- Weeded |
| 12/4/2025 | You are here : connecting flights | edited by Ellen Oh. | ISBN: 978-0-06-323909-8 | 16.74 | 9/4/2024 | 3/6/2025 | 8 | Was Lost on 11/7/2025 by Saucerman, Nathan (Stu |
| 11/17/2025 | Biscuit | Capucilli, Alyssa Satin, 19 | ISBN: 978-0-06-444212-1 (pbk.) | 3.75 | 4/21/1999 | 10/17/2023 | 51 | Was Available -- Weeded |
| 11/17/2025 | Biscuit and the baby | Capucilli, Alyssa Satin, 19 | ISBN: 0-06-009460-5 | 3.99 | 9/25/2008 | 11/14/2023 | 32 | Was Available -- Weeded |
| 11/17/2025 | Biscuit and the little pup | Capucilli, Alyssa Satin, 19 | ISBN: 978-0-06-074170-9 (trade bdg.) | 3.99 | 10/14/2009 | 11/15/2023 | 27 | Was Available -- Weeded |
| 11/17/2025 | Biscuit visits the big city | Capucilli, Alyssa Satin, 19 | ISBN: 978-0-06-074164-8 (trade bdg.) | 3.99 | 5/29/2007 | 11/14/2023 | 9 | Was Available -- Weeded |
| 11/17/2025 | Biscuit visits the big city | Capucilli, Alyssa Satin, 19 | ISBN: 978-0-06-074164-8 (trade bdg.) | 3.99 | 10/24/2007 | 11/14/2023 | 7 | Was Available -- Weeded |
| 11/17/2025 | Biscuit's big friend | Capucilli, Alyssa Satin. 19 | ISBN: 0-06-029167-2 | 3.99 | 3/12/2004 | 11/14/2023 | 21 | Was Available -- Weeded |
| 11/17/2025 | Happy Halloween, Biscuit! | Capucilli, Alyssa Satin, 19 | ISBN: 978-0-694-01220-6 | 5.00 | 4/19/2004 | 9/16/2025 | 54 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 11/4/2025 | Aarón Soñador, ilustrador | Beaty, Andrea, | ISBN: 978-1-64473-443-8 | 17.71 | 3/4/2025 | | 0 | Was Available -- Weeded |
| 11/4/2025 | Pedro Perfecto, arquitecto | Beaty, Andrea. | ISBN: 978-1-64473-035-5 | 17.71 | 3/4/2025 | | 0 | Was Available -- Weeded |
| 11/4/2025 | Rosa Pionera, ingeniera | Beaty, Andrea. | ISBN: 978-1-64473-036-2 | 17.71 | 3/4/2025 | | 0 | Was Available -- Weeded |
| 11/3/2025 | [Nemo] | Barnett, Mac. | ISBN: 978-8-95278665-4 | 52.50 | 2/6/2025 | | 0 | Was Available -- Weeded |
| 11/3/2025 | [Semo] | Barnett, Mac. | ISBN: 978-8-95278664-7 | 52.50 | 2/6/2025 | | 0 | Was Available -- Weeded |
| 10/31/2025 | Triangle | Barnett, Mac. | ISBN: 978-0-7636-9603-0 | 19.12 | 4/25/2019 | 10/2/2025 | 11 | Was Available -- Weeded |
| 10/20/2025 | Siberian huskies | Olson, Gillia M. | ISBN: 978-1-42960017-0 (hardcover) | 12.99 | 2/2/2010 | 11/6/2024 | 151 | Was Available -- Weeded |
| 10/10/2025 | 101 Cool Things To Do In Roblox | Kevin Pettman. | ISBN: 978-1-83935-205-8 | 10.00 | 2/7/2024 | 4/30/2025 | 13 | Was Available -- Weeded |
| 10/10/2025 | The Bill of Rights | Colman, Warren. | ISBN: 0-516-01232-0 (lib. bdg.) | 5.00 | 7/30/2009 | 9/14/2015 | 6 | Was Available -- Weeded |
| 10/10/2025 | Build it, win it!. | | ISBN: 978-1-33872678-7 | 10.00 | 4/3/2024 | 9/9/2025 | 8 | Was Available -- Weeded |
| 10/10/2025 | Children of the Dust Bowl : the true story of the school | Stanley, Jerry, 1941- | ISBN: 0-517-58781-5 | 16.84 | 5/2/1994 | 10/4/2016 | 14 | Was Available -- Weeded |
| 10/10/2025 | Community helpers from A to Z | Kalman, Bobbie, 1947- | ISBN: 0-86505-374-X | 16.00 | 2/2/1998 | 10/3/2022 | 31 | Was Available -- Weeded |
| 10/10/2025 | The Constitution | Colman, Warren. | ISBN: 0-516-01231-2 (lib. bdg.) | 10.00 | 7/30/2009 | 3/1/2022 | 13 | Was Available -- Weeded |
| 10/10/2025 | The Constitution | Morris, Richard Brandon | ISBN: 0-8225-1702-7 (lib. bdg.) | 10.00 | 7/30/2009 | 8/28/2013 | 2 | Was Available -- Weeded |
| 10/10/2025 | Create and conquer! | | ISBN: 978-1-33889308-3 | 10.00 | 4/3/2024 | 9/16/2025 | 9 | Was Available -- Weeded |
| 10/10/2025 | The dangers of strangers | Vogel, Carole Garbuny. | ISBN: 0-87518-253-4 | | 7/30/2009 | | 0 | Was Available -- Weeded |
| 10/10/2025 | The elves and the shoemaker | Galdone, Paul, 1914-198 | ISBN: 0-89919-226-2 | | 7/30/2009 | 1/19/2023 | 22 | Was Available -- Weeded |
| 10/10/2025 | How to do homework without throwing up | Romain, Trevor. | ISBN: 1-57542-011-2 | 3.99 | 11/29/2004 | 10/15/2014 | 5 | Was Available -- Weeded |
| 10/10/2025 | I can be president | Beckman, Beatrice. | ISBN: 0-516-01841-8 | 11.85 | 12/19/1994 | 3/2/2022 | 29 | Was Available -- Weeded |
| 10/10/2025 | If you made a million | Schwartz, David M. | ISBN: 0-688-07017-5 | | 7/30/2009 | 1/10/2022 | 14 | Was Available -- Weeded |
| 10/10/2025 | I'm deaf, and it's okay | Aseltine, Lorraine. | ISBN: 0-8075-3472-2 | 12.00 | 2/22/2000 | 8/21/2013 | 4 | Was Available -- Weeded |
| 10/10/2025 | Masks tell stories | Gelber, Carol. | ISBN: 1-56294-224-7 (lib. bdg.) | 6.95 | 4/23/1996 | 2/21/2008 | 4 | Was Available -- Weeded |
| 10/10/2025 | My body is private | Girard, Linda Walvoord. | ISBN: 0-8075-5320-4 (lib. bdg.) | | 7/30/2009 | 8/23/2004 | 9 | Was Available -- Weeded |
| 10/10/2025 | On our own terms : children living with physical disabili | Bergman, Thomas, 1947- | ISBN: 1-55532-942-X | 12.95 | 2/7/1992 | 12/4/2012 | 1 | Was Available -- Weeded |
| 10/10/2025 | A one-room school | Kalman, Bobbie, 1947- | ISBN: 0-86505-517-3 (pbk.) | 7.95 | 5/5/1995 | 4/12/2017 | 15 | Was Available -- Weeded |
| 10/10/2025 | The railroad | Kalman, Bobbie, 1947- | ISBN: 0-7787-0108-5 (pbk.) | 8.00 | 11/26/2000 | 12/5/2001 | 1 | Was Available -- Weeded |
| 10/10/2025 | Roblox : A Complete Guide | Joe Funk: Editor. | ISBN: 1-62937-756-2 | 19.99 | 11/9/2020 | 4/27/2021 | 2 | Was Lost on 2/12/2024 -- Weeded |
| 10/10/2025 | Roblox : A Complete Guide | Joe Funk: Editor. | ISBN: 1-62937-756-2 | 19.99 | 8/31/2021 | 11/30/2022 | 28 | Was Lost on 10/10/2025 by Waller, Kendrick (Stude |
| 10/10/2025 | Ship | Macaulay, David. | ISBN: 0-395-52439-3 | 7.95 | 11/3/1995 | 8/21/2000 | 1 | Was Available -- Weeded |
| 10/10/2025 | The story of the FBI | Hargrove, Jim. | ISBN: 0-516-04733-7 (lib. bdg.) | | 7/30/2009 | 4/16/2004 | 2 | Was Available -- Weeded |
| 10/10/2025 | The story of the powers of the president | Stein, R. Conrad. | ISBN: 0-516-04684-5 | 6.00 | 5/2/1997 | 2/21/2001 | 3 | Was Available -- Weeded |
| 10/10/2025 | The story of the Salem witch trials | Kent, Zachary. | ISBN: 0-516-04704-3 | | 7/30/2009 | 2/14/2013 | 2 | Was Available -- Weeded |
| 10/10/2025 | The Supreme Court | Greene, Carol. | ISBN: 0-516-01943-0 | 5.00 | 7/30/2009 | 2/14/2002 | 4 | Was Available -- Weeded |
| 10/10/2025 | True or false? Tests stink! | Romain, Trevor. | ISBN: 1-57542-073-2 (pbk.) | 3.99 | 11/29/2004 | 12/6/2012 | 6 | Was Available -- Weeded |
| 10/10/2025 | United Nations | Greene, Carol. | LCCN: 83-10068 /AC | 5.00 | 7/30/2009 | 2/23/2005 | 2 | Was Available -- Weeded |
| 9/24/2025 | The Baby-sitters club. 6, Kristy's big day | Galligan, Gale. | ISBN: 978-1-33806768-2 | 11.00 | 9/25/2024 | 9/17/2025 | 12 | Was Available -- Weeded |
| 9/24/2025 | Speak up! | Burgess, Rebecca. | ISBN: 978-0-06-308120-8 | 14.00 | 4/3/2024 | 9/24/2025 | 17 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 15.00 | 4/4/2025 | | 0 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 11 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 9 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 7 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 14 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 24 | Was Available -- Weeded |

| Deleted Date | Title | Author | Standard Number | Price | Acquisition Date | Last Circulated | Total Circulations | Status |
|---|---|---|---|---|---|---|---|---|
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 3 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 5 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 6 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 7 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 6 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 4/3/2025 | 14 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 11/12/2021 | 4/3/2025 | 14 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 11/12/2021 | 4/24/2025 | 9 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 11/12/2021 | 4/3/2025 | 5 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 11/12/2021 | 4/3/2025 | 4 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 11/12/2021 | 4/3/2025 | 4 | Was Available -- Weeded |
| 9/12/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 11/12/2021 | 4/3/2025 | 4 | Was Available -- Weeded |
| 9/10/2025 | National Geographic Kids almanac 2021. | | ISBN: 978-1-42633672-0 | 14.99 | 10/2/2020 | 8/20/2025 | 17 | Was Available -- Weeded |
| 9/3/2025 | The very hungry caterpillar | Carle, Eric. | ISBN: 0-399-20853-4 | 16.00 | 9/29/1998 | 4/25/2025 | 104 | Was Available -- Weeded |
| 8/26/2025 | Happy birthday, dear duck | Bunting, Eve, 1928- | ISBN: 0-89919-541-5 | | 7/30/2009 | 12/14/2017 | 15 | Was Available -- Weeded |
| 8/26/2025 | I can't get my turtle to move | O'Donnell, Elizabeth Lee. | ISBN: 0-688-07323-9 | | 1/21/1992 | 4/15/2016 | 19 | Was Available -- Weeded |
| 8/26/2025 | Three-star Billy | Hutchins, Pat, 1942- | ISBN: 0-688-13078-X | 15.00 | 4/17/1996 | 10/20/2015 | 14 | Was Available -- Weeded |
| 8/26/2025 | The very worst monster | Hutchins, Pat, 1942- | ISBN: 0-688-04010-1 | | 7/30/2009 | 10/20/2015 | 14 | Was Available -- Weeded |
| 8/26/2025 | Where's the baby? | Hutchins, Pat, 1942- | ISBN: 0-688-05933-3 | | 7/30/2009 | 10/20/2015 | 4 | Was Available -- Weeded |
| 8/26/2025 | The wind blew | Hutchins, Pat, 1942- | ISBN: 0-02-745910-1 | | 7/30/2009 | 4/17/2023 | 22 | Was Available -- Weeded |
| 8/26/2025 | The wind blew | Hutchins, Pat, 1942- | ISBN: 0-02-745910-1 | 12.99 | 11/19/2008 | 4/18/2012 | 2 | Was Available -- Weeded |
| 5/22/2025 | Cleopatra in space. Book five, Fallen empires | Maihack, Mike. | ISBN: 978-1-33820413-1 | 22.99 | 12/19/2022 | 5/14/2025 | 24 | Was Available -- Weeded |
| 5/22/2025 | Cleopatra in space. Book three, Secret of the time table | Maihack, Mike. | ISBN: 978-0-545-83868-9 | 22.99 | 12/19/2022 | 5/21/2025 | 27 | Was Available -- Weeded |
| 5/21/2025 | Demi's opposites : an animal game book. | Demi. | ISBN: 0-448-18995-X (lib. bdg.) | | 7/30/2009 | 9/15/2017 | 19 | Was Available -- Weeded |
| 5/21/2025 | Groundhog's day at the doctor | Delton, Judy. | ISBN: 0-8193-1041-7 | | 7/30/2009 | 2/19/2020 | 13 | Was Available -- Weeded |
| 5/21/2025 | Old Black Witch | Devlin, Wende. | ISBN: 0-689-71636-2 | 8.40 | 2/15/1994 | 11/5/2018 | 15 | Was Available -- Weeded |
| 5/20/2025 | Pickles to Pittsburgh : the sequel to Cloudy with a chanc | Barrett, Judi. | ISBN: 0-439-20224-8 | 3.00 | 10/14/2000 | 5/20/2025 | 19 | Was Available -- Weeded |
| 5/15/2025 | Dragon's Halloween : Dragon's fifth tale | Pilkey, Dav, 1966- | ISBN: 0-531-05990-1 | 1.95 | 11/9/1995 | 10/29/2024 | 51 | Was Available -- Weeded |
| 5/15/2025 | Dragon's Halloween : Dragon's fifth tale | Pilkey, Dav, 1966- | ISBN: 0-531-05990-1 | 1.95 | 11/9/1995 | 10/22/2024 | 44 | Was Available -- Weeded |
| 5/15/2025 | The hallo-wiener | Pilkey, Dav, 1966- | ISBN: 0-590-41703-7 | 2.50 | 12/10/1996 | 10/11/2023 | 28 | Was Available -- Weeded |
| 5/15/2025 | Zombie in love | DiPucchio, Kelly S. | ISBN: 978-1-44240270-6 (trade) | 15.60 | 7/24/2013 | 10/29/2024 | 33 | Was Available -- Weeded |
| 5/9/2025 | Gorillas | Simon, Seymour. | ISBN: 0-06-023035-5 | 4.00 | 4/3/2003 | 5/9/2025 | 29 | Was Available -- Weeded |
| 5/1/2025 | Multiples and Factors | | ISBN: 1-57225-849-7 | 29.95 | 5/3/2005 | 1/22/2010 | 3 | Was Available -- Weeded |
| 4/29/2025 | The best nest | Eastman, P. D. (Philip D.) | ISBN: 0-394-90051-0 (lib. bdg.) | 5.00 | 3/2/2004 | 4/8/2025 | 71 | Was Available -- Weeded |
| 4/28/2025 | A friend for Dragon | Pilkey, Dav, 1966- | ISBN: 0-531-05934-0 | 1.50 | 4/7/1995 | 10/3/2022 | 47 | Was Available -- Weeded |
| 4/26/2025 | Are we there yet? | Levithan, David. | ISBN: 978-0-375-82846-1 (trade bdg.) | 15.95 | 9/15/2005 | 11/28/2012 | 15 | Was Available -- Weeded |
| 4/25/2025 | The smart cookie | John, Jory. | ISBN: 978-0-06-304540-8 | 22.27 | 10/24/2022 | 3/28/2025 | 16 | Was Available -- Weeded |
| 4/21/2025 | Dog breath : the horrible trouble with Hally Tosis | Pilkey, Dav, 1966- | ISBN: 0-590-69818-4 | 2.95 | 3/25/1996 | 4/14/2025 | 25 | Was Available -- Weeded |
| 4/21/2025 | The firefly summer | Matson, Morgan. | ISBN: 978-1-53449335-3 | 15.89 | 9/4/2024 | 3/24/2025 | 14 | Was Available -- Weeded |
| 4/17/2025 | The boy who cried "Wolf!" | Schecter, Ellen. | ISBN: 0-8368-1691-9 (lib. bdg.) | 12.00 | 8/20/1997 | 12/6/2024 | 36 | Was Available -- Weeded |
| 4/17/2025 | Horrible Harry and the Christmas surprise | Kline, Suzy. | ISBN: 0-590-46638-0 | 1.50 | 12/6/1994 | 12/4/2024 | 17 | Was Available -- Weeded |
| 4/9/2025 | Funky junk : cool stuff to make with hardware | Schwarz, Renée. | ISBN: 1-55337-387-1 | 5.95 | 3/23/2004 | 4/1/2025 | 12 | Was Available -- Weeded |
| 4/9/2025 | Is there a dinosaur in your backyard? : the world's most | Christian, Spencer. | ISBN: 0-471-19616-9 | 10.96 | 5/15/2000 | 3/25/2025 | 17 | Was Available -- Weeded |

88) Due 3/12/2026 -- Weeded

829) Due 9/9/2025 -- Weeded

ıdent: S37096) - payment pending -- Wee

ıdent: S37096) - payment pending -- Wee

ɛnt: S37194) -- Weeded

| HIGHLAND PARK ELEMENTARY | CAPACITY | ENROLLMENT | OPEN SEATS |
|---|---|---|---|
| Pre-K | 40 | 40 | 0 |
| Kindergarten | 60 | 60 | 0 |
| 1st Grade | 80 | 82 | -2 |
| 2nd Grade | 80 | 80 | 0 |
| 3rd Grade | 70 | 65 | 5 |
| 4th Grade | 70 | 67 | 3 |
| 5th Grade | 70 | 65 | 5 |
| | 470 | 459 | |
| RICHMOND ELEMENTARY | CAPACITY | ENROLLMENT | OPEN SEATS |
| Pre-K | 40 | 40 | 0 |
| Kindergarten | 60 | 50 | 10 |
| 1st Grade | 60 | 47 | 13 |
| 2nd Grade | 60 | 55 | 5 |
| 3rd Grade | 60 | 60 | 0 |
| 4th Grade | 50 | 44 | 6 |
| 5th Grade | 65 | 58 | 7 |
| | 395 | 354 | |
| SANGRE RIDGE ELEMENTARY | CAPACITY | ENROLLMENT | OPEN SEATS |
| Pre-K | 60 | 60 | 0 |
| Kindergarten | 60 | 57 | 3 |
| 1st Grade | 80 | 79 | 1 |
| 2nd Grade | 70 | 64 | 6 |
| 3rd Grade | 90 | 81 | 9 |
| 4th Grade | 70 | 58 | 12 |
| 5th Grade | 70 | 79 | -9 |
| | 500 | 478 | |
| SKYLINE ELEMENTARY | CAPACITY | ENROLLMENT | OPEN SEATS |
| Pre-K | 40 | 40 | 0 |
| Kindergarten | 60 | 36 | 24 |
| 1st Grade | 70 | 59 | 11 |
| 2nd Grade | 65 | 53 | 12 |
| 3rd Grade | 70 | 52 | 18 |
| 4th Grade | 50 | 38 | 12 |
| 5th Grade | 50 | 40 | 10 |
| | 405 | 318 | |
| WESTWOOD ELEMENTARY | CAPACITY | ENROLLMENT | OPEN SEATS |
| Pre-K | 40 | 40 | 0 |
| OS - Pre-K | 20 | 20 | 0 |
| Kindergarten | 60 | 57 | 3 |
| 1st Grade | 90 | 92 | -2 |
| 2nd Grade | 70 | 66 | 4 |
| 3rd Grade | 95 | 84 | 11 |
| 4th Grade | 95 | 89 | 6 |
| 5th Grade | 96 | 96 | 0 |
| | 566 | 544 | |
| WILL ROGERS ELEMENTARY | CAPACITY | ENROLLMENT | OPEN SEATS |
| Pre-K | 60 | 54 | 6 |
| Kindergarten | 80 | 50 | 30 |
| 1st Grade | 90 | 72 | 18 |
| 2nd Grade | 90 | 70 | 20 |

| | | | |
|---|---|---|---|
| 3rd Grade | 70 | 65 | 5 |
| 4th Grade | 70 | 66 | 4 |
| 5th Grade | 90 | 85 | 5 |
| | 550 | 462 | |
| STILLWATER MIDDLE SCHOOL | CAPACITY | ENROLLMENT | OPEN SEATS |
| 6th Grade | 450 | 422 | 28 |
| 7th Grade | 490 | 404 | 86 |
| | 940 | 826 | |
| STILLWATER JUNIOR HIGH SCHOOL | CAPACITY | ENROLLMENT | OPEN SEATS |
| 8th Grade | 500 | 464 | 36 |
| | 500 | 464 | |
| STILLWATER HIGH SCHOOL | CAPACITY | ENROLLMENT | OPEN SEATS |
| 9th Grade | 450 | 411 | 39 |
| 10th Grade | 525 | 401 | 124 |
| 11th Grade | 475 | 480 | -5 |
| 12th Grade | 450 | 417 | 33 |
| | 1900 | 1709 | |

| | | | |
|---|---|---|---|
| Pre-K | | 254 | |
| Kindergarten | | 310 | |
| 1st Grade | | 431 | |
| 2nd Grade | | 388 | |
| 3rd Grade | | 407 | |
| 4th Grade | | 362 | |
| 5th Grade | | 423 | |
| 6th Grade | | 422 | |
| 7th Grade | | 404 | |
| 8th Grade | | 464 | |
| 9th Grade | | 411 | |
| 10th Grade | | 401 | |
| 11th Grade | | 480 | |
| 12th Grade | | 417 | |
| TOTAL | | 5614 | |

STILLWATER PUBLIC SCHOOLS

# STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

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**AGENDA ITEM:**

Consider and Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project.

**BOARD ACTION REQUESTED:**

Vote to Approve Willowbrook, Inc. use of CM Contingency and Allowances for the SPS Bond 2023 HS Phase I Construction Project.

**BACKGROUND INFORMATION:**

The attached report lists the requested use of CM contingency and allowances by Willowbrook, Inc. for the SPS Bond 2023 HS Phase I Construction Project.

The requests made in this agenda item do not impact the GMP.

# CM Contingency Modification

0309b. - Stillwater New High School

**Title:** CMOD 36 - City of Stillwater Furniture Stocking Fee

**CM Contingency Modification : #** 36
**Date:** 05/29/2026 **Date Required:**

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**Description of Work**: This contingency modification is to cover the fees associated with obtaining the furniture stocking permit from the City of Stillwater, which is required prior to moving furniture into the building before issuance of the Certificate of Occupancy.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 36 - City of Stillwater Furniture Stocking Fee | 0.00 | LS | 0.00 | - 11,538.0 | 0.0 | 0.00 | - 11,538.00 | |
| 2 : City of Stillwater (Furniture Stocking Fee) | 0.00 | LS | 0.00 | 11,538.0 | 0.0 | 0.00 | 11,538.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 6/01/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

Willowbrook
CONSTRUCTION SERVICES

# CM Contingency Modification

0309b. - Stillwater New High School

**Title:** CMOD 37 - RFI 282 Natural Gas Regulators

**CM Contingency Modification : #** 37
**Date:** 05/14/2026 **Date Required:**

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**Description of Work**: This contingency modification covers costs associated with furnishing and installing individual natural gas regulators at each piece of equipment as outlined in RFI 282.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 37 - RFI 282 Natural Gas Regulators | 0.00 | LS | 0.00 | - 12,279.0 | 0.0 | 0.00 | - 12,279.00 | |
| 2 : Air Tech | 0.00 | LS | 0.00 | 12,279.0 | 0.0 | 0.00 | 12,279.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| | 5/27/2026 |
| Construction Manager: | Date: |
| | 06/01/2026 |
| Architect: | Date: |
| | 6/2/26 |
| Owner: | Date: |

AIR TECHNOLOGIES
A FIDELITY COMPANY

## *CHANGE ORDER PROPOSAL*

**To :** Willowbrook Construction

**ATTN:** Shawn Vick

**Change Order #:** _____ **Project Name:** Stillwater HS Plumbing

**Proposal Dated:** 03/16/2026

Proposal Amount of $ 12,279.00 for the following description of the change and the documents or conditions that created the change.

| **Work Description:** |
|---|
| Uninstall 4 regulators on the roof and reconnect the gas lines |
| Install 10 regulators at point of use for water heaters and heaters |
| Install 4 regulators at the branch connections in the kitchen |
| |
| |
| |
| |
| |

Please be advised as follows:

1.) We will require a 4 day time extension to the scheduled completion date.
2.) We will proceed with this change with written directive or authorization.
3.) This proposal is an estimate of the costs to perform the work described in the above referenced documents. The actual costs of the work covered by this Proposal could vary from our current estimate due to unforseen site conditions.
4.) This price shall be equitably adjusted by Change Order for additional costs due to encompassing tariffs.
5.) All Proposals Valid for 30 days.
6.) The labor, material, and equipment costs contained in this Proposal are based upon standard estimating practices, actual quotes, and / or standard estimating guides.
7.) Please be advised that we specifically excluded the following:

| |
|---|
| |
| |
| |
| |
| |

**Exclusions**

* All Engineering and drawings, to include Coordinated Drawings
* BIM coordination and clash detection of other trades
* Building Permits
* Davis Bacon Wage Act
* Bond & Liquidated Damages
* Overtime/night work or phasing of work and any repair work to existing systems or equipment
* Repairs or replacement parts for existing to remain or relocated equipment
* Expedited shipping unless noted in scope of work
* Duct cleaning of existing and new
* Abatement & Hazardous Material Remediation
* Demolition is cut, cap, make safe only
* Dumpsters, palletizing, and disposal
* Fire protection & Lighting Controls
* Roofing- pitch pockets and equipment curbs
* Electrical disconnects & motor starters for HVAC equipment unless shown on the mechanical equipment schedule
* Installing or mounting VFD's
* Core drilling, saw cutting, and slab scanning, GPR or X-Ray
* Supply and install smoke detectors, and any fire/smoke dampers not shown on drawings
* Cutting, patching, painting
* Architectural access panels
* IAQ Testing and Leeds
* Hiring 3rd party commissioning agent
* Leak test or pressure test ductwork. Seal, insulate or repairs to existing ductwork and 2lb density duct liner
* Security bars
* All lintels for HVAC & Plumbing openings
* Plumbing work of any kind unless noted in the scope of work
* Rigging, if required to install rooftop equipment
* Temporary heating, cooling units, and temporary fans for positive and negative pressurization.
* Kitchen equipment-including dishwashers, refrigerators, ice makers, coffee makers
* Water meters and any 120 volt and up power.

Please contact us with any comments or concerns you may have regarding this pricing or the scope of work covered by this proposal.

**Respectfully Submitted,**

**Air Technologies**
**Project Manager**

**Approved By:**

**Company Name:** _____
**Printed Name & Title:** _____
**Date:** _____

# CM Contingency Modification

0309b. - Stillwater New High School

**Title:** CMOD 38 - Drinking Fountain Back Splashes

**CM Contingency Modification : #** 38
**Date:** 05/19/2026 **Date Required:**

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**Description of Work**: This contingency modification covers the costs associated with furnishing and installing stainless steel backsplashes at drinking fountains located on drywall surfaces that were not included in any contractor's scope at the time of bid.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 38 - Drinking Fountain Back Splashes | 0.00 | LS | 0.00 | - 2,677.0 | 0.0 | 0.00 | - 2,677.00 | |
| 2 : Cundiff Custom Fabrication INV. 2605181556 | 0.00 | LS | 0.00 | 2,677.0 | 0.0 | 0.00 | 2,677.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

5/27/2026
Construction Manager: Date:

06/01/2026
Architect: Date:

6/2/26
Owner: Date:

www.cundiffcustomfab.com

# Invoice

2605181556

Date

May 18 2026

Job #

26052

Bill to: CMS Willowbrook
Cary Cox

Job Description:

SS backsplash

| Contact | Contact # | Location | PO |
|---|---|---|---|
| Cary Cox | | shop/on site | Verbal |

| Qty | Description | Amount |
|---|---|---|
| 9 | Stainless Steel Backsplashes | $2,677.00 |

Due upon receipt. If invoices are unpaid and overdue, customer agrees to pay a late charge of 1.5%

Total $2,677.00

X_____

Make all checks payable to Cundiff Custom Fabrication

*Thank you for your business!*

**Cundiff Custom Fabrication 318 E. Harned Ave. Stillwater, OK 74075**
**Phone: 405-372-8204 Email: info.cundiffcustomfab.com**

Willowbrook
CONSTRUCTION SERVICES

# CM Contingency Modification

0309b. - Stillwater New High School

**Title:** CMOD 39 - Patio Roof Drain Relocate

**CM Contingency Modification : #** 39
**Date:** 05/19/2026 **Date Required:**

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**Description of Work**: This contingency modification covers costs associated with relocating the Media Center patio roof drain to avoid conflicting with the patio doors.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 39 - Patio Roof Drain Relocate | 0.00 | LS | 0.00 | - 4,155.0 | 0.0 | 0.00 | - 4,155.00 | |
| 2 : Bennett Steel | 0.00 | LS | 0.00 | 4,155.0 | 0.0 | 0.00 | 4,155.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 5/27/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

BENNETT STEEL INC.
Sapulpa, OK (918) 227-2564
WWW.BENNETTSTEEL.COM

Bennett Steel Inc.
2210 Industrial Rd
Sapulpa, OK 74066
Phone: 918-227-2564
Fax: 918-227-3948

Date : 9/8/2025

**CO #: 13**
Job #: 24079

Stillwater High School

Job Location: Stillwater, OK

## Change Order Request

**To:** **Shawn Vick**
Willowbrook Construction Services
410 W. Franklin Lane
Stillwater, OK 74075
Phone: 580-235-5460

CO #13 - Down Spout T&M

Change Requested By:

Sent Via: E-mail

**Description of Change:**

Cost to relocate down spout.

The change will cause an increase of $4,155.00 to the contract amount.

A signature below indicates acceptance of all changes shown herein. Any work associated with this change will begin upon receipt of a signed copy of this C.O. in our office.

Accepted By

Bennett Steel Inc.

**Estimate Summary** Estimate Date: **8/17/2023** Estimate #: **2022-149 TEMP**

| Recipient Information | | | |
|---|---|---|---|
| Company: | | Phone: | |
| Contact: | | Fax: | |

| Estimate Job Site Information | | | |
|---|---|---|---|
| Estimate Name: | Stillwater High School - Down Spouts | Erector Estimate #: | |
| Location: | | Tax Exempt: | |
| County: | | Dist. From Shop: | 0 |
| Group Name: | | Site Completion: | |
| Group Name 2: | | Liq. Damages: | |

| | Item | | Qty/Weight | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « MATERIALS » | Fabricated Materials: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Drop | (5%): | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Weld Material: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Shop Bolts: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Field Bolts: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Welded Studs: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Buyouts: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Inbound Freight: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | ***Material Subtotal:*** | | ***0*** | ***$0*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$0*** | ***$0*** |
| | Sand/Shot: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Total for (2) Paint Systems: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Galvanizing: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Galvanizing Freight: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | ***Coating Subtotal:*** | | | ***$0*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$0*** | ***$0*** |
| | ***Coating & Material Subtotal:*** | | | ***$0*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$0*** | ***$0*** |
| | Material Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **MATERIAL TOTAL:** | | | **$0** | | **$0** | | **$0** | | **$0** | **$0** |

| | Item | Rate | Hours | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « LABOR » | Shop | $65.00 | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Detailing Labor | $60.00 | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Galv. Prep Labor: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | ***Labor Subtotal:*** | | ***0*** | ***$0*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$0*** | ***$0*** |
| | Labor Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **LABOR TOTAL:** | | | **$0** | | **$0** | | **$0** | | **$0** | **$0** |

| | Item | | Qty/Weight | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « SUBCONTRACTS » | Detailing: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Joists: | | | | 0.0% | | 0.0% | | 15.0% | | |
| | Deck: | | | | 0.0% | | 0.0% | | 15.0% | | |
| | Grating: | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | ***Sub-out Subtotal:*** | | ***0*** | ***$0*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$0*** | ***$0*** |
| | Sub-out Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **SUB-OUT TOTAL:** | | | **$0** | | **$0** | | **$0** | | **$0** | **$0** |
| | ***Supply Only Subtotal:*** | | | ***$0*** | | ***$0*** | | ***$0*** | | ***$0*** | ***$0*** |
| | Supply Only Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **SUPPLY ONLY TOTAL:** | | | **$0** | | **$0** | | **$0** | | **$0** | **$0** |
| | Jobsite Freight: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | LTL/Other Freight: : | | | | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | |
| | **DELIVERED TOTAL:** | | | **$0** | | **$0** | | **$0** | | **$0** | **$0** |

| | Item | Rate | Qty/Weight | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « JOBSITE » | Erecting Labor: | $86.00 | 42 | $3,612 | 0.0% | $0 | 0.0% | $0 | 15.0% | $543 | $4,155 |
| | Erection: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | *Enter Job Site Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Job Site Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Job Site Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | ***Job Site Subtotal:*** | | | ***$3,612*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.033%*** | ***$543*** | ***$4,155*** |
| | Job Site Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **JOB SITE TOTAL:** | | | **$3,612** | | **$0** | | **$0** | | **$543** | **$4,155** |
| | ***ERECTED SUBTOTAL:*** | | | ***$3,612*** | | ***$0*** | | ***$0*** | | ***$543*** | ***$4,155*** |
| | Tax on Everything: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **GRAND TOTAL:** | | | **$3,612** | | **$0** | | **$0** | | **$543** | **$4,155** |
| | **AS BID DETAILS:** | | **0** | **Lbs.** | | | | **4,155** | | | |



**Estimate Averages - Margin**

BENNETT STEEL INC.
Sapulpa, OK (918) 227-2564
WWW.BENNETTSTEEL.COM

Email to Customer, & BSI PM

# EXTRA WORK REPORT / DAILY TICKET

**Date:** 08-13-25

**Project Information**

Job Name & Number: Stillwater High School #24079

Customer Name: CMS Willowbrook

Bennett Supervisor: Jay Johnson

**Customer Authorization** *(Note: extra work **will not** be performed without an authorization number)*

Field Directive; CO Authorization; RFI or PO Number: _____

Representative Authorizing Work: CMS Willowbrook

**Work Description**

Drain pipe blocked patio door on second floor in Seq. 4. Drain pipe moved to next column line to the north. Original hole patched and welded, new hole cut for drain pipe, drain installed and welded out.

**Labor Report** (ST @ 40hrs week & up to 10hrs shift; OT @ Saturdays & over 10hrs; DT @ Sundays & Holidays)

| Type | Qty | Hrs Ea | Rate | Total Hrs |
|---|---|---|---|---|
| IWGF / IWSupt | | | ST OT DT | |
| IW Foreman | 1 | 14 | ST OT DT | 14 |
| JIW / Welder/ Rigger | 2 | 14 | ST OT DT | 28 |
| IW / Apprentice / Helper | | | ST OT DT | |
| Operator | | | ST OT DT | |
| Oiler | | | ST OT DT | |

**Equipment Report**

| Type / Size | Qty | Hrs Ea | Rate | Total |
|---|---|---|---|---|
| | | | HR Daily Weekly Monthly | |
| | | | HR Daily Weekly Monthly | |
| | | | HR Daily Weekly Monthly | |
| | | | HR Daily Weekly Monthly | |
| | | | HR Daily Weekly Monthly | |
| Other (describe below) | | | HR Daily Weekly Monthly | |
| | | | | |

Bennett's Field Supervisor

Authorized Signature

**Note:** By signing, the customer agrees to the responsibility of payment incurred for work performed at their direction. Bennett Steel Inc. is only responsible for the quality and the workmanship of the work performed.

Willowbrook
CONSTRUCTION SERVICES

# CM Contingency Modification

0309b. - Stillwater New High School

**Title:** CMOD 40 - Door Frames 1052 Replacement

**CM Contingency Modification : #** 40
**Date:** 06/01/2026 **Date Required:**

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**Description of Work**: This contingency modification covers the costs associated with replacing door frames 1052 and 1052.1 to accommodate the required door hardware.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 40 - Door Frames 1052 Replacement | 0.00 | LS | 0.00 | - 1,696.0 | 0.0 | 0.00 | - 1,696.00 | |
| 2 : Red Mountain | 0.00 | LS | 0.00 | 1,696.0 | 0.0 | 0.00 | 1,696.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 6/01/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

# RED MOUNTAIN COMPANY

April 27, 2026

Willowbrook, Inc.
PO Box 807
Chickasha, OK 73023

Attn: Shawn Vick

Re: Stillwater High School
Change Order Request #13
Shawn Vick Request

Dear Shawn:

This Change Order Request #13 is for labor to replace (1) hollow metal frame and re-install (4) hollow metal doors and hardware. The frames and doors were removed and (1) frame was replaced by others.

The doors re-installed were 1052.1A, 1052.1B, 1052A and 1052B. All doors were pairs. We estimate 2 hours for the frame and 3 hours each for the doors and hardware. This is labor only, no materials.

| | |
|---|---|
| Labor – 26 hrs x $55/hr: | $1,430.00 |
| Material – none: | $0.00 |
| Equipment – n/a: | $0.00 |
| Subtotal: | $1,430.00 |
| Markup – 15%: | $215.00 |
| Bond – 3%: | $51.00 |
| Total COR #13: | $1,696.00 |

We respectfully request that you issue a change order in the amount of $1,696.00.

Sincerely,

RED MOUNTAIN COMPANY

Colin L. Martin

Colin L. Martin, President

# CM Contingency Modification

0309b. - Stillwater New High School

**Title:** CMOD 41 - RFI 268 Storm Shelter Shrouds

**CM Contingency Modification : #** 41
**Date:** 06/01/2026 **Date Required:**

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**Description of Work**: This contingency modification covers costs associated with furnishing and installed steel shroud plates to conceal MEP penetrations through the storm shelter walls.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 41 - RFI 268 Storm Shelter Shrouds | 0.00 | LS | 0.00 | - 5,179.5 | 0.0 | 0.00 | - 5,179.50 | |
| 2 : Bennett Steel | 0.00 | LS | 0.00 | 4,800.0 | 0.0 | 0.00 | 4,800.00 | |
| 3 : Willowbrook | 0.00 | LS | 0.00 | 379.5 | 0.0 | 0.00 | 379.50 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 6/01/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

BENNETT STEEL INC.
Sapulpa, OK (918) 227-2564
WWW.BENNETTSTEEL.COM

Bennett Steel Inc.
2210 Industrial Rd
Sapulpa, OK 74066
Phone: 918-227-2564
Fax: 918-227-3948

Date : 3/31/2026

**CO #: 17**
Job #: 24079

Stillwater High School

Job Location: Stillwater, OK

## Change Order Request

**To: Shawn Vick**
Willowbrook Construction Services
410 W. Franklin Lane
Stillwater, OK 74075
Phone: 580-235-5460

CO #17 - Locker Room Shrouds

Change Requested By:

Sent Via: E-mail

**Description of Change:**

Cost to fabricate, deliver, and install steel shrouds in the boys locker room and gym.

This covers:
- Locker room CMU shrouds
- Gym shroud above bleachers

The change will cause an increase of $4,800.00 to the contract amount.

A signature below indicates acceptance of all changes shown herein. Any work associated with this change will begin upon receipt of a signed copy of this C.O. in our office.

Accepted By

Bennett Steel Inc.

**Estimate Summary** Estimate Date: **3/31/2026** Estimate #: **2024-081SHROUDS**

| Recipient Information | | | |
|---|---|---|---|
| Company: | | Phone: | |
| Contact: | | Fax: | |

| Estimate Job Site Information | | | |
|---|---|---|---|
| Estimate Name: | Stillwater High School - Extra Shrouds (update per RFI 290) | Erector Estimate #: | |
| Location: | | Tax Exempt: | |
| County: | | Dist. From Shop: | 0 |
| Group Name: | | Site Completion: | |
| Group Name 2: | | Liq. Damages: | |

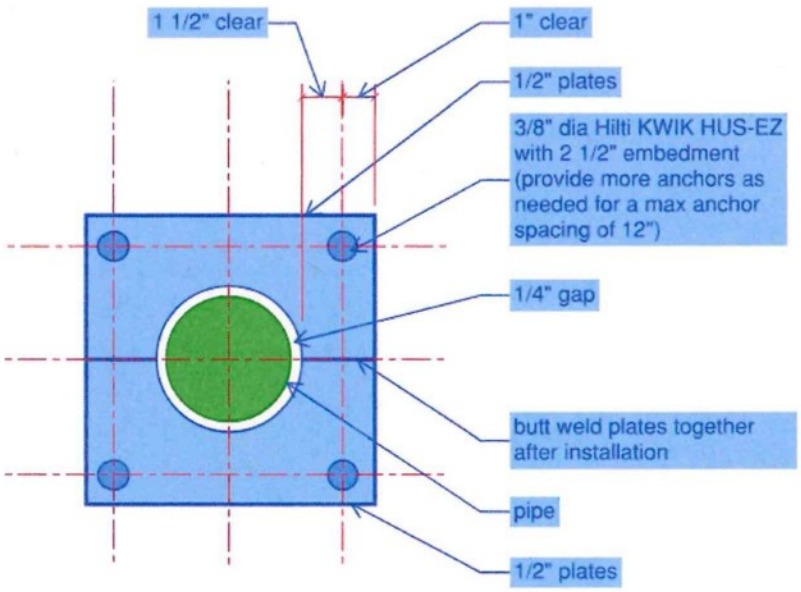
| | Item | | Qty/Weight | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « MATERIALS » | Fabricated Materials: | | 102 | $70 | 0.0% | $0 | 0.0% | $0 | 15.0% | $11 | $81 |
| | Drop | (5%): | 5 | $4 | 0.0% | $0 | 0.0% | $0 | 15.0% | $1 | $4 |
| | Hilti KH-EZ Anchors | | 30 | $143 | 0.0% | $0 | 0.0% | $0 | 15.0% | $21 | $164 |
| | Shop Bolts: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Field Bolts: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Welded Studs: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Buyouts: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Inbound Freight: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | ***Material Subtotal:*** | | ***102*** | ***$217*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$33*** | ***$250*** |
| | Sand/Shot: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Total for (2) Paint Systems: | | 2 | $65 | 0.0% | $0 | 0.0% | $0 | 15.0% | $10 | $75 |
| | Galvanizing: | | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Galvanizing Freight: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | ***Coating Subtotal:*** | | | ***$65*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$10*** | ***$75*** |
| | ***Coating & Material Subtotal:*** | | | ***$282*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$42*** | ***$324*** |
| | Material Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **MATERIAL TOTAL:** | | | **$282** | | **$0** | | **$0** | | **$42** | **$324** |

| | Item | Rate | Hours | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « LABOR » | Shop | $65.00 | 6 | $390 | 0.0% | $0 | 0.0% | $0 | 15.0% | $59 | $449 |
| | Detailing Labor | $65.00 | 0 | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Galv. Prep Labor: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | ***Labor Subtotal:*** | | ***6*** | ***$390*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$59*** | ***$449*** |
| | Labor Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **LABOR TOTAL:** | | | **$390** | | **$0** | | **$0** | | **$59** | **$449** |

| | Item | | Qty/Weight | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « SUBCONTRACTS » | Detailing: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | Joists: | | | | 0.0% | | 0.0% | | 15.0% | | |
| | Deck: | | | | 0.0% | | 0.0% | | 15.0% | | |
| | Grating: | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Sub-out Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | ***Sub-out Subtotal:*** | | ***0*** | ***$0*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$0*** | ***$0*** |
| | Sub-out Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **SUB-OUT TOTAL:** | | | **$0** | | **$0** | | **$0** | | **$0** | **$0** |
| | ***Supply Only Subtotal:*** | | | ***$672*** | | ***$0*** | | ***$0*** | | ***$101*** | ***$773*** |
| | Supply Only Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **SUPPLY ONLY TOTAL:** | | | **$672** | | **$0** | | **$0** | | **$101** | **$773** |
| | Jobsite Freight: | | 1 | $500 | 0.0% | $0 | 0.0% | $0 | 15.0% | $75 | $575 |
| | LTL/Other Freight: : | | | | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | |
| | **DELIVERED TOTAL:** | | | **$1,172** | | **$0** | | **$0** | | **$176** | **$1,348** |

| | Item | Rate | Qty/Weight | Cost | O.H. % | O.H. | S,G&A % | S,G&A | Profit % | Profit | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|
| « JOBSITE » | Erecting Labor: | $86.00 | 32 | $2,752 | 0.0% | $0 | 0.0% | $0 | 15.0% | $413 | $3,165 |
| | Erection: | | | $0 | 0.0% | $0 | 0.0% | $0 | 15.0% | $0 | $0 |
| | *Equipment:* | | | $250 | 0.0% | $0 | 0.0% | $0 | 15.0% | $38 | $288 |
| | *Enter Job Site Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | *Enter Job Site Item:* | | | | 0.0% | | 0.0% | | 15.0% | | |
| | ***Job Site Subtotal:*** | | | ***$3,002*** | ***0.0%*** | ***$0*** | ***0.0%*** | ***$0*** | ***15.0%*** | ***$450*** | ***$3,452*** |
| | Job Site Taxes: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **JOB SITE TOTAL:** | | | **$3,002** | | **$0** | | **$0** | | **$450** | **$3,452** |
| | ***ERECTED SUBTOTAL:*** | | | ***$4,174*** | | ***$0*** | | ***$0*** | | ***$626*** | ***$4,800*** |
| | Tax on Everything: | 0.0% | | $0 | | $0 | | $0 | | $0 | $0 |
| | **GRAND TOTAL:** | | | **$4,174** | | **$0** | | **$0** | | **$626** | **$4,800** |
| | **AS BID DETAILS:** | | **102** | **Lbs.** | | | **4,800** | | | | |

Provide plates below for pipe penetrations with gaps larger than 3/8" between pipe and concrete wall. Locate prestressing strands prior to drilling and before plates have been fabricated. If more than a single pipe penetration will be needed for the plate assembly, provide exact locations and sizes of openings and pipes with sketch of desired plate orientation, size and anchor locations for approval.



Willowbrook
CONSTRUCTION SERVICES

620 NE 36th Street
Oklahoma City, OK 73105
405.224-1554 tel
405.224-5995 fax
www.cmswillowbrook.com

**Proposal For:**

Stillwater New High School

**Date: 5-26-2026 Project: 0309b. Stillwater New High School**

## Overflow Drain Grouting

This proposal includes all costs associated with removing the overflow drain cover, installing high strength grout around the overflow pipe, and reinstalling the drain cover.

| | | |
|---|---|---|
| High Strength Grout Material | | $125.00 |
| Labor 4 hrs @ $55/hr | | $220.00 |
| Overhead & Profit 10% | | $34.50 |
| | Total | $379.50 |

**Willowbrook proposes to provide the work as described above for a total of $379.50**

Respectfully,

**Shawn Vick** | Project Manager
620 NE 36th St | Oklahoma City | OK | 73105
O: 405.224.1554| M: 405.747.4261
www.willowbrook.build

# CM Contingency Modification

0309b. - Stillwater New High School

**Title:** CMOD 42 - Tack Panel Trim

**CM Contingency Modification : #** 42
**Date:** 06/01/2026 **Date Required:**

---

**Description of Work:** This contingency modification covers costs associated with added tack panel trim at expansion joints.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 42 - Tack Panel Trim | 0.00 | LS | 0.00 | - 9,873.3 | 0.0 | 0.00 | - 9,873.31 | |
| 2 : Willowbrook | 0.00 | LS | 0.00 | 9,873.3 | 0.0 | 0.00 | 9,873.31 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 6/01/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

## SPS HIGH SCHOOL – TP-1 TACKABLE PANEL TRIM LINEAR TAKEOFF

**Project: Stillwater Public Schools – New High School**

Source: Interior Elevations (33 sheets)

*Scope: Linear trim per callouts 'Outside edges to receive trim' and 'Bottom edge of tack wall panel to receive trim' at all TP-1 locations*

| Location / Callout Description | LF Shown | Actual LF | Difference | Sheet | Drawing | Elevation ID |
|---|---|---|---|---|---|---|
| 1st Floor | | | | | | |
| 1050 Hallway North | 4 | 38.5 | 34.5 | 10 | ID560 | Elev 1 |
| 1050 Hallway North | 0 | 105 | 105 | 14 | ID564 | Elev 5 |
| 1050 Hallway South | 0 | 34 | 34 | 14 | ID564 | Elev 6 |
| 1100 Hallway East | 0 | 57 | 57 | 14 | ID564 | Elev 3 |
| 1100 Hallway East | 0 | 23 | 23 | 14 | ID564 | Elev 4 |
| 1102 Presentation | 0 | 87 | 87 | | ID566 | Elev 2 |
| 1155 Visual Arts Lobby | 0 | 13 | 13 | | | |
| 1060 Hallway North | 4 | 38.5 | 34.5 | 11 | ID561 | Elev 1 |
| 1120 Hallway West | 60 | 94.5 | 34.5 | 18 | ID568 | Elev 6 |
| 1120 Hallway West | 23.5 | 46.5 | 23 | 18 | ID568 | Elev 5 |
| 1175 Hallway West | 56 | 68 | 12 | 22 | ID572 | Elev 2 |
| 1227 FACS Hallway | 0 | 50 | 50 | 22 | ID572 | Elev 8 |
| **SUBTOTAL – Outside Edges to Receive Trim** | **147.5** | **655** | **507.5** | | | |
| 2nd Floor | | | | | | |
| 2050 Hallway North | 0 | 105 | 105 | 14 | ID564 | Elev 5 |
| 2100 Hallway East | 0 | 57 | 57 | 14 | ID564 | Elev 3 |
| 2100 Hallway East | 0 | 23 | 23 | 14 | ID564 | Elev 4 |
| 2102 Presentation | 0 | 87 | 87 | | ID566 | Elev 2 |
| 2000B Hallway East | 0 | 27 | 27 | | ID574 | Elev 2 |
| 2000 Hallway West | 0 | 21.5 | 21.5 | | | |
| **SUBTOTAL – Bottom Edge of Tack Wall Panel** | **0** | **320.5** | **320.5** | | | |
| **GRAND TOTAL – TP-1 TRIM LINEAR FOOTAGE** | | | **828** | **$5.25/ft** | | **$ 4,347.00** |
| | | | 5,526.31 | | | $ 9,873.31 |

Willowbrook
CONSTRUCTION SERVICES

# CM Contingency Modification

0309c. - Stillwater New High School - Phase 2 PA Wing

**Title:** CMOD 4 - Residential Appliances

**CM Contingency Modification : #** 4
**Date:** 06/01/2026 **Date Required:**

---

**Description of Work**: This contingency modification is to cover costs associated with furnishing and installing the PA Wing residential appliances not cover by any scope of work.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : CMOD 4 - Residential Appliances | 0.00 | LS | 0.00 | - 7,519.4 | 0.0 | 0.00 | - 7,519.35 | |
| 2 : Reece Inv. | 0.00 | LS | 0.00 | 7,519.4 | 0.0 | 0.00 | 7,519.35 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

6/01/2026
Construction Manager: Date:

06/01/2026
Architect: Date:

6/2/26
Owner: Date:

reece

BRANCH: 1101 OKLAHOMA CITY
825 SW 5TH STREET
OKLAHOMA CITY, OK 73109-1196
Phone 405-235-9511

# Acknowledgement

| ORDER DATE | ORDER NUMBER |
|---|---|
| 05/15/2026 | S123513661 |

PLEASE REMIT TO:
REECE PLUMBING
PO BOX 841183
DALLAS, TX 75284-1183
Phone 405-235-9511

PAGE NO.
1 of 1

SOLD TO:

CMS WILLOWBROOK
3108 S 9TH ST
CHICKASHA, OK 73018-7214

SHIP TO:

CMS WILLOWBRO STILLWATER HIGH SCH
410 FRANKLIN LANE
STILLWATER, OK 74075

| CUSTOMER NUMBER | CUSTOMER PO NUMBER | JOB NAME / RELEASE NUMBER | SALESPERSON |
|---|---|---|---|
| 1085192 | Stillwater HS band | | Preston Williams |

| WRITER | SHIP VIA | TERMS | SHIP DATE | FREIGHT ALLOWED |
|---|---|---|---|---|
| Preston Williams | WILL CALL | | 05/15/2026 | No |

| ORDER QTY | PRODUCT ID | DESCRIPTION | UNIT PRICE | EXT PRICE |
|---|---|---|---|---|
| 1ea | 2428661 | ** LFNE5BSP119TW01 SPEED QUEEN COMMERCIAL F/L WASHER NON VENDED<br>NONSTOCK POLICY APPLIES - SEE BELOW | 3969.118/ea | 3969.12 |
| 1ea | 1547136 | ** LDEE5BGS173TW01 SPEED QUEEN 27" COMMERCIAL ELECTRIC DRYER 7 CU FT CAPACITY WHITE<br>NONSTOCK POLICY APPLIES - SEE BELOW | 1763.235/ea | 1763.24 |
| 1ea | 1405479 | *SAMSNG COUNTER DEPTH F/D BTM MNT REF STAINLESS<br>PN: RF18A5101SR/AA<br>NONSTOCK POLICY APPLIES - SEE BELOW | 1142.857/ea | 1142.86 |
| 1ea | 117 | LABOR CHARGE | 600.000/ea | 600.00 |
| 1ea | 19986 | *PETRA DRYER CORD 30A/5 /4W/C<br>PN: PET90-2022<br>NONSTOCK POLICY APPLIES - SEE BELOW | 18.326/ea | 18.33 |
| 1ea | 20003 | *PETRA 4 DIA 5 FT ALUMINUM DRYER<br>PN: 141037<br>NONSTOCK POLICY APPLIES - SEE BELOW | 6.952/ea | 6.95 |
| 1ea | 1601344 | *PETRA 60" WM HOSE EPDM BLK 2 PK<br>PN: WM60BR2PK<br>NONSTOCK POLICY APPLIES - SEE BELOW | 12.089/ea | 12.09 |
| 1ea | 1405654 | *PETRA APPL BRAIDED SS ICE MAKER CONNECTOR, 5 FT<br>PN: IM60SS<br>NONSTOCK POLICY APPLIES - SEE BELOW | 6.763/ea | 6.76 |

*For TERMS and CONDITIONS of sale, please visit Reece Business Portal*
*FOR ALL NON-STOCK ITEMS: ORDERS ARE NON-CANCELLABLE FROM 24 HOURS AFTER ORDER IS PLACED. NON-RETURNABLE UNLESS ACCEPTED BY VENDOR. 25% RESTOCKING FEE APPLIES. CUSTOM ITEMS ARE NOT ELIGIBLE FOR RETURN.*

| | |
|---|---|
| Subtotal | 7519.35 |
| S&H Charges | 0.00 |
| Tax | 0.00 |
| Pymt & Disc | 0.00 |
| Amount Due | 7519.35 |



Printed By: PW02160 on 5/15/2026 4:34:50 PM CDT

STILLWATER PUBLIC SCHOOLS

# STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**

Consider and Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project

**BOARD ACTION REQUESTED:**

Vote to Approve Willowbrook, Inc. use of Owner Contingency and Allowances for the SPS Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project

**BACKGROUND INFORMATION:**

The attached report lists the requested use of Owner Contingency and Allowances by Willowbrook, Inc. for the SPS Bond 2023 HS Phase I & II, and HS Phase I Athletics Construction Project.

The requests made in this agenda item do not impact the GMP.

# Owner Contingency Modification

0310a. - Stillwater Public Schools HS Athletics Demolitian Package

**Title:** OMOD 3 - PR 03 Shot Put Demo

**Owner Contingency Modification : #** 3
**Date:** 05/19/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:
1. Demolish and remove the shot put concrete at the northwest corner of the football field.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 3 - PR 03 Shot Put Demo | 0.00 | LS | 0.00 | - 1,120.0 | 0.0 | 0.00 | - 1,120.00 | |
| 2 : Midwest Wrecking | 0.00 | LS | 0.00 | 1,120.0 | 0.0 | 0.00 | 1,120.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| | 5/27/2026 |
| Construction Manager: | Date: |
| | 06/01/2026 |
| Architect: | Date: |
| | 6/2/26 |
| Owner: | Date: |

MIDWEST
WRECKING
CO.
DEMOLITION

P.O. BOX 14668
OKLAHOMA CITY, OK 73113
OFFICE (405) 478-8833

COMMERCIAL & RESIDENTIAL
DEMOLITION

SITE CLEARANCE
DEBRIS REMOVAL

May 15, 2026

CMS Willowbrook
Attn: Shawn Vick
620 N.E. 36th Street
Oklahoma City, OK 73105
Phone: 600-9207 Fax: 600-9213

Re: Portion of PR-03
SPS Highschool Athletics, Stillwater

We propose and agree to furnish all labor, material, equipment, and insurance necessary to complete subject work, as described below:

Plan Sheet DS101

1. Demolish and remove the concrete pad on the northwest corner of the football field.
2. All concrete will be hauled off site and disposed of properly.
3. Area of demolition will be rough graded with dirt available on site.

Proposal excludes layout and repair of damaged sod.

This work will be completed for the sum of: **$1,120.00** (One Thousand One Hundred Twenty Dollars)

If you have any questions, please contact me at (405) 478-8833.

Sincerely,

Chris Kates
Vice President

Willowbrook
CONSTRUCTION SERVICES

# Owner Contingency Modification

0309c. - Stillwater New High School - Phase 2 PA Wing

**Title:** OMOD 14 - RFI 44 Projector Electrical Revisions

**Owner Contingency Modification : #** 14
**Date:** 05/19/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:
1. Patch and repair walls after projector electrical relocation as outlined in RFI 044.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 14 - RFI 44 Projector Electrical Revisions | 0.00 | LS | 0.00 | - 3,237.0 | 0.0 | 0.00 | - 3,237.00 | |
| 2 : Cherokee | 0.00 | LS | 0.00 | 3,237.0 | 0.0 | 0.00 | 3,237.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| | 5/27/2026 |
| Construction Manager: | Date: |
| | 06/01/2026 |
| Architect: | Date: |
| | 6/2/26 |
| Owner: | Date: |

**Cherokee Painting, LLC.**
8833 SE 29th St.
Midwest City, OK 73110
Cell # 405-409-4845 Office # 405-610-7620
E-mail wjimenez@cherokeepainting.com

April 28, 2026

**REQUEST FOR CHANGE ORDER**

Attn: Bryce Cooper - Willowbrook
From: Wilber Jimenez
Subj: Stillwater High School
Re: RFI #44

This proposal, if accepted, shall be made a part of any contract entered into, either by attachment or direct incorporation. Pricing is offered per plans or as noted below. Any of the following exclusions may be waived in this proposal, if either, specific pricing is provided or if an item is directly waived in our proposal. If you are unsure of any of the items listed below, please call our office.

Cherokee Painting proposes to furnish the labor, material, equipment and necessary equipment to complete the above-mentioned project with the following scope.

1. Finish patches where receptacles were in band rooms and painting minimal amount of exposed electrical conduit.

Included Work

- Patch and repair wall surfaces where electrical receptacles were removed in designated band rooms.
- Prepare patched areas for finishing (sanding, smoothing, and blending with surrounding surfaces).
- Paint patched areas to match existing wall color.
- Paint minimal exposed electrical conduit in affected areas for a uniform appearance.
- Provide all standard labor, materials, and tools necessary to complete the above work.

Excluded Work

- Full wall repainting beyond patched or affected areas.
- Repairs to damaged drywall or surfaces not directly related to receptacle removal.
- Work outside the specified band rooms.

**TOTAL** **$ 3,237.00**

If you have any questions please don't hesitate to contact me.

Wilber Jimenez
Project Manager

# Owner Contingency Modification

0309c. - Stillwater New High School - Phase 2 PA Wing

**Title:** OMOD 15 - PR 060 Type Q Light Fixture

**Owner Contingency Modification : #** 15
**Date:** 06/01/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:

1. Provide drywall patching and painting associated with the added electrical circuitry for the Type Q light fixture added under PR 060.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 15 - PR 060 Type Q Light Fixture | 0.00 | LS | 0.00 | - 1,000.0 | 0.0 | 0.00 | - 1,000.00 | |
| 2 : Cherokee Painting | 0.00 | LS | 0.00 | 1,000.0 | 0.0 | 0.00 | 1,000.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| | 6/01/2026 |
| Construction Manager: | Date: |
| | 06/01/2026 |
| Architect: | Date: |
| | 6/2/26 |
| Owner: | Date: |

**Cherokee Painting, LLC.**
8833 SE 29th St.
Midwest City, OK 73110
Cell # 405-409-4845 Office # 405-610-7620
E-mail wjimenez@cherokeepainting.com

May 19, 2026

**REQUEST FOR CHANGE ORDER**

Attn: Bryce Cooper - Willowbrook
From: Wilber Jimenez
Subj: Stillwater High School
Re: Tape & Bed, Prime and Paint Patches

This proposal, if accepted, shall be made a part of any contract entered into, either by attachment or direct incorporation. Pricing is offered per plans or as noted below. Any of the following exclusions may be waived in this proposal, if either, specific pricing is provided or if an item is directly waived in our proposal. If you are unsure of any of the items listed below, please call our office.

Cherokee Painting proposes to furnish the labor, material, equipment and necessary equipment to complete the above-mentioned project with the following scope.

1. Cutting out, tape & bed, sand, prime and paint two patches in room 1156.

**TOTAL** **$ 1,000.00**

If you have any questions please don't hesitate to contact me.

Wilber Jimenez
Project Manager

PAINTING AND DECORATING CONTRACTORS of AMERICA

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 120 - PA Wing RFI 044 Projector Electrical

**Owner Contingency Modification : #** 120
**Date:** 05/19/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:
1. Relocate electrical outlets in the PA Wing to avoid conflicting with the projector screens as outlined in PA RFI 044.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 120 - PA Wing RFI 044 Projector Electrical | 0.00 | LS | 0.00 | - 7,006.2 | 0.0 | 0.00 | - 7,006.20 | |
| 2 : Colburn Electric | 0.00 | LS | 0.00 | 7,006.2 | 0.0 | 0.00 | 7,006.20 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 5/27/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

# COLBURN ELECTRIC : PRICE REQUEST BREAKDOWN

ATTENTION: Shawn Vick | GC/CM: Willowbrook | BY: Ed Webber

JOB: Stillwater High School | DATE: 5/5/2026 | PR for: PA Wing RFI-44

DESCRIPTION: Relocating devices, exposing condiut/boxes in wall (Replacement, Repair, Paint etc. by others).
Protect floor for scissor lifts.

## Subcontract

| | | Totals |
|---|---|---|
| | Data | |
| | Fire Alarm | |
| | Security | |
| | Lightning Protection | |
| | Excavation | |
| | **Total Subcontractor** | $ - |

## Labor & Supervision

| Hours | | Labor Cost | Totals |
|---|---|---|---|
| 49.0 | Electrician | $ 70.80 | 3,469.20 |
| 4.0 | Foreman | $ 79.50 | 318.00 |
| 2.0 | Superintendent | $ 79.50 | 159.00 |
| 3.0 | Project Manager/Estimator | $ 95.00 | 285.00 |
| | Electrician Mobilization/Demobilization | $ 70.80 | - |
| | Delivery | $ 75.80 | - |
| | Electrician OT | $ 106.20 | - |
| | Foreman OT | $ 119.25 | - |
| | Superintendent OT | $ 119.25 | - |
| | Electrician Mobilization/Demobilization OT | $ 106.20 | - |
| | Per Diem | $ 125.00 | - |
| | Tool Box Safety Meetings (1.25% of labor cost) | | 52.89 |
| | As-built fees (1% of labor cost) | | 42.31 |
| | Safety Equipment (2% of labor cost) | | 84.62 |
| | **Total Labor** | | $ 4,411.03 |

## Materials

| Quantity | | Item Cost | Labor Hours | Labor Total | Material Total |
|---|---|---|---|---|---|
| 1 | See attached breakout | $ 534.00 | 49.0 | - | 534.00 |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | Subtotal Labor Hrs./Material | | | - | 534.00 |
| | Warranty % of labor costs | | 2.65% | | 116.89 |
| | **Total Material** | | | | $ 650.89 |

## Tools, Rentals, Misc Costs

| | | Unit Cost | Totals |
|---|---|---|---|
| | Other | | |
| | Trencher rental | | |
| | Scissor Lift rental | | $ 55.00 |
| | Boom Truck rental | | |
| | Equipment/tools % of labor costs | 7.00% | $ 308.77 |
| | Consumables/DJC % of labor costs | 7.00% | $ 308.77 |
| | Sales Tax material/misc. | | - |
| | **Total Tools, Rentals, Misc Costs** | | $ 672.54 |
| | **Subtotal w/subcontractor** | | $ 5,734.46 |
| | *Subcontractor Markup* | 10.00% | $ - |
| | *Bond* | 3.00% | $ 172.03 |
| | *Overhead on Direct Cost* | 10.00% | $ 590.65 |
| | **Subtotal Subcontractor and Direct Cost with Markups** | | $ 6,497.15 |
| | *Profit* | 5.00% | $ 324.86 |
| | **Subtotal** | | $ 6,822.00 |
| | *Insurance* | 2.70% | $ 184.19 |
| | **Subtotal** | | $ 7,006.20 |
| | *Miscellaneous added* | 0.00% | $ - |
| | **Total Cost for Price Request** | | $ 7,006.20 |

**Prices are only valid for 15 days from date above. The Approving Party accepts the terms of this change order. Acceptance shall be evidenced by signature below or by permitting Colburn Electric to commence with the work as listed. Once work has been completed by Colburn Electric, the Approving Party acknowledges that payment will be made in full within 60 days or be subject to 5% of the balance added to the total amount due each month until paid in full.**

_____ By: _____ Date: _____

**Company Name** **Signature, Title**

**Job ID:** EW00541

**Project:** STILLWATER HIGH SCHOOL BUILDING

**CO:** 60: PA-RFI 44 misc

## Takeoff

**Phase:** BRANCH

| Item # | Qty | U/ | Q/M | Size | Description | Material Result | Labor Result |
|---|---|---|---|---|---|---|---|
| TITLE | 165.00 | EA | M | 3/4 | EMT SUSP WOOD BEAM MULTI RUN | 0.00 | 0.00 |
| 10001 | 165.00 | FT | M | 3/4 | EMT | 146.24 | 11.04 |
| 20011 | 0.00 | EA | M | 3/4 | EMT 90-ELBOW | 0.00 | 0.00 |
| 20001 | 3.00 | EA | M | 3/4 | EMT FIELD-BEND | 0.00 | 0.86 |
| 30001 | 12.00 | EA | M | 3/4 | EMT STEEL-SS COUPLING | 7.40 | 0.75 |
| 30011 | 12.00 | EA | M | 3/4 | EMT STEEL SS CONNECTOR | 6.54 | 1.89 |
| 40001 | 12.00 | EA | M | 3/4 | PLASTIC BUSHING | 1.89 | 2.14 |
| 70033 | 1,203.00 | FT | M | 12 | THHN/THWN CU (STR) | 278.27 | 9.20 |
| 100032 | 30.00 | EA | M | #18 to 8 | WIRE-NUT MED -RED | 6.15 | 3.15 |
| 100032 | 10.00 | EA | M | #18 to 8 | WIRE-NUT MED -RED | 2.05 | 1.05 |
| 150041 | 20.00 | EA | M | 2-1/8"D | 1900 CMB-KO NO BRKT | 60.65 | 6.30 |
| 150096 | 20.00 | EA | M | | 1900 BLANK COVER | 17.59 | 2.10 |
| 100053 | 10.00 | EA | M | #12 SOL | 8" PIGTAIL W/GRD SCREW | 7.60 | 1.05 |
| 380001 | 10.00 | EA | M | | PROTECT FLOOR LABOR | 0.00 | 10.00 |
| | | | | | | **534.39** | **49.54** |
| | | | | | | **534.39** | **49.54** |

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 121 - PR 052 Vending Data

**Owner Contingency Modification : #** 121
**Date:** 05/19/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:
1. Furnish and install additional data jack and cabling for each of the vending machine locations as outlined in PR 052.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 121 - PR 052 Vending Data | 0.00 | LS | 0.00 | - 7,144.0 | 0.0 | 0.00 | - 7,144.00 | |
| 2 : Adept Patriot Services | 0.00 | LS | 0.00 | 7,144.0 | 0.0 | 0.00 | 7,144.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

5/27/2026
Construction Manager: Date:

06/01/2026
Architect: Date:

6/2/26
Owner: Date:

**Virginia Location:**
8401 Mayland Dr, Ste S
Richmond, VA 23294
Ph: 800-871-3165
www.adeptpatriotservices.com

# Adept Patriot Services

**Company Headquarters:**
12607 E 60th Street, Ste B
Tulsa, OK 74146
Ph: 800-871-3165
OK Lic.# AC440797
AR Lic.# 0003025

## Proposal #5249

**PROJECT:** Stillwater High School PR 52 **DATE:** 1/30/26

**CUSTOMER:** Willowbrook Construction **CONTACT:** Shawn Vick

**LOCATION:** Stillwater OK

**WE PROPOSE TO PROVIDE THE FOLLOWING LABOR & MATERIAL:**

Adept Patriot Services will provide and install the following material as per PR 52.

- Provide, install, terminate and test (9) Cat 6A cables for Vending Machines located in Area 2 first and second floors and PA wing.
  - Penetrations through fur down in Area 2 first and second floors to be completed by others.
  - Access hatch in Area 2 second floor to be completed by others.
  - Box in PA wing to be cut in tile by others.
  - Penetration through bathroom tiles above ceiling in PA Wing to be completed by others.

**TOTAL PROJECT PRICE = $7,144.00**

Payment terms: Invoice terms will be net 30 days from invoice date. Overdue invoices are subject to interest at the maximum rate allowed by state law and collections charges (including reasonable attorney's fees). While Adept Patriot Services, LLC does accept credit card payments, a minimum 3% transaction fee will be applied to the total proposal cost for all credit card transactions. **Payment to Adept Patriot Services is not dependent on payment terms from any third party or direct end-user. If the project is canceled after approval of equipment order, all equipment return restock fees, up to 50% of the equipment price at minimum, shall be paid within 30days of cancellation. Shall a legal matter arise, all arbitration, legal matters, and any hearings/trials will be conducted in courts of the state of Oklahoma.**

**PRICING INCLUDES THE FOLLOWING:**

1. Components/ materials as specified or of equal kind or quality and as may be required to provide a complete and operational system.
2. Labor for services and/or components as specified, unless providing equipment only.
3. The contract price shall be increased for any materials cost escalation imposed by material suppliers for cost changes imposed and effective more than ninety days subsequent to the date of acceptance of this proposal.
4. **Any tariff and duty related impacts to materials costs exceeding 5% and shall result in force majeure.**

## THIS PROPOSAL EXCLUDES THE FOLLOWING:

1. Raceway/conduit system: conduit, boxes, fittings, supports (J Hooks, etc) & penetrations except as noted.
2. Any AC/electrical wiring, interlocks to interface relays and apparatus, and required power wiring as may be required for interface to proposed systems.
3. Conduit between buildings.
4. Bonding and associated costs.
5. Architectural or engineering design for subject proposal.
6. Service or repair (except as set forth in Miscellaneous paragraph 1 page 2 herein) unless provided by Adept Patriot Services under a separate agreement for the following service plans:
    a. Maintenance and Testing Agreement

## MOBILIZATION AND DEMOBILIZATION:

1. The work shall consist of the mobilization and demobilization of the Adept Patriot Services' team and equipment necessary for performing the work required under the contract.
    a. Includes initial mobilization to site to begin project.
    b. Includes demobilization from site at completion of project.
2. Mobilization shall include all activities and associated costs for transportation of Adept Patriot Services' personnel, equipment, and operating supplies to the site; establishment of offices, buildings, and other necessary general facilities for the Adept Patriot Services' operations at the site; and premiums paid for performance and payment bonds, including coinsurance and reinsurance agreements, as applicable.
3. If additional mobilization outside the initial effort and demobilization activities outside the final effort are required, and costs are incurred during the performance of the project as a result of schedule changes, trade contractor delays, scope of work changes, project deletions, or project additions; Adept Patriot Services' team is entitled to an adjustment in contract price. Compensation for such costs will be included in the price adjustment for the item or items of work changed or added.

## MISCELLANEOUS INFORMATION/QUALIFICATIONS:

a. One year warranty on all services, components, materials, and installation from the date of acceptance or beneficial use - whichever occurs first, excepting any parts, components or services provided by other supplier/contractor directly to the customer. The warranty period shall begin on the date of acceptance. An optional service contract offering continuing factory authorized service of the system after the initial warranty period is available. Warranty does not include repair of damage caused by: accident, disaster, which shall include, but not be limited to, fire, flood, water, wind and lightning, neglect, misuse or unauthorized alterations. Warranty service calls will be made during normal business hours (Monday through Friday, 8:00 a.m. - 5:00 p.m.) for no additional charge. Warranty calls made during non-business hours shall be billed to the customer at one and one-half the prevailing hourly service rate.

b. Adept Patriot Services, LLC may subcontract at its discretion.

c. Customer warrants that any documentation submitted to Adept Patriot Services, LLC for compliance conform to any applicable governmental enactment or safety code.

d. **Adept Patriot Services' limits of insurance are as noted:**
    a. **General Liability - $1,000,000.00**
    b. **General Aggregate - $2,000,000.00**
    c. **Commercial Auto - $1,000,000.00**

e. If customer requires additional insurance or other subrogation rights it will be at additional expense to customer and treated as a agreement and/or contract modification.
f. There will be no back charges without adequate written notice, ample time to rectify any associated condition, and prior acceptance and agreement of Adept Patriot Services, LLC.
g. The contract will be interpreted in accordance with the laws of the State of Oklahoma.
h. All contract terms (proposal) and change orders must be in writing. There are no terms or conditions between the parties not in writing herein. Confirmation of change orders must be obtained in writing.
i. Any notices to Adept Patriot Services, LLC, doing business as Adept Patriot Services, LLC, that are required under this agreement shall be considered delivered if mailed by certified mail to the following address:

Adept Patriot Services, LLC
12607 E 60th Street, Ste B
Tulsa, OK 74146.

We appreciate the opportunity of furnishing our proposal and trust that we may be privileged to work with you on this project. Acceptance of this proposal and its conditions will be indicated by return (through mail or facsimile) of the signed proposal, or issuance of a purchase order or contract referencing this proposal number. Acceptance must be received within 30 days of the date of this proposal.

Cynthia Grant — 1/30/26

Adept Patriot Services - Representative

| | |
|---|---|
| Accepted By: | Title: |
| Company: | Date: |
| Address: | |
| Phone Number: | Company P.O. #: |

Additional Office Locations:

**OKC Branch Office:**
18964 NE 23rd Street, #114
Harrah, Oklahoma 74033
Ph: 800-871-3165
OK Lic.# AC440797

**North Carolina Branch Office:**
4030 Wake Forest Road, Ste 349
Raleigh, NC 27609
Ph: 800-871-3165

**Arizona Branch Office:**
1846 E. Innovation Park Dr., Ste 100
Oro Valley, AZ 85755
Ph: 800-871-3165

**Texas Branch Office:**
5900 Balcones Drive, STE 100
Austin , TX 78731
Ph: 800-871-3165

Willowbrook
CONSTRUCTION SERVICES

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 122 - PR 065 FACS Tac Panel Revisions

**Owner Contingency Modification : #** 122
**Date:** 05/19/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:
1. Revise the tack panel layout and elevations as outlined in PR 065.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 122 - PR 065 FACS Tac Panel Revisions | 0.00 | LS | 0.00 | - 3,214.0 | 0.0 | 0.00 | - 3,214.00 | |
| 2 : Carroll's Flooring | 0.00 | LS | 0.00 | 3,214.0 | 0.0 | 0.00 | 3,214.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 5/27/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

# Proposal
# Carroll's Commercial Floors, Inc.

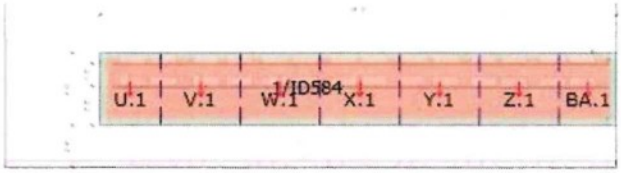
11408 E 19th St
Tulsa, OK 74128
Telephone: 918-376-9885 Fax: 918-376-9885
4/27/2026

**To:** Willowbrook
**Attention:** Shawn Vick

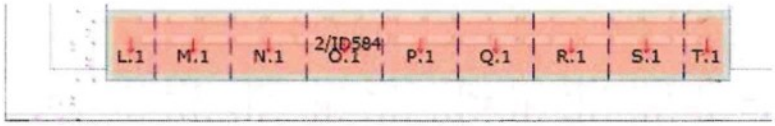
**Project:** PR 41 - TP-1 in Rm 1226
**Architect:** 505

Prepared By: Brian Torrie 918-549-5770 ccftorrie@gmail.com

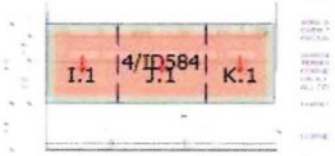
| Description: | | |
|---|---|---|
| TP-1: (Install Only) Material & Adhesives provided by Others | $ | 2,440.00 |
| TS-Tiling: Schluter Schluter Vinpro-S VPSL 60 ATGB | $ | 1,288.18 |
| PR 065 - Layout Change DEDUCT | $ | (590.67) |



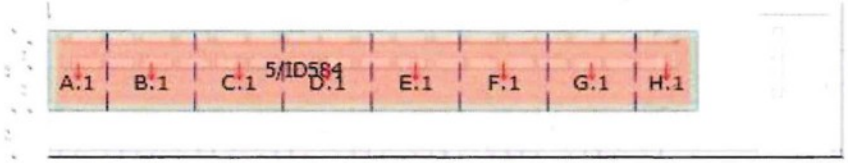

1 1226 FACS DESIGN LAB- W




2 1226 FACS DESIGN LAB- N




4 1226 FACS DESIGN LAB- Sa




5 1226 FACS DESIGN LAB- Sb

**Standard Clarifications**: Quote includes material & labor. Minor floor prep included, excess prep is $75 per bag. Waxing VCT & Vacuuming carpet NOT included. Work must be continuous and based on regular working hours. Floor protection NOT included. Proposal maybe withdrawn if not accepted with 30

**Exclusions:** Blocking by others

**Notes:**

| | | |
|---|---|---|
| Subtotal | $ | **3,138.00** |
| Sales Tax | | |
| Bid Bond | $ | 76.00 |

We hereby propose to furnish the above complete in accordance with the above specifications, for the sum of: **$ 3,214.00**

** Deduct Taxes and/or Bid Bond Costs if not applicable*

Authorized Signature: _____

ACCEPTANCE OF PROPOSAL

Proposal may be withdrawn if not accepted within 30 days.

Date of Acceptance: _____

Signature: _____

Willowbrook
CONSTRUCTION SERVICES

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 123 - PR 067 Base at Pioneer Perch

**Owner Contingency Modification : #** 123
**Date:** 05/19/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:
1. Furnish and install wood base at the Pioneer Perch in Student Center 1000 as outlined in PR 067.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 123 - PR 067 Base at Pioneer Perch | 0.00 | LS | 0.00 | - 993.0 | 0.0 | 0.00 | - 992.99 | |
| 2 : Wood Systems | 0.00 | LS | 0.00 | 993.0 | 0.0 | 0.00 | 992.99 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| | 5/27/2026 |
| Construction Manager: | Date: |
| | 06/01/2026 |
| Architect: | Date: |
| | 6/2/26 |
| Owner: | Date: |

WOOD SYSTEMS EST. 1988

# Change Proposal

Date 05/08/26

To: CMS Willowbrook
3108 South 9th Street

Chickasha , OK 73018

Phone (405) 224-5990
Fax (405) 224-5995

Ship To: Stillwater PS, New HS

Stillwater, OK

| | | | |
|---|---|---|---|
| Attention | : n/a | Project Id | : 24-0172 |
| Project Desc. | : Stillwater New HS Production | Ship Via | : Our Truck |
| Terms | : n/a | P.O. Number | : n/a |
| Delivery Date | : n/a | Salesperson | : Scott Drevicky |

| Description | QTY | UOM | Selling Price |
|---|---|---|---|
| TOTAL | | | $ 0.00 |

**CO - 5 PR 67 WOOD BASE AT PIONEER PERCH (Pending)**

| | | | |
|---|---|---|---|
| - | | | |
| - | 1 | | $ 894.58 |
| **OVERHEAD AND PROFIT** | | | |
| OVERHEAD AND PROFIT | 1 | | $ 89.46 |
| **BOND COSTS** | | | |
| BOND COSTS | 1 | | $ 8.95 |
| CO - 5 PR 67 WOOD BASE AT PIONEER PERCH | | | $ 992.99 |

*Authorized Signature*

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 124 - RFI 292 1075A Dryer Circuitry

**Owner Contingency Modification : #** 124
**Date:** 05/19/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:
1. revise electrical circuitry in room 1075A to mee dryer electrical requirements as outlined in RFI 292.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 124 - RFI 292 1075A Dryer Circuitry | 0.00 | LS | 0.00 | - 4,562.3 | 0.0 | 0.00 | - 4,562.32 | |
| 2 : Colburn Electric | 0.00 | LS | 0.00 | 4,562.3 | 0.0 | 0.00 | 4,562.32 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| | 5/27/2026 |
| Construction Manager: | Date: |
| | 06/01/2026 |
| Architect: | Date: |
| | 6/2/26 |
| Owner: | Date: |

# COLBURN ELECTRIC : PRICE REQUEST BREAKDOWN

ATTENTION: Shawn Vick | GC/CM: Willowbrook | BY: Ed Webber
JOB: Stillwater High School | DATE: 5/5/2026 | PR for: Item 40
DESCRIPTION: Change circuitry for Clothes Dryer from 120 to 208volt

## Subcontract

| | | Totals |
|---|---|---|
| | Data | |
| | Fire Alarm | |
| | Security | |
| | Lightning Protection | |
| | Excavation | |
| | **Total Subcontractor** | $ - |

## Labor & Supervision

| Hours | | Labor Cost | Totals |
|---|---|---|---|
| 26.0 | Electrician | $ 70.80 | 1,840.80 |
| 3.0 | Foreman | $ 79.50 | 238.50 |
| 1.5 | Superintendent | $ 79.50 | 119.25 |
| 3.0 | Project Manager/Estimator | $ 95.00 | 285.00 |
| | Electrician Mobilization/Demobilization | $ 70.80 | - |
| | Delivery | $ 75.80 | - |
| | Electrician OT | $ 106.20 | - |
| | Foreman OT | $ 119.25 | - |
| | Superintendent OT | $ 119.25 | - |
| | Electrician Mobilization/Demobilization OT | $ 106.20 | - |
| | Per Diem | $ 125.00 | - |
| | Tool Box Safety Meetings (1.25% of labor cost) | | 31.04 |
| | As-built fees (1% of labor cost) | | 24.84 |
| | Safety Equipment (2% of labor cost) | | 49.67 |
| | **Total Labor** | | $ 2,589.10 |

## Materials

| Quantity | | Item Cost | Labor Hours | Labor Total | Material Total |
|---|---|---|---|---|---|
| 1 | See attached breakout | $ 689.00 | 26.0 | - | 689.00 |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | Subtotal Labor Hrs./Material | | | - | 689.00 |
| | Warranty % of labor costs | | 2.65% | | 68.61 |
| | **Total Material** | | | | $ 757.61 |

## Tools, Rentals, Misc Costs

| | | Unit Cost | Totals |
|---|---|---|---|
| | Other | | |
| | Trencher rental | | |
| | Scissor Lift rental | | $ 25.00 |
| | Boom Truck rental | | |
| | Equipment/tools % of labor costs | 7.00% | $ 181.24 |
| | Consumables/DJC % of labor costs | 7.00% | $ 181.24 |
| | Sales Tax material/misc. | | - |
| | **Total Tools, Rentals, Misc Costs** | | $ 387.47 |
| | **Subtotal w/subcontractor** | | $ 3,734.19 |
| | *Subcontractor Markup* | 10.00% | $ - |
| | *Bond* | 3.00% | $ 112.03 |
| | *Overhead on Direct Cost* | 10.00% | $ 384.62 |
| | **Subtotal Subcontractor and Direct Cost with Markups** | | $ 4,230.83 |
| | *Profit* | 5.00% | $ 211.54 |
| | **Subtotal** | | $ 4,442.37 |
| | *Insurance* | 2.70% | $ 119.94 |
| | **Subtotal** | | $ 4,562.32 |
| | *Miscellaneous added* | 0.00% | $ - |
| | **Total Cost for Price Request** | | $ 4,562.32 |

**Prices are only valid for 15 days from date above. The Approving Party accepts the terms of this change order. Acceptance shall be evidenced by signature below or by permitting Colburn Electric to commence with the work as listed. Once work has been completed by Colburn Electric, the Approving Party acknowledges that payment will be made in full within 60 days or be subject to 5% of the balance added to the total amount due each month until paid in full.**

Company Name _____ By: _____ Date: _____

Signature, Title

**Job ID:** EW00541

**Project:** STILLWATER HIGH SCHOOL BUILDING

**CO:** 59: Item 40 Dryer voltage

## Takeoff

**Phase:** DEVICES

| Item # | Qty | U/ | Q/M | Size | Description | Material Result | Labor Result |
|---|---|---|---|---|---|---|---|
| TITLE | 1.00 | EA | M | 3/4 EMT #10 | 30A-1G--COMM | 0.00 | 0.00 |
| 140127 | 1.00 | EA | M | 30A 3P4W | FLUSH RECEPT 250V N14-30R | 6.41 | 0.67 |
| 150117 | 1.00 | EA | M | 1/2"D 7.3-CI | 4"SQ 1-DX COMMRCL CVR | 2.34 | 0.30 |
| 150041 | 1.00 | EA | M | 2-1/8"D | 1900 CMB-KO NO BRKT | 3.03 | 0.30 |
| 100053 | 1.00 | EA | M | #12 SOL | 8" PIGTAIL W/GRD SCREW | 0.76 | 0.10 |
| 100032 | 1.00 | EA | M | #18 to 8 | WIRE-NUT MED -RED | 0.21 | 0.10 |
| 100030 | 1.00 | EA | M | #18 to 10 | WIRE-NUT SML -YELLOW | 0.12 | 0.09 |
| 10001 | 165.00 | FT | M | 3/4 | EMT | 146.24 | 11.04 |
| 30011 | 2.00 | EA | M | 3/4 | EMT STEEL SS CONNECTOR | 1.09 | 0.30 |
| 30001 | 17.00 | EA | M | 3/4 | EMT STEEL-SS COUPLING | 10.48 | 1.25 |
| 70035 | 545.00 | FT | M | 8 | THHN/THWN CU (STR) | 357.91 | 5.00 |
| 70229 | 182.00 | FT | M | 10. | GREEN THHN CU (GRD 60A) | 60.62 | 1.49 |
| 630111 | 16.00 | EA | M | 3/4 | COND HAMMER-ON HGR 1/4-FLANGE PUSH-IN HD | 54.12 | 1.51 |
| 160194 | 2.00 | EA | M | 3/4 | EMT 1-HOLE STEEL STRAP | 0.54 | 0.12 |
| 160825 | 4.00 | EA | M | 1/8 x 2" | TOGGLE BOLT | 1.02 | 0.66 |
| 160873 | 2.00 | EA | M | 1/4" | PLTD FLAT WASHER | 0.13 | 0.00 |
| 180242 | 1.00 | EA | M | 30/2 | BOLT-ON BREAKER | 38.00 | 0.87 |
| 10518 | 3.00 | EA | M | 1 | CORED HOLE UP TO 8" D | 0.00 | 1.05 |
| 740127 | 2.00 | EA | M | UP TO 1" | FIRE STOP CABLE PENETRATION | 6.00 | 1.56 |
| | | | | | | **689.02** | **26.42** |
| | | | | | | **689.02** | **26.42** |

COLBURN ELECTRIC LLC

COLBURN ELECTRIC, LLC
829 W ELGIN
BROKEN ARROW, OK 74012

**Phone:** (918) 251-
**Web:**

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 125 - Bistro Cap Flashing & Trim

**Owner Contingency Modification : #** 125
**Date:** 06/01/2026 **Date Required:**

---

**Description of Work:** The following scope of work is included in this PCO:

1. Furnish and install gold cap flashing at the interior Bistro parapet.
2. Furnish and install aluminum trim at the interior curtain wall above the Bistro.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 125 - Bistro Cap Flashing & Trim | 0.00 | LS | 0.00 | - 3,497.6 | 0.0 | 0.00 | - 3,497.60 | |
| 2 : Lee Glass | 0.00 | LS | 0.00 | 900.0 | 0.0 | 0.00 | 900.00 | |
| 3 : JR&Co. | 0.00 | LS | 0.00 | 2,597.6 | 0.0 | 0.00 | 2,597.60 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 6/01/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

| CHANGE ORDER | DATE | EXPIRATION DATE |
|---|---|---|
| #26821-CO24 | 5/5/2026 | 6/4/2026 |

**CUSTOMER**

Willowbrook Contruction Services
(405) 224-1554
hilary.peters@willowbrook.build

PO Box 807
Chickasha, ok 73023

**JOB INFO**

**CMS WILLOWBROOK-Stillwater High School**
410 W Franklin Ln
Stillwater, OK 74075

**LEE GLASS & WINDOW, LLC**

1002 S Lewis St
Stillwater, OK 74074
(405) 372-6600
phil@leeglassco.com
https://www.leeglassco.com/

**This change order is to provide brake metal at the Bistro Area of curtain wall type 11.**

| ITEMS | SUBTOTAL |
|---|---|
| **Break Metal** | **$375.00** |
| **Installation Materials** | **$45.00** |

## Labor

| ITEMS | SUBTOTAL |
|---|---|
| **Labor to Install** | **$480.00** |

| | |
|---|---|
| Subtotal: | $900.00 |
| Total: | $900.00 |
| **Balance Due:** | **$900.00** |

Prepared By: Luke Bertram Date: 05/28/26

# Contract Change Justification/Notification

*To be completed for changes to work scope.*

**Project Title:** PB24-014TE Stilwater HS **Change Order #:** 8

**Summary of Scope Changes:**

Custom gold color match over café kitchen.

**Reason for Change/Who Initiated Change:**

Shawn Vick requested pricing.

| Material | | | | |
|---|---|---|---|---|
| Item | UOM | Unit Cost | QTY | Cost |
| Gold Rivets and Caulking | LS | $150.00 | 1.0 | $150.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | TOTAL: | | $150.00 |

| Equipment | | | | |
|---|---|---|---|---|
| Item | UOM | Unit Cost | QTY | Cost |
| (drop down list) | (select) | $0.00 | | $0.00 |
| (drop down list) | (select) | $0.00 | | $0.00 |
| (drop down list) | (select) | $0.00 | | $0.00 |
| (drop down list) | (select) | $0.00 | | $0.00 |
| (drop down list) | (select) | $0.00 | | $0.00 |
| (drop down list) | (select) | $0.00 | | $0.00 |
| | | TOTAL: | | $0.00 |

| Labor Category | | | |
|---|---|---|---|
| Labor Category | Rate | Hrs/Units | Cost |
| Project Manager | $105.00 | 1.0 | $105.00 |
| (drop down list) | $0.00 | | $0.00 |
| (drop down list) | $0.00 | | $0.00 |
| (drop down list) | $0.00 | | $0.00 |
| (drop down list) | $0.00 | | $0.00 |
| (drop down list) | $0.00 | | $0.00 |
| (drop down list) | $0.00 | | $0.00 |
| (drop down list) | $0.00 | | $0.00 |
| | TOTAL: | | $105.00 |

| Sub Contractor / Other | | | | |
|---|---|---|---|---|
| Item | UOM | Unit Cost | QTY | Cost |
| Paint Shop Sub | LS | $1,994.00 | 1.0 | $1,994.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | | | $0.00 |
| | | TOTAL: | | $1,994.00 |

| | Cost | OH Rate | Profit Rate | Total Price |
|---|---|---|---|---|
| | | 10% | 5% | |
| Subtotal Material & Equipment | $150.00 | $15.00 | $8.25 | $173.25 |
| Subtotal Subcontractor | $0.00 | $0.00 | $0.00 | $0.00 |
| Subtotal Labor | $105.00 | $10.50 | $5.78 | $121.28 |
| Subtotal Other | $1,994.00 | $199.40 | $109.67 | $2,303.07 |
| Total | $2,249.00 | $224.90 | $123.70 | **$2,597.60** |

**Schedule Impact** **Yes / No,** if yes, additional work days or new date for substantial completio

**Attachments** *(check all that apply)* :

☐ Daily Reports ☐ DWG/Spec/Contract ☐ Photos ☐ Estimate ☐ Cost/Pricing Detail/Documentation

**JR & Company Inc.:** Luke Bertram 5/28/2026

*Name* *Signature* *Date*

**Customer Signature:**

*Name* *Signature* *Date*

**Deadline for Approval** **Yes / No,** if yes, provide Date of needed approval/disapproval to avoid addt'l impact

**Any Specific impacts if not approved by above date** *(if applicable)* :

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 126 - PR 060 Type Q Light Fixture

**Owner Contingency Modification : #** 126
**Date:** 06/01/2026 **Date Required:**

---

**Description of Work:** The following scope of work is included in this PCO:

1. Furnish and install a Type Q light fixture outside of Vestibule 1V06 as outlined in PR 060.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 126 - PR 060 Type Q Light Fixture | 0.00 | LS | 0.00 | - 2,404.6 | 0.0 | 0.00 | - 2,404.59 | |
| 2 : Colburn | 0.00 | LS | 0.00 | 2,404.6 | 0.0 | 0.00 | 2,404.59 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| | 6/01/2026 |
| Construction Manager: | Date: |
| | 06/01/2026 |
| Architect: | Date: |
| | 6/2/26 |
| Owner: | Date: |

# COLBURN ELECTRIC : PRICE REQUEST BREAKDOWN

ATTENTION: Shawn Vick | GC/CM: Willowbrook | BY: Ed Webber
JOB: Stillwater High School | DATE: 4/20/2026 | PR for: PR-60
DESCRIPTION: Add type Q fixture above exterior door

## Subcontract

| | | Totals |
|---|---|---|
| | Data | |
| | Fire Alarm | |
| | Security | |
| | Lightning Protection | |
| | Excavation | |
| | **Total Subcontractor** | $ - |

## Labor & Supervision

| Hours | | Labor Cost | Totals |
|---|---|---|---|
| 7.0 | Electrician | $ 70.80 | 495.60 |
| 1.0 | Foreman | $ 79.50 | 79.50 |
| 0.5 | Superintendent | $ 79.50 | 39.75 |
| 2.0 | Project Manager/Estimator | $ 95.00 | 190.00 |
| | Electrician Mobilization/Demobilization | $ 70.80 | - |
| 2.0 | Delivery | $ 75.80 | 151.60 |
| | Electrician OT | $ 106.20 | - |
| | Foreman OT | $ 119.25 | - |
| | Superintendent OT | $ 119.25 | - |
| | Electrician Mobilization/Demobilization OT | $ 106.20 | - |
| | Per Diem | $ 125.00 | - |
| | Tool Box Safety Meetings (1.25% of labor cost) | | 11.96 |
| | As-built fees (1% of labor cost) | | 9.56 |
| | Safety Equipment (2% of labor cost) | | 19.13 |
| | **Total Labor** | | $ 997.10 |

## Materials

| Quantity | | Item Cost | Labor Hours | Labor Total | Material Total |
|---|---|---|---|---|---|
| 1 | See attached breakout | $ 805.00 | 7.0 | - | 805.00 |
| | freight | $ 50.00 | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | Subtotal Labor Hrs./Material | | | - | 805.00 |
| | Warranty % of labor costs | | 2.65% | | 26.42 |
| | **Total Material** | | | | $ 831.42 |

## Tools, Rentals, Misc. Costs

| | | Unit Cost | Totals |
|---|---|---|---|
| | Other | | |
| | Trencher rental | | |
| | Scissor Lift rental | | |
| | Boom Truck rental | | |
| | Equipment/tools % of labor costs | 7.00% | $ 69.80 |
| | Consumables/DJC % of labor costs | 7.00% | $ 69.80 |
| | Sales Tax material/misc. | | - |
| | **Total Tools, Rentals, Misc. Costs** | | $ 139.59 |

| | | | |
|---|---|---|---|
| **Subtotal w/subcontractor** | | | $ 1,968.12 |
| *Subcontractor Markup* | 10.00% | $ | - |
| *Bond* | 3.00% | $ | 59.04 |
| *Overhead on Direct Cost* | 10.00% | $ | 202.72 |
| **Subtotal Subcontractor and Direct Cost with Markups** | | $ | 2,229.88 |
| *Profit* | 5.00% | $ | 111.49 |
| **Subtotal** | | $ | 2,341.37 |
| *Insurance* | 2.70% | $ | 63.22 |
| **Subtotal** | | $ | 2,404.59 |
| *Miscellaneous added* | 0.00% | $ | - |
| **Total Cost for Price Request** | | $ | 2,404.59 |

**Prices are only valid for 15 days from date above. The Approving Party accepts the terms of this change order. Acceptance shall be evidenced by signature below or by permitting Colburn Electric to commence with the work as listed. Once work has been completed by Colburn Electric, the Approving Party acknowledges that payment will be made in full within 60 days or be subject to 5% of the balance added to the total amount due each month until paid in full.**

By: _____ Date: _____

Company Name | Signature, Title

**Job ID:** EW00541

**Project:** STILLWATER HIGH SCHOOL BUILDING

**CO:** 57: PR60 Add type Q

## Takeoff

**Phase:** CC LOW VOLTAGE

| Item # | Qty | U/ | Q/M | Size | Description | Material Result | Labor Result |
|---|---|---|---|---|---|---|---|
| 130222 | 1.00 | EA | M | 28W | COMPACT FLUOR WALLPACK | 775.00 | 1.50 |
| TITLE | 1.00 | EA | M | #12 | LED SURFACE WALL-MOUNT /EXP-CRETE | 0.00 | 0.00 |
| 120029 | 1.00 | EA | M | | LED SURFACE WALL-MOUNT | 0.00 | 0.00 |
| 100030 | 1.00 | EA | M | #18 to 10 | WIRE-NUT SML -YELLOW | 0.12 | 0.09 |
| 160773 | 2.00 | EA | M | 1" | PIN | 0.17 | 0.23 |
| 160770 | 2.00 | EA | M | .25 CAL | SHOT | 0.35 | 0.02 |
| 100030 | 1.00 | EA | M | #18 to 10 | WIRE-NUT SML -YELLOW | 0.12 | 0.09 |
| 100032 | 2.00 | EA | M | #18 to 8 | WIRE-NUT MED -RED | 0.41 | 0.21 |
| 100053 | 1.00 | EA | M | #12 SOL | 8" PIGTAIL W/GRD SCREW | 0.76 | 0.11 |
| 10000 | 20.00 | FT | M | 1/2 | EMT | 10.04 | 1.34 |
| 160193 | 3.00 | EA | M | 1/2 | EMT 1-HOLE STEEL STRAP | 0.52 | 0.18 |
| 160770 | 3.00 | EA | M | .25 CAL | SHOT | 0.53 | 0.03 |
| 160870 | 3.00 | EA | M | #10 | PLTD FLAT WASHER | 0.13 | 0.01 |
| 160773 | 3.00 | EA | M | 1" | PIN | 0.25 | 0.33 |
| 30000 | 2.00 | EA | M | 1/2 | EMT STEEL-SS COUPLING | 0.82 | 0.11 |
| 30010 | 2.00 | EA | M | 1/2 | EMT STEEL SS CONNECTOR | 0.66 | 0.24 |
| 70033 | 44.00 | FT | M | 12 | THHN/THWN CU (STR) | 10.18 | 0.32 |
| 70228 | 22.00 | FT | M | 12. | GREEN THHN CU (GRD 20A) | 4.85 | 0.16 |
| 10518 | 1.00 | EA | M | 1 | CORED HOLE UP TO 8" D | 0.00 | 1.75 |
| | | | | | | **804.91** | **6.72** |
| | | | | | | **804.91** | **6.72** |

COLBURN ELECTRIC LLC

COLBURN ELECTRIC, LLC
829 W ELGIN
BROKEN ARROW, OK 74012

**Phone:** (918)
**Web:**

**Cherokee Painting, LLC.**
8833 SE 29th St.
Midwest City, OK 73110
Cell # 405-409-4845 Office # 405-610-7620
E-mail wjimenez@cherokeepainting.com

May 19, 2026

**REQUEST FOR CHANGE ORDER**

Attn: Bryce Cooper - Willowbrook
From: Wilber Jimenez
Subj: Stillwater High School
Re: Tape & Bed, Prime and Paint Patches

This proposal, if accepted, shall be made a part of any contract entered into, either by attachment or direct incorporation. Pricing is offered per plans or as noted below. Any of the following exclusions may be waived in this proposal, if either, specific pricing is provided or if an item is directly waived in our proposal. If you are unsure of any of the items listed below, please call our office.

Cherokee Painting proposes to furnish the labor, material, equipment and necessary equipment to complete the above-mentioned project with the following scope.

1. Cutting out, tape & bed, sand, prime and paint two patches in room 1156.

**TOTAL** **$ 1,000.00**

If you have any questions please don't hesitate to contact me.

Wilber Jimenez
Project Manager

PAINTING AND DECORATING CONTRACTORS of AMERICA

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 127 - PR 064 Roof Hoist

**Owner Contingency Modification : #** 127
**Date:** 06/01/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in the PCO:

1. Provide material, labor and equipment to furnish and install roof hoist on Area 2 roof as outlined in PR 064.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 127 - PR 064 Roof Hoist | 0.00 | LS | 0.00 | - 12,623.0 | 0.0 | 0.00 | - 12,622.99 | |
| 2 : Colburn | 0.00 | LS | 0.00 | 4,321.0 | 0.0 | 0.00 | 4,320.99 | |
| 3 : Bishop Lifting Inv. | 0.00 | LS | 0.00 | 5,052.0 | 0.0 | 0.00 | 5,052.00 | |
| 4 : BRC Inv. | 0.00 | LS | 0.00 | 3,250.0 | 0.0 | 0.00 | 3,250.00 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 6/01/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

**Tulsa**
Bishop Lifting
14620 E Pine Street
TULSA, OK 74116
P 918-582-1807 F 918-582-4349

**Cust No 117374**
Cash Sale Tulsa
SHAWN VICK
14620 E Pine St
Tulsa, OK 74116-2205
United States

**Ship To**
WILLOWBROOK
410 W FRANKLIN LN
STILLWATER, OK 74075
United States

## Quote

**Quote No.:** SQ000186609
**Quote Date:** 5/26/2026
**Quote Exp.:** 6/26/2026
**Request Date:**
**PO No.:**
**Job No.:**
**Loc/OCSG#:**
**AFE:**
**REQ:**
**MV:**
**Ordered By:** SHAWN VICK
**Phone No.:** 918-582-1807

| CREATED BY | SHIPPING INSTRUCTIONS | SHIPPING METHOD |
|---|---|---|
| DONNA.BLUE | | BEST WAY/PREPAY & ADD |
| **CALCULATED WEIGHT** | **SPECIAL INSTRUCTIONS** | **PAYMENT TERMS** |
| 52 | | COD |

| QTY | ITEM# | DESCRIPTION | UNIT | PRICE | TOTAL |
|---|---|---|---|---|---|
| 1 | TN-5PA5-E2 | ENSIGN SERIES 500 LBS MAX CAPACITY PORTABLE DAVIT CRANE | Each | 4,400.00 | 4,400.00 |
| 1 | TN-5BW5 | WALL MOUNT BASE FOR 5PF5 AND 5PA5 | Each | 425.00 | 425.00 |
| 1 | TN-WA25-60NS | 1/4" X 60' WIRE ROPE ASSY | Each | 227.00 | 227.00 |
| | | ESTIMATED LEAD TIME: 5 WEEKS ARO | | | |

Amounts shown include a 3% discount for customers who pay via check or bank transfer. Credit card payments are subject to a 3% fee.

**Data/Time Printed** 5/27/2026 11:09 AM

| | |
|---|---|
| Subtotal: | 5,052.00 |
| Freight | 0.00 |
| Tax: | 0.00 |
| Total: | 5,052.00 |

# COLBURN ELECTRIC : PRICE REQUEST BREAKDOWN

ATTENTION: Shawn Vick | GC/CM: Willowbrook | BY: Ed Webber
JOB: Stillwater High School | DATE: 4/22/2026 | PR for: PR 64
DESCRIPTION: Power across Roof for Roof Hoist

## Subcontract

| | | Totals |
|---|---|---|
| | Data | |
| | Fire Alarm | |
| | Security | |
| | Lightning Protection | |
| | Excavation | |
| | **Total Subcontractor** | $ - |

## Labor & Supervision

| Hours | | Labor Cost | Totals |
|---|---|---|---|
| 26.0 | Electrician | $ 70.80 | 1,840.80 |
| 3.0 | Foreman | $ 79.50 | 238.50 |
| 1.5 | Superintendent | $ 79.50 | 119.25 |
| 2.0 | Project Manager/Estimator | $ 95.00 | 190.00 |
| | Electrician Mobilization/Demobilization | $ 70.80 | - |
| | Delivery | $ 75.80 | - |
| | Electrician OT | $ 106.20 | - |
| | Foreman OT | $ 119.25 | - |
| | Superintendent OT | $ 119.25 | - |
| | Electrician Mobilization/Demobilization OT | $ 106.20 | - |
| | Per Diem | $ 125.00 | - |
| | Tool Box Safety Meetings (1.25% of labor cost) | | 29.86 |
| | As-built fees (1% of labor cost) | | 23.89 |
| | Safety Equipment (2% of labor cost) | | 47.77 |
| | **Total Labor** | | $ 2,490.06 |

## Materials

| Quantity | | Item Cost | Labor Hours | Labor Total | Material Total |
|---|---|---|---|---|---|
| 1 | See attached breakout | $ 632.00 | 26.0 | - | 632.00 |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | Subtotal Labor Hrs./Material | | | - | 632.00 |
| | Warranty % of labor costs | | 2.65% | | 65.99 |
| | **Total Material** | | | | $ 697.99 |

## Tools, Rentals, Misc Costs

| | | Unit Cost | | Totals |
|---|---|---|---|---|
| | Other | | | |
| | Trencher rental | | | |
| | Scissor Lift rental | | | |
| | Boom Truck rental | | | |
| | Equipment/tools % of labor costs | 7.00% | $ | 174.30 |
| | Consumables/DJC % of labor costs | 7.00% | $ | 174.30 |
| | Sales Tax material/misc. | | | - |
| | **Total Tools, Rentals, Misc Costs** | | | $ 348.61 |
| | **Subtotal w/subcontractor** | | | $ 3,536.66 |
| | *Subcontractor Markup* | | 10.00% | $ - |
| | *Bond* | | 3.00% | $ 106.10 |
| | *Overhead on Direct Cost* | | 10.00% | $ 364.28 |
| | **Subtotal Subcontractor and Direct Cost with Markups** | | | $ 4,007.03 |
| | *Profit* | | 5.00% | $ 200.35 |
| | **Subtotal** | | | $ 4,207.39 |
| | *Insurance* | | 2.70% | $ 113.60 |
| | **Subtotal** | | | $ 4,320.99 |
| | *Miscellaneous added* | | 0.00% | $ - |
| | **Total Cost for Price Request** | | | $ 4,320.99 |

**Prices are only valid for 15 days from date above. The Approving Party accepts the terms of this change order. Acceptance shall be evidenced by signature below or by permitting Colburn Electric to commence with the work as listed. Once work has been completed by Colburn Electric, the Approving Party acknowledges that payment will be made in full within 60 days or be subject to 5% of the balance added to the total amount due each month until paid in full.**

By: _____ Date: _____

Company Name | Signature, Title

**Job ID:** EW00541

**Project:** STILLWATER HIGH SCHOOL BUILDING

**CO:** 58: PR-064 Roof Hoist

## Takeoff

**Phase:** HVAC & MOTORS

| Item # | Qty | U/ | Q/M | Size | Description | Material Result | Labor Result |
|---|---|---|---|---|---|---|---|
| TITLE | 1.00 | EA | M | 1/4-HP 120V 1PH | MOTOR TERM/NEMA-1 MAN-START | 0.00 | 0.00 |
| 210112 | 1.00 | EA | M | 1/4 HP | 115/120V 1PH MOTOR CONNECTION | 0.00 | 1.65 |
| 50080 | 6.00 | FT | M | 1/2 | LIQUIDTITE CONDUIT | 6.27 | 0.37 |
| 50030 | 1.00 | EA | M | 1/2 | FLEX COND ANGLE CONN | 3.02 | 0.22 |
| 50041 | 1.00 | EA | M | 1/2 | FLEX COND STRAIGHT CONN | 1.10 | 0.19 |
| 70032 | 18.00 | FT | M | 14 | THHN/THWN CU (STR) | 2.79 | 0.14 |
| 70227 | 9.00 | FT | M | 14 | GREEN THHN CU (GRD 15A) | 1.38 | 0.07 |
| 100030 | 2.00 | EA | M | #18 to 10 | WIRE-NUT SML -YELLOW | 0.24 | 0.19 |
| 100811 | 3.00 | EA | M | #10 HOLE | NON-INSUL RING CRIMP LUG 18-14 | 1.82 | 0.46 |
| 200138 | 1.00 | EA | M | 120V 1P 1-HP | N-1 TOGGLE MAN-MOTOR STARTER | 87.38 | 1.01 |
| 200285 | 1.00 | EA | M | | OVERLOAD HEATER | 14.87 | 0.19 |
| TITLE | 75.00 | EA | M | 1/2 | EMT ON STRUT SINGLE RUN | 0.00 | 0.00 |
| 10000 | 75.00 | FT | M | 1/2 | EMT | 37.65 | 4.75 |
| 20010 | 0.00 | EA | M | 1/2 | EMT 90-ELBOW | 0.00 | 0.00 |
| 20000 | 3.00 | EA | M | 1/2 | EMT FIELD-BEND | 0.00 | 0.43 |
| 30116 | 6.00 | EA | M | 1/2 | EMT STEEL-COMP COUPLING | 5.51 | 1.02 |
| 630190 | 12.00 | EA | M | 1/2 | COND 1-PC w/BOLT STL STRUT | 29.11 | 4.25 |
| 30076 | 6.00 | EA | M | 1/2 | EMT STEEL COMP CONNECTOR | 3.81 | 2.33 |
| 40000 | 4.00 | EA | M | 1/2 | PLASTIC BUSHING | 0.47 | 0.60 |
| 70029 | 188.00 | FT | M | 12 | THHN/THWN CU (SOL) | 39.98 | 1.22 |
| 100032 | 3.00 | EA | M | #18 to 8 | WIRE-NUT MED -RED | 0.62 | 0.32 |
| 70228 | 85.00 | FT | M | 12. | GREEN THHN CU (GRD 20A) | 18.75 | 0.69 |
| 150041 | 1.00 | EA | M | 2-1/8"D | 1900 CMB-KO NO BRKT | 3.03 | 0.32 |
| 150096 | 1.00 | EA | M | | 1900 BLANK COVER | 0.88 | 0.11 |
| 240308 | 1.00 | EA | M | 1/4-20 | STRUT CHNL TWIRL-NUT-ZN | 3.30 | 0.11 |
| 630504 | 1.00 | EA | M | THREAD ROD MOUNT | COMB BOX & 1/2 > 3/4" SNP-CLS | 7.80 | 0.39 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 161271 | 1.00 | EA | M | 1/4-20 x 1" | PLTD MACHINE SCREWS | 0.12 | 0.11 |

Takeoff Report: STILLWATER HIGH SCHOOL BUILDING ########

**Phase:** HVAC & MOTORS

| Item # | Qty | U/ | Q/M | Size | Description | Material Result | Labor Result |
|---|---|---|---|---|---|---|---|
| 160873 | 1.00 | EA | M | 1/4" | PLTD FLAT WASHER | 0.06 | 0.00 |
| 100053 | 1.00 | EA | M | #12 SOL | 8" PIGTAIL W/GRD SCREW | 0.76 | 0.11 |
| 10516 | 1.00 | EA | M | 1/2 | CORED HOLE UP TO 8" D | 0.00 | 1.84 |
| 30517 | 1.00 | EA | M | 1/2 | GRC LB CONDUIT BODY | 11.00 | 0.79 |
| 241187 | 10.00 | EA | M | 5"H x 6"W x 9.6"L | DURA-BLOK BASE W/14G 1" GALV | 351.10 | 1.85 |
| | | | | | | **632.82** | **25.70** |
| | | | | | | **632.82** | **25.70** |

**BRC Welding & Construction LLC**

413 Colby Lance St
Stillwater, OK 74074-8304 USA
brcooper99@gmail.com

# Estimate

ADDRESS
Willowbrook Construction Services

ESTIMATE 1127
DATE 05/15/2026

| SERVICE | DESCRIPTION | QTY | RATE | AMOUNT |
|---|---|---|---|---|
| Services | - Fabrication and installation of bolt plate used to attach the hoist<br>-Assemble and install roof hoist<br><br>We propose to furnish the necessary materials and labor needed to complete the scope of work.<br>We are not including the purchase of the hoist. | | | 3,250.00 |

TOTAL **$3,250.00**

Accepted By

Accepted Date

# Owner Contingency Modification

0309b. - Stillwater New High School

**Title:** OMOD 128 - PR 066 Media Center Doors

**Owner Contingency Modification : #** 128
**Date:** 06/01/2026 **Date Required:**

---

**Description of Work**: The following scope of work is included in this PCO:

1. In Media Center 2001, furnish and install push bars on the inside of Doors 2001.4 and 2001.5 as outlined in PR 066.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : OMOD 128 - PR 066 Media Center Doors | 0.00 | LS | 0.00 | - 1,396.4 | 0.0 | 0.00 | - 1,396.44 | |
| 2 : Lee Glass | 0.00 | LS | 0.00 | 1,396.4 | 0.0 | 0.00 | 1,396.44 | |

Total Change Amount: 0.00

Notes:

**Approved By:**

| | |
|---|---|
| Construction Manager: | Date: 6/01/2026 |
| Architect: | Date: 06/01/2026 |
| Owner: | Date: 6/2/26 |

| CHANGE ORDER | DATE | EXPIRATION DATE | TOTAL |
|---|---|---|---|
| #26821-CO25 | 5/20/2026 | 6/19/2026 | $1,396.44 |

CUSTOMER

Willowbrook Contruction Services
(405) 224-1554
hilary.peters@willowbrook.build

PO Box 807
Chickasha, ok 73023

JOB INFO

**CMS WILLOWBROOK-Stillwater High School**
410 W Franklin Ln
Stillwater, OK 74075

LEE GLASS & WINDOW, LLC

1002 S Lewis St
Stillwater, OK 74074
(405) 372-6600
sara@leeglassco.com
https://www.leeglassco.com/

## Materials

Add RM350-33CTC-32D-12XHD Push Bars to Media Center Door Pairs 2001.4 and 2001.5 per PR066

| ITEMS | QTY | COST/UNIT | SUBTOTAL |
|---|---|---|---|
| **Hardware** | **4** | **$289.11** | **$1,156.44** |

## Labor

| ITEMS | QTY | COST/UNIT | SUBTOTAL |
|---|---|---|---|
| **Labor to Install** | **1** | **$240.00** | **$240.00** |

| | |
|---|---|
| Subtotal: | $1,396.44 |
| Total: | $1,396.44 |
| **Balance Due:** | **$1,396.44** |

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**

Consider and Vote to Approve General Utility Easement Agreement with City of Stillwater for the High School Athletics Phase I Construction Project

**BOARD ACTION REQUESTED:**

Vote to Approve General Utility Easement Agreement with City of Stillwater for the High School Athletics Phase I Construction Project

**BACKGROUND INFORMATION:**

City of Stillwater requested a change in the Easement title from the initial approved easement. The title now reads ‘General Utility Easement’ in place of ‘Water and Gas Easement’. The City of Stillwater requests this easement as part of the permitting process for the High School Athletics Phase Construction Project.

**GENERAL UTILITY EASEMENT**

**KNOW ALL MEN BY THESE PRESENTS:**

That the undersigned, Independent School District No.16, certifies that it owns and possesses all rights, title, and interest to the following described real property situated in Payne County, State of Oklahoma, to-wit:

HIGH SCHOOL ADDITION TO THE CITY OF STILLWATER, A PART OF THE NE/4 OF THE SW/4 OF SECTION 11, TOWNSHIP 19 NORTH, RANGE 2 EAST, I.M., PAYNE COUNTY, OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

AND

BLOCK TEN (10), COLLEGE HOMES ADDITION TO THE CITY OF STILLWATER, PAYNE COUNTY, STATE OF OKLAHOMA, ACCORDING TO THE RECORDED PLAT THEREOF.

AND

A TRACT OF LAND IN THE NORTHWEST QUARTER (NW/4) OF SECTION ELEVEN (11), TOWNSHIP NINETEEN (19) NORTH, RANGE TWO (2) EAST OF THE INDIAN MERIDIAN, PAYNE COUNTY, OKLAHOMA, ACCORDING TO THE U.S. GOVERNMENT SURVEY THEREOF, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE SOUTH LINE OF SAID NORTHWEST QUARTER (NW/4) OF SECTION ELEVEN (11) AND THE EAST RIGHT OF WAY LINE OF BOOMER ROAD WHICH IS THE POINT OF BEGINNING; THENCE NORTH 29°23' WEST ALONG SAID RIGHT OF WAY LINE A DISTANCE OF 25.00 FEET TO THE SOUTH RIGHT OF WAY LINE OF FRANKLIN STREET; THENCE NORTH 60°37' EAST ALONG SAID RIGHT OF WAY LINE 42.67 FEET; THENCE ON A CURVE TO THE RIGHT HAVING A RADIUS OF 65 FEET, A LENGTH OF 90.50 FEET; THENCE ON A CURVE TO THE LEFT HAVING A RADIUS OF 130 FEET A LENGTH OF 41.52 FEET TO A POINT ON THE SOUTH LINE OF THE NORTHWEST QUARTER (NW/4); THENCE SOUTH 89°53' WEST ALONG SAID SOUTH LINE 137.97 FEET TO THE POINT OF BEGINNING.

and further that the undersigned, in consideration of the sum of One Dollar ($1.00), in hand paid and other good and valuable consideration, for the grantor, its heirs, successors, executors, administrators, and assigns does hereby grant, bargain, sell, and convey unto the City of Stillwater, Oklahoma, a Municipal Corporation, its successors and assigns, an easement for the installation, operation and maintenance of utility(ies) through, over, under, and across the portions of the above-described property, together with the right of ingress and egress to and from same, for the purpose heretofore stated.

COMMENCING AT THE SOUTHWEST CORNER OF THE HIGH SCHOOL ADDITION; THENCE ALONG SAID WEST LINE OF THE HIGH SCHOOL ADDITON FOR 134.19 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID WEST LINE OF THE HIGH SCHOOL ADDITION FOR

23.00 FEET; THENCE NORTH 79°22’58” EAST FOR 406.39 FEET; THENCE NORTH 01°57’31” WEST FOR 67.14 FEET; THENCE NORTH 88°02’29” EAST FOR 44.75 FEET; THENCE SOUTH 01°57’31” EAST FOR 15.00 FEET; THENCE SOUTH 88°02’29” WEST FOR 29.75 FEET; THENCE SOUTH 01°57’31” EAST FOR 49.86 FEET; THENCE NORTH 79°22’58” EAST FOR 216.95 FEET TO A POINT ON THE EAST PROPERTY LINE, ALSO BEING THE WEST LINE OF NORTH HUSBAND STREET; THENCE SOUTH 00°57’05” EAST ALONG THE EAST PROPERTY LINE FOR 20.29 FEET; THENCE SOUTH 79°22’58” WEST FOR 623.74 FEET TO THE POINT OF BEGINNING.

The easement contains 14,059 square feet or 0.3228 acres more or less and is subject to all recorded easements and rights of way thereof.

Except as herein granted, the grantor shall continue to have the full use and enjoyment of the properties herein granted or described for appropriate purposes. At no time shall the grantor commit a use, occupation or enjoyment thereof that might cause a hazardous condition and no building, structure or obstruction shall be located or constructed on said easement by the grantor, its successors or assigns, nor shall the grantor allow said easement to be encumbered in any way so that the City of Stillwater shall not be afforded access to said utility(ies) at any and all times.

This Utility Easement is entered into and granted this ___ day of _____2026.

INDEPENDENT SCHOOL DISTRICT NO. 16

By: _____
Gay Washington, School Board President

STATE OF OKLAHOMA )
) ss.
COUNTY OF PAYNE )

Before me, a Notary Public in and for said County and State on this ____ day of _____, 2026 , personally appeared, Gay Washington, President of the Stillwater Board of Education, Independent School District No. 16 of Payne County, Oklahoma, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

_____
NOTARY PUBLIC

My Commission Expires:
My Commission Number:
(SEAL)

STATE OF OKLAHOMA )
) ss.
COUNTY OF PAYNE )

NOW, on this _____ day of _____, 2026, the City Council of the City of Stillwater, State of Oklahoma, a municipal corporation, acting for and in behalf of said municipal corporation, during regular session, does hereby approve and accept from the named Grantors this delivered Utility Easement and directs the Mayor and Clerk of said City of Stillwater to indicate the same by their signatures and seal of the City of Stillwater, State of Oklahoma.

_____
WILLIAM H. JOYCE, MAYOR
CITY OF STILLWATER, OKLAHOMA

(SEAL)

ATTEST:

_____
TERESA KADAVY, CITY CLERK
CITY OF STILLWATER, OKLAHOMA

Approved as to form and legality this _____ day of _____, 2026.

_____
KIMBERLY CARNLEY, CITY ATTORNEY
CITY OF STILLWATER, OKLAHOMA

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**

Consider and Vote to Approve Change Order Number 04 for SPS Athletics Complete Furniture Package

**BOARD ACTION REQUESTED:**

Vote to Approve Change Order Number 04 for SPS Athletics Complete Furniture Package in the amount of $115,000.00.

**BACKGROUND INFORMATION:**

This proposal requests a $115,000.00 increase in the Owner Allowance to fund the complete procurement of the athletics furniture package, as detailed in the attached documentation.

The original contract sum was $2,174,044.29

- Change Order 01 Board Approved October 14, 2025, in the amount of $16,312.14
- Change Order 02A Board Approved December 9, 2025 for a deduction in the amount of $6,160.00
- Change Order 02B Board Approved December 9, 2025, in the amount of $3,683.08
- Change Order 03 in the amount of $1,299.04
- The contract sum will be increased by this change order in the amount of $115,000.00
- The new contract sum, including this change order, will be $2,305,356.43

# AIA® Document G701® – 2017

## Change Order

| | | |
|---|---|---|
| **PROJECT:** *(Name and address)*<br>SPS Bond 2023 High School Phase I & II<br>FF&E Package<br>410 W. Franklin Lane<br>Stillwater, OK 74075 | **CONTRACT INFORMATION:**<br>Contract For:<br><br>Date: 10-14-2025 | **CHANGE ORDER INFORMATION:**<br>Change Order Number: 004<br><br>Date: 06-23-2026 |
| **OWNER:** *(Name and address)*<br>Independent School District No. 16 of Payne County Oklahoma<br>314 South Lewis Street<br>Stillwater, Oklahoma 74074 | **ARCHITECT:** *(Name and address)*<br>505 Architects LLC<br><br>1631 South Delaware Avenue<br>Tulsa, Oklahoma 74104 | **CONTRACTOR:** *(Name and address)*<br>L&M Office Furniture<br><br>12424 East 55th Street<br>Tulsa, Oklahoma 74146 |

**THE CONTRACT IS CHANGED AS FOLLOWS:**
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*
Increase the Owner Allowance by $115,000.00 to allow for the procurement of the complete package of the athletics furniture as captured in the attached.

Attachments:
-Change Order 04 Athletics Complete Furniture Package dated 06.23.2026

| | | |
|---|---|---|
| The original Guaranteed Maximum Price was | $ | 2,174,044.29 |
| The net change by previously authorized Change Orders | $ | 16,312.14 |
| The Guaranteed Maximum Price prior to this Change Order was | $ | 2,190,356.43 |
| The Guaranteed Maximum Price will be increased by this Change Order in the amount of | $ | 115,000.00 |
| The new Guaranteed Maximum Price including this Change Order will be | $ | 2,305,356.43 |

The Contract Time will be increased by Five Hundred Fifty (550) days.
The new date of Substantial Completion will be 12-28-2027

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

| | | |
|---|---|---|
| **ARCHITECT** *(Signature)* | **CONTRACTOR** *(Signature)* | **OWNER** *(Signature)* |
| BY: Brian Thomas, AIA, RID, LEED AP Principal | JIM STEWART OWNER | BY: Dr. Gay Washington, SPS Board President |
| *(Printed name, title, and license number if required)* | *(Printed name and title)* | *(Printed name and title)* |
| 06.08.2026 | 6-5-26 | |
| *Date* | *Date* | *Date* |

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**User Notes:**
(68dfbe87e639213fbd7a06ab)

OFFICEFURNITURE
your workplace is our business

Shannen Cape
918-947-8452
shannenc@l-mofficefurn.com
12424 E 55th St
Tulsa, OK 74146

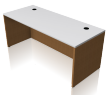
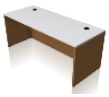
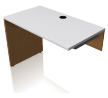
**Stillwater High School**

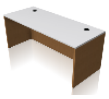
# Change order 04

06.23.2026

410 W Franklin Lane
Stillwater OK 74075

| QTY | Product | Sell Price |
|---|---|---|
| **DSK01** | | |
| 1 | **H10502**<br>10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** $409.45 **Ext. Sell:** $409.45 |
| 1 | **H10504**<br>10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** $409.45 **Ext. Sell:** $409.45 |
| 1 | **H10541X**<br>10500 Series Cred Shell 72W x 24D x 29-1/2H<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** $415.89 **Ext. Sell:** $415.89 |
| 1 | **SPLH-105-BRIDGE**<br>10500 Series Bridge 47W x 24D x 29-1/2H *MODIFIED TO HAVE A 10"H MODESTY PANEL*<br>.M1067282 48"Bridge with 10"H Modesty<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** $218.24 **Ext. Sell:** $218.24 |
| 1 | **H10594**<br>10500 Series Desk Shell 72W x 36D x 29-1/2H<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** $481.49 **Ext. Sell:** $481.49 |
| 1 | **HLINEARA3**<br>Field Install Dwr/Door Kits Linear Blk 3-pack | **Sell:** $44.50 **Ext. Sell:** $44.50 |
| 1 | **HLINEARA2**<br>Field Install Dwr/Door Kits Linear Blk 2-pack | **Sell:** $40.50 **Ext. Sell:** $40.50 |
| | **Subtotal for: DSK01** | **Sell:** **$2,019.52** |
| **DSK02** | | |
| 4 | **H10502**<br>10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** $409.45 **Ext. Sell:** $1,637.80 |
| 4 | **H10504**<br>10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** $409.45 **Ext. Sell:** $1,637.80 |

| | QTY | Product | | | | Sell Price |
|---|---|---|---|---|---|---|
|  | 4 | **H10592**<br>10500 Series Desk Shell 72W x 30D x 29-1/2H<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** | $455.76 | **Ext. Sell:** | $1,823.04 |
| | 4 | **H105684X**<br>10500 Series Return Shell 29-1/2H x 60W x 24D<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** | $380.73 | **Ext. Sell:** | $1,522.92 |
|  | 4 | **HLINEARA3**<br>Field Install Dwr/Door Kits Linear Blk 3-pack | **Sell:** | $44.50 | **Ext. Sell:** | $178.00 |
|  | 4 | **HLINEARA2**<br>Field Install Dwr/Door Kits Linear Blk 2-pack | **Sell:** | $40.50 | **Ext. Sell:** | $162.00 |
| | | | | **Subtotal for: DSK02** | | **Sell: $6,961.56** |
| **DSK03** | | | | | | |
| | 7 | **H10502**<br>10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** | $409.45 | **Ext. Sell:** | $2,866.15 |
| | 7 | **H10504**<br>10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** | $409.45 | **Ext. Sell:** | $2,866.15 |
|  | 7 | **H10592**<br>10500 Series Desk Shell 72W x 30D x 29-1/2H<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** | $455.76 | **Ext. Sell:** | $3,190.32 |
|  | 7 | **H105681X**<br>10500 Series Return Shell 29-1/2H x 41W x 24D<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** | $294.98 | **Ext. Sell:** | $2,064.86 |
|  | 7 | **HLINEARA3**<br>Field Install Dwr/Door Kits Linear Blk 3-pack | **Sell:** | $44.50 | **Ext. Sell:** | $311.50 |
|  | 7 | **HLINEARA2**<br>Field Install Dwr/Door Kits Linear Blk 2-pack | **Sell:** | $40.50 | **Ext. Sell:** | $283.50 |
| | 4 | **H105297R**<br>10500 Series Strg/File Cab 18"W x 24"D x 66-5/8"H Right<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>C Harvest | **Sell:** | $1,007.56 | **Ext. Sell:** | $4,030.24 |

| | QTY | Product | | Sell Price |
|---|---|---|---|---|
| | 3 | **H105298L**<br>10500 Series Strg/File Cab 18"W x 24"D x 66-5/8"H Left<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>C Harvest | **Sell:** $1,007.56 **Ext. Sell:** | $3,022.68 |
| | 1 | **H105690**<br>10500 Series 36Wx24Dx29-1/2H Lateral File Two-Drawer<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>C Harvest | **Sell:** $610.96 **Ext. Sell:** | $610.96 |
| | 2 | **HLINEARA2**<br>Field Install Dwr/Door Kits Linear Blk 2-pack | **Sell:** $40.50 **Ext. Sell:** | $81.00 |
| | | | | **Sell:** |
| | | **Subtotal for: DSK03** | | **$19,327.36** |
| **DSK04** | | | | |
| | 3 | **H10502**<br>10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** $409.45 **Ext. Sell:** | $1,228.35 |
| | 3 | **H10504**<br>10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** $409.45 **Ext. Sell:** | $1,228.35 |
|  | 3 | **H10592**<br>10500 Series Desk Shell 72W x 30D x 29-1/2H<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** $455.76 **Ext. Sell:** | $1,367.28 |
| | 3 | **H105684X**<br>10500 Series Return Shell 29-1/2H x 60W x 24D<br>$(L1STD) Grd L1 Standard Laminates<br>.LDW1 Designer White 15051<br>C Harvest | **Sell:** $380.73 **Ext. Sell:** | $1,142.19 |
| | 3 | **HLINEARA3**<br>Field Install Dwr/Door Kits Linear Blk 3-pack | **Sell:** $44.50 **Ext. Sell:** | $133.50 |
| | 9 | **HLINEARA2**<br>Field Install Dwr/Door Kits Linear Blk 2-pack | **Sell:** $40.50 **Ext. Sell:** | $364.50 |
| | 2 | **H105297R**<br>10500 Series Strg/File Cab 18"W x 24"D x 66-5/8"H Right<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>C Harvest | **Sell:** $1,007.56 **Ext. Sell:** | $2,015.12 |
| | 1 | **H105298L**<br>10500 Series Strg/File Cab 18"W x 24"D x 66-5/8"H Left<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>C Harvest | **Sell:** $1,007.56 **Ext. Sell:** | $1,007.56 |

| | QTY | Product | | | | Sell Price |
|---|---|---|---|---|---|---|
| | 3 | **H105324**<br>10500 Series Stack on Storage 60"W x 14-5/8"D x 37-1/8"<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>C Harvest | **Sell:** | $562.53 | **Ext. Sell:** | $1,687.59 |
| | 3 | **H105854**<br>10500 Series Back enclosure for 60"W Stack on Storage<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest | **Sell:** | $127.76 | **Ext. Sell:** | $383.28 |
| | 3 | **H90054**<br>10500 Series Tckbd for 60"W Stack on Strg Bck Enclosure<br>$(A) Grd A Fab<br>~ Undecided FABRIC Option | **Sell:** | $164.64 | **Ext. Sell:** | $493.92 |
| | | | | | **Sell:** | |
| | | **Subtotal for: DSK04** | | | | **$11,051.64** |
| **DSK05** | | | | | | |
| | 14 | **HLSLR3054**<br>Voi 30"D x 54" W Rectangle Worksurface<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>C Harvest<br>.X No Grommets | **Sell:** | $242.30 | **Ext. Sell:** | $3,392.20 |
| | 28 | **HLSL28AM2**<br>Angled steel leg 29H 2-pack<br>$(P1) Select P1 Paint<br>.PJW Designer White | **Sell:** | $214.45 | **Ext. Sell:** | $6,004.60 |
| | 14 | **HLSLZ5SC54**<br>42"W External Stiffener<br>.P Black | **Sell:** | $65.41 | **Ext. Sell:** | $915.74 |
| | 14 | **HUSLMOD1342**<br>Laminate Modesty 13h x 42w<br>$(L1STD) Grd L1 Standard Laminates<br>.C Harvest<br>.C Harvest<br>.P Black | **Sell:** | $169.75 | **Ext. Sell:** | $2,376.50 |
| | 14 | **HSPM211524BFM**<br>21Hx15Wx24D Mob Ped Mtl Front BF<br>.A Arch<br>PR0 Anodized Silver<br>$(P1) P1 Paint Opts<br>.PJW Designer White<br>$(MATCH) Match Case<br>.NA Match Case<br>.L Lock | **Sell:** | $229.50 | **Ext. Sell:** | $3,213.00 |
| | | | | | **Sell:** | |
| | | **Subtotal for: DSK05** | | | | **$15,902.04** |

| QTY | Product | Sell Price |
|---|---|---|

## TB01

28 **HMVR-2472G-NS** — **Sell:** $772.56 **Ext. Sell:** $21,631.68

Motivate Table Rect 24Dx72W 2mm Edge Nesting Base

| | |
|---|---|
| .N | No Grommets |
| $(L1STD) | Grd L1 Standard Laminates |
| .D | Natural Maple |
| .D | Natural Maple |
| .C | Caster |
| $(P1) | P1 Paint Opts |
| .LOFT | Loft |

28 **HMTUMOD62** — **Sell:** $159.65 **Ext. Sell:** $4,470.20

Universal Mod Panel for 72" Motivate tables

| | |
|---|---|
| $(P1) | P1 Paint Opts |
| .LOFT | Loft |



20 **HMAGANG** — **Sell:** $67.86 **Ext. Sell:** $1,357.20

Interlink IQ Elect Ganging Hardware

**Sell:**
**Subtotal for: TB01** **$27,459.08**

## TB02

5 **NST48-29RDR** — **Sell:** $865.45 **Ext. Sell:** $4,327.25

Nosh Round Table with Round Disc Base-48d x 29h

| | |
|---|---|
| R3 | Eased Edge |
| T1 | Standard Tier 1 Laminate |
| CLY | Clay |
| SMF | Single Metal Finish |
| MFS | Metal Finish Standard |
| MBK | Matte Black |

**Sell:**
**Subtotal for: TB02** **$4,327.25**

## TB03

3 **NST48-29RDR** — **Sell:** $865.45 **Ext. Sell:** $2,596.35

Nosh Round Table with Round Disc Base-48d x 29h

| | |
|---|---|
| R3 | Eased Edge |
| T1 | Standard Tier 1 Laminate |
| PIL | Pilsner |
| SMF | Single Metal Finish |
| MFS | Metal Finish Standard |
| ASL | Arctic Silver |

**Sell:**
**Subtotal for: TB03** **$2,596.35**

## TB04

1 **9500-3616-L** — **Sell:** $894.50 **Ext. Sell:** $894.50

9500-3616-L Outset Occasional Tables, 36"D x 16"H, Laminate Top

| | |
|---|---|
| LAM | Top Species: Laminate |
| L795438 | Laminate Finish: Wilsonart 7954-38 Natural Rift |
| PFM02 | Base Finish: Premium |
| 0705 | Metal Finish: #0705 Matte Cotton |
| ***** | Options Complete |

**Sell:**
**Subtotal for: TB04** **$894.50**

| QTY | Product | Sell Price |
|---|---|---|

## TB06

1 **NAT54132-30BTLB** — **Sell:** $4,815.08 **Ext. Sell:** $4,815.08

Native Boat Shape Table with Open Loop Base- 54d x 132w x 29 3/8h

| | |
|---|---|
| E1 | Reverse Bevel Edge |
| PIL | Pilsner |
| MFU | Metal Finish Upcharge |
| SPA | Space Cadet |
| C2 | 2 Cut Outs |
| M | (2) Minis - 13" cut out for Mini Oasis or Storage |

2 **EC37** — **Sell:** $704.90 **Ext. Sell:** $1,409.80

Native Oasis Mini Power Unit- 9d x 14 3/8w x 4 3/4h

| | |
|---|---|
| ASL | Arctic Silver |

**Subtotal for: TB06** — **Sell: $6,224.88**

## TB07

2 **H-10294** — **Sell:** $1,118.75 **Ext. Sell:** $2,237.50

Deluxe Mobile Stainless Steel Worktable - 72" x 30"

**Subtotal for: TB07** — **Sell: $2,237.50**

## TB08

1 **H-10195** — **Sell:** $2,062.50 **Ext. Sell:** $2,062.50

Modular Drawer 1-Pedestal Workbench - 60" x 30", Laminate Top

**Subtotal for: TB08** — **Sell: $2,062.50**

## S01

43 **HCFRG** — **Sell:** $446.68 **Ext. Sell:** $19,207.24

HON Cipher Guest Chair

| | |
|---|---|
| .F | Fixed |
| .E | Glide |
| .IC | 4-Way Charcoal |
| $(15COM) | Grade 15 COM Uph |
| .S527852XP | Burkina Sunflower 1 |
| .TC00 | Coordinating |
| .T | Black |
| .CBK | Charblack |

**Subtotal for: S01** — **Sell: $19,207.24**

## S02

85 **1181.FT2.PS.PB.AR0** — **Sell:** $126.00 **Ext. Sell:** $10,710.00

Sprout Wire Rod Stacking Chair, Plastic Seat, Plastic Back, Armless

| | |
|---|---|
| FC15 | Chrome Frame |
| G0 | No Glides |
| SC5 | Navy |
| AC | Fully Assembled in Carton |

2 **1181.FT2.CART** — **Sell:** $199.50 **Ext. Sell:** $399.00

Sprout Stacking Cart - Wire Rod

| QTY | Product | Sell Price |
|---|---|---|

**Sell:**
**Subtotal for: S02** **$11,109.00**

## TC01

19 **HPTCC2-T1UM** **Sell:** $335.35 **Ext. Sell:** $6,371.65

Altern Custom Task Chair Mesh Mid-Back

| | |
|---|---|
| .WHT | White |
| $(4) | Grade 4 Uph |
| ~ | Undecided FABRIC Option |

**Sell:**
**Subtotal for: TC01** **$6,371.65**

## TC02

10 **HCLQT** **Sell:** $603.86 **Ext. Sell:** $6,038.60

HON Cliq Task Chair

| | |
|---|---|
| .W0 | Weight Activated |
| .CC1 | Conference Cylinder |
| .F | Fixed |
| .S | Black All-Surface Caster |
| .IC | 4-Way Charcoal |
| $(15COM) | Grade 15 COM Uph |
| .S527852XP | Burkina Sunflower 1 |
| .NL | No Lumbar |
| .PA | Polished Aluminum |
| .DW | Designer White |

**Sell:**
**Subtotal for: TC02** **$6,038.60**

## TV07

13 **2723Y.LT.A152.B1** **Sell:** $864.50 **Ext. Sell:** $11,238.50

Amplify, Large and Tall Highback, Mesh Back, Enhanced Synchro Cntrl, A152 Height Adj Arms, Sport Edition

| | |
|---|---|
| FC1 | Black Frame |
| B5 | Heavy Duty Polished Aluminum Base |
| C11 | Heavy Duty Carpet Casters |
| E3 | Seat Depth Adjustment Upgrade |
| S0 | Standard Cylinder Height |
| MC7 | Fog Mesh Color |
| FABRIC | Fabric Grade Selections |
| ~ | No Selection |
| FG5 | Fabric/Vinyl Grade 5 |
| ~ | No Selection |
| | |
| ~ | No Selection |
| KD | Knocked Down |

**Sell:**
**Subtotal for: TV07** **$11,238.50**

| QTY | Product | Sell Price |
|---|---|---|

## L01

1 **5103-4LR**

5103-4LR Uptown Social Sofa w/4" W Arm (Both)

| | |
|---|---|
| COM | UPH: Customer's Own Material |
| CARNEGIE HONEYCOMB | TONE: Single-Tone |
| 6566-7 | Leg Finish: Standard Finish |
| PFM00 | Metal Finish: #0299 Polished Aluminum |
| 0299 | OPT: No Arm Cap |
| ***** | No Power |
| NONE | OPT: Wood Trim |
| WT02 | Trim Species: White Oak |
| OAK | Wood Finish: WH0105 Natural White Oak |
| WH0105 | Options Complete |
| ***** | |

**Sell:** $3,219.19 **Ext. Sell:** $3,219.19

12 **6566-7**

COM Fabric - Honeycomb

**Sell:** $106.25 **Ext. Sell:** $1,275.00

**Subtotal for: L01** **Sell: $4,494.19**

## L02

2 **5101-4LR**

5101-4LR Uptown Social Lounge w/4" W Arm (Both)

| | |
|---|---|
| COM | UPH: Customer's Own Material |
| Carnegie Honeycomb 6566-7 | |
| ***** | TONE: Single-Tone |
| PFM00 | Leg Finish: Standard Finish |
| 0299 | Metal Finish: #0299 Polished Aluminum |
| ***** | OPT: No Arm Cap |
| NONE | No Power |
| WT02 | OPT: Wood Trim |
| OAK | Trim Species: White Oak |
| WH0105 | Wood Finish: WH0105 Natural White Oak |
| ***** | Options Complete |

**Sell:** $1,913.06 **Ext. Sell:** $3,826.12

13 **6566-7**

COM Fabric - Honeycomb

**Sell:** $106.25 **Ext. Sell:** $1,381.25

**Subtotal for: L02** **Sell: $5,207.37**

## W01

6 **ST6085-SH-ABR**

Treatment Table, shelf, Adjustable back rest

| | |
|---|---|
| GRD4 | Grade 4 Selection |
| ? | ------ UNSELECTED ------ |
| (PF) | Performance Fabric |
| ? | ------ UNSELECTED ------ |
| (TB) | Twilight Blue |
| HM | Hardrock Maple |
| ~ | No Select |
| ~ | No Select |

**Sell:** $2,677.50 **Ext. Sell:** $16,065.00

**Subtotal for: W01** **Sell: $16,065.00**

| QTY | Product | Sell Price |
|---|---|---|

## W02

6 **S1200**
Physician Stool

**Sell:** $390.50 **Ext. Sell:** $2,343.00

| | |
|---|---|
| GRD4 | Grade 4 Selection |
| ? | ------ UNSELECTED ------ |
| (PF) | Performance Fabric |
| ? | ------ UNSELECTED ------ |
| (GRD4) | Grade 4 Selection |
| ~ | No Select |
| ~ | No Select |
| ~ | No Select |
| ~ | No Select |
| ~ | No Select |

**Sell:**
**Subtotal for: W02** **$2,343.00**

1 **ESCALATION/ SURCHARGE FOR 2027**
DEPENDING ON TIME OF ORDER PLACEMENT, A PRICE INCREASE % AND SURCHARGE MIGHT BE APPLICABLE ON ALL MANUFACTURERS OF NO MORE THAN 10%.
ESTIMATED UP TO 10%: $15,935.62

**Sell:** $0.00 **Ext. Sell:** $0.00

**Sell:**
**Subtotal for:** **$0.00**

| | |
|---|---|
| **Hon Surcharge** | **$4,116.19** |
| **JSI Surcharge** | **$315.56** |
| **Delivery and Install 2** | **$12,375.00** |
| **Deliver and Install 1** | **$1,375.00** |

**Grand Total:** **$201,320.48**

**Customer Signature:**

X _____

**L&M Signature:**

X Shannon Cape 06.05.2026

**505 Architects Signature:**

X 06.08.2026

| QTY | Product | Sell Price |
| --- | --- | --- |

# L&M Office Furniture Order Acceptance Terms and Conditions

PAYMENT

Special Order product will require a deposit of 50% of the purchase price OR an authorized customer purchase order is required on all orders in advance of order placement. The buyer agrees to pay the remaining balance within fifteen(15) days after delivery by company check, cash, or equivalent non-credit card payment type. For purchases greater than $5,000 paid by a credit card, a fee of 3% of the sell price will apply. In the event of damage or delivery of incorrect product, the buyer may withhold payment on only the damaged or incorrect piece(s) of merchandise. L&M Office Furniture is responsible for the prompt replacement of any damaged or incorrect merchandise. Ownership of the merchandise will pass from L&M Office Furniture to the buyer when the full purchase price and all other charges due under this agreement are paid in full. In the event of construction delays or other causes not within L&M Office Furniture's control, the furnishings will be considered accepted by the buyer for the purpose of payment.

TAXES

Prices do not include any applicable sales, use, excise, or any other tax. Any applicable taxes will be added to prices at the time of invoicing and the buyer agrees to pay same.

CANCELLATION, CHANGES AND RETURNS

Signed customer Purchase Orders or deposits are considered intent to purchase, and are binding for special order product. A 50% restock fee, (of purchase price), will be charged for items ordered from the manufacturer and cancelled prior to receipt, or on products ordered and then returned to L&M within 30 days. Design, Installation and/or Delivery fees are not subject to re-stock fees or credit. Items retained by Customer beyond 30 days from the delivery/pick-up date are considered “used” and are not subject to return. However, L&M may, at its discretion, offer to purchase the “used” product back from Customer at prevailing market prices.

DELIVERY AND INSTALLATION

Customers requesting Delivery are expected to provide all building condition information pertinent to ensuring an effective and safe installation. Besides Floors, Stairs, Elevators and Doorway information, the area is expected to be empty and ready to receive the furniture delivery. Orders requiring Storage of more than 30 days will be charged a Storage Fee determined by the volume of product. Moving of existing furniture is not part of a normal delivery and can delay or postpone the delivery! If time allows, the moving of existing furniture will incur additional charges.

CONDITION OF THE JOB SITE

The job site shall be clean and free of debris and other trades prior to installation. Adequate facilities for off loading, staging, moving, and handling of merchandise(including elevator service) shall be provided.

DELIVERY DURING NORMAL BUSINESS HOURS

Delivery and installation will be made during normal working hours (Monday-Friday / 8-5) unless agreed to in the specifications above.

ASSEMBLY AND INSTALLATION

Product will be installed according to the manufacturer’s specifications. The buyer will not hold L&M Office Furniture liable for any injury or damage that would result from wall mounted support channels and attached components becoming loose or insecure.

DAMAGE

After delivery, any loss or damage to product caused by other trades, weather, fire, or any other cause, shall be the responsibility of the buyer, and the buyer agrees to hold L&M Office Furniture harmless from loss for such reasons.

LIMIT OF INSTALLATION SERVICES

The price quoted includes one-time delivery and installation of all products at customer site. Additional delivery or installation is not included unless otherwise stated above.

CLAIMS

Claims for transportation damage shall be prosecuted by L&M Office Furniture. In the event of a drop shipment, the buyer is responsible for notating damage on any freight receiving documents and reporting damage immediately to Assemble Furniture Solutions

THIRD PARTY SPECIFICATION

If the furniture is specified or purchased through a third party, L&M Office Furniture will not be responsible for selections of size, type, fabric, style, or color of the furniture. This shall be the responsibility of the third party.

WARRANTY

Manufacturer warranty information is available upon request. Customer should inspect the goods subject to this transaction and rely on his/her own experience and judgment regarding the quality, use and usefulness of the goods. Most manufacturers may replace product/parts at no charge, but transportation of goods is not included. Customers requesting delivery or pick-up will incur a delivery fee.

Customers purchasing products marked “Used”, “As Is” or “Discontinued” understand and acknowledge that all warranties of any type and nature are disclaimed by the manufacturer and L&M Office Furniture, including express warranties and implied warranties of merchantability, fitness for a particular purpose and usage of trade, in exchange for the Customer’s special price consideration.

NO OTHER AGREEMENTS

There are no other agreements, expressed or implied, other than those specified herein and those set forth in the specifications, delivery and installation schedules. The terms and conditions set forth herein and the above mentioned documents may not be varied except upon the written request of both the buyer and L&M Office Furniture.

Signature: _____ Date: _____ PO #:_____

Approved By: _____ Title: _____

| QTY | Product | Sell Price |
| --- | --- | --- |

STILLWATER PUBLIC SCHOOLS

# STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**

Consider and Vote to Approve Change Order No 2 to deduct unused CM and Owner contingency from Amendment No. 3 - Phase 2 PA Wing

**BOARD ACTION REQUESTED:**

Vote to Approve Change Order No 2 to deduct unused CM and Owner contingency from Amendment No. 3 - Phase 2 PA Wing in the amount of $509,623.41

**BACKGROUND INFORMATION:**

This change order is returning unused CM and Owner contingency funds from Amendment 3 - New High School Phase 2 PA Wing of the SPS Bond 2023 High School Project

The original GMP was $9,193,925.24

- Change order #1 board approved May 13, 2025 return of funds in the amount of $2,139,481.05
- The GMP will be decreased by this change order in the amount of $509,623.41
- The new GMP sum including this change order will be $6,544,820.78

# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*
Stillwater Public Schools
New High School Phase 2 PA Wing
410 West Franklin Lane
Stillwater, Oklahoma 74075

**CONTRACT INFORMATION:**
Contract For: Construction Management
Date: April 11, 2023

**CHANGE ORDER INFORMATION:**
Change Order Number: 2
Date: June 10, 2026

**OWNER:** *(Name and address)*
Independent School District No. 16 of
Payne County, Oklahoma
314 South Lewis Street
Stillwater, Oklahoma 74074

**ARCHITECT:** *(Name and address)*
505 Architects LLC
1631 South Delware Avenue
Tulsa, Oklahoma 74104

**CONTRACTOR:** *(Name and address)*
Willowbrook, Inc.
620 NE 36th Street
Oklahoma City, Oklahoma 73105

**THE CONTRACT IS CHANGED AS FOLLOWS:**
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*
Returning $379,664.59 of unused Owner Contingency and $129,958.82 of unused CM Contingency to the owner resulting in a total deduction of $509,623.41 to Amendment No 3 Phase 2 PA Wing.

| | | |
|---|---|---|
| The original Guaranteed Maximum Price was | $ | 9,193,925.24 |
| The net change by previously authorized Change Orders | $ | -2,139,481.05 |
| The Guaranteed Maximum Price prior to this Change Order was | $ | 7,054,444.19 |
| The Guaranteed Maximum Price will be decreased by this Change Order in the amount of | $ | -509,623.41 |
| The new Guaranteed Maximum Price including this Change Order will be | $ | 6,544,820.78 |

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

| ARCHITECT *(Firm name)* | CONTRACTOR *(Firm name)* | OWNER *(Firm name)* |
|---|---|---|
| 505 Architects LLC | Willowbrook, Inc. | Independent School District No. 16 of Payne County, Oklahoma |
| SIGNATURE | SIGNATURE | SIGNATURE |
| Brian Thomas, AIA, LEED AP Principal | Angelo Bradford | |
| PRINTED NAME AND TITLE | PRINTED NAME AND TITLE | PRINTED NAME AND TITLE |
| 06.11.2026 | 6.11.26 | |
| DATE | DATE | DATE |

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**User Notes:** (3B9ADA4A)

# Change Order

Willowbrook Inc.
P.O. Box 807
Chickasha, OK 73023

Distribution
- ☐ Stillwater New High School - Phase 2 PA Win
- ☐ 505 Architects
- ☐ Office ☐ Field
- ☐ Other

**Project:** 0309c. Stillwater New High School - Phase 2 P
410 W Franklin Lane
Stillwater, OK 74075

**To (Contractor):** Willowbrook Inc.
P.O. Box 807
Chickasha, OK 73023

**Contract Number:** 0309c. Stillwater New High School - Phase 2 PA Wing

**Change Order #:** 2 Prime Contract CO 2 - Return of Un
ACO Seq #: 6

**Change Order Date :** 06/10/26

**You are directed to make the following changes in this Contract:**

| C.O. Item | Contract Item | Units | UM | Description | Unit Price | Amount |
|---|---|---|---|---|---|---|
| 1 | 3100 | | LS | Prime Contract CO 2 - Return of U | | -379,664.59 |
| 2 | 3200 | | LS | Prime Contract CO 2 - Return of U | | -129,958.82 |
| | | | | **Total For Change Order:** | 2 | **-509,623.41** |

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates the Contractor's agreement herewith, including any adjustment in the Contract Sum or Contract Time.

| | |
|---|---|
| **The original Contract Sum was** | **9,193,925.24** |
| **The net change by previously authorized Change Orders was** | **-2,139,481.05** |
| **The Contract Sum prior to this Change Order was** | **7,054,444.19** |
| **The Contract Sum will be decreased by this Change Order** | **-509,623.41** |
| **The new Contract Sum will be** | **6,544,820.78** |

The new Contract Completion date as of this Change Order will be 5/12/2026

| **Authorized By Owner:** | **Accepted By Contractor:** | **Architect/Engineer:** |
|---|---|---|
| Independent School District No. 16 of Payne | Willowbrook Inc. | 505 Architects |
| 314 South Lewis Street | P.O. Box 807 | 1631 South Delaware Avenue |
| Stillwater, OK 74074 | Chickasha, OK 73023 | Tulsa, OK 74104 |
| **By:** _____ | **By:** _____ | **By:** _____ |
| **Date:** _____ | **Date:** 6.11.26 | **Date:** _____ |

# Pending Change Order

0309c. - Stillwater New High School - Phase 2 PA Wing

**Title:** Prime Contract CO 2 - Return of Unused Contingency to Owner

**Pending Change Order : #** 2
**Date:** 06/10/2026 **Date Required:**

---

**Description of Work**: This Prime Contract Deduct Change Order is to return unused Owner Contingency of $379,664.59 and unused CM Contingency of $129,958.82 to the owner for a total deduction of $509,623.41.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : Prime Contract CO 2 - Return of Unused Owner Contingency | 0.00 | LS | 0.00 | - 379,664.6 | 0.0 | 0.00 | - 379,664.59 | |
| 2 : Prime Contract CO 2 - Return of Unused CM Contingency | 0.00 | LS | 0.00 | - 129,958.8 | 0.0 | 0.00 | - 129,958.82 | |

Total Change Amount: - 509,623.41

Notes:

STILLWATER PUBLIC SCHOOLS

# STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**

Consider and Vote to Approve Change Order No 3 to deduct unused CM and Owner contingency from Amendment No 2 Main Package

**BOARD ACTION REQUESTED:**

Vote to Approve Change Order No 3 to deduct unused CM and Owner contingency from Amendment No 2 Main Package in the amount of $455,019.06.

**BACKGROUND INFORMATION:**

This change order is returning unused CM and Owner contingency funds from Amendment No 2 Main Package of the SPS Bond 2023 High School Project

The original GMP was $60,990,716.31

- Board approved change order No. 1 on November 12, 2024 in the amount of $3,048,706.00
- Board approved change order No. 2 on May 13, 2025 return of funds in the amount of $1,041,519.95
- The GMP will be decreased by this change order in the amount of $455,019.06
- The new GMP sum including this change order will be $62,542,884.30

# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*
Stillwater Public Schools
New High School Main Package
410 West Franklin Lane
Stillwater, Oklahoma 74075

**CONTRACT INFORMATION:**
Contract For: Construction Management
Date: April 11, 2023

**CHANGE ORDER INFORMATION:**
Change Order Number: 3
Date: June 10, 2026

**OWNER:** *(Name and address)*
Independent School District No. 16 of
Payne County, Oklahoma
314 South Lewis Street
Stillwater, Oklahoma 74074

**ARCHITECT:** *(Name and address)*
505 Architects LLC
1631 South Delware Avenue
Tulsa, Oklahoma 74104

**CONTRACTOR:** *(Name and address)*
Willowbrook, Inc.
620 NE 36th Street
Oklahoma City, Oklahoma 73105

**THE CONTRACT IS CHANGED AS FOLLOWS:**
*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*
Returning $112,909.28 of unused Owner Contingency and $342,109.78 of unused CM Contingency to the owner resulting in a total deduction of $455,019.06 to Amendment No. 2 Main Package.

| | | |
|---|---|---|
| The original Guaranteed Maximum Price was | $ | 60,990,716.31 |
| The net change by previously authorized Change Orders | $ | 2,007,187.05 |
| The Guaranteed Maximum Price prior to this Change Order was | $ | 62,997,903.36 |
| The Guaranteed Maximum Price will be decreased by this Change Order in the amount of | $ | 455,019.06 |
| The new Guaranteed Maximum Price including this Change Order will be | $ | 62,542,884.30 |

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

| | | |
|---|---|---|
| 505 Architects LLC | Willowbrook, Inc. | Independent School District No. 16 of Payne County, Oklahoma |
| **ARCHITECT** *(Firm name)* | **CONTRACTOR** *(Firm name)* | **OWNER** *(Firm name)* |
| **SIGNATURE** | **SIGNATURE** | **SIGNATURE** |
| Brian Thomas, AIA, LEED AP Principal | Angelo Bradford | |
| **PRINTED NAME AND TITLE** | **PRINTED NAME AND TITLE** | **PRINTED NAME AND TITLE** |
| 06.11.2026 | 6.11.26 | |
| **DATE** | **DATE** | **DATE** |

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**User Notes:** (3B9ADA4F)

# Change Order

Willowbrook Inc.
P.O. Box 807
Chickasha, OK 73023

Distribution
- ☐ Stillwater New High School
- ☐ 505 Architects
- ☐ Office ☐ Field
- ☐ Other

**Project:** 0309b. Stillwater New High School

**Contract Number:** 0309b. Stillwater New High School

**Change Order #:** 3 Prime Contract CO 3 - Return of Un
ACO Seq #: 8

**To (Contractor):** Willowbrook Inc.
P.O. Box 807
Chickasha, OK 73023

**Change Order Date :** 06/10/26

**You are directed to make the following changes in this Contract:**

| C.O. Item | Contract Item | Units | UM | Description | Unit Price | Amount |
|---|---|---|---|---|---|---|
| 1 | 6800 | | LS | Prime Contract CO 3 - Return of U | | -112,909.28 |
| 2 | 6900 | | LS | Prime Contract CO 3 - Return of U | | -342,109.78 |
| | | | | **Total For Change Order:** | 3 | **-455,019.06** |

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates the Contractor's agreement herewith, including any adjustment in the Contract Sum or Contract Time.

| | |
|---|---|
| **The original Contract Sum was** | **60,990,716.31** |
| **The net change by previously authorized Change Orders was** | **2,007,187.05** |
| **The Contract Sum prior to this Change Order was** | **62,997,903.36** |
| **The Contract Sum will be decreased by this Change Order** | **-455,019.06** |
| **The new Contract Sum will be** | **62,542,884.30** |

The new Contract Completion date as of this Change Order will be 7/31/2026

| **Authorized By Owner:** | **Accepted By Contractor:** | **Architect/Engineer:** |
|---|---|---|
| Independent School District No. 16 of Payne | Willowbrook Inc. | 505 Architects |
| 314 South Lewis Street | P.O. Box 807 | 1631 South Delaware Avenue |
| Stillwater, OK 74074 | Chickasha, OK 73023 | Tulsa, OK 74104 |
| **By:** _____ | **By:** _____ | **By:** _____ |
| **Date:** _____ | **Date:** 6.11.26 | **Date:** _____ |

# Pending Change Order

0309b. - Stillwater New High School

**Title:** Prime Contract CO 3 - Return of Unused Contingency to Owner

**Pending Change Order : #** 3
**Date:** 06/10/2026 **Date Required:**

---

**Description of Work**: This Prime Contract Deduct Change Order is to return $112,909.28 of unused Owner Contingency and $342,109.78 of unused CM Contingency to the owner for a total deduction of $455,019.06.

The below items will increase or decrease the contract scheduled value by the amounts listed below. Time in days indicates additional time required to project completion due to the changes referenced.

| Item | Units | UM | Unit Price | Item Total | Bonds & Ins | Fee | Total | Time (In days) |
|---|---|---|---|---|---|---|---|---|
| 1 : Prime Contract CO 3 - Return of Unused Owner Contingency | 0.00 | LS | 0.00 | - 112,909.3 | 0.0 | 0.00 | - 112,909.28 | |
| 2 : Prime Contract CO 3 - Return of Unused CM Contingency | 0.00 | LS | 0.00 | - 342,109.8 | 0.0 | 0.00 | - 342,109.78 | |

Total Change Amount: - 455,019.06

Notes:

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Kristie Newby, MBA, CFE, Chief Financial Officer
**APPROVED BY:** Mr. Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**
Treasurer's Report

**BOARD ACTION REQUESTED:**
Consider and Vote to approve Treasurer's report (which includes the monthly Bond Expenditures and Revenues Report) as of June 1, 2026.

**BACKGROUND INFORMATION:**
The Treasurer's Report is a monthly report is highlighting changes to existing Purchase Orders and activity thru June 1, 2026.

The monthly Bond Expenditures and Revenues Report for May 2025 provides an overview of the General Obligation Bond Issue approved on February 14, 2017 (Bond 31) and the General Obligation Bond Issue approved on February 14, 2023 (Bond 32/33/34).

# Stillwater Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 11 GENERAL FUND | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1110 AD VALOREM TAX LEVY (CURRENT YR) | $0.00 | $21,414,685.40 | $0.00 | $21,414,685.40 | N/A | $478,373.66 |
| Source - 1120 AD VALOREM TAX LEVY (PRIOR YRS) | $0.00 | $426,514.55 | $0.00 | $426,514.55 | N/A | $31,695.54 |
| Source - 1130 REVENUE IN LIEU OF TAXES | $0.00 | $257,946.30 | $0.00 | $257,946.30 | N/A | $182.89 |
| Source - 1310 INTEREST EARNINGS | $0.00 | $612,519.47 | $0.00 | $612,519.47 | N/A | $75,169.05 |
| Source - 1350 INTEREST ON TAXES | $0.00 | $36,774.68 | $0.00 | $36,774.68 | N/A | $1,583.17 |
| Source - 1410 RENTAL OF SCHOOL FACILITIES | $0.00 | $39,297.15 | $0.00 | $39,297.15 | N/A | $4,386.00 |
| Source - 1420 RENTAL NOT SCHOOL FACILITIES | $0.00 | $25.00 | $0.00 | $25.00 | N/A | $0.00 |
| Source - 1510 INSURANCE LOSS RECOVERIES | $0.00 | $6,594.87 | $0.00 | $6,594.87 | N/A | $0.00 |
| Source - 1520 LIFE INSURANCE PREMIUM REIMBURSE | $0.00 | $0.00 | $0.00 | $0.00 | N/A | $0.00 |
| Source - 1590 MISCELLANEOUS REIMBURSEMENTS | $0.00 | $777,801.79 | $0.00 | $777,801.79 | N/A | $76,414.34 |
| Source - 1710 STUDENT LUNCHS/BREAKFASTS/MILK | $0.00 | $0.00 | $0.00 | $0.00 | N/A | $0.00 |
| Source - 1720 A LA CARTE OR CATERING REVENUE | $0.00 | $0.00 | $0.00 | $0.00 | N/A | $0.00 |
| Source - 1730 ADULT LUNCHES/BREAKFASTS | $0.00 | $0.00 | $0.00 | $0.00 | N/A | $0.00 |
| **Series - 1000 Total** | **$0.00** | **$23,572,159.21** | **$0.00** | **$23,572,159.21** | **N/A** | **$667,804.65** |
| Series - 2000 | | | | | | |
| Source - 2100 COUNTY 4 MILL AD VALOREM TAX | $0.00 | $2,726,434.83 | $0.00 | $2,726,434.83 | N/A | $77,175.65 |
| Source - 2200 COUNTY APPORTIONMENT (MORTGAGE TAX) | $0.00 | $326,291.26 | $0.00 | $326,291.26 | N/A | $28,991.22 |
| **Series - 2000 Total** | **$0.00** | **$3,052,726.09** | **$0.00** | **$3,052,726.09** | **N/A** | **$106,166.87** |
| Series - 3000 | | | | | | |
| Source - 3110 GROSS PRODUCTION TAX | $0.00 | $147,069.53 | $0.00 | $147,069.53 | N/A | $13,335.06 |
| Source - 3120 MOTOR VEHICLE COLLECTIONS | $0.00 | $2,287,918.69 | $0.00 | $2,287,918.69 | N/A | $229,356.47 |
| Source - 3130 RURAL ELECTRIC COOPERATIVE TAX | $0.00 | $217,822.92 | $0.00 | $217,822.92 | N/A | $17,208.52 |
| Source - 3140 STATE SCHOOL LAND EARNINGS | $0.00 | $995,311.23 | $0.00 | $995,311.23 | N/A | $71,009.86 |
| Source - 3150 VEHICLE TAX STAMP | $0.00 | $4,903.15 | $0.00 | $4,903.15 | N/A | $856.23 |
| Source - 3160 FARM IMPLEMENT TAX STAMP | $0.00 | $3,343.67 | $0.00 | $3,343.67 | N/A | $0.00 |
| Source - 3210 FOUNDATION AND SALARY INCENT AID | $0.00 | $15,822,420.22 | $0.00 | $15,822,420.22 | N/A | $1,738,727.49 |
| Source - 3250 EDUCATION FLEX BENEFIT ALLOWANCE | $0.00 | $4,535,985.34 | $0.00 | $4,535,985.34 | N/A | $498,459.92 |
| Source - 3310 ALTERNATIVE & HIGH CHALLENGE EDU | $0.00 | $190,214.08 | $0.00 | $190,214.08 | N/A | $47,553.52 |
| Source - 3412 NATIONAL BOARD CERTIFIED BONUS | $0.00 | $45,200.00 | $0.00 | $45,200.00 | N/A | $0.00 |
| Source - 3413 INSPIRED TO TEACH EMP INCENTIVE PMT | $0.00 | $64,000.00 | $0.00 | $64,000.00 | N/A | $24,000.00 |
| Source - 3415 STRONG READERS | $0.00 | $91,717.01 | $0.00 | $91,717.01 | N/A | $0.00 |
| Source - 3420 STATE TEXTBOOK | $0.00 | $348,516.36 | $0.00 | $348,516.36 | N/A | $38,298.50 |
| Source - 3436 SCHOOL RESOURCE OFFICER PROGRAM | $0.00 | $93,041.47 | $0.00 | $93,041.47 | N/A | $0.00 |
| Source - 3620 STATE LAND REIMBURSEMENT | $0.00 | $411.45 | $0.00 | $411.45 | N/A | $0.00 |

# Stillwater Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Source - 3690 OTHER MISC SOURCES OF STATE REVENUE | $0.00 | $351,031.25 | $0.00 | $351,031.25 | N/A | $51,031.25 |
| Source - 3720 STATE MATCHING | $0.00 | $0.00 | $0.00 | $0.00 | N/A | $0.00 |
| Source - 3811 COMP HS VOCATIONAL SAL REIMB | $0.00 | $89,799.00 | $0.00 | $89,799.00 | N/A | $52,129.00 |
| Source - 3812 VOCATIONAL PROGRAM ASSISTANCE GRANT | $0.00 | $158,411.00 | $0.00 | $158,411.00 | N/A | $19,850.00 |
| **Series - 3000 Total** | **$0.00** | **$25,447,116.37** | **$0.00** | **$25,447,116.37** | **N/A** | **$2,801,815.82** |
| Series - 4000 | | | | | | |
| Source - 4140 TITLE VI INDIAN, NATIVE HI/AK EDU | $0.00 | $128,971.14 | $0.00 | $128,971.14 | N/A | $14,315.25 |
| Source - 4164 SUB-MARGINAL LANDS | $0.00 | $788.72 | $0.00 | $788.72 | N/A | $0.00 |
| Source - 4210 TITLE I-PART A-IMPROVING BASIC PROG | $0.00 | $896,367.54 | $0.00 | $896,367.54 | N/A | $0.00 |
| Source - 4271 PART A, SUPPORTING EFFECTIVE INST | $0.00 | $93,232.82 | $0.00 | $93,232.82 | N/A | $0.00 |
| Source - 4281 TITLE III PT A ENG LANG ACQUISITION | $0.00 | $15,336.47 | $0.00 | $15,336.47 | N/A | $0.00 |
| Source - 4310 INDIVIDUALS WITH DISABIL IDEA--B | $0.00 | $928,763.29 | $0.00 | $928,763.29 | N/A | $110,717.64 |
| Source - 4340 PRESCHOOL AGES 3-5 IDEA-B | $0.00 | $34,084.56 | $0.00 | $34,084.56 | N/A | $13,327.32 |
| Source - 4442 STUDENT SUPPORT & ACADEMIC ENRICH | $0.00 | $38,053.01 | $0.00 | $38,053.01 | N/A | $0.00 |
| Source - 4470 TITLE VI-SUB 2-RURAL/LOW INCOME SCH | $0.00 | $65,788.06 | $0.00 | $65,788.06 | N/A | $0.00 |
| Source - 4480 TITLE IX- ED FOR HOMELESS/OTHER LAW | $0.00 | $33,924.77 | $0.00 | $33,924.77 | N/A | $0.00 |
| Source - 4580 MEDICAID RESOURCES | $0.00 | $130,126.67 | $0.00 | $130,126.67 | N/A | $23,741.73 |
| Source - 4710 LUNCHES | $0.00 | $0.00 | $0.00 | $0.00 | N/A | $0.00 |
| Source - 4720 BREAKFASTS | $0.00 | $0.00 | $0.00 | $0.00 | N/A | $0.00 |
| Source - 4821 CARL PERKINS VOC/APPLIED TECH ED | $0.00 | $24,439.82 | $0.00 | $24,439.82 | N/A | $24,439.82 |
| **Series - 4000 Total** | **$0.00** | **$2,389,876.87** | **$0.00** | **$2,389,876.87** | **N/A** | **$186,541.76** |
| Series - 5000 | | | | | | |
| Source - 5600 CORRECTING ENTRY | $0.00 | $577.18 | $0.00 | $577.18 | N/A | $0.00 |
| **Series - 5000 Total** | **$0.00** | **$577.18** | **$0.00** | **$577.18** | **N/A** | **$0.00** |
| Series - 6000 | | | | | | |
| Source - 6110 CASH FORWARD | $0.00 | $7,653,287.98 | $0.00 | $7,653,287.98 | N/A | $0.00 |
| **Series - 6000 Total** | **$0.00** | **$7,653,287.98** | **$0.00** | **$7,653,287.98** | **N/A** | **$0.00** |
| **Fund - 11 GENERAL FUND Total** | **$0.00** | **$62,115,743.70** | **$0.00** | **$62,115,743.70** | **N/A** | **$3,762,329.10** |

# Stillwater Public Schools

## Revenue Analysis



**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 21 BUILDING FUND | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1110 AD VALOREM TAX LEVY (CURRENT YR) | $0.00 | $3,060,089.99 | $0.00 | $3,060,089.99 | N/A | $68,358.12 |
| Source - 1120 AD VALOREM TAX LEVY (PRIOR YRS) | $0.00 | $60,947.54 | $0.00 | $60,947.54 | N/A | $4,529.18 |
| Source - 1130 REVENUE IN LIEU OF TAXES | $0.00 | $16,422.00 | $0.00 | $16,422.00 | N/A | $0.00 |
| Source - 1590 MISCELLANEOUS REIMBURSEMENTS | $0.00 | $53,113.73 | $0.00 | $53,113.73 | N/A | $0.00 |
| **Series - 1000 Total** | **$0.00** | **$3,190,573.26** | **$0.00** | **$3,190,573.26** | **N/A** | **$72,887.30** |
| Series - 3000 | | | | | | |
| Source - 3160 FARM IMPLEMENT TAX STAMP | $0.00 | $477.82 | $0.00 | $477.82 | N/A | $0.00 |
| Source - 3250 EDUCATION FLEX BENEFIT ALLOWANCE | $0.00 | $253,107.42 | $0.00 | $253,107.42 | N/A | $27,814.00 |
| Source - 3620 STATE LAND REIMBURSEMENT | $0.00 | $58.80 | $0.00 | $58.80 | N/A | $0.00 |
| **Series - 3000 Total** | **$0.00** | **$253,644.04** | **$0.00** | **$253,644.04** | **N/A** | **$27,814.00** |
| Series - 6000 | | | | | | |
| Source - 6110 CASH FORWARD | $0.00 | $2,486,751.18 | $0.00 | $2,486,751.18 | N/A | $0.00 |
| **Series - 6000 Total** | **$0.00** | **$2,486,751.18** | **$0.00** | **$2,486,751.18** | **N/A** | **$0.00** |
| **Fund - 21 BUILDING FUND Total** | **$0.00** | **$5,930,968.48** | **$0.00** | **$5,930,968.48** | **N/A** | **$100,701.30** |

# Stillwater Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 22 CHILD NUTRITION PROGRAMS FUND | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1310 INTEREST EARNINGS | $0.00 | $407.61 | $0.00 | $407.61 | N/A | $98.93 |
| Source - 1590 MISCELLANEOUS REIMBURSEMENTS | $0.00 | $1,376.00 | $0.00 | $1,376.00 | N/A | $0.00 |
| Source - 1710 STUDENT LUNCHS/BREAKFASTS/MILK | $0.00 | $489,127.98 | $0.00 | $489,127.98 | N/A | $46,171.77 |
| Source - 1720 A LA CARTE OR CATERING REVENUE | $0.00 | $173,331.21 | $0.00 | $173,331.21 | N/A | $16,734.35 |
| Source - 1730 ADULT LUNCHES/BREAKFASTS | $0.00 | $19,741.95 | $0.00 | $19,741.95 | N/A | $1,905.46 |
| Source - 1790 OTHER DIST REVENUE (CHILD NUTRIT) | $0.00 | $186.51 | $0.00 | $186.51 | N/A | $0.00 |
| **Series - 1000 Total** | **$0.00** | **$684,171.26** | **$0.00** | **$684,171.26** | **N/A** | **$64,910.51** |
| Series - 3000 | | | | | | |
| Source - 3250 EDUCATION FLEX BENEFIT ALLOWANCE | $0.00 | $295,861.45 | $0.00 | $295,861.45 | N/A | $32,512.25 |
| Source - 3710 STATE REIMBURSEMENT | $0.00 | $7,941.16 | $0.00 | $7,941.16 | N/A | $0.00 |
| Source - 3720 STATE MATCHING | $0.00 | $31,100.12 | $0.00 | $31,100.12 | N/A | $13,821.37 |
| **Series - 3000 Total** | **$0.00** | **$334,902.73** | **$0.00** | **$334,902.73** | **N/A** | **$46,333.62** |
| Series - 4000 | | | | | | |
| Source - 4710 LUNCHES | $0.00 | $1,603,927.17 | $0.00 | $1,603,927.17 | N/A | $219,970.48 |
| Source - 4720 BREAKFASTS | $0.00 | $645,520.84 | $0.00 | $645,520.84 | N/A | $85,999.32 |
| Source - 4740 SUMMER FOOD SERVICE PROGRAM | $0.00 | $286,154.52 | $0.00 | $286,154.52 | N/A | $0.00 |
| **Series - 4000 Total** | **$0.00** | **$2,535,602.53** | **$0.00** | **$2,535,602.53** | **N/A** | **$305,969.80** |
| Series - 6000 | | | | | | |
| Source - 6110 CASH FORWARD | $0.00 | $1,305,180.19 | $0.00 | $1,305,180.19 | N/A | $0.00 |
| **Series - 6000 Total** | **$0.00** | **$1,305,180.19** | **$0.00** | **$1,305,180.19** | **N/A** | **$0.00** |
| **Fund - 22 CHILD NUTRITION PROGRAMS FUND Total** | **$0.00** | **$4,859,856.71** | **$0.00** | **$4,859,856.71** | **N/A** | **$417,213.93** |

# Stillwater Public Schools

## Revenue Analysis



**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 31 BOND FUND 31 | | | | | | |
| Series - 6000 | | | | | | |
| Source - 6110 CASH FORWARD | $0.00 | $1,085,835.29 | $0.00 | $1,085,835.29 | N/A | $0.00 |
| **Series - 6000 Total** | **$0.00** | **$1,085,835.29** | **$0.00** | **$1,085,835.29** | **N/A** | **$0.00** |
| **Fund - 31 BOND FUND 31 Total** | **$0.00** | **$1,085,835.29** | **$0.00** | **$1,085,835.29** | **N/A** | **$0.00** |

# Stillwater Public Schools

## Revenue Analysis



**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 32 BOND FUND 32 | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1310 INTEREST EARNINGS | $0.00 | $1,075.20 | $0.00 | $1,075.20 | N/A | $0.00 |
| **Series - 1000 Total** | **$0.00** | **$1,075.20** | **$0.00** | **$1,075.20** | **N/A** | **$0.00** |
| Series - 6000 | | | | | | |
| Source - 6110 CASH FORWARD | $0.00 | $9,261,435.86 | $0.00 | $9,261,435.86 | N/A | $0.00 |
| **Series - 6000 Total** | **$0.00** | **$9,261,435.86** | **$0.00** | **$9,261,435.86** | **N/A** | **$0.00** |
| **Fund - 32 BOND FUND 32 Total** | **$0.00** | **$9,262,511.06** | **$0.00** | **$9,262,511.06** | **N/A** | **$0.00** |

# Stillwater Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 33 BOND FUND 33 | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1590 MISCELLANEOUS REIMBURSEMENTS | $0.00 | $6,006.60 | $0.00 | $6,006.60 | N/A | $6,006.60 |
| **Series - 1000 Total** | **$0.00** | **$6,006.60** | **$0.00** | **$6,006.60** | **N/A** | **$6,006.60** |
| Series - 6000 | | | | | | |
| Source - 6110 CASH FORWARD | $0.00 | $10,761,950.75 | $0.00 | $10,761,950.75 | N/A | $0.00 |
| **Series - 6000 Total** | **$0.00** | **$10,761,950.75** | **$0.00** | **$10,761,950.75** | **N/A** | **$0.00** |
| **Fund - 33 BOND FUND 33 Total** | **$0.00** | **$10,767,957.35** | **$0.00** | **$10,767,957.35** | **N/A** | **$6,006.60** |

# Stillwater Public Schools

## Revenue Analysis



**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 34 BOND FUND 34 | | | | | | |
| Series - 5000 | | | | | | |
| Source - 5112 PROCEEDS SALE OF ORIGINAL BONDS | $0.00 | $408,200.00 | $0.00 | $408,200.00 | N/A | $408,200.00 |
| **Series - 5000 Total** | **$0.00** | **$408,200.00** | **$0.00** | **$408,200.00** | **N/A** | **$408,200.00** |
| **Fund - 34 BOND FUND 34 Total** | **$0.00** | **$408,200.00** | **$0.00** | **$408,200.00** | **N/A** | **$408,200.00** |

# Stillwater Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 41 SINKING FUND | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1110 AD VALOREM TAX LEVY (CURRENT YR) | $0.00 | $14,860,573.34 | $0.00 | $14,860,573.34 | N/A | $331,940.95 |
| Source - 1120 AD VALOREM TAX LEVY (PRIOR YRS) | $0.00 | $312,031.40 | $0.00 | $312,031.40 | N/A | $23,157.62 |
| Source - 1310 INTEREST EARNINGS | $0.00 | $753,458.09 | $0.00 | $753,458.09 | N/A | $91,211.59 |
| **Series - 1000 Total** | **$0.00** | **$15,926,062.83** | **$0.00** | **$15,926,062.83** | **N/A** | **$446,310.16** |
| Series - 3000 | | | | | | |
| Source - 3160 FARM IMPLEMENT TAX STAMP | $0.00 | $2,385.76 | $0.00 | $2,385.76 | N/A | $0.00 |
| Source - 3620 STATE LAND REIMBURSEMENT | $0.00 | $285.54 | $0.00 | $285.54 | N/A | $0.00 |
| **Series - 3000 Total** | **$0.00** | **$2,671.30** | **$0.00** | **$2,671.30** | **N/A** | **$0.00** |
| Series - 6000 | | | | | | |
| Source - 6110 CASH FORWARD | $0.00 | $9,631,092.03 | $0.00 | $9,631,092.03 | N/A | $0.00 |
| **Series - 6000 Total** | **$0.00** | **$9,631,092.03** | **$0.00** | **$9,631,092.03** | **N/A** | **$0.00** |
| **Fund - 41 SINKING FUND Total** | **$0.00** | **$25,559,826.16** | **$0.00** | **$25,559,826.16** | **N/A** | **$446,310.16** |

# Stillwater Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| Fund - 81 GIFT FUND | | | | | | |
| Series - 1000 | | | | | | |
| Source - 1610 CONTRIBUTIONS/DONATIONS-PRIVATE | $0.00 | $600,000.00 | $0.00 | $600,000.00 | N/A | $0.00 |
| **Series - 1000 Total** | **$0.00** | **$600,000.00** | **$0.00** | **$600,000.00** | **N/A** | **$0.00** |
| **Fund - 81 GIFT FUND Total** | **$0.00** | **$600,000.00** | **$0.00** | **$600,000.00** | **N/A** | **$0.00** |

# Stillwater Public Schools

## Revenue Analysis



**Options:** Type of Revenue: Estimated, As Of Date: 5/31/2026

| | Estimated Revenue | Revenue Collected | Revenue Receivable | Unappropriated Receipts | % Rev Collected | Current Month |
|---|---|---|---|---|---|---|
| **Report Total** | **$0.00** | **$120,590,898.75** | **$0.00** | **$120,590,898.75** | **N/A** | **$5,140,761.09** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 11 GENERAL FUND | | | | | | |
| 000 NON-CATEGORICAL | 582,128.10 | 1,776.60 | 1,683.07 | 93.53 | 580,351.50 | 0.31% |
| 001 HIGH SCHOOL | 5,796.76 | 4,396.76 | 4,396.76 | 0.00 | 1,400.00 | 75.85% |
| 002 JUNIOR HIGH | 1,329.00 | 1,329.00 | 1,329.00 | 0.00 | 0.00 | 100.00% |
| 003 MIDDLE SCHOOL | 6,750.81 | 6,750.81 | 6,750.81 | 0.00 | 0.00 | 100.00% |
| 004 HIGHLAND PARK | 390.00 | 390.00 | 390.00 | 0.00 | 0.00 | 100.00% |
| 005 RICHMOND | 1,537.50 | 0.00 | 0.00 | 0.00 | 1,537.50 | 0.00% |
| 006 SANGRE RIDGE | 1,954.75 | 1,954.75 | 1,954.75 | 0.00 | 0.00 | 100.00% |
| 007 SKYLINE | 2,418.89 | 2,362.89 | 2,362.89 | 0.00 | 56.00 | 97.68% |
| 008 WESTWOOD | 4,993.97 | 4,993.97 | 4,993.97 | 0.00 | 0.00 | 100.00% |
| 009 WILL ROGERS | 5,038.14 | 5,038.14 | 5,038.14 | 0.00 | 0.00 | 100.00% |
| 010 LINCOLN ACADEMY | 2,328.42 | 2,328.42 | 2,328.42 | 0.00 | 0.00 | 100.00% |
| 011 CURRICULUM & INSTRUCTIONAL | 81,515.00 | 29,265.06 | 28,472.49 | 792.57 | 52,249.94 | 35.90% |
| 012 NURSE & OSHA SUPPLIES | 3,506.09 | 3,506.09 | 3,506.09 | 0.00 | 0.00 | 100.00% |
| 013 ED SERVICES SUPPLIES | 998.21 | 998.21 | 823.21 | 175.00 | 0.00 | 100.00% |
| 014 CUSTODIAL SUPPLIES | 95,292.12 | 95,292.12 | 94,027.40 | 1,264.72 | 0.00 | 100.00% |
| 015 ADMIN OPERATIONS SUPPLIES | 2,000.00 | 250.00 | 250.00 | 0.00 | 1,750.00 | 12.50% |
| 016 DISTRICT SUPPLIES | 47,925.72 | 47,925.72 | 47,925.72 | 0.00 | 0.00 | 100.00% |
| 017 AVIATION GRANT | 14,650.00 | 8,805.83 | 8,805.83 | 0.00 | 5,844.17 | 60.11% |
| 018 CONTRACTED SOCIAL SERVICES | 276,000.00 | 276,000.00 | 186,877.51 | 89,122.49 | 0.00 | 100.00% |
| 019 LIBRARY | 45,695.06 | 45,644.89 | 45,644.89 | 0.00 | 50.17 | 99.89% |
| 021 SUMMER SCHOOL | 39,100.00 | 17,472.15 | 17,472.15 | 0.00 | 21,627.85 | 44.69% |
| 022 EXTENDED SCHOOL YEAR | 11,220.00 | 3,922.78 | 3,922.78 | 0.00 | 7,297.22 | 34.96% |
| 023 PR AND COMMUNICATIONS | 5,132.30 | 5,093.53 | 4,593.53 | 500.00 | 38.77 | 99.24% |
| 024 BAND | 26,826.70 | 25,856.69 | 19,446.54 | 6,410.15 | 970.01 | 96.38% |
| 025 ORCHESTRA | 10,200.00 | 10,200.00 | 9,215.02 | 984.98 | 0.00 | 100.00% |
| 026 LEGAL SERVICES | 145,000.00 | 134,939.47 | 44,636.72 | 90,302.75 | 10,060.53 | 93.06% |
| 027 AUDIT SERVICES | 16,100.00 | 16,100.00 | 14,100.00 | 2,000.00 | 0.00 | 100.00% |
| 028 POSTAGE & FREIGHT | 23,700.00 | 23,700.00 | 19,091.29 | 4,608.71 | 0.00 | 100.00% |
| 029 BOE/CABINET PROFESSIONAL DEVELOPMENT | 17,527.50 | 17,527.50 | 7,602.50 | 9,925.00 | 0.00 | 100.00% |
| 030 FACILITIES MISCELLANEOUS | 16,192.78 | 16,192.78 | 3,292.78 | 12,900.00 | 0.00 | 100.00% |
| 031 BOE GENERAL EXPENSES | 12,977.00 | 12,977.00 | 12,977.00 | 0.00 | 0.00 | 100.00% |
| 032 FINANCE | 10,842.20 | 10,839.20 | 10,142.20 | 697.00 | 3.00 | 99.97% |
| 033 BOARD ELECTION/BOND FEES | 76,000.00 | 19,299.31 | 18,419.09 | 880.22 | 56,700.69 | 25.39% |
| 034 SPED TESTING | 19,826.25 | 19,826.25 | 19,826.25 | 0.00 | 0.00 | 100.00% |
| 035 BOE/SUPERINTENDENT SUPPLIES | 5,000.00 | 1,064.31 | 967.28 | 97.03 | 3,935.69 | 21.29% |
| 036 MILEAGE EXPENSE-NO DIST TRANSP AVAIL (CFO AUTH) | 2,500.00 | 2,000.00 | 0.00 | 2,000.00 | 500.00 | 80.00% |
| 037 NON-REIMBURSABLE FEDERAL PROGRAMS EXPENSES | 50.00 | 50.00 | 50.00 | 0.00 | 0.00 | 100.00% |
| 038 CATALYST ED GRANT FUNDS FOR STEM PAYROLL | 48,500.00 | 30,835.19 | 30,835.19 | 0.00 | 17,664.81 | 63.58% |

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 11 GENERAL FUND | | | | | | |
| 040 PRIOR YR MEDICAID (697) REVENUE RECEIVED TO SPEND | 42,331.92 | 1,500.00 | 0.00 | 1,500.00 | 40,831.92 | 3.54% |
| 041 DISTRICT SUPPLIES-ELEMENTARY REIMBURSEABLE | 81,376.98 | 81,376.98 | 81,376.98 | 0.00 | 0.00 | 100.00% |
| 042 HUMAN RESOURCES | 545,759.85 | 545,759.85 | 516,058.10 | 29,701.75 | 0.00 | 100.00% |
| 045 FLEET FUEL | 330,000.00 | 285,629.28 | 198,291.80 | 87,337.48 | 44,370.72 | 86.55% |
| 047 DISTRICT WIDE TRANSPORTATION | 189,825.00 | 186,281.41 | 121,730.67 | 64,550.74 | 3,543.59 | 98.13% |
| 048 TRANSPORTATION MISCELLANEOUS | 47,305.00 | 37,780.41 | 18,774.82 | 19,005.59 | 9,524.59 | 79.87% |
| 049 UTILITIES-ELECTRICITY | 910,240.45 | 910,240.45 | 910,240.45 | 0.00 | 0.00 | 100.00% |
| 051 UTILITIES-GAS | 348,500.00 | 348,500.00 | 197,941.69 | 150,558.31 | 0.00 | 100.00% |
| 052 UTILITIES-TELEPHONE/INTERNET | 151,273.43 | 151,273.43 | 137,686.93 | 13,586.50 | 0.00 | 100.00% |
| 053 UTILITIES-WATER/TRASH | 392,800.00 | 392,800.00 | 339,726.44 | 53,073.56 | 0.00 | 100.00% |
| 054 BUILDING MAINTENANCE | 177,000.00 | 144,224.63 | 88,494.89 | 55,729.74 | 32,775.37 | 81.48% |
| 055 GROUNDS | 103,450.00 | 102,199.70 | 21,251.78 | 80,947.92 | 1,250.30 | 98.79% |
| 056 VOCAL MUSIC | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 100.00% |
| 057 DRAMA | 4,011.98 | 4,011.98 | 4,011.98 | 0.00 | 0.00 | 100.00% |
| 058 ATHLETICS | 83,300.00 | 83,068.84 | 4,448.29 | 78,620.55 | 231.16 | 99.72% |
| 060 PROFESSIONAL DEVELOPMENT | 60,000.00 | 28,588.47 | 15,003.47 | 13,585.00 | 31,411.53 | 47.65% |
| 061 LIABILITY BONDS | 4,835.50 | 4,835.50 | 4,607.50 | 228.00 | 0.00 | 100.00% |
| 064 PROPERTY INSURANCE | 1,451,908.00 | 1,451,908.00 | 1,451,908.00 | 0.00 | 0.00 | 100.00% |
| 065 HIGH SCHOOL GRADUATION | 36,886.55 | 36,886.55 | 2,392.45 | 34,494.10 | 0.00 | 100.00% |
| 066 PERFORMING ARTS CENTER | 1,560.00 | 1,560.00 | 1,560.00 | 0.00 | 0.00 | 100.00% |
| 067 COUNTY RE-EVALUATION | 341,525.27 | 341,525.27 | 341,525.27 | 0.00 | 0.00 | 100.00% |
| 072 SECURITY | 138,475.00 | 137,916.00 | 135,365.53 | 2,550.47 | 559.00 | 99.60% |
| 086 RSI | 62,056.98 | 17,888.37 | 13,266.37 | 4,622.00 | 44,168.61 | 28.83% |
| 087 MTSS GRANT NON-PAYROLL EXPENSES | 343,388.52 | 43,862.58 | 43,862.58 | 0.00 | 299,525.94 | 12.77% |
| 088 OPIOID ABATEMENT GRANT NON-PAYROLL EXPENSES | 25,000.00 | 18,250.00 | 18,250.00 | 0.00 | 6,750.00 | 73.00% |
| 092 TECHNOLOGY MISCELLANEOUS | 28,067.43 | 20,970.23 | 16,047.43 | 4,922.80 | 7,097.20 | 74.71% |
| 100 MAIN PERSONNEL | 36,594,000.00 | 36,561,832.01 | 29,214,740.93 | 7,347,091.08 | 32,167.99 | 99.91% |
| 101 FACILITIES PERSONNEL | 1,200,000.00 | 1,070,249.35 | 1,005,533.02 | 64,716.33 | 129,750.65 | 89.19% |
| 102 EAS/CREDIT RECOVERY PERSONNEL | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.00% |
| 103 HOMEBOUND SERVICES PERSONNEL | 26,000.00 | 12,093.88 | 12,093.88 | 0.00 | 13,906.12 | 46.51% |
| 104 CLASSROOM COVER PERSONNEL | 35,000.00 | 34,742.63 | 34,742.63 | 0.00 | 257.37 | 99.26% |
| 105 NATIONAL BOARD CERTIFIED BONUS -DISTRICT PAID | 11,000.00 | 9,000.00 | 9,000.00 | 0.00 | 2,000.00 | 81.82% |
| 106 NON-FUNDED CAREERTECH PERSONNEL COSTS | 1,386,200.00 | 1,355,797.30 | 1,143,140.42 | 212,656.88 | 30,402.70 | 97.81% |
| 110 PALS PERSONNEL | 200,000.00 | 189,455.58 | 162,286.12 | 27,169.46 | 10,544.42 | 94.73% |
| 111 ACTIVITY FUND PAID PERSONNEL | 226,260.81 | 188,038.03 | 159,325.00 | 28,713.03 | 38,222.78 | 83.11% |
| 112 MTSS GRANT PERSONNEL | 190,100.00 | 186,154.42 | 164,264.75 | 21,889.67 | 3,945.58 | 97.92% |

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 11 GENERAL FUND | | | | | | |
| 114 OPIOID ABATEMENT GRANT PERSONNEL | 50,000.00 | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 100.00% |
| 305 INSPIRED TO TEACH EMPLOYMENT INCENTIVE PAYMENT | 52,000.00 | 32,000.07 | 32,000.07 | 0.00 | 19,999.93 | 61.54% |
| 312 NATIONAL BOARD CERTIFIED BONUS -STATE PAID | 70,000.00 | 45,180.62 | 45,180.62 | 0.00 | 24,819.38 | 64.54% |
| 331 ED FLEX BENEFIT-CERTIFIED IN LIEU OF | 73,613.76 | 53,746.41 | 42,244.26 | 11,502.15 | 19,867.35 | 73.01% |
| 332 ED FLEX BENEFIT-SUPPORT IN LIEU OF | 213,879.27 | 176,032.32 | 151,941.69 | 24,090.63 | 37,846.95 | 82.30% |
| 333 STATE TEXTBOOKS | 467,167.62 | 20,913.34 | 19,048.14 | 1,865.20 | 446,254.28 | 4.48% |
| 334 ED FLEX BENEFIT-CERTIFIED MED PD BY STATE | 3,580,248.00 | 3,295,327.00 | 2,523,990.00 | 771,337.00 | 284,921.00 | 92.04% |
| 335 ED FLEX BENEFIT-SUPPORT MED PD BY STATE | 1,557,662.40 | 1,469,544.00 | 1,252,495.00 | 217,049.00 | 88,118.40 | 94.34% |
| 361 ACHIEVING CLASSROOM EXCELLENCE (ACE) TECHNOLOGY | 158,110.61 | 1,635.00 | 1,635.00 | 0.00 | 156,475.61 | 1.03% |
| 367 STRONG READERS | 242,691.68 | 119,264.98 | 100,839.98 | 18,425.00 | 123,426.70 | 49.14% |
| 376 SCHOOL RESOURCE OFFICER | 216,473.62 | 216,473.62 | 107,480.12 | 108,993.50 | 0.00 | 100.00% |
| 388 ALTERNATIVE EDUCATION | 93,583.21 | 93,583.21 | 72,740.03 | 20,843.18 | 0.00 | 100.00% |
| 411 OK CAREERTECH=COMPREHENSIVE SECONDARY PROGRAMS | 63,460.00 | 63,455.68 | 57,760.76 | 5,694.92 | 4.32 | 99.99% |
| 412 OK CAREERTECH-VOCATIONAL PROGRAMS ASSISTANCE | 187,000.00 | 171,220.40 | 164,971.27 | 6,249.13 | 15,779.60 | 91.56% |
| 424 CARL PERKINS SUPPLEMENTAL GRANTS | 25,000.00 | 24,439.82 | 24,439.82 | 0.00 | 560.18 | 97.76% |
| 511 TITLE I, PART A (BASIC PROGRAM) | 1,753,893.40 | 1,413,287.34 | 1,107,974.60 | 305,312.74 | 340,606.06 | 80.58% |
| 515 TITLE I (SCHOOL SUPPORT) | 1,964.11 | 1,964.11 | 1,964.11 | 0.00 | 0.00 | 100.00% |
| 518 TITLE I, PART A, SUBPART 2 (NEGLECTED, LEAS) | 27,809.65 | 23,404.83 | 23,404.83 | 0.00 | 4,404.82 | 84.16% |
| 541 TITLE II, PART A (SUPPORT EFFECTIVE INSTRUCTION) | 287,073.70 | 161,701.97 | 131,851.14 | 29,850.83 | 125,371.73 | 56.33% |
| 552 TITLE IV, PART A (STU SUP & ACAD ENRICH FRM GRANT) | 163,217.35 | 62,771.18 | 49,274.57 | 13,496.61 | 100,446.17 | 38.46% |
| 561 TITLE VI, PART A (INDIAN EDUCATION) | 147,452.00 | 142,631.95 | 121,009.85 | 21,622.10 | 4,820.05 | 96.73% |
| 571 TITLE III, PART A (IMMIGRANT EDUCATION ACT) | 16,401.00 | 9,907.00 | 9,907.00 | 0.00 | 6,494.00 | 60.40% |
| 572 TITLE III, PART A (ENG LANG ACQ, ENH & ACHEIVE) | 64,368.09 | 9,424.25 | 9,424.25 | 0.00 | 54,943.84 | 14.64% |
| 587 TITLE V, PART B, SUBPRT 2 (RURAL/LOW INC SCHL PGM) | 156,300.39 | 90,373.40 | 76,496.96 | 13,876.44 | 65,926.99 | 57.82% |
| 596 TITLE IX, PART A (HOMELESS CHILDREN & YOUTH) | 77,018.22 | 50,928.57 | 41,904.10 | 9,024.47 | 26,089.65 | 66.13% |
| 613 IDEA PART B (SPED PROF DEVELOP OSDE SPONSORED) | 26,400.00 | 22,274.00 | 6,879.00 | 15,395.00 | 4,126.00 | 84.37% |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 11 GENERAL FUND | | | | | | |
| 615 IDEA PART B (SPED PROF DEVELOP DISTRICT) | 4,432.00 | 4,115.00 | 4,115.00 | 0.00 | 317.00 | 92.85% |
| 616 IDEA PART B (SUB AREA CERT EXAM REIMBURSE) | 430.00 | 168.05 | 168.05 | 0.00 | 261.95 | 39.08% |
| 618 IDEA PART B (SECONDARY TRANS SERVICES) | 25,098.26 | 20,327.94 | 5,827.72 | 14,500.22 | 4,770.32 | 80.99% |
| 619 OKMTSS IMPLEMENTATION PROJECT | 30,000.00 | 30,000.00 | 0.00 | 30,000.00 | 0.00 | 100.00% |
| 621 IDEA PART B (FLOW THROUGH, P.L.108-446) | 1,419,075.40 | 1,331,225.79 | 1,023,493.24 | 307,732.55 | 87,849.61 | 93.81% |
| 625 IDEA PART B (FLOW THRU, P.L.108-446 PRIVATE SCHL) | 13,643.09 | 11,000.00 | 8,000.00 | 3,000.00 | 2,643.09 | 80.63% |
| 627 IDEA PART B (FLOW THRU, P.L.108-446 HGH ND TR II) | 52,915.07 | 52,914.38 | 41,594.38 | 11,320.00 | 0.69 | 100.00% |
| 641 IDEA PART B (PRESCHOOL, AGED 3-5, P.L. 108-446) | 35,088.07 | 35,088.07 | 35,088.07 | 0.00 | 0.00 | 100.00% |
| 697 MEDICAID FEDERAL MATCH | 30,512.42 | 6,863.87 | 6,243.87 | 620.00 | 23,648.55 | 22.50% |
| 698 MEDICAID RESOURCES | 64,522.25 | 64,297.45 | 34,386.22 | 29,911.23 | 224.80 | 99.65% |
| 713 NATIVE YOUTH COMMUNITY PROJECT (NYCP) GRANT | 85,612.21 | 1,600.00 | 0.00 | 1,600.00 | 84,012.21 | 1.87% |
| 725 ARP ESSER III Student Teacher Stipend | 10,501.21 | 10,501.21 | 10,501.21 | 0.00 | 0.00 | 100.00% |
| **Total Fund - 11 GENERAL FUND** | **$58,994,000.00** | **$55,283,693.38** | **$44,670,376.37** | **$10,613,317.01** | **$3,710,306.62** | **93.71 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 21 BUILDING FUND | | | | | | |
| 000 NON-CATEGORICAL | 661,703.98 | 0.00 | 0.00 | 0.00 | 661,703.98 | 0.00% |
| 030 FACILITIES MISCELLANEOUS | 9,383.02 | 9,383.02 | 9,383.02 | 0.00 | 0.00 | 100.00% |
| 032 FINANCE | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 100.00% |
| 049 UTILITIES-ELECTRICITY | 264,000.00 | 264,000.00 | 187,904.23 | 76,095.77 | 0.00 | 100.00% |
| 051 UTILITIES-GAS | 28,000.00 | 28,000.00 | 1,235.05 | 26,764.95 | 0.00 | 100.00% |
| 053 UTILITIES-WATER/TRASH | 50,000.00 | 50,000.00 | 22,689.90 | 27,310.10 | 0.00 | 100.00% |
| 054 BUILDING MAINTENANCE | 41,469.00 | 39,401.88 | 19,401.88 | 20,000.00 | 2,067.12 | 95.02% |
| 055 GROUNDS | 28,077.00 | 28,077.00 | 0.00 | 28,077.00 | 0.00 | 100.00% |
| 100 MAIN PERSONNEL | 260,000.00 | 254,131.96 | 230,566.13 | 23,565.83 | 5,868.04 | 97.74% |
| 101 FACILITIES PERSONNEL | 1,500,000.00 | 1,446,692.14 | 1,314,844.47 | 131,847.67 | 53,307.86 | 96.45% |
| 332 ED FLEX BENEFIT-SUPPORT IN LIEU OF | 21,123.00 | 17,641.17 | 15,744.27 | 1,896.90 | 3,481.83 | 83.52% |
| 335 ED FLEX BENEFIT-SUPPORT MED PD BY STATE | 281,244.00 | 246,743.00 | 224,119.00 | 22,624.00 | 34,501.00 | 87.73% |
| **Total Fund - 21 BUILDING FUND** | **$3,148,000.00** | **$2,387,070.17** | **$2,028,887.95** | **$358,182.22** | **$760,929.83** | **75.83 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 22 CHILD NUTRITION PROGRAMS FUND | | | | | | |
| 000 NON-CATEGORICAL | 27,832.00 | 0.00 | 0.00 | 0.00 | 27,832.00 | 0.00% |
| 049 UTILITIES-ELECTRICITY | 28,320.30 | 28,320.30 | 28,320.30 | 0.00 | 0.00 | 100.00% |
| 051 UTILITIES-GAS | 8,976.66 | 8,976.66 | 8,976.66 | 0.00 | 0.00 | 100.00% |
| 052 UTILITIES-TELEPHONE/INTERNET | 2,600.00 | 0.00 | 0.00 | 0.00 | 2,600.00 | 0.00% |
| 053 UTILITIES-WATER/TRASH | 8,940.08 | 8,940.08 | 8,940.08 | 0.00 | 0.00 | 100.00% |
| 064 PROPERTY INSURANCE | 119,408.84 | 119,408.84 | 119,408.84 | 0.00 | 0.00 | 100.00% |
| 091 LOCAL CHILD NUTRITION EXPENSES | 172,130.00 | 149,495.95 | 123,636.35 | 25,859.60 | 22,634.05 | 86.85% |
| 100 MAIN PERSONNEL | 55,000.00 | 24,770.19 | 17,850.63 | 6,919.56 | 30,229.81 | 45.04% |
| 101 FACILITIES PERSONNEL | 43,500.00 | 3,597.71 | 3,597.71 | 0.00 | 39,902.29 | 8.27% |
| 332 ED FLEX BENEFIT-SUPPORT IN LIEU OF | 53,558.00 | 35,666.63 | 29,781.33 | 5,885.30 | 17,891.37 | 66.59% |
| 335 ED FLEX BENEFIT-SUPPORT MED PD BY STATE | 300,000.00 | 277,851.00 | 234,724.00 | 43,127.00 | 22,149.00 | 92.62% |
| 385 CHILD NUTRITION PROGRAM | 28,905.12 | 25,355.58 | 20,142.95 | 5,212.63 | 3,549.54 | 87.72% |
| 763 LUNCHES | 2,302,099.00 | 2,298,760.38 | 2,019,391.31 | 279,369.07 | 3,338.62 | 99.85% |
| 764 BREAKFASTS | 786,680.00 | 668,084.25 | 571,128.67 | 96,955.58 | 118,595.75 | 84.92% |
| 766 SUMMER FOOD SERVICE PROGRAM | 286,000.00 | 266,427.28 | 205,345.33 | 61,081.95 | 19,572.72 | 93.16% |
| 767 PROF STANDARDS FOR SCHOOL NUTRITION EMPLOYEES | 5,770.00 | 5,597.00 | 2,577.00 | 3,020.00 | 173.00 | 97.00% |
| **Total Fund - 22 CHILD NUTRITION PROGRAMS FUND** | **$4,229,720.00** | **$3,921,251.85** | **$3,393,821.16** | **$527,430.69** | **$308,468.15** | **92.71 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 31 BOND FUND 31 | | | | | | |
| 000 NON-CATEGORICAL | 123,937.91 | 0.00 | 0.00 | 0.00 | 123,937.91 | 0.00% |
| 030 FACILITIES MISCELLANEOUS | 50,837.71 | 50,837.71 | 18,793.96 | 32,043.75 | 0.00 | 100.00% |
| 032 FINANCE | 356,396.65 | 154,974.49 | 126,393.49 | 28,581.00 | 201,422.16 | 43.48% |
| 047 DISTRICT WIDE TRANSPORTATION | 256,123.52 | 254,755.52 | 254,755.52 | 0.00 | 1,368.00 | 99.47% |
| 054 BUILDING MAINTENANCE | 203,179.50 | 202,570.00 | 64,539.06 | 138,030.94 | 609.50 | 99.70% |
| 055 GROUNDS | 15,000.00 | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 100.00% |
| 071 BUILDING ACQUISITION/KICKER/OES REMODEL | 80,360.00 | 12,106.53 | 12,106.53 | 0.00 | 68,253.47 | 15.07% |
| **Total Fund - 31 BOND FUND 31** | **$1,085,835.29** | **$690,244.25** | **$491,588.56** | **$198,655.69** | **$395,591.04** | **63.57 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 32 BOND FUND 32 | | | | | | |
| 000 NON-CATEGORICAL | 2,698.10 | 0.00 | 0.00 | 0.00 | 2,698.10 | 0.00% |
| 011 CURRICULUM & INSTRUCTIONAL | 360,086.79 | 36,110.00 | 0.00 | 36,110.00 | 323,976.79 | 10.03% |
| 024 BAND | 3.00 | 0.00 | 0.00 | 0.00 | 3.00 | 0.00% |
| 032 FINANCE | 433,633.40 | 0.00 | 0.00 | 0.00 | 433,633.40 | 0.00% |
| 038 CATALYST ED GRANT FUNDS FOR STEM PAYROLL | 20,428.46 | 0.00 | 0.00 | 0.00 | 20,428.46 | 0.00% |
| 047 DISTRICT WIDE TRANSPORTATION | 433,458.80 | 431,380.46 | 431,380.46 | 0.00 | 2,078.34 | 99.52% |
| 054 BUILDING MAINTENANCE | 606,973.74 | 70,172.78 | 20,669.78 | 49,503.00 | 536,800.96 | 11.56% |
| 055 GROUNDS | 103,022.36 | 28,509.09 | 28,509.09 | 0.00 | 74,513.27 | 27.67% |
| 058 ATHLETICS | 120,212.82 | 74,645.28 | 48,357.28 | 26,288.00 | 45,567.54 | 62.09% |
| 066 PERFORMING ARTS CENTER | 50,000.00 | 0.00 | 0.00 | 0.00 | 50,000.00 | 0.00% |
| 068 2023 BOND - HIGH SCHOOL PROJECT | 2,795,520.97 | 2,144,180.32 | 520,383.78 | 1,623,796.54 | 651,340.65 | 76.70% |
| 069 2023 BOND - ATHLETICS PROJECT | 1,077,827.08 | 1,077,826.26 | 1,077,826.26 | 0.00 | 0.82 | 100.00% |
| 071 BUILDING ACQUISITION/KICKER/OES REMODEL | 337,372.62 | 314,251.51 | 314,251.51 | 0.00 | 23,121.11 | 93.15% |
| 073 BOND-CLASSROOM TECHNOLOGY | 242,351.54 | 0.00 | 0.00 | 0.00 | 242,351.54 | 0.00% |
| 075 DISTRICT WIDE ROOF REPAIR | 1,924,830.99 | 1,632,582.68 | 1,416,840.35 | 215,742.33 | 292,248.31 | 84.82% |
| 076 BOND-CHROMEBOOKS & CARTS | 522,209.33 | 21,900.00 | 0.00 | 21,900.00 | 500,309.33 | 4.19% |
| 077 BOND-SUBSCRIPTIONS/LICENSING | 90,298.31 | 0.00 | 0.00 | 0.00 | 90,298.31 | 0.00% |
| 092 TECHNOLOGY MISCELLANEOUS | 140,507.55 | 136,512.55 | 120,201.33 | 16,311.22 | 3,995.00 | 97.16% |
| **Total Fund - 32 BOND FUND 32** | **$9,261,435.86** | **$5,968,070.93** | **$3,978,419.84** | **$1,989,651.09** | **$3,293,364.93** | **64.44 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 33 BOND FUND 33 | | | | | | |
| 000 NON-CATEGORICAL | 8,221.75 | 0.00 | 0.00 | 0.00 | 8,221.75 | 0.00% |
| 011 CURRICULUM & INSTRUCTIONAL | 375,165.00 | 1,200.00 | 1,200.00 | 0.00 | 373,965.00 | 0.32% |
| 024 BAND | 100,210.00 | 100,203.70 | 0.00 | 100,203.70 | 6.30 | 99.99% |
| 033 BOARD ELECTION/BOND FEES | 12,500.00 | 12,080.00 | 3,500.00 | 8,580.00 | 420.00 | 96.64% |
| 038 CATALYST ED GRANT FUNDS FOR STEM PAYROLL | 31,517.64 | 883.96 | 883.96 | 0.00 | 30,633.68 | 2.80% |
| 047 DISTRICT WIDE TRANSPORTATION | 477,225.00 | 380,208.46 | 378,014.71 | 2,193.75 | 97,016.54 | 79.67% |
| 054 BUILDING MAINTENANCE | 835,000.00 | 627,664.98 | 359,481.90 | 268,183.08 | 207,335.02 | 75.17% |
| 055 GROUNDS | 165,000.00 | 159,913.57 | 77,288.50 | 82,625.07 | 5,086.43 | 96.92% |
| 058 ATHLETICS | 75,000.00 | 53,295.00 | 41,385.00 | 11,910.00 | 21,705.00 | 71.06% |
| 066 PERFORMING ARTS CENTER | 50,000.00 | 20,324.72 | 13,796.96 | 6,527.76 | 29,675.28 | 40.65% |
| 068 2023 BOND - HIGH SCHOOL PROJECT | 1,023,269.53 | 774,262.42 | 396,172.11 | 378,090.31 | 249,007.11 | 75.67% |
| 069 2023 BOND - ATHLETICS PROJECT | 6,000,564.47 | 6,000,564.47 | 63,387.93 | 5,937,176.54 | 0.00 | 100.00% |
| 073 BOND-CLASSROOM TECHNOLOGY | 372,880.00 | 175,995.04 | 175,737.04 | 258.00 | 196,884.96 | 47.20% |
| 076 BOND-CHROMEBOOKS & CARTS | 250,000.00 | 164,839.60 | 164,839.60 | 0.00 | 85,160.40 | 65.94% |
| 077 BOND-SUBSCRIPTIONS/LICENSING | 168,915.00 | 152,830.23 | 152,830.23 | 0.00 | 16,084.77 | 90.48% |
| 092 TECHNOLOGY MISCELLANEOUS | 816,482.36 | 666,364.37 | 562,270.17 | 104,094.20 | 150,117.99 | 81.61% |
| **Total Fund - 33 BOND FUND 33** | **$10,761,950.75** | **$9,290,630.52** | **$2,390,788.11** | **$6,899,842.41** | **$1,471,320.23** | **86.33 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 41 SINKING FUND | | | | | | |
| 000 NON-CATEGORICAL | 15,940,950.00 | 15,939,162.50 | 15,939,162.50 | 0.00 | 1,787.50 | 99.99% |
| **Total Fund - 41 SINKING FUND** | **$15,940,950.00** | **$15,939,162.50** | **$15,939,162.50** | **$0.00** | **$1,787.50** | **99.99 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| 2025-2026 | | | | | | |
| Fund - 81 GIFT FUND | | | | | | |
| 201 GOOGLE DONATIONS-ED SERVICES | 100,000.00 | 99,936.74 | 46,357.74 | 53,579.00 | 63.26 | 99.94% |
| 202 GOOGLE DONATIONS-DISTRICT LIGHTING UPGRADES | 500,000.00 | 500,000.00 | 371,519.00 | 128,481.00 | 0.00 | 100.00% |
| **Total Fund - 81 GIFT FUND** | **$600,000.00** | **$599,936.74** | **$417,876.74** | **$182,060.00** | **$63.26** | **99.99 %** |
| **Total 2025-2026** | **$104,021,891.90** | **$94,080,060.34** | **$73,310,921.23** | **$20,769,139.11** | **$9,941,831.56** | **90.44 %** |

# Stillwater Public Schools

## Budget Analysis

**Options:** Year: 2025-2026, Date Range: 7/1/2025 - 5/31/2026, Print Detail: False

| Classification | Appropriation | Encumbered | Paid | Encumbered Balance | Unencumbered Balance | % Enc Budget |
|---|---|---|---|---|---|---|
| **Report Total** | **$104,021,891.90** | **$94,080,060.34** | **$73,310,921.23** | **$20,769,139.11** | **$9,941,831.56** | **90.44 %** |

**Report Request**

**Date Range:** 7/1/2025 - 5/31/2026

**Classification Bolding:** N/A

**Print Detail:** No

| Dimension | Group Order | Total | Bold | Filter |
|---|---|---|---|---|
| Fiscal Year | 1 | Yes | No | 2026 |
| Fund | 2 | Yes | No | 11-41, 81 |
| Project | 3 | Yes | No | |
| Function | N/A | N/A | N/A | |
| Object | N/A | N/A | N/A | |
| Program | N/A | N/A | N/A | |
| Subject | N/A | N/A | N/A | |
| JobClass | N/A | N/A | N/A | |
| Unit | N/A | N/A | N/A | |

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Mrs. Krista Neal, MS, RD, LD, Director of Nutrition Services
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** Jun 23, 2026

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**AGENDA ITEM:**
Nutrition Services Presumed Required Meal Price Increase for FY 2026-2027

**BOARD ACTION REQUESTED:**
Motion to Approve Nutrition Services proposed meal prices of elementary breakfast $0.50, elementary lunch $2.80, secondary breakfast $0.50 and secondary lunch $3.05, adult breakfast $3.00, adult lunch $5.25.

**BACKGROUND INFORMATION:**
Part of the Healthy, Hunger-Free Kids Act of 2010 (HHFK) includes Paid Lunch Equity (PLE). According to the US Department of Agriculture (USDA), our funding agency, the intent of PLE is "to ensure that sufficient funds are provided to the food service account for paid lunches." The reimbursement for a free lunch cannot subsidize the cost of a paid lunch. The cost of a full-price lunch is determined by calculating the average meal price across the district and raising meal prices to meet the total reimbursement, with a $0.10 cap per year.

Community Eligibility (CEP) is based on the percentage of students who are directly certified for free meals. At this time, CEP is only viable at Highland Park, Skyline, and Will Rogers

The proposed meal prices for SY27 are as follows:

| | Reduced-Price | Full Price | Adult* |
|---|---|---|---|
| Breakfast | $0.00 | $0.50 | $3.00 |
| Elementary Lunch | $0.40 | $2.80 | $5.25 |
| Secondary Lunch | $0.40 | $3.05 | $5.25 |
| CEP: HP, SK, WR | $0.00 | $0.00 | Same as other schools |

*The final required adult meal price will be released in late summer.

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

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**AGENDA ITEM:**

Consider and Vote to Award Bids for the Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Bid Package to the following Bidders:

| Description | Actual Bid | Bidder |
|---|---|---|
| Concrete | $1,143,000.00 | Concrete Enterprises Inc. |
| Masonry | $775,000.00 | JAMM Co. LLC |
| Structural Steel | $1,579,935.00 | Shawnee Fabricators Inc |
| Rough Carpentry | $101,000.00 | Willowbrook Inc |
| Millwork | $136,896.00 | Contemporary Concepts |
| Waterproofing and Sealants | $77,000.00 | OK Building Solutions LLC |
| Roofing | $898,000.00 | Coontz Roofing Inc |
| Metal Panels | $94,000.00 | Willowbrook Inc |
| Doors, Frames, and Hardware | $137,628.00 | LaForce, LLC dba Piper Weatherford |
| Overhead Doors and Grilles | $56,650.00 | DH Pace Overhead Door Services |
| Glass and Glazing | $639,500.00 | Binswanger Glass |
| Drywall and Ceilings | $946,630.00 | SW Drywall LLC |
| Painting and Wallcoverings | $200,000.00 | Arreaga Painting LLC |

| | | |
|---|---|---|
| Wood Athletic Flooring | $120,000.00 | Baseline Sport Floors LLC |
| Visual Display Surfaces | $121,400.00 | DH Pace |
| Compartments and Cubicles | $45,000.00 | Oklahoma Specialty Supply |
| Folding Panel Partitions | $37,192.00 | Best Companies |
| Wall Protection | $2,734.00 | Y.I. Specialties |
| Metal Lockers | $260,467.54 | Longhorn Locker Company LLC |
| Mobile Storage Shelving Units | $48,995.00 | Southwest Solutions Group |
| Window Treatments | $10,530.00 | Russell Interiors Inc. |
| Gym Equipment | $283,250.00 | Specialty Sales Associates Inc |
| Fire Suppression | $199,650.00 | Frazier Fire LLC, dba Pye Barker |
| Plumbing and HVAC | $2,721,180.00 | Omni Mechanical Services LLC |
| Electrical | $1,496,944.00 | Colburn Electric LLC |
| Telecom and Low Voltage | $67,744.00 | Adept Patriot Services LLC |
| Fire Alarm | $49,295.00 | Stryker Integrated Solutions LLC |
| Translucent Poly Panels | $145,191.00 | Duo-Guard Industries, Inc. |
| Resilient Flooring | $95,713.14 | Vector Concepts Inc. |

**BOARD ACTION REQUESTED:**

Vote to Award Bids for the Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Bid Package as presented

**BACKGROUND INFORMATION:**

Bids for Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Bid Package were opened on May 21, 2026, at 2:00 p.m. The construction manager (Willowbrook Inc.) has examined all low bids, verified accuracy, and the bidders' ability to perform. They are now requesting approval of the lowest and best bids as listed above.

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

**Bid Recommendation (Base Bid + Alternate 1 + Unit Prices)**

Sealed Bids were opened and read aloud in accordance with the Advertisement for Bids at 2:00 PM on May 21, 2026 for the following:

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **11 - Concrete** | | | | | |
| Concrete Enterprises Inc | $ 1,143,000.00 | | | | $ 1,143,000.00 |
| Tuff Construction Services LLC | $ 1,270,000.00 | | | | $ 1,270,000.00 |
| L.A.M Construction LLC | $ 1,500,000.00 | | | | $ 1,500,000.00 |
| 4G Concrete Inc | $ 2,597,800.00 | | | | $ 2,597,800.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Concrete Enterprises, Inc., for a total contract amount of $1,143,000.00.** | | | | | |
| **12 - Masonry** | | | | | |
| JAMM Co. LLC | $ 775,000.00 | | | | $ 775,000.00 |
| Design Build Masonry LLC | $ 835,000.00 | | | | $ 835,000.00 |
| C&N Masonry Inc | $ 856,600.00 | | | | $ 856,600.00 |
| The Masonry Crew | $ 874,800.00 | | | | $ 874,800.00 |
| CIA Masonry, LLC | $ 914,500.00 | | | | $ 914,500.00 |
| Sun Valley Masonry Inc | $ 1,019,691.00 | | | | $ 1,019,691.00 |
| Justin Dallas Construction LLC | $ 1,283,446.00 | | | | $ 1,283,446.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, JAMM Co. LLC, for a total contract amount of $775,000.00.** | | | | | |
| **13 - Structural Steel** | | | | | |
| Shawnee Fabricators Inc | $ 1,579,935.00 | | | | $ 1,579,935.00 |
| Bennett Steel Inc | $ 1,650,600.00 | | | | $ 1,650,600.00 |
| Clint's Welding LLC | $ 1,717,946.00 | | | | $ 1,717,946.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Shawnee Fabricators Inc., for a total contract amount of $1,579,935.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **14 - Rough Carpentry** | | | | | |
| Willowbrook Inc. | $ 101,000.00 | | | | $ 101,000.00 |
| Red Mountain Company | $ 130,000.00 | | | | $ 130,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Willowbrook Inc., for a total contract amount of $101,000.00.** | | | | | |
| **15 - Millwork** | | | | | |
| Contemporary Concepts Inc | $ 136,896.00 | | | | $ 136,896.00 |
| Wood Systems Inc | $ 140,610.59 | | | | $ 140,610.59 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Contemporary Concepts Inc., for a total contract amount of $136,896.00.** | | | | | |
| **16 - Waterproofing & Sealants** | | | | | |
| OK Building Solutions LLC | $ 77,000.00 | | | | $ 77,000.00 |
| Oklahoma Roofing & Sheet Metal, a Tecta American Company, LLC | $ 91,523.00 | | | | $ 91,523.00 |
| Sooner Recon LLC | $ 107,777.15 | | | | $ 107,777.15 |
| GDA Contractors | $ 131,060.00 | | | | $ 131,060.00 |
| Alpha Insulation & Waterproofing | $ 149,990.00 | | | | $ 149,990.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, OK Building Solutions LLC, for a total contract amount of $77,000.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **17 - Roofing** | | | | | |
| Next Level Roofing | $ 779,000.00 | | | | $ 779,000.00 |
| Coontz Roofing Inc | $ 898,000.00 | | | | $ 898,000.00 |
| Oklahoma Roofing & Sheet Metal, a Tecta American Company, LLC | $ 906,073.00 | | | | $ 906,073.00 |
| Standard Roofing Company | $ 978,825.00 | | | | $ 978,825.00 |
| Universal Roofing & Sheet Metal Inc | $ 1,013,559.00 | | | | $ 1,013,559.00 |
| Sooner Recon LLC | $ 1,045,000.00 | | | | $ 1,045,000.00 |
| American Roofing and Construction LLC | $ 1,077,690.00 | | | | $ 1,077,690.00 |
| Alva Roofing Company | $ 1,285,978.00 | | | | $ 1,285,978.00 |
| WW Builders Inc. | $ 1,363,098.00 | | | | $ 1,363,098.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder has past performance issues documented by the construction manager. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, Coontz Roofing Inc., for a total amount of $898,000.00.** | | | | | |
| **18 - Metal Panels** | | | | | |
| Willowbrook Inc | $ 94,000.00 | | | | $ 94,000.00 |
| ArtForm LLC | $ 151,459.00 | | | | $ 151,459.00 |
| Sooner Recon LLC | $ 215,000.00 | | | | $ 215,000.00 |
| Next Level Roofing | $ 844,200.00 | | | | $ 844,200.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Willowbrook Inc., for a total contract amount of $94,000.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **19 - Doors, Frames, Hardware** | | | | | |
| LaForce, LLC dba Piper Weatherford of Oklahoma LL | $ 137,628.00 | | | | $ 137,628.00 |
| CBS Door and Hardware, LLC | $ 150,900.00 | | | | $ 150,900.00 |
| Kendell Doors & Hardware LLC | $ 164,000.00 | | | | $ 164,000.00 |
| Tex-Oma Builders Supply Co (Combo 19, 21) | $ 619,611.00 | | | | $ 619,611.00 |
| | | | | | |
| **RECOMMENDATION: The combination low bidder did not provide a complete scope of work and is considered non-responsive. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, LaForce, LLC dba Piper Weatherford of Oklahoma LLC, for a total contract amount of $137,628.00.** | | | | | |
| **20 - Overhead Doors & Grilles** | | | | | |
| DH Pace Overhead Door Services | $ 56,650.00 | | | | $ 56,650.00 |
| Tex-Oma Builders Supply Co | $ 70,452.00 | | | | $ 70,452.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, DH Pace Overhead Door Services, for a total contract amount of $56,650.00.** | | | | | |
| **21 - Glass & Glazing** | | | | | |
| Tex-Oma Builders Supply Co (Combo 19, 21) | $ 619,611.00 | | | | $ 619,611.00 |
| Binswanger Glass | $ 639,500.00 | | | | $ 639,500.00 |
| Lee Glass & Window LLC | $ 730,000.00 | | | | $ 730,000.00 |
| Avenue C Glass LLC | $ 754,700.00 | | | | $ 754,700.00 |
| | | | | | |
| **RECOMMENDATION: The combination low bidder did not provide a complete scope of work and is considered non-responsive. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, Binswanger Glass, for a total contract amount of $639,500.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **22 - Drywall & Ceilings** | | | | | |
| SW Drywall LLC | $ 946,630.00 | | | | $ 946,630.00 |
| RLS Construction LLC | $ 1,107,100.00 | | | | $ 1,107,100.00 |
| Integrity Commercial Interiors | $ 1,141,014.00 | | | | $ 1,141,014.00 |
| Midwest Drywall Co. Inc | $ 1,164,000.00 | | | | $ 1,164,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, SW Drywall, LLC, for a total contract amount of $946,630.00.** | | | | | |
| **23 - Painting & Wallcoverings** | | | | | |
| GE Construction LLC | $ 158,888.00 | | | | $ 158,888.00 |
| Arreaga Painting, LLC | $ 200,000.00 | | | | $ 200,000.00 |
| ALPR Construction, LLC | $ 238,000.00 | | | | $ 238,000.00 |
| Advanced Commercial Painting LLC | $ 242,550.00 | | | | $ 242,550.00 |
| Vega's Drywall & Painting LLC | $ 247,750.00 | | | | $ 247,750.00 |
| Real Eagle Construction | $ 329,797.00 | | $ 5,589.00 | | $ 329,797.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder has admitted to an error in their bid and request that their bid be set aside. Therefore, we recommend awarding the Base Bid to the low responsible bidder, Arreaga Painting, LLC, for a total contract amount of $200,000.00.** | | | | | |
| **24 - Flooring** | | | | | |
| Mill Creek Commercial Company | $ 359,310.00 | | | | $ 359,310.00 |
| Bryan's Floor Systems LLC | $ 482,932.00 | | $ (28,109.00) | | $ 482,932.00 |
| Andeco Flooring & Blinds LLC | $ 489,400.00 | | $ (7,700.00) | | $ 489,400.00 |
| | | | | | |
| **RECOMMENDATION: Carry the second low base bid pending further review of the low responsible bidder.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **25 - Polished Concrete** | | | | | |
| Bryan's Floor Systems LLC | $ 29,702.00 | | | | $ 29,702.00 |
| Bryan's Floor Systems LLC (Add Alt Skudo) | $ 18,741.00 | | | | $ 18,741.00 |
| KNC Services, LC | $ 35,149.64 | | | | $ 35,149.64 |
| Mill Creek Commercial Company | $ 90,870.00 | | | | $ 90,870.00 |
| | | | | | |
| **RECOMMENDATION: Reject all bids. Carry an allowance and receive competitive quotes.** | | | | | |
| **26 - Wood Athletic Flooring** | | | | | |
| Sports Unlimited Inc. | $ 107,780.00 | | | | $ 107,780.00 |
| Baseline Sport Floors LLC | $ 120,000.00 | | | | $ 120,000.00 |
| Tri State Floors Inc. | $ 124,500.00 | | | | $ 124,500.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder submitted an unapproved product and is considered non-responsive. Therefore we recommend awarding the Base Bid to the low responsible bidder, Baseline Sport Floors LLC, for a total contract amount of $120,000.00.** | | | | | |
| **27a - Visual Display Surfaces** | | | | | |
| Willowbrook Inc. | $ 128,475.00 | | | | $ 128,475.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: The combination bid submitted for 27a, c, g, h, and i is lower than the individual bids. Therefore, we recommend awarding the combination base bid to DH Pace for a combined total contract amount of $121,400.00.** | | | | | |
| **27b - Compartments & Cubbies** | | | | | |
| Oklahoma Specialty Supply LLC | $ 45,000.00 | | | | $ 45,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Oklahoma Specialty Supply LLC, for a total contract amount of $45,000.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **27c - Plastic Toilet Compartments** | | | | | |
| Willowbrook Inc. | $ 21,345.00 | | | | $ 21,345.00 |
| Oklahoma Specialty Supply LLC | $ 41,000.00 | | | | $ 41,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27d - Shower Compartments** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. As per Title 61, Section 119.1, the Owner may negotiate up to $50,000.00; therefore, we recommend receiving solicitations of competitive quotes for procurement of this bid package.** | | | | | |
| **27e - Folding Panel Partitions** | | | | | |
| Best Companies Inc | $ 37,192.00 | | | | $ 37,192.00 |
| Murray Womble Inc | $ 37,400.00 | | | | $ 37,400.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Best Companies Inc., for a total contract amount of $37,192.00.** | | | | | |
| **27f - Wall Protection** | | | | | |
| YI Specialties | $ 2,734.00 | | | | $ 2,734.00 |
| Oklahoma Specialty Supply LLC | $ 7,000.00 | | | | $ 7,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, YI Specialties, for a total contract amount of $2,734.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **27g - Toilet Accessories** | | | | | |
| YI Specialties | $ 24,073.00 | | | | $ 24,073.00 |
| Oklahoma Specialty Supply LLC | $ 39,000.00 | | | | $ 39,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27h - Fire Protection Cabs** | | | | | |
| Oklahoma Specialty Supply LLC (Combo h, i) | $ 6,000.00 | | | | $ 6,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27i - Fire Ext** | | | | | |
| Oklahoma Specialty Supply LLC (Combo h, i) | $ 6,000.00 | | | | $ 6,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27j - Metal Lockers** | | | | | |
| Longhorn Locker Company LLC (combo 27j & 27k) | $ 260,467.54 | | | | $ 260,467.54 |
| Elite Storage Products | $ 267,525.00 | | | | $ 267,525.00 |
| | | | | | |
| **RECOMMENDATION: The combination bid submitted for Metal Lockers and Football Lockers is lower than the individual bids. Therefore, we recommend awarding the Combination Base Bid to the low responsible bidder, Longhorn Locker Company LLC, for a total contract amount of $260,467.54.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **27k - Football Lockers** | | | | | |
| Wildcat Manufacturing & Fitness | $ 101,099.50 | | | | $ 101,099.50 |
| Longhorn Locker Company LLC (combo 27j & 27k) | $ 260,467.54 | | | | $ 260,467.54 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27j recommendation.** | | | | | |
| **27l - Appliances** | | | | | |
| | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. As per Title 61, Section 119.1, the Owner may negotiate up to $50,000.00; therefore, we recommend receiving solicitations of competitive quotes for procurement of this bid package.** | | | | | |
| **27m - Mobile Storage Shelving Units** | | | | | |
| Design Storage Solutions LLC | $ 39,823.00 | | | | $ 39,823.00 |
| Southwest Solutions Group | $ 48,995.00 | | | | $ 48,995.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder submitted an unapproved product and is considered non-responsive. Therefore we recommend awarding the Base Bid to the low responsible bidder, Southwest Solutions Group, for a total contract amount of $48,995.00.** | | | | | |
| **28 - Signage** | | | | | |
| Interior Sign Solutions, Inc (Sign Innovations) | $ 66,700.00 | | | | $ 66,700.00 |
| J&B Graphics Inc | $ 202,053.52 | | | | $ 202,053.52 |
| | | | | | |
| **RECOMMENDATION: Reject all bids. Revise documents and rebid.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **29 - Window Treatments** | | | | | |
| Russell Interiors Inc | $ 10,530.00 | | | | $ 10,530.00 |
| Speciality Sales Associates Inc. | $ 12,598.00 | | | | $ 12,598.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Russell Interiors Inc., for a total contract amount of $10,530.00.** | | | | | |
| **30 - Gym Equipment** | | | | | |
| Specialty Sales Associates Inc. | $ 283,250.00 | | | | $ 283,250.00 |
| ADP Lemco Inc. | $ 315,066.00 | | | | $ 315,066.00 |
| SOPA Inc | $ 322,847.00 | | | | $ 322,847.00 |
| Sportstech Quality Cardio 1 LLC | $ 330,000.00 | | | | $ 330,000.00 |
| ACS Playground Adventures Inc. | $ 346,167.00 | | | | $ 346,167.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Specialty Sales Associates Inc., for a total contract amount of $283,250.00.** | | | | | |
| **31 - Fire Suppression** | | | | | |
| Frazier Fire, LLC dba Pye Barker Fire & Safety | $ 199,650.00 | | | | $ 199,650.00 |
| P&L Fire Protection, Inc. | $ 210,765.00 | | | | $ 210,765.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Frazier Fire, LLC dba Pye Barker Fire & Safety, for a total contract amount of $199,650.00.** | | | | | |
| **32 - Plumbing** | | | | | |
| Omni Mechanical Services LLC (Combo 32, 33) | $ 2,721,180.00 | | | | $ 2,721,180.00 |
| | | | | | |
| **RECOMMENDATION: The combination bid submitted for Plumbing and HVAC is lower than the individual bids. Therefore, we recommend awarding the Combination Base Bid to the low responsible bidder, Omni Mechanical Services LLC, for a total contract amount of $2,721,180.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **33 - HVAC** | | | | | |
| Omni Mechanical Services LLC (Combo 32, 33) | $ 2,721,180.00 | | | | $ 2,721,180.00 |
| Dense Mechanical | $ 1,094,940.00 | | | | $ 1,094,940.00 |
| VisionAir Services LLC | $ 1,134,646.00 | | | | $ 1,134,646.00 |
| WSM MEP Inc. | $ 1,240,778.00 | | | | $ 1,240,778.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #32 recommendation.** | | | | | |
| **34 - Electrical** | | | | | |
| Colburn Electric LLC | $ 1,239,000.00 | $ 257,944.00 | | | $ 1,496,944.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid plus Alternate 1 to the low responsible bidder, Colburn Electric, LLC, for a total contract amount of $1,496,944.00.** | | | | | |
| **35 - Telecomm/Low Voltage** | | | | | |
| Adept Patriot Services LLC | $ 67,744.00 | | | | $ 67,744.00 |
| Professional Wiring/Communication Teknologies | $ 94,788.00 | | | | $ 94,788.00 |
| RF-IP, Inc. | $ 136,037.12 | | | | $ 136,037.12 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Adept Patriot Services, LLC, for a total contract amount of $67,744.00.** | | | | | |
| **36 - Security & Access Control** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received. Rebid.** | | | | | |
| **37 - Fire Alarm** | | | | | |
| Stryker Integrated Solutions LLC | $ 49,295.00 | | | | $ 49,295.00 |
| Adept Patriot Services LLC | $ 60,736.00 | | | | $ 60,736.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Stryker Integrated Solutions, LLC, for a total contract amount of $49,295.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **38 - Translucent Poly Panels** | | | | | |
| Duo-Gard Industries, Inc. | $ 145,191.00 | | | | $ 145,191.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Duo-Gard Industries, Inc., for a total contract amount of $145,191.00.** | | | | | |
| **39 - Media Equipment** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. As per Title 61, Section 119.1, the Owner may negotiate up to $50,000.00; therefore, we recommend receiving solicitations of competitive quotes for procurement of this bid package.** | | | | | |
| **40 - Intercom & Clock** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. Rebid.** | | | | | |
| **41 - Resilient Flooring** | | | | | |
| Dynamic Sports Construction Inc. | $ 79,250.00 | | | | $ 79,250.00 |
| Performance Surfaces LLC | $ 91,514.00 | | | | $ 91,514.00 |
| Vector Concepts Inc | $ 95,713.14 | | | | $ 95,713.14 |
| Mill Creek Commercial Company | $ 114,130.00 | | | | $ 114,130.00 |
| Bryan's Floor Systems LLC | $ 118,265.00 | | | | $ 118,265.00 |
| | | | | | |
| **RECOMMENDATION: The apparent first and second low bidders submitted unapproved products and are considered non-responsive. Therefore we recommend awarding the Base Bid to the low responsible bidder, Vector Concepts Inc, for a total contract amount of $95,713.14.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Unit Price 1: Drilled Concrete Piers ADD/LF | | | | Unit Price 2: Drilled Concrete Piers DEDUCT/LF | | | |
|---|---|---|---|---|---|---|---|---|
| **11 - Concrete** | **P24-3** | **P24-4** | **P30-4** | **P30-5** | **P24-3** | **P24-4** | **P30-4** | **P30-5** |
| Concrete Enterprises Inc | $ 58.00 | $ 58.00 | $ 65.00 | $ 65.00 | $ - | $ - | $ - | $ - |
| Tuff Construction Services LLC | $ 115.00 | $ 117.00 | $ 135.00 | $ 137.00 | $ 7.00 | $ 9.00 | $ 9.00 | $ 10.00 |
| L.A.M Construction LLC | $ 230.00 | $ 230.00 | $ 285.00 | $ 285.00 | $ 2.00 | $ 2.00 | $ 2.00 | $ 2.00 |
| 4G Concrete Inc | $ 227.00 | $ 227.00 | $ 294.00 | $ 294.00 | $ 10.00 | $ 10.00 | $ 12.00 | $ 12.00 |
| | | | | | | | | |

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

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**AGENDA ITEM:**

Consider and Vote to Accept Amendment 3 for the Guaranteed Maximum Price (GMP) Proposed by Willowbrook, Inc. for the Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Package

**BOARD ACTION REQUESTED:**

Vote to Accept Amendment 3 for the Guaranteed Maximum Price (GMP) Proposed by Willowbrook, Inc. for the Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Package

**BACKGROUND INFORMATION:**

Amendment 3 for the Guaranteed Maximum Price (GMP) includes the Multi-Sport, Cheer/Pom, and Soccer/Track Package Construction costs for the Bond 2023 SPS High School Athletics Phase I Construction Project. The GMP consists of the pricing for trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's fee; and other items that comprise the GMP.

# AIA® Document A133® – 2019 Exhibit A

## *Guaranteed Maximum Price Amendment*

This Amendment dated the 23rd day of June in the year 2026, is incorporated into the accompanying AIA Document A133™–2019, Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of the Work Plus a Fee with a Guaranteed Maximum Price dated the 11th day of April in the year 2023. (the "Agreement")

for the following **PROJECT:**

Amendment No. 3 (Base Bid + Alternate 1 + Unit Price)

SPS Bond 2023
High School Athletics Phase 1
MultiSport, Pom_Cheer, Soccer_Track

**THE OWNER:**

Independent School District No. 16 of Payne County
314 S Lewis Street
Stillwater, OK 74074

**THE CONSTRUCTION MANAGER:**

Willowbrook, Inc.
Successor by name change to CMSWillowbrook, Inc.
620 NE 36th Street
Oklahoma City, OK 73105

**TABLE OF ARTICLES**


A.1 GUARANTEED MAXIMUM PRICE

A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS


**ARTICLE A.1 GUARANTEED MAXIMUM PRICE**

**§ A.1.1 Guaranteed Maximum Price**

Pursuant to Section 3.2.6 of the Agreement, the Owner and Construction Manager hereby amend the Agreement to establish a Guaranteed Maximum Price. As agreed by the Owner and Construction Manager, the Guaranteed Maximum Price is an amount that the Contract Sum shall not exceed. The Contract Sum consists of the Construction Manager's Fee plus the Cost of the Work, as that term is defined in Article 6 of the Agreement.

**§ A.1.1.1** The Contract Sum is guaranteed by the Construction Manager not to exceed Sixteen Million, Five Hundred Ninety Thousand, One Hundred Seventy-three Dollars and Twenty cents ($16,590,173.20), subject to additions and deductions by Change Order as provided in the Contract Documents.

**ADDITIONS AND DELETIONS:**
The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.


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**§ A.1.1.2 Itemized Statement of the Guaranteed Maximum Price.** Provided below is an itemized statement of the Guaranteed Maximum Price organized by trade categories, including allowances; the Construction Manager's contingency; alternates; the Construction Manager's Fee; and other items that comprise the Guaranteed Maximum Price as defined in Section 3.2.1 of the Agreement.

See Exhibit A, Attachment No. 1 – Detail of Clarifications, Assumptions, Allowances

**§ A.1.1.3** The Construction Manager's Fee is set forth in Section 6.1.2 of the Agreement.

**§ A.1.1.4** The method of adjustment of the Construction Manager's Fee for changes in the Work is set forth in Section 6.1.3 of the Agreement.

**§ A.1.1.5 Alternates**

**§ A.1.1.5.1** Alternates, if any, included in the Guaranteed Maximum Price:

| Item | Price |
|---|---|
| Alternate #1: Site Lighting at Artificial Turf Practice Field | $ 282,990.00 |

**§ A.1.1.5.2** Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Exhibit A. Upon acceptance, the Owner shall issue a Modification to the Agreement.

| Item | Price | Conditions for Acceptance |
|---|---|---|
| Alternate #2: Remove Wall Tile from Wet Walls at CMU Walls | $ (30,344.68) | Expires July 3, 2026 |
| Alternate #3: Furnish & Install Security Cameras | $ 0.00 | Expires July 3, 2026 |

**§ A.1.1.6** Unit prices, if any:

| Item | Units and Limitations | Price per Unit ($0.00) |
|---|---|---|
| Unit Price #1: Drilled Concrete Piers | ADD/LF | $65.00 |
| | DEDUCT/LF | $0.00 |
| Unit Price #2: Drilled Concrete Piers | | |

## ARTICLE A.2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

**§ A.2.1** The date of commencement of the Work shall be:

[ X ] The date of execution of this Amendment.

[ ] Established as follows:

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of execution of this Amendment.

**§ A.2.2** Unless otherwise provided, the Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work. The Contract Time shall be measured from the date of commencement of the Work.

**§ A.2.3 Substantial Completion**

**§ A.2.3.1** Subject to adjustments of the Contract Time as provided in the Contract Documents, the Construction Manager shall achieve Substantial Completion of the entire Work:

[ ] Not later than ( ) calendar days from the date of commencement of the Work.

[ X ] By the following date:September 2028

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**§ A.2.3.2** Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Construction Manager shall achieve Substantial Completion of such portions by the following dates:

| Portion of Work | Substantial Completion Date |
|---|---|

**§ A.2.3.3** If the Construction Manager fails to achieve Substantial Completion as provided in this Section A.2.3, liquidated damages, if any, shall be assessed as set forth in Section 6.1.6 of the Agreement.

## ARTICLE A.3 INFORMATION UPON WHICH AMENDMENT IS BASED

**§ A.3.1** The Guaranteed Maximum Price and Contract Time set forth in this Amendment are based on the Contract Documents and the following:

**§ A.3.1.1** The following Supplementary and other Conditions of the Contract:

| Document | Title | Date | Pages |
|---|---|---|---|
| Specification Book | Project Manual | April 17, 2026 | All |
| Addendum | No. 1 | May 7, 2026 | All |
| Addendum | No. 2 | May 15, 2026 | All |
| Addendum | No. 3 | May 19, 2026 | All |

**§ A.3.1.2** The following Specifications:

See Attachment No. 2 – Index of Documents and Drawings

**§ A.3.1.3** The following Drawings:

See Attachment No. 2 – Index of Documents and Drawings

**§ A.3.1.4** The Sustainability Plan, if any:

Other identifying information:

**§ A.3.1.5** Allowances, if any, included in the Guaranteed Maximum Price:

| Item | Price |
|---|---|
| Flooring | $482,932.00 |
| Polished Concrete | $45,000.00 |
| Appliances | $20,000.00 |
| Signage | $202,053.52 |
| Security | $150,000.00 |
| Media Equipment | $30,000.00 |
| Intercom | $70,000.00 |
| Protect Existing | $30,000.00 |
| Unforeseen Conditions | $50,000.00 |
| Testing | $85,000.00 |
| Permit | $40,000.00 |
| Temporary Utilities | $50,000.00 |
| Dumpster Enclosures | $75,000.00 |
| Added Peir Depths | $30,000.00 |

**§ A.3.1.6** Assumptions and clarifications, if any, upon which the Guaranteed Maximum Price is based:

See Attachment No. 5 – Assumptions and Clarifications

**§ A.3.1.7** The Guaranteed Maximum Price is based upon the following other documents and information:

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**User Notes:** (6a2c455d97654e828ab1b143)

See Attachment No. 3 – Recommendation of Bids
See Attachment No. 4 – Bid Qualifications

**ARTICLE A.4 CONSTRUCTION MANAGER'S CONSULTANTS, CONTRACTORS, DESIGN PROFESSIONALS, AND SUPPLIERS**

**§ A.4.1** The Construction Manager shall retain the consultants, contractors, design professionals, and suppliers, identified below:

This Amendment to the Agreement entered into as of the day and year first written above.

| | |
|---|---|
| **OWNER** *(Signature)* | **CONSTRUCTION MANAGER** *(Signature)* |
| *(Printed name and title)* | Weston DeHart, President<br>*(Printed name and title)* |

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**User Notes:** (6a2c455d97654e828ab1b143)

| BID PACKAGE | DESCRIPTION | BASE BID | Alternate 1: Site Lighting at Artificial Turf Practice Field | Alternate 2: Remove Tile from Wet Walls at CMU Walls | Alternate 3: Furnishing & Installing Security Cameras | TOTAL | CONTRACTOR | NOTES |
|---|---|---|---|---|---|---|---|---|
| | General Conditions | $ 1,076,855.00 | $ - | $ - | $ - | $ 1,076,855.00 | | |
| 11 | Concrete | $ 1,143,000.00 | $ - | $ - | $ - | $ 1,143,000.00 | Concrete Enterprises Inc. | |
| 12 | Masonry | $ 775,000.00 | $ - | $ - | $ - | $ 775,000.00 | JAMM Co., LLC | |
| 13 | Structural Steel | $ 1,579,935.00 | $ - | $ - | $ - | $ 1,579,935.00 | Shawnee Fabricators Inc. | |
| 14 | Rough Carpentry | $ 101,000.00 | $ - | $ - | $ - | $ 101,000.00 | Willowbrook Inc. | |
| 15 | Millwork | $ 136,896.00 | $ - | $ - | $ - | $ 136,896.00 | Contemporary Concepts Inc. | |
| 16 | Waterproofing & Sealants | $ 77,000.00 | $ - | $ - | $ - | $ 77,000.00 | OK Building Solutions LLC | |
| 17 | Roofing | $ 898,000.00 | $ - | $ - | $ - | $ 898,000.00 | Coontz Roofing Inc. | |
| 18 | Metal Panels | $ 94,000.00 | $ - | $ - | $ - | $ 94,000.00 | Willowbrook Inc. | |
| 19 | Doors, Frames & Hardware | $ 137,628.00 | $ - | $ - | $ - | $ 137,628.00 | LaForce, LLC dba Piper Weatherford | #3 |
| 20 | Overhead Doors & Grilles | $ 56,650.00 | $ - | $ - | $ - | $ 56,650.00 | DH Pace Overhead Door Services | |
| 21 | Glass & Glazing | $ 639,500.00 | $ - | $ - | $ - | $ 639,500.00 | Binswanger Glass | |
| 22 | Drywall & Ceilings | $ 946,630.00 | $ - | $ - | $ - | $ 946,630.00 | SW Drywall LLC | |
| 23 | Painting & Wallcovering | $ 200,000.00 | $ - | $ - | $ - | $ 200,000.00 | Arreaga Painting, LLC | |
| 24 | Flooring | $ 482,932.00 | $ - | $ (28,109.00) | $ - | $ 482,932.00 | ALLOWANCE | #1 |
| 25 | Polished Concrete | $ 45,000.00 | $ - | $ - | $ - | $ 45,000.00 | ALLOWANCE | #1 |
| 26 | Wood Athletic Flooring | $ 120,000.00 | $ - | $ - | $ - | $ 120,000.00 | Baseline Sport Floors LLC | #3 |
| 27 | Specialties | $ - | $ - | $ - | $ - | $ - | | |
| a | Visual Display Surfaces | $ 121,400.00 | $ - | $ - | $ - | $ 121,400.00 | DH Pace | |
| b | Compartments & Cubicles | $ 45,000.00 | $ - | $ - | $ - | $ 45,000.00 | Oklahoma Specialty Supply | |
| c | Plastic Toilet Compartments | $ - | $ - | $ - | $ - | $ - | Included in 27.a | |
| d | Shower Compartments | $ - | $ - | $ - | $ - | $ - | | |
| e | Folding Panel Partitions | $ 37,192.00 | $ - | $ - | $ - | $ 37,192.00 | Best Companies | |
| f | Wall Protection | $ 2,734.00 | $ - | $ - | $ - | $ 2,734.00 | YI Specialties | #3 |
| g | Toilet Accessories | $ - | $ - | $ - | $ - | $ - | Included in 27.a | |
| h | Fire Protection Cabinets | $ - | $ - | $ - | $ - | $ - | Included in 27.a | |
| i | Fire Extinguishers | $ - | $ - | $ - | $ - | $ - | Included in 27.a | |
| j | Metal Lockers | $ 260,467.54 | $ - | $ - | $ - | $ 260,467.54 | Longhorn Locker Company LLC | #3 |
| k | Football Lockers | $ - | $ - | $ - | $ - | $ - | Included w/ above | |
| l | Appliances | $ 20,000.00 | $ - | $ - | $ - | $ 20,000.00 | ALLOWANCE | #1 |
| m | Mobile Storage Shelving Units | $ 48,995.00 | $ - | $ - | $ - | $ 48,995.00 | Southwest Solutions Group | #3 |
| 28 | Signage | $ 202,053.52 | $ - | $ - | $ - | $ 202,053.52 | ALLOWANCE | #1 |
| 29 | Window Treatments | $ 10,530.00 | $ - | $ - | $ - | $ 10,530.00 | Russell Interiors Inc. | |
| 30 | Gymnasium Equipment | $ 283,250.00 | $ - | $ - | $ - | $ 283,250.00 | Specialty Sales Associates Inc. | |
| 31 | Fire Suppression | $ 199,650.00 | $ - | $ - | $ - | $ 199,650.00 | Frazier Fire, LLC dba Pye Barker | |
| 32 | Plumbing | $ 2,721,180.00 | $ - | $ - | $ - | $ 2,721,180.00 | Omni Mechanical Services LLC | |
| 33 | HVAC | $ - | $ - | $ - | $ - | $ - | Included w/ above | |
| 34 | Electrical | $ 1,239,000.00 | $ 257,944.00 | $ - | $ - | $ 1,496,944.00 | Colburn Electric LLC | |
| 35 | Telecommunications/Low Voltage | $ 67,744.00 | $ - | $ - | $ - | $ 67,744.00 | Adept Patriot Services LLC | |
| 36 | Security | $ 150,000.00 | $ - | $ - | $ - | $ 150,000.00 | ALLOWANCE | #1 |
| 37 | Fire Alarm | $ 49,295.00 | $ - | $ - | $ - | $ 49,295.00 | Stryker Integrated Solutions LLC | |
| 38 | Translucent Polycarbonate Panels | $ 145,191.00 | $ - | $ - | $ - | $ 145,191.00 | Duo-Gard Industries, Inc. | |
| 39 | Media Equipment | $ 30,000.00 | $ - | $ - | $ - | $ 30,000.00 | ALLOWANCE | #1 |
| 40 | Intercom | $ 70,000.00 | $ - | $ - | $ - | $ 70,000.00 | ALLOWANCE | #1 |
| 41 | Resilient Flooring | $ 95,713.14 | $ - | $ - | $ - | $ 95,713.14 | Vector Concepts Inc. | |
| | Allowance - Protect Existing | $ 30,000.00 | $ - | $ - | $ - | $ 30,000.00 | ALLOWANCE | #1 |
| | Allowance - Unforeseen Conditions | $ 50,000.00 | $ - | $ - | $ - | $ 50,000.00 | ALLOWANCE | #1 |
| | Allowance - Testing | $ 85,000.00 | $ - | $ - | $ - | $ 85,000.00 | ALLOWANCE | #1 |
| | Allowance - Permits | $ 40,000.00 | $ - | $ - | $ - | $ 40,000.00 | ALLOWANCE | #1 |
| | Allowance - Temporary Utilities | $ 50,000.00 | $ - | $ - | $ - | $ 50,000.00 | ALLOWANCE | #1 |
| | Allowance - Dumpster Enclosures | $ 75,000.00 | $ - | $ - | $ - | $ 75,000.00 | ALLOWANCE | #1 |
| | Allowance - Added Pier Depths | $ 30,000.00 | $ - | $ - | $ - | $ 30,000.00 | ALLOWANCE | #1 |
| | | $ - | $ - | $ - | $ - | $ - | | |
| | | | | | | | Bid Recommendations | #2 |
| | Subtotal | $ 14,669,421.20 | $ 257,944.00 | $ (28,109.00) | $ - | $ 14,927,365.20 | | |
| | Owner Contingency | $ 440,083.00 | $ 7,738.00 | | | $ 447,821.00 | | |
| | CM Contingency | $ 440,083.00 | $ 7,738.00 | $ (843.27) | $ - | $ 447,821.00 | | |
| | Bonds | $ 96,528.00 | $ - | $ (170.82) | $ - | $ 96,528.00 | | |
| | Builders Risk Insurance | $ 45,810.00 | $ - | $ (81.54) | $ - | $ 45,810.00 | | |
| | General Liability Insurance | $ 63,807.00 | $ - | $ (113.90) | $ - | $ 63,807.00 | | |
| | Subtotal | $ 15,755,732.20 | $ 273,420.00 | $ (29,318.53) | $ - | $ 16,029,152.20 | | |
| | CM Fee | $ 551,451.00 | $ 9,570.00 | $ (1,026.15) | $ - | $ 561,021.00 | | |
| | **TOTAL ESTIMATED CONSTRUCTION COST** | **$ 16,307,183.20** | **$ 282,990.00** | **$ (30,344.68)** | **$ -** | ***$ 16,590,173.20*** | ***<<< GMP*** | #3 |

**Note #1**: Final costs that are under/over this allowance will increase/decrease the CM's contingency amount. Any remaining portion of the CM's contingency will be returned to the Owner by a deduct change order at the end of the project.

**Note #2**: The bids have been solicited on the basis of award within 45 days.

**Note #3**: Bid Qualification

**Note #4**: This GMP excludes A/E fee, civil engineering fee, CM pre-construction fee, FF&E, sales tax, 3rd party commissioning of mechanical or electrical systems, items provided by Owner, any requirements by the Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents, temporary & permanent utility cost during construction to start-up and occupying the building.

**Stillwater Public Schools**

**Bond 2023 High School Athletics Phase 1**

Exhibit "A"

SUMMARY OF FUNDS AS ISSUED TO WILLOWBROOK

(Includes all approved change orders)

| | DATE | AMOUNT | EXTENDED AMOUNT |
|---|---|---|---|
| Pre-Construction Fee | 2/10/2026 | $ - | **$ -** |
| **Amendment No. 1 - SHS Athletics Demoltion (Base Bid)** | 2/10/2026 | | |
| GENERAL REQUIREMENTS | | $ 48,925.00 | |
| GENERAL CONDITIONS | | $ 34,400.00 | |
| Bid Package 1 - Demolition - Midwest Wrecking Co., LLC | | $ 834,840.00 | |
| Allowance - Unforseen Conditions | | $ 50,000.00 | |
| Allowance - Utility Disconnects | | $ 15,000.00 | |
| Allowance - Demo Baseball/Softball Building | | $ 22,110.00 | |
| Owner Contingency | | $ 50,264.00 | |
| CM Contingency | | $ 30,158.00 | |
| Bonds | | $ 7,924.00 | |
| Builders Risk Insurance | | $ 5,857.00 | |
| General Liability Insurance | | $ 10,106.00 | |
| CM Fee | | $ 38,835.00 | |
| | | **$ 1,148,419.00** | **$ 1,148,419.00** |
| Pre-Construction Fee | 4/14/2026 | $ - | **$ -** |
| **Amendment No. 2 - SHS Athletics Civil & Landscape (Base Bid + Alternate 1)** | 4/14/2026 | | |
| GENERAL REQUIREMENTS | | $ - | |
| GENERAL CONDITIONS | | $ 312,902.00 | |
| Bid Package 2 Earthwork - MK Excavation | | $ 496,750.00 | |
| Bid Package 3 Site Utilities - Patriot Construction Services, Inc. | | $ 571,000.00 | |
| Bid Package 4 Paving & Walks - Timber Wolf Excavating | | $ 565,000.00 | |
| Bid Package 5 Landscape & Irrigations - AAA Landscaping | | $ 284,713.97 | |
| Bid Package 6 Fencing - A Better Fence Construction | | $ 58,800.00 | |
| Bid Package 7 Athletic Fields - United Turf & Track | | $ 1,231,500.00 | |
| Bid Package 8 Flagpoles - Factory Direct Flagpoles & Accessories | | $ 5,070.00 | |
| Bid Package 9 Misc. Metals - Clint's Welding | | $ 69,216.00 | |
| Bid Package 10 Concrete Retaining Wall - Timber Wolf Excavating | | $ - | |
| Allowance - Unforseen Conditions | | $ 75,000.00 | |
| Allowance - Patch/Repair Paving | | $ 15,000.00 | |
| Allowance - Athletic Equipmeny | | $ 175,000.00 | |
| Allowance - Building Permit - Pom/Cheer | | $ 1,000.00 | |
| Owner Contingency | | $ 193,048.00 | |
| CM Contingency | | $ 115,829.00 | |
| Bonds | | $ 25,792.00 | |
| Builders Risk Insurance | | $ 12,241.00 | |
| General Liability Insurance | | $ 17,049.00 | |
| CM Fee | | $ 147,871.00 | |
| | | **$ 4,372,781.97** | **$ 5,521,200.97** |
| Pre-Construction Fee | 6/23/2026 | $ 76,470.00 | **$ 5,597,670.97** |
| **Amendment No. 3 - SHS Athletics MultiSport, Pom_Cheer, Soccer_Track (Base Bid + Alt 1)** | 6/23/2026 | | |
| GENERAL CONDITIONS | | $ 1,076,855.00 | |
| Bid Package 11 Concrete - Concrete Enterprises, Inc. | | $ 1,143,000.00 | |
| Bid Package 12 Masonry - JAMM Co. LLC | | $ 775,000.00 | |
| Bid Package 13 Structural Steel - Shawnee Fabricators | | $ 1,579,935.00 | |
| Bid Package 14 Rough Carpentry - Willowbrook | | $ 101,000.00 | |
| Bid Package 15 Millwork - Contemporary Concepts | | $ 136,896.00 | |
| Bid Package 16 Waterproofing & Sealants - OK Building Solutions | | $ 77,000.00 | |
| Bid Package 17 Roofing - Coontz Roofing | | $ 898,000.00 | |
| Bid Package 18 Metal Panels - Willowbrook | | $ 94,000.00 | |
| Bid Package 19 DFH - Piper Weatherford | | $ 137,628.00 | |
| Bid Package 20 OH Doors - DH Pace | | $ 56,650.00 | |
| Bid Package 21 Glass & Glazing - Binswanger | | $ 639,500.00 | |
| Bid Package 22 Drywall & Ceilings - SW Drywall | | $ 946,630.00 | |
| Bid Package 23 Painting & Wallcoverings - Arreage Painting | | $ 200,000.00 | |
| Bid Package 24 Flooring - Allowance | | $ 482,932.00 | |
| Bid Package 25 Polished Concrete - Allowance | | $ 45,000.00 | |
| Bid Package 26 Wood Athletic Flooring - Baseline Sport Floor | | $ 120,000.00 | |
| Bid Package 27a Visual Display Surfaces - DH Pace | | $ 121,400.00 | |

| | | | |
|---|---|---|---|
| Bid Package 27b Compartments & Cubicles - Oklahoma Specialty Supply | $ | 45,000.00 | |
| Bid Package 27c Plastic Toielt Compartments | $ | - | |
| Bid Package 27d Shower Compartments | $ | - | |
| Bid Package 27e Folding Panel Partitions - Best Companies | $ | 37,192.00 | |
| Bid Package 27f Wall Protection - Y.I. Specialties | $ | 2,734.00 | |
| Bid Package 27g Toilet Accessories - Y.I. Specialties | $ | - | |
| Bid Package 27h Fire Protection Cabinets - Oklahoma Specialty Supply | $ | - | |
| Bid Package 27i Fire Extinguishers - included w/ 27h | $ | - | |
| Bid Package 27j Metal Lockers - Longhorn Locker Company | $ | 260,467.54 | |
| Bid Package 27k Football Lockers - inlcuded w/ 27j | $ | - | |
| Bid Package 27l Appliances - Allowance | $ | 20,000.00 | |
| Bid Package 27m Mobile Storage Shelving Units - Southwest Solutions Group | $ | 48,995.00 | |
| Bid Package 28 Signage - Allowance | $ | 202,053.52 | |
| Bid Package 29 Window Treatments - Russell Interiors | $ | 10,530.00 | |
| Bid Package 30 Gym Equip - Specialty Sales Associates | $ | 283,250.00 | |
| Bid Package 31 Fire Suppression - Pye Barker | $ | 199,650.00 | |
| Bid Package 32 Plumbing - Omni Mechanical | $ | 2,721,180.00 | |
| Bid Package 33 HVAC - included in BP32 | $ | - | |
| Bid Package 34 Electrical - Colburn Electric | $ | 1,496,944.00 | |
| Bid Package 35 Telecomm/Low Voltage - Adept Patriot Services | $ | 67,744.00 | |
| Bid Package 36 Security & Access Control | $ | 150,000.00 | |
| Bid Package 37 Fire Alarm - Stryker Integrated Solutions | $ | 49,295.00 | |
| Bid Package 38 Translucent Poly Panels - Duo-Gard Industries | $ | 145,191.00 | |
| Bid Package 39 Media Equipment | $ | 30,000.00 | |
| Bid Package 40 Intercom & Clock | $ | 70,000.00 | |
| Bid Package 41 Resilient Flooring - Vector Concepts Inc. | $ | 95,713.14 | |
| Allowance - Protect Existing | $ | 30,000.00 | |
| Allowance - Unforeseen Conditions | $ | 50,000.00 | |
| Allowance - Testing | $ | 85,000.00 | |
| Allowance - Permits | $ | 40,000.00 | |
| Allowance - Temporary Utilities | $ | 50,000.00 | |
| Allowance - Dumpster Enclosures | $ | 75,000.00 | |
| Allowance - Added Pier Depths | $ | 30,000.00 | |
| Owner Contingency | $ | 447,821.00 | |
| CM Contingency | $ | 447,821.00 | |
| Bonds | $ | 96,528.00 | |
| Builders Risk Insurance | $ | 45,810.00 | |
| General Liability Insurance | $ | 63,807.00 | |
| CM Fee | $ | 561,021.00 | |
| | **$** | **16,590,173.20** | **$ 22,187,844.17** |

**INDEX OF DOCUMENTS AND DRAWINGS**

**SPECIFICATIONS**, dated April 17, 2026, consisting of:

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Architectural TOC consisting of: Division 1, 3 through 12, 31

Mechanical TOC consisting of: Division 21, 22, 23, 26, 27, 28

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G002 CODE ANALYSIS
G003 FLOOR PLAN - LIFE SAFETY - OVERALL
G004 ACCESSIBILITY REQUIREMENTS
AS101 ARCHITECTURAL SITE PLAN

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**POM/CHEER PLANS, dated February 20, 2026, consisting of:**

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G004 ACCESSIBILITY REQUIREMENTS
AS101 ARCHITECTURAL SITE PLAN

**ARCHITECTURAL**
A101 FLOOR PLANS - POM & CHEER
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**PLUMBING**
P001 PLUMBING NOTES, SYMBOLS AND ABBREVIATIONS

**SOCCER/TRACK PLANS, dated February 20, 2026, consisting of:**

**SHEET INDEX**
G001 GENERAL INFORMATION AND CODE ANALYSIS
G002 ACCESSIBILITY REQUIREMENTS
AS101 ARCHITECTURAL SITE PLAN

**ARCHITECTURAL**
A101 FLOOR PLANS - SOCCER & TRACK
A150 REFLECTED CEILING PLAN AND ROOF PLAN
A201 EXTERIOR ELEVATIONS AND BUILDING SECTIONS
A601 SCHEDULES, PARTITION TYPES, AND DETAILS

**STRUCTURAL**
S001 GENERAL NOTES
S011 SPECIAL INSPECTIONS
S101 FOUNDATION PLAN
S102 ROOF FRAMING PLAN
S521 ROOF FRAMING DETAILS
S522 EXISTING BUILDING DETAILS
S601 TYPICAL NON-LOAD-BEARING MASONRY DETAILS

**MECHANICAL**
M001 MECHANICAL NOTES, SYMBOLS AND ABBREVIATIONS
M101 MECHANICAL PLANS - SOCCER & TRACK
M401 MECHANICAL DETAILS
M501 MECHANICAL SCHEDULES

**ELECTRICAL**
E001 ELECTRICAL SYMBOLS
E101 POWER/ SYSTEM PLANS
E201 LIGHTING PLAN

**PLUMBING**
P001 PLUMBING NOTES, SYMBOLS ABBREVIATIONS AND DETAILS
P101 PLUMBING PLANS AND SCHEDULES - SOCCER & TRACK

**FIRE PROTECTION**
F001 FIRE PROTECTION NOTES, SYMBOLS AND ABBREVIATIONS

**ADDENDA**
Addendum No 1, dated May 7, 2026
MultiSport: G001, A101, A102, A151, A401, A402, A523, E003, E004, E100, E101, E102, E103, E171, E172, E200, E201, E202, E300, E301, E302, E400, E401, E402, E500, E600, E601, E602, P101, P201
Pom_Cheer: A101, A201, A601, E101
Soccer_Track: A101, A150, A201, A601, M501, E101, E201

Addendum No 2, dated May 15, 2026
MultiSport: G001, A551, A553, S101, S502, E001, E003, E004, E171, E201, E301, E302, E600, E601
Pom_Cheer: A601, E101
Soccer_ Track: A601, E101

Addendum No 3, dated May 19, 2026
MultiSport: G001, A171, S101, S501, E600

END OF SECTION

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

**Bid Recommendation (Base Bid + Alternate 1 + Unit Prices)**

Sealed Bids were opened and read aloud in accordance with the Advertisement for Bids at 2:00 PM on May 21, 2026 for the following:

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **11 - Concrete** | | | | | |
| Concrete Enterprises Inc | $ 1,143,000.00 | | | | $ 1,143,000.00 |
| Tuff Construction Services LLC | $ 1,270,000.00 | | | | $ 1,270,000.00 |
| L.A.M Construction LLC | $ 1,500,000.00 | | | | $ 1,500,000.00 |
| 4G Concrete Inc | $ 2,597,800.00 | | | | $ 2,597,800.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Concrete Enterprises, Inc., for a total contract amount of $1,143,000.00.** | | | | | |
| **12 - Masonry** | | | | | |
| JAMM Co. LLC | $ 775,000.00 | | | | $ 775,000.00 |
| Design Build Masonry LLC | $ 835,000.00 | | | | $ 835,000.00 |
| C&N Masonry Inc | $ 856,600.00 | | | | $ 856,600.00 |
| The Masonry Crew | $ 874,800.00 | | | | $ 874,800.00 |
| CIA Masonry, LLC | $ 914,500.00 | | | | $ 914,500.00 |
| Sun Valley Masonry Inc | $ 1,019,691.00 | | | | $ 1,019,691.00 |
| Justin Dallas Construction LLC | $ 1,283,446.00 | | | | $ 1,283,446.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, JAMM Co. LLC, for a total contract amount of $775,000.00.** | | | | | |
| **13 - Structural Steel** | | | | | |
| Shawnee Fabricators Inc | $ 1,579,935.00 | | | | $ 1,579,935.00 |
| Bennett Steel Inc | $ 1,650,600.00 | | | | $ 1,650,600.00 |
| Clint's Welding LLC | $ 1,717,946.00 | | | | $ 1,717,946.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Shawnee Fabricators Inc., for a total contract amount of $1,579,935.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **14 - Rough Carpentry** | | | | | |
| Willowbrook Inc. | $ 101,000.00 | | | | $ 101,000.00 |
| Red Mountain Company | $ 130,000.00 | | | | $ 130,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Willowbrook Inc., for a total contract amount of $101,000.00.** | | | | | |
| **15 - Millwork** | | | | | |
| Contemporary Concepts Inc | $ 136,896.00 | | | | $ 136,896.00 |
| Wood Systems Inc | $ 140,610.59 | | | | $ 140,610.59 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Contemporary Concepts Inc., for a total contract amount of $136,896.00.** | | | | | |
| **16 - Waterproofing & Sealants** | | | | | |
| OK Building Solutions LLC | $ 77,000.00 | | | | $ 77,000.00 |
| Oklahoma Roofing & Sheet Metal, a Tecta American Company, LLC | $ 91,523.00 | | | | $ 91,523.00 |
| Sooner Recon LLC | $ 107,777.15 | | | | $ 107,777.15 |
| GDA Contractors | $ 131,060.00 | | | | $ 131,060.00 |
| Alpha Insulation & Waterproofing | $ 149,990.00 | | | | $ 149,990.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, OK Building Solutions LLC, for a total contract amount of $77,000.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **17 - Roofing** | | | | | |
| Next Level Roofing | $ 779,000.00 | | | | $ 779,000.00 |
| Coontz Roofing Inc | $ 898,000.00 | | | | $ 898,000.00 |
| Oklahoma Roofing & Sheet Metal, a Tecta American Company, LLC | $ 906,073.00 | | | | $ 906,073.00 |
| Standard Roofing Company | $ 978,825.00 | | | | $ 978,825.00 |
| Universal Roofing & Sheet Metal Inc | $ 1,013,559.00 | | | | $ 1,013,559.00 |
| Sooner Recon LLC | $ 1,045,000.00 | | | | $ 1,045,000.00 |
| American Roofing and Construction LLC | $ 1,077,690.00 | | | | $ 1,077,690.00 |
| Alva Roofing Company | $ 1,285,978.00 | | | | $ 1,285,978.00 |
| WW Builders Inc. | $ 1,363,098.00 | | | | $ 1,363,098.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder has past performance issues documented by the construction manager. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, Coontz Roofing Inc., for a total amount of $898,000.00.** | | | | | |
| **18 - Metal Panels** | | | | | |
| Willowbrook Inc | $ 94,000.00 | | | | $ 94,000.00 |
| ArtForm LLC | $ 151,459.00 | | | | $ 151,459.00 |
| Sooner Recon LLC | $ 215,000.00 | | | | $ 215,000.00 |
| Next Level Roofing | $ 844,200.00 | | | | $ 844,200.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Willowbrook Inc., for a total contract amount of $94,000.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **19 - Doors, Frames, Hardware** | | | | | |
| LaForce, LLC dba Piper Weatherford of Oklahoma LL | $ 137,628.00 | | | | $ 137,628.00 |
| CBS Door and Hardware, LLC | $ 150,900.00 | | | | $ 150,900.00 |
| Kendell Doors & Hardware LLC | $ 164,000.00 | | | | $ 164,000.00 |
| Tex-Oma Builders Supply Co (Combo 19, 21) | $ 619,611.00 | | | | $ 619,611.00 |
| | | | | | |
| **RECOMMENDATION: The combination low bidder did not provide a complete scope of work and is considered non-responsive. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, LaForce, LLC dba Piper Weatherford of Oklahoma LLC, for a total contract amount of $137,628.00.** | | | | | |
| **20 - Overhead Doors & Grilles** | | | | | |
| DH Pace Overhead Door Services | $ 56,650.00 | | | | $ 56,650.00 |
| Tex-Oma Builders Supply Co | $ 70,452.00 | | | | $ 70,452.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, DH Pace Overhead Door Services, for a total contract amount of $56,650.00.** | | | | | |
| **21 - Glass & Glazing** | | | | | |
| Tex-Oma Builders Supply Co (Combo 19, 21) | $ 619,611.00 | | | | $ 619,611.00 |
| Binswanger Glass | $ 639,500.00 | | | | $ 639,500.00 |
| Lee Glass & Window LLC | $ 730,000.00 | | | | $ 730,000.00 |
| Avenue C Glass LLC | $ 754,700.00 | | | | $ 754,700.00 |
| | | | | | |
| **RECOMMENDATION: The combination low bidder did not provide a complete scope of work and is considered non-responsive. Therefore, we recommend awarding the Base Bid to the second low responsible bidder, Binswanger Glass, for a total contract amount of $639,500.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **22 - Drywall & Ceilings** | | | | | |
| SW Drywall LLC | $ 946,630.00 | | | | $ 946,630.00 |
| RLS Construction LLC | $ 1,107,100.00 | | | | $ 1,107,100.00 |
| Integrity Commercial Interiors | $ 1,141,014.00 | | | | $ 1,141,014.00 |
| Midwest Drywall Co. Inc | $ 1,164,000.00 | | | | $ 1,164,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, SW Drywall, LLC, for a total contract amount of $946,630.00.** | | | | | |
| **23 - Painting & Wallcoverings** | | | | | |
| GE Construction LLC | $ 158,888.00 | | | | $ 158,888.00 |
| Arreaga Painting, LLC | $ 200,000.00 | | | | $ 200,000.00 |
| ALPR Construction, LLC | $ 238,000.00 | | | | $ 238,000.00 |
| Advanced Commercial Painting LLC | $ 242,550.00 | | | | $ 242,550.00 |
| Vega's Drywall & Painting LLC | $ 247,750.00 | | | | $ 247,750.00 |
| Real Eagle Construction | $ 329,797.00 | | $ 5,589.00 | | $ 329,797.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder has admitted to an error in their bid and request that their bid be set aside. Therefore, we recommend awarding the Base Bid to the low responsible bidder, Arreaga Painting, LLC, for a total contract amount of $200,000.00.** | | | | | |
| **24 - Flooring** | | | | | |
| Mill Creek Commercial Company | $ 359,310.00 | | | | $ 359,310.00 |
| Bryan's Floor Systems LLC | $ 482,932.00 | | $ (28,109.00) | | $ 482,932.00 |
| Andeco Flooring & Blinds LLC | $ 489,400.00 | | $ (7,700.00) | | $ 489,400.00 |
| | | | | | |
| **RECOMMENDATION: Carry the second low base bid pending further review of the low responsible bidder.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **25 - Polished Concrete** | | | | | |
| Bryan's Floor Systems LLC | $ 29,702.00 | | | | $ 29,702.00 |
| Bryan's Floor Systems LLC (Add Alt Skudo) | $ 18,741.00 | | | | $ 18,741.00 |
| KNC Services, LC | $ 35,149.64 | | | | $ 35,149.64 |
| Mill Creek Commercial Company | $ 90,870.00 | | | | $ 90,870.00 |
| | | | | | |
| **RECOMMENDATION: Reject all bids. Carry an allowance and receive competitive quotes.** | | | | | |
| **26 - Wood Athletic Flooring** | | | | | |
| Sports Unlimited Inc. | $ 107,780.00 | | | | $ 107,780.00 |
| Baseline Sport Floors LLC | $ 120,000.00 | | | | $ 120,000.00 |
| Tri State Floors Inc. | $ 124,500.00 | | | | $ 124,500.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder submitted an unapproved product and is considered non-responsive. Therefore we recommend awarding the Base Bid to the low responsible bidder, Baseline Sport Floors LLC, for a total contract amount of $120,000.00.** | | | | | |
| **27a - Visual Display Surfaces** | | | | | |
| Willowbrook Inc. | $ 128,475.00 | | | | $ 128,475.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: The combination bid submitted for 27a, c, g, h, and i is lower than the individual bids. Therefore, we recommend awarding the combination base bid to DH Pace for a combined total contract amount of $121,400.00.** | | | | | |
| **27b - Compartments & Cubbies** | | | | | |
| Oklahoma Specialty Supply LLC | $ 45,000.00 | | | | $ 45,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Oklahoma Specialty Supply LLC, for a total contract amount of $45,000.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **27c - Plastic Toilet Compartments** | | | | | |
| Willowbrook Inc. | $ 21,345.00 | | | | $ 21,345.00 |
| Oklahoma Specialty Supply LLC | $ 41,000.00 | | | | $ 41,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27d - Shower Compartments** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. As per Title 61, Section 119.1, the Owner may negotiate up to $50,000.00; therefore, we recommend receiving solicitations of competitive quotes for procurement of this bid package.** | | | | | |
| **27e - Folding Panel Partitions** | | | | | |
| Best Companies Inc | $ 37,192.00 | | | | $ 37,192.00 |
| Murray Womble Inc | $ 37,400.00 | | | | $ 37,400.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Best Companies Inc., for a total contract amount of $37,192.00.** | | | | | |
| **27f - Wall Protection** | | | | | |
| YI Specialties | $ 2,734.00 | | | | $ 2,734.00 |
| Oklahoma Specialty Supply LLC | $ 7,000.00 | | | | $ 7,000.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, YI Specialties, for a total contract amount of $2,734.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **27g - Toilet Accessories** | | | | | |
| YI Specialties | $ 24,073.00 | | | | $ 24,073.00 |
| Oklahoma Specialty Supply LLC | $ 39,000.00 | | | | $ 39,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27h - Fire Protection Cabs** | | | | | |
| Oklahoma Specialty Supply LLC (Combo h, i) | $ 6,000.00 | | | | $ 6,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27i - Fire Ext** | | | | | |
| Oklahoma Specialty Supply LLC (Combo h, i) | $ 6,000.00 | | | | $ 6,000.00 |
| DH Pace (Combo for material only) | $ 121,400.00 | | | | $ 121,400.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27a recommendation.** | | | | | |
| **27j - Metal Lockers** | | | | | |
| Longhorn Locker Company LLC (combo 27j & 27k) | $ 260,467.54 | | | | $ 260,467.54 |
| Elite Storage Products | $ 267,525.00 | | | | $ 267,525.00 |
| | | | | | |
| **RECOMMENDATION: The combination bid submitted for Metal Lockers and Football Lockers is lower than the individual bids. Therefore, we recommend awarding the Combination Base Bid to the low responsible bidder, Longhorn Locker Company LLC, for a total contract amount of $260,467.54.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **27k - Football Lockers** | | | | | |
| Wildcat Manufacturing & Fitness | $ 101,099.50 | | | | $ 101,099.50 |
| Longhorn Locker Company LLC (combo 27j & 27k) | $ 260,467.54 | | | | $ 260,467.54 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #27j recommendation.** | | | | | |
| **27l - Appliances** | | | | | |
| | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. As per Title 61, Section 119.1, the Owner may negotiate up to $50,000.00; therefore, we recommend receiving solicitations of competitive quotes for procurement of this bid package.** | | | | | |
| **27m - Mobile Storage Shelving Units** | | | | | |
| Design Storage Solutions LLC | $ 39,823.00 | | | | $ 39,823.00 |
| Southwest Solutions Group | $ 48,995.00 | | | | $ 48,995.00 |
| | | | | | |
| **RECOMMENDATION: The apparent low bidder submitted an unapproved product and is considered non-responsive. Therefore we recommend awarding the Base Bid to the low responsible bidder, Southwest Solutions Group, for a total contract amount of $48,995.00.** | | | | | |
| **28 - Signage** | | | | | |
| Interior Sign Solutions, Inc (Sign Innovations) | $ 66,700.00 | | | | $ 66,700.00 |
| J&B Graphics Inc | $ 202,053.52 | | | | $ 202,053.52 |
| | | | | | |
| **RECOMMENDATION: Reject all bids. Revise documents and rebid.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **29 - Window Treatments** | | | | | |
| Russell Interiors Inc | $ 10,530.00 | | | | $ 10,530.00 |
| Speciality Sales Associates Inc. | $ 12,598.00 | | | | $ 12,598.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Russell Interiors Inc., for a total contract amount of $10,530.00.** | | | | | |
| **30 - Gym Equipment** | | | | | |
| Specialty Sales Associates Inc. | $ 283,250.00 | | | | $ 283,250.00 |
| ADP Lemco Inc. | $ 315,066.00 | | | | $ 315,066.00 |
| SOPA Inc | $ 322,847.00 | | | | $ 322,847.00 |
| Sportstech Quality Cardio 1 LLC | $ 330,000.00 | | | | $ 330,000.00 |
| ACS Playground Adventures Inc. | $ 346,167.00 | | | | $ 346,167.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Specialty Sales Associates Inc., for a total contract amount of $283,250.00.** | | | | | |
| **31 - Fire Suppression** | | | | | |
| Frazier Fire, LLC dba Pye Barker Fire & Safety | $ 199,650.00 | | | | $ 199,650.00 |
| P&L Fire Protection, Inc. | $ 210,765.00 | | | | $ 210,765.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Frazier Fire, LLC dba Pye Barker Fire & Safety, for a total contract amount of $199,650.00.** | | | | | |
| **32 - Plumbing** | | | | | |
| Omni Mechanical Services LLC (Combo 32, 33) | $ 2,721,180.00 | | | | $ 2,721,180.00 |
| | | | | | |
| **RECOMMENDATION: The combination bid submitted for Plumbing and HVAC is lower than the individual bids. Therefore, we recommend awarding the Combination Base Bid to the low responsible bidder, Omni Mechanical Services LLC, for a total contract amount of $2,721,180.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **33 - HVAC** | | | | | |
| Omni Mechanical Services LLC (Combo 32, 33) | $ 2,721,180.00 | | | | $ 2,721,180.00 |
| Dense Mechanical | $ 1,094,940.00 | | | | $ 1,094,940.00 |
| VisionAir Services LLC | $ 1,134,646.00 | | | | $ 1,134,646.00 |
| WSM MEP Inc. | $ 1,240,778.00 | | | | $ 1,240,778.00 |
| | | | | | |
| **RECOMMENDATION: Award included as a combination bid in Bid Package #32 recommendation.** | | | | | |
| **34 - Electrical** | | | | | |
| Colburn Electric LLC | $ 1,239,000.00 | $ 257,944.00 | | | $ 1,496,944.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid plus Alternate 1 to the low responsible bidder, Colburn Electric, LLC, for a total contract amount of $1,496,944.00.** | | | | | |
| **35 - Telecomm/Low Voltage** | | | | | |
| Adept Patriot Services LLC | $ 67,744.00 | | | | $ 67,744.00 |
| Professional Wiring/Communication Teknologies | $ 94,788.00 | | | | $ 94,788.00 |
| RF-IP, Inc. | $ 136,037.12 | | | | $ 136,037.12 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Adept Patriot Services, LLC, for a total contract amount of $67,744.00.** | | | | | |
| **36 - Security & Access Control** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received. Rebid.** | | | | | |
| **37 - Fire Alarm** | | | | | |
| Stryker Integrated Solutions LLC | $ 49,295.00 | | | | $ 49,295.00 |
| Adept Patriot Services LLC | $ 60,736.00 | | | | $ 60,736.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Stryker Integrated Solutions, LLC, for a total contract amount of $49,295.00.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Base Bid | Alt 1: Site Lighting at Artificial Turf Practice Field | Alt 2: Remove Wall Tile from Wet Walls at CMU Walls | Alt 3: Furnish & Install Security Camers | Total |
|---|---|---|---|---|---|
| **38 - Translucent Poly Panels** | | | | | |
| Duo-Gard Industries, Inc. | $ 145,191.00 | | | | $ 145,191.00 |
| | | | | | |
| **RECOMMENDATION: Award the Base Bid to the low responsible bidder, Duo-Gard Industries, Inc., for a total contract amount of $145,191.00.** | | | | | |
| **39 - Media Equipment** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. As per Title 61, Section 119.1, the Owner may negotiate up to $50,000.00; therefore, we recommend receiving solicitations of competitive quotes for procurement of this bid package.** | | | | | |
| **40 - Intercom & Clock** | | | | | |
| | | | | | |
| **RECOMMENDATION: No bids were received for this package. Rebid.** | | | | | |
| **41 - Resilient Flooring** | | | | | |
| Dynamic Sports Construction Inc. | $ 79,250.00 | | | | $ 79,250.00 |
| Performance Surfaces LLC | $ 91,514.00 | | | | $ 91,514.00 |
| Vector Concepts Inc | $ 95,713.14 | | | | $ 95,713.14 |
| Mill Creek Commercial Company | $ 114,130.00 | | | | $ 114,130.00 |
| Bryan's Floor Systems LLC | $ 118,265.00 | | | | $ 118,265.00 |
| | | | | | |
| **RECOMMENDATION: The apparent first and second low bidders submitted unapproved products and are considered non-responsive. Therefore we recommend awarding the Base Bid to the low responsible bidder, Vector Concepts Inc, for a total contract amount of $95,713.14.** | | | | | |

Stillwater High School Athletics
Multi-Sport Facility, Pom_Cheer, Track_Soccer

| Subcontractor | Unit Price 1: Drilled Concrete Piers ADD/LF | | | | Unit Price 2: Drilled Concrete Piers DEDUCT/LF | | | |
|---|---|---|---|---|---|---|---|---|
| **11 - Concrete** | **P24-3** | **P24-4** | **P30-4** | **P30-5** | **P24-3** | **P24-4** | **P30-4** | **P30-5** |
| Concrete Enterprises Inc | $ 58.00 | $ 58.00 | $ 65.00 | $ 65.00 | $ - | $ - | $ - | $ - |
| Tuff Construction Services LLC | $ 115.00 | $ 117.00 | $ 135.00 | $ 137.00 | $ 7.00 | $ 9.00 | $ 9.00 | $ 10.00 |
| L.A.M Construction LLC | $ 230.00 | $ 230.00 | $ 285.00 | $ 285.00 | $ 2.00 | $ 2.00 | $ 2.00 | $ 2.00 |
| 4G Concrete Inc | $ 227.00 | $ 227.00 | $ 294.00 | $ 294.00 | $ 10.00 | $ 10.00 | $ 12.00 | $ 12.00 |
| | | | | | | | | |

# Attachment No. 4 – Bid Qualifications

Bid Package 19 Doors, Frames, Hardware – LaForce, LLC dba Piper Weatherford of Oklahoma

Bid Package 26 Wood Athletic Flooring – Baseline Sport Floors LLC

Bid Package 27f Specialties, Wall Protection – YI Specialties

Bid Package 27j & 27K Specialties, Metal Lockers & Football Lockers – Longhorn Locker Company LLC

Bid Package 27m Specialties, Mobile Storage Shelving Units – Southwest Solutions Group

Piper-Weatherford Co.
LAFORCE



# QUOTATION

**DATE: 5/20/2026**

WILLOWBROOK INC
620 NE 36TH ST
OKLAHOMA CITY, OK 73105-7202

**RE:** STILLWATER HS- PH. 1 MULTI-SPORT FACILITIES
STILLWATER, OK
Our Bid #: 285648
Contact: Ty Horstman
214.343.9000

Architectural Drawings Dated: 4/17/2026
Addendum: 1, 2, 3

- **This quotation is subject to acceptance within 30 calendar days from the date of this quotation. If not accepted by that date it may be withdrawn or modified without notice.**

- **All tariffs and surcharges, if any, in effect as of the date of this quotation are included in the quoted pricing. Any new or increased tariffs or surcharges imposed after the date of this quotation that impact material costs may be added to the price without prior notice.**

F.O.B. JOBSITE (MATERIAL ONLY)

**NO TAX INCLUDED ON ALL PRICING**

**SECTIONS:**
**081113 Hollow Metal Doors and Frames**
**087100 Door Hardware**

**$137,628.00**

| | |
|---|---|
| 52 | Doors - Hollow Metal |
| 44 | Frames - Hollow Metal 3 Sided |
| 1 | Frame - Hollow Metal Elevation |
| | Hardware |

## GENERAL QUALIFICATIONS

- **Our price for all materials is based upon receipt of full approval and release by 11/13/2026 for delivery by the manufacturer's standard leadtimes as quoted. If this timetable does not meet the requirements of this project, please call us to discuss further.**

- Our price assumes as hollow metal the doors associated with the hollow metal frames in the "Multi-Sport" portion, as noted on interior elevations.

- Please note, this price includes Payment and Performance bond costs.

## Hollow Metal Doors and Frames

Leadtimes after Approval and Answers to all Questions:

- Hollow Metal Doors — 7-9 Weeks
- Hollow Metal Frames — Please call us to discuss

Exclusions:
- Prefinishing
- Glass
- Field Measuring
- Bituminous coating

Inclusions:
- One door shipment
- Two frame shipments

Qualifications:
- Lite kits for hollow metal doors will be shipped loose to be field installed by others.

**Door Hardware**

Leadtimes after Approvals and Answers to all Questions
- Hardware: 7-8 Weeks
- Please note that lead times are subject to change due to fluctuating availability

Exclusions
- Aluminum Storefront Door Hardware
- Overhead Door Hardware
- Glass Door Hardware
- Installation of automatic door operators
- Conduit, blocking of header, power to the operator, along with mounting and wiring of the push plates.
- Card Readers
- Wiring Diagrams

Inclusions
- Furnishing only of the automatic door operators

Qualifications
- This price does not include the repair or modification of existing material to be reused.
- The specification indicates to match an existing key system. This key system is undefined and unknown at the time of bidding. This price is based on furnishing a standard key system from the approved lockset manufacturer.

# QUOTATION

**DATE: 5/20/2026**

***THIS QUOTATION INCLUDES AND IS SUBJECT TO THE ONE PAGE OF TERMS AND CONDITIONS LOCATED AT THE END OF THIS QUOTATION.***

Sincerely,

Ty Horstman
214.343.9000

Ty.Horstman@laforceinc.com

| ACCEPTED BY |
| --- |
| Company_____ |
| Date_____ |
| Signature |

# QUOTATION

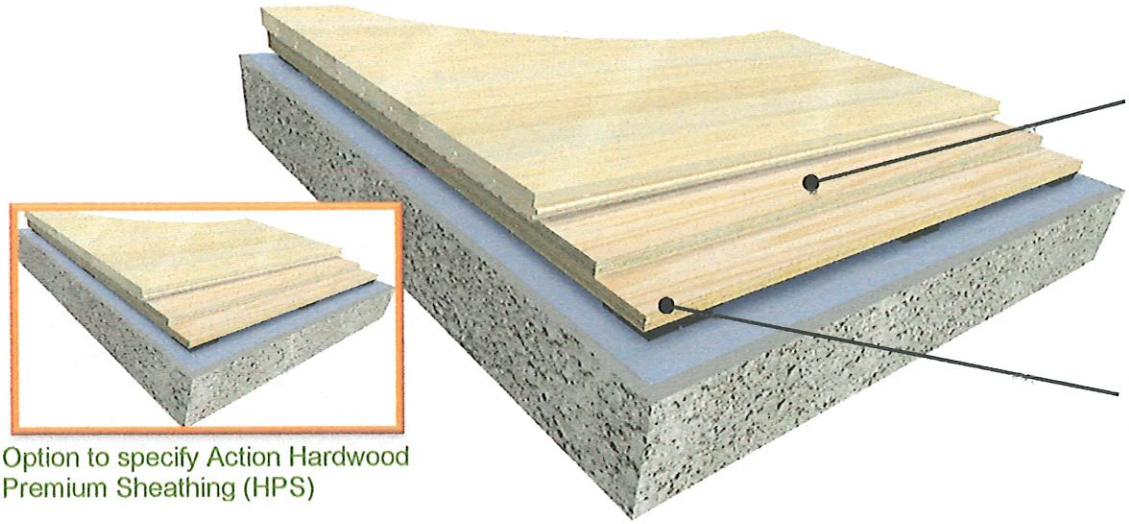
**DATE: 5/20/2026**

## TERMS AND CONDITIONS

1. This quotation is subject to prompt acceptance within 30 calendar days from the date of this quotation. If not accepted by that date it may be withdrawn or modified without notice.
2. No sales, use or other taxes are included unless otherwise stated herein. No installation, utilities or bonding are included unless otherwise stated herein.
3. To approved credit, payment terms are Net 30 days from the date of Seller's invoice without retainage. Any invoice or part of invoice, which is not paid when due shall bear interest at the rate of 1½% per month.
4. Buyer is solely responsible for all necessary building permits from government authorities and associated fees.
5. Installation, programming, and training, if any, will be performed during normal business hours of 7:30 am to 4:30 pm Monday through Friday excluding holidays. If other than normal business hours are required, additional charges will apply.
6. Seller shall only be required to furnish material, labor, or services, which are explicitly described in this quotation, or which are, in the Seller's sole judgment, explicitly described in those portions of the plans, drawings, and specifications explicitly referenced in this quotation. Any items not so explicitly described herein or not in Seller's sole judgment so explicitly described in such portions of the plans and specifications are not offered to be sold or furnished under this quotation.
7. Deliveries will be made based upon manufacturer's delivery schedule at the time when final approved shop drawings and schedules describing the materials have been furnished by Buyer to Seller and Buyer has furnished Seller with all other information required by the manufacturers of the materials being furnished including but not limited to field dimensions and hardware and door schedules. Seller shall not be liable for delay due to fire, war, natural catastrophes, sabotage, civil insurrection, acts of God, labor disputes, material shortages, or other unforeseeable occurrences, which are beyond the reasonable control of the Seller.
8. Seller has no responsibility for field conditions whether or not concealed, or conditions preventing or interfering with delivery of materials and performance of work. Buyer is obligated to provide access to the jobsite so that the materials can be delivered in a commercially reasonable manner. If there shall be any alteration in the schedule of deliveries or work so as to increase the Seller's cost, Seller shall be entitled to compensation thereof. If storage is required, minimum monthly storage charges will be $200 or 1% of the sell price of the materials, whichever is greater.
9. If the material or work is covered by a change order or order for extra work or materials, no material need be ordered and no work need be performed or scheduled unless or until, Buyer has furnished Seller with a written change order thereof or other written authorization signed by the Buyer and by the Owner or someone authorized to sign on behalf of the Owner describing the extra materials to be provided and the extra work to be performed and stating the agreed price thereof.
10. Seller warrants only that a) the goods provided by Seller will be free from defects in material for a period of one (1) year after delivery and b) installation rendered by Seller, if any, will be free from defects in workmanship for a period of one (1) year from the date of installation, except for installation of electrical or motorized goods rendered by Seller in which case the warranty period is reduced to ninety (90) days from the date of installation. Seller's warranty does not cover defects due to neglect, misuse, abuse, structural settlement, improper installation, lack of proper maintenance or any cause other than defects directly attributable to Seller. SELLER DISCLAIMS ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN SELLER'S QUOTATION UNLESS SPECIFICALLY MADE IN WRITING AND SIGNED BY SELLER. Notice of any defect in goods or installation or nonconformity of same with the requirements of the contract between the parties shall be given to Seller by Buyer within three (3) days of discovery by Buyer, and Seller shall be given a reasonable time to cure the defect, or nonconformity, or the defect or nonconformity shall be deemed waived. Use of any defective or nonconforming items without notice of the defect or nonconformity shall waive all claims on account of such defect or nonconformity. Seller shall in no event be liable for any incidental, special, liquidated, or consequential damages.
11. This quotation is made in accordance with the provisions appearing in this quotation, but only in accordance with these Terms and Conditions. All contrary or additional terms appearing in any document previously received by Seller or in an acknowledgement or response hereto are rejected. In the event this quotation is referred to or in any way becomes a part of the contract between the parties, the provisions of this quotation including but not limited to these Terms and Conditions shall have priority over any conflicting provisions of any other document. No term in any form used by Buyer shall be binding upon Seller unless Seller has consented in writing thereto. Any response to this quotation which does not expressly reject it, and any order for any of the work, labor, or material described herein shall constitute acceptance of all of the provisions, terms and conditions of this quotation, including but not limited to these Terms and Conditions.

# ProAction Flex™ Floor System

## SYSTEM TYPE: FLOATING RESILIENT



Option to specify Action Hardwood Premium Sheathing (HPS)

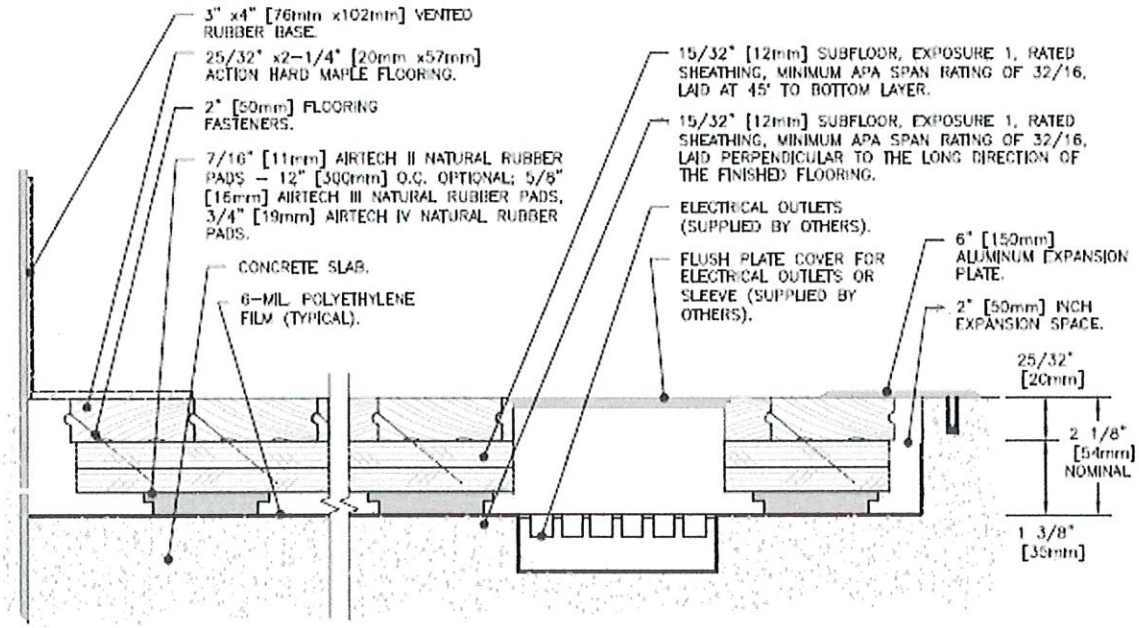
*Strong, stable, double layer 15/32" (12 mm) thick, APA exposure 1 rated sheathing minimum APA span rating of 32/16*

*7/16" (11 mm) Action AirTech II Natural Rubber pads with pneumatic vertical air cells*

| | |
|---|---|
| **MFMA NORTHERN HARD MAPLE BY ACTION:** | Random Length (RL).<br>Action Long Length (FJ)<br>Expansion Ridge Technology (ERT) |
| **TESTING AGENCY:** | Certified by ISSS |
| **PERFORMANCE MEETS OR EXCEEDS:** | EN 14904 |
| **SLAB DEPRESSION 7/16" (11 mm) PAD:** | 25/32" (20 mm): 2-1/8" (54 mm)<br>33/32" (27 mm): 2-3/8" (60 mm) |
| **LEED:** | FloorScore®-certified<br>Proprietary certified EPD®<br>FSC®-certified Maple and Subfloor available<br>MR credits – based on products, selected materials and facility locations |
| **PERFORMANCE AND SYSTEM STABILITY:** | • Stable double layer APA sheathing subfloor system<br>• AirTech 5/8" (16 mm) and 3/4" (19 mm) pad options available<br>• SCORES Compliant<br>• Performance can be matched to activity needs through pad option<br>• System features a low profile height<br>• Excellent playability, ball bounce and floor uniformity<br>• Consistent playing surface with very good shock absorption |

3D BIM files online now see us at Sweets.com

- Delivers uniform surface, the floor system can be tuned to meet your performance expectations.
- Features the proven stability and playability of double layer 15/32" (12 mm) sheathing subfloor design.
- The manufacturer and flooring shall be independently verified by the guidelines of the ISO 14040:2006 and ISO 14044:2006 Life Cycle Assessment (LSA) confirming a negative carbon footprint.
- Carbon Evaluation must be inclusive and based on all corporate facilities, offices and mills.
- The manufacturer and flooring shall be independently verified by the guidelines of the ISO 14064-1:2006 World Resources Institute Greenhouse Gas Protocol, Scope 1, 2 and 3.
- The manufacturer and flooring shall be registered in the Collaborative for High Performance Schools (CHPS) Product Database.
- Floor system manufacturer must provide a Life Cycle Assessment and an Environmental Product Declaration (EPD®) in accordance with the Product Category Rule Version 2.2014.
- Floor system manufacturer must be FloorScore® Certified in accordance with CDPH 01350.




Complete product specifications and system drawings are available online at: **www.actionfloors.com**

ACTION FLOOR SYSTEMS, LLC
4781 N. US Hwy 51 • Mercer, WI 54547
TOLL FREE: 800-746-3512 • VOICE: 715-476-3512
FAX: 715-476-3585 • EMAIL: info@actionfloors.com
actionfloors.com

# QUOTATION

Y.I. SPECIALTIES, INC.
13801 SOUTH SOONER ROAD
EDMOND, OKLAHOMA 73034
PHONE (405) 348-8480
FAX (405) 348-8773

TO: ERIK WILLIAMS
FIRM: WILLOWBROOK CONSTRUCTION CO.
FROM: BEN YOUNG DATE: 5-21-26

PROJECT: STILLWATER PUBLIC SCHOOLS HIGH SCHOOL ATHLETICS PHASE 1– STILLWATER, OK
ARCHITECT: 505 ARCHITECTS, LLC.

**Total pages including cover:** 1

**Reference: 102600 WALL AND DOOR PROTECTION**
CORNER GUARDS – SURFACE MOUNTED, #4 BRUSHED TYPE 304 STAINLESS STEEL FINISH, 2" WINGS, 90 DEGREES, 16 GAUGE, ADHESIVE MOUNTED.

(21) 4' LONG CORNER GUARDS
MATERIALS ONLY, FURNISHED FREIGHT ALLOWED= **$2,734.00**

**NO TAX INCLUDED!**

**Proposed by**: *Ben Young*
Price is based on one shipment of materials and acceptance within 30 days from date of quote. Terms are 100% NET 30 DAYS on material shipment. Consignee responsible for unloading, storage, **AND NOTATION OF DAMAGES!** Allow 4 to 5 weeks for delivery from date of receipt of approved drawings and color selection!

**Acceptance:** _____ **Date:** _____

# LONGHORN LOCKER COMPANY, LLC

PO BOX 375, VENUS, TX 76084
OFFICE (972)223-2023 ~ FAX (972)-223-1008
KELLY@LONGHORNLOCKERS.COM


**TO:** WILLOWBROOK, INC. 5/19/2026
**FROM: KELLY ANDERSON** PAGES: 2

**RE: STILLWATER HIGH SCHOOL**

## CUSTOM METAL LOCKERS – *BY AIM*

### 110 – 24X24X72" CONQUEROR ATHLETIC LOCKERS W/ LOCK BOX

(110- 120 FOOTBALL LOCKER ROOM)

- HD 16GA POWDER COATED GALVANNEALED METAL (FULLY WELDED 1-PIECE CONSTRUCTION) – FOOTLOCKER BOX, SEAT LID AND SEAT STIFFENER, HAT SHELF AND LOCK BOX COMPARTMENT WITH DOOR
- **LOCKS: BY ZEPHYR**
- HD 10GA KNUCKLE HINGES ON SEAT LID
- 2 – 12GA LARGE HOOKS ON BACK PANEL
- 2 – 12GA J-HOOKS ON SIDE PANELS
- SLIDE IN NAME PLATE HOLDER
- SLIDE IN NAME PLATE (1ST SET INCLUDED)
- BLACK MINI TEXTURED SEAT
- CUSTOM LASER LOGO INTO FOOT LOCKER FACE
- PRINTED 16" LOGO
- FULL BATTLE GEAR RACK
- CLEAT RACKS
- **BASE: BY OTHERS**
- **COLOR – STANDARD COLOR POWDER COATING**
- **MANUFACTURER** – AMERICAN INDEPENDENCE MANUFACTURING (AIM) BY LONGHORN LOCKERS

LEAD TIMES:
- SUBMITTALS – 3-4 WEEKS, FOLLOWING AN EXECUTED CONTRACT, NOT INCLUDING RESUBMITTALS FROM CHANGES
- MANUFACTURING – 12-14 WEEKS AFTER FULL AND FINAL APPROVALS

***TERMS: 40% DEPOSIT WITH ORDER, 35% PRIOR TO SHIPPING, NET 30 DAYS***

**METAL LOCKERS**

**39 – 1-TIER 18X18X72 MARQUIS HDV KD SINGLE POINT METAL LOCKERS**
(5- 104A VOLLEYBALL OFFICE, 25- 104C VOLLEYBALL LOCKER ROOM,
5- 144 MENS LOCKER ROOM, 4- 142 WOMENS LOCKER ROOM)

- Z-BASE
- SLOPE TOP PER LAYOUT
- KNOCK DOWN CONSTRUCTION
- BODY COLOR TO MATCH DOOR COLOR
- **STANDARD MANUFACTURER COLOR**
- **LOCKS- BY OTHERS**
- **MANUFACTURED BY LIST INDUSTRIES**

**METAL LOCKERS**

**47 – 2-TIER 18X18X72 MARQUIS HDV KD METAL LOCKERS**
(16- 140G BOYS WRESTLING, 16- 140E GIRLS WRESTLING, 5-
5- 104C VOLLEYBALL LOCKER, 10- PIONEER HALL OF FAME)

- Z-BASE
- SLOPE TOP PER LAYOUT
- KNOCK DOWN CONSTRUCTION
- BODY COLOR TO MATCH DOOR COLOR
- **STANDARD MANUFACTURER COLOR**
- **LOCKS- BY OTHERS**
- **MANUFACTURED BY LIST INDUSTRIES**

**METAL LOCKERS**

**18 – 3-TIER 18X18X72 MARQUIS HDV KD METAL LOCKERS**
(4- 140G BOYS WRESTLING, 4- 140E GIRLS WRESTLING,
10- PIONEER HALL OF FAME)

- Z-BASE
- SLOPE TOP PER LAYOUT
- KNOCK DOWN CONSTRUCTION
- BODY COLOR TO MATCH DOOR COLOR
- **STANDARD MANUFACTURER COLOR**
- **LOCKS- BY OTHERS**
- **MANUFACTURED BY LIST INDUSTRIES**

**BENCHES**

**4– 48x9.5x1.25 HARDWOOD MAPLE BUTCHER BLOCK BENCHTOP**
(2- 140G BOYS WRESTLING, 2- 140E GIRLS WRESTLING)

- CAST-IRON HEAVY-DUTY PEDESTALS
- STANDARD PAINT COLOR, ADDITIONAL COST TO MATCH LOCKER PAINT COLOR
- **MANUFACTURED BY LIST INDUSTRIES**

---

**MATERIALS DELIVERED, UNLOADED AND INSTALLED** **$258,387.15**

LEAD TIMES:
- SUBMITTALS – 3-4 WEEKS, FOLLOWING AN EXECUTED CONTRACT, NOT INCLUDING RESUBMITTALS FROM CHANGES
- MANUFACTURING – 12-14 WEEKS AFTER FULL AND FINAL APPROVALS

RESPECTFULLY SUBMITTED BY:
**KELLY ANDERSON**
**ESTIMATOR**

---

**No tax or bond included in above pricing.**
***(Add 0.81% to any number for P&P Bond Amount.)***
***Price valid for 15 days***

***TERMS: 50% Deposit/Net prior to pick up***
***Contract for service will need to be signed***

Our std insurance cert. provided, Additional insured & waiver of subrogation add $350.00, OCIP participation add $250.00
Quote good as qualified and quantified above

Longhorn Locker Company, LLC © 2026

*Hub Certified - WBE Certified Woman Owned*
***HUB CERTIFICATION #1203118002400***
***WBE CERTIFICATION #800515690***

**Southwest Solutions Group, Inc.**
1701 NW 5th Street, Suite A
Oklahoma City, OK 73106
Phone: (405) 879-3448
Fax: (405) 879-3370

SouthwestSolutions.com

SOUTHWESTSOLUTIONSGROUP
*We Make People & Space Work Better Together*

**Quote # 162489**
Date: May 11, 2026
Project # 136997

Quote valid for 30 days.

BILL TO:
Stillwater Public Schools
314 S Lewis St
Stillwater, OK 74074

INSTALL TO:

| SALESPERSON | QUOTE NAME | PAYMENT TERMS | LEAD TIME |
|---|---|---|---|
| Steve Story<br>Steve Story<br>405-401-4445<br>sstory@southwestsolutions.com | Multi Sport Facility | Net 30 - Billable upon shipment, payment due in 30 days | 18 to 20 weeks (after receipt of order) |

**136997-1: 505 Architecs Stillwater HS Athletics: Wheelhouse System: INSTALLED: EQUALIS**

| # | DESCRIPTION | |
|---|---|---|
| 1 | Per Drawing: 136997-1 | $48,995.00 |

Athletics Wheelhouse System

One single faced stationary unit, 14'0" long x 30" deep x 100 1/4" high.
One single faced moving unit, High Capacity Hand Crank System, 14'0" long x 24" deep x 100 3/4" high.
One single faced moving unit, High Capacity Hand Crank System, 14'0" long x 30" deep x 100 3/4" high.
One double faced moving unit, High Capacity Hand Crank System, 14'0" long x 30" deep x 100 3/4" high.
One double faced moving unit, High Capacity Hand Crank System, 14'0" long x 32" deep x 100 3/4" high.
All shelving will be provided with custom openings per face, see layout 136997-1 for details.
Low profile ½" tall beveled edge ADA compliant rail. Carpet or tile up to and between rails by others.
Hand Crank carriers with safety recessed shelving retainer and ergonomic 3-spoke operator with push pin anti-roll mechanism.
Exposed ends of the units will be finished with a laminate face panel, your choice of manufacturer's standard colors.

Includes all design services, manufacturing, packaging, freight, inside delivery, installation by factory certified (non-union/non-prevailing wage) technicians during normal business hours, cleanup of area, removal of all debris, and warranty. Assumes clear access to all loading docks, elevators and installation sites. Seismic-rated equipment, calculations and permitting are not included unless otherwise specified.

Pricing quoted combines the economies to scale to offer you the most favorable pricing. If all quoted equipment or areas are not ordered, shipped and installed together, changes to your quote will result.

Because of market volatility impacting freight/shipping rates, fuel, and steel, this quote is valid for 30 days. Orders placed after that will be subject to a 5% price increase. Lead times are subject to change until time of purchase.

Lead Time Notice
Lead time refers to the estimated time for material shipment only and begins once all of the following have been received:
Signed shop drawings
Final color selections
Receipt of down payment (as outlined in the payment terms)
Installation will be scheduled separately based on project availability and coordination with your assigned SSG Project Manager.

Per Equalis Contract, orders are to be placed with:

Southwest Solutions Group
2535 East State Highway 121, Suite 110-B
Lewisville, TX 75056

So that we may process your order in a timely manner, please address contract as shown above.

Equalis Contract No: R10-1176Q

**Southwest Solutions Group, Inc.**
1701 NW 5th Street, Suite A
Oklahoma City, OK 73106
Phone: (405) 879-3448
Fax: (405) 879-3370

SouthwestSolutions.com

SOUTHWESTSOLUTIONSGROUP
*We Make People & Space Work Better Together*

## Quote # 162489

Date: May 11, 2026
Project # 136997

Quote valid for 30 days.

BILL TO:
Stillwater Public Schools
314 S Lewis St
Stillwater, OK 74074

INSTALL TO:

| SALESPERSON | QUOTE NAME | PAYMENT TERMS | LEAD TIME |
|---|---|---|---|
| Steve Story<br>Steve Story<br>405-401-4445<br>sstory@southwestsolutions.com | Multi Sport Facility | Net 30 - Billable upon shipment, payment due in 30 days | 18 to 20 weeks (after receipt of order) |

**136997-1: 505 Architecs Stillwater HS Athletics: Wheelhouse System: INSTALLED: EQUALIS**

| # | DESCRIPTION |
|---|---|

| | |
|---|---|
| Subtotal: | $48,995.00 |
| Plus, Applicable Sales Tax: | |
| **Total:** | **$48,995.00** |

Financing options available. Click here to apply.

We accept Credit Cards and eChecks.

Add sales tax and tarriffs if applicable.

Credit Card payments over $25,000 are subject to a 2.50% Convenience Fee. No Convenience Fee on eChecks. Southwest Solutions Federal Tax ID #: 75-2703228

Authorized Signature: Date: P.O. #:

SOUTHWESTSOLUTIONSGROUP
*business efficiency systems*

Steve Story

c. (405) 401-4445
o. (405) 879-3448
toll free. (800) 803-1083
14320 N Lincoln Blvd, Unit 406
Edmond, OK 73013
sstory@southwestsolutions.com

Maximize Space Efficiency & Productivity

**Southwest Solutions Group, Inc.**
1701 NW 5th Street, Suite A
Oklahoma City, OK 73106
Phone: (405) 879-3448
Fax: (405) 879-3370

SouthwestSolutions.com

SOUTHWESTSOLUTIONSGROUP
*We Make People & Space Work Better Together*

**Quote # 162489**
Date: May 11, 2026
Project # 136997

Quote valid for 30 days.

## Scope of Work

The following are the responsibilities of Southwest Solutions Group (SSG) and Client to ensure the completion of the project in an efficient, timely manner. The items and services listed in this section, unless otherwise specified herein, have not been included in the equipment or services pricing and will be the responsibility and at the expense and liability of Client.

***BY SSG***

| TYPE | DESCRIPTION |
|---|---|
| General | All charges associated and incurred for manufacturing, freight, local delivery, installation, cleanup, staff training, and warranty, unless specified otherwise. |
| Installation | Complete turnkey installation services by factory certified technicians and training of staff. All installation to take place during normal business hours (8.00 a.m. to 5.00 p.m. Monday-Friday). If work is required outside of these hours, overtime charges will apply. |
| Warehouse Storage | Provide two (2) weeks cost-free storage at local warehouse. When additional storage time is needed due to a change in customer requirements, warehouse storage charges will be accrued at the rate of: $5.00 per hundred weight per month up to 90 days. $7.50 per hundred weight per month over 90 days. |
| Direct Ship | Coordinate manufacturing to meet required delivery schedules. Includes all charges associated and incurred for freight, dock to dock delivery and warranty. |
| Design | Provide accurate representations of equipment in the client's space, based on site verification or CAD/Revit created layouts. Includes recessed rail detail, power requirements, data requirements and/or floor loading information as available and applicable. |
| Project Management | Assign a designated Project Manager to communicate and coordinate logistics and delivery of material ship dates with manufacturer. Communicate, update and revise project timelines when applicable. Schedule installation crews based on material arrival dates. |
| Recessed Rail Requirements | Will provide rail centers and trough requirements to contractor as applicable. |
| Installation Technicians | Provide trained technicians to complete installation of equipment per the approved drawing. Technicians shall perform work in a professional, safe and courteous manner, and according to predetermined and agreed upon completion dates. |
| Service | Provide training, on-site and phone support as needed for repairs and preventative maintenance of equipment. (Outside of Warranty/Service Agreement normal hourly rates, travel and parts apply) |
| Extended Warranty/Service Agreements | Offer an optional extended warranty and service agreement. Maintain equipment through a purchased service program after the original Manufacturer's warranty expires. |

***BY CLIENT***

| TYPE | DESCRIPTION |
|---|---|
| Receipt of Freight | Quote is based on standard truck delivery directed to a dock facility that is designed to receive freight. All other special services, such as, but not limited to: Pre-notification prior to delivery, limited access/non-commercial, residential, government, school deliveries, lift gate, inside deliveries, etc. are available for additional charges and will be billed accordingly. |
| Direct Ship | Indicate any lift gate, limited access, special delivery requirements to SSG for coordination of freight services. |
| Drawing Approval | Approve and sign SSG provided design drawing so that material's can be ordered to meet delivery and installation schedule. Design drawing will include "in space" representation of the equipment and its requirements. **Lead times begin after receipt of drawing approval.** |
| Access to Work Area | Provide unobstructed space within the site of installation to permit the incorporation of the systems as shown on any drawings that form a part of this Agreement. Prepare the work site to permit the unloading, installation, testing and acceptance of the equipment. If area is not precleared prior to installer's arrival, additional charges will be applied. Provide hoisting and elevator services for SSG equipment and personnel. |
| Building Obstructions | Remove and/or relocate any building obstructions, such as ducting, lighting fixtures and wiring, drains, piping, structural steel, electrical wiring, conduit, etc. which interfere with the equipment clearances. Provide sprinkler and fire safety devices including sprinkler design. Ensure that all equipment will pass through building access doors or other openings as necessary. |
| Foundation Preparation | Provide verification through facility management or other certified engineer of floor's weight carrying capacity to properly hold equipment (floor load). Provide location information of any conduit running through concrete floors (drilling may be required). |
| Modifications to Room Dimensions | If room dimensions differ from those provided in proposal, it is the responsibility of the client to inform SSG at least 4 weeks prior to shipping time to delay shipment from factory. Modifications after purchase orders (change orders) are processed by SSG are subject to delayed shipment and installation, and price increases. |
| Project Delays | It is the responsibility of the client to inform SSG at least 4 weeks prior to acknowledged ship date. If the installation site is not ready when scheduled work is to be performed and our technicians have been dispatched, a $325.00 trip charge will be added. Please provide a minimum of 72 hours notice to reschedule installation. Modifications after purchase orders (change orders) are processed by SSG are subject to delayed shipment and installation, and price increases. |
| Loading of Contents | Transfer contents of existing system into new system unless option chosen to have movement of material handled by SSG's moving teams. |
| Product Training | Provide personnel for a scheduled product training session. Includes one training session for staff. |

HIGH-CAPACITY STORAGE SYSTEM WITH RAIL INSTALLATION, IF APPLICABLE

| TYPE | DESCRIPTION |
|---|---|
| Floorless Requirements | Floorless High-Capacity System should be installed on solid concrete floor or VCT covered concrete floor. Any existing carpet must be removed prior to installation at the rail's locations. Floor levelness should meet standard General Contractor code of 1/8" over 10'. If your floor does not meet these minimum standards, it will result in a different rail/subfloor system being provided, or your existing concrete floor leveled to meet the standard at your expense. |
| Recessed Rail Requirements/Foundation Preparation | Provide backfill of cement into troughs. Provide verification through facility management or other certified engineer of floor's weight carrying capacity to properly hold equipment. It is recommended that the slab have a minimum thickness of 5" with a capacity rating of 4,000 PSI. Verify that the concrete slab possesses the minimum levelness specification of ¼" over a 20' span. Provide location information of any conduit or post-tension cables running through concrete floors (drilling may be required). Sonogramming or X-Ray of floor not included. |
| Electrical Preparation | If hardwired electrical system is selected, provide dedicated 120 VAC, 60 HZ, 20-amp circuit that must be hardwired by a certified electrician compliant with local Electrical Codes. If plug in electrical system is selected, provide dedicated/isolated 120 VAC, 60 HZ, 20-amp circuit with a 20-amp outlet that must be hardwired by a certified electrician compliant with local Electrical Codes. Multiple outlets may be required based on moving system design. |

CAROUSEL AND LIFT INSTALLATION, IF APPLICABLE

| TYPE | DESCRIPTION |
|---|---|
| Electrical Preparation | Provide all electrical utility outlets and wiring as required and as noted on drawing supplied by SSG. Provide suitable electric current, lighting, compressed air, water, heat, precise power, and air drop locations as required for installation, testing, acceptance, and operation of the system. Client is to supply power drops from the plant power supply up to, and including, disconnects at each control panel. All power and hardware shall be in accordance with the applicable electrical codes. |
| Material Handling Responsibilities | Perform unloading and carting of materials and equipment by appropriate personnel from the common carrier to a safe storage area at the installation site. (Unless this service is accepted as proposed on the price page of this Agreement.) Machine crates to remain unopened until technicians' arrival. Collect and remove all packing materials from equipment shipping. SSG is responsible to maintain a clean work area and place trash in Client provided containers. SSG personnel will provide and operate lift truck equipment within Client's facility. Provide hoisting and elevator services for SSG equipment and personnel. |
| Vertical Storage Training | Ensure that Client's personnel attend and participate in scheduled training sessions. Includes one training session for staff. |
| Loading of Vertical Storage | Perform installation of any trays, totes, dividers, drawers, or other accessories in the storage unit after the installation is completed. Provide for the physical loading of inventory and any containers into the system, stock counting, building the inventory database and back-up systems and procedures for use in integrating the system into the existing operation. |

**Southwest Solutions Group, Inc.**
1701 NW 5th Street, Suite A
Oklahoma City, OK 73106
Phone: (405) 879-3448
Fax: (405) 879-3370

SouthwestSolutions.com

SOUTHWESTSOLUTIONSGROUP
*We Make People & Space Work Better Together*

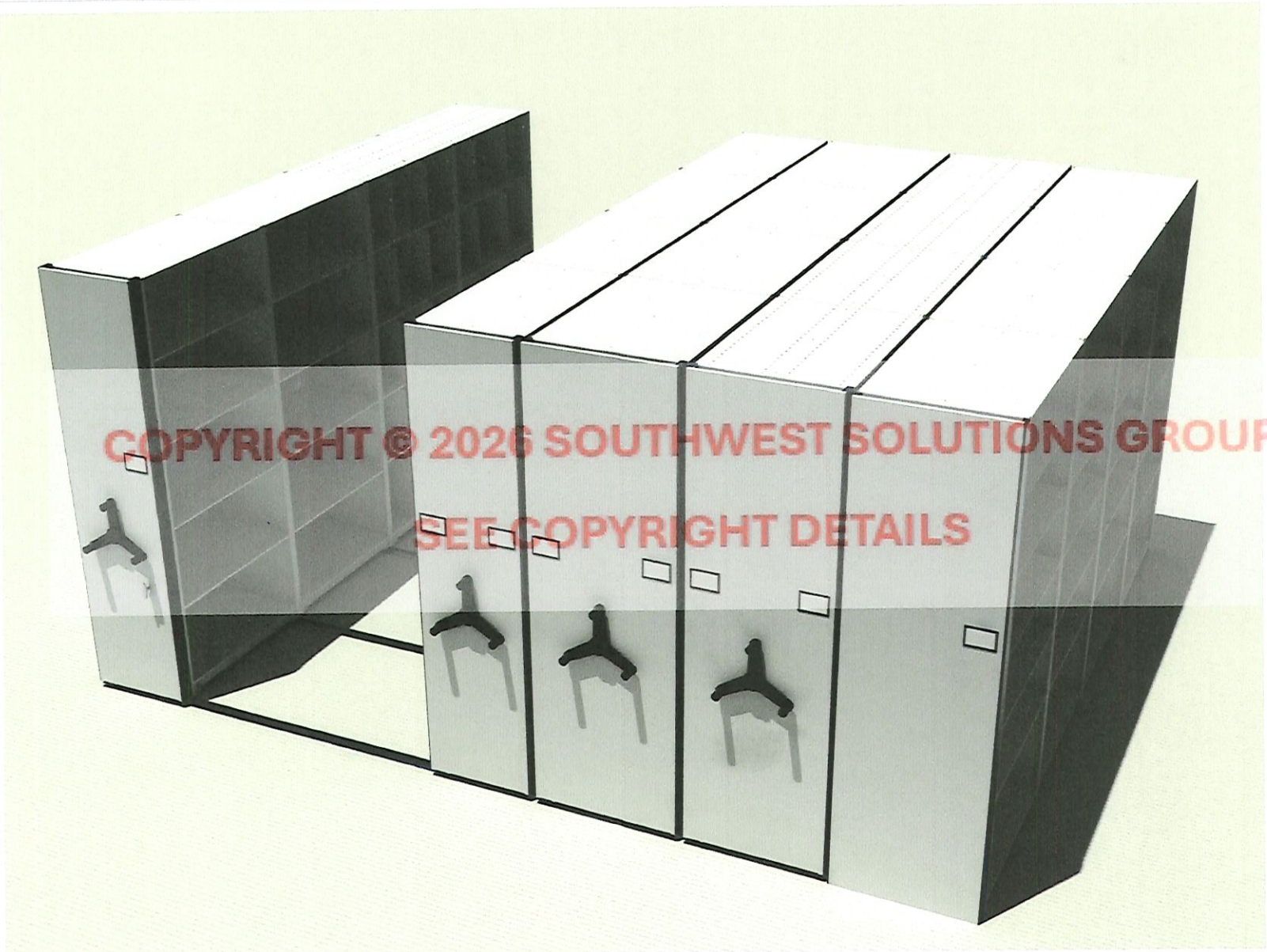
**Quote # 162489**
Date: May 11, 2026
Project # 136997


## Terms, Conditions & Warranty

The following terms and conditions form a part of the agreement between Southwest Solutions Group, Inc. ("SSG") and the party executing this proposal ("Customer") relating to the installation of that certain equipment more fully described above (collectively, the "Equipment").

1. WARRANTY.
   (a) The Equipment is provided to Customer with a limited warranty on parts and materials, excluding usual wear and tear.
   (b) Except as provided for above, SSG hereby disclaims all warranties and representations with respect to the Equipment or SSG's installation services, whether express, implied, or otherwise, INCLUDING THE WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, TITLE, USE, OR QUIET ENJOYMENT. No rights or remedies referred to in Article 2A of the Uniform Commercial Code, including any variations thereon as may be in effect in the state in which Customer is located, will be conferred on Customer unless expressly granted herein. No oral or written information or advice given by SSG or its owners, agents, or employees shall create a warranty or in any way increase the scope of any warranty provided herein. SSG shall have no responsibility if the Equipment has been altered or misused by any party other than SSG in any way.
2. LIMITATION OF LIABILITY.
   (a) SSG shall not be liable to Customer or any third party for any indirect, special, incidental, punitive, cover, or consequential damages (including, but not limited to, damages for the inability to use equipment or access data, loss of business, loss of profits, business interruption, or the like), arising out of the use of, or inability to use, the Equipment, and based on any theory of liability including breach of contract, breach of warranty, tort (including negligence), product liability, or otherwise, even if SSG had or should have had any knowledge, actual or constructive, of the possibility of such damages and even if a remedy set forth herein is found to have failed of its essential purpose.
   (b) SSG's total liability to user for actual damages for any cause whatsoever will be limited to the amount actually paid by Customer to SSG for the Equipment. The foregoing limitations on liability are intended to apply to all aspects of this proposal.
3. BASIS OF BARGAIN. The foregoing warranty disclaimers and limitations on liability are fundamental elements of the basis of this proposal and agreement between SSG and Customer. SSG would not be able to provide the Equipment and associated installation services on an economic basis without such limitations. Such warranty disclaimers and limitations on liability inure to the benefit of the suppliers of the Equipment.
4. INDEMNIFICATION. Customer hereby agrees to indemnify, defend, and hold harmless SSG from and against any and all claims, suits, causes, actions, liabilities, damages, expenses, legal fees, and obligations of any kind arising out of or from, either directly or indirectly, Customer's breach of any provision, term, or condition of this proposal.
5. NOTICE. All notices or other communication required or permitted by this proposal to be served on or given to either party to this proposal by the other party must be in writing to primary address of party as indicated in this proposal and shall be deemed duly served and given when personally delivered, by receipted delivery, to the party to whom it is directed or, in lieu of such personal service, when sent by confirmed facsimile transmission, by registered or certified U.S. mail, or overnight delivery.
6. SECURITY INTEREST. Until such time as SSG has been paid in full for the Equipment and all related installation services, regardless of whether or not any invoice may be disputed by Customer, Customer hereby grants to SSG a security interest in the Equipment and authorizes SSG to perfect such security interest through the filing of Uniform Commercial Code financing statements. Customer agrees to cooperate with all reasonable requests of SSG relating to the granted security interest and, should SSG opt to exercise its rights of recovery of the Equipment for failure of Customer to pay for the same, Customer shall permit SSG entrance to the facilities where the Equipment is located upon reasonable notice of the same and during reasonable hours.
7. MISCELLANEOUS.
   (a) Governing Law; Venue. This proposal shall be construed and enforced under and in accordance with the laws of the State of Texas, without regard to conflicts of laws principles. The language in this proposal shall be interpreted as to its fair meaning and not strictly for or against any party. Any dispute arising under this Agreement shall be subject to exclusive jurisdiction and venue in Denton County, Texas.
   (b) Late Fees; Disputes. All overdue payments to SSG shall incur interest in the amount of 1.5% per month, or such lesser rate as may otherwise be required by law. Customer agrees SSG shall be entitled to recover reasonable attorneys' fees and court costs expended in connection with any litigation or legal action initiated to enforce the provisions of this proposal.
   (c) Entire Agreement. This proposal constitutes the entire agreement of the parties and supersede any prior understandings or written or oral agreements between the parties respecting this subject matter, including, but not limited to, any representations made in any presentation or proposal submitted or provided prior to the execution date of this proposal. Except as otherwise expressly referenced herein, there are no other understandings or agreements between the parties regarding this subject matter.
   (d) Amendment. This proposal may not be amended or modified except by a written instrument executed by each party's respective authorized representatives.
   (e) Successors and Assigns; Assignment. This proposal shall bind and inure to the benefit of and be enforceable by the parties hereto and their respective successors, heirs and personal and legal representatives, but no assignment shall relieve any party of its obligations hereunder. Customer may not assign this Agreement or any portion thereof without the prior written consent of SSG. SSG may assign this proposal or any portion thereof without providing written notice to Customer. Any attempted assignment in violation of this will be null and void. SSG shall be permitted to subcontract or delegate to third parties the performance of any or all of the services contemplated herein.
   (f) Waiver. No provision hereof shall be deemed waived unless such waiver shall be in writing and signed by an officer of the waiving party. Any failure by a party to require strict performance by the other party or any waiver by a party of any breach of any provision of this proposal shall not constitute a continuing waiver or a waiver of any subsequent breach of the same or a different provision of this proposal.
   (g) Severability. In case any one or more of the provisions contained in this proposal shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision of this proposal, and this proposal must be construed as if the invalid, illegal, or unenforceable provision had never been contained in this proposal.
   (h) Survival. Except as otherwise expressly provided in this proposal, each of the representations and warranties of the parties contained in this proposal, or in any certificate, document, or other instrument furnished or to be furnished under this proposal, and any action arising out of any thereof, including without limitation any cause of action for failure of any such representation to be true when made or as of the execution date of this proposal, and the parties' covenants, agreements, and obligations set forth in this proposal, shall survive in perpetuity beyond the execution date and termination of this proposal.
8. CANCELLATIONS. Southwest Solutions Group, Inc. will accept cancellation of firm orders prior to completion of delivery and installation, subject to the following conditions:
   (a) The notice of cancellation must be in writing by the customer to SSG.
   (b) SSG will use reasonable commercial efforts to cancel any firm order(s) for materials which have been submitted by SSG to the manufacturer or supplier related to the cancelled customer order:
   (i) To the extent that any firm order(s) for materials to the manufacturer or supplier are cancelled without cost to SSG, the same will be cancelled and removed from the customer order. Otherwise, any cost of such cancellation will be borne by the customer.
   (ii) Please note that automated solutions are custom designed to meet the customer's exact specifications. As such factories often impose cancellation fees after an order has been placed with the manufacturer. Any such cancellation fees will be borne by the customer.
   (iii) For products that have shipped from the source for which a return is allowed by the manufacturer or supplier, the cost of return shipping shall also be borne by the customer.
   (c) If the cancelled order included delivery and installation, the cost of all delivery and installation services provided up to the date of cancellation will be borne by the customer.
   (d) A minimum charge of 50% of the original purchase order price will be imposed for changes or cancellation.
   (e) Southwest Solutions Group, Inc. will not accept returns for materials delivered to the customer and installed (whether by SSG or others).

Bid Pkg 27
Mobile Storage Units



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Project Data

Number
136997-1

Name
Athletics

Company
505 Architects
Stillwater HS

Location
Tulsa OK - Oklahoma

Date
5/4/2026

Planner
Gabriel (GT) Townsend

Sales
STORY,STEVE

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Approval
This drawings is approved by:

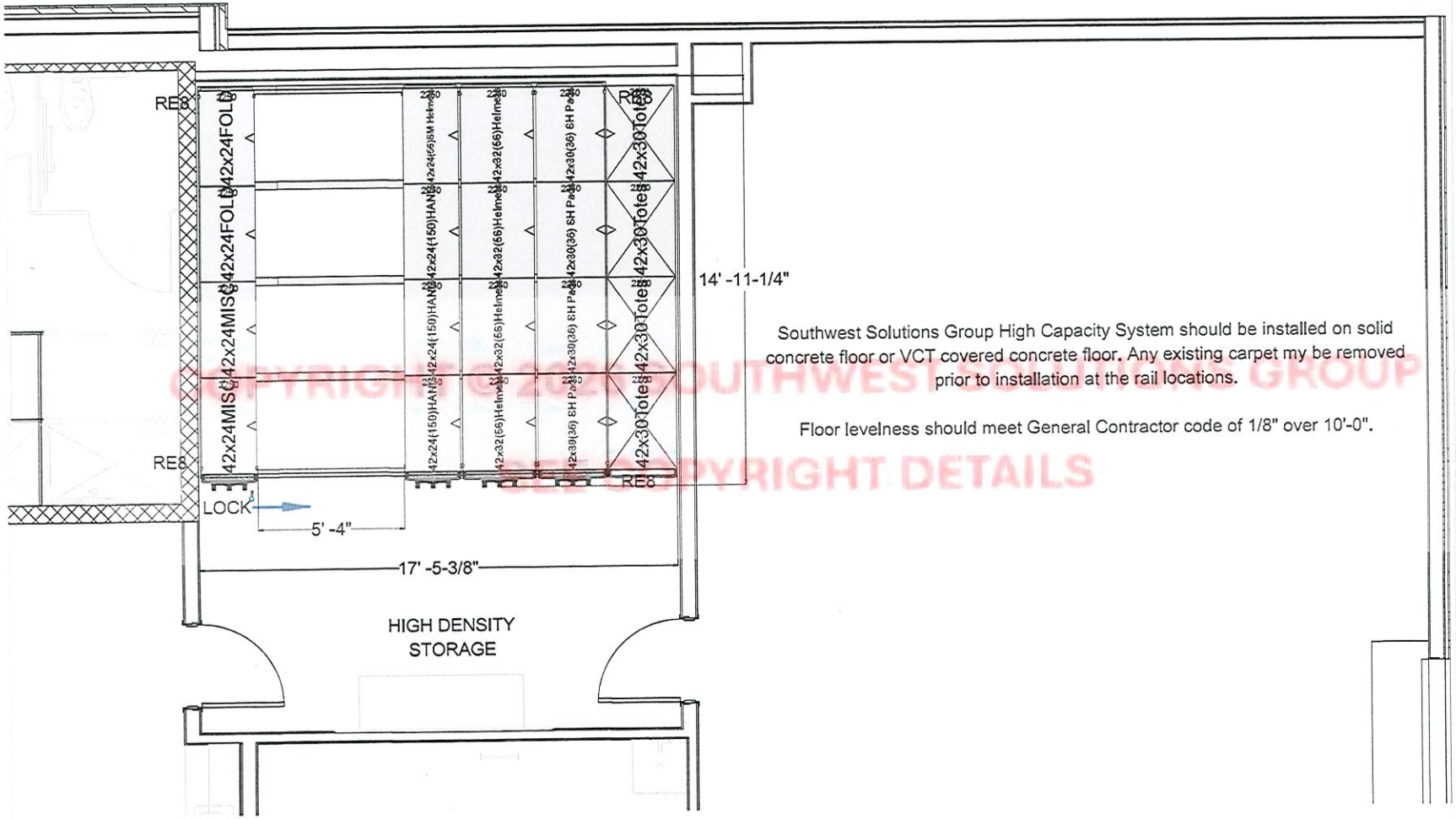
Customer

Date

Sheet

Isometric

Sheet
3




Southwest Solutions Group High Capacity System should be installed on solid concrete floor or VCT covered concrete floor. Any existing carpet my be removed prior to installation at the rail locations.

Floor levelness should meet General Contractor code of 1/8" over 10'-0".

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Project Data

Number: 136997-1

Name: Athletics

Company: 505 Architects
Stillwater HS

Location: Tulsa OK - Oklahoma

Date: 5/4/2026

Planner: Gabriel (GT) Townsend

Sales: STORY,STEVE

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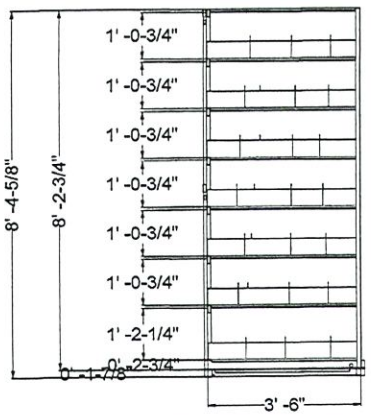
Approval
This drawings is approved by:

Customer

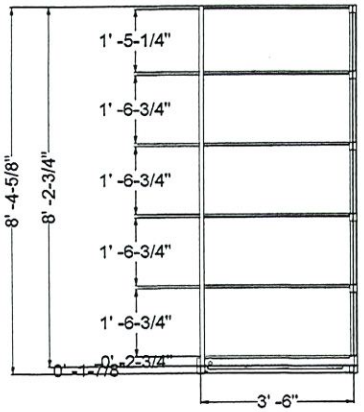
Date

Sheet: Overall

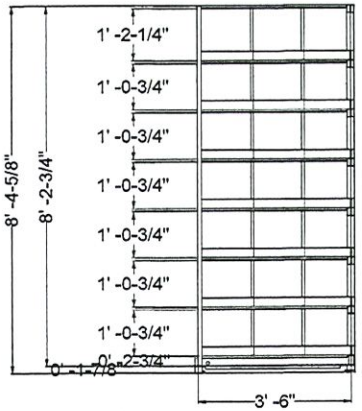
Sheet: 1



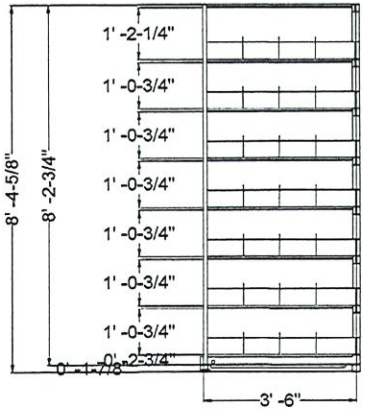

42x24(56) SM Helmets




42x24MISC




42x30(36) SH Pads




42x32(56)Helmets

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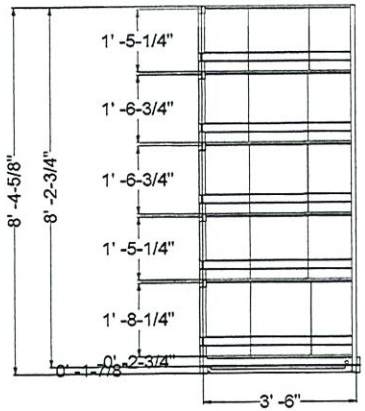
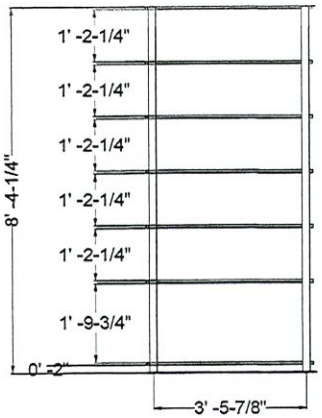
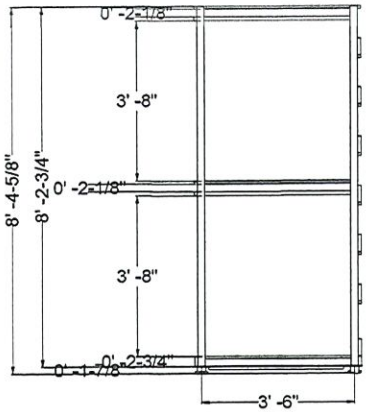



42x24FOLD




42x30Totes




42x24(150)HANG

Item: Quantity Needed/Capacity
Helmets: 240 / 280
Shoulder Pads: 155 / 144
Jerseys: 4 sets of 0-99 400 / 450
50 Tubs: 24D x 16w x 14"h 50 / 48

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Project Data

Number
136997-1

Name
Athletics

Company
505 Architects
Stillwater HS

Location
Tulsa OK - Oklahoma

Date
5/4/2026

Planner
Gabriel (GT) Townsend

Sales
STORY,STEVE

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Approval
This drawings is approved by:

Customer

Date

Sheet
Elevations

Sheet
2

# Attachment No. 5 – Assumptions and Clarifications

We have listed below the assumptions and clarifications that we have considered so that we both fully understand what is and what is not included in the Guaranteed Maximum Price (GMP). Where actual events on the project differ from the assumptions and clarifications listed below, the GMP will require adjustments for the resulting additional costs and expenses. These assumptions and clarifications are specifically used to establish the basis of the GMP and as such are intended to clarify and take precedence over details or items shown on Contract Documents, in the event there is a discrepancy between or among any of them.

Project: Stillwater High School Athletics MultiSport, Pom_Cheer, Soccer_Track

Date: June 23, 2026

**Schedule**

1. The work is scheduled to start July 2026 with completion in September 2028.
2. The bids have been solicited on the basis of award within 45 days.

**Document Acknowledgement**

3. This GMP is based on the Attachment No. 2 Index of Documents and Drawings included in this proposal.
4. This GMP is based on the 100% Final Bid Documents, dated April 17, 2026, prepared by 505 Architects.
5. This GMP is based on these Assumptions and Clarifications.

**General**

6. Stillwater District Standards scope, information, or direction not specifically incorporated into the Drawings, Specifications and/or Owner-CM Agreement are not included.
7. This GMP includes the cost for Willowbrook's General Conditions and Requirements. This time frame is based on the current project schedule. General Conditions and Requirements are lump sum.
8. Willowbrook will use Microsoft Project or P6 scheduling program for all project scheduling, and we assume that this program will satisfy all project schedule requirements.
9. Willowbrook will utilize the Construction Managers cloud-based management software for project administration including the processing of submittals, RFIs, emails, etc.
10. This GMP is based on the recommendation of bids entering and executing a contract.
11. This GMP is based on Design team will provide necessary CAD files to Willowbrook for various shop drawings and submittals at no additional costs.
12. Willowbrook has prepared this GMP based on current market conditions and escalations are not included.
13. This GMP is based on normal working hours. No premium time is included unless specifically noted otherwise.
14. Willowbrook shall not be liable nor have our right to proceed to be restricted for any failure to perform its obligations where such failure arises out of Acts of Nature including natural disasters, act of public enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power of confiscation, riot, nationalization, government actions, tariffs, blockage, embargo, transportation delays not reasonably foreseeable, strike, lockout, disease outbreak, epidemics, pandemics, quarantine restrictions, or interruption of failure of power sources. To the extent these conditions may occur and impact the Project, there shall be an equitable adjustment to the Contract.
15. The following items are **NOT INCLUDED** in the GMP:
    a. Design Fees for Architects and Consultants.
    b. Verification that the design indicated in the drawings and specifications meets code requirements.

c. Verification that the design indicated meets owner insurance and operational requirements.

d. PreConstruction Fee. This will be invoiced separately.

e. Abatement, mitigation and/or removal of hazardous or contaminated materials unless previously agreed upon.

f. Maintenance agreements beyond substantial completion, unless specifically stated within the contract documents.

g. Construction Testing and Inspection Services.

h. Temporary and permanent utility cost during construction.

i. Electric, Gas or Water municipal impact fees, as well as utility company charges for permanent power, telephone service and CATV.

j. Permanent utility cost during construction start-up, test and occupy the building.

k. Cost of permanent water and electrical power usage.

l. Furniture, Fixtures and Equipment unless previously agreed upon.

m. Sales Tax.

n. Items provided by Owner.

o. Owner and/or Design contingency.

p. Requirements by any Authority Having Jurisdiction that are not specifically depicted or indicated on the Contract Documents.

16. This GMP assumes that Owner furnished items will be on-site in accordance with the Construction Manager's schedule.

17. A Construction Manager's construction contingency is included in the GMP. This contingency is intended to cover the scope of work, including but not limited to events such as listed below. The construction contingency shall be the exclusive use of the Construction Manager.

    a. Unforeseen and/or unknown field conditions, as practical to keep schedule. Terms as stated in AIA-A201 – 3.7.4 Concealed or Unknown Conditions still apply.

    b. Mitigation of weather impact, such as abnormal inclement weather.

    c. Losses, expenses or damages not covered by insurance, including any deductible amount.

    d. Subcontractor failures not covered by a subcontractor performance and payment bond.

    e. Increases in quantity or quality, which should have been reasonably inferable from the Contract Documents but not specifically shown therein.

    f. Items not properly coordinated or left out of the Bid Package scope of work.

    g. Underestimating

    h. Schedule acceleration and overtime including unexcused schedule delays due to subcontractor work, performance, or schedule.

    i. Any unused construction contingency will be returned to the Owner by a deduct change order at the end of the project.

18. The order of precedence of the documents in the event that there is a conflict between documents is:

    a. Future change orders.

    b. Assumptions and Clarifications

    c. Agreement between Owner and Construction Manager.

    d. Addenda as issued by the Architect.

    e. Contract drawings and specifications, as prepared by the Architect.

**Tariff Fees and Import Duties**

19. The parties acknowledge that fluctuation in tariff rates, import duties, or similar governmental imposed fees may impact the cost of materials and equipment used in this project. The Construction Manager shall use reasonable efforts to mitigate such costs, including sourcing alternate materials or suppliers but cannot guarantee avoiding future tariffs being imposed.
20. Any subsequent increases, new tariffs, or changes in trade regulations that result in additional costs shall be treated as follows:
    a. If tariffs or import duties increase after the contract date, such increases shall be treated as an allowable adjustment to the GMP through a Change Order.
    b. The Construction Manager shall promptly notify the Owner of any potential tariff-related cost impacts and shall provide supporting documentation for any requested adjustment.
21. If additional tariffs or duties result in increased costs, the Construction Manager shall submit a written request for a Change Order, detailing the specific materials affected, the original and adjusted cost due to tariffs, and reasonable efforts made to mitigate the increase.
22. The Owner shall review and, if justified, approve an adjustment to the GMP.

**Insurance and Bonds**

23. Builder's Risk Insurance is included for new construction only. Any renovation work shall be included on the Owner's existing property insurance policy.
24. We have not included any sales tax and will require a Sales Tax Exemption Certificate as a condition precedent to the issuance of any notices to proceed, subcontracts, purchase orders, etc.

# STILLWATER PUBLIC SCHOOLS

## STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**

Consider and Vote to Assign Bids to Willowbrook, Inc. for the Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Package

**BOARD ACTION REQUESTED:**

Vote to Assign Bids to Willowbrook, Inc. for the Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Package

**BACKGROUND INFORMATION:**

Bids for Stillwater Public Schools 2023 Stillwater High School, Athletics Phase I Multi-Sport, Cheer/Pom, Soccer/Track Package were opened on May 21, 2026, at 2:00 p.m. With approval, bids will be assigned to Willowbrook, Inc. for the securing of the low bid contractors to complete the Multi-Sport, Cheer/Pom, Soccer/Track Package components of the project.

STILLWATER PUBLIC SCHOOLS

# STILLWATER BOARD OF EDUCATION

**PREPARED BY:** Bo Gamble, Assistant Superintendent of Operations
**APPROVED BY:** Tyler Bridges, Superintendent
**DATE:** June 23, 2026

---

**AGENDA ITEM:**

Receive Bond 2023 Update.

**BOARD ACTION REQUESTED:**

This is an information item only. No board action is requested.

**BACKGROUND INFORMATION:**

Attached to this memo is an update on Bond 2023.

# SPS BOND 2023 PROJECTS REPORT 06.23.2026

# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

- Owner, Architect, and Constructor (OAC) meetings are scheduled for every two weeks to review construction progress and coordination with upcoming installations of SPS Owner provided equipment and systems.
- Areas 6 and the exterior punches have been completed by 505 Architects and SPS. Remaining exterior panels are anticipated to arrive middle of July to be installed.
- Willowbrook is anticipating receipt of a Certificate of Occupancy for both Phase 1 and Phase 2 PA Wing by the end of June.
- SPS Wenger equipment is installed in the Phase 2 PA Wing.
- SPS FF&E delivery and installation is in progress and is scheduled to be complete end of June.
- SPS IT has begun installation of SPS provided security cameras, access controls, and IT infrastructure equipment.

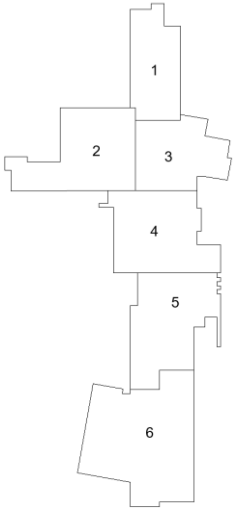
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

The following is a WORK SUMMARY of construction progress by Area:

SITE
Colored concrete is complete
Landscaping (trees/sod/irrigation) is in progress
Exterior signage is in progress
Parking lot striping is in progress

AREA 1
Punch List corrections complete pending final review
Tackable wall rework is complete

AREA 2
Punch List corrections complete pending final review
Tackable wall rework is complete

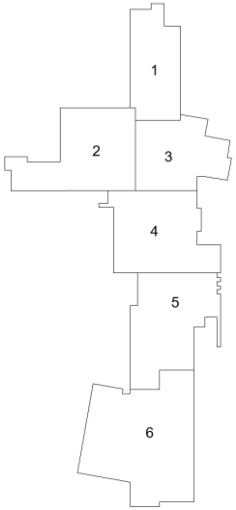


# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

WORK SUMMARY CONTINUED

AREA 3
Punch List corrections complete pending final review
Tackable wall rework is complete

AREA 4
Elevator installation is complete except controls
Millwork installation is in progress
Interior storefront installation and full-height glazing is complete
Trophy case glazing is in progress
Punch List corrections in progress

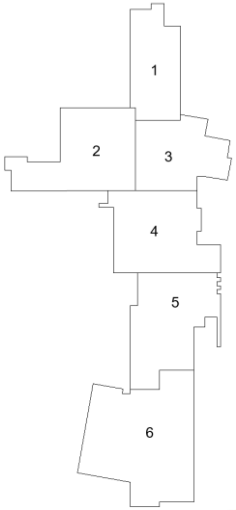


# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

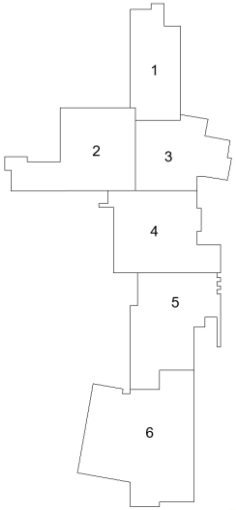
WORK SUMMARY CONTINUED

AREA 5
Kitchen equipment installation is complete
Final paint is in progress
Punch List corrections in progress

AREA 6 PA WING
Millwork installation is complete
Final paint is in progress
Wenger equipment is installed
Punch List corrections in progress



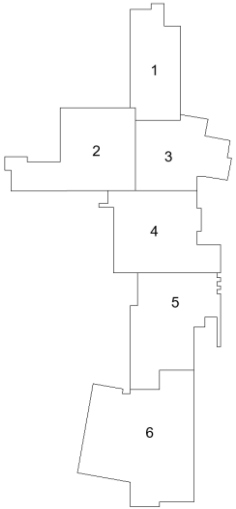
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE




BUS DROP OFF AND PIONEER PLAZA

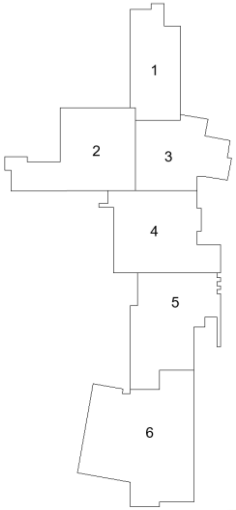
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

VISUAL ARTS TEACHING PLAZA



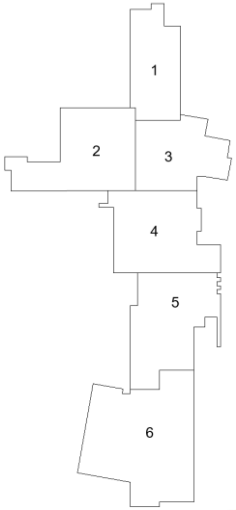
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

SPED COURTYARD



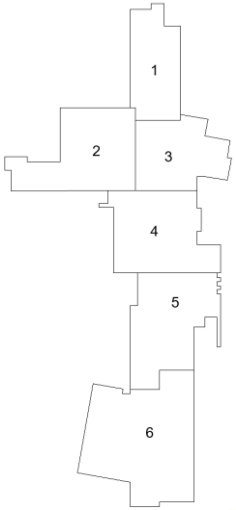
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

ENTRY PLAZA



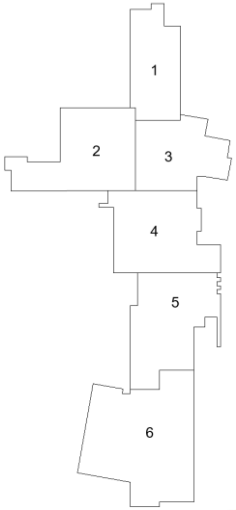
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

MAIN ENTRY APPROACH



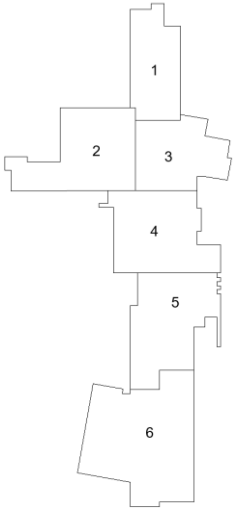
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

ENTRY PLAZA



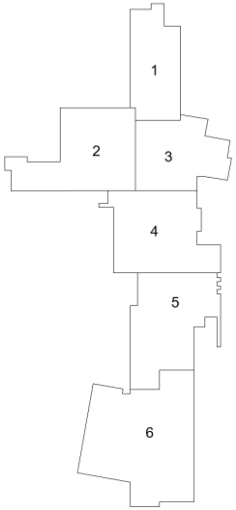
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

ENTRY PLAZA



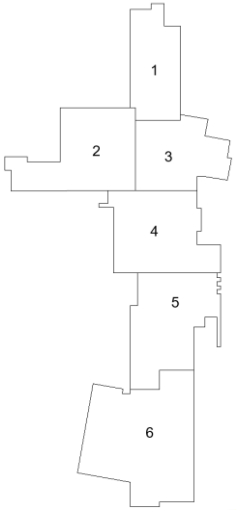
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

PRESENTATION ROOM



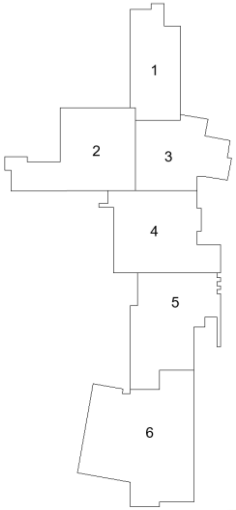
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

CLASSROOM



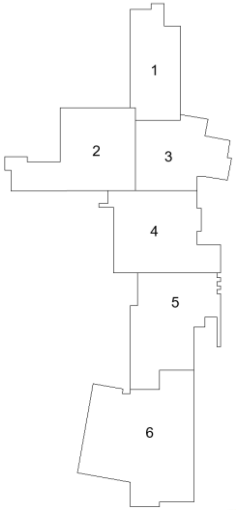
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

SCIENCE LAB CLASSROOM



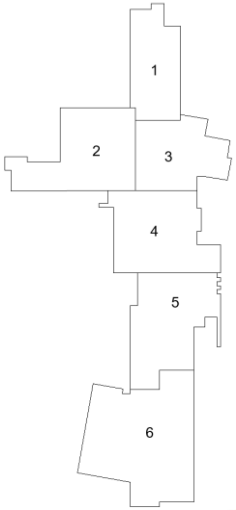
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

VISUAL ARTS ENTRY



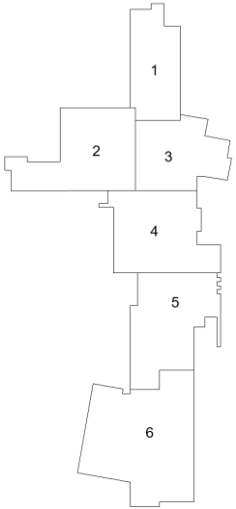
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

VISUAL ARTS CLASSROOM



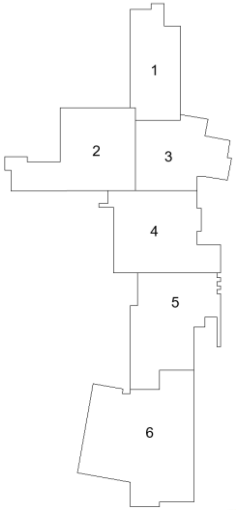
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

VISUAL ARTS SCULPTURE CLASSROOM

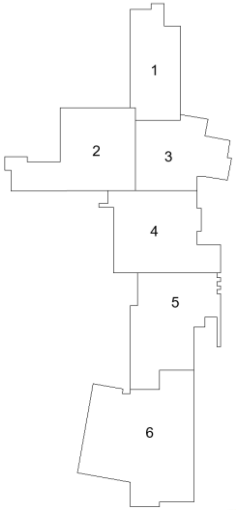


# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

PE LOCKERROOM



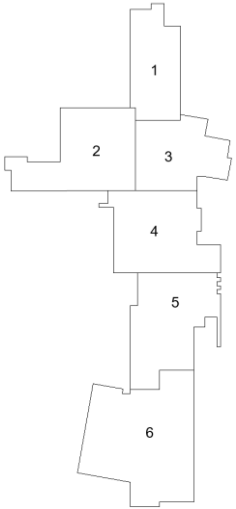
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE




PATHFINDERS

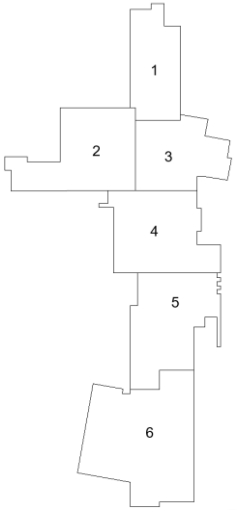
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

SPED COURTYARD



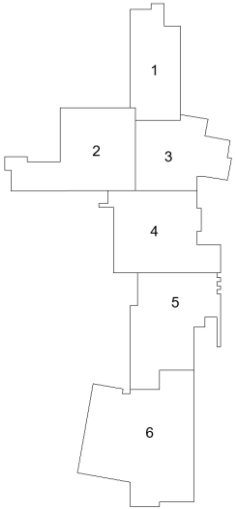
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

SOCIAL STUDIES CORNER CLASSROOM

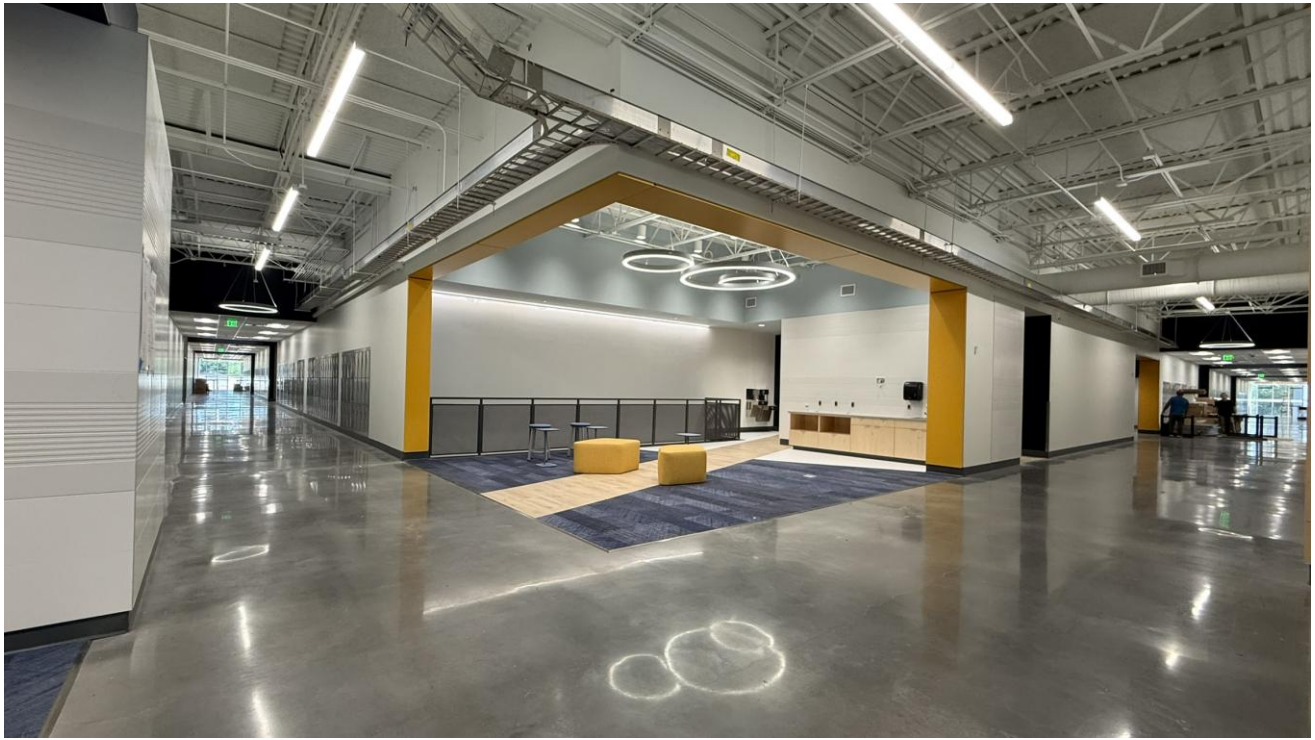


# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

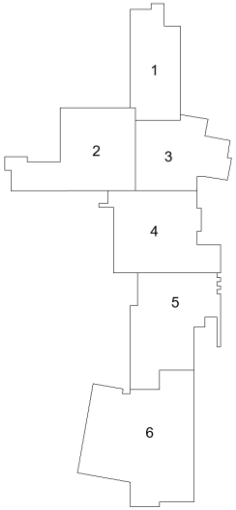
TEACHERS SUITE



# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

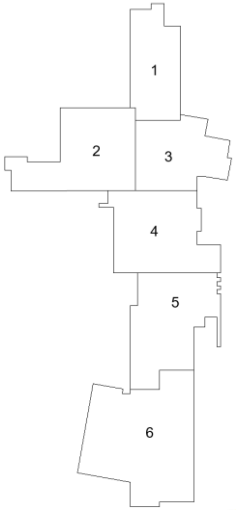


SECOND FLOOR COMMONS AREA



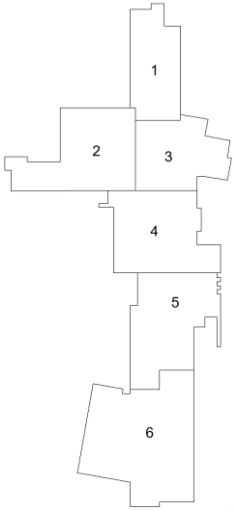
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

GREENHOUSE / OUTDOOR TEACHING AREA



# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

STUDENT CENTER



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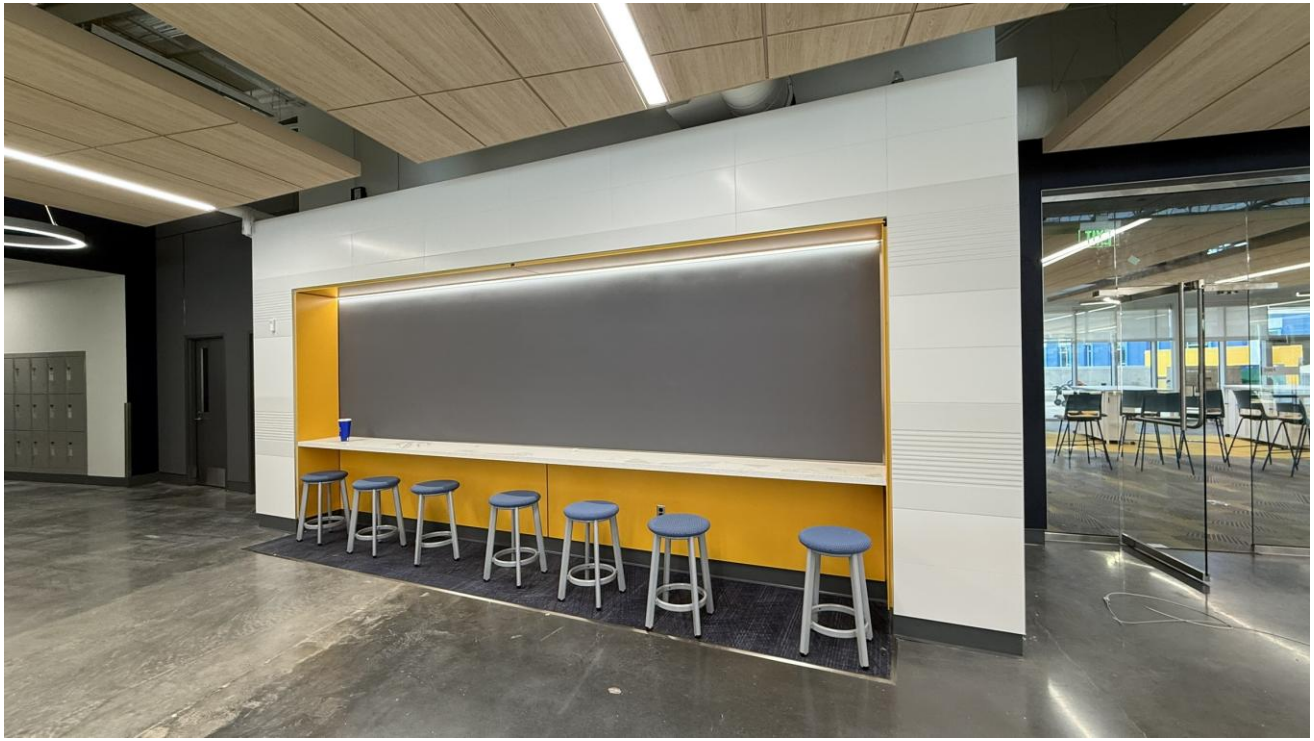

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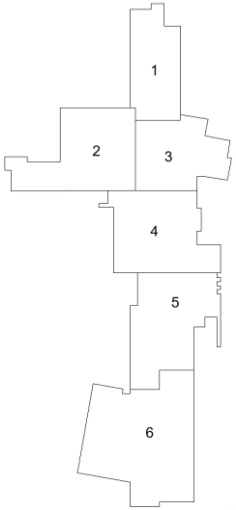

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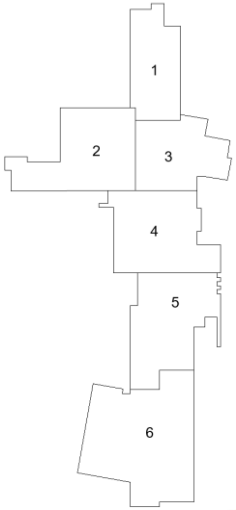

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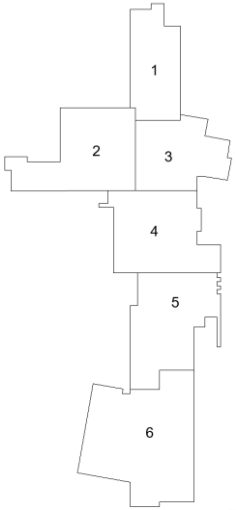

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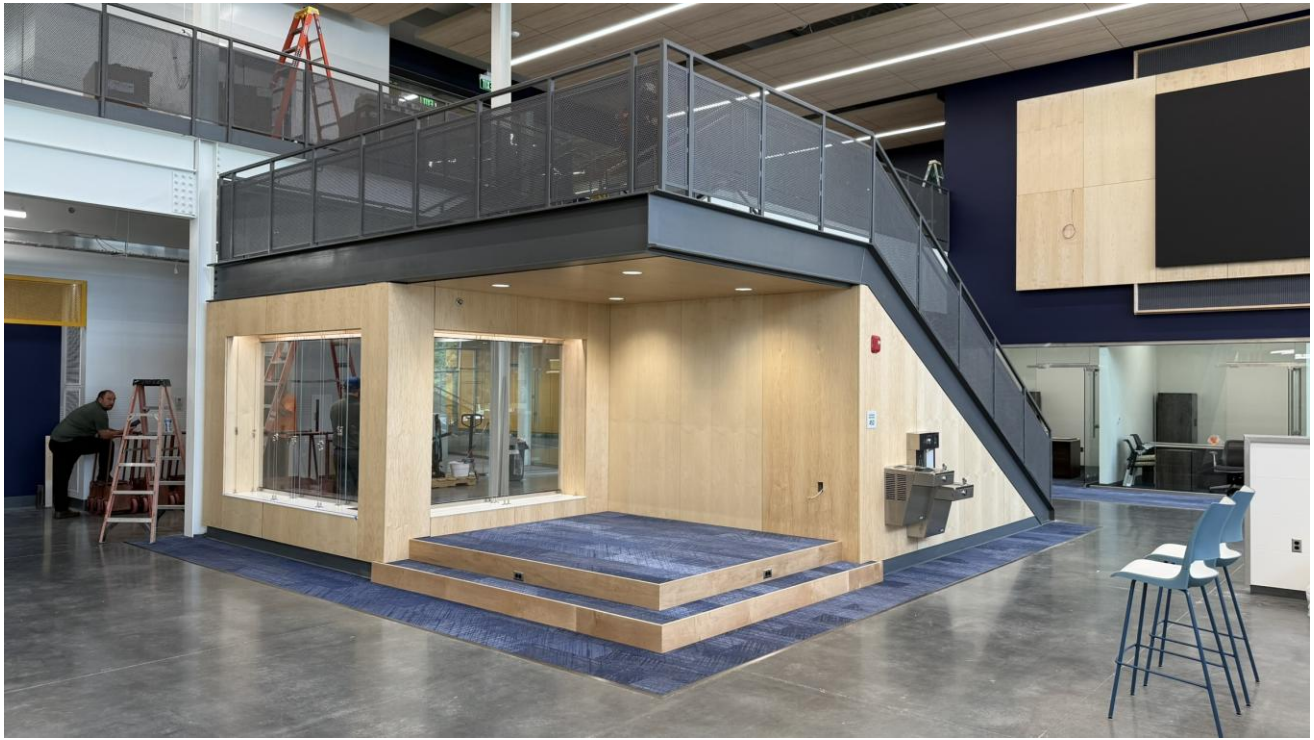

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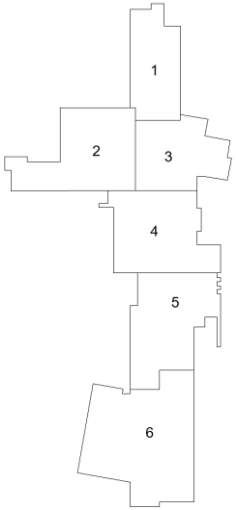

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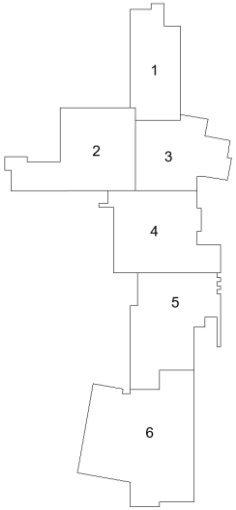
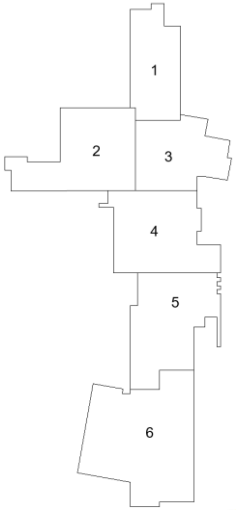



STUDENT CENTER

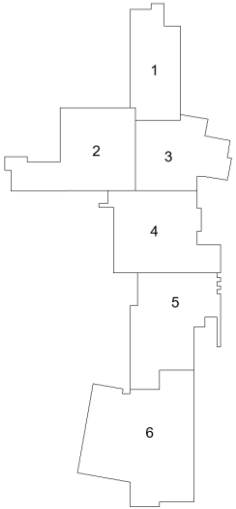
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE




SERVERY LINES

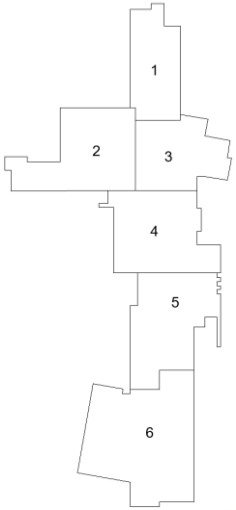
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

MEDIA CENTER



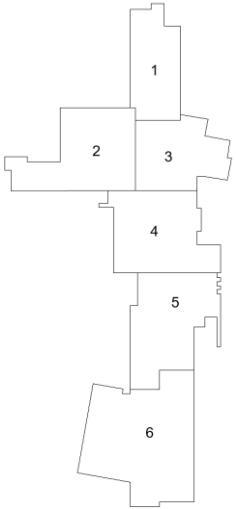
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

MEDIA CENTER



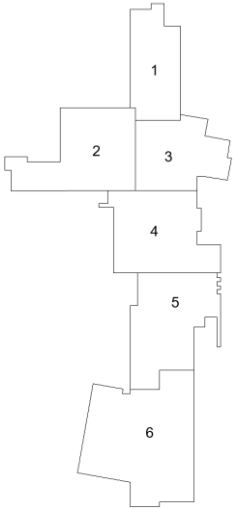
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

MEDIA CENTER PATIO



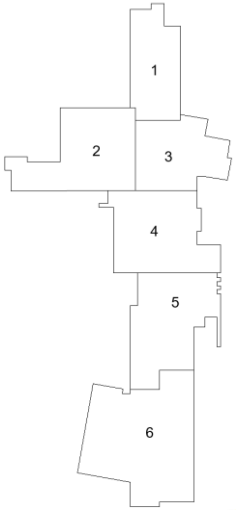
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

ENTRY PLAZA



# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

ENTRY PLAZA



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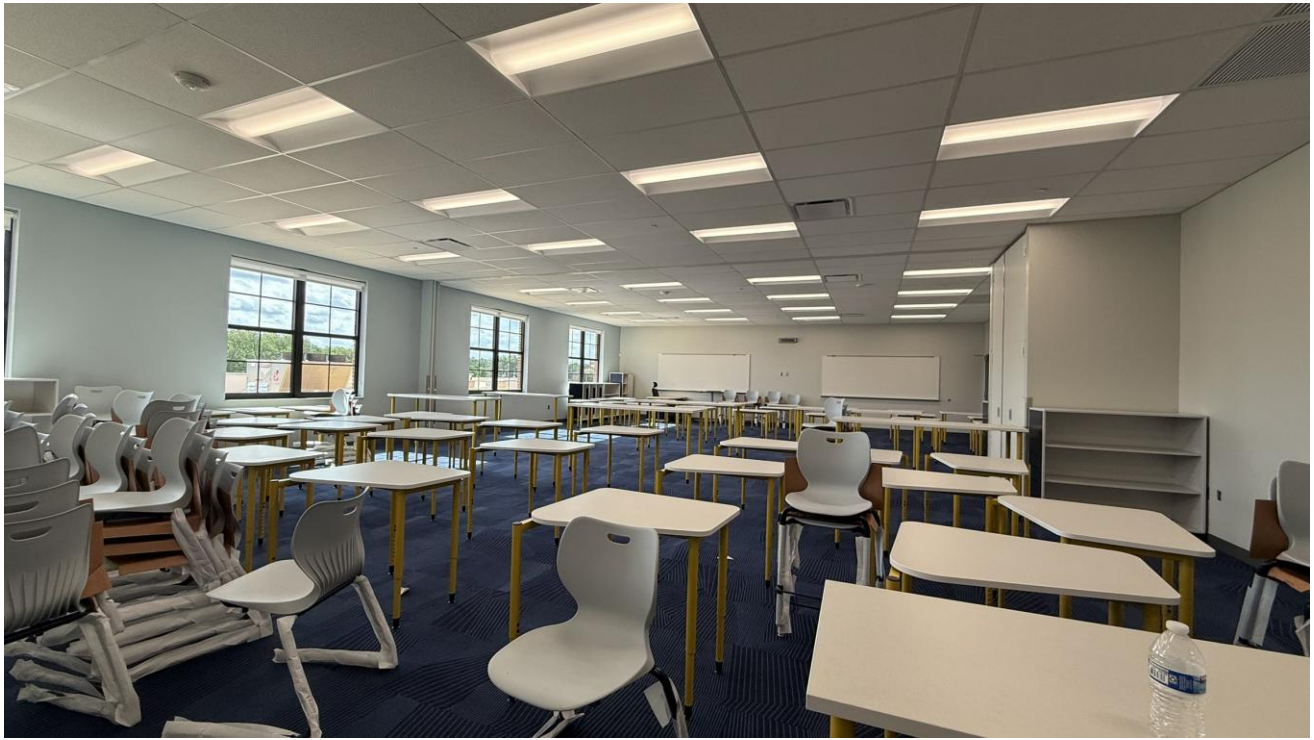
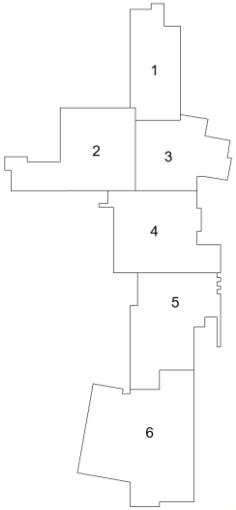
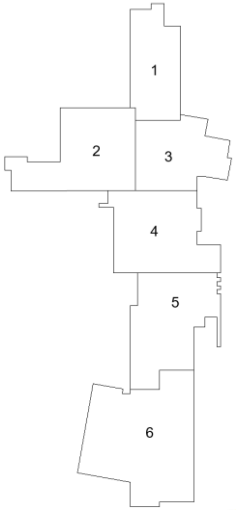




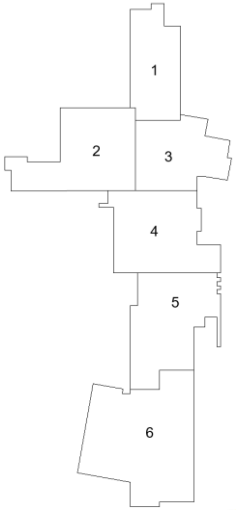

ELA CLASSROOMS

# HS PHASE 1 AND 2 – CONSTRUCTION PHASE



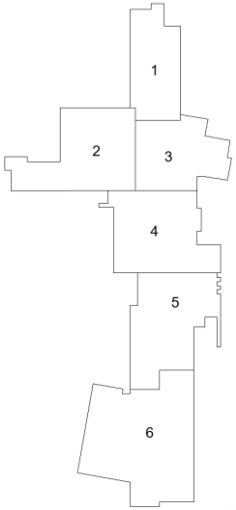

ELA CLASSROOMS

# HS PHASE 1 AND 2 – CONSTRUCTION PHASE



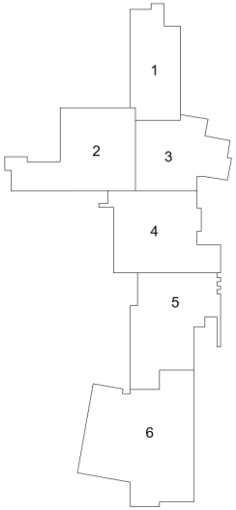

FACS CULINARY CLASSROOM

# HS PHASE 1 AND 2 – CONSTRUCTION PHASE




GUIDANCE CHECK-IN

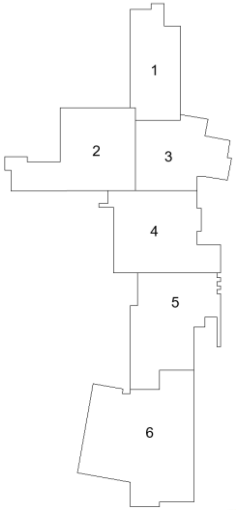
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE



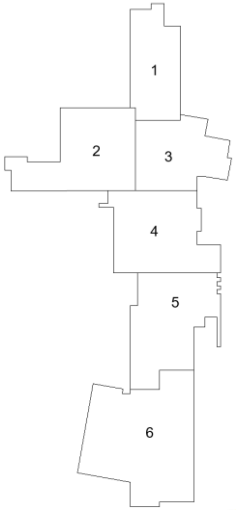

TEACHER SUITE

# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

CHORAL ROOM

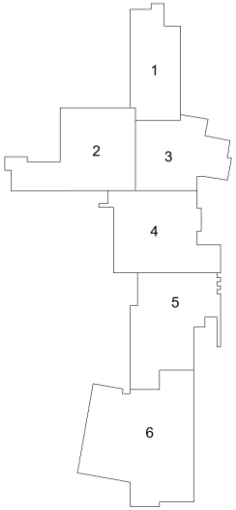


# HS PHASE 1 AND 2 – CONSTRUCTION PHASE




PA WING COMMONS AREA

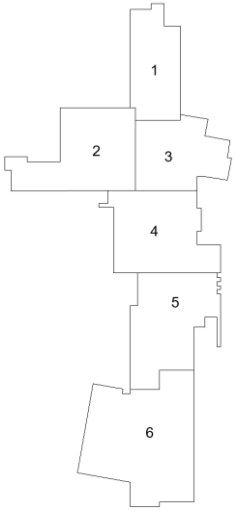
# HS PHASE 1 AND 2 – CONSTRUCTION PHASE



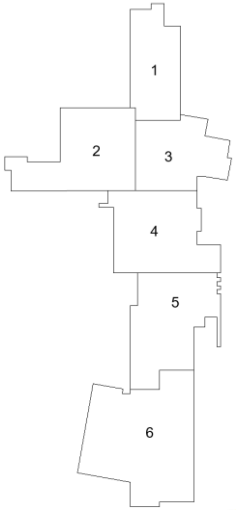

PA WING COMMONS AREA

# HS PHASE 1 AND 2 – CONSTRUCTION PHASE

PA WING LARGE BAND ROOM

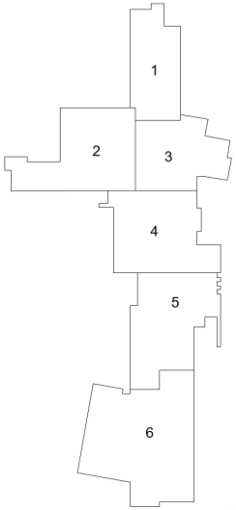


# HS PHASE 1 AND 2 – CONSTRUCTION PHASE




PA WING BAND STORAGE

# HS PHASE 1 AND 2 – CONSTRUCTION PHASE



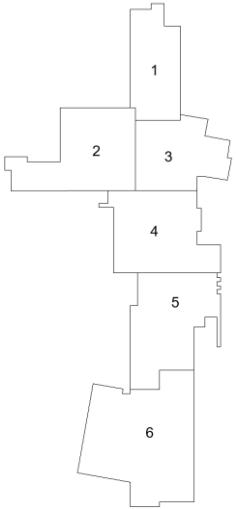

PA WING DRAMA CLASSROOM

# HS ATHLETICS PHASE 1 CONSTRUCTION

SPS Athletics Phase 1 improvements on the existing High School campus that include new gym, weight room, wrestling, locker rooms, indoor practice spaces, outdoor practice field, and associated supports spaces. Project is in Construction Phase with monthly OAC meetings with SPS, 505 Architects and Willowbrook.

- Field House Lockerroom renovations are scheduled for Substantial Completion and a Punch on July 1st.
- All building and earthwork permits for the SPS Athletics Phase 1 have been obtained from City of Stillwater.
- Bids for SPS Athletics Phase 1 Multi-sport, Pom_Cheer, and Soccer_XC buildings are on the June BOE for consideration and award. This is the last package.
- The FF&E Package is on the June BOE for consideration and approval.
- Additional geotechnical borings have been completed under the existing City Gym and West Gym and the report is currently being reviewed by Structural and Civil Engineers for impact on foundation and subgrade design.
- The main existing High School building abatement and demolition is scheduled to begin in July.

# HS ATHLETICS PHASE 1 CONSTRUCTION




DEMOLISHED WEST GYM AND CITY GYM BUILDINGS

PIONEERS
STILLWATER

**EXHIBIT A**
**PERSONNEL RECOMMENDATIONS**
**STILLWATER PUBLIC SCHOOLS**
**June 23, 2026**

## A. CERTIFIED PERSONNEL

**APPOINTMENT - 25 O.S. §307(B)(1)**

**Extra-Duty Stipend for the 2025-2026 School Year Subject to the Execution of an Extra-Duty Contract**

| Name | Job Title | Site | Amount |
|---|---|---|---|
| Kilby, Cayla | Inspired to Teach<br>Source of Funding: OSDE | MS | $3,715.75 |
| Covington, McKenna | Inspired to Teach<br>Source of Funding: OSDE | HP | 3715.75 |
| Dunn, Madilyn | Inspired to Teach<br>Source of Funding: OSDE | HP | 3715.75 |
| Billman, Abbey | Inspired to Teach<br>Source of Funding: OSDE | HS | 3715.75 |
| Ryan, Carmen | Homebound Services<br>Source of Funding: General Fund | HS | 25.00 hour/<br>not to exceed 116 hours |
| Gartner, Sean | Spring Musical Performance Accompanist<br>Source of Funding: Activity Fund | HS | 1000.00 |
| Weiser, Sydney | Spring Musical Choreographer<br>Source of Funding: Activity Fund | HS | 1000.00 |
| Morrison, Amanda | Theater Club<br>Source of Funding: Activity Fund | SK | 744.00 |
| Toninni, Mary | Theater Club<br>Source of Funding: Activity Fund | SK | 744.00 |

**Appointment Pursuant to Summer School Extra Duty for 2025-2026 School Year Pending Student Enrollment**

| Name | Job Title | Site | Amount |
|---|---|---|---|
| *TBA | Summer Academy EL Support for Credit Recovery Teacher | JH | $30.00/hour |
| *TBA | Summer Academy ELL Teacher K-8th | JH | 30.00/hour |
| *TBA | Summer Academy ELL Teacher K-8th | JH | 30.00/hour |

**Appointment for 2026-2027 School Year**

*TBA

Education: Masters,  Oklahoma State University
Assignment:  1.000 FTE, 5th Grade Teacher, Highland Park Elementary School
Beginning Date:  TBD

*TBA
Education: Masters,  Southeastern Oklahoma State University
Assignment:  1.000 FTE, Social Studies Teacher, Stillwater Junior High School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, English Teacher, Stillwater High School
Beginning Date:  TBD

*TBA
Education: Masters,  Oklahoma State University
Assignment:  1.000 FTE, Spanish/English Teacher, Stillwater High School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, 4th Grade Teacher, Highland Park Elementary School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, Pre-Kindergarten Teacher, Richmond Elementary School
Beginning Date:  TBD

*TBA
Education: Doctorate, Oklahoma State University
Assignment:  1.000 FTE, Aviator Instructor, Stillwater High School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, 5th Grade Teacher, Richmond Elementary School
Beginning Date:  TBD

*TBA

Education: Masters, East Central University
Assignment:  1.000 FTE, Virtual Teacher, Stillwater High School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, English Teacher, Stillwater High School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, 2nd Grade Teacher, Highland Park Elementary School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, 1st Grade Teacher, Will Rogers Elementary School
Beginning Date:  TBD

*TBA
Education: Masters, University of Tulsa
Assignment:  1.000 FTE, Speech Pathologist, Stillwater Public Schools
Beginning Date:  TBD

*TBA
Education: Doctorate, University of Oklahoma
Assignment:  1.000 FTE, Math Teacher, Stillwater Middle School
Beginning Date:  TBD

**Appointment for 2026-2027 School Year Pending Certification**

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, 5th Grade Teacher, Sangre Ridge Elementary School
Beginning Date:  TBD

*TBA
Education: Bachelors, Walden University
Assignment:  1.000 FTE, 5th Grade Teacher, Highland Park Elementary School

Beginning Date:  TBD

*TBA
Education: Masters, Florida State University
Assignment:  1.000 FTE, Fine Arts Teacher, Stillwater High School
Beginning Date:  TBD

*TBA
Education: Bachelors, East Central University
Assignment:  1.000 FTE, 4th Grade Teacher, Richmond Elementary School
Beginning Date:  TBD

*TBA
Education: Bachelors, East Central University
Assignment:  1.000 FTE, 5th Grade Teacher, Westwood Elementary School
Beginning Date:  TBD

*TBA
Education: Bachelors, Costal Carolina University
Assignment:  1.000 FTE, Science Teacher, Stillwater High School
Beginning Date:  TBD

*TBA
Education: Bachelors, Oklahoma State University
Assignment:  1.000 FTE, 1st Grade Teacher, Skyline Elementary School
Beginning Date:  TBD

*TBA
Education: Bachelors, West Texas A&M University
Assignment:  1.000 FTE, Psychologist, Stillwater Public Schools
Beginning Date:  TBD

*TBA
Education: Masters, Wichita State University
Assignment:  1.000 FTE, Social Studies Teacher, Stillwater Middle School
Beginning Date:  TBD

**Appointment Pursuant to Change in Contract for School Year 2026-2027**

Dollar, Leah
Assignment:  1.000 FTE, STEM Teacher, Stillwater Junior High School
Beginning Date: TBD
Contract Days:  200

Was 1.000 FTE, Engineering Teacher, Stillwater Middle School 2025-2026

Kniep, Lacey
Assignment: 1.000 FTE,1st Grade Teacher, Sangre Ridge Elementary School
Beginning Date: TBD
Contract Days: 180
Was1.000 FTE, 1st Grade Teacher, Will Rogers Elementary School 2025-2026

Sinclair, Sarah
Assignment: 1.000 FTE, Music Teacher, Sangre Ridge Elementary School
Beginning Date: TBD
Contract Days: 180
Was 1.000 FTE, 5th Grade Teacher, Sangre Ridge Elementary School 2025-2026

Vernier, Rachel
Assignment: 1.000 FTE, Kindergarten Teacher, Richmond Elementary School
Beginning Date: TBD
Contract Days: 180
Was 1.000 FTE, Kindergarten Teacher, Highland Park Elementary School 2025-2026

von Alt, Exa
Assignment: 1.000 FTE, Social Studies Teacher, Stillwater High School
Beginning Date: TBD
Contract Days: 180
Was 1.000 FTE, Social Studies Teacher, Stillwater Middle School 2025-2026

**RESIGNATION - 25 O.S. §307(B)(1)**

**Resignation/Retirement**

Wilson, Shayla
Assignment: 1.000 FTE, Science Teacher, Stillwater Middle School
Beginning Date: TBD
Ending Date: Had Not Started
Reason: Resignation

Welsh, Adam
Assignment: 1.000 FTE, STEM Teacher, Stillwater Junior High School
Beginning Date: August 8, 2023

Ending Date: June 7, 2026
Reason: Resignation

Lingenfelter, Maurina
Assignment: 1.000 FTE, Grade 1 Teacher, Skyline Elementary School
Beginning Date: August 9, 2021
Ending Date: May 21, 2026
Reason: Resignation

Lurry, Keri
Assignment: 1.000 FTE, Grade 1 Teacher, Westwood Elementary School
Beginning Date: August 15, 2019
Ending Date: May 21, 2026
Reason: Resignation

Torres, Colby
Assignment: 1.000 FTE, Grade 2 Teacher, Richmond Elementary School
Beginning Date: August 15, 2014
Ending Date: May 21, 2026
Reason: Resignation

Shreffler, Addison
Assignment: 1.000 FTE, Grade 3 Teacher, Westwood Elementary School
Beginning Date: August 12, 2024
Ending Date: May 21, 2026
Reason: Resignation

Deliyiannis, Sarah
Assignment: 1.000 FTE, Elementary Counselor, Highland Park Elementary School
Beginning Date: August 12, 2024
Ending Date: May 21, 2026
Reason: Resignation

Gin, Lauren
Assignment: 1.000 FTE, Special Services Teacher, Westwood Elementary School
Beginning Date: August 17, 2016
Ending Date: May 21, 2026
Reason: Resignation

**B. SUPPORT PERSONNEL**

**APPOINTMENT - 25 O.S. §307(B)(1)**

**Appointment for the 2025-2026 School Year**

| Name | Job Title | Site | Amount |
|---|---|---|---|
| *TBA | Custodian | FAC | $13.37/hour |
| *TBA | Custodian | FAC | 13.37/ hour |
| *TBA | Custodian | FAC | 13.37/ hour |

**Extra-Duty Stipend for the 2025-2026 School Year Subject to the Execution of an Extra-Duty Contract**

| Name | Job Title | Site | Amount |
|---|---|---|---|
| *TBA | Assistant Baseball Coach | HS | $2,000.00 |
| | Source of Funding: SHS Dugout Club | | |

**Appointment Pursuant to Summer School Extra Duty for 2025-2026 School Year Pending Student Enrollment**

| Name | Job Title | Site | Amount |
|---|---|---|---|
| *TBA | ESY Paraprofessional II | JH | $17.38/hour |
| *TBA | ESY Paraprofessional II | JH | 17.01/hour |
| *TBA | ESY Paraprofessional II | JH | 17.83/hour |
| *TBA | ESY Paraprofessional | JH | 14.06/hour |
| *TBA | ESY Paraprofessional | JH | 14.43/hour |
| *TBA | ESY Paraprofessional | JH | 13.95/hour |
| *TBA | ESY Paraprofessional | JH | 14.06/hour |
| *TBA | Summer Academy Licensed Practical Nurse (LPN) | JH | 24.41/hour |
| *TBA | Summer Academy Language Interpreter TA K-8th | JH | 19.95/hour |
| *TBA | Summer Meals Kitchen Assistant | SNS | 15.28/hour |
| *TBA | Summer Meals Kitchen Assistant | SNS | 14.43/hour |
| *TBA | Summer Bus Driver | TR | 18.41/hour |
| *TBA | Summer Bus Driver | TR | 17.62/hour |
| *TBA | Indigenous People's Education Stem Student Worker | FED | 11.21/hour |
| *TBA | Indigenous People's Education Stem Student Worker | FED | 11.21/hour |
| *TBA | Summer Grounds Maintenance I | FAC | 11.59/hour |
| *TBA | Summer Grounds Maintenance I | FAC | 11.21/hour |
| *TBA | Summer Grounds Maintenance I | FAC | 11.21/hour |
| *TBA | Summer Grounds Maintenance I | FAC | 11.21/hour |
| *TBA | Summer IT Assistant | IT | 13.37/hour |
| *TBA | Summer IT Assistant | IT | 13.37/hour |
| *TBA | Summer IT Assistant | IT | 13.37/hour |
| *TBA | Summer IT Assistant | IT | 13.37/hour |

**EMPLOYMENT - 25 O.S. §307(B)(1)**

**Rehire for 2026-2027 School Year**

Adams, Faith
Adams, Stephanie
Ahrens, Jacklyn
Aker, Jason
Alden, Lisa
Alhaj Mustafa, Lara
Allsup, Kim
Altermatt, Ronald
Altermatt, Sheri
Ammons, Susan
Anderson, Derrick
Annan, Abena
Anthony, Elizabeth
Arnold, Norville
Ashcraft, Emma
Atkins, Dee
Awad, Raeda
Baca, Alison
Baldwin, Matthew
Bales, April
Balfanz, Charla
Barbour, Katelyn
Barker, Julie
Barnett, Colbi
Barngrover, Tanya
Beard-Crawford, Amanda
Belcher, Brionna
Belcher, Troy
Bennett, Teresa
Black, Delores
Blankinship, Marion
Blew, Marsha
Boggs, Michael
Boggs, Rachel
Boring, Christyn
Bowman, Brandon
Boyce, Janis
Bradley, Elizabeth

Bradshaw, Jana
Branscum, Robert
Brewer, Miranda
Briggs, Robin
Brooks, Blake
Brown, Andrue
Brown, Donna
Brown, Kelsi
Brown, Natalie
Brunken, Brooke
Bryan, Rhett
Bryant, Barbara
Buchanan, Mark
Burgos-cotto, Joharis
Burnsed, Desiree
Burri, Sam
Byrd, Joycelynn
Cantrell, Ashlyn
Carlton, Hannah
Carrier, Malinda
Carter, Kristin
Case, Stephanie
Cawood, Chad
Chandler, Jill
Chesbro, Douglas
Chitwood, Edie
Christian, Emily
Christiansen, Annette
Cluck, Christopher
Coca, Erik
Collins, Miranda
Condley, Seth
Cornelius, Avon
Costello, Anthony
Cribbs, Billy
Crichton, Danika
Crider, Dale
Crowley, Michael
Cuellar, Jacob
Cunningham, Shawna
Curtis-Passmore, Tabetha

Dale, Rachel
Darby, Pamela
Davis, Judith
DeGroot, Bonnie
Denny, William
Depperschmidt, Jalene
Diaz, Francisco
Dickey, Jessica
Domnick Diffee, Abby
Doseva, Asya
Duarte, Andry
Duck, Susan
Dustin-Wagner, Vicki
Edmon, Deborah
Engling, Dylan
Espinoza, Lynsey
Evans, Krista
Evans, Paula
Fath, Daniel
Ferguson, Kyle
Fieldsend, Trevor
Fitzgerald, Angela
Fixmer-Cox, Crystal
Fladie, Keating
Flores, Shannon
Flowers, Molly
Fowler, Joe
Fowler, Lisa
Fox, Celeste
Franklin, Sloan
Fretto, Kimberly
Fulgham/Hodges, Jarry
Gamboa, Lauren
Garner, Phoenix
Garrett, Tamra
Gee, Angela
Genova, Susan
Gibbs, Jadi
Gilpin, Christina
Gordon, Christine
Grant, James Paul

Greadington, Andre
Greer, Rachael
Griff, Joel
Gruszeczka, Jayme
Guinn, Julia
Haga, Kristen
Hall, Andrea
Hamil, Samantha
Hamiti, Mary
Hampton, Katherine
Harris, Stefani
Harting, Kim
Hasbrouck, Allison
Hausinger, Chelsea
Hearon, Rynn
Henry, DeeAnne
Henry, Dillon
Henry, Gale
Her, Eun
Herron, Courtney
Hickenbottom, Lanette
Hicks, Nikki
Higgins, Carley
Highland Park
Higley, Collette
Higley, Jade
Hill, Ericka
Hoang, Conner
Hoffman, Amy
Hoffman, Steve
Holman, Sharrielee
Hooten, Tawni
Horne, Misty
Houck, Vicki
Howell, Gretchen
Howell, Susan
Howze, Emma
Hughey, Kallie
Hutto, Chloe
Ingle-Towne, Robyn
Irsik, Adam

Jaiswal, Vandana
Jameson, Vicki
Jenkins, Amanda
Johnson, Karen
Johnson, Robin
Jolliff, Mary
Jolliff, Rhonda
Jones, Leonard
Justus, Kerri
Justus, Talby
Kassahun, Etsegenet
Keeton, Michael
Kemp, Debra
Kempf, Amber
Kerr, Gene Ann
Kershner, Jeffrey
Kihega, Andrea
Kilby, Cayla
Kilby, Kyle
Kilhoffer, Carly
Kincaid, Kiley
Kingery, Chase
Kliewer, Bailey
Knott, Angela
Kopecky, Marilyna
Kordinak, Logan
Krajacic, Charles
Krick, Terri
Kyle, Ethan
Lachica, Tera
Lane, Dennis
Lavicky, Krista
Lawson, Maureen
Laxton, Brian
Lea, Terry
Lee, James
Lemons, Gariett
Leonard, Eric
Lewis, Amber
Littleton, Kylie
Loeffelholz, Kaylee

Longan, Karen
Longan, Stephanie
Lovelace, Melanie
Magee, Stacey
Maguffee, Carolyn
Marez, Brian
Martinez, Angela
Matthews, Jeannine
May, Katherine
May, Rachel
McArtor, Tina
McCamant, Kadee
McClure, Danielle
McDaniel, James
McDonald, Jacqueline
McElliott, Ronald
McEntee, Michael
McKinney, Timothy
Meek, Robert
Mills, Malinda
Mitchell, Judith
Moffitt, Gary
Moffitt, Piyanard
Mouton, Johnathon
Mullin, Robert
Mullon, Edgar
Murray, Joseph
Myers, Angela
Najera, Argelia
Neely, Martha
Neilson, Cooweesta
Nelson, Carla
Nelson, Darren
Neumann, Avery
Newsom, Daniel
Nisbett, Misty
Niver, Angie
Nugent, William
Odelette, Sandra
Olds, Anson
Olmstead, Jonie

Orona, Joe
Owen, Kelly
Papalii, Tapalega
Patterson, Lucy
Payne, Nathan
Pearce, Tony
Pennington, Dawn
Perkins, Nicole
Peters, Audrea
Peters, Audrea
Phillips, Terry
Pittman, Rikki
Powers, Michael
Prentice, Lacey
Price, Roger
Purdy, Hope
Quillin, Heather
Rackley, Ellen
Raffety, Billy
Ramirez, Stephanie
Ramsey, Kristina
Rau, Dalton
Reagan, Nelson
Reeder, Thomas
Reedy, Brent
Reinhardt, Samantha
Richards, Andrea
Richeson, Pamela
Richeson, Tom
Robbins, Angela
Rogers, Shelby
Rogers, Tammye
Ronspiez, Gage
Rossiter, James
Roy, Jacob
Sanchez, Analicia
Santelli, Carle
Santos, Onalee
Sawyer-Johnson, Megan
Schaefer, Bailey
Schmitt, Virginia

Schooley, Melinda
Schrock, David
Schroeder-Lane, Terinda
Scifres, Kathryn
Scifres, Shawnee
Scoles, Heather
Scott, Dustin
Scull, Larysa
Seefeldt, Tiffanie
Self, Kristy
Selvey, Amber
Shadowen, Victoria
Shanks, Tonja
Sheats, Cheryl
Shelite, Justin
Shinault, Corliss
Sloan III, Billy
Smith, Kimberly
Sodowsky, Tracy
Spurlock, Byron
Stark, Johnny
Stearman, Donald
Steele, Karlee
Stormont, Jessica
Sutherland, Hallie
Swick, Tara
Tadlock, Timothy
Tarzia, David
Tatum, Brandi
Taylor, Stacy
Teter, Kyle
Thibodeau, Julie
Thibodeau, Seth
Thomas, Ashley
Thompson, Casia
Thornburg, Tieraney
Torres-Venegas, Tracy
Trujillo, Jenny
Tuiasosopo, Faraitoafa
Turley, Annette
Turner, Angela

Turner, Derek
Valdez, Doreen
Van Pelt, Preslie
Vanzant, Karen
Vaverka, Misty
Vester, Jesse
Villasenor, Irma
Vizcarrondo, Marilina
Wang, Menchu
Ward, Phil
Warlick, Jerad
Warwick, Brian
Watkins, Tabatha
Waughtal, Andrew
Weaver, Justin
Webber, Jody
Wehr, Kyla
Weinrich, Matt
West, Latice
White, Chapelle
White, Fawnda
White, Samantha
White, Samuel
White, Tina
Wilber, Julie
Wilcox, Christopher
Williams, Luke
Williams, Rita
Williamson, Tammy
Wilson, Chance
Wright, Antrell
Wright, Tracy
Yee, Kerri
Youngblood, Emma
Zerr, Amy

**RESIGNATION - 25 O.S. §307(B)(1)**

**Resignation/Retirement**

| Name | Job Title | Hours | Site | Effective |
|---|---|---|---|---|

| | | | | |
|---|---|---|---|---|
| Neal, Tara | Paraprofessional | 7.00 | MS | 5/20/2026 |
| Miller, Sarah | Pioneer PALS Teacher Assistant | 3.00 | HP | 5/8/2026 |
| Boyd, Bailey | Pioneer PALS Teacher Assistant | 3.00 | DW | 5/7/2026 |
| Truesdale, Sadie | Pioneer PALS Teacher Assistant | 3.00 | SR | 5/19/2026 |
| Kingery, Chase | Pioneer PALS Site Facilitator | 4.00 | SK | 5/20/2026 |
| Smith, Jason | Custodian | 8.00 | FAC | 5/26/2026 |
| Horsechief, Sara | Custodian | 8.00 | FAC | 5/27/2026 |
| Leonard, Eric | Custodian | 8.00 | FAC | 5/29/2026 |
| Brickey, Kylee | Custodian | 8.00 | FAC | 5/15/2026 |
| Boyer, Breanna | Technology Administrative Support Assistant | 5.00 | IT | 6/12/2026 |
| Cox, Dana | Library Media Assistant | 7.50 | SR | 5/21/2026 |
| Mahoney, Stephanie | Paraprofessional | 7.00 | HP | 5/20/2026 |
| Bohon, Cloey | Paraprofessional | 7.00 | WR | 5/20/2026 |
| Barnett, Colbi | Paraprofessional | 3.50 | HP | 5/20/2026 |
| Scroggins-Staples, Stephar | Bus Driver | 6.00 | TR | 5/21/2026 |
| Chamberlain, Jacob | Bus Driver | 6.00 | TR | 5/21/2026 |
| Welch, Jasmin | Bus Driver | 6.00 | TR | 4/1/2026 |
| Welch, Jasmin | Substitute Kitchen Assistant | | SNS | 4/1/2026 |
| Black, Lois | Substitute Bus Driver | | TR | 4/13/2026 |
| Williams, Ebony | Paraprofessional | 7.00 | WR | 5/20/2026 |
| Spencer, Joanna | Custodian | 8.00 | FAC | 6/8/2026 |

**Resignation of Summer School Extra Duty for 2025-2026 School Year**

| Name | Job Title | Site | Effective |
|---|---|---|---|
| Martinear, Shannon | Summer Meals Kitchen Assistant | SNS | Did not start |

**C. ADMINISTRATIVE PERSONNEL**

**APPOINTMENT - 25 O.S. §307(B)(1)**

**Appointment for 2026-2027 School Year**

*TBA
Assignment: 1.000 FTE, Assistant Principal, Westwood Elementary School
Beginning Date: July 1, 2026
Salary: $68,754.00

*TBA
Assignment: 1.000 FTE, Education-Technology Coordinator, Stillwater Public Schools
Beginning Date: TBD
Salary: $75,033.00

**Appointment Pursuant to Change in Position for School Year 2026-2027**

Clark, Claire
Assignment: 1.000 FTE, Assistant Principal, Stillwater Middle School
Beginning Date: July 1, 2026
Salary: $73,789.00
Was 1.000 FTE, Assistant Principal, Skyline Elementary School

Dobbs, Ashley
Assignment: 1.000 FTE, Assistant Principal, Stillwater Junior High School
Beginning Date: July 1, 2026
Salary: $72,146.00
Was 1.000 FTE, Assistant Principal, Westwood Elementary School

Hayes, Johnna
Assignment: 1.000 FTE, Assistant Principal, Stillwater High School
Beginning Date: July 1, 2026
Salary: $74,973.00
Was 1.000 FTE, Assistant Principal, Stillwater Junior High School

**RESIGNATION - 25 O.S. §307(B)(1)**

**Resignation/Retirement**

Elghadi, Adam
Assignment: 1.000 FTE, Assistant Principal, Stillwater Junior High School
Beginning Date: July 1, 2023
Ending Date: May 29, 2026
Reason: Resignation