

To view this meeting, the livestream link is: <https://vimeo.com/event/729428>

To make a public comment, the call in number is

(US) 1 908-543-4527 PIN: 689 240 895#

Regular BOE Agenda
April 21, 2026

Council Chambers
3 Primrose St.
Newtown, CT 06470
7:00 PM

As stewards of Newtown Public Schools, we commit to conducting ourselves with honesty, integrity, and respect. Guided by Newtown's Core Values and the Portrait of a Graduate, we will strive to prepare every student to think critically and innovate with curiosity; adapt, persevere, and pursue goals with strategic focus; act with compassion, collaborate across differences, and communicate with clarity. We hold ourselves to the same attributes we seek to instill in our students, embodying them in our work together.

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CELEBRATION OF EXCELLENCE
 - A. Reed Intermediate School Pod Cast Presentation
3. CONSENT AGENDA
 - A. Action on Minutes From 4/7/2026
 - B. Action on Donation Made to Newtown Middle School
 - C. Action on Correspondence Report
4. **PUBLIC PARTICIPATION
5. REPORTS
 - A. Chair Report
 - B. Superintendent's Report
 - C. Committee and Liaison Reports
 - D. Student Representative Report
 - E. Quarterly Financial Report
6. OLD BUSINESS
7. NEW BUSINESS
 - A. Action on 2025-2026 Non-renewal List
 - B. Bylaws for First Read
 - 9520 - Construction and Posting of Agenda
 - 9521 - Minutes
 - 9630 - Officers
 - 9522 - Public Meetings & Executive Session
 - 9530 - Quorum and Voting Procedures

- 9540 - Reimbursement of Board Member Expenses
- 9523 - Time, Place and Notice of Meetings
- 9550 - Transaction of Business

C. Bylaws to Rescind after Adoption of Replacement Bylaws

- 9323 - Agenda Construction-Meeting Materials
- 9325.4 - Vote Recording - Minutes
- 9322 - Public Executive Sessions
- 9325.1 - Quorum and Voting Procedures
- 9250 - Remuneration and Reimbursement
- 9321 - Time, Place and Notifications of Meetings
- 9325.2 - Order of Business

D. Presentation by Dr. Kim Longobucco - NEASC Overview

8. PUBLIC PARTICIPATION

9. ADJOURNMENT

***During the first Public Participation, the Board welcomes commentary regarding items on the agenda. After being recognized, please state your name and address for the record. Per Board Policy 9325, we request that speakers be respectful and limit comments to not more than three minutes, and we note that public complaints about employees are not permitted during meetings. All such concerns should instead be submitted to the Superintendent. During the second Public Participation, commentary may address the agenda or may introduce issues for the Board to consider in the future. The Board does not engage in dialogue during either public comment period. If you desire more information or answers to specific questions, please email the Board: NewtownBOE@newtown.k12.ct.us*



RIS Podcasting Club

Sara Wasley, LMS, advisor



About

The Podcasting clubs consists of like-minded individuals who are excited to research and explore a topic of interest to them.

Presenter: Chase Ibbitson

How the podcasting club was born

Presenter: Mrs. Wasley

- I wrote up a proposal and submitted it
- The proposal was accepted (thank you! That's due to clubs being well-funded at Reed)
- Made sure we had compatible technology - which meant opening up the Vids app in our google suite
- Sent out permission slips and talked it up to students
- Garnered support of the PTA after large participation numbers, then asked them for money to buy microphones

What kids learn through podcasting

(though they don't seem to mind
the work at all :)

Presenter: Logan Eide

- Research!
 - Note Taking
 - Script writing
 - Public speaking
 - Editing
 - Video tech
-

Process of Producing a Podcast

- Brainstorm possible topics
- Come up with a big question:
 - I.e. why are people so freaked out by clowns? Or what on earth is fantasy football all about?
- Do some research!
- Write up your findings in a teleprompter script
- Start recording in vids (in google suite)
- Edit out unnecessary noises/segments
- Add in some ads (plugging your friends' podcasts)

Presenter: Lucy Prud'homme



What is needed to make a podcast club?

Not too much! (thankfully)

- School chromebook with the Vids app
 - (found right in the Newtown Google suite)
- Some snazzy microphones
 - (donated by the RIS PTA through scholastic dollars & PTA dues)
- Space (the library is perfect because there are lots of small offices for quiet recording).

Presenter: Gracie Solt

Some Awesome Podcasters from our group



Logan Eide

[The Big Wow podcast](#)

Wow! Gorillas and Humans are so similar!

Wow! I didn't realize the letter A is hardly ever used when spelling various numbers.



Gracie Solt

[Secrets of Life podcast](#)

Why did people start freaking out over the #13?

Why do people start getting very nervous about clowns?



Chase Ibbitson

[The Ball Boy Fantasy podcast](#)

Get to the bottom of what fantasy football is and how to best participate!

Great for novices!



Lucy Prud'homme and London Sanchez

[Cozy Corner podcast](#)

Listen in on a fun and engaging interview with two well-loved RIS teachers, Ms. Finik and Ms. Rugovac



**Board of Education
Newtown, Connecticut**

Please Note: These minutes are pending Board approval.

Minutes of the Board of Education Meeting held on April 7, 2026
Council Chambers, 3 Primrose Street, Newtown, CT.

Members Present: A.Plante, D.Linnetz, S.Tomai, M.Beylouni, J.Vouros, C.Gilson (remote)
D.Ramsey

Admin: A. Uberti, Superintendent; F. Purcaro, Assistant Superintendent; T. Gouveia, Director of Business

Other: 4 staff, 1 Press, 20+Public for Awards portion of the meeting.

Mrs. Plante called the meeting to order at 7:00 p.m.

Item 1: Pledge of Allegiance

Item 2: Celebration of Excellence

- Sandy Hook School Scripps Spelling Bee finalists were recognized by Assistant Principal, Kelly Esposito from grades 2-4. Alexander Romanino was honored for placing 21st in the Connecticut State Spelling Bee.
- Hawley School Cultural Night. A presentation on the “Cultural Night” resurgence was given by Principal, Chris Moretti and Assistant Principal, Alison Carmody. Twenty stations were featured with different foods and crafts. There was a student passport program and global performances.

Item 3: Consent Agenda

*MOTION:*Mr.Ramsey moved that the Board of Education approve the Consent Agenda, which includes the Minutes from the Special and Regular BOE Meetings on March 17th as well as the Correspondence Report. Seconded by Mrs.Linnetz. Motion passes unanimously.

Item 4: Public Participation None

Item 5: Reports

Chair Report:

Mrs. Plante offered a brief budget update. The Legislative Council approved the budget with the BOF recommended \$125,000 reduction. No additional reductions were taken. The referendum date is April 28th.

Superintendent’s Report:

Mrs.Uberti acknowledged the Dean of Students Role at Newtown High School, the importance of this role and the timeliness of the upcoming presentation by Dean of Students, Leanne Browett. She also briefly outlined the first meeting of the NPS Board of Education Facilities

Planning Committee Meeting scheduled for April 8, 2026, emphasizing the importance of transparency and community involvement. All of these meetings will be open to the public.

Committee and Liaison Reports:

Mrs. Linnetz gave a quick Policy Committee update on the continued reviewal process of the 9000 Series Bylaws. The next meeting will be May 5th.

Student Report:

Nate Hoag and Claire DiNoto outlined some current happenings at Newtown High School including a freshmen anti-vaping and drug presentation, College Scholarship and acceptance focus for seniors, Senior Prom planning and the excitement over the re-opening of the Senior Courtyard. They also updated us on Spring sports which are now in full swing as well as a very successful Unified Sports Polar Plunge which took place at Wolf Park which raised \$4000 for their program. The REACH Mentor Program has started back up with Reed Intermediate School and the NHS Science Honor Society continues to reach out to elementary schools in hopes of expanding the middle school STEM Fair to the younger kids.

Item 6: Old Business

MOTION: Mr.Vouros moved that the Board of Education adopt the revised bylaws proposed under Item 6A. (9500,9501,9502,9510,9600, 9610 and 9620) Seconded by Mr.Ramsey. No additional questions. Motion passes unanimously.

MOTION: Mr.Vouros moved that the Board of Education rescind Bylaws 9311 and 9100 listed in 6B. Seconded by Mr.Ramsey. Motion passes unanimously.

Item 7: New Business

Update presented by the Dean of Students, Leanne Browett, from Newtown High School. She gave an overview of her mission and goals and why this position is critical in improving chronic absenteeism. Principal, Dr.Kim Longobucco was also present to field questions from the Board. Here are links for [BOE Meeting 4/8 Video](#) and [hard copy](#) of the presentation. This information is also attached as a PDF for your convenience.

Item 8: Public Participation: None

Item 9: Adjournment

MOTION: Mr.Vouros moved that the meeting be adjourned. Seconded by Ms.Tomai. Motion passes unanimously. The meeting adjourned at 8:48 pm.

Respectfully Submitted,

Donald Ramsey
Secretary

Community Support: VNA Thrift Shop Boosts Our Garden Classroom!

We are excited to share that the **Newtown VNA Thrift Shop** has generously donated **\$500** to support our Middle School Garden and Outdoor Classroom project!

These funds were raised during the shop's operations on March 28. This contribution directly supports our mission to provide a dynamic, hands-on extension of the classroom where students can connect with nature and focus on their well-being.

Why This Program Matters

Our Outdoor Garden Classroom is more than just a garden—it is a space for interdisciplinary learning. The funds will help support:

- **Student-Led Endeavors:** Students take the lead in planning, planting, and maintaining the space, building essential skills and environmental stewardship.
- **Fitness & Wellness:** The area provides dedicated space for physical movement and outdoor activity for both students and staff.

- **Health Education:** The program allows students to explore the social, emotional, and physical benefits of healthy, mindful living.

A Big Thank You!

"We are thrilled to support such a vital program in our community," said Cris Fadus, a volunteer with the Newtown VNA. "Our commitment to supporting local projects like the Garden Classroom remains a top priority. We thank everyone who shopped with us to make this donation possible."

We would like to extend a heartfelt thank you to the volunteers at the Newtown VNA Thrift Shop for their incredible support of our students.

**VISITING NURSE ASSOCIATION
OF NEWTOWN, INC**
45 MAIN ST
NEWTOWN, CT 06470

1860
51-7229/2211
00330

Date: March 31, 2020

Pay to the Order of Newtown Middle School \$ 500.00

Five Hundred & 00/100 Dollars

Newtown Savings Bank
The Power of Local

For Garden-March Donation Bonnie Nezyresky

⑆ 221172296⑆ 701 042 16611 1860 Manu Trujillo

Photo Safe Deposit Deposit.com

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
MARCH 31, 2025**

Quarterly Financial Update – January – March 2026

The third quarter financial report provides a year-to-date snapshot of district expenditures, encumbrances, and anticipated obligations. To reflect a more accurate projection of our year-end position, most of the unencumbered balances are accounted for in the anticipated obligations column and projected as a “full-spend”.

During the month of March, the district expended approximately **\$6.2 million** on all operations. Of this amount, **\$4.4 million** represented salaries and **\$1.8 million** covered all other expenditure categories. At this time, overall spending trends appear to be within normal limits.

Year-to-date, the district has expended **\$62,365,435**. An additional **\$23,650,090** is currently encumbered, and we anticipate approximately **\$5,434,054** in remaining expenditures through year-end. Based on current projections, the district is expected to close the fiscal year with a balance of approximately **\$295,065**, representing **99.68%** of the total budget expended.

Over the past three months, the projected year-end balance has decreased by **\$14,657** and over the prior month, the balance has decreased by **\$7,785**. While this reflects a relatively minor net change, there have been notable fluctuations across multiple budget accounts as projections have been refined and expenditures have been aligned with operational needs.

Key Financial Highlights

SALARY ACCOUNTS

- **Overall Position:** The overall salary account balance remains positive, with adjustments occurring across a variety of accounts. These changes are primarily attributable to ongoing refinements and timing-related factors typical for this point in the fiscal year.
 - **Certified Salaries:**
Over the prior month, the balance within these accounts increased by **\$59,142**. The majority of this increase can be attributed to adjustments for homebound tutoring and the cost of substitutes. These areas are routinely refined as we approach year-end as actual needs will differ from initial projections.
 - This year, we were able to fill just about all building sub positions, as the job market has begun to rebound and Newtown is once again gaining recognition as an employer. This represents a notable improvement from two years ago, when hiring was particularly challenging, and even last year remained difficult. With these positions filled, the district can reduce its reliance on daily subs, resulting in a more cost-effective and efficient coverage model. As a result, we have adjusted the daily subs expense line to more accurately align with actual spending trends.

- **Non-Certified Salaries:**

While the balance within the non-certified group remains strong, it has decreased over the prior month primarily due to the onboarding of three new behavior technicians (resulting in a decrease of approximately \$30,000), and an increase in estimated custodial overtime costs, currently having three custodians out on FMLA leave. In accordance with contractual requirements, these positions must be backfilled during their absence, resulting in temporary cost increases.

EMPLOYEE BENEFITS

- There have been no significant changes in employee benefits over the past month. We continue to project a deficit in both FICA and 401(a) pension accounts; however, these accounts will be recalculated in April and May to reflect updated payroll data and year-end projections. Adjustments were made to these accounts last month as part of our normal recalculations. Again, this is an area of the budget that routinely changes throughout the year and must be updated to capture current expenditures.

PROFESSIONAL SERVICES

- Within professional services, the projected cost for attorney fees has increased by approximately \$13,000 over the past month due to the scheduling of a mediation session as part of ongoing contract negotiations with our behavior technicians. This process has been underway for nearly a full year, and the additional costs reflect efforts to bring the matter to resolution.

PURCHASED PROPERTY SERVICES

- There have been minor adjustments within purchased property services. A small balance remains in building contracted services, as all contracts have been either paid or fully encumbered. We also anticipate a modest balance in water accounts, though this may change as irrigation season begins.
- Building site and emergency repairs, which often function as a contingency line due to its variability, is currently projected to be fully expended by year-end. While this account has historically been over-expended, current spending trends indicate it is on track to remain flat. However, due to the aging condition of district facilities and the unpredictable nature of weather-related impacts, we continue to closely monitor this account through year-end while maintaining a cautiously favorable outlook.

OTHER PURCHASED SERVICES

- **Contracted Services**
Within contracted services, we have included an additional anticipated obligation of approximately \$30,000 to cover behavior technician contracted services through year-end. Although three new technicians have been hired, we are contractually obligated to maintain service due to a three-month contractual requirement from each employee's date of hire.

- **Transportation Services**

In transportation, the projected outlook has decreased by approximately \$18,000 due to an outplaced student transferring to a new school. Previously, the student was able to share a bus route with other students; however, as a result of the transfer, a dedicated route is now required.

- **Communications**

Under communications, the account has shifted into a negative position, primarily driven by legacy telephone lines. The district has been actively working to eliminate these analog lines due to their significant cost. Although some savings were achieved earlier in the year, a rate increase implemented by Frontier in January has resulted in a current deficit in this account. Efforts to reduce and phase out these lines will continue into next year.

SUPPLIES

- **Electricity**

Our supply accounts continue to show a surplus, driven primarily by electricity. This is the opposite of last year, when these accounts experienced a significant deficit due to increases in public benefit charges, combined with a decrease in virtual net metering credits. Those charges have since been reduced and our virtual net metering credits have rebounded. It is important to note that the electric budget was developed based on prior-year expenditures, as volatility in the market led to uncertainty in future projections.

- **Natural Gas**

We are currently experiencing the opposite trend in our natural gas accounts. A colder-than-normal winter, combined with volatility in the commodity market, has significantly driven up demand. Over the past few months, we have experienced an increase of more than 70%. With warmer weather now arriving, we are optimistic that the Costs will begin to level off moving forward.

REVENUE

We have received a total of \$28,650 in tuition revenue, \$4,040 in miscellaneous, and \$2,117 for the sale of old equipment for a grand total of \$34,807. This revenue belongs to the Town and will be remitted in accordance with established practices.

Tanja Gouveia
Director of Business & Finance
April 13, 2026

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MARCH 31, 2026**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
GENERAL FUND BUDGET											
100	SALARIES	\$ 56,238,201	\$ 57,241,834	\$ -	\$ 57,241,834	\$ 36,602,291	\$ 19,934,577	\$ 704,967	\$ 564,884	\$ 140,083	99.76%
200	EMPLOYEE BENEFITS	\$ 13,615,332	\$ 15,955,591	\$ -	\$ 15,955,591	\$ 11,896,407	\$ 108,981	\$ 3,950,203	\$ 3,999,883	\$ (49,680)	100.31%
300	PROFESSIONAL SERVICES	\$ 624,970	\$ 699,864	\$ 106,640	\$ 806,504	\$ 553,409	\$ 126,798	\$ 126,297	\$ 155,770	\$ (29,473)	103.65%
400	PURCHASED PROPERTY SERV.	\$ 1,748,399	\$ 1,970,169	\$ (8,000)	\$ 1,962,169	\$ 1,224,246	\$ 192,915	\$ 545,008	\$ 533,515	\$ 11,493	99.41%
500	OTHER PURCHASED SERVICES	\$ 11,110,494	\$ 11,687,061	\$ (107,351)	\$ 11,579,710	\$ 9,457,475	\$ 2,964,331	\$ (842,096)	\$ (876,927)	\$ 34,830	99.70%
600	SUPPLIES	\$ 3,433,354	\$ 3,549,863	\$ 8,711	\$ 3,558,574	\$ 2,372,782	\$ 176,408	\$ 1,009,385	\$ 922,888	\$ 86,497	97.57%
700	PROPERTY	\$ 391,070	\$ 453,718	\$ -	\$ 453,718	\$ 190,451	\$ 144,272	\$ 118,995	\$ 117,680	\$ 1,315	99.71%
800	MISCELLANEOUS	\$ 76,658	\$ 86,544	\$ -	\$ 86,544	\$ 68,376	\$ 1,808	\$ 16,361	\$ 16,361	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
TOTAL GENERAL FUND BUDGE		\$ 87,238,478	\$ 91,744,644	\$ 0	\$ 91,744,644	\$ 62,365,435	\$ 23,650,090	\$ 5,729,119	\$ 5,434,054	\$ 295,065	99.68%
						67.98%	25.78%		5.92%	0.32%	
900	TRANSFER NON-LAPSING <i>(audit \$ 170,588 amount recommended for transfer into BoE's Non-Lapsing Fund)</i>										
GRAND TOTAL		\$ 87,409,066	\$ 91,744,644	\$ 0	\$ 91,744,644	\$ 62,365,435	\$ 23,650,090	\$ 5,729,119	\$ 5,434,054	\$ 295,065	99.68%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MARCH 31, 2026**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
100	SALARIES										
	Administrative Salaries	\$ 4,482,797	\$ 4,334,307	\$ 22,712	\$ 4,357,019	\$ 3,153,959	\$ 1,248,434	\$ (45,374)	\$ 4,730	\$ (50,104)	101.15%
	Teachers & Specialists Salaries	\$ 35,826,938	\$ 36,487,451	\$ (86,487)	\$ 36,400,964	\$ 22,453,372	\$ 13,953,335	\$ (5,744)	\$ (52,709)	\$ 46,965	99.87%
	Early Retirement	\$ 13,000	\$ 76,000	\$ -	\$ 76,000	\$ 76,309	\$ -	\$ (309)	\$ -	\$ (309)	100.41%
	Continuing Ed./Summer School	\$ 136,964	\$ 133,394	\$ 1,679	\$ 135,073	\$ 108,137	\$ 15,523	\$ 11,413	\$ 11,413	\$ -	100.00%
	Homebound & Tutors Salaries	\$ 163,771	\$ 172,919	\$ 2,621	\$ 175,540	\$ 91,774	\$ 37,500	\$ 46,265	\$ 11,679	\$ 34,587	80.30%
	Certified Substitutes	\$ 894,415	\$ 889,140	\$ -	\$ 889,140	\$ 591,357	\$ 190,688	\$ 107,095	\$ 127,750	\$ (20,655)	102.32%
	Coaching/Activities	\$ 712,091	\$ 730,180	\$ -	\$ 730,180	\$ 387,912	\$ 3	\$ 342,265	\$ 342,265	\$ -	100.00%
	Staff & Program Development	\$ 117,219	\$ 107,450	\$ -	\$ 107,450	\$ 30,590	\$ 67,069	\$ 9,791	\$ 9,791	\$ -	100.00%
	CERTIFIED SALARIES	\$ 42,347,194	\$ 42,930,841	\$ (59,475)	\$ 42,871,366	\$ 26,893,411	\$ 15,512,552	\$ 465,402	\$ 454,918	\$ 10,484	99.98%
	Supervisors & Technology Salaries	\$ 1,009,850	\$ 988,625	\$ 15,133	\$ 1,003,758	\$ 667,327	\$ 242,481	\$ 93,950	\$ 47,194	\$ 46,756	95.34%
	Clerical & Secretarial Salaries	\$ 2,342,800	\$ 2,351,223	\$ -	\$ 2,351,223	\$ 1,633,416	\$ 724,567	\$ (6,760)	\$ 700	\$ (7,460)	100.32%
	Paraeducators	\$ 2,989,568	\$ 2,955,471	\$ 227,491	\$ 3,182,962	\$ 2,068,586	\$ 1,075,666	\$ 38,711	\$ 9,980	\$ 28,730	99.10%
	Nurses & Medical Advisors	\$ 971,552	\$ 1,045,915	\$ 810	\$ 1,046,725	\$ 638,407	\$ 378,717	\$ 29,601	\$ 6,500	\$ 23,101	97.79%
	Custodial & Maint. Salaries	\$ 3,478,357	\$ 3,525,661	\$ 2,060	\$ 3,527,721	\$ 2,475,105	\$ 1,042,145	\$ 10,470	\$ (9,000)	\$ 19,470	99.45%
	Non-Certified Adj	\$ -	\$ 273,743	\$ (273,743)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
	Career/Job Salaries	\$ 179,226	\$ 199,583	\$ 381	\$ 199,964	\$ 186,958	\$ 96,268	\$ (83,262)	\$ (68,435)	\$ (14,827)	107.41%
	Special Education Svcs Salaries	\$ 1,740,220	\$ 1,869,839	\$ 53,376	\$ 1,923,215	\$ 1,238,321	\$ 618,954	\$ 65,940	\$ 28,359	\$ 37,581	98.05%
	Security Salaries & Attendance	\$ 735,754	\$ 679,619	\$ 33,967	\$ 713,586	\$ 464,760	\$ 243,226	\$ 5,600	\$ 1,888	\$ 3,713	99.48%
	Extra Work - Non-Cert.	\$ 120,562	\$ 140,314	\$ -	\$ 140,314	\$ 70,655	\$ -	\$ 69,659	\$ 38,244	\$ 31,415	77.61%
	Custodial & Maint. Overtime	\$ 277,497	\$ 249,000	\$ -	\$ 249,000	\$ 244,512	\$ -	\$ 4,488	\$ 39,800	\$ (35,312)	114.18%
	Civic Activities/Park & Rec.	\$ 45,620	\$ 32,000	\$ -	\$ 32,000	\$ 20,833	\$ -	\$ 11,167	\$ 14,736	\$ (3,568)	111.15%
	NON-CERTIFIED SALARIES	\$ 13,891,006	\$ 14,310,993	\$ 59,475	\$ 14,370,468	\$ 9,708,879	\$ 4,422,024	\$ 239,565	\$ 109,966	\$ 129,599	99.10%
	SUBTOTAL SALARIES	\$ 56,238,201	\$ 57,241,834	\$ -	\$ 57,241,834	\$ 36,602,291	\$ 19,934,577	\$ 704,967	\$ 564,884	\$ 140,083	99.76%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MARCH 31, 2026**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
200	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 10,305,046	\$ 12,725,821	\$ -	\$ 12,725,821	\$ 9,537,715	\$ 355	\$ 3,187,751	\$ 3,186,751	\$ 1,000	99.99%
	Life Insurance	\$ 97,889	\$ 90,000	\$ -	\$ 90,000	\$ 58,962	\$ -	\$ 31,038	\$ 31,038	\$ -	100.00%
	FICA & Medicare	\$ 1,748,488	\$ 1,710,554	\$ -	\$ 1,710,554	\$ 1,140,478	\$ -	\$ 570,076	\$ 620,076	\$ (50,000)	102.92%
	Pensions	\$ 993,552	\$ 959,110	\$ -	\$ 959,110	\$ 844,341	\$ 2,750	\$ 112,019	\$ 132,019	\$ (20,000)	102.09%
	Unemployment & Employee Assist.	\$ 64,851	\$ 81,600	\$ -	\$ 81,600	\$ 22,284	\$ 10,000	\$ 49,316	\$ 30,000	\$ 19,316	76.33%
	Workers Compensation	\$ 405,506	\$ 388,506	\$ -	\$ 388,506	\$ 292,626	\$ 95,876	\$ 4	\$ -	\$ 4	100.00%
	SUBTOTAL EMPLOYEE BENEFIT	\$ 13,615,332	\$ 15,955,591	\$ -	\$ 15,955,591	\$ 11,896,407	\$ 108,981	\$ 3,950,203	\$ 3,999,883	\$ (49,680)	100.31%
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 426,441	\$ 478,743	\$ 106,640	\$ 585,383	\$ 446,049	\$ 75,258	\$ 64,076	\$ 94,211	\$ (30,134)	105.15%
	Professional Educational Serv.	\$ 198,529	\$ 221,121	\$ -	\$ 221,121	\$ 107,360	\$ 51,540	\$ 62,221	\$ 61,560	\$ 661	99.70%
	SUBTOTAL PROFESSIONAL SER	\$ 624,970	\$ 699,864	\$ 106,640	\$ 806,504	\$ 553,409	\$ 126,798	\$ 126,297	\$ 155,770	\$ (29,473)	103.65%
400	PURCHASED PROPERTY SERV.										
	Buildings & Grounds Contracted Svc.	\$ 634,247	\$ 664,800	\$ -	\$ 664,800	\$ 547,374	\$ 108,933	\$ 8,492	\$ -	\$ 8,492	98.72%
	Utility Services - Water & Sewer	\$ 104,087	\$ 114,940	\$ -	\$ 114,940	\$ 80,416	\$ -	\$ 34,524	\$ 31,524	\$ 3,000	97.39%
	Building, Site & Emergency Repairs	\$ 518,657	\$ 495,000	\$ -	\$ 495,000	\$ 276,911	\$ 12,415	\$ 205,674	\$ 205,674	\$ -	100.00%
	Equipment Repairs	\$ 203,541	\$ 248,642	\$ (8,000)	\$ 240,642	\$ 111,979	\$ 15,647	\$ 113,017	\$ 113,017	\$ -	100.00%
	Rentals - Building & Equipment	\$ 287,868	\$ 301,787	\$ -	\$ 301,787	\$ 206,875	\$ 55,920	\$ 38,992	\$ 38,992	\$ -	100.00%
	Building & Site Improvements	\$ -	\$ 145,000	\$ -	\$ 145,000	\$ 691	\$ -	\$ 144,309	\$ 144,308	\$ 1	
	SUBTOTAL PUR. PROPERTY SEI	\$ 1,748,399	\$ 1,970,169	\$ (8,000)	\$ 1,962,169	\$ 1,224,246	\$ 192,915	\$ 545,008	\$ 533,515	\$ 11,493	99.41%
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 1,379,117	\$ 1,218,580	\$ 149,129	\$ 1,367,709	\$ 1,264,431	\$ 181,357	\$ (78,079)	\$ 94,981	\$ (173,060)	112.65%
	Transportation Services	\$ 4,968,771	\$ 5,317,149	\$ -	\$ 5,317,149	\$ 4,036,134	\$ 1,162,106	\$ 118,909	\$ 316,909	\$ (198,000)	103.72%
	Insurance - Property & Liability	\$ 452,745	\$ 461,357	\$ -	\$ 461,357	\$ 334,166	\$ 97,178	\$ 30,014	\$ 20,018	\$ 9,996	97.83%
	Communications	\$ 220,429	\$ 220,320	\$ -	\$ 220,320	\$ 155,795	\$ 79,214	\$ (14,689)	\$ (2,589)	\$ (12,100)	105.49%
	Printing Services	\$ 24,575	\$ 27,570	\$ -	\$ 27,570	\$ 9,102	\$ 6,262	\$ 12,206	\$ 12,206	\$ -	100.00%
	Tuition - Out of District	\$ 3,851,072	\$ 4,235,113	\$ (255,240)	\$ 3,979,873	\$ 3,505,497	\$ 1,427,726	\$ (953,351)	\$ (1,361,345)	\$ 407,995	89.75%
	Student Travel & Staff Mileage	\$ 213,785	\$ 206,972	\$ (1,240)	\$ 205,732	\$ 152,350	\$ 10,488	\$ 42,894	\$ 42,894	\$ -	100.00%
	SUBTOTAL OTHER PURCHASEI	\$ 11,110,494	\$ 11,687,061	\$ (107,351)	\$ 11,579,710	\$ 9,457,475	\$ 2,964,331	\$ (842,096)	\$ (876,927)	\$ 34,830	99.70%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MARCH 31, 2026**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025- 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
600	SUPPLIES										
	Instructional & Library Supplies	\$ 871,340	\$ 889,058	\$ 8,711	\$ 897,769	\$ 577,499	\$ 82,120	\$ 238,150	\$ 238,150	\$ -	100.00%
	Software, Medical & Office Supplies	\$ 253,148	\$ 223,475	\$ -	\$ 223,475	\$ 134,566	\$ 58,832	\$ 30,077	\$ 30,077	\$ -	100.00%
	Plant Supplies	\$ 340,100	\$ 343,000	\$ -	\$ 343,000	\$ 267,880	\$ 27,892	\$ 47,228	\$ 48,731	\$ (1,503)	100.44%
	Electric	\$ 1,272,054	\$ 1,292,646	\$ -	\$ 1,292,646	\$ 696,772	\$ -	\$ 595,874	\$ 415,874	\$ 180,000	86.08%
	Propane & Natural Gas	\$ 347,578	\$ 372,000	\$ -	\$ 372,000	\$ 324,531	\$ -	\$ 47,469	\$ 142,469	\$ (95,000)	125.54%
	Heating Oil	\$ 41,133	\$ 74,045	\$ -	\$ 74,045	\$ 58,596	\$ -	\$ 15,449	\$ 15,449	\$ -	100.00%
	Fuel for Vehicles & Equip.	\$ 133,110	\$ 158,821	\$ -	\$ 158,821	\$ 159,590	\$ -	\$ (769)	\$ (769)	\$ -	100.00%
	Textbooks	\$ 174,891	\$ 196,818	\$ -	\$ 196,818	\$ 153,349	\$ 7,563	\$ 35,906	\$ 32,906	\$ 3,000	98.48%
	SUBTOTAL SUPPLIES	\$ 3,433,354	\$ 3,549,863	\$ 8,711	\$ 3,558,574	\$ 2,372,782	\$ 176,408	\$ 1,009,385	\$ 922,888	\$ 86,497	97.57%
700	PROPERTY										
	Technology Equipment	\$ 319,910	\$ 402,799	\$ -	\$ 402,799	\$ 149,403	\$ 137,100	\$ 116,296	\$ 116,296	\$ -	100.00%
	Other Equipment	\$ 71,160	\$ 50,919	\$ -	\$ 50,919	\$ 41,048	\$ 7,172	\$ 2,699	\$ 1,384	\$ 1,315	97.42%
	SUBTOTAL PROPERTY	\$ 391,070	\$ 453,718	\$ -	\$ 453,718	\$ 190,451	\$ 144,272	\$ 118,995	\$ 117,680	\$ 1,315	99.71%
800	MISCELLANEOUS										
	Memberships	\$ 76,658	\$ 86,544	\$ -	\$ 86,544	\$ 68,376	\$ 1,808	\$ 16,361	\$ 16,361	\$ -	100.00%
	SUBTOTAL MISCELLANEOUS	\$ 76,658	\$ 86,544	\$ -	\$ 86,544	\$ 68,376	\$ 1,808	\$ 16,361	\$ 16,361	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
	<i>Adjustment - TBD</i>	\$ (4,926)									
	TOTAL LOCAL BUDGET	\$ 87,233,552	\$ 91,744,644	\$ 0	\$ 91,744,644	\$ 62,365,435	\$ 23,650,090	\$ 5,729,119	\$ 5,434,054	\$ 295,065	99.68%
900	Transfer to Non-Lapsing	\$ 170,588									
	GRAND TOTAL	\$ 87,404,140	\$ 91,744,644	\$ 0	\$ 91,744,644	\$ 62,365,435	\$ 23,650,090	\$ 5,729,119	\$ 5,434,054	\$ 295,065	99.68%

**NEWTOWN BOARD OF EDUCATION
2025-26 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING MARCH 31, 2026**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2024 - 2025	2025- 2026 APPROVED BUDGET	YTD TRANSFERS 2025 - 2026	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<u>SPECIAL REVENUES</u>											
	EXCESS COST GRANT REVENUE	EXPENDED 2024-2025	APPROVED BUDGET @ 68%	SUBMITTED Dec 1 @	STATE ESTIMATE Jan 1 @ 67.93%	STATE ESTIMATE March 1 @ 67.93%	ESTIMATED Total	VARIANCE to January			% TO BUDGET
51266	<i>Special Education Svcs Salaries ECG</i>	\$ (12,082)	\$ -				\$ -	\$ -			#DIV/0!
	<i>Additional Services*</i>	\$ (22,502)	\$ -				\$ -	\$ -			
forecast	<i>Transportation Services - ECG</i>	\$ (365,019)	\$ (382,891)	\$ (463,293)	\$ (468,308)	\$ (428,821)	\$ (428,821)	\$ (39,487)			112.00%
54160	<i>Tuition - Out of District ECG</i>	\$ (1,295,828)	\$ (1,227,925)	\$ (1,460,973)	\$ (1,456,191)	\$ (1,415,612)	\$ (1,415,612)	\$ (40,579)			115.28%
	Total	\$ (1,695,431)	\$ (1,610,816)	\$ (1,924,266)	\$ (1,924,499)	\$ (1,844,433)	\$ (1,844,433)	\$ (80,066)			114.50%
	*Additional services										
	<i>Nursing (professional service)</i>	\$ (15,990)		\$ (23,598)	\$ (39,288)	\$ (35,716)	\$ (35,716)	\$ (3,572)			
	<i>Para Salaries / BT Services</i>	\$ (6,512)		\$ (10,000)	\$ (32,427)	\$ (32,148)	\$ (32,148)	\$ (279)			
	Total	\$ (1,717,933)	\$ (1,610,816)	\$ (1,957,864)	\$ (1,996,214)	\$ (1,912,297)	\$ (1,912,297)	\$ (83,917)			
	Transportation Grant for Magnet <i>(included in transportation forecast)</i>	\$ (13,000)	\$ (15,600)	\$ (8,450)		\$ (7,150)	\$ (15,600)	\$ -			
	<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>				APPROVED BUDGET	ANTICIPATED	RECEIVED	BALANCE		% RECEIVED	
	LOCAL TUITION				\$33,325	\$33,325	\$27,300	\$6,025		81.92%	
	HEALTH GRANT				\$26,886	\$27,516	\$27,516	(\$630)		102.34%	
	HIGH SCHOOL FEES FOR PARKING PERMITS				\$30,000	\$30,000		\$30,000		0.00%	
	MISCELLANEOUS FEES				\$6,000	\$6,000	\$4,041	\$1,959		67.34%	
	TOTAL SCHOOL GENERATED FEES				\$69,325	\$69,325	\$31,341	\$37,984		45.21%	

CONSTRUCTION AND POSTING OF AGENDA

I. Construction of Agenda

- A. The Superintendent in cooperation with the Chairperson of the Newtown Board of Education (the “Board”) shall prepare an agenda for each meeting of the Board.
- B. In addition to those items listed by the Chairperson of the Board, any member of the Board may contact the Chairperson or the Superintendent and request that an item be placed on the agenda.
- C. If at least three Board members request in writing that an additional agenda item be placed on the Board’s agenda, it will either be placed on the agenda or a special meeting of the Board will be scheduled within fourteen (14) days of the written request.

II. Posting of Agenda

- A. At least twenty-four (24) hours prior to the time of the regular or special meeting, an agenda will be constructed and posted by the Superintendent of Schools for the Board.
- B. An agenda will be posted at Town Hall, , and on the Board’s Internet web site. Any associated documents that may be reviewed by members of the Board at such meeting shall be posted on the Board’s Internet web site, provided such documents are not exempt from disclosure under the Freedom of Information Act.
- C. The Board may add items to the agenda of any regular meeting by a two-thirds vote of those Board Members present and voting.
- D. If, in accordance with applicable law, the Board holds a public meeting that is accessible to the public by means of electronic equipment or by means of electronic equipment in conjunction with an in-person meeting, the agenda shall include instructions for the public to attend and provide comment or otherwise participate in the meeting by means of electronic equipment or in person, as applicable and permitted by law. Any such agenda shall be posted in accordance with the provisions of Connecticut General Statutes Section 1-225.

Legal Reference:

Connecticut General Statutes

Public Act 22-3, “An Act Concerning Remote Meetings Under the Freedom of Information Act.”

1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions

10-218 Officers. Meetings

Public Act 23-160, “An Act Concerning Education Mandate Relief and Other Technical and Assorted Revisions and Additions to the Education and Early Childhood Education Statutes.”

10-220 Duties of boards of education.

ADOPTED: _____
REVISED: _____

9/1/2023

MINUTES

1. In compliance with legal requirements, a complete and accurate set of minutes of each meeting shall be kept.
2. Minutes shall be maintained by the Administrative Offices of the school district
3. The minutes shall constitute the official records of proceedings of the Newtown Board of Education (the "Board") and shall be open to public inspection at all reasonable times.
4. The minutes shall include the following:
 - A. The time, place and date of each meeting.
 - B. The names of those members in attendance.
 - C. The disposition of all matters on which action was recommended.
 - D. All motions and resolutions and their disposition, listing all votes, abstentions and absentees.
 - E. All decisions concerning future meetings and agendas.
 - F. By request, a brief statement of a Board member may be included.
5. A record of votes taken at each meeting shall be reduced to writing and made available for public inspection within forty-eight hours of the conclusion of the meeting at which the votes were taken. Votes taken shall also be reflected in the minutes of each meeting, and the minutes shall be made available for public inspection and posted on the Board's Internet web site, if available, not later than seven days of the date of the meeting to which they refer, however, the Board shall not be required by law to post such minutes on an Internet web site. Should the Board decide to make minutes available on the Board's Internet web site, it shall do so at the sole discretion of the Board.
6. If, in accordance with applicable law, the Board conducts a meeting in which one or more Board members attend by means of electronic equipment, the minutes of the meeting shall record a list of Board members that attended the meeting in person and a list of members that attended the meeting by means of electronic equipment.

Legal Reference:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

1-225 Meetings of government agencies to be public. Recording of votes.
Schedule and agenda of certain meetings to be filed and posted on web
sites. Notice of special meetings. Executive sessions

ADOPTED: _____
REVISED: _____

5/6/2022

OFFICERS

1. The Newtown Board of Education (the “Board”) shall, not later than one month after the date on which newly elected members take office, elect from its own members a Chairperson, a Vice-Chairperson and a Secretary. In the event of a tie vote, votes will be taken until a majority vote is achieved.
2. The votes of each member cast in such election shall be reduced to writing and made available for public inspection within forty-eight hours, excluding Saturday, Sunday, or legal holidays, and shall also be recorded in the minutes of such meeting at which taken, which minutes shall be available for inspection at all reasonable times.
3. Officers shall hold their respective offices for two years, and until their successors are duly elected. The Board shall organize biennially at the first regular meeting in December following the town election. The meeting shall be called to order by the Town Clerk who will serve as temporary Chairperson and shall preside until a chairperson has been elected.
4. Should a vacancy arise in an office of the Board during the term of a Board officer’s service, the members of the Board (including, if applicable, the member vacating a Board office) shall elect a successor to fill the office until the next regular election for Board officers. Such votes shall be reduced to writing, recorded, and made available for public inspection as described in Section 2, above.

Legal Reference:

Connecticut General Statutes
10-218 Officers. Meetings.

ADOPTED: _____
REVISED: _____

PUBLIC MEETINGS AND EXECUTIVE SESSION

1. Public Meetings

- A. All meetings of the Newtown Board of Education (the "Board") for the official transaction of business shall be open to the public except that the Board may, by the affirmative vote of two-thirds of the members present and voting, meet in executive session for the purposes specified in Conn. Gen. Stat. §§ 1-225 and 1-200(6).
- B. As defined by statute, the term "meeting" shall not include: any meeting of a personnel search committee for executive level employment candidates; any chance meeting, or a social meeting neither planned nor intended for the purpose of discussing matters relating to official business; strategy or negotiations with respect to collective bargaining; a caucus of members of a single political party notwithstanding that such members also constitute a quorum of a public agency; an administrative or staff meeting of a single-member public agency; and communication limited to notice of meetings of any public agency or the agendas thereof. The term "caucus" means a convening or assembly of the enrolled members of a single political party who are members of a public agency within the state or a political subdivision.

2. Executive Sessions

- A. The public may be excluded from Board meetings that are declared to be executive sessions.
- B. Executive sessions may be held on a two-thirds vote of the members present and voting taken at a public meeting stating the reasons for such executive session. Executive sessions may be held for any reasons permissible under the provisions of the Freedom of Information Act, as it may be amended from time to time, including one or more of the following purposes:
 - (1) Discussion concerning the appointment, employment, performance, evaluation, health or dismissal of a public officer or employee, provided that such individual may require that discussion be held at an open (public) meeting.
 - (2) Strategy and negotiations with respect to pending claims or pending litigation to which the Board or a member of the Board, because of his or her conduct as a member of the Board, is a

party until such claims or litigation have been finally adjudicated or otherwise settled.

- (3) Matters concerning security strategy or the deployment of security personnel, or devices affecting public security.
- (4) Discussion of the selection of a site or the lease, sale or purchase of real estate when publicity regarding such site, lease, sale, purchase or construction would adversely impact the price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned.
- (5) Discussion of any matter which would result in the disclosure of public records or the information contained therein described in Conn. Gen. Stat. §1-210(b).

Legal References:

Connecticut General Statutes

- 1-200 Definitions (Public Agency; Meeting; Caucus; Person; Public Records or Files; Executive Sessions)
- 1-210 Access to public records. Exempt records
- 1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions
- 1-231 Executive sessions

ADOPTED: _____

REVISED: _____

10/20/2021

QUORUM AND VOTING PROCEDURES

1. Quorum:
 - A. The majority of all members of the NewtownBoard (the “Board”) shall be necessary to constitute a quorum for the transaction of business.
 - B. If, in accordance with applicable law, the Board provides Board members the opportunity to participate in meetings by means of electronic equipment, the Board is not required to adjourn or postpone a meeting if a Board member loses the ability to participate because of an interruption, failure, or degradation of that member’s connection by electronic equipment, unless the member’s participation is necessary to form a quorum. If a quorum of the Board members attend a meeting, other than an executive session, by means of electronic equipment from the same physical location, members of the public must be permitted to attend such meeting in such physical location.
 - C. If, in accordance with applicable law, the Board holds a meeting solely by means of electronic equipment, and if a quorum of Board members attend a meeting by means of electronic equipment from the same physical location, the Board shall permit members of the public to attend such meeting in such physical location.
2. Voting Procedures:
 - A. No member can vote on a question in which the Board member has a direct personal or pecuniary interest.
 - B. Members may vote for themselves for any office or other position.
 - C. While it is the duty of every member who has an opinion on a question to express it by vote, a Board member cannot be compelled to do so.
 - D. A member may abstain from voting (with the knowledge that the effect is the same as if the Board member had voted on the prevailing side).
 - E. The votes of each member of the Board upon any issue before the Board shall be recorded in the minutes of the session at which taken.
 - F. Board members shall have the opportunity to explain their votes, with the explanation to be recorded in the minutes.

- G. Any vote taken at a meeting during which a Board member participates by means of electronic equipment shall be taken by roll call, unless the vote is unanimous.

Legal References:

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

ADOPTED: _____
REVISED: _____

5/6/2022

REIMBURSEMENT OF BOARD MEMBERS' EXPENSES

1. Remuneration
 - A. A member of the Newtown Board of Education (the "Board") shall receive no compensation for carrying out Board services.
2. Reimbursement
 - A. Board members authorized to attend educational conferences, meetings or travel on Board business shall be reimbursed, upon submitting vouchers and supporting documentation for reasonable and necessary expenditures, transportation costs, and registration fees. Board members must have approval in advance from the Board to be eligible for a reimbursement.
 - B. All Board members that receive prior authorization for reimbursement of a Board expense are expected to account for all expenditures incurred in connection with the performance of their Board duties.
 - C. Receipts in general are required for:
 - (1) Lodging -- Lodging accommodations should provide normal comforts and services well located in relation to the area in which Board business will be conducted.
 - (2) Meals -- Reasonable expenditures are allowed for meals . Board members may submit appropriate explanatory information as needed, on a separate sheet of paper attached to the receipt. The Board will not reimburse Board members for the purchase of alcohol.
 - (3) Taxi, Uber/Lyft or Bus Fare
 - (4) Parking Fees or Toll Charges (when applicable)
 - (5) Mileage – The Board may reimburse for mileage costs incurred for travel for Board business other than for regular and special Board meetings and subcommittee meetings, when approved in advance, and in accordance with IRS standard reimbursement rates.

- (6) Registration Fees -- The Board will not pay any late registration fees without an explicit prior authorization.

Legal Reference

Conn. Gen. Stat. § 10-225 Salaries of secretary and attendance officers
Conn. Gen. Stat. § 10-232 Restrictions on employment of members of board
of education

ADOPTED: _____

REVISED: _____

10/18/2021

TIME, PLACE AND NOTICE OF MEETINGS

1. Regular Meetings
 - A. The Newtown Board of Education (the “Board”) shall set a calendar of regular meetings for the ensuing year..
 - B. In compliance with the Connecticut General Statutes, the Chairperson [or Secretary] shall file this calendar with the Town Clerk and post this calendar on the Board’s Internet web site on or before January 31].
 - C. Regular Board meetings will typically be scheduled on the first and third Tuesday of each month of the year.
 - D. If at any point in the meeting the Board should not maintain a quorum, then the Chairperson of the Board will adjourn the meeting and declare the time and place of the resumption of the meeting, which shall be reflected in a written order of adjournment. A copy of the written order of adjournment will be posted on or near the door of the place where the meeting was held within twenty-four hours after the time of adjournment.
 - E. If, in accordance with applicable law, the Board conducts a regular meeting by means of electronic equipment, the Board shall provide, at least forty-eight (48) hours before the meeting, direct notification in writing or by electronic transmission to each member of the Board and post a notice that the Board intends to conduct the meeting solely or in part by means of electronic equipment, i in the office of the Town Clerk and on the Board’s Internet web site. Such notice shall include instructions for the public to attend and provide comment or otherwise participate in the meeting, by means of electronic equipment or in person, as applicable and permitted by law.
2. Special Meetings
 - A. Special meetings may be held when determined by the Board, when so called by the Chairperson, or within fourteen (14) days upon written request of three members of the Board.
 - B. No special meeting shall be held unless a notice stating the time, place and purpose of the meeting has been given to each member and to the Town Clerk and has been posted on the Board’s Internet web site, if

available, twenty-four (24) hours before the time stated for the meeting to convene.

1. If, in accordance with applicable law, the Board holds a special meeting conducted solely or in part by means of electronic equipment, notice of such meeting shall include whether the meeting will be conducted solely or in part by means of electronic equipment. If such meeting is to be conducted by means of electronic equipment, such notice shall include instructions for the public, by means of electronic equipment or in person, to attend and provide comment or otherwise participate in the meeting, as applicable and permitted by law.

C. When a majority of the members agree that an emergency exists which has made a regular notice impossible, such a meeting may be called at a time or place which may be most convenient. In case of such emergency meeting, a copy of the minutes setting forth the nature of the emergency and the proceedings occurring at such meeting shall be filed with the Town Clerk no later than seventy-two (72) hours following the holding of such a meeting.

3. Meeting Time and Place

A. All regular meetings of the Board usually begin at 7pm or as soon thereafter as a quorum is present. All regular meetings of the Board are typically held in Council Chambers at the Newtown Municipal Center, unless otherwise ordered by the Board.

B. Special Meetings (non-emergency) of the Board shall be held at a time and place to be determined and announced in advance of meeting.

Legal References:

Connecticut General Statutes

Public Act 22-3, "An Act Concerning Remote Meetings Under the Freedom of Information Act."

- 1-225 Meetings of government agencies to be public. Recording of votes. Schedule and agenda of certain meetings to be filed and posted on web sites. Notice of special meetings. Executive sessions
- 1-228 Adjournment of meetings. Notice
- 1-229 Continued hearings. Notice
- 1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution
- 7-3 Warning of town and other meetings

7-4 Record of warning
10-218 Officers. Meetings

ADOPTED: _____

REVISED: _____

5/6/2022

TRANSACTION OF BUSINESS

- A. The Newtown Board of Education (the “Board”) shall transact all business at a legal meeting of the Board.
- B. The Board shall act as a whole entity, except that a committee created in accordance with these bylaws may act on matters before it in conformity with the committee’s purpose or charge.
- C. Individual members shall make no commitments for the Board or issue orders for the Board, except when executing an assignment delegated by the Board.
- D. The Board shall concern itself with questions of educational policy, and not with administrative details concerning the Newtown Public Schools’ operations.

ADOPTED: _____
REVISED: _____

10/20/2021