

**To view this meeting, the livestream link is: <https://vimeo.com/event/729428>**

**To make a public comment, the call in number is**

**(US) 1-252-484-3193 PIN 862 205 002#**

Regular BOE Agenda  
April 22, 2025

Council Chambers  
3 Primrose St.  
Newtown, CT 06470  
7:00 PM

*As citizens of our community, we will conduct ourselves in accordance with Newtown's Core Character Attributes as displayed in our character tree. We will be responsible for our actions and show respect for each other. We will interact peacefully, productively, and politely. We will be trustworthy and honest and show compassion toward others. Newtown's continued success is contingent upon our ability to persevere, to follow through with our commitments, and to stay focused on the greater good.*

## AGENDA

1. PLEDGE OF ALLEGIANCE
2. CONSENT AGENDA
  - A. Correspondence Report
3. \*\*PUBLIC PARTICIPATION
4. REPORTS
  - A. Chair Report
  - B. Superintendent's Report
  - C. Committee and Liaison Reports
  - D. Student Representatives Report
  - E. Monthly Financial Statement
5. OLD BUSINESS
  - A. Action on Minutes of April 1, 2025
6. NEW BUSINESS
  - A. Action on 2024-2025 Non-renewal List
  - B. Discussion and Possible Action on Propane Contract
  - C. Policies for First Read
    1. 3010 Code of Conduct Governing Procurements Under a Federal Award
    2. 3030 Disposal of Obsolete or Surplus Equipment/Materials
    3. 3040 Policy and Administrative Regulations Regarding Individuals with Disabilities Education Act
    4. 5132 Student Dress

D. Item of Information - Administrative Regulation

1. R5141.22 Communicable Diseases

E. Policies to Rescind - First Read

1. 3230.1 Federal Funds
2. 3260 Disposal of Obsolete or Surplus Equipment - Materials
3. 3340 Individuals with Disabilities Education Act Fiscal Compliance
4. 3542.22 Food Service Personnel - Code of Conduct
5. 3000 Concepts and Roles in Business and Non-Instructional Operations
6. 3100 Budget: Budgeting System
7. 3110 Budget Planning
8. 3113 Setting Budget Priorities
9. 3121 Approval of the Budget/Delivery to Fiscal Authority
10. 3170 Expenditure Plan
11. 3220 State Federal Funds

7. PUBLIC PARTICIPATION

8. ADJOURNMENT

*\*\*During the first Public Participation, the Board welcomes commentary regarding items on the agenda. After being recognized, please state your name and address for the record. We request that speakers be respectful and limit comments to not more than three minutes. The Board of Education does not discuss personnel items or student matters in public. During the second Public Participation, commentary may address the agenda or may introduce issues for the Board to consider in the future. The Board does not engage in dialogue during either public comment period. If you desire more information or answers to specific questions, please email the BOE: [NewtownBOE@newtown.k12.ct.us](mailto:NewtownBOE@newtown.k12.ct.us)*



# Newtown Public School District

## Newtown Board of Education

### Correspondence Report 04/01/2025 – 04/21/2025

Date	Sender Name	Subject
04/01/2025	Deborra Zukowski	Correspondence Report: 04/01/2025
04/01/2025	Nancy Propfe	CABE Journal April 2025
04/01/2025	Nancy Propfe	What's Going On at CABE? 04.02.25
04/02/2025	Anne Uberti	Special Thanks to our ParaEducators
04/02/2025	Kymberly Noone	Join Us Tomorrow Evening for the District-Wide Art Show Reception!
04/02/2025	Andrea DeLorenzo	Abbott Tech Transportation 2025-2026 School Year
04/03/2025	Michelle Hiscavich	Join Us Tomorrow Evening for the District-Wide Art Show Reception!
04/04/2025	Anne Uberti	Friday Notes 4.4.25
04/06/2025	Alison Plante	Week in Preview - April 6
04/07/2025	Shannon Hamilton	Policy Highlights 4/7/25
04/07/2025	Anne Uberti	NPS Weekly Update 4.7.25
04/08/2025	Sarah Connell	Policy Minutes 4_1_25
04/09/2025	Michelle Hiscavich	Spring Arts Events
04/09/2025	Alison Plante	Fwd: FOIA Training & C.H. Booth Library
04/09/2025	Nancy Propfe	What's Going On at CABE? 04.09.25
04/09/2025	Newtown Scholarship Association	May 4th in Newtown! Beer-N-Cheer
04/11/2025	BoardBook	Meeting Notification: April 22, 2025 at 7:00 PM - Regular BOE Agenda
04/11/2025	Kathy June	Budget Summary Detail
04/11/2025	Anne Uberti	News Release of Police Matter
04/11/2025	Kathy June	DEAI April 8 Meeting Minutes
04/16/2025	Nancy Propfe	What's Going On at CABE? 04.16.25
04/16/2025	Gail Heath	Advocacy Highlights - April 16, 2025
04/21/2025	Kathy June	Non-renewal List
04/21/2025	Anne Uberti	Update Regarding Bus Monitor Arrest
04/21/2025	Jennifer Dzen, Chair—Ellington Board of Education	Follow Up Letter-NSLP Removal Harmful Chemicals
04/21/2025	Anne Uberti	Non-Renewal Information
04/21/2025	Anne Uberti	NPS Weekly Update

**NEWTOWN BOARD OF EDUCATION  
2024-25 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING MARCH 31, 2025**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2023 - 2024	2024- 2025 APPROVED BUDGET	YTD TRANSFERS 2024- 2025	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b><u>GENERAL FUND BUDGET</u></b>											
100	SALARIES	\$ 54,869,892	\$ 56,415,958	\$ 35,143	\$ 56,451,101	\$ 36,070,604	\$ 19,503,790	\$ 876,707	\$ 492,623	\$ 384,083	99.32%
200	EMPLOYEE BENEFITS	\$ 12,834,863	\$ 13,673,917	\$ (21,643)	\$ 13,652,274	\$ 12,827,251	\$ 14,417	\$ 810,606	\$ 785,220	\$ 25,386	99.81%
300	PROFESSIONAL SERVICES	\$ 757,057	\$ 672,930	\$ (6,732)	\$ 666,198	\$ 379,494	\$ 104,008	\$ 182,696	\$ 158,922	\$ 23,774	96.43%
400	PURCHASED PROPERTY SERV.	\$ 1,702,959	\$ 1,890,644	\$ (26,809)	\$ 1,863,835	\$ 1,126,265	\$ 236,128	\$ 501,442	\$ 493,848	\$ 7,595	99.59%
500	OTHER PURCHASED SERVICES	\$ 10,905,469	\$ 11,047,142	\$ 8,693	\$ 11,055,835	\$ 8,859,921	\$ 2,957,011	\$ (761,096)	\$ (596,952)	\$ (164,144)	101.48%
600	SUPPLIES	\$ 3,344,907	\$ 3,170,329	\$ (1,025)	\$ 3,169,304	\$ 2,285,969	\$ 222,027	\$ 661,308	\$ 917,699	\$ (256,390)	108.09%
700	PROPERTY	\$ 349,252	\$ 357,069	\$ 12,373	\$ 369,442	\$ 371,938	\$ 3,441	\$ (5,937)	\$ (681)	\$ (5,256)	101.42%
800	MISCELLANEOUS	\$ 76,349	\$ 81,077	\$ -	\$ 81,077	\$ 68,838	\$ 5,471	\$ 6,768	\$ 6,768	\$ -	100.00%
910	SPECIAL ED CONTINGENCY	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
<b>TOTAL GENERAL FUND BUDGET</b>		<b>\$ 84,840,747</b>	<b>\$ 87,409,066</b>	<b>\$ -</b>	<b>\$ 87,409,066</b>	<b>\$ 61,990,280</b>	<b>\$ 23,046,293</b>	<b>\$ 2,372,493</b>	<b>\$ 2,257,446</b>	<b>\$ 115,048</b>	<b>99.87%</b>
900	TRANSFER NON-LAPSING (unaudited)	\$ 228,904									
<i>this amount has been recommended for transfer into the BoE's Non-Lapsing Fund</i>											
<b>GRAND TOTAL</b>		<b>\$ 85,069,651</b>	<b>\$ 87,409,066</b>	<b>\$ -</b>	<b>\$ 87,409,066</b>	<b>\$ 61,990,280</b>	<b>\$ 23,046,293</b>	<b>\$ 2,372,493</b>	<b>\$ 2,257,446</b>	<b>\$ 115,048</b>	<b>99.87%</b>

**NEWTOWN BOARD OF EDUCATION  
2024-25 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING MARCH 31, 2025**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2023 - 2024	2024- 2025 APPROVED BUDGET	YTD TRANSFERS 2024- 2025	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b>100</b>	<b>SALARIES</b>										
	Administrative Salaries	\$ 4,341,348	\$ 4,415,759	\$ 16,968	\$ 4,432,727	\$ 3,132,808	\$ 1,301,287	\$ (1,368)	\$ 42,258	\$ (43,626)	100.98%
	Teachers & Specialists Salaries	\$ 35,054,141	\$ 35,746,541	\$ 14,675	\$ 35,761,216	\$ 22,117,357	\$ 13,750,726	\$ (106,867)	\$ (81,920)	\$ (24,948)	100.07%
	Early Retirement	\$ 13,000	\$ 13,000	\$ -	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	100.00%
	Continuing Ed./Summer School	\$ 115,676	\$ 124,447	\$ 1,630	\$ 126,077	\$ 112,615	\$ 15,071	\$ (1,609)	\$ -	\$ (1,609)	101.28%
	Homebound & Tutors Salaries	\$ 159,491	\$ 184,110	\$ -	\$ 184,110	\$ 97,004	\$ 34,256	\$ 52,850	\$ 20,455	\$ 32,395	82.40%
	Certified Substitutes	\$ 749,519	\$ 830,665	\$ -	\$ 830,665	\$ 562,957	\$ 176,750	\$ 90,958	\$ 110,990	\$ (20,032)	102.41%
	Coaching/Activities	\$ 728,440	\$ 701,036	\$ -	\$ 701,036	\$ 396,738	\$ -	\$ 304,298	\$ 304,298	\$ -	100.00%
	Staff & Program Development	\$ 103,564	\$ 102,950	\$ 3,500	\$ 106,450	\$ 41,700	\$ 54,475	\$ 10,275	\$ 4,504	\$ 5,771	94.58%
	<b>CERTIFIED SALARIES</b>	<b>\$ 41,265,178</b>	<b>\$ 42,118,508</b>	<b>\$ 36,773</b>	<b>\$ 42,155,281</b>	<b>\$ 26,474,180</b>	<b>\$ 15,332,565</b>	<b>\$ 348,536</b>	<b>\$ 400,585</b>	<b>\$ (52,049)</b>	<b>100.12%</b>
	Supervisors & Technology Salaries	\$ 1,043,860	\$ 1,029,988	\$ 37,346	\$ 1,067,334	\$ 702,162	\$ 275,822	\$ 89,351	\$ 50,789	\$ 38,562	96.39%
	Clerical & Secretarial Salaries	\$ 2,488,988	\$ 2,411,941	\$ 11,229	\$ 2,423,170	\$ 1,648,412	\$ 694,283	\$ 80,475	\$ 1,075	\$ 79,400	96.72%
	Paraeducators	\$ 2,790,191	\$ 3,056,971	\$ 78,117	\$ 3,135,088	\$ 2,030,537	\$ 987,348	\$ 117,203	\$ 2,917	\$ 114,286	96.35%
	Nurses & Medical Advisors	\$ 946,366	\$ 1,018,820	\$ (4,022)	\$ 1,014,798	\$ 608,404	\$ 352,957	\$ 53,437	\$ 7,968	\$ 45,469	95.52%
	Custodial & Maint. Salaries	\$ 3,382,650	\$ 3,545,200	\$ -	\$ 3,545,200	\$ 2,490,749	\$ 976,895	\$ 77,557	\$ 4,708	\$ 72,849	97.95%
	Non-Certied Adj	\$ -	\$ 171,650	\$ (174,264)	\$ (2,614)	\$ -	\$ -	\$ (2,614)	\$ -	\$ (2,614)	0.00%
	Career/Job Salaries	\$ 155,653	\$ 206,773	\$ 989	\$ 207,762	\$ 148,569	\$ 86,848	\$ (27,655)	\$ (57,962)	\$ 30,307	85.41%
	Special Education Svcs Salaries	\$ 1,635,815	\$ 1,738,248	\$ 46,317	\$ 1,784,565	\$ 1,156,877	\$ 550,562	\$ 77,126	\$ 8,785	\$ 68,341	96.17%
	Security Salaries & Attendance	\$ 720,650	\$ 727,212	\$ -	\$ 727,212	\$ 506,840	\$ 227,010	\$ (6,639)	\$ (6,906)	\$ 267	99.96%
	Extra Work - Non-Cert.	\$ 131,774	\$ 122,647	\$ 2,658	\$ 125,305	\$ 64,879	\$ 19,500	\$ 40,926	\$ 29,607	\$ 11,319	90.97%
	Custodial & Maint. Overtime	\$ 273,517	\$ 236,000	\$ -	\$ 236,000	\$ 201,893	\$ -	\$ 34,107	\$ 51,057	\$ (16,950)	107.18%
	Civic Activities/Park & Rec.	\$ 35,249	\$ 32,000	\$ -	\$ 32,000	\$ 37,102	\$ -	\$ (5,102)	\$ -	\$ (5,102)	115.94%
	<b>NON-CERTIFIED SALARIES</b>	<b>\$ 13,604,713</b>	<b>\$ 14,297,450</b>	<b>\$ (1,630)</b>	<b>\$ 14,295,820</b>	<b>\$ 9,596,424</b>	<b>\$ 4,171,225</b>	<b>\$ 528,171</b>	<b>\$ 92,038</b>	<b>\$ 436,133</b>	<b>96.95%</b>
	<b>SUBTOTAL SALARIES</b>	<b>\$ 54,869,892</b>	<b>\$ 56,415,958</b>	<b>\$ 35,143</b>	<b>\$ 56,451,101</b>	<b>\$ 36,070,604</b>	<b>\$ 19,503,790</b>	<b>\$ 876,707</b>	<b>\$ 492,623</b>	<b>\$ 384,083</b>	<b>99.32%</b>

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2024-25 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING MARCH 31, 2025**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2023 - 2024	2024- 2025 APPROVED BUDGET	YTD TRANSFERS 2024- 2025	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b>200</b>	<b>EMPLOYEE BENEFITS</b>										
	Medical & Dental Expenses	\$ 9,549,973	\$ 10,305,448	\$ -	\$ 10,305,448	\$ 10,294,194	\$ 212	\$ 11,042	\$ 9,825	\$ 1,217	99.99%
	Life Insurance	\$ 88,377	\$ 92,000	\$ -	\$ 92,000	\$ 67,881	\$ -	\$ 24,119	\$ 22,650	\$ 1,469	98.40%
	FICA & Medicare	\$ 1,709,986	\$ 1,768,360	\$ -	\$ 1,768,360	\$ 1,142,944	\$ -	\$ 625,416	\$ 610,416	\$ 15,000	99.15%
	Pensions	\$ 965,625	\$ 999,360	\$ -	\$ 999,360	\$ 873,181	\$ 2,750	\$ 123,429	\$ 116,729	\$ 6,700	99.33%
	Unemployment & Employee Assist.	\$ 105,555	\$ 81,600	\$ -	\$ 81,600	\$ 43,545	\$ 11,455	\$ 26,600	\$ 25,600	\$ 1,000	98.77%
	Workers Compensation	\$ 415,349	\$ 427,149	\$ (21,643)	\$ 405,506	\$ 405,506	\$ -	\$ -	\$ -	\$ -	100.00%
	<b>SUBTOTAL EMPLOYEE BENEFITS</b>	<b>\$ 12,834,863</b>	<b>\$ 13,673,917</b>	<b>\$ (21,643)</b>	<b>\$ 13,652,274</b>	<b>\$ 12,827,251</b>	<b>\$ 14,417</b>	<b>\$ 810,606</b>	<b>\$ 785,220</b>	<b>\$ 25,386</b>	<b>99.81%</b>
<b>300</b>	<b>PROFESSIONAL SERVICES</b>										
	Professional Services	\$ 603,797	\$ 439,743	\$ -	\$ 439,743	\$ 226,120	\$ 84,539	\$ 129,084	\$ 111,032	\$ 18,052	95.89%
	Professional Educational Serv.	\$ 153,260	\$ 233,187	\$ (6,732)	\$ 226,455	\$ 153,374	\$ 19,469	\$ 53,612	\$ 47,889	\$ 5,723	97.47%
	<b>SUBTOTAL PROFESSIONAL SERV.</b>	<b>\$ 757,057</b>	<b>\$ 672,930</b>	<b>\$ (6,732)</b>	<b>\$ 666,198</b>	<b>\$ 379,494</b>	<b>\$ 104,008</b>	<b>\$ 182,696</b>	<b>\$ 158,922</b>	<b>\$ 23,774</b>	<b>96.43%</b>
<b>400</b>	<b>PURCHASED PROPERTY SERV.</b>										
	Buildings & Grounds Contracted Svc.	\$ 611,768	\$ 711,000	\$ -	\$ 711,000	\$ 538,041	\$ 105,571	\$ 67,387	\$ 67,387	\$ -	100.00%
	Utility Services - Water & Sewer	\$ 94,774	\$ 128,315	\$ -	\$ 128,315	\$ 76,791	\$ -	\$ 51,524	\$ 36,024	\$ 15,500	87.92%
	Building, Site & Emergency Repairs	\$ 533,666	\$ 495,000	\$ -	\$ 495,000	\$ 253,359	\$ 56,957	\$ 184,684	\$ 184,684	\$ -	100.00%
	Equipment Repairs	\$ 222,475	\$ 268,994	\$ (26,809)	\$ 242,185	\$ 58,336	\$ 17,427	\$ 166,421	\$ 166,421	\$ -	100.00%
	Rentals - Building & Equipment	\$ 240,275	\$ 287,335	\$ -	\$ 287,335	\$ 199,738	\$ 56,172	\$ 31,425	\$ 39,331	\$ (7,905)	102.75%
	Building & Site Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	<b>SUBTOTAL PUR. PROPERTY SERV.</b>	<b>\$ 1,702,959</b>	<b>\$ 1,890,644</b>	<b>\$ (26,809)</b>	<b>\$ 1,863,835</b>	<b>\$ 1,126,265</b>	<b>\$ 236,128</b>	<b>\$ 501,442</b>	<b>\$ 493,848</b>	<b>\$ 7,595</b>	<b>99.59%</b>
<b>500</b>	<b>OTHER PURCHASED SERVICES</b>										
	Contracted Services	\$ 1,040,758	\$ 1,005,847	\$ 27,993	\$ 1,033,840	\$ 961,729	\$ 120,033	\$ (47,922)	\$ 242,226	\$ (290,148)	128.07%
	Transportation Services	\$ 4,990,431	\$ 5,130,320	\$ -	\$ 5,130,320	\$ 3,237,441	\$ 1,489,197	\$ 403,682	\$ 323,182	\$ 80,500	98.43%
	Insurance - Property & Liability	\$ 435,965	\$ 461,988	\$ (17,000)	\$ 444,988	\$ 452,565	\$ 2	\$ (7,580)	\$ -	\$ (7,580)	101.70%
	Communications	\$ 189,179	\$ 188,915	\$ -	\$ 188,915	\$ 147,094	\$ 69,120	\$ (27,299)	\$ 8,739	\$ (36,038)	119.08%
	Printing Services	\$ 24,329	\$ 27,700	\$ (2,000)	\$ 25,700	\$ 4,612	\$ 9,310	\$ 11,778	\$ 9,896	\$ 1,882	92.68%
	Tuition - Out of District	\$ 4,011,238	\$ 3,989,164	\$ -	\$ 3,989,164	\$ 3,888,535	\$ 1,249,439	\$ (1,148,811)	\$ (1,223,128)	\$ 74,317	98.14%
	Student Travel & Staff Mileage	\$ 213,569	\$ 243,208	\$ (300)	\$ 242,908	\$ 167,944	\$ 19,909	\$ 55,055	\$ 42,133	\$ 12,923	94.68%
	<b>SUBTOTAL OTHER PURCHASED SERV.</b>	<b>\$ 10,905,469</b>	<b>\$ 11,047,142</b>	<b>\$ 8,693</b>	<b>\$ 11,055,835</b>	<b>\$ 8,859,921</b>	<b>\$ 2,957,011</b>	<b>\$ (761,096)</b>	<b>\$ (596,952)</b>	<b>\$ (164,144)</b>	<b>101.48%</b>

**NEWTOWN BOARD OF EDUCATION  
2024-25 BUDGET SUMMARY REPORT  
FOR THE MONTH ENDING MARCH 31, 2025**

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2023 - 2024	2024- 2025 APPROVED BUDGET	YTD TRANSFERS 2024- 2025	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b>600</b>	<b>SUPPLIES</b>										
	Instructional & Library Supplies	\$ 823,882	\$ 857,256	\$ (4,493)	\$ 852,763	\$ 595,999	\$ 122,764	\$ 134,000	\$ 134,000	\$ -	100.00%
	Software, Medical & Office Supplies	\$ 203,661	\$ 230,186	\$ 7,032	\$ 237,218	\$ 127,948	\$ 52,308	\$ 56,962	\$ 56,962	\$ -	100.00%
	Plant Supplies	\$ 344,916	\$ 343,000	\$ -	\$ 343,000	\$ 237,987	\$ 38,200	\$ 66,814	\$ 66,813	\$ 1	100.00%
	Electric	\$ 941,701	\$ 923,681	\$ -	\$ 923,681	\$ 855,417	\$ -	\$ 68,264	\$ 416,264	\$ (348,000)	137.68%
	Propane & Natural Gas	\$ 340,574	\$ 496,657	\$ -	\$ 496,657	\$ 240,640	\$ -	\$ 256,017	\$ 166,017	\$ 90,000	81.88%
	Heating Oil	\$ 83,874	\$ 52,065	\$ -	\$ 52,065	\$ 69,380	\$ -	\$ (17,315)	\$ (18,924)	\$ 1,609	96.91%
	Fuel for Vehicles & Equip.	\$ 143,424	\$ 140,930	\$ -	\$ 140,930	\$ 61,037	\$ -	\$ 79,893	\$ 79,893	\$ -	100.00%
	Textbooks	\$ 462,875	\$ 126,554	\$ (3,564)	\$ 122,990	\$ 97,560	\$ 8,756	\$ 16,674	\$ 16,674	\$ -	100.00%
	<b>SUBTOTAL SUPPLIES</b>	<b>\$ 3,344,907</b>	<b>\$ 3,170,329</b>	<b>\$ (1,025)</b>	<b>\$ 3,169,304</b>	<b>\$ 2,285,969</b>	<b>\$ 222,027</b>	<b>\$ 661,308</b>	<b>\$ 917,699</b>	<b>\$ (256,390)</b>	<b>108.09%</b>
<b>700</b>	<b>PROPERTY</b>										
	Technology Equipment	\$ 307,106	\$ 315,083	\$ 1,809	\$ 316,892	\$ 316,307	\$ -	\$ 585	\$ 585	\$ -	100.00%
	Other Equipment	\$ 42,146	\$ 41,986	\$ 10,564	\$ 52,550	\$ 55,630	\$ 3,441	\$ (6,522)	\$ (1,266)	\$ (5,256)	110.00%
	<b>SUBTOTAL PROPERTY</b>	<b>\$ 349,252</b>	<b>\$ 357,069</b>	<b>\$ 12,373</b>	<b>\$ 369,442</b>	<b>\$ 371,938</b>	<b>\$ 3,441</b>	<b>\$ (5,937)</b>	<b>\$ (681)</b>	<b>\$ (5,256)</b>	<b>101.42%</b>
<b>800</b>	<b>MISCELLANEOUS</b>										
	<b>Memberships</b>	\$ 76,349	\$ 81,077	\$ -	\$ 81,077	\$ 68,838	\$ 5,471	\$ 6,768	\$ 6,768	\$ -	100.00%
	<b>SUBTOTAL MISCELLANEOUS</b>	<b>\$ 76,349</b>	<b>\$ 81,077</b>	<b>\$ -</b>	<b>\$ 81,077</b>	<b>\$ 68,838</b>	<b>\$ 5,471</b>	<b>\$ 6,768</b>	<b>\$ 6,768</b>	<b>\$ -</b>	<b>100.00%</b>
<b>910</b>	<b>SPECIAL ED CONTINGENCY</b>	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
	<b>TOTAL LOCAL BUDGET</b>	<b>\$ 84,840,747</b>	<b>\$ 87,409,066</b>	<b>\$ -</b>	<b>\$ 87,409,066</b>	<b>\$ 61,990,280</b>	<b>\$ 23,046,293</b>	<b>\$ 2,372,493</b>	<b>\$ 2,257,446</b>	<b>\$ 115,048</b>	<b>99.87%</b>
<b>900</b>	Transfer to Non-Lapsing										
	<b>GRAND TOTAL</b>	<b>\$ 84,840,747</b>	<b>\$ 87,409,066</b>	<b>\$ -</b>	<b>\$ 87,409,066</b>	<b>\$ 61,990,280</b>	<b>\$ 23,046,293</b>	<b>\$ 2,372,493</b>	<b>\$ 2,257,446</b>	<b>\$ 115,048</b>	<b>99.87%</b>

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OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2023 - 2024	2024- 2025 APPROVED BUDGET	YTD TRANSFERS 2024- 2025	CURRENT BUDGET	YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	% EXP
<b><u>SPECIAL REVENUES</u></b>											
	<b>EXCESS COST GRANT REVENUE</b>	<b>EXPENDED 2023-2024</b>	<b>APPROVED BUDGET @ 70%</b>	<b>SUBMITTED Dec 1 @ 68%*</b>	<b>STATE ESTIMATE Jan 1 @ 59.96%</b>	<b>STATE ESTIMATE March 1 @ 70.74%</b>	<b>ESTIMATED Total</b>	<b>VARIANCE to January Est</b>	<b>FEB DEPOSIT</b>	<b>MAY DEPOSIT</b>	<b>% TO BUDGET</b>
51266	<i>Special Education Svcs Salaries ECG</i>	\$ (48,339)	\$ (45,000)	\$ (48,934)	\$ (30,000)	\$ (12,082)	\$ (12,082)	\$ (17,918)			26.85%
	<i>Additional Services*</i>	\$ -	\$ -	\$ -	\$ -	\$ (22,502)	\$ (22,502)	\$ 22,502			
forecast	<i>Transportation Services - ECG</i>	\$ (386,778)	\$ (398,936)	\$ (371,338)	\$ (321,579)	\$ (365,019)	\$ (365,019)	\$ 43,440			91.50%
54160	<i>Tuition - Out of District ECG</i>	\$ (1,311,846)	\$ (1,133,368)	\$ (1,270,344)	\$ (1,119,340)	\$ (1,295,828)	\$ (1,295,828)	\$ 176,488			114.33%
	<i>Total</i>	\$ (1,746,963)	\$ (1,577,304)	\$ (1,690,616)	\$ (1,470,919)	\$ (1,695,431)	\$ (1,695,431)	\$ 224,512	\$ 1,117,991	\$ 577,440	107.49%
	<b>*Additional services</b>					<b>Variance to Budget</b>		<b>\$118,127</b>	<b>Total*</b>		
	<i>Nursing (professional service)</i>					\$ (15,990)			*75% of total received		
	<i>Para Salaries</i>					\$ (6,512)					
	<b>Transportation Grant for Magnet</b>	\$ (13,000)	\$ (15,600)	\$ (13,000)			\$ (13,000)	\$ -			100.00%
	<i>(included in transportation forecast)</i>										
	<b><u>BOARD OF EDUCATION FEES &amp; CHARGES - SERVICES</u></b>				<b>APPROVED BUDGET</b>	<b>ANTICIPATED</b>	<b>RECEIVED</b>	<b>BALANCE</b>			<b>% RECEIVED</b>
	LOCAL TUITION				\$33,325	\$33,325	\$27,228	\$6,097			81.70%
	HIGH SCHOOL FEES FOR PARKING PERMITS				\$30,000	\$30,000		\$30,000			0.00%
	MISCELLANEOUS FEES				\$6,000	\$6,000	\$3,927	\$2,073			65.46%
	<b>TOTAL SCHOOL GENERATED FEES</b>				<b>\$69,325</b>	<b>\$69,325</b>	<b>\$31,155</b>	<b>\$38,170</b>			<b>44.94%</b>

**2024 - 2025**  
**NEWTOWN BOARD OF EDUCATION**  
**DETAIL OF TRANSFERS RECOMMENDED**  
**MARCH 31, 2025**

		FROM			TO			
OBJECT CODE	AMOUNT				OBJECT CODE	AMOUNT		
<b>ADMINISTRATIVE</b>								
100	\$3,205	NON-CERTIFIED ADJ TO SALARIES \$3,205 001840880000-51271	DISTRICT - OTHER SERV	NON-CERT SALARY ADJ	100	\$3,205	CUSTODIAL & MAINT. SALARIES \$3,205 001900940000-51259	B&G - MAINTENANCE COURIER SALARY
<b>PRINCIPALS'</b>								
600	\$1,025	INSTRUCTIONAL & LIBRARY SUPPLIES \$1,025 001600040000-55100	H.S. - BUSINESS ED	INSTRUCTIONAL SUPPLIES	500	\$1,025	CONTRACTED SERVICES \$1,025 001600040000-54000	H.S. - BUSINESS ED CONTRACTED SERV
300	\$1,600	PROFESSIONAL EDUCATIONAL SERV. \$1,600 001810850000-53100	DISTRICT - TECH	STAFF TRAINING	500	\$1,600	STUDENT TRAVEL & STAFF MILEAGE \$1,600 001810850000-54200	DISTRICT - TECH STAFF TRAVEL
300	\$2,296	PROFESSIONAL EDUCATIONAL SERV. \$1,000 001200010000-53100 \$1,296 001200380000-53100	S.H. - ADMIN. S.H. - CLASSROOM	STAFF TRAINING STAFF TRAINING	100	\$2,296	STAFF & PROGRAM DEVELOPMENT \$2,296 001800800000-51421	DISTRICT - CURRICULUM EXTRA WORK - CERT
	<b>\$8,126</b>	<b>TOTAL TRANSFER REQUEST</b>				<b>\$8,126</b>	<b>TOTAL TRANSFER REQUEST</b>	

**2024 - 2025**  
**NEWTOWN BOARD OF EDUCATION**  
**TRANSFERS RECOMMENDED**  
**MARCH 31, 2025**

AMOUNT	FROM		TO		REASON
	CODE	DESCRIPTION	CODE	DESCRIPTION	
<b>ADMINISTRATIVE</b>					
\$3,205	100	NON-CERTIFIED ADJ TO SALARIES	100	CUSTODIAL & MAINT. SALARIES	TO COVER SALARY ADJUSTMENT FOR COURIER
<b>PRINCIPALS'</b>					
\$1,025	600	INSTRUCTIONAL & LIBRARY SUPPLIES	500	CONTRACTED SERVICES	TO ACCOMODATE ADDITIONAL STUDENT INTEREST IN HS BUS ED.
\$1,600	300	PROFESSIONAL EDUCATIONAL SERV.	500	STUDENT TRAVEL & STAFF MILEAGE	FUNDING FOR ADD'L STAFF TRAVEL BETWEEN BUILDINGS
\$2,296	300	PROFESSIONAL EDUCATIONAL SERV.	100	STAFF & PROGRAM DEVELOPMENT	TO COVER EXPENSES FOR STAFF TRAINING PROVIDED BY THE DISTRICT
<b>\$8,126</b>	<b>TOTAL TRASNFER REQUEST</b>				

**Please Note: These minutes are pending Board approval.  
Board of Education  
Newtown, Connecticut**

Minutes of the Board of Education meeting held on April 1, 2025 at 7:00 p.m. in the Council Chambers, 3 Primrose Street, Newtown, CT.

A. Plante, Chair	A. Uberti
J. Vouros, Vice Chair (absent)	F. Purcaro
D. Zukowski, Secretary	T. Gouveia
S. Tomai	6 Staff
C. Gilson	30 Public
D. Linnetz	1 Press
B. Leonardi	

Mrs. Plante called the meeting to order at 7:04 p.m.

Item 1 – Pledge of Allegiance

Item 2 – Celebration of Excellence

MOTION: Ms. Tomai moved to table Item 2 . Dr. Gilson seconded. Motion passes unanimously.

Item 3 – Consent Agenda

MOTION: Mrs. Linnetz moved that the Board of Education approve the consent agenda, which included the donations to Newtown High School and Sandy Hook School and the correspondence report. Ms. Tomai seconded.

Ms. Zukowski asked what the Sandy Hook donation was going to be used for.

Ms. Gouveia didn't have that information but because it was going into the activities account it would be used for students.

Ms. Zukowski asked to have more information on future donations so we know where the money would be used.

Motion passes unanimously.

Item 4 – Public Participation – none

Item 5 – Reports

Chair Report: Mrs. Plante noted that it was Paraprofessional Appreciation Day and expressed the Board's gratitude to the paras in our schools for all of the work they do.

Superintendent's Report: Mrs. Uberti also congratulated our paraprofessionals who are valuable assets to our schools. The budget is now under review with the Legislative Council and there was a great turnout from our parents. She encouraged them to stay engaged and thanked the PTA boards for their work on the budget. Over the April break, air conditioning units will be installed in the classrooms at Middle Gate. We are looking at portable units in the middle school and will monitor the Hawley HVAC as the warmer weather approaches.

Committee and Liaison Committees – none

Student Representatives Report - none

Item 6 – Old Business

Action on Minutes of March 18, 2025:

MOTION: Mrs. Linnetz moved that the Board of Education approve the minutes of March 18, 2025. Dr. Gilson seconded. Motion passes unanimously.

Action on minutes of March 19, 2025:

MOTION: Mrs. Linnetz moved that the Board of Education approve the minutes of March 19, 2025. Dr. Gilson seconded.

Mrs. Linnetz moved to amend the minutes to include that the motion she made was seconded by Dr. Gilson and passed unanimously.

Vote on amendment: 5 ayes, 1 abstained (Ms. Zukowski) Motion passes.

Vote on main motion: 5 ayes, 1 abstained (Ms. Zukowski) Motion passes.

Policies for Second Read:

MOTION: Mrs. Linnetz moved that the Board of Education approve policies 1-12 in item C under Old Business. Dr. Gilson seconded.

Mrs. Linnetz referred to questions from the Board regarding Policy 4117/4217 as to whether we have a concussion protocol. We do have a policy which follows the CIAC guidelines and is in our handbook. Another question was when the annual review for coaches is done which is during their preseason coaches meeting. Mrs. Uberti would get a list of all intramural sports so they are in compliance with the policy. There were questions on individual student health plans and also on the terminology in the policy using "Board" and "District" and would check with our attorney on those two terms.

Mrs. Plante said this policy would be removed for second read until questions were answered.

Mrs. Linnetz referred to questions on Policy 4118 regarding exertional heat illness awareness. She clarified that the athletic trainer is not considered a coach and that CIAC is the governing body for interscholastic athletics in Connecticut. There is a one-page sign-off for parents.

MOTION: Ms. Zukowski moved to amend the motion to postpone Policy 4117/4217 until the meeting after the next policy meeting. Ms. Tomai seconded. Motion passes unanimously.

Vote on main motion as amended: motion passes unanimously.

#### Item 2 – Celebration of Excellence

Matt Memoli, Athletic Director, thanked the Board for inviting our athletes and coaches. He provided a presentation and video of performances. Members of the girls track, cheerleading, dance team, and wrestling spoke about their sports and accomplishments.

Mrs. Uberti shared her pride in our students and the hard work they all put into their sport and thanked the parents supporting our students. She also thanked Mr. Memoli for his work with the athletic programs and for receiving the 2025 Paul Mengold Athletic Director of the Year award. We are lucky to have him at the helm and all he does for our student athletes.

#### D. Items of Information – Administrative Regulations

Mrs. Plante asked for any questions regarding these regulations, which do not require Board approval.

#### E. Action on Policies to Rescind upon Adoption of Items in Section C:

MOTION: Mrs. Linnetz moved that the Board of Education rescind policies 1-4 in Section C. Mr. Leonardi seconded. Motion passes unanimously.

#### Item 7 – Public Participation

Johnathon Werner, 4 Skidmore Lane, Sandy Hook, spoke about parental rights regarding field trips.

Item 8 – Executive Session

MOTION: Mrs. Linnetz moved that the Board of Education go into executive session to discuss the attorney-client privileged memorandum regarding legal advice pertaining to the Board's school resource officer agreement and invite Superintendent Uberti. Dr. Gilson seconded. Motion passes unanimously.

Executive session began at 8:10 p.m. and ended at 8:37 p.m.

Item 9 – Public Session for Possible Vote on Executive Session Item

MOTION: Mrs. Linnetz moved that the Board of Education authorize the Board Chair to sign the SRO MOU with the Newtown Policy Department on behalf of the Board of Education. Ms. Zukowski seconded. Motion passes unanimously

MOTION: Mrs. Linnetz moved to adjourn. Dr. Gilson seconded. Motion passes unanimously.

Item 10 – Adjournment

The meeting adjourned at 8:38 p.m.

Respectfully submitted:

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Deborra J. Zukowski  
Secretary

Propane Bid Review and Financial Analysis  
 Bids Received February 26, 2025

<u>Gallons</u>	<u>Cost pr/gl</u>	<u>25-26 Budget</u>
155,000	\$1.3516	\$209,505

<u>Provider</u>	<u>Yr. 1 Cost</u>	<u>Extended Cost</u>	<u>Variance to Budget</u>
Hocon Gas	\$1.3895	\$215,373	\$5,868
Mitchell	\$1.3850	\$214,675	\$5,170

<u>Provider</u>	<u>Yr. 2 Cost</u>	<u>Extended Cost</u>
Hocon Gas	\$1.3895	\$215,373
Mitchell	\$1.3850	\$214,675

**RFP TIMELINE**

RFP was released on 1/31/25

Q&A session from 2/7 - 11

RFP submission 2/26 @ 11:00 a.m.

Award 4/22/25

Start of contract: 7/1/25 for one year with a one year option to extend

**BID SPECS**

One year term beginning 7/1/25 with the potential of one additional year term

Purchase approx 155,000 gallons (+/- 15%) variance (131,750 - 178,250)

Auto dispensing equipment require (2) 1990 gl tanks to be installed on site

Emergency 24hr services available

Have capabilities for a minimum of (2) deliveries per week OR as needed

**Note: This is a required policy and the Code of Conduct applies to procurements under all federal grants. This policy will have a new number in an effort to streamline the numbers in this series.**

**This policy replaces Policy 3230.1, which should be rescinded when this policy is adopted.**

**Series 3000  
Business**

**3010**

**CODE OF CONDUCT  
GOVERNING PROCUREMENTS UNDER A FEDERAL AWARD**

In accordance with Federal and State regulations, the following Code of Conduct applies to the selection, award, and/or administration of a contract procuring property or services under a Federal award, including the expenditure of Connecticut School Nutrition Program (“School Nutrition Program”) funds by any Newtown Public Schools Board of Education (“Board”) employee or agent.

**Article I. Purpose**

The purpose of this Code of Conduct is to establish standards of conduct covering real or apparent conflicts of interest and governing the actions of Board employees engaged in the selection, award, and/or administration of contracts procuring property or services under a Federal award, including expending School Nutrition Program funds on goods and/or services. This Code of Conduct also sets forth discipline that may result from violating these standards.

**Article II. Code of Conduct Provisions**

In addition to other applicable policies and regulations promulgated by the Board, the Board expects the following conduct of all persons who are engaged in the award and administration of contracts supported by Federal funds, including School Nutrition Program funds:

1. No employee, officer, or agent of the Board shall participate in the selection, award and/or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved. Conflicts of interest arise when one of the following has a financial or other interest in, or a tangible personal benefit from, the firm selected for the award:
  - a. The employee, officer, or agent of the Board;
  - b. Any immediate family member of the Board employee, officer, or agent (spouse, sibling, parent, child);

- c. The partner of the Board employee, officer, or agent; or
  - d. An organization that employs or is about to employ one of the above.
2. The Board's employees, officers, or agents shall neither solicit nor accept gratuities, favors, travel packages, incentives or anything of monetary value from contractors, potential contractors, or parties to sub-agreements related to programs funded by the Federal government, in whole or in part.
  3. The Board's employees, officers, or agents shall disclose any actual or potential conflict of interest to the Superintendent of Schools or his/her designee. Thereafter, as required by law, the Board shall disclose in writing any potential conflict of interest to the Connecticut State Department of Education.

Failure of any Board employee to abide by this code of conduct may result in disciplinary action, up to and including termination. The Board reserves the right to pursue legal actions for violations as permitted by law.

#### Legal References:

#### Federal Regulations and Guidance

2 C.F.R. § 200.112 Conflict of Interest.

2 C.F.R. § 200.318 General Procurement Standards.

2 C.F.R. § 400.2 Conflict of Interest.

United States Department of Agriculture, Contracting with Food Service Management Companies: Guidance for School Food Authorities, [https://fns-prod.azureedge.net/sites/default/files/cn/SP40\\_CACFP12\\_SFSP14-2016\\_a2.pdf](https://fns-prod.azureedge.net/sites/default/files/cn/SP40_CACFP12_SFSP14-2016_a2.pdf) (May 2016).

United States Department of Agriculture, Contracting with Food Service Management Companies: Guidance for State Agencies, [https://fns-prod.azureedge.net/sites/default/files/cn/SP40\\_CACFP12\\_SFSP14-2016\\_a1.pdf](https://fns-prod.azureedge.net/sites/default/files/cn/SP40_CACFP12_SFSP14-2016_a1.pdf) (May 2016).

United States Department of Agriculture, Written Codes of Conduct and Performance of Employees Engaged in Award and Administration of Contracts, SP 09-2015, CACFP 03-2015, SFSP 02-2015, [https://fns-prod.azureedge.net/sites/default/files/cn/SP09\\_CACFP%2003\\_SFSP02-2015os.pdf](https://fns-prod.azureedge.net/sites/default/files/cn/SP09_CACFP%2003_SFSP02-2015os.pdf) (November 2014).

#### Connecticut Statutes, Regulations and Guidance

Conn. Gen. Stat. § 1-79 Definitions.

Conn. Gen. Stat. § 10-215 Lunches, breakfasts and other feeding programs for public school children and employees.

Conn. Gen. Stat. § 10-215b Duties of State Board of Education re feeding programs.

Conn. Gen. Stat. § 10-216 Payment of expenses.

Regs. Conn. State. Agencies § 10-215b-1 Competitive foods.

State of Connecticut, Department of Education, Operational Memorandum No. 10-16, Written Code of Conduct and Performance of Employees Engaged in Award and Administration Contracts,

<https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Memos/OM2016/OM10-16.pdf>  
(August 2016).

Policy adopted:

Newtown Public Schools

Policy revised:

Newtown, Connecticut

**Note: This is a mandated policy. At the time this policy is adopted, Policy 3260 should be rescinded.**

**Series 3000  
Business**

**3030**

### **DISPOSAL OF OBSOLETE OR SURPLUS EQUIPMENT/MATERIALS**

No obsolete or surplus equipment or materials will be discarded or disposed of by a teacher or other school employee. Such items will be set aside and reported to the principal. The principal or his/her designee will prepare lists of such equipment and materials annually and forward such lists to the Superintendent of Schools or his/her designee.

Obsolete or surplus equipment or materials shall be donated or sold only upon the approval of the Superintendent of Schools or his/her designee.

Prior to making a donation or conducting a public sale, and after determining there is no appropriate use of such equipment or materials within the school system, the Superintendent of Schools or his/her designee shall notify the First Selectman's Office of the equipment or materials approved for disposal, and shall request a written response within 15 days indicating the Town's interest, if any, in such equipment or materials. Any transfer costs shall be borne by the recipient of the surplus or obsolete equipment or materials.

Obsolete or surplus equipment or materials not retained within the school system or transferred to the Town may be donated or sold to the general public in a manner determined by the Superintendent of Schools to be in the best interests of the school district. Such equipment or materials shall not be donated to an employee of the school district and shall only be sold to an employee of the school district if the equipment or material is offered for sale to the general public. Under those circumstances, the employee shall receive an equal, but not preferential, opportunity to purchase the equipment or materials.

If the equipment and materials cannot be donated or sold, the Superintendent of Schools or his/her designee may dispose of such items.

**Note: This is a mandated policy. At the time this policy is adopted, Policy 3340--Individuals with Disabilities Education Act Fiscal Compliance, should be rescinded. This policy has a new number to better align the numbers in Series 3000.**

**Series 3000  
Business**

**3040**

**POLICY AND ADMINISTRATIVE REGULATIONS REGARDING  
INDIVIDUALS WITH DISABILITIES EDUCATION ACT  
FISCAL COMPLIANCE**

The Newtown Board of Education (the “Board”) will, in all respects, comply with the requirements of state and federal law with regard to special education fiscal compliance. Pursuant to the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq. (“IDEA”) and its associated regulations, the Board shall specifically ensure compliance with the fiscal provisions of the IDEA, as they may be amended from time to time. The Superintendent or designee shall develop administrative regulations with regard to such fiscal compliance.

Legal References:

Individuals with Disabilities Education Act, 20 U.S.C. § 1400, et seq. (IDEA)  
34 C.F.R. § 300.144  
34 C.F.R. § 300.202(a)(3)  
34 C.F.R. § 300.133(d)  
34 C.F.R. § 300.172  
34 C.F.R. § 300.205(d)  
34 C.F.R. § 300.226(a)  
34 C.F.R. § 300.209(b)  
34 C.F.R. § 300.818, Appendix A

Policy adopted:  
Policy revised:

Newtown Public Schools  
Newtown, Connecticut

**Series 3000  
Business**

**3040 R**

**ADMINISTRATIVE REGULATIONS CONCERNING  
INDIVIDUALS WITH DISABILITIES EDUCATION ACT  
FISCAL COMPLIANCE**

The Newtown Board of Education (the “Board”) will, in all respects, comply with the requirements of state and federal law with regard to special education fiscal compliance. Pursuant to the Individuals with Disabilities Education Act, 20 U.S.C. § 1400 et seq. (“IDEA”) and its associated regulations, the Board shall specifically ensure compliance with the fiscal provisions of the IDEA, as they may be amended from time to time.

**1. Property, Equipment and Supplies**

The Board, through the Director of Special Education or designee, shall ensure that any property, equipment or supplies purchased with funds from an IDEA grant shall be purchased, used and maintained in accordance with such grant requirements. Among any other statutory or regulatory requirement, the Director of Special Education or designee must ensure that:

- A. All property, equipment and supplies purchased with IDEA grant funds are labeled as such, including equipment supplied to students with disabilities attending private schools at parental expense;
- B. A labeling procedure is in place for all property, equipment and supplies purchased with IDEA grant funds;
- C. All property, equipment and supplies purchased with IDEA grant funds are used for assistive technology, instructional or educational purposes;
- D. Copies of purchase orders for property, equipment and supplies purchased with IDEA grant funds indicate the source of funding for such purchases; and
- E. A tracking procedure is in place for all property, equipment and supplies purchased with IDEA grant funding.

Any procedures mentioned above shall be developed and maintained by the Director of Special Education or designee.

**2. Supplanting**

Funding provided to the Board through an IDEA grant must be used to supplement state, local and other federal funds, not to supplant those funds. The Board shall comply with all federal and state laws in this regard.

### **3. Parentally Placed Private School Special Education Students - Expenditures**

The Director of Special Education or designee will maintain an ongoing census of all students with disabilities who are eligible for special education and related services and attend school within the geographical bounds of the district. Eligible students with disabilities who attend private schools within the geographical bounds of the district will receive services equal to a proportional share of the IDEA grant funds received annually by the district. The proportionate share shall be calculated on an annual basis in accordance with federal law, but no later than October 1<sup>st</sup> of any given year. Calculation of the proportionate share shall be the responsibility of the Director of Special Education or designee.

The Director of Special Education or designee shall meet annually with all private school representatives to consult on matters related to the distribution of funds under the IDEA. Documentation regarding annual meetings shall be maintained by the Director of Special Education or designee.

The Director of Special Education or designee shall annually maintain budgets with regard to the manner in which IDEA grant funds are expended for eligible parentally placed private school students with disabilities.

### **4. National Instructional Materials Accessibility Standard**

The Board shall ensure compliance with the National Instructional Materials Accessibility Standard (“NIMAS”). In this regard, the Director of Special Education or designee shall maintain procedures to inform all staff within the district how a blind and/or print disabled student shall be referred in order to receive materials from the National Instructional Materials Access Center (“NIMAC”). Such procedures shall include, but not be limited to, the following:

- A. Initial referral to a planning and placement team (“PPT”), or if such child is already identified as having a disability under the IDEA, direct referral to the child’s PPT;
- B. Identification of the name of the district personnel who shall receive, and are responsible for, referrals for the receipt of materials from NIMAC; and
- C. The requirement that either (i) publishers prepare and, on or before delivery of the print instructional materials, provide to the NIMAC electronic files containing the contents of the print instructional materials using the standards of the NIMAS; or (ii) instructional materials are

purchased from the publisher that are produced in, or may be rendered in, specialized formats.

## **5. Coordinated Early Intervening Services**

Coordinated Early Intervening Services (“CEIS”) may be used to support students in grades K-12 who are not currently identified as needing special education or related services, but who need additional academic or behavioral support to succeed in a general education environment. Up to 15% of IDEA grant funds may be used for CEIS. In this regard, the Director of Special Education or designee shall maintain procedures to ensure that:

- A. The funds used for CEIS are used only for the K-12 levels;
- B. Students receiving CEIS are tracked directly over a three-year period to determine if, at any time during this period, these students should be referred for special education services; and
- C. Documentation of funds spent on professional development are maintained, which documentation shall include the teachers who receive professional development for CEIS and the names of the students of those teachers who would have benefited from the teacher receiving the professional development.

## **6. Charter Schools**

In compliance with federal law, the Board shall ensure that all eligible students with disabilities who attend charter schools that are part of the district receive special education services in the same manner as eligible students with disabilities who attend other district schools. Further, the Board shall ensure that IDEA grant funds are provided to charter schools within the district that serve eligible students with disabilities on the same basis as the district provides funds to other public schools within the district.

## **7. Excess Costs Calculation - Federal Requirement**

The Board shall comply with federal law with regard to the calculation of excess cost. The Director of Special Education or designee shall maintain documentation regarding the separate excess cost calculations for elementary and secondary school students, as well as the formulas used for each level of students.

Legal References:

Individuals with Disabilities Education Act, 20 U.S.C. § 1400, et seq. (IDEA)  
34 C.F.R. § 300.144

34 C.F.R. § 300.202(a)(3)  
34 C.F.R. § 300.133(d)  
34 C.F.R. § 300.172  
34 C.F.R. § 300.205(d)  
34 C.F.R. § 300.226(a)  
34 C.F.R. § 300.209(b)  
34 C.F.R. § 300.818, Appendix A

Administrative Regulations adopted:

**NOTE: This is an updated policy from Newtown's current Policy (5132 - Dress and Grooming)**

**Series 5000  
Students**

**5132**

**STUDENT DRESS**

In order to maintain an environment conducive to the educational process, the Newtown Board of Education (the "Board") prohibits the following from wear during the academic school day:

- a. ~~Coats, jackets or other attire normally worn as outerwear. Outerwear includes: coats, jackets, windbreakers, nylon pullovers, down vests, and other clothing the administration deems inappropriate. Outerwear shall not be worn, carried, or kept in the classroom during regular school hours.~~
- b. ~~Head coverings of any kind, including but not limited to scarves, bandannas, masks, headbands, visors, kerchiefs, athletic sweatbands, hats, caps, or hoods. Head coverings shall not be worn, carried, hung on belts or around the neck, or kept in the classroom during regular school hours. Approved coverings worn as part of a student's religious practice or belief, or as required or permitted in conjunction with school district health and safety protocols, shall not be prohibited under this policy. Nothing in this policy shall be construed to prohibit protective hairstyles. "Protective hairstyles" includes, but is not limited to, wigs, headwraps and hairstyles such as individual braids, cornrows, locs, twists, Bantu knots, afros and afro puffs.~~
- c. ~~Items a. and b. above must be secured in the student's locker or other storage area before school starts. Items not stored will be confiscated by the administration.~~
- d. Footwear which marks floors or is a safety hazard.
- e. Sunglasses, whether worn or carried, unless required pursuant to a documented medical issue.
- f. ~~"Name" or other~~ Oversized metal belt buckles and all metal belts.
- g. Spiked or studded bracelets, oversized or multi-finger rings, belts or any other article of attire with spikes or studs attached, or any other clothing item that may present a safety hazard to the student, other students or staff.

- h. Attire or accessories that contain vulgarity or that contain overly offensive or disruptive writing or pictures, which are likely to disrupt the educational environment.
- i. Attire or accessories depicting or suggesting violence so as to disrupt the educational environment or that provokes others to act violently or causes others to be intimidated by fear of violence or that constitute "fighting words," including but not limited to attire or accessories depicting the Confederate flag and/or the Nazi swastika.
- j. Attire or accessories that depict logos or emblems that encourage the use of drugs, tobacco products, or alcoholic beverages.
- ~~k. Shirts and/or blouses that reveal the abdomen, chest, or undergarments and see-through clothing.~~
- ~~l. See-through clothing, tank tops or sleeveless shirts.~~
- k. Shirts and/or blouses that reveal the more than one handwidth of the abdomen.
- l. See-through clothing or clothing that reveals the chest or undergarments.
- ~~m. Shorts, miniskirts, or pants that reveal the upper thigh or undergarments. Spandex garments are allowed only if they are covered by shorts or skirts.~~
- ~~N. Backpacks and/or book bags are permitted to be carried between classes, but shall not obstruct safe passage in the classroom or in the corridors.~~

While the district maintains a general dress code for all students, individual schools may establish additional guidelines regarding appropriate dress. These guidelines may be tailored to reflect the developmental needs, activities, and culture of their specific age group or school community. Any school-specific dress expectations must align with the overarching principles of the district dress code and be communicated clearly to students and families.

Students who fail to comply with Board policy and regulations concerning student dress will be subject to school discipline up to and including expulsion in accordance with the Board's policy on student discipline.

Legal Reference:

Connecticut General Statutes § 46a-51 (definition of protective hairstyles)

ADOPTED: \_\_\_\_\_  
REVISED: \_\_\_\_\_

3/11/21

**COMMUNICABLE/INFECTIOUS DISEASE**

Parents are required to report all communicable diseases to the school nurse. Students with any medical condition that may expose others to disease or contagious and infectious conditions within the school setting may be excluded from school and referred for medical diagnosis and treatment.

**Conditions Requiring Temporary Exclusion Disease/Condition**

<b>Disease/Condition</b>	<b>Exclusion from School Guideline</b>
Conjunctivitis (Pink Eye)	No need for exclusion unless discomfort makes a child unable to attend class. Refer to a pediatrician for assessment.
Hepatitis A	Until one week after the onset of illness, with physician's permission to return.
Measles	Until five days after the appearance of rash.,with physician's permission to return.
Meningitis	No set time - while illness lasts and until permission from the physician to return.
Mononucleosis	No set time - while illness lasts and until permission from the physician to return.
Mumps	Until swelling has subsided and not less than nine days after onset of parotid swelling.
Pediculosis (Head Lice)	Exclusion is not necessary before the end of the school day. Return once the student has had appropriate treatment and no appearance of live lice.
Pertussis (Whooping Cough)	Until completion of five days of appropriate treatment (21 days if untreated).
Ringworm	No exclusion if properly treated.
Rubella (German Measles)	Until seven days after the appearance of rash.
Scabies	Until after the first treatment. Exclusion is not necessary before the end of the school day. Return once appropriate treatment has been started.
Staphylococcus Infections (Impetigo, MRSA)	Until 24 hours after beginning an appropriate treatment. Open areas should be covered.
Streptococcal Infections	Until at least 12 hrs after beginning appropriate antibiotic therapy and the child appears well.
Parvovirus (Fifth Disease)	Exclusion is not indicated.
Varicella (Chicken Pox)	Until six days after the appearance of rash or until lesions are crusted and no new lesions have appeared for 24 hours.