EASTERN UPPER PENINSULA INTERMEDIATE SCHOOL DISTRICT
BOARD OF EDUCATION BOARD AGENDA

Wednesday, June 12, 2024, 5:00 PM

In person
EUPISD Central Office
315 Armory Place
Sault Ste. Marie, MI 49783

I. **Roll Call**

II. **Approval of Agenda**
Approval of the Agenda as presented.

III. **Communications/Recognition/Presentation**
A. Paula Finfrock - Wanda Jubb Visionary Award
B. Truth-In-Taxation Public Hearing - 2024-2025 Budget

IV. **Minutes**

A. Approval of Regular Meeting minutes of May 8, 2024

V. **Financial Report and Approval of Bills**
The financial status of the district is represented by the Balance Sheet and Financial Statement for May 2024. Attached are the Cash and Investment Report and a list of payments for the month of May which are presented for your review and approval.

VI. **Public Comment**

VII. **Reports**

A. Board of Education

B. Regular

1. Superintendent
2. Special Education & EUPISD Learning Center
3. Early Childhood
4. General Education, CTE, & STEM
5. Technology 5
6. Finance & Human Resources

VIII. **Unfinished Business**

IX. **New Business**

A. 2023-2024 Budget Amendment

Adjustments to grants and end of year activity necessitate a final amendment to the 2023-2024 budget. The Uniform Budgeting and Accounting Act stipulates that changes in the adopted budget require a resolution which becomes a part of the minutes. The following resolution will update the adopted budget and more accurately depict our financial status in those funds.

B. 2024-2025 Budget Adoption
Each year the Board of Education must pass a resolution to adopt a budget for the upcoming fiscal year or a continuation of the previous year's budget by June 30. The 2024-2025 "Truth in Budgeting" information was presented to the Board in a budget hearing at the beginning of the meeting. The 2024-2025 allocated millage rate to be levied is .2000 mills generating tax revenue of $600,620 to be used for general operations. The 2024-2025 voted millage rate to be levied is 1.7455 mills generating tax revenue of $5,241,916 to be used for special education. The 2024-2025 voted millage rate to be levied is .9942 mills generating tax revenue of $2,985,685 to be used for career and technical education.

C. 2024-2025 Retention Bonus
We are requesting approval for a bonus in recognition of dedicated staff to our EUPISD team to be paid in September 2024. This retention bonus will be paid to those working for the EUPISD in the 2023-24 school year and still working as of September 6 and will be paid with the last pay in September 2024 as follows:

On or before February 29, 2024 - $500
On or after March 1, 2024 - $250

D. Approval of Out-of-State Travel 6
This is a request for Tammy Hazley, Assistant Director of Education, Stacey Miller, Behavior Specialist, and Ruthanne Stark, Special Education Supervisor, to attend The National Council of Administrators of Special Education (CASE) Conference (November 6-8, 2024) in Savannah, Georgia with registration, travel, and meal costs not to exceed $2,065 per person with all costs covered by the Special Education Supervision Account Funds.

Additional Requests:
Tammy Rutledge and Patricia Jones are requesting approval to attend the ACTE CareerTech VISION 2024 Conference in San Antonio, TX, December 4-7, 2024 with costs, $3,150.82 per person, covered by the Michigan Career Placement Association.

Lindsay Brindley is requesting approval to attend the Visible Learning Conference in San Diego July 7-10, 2024 with estimated costs $2,256.30 covered by the REAP Grant.

E. Approval of Contract
This request is for permission to contract with the University of Florida for $6,000 to provide: UFLI Foundations Training, Two-half day virtual sessions (up to 200 participants). This is appropriate for special education intervention and Tier 1-2 Reading Instruction.

UFLI Foundations Training: Is a structured phonics intervention to support students with lagging skills. UFLI Foundations targets the following foundational reading skills:

- Phoneme blending and segmentation practice
- Accuracy and automaticity of grapheme-phoneme correspondences
- Decoding automaticity of words with previously learned concepts
- Decoding and encoding practice
- Reading and spelling irregular words
- Reading and spelling connected text

Additional request for permission to contract with Creatively Focused for $23,925 for the following:

- Develop professional learning content as directed by our experts in areas of targeted need
- Professionally digitize ISD Developed content for asynchronous/on-demand learning
- Provide access to a library of digital materials already developed by creatively focused and selected by our experts to meet the needs of special education providers and administrators on a wide array of topics in an asynchronous/on-demand format
- All content created by us or for us will remain our property and can be utilized even if we end our relationship with Creatively Focused.

F. Repeal and Replace Policies
To transition to the Thrun Policy Manual, all existing NEOLA Board policies, bylaws, and administrative guidelines must be repealed (including all policies and bylaws that by their terms require a reading(s) or hearing(s) before repeal, modification, or adoption), with the exception of existing Board policy 5517.01 concerning student bullying, which requires a public hearing before being repealed and replaced.

G. Administrator and Non-Union Salaries for 2024-2025
For non-union and administrators that have at least an "effective" rating or higher, we recommend the following:
For those working the July-June calendar, a 4% increase if they were hired before February 29; 2% if hired in March or April; and 0% if hired in May or June.
For those working the October-September calendar, a 4% increase if they were hired before May 31; 2% if hired in June or July; and 0% if hired in August or September.

H. EduStaff Salaries for 2024-2025
For contracted staff through EDUStaff, we recommend the following:
For those working the July-June calendar, a 4% increase if they were contracted before February 29; 2% if contracted in March or April; and 0% if hired in May or June.
For those working the October-September calendar, a 4% increase if they were contracted before May 31; 2% if contracted in June or July; 0% if contracted in August or September.

I. Superintendent Contract

J. Award of Learning Center Parking Lot Expansion Bid
Bids for the parking lot expansion at the EUPISD Learning Center are due June 11, 2024. The bids will be presented at the board meeting.

K. Closed Session
It is necessary to go into closed session to discuss upcoming bargaining for both Support Staff and Professional Staff Collective Bargaining Agreements, both set to expire on June 30, 2024.

L. Reconvene to Open Session
It is necessary to terminate the closed session and reconvene to an open session.

X. **Additional Business**

XI. **Adjourn**

Planning for Core Infrastructure Upgrades

We are currently finalizing performance statistics and future requirements to support a strategic plan to upgrade the core infrastructure both at our 'head end' datacenter at LSSU and to refresh local server resources at each District. These upgrades will enable us to enhance our overall security posture tremendously via the implementation of Multi Factor Authentication (MFA) while also under support.

Process Enhancements for Shared Tech Services Operating Model

Generally tightening up with the intention to adhere to existing processes this year, also hopeful to increase transparency and understanding allowing for collaboration in the spirit of continuous improvement. A working draft of the Memorandum of Understanding is included in tonight's meeting artifacts for your awareness of this ongoing work.

Fiber RFP

We have been meeting with various stakeholder groups, including Internet Service Providers Merit, Highline, and Cherry Capital Connections, to establish and enhance relationships in anticipation of creating and issuing a modified Request for Proposal on behalf of the region's eligible entities for fiber connectivity. We are also eager to learn if the State will again fund the matching program for FY25 that will play into our strategy and ultimately any RFP decisions.

Out of State Travel Request

Rachel Fuerer <rfuerer@eupschools.org>

Tue 5/21/2024 4:22 PM

To:Angie McArthur <angiem@eupschools.org>
Cc:Heather Deuman ISD <hdeuman-isd@eupschools.org>

Hi Angie,
Tammy Hazley, Stacey Miller, and Ruthanne Stark have been selected as presenters for the National Council of Administrators of Special Education (CASE) Conference. They will be highlighting our regional special education teacher apprentice professional learning community in a session titled: *Supporting Emerging Special Educators through Targeted Professional Learning*.
In addition to this presentation, they will learn from national speakers during daily keynotes and choose from a wide range of topics for breakout sessions during this three-day event.

We are requesting out-of -state travel approval for them to attend the CASE National Conference in Savannah, GA Nov 6-8 at a cost of $2065 per person.

Rachel

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Rachel Fuerer
Director of Special Education, Eastern Upper Peninsula ISD
SEILN Director, MAISA
Phone: 906-632-3373 ext. 5103