



Windom Area Schools

District Office:
PO Box 177
Windom MN 56101
Phone: 507-831-6901
Fax: 507-831-6919

An Equal Opportunity Employer
Windom Area Elementary
1200 17th Street
PO box 177
Windom MN 56101
Phone: 507-831-6925

Windom Area
Middle /High School
1400 17th Street
PO Box 177
Windom MN 56101
Phone: 507-831-6910

Windom Schools will create a safe, responsive, and nurturing environment where every learner receives a high-quality, challenging education that empowers them with the skills and knowledge needed for a successful future.

WWW.WINDOM.K12.MN.US

APRIL 27, 2026 WORK SESSION

Windom City Council Chamber

444 9th Street

Windom, MN 56101

April 27, 2026

5:30 PM

Live at [Media SB22](#) on youtube

1. Call to order
Angie Klassen
2. The Pledge of Allegiance
Angie Klassen
3. Approval of Agenda (revise as necessary)
Angie Klassen
4. Approve Resolution 04272026A calling for a Public Hearing on Proposed Tax Abatement for New Residential Project at 1138 Bingham Lake Drive, Bingham Lake, MN 56118.
5. Approve Notice of Public Hearing for Tax Abatement for 1138 Bingham Lake Drive, Bingham Lake, MN 56118.
6. Approve Resolution 04272026B calling for a Public Hearing on Proposed Tax Abatement for New Residential Project at 1142 Bingham Lake Drive, Bingham Lake, MN 56118.
7. Approve Notice of Public Hearing for Tax Abatement for 1142 Bingham Lake Drive, Bingham Lake, MN 56118
8. Approve Title I Family Engagement Policy - Action
Jamie Frank
Board approval for the Title I Family Engagement policy is an annual requirement. This document is submitted annually to MDE with the Title application for the 2026-2027 school year. The changes are shown in red, which include updated dates and a resource that was added per MSBA recommendation.
9. Approve Transportation Contract with Palmer Bus Service Effective July 1, 2026 - Action
Jamie Frank
The transportation committee met with Palmer Bus to negotiate the transportation contract. The increase was 5.43% for the first year and state aid, plus 1% with a cap of 3.25% for subsequent years.
The contract is enclosed in the packet for your approval.
Thank you to Brianne and Bruce for their work on this.
10. Approve Adventure Club Pay Schedule Effective July 1, 2026

Holly Anderson

Adventure Club is the district's school-age afters school and summer day care program. As summer approaches, we are hiring additional staff. Enclosed is the recommended hourly rate of pay presented for board approval.

11. Adjourn

April 20, 2026

To: Cottonwood County Home Initiative Administrator
c/o Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Sir/Madam:


I plan to construct a new single-family home on property addressed as 1138 Bingham Lake Drive located in the Smith South Shore Addition of the City of Bingham Lake, Minnesota. I am requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. My plan is to begin construction of the new home this year.

My application includes:

1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home and front elevation drawing;
6. Copy of permit to build from City of Bingham Lake;
7. Estimated market value of the new home.

Should you have any questions or need additional information, please contact me.

Sincerely,

By 
James D. Anderson

Applicant's Contact Address: 52563 County Road 47, Bingham Lake, MN 56118

Contact Phone No.: 507-822-3264

ATTACHMENT
to
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicant (Property Owner): James D. Anderson

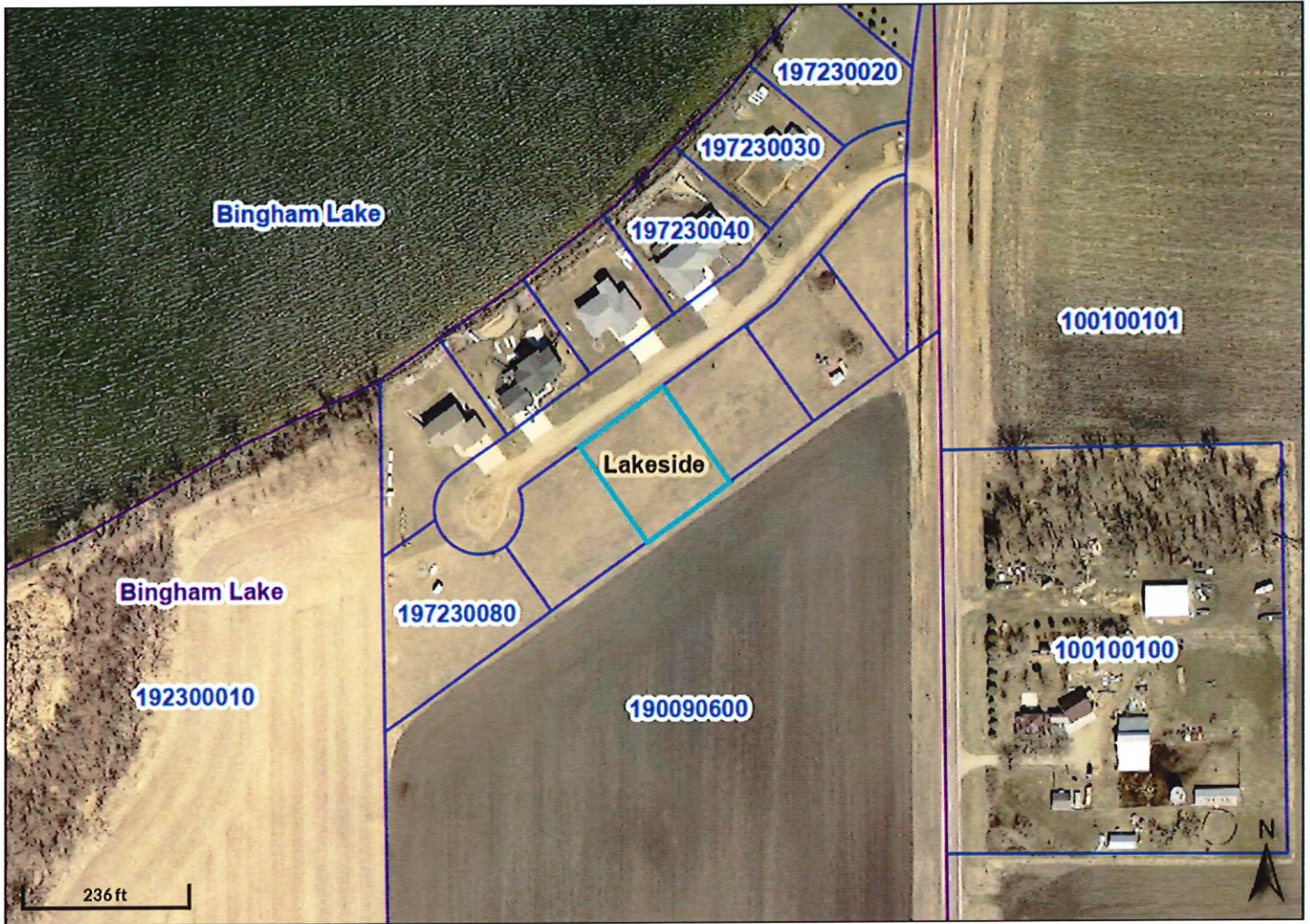
Parcel ID No.: 19-723-0100

Address of the Property: 1138 Bingham Lake Drive, Bingham Lake, MN 56118

Legal Description of the Property: Lot 10, Block 1 of Smith South Shore Addition in the City of Bingham Lake, Cottonwood County, Minnesota.

Utilities: Water and sewer are provided to the property by the City of Bingham Lake.

Estimated Valuation of the New Home (based on construction costs): \$279,000



Parcel ID	197230100	Alternate ID	n/a	Owner Address	ANDERSON/JAMES D
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL VACANT LAND		52563 COUNTY RD 47
Property Address	1138 BINGHAM LAKE DR BINGHAM LAKE	Acreage	n/a		BINGHAM LAKE MN 56118
District	n/a				
Brief Tax Description	LOT 10 BLK 1				
	(Note: Not to be used on legal documents)				

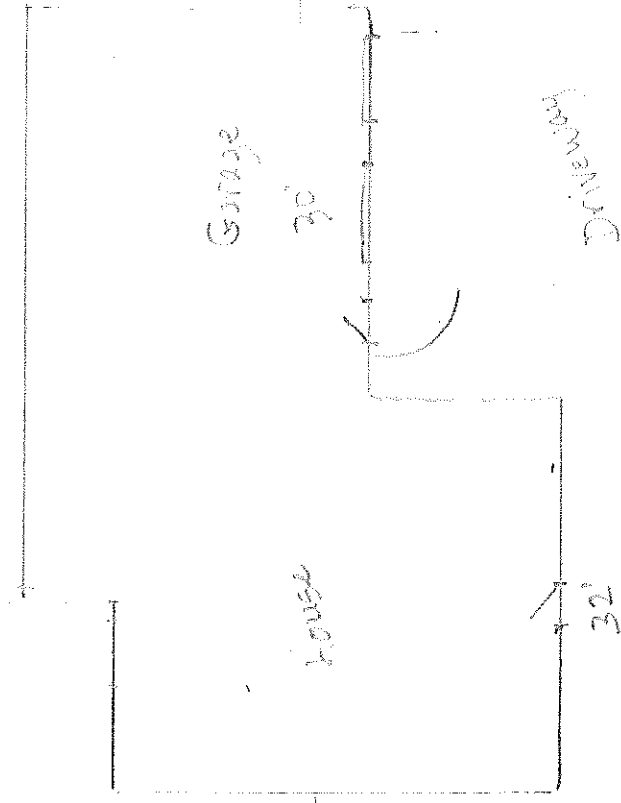
Date created: 4/15/2026
 Last Data Uploaded: 4/15/2026 10:21:18 AM

Developed by  **SCHNEIDER**
 GEOSPATIAL

Lot Plan

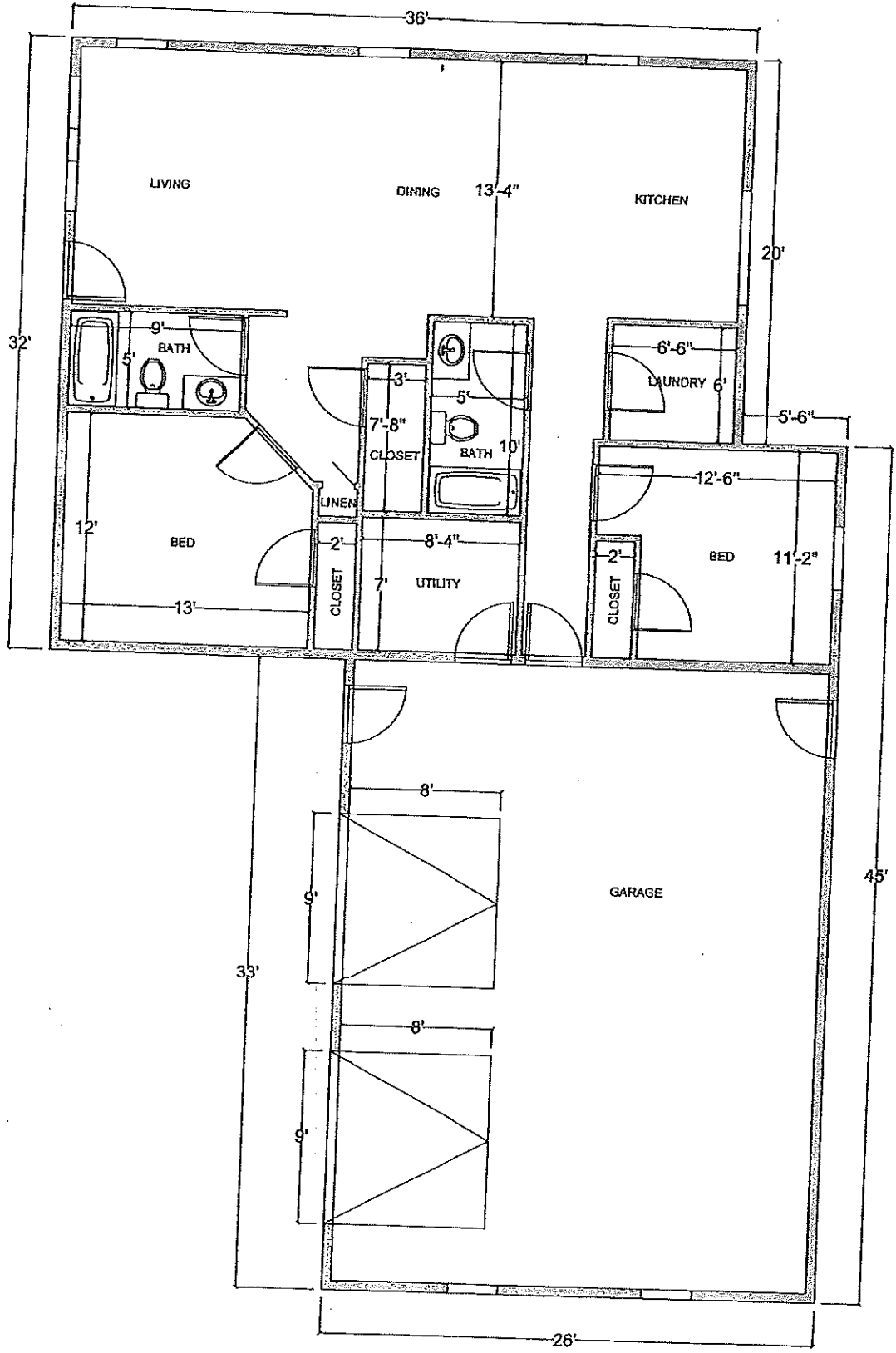
175' x 100' 0" (approx)
E. CARTER BLVD

Storage Shed



E. CARTER BLVD

140'

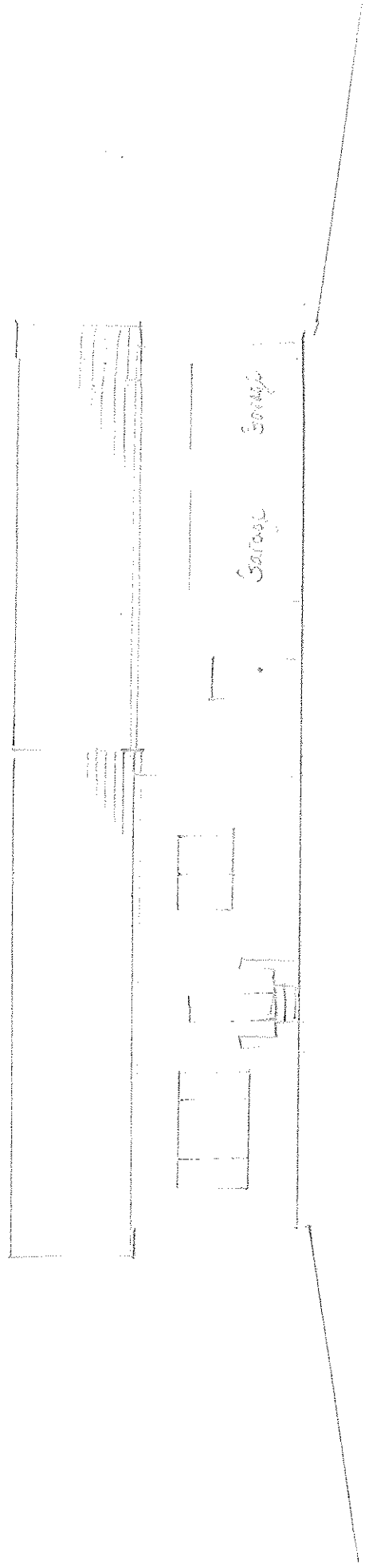


Approved By:	Issue Date:	Project: Bingham Lake House	Sheet:
		Plan: Custom Plan 7.20.25	X
	Contact: Lindsey Cartwright Phone: 507-830-1305	Scale: 3/16" = 1'-0"	
		Drawn By: MB	
		Page: -	



Elevation

WINDMILLER'S COUNTRY HOME - 1855



WINDMILLER'S COUNTRY HOME

Setbacks - Mayor Ryan Sokolofsky 507-236-6536
You can call or text to contact him.

\$10.00
fee

BUILDING PERMIT APPLICATION

Both sides of form must be filled out completely & location map completed

Return by
March 9th

1 Applicant Name and Address:

James Anderson Phone: (507) 822-3264

2 Location (Address and Legal Description):

1138 Bingham Lake Dr.
Bingham Lake, MN 56118

3 Contractor/Engineer Name and Address:

Lindsey Cartwright 709 River Rd Winder Phone: (507) 830-1305

4 Use of Building: (Indicate if this represents a change of use)

Residential home

5 Class of work:

New Addition Alteration Repair Move Remove

6 Description of work: (Include type (s) of construction)

Single Family home with 4" block foundation crawlspace - single level main floor with 2 bedrooms 2 bathroom 2+ stall attached garage

7 Valuation of work and how value was determined:

\$30,000.00 lot + \$250,000 New Single Family home \$280,000

8 Special conditions:

9 I understand that I must stake out the area where I will be constructing erecting or altering and have the staked area inspected and approved by a designated city representative before doing any construction. I also understand that I must notify the designated city representative when the area is staked and ready to be inspected.
Approved by:

City Representative _____

Date _____

Notice: This permit becomes null and void if work or construction authorized is not commenced within 90 days, or if construction work is suspended or abandoned for a period of 90 days at any time after work is commenced. All building permits shall expire 6 months after date issued unless otherwise approved.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Jim Anderson
Signature of Owner

3/4/26
Date

Address: 1138 Bingham Lake Dr. Bingham Lake, MN 56118

Legal Description: parcel # 197 230 100

Lot 10 Block 1

Site Area 22,400 sq. Ft. Area of Site Occupied by Buildings 1328 sq.

140 x 160

INSTRUCTIONS TO APPLICANT

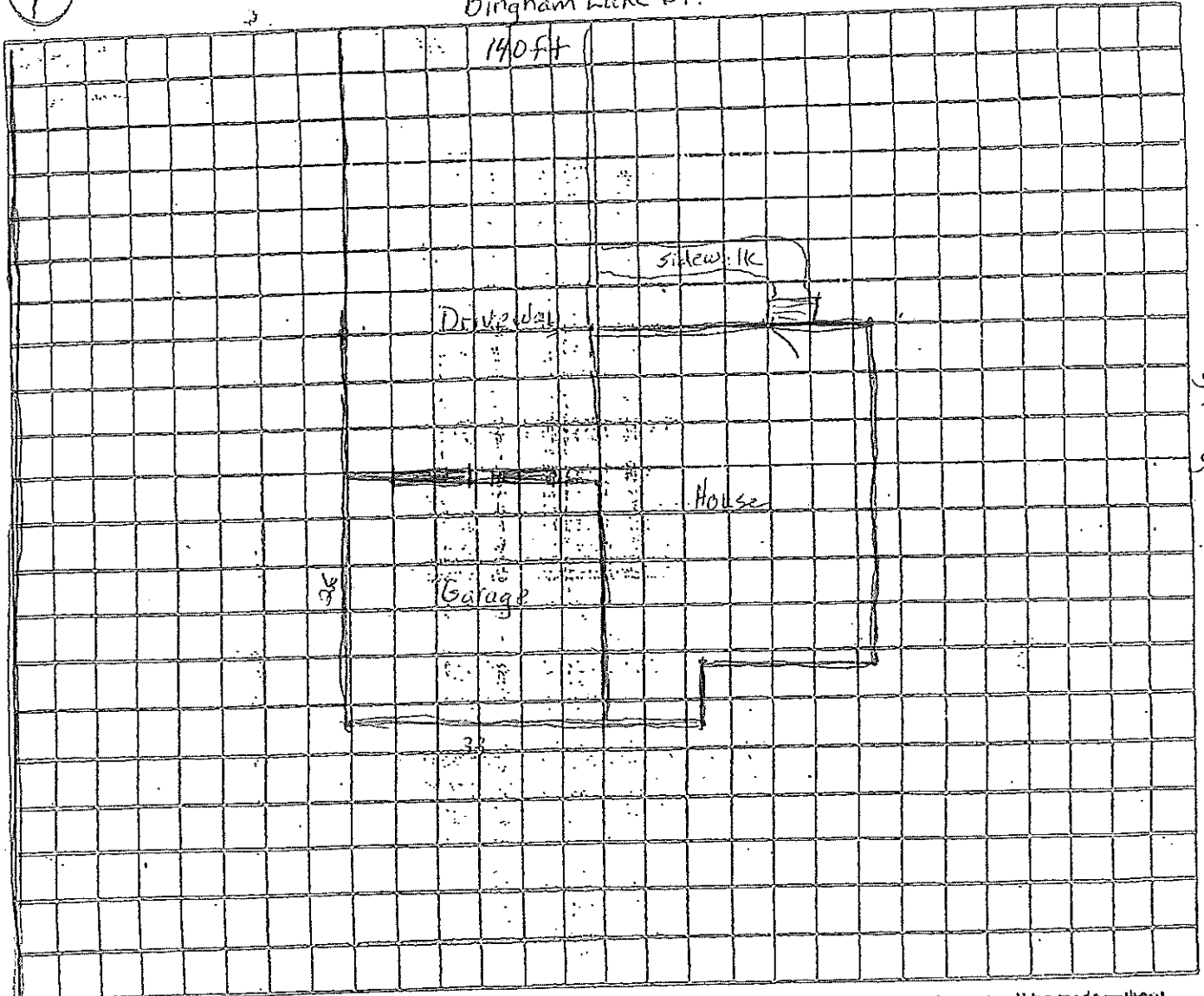
THIS FORM NEED NOT BE USED WHEN PLOT PLANS DRAWN TO SCALE OF NOT LESS THAN 1"=20' ARE FILED WITH PERMIT APPLICATION. (EACH BUILDING SITE MUST HAVE A SEPARATE PLOT PLAN.) FOR NEW BUILDINGS PROVIDE THE FOLLOWING INFORMATION IN THE SPACE BELOW LOCATION OF PROPOSED CONSTRUCTION AND EXISTING IMPROVEMENTS SHOW BUILDING, SITE, AND SETBACK DIMENSIONS. SHOW EASEMENTS, FINISH CONTOURS OR DRAINAGE, FIRST FLOOR ELEVATION, STREET ELEVATION AND SEWER SERVICE ELEVATION SHOW LOCATION OF WATER, SEWER, GAS AND ELECTRICAL SERVICE LINES. SHOW LOCATION OF SURVEY PINS SPECIFY THE USE OF EACH BUILDING AND MAJOR PORTION THEREOF.



INDICATE NORTH IN CIRCLE

GRAPH SQUARES ARE 5' X 5' OR 1"=20'

Bingham Lake Dr.



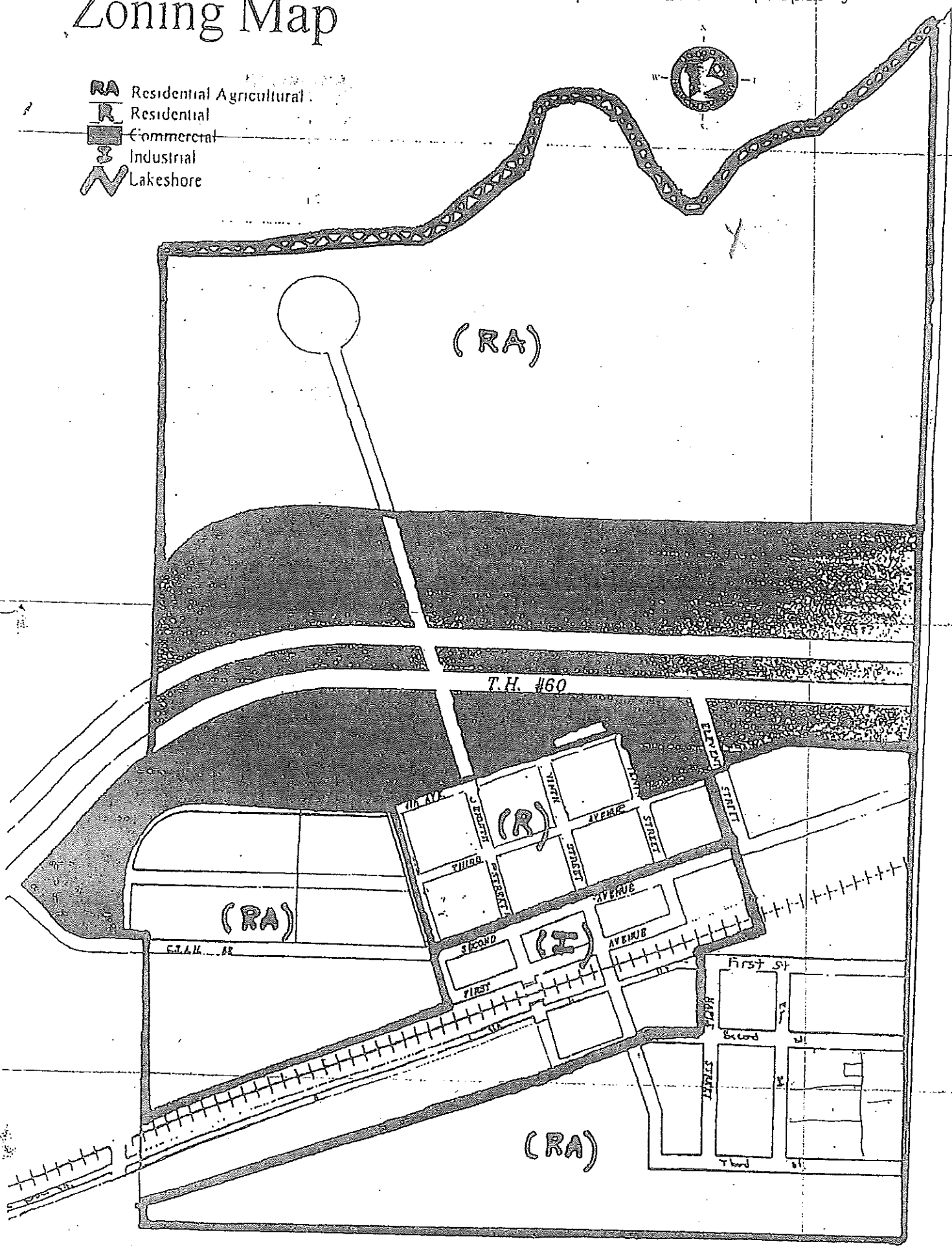
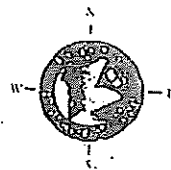
I/We certify that the proposed construction will conform to the dimensions and uses shown above and that no changes will be made without first obtaining approval.

Wignam Lake Zoning Map

Prepared by Southwest Regional Development
 Map provided by Dennis Johnson

Mark on map location of property

- RA** Residential Agricultural
- R** Residential
- C** Commercial
- I** Industrial
- W** Lakeshore



WINDOM PUBLIC SCHOOL DISTRICT

RESOLUTION NO. 04272026A

INTRODUCED:

SECONDED:

VOTED: Aye:
Nay:
Absent:
Abstained:

**Resolution Calling for a Public Hearing on Proposed
Tax Abatement for New Residential Project**

WHEREAS, the Windom Public School District (the “School District”) is committed to the best interests of the students in the School District and the best interests of the School District as a whole; and

WHEREAS, Minnesota Statutes §469.1813 gives authority to a School to grant an abatement of a percentage of the property taxes imposed by the School if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, in December 2025 the Windom Board of Education (“School Board”) approved the Cottonwood County Home Initiative Guidelines for the application period of January 1, 2026, through December 31, 2028, (the “Guidelines”) and participation in the Cottonwood County Home Initiative Program (the “Program”); and

WHEREAS, as part of the approval of the School District’s participation in the Program, the School Board established a valuation cap of \$320,000 per new single-family home eligible for tax abatement by the School District; and

WHEREAS, James D. Anderson, Property Owner, (“Anderson”) is the Applicant for tax abatement covering the following described real estate within Cottonwood County, Minnesota:

Parcel #: 19-723-0100

Address of Property: 1138 Bingham Lake Drive, Bingham Lake, MN 56118

Legal Description of Property: Lot 10, Block 1 of Smith South Shore Addition in the City of Bingham Lake, Cottonwood County, Minnesota; and

WHEREAS, Anderson proposes to a construct a new home on this property; and

WHEREAS, Anderson has requested tax abatement on this property pursuant to the Guidelines; and

WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, the School District cannot abate more than sixty percent (60%) of the property taxes which it receives from each parcel; and

WHEREAS, the estimated construction costs for the new home, submitted by the Applicant, are \$279,000; and

WHEREAS, based on this Estimated Market Value for the new home and based on 2026 tax rates, the estimated tax abatement for the School District for this property would be approximately \$537 per year. The total estimated tax abatement by the School District for the five-year period is approximately \$2,685. (These figures were calculated using 2026 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

Now, therefore, **BE IT RESOLVED by the WINDOM BOARD OF EDUCATION** as follows:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Monday, May 11, 2026, in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, during the School Board Meeting which begins at 5:30 p.m.
2. Notice of Public Hearing. The School Superintendent is authorized and directed to cause notice of the hearing to be published once in a newspaper of general circulation in the County at least 10 days, but less than 30 days, prior to the date for the hearing. The public hearing notice shall include notice that the School Board is considering a residential tax abatement, a description of the property for which the abatement is being considered, and the total estimated amount of the proposed tax abatement based on current information.

Adopted this 27th day of April, 2026.

ATTEST:

Brianne Miller, Clerk

Angie Klassen, Chair

WINDOM PUBLIC SCHOOL DISTRICT
PUBLIC HEARING NOTICE
RESIDENTIAL PROPERTY TAX ABATEMENT

A Public Hearing will be held by the Windom Board of Education on Monday, May 11, 2026, at the Board Meeting which begins at 5:30 P.M. in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.

Request submitted by James D. Anderson. Abatement period – 5 years commencing on first year of taxes payable for full assessed value related to new home. Based on 2026 tax rates, **estimated** total abatement could be approximately \$2,685.

Address of Property: 1138 Bingham Lake Drive, Bingham Lake, MN 56118

Legal Description of Property: Lot 10, Block 1 of Smith South Shore Addition in the City of Bingham Lake, Cottonwood County, Minnesota.

Parcel #: 19-723-0100

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

BY ORDER OF THE WINDOM BOARD OF EDUCATION

Brianne Miller, Clerk
Windom Public School District
1400 17th Street
P. O. Box 177
Windom, MN 56101
Phone: 507-831-6901, Ext. 502

Published: April 29, 2026
(COTTONWOOD COUNTY CITIZEN)

WINDOM PUBLIC SCHOOL DISTRICT

RESOLUTION NO. 04272026B

INTRODUCED:

SECONDED:

VOTED: Aye:
Nay:
Absent:
Abstained:

**Resolution Calling for a Public Hearing on Proposed
Tax Abatement for New Residential Project**

WHEREAS, the Windom Public School District (the “School District”) is committed to the best interests of the students in the School District and the best interests of the School District as a whole; and

WHEREAS, Minnesota Statutes §469.1813 gives authority to a School to grant an abatement of a percentage of the property taxes imposed by the School if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, in December 2025 the Windom Board of Education (“School Board”) approved the Cottonwood County Home Initiative Guidelines for the application period of January 1, 2026, through December 31, 2028, (the “Guidelines”) and participation in the Cottonwood County Home Initiative Program (the “Program”); and

WHEREAS, as part of the approval of the School District’s participation in the Program, the School Board established a valuation cap of \$320,000 per new single-family home eligible for tax abatement by the School District; and

WHEREAS, Dustin R. Thom and Maria L. Thom, husband and wife, (“Thoms”) are the Applicants for tax abatement covering the following described real estate within Cottonwood County, Minnesota:

Parcel #: 19-723-0110

Address of Property: 1142 Bingham Lake Drive, Bingham Lake, MN 56118

Legal Description of Property: Lot 11, Block 1 of Smith South Shore Addition in the City of Bingham Lake, Cottonwood County, Minnesota; and

WHEREAS, Thoms propose to a construct a new home on this property; and

WHEREAS, Thoms have requested tax abatement on this property pursuant to the Guidelines; and

WHEREAS, the abatement of taxes on the above-described parcel would be for the period of five (5) years commencing on the first year of taxes payable for the full assessed value related to the capital improvements as outlined in Cottonwood County Home Initiative Guidelines; and

WHEREAS, the School District cannot abate more than sixty percent (60%) of the property taxes which it receives from each parcel; and

WHEREAS, the estimated construction costs for the new home, submitted by the Applicant, are \$600,000; and

WHEREAS, based on an Estimated Market Value capped at \$320,000 for the new home and based on 2026 tax rates, the estimated tax abatement for the School District for this property would be approximately \$614 per year. The total estimated tax abatement by the School District for the five-year period is approximately \$3,070. (These figures were calculated using 2026 tax rates. The market value for the project is only an estimate, since the building has not yet been constructed. The tax rates will also change each year.)

WHEREAS, Minnesota Statutes require that a public hearing be held prior to the approval of the proposed tax abatement.

Now, therefore, **BE IT RESOLVED by the WINDOM BOARD OF EDUCATION** as follows:

1. Public Hearing. A public hearing to consider the proposed tax abatement, as set forth above, shall be held on Monday, May 11, 2026, in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, during the School Board Meeting which begins at 5:30 p.m.
2. Notice of Public Hearing. The School Superintendent is authorized and directed to cause notice of the hearing to be published once in a newspaper of general circulation in the County at least 10 days, but less than 30 days, prior to the date for the hearing. The public hearing notice shall include notice that the School Board is considering a residential tax abatement, a description of the property for which the abatement is being considered, and the total estimated amount of the proposed tax abatement based on current information.

Adopted this 27th day of April, 2026.

ATTEST:

Brianne Miller, Clerk

Angie Klassen, Chair

April 20, 2026

To: Cottonwood County Home Initiative Administrator
c/o Economic Development Authority of Windom
444 Ninth Street
P. O. Box 38
Windom, MN 56101

Re: Request for Residential Tax Abatement

Dear Sir/Madam:

We plan to construct a new single-family home on property addressed as 1142 Bingham Lake Drive located in the Smith South Shore Addition of the City of Bingham Lake, Minnesota. We are requesting residential tax abatement for the new home pursuant to the Cottonwood County Home Initiative Program. Our plans are to begin construction of the new home this year.

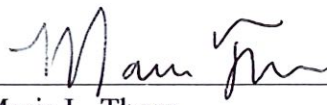
Our application includes:

1. This letter requesting abatement;
2. Legal description, address, and Parcel ID No. of the property;
3. Aerial or plat map showing the lot lines of the property;
4. A site plan showing the proposed location and dimensions of the new home on the property;
5. Floor plans for the new home and front, rear and side elevation drawings;
6. Copy of permit to build from City of Bingham Lake;
7. Estimated market value of the new home.

Should you have any questions or need additional information, please contact Dustin.

Sincerely,

By 
Dustin R. Thom

By 
Maria L. Thom

Applicants' Contact Address: 2280 Seventh Avenue, Windom, MN 56101

Contact Phone No.: 507-822-2475 (Dustin)

ATTACHMENT
to
COTTONWOOD COUNTY HOME INITIATIVE APPLICATION

Applicants (Property Owners): Dustin R. Thom and Maria L. Thom

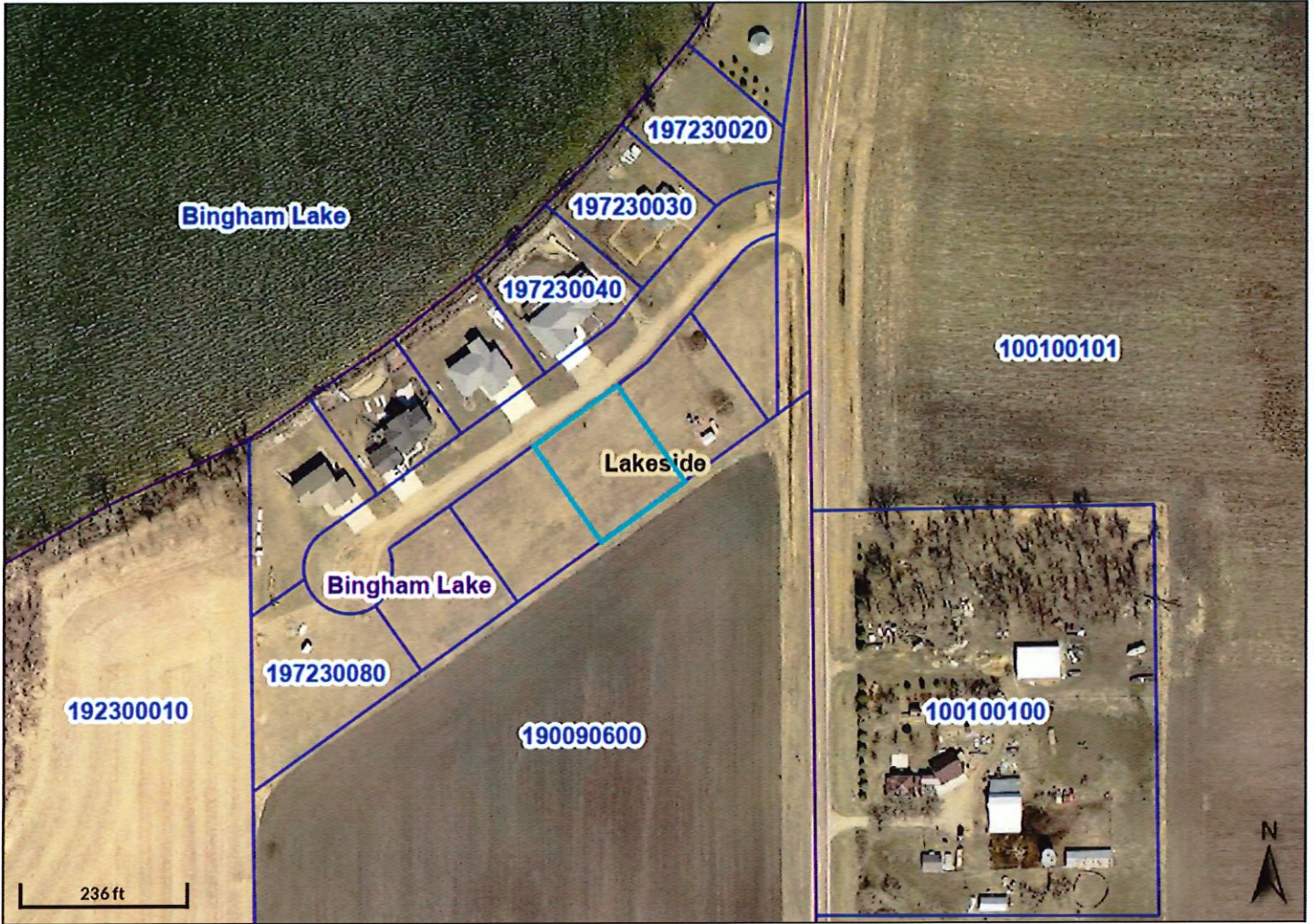
Parcel ID No.: 19-723-0110

Address of the Property: 1142 Bingham Lake Drive, Bingham Lake, MN 56118

Legal Description of the Property: Lot 11, Block 1 of Smith South Shore Addition in the City of Bingham Lake, Cottonwood County, Minnesota.

Utilities: Water and sewer are provided to the property by the City of Bingham Lake.

Estimated Valuation of the New Home (based on construction costs): \$600,000



Parcel ID	197230110	Alternate ID	n/a	Owner Address	THOM/DUSTIN R & MARIA L
Sec/Twp/Rng	0-0-0	Class	RESIDENTIAL VACANT LAND		2280 7TH AVE
Property Address	1142 BINGHAM LAKE DR	Acreege	n/a		WINDOM MN 56101
	BINGHAM LAKE				
District	n/a				
Brief Tax Description	LOT 11 BLK 1				
	(Note: Not to be used on legal documents)				

Date created: 4/16/2026
 Last Data Uploaded: 4/16/2026 4:30:57 AM

Developed by  **SCHNEIDER**
 GEOSPATIAL

140'

98'

160'

22'

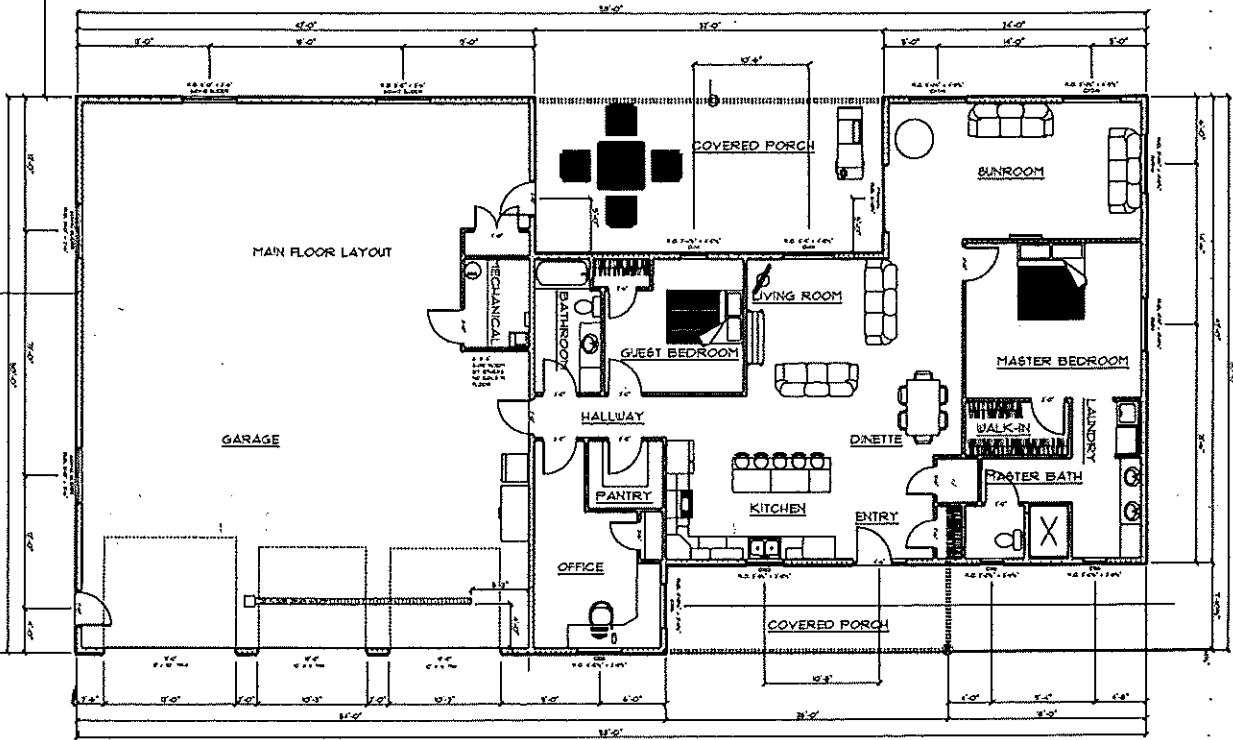
50'

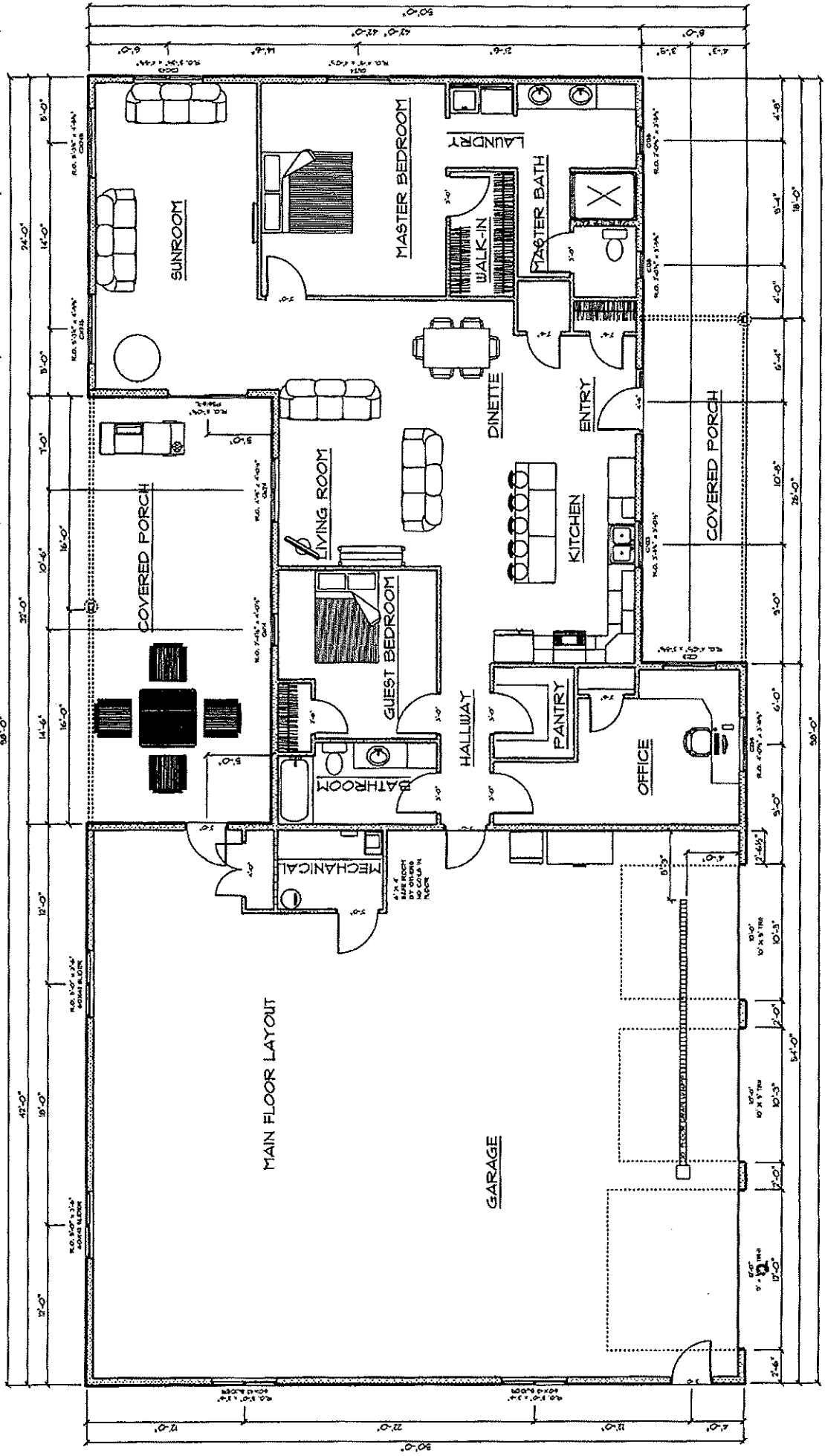
10'

Driveway

Lot line 140'

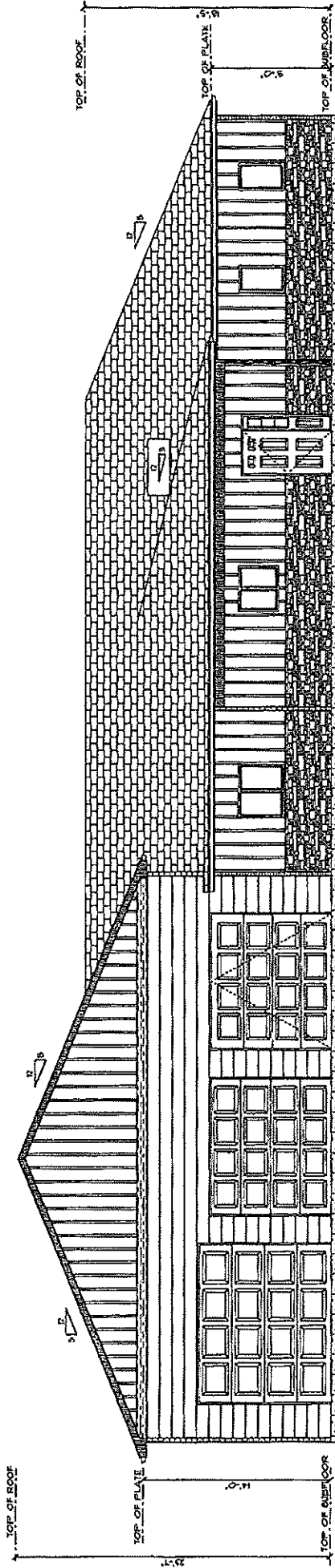
ROAD



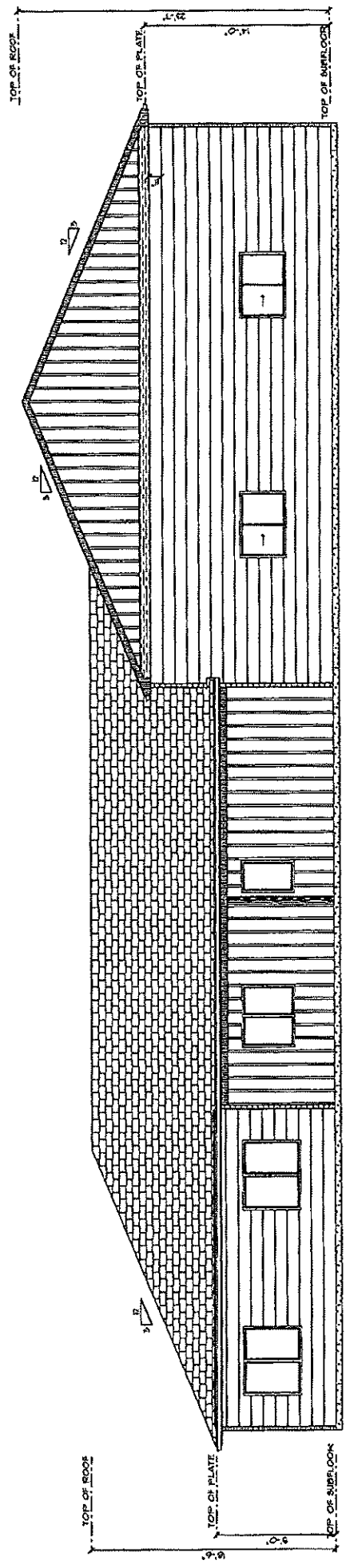


Updated Set: 1-29-26

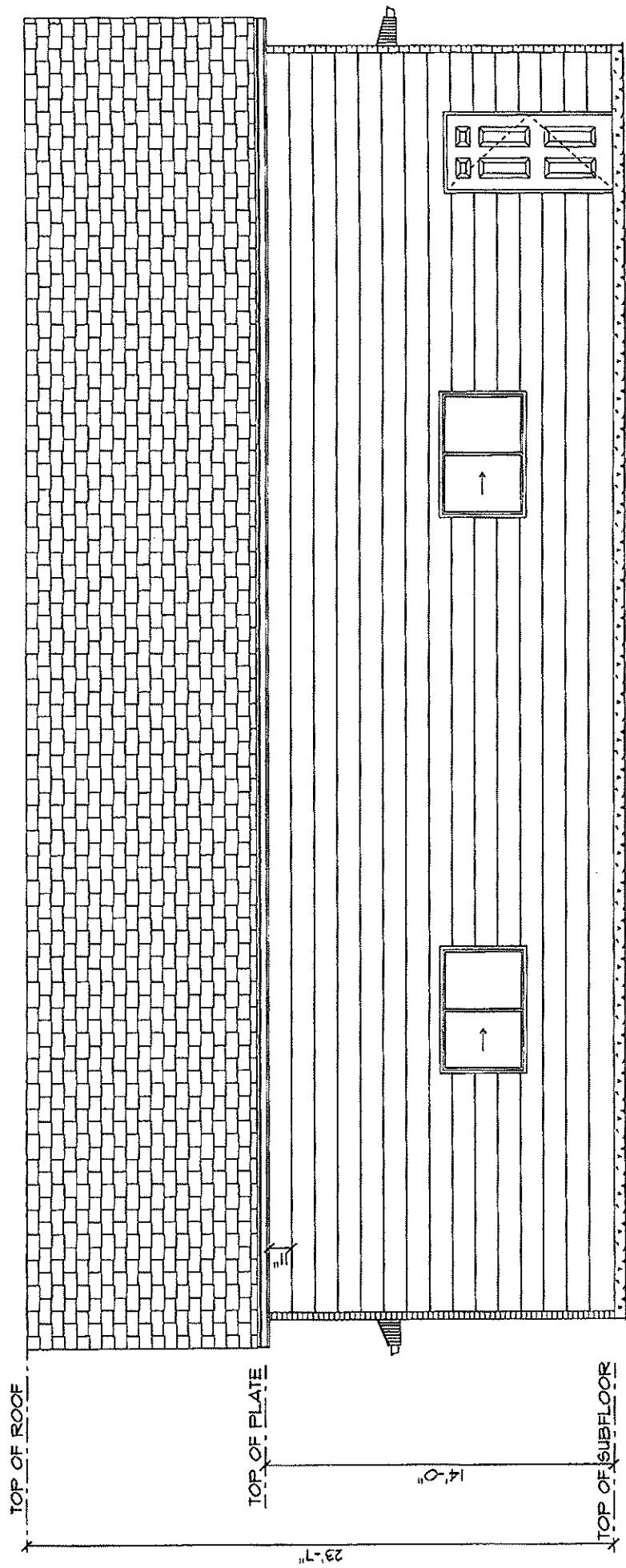
1142 Bingham Lake DR.



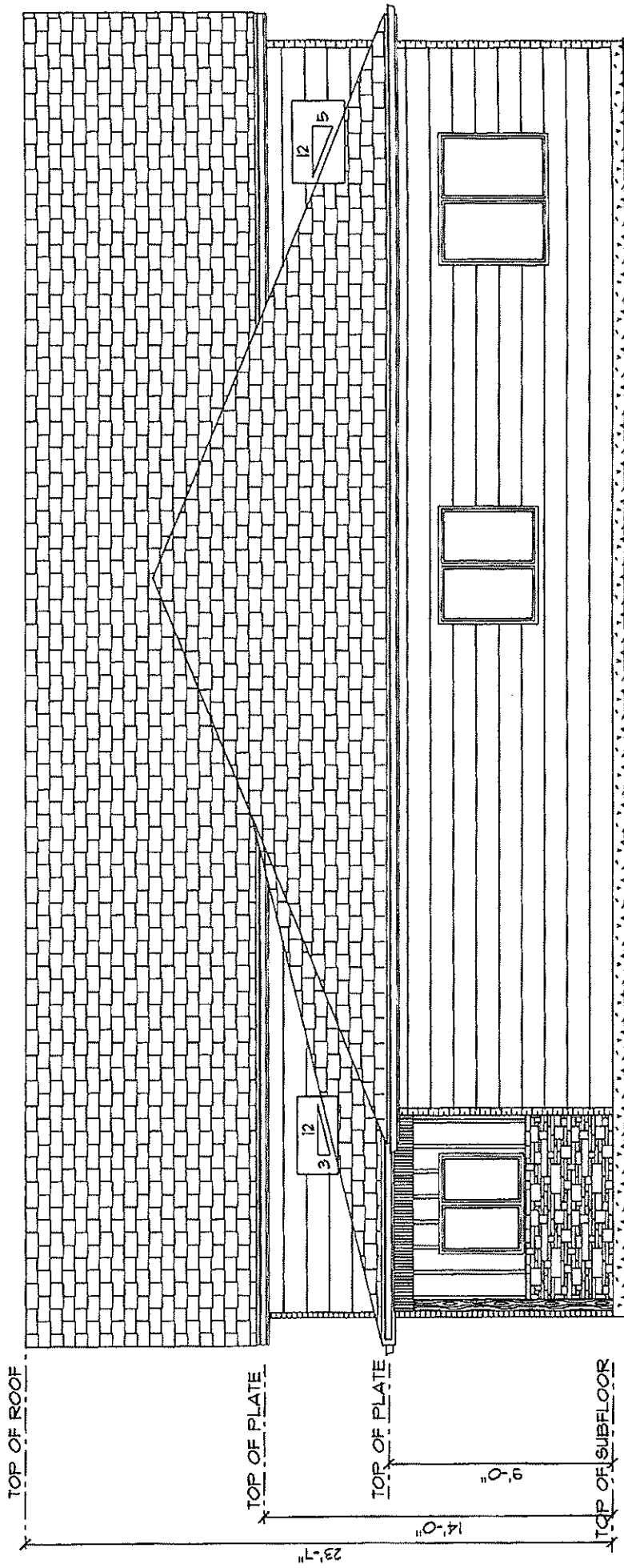
NORTH ELEVATION



SOUTH ELEVATION



EAST ELEVATION



WEST ELEVATION

Paid \$10.00 4/1/24
CA

BUILDING PERMIT APPLICATION

Both sides of form must be filled out completely & location map completed

1 Applicant Name and Address:

Dustin + Maria Thom Phone # (507) 822-2475

2 Location (Address and Legal Description):

1142 Bingham Lake Drive
Parcel: 197230110

3 Contractor/Engineer Name and Address:

Greg Hanefeld/Dustin Thom Phone # _____

4 Use of Building: (Indicate if this represents a change of use)

primary residence

5 Class of work:

New Addition Alteration Repair Move Remove

6 Description of work: (Include type (s) of construction)

new house build - 2x6 conventional framing

7 Valuation of work and how value was determined:

\$500,000 - appraisal

8 Special conditions:

9 I understand that I must stake out the area where I will be constructing erecting or altering and have the staked area inspected and approved by a designated city representative before doing any construction. I also understand that I must notify the designated city representative when the area is staked and ready to be inspected.

City Representative _____

Date _____

Notice: This permit becomes null and void if work or construction authorized is not commenced within 90 days, or if construction work is suspended or abandoned for a period of 90 days at any time after work is commenced. All building permits shall expire 6 months after date issued unless otherwise approved.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

[Signature]
Signature of Owner

4-5-26
Date

140'

98'

160'

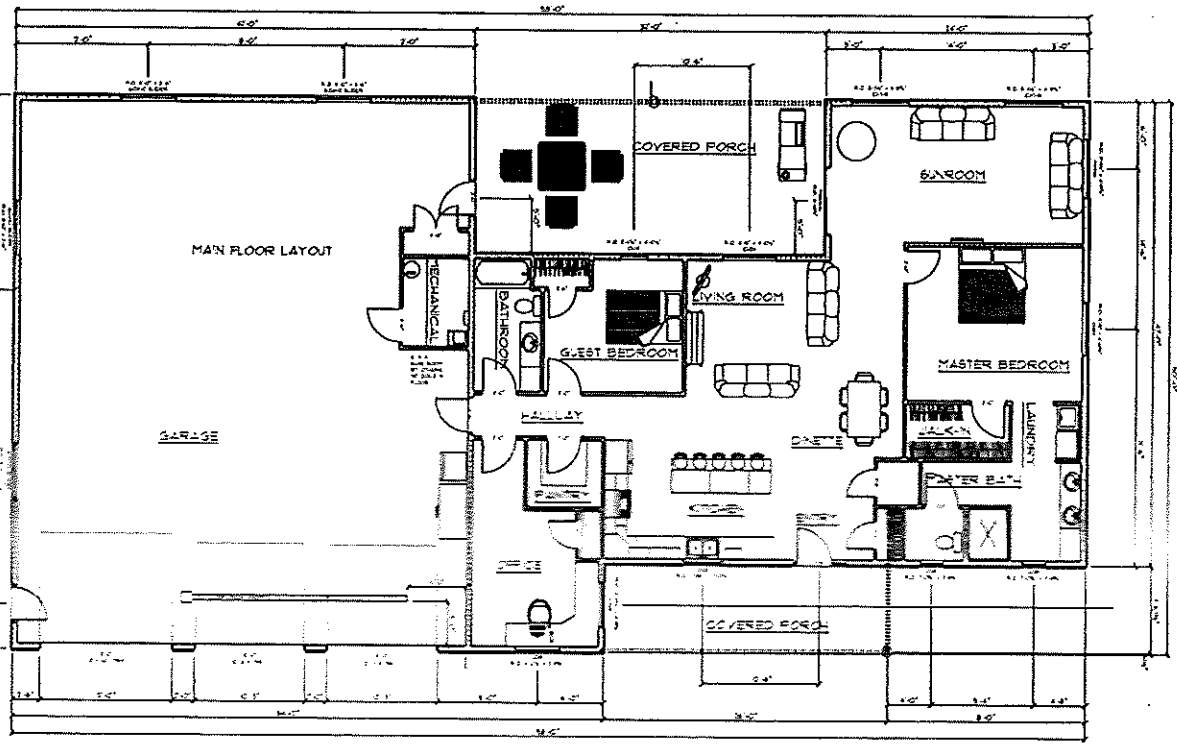
22'

50'

30'

Lot Line 140'

Road



WINDOM PUBLIC SCHOOL DISTRICT
PUBLIC HEARING NOTICE
RESIDENTIAL PROPERTY TAX ABATEMENT

A Public Hearing will be held by the Windom Board of Education on Monday, May 11, 2026, at the Board Meeting which begins at 5:30 P.M. in the Windom City Council Chambers at City Hall, 444 Ninth Street, Windom, Minnesota, to consider granting a residential property tax abatement pursuant to Minnesota Statutes §469.1813.

Request submitted by Dustin R. Thom and Maria L. Thom. Abatement period – 5 years commencing on first year of taxes payable for full assessed value related to new home. Based on 2026 tax rates, **estimated** total abatement could be approximately \$3,070.

Address of Property: 1142 Bingham Lake Drive, Bingham Lake, MN 56118

Legal Description of Property: Lot 11, Block 1 of Smith South Shore Addition in the City of Bingham Lake, Cottonwood County, Minnesota.

Parcel #: 19-723-0110

All parties interested in commenting on this proposed abatement may attend the public hearing or submit written comments to the address below prior to the hearing.

BY ORDER OF THE WINDOM BOARD OF EDUCATION

Brianne Miller, Clerk
Windom Public School District
1400 17th Street
P. O. Box 177
Windom, MN 56101
Phone: 507-831-6901, Ext. 502

Published: April 29, 2026
(COTTONWOOD COUNTY CITIZEN)

612.1 DEVELOPMENT OF PARENT AND FAMILY ENGAGEMENT POLICIES FOR TITLE I PROGRAMS

[Note: This policy reflects recent federal statutory changes made by Every Student Succeeds Act (ESSA) which require school districts and schools to meet with parents and jointly develop parent and family engagement policies at both a district wide and school building level. This policy lists the required components of the parent and family engagement policies described herein and serves as a framework for their development. The policies and these components are mandatory in order for the school district to receive federal funds under this program.]

I. PURPOSE

The purpose of this policy is to encourage and facilitate involvement by parents of students participating in Title I in the educational programs and experiences of students. The policy shall provide the framework for organized, systematic, ongoing, informed and timely parental involvement in relation to decisions about the Title I services within the school district. The involvement of parents by the school district shall be directed toward either public or private school children whose parents are school district residents or whose children attend school within the boundaries of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to plan and implement, with meaningful consultation with parents of participating children, programs, activities and procedures for the engagement of parents and families in its Title I programs.
- B. The policy of the school district is to fully comply with 20 U.S.C. § 6318 which requires the school district to develop jointly with, agree upon with, and distribute to parents of children participating in Title I programs written parent and family engagement policies.

III. DEVELOPMENT OF DISTRICT LEVEL POLICY

The school board will direct the administration to develop jointly with, agree upon with, and make available to parents and family members via the District Webpage, a parent and family engagement policy that will be incorporated into the school district's Title I plan. The policy will establish the expectations for meaningful parent and family involvement and describe how the school district will:

- A. Involve parents and family members in the joint development of the school district's Title I plan and the development of support and improvement plans;
- B. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the school district in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and

philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;

- C. Coordinate and integrate parent and family engagement strategies with similar strategies, to extend feasible and appropriate, with other relevant federal, state, and local laws and programs;
- D. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served, including identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, disabled, have limited English proficiency, have limited literacy, or who are of a racial or ethnic minority background); the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and strategies to support successful school and family interactions;
- E. Use the findings of such evaluations to design evidence-based strategies for more effective parental involvement and to revise, if necessary, the district-level and school-level parent and family engagement policies; and
- F. Involve parents in the activities of the schools, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents and family members served by the school district to adequately represent the needs of the population served by the school district for the purposes of developing, revising, and reviewing the parent and family engagement policy.

IV. DEVELOPMENT OF SCHOOL LEVEL POLICY

The school board will direct the administration of each school to develop (or amend an existing parental involvement policy) jointly with, and distribute to—make available to, parents and family members of children participating in Grades Kindergarten through Fifth a written parent and family engagement policy the Student-Parent-School Partnership Plan, agreed upon by such parents and families, that shall describe the means for carrying out the federal requirements of parent and family engagement. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

- A. The policy will describe the means by which each school with a Title I program will:
 - 1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I programs, and to explain to parents of participating children the program, its requirements, and their right to be involved;

2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds transportation, childcare, or home visits, as such services relate to parental involvement;
 3. Involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the parental involvement programs, including the planning, review, and improvement of the school parent and family engagement policy, Student-Parent-School Partnership Plan and the joint development of the school-wide program plan, except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children;
 4. Provide parents of participating children in Grades Kindergarten through Fifth with: timely information about the School-Wide Title I programs; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards; if requested by parents, opportunities for regular meetings to formulate suggestions, and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
 5. If the school-wide program plan is not satisfactory to the parents of participating children in Grades Kindergarten through Fifth, submit any parent's comments on the plan when it is submitted to the school district.
- B. As a component of this policy, each school shall jointly develop with parents a school/parent compact/Student-Parent-School Partnership Plan (printed in both English and Spanish) which outlines how parents, staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The compact shall:
1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to meet state student academic achievement standards;
 2. Describe the ways each parent will be responsible for supporting his or her child's learning by volunteering in his or her child's classroom, and participating, as appropriate, in decisions relating to his or her child's education and use of extracurricular time.
 3. Address the importance of communication between teachers and parents on an on-going basis through the use of:
 - a. Annual parent-teacher conferences to discuss the Windom Area Elementary School-Wide compact/Student-Parent-School Partnership Plan and the child's achievement;
 - b. Frequent progress reports to the parents; and

- c. Reasonable access to staff, opportunities to volunteer, participate in the child's class, and observe in the child's classroom.
 - d. Ensuring regular two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand.
- C. To ensure effective involvement of parents and to support a partnership among the school, parents, and community to improve student academic achievement, the policy will describe how each school and the school district will:
 - 1. Provide assistance to participating parents in understanding such topics as the state's academic content standards and state academic achievement standards, state and local academic assessments, Title I requirements, and how to monitor a child's progress and work with educators to improve the achievement of their children;
 - 2. Provide materials and training to assist parents in working with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 - 3. Educate school staff, with the assistance of parents, in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and school;
 - 4. Coordinate and integrate parental involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children to the extent feasible and appropriate;
 - 5. Ensure, to the extent practicable, that information about school and parent meetings, programs, and activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; and
 - 6. Provide such other reasonable support for parental involvement activities as requested by parents.
- D. The policy will also describe the process to be taken if the school district and school choose to:
 - 1. Involve parents in the development of training for school staff to improve the effectiveness of such training;
 - 2. Provide necessary literacy training with funds received under Title I programs if all other funding has been exhausted;
 - 3. Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to

- enable parents to participate in school-related meetings and training sessions;
4. Train parents to enhance the involvement of other parents;
 5. Arrange meetings at a variety of times or conduct in-home conferences between teachers or other educators, who work directly with participating children, and parents who are unable to attend such conferences at school in order to maximize parental involvement and participation in school-related activities;
 6. Adopt and implement model approaches to improving parental involvement;
 7. Develop appropriate roles for community-based organizations and business in parental involvement activities; and
 8. Establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in Title I programs.
- E. To carry out the requirements of parent and family engagement, the school district and schools, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language that is understandable by the parents.
- F. The school district and each school shall inform parents and parent organizations of the existence of family engagement in education programs.

The policies will be updated periodically to meet the changing needs of parents and the school.

Legal References: 20 U.S.C. § 6318 (Parent and Family Engagement)

Cross References: None

Resources: U.S. Department of Education: Parent and Family Engagement Non-Regulatory Guidance (January 2025)

PART V. ADOPTION

Windom School District Parental Involvement Policy has been developed and/or revised jointly with, and agreed on with, parents of children participating in Title I programs. Windom Elementary Leadership Team (made up of teachers, administration, parents), Windom Elementary PTO (made up of teachers, administration, parents), as well as families that attend the monthly Family Engagement Nights have had input in this Parent Involvement Policy. This Parent Involvement Policy was approved by Windom School Board on ~~May 12, 2025~~ **May 11, 2026** and will be in effect for the period of the following school year. Windom Public Schools will distribute this policy to all parents of participating School Wide Title I children on or before Fall Conferences in ~~2025~~ **2026**. This Parent Involvement Policy is also available on the school district webpage.

INDEPENDENT SCHOOL DISTRICT NO. 177
WINDOM AREA PUBLIC SCHOOLS
Windom, Minnesota 56101

Exhibit A – Price and Rate Schedule

Cost quotations for each year of the term shall be submitted based on 171 days of school operation.

School Year 2026-2027 – year ending June 30, 2027

1. **Regular “To and From” Route Services.** A single-tier route system, based on a minimum of three (3) “live” hours. These routes include town stops on certain routes and shuttles for town students between the school sites. The cost of all regular “to and from” routes, home-to-school transportation, for the days of school operation A.M. and P.M., using the following unit cost:

<u>Bus Size</u>	<u>Cost Per Day</u>	<u>Cost Per ½ Day</u>
71- 77 Passenger	\$ <u>395.00</u>	\$ <u>237.00</u>
59-65 Passenger	\$ <u>395.00</u>	\$ <u>237.00</u>

2. **Special education services, in-district.** The cost for all regular home-to-school special education and special needs routes, including peak time shuttles, using the following unit cost:

<u>Bus and Van Size</u>	<u>Lift – Yes or No</u>	<u>Cost Per Day</u>	<u>Cost Per ½ Day</u>	<u>Cost Per Hour</u>	<u>Cost Per Mile</u>
Class C or D Bus	<u>YES</u>	\$ <u>395.00</u>	\$ <u>237.00</u>		
Class A/B Mini-bus	<u>NO</u>	\$ <u>358.47</u>	\$ <u>215.08</u>		
Type III Vehicle	<u>NO</u>	\$ <u>318.63</u>	\$ <u>191.18</u>		
Bus Aide/Assistant				\$ <u>22.06</u>	
District Type III Van with driver				\$ <u>22.86</u>	\$ <u>.62</u>
District Type III van with-out driver				\$ _____	\$ <u>.62</u>

3. **Special education services, out-of-district.** The cost for all regular home-to-school special education and special needs routes, including peak time shuttles, using the following unit cost:

<u>Bus and Van Size</u>	<u>Lift – Yes or No</u>	<u>Cost Per Day</u>	<u>Cost Per ½ Day</u>	<u>Cost Per Hour</u>	<u>Cost Per Mile</u>
Class C or D Bus	<u>YES</u>	\$ <u>395.00</u>	\$ <u>237.00</u>		
Class A/B Mini-bus	<u>NO</u>	\$ <u>358.47</u>	\$ <u>215.08</u>		
Type III Vehicle	<u>NO</u>	\$ <u>318.63</u>	\$ <u>191.18</u>		
Bus Aide/Assistant				\$ <u>22.06</u>	
District Type III Van with driver				\$ <u>22.86</u>	\$ <u>.62</u>
District Type III van with-out driver				\$ _____	\$ <u>.62</u>

4. Midday Services. The cost for midday routes and shuttle services, using the following unit cost:

<u>Bus and Van Size</u>	<u>Cost Per Mile</u>	<u>Cost per Hour</u>	<u>Cost Per Day</u>
Class C or D Bus	\$ _____	\$ _____	\$ _103.85__
Class A/B Mini-bus	\$ _____	\$ _____	\$ _103.85__
Type III Vehicle	\$ _____	\$ _____	\$ _103.85__

5. Summer programs and services. The cost for summer school and programs services, using the following unit costs:

<u>Bus and Van Size</u>	<u>Cost Per Day</u>	<u>Cost Per ½ Day</u>	<u>Cost Per Hour</u>	<u>Cost Per Mile</u>
Class C or D Bus	\$ _395.00__	\$ _237.00__		
Class A/B Mini-bus	\$ _358.47__	\$ _215.08__		
Type III Vehicle	\$ _318.63__	\$ _191.18__		
Bus Aide/Assistant			\$ _22.06__	
District Type III Van with driver			\$ _22.86__	\$ __.62__
District Type III van with-out driver			\$ _____	\$ __.62__

6. Late activity and Other School Day services. The cost for late activity and other school day services and shuttles, using one of the following unit costs.

<u>Bus and Van Size</u>	<u>Cost Per Mile</u>	<u>Cost per Hour</u>	<u>Cost Per Day</u>
Class C or D Bus	\$ _____	\$ _____	\$ _103.85__
Class A/B Mini-bus	\$ _____	\$ _____	\$ _103.85__
Type III Vehicle	\$ _____	\$ _____	\$ _103.85__
District Type III Van with driver	\$ __.62__	\$ _22.86__	\$ _____
District Type III van with-out driver	\$ __.62__	\$ _____	\$ _____

7. Extra-curricular and athletic trips; field and activity trips. Supplier shall furnish vehicles and personnel, as required by the School District, for transporting students to field trips, athletic events, and other activities as designated by the District. Supplier shall have sufficient buses available for these trips, especially during the afternoon peak route times of 3:00 p.m. and 4:30 p.m. All cost figures shall include all fuel costs, matching taxes, labor costs and maintenance and repair costs.

<u>Bus and Van size</u>	<u>Cost Per Mile</u>	<u>Cost Per ¼ Hour Waiting</u>	<u>Cost Per Trip Minimum</u>
Class C or D Bus	\$ _2.32__	\$ _6.45__	\$ _80.00__
Class A/B Mini-bus	\$ _2.32__	\$ _6.45__	\$ _80.00__
Type III Vehicle	\$ _2.32__	\$ _6.45__	\$ _80.00__

District Type III Van with driver	\$_.62_____	\$_5.72_____	\$_____
District Type III van with-out driver	\$_.62_____	\$_____	\$_____
Trailer			\$_80.00_____
Labor cost for overnight trips	\$_25.80__ per hour	\$_309.60_____ per day maximum	
Overnight driver expenses	\$_170.00_____ per 24 hour day		

On all Cost Per Mile for District Type III Vans - Contractor shall be responsible for all cleaning, maintenance, tires and fuel. Any major repairs, such as transmission or engine would be the responsibility of the District.

School Year 2027-2028 – year ending June 30, 2028

The supplier will complete the services in this schedule for a percentage increase over the preceding year:

State increase to school districts of State General Education Aid per student plus 1% up to a maximum of 3.25% increase over 2026-2027

School Year 2028-2029 – year ending June 30, 2029

The supplier will complete the services in this schedule for a percentage increase over the preceding year:

State increase to school districts of State General Education Aid per student plus 1% up to a maximum of 3.25% increase over 2027-2028

School Year 2029-2030 – year ending June 30, 2030

The supplier will complete the services in this schedule for a percentage increase over the preceding year:

State increase to school districts of State General Education Aid per student plus 1% up to a maximum of 3.25% increase over 2028-2029

Adventure Club Employees

<u>Name</u>	Effective	Effective	Effective	Effective	Effective	Increase	Effective
	7/1/2021	7/1/2022	7/1/2023	7/1/2024	7/1/2025		7/1/2026
	Hourly Salary	Hourly Salary	Hourly Salary	Hourly Salary	Hourly Salary		Hourly Salary
1st Year Summer Permanent & Subs	\$13.25	\$13.71	\$14.15	\$14.60	\$15.05	3.0%	\$15.50
2nd Year Summer Permanent	\$13.75	\$14.23	\$14.65	\$15.10	\$15.55	3.0%	\$16.02
5th Year Summer Permanent	\$14.35	\$14.85	\$15.30	\$15.80	\$16.25	3.0%	\$16.74
HS Student Staff Helpers	\$10.60	\$10.97	\$11.30	\$11.70	\$12.05	3.0%	\$12.41
Director	\$16.95	\$18.00	\$18.50	\$19.10	\$19.65	3.0%	\$20.24

Great Start Compensation Grant

An additional amount of approximately \$2.44 to \$3.23 will be added to the above amount - based on what is received from this grant, the amount received varies month by month based on number of hours worked and number of students served

All funds received from this grant are passed onto the Adventure Club Staff

This additional amount is paid 2 months behind, hours worked for Feb are submitted by the middle of March, check is received by the state the beginning of April, so additional wages are paid on the April payroll

Great Start Compensation Support Payment Program

The Great Start Compensation Support Payment Program was signed into law in May 2023, creating a new program designed to support the child care industry and early childhood educators. The program will issue monthly payments to eligible child care providers to fund increases in compensation and benefits for early educators starting in October 2023.

Minimum wage for large employer effective 1-1-26 is \$11.41 per hour