Lewis County Board of Education - Administration Building, livestream: https://www.youtube.com/@lewiscountyschoolswv1672/streams

Monday, June 8, 2026 6:00 PM
Administration Building, 239 Court Ave., Weston, WV 26452

I. **Call to Order/Pledge of Allegiance**

II. **Roll Call**

III. **Public Attendance**

IV. **Agenda Adjustments**

V. **Personnel & Student Achievement/Recognitions**

V.A. RLBMS Baseball & Softball - Mid Mountain 10 Conference Champions

V.B. Cayden Smith - Albert Yanni Scholarship
Emma Clary - Underwood-Smith Scholarship

V.C. LCHS Promise Scholars

VI. **Student Discipline**

VII. **Academics**

VIII. **Delegations**

IX. **Potential Executive Session under authority in West Virginia Code Section (b)(9) and (b)(12).**

X. **Personnel** **Speaker(s):** Melissa Mace

XI. **Approve minutes from previous board meeting(s)**

XI.A. May 11, 2026 - Regular
May 18, 2026 - Regular
May 28, 2026 - Special

XII. **Consent Agenda**

XII.A. **Out of State Meeting requests:**

1. **Courtney Alexander, Eugenia Reesman, Kylea Arnold,** 8th grade field trip to Pittsburgh, PA, May 28, 2026.

XII.B. **Use of Buildings and Grounds:**

1. **Valley Link Transmission, LLC,** use of RLBMS for a public open house regarding transmission line project, July 16, 2026, 130p-9p.
2. **The Shaun Smith Basketball Group,** use of RLBMS gym for basketball, Tuesdays & Thursdays, 7p-10p and Saturdays 2p-5p, July 1, 2026, through June 30, 2027.
3. **The Shaun Smith Basketball Group,** use of Jane Lew Elem. School gym for basketball, Tuesdays & Thursdays, 7p-10p, July 1, 2026 through June 30,

2027.

XIII.	**Policies**	**Speaker(s):** Melissa Mace
XIII.A.	**Review:** 1. Policy Chapter - Third Grade Success Act - Promotion & Retention (new policy - policy number will be given once approved and processed through Neola)	
XIV.	**Finance**	
XIV.A.	Discussion/Action to transfer funds from the West Virginia State Treasurer's Office investment account to the General Operations Account, as needed.	**Speaker(s):** Shellie Humphrey
XIV.B.	Approve payroll and payment of bills in the amount of $3,292,789.01	**Speaker(s):** Shellie Humphrey
XIV.C.	Consider and approve the PCARD transactions for April 2026 in the amount of $573,421.43	**Speaker(s):** Shellie Humphrey
XV.	**Reports/Discussions**	
XVI.	**Superintendent Updates**	**Speaker(s):** Carolyn Long
XVII.	**Board Comments/Discussions**	
XVIII.	**Date of Next Meeting**	
XIX.	**Adjournment**	
XX.	**For Board Information**	

POLICY PROPOSAL

LEWIS COUNTY SCHOOLS POLICY MANUAL

Name of Policy Submitted:

Third Grade Success Act – Promotion & Retention

SUBMITTED FOR REVIEW

Agenda Date: 6/8/2026

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1ST READING

First Reading/Agenda Date:

BOARD ACTION FOLLOWING FIRST READING (1.8.13):

	1.8.13 direct that the proposed action, without modification, be returned to the board for second reading; or		**1.8.15** direct that any of the actions described in 1.8.29, 1.8.30, 1.8.31, or 1.8.32 above, be taken, in which case the proposed action, with or without modification, may be enacted only following another first reading and after the other requirements of the part 3 here in for enacting policies are met; or
	1.8.14 direct that the proposed action be modified in specified respects, or modified by the Superintendent or a committee to meet certain standards, and returned to the board of second reading; or		**1.8.16** fail to advance, or decide not to advance, the proposed action to second reading, in which case the proposed action shall die.

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2ND READING

Second Reading/Agenda Date:

BOARD ACTION FOLLOWING SECOND READING (1.8.19):

	1.8.19 adopt the proposed action, without modification, in which case no further action shall be required of the board to enact the proposal; or
	adopt the proposed action, with modification, in which case no further action shall be required of the board to enact the proposal unless the board so directs; or
	defeat, or fail to adopt, the proposed action, in which case the proposal shall die

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Policy approved, adopted and/or amended by the Lewis County Board of Education in Session:

Date of board approval:

Policy Chapter: Third Grade Success Act – Promotion & Retention

Lewis County Schools

Third Grade Success Act Promotion and Retention Policy

I. Purpose

The purpose of this policy is to establish a clear, consistent, and legally compliant framework for promotion and retention decisions for students in kindergarten through grade three, with specific emphasis on third grade, in accordance with the West Virginia Third Grade Success Act and W. Va. Code §18-2E-10. This policy ensures early identification of literacy and numeracy deficiencies, timely intervention, meaningful parent communication, and documented decision-making that supports student success while safeguarding the district.

II. Authority

This policy is adopted pursuant to:

- W. Va. Code §18-2E-10 (Third Grade Success Act)
- W. Va. Code §18-5-18a and §18-9A-5 (promotion and retention authority)
- WVBE Policy 2419 (Special Education)
- Guidance for Third Grade Success Act Retention, WVDE (Version 2.0, November 2025)

III. Scope

This policy applies to all Lewis County Schools students enrolled in kindergarten through grade three, all instructional and administrative staff serving those students, and all promotion or retention decisions beginning with the 2026–2027 school year.

IV. Definitions

For purposes of this policy, the following definitions apply:

- **Minimal Understanding**: A score in the "does not meet standard" range on the English Language Arts and/or Mathematics portion of the Grade 3 West Virginia General Summative Assessment (WVGSA).
- **Improvement Plan**: An individualized reading and/or mathematics plan developed to address identified deficiencies using evidence-based interventions.
- **MTSS/WVTSS**: The West Virginia Tiered System of Support, including Tier I (Universal), Tier II (Targeted), and Tier III (Intensive) supports.
- **SAT**: Student Assistance Team.
- **Extended Learning**: Extended day and/or extended year (summer) instructional opportunities focused on literacy and numeracy.

V. Early Identification and Assessment

1. All students in grades K–3 shall participate in benchmark assessments in reading and mathematics within the first 30 days of the school year, mid-year, and end-of-year.
2. Students scoring below established cut scores shall receive additional screening as required.
3. Data from benchmark assessments, screeners, classroom performance, and progress monitoring shall be used to identify students with deficiencies.

VI. Individualized Improvement Plans

1. An individualized reading and/or mathematics improvement plan shall be developed within 30 calendar days of identifying a deficiency.
2. Plans shall be developed collaboratively by the classroom teacher, appropriate school personnel, and the parent/guardian.
3. Improvement plans shall:
    - Identify specific skill deficits;
    - Describe evidence-based interventions aligned with MTSS;
    - Specify frequency, duration, and progress monitoring tools;
    - Be reviewed and revised as needed based on student progress.
4. A student's IEP or Section 504 Plan may serve as the improvement plan if it fully addresses the identified deficiency.

VII. Parent Notification and Engagement

1. Parents/guardians shall be notified in writing within 15 days of initial identification of a reading or mathematics deficiency.
2. Notifications shall include:
    - Description of the deficiency;
    - Summary of the improvement plan or services;
    - Strategies for support at home;
    - Notice that retention may occur at the end of third grade if deficiencies are not corrected.
3. Parents shall receive regular progress updates, including after each benchmark assessment period.

VIII. Extended Learning Opportunities

1. Students demonstrating minimal understanding on the Grade 3 WVGSA shall be provided extended day and/or extended year learning opportunities focused on literacy and numeracy.
2. Participation in extended learning programs shall be documented.

IX. Promotion and Retention – Grade Three

1. Beginning with the 2026–2027 school year, third grade students who demonstrate minimal understanding on the WVGSA shall, upon recommendation of the classroom teacher and SAT, be retained in third grade unless an exemption applies.
2. Retention recommendations shall be based on multiple data sources, including assessment results, intervention history, classroom performance, and readiness for the next grade level.
3. Final promotion or retention decisions shall be made by the superintendent or designee, consistent with this policy.

X. Exemptions

A student may be promoted notwithstanding minimal understanding if one or more of the following exemptions apply:

1. Participation in the statewide alternate summative assessment as documented in an IEP.
2. English language learners with fewer than three years of English instruction.
3. Students with disabilities who have received intensive intervention for more than two years and still demonstrate deficiencies, or who have previously been retained in grades K–3.
4. Students undergoing special education evaluation or with diagnosed significant impairments (including dyslexia or dyscalculia) when the IEP team and parent agree promotion is appropriate.
5. Students previously retained twice in grades K–3, provided intensive intervention continues in grade four.
6. Students demonstrating proficiency on an approved alternative standardized assessment.
7. Students who attend extended year learning programs and subsequently demonstrate proficiency.
8. **Good Cause Exemption**: Upon written parent request within timelines established by the district and approval by the superintendent or designee, when promotion is determined to be in the student's best interest. A good cause exemption shall not override a teacher's professional judgment regarding mastery and readiness.

XI. Special Education Considerations

1. Promotion and retention decisions for students with disabilities shall be made individually and shall not be based solely on disability category.
2. Decisions shall comply with IDEA and WVBE Policy 2419 and be informed by the student's unique needs and documented interventions.

XII. Documentation and Records

Lewis County Schools shall maintain comprehensive documentation for each student subject to this policy, including:

- Assessment and screener results;
- Improvement plans and progress monitoring data;
- Records of interventions and extended learning participation;
- Parent communications;
- SAT/IEP meeting documentation;
- Retention recommendations and final decisions;
- Exemption determinations and good cause requests.

Records shall be transferred if a student changes districts.

XIII. Review and Oversight

This policy shall be reviewed annually to ensure continued compliance with state law and WVDE guidance. Updates shall be presented to the Lewis County Board of Education as necessary.

Adopted: _____

Revised: _____