

Tri-County School District ISD #2358

Tri-County School Board Regular meeting

Wednesday, February 12, 2025

School Library

303 Pembina Trail

Karlstad, MN 56732

PRELIMINARY AGENDA for the Tri-County School Board Regular meeting to be held in the School Library
303 Pembina Trail
Karlstad, MN 56732 on Wednesday, February 12, 2025 at 6:00 PM.

1. Call to Order, Pledge of Allegiance
2. Roll Call
3. We are Proud
4. Approve Agenda
5. Citizen Comments
6. Action on Previous Minutes
7. Tri-County Financial Report
8. Pay Claims
Documentation on table 1/2 hour prior to regular meeting
Audit Committee: **Koland & Helling**
9. Reports & Information
 - a. Boards & Committees
 - b. Principa
 - c. Superintendent
10. Action
 - a. Field Trip / Event Requests
 - b. Accept Gifts/Donations
 - c. Approve the teaching contract of Brooke Anderson as 4th grade teacher for the remainder of the 24-25 school year.
 - d. Approve the contract to purchase .5 FTE of Lee Kobernick's time from Greenbush-Middle River as Technology Coordinator.
11. Future Meetings & Information
12. Adjourn

Dis	Tit	District Name	FY2025 Current Law Hold Harmless	FY2026 Current Law	FY2026 Governor's Proposal	Impact of FY2026 Current Law compared to FY2025 Current Law Hold Harmless	Impact of using FY2026 Governor Proposal compared to FY2025 Current Law Hold Harmless
2358	1	Tri-County School District	220,574.08	162,589.85	229,662.75	(57,984.23)	9,088.67
2683	1	Greenbush Middle River School District	128,389.06	65,178.23	125,504.91	(63,210.83)	(2,884.15)

LEGAL COMPLIANCE AUDIT GUIDE

CONTRACTING - BID LAWS

Introduction

A school district entering into an agreement for the sale or purchase of supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property must abide by the statutes relating to contracting and bidding. In addition, for counties, such statutory requirements also apply to contracts for “work or labor.”

Complete the questionnaire to determine if the school district conformed to the contracting and bidding statutes.

Minn. Stat. § 471.345, the Uniform Municipal Contracting Law, was established to provide dollar limits for all municipalities upon contracts which shall or may be entered into on the basis of competitive bids, quotations, or purchase or sale in the open market. Vendors may now submit bids, quotations, and proposals electronically in a form and manner required by the municipality. Minn. Stat. § 471.345, subd. 18. Generally, the following thresholds apply:

1. For contracts over \$175,000 – sealed bids, solicited by public notice and subject to the particular requirements of the governmental subdivision.
2. For contracts from \$25,000 to \$175,000 – sealed bids or direct negotiation, with two quotations whenever possible.
3. For contracts of \$25,000 or less – open market or quotations (with at least two contract quotations, if practicable).

In addition, Minn. Stat. § 471.345, subds. 16 and 17, allow school districts to purchase supplies, materials, and equipment using an electronic reverse auction process; and to sell supplies, materials, and equipment which is surplus, obsolete, or unused using an electronic selling process.

Best value procurement is a process based on competitive proposals (as an alternative to bids) that awards the contract to “the vendor or contractor offering the best value, taking into account the specifications of the request for proposals, the price and performance criteria as set forth in Minn. Stat. § 16C.28, subd. 1b, and described in the solicitation document.” Minn. Stat. § 16C.28, subd. 1(a)(2). Before administering best value procurement procedures, personnel must be trained in the best value RFP process. *See* Minn. Stat. § 16C.28, subd. 1d.

Another alternative to bidding is the “construction manager at risk” contract available for contracts for construction, alteration, repair, or maintenance work. The process of selection of a construction manager at risk as well as the requirements of a construction manager at risk contract are set forth in Minn. Stat. § 471.463.