

Tri-County School District ISD #2358

**Regular Meeting of Joint Powers Board (Greenbush Middle River and Tri County Schools) Preliminary
Agenda**

**Wednesday, May 8, 2024
Tri County School Library
303 Pembina Trail
Karlstad, MN 56732**

PRELIMINARY AGENDA for the Regular Meeting of Joint Powers Board (Greenbush Middle River and Tri County Schools) Preliminary Agenda to be held in the Tri County School Library
303 Pembina Trail
Karlstad, MN 56732 on Wednesday, May 8, 2024 at 5:30 PM.

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Previous Minutes
5. Superintendent Report
6. Closed Session: Superintendent Evaluation
7. Return to Open Session: Superintendent Evaluation
8. Adjourn

Greenbush Middle River, Tri County Schools
Joint Powers Board Meeting
MINUTES

November 15, 2023

5:30 p.m.

Tri County School Library

303 Pembina Trail Karlstad, MN

The meeting was called to order by Kurt Stenberg at 5:30 p.m.

Members Present: Kurt Stenberg, Allison Harder, Mark Koland, Steve Murray. Also attending: Superintendent Barb Muckenhirn

Motion by Koland, second by Murray, to approve the minutes of the September 18, 2023 Joint Powers Board meeting. uc

Superintendent Report: Updated on progress toward communication goals; Another member of the Joint Powers Board from GMR is needed to participate in the MSBA conference session presentation in January. Gary Lee, MSBA, is helping to lead this process.

Motion by Mark Koland, seconded by Allison Harder to adjourn. uc

Clerk

Mark Koland

Greenbush Middle River, Tri County Schools Joint Powers Board Meeting

MINUTES

February 21, 2024

5:30 p.m.

Greenbush Middle River School Library

401 Park Ave W, Greenbush, MN 56726

The meeting was called to order by Kurt Stenberg at 5:30 p.m.

Members Present: Kurt Stenberg, Allison Harder, Brandon Kuznia, Mark Koland, Steve Murray

Nominations for Joint Powers Board Chair: Steve Murray

Roll Call Vote: Aye: Kurt Stenberg, Allison Harder, Brandon Kuznia, Mark Koland, Steve Murray; mc

Nominations for Joint Powers Board Vice Chair: Kurt Stenberg

Roll Call Vote: Aye: Kurt Stenberg, Allison Harder, Brandon Kuznia, Mark Koland, Steve Murray; mc

Nominations for Joint Powers Board Clerk: Mark Koland

Roll Call Vote: Aye: Kurt Stenberg, Allison Harder, Brandon Kuznia, Mark Koland, Steve Murray; mc

Motion by Steve Murray, seconded by Allison Harder to hold four meetings annually, one hour before regular school board meetings rotating between districts on these dates.

- May 8, 2024, 5:30 p.m. at Tri County School Library
- August 19, 2024, 5:30 at Greenbush Middle River School Library
- November 13, 2024, 5:30 at Tri County School Library
- Tentative: February 24, 2025, 5:30 at Greenbush Middle River School Library

mc

Motion by Mark Koland, seconded by Kurt Stenberg, to post notices of special meetings on the main front entrance of each district and on each district's website. mc

Motion by Allison Harder, seconded by Brandon Kuznia, to approve the agenda as presented with the omission of the approval of the previous minutes. mc

The minutes of the November 15, 2023 meeting were removed from the agenda and will be reviewed at the May 8 meeting.

Superintendent Barb Muckenhirn reported that it has been one year since the Board interviewed her. She provided information on progress toward the communication goals. Using BoardBook with both districts has been a positive step. She is working on a solution to use BoardBook for Joint Powers Board agendas.

Motion by Mark Koland, seconded by Allison Harder to adjourn. mc

Respectfully submitted, Mark Koland

Greenbush Middle River, Tri County Schools Joint Powers Board Meeting
SPECIAL BOARD MEETING
MINUTES

March 27, 2024

6:00 p.m.

Tri County School Library

303 Pembina Trail, Karlstad MN 56732

The meeting was called to order by Steve Murray at 6:00 p.m.

Members Present: Kurt Stenberg, Allison Harder, Brandon Kuznia, Mark Koland, Steve Murray, Holly Burkel

Motion by Murray, second by Burkel, to approve the agenda as posted. UC

Motion by Murray, second by Stenberg to accept the resignation for retirement of Barb Muckenhirn, Superintendent position, at the end of the 2023-2024 school year. UC

The Board engaged in discussion with Gary Lee, MSBA, regarding the superintendent search, timeline, and individual district needs. Options for the two boards to consider separately were discussed that would support the day-to-day operational needs of the districts. The expected timeline is:

April 1-29 – Post/advertise position

May 10 and 14 – Interviews

Motion by Murray, second by Stenberg to advertise for a shared superintendent and proceed per the Joint Powers Agreement.

Motion by Murray, seconded by Stenberg to adjourn. UC

Respectfully submitted, Mark Koland

Greenbush Middle River, Tri County Schools Joint Powers Board Meeting
SPECIAL BOARD MEETING
MINUTES

April 6, 2024

6:00 p.m.

Greenbush Middle River School Library

401 Park Ave West, Greenbush, MN 56726

The meeting was called to order by Chairperson Steve Murray at 6:05 p.m.

Members Present: Kurt Stenberg, Brandon Kuznia, Mark Koland, Steve Murray, Holly Burkel

Members Absent: Allison Harder

Also Attending: Superintendent Muckenhirn and Gary Lee, MSBA (virtual)

The purpose of the meeting is to announce superintendent candidates.

The Board engaged in discussion with Gary Lee, MSBA, regarding the superintendent interview process including the following components:

- Interview training

- First round interview questions

- Selection of candidates

- Schedule for interview procedures

- Other necessary steps for the hiring process

Motion by Burkel, second by Stenberg, to invite applicant Kevin McKeever for an interview. UC

Interview at 4:00 p.m. at Tri County School Library, 303 Pembina Trail, Karlstad, MN 56732

Motion by Stenberg, seconded by Burkel to adjourn. UC

Respectfully submitted, Mark Koland