



Thornton Fractional  
HIGH SCHOOL DISTRICT 215  
BURNHAM • CALUMET CITY • LANSING • LYNWOOD

**October 9, 2024**  
**Committee of the Whole**

**6:00 PM**

**Thornton Fractional Center for Academics & Technology**  
**1605 Wentworth Ave.**  
**Calumet City, IL 60409**

**1. Welcome**

- A. Roll Call
- B. Pledge of Allegiance

**2. Communication/Public Comment**

**3. Buildings Grounds/Safety Committee--Member Townsend**

**A. Construction Project Update**

- 1. South HVAC work
- 2. South Roof project
- 3. North Roof project
- 4. North Turf/Track project
- 5. CAT Center Roof Top Unit Installation

**B. Building Usage Report**

**4. Finance Committee--Member Jackson**

- A. School Maintenance Grant
- B. Stronger Connections and Cops Grants

**5. Curriculum Committee--Member Ballard**

- A. AP Psychology Resources
- B. Schoology Rollout Update

**6. Behavior Intervention/Parent-Teacher Advisory Committee--Member Newman**

- A. Student Supports MOU's

**7. Adjourn**

Thornton Fractional High School Distict 215  
 Building Reports  
 2024-2025  
 October 2024

Event Date:	School	MO	YR	Organization	Cat	Facilities	Usage	Facility	Interest	Maintenance/O ther	Total	Paid to date	Balance due
3/26-27/2022	TFN	3	2022	MORE Youth Foundation	Commercial	Purple Gym	Basketball Showcase	\$ 800.00	\$ 100.80	\$ 680.00	\$ 1,580.80	\$ 640.00	\$ 940.80
8/27, 9/3, 9/17, & 9/24/2022	TFN	8	2022	Calumet City Thunderbolts	Community	Football Field	Football and Cheerleading	\$ -	\$ 305.90	\$ 2,130.00	\$ 2,435.90	\$ 800.00	\$ 1,635.90
12/16/2023	TFS	11	2023	Ultimate Threat Dance	Commercial	Red Gym	Dance Competition and Showcase	\$ 650.00	\$ 35.36	\$ 360.00	\$ 1,045.36	\$ 505.00	\$ 540.36
5/28/24 Reheral - 5/29/24 Ceremony	TFN	1	2024	District 155	Community	Auditorium/ Gym	2024 Graduation Ceremony	\$ -	\$ -	\$ 400.00	\$ 400.00	\$400.00	\$ -
4/27/2024	TFN	4	2024	TFN Boosters	Community	Auditorium	Fashion Show	\$ -	\$ -	\$ 770.00	\$ 770.00	\$ 770.00	\$ -
10/12/2024	TFN	4	2024	City of Calumet City, IL	Community	Track & Field	Breast Cancer Walk	\$ -	\$ -	\$ 280.00	\$ 280.00	\$ -	\$ 280.00
4/30/2024	TFS	4	2024	Cal-Ridge conference track meet (D171 sponsor)	Community	Track & Field	Track meet	\$ -	\$ -	\$ 480.00	\$ 480.00	\$ 480.00	\$ -
5/3/2024	TFS	4	2024	Cal-Ridge conference track meet practice (D171 sponsor)	Community	Track & Field	Practice	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5/30/2024	TFN	5	2024	District 157 Schrum	Community	Auditorium	Graduation	\$ -	\$ -	\$ 200.00	\$ 775.00	\$ 775.00	\$ -
7/22/2024	TFN	6	2024	City of Calumet City, IL	Community	Auditorium	Tax Forum	\$ -	\$ -	\$ 320.00	\$ 320.00	\$ 320.00	\$ -
9/28/2024	TFN	9	2024	City of Calumet City, IL	Community	Auditorium	State of City Address 2024(cancelled)	\$ 425.00					\$ 425.00
9/24/24-6/10/25	TFS			Lansing Knights of columbus	Community	Pool/Lock Rooms	Special Olympics-Swim program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Final bill sent
To be billed
Outstanding with interest
Do not rent
Cancelled



## MEMORANDUM

**Date:** October 9, 2024

**To:** Mr. John Robinzine, Superintendent and Board of Education

**From:** Teresa A. Bishop, Executive Director of Finance/CSBO

**Subject:** School Maintenance Grant Application

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### **Recommended Action**

To discuss the ISBE School Maintenance Grant Application for 2024/2025.

### **Background**

The ISBE is again offering School Maintenance grants for a maximum amount of \$50,000 per school district, and funds can generally be spent on any maintenance item. If awarded, our plan would be to use the money towards the grand total estimated \$6,000,000 athletic field renovation project at TF North which is planned for the summer of 2025. This expenditure is included in the 2024/2025 budget.

The grant application must be approved by the Board of Education prior to submission. Approval will be requested at the October 22 meeting. Please see the attached grant application.

**Funding source:** School maintenance grant, \$50,000; Capital Projects Fund, \$5,950,000

**Attachment:** 2024/2025 School Maintenance grant application

**District Data**

District Name:	<input type="text" value="Thornton Fractional Twp HSD 215"/>
Contact Person:	<input type="text" value="John Robinzine"/>
District Email Address:	<input type="text" value="jrobinzine@tfd215.org"/>
District Phone:	<input type="text" value="708-585-2309"/>
District Fax:	<input type="text" value="708585-2318"/>

**Edit Application Header Information**

Application Year:*	<input type="text" value="2025"/>
Application Round:	<input type="text" value="1"/>
District RCDT/Name:	<input type="text" value="07016215017 - Thornton Fractional Twp HSD 215"/>
Source of Local Funds options:*	<p><input type="radio"/> 1111 - Operations and Maintenance Purposes Levy <input type="radio"/> 1117 - Capital Improvement Purposes Levy <input type="radio"/> 1118 - Fire Prevention &amp; Safety (Health/Life Safety) Purposes Levy <input type="radio"/> 7200 - Proceeds from the Sale of Fire Prevention &amp; Safety (Health/Life Safety) Bonds <input type="radio"/> 1230 - Corporate Personal Property Replacement Taxes <input type="radio"/> 1983 - School Facility Occupation Tax Proceeds <input checked="" type="radio"/> Other (Please select any one option from below)</p> <input type="text" value="60 - Capital Projects Fund Balance/Reserves"/>
Project Priority Category:*	<input type="text" value="D - Permanent Improvement Projects"/>
Emergency application	<input type="checkbox"/>
Select the area affected by the project:*	<p><input type="radio"/> District <input type="radio"/> Multiple areas (list) <input type="text"/> <input checked="" type="radio"/> Other (Describe)</p> <input type="text" value="Thornton Fractional North High School"/>

[Add Item to Schedule](#)

1. COUNTY CODE <b>016, Cook</b>						2. DISTRICT CODE/NAME <b>07016215017, Thornton Fractional Twp HSD 215</b>			3. APPLICATION YEAR/ROUND <b>2025, 1</b>		
Item I.D.	Facility Name	Facility Address	Facility Description	Project Description	Project Location	Priority Code	Category Code	Est. cost	Est. Start Date	Est. Completion Date	
<a href="#">Open</a> 1	THORNTON FRACTNL NO HIGH SCHOOL	755 Pulaski Rd, Calumet City	TF North was built in 1934. The building houses approximately 1,300 students. The total square footage of the building is approximately \$315,000 s.f.	Athletic field replacement. Our current grass football field, practice field, track, surrounding stadium, & grass soccer fields are in need of replacement. The District plans to install turf athletic fields in the summer of 2025.	Athletic fields outside the building. Football, soccer, stadium, track around football field.	D	OTHR	\$6,000,000.00	04/01/2025	10/31/2025	

Total Estimated Project Cost	\$6,000,000.00
Total Requested Grant Amount	\$50,000.00
Total Reserved Local Funds(District Responsibility):	\$50,000.00
Total Reserved Remaining Funds (District Responsibility):	\$5,900,000.00

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STATE ASSURANCES  
GRANT APPLICATION CERTIFICATIONS AND ASSURANCES

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**THORNTON FRACTIONALTHSD 215**

**RCDT #: 07-016-2150-17**

**FY 25 Application Cycle - Round 1**

By checking this box, the applicant/award recipient (hereinafter the term "applicant" includes "award recipient" as the context requires) hereby certifies and assures the Illinois State Board of Education that:

The applicant has the necessary legal authority to apply for and to receive the proposed award. The filing of this application has been authorized by the governing body of the applicant, and the undersigned representative has been duly authorized to file this application for and on behalf of said applicant and otherwise to act as the authorized representative of the applicant in connection with this application and any award in relation thereto.

**DEFINITIONS**

"Applicant" means an individual, entity, or entities for which grant funds may be available and who has made application to the Illinois State Board of Education for an award of such grant funds.

"Grant" means the award of funds, which are to be expended in accordance with the Grant Agreement for a particular project. The terms "grant," "award," "program," and "project" may be used interchangeably.

"Grantee" means the person, entity, or entities that are to receive or have received grant funds through an award from the Illinois State Board of Education. The terms "grantee" and "award recipient" may be used interchangeably.

"Project" means the activities to be performed for which grant funds are being sought by the applicant. The terms "project" and "program" may be used interchangeably.

The capitalized word "Term" means the period of time from the project beginning date through the project ending date.

**NO BINDING OBLIGATION**

The applicant acknowledges and agrees that the selection of its proposal for funding, or approval to fund an application, shall not be deemed to be a binding obligation of the Illinois State Board of Education until such time as a final Grant Agreement is entered into between the applicant and the Illinois State Board of Education. Prior to the execution of a final Grant Agreement, the Illinois State Board of Education may withdraw its award of funding to the applicant at any time, for any reason.

Payment under this grant is subject to passage of a sufficient appropriation by the Illinois General Assembly or sufficient appropriation by the U.S. Congress for federal programs. Obligations of the Illinois State Board of Education will cease immediately without further obligation should the agency fail to receive sufficient state, federal, or other funds for this program.

**PROJECT**

The project proposed in the application, and as negotiated and finalized by the parties in the Grant Agreement, is hereinafter referred to as the "project." In planning the project there has been, and in establishing and carrying out the project there will be (to the extent applicable to the project), participation of persons broadly representative of the cultural and educational resources of the area to be served, including persons representative of the interests of potential beneficiaries.

Applicants may be asked to clarify certain aspects of their proposals/applications or proposed amendments prior to final agreement on the terms of the project or amendment.

All funds provided shall be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement.

The project will be administered by or under the supervision of the applicant and in accordance with the laws and regulations applicable to the grant. The applicant will be responsible for and obtain all necessary permits, licenses, or consent forms as may be required to implement the project.

**FUNDING**

All funds provided will be used solely for the purposes stated in the approved proposal/application, as finalized in the Grant Agreement, in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the grant.

The applicant may not count tuition and fees collected from students toward meeting matching, cost sharing, or maintenance of effort requirements of a program, pursuant to 34 CFR 76.534.

If real property or structures are provided or improved with the aid of federal financial assistance, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, or sale of such property or structure. If personal property is so provided, the applicant will comply with applicable statutes, regulations, and the project application in the use, encumbrance, transfer, disposal, and sale of such.

All expenditures claimed in relation to a grant are subject to applicable federal and state laws, regulations, and administrative rules. Expenditures claimed in relation to an award are subject to cost allowability standards, as defined by the grant program, and other applicable federal and state laws, regulations, and administrative rules. Failure to adhere to these requirements will lead to disallowed expenditures for which funds must be returned.

Adequacy tier designation under Evidence-Based Funding will be utilized by ISBE at its discretion pursuant to applicable law and agency policy (105 ILCS 5/18-8.15).

The applicant will accept funds in accordance with applicable federal and state statutes, regulations, administrative rules, and terms and conditions of the award, and administer the programs in compliance with all provisions of such statutes, regulations, administrative rules, terms and conditions of the award, and amendments thereto.

Failure of applicant to comply with state and federal statutes, regulations, administrative rules, or the terms and conditions of the award may result in conditions placed on grantee, including, but not limited to, involuntary termination of a grant at the discretion of the Illinois State Board of Education, in whole or in part, in accordance with federal and state laws and regulations.

## GENERAL CERTIFICATIONS AND ASSURANCES

The applicant will obey all applicable state and federal laws, regulations, and executive orders, including without limitation those regarding the confidentiality of student records, such as the Family Educational Rights and Privacy Act (20 U.S.C. 1232g) and the Illinois School Student Records Act (105 ILCS 10/1 et seq.); those prohibiting discrimination on the basis of race, color, national origin, sex, age, or handicap, such as Title IX of the Amendments of 1972 (20 U.S.C. 1681 et seq.) and 34 CFR part 106, the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 34 CFR part 104, the Age Discrimination in Employment Act of 1967 (29 U.S.C. 621 et seq.), the Age Discrimination Act (42 U.S.C. 6101 et seq.) and 34 CFR part 110, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 2000e et seq.) and 34 CFR part 100, the Public Works Employment Discrimination Act (775 ILCS 10/0.01 et seq.), and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Illinois School Code (105 ILCS 5/1-1 et seq.). Further, no award recipient shall deny access to the program funded under the grant to students who lack documentation of their immigration status or legal presence in the United States (*Plyler v. Doe*, 457 U.S. 202, 102 S.Ct. 2382 (1982)).

The applicant certifies it has informed the state superintendent of education in writing if any employee of the applicant/ grantee was formerly employed by the Illinois State Board of Education and has received an early retirement incentive under 40 ILCS 5/14-108.3 or 40 ILCS 5/16-133.3 (Illinois Pension Code). The applicant acknowledges and agrees that if such early retirement incentive was received, the Grant Agreement is not valid unless the official executing the agreement has made the appropriate filing with the auditor general prior to execution.

The applicant shall notify the state superintendent of education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.

The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.

An applicant who is an individual cannot be in default on an educational loan as provided in 5 ILCS 385/3.

The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club that unlawfully discriminates (775 ILCS 25/1).

The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state, and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for a) all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/ grantee who have direct contact with children receiving services under the grant. Such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals who will have direct contact with children receiving services under the grant if they have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

The applicant hereby ensures that when purchasing core instructional print materials published after July 19, 2006, all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21. This legislation instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.

The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

## JOINT APPLICATIONS - ADMINISTRATIVE AND/OR FISCAL AGENT

Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/ grantee that is a party to the joint application and is a legal entity or a Regional Office of Education may serve as the administrative and/or fiscal agent under the grant.

The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:

1. Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant.
2. Maintain separate accounts and ledgers for the project.
3. Provide a proper accounting of all revenue from the Illinois State Board of Education for the project.
4. Properly post all expenditures made on behalf of the project.
5. Be responsible for the accountability, documentation, and cash management of the project; the approval and payment of all expenses, obligations, and contracts; and the hiring of personnel on behalf of the project in accordance with the Grant Agreement.

6. Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation. (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.)
7. Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/ obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/ grantees on actual expenditures/obligations that occur within project beginning and ending dates.
8. Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education.
9. Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education.
10. Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

#### DRUG-FREE WORKPLACE CERTIFICATION

This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). This Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the state unless that grantee or contractor has certified to the state that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions, including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the state of Illinois for at least one year but not more than five years.

For the purpose of this certification, "applicant," "grantee," or "contractor" means a corporation, partnership, or other entity with 25 or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the state.

The applicant certifies and agrees that it will provide a drug-free workplace by:

1. Publishing a statement:
  - a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - b. Specifying the actions that will be taken against employees for violations of such prohibition.
  - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - 1) Abide by the terms of the statement; and
    - 2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction.
2. Establishing a drug-free awareness program to inform employees about:
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's or contractor's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within 10 calendar days after receiving notice under part (2) of paragraph (c) of subsection (1.) above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug-Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

The applicant represents and warrants that all of the Certifications and Assurances set forth herein in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the Certifications and Assurances within 10 calendar days of the change. Failure to maintain all Certifications and Assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

***The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the above Certifications and Assurances on behalf of the applicant. Further, the undersigned certifies under oath that all information contained herein is true and correct to the best of his or her knowledge, information, and belief that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.***

[Save Page](#)

(Grant Application Certifications and Assurances for the School Maintenance Project Grant – Rev. 7/23)

# SCHOOL MAINTENANCE PROJECT GRANT

FY 25 Application Cycle - Round 1

## District Certification

Name : Thornton Fractional Twp HSD 215

RCDT #: 07-016-2150-17

TIN #: 366004406

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

**The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances titled "Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant" and "Program Specific and Financial Assurances for the School Maintenance Project Grant" (found within the application under "Application Certifications and Assurances") and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.**

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed on this application prior to the submission of this application. Signing below certifies that he or she has read, understood, and will comply with all the provisions of the following:

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant, and
- Program-Specific and Financial Assurances for the School Maintenance Project Grant.

\_\_\_\_\_  
*Signature of President of Board of Education*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name of Board President (type or print)*

A copy of this form signed by the President of the Board of Education AND the Taxpayer Identification Number Form MUST be printed, signed, and attached as a PDF under the Application Required Attachments before your application can be approved. No application will be processed without these two signed attachments.



**School Maintenance Project Grant**  
**FY 25 Application Cycle - Round 1**  
**TAXPAYER IDENTIFICATION NUMBER**

As an authorized representative for the applicant, I certify that:

1. The number shown on this form is the correct taxpayer identification number (or the applicant is waiting for a number to be issued).
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. Enter the name of the entity as it's listed at the State of Illinois Comptroller's office, the Entities RCDT Number and the FEIN (unless already populated below).

**Name:** THORNTON FRACTIONALTHSD 215

**RCDT:** 07-016-2150-17

**Federal Employer Identification Number (FEIN):** 366004406

**Legal Status: Governmental/School District**

**Signature of authorized Representative:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(SMPG Taxpayer Identification Form - Rev. 08/2021)



## MEMORANDUM

**Date:** October 9, 2024

**To:** Mr. John Robinzine, Superintendent and Board of Education

**From:** Teresa A. Bishop, Executive Director of Finance & Operations/CSBO

**Subject:** Stronger Connections and COPS grants

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### **Recommended Action**

To discuss the award of the Stronger Connections and COPS grants to District 215.

### **Background**

District 215 applied for and was awarded \$198,310 from the Stronger Connections Grant. This grant is new and a product of the Bipartisan Safer Communities Act signed into law on June 25, 2022. The District was awarded \$198,310 towards a weapons detection system.

Additionally, the COPS grant was applied for and awarded in the amount of \$500,000 to implement evidence-based programs to improve school security and promote a positive learning environment for all students. This can include a concealed weapons detection system, integrated overt camera intelligence system that detects people carrying weapons, hand-held metal detectors, and supervision mirrors. A 25% match of local funds for the total project cost will be required. This amount should not exceed \$170,000. The 2024/2025 budget includes \$500,000 in local dollars to fund this project.

The safety and mental well-being of our students is of paramount importance. We will collaborate with stakeholders in planning this initiative to promote a positive, welcoming environment while working to ensure student safety.

The Board will be asked to approve both grant awards at the October 22 board meeting.

**Funding source:** Stronger Connections grant, \$198,310; COPS grant, \$500,000; Capital Projects Fund, \$170,000



## MEMORANDUM

**Date:** October 9, 2024

**To:** Mr. John Robinzine, Superintendent/Board of Education

**From:** Becky Szuba, Assistant Superintendent of Teaching and Learning and LaQuesha Martin-Dean, Director of Teaching and Learning

**Subject:** AP Psychology Resources

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### **Recommended Action**

The Department of Teaching and Learning will be seeking approval to purchase resources for AP Psychology. The total cost is \$24,831.48.

### **Background**

As discussed during the September Committee of the Whole, the current resource for this course does not provide accurate up-to-date content for students. Additionally, there have been revisions to the AP Psychology test. The resources include textbooks, a 6-year e-license for the text, an on-line test bank for AP exam practice, and teachers' editions.

**Funding source if applicable:** Local Textbook budget

**Attachment quote**

**This price quote is good for 60 days.** BFW High School Publishers is committed to delivering the best value for the program you have adopted. Pricing herein may reflect package discounts. Removing or editing components may cancel any package discounting applied to component items. Prices subject to change, including annual increases in November. Shipping fees are estimated; actual shipping fees may vary.

**Purchase Orders: Please attach a copy of this price quote to your purchase order and submit your purchase order to:**

MPS 16365 James Madison Highway Gordonsville, VA 22942  
 Email: highschool@mpsvirginia.com / Phone: (540) 672-7744

Quote Number	00113767	Prepared By	Lisa Grosbier
Created Date	8/6/2024	Phone	+1 6466282141
		Email	lgrosbier@bfwpub.com

Bill To	Thornton Fractnl Twp Hsd 215 1601 Wentworth Ave Calumet City, Illinois 604096309 United States	Ship To	Thornton Fractnl Twp Hsd 215 1601 Wentworth Ave Calumet City, Illinois 604096309 United States
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#### Itemized Products

ISBN	EAN	Product	Edition	Author	Sales Price	Quantity	Total Price
1319551645	9781319551643	Achieve for Myers' Psychology for the AP® Course (Six-Use Online; Add-On)	4	David G. Myers;C. Nathan DeWall;Elizabeth Yost Hammer	USD 39.00	120.00	USD 4,680.00
1319281168	9781319281168	Myers' Psychology for the AP® Course	4	David G. Myers;C. Nathan DeWall;Elizabeth Yost Hammer	USD 159.98	120.00	USD 19,197.60

**Itemized Product Total:** USD 23,877.60

#### Free Product: Please include in your PO:

ISBN	EAN	Free Product	Edition	Author	Net Price	Quantity	Your Price
1319475957	9781319475956	Test Bank for Myers' Psychology for the AP® Course	4	David G. Myers;C. Nathan DeWall;Elizabeth Yost Hammer	USD 495.98	3	\$0.00
1319475477	9781319475475	Teacher's Edition with Online Teacher Resources for Myers' Psychology for the AP® Course	4	David G. Myers;C. Nathan DeWall;Elizabeth Yost Hammer	USD 495.98	3	\$0.00

**Total Available for Purchase** USD 0.00

#### Shipping Information

Schools are typically tax exempt however if your school is **NOT** tax exempt, please note that your local tax rate will apply to this quote.

Shipping Location No Shipping

**Shipping Fees:** USD 0.00  
**Special Shipping Fees:** USD 953.88  
**Total Shipping Fees:** USD 953.88

#### Grand Totals

Itemized Products + Shipping Fees: USD 24,831.48

#### Instructor Resources

**Digital Adopters:** Instructor resources will be available within your product; no action needed

**Print Only Adopters:** Instructor resources can be unlocked by visiting [www.bfwpub.com/AdopterTRM](http://www.bfwpub.com/AdopterTRM)

#### Digital Subscription Terms

**Digital subscription terms:** With respect to each product, the number of licenses allocated to you will be determined by multiplying the quantity purchased by the number of uses (where use = year). [Example: 100 units of a 6-use product = 600 licenses.]

Access to each title will expire on the first to occur of (1) all purchased units which would be available over the course of the number of uses have been utilized, or (2) the number of uses has transpired utilizing the following calculation: utilizing August 1 as the start of a new year, (i) If the invoice date falls between January 1 and September 30, the end date of the subscription term shall be calculated as the invoice year plus the number of uses indicated [Example: 100 units of a 6-use product is invoiced on April 15, 2023. The end date based on uses purchased = July 31, 2029]; and (ii) If the invoice date falls between October 1 and December 31, the end date of the subscription term shall be calculated as invoice year plus the number of uses indicated + 1]. [Example: 100 units of a 6-use product is invoiced on November 15, 2023. The end date based on uses purchased = July 31, 2030.]

For complete subscription terms, see [bfwpub.com/subscription-terms](http://bfwpub.com/subscription-terms). Your issuance of a purchase order based on this quote or your payment for the courseware subscription signifies your affirmative understanding and acceptance of these terms.

**The Accelerator Option:** If chosen at the time of initial purchase, the accelerator option permits the one-time option to upgrade to a new courseware edition at any time within your active courseware subscription term. It is your responsibility to inform your sales representative when you are ready to proceed with the upgrade. The Accelerator Option does not apply to e-books and applies exclusively to digital courseware and not print products.

#### Miscellaneous Information

**Sole Source Statement:** Competition in providing the above named products is precluded by the existence of a copyright. There are no like products available for purchase that serve the same purpose because of exclusive distribution/marketing rights. These products should be purchased directly from BFW (MPS) or its approved depositories. Purchases from any other source would not ensure the item's authenticity/warranty. Unapproved 3rd party vendors cannot provide packages, digital materials or teaching materials. BFW (MPS) cannot provide these items to a school if the student edition has been purchased through a third party. We are the sole source for these items and packages.

**Note for Canadian Users:** Please note that invoices are issued in CAD, but if payment is to be made via credit card, it will be processed through our US Bank and an exchange rate fee will be applied.

**NOTE:** If you plan to place an order and will require a signed data agreement, please send to your rep as soon as possible. Agreement reviews take an average of 1-3 weeks to review.



## MEMORANDUM

**Date:** October 9, 2024

**To:** Mr. John Robinzine, Superintendent/Board of Education

**From:** Becky Szuba, Assistant Superintendent of Teaching and Learning; Paul Wakefield, Chief Technology Officer

**Subject:** Schoology Update

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**Recommended Action**

N/A Information sharing

**Background**

Enclosed is a summary of the planning/implementation timeline, professional development sessions, and user data analytics for the learning management system, Schoology.

**Funding source if applicable:** N/A



## Schoology Update

### Planning and Implementation timeline

- September-December 2022: Committee meets to evaluate and select learning management system.
- January 2023: Schoology is recommended and approved.
- February-June 2023: System preparation and selection of staff members who wanted to implement Schoology in 2023-2024 and who were willing to be trainers
- July 2023- January 2024: Staff trainers receive Schoology training
- July-August 2023: Optional professional development sessions are offered to teachers by our staff trainers
- 2023-2024 School year: Trainers are fully implementing Schoology. Other teachers have a choice to transition at their own pace with the ultimate goal of full implementation for the 2024-2025 school year.
- 2024-2025 school year: Full implementation of Schoology

### Professional Development Sessions

Optional Sessions Summer of 2023:

- July 31<sup>st</sup>
- August 7<sup>th</sup>

Optional Sessions offered on Professional Development Wednesdays during the 2023-2024 school year:

- August 17<sup>th</sup>
- August 18<sup>th</sup>
- August 23<sup>rd</sup>
- November 8<sup>th</sup>

Mandatory Sessions offered on Professional Development Wednesdays during the 2023-2024 school year:

- August 15<sup>th</sup> (2<sup>nd</sup> year licensed professionals)
- March 6<sup>th</sup>
- May 15<sup>th</sup>



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HIGH SCHOOL DISTRICT 215  
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Summer 2024 Sessions available:

- June 11<sup>th</sup>
- June 25<sup>th</sup>
- July 11<sup>th</sup>
- July 29<sup>th</sup>
- August 6<sup>th</sup>
- August 7<sup>th</sup>
- August 8<sup>th</sup>

Professional Development Sessions offered during orientation during the 2024-2025 school year:

- August 6<sup>th</sup> (1<sup>st</sup> year licensed professionals)
- August 7<sup>th</sup> (2<sup>nd</sup> year licensed professionals)

Professional Development Sessions offered on Wednesdays (student early dismissal) during 2024-2025 school year:

- August 12<sup>th</sup>
- August 13<sup>th</sup>
- September 9<sup>th</sup>
- October 2<sup>nd</sup> (optional)
- January 8<sup>th</sup>
- February 12<sup>th</sup>
- May 14<sup>th</sup>

Professional Development Available 2024-2025 school year during the school day:

- Periods 3, 4, 5, and 6 Mondays, Tuesdays, Wednesdays and Thursdays
- Periods 3, 5 and 6 Fridays

Additional Asynchronous Support Provided during the 2024-2025 school year:

- Slide shows with step-by-step instructions for implementation
- Schoology self-paced courses and learning modules



- Questions addressed via e-mail or in person by trainers, Mr. Wakefield, and/or Mrs. Szuba
- Schoology support e-mail

### Parents/Families Connect to Schoology

- September 12<sup>th</sup>: Introductory letter with instructions sent to parents/families
- September 12<sup>th</sup>: Schoology invitation to join sent to parents/families
- September 26<sup>th</sup>: Parent Schoology assistance available at parent/teacher conferences

### Schoology Usage Analytics August 12<sup>th</sup>-October 2<sup>nd</sup> 2024

ROLE TYPE	DATE RANGE TOTAL
● Library Media Specialist	61
● Parent	1,502
● School Admin	360
● Student	483,591
● System Admin	244
● Teacher	31,660
<b>Total Sessions</b>	<b>517,418</b>



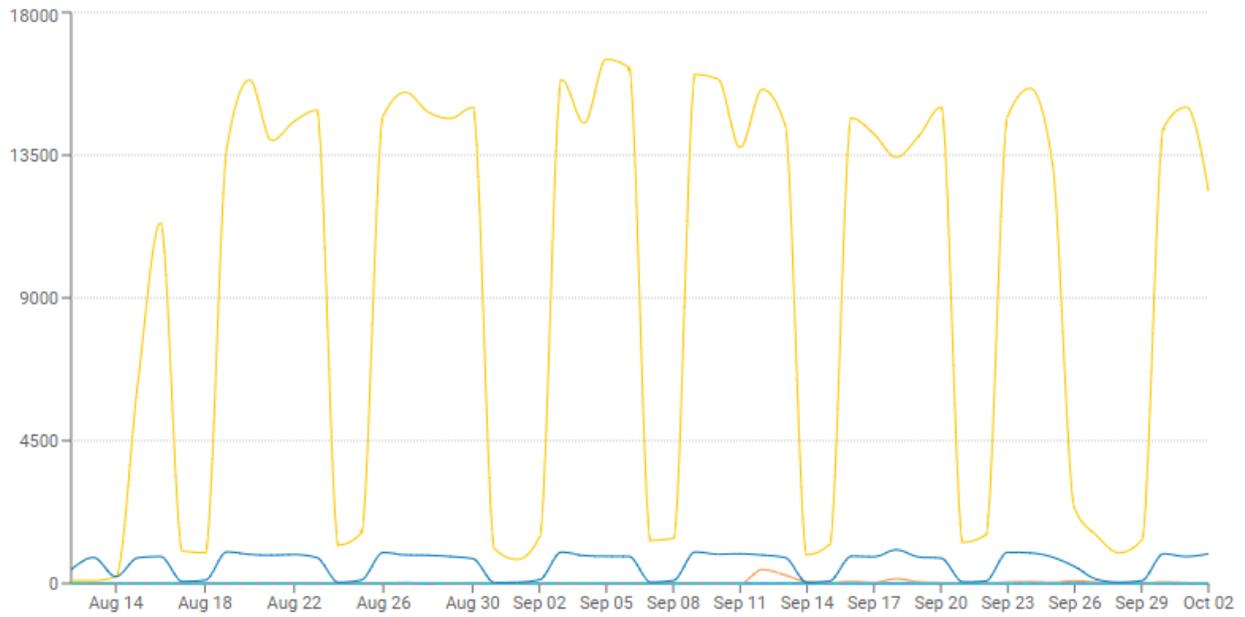
# Thornton Fractional

HIGH SCHOOL DISTRICT 215  
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Students= yellow

Teachers=blue

Parents=orange

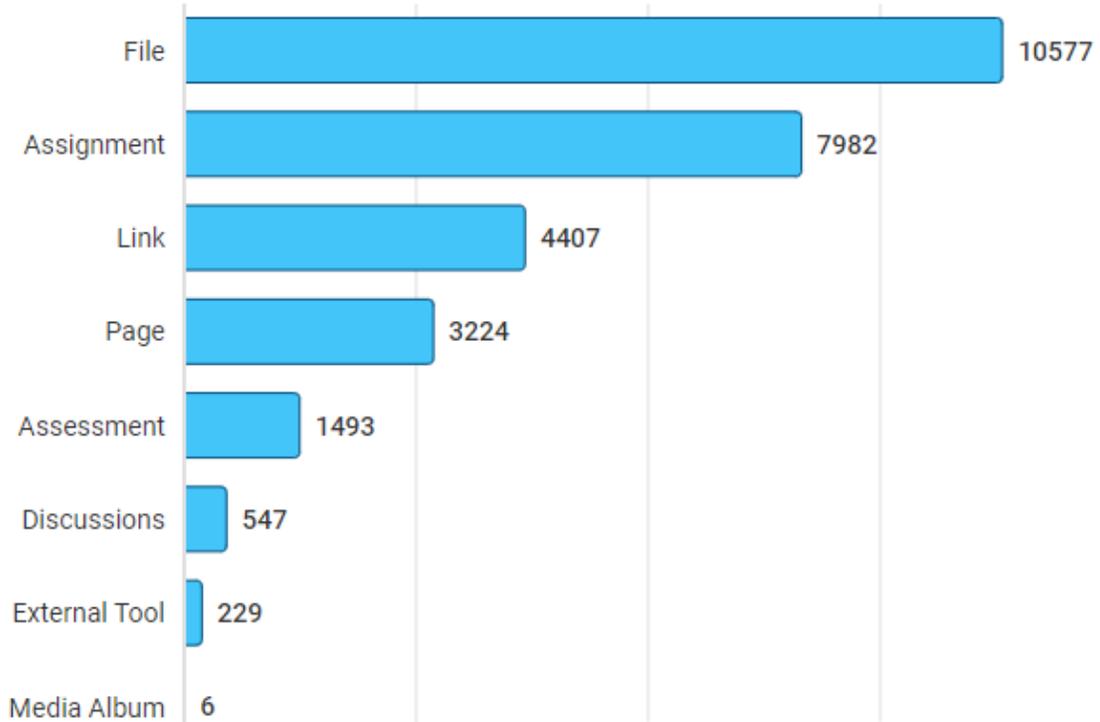




**COURSE MATERIALS CREATED**

28465

Total course materials created





### Course Materials Breakdown

MATERIAL TYPE	SUBMISSIONS ↑	VIEWS
 Assignment	77970	406722
 Assessment	19131	93894
 Discussions	6692	16657
 Test/Quiz	—	—
 File	—	53711
 Link	—	78941
 External Tool	—	17121
 Page	—	38859
 Media Album	—	26
<b>Totals</b>	<b>103,793</b>	<b>705,931</b>



## MEMORANDUM

**Date:** October 8, 2024

**To:** Mr. John Robinzine, Superintendent/Board of Education

**From:** Dr. Rena Whitten, Assistant Superintendent of Student Services & Equity

**Subject:** Review of Linkage Agreements/MOUs

### **Recommended Action**

Review the clinical services MOUs for approval at the October regular meeting.

### **Background**

As discussed during the Principals' presentation at the August Committee of the Whole meeting, we are aligning social-emotional, and counseling supports as a part of the district discipline plan. Based on input from all campuses and the availability of services, we are looking to expand our partnerships through the addition of two new agencies. We are also continuing our current partnership with Youth Guidance (i.e. BAM program at TF North). TF North was awarded a grant that allows the BAM program to operate at its campus for five years free of charge. This is year two of that award.

**Attachment:** The following organizations have submitted MOUs/Linkage Agreements to offer counseling services to District 215 students:

- South Cook Juvenile Justice Council
- South Suburban Council
- BAM (recurring)

**Funding Source:** N/A

LINKAGE AGREEMENT / MEMORANDUM OF UNDERSTANDING  
Between  
The South Suburban Council on Alcoholism and Substance Abuse  
and  
TF South High School

This Linkage Agreement/Memorandum of Understanding (MOU) is entered into as of October 1, 2024, between The South Suburban Council on Alcoholism and Substance Abuse (hereafter referred to as "The Council") and TF South High School (hereafter referred to as "the School"). This agreement outlines the collaborative efforts to provide prevention education services to students at the School who are struggling with substance use.

**I. Purpose**

The purpose of this MOU is to establish a formal partnership between the Council and the School to deliver prevention education services. These services are designed to educate students on substance use and provide necessary referral services for students requiring additional support.

**II. Scope of Services**

The Council agrees to provide the following services to the students of TF South High School:

**1. Prevention Education Services**

- The Council will deliver evidence-based prevention education to students at the School, focusing on substance use awareness, risk factors, and healthy coping strategies.
- Sessions will be conducted in group settings, as standalone workshops, depending on the School's needs.

**2. Referral Services**

- The Council will offer referral services to students identified as needing additional support or treatment beyond prevention education.
- Students who are at-risk or currently experiencing substance use issues will be referred to appropriate resources, including counseling, treatment programs, or other relevant community services.

**III. Roles and Responsibilities**

**1. The South Suburban Council on Alcoholism and Substance Abuse**

- Provide qualified educational sessions.
- Offer resources and materials necessary for substance use education.
- Collaborate with school staff to identify students in need of referral services.
- Maintain confidentiality and comply with all privacy laws concerning student information.

**2. TF South High School**

- Coordinate with the Council to schedule prevention education sessions.
- Provide the necessary space and logistical support for the delivery of the education services.

- Assist in identifying students who may benefit from additional support and referral services.
- Ensure student attendance and participation in the scheduled sessions.

#### IV. Confidentiality

Both parties agree to protect the confidentiality of all students and comply with all applicable privacy laws, including the Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA).

#### V. Term and Termination

This MOU shall be effective as of the date signed below and shall remain in effect for a period of one (1) year. Either party may terminate this agreement upon thirty (30) days' written notice. In the event of termination, both parties agree to ensure a smooth transition of services for students currently receiving referrals.

#### VI. Amendments

This MOU may be amended at any time by mutual agreement of both parties in writing.

#### VII. Signatures

By signing below, the parties acknowledge that they have read, understood, and agreed to the terms of this MOU.

For The South Suburban Council on Alcoholism and Substance Abuse

Name: GLENN KNOX

Title: Grants and Communications

Date: 10-1-24

For TF South High School

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## SOUTHLAND JUVENILE JUSTICE COUNCIL (CCSJJC) School Based MOU

### PURPOSE

The purpose of this memorandum is to outline the agreements between Thornton Fractional HS District 215 (herein referred to as the “School”) and Cook County Southland Juvenile Justice Council (CCSJJC) (herein referred to as the “Provider”) for student referrals to school-based behavioral health services by CCSJJC and/or community-based behavioral health services.

### REFERRALS

The referral process will be detailed in the MOU. See Appendix A: Early Identification-Referral-Service Workflow for referral process.

**School and provider shall communicate and follow their internal referral processes.**

1. School must obtain written/verbal consent of student’s parent/guardian before referring student to the Provider.
2. The Provider shall follow agreed upon protocol with the School for ensuring consent has been obtained prior to referral.

### ROLES AND RESPONSIBILITIES

Expectations of each party entering the MOU.

#### 1. Provider

- Obtaining consent for services
- Providing services: may include, but is not limited to, the following:

### CONTACT



P: 708.441.2515  
F: 708.441.2515



[jdavis@sjjcouncil.org](mailto:jdavis@sjjcouncil.org)  
<https://sjjcouncil.org>



336 Forest Blvd, 2nd Flr  
Park Forest, IL 60466

- Assessment
- Crisis intervention
- Behavior management
- Addiction referral
- Individual, group and/or family therapy
- Case management
- Individual and/or group life skills training

### **Parent Cafes**

- School staff trainings and/or consultation
- School conference participation

## **2. School**

- Physical facilities/space
- Equipment
  - Phone, internet, furniture
- Referrals

Provide an assigned staff person in the classroom during group sessions.

## **EVALUATION**

The provider will send out quarterly service evaluation surveys to elicit feedback from the school to monitor the impact of our services.

## **FINANCIAL**

No funds shall be exchanged between the school and the provider.

## **CONFIDENTIALITY**

1. The provider shall adhere to confidentiality laws in accordance with the Health Insurance Portability and Accountability Act (HIPAA).

- Provider may not share any protected health information without a valid release of information.
- Provider shall coordinate with school to ensure that appropriate consents and Releases of Information (“ROIs”) have been obtained.

2. School and Provider shall comply with any and all applicable state and federal privacy laws.

3. The school must maintain confidentiality of any medical records that result from services provided after referral.

The school must follow its internal policy prohibiting it from sharing reports or notes from the provider with other school officials or maintaining any reports, notes, diagnoses, or appointments with the provider in the student’s permanent education file.

## **SERVICE LOCATION:**

Services will be delivered in the school setting and if necessary, a referral will be made for services to be delivered in the community.

## **PERSONS SERVED:**

Any student identified by school staff with social, emotional, or behavioral health needs who require therapeutic support during the school day and who are in middle school or high school.

**SERVICES DELIVERED:**

Provider shall provide therapeutic services on site at the student's school. Services will vary from individual services to small groups. Students will be separated based on age and grade level.

**DATES/TERMS OF AGREEMENT:**

This agreement shall be for a period of one (1) year, commencing ~~October 23, 2024~~ and ending on June 30, 2024, with a renewal option for an additional one (1) year. Changes may be made to the agreement at the time of renewal or as agreed upon in writing by both parties prior to renewal.

**TERMINATION:**

This service agreement may be terminated in whole or in part by either party by giving 30 days' notice to the other party.

**MISCELLANEOUS PROVISION:**

1. **Amendments.** This MOU may not be amended or supplemented in any way except in writing, dated and signed by authorized representatives of both parties.
2. **Counterparts.** This MOU may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this MOU delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this service agreement.

3. **Governing Law.** This MOU shall be governed by and construed in accordance with the laws of the State of Illinois without giving effect to any choice or conflict of law provision or rule.
  
4. **Entire Agreement.** This MOU constitutes the entire understanding and agreement between the parties with respect to the subject matter covered, and all prior agreements, understandings, covenants, promises, warranties and representations, oral or written, express or implied, not incorporated in this service agreement are superseded.
  
5. **Non-Discrimination.** Provider agrees to comply with School's non-discrimination policies and with all applicable federal and state laws prohibiting discrimination in educational programs.
  
6. **Background Checks.** Provider shall ensure that all their Contractor's who will perform work pursuant to this MOU shall undergo a criminal background check.

CCSJJC: \_\_\_\_\_ Date: \_\_\_\_\_

**Executive Director**

CCSJJC: \_\_\_\_\_ Date: \_\_\_\_\_

**Co-Director of Behavioral Health Services**

School: \_\_\_\_\_ Date: October 22, 2024

**School Official**

School: \_\_\_\_\_ Date: October 22, 2024

**School Official**

**MEMORANDUM OF UNDERSTANDING**  
**YOUTH GUIDANCE AND THORNTON FRACTIONAL TOWNSHIP HIGH SCHOOL DISTRICT 215**  
**DATE: SEPTEMBER 2024**

This Memorandum of Understanding (MOU) between Youth Guidance (“YG”) whose primary location is in Chicago, IL, and the Board of Education of Thornton Fractional High School District 215, whose primary location is 18601 Torrence Ave., Lansing, IL 60438, (“District”) pertains to the implementation of Youth Guidance’s *Becoming a Man* Program (BAM) for the period of July 1, 2024 through June 30, 2025. During the 2023-2024 school year, BAM was delivered to 84 students with a total of 1,715 services provided (20.4 services, on average, per student). This MOU extends BAM programming at Thornton Fractional North High School (755 Pulaski Rd., Calumet City, IL. 60409) through the 2024-2025 school year.

Youth Guidance and District 215 agree to the following:

The District

As integral to the BAM curriculum, the following will be provided by school administrators at the targeted schools:

- A separate, private space on school grounds for the BAM Counselor during the school year. The space will be large enough for groups, and easily accessible to students. Administrators will allow Youth Guidance staff to access the space Monday through Friday during school hours. The school will also provide basic resources such as a desk, internet and phone access, as well as adequate furniture to conduct BAM circles.
- Youth Guidance staff will have access to program-enrolled students weekly for one class period per week with the program schedule to be determined in collaboration between school administrators, teachers, and Youth Guidance staff. BAM sessions will not be conducted during lunch periods, before or after school, or during advisory periods. The school will make provisions to reschedule missed BAM sessions due to required testing or other school-wide events that prevent regularly scheduled groups from being held.
- If services must be conducted remotely at any time, the school will ensure that the BAM Counselor has access to any school-supported remote platforms and that students have the technology and the time during school hours needed to participate in BAM online.
- BAM is a voluntary program. While students may be referred to these programs by school personnel, it is ultimately up to the student whether he or she chooses to participate.
- The school will not solicit YG counselors to carry out any additional, school-related duties beyond the scope of their roles as a BAM Counselors (e.g., enforcing schools’ disciplinary

rules, supervising students outside of BAM groups, delivering instruction or programs other than that related to their role as a YG counselor).

- School and District administrators will help Youth Guidance publicize BAM programming, identify students, and assist with parent engagement. BAM staff will also work closely with each school's Behavioral Health Team or equivalent to ensure that the program is fully integrated.

### Youth Guidance

In accordance with the BAM curriculum, Youth Guidance will provide the following:

- The agency will assign a full-time BAM Counselor at Thornton Fractional North High School. The BAM Counselor will be the agency's onsite point of contact and responsible for planning and implementation of BAM programming at the school for up to 55 9<sup>th</sup> through 12<sup>th</sup> grade students.
- In addition to program delivery, the BAM Counselor will be responsible for engaging with school staff, faculty, and parents to ensure effective recruiting and full enrollment, as well as integration of the program within the school community.
- Youth Guidance will also assign a portion of a BAM Curriculum Specialist and BAM Regional Manager to the District to provide leadership, a primary point of contact between the District and YG, a liaison with community members, and supervision and coaching for the BAM Counselor. The Regional Manager will lead discussions with District and school staff around program implementation and data collection.
- Youth Guidance staff members will follow safety and crisis protocols developed by the school district under the direction of the principal and his/her designees.

### Compensation

BAM will be delivered to Thornton Fractional North High School at a cost of \$115,000 per school year. Youth Guidance will support budget costs through funding provided by Cook County. Youth Guidance will provide the District with adequate notice if funding is discontinued and services will not continue for the next contract year.

### Administration/Evaluation

Youth Guidance staff members are responsible for obtaining appropriate consents for services provided. Youth Guidance will provide a copy of this consent for review. This consent will include language related to release of information and disclosure of information that follow guideline established by HIPAA, FERPA, and the State of Illinois Mental Health Code. YG staff will contact parents/guardians of underage students to obtain consent for services. Materials collected by YG

personnel from students and referral sources will be kept private and confidential in accordance with HIPAA and FERPA policies.

Youth Guidance will use the following referral, assessment, and screening tools as part of the enrollment and evaluation process for BAM: YG's General Intake Form; and the Holistic Student Assessment (HSA). District administrators will assist Youth Guidance staff with additional data as needed for evaluation purposes.

Youth Guidance staff follow the professional codes of ethics determined by the Illinois Office of Professional Regulations and the State of Illinois Mandated Reporting Statutes for instances of child abuse or neglect. Youth Guidance will inform the principal or principal's designee about such calls. Youth Guidance requires criminal background checks and mandated reporter training of its staff and will provide documentation for the District upon request.

#### Deliverables

- One full-time, professional Youth Guidance BAM Counselor who will be based at Thornton Fractional North High School and will receive curriculum training, professional development, and coaching through the BAM Training Academy. The support of a BAM Curriculum Specialist and Regional Manager to supervise implementation, supporting both the BAM Counselor and Thornton Fractional North High School staff to ensure that BAM is implemented with quality and is compliant with the terms of this agreement.
- Enrollment into BAM for up to 55 Thornton Fractional High School students.
- Weekly BAM Circles, for enrolled students between October 2024-June 2025
- Regular access to brief encounters and other individual support services for enrolled students.
- Access to periodic enrichment opportunities that align with program goals, including field trips, affirmation celebrations, and summer programming.
- Youth Guidance staff member will provide service and outcome data as agreed upon.

#### Independent Contractor

YG and District 215 hereto specify and intend that the relationship of each to the other is that of an independent contractor. Each BAM Counselor shall be an employee of YG and no qualified BAM Counselor shall at any time be an employee of District 215. YG agrees to provide and maintain any payroll services for any qualified YG employee placed with District 215 and YG will withhold and remit all payroll taxes and social security payments.

#### Confidentiality

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this

Agreement. It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information.

Disclosures required by law including properly executed Freedom of Information Act requests and information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, shall be the only exceptions permitted under this Agreement.

Family Education Rights and Privacy Act/Illinois School Records Act.

YG shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g (“FERPA”) and the Illinois School Records Act (ISSA) and acknowledges that certain information about the District’s students is contained in records maintained by YG and the BAM Counselor and that this information can be confidential by reason of FERPA, ISSA, and related District’s policies. Both parties agree to protect these records in accordance with FERPA, ISSA and Client policy. To the extent permitted by law nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. As it applies, YG staff assigned to District 215 will execute a FERPA/ISSA Statement of Understanding outlining appropriate guidelines.

Mandatory Reporting

YG agrees to comply with all state and federal laws governing the mandatory reporting of child abuse. Staff undergo annual Mandated Reporter training through the state Department of Children and Family Services.

Background check

All YG and BAM counselors are required by District 215 and Youth Guidance to obtain background checks in order to meet the requirements of service delivery to children. For any staff member who will interact with students, YG will provide evidence upon request to District 215 of successful background checks that meet Illinois state standards. Information will be provided prior to start date.

Insurance

YG shall obtain and maintain appropriate liability insurance as required by District 215. YG waives any rights to recovery from District 215 for any injuries that YG or its employees may sustain while performing Services under this Agreement and that are attributable to YG or YG’s employees or agents.

Indemnification

YG agrees to indemnify and hold harmless District 215, its members, employees, and agents from all damages, claims, losses, expenses, fees including attorney fees, costs, and judgments that may

be asserted against District 215 that result from the acts or omissions of YG, its employees, if any, and agents.

Entire agreement

This Agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

This agreement is in effect until June 30, 2025 at which time it may be renewed upon mutual agreement by both parties.

For Youth Guidance:

For District 215:

\_\_\_\_\_  
As its Chief Executive Officer

\_\_\_\_\_  
As its \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_