

Novi Board of Education Regular Meeting

Thursday, May 16, 2024 6:00 PM

Educational Services Building, 25345 Taft Road, Novi, MI 48374

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

IV. REPORTS TO THE BOARD

IV.a. K-4 Literacy Pilot Program Report

V. STUDENT BOARD REPRESENTATIVE REPORT

VI. CELEBRATIONS

VI.a. State Champion Student Athletes 2024

VII. COMMENTS FROM THE AUDIENCE

VIII. CONSENT AGENDA

VIII.a. Approval of Minutes

VIII.b. Approval of Bills

VIII.c. Approval of Field Trip(s)

IX. DONATIONS

IX.a. Orchard Hills PTO

IX.b. Novi Meadows PTO

X. ACTION ITEMS

X.a. Personnel Report

X.b. Annual Superintendent Contract Renewal

X.c. Novi High School Dance Trip

X.d. 2024 Summer Site Work Improvement Programs

X.e. 2024 Technology Device Refresh Approval

X.f. K-4 Smart Board Refresh

X.g. OCSBA Elections

X.h. Oakland Schools Budget Resolution

X.i. K-4 Literacy Resources Approval

X.j. National Economics Challenge Trip

XI. INFORMATION AND DISCUSSION

XI.a. 2025 Bond AE Services Selection Process

XI.b. 2024 School Building and Site Bond Series
III, Resolution

XI.c. Chartwells Contract Discussion

XI.d. EnviroClean Contract Discussion

XI.e. Oakland Schools Inter-Governmental
Agreement

XI.f. Germany Field Trip

XI.g. Tutoring and Summer Programming
Discussion

XII. COMMITTEE REPORT (S)

XII.a. Finance Committee of the Whole

XIII. SUPERINTENDENT'S REPORT

XIV. ADMINISTRATIVE REPORTS

XV. BOARD COMMUNICATION

XVI. ADJOURNMENT

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

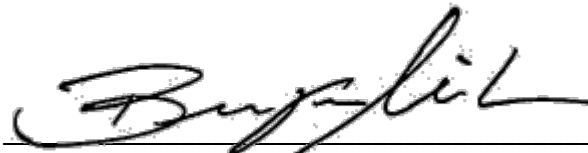
ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: K-4 Literacy Pilot Program Report

On December 21, 2023, the Office of Teaching and Learning presented their K-4 Literacy pilot proposal to the Board of Education for approval. This pilot program had a January through April 2024 timeline and then was to come back to the Board in May for approval.

Tonight, Mr. Giromini, Assistant Superintendent of Teaching and Learning, and his team will report to the Board of Education the findings of the K-4 Literacy Pilot Program and recommendations to move forward.

**APPROVED AND RECOMMENDED AS A
REPORT TO THE BOARD**

A handwritten signature in black ink, appearing to read "Ben Mainka", written over a horizontal line.

Ben Mainka, Superintendent



K-4 Literacy Resource Recommendation



Literacy History



ATLAS

CALs & teacher leaders
would meet to update
ATLAS



RESOURCES

Long period of time since
curriculum & resources
systematically updated



COMMONALITY

Inconsistent practices &
programming across the
district



BEST PRACTICES

Balanced literacy
approach is outdated

SCARBOROUGH'S READING ROPE (2001)

LANGUAGE COMPREHENSION

BACKGROUND KNOWLEDGE
(facts, concepts, etc.)

VOCABULARY
(breadth, precision, links, etc.)

LANGUAGE STRUCTURE
(syntax, semantics, etc.)

VERBAL REASONING
(inference, metaphor, etc.)

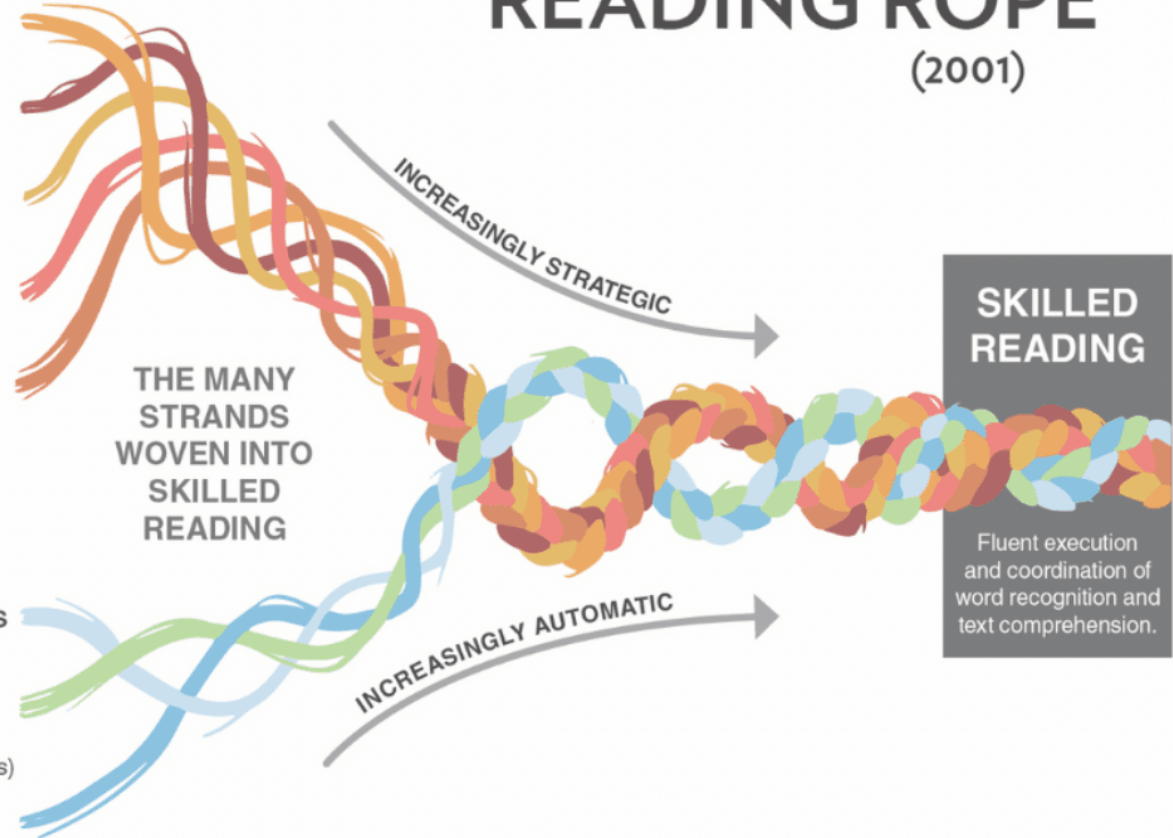
LITERACY KNOWLEDGE
(print concepts, genres, etc.)

WORD RECOGNITION

PHONOLOGICAL AWARENESS
(syllables, phonemes, etc.)

DECODING
(alphabetic principle,
spelling–sound correspondences)

SIGHT RECOGNITION
(of familiar words)



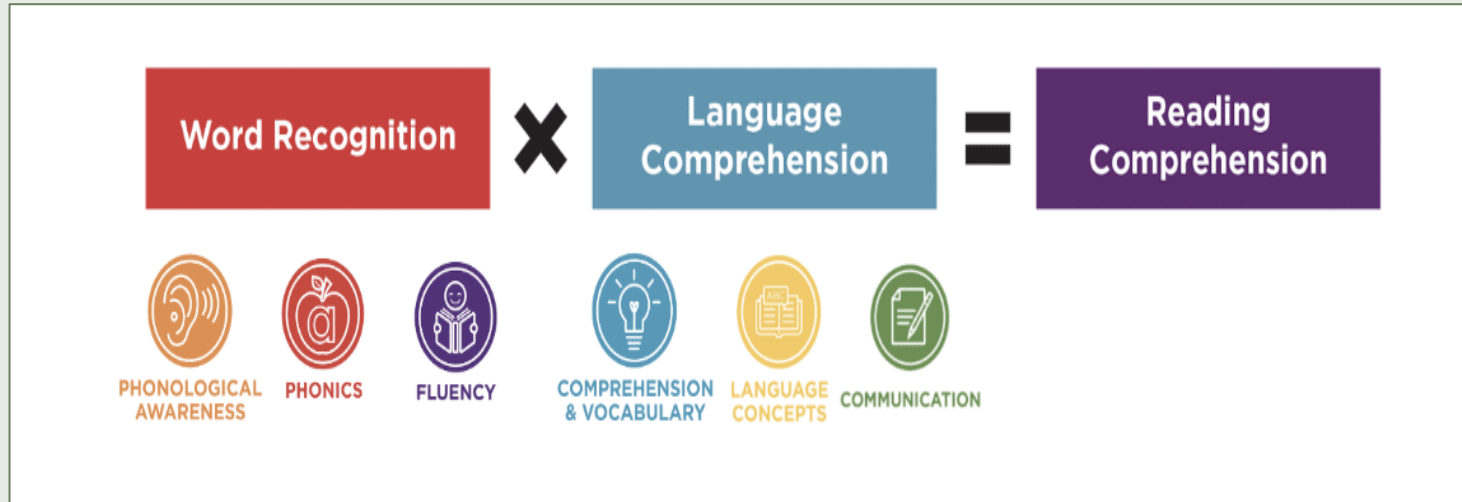
THE MANY
STRANDS
WOVEN INTO
SKILLED
READING

**SKILLED
READING**

Fluent execution
and coordination of
word recognition and
text comprehension.

SIMPLE VIEW of Reading

If one piece is missing, reading comprehension isn't achieved.



Needs Assessment and MICIP information



NEEDS ASSESSMENT

Coherence in literacy
best practices and
resources that align with
reading science



MICIP GOAL

Reduce & eliminate
opportunity gaps to
ensure strong academic
performance for all
students



MICIP STRATEGY

Enhance Tier 1 and 2
instructional experiences
for students



PEOPLE

Three
Literacy
Coaches
hired in
June 2023



RESOURCES

Novi
Literacy
Essentials
created,
finalized
and shared
in August
2023



ASSESSMENT

CORE
Phonics
Survey
implemented
K-4 district-
wide



LEARNING

Professional
Learning
centered
around
Reading
Science in
Fall of 2023

Apr 5, 2023

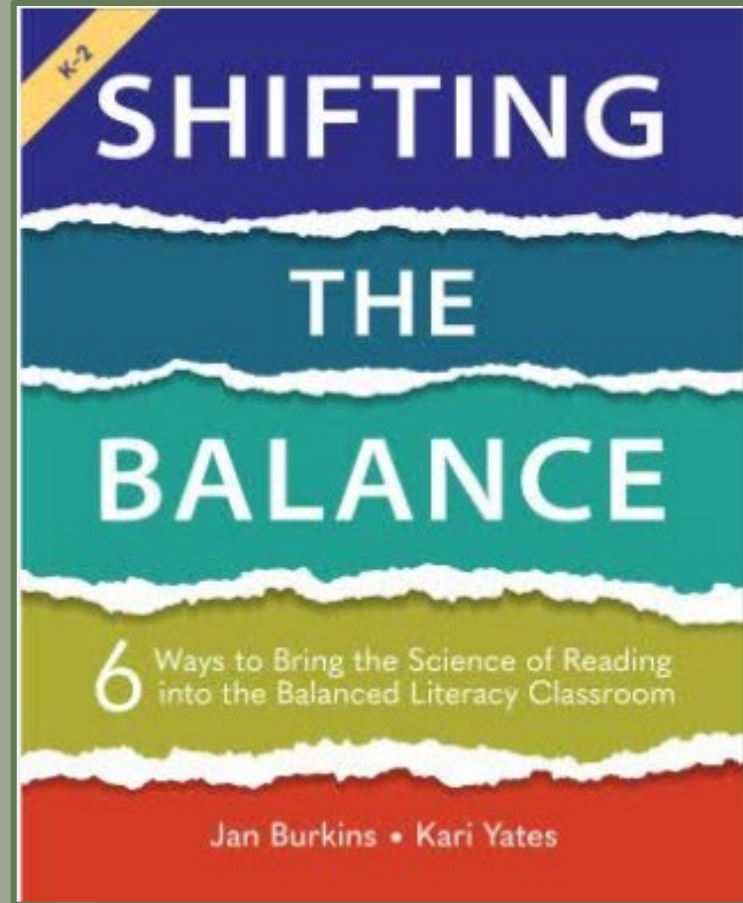


"What are the elements of high-quality literacy instruction in Novi Community School District?"

1. Explicit and systematic instruction of foundational skills: phonemic awareness, phonics, word recognition, vocabulary.
2. Focus on reading for comprehension by building language comprehension and engaging students to think strategically and critically about text.
3. Use of diverse texts.
4. Incorporating all subject areas into reading and writing—and vice versa—to enhance background knowledge and an understanding of the interdisciplinary nature of the world.
5. Explicit instruction in whole-class and small-group, differentiated settings to meet all students' needs while ensuring equitable participation.
6. Purposeful assessment practices, including diagnostics, progress monitoring, and classroom-based assessments, to inform instructional decisions and student goal setting.
7. Cultivating students' identities, interests, motivation, and self-efficacy as readers, writers, and learners.
8. Developing and sustaining strong home-school connections in support of literacy, prior to and during students' formal NCSD experience.
9. Aligned scope and sequence to ensure students are intentionally building skills across grades and buildings (vertical and horizontal alignment).
10. Embedded professional learning (literacy coaching, learning labs, professional development) to continuously and systematically enhance teacher capacity and efficacy, both individual and collective.

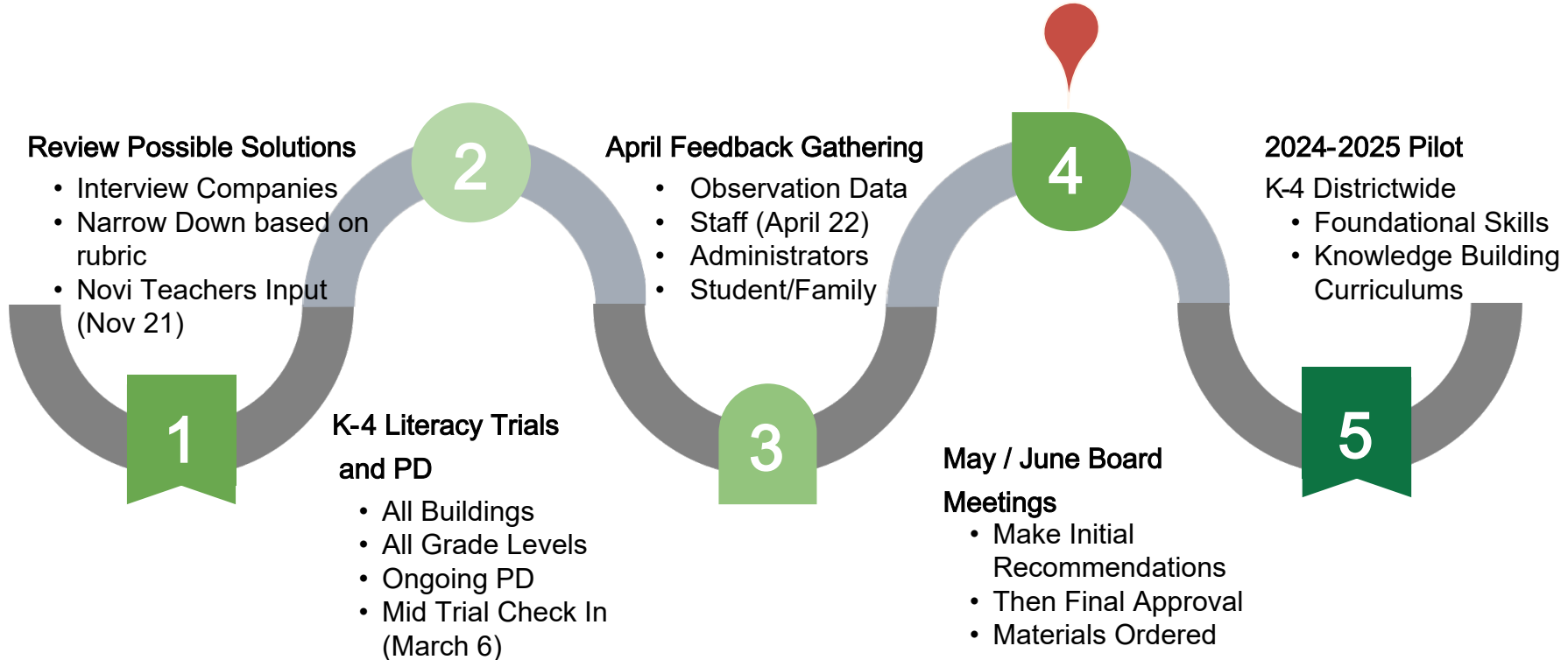
Building-based Book Studies

————— As a result of preparation to shift
mindset



K-4 Literacy Trial Process

Prioritizing Teacher, Administrator and Family Voices



Trial Pairings

Word Recognition (Foundational)	Language Comprehension (Knowledge)
95% Group	Wit and Wisdom
95% Group	CKLA Knowledge
Really Great Reading	CKLA Knowledge
Really Great Reading	Wit and Wisdom
CKLA Skills	CKLA Knowledge

Word Recognition (Foundational)	Knowledge Building (Knowledge)
95% Group	Wit and Wisdom
Really Great Reading	Wit and Wisdom
CKLA Skills	CKLA Knowledge

Word Recognition (Foundational)	Knowledge Building (Knowledge)
Really Great Reading	Wit and Wisdom
CKLA Skills	CKLA Knowledge

Trial Program Classroom Distribution

Curricular Resource Pairing	Deerfield	Novi Woods	Orchard Hills	Parkview	Village Oaks	Virtual
CKLA Knowledge + 95 Phonics Core	4th Grade (5 classrooms)			Kindergarten (2 classrooms)		
CKLA Knowledge + Really Great Reading	Kindergarten (4 classrooms)	3rd Grade (4 classrooms)	2nd Grade (4 classrooms)	4th Grade (2 classrooms)		
Wit & Wisdom + 95 Phonics Core	3rd Grade (4 classrooms)		1st Grade (2 classrooms) Kinder (3 classrooms)	2nd Grade (2 classrooms)	4th Grade (2 classrooms)	
Wit & Wisdom + Really Great Reading		4th Grade (2 classrooms)	4th Grade (2 classrooms)	3rd Grade (2 classrooms)	1st Grade (5 classrooms)	Kindergarten 1st 2nd 3rd
CKLA Knowledge + CKLA Skills		1st Grade (5 classrooms)			Kindergarten (1 Classroom) 2nd Grade (2 classrooms)	

Decision Factors

TEACHER PERCEPTION

CKLA

PRINCIPAL PERCEPTION

NEUTRAL

STUDENT PERCEPTION

NEUTRAL

**PARENT/GUARDIAN
PERCEPTION**

CKLA

TLD OBSERVATION

WW

IMPLEMENTABILITY

NEUTRAL

TARGETED SUPPORTS

WW

FOUNDATIONAL SKILLS

RGR

**ASSESSMENT &
WRITING**

WW

LITERACY ESSENTIALS

NEUTRAL

**FINANCIAL
CONSIDERATIONS**

NEUTRAL

**KNOWLEDGE MATTERS
RUBRIC**

NEUTRAL

**WIT &
WISDOM[®]**

**RR
GIR** REALLY
GREAT
READING

Teaching &
Learning
Department's
Recommendation



May 7, 2024

K-4 Literacy Recommendation Executive Summary - Introduction

Timeline and Process to Date

Spring of 2023:

- The process to identify new literacy resources for K-4 began in April of 2023, when TLD convened a group of **25 Novi educators** to identify the need and develop the elements of high-quality literacy instruction in NCSD.

Fall of 2023:

- **All K-4 teachers** were surveyed to recommend programs for consideration.
- Literacy Coaches reviewed an extensive list of programs based on our identified needs and external reviews.
- TLD interviewed 6 vendors/programs and evaluated them using a rubric aligned to the Literacy Essentials. Four programs were identified for winter/spring trials:
 - Foundational Skills: 95% Group, Really Great Reading, CKLA Skills
 - Knowledge Building: CKLA Comprehensive, Wit & Wisdom
- TLD gathered **30 Novi educators** to review these four programs through direct presentations from each company and to identify trial preferences.
- Trials were established for February through April 2024 utilizing a variety of program pairings. 58 Novi teachers were selected for program trials.

Winter-Spring 2024:

- Trial teachers trained in their assigned programs.
- Trials ran February 5 through April 19.
- **K-4 district-wide** book study of *Shifting the Balance* began in order to begin to build capacity of all teachers for literacy implementation fall of 2024.
- Literacy Coaches supported classroom teachers through meetings, classroom visits, and collaboration.
- TLD observed classrooms in all programs.
- Additional professional development and coaching provided to trial teachers.

- Mid-Trial Debrief (March 6) - **14 Novi educators** invited to participate, visiting classrooms and identifying strengths and opportunities. Scope of options was narrowed to three possibilities based on this feedback.
 - RGR+WW, 95+WW, CKLA
- Grade-Level Listening Sessions (April 9) - **All K-4 educators** invited to learn about trials and provide feedback to TLD.
- Administrator Learning Labs (April 18) - **All K-4 administrators** visited classrooms to observe all programs, debrief, and provide feedback.
- Final Debrief (April 22) - **40 Novi educators** participated in one of two half-day sessions sharing strengths, challenges, and general observations.
- Surveys distributed to **all trial teachers, families, and students** (interviews).
- Evidence Review (April 29) - TLD met to review all evidence within each decision factor to reach a final recommendation.

Recommendation

In the attached executive summary, the evidence within each decision factor is evaluated. Some factors favored CKLA, while others favored the Really Great Reading / Wit & Wisdom combination. Ultimately, the decision comes down to what is best for the students and educators in Novi Community School District, and we must think long term about this significant investment. While both options represent an improvement from our current state, a thorough review of the evidence offers one strong solution.




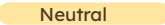
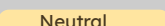
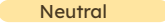

Our district performs very well overall in literacy, and the focus we have is on improving outcomes for our underserved populations while continuing to raise achievement for all. If our focus were ensuring proficiency, CKLA would be the better option, as it would quickly establish consistency and predictability. Because Novi is an incredibly high-performing district, we need resources to enhance the rigor and high standards we already expect and realize. Novi is an engine that requires premium fuel, and while CKLA is good, we have to have the best in order to do our best. **The final recommendation is the combination of Really Great Reading / Wit & Wisdom.**

A summary of the evaluation of the decision factors is attached.



K-4 Literacy Materials Recommendation - Executive Summary

Decision Factor	Evidence Considered	Evidence Leans	Summary / Rationale
Teacher Perceptions	Survey of Trial Teachers Debrief Days Reflections (3/6, 4/22)	CKLA	Teachers trialing specific programs had favorable perceptions of their respective programs. CKLA perceptions were, overall, more relatively positive than WW. Both groups perceived that their program would have a positive impact on student learning. I feel strongly that the Teaching and Learning Department, with Coaches and Principals, will be able to successfully address the challenges with WW expressed by some teachers.
Principal Perceptions	Principal Lab Day Feedback (4/18)	Neutral	Toward the end of the trial, principals gathered to visit classrooms across the district so each principal could observe all programs in action. Following a day of observation and reflection, the principals were overall undecided, though some indicated a preference for WW.
Student Perceptions	Survey of Students in Lit Trials Interviews with Students	Neutral	In general, students enjoyed both programs, although students in the CKLA group had relatively more positive perceptions of that program. Students in both programs were able to identify specific things they had learned through the trial. Students in WW identified learning more concepts, while CKLA students identified more facts. Students were also able to identify foundational skills from RGR (pair: WW) such as the schwa, trigraphs etc., and were less able to do so in CKLA Skills (pair: CKLA).
Parent/Guardian Perceptions	Survey of Trial Parents/Guardians	CKLA	Overall, parent/guardian perception was relatively more positive for CKLA. Some parents/guardians indicated they were unsure of the name of the program in their child's classroom, and our response rate was lower than we'd hoped.
TLD Observations	Classroom Observations Conversations with Trial Teachers Team Discussions & Reflections	Wit & Wisdom	Teaching and Learning Department observations of trial classrooms and student work clearly favored WW. The quality of student work, the provided teacher instructional moves, and lesson activities aligned to best practice all contributed to this perspective. Overall, the program appeared to be more rigorous.
Implementability	Ease of Use Availability of Support from Vendor Access for ALL Students Barriers + Capacity to Overcome Barriers Multiyear Considerations	Neutral	Teachers perceive that CKLA will be easier for them to implement, and it is more "off the shelf." The support and professional development from WW is higher quality, and includes direct support for local coaches supporting educators. The challenges identified by teachers with WW (preparation) are able to be addressed by TLD and Coaches. The challenges in CKLA (lack of flexibility) will be more difficult to overcome in future years. In Year 3, WW evolution will include the ability to "Novi-fy" the curriculum to best meet our needs. In Year 3, CKLA evolution may include the need for additional resources to supplement, potentially fracturing the district-wide alignment we are seeking.

Targeting Supports for Learners with Specific Needs (EL, Special Ed, MTSS)	ELD Team Review/Feedback Special Education Team Review/Feedback (Ability to Support Scaffolding and Alignment)		CKLA provides a stricter, scripted structure. As a result, the materials and resources are less adaptable by our specialist educators to better meet the needs of English Learners, students with IEPs, and others. In addressing Tier 1, it is important to be able to provide significant alignment among Tier 1, Tier 2, and Tier 3 experiences, which this adaptability will allow for.
Foundational Skills Program (CKLA w/CKLA and WW w/ RGR)	Alignment to "Science of Reading" Perception Data		Because only two pairings work (CKLA Skills + CKLA Knowledge Building or Really Great Reading + Wit & Wisdom), consideration of the quality of the foundational skills programs is critical. Review of the materials themselves, as well as perception data, indicates the following: RGR provides both explicit and systematic foundational skills instruction. CKLA provides explicit instruction, but less systematic.
Assessment & Writing	Novi's "Pre-Flight Checklist" for Assessment Alignment of Assessments to Standards Alignment of Writing Tasks to Standards		For <i>reading comprehension</i> , a review of CKLA and WW suggests that assessments in this area are comparable, and both meet the criteria in our Assessment Pre-Flight Checklist. For <i>writing/performance tasks</i> , a review of CKLA and WW suggests that WW provides more authentic assessment tasks than CKLA.
Literacy Essentials	Novi & Michigan Literacy Essentials		All programs included in the trial meet the expectations outlined in the Literacy Essentials.
Financial Considerations	Short-Term and Long-Term Costs		<i>WW+RGR. Year 1 = \$585,225. Years 2-5 = \$515,882 if prepaid.</i> <i>CKLA. Year 1 = \$555,932. Years 2-5 = \$408,672 if prepaid.</i>
Knowledge Matters Rubric	Knowledge Matters Campaign Tool		Both programs are recommended as having the necessary components for knowledge-building programs.
OVERALL RECOMMENDATION			Ultimately, this adoption is for Novi Community School District, and we expect the best for and from our students. While some evidence in our decision factors points to CKLA, most decision factors align with WW/RGR. There will be challenges with anything we adopt, and our team is prepared to support teachers in the successful multiyear implementation of this combination. I am optimistic that our entire K-4 team will be able to coalesce around these resources, pilot them with fidelity in Year 1, and ultimately make them our own to ensure success in literacy for each and every Novi Wildcat.

May 16th Student Representative Board Meeting Report

High School

- April 25-27th- Novi Theatre held their annual Spring Musical called “Singing in the Rain” which was a wonderful experience for the audience as they actually made it rain on stage
- May 1st- Superintendent State of the District where clubs and organizations in the high school such as Robotics and IB students got to showcase what they do to the younger grades
- May 4th- Junior/Senior Prom at the Suburban Showcase
- Starting May 8th- Select Art show
- On May 14, May 16th, and May 20th- Choir, Band and Orchestra Spring Concerts
- Finally, on May 22nd- Seniors Last Day and the Senior Picnic

Middle School

- May 21st and 22nd- Band and Orchestra Concerts
- May 31st- Choir Concert

Meadows

- May 1st and 2nd- Orchestra and Band Concerts
- May 20th- Multicultural Night
- May 28th, 30th and 31st- 5th and 6th Grade Choice Concerts

Elementary Schools

- April 25th- Novi Woods 4th Grade Art Show & Music Concert
- April 26th- Orchard Hills Science Night
- May 3rd- 4th Grade Swim Party
- May 9th- Parkview Elementary 4th Grade Art Show & Music Concert
- May 14th- Parkview Elementary’s Bonaventure Skate Night
- Starting May 16th- Deerfield Summer Book Fair
- May 17th-Parkview Elementary’s “Fun Fair”

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**


SUPERINTENDENT OF SCHOOLS

TOPIC: State Student Athlete Champions 2024

It is with extreme pleasure and pride that we celebrate two (2) of our student athletes who have excelled in their sport and were declared State Champions in their sport. Don Watchowski, Novi Athletic Director, would like to introduce you to:

1. Lorelai Maisano who excelled in swim and dive and was recognized as a state champion in diving.
2. Alisa Shiraishi who excelled in gymnastics and was recognized as a state champion on the beam.

**APPROVED AND RECOMMENDED FOR
CELEBRATIONS**

A handwritten signature in black ink, appearing to read "Ben Mainka", written over a horizontal line.

Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

May 16, 2024

DIRECTOR OF FINANCE

TOPIC: Approval of Bills - March 2024

The monthly bills payable for March 2024 are submitted to the Novi Board of Education for review and approval:

Net payroll		\$3,005,044.87
Withheld and employer payroll taxes		\$1,105,122.26
Employer and employee ORS liability		\$1,803,490.40
Expenditures of accounts payable, comprised of:		
General Fund	\$1,809,126.82	
Food Service Fund	\$303,470.57	
Capital Projects Fund	\$2,471,623.14	
Recreation Fund	\$57,447.84	
Debt Funds	\$0.00	
Sinking Funds	\$16,312.55	
Special Revenue Funds	\$89,090.09	
Pcard and EduStaff ACHs	<u>\$443,523.54</u>	
Total	\$5,190,594.55	<u>\$5,190,594.55</u>
Grand Total:		<u><u>\$11,104,252.08</u></u>

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the payment of bills for the month of March 2024 in the amount of \$11,104,252.08 , as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

May 16, 2024

Date

Novi Community SD
Check Register Web Version
from 3/1/2024 to 3/31/2024

Check ID: AP

Vendor Name	Check Date	Check Amount
ABRAHAM, JACQUELINE	03/06/2024	\$377.18
AETNA BEHAVIORAL HEALTH LLC	03/06/2024	\$1,870.60
AKUTSU, SEIJI	03/06/2024	\$475.00
AMERICAN RED CROSS	03/06/2024	\$15.00
AMPLIFY EDUCATION INC	03/06/2024	\$24,843.24
ASCENSION MICHIGAN EMPLOYER SO	03/06/2024	\$339.00
AVENTRIC TECHNOLOGIES LLC	03/06/2024	\$2,552.00
AVONDALE FORENSICS BOOSTERS	03/06/2024	\$210.00
BAGGETT, PAIGE ASHE	03/06/2024	\$1,050.00
BENYAMIN GJOKAJ DBA GJOKAJ ENT	03/06/2024	\$420.00
BIANCO MOTORCOACH CHARTER	03/06/2024	\$3,382.00
BLACKWELL, CURTIS	03/06/2024	\$83.56
BOHR, MARNIE	03/06/2024	\$396.00
BOVA, KAREN	03/06/2024	\$35.22
BRIGHTON HIGH SCHOOL	03/06/2024	\$800.00
CARR, SARAH J	03/06/2024	\$475.00
CINTAS CORPORATION #31	03/06/2024	\$111.34
CONSTELLATION NEWENERGY INC	03/06/2024	\$736.26
CORONA, MARCELLA	03/06/2024	\$440.00
CORRIGAN ENTERPRISES	03/06/2024	\$2,220.75
CUMMINGS, BRIANNA	03/06/2024	\$217.24
DABERKO LLC	03/06/2024	\$3,392.20
DETROIT METRO SKATE COUNCIL	03/06/2024	\$1,200.00
DIGITAL SIGNUP	03/06/2024	\$1,780.80
DIRECT ENERGY BUSINESS INC	03/06/2024	\$50,293.32
DREAM LIMOUSINES INC	03/06/2024	\$3,675.00
DTE ENERGY	03/06/2024	\$58,227.93
ENVIRO-CLEAN SERVICES INC	03/06/2024	\$232,721.98
EVANS, MICHELLE	03/06/2024	\$118.26
FASTSIGNS OF BRIGHTON	03/06/2024	\$150.00
FRENKEL, INCI	03/06/2024	\$53.96
FRICK, JUSTIN	03/06/2024	\$100.00
GEERS, ANTHONY A	03/06/2024	\$1,200.00
GFL ENVIRONMENTAL USA INC.	03/06/2024	\$325.00
GILGER, CELIA	03/06/2024	\$30.86
GIROMINI, MICHAEL	03/06/2024	\$162.99
GOODWILL INDUSTRIES OF GREATER	03/06/2024	\$14,285.30
GRAY, KAITLIN	03/06/2024	\$115.93
GREGORY JOEL OCKERMAN	03/06/2024	\$78.00
HAN, MINJUNG	03/06/2024	\$1,200.00
HARTLAND HIGH SCHOOL	03/06/2024	\$240.00
HETTEL, ERIC	03/06/2024	\$24.29
HOBART SERVICE	03/06/2024	\$2,171.62
HOTH TESTING	03/06/2024	\$175.00
HUISMAN, DENNIS	03/06/2024	\$77.86
IKI INC	03/06/2024	\$49.00
IMPERIAL DADE DBA NICHOLS PAPE	03/06/2024	\$15,565.80
JACKSON TRUCK SERVICE INC	03/06/2024	\$1,096.00

Novi Community SD
Check Register Web Version
from 3/1/2024 to 3/31/2024

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Vendor Name	Check Date	Check Amount
JHO, JUNE YOUNG	03/06/2024	\$100.00
KAJEET INC	03/06/2024	\$7,600.28
KAMBHAM, SHIRISHA	03/06/2024	\$475.00
KANE JR, RONALD ANDREW	03/06/2024	\$184.38
KID CHEMIST LLC	03/06/2024	\$810.00
KOZLOWSKI, KIMBERLY	03/06/2024	\$26.59
KUKUNOOR, KAVIN	03/06/2024	\$100.00
LEBLANC, STEVEN	03/06/2024	\$30.69
LOGICALIS INC	03/06/2024	\$225.00
LOWERY CORP. DBA APPLIED INNOV	03/06/2024	\$159.55
LOWES, EMALEE	03/06/2024	\$56.60
M-2 AUTO PARTS INC	03/06/2024	\$49.83
MALAN, ADRIANNE	03/06/2024	\$97.61
MATHESON TRI-GAS INC	03/06/2024	\$3,906.68
MCMASTER-CARR SUPPLY COMPANY	03/06/2024	\$470.45
MICHAEL LANCE DBA EXCELANCE LL	03/06/2024	\$2,083.33
MICHIGAN PETROLEUM TECHNOLOGIE	03/06/2024	\$464.71
NAKFOOR, LAINE	03/06/2024	\$287.70
NARAYAN, VIKKI	03/06/2024	\$144.00
NORTHVILLE PUBLIC SCHOOLS	03/06/2024	\$380.00
NOVI ICE ARENA	03/06/2024	\$465.00
PEOPLE DRIVEN TECHNOLOGY INC	03/06/2024	\$18,600.00
PETERSON, COLLEEN M	03/06/2024	\$1,200.00
PLAZA LANES	03/06/2024	\$5,270.00
POWERSCHOOL GROUP LLC	03/06/2024	\$1,680.00
PRIME STRIKERS SPORTS INC	03/06/2024	\$840.00
PRINTNOLOGY INC	03/06/2024	\$240.00
QUICK SILVER MARKETING SOLUTIO	03/06/2024	\$2,152.50
RAYHAVEN GROUP INC	03/06/2024	\$2,150.00
RELIABLE DELIVERY	03/06/2024	\$2,168.66
RUNYAN, KIMBERLY	03/06/2024	\$17.42
SAFEWAY SHREDDING LLC	03/06/2024	\$69.95
SAFEWAY SHREDDING LLC	03/06/2024	\$49.95
SAHOO, SABASIS	03/06/2024	\$374.82
SHI, SARAH	03/06/2024	\$29.25
SPECIAL OLYMPICS MICHIGAN INC	03/06/2024	\$5,000.00
ST MATTHEW LUTHERAN CHURCH AND	03/06/2024	\$1,175.95
TALISHA BOND PHD LLC	03/06/2024	\$1,660.00
TAYLOR, ROBERT	03/06/2024	\$255.00
TESIC, NATASHA	03/06/2024	\$80.00
THRUN LAW FIRM P.C.	03/06/2024	\$7,461.00
TW SHIRTS	03/06/2024	\$1,253.00
US GAMES (DIVISION OF BSN SPOR	03/06/2024	\$7,979.85
VALENTINE, CYNTHIA	03/06/2024	\$272.18
VEX ROBOTICS INC	03/06/2024	\$208.08
WAGeworks INC	03/06/2024	\$903.12
WATERFORD KETTERING HIGH SCHOO	03/06/2024	\$495.00
WEIGEL-HUBLER, NICHOLAS	03/06/2024	\$20.22

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YUCHUCK, KERRI	03/06/2024	\$29.97
CHAPTER 13 TRUSTEE	03/08/2024	\$595.00
MISDU	03/08/2024	\$2,059.50
21ST CENTURY MEDIA NEWSPAPER L	03/13/2024	\$300.05
A PARTS WAREHOUSE	03/13/2024	\$1,004.75
ALLIED INC	03/13/2024	\$240.25
ANDYMARK INC	03/13/2024	\$145.80
ARMSTRONG, BRAD	03/13/2024	\$175.00
ARORA, GURDEEP	03/13/2024	\$175.00
AVENTRIC TECHNOLOGIES LLC	03/13/2024	\$980.00
BEARDSLEY, DAVE	03/13/2024	\$175.00
BIANCO MOTORCOACH CHARTER	03/13/2024	\$1,117.00
BOW, STEVEN	03/13/2024	\$175.00
BRIGHTON HIGH SCHOOL	03/13/2024	\$150.00
BUSER, JOHN	03/13/2024	\$175.00
CHIPPA, AARON	03/13/2024	\$175.00
CINTAS CORPORATION #31	03/13/2024	\$111.34
CITY OF NOVI WATER & SEWER DEP	03/13/2024	\$4,535.73
CLEAR RATE COMMUNICATINS INC	03/13/2024	\$679.53
CONSTELLATION NEWENERGY INC	03/13/2024	\$38,648.13
CONSUMERS ENERGY	03/13/2024	\$28,609.30
CONTRAST MECHANICAL INC.	03/13/2024	\$8,106.59
CORRIGAN ENTERPRISES	03/13/2024	\$2,642.45
DELTACOM INC	03/13/2024	\$835.00
DESAI, SUMAN	03/13/2024	\$62.08
DONAHUE, JOEL	03/13/2024	\$175.00
DREAM LIMOUSINES INC	03/13/2024	\$1,900.00
DUCATO, MICHAEL	03/13/2024	\$26.97
ECA SCIENCE KIT SERVICES	03/13/2024	\$23,409.07
ENTECH MEDICAL STAFFING SOLUTI	03/13/2024	\$2,088.00
ETNA SUPPLY COMPANY	03/13/2024	\$630.96
FENCHEL, LISA	03/13/2024	\$80.00
FIELHAUER, TANYA	03/13/2024	\$389.20
GETAWAY TOURS & CHARTERS INC	03/13/2024	\$16,889.00
GIRARD, MARCY	03/13/2024	\$183.92
GRISA, KATHLEEN	03/13/2024	\$48.75
GRUNDSTROM, JENNA	03/13/2024	\$19.66
GUIDO'S PREMIUM PIZZA IN NOVI	03/13/2024	\$72.96
GUO, XIAOYANG	03/13/2024	\$175.00
HARTMUS, ALLISON	03/13/2024	\$68.01
HAWKINS, STEPHANIE	03/13/2024	\$12.66
HOLLMAN, CHRISTOPHER	03/13/2024	\$175.00
HOPSKIPDRIVE INC	03/13/2024	\$3,892.17
HP INC	03/13/2024	\$2,939.98
HUANG, CHRIS	03/13/2024	\$936.71
IMPERIAL DADE DBA NICHOLS PAPE	03/13/2024	\$2,284.06
INACOMP TECHNICAL SERVICES GRO	03/13/2024	\$27,675.00
JACKSON TRUCK SERVICE INC	03/13/2024	\$890.33

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JOHNSON, MICHELLE	03/13/2024	\$53.33
JOSHI, SHAMALI	03/13/2024	\$175.00
JOSTENS INC	03/13/2024	\$2,435.70
JULIA IRENE KEIDER KEIDER CONS	03/13/2024	\$6,420.00
JULIAN, KASEY	03/13/2024	\$533.74
JUSZAK, BRIAN	03/13/2024	\$175.00
KERR, MAKAYLA	03/13/2024	\$23.65
LAVROVSKAYA-MATTSON, EVGENIA	03/13/2024	\$175.00
LESCOE, BETH	03/13/2024	\$49.57
LIU, HAOSHUANG	03/13/2024	\$175.00
LOCHBILER, DYLAN	03/13/2024	\$12.93
LOGAN, JENNIFER	03/13/2024	\$74.19
LONDO, JULIE	03/13/2024	\$175.00
LOWERY CORP. DBA APPLIED INNOV	03/13/2024	\$4,465.06
MACIE PUBLISHING COMPANY	03/13/2024	\$1,113.80
MARSHALL MUSIC	03/13/2024	\$459.00
MARSHALL, WILLIAM	03/13/2024	\$175.00
MEADOWBROOK ART CENTER	03/13/2024	\$156.00
MEDICO, DEBORAH	03/13/2024	\$175.00
MINDFULNESS THERAPY DOGS LLC	03/13/2024	\$11,000.00
MISS DIG SYSTEM, INC.	03/13/2024	\$940.07
MORAIS, JACK	03/13/2024	\$175.00
MOSS, DARCI	03/13/2024	\$1,227.82
NAKFOOR, LAINE	03/13/2024	\$21.37
NORUK, JESSICA	03/13/2024	\$18.99
NOWICKI, MATTHEW	03/13/2024	\$78.00
OIL CITY BUMPER CO LLC	03/13/2024	\$6,400.00
OPTAVISE LLC	03/13/2024	\$3,927.30
PATEL, SHAILEE	03/13/2024	\$178.45
PEDIATRIC HEALTH CONSULTANTS I	03/13/2024	\$38,113.81
PRINTNOLOGY INC	03/13/2024	\$1,642.50
QUICK SILVER MARKETING SOLUTIO	03/13/2024	\$1,815.00
RAFFLE, TAMMY	03/13/2024	\$790.22
SAFEGWAY SHREDDING LLC	03/13/2024	\$69.95
SCHAVE, TINA	03/13/2024	\$1,320.58
SCHLICHER, SCOTT	03/13/2024	\$175.00
SCHOOLCRAFT COLLEGE	03/13/2024	\$45,633.00
SEHI COMPUTER PRODUCTS	03/13/2024	\$662.00
SHOUNIA, CRYSTAL	03/13/2024	\$5.80
SQUIRES, AMANDA	03/13/2024	\$85.77
THERMAL NETICS	03/13/2024	\$930.00
TRUAX, REBEKAH	03/13/2024	\$185.07
TUNNEY, PAUL	03/13/2024	\$175.00
TW SHIRTS	03/13/2024	\$903.50
US FOODS INC	03/13/2024	\$1,488.42
US GAMES (DIVISION OF BSN SPOR	03/13/2024	\$265.00
VELLUCCI, MARK ANDREW	03/13/2024	\$175.00
VERITIV OPERATING COMPANY	03/13/2024	\$7.50

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WAYNE STATE UNIVERSITY	03/13/2024	\$400.00
WILKINSON, KAREN	03/13/2024	\$30.55
WILSON, KAREN	03/13/2024	\$70.12
WOLSTENCROFT, PANAGIOTA	03/13/2024	\$20.00
WORLDS OF MUSIC	03/13/2024	\$697.00
ZARDUS, ASHLEY	03/13/2024	\$294.54
ALL USA CLOTHING	03/20/2024	\$229.76
ALLERTON, ELIZABETH	03/20/2024	\$27.96
AMERICAN RED CROSS	03/20/2024	\$120.00
ASCENSION MICHIGAN EMPLOYER SO	03/20/2024	\$251.00
AVENTRIC TECHNOLOGIES LLC	03/20/2024	\$408.00
BAGGETT, PAIGE ASHE	03/20/2024	\$1,425.00
BAKER'S OF MILFORD	03/20/2024	\$1,548.00
BANGA, VANDANA	03/20/2024	\$856.27
BEYER, TODD	03/20/2024	\$623.10
BHAMBARE, KAMALESH	03/20/2024	\$175.00
BLACKWELL, CURTIS	03/20/2024	\$412.70
BLOOM, JANET	03/20/2024	\$32.37
BODNOVITS, MIRANDA	03/20/2024	\$137.25
CIGNA HEALTH AND LIFE INSURANC	03/20/2024	\$5,668.08
CINTAS CORPORATION #31	03/20/2024	\$111.34
COHN'S COMMERCIAL FLOOR COVERI	03/20/2024	\$3,910.00
CORRIGAN ENTERPRISES	03/20/2024	\$16,920.36
CROAD, LORI	03/20/2024	\$19.83
CUMMINS BRIDGEWAY LLC	03/20/2024	\$443.02
DABERKO LLC	03/20/2024	\$1,820.00
DELTACOM INC	03/20/2024	\$80.00
DESAI, SUMAN	03/20/2024	\$64.51
DETROIT LIGHT ACTION	03/20/2024	\$650.00
DIROFF, LAURA	03/20/2024	\$67.42
DRAGOO, MICHAEL	03/20/2024	\$114.85
ENTECH MEDICAL STAFFING SOLUTI	03/20/2024	\$2,160.00
ERSKINE, ALEXANDER	03/20/2024	\$9.62
EVER KOLD REFRIGERATION	03/20/2024	\$586.00
FAMBRO MANAGEMENT LLC	03/20/2024	\$792.00
GREAT LAKES BEVERAGE DISTRIBUT	03/20/2024	\$870.00
GREAT MINDS PBC	03/20/2024	\$14,876.25
GUIDO'S PREMIUM PIZZA IN NOVI	03/20/2024	\$140.03
HANS AUTO ELECTRIC	03/20/2024	\$279.95
HAROLD'S FRAME SHOP INC	03/20/2024	\$1,710.00
HOLLAND BUS COMPANY	03/20/2024	\$1,181.28
HOWELL HIGH SCHOOL	03/20/2024	\$175.00
HUANG, CHRIS	03/20/2024	\$273.29
HURON CLINTON METROPOLITAN AUT	03/20/2024	\$288.00
INACOMP TECHNICAL SERVICES GRO	03/20/2024	\$12,360.00
INTERIOR ENVIRONMENTS LLC	03/20/2024	\$186.77
IRANI, FARHANG	03/20/2024	\$695.14
JACKSON TRUCK SERVICE INC	03/20/2024	\$397.76

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JOHN DEERE GOVERNMENTAL AND NA	03/20/2024	\$71,623.56
JOHN'S SANITATION INC	03/20/2024	\$300.00
KID CHEMIST LLC	03/20/2024	\$810.00
KINTER, KEN	03/20/2024	\$175.00
KOENIG, BERNADETTE	03/20/2024	\$30.00
KUMMUR, RAGHAVENDRA	03/20/2024	\$175.00
LARKIN, BARBARA	03/20/2024	\$47.95
LAURENCE, CARRIE	03/20/2024	\$75.00
LB GOLF LLC	03/20/2024	\$1,560.00
LESCOE, BETH	03/20/2024	\$78.36
LETTMANN, HOLGER	03/20/2024	\$175.00
LIFE INSURANCE COMPANY OF NORT	03/20/2024	\$19,941.07
LOWERY CORP. DBA APPLIED INNOV	03/20/2024	\$373.31
MADAFFERI, JOSEPH	03/20/2024	\$311.60
MCDOUGALL, BARBARA	03/20/2024	\$416.89
MEADOWBROOK ART CENTER	03/20/2024	\$52.00
MESSA (MICHIGAN EDUCATION SPEC	03/20/2024	\$773,189.42
METRO ATHLETIC OFFICIALS ASSOC	03/20/2024	\$800.00
MID-AMERICAN POMPON INC	03/20/2024	\$250.00
MIDWEST MOTOR SUPPLY CO INC	03/20/2024	\$216.87
NAUTIYAL, JYOTI	03/20/2024	\$83.70
ODELL, CHRISTOPHER	03/20/2024	\$175.00
OGURA, MINORU	03/20/2024	\$124.00
OXFORD H.S.	03/20/2024	\$75.00
PERIYAKARUPPAN, PALANIAPPAN	03/20/2024	\$575.79
PIET, MEGAN	03/20/2024	\$19.36
PISIPATI, VENKAT	03/20/2024	\$333.04
POWERSCHOOL GROUP LLC	03/20/2024	\$188,601.49
PROFESSIONAL CABLING SOLUTIONS	03/20/2024	\$8,384.13
QUICK SILVER MARKETING SOLUTIO	03/20/2024	\$355.00
RSCHOOL TODAY (DISTRIBUTED WEB	03/20/2024	\$595.00
RUNYAN, KIMBERLY	03/20/2024	\$104.90
RUSKIN, DANIELLE RENAY	03/20/2024	\$3,215.99
SAVARALA, DARMENDRA	03/20/2024	\$4,605.72
SCHNURSTEIN, LAURA	03/20/2024	\$21.71
SCOBIE, ERIC	03/20/2024	\$102.80
SINANIS, HEATHER	03/20/2024	\$35.23
SIPPLE, GEORGE	03/20/2024	\$169.97
SOUCY, ELISE	03/20/2024	\$65.26
SUBUDHI, DILLIP	03/20/2024	\$175.00
SUCH A VOICE LLC	03/20/2024	\$30.00
TAYLOR, ROBERT	03/20/2024	\$180.00
TEACHTOWN	03/20/2024	\$60,921.24
TED SIMPSON DBA NATURES BRUSH	03/20/2024	\$126.00
TOVAR, VICTOR	03/20/2024	\$826.29
TW SHIRTS	03/20/2024	\$1,025.00
UNNO, RINA	03/20/2024	\$169.00
US GAMES (DIVISION OF BSN SPOR	03/20/2024	\$3,304.18

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VALVONA, ANTHONY	03/20/2024	\$30.00
VARAKAVI INC	03/20/2024	\$420.00
VISUAL SPORTS NETWORK	03/20/2024	\$2,120.00
WAANANEN, NIKKI	03/20/2024	\$85.83
WELCH, CLAUDIA	03/20/2024	\$143.09
WILLIAMS & CO EXECUTIVE SERVIC	03/20/2024	\$4,000.00
YADAV, RAMESHWAR	03/20/2024	\$350.00
CHAPTER 13 TRUSTEE	03/25/2024	\$595.00
MISDU	03/25/2024	\$2,059.50

Issued: \$2,039,819.18

Reversed: \$11,175.00

AP Checks Processed: 297

AP Bank Total: \$2,050,994.18

AGER, SHANNON THERESE	03/08/2024	\$1,787.95
ARMSTRONG, JILL ALISE	03/08/2024	\$2,700.12
BAGIAN, PEGGY FRANCES	03/08/2024	\$1,634.04
BIERLEY, CHRISTINA ALEXANDRA	03/08/2024	\$1,525.68
CHAMPE, LISA JOY	03/08/2024	\$2,094.72
CLARKSON, AMANDA CATHERINE	03/08/2024	\$2,105.55
FRANCIS, RYAN MICHAEL	03/08/2024	\$2,839.21
HENRY, JULEE MARIE	03/08/2024	\$2,146.35
JEUNG, JILL A	03/08/2024	\$2,388.26
KOBROSSY, THERESE HOUDA	03/08/2024	\$707.67
LACH, KELLIE ELIZABETH	03/08/2024	\$2,171.31
LUSSIER, KARI NOELLE	03/08/2024	\$1,543.17
MCCURDY, RONALD R	03/08/2024	\$2,841.11
MYINT, CHRISTINE MARIE	03/08/2024	\$2,089.46
PASSEGGIATO, MICHELLE M	03/08/2024	\$2,731.73
PAULISIN, JOSHUA THOMAS	03/08/2024	\$1,373.52
PAWLOSKI, MARISSA BRIANNE	03/08/2024	\$1,370.07
PELLETT, CHRISTINE A	03/08/2024	\$1,183.95
PINTAR, LINDSEY A	03/08/2024	\$2,340.90
RAFFOUL, RUTH ELIZABETH	03/08/2024	\$1,811.47
REESBECK, CHELSEA LAUREN	03/08/2024	\$1,123.91
RUNYAN, KIMBERLY ELIZABETH	03/08/2024	\$2,420.14
SAVEN, VANESSA LYN	03/08/2024	\$2,237.13
SCOTT, STACI LYNN	03/08/2024	\$2,055.51
SHAH, ANUJA	03/08/2024	\$367.42
STEWART, HEATHER NICOLE	03/08/2024	\$2,432.42
TAHIR, FATIMA	03/08/2024	\$305.20
TAYLOR, DANIEL PATRICK	03/08/2024	\$1,604.92
THOMPSON, HEATHER M	03/08/2024	\$1,272.11
TOMLINSON, CARLEY HOPE	03/08/2024	\$1,317.33
BRASIL, SANDRA MARIE	03/08/2024	\$1,742.80
CARINO, LAURA ANNE	03/08/2024	\$4,069.26
CEMBORSKI, GRETCHEN BRYNN	03/08/2024	\$824.25
CROSS, ELIZABETH BREWSTER	03/08/2024	\$1,770.06
DEPOTTER, MARY RENEE	03/08/2024	\$1,681.11
DINSMORE, JULIE KAY	03/08/2024	\$1,606.55

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GIROMINI, MICHAEL BRIAN	03/08/2024	\$3,688.46
HENDERSON, BETH ANN	03/08/2024	\$1,737.43
HOLLY, SHEILA MARIE	03/08/2024	\$1,258.60
KLING, DEVIN WESLEY	03/08/2024	\$3,581.72
LANDAU, DENISE MICHELE	03/08/2024	\$1,657.58
LOEFFLER-PARK, CATHRYN ANNE	03/08/2024	\$1,635.63
MAINKA, BENJAMIN JOHN-ALEXANDE	03/08/2024	\$6,492.09
MASSOLIA, LAWRENCE JAMES	03/08/2024	\$1,881.77
PATEL, SHAILEE	03/08/2024	\$3,305.49
POHLONSKI, BRENT	03/08/2024	\$2,131.81
SIPPLE, GEORGE FRANKLIN	03/08/2024	\$2,432.24
SQUIRES, AMANDA MARIE	03/08/2024	\$2,863.17
ABEL, MARCI	03/08/2024	\$2,896.16
ALEX, CHRISTINA T	03/08/2024	\$1,387.09
ALLCORN, JAIME MARIE	03/08/2024	\$1,360.50
AMOS, JOAN MARY	03/08/2024	\$608.30
ANDREWS, ALISSA VICTORIA	03/08/2024	\$1,477.50
ARMSTRONG, ROBERT J	03/08/2024	\$3,110.42
BAKER, STEPHANIE MICHELE	03/08/2024	\$1,738.48
BALDWIN, DAVID J	03/08/2024	\$3,194.47
BASSETT, PEGGY LYNN	03/08/2024	\$2,724.95
BEGICK, LAUREL DENAY	03/08/2024	\$2,221.51
BELANGER, DAVID M	03/08/2024	\$2,150.92
BONACORSI, GINA MARIE	03/08/2024	\$1,527.51
BONNER, LEE M	03/08/2024	\$2,328.05
BOOTZ, ASHLEY	03/08/2024	\$1,292.71
BRACH, CATHERINE ANN	03/08/2024	\$2,219.50
BRATNEY, BETHANY L	03/08/2024	\$2,052.14
BRENNER, THOMAS WILLIAM	03/08/2024	\$2,761.81
BROWN, ALAINA M	03/08/2024	\$2,657.90
BROWN, CHANDLER MARY	03/08/2024	\$1,633.41
BROWN, RANSOM WARNER	03/08/2024	\$2,275.13
BYRON, KACY LYNN	03/08/2024	\$1,404.42
CAPUANO, CHRISTOPHER L	03/08/2024	\$2,661.50
CARTER, NICOLE JANEEN	03/08/2024	\$3,109.50
CATRINE, GINA MARIE	03/08/2024	\$1,760.85
CHAPIN-DUBE, MEGAN MARIE	03/08/2024	\$1,981.43
CHINN-KESHISHIAN, REBECCA MARI	03/08/2024	\$1,727.24
CLIFT, BARBARA HILL	03/08/2024	\$65.96
DAME, JACOB PAUL	03/08/2024	\$1,629.14
DARWAK, ALISON M	03/08/2024	\$2,641.79
DICKERMAN, MATTHEW	03/08/2024	\$2,170.61
DIDIO, JAMES	03/08/2024	\$1,867.18
DIROFF, MATTHEW WILLIAM	03/08/2024	\$3,072.59
DROST, MARY ELLEN	03/08/2024	\$1,909.66
DUKES, SHANE MICHAEL	03/08/2024	\$1,581.50
EBEL, SHEILA D	03/08/2024	\$2,840.70
EDMUNDS, MELISSA	03/08/2024	\$2,144.76

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ERSKINE, ALEXANDER DAVID	03/08/2024	\$1,389.24
ESBROOK, ABIGAIL SARA	03/08/2024	\$1,926.55
EVANS, MICHELLE P	03/08/2024	\$2,723.93
FAIRLAMB, LINDA M	03/08/2024	\$2,677.16
FARMER, DOUGLAS JAMES	03/08/2024	\$1,892.32
FICANO-PETRICCA, SABRINA MICHE	03/08/2024	\$2,559.18
FIELDER, DEANNA MARIE	03/08/2024	\$2,019.24
FITZGIBBON, APRIL DAWN	03/08/2024	\$1,734.44
FORSTER, JODI	03/08/2024	\$3,199.24
FRANCHI, KRISTIN EVA	03/08/2024	\$2,226.92
FRITSCHEN, PAMELA K	03/08/2024	\$985.34
FURTAH, MELISSA	03/08/2024	\$2,001.98
GOWER, MELISSA ANN	03/08/2024	\$2,257.96
HAASE, LISA MARIE	03/08/2024	\$1,186.50
HARBAR, ERIN TERESA	03/08/2024	\$2,258.42
HARDY, TERESA MARIE	03/08/2024	\$2,483.81
HARRIS, CHRISTINE J	03/08/2024	\$1,334.49
HARROW, LORI JEAN	03/08/2024	\$2,784.24
HELMKAMP, RAND W	03/08/2024	\$2,538.11
HENDERHAN, RONALEE PECK	03/08/2024	\$2,226.05
HOUSEY, CHRISTOPHER ALLEN	03/08/2024	\$1,971.85
JAKSIC, JELENA	03/08/2024	\$752.93
JAMES, KATHERINE JO	03/08/2024	\$1,954.48
JONES, KRISTEN M	03/08/2024	\$2,153.97
KALCZYNSKI, SARAH J	03/08/2024	\$983.11
KANE JR, RONALD ANDREW	03/08/2024	\$3,260.74
KASPER, KELLY ANN	03/08/2024	\$610.00
KIM, STEPHEN ALEXANDER	03/08/2024	\$1,735.49
KOWALSKI, MICHAEL A	03/08/2024	\$2,266.92
LANGLEY, BRIAN R	03/08/2024	\$2,937.59
LEE, MEGAN M	03/08/2024	\$2,541.43
LEONARD, DANIELLE SUZANNE	03/08/2024	\$1,239.73
LEPHART, SARAH	03/08/2024	\$2,912.49
LETARTE, NICHOLAS A	03/08/2024	\$2,975.41
LOWES, DANIEL M	03/08/2024	\$2,334.11
MADAFFERI, CHANDRA ANN	03/08/2024	\$2,558.84
MAGUIRE, HATTIE A	03/08/2024	\$2,637.33
MARKOS, COREY P	03/08/2024	\$2,359.29
MCDOUGALL, BARBARA LYNN	03/08/2024	\$1,695.44
MCKINNON, KIMBERLY SAMANTHA	03/08/2024	\$1,848.00
MEYER, BRETT JUSTIN	03/08/2024	\$2,784.11
MILLER, AMY SIMS	03/08/2024	\$2,269.42
MILLER, CAROLYN TERESA	03/08/2024	\$1,440.50
MOSS, DARCI GOULETTE	03/08/2024	\$2,264.23
MROZEK, KRISTEN RENEE	03/08/2024	\$2,086.91
NARRA, BONITA H	03/08/2024	\$1,822.26
NIZOL, LAUREN ELIZABETH	03/08/2024	\$1,606.59
NUCKOLLS, KOREY	03/08/2024	\$2,106.47

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O'SHAUGHNESSY, REBECCA CAITLYN	03/08/2024	\$1,734.71
ODONNELL, WILLIAM J	03/08/2024	\$2,641.86
OLEARY, BRIAN JAMES	03/08/2024	\$1,702.72
PAYTON, CHRISTOPHER	03/08/2024	\$2,515.57
PENDERGRAFF, PAMELA HEIDI	03/08/2024	\$3,242.75
PHEIFFER, TODD ERIC	03/08/2024	\$2,125.31
PIRRIE, MARYANN JACQUELINE	03/08/2024	\$1,065.28
REID, MARSHA BETH	03/08/2024	\$2,902.83
RODGERS, JESSICA ANN	03/08/2024	\$1,964.69
RUSS, LAUREN MORGAN	03/08/2024	\$1,999.08
RYAN, NICHOLAS W	03/08/2024	\$1,590.49
SAXTON, ROBERT S	03/08/2024	\$3,234.31
SCAVO, LAWRENCE PHILLIP	03/08/2024	\$2,579.51
SCAVO, PHILLIP L	03/08/2024	\$1,949.62
SCHMID, PAUL A	03/08/2024	\$2,602.75
SCHNURSTEIN, LAURA ANNE	03/08/2024	\$1,833.77
SCHUITEMA, GABRIELLE MARIE	03/08/2024	\$1,899.64
SCHURIG, CLAIRE E	03/08/2024	\$1,790.33
SCHYPINSKI, RACHEL ELIZABETH	03/08/2024	\$2,220.11
SCOBIE, ERIC CLARK-ROAC	03/08/2024	\$2,595.14
SCOTT, EVELYN GRACE	03/08/2024	\$1,926.61
SHOENBERGER, CLAIRE DANIELLE	03/08/2024	\$1,509.80
SHPAKOFF, KATHLEEN M	03/08/2024	\$1,222.14
SHUMAN, JENNY RAE	03/08/2024	\$1,383.82
SMITH, COLLEEN MARIE-DOYLE	03/08/2024	\$1,622.59
SMITH, HALLIE LEIGH	03/08/2024	\$2,112.31
SPRING, TORY RENEE	03/08/2024	\$1,725.16
STAWASZ, NICOLE ELIZABETH	03/08/2024	\$1,776.43
STOJANOV, LJILJANA	03/08/2024	\$2,731.00
SZKRYBALO, ELIZABETH A	03/08/2024	\$2,722.85
TAGAI, DANIELLE ANN	03/08/2024	\$1,910.68
TOBIS, ANDREA JOY	03/08/2024	\$2,339.28
VAN EIZENGA, JAMES M	03/08/2024	\$2,064.49
VANHOOSER, NINA R	03/08/2024	\$2,653.36
WARRA, MARY NORMAN	03/08/2024	\$968.65
WATCHOWSKI, DONALD MICHAEL	03/08/2024	\$2,775.34
WEST-CARDENAS, KAITLYN MARIE	03/08/2024	\$1,932.96
WHITE, CHRISTOPHER CHARLES	03/08/2024	\$2,073.07
ZARDUS, ASHLEY CAROLYN	03/08/2024	\$1,655.19
ZIEGLER, MICHAEL	03/08/2024	\$2,720.22
ZIELINSKI, GAIL MARIE	03/08/2024	\$2,003.28
ZUK, GARRET ANTHONY	03/08/2024	\$1,225.34
ABDALLAH, JESSICA LYNN	03/08/2024	\$283.33
ABRAHAM, JACQUELINE MARIE	03/08/2024	\$1,142.14
ADER, KATHLEEN M	03/08/2024	\$761.66
AGUAS, SOPHIE HANSELLE HAN	03/08/2024	\$184.28
AHMED, AFSHAN	03/08/2024	\$27.02
ALI, ISRAA	03/08/2024	\$245.39

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ALINDOGAN, ANDREW STEPHENS	03/08/2024	\$36.99
ALLEN, MEAGHAN TIFFANY	03/08/2024	\$1,429.65
ALLERTON, ELIZABETH DIANE	03/08/2024	\$1,180.24
ALVAREZ VARGAS, MINERVA L	03/08/2024	\$549.77
AMBROSE, GREGORY HAROLD	03/08/2024	\$387.57
ANAYA CASTRO, PAOLA	03/08/2024	\$170.36
ANGUS, ALLISON RENAE	03/08/2024	\$1,176.32
ANSARI, MEENA	03/08/2024	\$2,118.94
ARBUCKLE, CLAIRE LAURA	03/08/2024	\$22.76
ARMSTRONG, TABITHA WEILER	03/08/2024	\$400.44
ATTANASIO, ANTHONY GUY	03/08/2024	\$2,044.43
BALOGH, TRAVIS CHRISTIAN	03/08/2024	\$1,882.05
BANGO, GREGORY ROBERT	03/08/2024	\$525.26
BARANIK, KRISTY JEAN	03/08/2024	\$1,027.20
BARNES, BETHANY KATHLEEN	03/08/2024	\$2,337.24
BARSZCZOWSKI, MELISSA MAE	03/08/2024	\$1,221.55
BARTHLOW, JENIFER ANNE	03/08/2024	\$535.54
BATDORFF, BARBARA JEAN	03/08/2024	\$179.92
BEATTY, JOANNA LEE	03/08/2024	\$3,181.30
BEEKER, DEBORAH	03/08/2024	\$355.07
BELANGER, KIMBERLY RENEE	03/08/2024	\$1,179.10
BELTRAN, STEPHEN RICHARD	03/08/2024	\$1,589.47
BENJAMIN, ANDREA ERIN	03/08/2024	\$2,411.97
BENSON, MARJORIE I	03/08/2024	\$323.18
BERGESIO, LAURA	03/08/2024	\$87.51
BERMAN, MADISON ARIN	03/08/2024	\$1,563.72
BIANCHINI, MARIA DANIELLE	03/08/2024	\$1,600.40
BLACK, JILLIAN ROSE	03/08/2024	\$1,353.64
BLISS, MERJA SISCO	03/08/2024	\$320.16
BOBOIGE, JACQUELINE MARIE	03/08/2024	\$1,095.80
BORDNER, REBECCA LYNN	03/08/2024	\$1,709.81
BORTON, LINDA	03/08/2024	\$1,967.88
BOWEN, DEBORAH JO	03/08/2024	\$897.92
BOWYER, JILL L	03/08/2024	\$844.36
BRADLEY, ALLISON JILL	03/08/2024	\$1,856.49
BRAGGS, STARLIT TONI	03/08/2024	\$875.84
BRAMHANE, RAKHI	03/08/2024	\$1,164.18
BREWER, FIONA KATHERINE	03/08/2024	\$1,885.74
BRICKEY, JACKSON CHARLES	03/08/2024	\$52.34
BROWNELL, JENNIFER LYNN	03/08/2024	\$884.27
BULL, DANIELA	03/08/2024	\$1,365.91
BULLINGTON, CHRISTINE JOY	03/08/2024	\$232.26
BURG, ALLISON E FRALEIGH	03/08/2024	\$2,417.43
BUTTERMORE, KRISTY LEE	03/08/2024	\$425.27
CALLAHAN, CINDY LOU	03/08/2024	\$705.37
CAREY, AMY MARIE	03/08/2024	\$700.51
CARPENTER, LORI SUZANNE	03/08/2024	\$277.31
CARROLL, MARTINA RENEE	03/08/2024	\$2,250.20

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CATALDO, CARRIE LYNN	03/08/2024	\$1,173.72
CHARARA, LATIFE KHALIL	03/08/2024	\$369.05
CHARFI, HANA	03/08/2024	\$1,249.76
CHAVEY, DANA JOEL	03/08/2024	\$323.46
CHAVEZ, MILAGRO	03/08/2024	\$671.09
CHICHILA, KAILEE ANNE-HOBBI	03/08/2024	\$1,955.19
CHLEBEK, CYNTHIA A	03/08/2024	\$831.10
CHO, MI	03/08/2024	\$352.86
CHRISTOPOULOS, COURTNEY L	03/08/2024	\$1,245.72
CINGEL, MICHELE M	03/08/2024	\$591.57
COATES, MERIDETH LYNN MILLG	03/08/2024	\$646.38
COLLINI, TRESSA NICOLE	03/08/2024	\$1,439.92
COMB, ANDREW MAITLAND	03/08/2024	\$3,281.46
CROAD, LORI SUE	03/08/2024	\$900.73
CROSE, COLLIN JAMES	03/08/2024	\$1,610.91
CROWLEY, SARAH IRENE	03/08/2024	\$2,059.49
CUMMINGS, ALLISON CHERIE	03/08/2024	\$259.90
CURREY, JENNIFER ASHLEY	03/08/2024	\$1,991.34
CURTISS, NATHAN ROBERT	03/08/2024	\$72.81
CUTLER, JENNIFER DALLACQUA	03/08/2024	\$699.63
CZISCHKE, ALISON MARIE	03/08/2024	\$2,135.76
DAHRING, KAYLEY MADISON	03/08/2024	\$1,382.92
DANFORTH, JOI ARMENTHIA	03/08/2024	\$3,902.50
DAVIS, KRYSTAL LEEANNA	03/08/2024	\$1,684.77
DAY, REBECCA LAYNE	03/08/2024	\$1,064.13
DEVI, VRINDA	03/08/2024	\$253.33
DHUPATI, SRI LAVANYA	03/08/2024	\$152.97
DINKELMANN, JEFFREY S	03/08/2024	\$2,169.57
DINKELMANN, KATY MARIE	03/08/2024	\$3,598.12
DIROFF, LAURA JANE	03/08/2024	\$1,525.11
DORAME ZARAGOZA, PAOLA ANAHI	03/08/2024	\$123.54
DOSHI, PURVI NERAV	03/08/2024	\$269.46
DOSS, THEOLA ANN	03/08/2024	\$179.72
DOYLE, MELANIE ANN	03/08/2024	\$1,011.46
EASTER, CYNTHIA ANN	03/08/2024	\$1,521.25
EATHORNE, MICHELLE ANN	03/08/2024	\$2,905.29
EDDY, ERIN MICHAEL	03/08/2024	\$1,911.14
EDWARDS, MARAL A	03/08/2024	\$957.97
ELENBAAS, BLAKELY ANNE	03/08/2024	\$1,821.03
ELHAGE, AMAL	03/08/2024	\$1,229.50
ELLIS, JENNIFER F	03/08/2024	\$2,816.70
ELLSWORTH, GLORIA JEAN	03/08/2024	\$560.73
ESTRADA, MARINA MARTINEZ	03/08/2024	\$1,210.52
ESTRADA, NELSON ANDRES	03/08/2024	\$1,465.21
FANG, DAOPING	03/08/2024	\$274.45
FARNSWORTH, SARAH KATHRYN	03/08/2024	\$1,385.30
FARRIS, CATHERINE MAY	03/08/2024	\$2,438.23
FEDEL, ALYSON MICHELE	03/08/2024	\$1,567.06

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FELDPAUSCH, ARIEIS ELIZABETH	03/08/2024	\$68.26
FENCHEL, KENNETH WARREN	03/08/2024	\$78.69
FERGUSON, REBEKAH JOY	03/08/2024	\$1,982.87
FINLEY, SUZANNE F	03/08/2024	\$724.02
FLAVIN, DIANE M	03/08/2024	\$970.79
FLORES MONTOYA, MARIA FERNANDA	03/08/2024	\$72.82
FORTE, MARIA THERESA	03/08/2024	\$472.67
FOX, SIDNEY IRWIN	03/08/2024	\$475.74
FRANKE, PAIGE MARIE	03/08/2024	\$1,515.65
GADEN, MICHAEL CHRISTOPHE	03/08/2024	\$255.05
GALLIGAN, JENNIFER	03/08/2024	\$905.64
GARBOOSHIAN, ELIZABETH D	03/08/2024	\$154.15
GATSON, DEXTER LEWIS	03/08/2024	\$1,011.11
GEORGE, MARSHA SERETTA	03/08/2024	\$1,392.44
GIRARDOT, BRANDI KAY	03/08/2024	\$45.03
GLINSKI, JASON ROBERT	03/08/2024	\$1,715.35
GOLEMBIEWSKI, EMILY JO	03/08/2024	\$1,471.82
GOODMAN, NATASHA MARIE	03/08/2024	\$404.00
GRAVES, CARMEN MARIE	03/08/2024	\$1,235.20
GRAZIANO, SUSAN MARIE	03/08/2024	\$159.09
GREEN, JOSEPH DONALD	03/08/2024	\$1,331.60
GREULICH, CHRISTINE A	03/08/2024	\$718.95
GRIFFIN, CASSANDRA LEE	03/08/2024	\$1,733.75
GYULAI, REKA	03/08/2024	\$561.25
HAAPALA, MEGAN	03/08/2024	\$1,750.82
HADLEY, SHANNON E	03/08/2024	\$2,573.77
HADZIALIJAGIC, EROL	03/08/2024	\$673.10
HADZIALIJAGIC, MELIHA	03/08/2024	\$1,025.86
HANSEN, ANN M	03/08/2024	\$3,058.57
HANTZ, KELLI JOY	03/08/2024	\$1,163.18
HARBIN, KAITLIN MAE	03/08/2024	\$1,833.65
HARDEMAN, DILLON CHRISTOPHER	03/08/2024	\$40.95
HARRISON, VICTORIA SOWA	03/08/2024	\$1,901.42
HARTMUS, ALLISON MARIE	03/08/2024	\$1,683.87
HARTWIG, MEGAN ELIZABETH	03/08/2024	\$1,482.03
HAVILAND, MARIAN LOUISE	03/08/2024	\$301.29
HAWKINS, STEPHANIE NICOLE	03/08/2024	\$1,234.25
HEALY, CASEY RYAN	03/08/2024	\$1,165.32
HENDRICKS, PAMELA J	03/08/2024	\$722.78
HERMAN, EVELYN ANN	03/08/2024	\$415.61
HERNANDEZ, KIMBERLY GUADALUPE	03/08/2024	\$293.46
HESLOP, LINDA MARIA	03/08/2024	\$565.14
HILBERS, SARAH JOYCE	03/08/2024	\$1,516.78
HINES, MARIE BRIDGET	03/08/2024	\$1,299.21
HOLBEL, PAULA	03/08/2024	\$637.75
HOLTSCHNEIDER, DONNA MARY	03/08/2024	\$923.39
HOORN, NATALIE MONICA	03/08/2024	\$1,940.40
HORAN, JOSEPH V	03/08/2024	\$308.32

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HOSKINS, DIANE LYNN	03/08/2024	\$1,226.39
HUBER, MADELYN ROSE	03/08/2024	\$1,381.10
HUEGLI, KELLY ANN	03/08/2024	\$642.52
HUISMAN, DENNIS PAUL	03/08/2024	\$2,317.30
HUNDLEY, JAYME MICHELE	03/08/2024	\$1,065.34
HURLBURT, THOMAS VINCENT	03/08/2024	\$1,429.44
INTO, SUE ELLEN	03/08/2024	\$1,228.09
JAIN, RACHNA	03/08/2024	\$631.81
JAKUBIK, KAITLIN MARIE	03/08/2024	\$1,401.67
JANER, TAMARA ELIZABETH	03/08/2024	\$656.31
JANKE, SHIRLEY J	03/08/2024	\$1,038.27
JARVIS, JUSTIN MATTHEW	03/08/2024	\$1,452.17
JAYAWARDHANA, THARANGA	03/08/2024	\$218.26
JOB, STACEY ANN	03/08/2024	\$1,474.37
JODOIN, SAMANTHA MARY	03/08/2024	\$1,808.87
JOHNSON, MICHELLE ELIZABETH	03/08/2024	\$2,134.71
JOHNSON, ROSALEIGH MARIA	03/08/2024	\$4,199.13
JOHNSTON, PATRICIA LOUISE	03/08/2024	\$77.93
JONES, AMY MARIE	03/08/2024	\$1,282.89
JONES, OLIVIA NICOLE HEWITT	03/08/2024	\$1,379.95
KAMOO, ADRIANA BERENICE	03/08/2024	\$1,251.93
KANG, SO YOUNG	03/08/2024	\$408.30
KARNALA, LIKHITHA	03/08/2024	\$293.68
KASCHYK, JACQUELINE SUE	03/08/2024	\$2,051.04
KATSUDA, NANCY	03/08/2024	\$487.32
KAUR, MANJINDER	03/08/2024	\$382.80
KAZEE, ALICE EESAN	03/08/2024	\$3,177.22
KENNETT, RACHEL ANN	03/08/2024	\$1,529.39
KERR, ESTHER J	03/08/2024	\$300.41
KERR, MAKAYLA NICHOLE	03/08/2024	\$1,465.64
KESSEL, THOMAS ANDREW	03/08/2024	\$1,674.81
KESZEI, KATHRYN RENEE	03/08/2024	\$1,905.76
KHAN, ATIYA TAYYAB	03/08/2024	\$176.58
KHERA, ADITI ADITYA	03/08/2024	\$402.66
KHURSHID, SAIRA	03/08/2024	\$275.35
KILGORE, KEVIN JAMES	03/08/2024	\$1,840.82
KIPP, HEATHER KAY	03/08/2024	\$633.82
KOLLER, RACHEL NICOLE	03/08/2024	\$207.85
KOROLEVA, ZHANNA	03/08/2024	\$146.83
KRAEMER, SARAH FRANCES	03/08/2024	\$2,398.25
KULIE, LYJEAN K	03/08/2024	\$142.85
KUMAR, ANSHIKA	03/08/2024	\$1,219.19
KUMON, KATELYN ROSE	03/08/2024	\$22.76
KUNEMAN, ANN MARIE	03/08/2024	\$462.48
KURTZ, ASHLEY ANN	03/08/2024	\$1,360.09
LAPORTE, LISA	03/08/2024	\$2,442.26
LARKIN, BARBARA LYNN	03/08/2024	\$1,128.41
LATOURE, GREGORY MARK	03/08/2024	\$719.00

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LAUER, KELLI MARIE	03/08/2024	\$1,041.02
LEBLANC JR, STEVEN MATTHEW	03/08/2024	\$3,506.79
LEE, ELAINE EUNYOUNG	03/08/2024	\$589.56
LEE, JUNG HEE	03/08/2024	\$346.78
LEMANSKI, TONYA LYNN	03/08/2024	\$2,833.97
LESCOE, BETH EVA	03/08/2024	\$2,000.00
LESNIAK, LAUREN KAY	03/08/2024	\$1,759.32
LETTMANN, HENRI	03/08/2024	\$95.56
LEVE, LAUREN ALEXANDRA	03/08/2024	\$1,500.74
LEVIN, RONALD B	03/08/2024	\$2,804.41
LEVITAN, SAMANTHA LOUISE	03/08/2024	\$1,408.34
LOCHBILER, DYLAN SKYE	03/08/2024	\$2,109.50
LONEY, AMBER LYNNE	03/08/2024	\$1,975.85
LOUIS, ANTOINETTE MARIE	03/08/2024	\$722.28
MACKINDER, NICOLE LYNN	03/08/2024	\$2,681.01
MAJETIC, LAUREN ALYSE	03/08/2024	\$1,145.46
MAKLED, ZENA DAKHLALLAH	03/08/2024	\$1,407.70
MALINOWSKI, EMILY ANN	03/08/2024	\$1,610.17
MARION, CATHERINE ANN	03/08/2024	\$1,820.10
MARTIN, ROBERT WILLIAM	03/08/2024	\$568.02
MARTINEZ, CARLY MICHAELA	03/08/2024	\$1,439.72
MARTINEZ, DEBORAH MARIE	03/08/2024	\$869.24
MARTINEZ, ZACHARY RAUL	03/08/2024	\$1,251.66
MARTLOCK, PETRA CHARLOTTE	03/08/2024	\$613.26
MASSENGILL, JESSICA KAYE MARIE	03/08/2024	\$886.59
MATHES, MEGAN ELIZABETH	03/08/2024	\$1,457.30
MATUSIEWICZ, BARBARA A	03/08/2024	\$97.33
MCCLINTIC, LYNDSEY MARIE	03/08/2024	\$2,169.84
MCGRAW JR, KENNETH FLOYD	03/08/2024	\$260.14
MCKAIG, HEATHER L	03/08/2024	\$953.56
MCOSKER, PAUL S	03/08/2024	\$673.27
MECH, THEODORE STEPHEN	03/08/2024	\$2,048.74
MEDUNJANIN, IGBALA	03/08/2024	\$613.17
MICHAEL, MONICA RAE	03/08/2024	\$70.97
MILEWSKI, CYNTHIA C	03/08/2024	\$655.53
MILLER, HELEN K	03/08/2024	\$158.58
MOLNAR, KATHRYN JEAN	03/08/2024	\$1,113.52
MONTOYA LIMA, MIRIAMGUADALUPE	03/08/2024	\$58.67
MORENO-LOPEZ, FRIDA	03/08/2024	\$38.18
MOULDING, ALYSON ELENA	03/08/2024	\$1,980.27
MUETING, JOANN M	03/08/2024	\$1,004.97
MULLINS, LAURA ANGELA	03/08/2024	\$646.75
MUNCE, JAMES NOLAN	03/08/2024	\$652.68
MUNOZ LOZANO, NORMA LETICIA	03/08/2024	\$327.88
NAFAL, RENAY SUZANE	03/08/2024	\$1,003.00
NAWROCKI, ERIN ELIZABETH	03/08/2024	\$595.54
NEAZ, SHAGUFTA	03/08/2024	\$367.51
NEHA, FNU	03/08/2024	\$168.70

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NELSON, LEVI MACKENZIE	03/08/2024	\$1,971.32
NICHOLSON, SUZANNE RENE	03/08/2024	\$894.77
NORUK, JESSICA RANAE	03/08/2024	\$1,246.45
NOWICKI, MATTHEW EUGENE	03/08/2024	\$1,775.61
OKAGBARE, ONAJITTE FAITH	03/08/2024	\$1,878.87
OLMO TERRASA, MARIA	03/08/2024	\$1,256.93
OTTE, JENNIFER AMY	03/08/2024	\$927.53
PALLIYUDETTEKATHIL THOMAS, BA	03/08/2024	\$945.02
PARASHAR, BEENA	03/08/2024	\$963.32
PARDESHI, TITHI AMOL	03/08/2024	\$902.25
PARK, REBECCA J	03/08/2024	\$752.99
PATTON, JENNIFER M	03/08/2024	\$431.22
PAULK, ANTHONY EDWARDS	03/08/2024	\$170.94
PAULK, LAURA RENEE	03/08/2024	\$1,750.97
PAWLEY, FALLON RAE	03/08/2024	\$1,036.11
PAWLOSKI, LOGAN MATTHEW	03/08/2024	\$1,747.69
PEARCE, CHRISTA ROSELLA	03/08/2024	\$1,525.02
PFILE, MEGHAN KATHERINE	03/08/2024	\$1,702.20
PIET, MEGAN PATRICIA	03/08/2024	\$1,551.44
PIETRZAK, NATHAN DANIEL	03/08/2024	\$1,809.35
PIFER, CHRISTINE ALAINE	03/08/2024	\$1,197.38
PINDIKUR, JEEVITHA	03/08/2024	\$181.20
PIORKOWSKI, LAUREN ASHLEY	03/08/2024	\$626.57
PISTOLESI, PETE R	03/08/2024	\$621.51
PLANT, RENEE ANN	03/08/2024	\$154.15
POHLONSKI, EMILY PARKER	03/08/2024	\$2,481.33
PONTE, COLLEEN M	03/08/2024	\$2,846.93
POSHADLO, JEFFREY MICHAEL	03/08/2024	\$1,000.43
PUCE, ELZA	03/08/2024	\$633.12
QAQISH, GHADA	03/08/2024	\$481.61
RADTKE, LINDSAY BROOKE	03/08/2024	\$1,950.20
RAFFLE, TAMMY ANN	03/08/2024	\$2,915.17
RAJENDRAN, VISALAKSHI	03/08/2024	\$1,274.16
RAMSHEKAR, PRATHIBHA	03/08/2024	\$183.07
RATHBUN, DANIELLE MARIE	03/08/2024	\$1,772.52
RATHINAVEL, SADHANA SREE	03/08/2024	\$1,115.71
RATHOD, KRUTIKA HARINKUMAR	03/08/2024	\$330.78
REA, ABBY NICOLE	03/08/2024	\$2,130.99
RECILLAS-RODRIGUEZ, ZITA	03/08/2024	\$375.11
REDDY, MARK PATRICK	03/08/2024	\$1,679.46
REITZ, EMILY ANN	03/08/2024	\$2,281.29
RIDAL, KRISTIN ANN	03/08/2024	\$1,293.55
RILEY, SPENCER LEE	03/08/2024	\$2,879.35
RINCONDELANGELTAMEZ, SUSANA	03/08/2024	\$807.69
RIOS-VILLARREAL, GISELA EUNICE	03/08/2024	\$64.09
ROBERTS, GALE LYNN	03/08/2024	\$1,216.03
ROBERTS-LEVI, SASHA	03/08/2024	\$284.12
RODRIGUEZ-QUINONEZ, VIRGINIA M	03/08/2024	\$238.84

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ROSE, MARILYN TERESE	03/08/2024	\$2,415.15
ROTENHEBER, LISA MICHELE	03/08/2024	\$2,315.54
RUSSO, DAVID WILLIAM	03/08/2024	\$83.01
RUTKOWSKI, MELANIE ANN	03/08/2024	\$1,458.80
RZUCIDLO, KATHRYN ELIZABETH	03/08/2024	\$703.99
SAARI, ANDREW BENJAMIN	03/08/2024	\$2,323.50
SAD, NICOLE MARIE	03/08/2024	\$1,022.15
SATTERFIELD, SHARON	03/08/2024	\$1,288.86
SCHUITEMA, SCOTT STEVEN	03/08/2024	\$1,084.00
SCHULTE, ALLISON LAUREN GOSEN	03/08/2024	\$2,061.04
SEARS, LISA MARIE	03/08/2024	\$1,936.77
SEAVER, AMY ALLYSON	03/08/2024	\$2,172.45
SELVAM, PREETHA	03/08/2024	\$342.29
SERGISON, MEGAN ELLEN	03/08/2024	\$1,880.30
SHALLAL-JOHNSTON, CONSTANCE	03/08/2024	\$339.38
SHIMOGA NAGARAJAPPA, SHILPA	03/08/2024	\$417.46
SHOUNIA, CRYSTAL ANN	03/08/2024	\$1,991.74
SHUDO, RITSUKO	03/08/2024	\$1,364.52
SIMMONS, SHAINA MARIE	03/08/2024	\$2,165.14
SIMRAK, MONICA ELIZABETH	03/08/2024	\$1,154.03
SINANIS, HEATHER ANNE	03/08/2024	\$1,140.90
SINGH, PRIYANKA	03/08/2024	\$1,315.47
SINGH, SHWETA	03/08/2024	\$369.33
SINGHAL, SHALU	03/08/2024	\$646.06
SINOPOLI-SMITH, DAVID ROBERT	03/08/2024	\$2,327.12
SMITH, JACQUELINE MARIE	03/08/2024	\$3,239.32
SOAVE, KRISTINA G	03/08/2024	\$475.03
SOCIE, PHILIP HENRY	03/08/2024	\$923.32
SOUCY, ELISE MARIE	03/08/2024	\$1,901.45
SOUTHWORTH, ANGELA Y	03/08/2024	\$1,558.57
SOVEL, SHEILA M	03/08/2024	\$1,953.18
SPIKER, BLANE LARSEN	03/08/2024	\$1,391.96
SPITZLAY, MARIE-CHRISTIN	03/08/2024	\$271.33
STACER, DANIELLE RENEE	03/08/2024	\$1,861.91
STANEK, DEBORAH A	03/08/2024	\$732.23
STANLEY, TABITHA ANN	03/08/2024	\$743.50
STARK, JULIE BETH	03/08/2024	\$409.14
STEPHENSON, CANDY LEEANNE	03/08/2024	\$240.56
STOTLER, NICOLE R	03/08/2024	\$618.18
STRICKER, CHRISTINE ANN	03/08/2024	\$1,057.93
STULTS, OLIVIA RENEE	03/08/2024	\$1,901.95
SUDDS, APRIL MELODY	03/08/2024	\$314.29
SUMMERS, TIMOTHY C	03/08/2024	\$521.80
SUST, MEGAN ELIZABETH	03/08/2024	\$1,217.71
SWAIN, SCOTT LEE	03/08/2024	\$971.46
SWIRCZEK, MEGAN ELIZABETH	03/08/2024	\$1,700.46
TAKASHIMA, TOMOKO NAKAMURA	03/08/2024	\$908.86
TAURO, LESLEY ANN	03/08/2024	\$22.35

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THABET, GHADA MOHAMED-SHERIF	03/08/2024	\$268.67
TERRIAN, BRAD CHARLES	03/08/2024	\$1,810.16
TOBIS, DANIEL	03/08/2024	\$2,330.36
TROYER, TYLER DOUGLAS	03/08/2024	\$1,682.50
TRUAX, REBEKAH TAYLOR	03/08/2024	\$1,419.49
UJKIC, GJELINA	03/08/2024	\$333.53
UTLEY, SHANNON MARIE	03/08/2024	\$1,165.21
VALENZUELA, TERESA ILIANA	03/08/2024	\$446.01
VANGAVETI, LAKSHMI	03/08/2024	\$401.20
VARGAS ZABALA, ANA	03/08/2024	\$659.81
VARTANIAN, KNAR	03/08/2024	\$838.65
VILLANUEVA, JENNIFER LYNN	03/08/2024	\$1,061.12
WAANANEN, NIKKI SUZANNE	03/08/2024	\$897.21
WALKER, AMANDA LYNN	03/08/2024	\$1,618.83
WALKER, KATIE MARIE	03/08/2024	\$1,739.72
WARD, TRISHA MARY	03/08/2024	\$306.60
WARREN, COLEEN R	03/08/2024	\$978.36
WATKINS, AMY MICHELLE	03/08/2024	\$2,327.61
WEINERT, ASHLEY LYNN	03/08/2024	\$1,249.48
WELCH, CLAUDIA LEONA	03/08/2024	\$1,625.00
WELTE, YVONNE MARIE	03/08/2024	\$524.13
WESLEY, JANICE A	03/08/2024	\$115.60
WHEELER, MICHAELA ELLEN	03/08/2024	\$865.22
WILCHER, PREINA LIROB	03/08/2024	\$1,766.65
WILKINS, RENEE ELIZABETH	03/08/2024	\$1,889.36
WILKINSON, KAREN JANE	03/08/2024	\$2,037.34
WILLENS, REBECCA GENISE	03/08/2024	\$1,491.95
WILLIAMS, SOPHIA ELIZABETH	03/08/2024	\$1,788.14
WILSON, KAREN MICHELLE	03/08/2024	\$1,063.49
WIZINSKY, MARY ANNE	03/08/2024	\$4.17
WOJTOWICZ, ALEXANDRA LOUISE	03/08/2024	\$1,783.30
WOLFF, MARGARET MARY	03/08/2024	\$389.63
WOLSTENCROFT, HANNAH RAQUEL DA	03/08/2024	\$1,562.46
YOUSIF, RODNEY JOSEPH	03/08/2024	\$289.70
YUASA, YUKI	03/08/2024	\$108.67
ZAHOOR, ASMA	03/08/2024	\$132.54
ZALPURI, SHAFALI	03/08/2024	\$398.19
ZASKI, CHRISTINA MARIE	03/08/2024	\$946.54
ZHAO, JINGJING	03/08/2024	\$233.33
ZHONG, PEIHAN	03/08/2024	\$81.44
ZIEGELHOFFER, MORGAN CATHERINE	03/08/2024	\$2,063.56
ZIELINSKI, GINA L	03/08/2024	\$2,482.28
ZIMMERMAN, BARBARA M	03/08/2024	\$2,321.16
BUNKER, JEFFREY L	03/08/2024	\$175.08
COOLMAN, ROBERT SCOTT	03/08/2024	\$1,738.12
DRAGOO, MICHAEL B	03/08/2024	\$3,012.89
DUQUETTE, EDWARD DANIEL	03/08/2024	\$1,634.77
FULAR, JAMES DENNIS	03/08/2024	\$1,240.20

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GREAVES, JASON PATRICK	03/08/2024	\$1,395.32
HETTEL, ERIC THOMAS	03/08/2024	\$2,285.56
JORDAN, CHRISTOPHER ANTHONY	03/08/2024	\$1,867.13
NESMITH, RUSSELL PAUL	03/08/2024	\$1,276.17
TURNER, NANCY MARIE	03/08/2024	\$1,253.73
ABRAHAM, MARY CATHERINE	03/08/2024	\$1,405.32
ARBAN, VICTORIA ALYSON	03/08/2024	\$1,807.52
BAKER, ROBERT JAMES	03/08/2024	\$3,052.85
BARNAUSKAS, MEGHAN LEE	03/08/2024	\$1,636.63
BISHOP, BAILEY ASHLYNN	03/08/2024	\$1,590.91
BISHOP, NOLA M	03/08/2024	\$2,138.82
BLANKSTROM, KAREN JEAN	03/08/2024	\$1,212.82
BODNOVITS, MIRANDA L	03/08/2024	\$2,178.85
BOERSMA, STEPHANIE M	03/08/2024	\$2,095.93
BON, JEREMY S	03/08/2024	\$1,529.34
BRODERICK, NICOLE HELEN	03/08/2024	\$2,329.36
BRONSON, GEORGE NATHANIEL	03/08/2024	\$2,342.69
BURCHARD, MELANIE LEE	03/08/2024	\$2,228.83
COLONE, NICOLE MARIE	03/08/2024	\$2,975.87
DAMBROSI, SARAH MARIE	03/08/2024	\$1,555.82
DAVID, SARAH L	03/08/2024	\$3,046.72
EVO, EMILY BURNS	03/08/2024	\$1,394.21
FARMER, SAMANTHA MARIE	03/08/2024	\$1,687.56
GASIDLO, MEGAN C	03/08/2024	\$2,379.91
GERECKE, LORI LIN	03/08/2024	\$3,028.42
GRANT, LAURIE S	03/08/2024	\$2,421.09
GRESHAM, MICHELLE L	03/08/2024	\$1,718.45
HARRIS, KATHRYN A	03/08/2024	\$1,572.41
HOFFMAN, PAUL WILLIAM	03/08/2024	\$2,593.60
HUBENSCHMIDT, KRISTY A	03/08/2024	\$2,995.45
HUYCK, SUSAN KARI	03/08/2024	\$2,662.86
JENSEN, KATELYN STELLA	03/08/2024	\$2,244.41
JODOIN, DEBRA FAYE	03/08/2024	\$924.21
KANG, RACHEL SUJI	03/08/2024	\$1,390.15
KEIMIG, ELIZABETH ANN	03/08/2024	\$1,943.23
KERBRAT, JENNIFER	03/08/2024	\$942.00
KHALIL, LAURA JEAN	03/08/2024	\$2,079.17
KIDDER, CAROLYN NAJMA	03/08/2024	\$2,584.80
KILGORE, AMY S	03/08/2024	\$2,708.73
LEIBERMAN, BROOKE ESTHER	03/08/2024	\$1,297.44
LEMIEUX, ROBERTA	03/08/2024	\$1,166.94
LIEBERMAN, SARAH ELIZABETH	03/08/2024	\$1,791.50
MARANOWSKI, JORDAN MAY	03/08/2024	\$1,532.14
MCCURDY, DIANE	03/08/2024	\$3,050.80
MCKIBBIN, CAROLYN RACHELLE	03/08/2024	\$1,014.11
MILLER, BRAD A	03/08/2024	\$2,679.65
MINARD, SHAWN THOMAS	03/08/2024	\$1,724.79
NARDUCCI, KATHLEEN	03/08/2024	\$2,325.91

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OSMONSON, KIMBERLY ANN	03/08/2024	\$2,679.06
PATTERSON, ALISON LINDY	03/08/2024	\$1,245.03
PEARCE, BRITTANY MARIE	03/08/2024	\$1,338.77
PULSIFER, PAIGE MARIE	03/08/2024	\$1,167.80
RONNING, ADAM TIMOTHY	03/08/2024	\$1,579.66
SCHNEIDER, JAMES P	03/08/2024	\$2,463.91
SCHULZE, REBEKAH JONAS	03/08/2024	\$1,619.78
SHINDORF, LISA S	03/08/2024	\$2,894.40
SINAWI, BRANDON J	03/08/2024	\$2,263.71
SOWDERS, ERICA M	03/08/2024	\$1,906.86
ULTCH, LORI D	03/08/2024	\$2,357.37
VANREMORTEL, JESSE CARL	03/08/2024	\$1,477.69
WESNER, KIMBERLY KATHERINE-	03/08/2024	\$2,625.50
WILLETTE, KENDRA ANNE	03/08/2024	\$2,301.80
WILLIAMS, KIMBERLY KAHEALANI	03/08/2024	\$2,232.35
WINKLER, LEANNE MARIE	03/08/2024	\$1,823.91
ALSPAUGH, ANDREA B	03/08/2024	\$2,611.63
ARNOLD, KELLY LEE	03/08/2024	\$1,908.31
BURRY, ASHLEIGH RONAYNE	03/08/2024	\$2,222.37
BYRNE, GRACE FAORO	03/08/2024	\$1,547.20
CAMPOS, MICHELLE WANDA	03/08/2024	\$2,999.52
COOPER, ALEC AARON	03/08/2024	\$2,355.82
DUTHIE, KAREN N	03/08/2024	\$2,236.08
ERICKSON, TODD WALTER	03/08/2024	\$2,037.42
ERNSTER, STEPHEN R	03/08/2024	\$714.64
FELCHER, BRIAN S	03/08/2024	\$2,989.99
GRIM, MARY E	03/08/2024	\$2,530.68
GRIMM, CARY R	03/08/2024	\$2,749.04
GRUNDSTROM, JENNA E	03/08/2024	\$2,052.78
HERTRICH, MARINA	03/08/2024	\$881.01
JONES, AMY JO	03/08/2024	\$1,250.42
KOZLOWSKI, KIMBERLY ANN	03/08/2024	\$1,498.00
LEADBETTER, MARYANNE	03/08/2024	\$1,868.10
LESSWAY, JENNIFER	03/08/2024	\$2,367.65
LLOYD, LAURA	03/08/2024	\$1,006.16
MARSON, MARY ELIZABETH	03/08/2024	\$373.00
MAYNARD, JENNA MARIE	03/08/2024	\$838.00
MCDONALD, CARRI LYNNE	03/08/2024	\$2,479.19
MICHALSKI, THOMAS	03/08/2024	\$2,333.44
MILLER, LAUREN DEANNA	03/08/2024	\$1,005.49
MOISEEFF, AUDRY B	03/08/2024	\$1,946.60
OSBORNE, GWEN ANN	03/08/2024	\$2,118.90
PAYNE, JODY S	03/08/2024	\$186.91
PENNYCUFF, LAURA C	03/08/2024	\$2,647.10
RAIS, MICHELLE IRENE	03/08/2024	\$3,064.39
SKUPIN, MADISON KATHLEEN	03/08/2024	\$1,753.92
SLOAN, AMANDA KAY	03/08/2024	\$1,568.53
SORENSEN, MARY M	03/08/2024	\$1,927.35

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STEVENSON, JENNIFER ANN	03/08/2024	\$2,049.89
STIFF, CYNTHIA ANNE	03/08/2024	\$1,830.28
TROOST, KIMBERLY A	03/08/2024	\$2,487.18
TRUITT, AMANDA THERESE	03/08/2024	\$1,890.09
VANGORDER, KATHRYN JEAN	03/08/2024	\$1,525.13
WERTH, JOHANNA	03/08/2024	\$958.27
ZAHRADNIK, BRIDGET J	03/08/2024	\$2,711.05
BRICKEY, JOHN R	03/08/2024	\$3,708.48
BROOKHOUSE, LINDSAY ANNE	03/08/2024	\$1,981.05
BURRY, MATTHEW D	03/08/2024	\$2,472.05
COJEI, MADISON AUTUMN	03/08/2024	\$1,409.08
COSMAN, DAVID J	03/08/2024	\$2,072.25
DALZOCHIO, MICHELE YAYLAIAN	03/08/2024	\$1,453.37
DANNIBALE, PATRICIA JANE	03/08/2024	\$581.06
DEHNE, ANNE	03/08/2024	\$824.29
ELLSWORTH CAROTHERS, KARI MONS	03/08/2024	\$1,470.61
FENCHEL, LISA LYNN	03/08/2024	\$2,557.76
FOX, ASHLEY CAROLYN	03/08/2024	\$1,518.59
FOX, LAURYN MACKENZIE	03/08/2024	\$1,617.09
HODGE, MEGHAN E	03/08/2024	\$1,983.45
JENKINS, ERIKKA	03/08/2024	\$2,416.91
KABLE, EMILY ANNE	03/08/2024	\$1,288.21
LENGERICH, AINSLEY A	03/08/2024	\$2,616.33
MACDOUGALL, ANNE ELIZABETH	03/08/2024	\$1,702.97
MCCARTY, TERRIE LEE	03/08/2024	\$1,563.98
MCCLAFFERTY, KELSEY LYNN	03/08/2024	\$877.71
MCDONALD, STEVEN URBAN	03/08/2024	\$2,175.51
OSBORNE, LORI K	03/08/2024	\$2,623.79
PAS, MANDY MARIE	03/08/2024	\$1,180.49
RODRIGUEZ, KARA A	03/08/2024	\$1,293.02
STILES, JILL KRISTIN	03/08/2024	\$2,613.55
TIMMER, THOMAS K	03/08/2024	\$2,934.22
TYRPAK, CHRISTOPHER M	03/08/2024	\$2,565.50
VILLACORTA, CRISTINA SANTOS	03/08/2024	\$794.84
VOLLMER, RENE A M	03/08/2024	\$2,212.78
WANDEL, COLLEEN MCALLEN	03/08/2024	\$3,037.32
WELLOCK, TRISHA M	03/08/2024	\$2,081.94
WESTRA, LINDSEY K	03/08/2024	\$2,080.34
WHITTY, KATHERINE L	03/08/2024	\$2,352.53
YUCHUCK, KERRI L	03/08/2024	\$2,752.05
BEN, MEREDITH R	03/08/2024	\$2,780.87
BYRD, BECKY A	03/08/2024	\$2,587.50
COURTEMANCHE, DANIELLE ANN	03/08/2024	\$1,557.74
DELL, HEATHER L	03/08/2024	\$2,445.79
DONBERGER, MICHELLE RENEE	03/08/2024	\$2,874.82
FORTE, MICHAEL JOSEPH	03/08/2024	\$1,659.03
GLOEDEN, ASHLEY REBECCA	03/08/2024	\$960.48
GORNY, KIMBERLY ANN	03/08/2024	\$1,301.50

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HATTIE, JILLIAN FLANIGAN	03/08/2024	\$1,815.96
JANIGIAN, COURTNEY NICOLE	03/08/2024	\$725.08
JARJIS, LUMA	03/08/2024	\$1,978.88
JONES, BARBARA JEAN	03/08/2024	\$119.91
KARBOUSKY, KATHLEEN M	03/08/2024	\$2,892.26
KENRICK, GERARD C	03/08/2024	\$2,541.61
KIDON, CORTNEY LYNN	03/08/2024	\$1,431.30
LATHAM, ERIN A	03/08/2024	\$2,319.82
LEON, MARIETTA LORELL	03/08/2024	\$2,065.88
LOWRY, EARTHA ANITA	03/08/2024	\$77.07
PERELLI, MIA ALEXANDRA	03/08/2024	\$1,628.44
PHILKA, RACHEL LAUREN	03/08/2024	\$2,026.00
RUDY, MICHELLE MARIE	03/08/2024	\$4,480.52
SAELI, JULIA L	03/08/2024	\$1,660.86
SCAGNETTI, ANTHONY	03/08/2024	\$1,473.51
STAMBOULIAN, PATRICIA M	03/08/2024	\$1,728.97
STOY, KELLY LYNN	03/08/2024	\$792.73
SWIECH, REBECCA ANN	03/08/2024	\$1,598.02
BORTON, JENNIFER MARIE	03/08/2024	\$2,041.51
BROWN, AMY NICOLE	03/08/2024	\$2,027.52
CHRISTEN, JAMIE LEE	03/08/2024	\$1,209.97
DAMON, ERIN B	03/08/2024	\$2,110.70
DEINEK, KIMBERLY ANN	03/08/2024	\$1,797.88
EGLI, JENNIFER MARIE	03/08/2024	\$2,336.33
GUNES, JESSICA CROSS	03/08/2024	\$1,489.28
HASKILL, JOSEPH FRANCIS	03/08/2024	\$2,093.57
ISRAEL, MELISSA AMY	03/08/2024	\$2,565.97
JILG, REBECCA MARY	03/08/2024	\$2,034.19
JULIAN, KASEY DIANTE	03/08/2024	\$1,865.93
KRUKOWSKI, MARLENE ELIZABETH	03/08/2024	\$1,532.93
MARDIGIAN, LAURA	03/08/2024	\$1,083.11
MCLAUGHLIN, KATE BLESSED	03/08/2024	\$816.42
RISTAU, MEGAN ANNE	03/08/2024	\$2,362.14
ROSEMARY, NICOLE MARIE	03/08/2024	\$1,962.77
SAMUELS, EMILY CARISA	03/08/2024	\$3,507.86
SHAFFER, RACHELLE MARIE	03/08/2024	\$1,285.59
SMITH, PHELAN ANN	03/08/2024	\$1,653.09
STEINHEBEL, JO ELLEN	03/08/2024	\$1,043.84
SZCZESNIAK, CYNTHIA	03/08/2024	\$688.00
WESTON, ELLA CATHERINE	03/08/2024	\$2,416.39
WOLSTENCROFT, PANAGIOTA	03/08/2024	\$1,859.58
BORLACE, HOLLY JO	03/08/2024	\$1,448.91
JAKUBIK, LOUISE MARY	03/08/2024	\$610.79
KOPTAS, ANNA M	03/08/2024	\$313.99
MILEWSKI, CASSIE CHRISTINE	03/08/2024	\$183.54
MONTALES, NANCY J	03/08/2024	\$2,696.54
ROQUE, EMILY ELIZABETH	03/08/2024	\$1,094.41
SHEETS, RACHEL	03/08/2024	\$1,535.40

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WOLF, RACHAEL ELIZABETH	03/08/2024	\$1,264.97
ALLISTON, JULIE STEFANI	03/08/2024	\$1,726.37
BALOH-UFFORD, MEGAN M	03/08/2024	\$1,930.25
BECK, JENNIFER ERIN	03/08/2024	\$2,048.17
BOEHM, JENNIFER LEIGH	03/08/2024	\$2,223.03
CHANEY, CAROLYN ANNE	03/08/2024	\$2,678.81
CYRUS, MELISSA A	03/08/2024	\$393.01
EVANS, KELLY ANN	03/08/2024	\$1,127.00
FARMER, JULIE ANN	03/08/2024	\$1,968.26
FORD, STEFANIE E	03/08/2024	\$2,122.98
GANTT, RENEE LYNN	03/08/2024	\$1,038.20
GARNER, LORI ANN	03/08/2024	\$2,363.16
GERALT, KAYLA	03/08/2024	\$1,767.12
GIESE, STEPHANIE MARIE	03/08/2024	\$1,516.82
GLOWACKI, ALEXANDRA LEIGH	03/08/2024	\$1,440.08
GREEN, LAURA MARIA	03/08/2024	\$1,978.25
GRISA, KATHLEEN ANN	03/08/2024	\$2,493.89
HEARN, STACY LEE	03/08/2024	\$288.44
HENRY, CAITLIN B	03/08/2024	\$1,914.56
HILL, SCOTT F	03/08/2024	\$2,580.30
IMARAH, TAMARA FALAH	03/08/2024	\$1,156.97
JONES, TANYA MARIE	03/08/2024	\$2,339.26
KELLY, MELISSA MARIE	03/08/2024	\$1,963.35
KOWALCZYK, KERRY LYNN	03/08/2024	\$2,790.93
LASH, NANCY ELIZABETH	03/08/2024	\$1,012.94
LUNDH, EMILY MAY	03/08/2024	\$1,681.71
MENDOZA, KAREN JEAN	03/08/2024	\$1,840.46
MITTELSTAEDT, LINDSEY CATHERIN	03/08/2024	\$1,531.26
MURPHY, JENNIFER MORRISON	03/08/2024	\$3,245.23
MUSA, CARLY MARIE	03/08/2024	\$1,885.22
SMITH, KYLEY MARIE TREADWELL	03/08/2024	\$2,499.76
SWEENEY, SABRINA LYNN	03/08/2024	\$1,913.02
TATULLI, MACKENZIE ANN	03/08/2024	\$1,052.77
TAUB, CARLY RACHEL	03/08/2024	\$1,512.21
VANLINTHOUT, SUSAN EA	03/08/2024	\$2,758.24
YOST, OLIVIA RAFFAELA	03/08/2024	\$1,649.67
COOLMAN, SUSAN LYNN	03/08/2024	\$589.97
DENNETT, KAREN MARGARET	03/08/2024	\$1,384.41
DEPP, CATHLEEN MARIE	03/08/2024	\$448.25
DIMEGLIO, DARLENE M	03/08/2024	\$1,127.08
GRACZYK, SANDRA KAREN	03/08/2024	\$886.52
HOLLON, BOBBY RAY	03/08/2024	\$1,193.43
JAGOTKA, GARY ALBERT	03/08/2024	\$250.22
LAUTEN, MARK ALAN	03/08/2024	\$712.67
LEMANSKI, GEORGE EDWARD	03/08/2024	\$515.75
LOLLO, JESSE	03/08/2024	\$741.89
MACK, STEPHANIE LYNNE	03/08/2024	\$713.43
MCCULLEN, BONNIE SUE	03/08/2024	\$892.40

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MCEACHIN, LINDA JANEL	03/08/2024	\$608.43
MOORE, EMILY TRINDADE	03/08/2024	\$458.25
PAWLEY, STEVEN RAY	03/08/2024	\$606.18
QUINN, TAMERA DAWN	03/08/2024	\$922.43
TOTH, CYNTHIA L	03/08/2024	\$1,115.05
VALENTINE, CYNTHIA L	03/08/2024	\$2,338.67
VIET, DAVID JOHN	03/08/2024	\$910.96
WAKEFIELD, JOYCE MARIE	03/08/2024	\$332.59
BELTZ, ROBERT JOSEPH	03/08/2024	\$2,355.71
BENGLE, HOLLY ANN	03/08/2024	\$1,160.77
BUDLONG, KRISTIN MARIE	03/08/2024	\$1,680.21
CANEDO, BRIANNA MARIA	03/08/2024	\$1,395.07
CUDNOHUFISKY, KATIE MARIE	03/08/2024	\$1,644.16
CULBERT, RACHEL ANNE	03/08/2024	\$1,454.44
CUMMINGS, BRIEANNA MARIE	03/08/2024	\$1,270.54
DEWITT, ALEXANDRA ELIZABETH	03/08/2024	\$1,441.17
DIXON, CHELSEA LYN	03/08/2024	\$1,458.39
DUTKIEWICZ, NANCI L	03/08/2024	\$2,403.23
ELLIES, MARY ELIZABETH	03/08/2024	\$923.24
ELLIS, KATHERINE	03/08/2024	\$4,657.41
GOLDEN, KATY EILEEN	03/08/2024	\$1,930.77
GYOMORY, ALEXIS ANNE	03/08/2024	\$1,805.51
HAND, BRIANNA A	03/08/2024	\$1,904.28
IAFRATE, HEATHER LYNN	03/08/2024	\$1,393.41
KAMMERER, JUSTINA ELISA	03/08/2024	\$1,439.87
KRAVICK, LAURIE CHRISTINE	03/08/2024	\$1,307.62
KREUTZBERG, MCKENNA RAE	03/08/2024	\$1,481.39
KRUGER, MELISSA ANN	03/08/2024	\$929.98
KURZER, STEFANIE ANNE	03/08/2024	\$1,925.98
LAPORTE, ERIN JENNIFER	03/08/2024	\$2,308.83
MALCZEWSKI, DIANA LYNN CAMPB	03/08/2024	\$2,626.36
MCEVERS, NIKKI L	03/08/2024	\$2,940.39
MCGINN, BRENNAN JEANNE	03/08/2024	\$1,778.95
MYRAND, SHANNON LEIGH	03/08/2024	\$2,235.19
NAKAMURA, NORIKO	03/08/2024	\$123.40
PRASAD-HEINTZ, SHALINI SRINIVA	03/08/2024	\$1,315.32
RIZE, MICHELLE MARIE	03/08/2024	\$2,089.59
SCHILLING, HEATHER A	03/08/2024	\$2,486.34
SMITH, JENNIFER A	03/08/2024	\$2,199.29
STASHONSKY, HANA KATHRYN	03/08/2024	\$1,666.21
WEIGEL-HUBLER, NICHOLAS ADRIAN	03/08/2024	\$2,192.64
WILLIAMS, LAKEISA NICOLE	03/08/2024	\$875.32
AGER, SHANNON THERESE	03/25/2024	\$1,790.99
ARMSTRONG, JILL ALISE	03/25/2024	\$2,702.28
BAGIAN, PEGGY FRANCES	03/25/2024	\$1,637.28
BIERLEY, CHRISTINA ALEXANDRA	03/25/2024	\$1,528.67
CHAMPE, LISA JOY	03/25/2024	\$2,097.77
CLARKSON, AMANDA CATHERINE	03/25/2024	\$2,108.75

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FRANCIS, RYAN MICHAEL	03/25/2024	\$2,841.23
HENRY, JULEE MARIE	03/25/2024	\$2,597.34
JEUNG, JILL A	03/25/2024	\$2,390.41
KOBROSSY, THERESE HOUDA	03/25/2024	\$1,011.93
LACH, KELLIE ELIZABETH	03/25/2024	\$2,504.50
LUSSIER, KARI NOELLE	03/25/2024	\$1,545.31
MCCURDY, RONALD R	03/25/2024	\$2,843.25
MYINT, CHRISTINE MARIE	03/25/2024	\$2,092.36
PASSEGGIATO, MICHELLE M	03/25/2024	\$3,053.36
PAULISIN, JOSHUA THOMAS	03/25/2024	\$1,375.91
PAWLOSKI, MARISSA BRIANNE	03/25/2024	\$1,372.38
PELLETT, CHRISTINE A	03/25/2024	\$1,449.34
PINTAR, LINDSEY A	03/25/2024	\$3,227.77
RAFFOUL, RUTH ELIZABETH	03/25/2024	\$1,813.63
REESBECK, CHELSEA LAUREN	03/25/2024	\$1,126.38
RUNYAN, KIMBERLY ELIZABETH	03/25/2024	\$2,410.86
SAVEN, VANESSA LYN	03/25/2024	\$2,240.20
SCOTT, STACI LYNN	03/25/2024	\$2,058.97
SHAH, ANUJA	03/25/2024	\$270.79
STEWART, HEATHER NICOLE	03/25/2024	\$3,480.78
TAHIR, FATIMA	03/25/2024	\$284.38
TAYLOR, DANIEL PATRICK	03/25/2024	\$1,607.97
THOMPSON, HEATHER M	03/25/2024	\$1,275.17
TOMLINSON, CARLEY HOPE	03/25/2024	\$1,320.19
BRASIL, SANDRA MARIE	03/25/2024	\$1,730.03
CARINO, LAURA ANNE	03/25/2024	\$4,070.37
CEMBORSKI, GRETCHEN BRYNN	03/25/2024	\$661.44
CROSS, ELIZABETH BREWSTER	03/25/2024	\$1,761.06
DEPOTTER, MARY RENEE	03/25/2024	\$1,674.79
DINSMORE, JULIE KAY	03/25/2024	\$1,435.00
GIROMINI, MICHAEL BRIAN	03/25/2024	\$3,689.72
HENDERSON, BETH ANN	03/25/2024	\$1,736.95
HOLLY, SHEILA MARIE	03/25/2024	\$1,226.72
KLING, DEVIN WESLEY	03/25/2024	\$3,585.04
LANDAU, DENISE MICHELE	03/25/2024	\$1,646.90
LOEFFLER-PARK, CATHRYN ANNE	03/25/2024	\$1,627.28
MAINKA, BENJAMIN JOHN-ALEXANDE	03/25/2024	\$6,487.17
MASSOLIA, LAWRENCE JAMES	03/25/2024	\$1,870.46
PATEL, SHAILEE	03/25/2024	\$3,297.69
POHLONSKI, BRENT	03/25/2024	\$2,288.97
SIPPLE, GEORGE FRANKLIN	03/25/2024	\$2,429.01
SQUIRES, AMANDA MARIE	03/25/2024	\$2,865.80
ABEL, MARCI	03/25/2024	\$3,027.48
ALEX, CHRISTINA T	03/25/2024	\$1,533.15
ALLCORN, JAIME MARIE	03/25/2024	\$1,707.02
AMOS, JOAN MARY	03/25/2024	\$462.47
ANDREWS, ALISSA VICTORIA	03/25/2024	\$1,818.71
ARMSTRONG, ROBERT J	03/25/2024	\$3,112.58

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BAKER, STEPHANIE MICHELE	03/25/2024	\$2,131.49
BALDWIN, DAVID J	03/25/2024	\$3,196.60
BASSETT, PEGGY LYNN	03/25/2024	\$2,972.87
BEGICK, LAUREL DENAY	03/25/2024	\$2,224.49
BELANGER, DAVID M	03/25/2024	\$2,180.14
BONACORSI, GINA MARIE	03/25/2024	\$1,530.49
BONNER, LEE M	03/25/2024	\$2,331.09
BOOTZ, ASHLEY	03/25/2024	\$1,686.60
BRACH, CATHERINE ANN	03/25/2024	\$2,269.22
BRATNEY, BETHANY L	03/25/2024	\$2,159.45
BRENNER, THOMAS WILLIAM	03/25/2024	\$2,763.94
BROWN, ALAINA M	03/25/2024	\$2,637.25
BROWN, CHANDLER MARY	03/25/2024	\$1,635.98
BROWN, RANSOM WARNER	03/25/2024	\$2,371.67
BYRON, KACY LYNN	03/25/2024	\$1,407.48
CAPUANO, CHRISTOPHER L	03/25/2024	\$2,983.56
CARTER, NICOLE JANEEN	03/25/2024	\$3,106.48
CATRINE, GINA MARIE	03/25/2024	\$1,764.12
CHAPIN-DUBE, MEGAN MARIE	03/25/2024	\$1,984.48
CHINN-KESHISHIAN, REBECCA MARI	03/25/2024	\$1,729.40
CLIFT, BARBARA HILL	03/25/2024	\$65.97
DAME, JACOB PAUL	03/25/2024	\$2,015.56
DARWAK, ALISON M	03/25/2024	\$2,643.93
DICKERMAN, MATTHEW	03/25/2024	\$2,173.67
DIDIO, JAMES	03/25/2024	\$1,870.89
DIROFF, MATTHEW WILLIAM	03/25/2024	\$3,073.67
DROST, MARY ELLEN	03/25/2024	\$1,912.48
DUKES, SHANE MICHAEL	03/25/2024	\$1,610.90
EBEL, SHEILA D	03/25/2024	\$3,908.47
EDMUNDS, MELISSA	03/25/2024	\$2,147.82
ERSKINE, ALEXANDER DAVID	03/25/2024	\$2,234.07
ESBROOK, ABIGAIL SARA	03/25/2024	\$1,930.27
EVANS, MICHELLE P	03/25/2024	\$3,015.85
FAIRLAMB, LINDA M	03/25/2024	\$2,679.32
FARMER, DOUGLAS JAMES	03/25/2024	\$1,895.21
FICANO-PETRICCA, SABRINA MICHE	03/25/2024	\$2,561.33
FIELDER, DEANNA MARIE	03/25/2024	\$2,723.54
FITZGIBBON, APRIL DAWN	03/25/2024	\$1,736.61
FORSTER, JODI	03/25/2024	\$3,303.34
FRANCHI, KRISTIN EVA	03/25/2024	\$2,229.98
FRITSCHEN, PAMELA K	03/25/2024	\$1,256.06
FURTAH, MELISSA	03/25/2024	\$2,004.12
GOWER, MELISSA ANN	03/25/2024	\$2,261.03
HAASE, LISA MARIE	03/25/2024	\$1,466.31
HARBAR, ERIN TERESA	03/25/2024	\$3,051.36
HARDY, TERESA MARIE	03/25/2024	\$2,485.97
HARRIS, CHRISTINE J	03/25/2024	\$1,542.64
HARROW, LORI JEAN	03/25/2024	\$2,786.39

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HELMKAMP, RAND W	03/25/2024	\$2,541.17
HENDERHAN, RONALEE PECK	03/25/2024	\$2,228.20
HOUSEY, CHRISTOPHER ALLEN	03/25/2024	\$1,973.98
JAKSIC, JELENA	03/25/2024	\$752.94
JAMES, KATHERINE JO	03/25/2024	\$2,199.10
JONES, KRISTEN M	03/25/2024	\$2,157.02
KALCZYNSKI, SARAH J	03/25/2024	\$985.27
KANE JR, RONALD ANDREW	03/25/2024	\$3,260.40
KASPER, KELLY ANN	03/25/2024	\$609.99
KIM, STEPHEN ALEXANDER	03/25/2024	\$1,738.17
KOWALSKI, MICHAEL A	03/25/2024	\$2,850.09
LANGLEY, BRIAN R	03/25/2024	\$3,210.08
LEE, MEGAN M	03/25/2024	\$2,544.47
LEONARD, DANIELLE SUZANNE	03/25/2024	\$1,024.69
LEPHART, SARAH	03/25/2024	\$2,921.66
LETARTE, NICHOLAS A	03/25/2024	\$2,977.54
LOWES, DANIEL M	03/25/2024	\$2,337.16
MADAFFERI, CHANDRA ANN	03/25/2024	\$2,558.84
MAGUIRE, HATTIE A	03/25/2024	\$2,640.38
MARKOS, COREY P	03/25/2024	\$2,362.35
MCDOUGALL, BARBARA LYNN	03/25/2024	\$2,144.97
MCKINNON, KIMBERLY SAMANTHA	03/25/2024	\$1,946.82
MEYER, BRETT JUSTIN	03/25/2024	\$2,958.26
MILLER, AMY SIMS	03/25/2024	\$2,271.56
MILLER, CAROLYN TERESA	03/25/2024	\$1,400.92
MOSS, DARCIÉ GOULETTE	03/25/2024	\$2,856.81
MROZEK, KRISTEN RENEE	03/25/2024	\$2,040.92
NARRA, BONITA H	03/25/2024	\$1,825.32
NIZOL, LAUREN ELIZABETH	03/25/2024	\$1,608.76
NUCKOLLS, KOREY	03/25/2024	\$2,137.69
O'SHAUGHNESSY, REBECCA CAITLYN	03/25/2024	\$1,710.83
ODONNEL, WILLIAM J	03/25/2024	\$2,644.91
OLEARY, BRIAN JAMES	03/25/2024	\$1,844.86
PAYTON, CHRISTOPHER	03/25/2024	\$2,517.72
PENDERGRAFF, PAMELA HEIDI	03/25/2024	\$3,244.89
PHEIFFER, TODD ERIC	03/25/2024	\$2,127.46
PIRRIE, MARYANN JACQUELINE	03/25/2024	\$1,065.28
REID, MARSHA BETH	03/25/2024	\$2,904.99
RODGERS, JESSICA ANN	03/25/2024	\$1,966.84
RUSS, LAUREN MORGAN	03/25/2024	\$1,470.52
RYAN, NICHOLAS W	03/25/2024	\$1,593.70
SAXTON, ROBERT S	03/25/2024	\$3,236.47
SCAVO, LAWRENCE PHILLIP	03/25/2024	\$2,582.58
SCAVO, PHILLIP L	03/25/2024	\$1,953.33
SCHMID, PAUL A	03/25/2024	\$2,701.83
SCHNURSTEIN, LAURA ANNE	03/25/2024	\$2,783.84
SCHUITEMA, GABRIELLE MARIE	03/25/2024	\$1,902.69
SCHURIG, CLAIRE E	03/25/2024	\$2,068.52

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SCHYPINSKI, RACHEL ELIZABETH	03/25/2024	\$2,223.82
SCOBIE, ERIC CLARK-ROAC	03/25/2024	\$2,597.30
SCOTT, EVELYN GRACE	03/25/2024	\$1,930.13
SHOENBERGER, CLAIRE DANIELLE	03/25/2024	\$1,762.59
SHPAKOFF, KATHLEEN M	03/25/2024	\$1,479.83
SHUMAN, JENNY RAE	03/25/2024	\$1,386.46
SMITH, COLLEEN MARIE-DOYLE	03/25/2024	\$1,624.75
SMITH, HALLIE LEIGH	03/25/2024	\$2,204.20
SPRING, TORY RENEE	03/25/2024	\$1,728.07
STAWASZ, NICOLE ELIZABETH	03/25/2024	\$1,779.47
STOJANOV, LJILJANA	03/25/2024	\$2,733.16
SZKRYBALO, ELIZABETH A	03/25/2024	\$2,687.90
TAGAI, DANIELLE ANN	03/25/2024	\$1,912.83
TOBIS, ANDREA JOY	03/25/2024	\$2,225.28
VAN EIZENGA, JAMES M	03/25/2024	\$2,330.99
VANHOOSER, NINA R	03/25/2024	\$2,674.86
WARRA, MARY NORMAN	03/25/2024	\$1,175.49
WATCHOWSKI, DONALD MICHAEL	03/25/2024	\$2,778.55
WEST-CARDENAS, KAITLYN MARIE	03/25/2024	\$1,936.85
WHITE, CHRISTOPHER CHARLES	03/25/2024	\$2,076.86
ZARDUS, ASHLEY CAROLYN	03/25/2024	\$1,686.16
ZIEGLER, MICHAEL	03/25/2024	\$2,723.27
ZIELINSKI, GAIL MARIE	03/25/2024	\$2,005.44
ZUK, GARRET ANTHONY	03/25/2024	\$1,322.03
ABDALLAH, JESSICA LYNN	03/25/2024	\$91.52
ABRAHAM, JACQUELINE MARIE	03/25/2024	\$1,135.66
ADER, KATHLEEN M	03/25/2024	\$765.29
AGUAS, SOPHIE HANSELLE HAN	03/25/2024	\$439.12
ALI, ISRAA	03/25/2024	\$123.33
ALINDOGAN, ANDREW STEPHENS	03/25/2024	\$40.09
ALLEN, MEAGHAN TIFFANY	03/25/2024	\$1,320.39
ALLERTON, ELIZABETH DIANE	03/25/2024	\$1,669.80
ALVAREZ VARGAS, MINERVA L	03/25/2024	\$767.92
ANAYA CASTRO, PAOLA	03/25/2024	\$139.60
ANGUS, ALLISON RENAE	03/25/2024	\$1,845.13
ANSARI, MEENA	03/25/2024	\$2,122.39
ARBUCKLE, CLAIRE LAURA	03/25/2024	\$22.75
ARMSTRONG, TABITHA WEILER	03/25/2024	\$360.92
ATTANASIO, ANTHONY GUY	03/25/2024	\$2,137.47
BALDOVINO, JASMINE L	03/25/2024	\$82.59
BALOGH, TRAVIS CHRISTIAN	03/25/2024	\$1,791.86
BANGO, GREGORY ROBERT	03/25/2024	\$730.33
BARANIK, KRISTY JEAN	03/25/2024	\$1,028.78
BARNES, BETHANY KATHLEEN	03/25/2024	\$2,339.40
BARSZCZOWSKI, MELISSA MAE	03/25/2024	\$1,223.71
BARTHLOW, JENIFER ANNE	03/25/2024	\$605.38
BATDORFF, BARBARA JEAN	03/25/2024	\$179.93
BEATTY, JOANNA LEE	03/25/2024	\$4,438.46

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BEEKER, DEBORAH	03/25/2024	\$738.01
BELANGER, KIMBERLY RENEE	03/25/2024	\$1,680.19
BELTRAN, STEPHEN RICHARD	03/25/2024	\$1,615.86
BENJAMIN, ANDREA ERIN	03/25/2024	\$3,005.56
BENSON, MARJORIE I	03/25/2024	\$410.21
BERGESIO, LAURA	03/25/2024	\$34.99
BERMAN, MADISON ARIN	03/25/2024	\$1,566.18
BIANCHINI, MARIA DANIELLE	03/25/2024	\$1,603.29
BLACK, JILLIAN ROSE	03/25/2024	\$1,807.57
BLISS, MERJA SISCO	03/25/2024	\$320.17
BOBOIGE, JACQUELINE MARIE	03/25/2024	\$1,097.98
BORDNER, REBECCA LYNN	03/25/2024	\$1,712.21
BORTON, LINDA	03/25/2024	\$1,937.70
BOWEN, DEBORAH JO	03/25/2024	\$1,219.02
BOWYER, JILL L	03/25/2024	\$1,383.72
BRADLEY, ALLISON JILL	03/25/2024	\$1,860.28
BRAGGS, STARLIT TONI	03/25/2024	\$1,099.64
BRAMHANE, RAKHI	03/25/2024	\$1,388.03
BREWER, FIONA KATHERINE	03/25/2024	\$1,846.78
BRICKEY, JACKSON CHARLES	03/25/2024	\$86.46
BROWNELL, JENNIFER LYNN	03/25/2024	\$745.29
BULL, DANIELA	03/25/2024	\$1,394.01
BULLINGTON, CHRISTINE JOY	03/25/2024	\$238.46
BURG, ALLISON E FRALEIGH	03/25/2024	\$2,420.49
BUTTERMORE, KRISTY LEE	03/25/2024	\$525.68
CALLAHAN, CINDY LOU	03/25/2024	\$901.19
CAREY, AMY MARIE	03/25/2024	\$892.81
CARPENTER, LORI SUZANNE	03/25/2024	\$546.59
CARROLL, MARTINA RENEE	03/25/2024	\$2,701.21
CATALDO, CARRIE LYNN	03/25/2024	\$1,350.75
CHARARA, LATIFE KHALIL	03/25/2024	\$381.34
CHARFI, HANA	03/25/2024	\$1,485.66
CHAVEY, DANA JOEL	03/25/2024	\$470.09
CHAVEZ, MILAGRO	03/25/2024	\$945.92
CHICHILA, KAILEE ANNE-HOBBI	03/25/2024	\$1,959.03
CHLEBEK, CYNTHIA A	03/25/2024	\$865.29
CHO, MI	03/25/2024	\$559.21
CHOPRA, KAITLYN ANJU	03/25/2024	\$45.51
CHRISTOPOULOS, COURTNEY L	03/25/2024	\$1,737.64
CINGEL, MICHELE M	03/25/2024	\$619.05
COATES, MERIDETH LYNN MILLG	03/25/2024	\$584.23
COLLINI, TRESSA NICOLE	03/25/2024	\$1,442.84
COMB, ANDREW MAITLAND	03/25/2024	\$3,463.10
CROAD, LORI SUE	03/25/2024	\$1,246.51
CROSE, COLLIN JAMES	03/25/2024	\$2,215.27
CROWLEY, SARAH IRENE	03/25/2024	\$2,062.47
CUMMINGS, ALLISON CHERIE	03/25/2024	\$200.25
CURREY, JENNIFER ASHLEY	03/25/2024	\$2,160.65

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CURTISS, NATHAN ROBERT	03/25/2024	\$72.80
CUTLER, JENNIFER DALLACQUA	03/25/2024	\$877.52
CZISCHKE, ALISON MARIE	03/25/2024	\$2,137.90
DAHRING, KAYLEY MADISON	03/25/2024	\$1,385.72
DANFORTH, JOI ARMENTHIA	03/25/2024	\$3,902.40
DAVIS, KRYSTAL LEEANNA	03/25/2024	\$1,686.96
DAY, REBECCA LAYNE	03/25/2024	\$1,064.14
DEVI, VRINDA	03/25/2024	\$131.26
DHUPATI, SRI LAVANYA	03/25/2024	\$149.45
DINKELMANN, JEFFREY S	03/25/2024	\$2,168.67
DINKELMANN, KATY MARIE	03/25/2024	\$3,600.80
DIROFF, LAURA JANE	03/25/2024	\$1,880.54
DORAME ZARAGOZA, PAOLA ANAHI	03/25/2024	\$138.96
DOSHI, PURVI NERAV	03/25/2024	\$216.27
DOSS, THEOLA ANN	03/25/2024	\$303.79
DOYLE, MELANIE ANN	03/25/2024	\$1,225.53
EASTER, CYNTHIA ANN	03/25/2024	\$1,517.50
EATHORNE, MICHELLE ANN	03/25/2024	\$2,910.26
EDDY, ERIN MICHAEL	03/25/2024	\$1,913.64
EDWARDS, MARAL A	03/25/2024	\$1,018.66
ELENBAAS, BLAKELY ANNE	03/25/2024	\$1,823.18
ELHAGE, AMAL	03/25/2024	\$1,229.00
ELLIS, JENNIFER F	03/25/2024	\$2,818.84
ELLISON, DIETRA DIANE	03/25/2024	\$202.69
ELLSWORTH, GLORIA JEAN	03/25/2024	\$625.18
ENGEL, JENNA LYNN	03/25/2024	\$1,613.98
ESTRADA, MARINA MARTINEZ	03/25/2024	\$1,431.12
ESTRADA, NELSON ANDRES	03/25/2024	\$1,603.86
FAIRCHILD, TOMMY M	03/25/2024	\$41.29
FANG, DAOPING	03/25/2024	\$249.66
FARNSWORTH, SARAH KATHRYN	03/25/2024	\$1,387.71
FARRIS, CATHERINE MAY	03/25/2024	\$2,434.85
FEDEL, ALYSON MICHELE	03/25/2024	\$1,569.51
FELDPAUSCH, ARIEIS ELIZABETH	03/25/2024	\$34.13
FENCHEL, KENNETH WARREN	03/25/2024	\$78.70
FERGUSON, REBEKAH JOY	03/25/2024	\$1,985.57
FINLEY, SUZANNE F	03/25/2024	\$765.92
FLAVIN, DIANE M	03/25/2024	\$1,165.39
FLORES MONTOYA, MARIA FERNANDA	03/25/2024	\$106.94
FORTE, MARIA THERESA	03/25/2024	\$699.63
FOX, SIDNEY IRWIN	03/25/2024	\$502.16
FRANKE, PAIGE MARIE	03/25/2024	\$1,518.51
GADEN, MICHAEL CHRISTOPHE	03/25/2024	\$391.32
GALLIGAN, JENNIFER	03/25/2024	\$1,022.17
GAMI, UMANG RAHUL	03/25/2024	\$141.85
GARBOOSHIAN, ELIZABETH D	03/25/2024	\$154.15
GATSON, DEXTER LEWIS	03/25/2024	\$1,290.33
GEORGE, MARSHA SERETTA	03/25/2024	\$1,395.04

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GIRARDOT, BRANDI KAY	03/25/2024	\$51.57
GLINSKI, JASON ROBERT	03/25/2024	\$2,088.51
GOLEMBIEWSKI, EMILY JO	03/25/2024	\$1,473.06
GOODMAN, NATASHA MARIE	03/25/2024	\$607.32
GOVEN, DONALD R	03/25/2024	\$403.06
GRAVES, CARMEN MARIE	03/25/2024	\$1,358.94
GRAZIANO, SUSAN MARIE	03/25/2024	\$68.20
GREEN, JOSEPH DONALD	03/25/2024	\$1,560.97
GREULICH, CHRISTINE A	03/25/2024	\$989.17
GRIFFIN, CASSANDRA LEE	03/25/2024	\$1,737.67
GYULAI, REKA	03/25/2024	\$787.56
HAAPALA, MEGAN	03/25/2024	\$1,753.88
HADLEY, SHANNON E	03/25/2024	\$2,576.82
HADZIALIJAGIC, EROL	03/25/2024	\$1,225.51
HADZIALIJAGIC, MELIHA	03/25/2024	\$1,094.72
HALLETT, HANNAH FLORENCE	03/25/2024	\$1,661.36
HANSEN, ANN M	03/25/2024	\$3,046.74
HANTZ, KELLI JOY	03/25/2024	\$1,632.50
HARBIN, KAITLIN MAE	03/25/2024	\$1,836.25
HARDEMAN, DILLON CHRISTOPHER	03/25/2024	\$38.67
HARRISON, VICTORIA SOWA	03/25/2024	\$1,904.41
HARTMUS, ALLISON MARIE	03/25/2024	\$1,686.77
HARTWIG, MEGAN ELIZABETH	03/25/2024	\$1,484.43
HAVILAND, MARIAN LOUISE	03/25/2024	\$468.86
HAWKINS, STEPHANIE NICOLE	03/25/2024	\$1,742.26
HEALY, CASEY RYAN	03/25/2024	\$1,273.41
HENDRICKS, PAMELA J	03/25/2024	\$722.76
HERMAN, EVELYN ANN	03/25/2024	\$453.67
HERNANDEZ, KIMBERLY GUADALUPE	03/25/2024	\$308.53
HESLOP, LINDA MARIA	03/25/2024	\$807.94
HILBERS, SARAH JOYCE	03/25/2024	\$1,519.45
HINES, MARIE BRIDGET	03/25/2024	\$1,301.45
HOLBEL, PAULA	03/25/2024	\$637.76
HOLTSCHNEIDER, DONNA MARY	03/25/2024	\$1,336.21
HOORN, NATALIE MONICA	03/25/2024	\$1,943.35
HORAN, JOSEPH V	03/25/2024	\$1,345.34
HOSKINS, DIANE LYNN	03/25/2024	\$1,412.21
HUBER, MADELYN ROSE	03/25/2024	\$1,385.61
HUEGLI, KELLY ANN	03/25/2024	\$643.59
HUISMAN, DENNIS PAUL	03/25/2024	\$2,320.06
HUNDLEY, JAYME MICHELE	03/25/2024	\$1,067.20
HURLBURT, THOMAS VINCENT	03/25/2024	\$1,784.38
INTO, SUE ELLEN	03/25/2024	\$1,737.52
JACKSON, HOLDEN JOSEPH	03/25/2024	\$27.30
JAIN, RACHNA	03/25/2024	\$929.48
JAKUBIK, KAITLIN MARIE	03/25/2024	\$1,370.63
JANER, TAMARA ELIZABETH	03/25/2024	\$916.70
JANKE, SHIRLEY J	03/25/2024	\$799.73

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JARVIS, JUSTIN MATTHEW	03/25/2024	\$1,773.88
JAYAWARDHANA, THARANGA	03/25/2024	\$218.25
JENNINGS-MINER, DEBORAH ANN	03/25/2024	\$15.24
JOB, STACEY ANN	03/25/2024	\$1,464.13
JODOIN, SAMANTHA MARY	03/25/2024	\$1,952.86
JOHNSON, MICHELLE ELIZABETH	03/25/2024	\$2,137.01
JOHNSON, ROSALEIGH MARIA	03/25/2024	\$3,367.12
JOHNSTON, PATRICIA LOUISE	03/25/2024	\$155.84
JONES, AMY MARIE	03/25/2024	\$1,236.56
JONES, OLIVIA NICOLE HEWITT	03/25/2024	\$1,365.18
KAMOO, ADRIANA BERENICE	03/25/2024	\$1,254.72
KANG, SO YOUNG	03/25/2024	\$373.04
KARNALA, LIKHITHA	03/25/2024	\$290.54
KASCHYK, JACQUELINE SUE	03/25/2024	\$2,453.02
KATSUDA, NANCY	03/25/2024	\$793.98
KAUR, MANJINDER	03/25/2024	\$323.90
KAVIEFF, MARA DYLAN	03/25/2024	\$532.35
KAZEE, ALICE EESAN	03/25/2024	\$3,173.75
KENNETT, RACHEL ANN	03/25/2024	\$1,845.81
KERR, ESTHER J	03/25/2024	\$300.40
KERR, MAKAYLA NICHOLE	03/25/2024	\$1,818.46
KESSEL, THOMAS ANDREW	03/25/2024	\$1,676.48
KESZEI, KATHRYN RENEE	03/25/2024	\$1,909.26
KHAN, ATIYA TAYYAB	03/25/2024	\$175.45
KHERA, ADITI ADITYA	03/25/2024	\$421.03
KHURSHID, SAIRA	03/25/2024	\$168.70
KILGORE, KEVIN JAMES	03/25/2024	\$1,842.98
KIPP, HEATHER KAY	03/25/2024	\$864.88
KNEE, ARDEN HARUTO	03/25/2024	\$45.50
KOLLER, RACHEL NICOLE	03/25/2024	\$410.76
KOROLEVA, ZHANNA	03/25/2024	\$117.73
KOYAMA, HIRO DUKE	03/25/2024	\$45.49
KRAEMER, SARAH FRANCES	03/25/2024	\$2,399.47
KUMAR, ANSHIKA	03/25/2024	\$1,453.48
KUMON, KATELYN ROSE	03/25/2024	\$61.43
KUNEMAN, ANN MARIE	03/25/2024	\$677.93
KURTZ, ASHLEY ANN	03/25/2024	\$1,363.14
LAPORTE, LISA	03/25/2024	\$2,445.30
LARKIN, BARBARA LYNN	03/25/2024	\$1,566.30
LATOUR, GREGORY MARK	03/25/2024	\$1,182.57
LAUER, KELLI MARIE	03/25/2024	\$1,042.31
LEBLANC JR, STEVEN MATTHEW	03/25/2024	\$3,511.24
LEE, ELAINE EUNYOUNG	03/25/2024	\$787.36
LEE, JUNG HEE	03/25/2024	\$309.29
LEMANSKI, TONYA LYNN	03/25/2024	\$2,836.12
LESCOE, BETH EVA	03/25/2024	\$2,002.15
LESNIAK, LAUREN KAY	03/25/2024	\$1,761.92
LETTMANN, HENRI	03/25/2024	\$143.34

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LEVE, LAUREN ALEXANDRA	03/25/2024	\$1,502.19
LEVIN, RONALD B	03/25/2024	\$2,455.71
LEVITAN, SAMANTHA LOUISE	03/25/2024	\$1,410.58
LOCHBILER, DYLAN SKYE	03/25/2024	\$2,356.77
LONEY, AMBER LYNNE	03/25/2024	\$2,405.50
LONG, CINDY ELAINE	03/25/2024	\$1,374.61
LOUIS, ANTOINETTE MARIE	03/25/2024	\$716.52
MACKINDER, NICOLE LYNN	03/25/2024	\$2,684.05
MADDEN, LISA MAY	03/25/2024	\$281.92
MAJETIC, LAUREN ALYSE	03/25/2024	\$1,607.51
MAKLED, ZENA DAKHLALLAH	03/25/2024	\$1,407.69
MALAN, ALEXANDRA	03/25/2024	\$95.57
MALINOWSKI, EMILY ANN	03/25/2024	\$1,612.86
MARION, CATHERINE ANN	03/25/2024	\$1,822.93
MARTIN, ROBERT WILLIAM	03/25/2024	\$796.72
MARTINEZ MADRIGAL, LIDIA	03/25/2024	\$280.01
MARTINEZ, CARLY MICHAELA	03/25/2024	\$2,094.99
MARTINEZ, DEBORAH MARIE	03/25/2024	\$1,247.40
MARTINEZ, ZACHARY RAUL	03/25/2024	\$1,255.38
MARTLOCK, PETRA CHARLOTTE	03/25/2024	\$797.91
MASSENGILL, JESSICA KAYE MARIE	03/25/2024	\$887.36
MATHES, MEGAN ELIZABETH	03/25/2024	\$1,458.52
MCCLINTIC, LYNDSEY MARIE	03/25/2024	\$2,173.16
MCGRAW JR, KENNETH FLOYD	03/25/2024	\$278.72
MCKAIG, HEATHER L	03/25/2024	\$1,105.77
MCOSKER, PAUL S	03/25/2024	\$150.06
MECH, THEODORE STEPHEN	03/25/2024	\$3,968.31
MEDUNJANIN, IGBALA	03/25/2024	\$839.95
MICHAEL, MONICA RAE	03/25/2024	\$1,058.39
MILEWSKI, CYNTHIA C	03/25/2024	\$824.78
MILLER, HELEN K	03/25/2024	\$208.14
MINNICK, SHEILA MARGARET	03/25/2024	\$179.46
MOLNAR, KATHRYN JEAN	03/25/2024	\$1,352.37
MONTOYA LIMA, MIRIAMGUADALUPE	03/25/2024	\$33.97
MORENO-LOPEZ, FRIDA	03/25/2024	\$220.30
MOULDING, ALYSON ELENA	03/25/2024	\$1,983.12
MUETING, JOANN M	03/25/2024	\$1,134.19
MULLINS, LAURA ANGELA	03/25/2024	\$719.80
MUNCE, JAMES NOLAN	03/25/2024	\$792.13
MUNOZ LOZANO, NORMA LETICIA	03/25/2024	\$246.63
NAFAL, RENAY SUZANE	03/25/2024	\$1,225.91
NAWROCKI, ERIN ELIZABETH	03/25/2024	\$422.12
NEAZ, SHAGUFTA	03/25/2024	\$256.33
NEHA, FNU	03/25/2024	\$103.10
NELSON, LEVI MACKENZIE	03/25/2024	\$1,974.95
NICHOLSON, SUZANNE RENE	03/25/2024	\$1,298.32
NORUK, JESSICA RANAE	03/25/2024	\$1,248.59
NOWICKI, MATTHEW EUGENE	03/25/2024	\$2,098.47

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OKAGBARE, ONAJITTE FAITH	03/25/2024	\$1,560.59
OLMO TERRASA, MARIA	03/25/2024	\$1,502.41
OTTE, JENNIFER AMY	03/25/2024	\$1,202.43
PALLIYUDETTEKATHIL THOMAS, BA	03/25/2024	\$945.01
PARASHAR, BEENA	03/25/2024	\$1,177.68
PARDESHI, TITHI AMOL	03/25/2024	\$1,108.64
PARK, REBECCA J	03/25/2024	\$1,013.70
PATEL, NIYATIBAHEN	03/25/2024	\$192.23
PATTON, JENNIFER M	03/25/2024	\$390.51
PAULK, ANTHONY EDWARDS	03/25/2024	\$875.19
PAULK, LAURA RENEE	03/25/2024	\$1,753.11
PAWLEY, FALLON RAE	03/25/2024	\$1,261.92
PAWLOSKI, LOGAN MATTHEW	03/25/2024	\$1,037.90
PEARCE, CHRISTA ROSELLA	03/25/2024	\$1,527.11
PFILE, MEGHAN KATHERINE	03/25/2024	\$1,704.37
PIET, MEGAN PATRICIA	03/25/2024	\$1,552.96
PIETRZAK, NATHAN DANIEL	03/25/2024	\$2,126.22
PIFER, CHRISTINE ALAINE	03/25/2024	\$1,585.95
PINDIKUR, JEEVITHA	03/25/2024	\$259.30
PIORKOWSKI, LAUREN ASHLEY	03/25/2024	\$818.47
PISTOLESI, PETE R	03/25/2024	\$781.72
PLANT, RENEE ANN	03/25/2024	\$462.48
POHLONSKI, EMILY PARKER	03/25/2024	\$2,481.03
PONTE, COLLEEN M	03/25/2024	\$2,849.08
POSHADLO, JEFFREY MICHAEL	03/25/2024	\$1,108.70
PUCE, ELZA	03/25/2024	\$633.12
QAQISH, GHAYDA	03/25/2024	\$775.30
RADTKE, LINDSAY BROOKE	03/25/2024	\$1,953.01
RAFFLE, TAMMY ANN	03/25/2024	\$2,918.24
RAJENDRAN, VISALAKSHI	03/25/2024	\$1,562.51
RAMSHEKAR, PRATHIBHA	03/25/2024	\$375.57
RATHBUN, DANIELLE MARIE	03/25/2024	\$1,775.20
RATHINAVEL, SADHANA SREE	03/25/2024	\$1,493.98
RATHOD, KRUTIKA HARINKUMAR	03/25/2024	\$261.13
REA, ABBY NICOLE	03/25/2024	\$2,134.37
RECILLAS-RODRIGUEZ, ZITA	03/25/2024	\$235.48
REDDY, MARK PATRICK	03/25/2024	\$1,681.43
REITZ, EMILY ANN	03/25/2024	\$2,282.88
RIDAL, KRISTIN ANN	03/25/2024	\$1,576.52
RILEY, SPENCER LEE	03/25/2024	\$2,884.67
RINCONDELANGELTAMEZ, SUSANA	03/25/2024	\$757.34
RINZ, DAWN M	03/25/2024	\$946.91
RIOS-VILLARREAL, GISELA EUNICE	03/25/2024	\$33.57
ROBERTS, GALE LYNN	03/25/2024	\$1,361.56
ROBERTS-LEVI, SASHA	03/25/2024	\$297.34
RODRIGUEZ-QUINONEZ, VIRGINIA M	03/25/2024	\$229.68
ROSE, MARILYN TERESE	03/25/2024	\$2,417.90
ROTENHEBER, LISA MICHELE	03/25/2024	\$2,315.54

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RUTKOWSKI, MELANIE ANN	03/25/2024	\$1,460.02
RZUCIDLO, KATHRYN ELIZABETH	03/25/2024	\$1,506.21
SAARI, ANDREW BENJAMIN	03/25/2024	\$2,332.51
SAD, NICOLE MARIE	03/25/2024	\$1,320.36
SATTERFIELD, SHARON	03/25/2024	\$1,574.02
SCHUITEMA, SCOTT STEVEN	03/25/2024	\$1,554.99
SCHULTE, ALLISON LAUREN GOSEN	03/25/2024	\$2,064.28
SEARS, LISA MARIE	03/25/2024	\$2,368.98
SEAVER, AMY ALLYSON	03/25/2024	\$2,340.58
SELVAM, PREETHA	03/25/2024	\$309.15
SEREMET, KATHLEEN	03/25/2024	\$978.70
SERGISON, MEGAN ELLEN	03/25/2024	\$1,883.20
SHAHEEN, HELENE ANN	03/25/2024	\$173.26
SHALLAL-JOHNSTON, CONSTANCE	03/25/2024	\$488.97
SHIMOGA NAGARAJAPPA, SHILPA	03/25/2024	\$671.90
SHOUNIA, CRYSTAL ANN	03/25/2024	\$1,968.99
SHUDO, RITSUKO	03/25/2024	\$1,366.85
SIMMONS, SHAINA MARIE	03/25/2024	\$2,174.47
SIMRAK, MONICA ELIZABETH	03/25/2024	\$1,383.22
SINANIS, HEATHER ANNE	03/25/2024	\$1,378.60
SINGH, PRIYANKA	03/25/2024	\$1,558.65
SINGH, SHWETA	03/25/2024	\$303.93
SINGHAL, SHALU	03/25/2024	\$666.45
SINOPOLI-SMITH, DAVID ROBERT	03/25/2024	\$2,331.94
SKRZYNSKI, MARK CONRAD	03/25/2024	\$154.15
SMITH, JACQUELINE MARIE	03/25/2024	\$3,249.12
SMITHPETERS, ANTONINA	03/25/2024	\$34.57
SOAVE, KRISTINA G	03/25/2024	\$590.21
SOCIE, PHILIP HENRY	03/25/2024	\$1,171.05
SOUCY, ELISE MARIE	03/25/2024	\$1,903.97
SOUTHWORTH, ANGELA Y	03/25/2024	\$1,562.43
SOVEL, SHEILA M	03/25/2024	\$1,955.32
SPIKER, BLANE LARSEN	03/25/2024	\$1,393.56
SPITZLAY, MARIE-CHRISTIN	03/25/2024	\$264.83
STACER, DANIELLE RENEE	03/25/2024	\$1,865.60
STANEK, DEBORAH A	03/25/2024	\$1,028.81
STARK, JULIE BETH	03/25/2024	\$535.48
STEPHENSON, CANDY LEEANNE	03/25/2024	\$240.56
STOTLER, NICOLE R	03/25/2024	\$870.99
STRICKER, CHRISTINE ANN	03/25/2024	\$1,329.04
STULTS, OLIVIA RENEE	03/25/2024	\$1,904.41
SUDDS, APRIL MELODY	03/25/2024	\$286.57
SUMMERS, TIMOTHY C	03/25/2024	\$816.65
SUST, MEGAN ELIZABETH	03/25/2024	\$1,708.79
SWAIN, SCOTT LEE	03/25/2024	\$1,188.13
SWIRCZEK, MEGAN ELIZABETH	03/25/2024	\$1,702.89
TAKASHIMA, TOMOKO NAKAMURA	03/25/2024	\$1,341.02
TAURO, LESLEY ANN	03/25/2024	\$29.85

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THABET, GHADA MOHAMED-SHERIF	03/25/2024	\$262.44
TERRIAN, BRAD CHARLES	03/25/2024	\$1,812.30
TOBIS, DANIEL	03/25/2024	\$2,335.05
TROOST, JAMES ROWLAND	03/25/2024	\$87.01
TROYER, TYLER DOUGLAS	03/25/2024	\$1,656.15
TRUAX, REBEKAH TAYLOR	03/25/2024	\$1,421.65
UJKIC, GJELINA	03/25/2024	\$321.19
UTLEY, SHANNON MARIE	03/25/2024	\$1,393.38
VALENZUELA, TERESA ILIANA	03/25/2024	\$477.87
VANGAVETI, LAKSHMI	03/25/2024	\$316.73
VARGAS ZABALA, ANA	03/25/2024	\$926.47
VARTANIAN, KNAR	03/25/2024	\$1,092.68
VILLANUEVA, JENNIFER LYNN	03/25/2024	\$1,260.84
WAANANEN, NIKKI SUZANNE	03/25/2024	\$1,231.80
WAINRIGHT, SUSAN C	03/25/2024	\$129.15
WALKER, AMANDA LYNN	03/25/2024	\$1,609.13
WALKER, KATIE MARIE	03/25/2024	\$1,740.77
WARD, TRISHA MARY	03/25/2024	\$251.33
WARREN, COLEEN R	03/25/2024	\$978.36
WATKINS, AMY MICHELLE	03/25/2024	\$2,812.65
WEINERT, ASHLEY LYNN	03/25/2024	\$1,250.44
WELCH, CLAUDIA LEONA	03/25/2024	\$1,627.80
WELTE, YVONNE MARIE	03/25/2024	\$1,043.78
WESLEY, JANICE A	03/25/2024	\$351.34
WHEELER, MICHAELA ELLEN	03/25/2024	\$1,302.67
WILCHER, PREINA LIROB	03/25/2024	\$2,292.86
WILKINS, RENEE ELIZABETH	03/25/2024	\$1,892.40
WILKINSON, KAREN JANE	03/25/2024	\$2,139.75
WILLENS, REBECCA GENISE	03/25/2024	\$1,804.79
WILLIAMS, SOPHIA ELIZABETH	03/25/2024	\$1,816.40
WILLIAMS-LEGG, JA KHIA SYDNEY	03/25/2024	\$18.20
WILSON, KAREN MICHELLE	03/25/2024	\$1,545.70
WIZINSKY, MARY ANNE	03/25/2024	\$758.11
WOJTOWICZ, ALEXANDRA LOUISE	03/25/2024	\$1,785.97
WOLFF, MARGARET MARY	03/25/2024	\$316.29
WOLSTENCROFT, HANNAH RAQUEL DA	03/25/2024	\$1,564.56
YOUSIF, RODNEY JOSEPH	03/25/2024	\$340.90
YUASA, YUKI	03/25/2024	\$25.58
ZAHOOR, ASMA	03/25/2024	\$444.72
ZALPURI, SHAFALI	03/25/2024	\$556.92
ZASKI, CHRISTINA MARIE	03/25/2024	\$1,309.53
ZHAO, JINGJING	03/25/2024	\$213.01
ZHONG, PEIHAN	03/25/2024	\$81.43
ZIEGELHOFFER, MORGAN CATHERINE	03/25/2024	\$2,067.06
ZIELINSKI, GINA L	03/25/2024	\$2,484.43
ZIMMERMAN, BARBARA M	03/25/2024	\$2,323.31
BUNKER, JEFFREY L	03/25/2024	\$233.54
COOLMAN, ROBERT SCOTT	03/25/2024	\$1,929.03

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DRAGOO, MICHAEL B	03/25/2024	\$3,009.68
DUQUETTE, EDWARD DANIEL	03/25/2024	\$1,821.95
FULAR, JAMES DENNIS	03/25/2024	\$1,526.14
GREAVES, JASON PATRICK	03/25/2024	\$1,563.69
HETTEL, ERIC THOMAS	03/25/2024	\$2,273.75
JORDAN, CHRISTOPHER ANTHONY	03/25/2024	\$2,029.19
NESMITH, RUSSELL PAUL	03/25/2024	\$1,493.68
TURNER, NANCY MARIE	03/25/2024	\$1,395.30
ABRAHAM, MARY CATHERINE	03/25/2024	\$1,412.96
ARBAN, VICTORIA ALYSON	03/25/2024	\$2,123.33
BAKER, ROBERT JAMES	03/25/2024	\$3,055.19
BARNAUSKAS, MEGHAN LEE	03/25/2024	\$1,639.52
BISHOP, BAILEY ASHLYNN	03/25/2024	\$1,593.72
BISHOP, NOLA M	03/25/2024	\$2,141.87
BLANKSTROM, KAREN JEAN	03/25/2024	\$1,434.91
BODNOVITS, MIRANDA L	03/25/2024	\$2,181.01
BON, JEREMY S	03/25/2024	\$1,544.23
BRODERICK, NICOLE HELEN	03/25/2024	\$2,331.51
BRONSON, GEORGE NATHANIEL	03/25/2024	\$1,536.24
BURCHARD, MELANIE LEE	03/25/2024	\$2,231.44
COLONE, NICOLE MARIE	03/25/2024	\$2,978.02
DAMBROSI, SARAH MARIE	03/25/2024	\$1,581.12
DAVID, SARAH L	03/25/2024	\$3,038.20
EVO, EMILY BURNS	03/25/2024	\$1,891.00
FARMER, SAMANTHA MARIE	03/25/2024	\$1,691.40
GASIDLO, MEGAN C	03/25/2024	\$2,382.05
GERECKE, LORI LIN	03/25/2024	\$3,030.58
GRANT, LAURIE S	03/25/2024	\$3,053.09
GRESHAM, MICHELLE L	03/25/2024	\$1,744.55
HARRIS, KATHRYN A	03/25/2024	\$1,576.12
HOFFMAN, PAUL WILLIAM	03/25/2024	\$2,596.64
HUBENSCHMIDT, KRISTY A	03/25/2024	\$2,997.61
HUYCK, SUSAN KARI	03/25/2024	\$2,665.91
JENSEN, KATELYN STELLA	03/25/2024	\$2,248.32
JODOIN, DEBRA FAYE	03/25/2024	\$1,031.18
KANG, RACHEL SUJI	03/25/2024	\$1,366.69
KEIMIG, ELIZABETH ANN	03/25/2024	\$1,945.37
KERBRAT, JENNIFER	03/25/2024	\$1,140.90
KHALIL, LAURA JEAN	03/25/2024	\$2,759.32
KIDDER, CAROLYN NAJMA	03/25/2024	\$2,586.95
KILGORE, AMY S	03/25/2024	\$2,710.89
LEIBERMAN, BROOKE ESTHER	03/25/2024	\$1,300.35
LEMIEUX, ROBERTA	03/25/2024	\$1,273.87
LIEBERMAN, SARAH ELIZABETH	03/25/2024	\$1,353.38
MARANOWSKI, JORDAN MAY	03/25/2024	\$1,653.47
MCCURDY, DIANE	03/25/2024	\$3,052.97
MCKIBBIN, CAROLYN RACHELLE	03/25/2024	\$1,016.87
MILLER, BRAD A	03/25/2024	\$2,681.80

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MINARD, SHAWN THOMAS	03/25/2024	\$1,728.58
NARDUCCI, KATHLEEN	03/25/2024	\$2,328.97
OSMONSON, KIMBERLY ANN	03/25/2024	\$2,681.19
PATTERSON, ALISON LINDY	03/25/2024	\$1,245.82
PEARCE, BRITTANY MARIE	03/25/2024	\$1,295.33
PULSIFER, PAIGE MARIE	03/25/2024	\$1,170.69
RONNING, ADAM TIMOTHY	03/25/2024	\$1,583.44
SCHNEIDER, JAMES P	03/25/2024	\$2,466.97
SCHULZE, REBEKAH JONAS	03/25/2024	\$1,622.63
SHINDORF, LISA S	03/25/2024	\$2,896.56
SINAWI, BRANDON J	03/25/2024	\$2,265.88
SOWDERS, ERICA M	03/25/2024	\$1,909.01
ULTCH, LORI D	03/25/2024	\$2,359.52
VANREMORTEL, JESSE CARL	03/25/2024	\$1,552.29
WESNER, KIMBERLY KATHERINE-	03/25/2024	\$2,627.64
WILLETTE, KENDRA ANNE	03/25/2024	\$1,512.08
WILLIAMS, KIMBERLY KAHEALANI	03/25/2024	\$2,223.84
WINKLER, LEANNE MARIE	03/25/2024	\$1,824.98
ALSPAUGH, ANDREA B	03/25/2024	\$2,756.47
ARNOLD, KELLY LEE	03/25/2024	\$1,910.47
BURRY, ASHLEIGH RONAYNE	03/25/2024	\$2,494.85
BYRNE, GRACE FAORO	03/25/2024	\$1,577.00
CAMPOS, MICHELLE WANDA	03/25/2024	\$3,341.66
COOPER, ALEC AARON	03/25/2024	\$4,158.46
DUTHIE, KAREN N	03/25/2024	\$2,239.12
ERICKSON, TODD WALTER	03/25/2024	\$2,040.67
ERNSTER, STEPHEN R	03/25/2024	\$717.01
FELCHER, BRIAN S	03/25/2024	\$3,301.34
GRIM, MARY E	03/25/2024	\$2,440.10
GRIMM, CARY R	03/25/2024	\$2,751.95
GRUNDSTROM, JENNA E	03/25/2024	\$2,055.38
HERTRICH, MARINA	03/25/2024	\$1,144.92
JONES, AMY JO	03/25/2024	\$1,494.82
KOZLOWSKI, KIMBERLY ANN	03/25/2024	\$2,034.32
LEADBETTER, MARYANNE	03/25/2024	\$1,870.08
LESSWAY, JENNIFER	03/25/2024	\$2,369.81
LLOYD, LAURA	03/25/2024	\$1,127.79
MARSON, MARY ELIZABETH	03/25/2024	\$787.72
MAYNARD, JENNA MARIE	03/25/2024	\$838.90
MCDONALD, CARRI LYNNE	03/25/2024	\$2,777.59
MICHALSKI, THOMAS	03/25/2024	\$2,336.49
MILLER, LAUREN DEANNA	03/25/2024	\$1,006.41
MOISEEFF, AUDRY B	03/25/2024	\$1,950.29
OSBORNE, GWEN ANN	03/25/2024	\$2,569.91
PAYNE, JODY S	03/25/2024	\$212.53
PENNYCUFF, LAURA C	03/25/2024	\$2,649.24
RAIS, MICHELLE IRENE	03/25/2024	\$3,407.35
SKUPIN, MADISON KATHLEEN	03/25/2024	\$2,176.93

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SLOAN, AMANDA KAY	03/25/2024	\$1,570.97
SORENSEN, MARY M	03/25/2024	\$1,929.52
STEVENSON, JENNIFER ANN	03/25/2024	\$2,052.03
STIFF, CYNTHIA ANNE	03/25/2024	\$1,832.45
TROOST, KIMBERLY A	03/25/2024	\$2,490.24
TRUITT, AMANDA THERESE	03/25/2024	\$2,305.23
VANGORDER, KATHRYN JEAN	03/25/2024	\$911.65
WERTH, JOHANNA	03/25/2024	\$958.28
ZAHRADNIK, BRIDGET J	03/25/2024	\$2,713.20
BRICKEY, JOHN R	03/25/2024	\$3,706.95
BROOKHOUSE, LINDSAY ANNE	03/25/2024	\$1,983.98
BURRY, MATTHEW D	03/25/2024	\$2,474.95
COJEI, MADISON AUTUMN	03/25/2024	\$2,116.30
COSMAN, DAVID J	03/25/2024	\$2,685.93
DALZUCHIO, MICHELE YAYLAIAN	03/25/2024	\$1,455.43
DANNIBALE, PATRICIA JANE	03/25/2024	\$934.39
DEHNE, ANNE	03/25/2024	\$807.10
ELLSWORTH CAROTHERS, KARI MONS	03/25/2024	\$1,472.88
FENCHEL, LISA LYNN	03/25/2024	\$1,868.05
FOX, ASHLEY CAROLYN	03/25/2024	\$1,241.01
FOX, LAURYN MACKENZIE	03/25/2024	\$1,619.43
HODGE, MEGHAN E	03/25/2024	\$1,985.59
JENKINS, ERIKKA	03/25/2024	\$2,419.06
KABLE, EMILY ANNE	03/25/2024	\$1,319.02
LENGERICH, AINSLEY A	03/25/2024	\$2,619.39
MACDOUGALL, ANNE ELIZABETH	03/25/2024	\$1,705.12
MCCARTY, TERRIE LEE	03/25/2024	\$1,953.35
MCCLAFFERTY, KELSEY LYNN	03/25/2024	\$882.35
MCDONALD, STEVEN URBAN	03/25/2024	\$2,177.66
OSBORNE, LORI K	03/25/2024	\$2,626.85
PAS, MANDY MARIE	03/25/2024	\$1,181.34
RODRIGUEZ, KARA A	03/25/2024	\$1,293.61
STILES, JILL KRISTIN	03/25/2024	\$2,616.61
TIMMER, THOMAS K	03/25/2024	\$3,344.05
TYRPAK, CHRISTOPHER M	03/25/2024	\$2,567.65
VILLACORTA, CRISTINA SANTOS	03/25/2024	\$919.58
VOLLMER, RENE M	03/25/2024	\$2,242.94
WANDEL, COLLEEN MCALLEN	03/25/2024	\$3,258.24
WELLOCK, TRISHA M	03/25/2024	\$2,084.10
WESTRA, LINDSEY K	03/25/2024	\$1,238.32
WHITTY, KATHERINE L	03/25/2024	\$2,250.30
YUCHUCK, KERRI L	03/25/2024	\$2,755.12
BEN, MEREDITH R	03/25/2024	\$2,783.02
BYRD, BECKY A	03/25/2024	\$3,089.13
COURTEMANCHE, DANIELLE ANN	03/25/2024	\$1,561.01
DELL, HEATHER L	03/25/2024	\$2,896.79
DONBERGER, MICHELLE RENEE	03/25/2024	\$2,877.86
FORTE, MICHAEL JOSEPH	03/25/2024	\$1,989.75

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GLOEDEN, ASHLEY REBECCA	03/25/2024	\$1,059.88
GORNY, KIMBERLY ANN	03/25/2024	\$1,301.50
HATTIE, JILLIAN FLANIGAN	03/25/2024	\$1,819.68
JANIGIAN, COURTNEY NICOLE	03/25/2024	\$940.78
JARJIS, LUMA	03/25/2024	\$2,644.57
JONES, BARBARA JEAN	03/25/2024	\$122.39
KARBOUSKY, KATHLEEN M	03/25/2024	\$2,894.40
KENRICK, GERARD C	03/25/2024	\$2,544.66
KIDON, CORTNEY LYNN	03/25/2024	\$1,433.27
LATHAM, ERIN A	03/25/2024	\$2,322.85
LEON, MARIETTA LORELL	03/25/2024	\$2,068.95
LOWRY, EARTHA ANITA	03/25/2024	\$87.70
PERELLI, MIA ALEXANDRA	03/25/2024	\$2,066.40
PHILKA, RACHEL LAUREN	03/25/2024	\$2,383.98
RUDY, MICHELLE MARIE	03/25/2024	\$1,898.01
SAELI, JULIA L	03/25/2024	\$2,017.92
SCAGNETTI, ANTHONY	03/25/2024	\$1,475.44
STAMBOULIAN, PATRICIA M	03/25/2024	\$1,731.10
STOY, KELLY LYNN	03/25/2024	\$792.72
SWIECH, REBECCA ANN	03/25/2024	\$1,600.85
BORTON, JENNIFER MARIE	03/25/2024	\$2,045.02
BROWN, AMY NICOLE	03/25/2024	\$2,030.43
CHRISTEN, JAMIE LEE	03/25/2024	\$1,213.02
DAMON, ERIN B	03/25/2024	\$2,751.82
DEINEK, KIMBERLY ANN	03/25/2024	\$1,800.04
EGLI, JENNIFER MARIE	03/25/2024	\$2,338.51
GUNES, JESSICA CROSS	03/25/2024	\$1,491.79
HASKILL, JOSEPH FRANCIS	03/25/2024	\$2,096.63
ISRAEL, MELISSA AMY	03/25/2024	\$2,569.03
JILG, REBECCA MARY	03/25/2024	\$2,036.35
JULIAN, KASEY DIANTE	03/25/2024	\$1,868.40
KRUKOWSKI, MARLENE ELIZABETH	03/25/2024	\$2,009.27
MARDIGIAN, LAURA	03/25/2024	\$1,085.26
MCLAUGHLIN, KATE BLESSED	03/25/2024	\$1,072.72
RISTAU, MEGAN ANNE	03/25/2024	\$2,365.19
ROSEMARY, NICOLE MARIE	03/25/2024	\$1,964.92
SAMUELS, EMILY CARISA	03/25/2024	\$3,511.08
SHAFER, RACHELLE MARIE	03/25/2024	\$1,422.98
SMITH, PHELAN ANN	03/25/2024	\$1,656.13
STEINHEBEL, JO ELLEN	03/25/2024	\$1,590.24
SZCZESNIAK, CYNTHIA	03/25/2024	\$850.07
WESTON, ELLA CATHERINE	03/25/2024	\$2,419.44
WOLSTENCROFT, PANAGIOTA	03/25/2024	\$1,861.75
BORLACE, HOLLY JO	03/25/2024	\$957.42
JAKUBIK, LOUISE MARY	03/25/2024	\$838.60
KOPTAS, ANNA M	03/25/2024	\$431.69
MILEWSKI, CASSIE CHRISTINE	03/25/2024	\$330.40
MONTALES, NANCY J	03/25/2024	\$2,698.71

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ROQUE, EMILY ELIZABETH	03/25/2024	\$1,531.27
SHEETS, RACHEL	03/25/2024	\$1,538.31
WOLF, RACHAEL ELIZABETH	03/25/2024	\$1,689.09
ALLISTON, JULIE STEFANI	03/25/2024	\$1,730.21
BALOH-UFFORD, MEGAN M	03/25/2024	\$1,933.31
BECK, JENNIFER ERIN	03/25/2024	\$2,050.31
BOEHM, JENNIFER LEIGH	03/25/2024	\$2,330.15
CHANEY, CAROLYN ANNE	03/25/2024	\$2,785.94
CYRUS, MELISSA A	03/25/2024	\$393.62
EVANS, KELLY ANN	03/25/2024	\$1,352.95
FARMER, JULIE ANN	03/25/2024	\$1,971.31
FORD, STEFANIE E	03/25/2024	\$3,171.64
GANTT, RENEE LYNN	03/25/2024	\$1,039.05
GARNER, LORI ANN	03/25/2024	\$2,366.22
GERALT, KAYLA	03/25/2024	\$1,770.17
GIESE, STEPHANIE MARIE	03/25/2024	\$1,519.42
GLOWACKI, ALEXANDRA LEIGH	03/25/2024	\$1,443.13
GREEN, LAURA MARIA	03/25/2024	\$1,980.40
GRISA, KATHLEEN ANN	03/25/2024	\$2,496.93
HEARN, STACY LEE	03/25/2024	\$268.51
HENRY, CAITLIN B	03/25/2024	\$2,139.04
HILL, SCOTT F	03/25/2024	\$2,582.46
IMARAH, TAMARA FALAH	03/25/2024	\$1,368.47
JONES, TANYA MARIE	03/25/2024	\$2,341.41
KELLY, MELISSA MARIE	03/25/2024	\$1,965.51
KOWALCZYK, KERRY LYNN	03/25/2024	\$2,793.08
LASH, NANCY ELIZABETH	03/25/2024	\$1,277.37
LUNDH, EMILY MAY	03/25/2024	\$1,902.27
MENDOZA, KAREN JEAN	03/25/2024	\$1,842.61
MITTELSTAEDT, LINDSEY CATHERIN	03/25/2024	\$1,534.25
MURPHY, JENNIFER MORRISON	03/25/2024	\$3,241.23
MUSA, CARLY MARIE	03/25/2024	\$2,238.39
RACICOT, AUDREY A	03/25/2024	\$61.93
SMITH, KYLEY MARIE TREADWELL	03/25/2024	\$2,502.82
SWEENEY, SABRINA LYNN	03/25/2024	\$2,120.96
TATULLI, MACKENZIE ANN	03/25/2024	\$1,052.78
TAUB, CARLY RACHEL	03/25/2024	\$1,515.42
VANLINTHOUT, SUSAN EA	03/25/2024	\$3,153.59
YOST, OLIVIA RAFFAELA	03/25/2024	\$2,167.23
COOLMAN, SUSAN LYNN	03/25/2024	\$1,303.59
DENNETT, KAREN MARGARET	03/25/2024	\$1,610.64
DEPP, CATHLEEN MARIE	03/25/2024	\$776.00
DIMEGLIO, DARLENE M	03/25/2024	\$1,230.95
GRACZYK, SANDRA KAREN	03/25/2024	\$1,285.93
HOLLON, BOBBY RAY	03/25/2024	\$1,259.63
JAGOTKA, GARY ALBERT	03/25/2024	\$158.54
LAUTEN, MARK ALAN	03/25/2024	\$1,100.61
LEMANSKI, GEORGE EDWARD	03/25/2024	\$875.05

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LOLLO, JESSE	03/25/2024	\$915.09
MACK, STEPHANIE LYNNE	03/25/2024	\$1,197.07
MCCULLEN, BONNIE SUE	03/25/2024	\$1,080.54
MCEACHIN, LINDA JANEL	03/25/2024	\$1,279.98
MOORE, EMILY TRINDADE	03/25/2024	\$814.63
PAWLEY, STEVEN RAY	03/25/2024	\$763.70
QUINN, TAMERA DAWN	03/25/2024	\$1,102.16
TOTH, CYNTHIA L	03/25/2024	\$1,196.05
VALENTINE, CYNTHIA L	03/25/2024	\$2,306.09
VIET, DAVID JOHN	03/25/2024	\$1,254.59
WAKEFIELD, JOYCE MARIE	03/25/2024	\$570.97
BELTZ, ROBERT JOSEPH	03/25/2024	\$2,357.86
BENGLER, HOLLY ANN	03/25/2024	\$1,427.33
BUDLONG, KRISTIN MARIE	03/25/2024	\$2,097.39
CANEDO, BRIANNA MARIA	03/25/2024	\$1,397.59
CUDNOHUFSKY, KATIE MARIE	03/25/2024	\$1,646.34
CULBERT, RACHEL ANNE	03/25/2024	\$1,456.95
CUMMINGS, BRIEANNA MARIE	03/25/2024	\$1,491.73
DEWITT, ALEXANDRA ELIZABETH	03/25/2024	\$1,444.08
DIXON, CHELSEA LYN	03/25/2024	\$1,460.98
DUTKIEWICZ, NANCI L	03/25/2024	\$2,406.27
ELLIES, MARY ELIZABETH	03/25/2024	\$924.08
ELLIS, KATHERINE	03/25/2024	\$5,018.29
GOLDEN, KATY EILEEN	03/25/2024	\$1,933.75
GYOMORY, ALEXIS ANNE	03/25/2024	\$1,809.37
HAND, BRIANNA A	03/25/2024	\$1,906.51
IAFRATE, HEATHER LYNN	03/25/2024	\$1,396.22
KAMMERER, JUSTINA ELISA	03/25/2024	\$1,441.74
KRAVICK, LAURIE CHRISTINE	03/25/2024	\$1,536.51
KREUTZBERG, MCKENNA RAE	03/25/2024	\$1,483.28
KRUGER, MELISSA ANN	03/25/2024	\$923.63
KURZER, STEFANIE ANNE	03/25/2024	\$1,928.95
LAPORTE, ERIN JENNIFER	03/25/2024	\$2,310.98
MALCZEWSKI, DIANA LYNN CAMPB	03/25/2024	\$2,628.52
MCEVERS, NIKKI L	03/25/2024	\$2,942.54
MCGINN, BRENNAN JEANNE	03/25/2024	\$1,782.51
MYRAND, SHANNON LEIGH	03/25/2024	\$2,237.34
NAKAMURA, NORIKO	03/25/2024	\$96.94
PRASAD-HEINTZ, SHALINI SRINIVA	03/25/2024	\$1,317.30
RIZE, MICHELLE MARIE	03/25/2024	\$2,092.63
SCHILLING, HEATHER A	03/25/2024	\$2,489.39
SMITH, JENNIFER A	03/25/2024	\$2,201.44
STASHONSKY, HANA KATHRYN	03/25/2024	\$1,669.79
WEIGEL-HUBLER, NICHOLAS ADRIAN	03/25/2024	\$2,194.79
WILLIAMS, LAKEISA NICOLE	03/25/2024	\$1,185.59
EF Checks Processed: 1713		Cancelled: \$2,720,795.00
		EF Bank Total: \$2,720,795.00
ADVANCED LIGHTING AND SOUND IN	03/06/2024	\$200.00

Novi Community SD
Check Register Web Version
 from 3/1/2024 to 3/31/2024

Check ID: EP

Vendor Name	Check Date	Check Amount
HENDERSON, BETH	03/06/2024	\$30.69
MCKAIG, HEATHER	03/06/2024	\$1,500.75
OAKLAND SCHOOLS	03/06/2024	\$9,839.08
MCCARTHY & SMITH INC	03/06/2024	\$28,781.64
UNITY SCHOOL BUS PARTS INC	03/06/2024	\$260.08
CHARTWELLS DINING SERVICES	03/13/2024	\$299,520.70
TMP ARCHITECTURE INC	03/13/2024	\$1,733.18
H-O-H WATER TECHNOLOGY INC.	03/13/2024	\$1,050.00
JONES, OLIVIA	03/13/2024	\$12.99
MCCARTHY & SMITH INC	03/13/2024	\$1,706,409.85
ADVANCED LIGHTING AND SOUND IN	03/20/2024	\$150.32
PLANTE AND MORAN REALPOINT LLC	03/20/2024	\$40,223.76
BRASIL, SANDRA	03/20/2024	\$89.24
JONES, OLIVIA	03/20/2024	\$97.66
MCCARTHY & SMITH INC	03/20/2024	\$606,176.89
		Cancelled: \$2,696,076.83
EP Checks Processed:	16	EP Bank Total: \$2,696,076.83
ENGEL, JENNA LYNN	03/08/2024	\$0.00
LAU, AIHUA	03/08/2024	\$0.00
CHAPUT, CAROL A	03/08/2024	\$0.00
BUHA, LYNN MARIE	03/08/2024	\$0.00
KUHN, CYNTHIA LYNNE	03/25/2024	\$0.00
LAU, AIHUA	03/25/2024	\$0.00
CHAPUT, CAROL A	03/25/2024	\$0.00
BUHA, LYNN MARIE	03/25/2024	\$0.00
PY Checks Processed:	8	PY Bank Total: \$0.00
Total Checks Processed:	8	Grand Total: \$7,467,866.01

Novi Community SD
Check Register Web Version
 from 3/1/2024 to 3/31/2024

Check Totals by by Fund Check ID: PY

Fund	Fund Description	Status	Status Desc.	Check Amount
110	General Fund	CX	Cancelled	\$1,780.33
110	General Fund	IS	Issued	\$1,551,825.98
110	General Fund	RV	Reversed	\$11,175.00
120	Special Ed	CX	Cancelled	\$48.71
120	Special Ed	IS	Issued	\$51,195.00
130	Community Ed	IS	Issued	\$2,764.49
140	Athletics	IS	Issued	\$28,189.64
150	State Grants	CX	Cancelled	\$9,839.08
150	State Grants	IS	Issued	\$20,345.83
160	Federal Grants	IS	Issued	\$65,607.20
170	Academics	IS	Issued	\$66,355.56
230	Recreation Fund	IS	Issued	\$57,447.84
250	Food Service Fund	CX	Cancelled	\$299,520.70
250	Food Service Fund	IS	Issued	\$3,949.87
290	Student/School Activity Fund	CX	Cancelled	\$30,344.33
290	Student/School Activity Fund	IS	Issued	\$58,745.76
410	Building & Site/Sinking Fund	IS	Issued	\$16,312.55
450	2020 Capital Projects Fund	CX	Cancelled	\$40,223.76
460	2022 Capital Projects Fund	CX	Cancelled	\$2,314,319.92
460	2022 Capital Projects Fund	IS	Issued	\$117,079.46
			Total:	4,747,071.01

JP MORGAN/CHASE		PCARD CYCLE 03/01/2024-03/31/2024		
NAME	ACCOUNT	AMOUNT	DATE	MERCHANT
ABRAHAM, JACQUELINE	1722100000-53220611	164.00	03/04/2024	GRAND TRAV RESORT
ABRAHAM, JACQUELINE	1722100000-53220611	90.00	03/15/2024	FSP*MPAAA
ABRAHAM, JACQUELINE	1722100000-53220611	445.00	03/20/2024	FSP*MPAAA
ABRAHAM, JACQUELINE Total		699.00		
ABRAHAM, MARY	1111220730-55110000	48.26	03/04/2024	AMZN MKTP US*RN5M26J50
ABRAHAM, MARY	1111220000-55110727	42.36	03/04/2024	AMZN MKTP US*RN8V32TA0
ABRAHAM, MARY	1124120000-55910000	42.36	03/06/2024	AMAZON.COM*RN2J99IC0
ABRAHAM, MARY	1111220000-55110701	49.95	03/06/2024	SAFEWAY SHREDDING
ABRAHAM, MARY	1124120000-55910000	38.91	03/07/2024	AMAZON.COM*RZ3BT1KM1
ABRAHAM, MARY	1124120000-55910000	21.19	03/08/2024	ADOBE INC.
ABRAHAM, MARY	2929620254-57920000	62.24	03/08/2024	BUDDYSPIZZA
ABRAHAM, MARY	2929620250-57920000	65.14	03/12/2024	MICHAELS #9490
ABRAHAM, MARY	1111220730-55110000	139.36	03/19/2024	AMZN MKTP US*RH1RG5ST0
ABRAHAM, MARY	2929620259-57920000	1862.00	03/19/2024	VR ACCOUNTS RECEIVABLE
ABRAHAM, MARY	2929620259-57920000	2884.00	03/19/2024	VR ACCOUNTS RECEIVABLE
ABRAHAM, MARY	2929620259-57920000	3000.00	03/19/2024	VR ACCOUNTS RECEIVABLE
ABRAHAM, MARY	1111220000-55110719	63.55	03/20/2024	AMZN MKTP US*R60WN88K1
ABRAHAM, MARY	1111220000-55110719	75.47	03/20/2024	AMZN MKTP US*R63EI3891
ABRAHAM, MARY	2929620275-57920000	159.89	03/20/2024	AMZN MKTP US*R69WQ1SB1
ABRAHAM, MARY	1111220000-55110719	32.28	03/20/2024	AMZN MKTP US*RH7MB1920
ABRAHAM, MARY	1111220000-55110719	29.70	03/20/2024	LAB AIDS INC
ABRAHAM, MARY	1111220000-55110701	18.33	03/21/2024	FLINN SCIENTIFIC INC
ABRAHAM, MARY	2929620415-57920000	308.00	03/21/2024	PAYPAL *TWSHIRTS
ABRAHAM, MARY Total		8942.99		
BAKER, ROBERT	2929620275-57920000	14.95	03/11/2024	KROGER #366
BAKER, ROBERT	2929620275-57920000	189.82	03/12/2024	SAMS CLUB #6657
BAKER, ROBERT	2929620275-57920000	40.00	03/12/2024	TARGET 00014654
BAKER, ROBERT	2929620275-57920000	8.00	03/15/2024	TARGET 00014654
BAKER, ROBERT Total		252.77		
BOOTZ, ASHLEY	2929661139-57920000	136.41	03/01/2024	BENITO S CAFE
BOOTZ, ASHLEY	1429300000-55998000	1264.00	03/04/2024	IN *BALL BOYS LLC DBA
BOOTZ, ASHLEY	2929699099-57920000	-1950.00	03/04/2024	SOUTHWEST AIRLINES
BOOTZ, ASHLEY	1429300000-55990000	890.60	03/07/2024	ATHLETICRACEBIBS
BOOTZ, ASHLEY	2929661104-57920000	384.16	03/08/2024	SAMSClub.COM
BOOTZ, ASHLEY	2929661104-57920000	494.70	03/11/2024	MARIA S ITALIAN BAKERY
BOOTZ, ASHLEY	2929661104-57920000	145.50	03/11/2024	MARIA S ITALIAN BAKERY
BOOTZ, ASHLEY	2929661104-57920000	62.61	03/11/2024	PANERA BREAD #600667 O
BOOTZ, ASHLEY	1429300000-53220000	2641.76	03/11/2024	SPRINGHILL SUITES
BOOTZ, ASHLEY	1429300000-53220000	9.85	03/14/2024	MCDONALD'S F4704
BOOTZ, ASHLEY	1429300000-53220000	14.60	03/15/2024	GRAND TRAV RSRT FOOD/
BOOTZ, ASHLEY	1429300000-53220000	35.39	03/18/2024	APACHE TROUT GRILL
BOOTZ, ASHLEY	1429300000-53220000	9.86	03/18/2024	MCDONALD'S F18160
BOOTZ, ASHLEY	1429300000-53220000	37.74	03/18/2024	MODE'S BUM STEER

BRASIL, SANDRA	2929699099-57920000	363.10	03/04/2024	SOUTHWEST AIRLINES
BRASIL, SANDRA	2929699099-57920000	363.10	03/04/2024	SOUTHWEST AIRLINES
BRASIL, SANDRA	2929699099-57920000	363.10	03/04/2024	SOUTHWEST AIRLINES
BRASIL, SANDRA	2929699099-57920000	29.20	03/04/2024	SOUTHWEST AIRLINES
BRASIL, SANDRA	2929699099-57920000	363.10	03/04/2024	SOUTHWEST AIRLINES
BRASIL, SANDRA	1126122000-54910000	204.00	03/25/2024	EGL WATER USE
BRASIL, SANDRA	1125200000-57910000	73.88	03/25/2024	JIMMY JOHNS - 1659 - E
BRASIL, SANDRA Total		13741.78		
BRATNEY, BETHANY	2929622166-57920000	118.26	03/06/2024	BOOKSAMILLION.COM
BRATNEY, BETHANY	1122222000-55310000	56.18	03/06/2024	BOOKSAMILLION.COM
BRATNEY, BETHANY	1122222000-55310000	30.38	03/06/2024	BOOKSAMILLION.COM
BRATNEY, BETHANY	1122222000-55990000	80.98	03/06/2024	CHICAGO BOOKS & JOURNA
BRATNEY, BETHANY	1122222000-55310000	188.31	03/06/2024	THRIFT BOOKS GLOBAL, L
BRATNEY, BETHANY	1122222000-55310000	52.92	03/07/2024	BOOK OUTLET
BRATNEY, BETHANY	1122222000-55310000	27.98	03/08/2024	BOOKSAMILLION.COM
BRATNEY, BETHANY	1122222000-55310000	44.76	03/08/2024	FOLLETT SCHOOL SOLUTIO
BRATNEY, BETHANY	1122222000-55310000	92.80	03/14/2024	BOOKSAMILLION.COM
BRATNEY, BETHANY	2929622166-57920000	109.32	03/18/2024	FOLLETT SCHOOL SOLUTIO
BRATNEY, BETHANY	2929622166-57920000	103.60	03/18/2024	FOLLETT SCHOOL SOLUTIO
BRATNEY, BETHANY	2929622166-57920000	198.15	03/20/2024	FOLLETT SCHOOL SOLUTIO
BRATNEY, BETHANY	1122222000-55310000	7.99	03/27/2024	BOOKSAMILLION.COM
BRATNEY, BETHANY Total		1111.63		
BROWN, ALAINA	2929622105-57920000	4.00	03/04/2024	NYTIMES*NYTIMES DISC
BROWN, ALAINA	1722100000-53220614	850.00	03/18/2024	PAYPAL *UWCIBWORKSH
BROWN, ALAINA Total		854.00		
CARINO, LAURA	1122900100-57910696	2745.00	03/27/2024	IN *DOG TRAINING ELITE
CARINO, LAURA Total		2745.00		
CHARFI, HANA	2929625301-57920000	60.08	03/11/2024	NORDSTROM #0235
CHARFI, HANA Total		60.08		
COOLMAN, ROBERT	1126160000-55980000	54.63	03/08/2024	MADISON ELECTRIC COMPA
COOLMAN, ROBERT	1126160000-55992000	18.04	03/15/2024	GRAINGER
COOLMAN, ROBERT	1126122000-55992000	515.82	03/20/2024	MADISON ELECTRIC COMPA
COOLMAN, ROBERT	1126122000-55992000	55.47	03/25/2024	THE HOME DEPOT #2737
COOLMAN, ROBERT	1126160000-55992000	36.70	03/27/2024	THE HOME DEPOT #2737
COOLMAN, ROBERT	1126160000-55980000	289.00	03/27/2024	THE HOME DEPOT #2737
COOLMAN, ROBERT Total		969.66		
DEPOTTER, MARY	1212200191-55990000	29.99	03/01/2024	AMZN MKTP US*RZ6JF80L2
DEPOTTER, MARY	1212222193-55990000	42.94	03/01/2024	BLT*FUN AND FUNCTION L
DEPOTTER, MARY	1212200193-55994000	-1.80	03/01/2024	NATIONAL AUTISM RESOUR
DEPOTTER, MARY	1212222193-55990000	58.32	03/11/2024	AMZN MKTP US*RN9GE9JP1
DEPOTTER, MARY	1212200191-55990000	-3.42	03/11/2024	WALMART.COM 8009666546
DEPOTTER, MARY	1221600000-55110021	99.00	03/13/2024	WESTERN PSYCHOLOGICAL
DEPOTTER, MARY	1222100000-53220000	418.00	03/18/2024	AEP CONNECTIONS LLC
DEPOTTER, MARY	1212218191-55110000	139.90	03/18/2024	AMZN MKTP US*R60QE1PY1

DEPOTTER, MARY	122160000-55110021	227.50	03/25/2024	AWL*PEARSON EDUCATION
DEPOTTER, MARY	121221194-55110000	27.53	03/27/2024	AMZN MKTP US*RA1GX80D2
DEPOTTER, MARY	1212218191-55110000	27.53	03/28/2024	AMZN MKTP US*RA2006VS2
DEPOTTER, MARY	1212218191-55110000	9.69	03/28/2024	AMZN MKTP US*RH2RH7YD1
DEPOTTER, MARY	121221194-55110000	1597.50	03/28/2024	WP**TAKEASWING.COM
DEPOTTER, MARY	121221194-55110000	51.79	03/29/2024	AMZN MKTP US*RO8PH1NF0
DEPOTTER, MARY Total		2724.47		
DINKELMANN, KATY	1124111000-55990000	169.99	03/01/2024	DOLLAR TREE, INC.
DINKELMANN, KATY	1124111000-55990000	510.00	03/04/2024	DOLLAR TREE, INC.
DINKELMANN, KATY	1124111000-55990000	92.13	03/07/2024	SNAPPFISH US
DINKELMANN, KATY	1124111000-55990000	-30.00	03/15/2024	DOLLAR TREE, INC.
DINKELMANN, KATY	1124111000-55990000	33.75	03/18/2024	DOLLAR TREE
DINKELMANN, KATY	1124111000-55990000	17.55	03/29/2024	SNAPPFISH US
DINKELMANN, KATY Total		793.42		
DIROFF, MATTHEW	1111322000-57410000	151.21	03/05/2024	PAYPAL *MUSICAPROPR
DIROFF, MATTHEW	1111322000-53450723	100.00	03/08/2024	PAYPAL *FLAT
DIROFF, MATTHEW	1111322000-57410000	309.27	03/14/2024	MCGC.NET
DIROFF, MATTHEW	1111322000-57410000	309.27	03/14/2024	MCGC.NET
DIROFF, MATTHEW	1111322000-53450723	10.59	03/18/2024	FS *TONALENERGY
DIROFF, MATTHEW	1111322000-55110723	129.47	03/18/2024	PAYPAL *CALVIN DUGA CA
DIROFF, MATTHEW	1111322000-53450723	150.00	03/25/2024	FLOLIVE.TV
DIROFF, MATTHEW Total		1159.81		
DRAGOO, MICHAEL	1126160000-54910000	196.37	03/06/2024	WILLSCOT MOBILE MINI
DRAGOO, MICHAEL	1126160000-54910000	196.37	03/06/2024	WILLSCOT MOBILE MINI
DRAGOO, MICHAEL	1126160000-55990000	122.40	03/15/2024	AMZN MKTP US*R62197H52
DRAGOO, MICHAEL	1126160000-55990000	49.95	03/18/2024	AMAZON.COM*R601G6PB1
DRAGOO, MICHAEL	1126160000-55990000	306.90	03/25/2024	AMZN MKTP US*RA3Y35VT0
DRAGOO, MICHAEL Total		871.99		
DUQUETTE, EDWARD	1126120000-55992000	20.43	03/05/2024	ALL SURFACES WIXOM 187
DUQUETTE, EDWARD	1126112000-55992000	14.04	03/08/2024	ALL SURFACES WIXOM 187
DUQUETTE, EDWARD	1126114000-55992000	15.38	03/15/2024	MENARDS WIXOM MI
DUQUETTE, EDWARD	1126160000-55980000	95.81	03/21/2024	THE HOME DEPOT #2737
DUQUETTE, EDWARD	1126122000-55992000	409.88	03/22/2024	PARTS TOWN, LLC
DUQUETTE, EDWARD	4126112951-54110000	41.48	03/25/2024	GREAT LAKES ACE HDWE
DUQUETTE, EDWARD	1126112000-55992000	34.16	03/25/2024	GREAT LAKES ACE HDWE
DUQUETTE, EDWARD	4126112951-54110000	281.40	03/25/2024	IDN HARDWARE SALES-INC
DUQUETTE, EDWARD	1126160000-55980000	18.99	03/27/2024	GREAT LAKES ACE HDWE
DUQUETTE, EDWARD	1126114000-55992000	124.90	03/27/2024	THE HOME DEPOT #2737
DUQUETTE, EDWARD	1126114000-55992000	30.73	03/27/2024	THE HOME DEPOT #2737

DUQUETTE, EDWARD	1126112000-55992000	34.98	03/29/2024	THE HOME DEPOT #2737
DUQUETTE, EDWARD Total		1122.18		
ERICKSON, TODD	1122218000-55310000	6.99	03/14/2024	AMAZON PRIME*R64VM0GB2
ERICKSON, TODD Total		6.99		
ESTRADA, NELSON	1126122000-55992000	7.36	03/13/2024	CONTRACTORS PIPE&SUPPL
ESTRADA, NELSON Total		7.36		
FRANCIS, RYAN	2929615275-57920000	1230.00	03/13/2024	THE HENRY FORD RETAIL
FRANCIS, RYAN Total		1230.00		
FULAR, JAMES	1126160000-55993000	183.52	03/11/2024	AMZN MKTP US*RN2Y21WW2
FULAR, JAMES	1126160000-55993000	88.74	03/11/2024	AMZN MKTP US*RN8RE3451
FULAR, JAMES	1126160000-55993000	486.33	03/12/2024	SPRAYER DEPOT
FULAR, JAMES	1126160000-55993000	102.47	03/13/2024	WEINGARTZ
FULAR, JAMES	1126101000-55993000	7.75	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126123000-55993000	7.75	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126152000-55993000	46.52	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126122000-55993000	310.13	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126120000-55993000	155.07	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126118000-55993000	232.60	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126114000-55993000	77.53	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126112000-55993000	77.53	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126111000-55993000	77.53	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126115000-55993000	77.53	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126113000-55993000	77.53	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126160000-55993000	7.75	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126170000-55993000	7.78	03/22/2024	TARGET SPECIALTY PRODU
FULAR, JAMES	1126160000-55993000	107.12	03/29/2024	SITEONE LANDSCAPE SUPP
FULAR, JAMES Total		2131.18		
GLINSKI, JASON	4126122951-54110000	339.76	03/01/2024	ETNA DISTRIBUTORS, LLC
GLINSKI, JASON	4126123951-54110000	339.76	03/01/2024	ETNA DISTRIBUTORS, LLC
GLINSKI, JASON	4126114951-54110000	339.77	03/01/2024	ETNA DISTRIBUTORS, LLC
GLINSKI, JASON	1126170000-55992000	70.98	03/04/2024	GRAINGER
GLINSKI, JASON	1126120000-55992000	48.60	03/11/2024	R L DEPPMANN CO
GLINSKI, JASON	4126114951-54110000	414.65	03/12/2024	ETNA DISTRIBUTORS, LLC
GLINSKI, JASON	1126122000-55992000	385.76	03/12/2024	ETNA DISTRIBUTORS, LLC
GLINSKI, JASON	1126122000-55992000	361.74	03/12/2024	ETNA DISTRIBUTORS, LLC
GLINSKI, JASON	1126160000-55992000	576.00	03/15/2024	R L DEPPMANN CO
GLINSKI, JASON Total		2877.02		
GORNY, KIMBERLY	1111113000-55110708	82.15	03/13/2024	AMZN MKTP US*RN2DJ3S51
GORNY, KIMBERLY	1111113000-55110708	50.54	03/14/2024	AMZN MKTP US*RH8XF5OY0
GORNY, KIMBERLY	1111113000-55110708	99.90	03/14/2024	SAFEWAY SHREDDING
GORNY, KIMBERLY	1111113000-55110708	40.94	03/19/2024	AMZN MKTP US*RH9AT8DD0
GORNY, KIMBERLY	1111113000-55110708	302.05	03/21/2024	AMZN MKTP US*RA6R61OD0
GORNY, KIMBERLY	1111113000-55110723	79.92	03/21/2024	STAPLS762871617500001

GORNY, KIMBERLY	1111113000-55110708	73.56	03/22/2024	STAPLS762883244100001
GORNY, KIMBERLY	1111113000-55110708	139.00	03/25/2024	AMAZON PRIME*RA9TH7JD0
GORNY, KIMBERLY Total		868.06		
GREAVES, JASON	1126160000-55993000	9.99	03/01/2024	TRACTOR SUPPLY #1500
GREAVES, JASON	1126160000-55993000	423.99	03/01/2024	TRACTOR SUPPLY CO #550
GREAVES, JASON	1126114000-55992000	46.91	03/04/2024	CONSERVA ELECTRIC SUPP
GREAVES, JASON	1126160000-55992000	141.00	03/04/2024	CONSERVA ELECTRIC SUPP
GREAVES, JASON	1126160000-55993000	404.43	03/04/2024	MENARDS WIXOM MI
GREAVES, JASON	1126122000-55992000	4.19	03/04/2024	MENARDS WIXOM MI
GREAVES, JASON	1126160000-55993000	-24.00	03/04/2024	TRACTOR SUPPLY #1500
GREAVES, JASON	1126160000-55993000	199.79	03/06/2024	SITEONE LANDSCAPE SUPP
GREAVES, JASON	1126111000-55993000	80.08	03/07/2024	THE HOME DEPOT #2737
GREAVES, JASON	1126160000-55993000	194.74	03/07/2024	THE HOME DEPOT #2737
GREAVES, JASON	1126111000-55993000	19.44	03/07/2024	THE HOME DEPOT #2737
GREAVES, JASON	1126160000-55993000	20.90	03/11/2024	AMZN MKTP US*R699H2HM0
GREAVES, JASON	1126160000-55993000	109.98	03/11/2024	AMZN MKTP US*RN5CD0EH1
GREAVES, JASON	1126160000-55993000	181.87	03/11/2024	AMZN MKTP US*RN5YR6WM2
GREAVES, JASON	1126160000-55993000	21.89	03/11/2024	AMZN MKTP US*RN5YR6WM2
GREAVES, JASON	1126111000-55992000	50.40	03/11/2024	GRAINGER
GREAVES, JASON	1126111000-55993000	6.45	03/11/2024	GREAT LAKES ACE HDWE
GREAVES, JASON	1126160000-55993000	53.16	03/11/2024	GREAT LAKES ACE HDWE
GREAVES, JASON	1126160000-55993000	78.65	03/12/2024	AMZN MKTP US*R62063Q90
GREAVES, JASON	1126160000-55980000	248.94	03/13/2024	AMERICAN PRODUCERS SUP
GREAVES, JASON	1126120000-55992000	98.50	03/13/2024	AMERICAN PRODUCERS SUP
GREAVES, JASON	1126115000-55992000	65.80	03/14/2024	CES 264
GREAVES, JASON	1126115000-55992000	483.69	03/14/2024	MADISON ELECTRIC COMPA
GREAVES, JASON	1126160000-55993000	190.33	03/18/2024	MENARDS WIXOM MI
GREAVES, JASON	1126160000-55993000	237.53	03/18/2024	WEINGARTZ
GREAVES, JASON	1126122000-55992000	102.55	03/19/2024	ETNA DISTRIBUTORS, LLC
GREAVES, JASON	1126115000-55992000	179.60	03/19/2024	GRAINGER
GREAVES, JASON	1126115000-55992000	193.92	03/19/2024	GRAINGER
GREAVES, JASON	1126170000-55992000	22.45	03/20/2024	MENARDS WIXOM MI
GREAVES, JASON	1126160000-55730000	39.47	03/20/2024	NAPA AUTO M-2
GREAVES, JASON	1126160000-55730000	49.98	03/20/2024	NAPA AUTO M-2
GREAVES, JASON	1126160000-54130000	600.00	03/22/2024	MAACO COLLISION REPAIR
GREAVES, JASON	1126160000-55993000	44.60	03/25/2024	SALVARANI
GREAVES, JASON	1126160000-54130000	600.00	03/26/2024	MAACO COLLISION REPAIR
GREAVES, JASON	4126160951-54110000	3184.92	03/27/2024	EJ USA DETROIT
GREAVES, JASON	1126115000-55992000	-483.69	03/27/2024	MADISON ELECTRIC COMPA
GREAVES, JASON	1126160000-55730000	9.98	03/27/2024	NAPA AUTO M-2
GREAVES, JASON	1126160000-55992000	20.00	03/29/2024	REDFORD LOCK COMPANY
GREAVES, JASON	1126160000-55980000	97.76	03/29/2024	THE HOME DEPOT #2737
GREAVES, JASON	1126160000-55992000	274.88	03/29/2024	THE HOME DEPOT #2737

GREAVES, JASON Total		8285.07		
HARBAR, ERIN	2929622122-57920000	198.00	03/04/2024	AMZN MKTP US*RN2HU4XL0
HARBAR, ERIN	1111322000-55110702	238.50	03/04/2024	DBC*BLICK ART MATERIAL
HARBAR, ERIN	2929622122-57920000	499.90	03/04/2024	PMC SUPPLIES LLC
HARBAR, ERIN	1111322000-55110702	76.02	03/07/2024	RUNYAN POTTERY SUPPLY
HARBAR, ERIN	1111322000-55110702	13.50	03/08/2024	EDPUZZLE PRO TEACHER
HARBAR, ERIN	1111322000-55110702	57.62	03/14/2024	AMZN MKTP US*R65EE0W10
HARBAR, ERIN	1111322000-55110702	42.91	03/14/2024	AMZN MKTP US*R69HM1I70
HARBAR, ERIN	1111322000-55110702	52.43	03/15/2024	AMZN MKTP US*R69H81QJ2
HARBAR, ERIN	1111322000-55110702	20.28	03/19/2024	AMZN MKTP US*RH6P61JM2
HARBAR, ERIN	1111322000-55110702	228.36	03/19/2024	DBC*BLICK ART MATERIAL
HARBAR, ERIN	1111322000-55110702	13.41	03/21/2024	DBC*BLICK ART MATERIAL
HARBAR, ERIN Total		1440.93		
HARRIS, CHRISTINE	1124122000-53220000	1500.00	03/06/2024	MASSP & MASC/MAHS
HARRIS, CHRISTINE	2929622275-57920000	17.98	03/11/2024	DD/BR #336551
HARRIS, CHRISTINE	2929622175-57920000	143.84	03/11/2024	SAMSCLUB.COM
HARRIS, CHRISTINE	2929622174-57920000	17.96	03/29/2024	SAMS CLUB #6657
HARRIS, CHRISTINE Total		1679.78		
HENDERSON, BETH	1125200000-55910000	88.63	03/22/2024	STAPLS7628848923000001
HENDERSON, BETH	1125200000-55910000	17.59	03/25/2024	STAPLS7628848923000002
HENDERSON, BETH Total		106.22		
HERTRICH, MARINA	1111118000-55110708	18.99	03/01/2024	AMZN MKTP US*RZ3SS1X62
HERTRICH, MARINA	1111118000-55110708	27.99	03/01/2024	AMZN MKTP US*RZ95F3XX2
HERTRICH, MARINA	1111118000-55110708	12.98	03/04/2024	AMAZON.COM*RN2QG3570
HERTRICH, MARINA	1111118000-55110708	77.58	03/04/2024	AMZN MKTP US*RZ4CI8VP2
HERTRICH, MARINA	1111118000-55110708	66.97	03/06/2024	AMZN MKTP US*RN4XF6I40
HERTRICH, MARINA	1111118000-55110708	24.91	03/06/2024	SCHOOL SPECIALTY ECOMM
HERTRICH, MARINA	1111118000-55110708	37.40	03/07/2024	AMAZON.COM*R69RR1O40
HERTRICH, MARINA	1111118000-55110708	36.73	03/07/2024	AMZN MKTP US*RN0RD41G2
HERTRICH, MARINA	1111118000-55110708	21.99	03/07/2024	AMZN MKTP US*RN2O38AS2
HERTRICH, MARINA	1111118000-55110708	14.56	03/11/2024	AMAZON.COM*R66NZ4H90
HERTRICH, MARINA	1111118000-55110708	36.97	03/12/2024	AMZN MKTP US*R69ON32Y0
HERTRICH, MARINA	2929618213-57920000	115.46	03/12/2024	MARSHALL MUSIC CO

HERTRICH, MARINA	1111118000-55110708	29.98	03/13/2024	AMAZON.COM*R60DA5IC0
HERTRICH, MARINA	1111118000-55110702	90.07	03/13/2024	AMZN MKTP US*R64G440J2
HERTRICH, MARINA	1111118000-55110708	13.95	03/13/2024	AMZN MKTP US*RN3Y30SS1
HERTRICH, MARINA	1111118000-55110799	39.05	03/15/2024	AMAZON.COM*RH2TR2L60
HERTRICH, MARINA	1111118000-55110727	451.30	03/18/2024	GOPHER FAMILY BRANDS
HERTRICH, MARINA	1111118724-55110000	21.44	03/18/2024	J.W. PEPPER
HERTRICH, MARINA	1111118000-55110727	1044.92	03/18/2024	PHYSICAL EDUCATION EQU
HERTRICH, MARINA	1111118000-55110708	75.01	03/20/2024	AMZN MKTP US*RH2CR70K2
HERTRICH, MARINA	1111118000-55110702	107.91	03/21/2024	AMZN MKTP US*RH1EB0YV0
HERTRICH, MARINA	1111118000-54910000	121.95	03/22/2024	SAFEWAY SHREDDING
HERTRICH, MARINA	1111118000-55110723	62.99	03/25/2024	J.W. PEPPER
HERTRICH, MARINA Total		2551.10		
HETTEL, ERIC	1126160000-55990000	130.99	03/25/2024	AMZN MKTP US*RA6KZ9LW2
HETTEL, ERIC	1126103000-55992000	45.48	03/28/2024	GRAINGER
HETTEL, ERIC	1126118000-55992000	58.56	03/28/2024	GRAINGER
HETTEL, ERIC Total		235.03		
HOLLY, SHEILA	1123100000-55990000	14.95	03/13/2024	WWW.DOODLE.COM
HOLLY, SHEILA	1123200000-55990000	-328.50	03/15/2024	
HOLLY, SHEILA	1123100000-53220000	45.00	03/21/2024	OAKLAND SCHOOLS
HOLLY, SHEILA	1123200000-53220000	198.00	03/25/2024	MASB
HOLLY, SHEILA Total		-70.55		
HOSKINS, DIANE	2929625301-57920000	87.08	03/01/2024	DOMINO'S 1010
HOSKINS, DIANE	2929625301-57920000	486.64	03/01/2024	SAMSCLUB.COM
HOSKINS, DIANE	1513100331-55110000	24.99	03/04/2024	AMZN MKTP US*RZ4AV4VX2
HOSKINS, DIANE	2929625301-57920000	150.50	03/05/2024	EZCATERRED OLIVE REST
HOSKINS, DIANE	2929625301-57920000	300.00	03/05/2024	UNIV ADV (CASHNET)
HOSKINS, DIANE	1513200331-55110000	37.46	03/08/2024	AMZN MKTP US*RN4YA05F2
HOSKINS, DIANE	1513200331-55110000	410.55	03/11/2024	STAPLS7627874367000001
HOSKINS, DIANE	1513200331-55110000	39.93	03/12/2024	AMZN MKTP US*R60NX0SW0
HOSKINS, DIANE	2929625301-57920000	92.77	03/12/2024	BENITO S CAFE
HOSKINS, DIANE	2929625301-57920000	144.97	03/12/2024	EZCATERSAVVY SLIDERS
HOSKINS, DIANE	2929625301-57920000	110.00	03/12/2024	SAMS CLUB RENEWAL
HOSKINS, DIANE	1513200331-55210000	229.75	03/13/2024	AMAZON.COM*R63J86E92
HOSKINS, DIANE	2929625301-57920000	35.93	03/13/2024	AMAZON.COM*R65WP8K70
HOSKINS, DIANE	1513100331-55210000	200.70	03/19/2024	AMZN MKTP US*R60ZF7HK1
HOSKINS, DIANE	1513100331-55210000	84.00	03/19/2024	AMZN MKTP US*RH1KI9SL0
HOSKINS, DIANE	2929625301-57920000	192.78	03/19/2024	POTBELLY
HOSKINS, DIANE	2929625301-57920000	45.41	03/21/2024	NOVI CONEY ISLAND
HOSKINS, DIANE	1522600331-55910000	199.46	03/22/2024	AMZN MKTP US*RA83X2FG0
HOSKINS, DIANE	1513100331-55110000	48.77	03/22/2024	AMZN MKTP US*RH7CF26Q2
HOSKINS, DIANE	2929625301-57920000	68.39	03/22/2024	BENITO S CAFE
HOSKINS, DIANE Total		2990.08		
JARVIS, JUSTIN	2929620415-57920000	133.80	03/04/2024	AMZN MKTP US*RN06B6X80
JARVIS, JUSTIN	2929620415-57920000	45.87	03/04/2024	AMZN MKTP US*RZ4U69LS1

JARVIS, JUSTIN	1129900000-55990000	921.68	03/05/2024	ULINE *SHIP SUPPLIES
JARVIS, JUSTIN	2929622169-57920000	44.73	03/06/2024	THE HOME DEPOT #2737
JARVIS, JUSTIN	2929620415-57920000	33.98	03/11/2024	AMZN MKTP US*RN0947T71
JARVIS, JUSTIN	2929622169-57920000	242.65	03/18/2024	THE HOME DEPOT #2704
JARVIS, JUSTIN	2929622169-57920000	1445.97	03/18/2024	THE HOME DEPOT #2737
JARVIS, JUSTIN	1129900000-55990000	4.48	03/21/2024	THE HOME DEPOT #2737
JARVIS, JUSTIN Total		2873.16		
JOB, STACEY	1311800000-55990551	14.99	03/14/2024	AMZN MKTP US*R61NW91T2
JOB, STACEY	1335100000-55110553	8.55	03/25/2024	AMAZON.COM*RA2P934Y2
JOB, STACEY	1311800000-55110551	333.90	03/25/2024	DOLLAR TREE, INC.
JOB, STACEY Total		357.44		
JORDAN, CHRISTOPHER	1126122000-55992000	1351.41	03/01/2024	DOWNRIVER REFRIG SUP C
JORDAN, CHRISTOPHER	1126122000-55992000	13.82	03/01/2024	GRAINGER
JORDAN, CHRISTOPHER	1126160000-55980000	51.95	03/04/2024	THE HOME DEPOT #2737
JORDAN, CHRISTOPHER	1126113000-55992000	51.16	03/05/2024	DOWNRIVER REFRIG SUP C
JORDAN, CHRISTOPHER	1126160000-55992000	34.68	03/13/2024	CONSERVA ELECTRIC SUPP
JORDAN, CHRISTOPHER	1126120000-55992000	61.50	03/13/2024	GRAINGER
JORDAN, CHRISTOPHER	1126113000-55992000	599.38	03/15/2024	GRAINGER
JORDAN, CHRISTOPHER	4126111951-54110000	818.10	03/18/2024	ETNA DISTRIBUTORS, LLC
JORDAN, CHRISTOPHER	1126122000-55992000	823.50	03/20/2024	R L DEPPMANN CO
JORDAN, CHRISTOPHER	1126113000-55992000	9.62	03/25/2024	THE HOME DEPOT #2737
JORDAN, CHRISTOPHER Total		3815.12		
KAREN, DENNETT	1127100000-53310000	775.00	03/04/2024	WPY*1ST QUALITY TRANSP
KAREN, DENNETT	1127100000-53310000	775.00	03/21/2024	1ST QUALITY TRANSPORTA
KAREN, DENNETT	1127100000-53310000	775.00	03/21/2024	1ST QUALITY TRANSPORTA
KAREN, DENNETT	1127100000-53310000	775.00	03/21/2024	1ST QUALITY TRANSPORTA
KAREN, DENNETT	1127100000-53310000	620.00	03/25/2024	1ST QUALITY TRANSPORTA
KAREN, DENNETT Total		3720.00		
KERR, MAKAYLA	1111112000-55110708	43.37	03/04/2024	AMAZON.COM*RZ9DX1111
KERR, MAKAYLA	1111112000-55110708	44.37	03/04/2024	AMZN MKTP US*RZ57P0UW2
KERR, MAKAYLA	1111112000-55110702	123.50	03/04/2024	AMZN MKTP US*RZ87U9161
KERR, MAKAYLA	2929612272-57920000	9.99	03/04/2024	GFS STORE #1985
KERR, MAKAYLA	2929612773-57920000	10.94	03/07/2024	AMZN MKTP US*R67EA7O60
KERR, MAKAYLA	2929612773-57920000	32.98	03/07/2024	AMZN MKTP US*RZ17K5R61
KERR, MAKAYLA	2929612773-57920000	99.43	03/11/2024	AMAZON.COM*RN8AI1292
KERR, MAKAYLA	1111112000-55110708	-35.53	03/11/2024	AMZN MKTP US
KERR, MAKAYLA	1111112000-55110708	-37.49	03/11/2024	AMZN MKTP US
KERR, MAKAYLA	2929612773-57920000	348.80	03/11/2024	AMZN MKTP US*R69FN3H10
KERR, MAKAYLA	2929612773-57920000	19.99	03/11/2024	AMZN MKTP US*RN00L81J1
KERR, MAKAYLA	1111112000-55110729	808.58	03/11/2024	FOLLETT SCHOOL SOLUTIO
KERR, MAKAYLA	2929612773-57920000	96.72	03/11/2024	HOBBY LOBBY ECOMM
KERR, MAKAYLA	1111112000-55110708	809.79	03/11/2024	QUILL CORPORATION

KERR, MAKAYLA	111112000-55110729	223.86	03/12/2024	AMZN MKTP US*R63M78NZ2
KERR, MAKAYLA	2929612773-57920000	12.49	03/13/2024	AMZN MKTP US*RN9DQ88P1
KERR, MAKAYLA	111112000-55110729	462.77	03/14/2024	FOLLETT SCHOOL SOLUTIO
KERR, MAKAYLA	2929612275-57920000	105.74	03/18/2024	AMZN MKTP US*RH3380BV0
KERR, MAKAYLA	111112000-55110708	48.97	03/18/2024	AMZN MKTP US*RH9ID5T30
KERR, MAKAYLA	111112000-55110708	125.00	03/18/2024	IMSE
KERR, MAKAYLA	2929612272-57920000	35.96	03/22/2024	GFS STORE #1985
KERR, MAKAYLA	111112000-55110708	703.54	03/22/2024	QUILL CORPORATION
KERR, MAKAYLA	111112000-55110708	38.17	03/25/2024	AMZN MKTP US*RA4N82F02
KERR, MAKAYLA	111112000-55110708	19.98	03/25/2024	AMZN MKTP US*RA7I285Y0
KERR, MAKAYLA	111112000-55110708	74.65	03/25/2024	AMZN MKTP US*RA7OV5F02
KERR, MAKAYLA	111112000-55110708	203.01	03/25/2024	AMZN MKTP US*RA9QV7OI2
KERR, MAKAYLA	111112000-55110708	36.99	03/25/2024	QUILL CORPORATION
KERR, MAKAYLA	111112000-55110708	85.16	03/26/2024	AMZN MKTP US*RA93L7850
KERR, MAKAYLA Total		4551.73		
LANDAU, DENISE	1128300000-53220000	150.00	03/04/2024	WAYNE STATE U
LANDAU, DENISE	1128300000-57910000	48.00	03/06/2024	KROGER #632
LANDAU, DENISE Total		198.00		
LASH, NANCY	1111114000-55110708	14.67	03/04/2024	AMZN MKTP US*RZ1WG0VU2
LASH, NANCY	2929614275-57920000	559.00	03/04/2024	PAYPAL *LBAEWER
LASH, NANCY	1111114000-55110708	208.72	03/04/2024	SCHOOL SPECIALTY ECOMM
LASH, NANCY	1124114000-55910000	42.14	03/04/2024	STAPLS7627528693000001
LASH, NANCY	1111114000-55110708	54.99	03/04/2024	STAPLS7627546686000001
LASH, NANCY	1111114000-55110708	5.99	03/06/2024	AMAZON.COM*RN0BS7NA2
LASH, NANCY	1111114000-55110708	37.06	03/07/2024	SCHOOL SPECIALTY ECOMM
LASH, NANCY	1111114000-55110708	70.08	03/13/2024	AMAZON.COM*R61DM0092
LASH, NANCY	2929614275-57920000	1110.00	03/14/2024	1105 N UNIVERSITY 2276
LASH, NANCY	1111114000-55110727	76.95	03/18/2024	AMAZON.COM*R64E53431
LASH, NANCY	1124114000-55910000	114.33	03/18/2024	STAPLS7628513704000001
LASH, NANCY	1111114000-55110708	43.40	03/19/2024	AMZN MKTP US*R638G8XM1
LASH, NANCY	2929614275-57920000	1648.00	03/21/2024	TRINITY, INC
LASH, NANCY	1124114000-55910000	39.85	03/25/2024	STAPLS7627695100000001
LASH, NANCY Total		4025.18		
LAUER, KELLI	2929684290-57920000	55.25	03/13/2024	PROPIO LANGUAGE SERVIC
LAUER, KELLI Total		55.25		
LEPHART, SARAH	1112722998-54910000	23.61	03/15/2024	STORE
LEPHART, SARAH	1112722998-54910000	81.86	03/18/2024	GRAND TRUNK PUB
LEPHART, SARAH	1112722998-54910000	110.28	03/18/2024	MARRIOTT
LEPHART, SARAH	1112722998-54910000	129.94	03/18/2024	MARRIOTT
LEPHART, SARAH	1112722998-55210000	0.70	03/22/2024	
LEPHART, SARAH	1112722998-55210000	70.05	03/22/2024	WP*LEVEL7 EDUCATION
LEPHART, SARAH Total		416.44		
MAINKA, BENJAMIN	1123200000-55410000	35.00	03/06/2024	GAN*DETNEWS/FREE PRESS

MAINKA, BENJAMIN	1123100000-55990000	43.45	03/11/2024	ATHENIAN CONEY ISLAND
MAINKA, BENJAMIN	1123100000-55990000	46.86	03/14/2024	TST* ART AND JAKES - N
MAINKA, BENJAMIN	1123100000-55990000	22.38	03/18/2024	NOVI COFFEE AND TEA
MAINKA, BENJAMIN	1123100000-55990000	20.00	03/19/2024	CHATGPT SUBSCRIPTION
MAINKA, BENJAMIN Total		167.69		
MARTINEZ, ZACHERY	1128300000-57910000	12.99	03/04/2024	AMZN MKTP US*RZ9F39SE2
MARTINEZ, ZACHERY	1526600244-53220000	532.13	03/04/2024	HOLIDAY INNS
MARTINEZ, ZACHERY	1128300000-57410000	-7.49	03/05/2024	AMAZON PRIME
MARTINEZ, ZACHERY	1128300000-57410000	-44.00	03/05/2024	AMAZON PRIME
MARTINEZ, ZACHERY	1128300000-57410000	7.49	03/05/2024	AMAZON PRIME*RN8MH1840
MARTINEZ, ZACHERY	1128300000-57410000	69.00	03/05/2024	AMAZON PRIME*RZ6IJ6I12
MARTINEZ, ZACHERY	1128300000-55910000	13.72	03/05/2024	AMAZON.COM*RN3012C92
MARTINEZ, ZACHERY	1122900100-57910696	53.98	03/13/2024	PETSMART
MARTINEZ, ZACHERY	1122900100-57910696	11.21	03/14/2024	AMAZON.COM*R695L8MI2
MARTINEZ, ZACHERY	1122900100-57910696	37.09	03/14/2024	AMZN MKTP US*R61HW1W40
MARTINEZ, ZACHERY	1128300000-55910000	31.99	03/14/2024	AMZN MKTP US*RN45W32Z1
MARTINEZ, ZACHERY	1128300000-55990000	3.70	03/15/2024	AMAZON.COM*R60122822
MARTINEZ, ZACHERY	1128300000-55910000	99.99	03/28/2024	AMZN MKTP US*GW9BP5XG3
MARTINEZ, ZACHERY	1122900100-57910696	52.45	03/29/2024	BARKANDSTUFF.COM/THERA
MARTINEZ, ZACHERY Total		874.25		
MCDOUGALL, BARBARA	2929661104-57920000	70.00	03/01/2024	BENITO S CAFE
MCDOUGALL, BARBARA	2929661104-57920000	31.92	03/07/2024	SAMSCLUB #6657
MCDOUGALL, BARBARA	2929661104-57920000	72.42	03/11/2024	TST* CJS BREWING COMPA
MCDOUGALL, BARBARA	1429300000-53220000	8.66	03/14/2024	MCDONALD'S F4704
MCDOUGALL, BARBARA	1429300000-53220000	13.60	03/15/2024	GRAND TRAV RSRT FOOD/
MCDOUGALL, BARBARA	1429300000-53220000	32.20	03/18/2024	APACHE TROUT GRILL
MCDOUGALL, BARBARA	1429300000-53220000	9.43	03/18/2024	MCDONALD'S F18160
MCDOUGALL, BARBARA	1429300000-53220000	38.00	03/18/2024	MODE'S BUM STEER
MCDOUGALL, BARBARA	1429300000-53220000	22.28	03/18/2024	OSORIO TACOS Y SALSAS
MCDOUGALL, BARBARA	1429300000-53220000	16.48	03/18/2024	THE DAM SHOP
MCDOUGALL, BARBARA	1429300000-53220000	20.38	03/18/2024	THE OMELETTE SHOPPE F
MCDOUGALL, BARBARA	1429300000-53220000	447.00	03/19/2024	GRAND TRAV RESORT
MCDOUGALL, BARBARA	1429300000-53220000	43.00	03/19/2024	TC BOURBON 72
MCDOUGALL, BARBARA	2929661177-57920000	1678.40	03/20/2024	GENITTI'S
MCDOUGALL, BARBARA Total		2503.77		
MECH, THEODORE	1126160000-55992000	34.90	03/04/2024	ALL SURFACES WIXOM 187
MECH, THEODORE	1126122000-55992000	24.72	03/04/2024	THE HOME DEPOT #2737
MECH, THEODORE	1126122000-55992000	60.00	03/07/2024	REDFORD LOCK COMPANY
MECH, THEODORE	1126122000-55992000	18.95	03/13/2024	REDFORD LOCK COMPANY
MECH, THEODORE	1126160000-55992000	75.80	03/18/2024	REDFORD LOCK COMPANY
MECH, THEODORE	1126160000-55980000	7.94	03/18/2024	THE HOME DEPOT #2737
MECH, THEODORE Total		222.31		

NESMITH, RUSSELL	1126160000-55992000	9.79	03/04/2024	FASTENAL COMPANY 01MID
NESMITH, RUSSELL	1126160000-55980000	17.97	03/04/2024	THE HOME DEPOT #2737
NESMITH, RUSSELL	4126122951-54110000	9.97	03/08/2024	THE HOME DEPOT #2737
NESMITH, RUSSELL	1126160000-55980000	11.97	03/11/2024	ETNA DISTRIBUTORS, LLC
NESMITH, RUSSELL	4126122951-54110000	134.30	03/11/2024	THE HOME DEPOT #2737
NESMITH, RUSSELL	1126114000-55992000	4.38	03/18/2024	THE HOME DEPOT #2737
NESMITH, RUSSELL	1126160000-55980000	15.99	03/22/2024	NAPA AUTO M-2
NESMITH, RUSSELL	1126160000-55992000	59.31	03/27/2024	THE HOME DEPOT #2737
NESMITH, RUSSELL Total		263.68		
NOWICKI, MATTHEW	1127170000-53430000	13.28	03/13/2024	UPS (800) 811-1648
NOWICKI, MATTHEW Total		13.28		
PARK, CATHRYN	1711322000-55110611	172.71	03/04/2024	AMZN MKTP US*RZ7QG5L11
PARK, CATHRYN	1711220000-55110611	172.70	03/04/2024	AMZN MKTP US*RZ7QG5L11
PARK, CATHRYN	4645622000-56225000	1630.24	03/06/2024	GRAINGER
PARK, CATHRYN	4645622000-56225000	2661.45	03/08/2024	GRAINGER
PARK, CATHRYN	1722100000-57910611	355.08	03/08/2024	JERSEY MIKES 31020
PARK, CATHRYN	1722100000-57910611	233.00	03/08/2024	QDOBA 2757 ONLINE
PARK, CATHRYN	1722100000-57910611	29.07	03/11/2024	KROGER #632
PARK, CATHRYN	1722100000-57910611	303.29	03/12/2024	APPLE SPICE
PARK, CATHRYN	1722100000-57910611	24.78	03/12/2024	KROGER #632
PARK, CATHRYN	1711112000-55110611	1367.11	03/12/2024	MCGRAW-HILL K-12
PARK, CATHRYN	1722100000-57910695	42.34	03/13/2024	AMAZON.COM*R65AZ90F2
PARK, CATHRYN	4645622000-56225000	247.55	03/13/2024	GRAINGER
PARK, CATHRYN	1122500000-53450000	2970.00	03/14/2024	ZOOM.US 888-799-9666
PARK, CATHRYN	1100000000-11920000	6030.00	03/14/2024	ZOOM.US 888-799-9666
PARK, CATHRYN	1722100000-57910695	36.33	03/18/2024	KROGER
PARK, CATHRYN	1711220000-55110611	22.86	03/19/2024	WWW.MATHRECOVERY.ORG
PARK, CATHRYN	1711118000-55110611	22.86	03/19/2024	WWW.MATHRECOVERY.ORG
PARK, CATHRYN	1711111000-55110611	22.86	03/19/2024	WWW.MATHRECOVERY.ORG
PARK, CATHRYN	1711112000-55110611	22.86	03/19/2024	WWW.MATHRECOVERY.ORG
PARK, CATHRYN	1711113000-55110611	22.86	03/19/2024	WWW.MATHRECOVERY.ORG
PARK, CATHRYN	1711114000-55110611	22.86	03/19/2024	WWW.MATHRECOVERY.ORG
PARK, CATHRYN	1711115000-55110611	22.84	03/19/2024	WWW.MATHRECOVERY.ORG
PARK, CATHRYN	1711114000-55110611	376.19	03/20/2024	AMZN MKTP US*RH3SH9AF2
PARK, CATHRYN	1711111000-55110611	109.95	03/20/2024	AMZN MKTP US*RH8CC6KV0
PARK, CATHRYN	1711112000-55110611	109.95	03/20/2024	AMZN MKTP US*RH8CC6KV0
PARK, CATHRYN	1711113000-55110611	109.95	03/20/2024	AMZN MKTP US*RH8CC6KV0
PARK, CATHRYN	1711114000-55110611	109.95	03/20/2024	AMZN MKTP US*RH8CC6KV0
PARK, CATHRYN	1711115000-55110611	109.97	03/20/2024	AMZN MKTP US*RH8CC6KV0
PARK, CATHRYN	1711114000-55110611	12.31	03/21/2024	DIDAX INC
PARK, CATHRYN	1711113000-55110611	12.31	03/21/2024	DIDAX INC
PARK, CATHRYN	1711112000-55110611	12.31	03/21/2024	DIDAX INC
PARK, CATHRYN	1711111000-55110611	12.31	03/21/2024	DIDAX INC
PARK, CATHRYN	1711114000-55110611	12.30	03/21/2024	DIDAX INC
PARK, CATHRYN	4645622000-56225000	777.60	03/21/2024	GRAINGER

PARK, CATHRYN Total		18200.75		
PATEL, SHAILEE	1222600000-53220000	1497.00	03/07/2024	IN *ASSOCIATION OF ADM
PATEL, SHAILEE Total		1497.00		
PIRRIE, MARYANNE	1111123000-55110000	59.96	03/20/2024	AMZN MKTP US*R62EB2631
PIRRIE, MARYANNE	1111223000-55110000	12.82	03/20/2024	AMZN MKTP US*RH0JC09E0
PIRRIE, MARYANNE	1124123000-55910000	20.91	03/21/2024	AMZN MKTP US*RA03M1OI0
PIRRIE, MARYANNE	1111123000-55110000	468.59	03/21/2024	AMZN MKTP US*RH33D2W00
PIRRIE, MARYANNE Total		562.28		
POSHADLO, JEFFREY	1126160000-55992000	62.68	03/11/2024	THE HOME DEPOT #2737
POSHADLO, JEFFREY	1126160000-55993000	139.67	03/11/2024	THE HOME DEPOT #2737
POSHADLO, JEFFREY	1126160000-54120000	27.99	03/18/2024	FIRESTONE795267
POSHADLO, JEFFREY	1126160000-55730000	69.64	03/21/2024	NAPA AUTO M-2
POSHADLO, JEFFREY	1126160000-55730000	-54.04	03/27/2024	NAPA AUTO M-2
POSHADLO, JEFFREY Total		245.94		
RONNING, ADAM	2929620239-57920000	9.99	03/18/2024	FS *TONALENERGY
RONNING, ADAM	1111220000-55110723	282.44	03/25/2024	J.W. PEPPER
RONNING, ADAM Total		292.43		
RUTKOWSKI, MELANIE	1722100000-53220611	164.00	03/04/2024	GRAND TRAV RESORT
RUTKOWSKI, MELANIE	1722100000-53220611	445.00	03/11/2024	FSP*MPAAA
RUTKOWSKI, MELANIE Total		609.00		
SAARI, ANDREW	1222626194-55990000	102.15	03/13/2024	AMZN MKTP US*R68RV79I0
SAARI, ANDREW	1212226194-54910000	60.00	03/14/2024	EMAGINE NOVI
SAARI, ANDREW Total		162.15		
SCHURIG, CLAIRE	1111322724-55110000	24.95	03/01/2024	J.W. PEPPER
SCHURIG, CLAIRE	1111322724-57410000	2584.27	03/11/2024	BIANCO TOURS, INC.
SCHURIG, CLAIRE	1111322724-57410000	1230.85	03/11/2024	BIANCO TOURS, INC.
SCHURIG, CLAIRE	1111322724-55110000	4.65	03/14/2024	J.W. PEPPER
SCHURIG, CLAIRE	1111322724-55110000	32.00	03/21/2024	J.W. PEPPER
SCHURIG, CLAIRE	1111322724-55110000	2.75	03/27/2024	J.W. PEPPER
SCHURIG, CLAIRE	1111322724-57410000	103.00	03/28/2024	BIANCO TOURS, INC.
SCHURIG, CLAIRE Total		3982.47		
SCHYPINSKI, RACHEL	2929622186-57920000	480.00	03/05/2024	SQ *HAZEL COFFEE LLC
SCHYPINSKI, RACHEL	2929622186-57920000	21.00	03/18/2024	GUERNSEY FARMS DAIRY R
SCHYPINSKI, RACHEL	2929622186-57920000	197.00	03/21/2024	CF* CRUMBL NOVI
SCHYPINSKI, RACHEL	2929622186-57920000	117.20	03/22/2024	CF* CRUMBL NOVI
SCHYPINSKI, RACHEL	2929622186-57920000	51.66	03/22/2024	PANERA BREAD #601135 O
SCHYPINSKI, RACHEL Total		866.86		
SHAFER, RACHELLE	1311800000-54910551	49.95	03/06/2024	SAFEWAY SHREDDING
SHAFER, RACHELLE	1311800000-55990551	12.30	03/15/2024	AMZN MKTP US*R65DU3BW2
SHAFER, RACHELLE	1311800000-55990551	12.98	03/18/2024	AMZN MKTP US*RH7LG2B50
SHAFER, RACHELLE	1311800000-55110551	37.26	03/18/2024	OTC BRANDS INC
SHAFER, RACHELLE	1311800000-55110551	42.47	03/19/2024	AMZN MKTP US*R64OS2H61
SHAFER, RACHELLE	1311800000-55990551	34.98	03/21/2024	AMZN MKTP US*RH99V0YU0
SHAFER, RACHELLE	1311800000-55110551	24.55	03/25/2024	STAPLS7625868035000003

SHAFER, RACHELLE	131180000-55990551	126.42	03/25/2024	STAPLS7628510666000001
SHAFER, RACHELLE	131180000-55110551	498.68	03/25/2024	STAPLS7628933036000001
SHAFER, RACHELLE	131180000-55110551	50.23	03/29/2024	STAPLS7628933036000002
SHAFER, RACHELLE Total		889.82		
SINANIS, HEATHER	1124115000-55910000	39.43	03/01/2024	AMZN MKTP US*RZ1818X72
SINANIS, HEATHER	1111115000-55110708	1040.00	03/08/2024	STAPLS7627778909000001
SINANIS, HEATHER	1111115000-55110799	70.60	03/18/2024	STAPLS7628451118000001
SINANIS, HEATHER	1124115000-55990000	266.37	03/19/2024	AMZN MKTP US*RH8DG76U0
SINANIS, HEATHER Total		1416.40		
SIPPLE, GEORGE	1128200000-53220000	156.45	03/11/2024	SHERATON
SIPPLE, GEORGE	1128200000-53510000	20.00	03/20/2024	CHATGPT SUBSCRIPTION
SIPPLE, GEORGE Total		176.45		
SOWDERS, ERICA	1111220000-55110715	19.73	03/15/2024	AMAZON.COM*RN01A8YA1
SOWDERS, ERICA Total		19.73		
TURNER, NANCY	1126160000-53450000	110.00	03/01/2024	ARC LAKESIDE BLUEPRINT
TURNER, NANCY	1126161000-53840000	3088.33	03/01/2024	WASTE MGMT WM EZPAY
TURNER, NANCY	2326161000-53840000	1029.44	03/01/2024	WASTE MGMT WM EZPAY
TURNER, NANCY	1126122000-55990000	267.36	03/04/2024	LEONARDS SYRUPS
TURNER, NANCY	1126122000-55990000	1034.04	03/06/2024	IN *AQUATIC SOURCE, LL
TURNER, NANCY	1126122000-54120000	1015.68	03/06/2024	IN *AQUATIC SOURCE, LL
TURNER, NANCY	1126122000-55990000	235.00	03/06/2024	IN *AQUATIC SOURCE, LL
TURNER, NANCY	1126122000-54120000	1474.50	03/06/2024	IN *AQUATIC SOURCE, LL
TURNER, NANCY	4126122951-54110000	5179.00	03/06/2024	POWERVAC OF MICHIGAN
TURNER, NANCY	1126120000-55992000	1231.84	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126112000-55992000	944.37	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126113000-55992000	519.26	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126123000-55992000	193.26	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126111000-55992000	804.47	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126152000-55992000	723.30	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126160000-55992000	29.92	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126170000-55992000	29.92	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126122000-55992000	1735.09	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126118000-55992000	876.20	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126115000-55992000	365.72	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126114000-55992000	776.87	03/11/2024	AERO FILTER INC
TURNER, NANCY	1126160000-54120000	817.00	03/11/2024	CROWN EQUIPMENT CORP
TURNER, NANCY	1126101000-54120000	275.00	03/11/2024	SONITROL GREAT LAKES A
TURNER, NANCY	1126101000-54110000	43.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126152000-54110000	37.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126115000-54110000	28.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126101000-54110000	28.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126122000-54110000	33.00	03/15/2024	PREMIER PEST MANAG 2

TURNER, NANCY	1126118000-54110000	28.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126118000-54110000	28.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126120000-54110000	37.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126113000-54110000	28.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126112000-54110000	28.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126114000-54110000	28.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126111000-54110000	35.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126123000-54110000	40.00	03/15/2024	PREMIER PEST MANAG 2
TURNER, NANCY	1126122000-54910000	955.00	03/19/2024	WPY*ARCH ENVIRONMENTAL
TURNER, NANCY	4126111951-54110000	338.50	03/22/2024	IN *ESKO ROOFING AND S
TURNER, NANCY	4126123951-54110000	355.00	03/22/2024	IN *ESKO ROOFING AND S
TURNER, NANCY	4126122951-54110000	718.50	03/22/2024	IN *ESKO ROOFING AND S
TURNER, NANCY	1126118000-54910000	61.10	03/22/2024	SONITROL GREAT LAKES A
TURNER, NANCY	1126118000-54910000	53.31	03/22/2024	SONITROL GREAT LAKES A
TURNER, NANCY	1126112000-54120000	425.00	03/22/2024	SONITROL GREAT LAKES A
TURNER, NANCY	1126160000-54910000	1236.25	03/22/2024	WPY*ARCH ENVIRONMENTAL
TURNER, NANCY	1126160000-55992000	146.00	03/25/2024	REDFORD LOCK COMPANY I
TURNER, NANCY	1126120000-54110000	657.50	03/26/2024	BASS
TURNER, NANCY	1126160000-55730000	24.96	03/26/2024	HUTSON OF MI SOUTH LYO
TURNER, NANCY	1126160000-55730000	564.69	03/26/2024	NAPA AUTO M-2
TURNER, NANCY	1126160000-55730000	104.26	03/26/2024	NAPA AUTO M-2
TURNER, NANCY	1126160000-55730000	478.21	03/26/2024	NAPA AUTO M-2
TURNER, NANCY	1126101000-54110000	1500.00	03/27/2024	BASS
TURNER, NANCY	1126160000-53450000	110.00	03/28/2024	ARC LAKESIDE BLUEPRINT
TURNER, NANCY	1126170000-54910000	432.50	03/29/2024	WPY*ARCH ENVIRONMENTAL
TURNER, NANCY Total		31337.35		
VALENTINE, CYNTHIA	1127170000-53220000	570.00	03/01/2024	MSBO
VALENTINE, CYNTHIA	1127170000-53220000	482.00	03/06/2024	SQ *MICHIGAN ASSN FOR
VALENTINE, CYNTHIA	1127170000-55410000	9.99	03/13/2024	DETROITNEWS.COM
VALENTINE, CYNTHIA	1127170000-57910000	160.60	03/22/2024	JETS PIZZA - MI-046
VALENTINE, CYNTHIA	1127170000-57910000	378.00	03/25/2024	IN *MOTOR VEHICLE NETW
VALENTINE, CYNTHIA Total		1600.59		
VANEIZENGA, JAMES	1111322725-55110000	184.50	03/19/2024	LUCKS MUSIC LIBRARY IN
VANEIZENGA, JAMES Total		184.50		
WARRA, MARY	2929622275-57920000	59.80	03/01/2024	SAMS CLUB #6657
WARRA, MARY	2929622111-57920000	257.50	03/04/2024	AMAZON.COM*RN9IC7JM0
WARRA, MARY	1111322000-55110716	19.98	03/04/2024	AMZN MKTP US*RN6DN13O0
WARRA, MARY	2929622122-57920000	1289.95	03/04/2024	DBC*BLICK ART MATERIAL
WARRA, MARY	2929622111-57920000	320.80	03/05/2024	TEXTBOOK WAREHOUSE
WARRA, MARY	1111322000-55110708	-6.79	03/06/2024	AMZN MKTP US
WARRA, MARY	1111322000-55110708	12.99	03/07/2024	AMZN MKTP US*R60R96OH0
WARRA, MARY	1111322000-55110708	27.99	03/07/2024	AMZN MKTP US*RZ3UB3RL1
WARRA, MARY	1111322000-55110000	85.90	03/07/2024	SAMSCLUB.COM

WARRA, MARY	1111322000-55110000	10.36	03/11/2024	AMAZON.COM*RN06K4NL1
WARRA, MARY	1111322000-55110726	1204.80	03/11/2024	STAPLS7627767228000001
WARRA, MARY	1111322000-55110000	62.72	03/11/2024	STAPLS7627864432000001
WARRA, MARY	1111322000-55110708	9.99	03/12/2024	AMZN MKTP US*R66LE5NS2
WARRA, MARY	2929622169-57920000	2773.30	03/12/2024	THEATREWORLD BACKDROPS
WARRA, MARY	2929622275-57920000	39.90	03/13/2024	MEIJER # 122
WARRA, MARY	1112720349-55110000	511.00	03/13/2024	MI SCIENCE CENTER
WARRA, MARY	1111322000-55110718	17.24	03/14/2024	KROGER #632
WARRA, MARY	1111322000-55110718	23.13	03/15/2024	KROGER #632
WARRA, MARY	1111322000-55110708	1245.00	03/15/2024	PROPANELS M D ENTERPRI
WARRA, MARY	1111322000-55110000	67.92	03/15/2024	SAMSCLUB.COM
WARRA, MARY	1124922000-55990000	622.18	03/15/2024	ULINE *SHIP SUPPLIES
WARRA, MARY	1112722349-53220000	100.00	03/18/2024	AMTRAK .CO0750671578961
WARRA, MARY	2929622186-57920000	39.40	03/18/2024	CF* CRUMBL NOVI
WARRA, MARY	2929622186-57920000	17.55	03/18/2024	DD/BR #336551
WARRA, MARY	2929622186-57920000	97.50	03/18/2024	EZCATERTROPICAL SMOOT
WARRA, MARY	2929622147-57920000	30.27	03/18/2024	FV*DETROIT PISTONS
WARRA, MARY	2929622171-57920000	1690.60	03/18/2024	MARRIOTT
WARRA, MARY	2929622125-57920000	7739.00	03/18/2024	MARRIOTT
WARRA, MARY	2929622186-57920000	130.80	03/18/2024	PENN STATION 205
WARRA, MARY	1111322000-55110718	19.96	03/18/2024	SAMSCLUB.COM
WARRA, MARY	2929622125-57920000	1680.00	03/18/2024	SQ *MIKDON CORP
WARRA, MARY	2929622186-57920000	52.20	03/18/2024	STARBUCKS STORE 02278
WARRA, MARY	1111322000-55110708	239.94	03/19/2024	AMZN MKTP US*RH5N722T0
WARRA, MARY	1111322000-55110718	19.14	03/20/2024	MEIJER # 122
WARRA, MARY	1111322730-55110000	301.13	03/22/2024	BIO RAD LABORATORIES
WARRA, MARY	2929622106-57920000	9209.00	03/22/2024	IB GLOBAL CENTER
WARRA, MARY	2929622125-57920000	160.00	03/22/2024	MARRIOTT
WARRA, MARY	2929622756-57920000	370.64	03/22/2024	NOVI ATHLETIC CLUB
WARRA, MARY	2929622186-57920000	175.00	03/22/2024	SQ *SPUN SUGAR DETROIT
WARRA, MARY	2929622174-57920000	59.64	03/25/2024	AMAZON.COM*RA0J75JJ0
WARRA, MARY	1111322000-55110708	-38.50	03/25/2024	AMZN MKTP US
WARRA, MARY	1111322000-55110708	-38.51	03/25/2024	AMZN MKTP US
WARRA, MARY	1111322000-55110708	-38.50	03/25/2024	AMZN MKTP US
WARRA, MARY	1111322000-55110708	-38.51	03/25/2024	AMZN MKTP US
WARRA, MARY	2929699099-57920000	172.14	03/25/2024	SAMSCLUB.COM
WARRA, MARY	1111322000-55110708	40.51	03/25/2024	STAPLS7628799716000001
WARRA, MARY Total		30846.06		
WATCHOWSKI, DONALD	2929661104-57920000	-1115.85	03/05/2024	
WATCHOWSKI, DONALD	2929661104-57920000	-36.00	03/05/2024	
WATCHOWSKI, DONALD	2929661104-57920000	108.41	03/08/2024	TST* BUDDYS PIZZA - PL
WATCHOWSKI, DONALD	2929661104-57920000	30.27	03/11/2024	DUNKIN #302232 Q35
WATCHOWSKI, DONALD	1429300000-53220000	121.58	03/11/2024	GUIDOS PIZZA - AUBURN
WATCHOWSKI, DONALD	1429300000-53220000	67.37	03/11/2024	JIMMY JOHNS - 510 - MO
WATCHOWSKI, DONALD	1429300000-53220000	67.37	03/11/2024	JIMMY JOHNS - 510 - MO

WATCHOWSKI, DONALD	1429300000-53220000	286.34	03/11/2024	OLIVE GARDEN 0021562
WATCHOWSKI, DONALD	1429300000-53220000	50.00	03/18/2024	APACHE TROUT GRILL
WATCHOWSKI, DONALD	2929661104-57920000	86.00	03/21/2024	MHSAA
WATCHOWSKI, DONALD	2929661117-57920000	630.00	03/21/2024	THE VERO BEACH INN & S
WATCHOWSKI, DONALD Total		295.49		
WESNER, KIMBERLY	1122220000-55310000	161.90	03/07/2024	AMAZON.COM*RZ7CC5I21
WESNER, KIMBERLY Total		161.90		
WHITESIDE, LISA	1122500000-55990000	12.99	03/06/2024	AMZN MKTP US*RN8WW4U80
WHITESIDE, LISA	1122500000-55910000	60.95	03/06/2024	AMZN MKTP US*RN8WW4U80
WHITESIDE, LISA	1122500000-55990000	279.73	03/06/2024	CDW GOVT #PX85567
WHITESIDE, LISA	1122500000-55990000	189.99	03/06/2024	CDW GOVT #PX86339
WHITESIDE, LISA	1122500000-55990000	437.00	03/06/2024	CDW GOVT #PZ07331
WHITESIDE, LISA	1122500000-53450000	41.50	03/07/2024	TELZIO* TELZIO 213880
WHITESIDE, LISA	1122500000-55910000	16.69	03/08/2024	AMZN MKTP US*RZ1MV7YX1
WHITESIDE, LISA	1122500000-55990000	15.25	03/08/2024	AMZN MKTP US*RZ1MV7YX1
WHITESIDE, LISA	1122500000-55990000	320.93	03/11/2024	AMAZON.COM*RN8503IM2
WHITESIDE, LISA	1122500000-55990000	250.56	03/11/2024	AMZN MKTP US*R62OP2MF0
WHITESIDE, LISA	1122500000-55990000	41.97	03/11/2024	AMZN MKTP US*RN2Z29Y22
WHITESIDE, LISA	1122500000-55990000	199.00	03/13/2024	APPLE.COM/US
WHITESIDE, LISA	1122500000-55910000	25.22	03/14/2024	AMAZON.COM*R600U2P32
WHITESIDE, LISA	1122500000-55990000	64.95	03/19/2024	AMZN MKTP US*R63NF9HO1
WHITESIDE, LISA	1122500000-55910000	39.96	03/19/2024	AMZN MKTP US*RH5II2610
WHITESIDE, LISA	1122500000-55990000	888.20	03/25/2024	AMAZON.COM*RH33209R2
WHITESIDE, LISA	1122500000-55990000	-888.20	03/29/2024	AMAZON.COM
WHITESIDE, LISA Total		1996.69		
WILLIAMS, LAKEISA	1111111000-55110708	85.03	03/01/2024	STERICYCLE INC/SHRED-I
WILLIAMS, LAKEISA	1111111000-55110708	17.74	03/04/2024	STAPLS7626944846000002
WILLIAMS, LAKEISA	1111111000-55110708	196.80	03/05/2024	IN *SCREEN WORKS
WILLIAMS, LAKEISA	1111111000-55110708	1204.80	03/08/2024	STAPLS7627714375000001
WILLIAMS, LAKEISA	1111111000-55110708	50.49	03/11/2024	AMZN MKTP US*RN7AK8151
WILLIAMS, LAKEISA	1111111000-55110708	125.03	03/12/2024	AMZN MKTP US*RN9DW7BN1
WILLIAMS, LAKEISA	1122211000-55310000	308.22	03/15/2024	FOLLETT SCHOOL SOLUTIO
WILLIAMS, LAKEISA	1111111000-55110708	158.61	03/18/2024	AMZN MKTP US*R65LJ60C1
WILLIAMS, LAKEISA	1111111000-55110708	281.92	03/18/2024	AMZN MKTP US*R680I56W2
WILLIAMS, LAKEISA	1111111000-55110708	41.56	03/22/2024	STAPLS7628838345000001
WILLIAMS, LAKEISA	1111111000-55110708	38.98	03/25/2024	AMZN MKTP US*RA2BM95C0
WILLIAMS, LAKEISA	1111111000-55110708	111.49	03/26/2024	AMZN MKTP US*RH6RG2MY1
WILLIAMS, LAKEISA	1111111000-55110708	-115.98	03/29/2024	AMZN MKTP US
WILLIAMS, LAKEISA Total		2504.69		
WINKLER, LEANN	1111220000-55110717	33.91	03/07/2024	WAL-MART #5048
WINKLER, LEANN	1111220000-55110717	50.29	03/15/2024	WM SUPERCENTER #5048

WINKLER, LEANN Total		84.20		
ZARDUS, ASHLEY	2929622131-57920000	174.49	03/04/2024	DOMINO'S 3232
ZARDUS, ASHLEY	2929622131-57920000	51.84	03/04/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	614.62	03/04/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	66.88	03/04/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	100.04	03/04/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	23.64	03/04/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	64.32	03/04/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	15.02	03/04/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	217.64	03/05/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	69.04	03/06/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	218.92	03/06/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	282.36	03/06/2024	WDW FOOD COURT
ZARDUS, ASHLEY	2929622131-57920000	50.78	03/15/2024	ETSY.COM*XPRESSIVESHOP
ZARDUS, ASHLEY	2929622131-57920000	110.94	03/22/2024	SP TULIP COLOR CRAFTS
ZARDUS, ASHLEY	2929622131-57920000	169.95	03/25/2024	AMZN MKTP US*RH5QQ6T81
ZARDUS, ASHLEY	1111322000-55110720	233.00	03/25/2024	PAYPAL *DINNTROPHY
ZARDUS, ASHLEY	2929622131-57920000	6.65	03/28/2024	HOBBY-LOBBY #645
ZARDUS, ASHLEY Total		2470.13		
Grand Total		199000.05		

DESCRIPTION
MPAAA LODGING DEPOSIT
MPAAA MEMBERSHIP
MPAAA CONFERENCE
CLASSROOM SUPPLIES / GERECKE
SUPPLIES FOR PHYS ED CLASSES
ICE PACK SUPPLIES
SHREDDING
BANDAIDS
SOFTWARE
HIGHER REACHING LUNCH
ART CLUB SUPPLIES
SCIENCE SUPPLIES
SKI CLUB FEES
SKI CLUB FEES
SKI CLUB FEES
MATH SUPPLIES
MATH SUPPLIES
REACHING HIGHER SNACKS
MATH SUPPLIES
MATH SUPPLIES
SCIENCE SUPPLIES
DRAMA CLUB T-SHIRTS
STAFF REFRESHMENTS
POWER CLUB SNACKS
GRIEF GROUP SNACKS
STAFF REFRESHMENTS
MS WRESTING END OF SEASON PARTY FOOD
LACROSSE BALLS
REFUND OF DEPOSIT
RACE BIBS FOR TRACK MEETS
HOCKEY FINALS FOOD
FOOD FOR HOCKEY FINALS
HOCKEY FINAL FOOD
HOCKEY FINAL FOOD
SWIM STATE FINALS STAY
MIAAA CONFERENCE FOOD
MIAAA CONFERENCE FOOD
MIAAA CONFERENCE FOOD
MIAAA CONFERENCE FOOD
MIAAA CONFERENCE FOOD

ROBOTICS COMPETITION FLIGHT TO HOUSTON
ROBOTICS COMPETITION FLIGHT TO HOUSTON
ROBOTICS COMPETITION FLIGHT TO HOUSTON
ROBOTICS COMPETITION FLIGHT TO HOUSTON
ROBOTICS COMPETITION FLIGHT TO HOUSTON
HS FIELDS WELL USAGE
WORKING LUNCH-PRINCIPAL BUDGET MTG
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
SUPPLIES FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
NEW MATERIALS FOR LMC
AP LANG
STEPHANIE BAKER IB FRENCH TRAINING
THERAPY DOG TRAINING
LUNCH MEETING
MTCE ELECTRICAL TOOLS UTILITY KNIVES
MTCE ELECTRICAL STOCK V BELTS
HS ALARM SURGE PROTECTION MODULE
HS ELECTRICAL BALLAST FOR HS KITCHEN FREEZER
MTCE SUPPLIES SHELF BRACKETS
MTCE TOOL DRILL IMP KIT
SAND FOR BASKETBALL HOOP (ECSE).
SENSEEZ PILLOW - SELF-CONTAINED HS
TAX REIMBURSED.
NOISE CANCELLING HEADPHONES
TAX REIMBURSEMENT FOR BASKETBALL (ECSE).
BRIEF2 PARENT & TACHER SCORING FORMS
NEURODIVERSITY IN ACTION SEMINAR
CABINET LOCKS FOR MEADOWS 6 CLASSROOM.

BASC-3 Q-GLOBAL DIGITAL FORMS
TIER 4 BEHAVIOR SENSORY INTEGRATION
TIER 4 BEHAVIOR SENSORY INTEGRATION
TIER 4 BEHAVIOR SENSORY
TIER 4 BEHAVIOR SENSORY INTEGRATION
TIER 4 BEHAVIOR SENSORY INTEGRATION
WEIGHTED VEST
MAIN OFFICE SUPPLIES FOR CLASSROOMS
MAIN OFFICE SUPPLIES FOR CLASSROOMS
MAIN OFFICE SUPPLIES FOR CLASSROOMS
MAIN OFFICE SUPPLIES FOR CLASSROOMS
MAIN OFFICE SUPPLIES FOR CLASSROOMS
MAIN OFFICE SUPPLIES FOR CLASSROOMS
REQUIRED MUSIC SCORES FOR CLINICIANS
MUSIC NOTATION SOFTWARE LICENSE
WINTER GUARD COMPETITION REGISTRATION FEES
WINTER GUARD COMPETITION REGISTRATION FEES
TUNER DESKTOP PROGRAM FOR CLASSROOM
COMPUTER
PERCUSSION STICKS AND MALLETS
SUBSCRIPTION FOR WINTER PERCUSSION AND
WINTER GUARD PROGRAMS
DISTRICT POD RENTAL FOR JSD
DISTRICT POD RENTAL FOR JSD
MTCE PEST MGT RAID ANT KILLER BAIT STOCK
MS REPLACEMENT BASKETBALL THAT MTCE LOST
MTCE PEST MGT CATCHMASTER GLUEMOUSE TRAPS
STOCK
MS CARPENTRY GYM BASE MOULDING ADHESIVE
OH CARPENTRY HALLWAYS VINYL CORNER GRD
PV KITCHEN GARBAGE DISPOSAL CLEANER
MTCE TOOLS COBALT 15 PC DRILL BIT SETD SAW
HS KITCHEN OVEN DOOR KNOB
OH WINDOW INSTALLATION IN INTERIOR OFFICED
OH CARPENTRY PAINT FOR WINDOW AT OH
OH WINDOW INSTALLATION IN INTERIOR OFFICE D
MTCE TOOL JGSW BIM SET T W&M 10PC
PV CARPENTRY PAINT FOR OFFICE BATHROOM
PV CARPENTRY PAINT FOR OFFICE BATHROOM

OH DOOR CELLULAR SHADES FOR OFFICE DOORD
BOOK FOR LIBRARY
HS PLUMBING REPAIR TO BATHROOM SINK
3RD GRADE FIELD TRIP TO HENRY FORD MUSEUM
MTCE GROUNDS CHEMICAL LAWN MEASURING CUPS
MTCE GROUNDS SPRAYER SPRAYER NOZZELS
MTCE GROUNDS BOOM SPRAYER PARTS
MTCE GROUNDS VOLTAGE REGULATOR FOR TORO SPREADER SPRAYER
ESB FERTILIZER AND WEED CONTROL FOR BUILDING
ROAR FERTILIZER AND WEED CONTROL
ECEC FERTILIZER AND WEED CONTROL
HS FERTILIZER AND WEED CONTROL
MS FERTILIZER AND WEED CONTROL
NM FERTILIZER AND WEED CONTROL
PV FERTILIZER AND WEED CONTROL
OH FERTILIZER AND WEED CONTROL
VO FERTILIZER AND WEED CONTROL
DF FERTILIZER AND WEED CONTROL
NW FERTILIZER AND WEED CONTROL
MTCE FERTILIZER AND WEED CONTROL
TRANSPR FERTILIZER AND WEED CONTROL
MTCE GROUND SUPPLIES LESCO SPREADER
HS DOMESTIC LEAK REPAIR
ROAR HVAC HEATING PIPE LEAK
PV HVAC HEATING PIPE LEAK
TRANSPR HVAC LOUNGE AND OFFICE V BELTS
MS HVAC CHILLER PUMP 1 VOLUTE GASKET
PV BOILER PLUMBING BALL VALVE SF PG 11
HS HVAC BALL VALVE SKT ENDS SEAL SOCKET
HS HVAC AHU 32 RM 111 PROPPRESS COUPLING
MTCE HVAC STOCK SEAL KIT
CLASSROOM ACCOUNT
RESOURCE ROOM
SAFEWAY SHREDDING
OFFICE SUPPLIES
SCHOOL SUPPLIES
MUSIC SUPPLIES

CLASSROOM SUPPLIES
RENEWAL
MTCE GROUNDS TOOL DR STONE 3/16 IN GRINDING
DISTRICT GROUNDS WATERING TANK
PV ELECTRICAL BALLAST
MTCE ELECTRICAL STOCK LED LUMENS
MTCE GROUNDS SUMMER WATER PUMP
HS CARPENTRY PUSHBUTTON SWITCH
DISTRICT GROUNDS SALES TAX REFUND
MTCE GROUNDS WATER TRAILER PARTS
VO PLAYGROUND PIPE AND V CAP
MTCE GROUNDS WATER TRAILER REPAIR PARTS
VO PLAYGROUND PAINT
MTCE GROUNDS WATER TRAILER PARTS
MTCE GROUNDS S GARDEN HOSE REEL
MTCE GROUNDS WATER TRAILER PARTS HOSE REEL
MTCE GROUNDS WORK GLOVES
VO PLAYGROUND CAP NUTS
VO PLAYGROUND SCREWS
MTCE EQUIPMENT RE GRIP HANDLE
MTCE GROUNDS STRAINER FOR FERTILIZER
MTCE TOOL MILWAUKEE
MS PLUMBING DRAIN SNAKE BATTERY
DF ELECTRICAL PARKING LOT LIGHT PARTS
DF ELECTRICAL PARKING LOT LIGHT
MTCE EQUIPMENT REPAIR PARTS
MTCE GROUNDS PARTS FOR STAND ON SPRAYER
HS CONCESSION REPAIR
DF ELECTRICAL PARKING LOT LIGHT PARTS F
DF ELECTRICAL PARKING LOT LIGHT P
TRANSPR BUSH WASH DOOR REPAIR PARTS
MTCE VEHICLE PARTS
MTCE GATOR PARTS
MTCE VEHICLE 2009 F350 GREEN PU BED PAINTING
MTCE GROUNDS SUPPLIES FERTILIZER SPRAYERS
MTCE VEHICLE 2020 F250 PU BED PAINTING
DISTRICT WIDE GROUNDS STORM DRAIN COVERS
DF ELECTRICAL PARKING LOT LIGHT REPAIR PARTS
BUSS FUSEHOLDER - REFUND
MTCE VEHICLE GATOR PARTS
MTCE TOOLBOX KEYS
MTCE TOOLS
DISTRICT PADLOCK MATERIALS

POTTERY WHEEL TRIMMING TOOLS MACC GRANT
ADAPTIVE ART SUPPLIES FOR SPECIAL EDUCATION STUDENTS, WASHABLE PAINT, LARGE FOAM BRUSHES, CRAYONS, WATER PAINT BOOKS, TEMPERA PAINT, CHUBBY BRUSHES...
JEWELRY BENCH PINS, A DONATION FROM M. WONG
BALL CLAY FOR CERAMICS, KILN WASH, AND KILN POSTS- CERAMICS
ONLINE ASSESSMENT TOOL. FOR JEWELRY AND CERAMICS
RUBBER TRASH CAN FOR OVERFLOW CLAY STORAGE- CERAMICS
RUBBER TRASH CAN DOLLY FOR OVERFLOW CLAY STORAGE-CERAMICS
RUBBER TRASH CAN LID FOR OVERFLOW CLAY STORAGE-CERAMICS, COPPER WIRE FOR JEWELRY, COPPER SHEET FOR JEWELRY
PAINT BRUSHES FOR PAINTING CLASS
GLAZE FOR CERAMICS
ADAPTIVE ART SUPPLIES FOR SPECIAL ED STUDENTS- PAINT AND WATER PAINTING BOOK
EDCON CONFERENCE EXPENSES
ADMIN/STAFF SNACKS FOR INTERVIEWS
PARENT/TEACHER CONFERENCE SNACKS FOR STAFF
STUDENT WATER FOR APRIL 2024 TESTING DAYS
BUSINESS OFFICE SUPPLIES
BUSINESS OFFICE SUPPLIES
111118000-55110702
CLASSROOM SUPPLIES
CLASSROOM SUPPLIES
CLASSROOM SUPPLIES
CLASSROOM SUPPLIES
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CLASSROOM SUPPLIES
CLASSROOM SUPPLIES
MATERIALS FOR INSTRUMENTS

CLASSROOM SUPPLIES
ART CLASSROOM SUPPLIES
CLASSROOM SUPPLIES
MISC SUPPLIES
PE SUPPLIES
MUSIC FOR VOCAL MUSIC
PE SUPPLIES
111118000-55110702
ART SUPPLIES
SHREDDING
MUSIC FOR ORCHESTRA
MTCE SHOP SUPPLIES FOR VEHICLE CLEANING
ITC AIR FILTERS FOR RTU-2 AND RTU
NM6 AIR FILTERS FOR AHU-3 KITCHEN
MONTHLY RENEWAL FEE
MONEY RETURNED FROM FEBRUARY FRAUD CLAIM
OCSBA WORKSHOP, MARY ANN RONEY
MASB WORKSHOP, SHEILA HOLLY, APRIL 18, 2024
STUDENT DINNER
STUDENT DINNERS CHILL ZONE SUPPLIES
ESL POSTERS - SHOULD BE CHARGED TO
STUDENT DINNER
ESL FIELD TRIP
HSC ART SUPPLIES
HSC TEACHING SUPPLIES
HSC ART SUPPLIES
STUDENT DINNER
STUDENT DINNER
MEMBERSHIP
HSC BOOKS ELA
COFFEE SUPPLIES ESL
ESL BOOKS
ESL BOOKS
STUDENT DINNER
STAFF MTG LUNCH
OFFICE SUPPLY
ESL SUPPLY
STUDENT DINNER
MS MUSICAL COSTUMES
MS MUSICAL COSTUMES

HS & MS MOP HEADS, BROOMS, DUST BINS, AND CURTAIN STORAGE BINS
HS MUSICAL RAIN SYSTEM PARTS
MS MUSICAL COSTUMES
MUSICAL STAGE RAIN SYSTEM
MUSICAL LUMBER
HOSE ADAPTER FOR SHOP SINK (TO FILL RAIN SYSTEM)
BLEACH FOR THE ECEC
HIGHLIGHTERS VO CARE
BUCKETS FOR THE END OF THE YEAR PS
HS HVAC CHILLER REFRIGERANT
HS POOL BOILER O-RING INCH ROUND BUNA
MTCE HVAC TRUCK TOOLS
NW HVAC AHU 110 NW CAFE V BELT
MTCE ELECTRICAL LIGHTS IN 240
MS CHILLER WATER PUMP SLEEVE COULING INSERT
NW HVAC COOLING TOWER MOTOR
VO BOILER PLUMBING HEATING PIPE PRESS BALL
HS HVAC AHU 29 BEARING ASSMBLY
NW HVAC ART ROOM DUCT
CENTER PROGRAM TRANS
CENTER PROGRAM TRANS
CENTER PROGRAM TRANS
CENTER PROGRAM TRANS
CENTER PROGRAM TRANS
CLASSROOM BUDGET
CLASSROOM BUDGET
ART SUPPLIES
POPCORN FOR MUSIC CONCERTS
DRAMA CLUB
DRAMA CLUB
DRAMA CLUB
AMAZON RETURN
AMAZON RETURN
DRAMA CLUB
DRAMA CLUB
LIBRARY BOOKS
DRAMA CLUB
COPY PAPER ORDER

BREAKFAST WORKING MEETING WITH BOARD PRESIDENT
LUNCH MEETING WITH BOARD SECRETARY
AFTERNOON MEETING WITH BOARD TRUSTEE SUBSCRIPTION
CANDY BOWL'S FOR JOB FAIRS
CONFERENCE EXP-HUISMAN
REFUND FOR INCORRECT PRIME MEMBERSHIP CHARGE FROM 03/04
REFUND FOR INCORRECT PRIME MEMBERSHIP CHARGE FROM LAST PERIOD
PRIME MEMBERSHIP (REFUNDED THIS PERIOD)
PRIME MEMBERSHIP FEE
DISINFECTING WIPES
THERAPY DOG SUPPLIES
THERAPY DOG SUPPLIES
THERAPY DOG SUPPLIES
PRIVACY SCREEN'S FOR DESKTOPS
SUPPLIES FOR ESB COFFEE BAR
ELECTRIC HOLE PUNCH FOR DR. CARINO
THERAPY DOG SUPPLIES
REGIONAL SWIM
WATER FOR OFFICE
HOCKEY FINALS
MIAAA
MIAAA
MIAAA
MIAAA
MIAAA
MIAAA
MIAAA
MIAAA
MIAAA
MIAAA
MIAAA
POM BANQUET
MTCE CARPENTRY SUPPLIES
HS CARPENTRY
HS CARPENTRY CUT KEY FOR NURSES CABINET
HS DOOR ELECTRIC STRIKE IN ROOM 197
MTCE DOOR ELECTRICAL STRIKE STOCK
MTCE CARPENTRY TOOLS

MTCE CARPENTRY SCREW STOCK
MTCE PLUMBING TOOLS HUSKY
HS PLUMBING BATHROOM KOHLER
MTCE PLUMBING TOOL MILW SCREWDRIVER
HS PLUMBING ADA BATHROOM
PV PLUMBING EXTRIC THICK WAS RING FOR TOILET
MTCE TOOL SOCKET DRIVE SIZE ADAPTER
MTCE SUPPLIES TAPE HUSKEY BIT SOCKET
POSTAGE FOR PART RETURN
HS TEACHING SUPPLIES - MSTEP EARBUDS
MS TEACHING SUPPLIES - MSTEP EARBUDS
MECHATRONICS/CAT LAB
MECHATRONICS/CAT LAB
ALL DAY MEETING LUNCH
ALL DAY MEETING LUNCH
DRINKS FOR PD PRESENTERS LUNCH
ALL DAY MEETING LUNCH
DRINKS FOR PD PRESENTERS
OH -EVERYDAY MATH TEACHING SUPPLIES
NEF GRANT - ANSARI
MECHATRONICS/CAT LAB
RENEWAL LICENSE FOR THE FY23/24 PORTION
RENEWAL LICENSE FOR THE FY 24/25 PORTION
NEF CLASSROOM GRANT - ANSARI
MS TEACHING SUPPLIES - AVMR - SE
NM TEACHING SUPPLIES -AVMR - SE
- VO TEACHING SUPPLIES - AVMR - SE
OH TEACHING SUPPLIES - AVMR -
NW TEACHING SUPPLIES - AVMR -
PV TEACHING SUPPLIES - AVMR
DF TEACHING SUPPLIS - AVMR
TEACHING SUPPLIES - PV WHITEBOARD
TEACHING SUPPLIES - VO
TEACHING SUPPLIES - OH
TEACHING SUPPLIES - NW
TEACHING SUPPLIES - PV
TEACHING SUPPLIES - DF
- TEACHING SUPPLIES - PV F502
TEACHING SUPPLIES - NW
TEACHING SUPPLIES - OH -
TEACHING SUPPLIES - VO -AVMR
SPLIT - TEACHING SUPPLIES - AVMR
CAT LAB/MECHATRONICS

MAASE SUMMER INSTITUTE CONFERENCE
COMPOSITION NOTEBOOKS
CONSTRUCTION PAPER
OFFICE SUPPLIES
MISC. TEACHING SUPPLIES
MTCE CARPENTRY STOCK BRACKETS
MTCE GROUNDS EQUIPMENT REPAIR PARTS
MTCE GROUNDS LAWN MOWER TIRE REPAIRS
MTCE VEHICLE TRUCK BED REPLACEMENT PARTS
MTCE VEHICLE TRUCK BED PARTS RETURN
TUNING/METRONOME APPLICATION
MUSIC FOR SOLO/ENSEMBLE BAND CONCERT
PUPIL ACCOUNTING SPRING CONFERENCE
PUPIL ACCOUNTING SPRING CONFERENCE
CLASSROOM SUPPLIES
COMMUNITY BASED INSTRUCTION
MUSIC FOR SPRING.
BUSING FOR FESTIVAL - PAID FOR BY DISTRICT.
BUSING FOR FESTIVAL - PAID FOR BY DISTRICT.
MUSIC FOR SPRING.
MUSIC FOR SPRING.
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TIP FOR DRIVERS FOR FESTIVAL - PAID BY DISTRICT.
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MISS EMILY CLASSROOM.

KLEENEX TISSUES
BLUE POD.
BLUE POD CLASSROOM SUPPLIES
TEACHER SUPPLIES, RESOURCE ROOM
PAPER
PAPERCLIPS AND WRITING STRIPS
BINDERS, INDEX CARDS AND STAPLES
CONFERENCE/WORKSHOP
SOCIAL MEDIA SUBSCRIPTION- NO RECEIPTS GIVEN, MONTHLY RENEWAL
STEM SUPPLIES
MTCE MONTHLY SKYSITE FEBRUARY 2024
DISTRICT WASTE REMOVAL
RF WASTE REMOVAL
HS POOL CO2 BULK
HS POOL CHEMICALS DRYTEC SODIUM THIOSULFATE AND SODIUM BICARBONATE
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HS POOL CHEMICAL DRYTEC GRANULAR
HS POOL LABOR TO NORMALIZE CHLORINE
HS PLUMBING VAC OUT TRENCH DRAINS
MS HVAC JANUARY 2024 FILTER ORDER
OH HVAC JANUARY 2024 FILTER ORDER
NW HVAC JANUARY 2024 FILTER ORDER
ROAR HVAC JANUARY 2024 FILTER ORDER
VO HVAC JANUARY 2024 FILTER ORDER
ECEC HVAC JANUARY 2024 FILTER ORDER
MTCE HVAC JANUARY 2024 FILTER ORDER
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HS HVAC JANUARY 2024 FILTER ORDER
NM6 HVAC JANUARY 2024 FILTER ORDER
DF HVAC JANUARY 2024 FILTER ORDER
PV HVAC JANUARY 2024 FILTER ORDER
MTCE EQUIPMENT GENIE REPAIR
ESB ALARM SERVICE CALL - BYPASSED ZONE 30
ESB PEST MGT - COMM PEST CONTROL
ECEC PEST MGT - COMM PEST CONTROL
DF PEST MGT - COMM PEST CONTROL
ITC PEST MGT - COMM PEST CONTROL
HS PEST MGT - COMM PEST CONTROL

NM5 PEST MGT - COMM PEST CONTROL
NM6 PEST MGT - COMM PEST CONTROL
MS PEST MGT - COMM PEST CONTROL
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PV PEST MGT - COMM PEST CONTROL
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ROAR PEST MGT - COMM PEST CONTROL
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VO ROOF REPAIRED
ROAR ROOF LEAK REPAIR
HS ROOF LEAK REPAIR SF PG 62
NM5TH ALARM - INTRUSION MONTHLY SERVICE MARCH 15 TO APRIL 30 2024
NM5TH ALARM -FIRE MONTHLY SERVICE
OH ALARM SERVICE CALL
MTCE CONSULTING SERVS
DISTRICT CUT KEYS
MS ELECTRICAL CONNECTED DC POWER SUPPLY TO PHOTO EYE ON PARKING LOT LIGHT
MTCE VEHICLE GATOR MAINTENANCE KITS
MTCE FUEL PUMP ASSEMBLY, SHOCK GAS FLEET
MTCE GROUNDS HS GATOR PARTS
MTCE FUEL PUMP ASSEMBLY, SHOCK GAS FLEET
ESB TEMPERATURE CONTROL FOR MARCH 2024
MTCE MONTHLY SKYSITE MARCH 2024
UST A/B OPERATOR CONSULTING
MSBO ANNUAL CONFERENCE
MAPT ANNUAL CONF
SUBSCRIPTION
LUNCH FROM DEVIN
ADVERT
MUSIC FOR SPRING CONCERT
RETIREMENT CELEBRATION
REPLACE DAMAGED BOOKS
BATTERIES FOR DRAFTING CLASSROOM
MACC GRANT PURCHASE
REPLACE DAMAGED BOOKS
RETURN SUPPLY FROM SUPPLY ROOM
LOCKS FOR SPED CLASSROOM
LOCKS FOR SPED
SUPPLIES FOR TESTING

TESTING SUPPLIES
COPY PAPER FOR HS
TESTING SUPPLIES
SUPPLY FOR MAIN OFFICE
BACKDROPS FOR MUSICAL
SUPPLIES FOR COOKIES WITH CARTER
CAREER READINESS SCIENCE CENTER
SUPPLIES FOR CULINARY CLASS
SUPPLIES FOR CULINARY CLASS
ART PANELS FOR ART DISPLAY
SUPPLIES FOR TESTING
SUPPLIES FOR GRADUATION BAGS
ADVISOR TRAIN TICKET FOR BPA NATIONAL TRIP
WISH WEEK RAFFLE WINNERS
WISH WEEK RAFFLE WINNERS
WISH WEEK RAFFLE WINNERS
PEER TO PEER SUPPLY FOR UNIFIED GAME
HOTEL STAY FOR MSU CONFERENCE
HOTEL STAY FOR DECA STATE CONFERENCE
WISH WEEK RAFFLE WINNERS
SUPPLIES FOR CULINARY CLASSROOM
DECA STATE CONFERENCE DINNER
WISH WEEK RAFFLE WINNERS
FILE HOLDERS FOR CLASSROOMS
SUPPLIES FOR CULINARY CLASSROOM
SUPPLIES FOR SCIENCE DEPT
IB EXAM FEES
HOTEL STAY FOR DECA
PC RENTALS FOR ESPORTS
DEPOSIT FOR COTTON CANDY VENDOR FOR PROM
TESTING SUPPLIES
RETURN FILE FOLDERS
RETURN FILE FOLDERS
RETURN FILE FOLDERS
RETURN FILE FOLDERS
SUPPLIES FOR FROG FORCE ROBOTICS TEAM
SUPPLIES FOR SUPPLY ROOM
FRAUD REFUND
FRAUD REFUND
MHSAA HOCKEY WORKERS TEAM LUNCH
MHSAA HOCKEY WORKERS BREAKFAST
BOYS SWIM STATE MEET- FOOD
BOYS SWIM STATE MEET- FOOD
BOYS SWIM STATE MEET- FOOD

BOYS SWIM STATE MEET- FOOD
MIAAA CONFERENCE- WATCHOWSKI- FOOD DIEM
MHSAA OFFICIALS REGISTRATION
NOVI BASEBALL: HOTEL COST FOR BUS DRIVER- SPRING BREAK TRIP
BOOKS FOR APRIL'S BOOK CLUB
REPLACEMENT IPAD CASE
OFFICE SUPPLIES
CAT LAB PURCHASE- TEACHER KEYBOARD AND MOUSE,
VIEW SONIC EXTERNAL MONITOR FOR LAPTOP
REPLACEMENT TV FOR MIDDLE SCHOOL CAFE.
MONTHLY TELZIO DEPOSIT
RUBBERBANDS
WELD PLASTIC BONDER
JABRA CAMERA FOR STATE OF THE DISTRICT
CAT LAB PURCHASE
APPLE TV MOUNTS
REPLACEMENT APPLE KEYBOARD
RECHARGEABLE BATTERIES
IPAD CASE FOR SPECIAL ED STUDENT
REPLACEMENT MIC BATTERY
REPLACEMENT OSMO CASES FOR K-4 MEDIA CENTER IPADS.
RETURN OF OSMO CASES- NEVER ARRIVED AND HAVE TO REORDER.
MAIN OFFICE SHRED BOX.
CLASSROOM SUPPLIES
MAIN OFFICE
CLASSROOM SUPPLIES
CLASSROOM SUPPLIES
CLASSROOM SUPPLIES
MEDIA CENTER BOOKS.
CLASSROOM SUPPLIES
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CLASSROOM SUPPLIES
GROCERIES
GROCERIES

DINNER FOR TEAM - DISNEY
BREAKFAST 1 - DISNEY
REFILLABLE MUGS - DISNEY
BREAKFAST 1 - DISNEY
BREAKFAST 1 - DISNEY
LATE STUDENT REFILLABLE MUG - DISNEY
BREAKFAST 1 - DISNEY
BREAKFAST 1 - DISNEY
DINNER 1 - DISNEY
BREAKFAST 2 - DISNEY
DINNER 1 - DISNEY
BREAKFAST 2 - DISNEY
SENIOR GIFTS
COSTUME PAINT
COSTUMES AND PROPS FOR SPRING SHOW
4 YEAR PLAQUE AND PLATES
PAINT AND STAMPS FOR COSTUMES

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Novi High School Sideline Cheer Camp

Brianna Cummings, Head Cheerleading Coach, is requesting Board approval for the Novi Sideline Cheer Team to attend the three day, overnight North American Spirit Cheer Camp at the Kalahari Resort in Sandusky, Ohio, July 26 - July 28, 2024. For the past eleven years, the team has participated in the Alma College Cheer Camp.

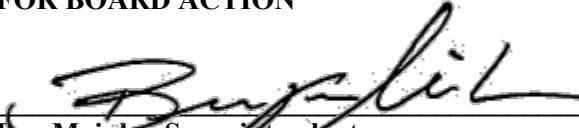
This advanced skills camp will have expert guest instructors for around the nation. This is an excellent team building opportunity for our Sideline Cheer team as well as being able to gain valuable cheerleading skills.

The cost for each student is approximately \$530 to cover the cost of transportation, food, and lodging.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the in Sandusky, Ohio, July 26 - July 28, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**


Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: MSCI Spring Conference/Tournament

Dates of Trip: May 17th - 19th

Group: NHS Drama Club

Sponsor: Heather McKaig

Summary:

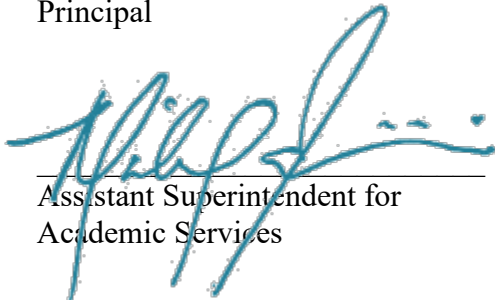
Ms. Heather McKaig, along with Ms. Lizz Szkrybalo and Ms. Shannon Hadley would like to take the Novi High School Drama Club to Mackinac Island for the opportunity to participate in the MSCI Spring Conference & Tournament. Ms. McKaig also coordinated this trip in 2009.

The annual Michigan Speech Coaches, Inc. Spring Conference and Tournament will take place at the Grand Hotel on Mackinac Island. This event is a conference for coaches, but there is also a public speaking tournament for students that will take place on Friday evening. This competition is meant to be a “fun” tournament where students can choose to perform in one of the 8 categories such as “Duo Informative, Reality Television Analysis, Poetry Slam, etc. Students will also have the opportunity to dine in the formal dining room of the Grand Hotel, which includes ‘dress for dinner’ each evening.

The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for
Academic Services

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Novi High School Sideline Cheer Camp

Brianna Cummings, Head Cheerleading Coach, is requesting Board approval for the Novi Sideline Cheer Team to attend the three day, overnight North American Spirit Cheer Camp at the Kalahari Resort in Sandusky, Ohio, July 26 - July 28, 2024. For the past eleven years, the team has participated in the Alma College Cheer Camp.

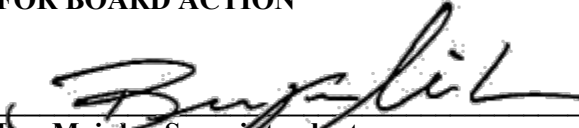
This advanced skills camp will have expert guest instructors for around the nation. This is an excellent team building opportunity for our Sideline Cheer team as well as being able to gain valuable cheerleading skills.

The cost for each student is approximately \$530 to cover the cost of transportation, food, and lodging.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the in Sandusky, Ohio, July 26 - July 28, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**


Ben Mainka, Superintendent



SY 24-25

0000007

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 04/17/2024	Type of Trip: Out of State & Overnight
Dates of Trip	Leave 07/26/2024	Return 07/28/2024
Number of School Days Missed by Students	0	

TRIP INFORMATION

Requester's Name	Brianna Cummings	
Requester's Building	Novi High School	
Group/Class Traveling	Novi High School Sideline Cheerleading Team	
Title of Field Trip	Sideline Cheer Camp hosted by North American Spirit	
Primary Destination	Kalahari Resort & Convention Center	
Expected Chaperone Numbers	NCSD Staff Chaperones ³	Non-Staff Chaperones ⁰

Summary of Trip:

This overnight XL Advanced Camp takes place at the Kalahari Resort & Convention Center located in Sandusky, OH! Enjoy the indoor, matted practice spaces, and resort activities during team time. Spirit provides a unique personalized approach, teaching research-based stunt safety and technique, cutting edge techniques from all over the country, Directors & Assistant Directors overseeing every camp, Private Coach assigned to every team, motivational experiences that make a lasting impact & choreographed camp material and professional music.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

Novi High School Sideline Cheerleading:
Summer 2022-Grand Valley State University with CORE Athletics
Summer 2023-Frankenmuth Bavarian Inn with North American Spirit

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

Brianna Cummings, Lauren Keller & Olivia Jones (Hewitt)

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Kalahari Resort & Convention Center

Address 7000 Kalahari Dr, Sandusky,
OH 44870

Contact Name

Phone # 419-433-7759

Link to Hotel: <https://www.kalahariresorts.com/ohio/more-info/contact-us/>

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	03/19/2024
	Transportation Provider If charter bus, confirm on MDOT approved list	NCS D Transportation
	Contact Person	Ashley Bootz
	Contact Phone Number	
	Email Address	
Does the bus need to stay?		No
Lift Bus Required?		No
Special Equipment Required:		No
Number of Students Attending		25

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi High School 24062 Taft Rd, Novi, MI 48375	Departure Date & Time	07/26/2024 10:00 AM
Destination Location Building Name & Address	Kalahari Resort & Convention Center 7000 Kalahari Dr, Sandusky, OH 44870	Arrival Time	12:00 PM

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	Kalahari Resort & Convention Center 7000 Kalahari Dr, Sandusky, OH 44870	Departure Date & Time	07/28/2024 4:30 PM
Destination Location Building Name & Address	Novi High School 24062 Taft Rd, Novi, MI 48375	Arrival Time	6:30 PM

Notes:

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Brieanna Cummings</u> <small>Brieanna Cummings [04/17/2024 12:13pm PDT]</small>	04/17/2024	Submitted
Sponsoring Administrator of Trip	<u>Don Watchowski</u> <small>Don Watchowski [04/17/2024 2:18pm PDT]</small>	04/17/2024	Reviewed, Okay to Process
Notes:			
Building Administrator	<u>Don Watchowski</u> <small>Don Watchowski [04/17/2024 2:27pm PDT]</small>	04/17/2024	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Barbara McDougall</u> <small>Barbara McDougall [04/26/2024 3:24pm PDT]</small>	04/26/2024	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes: The current balance in the SA Account is \$17,350			
Director of Transportation Only if NCSD Bus used	<u>Cynthia Valentine</u> <small>Cynthia Valentine [04/29/2024 5:41am PDT]</small>	04/29/2024	
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Emily Parker Pohlonski</u> <small>Emily Parker Pohlonski [04/29/2024 8:23am PDT]</small>	04/29/2024	Reviewed, okay to proceed
Notes: Ok			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [04/29/2024 10:16am PDT]</small>	04/29/2024	Reviewed, okay to proceed
Notes: Ok			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Sheila Holly</u> <small>Sheila Holly [04/29/2024 10:54am PDT]</small>	04/29/2024	Expected Board Review Date 05/16/2024
Notes: N/A			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

10:00am	Depart NHS
11:30-12	Lunch
12:30-1 pm	Arrive & Register, Team tour with Private Coach
1:30-6:30pm	Camp Activities
6:30-7:30pm	Dinner
7:30-10pm	Camp Activities
Teams report to rooms, "Lights Out" at 11 pm	
8:30am	Breakfast
9:45am-12:30pm	Camp Activities
12:30-2	Lunch
2-4pm	Camp Activities
4-6pm	Team Time
6:00-7:00pm	Dinner
7:00-10 pm	Camp Activities
Teams report to rooms, "Lights Out" at 11 pm	
8:30am	Breakfast
9:45am-12:30pm	Camp Activities
12:30-2	Lunch
2-4pm	Camp Activities
4pm	Depart Kalahari
4:30-5:00	Stop for Dinner
6:00	Arrive at NHS

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Girls Basketball Team Camp

Kelsey Partyka, Head Basketball Coach, is requesting Board approval for the Novi Girl's Basketball Team to attend the three day, overnight Camp at Grand Valley State University (GVSU), July 16 - July 18, 2024. The team participated in this trip last year in July.

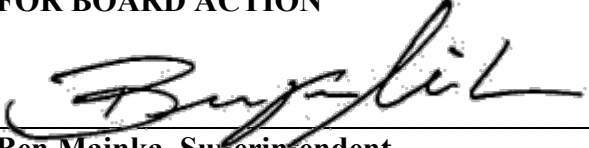
Players will compete in nine (9) games against other schools. They will stay on campus in the dorms and also participate in team bonding activities.

The cost for each student is \$215 to cover the cost of food and lodging.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Girls Basketball Team Camp at GVSU, July 16 - July 18, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



SY 23-24

0000010

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 05/07/2024	Type of Trip: Overnight
Dates of Trip	Leave 07/16/2024	Return 07/18/2024
Number of School Days Missed by Students	0	

TRIP INFORMATION

Requester's Name	Kelsey Partyka	
Requester's Building	Novi High School	
Group/Class Traveling	Novi Girls Basketball Program	
Title of Field Trip	GVSU Girls Basketball Team Camp	
Primary Destination	Grand Valley State University-- Allendale, Michigan	
Expected Chaperone Numbers	NCSD Staff Chaperones ³	Non-Staff Chaperones ⁰

Summary of Trip:

This is a camp for all girls basketball players to attend led by GVSU Women's Basketball staff. Players will compete in 9 games against other schools as well as an overtime tournament. They will stay on campus in the dorms and participate in team bonding activities. Parents/guardians are responsible for transporting students to and from camp.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

Yes

If yes, when:

07/18/2023

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

Every summer, I take the girls basketball program to a team camp at a university. Last summer we went to Northwood, the summer before that- Hope College, and three years ago we attended this GVSU camp.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Address

Contact Name

Phone #

Link to Hotel: Staying at Dorms at Grand Valley University

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Kelsey J Partyka</u> <small>Kelsey J Partyka [05/07/2024 12:44pm PDT]</small>	05/07/2024	Submitted
Sponsoring Administrator of Trip	<u>Don Watchowski</u> <small>Don Watchowski [05/07/2024 6:38pm PDT]</small>	05/07/2024	Reviewed, Okay to Process
Notes:			
Building Administrator	<u>Nicole Carter</u> <small>Nicole Carter [05/08/2024 2:19am PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Barbara McDougall</u> <small>Barbara McDougall [05/08/2024 7:04am PDT]</small>	05/08/2024	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes:			
Director of Transportation Only if NCSD Bus used			
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Emily Parker Pohlonski</u> <small>Emily Parker Pohlonski [05/08/2024 7:59am PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [05/08/2024 8:35am PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Sheila Holly</u> <small>Sheila Holly [05/08/2024 8:37am PDT]</small>	05/08/2024	Expected Board Review Date 05/16/2024
Notes:			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

May 16, 2024

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Novi Pom Camp

The Novi Athletics Department is requesting approval for the Novi Pom Team to participate the Alma College Pom Camp. This is an annual trip for the team. During this four (4) day trip, the team will work on their routines and performance.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Novi Pom Camp Overnight Field Trips as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**

A handwritten signature in black ink, appearing to read "Ben Mainka", written over a horizontal line.

Ben Mainka, Superintendent



SY 24-25

0000008

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 04/25/2024	Type of Trip: Overnight
Dates of Trip	Leave 06/26/2024	Return 06/30/2024
Number of School Days Missed by Students	0	

TRIP INFORMATION

Requester's Name	Morgan Homann	
Requester's Building	Novi High School	
Group/Class Traveling	Pompon Team	
Title of Field Trip	Pom Camp	
Primary Destination	Alma College	
Expected Chaperone Numbers	NCSD Staff Chaperones 4-coaches	Non-Staff Chaperones ⁰

Summary of Trip:

The girls will be going to Alma College to attend Mid American Pom summer camp. It is a 4 day camp where they will learn routines and perform them each day, and perform a routine on final day which they will have worked on all summer.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

Have not coordinated, but chaperoned the same overnight camp last summer.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

Kristen Walczak

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Address

Contact Name

Phone #

Link to Hotel:

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	05/08/2024
	Transportation Provider If charter bus, confirm on MDOT approved list	Novi Bus
	Contact Person	Cindy Valentine
	Contact Phone Number	
	Email Address	
Does the bus need to stay?		No
Lift Bus Required?		No
Special Equipment Required:		No
Number of Students Attending		25

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi High School- 24062 Taft Rd Novi, MI 48375 United States	Departure Date & Time	06/26/2024 2:00 PM
Destination Location Building Name & Address	Alma College - 614 W Superior St Alma, MI 48801 United States	Arrival Time	4:00 PM

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	NA	Departure Date & Time	
Destination Location Building Name & Address	NA	Arrival Time	

Notes:

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Morgan Homann</u> <small>Morgan Homann [04/25/2024 9:36am PDT]</small>	04/25/2024	Submitted
Sponsoring Administrator of Trip	<u>Don Watchowski</u> <small>Don Watchowski [04/25/2024 9:46am PDT]</small>	04/25/2024	Reviewed, Okay to Process
Notes:			
Building Administrator	<u>Nicole Carter</u> <small>Nicole Carter [05/08/2024 6:18am PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Barbara McDougall</u> <small>Barbara McDougall [05/08/2024 7:37am PDT]</small>	05/08/2024	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes: 2929661177-57920000			
Director of Transportation Only if NCSD Bus used	<u>Cynthia Valentine</u> <small>Cynthia Valentine [05/08/2024 8:16am PDT]</small>	05/08/2024	
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Emily Parker Pohlonski</u> <small>Emily Parker Pohlonski [05/08/2024 8:38am PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes: added permission form after talking to D Watchowski			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [05/08/2024 9:01am PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes: OK			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Sheila Holly</u> <small>Sheila Holly [05/08/2024 9:47am PDT]</small>	05/08/2024	Expected Board Review Date 05/16/2024
Notes: This is an annual trip for our Pom Team and therefore only requires one Board meeting			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Cross Country Team Camp Trip

Garrett Zuk, Head Cross Country Coach, is requesting Board approval for the Novi High School Girls and Boys Cross Country Team to attend a four (4) day, overnight Camp and retreat at the Miracle Camp and Retreat Center, in Lawton, Michigan, August 12 through August 15, 2024. This trip was last taken in August of 2023.

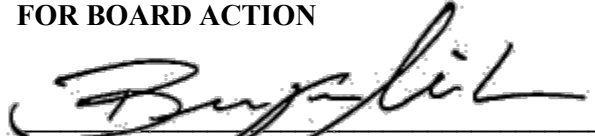
This will be an opportunity for team bonding, relationship building, goal setting, and running. It is also an opportunity to establish the culture of our team.

The cost for each student is \$400 to cover the cost of transportation, food, and lodging.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the NHS Girls and Boys Cross Country Camp and Retreat trip to the Miracle Camp and Retreat Center, in Lawton, Michigan, August 12 through August 15, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



SY 24-25

0000011

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 05/08/2024	Type of Trip: Overnight
Dates of Trip	Leave 08/12/2024	Return 08/15/2024
Number of School Days Missed by Students	None (before school begins)	

TRIP INFORMATION

Requester's Name	Garret Zuk	
Requester's Building	Novi High School	
Group/Class Traveling	Novi HS Girls and Boys Cross Country	
Title of Field Trip	Cross Country Team Camp	
Primary Destination	Miracle Camp and Retreat Center	
Expected Chaperone Numbers	NCS D Staff Chaperones 4 (2 NCS D, 2 Edustaff coaches)	Non-Staff Chaperones 0

Summary of Trip:

We will be travelling to Miracle Camp and Retreat Center to kick off our 2024 cross country season with a combined team camp. This is an opportunity for team bonding, relationship building, goal setting, and of course... running. It's an opportunity to establish the culture of our team before the school year begins and before our season begins in earnest.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

N/A

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

N/A

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

N/A

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

N/A

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

Yes

If yes, when:

08/21/2023

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

In addition to last year's team camp, I have also chaperoned two international NCSD trips to Costa Rica and Argentina.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

N/A

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Miracle Camp and Retreat Center

Address 25281 80th Ave, Lawton, MI
49065

Contact Name

Morgan Shannon

Phone # (269) 624-6161

Link to Hotel: <https://www.miraclecamp.com/>

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION DETAILS

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged	05/08/2024
	Transportation Provider If charter bus, confirm on MDOT approved list	NCSD
	Contact Person	Garret Zuk
	Contact Phone Number	
	Email Address	garret.zuk@novik12.org
Does the bus need to stay?		No
Lift Bus Required?		No
Special Equipment Required:		No
Number of Students Attending		50-60

TRAVEL FROM SCHOOL TO FIELD TRIP DESTINATION

Departure Location Building Name & Address	Novi High School	Departure Date & Time	08/12/2024 9:00 AM
Destination Location Building Name & Address	Miracle Camp and Retreat Center 25281 80th Ave, Lawton, MI 49065	Arrival Time	11:30 AM

RETURN TRAVEL FROM FIELD TRIP TO SCHOOL

Departure Location Building Name & Address	Miracle Camp and Retreat Center 25281 80th Ave, Lawton, MI 49065	Departure Date & Time	08/15/2024 12:00 PM
Destination Location Building Name & Address	Novi High School	Arrival Time	2:30 PM

Notes:

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Garret Zuk</u> <small>Garret Zuk [05/08/2024 9:03am PDT]</small>	05/08/2024	Submitted
Sponsoring Administrator of Trip	<u>Don Watchowski</u> <small>Don Watchowski [05/08/2024 9:06am PDT]</small>	05/08/2024	Reviewed, Okay to Process
Notes:			
Building Administrator	<u>Emily Parker Pohlonski</u> <small>Emily Parker Pohlonski [05/08/2024 10:52am PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes: Nicole had previously signed this but it was sent back by Transportation for more detail. Updated the link for the permission slip after a conversation with Zuk and Watchowski			
Building Budget Admin. Asst. Review	<u>Barbara McDougall</u> <small>Barbara McDougall [05/08/2024 10:55am PDT]</small>	05/08/2024	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes: 2929661153-57920000			
Director of Transportation Only if NCSD Bus used	<u>Cynthia Valentine</u> <small>Cynthia Valentine [05/08/2024 11:07am PDT]</small>	05/08/2024	
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Emily Parker Pohlonski</u> <small>Emily Parker Pohlonski [05/08/2024 2:21pm PDT]</small>	05/08/2024	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [05/09/2024 5:21am PDT]</small>	05/09/2024	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Sheila Holly</u> <small>Sheila Holly [05/09/2024 6:59am PDT]</small>	05/09/2024	Expected Board Review Date 05/16/2024
Notes:			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

SUPERINTENDENT OF SCHOOLS

TOPIC: Orchard Hills PTO Donations

The Orchard Hills PTO is purchasing a Book Vending Machine from Betson. The cost of the machine is \$5,100, delivery is \$605, and \$295 will be used to stock the machine or purchase decorative wrap. The total cost for this purchase is \$6,000 and it would be delivered in six (6) weeks.

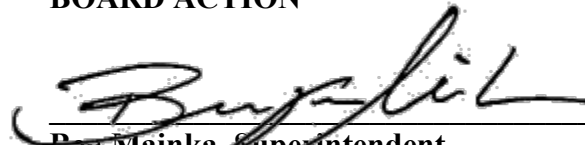
The cost includes a three (3) year warranty.

Thank you for considering the proposal for the purchase of a Book Vending Machine for Orchard Hills.

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the generous donation(s) as presented, with appreciation and thanks.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

SUPERINTENDENT OF SCHOOLS

TOPIC: Novi Meadows PTO

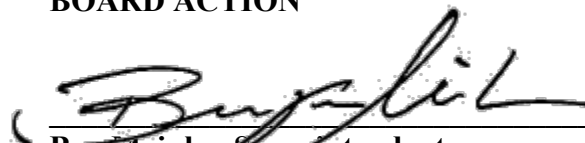
Novi Meadows PTO would like to donate a total of \$4,000 to Novi Meadows for the following purposes:

- \$2,000 for 6th Grade gifts
 - Complimentary entry to one football game in September
 - Novi gear – a foam hand and Novi pennant
- \$2,000 for enhancing the four (4) new staff lounges in the new Novi Meadows building.
 - Microwaves and utensils
 - Decorative items to make the lounges more enjoyable.

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the generous donation(s) as presented, with appreciation and thanks.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

TOPIC: Personnel Recommendations

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
No new hires in May 2024.					

B. Retirements and Resignations

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
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NEA:

Coratti, Lindsey	NW	2 nd Grade Teacher	Resign	06-07-24
Lengerich, Ainsley	NM	Instructional Coach	Resign	06-07-24

ADNU:

DePotter, Mary	ESB	Administrative Assistant, Director of Special Ed.	Retire	06-28-24
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C. Leaves of Absence

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
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NEA:

Gunes, Jessica	OH	ELD Teacher	LOA #1-Child Care	08-16-24
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RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Novi Dance Company Trip to Hope College

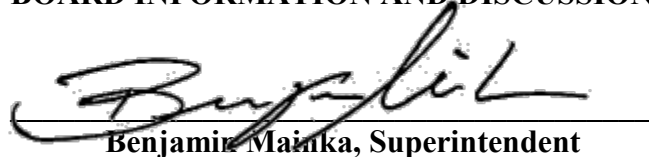
Ashley Zardus, Novi High School dance teacher, is requesting that the Novi Dance Company travel to Hope College, in Holland, Michigan, on November 8 through 9, 2024. Students will receive training in the Art of Dance and use of abstract movement and ideas to communicate a theme or story to audience members. Students will gain an introduction to college dance programs and gain live concert experience. The Novi group of twenty students and three chaperones will travel by charter bus and be asked to pay \$300.00 to participate.

This comes tonight for Board approval.

RECOMMENDATION:

That the Novi Community Scholl District Board of Education approve the Novi Dance Company Trip to Hope College November 8 through 9, 2024.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**


Benjamin Mainka, Superintendent



0000003

NCSD OVERNIGHT, OUT OF STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 03/14/2024	Type of Trip: Overnight
Dates of Trip	Leave 11/08/2024	Return 11/09/2024
Number of School Days Missed by Students	1	

TRIP INFORMATION

Requester's Name	Ashley Zardus	
Requester's Building	Novi High School	
Group/Class Traveling	Novi Dance Company	
Title of Field Trip	Hope College Dance Day	
Primary Destination	Hope College, Holland, MI	
Expected Chaperone Numbers	NCSD Staff Chaperones ¹	Non-Staff Chaperones ¹

Summary of Trip:

Novi Dance Company to travel overnight to Hope College to further educate students in the Art of Dance and use of abstract movement/ideas to communicate a theme or story to audience members. Students will gain introduction to college dance programs and gain live concert experience.

NOTE: This trip will be 11/8 & 11/9

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

To further educate students in the Art of dance and use of abstract movement/ideas to communicate a theme or story to audience members. Continuing to grow movement repertoire and develop Hip Hop technique/skills

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

Interpret intent and meaning in artistic work. Applying previous knowledge in Hip Hop, Contemporary, and Modern dance techniques.

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

Most dance students are not introduced to college dance programs until their junior/senior year. Seeing live concerts and experiencing the atmosphere of a live performance compared to watching a video. Learning from the "professionals" in their field.

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

Open discussion dialogue with the class. What did we learn? What did we discover? What can you take into your studio/other dance classes? Application to future concerts.

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe destination, group traveling, and date.

NDC Nationals to Orlando, FL

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

HOTEL ACCOMODATIONS

Hotel Name
If applicable

TBD will be in downtown Holland

Address

Contact Name

Phone #

Link to Hotel:

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

TRANSPORTATION

TRANSPORTATION METHOD SEGMENT #1 OF TRIP

Must be contacted for pre-arrangements. Requirements: 12 weeks prior	Date contacted/prearranged			
	Transportation Provider		National Trails	
	Contact Person			
	Contact Phone Number		248-353-9510 x122	
	Email Address			
	Does the bus need to stay? No		Special equipment needed? No	
Departure Location Building & Address	NHS 10 Mile Parking Lot		Departure Time	8:00 AM
Destination Location Building & Address	Hope College 141 E 12 Street Holland, MI		Arrival Time	11:00 AM
Provide the following numbers:	Students Attending 20 +/-	Students Remaining	Adults Attending 2	
Notes:				

TRANSPORTATION METHOD SEGMENT #2 OF TRIP

<input checked="" type="checkbox"/> Check here if same method as segment #1 and complete bottom 1/2 only	Date contacted/prearranged			
	Transportation Provider			
	Contact Person			
	Contact Phone Number			
	Email Address			
	Does the bus need to stay?		Special equipment needed?	
Departure Location Building & Address	Hope College 141 E 12 Street Holland, MI		Departure Time	11:30 AM
Destination Location Building & Address	NHS 10 Mile Parking Lot		Arrival Time	2:30 PM
Provide the following numbers:	Students Attending	Students Remaining	Adults Attending	
Notes: THIS IS THE RETURN TRIP ON DAY 2 ONLY.				

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<i>Ashley Zardus</i>	03/14/2024	Submitted
Sponsoring Administrator of Trip	<i>Michelle Eathorne</i>	03/14/2024	Reviewed, Okay to Process
Notes:			
Building Administrator	<i>Nicole Carter</i>	03/14/2024	Reviewed, Okay to Process
Notes:			
Building Budget Admin. Asst. Review	<i>Mary Warra</i>	03/15/2024	Reviewed, Okay to Process
Account number(s) provided have been reviewed and are accurate. No, see notes below Notes: Dance Company should be 2929622129-57920000 for expenses. For funds collected, it should be 2900022129-41790000. For Dance should be 2929622131-57920000.			
Director of Transportation Only if NCSD Bus used			
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<i>Emily Parker Pohlonski</i>	03/18/2024	Reviewed, Okay to Proceed
Notes:			
Asst. Superintendent Teaching & Learning	<i>Michael Giromini</i>	03/18/2024	Reviewed, Okay to Proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<i>Sheila Holly</i>	03/19/2024	Expected Board Review Date 04/18/2024
Notes: This trip has never been taken before and will require 2 Board meetings: May 16, 2024 for information and discussion; June 13, 2024 for Action/Approval			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	



Novi Community School District Field Trip Permission Form

Teacher/Sponsor: Ashley Zardus

Destination: Hope College **Field Trip Date:** 11/08/09

Departure Time: 08:00 **Return Time:** 02:30

Transportation By (must select one of the boxes below for approval):

Bus **Parent-driving own child(ren)** **Other**

Student Name:Parent/Guardian Name:

Parent/Guardian Phone #:

Parent/Guardian Email:

Emergency Contact Name:

Emergency Contact Phone #: **Student Cell #:**

Parent/Guardian Approval:

I have reviewed the above teacher comments and hereby grant permission for my student to participate in this field trip. I understand that students are to follow Novi Community School District policies, procedures, and expectations (including appropriate dress), when participating in school-sponsored trips.

Parent Signature **Date**

Student: Return completed form to your field trip sponsor by: 09/30/24

Trip Sponsor: Provide anticipated attendance list to attendance office before your trip, and completed forms upon your return.

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF BUSINESS & OPERATIONS

TOPIC: 2024 Summer Site Work Improvement Projects

Plante Moran Realpoint is updating the Board this evening as it relates to assisting and advising the Novi Community School District in its selection of trade contractors for the 2024 Site Improvement Program. they are presenting a recommendation along with bid tabulations for the 2024 Site Improvement Program.

The scope of this year's work is as follows:

- ROAR Loading Dock
- High School Loading Dock
- Deerfield Playground Asphalt
- Orchard Hills Asphalt
- Parkview Parent Loop and Transportation Lot.

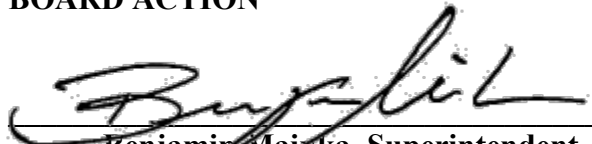
The recommendation is to award the contract to Nagle Paving in the amount of \$806,402.00 with a 5% contingency for a total award of \$846,722.00. This work is scheduled to begin in June of 2024 and completed by the fall.

This comes before the Board tonight for approval

RECOMMENDATION:

That the Novi Community School District Board of Education award the Site Work Improvement Project contract to Nagle Paving in the amount of \$806, 402 with a 5% contingency for a total award of \$846,722.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Benjamin Mainka, Superintendent

April 11, 2024

Mr. Ben Mainka
Superintendent of Schools
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community Schools 2019 Bond Program
Contract Award Recommendation 2024 Site Improvement Program
Nagle Paving

Dear Mr. Mainka,

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Novi Community School District (NCSD) in its selection of trade contractors for the 2024 Site Improvement Program. This update represents the mutual efforts of the NCSD administration, PMR, and SME.

Attached is a recommendation package along with bid tabulations for the 2024 Site Improvement Program. Scope for this year's work includes the following:

2024 Site Improvement Scope of Work

- ROAR Loading Dock
- High School Loading Dock
- Deerfield Playground Asphalt
- Orchard Hills Playground Asphalt
- Parkview Parent Loop and Transportation Lot

Three bids were received and publicly opened on April 08, 2024 and post bid reviews conducted on April 10, 2024. PMR and NCSD is recommending award to Nagle Paving in the amount of \$806,402.00 with a 5% contingency for a total recommendation of \$846,722.00. Work is scheduled to start in June 2024 and be complete by the start of school this fall.

PMR is available if anyone has any questions via email-phone and will be available at the April 18, 2024 Board Meeting.

Sincerely,

Plante Moran Cresa

A handwritten signature in black ink, appearing to read 'Kevin Donnelly', with a stylized flourish at the end.

Kevin Donnelly
Sr. Vice President

Enclosures:

- SME Recommendation Package Dated: April 10, 2024

April 11, 2024

Mr. Ben Mainka
Superintendent of Schools
Novi Community School District
25345 Taft Road
Novi, MI 48374

RE: Novi Community Schools 2019 Bond Program
Contract Award Recommendation 2024 Site Improvement Program
Nagle Paving

Dear Mr. Mainka,

This letter transmits an update from Plante Moran Realpoint (PMR) as it relates to the assignment to assist and advise Novi Community School District (NCSD) in its selection of trade contractors for the 2024 Site Improvement Program. This update represents the mutual efforts of the NCSD administration, PMR, and SME.

Attached is a recommendation package along with bid tabulations for the 2024 Site Improvement Program. Scope for this year's work includes the following:

2024 Site Improvement Scope of Work

- ROAR Loading Dock
- High School Loading Dock
- Deerfield Playground Asphalt
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Sincerely,

Plante Moran Cresa

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Kevin Donnelly
Sr. Vice President

Enclosures:

- SME Recommendation Package Dated: April 10, 2024



The Kramer Building
43980 Plymouth Oaks Blvd.
Plymouth, MI 48170-2584

T (734) 454-9900

www.sme-usa.com

April 10, 2024

Mr. Michael Dragoo
Director of Maintenance and Operations
Novi Community School District
25435 Taft Road
Novi, Michigan 48374

Transmitted Via Email: michael.dragoo@novik12.org

RE: Recommendation for Award of the 2024 Site Improvements Project
Novi Community School District
Novi, Michigan 48374
SME Project No. 095493.00.00

Dear Mr. Dragoo;

SME is pleased to recommend to the Novi Community School District (NCSD) that the 2024 Site Improvements Project be awarded to a single firm, Nagle Paving Company of Novi, Michigan.

Our recommendation is based upon review of the submitted bid documents and the post bid interview conducted by the Owner's review team and a member of Nagle Paving Company. The scope of construction recommended for award for the Base Bid of the program of \$806,402.00. No voluntary alternates were submitted by Nagle Paving. The total recommended contract award to Nagle Paving Company for the base bid is \$806,402.00.

If you have any questions regarding the recommendation, review process, or the scope of services, please do not hesitate to contact Mr. Keith Toro, PE, SME at (734) 377-6046 (mobile).

Very truly yours,

SME

PREPARED BY:

A handwritten signature in blue ink that reads "Keith D. Toro".

Keith D. Toro, PE
Senior Consultant

Attachment: Bid Tabulation

CC: Mr. Kevin Donnelly – Plante Moran Realpoint
(kevin.donnelly@plantemoran.com)

0095493.00_APR102024_LTR



Novi Community Schools 2024 Site Improvements Project Contractor Bid Summary

	ASI	Nagle	Best
Submitted Base Bids Total	\$ 973,385.00	\$ 806,402.00	\$ 847,775.23
<i>Price Rank</i>	<i>3</i>	<i>1</i>	<i>2</i>
ROAR Loading Dock Base	\$ 102,755.00	\$ 70,087.75	\$ 72,645.00
Parkview Parent Drop-off and Bus Drivers' Lot	\$ 478,205.00	\$ 417,475.75	\$ 467,345.23
Deerfield Playground	\$ 139,995.00	\$ 129,806.00	\$ 112,605.00
HS Kitchen Loading Dock	\$ 45,525.00	\$ 36,195.00	\$ 32,250.00
Orchard Hills Playground	\$ 184,455.00	\$ 152,837.50	\$ 159,930.00
TOTAL	\$ 950,935.00	\$ 806,402.00	\$ 844,775.23
	\$ 47,800 off (ASI Included Alternates in their base bid)		\$3,000 Addition Error

				Description	Est. Quantity	Unit
District Wide Repairs				UNIT PRICING (Quantities Estimated, Paid per unit, not included in Base Bid)		
	\$ 15.00	\$ 10.00	\$ 30.00	Remove and Replace Ex. PCC Sidewalk (5" Thick, reuse ex. Base, MDOT 3500 mix)	100	SF
	\$ 16.00	\$ 13.00	\$ 35.00	Remove and Replace Ex. PCC Pavement (6" thick, unreinforced, MDOT 3500 mix)	100	SF
	\$ 9.00	\$ 7.50	\$ 35.00	HMA Patch - Remove and Install min. 4" total HMA MDOT 5EL Leveling Course per MDOT Tier RAP per Course/3.0% Air Voids, PG64-22 (Two Courses)	200	SF
	\$ 80.00	\$ 90.00	\$ 75.00	Remove and Replace Ex. PCC Curb and Gutter reuse and prepare ex. base	100	LF
	\$ 2,000.00	\$ 1,250.00	\$ 1,750.00	Reconstruct top 2 feet of existing drainage structure, includes tuck point and parging of exposed exterior and entire interior of structure, adjust rim to match ex.	1	EA
	\$ 2,500.00	\$ 6,500.00	\$ 2,500.00	Reconstruct Entire existing drainage structure, includes tuck point and parging of exposed exterior and entire interior of structure, adjust rim to match ex.	1	EA
	\$ 50.00	\$ 28.00	\$ 50.00	Furnish and Install Underdrain bedded and wrapped per drawing detail(s)	11	LF
	\$ 30.00	\$ 8.00	\$ 5.00	Furnish and Install Tensar HX165 Geogrid in Undercut (not inc. undercut/backfill)	50	SY
	\$ 150.00	\$ 150.00	\$ 115.00	Subgrade Improvement – Undercut and backfill with MDOT 21AA Crushed Limestone and compact	20	CY

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: Device Refresh Purchases

The Technology Department is requesting approval to purchase devices that are essential to ensuring that our staff and students have access to reliable technology that enhances their learning and reaching experiences. The following purchases listed below are not to exceed \$900,000 and the funding source is from the 2019 Bond – Technology Related Funds.

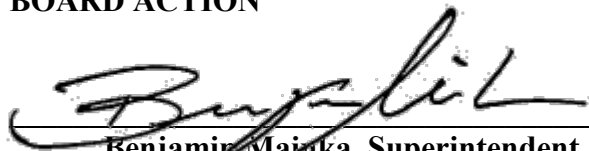
Device	Purpose	Quantity	Cost
Dell Latitude Laptops	Non-instructional sta	305	\$307,440.00
Dell All-in-Ones	Student desktop labs	125	\$119,500.00
Dell Micro PC's	CAT Lab	25	\$40,045.25
Dell Touchscreen All-in-Ones	Raptor Visitor Management stations	16	\$16,096.00
Dell Touchscreen Chromebooks	Student use	1,200	\$316,884.00
Macbook Pros	High School carts	10	\$22,990.00
9th Generation iPads- 256 GB	Student use	50	\$22,200.00
	Total	1731	\$845,155.25

This comes tonight for Board for approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the device purchases as listed in the total amount of \$845,155.25.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Benjamin Mainka, Superintendent



Instructional Technology Center
25425 Taft Road, Novi, Michigan 48374
(248) 449-1260 • Fax (248) 449-1269

April 3, 2024

Michael Giromini
Assistant Superintendent of Teaching and Learning
Novi Community School District
Educational Services Building
25345 Taft Road
Novi, MI 48374

Project Name: 2024 Device Refresh Purchases

Dear Mr. Giromini,

The Technology Department is writing to seek approval for the 2024 device refresh purchases. As we continue to prioritize academic excellence and technological advancement within our district, it is essential to ensure that our students and faculty have access to modern and reliable technology that enhances their learning and teaching experiences.

The technology department is requesting to make the following purchases and not to exceed \$900,000.00. The funding source for this purchase will be from the 2019 Bond- Technology Related Funds.

The 2024 device refresh includes:

Device	Purpose	Quantity	Cost
Dell Latitude Laptops	Non-instructional staff	305	\$307,440.00
Dell All-in-Ones	Student desktop labs	125	\$119,500.00
Dell Micro PC's	CAT Lab	25	\$40,045.25
Dell Touchscreen All-in-Ones	Raptor Visitor Management stations	16	\$16,096.00
Dell Touchscreen Chromebooks	Student use	1,200	\$316,884.00
Macbook Pros	High School carts	10	\$22,990.00
9th Generation iPads- 256 GB	Student use	50	\$22,200.00
	Total	1731	\$845,155.25

Sincerely,

Jason Smith, Director of Technology, Novi Community School District
Lisa Whiteside, Senior Technology Coordinator, Novi Community School District

Dell Latitude 5440, Optiplex AIO 7420's

Prepared by:

East Michigan

Jeff Seelenbinder
616-264-6725
seelenbinderj@peopledriven.com
Dawn Batson
batsond@peopledriven.com

Prepared for:

Novi Community School District

Jason Smith
Jason.Smith@oakland.k12.mi.us

Quote Information:

Quote #: 010180

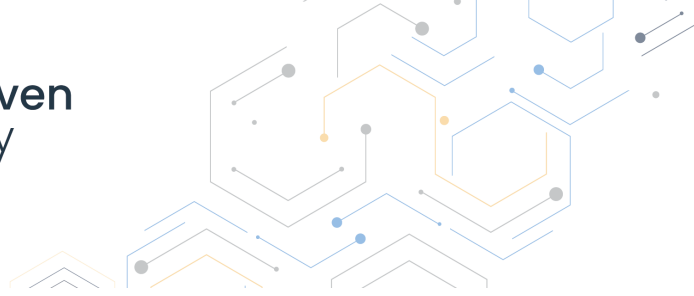
Version: 2
Delivery Date: 04/05/2024
Expiration Date: 05/24/2024

Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	305	PDT-LAT5440	Dell Latitude 5440: Intel i7-1355U Processor, 16GB RAM, M.2 512GB PCIe NVME SSD, 14.0" FHD (1920x1080) Non Touch with FHD Camera, Intel WiFi 6E AX211 2x2 Wireless, 3-cell 54 Whr Battery, Windows 11 Pro, Backlit Keyboard, Dell 3 Yr Mail in Warranty	\$1,008.00	\$307,440.00
2	16	PDT-OPTI-AIO-7420T	Dell Optiplex All-In-One (7420): Intel i5-14500, 16GB DDR5, 512GB M.2 PCIe NMVe SSD, 23.8" Touchscreen with FHD Camera, Intel WiFi 6 AX201, Height Adj Stand, Wired USB Keyboard and Mouse, Windows 11 Pro, 3 Year Onsite Warranty	\$1,006.00	\$16,096.00
3	125	PDT-OPTI-AIO-7420NT	Dell Optiplex All-In-One (7420): Intel i5-14500, 16GB DDR5, 512GB M.2 PCIe NMVe SSD, 23.8" Non-Touch screen with FHD Camera, Intel WiFi 6 AX201, Height Adj Stand, Wired USB Keyboard and Mouse, Windows 11 Pro, 3 Year Onsite Warranty	\$956.00	\$119,500.00

Line items 1-3:
Midwestern Higher Education Compact (MHEC)
Contract Code C000000978628

Subtotal: \$443,036.00



Dell Precision 3260

Prepared by:

East Michigan

Jeff Seelenbinder
616-264-6725
seelenbinderj@peopledriven.com
Dawn Batson
batsond@peopledriven.com

Prepared for:

Novi Community School District

Jason Smith
Jason.Smith@oakland.k12.mi.us

Quote Information:

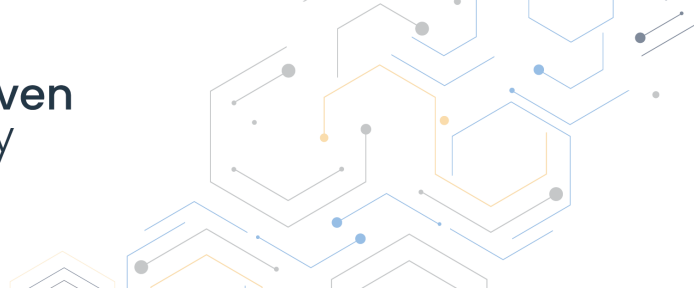
Quote #: 009738

Version: 2
Delivery Date: 04/05/2024
Expiration Date: 05/24/2024

Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	25	PDT-PREC3260	Dell Precision 3260 Compact: i7-13700, 32GB DDR5 RAM, 512GB PCIe NVMe SSD, NVIDIA T1000 4GB Graphics, Intel WiFi 6E with Int Antenna, USB Keyboard, USB Mouse, Windows 11 Pro, Dell 3-Year Onsite Warranty	\$1,374.00	\$34,350.00
Midwestern Higher Education Compact (MHEC) Contract Code C000000978628					
2	25	PDT-CFS22	Dell Precision Compact AIO Stand – CFS22	\$81.00	\$2,025.00
3	25	PDT-P2422H	Dell P2422H Professional Series 24" Display	\$146.81	\$3,670.25
REMC SAVE 2024 Technology and Furniture Contract					

Subtotal: \$40,045.25



Dell Chromebook 3110 Touch 4/64

Prepared by:

East Michigan

Jeff Seelenbinder
616-264-6725
seelenbinderj@peopledriven.com
Dawn Batson
batsond@peopledriven.com

Prepared for:

Novi Community School District

Jason Smith
Jason.Smith@oakland.k12.mi.us

Quote Information:

Quote #: 010183

Version: 2
Delivery Date: 04/05/2024
Expiration Date: 05/24/2024

Hardware

Line	Qty	Part Number	Description	Price	Extended Price
1	1200	PDT24-CB3110-Touch-4/64	Dell Chromebook 3110 Touch 4/64: Intel Celeron N4500, 4GB RAM, 64GB eMMC, 42Whr Battery, Intel WiFi 6 AX201 2x2 ,11.6" HD (1366x768) Anti-glare touch screen, Dell 1 Year mail-in Warranty	\$231.00	\$277,200.00
2	1200	PDT24-Google	Google Chrome Management License EDU	\$29.99	\$35,988.00
3	1200	PDT24-ZTE500	Google Chrome Zero Touch Enrollment (500+ devices)	\$3.08	\$3,696.00
REMC SAVE 2024-25 Computers Contract					

Subtotal: \$316,884.00



Proposal

Proposal Number

2111634641

Account Number/Name

49638

NOVI COMMUNITY SCHOOL DISTRICT

Created On

04/05/2024

Created By

Lisa Whiteside

Thank you for creating your proposal, details are provided below. You can access this proposal from your [Apple Store for Education Institution](#) by searching proposal number 2111634641.

Item	Product / Description	Total Quantity	Unit Price	Total Price
1	MRW13LL/A 16-inch MacBook Pro: Apple M3 Pro chip with 12-core CPU and 18-core GPU, 18GB, 512GB SSD – Space Black	10	2,299.00	22,990.00 USD
	Specifications			
	<ul style="list-style-type: none"> System on a Chip (Processor): Apple M3 Pro with 12-core CPU, 18-core GPU and 16-core Neural Engine Memory: 18GB unified memory Storage: 512GB SSD storage Power Adapter: 140W USB-C Power Adapter Thunderbolt: Three Thunderbolt 4 ports, HDMI port, SDXC card slot, MagSafe 3 port Display: 16-inch Liquid Retina XDR display Pro Apps Bundle for Education: None Keyboard Language: Backlit Magic Keyboard with Touch ID - US English Accessory Kit: Accessory Kit 			

Subtotal	22,990.00 USD
Estimated Tax	0.00 USD
Total	22,990.00 USD



Technology

iPad 10.2", 9th gen, 256GB, 10-pack

10-pack, Space Gray,, iPadOS 17.x, A13 Bionic chip with 64-bit architecture Neural Engine, 256GB SSD, 10-hour battery, Lightning to USB cable and USB power adapter, Wifi 802.11ac WiFi 5, BlueTooth 4.2, 10.2" display, 2160x1620 resolution at 264 pixels per inch, 1 Lightning port that supports VGA, HDMI, and DVI output supported using adapters. Integrated speakers and microphone; 3.5 mm headphone jack, 8MP wide rear-facing camera, digital zoom up to 5x, 1080p video capability, front facing 12MP ultra-wide camera, 90 days of free telephone support, 1 year limited hardware warranty. Please send all PO's for processing to the following email address:

REMCorders@group.apple.com

REMC ITEM# 246740

Educational List Price \$4,440.00

REMC Price \$4,440.00

\$4,440.00 x 5 = \$22,200.00

Contract Expiration Date Sep 30, 2024

Quantity Package

Manufacturer Apple

Model iPad 10.2"

Reseller Order Number BTN22LL/A

VENDOR INFORMATION

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: K-4 SMART Board Refresh

The Technology Department is requesting approval to purchase new Google EDLA Certified RX SMART Boards for all K-4 elementary buildings. The last purchase was made before 2019, over 5 years ago, and they are beginning to fail. These new RX SMART Board are Google integrated for easy access to Google Chrome and apps.

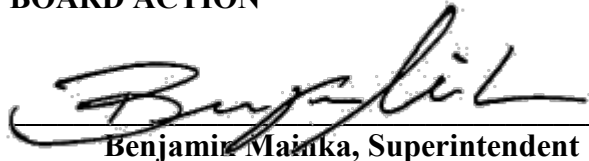
The Technology Department is requesting The Board award the purchase for the Google EDLA Certified RX SMART Boards go to VSC in the amount of \$1,029,330.00 with a contingency of 10% for a total cost of \$1,132,263.00 to be funded out of the 2019 Bond – Technology Related Funds.

This comes tonight for Board approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the purchase of new EDLA Certified RX SMART Boards for all of the K-4 elementary buildings in the amount of \$1,029,330 with a contingency of 10% for a total cost of \$1,132,263.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Benjamin Mainka, Superintendent



Instructional Technology Center
25425 Taft Road, Novi, Michigan 48374
(248) 449-1260 • Fax (248) 449-1269

April 4, 2024

Michael Giromini
Assistant Superintendent of Teaching and Learning
Novi Community School District
Educational Services Building
25345 Taft Road
Novi, MI 48374

Project Name: K-4 SMARTBoard Refresh

Dear Mr. Giromini

The Technology Department requests the purchase of new Google EDLA Certified RX SMARTBoards from VSC for all K-4 elementary buildings in the district. The last purchase of SMARTBoards was before 2019. Over the past few years, our current SMARTBoards have begun to fail, showing signs of touch features not working or displaying materials correctly, impacting some lessons and curriculum materials that teachers have thoughtfully planned out.

The RX SMARTBoards are Google-integrated for easy access to Google Chrome and other Google platform apps. This will allow for seamless integration into daily instruction as a Google district. In addition to the Google integration, these boards offer ready-made whiteboard activities, built-in content, and intuitive tools to facilitate engaging interactions for teachers and students. Users can also easily access PDFs, images, and videos. These features will enhance learning opportunities for our students.

The technology department is requesting to purchase the Google EDLA Certified RX SMARTBoards for \$1,029,330.00 and award the bid to VSC with a 10% contingency of \$102,933.00 for a total cost of \$1,132,263.00

The funding source for this purchase will be from the 2019 Bond- Technology Related Funds.

VSC pricing is based on a reciprocal bid from Southfield Public Schools and Farmington Public Schools.

Sincerely,

Jason Smith, Director of Technology, Novi Community School District
Lisa Whiteside, Senior Technology Coordinator, Novi Community School District



46725 Magellan Drive
 Novi, MI 48377
 248-926-2540

ESTIMATE

VSC ESTIMATE	DATE
91358	3/25/2024

www.ShopVSC.com

BILL TO:

Novi Community School District
 Attn: Accounts Payable
 25345 Taft Road
 Novi, MI 48374-2423

SHIP TO:

Educational Services Bldg
 Attn: Jason Smith
 25345 Taft Road
 Novi, MI 48374

P.O. NO.	TERMS	REP	ACCOUNT #	FOB	
TBD	Due on Receipt	VSC	63100	Destination	
ITEM	DESCRIPTION	QTY	U/M	UNIT PRI...	TOTAL
	Based on reciprocal pricing of Oakland Schools, Southfield and Farmington. Better than REMC pricing.				
	Quote to replace 6065" monitors across district where needed.				
SMA-RX275	SMART 75" Interactive Display with iQ Technology, With 3 year Assure Warranty, 3 year Remote Management	166	ea	3,750.00	622,500.00T
SMA-ED-SW-5	SMART Learning Suite-5 Year Subscription	156	ea	130.00	20,280.00T
SMA-EOW2-SBID-75	2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	166	ea	425.00	70,550.00T
COV-EHB-250-W	HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	156	ea	425.00	66,300.00T
MISC-PARTS-NI-Sales	Miscellaneous Parts to incorporate HDBaseT	156	ea	75.00	11,700.00T
WHIP15-S	15' HDMI/USB Cable Whip with S-Clip	166		30.00	4,980.00T
BAL-487A11011	eBox® Motorized, CART II-Flat Panel, Height Adjustable, inc. VESA Bracket	49	ea	970.00	47,530.00T
BAL-487A12011	eBox® Motorized, WALL MOUNT II, Height-Adjustable, inc. VESA Bracket	117	ea	940.00	109,980.00T
LABOR-	Labor for Installation	166	ea	375.00	62,250.00
LABOR-	Labor for removal and recycling of any cabling and monitor	156	ea	85.00	13,260.00

CREDIT CARD ORDERS WILL INCUR A 3% SERVICE FEE

SUBTOTAL \$1,029,330.00

ESTIMATES are only GOOD for 30 DAYS
 PLEASE SEND PO'S TO: PO@SHOPVSC.COM
 Please provide email of where to send invoices.

SALES TAX (0.0%) \$0.00

TOTAL \$1,029,330.00

Deerfield

Item/Description	Vendor	Part #	Unit Price	Quantity	Extended Price
SMART 75" Interactive Display with iQ Technology, With 3 year Assure Warranty, 3 year Remote Management	Smart	SMA-RX275	\$ 3,750.00	35	\$ 131,250.00
SMART Learning Suite-5 Year Subscription	Smart	SMA-ED-SW-5	\$ 130.00	33	\$ 4,290.00
2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	Smart	SMA-EOW2-SBID-75	\$ 425.00	35	\$ 14,875.00
HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	Covid	COV-EHB-250-W	\$ 425.00	33	\$ 14,025.00
Miscellaneous Parts to incorporate HDBaseT	Misc	MISC-PARTS	\$ 75.00	33	\$ 2,475.00
15' HDMI/USB Cable Whip with S-Clip	VSC	WHIP15-S	\$ 30.00	35	\$ 1,050.00
eBox® Motorized, CART II-Flat Panel, Height Adjustable, inc. VESA Bracket	eBox	BAL-487A11011	\$ 970.00	16	\$ 15,520.00
eBox® Motorized, WALL MOUNT II, Height-Adjustable, inc. VESA Bracket	eBox	BAL-487A12011	\$ 940.00	19	\$ 17,860.00
Labor for Installation	VSC	LABOR	\$ 375.00	35	\$ 13,125.00
Labor for removal and recycling of any cabling and monitor	VSC	LABOR	\$ 85.00	33	\$ 2,805.00
Includes 2 spare monitors on carts					

Material \$ 201,345.00

Labor \$ 15,930.00

Total \$ 217,275.00

Novi Woods

Item/Description	Vendor	Part #	Unit Price	Quantity	Extended Price
SMART 75" Interactive Display with iQ Technology, With 3 year Assure Warranty, 3 year Remote Management	Smart	SMA-RX275	\$ 3,750.00	30	\$ 112,500.00
SMART Learning Suite-5 Year Subscription	Smart	SMA-ED-SW-5	\$ 130.00	28	\$ 3,640.00
2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	Smart	SMA-EOW2-SBID-75	\$ 425.00	30	\$ 12,750.00
HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	Covid	COV-EHB-250-W	\$ 425.00	28	\$ 11,900.00
Miscellaneous Parts to incorporate HDBaseT	Misc	MISC-PARTS	\$ 75.00	28	\$ 2,100.00
15' HDMI/USB Cable Whip with S-Clip	VSC	WHIP15-S	\$ 30.00	30	\$ 900.00
eBox® Motorized, CART II-Flat Panel, Height Adjustable, inc. VESA Bracket	eBox	BAL-487A11011	\$ 970.00	23	\$ 22,310.00
eBox® Motorized, WALL MOUNT II, Height-Adjustable, inc. VESA Bracket	eBox	BAL-487A12011	\$ 940.00	7	\$ 6,580.00
Labor for Installation	VSC	LABOR	\$ 375.00	30	\$ 11,250.00
Labor for removal and recycling of any cabling and monitor	VSC	LABOR	\$ 85.00	28	\$ 2,380.00

Includes 2 spare monitors on carts

Material \$ 172,680.00

Labor \$ 13,630.00

Total \$ 186,310.00

Orchard Hill

Item/Description	Vendor	Part #	Unit Price	Quantity	Extended Price
SMART 75" Interactive Display with iQ Technology, With 3 year Assure Warranty, 3 year Remote Management	Smart	SMA-RX275	\$ 3,750.00	31	\$ 116,250.00
SMART Learning Suite-5 Year Subscription	Smart	SMA-ED-SW-5	\$ 130.00	29	\$ 3,770.00
2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	Smart	SMA-EOW2-SBID-75	\$ 425.00	31	\$ 13,175.00
HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	Covid	COV-EHB-250-W	\$ 425.00	29	\$ 12,325.00
Miscellaneous Parts to incorporate HDBaseT	Misc	MISC-PARTS	\$ 75.00	29	\$ 2,175.00
15' HDMI/USB Cable Whip with S-Clip	VSC	WHIP15-S	\$ 30.00	31	\$ 930.00
eBox® Motorized, CART II-Flat Panel, Height Adjustable, inc. VESA Bracket	eBox	BAL-487A11011	\$ 970.00	4	\$ 3,880.00
eBox® Motorized, WALL MOUNT II, Height-Adjustable, inc. VESA Bracket	eBox	BAL-487A12011	\$ 940.00	27	\$ 25,380.00
Labor for Installation	VSC	LABOR	\$ 375.00	31	\$ 11,625.00
Labor for removal and recycling of any cabling and monitor	VSC	LABOR	\$ 85.00	29	\$ 2,465.00

Includes 2 spare monitors on carts

Material \$ 177,885.00

Labor \$ 14,090.00

Total \$ 191,975.00

Parkview

Item/Description	Vendor	Part #	Unit Price	Quantity	Extended Price
SMART 75" Interactive Display with iQ Technology, With 3 year Assure Warranty, 3 year Remote Management	Smart	SMA-RX275	\$ 3,750.00	39	\$ 146,250.00
SMART Learning Suite-5 Year Subscription	Smart	SMA-ED-SW-5	\$ 130.00	37	\$ 4,810.00
2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	Smart	SMA-EOW2-SBID-75	\$ 425.00	39	\$ 16,575.00
HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	Covid	COV-EHB-250-W	\$ 425.00	37	\$ 15,725.00
Miscellaneous Parts to incorporate HDBaseT	Misc	MISC-PARTS	\$ 75.00	37	\$ 2,775.00
15' HDMI/USB Cable Whip with S-Clip	VSC	WHIP15-S	\$ 30.00	39	\$ 1,170.00
eBox® Motorized, CART II-Flat Panel, Height Adjustable, inc. VESA Bracket	eBox	BAL-487A11011	\$ 970.00	3	\$ 2,910.00
eBox® Motorized, WALL MOUNT II, Height-Adjustable, inc. VESA Bracket	eBox	BAL-487A12011	\$ 940.00	36	\$ 33,840.00
Labor for Installation	VSC	LABOR	\$ 375.00	39	\$ 14,625.00
Labor for removal and recycling of any cabling and monitor	VSC	LABOR	\$ 85.00	37	\$ 3,145.00
Includes 2 spare monitors on carts					

Material \$ 224,055.00

Labor \$ 17,770.00

Total \$ 241,825.00

Village Oaks

Item/Description	Vendor	Part #	Unit Price	Quantity	Extended Price
SMART 75" Interactive Display with iQ Technology, With 3 year Assure Warranty, 3 year Remote Management	Smart	SMA-RX275	\$ 3,750.00	31	\$ 116,250.00
SMART Learning Suite-5 Year Subscription	Smart	SMA-ED-SW-5	\$ 130.00	29	\$ 3,770.00
2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	Smart	SMA-EOW2-SBID-75	\$ 425.00	31	\$ 13,175.00
HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	Covid	COV-EHB-250-W	\$ 425.00	29	\$ 12,325.00
Miscellaneous Parts to incorporate HDBaseT	Misc	MISC-PARTS	\$ 75.00	29	\$ 2,175.00
15' HDMI/USB Cable Whip with S-Clip	VSC	WHIP15-S	\$ 30.00	31	\$ 930.00
eBox® Motorized, CART II-Flat Panel, Height Adjustable, inc. VESA Bracket	eBox	BAL-487A11011	\$ 970.00	3	\$ 2,910.00
eBox® Motorized, WALL MOUNT II, Height-Adjustable, inc. VESA Bracket	eBox	BAL-487A12011	\$ 940.00	28	\$ 26,320.00
Labor for Installation	VSC	LABOR	\$ 375.00	31	\$ 11,625.00
Labor for removal and recycling of any cabling and monitor	VSC	LABOR	\$ 85.00	29	\$ 2,465.00
Includes 2 spare monitors on carts					

Material \$ **177,855.00**

Labor \$ **14,090.00**

Total \$ **191,945.00**

Summary

Item/Description	Vendor	Part #	Unit Price	Quantity	Extended Price
SMART 75" Interactive Display with iQ Technology, With 3 year Assure Warranty, 3 year Remote Management	Smart	SMA-RX275	\$ 3,750.00	166	\$ 622,500.00
SMART Learning Suite-5 Year Subscription	Smart	SMA-ED-SW-5	\$ 130.00	156	\$ 20,280.00
2 Year SMART Assure warranty extension with RM for SMART Board 75" interactive displays	Smart	SMA-EOW2-SBID-75	\$ 425.00	166	\$ 70,550.00
HDBT Set, HDMI 4K60, USB2.0, Aud, Tx-WP+ Rx-Box	Covid	COV-EHB-250-W	\$ 425.00	156	\$ 66,300.00
Miscellaneous Parts to incorporate HDBaseT	Misc	MISC-PARTS	\$ 75.00	156	\$ 11,700.00
15' HDMI/USB Cable Whip with S-Clip	VSC	WHIP15-S	\$ 30.00	166	\$ 4,980.00
eBox® Motorized, CART II-Flat Panel, Height Adjustable, inc. VESA Bracket	eBox	BAL-487A11011	\$ 970.00	49	\$ 47,530.00
eBox® Motorized, WALL MOUNT II, Height-Adjustable, inc. VESA Bracket	eBox	BAL-487A12011	\$ 940.00	117	\$ 109,980.00
Labor for Installation	VSC	LABOR	\$ 375.00	166	\$ 62,250.00
Labor for removal and recycling of any cabling and monitor	VSC	LABOR	\$ 85.00	156	\$ 13,260.00
Includes 10 spare monitors on carts					

Material \$ **953,820.00**

Labor \$ **75,510.00**

Total \$ **1,029,330.00**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

SUPERINTENDENT OF SCHOOLS

TOPIC: Oakland Schools Board of Education Biennial Election 2022

The individuals listed below have filed as candidates for the two 6-year term seats open for the Oakland Schools Board of Education Biennial Election.

* **Carol Finkelstein**
* **Charlie Gandy-Thompson**

* **Marc Katz**
* **W. Samino Scott**

Oakland Schools board members are elected by an electoral body composed of one (1) person designated by the board of each constituent school district. The Revised School Code prescribes that each constituent school district board must designate a representative to this electoral body by adopting a resolution that will: Designate a representative to vote in the election on behalf of the constituent school district Board.

1. Direct the designee as to which candidates the constituent school district Board supports to fill the open seats.
2. Direct the designee to vote for the individuals, at least on the first ballot taken by the electoral body.

According to the revised school code, districts shall consider the resolution at no less than one (1) meeting before adopting the resolution. Districts have interpreted this language differently and historically have used one of the following three options to consider and adopt their resolutions:

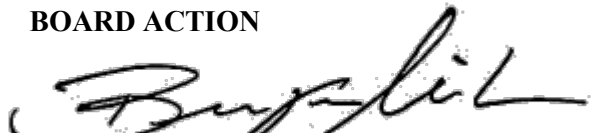
- Consider the resolution as a discussion item during an open meeting and adopt the resolution as an action item during another open meeting, with each meeting occurring on a separate date
- Consider the resolution as a discussion item during an open meeting and adopt the resolution as an action item during a second open meeting immediately following the first open meeting
- Consider the resolution as a discussion item and adopt the resolution as an action item at the same open meeting (Local school districts selecting this option should seek independent legal counsel confirming a singular open meeting to consider and adopt a resolution is compliant with the revised school code).

According to the Revised School Code, districts must adopt their Resolution no earlier than twenty-one (21) days prior to the election. After your board has adopted the Resolution on or after May 13, 2024 as prescribed by the Revised School Code.

RECOMMENDATION:

That the Novi Community School District Board of Education designates _____ as the representative and _____ as the alternate in the attached resolution.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Benjamin Mainka, Superintendent

RESOLUTION OF THE _____ BOARD OF EDUCATION

(To be adopted on or after May 13, 2024)

WHEREAS, Public Act 419 of 2004 amended the election procedures for Intermediate School Districts that elect board members at a meeting of representatives from constituent district school boards, and

WHEREAS, Public Act 419 of 2004 requires a constituent school board to designate its representative and identify the Intermediate School Board candidate the board supports by a resolution adopted not earlier than 21 days prior to the date of the election, and

WHEREAS, Public Act 419 of 2004 prescribes the method for passage of a resolution including the requirement to consider the resolution at not less than one public meeting before adopting the resolution, and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on _____.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates _____ as its representative and _____ as its alternate representative to serve on the 2024 electoral body responsible for electing members to the Oakland Schools Intermediate School District Board of Education.
2. The Board supports candidate _____ and candidate _____ for the two (2) positions on the Oakland Schools Intermediate School District Board of Education each for a term of six (6) years ending June 30, 2030.
3. The Board directs its representative _____ to vote for candidate _____ and candidate _____ at least on the first ballot taken at the June 3, 2024 election.

Ayes: Members

Nays: Members

Motion declared adopted

Secretary, Board of Education

Certification

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes.

SAMPLE

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Oakland Schools Intermediate School District Budget 2024-25

Per the Michigan Revised School Code, Section 380.624(2), the Oakland Schools annual budget must be presented to Oakland County's 28 school districts by May 1 each year. Accordingly, electronic copies were sent along with three hard copy sets of the fiscal year 2024-25 proposed budget documents to each district.

Per section 624(2)(b), the following actions are required by the district for compliance:

- 1) Review the Intermediate School District's General Education Fund operating budget.
- 2) Not later than June 1st adopt a board resolution expressing support for or disapproval of the proposed budget.
- 3) Submit to the ISD's board of education any specific objections and proposed changes to said budget.

Per section 624, only the general operating fund budget requires a board resolution. However, the ISD has provided all of their draft budgets: Special Education, Career Focused Education, Special Revenue-Cooperative Activities, Debt Service, Capital Projects, Enterprise and Internal Service, and Grant Funds budgets.

While not a statutory requirement, the Oakland Schools Board of Education is holding a remote Designates Meeting on Wednesday, May 1 at 6:00pm, at the Oakland Schools Administration Building, Conference Rooms B & C, providing local board designates and district administrative staff an opportunity to hear a presentation on the budget and ask questions prior to finalizing a board resolution on or before June 1.

Two resolutions are attached, one supporting the ISD budget and one disapproving it. They are presented to the Board tonight for information and discussion, with adoption of one at the May 16, 2024, regular meeting.

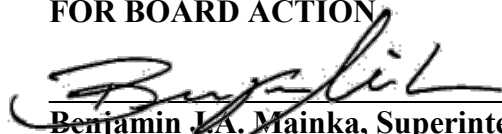
RECOMMENDATION 1:

That the Board of Education adopts the attached resolution, supporting the ISD budget.

RECOMMENDATION 2:

That the Board of Education adopts the attached resolution, disapproving the ISD budget.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin J.A. Mainka, Superintendent

Support for General Fund Budget

ISD BUDGET RESOLUTION

_____, Michigan (the "District")
A _____ meeting of the board of education of the District was held in the _____ in the District, on the ____ day of _____, 2024 at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district General Fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district General Fund budget.

2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

Disapproval of General Fund Budget

ISD BUDGET RESOLUTION

_____, Michigan (the "District")
A _____ meeting of the board of education of the District was held in the
_____ in the District, on the ____ day of _____, 2024
at _____ o'clock in the _____.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____
and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed General Fund budget no later than May 1 of each year to the board of each constituent district for review; and

2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district General Fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district General Fund budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has reviewed the proposed intermediate school district General Fund budget and has determined that it disapproves of certain portions of the proposed intermediate school district General Fund budget which objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The superintendent is hereby directed to submit a certified copy of this resolution to the intermediate school board and/or to the intermediate school district superintendent with the specific objection and proposed changes that this board has to the budget.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adoption.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of _____, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a _____ meeting held on _____, 2024, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education



April 2, 2024

Dear Board of Education Designate:

The Oakland Schools Board of Education and I invite you to review the enclosed proposed Oakland Schools budget for FY 2024-25. Per the Michigan School Code, Section 380.624(2), the proposed FY 2024-25 **General Fund budget** is to be submitted to its constituent district Board of Education for review. For transparency purposes, Oakland Schools has included the budgets for all of our funds in the enclosed document; however, it is only the General Fund budget upon which constituent districts vote. More details regarding the timing of the Designates meeting and your board resolution appear near the end of this transmittal letter.

As you know, Oakland Schools is primarily funded by property tax dollars, and we are projecting a growth factor in Oakland Schools' property tax revenues of 5.8%. Tax revenue projections are conservative compared to Oakland County taxable value increase projections as actual taxable value figures are not available during the preparation of this budget.

Some of the major features of this new budget being proposed are:

Social-Emotional Wellbeing and Mental Health Support

Oakland Schools has always provided resources in the areas of social-emotional wellbeing and mental health support. The pandemic increased the need for these services substantially. To meet these needs, we have shifted resources toward mental health support by adding two mental health consultants in recent years. We have used these positions to support districts in strengthening tier 1 support for well-being (Youth Mental Health First Aid, Positive Behavioral Intervention Supports, Social Emotional Learning, etc.), boosting work around school safety including physical and psychological safety (PREPaRE), and developing a model for school-based mental health systems. Additionally, these positions have supported the expansion of state categorical funding for mental health, 31n, which broadens tier 2 and 3 supports with qualified, licensed school-based mental health supports in districts and 31P, which brings 3-tiered social emotional learning curriculum to our districts.

Oakland Schools Technical Campus Renovations

Oakland Schools is undergoing significant projects to strengthen safety, renovate and refresh our four technical campuses. A high-level summary of the projects follows:

- Phase I – work has begun on an upgrade to the secured entrances for all four Oakland Schools Technical Campus (OSTC) buildings. The renovation will improve safety/security infrastructure and enhance the student and guest experience. Included in the secured entrance plan is a Welcome Center for visitors waiting to be screened for entry into the building. The Welcome Center will highlight OSTC academic programs, events and awards. The secured entrance/welcome center projects are scheduled to be completed in Fall 2024.
- Phase II – a second phase of OSTC renovations is currently in the planning phase. The project is called OSTC Corridor Refresh. Oakland Schools has partnered with an architectural firm to update corridor lighting, flooring, wayfinding, and program identification for all four campuses. The project also includes upgrades to student collaboration spaces in common areas of the

building. The OSTC Corridor Refresh project, if approved by the Board of Education, would be completed during Summer 2025.

Business Office Residency Program

Oakland Schools Administration has developed, with input from local district stakeholders, a Business Office Residency Program which will begin in June 2024. The program is in response to the significant turnover and retirement of local district business office staff without an adequate pipeline to fill the vacancies. This is a two-year program in which a cohort of three to four individuals will receive training, leadership development, a Michigan School Business Officials certification, and internships with local districts. The intended outcome is that these individuals will be prepared to take leadership roles within our local district business offices upon completion.

HR Residency Program

Similarly, our Human Resources department is creating a Human Resources Residency Program which will begin in 2024-25. As part of the program, a cohort of individuals will be taken through training and relevant work experience to best equip them for the human resources functions in a public school setting. The intent of the program is to prepare individuals to step into a district human resources leadership role after the completion of the program. We are working with district human resources leadership to vet a program that encompasses a variety of perspectives as well as industry professionals to speak to/provide necessary training.

Both the Business Office Residency and HR Residency Programs will be fully funded by the General Education Fund.

Shared Services

Oakland Schools provides various services to Oakland County districts that go above and beyond our normal service model. These services include technology, business office, instruction, and truancy services provided on a cost-recovery basis. Technology services are currently being provided to fifteen constituent districts and business office services are currently being provided on a limited basis to four districts through an intergovernmental agreement (IGA) with Oakland Schools.

Literacy Essentials Oakland (LEO) 2.1

The Literacy Essentials Oakland (LEO) project, which was initially kicked off in 2019-20, is a research-based literacy initiative tailored to meet the needs of local districts, build capacity and is focused on job-embedded professional learning. During the 2023-24 school year, the Oakland Schools LEO 2.1 Team continued working with our county-wide coaching network and district Literacy Leadership Teams as we build capacity for early literacy success. This work will continue in 2024-25 as we support the use of student outcome data and implementation data to inform practice and support improved coherence and operation of literacy vision in our districts. Oakland Schools is providing up to \$5 million for Literacy Essentials Oakland.

Numeracy Initiative

The Numeracy initiative has been developed in response to declining performance from 3rd-6th grade on the Mathematics M-STEP. This project is designed to increase an organization's capacity to support effective mathematics practices leading to increased student outcomes in mathematics around three areas for continuous improvement:

- Increased district system coherence in addressing mathematics achievement,
- Increased confidence and efficacy of instructional leaders (both administrative and non-administrative), and
- Enhanced, equitable instructional practices grounded in research (focus grades 4-6 with emphasis on 6th grade).

Nanotechnology, Artificial Intelligence and Synthetic Biology (NAIS) Lab

Our Nanotechnology, Artificial Intelligence, and Synthetic Biology lab will serve our local districts and public school academies as a resource they can visit during the school year. Within this lab, to be located at the Southeast Technical Campus, students and educators will explore cutting-edge technologies firsthand. Nanotechnology involves manipulating materials at the molecular level to create new substances and devices with unique properties. Artificial Intelligence encompasses developing intelligent systems capable of tasks typically requiring human intelligence, such as problem-solving and decision-making. Synthetic Biology integrates principles from biology and engineering to design and construct novel biological components and systems. Through visits to the lab, students will gain exposure to these exciting scientific fields, preparing them for future opportunities and technological advancements. In the 2024-25 budget, 2.0 FTE for Nanotechnology Consultants has been added for this new service's design, development, and deployment. Districts will be able to fully access this service during the 2026-27 school year.

Robotics Competition Labs and Fields

Our Robotics Competition Lab and Field is another exciting new resource that our local districts and public school academies will be able to visit during the school year. This dynamic and inclusive competition field will foster innovation, collaboration, and STEM education. By investing in state-of-the-art equipment, venue facilities, and logistical support, we envision an electrifying competition experience that inspires and empowers the next generation of roboticists. The 2024-25 budget contains 2.0 FTE's for this new service's design, development, and deployment. Districts will be able to fully access this service during the 2026-2027 school year.

Subsidies

Oakland Schools provides over \$1.3 million in subsidies for software and other instructional tools in the areas of Career and Technical Education and curriculum and assessment. The subsidies provided in the 2024-25 budget are detailed within this document and are exclusive of pass-through grant funds, other district allocations and the cost of dedicated staff who support student and finance/HR software and applications.

Personnel Costs

Step increases for those employees who are eligible are included in the 2024-25 budget along with a 2.0% salary increase for all staff. All union salary changes, including step adjustments, are subject to collective bargaining.

PA-18 Special Education Funding

Oakland Schools receives property tax revenue for support of Special Education programs. The base distribution of PA-18 funding to local school districts is budgeted to increase approximately \$14.2 million or 8.9%. Additionally, \$2.5 million is budgeted for other LEA distributions for group home expenditures, reimbursements to districts for educating incarcerated youth, special education program startup and extraordinary expenditures and capital. In FY 2023-24, Oakland Schools distributed additional PA-18 funds totaling \$3.8 million above the base distribution.

Planning for the Future

Oakland Schools is dedicated to sound financial planning and preparing for the economic uncertainties in the future. In that regard, we utilize a five-year forecast that is updated with each budget amendment and incorporates projections from Oakland County Equalization for taxable values. We also maintain a five-year capital plan that is updated annually to prepare for necessary improvements and upgrades to facilities and equipment.

Please be assured that we will continue to work hard to ensure that the budget reflects our continued commitment to increasing student achievement, using economies of scale to decrease operating costs for local districts, customizing and regionalizing programs and services to meet the diverse needs of our constituent school districts, and assisting schools and districts in meeting state and federal mandates.

Per the Michigan School Code, Section 380.624(2), the proposed FY 2024-25 **General Fund budget** is to be submitted to its constituent districts' Boards of Education for review by May 1. Not later than June 1, the board of each constituent district shall adopt a resolution of support or non-support of the **General Fund budget**. A presentation of the budget to our 28 local school district business managers is scheduled to occur at their meeting of the Oakland County School Business Officials on April 12, 2024. The Oakland Schools Board of Education will then hold a Designates Meeting on May 1 at 6:00 PM, providing local board designates and district administration an opportunity to review the General Fund budget prior to submitting their board's resolution to Oakland Schools on or before June 1, 2024. Please note that while Oakland Schools provides all our fund budgets to our constituent districts for review, LEA Designates are only voting on the General Fund budget.

The Oakland Schools Board of Education will hold a Truth in Budgeting hearing on June 3, and will consider the FY 2024-25 proposed budget documents for approval during its regular meeting that night. Should you have any questions regarding the budget, please contact my office at 248.209.2424. All questions will receive prompt replies.

Sincerely,

A handwritten signature in cursive script that reads "Wanda Cook-Robinson".

Dr. Wanda Cook-Robinson
Superintendent of Oakland Schools

cc: District Superintendent
District Business Manager



Enterprise-Wide Executive Summary & Budget Assumptions Original Budget

April 2024
Fiscal Year 2024-25

Oakland Schools Enterprise-Wide Overview

Oakland Schools is one of 56 Intermediate Schools Districts (ISDs) established in Michigan in 1962. ISDs are regional service agencies that provide support services to constituent district school personnel that are best delivered regionally, as measured by cost, size and quality advantages. Oakland Schools is an autonomous, tax-supported public school district governed by Michigan General School Law.

Our mission

Oakland Schools: Learning today. Transforming tomorrow.

Our beliefs

We believe:

- It's about service.
- Students form the lens through which our best educational decisions are made.
- All students can and will learn.
- Collaboration builds understanding.
- Education is a shared responsibility.
- Our success depends upon our employees.
- Change is opportunity.
- Lifelong learning is a key to lifelong success.
- Effective relationships are powerful.
- Differences expand our thinking.
- Visionary leadership creates a dynamic environment.
- We must develop leaders for tomorrow.
- Ethical behavior is everyone's responsibility.

Our Direction

Service, expertise, and excellence form the foundation of Oakland Schools. We prepare students to be meaningful contributors in a diverse society. Continuous learning drives our efforts to support local districts and the community while fostering a global perspective. Organizational strength and effectiveness come from inclusion, advocacy, innovation, and leadership. We share responsibility for leading the Oakland County educational community.

We believe our first responsibility is to the educators of Oakland County, their students and families. We believe that all students can learn, and will, given the right resources and time. Our services, products, tools, and knowledge are focused to support high levels of student achievement, maximize resources and meet compliance obligations. Through visionary leadership and inclusive relationships, we develop regional capacity for the continuous improvement of student learning.

We believe every employee can be highly productive. We support ongoing learning by providing necessary tools and resources. We hold one another to a high standard of professionalism, respect, integrity, and fairness. Together, we embrace a culture that promotes ideas and innovation as it encourages creativity and fun. We deliver high quality service as we advocate for every child.

We collaborate with the Oakland County community and develop strong partnerships with all levels of government, business, social agencies, and education to enhance the quality of life in this region. These collaborations strengthen teaching and learning and increase opportunities for Oakland County students as they graduate to a global economy. For all those with whom we work and whom we serve, we pledge to partner in practices that honor collaboration, responsible stewardship of public resources, transparent business practices and ethical behavior.

What we do

Oakland Schools provides regional services to school personnel that contribute to:

- Increasing student achievement
- Serving the diverse needs of schools
- Decreasing costs and increasing efficiencies.

How we are funded

Our proposed total funding for fiscal year 2024-25 is \$470.0 million:

- Property taxes - \$249.5 million
- Other local revenue and investment revenue - \$44.5 million
- State source revenue - \$23.2 million
- Other financing sources & indirect revenue - \$20.7 million
- Estimated grant award funding - \$132.1 million

Note: Funding as presented is net of eligible inter-company eliminated Risk Related Activity Fund revenues.

How we use our resources

Our proposed total expenditures for fiscal year 2024-25 are \$480.9 million:

- Salary, wage, and benefits - \$86.2 million
- Purchased Services, Supplies, Dues/Fees - \$23.0 million
- Electric & natural gas utilities - \$1.3 million
- Capital outlay - \$21.0 million
- Transfers to LEAs and other funds - \$213.9 million
- Grant related expenditures - \$132.1 million
- Payment on existing debt - \$3.4 million

Note: Expenditures as presented are net of eligible inter-company eliminated Risk Related Activity Fund expenses.

What's New or of Special Significance in the 2024-25 Oakland Schools Budget?

Revenues

Property tax revenue is budgeted to increase by 5.8%, or \$13.7 million. Taxable values have been increasing incrementally over the last eleven years and have finally reached pre-recession levels. While taxable values in Oakland County are expected to increase more than 6.0%, the District is using a conservative estimate in the 2024-25 budget until actual taxable values are made available. Tax abatements have leveled off significantly after peaking in fiscal years 2012 and 2013, however the full economic impact of the COVID-19 pandemic has yet to be determined and the environment is ripe for an increase in tax tribunal challenges. The District holds reserves for anticipated losses due to these abatements.

Oakland Schools Technical Campus Renovations

Oakland Schools is undergoing significant projects to renovate and refresh our four technical campuses. A high-level summary of the projects follows:

- Phase I – work has begun on an upgrade to the secured entrances for all four Oakland Schools Technical Campus (OSTC) buildings. The renovation will improve safety/security infrastructure and enhance the student and guest experience. Included in the secured entrance plan is a Welcome Center for visitors waiting to be screened for entry into the building. The Welcome Center will highlight OSTC academic programs, events and awards. The secured entrance/welcome center projects are scheduled to be completed in Fall 2024.

- Phase II – a second phase of OSTC renovations is currently in the planning phase. The project is called OSTC Corridor Refresh. Oakland Schools has partnered with an architectural firm to update corridor lighting, flooring, wayfinding, and program identification for all four campuses. The project also includes upgrades to student collaboration spaces in common areas of the building. The OSTC Corridor Refresh project, if approved by the Board of Education, would be completed during Summer 2025.

Social-Emotional Wellbeing and Mental Health Support

Oakland Schools has always provided resources in the areas of social-emotional wellbeing and mental health support. The pandemic increased the need for these services substantially. To meet these needs, we have shifted resources toward mental health support by adding two mental health consultants in 2021-22. We have used these positions to support districts in strengthening tier 1 support for well-being (Youth Mental Health First Aid, Positive Behavioral Intervention Supports, Social Emotional Learning, etc.), boosting work around school safety including physical and psychological safety (PREPaRE), and developing a model for school-based mental health systems. Additionally, these positions have supported the expansion of state categorical funding for mental health, 31n, which broadens tier 2 and 3 supports with qualified, licensed school-based mental health supports in districts and 31P, which brings 3-tiered social emotional learning curriculum to our districts.

Oakland Schools continues to provide consultation to the Oxford School District administrative and crisis response teams. In addition to Oxford, our mental health team has offered and provided many of the same supports to other districts that have experienced a traumatic event over the course of the 2023-24 school year. These districts include but are not limited to: Oak Park, Holly, Clawson, and all districts for large-scale events. Resources are included in our annual budgets to provide support as they arise.

Oakland Schools partnered with the National Association of School Psychologists to provide PREPaRE (Prevent Reaffirm Evaluate Provide and Respond Examine) training to our constituent districts. In addition, seven of our staff members are now certified PREPaRE trainers. The team of PREPaRE trainers review and improve comprehensive school safety planning with our districts and prepare staff for the skills of intervention and recovery and are training at the district and county level in Workshops 1& 2. All individuals who received PREPaRE training gained a better understanding of the organization and function of a comprehensive safety and crisis team (Workshop 1) and/or the knowledge and skills necessary to meet the mental health needs of students and staff in the aftermath of a crisis (Workshop 2).

Oakland Schools has also partnered with Michigan State Police, Oakland Community Health Network, and national threat assessment experts to provide professional learning on the Behavior and Threat Assessment Management (BTAM) model. Oakland Schools now has two BTAM in-house trainers to further build the capacity of our local districts through county-level training, and to continue fostering the relationship with our community partners.

Our mental health team is responsible for the oversight and provision of intensive mental health and complex behavior support through the provision of our Aspire program, a mental health collaborative partnership with New Oakland Family Services; psychiatric solution-focused meetings, collaborating with a licensed psychiatrist; and student problem-solving services, a multidisciplinary team approach to building district capacity to address complex cases.

Production, Printing & Graphics

Production, Printing & Graphics (PP&G) was established in 2007/2008 to support the printing needs of Oakland Schools, local districts, and non-profit and municipal organizations. The program has consistently delivered high-quality print materials, encompassing brochures, bulletins, business cards, calendars, newsletters, posters, 3D printing, and various other items, at rates below market standards since

its inception. Despite facing escalating costs and subsequent deficits within the program fund, we have maintained steady pricing. However, with the gradual depletion of the fund balance, adjustments to pricing have become imperative to sustain operations. Over the forthcoming years, we will implement incremental price adjustments while subsidizing a portion of the costs, with the ultimate goal of restoring the program to self-sustainability.

Special Collaborative Projects

Business Office Residency Program

Oakland Schools Administration has developed, with input from local district stakeholders, a Business Office Residency Program which will begin in June 2024. The program is in response to the significant turnover and retirement of local district business office staff without an adequate pipeline to fill the vacancies. This is a two-year program in which a cohort of three to four individuals will receive training, leadership development, a Michigan School Business Officials certification, and internships with local districts. The intended outcome is that these individuals will be prepared to take leadership roles within our local district business offices upon completion.

HR Residency Program

Oakland Schools Human Resources is creating a Human Resource Residency Program which will begin in 2024-25. As part of the program, a cohort of individuals will be taken through training and relevant work experience to best equip them for the human resource functions in a public school setting. The intent of the program is to prepare individuals to step into a district human resource leadership role after the completion of the program.

We are working with district human resource leadership to vet a program that encompasses a variety of perspective as well as industry professionals to speak to/provide necessary training.

In addition to the training and on the job experiences, residents will leave this program having established a working relationship with Oakland Schools as well as the 28 general power school districts in Oakland County.

Both the Business Office Residency and HR Residency Programs will be fully funded by the General Education Fund.

Literacy Essentials Oakland (LEO 2.1)

The Literacy Essentials Oakland (LEO 2.1) Project is centered on ensuring early literacy success for children in Oakland County. This multi-year project was launched during the 2019-20 school year, and was developed with the following criteria in mind:

- Deeply rooted in research
- Builds capacity in districts
- Tailored to needs of districts
- Focus on job-embedded professional learning

During the 2023-24 school year, the Oakland Schools LEO 2.1 Team continued working with our county-wide coaching network and district Literacy Leadership Teams as we build capacity for early literacy success. This work will continue in 2024-25 as we support the use of student outcome data and implementation data to inform practice and support improved coherence and operation of literacy vision in our districts. Oakland Schools is providing up to \$5 million for Literacy Essentials Oakland.

Numeracy Initiative

The Numeracy initiative has been developed in response to declining performance from 3rd-6th grade on the Mathematics M-STEP. This project is designed to increase an organization's capacity to support effective mathematics practices leading to increased student outcomes in mathematics around three areas for continuous improvement:

- Increased district system coherence in addressing mathematics achievement,
- Increased confidence and efficacy of instructional leaders (both administrative and non-administrative), and
- Enhanced, equitable instructional practices grounded in research (focus grades 4-6 with emphasis on 6th grade).

HR/Finance Consortium

The HR/Finance Consortium Fund was established in FY 2012-13 as a result of a collaborative effort between twenty-two (22) Oakland County school districts to select a countywide Enterprise Resource Planning system for HR and financial applications. The 22 school districts formed a consortium called the Michigan Partnership for Essential Education Resources (MiPEER) and selected SunGard Public Sector as the software vendor, which was purchased by PowerSchool in 2017. The consortium members have converted to the PowerSchool BusinessPlus software in phases between 2015-16 and 2021-22 and Oakland Schools MiPEER and Technology Services staff continue to support the collaborative on an ongoing basis. In 2021-22, one additional district joined the collaborative and implementation activities were completed in 2023-24.

MiServiceDesk

The Oakland Schools Services Desk manages MiServiceDesk, which supports integral statewide solutions. This support ensures that local districts and stakeholders across the state have tier 1 support, ensuring their accessibility. MiServiceDesk is a support arm of Michigan Collaboration Hub which is an initiative lead by ISDs. Current solutions supported include:

- MiStrategyBank
- MICIP (Michigan Integrated Continuous Improvement Process)
- MiRead
- EduPaths
- MiEarly Childhood Connect
- Michigan Data Hub

Nanotechnology, Artificial Intelligence and Synthetic Biology (NAIS) Lab

Our Nanotechnology, Artificial Intelligence, and Synthetic Biology lab will serve our local districts and public school academies as a resource they can visit during the school year. Within this lab, to be located at the Southeast Technical Campus, students and educators will explore cutting-edge technologies firsthand. Nanotechnology involves manipulating materials at the molecular level to create new substances and devices with unique properties. Artificial Intelligence encompasses developing intelligent systems capable of tasks typically requiring human intelligence, such as problem-solving and decision-making. Synthetic Biology integrates principles from biology and engineering to design and construct novel biological components and systems. Through visits to the lab, students will gain exposure to these exciting scientific fields, preparing them for future opportunities and technological advancements. In the 2024-25 budget, 2.0 FTE for Nanotechnology Consultants has been added for this new service's design, development, and deployment. Districts will be able to fully access this service during the 2026-27 school year.

Robotics Competition Labs and Fields

Our Robotics Competition Lab and Field is another exciting new resource that our local districts and public school academies can visit during the school year. This dynamic and inclusive competition field will foster innovation, collaboration, and STEM education. By investing in state-of-the-art equipment, venue facilities, and logistical support, we envision an electrifying competition experience that inspires and empowers the next generation of roboticists. The 2024-25 budget contains 2.0 FTE's for this new service's design, development, and deployment. Districts will be able to fully access this service during the 2026-2027 school year.

Mobile STEM Classroom (STEMi)

Oakland Schools Administration and Student Services have deployed a mobile Science, Technology, Engineering & Math (STEM) classroom called "the STEMi." The STEMi is a leased vehicle which was fully equipped and operational in the spring of 2021. FY 2024-25 Capital Projects Fund budgets include estimated costs for capital needs and the Career Focused Education Fund budget includes estimated costs of operating the STEMi. The mobile classroom is utilized by Oakland Schools' constituent districts to supplement and extend their existing career readiness curriculum, instruction and assessments. The STEMi is fully booked at all 28 school districts and public school academies for the 2023-24 school year. The Board of Education will continue to receive quarterly Access and Impact updates from Student Services.

Focus on Cybersecurity

Oakland Schools has made substantial investments in cybersecurity including but not limited to the following:

- Identifying security weaknesses and strengthening security posture across all applications and devices supported and provided by Oakland Schools,
- Full implementation of multi-factor authentication on all critical systems to ensure application security,
- Full implementation of an automated security information event system to detect and thwart security threats and expanded the service to include local districts,
- Full implementation of an EDR (endpoint detection and response platform),
- Continuing to stop DDOS attacks,
- Conducting cybersecurity awareness and phishing simulation exercises, and
- Partnering with local districts and our field service district partners by
 - Encouraging local districts to take advantage of the internal and external penetration testing,
 - Encouraging local districts to take advantage of the SIEM solution offered by Oakland Schools,
 - Supporting our field service districts through the implementation of a phishing simulation and cybersecurity awareness training platform.

Financial Subsidies for Cooperative Services

Oakland Schools provides financial subsidies to support several cooperative agreements with constituent districts. The following financial subsidies are incorporated in the FY 2024-25 budget:

Department	Description	Budgeted Subsidy Amount
Students Services (Career Readiness)	Career cruising software (Xello)	\$ 346,000
Students Services (Career & Technical Education)	CDX Automotive software	\$ 15,000
Students Services (Career Readiness)	Industry connections platform (Nepris)	\$ 260,000
District & School Services	Illuminate DnA student assessment & data analysis tool	\$ 366,000
District & School Services	Discovery Education Streaming - digital video on demand and online teaching	\$ 138,100
District & School Services	Atlas Rubicon curriculum management system	\$ 142,500
District & School Services	STAMP (STAndards-based MEasurement of Proficiency) assessments	\$ 35,000
	TOTAL SUBSIDIES	\$ 1,302,600

Note: This reporting is required by Board Policy 3230. Subsidies do not include the cost of staff FTE providing direct district support.

In addition to the above financial subsidies, the District provides dedicated staff to support the MiStar student application and the PowerSchool application for the MiPEER consortium. Distributions are also made directly to districts for PA-18 special education funding, Career and Technical Education (CTE) transportation reimbursement and CTE regional programming funding. Details of those distributions can be found in those funds' specific budget sections of this document.

Employee Positions

- There is a net 10.4 FTE increase in positions contained in the 2024-25 budget, including the following:
 - 4.0 FTE – Human Resources Residency Program (see details under *Special Collaborative Projects*)
 - 4.0 FTE – Student Services, including 2.0 FTE for Nanotechnology Consultants and 2.0 FTE for Robotics Consultants (see details under *Special Collaborative Projects*)
 - 1.0 FTE – Student Services (Technical Campuses) for a Cosmetology Instructional Technician based on enrollment
 - 1.0 FTE – Special Populations for a new position in the Assistive Materials Center to meet the high demands for devices and materials requested by LEAs
 - 1.0 FTE – Technology Services for a MiPLACE Administrator to manage this virtual learning community
 - .7 FTE – District & School Services for the Fine Arts Consultant position previously held by a retiree, increasing it from a .3 FTE to a 1.0 FTE
 - (1.0) FTE – Shared Services, based on changes to intergovernmental agreements.

Personnel Costs

- Step increases for those employees who are eligible have been built into the 2024-25 budget; additionally, an across-the-board pay increase of 2.0% has been included in the proposed budget for all staff. All union salary changes are subject to collective bargaining. The current collective bargaining agreement expires June 30, 2024.
- Regarding the State-mandated retirement rate, there are 8 rates in effect, depending on the hire date of employees and their choices for eventual retirement benefits. The most common employee choice is for the Basic/MIP plan with Health Care Premium Subsidy. That rate is 31.34% through September 30, 2024, and is projected to be 31.36% beginning October 1, 2024. Oakland Schools analyzed its own employee retirement elections and has projected an

overall blended retirement rate of 31.19% for 2024-25, which includes employer contributions to Defined Contribution plans and the Personal Healthcare Fund.

- The “Hard Cap” for employee health care costs remains in effect for all labor groups. The hard cap dollar limits that employers may pay are subject to annual adjustment based on the medical consumer price index, over which the school district has no jurisdiction. Oakland Schools has projected growth in the medical consumer price index of 4.0%. If this projection proves to be accurate, the dollar limits that will be in effect will grow to:

	Plan year beginning after 1/1/24	Plan year beginning after 1/1/25*
Family	\$ 21,007.83	\$ 21,848.14
Individual plus one	\$ 16,109.06	\$ 16,753.42
Single	\$ 7,702.85	\$ 8,010.96

**projected, assuming growth in the Medical CPI of 4.0%*

Michigan Tax Tribunal Expense

Michigan Tax Tribunal (MTT) judgments regarding property tax assessments have leveled off in the last few years. Over the past eleven years, the District has paid back over \$13.0 million in property taxes due to MTT judgments, the majority occurring over a four-year period. The MTT reserve percentage for FY 2024-25 is budgeted at .25% of tax revenues, which equates to approximately \$623,700 in expense. The District continues to evaluate MTT reserves as indications are MTT cases are likely to rise in the coming years.

PA-18 Special Education Funding

Oakland Schools receives property tax revenue for support of Special Education programs. In the last two years, the County has enjoyed healthy taxable value growth which correlates to increases in the amount that can be provided to local districts via the PA-18 distribution. In FY 2024-25 there is growth projected in tax revenues of 5.8%. The base distribution of PA-18 funding to local school districts is budgeted to increase approximately \$14.2 million or 8.9% to \$173,556,600. Additional distributions may be made to local districts based on 2023-24 final audited financial results.

Collaborative Program & Service Initiatives

Oakland Schools continues to invest in current programming and new initiatives that support collaborative programs and services for our constituent districts. Cited below are several examples of current collaborative programs and projects that are coordinated by the ISD.

District and School Services

The District and School Services (DSS) Department is committed to serving all learners in Oakland County through a variety of means, including but not limited to: providing professional learning for educators, facilitating networking groups for educators, consulting with educational leaders, developing resources, advocating for Oakland County students at the state level, and establishing consortium pricing and other cost savings for tools that districts need to support student learning. DSS is also focused on several large projects, such as the support of districts with Comprehensive Support and Improvement (CSI) Schools, and responding to wellness needs by providing guidance, technical assistance, resources, and tools.

- Professional learning for educators - The DSS team develops and facilitates regional professional learning and customizes professional learning for individual districts.

- Networking groups for educators - District and School Services supports groups of educators in networking with peers across the county through regularly scheduled facilitated meetings. Networking groups have been designed to meet the needs of central office leaders, principals, district assessment leaders, district English Learner leaders, new teachers, and content area specialists (mathematics, literacy, social studies, science, fine arts, world language) to name a few.
- Consultation - The District and School Services consultant team works closely with educational leaders across the county as they plan appropriate supports for their district or school.
- Resource development - The District and School Services team is committed to developing resources that support student learning across the state. Some of these resources include contributions to the development of the MAISA GELN Early Mathematics Essential Instructional Practices: Pre-kindergarten through Grade 3 and support of miPLACE, a virtual learning community containing extensive on-demand professional learning courses and collaborative groups.
- Consortium pricing and other cost savings - The District and School Services team collect perspectives from school stakeholders and leaders to determine needs, as well as seek input on resources, tools, and providers that districts recommend. Our staff of experts then assembles product information across the marketplace, and, when feasible, vets solutions for quality. We then negotiate with providers to seek discounted consortium pricing, saving districts thousands of dollars in product pricing and implementation support. Current examples of educator tools the team has procured on behalf of constituent districts include the Atlas Curriculum Mapping System, Illuminate DnA, Discovery Streaming and STAMP proficiency assessment for world language test-out. The products are all offered either at a full or partial subsidy to districts.
- Supporting districts with schools identified through the State Accountability System - Districts with Comprehensive Support and Improvement (CSI) Schools receive support services from the MDE through District and School Services to build capacity in order to increase student achievement and/or graduation rates. Through the Title I Regional Assistance Grant CSI districts are supported with services such as summer camps, classroom libraries and pop-up literacy programs.
- The Early Childhood unit works with schools, families and other agencies to support the school success of children from birth to kindergarten years of age by providing for the development, evaluation and modification of programs in early childhood centers and providing direct assistance to support young learners and their parents with a variety of activities and resources. Early Childhood has saved local districts thousands of dollars by early identification of children with learning or behavioral challenges.

Student Services

The Student Services Department provides direct instructional programs for K-12 students and consulting services for local districts throughout Oakland County.

- Student Services provides consultation, professional development and employer-based experiences for the core content areas as well as CTE programming.
- Student Services is working collaboratively with our 28 local districts to roll-out a K-12 Career Readiness system in Oakland County. This system is guiding students, parents and educators to help students make informed career preparation decisions, developing the skills and knowledge needed to be successful in their chosen career and preparing them for post-secondary education or direct employment.
- Professional development and technical assistance (via a gradual release professional learning model) is provided to educators, parents and community members throughout Oakland County and beyond.

- Student Services provides leadership and support for a variety of student programs. This includes the ACE Program and the VLAC K-12 programs. In addition, Student Services operates the four technical campuses serving approximately 2,700 students from all 28 constituent districts.

Special Populations

The Special Populations Department is dedicated to providing quality services and support intended to strengthen the capacity of Oakland County public school districts. In partnership with local districts and community agencies, the department strives to improve the educational achievement and well-being of all students with disabilities.

The Oakland Schools Special Populations Department provides services to all local districts, public school academies and nonpublic schools in Oakland County on behalf of the approximately 23,500 students with an Individualized Education Program (IEP) as well as students requiring community support programs.

Coordinated ISD services for districts include the provision of Educational Audiologists, Orientation and Mobility Specialists and teacher consultants for students with low incidence disabilities. Associated supplemental and related support through specialized assistive equipment and services are also available. The Materials Center coordinates the procurement and/or preparation and after delivery support of this equipment and alternate text materials for those with IEPs. Due to the increasing demand for Assistive Technology related services, the Materials Center has requested an additional FTE in 2024-25. Audiological services are available for assistance in the evaluation process for eligibility purposes and the provision of hearing assistive technology. In addition, audiological assessments are provided to preschool age students to rule out hearing loss.

Professional learning opportunities are offered year-round. Learning opportunities are designed to meet the identified needs of the county by use of achievement data, compliance indicators, district input, and educational initiatives. It is the focus of these opportunities to support the instruction of those students with disabilities with an IEP and work toward improving student achievement. Oakland Schools has created an annual Special Populations summer conference to build the capacity of staff who support students in self-contained and center program classrooms, our most complex learners. Staff are invited to attend a multi-day conference that provides foundational, shared learning experiences, as well as tailored topics of interest that they can select to deepen their knowledge. Stipends for attendance are provided to staff who qualify.

Technical assistance to meet mandatory compliance regulations occurs in many forms. The ISD has staff available by phone and email to assist parents and districts in creating a positive supportive learning environment that meets the needs of students with IEPs.

Technology, Business and Other Operational Areas of Oakland Schools

- Administrative Services provides coaching for newly placed superintendents, governance training for superintendent/board teams, and leadership training for administrative teams.
- Auxiliary Services, Maintenance and Facilities Operations works with local districts in the county to share information and help improve facility management effectiveness. Collaboration among local districts allows for shared knowledge, networking and operational efficiencies.
- Facility Operations is committed to providing a safe, clean and healthy environment within our buildings and on our campus grounds. Team members strive to provide services in an efficient and cost-effective manner.
- The district continues to promote its Green Schools initiatives. The Michigan Green Schools Program encourages public and private schools to participate in environmentally friendly and energy saving activities. There are 85 schools in the County that are participating.

- Communication Services collaborates with communications professionals across local districts, offering support and skill enhancement opportunities through tailored professional development initiatives. Our dedicated team publishes an informative District Service Report annually, ensuring transparent communication and highlighting achievements. Moreover, we prioritize the dissemination of pertinent educational topics through multiple social media platforms. Additionally, our team offers comprehensive assistance to local school districts, addressing their unique communication and marketing needs.
- Government and Community Services provides assistance to our constituent public school districts ensuring accountability of all student populations with pupil accounting audits, truancy, residency, schools of choice, MEIS liaison, home schooling, legal services, and legislative services.
- Financial Services provides direct and indirect operational support and best practice-based training to all of our constituent districts upon request and continues to provide direct services to constituent local districts each year. Financial Services provides fiduciary oversight of the financial resources of Oakland Schools.
- The Medicaid Billing Services program provides billing services to all school districts and is expected to generate approximately \$14.1 million of revenue for LEAs in FY 2024-25.
- The Human Resources department administers the Oakland Human Resources Consortium (OHRC) providing recruitment and job posting services.
- Child Nutrition provides consulting services for all federal child nutrition programs operated in Oakland County including school lunch, breakfast, after-school snack/supper programs, Summer Food Service and special grant programs. Services provided to districts include USDA food purchasing cooperative, professional standards training, technical assistance and operations consulting services. Child Nutrition staff have been instrumental in obtaining numerous grants which allow more students in Oakland County to receive free or significantly reduced breakfast and lunch and have been leading the effort to get universal free meals in public schools permanently.
- Event Management organizes, hosts and services professional learning opportunities. The Oakland Schools conference center provides meeting, conference and training space for educational, community and special events.
- The Office of Procurement & Contracting coordinates the procurement process and provides links for our constituent districts to county, state, and national purchasing programs and cooperative purchasing opportunities.
- Pupil Transportation provides MDE school bus safety education training; efficiency reviews; implementation, training and support for transportation-related applications; consultation for MDE required reports; training and support for transportation staff and committees and cooperative purchasing support for transportation needs.
- Technology Services is an established provider of high quality systems, solutions and support to public and nonpublic schools providing online applications for student information management, human resource management, financial systems management, academic systems support, technology planning, network and telecommunication services, technical support for the ONE fiber network, internet service provider, AV support, and technology service assistance. The use of these applications is growing among our local districts as high quality, low cost solutions. We provide full service support of local districts' technology needs upon request on a cost recovery basis.
- The Technology Services Student Applications team supports all local 28 districts on MISTAR-Q. This student information system is integrated with Canvas, Schoology, and Google Classroom to support teacher instruction and mark reporting. Continuing innovations are made to MISTAR-Q based upon customer needs. Examples include implementing paperless online enrollment, food service point-of-sale (POS) for distribution of meals during the pandemic, and other tools and services designed to facilitate remote learning and student support. Oakland Schools has a continuing partnership with Wayne RESA to facilitate a user group, an advisory committee and

steering committee to improve networking, to garner client feedback on support and training, and to create strategic direction for MISTAR-Q.

- Oakland Schools runs a full-service production, printing and graphics (PP&G) operation. PP&G serves the administration and staff of Oakland Schools, LEAs, private schools and other governmental and nonprofit entities. PP&G offers a wide variety of products and services at fees that are significantly lower than those charged in the commercial marketplace.

Shared and Cost Recovery Services

Oakland Schools provides various services to constituent districts that go above and beyond our normal service delivery model, and these additional services are provided on a cost recovery basis. In FY 2023-24 and 2024-25, the following services have been or are being provided on a cost recovery basis:

- Business Office assistance on a limited scope to four constituent districts
- Technology services to fifteen constituent districts
- Early Childhood Specialists (ECSs) support the Great Start Readiness Preschool teaching teams and site administrators at 28 LEAs, 4 PSAs, and 24 community-based organizations to provide high-quality preschool with fidelity. Oakland Schools recruits, trains, supervises, and coaches the ECSs, assigning them to service individual programs across the country. This saves districts approximately 40% of the staffing costs since they do not need to employ direct hires, as well as the administrative costs of recruiting, retaining and supervising staff.
- Oakland Schools Early Childhood unit orchestrated a coordinated purchase of the online *COR Advantage* child assessment tool, so it is more affordable for the programs in Oakland County, resulting in a savings of 47% for each child license or a countywide savings of over \$65,500 for the 2023-2024 program year.
- Oakland Schools provides early childhood educators with professional learning on the preferred GSRP curriculum, through an agreement with HighScope. GSRP teachers and administrators can enroll in all mandated training sessions through the ISD at substantially reduced registration fees and without traveling out of county, reducing professional learning costs by up to 70%. In 2023-24, approximately 500 participants completed various training sessions offered.
- Oakland Schools provides all programs with program director support services, which provide technical assistance with meeting GSRP grant requirements, GSRP Implementation Manual Guidance, program licensing guidance and referrals. This service saves sub-recipients over 36% of the cost.
- Early Childhood provides Child Development Associate (CDA) training scholarships to support educators in attaining this GSRP required, nationally recognized qualification. In 2023-24, 50 professionals were awarded a scholarship, saving programs and professionals a cost of approximately \$22,500.
- Oakland Schools implemented a county-wide marketing campaign to support child recruitment for programming. This was a cost savings to districts of approximately \$275,000 in 2022-23 and is estimated to be \$350,000 in 2023-24 and 2024-25.
- Oakland Schools lifts the burden of determining child eligibility for GSRP through care coordination. This is an estimated cost savings of \$250,000 for the 23-24 school year.

Collaborative Program Development Initiative

The Collaborative Program Development Initiative (CPDI) is a program designed to provide “seed funding” for new and innovative initiatives, programs and ideas among our constituent local districts. CPDI funds have been used to support start-up of the Virtual Learning Academy Consortium, the Oakland Accelerated College Experience and also partially subsidized the expense of moving toward a countywide HR/Finance software system that will help reduce costs to our partnering local school districts for the first five years that each of them implements the new system. Most recently, CPDI funds have been used for the startup and implementation costs of a new applicant tracking system for the Oakland Human Resources

Consortium, the Better with Breakfast countywide program, Literacy Essentials Oakland (LEO) and the Numeracy Initiative kicking off in 2024-25.

Notable Fee-Based Programs

Virtual Learning Academy Consortium (VLAC) K-8

- The District’s online educational program for K – 8th grade students is projecting an enrollment of 300 FTE. Tuition is projected at \$6,450 per pupil for Oakland County residents and \$6,650 for non-resident pupils, which represents no increase from 2023-24 rates.

Virtual Learning Academy Consortium (VLAC) 9-12

- In the VLAC 9-12 program, students previously participating in the K-8 program can continue their virtual educational program through high school. Enrollment is projected at 150 FTE and tuition is \$6,700 per pupil for Oakland County residents and \$6,900 for non-resident pupils, which represents no increase from 2023-24 rates.

Oakland Accelerated College Experience (ACE)

- In this program, students from Oakland Schools’ constituent districts have the opportunity to attend their district’s high school as well as Oakland Community College. This opportunity allows students to earn up to 60 transferable college credits, an associate degree or a certificate of completion while extending high school through year 13. The preliminary enrollment is estimated at 156 students; tuition is \$4,900 per pupil, which represents no increase from 2023-24 rates.

Secondary Online Programs

- The District, in partnership with Graduation Alliance, offers a specialized educational program and support services to provide students who have dropped out of school with an opportunity to complete their coursework and graduate from high school. It also services students who have been expelled or placed on long-term suspension. This program is being offered to Oakland County students on a cost-recovery basis.

Foreign Exchange Programs

- This is a high school study abroad program in which students from other countries can spend a year in several Oakland County high schools. The District is partnering with KCK, Inc. to provide this experience and is budgeting for approximately 50 students to participate in FY 2023-24.

Oakland Schools Economic Environment & Forward Planning

Oakland County (the “County”) remains a strong local economy, with positive prospects for economic growth and development. Despite recent years of economic turmoil with the Great Recession in 2009 and more recently with the COVID-19 pandemic (“the pandemic”) that has plagued Southeast Michigan, along with the rest of the nation, Oakland County has remained one of the most prosperous counties in the country. More important, it has the necessary assets to remain a prosperous and welcoming county in the future. Oakland County remains one of the most prominent local economies in the nation, with some of the most promising longer-term prospects. The County’s knowledge-based economic activity is among the most concentrated in the country and the percentage of the population holding an associate degree or better well exceeds the national average, which are two good indicators of future economic prosperity.

The County is especially noteworthy for its share of residents employed in professional and managerial occupations, which bodes well for future growth opportunities in higher paid activities. Oakland County’s assets provide opportunities to continue diversifying its economy into areas with longer-term growth potential. While the overall job growth forecast is favorable, economists predict it will be strongest in blue-collar industries. This is partially due to higher-wage industries losing few jobs during the pandemic, but

their recovery has been less robust. Job recovery by the end of 2024 is expected to exceed pre-pandemic levels by 5.1% and 2.1% in blue-collar and higher-education service jobs, respectively. The unemployment rate was 3.1% as of January 31, 2024, compared to a nationwide average of 3.7%. Oakland County's affluent, well-educated community has been, and will continue to be, its own best resource for maintaining a thriving economy.

The County's emerging sectors have demonstrated strong growth and development. The County's Emerging Growth & Innovation Unit brings together industry leaders to learn about what market trends technological advancements and what industry participants need. The vast majority of the jobs in Oakland County are in the private sector (94%) while only 6% are government jobs. Leading employment sectors per recently published data include:

- Professional and business services
- Trade, transportation and utilities
- Private education and health services
- Manufacturing
- Private-Goods Producing.

Oakland County takes education very seriously. The County's education initiative, Oakland80, sets a goal of 80% of county adults with a post-secondary degree or credential by 2030. In order to achieve this goal, the County is focused on ensuring high school students obtain the financial assistance available to them, students who start college finish with a degree, and industry-recognized credentials are widely available.

Our Board of Education and Administration consider many factors when setting the District's 2024-25 fiscal year budget. One of the most important factors affecting the budget is the economic condition of the state of Michigan. The fiscal year 2024-25 budgets will be adopted effective July 1, 2024, and are based on estimated property tax revenues, state aid, and grant funding. State law requires the District to amend the budget if actual District resources are not sufficient to fund original appropriations. The District amends its budgets at regular intervals during the year and also maintains a five-year forecast. This robust frequent analysis ensures the financial stability of the organization and that resources are available to fulfill the mission of Oakland Schools.

We continue to focus resources in a manner that directly benefits our districts and students. Listed below are just a few tangible examples (not an exhaustive list) that demonstrate this practice:

- Providing funding for a Numeracy Initiative to address declining performance on the Mathematics M-STEP
- Providing \$5 million for the Literacy Essential Oakland program aimed at significantly improving 3rd grade reading proficiency
- Investing in significant safety and security updates at our technical campuses
- Investing in exciting new instructional opportunities for constituent district students in nanotechnology and robotics
- Funding for a mobile STEM classroom (STEMi) to be utilized by constituent districts
- Investing in countywide fiber infrastructure upgrades
- Providing significant subsidies for student data analysis tools and other software solutions for local districts
- Collaborating with Oakland County on a countywide communication channel

Oakland Schools’ District Budget Policy, Development Process, Management & Internal Control

Oakland Schools’ budgetary policies (3050, 3100, 3150, and 3170) direct, authorize and hold responsible the Superintendent for the planning, preparation, and execution of the District’s annual operating budgets. The Board of Education authorizes and funds the operating budgets according to approved district policy, procedures and laws of the State of Michigan. The Board of Education conducts budget hearings and a budget adoption process in accordance with state law. Changes to the original annual operating budgets shall be documented to maintain accurate working budgets and shall be presented through the budget amendment process at least three (3) times each fiscal year for Board of Education review and approval.

Significant Budget Policy:

The district’s significant budget policies and the complete policy citations are presented below:

Policy 3050 - Budget preparation:

The Superintendent shall be responsible for planning the District’s budget. The budget shall be the numerical representations of the Board’s and District’s programs and operational priorities. The Superintendent shall keep the Board informed during the planning process and secure input from the Board through discussion or workshops. The Board may approve a special committee to work with the Superintendent in determining the budget priorities.

Policy 3100 - Annual operating budget and amendments:

The District’s budget shall be prepared by the Superintendent and shall reflect the program and operational priorities of the District. The Superintendent shall follow the adopted budget. The Board shall fund the operating budget according to approved fiscal and budgetary procedures adhered to and required by the State of Michigan. The Board, working with administration, shall establish priorities for the District. The budget shall contain a contingency appropriation within the General Education, Special Education, and the Vocational Education funds, to be used and transferred at the discretion of the Superintendent, for the express purpose of addressing unforeseen existing program and operational costs. The Board shall be notified of the use of such funds within the budget amendment process. In order for the District’s budget preparation to proceed in an orderly fashion, the Superintendent shall establish deadlines and time schedules. The Board shall conduct hearings and budget approval in accordance with state law. Changes to the original operating annual budget shall be documented to maintain accurate working budgets. Changes shall be prepared through budget amendments at least three (3) times each fiscal year for Board review and approval. The Superintendent shall develop administrative rules to implement this policy.

Policy 3150 – Fund balance:

The Board realizes its responsibility under law to maintain a balanced, non-deficit, financial condition for the District. A fund balance provides flexibility in dealing with unanticipated budget emergencies such as mid-year reductions in state funding. In addition, a fund balance will help to avoid cash flow borrowing. To this end, the board will strive to maintain an appropriated and budgeted fund balance in each fund which appropriately considers known actual or estimated liabilities of each fund and the risk in the operating and state and local economic environment. The administration shall, in developing each year’s budget, endeavor to maintain minimum ending fund balances as set forth below:

1. The General Education Fund ending unassigned fund balance target range (“unassigned target range”) shall be equal to 7.5% to 12.5% of operating expenditures.
2. The Career Focused Education Fund ending restricted fund balance target range (“restricted target range”) shall be equal to 7.5% to 12.5% of operating expenditures.

3. The Special Education Fund ending restricted fund balance target range shall be equal to 5% to 10% of expected operating expenditures of the fund less payments (also referred to as transfers) to local school districts.
4. All other District ending fund balances shall be determined by the Superintendent who shall consider the financial environment and the associated risks to include actual or estimated liabilities.

The Board delegates to the Superintendent the authority to create assigned fund balances and to allocate amounts to such balances to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, uncommitted) fund balance in any particular fund. The Superintendent is directed to bring only those budget recommendations to the Board that comply with all laws and the intent of the policy.

Policy 3170 – Budget transfer authority:

The Superintendent is authorized to approve adjustments and/or transfers between line items within a fund of the Board adopted operating budget. Such adjustments and/or transfers shall be reported to the Board through the amendment process. Authorization for such adjustments and/or transfers shall be included in the general appropriations act amendments. Inter-fund transfers shall not be made without prior Board of Education approval.

Budget Development Process

The Oakland Schools’ budget development process operates on a continuous improvement basis. In order for the District’s budget preparation to proceed in an orderly fashion, the Superintendent annually establishes a budget development calendar. Budget documents, as released each year, will include presentation changes and improvements. Accordingly, the proposed budget documents reflect all changes made to our general ledger reporting structure done to maintain compliance with the Michigan Public Schools Accounting Manual (Bulletin 1022). Included in our budget document are all governmental fund types, proprietary fund types, and a summary of our grant and state funded projects. The District has fiduciary type funds which are used to account for assets held by the school district in a trustee capacity or as an agent. These funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. These funds are not presented in this document as the district is not required to formally adopt a budget for these funds; however, information on the Fiduciary funds can be found in the District’s most recent Annual Comprehensive Financial Report.

District Cost Allocation Methodologies

During the normal course of conducting our business, Oakland Schools incurs costs that require a logical methodology to allocate between our three major operating funds: the General Education Fund (GEF), the Special Education Fund (SEF) and the Career Focused Education Fund (CFEF). The Michigan Department of Education’s (MDE) “Accounting and Fiscal Reporting Requirements for Intermediate School District Use of Special Education Funds” rules identify allocation-eligible function-based costs as defined by the Michigan Department of Education’s Bulletin 1022 Accounting Manual.

For the Special Education Fund, the primary controlling parameter is a 25% maximum allocation cap on each eligible function-based cost pool. The CFEF has no such limiting set of rules to date but we treat the allocation of costs to the CFEF in the same manner as the SEF with respect to the application of our general allocation methodology process. The following function-based cost pools, as defined in the Michigan Department of Education’s bulletin 1022 Accounting Manual, are eligible to be allocated:

- Truancy/Absenteeism Services – (211)
- Improvement of Instruction – (221)
- Board of Education – (231)
- Executive Administration – (232)

- Fiscal Services – (252)
- Internal Services – (257)
- Operating Building Services – (261)
- Building Security Services – (266)
- Student Transportation Services– (271)
- Planning, Research, Development and Evaluation Services – (281)
- Communication Services – (282)
- Human Resources Services – (283)
- Technology Support Services – (284)
- Pupil Accounting – (285)
- Other Central Services – (289)
- Other Support Services – (299)

Oakland Schools uses two basic cost allocation methodologies, the general allocation method and the activity based cost method. The application of the two allocation methodologies is limited to the allocation eligible function based cost pools as identified in the Special Education Fund rules referenced above and revised to reflect the most current issuance of the MDE Bulletin 1022 Accounting Manual definitions. The methodology used most by the District is the general allocation. The following is a synopsis of the general allocation methodology.

All qualifying function-based gross budget cost pools not allocated using an activity based cost methodology are allocated 50% to the General Education Fund, 25% to the Special Education Fund and 25% to the Career Focused Education Fund with the exception of those departments that generate revenues. For function based gross budget cost pools with departments that generate revenue (predominately Technology Services), the gross cost pool is decreased by the amount of related revenue to create a “net” budget cost pool. The remaining net budget cost pool is then subject to the general allocation methodology (GEF 50% - SEF 25% - CFEF 25%). We reconcile budget to actual expenditures throughout the year and at year-end to ensure the costs allocated align to the appropriate percentages.

The activity based cost allocation – space utilization methodology is used for allocating capital, maintenance and operating costs associated with our facilities. The space utilization allocation methodology is predicated on square footage occupied or utilized by the District’s departments and programs. The activity based cost allocation – FTE based methodology is applied to the Financial Services, Human Resources, Office of Procurement & Contracting and the Enterprise Technical Services departments. The primary activity based cost driver of each department is the number of employees in the organization they serve therefore the allocation percentages are based on the full time equivalent employees of each fund. The activity based cost allocation – transportation miles is used for Pupil Transportation and is based on the cost of student miles transported for all constituent districts of the ISD.

The following schedules provide the fund level and departmental level allocation percentage utilized in the proposed budget.

Fiscal Year 2025 Budget – Allocation Schedule

Allocation Name			Fund 100	Fund 200	Fund 600
General Allocation			50%	25%	25%
Activity Based Cost Allocation - FTE based			24%	24%	52%
Activity Based Cost Allocation - Space Utilization			50%	24%	26%
Activity Based Cost Allocation - Transportation Miles			73%	25%	2%
	Dept	Unit	Fund 100	Fund 200	Fund 600
Office of the Superintendent	001	0231/0232	50%	25%	25%
Asst Supt - Educational Services	002	0232	50%	25%	25%
Asst Supt - Finance & Operations	003	0232	50%	25%	25%
Cabinet Administrative Services	006	0232	50%	25%	25%
Grant & Community Programming	007	0289	50%	25%	25%
Financial Services	011	0252	24%	24%	52%
Financial Services - Property Taxes	011	0259	6%	75.5%	18.5%
Event Management Operations	013	0299	50%	25%	25%
Government & Community Services	014	0232	50%	25%	25%
Tech Services - Licensing	028	0284	70%	15%	15%
Tech Services Administration	029	0284	50%	25%	25%
Technical Support Services	030	0284	50%	25%	25%
Application Services	032	0284	50%	25%	25%
Enterprise Tech Services	033	0284	24%	24%	52%
Legal Affairs	038	0232	50%	25%	25%
Records Management	039	0289	50%	25%	25%
Auxiliary Services Administration	040	0257/0289	50%	25%	25%
Facilities Management	041	0261/0266	50%	24%	26%
Office of Procurement & Contracting	042	0252	24%	24%	52%
Corporate & District Services	044	0211/0285	50%	25%	25%
Pupil Transportation	045	0271	73%	25%	2%
Shipping and Receiving	047	0257	50%	25%	25%
Communications Services	049	0282	50%	25%	25%
Human Resources	083	0283	24%	24%	52%
Plant & Fixed Charges - OS Main Campus	091	0261	50%	24%	26%

Oakland Schools Allocated Departments Consolidated Fiscal Year 2025 Budget	Loc	Fund 100	Fund 200	Fund 600	Total	% of GEF, SEF, CFEF Funds
General Allocation		50%	25%	25%	100%	%
Office of the Superintendent	001	423,400	211,900	211,900	847,200	0.33%
Deputy Superintendent- Educational Services	002	341,100	170,700	170,300	682,100	0.27%
Asst Supt - Finance & Operations	003	181,000	90,000	93,100	364,100	0.14%
Cabinet Initiatives	006	1,234,000	32,800	32,800	1,299,600	0.51%
Event Management Operations	013	581,600	246,000	246,000	1,073,600	0.42%
Government & Community Services	014	362,100	181,000	181,300	724,400	0.28%
Technology Services Administration	029	238,300	117,000	123,000	478,300	0.19%
TS - Technical Support Services	030	693,900	345,100	346,600	1,385,600	0.54%
TS - Application Services	032	2,325,800	1,159,400	1,160,100	4,645,300	1.81%
Legal Affairs	038	477,200	245,500	509,200	1,231,900	0.48%
Records Management	039	8,300	4,300	4,300	16,900	0.01%
Auxiliary Services Administration	040	195,800	99,200	99,800	394,800	0.15%
Corporate & District Services	044	640,200	322,500	318,300	1,281,000	0.50%
Shipping and Receiving	047	158,800	79,300	79,400	317,500	0.12%
Communications Services	049	519,900	259,300	261,200	1,040,400	0.40%
		8,381,400	3,564,000	3,837,300	15,782,700	6.14%
General Allocation net of revenue		70%	15%	15%	100%	
Tech Services - Licensing	028	1,971,300	422,400	422,400	2,816,100	1.10%
Activity Based Cost Allocation - FTE based		24%	24%	52%	100%	
Financial Services 0252	011	469,800	474,900	1,024,600	1,969,300	0.77%
TS - Enterprise Tech Services	033	751,000	749,400	1,620,300	3,120,700	1.21%
Office of Procurement & Contracting	042	204,100	203,200	439,100	846,400	0.33%
Human Resources	083	448,800	434,200	1,070,000	1,953,000	0.76%
		1,873,700	1,861,700	4,154,000	7,889,400	3.07%
Property Tax Allocation - millage		6%	75.5%	18.5%	100%	
Financial Services - Property Taxes 0259	011	48,800	618,700	151,400	818,900	0.32%
Activity Based Cost - Space Usage		50%	24%	26%	100%	
Facilities Management	041	291,300	139,600	151,800	582,700	0.23%
Plant & Fixed Charges - OS Main Campus	091	412,000	202,600	318,000	932,600	0.36%
Cost Based Allocation		73%	25%	2%	100%	
Pupil Transportation	045	193,600	66,100	6,200	265,900	0.10%
Grand Total		13,172,100	6,875,100	9,041,100	29,088,300	11.31%

Significant Legal Requirements

The State of Michigan requires Intermediate School Districts to comply with the following Public Acts and Michigan Compiled Laws:

1. The General Property Tax Act - Public Act 206 of 1893 (MCL 211.24e)
2. Uniform Budgeting and Accounting Act – Public Act 2 of 1968
3. The Revised School Code - Public Act 451 of 1976 (MCL 380.624)
4. The Revised School Code - Public Act 451 of 1976 (MCL 380.684)

These acts require all school districts to prepare budgets for their funds, which account for the day-to-day operations of the school district; however, fiduciary funds are not required to be budgeted. The budgets are prepared in accordance with generally accepted accounting principles and a specific uniform chart of accounts established by the State of Michigan. The Michigan School Accounting Manual (Bulletin 1022) serves as a mandatory guide to the uniform classification and recording of accounting transactions for Michigan public school districts. The ISD Board, not later than May 1st, must submit its proposed budget (the general fund is required but we provide budgets for all funds) for the next school fiscal year to the board of each constituent district for review and comment.

Budgets must be approved and adopted no later than June 30 for the fiscal year beginning July 1, and ending June 30 of the subsequent year. Prior to adoption, the Board must conduct a public hearing and make the budget available for review as well as provide notice of the hearing in accordance with the law. Formal adoption of the budget is accomplished through a general appropriations resolution approved by the Board which sets forth the amounts to defray the expenditures and meet the liabilities of the school district as well as a statement of estimated revenues and a statement of estimated expenditures, by function in each fund. Once approved expenditures cannot exceed the budget by function during the fiscal year without Board approval of amendments.

District Budget Management and Internal Controls:

The district maintains a system of budgetary and internal controls designed to assist management in meeting its responsibility for reporting reliable information. The system is designed to provide reasonable assurance that assets are safeguarded and transactions are recorded correctly and executed with management’s authorization. The financial software system will not allow funds to be encumbered or processed for payment that exceed the total of the budgetary control account. During the fiscal year, a monthly financial reporting package is provided to the Board of Education. Included in the monthly financial reporting package are “budget to actual” revenue and expenditure reports for all budgeted funds, cash and investment position information, monthly check register reports by fund, procurement card activity report and biweekly employee expense reimbursement reports.

BUDGET DEVELOPMENT ASSUMPTIONS

Revenue Assumptions & Proposed Budgets

Property Tax Revenues

Property tax revenues drive the revenue budgets of Oakland Schools’ General Education, Special Education and Career Focused Education Funds.

Oakland Schools’ tax base is comprised of 70% principal residence and 30% non-principal residence taxable value classification property. Property taxes have been budgeted to increase by 5.8% over the prior year which is a conservative estimate based on current Oakland County Equalization projections. The District experienced a Headlee rollback for the last eight years prior to 2023-24, but did not for 2023-24,

nor are we expecting a rollback for FY 2024-25. Below are the property tax revenue expectations by fund for the proposed budget:

Property Taxes	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 14,009,300	\$ 14,821,800	\$ 812,500	5.80%
Special Education Fund	178,188,400	188,523,300	10,334,900	5.80%
Career Focused Education Fund	43,584,500	46,112,400	2,527,900	5.80%
Total Property Tax Revenue	\$ 235,782,200	\$ 249,457,500	\$ 13,675,300	5.80%

Investment Revenues

Oakland Schools’ investment strategy is driven by its investment policy and is supplemented with the professional skills of an investment advisory firm. We expect the individual funds’ total actual investment revenue to reflect the available cash flow resources for investment and the length of the investment. Investment revenue improved significantly in 2023-24 after years of weak interest rates. Below are the projected investment revenues by fund for fiscal year 2024-25 which are budgeted to decline due to future economic uncertainties:

Investment Revenue	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 785,000	\$ 549,500	\$ (235,500)	-30.0%
Special Education Fund	3,404,000	2,382,800	(1,021,200)	-30.0%
Career Focused Education Fund	948,000	663,600	(284,400)	-30.0%
Shared Services & Tuition Programs Fund 270	70,000	54,300	(15,700)	-22.4%
ONE Fund 271	390,000	337,500	(52,500)	-13.5%
Medicaid Fund 273	390,000	312,000	(78,000)	-20.0%
HR/Finance Consortium 277	25,000	20,000	(5,000)	-20.0%
Debt Service Funds	301,200	303,000	1,800	0.6%
Capital Project Funds	1,150,000	1,150,000	-	0.0%
Production Print Enterprise Fund	6,000	6,000	-	0.0%
Total Investment Revenue	\$ 7,469,200	\$ 5,778,700	\$ (1,690,500)	-22.6%

Other Local Revenue

District wide, Other Local Revenue is projected to increase by 5.9% in 2024-25. Significant changes include:

- decrease in total payments related to the Community Telecommunications Network due to an additional CTN distribution which occurred in 2023-24
- VLAC tuition revenue is projected to increase year to year due to an anticipated increase in enrollment. Additionally, refunds were issued to sending districts in FY 2023-24 reducing that year’s net revenue.
- ACE tuition revenue will remain relatively consistent year to year, however net revenue will increase due to refunds issued to sending districts in FY 2023-24 reducing that year’s net revenue.
- Production Printing revenue is anticipated to increase due to necessary pricing increases being introduced in 2024-25 as previously discussed in this executive summary.

The schedules below depict the changes by fund.

GEF local revenue	2023-24	2024-25	\$ change	% change
Auxiliary Services-Rebates	\$ 40,000	\$ 40,000	\$ -	0.0%
Central Applicant Tracking	155,400	155,400	-	0.0%
Community Television Network (CTN)	725,000	600,000	(125,000)	-17.2%
Conference Center - Catering Revenue	28,500	28,500	-	0.0%
Cooperative Programs	150,000	150,000	-	0.0%
District & School Services - Discovery/Learn 360	115,600	130,500	14,900	12.9%
District & School Services - Rubicon West	109,800	142,500	32,700	29.8%
Illuminate	525,900	533,900	8,000	1.5%
Miscellaneous and Other	39,900	37,500	(2,400)	-6.0%
MOOR Coop Fees	70,600	70,600	-	0.0%
Rental - Virtual Learning Academy	20,000	20,000	-	0.0%
SCECH fees	30,000	30,000	-	0.0%
Technology Services - Software	110,000	110,000	-	0.0%
Technology Services - Student Application	578,700	517,700	(61,000)	-10.5%
Workshop fees	350,000	350,000	-	0.0%
Total GEF Other Local Revenue	\$ 3,049,400	\$ 2,916,600	\$ (132,800)	-4.4%

SEF Local Revenue	2023-24	2024-25	\$ change	% change
Professional development workshop fees	\$ 50,000	\$ 50,000	\$ -	0.0%
Miscellaneous & other	50,000	50,000	-	0.0%
Total SEF Other Local Revenue	\$ 100,000	\$ 100,000	\$ -	0.0%

CFEF Local Revenue	2023-24	2024-25	\$ change	% change
Early college tuition	\$ 348,000	\$ 348,000	\$ -	0.0%
Miscellaneous revenue	50,800	50,800	-	0.0%
Oakland County Competitive Robotics Assoc.	20,000	20,000	-	0.0%
Workshop fees	10,000	10,000	-	0.0%
Total CFEF Other Local Revenue	\$ 428,800	\$ 428,800	\$ -	0.0%

Special Revenue Funds	2023-24	2024-25	\$ change	% change
Shared Services	\$ 11,225,500	\$ 10,985,900	\$ (239,600)	-2.1%
VLAC Program - Tuition	1,174,800	2,970,000	1,795,200	152.8%
ACE Tuition	779,100	1,029,000	249,900	32.1%
Graduation Alliance	1,900,000	1,900,000	-	0.0%
Foreign Exchange Program	138,000	180,000	42,000	30.4%
Miscellaneous Revenue	5,000	5,000	-	0.0%
ONE Fund - capital outlay fees	529,400	529,400	-	0.0%
ONE Fund - Erate discount revenue	20,000	69,000	49,000	245.0%
Medicaid Fund	14,220,500	14,505,400	284,900	2.0%
HR/Finance Consortium Fees	1,166,100	1,166,200	100	0.0%
School Activities Fund	180,000	180,000	-	0.0%
Total Special Revenue Fund Local Revenue	\$ 31,338,400	\$ 33,519,900	\$ 2,181,500	7.0%

PPEF Local Revenue	2023-24	2024-25	\$ change	% change
Production printing - external services	\$ 1,272,000	\$ 1,366,200	\$ 94,200	7.4%
Production printing - internal services	300,700	300,700	-	0.0%
Fingerprinting & miscellaneous revenue	105,000	105,000	-	0.0%
Total PPEF Other Local Revenue	\$ 1,677,700	\$ 1,771,900	\$ 94,200	5.6%

	2023-24	2024-25	\$ change	% change
Grand Total - other local revenue	\$ 36,594,300	\$ 38,737,200	\$ 2,142,900	5.9%

State Source Revenue

The majority of State Revenue is projected to stay flat across all funds for 2024-25, with some exceptions:

- Sec 81 ISD Operations revenue is budgeted to increase by 2.0%.
- Sec 147c MPSERS UAAL Rate Stabilization revenue is budgeted to increase but has a corresponding expenditure increase as these funds are passed through to the Office of Retirement Services.
- Section 147a(3) MPSERS Cost Offset and Section 147f MPSERS UAAL Rate Reimbursement revenue is one-time funding received in 2023-24 and has been removed from the 2024-25 budget.

The chart below identifies in dollars, by fund, the expectations contained in this budget document:

State Source Revenue	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 7,209,700	\$ 7,151,800	\$ (57,900)	-0.8%
Special Education Fund	7,884,900	7,745,300	(139,600)	-1.8%
Career Focused Education Fund	6,701,000	6,470,300	(230,700)	-3.4%
Shared Services - MPSERS Section 147	1,832,900	1,635,100	(197,800)	-10.8%
Medicaid - MPSERS MPSERS Section 147	77,900	66,500	(11,400)	-14.6%
HR/FIN - MPSERS MPSERS Section 147	107,900	97,300	(10,600)	-9.8%
PPEF - MPSERS MPSERS Section 147	96,700	49,300	(47,400)	-49.0%
Total State Source Revenue	\$ 23,911,000	\$ 23,215,600	\$ (695,400)	-2.9%

Other Financing Sources - Indirect Revenue

Oakland Schools’ other financing sources - indirect revenue for the proposed fiscal year budget is associated with our grant management program and shared services engagements and are identified by fund below. Revenue budgets are based on current estimates of grant funding and intergovernmental agreements and are adjusted via the budget amendment process throughout the year as grant funds are expended.

Indirect Revenue	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 322,000	\$ 326,300	\$ 4,300	1.3%
Special Education Fund	250,000	250,000	-	0.0%
Career Focused Education Fund	103,100	113,100	10,000	9.7%
Shared Services & Tuition Programs	536,600	522,700	(13,900)	-2.6%
Total Other Financing Sources Revenue	\$ 1,211,700	\$ 1,212,100	\$ 14,300	1.2%

Other Financing Sources

Oakland Schools’ other financing source revenues are presented in the table below. Most revenue lines in this category are for interfund operating transfers. Operating transfers are made based on the availability of funds in any given year and current and anticipated needs of the district. Also included in Debt Service Funds is the interest subsidy received from the federal government for the Qualified School Construction Bonds (QSCB). Operating transfers are showing a significant increase in 2024-25 as additional funds were available to transfer for current and future capital projects. Additional transfers are also being budgeted in 2024-25 to fund the QSCB bonds that will become due in 2027.

Other Financing Sources Net of Indirect Revenue	2023-24	2024-25	\$ change	% change
General Education Fund Operating Transfers In	\$ 395,300	\$ 388,400	\$ (6,900)	-1.7%
Career Focused Education Fund - Adult Education Revenue	25,000	25,000	-	0.0%
ONE Fund Operating Transfers In	476,600	426,600	(50,000)	-10.5%
HR/Finance Consortium Operating Transfers In	50,000	50,000	-	0.0%
Debt Service Funds	4,824,700	6,224,700	1,400,000	29.0%
Capital Project Funds	6,400,000	12,400,000	6,000,000	93.8%
Total Other Financing Sources Revenue	\$ 12,171,600	\$ 19,514,700	\$ 7,343,100	60.3%

Grant Award Funding

Oakland Schools grant award funding includes formally awarded federal, state, and local grants plus Michigan Department of Education state aid funded projects. The “Other Financing Sources - Indirect Revenue” generated from the management of our grant program is assigned to the General Education, Special Education, and Career Focused Education Funds. The following schedule presents year-to-year new grant award and carryover award funding expectations and comparisons. Funding amounts as presented for fiscal year 2024-25 are estimates at the time of the writing of this document, therefore the actual award amounts will vary. Oakland Schools budgets grant revenue and expenditures based on the entire award; actual expenditures and reimbursements may be lower than awarded amounts. The significant reduction in funding is due to a \$20 million grant from the State of Michigan received in 2023-24 for a statewide energy audit.

Grant Revenue	2023-24	2024-25	\$ change	% change
Local Source Revenue	\$ 3,143,500	\$ 2,451,500	\$ (692,000)	-22.0%
State Source Revenue	80,125,000	58,065,800	(22,059,200)	-27.5%
Federal Source Revenue	71,820,000	71,582,700	(237,300)	-0.3%
Total Grant Revenue	\$ 155,088,500	\$ 132,100,000	\$ (22,988,500)	-14.8%
Grant Expenditures and Other	2023-24	2024-25	\$ change	% change
Instruction	\$ 316,000	\$ 182,400	\$ (133,600)	-42.3%
Support Services:				
Pupil	8,170,000	7,869,400	(300,600)	-3.7%
Instructional Staff	10,040,800	9,474,800	(566,000)	-5.6%
General Administration	360,000	316,100	(43,900)	-12.2%
Business Services	80,000	67,400	(12,600)	-15.8%
Operations & Maintenance	234,200	131,700	(102,500)	-43.8%
Pupil Transportation Services	2,132,500	2,166,100	33,600	1.6%
Central Services	3,350,000	2,753,800	(596,200)	-17.8%
Other Services	25,000	26,100	1,100	4.4%
Community Services	1,400,000	1,194,700	(205,300)	-14.7%
Interdistrict Transfers and Other	128,980,000	107,917,500	(21,062,500)	-16.3%
Total expenditures and other	\$ 155,088,500	\$ 132,100,000	\$ (22,988,500)	-14.8%

Expenditure Assumptions & Proposed Budgets

Staffing Changes

The schedule represented below provides a snapshot of staffing as of March 2024 and changes incorporated into our fiscal year 2024-25 budgets. The resulting staff adjustments, if any, are intended to better meet our service priorities and manage our operating costs.

Summary Staffing Report (as of 3/19/24)			
	FTE	FTE	
Business & Operations Departments	2023-24	2024-25	Change
Administration	6.3	6.3	0.0
Auxiliary Services	8.3	8.3	0.0
Communication Services	6.0	6.0	0.0
Event Management	6.0	6.0	0.0
Financial Services	17.0	17.0	0.0
Human Resources	10.0	10.0	0.0
Legal Affairs	5.0	5.0	0.0
Medicaid	4.0	4.0	0.0
Purchasing	6.0	6.0	0.0
Business Office & HR Residency Programs	4.0	8.0	4.0
Shipping/Receiving	2.0	2.0	0.0
Transportation	2.0	2.0	0.0
Sub total:	76.6	80.6	4.0
Programs & Services Departments	FTE	FTE	Change
	2023-24	2024-25	
Student Services (Technical Campuses)	165.5	166.5	1.0
Child Nutrition	1.3	1.3	0.0
District & School Services & Pupil Services	88.8	89.5	0.7
Gov't Relations	2.7	2.7	0.0
Special Populations	81.4	82.4	1.0
Student Services	17.3	21.3	4.0
Technology Services	57.3	58.3	1.0
Sub total:	414.3	422.0	7.7
Other Programs & Services	FTE	FTE	Change
	2023-24	2024-25	
Accelerated Early College (ACE)	1.7	1.7	0.0
Shared & Field Services / MiPEER	113.2	112.2	-1.0
Virtual Learning Academy Consortium (VLAC)	13.6	13.6	0.0
Production Print & Graphics	6.3	6.3	0.0
Sub total:	134.8	133.8	-1.0
Total Across All Departments:	625.7	636.4	10.7

Salaries, Wages and Mandatory Benefits

Salaries, wages and mandatory benefits comprise the second largest expenditure category for Oakland Schools behind transfers to local districts (Other Financing Uses). Mandatory benefits are defined as employer FICA and employer Michigan Public School Employee Retirement System funding.

There is an across-the-board salary increase in the 2024-25 budget of 2.0% for all Oakland Schools staff. All union salary changes are subject to collective bargaining. The current collective bargaining agreement expires June 30, 2024. The growth rate assumption applied to the existing non-union salary/wage base for step increases in the three major funds for fiscal year 2024-25 is 1.3%. The union wage base will experience step increases resulting in a wage base cost growth rate estimated at .9%. As a cost efficiency measure,

and to continue to provide certain services, the district utilizes part time employees and contractors to provide certain services when possible.

The schedule below illustrates the salary and wage plus FICA (social security plus Medicare) changes by fund. All FY 2024-25 positions are assumed to be filled and fully funded for the entire year, whereas the FY 2023-24 budget takes current vacancies into consideration at the time of the 2nd budget amendment. All budget figures listed below are presented net of grant funded expenditures:

Salaries & Wages w/FICA	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 10,021,900	\$ 11,638,900	\$ 1,617,000	16.1%
Special Education Fund	11,238,100	12,058,500	820,400	7.3%
Career Focused Education Fund	17,940,400	19,686,100	1,745,700	9.7%
Shared Services & Tuition Programs	8,862,200	9,043,600	181,400	2.0%
ONE Fund	7,700	8,200	500	6.5%
Medicaid Fund	358,900	371,500	12,600	3.5%
HR/Finance Consortium	529,200	576,900	47,700	9.0%
Production Print Enterprise Fund	314,400	300,700	(13,700)	-4.4%
Total Salary & Wages w/FICA	\$ 49,272,800	\$ 53,684,400	\$ 4,411,600	9.0%

MPSERS Retirement Costs

The district will pay, for most employees, an additional \$31.19 in retirement costs for every \$100 of wages it pays to our employees in fiscal year 2024-25. Since employees may participate in one of eight different plans, the District calculates a blended retirement rate based on plan participation. The blended retirement rate expectation for fiscal year 2024-25 is 31.19%. Please see the chart below for fund level budget information. All budget figures listed below are presented net of grant funded expenditures:

MPSERS Retirement Costs	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 4,253,400	\$ 5,099,300	\$ 845,900	19.9%
Special Education Fund	4,823,200	5,309,400	486,200	10.1%
Career Focused Education Fund	7,726,500	8,626,400	899,900	11.6%
Shared Services & Tuition Programs	3,702,000	3,740,400	38,400	1.0%
ONE Fund	3,500	3,500	-	0.0%
Medicaid Fund	157,800	165,000	7,200	4.6%
HR/Finance Consortium	228,100	252,200	24,100	10.6%
Production Print Enterprise Fund	128,900	124,700	(4,200)	-3.3%
Total MPSERS Retirement Costs	\$ 21,023,400	\$ 23,320,900	\$ 2,297,500	10.9%

Healthcare Insurance

The “hard cap” on the dollar limits the district may pay due to legislative mandates and district implementation choice are adjusted annually on January 1. Collective bargaining may impact the current plans and the cost sharing arrangement that is projected in the proposed budget.

Employees are required to pay any and all costs of their individual plan choice that exceed these limits. According to the medical plans currently in place, it is expected that employees will contribute approximately 13% on average toward the cost of their health insurance, under the hard cap scenario. Future increases to the employer hard cap limits are subject to the medical consumer price index, over which the district has no jurisdiction.

Healthcare Insurance	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 1,192,300	\$ 1,533,700	\$ 341,400	28.6%
Special Education Fund	1,423,900	1,649,700	225,800	15.9%
Career Focused Education Fund	2,326,700	2,620,000	293,300	12.6%
Shared Services & Tuition Programs	1,143,400	1,170,400	27,000	2.4%
Medicaid Fund	60,000	61,900	1,900	3.2%
HR/Finance Consortium	37,600	49,000	11,400	30.3%
Production Print Enterprise Fund	56,300	54,600	(1,700)	-3.0%
Total Healthcare Insurance Costs	\$ 6,240,200	\$ 7,139,300	\$ 899,100	14.4%

Other Benefit Costs

Other insurance costs include the following benefits, both self-insured and premium-based insured programs:

- We provide a premium-based program with respect to our dental, vision, life, short- and long-term disability insurance benefit programs
- We are a member of the SET-SEG Self-Insurers Workers’ Compensation Fund pool with respect to our workers compensation insurance benefit program
- We provide a cash in lieu benefit to those opting out of the employer-provided health insurance.

The budgeted premiums as presented do include annual reserve adjustment charges and do not include any one-time charges. The district is expecting nominal changes to other insurance budgets in 2024-25. Please see the chart below for fund level budget information. All budget figures listed below are presented net of grant funded expenditures:

Other Benefits	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 413,100	\$ 433,100	\$ 20,000	4.8%
Special Education Fund	405,000	426,900	21,900	5.4%
Career Focused Education Fund	813,500	826,900	13,400	1.6%
Shared Services & Tuition Programs	344,400	352,900	8,500	2.5%
Medicaid Fund	7,900	8,100	200	2.5%
HR/Finance Consortium	22,300	23,400	1,100	4.9%
Production Print Enterprise Fund	21,300	17,000	(4,300)	-20.2%
Total Other Insurances	\$ 2,027,500	\$ 2,088,300	\$ 60,800	3.0%

Utility Costs

The district continuously seeks to implement energy efficiency strategies to ensure cost containment. Newly installed or updated energy management systems, the energy efficiencies associated with campus renovations and energy reducing building modifications assist with these measures. In addition to the above, the district continues to monitor electrical and natural gas consumption and expects to reduce overall consumption by continuing to increase employee awareness on energy conservation and by regulating its use through the continued implementation of the Board of Education approved energy policy. Ongoing cost-saving measures continue to include our practice of purchasing electricity and natural gas on the open market from Constellation Energy Services. Oakland Schools has multi-year agreements for the purchase of electricity and gas. The electric supply agreement expires in June 2024 and future kWh pricing is expected to increase over 51%. Continued utilization of cost containment measures are reflected in the proposed budget.

Utility costs	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 131,800	\$ 171,200	\$ 39,400	29.9%
Special Education Fund	115,600	156,500	40,900	35.4%
Career Focused Education Fund	721,900	898,800	176,900	24.5%
Medicaid Fund	200	5,900	5,700	2850.0%
Production Print Enterprise Fund	47,800	66,200	18,400	38.5%
Total Utilities Budget	\$ 1,017,300	\$ 1,298,600	\$ 281,300	27.7%

Purchased Services/Supplies/Materials/Dues & Fees

Oakland Schools’ goal is to manage the purchased services, supplies, materials and dues & fees budgets relative to the prior year through improved material and cost management practices and cooperative purchasing programs. Included in the proposed budgets for the General Education Fund, Special Education Fund and Career Focused Education Fund in the dues & fees line items are the property tax abatement expenditure budgets. The schedule below highlights fund comparative purchased services, materials and dues & fees budgets excluding utilities. Expenditure budgets in the General Education Fund in 2023-24 contain provisions for countywide wellbeing initiatives, causing those budgets to exceed 2024-25 by approximately 16%. Expenditures in the Shared Services & Tuition Programs Fund are expected to increase with the budgeted increase in VLAC enrollment. Professional services budgets in the capital projects funds are projected to decrease as the demand for services was higher in 2023-24 when the campus renovations projects were being planned and in their early stages. We will carefully monitor budgets and adjust them as necessary through the amendment process.

PS/Supplies/Materials/Dues & Fees less Utilities	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 6,231,700	\$ 5,202,400	\$ (1,029,300)	-16.5%
Special Education Fund	3,437,500	3,520,400	82,900	2.4%
Career Focused Education Fund	6,567,000	6,606,200	39,200	0.6%
Shared Services & Tuition Programs	3,812,200	4,414,900	602,700	15.8%
ONE Fund	1,023,700	1,135,600	111,900	10.9%
Medicaid Fund	139,000	140,900	1,900	1.4%
HR/Finance Consortium	263,700	267,700	4,000	1.5%
School Activities Fund	180,000	180,000	-	0.0%
Debt Service Funds	6,500	6,500	-	0.0%
Capital Projects Funds	596,300	350,000	(246,300)	-41.3%
Production Print Enterprise Fund	1,317,700	1,163,700	(154,000)	-11.7%
Total Combined Budgets	\$ 23,575,300	\$ 22,988,300	\$ (587,000)	-2.5%

Capital Expenditures

The chart below depicts the planned capital outlay expenditures for all funds including the Capital Project Funds for the new fiscal year. Capital projects can vary significantly from year to year based on a needs assessment and the timing of furniture and equipment replacement. Amounts budgeted agree to the Board-approved 5-Year Capital Outlay Plan. The increased capital budgets in our three major funds are due to staff devices that are due for refresh in 2024-25. Decreases in ONE Fund capital budgets are for the countywide fiber infrastructure project that will be mostly completed in 2023-24. Finally, capital projects funds are showing a significant increase in capital expenditure budgets for 2024-25 due to the renovations to be completed at the four technical campuses as previously discussed in this executive summary.

Capital Expenditures	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 848,100	\$ 909,500	\$ 61,400	7.2%
Special Education Fund	373,700	422,100	48,400	13.0%
Career Focused Education Fund	187,000	237,000	50,000	26.7%
Shared Services & Tuition Programs	213,000	185,000	(28,000)	-13.1%
ONE Fund	1,952,800	10,000	(1,942,800)	-99.5%
Medicaid Fund	3,300	3,300	-	0.0%
Capital Projects Funds	14,974,100	19,159,000	4,184,900	27.9%
Production Print Enterprise Fund	25,000	46,400	21,400	85.6%
Total Capital Outlay Budgets	\$ 18,577,000	\$ 20,972,300	\$ 2,395,300	12.9%

Other Financing Uses

The chart below depicts outgoing transfers and other transactions not classified elsewhere. The General Education Fund other financing uses consist of substitute reimbursements to districts, funding for collaborative projects such as Literacy Essentials Oakland (LEO), along with operating transfers to fund capital projects and Oakland Schools' fees to the ONE Fund. In 2024-25, the General Education Fund budget contains a \$3.2 million transfer to capital projects for roofing projects and boiler updates. Special Education Fund costs in this category consist primarily of the PA-18 base distribution, group home, extraordinary, startup and Section 24 (adjudicated youth) budgets, along with an operating transfer to fund capital projects. Career Focused Education Fund expenditure budgets are primarily to districts for transportation reimbursement and to reimburse districts for staffing and other costs of operating a Career and Technical Education program (regional allocation), along with debt service and capital projects related to the four technical campuses and administration building. Transfers from CFE to the Campus Renovations Capital Projects Fund are increasing in 2024-25 to pay for the aforementioned renovation projects. Finally, five funds contain transfers to the QSCB Defeasement Fund in order to provide resources for payment of those bonds that mature in 2027. The contributions from these five funds correspond to the original analysis of the funds that benefited from the bonds when they were taken out in 2010.

Other Financing Uses	2023-24	2024-25	\$ change	% change
General Education Fund	\$ 684,700	\$ 3,799,800	\$ 3,115,100	455.0%
Special Education Fund	171,722,500	175,373,500	3,651,000	2.1%
Career Focused Education Fund	14,530,900	18,448,000	3,917,100	27.0%
Shared Services & Tuition Programs	365,300	386,400	21,100	5.8%
ONE Fund	525,000	685,800	160,800	30.6%
Medicaid Fund	13,961,300	14,127,300	166,000	1.2%
HR/Finance Consortium	190,900	140,900	(50,000)	-26.2%
Debt Service Funds	770,000	770,000	-	0.0%
Capital Projects Funds	-	120,000	120,000	100.0%
Production Print Enterprise Fund	53,000	52,100	(900)	-1.7%
Total Other Financing Uses	\$ 202,803,600	\$ 213,903,800	\$ 11,100,200	5.5%

Debt Service Expenditures

Included in this budget document are the individual budgets for all three of our Debt Service funds. Total principal and interest requirements remain consistent between FY 2023-24 and FY 2024-25. For additional debt service details, please reference the specific fund budget documents. Below is the combined debt service budgeted expenditures:

Debt Service expenditures	2023-24	2024-25	\$ change	% change
Debt Service - Principal redemption	\$ 1,460,000	\$ 1,535,000	\$ 75,000	5.1%
Debt Service - Interest	1,926,900	1,853,900	(73,000)	-3.8%
Total Debt Service Expenditures	\$ 3,386,900	\$ 3,388,900	\$ 2,000	0.1%

Fund Equity Assumptions

The fund equity schedules below highlight our budgeted ending fund equity assumptions by major fund and reserve designation.

GEF Fund Balance Information	2023-24	2024-25	\$ change
Non-spendable - prepaids	\$ 29,500	\$ 29,500	\$ -
Assigned	3,500,000	1,400,000	(2,100,000)
Unassigned	4,777,500	4,244,000	(533,500)
Total Budgeted Ending Fund Balance	\$ 8,307,000	\$ 5,673,500	\$ (2,633,500)
Unassigned Fund Balance as % of Budgeted Expenditures	20%	15%	
SEF Fund Balance Information	2023-24	2024-25	\$ change
Non-spendable - prepaids	\$ 29,800	\$ 29,800	\$ -
Restricted - Special Education Fund	1,060,800	1,145,200	84,400
Restricted for future center facility renovations	15,496,100	15,496,100	-
Total Budgeted Ending Fund Balance	\$ 16,586,700	\$ 16,671,100	\$ 84,400
Restricted Fund Balance as % of Budgeted Expenditures	5%	5%	
CFEF Fund Balance Information	2023-24	2024-25	\$ change
Non-spendable - Prepaids, Inventory, etc.	\$ 27,600	\$ 27,600	\$ -
Restricted - Career Focused Education	7,829,600	3,693,400	(4,136,200)
Total Budgeted Ending Fund Balance	\$ 7,857,200	\$ 3,721,000	\$ (4,136,200)
Restricted Fund Balance as % of Budgeted Expenditures	15%	6%	

Oakland Schools does not discriminate on the basis of sex, race, color, national origin, religion, height, weight, marital status, sexual orientation (subject to the limits of applicable law), age, genetic information, or disability in its programs, services, activities or employment opportunities. Inquiries related to employment discrimination should be directed to the Assistant Superintendent of Human Resources, Personnel Management and Labor Relations at 248.209.2429. Title IX complaints should be directed to the Title IX Coordinator at 248.209.2590. For all other inquiries related to discrimination, contact the Executive Director of Legal Affairs at 248.209.2062. All complaints may be addressed to 2111 Pontiac Lake Road, Waterford, MI 48328-2736.



General Education Fund Original Budget and Five-Year Forecast

April 2024
Fiscal Year 2024-25

GENERAL EDUCATION FUND SPECIFIC ANALYSIS

FUND OVERVIEW

The Oakland Schools General Education Fund is projected to end FY 2024-25 with an unassigned year-end fund balance (at the time of this printing) of \$4,244,000. In 2023-24 and 2024-25, the Superintendent, in accordance with the District's fund balance policy, assigned a portion of fund balance for certain planned projects to be completed in the subsequent fiscal year. Anticipated ending fund balances for FY 2023-24 and 2024-25 are detailed in the schedules below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Non-Spendable - Prepays	\$ 29,500	\$ 29,500
Assigned	3,500,000	1,400,000
Unassigned	4,777,500	4,244,000
Total Budgeted Ending Fund Balance	\$ 8,307,000	\$ 5,673,500

FY 2024-25 revenues are projected to be \$26.2 million:

- Property taxes - \$14.8 million (57% of total revenue)
- Other local revenues - \$3.5 million
- State Source revenues - \$7.2 million
- Other Financing Source revenues - \$.7 million

FY 2024-25 expenditures are projected to be \$28.8 million:

- General Administration - \$3.3 million
- Finance and Operations - \$9.8 million
- Instructional Services - \$10.3 million
- Plant and Fixed charges - \$5.4 million

The proposed FY 2024-25 General Education Fund budget contains a planned operating deficit of \$(2,633,500). This represents an intentional spend-down of fund balance to fund collaborative programs, including the Business Office and HR Residency Programs, and planned capital projects.

Revenue

- Property taxes have been budgeted to increase by 5.8% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- Oakland Schools continues to offer a subsidy for a student assessment and data analysis system, called Illuminate DnA at 50% of the product cost. Add-ons above the base product requested by districts are at the districts' cost. Other instructional tools such as Atlas-Rubicon and Learn360 continue to be provided to LEA's at a fraction of their cost. The revenue for these products represents the LEA portion of the cost of those tools.
- State source revenue is held flat for FY 2024-25 pending a new state aid budget, with the exception of Section 147c MPERS UAAL Rate Stabilization revenue which is expected to increase and Section 81 ISD Operations revenue which is budgeted to increase 2.0%. Additionally, two MSPSERS categoricals, 147a(3) and 147f were one-time funding in 2023-24 and as such are not included in the 2024-25 budget.

Expenditures

- Salary and benefit budgets were forecasted in fiscal year 2024-25 to reflect a 2.0% across-the-board salary increase, plus step increases for staff not on the top step of their respective salary schedule. Budgets for 2024-25 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2023-24 budgets have been adjusted for unfilled positions and vacancies through March 2024.
- The 2024-25 General Education Fund budget includes expenditures for two new programs intended to be a direct benefit to LEA's. The Business Office Residency and HR Residency programs are being formed to train individuals in various aspects of school business and human resource management with the expectation that they will be ready to take a position at a local district upon completion of the two-year program. Program participants will receive training, an MSBO certification and valuable internship time in local districts. These programs are intending to address the significant turnover in local business offices without a significant pipeline to fill these vacant positions.
- Property tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

FIVE-YEAR FORECAST OVERVIEW

Following the General Education Fund (GEF) budget is the GEF five-year operating forecast model. Significant assumptions utilized in the model are identified below:

Revenue

1. Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the probability of Headlee rollbacks in the foreseeable future, property taxes are forecasted to increase by the following percentages:
 - 2025-26 3.5%
 - 2026-27 through 2028-29 3.0%
 - 2029-30 2.5%

The District will continue to watch these revenue forecasts for economic impact of the pandemic which could affect both property tax valuations in general along with Michigan Tax Tribunal cases.

2. The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period. The investment revenue formula is comprised of 50% of the year's revenues plus 50% of the opening fund balance multiplied by the given fiscal year's expected investment rate of return. The factors relied upon in this forecast for growth in investment income are conservative and based on anticipated rates of return in the district's overnight sweep investment account. Significant effort will be placed on improving the rate of return on investment in the coming years while managing investments within the district's investment policy and state law. The current state of economic affairs as of April 2024 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.

3. Fee-based service revenues are budgeted at 1.3 million for 2025-26 and are expected to remain stable through the duration of the forecast.
4. Technology application fees are budgeted at \$.7 million for 2025-26 and are expected to remain flat through 2030.
5. State source revenues of \$7.0 million in 2025-26 for the General Education Fund are comprised primarily of Section 81 funds and Section 147 MPSERS revenue. Section 81 funds are projected to remain flat for the duration of the five-year forecast model. MPSERS 147c revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
6. Other Financing Sources consists of the indirect revenues associated with our grant management responsibilities and charges to Medicaid, tuition programs and the Print Production Enterprise Fund. This line item may fluctuate based on anticipated grant awards.

Expenditures

1. Oakland Schools’ non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases. The forecast includes a salary/growth rate of 1.3%, which would be indicative of step movement from year to year. The forecast includes a 1% increase beginning 2025-26 and every year of the forecast thereafter.
2. The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$168,600 for calendar year 2024) to produce the FICA costs for the year.
3. There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2023 through September 30, 2024 are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.34%	27.48%	26.23%	20.96%	22.21%	20.96%	30.09%	27.16%
MPSERS UAAL Stabilization Rate	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%
Subtotal	48.23%	44.37%	43.12%	37.85%	39.10%	37.85%	46.98%	44.05%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	48.23%	45.37%	46.12%	46.85%	46.10%	46.85%	48.98%	47.05%

The forecasted rates for October 1, 2024 through September 30, 2025 contained in the Governor’s proposed FY25 budget are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.36%	27.52%	26.27%	20.96%	22.21%	20.96%	30.11%	27.16%
MPSERS UAAL Stabilization Rate	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%
Subtotal	41.94%	38.10%	36.85%	31.54%	32.79%	31.54%	40.69%	37.74%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	41.94%	39.10%	39.85%	40.54%	39.79%	40.54%	42.69%	40.74%

In order to project a budgeted rate overall for Oakland Schools for 2024-25, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2024-25 has been established at 31.19%. The blended rate exclusive of UAAL has been projected for the duration of the five-year forecast at a 1.0% rate of increase annually.

4. The district provides health insurance to employees, adopting the “hard cap” on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 4.0% in the medical CPI for all five years of the forecast.
5. Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation.
6. Supply and material budgets as well as dues and fees are projected to grow by 1.0% for the duration of the forecast.

Fund Balance

The Unassigned Fund Balance forecast shows an estimated fund balance of the following levels:

2025-26	\$4.4 million	15.9%
2026-27	\$4.0 million	14.5%
2027-28	\$3.8 million	13.9%
2028-29	\$3.5 million	12.4%
2029-30	\$2.9 million	9.9%

**OAKLAND SCHOOLS GENERAL EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY Percentage Change
FUND EQUITY, BEGINNING OF YEAR					
Non-Spendable Prepays, Inventory & Deposits	30,835	29,500	29,500		0.00%
Assigned	2,000,000	1,400,000	3,500,000		150.00%
Unassigned	5,295,696	4,883,800	4,777,500		-2.18%
TOTAL FUND EQUITY, BEGINNING OF YEAR	7,326,531	6,313,300	8,307,000		31.58%
REVENUE					
LOCAL SOURCES					
Property Taxes	13,000,315	14,009,300	14,821,800	A	5.80%
Interest on Investments	1,001,787	785,000	549,500	B	-30.00%
Miscellaneous and Other	27,668	25,000	25,000		0.00%
Community Telecommunications Network (CTN)	467,200	725,000	600,000		-17.24%
SCECH Credits	27,980	30,000	30,000		0.00%
Workshop fees	284,232	350,000	350,000		0.00%
Conference Center - Catering Revenue	8,072	28,500	28,500		0.00%
District & School Services - Rubicon West	85,408	109,800	142,500	C	29.78%
Illuminate	539,932	525,900	533,900		1.52%
Technology Services - Virtual (Cloud) Server Area Storage	138,279	110,000	110,000		0.00%
Technology Services - Student Application	588,135	578,700	517,700		-10.54%
Beverage Consortium	2,132	2,400	-		-100.00%
Facility Rental Fees	13,560	11,000	11,000		0.00%
Rental - Career Connections	119,888	-	-		0.00%
Rental - Virtual Learning Academy	23,000	20,000	20,000		0.00%
Sustainability Committee	2,664	1,500	1,500		0.00%
Auxiliary Services-Purchasing Card Rebate	44,687	40,000	40,000		0.00%
Cooperative Programs (AEPA)	172,932	150,000	150,000		0.00%
Cooperative Programs (Education & Institutional Coop)	171	-	-		0.00%
Transportation (Polyplot)	54,600	-	-		0.00%
Child Nutrition - National President	1,250	-	-		0.00%
MOR COOP Fees	69,149	70,600	70,600		0.00%
Child Nutrition - OC Meal Reimbursement Plan	100,000	-	-		0.00%
Central Applicant Tracking	235,923	155,400	155,400		0.00%
District & School Services - Discovery/Learn 360	140,270	115,600	130,500		12.89%
TOTAL LOCAL SOURCES	17,149,234	17,843,700	18,287,900		2.49%
STATE SOURCES					
Section 81 - ISD Operations	4,269,404	4,482,900	4,572,600		2.00%
Section 147a(2) MPSERS Normal Cost Offset	224,485	239,800	239,800		0.00%
Section 147a(3) MPSERS Cost Offset ISDs & Districts	-	124,200	-	D	-100.00%
Section 147c MPSERS UAAL Rate Stabilization	1,940,564	2,119,400	2,151,200		1.50%
Section 147c2 UAAL	1,106,748	-	-		0.00%
Section 147e MPSERS Employer DC Match	52,182	27,400	27,400		0.00%
Section 147f MPSERS UAAL Rate Reimb	-	55,200	-	D	-100.00%
Sec ORS DC Credit	5,100	5,100	5,100		0.00%
Section 152a Headlee Obligation for Data Collections	183	300	300		0.00%
Section 26.a Renaissance Zone	1,659	1,700	1,700		0.00%
Section 26d Brownfield	36,404	-	-		0.00%
State Payment in Lieu of Taxes	139,915	153,700	153,700		0.00%
TOTAL STATE SOURCES	7,776,644	7,209,700	7,151,800		-0.80%

**OAKLAND SCHOOLS GENERAL EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY Percentage Change
OTHER FINANCING SOURCES					
Sale of Career Connections Bldg	2,050,000	-	-		0.00%
Transfer from Fund 409 CP Career Connections	521,478	-	-		0.00%
Transfer from Fund 270 - Indirect	263,786	268,300	261,400		-2.57%
Transfer from HR/FIN Consortium Fund 277	104,000	127,000	127,000		0.00%
Indirect Revenue	226,250	322,000	326,300		1.34%
TOTAL OTHER FINANCING SOURCES	3,165,514	717,300	714,700		-0.36%
TOTAL REVENUE	28,091,392	25,770,700	26,154,400		1.49%
TOTAL REVENUE AND BEG BALANCE	35,417,923	32,084,000	34,461,400		7.41%
EXPENDITURES					
General Administration	2,041,514	2,108,900	3,303,300		56.64%
Finance and Operations	8,796,559	9,021,800	9,816,200		8.81%
Instructional Services	8,422,996	10,679,000	10,326,000		-3.31%
Plant & Fixed Charges	9,843,591	1,967,300	5,342,400		171.56%
TOTAL EXPENDITURES	29,104,660	23,777,000	28,787,900		21.07%
Operating Surplus/(Deficit)	(1,013,268)	1,993,700	(2,633,500)		-232.09%
FUND EQUITY, END OF YEAR					
Non-Spendable Prepaids, Inventory & Deposits	29,462	29,500	29,500		0.00%
Assigned	1,400,000	3,500,000	1,400,000	E	-60.00%
Unassigned	4,883,801	4,777,500	4,244,000		-11.17%
TOTAL FUND EQUITY, END OF YEAR	6,313,263	8,307,000	5,673,500		-31.70%
TOTAL EXPEND AND ENDING BALANCE	35,417,923	32,084,000	34,461,400		7.41%

**OAKLAND SCHOOLS GENERAL EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION

General Administration

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY % Change
001 Office of the Superintendent	390,682	417,200	423,400		1.49%
002 Deputy Superintendent - Educational Services	289,986	324,500	341,100		5.12%
003 Assist Superintendent - Finance & Operations	273,111	159,200	181,000		13.69%
006 Cabinet Initiatives	19,560	115,100	1,234,000	F	972.11%
049 Communications Services	440,531	500,100	519,900		3.96%
083 Human Resources	382,185	431,000	448,800		4.13%
084 Human Resources - Central Applicant Tracking System	245,459	161,800	155,100		-4.14%
GROUP TOTAL	2,041,514	2,108,900	3,303,300		56.64%

Finance and Operations

011 Financial Services	460,804	400,800	469,800		17.22%
013 Event Management	374,794	478,100	581,600	G	21.65%
014 Government & Community Services-Legislative Services	316,134	359,800	362,100		0.64%
028 Technology Services - Technology Licensing	1,766,571	2,003,100	1,971,300		-1.59%
029 Technology Services - Administration	196,517	154,700	238,300	H	54.04%
030 Technology Services - Technical Support Services	855,351	639,800	693,900		8.46%
032 Technology Services - Application Services	1,972,010	2,042,700	2,325,800	G	13.86%
033 Technology Services - Enterprise Technical Services	623,661	637,200	751,000	G	17.86%
038 Legal Affairs	307,249	394,500	477,200	G	20.96%
039 Records Management	3,058	8,300	8,300		0.00%
040 Auxiliary Services, Maintenance & Facilities Operations	203,217	186,900	195,800		4.76%
041 Maintenance & Facilities Operations	260,889	280,100	291,300		4.00%
042 Office of Procurement & Contracting	159,475	167,700	204,100	G	21.71%
044 Gov't & Community Services - Corp & District Services	600,053	677,300	640,200		-5.48%
045 Auxiliary Services- Pupil Transportation	232,652	190,100	193,600		1.84%
047 Auxiliary Services - Shipping and Receiving	129,941	154,500	158,800		2.78%
048 Child Nutrition	334,183	246,200	253,100		2.80%
GROUP TOTAL	8,796,559	9,021,800	9,816,200		8.81%

Instructional Programs and Services

007 Specialized Student Support	225,899	33,200	-	I	-100.00%
018 Workshops	366,648	694,100	699,500		0.78%
081 District & School Services - School Culture and Climate	1,428,096	2,604,600	1,690,800	J	-35.08%
082 District & School Services - Early Childhood	737,117	867,400	1,037,700	G	19.63%
085 District & School Services - Instruction & Pedagogy	2,327,701	2,663,100	2,845,100		6.83%
086 District & School Services - Research, Eval. Assessment	447,984	523,200	559,600		6.96%
087 District & School Services - Curriculum & Assessment	1,415,545	1,507,600	1,557,100		3.28%
089 District & School Services - Leadership & School Improv.	1,474,006	1,785,800	1,936,200		8.42%
GROUP TOTAL	8,422,996	10,679,000	10,326,000		-3.31%

Plant & Fixed Charges

011 TXG-Property Tax Adjustments and Fees	11,415	45,900	48,800		6.32%
091 PFG-Plant & Fixed Charges - Facility Operations	353,433	372,600	412,000		10.57%
092 PHG-Plant & Fixed Charges - Telephone	46,633	71,800	71,800		0.00%
093 Facility Operations - Leased Facilities	69,306	18,600	165,500	K	789.78%
094 Plant & Fixed Charges - Capital Outlay	487,314	820,000	900,000		9.76%
095 LEAs Transfers and Other Fund Transfers	8,738,400	638,400	3,744,300	L	486.51%
096 Career Connections Facility Operations	137,090	-	-		0.00%
GROUP TOTAL	9,843,591	1,967,300	5,342,400		171.56%
GENERAL EDUCATION FUND TOTAL	29,104,660	23,777,000	28,787,900		21.07%

OAKLAND SCHOOLS GENERAL EDUCATION FUND

FOOTNOTES

FISCAL YEAR 2024-2025

FOOTNOTES: Highlighting line items that are +/-25% and/or +/- \$100K from last year

- A The 5.8% increase in Property Tax revenue reflects the tax base growth and its impact on the district's property tax revenues as forecasted by the Oakland County Equalization Department.
- B The decrease in interest income is a conservative projection due to forecasted economic uncertainties.
- C Atlas Rubicon revenue reflects a 50% subsidy to local districts and fluctuates based on the cost of the software and district participation.
- D Revenue in 2023-24 is one-time revenue per legislation.
- E Assigned Fund Balance consists of funding set aside for specific future projects and fluctuates annually. Assigned Fund Balance in 2024-25 consists of future funding for the Business Office and Human Resources Residency Programs. (see note F)
- F The 2024-25 budget includes the addition of the Business Office Residency Program and Human Resources Residency Program in which staff will be hired and trained for two years to ultimately be prepared to work in a local district business office or HR department upon completion. See Executive Summary for additional details on these programs.
- G Changes are the result of position vacancies in 2023-24 which are fully funded in 2024-25.
- H The increase in Technology Services Administration includes a new position for a mi PLACE Administrator. The Michigan Professional Learning and Collaboration Environment is a virtual learning community which allows inter and cross district and school collaboration.
- I The Specialist Student Support unit was dissolved as a separate unit in 2023-24 and the work is incorporated within other units in the organization.
- J The decrease in DSS-School Culture and Climate is the result of additional resources being provided in 2023-24 for countywide wellbeing programs.
- K The increase in leased facility expenditures is due to the Print Production portion of rent costs being assumed by the General Education Fund.
- L The increase reflects additional planned transfers to other funds in 2024-25. Increases include transfers to the Administration Building Capital Projects Fund to help fund our capital plan. Additional transfers also include those to the 2010 QSCB Defeasement Fund to provide resources to pay bond principal and interest payments.

Oakland Schools

Annual Budgeting Amendment Report

As of 3/26/2024

	Function	Location Description	FY2024 Amendment	FY2025
Type: 4 Revenue				
	Fund: 100	General Education Fund		
	Function: 000	Not Applicable		
	Function: 000	Not Applicable	Total:	
	Fund: 100	General Education Fund	Total:	
	Type: 4	Revenue	Total:	
			25,770,700.00	26,154,400.00
			25,770,700.00	26,154,400.00
			25,770,700.00	26,154,400.00
Type: 5 Expense				
	Fund: 100	General Education Fund		
	Function: 211	Truancy/Absenteeism Services		
	Function: 211	Truancy/Absenteeism Services	Total:	
			270,100.00	242,500.00
	Function: 221	Improve of Instruction		
	Function: 221	Improve of Instruction	Total:	
			8,506,100.00	8,190,600.00
	Function: 225	Technology Assisted Instructn		
	Function: 225	Technology Assisted Instructn	Total:	
			613,500.00	542,100.00
	Function: 226	Supv/Dir Instr Staff		
	Function: 226	Supv/Dir Instr Staff	Total:	
			311,300.00	336,600.00
	Function: 231	Board of Education		
	Function: 231	Board of Education	Total:	
			141,200.00	141,200.00
	Function: 232	Exec Administration		
	Function: 232	Exec Administration	Total:	
			1,599,100.00	1,726,700.00
	Function: 252	Fiscal Services		
	Function: 252	Fiscal Services	Total:	
			598,500.00	1,326,200.00
	Function: 257	Internal Services		
	Function: 257	Internal Services	Total:	
			338,400.00	351,600.00
	Function: 259	Oth Business Svcs		
	Function: 259	Oth Business Svcs	Total:	
			56,500.00	59,400.00
	Function: 261	Oper Bldg Svcs		
	Function: 261	Oper Bldg Svcs	Total:	
			644,400.00	695,800.00
	Function: 266	Security Services		
	Function: 266	Security Services	Total:	
			26,300.00	25,500.00
	Function: 271	Pupil Transportation Services		
	Function: 271	Pupil Transportation Services	Total:	
			190,100.00	193,600.00
	Function: 281	Plan, Research, Dev and Eval		
	Function: 281	Plan, Research, Dev and Eval	Total:	
			520,800.00	557,200.00
	Function: 282	Communication Services		
	Function: 282	Communication Services	Total:	
			500,100.00	519,900.00
	Function: 283	Staff/Personnel Svcs		
	Function: 283	Staff/Personnel Svcs	Total:	
			431,000.00	947,400.00
	Function: 284	Support Svcs Tech		
	Function: 284	Support Svcs Tech	Total:	
			5,577,500.00	6,180,300.00
	Function: 285	Pupil Accounting		
	Function: 285	Pupil Accounting	Total:	
			407,200.00	397,700.00
	Function: 289	Other Central Services		
	Function: 289	Other Central Services	Total:	
			492,600.00	459,600.00
	Function: 299	Other Support Services		
	Function: 299	Other Support Services	Total:	
			1,172,200.00	1,281,100.00
	Function: 456	Building Improv Svcs		

Oakland Schools
Annual Budgeting Amendment Report
As of 3/26/2024

Function		Location Description		FY2024	FY2025
			Total:	Amendment	
Function: 456	Building Improv Svcs		Total:	738,600.00	700,000.00
Function: 511	Debt Svc LT-Principal				
Function: 511	Debt Svc LT-Principal		Total:	3,100.00	168,600.00
Function: 626	Fund Mod-Vocational Ed Fund				
Function: 626	Fund Mod-Vocational Ed Fund		Total:	0.00	0.00
Function: 627	Fund Mod-Co-op Activity				
Function: 627	Fund Mod-Co-op Activity		Total:	438,400.00	438,400.00
Function: 634	Fund Mod-QSCB Defeasement				
Function: 634	Fund Mod-QSCB Defeasement		Total:	0.00	105,900.00
Function: 645	Fund Mod-CP CFE Reno				
Function: 645	Fund Mod-CP CFE Reno		Total:	0.00	0.00
Function: 647	Fund Mod-CP Adm Bldg Reno				
Function: 647	Fund Mod-CP Adm Bldg Reno		Total:	200,000.00	3,200,000.00
Fund: 100	General Education Fund		Total:	23,777,000.00	28,787,900.00
Type: 5	Expense		Total:	23,777,000.00	28,787,900.00

End of Report

Oakland Schools

Annual Budgeting Amendment Report

As of 3/27/2024

	Location	Location Description		FY2024 Amendment	FY2025
Type: 4 Revenue					
Fund: 100	General Education Fund				
	Location: 000	None	Total:	22,746,300.00	23,262,800.00
	Location: 006	Cabinet Admin Services	Total:	725,000.00	600,000.00
	Location: 013	Event Management Operations	Total:	408,500.00	408,500.00
	Location: 026	Virtual Learning 9-12	Total:	0.00	0.00
	Location: 028	Tech Services-Licensing	Total:	745,700.00	786,400.00
	Location: 032	Application Services	Total:	578,700.00	517,700.00
	Location: 040	Auxiliary Services Admin	Total:	2,400.00	0.00
	Location: 041	Facilities Management	Total:	32,500.00	32,500.00
	Location: 042	Ofc of Procurement & Contracts	Total:	190,000.00	190,000.00
	Location: 045	Pupil Transportation	Total:	0.00	0.00
	Location: 048	Child Nutrition	Total:	70,600.00	70,600.00
	Location: 084	Central Applicant Tracking	Total:	155,400.00	155,400.00
	Location: 085	Instruction & Pedagogy	Total:	115,600.00	130,500.00
	Location: 086	Research/Evaluation & Assess	Total:	0.00	0.00
	Location: 096	Career Connections	Total:	0.00	0.00
	Fund: 100	General Education Fund	Total:	25,770,700.00	26,154,400.00
	Type: 4	Revenue	Total:	25,770,700.00	26,154,400.00

Type: 5 Expense

Fund: 100	General Education Fund				
	Location: 001	Office Of The Superintendent	Total:	417,200.00	423,400.00
	Location: 002	Deputy Supt-Education Services	Total:	324,500.00	341,100.00
	Location: 003	Asst Supt-Finance & Operations	Total:	159,200.00	181,000.00
	Location: 006	Cabinet Admin Services	Total:	115,100.00	1,234,000.00
	Location: 007	Specialized Student Support	Total:	33,200.00	0.00
	Location: 011	Financial Services	Total:	446,700.00	518,600.00
	Location: 013	Event Management Operations	Total:	478,100.00	581,600.00
	Location: 014	Government & Community Svcs	Total:	359,800.00	362,100.00
	Location: 018	Event Management-Workshops	Total:	694,100.00	699,500.00
	Location: 028	Tech Services-Licensing	Total:	2,003,100.00	1,971,300.00
	Location: 029	Tech Services Administration	Total:	154,700.00	238,300.00
	Location: 030	Technical Support Services	Total:	639,800.00	693,900.00
	Location: 032	Application Services	Total:	2,042,700.00	2,325,800.00
	Location: 033	Enterprise Tech Services	Total:	637,200.00	751,000.00
	Location: 038	Legal Affairs	Total:	394,500.00	477,200.00
	Location: 039	Records Management	Total:	8,300.00	8,300.00
	Location: 040	Auxiliary Services Admin	Total:	186,900.00	195,800.00
	Location: 041	Facilities Management	Total:	280,100.00	291,300.00
	Location: 042	Ofc of Procurement & Contracts	Total:	167,700.00	204,100.00
	Location: 044	Corporate & District Services	Total:	677,300.00	640,200.00
	Location: 045	Pupil Transportation	Total:	190,100.00	193,600.00
	Location: 047	Shipping & Receiving	Total:	154,500.00	158,800.00
	Location: 048	Child Nutrition	Total:	246,200.00	253,100.00
	Location: 049	Communications Services	Total:	500,100.00	519,900.00
	Location: 081	School Culture and Climate	Total:	2,604,600.00	1,690,800.00
	Location: 082	Early Childhood	Total:	867,400.00	1,037,700.00
	Location: 083	Human Resources	Total:	431,000.00	448,800.00
	Location: 084	Central Applicant Tracking	Total:	161,800.00	155,100.00

Oakland Schools
Annual Budgeting Amendment Report
As of 3/27/2024

Location		Location Description		FY2024	FY2025
				Amendment	
Location:	085	Instruction & Pedagogy	Total:	2,663,100.00	2,845,100.00
Location:	086	Research/Evaluation & Assess	Total:	523,200.00	559,600.00
Location:	087	Curriculum & Assessment	Total:	1,507,600.00	1,557,100.00
Location:	089	Leadership & School Improvemnt	Total:	1,785,800.00	1,936,200.00
Location:	091	Plant & Fixed-Plant Operations	Total:	372,600.00	412,000.00
Location:	092	Plant & Fixed-Telephone	Total:	71,800.00	71,800.00
Location:	093	Plant & Fixed-Plant Ops Summit	Total:	18,600.00	165,500.00
Location:	094	Plant & Fixed-Capital Outlay	Total:	820,000.00	900,000.00
Location:	095	Transfers Out	Total:	638,400.00	3,744,300.00
Fund:	100	General Education Fund	Total:	23,777,000.00	28,787,900.00
Type:	5	Expense	Total:	23,777,000.00	28,787,900.00

End of Report

**OAKLAND SCHOOLS GENERAL EDUCATION
FUNDED PROJECTS/GRANTS
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	% CHANGE
FUND 105				
FUND EQUITY, BEGINNING OF YEAR				
Non-Spendable prepaids, inventory; and deposits	63,876	15,900	15,900	0.00%
Unassigned	(419,353)	(208,400)	(208,400)	0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	(355,477)	(192,500)	(192,500)	0.00%
OPERATING REVENUE				
Non-Educational Entity	1,008,486	2,900,000	2,355,800	-18.77%
State Sources	50,771,941	77,065,000	55,179,200	-28.40%
Federal Sources	4,547,014	7,200,000	6,465,000	-10.21%
TOTAL REVENUE	56,327,441	87,165,000	64,000,000	-26.58%
TOTAL REVENUE AND BEG BALANCE	55,971,964	86,972,500	63,807,500	-26.63%
EXPENDITURES				
Basic Program - 110	94,315	150,000	127,900	-14.73%
Added Needs - 120	66,476	160,000	48,800	-69.50%
Support Services Pupil - 210	469,910	2,800,000	2,626,500	-6.20%
Support Services Instructional Staff - 220	6,351,589	7,700,000	7,358,200	-4.44%
Support Services General Administration - 230	33,750	80,000	62,700	-21.63%
Support Services Business - 250	60,554	80,000	67,400	-15.75%
Operations & Maintenance - 260	7,968	220,000	131,700	-40.14%
Pupil Transportation Services - 270	1,184,460	2,100,000	2,145,100	2.15%
Support Services Central - 280	324,789	2,200,000	1,627,900	-26.00%
Support Services Other - 290	8,760	25,000	26,100	4.40%
Community Services Direction - 310	286,214	600,000	540,100	-9.98%
Community Activities - 330	253,733	750,000	649,000	-13.47%
Welfare Activities - 360	3,970	50,000	5,600	-88.80%
Other Community Services - 390	500,103	-	-	0.00%
Payments to Other Public Schools - 410	20,710,314	39,700,000	38,236,000	-3.69%
Payments to Not for Profit Entities - 440	25,725,480	29,900,000	9,709,300	-67.53%
Fund Modifications - 610	82,106	650,000	637,700	-1.89%
TOTAL EXPENDITURES	56,164,491	87,165,000	64,000,000	-26.58%
FUND EQUITY, END OF YEAR				
Non-Spendable prepaids, inventory; and deposits	15,855	15,900	15,900	0.00%
Unassigned	(208,382)	(208,400)	(208,400)	0.00%
TOTAL FUND EQUITY, END OF YEAR	(192,527)	(192,500)	(192,500)	0.00%
TOTAL EXPEND AND ENDING BALANCE	55,971,964	86,972,500	63,807,500	-26.63%

**OAKLAND SCHOOLS
GENERAL EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2023-24	Proposed 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29	Projection 2029-30
REVENUES:							
Local Revenues:							
Property taxes	14,009,300	14,821,800	15,340,600	15,800,800	16,274,800	16,763,000	17,182,100
Investment revenue	785,000	549,500	217,000	221,800	220,900	223,200	223,000
Fee based services & misc. revenue	1,453,800	1,322,100	1,322,100	1,322,100	1,322,100	1,322,100	1,322,100
Technology fees - Applications	688,700	679,600	679,600	679,600	679,600	679,600	679,600
Technology fees - Illuminate	525,900	533,900	533,900	533,900	533,900	533,900	533,900
Workshop fees	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Rental revenue	31,000	31,000	31,000	31,000	31,000	31,000	31,000
State Revenues	7,056,000	6,998,100	7,083,000	7,127,100	7,172,100	7,218,300	7,265,500
State Payment in Lieu of Taxes	153,700	153,700	153,700	153,700	153,700	153,700	153,700
Other Sources - Transfer In from CPDI & SRF	127,000	127,000	127,000	127,000	127,000	127,000	127,000
Other Sources - Transfer In from Fund 270 (indirect)	268,300	261,400	261,400	261,400	261,400	261,400	261,400
Other Sources - Transfer In from CPF 409	-	-	-	-	-	-	-
Other Financing Sources	322,000	326,300	300,000	300,000	300,000	300,000	300,000
Other Financing Sources (proceeds from bldg sale)	-	-	-	-	-	-	-
TOTAL REVENUES	25,770,700	26,154,400	26,399,300	26,908,400	27,426,500	27,963,200	28,429,300
EXPENDITURES:							
Salaries/wages	9,341,200	10,839,900	11,178,500	11,435,600	11,698,600	11,967,700	12,243,000
Employee Benefits:							
FICA insurance	678,700	771,800	855,200	874,800	894,900	915,500	936,600
MPSERS retirement program costs	2,720,400	3,295,400	3,521,400	3,638,500	3,759,400	3,884,300	4,013,400
MPSERS Sec 147c	1,535,000	1,831,100	1,916,000	1,960,100	2,005,100	2,051,300	2,098,500
Healthcare insurance	1,192,300	1,533,700	1,616,800	1,681,500	1,748,800	1,818,800	1,891,600
Other employee insurances & benefits	413,100	433,100	454,800	477,500	501,400	526,500	552,800
Purchased Services - Contractors (3110-99)	1,433,700	1,416,600	1,444,900	1,473,800	1,503,300	1,533,400	1,564,100
Purchased Services	3,091,600	2,922,300	2,980,700	3,104,300	3,230,400	3,359,000	3,490,200
Supplies and Materials	1,539,100	525,700	531,000	536,300	541,700	547,100	552,600
Utilities	131,800	171,200	178,000	185,100	192,500	200,200	208,200
Capital Outlay (I.T. Refresh & other)	848,100	909,500	238,000	238,000	238,000	238,000	238,000
Dues/Fees/Leases	133,100	300,700	303,700	306,700	309,800	312,900	316,000
Property tax abatement & delinquency WO	34,200	37,100	38,400	39,500	40,700	41,900	43,000
Operating Transfers Out - SRF	438,400	438,400	638,400	638,400	638,400	638,400	638,400
Operating Transfers Out - QSCB	-	105,900	-	-	-	-	-
Operating Transfers Out - CP Fund:	200,000	3,200,000	1,700,000	700,000	200,000	200,000	200,000
Operating Transfers Out - Other LEAs	46,300	55,500	55,500	55,500	55,500	55,500	55,500
TOTAL EXPENDITURES	23,777,000	28,787,900	27,651,300	27,345,600	27,558,500	28,290,500	29,041,900
OPERATING EXCESS (DEFICIT)	1,993,700	(2,633,500)	(1,252,000)	(437,200)	(132,000)	(327,300)	(612,600)

**OAKLAND SCHOOLS
GENERAL EDUCATION FUND
5-YEAR FORECAST**

Amend 2 2023-24	Proposed 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29	Projection 2029-30
4,883,800	4,777,500	4,244,000	4,392,000	3,954,800	3,822,800	3,495,500
1,400,000	3,500,000	1,400,000	-	-	-	-
29,500	29,500	29,500	29,500	29,500	29,500	29,500
4,777,500	4,244,000	4,392,000	3,954,800	3,822,800	3,495,500	2,882,900
3,500,000	1,400,000	-	-	-	-	-
29,500	29,500	29,500	29,500	29,500	29,500	29,500
20.1%	14.7%	15.9%	14.5%	13.9%	12.4%	9.9%

FUND BALANCES:

Beginning of Year - unassigned
Beginning of Year - assigned
Beginning of Year - unspendable

End of Year - unassigned
End of Year - assigned
End of Year - unspendable
End of Year Unassigned FB as % of Exp.



Special Education Fund Original Budget and Five-Year Forecast

April 2024
Fiscal Year 2024-25

SPECIAL EDUCATION FUND SPECIFIC ANALYSIS

FUND OVERVIEW

The Oakland Schools Special Education Fund is projected to have a FY 2024-25 year-end restricted fund balance (at the time of this printing) of \$1,145,200. Anticipated ending fund balances for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Non-Spendable Prepaids	\$ 29,800	\$ 29,800
Restricted	1,060,800	1,145,200
Restricted for Center Facility Renovations	15,496,100	15,496,100
Total Budgeted Ending Fund Balance	\$ 16,586,700	\$ 16,671,100

Included in the above fund balance summary, is an estimated \$15,496,100 to be restricted for future special education center facility renovations. This restricted fund balance component is available for center program operators to request funding for renovations.

FY 2024-25 revenue is projected to be \$199.0 million:

- Property taxes - \$188.5 million (95% of total revenue)
- Other local revenues - \$2.5 million
- State Source revenues - \$7.7 million
- Other Financing Sources - \$0.3 million

FY 2024-25 expenditures are projected to be \$198.9 million:

- Special Education - Program Supervision and Direction - \$2.7 million
- Special Education - Program Operations – \$12.0 million
- Special Education - Plant and Fixed charges – \$8.3 million
- Special Education – PA-18 Distribution – \$173.5 million
- Special Education - LEA Transfers and Program Subsidies – \$2.4 million

The PA-18 distribution base funding for fiscal year 2024-25 has been budgeted at \$173,556,600. An additional \$2,450,000 is budgeted for group home and medical student support issues, incarcerated youth, startup assistance, extraordinary contingency, assistive technology equipment and Section 24 payments provided to the local districts that operate educational programs in juvenile detention facilities. The District’s Special Education Fund restricted fund balance is regulated by our fund balance target protocol. The protocol directs goal levels for the restricted fund balance of 5%-10% of Oakland Schools operations. The Oakland Schools Board of Education has determined for the past several years that the District would budget for a 5% restricted fund balance. Our FY 2024-25 budget documents are developed, authorized and issued with fund balance expectations imbedded prior to the end of the current fiscal year using the current fiscal year revenue and expenditure budgets as a basis. Additional PA-18 funds may be released if the 2023-24 audited fund balance results are higher than the 5% target. The FY 2023 audited fund balance exceeded our current 5% target, and as such a supplemental PA-18 Distribution of \$3.8 million was distributed to the LEAs in FY 2024.

PROGRAM AND PERSONNEL

The Special Populations Department within the Special Education Fund is organized into four service delivery areas that interface through the Special Populations Administration. The four service delivery areas are:

- Compliance Support
- Regional Student Support
- Student Services for Low Incidence
- Materials Center, Braille & Large Print Library

In FY 2024-25 staffing is projected to remain stable. Other minor staffing changes are detailed in the Enterprise Wide Executive Summary & Budget Assumptions under Staffing Changes.

Revenue

- Property taxes have been budgeted to increase by 5.8% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- State source revenue is held flat for FY 2024-25 pending a new state aid budget, with the exception of Section 147c MPERS UAAL Rate Stabilization revenue which is expected to increase. Additionally, two MSPERS categoricals, 147a(3) and 147f were one-time funding in 2023-24 and as such are not included in the 2024-25 budget.
- Other Financing Source revenues, which consist of indirect revenue on grants, are projected remain constant in 2024-25. Indirect revenue is directly correlated to direct grant spending and fluctuates annually based on the timing of expenditures.

Expenditures

- The Special Education PA-18 base distribution (department 078) shows an increase of \$14.2 million or 8.9% from the FY 2023-24 Amendment 2 budget. The FY 2023-24 budget contains a supplemental distribution budget of \$10.7 million not budgeted in FY 2024-25, of which \$3.8 million was distributed to constituent districts in December 2023 and the remaining may be distributed pending finalization of the year end audit.
- Salary and benefit budgets were forecasted in fiscal year 2024-25 to reflect a 2.0% across-the-board salary increase, plus step increases for staff not on the top step of their respective salary schedule. Budgets for 2024-25 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2023-24 budgets have been adjusted for unfilled positions and vacancies through February 2024.
- Property Tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

FIVE-YEAR FORECAST OVERVIEW

Attached is the Special Education Fund (SEF) five-year operating forecast model. Significant assumptions utilized in the model are identified below:

REVENUE

1. Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the probability of Headlee rollbacks in the foreseeable future, property taxes are forecasted to increase by the following percentages:
 - 2025-26 3.5%
 - 2026-27 through 2028-29 3.0%
 - 2029-30 2.5%

The District will continue to watch these revenue forecasts for economic impact of the pandemic which could affect both property tax valuations in general along with Michigan Tax Tribunal cases.

2. The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period. The investment revenue formula is comprised of 50% of the year's revenues plus 50% of the opening fund balance multiplied by the given fiscal year's expected investment rate of return. The factors relied upon in this forecast for growth in investment income are conservative and based on anticipated rates of return in the district's overnight sweep investment account. Significant effort will be placed on improving the rate of return on investment in the coming years while managing investments within the district's investment policy and state law. The current state of economic affairs as of April 2024 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.
3. Fee-based service revenues are budgeted at \$100,000 million for 2024-25 and are expected to remain stable through the duration of the forecast.
4. State source revenues for the Special Education Fund, primarily Section 51, are projected to remain flat for the duration of the five-year forecast model. MPSERS 147c revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
5. Other Financing Sources consist of the indirect revenues associated with our grant management responsibilities. This line item may fluctuate based on anticipated grant awards, but is forecasted to remain flat.

EXPENDITURES

1. Oakland Schools' non-union personnel salary and wage cycle is fiscal year based with regards to step movement and salary schedule increases. The forecast includes a salary/growth rate of 1.3%, which would be indicative of step movement from year to year. The forecast includes a 1% increase beginning 2025-26 and every year of the forecast thereafter.

2. The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$168,600 for calendar year 2024) to produce the FICA costs for the year.
3. There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2023 through September 30, 2024 are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.34%	27.48%	26.23%	20.96%	22.21%	20.96%	30.09%	27.16%
MPSERS UAAL Stabilization Rate	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%
Subtotal	48.23%	44.37%	43.12%	37.85%	39.10%	37.85%	46.98%	44.05%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	48.23%	45.37%	46.12%	46.85%	46.10%	46.85%	48.98%	47.05%

The forecasted rates for October 1, 2024 through September 30, 2025 contained in the Governor’s proposed FY25 budget are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.36%	27.52%	26.27%	20.96%	22.21%	20.96%	30.11%	27.16%
MPSERS UAAL Stabilization Rate	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%
Subtotal	41.94%	38.10%	36.85%	31.54%	32.79%	31.54%	40.69%	37.74%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	41.94%	39.10%	39.85%	40.54%	39.79%	40.54%	42.69%	40.74%

In order to project a budgeted rate overall for Oakland Schools for 2024-25, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2024-25 has been established at 31.19%. The blended rate exclusive of UAAL has been projected for the duration of the five-year forecast at a 1.0% rate of increase annually.

4. The district provides health insurance to employees, adopting the “hard cap” on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 4.0% in the medical CPI for all five years of the forecast.
5. Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation.
6. Supply and material budgets are projected to grow by 1.0% for the duration of the forecast.
7. Capital outlay costs are budgeted to stay flat at \$113,400 annually for the entire forecast.

The Capital Outlay budget agrees to the 5-Year Capital Outlay Plan that is being presented to the School Board for first reading on April 2, 2024.

8. The SEF distributes Public Act-18 funds to local districts to support new program start-up costs, extraordinary cost reimbursement and distributions calculated through the PA-18 funding distribution model (“LEA base distribution”). The largest component of funds distributed is the LEA base distribution. The start-up and extraordinary cost budgets, along with other budgets for assistive technology capital to be made available to the districts, is included in LEA support in the forecasts.

The LEA base distribution amounts projected are as follows:

2025-26	\$178,440,900
2026-27	\$183,732,500
2027-28	\$189,159,100
2028-29	\$194,716,800
2029-30	\$199,329,300

9. The property tax abatement budget is set at .25% of budgeted annual property tax revenue for all years of this forecast.

FUND BALANCE

The Fund Balance Target protocol per Oakland Schools Board policy is 5%-10% of expenditures. The Oakland Schools Board of Education has determined that during these past several years of economic difficulties for our constituent districts, we would budget for a 5% restricted fund balance. The forecast shows an estimated Restricted – Special Education fund balance of the following levels:

2025-26	\$1.2 million	5.0%
2026-27	\$1.2 million	5.0%
2027-28	\$1.2 million	5.0%
2028-29	\$1.3 million	5.0%
2029-30	\$1.3 million	5.0%

The PA 18 distribution to local districts is adjusted to ensure that the fund only retains a fund balance of approximately 5% and therefore maximizes the amounts available to be distributed to the LEA’s.

**OAKLAND SCHOOLS SPECIAL EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY Percentage Change
FUND EQUITY, BEGINNING OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	36,510	29,800	29,800		0.00%
Restricted - Special Education	4,660,865	4,773,000	1,060,800		-77.77%
Restricted for Future Center Facility Renovations	10,419,600	15,496,100	15,496,100		0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	15,116,975	20,298,900	16,586,700		-18.29%
REVENUE:					
LOCAL SOURCES					
Property tax revenues	165,354,833	178,188,400	188,523,300	A	5.80%
Interest on investments	2,649,849	3,404,000	2,382,800	B	-30.00%
Workshop fees	29,827	50,000	50,000		0.00%
NCI Training Materials	6,702	30,000	30,000		0.00%
Miscellaneous and other	21,790	20,000	20,000		0.00%
TOTAL LOCAL SOURCES	168,063,001	181,692,400	191,006,100		5.13%
STATE SOURCES					
ISD Membership Sec 51a.2	15,555	-	-		0.00%
Special Ed Sec 51a	3,679,739	3,554,600	3,554,600		0.00%
MSB/D deduct (net) 51a.1	(318,334)	(329,100)	(329,100)		0.00%
Special Ed Sec 51e Foundation Payments	46,665	84,600	84,600		0.00%
State Payment in Lieu of Taxes	1,779,617	1,955,400	1,955,400		0.00%
Section 147a(2) MPSERS Normal Cost Offset	208,853	227,000	227,000		0.00%
Section 147a(3) MPSERS Cost Offset ISDs & Districts	-	117,500	-	C	-100.00%
Section 147c MPSERS UAAL Rate Stabilization	1,805,433	2,006,400	2,036,500		1.50%
Section 147c2 MPSERS One-Time Deposit	1,047,291	-	-		0.00%
Section 147e MPSERS Employer DC Match	48,548	26,000	26,000		0.00%
Section 147f MPSERS UAAL Rate Reimb	-	52,200	-	C	-100.00%
MPSERS DC Credit	5,200	5,200	5,200		0.00%
Section 26.a Renaissance Zone	21,106	20,800	20,800		0.00%
Section 26d Brownfield Redevelopment Reimbursement	463,029	-	-		0.00%
School for Deaf/Blind 54	137,079	164,300	164,300		0.00%
TOTAL STATE SOURCES	8,939,781	7,884,900	7,745,300		-1.77%
OTHER FINANCING SOURCES					
Indirect Revenue	311,193	250,000	250,000		0.00%
TOTAL OTHER FINANCING SOURCES	311,193	250,000	250,000		0.00%
TOTAL REVENUE	177,313,975	189,827,300	199,001,400		4.83%
TOTAL REVENUE AND BEGINNING FUND BALANCE	192,430,950	210,126,200	215,588,100		2.60%
EXPENDITURE SUMMARY:					
Oakland Schools - Program Supervision and Direction	2,077,916	2,487,200	2,674,300		7.52%
Oakland Schools - Program Operations	10,301,636	11,172,400	11,955,900		7.01%
Oakland Schools - Plant & Fixed Charges	6,945,457	7,426,100	8,280,200		11.50%
PA-18 Distribution	148,277,365	159,316,800	173,556,600		8.94%
PA-18 Additional Distribution	3,729,000	10,687,000	-		-100.00%
LEA Transfers and Program Subsidies	800,725	2,450,000	2,450,000		0.00%
TOTAL EXPENDITURES	172,132,099	193,539,500	198,917,000		2.78%
Operating Surplus/(Deficit)	5,181,876	(3,712,200)	84,400		102.27%
FUND EQUITY, END OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	29,800	29,800	29,800		0.00%
Restricted - Special Education	4,772,925	1,060,800	1,145,200		7.96%
Restricted for Future Center Facility Renovations	15,496,126	15,496,100	15,496,100		0.00%
TOTAL FUND EQUITY, END OF YEAR	20,298,851	16,586,700	16,671,100		0.51%
TOTAL EXPEND AND ENDING BALANCE:	192,430,950	210,126,200	215,588,100		2.60%

**OAKLAND SCHOOLS SPECIAL EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION		FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY Percentage Change
018	Special Education Workshops	114,276	158,800	158,800		0.00%
071	Compliance Support - Supv and Direction - 226	-	236,200	249,200		5.50%
071	Compliance Support - Support Svcs - 281	-	921,200	956,500		3.83%
073	Regional Student Support-Psychological Services - 214	671,244	663,200	696,100		4.96%
073	Regional Student Support-Speech and Audiology - 215	422,225	388,800	407,400		4.78%
073	Regional Student Support-Social Work - 216	213,054	218,500	226,500		3.66%
073	Regional Student Support-Teacher Consultant - 218	1,051,641	1,193,400	1,270,500		6.46%
073	Regional Student Support-Pupil Support - 219	1,290,857	1,386,500	1,475,400		6.41%
073	Regional Student Support-Super. and Direction - 226	569,041	611,300	643,200		5.22%
074	Student Services-Speech and Audiology - 215	797,332	783,700	816,200		4.15%
074	Student Services-Orientation and Mobility - 217	603,192	623,200	647,000		3.82%
074	Student Services-Teacher Consultant - 218	3,637,936	3,863,900	4,162,400		7.73%
074	Student Services-Supervision and Direction - 226	495,063	544,100	577,400		6.12%
075	Executive Director - Supervision and Direction - 226	802,345	832,900	933,200	D	12.04%
075	Executive Director - Support Services - 28x	658,480	-	-		0.00%
076	Assistive Materials Center - 219	841,399	971,200	1,139,100	E	17.29%
076	Assistive Materials Center-Super. and Direction - 226	211,467	262,700	271,300		3.27%
078	PA-18 Base Distribution	148,277,365	159,316,800	173,556,600	F	8.94%
078	PA-18 Additional Distribution	3,729,000	10,687,000	-	G	-100.00%
078	LEA Transfers and Program Subsidies	800,725	2,450,000	2,450,000		0.00%
091	Plant & Fixed Charges - Facility Operations	184,472	192,900	202,600		5.03%
092	Plant & Fixed Charges - Telephone	51,067	61,000	61,000		0.00%
093	Facility Operations - Summit Place North	265,548	281,300	304,900		8.39%
094	Plant & Fixed Charges - Capital Outlay	10,793	50,000	100,000	H	100.00%
011	Property Tax Adjustments and Fees	145,053	582,300	618,700		6.25%
095	Operating Transfers Out	211,100	115,100	213,300	I	85.32%
096	Corporate Allocation	6,077,424	6,143,500	6,779,700		10.36%
SPECIAL EDUCATION TOTAL		172,132,099	193,539,500	198,917,000		2.78%

OAKLAND SCHOOLS SPECIAL EDUCATION FUND BUDGET

FOOTNOTES

FISCAL YEAR 2024-2025

FOOTNOTES - Highlighting line items that are +/-25% and/or +/- \$100K from last year

- A The decrease in interest income is a conservative projection due to forecasted economic uncertainties.
- B The decrease in interest income is a conservative projection due to forecasted economic uncertainties.
- C Revenue in 2023-24 is one-time revenue per legislation.
- D Changes are the result of position vacancies in 2023-24 which are fully funded in 2024-25.
- E The increase in the Assistive Materials Center budget includes a new position for a Materials Center Specialist. The Materials Center provides assistive technology, instructional products, and alternate format textbooks/curriculum materials and services to the LEAs of Oakland County to support students with IEPs. The amount of materials being supported has doubled in the last 5 years and additional staffing is required.
- F The PA-18 base distribution increase is a result of property tax revenue growth, offset by changes in the OS operational accounts contained in this budget.
- G The decrease in the PA-18 Additional Distribution reflects the one time additional distribution in 2023-24 to align with the Special Education fund balance protocol which distributes additional funds in excess of a 5% fund balance to the LEAs upon completion of the annual audit. Any additional distribution available for 2024-25 will be determined upon completion of the FY24 audit.
- H Increases in capital outlay budgets are to align with the district's 5-year capital plan.
- I The increase reflects additional planned transfers to other funds in 2024-25. Increases include additional transfers to the 2010 QSCB Defeasement Fund to provide resources to pay bond principal and interest payments.

Oakland Schools

Annual Budgeting Amendment Report

As of 3/27/2024

	Function	Location Description	FY2024 Amendment	FY2025
Type: 4 Revenue				
	Fund: 200	Special Education Fund		
	Function: 000	Not Applicable		
	Function: 000	Not Applicable	Total:	189,827,300.00
	Fund: 200	Special Education Fund	Total:	189,827,300.00
	Type: 4	Revenue	Total:	189,827,300.00
Type: 5 Expense				
	Fund: 200	Special Education Fund		
	Function: 122	Special Education		
	Function: 122	Special Education	Total:	1,500,000.00
	Function: 211	Truancy/Absenteeism Services		
	Function: 211	Truancy/Absenteeism Services	Total:	139,100.00
	Function: 213	Health Services		
	Function: 213	Health Services	Total:	100,000.00
	Function: 214	Psychological Services		
	Function: 214	Psychological Services	Total:	1,013,200.00
	Function: 215	Speech Path & Audiology		
	Function: 215	Speech Path & Audiology	Total:	1,172,500.00
	Function: 216	Social Work Services		
	Function: 216	Social Work Services	Total:	218,500.00
	Function: 217	Visual Aid Services		
	Function: 217	Visual Aid Services	Total:	743,200.00
	Function: 218	Teacher Consultant		
	Function: 218	Teacher Consultant	Total:	5,057,300.00
	Function: 219	Othr Pupil Support Svc		
	Function: 219	Othr Pupil Support Svc	Total:	2,537,700.00
	Function: 221	Improve of Instruction		
	Function: 221	Improve of Instruction	Total:	611,900.00
	Function: 226	Supv/Dir Instr Staff		
	Function: 226	Supv/Dir Instr Staff	Total:	2,517,500.00
	Function: 231	Board of Education		
	Function: 231	Board of Education	Total:	104,400.00
	Function: 232	Exec Administration		
	Function: 232	Exec Administration	Total:	786,500.00
	Function: 252	Fiscal Services		
	Function: 252	Fiscal Services	Total:	556,600.00
	Function: 257	Internal Services		
	Function: 257	Internal Services	Total:	170,800.00
	Function: 259	Oth Business Svcs		
	Function: 259	Oth Business Svcs	Total:	590,900.00
	Function: 261	Oper Bldg Svcs		
	Function: 261	Oper Bldg Svcs	Total:	412,600.00
	Function: 266	Security Services		
	Function: 266	Security Services	Total:	12,900.00
	Function: 271	Pupil Transportation Services		
	Function: 271	Pupil Transportation Services	Total:	63,800.00
	Function: 281	Plan, Research, Dev and Eval		

Oakland Schools
Annual Budgeting Amendment Report
As of 3/27/2024

Function		Location Description		FY2024	FY2025
			Total:	Amendment	
Function: 281	Plan, Research, Dev and Eval		Total:	1,103,900.00	1,154,200.00
Function: 282	Communication Services				
Function: 282	Communication Services		Total:	249,800.00	259,300.00
Function: 283	Staff/Personnel Svcs				
Function: 283	Staff/Personnel Svcs		Total:	415,500.00	434,200.00
Function: 284	Support Svcs Tech				
Function: 284	Support Svcs Tech		Total:	2,546,100.00	2,910,400.00
Function: 285	Pupil Accounting				
Function: 285	Pupil Accounting		Total:	203,000.00	197,800.00
Function: 289	Other Central Services				
Function: 289	Other Central Services		Total:	63,200.00	47,300.00
Function: 299	Other Support Services				
Function: 299	Other Support Services		Total:	352,600.00	404,800.00
Function: 411	Pymt to K12 Public W/In St				
Function: 411	Pymt to K12 Public W/In St		Total:	170,003,800.00	173,556,600.00
Function: 511	Debt Svc LT-Principal				
Function: 511	Debt Svc LT-Principal		Total:	177,100.00	177,100.00
Function: 627	Fund Mod-Co-op Activity				
Function: 627	Fund Mod-Co-op Activity		Total:	19,100.00	19,100.00
Function: 634	Fund Mod-QSCB Defeasement				
Function: 634	Fund Mod-QSCB Defeasement		Total:	0.00	98,200.00
Function: 647	Fund Mod-CP Adm Bldg Reno				
Function: 647	Fund Mod-CP Adm Bldg Reno		Total:	96,000.00	96,000.00
Fund: 200	Special Education Fund		Total:	193,539,500.00	198,917,000.00
Type: 5	Expense		Total:	193,539,500.00	198,917,000.00

End of Report

Oakland Schools

Annual Budgeting Amendment Report

As of 3/27/2024

	Location	Location Description	FY2024 Amendment	FY2025
Type: 4 Revenue				
Fund: 200	Special Education Fund			
	Location: 000	None	Total: 189,777,300.00	198,951,400.00
	Location: 013	Event Management Operations	Total: 50,000.00	50,000.00
	Fund: 200	Special Education Fund	Total: 189,827,300.00	199,001,400.00
	Type: 4	Revenue	Total: 189,827,300.00	199,001,400.00
Type: 5 Expense				
Fund: 200	Special Education Fund			
	Location: 001	Office Of The Superintendent	Total: 209,200.00	211,900.00
	Location: 002	Deputy Supt-Education Services	Total: 162,400.00	170,700.00
	Location: 003	Asst Supt-Finance & Operations	Total: 79,400.00	90,000.00
	Location: 006	Cabinet Admin Services	Total: 33,800.00	32,800.00
	Location: 007	Specialized Student Support	Total: 15,900.00	0.00
	Location: 011	Financial Services	Total: 988,100.00	1,093,600.00
	Location: 013	Event Management Operations	Total: 193,800.00	246,000.00
	Location: 014	Government & Community Svcs	Total: 179,900.00	181,000.00
	Location: 018	Event Management-Workshops	Total: 158,800.00	158,800.00
	Location: 028	Tech Services-Licensing	Total: 429,300.00	422,400.00
	Location: 029	Tech Services Administration	Total: 76,500.00	117,000.00
	Location: 030	Technical Support Services	Total: 318,700.00	345,100.00
	Location: 032	Application Services	Total: 1,018,900.00	1,159,400.00
	Location: 033	Enterprise Tech Services	Total: 635,600.00	749,400.00
	Location: 038	Legal Affairs	Total: 208,700.00	245,500.00
	Location: 039	Records Management	Total: 4,300.00	4,300.00
	Location: 040	Auxiliary Services Admin	Total: 94,400.00	99,200.00
	Location: 041	Facilities Management	Total: 134,600.00	139,600.00
	Location: 042	Ofc of Procurement & Contracts	Total: 168,300.00	203,200.00
	Location: 044	Corporate & District Services	Total: 342,100.00	322,500.00
	Location: 045	Pupil Transportation	Total: 63,800.00	66,100.00
	Location: 047	Shipping & Receiving	Total: 77,900.00	79,300.00
	Location: 049	Communications Services	Total: 249,800.00	259,300.00
	Location: 071	SE Compliance	Total: 1,157,400.00	1,205,700.00
	Location: 073	Special Pops Capacity Building	Total: 4,461,700.00	4,719,100.00
	Location: 074	Student Svcs for Low Incidence	Total: 5,814,900.00	6,203,000.00
	Location: 075	Compliance Supervision/Support	Total: 832,900.00	933,200.00
	Location: 076	Materials Center	Total: 1,233,900.00	1,410,400.00
	Location: 078	Program Subsidies-Special Ed	Total: 172,453,800.00	176,006,600.00
	Location: 081	School Culture and Climate	Total: 287,400.00	356,400.00
	Location: 083	Human Resources	Total: 415,500.00	434,200.00
	Location: 085	Instruction & Pedagogy	Total: 30,300.00	32,000.00
	Location: 086	Research/Evaluation & Assess	Total: 182,700.00	197,700.00
	Location: 087	Curriculum & Assessment	Total: 104,200.00	115,400.00
	Location: 089	Leadership & School Improvemnt	Total: 20,300.00	24,400.00
	Location: 091	Plant & Fixed-Plant Operations	Total: 192,900.00	202,600.00
	Location: 092	Plant & Fixed-Telephone	Total: 61,000.00	61,000.00
	Location: 093	Plant & Fixed-Plant Ops Summit	Total: 281,300.00	304,900.00
	Location: 094	Plant & Fixed-Capital Outlay	Total: 50,000.00	100,000.00
	Location: 095	Transfers Out	Total: 115,100.00	213,300.00
	Fund: 200	Special Education Fund	Total: 193,539,500.00	198,917,000.00

Oakland Schools
Annual Budgeting Amendment Report
As of 3/27/2024

Location	Location Description		FY2024	FY2025
Type:	5	Expense Total:	Amendment	
			193,539,500.00	198,917,000.00

End of Report

**OAKLAND SCHOOLS SPECIAL EDUCATION
FUNDED PROJECTS/GRANTS
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	% CHANGE
FUND 205				
FUND EQUITY, BEGINNING OF YEAR				
Non-Spendable prepaids, inventory; and deposits	3,300	21,700	21,700	0.00%
Unassigned	(172,869)	(28,800)	(28,800)	0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	(169,569)	(7,100)	(7,100)	0.00%
OPERATING REVENUE				
State Sources	1,693,344	3,000,000	2,850,000	-5.00%
Federal Sources	51,049,813	62,500,000	63,150,000	1.04%
TOTAL REVENUE	52,743,157	65,500,000	66,000,000	0.76%
TOTAL REVENUE AND BEG BALANCE	52,573,588	65,492,900	65,992,900	0.76%
EXPENDITURES				
Support Services Pupil - 210	3,404,077	5,020,000	5,011,100	-0.18%
Support Services Instructional Staff - 220	501,757	900,000	784,400	-12.84%
Operation an Maintenance - 260	9,263	-	-	0.00%
Support Services Central - 280	760,452	900,000	909,100	1.01%
Non-Public School Pupils - 370	714,487	3,000,000	3,070,800	2.36%
Payments to Other Public Schools - 410	46,897,586	55,286,000	55,826,800	0.98%
Fund Modifications - 610	293,093	394,000	397,800	0.96%
TOTAL EXPENDITURES	52,580,715	65,500,000	66,000,000	0.76%
FUND EQUITY, END OF YEAR				
Non-Spendable prepaids, inventory; and deposits	21,713	21,700	21,700	0.00%
Unassigned	(28,840)	(28,800)	(28,800)	0.00%
TOTAL FUND EQUITY, END OF YEAR	(7,127)	(7,100)	(7,100)	0.00%
TOTAL EXPEND AND ENDING BALANCE	52,573,588	65,492,900	65,992,900	0.76%

**OAKLAND SCHOOLS
SPECIAL EDUCATION FUND
5-YEAR FORECAST**

04.02.2024

	Amend 2 2023-24	Proposed 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29	Projection 2029-30
REVENUES:							
Local Revenues:							
Property tax revenue	178,188,400	188,523,300	195,121,600	200,975,200	207,004,500	213,214,600	218,545,000
Investment revenue	3,404,000	2,382,800	1,334,200	1,373,200	1,413,500	1,455,000	1,490,600
Fee based service revenues	100,000	100,000	100,000	100,000	100,000	100,000	100,000
State Revenues	5,929,500	5,789,900	5,880,300	5,925,600	5,971,900	6,019,200	6,067,700
State Pmt in Lieu of Taxes	1,955,400	1,955,400	1,779,600	1,779,600	1,779,600	1,779,600	1,779,600
Other Financing Sources	250,000	250,000	250,000	250,000	250,000	250,000	250,000
TOTAL REVENUES	189,827,300	199,001,400	204,465,700	210,403,600	216,519,500	222,818,400	228,232,900
EXPENDITURES:							
Salaries/wages	10,474,700	11,224,800	11,483,000	11,747,100	12,017,300	12,293,700	12,576,500
Employee Benefits:							
FICA insurance	763,400	833,700	878,400	898,700	919,300	940,500	962,100
MPERS retirement program costs	3,091,500	3,431,600	3,617,400	3,737,600	3,861,800	3,990,100	4,122,700
MPERS Sec 147c	1,731,700	1,877,800	1,968,200	2,013,500	2,059,800	2,107,100	2,155,600
Healthcare insurance	1,423,900	1,649,700	1,715,700	1,784,300	1,855,700	1,929,900	2,007,100
Other employee insurances	405,000	426,900	448,200	470,600	494,100	518,800	544,700
Purchase Services	1,724,300	1,759,300	1,759,300	1,773,300	1,787,300	1,801,300	1,815,300
Supplies and Materials	312,100	314,200	317,300	320,500	323,700	326,900	330,200
Utilities	115,600	156,500	211,300	285,300	385,200	520,000	702,000
Capital Outlay	23,700	22,100	65,000	65,000	65,000	65,000	65,000
Capital Outlay: I.T. Refresh	50,000	100,000	48,400	48,400	48,400	48,400	48,400
Dues/Fees/Leases	416,200	425,600	425,600	425,600	425,600	425,600	425,600
Property tax abatement & delinquency WO	434,900	471,300	487,800	502,400	517,500	533,000	546,400
Operating Transfers - LEA base distribution	159,316,800	173,556,600	178,440,900	183,732,500	189,159,100	194,716,800	199,328,300
Operating Transfers - LEA add'l distribution	10,687,000	-	-	-	-	-	-
Operating Transfers - LEA support	2,453,600	2,453,600	2,450,000	2,450,000	2,450,000	2,450,000	2,450,000
Operating Transfer Out - SRF	19,100	19,100	19,100	19,100	19,100	19,100	19,100
Operating Transfer Out - QSCB	-	98,200	-	-	-	-	-
Operating Transfer Out - CP FUND 406:	96,000	96,000	96,000	96,000	96,000	96,000	96,000
TOTAL EXPENDITURES	193,539,500	198,917,000	204,431,600	210,369,900	216,484,900	222,782,200	228,195,000
OPERATING EXCESS (DEFICIT):	(3,712,200)	84,400	34,100	33,700	34,600	36,200	37,900

Based on budget

**OAKLAND SCHOOLS
SPECIAL EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2023-24	Proposed 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29	Projection 2029-30
FUND BALANCES:							
Beginning of Year:	20,298,900	16,586,700	16,671,100	16,705,200	16,738,900	16,773,500	16,809,700
Restricted-SE Ctr Renovation	15,496,100	15,496,100	15,496,100	15,496,100	15,496,100	15,496,100	15,496,100
Nonspendable	29,800	29,800	29,800	29,800	29,800	29,800	29,800
Restricted-Special Education	4,773,000	1,060,800	1,145,200	1,179,300	1,213,000	1,247,600	1,283,800
End of Year:	16,586,700	16,671,100	16,705,200	16,738,900	16,773,500	16,809,700	16,847,600
Restricted-SE Ctr Renovation	15,496,100	15,496,100	15,496,100	15,496,100	15,496,100	15,496,100	15,496,100
Nonspendable	29,800	29,800	29,800	29,800	29,800	29,800	29,800
Restricted-Special Education	1,060,800	1,145,200	1,179,300	1,213,000	1,247,600	1,283,800	1,321,700

End of Year Restricted FB as % of Exp net of LEA Transfers

5.0% 5.0% 5.0% 5.0% 5.0% 5.0% 5.0%



Career Focused Education Fund Original Budget and Five-Year Forecast

April 2024
Fiscal Year 2024-25

CAREER FOCUSED EDUCATION FUND SPECIFIC ANALYSIS

FUND OVERVIEW

The Oakland Schools Career Focused Education Fund is projected to have a FY 2024-25 year-end restricted fund balance (at the time of this printing) of \$3,693,400. Anticipated ending fund balances for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Non-Spendable - Prepaids	\$ 27,600	\$ 27,600
Restricted	7,829,600	3,693,400
Total Budgeted Ending Fund Balance	\$ 7,857,200	\$ 3,721,000

The FY 2024-25 revenue is projected to be \$53.8 million:

- Property taxes - \$46.1 million (86% of total revenue)
- Other local revenues - \$1.1 million
- State Source revenues - \$6.5 million
- Other Financing Source revenues - \$ 0.1 million

The FY 2024-25 expenditures are projected to be \$57.9 million:

- CFE – Campus & Other Program Operations - \$28.9 million
- LEA – Transfers & Direct Program Subsidies - \$5.7 million
- CFE – Plant & Fixed Charges - \$23.3 million

In compliance with Public Act 451 of 1976, MCL section 380.684, as amended by Public Act 45 of 2007, the following career and technical education programs are operated by the ISD and submitted for review in the Career Focused Education Fund Budget:

<u>State Program Code</u>	<u>State Program Name</u>
501	Agriculture, Agricultural Operations and Related Sciences
510	Marketing Sales and Services
523	Culinary Services
524	Educational General
531	Cosmetology
538	Public Safety/Protective Services
540	Construction Trades
541	Building Maintenance/Line Worker
548	Cyber Security
549	Collision Repair Technician (NATEF Certified)
550	Automobile Technician (NATEF Certified)
551	Medium & Heavy Truck Technician (NATEF Certified)
562	Graphics and Printing Technology and Communications
564	Machine Tool Technology
566	Welding, Brazing & Soldering
575	Mechatronics
580	Health Sciences, Therapeutic Services
595	Computer Programming/Programmer
597	Computer Systems Networking & Telecommunications

PROGRAM AND PERSONNEL

The Career Focused Education (CFE) Fund budget provides leadership and support for a countywide K-12 Career Readiness System that guides students in making informed decisions about their career. The purpose of this funding is as follows:

- The CFE fund is directly responsible for operating four Oakland Schools Technical Campuses; promoting continuous improvement through quality initiatives; aligning instruction and curriculum with the Career Pathways and coordinating career development initiatives across Oakland County's 28 public school districts.
- K-12 Career Readiness Unit leads and coordinates career awareness, exploration, and preparation initiatives via direct services and indirect services to the 28 local districts. They oversee state and federal funding in Oakland County for career and technical education in local districts and OSTC campuses. They provide Education Development Plan (EDP) support and other career readiness resources as well. They create and support regional and local career readiness activities, events, and professional learning for students, parents, and educators.
- The CFE fund develops and coordinates models of teaching and learning for Career Technical Education (CTE), and oversees curriculum development, district coordination and accountability, online and electronic learning resources, Career Readiness summer offerings, integration of emerging technologies into career, post-secondary credit opportunities, business and community partnerships, support career and technical student organization competitions (CTSO), work-based learning opportunities, regional advisory committees, staff development, instruction and assessment.

In FY 2024-25 CTE staffing includes an increase of 5.0 FTE, including four new positions for programs under development in the areas of nanotechnology and robotics. Details of these exciting new programs and personnel changes can be found in the Enterprise Wide Executive Summary & Budget Assumptions under Staffing Changes.

Revenue

- Property taxes have been budgeted to increase by 5.8% based on our projections and supported by those of the Oakland County Equalization Division.
- Interest revenue is projected to decrease due to the uncertain economic forecast.
- State Revenue is projected to stay flat for 2024-25, with the exception of Sec 147c MPERS UAAL Rate Stabilization revenue which is projected to increase due to the increase in the UAAL rate for 2024-25 and MPERS categoricals, 147a(3) and 147f, which were one-time funding in 2023-24 and as such are not included in the 2024-25 budget.

Expenditures

- Campus program operations and their budgets have been aligned to meet the enrollment needs and maximize program offerings.
- Salary and benefit budgets were forecasted in fiscal year 2024-25 to reflect a 2.0% across-the-board salary increase for all staff, plus step increases for staff not on the top step of their respective salary schedule. All salary changes for union staff are subject to collective bargaining. Budgets for 2024-25 assume all staff positions are filled for the entire fiscal year with no vacancies, whereas 2023-24 budgets have been adjusted for unfilled positions and vacancies through February 2024.
- Property Tax abatements reflect a budget of .25% of the property tax revenue budget to address the Michigan Tax Tribunal unsettled claims.

Additional variances are included on the footnote pages.

FIVE-YEAR FORECAST OVERVIEW

Following the Career-Focused Education Fund (CFEF) budget, is the CFEF five-year operating forecast model. Significant assumptions utilized in the model are identified below:

REVENUE

1. Property tax revenues drive the revenue budget. Oakland Schools' property tax collection rate has been historically very high and stable. Oakland Schools utilizes projections obtained from Oakland County Equalization to create our taxable value forecasts. Based on the expectation of growth of the real-estate market, offset by the probability of Headlee rollbacks in the foreseeable future, property taxes are forecasted to increase by the following percentages:
 - a. 2025-26 3.5%
 - b. 2026-27 through 2028-29 3.0%
 - c. 2029-30 2.5%

The District will continue to watch these revenue forecasts for economic impact of the pandemic which could affect both property tax valuations in general along with Michigan Tax Tribunal cases.

2. The investment revenue forecast model uses a formula to generate the expected revenue figures for each fiscal year period. The investment revenue formula is comprised of 50% of the year's revenues plus 50% of the opening fund balance multiplied by the given fiscal year's expected investment rate of return. The factors relied upon in this forecast for growth in investment income are conservative and based on anticipated rates of return in the district's overnight sweep investment account. Significant effort will be placed on improving the rate of return on investment in the coming years while managing investments within the district's investment policy and state law. The current state of economic affairs as of April 2024 makes investment income uncertain. The District will continue to monitor investment returns and modify forecasts as deemed necessary on an ongoing basis.
3. Miscellaneous and other revenues are projected to remain flat through the balance of the forecast.
4. State source revenues of \$6.0 million in 2024-25 for the Career Focused Education Fund are comprised primarily of Section 61 and MPSERS Sec 147 funds. Section 61 funds are projected to remain flat for the duration of the five-year forecast model. MPSERS 147c revenues within State Revenues are projected to increase correspondingly to the expenditure increase for the same item, as 147c is revenue/expenditure neutral. The final significant component of state source revenues is State Payment in Lieu of Taxes which represents reimbursement to the organization for personal property tax losses by the Local Community Stabilization Authority.
5. Other Financing Sources consist of the indirect revenues associated with our grant management responsibilities and revenue received from Wayne RESA for Section 107 Adult Education monitoring responsibilities. This line item remains flat for the duration of the forecast.

EXPENDITURES

1. This fund's forecast utilizes two salary/wage growth rate assumptions. The first rate is representative of the funds non-union personnel. Oakland Schools' non-union personnel salary

and wage cycle is fiscal year based with regards to step movement and salary schedule increases, when applicable. The forecast includes a salary/growth rate of 1.3%, which would be indicative of step movement from year to year.

The union wage assumption rate is also fiscal year based. The rate is comprised of an average of .89% for step increases as based on the current union contract.

The forecast includes a 1% increase for every year of the forecast.

2. The FICA rate is 7.65%. This rate is multiplied by the wage base (social security rate of 6.2% applied to individuals wages up to \$168,600 for calendar year 2023) to produce the FICA costs for the year.
3. There are 8 different retirement rates for school district employees, based on their hire date and/or their personal choice for retirement benefits.

The rates that are effective from October 1, 2023 through September 30, 2024 are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.34%	27.48%	26.23%	20.96%	22.21%	20.96%	30.09%	27.16%
MPSERS UAAL Stabilization Rate	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%	16.89%
Subtotal	48.23%	44.37%	43.12%	37.85%	39.10%	37.85%	46.98%	44.05%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	48.23%	45.37%	46.12%	46.85%	46.10%	46.85%	48.98%	47.05%

The forecasted rates for October 1, 2024 through September 30, 2025 contained in the Governor’s proposed FY25 budget are:

	Basic/MIP with Premium Subsidy	Pension Plus with Premium Subsidy	Pension Plus PHF	Pension Plus to DC with PHF	Basic/MIP to DC with Premium Subsidy	Basic/MIP to DC with PHF	Basic/MIP with PHF	Pension Plus 2
Rate Chgd on Reported Payroll	31.36%	27.52%	26.27%	20.96%	22.21%	20.96%	30.11%	27.16%
MPSERS UAAL Stabilization Rate	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%	10.58%
Subtotal	41.94%	38.10%	36.85%	31.54%	32.79%	31.54%	40.69%	37.74%
DC Employer Mandatory	0.00%	0.00%	0.00%	4.00%	4.00%	4.00%	0.00%	0.00%
DC Employer Match	0.00%	1.00%	1.00%	3.00%	3.00%	3.00%	0.00%	1.00%
Personal Healthcare Fund (PHF)	0.00%	0.00%	2.00%	2.00%	0.00%	2.00%	2.00%	2.00%
Total Rate Charged	41.94%	39.10%	39.85%	40.54%	39.79%	40.54%	42.69%	40.74%

In order to project a budgeted rate overall for Oakland Schools for 2024-25, an analysis of how many employees we have on each of these plans was studied. A blended rate, exclusive of UAAL, for budgeting retirement costs for 2024-25 has been established at 31.19%. The blended rate exclusive of UAAL has been projected for the duration of the five-year forecast at a 1.0% rate of increase annually.

4. The district provides health insurance to employees, adopting the “hard cap” on the dollar limits the district may pay for health insurance due to legislative mandates and district implementation choice. Future increases to the employer hard cap limits are subject to the medical consumer price index, which the district has no jurisdiction over. The forecast assumes an annual growth rate of 4.0% in the medical CPI for all five years of the forecast.

5. Purchased services accounts are forecasted to increase 2% for all years of the forecast due to inflation and contain other year-to-year adjustments as necessary. In 2023-24, the district received funding for partial reimbursement of a School Resource Officer (SRO) through a Michigan State Police grant, with the balance funded through local revenues. The district has an arrangement with the Oakland County Sheriff's Department to provide one SRO for each of the four technical campuses. Beginning in 2026-27, all SRO's will be 100% funded through local revenues.
6. Supply and material budgets as well as dues and fees are projected to grow by 1.0% for the duration of the forecast.
7. Ongoing utility annual cost increases at 4% are reflected in the assumption schedule.
8. The Capital Outlay budget agrees to the Oakland Schools 5-year Capital Outlay Plan that is being presented to the School Board for first reading on April 2, 2024. Oakland Schools has forecasted \$55,000, \$75,000 and \$20,000 to be expended for instructional capital, I.T. refresh capital and facilities non-instructional capital, respectively for all years of the forecast.

In addition, there are funds budgeted in the Campus Capital Projects Fund 404 for additional capital outlay needs. Operating transfers are budgeted to be made from the CFE Fund to the Campus Capital Projects Fund for renovation projects currently underway. Additional details can be found in the enterprise-wide executive summary.

9. The Campus Renovations Debt Service obligations are mainly funded by the related Debt Service Fund 311. To the extent possible, some transfers out from the CFEF fund into debt service are established in the forecast. The forecast contains transfers out to debt service of \$3.3 - \$3.8 million annually.

The annual debt service payments are \$2.5 million through 2036.

10. Dues, Fees and Miscellaneous expenditures budgets are held flat for the duration of the forecast.
11. The property tax abatement budget is set at .25% of budgeted annual property tax revenue for all years of this forecast.
12. Regional Programs consists of resource allocations designed to meet countywide regional plan priorities. Budgets also include early college/dual enrollment for students attending the Oakland Schools Technical Campuses and costs for students to obtain regional certifications or attend CTE competitions. Total funding for these programs is \$3.8 million annually throughout the entire forecast.
13. All years of the forecast include \$498,300 for operating costs for the STEM mobile classroom.
14. The Transportation Reimbursement Transfer to LEAs is set at \$1.8 million annually throughout the forecast.

FUND BALANCE

The forecast shows an estimated restricted fund balance of the following levels:

2025-26	\$3.2 million	5.6%
2026-27	\$2.9 million	5.1%
2027-28	\$4.1 million	7.2%
2028-29	\$4.4 million	7.3%
2029-30	\$7.7 million	13.3%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY PERCENTAGE CHANGE
FUND EQUITY, BEGINNING OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	39,974	27,600	27,600		0.00%
Restricted - Career Focused Education	7,080,085	6,853,100	7,829,600		14.25%
TOTAL FUND EQUITY, BEGINNING OF YEAR	7,120,059	6,880,700	7,857,200		14.19%
REVENUE					
LOCAL SOURCES					
Property Taxes	40,445,772	43,584,500	46,112,400	A	5.80%
Interest on Investments	866,508	948,000	663,600	B	-30.00%
Program Revenue	88,700	40,800	40,800		0.00%
Workshop Revenue	10,910	10,000	10,000		0.00%
Oakland County Competitive Robotics Assoc.	4,875	20,000	20,000		0.00%
Early College Tuition-District	289,928	348,000	348,000		0.00%
Miscellaneous Revenue	11,315	10,000	10,000		0.00%
TOTAL LOCAL SOURCES	41,718,008	44,961,300	47,204,800		4.99%
STATE SOURCES					
Voc Ed Sec 61a.1	2,444,202	2,007,000	2,007,000		0.00%
Voc Ed Administration Sec 61a.2	14,071	10,900	10,900		0.00%
CTE Early/Middle College Programs 61b	215,705	177,700	177,700		0.00%
CTE Per Pupil Incentive Sec 61d	60,889	-	-		0.00%
Section 147a(2) MPSERS Normal Cost Offset	359,081	374,900	374,900		0.00%
Section 147a(3) MPSERS Cost Offset ISDs & Districts	-	194,100	-	C	-100.00%
Section 147c MPSERS UAAL Rate Stabilization	4,833,347	3,313,700	3,363,400		1.50%
Section 147e MPSERS Employer DC Match	83,469	42,900	42,900		0.00%
Section 147f MPSERS UAAL Rate Reimb	-	86,300	-	C	-100.00%
MPSERS DC Credit	10,136	10,100	10,100		0.00%
Section 26.a Renaissance Zone	5,163	5,100	5,100		0.00%
Section 26d Brownfield	113,256	-	-		0.00%
State Payment in Lieu of Taxes	435,290	478,300	478,300		0.00%
TOTAL STATE SOURCES	8,574,609	6,701,000	6,470,300		-3.44%
OTHER FINANCING SOURCES					
Sec 107 Adult Ed - Wayne RESA	21,332	25,000	25,000		0.00%
Indirect Revenue	94,810	103,100	113,100		9.70%
TOTAL OTHER FINANCING SOURCES	116,142	128,100	138,100		7.81%
TOTAL REVENUE	50,408,759	51,790,400	53,813,200		3.91%
TOTAL REVENUE AND BEG BALANCE	57,528,818	58,671,100	61,670,400		5.11%
EXPENDITURE SUMMARY:					
CFE - Campus & Other Program Operations	26,484,430	26,712,600	28,943,300		8.35%
LEA - Transfers & Program Subsidies	5,371,211	5,700,000	5,713,000		0.23%
CFE - Plant & Fixed Charges	18,792,456	18,401,300	23,293,100		26.58%
TOTAL EXPENDITURES	50,648,097	50,813,900	57,949,400		14.04%
Operating Surplus/(Deficit)	(239,338)	976,500	(4,136,200)		-523.57%
FUND EQUITY, END OF YEAR					
Non-Spendable for Prepaids, Inventory & Deposits	27,578	27,600	27,600		0.00%
Restricted - Career Focused Education	6,853,143	7,829,600	3,693,400		-52.83%
TOTAL FUND EQUITY, END OF YEAR	6,880,721	7,857,200	3,721,000		-52.64%
TOTAL EXPEND AND ENDING BALANCE	57,528,818	58,671,100	61,670,400		5.11%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION		FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY PERCENTAGE CHANGE
OAKLAND SCHOOLS OPERATIONS						
018	Workshop Budget	4,002	9,800	9,800		0.00%
051	CFE- Early College	390,794	456,700	456,200		-0.11%
055	CFE - District & Campus Support-Instructional Services 127	783,843	62,200	87,000	D	39.87%
055	CFE.- Counseling 212	-	6,000	6,000		0.00%
055	CFE - District & Campus Support-Improvement of Instr. 221	2,142,915	2,193,300	3,076,300	E	40.26%
055	CFE - District & Campus Support-Supv & Dir 226	281,539	324,400	363,200		11.96%
055	CFE - District & Campus Support - Academic 227	129,691	65,000	65,000		0.00%
055	CFE - Campus Transportation 271	-	7,000	7,000		0.00%
055	CFE - Personnel Services 283	25,918	40,000	40,000		0.00%
055	CFE - District & Campus Support - Tech Support 284	210,082	246,500	246,500		0.00%
061	LEA - Transportation Support	1,799,999	1,800,000	1,800,000		0.00%
062	LEA STEMi Operational Budget	467,112	498,300	498,300		0.00%
063	LEA Career Readiness Allocation	3,545,485	3,593,000	3,606,000		0.36%
063	LEA - Career Readiness - OCCRA 0574	25,727	84,000	84,000		0.00%
064	LEA Career Readiness Camps	-	100,000	100,000		0.00%
065	LEA Career Readiness STEM	-	123,000	123,000		0.00%
091	Plant & Fixed Charges - Facility Operations	300,872	328,800	318,000		-3.28%
092	Plant & Fixed Charges - Telephone	47,302	57,100	57,100		0.00%
094	Plant & Fixed Charges - Capital Outlay	9,136	50,000	100,000	F	100.00%
	General Allocation	8,272,554	8,399,800	9,328,400	G	11.06%
095	Plant & Fixed Charges - Operating Transfers Out	10,127,100	9,423,100	13,338,200	H	41.55%
011	Property Tax Adjustments and Fees	35,492	142,500	151,400		6.25%
		28,599,563	28,010,500	33,861,400		20.89%
NW CAMPUS OPERATIONS						
056	NORTHWEST CAMPUS - Office Of The Principal 241	774,249	690,400	728,800		5.56%
	NORTHWEST CAMPUS - Ext Day & Summer School 127	177,137	190,100	179,100		-5.79%
	NORTHWEST CAMPUS - Counseling 212	296,179	257,400	250,900		-2.53%
	NORTHWEST CAMPUS - Social Work 216	208,482	167,100	162,800		-2.57%
	NORTHWEST CAMPUS - Custodial 261	404,268	411,500	446,300	I	8.46%
	NORTHWEST CAMPUS - Security 266	45,874	187,800	190,600		1.49%
	NORTHWEST CAMPUS - Transportation 271	13,596	26,800	26,800		0.00%
	NORTHWEST CAMPUS - Technical Support 284	103,051	119,000	125,100		5.13%
	NORTHWEST CAMPUS - Academic Support 0524	297,287	304,900	320,000		4.95%
	Agricultural Operations 0501	374,944	350,500	379,700		8.33%
	Marketing, Sales & Services 0510	88,034	91,200	95,100		4.28%
	Culinary Services 0523	368,678	391,000	395,100		1.05%
	Construction Trades 0540	156,290	229,200	229,300		0.04%
	Energy & Electric 0541	177,200	178,500	185,100		3.70%
	Collision Repair 0549	204,105	212,900	224,300		5.35%
	Automobile Technician 0550	242,995	252,800	266,000		5.22%
	Graphics Communications 0562	172,169	195,800	209,200		6.84%
	Mechatronics 0575	179,440	190,600	192,400		0.94%
	Health Sciences 0580	353,838	363,700	387,200		6.46%
	Computer Programming/Programmer 0595	251,106	196,200	268,700	J	36.95%
	COVID-Related Expenses 0911	39,065	-	-		0.00%
		4,927,987	5,007,400	5,262,500		5.09%
F56	NORTHWEST CAMPUS - Facilities	333,849	355,000	376,700		6.11%
056	NW CAMPUS TOTAL	5,261,836	5,362,400	5,639,200		5.16%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION		FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY PERCENTAGE CHANGE
OAKLAND SCHOOLS OPERATIONS						
SE CAMPUS OPERATIONS						
057	SOUTHEAST CAMPUS - Office Of Principal 241	637,716	660,200	701,200		6.21%
	SOUTHEAST CAMPUS - Ext Day & Summer School 127	217,522	199,400	162,200		-18.66%
	SOUTHEAST CAMPUS - Counseling 212	221,602	225,100	254,800		13.19%
	SOUTHWEST CAMPUS - Social Work 216	164,835	143,200	169,700		18.51%
	SOUTHEAST CAMPUS - Custodial 261	667,765	628,500	703,300	I	11.90%
	SOUTHEAST CAMPUS - Security 266	68,577	197,000	207,700		5.43%
	SOUTHEAST CAMPUS - Transportation 271	13,552	18,900	18,000		-4.76%
	SOUTHEAST CAMPUS - Technical Support 284	105,125	119,600	125,200		4.68%
	SOUTHEAST CAMPUS - Academic Support 0524	282,438	300,500	320,400		6.62%
	Marketing, Sales & Services 0510	130,372	138,800	151,400		9.08%
	Culinary Services 0523	407,545	396,500	423,300		6.76%
	Public Safety 0538	145,254	155,500	161,700		3.99%
	Construction Trades 0540	236,636	240,300	255,500		6.33%
	Energy & Electric 0541	121,285	124,300	134,500		8.21%
	Cyber Security 0548	123,531	111,700	119,300		6.80%
	Collision Repair 0549	108,432	132,700	173,000	J	30.37%
	Automobile Technician 0550	197,249	243,400	254,500		4.56%
	Graphics Communications 0562	208,770	216,000	228,600		5.83%
	Welding, Brazing, & Soldering 0566	121,901	132,900	142,000		6.85%
	Mechatronics 0575	227,382	236,000	325,000	J	37.71%
	Health Sciences 0580	464,862	491,000	504,600		2.77%
	Computer Programming/Programmer 0595	168,363	172,500	179,300		3.94%
	COVID-Related Expenses 0911	9,972	-	-		0.00%
		5,050,686	5,284,000	5,715,200		8.16%
F57	SOUTHEAST CAMPUS - Facilities	293,648	382,100	404,100		5.76%
057	SE CAMPUS TOTAL	5,344,334	5,666,100	6,119,300		8.00%
NE CAMPUS OPERATIONS						
058	NORTHEAST CAMPUS - Office Of The Principal 241	652,309	719,600	762,200		5.92%
	NORTHEAST CAMPUS - Ext Day Instruction 127	315,516	271,900	218,700		-19.57%
	NORTHEAST CAMPUS - Counseling 212	245,065	261,800	258,600		-1.22%
	NORTHEAST CAMPUS - Social Work 216	223,050	147,400	148,300		0.61%
	NORTHEAST CAMPUS - Custodial 261	520,525	473,300	549,100	I	16.02%
	NORTHEAST CAMPUS - Security 266	101,430	207,900	236,200		13.61%
	NORTHEAST CAMPUS - Transportation 271	51,245	31,400	32,000		1.91%
	NORTHEAST CAMPUS - Technical Support 284	101,647	109,000	114,500		5.05%
	NORTHEAST CAMPUS - Academic Support 0524	270,317	287,600	301,300		4.76%
	Marketing, Sales & Services 0510	149,641	152,900	160,000		4.64%
	Culinary Services 0523	428,384	420,800	451,700		7.34%
	Cosmetology 0531	718,082	716,200	822,200	K	14.80%
	Construction Trades 0540	338,574	366,700	378,500		3.22%
	Collision Repair 0549	225,147	185,600	200,500		8.03%
	Automobile Technician 0550	212,364	205,200	219,800		7.12%
	Machine Tool Operation 0564	137,512	142,400	148,500		4.28%
	Welding, Brazing, & Soldering 0566	188,953	194,700	203,500		4.52%
	Mechatronics 0575	177,620	186,400	189,400		1.61%
	Health Sciences 0580	355,735	364,800	385,900		5.78%
	Computer Programming/Programmer 0595	208,237	211,800	219,300		3.54%
	Covid Related Expenses 0911	24,471	-	-		0.00%
		5,645,824	5,657,400	6,000,200		6.06%
F58	NORTHEAST CAMPUS - Facilities	302,231	332,900	373,200		12.11%
058	NE CAMPUS TOTAL	5,948,055	5,990,300	6,373,400		6.40%

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND
EXPENDITURE BUDGET SUMMARY
FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION		FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	Notes	FY to FY PERCENTAGE CHANGE
OAKLAND SCHOOLS OPERATIONS						
SW CAMPUS OPERATIONS						
059	SOUTHWEST CAMPUS - Office Of The Principal 241	641,160	671,100	720,800		7.41%
	SOUTHWEST CAMPUS - Ext Day & Summer School 127	179,928	190,900	173,300		-9.22%
	SOUTHWEST CAMPUS - Counseling 212	234,116	234,600	216,700		-7.63%
	SOUTHWEST CAMPUS - Social Work 216	152,861	159,700	155,800		-2.44%
	SOUTHWEST CAMPUS - Custodial 261	524,214	541,000	555,000	I	2.59%
	SOUTHWEST CAMPUS - Security 266	61,550	135,200	140,900		4.22%
	SOUTHWEST CAMPUS - Transportation 271	9,053	10,900	10,500		-3.67%
	SOUTHWEST CAMPUS - Technical Support 284	108,303	123,300	129,400		4.95%
	SOUTHWEST CAMPUS - Academic Support 0524	292,867	316,700	323,800		2.24%
	Agricultural Operations 0501	314,430	282,500	262,800		-6.97%
	Marketing, Sales & Services 0510	165,746	173,700	178,200		2.59%
	Culinary Services 0523	422,721	388,300	405,600		4.46%
	Collision Repair 0549	240,756	249,500	261,400		4.77%
	Automobile Technician 0550	240,573	255,400	265,500		3.95%
	Medium & Heavy Truck Technology 0551	148,438	154,500	159,600		3.30%
	Graphics Communications 0562	215,457	222,500	236,000		6.07%
	Welding, Brazing, & Soldering 0566	181,258	186,700	197,300		5.68%
	Mechatronics 0575	241,328	264,200	272,800		3.26%
	Health Sciences 0580	504,774	539,100	565,900		4.97%
	Computer Programming/Programmer 0595	149,845	156,600	161,700		3.26%
	Computer Systems Networking & Telecomm 0597	169,568	176,100	182,700		3.75%
	Covid Related Expenses 0911	13,100	-	-		0.00%
		5,212,046	5,432,500	5,575,700		2.64%
F59	SOUTHWEST CAMPUS - Facilities	282,263	352,100	380,400		8.04%
059	SW CAMPUS TOTAL	5,494,309	5,784,600	5,956,100		2.96%
TOTAL CAMPUS OPERATIONS		22,048,534	22,803,400	24,088,000		5.63%
CAREER FOCUSED EDUCATION TOTAL						
		50,648,097	50,813,900	57,949,400		14.04%

OAKLAND SCHOOLS CAREER FOCUSED EDUCATION FUND BUDGET

FISCAL YEAR 2024-2025

FOOTNOTES - Highlighting line items that are +/-25% and/or +/- \$100K from last year

- A The 5.8% increase in Property Tax revenue reflects the tax base growth and its impact on the district's property tax revenues as forecasted by the Oakland County Equalization Department.
- B The decrease in interest income is a conservative projection due to forecasted economic uncertainties.
- C Revenue in 2023-24 is one-time revenue per legislation.
- D The increase in District & Campus Support Instructional Services is for additional textbook/curriculum materials in 2024-25.
- E The increase in District & Campus Support Improvement of Instruction budgets are for four new positions that will directly benefit local districts. These new STEM consultants will be developing new programs in Nanotechnology and Robotics at the SE and SW campuses, respectively. See Executive Summary for additional information on these new programs.
- F Increases in capital outlay budgets are to align with the district's 5-year capital plan.
- G Changes are the result of position vacancies in 2023-24 which are fully funded in 2024-25 in departments which are partially allocated to this fund.
- H The increase reflects additional planned transfers to other funds in 2024-25. Increases include transfers to the CFE Campus Renovations Capital Projects Fund to help fund renovations to build secured entrances and welcome centers at all four campuses. Additional transfers also include those to the 2010 QSCB Defeasement Fund to provide resources to pay bond principal and interest payments.
- I The increase in custodial budgets is due to an anticipated rise in utility costs, most significantly electricity in 2024-25.
- J Changes are the result of position vacancies in 2023-24 which are fully funded in 2024-25.
- K Changes in Northeast Campus Cosmetology program include an additional instructional technician position based on student enrollment.

Oakland Schools

Annual Budgeting Amendment Report

As of 3/27/2024

	Function	Location Description	FY2024 Amendment	FY2025
Type: 4 Revenue				
	Fund: 600	Vocational Ed Fund		
	Function: 000	Not Applicable		
	Function: 000	Not Applicable	Total:	51,790,400.00
	Fund: 600	Vocational Ed Fund	Total:	53,813,200.00
	Type: 4	Revenue	Total:	51,790,400.00
Type: 5 Expense				
	Fund: 600	Vocational Ed Fund		
	Function: 127	Career & Technical		
	Function: 127	Career & Technical	Total:	16,574,800.00
	Function: 211	Truancy/Absenteeism Services		
	Function: 211	Truancy/Absenteeism Services	Total:	134,800.00
	Function: 212	Guidance Services		
	Function: 212	Guidance Services	Total:	1,431,900.00
	Function: 216	Social Work Services		
	Function: 216	Social Work Services	Total:	617,400.00
	Function: 221	Improve of Instruction		
	Function: 221	Improve of Instruction	Total:	2,532,700.00
	Function: 225	Technology Assisted Instructn		
	Function: 225	Technology Assisted Instructn	Total:	104,300.00
	Function: 226	Supv/Dir Instr Staff		
	Function: 226	Supv/Dir Instr Staff	Total:	351,100.00
	Function: 227	Academic Student Assessment		
	Function: 227	Academic Student Assessment	Total:	65,000.00
	Function: 231	Board of Education		
	Function: 231	Board of Education	Total:	264,700.00
	Function: 232	Exec Administration		
	Function: 232	Exec Administration	Total:	886,600.00
	Function: 241	Principal Office		
	Function: 241	Principal Office	Total:	2,741,300.00
	Function: 252	Fiscal Services		
	Function: 252	Fiscal Services	Total:	1,198,900.00
	Function: 257	Internal Services		
	Function: 257	Internal Services	Total:	171,600.00
	Function: 259	Oth Business Svcs		
	Function: 259	Oth Business Svcs	Total:	160,000.00
	Function: 261	Oper Bldg Svcs		
	Function: 261	Oper Bldg Svcs	Total:	3,934,100.00
	Function: 266	Security Services		
	Function: 266	Security Services	Total:	740,000.00
	Function: 271	Pupil Transportation Services		
	Function: 271	Pupil Transportation Services	Total:	149,500.00
	Function: 281	Plan, Research, Dev and Eval		
	Function: 281	Plan, Research, Dev and Eval	Total:	238,600.00
	Function: 282	Communication Services		
	Function: 282	Communication Services	Total:	251,600.00
	Function: 283	Staff/Personnel Svcs		

Oakland Schools
Annual Budgeting Amendment Report
As of 3/27/2024

Function		Location Description		FY2024	FY2025
			Total:	Amendment	
Function: 283	Staff/Personnel Svcs		Total:	1,065,800.00	1,110,000.00
Function: 284	Support Svcs Tech				
Function: 284	Support Svcs Tech		Total:	3,994,100.00	4,513,100.00
Function: 285	Pupil Accounting				
Function: 285	Pupil Accounting		Total:	203,000.00	197,800.00
Function: 289	Other Central Services				
Function: 289	Other Central Services		Total:	68,900.00	48,000.00
Function: 299	Other Support Services				
Function: 299	Other Support Services		Total:	203,500.00	255,800.00
Function: 411	Pymt to K12 Public W/In St				
Function: 411	Pymt to K12 Public W/In St		Total:	3,088,000.00	3,088,000.00
Function: 511	Debt Svc LT-Principal				
Function: 511	Debt Svc LT-Principal		Total:	218,600.00	218,600.00
Function: 627	Fund Mod-Co-op Activity				
Function: 627	Fund Mod-Co-op Activity		Total:	19,100.00	19,100.00
Function: 632	Fund Mod-2016 Debt				
Function: 632	Fund Mod-2016 Debt		Total:	3,300,000.00	3,300,000.00
Function: 634	Fund Mod-QSCB Defeasement				
Function: 634	Fund Mod-QSCB Defeasement		Total:	0.00	915,100.00
Function: 645	Fund Mod-CP CFE Reno				
Function: 645	Fund Mod-CP CFE Reno		Total:	6,000,000.00	9,000,000.00
Function: 647	Fund Mod-CP Adm Bldg Reno				
Function: 647	Fund Mod-CP Adm Bldg Reno		Total:	104,000.00	104,000.00
Fund: 600	Vocational Ed Fund		Total:	50,813,900.00	57,949,400.00
Type: 5	Expense		Total:	50,813,900.00	57,949,400.00

End of Report

Oakland Schools

Annual Budgeting Amendment Report

As of 3/27/2024

	Location	Location Description		FY2024 Amendment	FY2025
Type: 4 Revenue					
Fund: 600	Vocational Ed Fund				
	Location: 000	None	Total:	51,371,600.00	53,394,400.00
	Location: 013	Event Management Operations	Total:	10,000.00	10,000.00
	Location: 050	Career Focused Educ Admin	Total:	20,000.00	20,000.00
	Location: 051	OTC Early College	Total:	348,000.00	348,000.00
	Location: 055	District & Campus Support	Total:	0.00	0.00
	Location: 056	OSTC-NW	Total:	6,700.00	6,700.00
	Location: 057	OSTC-SE	Total:	4,500.00	4,500.00
	Location: 058	OSTC-NE	Total:	9,500.00	9,500.00
	Location: 059	OSTC-SW	Total:	20,100.00	20,100.00
	Fund: 600	Vocational Ed Fund	Total:	51,790,400.00	53,813,200.00
	Type: 4	Revenue	Total:	51,790,400.00	53,813,200.00

Type: 5 Expense

Fund: 600	Vocational Ed Fund				
	Location: 001	Office Of The Superintendent	Total:	208,600.00	211,900.00
	Location: 002	Deputy Supt-Education Services	Total:	162,000.00	170,300.00
	Location: 003	Asst Supt-Finance & Operations	Total:	81,700.00	93,100.00
	Location: 006	Cabinet Admin Services	Total:	33,800.00	32,800.00
	Location: 007	Specialized Student Support	Total:	20,900.00	0.00
	Location: 011	Financial Services	Total:	1,016,200.00	1,176,000.00
	Location: 013	Event Management Operations	Total:	193,700.00	246,000.00
	Location: 014	Government & Community Svcs	Total:	180,100.00	181,300.00
	Location: 018	Event Management-Workshops	Total:	9,800.00	9,800.00
	Location: 021	Oakland Opportunity Academy	Total:	0.00	0.00
	Location: 028	Tech Services-Licensing	Total:	429,300.00	422,400.00
	Location: 029	Tech Services Administration	Total:	80,800.00	123,000.00
	Location: 030	Technical Support Services	Total:	319,500.00	346,600.00
	Location: 032	Application Services	Total:	1,019,700.00	1,160,100.00
	Location: 033	Enterprise Tech Services	Total:	1,377,400.00	1,620,300.00
	Location: 038	Legal Affairs	Total:	447,300.00	509,200.00
	Location: 039	Records Management	Total:	4,300.00	4,300.00
	Location: 040	Auxiliary Services Admin	Total:	95,100.00	99,800.00
	Location: 041	Facilities Management	Total:	145,200.00	151,800.00
	Location: 042	Ofc of Procurement & Contracts	Total:	363,000.00	439,100.00
	Location: 044	Corporate & District Services	Total:	337,800.00	318,300.00
	Location: 045	Pupil Transportation	Total:	6,500.00	6,200.00
	Location: 047	Shipping & Receiving	Total:	78,000.00	79,400.00
	Location: 049	Communications Services	Total:	251,600.00	261,200.00
	Location: 051	OTC Early College	Total:	456,700.00	456,200.00
	Location: 055	District & Campus Support	Total:	2,944,400.00	3,891,000.00
	Location: 056	OSTC-NW	Total:	5,362,400.00	5,639,200.00
	Location: 057	OSTC-SE	Total:	5,666,100.00	6,119,300.00
	Location: 058	OSTC-NE	Total:	5,990,300.00	6,373,400.00
	Location: 059	OSTC-SW	Total:	5,784,600.00	5,956,100.00
	Location: 061	LEA Transportation Support	Total:	1,800,000.00	1,800,000.00
	Location: 062	STEMi	Total:	498,300.00	498,300.00
	Location: 063	Career Readiness	Total:	3,677,000.00	3,690,000.00
	Location: 064	Career Readiness Camps	Total:	100,000.00	100,000.00

Oakland Schools
Annual Budgeting Amendment Report
As of 3/27/2024

Location	Location Description	Amendment	FY2024	FY2025
Location: 065	CFE STEM Operations	Total:	123,000.00	123,000.00
Location: 081	School Culture and Climate	Total:	222,700.00	288,100.00
Location: 083	Human Resources	Total:	1,025,800.00	1,070,000.00
Location: 085	Instruction & Pedagogy	Total:	131,000.00	127,900.00
Location: 086	Research/Evaluation & Assess	Total:	236,600.00	253,600.00
Location: 087	Curriculum & Assessment	Total:	53,300.00	62,500.00
Location: 089	Leadership & School Improvemnt	Total:	20,400.00	24,600.00
Location: 091	Plant & Fixed-Plant Operations	Total:	328,800.00	318,000.00
Location: 092	Plant & Fixed-Telephone	Total:	57,100.00	57,100.00
Location: 094	Plant & Fixed-Capital Outlay	Total:	50,000.00	100,000.00
Location: 095	Transfers Out	Total:	9,423,100.00	13,338,200.00
Fund: 600	Vocational Ed Fund	Total:	50,813,900.00	57,949,400.00
Type: 5	Expense	Total:	50,813,900.00	57,949,400.00

End of Report

**OAKLAND SCHOOLS CAREER FOCUSED EDUCATION
FUNDED PROJECTS/GRANTS
REVENUE AND EXPENDITURE BUDGET
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET	% CHANGE
FUND 605				
FUND EQUITY, BEGINNING OF YEAR				
Unassigned	(22,635)	(26,600)	(26,600)	0.00%
TOTAL FUND EQUITY, BEGINNING OF YEAR	(22,635)	(26,600)	(26,600)	0.00%
OPERATING REVENUE				
Non-Educational Entity	162,710	243,500	95,700	-60.70%
State Sources	44,027	60,000	36,600	-39.00%
Federal Sources	1,728,471	2,120,000	1,967,700	-7.18%
TOTAL REVENUE	1,935,208	2,423,500	2,100,000	-13.35%
TOTAL REVENUE AND BEG BALANCE	1,912,573	2,396,900	2,073,400	-13.50%
EXPENDITURES				
Basic Program - 110	12,931	6,000	5,700	-5.00%
Added Needs - 120	256,424	350,000	231,800	-33.77%
Support Services Pupil - 210	1,330,139	1,440,800	1,332,200	-7.54%
Support Services Instructional Staff - 220	206,073	280,000	253,400	-9.50%
Operation an Maintenance - 260	-	14,200	-	-100.00%
Pupil Transportation Services -270	12,009	32,500	21,000	-35.38%
Support Services Central - 280	119,830	250,000	216,800	-13.28%
Payments to Other Public Schools - 410	-	50,000	39,100	-21.80%
Fund Modifications - 610	1,750	-	-	0.00%
TOTAL EXPENDITURES	1,939,156	2,423,500	2,100,000	-13.35%
FUND EQUITY, END OF YEAR				
Unassigned	(26,583)	(26,600)	(26,600)	0.00%
TOTAL FUND EQUITY, END OF YEAR	(26,583)	(26,600)	(26,600)	0.00%
TOTAL EXPEND AND ENDING BALANCE	1,912,573	2,396,900	2,073,400	-13.50%

**OAKLAND SCHOOLS
CAREER FOCUSED EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2023-24	Proposed 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29	Projection 2029-30
REVENUES:							
Local Revenues:							
Property tax revenues	43,584,500	46,112,400	47,726,300	49,158,100	50,632,800	52,151,800	53,455,600
Investment revenue	948,000	663,600	514,500	523,400	435,700	463,100	478,400
Miscellaneous and other revenues	428,800	428,800	428,800	428,800	428,800	428,800	428,800
State Revenues	6,222,700	5,992,000	6,172,700	6,239,300	6,307,300	6,376,700	6,447,600
State payment in lieu of taxes	478,300	478,300	478,300	478,300	478,300	478,300	478,300
Other Financing Sources	128,100	138,100	138,100	138,100	138,100	138,100	138,100
TOTAL REVENUES:	51,790,400	53,813,200	55,458,700	56,966,000	58,421,000	60,036,800	61,426,800
EXPENDITURES:							
Oakland Schools - Direct Programming:							
Salaries/wages - Non union	7,262,000	8,287,800	8,478,400	8,673,400	8,872,900	9,077,000	9,285,800
Salaries/wages - Union	9,467,000	10,050,000	10,239,900	10,433,400	10,630,600	10,831,500	11,036,200
Total Salaries/wages	16,729,000	18,337,800	18,718,300	19,106,800	19,503,500	19,908,500	20,322,000
Employee Benefits:							
FICA insurance	1,203,400	1,340,300	1,431,900	1,461,700	1,492,000	1,523,000	1,554,600
MPERS retirement program costs	4,948,900	5,598,800	5,896,600	6,079,200	6,267,500	6,461,600	6,661,800
MPERS Sec 147c	2,777,600	3,027,600	3,208,300	3,274,900	3,342,900	3,412,300	3,483,200
Healthcare insurance	2,326,700	2,620,000	2,724,800	2,833,800	2,947,200	3,065,100	3,187,700
Other employee insurances	813,500	826,900	868,200	911,600	957,200	1,005,100	1,055,400
Purchased Services	3,891,300	3,886,600	4,012,300	4,152,500	4,235,600	4,320,300	4,406,700
Supplies and Materials	1,370,500	1,402,400	1,416,400	1,430,600	1,444,900	1,459,300	1,473,900
Utilities Costs	721,900	898,800	934,800	972,200	1,011,100	1,051,500	1,093,600
Capital Outlay-instructional equipment	-	-	55,000	55,000	55,000	55,000	55,000
Capital Outlay-IT Refresh	50,000	100,000	75,000	75,000	75,000	75,000	75,000
Capital Outlay-facility, non-instruct capital	2,000	2,000	20,000	20,000	20,000	20,000	20,000
Dues/Fees/Leases	138,000	141,100	141,100	141,100	141,100	141,100	141,100
Property tax abatement & delinquency WO	106,400	115,300	119,300	122,900	126,600	130,400	133,600
Operating Transfers Out - CPF 404	6,000,000	9,000,000	6,700,000	6,900,000	5,900,000	7,000,000	4,200,000
Operating Transfers Out - CPF 406	104,000	104,000	104,000	104,000	104,000	104,000	104,000
Operating Transfers Out - Debt Service*	3,300,000	4,215,100	3,300,000	3,300,000	3,300,000	3,800,000	3,800,000
Operating Transfers Out - SRF	19,100	19,100	19,100	19,100	19,100	19,100	19,100
Operating Transfers Out - LEAs	191,800	193,800	134,000	134,000	134,000	134,000	134,000
Total Expenditure - Direct Programming	44,694,100	51,829,600	49,879,100	51,094,400	51,076,700	53,685,300	51,920,700

**OAKLAND SCHOOLS
CAREER FOCUSED EDUCATION FUND
5-YEAR FORECAST**

	Amend 2 2023-24	Proposed 2024-25	Projection 2025-26	Projection 2026-27	Projection 2027-28	Projection 2028-29	Projection 2029-30
Oakland Schools - Regional Programs:							
Tuition - Early College/Dual Enrollment	392,000	392,000	392,000	392,000	392,000	392,000	392,000
Regional certifications/competitions	118,500	118,500	118,500	118,500	118,500	118,500	118,500
K-12 Career Readiness - LEA support	3,311,000	3,311,000	3,311,000	3,311,000	3,311,000	3,311,000	3,311,000
PS - STEM mobile classroom	498,300	498,300	498,300	498,300	498,300	498,300	498,300
Regional Programs - LEA support	4,319,800	4,319,800	4,319,800	4,319,800	4,319,800	4,319,800	4,319,800
Transportation Reimbursement - LEA support	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Total Expenditures - Regional Programs	6,119,800	6,119,800	6,119,800	6,119,800	6,119,800	6,119,800	6,119,800
GRAND TOTAL EXPENDITURES	50,813,900	57,949,400	55,998,900	57,214,200	57,196,500	59,805,100	58,040,500
GRAND TOTAL EXCESS/(DEFICIT)	976,500	(4,136,200)	(540,200)	(248,200)	1,224,500	231,700	3,386,300
FUND BALANCES:							
Beginning of Year - Non-spendable	27,600	27,600	27,600	27,600	27,600	27,600	27,600
Beginning of Year - Restricted	6,853,100	7,829,600	3,693,400	3,153,200	2,905,000	4,129,500	4,361,200
Beginning of Year - Total	6,880,700	7,857,200	3,721,000	3,180,800	2,932,600	4,157,100	4,388,800
End of Year - Non-spendable	27,600	27,600	27,600	27,600	27,600	27,600	27,600
End of Year - Restricted	7,829,600	3,693,400	3,153,200	2,905,000	4,129,500	4,361,200	7,747,500
End of Year - Total	7,857,200	3,721,000	3,180,800	2,932,600	4,157,100	4,388,800	7,775,100
End of Year Restricted FB as % of Exp.	15.4%	6.4%	5.6%	5.1%	7.2%	7.3%	13.3%



**Special Revenue, Debt Service, Capital
Projects, Enterprise and Internal
Service Funds
Original Budget**

April 2024
Fiscal Year 2024-25

**SPECIAL REVENUE FUNDS
FUND SPECIFIC ANALYSIS**

Shared Services & Tuition Programs Fund 270

The Shared Services & Tuition Programs Fund is a cost-recovery fund that accounts for all tuition programs of the District as well as shared services engagements and other special programs. The following operations are accounted for in this fund:

- Virtual Learning Academy Consortium (VLAC) K-8 and 9-12
- Accelerated College Experience
- Graduation Alliance
- Shared Services
- Foreign Exchange Program

This fund is projected to have a FY 2024-25 year-end committed fund balance of \$3,764,900. Anticipated ending fund balances for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Non-Spendable - Prepays	\$ 10,700	\$ 10,700
Committed fund balance	3,776,500	3,764,900
Total Budgeted Ending Fund Balance	\$ 3,787,200	\$ 3,775,600

FY 2024-25 revenue is projected to be \$19.3 million:

- Tuition revenue - \$4.0 million
- Graduation Alliance - \$1.9 million
- Foreign Exchange - \$.2 million
- Shared Services - \$11.0 million
- State Aid Revenue (Sec 147) - \$1.6 million
- Indirect and other revenue - \$.6 million

FY 2024-25 operational expenses are projected to be \$19.3 million:

- Tuition program expenditures - \$3.8 million
- Graduation Alliance - \$1.9 million
- Foreign Exchange - \$.1 million
- Shared Services, including administration - \$13.5 million

Staffing levels in this fund are currently budgeted at a 1.0 FTE decrease due to changes in business office intergovernmental agreements. Staffing is completely dependent on existing intergovernmental agreements for shared services and based on enrollment in tuition programs. It will be reevaluated as necessary throughout 2024-25.

Oakland Network for Education Fund 271

The Oakland Network for Education (ONE) is a fiber-based data network connecting twenty-nine consortium members in Oakland County. Also contained in this fund is funding for certain countywide collaborative programs. In 2023-24 a \$1.9 million ONE infrastructure update was done resulting in higher expenditures in that year. This fund is projected to have a FY 2024-25

year-end committed fund balance of \$11,418,700. Anticipated ending fund balances for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Non-Spendable - Prepays	\$ 15,700	\$ 15,700
Committed fund balance	11,899,300	11,418,700
Total Budgeted Ending Fund Balance	\$ 11,915,000	\$ 11,434,400

FY 2024-25 revenue is projected to be \$1.4 million:

- Operating Transfer In, including Oakland Schools Fees - \$.5 million
- ONE Fees - \$.5 million
- E-Rate Revenue & Interest - \$.4 million

FY 2024-25 expenditures are projected to be \$1.8 million:

- Literacy Essentials Oakland - \$.9 million
- Numeracy Initiative - \$.3 million
- Professional Services, Maintenance, Capital & Other - \$.6 million

Medicaid Fund 273

The Medicaid Fund contains the transactions of the Medicaid School Services Program, which is a fee-based program. All Medicaid revenues, less operational expenses of the program are distributed to participating constituent districts and as such the fund is expected to have no committed fund balance at year end.

FY 2024-25 revenue is projected to be \$14.9 million:

- Medicaid Fees (State and Federal) - \$14.5 million
- Interest income & other local revenue - \$.3 million
- State Revenue (MPSERS Sec 147) & Other - \$.1 million

FY 2024-25 expenditures are projected to be \$14.9 million:

- Wages & Benefits - \$.6 million
- Facility & Program Operations - \$.2 million
- Transfers to LEAs - \$14.1 million

HR/Finance Consortium Fund 277

The HR/Finance Consortium is a result of a collaborative effort between twenty-two (22) Oakland County school districts to select a county-wide Enterprise Resource Planning system for HR and financial applications. The 22 school districts have undergone conversion to the new application in phases. In FY 2012-13 through FY 2015-16 Oakland Schools transferred a net \$4,875,000 from the Collaborative Program Development Initiative (CPDI) Fund, which is a component of the ONE Fund 271, to subsidize the per student cost for all participating districts. In addition, The ONE Fund granted \$.7 million to the Consortium for startup costs, which has been repaid in installments through 2023-24. Anticipated ending fund balances for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Committed fund balance	\$ 551,800	\$ 575,200

FY 2024-25 revenue is projected to be \$1.3 million:

- District Consortium Fees - \$1.1 million
- State Revenue (MPERS Sec 147) & Other - \$.2 million

FY 2024-25 operational expenses are projected to be \$1.3 million:

- Salaries and benefits - \$.8 million
- Purchased services, supplies and capital outlay - \$.5 million

School Activities Fund 290

Due to the issuance of Governmental Accounting Standards Board (GASB) 84, Fiduciary Activities, Oakland Schools created a School Activities Fund in 2019-20 to report activities previously considered fiduciary activities, but no longer meeting that definition per GASB 84. Projected revenues and expenditures both total \$180,000. This fund has a projected ending fund balance of \$256,200 in both FY 2023-24 and 2024-25.

DEBT SERVICE FUNDS – FUND SPECIFIC ANALYSIS

Oakland Schools maintains three debt service funds as follows:

The Debt Service Fund 311 – 2016 Refunding Bonds accounts for the partial refunding of the 2007 CFE Campus Renovation Bonds. The remainder of the unrefunded bonds were paid off in May 2017. The bonds have a debt payment schedule through 2036.

The Debt Service Fund 313 – Qualified School Construction Bond (QSCB) accounts for the 2010 bond which was used to fund Oakland Schools’ renovations of the Administration Building and Career Focused Education Campuses. Resources are accumulated in this fund and transferred to the Debt Service Fund 314 annually in order to make semi-annual interest payments and annual set-aside payment. In 2024-25, additional resources are being provided from the five funds that benefited from the original bond issuance to put this fund in a better position to make required payments. The debt payment schedule runs through 2027.

The Debt Service Fund 314 – Qualified School Construction Bond Construction Reserve Fund accounts for the required annual set-aside payments for the QSCB Bond. Upon the bonds’ maturity in 2027, the assets set aside and invested will pay the bond principal.

Anticipated ending fund balances for FY 2023-24 and 2024-25 for the three debt service funds are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
DSF 311 - 2016 Refunding Bonds Restricted Fund Balance	\$ 7,595,500	\$ 8,701,100
DSF 313 - QSCB Restricted Fund Balance	\$ 500,800	\$ 1,150,300
DSF 314 - QSCB Construction Reserve Fund Restricted Fund Balance	\$ 11,196,800	\$ 11,804,000

FY 2024-25 revenue consists primarily of operating transfers to fund debt service, interest earnings and a Federal interest subsidy in the QSCB Construction Reserve Fund.

FY 2024-25 expenditures consist of principal and interest payments, along with minor investment advisory service fees.

CAPITAL PROJECT FUNDS – FUND SPECIFIC ANALYSIS

CFE Technical Campus Renovations Phase II Project – Fund 404

Oakland Schools Career Focused Education Technical Campus Renovations continue based on need at each of the four technical campuses. Anticipated ending fund balances for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Non-Spendable - Prepays	\$ 59,300	\$ 59,300
Committed fund balance	16,982,000	8,532,800
Total Budgeted Ending Fund Balance	\$ 17,041,300	\$ 8,592,100

FY 2024-25 revenue is projected to be \$9.8 million which consists of interest earned and an operating transfer in from the Career Focused Education Fund of \$9.0 million.

FY 2024-25 expenditures are projected to be \$18.2 million, consisting of various facility renovations detailed in the 5-year capital plan of the organization. Significant projects in 2024-25 include campus secured entrance/welcome center renovations, corridor refresh and roof replacements at two campuses. These projects may span multiple fiscal years from 2023-24 to 2025-26.

Administration Building Renovation & Maintenance – Fund 406

The Administration Building Renovation & Maintenance Capital Projects Fund 406 contains funding for various capital projects as necessary at the Administration Building & Conference Center in the following categories: roof replacement, information technology updates, maintenance, energy updates, accessibility upgrades, audio/visual upgrades, furniture and equipment and security upgrades. FY 2023-24 and 2024-25 fund balances are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Committed fund balance	\$ 103,900	\$ 103,900
Non-Spendable Prepays & Inventory	10,981,600	13,351,800
Total Budgeted Ending Fund Balance	\$ 11,085,500	\$ 13,455,700

FY 2024-25 revenue is projected to be \$3.8 million and consists of interest earned and operating transfers from the GEF, SEF and CFEF for future projects.

FY 2024-25 expenditures are projected to be \$1.4 million consisting of various facility renovations detailed in the 5-year capital plan of the organization, including roof and boiler replacement. These projects may span multiple fiscal years from 2023-24 to 2025-26.

ENTERPRISE FUND – FUND SPECIFIC ANALYSIS

Production Print Enterprise Fund – FUND 710

The Production Print Enterprise Fund accounts for all operations of the District’s full-service print shop operations. In FY 2020-21, the district retroactively applied GASB 68, *Accounting and Financial Reporting for Pensions* and GASB 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions* to the Print Production Enterprise Fund. The application of these standards resulted in a negative fund balance due to the recording of the fund’s share of statewide pension and OPEB liabilities. Anticipated ending net assets for this fund for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Net investment in capital assets	\$ 13,200	\$ 13,200
Unrestricted net position	(990,300)	(988,500)
Total net position	\$ (977,100)	\$ (975,300)

FY 2024-25 revenue is projected to be \$1.8 million:

- Operating Revenue - \$1.7 million
- State Revenue (MPERS Sec 147) & other - \$.1 million

FY 2024-25 expenditures are projected to be \$1.8 million:

- Wages & Benefits - \$.5 million
- Purchased Services - \$.6 million
- Supplies, Materials & Other - \$.6 million
- Facility Operations - \$.1 million

INTERNAL SERVICE FUNDS – FUND SPECIFIC ANALYSIS

Risk Related Activity Fund (RRAF) – FUND 810

The RRAF is an internal service fund in which all insurances of the district are reported. This fund is projected to have FY 2024-25 year-end total net assets of \$2.8 million. Anticipated net assets for FY 2023-24 and 2024-25 are detailed in the schedule below:

	FY 2023-24 Amend 2 Budget	FY 2024-25 Budget
Claim Fluctuation Reserve - Health Care Insurance	\$ 100,000	\$ 100,000
Claim Fluctuation Reserve - Dental Insurance	277,000	275,100
Claim Fluctuation Reserve - Vision Insurance	31,000	30,800
Claim Fluctuation Reserve - Life Insurance	1,700	1,600
Claim Fluctuation Reserve - Short/Long Term Disability Insurance	11,700	11,200
Claim Fluctuation Reserve - Workers Compensation Insurance	15,000	15,000
Claim Fluctuation Reserve - Unemployment Insurance	50,000	50,000
Claim Fluctuation Reserve - General Liability Insurance	900	900
Claim Fluctuation Reserve - Errors & Omissions Insurance	600	600
Claim Fluctuation Reserve - Professional Liability	720,000	760,000
Claim Fluctuation Reserve - Building, Vehicle & Other Insurance	6,600	6,600
Claim Fluctuation Reserve - Cyber Liability	1,000,000	1,000,000
Contingency Reserve - W/C Settlements	100,000	100,000
Contingency Reserve - P/C Settlements	72,900	72,900
Contingency Reserve - Wellbeing	-	-
Retained Earnings	355,800	403,800
Total Net Position	\$ 2,743,200	\$ 2,828,500

Note: The district has fully funded (100%) its compensated absence liabilities through June 30, 2023, and will continue to fund the liabilities annually. The accruals currently reflected on the fund's balance sheet for compensated absences total \$3.3 million. For the year ending June 30, 2025, the District will be implementing GASB 101, Compensated Absences. District officials are evaluating the impact of this new pronouncement and adjustments, if necessary, will be made throughout the amendment process in 2024-25.

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 SHARED SERVICES & TUITION PROGRAMS FUND 270
 FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-spendable for prepaids and deposits	81,641	10,700	10,700
Committed	5,749,557	4,557,100	3,776,500
TOTAL FUND EQUITY, BEGINNING OF YEAR	5,831,198	4,567,800	3,787,200
REVENUE			
LOCAL SOURCES			
Interest Earned	87,695	70,000	54,300
Virtual Learning Academy Tuition	2,838,720	2,234,800	2,970,000
Virtual Learning Academy Tuition Refund	(2,600,000)	(975,000)	-
Accelerated College Experience Tuition	798,700	779,100	1,029,000
Accelerated College Experience Tuition Refund	-	(85,000)	-
Graduation Alliance	1,663,829	1,900,000	1,900,000
Foreign Exchange Program	321,000	138,000	180,000
Shared Services	11,014,785	11,205,500	10,985,900
Misc. Revenue	3,324	5,000	5,000
TOTAL LOCAL SOURCES	14,128,053	15,272,400	17,124,200
STATE SOURCES			
Section 147a(2) MPSERS Normal Cost Offset	135,835	171,300	171,300
Section 147a(3) MPSERS Cost Offset ISDs & Districts	-	88,700	-
Section 147c MPSERS UAAL Rate Stabilization	1,964,558	1,513,900	1,444,200
Section 147e MPSERS Employer DC Match	31,575	19,600	19,600
Section 147f MPSERS UAAL Rate Reimb	-	39,400	-
TOTAL STATE SOURCES	2,131,968	1,832,900	1,635,100
FEDERAL SOURCES			
Erate	9,970	20,000	-
TOTAL FEDERAL SOURCES	9,970	20,000	-
OTHER FINANCING SOURCES			
Indirect Revenue	527,571	536,600	522,700
TOTAL OTHER FINANCING SOURCES	527,571	536,600	522,700
TOTAL REVENUE	16,797,562	17,661,900	19,282,000
TOTAL REVENUE AND BEG BALANCE	22,628,760	22,229,700	23,069,200
EXPENDITURES			
Virtual Learning Academy	2,114,281	2,248,700	2,797,100
Oakland Accelerated College Experience	800,674	847,400	972,300
Graduation Alliance	1,566,895	1,850,200	1,846,900
Foreign Exchange Program	232,392	111,700	138,900
Shared Services	13,008,036	12,801,100	13,203,200
Cost Recovery & Tuition Program Administration	338,681	583,400	335,200
TOTAL EXPENDITURES	18,060,959	18,442,500	19,293,600
FUND EQUITY, END OF YEAR			
Non-spendable for prepaids and deposits	10,663	10,700	10,700
Committed	4,557,138	3,776,500	3,764,900
TOTAL FUND EQUITY, END OF YEAR	4,567,801	3,787,200	3,775,600
TOTAL EXPEND AND ENDING BALANCE	22,628,760	22,229,700	23,069,200

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
OAKLAND NETWORK FOR EDUCATION FUND 271
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-spendable for prepaids and deposits	129,268	15,700	15,700
Committed	9,940,269	13,996,000	11,899,300
FUND EQUITY, BEGINNING OF YEAR	10,069,537	14,011,700	11,915,000
REVENUE			
Operating Transfer In - GEF	613,400	413,400	413,400
Operating Transfer In - SEF	6,600	6,600	6,600
Operating Transfer In - CFEF	6,600	6,600	6,600
Operating Transfer In - HR/Finance Consortium	100,000	50,000	-
CTN Revenue	2,820,678	-	-
ONE capital outlay fees	532,663	529,400	529,400
Erate Discount	65,069	20,000	69,000
Interest Earned	422,237	390,000	337,500
TOTAL REVENUE	4,567,247	1,416,000	1,362,500
TOTAL REVENUE AND BEG BALANCE	14,636,784	15,427,700	13,277,500
EXPENDITURES			
Expenditures	625,116	3,512,700	1,843,100
TOTAL EXPENDITURES	625,116	3,512,700	1,843,100
FUND EQUITY, END OF YEAR			
Non-spendable for prepaids and deposits	15,728	15,700	15,700
Committed	13,995,940	11,899,300	11,418,700
TOTAL FUND EQUITY, END OF YEAR	14,011,668	11,915,000	11,434,400
TOTAL EXPEND AND ENDING BALANCE	14,636,784	15,427,700	13,277,500

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
OAKLAND NETWORK FOR EDUCATION FUND 271
FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION			FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
221	XXXX	Literacy Essentials Oakland - CPDI	223,121	903,600	904,100
221	XXXX	Numeracy Initiative - CPDI	-	-	300,000
231	3170	Legal Fees	-	5,000	5,000
284	3190	Other Professional & Tech Services	179,009	278,100	100,000
284	3450	Copyright Fees/Software Licenses		133,200	133,200
284	4120	Equipment Repair & Maintenance	218,461	230,000	220,000
284	5990	Misc Supplies & Materials	4,525	10,000	10,000
456	6220	ONE Infrastructure	-	1,942,800	-
284	6410	New Equip/Furniture-Depreciable	-	10,000	10,000
0634	8270	ONE Fund Transfer to Fund 313	-	-	160,800
OAKLAND NETWORK FOR EDUCATION FUND			625,116	3,512,700	1,843,100

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 MEDICAID FUND 273
 FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-spendable - prepaids & deposits	3,363	1,900	1,900
Committed	(3,363)	-	-
TOTAL FUND EQUITY, BEGINNING OF YEAR	-	1,900	1,900
REVENUE			
LOCAL SOURCES			
Medicaid Cost Recovery Fees	243,983	259,200	378,100
Medicaid Service Fees	14,940,935	12,597,300	12,597,300
Medicaid Service Fees - Caring 4 Students	819,195	726,000	892,000
Interest Earned	381,868	390,000	312,000
TOTAL LOCAL SOURCES	16,385,981	13,972,500	14,179,400
STATE SOURCES			
Section 147a(2) MPSERS Normal Cost Offset	6,245	7,300	7,700
Section 147a(3) MPSERS Cost Offset ISDs & Districts	-	3,800	-
Section 147c MPSERS UAAL Rate Stabilization	87,339	64,300	58,300
Section 147e MPSERS Employer DC Match	1,452	800	500
Section 147f MPSERS UAAL Rate Reimb	-	1,700	-
TOTAL STATE SOURCES	95,036	77,900	66,500
FEDERAL SOURCES			
Medicaid Outreach Fees	681,469	638,000	638,000
TOTAL REVENUE	17,162,486	14,688,400	14,883,900
TOTAL REVENUE AND BEG BALANCE	17,162,486	14,690,300	14,885,800
EXPENDITURES			
Expenditures	17,160,631	14,688,400	14,883,900
TOTAL EXPENDITURES	17,160,631	14,688,400	14,883,900
FUND EQUITY, END OF YEAR			
Non-Spendable for Prepaids, Inventory & Deposits	1,855	1,900	1,900
Committed	-	-	-
TOTAL FUND EQUITY, END OF YEAR	1,855	1,900	1,900
TOTAL EXPENDITURES AND ENDING BALANCE	17,162,486	14,690,300	14,885,800

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 MEDICAID FUND 273
 FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION		FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
<i>SALARIES</i>				
1390	Other Prof Business Salary	269,627	277,700	289,100
1620	Secretarial/Clerical/Bookkeeper	49,916	52,400	53,300
1760	Compensated Absences	(2,463)	3,000	3,000
Salary Total:		317,080	333,100	345,400
<i>EMPLOYEE BENEFITS</i>				
2110	Group Life Insurance	250	300	300
2121	Long Term Disability	659	700	700
2122	Short Term Disability	1,015	1,100	900
2137	Group Health	40,742	60,000	61,900
2142	Dental Health Care	3,438	4,000	4,400
2152	Vision Care	443	400	400
2490	Other Prof Srvs for Employees	2,200	1,200	1,200
2820	Contr To Retirement Funds	84,657	92,200	99,000
2821	Defined Contribution Employer Match	5,570	5,800	6,000
2822	Personal Healthcare Funds	1,592	1,700	1,700
2823	Contr To Retirement Funds - UAAL	90,724	58,100	58,300
2830	Employer Social Security	23,735	25,800	26,100
2840	Workers Compensation	300	200	200
2920	Cash in Lieu of Benefits	4,250	-	-
Benefits Total:		259,575	251,500	261,100
<i>FACILITY OPERATIONS</i>				
3190	Other Professional & Tech Serv	-	300	300
3410	Telephone	794	-	-
3830	Water & Sewage	-	100	100
3840	Waste & Trash Disposal	-	100	100
3910	Property & General Liability Insurance	1,300	500	400
4110	Land/Bldg Repair & Maintenance	4,945	1,900	3,000
5510	Natural Gas	-	100	1,000
5520	Electricity	-	-	4,800
7150	Lease Payment Principal & Interest	24,446	24,400	24,400
5990	Misc. Supplies & Materials	60	200	200
6410	New Equip/Furniture	-	-	-
Facility Operations Total:		31,545	27,600	34,300
<i>OPERATIONS</i>				
3170	Legal Services	-	-	-
3190	Other Professional & Tech Serv	83,205	85,000	85,000
3210	Mileage Reimbursement	-	300	300
3220	Employee Reimburse (Conference)	4,195	3,600	3,600
3490	Other Misc. Communications	960	600	600
4120	Equipment Repair & Maintenance	-	-	-
4121	Equipment Repair & Maintenance	-	1,500	1,500
5910	Office Supplies	-	500	500
5994	Misc. Supplies & Materials - printing	-	500	500
6410	New Equipment/Furniture	3,992	3,300	3,300
7410	Dues & Fees	180	200	200
8910	Transfers to LEAs - Medicaid Fees	14,940,935	12,597,300	12,597,300
8913	Transfers to LEAs - Outreach Fees	681,469	638,000	638,000
8914	Transfers to LEAs - Caring 4 Students	819,195	726,000	892,000
9990	Indirect	18,300	19,400	20,300
Operations Total:		16,552,431	14,076,200	14,243,100
MEDICAID FUND TOTAL		17,160,631	14,688,400	14,883,900

**OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
HR/FINANCE CONSORTIUM FUND 277
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Committed	351,756	474,600	551,800
TOTAL FUND EQUITY, BEGINNING OF YEAR	351,756	474,600	551,800
REVENUE			
LOCAL SOURCES			
District Consortium Fees	1,120,862	1,166,100	1,166,200
Interest Earned	26,521	25,000	20,000
TOTAL LOCAL SOURCES	1,147,383	1,191,100	1,186,200
STATE SOURCES			
Section 147a(2) MPSERS Normal Cost Offset	9,899	10,100	4,600
Section 147a(3) MPSERS Cost Offset ISDs & Districts	-	5,200	-
Section 147c MPSERS UAAL Rate Stabilization	131,856	89,100	91,700
Section 147e Employer DC Match	2,301	1,200	1,000
Section 147f UAAL Rate Reimb	-	2,300	-
TOTAL STATE SOURCES	144,056	107,900	97,300
OTHER FINANCING SOURCES			
Transfer from GEF - OS Fees	25,000	25,000	25,000
Transfer from SEF - OS Fees	12,500	12,500	12,500
Transfer from CFEF - OS Fees	12,500	12,500	12,500
TOTAL OTHER FINANCING SOURCES	50,000	50,000	50,000
TOTAL REVENUE	1,341,439	1,349,000	1,333,500
TOTAL REVENUE AND BEG BALANCE	1,693,195	1,823,600	1,885,300
EXPENDITURES			
Expenditures	1,218,619	1,271,800	1,310,100
TOTAL EXPENDITURES	1,218,619	1,271,800	1,310,100
FUND EQUITY, END OF YEAR			
Committed	474,576	551,800	575,200
TOTAL FUND EQUITY, END OF YEAR	474,576	551,800	575,200
TOTAL EXPEND AND ENDING BALANCE	1,693,195	1,823,600	1,885,300

OAKLAND SCHOOLS COOPERATIVE SERVICE FUND BUDGET
 HR/FINANCE CONSORTIUM FUND 277
 FISCAL YEAR 2024-2025

PROGRAM DESCRIPTION	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
SALARIES			
1510 Information Management	445,619	484,600	530,500
1760 Compensated Absences	(2,167)	6,000	6,000
Salary Total	443,452	490,600	536,500
EMPLOYEE BENEFITS			
2110 Life Insurance	348	500	500
2121 Long Term Disability	931	900	1,000
2122 Short Term Disability	1,457	1,500	1,500
2137 Group Health	33,287	37,600	49,000
2142 Dental Health Care	4,726	4,900	6,600
2152 Vision Care	629	700	400
2490 Prof Srvs For Employees	2,200	1,200	1,200
2820 Contribution To Retirement	108,960	126,600	140,800
2821 Defined Contribution Emplr Match	14,497	15,800	16,600
2822 Personal Healthcare Fund	3,970	3,900	4,100
2823 Contr To Retirement Funds- UAAL	126,353	81,800	90,700
2830 Social Security	33,005	38,600	40,400
2840 Workers Compensation	300	700	300
2920 Cash In Lieu Of Benefits	5,800	5,300	5,300
2930 Cellular Phone	473	400	400
2950 Vacation Sale	1,705	6,200	6,200
Benefit Total	338,641	326,600	365,000
PURCHASE SERVICES			
3170 Legal Fees	-	10,000	-
3190 Other Prof & Tech Services	36,825	25,000	25,000
3191 Other Prof & Tech Services (PowerSchool)	10,350	20,000	20,000
3210 Mileage Reimbursement	692	1,500	1,500
3220 Conference Travel	4,064	7,800	4,300
3450 Copyright Fees/Software	-	13,000	25,000
3610 Printing	4,202	4,500	4,500
3910 Property & General Liability Insurance	1,300	1,300	1,000
4140 Software & Maintenance Agreements	141,648	138,800	145,200
Purchase Service Total	199,081	221,900	226,500
SUPPLIES & MATERIALS			
5990 Misc. Supplies/Materials	3,620	4,500	4,500
7410 Dues & Fees	925	1,200	1,200
8110 Operating Transfer - ONE Fund	100,000	50,000	-
8110 Operating Transfer - GEF Hosting Fee	104,000	127,000	127,000
8290 Payments to Districts	-	2,500	2,500
8915 Contingency	-	11,400	11,400
9990 Indirect	28,900	36,100	35,500
Supplies & Materials Total	237,445	232,700	182,100
HR/FINANCE CONSORTIUM TOTAL	1,218,619	1,271,800	1,310,100

**OAKLAND SCHOOLS SCHOOL ACTIVITIES FUND BUDGET
SCHOOL ACTIVITIES FUND 290
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Committed	263,019	256,200	256,200
REVENUE			
Local Source Revenue - Other School Activity Income	164,190	180,000	180,000
TOTAL REVENUE	164,190	180,000	180,000
TOTAL REVENUE AND BEG BALANCE	427,209	436,200	436,200
EXPENDITURES			
Expenditures - Other Support Services	171,007	180,000	180,000
TOTAL EXPENDITURES	171,007	180,000	180,000
FUND EQUITY, END OF YEAR			
Committed	256,202	256,200	256,200
TOTAL EXPENDITURES AND ENDING BALANCE	427,209	436,200	436,200

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET
2016 REFUNDING BONDS DEBT SERVICE FUND 311
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Restricted	6,926,079	6,487,900	7,595,500
REVENUE			
Interest Earned	228,988	271,000	271,000
Operating Transfer In - CFE	1,800,000	3,300,000	3,300,000
TOTAL REVENUE	2,028,988	3,571,000	3,571,000
TOTAL REVENUE AND BEG BALANCE	8,955,067	10,058,900	11,166,500
EXPENDITURES			
Principal - Serial Bonds	1,395,000	1,460,000	1,535,000
Interest On Serial Bonds	1,071,650	1,001,900	928,900
Bank Fees	-	500	500
Investment Fees	500	1,000	1,000
TOTAL EXPENDITURES	2,467,150	2,463,400	2,465,400
FUND EQUITY, END OF YEAR			
Restricted	6,487,917	7,595,500	8,701,100
TOTAL EXPEND AND ENDING BALANCE	8,955,067	10,058,900	11,166,500

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET
2010 QSCB DEFEASEMENT FUND 313
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Committed	1,989,923	1,251,300	500,800
REVENUE			
Interest Earned / Gain (Loss) on Investments	32,833	22,000	22,000
Operating Transfer In - GEF	-	-	105,900
Operating Transfer In - SEF	-	-	98,200
Operating Transfer In - CFE	-	-	915,100
Operating Transfer In - ONE Fund	-	-	160,800
Operating Transfer In - CPF 406	-	-	120,000
TOTAL REVENUE	32,833	22,000	1,422,000
TOTAL REVENUE AND BEG BALANCE	2,022,756	1,273,300	1,922,800
EXPENDITURES			
Investment Fees	1,500	2,000	2,000
Banking Fees	-	500	500
Transfer to DSF 314	770,000	770,000	770,000
TOTAL EXPENDITURES	771,500	772,500	772,500
FUND EQUITY, END OF YEAR			
Committed	1,251,256	500,800	1,150,300
TOTAL EXPEND AND ENDING BALANCE	2,022,756	1,273,300	1,922,800

**OAKLAND SCHOOLS DEBT SERVICE FUND BUDGET
2010 QSCB CONSTRUCTION RESERVE FUND 314
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Restricted	10,139,309	10,591,400	11,196,800
REVENUE			
Interest Earned / Unrealized Gain (Loss) on Investments	(145,557)	8,200	10,000
Federal Interest Subsidy	755,122	754,700	754,700
Operating Transfer In - Fund 313 QSCB	770,000	770,000	770,000
TOTAL REVENUE	1,379,565	1,532,900	1,534,700
TOTAL REVENUE AND BEG BALANCE	11,518,874	12,124,300	12,731,500
EXPENDITURES			
Interest on Term Bond	925,000	925,000	925,000
Investment Fees	2,500	2,500	2,500
TOTAL EXPENDITURES	927,500	927,500	927,500
FUND EQUITY, END OF YEAR			
Restricted	10,591,374	11,196,800	11,804,000
TOTAL EXPEND AND ENDING BALANCE	11,518,874	12,124,300	12,731,500

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET
CFE CAMPUS RENOVATIONS CAPITAL PROJECTS FUND - FUND 404
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-Spendable prepaids, inventory; and deposits	79,712	59,300	59,300
Committed	11,066,487	24,232,400	16,982,000
TOTAL FUND EQUITY, BEGINNING OF YEAR	11,146,199	24,291,700	17,041,300
REVENUE			
Interest Earned - Non Bond Proceeds	327,969	750,000	750,000
Operating Transfer In - GEF	7,700,000	-	-
Operating Transfer In - CFEF	8,100,000	6,000,000	9,000,000
TOTAL REVENUE	16,127,969	6,750,000	9,750,000
TOTAL REVENUE AND BEG BALANCE	27,274,168	31,041,700	26,791,300
EXPENDITURES			
Expenditures	2,982,436	14,000,400	18,199,200
TOTAL EXPENDITURES	2,982,436	14,000,400	18,199,200
FUND EQUITY, END OF YEAR			
Non-Spendable prepaids, inventory; and deposits	59,360	59,300	59,300
Committed	24,232,372	16,982,000	8,532,800
TOTAL FUND EQUITY, END OF YEAR	24,291,732	17,041,300	8,592,100
TOTAL EXPEND AND ENDING BALANCE	27,274,168	31,041,700	26,791,300

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND
CFE CAMPUS RENOVATIONS CAPITAL PROJECTS FUND - FUND 404
FISCAL YEAR 2024-2025**

PROGRAM DESCRIPTION	FY 2023 ACTUAL	FY 2023-24 AMENDMENT 2 TOTALS	FY 2025 PROPOSED BUDGET
PHASE I CONSTRUCTION/RENOVATIONS			
0456 3190 Other Prof & Tech Serv	-	330,000	90,000
0456 3191 Plan Review Fees	-	120,000	20,000
0456 3192 Municipality Fees	-	120,000	212,900
0456 5990 Misc. Supplies	-	-	8,000
0456 6220 Trade Contracts	-	5,253,600	2,335,600
0456 6221 Bldg Alterations - Roofs	-	1,452,500	1,452,500
0456 6222 Environmental Services	-	20,000	-
0456 6227 CM General Conditions	-	460,000	690,600
0456 6229 CM Fees	-	269,000	140,400
0456 6232 Construction Contingency	-	1,060,100	353,500
0456 6233 Owner Contingency	-	680,000	452,800
0456 6242 AE Consulting Fees	82,584	500,000	280,000
0456 6411 Technology FF & E for Renovations	-	300,000	300,000
0456 6412 Furniture for Renovations	-	40,000	-
TOTAL PHASE I CONSTRUCTION/RENOVATIONS	82,584	10,605,200	6,336,300
PHASE II CONSTRUCTION/RENOVATIONS			
0456 6220 Bldg Alterations	-	-	7,000,000
0456 6242 AE for Renovations	-	54,000	-
TOTAL PHASE II CONSTRUCTION/RENOVATIONS	-	54,000	7,000,000
FACILITIES RENOVATIONS/REPAIRS			
0261 6510 New Vehicles	-	193,200	436,000
0284 4140 Software Maintenance Agreements	-	6,900	6,900
0452 6310 Improvements other than Bldg	44,854	-	-
0456 3190 Other Prof & Tech Serv	8,800	10,000	10,000
0456 6220 Bldg Alterations	317,684	1,094,600	2,068,700
0456 6242 AE Consulting Fees	453,142	100,000	100,000
0456 6410 Facilities FF & E	501,978	548,000	548,000
0456 6411 Technology FF & E	1,152,889	654,400	1,069,000
TOTAL FACILITIES RENOVATIONS/REPAIRS	2,479,347	2,607,100	4,238,600
INSTRUCTIONAL CAPITAL AND STEMi			
0456 6242 AE Consulting Fees	3,500	-	-
0456 6410 Facilities FF & E	404,031	534,100	424,300
0459 XXXX STEMi Mobile Classroom	12,974	200,000	200,000
TOTAL INSTRUCTIONAL CAPITAL AND STEMi	420,505	734,100	624,300
CAPITAL PROJECTS FUND TOTAL	2,982,436	14,000,400	18,199,200

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET
ADMINISTRATION BUILDING RENOVATIONS - FUND 406
FISCAL YEAR 2024-2025**

*Activity Based Cost Allocation 50% GEF, 24% SEF, 26% CFEF

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
FUND EQUITY, BEGINNING OF YEAR			
Non-Spendable prepaids, inventory; and deposits	139,495	103,900	103,900
Committed	11,344,559	11,751,600	10,981,600
TOTAL FUND EQUITY, BEGINNING OF YEAR	11,484,054	11,855,500	11,085,500
REVENUE			
Interest Earned	392,608	400,000	400,000
Operating Transfer - GEF	400,000	200,000	3,200,000
Operating Transfer - SEF	192,000	96,000	96,000
Operating Transfer - CFEF	208,000	104,000	104,000
TOTAL REVENUE	1,192,608	800,000	3,800,000
TOTAL REVENUE AND BEG BALANCE	12,676,662	12,655,500	14,885,500
EXPENDITURES			
Expenditures	821,130	1,570,000	1,429,800
TOTAL EXPENDITURES	821,130	1,570,000	1,429,800
FUND EQUITY, END OF YEAR			
Non-Spendable prepaids, inventory; and deposits	103,880	103,900	103,900
Committed	11,751,652	10,981,600	13,351,800
TOTAL FUND EQUITY, END OF YEAR	11,855,532	11,085,500	13,455,700
TOTAL EXPEND AND ENDING BALANCE	12,676,662	12,655,500	14,885,500

**OAKLAND SCHOOLS CAPITAL PROJECTS FUND BUDGET
ADMINISTRATION BUILDING RENOVATIONS - FUND 406
FISCAL YEAR 2024-2025**

*Activity Based Cost Allocation 50% GEF, 24% SEF, 26% CFEF

PROGRAM DESCRIPTION				FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
261	4100	4220	Equipment Rentals	-	3,600	-
261	4200	4220	Equipment Rentals	-	1,700	-
261	4600	4220	Equipment Rentals	-	1,900	-
261	4100	6510	New Vehicles - Depreciable	-	83,600	-
261	4200	6510	New Vehicles - Depreciable	-	53,400	-
261	4600	6510	New Vehicles - Depreciable	-	30,200	-
284	4100	4140	Software Maintenance Agreements	-	1,100	1,100
284	4200	4140	Software Maintenance Agreements	-	500	500
284	4600	4140	Software Maintenance Agreements	-	600	600
284	4100	6410	New Furniture & Equip-Depreciable	171,306	135,300	254,800
284	4200	6410	New Furniture & Equip-Depreciable	81,340	65,000	122,300
284	4600	6410	New Furniture & Equip-Depreciable	86,610	70,300	132,500
452	4100	6310	Improvements other than bldg	108,221	430,400	-
452	4200	6310	Improvements other than bldg	51,947	203,700	-
452	4600	6310	Improvements other than bldg	56,276	220,700	-
456	4100	6220	Building Improvements	-	-	365,000
456	4200	6220	Building Improvements	-	-	175,200
456	4600	6220	Building Improvements	-	-	189,800
456	4100	6242	A/E Consulting Fees	-	24,000	24,000
456	4200	6242	A/E Consulting Fees	-	11,500	11,500
456	4600	6242	A/E Consulting Fees	-	12,500	12,500
456	4100	6410	New Equip-Depreciable	132,715	110,000	10,000
456	4200	6410	New Equip-Depreciable	63,703	52,800	4,800
456	4600	6410	New Equip-Depreciable	69,012	57,200	5,200
634	4100	8110	Transfer to Fund 313	-	-	60,000
634	4200	8110	Transfer to Fund 313	-	-	28,800
634	4600	8110	Transfer to Fund 313	-	-	31,200
CAPITAL PROJECTS FUND TOTAL				821,130	1,570,000	1,429,800

OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710
REVENUE AND EXPENSE BUDGET
FISCAL YEAR 2024-2025

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
NET POSITION BEGINNING OF YEAR			
Net investment in capital assets	82,509	13,200	13,200
Unrestricted net position	(799,647)	(806,300)	(990,300)
TOTAL NET POSITION, BEGINNING OF YEAR	(717,138)	(793,100)	(977,100)
OPERATING REVENUE			
Production Printing - external services	1,251,458	1,272,000	1,366,200
Production Printing - internal services	516,678	300,700	300,700
Fingerprinting Revenue	121,372	105,000	105,000
Section 147a(2) MPSERS Normal Cost Offset	8,009	9,000	-
Section 147a(3) MPSERS Cost Offset ISDs & Districts	-	4,700	4,200
Section 147c MPSERS UAAL Rate Stabilization	110,791	79,900	44,200
Section 147e MPSERS Employer DC Match	1,862	1,000	900
Section 147f MPSERS UAAL Rate Reimb	-	2,100	-
Interest on investments	15,894	6,000	6,000
Miscellaneous & other	25,059	-	-
TOTAL OPERATING REVENUE	2,051,123	1,780,400	1,827,200
TOTAL OPERATING REVENUE AND BEG BALANCE	1,333,985	987,300	850,100
OPERATING EXPENSES			
OPERATING EXPENSES	2,127,045	1,964,400	1,825,400
TOTAL OPERATING EXPENSES	2,127,045	1,964,400	1,825,400
NET POSITION, END OF YEAR			
Net investment in capital assets	13,172	13,200	13,200
Unrestricted net position	(806,232)	(990,300)	(988,500)
TOTAL NET POSITION, END OF YEAR	(793,060)	(977,100)	(975,300)

OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710
EXPENSE BUDGET SUMMARY
FISCAL YEAR 2024-2025

			FY 2023	FY 2024	FY 2025
		Actual	ACTUAL	AMENDMENT 2	PROPOSED
OPERATING EXPENSES		ADOPTED	BUDGET	BUDGET	BUDGET
SALARIES					
	1170	Department Direction	111,941	25,800	-
	1620	Secretary/Clerical	282,661	245,900	259,900
	1760	Compensated Absences	(3,006)	6,000	6,000
	1841	Temporary Retirees	10,720	13,000	13,000
	1990	Overtime Salaries	1,610	2,000	2,000
Salaries Total			403,926	292,700	280,900
EMPLOYEE BENEFITS					
	2110	Life Insurance	305	200	100
	2121	Long Term Disability	803	700	400
	2122	Short Term Disability	1,271	1,300	800
	2137	Group Health	67,048	56,300	54,600
	2142	Dental Health Care	6,629	5,600	6,000
	2152	Vision Care	844	1,000	600
	2490	Other Prof Srvs For Employees	2,200	7,800	7,800
	2820	Contr To Retirement Funds	106,955	81,900	80,000
	2821	Defined Contribution Emplr Match	4,367	700	500
	2822	Personal Healthcare Fund	1,113	100	-
	2823	Contr To Retirement Funds-UAAL	71,214	46,200	44,200
	2830	Social Security	41,599	21,700	19,800
	2840	Workers Compensation	29,331	700	300
	2920	Cash In Lieu of Benefits	300	4,000	1,000
Employee Benefits Total			338,896	228,200	216,100
PURCHASED SERVICES					
	3140	Staff Services	75,493	90,000	80,000
	3198	Professional Services	-	27,000	36,000
	3210	Mileage Reimbursement	59	100	-
	3430	Postage	373,290	420,000	420,000
	3450	Copyright Fees/Software	13,926	18,200	18,200
	3490	Other Misc Communication	299	200	200
	4120	Equipment Repair/Maintenance	130,651	100,000	100,000
Purchased Services Total			593,718	655,500	654,400
SUPPLIES & MATERIALS					
	5690	Other Resale	424,901	408,000	408,000
	5990	Misc Supplies/Materials	4,110	11,000	11,000
284	6410	Tech Service Equip - Depreciable	11,975	15,000	31,400
	6421	New Equip/Furn - Non-Depreciable	-	5,000	10,000
	7410	Dues And Fees	12,068	11,000	11,000
	7910	Miscellaneous Expenditures	353	-	-
	9990	Indirect	54,100	53,000	52,100
511	7250	Lease Payment Interest	57,096	48,000	-
711	7710	Amortization and Depreciation	39,055	30,500	39,600
711	7720	Amortization - Right to Use Property	113,867	114,000	-
Supplies & Materials Total			717,525	695,500	563,100

OAKLAND SCHOOLS PRODUCTION PRINTING ENTERPRISE FUND - FUND 710
EXPENSE BUDGET SUMMARY
FISCAL YEAR 2024-2025

OPERATING EXPENSES		Actual	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
<i>FACILITIES</i>					
<i>261</i>	3190	Other Professional & Tech Svcs	1,565	13,900	13,900
	3410	Telephone	4,385	3,200	3,200
	3830	Water & Sewage	1,672	3,100	3,100
	3840	Waste & Trash Disposal	1,063	800	800
	3910	Property & Liability	3,800	4,200	4,200
	4110	Land/Bldg Repair & Maintenance	16,215	14,500	14,500
	4111	Land/Bldg Repair & Maintenance	1,579	2,500	2,500
	5510	Natural Gas	4,680	7,600	10,400
	5520	Electricity	35,832	37,100	52,700
	5990	Misc Supplies/Materials	1,486	600	600
	6410	New Equip/Furniture	703	5,000	5,000
Facilities Total			72,980	92,500	110,900
TOTAL OPERATING EXPENSES			2,127,045	1,964,400	1,825,400

**OAKLAND SCHOOLS INTERNAL SERVICES FUND BUDGET
RISK RELATED ACTIVITY FUND - FUND 810
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
Net Position, Beginning of Year			
Claim Fluctuation Reserve - Health Care Insurance	100,000	100,000	100,000
Claim Fluctuation Reserve - Dental Insurance	276,800	276,800	277,000
Claim Fluctuation Reserve - Vision Insurance	31,000	31,000	31,000
Claim Fluctuation Reserve - Life Insurance	1,700	1,700	1,700
Claim Fluctuation Reserve - Short/Long Term Disability Insurance	11,400	11,700	11,700
Claim Fluctuation Reserve - Workers Compensation Insurance	15,000	15,000	15,000
Claim Fluctuation Reserve - Unemployment Insurance	50,000	50,000	50,000
Claim Fluctuation Reserve - General Liability Insurance	900	900	900
Claim Fluctuation Reserve - Errors & Omissions Insurance	300	300	600
Claim Fluctuation Reserve - Professional Liability	640,000	680,000	720,000
Claim Fluctuation Reserve - Cyber Liability	1,000,000	1,000,000	1,000,000
Claim Fluctuation Reserve - Building, Vehicle & Other Insurance	6,100	6,600	6,600
Contingency Reserve - W/C Settlements	100,000	100,000	100,000
Contingency Reserve - P/C Settlements	72,900	72,900	72,900
Contingency Reserve - Wellbeing	40,000	15,000	-
Unrestricted Net Position	107,637	239,200	355,800
Total Net Position, Beginning of Year	2,453,737	2,601,100	2,743,200
Operating Revenues			
Compensated Absences	273,526	600,000	600,000
Healthcare contribution	6,445,039	6,666,600	6,966,600
Health ins. opt out	331,493	308,900	349,200
Health ins. non-cap/other	186,000	201,000	189,500
Dental contribution	651,595	630,200	664,000
Vision contribution	68,085	65,500	69,000
Life Ins. contribution	33,427	38,000	39,500
STD Ins. contribution	140,062	144,100	149,700
LTD Ins. contribution	93,349	93,700	97,400
Worker Compensation contribution	30,100	70,000	73,500
Unemployment contribution	9,538	23,000	23,000
General Liability contribution	16,800	22,700	31,100
Errors & Omissions Liability contribution	4,900	6,000	6,000
Professional Liability contribution	40,000	40,000	40,000
Building, Vehicle & Other Insurance contribution	131,500	157,400	165,200
Cyber Liability contribution	112,700	111,200	116,800
Wellbeing Program	30,000	43,400	43,400
Safety Program	3,000	-	-
Investment Income	140,285	140,000	98,000
TOTAL REVENUE	8,741,399	9,361,700	9,721,900
Operating Expenses			
Compensated Absences	276,891	600,000	600,000
Health Insurance	6,444,983	6,666,600	6,966,600
Health Ins. opt out	331,493	308,900	349,200
Benefits Specialist Wages	75,393	79,100	82,700
Benefits Specialist Retirement	34,933	37,500	40,500
Benefits Specialist FICA	5,486	5,900	6,300
Wellbeing program	54,985	58,400	58,400
Benefits administration	70,114	80,000	80,000
Dental Insurance	651,639	630,000	665,900
Vision Insurance	68,056	65,500	69,200
Life Insurance	33,484	38,000	39,600
LTD Insurance	92,801	93,700	97,600

**OAKLAND SCHOOLS INTERNAL SERVICES FUND BUDGET
RISK RELATED ACTIVITY FUND - FUND 810
FISCAL YEAR 2024-2025**

	FY 2023 ACTUAL	FY 2024 AMENDMENT 2 BUDGET	FY 2025 PROPOSED BUDGET
STD Insurance	140,311	144,000	150,000
Worker Compensation Insurance	30,048	70,000	73,500
Unemployment	9,538	23,000	23,000
General Liability Insurance	16,811	29,600	31,100
Errors & Omissions Liability Insurance	4,938	5,700	6,000
Building, Vehicle & Other Insurance	131,075	157,400	165,200
Cyber Insurance	112,652	111,200	116,800
Safety Program	7,103	15,000	15,000
Safety Program - COVID related	1,287	-	-
Total Operating Expenses	8,594,021	9,219,500	9,636,600
Net Operating Profit (Loss)	147,378	142,200	85,300
Net Position, End of Year			
Claim Fluctuation Reserve - Health Care Insurance	100,000	100,000	100,000
Claim Fluctuation Reserve - Dental Insurance	276,800	277,000	275,100
Claim Fluctuation Reserve - Vision Insurance	31,000	31,000	30,800
Claim Fluctuation Reserve - Life Insurance	1,700	1,700	1,600
Claim Fluctuation Reserve - Short/Long Term Disability Insurance	11,700	11,700	11,200
Claim Fluctuation Reserve - Workers Compensation Insurance	15,000	15,000	15,000
Claim Fluctuation Reserve - Unemployment Insurance	50,000	50,000	50,000
Claim Fluctuation Reserve - General Liability Insurance	900	900	900
Claim Fluctuation Reserve - Errors & Omissions Insurance	300	600	600
Claim Fluctuation Reserve - Professional Liability	680,000	720,000	760,000
Claim Fluctuation Reserve - Cyber Liability	1,000,000	1,000,000	1,000,000
Claim Fluctuation Reserve - Building, Vehicle & Other Insurance	6,600	6,600	6,600
Contingency Reserve - W/C Settlements	100,000	100,000	100,000
Contingency Reserve - P/C Settlements	72,900	72,900	72,900
Contingency Reserve - Wellbeing	15,000	-	-
Unrestricted Net Position	239,215	355,800	403,800
Total Net Position, End of Year	2,601,115	2,743,200	2,828,500
RRAF Informational Notes - End of Year Balance Sheet Accruals:			
Provision for Compensated Absences - GEF	810,338	810,300	810,300
Provision for Compensated Absences - SEF	662,011	662,000	662,000
Provision for Compensated Absences - CFEF	994,054	994,100	994,100
Provision for Compensated Absences - PPEF	31,643	31,600	31,600
Provision for Compensated Absences - Medicaid	20,708	20,700	20,700
Provision for Compensated Absences - HR/FIN Consortium	26,090	26,100	26,100
Provision for Compensated Absences - Shared Services/Tuition Prog.	526,364	526,400	526,400
Provision for Compensated Absences - FICA	234,947	234,900	234,900
Total Provision for Compensated Absences	3,306,155	3,306,100	3,306,100

Oakland Schools 5 Year Capital Plan

Oakland Schools Capital Outlay Needs 5-year plan by Funding Source	Fund Number	Ending Fund Balance 6/30/2023	Projected Needs 2023-24	Projected Needs 2024-25	Projected Needs 2025-26	Projected Needs 2026-27	Projected Needs 2027-28	Projected Needs 2028-29	Total Projected Needs FY24-FY29	Net Transfers In/Out FY24-FY29	Estimated Fund Balance Surplus (Deficit) 6/30/2029
I.T. Refresh/Capital Projects GEF (A)	100	N/A	\$ 560,000	\$ 573,750	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,933,750	\$ -	N/A
I.T. Refresh/Capital Projects SEF (A)	200	N/A	\$ 280,000	\$ 286,875	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 966,875	\$ -	N/A
I.T. Refresh/Capital Projects CFEE (A)	600	N/A	\$ 280,000	\$ 286,875	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 966,875	\$ -	N/A
Special Ed Assistive Tech + other capital needs	200	N/A	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,800,000	\$ -	N/A
Summit	200/273/710	N/A	\$ 48,000	\$ 52,200	\$ 146,000	\$ 12,500	\$ 93,800	\$ 60,000	\$ 412,500	\$ -	N/A
O.N.E. (B)	271	N/A	\$ 2,040,800	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ 4,040,800	\$ -	N/A
VLAC K-8	270	N/A	\$ 133,000	\$ 100,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 553,000	\$ -	N/A
ACE	270	N/A	\$ 25,000	\$ 27,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 132,000	\$ -	N/A
Capital Projects CFEE	404	\$ 24,200,000	\$ 13,931,100	\$ 17,960,900	\$ 20,508,900	\$ 5,011,100	\$ 14,088,700	\$ 12,186,900	\$ 83,687,600	\$ 43,000,000	\$ (16,487,600)
Capital Projects Admin Bldg	406	\$ 11,800,000	\$ 1,734,200	\$ 1,259,500	\$ 1,401,000	\$ 261,200	\$ 862,300	\$ 535,000	\$ 6,053,200	\$ 5,400,000	\$ 11,146,800
PP&G	710*	\$ (793,100)	\$ 185,700	\$ 222,400	\$ 198,000	\$ 150,200	\$ 179,100	\$ -	\$ 935,400	\$ -	\$ (1,728,500)
Totals			\$ 19,517,800	\$ 21,069,500	\$ 23,053,900	\$ 8,235,000	\$ 16,023,900	\$ 13,581,900	\$ 101,482,000	\$ -	

*PPG fund balance includes the impact of GASB 68/75.

Oakland Schools 5 Year Capital Plan

Oakland Schools Capital Outlay Needs Detail by Year/Site	2027				2027				Inst/Curr Programs	TOTAL
	Main Campus	SW Campus	SE Campus	NW Campus	NE Campus	PP&G	Summit	TOTAL		
I.T.	57%	8.0%	8.0%	8.5%	8.0%	3%	7%		99%	\$ 400,000
OS desktops/laptops/labs/mobile devices	\$ 400,000									\$ 400,000
GEF/SEF/CFEF Capital Projects										\$ 100,000
CFEF desktops/laptops/labs		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000					\$ 400,000
CFEF mobile devices		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000					\$ 100,000
OS Servers including virtual/OS Voice upgrade										
OS Security (firewalls/filtering)										
OS SAN										
OS Backup										
OS Network Electronics	\$ 20,200							\$ 200	\$ 1,500	\$ 21,900
CFEF Network Electronics		\$ 2,100	\$ 2,100	\$ 1,800	\$ 2,100					\$ 8,100
OS Telecomm/Enterprise Software Licensing										\$ -
AV										\$ -
Cabling Services	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500			\$ 1,000		\$ 4,000
ONE Network electronics	\$ 2,000,000									\$ 2,000,000
ONE Misc Capital										\$ -
Sub-total I.T.	\$ 2,421,200	\$ 127,600	\$ 127,600	\$ 127,300	\$ 127,600	\$ 200	\$ 2,500	\$ -	\$ -	\$ 2,934,000
Curriculum/ Instruction										
CFE Repair/Replacement		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000					\$ 60,000
CFE Instructional Capital (Program Refresh)		\$ 62,500	\$ 62,500	\$ 62,500	\$ 62,500					\$ 250,000
CFE STEMI					\$ 200,000					\$ 200,000
Nanotech (SE)			\$ 700,000							\$ 700,000
Robotics		\$ 2,000,000								\$ 2,000,000
Special Ed Assistive Tech & Other Capital								\$ 300,000		\$ 300,000
VLAC K-8/ 9-12								\$ 80,000		\$ 80,000
ACE								\$ 20,000		\$ 20,000
Sub-total Curriculum/Instruction	\$ -	\$ 2,077,500	\$ 777,500	\$ 77,500	\$ 277,500	\$ -	\$ -	\$ 400,000	\$ 3,610,000	\$ -
Facilities										
Asphalt Repairs		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 20,000
Parking lot Repaving										\$ -
Building Updates	\$ 100,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000					\$ 200,000
Concrete Repairs/Replacement/Leveling	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 30,000
Custodial Equipment/CFE Equipment										\$ -
Program Redesign		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000					\$ 400,000
Electrical Updates	\$ 5,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 45,000
Flooring Updates	\$ 25,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 65,000
HVAC	\$ 30,000	\$ 25,000	\$ 25,000	\$ 28,000	\$ 25,000					\$ 133,000
Lighting & Energy Efficiency Upgrades		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 40,000
Maintenance Equipment		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000					\$ 60,000
Painting/updates (Phase 2)		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 5,000			\$ 205,000
Plumbing	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000					\$ 70,000
Roof Repair/Replace	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 20,000
Security/card access/fire & Phase I Secured Entrances	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 50,000
Grounds Updates		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000					\$ 8,000
Move related costs	\$ 10,000									\$ 10,000
Furniture/Equipment	\$ 40,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000		\$ 5,000			\$ 185,000
Exterior - Brick Tuck-pointing										\$ -
Vehicles										\$ -
Sub-total Facilities	\$ 240,000	\$ 322,000	\$ 322,000	\$ 325,000	\$ 322,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 1,541,000
PP&G										
Production Print & Graphics						\$ 150,000				\$ 150,000
Sub-total PP&G	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
GRAND TOTAL	\$ 2,661,200	\$ 2,527,100	\$ 1,227,100	\$ 529,800	\$ 727,100	\$ 150,200	\$ 12,500	\$ 400,000	\$ 8,235,000	\$ 8,235,000

Oakland Schools 5 Year Capital Plan

Oakland Schools Capital Outlay Needs Detail by Year/Site	2028			2028			NE Campus	PP&G	Summit	Instr/Curr Programs	2028 TOTAL
	Main Campus	SW Campus	SE Campus	NW Campus	SE Campus	NW Campus					
I.T.											
I.T. Staff Allocations %	57%	8.0%	8.0%	8.5%	8.0%	8.0%	3%	8%			100%
OS desktops/laptops/labs/mobile devices	\$ 400,000										\$ 400,000
GEF/SEF/CFEF Capital Projects	\$ -										\$ -
CFEF desktops/laptops/labs		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000					\$ 400,000
CFEF mobile devices	\$ 114,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000					\$ 100,000
OS Servers including virtual/OS Voice upgrade	\$ 114,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 6,000	\$ 16,000			\$ 200,000
OS Security (firewalls/filtering)	\$ 114,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ 6,000	\$ 16,000			\$ 200,000
OS SAN											\$ -
OS Backup											\$ -
OS Network Electronics											\$ -
CFEF Network Electronics											\$ -
OS Telecomm/Enterprise Software Licensing	\$ 166,500	\$ 23,300	\$ 23,300	\$ 23,300	\$ 23,300	\$ 23,300	\$ 8,800	\$ 23,500			\$ 292,000
AV	\$ 156,800	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 8,300	\$ 22,500			\$ 275,400
Cabling Services	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500		\$ 1,000			\$ 4,000
ONE Network electronics											\$ -
ONE Misc. Capital											\$ -
Sub-total I.T.	\$ 952,300	\$ 202,800	\$ 202,800	\$ 202,800	\$ 202,800	\$ 202,800	\$ 29,100	\$ 78,800	\$ -	\$ -	\$ 1,871,400
Curriculum / Instruction											
CFE Repair/Replacement		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000					\$ 60,000
CFE Instructional Capital (Program Refresh)		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 40,000
CFE STEMi						\$ 200,000					\$ 200,000
Nanotech (SE)			\$ 400,000								\$ 400,000
Robotics		\$ 3,000,000								\$ 300,000	\$ 3,000,000
Special Ed Assistive Tech & Other Capital										\$ 80,000	\$ 300,000
VLAC K-8/ 9-12										\$ 20,000	\$ 80,000
ACE										\$ 20,000	\$ 20,000
Sub-total Curriculum/Instruction	\$ -	\$ 3,025,000	\$ 425,000	\$ 25,000	\$ 225,000	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 4,100,000
Facilities											
Asphalt Repairs	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 45,000
Parking lot Repaving											\$ -
Building Updates	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000					\$ 130,000
Concrete Repairs/Replacement/Leveling	\$ 20,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 40,000
Custodial Equipment/CFE Equipment											\$ -
Program Redesign	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000					\$ 400,000
Electrical Updates	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 50,000
Flooring Updates	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000					\$ 90,000
HVAC	\$ 50,000	\$ 197,000	\$ 1,523,500	\$ 525,200	\$ 1,566,000	\$ 1,566,000					\$ 3,861,700
Lighting & Energy Efficiency Upgrades	\$ 10,000	\$ 832,700	\$ 1,049,400	\$ 831,100	\$ 718,600	\$ 800,000					\$ 3,441,800
Maintenance Equipment		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000					\$ 80,000
Painting/updates (Phase 2)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000					\$ 250,000
Plumbing	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000					\$ 90,000
Roof Repair/Replace	\$ 10,000	\$ 5,000	\$ 1,151,000	\$ 5,000	\$ 5,000	\$ 5,000					\$ 1,166,000
Security/card access/fire & Phase I Secured Entrances	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 10,000			\$ 60,000
Grounds Updates		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000					\$ 8,000
Move related costs											\$ -
Furniture/Equipment	\$ 25,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000		\$ 5,000			\$ 190,000
Exterior - Brick Tuck-pointing											\$ -
Vehicles											\$ -
Sub-total Facilities	\$ 310,000	\$ 1,326,700	\$ 4,015,900	\$ 1,653,300	\$ 2,581,600	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 9,902,500
PP&G											
Production Print & Graphics							\$ 150,000				\$ 150,000
Sub-total PP&G	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
GRAND TOTAL	\$ 1,262,300	\$ 4,554,500	\$ 4,643,700	\$ 1,881,100	\$ 3,009,400	\$ 179,100	\$ 93,800	\$ 93,800	\$ 400,000	\$ -	\$ 16,023,900

Oakland Schools 5 Year Capital Plan

Oakland Schools Capital Outlay Needs Detail by Year/Site	2029				2029				Instr/Curr Programs	TOTAL
	Main Campus	SW Campus	SE Campus	NW Campus	NE Campus	PP&G	Summit	TOTAL		
I.T.	57%	8.0%	8.0%	8.5%	8.0%	3%	7%	99%	\$ 400,000	
OS desktops/laptops/labs/mobile devices	\$ 400,000								\$ 400,000	
GEF/SEP/CFEF Capital Projects	\$ -								\$ 100,000	
CFEF desktops/laptops/labs		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000				\$ 400,000	
CFEF mobile devices		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000				\$ 100,000	
OS Servers including virtual/OS Voice upgrade									\$ -	
OS Security (firewalls/filtering)									\$ -	
OS SAN									\$ -	
OS Backup									\$ -	
OS Network Electronics									\$ -	
CFEF Network Electronics									\$ -	
OS Telecomm/Enterprise Software Licensing									\$ -	
AV									\$ -	
Cabling Services									\$ -	
ONE Network electronics									\$ -	
ONE Misc Capital									\$ -	
Sub-total I.T.	\$ 400,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ 900,000	
Curriculum / Instruction										
CFE Repair/Replacement		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000		\$ 10,000		\$ 70,000	
CFE Instructional Capital (Program Refresh)		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				\$ 200,000	
CFE STEMi					\$ 200,000				\$ 200,000	
Nanotech (SE)									\$ -	
Robotics									\$ -	
Special Ed Assistive Tech & Other Capital								\$ 300,000	\$ 300,000	
VLAC K-8/ 9-12									\$ 80,000	
ACE									\$ 20,000	
Sub-total Curriculum/Instruction	\$ -	\$ 65,000	\$ 65,000	\$ 65,000	\$ 265,000	\$ -	\$ 10,000	\$ 400,000	\$ 870,000	
Facilities										
Asphalt Repairs	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 30,000	
Parking lot Repairing									\$ -	
Building Updates	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000				\$ 150,000	
Concrete Repairs/Replacement/Leveling	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 30,000	
Custodial Equipment/CFE Equipment Program Redesign		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000				\$ 400,000	
Electrical Updates	\$ 40,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 80,000	
Flooring Updates	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 40,000		\$ 130,000	
HVAC	\$ 70,000	\$ 3,046,900	\$ 3,825,000	\$ 1,383,900	\$ 1,566,100				\$ 9,891,900	
Lighting & Energy Efficiency Upgrades	\$ 50,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 90,000	
Maintenance Equipment	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000				\$ 120,000	
Painting/updates (Phase 2)	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 5,000		\$ 255,000	
Plumbing	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000				\$ 90,000	
Roof Repair/Replace	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				\$ 40,000	
Security/card access/fire & Phase I Secured Entrances	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		\$ 5,000		\$ 55,000	
Grounds Updates	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000				\$ 20,000	
Move related costs									\$ -	
Furniture/Equipment	\$ 20,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000				\$ 180,000	
Exterior - Brick Tuck-pointing	\$ 5,000								\$ 5,000	
Vehicles	\$ 180,000								\$ 245,000	
Sub-total Facilities	\$ 555,000	\$ 3,381,900	\$ 4,160,000	\$ 1,718,900	\$ 1,966,100	\$ -	\$ 50,000	\$ -	\$ 11,811,900	
PP&G										
Production Print & Graphics									\$ -	
Sub-total PP&G	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
GRAND TOTAL	\$ 935,000	\$ 3,571,900	\$ 4,350,000	\$ 1,908,900	\$ 2,356,100	\$ -	\$ 60,000	\$ 400,000	\$ 13,581,900	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: K-4 Literacy Resources Approval

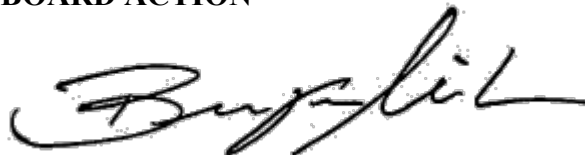
The Office of Teaching and Learning presented their K-4 Literacy pilot proposal to the Board of Education for approval with the timeline of January through April 2024 and coming in May for approval. During the pilot program, the team took the initiative to research and find funding for the program and were successful in procuring a grant for the first year of expenses and training.

Mr. Giromini's and the Teaching and Learning Department's leadership and thoughtful approach in guiding our coaches, teachers, CALS, principals, and other leaders through this process have been tremendous. He reported the findings of the pilot program this evening and wanting a more dynamic and robust opportunity for our students and staff, and with the team working diligently to procure grant funding for the first year's expenses and training, the team is recommending Really Great Reading paired with Wit and Wisdom for Board approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the purchase of Really Great Minds and the Wit and Wisdom programs.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent



every child
is capable of
greatness

Great Minds Quote

Date May 15, 2024
 Expiration Date July 31, 2024
 Prepared By Morgan Cebelak
 Email morgan.cebelak@greatminds.org

Quote Number 00375386
 Contact Name Jenna Engel
 Phone 2484491200
 Email jenna.engel@novik12.org

Bill to Name Jenna Engel
 Bill To 25345 Taft Road
 Novi, MI 48374

Ship to Name Jenna Engel
 Ship To 25345 Taft Road
 Novi, MI 48374

End User Novi Community School District

Make Payment to:
 Great Minds PBC Tax ID: 84-3785772
Mail payment to:
 Great Minds PBC
 P.O. Box 200283
 Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Coaching - Services	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
Wit & Wisdom Professional Learning Network Partners Program (Virtual)	GM-02507	8.00	\$900.00	100.00%	\$0.00
Wit and Wisdom - On-Site Coaching Support Services - Full Day	GM-03613	6.00	\$3,900.00	100.00%	\$0.00

6 OnSite Coaching-Guided Observations for Leaders
 8 Comp Seats (4 @ 2 years) Prof. Learning Network
 5 virtual days- Strategic Planning
 1 WW Lead
 8 Onsite PD: 3-Launch, 3- Mod/Lesson Study, 2 Testing

Core Text - Kit	ISBN	Quantity	List Price	Discount	Total Price

Grade K					
Wit & Wisdom Core Text Library Grade K (30) - Basic	978-1-64929-304-6	22.00	\$3,139.99	45.00%	\$37,993.88
Grade 1					
Wit & Wisdom Core Text Library Grade 1 (30) - Basic	978-1-64929-313-8	26.00	\$3,262.33	45.00%	\$46,651.32
Grade 2					
Wit & Wisdom Core Text Library Grade 2 (30) - Basic	978-1-64929-322-0	27.00	\$2,541.43	45.00%	\$37,740.24
Grade 3					
Wit & Wisdom Core Text Library Grade 3 (30) - Basic	978-1-64929-331-2	27.00	\$2,478.83	45.00%	\$36,810.63
Grade 4					
Wit & Wisdom Core Text Library Grade 4 (30) - Basic	978-1-64929-340-4	28.00	\$2,396.62	45.00%	\$36,907.95

6 OnSite Coaching-Guided Observations for Leaders
8 Comp Seats (4 @ 2 years) Prof. Learning Network
5 virtual days- Strategic Planning
1 WW Lead
8 Onsite PD: 3-Launch, 3- Mod/Lesson Study, 2 Testing

Core Text - Print	ISBN	Quantity	List Price	Discount	Total Price
Grade 1					
Thank You, Mr. Falker	9780399231667	46.00	\$17.99	45.00%	\$455.15
Wild About Books	9780375825385	66.00	\$16.95	45.00%	\$615.29

6 OnSite Coaching-Guided Observations for Leaders
8 Comp Seats (4 @ 2 years) Prof. Learning Network
5 virtual days- Strategic Planning
1 WW Lead
8 Onsite PD: 3-Launch, 3- Mod/Lesson Study, 2 Testing

Geodes - Kit	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Geodes Level K: Print Classroom Kit (20)	978-1-64497-700-2	7.00	\$3,695.00	5.00%	\$24,571.75

6 OnSite Coaching-Guided Observations for Leaders
8 Comp Seats (4 @ 2 years) Prof. Learning Network
5 virtual days- Strategic Planning
1 WW Lead
8 Onsite PD: 3-Launch, 3- Mod/Lesson Study, 2 Testing

PD - Services	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
Wit and Wisdom - On-Site PD Support Services - Full Day (Print Included)	GM-03343	1.00	\$3,900.00	100.00%	\$0.00

Wit and Wisdom - On-Site PD Support Services - Full Day (Print Included)	GM-03343	8.00	\$3,900.00	10.00%	\$28,080.00
Wit and Wisdom - Virtual PD Support Services - 1.5 hours	GM-03338	2.00	\$625.00	100.00%	\$0.00
Wit and Wisdom - Virtual PD Support Services - 3 hours	GM-03337	1.00	\$1,250.00	100.00%	\$0.00
Wit and Wisdom - Virtual PD Support Services - 6 hours	GM-03336	5.00	\$2,500.00	100.00%	\$0.00

6 OnSite Coaching-Guided Observations for Leaders
8 Comp Seats (4 @ 2 years) Prof. Learning Network
5 virtual days- Strategic Planning
1 WW Lead
8 Onsite PD: 3-Launch, 3- Mod/Lesson Study, 2 Testing

Wit and Wisdom - Digital	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
Wit & Wisdom (InSync) Grades K-8 Digital Teacher Edition (Not Available Standalone): Service End Date (6/30 of School Year 2024 - 2025 unless noted otherwise)	GM-01326	150.00	\$199.50	100.00%	\$0.00
Wit & Wisdom in Sync License (Print/Digital School Yr): Service End Date (6/30 of School Year 2024 - 2025 unless noted otherwise)	GM-01288	2891.00	\$10.50	100.00%	\$0.00

6 OnSite Coaching-Guided Observations for Leaders
8 Comp Seats (4 @ 2 years) Prof. Learning Network
5 virtual days- Strategic Planning
1 WW Lead
8 Onsite PD: 3-Launch, 3- Mod/Lesson Study, 2 Testing

Wit and Wisdom - Kit	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Wit & Wisdom 2023 Grade K Student Edition Set (Modules 1-4)	979-8-88588-706-9	450.00	\$21.61	19.07%	\$7,870.50
Wit & Wisdom 2023 Grade K Teacher Edition Print Bundle	979-8-88811-368-4	4.00	\$225.47	44.53%	\$500.28
Wit & Wisdom 2023 Grade K Teacher Edition Print Bundle	979-8-88811-368-4	22.00	\$225.47	44.53%	\$2,751.54
Grade 1					
Wit & Wisdom 2023 Grade 1 Student Edition Set (Modules 1-4)	979-8-88588-717-5	550.00	\$21.61	19.07%	\$9,619.50
Wit & Wisdom 2023 Grade 1 Teacher Edition Print Bundle	979-8-88811-369-1	26.00	\$225.47	44.53%	\$3,251.82
Wit & Wisdom 2023 Grade 1 Teacher Edition Print Bundle	979-8-88811-369-1	4.00	\$225.47	44.53%	\$500.28
Grade 2					
Wit & Wisdom 2023 Grade 2 Student Edition Set (Modules 1-4)	979-8-88588-728-1	575.00	\$21.61	19.07%	\$10,056.75

Wit & Wisdom 2023 Grade 2 Teacher Edition Print Bundle	979-8-88811-370-7	4.00	\$225.47	44.53%	\$500.28
Wit & Wisdom 2023 Grade 2 Teacher Edition Print Bundle	979-8-88811-370-7	27.00	\$225.47	44.53%	\$3,376.89
Grade 3					
Wit & Wisdom 2023 Grade 3 Student Edition Set (Modules 1-4)	979-8-88588-739-7	644.00	\$21.61	19.07%	\$11,263.56
Wit & Wisdom 2023 Grade 3 Teacher Edition Print Bundle	979-8-88811-371-4	27.00	\$225.47	44.53%	\$3,376.89
Wit & Wisdom 2023 Grade 3 Teacher Edition Print Bundle	979-8-88811-371-4	4.00	\$225.47	44.53%	\$500.28
Grade 4					
Wit & Wisdom 2023 Grade 4 Student Edition Set (Modules 1-4)	979-8-88588-750-2	672.00	\$21.61	19.07%	\$11,753.28
Wit & Wisdom 2023 Grade 4 Teacher Edition Print Bundle	979-8-88811-372-1	28.00	\$225.47	44.53%	\$3,501.96
Wit & Wisdom 2023 Grade 4 Teacher Edition Print Bundle	979-8-88811-372-1	4.00	\$225.47	44.53%	\$500.28

6 OnSite Coaching-Guided Observations for Leaders
8 Comp Seats (4 @ 2 years) Prof. Learning Network
5 virtual days- Strategic Planning
1 WW Lead
8 Onsite PD: 3-Launch, 3- Mod/Lesson Study, 2 Testing

Kit	\$478,712.75
Print	\$1,946.24
Digital	\$60,280.50
Services	\$80,700.00

Solution Subtotal	\$621,639.49
Discount	(\$302,489.21)
Shipping and Handling	\$43,259.31
*Pre-Tax Solution Total	\$362,409.59
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$362,409.59

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

***Tax Exemption: If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.**



Really Great Reading
PO Box 46, Cabin John, MD 20818
Phone: 866.401.READ (7323) Fax :240.465.0478
E-mail: info@ReallyGreatReading.com

Quote Terms & Conditions

Terms of Service:

- * Quote period is for the following school years:
1 year term (24-25); no shipping year 1
- * Teacher and Student digital school year subscription terms of service begin July 1st and through June 30th the following year.
- * Professional Development services quoted for each school year may be used during the school year quoted for and expire on June 30 of that school year. There is no rollover of Professional Development Services to a subsequent year.
- * Physical materials may ship annually; and intended delivery schedule will be provided with submission of purchase order / contract.

Items & Pricing:

- * The issuance of an authorized purchase order with confirmed item(s), quantity and amount is required before delivery of materials, licenses and/or services.
- * Discount on shipping and handling applies to first year shipments made directly to the District Central Warehouse.
- * Plus applicable sales tax, to be added at time of Invoice.

Billing & Payment Terms:

Net 30

The terms and services located at <https://www.reallygreatreading.com/terms-and-conditions> are hereby incorporated into and made a part of this multi-year agreement. By entering into this agreement, the parties acknowledge and agree to be bound by the terms and conditions set forth on the aforementioned internet site.



Really Great Reading

PO Box 46, Cabin John, MD 20818
Phone: 866.401.READ (7323) Fax :240.465.0478
E-mail: info@ReallyGreatReading.com

Quote Terms & Conditions

Terms of Service:

- * Quote period is for the following school years:
6 year term (25-26 through 30-31), PO for all years; Annual Payment
- * Teacher and Student digital school year subscription terms of service begin July 1st and through June 30th the following year.
- * Professional Development services quoted for each school year may be used during the school year quoted for and expire on June 30 of that school year. There is no rollover of Professional Development Services to a subsequent year.
- * Physical materials may ship annually; and intended delivery schedule will be provided with submission of purchase order / contract.

Items & Pricing:

- * The multi-year discount offered is contingent upon your acceptance of the entire quote and its Terms & Conditions, as evidenced with the submission of a purchase order signed by an authorized agent for all years in the multi-year term. This discount is valid only for the duration specified in the quote and is subject to change if any modifications or amendments are made to the agreement.
- * The issuance of an authorized purchase order with confirmed item(s), quantity and amount is required before delivery of materials, licenses and/or services.
- * Discounted Price - Price is for committed multi-year purchase of the quoting period:
6 year term (25-26 through 30-31), PO for all years; Annual Payment
- Price lock is available for these specific products codes & annual quantity quoted plus 10%/minus 20%, and quantities exceeding 10% of original purchase order quantity will be separately quoted.
- * Discount on shipping and handling applies to shipments made directly to the District Central Warehouse.
- * Plus applicable sales tax, to be added at time of Invoice.

Billing & Payment Terms:

- * Billing schedule - annual, upon fulfillment
- * Payment Terms: Net 30

The terms and services located at <https://www.reallygreatreading.com/terms-and-conditions> are hereby incorporated into and made a part of this multi-year agreement. By entering into this agreement, the parties acknowledge and agree to be bound by the terms and conditions set forth on the aforementioned internet site.

Multi-Year Agreement and Terms Acceptance

Authorized Signature: _____

Name (Printed): _____

Title: _____

Date: _____



every child
is capable of
greatness

Great Minds Quote

Date May 6, 2024
 Expiration Date May 31, 2025
 Prepared By Morgan Cebelak
 Email morgan.cebelak@greatminds.org

Quote Number 00375510
 Contact Name Jenna Engel
 Phone 2484491200
 Email jenna.engel@novik12.org

Bill to Name Jenna Engel
 Bill To 25345 Taft Road
 Novi, MI 48374

Ship to Name Jenna Engel
 Ship To 25345 Taft Road
 Novi, MI 48374

End User Novi Community School District

Make Payment to:
 Great Minds PBC Tax ID: 84-3785772
Mail payment to:
 Great Minds PBC
 P.O. Box 200283
 Pittsburgh, PA 15251-0283

Phone: 202.223.1854
Email: ordertracking@greatminds.org

Wire/ACH details are available by visiting this link: <https://digitalsupport.greatminds.org/s/ach-instructions>

Wit and Wisdom - Digital	ISBN	Quantity	List Price	Discount	Total Price
Grade Multiple					
Wit & Wisdom (InSync) Grades K-8 Digital Teacher Edition (Not Available Standalone): Service End Date (6/30 of School Year 2028 - 2029 unless noted otherwise)	GM-01326	300.00	\$199.50	47.89%	\$31,185.00
Wit & Wisdom (InSync) Grades K-8 Digital Teacher Edition (Not Available Standalone): Service End Date (6/30 of School Year 2028 - 2029 unless noted otherwise)	GM-01326	300.00	\$199.50	100.00%	\$0.00
Wit & Wisdom in Sync License (Print/Digital School Yr): Service End Date (6/30 of School Year	GM-01288	5782.00	\$10.50	100.00%	\$0.00

2028 - 2029 unless noted otherwise)					
Wit & Wisdom in Sync License (Print/Digital School Yr): Service End Date (6/30 of School Year 2028 - 2029 unless noted otherwise)	GM-01288	5782.00	\$10.50	50.00%	\$30,355.50

Wit and Wisdom - Kit	ISBN	Quantity	List Price	Discount	Total Price
Grade K					
Wit & Wisdom 2023 Grade K Student Edition Set (Modules 1-4)	979-8-88588-706-9	1800.00	\$21.61	19.07%	\$31,482.00
Grade 1					
Wit & Wisdom 2023 Grade 1 Student Edition Set (Modules 1-4)	979-8-88588-717-5	2200.00	\$21.61	19.07%	\$38,478.00
Grade 2					
Wit & Wisdom 2023 Grade 2 Student Edition Set (Modules 1-4)	979-8-88588-728-1	2300.00	\$21.61	19.07%	\$40,227.00
Grade 3					
Wit & Wisdom 2023 Grade 3 Student Edition Set (Modules 1-4)	979-8-88588-739-7	2576.00	\$21.61	19.07%	\$45,054.24
Grade 4					
Wit & Wisdom 2023 Grade 4 Student Edition Set (Modules 1-4)	979-8-88588-750-2	2688.00	\$21.61	19.07%	\$47,013.12

Kit	\$249,898.04
Digital	\$241,122.00

Solution Subtotal	\$491,020.04
Discount	(\$227,225.18)
Shipping and Handling	\$22,490.82
*Pre-Tax Solution Total	\$286,285.68
Estimated Sales Tax	\$0.00
Estimated S&H Tax	\$0.00
Total Solution:	\$286,285.68

This Quote is governed by the Terms and Conditions at <https://greatminds.org/customer-quote-terms> which are hereby incorporated by reference as if fully set forth herein.

***Tax Exemption:** If Customer is exempt from paying any or all taxes, customer shall provide written evidence of such tax exemption issued by the applicable taxing authority.

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: National Economics Challenge Finals Trip

Collen Smith, teacher at Novi High School, is requesting that four (4) students from the Economics Challenge travel to New York City to compete in the National Economics Challenge Finals. This is the first time that we have had students qualify to compete in this challenge. The results from states just posted on May 1, 2024 showing that they had qualified to compete.

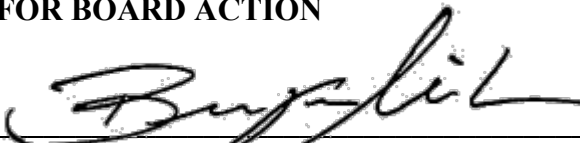
Darcie Moss will be accompanying Ms. Smith on this trip. The team will leave for New York on May 31, 2024 and return on June 3, 2024. Students will participate in critical thinking and multiple quiz bowls at the end of which time they there will be an awards ceremony.

All fees associated with this trip will be fully funded by the National Council for Economic Education and the Michigan Council for Economic Education. Students will only need to bring fund for purchasing souvenirs.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the National Economics Challenge trip to New York City, New York from May 31, 2024 through June 3, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent



SY 23-24

0000009

NCSD OVERNIGHT, OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 05/02/2024	Type of Trip: Out of State & Overnight
Dates of Trip	Leave 05/31/2024	Return 06/03/2024
Number of School Days Missed by Students	1	

TRIP INFORMATION

Requester's Name	Colleen Smith	
Requester's Building	Novi High School	
Group/Class Traveling	National economics challenge participants (4 students)	
Title of Field Trip	National economics challenge finals	
Primary Destination	New York City	
Expected Chaperone Numbers	NCSD Staff Chaperones 1	Non-Staff Chaperones TBD

Summary of Trip:

Students have just qualified to compete in the finals of the National economics challenge, (results were posted 5/1/24). They will be 1 of 6 teams from the entire country to compete.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

All economic standards are included.

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

Students have completed both AP micro and macro economics courses. They have been studying for competition at the state and regional levels.

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

Students will compete in a critical thinking round regarding economic theory and application as well as a quiz bowl round. This will enhance theories learned in class.

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

N/A

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?

No

If yes, when:

If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date.

I have not coordinated an overnight trip.

If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.

Which chaperone has this experience?

Darcie Moss

HOTEL ACCOMMODATIONS

Hotel Name
If applicable

Spring Hill Suites by Marriott New York
Midtown Manhattan

Address 25 W 37th St, New York NY
10018

Contact Name

Phone # (212) 391-2255

Link to Hotel: <https://www.marriott.com/en-us/hotels/nycsm-springhill-suites-new-york-midtown-manhattan-fifth-avenue/overview/?scid=f2ae0541-1279-4f24-b197-a979c79310b0>

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

APPROVAL PROCESS

Staff Member	Signature	Date	Action
Requester's Signature	<u>Colleen Smith</u> <small>Colleen Smith [05/02/2024 8:29am PDT]</small>	05/02/2024	Submitted
Sponsoring Administrator of Trip	<u>Michelle Eathorne</u> <small>Michelle Eathorne [05/06/2024 9:23am PDT]</small>	05/06/2024	Reviewed, Okay to Process
Notes: More information to come regarding transportation and lodging. Okay to proceed. Darcie Moss has attended the trip in the past and has volunteered to chaperone.			
Building Administrator	<u>Nicole Carter</u> <small>Nicole Carter [05/06/2024 9:29am PDT]</small>	05/06/2024	Reviewed, okay to proceed
Notes: Darcie Moss is ALL IN! Registrations took place over the weekend to secure our school's participation.			
Building Budget Admin. Asst. Review	<u>Mary Warra</u> <small>Mary Warra [05/07/2024 4:45am PDT]</small>	05/07/2024	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. Yes Notes: No account number is needed for this field trip. No cost to students or chaperone.			
Director of Transportation Only if NCSD Bus used			
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Emily Parker Pohlonski</u> <small>Emily Parker Pohlonski [05/07/2024 8:13am PDT]</small>	05/07/2024	Reviewed, okay to proceed
Notes:			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [05/07/2024 8:14am PDT]</small>	05/07/2024	Reviewed, okay to proceed
Notes:			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Sheila Holly</u> <small>Sheila Holly [05/07/2024 8:33am PDT]</small>	05/07/2024	Expected Board Review Date 05/16/2024
Notes:			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	



WELCOME PACKET & AGENDA

2024 NATIONAL ECONOMICS CHALLENGE - FINALS

June 1-3, 2024 || New York City

Dear Students, Teachers/Coaches, and Parents:

Congratulations on your team's success in Council for Economic Education's (CEE) **National Economics Challenge** SM! We look forward to hosting your team in New York City to celebrate your achievements and compete for the National Champion title!

AWARDS AND RECOGNITION

1st place: **\$1,000** | 2nd place: **\$500** | 3rd place: **\$250** | 4th place: **\$150**

We are thrilled to announce our partnership with *CNBC*. Your family, friends, and the school can watch the live broadcast of the National Economics Quiz Bowl Finals *CNBC's* YouTube channel: <https://www.youtube.com/c/cnbc>.

Below, you will find detailed information about your trip and the event details. Please read this welcome packet thoroughly and if you have any questions, please contact us at rivera@councilforeconed.org or heckstein@councilforeconed.org.

***** Video Assignment:** In this short week, please assemble your team for a video introducing all the team members. Take inspiration from this link:
<https://vimeo.com/127645893/34d56cce91>

- You can submit your entry by Wednesday, May 8 to:
<http://www.andnow.com/upload>

See you in New York City!

COMPETITION AGENDA

SATURDAY, JUNE 1: Competition Check-in / Hotel Check-in / pick-up student packets

- **12:00 PM – 4:00 PM** Registration
- **3:00 PM** Hotel Check in

SUNDAY JUNE 2: Critical Thinking Round – 4W43

- **7:00 AM - 9:00 AM** Breakfast at the hotel
- **9:00 AM** All teams check in for Critical Thinking Round
- **9:30 PM – 3:00 PM** Teams Prepare for critical thinking in staggered time slot
- **10:00 AM – 3:30 PM** Teams give presentations in staggered time slots
- **3:00 PM - 3:30 PM** Judges Confer
- **5:00 PM - 9:30 PM** Dinner Cruise
 - Depart hotel at 5:30 PM
 - Board Ship at 6:30 PM
 - Final four teams will be announced
 - Deboard by 9:30 PM
 - Back at hotel by 10:00 PM

MONDAY, JUNE 3: The Quiz Bowl – 4W43

- **7:00 AM – 8:00 AM** Breakfast provided at the hotel
- **8:00 AM – 8:30 AM** Teams Check in at 4W43
- **9:15 AM – 9:45 AM** Chinese Student Rehearsal (Adam Smith and David Ricardo Teams)
 - Rules and Quiz Bowl Instructions
 - Teams will be shown how to stand on stage
 - Sample practice questions if time permits
- **9:45 AM – 10:15 AM** CHN David Ricardo Quiz Bowl
- **10:20 AM – 10:45 AM** CHN Adam Smith Quiz bowl
- **10:45 AM – 11:00 AM** CHN Awards Ceremony
- **11:00 AM – 11:30 AM** US Quiz Bowl Student Rehearsals
- **11:30 AM – 12:30 PM** Lunch
- **1:00 PM – 1:15 PM** Pre-show Remarks
- **1:15 PM – 1:45 PM** US David Ricardo Quiz Bowl

- **2:00 PM – 2:30 PM** US Adam Smith Quiz Bowl
- **2:30 PM – 2:45 PM** US Awards Ceremony
- **2:50 PM – 3:15 PM** David Ricardo International Quiz Bowl
- **3:15 PM – 3:45 PM** Adam Smith International Quiz Bowl
- **3:45 PM – 3:55 PM** International Awards Ceremony
- **3:55 PM – 4:30 PM** Post show interviews and photos with 1st Place Teams for David Ricardo and Adam Smith International Round Winners
- **4:00 PM** End of Program

REMEMBER TO:

Each team member (including the coach) is encouraged to bring an item for the gift exchange. A gift exchange between American students and Chinese students will take place on Sunday evening during the Dinner Cruise. Gifts should not exceed \$15. Ideas for gifts may include t-shirts or hats with your school or state colors or logos. CEE strongly encourages networking and socializing among students at the competition.

THE CRITICAL THINKING ROUND

- The critical thinking round consists of a one-page critical thinking problem that outlines an economic issue, poses a problem, and tasks your team with providing an economic analysis addressing the problem.
- Teams will have **twenty-five (25) minutes** to prepare a plan for the prompt and submit their work to CEE.
- Teams will present their plan to a panel of judges. Teams will be given a maximum of **12 minutes** to give their presentation and **7 minutes** to answer any questions.
- Judges will be looking for a clear and rational analysis of the problem. You will be asked to consider alternative policies and then to propose and justify a single policy solution. You will not be judged on your specific policy proposal, but upon your analysis leading up to the proposal.

Additional Resources for Your Team:

- Sample case studies: <https://npfc.councilforeconed.org/national-finals/>
- Watch this video of a National Personal Finance Challenge team's financial plan presentation for the Hernandez case study. At the 22-minute mark, you will see

the NPFC judging rubric and judge's commentary: <https://youtu.be/SIkB-kdBbPI>

HOTEL ACCOMMODATIONS

All teams will stay at the **SpringHill Suites by Marriott New York Midtown Manhattan/Fifth Avenue**, 25 W 37th St, New York, NY 10018.

- The hotel accommodations are provided for 2 nights/3 days.
- Room assignments include up to four same gender students per room.
- Team coaches will each have their own room.
- Only assigned guests are permitted to stay in each room.

TRANSPORTATION

You and your team are responsible for arranging transportation between your hometown and the airport and from the airport to the hotel (for both your departure and return). CEE will arrange flights to and from state or origin.

HOTEL CHECKING IN

Upon arrival go to the hotel's registration desk to check-in. Hotel check in is at 3:00pm. If your team arrives early you may request early check-in. When you've completed your hotel check-in and have arrived within CEE's registration window (see times below), please make your way to the hotel's bar area to check in with the CEE staff.

COMPETITION CHECK-IN and Registration will be held:

- Saturday June 1, **12:00 PM - 4:00 PM** in the Springhill Suites hotel bar area

INCIDENTALS

Incidentals have been blocked (long distance telephone calls, mini-bar, bottled water, and pay-per-view movies). Teams wishing to unblock incidentals will be expected to provide a credit card at check-in.

WI-FI

Free Wi-Fi will only work in the guest rooms (up to 5 devices) but not meeting rooms. CEE will provide Wi-Fi only for planned activities in the meeting rooms.

CHECKING OUT

- All teams are expected to check out of their hotel rooms on Monday morning.
- Upon check-out, feel free to bring all luggage to the lobby where you may store your baggage at no cost.
- Depending on flight availability, some teams may depart the following morning (Tuesday) – **this must be pre-approved by CEE.**
- Your team will be responsible for additional nights of stay before or past pre-approved dates.

OFFICIAL PICTURE ID, NAME TAGS

Please carry your official/state picture ID throughout the weekend, and please wear your nametag during all events to help us identify you and your team. If you lose your name tag, please let us know so we can replace it.

DRESS CODE FOR COMPETITION

Sunday Critical Thinking Round – Business attire

Sunday Dinner Cruise – Casual

Monday Quiz Bowl Rounds – Business attire

RULES OF CONDUCT

For an enjoyable experience and for the safety of all travelers, all students and team coaches must comply with the following rules of conduct:

- Each team is limited to four students and one coach/chaperone.
- Every team coach/chaperone is responsible for keeping their team members together during transfers and in-transit to and from event sites.
- Each team's coach/chaperone is responsible for the overall supervision and behavior of their students.
- Team members are prohibited from possessing or using any illegal drugs, alcohol, tobacco products, or weapons. Anyone found in the possession of any of these items will be immediately disqualified, and the team will not be allowed to advance.
- Team members will stay in the accommodations assigned to them.
- Teachers will be assigned a single room in the vicinity of their team members.

- Should any problems arise, team members should immediately report to their coach or a CEE staff member. **In case of an emergency, please call 911.**
- Each team member is fully responsible for their own personal items and baggage.
- Each team member is responsible to notify CEE of any special health issues, or dietary needs and requests.

HELPFUL TRAVEL INFORMATION

- Confirm your travel 1–2 days prior to departure with the airline directly.
- Please remember to bring a copy of your itinerary and the travel memo when you travel, as well as an official government issued ID.
- Check the TSA's website for the most up-to-date carry-on restrictions: <http://www.tsa.gov/>
- Many bags look alike, make sure your luggage has an identification tag. It is recommended that you put something on your checked luggage (i.e. a ribbon or sticker) that you will be able to clearly identify your bag on the carousel.
- Please carry your passport or government issued ID, travel itinerary and money with you at all times while traveling.
- Make a copy of your documents and other vital information. Keep these copies in a place separate from your passport as a safety precaution in case your passport or ticket is lost or stolen.
- In case of a travel emergency or canceled flight, please contact a CEE staff member.
- For those flying, check your airline's website for details about allowable size/weight of luggage and if fees apply for checked or carry-on luggage. Most airlines allow a carry-on, and a personal item such as a laptop bag or purse and one piece of checked luggage – but you should verify.
- **CHECK FOR MORE UPDATES ON U.S. TRAVEL WEBSITES**

GUESTS

Any parent, spouse, or additional guest who wishes to attend the National Finals is responsible for making their own travel arrangements, including accommodations and transportation. CEE is not responsible for these individual guests and cannot guarantee their participation in group activities.

You are required to inform CEE if there is a guest, and provide full name, contact information and relationship to participants. Please fill out [this form](#) by **Wednesday May 8, 2024**. Any questions, Please email: Hannah Eckstein, heckstein@councilforeconed.org
(link: <https://councilforeconed.wufoo.com/forms/ri1y6ow1ibed5g/>)

ANY QUESTIONS?

If you have any questions, please contact the National Economics Challenge team by emailing Ruben Rivera at: rrivera@councilforeconed.org or Hannah Eckstein at: heckstein@councilforeconed.org

ABOUT THE COUNCIL FOR ECONOMIC EDUCATION

The **Council for Economic Education (CEE)** is the leading nonprofit organization in the United States that focuses on the economic and financial education of students from K-12, and we have been doing so for 70 years. We carry out our mission by educating the educators: providing the curriculum tools, the pedagogical support, and the community of peers that instruct, inspire, and guide. All resources and programs are developed by educators and delivered by our national network of affiliates. Each year CEE's programs reach 55,000 teachers in person, and more than 1.1 million unique visitors via EconEdLink.org – CEE's go-to place for free online teaching resources.

Council for Economic Education
122 East 42nd Street, New York, NY 10168
www.councilforeconed.org

[External Message:] Congratulations on Advancing to the 2024 National Economics Challenge Finals!

2 messages

Hannah Eckstein <HEckstein@councilforeconed.org>

Wed, May 1, 2024 at 6:06 PM

To: "colleen.smith@novik12.org" <colleen.smith@novik12.org>

Cc: Ruben Rivera <rrivera@councilforeconed.org>, Derek D'Angelo <derek@michiganecon.org>, Derek D'Angelo <derek@mceonline.org>, "akkaraju.aditya@gmail.com" <akkaraju.aditya@gmail.com>, "arvindsalem1613@gmail.com" <arvindsalem1613@gmail.com>, "harsh.san.ahire@gmail.com" <harsh.san.ahire@gmail.com>, "ishaan.sid@gmail.com" <ishaan.sid@gmail.com>

State: Michigan**School Name:** Novi
High School

Dear Ms. Smith,

On behalf of the
Council for Economic Education (CEE), congratulations on your team's success for making it to the
2024 National Finals of the National Economics Challenge.

We look forward to hosting your team in
New York City from June 1–3, 2024 to compete for the title of National Champions. Below are the names of the four students who will represent Novi High School:

- **Lalituditya Akkaraju**

- **Arvind Salem**

- **Harsh Ahire**

- **Ishaan Sid**

Please review the welcome packet attached for additional details. Please forward this to your principal or your school administrators.

Please plan to arrive Saturday June 1, 2024 and depart Monday June 3, 2024.

Teams will participate in a Critical Thinking Round on Sunday June 2nd

from 9:30 AM to 3:00 PM EDT. The top 4 teams from the Critical thinking Round will advance to the Final Quiz Bowl Round, which will be held from 9:00 AM to 4:30 PM EDT.

IMPORTANT NOTE:

Should your team win the Quiz Bowl round and crowned the National Champion, your team will advance to compete in the **CEE's International Quiz Bowl Round (USA vs China) which will take place on Monday June 3rd between 2:45 PM and 4:30 PM EDT.**

WHAT IS COVERED BY CEE:

The Council for Economic Education will cover the following for National Finals teams (team members and one team coach):

- Travel to New York City from state of origin
- Lodging: 2-Hotel nights/3 days (arrival: Saturday 6/1/2024, departure: Monday 6/3/2024)
- Meals (Breakfast on Sunday June 2 and Monday June 3; Lunch on Monday June 3, 2024).

WHAT IS NOT COVERED BY CEE:

- Guests may attend the 2024 National Economics Challenge Quiz Bowl Round if they register at this link by **May 8th or earlier**. Due to limited space, participation is not guaranteed. (Form linked here: <https://councilforeconed.wufoo.com/forms/r1t76xqs0de8mgv/>)
- Additional guests who wish to travel with the team (parents, additional Chaperones) are responsible for making their own travel and accommodation plans and may not be guaranteed being able to participate in the scheduled activities due to limited space.
- Any family or friends traveling with the team are not guaranteed to be able to participate in any scheduled activities due to limited space.

HOTEL ACCOMMODATIONS

All teams will stay at the

Four Points by Sheraton New York Downtown, 6 Platt Street, New York, NY 10038.

- The hotel accommodation is provided for 2 nights/3 days.
- Room assignments include two same gender students per room.

- Team coaches will each have their own room.

Only assigned guests are permitted to stay in each room.

NEXT STEPS:

After reading all the information, requirements and discussing with your team members, please confirm your participation by completing these forms:

1.

TEACHER/COACHES CONFIRM YOUR TEAM'S PARTICIPATION BY MAY 5, 2024 OR EARLIER.

Please notify CEE as soon as possible if your team will PARTICIPATE by filling out this coach registration form:

o Coach Registration:

2024

NEC FINALS COACH REGISTRATION

2.

EACH STUDENT BE REGISTERED BY MAY 5, 2024 OR EARLIER. If you

accept, each team member will complete individual registrations with their parent or guardian by May 5, 2024. Registration forms will include Travel Consent, Media Releases, and questions regarding dietary restrictions and preferred arrival/departure times:

o Student team members:

2024

NEC FINALS TEAM REGISTRATION

3.

Once your itinerary has been arranged, please confirm it for accuracy (time, date, spelling of names) and provide CEE with your itinerary.

4.

Video Assignment: In these next few days, please assemble your team for a video introducing all the team members. Take inspiration from this link:

<https://vimeo.com/127645893/34d56cce91>

Please submit your entry by Wednesday, May 8 to:

<http://www.andnow.com/upload>

Once again, congratulations to you and your students. We look forward to seeing you in New York City! If you have any questions, please contact Ruben Rivera, Senior Director, Academic

programs, rrivera@councilforeconed.org
or Hannah Eckstein, Program Associate, heckstein@councilforeconed.org.

Congratulations!

The National Economics Challenge Team

Ruben Rivera

Senior Director, Academic Programs

rrivera@councilforeconed.org

Hannah Eckstein

Senior Associate, Programs

heckstein@councilforeconed.org

Hannah Eckstein | Associate, Programs

Council for Economic Education

122 East 42nd Street, Suite 1012

New York, NY 10168



About CEE: councilforeconed.org

K-12 Teacher Resources: econedlink.org

Join us online: [LinkedIn](#) | [Facebook](#) | [Instagram](#)

 **NEC 2024 Student and Teacher Welcome Packet.docx**
86K

To: "Szkrybalo, Elizabeth" <eszcrybalo@novik12.org>

[Quoted text hidden]

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Colleen Smith

Novi High School

colleen.smith@novik12.org

248-449-1212



NEC 2024 Student and Teacher Welcome Packet.docx

86K



COLLEEN SMITH <colleen.smith@novik12.org>

[External Message:] National Finals!

1 message

Derek D'Angelo <derek@michiganecon.org>

Thu, May 2, 2024 at 7:47 AM

To: COLLEEN SMITH <colleen.smith@novik12.org>, Christopher Schotten <CSchotten1@cranbrook.edu>

Congratulations to both you and your students on advancing to the National finals for the Economics Challenge. We have not had both of our champions advance in at least 10 years. It is a testament to your great leadership and commitment to these amazing kids!

I want you to know MCEE will pay for costs not covered by your school or national CEE that are incurred related to this event and travel. Be sure to keep any receipts and send them to me for reimbursement upon your return.

If you have any questions I can help you with please reach out and let me know. This is such a wonderful accomplishment!

Derek D'Angelo, President
Michigan Council on Economic Education
12642 Beresford Dr.
Sterling Heights, MI 48313

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

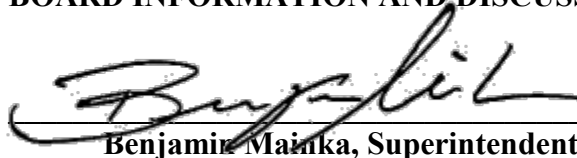
ASSISTANT SUPERINTENDENT OF BUSINESS & OPERATIONS

TOPIC: 2025 Bond AE Services Selection Process

Kevin Donnelly, of Plante Moran Realpoint will update the Board this evening on the process he and his team have been going through in their selection of Architects and Engineers for the 2025 Bond.

This comes before the Board tonight for information and discussion.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Benjamin Mainka, Superintendent



May 16, 2024

2025 Bond Program

Architectural and Engineering Services Procurement

Novi High School

Novi Community School District



Purpose

As part of the 2025 Bond Program, there are professional services which will require procurement. PMR and the District have identified the following professional services which will be competitively bid and procured:

Pre-Bond Professional Services

- Owner Representative Services
- Architectural and Engineering Services
- Construction Management Services
- Technology Design Services
- Bond Legal Services
- Bond Counsel Services

Targeted Award

January 2024
 June 2024
 August 2024
 September 2024
 September 2024
 September 2024

Post-Bond Professional Services

- Civil Engineering Services
- Surveying and Geotechnical Services
- Commissioning Services
- Roofing Consultant Services
- Security Consultant Services
- Testing and Inspection Services

Targeted Award

December 2025
 December 2025
 January 2026
 February 2026
 March 2026
 March 2026

Process, Schedule, and Update

The process which District administration and the Capital Projects Committee agreed to was to invite (4) qualified design firms to propose on the 2025 Bond Program High School scope. This is a closed bid for professional services. Each firm within their proposal responses are being asked to provide conceptual high school designs and present them during their interview. The four firms which are proposing on the high school design scope include the following:

TMP Architecture

<https://www.tmp-architecture.com>



GMB Architects

<https://www.gmb.com>



Fanning Howey

<https://fhai.com>



Kingscott

<https://www.kingscott.com>



Process, Schedule, and Update

Proposals are due on May 10, 2024, which will be followed by interviewing each firm with various members of the District and Bond Team, and will include:

Interview Team

- | | |
|---|---|
| <input type="checkbox"/> Ben Mainka | <input type="checkbox"/> Tom Smith |
| <input type="checkbox"/> Devin Kling | <input type="checkbox"/> Willy Mena |
| <input type="checkbox"/> Michael Dragoo | <input type="checkbox"/> Betsy Beaudoin |
| <input type="checkbox"/> Don Watchowski | <input type="checkbox"/> Greg VanKirk |
| <input type="checkbox"/> Nicole Carter | <input type="checkbox"/> Kevin Donnelly |



Concluding interviews of each firm, there will be a criteria-based selection process whereby each firm will be scored against. Selection recommendations will be based upon the highest scoring firm. Criteria being utilized for scoring each firm are as follows:

- | | |
|--|-----|
| <input type="checkbox"/> Design Concepts and Vision for High School | 25% |
| <input type="checkbox"/> Fee Structure for all Scopes of Services | 20% |
| <input type="checkbox"/> Proposed Project Team and Experience | 15% |
| <input type="checkbox"/> Standard of Care | 10% |
| <input type="checkbox"/> Capabilities to Complete all Aspects of RFP | 10% |
| <input type="checkbox"/> Interview Score | 20% |

Process, Schedule, and Update

Schedule which is being followed for this RFP process started in February 2024 and below is a summary of the overall RFP schedule:

<input type="checkbox"/> PMR Development / Finalization of A/E RFP	02/15/24	04/05/24
<input type="checkbox"/> Internal Review and Review w/NCSD	04/01/24	04/04/24
<input type="checkbox"/> Issue RFP	04/08/24	04/08/24
<input type="checkbox"/> Pre-Bid Meeting and Work Session for Design	04/15/24	04/15/24
<input type="checkbox"/> Pre-Proposal Questions Due	05/01/24	05/01/24
<input type="checkbox"/> Proposals Due	05/10/24	05/10/24
<input type="checkbox"/> Board Meeting - Update and Information	05/16/24	05/16/24
<input type="checkbox"/> A/E Interviews	05/31/24	05/31/24
<input type="checkbox"/> Develop A/E Recommendations	06/03/24	06/06/24
<input type="checkbox"/> Submit Recommendation for Board Package	06/07/24	06/07/24
<input type="checkbox"/> Board Meeting for Approval	06/13/24	06/13/24
<input type="checkbox"/> Award of A/E Services	06/14/24	06/14/24

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: 2024 School Building and Site Bonds, Series III

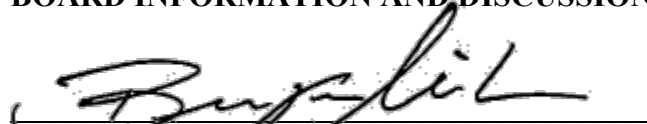
The Novi Community School District is presenting a Bond Authorizing Resolution to be adopted by the Board. The purpose of this Bond Authorizing Resolution is to aggregate the principal sum of not more than Fifty-Five Million Dollars (\$55,000,000) for the purpose of funding a portion of the Bond Project. The Bonds shall be designated 2024 School Building and Site Bonds, Series III.

The bond refunding team is comprised of the following:

Senior Bond Underwriter - Stifel Nicolaus & Company
Financial Advisor – PFM Financial Advisors LLC
Bond Counsel - Thrun Law Firm

The proposed Resolution is being submitted to the Board of Education for information and discussion tonight and will come back to the Board for approval at the June 13, 2024 Regular Board Meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Benjamin Mainka, Superintendent

Novi Community School District, Oakland County, Michigan (the “Issuer”)

A regular meeting of the board of education of the Issuer (the “Board”) was held in the Educational Services Building, within the boundaries of the Issuer, on the 13th day of June, 2024, at 7:30 o’clock in the p.m. (the “Meeting”).

The Meeting was called to order by Mr. Paul Cook, President.

Present: Members Paul Cook, Danielle Ruskin, Willy Mena, Mary Ann Roney, Tom Smith, and Jason Michener

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. By resolution adopted on February 22, 2024 (the “Bond Resolution”), the Issuer authorized the issuance of not to exceed Fifty-Five Million Dollars (\$55,000,000) 2024 School Building and Site Bonds, Series III (the “Bonds”); and

2. In the Bond Resolution, the Board authorized the sale of the Bonds and delegated authority to the Superintendent of Schools and/or the Assistant Superintendent of Business & Operations (each an “Authorized Officer”) to accept the offer of Stifel, Nicolaus & Company, Incorporated to purchase the Bonds subject to parameters established in the Bond Resolution; and

3. Based upon information provided by the Issuer’s financial consulting firm, an Authorized Officer accepted an offer from Stifel, Nicolaus & Company, Incorporated, and the other underwriters listed in the bond purchase agreement (the “Underwriters”) to purchase the Bonds, and the Board desires to ratify and affirm the acceptance of the offer.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Authorized Officer’s acceptance of the offer as set forth in the bond purchase agreement dated May 10, 2024 (the “Bond Purchase Agreement”), and the terms and conditions set forth therein, presented to the Authorized Officer to purchase the Bonds at a purchase price of \$54,999,747.00, which is the par value of the Bonds, plus an original issue premium of \$5,336,686.50, less the Underwriters’ discount of \$146,939.50, is hereby ratified and affirmed. The Bonds shall be issued in the aggregate principal amount of \$49,810,000 and designated 2024 School Building and Site Bonds, Series III (General Obligation - Unlimited Tax). Because the Bonds are being issued at a premium and a portion of such premium is being deposited into the 2024 Capital Projects Fund, the Board hereby acknowledges that no voter authorization remains for any future bond issuance.

2. The Bonds shall be dated June 20, 2024, and shall mature on May 1 of the years 2026, 2028 to 2044, inclusive, 2046 and 2049, on which interest is payable commencing November 1, 2024 and semi-annually thereafter on May 1 and November 1, at the rate and in the principal amounts set forth in Exhibit A and shall be subject to optional and mandatory redemption

as set forth herein. The Underwriters have agreed in the Bond Purchase Agreement that they shall initially offer the Bonds to the public at the yields set forth in Exhibit A hereto.

3. The Bonds or portions of Bonds in multiples of \$5,000, maturing on or after May 1, 2035, shall be subject to redemption prior to maturity, at the option of the Issuer in such order as the Issuer may determine and by lot within any maturity, on any date occurring on or after May 1, 2034, at par plus accrued interest to the redemption date.

4. The Bonds due May 1, 2046 and May 1, 2049, are term bonds subject to mandatory redemption in part, by lot, on the redemption dates and in the principal amounts set forth below and at a redemption price equal to the principal amount thereof, without premium, together with interest thereon to the redemption date, as set forth below.

<u>Bonds Due May 1, 2046</u>		<u>Bonds Due May 1, 2049</u>	
<u>Redemption Date</u>	<u>Principal Amount</u>	<u>Redemption Date</u>	<u>Principal Amount</u>
May 1, 2045	\$2,775,000	May 1, 2047	\$3,060,000
May 1, 2046 (maturity)	2,915,000	May 1, 2048	3,215,000
		May 1, 2049 (maturity)	3,375,000

When term bonds are purchased by the Issuer and delivered to the Paying Agent for cancellation or are redeemed in a manner other than by mandatory redemption, the principal amount of the term bonds affected shall be reduced by the principal amount of the Bonds so redeemed or purchased in the order determined by the Issuer.

5. Notice of redemption of any Bond shall be given not less than thirty (30) days and not more than sixty (60) days prior to the date fixed for redemption by mail to the registered owner's or owners' registered address shown on the registration books kept by the Paying Agent (the "Paying Agent"). The Bonds shall be called for redemption in multiples of \$5,000, and Bonds of denominations of more than \$5,000 shall be treated as representing the number of Bonds obtained by dividing the denomination of the Bond by \$5,000, and such Bonds may be redeemed in part. The notice of redemption for Bonds redeemed in part shall state that upon surrender of the Bond to be redeemed a new Bond or Bonds in an aggregate principal amount equal to the unredeemed portion of the Bond surrendered shall be issued to the registered owner thereof.

If less than all of the Bonds of any maturity shall be called for redemption, unless otherwise provided, the particular Bonds or portions of Bonds to be redeemed shall be selected by the Paying Agent, in such manner as the Paying Agent in its discretion may deem proper, in the principal amounts designated by the Issuer. Any Bonds selected for redemption which are deemed to be paid in accordance with the provisions of the Bond Resolution and this resolution will cease to bear interest on the date fixed for redemption. Upon presentation and surrender of such Bonds at the corporate trust office of the Paying Agent, such Bonds shall be paid and redeemed.

6. Blank Bonds with the manual or facsimile signatures of the President and Secretary affixed thereto, shall, at the direction of bond counsel and as necessary, be delivered to the Paying Agent for safekeeping to be used for registration and transfer of ownership.

The Bonds shall be registered as to principal and interest and are transferable as provided in the Bond Resolution only upon the books of the Issuer kept for that purpose by the Paying Agent, by the registered owner thereof in person or by an agent of the owner duly authorized in

writing, upon the surrender of the Bond together with a written instrument of transfer satisfactory to the Paying Agent duly executed by the registered owner or agent thereof and thereupon a new Bond or Bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Bond Resolution, and upon payment of the charges, if any, therein provided. The Bonds are issuable in denominations of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bonds, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution of the mutilated Bond, upon surrender to the Paying Agent of the mutilated Bond. If any Bond issued under this resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft and indemnity may be submitted to the Paying Agent, and if satisfactory to the Paying Agent and the Issuer, the Issuer at the expense of the owner, shall furnish or cause to be furnished, and the Paying Agent shall authenticate and deliver a new Bond of like tenor and bearing the statement required by Act 354, Public Acts of Michigan, 1972, as amended, being sections 129.131 to 129.134, inclusive, of the Michigan Compiled Laws, or any applicable law hereafter enacted, in lieu of and in substitution of the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond, the Paying Agent may pay the same without surrender thereof.

7. Upon delivery of the Bonds, the accrued interest, if any, shall be deposited in the Debt Retirement Fund for the Bonds and the balance of the Bond proceeds shall be used as follows:

A. The approximate sum of \$203,000 shall be used to pay the costs of issuance of the Bonds, and any balance remaining from that sum after paying the costs of issuance shall be deposited in the 2024 Capital Projects Fund.

B. The sum of \$54,796,747 shall be deposited to the 2024 Capital Projects Fund.

8. The Preliminary Official Statement, dated May 2, 2024, is deemed final for purposes of SEC Rule 15c2-12(b)(1), relating to the Bonds and its use and distribution by the Underwriters is hereby authorized, approved and confirmed.

9. An Authorized Officer is authorized and directed to execute and deliver the final Official Statement on behalf of the Issuer. An Authorized Officer is further authorized to approve, execute and deliver any amendments and supplements to the final Official Statement necessary to assure that the statements therein are true, as of the time the Bonds are delivered to the Underwriters, and that it does not contain any untrue statement of a material fact and does not omit to state a material fact necessary in order to make the statements, in light of the circumstances under which they were made, not misleading. In the absence of an Authorized Officer, the President may execute the above documents.

10. The President and Secretary are authorized to execute a Certificate of the District Regarding Covenants and Representations which, in part, will enable the Underwriter to comply with Rule 15c2-12 under the Securities and Exchange Act of 1934 in connection with the offering and sale of the Bonds.

11. The Issuer hereby ratifies and affirms the appointment of UMB Bank, N.A., Grand Rapids, Michigan, as Paying Agent-Bond Registrar and directs an Authorized Officer to execute for and on behalf of the Issuer a Paying Agent-Bond Registrar Agreement.

12. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members Paul Cook, Danielle Ruskin, Willy Mena, Mary Ann Roney, Tom Smith, and Jason Michener

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Novi Community School District, Oakland County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

CJI/klg

EXHIBIT A



BOND PRICING

Novi Community School District
 County of Oakland, State of Michigan
 2024 School Building and Site Bonds, Series III
 (General Obligation - Unlimited Tax)
 Final Numbers

Bond Component	Maturity Date	Amount	Rate	Yield	Price	Yield to Maturity	Call Date	Call Price	Premium (-Discount)	
Serial Bond:										
	05/01/2026	4,890,000	5.000%	3.210%	103.209				156,920.10	
	05/01/2028	1,000,000	5.000%	2.890%	107.658				76,580.00	
	05/01/2029	1,000,000	5.000%	2.850%	109.697				96,970.00	
	05/01/2030	1,050,000	5.000%	2.860%	111.474				120,477.00	
	05/01/2031	1,105,000	5.000%	2.850%	113.314				147,119.70	
	05/01/2032	1,160,000	5.000%	2.860%	114.971				173,663.60	
	05/01/2033	1,220,000	5.000%	2.890%	116.392				199,982.40	
	05/01/2034	1,625,000	5.000%	2.910%	117.805				289,331.25	
	05/01/2035	1,705,000	5.000%	2.960%	117.337	C	3.107%	05/01/2034	100.000	295,595.85
	05/01/2036	1,790,000	5.000%	3.080%	116.221	C	3.333%	05/01/2034	100.000	290,355.90
	05/01/2037	1,880,000	5.000%	3.190%	115.210	C	3.519%	05/01/2034	100.000	285,948.00
	05/01/2038	1,970,000	5.000%	3.240%	114.754	C	3.635%	05/01/2034	100.000	290,653.80
	05/01/2039	2,070,000	5.000%	3.320%	114.029	C	3.759%	05/01/2034	100.000	290,400.30
	05/01/2040	2,175,000	5.000%	3.450%	112.862	C	3.904%	05/01/2034	100.000	279,748.50
	05/01/2041	2,280,000	5.000%	3.590%	111.621	C	4.042%	05/01/2034	100.000	264,958.80
	05/01/2042	2,395,000	5.000%	3.650%	111.094	C	4.116%	05/01/2034	100.000	265,701.30
	05/01/2043	2,515,000	5.000%	3.730%	110.396	C	4.196%	05/01/2034	100.000	261,459.40
	05/01/2044	2,640,000	5.000%	3.780%	109.963	C	4.252%	05/01/2034	100.000	263,023.20
		<u>34,470,000</u>							<u>4,048,889.10</u>	
2046 Term Bond:										
	05/01/2045	2,775,000	5.000%	3.900%	108.931	C	4.362%	05/01/2034	100.000	247,835.25
	05/01/2046	2,915,000	5.000%	3.900%	108.931	C	4.362%	05/01/2034	100.000	260,338.65
		<u>5,690,000</u>							<u>508,173.90</u>	
2049 Term Bond:										
	05/01/2047	3,060,000	5.000%	4.000%	108.079	C	4.459%	05/01/2034	100.000	247,217.40
	05/01/2048	3,215,000	5.000%	4.000%	108.079	C	4.459%	05/01/2034	100.000	259,739.85
	05/01/2049	3,375,000	5.000%	4.000%	108.079	C	4.459%	05/01/2034	100.000	272,666.25
		<u>9,650,000</u>							<u>779,623.50</u>	
		<u>49,810,000</u>							<u>5,336,686.50</u>	

Dated Date	06/20/2024	
Delivery Date	06/20/2024	
First Coupon	11/01/2024	
Par Amount	49,810,000.00	
Premium	5,336,686.50	
Production	55,146,686.50	110.714087%
Underwriter's Discount	(146,939.50)	(0.295000%)
Purchase Price	54,999,747.00	110.419087%
Accrued Interest		
Net Proceeds	54,999,747.00	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Chartwells Contract Discussion

Chartwells current contract will expire on June 30, 2024. They have been providing Food Service in the District since 2013.

Chartwells manages contract with approximately 200 school districts in Michigan. District administration has been extremely satisfied with the work performed by Chartwells and the Food and Nutrition Director, Kimberly Sinclair.

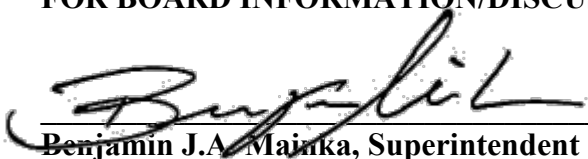
On April 17, 2024, the District received notice from the MDE approving the following:

- The current management fee of \$.0473 per meal will increase by 4.2% to the new management fee of \$.0492 per meal.
- The current administrative fee of \$6998.00 per month will increase by 4.2% to the new administrative fee of \$7291.91 per month for 10 months.
- The advance payment will be \$175,000.
- There are no guarantees for the 2024-2025 school year.
- There is no client investment planned for the 2024-2025 school year.

The MDE agreed with the recommendation that the contract be renewed with Chartwells for the 2024-2025 school year. It is ready for approval by the school district's Board of Education.

The Food Service Management Contract renewal is being presented for information and discussion tonight. It will come back for Board approval at the June 13, 2024 Regular Board Meeting.

**APPROVED AND RECOMMENDED
FOR BOARD INFORMATION/DISCUSSION**



Benjamin J.A. Majnka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Enviro-Clean Contract Discussion

Enviro-Clean is a family-owned business headquartered in Holland, Michigan and has been in business since 1975. Enviro-Clean employs over 1,400 cleaning staff and clean over 35,000,000 square feet of commercial facilities daily.

Enviro-Clean started partnering with the District to clean our facilities in the summer of 2013. They currently clean 1.735 million square feet of office/building space.

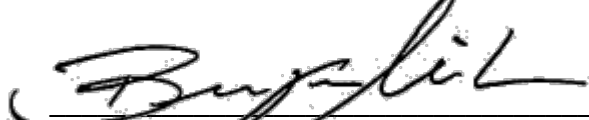
Enviro-Clean's has responded to labor issues by increasing their starting wage to \$17.00 an hour. Their current one-year contract extension expires on June 30, 2024. The District and contractor have agreed upon a one-year extension starting July 1, 2024 and continuing through June 30, 2025.

The District recommends renewing the Enviro-Clean contract for the 2024-2025 school year in the amount of \$2,652,935.28 . The District will continue to contribute 75% of their health care and payment for weekend hours worked.

This comes tonight for information and discussion. It will come back for Board approval at the June 13, 2024 Regular Board Meeting.

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**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Benjamin J.A. Manka, Superintendent



Service Agreement

THIS AGREEMENT, between **NOVI COMMUNITY SCHOOL DISTRICT**, a Michigan school district (hereinafter referred to as "District"), whose address is 25345 Taft Road, Novi, MI 48374 and **ENVIRO-CLEAN SERVICES, INC.** (hereinafter referred to as "Contractor"), whose primary address is 2457 112th Ave, Holland, MI 49424 is for services to be provided by the Contractor at Novi Community Schools. The District and Contractor enter into this agreement on _____ and is effective starting **July 1, 2024.**

As referenced in the former agreement between the District and Contractor, the District may opt to extend with the Contractor. As a result, the District and Contractor are mutually agreeing to a one (1) year extension starting July 1, 2024 and continuing through June 30, 2025. There may be additional extensions if requested by the District.

In accordance with the above, the District agrees to pay the Contractor **\$2,652,935.28** (payable in **12** equal monthly installments of \$221,077.94 July 1, 2024 – June 30, 2025).

All said amounts shall be due and payable by the 20th day of each month

In addition, the District will continue to pay the Contractor 75% of the cost to provide "Single" Health Care Coverage for each employee who opts to take health care coverage. That amount will be itemized and invoiced separately each month.

Lastly, the District will continue to pay the Contractor for weekend hours each month. The Contractor will submit those hours to the District designee for approval prior to invoicing. Once approved, that amount will be invoiced separately each month.

IT IS MUTUALLY AGREED:

1. The District may request the Contractor to perform work on over-time. Any such over-time is to be pre-approved by the District. Without such approval, the Contractor may not invoice for such hours.
2. The District may, at its option, request the Contractor to perform additional services beyond the normal scope. When such circumstances occur, the District agrees that any additional work will be performed at a price mutually agreed upon by the Parties as of the time of performance. Such additional services shall be performed in accordance with the terms of this agreement.
3. Modifications to this agreement may be made by mutual consent of the Parties and must be in writing and signed by both parties.
4. The Contractor shall perform all work in a good and competent manner and the Contractor shall provide regular inspections by the Contractor's supervisory personnel of all premises on which services are provided.
5. The Contractor shall carry worker's compensation insurance as required by state statute. The Contractor shall carry liability insurance for personal and property damage.
6. Either Party shall have the privilege, with or without cause, to terminate this Agreement at any time upon 60 days written notice to the other Party as hereinafter specified.
7. In case of default by the District of any of its agreements obtained herein, the Contractor shall have the right, at its option, to declare this contract null and void. The Contractor may declare immediately due and payable all amounts due hereunder.
8. In the event that the Contractor continues to provide services beyond the term of this agreement, it is agreed that this contract will continue in effect until 60 days after written notice of termination is given by either Party.
9. Notice to the Parties, as herein required, shall be given in writing, by certified mail, at the above listed addresses.
10. Neither the District nor the Contractor may assign its rights under this agreement without prior written consent of the other Party.
11. During the course of this Agreement, or in the event of its termination for any cause, the District shall not solicit employment of any employees or subcontractors of the Contractor nor allow any contractor replacing this Contractor for like services to approach and/or hire this Contractor's employees for a period of **12** months after termination of this agreement unless agreed upon by the Contractor otherwise.
12. This agreement shall be governed by the laws of the State of MI.

DISTRICT:

CONTRACTOR:

By _____
Authorized Signature Date

By _____
Authorized Signature Date

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

ASSISTANT SUPERINTENDENT OF BUSINESS & OPERATIONS

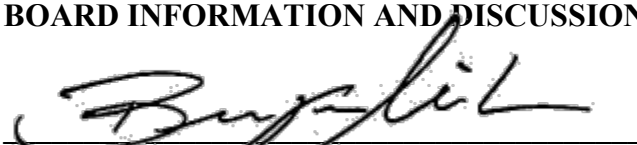
TOPIC: Intergovernmental Agreement with Oakland Schools

The Novi Community School District and Oakland Schools are recommending renewing their Intergovernmental Agreement (IGA). This agreement would be in effect beginning July 1, 2024 and go through June 30, 2029.

Novi Schools has been partnering with Oakland Schools for their services for over 12 years with these IGAs. The attached IGA describes the scope of work and the responsibilities of each partner.

This intergovernmental agreement is being presented for information and discussion tonight. It will come back for approval at the June 13, 2024 Regular Board Meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

INTERGOVERNMENTAL AGREEMENT FOR DISTRICT SHARED SERVICES

This Intergovernmental Agreement for District Shared Services (“Agreement”) made this 1st day of July, 2024 (the “Effective Date”), by and between **Oakland Schools**, a Michigan intermediate school district, whose address is 2111 Pontiac Lake Rd, Waterford MI, 48328 (“Oakland Schools”), and **Novi Community School District**, a Michigan general powers school district, whose address is 25345 Taft, Novi, MI 48374. Each a “Party” and collectively the “Parties.”

RECITALS

- A. *Novi Community School District* (the “District”) is a constituent local school district of Oakland Schools.
- B. Pursuant to Sections 11a(3) and (4) of the Revised School Code, MCL 380.11a(3) and (4), a general powers school district has the authority to exercise a power incidental or appropriate to the performance of any function related to the operation of the school district in the interests of public elementary and secondary education in the school district and to enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the school district.
- C. Pursuant to Sections 601a(1) and (2) of the Revised School Code, MCL 380.601a(1) and (2), an intermediate school district has the authority to exercise a power incidental or appropriate to the performance of any function related to the operation of the intermediate school district in the interests of public elementary and secondary education in the intermediate school district and to enter into agreements or cooperative arrangements with other entities, public or private, or join organizations as part of performing the functions of the intermediate school district.
- D. Pursuant to Section 627(1)(a), (2), and (4) of the Revised School Code MCL 380.627, Oakland Schools: (i) shall, upon request of the board of a constituent school district, furnish services on a management, consultant, or supervisory basis to the school district and may charge for the costs of the services furnished; (ii) may conduct or participate in cooperative programs for information technology systems as the intermediate school board considers appropriate; and (iii) shall offer to provide for its constituent school districts located within the intermediate school district those business services that can be accomplished more cost-effectively by an intermediate school district, may charge a fee for these services, and may contract with a third-party for provision of some or all of these business services.
- E. The District desires to engage Oakland Schools to provide those services described herein and Oakland Schools is willing to accept such engagement upon the terms and conditions set forth herein.

NOW THEREFORE, it is hereby agreed between the Parties as follows:

I. ENGAGEMENT AND SCOPE OF SERVICES

- A. *Purpose of Agreement*. The purpose of this Agreement is to set forth the scope and general terms and conditions under which the Services will be provided by Oakland Schools. The Appendices to this Agreement set forth the specific Services to be

provided by Oakland Schools, and any additions to, or modifications of, the standard terms and conditions contained in this Agreement. To the extent there is a conflict between the Appendices and this Agreement, the Agreement shall control.

- B. Engagement and Relationship of Parties. District hereby engages Oakland Schools and Oakland Schools accepts such engagement to provide the Services set forth in this Agreement for the consideration and upon the terms and conditions set forth in this Agreement. The relationship between District and Oakland Schools (including any personnel, third-party consultants or independent contractors of Oakland Schools) shall be that of independent contracting parties. Oakland Schools' personnel, third-party consultants and independent contractors shall be self-directed in their activities, provided that said personnel, consultants or independent contractors shall abide by the terms of their respective employment agreement or contractual arrangement with Oakland Schools, as well as the policies and procedures of District to the extent such District policies and procedures are made known to Oakland Schools prior to the delivery of the Services, and to the extent the District policies and procedures comply with applicable law and are applicable to the delivery of the Services. This Agreement shall not be construed as authority for any Party to act for the other Party in any agency or other capacity or to make commitments of any kind for the account of, or on behalf of the other Party, except to the extent, and for the purposes, expressly provided for and set forth herein, and no partnership or joint venture is created hereby. It is expressly agreed that neither Oakland Schools nor any third-party consultants or independent contractors provided by Oakland Schools hereunder are entitled to participate in any plans, arrangements, or distributions by District pertaining to or in connection with any fringe, pension, bonus, profit sharing, or similar benefits, or any medical, dental, life or disability insurance plans.
- C. Scope of Services. Oakland Schools agrees to perform those services as set forth and described in Appendix A (the "Services"). With respect to the Services to be provided by Oakland Schools, the Parties acknowledge and agree as follows:
1. Oakland Schools may utilize Oakland Schools' personnel or may secure third-party consultants or independent contractors (collectively the "Service Personnel") to perform the Services.
 2. Oakland Schools' election to utilize, and the selection of, its own personnel, or a third-party consultant(s) or an independent contractor(s) to perform the Services shall be determined in the business judgment, and sole discretion, of Oakland Schools.
 3. The specific staffing/personnel parameters and requirements necessary for the provision of the Services, if any, are described in Appendix B.
 4. Any specific terms and conditions relative to the scope or delivery of the Services by Oakland Schools are set forth in Appendix C.

5. The following categories of services are specifically excluded from the Services:
- a. Grant writing, management, budgeting, monitoring, compliance or accounting services in excess of those listed in the Services
 - b. The oversight, project management, construction management and procurement support of any bond, sinking fund and/or capital improvement project with an estimated cost totaling more than \$1,000,000 (one million dollars) in any twelve-month period (such as repair or renovation of a facility or parking lot)
 - c. Facility condition assessment
 - d. Oakland Schools serving as a Local Agency Security Officer (LASO) or Oakland Schools providing any other safety or security services
 - e. Maintenance and Operations services or oversight
 - f. Collective bargaining negotiations
 - g. Legal services
 - h. Attendance at any legal proceedings
 - i. Development or amendment of District policies and procedures
 - j. Review of record-retention practices and procedures and activities related to implementing a record-retention program for the purpose of compliance with federal and state laws and securing records
 - k. Physical inventory of assets except as listed in the Services.
 - l. Audits
 - m. Negotiation of property sale
 - n. Medicaid billing
 - o. Special education grant management and/or compliance
 - p. Independent contractor analysis or determinations
 - q. Pupil accounting
 - r. Oversight of any communicable disease outbreak

D. Change in Scope of Services.

1. If during the Term of this Agreement, the District desires to: (i) make any changes to the quantity or specifications of any Services; (ii) request Oakland Schools' assistance in any special projects not included in the scope of Services or terms of this Agreement or Appendices, (iii) change or modify the scope of Services as a result of a change in applicable law; or (iv) change or modify the scope of Services based upon a material change in student enrollment or the number of buildings the District operates, the District shall submit a request detailing the same in writing to Oakland Schools (a "Change in Scope of Work Request"). Oakland Schools shall promptly evaluate all Change in Scope of Work Requests and respond in writing with the terms under which Oakland Schools is willing to accommodate the same and any modification to the Fee paid under this Agreement. The District acknowledges that, among other things, the Change in Scope of Work Request may likely result in adjustments to the Fee payable under this Agreement, wind-up costs, if any, and service levels. Oakland Schools shall not be required to accept any Change in Scope of

Work Request if Oakland Schools determines in good faith that it is not feasible or is impractical to execute the Change in Scope of Work Request. In the event the Parties agree on the terms of a Change in Scope of Work Request, the Parties shall execute a written amendment to this Agreement (and the applicable Appendices) confirming the applicable terms and when such amendment is duly signed by both Parties, this Agreement shall automatically be deemed amended as applicable to incorporate the Change in Scope of Work Request as set forth in the amendment.

2. Notwithstanding Section I.D.1 above, the Parties acknowledge and agree that the excluded services set forth in Section 1.C.5., if requested by the District shall be subject to negotiation between the Parties..

- E. Charter Schools Excluded. The scope of Services provided under this Agreement do not include services for any public school academy(ies)/charter school(s) that may be authorized by District. The provision of any services for any public school academy(ies)/charter school(s) authorized by District, and the fees for such services, are outside the scope of this Agreement and must be agreed upon in writing by both Parties separate from this Agreement.

II. OBLIGATIONS OF DISTRICT

- A. District shall provide Oakland Schools' Service Personnel who performs the Services with the tangible and intangible items and support that are reasonable and necessary to perform the Services, including but not limited to:
 1. Access to parking, office space, fax machine, copiers, printers and any other equipment and supplies as deemed reasonable and necessary by Oakland Schools and the District.
 2. Access to all relevant records and other information, databases, networks, software, documentation, reports, and a copy of any and all current, updated, and/or new District policies, protocols, procedures and/or processes etc., as deemed reasonable and necessary by Oakland Schools and the District or required to perform the Services. Reasonable notice of updates and new policies, protocols, procedures and/or processes etc., shall be given by the District to Oakland Schools.
 3. Access to the District's Superintendent and other personnel and third-party contractors, as deemed reasonable and necessary by Oakland Schools.
- B. All staff or other District personnel who have the proper qualifications and training and reasonably necessary for the operation of the District as it relates to the Services, as determined by the District.
- C. All training for District staff and personnel to ensure they have the qualifications and expertise necessary to perform their respective job functions.

- D. District shall pay Oakland Schools for the Services as set forth in Article VI of this Agreement.
- E. District acknowledges that Oakland Schools will need the active support and adequate performance of the District's professional, administrative, operations, and other personnel and contractors in order to provide the Services under this Agreement and District agrees to use its best efforts to fully cooperate with Oakland Schools in that regard. The District acknowledges and agrees that as part of this obligation, the District's professional, administrative, operations, and other personnel and contractors must have the proper qualifications and training commensurate with, and necessary to perform, their assigned position/job function.

III. REPORTING AND MONITORING COMMITTEE

- A. Appointment of Representatives. Each Party shall appoint representatives to the Monitoring Committee created under this article to address implementation and progress of this Agreement.
- B. Bi-Annual Status Meetings and Reports. The Monitoring Committee shall meet and discuss, at least bi-annually, the progress in implementing this Agreement, the accomplishments to date, any issues and problems, and any other matters related to Oakland Schools' provision of Services to the District that may arise. Either Party may request a special meeting of the Monitoring Committee by notifying the designated representative of the other Party in writing with a proposed date, time and location for the special meeting. The results of the bi-annual and special meetings shall be reduced to writing in the form of minutes, prepared by the District's designee, and approved by each Party's designated representative.

IV. COMMUNICATION & SIGNATORY AUTHORITY

- A. The District's liaison to Oakland Schools, and its personnel, for purposes of the Services and this Agreement is the District's Superintendent. All communications to District shall be provided to its Superintendent or his/her designee. The Oakland Schools liaison to District for purposes of the Services and this Agreement is Oakland Schools' Chief Technology and Information Officer. All communications to Oakland Schools shall be provided to its Chief Technology and Information Officer or his/her designee.
- B. The Parties agree that the individuals listed in Appendix F are the only individuals from each Party that are authorized to execute documents and other forms relating to or arising out of this Agreement.

V. PERFORMANCE

- A. Oakland Schools agrees that its Service Personnel shall perform all the Services in a professional and workmanlike manner in accordance with all applicable federal, state

and local laws, rules, regulations and ordinances, as well as the policies and procedures of District to the extent such District policies and procedures are made known to Oakland Schools prior to the delivery of the Services, and to the extent the District policies and procedures comply with applicable law and are applicable to the delivery of the Services. Notwithstanding the foregoing, if the performance by the District (including District staff, personnel, agents or contractors) or any other external service provider of any duties or obligations are necessary for, or a prerequisite to, the proper performance of the Services by Oakland Schools, and the District (including District staff, personnel, agents or contractors) or any other external service provider fails to perform, or improperly performs, those duties or obligations, Oakland Schools reserves the right to make the decision to (i) alter the scope of Services rendered (such alteration could include the increase or decrease in scope of Services to account for the failure to perform by the District, its staff, personnel, or agents), adjust the Fee(s) and/or its Service Personnel commensurate with the change in scope of Services; and/or (ii) make the decision to be relieved of the performance of the Services or portion thereof until such duties and obligations are fulfilled by District or any other external service provider. Oakland Schools' decision(s) shall not constitute a breach, default or failure to perform its obligations under the terms of this Agreement. Oakland Schools agrees to perform the Services on-site at the District or other location agreed to by the Parties, provided however, the Parties acknowledge and agree that some Services may be performed remotely. Furthermore, the Parties acknowledge and agree that Oakland Schools, in performing the Services, may make applicable recommendations in accordance with applicable laws, rules and regulations, and District's policies and procedures made known to Oakland Schools. The District shall retain all decision-making authority and control and the District shall remain solely responsible for all decision-making functions required for the ownership, operation and legal/regulatory compliance of the District. Finally, Oakland Schools is not providing any legal services as part of the Services and the District is responsible for securing any legal services necessary for the operation of the District.

- B. The Parties agree to convene no later than March 10 of each year or at any other time mutually agreed upon by the Parties to review the performance of Oakland Schools' Service Personnel assigned to perform the Services.

VI. FEES FOR SERVICES

- A. Fee. The Parties agree that Oakland Schools shall be compensated for the Services in an amount not to exceed **Six Million Six Hundred Thirty-Nine Thousand Seven Hundred Fifty-Eight and 00/100 Dollars (\$6,639,758.00)** and more fully described in **Appendix D**, attached hereto and incorporated by reference (the "Fee").
- B. Fee Assumptions and Adjustments. The Parties have agreed to the Fee based upon the information and assumptions included in **Appendix D**. The Parties agree that if the information and assumptions in **Appendix D** change regarding health insurance costs, Michigan Public School Employees Retirement System ("MPSERS"), salary placement, change in Service Personnel, the amount of overtime, and/or any change in applicable laws, rules or regulations, the Fee will be adjusted accordingly.

- C. Renewal Term Fees. Oakland Schools agrees to submit a Fee proposal no later than March 31 prior to the renewal term which shall become effective unless District objects in writing by May 1. If the Parties cannot agree to new pricing by June 1, then the Parties shall follow the informal dispute resolution procedures in Section X.A. of this Agreement. If the Parties do not agree to a new Fee upon conclusion of the informal dispute resolution procedure, Oakland Schools will continue to provide the Services only for 180 days at the most current Fee as agreed upon by the Parties pursuant to this Agreement or this Section, and upon the expiration of such 180 day period this Agreement shall terminate.
- D. Special Project Fees and Services. In the event District requests, and Oakland Schools agrees to perform any additional services or projects not covered by this Agreement and/or outside the scope of Services through a Change in Scope of Work Request, the District acknowledges and agrees that any such additional services are subject to additional fees to be agreed upon by the Parties in accordance with Section I.D. If any services in addition to the Services set forth in this Agreement are provided by Oakland Schools prior to the finalization and execution of a Change in Scope of Work or other written agreement, the District's Superintendent shall submit a detailed written request of the services to the Chief Technology and Information Officer. Oakland Schools will charge the District for those services on a cost-recovery basis.
- E. Administrative Services and Fees. In the event this Agreement, any amendments to this Agreement or Change in Scope of Work requires the expertise and experience of the Oakland Schools Superintendent, Deputy Superintendent and/or an Assistant Superintendent, as determined in the sole discretion of Oakland Schools, the Parties agree such services are subject to additional fees to be agreed upon by the Parties.

VII. INVOICING AND PAYMENT

- A. Oakland Schools shall submit invoices to District for the Fee for any Services rendered on a quarterly basis, commencing September 30, and every three months thereafter, together with supporting documentation and records as reasonably requested by District. Invoices for the first three quarters of each year of the Term shall be issued at the end of each quarter. The fourth quarter of each year of the Term will be invoiced no later than August 15.
- B. The District shall make payment of undisputed amounts no later than thirty (30) days after receipt of the original invoice.
- C. Billed amounts which are the subject of a good faith dispute shall be subject to the following dispute resolution procedures:
 - 1. Within thirty (30) days of the District's receipt of Oakland Schools' invoice, the District shall provide Oakland Schools with written notice of the amount on the invoice which is in dispute and the basis for the dispute. Within ten (10) business days of its receipt of a notice of dispute from the District, Oakland

Schools shall respond in writing to the District. In its response, Oakland Schools shall either (A) credit to District the disputed amount; or (B) confirm the amount of the invoice which Oakland Schools contends is due and owing from District and the basis for its contention.

2. In the event that the amount on an Oakland Schools invoice remains in dispute following the implementation of the procedures specified in Section VII.C.1. above, and should the District seek to further contest the invoice, the District shall follow the procedures of Article IX and issue a notice of default and opportunity to cure and, should that procedure not resolve the matter, the District may elect to institute the dispute resolution procedures under Article X of this Agreement.
 3. The invoice dispute resolution procedures set forth under this Article VII.C. shall apply solely to claims arising out of alleged errors, omissions, mistakes or other billing issues on Oakland Schools' invoices to District, and shall not apply to or otherwise limit either Party's ability to seek immediate relief for any other claims arising out of this Agreement or its performance by either Party, including without limitation claims for breach of contract or warranty or actions to enforce confidentiality or indemnification obligations hereunder.
 4. Oakland Schools shall continue to provide the Services pending the resolution of any Fee dispute under this Article.
- D. All Fees invoiced and not subject to a good faith dispute which remain unpaid after sixty (60) days from the date of receipt of the invoice may accrue interest at a rate of one-half percent (0.5%) per month, and Oakland Schools will provide written notice thereof to District.

VIII. TERM AND TERMINATION

- A. Term and Renewal. The Term of this Agreement shall commence as of the Effective Date and expire on **June 30, 2029** (the "Term") unless terminated by the Parties as provided in this Agreement. Provided this Agreement has not been sooner terminated, the Parties will engage in good faith discussion regarding the renewal of this Agreement beginning no later than **March 31, 2029**, provided that neither Party shall be obligated to agree to a renewal or extension of this Agreement.
- B. Termination for Convenience. Either Party may elect to terminate this Agreement for any reason upon 180 days prior written notice to the other Party. The District shall be responsible for payment of all Fees for Services performed by Oakland Schools prior to the effective date of termination.
- C. Termination upon Mutual Agreement. The Parties may elect to terminate this Agreement at any time upon the mutual written agreement of the Parties.

- D. Termination for Cause. If a Party fails to perform its obligations under this Agreement or otherwise breaches the terms of this Agreement, the non-defaulting Party may pursue a termination for cause by following the procedures set forth in Articles IX and X of this Agreement. If, at the conclusion of the Mediation process under Section X.B., the breach or dispute has not been resolved, the non-defaulting Party may terminate this Agreement for cause by providing written notice to the defaulting Party. Notwithstanding the forgoing requirements, if District fails to pay in full any undisputed invoice amounts within the later of sixty (60) days after the date of receipt of the invoice or within sixty (60) days after delivery of a Notice Of Default And Opportunity To Cure under Section IX.A., in addition to any other remedies available at law or in equity, Oakland Schools may terminate this Agreement for cause by providing written notice to the District without the requirement to pursue any other requirements under Articles IX or X.
- E. Wind-Up Costs. Additionally, the Parties agree that if this Agreement is terminated or not renewed, the wind-up costs associated with this Agreement including but not limited to: unemployment, compensated absences, workers compensation liability of Oakland Schools shall be allocated between the Parties as follows:
1. If the District terminates this Agreement for convenience in accordance with Section XIII.B., or Oakland Schools terminates this Agreement for “cause” in accordance with Article XIII.D. above, the District agrees to be responsible for any wind-up costs incurred by Oakland Schools as a direct result of the termination of this Agreement, such as any unemployment liability of Oakland Schools.
 2. If Oakland Schools terminates this Agreement for convenience in accordance with Section XIII.B. or District terminates this Agreement for “cause” in accordance with Article VIII.D. above, Oakland Schools agrees to be responsible for any wind-up costs incurred by Oakland Schools as a direct result of the termination of this Agreement, such as any unemployment liability of Oakland Schools.
 3. If the Parties agree to not extend this Agreement for the Renewal Term(s), or the Parties mutually agree to terminate this Agreement in accordance with Section VIII.C., the Parties agree to equally split any wind-up costs incurred by Oakland Schools as a direct result of the termination of this Agreement, such as any unemployment liability of Oakland Schools.
- F. Termination rights and remedies under this Article following a material breach by a Party shall be in addition to and not in lieu of any rights or remedies of the aggrieved Party. The Parties acknowledge that the payments required following a termination of this Agreement are an integral component of the overall pricing of the Services and are not intended to be a penalty.

IX. NOTICE OF DEFAULT AND OPPORTUNITY TO CURE

- A. Notice of Default and Opportunity to Cure Defect. In the event of a default by either Party, the other Party shall provide a written Notice of Default and Notice of Opportunity to Cure default to the alleged defaulting Party.
- B. Prior to issuing a written Notice of Default and Notice of Opportunity to Cure, the Party must have first raised any issues informally at a Monitoring Committee meeting and sought informal resolution of the issue.
- C. If the dispute is not resolved at a Monitoring Committee meeting, the disputing Party must provide said written Notice of Default and Opportunity to Cure identifying the dispute and the provision of this Agreement allegedly violated, or any alleged problems with Service Personnel or staffing arrangements, together with a proposal for curing the alleged problem and providing a sixty (60) day period to cure any alleged problem. If the alleged problem is not cured within the cure period, or the Party to whom the notice is directed states in writing that it believes no valid dispute exists or that the problem has been cured, the Parties shall proceed to Informal Resolution as set forth in Article X of this Agreement.

X. DISPUTE RESOLUTION

- A. Informal Resolution. Disputes arising from or relating to this Agreement must be presented to the Parties' Superintendents, in writing, for discussion and informal resolution. Such disputes must identify the provision or provisions in dispute, the full relief requested and all of the facts and circumstances supporting the requested relief, including the names of all witnesses and relevant documents.
- B. Mediation. Disputes that are not resolved to a Party's satisfaction through informal resolution by the Superintendents shall be submitted to non-binding mediation administered by the American Arbitration Association under its Commercial Mediation Procedures as soon as practicable. The purpose of the mediator is to facilitate the negotiation and resolution of the dispute between the Parties. The mediator shall not be empowered with the authority to render a binding opinion or award. The Parties will participate in the mediation in good faith and will share equally the cost of mediation. In the event the independent mediator's attempt to resolve the dispute between the Parties fails, then the non-defaulting Party may seek termination in accordance with Section VIII.D., and each Party will be free to pursue recovery in a court of competent jurisdiction as permitted by law.

XI. NOTICES

- A. All notices, consents, approvals, requests and other communications, herein collectively called "Notices," required or permitted under this Agreement shall be given in writing, signed by an authorized representative of Oakland Schools or District and mailed by certified or registered mail, return receipt requested, personally delivered, sent by overnight courier or sent by facsimile or electronic mail transmission to the other Party as follows:

Chief Technology and
Information Officer
Oakland Schools
2111 Pontiac Lake Rd.
Waterford, MI 48328

Superintendent
Novi Community School District
25345 Taft
Novi, MI 48374

- B. Unless otherwise provided for in this Agreement, all such notices, certificates or other communications shall be deemed served upon the date of personal delivery, the day after delivery to a recognized overnight courier, the date of the transmission by facsimile or other electronic means is verified or two days after mailing by registered or certified mail.

XII. RECORDS AND CONFIDENTIAL INFORMATION

All records, forms and supplies or any reproduced copies provided and furnished by District to Oakland Schools or its Service Personnel or obtained by Oakland Schools or its Service Personnel during the course of rendering the Services to District shall always remain the property of District and shall be returned to District on demand, or upon the expiration or termination of this Agreement. All records and related documents prepared by the aforementioned consultants or otherwise created in connection with the rendering of Services to District shall be prepared in accordance with requirements and shall be the property of District. Oakland Schools and its Service Personnel shall maintain records of any obligations performed, and any payments received or costs incurred under this Agreement. Such records shall be kept in accordance with Generally Accepted Accounting Principles, and shall be made available to District upon reasonable notice. Except as required to perform the Services, Oakland Schools and its Service Personnel agree that they will never, during the Term of this Agreement or at any time subsequent to the expiration or earlier termination of this Agreement, directly or indirectly use or disclose any confidential information of the District without the written consent of the District or as required by law. All records must be retained in compliance with Bulletin 522 or as otherwise required by law.

XIII. COPYRIGHT AND INTELLECTUAL PROPERTY

If Oakland Schools or its Service Personnel performing Services under this Agreement develop any work product, information material, document, writing, publication, software, recording or procedure, whether in written, video, audio or other media format, ("the Work") Oakland Schools and its Service Personnel agree that the Work is a "work-for-hire" and District shall be deemed the copyright author and holder of all intellectual property rights. In the event, for any reason, the Work is found to be other than a "work-for-hire," Oakland Schools and its Service Personnel agree to assign its/their rights in any copyrights and other intellectual property to District.

XIV. OTHER ACTIVITIES

Oakland Schools shall remain free to engage in other independent contracting activities, provided, however, that Oakland Schools shall at all times remain available to perform the

Services under this Agreement in a professional and workmanlike manner and shall refrain from engaging in any activities which are inconsistent with, which interfere with, or which are in conflict with any of the terms of this Agreement.

XV. TENURE DISCLAIMER

Oakland Schools and its Service Personnel performing the Services will not acquire tenure under the Teacher Tenure Act in connection with the performance of the Services.

XVI. FINGERPRINTING AND BACKGROUND CHECK

Oakland Schools acknowledges and agrees that it shall have any of its Service Personnel who will be on District's premises regularly and continuously to perform the Services, fingerprinted and subjected to criminal history and background checks through the Michigan State Police and Federal Bureau of Investigation, as detailed in Public Act 680 of 2006, as amended, prior to commencing any Services under this Agreement. Oakland Schools agrees to transfer the appropriate fingerprinting and criminal history background report to the District as permitted by law. Oakland Schools represents and warrants to District that it will at all times during the Term, or any renewal term(s) of this Agreement be in compliance with the provisions of Michigan Public Act 680 of 2006, as amended. Oakland Schools, or Service Personnel shall be responsible for all costs and expenses associated with the above-required fingerprinting and background checks. Oakland Schools shall supply all necessary data and information, as requested by District, to enable District to properly submit any Oakland Schools Service Personnel for inclusion in the State of Michigan Department of Education's list of "registered educational personnel" as may be required.

XVII. FACILITIES

- A. Working Facilities. Oakland Schools' Service Personnel performing the Services pursuant to this Agreement may utilize those premises and facilities of the District as identified in writing by District.
- B. Ownership of Facilities. District shall continue to own its local network and facilities. Appendix E details where Oakland Schools' network and facilities end and District's network and facilities begin.

XVIII. EXCLUSIVE SERVICES

District agrees to use Oakland Schools exclusively to perform the Services as defined in Appendix A, Scope of Work under this Agreement.

XIX. RELIANCE UPON DISTRICT PERSONNEL AND INFORMATION

The Services that Oakland Schools has agreed to provide under this Agreement and the corresponding Fee were developed based on operational and financial information provided by District and the understanding that the District is responsible to, and will, provide any staff

or other District personnel who have the proper qualifications and training as reasonably necessary to carry out the District's operational functions that are outside of the Services, or that the Services are reliant upon. The District represents and warrants that: (i) such information is current, complete, and accurate; (ii) such District staff and other personnel will have the proper qualifications and training; and the District acknowledges that Oakland Schools has reasonably relied on these representations as a basis for entering into this Agreement. The District shall continue to provide similar information to Oakland Schools from time to time, which will also be current, complete, and accurate, so that Oakland Schools may reasonably rely on it in providing the Services contemplated hereunder. If such operational and/or financial information of District is inaccurate, or the District fails to provide the necessary District staff or personnel who are properly trained and qualified, then the financial terms and obligations of Oakland Schools shall be renegotiated and restated to correct such change or inaccuracy on mutually agreeable terms. Furthermore, the Services shall not constitute an audit of any of District's financial statements or internal controls. Furthermore, District acknowledges and agrees that Oakland Schools will rely upon all information, data and District staff/personnel provided by District to perform the Services and Oakland Schools shall not be liable for any damages if such information, data or personnel/staff provided by District is incorrect, incomplete, inaccurate or not properly trained/qualified.

XX. LIMITATION OF LIABILITY

- A. In the event Oakland Schools secures a third-party consultant or independent contractor to provide the Services, the District and Oakland Schools agree that, by entering into this Agreement, Oakland Schools has not assumed any duty or obligation the District is required to perform by any federal state or local law, rule or regulation. Oakland Schools has only assumed the obligation to verify that the duties of any third-party consultant or independent contractor secured by Oakland Schools to perform the Services were performed in accordance with the agreement between Oakland Schools and the respective third-party consultant or independent contractor secured by Oakland Schools to perform the Services.
- B. Oakland Schools' liability under this Agreement shall not under any circumstances exceed the amount of the portion of the annual Fee set forth in **Appendix D** that is paid by the District for the functional component(s) of the Services provided under this Agreement and directly involved with and give rise to the matter of liability. The District agrees that if the performance by Oakland Schools of its obligations under this Agreement is delayed or prevented in whole or in parts by acts of God, fire, floods, storms, explosions, accidents, epidemics, war, civil disorder, strikes or other labor difficulties, or any law, rule regulation, order or other action adopted or taken by any federal, state or local government authority, or any other cause not reasonably within Oakland Schools' control, whether or not specifically mentioned herein, Oakland Schools shall be excused, discharged and released of performance to the extent such performance or obligation is so delayed or prevented by such occurrence without liability of any kind.
- C. Except as otherwise set forth in this Agreement, the District and Oakland Schools also agree that Oakland Schools has not provided any warranty, express or implied,

concerning the performance of the Services and Oakland Schools SHALL NOT BE LIABLE FOR ANY INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, WHETHER ARISING FROM THIS AGREEMENT OR THE SERVICES.

XXI. LIABILITY AND INSURANCE

- A. Insurance. During the term of this Agreement, the District shall procure and maintain, at its sole costs and expense, commercial general liability and other insurance policies as required by law, with minimum limits as customary and commercially reasonable for the operations of the District. Oakland Schools shall be named as an additional insured on District's Commercial General Liability Insurance policy and Umbrella Excess Liability policy. The District will provide the certificates of insurance evidencing such coverage to Oakland Schools each year of the term of this Agreement. The District will provide Oakland Schools with thirty (30) calendar days' prior written notice of any changes in such policies and will pay all deductibles and retentions associated with such policies. Oakland Schools will procure and maintain throughout the Term, or renewal term, general liability insurance, employers liability insurance, workers compensation insurance, and unemployment insurance for its personnel assigned to provide the Services in this Agreement. To the extent a third party consultant or independent contractor is secured by Oakland Schools to perform the Services, Oakland Schools will require the third party consultant or independent contractor to maintain insurance coverages similar to those required by Oakland Schools.
- B. Reservation of Rights. This Agreement does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty or immunity of each Party and shall not be construed to waive the defense of governmental immunity held by any Party to this Agreement.

XXII. MISCELLANEOUS

- A. Entire Agreement. This Agreement sets forth all the covenants, agreements, stipulations, promises, conditions and understandings of the Parties concerning the activities and Services contemplated herein. No Party, or its respective Board members, personnel, attorneys, consultants, advisors, agents, representatives or students, have made any covenant, agreement, stipulation, promise, condition or understanding, warranty or representation, either oral or written, other than set forth herein.
- B. Legal Compliance. Oakland Schools and District shall abide by and adhere to all applicable federal, state and local laws, rules, regulations and ordinances pertaining to the performance of any obligations under this Agreement
- C. Amendment. This Agreement shall not be modified, altered or amended except by written agreement duly executed by all Parties to this Agreement in accordance with the terms hereof.

- D. Invalidity of Particular Provision. The invalidity of any article, section, subsection, clause or provision of this Agreement shall not affect the validity of the remaining sections, subsections, clauses or provisions hereof which remain valid and be enforced to the fullest extent permitted by law.
- E. Captions. The captions in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, enlarge or describe the scope or intent of this Agreement nor in any way shall affect this Agreement or the construction of any provision hereof.
- F. Waivers. A Party may not waive any default, condition, promise, obligation or requirement applicable to the other Party hereunder, unless such waiver is in writing signed by an authorized representative of such Party and expressly stated to constitute such waiver. Such waiver shall only apply to the extent given and shall not be deemed or construed to waive any such or other default, condition, promise, obligation or requirement in any past or future instance. No failure by a Party to insist upon strict performance of any covenant, agreement, term, or condition of this Agreement, or to the exercise any right or remedy in the event of default, shall constitute a waiver of any such default of such covenant, agreement, term or condition.
- G. Governing Law. This Agreement shall be governed by, construed and enforced in accordance with, the laws of the State of Michigan, and Parties consent to the jurisdiction and venue of the appropriate Oakland County Court.
- H. Successors and Assigns. The covenants, conditions and agreements in this Agreement shall be binding upon and inure to the benefit of each Party, their respective legal representatives, successors and assigns.
- I. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all such counterparts shall together constitute one and the same instrument.
- J. Authorized Signatory. All Parties represent that the individual executing this Agreement is duly authorized by, and has the authority to execute this Agreement and bind, the respective Party.

IN WITNESS WHEREOF: the Parties hereto on this day execute this Intergovernmental Agreement for District Shared Services as of the Effective Date.

OAKLAND SCHOOLS

By: _____

Its: _____

Date: _____

NOVI COMMUNITY SCHOOL DISTRICT

By: _____

Its: _____

Date: _____

APPENDIX A - Oakland Schools District Inventory of IT Services

Oakland Schools IT Services

1. Remote Network Administration and Support
2. Local Network Administration and Support
3. Remote File Server Hosting
4. Remote File Server Administration and Support
5. Local File Server Administration and Support
6. Remote Email / Messaging Services Administration and Support
7. Remote Enterprise Backup Services Administration and Support
8. Local Enterprise Backup Services Administration and Support
9. Remote Web Server Administration and Support
10. Remote Desktop Support (1st level)
11. Local Desktop Support (2nd level)
12. Local Peripheral Equipment Support, Including Output Device Interface and Vendor Management
13. Remote Desktop Security Updates / Patch Remote Administration
14. Remote System Monitoring and Administration
15. Local District Technology Acquisition (s) Support
16. Coordination of Training of Application Software and Hardware
17. Management of Technology Help Desk / Call Center
18. Management of Oakland Schools Shared Technology Support Staff
19. Manage phone maintenance vendor
20. Mobile Device Management
21. Local Security & Firewalls
22. Remote Security & Firewalls
23. Video Network Support
24. Management of infrastructure and maintenance vendor
25. Shared leadership with district instructional staff for integration of instruction and technology
26. Management of technology procurement in association with district business office (specifications, RFP processes, etc)
27. Application vendor and data integration management
28. Convert district to system of IT best practices and procedures
29. Provide staff training for OS standard applications and conversions
30. Technology Integration - classroom support and professional learning delivery
31. The Technology Services team will provide leadership oversight to the Novi Community Schools PowerSchool team, which includes the following:
 - 1) Strategic project planning and management
 - 2) Oversee daily operations of the student information system and assigned personnel
 - 3) Improve support workflow through existing district technology support ticketing system
 - 4) Stay abreast of new PowerSchool system enhancements/features
 - 5) Investigate PowerSchool support staff training opportunities
 - 6) Partner with designated Novi Administrator to complete the staff evaluation process
 - 7) Facilitate third party deployments and support as needed

DISTRICT Responsibilities

1. Fiscal responsibility for technology purchases - i.e. computers, servers, firewalls, network electronics
2. Fiscal responsibility for peripheral purchases – i.e. – smart boards, projectors, phones, printers ...
3. Fiscal responsibility for software purchases – i.e. – licenses, Microsoft Office, SIS software, finance software, data analysis software, curriculum mgt, learning mgt, website, etc...
4. Fiscal responsibility for new data, voice and video cabling
5. Conversion costs to common applications
6. Fiscal responsibility for all maintenance contracts
7. Policy alignment
8. Procurement processing
9. Alignment to OS IT Field Services back office standards

APPENDIX B TECHNOLOGY STAFFING

FY2025 – FY2029

Technology Director (1.0 FTE)
Sr. Technology Coordinator (1.0 FTE)
Sr. Technology Support Specialist (2.0 FTE)
Technical Support Specialist (2.0 FTE)
Technical Assistant (3.0 FTE)
Technology Integration Specialist (1.0 FTE)
Network as a Service (NaaS)
Service Desk as a Service (SDaaS)

APPENDIX C
SCOPE OF SERVICES
SPECIFIC TERMS AND CONDITIONS

Oakland Schools will assist and support the Novi Community School District (“District”) in operating its District Shared Services while preserving the District’s decision-making authority and control. Oakland Schools shall provide to the District recommendations for best practices, policies, and procedures and reporting consultation as an ongoing and regular part of its obligations under this Agreement. The District will retain full regulatory compliance responsibility.

- Oakland Schools Shared Services staff will adhere to the Oakland Schools’ calendar
- Oakland Schools Shared Services non-exempt staff will work 37.5 hour week; Overtime hours will be invoiced separately of this Agreement

APPENDIX D FEE FOR SERVICES

For the services provided herein, the **Novi Community School District** shall pay Oakland Schools the following annual fees.

The fee for Fiscal Year **2025** (July 1, 2024 to June 30, 2025) under this Agreement shall be **\$1,293,401.00**.

The fee for Fiscal Year **2026** (July 1, 2025 to June 30, 2026) under this Agreement shall be **\$1,311,332.00**.

The fee for Fiscal Year **2027** (July 1, 2026 to June 30, 2027) under this Agreement shall be **\$1,328,071.00**.

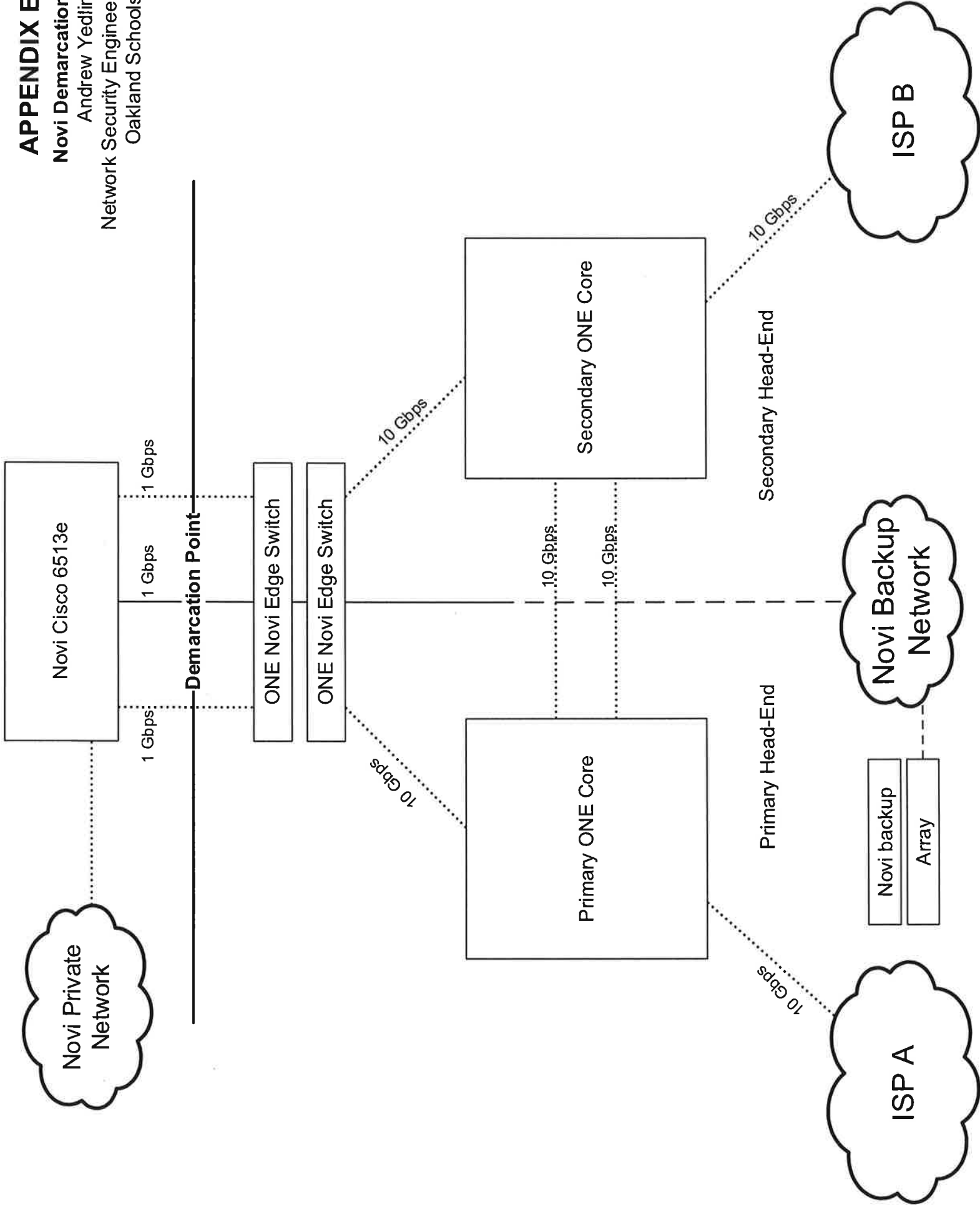
The fee for Fiscal Year **2028** (July 1, 2027 to June 30, 2028) under this Agreement shall be **\$1,344,958.00**.

The fee for Fiscal Year **2029** (July 1, 2028 to June 30, 2029) under this Agreement shall be **\$1,361,996.00**.

TOTAL COSTS FOR TERM OF CONTRACT: \$6,639,758.00

APPENDIX E

Novi Demarcation
Andrew Yedin
Network Security Engineer
Oakland Schools



APPENDIX F
COMMUNICATION & SIGNATORY AUTHORITY

Oakland Schools

Superintendent
Oakland Schools
2111 Pontiac Lake Road
Waterford, MI 48328

District

Superintendent
Novi Community School District
25345 Taft
Novi, MI 48374

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

May 16, 2024

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

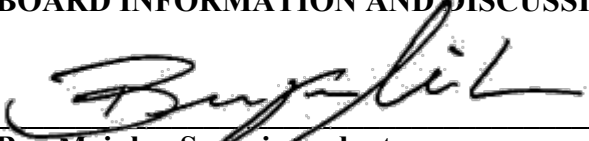
TOPIC: Germany WWII and the Western Front Field Trip

Kimberly McKinnon, teacher at Novi High School, is requesting Board approval to take students to travel and tour Europe. Students will visit England, France, Belgium, Germany, and Austria to see the impact that World War II had in these areas. Novi High School is partnering with Troy Athens High School for this trip

Students and chaperones will travel by an international flight for this 14-day trip. The cost is \$5,919 per person with an additional \$500 for food.

This comes tonight for information and discussion. it will return for Board approval at the June 13, 2024 Regular Board meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent



SY 25-26

0000005

**NCSD OVERNIGHT,
OUT-OF-STATE OR COUNTRY FIELD TRIP REQUEST FORM**

Date Request Submitted (auto-populated) 12 weeks prior minimum	Date of Request 04/12/2024	Type of Trip: Out of Country & Overnight
Dates of Trip	Leave 06/20/2026	Return 07/03/2026
Number of School Days Missed by Students	0	

TRIP INFORMATION

Requester's Name	Kimberly McKinnon	
Requester's Building	Novi High School	
Group/Class Traveling	Open to all students	
Title of Field Trip	WWII and the Western Front	
Primary Destination	Europe	
Expected Chaperone Numbers	NCS D Staff Chaperones 1-4	Non-Staff Chaperones 1-4

Summary of Trip:

Our group will partner with EF Tours and travel to Europe and tour through England, France, Belgium, Germany, and Austria as expert guides offer insight on how these places were impacted by World War II. Novi will partner with a travel group from Troy Athens High School as the accompanying group on the tour.

CURRICULUM (Required for Curricular Trips)

1.) What are the state standards and/or learning targets that tie into the proposed trip?

7.2.3 World War II -- analyze the causes, course, characteristics, and consequences of World War II, including the emergence the United States and Soviet Union as global superpowers.

2.) Describe the class activities prior to the field trip that will integrate the field trip with the curriculum

Students will learn the causes of World War II, how totalitarianism led to the rise of aggressive leaders, and how the allied powers responded with resources, resilience, and resounding victory to end the war in Europe.

3.) Why is the field trip the best way to achieve/reinforce the class learning targets?

This field trip offers students the opportunity to experience the world in a larger way and help students develop their global citizenships as they will see first hand where battles were fought and how democracy prevailed over totalitarian regimes.

4.) What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge gained on this trip?

Students will document their experience and enrich their education by adding insightful videos, pictures, and explanations to what actually took place in the countries the war was fought in. Students will experience places like the Imperial War Museum, Cabinet War Rooms, Rouen Cathedral, Ardennes American Cemetery and Memorial, Cologne Cathedral, Topography of Terror Museum, Caen Memorial, Nuremberg Documentation Center, Courtroom 600, Dachau, and the Eagle's Nest.

OVERNIGHT, OUT OF STATE, OR OUT OF COUNTRY FIELD TRIPS

Have you coordinated this trip in the past?	No	If yes, when:	
If not, what is the most recent overnight trip you have coordinated? Please describe the destination, group traveling, and date. I traveled with EF Tours in 2017 as a teacher sponsor and chaperone when I was employed with the Troy School District.			
If you have never coordinated an overnight trip, it is required that a chaperone accompanying your group has done so.	Which chaperone has this experience?		Alaina Brown who April 2011 to France.

HOTEL ACCOMMODATIONS

Hotel Name If applicable		Address
Contact Name		Phone #
Link to Hotel:		

***DETAILED ITINERARY REQUIRED TO BE ATTACHED-(WILL COVER IF MORE THAN 1 HOTEL)**

APPROVAL PROCESS

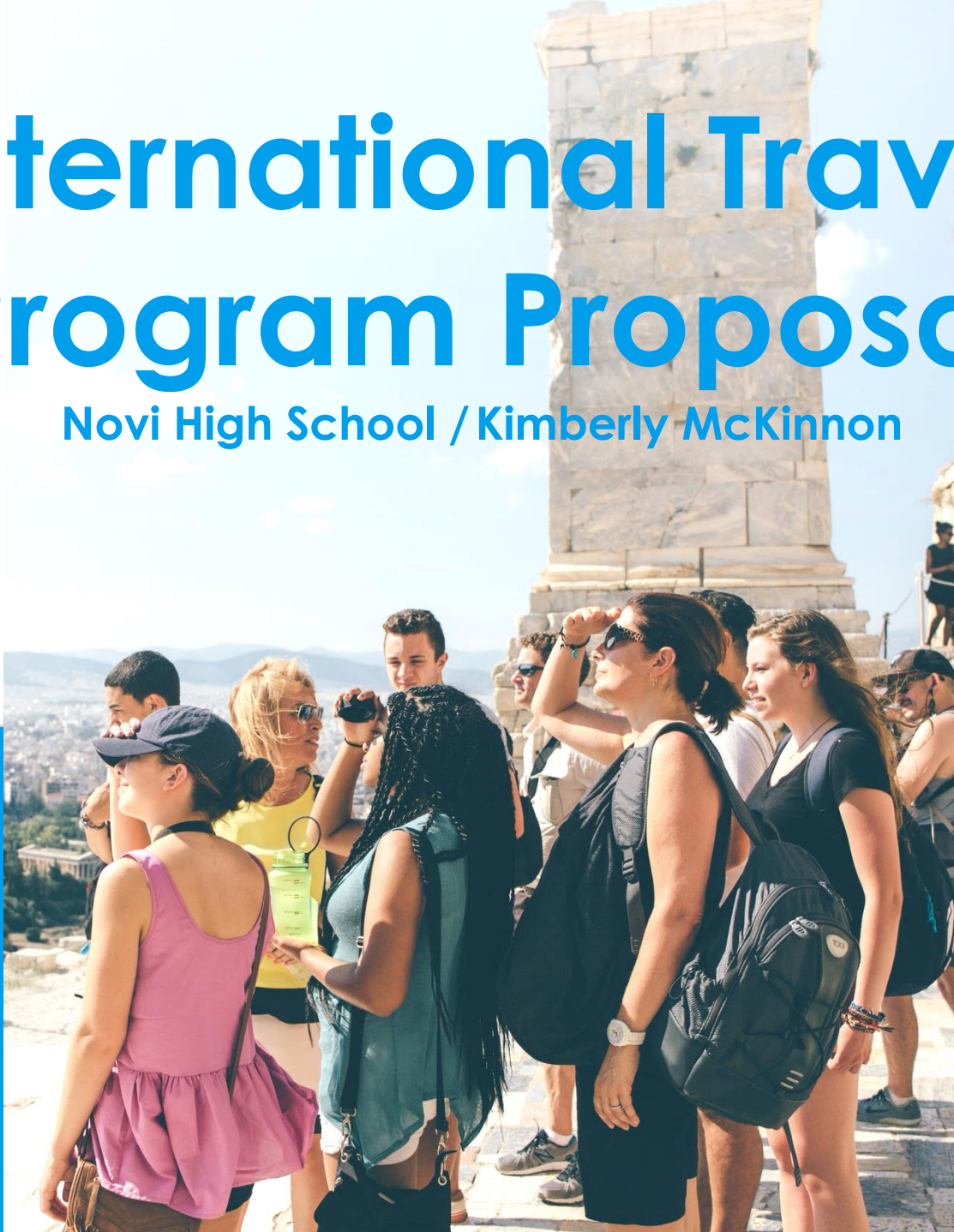
Staff Member	Signature	Date	Action
Requester's Signature	<u>Kimberly McKinnon</u> <small>Kimberly McKinnon [04/12/2024 7:34am PDT]</small>	04/12/2024	Submitted
Sponsoring Administrator of Trip	<u>Nicole Carter</u> <small>Nicole Carter [04/12/2024 11:06am PDT]</small>	04/12/2024	Reviewed, Okay to Process
Notes:			
Building Administrator	<u>Michelle Eathorne</u> <small>Michelle Eathorne [04/17/2024 8:38am PDT]</small>	04/17/2024	Reviewed, okay to proceed
Notes:			
Building Budget Admin. Asst. Review	<u>Mary Warra</u> <small>Mary Warra [04/17/2024 9:13am PDT]</small>	04/17/2024	Reviewed, okay to proceed.
Account number(s) provided have been reviewed and are accurate. No, see below. Notes: Seems like all funds are going directly to the travel agency so no account numbers are needed.			
Director of Transportation Only if NCSD Bus used			
Notes: Dir. of Transp. Will be cc'd after board review if request is denied and using NCSD Bus.			
Director of Instruction	<u>Emily Parker Pohlonski</u> <small>Emily Parker Pohlonski [04/17/2024 11:20am PDT]</small>	04/17/2024	Reviewed, okay to proceed
Notes: Kimberly McKinnon has led overnight trip in a different district and not with us. Alaina Brown has taken a Novi overnight trip before.			
Asst. Superintendent Teaching & Learning	<u>Michael Giromini</u> <small>Michael Giromini [04/18/2024 5:00am PDT]</small>	04/18/2024	Reviewed, okay to proceed
Notes: Approved.			
Proposed Overnight, Out of State/Country Trip Executive Assistant, Superintendent & Board of Education	<u>Sheila Holly</u> <small>Sheila Holly [04/18/2024 5:13am PDT]</small>	04/18/2024	Expected Board Review Date 05/16/2024
Notes: Because this is a new trip, it will require 2 Board meetings; one for information and discussion (May 16, 2024) and one for approval (June 13, 2024).			
Board of Ed Decision			Remember to CC Director of Transportation if Denied & Using NCSD Bus.
All completed forms automatically cc'd to: SUPERVISOR OF MEDICAL SERVICES		Board of Education Decision:	



EDUCATIONAL
TOURS

International Travel Program Proposal

Novi High School / Kimberly McKinnon



WWII and the Western Front – Summer 2026

eftours.com/HWX

Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

What's contained in this document

- Pg. 2** Safety
- Pg. 4** Liability protection
- Pg. 6** Affordability
- Pg. 7** Educational value
- Pg. 8** Itinerary specifics
- Pg. 8** Cost and payment options
- Pg. 9** Sample hotels
- Pg. 10** Sample meals
- Pg. 11** Next steps

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying, and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour, and date(s) specifically mentioned herein. For additions, subtractions, or modifications, please contact your EF Tour Consultant.

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Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

Your team

This group is fully committed to your school's trip and the safety of every traveler.

Operations Safety & Incident Response Team – This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

Emergency Services & Support Team – Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

Tour Director – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

EF Travel Team – This team is your point of contact at EF. This team is a dynamic duo, made up of a Tour Consultant and an Experience Specialist. Your Tour Consultant is an itinerary whiz & is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to creating long-term travel programs for your school community. Your Experience Specialist is here to dive into all the little details that make your experience with EF special. They will work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

Traveler Support – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

Chaperones – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe

Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

Peace of Mind

Provided to all groups

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

Protection for individual travelers

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

Global Travel Protection Plan

Available to all travelers

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

Global Travel Protection Plan Plus

Available to all travelers

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

Background checks for adult travelers

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

Resources for managing cost and payments

Automatic Payment Plan – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

Fundraising pages – Each student has access to their own unique and customizable fundraising page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

Global Citizen Scholarship Fund – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

Risk-free enrollment period - New travelers who enroll by their Enrollment Deadline can cancel for any reason up to 14 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date.

Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$360.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$360/\$720) through Southern New Hampshire University.

Itinerary specifics

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full flexible travel window: June 14-July 3, 2026
Requested travel dates: June 20-July 3, 2026

Price Details

WWII and the Western Front

Program Price ¹	\$5,899
Includes:	
• Round-trip airfare and on tour transportation	
• Hotels with private bathrooms	
• Breakfast and dinner (see your itinerary for meal details)	
• Full-time Tour Director	
• Daily activities, tours and entrances to attractions	
• 3-day extension in Nuremburg, Munich and Salzburg	
Versailles	\$110
Global Travel Protection	\$190
Early Enrollment Discount	-\$300
EF's Peace of Mind Program *	Free
Total for Students (under 20)	\$5,899
26 monthly payments	\$224/mo
<hr/>	
Adult Supplement ²	\$1,180
Total for Adults	\$7,079
26 monthly payments	\$269/mo
<hr/>	

Quote created on 4/10/2024

Sample hotels

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

Best Western London Heathrow Ariel Hotel | London

<https://www.bestwestern.co.uk/hotels/best-western-london-heathrow-ariel-hotel-84316>

Located next to London's Heathrow airport, but with easy access to central London via public transportation, the Best Western London Ariel offers a quiet stay away from the hustle and bustle of the big city. Guests may relax in their modern-style bedrooms while taking advantage of complimentary Wi-Fi throughout the hotel. Additional amenities include elevator service to all floors and a full breakfast buffet.

Holiday Inn Express London Heathrow T4 | London

<https://www.ihg.com/holidayinnexpress/hotels/gb/en/hounslow/lonrs/hoteldetail?>

Only a short 30-minute ride away from the medieval Windsor castle, this Holiday Inn Express is contemporary in design and boasts all the comforts of a modern hotel. A hot breakfast buffet is available daily in the dining area and guests can embrace British tea culture right from their bedrooms with their own tea and coffee making facilities. Additional room amenities include air conditioning, Wi-Fi, TVs, and hair dryers.

Ibis London Sutton Point | London

<https://all.accor.com/hotel/B5J1/index.en.shtml?>

Just 12 miles from central London, the Ibis London Sutton Point lies in the heart of Sutton, a borough of London characterized by its village-like atmosphere. This hotel's air-conditioned bedrooms are comfortably furnished and feature an industrial-inspired design. Guests will enjoy complimentary Wi-Fi throughout the hotel and a choice of hot or cold breakfast options daily.

Hotel Novotel Marne-la-Vallée Collégien | Paris

<https://all.accor.com/hotel/0385/index.en.shtml>

Contemporary yet comfortable in design, each of this hotel's 193 spacious rooms include air conditioning, flat-screen TVs, and queen-sized beds. Guests can challenge each other to a game of outdoor table tennis or basketball, relax on the terrace, or take a dip in the pool.

Ibis Styles Roissy-CDG | Paris

<https://all.accor.com/hotel/0815/index.en.shtml>

The Ibis Styles Roissy is conveniently located in a northern suburb of Paris and offers a comfortable stay with modern, colorful decor. Amenities include air-conditioned rooms and complimentary Wi-Fi in communal areas. Guests may choose to lounge in the spacious lobby or admire the Parisian sky through the skylights in the stylish breakfast room.

Hotel Campanile Rungis-Orly | Paris

<https://paris-orly-rungis.campanile.com/en-us/>

Located in a southern suburb of Paris, the Campanile Rungis Orly is a renovated, modern hotel with themed decor that pays homage to the sprawling Rungis International Market. Indeed, guests looking to explore French gastronomical heritage need only venture around the corner to this principal Parisian market. Room amenities include air conditioning, Wi-Fi, flat screen TVs, and hair dryers.

B&B Hotel près de Disneyland Paris | Paris

<https://www.disneylandparis.com/en-usd/hotels/hotel-bb/>

Aptly named for its proximity to Disneyland Paris, guests will enjoy a magical stay at the B&B Disney. This hotel boasts regal architecture, sprawling green lawns, and colorful interior design. Guests can relax in their air-conditioned rooms or congregate in large common spaces, including the cafe, courtyard, and game room. Complimentary Wi-Fi is also available.

ibis Paris La Défense Esplanade | Paris

<http://ibis-paris-centre.iledefrance-hotel.com/en/>

Guests of the Ibis La Defense will find themselves right in the heart of Paris's business district, with easy access to shopping and transport to the city center. This modern hotel has a sleek design and offers comfortable, air-conditioned rooms equipped with satellite TVs. Additional amenities include 24-hour front desk service, complimentary Wi-Fi, and a snack bar.

Sample meals

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination that your teacher has chosen, but please note that meals can vary from tour to tour.

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



France: Sample Meals

Cheese quiche, turkey with rice, sauce, mushroom and beans, apple tart
Salad, flammekueche, chocolate mousse
Couscous with vegetables and meat fruit salad

The United Kingdom: Sample Meals

Fish and chips, ice cream
Chicken and hummus, flan
Naan bread, chicken curry

“I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel.”

Angela M., Administrator, Brunswick, ME

“I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy.”

- Chuck C., Group Leader, Central, SC

From a single tour to a whole program

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.



EDUCATIONAL
TOURS

Watch videos, read
reviews, and enroll on your
teacher's Tour Website

eftours.com/









This is also your tour number

WWII & THE WESTERN FRONT

11 or 14 days | England | France | Belgium | Germany | Extension to Austria

Walking on the peaceful beaches of Normandy, it's hard to imagine the violence and valor of June 6, 1944. But D-Day—and so many other crucial moments of World War II—come into focus when you set foot in war rooms, battlefields, and memorials that altered the course of history. From London to Paris to Berlin, consider the significance and remember the sacrifice of Allied victory.

YOUR EXPERIENCE INCLUDES:

-  **Full-time Tour Director**
-  **Sightseeing:** 5 sightseeing tours led by expert, licensed local guides (8 with extension); 2 sightseeing tours led by your Tour Director; 2 walking tours
-  **Entrances:** Imperial War Museum; Cabinet War Rooms; Rouen Cathedral; Ardennes American Cemetery and Memorial; Cologne Cathedral; Topography of Terror Museum; Caen Memorial; with extension: Nuremberg Documentation Center; Courtroom 600; Dachau; Eagle's Nest or Documentation Center
-  **Personalized learning guide:** Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
-   **All of the details are covered:** Round-trip flights on major carriers; comfortable motorcoach; ferry; train;
-   9 overnight stays in hotels with private bathrooms (12 with extension); European breakfast daily, dinner Days 1–8 and 10, lunch Day 9



Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

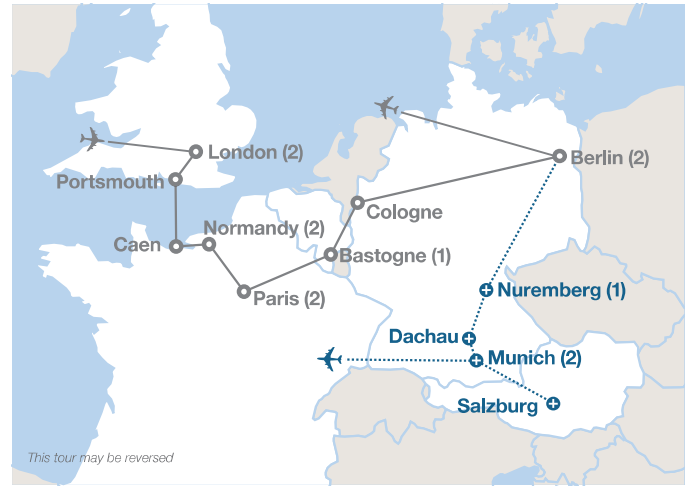
And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

– MELISSA, TRAVELER



CHECK OUT WHAT A TOUR IS ALL ABOUT

Watch the videos at eftours.com/

Your teacher's Tour Website

What you'll experience on your tour

Day 1: Fly overnight to England

Day 2: London

- Meet your Tour Director at the airport in London, where reminders of Great Britain's military history greet you at every turn.
- Take a walking tour of London.

Day 3: London

- Take an expert-led, World War II-themed walking tour of London.
- Visit the Imperial War Museum, where you'll see tanks and aircraft utilized by British soldiers and gain insight into the everyday challenges presented by modern warfare.
- Stand in the Cabinet War Rooms, which were used as offices by Winston Churchill and his cabinet during WWII. Large military maps and charts still hang on the walls of these well-preserved underground rooms where Churchill took refuge when it was too dangerous for him to return home.

Day 4: London | Portsmouth | Normandy

- Travel to Portsmouth.
- Cross the English Channel by ferry to Normandy. Here, on June 6, 1944 (the date now known as D-Day), Allied troops landed on the beaches, launching the campaign that eventually liberated mainland Europe from the Nazis.

Day 5: Normandy

- Take a tour with your Tour Director of the D-Day beaches of Normandy. See the American Cemetery and Memorial established—out of necessity—just two days after the invasion. Witness remnants of the floating roadways and piers built to create an instant port at Arromanches. And visit the Pointe du Hoc Ranger Monument commemorating the special forces who scaled a 100-foot cliff to seize German artillery.
- Visit the Caen Memorial, one of Europe's top history museums. Exhibits and films document the events that led up to the war and the Normandy invasion.
- Travel to Rouen.

Day 6: Rouen | Paris

- Take a tour of Rouen.
- Visit Rouen Cathedral.
- Continue on to Paris.
- Take a walking tour of Paris and explore the Latin Quarter.
- Catch a glimpse of Notre-Dame Cathedral.

Day 7: Paris | Bastogne

- Take an expertly guided tour of Paris where you'll see the Arc de Triomphe, Les Invalides, Eiffel Tower, and Champs-Élysées.
- Time to see more of Paris or
 - visit Versailles.
- Enjoy a Seine River cruise.

Day 8: Bastogne

- Take an expert-led tour of Bastogne including the Mardasson Memorial.
- Visit Ardennes American Cemetery and Memorial.

Day 9: Bastogne | Cologne | Berlin

- Take a tour of Cologne.
- Visit Cologne Cathedral.
- Travel by train to Berlin, the vibrant capital of reunified Germany. The city has been transformed since the Berlin Wall fell in 1989 and now plays a vital role in the European Union.

Day 10: Berlin

- Stop by Checkpoint Charlie.
- Take an expertly guided tour of Berlin, including Brandenburg Gate, Kurfürstendamm, and the Remains of the Berlin Wall.
- Visit the Topography of Terror Museum, built on the grounds of the Gestapo and SS headquarters. Learn about the Nazi regime as you explore this documentation center. Stroll past cafes, restaurants, and embassies along Unter den Linden, Berlin's most elegant boulevard. Continue on to the imposing Reichstag building, the historical seat of Germany's parliament.

Day 11: Depart for home

• 3-DAY TOUR EXTENSION

Day 11: Nuremberg

- Visit the Documentation Center in Nuremberg.
- Visit Courtroom 600.

Day 12: Munich

- Visit Dachau.
- Take an expertly guided tour of Munich.

Day 13: Salzburg | Munich

- Take a day trip to Salzburg.
- Visit the Eagle's Nest with an expert local guide (*May–October*), or the Documentation Center (*November–April*).

Day 14: Depart for home

I went to France and England in early June and it was the trip of a lifetime! Ronen is a great tour guide and EF is a great company :)

– MARY-AVA, TRAVELER



Via Facebook

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____
2. _____
3. _____

— The easiest ways to —
ENROLL TODAY



Enroll on our website
eftours.com/enroll



Enroll by phone
800-665-5364



Enroll by mail
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.

—CHARLOTTE, PARENT OF TRAVELER

“ Tour review

THE WORLD LEADER IN INTERNATIONAL EDUCATION

For over 55 years, EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- **We always offer the lowest prices** so more students can travel.
- **We're fully accredited, just like your school**, so you can earn credit while on tour.
- **All of our educational tours feature experiential learning activities** and visits to the best sites.
- **We're completely committed to your safety.** We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- **Your full-time Tour Director is with your group** every step of the way on tour, providing insight about your destinations as well as great local tips.



Education First

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
May 16, 2024**

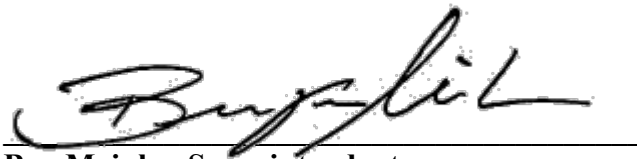
ASSISTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: Tutoring and Summer Programming Discussion

In May of 2023, the Novi High School and the Novi Middle School began an after school tutoring pilot program using Novi teachers and it was geared toward students who need support their studies. The team assessed the pilot data and student and staff feedback. They held focus groups consisting of families and students.

Tonight, Mr. Giromini, Assistant Superintendent of Teaching and Learning, and his team will report to the Board of Education the findings of the Tutoring Pilot Program and recommendations to move forward.

**APPROVED AND RECOMMENDED AS A
REPORT TO THE BOARD**

A handwritten signature in black ink, appearing to read "Ben Mainka", written over a horizontal line.

Ben Mainka, Superintendent



11t Tutoring &
Summer
Programming
23-24 Update





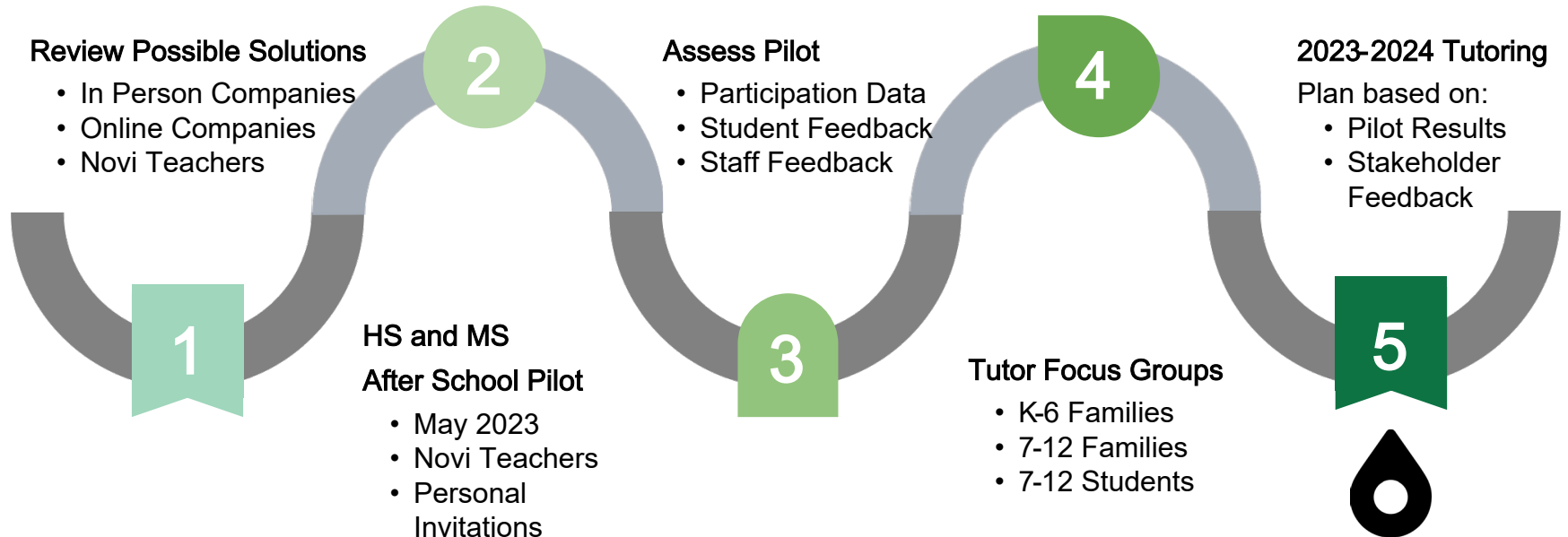
Section 11t: Equalization Funds (ESSER)

- 10.3% for Summer programming (\$674,150.04)
- 10.3% for Before/after school programming (\$674,150.04)
- Must be spent by September 30, 2024

“The district must ensure that those interventions respond to students’ social, emotional, and academic needs and address the disproportionate impact of COVID-19 on underrepresented student groups.”

Tutoring Planning Process

Prioritizing Student, Family, and Staff Voices





Fall 2023 Tutoring Sessions

Session Dates: November 27 - January 25th
Before and after school options

69 Novi Tutors

Supplemented with Huntington Learning Center

926 Students Invited

393 7th - 12th Graders Based on Grades

533 K-6th Graders based on i - Ready

295 Participated

78 7-12 grade students participated

217 K-6th grade students participated





Spring 2024 Tutoring Sessions

Session Dates: March 4 - May 17
Before and after school options

70 Novi Tutors

Supplemented with Huntington Learning Center

688 Students Invited

304 7th - 12th Graders Based on Grades

384 K-6th Graders based on i - Ready

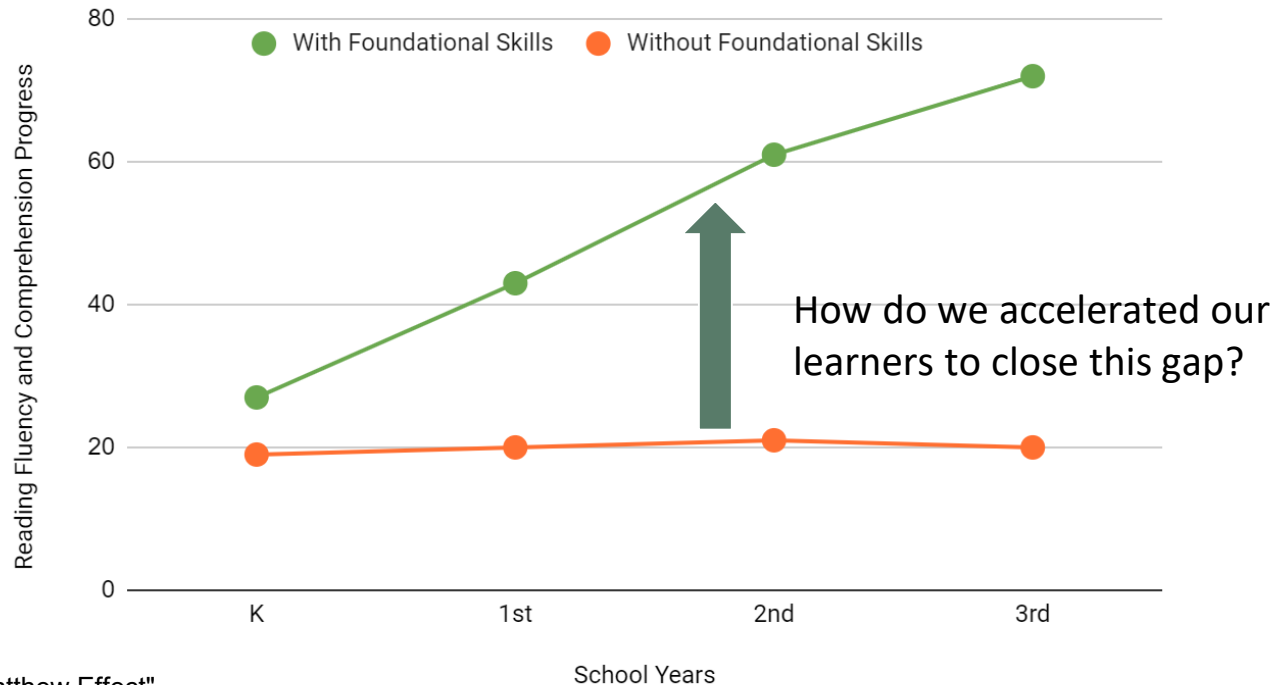
293 Participated

66 7-12 grade students participated

227 K-6th grade students participated



Goal: Reduce & eliminate opportunity gaps to ensure strong academic performance for all students.



Adapted from Figure 1. The "Matthew Effect" in Reading (Stanovich, 1986)

Goal: Reduce & eliminate opportunity gaps to ensure strong academic performance for all students.



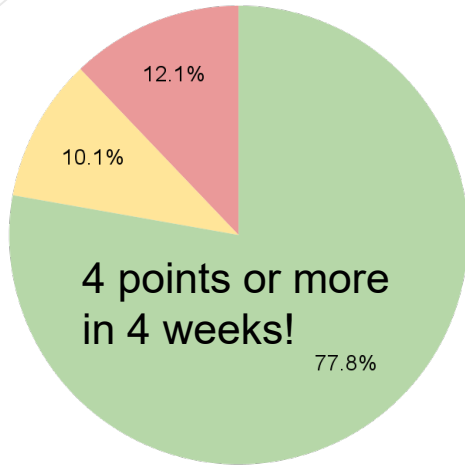
Tutoring Interim Target Measure:

Grades K- 6: In an effort to make **STRETCH GROWTH** by the end of the year, the i - Ready score will improve by **2 points** for each 4 week window a student is in tutoring as measured by i - Ready Diagnostic or Growth Monitoring Assessments.

K- 6 i- Ready Math & Reading Tutor Group Fall to Winter Data

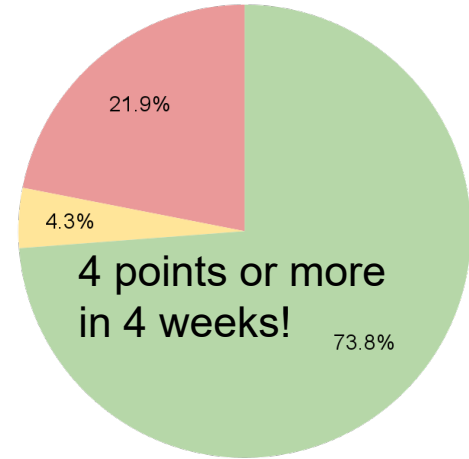


Winter Math i-Ready



- Exceeded Stretch Goal
- Stayed the Same/Grew Minimally
- Did Not Grow

Winter Reading i-Ready



Goal: Reduce & eliminate opportunity gaps to ensure strong academic performance for all students.



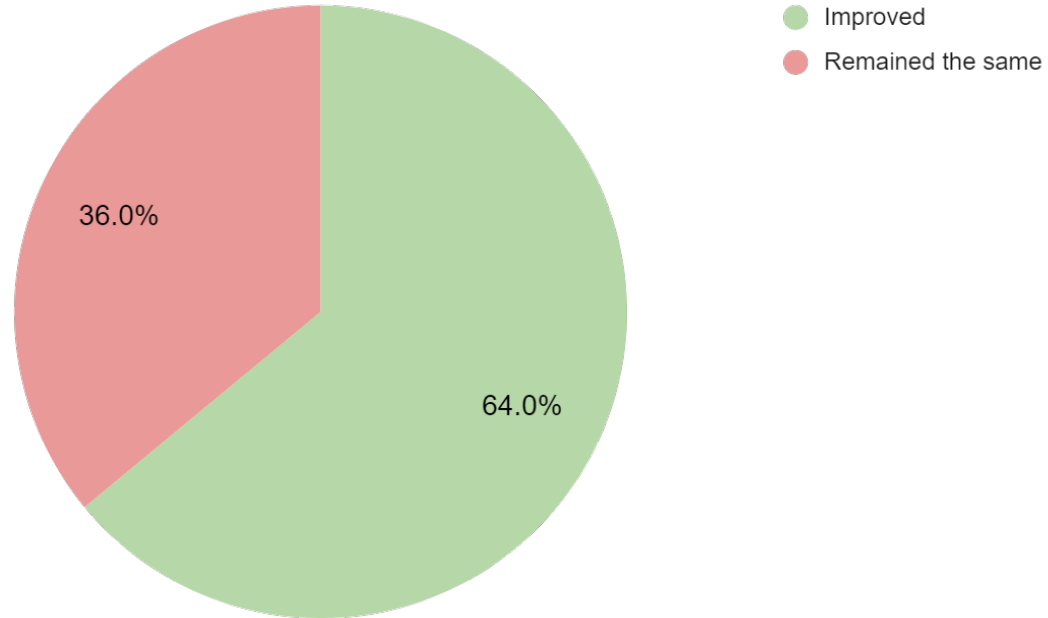
Tutoring Interim Target Measure:

Grades 7 - 12: In an effort to increase the percentage of students who earn credit and graduate, the tutor course percentage score in Schoology will increase by 2% for each 4 week window a student is participating in tutoring.

7- 12 Semester Grades

Tutor Group Winter Data

Students Who Attended Eight Tutoring Sessions or More





11t Summer Offerings: 2024

Tutoring (K-8)	\$120,000+
Virtual Self-Paced Course Design	\$20,000
Edgenuity Credit Recovery (9-12)	\$25,000
Kids Read Now (K-5)	\$35,000
Special Ed Self-Contained Program	\$35,000+
TeachTown Special Ed Self-Contained Curriculum ELA/Math (Pilot)	\$75,000
Total	\$300,000 - \$350,000



Tutoring K -8

- Students will be invited based on the 11t grant criteria
 - Academic Need &
 - Underserved Population
- Families will sign up for the slot that that meets their needs.
 - Tutor (Math, ELA, etc.)
 - Location
 - Time Slot
- Budget is based on 2 sessions per week for 6 weeks and 150 students
 - If additional money is available we can increase number of students and or duration.



Virtual Self -Paced Course Development

- Funding covers the development of courses that allow students to complete course content beyond the scope of the normal school year.
- Allows more flexibility for students with interrupted schooling.
- Supports students to ensure they stay on track for graduation.



Edgenuity Credit Recovery 9 -12

- Funding covers the cost of Edgenuity courses and an in person mentor
- Classes allow students to earn credit in courses they have previously failed.
- Supports students to ensure they stay on track for graduation.