

Novi Board of Education Regular Meeting

Thursday, November 16, 2023 7:00 PM

Educational Services Building, 25345 Taft Road, Novi, MI 48374

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF THE AGENDA

IV. STUDENT BOARD REPRESENTATIVE REPORT

V. REPORTS TO THE BOARD

V.a. Robotics Report

V.b. M-Step Data Report

VI. CELEBRATIONS

VII. COMMENTS FROM THE AUDIENCE

VIII. CONSENT AGENDA

VIII.a. Approval of Minutes

VIII.b. Approval of Bills

VIII.c. Approval of Field Trips

IX. DONATIONS

IX.a. NEF Grants

IX.b. Village Oaks PTO T-Shirts

X. ACTION ITEMS

X.a. Personnel Report A

X.b. Raptor Emergency Management Suite Purchase

X.c. Board Meeting Times Adjustment

X.d. Baseball Trip to MLB Dodger Spring Training

XI. INFORMATION AND DISCUSSION

XI.a. Thrun Policy Updates

XI.b. Food Service & Transportation Vans
Purchase

XI.c. Maintenance Gator Purchase

XI.d. Lawn Mower Purchase

XI.e. Band/Orchestra Disney Trip 2024

XI.f. BPA Chicago Trip 2024

XI.g. Spanish Trip to Peru 2025

XI.h. Renewal of the School Liaison Agreement

XII. COMMITTEE REPORTS

XII.a. Governance and Policy Administrative
Committee

XII.b. Finance Committee of the Whole

XII.c. Curriculum Committee of the Whole

XIII. SUPERINTENDENT REPORT

XIV. ADMINISTRATIVE REPORTS

XV. BOARD COMMUNICATION

XVI. ADJOURNMENT

Nov 16th-Board Meeting

Topic One- High School Advisory Board Summary Report

- **Main Highlights from the High School**

- **1. New Renovations**

- The fieldhouse had been painted grey and black to give off a fresh look to NHS students & an intimidating look to opposing sports teams
- New coats of paint have been applied to the bathroom walls to give them a cleaner look
- Finally, the biggest surprise to students was the new lunch tables found throughout the cafeteria. These new furniture items include comfortable lunch couches, high-top tables, Novi logo-stamped lunch tables & LED lit, 2-by-2 cubbies with charging ports inside.

- **2. More Enforced E-hall Pass System**

- Students believe the more enforced E-hall pass system has worked to minimize student tardies
- For Advisory, students having to make passes ahead of advisory gives students a clearer purpose for where they travel during advisory and prevents students from going to advisories simply to hang out with their friends.

- **3. Novi's sense of Community**

- Many of the freshmen during the advisory board highlighted how inclusive & welcoming the high school is with many options for extracurriculars that they can pursue after school
- Choices range from competition clubs such as HOSA & DECA, volunteering opportunities such as Interact Club and Operation Smile, and unique interest groups like ASL Club, TEDNovi, and Novi Cubing Group

- **Suggestions for Improvements**

- **1. Lunch Lines**

- Oftentimes, at the start of lunch, the lunch lines can be quite long for popular foods such as pizza and nachos and students may have to wait a long time to get their food.
- The advisory board suggested increasing the number of lunch ladies in stations with popular meal items and potentially looking into self-serving stations similar to the salad bar found near Global Eats.

- **2. Schedule Requirements & Additional Class Options**

- Students were wondering if the high school could add and change a few areas of the graduation requirements such as offering ASL classes for students to take as a second language.

Topic Two - Wildcat Leaders Committee for the Elementary Schools

- **What is the Wildcat Leaders Committee?**

- Wildcat Leaders Committee will consist of 2-3 students from each elementary school as representatives who will come together and discuss certain topics and create action plans regarding those topics for us to help promote in their schools
- Topics will range from School Spirit to Spreading Kindness
 - Example Meetings
 - Topic- School Spirit and how we can improve school spirit in our schools
 - First, students will come up with the idea for Spirit Weeks
 - At our meeting, We will have a discussion and combine the given idea to make our own spirit week
 - From there, I will present the spirit week ideas to each elementary school to create a Novi elementary schools-wide spirit week
 - Topic-Kindness
 - Beforehand, students will come in with kind moments they noticed during their school day
 - At our meeting, we will discuss how we can promote kindness among our peers
- All these discussions will be led by Jennifer with the idea of fostering a creative and safe environment for students to share their thoughts on how to improve your schools/their district as well as educate students on how to advocate for what they believe in and how to be leaders in their own communities.

- **Application Process**

- A Video Message and flyer will be sent out to each school for teachers to show to their classrooms
- A QR Code to a Google form will be attached to apply to the Wildcat Leaders Committee
 - Selection will be made based on the quality of responses & availability of commitment
- Date of Meetings (Tentative) :
 - Friday, December 1st

- Friday, December 15th
- Friday, January 19th
- Friday, February 2nd
- Friday, February 16th
- Friday, March 1st
- Friday, March 15th
- Friday, April 5th
- Friday, April 19th
- Friday, May 3rd
- Friday, May 17th
- Friday, May 31st

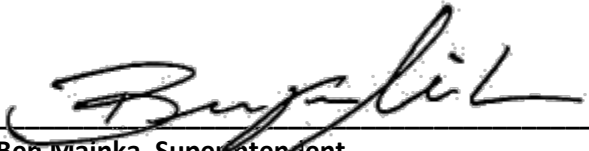
**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: First Robotics Frog Force Report

The Ms. Janet Bloom, of First Robotics Frog Force, along with some of the First Robotics Frog Force team, would like to summarize the wonderful experience that the team has had this school year and recognize all of the sponsors who supported them through their competitions.

**APPROVED AND RECOMMENDED FOR
REPORT TO THE BOARD**



Ben Mainka, Superintendent

Frog Force 503

Novi High School Robotics
2023: A Season of New Lessons

A Leap Ahead

503 • Frog Force

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About *FIRST*



- For **I**nspiration and **R**ecognition of **S**cience and **T**echnology
- Gives students hands-on STEM skills and prepares them for real life STEM careers
- FIRST uses a traditional sports competition model to prepare students to be technology leaders and innovators.



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Frog Force FRC 503



- Novi High School's Robotics Team
- Our mission is to motivate and educate students to obtain real-world team building, engineering, finance, marketing, and other useful skills
- We do multiple community outreaches and spread STEM awareness around the world



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2023 Competition Season



- **Milford District**
 - Excellence in Engineering Award
 - Dean's List Semifinalist: Sanjith Udupa
- **Detroit District**
 - District Finalist
 - Excellence in Engineering Award
- **Lakeview #2 District**
 - Innovation in Control Award
- **Michigan State Championship**
 - DTE District Championship Winner
 - Excellence in Engineering Award
 - Dean's List Finalist: Sanjith Udupa
- **World Championship in Houston-April 2023**
 - Dean's List Winner: Sanjith Udupa



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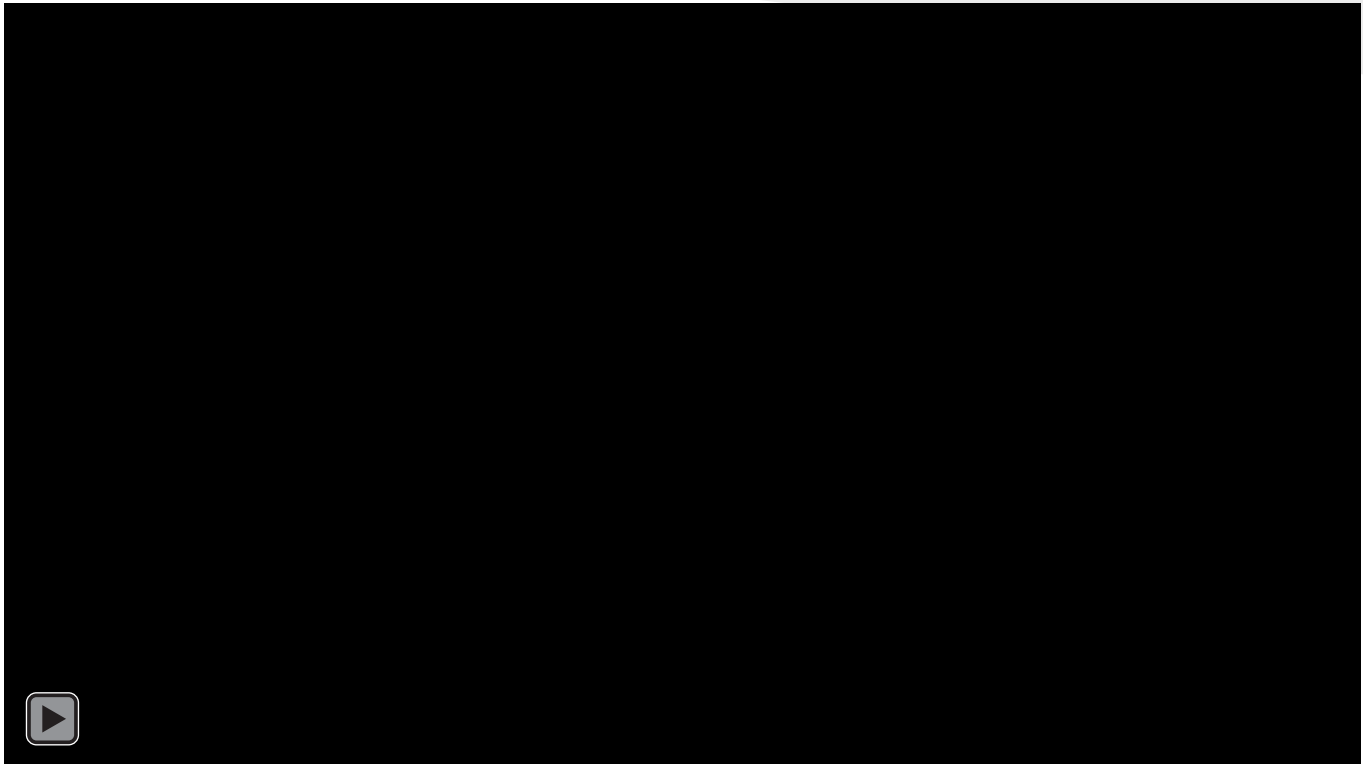
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The Game



- Perform sport-like tasks on arena floor with large remote-controlled robot built from custom parts
- Competitions are 3 v 3 with random pairings, until elimination rounds. Top seeded teams' draft partners to play in elimination rounds
- 2023 Season – Charged Up game revolves around both alliances placing cubes and cones in their respective "Charge Station" and parking in a seesaw-like platform



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Krichene Machine



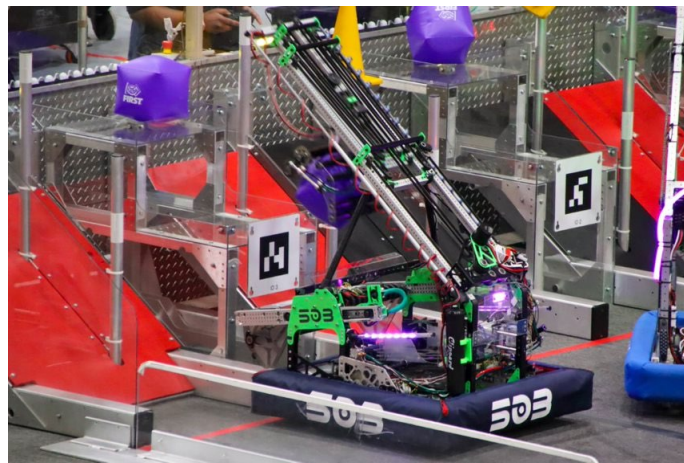
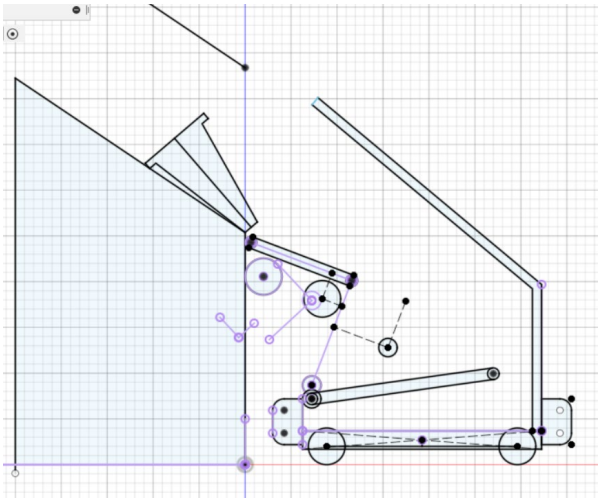
- 125 lb. robot capable of moving in any direction at 18 ft/s while spinning
- Picks up inflatable cubes and rubber cones with the same mechanism
- Can automatically align and score game pieces at varying heights
- Navigates autonomously over terrain, using cameras to correct positioning

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Build Recap



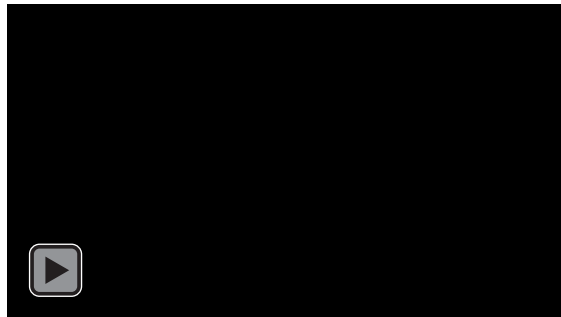
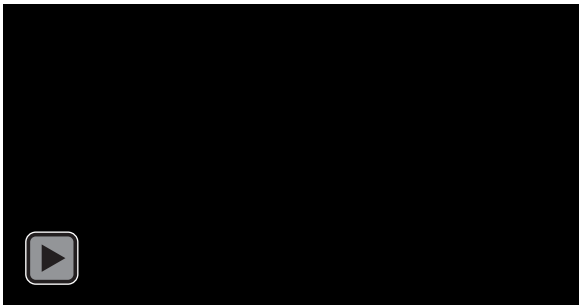
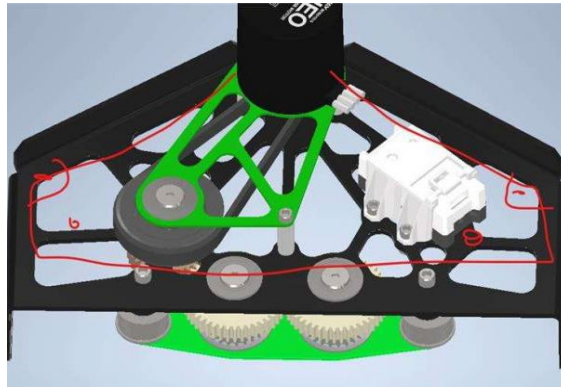
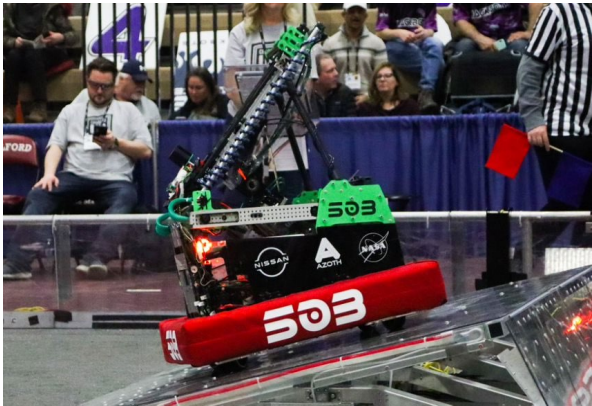
- We begin our season with a team wide Brainstorming session we call FFFD
- Move on to rough prototyping and 2D sketches
- Once dimensions are determined we move onto CAD and 3D Modeling
- Then we order and fabricate parts to manufacture the robot
- This whole process takes 4-5 weeks and is a great representation of the Engineering Design Process that is widely used across many industries

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Robot Recap



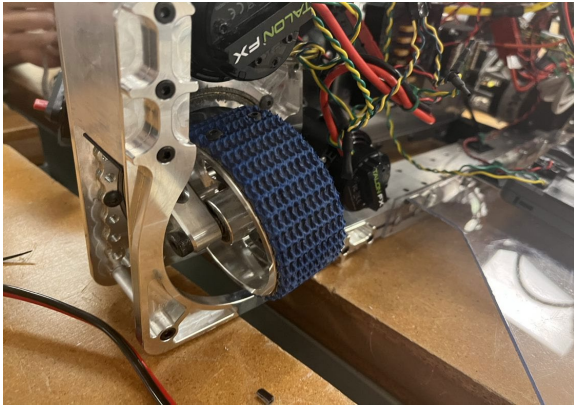
- Swerve Drivetrain
- Claw with pneumatic actuated release & High-speed cameras
 - Allows us to score almost instantly with automatic alignment to the scoring nodes
- Elevator – Belt-Pulley Linear Slide – Transports game pieces within the robot
- 3D printed parts – additive manufacturing
- Sensors Used:
 - High-speed cameras localizing robot via April Tags
 - IMU and Encoders over CAN (same protocol as cars)

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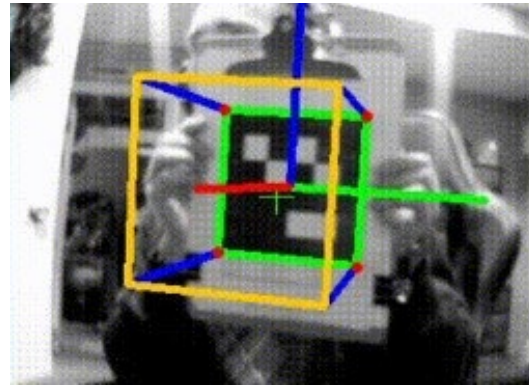
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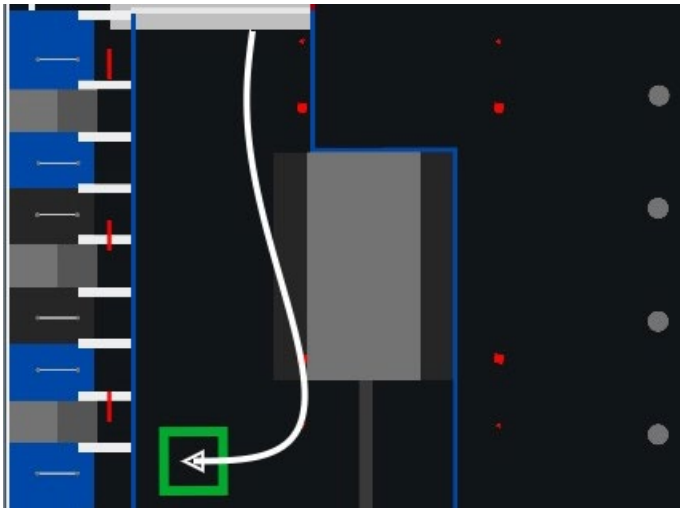
Programming Recap



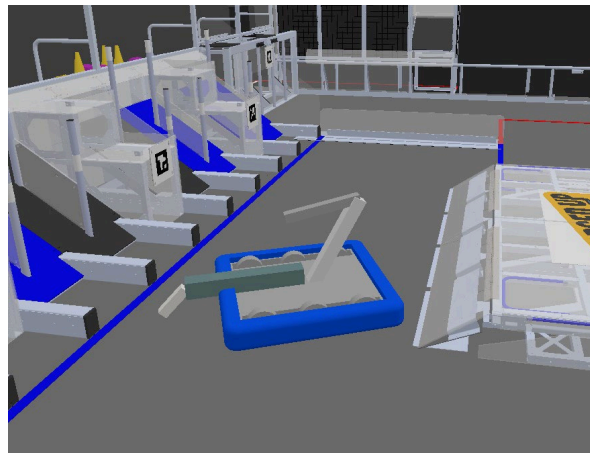
Advanced Swerve
Path Following and
Velocity Control



Industry-Standard
Computer Vision and
Sensor Fusion Algorithms
for Localization



ADAS –
automatic, fast
and accurate
lineup and
placement



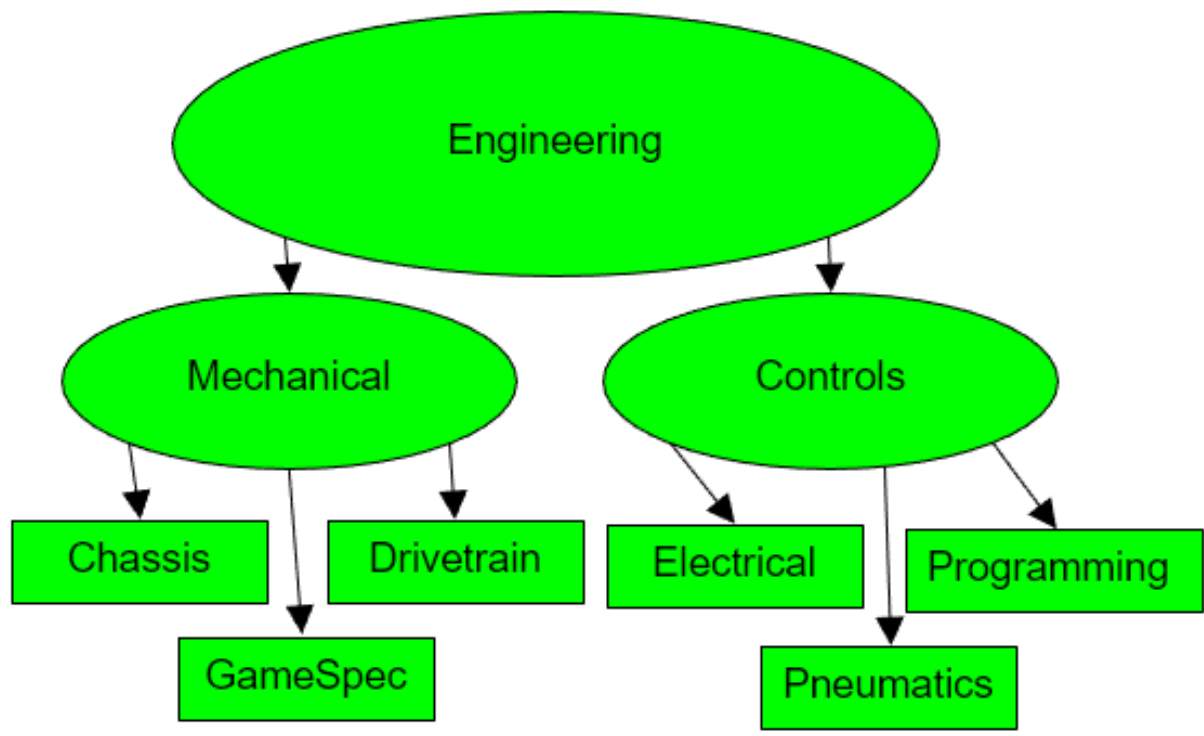
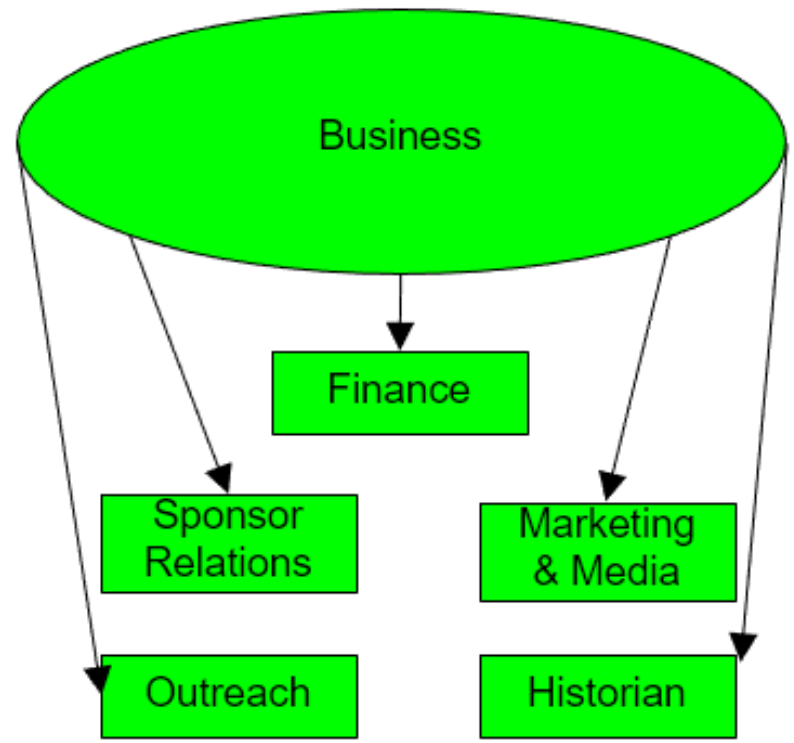
Physics-modeled full
robot code simulation
for testing and practice
without a physical robot

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Team Organization



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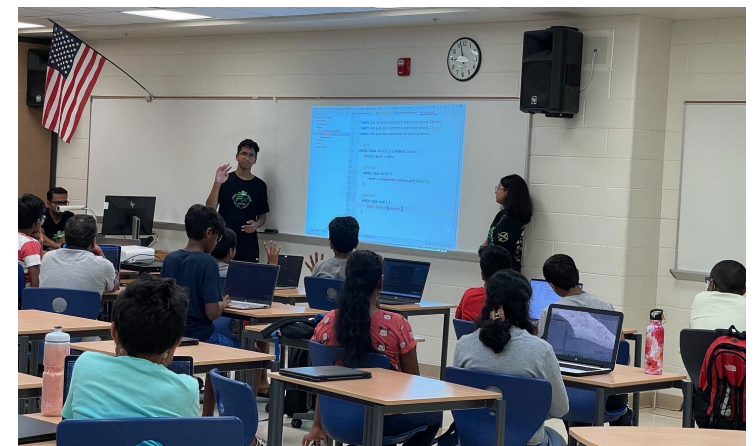
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Supporting Novi Robotics



- Team registration and formation
- Coach Training
- Middle School all Girls Summer Camp
- Programming Classes for Scratch and JAVA
- Student mentors
- Local season kickoff events and competitions
- Robot in a Week



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NCSD Robotics



- This season 50 Pre-K through 8th FIRST Teams
- Across all 5 FIRST Programs in every NCSD School
- 7 Novi Meadows teams qualified for 2023 MI State Championship
- 9 NMS teams qualified for the 2023 MI State Championship
- 2 Novi Middle School teams represented MI at 2023 World Championship
- K/8 program supported by 330+ families
- Automated Amphibians, 2nd Novi FRC team, competed alongside us at the World Championship



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Detroit Robotics



- Started 75 elementary & middle school teams in Detroit schools
- Partnered with Detroit PAL to introduce robotics to their programming
- Brought in Quicken Loans as a program sponsor
- Partnered with Detroit Public Schools to expand to more schools
- Provide coach training, workshops, help desk
- Run local competitions hosted by Detroit Public Schools
- Founded Motor City Alliance to create a self-sustaining Detroit robotics community



MOTOR CITY
ALLIANCE



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Unified Robotics



- Partnered with Special Olympics of Michigan to add robotics to the Unified offerings for high schools in MI
- Teams of 3 athletes with learning disabilities and 3 peers from NHS robotics
- Compete in a LEGO sumo bot style competition
- Created a Unified Robotics league with Northville HS
- Growing league to 8 Unified schools this year



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Community Partnerships



Giving back to the community through partnerships with:

- Novi Feed the Need
- Tollgate Farms
- NCSD Summer CARE
- Gleaners Food bank
- Friends of the Rouge



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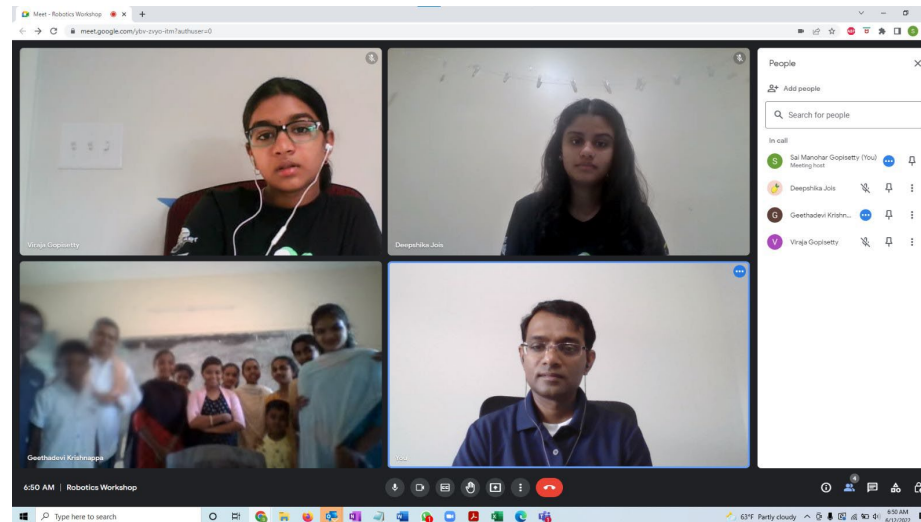
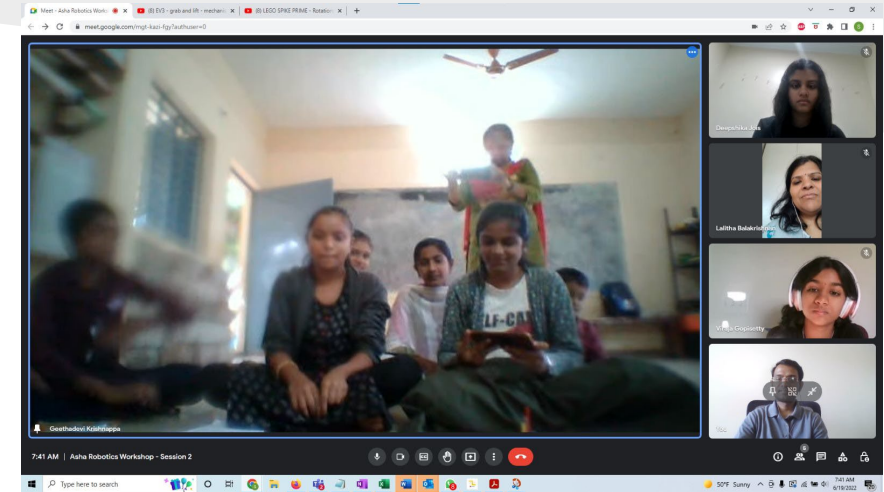
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International Partnerships



- Ran virtual robotics workshops for students in rural India in partnership with Asha for Education
- Provided robot kits, created the curriculum, and found a translator to work on site
- Worked with teams from Australia, China, Turkey, and Mexico

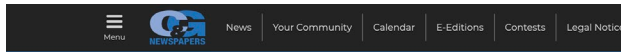


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In the News

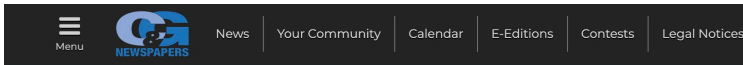


Sanjith Udupa, of Novi, poses for a picture with Dean Kamen, left, the founder of FIRST, and Chris Moore, FIRST's CEO, after being named a Dean's List Award recipient. Photo provided by the Novi Community School District

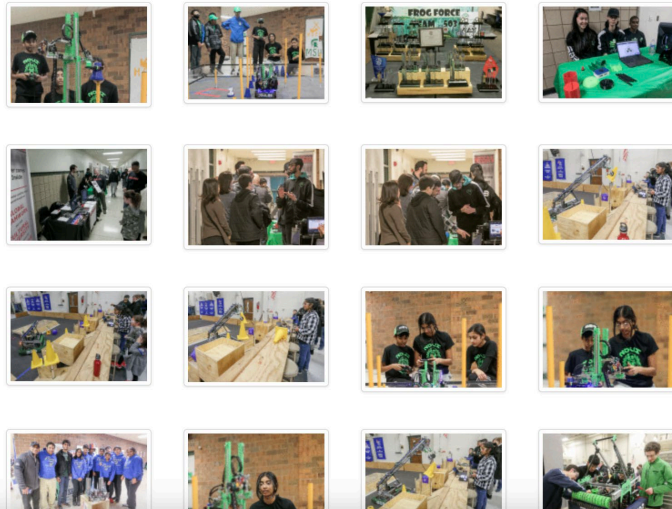
Novi robotics student earns international award

By: Charity Meier | Novi Note | Published July 26, 2023

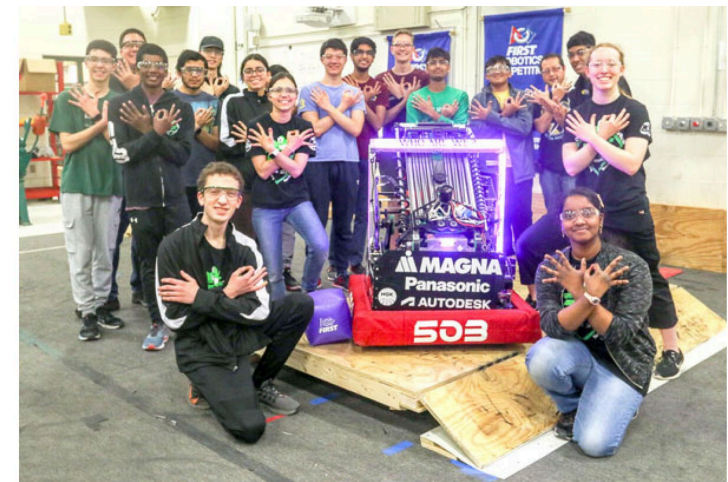
NOVI — This past academic year, Sanjith Udupa became the third student from Novi High School to earn the coveted FIRST Robotics Dean's List Award and the only Michigan student to



FROG FORCE 503 HOSTS ANNUAL NOVI ROBOTICS OPEN HOUSE

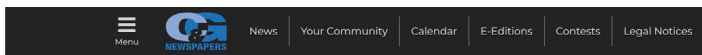


Detroit Area Connection: Clarkston, Bloomfield, Romeo & Novi Teens Compete in Largest Ever Robotic Competition – Interview



The Frog Force team members display their 503 symbol, which is the number of their team. Photo by Patricia O'Blenes

Automated Amphibians gear up and join Frog Force at world competition



Frog Force 503 celebrates its division win at the 2022 Michigan State Championship. Photo provided by Janelle Moore

Novi's Frog Force 503 gears up for robotics season

By: Charity Meier | Novi Note | Published January 11, 2023

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Thank you Sponsors!

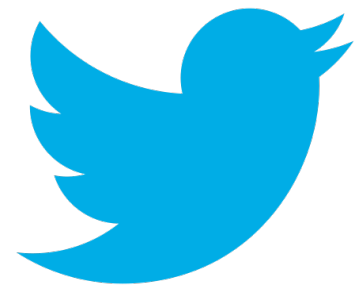


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Learn more about us!



**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

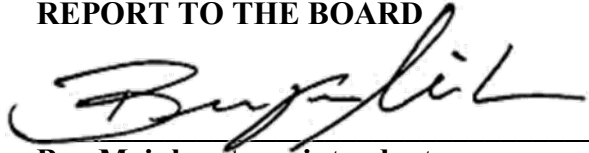
SUPERINTENDENT OF SCHOOLS

TOPIC: M-STEP Student Data Report

The Michigan Department of Education released the M-STEP results from the spring assessment period.

Tonight, Mr. Mike Giromini, the Assistant Superintendent of Academics, and his team will review this data with the Board of Education.

**APPROVED AND RECOMMENDED FOR
REPORT TO THE BOARD**



Ben Mainka, Superintendent



2022-2023 State Assessment Data Report

A. Comb - Director of Curriculum and Assessment

Novi Community School District

November 16, 2023

Using Data in Education



- Small sample sizes can have a big impact on the skew of the data
- Decisions are ideally based on multiple data sources (criterion validity)
- Measurement is often imprecise (construct validity)
- High degree of uncontrolled variables can impact outcomes
- Rarely finds causal relationships - not research-based (non-experimental)
- Best use is for highlighting areas of interest and further investigation
- Using data to direct decisions:
 - **engineering** : because materials will always behave as expected in known conditions (breaking strength or melting point, for example) - engineers can reliably use that data to make decisions
 - **medicine** : large scale studies show reliable ranges or rates of some effect - Docs can use that to make *predictions* about how it will work for an individual - they can't *know*
 - **education** : data uses small samples with less precise data and no experimental results - educators can make best guesses for what will work: this is important to consider when making decisions



Proficiency

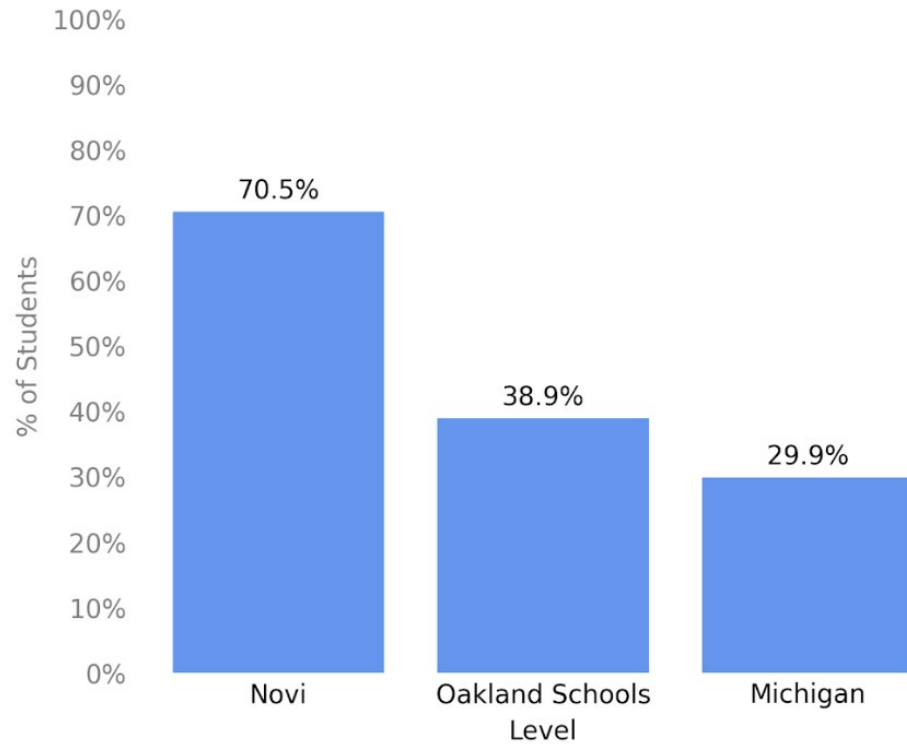
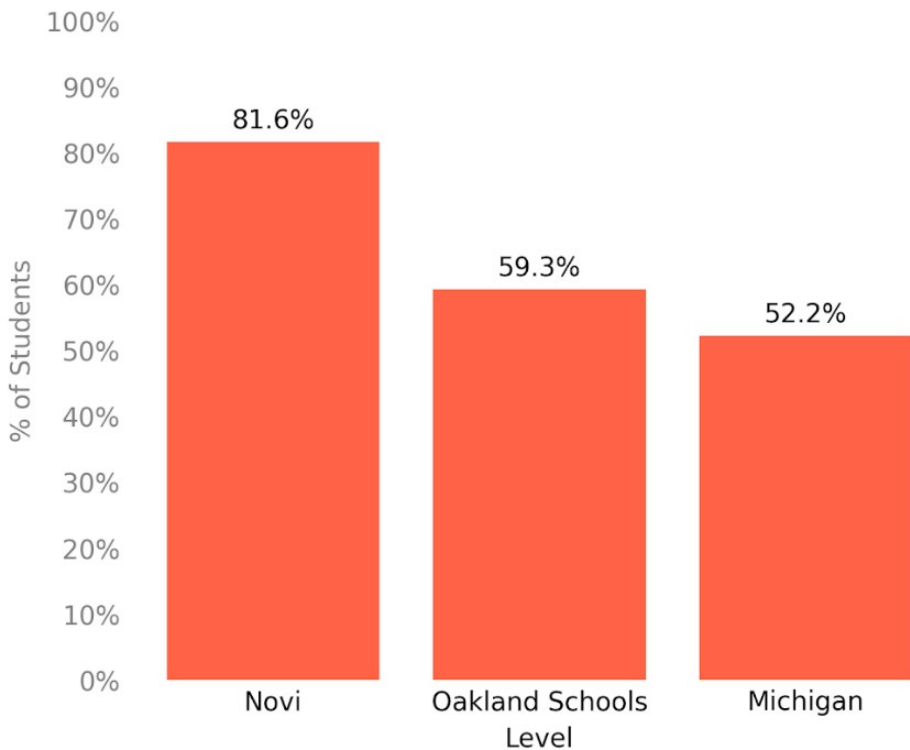


SAT

11

Spring 2023 SAT **ELA** Proficiency

Spring 2023 SAT **Mathematics** Proficiency

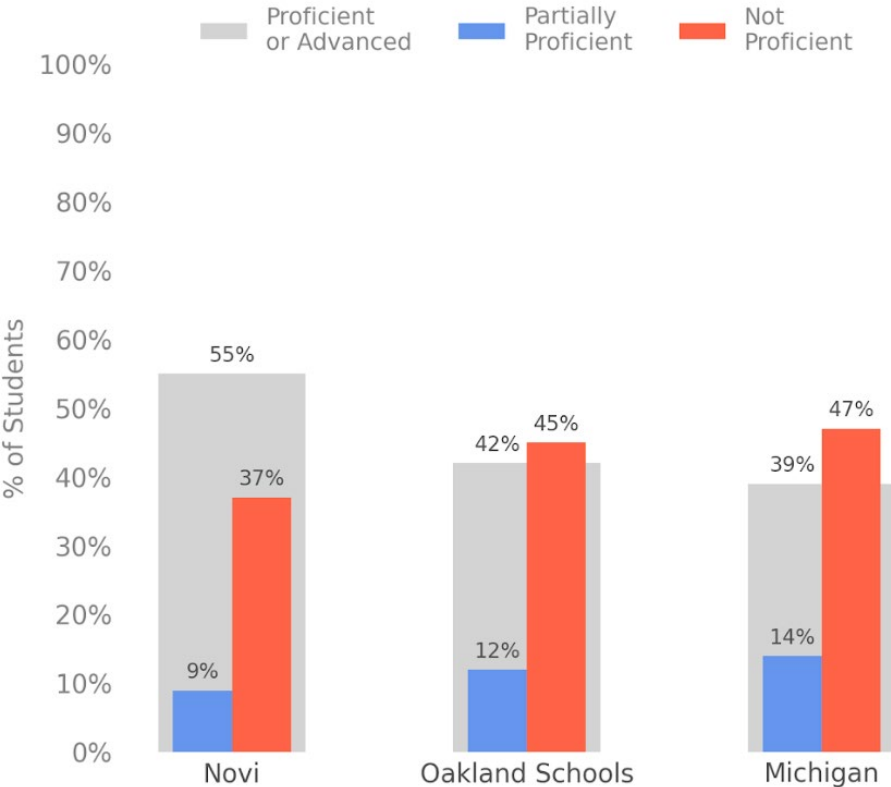


M-Step

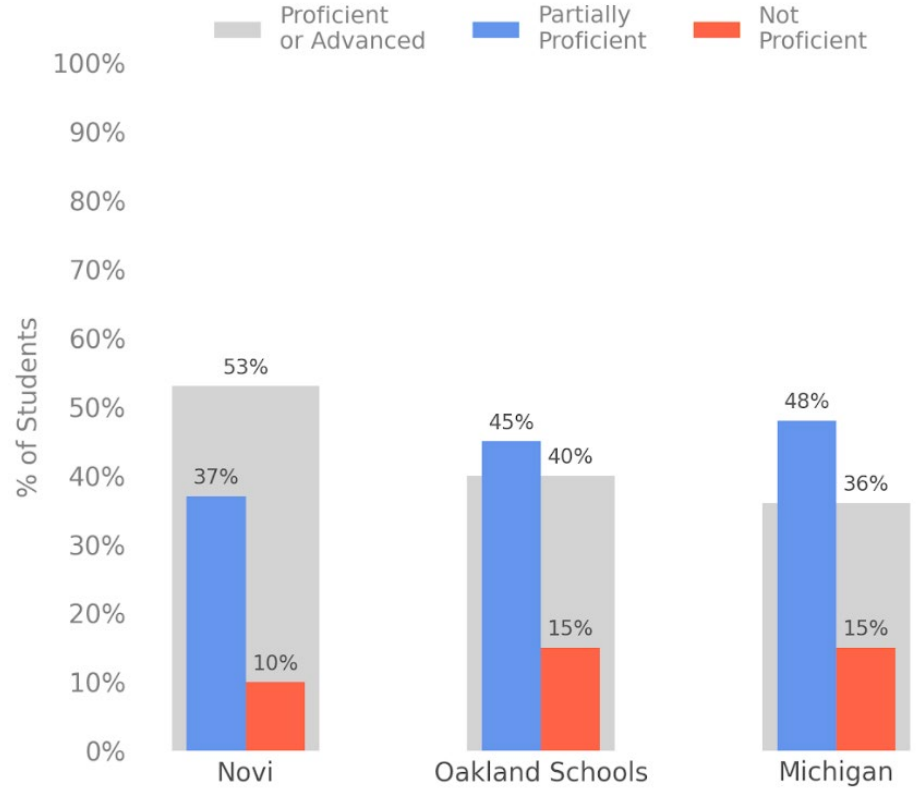
11



M-STEP Spring 2023 Science Grade 11 Proficiency

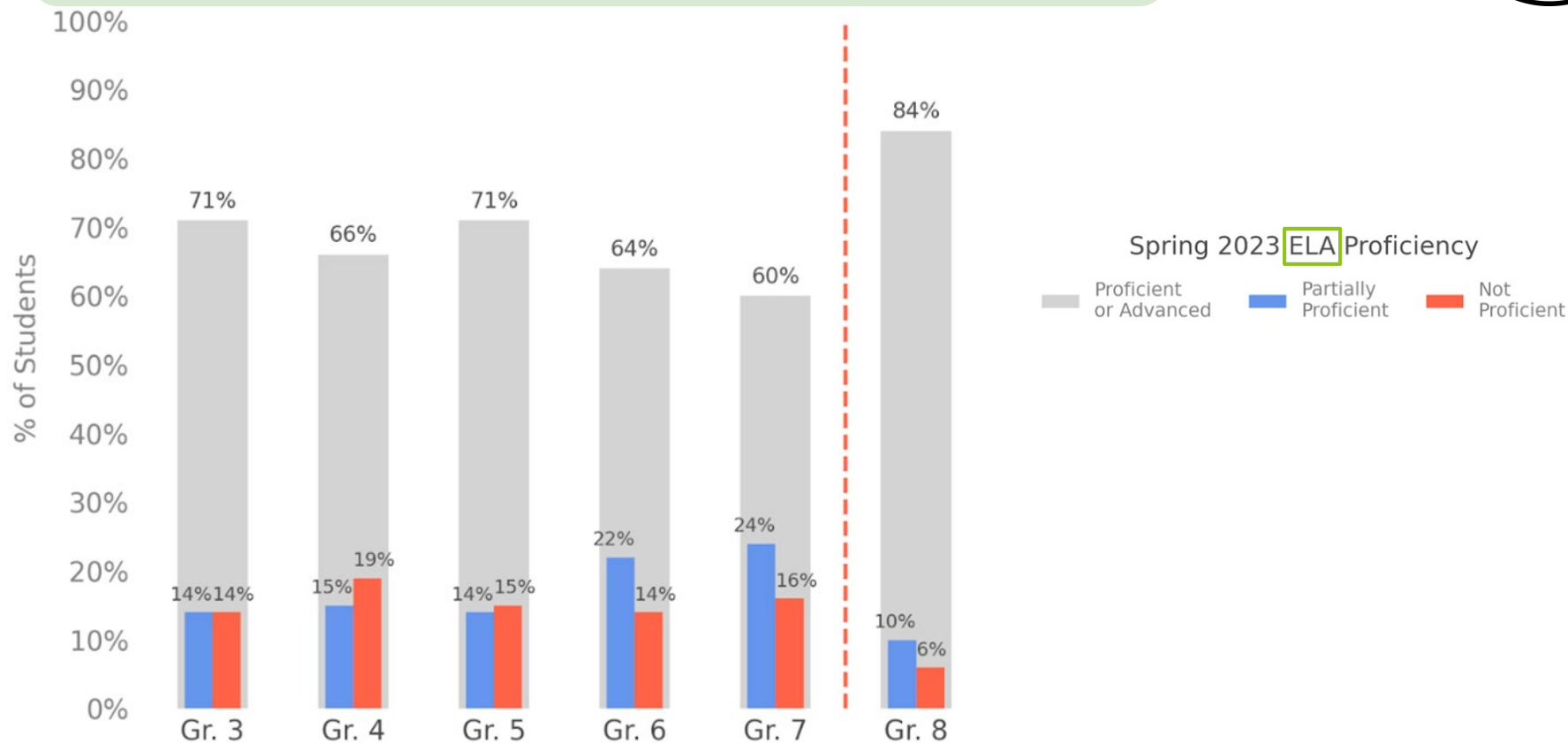


M-STEP Spring 2023 Social Studies Grade 11 Proficiency



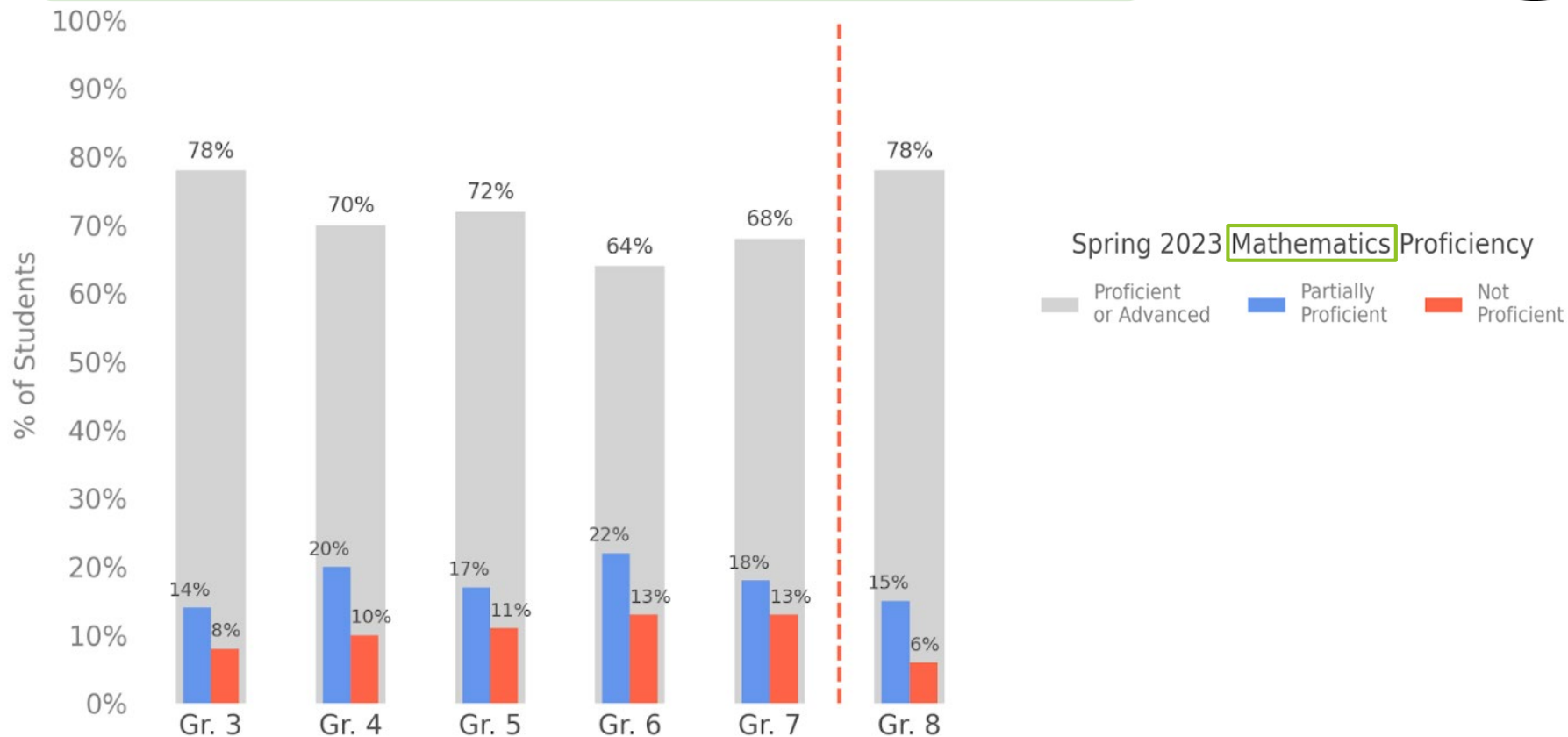
M-Step & PSAT

3-8



M-Step & PSAT

3-8



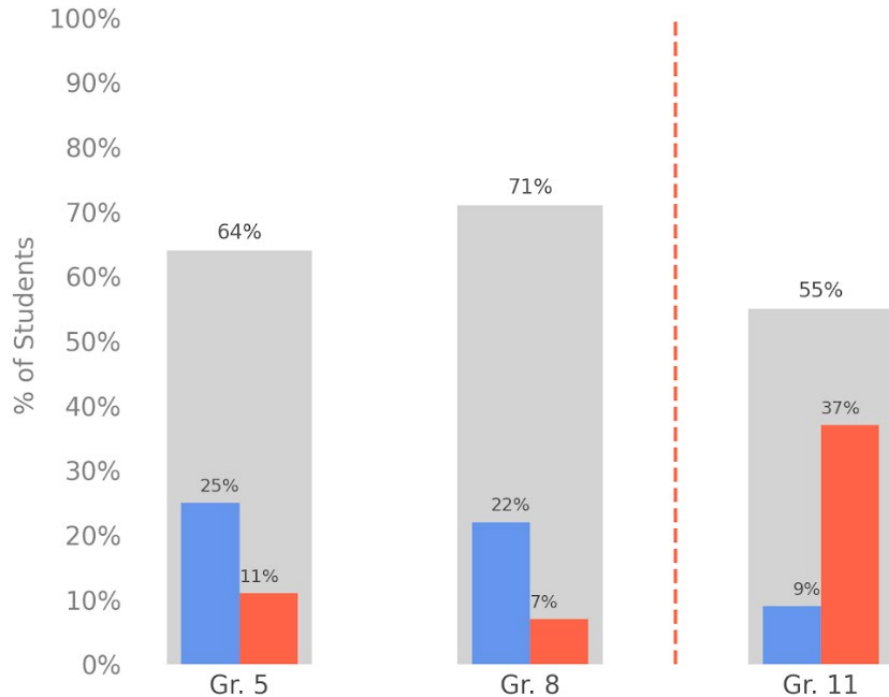
M-Step

5,8,11



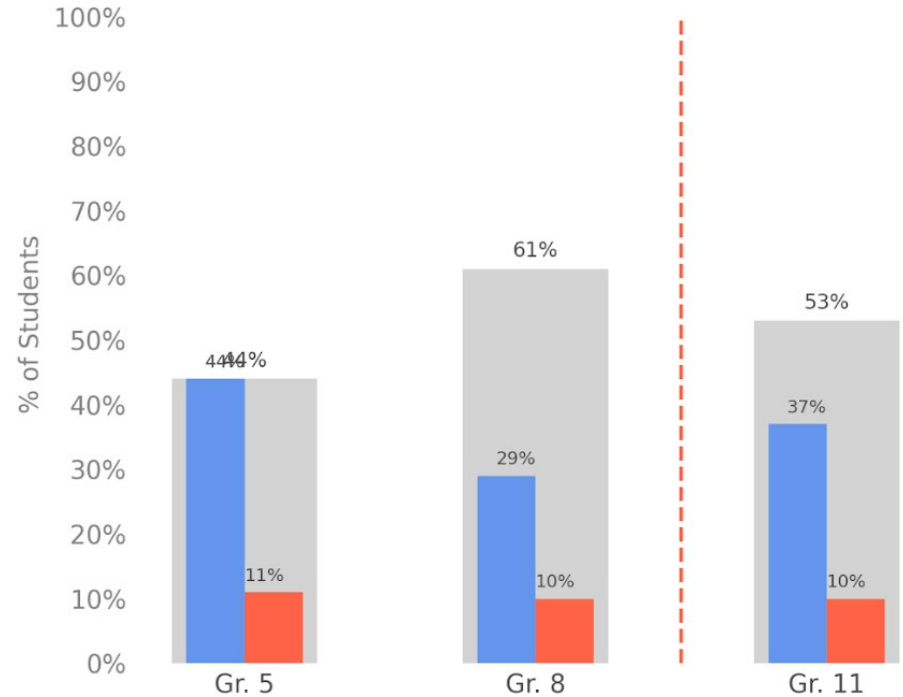
Spring 2023 Science Proficiency

Proficient or Advanced Partially Proficient Not Proficient



Spring 2023 Social Studies Proficiency

Proficient or Advanced Partially Proficient Not Proficient



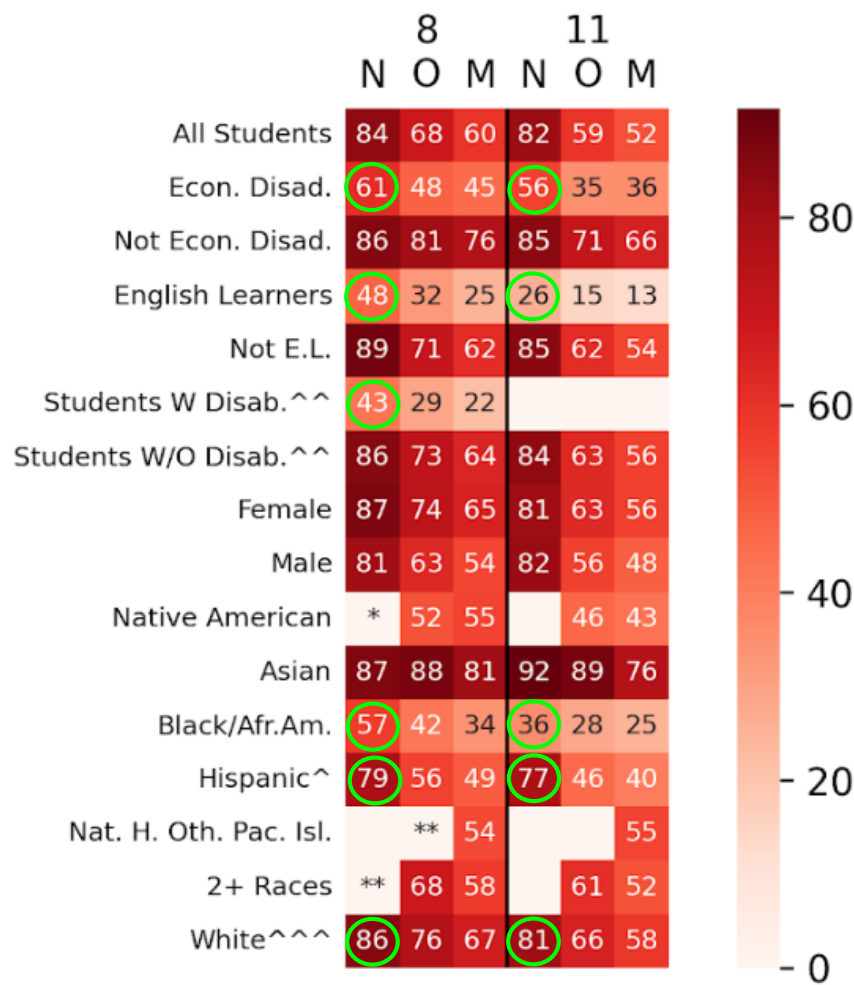


Subgroup Performance

ELA - Subgroups

8 & 11

PSAT & SAT



* Too few tested to report

^ "Hispanic any race" for M-STEP only

^^^ "not of Hispanic origin (P)SAT

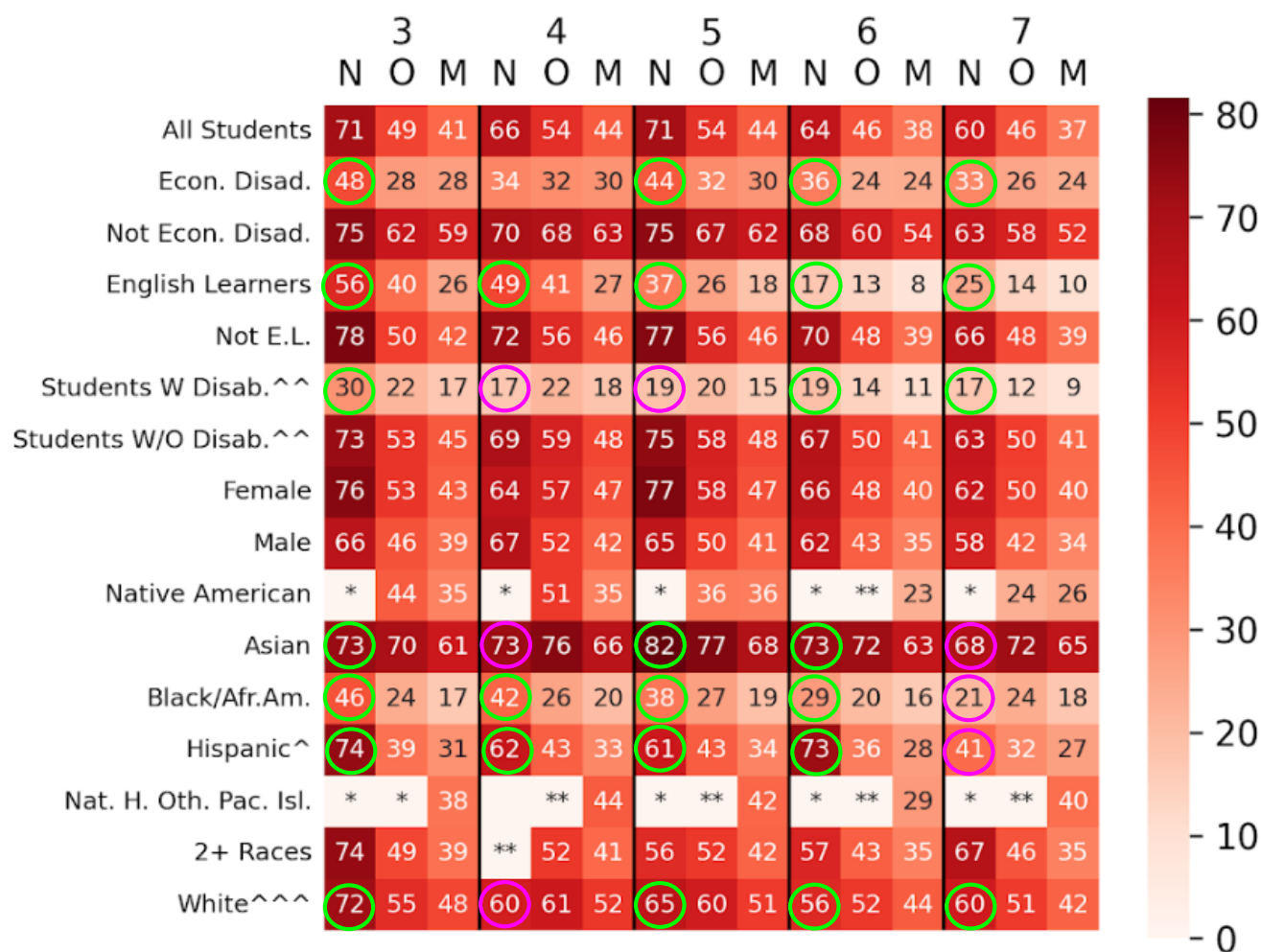
** Censored per FERPA rules

^^ "with(out) IEP" for (P)SAT

ELA - Subgroups

3-7

M-Step



* Too few tested to report

^ "Hispanic any race" for M-STEP only

^^^ "not of Hispanic origin (P)SAT

** Censored per FERPA rules

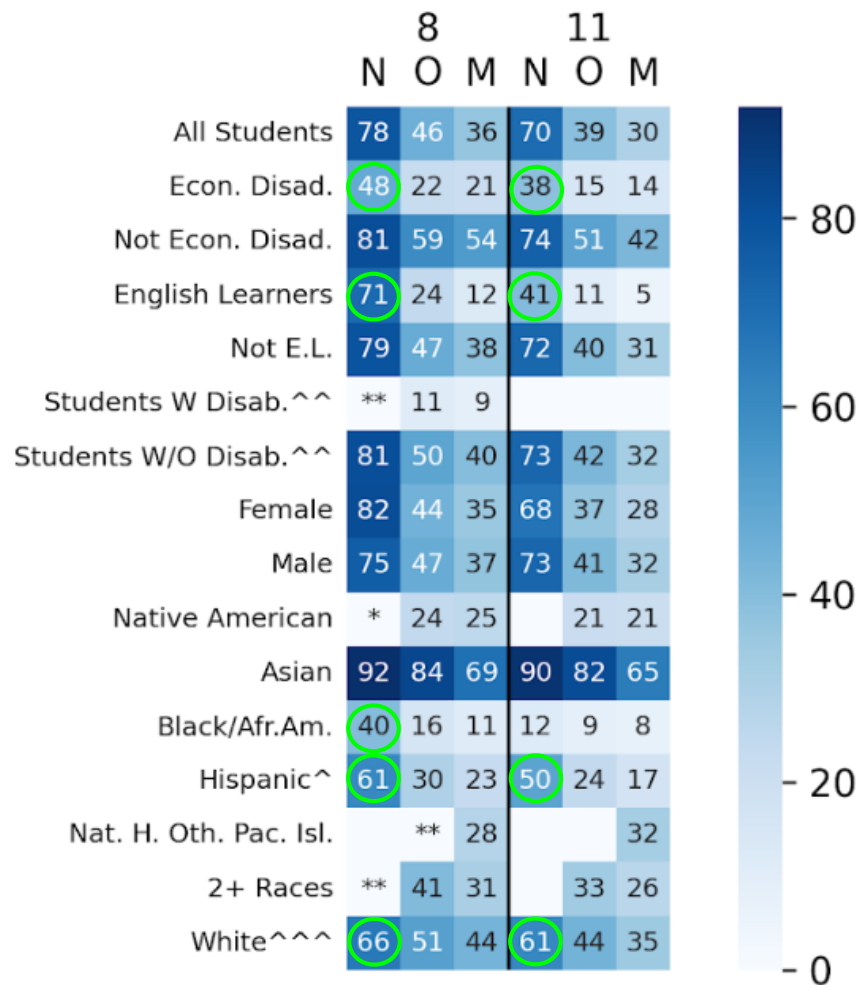
^^ "with(out) IEP" for (P)SAT



Math - Subgroups

8 & 11

PSAT & SAT



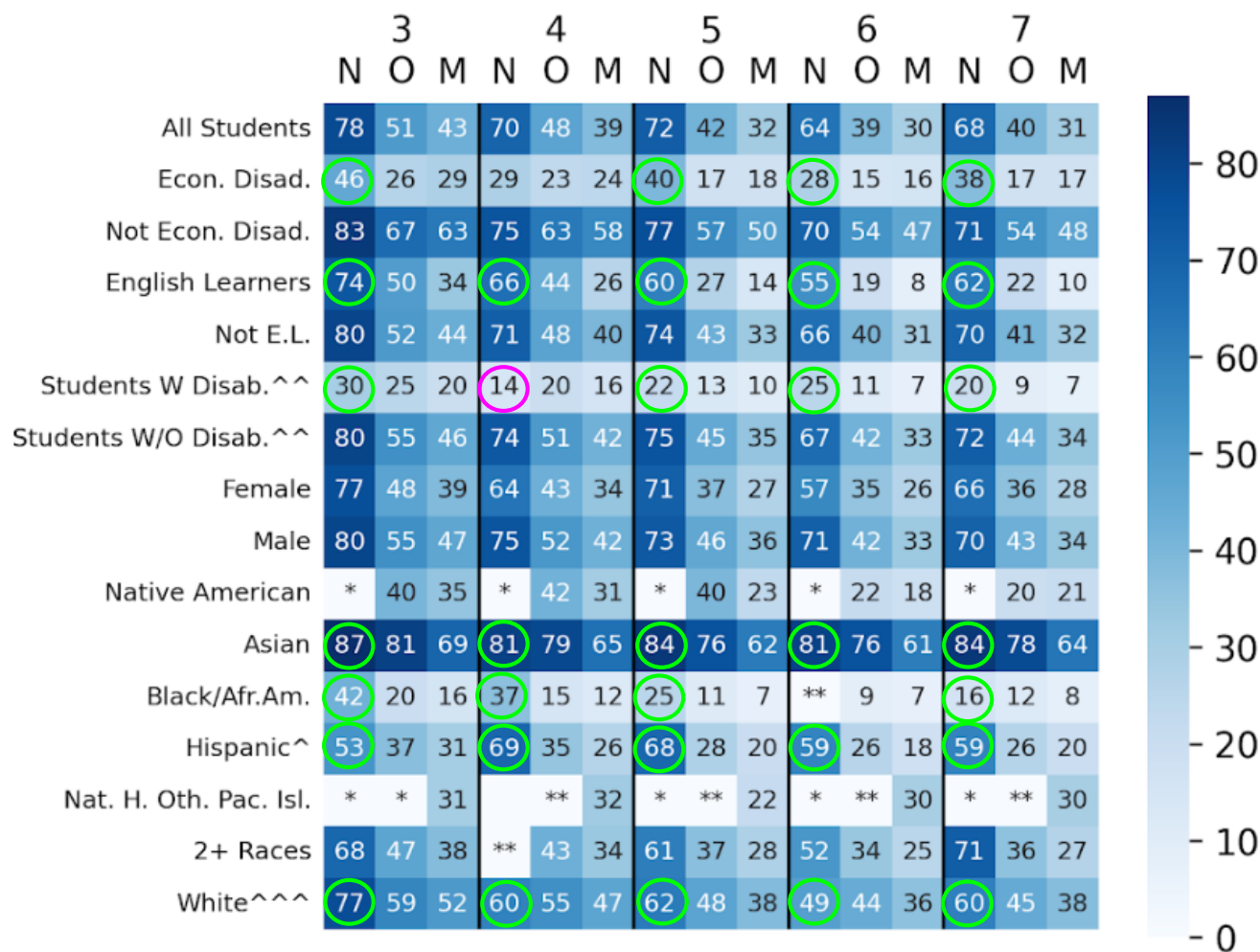
* Too few tested to report
 ^ "Hispanic any race" for M-STEP only
 ^ ^ ^ "not of Hispanic origin (P)SAT"

** Censored per FERPA rules
 ^ ^ "with(out) IEP" for (P)SAT

Math - Subgroups

3-7

M-Step



* Too few tested to report

^ "Hispanic any race" for M-STEP only

^^^ "not of Hispanic origin (P)SAT

** Censored per FERPA rules

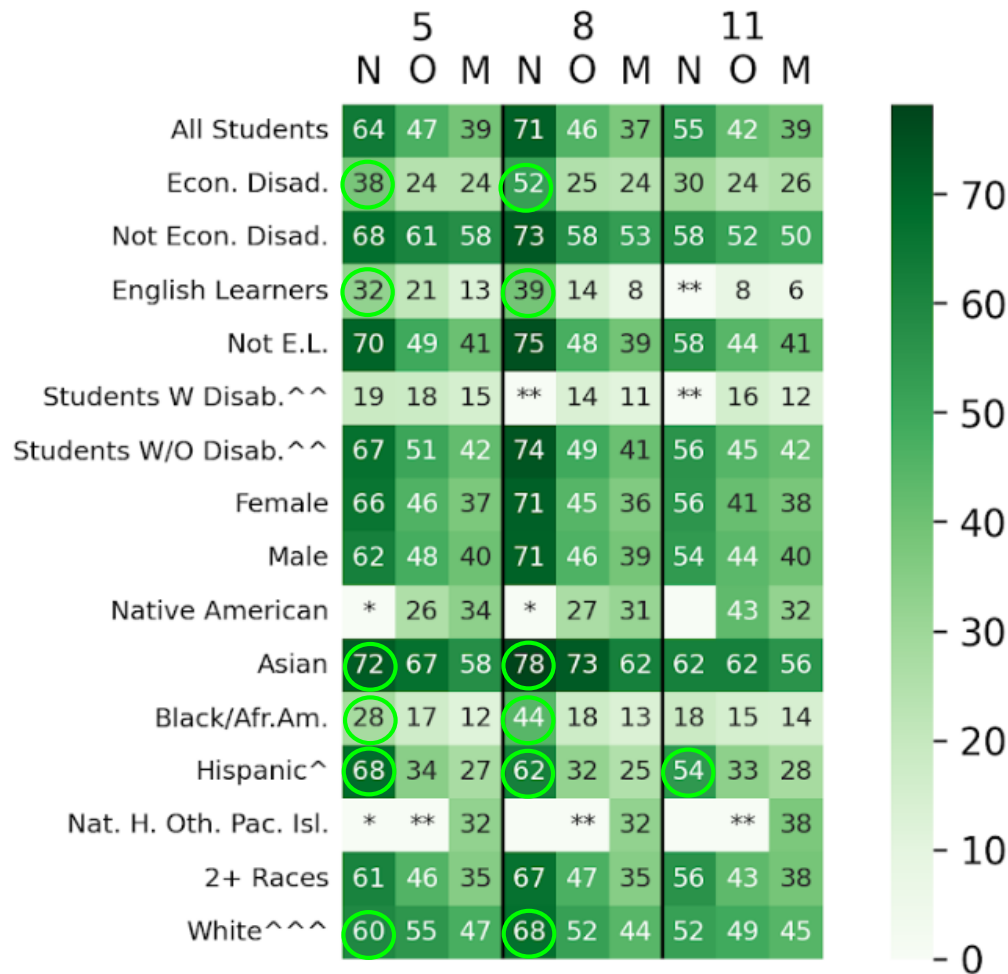
^^ "with(out) IEP" for (P)SAT



Science - Subgroups

5,8,11

M-Step



* Too few tested to report

^ "Hispanic any race" for M-STEP only

^^^ "not of Hispanic origin (P)SAT

** Censored per FERPA rules

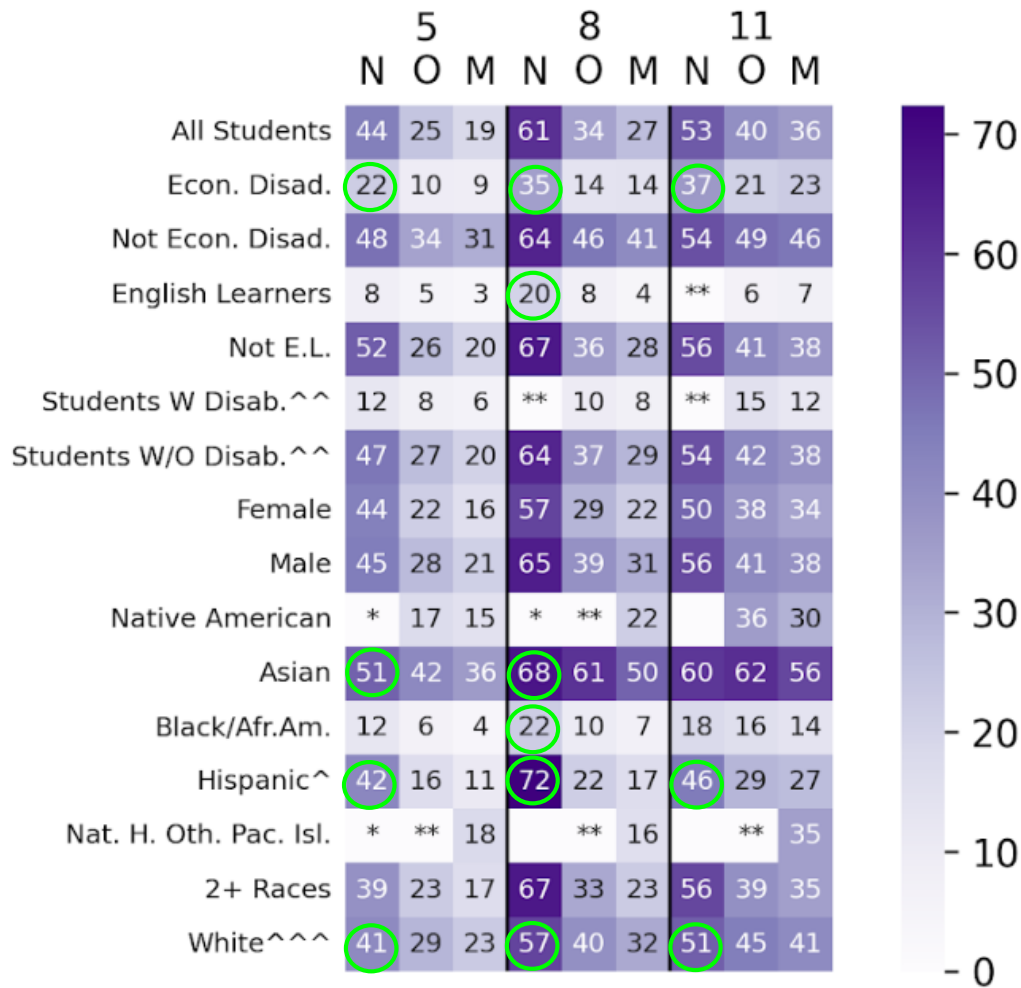
^^ "with(out) IEP" for (P)SAT



Soc Stud - Subgroups

5,8,11

M-Step



* Too few tested to report

^ "Hispanic any race" for M-STEP only

^^^^ "not of Hispanic origin (P)SAT

** Censored per FERPA rules

^^ "with(out) IEP" for (P)SAT





Trends

ELA - Prof Trends

8 & 11

PSAT & SAT



Gr. 8

Novi

Oakland Schools

Michigan



Gr. 11



17-18

18-19

19-20

20-21

21-22

22-23

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20-21

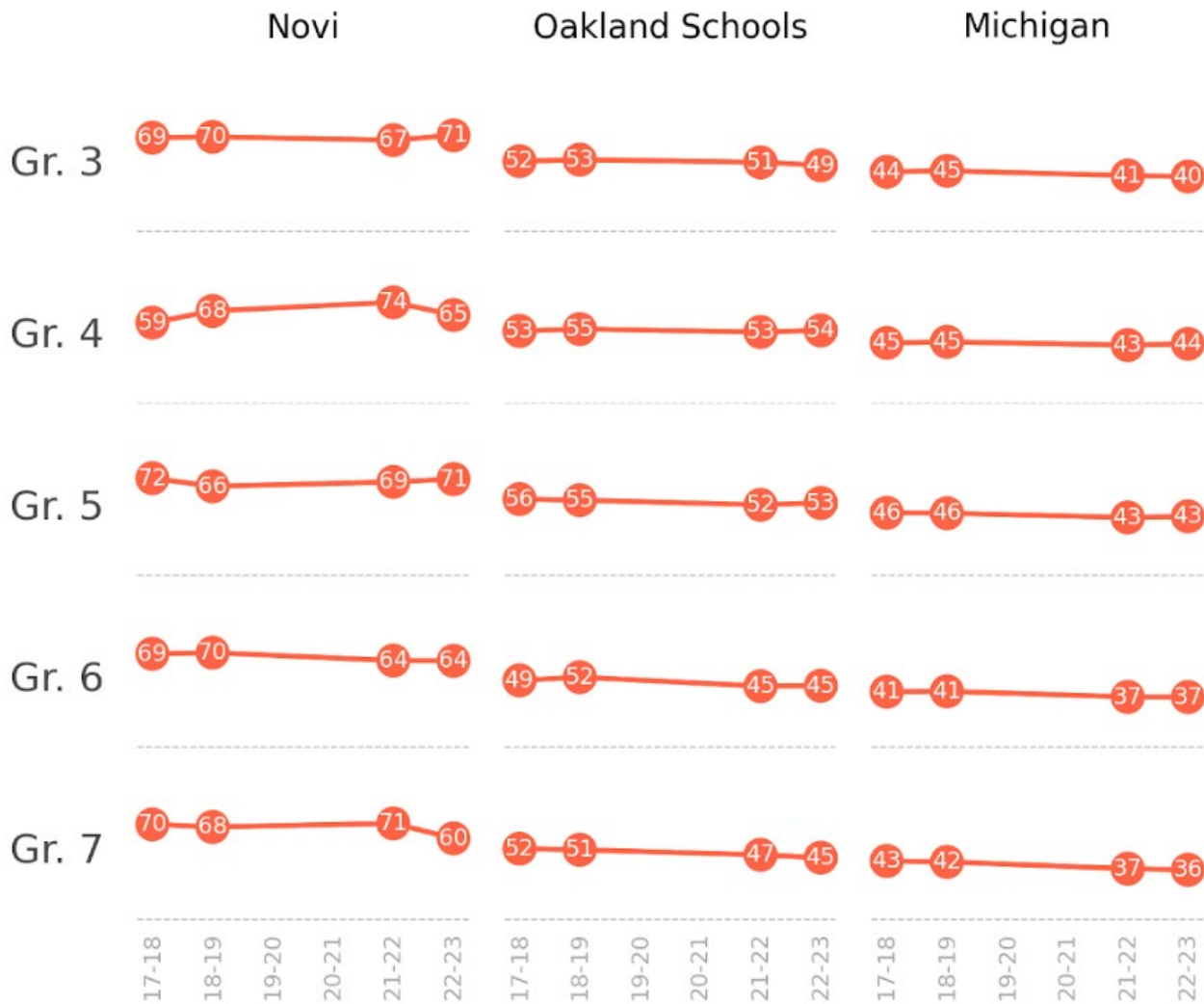
21-22

22-23

ELA - Prof Trends

3-7

M-Step



Math - Prof Trends

8 & 11

PSAT & SAT



Gr. 8

Novi

Oakland Schools

Michigan



Gr. 11



17-18

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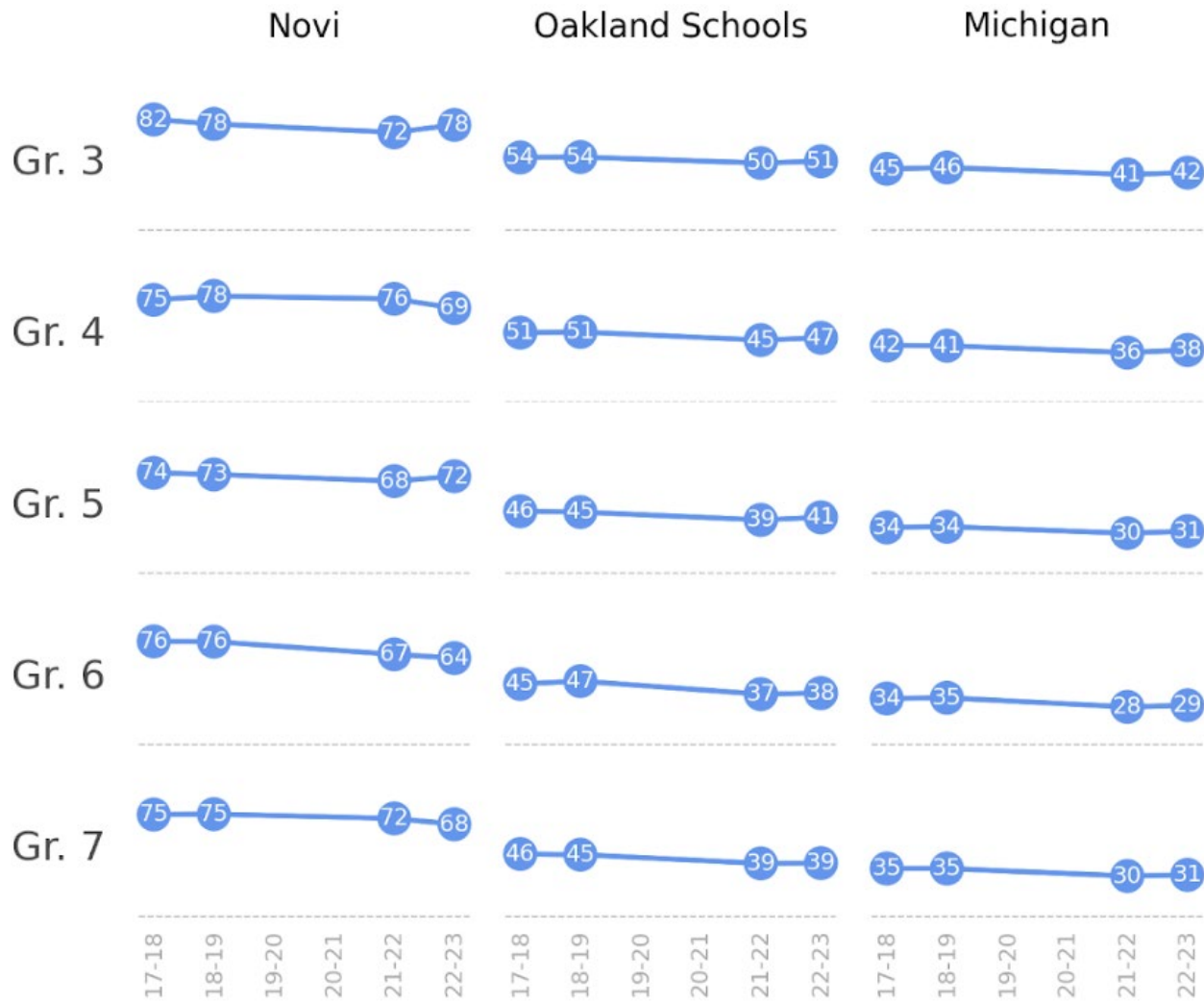
21-22

22-23

Math - Prof Trends

3-7

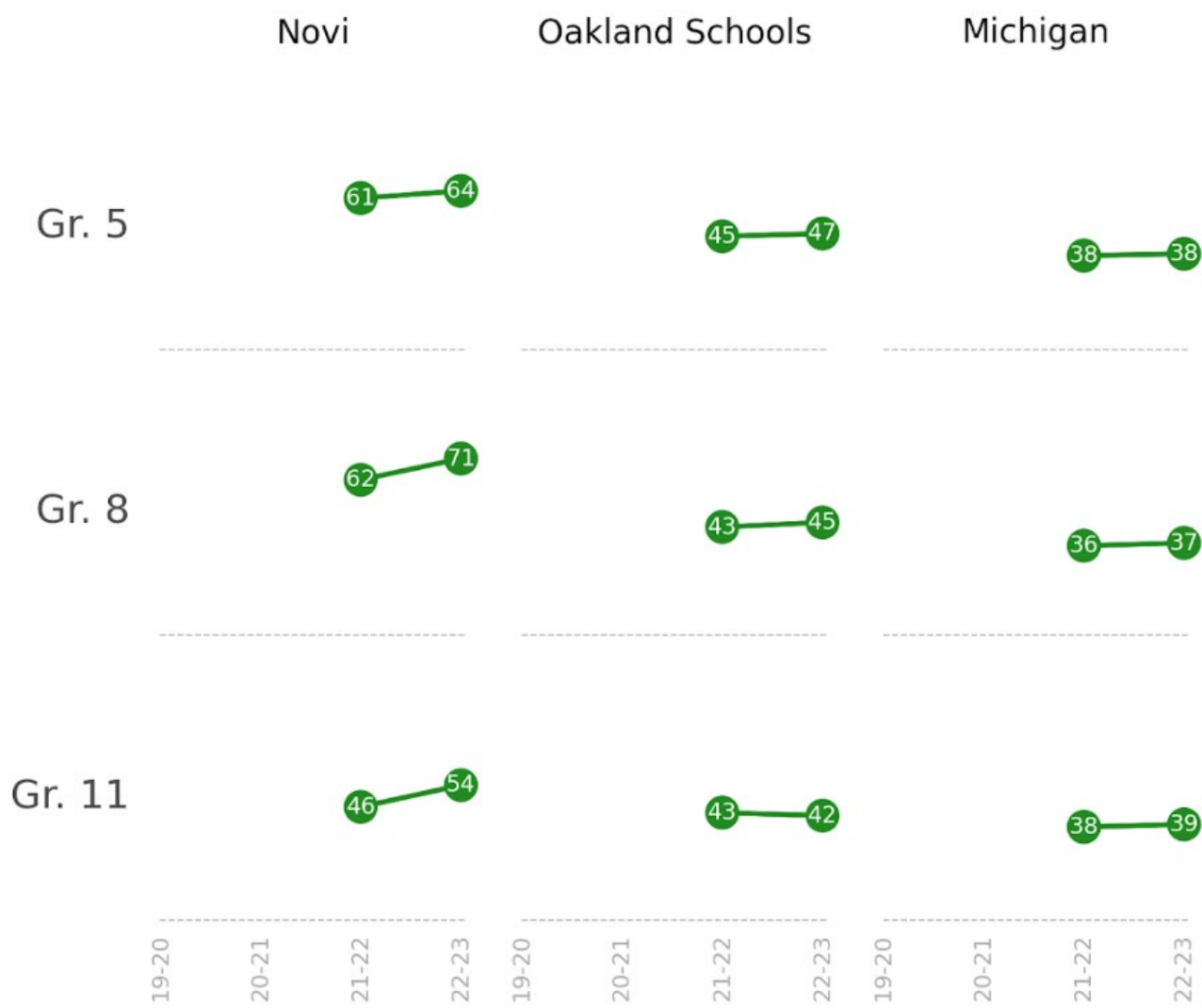
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Science - Prof Trends

5 & 11

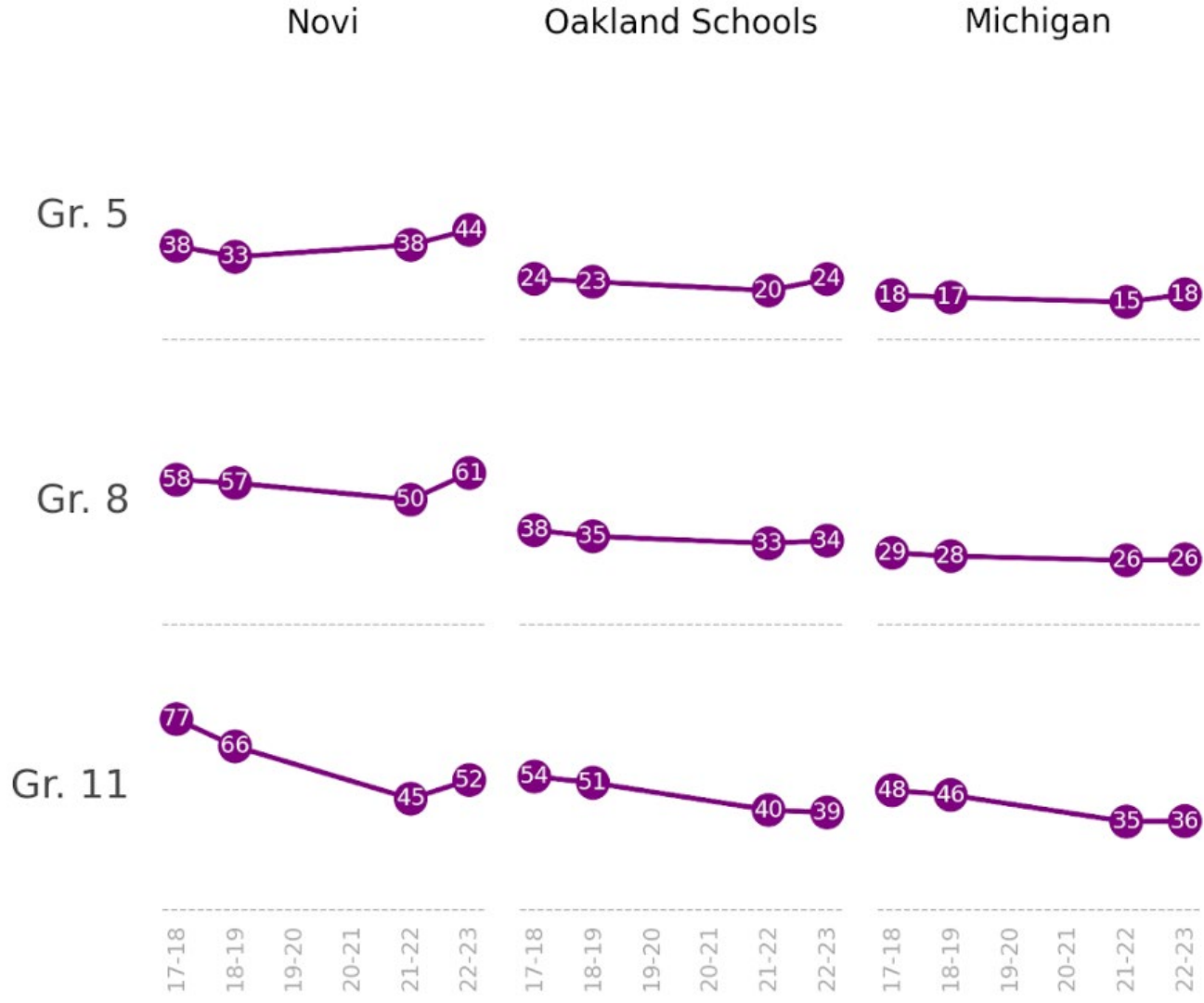
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Soc Stud - Prof Trends

5 & 11

M-Step





Minutes of a Regular Board Meeting, October 19, 2023
Novi Community School District
Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, October 19, 2023, beginning at 7:02 PM.

Present: Dr. Ruskin, Mr. Smith, Mrs. Roney, Mr. Mena, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Absent: by Roll Call Vote

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Approve the Agenda

It was moved by Mr. Smith and supported by Mrs. Roney that the Novi Community School Board of Education approve the agenda adding a closed session just before the action times.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Nays: 0

MOTION CARRIED

CELEBRATIONS

National Merit Semi-Finalists

Novi High School Principal, Nicole Carter, will present the 33 seniors from the Class of 2023 that have been named National Merit Scholarship Program semifinalists. Last spring, 1.5 million high school juniors entered the National Merit Scholarship program by taking a qualifying test (PSAT/National Merit Scholarship Qualifying Test), which serves as the initial screening of program entrants. For 2023, only 16,000 of the students become qualified as Semifinalists. Our 33 seniors are among the highest-scoring entrants in the state of Michigan.

Ms. Carter will present the students who are in attendance for recognition and provide additional biographic information including their varied scholastic endeavors, their participation in athletics and fine arts; and for a large number of the students, their volunteer commitments and philanthropic efforts.

Agiwal, Shreyansh

Bajpai, Aishani

Chung, Judy D

George, Vivian A

Gunturi, Abhinav

Guo, Xuanlang

Hahm, Shua

Han, Rachel

Kakarla, Abbay

Kanginaya Madhuchandra, Aditya

Kantejeva, Valeria S

Kemmerer, Kyle C

Nelakuditi, Srikar

Pan, Ruichen

Pantra, Yashwant

Patel, Preya K

Raj, Shivaji

Raju, Aarav R

Ranjan, Aryaman

Rao, Navneeth V

Soisaleumsack, Preston T

Takahashi, Fuga

Tangutur, Sriya

Thurman, Milan E

Ko, Ethan H

La, Joshua M

Li, Andrew B

Ma, Eric

Muchanthla, Jaanvi Reddy

Udupa, Sanjith

Wou, Grace S

Xiang, Elvis

Yoon, Jacob Y

We applaud these students for their tenacious work ethic and outstanding academic achievement and present them to the Novi Board of Education this evening for recognition as the exemplification of the very best of Novi High School.

October – Principal Recognition Month Resolution

NOW, THEREFORE BE IT RESOLVED THAT:

the Novi Community School District Board of Education:

- (1) recognizes the month of October as National Principals Month; and
- (2) honors the contribution of Novi Community School District principals and assistant principals:

- a) Alice Kazee, Novi Woods Elementary
- b) Ryan Francis, Deerfield Elementary
- c) Jennifer Murphy, Parkview Elementary
- d) Joi Danforth, Orchard Hills Elementary
- e) Katy Dinkelman, Village Oaks Elementary
- f) Lisa Fenchel, Novi Meadows Elementary
- g) John Brickey, Novi Meadows Elementary
- h) Robert Baker, Novi Middle School
- i) Angie Southworth, Novi Middle School
- j) David Sinopoli-Smith, Novi Middle School
- k) Nicole Carter, Novi High School
- l) Ronald Kane, Novi High School
- m) Sarah Lephart, Novi High School
- n) Michelle Debrincat, Novi High School
- o) Jacqueline Smith, Novi High School

Ayes: Danielle Ruskin, Tom Smith, Willy Mena, Paul Cook, Mary Ann Roney, Jason Michener, and Betsy Beaudoin

Nays:

Resolution declared adopted.

COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mrs. Beaudoin and supported Mr. Mena by that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

DONATIONS

Suburban Collection Showplace – Therapy Dogs

The District is in receipt of a generous donation from the Suburban Collection Showplace. This generous donation is in the amount of \$ 5,000.00. They would like to dedicate these funds for the purchase of the District Therapy Dogs.

It was moved by Mr. Cook and supported by Mrs. Roney that the Novi Community School Board of Education accept the donation(s) as presented, with appreciation and thanks.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

Novi Educational Foundation – Fellowship Grants

The Novi Educational Foundation (NEF) is launching a new fellows grant program this year. They will donate \$250 to a teacher who will be attending a local conference or \$500 to a teacher who is attending a national conference. The NEF has budgeted \$5,000 total for these conference grants.

The Committee members include:

- Brian Langley, NHS High School Teacher and District Teacher Mentor Coordinator
- Mike Giromini, NCSD Asst Superintendent of Teaching and Learning
- Sue Collins, NEF Executive Director
- Punita Thurman, NEF Trustee

It was moved by Mr. Smith and supported by Mr. Michener that the Novi Community School Board of Education accept the generous donation(s) as presented, with appreciation and thanks.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

ACTION ITEMS

Personnel Report A

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presented for the Board's consideration the personnel changes.

It was moved by Mr. Michener and supported by Mr. Mena that the Novi Community School Board of Education adopts the personnel report recommendations as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

Personnel Report B – Administrative Contracts

The Superintendent, presents for your consideration the administrative hires.

It was moved by Mrs. Roney and supported by Mr. Michener the Novi Community School District Board of Education approve the above hires, and in addition, approve their 2023-2025 Administrative

Contracts.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Nays: 0 **MOTION CARRIED**

Middle Cities Resolution

The Novi Community School District has been a member of the Middle Cities Risk Management Trust since 1993. This Trust provides property, general liability, auto liability, and errors and omissions insurance for the District.

There are 32-member school districts and other entities in this Trust and each member has a designated Trustee, Alternate Trustee and Risk Management Coordinator. The District is required to appoint individuals to fill these roles.

The proposed Resolution is being submitted to the Board of Education tonight for information and discussion. It will come back to the Board for adoption at the October 19, 2023 Board Meeting.

It was moved by Mr. Mena and supported by Mrs. Roney the Novi Community School District Board of Education adopt the Middle Cities Resolution as presented.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and
Mr. Michener

Nays: 0 **MOTION CARRIED**

Go Bucket Purchase

The District has been participating in the A.L.I.C.E Training since 2016. This has been a mandatory training program for all staff and students. Together with our Novi Police Department and SROs, the district practices this training with regular ALICE drills.

The Go Bucket would not only compliment this training, but be a necessary tool in every classroom. During prolonged lockdowns, staff and students would not be able to access any of the amenities that are outside of the classroom. These 5-gallon buckets would ensure their safety and well-being and contain items such as first aid kits, list of classroom students, non-perishable food, water, sanitation wipes and supplies, rope, duct tape, flashlights, batteries or alternative power supply, whistle, blanket, etc.

Administration is requesting the purchase of enough Go Buckets for every classroom in the District, as outlined in the attached report.

It was moved by Mr. Michener and supported by Mrs. Roney that the Novi Community School District Board of Education approve the purchase of 500 Go-Buckets in the total amount of \$36,630

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and
Mr. Michener

Nays: 0 **MOTION CARRIED**

MASSP Women's Student Council Summit Field Trip

Ms. Rachel Schypinski, teacher and Student Council Sponsor, Ms. Katherine James and Ms. Nicole Carter are requesting that ten to twelve female students participate in the 2023 MASSP Women's Summit, from November 6-7, 2023. Student leaders will address the most important issues facing

women today.

Administration has submitted a request for students to travel by Novi school bus and will be asked to pay \$100.00 to cover the costs. Students will miss school on Monday, November 6, and Tuesday, November 7, the last day of the conference. There will be three (3) chaperones accompanying the students on this trip. Thank you for your consideration.

It was moved by Mrs. Beaudoin and supported by Mrs. Roney the Novi Community School District Board of Education approves the MASSP Woman's Summit – November 6-7, 2023, in Grand Rapids, Michigan.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0

MOTION CARRIED

INFORMATION AND DISCUSSION

Raptor Emergency Management Suite Purchase

In September of 2020, the District purchase, with 2019 Bond funds, and installed the Raptor Visitor Management System in all of the District's school buildings' secure entries. This has proven to be a very useful safety feature.

Tonight, administration is requesting the purchase of the Raptor Emergency Management Suite. With the introduction of this technology, the District would be able to notify staff and first responder quickly in an emergency situation.

This comes tonight for information and discussion. It will comeback before the Board for approval at the November 2023 Board meeting.

Board Meeting Times Discussion

At the October 2, 2023 Board Work Session, the topic of changing the Board meeting start times from 7:00 PM to 5:30 PM, 6:00 PM, or 6:30 PM was brought up. This comes tonight for further discussion. Board members mentioned that starting the meetings at 7:00 PM and going late into the evening, is not conducive to making the wisest of decisions, especially when their work day begins at 6:00/6:30 AM. They discussed maybe starting this time change at the organizational meeting in January. Board members stated that they are in support of starting at 6:00 PM, but not earlier. They said that the law says we have to have at least one (1) Board meeting a month, but it does not say when it has to start. Board members came to a consensus that they would vote on this next week for the meetings to begin at 6:00 PM.

Baseball Trip to MLB Dodger Spring Training

The Novi Athletics Department is requesting approval for the Novi Baseball team to travel to Vera Beach Florida, so that they can attend the MLB Dodger Spring Training during Spring Break 2024. The Novi team will be able to participate in four (4) scrimmages and practices along with other team building events.

The team will leave for Florida at the end of the school day on Friday, March 22, and return on Saturday, March 30, 2024.

This comes tonight for information and discussion. It will come back before the Board for approval at the November 9, 2023.

COMMITTEE REPORTS

DEI Committee

Betsy Beaudoin, Committee Chair, reported that the committee of the whole met on October 12th, at 4:30 PM led by Mr. Giromini. She stated that Dr. Carino, Ms. Pohlonski, Sarah David, and Casey Jillian were there. Ms. Beaudoin said that Dr. Carino presented and reviewed the District Staff Demographic information. Mr. Giromini presented and review the i-Ready Sub Group Data. Ms. Pohlonski, Sarah David, and Casey Jillian presented and reviewed the District DEI activities.

The committee also discussed the summer programming and ongoing intervention.
There were no comments from the audience.
No action was taken at this meeting.

SUPERINTENDENT'S REPORT

Mr. Mainka, Superintendent of Schools, stated that the large groups of people being honored tonight just underscored the need for a larger space for public meetings. He reported that he is excited about the sixth grade house and ongoing design of it. Mr. Mainka said that it is going to be brought forward in December for a preliminary look and approval of bids that will be going out at the end of this year.

Mr. Mainka reported that he met with Mr. Yuda Matsubara, the gentleman who oversees the sister program with Shinja, Japan who is the sister state to Michigan. He stated that he reached out to explore a partnership with them. Mr. Mainka said that this is not something that we have done before, but the State has been doing it for a long time and they are looking for some prominent high schools and our District having the most students of Japanese descent would potentially be a great partner. He mentioned that our District currently has the G.A.P Program, the German Program, German students come and stay with our families and our students go to stay with their families. Mr. Mainka said that we would create a similar program with Shinja, Japan. He stated that he would share more later.

Mr. Mainka reported that he had several very exciting meetings, in the last three (3) weeks, with our Parent/Community Advisory Teams. He stated that we have five (5) different committees from curriculum to school safety to all different parts of our operation. Mr. Mainka said that he has also been meeting with our Student Advisory Team and being able to meet with families, community members, as well as our Novi Meadows, Novi Middle School, and Novi High School kids. He mentioned that he is gaining a lot of valuable insights that he will share with the Board for the Strategic Planning Process.

Mr. Mainka reported that the next work session in November 9th and they will be reviewing the input from our survey that went out. He stated that there is also a December 7th work session and then they will be, hopefully, targeting January to start looking at some plans for approvals.

Mr. Mainka was excited to announce that our Fall Theater Production of the Curious Incident of the Dog in the Nighttime, in the Novi High School Blackbox, will be on October 26th, 27th, and 28th, at 7:00 PM. He said there is a QR code where you can get your tickets. Mr. Mainka mentioned that on November 3rd, at 7:30 PM, the middle school will have their production of Eureka! Plays of Science and Innovation.

Mr. Mainka reported that the Athletic Department will be hosting our Fall College Signing Day on November 8th, at 3:15v Pm, in the Novi High School Atrium/Cafeteria. He stated that our student athletes will be recognized with a great ceremony. He stated that Mr. Watchowski does a great job with families, so he wanted to put that on everyone's radar.

Mr. Mainka said that the staff has been working had this fall and there is a lot of positive momentum and energy, but everyone is starting to get a little tired. He mentioned that they have talked about this before and adults and kids need a little break this time of year. Mr. Mainka reported that this past summer, they had shared next year's calendar and we will have a mid-fall break of three (3) or four (4) days, kind of a long weekend. He stated that this really helps morale.

ADMINISTRATIVE REPORTS

Mr. Devin Kling, Assistant Superintendent of Business and Operations, reported that they are wrapping up the annual financial audit. He thanked Steve LeBlanc, our new Director of Finance, and the whole business office staff. Mr. Kling stated that they have been working very hard to wrap things up. He said the Steve started last month and hit the ground running; he is very energetic and we are excited to have him on our team. Mr. Kling mentioned that the draft financial statements will be presented by Plante Moran on November 16th at the Finance Committee meeting, at 3:30 PM.

Mr. Kling reported that the Michigan State Police conduct an annual comprehensive safety inspection of our fleet of buses. He stated that this is usually done the first week of school. Mr. Kling said that they have not come yet and have not given us a date, but he will keep us updated. He mentioned that historically we have passed with 100%. Mr. Kling reported that our mechanics, Matt Wiki and Tom Probert, have been working hard to make sure the bus fleet is in good shape. He expressed his appreciation for that. Mr. Kling acknowledged Cindy Valentine, our Director of Transportation, Karen Dennett, the bus drivers, and aids for all of their hard work.

Mr. Kling reported that we have a fleet of 37 buses and periodically they outlive their useful life. He stated that we have a replenishment schedule with the transportation initiatives at both the Federal and State Level. Mr. Kling said that it would be a good idea to re-examine our bus replacement schedule and possibly get a third party analysis and/or recommendation, by an industry expert. He mentioned that it is always a good idea to get multiple people involved when it involves millions of dollars and possibly get a third party to really look at our Fleet and make recommendations. Mr. Kling stated that it might be nice to have a Board AdHoc subcommittee to review a replacement plan with regards to electric buses, diesel buses, and gas buses because there are a lot of pros and cons, and then bring it to the whole Board.

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, reported that we have a small group of administrators, mental health practitioners in the buildings who are participating in an Oakland Schools' strengthening School Mental Health and Family Engagement initiative. She stated that the team is looking at the ability for us to engage with our families' and students' mental health. Dr. Carino said that they will be looking at this over the course of the next two (2) years. She mentioned that they are excited to get stakeholder input from administrators, staff, and buildings as well as, parents and guardians, so more to come. Dr. Carino reported that our new Director of Mental Health and Wellness is so excited to be directly involved with this and lead the work.

Dr. Carino reported they have finished with the hiring cycle for the first go around of this year using their new revised hiring process. She stated that at the last DEI Committee meeting, they gave some baseline data of our staff demographics compared to last year's baseline data. Dr. Carino said with that their efforts to intentionally diversify our staff, they have seen an increase in that diversity. She asked Mr. Dinkelman, our Director of Employee Relations, to summarize the presentation shown at that committee meeting.

Mr. Dinkelman reported that the changes, as subtle as they are, show that their work to cultivate the diverse range of candidates shows an increase in every one of the subgroups that have been traditionally underrepresented. He stated that they attribute this change to the hiring procedures they have put into place. Mr. Dinkelman said that it makes it easier for them to create a wider pool of candidates that they can interview and hire.

Mr. Mainka reported for Mr. Mike Giromini, Assistant Superintendent of Teaching and Learning. He stated that our Teaching and Learning Department has re-engaged in the LEO (Literacy Essentials Oakland) Project, through Oakland Schools. Mr. Mainka said that there is some direct funding of literacy specialists and it provides a lot of professional learning support. He mentioned that we are looking forward to the partnership to support our K-5 literacy work this year and into the near future.

Mr. Mainka reported that beginning this month, the Teaching and Learning Department began regular walkthroughs. He stated that they visited the high school, middle school, and meadows so far. Mr. Mainka said they will continue to go down to the elementaries for the purpose to review and get firsthand knowledge of our students and teachers experiences, to be able to see them in action, to be able to be mindful of the things that are actually occurring. He mentioned that sometimes you may see a binder and it says this is what is going on, then when you actually see you get a pretty good sense of what is happening.

Mr. Mainka reported that the Sex Ed Advisory Board met this week. He stated that they began to design a curriculum evaluation tool that will allow them to use a consistent yard stick when looking at updated curricular resources. Mr. Mainka said that the DEI Committee has engaged some data consulting services with the goal of enabling an increased strategy focused on time consuming calculations and analysis. He mentioned that we will have the Spring M-Step Data Report at the November Meeting.

BOARD COMMUNICATION

A Board member reported that with the completion of the policy manual, we need to adopt rules to operate by. He stated that we also do not have Board Operating Procedures anymore, as sections were absorbed into our bylaws. The Board member asked if that procedural protocol falls on the president. The Board member said he has no problem trusting the president, but the Board should consider adopting some sort of Parliamentary procedure, so that everyone's roles and responsibilities are equitable. He mentioned that Robert's Rules are 147 years old and were developed over time. The Board member reported that it is good to have a set of agreed rules to abide by in matters of dispute and for consistency. He stated that Parliamentary Procedures would be beneficial.

A Board member reported that she remembers at their last policy meeting, they discussed that this would be put on the agenda of the next committee of the whole meeting. She stated that the meeting has not taken

place yet. The Board member said that at that last meeting she said she wanted to make sure that this conversation continues and that it would be brought to the next policy meeting where it will be discussed.

A Board member recalled that earlier this month that everyone's phones went off because the FCC had required the radio stations and TV stations to test their emergency broadcast system. He reported that our radio station, WOVI 9.5, passed. He expressed his gratitude to Oakland Schools for helping us to upgrade the firmware, our emergency broadcast equipment, which we have had for a long time. The Board member stated that we just needed an upgrade. He, also, thanked Mr. Kling's office for filing all of the required forms.

A Board member reported that the fall play was the Curious Incident of the Dog in the Nighttime. He recognized Milan Thurman, a Novi High School Student who gets involved with the arts, and Mr. Heather McKaig for the work that our theater department does in selecting these plays. The Board member stated that it appears if the play takes place in London, but when it debuted, about 10 years ago, it was met with a bit of critical acclaim. He said that in 2012-2023 it tied a record for the most awards given to any new dramatic play. The Board member mentioned that the only plays that had come close were Matilda, the musical, and a Harry Potter adaptation.

The Board Member reported that he brings it up because it is the only Broadway production whose lead character was on the autistic spectrum and portrayed by an actor who was autistic. He complimented Ms. McKaig and our theater department for not only producing entertainment, but also educating our kids about women's rights and working conditions and working with people that might be on the spectrum. The Board member stated that the dates are October 26 through 28, in the Blackbox Theater.

A Board member reported that one of our neighboring districts is making sure all of the students and staff members are CPR trained. He stated that if it were not for CPR his brother would no longer be here. He stated that his brother had basically fallen dead on the side of the road and a nurse, who happened to be driving by, gave him CPR until the EMTs got there. The Board member said that we focus a lot on mental health, but there is also the physical health and our kids and staff should be prepared for those situations.

A Board member expressed her gratitude for sharing and asked what district it was that required the CPR Training. The other Board member stated that it was Catholic Central. She said that seemed like a wonderful life skill and as we look at our strategic planning around the portrait of a graduate, putting our children in a position to be heroic is a wonderful gift too give.

ADJOURNMENT

It was moved by Mr. Mena and supported by Mrs. Roney that the Novi Community School District Board of Education Regular Board meeting be adjourned.

Ayes: 7 Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener
Nays: 0

MOTION CARRIED

The meeting adjourned at 9:03 p.m. The next regular meeting of the Board is scheduled for November 16, 2023 at 7:00 p.m., at the Educational Services Building.

Willy Mena, Board of Education Secretary

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

November 16, 2023

DIRECTOR OF FINANCE

TOPIC: Approval of Bills - September 2023

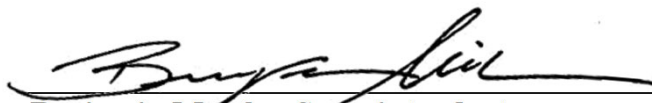
The monthly bills payable for September 2023 are submitted to the Novi Board of Education for review and approval:

Net payroll		\$2,997,312.22
Withheld and employer payroll taxes		\$1,121,321.84
Employer and employee ORS liability		\$1,639,495.81
Expenditures of accounts payable, comprised of:		
General Fund	\$965,829.66	
Food Service Fund	\$112,531.16	
Capital Projects Fund	\$5,509,560.08	
Recreation Fund	\$48,460.77	
Debt Funds	\$0.00	
Sinking Funds	\$63,126.30	
Special Revenue Funds	\$114,594.50	
Pcard and EduStaff ACHs	<u>\$442,417.57</u>	
Total	\$7,256,520.04	<u>\$7,256,520.04</u>
Grand Total:		<u><u>\$13,014,649.91</u></u>

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the payment of bills for the month of September 2023 in the amount of \$13,014,649.91 , as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**


Benjamin Munka, Superintendent

November 16, 2023
Date

JP MORGAN/CHASE	PCARD CYCLE 09/01/2023-09/29/2023				
NAME	ACCOUNT	AMOUNT	DATE	MERCHANT	DESCRIPTION
ABRAHAM, JACQUELINE	1722100000-53220611	76.51	09/19/2023	SHANTY CREEK RESORTS -	HOTEL DEPOSIT FOR MIDATA HUB CONFERENCE IN NOV 23
ABRAHAM, JACQUELINE	1722100000-53220611	634.35	09/29/2023	HOME2SUITES - KALAMAZO	FALL 2023 PSUG
ABRAHAM, JACQUELINE Total		710.86			
ABRAHAM, MARY	1111220730-55110000	38.10	09/01/2023	AMAZON.COM*T39ZD9S41	CLASSROOM SUPPLIES / RADTKE
ABRAHAM, MARY	1111220730-55110000	47.66	09/01/2023	AMAZON.COM*TL20O6382	CLASSROOM SUPPLIES / RADTKE
ABRAHAM, MARY	1124120000-55910000	388.82	09/01/2023	AMZN MKTP US*T312X9661	OFFICE SUPPLIES
ABRAHAM, MARY	1111220000-55110719	182.45	09/04/2023	AMAZON.COM*T30TN89H1	SUPPLIES FOR MATH DEPARTMENT
ABRAHAM, MARY	1111220000-55110719	109.47	09/04/2023	AMAZON.COM*TL0BY9P72	SUPPLIES FOR MATH DEPARTMENT
ABRAHAM, MARY	1111220000-55110701	21.19	09/08/2023	ADOBE *ACROPRO SUBS	SOFTWARE SUBSCRIPTION
ABRAHAM, MARY	1111220730-55110000	17.98	09/08/2023	AMAZON.COM*TL39X3S71	CLASSROOM SUPPLIES / RADTKE
ABRAHAM, MARY	1111220000-55110701	80.52	09/11/2023	AMZN MKTP US*TL3SA62F1	CLASSROOM SUPPLIES / KASCHYK
ABRAHAM, MARY	1111220000-55110701	21.16	09/11/2023	AMZN MKTP US*TR0ZQ7LD0	CLASSROOM SUPPLIES / KASCHYK
ABRAHAM, MARY	1111220000-55110708	185.50	09/11/2023	AMZN MKTP US*TR4B10B02	NEW BATTERIES FOR WALKIE-TALKIE'S
ABRAHAM, MARY	1111220000-55110701	142.61	09/11/2023	AMZN MKTP US*TR5L27LA0	CLASSROOM SUPPLIES FOR NEW TEACHER / CROSE
ABRAHAM, MARY	2929620252-57920000	128.00	09/11/2023	MATH ASSOC AMERICA	COMPETITION REGISTRATION FOR MATH CLUB
ABRAHAM, MARY	1111220000-55110701	35.15	09/11/2023	SCHOOL SPECIALTY ECOMM	CLASSROOM SUPPLIES / HUYCK
ABRAHAM, MARY	2929620252-57920000	360.00	09/11/2023	WWW.MATHCOUNTS.ORG	COMPETITION REGISTRATION FOR MATH CLUB
ABRAHAM, MARY	1111220000-55110701	103.32	09/12/2023	AMAZON.COM*TR2YZ1B40	CLASSROOM SUPPLIES / PULSIFER
ABRAHAM, MARY	1111220000-55110708	84.84	09/13/2023	AMZN MKTP US*TR7082AC1	PAPER FOR POSTER MAKING PRINTER
ABRAHAM, MARY	2929620243-57920000	2,846.25	09/13/2023	PARADISE PARK	FIELD TRIP DEPOSIT FOR BAND/CHOIR/ORCHESTRA
ABRAHAM, MARY	2929620410-57920000	180.00	09/13/2023	SCRIPPS SPELLING BEE	REGISTRATION FEE FOR SCHOOL SPELLING BEE
ABRAHAM, MARY	1111220000-55110708	259.63	09/13/2023	STAPLS7614865044000001	INK FOR POSTER MAKING PRINTER
ABRAHAM, MARY	1124120000-55990000	211.61	09/13/2023	UNITED-STATES-FLAG.COM	NEW FLAGS FOR SCHOOL (OUTSIDE)
ABRAHAM, MARY	1111220000-55110708	23.47	09/14/2023	AMAZON.COM*TR7N70Y12	INDEX CARDS
ABRAHAM, MARY	1124120000-55910000	170.89	09/14/2023	AMZN MKTP US*TX5PJ5FR2	SUPPLIES FOR OFFICE
ABRAHAM, MARY	2929620243-57920000	385.00	09/14/2023	MSVMA	MEMBERSHIP FEE FOR CHOIR
ABRAHAM, MARY	1111220000-55110701	44.28	09/15/2023	AMZN MKTP US*TX7NM6Zi2	CLASSROOM SUPPLIES / HARRIS
ABRAHAM, MARY	1111220000-55110708	99.99	09/15/2023	STAPLS7614865044000002	INK FOR POSTER MAKING PRINTER
ABRAHAM, MARY	1111220000-55110708	148.38	09/18/2023	AMZN MKTP US*TR9UU37B1	PAPER FOR POSTER MAKING PRINTER
ABRAHAM, MARY	1111220000-55110701	50.86	09/19/2023	AMZN MKTP US*TX7131BP0	CLASSROOM SUPPLIES / HOFFMAN
ABRAHAM, MARY	1111220000-55110701	37.76	09/19/2023	AMZN MKTP US*TX7ZA5540	CLASSROOM SUPPLIES / D'AMBROSI
ABRAHAM, MARY	1111220000-55110701	35.26	09/20/2023	AMAZON.COM*TX09C82U0	CLASSROOM SUPPLIES / LIEBERMAN
ABRAHAM, MARY	1111220000-55110701	6.35	09/20/2023	AMAZON.COM*TX6RF5YG2	CLASSROOM SUPPLIES / LIEBERMAN
ABRAHAM, MARY	1111220000-55110701	41.66	09/20/2023	AMAZON.COM*TX8WF5JB1	CLASSROOM SUPPLIES / BULL
ABRAHAM, MARY	1111220000-55110701	60.37	09/20/2023	AMZN MKTP US*TX5FM8AQ1	CLASSROOM SUPPLIES / BULL
ABRAHAM, MARY	1111220000-54910000	49.95	09/20/2023	SAFeway SHREDDING	SCHOOL SHREDDING
ABRAHAM, MARY	2929620259-57920000	929.00	09/20/2023	VR ACCOUNTS RECEIVABLE	SKI CLUB COSTS
ABRAHAM, MARY	1111220730-55110000	37.09	09/21/2023	AMAZON.COM*TX3M577I0	CLASSROOM SUPPLIES / RADTKE
ABRAHAM, MARY	1111220000-55110701	25.43	09/21/2023	AMZN MKTP US*TX6HZ2E41	HEADPHONES / KIDDER
ABRAHAM, MARY	1111220000-55110708	185.87	09/21/2023	AMZN MKTP US*TX9HG0EN1	SUPPLIES FOR SPEC ED CLASSROOM / LIEBERMAN
ABRAHAM, MARY	1111220000-55110701	38.43	09/21/2023	REALLY GOOD STUFF	CLASSROOM SUPPLIES / LIEBERMAN
ABRAHAM, MARY	1111220000-55110708	210.70	09/22/2023	STAPLS7615376107000001	KLEENEX FOR SCHOOL
ABRAHAM, MARY	1111220000-55110708	97.06	09/25/2023	AMAZON.COM*T16UH8TP0	BATTERIES / BANDAIDES / HEATER
ABRAHAM, MARY	1111220000-55110708	73.64	09/25/2023	AMZN MKTP US	RETURN OF PAPER FOR POSTER MAKING MACHINE
ABRAHAM, MARY	1111220000-55110701	70.38	09/27/2023	AMAZON.COM*T10TU63S1	CLASSROOM SUPPLIES / KANG
ABRAHAM, MARY	1111220730-55110000	41.64	09/27/2023	AMAZON.COM*T14390HV0	CLASSROOM SUPPLIES / RADTKE
ABRAHAM, MARY	1111220000-55110708	2,994.00	09/27/2023	VERITIV-MIDWEST	COPY PAPER
ABRAHAM, MARY	1111220000-55110708	102.57	09/28/2023	AMAZON.COM*T92WZ2JC2	SUPPLIES FOR 3D PRINTER / SOWDERS
ABRAHAM, MARY	1111220000-55110702	87.95	09/28/2023	SCHOOL SPECIALTY ECOMM	CLASSROOM SUPPLIES / LIEBERMAN
ABRAHAM, MARY Total		11,344.96			
ADER, KATHLEEN	2929622190-57920000	35.70	09/25/2023	FEDEX784021922926	OVERNIGHT SHIPPING OF DEPOSIT TO AIRLINE
ADER, KATHLEEN	2929622190-57920000	35.99	09/29/2023	AMAZON.COM*T18IZ1RG0	EVENT EXPLORATION MATERIAL CONTAINERS
ADER, KATHLEEN Total		71.69			
BELANGER, KIMBERLY	1311800000-55110551	5.99	09/27/2023	AMZN MKTP US*T17M22QH0	MATERIALS
BELANGER, KIMBERLY Total		5.99			
BLESSED, KATE	1335100000-55110553	18.99	09/04/2023	AMZN MKTP US*TL4JV9JJ2	WALL DECOR

BLESSED, KATE	1335100000-55110553	90.85	09/04/2023	WAL-MART #5376	ART SUPPLIES
BLESSED, KATE	1335100000-55110553	50.09	09/11/2023	WM SUPERCENTER #1754	HALLOWEEN SUPPLIES
BLESSED, KATE Total		159.93			
BOBOIGE, JACQUELINE	1111223000-53450000	174.95	09/12/2023	SP T&V - MUSICPLAY	NOVI VIRTUAL MUSIC.
BOBOIGE, JACQUELINE	1722100000-53220611	1,050.00	09/15/2023	OAKLAND SCHOOLS	JEPL - AINSLEY, LAPORTE, WALKER, KURTZ, ENGEL, BARSZCZOWSKI
BOBOIGE, JACQUELINE	1722100000-53220611	150.00	09/15/2023	OAKLAND SCHOOLS	JEPL - ADER
BOBOIGE, JACQUELINE	1722100000-53220611	250.00	09/22/2023	MI ASSOC SCH ADM	MASA CONFERENCE FEE - EMILY POHLONSKI
BOBOIGE, JACQUELINE	1722100000-57910630	60.36	09/25/2023	AMZN MKTP US*T16469SZ2	PURCHASE IN ERROR, REPAID DISTRICT
BOBOIGE, JACQUELINE Total		1,685.31			
BOOTZ, ASHLEY	2929699279-57920000	553.90	09/06/2023	FIRST FOR INSPIRATION	LEGO EDUCATION KIT
BOOTZ, ASHLEY	2929661116-57920000	39.99	09/08/2023	THUNDER MUSIC PROD	CHEER MUSIC
BOOTZ, ASHLEY	2929661172-57920000	2,810.40	09/11/2023	BOATHOUSE SPORTS	FOOTBALL JACKETS AND PANTS
BOOTZ, ASHLEY	2929699279-57920000	553.90	09/11/2023	FIRST FOR INSPIRATION	LEGO EDUCATION KIT
BOOTZ, ASHLEY	2929661172-57920000	374.74	09/11/2023	JERSEY MIKES 31020	FOOTBALL TEAM DINNER
BOOTZ, ASHLEY	1429300000-55990000	25.73	09/12/2023	AMAZON.COM*TR3JV9QC0	AUX AUDIO CORDS
BOOTZ, ASHLEY	2929661151-57920000	120.00	09/12/2023	WPY*VSN PHOTO	GIRLS XC BANNERS
BOOTZ, ASHLEY	2929699997-57920000	1,000.00	09/15/2023	FIRST FOR INSPIRATION	TEAM 8426 REGISTRATION
BOOTZ, ASHLEY	1429300000-55990000	46.96	09/15/2023	HOBBY-LOBBY #645	IPAD HOLDER AND STAMPS
BOOTZ, ASHLEY	2929661104-57920000	139.50	09/18/2023	MARIA S ITALIAN BAKERY	CUPCAKES
BOOTZ, ASHLEY	2929661104-57920000	1,327.00	09/18/2023	RED WOOD GRILL	FOOTBALL STAFF DINNER
BOOTZ, ASHLEY	2929699091-57920000	638.37	09/19/2023	GOBILDA	ROBOT ITEMS
BOOTZ, ASHLEY	1429300000-57410000	165.00	09/19/2023	IN *NORTH AMERICAN SPI	MS CHEER ENTRY FEE
BOOTZ, ASHLEY	1429300000-55990000	225.37	09/20/2023	AMZN MKTP US*TX2BR23S1	LARGE PAW PRINT STAMPS
BOOTZ, ASHLEY	2929661116-57920000	79.50	09/20/2023	ETSY.COM - SHAYMARIECH	REFUND FOR CHEER
BOOTZ, ASHLEY	2929661116-57920000	83.91	09/20/2023	ETSY.COM - THEOLDBARNP	PHOTO BOOKS FOR CHEER
BOOTZ, ASHLEY	2929661183-57920000	332.00	09/20/2023	MAKING WAVES CUSTOM CA	BOYS SWIM CAPS
BOOTZ, ASHLEY	1429300000-53310000	1,075.00	09/25/2023	DREAM LIMOUSINE, INC	PAID BY CHECK, WILL BE REFUNDED
BOOTZ, ASHLEY	2929699091-57920000	283.43	09/27/2023	GOBILDA	ROBOT PARTS
BOOTZ, ASHLEY	1429300000-53310000	1,219.75	09/29/2023	ALLSTAR CHAUFFEURED SV	ATHLETIC TRANSPORT
BOOTZ, ASHLEY	1429300000-53310000	1,219.75	09/29/2023	ALLSTAR CHAUFFEURED SV	ATHLETIC TRANSPORT
BOOTZ, ASHLEY	1429300000-53310000	750.00	09/29/2023	FSP*DREAM LIMOUSINES,	PAID BY CHECK, WILL BE REFUNDED
BOOTZ, ASHLEY	1429300000-55990000	2,184.00	09/29/2023	PY *QUICK SILVER MARKE	TENNIS MEDALS AND PLAQUES
BOOTZ, ASHLEY	2929661151-57920000	127.20	09/29/2023	WPY*VSN PHOTO	GIRLS XC BANNERS- REORDER
BOOTZ, ASHLEY Total		15,216.40			
BRASIL, SANDRA	1121300000-55990000	251.92	09/04/2023	AMZN MKTP US*TL74U8BK2	MEDICAL SUPPLIES FOR NURSE
BRASIL, SANDRA	1125200000-57910000	88.39	09/06/2023	BENITO S CAFE	MEETING LUNCH
BRASIL, SANDRA Total		340.31			
BRATNEY, BETHANY	1122222000-55310000	13.59	09/06/2023	BOOKSAMILLION.COM	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-57410000	309.00	09/08/2023	AMERLIBASSOC ECOMMERCE	AMERICAN LIBRARY ASSOCIATION RENEWAL
BRATNEY, BETHANY	1122222000-53450000	455.00	09/12/2023	NOODLETOOLS, INC.	RENEWAL OF NOODLETOOLS SERVICE FOR HS
BRATNEY, BETHANY	1122222000-55310000	31.98	09/13/2023	BOOKSAMILLION.COM	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-55310000	16.81	09/20/2023	AMZN MKTP US*TX0QS9AB1	NEW RELEASE MATERIAL FOR STUDENT REQUEST
BRATNEY, BETHANY	1122222000-55310000	40.97	09/25/2023	AMAZON.COM*TX8P596X1	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-55310000	15.99	09/25/2023	BOOKSAMILLION.COM	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-55310000	27.58	09/25/2023	DISCOVER BOOKS	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-55310000	154.05	09/25/2023	THRIFT BOOKS GLOBAL, L	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-55310000	236.47	09/26/2023	BOOK OUTLET	NEW MATERIALS FOR LMC
BRATNEY, BETHANY	1122222000-55310000	217.46	09/26/2023	BOOKSAMILLION.COM	NEW MATERIALS FOR LMC
BRATNEY, BETHANY Total		1,518.90			
BROWN, ALAINA	2929622105-57920000	150.00	09/11/2023	COLLEGEBOARD WORKSHOPS	FICANO-PETRICCA AP SPANISH TRAINING
BROWN, ALAINA	2929622105-57920000	92.88	09/11/2023	THE WEEK MAGAZINE	SUBSCRIPTION FOR AP GOV
BROWN, ALAINA	2929622105-57920000	4.00	09/19/2023	NYTIMES*NYTIMES DISC	SUBSCRIPTION FOR AP LANG - HENDERHAN
BROWN, ALAINA	2929622105-57920000	400.00	09/21/2023	COLLEGEBOARD*PRODUCTS	AP ANNUAL FEE
BROWN, ALAINA	2929622105-57920000	95.00	09/21/2023	DELTAMATH.COM	SUBSCRIPTION FOR AP CALC
BROWN, ALAINA Total		741.88			
BUNKER, JEFFREY	1126160000-55993000	40.00	09/07/2023	MARKS OUTDOOR PWR EQUI	MTCE GROUNDS MOWER TIRES
BUNKER, JEFFREY	1126160000-54120000	92.70	09/07/2023	SAXTON S POWER EQUIPME	MTCE GROUNDS SHARPEN HEDGE TRIMMER BLADES
BUNKER, JEFFREY	4126115951-54110000	75.00	09/12/2023	ANGELO S WHOLESALE-123	DF GROUNDS NEW AREA PLAYGROUND LANDSCAPING

BUNKER, JEFFREY	1126160000-54120000	329.34	09/13/2023	MARKS OUTDOOR PWR EQUI	MTCE GROUNDS BLADE SHARPENING, TIRE REPAIR
BUNKER, JEFFREY	1126160000-55993000	24.81	09/18/2023	THE HOME DEPOT #2737	MTCE GROUNDS LITTERCAT REPAIR PARTS
BUNKER, JEFFREY Total		561.85			
BYRON, KACY	1111322000-55110718	99.00	09/04/2023	IC* INSTACART*SUBSCRIP	CULINARY CLASS
BYRON, KACY	1111322000-55110718	135.51	09/22/2023	IC* COSTCO BY INSTACAR	CULINARY CLASS
BYRON, KACY	1111322000-55110718	160.36	09/22/2023	SHIPT* ORDER	CULINARY CLASS
BYRON, KACY Total		394.87			
CARTER, NICOLE	2929622175-57920000	7.95	09/05/2023	DOLLARTREE	STUDENT "WELCOME BACK" RECEPTION SUPPLIES
CARTER, NICOLE	1124122000-55910000	106.10	09/21/2023	AMZN MKTP US*TX2UG7US0	ADMIN OFFICE SUPPLIES
CARTER, NICOLE Total		114.05			
CHARFI, HANA	2929625301-57920000	132.50	09/07/2023	JETS PIZZA - MI-150	STUDENT ACTIVITIES
CHARFI, HANA	1521600331-53220000	900.00	09/08/2023	MACAE	MACAE MEMBERSHIP
CHARFI, HANA	2929625301-57920000	25.94	09/25/2023	PANERA BREAD #600667 P	STUDENT ACTIVITIES
CHARFI, HANA	1528300331-53220000	280.00	09/26/2023	BAM*MITESOL	CONFERENCE REGISTRATION-3 TEACHERS
CHARFI, HANA	2929625301-57920000	50.00	09/26/2023	NORTHVILLE CM FOUNDATI	STUDENT ACTIVITIES
CHARFI, HANA	2929625301-57920000	5.75	09/29/2023	TST* NOTHING BUNDT CAK	STUDENTS ACTIVITIES
CHARFI, HANA	2929625301-57920000	5.75	09/29/2023	TST* NOTHING BUNDT CAK	STUDENTS ACTIVITIES
CHARFI, HANA	2929625301-57920000	5.75	09/29/2023	TST* NOTHING BUNDT CAK	STUDENTS ACTIVITIES
CHARFI, HANA	2929625301-57920000	5.75	09/29/2023	TST* NOTHING BUNDT CAK	STUDENTS ACTIVITIES
CHARFI, HANA	2929625301-57920000	5.75	09/29/2023	TST* NOTHING BUNDT CAK	STUDENTS ACTIVITIES
CHARFI, HANA Total		1,422.94			
CHRISTOPOULOS, COURTNEY	1311800000-55110551	5.00	09/25/2023	TEACHERSPAYTEACHERS.CO	HALLOWEEN ACTIVITY DECORATIONS
CHRISTOPOULOS, COURTNEY Total		5.00			
COOLMAN, ROBERT	1126160000-55992000	3,789.00	09/01/2023	CONSERVA ELECTRIC SUPP	DISTRICT ELECTRICAL STOCK T8 LAMPS
COOLMAN, ROBERT	1126160000-55992000	527.94	09/15/2023	CONSERVA ELECTRIC SUPP	MTCE ELECTRICAL BATTERIES STOCK
COOLMAN, ROBERT	1126160000-55992000	114.58	09/18/2023	CONSERVA ELECTRIC SUPP	MTCE ELECTRICAL BATTERIES STOCK
COOLMAN, ROBERT	1126160000-55992000	198.80	09/18/2023	CONSERVA ELECTRIC SUPP	MTCE ELECTRICAL BATTERIES STOCK
COOLMAN, ROBERT	1126160000-55992000	208.70	09/21/2023	CES 264	MTCE ELECTRICAL LIGHT FIXTURE STOCK
COOLMAN, ROBERT	1126160000-55992000	729.00	09/21/2023	CONSERVA ELECTRIC SUPP	MTCE ELECTRICAL L.E.D. LAMP STOCK
COOLMAN, ROBERT	1126122000-55992000	10.14	09/22/2023	CES 264	HS ELECTRICAL SWITCH FOR FREEZER
COOLMAN, ROBERT	4126160951-54110000	79.03	09/22/2023	MICHIGAN CHANDELIER CO	MTCE ELECTRICAL EXTERIOR LIGHT
COOLMAN, ROBERT	4126152951-54110000	226.45	09/22/2023	MICHIGAN CHANDELIER CO	ECEC ELECTRICAL CONTACTOR COIL FOR EXTERIOR
COOLMAN, ROBERT	1126118000-55992000	216.30	09/26/2023	CONSERVA ELECTRIC SUPP	NM6 ELECTRICAL LED LAMP INSTALLATION
COOLMAN, ROBERT Total		6,099.94			
CROAD, LORI	1335100000-55110553	8.60	09/01/2023	WM SUPERCENTER #5893	CLASSROOM SUPPLIES
CROAD, LORI	1335100000-55110553	2.50	09/04/2023	DOLLAR TREE	CLASS SUPPLIES
CROAD, LORI	1335100000-55110553	21.15	09/11/2023	SI FOR KIDS MAG	SPORTS ILLUSTRATED FOR CLASSROOM
CROAD, LORI	1335100000-55110553	23.99	09/18/2023	AMZN MKTP US*TX6FF1T42	TEACHING SUPPLIES
CROAD, LORI Total		56.24			
DAHRING, KAYLEY	1331100000-54910000	49.95	09/14/2023	SAFEBAY SHREDDING	OFFICE SHREDDING
DAHRING, KAYLEY Total		49.95			
DANFORTH, JOI	1124112000-55990000	95.34	09/05/2023	STAPLES INC	MISC OFFICE SUPPLIES
DANFORTH, JOI	1111112000-55110708	1,771.34	09/11/2023	AMZN MKTP US*TR8HN3MQ2	CARTS FOR ALL CLASSROOMS FOR LUNCH STORAGE
DANFORTH, JOI	1111112000-55110727	95.16	09/13/2023	FITNESS FINDERS INC	AWARDS FOR PE CLASS
DANFORTH, JOI	1111112000-55110708	214.95	09/14/2023	STAPLES INC	COPY PAPER FOR OFFICE
DANFORTH, JOI	1124112000-55910000	202.31	09/14/2023	STAPLES INC	MISC OFFICE SUPPLIES
DANFORTH, JOI	1124112000-55990000	49.06	09/18/2023	AMZN MKTP US*TR4TD2IV1	MISC SUPPLIES AND MATERIALS FOR OFFICE
DANFORTH, JOI	1111112000-55110727	26.98	09/26/2023	AMZN MKTP US*T12VM0YH2	MISC PE SUPPLIES
DANFORTH, JOI Total		2,455.14			
DEPOTTER, MARY	1212215193-55990000	14.97	09/11/2023	AMZN MKTP US*TR5IT0AJ2	BITE SLEEVES FOR ASD TEACHER.
DEPOTTER, MARY	1222100000-53220000	105.00	09/12/2023	OAKLAND SCHOOLS	*
DEPOTTER, MARY	121221497-55110000	28.99	09/19/2023	AMZN MKTP US*TX4D72BZ0	ITEMS FOR ASD ELEMENTARY CLASSROOMS
DEPOTTER, MARY	121221497-55110000	584.82	09/19/2023	AUTISMPROD	SPLIT - ITEMS FOR ASD ELEMENTARY CLASSROOMS
DEPOTTER, MARY	1212211970-55110000	584.82	09/19/2023	AUTISMPROD	SPLIT - ITEMS FOR ASD ELEMENTARY CLASSROOMS.
DEPOTTER, MARY	1212211970-55110000	50.00	09/20/2023	AMZN MKTP US*TX4FZ29P2	ITEMS FOR ASD ELEMENTARY CLASSROOMS.
DEPOTTER, MARY	1212211194-53450000	192.37	09/21/2023	LEARNING A-Z, LLC	LEARNING A-Z LICENSE RAZ-PLUS VILLAGE OAKS
DEPOTTER, MARY	1212214194-53450000	192.37	09/21/2023	LEARNING A-Z, LLC	LEARNING A-Z LICENSE RAZ-PLUS PARKVIEW
DEPOTTER, MARY	1212218194-53450000	192.37	09/21/2023	LEARNING A-Z, LLC	LEARNING A-Z LICENSE RAZ-PLUS MEADOWS

DEPOTTER, MARY	1212218194-53450000	192.37	09/21/2023	LEARNING A-Z, LLC	LEARNING A-Z LICENSE RAZ-PLUS MEADOWS
DEPOTTER, MARY	1212211194-53450000	192.37	09/21/2023	LEARNING A-Z, LLC	LEARNING A-Z LICENSE RAZ-PLUS VILLAGE OAKS
DEPOTTER, MARY	1212222194-53450000	192.37	09/21/2023	LEARNING A-Z, LLC	LEARNING A-Z LICENSE RAZ-PLUS HIGH SCHOOL
DEPOTTER, MARY	1212222193-55990000	163.74	09/22/2023	GUARDIAN HELMETS	HELMET FOR ONE OF OUR ASD STUDENTS.
DEPOTTER, MARY	121221497-55110000	728.12	09/26/2023	AMZN MKTP US*TX7ME2W11	ASD ITEMS FOR PARKVIEW ASD CLASSROOM
DEPOTTER, MARY	1212211970-55110000	728.12	09/26/2023	AMZN MKTP US*TX7ME2W11	ASD ITEMS VILLAGE OAKS ASD CLASSROOM (5
DEPOTTER, MARY	1222600000-55910000	16.99	09/28/2023	AMZN MKTP US*T19WP71E1	SYMPATHY CARDS/GET WELL, ETC. FOR OUR STAFF.
DEPOTTER, MARY	1222600000-55910000	125.15	09/28/2023	STAPLS7615686594000001	OFFICE SUPPLIES
DEPOTTER, MARY Total		4,284.94			
DINKELMANN, KATY	1124111000-55990000	37.10	09/05/2023	WAL-MART #5893	SCHOOL SUPPLY NEEDS.
DINKELMANN, KATY	1124111000-55990000	362.33	09/06/2023	DECKER EQUIP SCHOOL FI	SCHOOL SUPPLY NEEDS.
DINKELMANN, KATY	1111111349-55990000	230.00	09/13/2023	VENTRIS LEARNING	SCHOOL SUPPLY NEEDS
DINKELMANN, KATY Total		629.43			
DIROFF, MATTHEW	1111322000-55110723	10.97	09/06/2023	THE HOME DEPOT #2744	BAND SUPPLIES
DIROFF, MATTHEW	1111322000-55110723	52.95	09/06/2023	THE HOME DEPOT #2744	BAND SUPPLIES
DIROFF, MATTHEW	1111322000-55110723	125.00	09/11/2023	SQ *KATAHJ COPLEY	CONCERT MUSIC
DIROFF, MATTHEW	1111322000-57410000	1,501.00	09/19/2023	FLASHVISUALME-F1E321T1	MARCHING BAND EQUIPMENT - WILL BE REIMBURSED BY BAND BOOSTERS
DIROFF, MATTHEW Total		1,689.92			
DRAGOO, MICHAEL	1126160000-54910000	196.37	09/21/2023	WILLSCOT MOBILE MINI	DISTRICT POD RENTAL FOR JSD
DRAGOO, MICHAEL	1126160000-54910000	196.37	09/21/2023	WILLSCOT MOBILE MINI	DISTRICT POD RENTAL FOR JSD
DRAGOO, MICHAEL Total		392.74			
DUQUETTE, EDWARD	1126114000-55992000	541.10	09/07/2023	DECKER EQUIP SCHOOL FI	PV CARPENTRY COAT HOOKS
DUQUETTE, EDWARD	4126120951-54110000	596.06	09/11/2023	DECKER EQUIP SCHOOL FI	MS CARPENTRY LOCKER LOCKS
DUQUETTE, EDWARD	1126118000-55992000	562.50	09/11/2023	DECKER EQUIP SCHOOL FI	NM CARPENTRY CLASSROOM FLAG HOLDERS
DUQUETTE, EDWARD	1126112000-55992000	64.45	09/12/2023	DECKER EQUIP SCHOOL FI	OH CARPENTRY COAT HOOKS
DUQUETTE, EDWARD	1126160000-55980000	3.80	09/13/2023	THE HOME DEPOT #2737	MTCE TOOL HEX BOLT
DUQUETTE, EDWARD	1126160000-54130000	1,247.96	09/14/2023	BELLE TIRE 017 CP	MTCE VEHICLE TIRE INSTALLATION
DUQUETTE, EDWARD	4126122951-54110000	510.75	09/14/2023	IDN HARDWARE SALES-INC	HS DOOR CLOSER FOR ART ROOM
DUQUETTE, EDWARD	1126160000-55980000	998.00	09/18/2023	THE HOME DEPOT #2737	MTCE TOOLS ROLLING TOOL CHEST -
DUQUETTE, EDWARD	1126122000-55992000	34.38	09/20/2023	THE HOME DEPOT #2737	HS CARPENTRY TV INSTALLATION
DUQUETTE, EDWARD	1126120000-55992000	85.49	09/22/2023	REDFORD LOCK COMPANY	MS CARPENTRY MEDICINE CABINET
DUQUETTE, EDWARD	1126160000-55992000	29.68	09/22/2023	REDFORD LOCK COMPANY	MTCE SHOP SUPPLY SPRAY LUBE
DUQUETTE, EDWARD	1126120000-55992000	4.84	09/25/2023	REDFORD LOCK COMPANY	MS CARPENTRY CABINET SALES TAX REFUND
DUQUETTE, EDWARD	1126160000-55992000	1.68	09/25/2023	REDFORD LOCK COMPANY	MTCE SHOP SUPPLY SALES TAX REFUND
DUQUETTE, EDWARD	1126113000-55992000	122.40	09/25/2023	THE HOME DEPOT #2737	NW GROUNDS GAGA PIT REPAIR CARR BOLTS
DUQUETTE, EDWARD	1126122000-55992000	145.36	09/26/2023	DECKER EQUIP SCHOOL FI	HS CARPENTRY WALL MOUNTED SECURITY MIRROR
DUQUETTE, EDWARD	1126122000-55992000	82.35	09/26/2023	DECKER EQUIP SCHOOL FI	HS CARPENTRY CORNER MOUNT DOME SECURITY MIRROR
DUQUETTE, EDWARD	1126160000-55992000	93.58	09/27/2023	THE HOME DEPOT #2737	MTCE DOOR STOCK KICKDOWN STOPS
DUQUETTE, EDWARD	1126160000-54130000	455.00	09/28/2023	SERRA FORD FARMINGTON	MTCE VEHICLE FORD F350 KEY FAB
DUQUETTE, EDWARD	1126118000-55992000	70.85	09/29/2023	IDN HARDWARE SALES-INC	NM6 DOOR STOPS
DUQUETTE, EDWARD	1126113000-55992000	70.85	09/29/2023	IDN HARDWARE SALES-INC	NW DOOR STOPS
DUQUETTE, EDWARD	1126160000-55992000	141.67	09/29/2023	IDN HARDWARE SALES-INC	STOCK DOOR STOPS
DUQUETTE, EDWARD	1126120000-55992000	273.35	09/29/2023	PARTS TOWN, LLC	MS CARPENTRY KITCHEN OVEN HINGES
DUQUETTE, EDWARD Total		6,123.06			
ERICKSON, TODD	1122218000-55310000	99.80	09/07/2023	DEMCO INC	SUPPLIES FOR LIBRARY
ERICKSON, TODD	1122218000-55310000	35.00	09/25/2023	JOANN STORES #1933	SUPPLIES FOR LIBRARY
ERICKSON, TODD	1122218000-55310000	636.21	09/27/2023	INTERSTATE BOOKS4SCHOO	BOOKS FOR LIBRARY
ERICKSON, TODD	1122218000-55310000	59.92	09/28/2023	AMAZON.COM*T95EY1322	SUPLIES FOR MAKERSPACE
ERICKSON, TODD	1122218000-55310000	104.96	09/29/2023	AMZN MKTP US*T19MZ6XK1	SUPPLIES FOR MAKERSPACE
ERICKSON, TODD Total		935.89			
ESTRADA, NELSON	1126160000-55993000	239.90	09/07/2023	SHERWIN WILLIAMS 70119	DISTRICT GROUNDS PARKING LOT PAINT
ESTRADA, NELSON	2326160000-55993000	80.00	09/07/2023	SHERWIN WILLIAMS 70119	RF GROUNDS PARKING LOT PAINT
ESTRADA, NELSON	1126114000-55992000	19.97	09/11/2023	THE HOME DEPOT #2737	PV PLUMBING SINK DRUM AUGER
ESTRADA, NELSON	1126160000-55993000	85.96	09/19/2023	NAPA AUTO M-2	MTCE GROUNDS LAWN MOWER CORE DEPOSIT
ESTRADA, NELSON Total		425.83			
FRANCIS, RYAN	2929615275-57920000	36.39	09/01/2023	AMZN MKTP US*TL89K2L10	ART SUPPLIES
FRANCIS, RYAN	2929615275-57920000	58.29	09/06/2023	AMZN MKTP US*TL5AC9PV1	ART SUPPLIES
FRANCIS, RYAN	1111115000-55110702	1,015.31	09/08/2023	AMZN MKTP US*TR2A23FF0	SHURTAPE/ART SUPPLIES

FRANCIS, RYAN	1124115000-55910000	78.98	09/11/2023	AMZN MKTP US*TR2QL1EN2	BAND AIDS FOR STAFF AND HEALTH ROOM
FRANCIS, RYAN	1124115000-55910000	1,102.95	09/11/2023	STAPLS7614556606000001	COPIER PAPER, FOLDERS, LABELS, ENVELOPES
FRANCIS, RYAN	1124115000-55910000	106.42	09/11/2023	STAPLS7614556606000002	TAPE
FRANCIS, RYAN	1124115000-55910000	32.88	09/11/2023	STAPLS7614556606000003	DRY ERASE CLEANER - OFFICE SUPPLIES
FRANCIS, RYAN	1124115000-55910000	51.84	09/11/2023	STAPLS7614743144000001	"ACTUAL" STAPLES
FRANCIS, RYAN	2929615275-57920000	253.97	09/13/2023	NET WORLD SPORTS	SOCCER GOALS FOR RECESS
FRANCIS, RYAN	2929615275-57920000	102.82	09/13/2023	WALMART.COM	OUTDOOR STORAGE BOX FOR RECESS EQUIPMENT
FRANCIS, RYAN	2929615275-57920000	85.53	09/15/2023	AMAZON.COM*TX4161420	FOOTBALLS AND SOCCER BALLS FOR RECESS
FRANCIS, RYAN	1111115000-55110708	40.72	09/19/2023	AMZN MKTP US*TX24322B2	STORAGE BINS/CONTAINERS
FRANCIS, RYAN	2929615275-57920000	56.81	09/21/2023	AMZN MKTP US*TX10J4KI0	ORIGAMI PAPER
FRANCIS, RYAN	1124115000-55910000	44.94	09/22/2023	AMZN MKTP US*T12HZ13N2	CHART TABLETS
FRANCIS, RYAN	1124115000-55910000	58.45	09/22/2023	AMZN MKTP US*TX9RT9VG1	CHART TABLETS
FRANCIS, RYAN	1111115000-55110708	80.89	09/25/2023	AMZN MKTP US*TX3CV6UY1	FOLDERS AND CHART TABLETS
FRANCIS, RYAN	1124115000-55990000	347.10	09/25/2023	SCHOOL SPECIALTY ECOMM	CA-60 FILES AND INSERTS
FRANCIS, RYAN	1111115000-55110708	23.47	09/27/2023	AMZN MKTP US*T12T39371	STORAGE CONTAINERS
FRANCIS, RYAN	1111115724-55110000	13.57	09/28/2023	AMZN MKTP US*T12QK8TR1	AMAZON PUPPET - MUSIC ROOM
FRANCIS, RYAN Total		3,591.33			
FULAR, JAMES	1126122000-55993000	700.30	09/01/2023	ADVANCED TURF SOLUTION	HS GROUNDS FOLIAR PAK FOR ATHLETIC FIELD
FULAR, JAMES	1126120000-55993000	700.30	09/01/2023	ADVANCED TURF SOLUTION	MS GROUNDS FOLIAR PAK FOR ATHLETIC FIELD
FULAR, JAMES	1126118000-55993000	700.30	09/01/2023	ADVANCED TURF SOLUTION	NM GROUNDS FOLIAR PAK FOR ATHLETIC FIELD
FULAR, JAMES	2326160000-55993000	700.30	09/01/2023	ADVANCED TURF SOLUTION	RF GROUNDS FOLIAR PAK FOR ATHLETIC FIELD
FULAR, JAMES	1126160000-55993000	483.13	09/05/2023	WWW.BALLARD-INC.COM	MTCE GROUNDS PRO BLASTER POWER WASHER ATTACHMENT
FULAR, JAMES	4126112951-54110000	399.20	09/07/2023	ANGELO S WHOLESALE-123	OH GROUNDS IRRIGATION DRAINAGE PROJ
FULAR, JAMES	1126160000-55993000	96.19	09/11/2023	AMZN MKTP US*TR9PP03P2	MTCE GROUNDS EQUIPMENT PARTS AND SUPPLIES
FULAR, JAMES	1126160000-55980000	83.18	09/29/2023	MAGNA-MATIC CORPORATIO	MTCE GROUNDS GRINDING WHEELS FOR BLADE SHARPENER
FULAR, JAMES Total		3,862.90			
GLINSKI, JASON	1126120000-55992000	2,290.52	09/01/2023	TRANE SUPPLY-113415	MS HVAC AUDITORIUM MOTOR AND CAPACITOR WHICH PROVIDES POWER TO THE MOTOR
GLINSKI, JASON	1126122000-55992000	28.04	09/14/2023	GRAINGER	HS KITCHEN CAFE FRIDGE REPAIR
GLINSKI, JASON	1126122000-55992000	42.95	09/18/2023	MENARDS WIXOM MI	HS HVAC VAV STAFF LOUNGE ROOM 222 DUCT WORK
GLINSKI, JASON	1126122000-55992000	622.85	09/19/2023	INDOOR COMFORT SUPPLY	HS HVAC GREEN HOUSE BLOWER ASSEMBLY
GLINSKI, JASON	1126122000-55992000	28.14	09/20/2023	GRAINGER	HS HVAC GREEN HOUSE V BELT
GLINSKI, JASON	1126120000-55992000	60.10	09/22/2023	DOWNRIVER REFRIG SUP C	MS BOILER HOT WATER HEATER GNITOR
GLINSKI, JASON Total		3,072.60			
GORNY, KIMBERLY	1111113000-55110708	3,253.60	09/04/2023	STAPLS7613750351000001	2 PALLETS OF PAPER
GORNY, KIMBERLY	1111113000-55110708	13.98	09/08/2023	AMAZON.COM*TL1O55YB0	SHELF LINER
GORNY, KIMBERLY	1111113000-55110708	19.99	09/08/2023	AMZN MKTP US*TL71U7S11	OFFICE STAPLER
GORNY, KIMBERLY	1111113000-57410000	320.00	09/13/2023	MEMSPA	ALICE PRINCIPAL DUES
GORNY, KIMBERLY	1111113000-55110708	193.64	09/21/2023	DECKER EQUIP SCHOOL FI	OUTDOOR SIGN FOR DROP OFF/PICK UP
GORNY, KIMBERLY	1111113000-55110702	53.94	09/21/2023	STAPLS7615286168000001	SHARPIES
GORNY, KIMBERLY	1111113000-55110708	21.59	09/22/2023	AMAZON.COM*TX6SS4X31	TO BE REFUNDED BY AMAZON
GORNY, KIMBERLY	1111113000-55110727	79.98	09/22/2023	AMZN MKTP US*TX1PC4MO1	GYM MATS
GORNY, KIMBERLY	2929613275-57920000	16.85	09/26/2023	AMZN MKTP US*T17R09RS2	CLASSROOM SUPPLIES- K
GORNY, KIMBERLY	1111113000-55110708	37.44	09/26/2023	AMZN MKTP US*T19AZ1YN2	ELL SUPPLIES
GORNY, KIMBERLY	2929613275-57920000	82.54	09/27/2023	AMZN MKTP US*T10KD1YM2	CLASSROOM SUPPLIES- K
GORNY, KIMBERLY	1111113000-55110708	40.93	09/27/2023	REALLY GOOD STUFF	CLASSROOM BOOKS- 2ND
GORNY, KIMBERLY	1111113000-55110702	327.52	09/27/2023	SCHOOL SPECIALTY ECOMM	ART SUPPLIES
GORNY, KIMBERLY	1122213000-55310000	27.96	09/29/2023	AMZN MKTP US*T17XM7XJ1	MEDIA SUPPLIES
GORNY, KIMBERLY Total		4,489.96			
GREAVES, JASON	1126115000-55993000	158.79	09/01/2023	THE HOME DEPOT #2737	DF GROUNDS CONCRETE REPAIR
GREAVES, JASON	1126160000-55990000	93.90	09/01/2023	THE HOME DEPOT #2737	MTCE SUPPLIES RESPIRATOR, TAPE, TYVEK
GREAVES, JASON	1126160000-55993000	495.50	09/04/2023	AG-INDUSTRIAL,NC-NH	MTCE GROUNDS EQUIPMENT DRESSER CONTROLLER BOX
GREAVES, JASON	1126160000-55990000	317.26	09/04/2023	THE HOME DEPOT #2737	MTCE SHOP STORAGE SUPPLIES
GREAVES, JASON	1126160000-55980000	113.88	09/04/2023	THE HOME DEPOT #2737	MTCE TOOLS - GRIND WHEEL, STEP LADDER
GREAVES, JASON	4126112951-54110000	58.76	09/06/2023	ANGELO S WHOLESALE-123	OH GROUNDS DRAINAGE IRRIGATION
GREAVES, JASON	1126160000-55993000	8.07	09/08/2023	NAPA AUTO M-2	MTCE GROUNDS MOWER PARTS SPARK PLUG
GREAVES, JASON	1126160000-55993000	615.00	09/08/2023	SQ *SA HEINEN LLC	MTCE GROUNDS GROOMER PARTS REPAIR
GREAVES, JASON	1126160000-55990000	125.76	09/11/2023	THE HOME DEPOT #2737	MTCE SHOP STORAGE SUPPLIES

GREAVES, JASON	1126160000-55992000	84.60	09/11/2023	THE HOME DEPOT #2737	MTCE SHOP SUPPLIES
GREAVES, JASON	1126160000-55990000	172.04	09/11/2023	THE HOME DEPOT #2737	MTCE WAREHOUSE STORAGE SHELVES
GREAVES, JASON	4126122951-54110000	71.84	09/14/2023	CES 264	HS GROUNDS IRRIGATION OF ATHLETIC FIELDS
GREAVES, JASON	1126160000-55993000	430.32	09/14/2023	MARKS OUTDOOR PWR EQUI	MTCE GROUNDS MOWER PARTS BELT V
GREAVES, JASON	4126122951-54110000	287.33	09/15/2023	SITEONE LANDSCAPE SUPP	HS GROUNDS IRRIGATION RAIN BIRD VALVE
GREAVES, JASON	1126160000-55993000	205.28	09/15/2023	SITEONE LANDSCAPE SUPP	DISTRICT ATHLETIC FIELDS TURF PAINT
GREAVES, JASON	1126122000-55993000	90.95	09/15/2023	THE HOME DEPOT #2737	HS GROUNDS ATHLETIC FIELD
GREAVES, JASON	1126118000-55992000	130.56	09/19/2023	CASTERDEPOT	NM6 CARPENTRY KITCHEN CART WHEELS
GREAVES, JASON	1126160000-55992000	205.92	09/19/2023	CASTERDEPOT	MTCE STOCK CASTER WHEELS
GREAVES, JASON	1126160000-55993000	119.00	09/22/2023	CASTERDEPOT	MTCE GROUNDS WATER CANNON
GREAVES, JASON	1126160000-54130000	1,994.48	09/22/2023	HAROLDS FRAME SHOP INC	MTCE VEHICLE TRUCK 7 2014 DUMP TRUCK REPAIR
GREAVES, JASON	4126115951-54110000	566.33	09/22/2023	THE HOME DEPOT #2737	DF GROUNDS WALKING BRIDGE
GREAVES, JASON	1126160000-55980000	80.11	09/25/2023	MENARDS WIXOM MI	MTCE TOOLS
GREAVES, JASON	1126122000-55993000	34.47	09/25/2023	NAPA AUTO M-2	HS GROUNDS ATHLETIC TURF FIELD GROOMING PARTS
GREAVES, JASON	1126160000-55993000	971.02	09/27/2023	BAKER VEHICLE SYSTEMS	MTCE GROUNDS ATHLETIC FIELD GROOMER REPAIR PARTS
GREAVES, JASON Total		7,431.17			
HANSEN, ANN	1311800000-55110551	135.84	09/11/2023	SCHOOL SPECIALTY ECOMM	LAMINATING FILM
HANSEN, ANN	1311800000-53450551	36.00	09/15/2023	LESSONPIX INC	ONLINE RESOURCE FOR TEACHERS
HANSEN, ANN	1111112000-55110708	110.31	09/18/2023	SCHOOL SPECIALTY ECOMM	SCHOOL SUPPLIES
HANSEN, ANN	1311800000-55990551	65.97	09/29/2023	OTC BRANDS INC	HALLOWEEN BUBBLES FOR STUDENTS
HANSEN, ANN Total		348.12			
HARBAR, ERIN	1111322000-55110702	13.50	09/08/2023	EDPUZZLE PRO TEACHER	ONLINE VIDEO ASSESSMENT TOOL FOR JEWELRY AND CERAMICS CLASSES.
HARBAR, ERIN	1111322000-55110702	35.97	09/12/2023	AMZN MKTP US*TR3YN5DJ2	EARING CLIPS AND WOODEN BEADS FOR JEWELRY 1.
HARBAR, ERIN	1111322000-55110702	44.98	09/13/2023	AMZN MKTP US*TR2TD5280	ALUMINUM WIRE FOR JEWELRY 1
HARBAR, ERIN	1111322000-55110702	7.99	09/13/2023	AMZN MKTP US*TR5WE3UN0	HANDLE MAKING TOOLS FOR CERAMICS 1
HARBAR, ERIN	1111322000-55110702	303.15	09/18/2023	DBC*BLICK ART MATERIAL	CERAMICS GLAZE AND PAINT BRUSHES OR CERAMICS 1, 2 AND IB ART.
HARBAR, ERIN	1711322000-55110614	75.79	09/18/2023	DBC*BLICK ART MATERIAL	CERAMICS GLAZE AND PAINT BRUSHES OR CERAMICS 1, 2 AND IB ART
HARBAR, ERIN	1111322000-55110702	28.98	09/19/2023	AMZN MKTP US*TX3A01Z31	BEADS FOR JEWELRY 1
HARBAR, ERIN	1111322000-55110702	35.97	09/25/2023	AMZN MKTP US*T129I93N0	PLIERS, HAMMER, AND BENCH BLOCK FOR JEWELRY 1 TOOL KIT
HARBAR, ERIN	1111322000-55110702	27.96	09/25/2023	AMZN MKTP US*TX7C65691	CIRCLE TEMPLATES FOR ALL ART CLASSES
HARBAR, ERIN	1111322000-55110702	53.98	09/27/2023	AMZN MKTP US*T17D25JG1	JUMP RINGS FOR JEWELRY 1
HARBAR, ERIN Total		628.27			
HARRIS, CHRISTINE	2929622175-57920000	202.31	09/04/2023	AMZN MKTP US*TL0W59340	STUDENT "MORNING WELCOME BACK" RECEPTION.
HARRIS, CHRISTINE	2929622275-57920000	32.44	09/06/2023	KROGER #632	NEW TEACHER LUNCHEON
HARRIS, CHRISTINE	2929622275-57920000	341.00	09/07/2023	MARIA S ITALIAN BAKERY	NEW TEACHER LUNCHEON
HARRIS, CHRISTINE	1124122000-55910000	84.14	09/25/2023	AMAZON.COM*TX35Y12W1	ADMIN OFFICE SUPPLIES
HARRIS, CHRISTINE	1124122000-55910000	27.98	09/25/2023	AMZN MKTP US*T16FR9NZ0	ADMIN OFFICE SUPPLIES
HARRIS, CHRISTINE Total		687.87			
HENDERSON, BETH	1125200000-55910000	882.17	09/08/2023	STAPLS7614548165000001	ESB COPY PAPER PALLET AND BANKING SUPPLIES
HENDERSON, BETH	1125200000-55910000	83.09	09/18/2023	STAPLS7615093672000001	BUSINESS OFFICE SUPPLIES
HENDERSON, BETH Total		965.26			
HERTRICH, MARINA	1111118000-55110708	19.98	09/05/2023	AMZN MKTP US*TL15U8A11	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118706-55110000	47.96	09/05/2023	AMZN MKTP US*TL3KS7S22	BULLETIN BOARD SUPPLIES
HERTRICH, MARINA	1111118000-55110708	31.82	09/06/2023	AMZN MKTP US*TL8J22QE0	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	11.95	09/07/2023	AMZN MKTP US*TL32O8K50	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	20.40	09/08/2023	AMAZON.COM*TL4FF1SJ1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110799	42.67	09/08/2023	AMZN MKTP US*TL1AF72R1	SUPPLIES FOR DOOR MONITORS
HERTRICH, MARINA	1111118000-55110708	11.92	09/11/2023	AMZN MKTP US*TR3GG25A2	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	13.95	09/11/2023	AMZN MKTP US*TR4F36BJ2	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	29.99	09/11/2023	AMZN MKTP US*TR74L0ZC0	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110799	38.00	09/11/2023	AMZN MKTP US*TR9UA8EG2	BANDAIDS FOR 5TH GRADE TEACHERS
HERTRICH, MARINA	1111118706-55110000	25.98	09/11/2023	AMZN MKTP US*TR9P1HC2	BULLETIN BOARDS
HERTRICH, MARINA	1111118000-55110708	42.33	09/11/2023	STAPLS7614705779000001	CLASSROOM SUPPLIES
HERTRICH, MARINA	2929618212-57920000	1,603.62	09/11/2023	WENGER CORPORATION	RISER CARTS
HERTRICH, MARINA	1111118000-55110708	76.81	09/12/2023	AMZN MKTP US*TR3NJ8DJ2	CLASSROOM SUPPLIES

HERTRICH, MARINA	1111118000-55110708	6.24	09/12/2023	AMZN MKTP US*TR45523B1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	34.99	09/13/2023	AMAZON.COM*TR5MA7AE1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	58.32	09/13/2023	AMAZON.COM*TR97S40R1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110799	54.87	09/13/2023	AMZN MKTP US*TR4AF1K72	BANDAIDS FOR 6TH GRADE CLASSROOMS
HERTRICH, MARINA	1111118000-55110708	25.46	09/13/2023	AMZN MKTP US*TR4DJ6900	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110702	590.07	09/13/2023	DBC*BLICK ART MATERIAL	ART SUPPLIES
HERTRICH, MARINA	1111118000-54910000	23.10	09/14/2023	GFL ENVIRONMENTAL - NO	RECYCLING SERVICE
HERTRICH, MARINA	1111118000-55110799	139.00	09/18/2023	AMAZON PRIME*TR02N7RN1	PRIME ANNUAL FEE
HERTRICH, MARINA	1111118000-55110708	13.99	09/18/2023	AMZN MKTP US*TR23K47Y1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110799	67.99	09/18/2023	AMZN MKTP US*TX3LI0P52	BANDAIDS FOR 6TH GRADE CLASSROOMS
HERTRICH, MARINA	1111118000-55110799	323.96	09/19/2023	AMAZON.COM*TX1UK6870	LAMINATE
HERTRICH, MARINA	1111118735-55110000	90.00	09/19/2023	PAYPAL *MATHEMATICS	MATH LEAGUE
HERTRICH, MARINA	1111118730-55110000	82.70	09/20/2023	AMAZON.COM*TX81H1YS2	SUPPLIES FOR 5TH GRADE SCIENCE
HERTRICH, MARINA	1111118000-55110799	99.90	09/20/2023	AMZN MKTP US*TX8X34DD0	NUMBER LINES FOR NEW CLASSROOMS
HERTRICH, MARINA	1111118706-55110000	13.99	09/20/2023	AMZN MKTP US*TX9PZ6QM0	BULLETIN BOARD SUPPLIES
HERTRICH, MARINA	1111118000-55110719	198.00	09/20/2023	PAYPAL *EBAY.COM	PROTRACTOR
HERTRICH, MARINA	1111118000-55110708	39.63	09/20/2023	TARGET.COM *	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	35.47	09/21/2023	AMAZON.COM*T155W0OQ2	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	42.27	09/25/2023	AMAZON.COM*T11SO96B2	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	47.98	09/25/2023	AMZN MKTP US*T15A14G02	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	193.63	09/25/2023	AMZN MKTP US*TX38776Q1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	3.35	09/25/2023	AMZN MKTP US*TX3920DU1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110708	45.95	09/25/2023	AMZN MKTP US*TX9D806C1	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110707	230.00	09/25/2023	SP ROBOTSHOP INC. US	DONES FOR ROBOTICS
HERTRICH, MARINA	1111118000-55110707	230.00	09/25/2023	SP ROBOTSHOP INC. US	DRONES FOR ROBOTICS
HERTRICH, MARINA	1111118000-55110707	230.00	09/25/2023	SP ROBOTSHOP INC. US	DRONES FOR ROBOTICS
HERTRICH, MARINA	1111118000-55110707	230.00	09/25/2023	SP ROBOTSHOP INC. US	DRONES FOR ROBOTICS
HERTRICH, MARINA	1111118000-55110708	49.47	09/26/2023	AMZN MKTP US*T158Z2UG2	CLASSROOM SUPPLIES
HERTRICH, MARINA	2929618216-57920000	65.71	09/27/2023	AMZN MKTP US*T12EZ78J0	5TH GRADE CAMP SUPPLIES
HERTRICH, MARINA	1111118000-55110708	13.44	09/27/2023	AMZN MKTP US*T92EY1L52	CLASSROOM SUPPLIES
HERTRICH, MARINA	1111118000-55110729	67.53	09/27/2023	DEMCO INC	SUPPLIES FOR 6TH GRADE ELA
HERTRICH, MARINA Total		5,364.39			
HETTEL, ERIC	1126160000-56420000	2,363.12	09/13/2023	SPARTAN TOOL	MTCE PLUMBING DRAIN CLEANING MACHINE DRUM
HETTEL, ERIC	1126160000-55980000	53.86	09/14/2023	GRAINGER	HS TOOLS FOR DOOR 4 ACCESS - RETAINING RING PLIER SET
HETTEL, ERIC	1126160000-55980000	52.95	09/21/2023	THE HOME DEPOT #2737	MTCE TOOLS FOR DOOR ACCESS
HETTEL, ERIC Total		2,469.93			
HICKEY, SAMANTHA	1111220725-55110000	85.69	09/29/2023	LUCKS MUSIC LIBRARY IN	8TH GRADE MUSIC PURCHASE
HICKEY, SAMANTHA Total		85.69			
HOLLY, SHEILA	1123100000-55990000	14.95	09/13/2023	WWW.DOODLE.COM	DOODLE MEETING SCHEDULER TOOL SUBSCRIPTION
HOLLY, SHEILA	1123200000-57410000	14.99	09/15/2023	AMAZON PRIME*TX7MZ9F10	AUTO MONTHLY RENEWAL
HOLLY, SHEILA	1123100000-53220000	99.00	09/15/2023	MASB	MASB CBA REGISTRATION, JASON MICHENER
HOLLY, SHEILA	1123100000-53220000	198.00	09/19/2023	MASB	MASB CBA SESSION, JASON MICHENER
HOLLY, SHEILA	1123200000-57910000	28.52	09/21/2023	EB FAREWELL CELEBRATI	CITY OF NOVI MAYOR RETIREMENT CELEBRATION
HOLLY, SHEILA	1123100000-53220000	45.00	09/22/2023	OAKLAND SCHOOLS	OCSBA ANNUAL DINNER MEETING, JASON MICHENER
HOLLY, SHEILA	1129900000-54910000	468.00	09/27/2023	SMK*SURVEYMONKEY.COM	HR - STAFF EXIT SURVEY
HOLLY, SHEILA Total		868.46			
HOSKINS, DIANE	1522600331-55910000	120.10	09/01/2023	STAPLS7614200028000001	OFFICE SUPPLIES
HOSKINS, DIANE	1513100331-55210000	15.99	09/04/2023	AMZN MKTP US*T39LQ1RS1	ESL BOOK
HOSKINS, DIANE	1111132000-55110000	51.80	09/04/2023	SCHOOL SPECIALTY ECOMM	ST MATTHEW SUPPLY - ART
HOSKINS, DIANE	1513200331-55110000	125.09	09/07/2023	STAPLS7614386842000001	TEACHER SUPPLY
HOSKINS, DIANE	1513200331-55210000	200.00	09/08/2023	TEACHERSPAYTEACHERS.CO	MATH BOOKS
HOSKINS, DIANE	1513200331-55210000	75.00	09/12/2023	AMAZON.COM*TR35P6H40	ELA BOOKS
HOSKINS, DIANE	1522600331-55910000	32.28	09/12/2023	AMAZON.COM*TR45Y7N81	OFFICE SUPPLY
HOSKINS, DIANE	1513200331-55110000	15.98	09/12/2023	AMZN MKTP US*TR7IZ58O0	ART SUPPLIES
HOSKINS, DIANE	1513200331-55110000	99.99	09/12/2023	AMZN MKTP US*TR8T41QM0	TCHR SUPPLY
HOSKINS, DIANE	2929625301-57920000	127.97	09/12/2023	EZCATERHAPPYS CATERIN	STUDENT DINNER
HOSKINS, DIANE	2929625301-57920000	30.00	09/13/2023	SQ *NORTHVILLE HISTORI	FRIDAY FIELD TRIP CLASS
HOSKINS, DIANE	2929625301-57920000	179.89	09/14/2023	SAMSClub.COM	CHILL ZONE SUPPLIES STUDENT FOOD
HOSKINS, DIANE	2929625301-57920000	119.98	09/19/2023	AMAZON.COM*TR45Y7N81	ESL STAFF MTG

HOSKINS, DIANE	2929625301-57920000	113.18	09/22/2023	PANERA BREAD #608009 O	ESL STAFF MTG
HOSKINS, DIANE	2929625301-57920000	139.00	09/26/2023	AMAZON PRIME*TX5795Y91	PRIME
HOSKINS, DIANE	2929625301-57920000	50.00	09/26/2023	AMAZON.COM*T10OG0V80	COUNT DAY
HOSKINS, DIANE	2929625301-57920000	221.23	09/27/2023	AMZN MKTP US*T13EQ3NK1	STUDENT COUNT DAY
HOSKINS, DIANE	2929625301-57920000	149.55	09/27/2023	EZCATEROLIVE GARDEN	STUDENT DINNER
HOSKINS, DIANE Total		1,867.03			
INTO, SUE	1311800000-55990551	23.38	09/01/2023	AMAZON.COM*T30K89DL1	LAMINATING POCKETS FOR THE CLASSROOM
INTO, SUE	1311800000-55990551	32.18	09/01/2023	AMAZON.COM*TL9HF8CR0	PLAYDOH FOR THE CLASSROOM
INTO, SUE	1311800000-55990551	143.63	09/01/2023	AMZN MKTP US*T35Q96DA1	MISC PUZZLES FOR THE CLASSROOM
INTO, SUE	1311800000-55990551	25.42	09/01/2023	AMZN MKTP US*T39JW2D91	BIRTHDAY CROWNS FOR STUDENTS BIRTHDAY CELEBRATION.
INTO, SUE Total		224.61			
JARVIS, JUSTIN	1129900000-55990000	115.10	09/07/2023	THE HOME DEPOT #2737	DOOR STOPS, PAINT TARPS, BATTERIES, SOLDERING IRON
JARVIS, JUSTIN	1129900000-55990000	55.76	09/12/2023	AMZN MKTP US*TR3LT0SI2	GAFF TAPE
JARVIS, JUSTIN	1129900000-55990000	854.74	09/12/2023	AMZN MKTP US*TR5VZ2QB0	OFFICE MATERIALS, HDMI CABLE, GAFF TAPE, LIGHT BULBS
JARVIS, JUSTIN	1128200000-55990000	7,314.40	09/27/2023	B&H PHOTO 800-606-6969	COMMUNICATIONS CAMERA SUPPLIES PURCHASE
JARVIS, JUSTIN	2929622146-57920000	135.48	09/29/2023	THE HOME DEPOT #2737	FALL PLAY SANDPAPER AND LUMBER
JARVIS, JUSTIN Total		8,475.48			
JOB, STACEY	1311800000-55990551	19.98	09/01/2023	AMZN MKTP US*TL7QN83F2	PS ROOM 16
JOB, STACEY	1311800000-55990551	81.88	09/07/2023	AMZN MKTP US*TL26B9BA1	PS ROOM 16
JOB, STACEY	1311800000-55110551	96.99	09/08/2023	AMAZON.COM*TL6TB5YS0	PS ROOM 16
JOB, STACEY	1311800000-55110551	24.25	09/08/2023	AMAZON.COM*TR1NG8LN2	PS ROOM 16
JOB, STACEY	1212252191-55110000	48.98	09/08/2023	AMZN MKTP US*TL7R97W50	SUPPLIES ECSE
JOB, STACEY	1311800000-55110551	84.73	09/11/2023	AMAZON.COM*TR1YE7M82	PS ROOM 16
JOB, STACEY	1335100000-55990000	6.99	09/15/2023	AMAZON.COM*TX5NB83I2	CAT'S DEN ROOM SUPPLIES
JOB, STACEY	1311800000-55990551	44.19	09/15/2023	AMZN MKTP US	RETURN OF BROKEN CART
JOB, STACEY	1335100000-55990000	97.98	09/15/2023	AMZN MKTP US*TX3LM3ZB0	GLOVES CAT'S DEN
JOB, STACEY	1335100000-55110553	12.46	09/15/2023	AMZN MKTP US*TX6PG7332	CAT'S DEN
JOB, STACEY	1335100000-57410553	125.00	09/15/2023	STATE OF MICHIGAN OCAL	LICENSING FEES CAT'S DEN
JOB, STACEY	1335100000-57410553	100.00	09/15/2023	STATE OF MICHIGAN OCAL	LICENSING FEES DEERFIELD
JOB, STACEY	1335100000-55990000	156.24	09/18/2023	AMAZON.COM*TX2D69Z20	CARE SUPPLIES
JOB, STACEY	1335100000-55110553	8.99	09/21/2023	AMAZON.COM*T11IP0012	NW CARE
JOB, STACEY	1335100000-55990000	93.61	09/22/2023	AMZN MKTP US*TX6CS1VL1	NW CARE SUPPLIES
JOB, STACEY	1335100000-55110553	40.36	09/27/2023	AMZN MKTP US*T962D8CL2	OH SUPPLIES CARE
JOB, STACEY Total		954.25			
JORDAN, CHRISTOPHER	4126122951-54110000	1,608.64	09/01/2023	COCHRANE SUPPLY AND EN	HS BOILER EAST GAS VALVE ACTUATOR
JORDAN, CHRISTOPHER	4126120951-54110000	638.58	09/04/2023	NATIONAL ENERGY CONTRO	MS HVAC VAV POPTOP ACT 24V IS U
JORDAN, CHRISTOPHER	4126115951-54110000	2,090.10	09/04/2023	TRANE SUPPLY-113415	DF HVAC CHILLER #1 M-C MODULE
JORDAN, CHRISTOPHER	1126115000-55992000	65.73	09/06/2023	GRAINGER	DF HVAC CHILL PUMP 5 SLEEVE COUPLING INSERT
JORDAN, CHRISTOPHER	1126114000-55992000	59.86	09/08/2023	DOWNRIVER REFRIG SUP C	PV HVAC VUV ROOM 104
JORDAN, CHRISTOPHER	1126118000-55992000	105.74	09/14/2023	DOWNRIVER REFRIG SUP C	NM6 HVAC ROOM 617 LIMIT SWITCH
JORDAN, CHRISTOPHER	1126122000-55992000	267.52	09/20/2023	GRAINGER	HS HVAC CHILLER PUMP 2 REPLACEMENT CONTACT KIT
JORDAN, CHRISTOPHER	1126120000-55992000	226.89	09/21/2023	PARTS TOWN, LLC	MS KITCHEN COOLER REPAIR MOTOR FAN
JORDAN, CHRISTOPHER	1126122000-55992000	1,248.19	09/22/2023	GRAINGER	HS HVAC AHU 25 RETURN FAN GP MOTOR
JORDAN, CHRISTOPHER	1126123000-55992000	757.57	09/25/2023	ETNA DISTRIBUTORS, LLC	ROAR HVAC HEATING PIPE
JORDAN, CHRISTOPHER	1126122000-55992000	204.52	09/26/2023	GRAINGER	HS AHU 25 RETURN FAN COGGED V BELT
JORDAN, CHRISTOPHER	1126122000-55992000	1,580.64	09/27/2023	DOWNRIVER REFRIG SUP C	HS HVAC NATATRIUM FEFRIGERANT CYLINDER
JORDAN, CHRISTOPHER	1126122000-55992000	38.52	09/29/2023	DOWNRIVER REFRIG SUP C	HS HVAC NATORIUM CRANKCASE HEATER
JORDAN, CHRISTOPHER	1126122000-55992000	769.95	09/29/2023	THERMAL-NETICS	HS HVAC AHU 25 MOTOR KIT
JORDAN, CHRISTOPHER Total		9,662.45			
JR, RONALD	2929622275-57920000	231.00	09/15/2023	PY *BLAKES LYON TOWNSH	STAFF TREATS POST-CURRICULUM NIGHT
KANE, RONALD Total		231.00			
KAREN, DENNETT	1127170000-55910000	272.76	09/21/2023	STAPLS7615266701000001	OFFICE SUPPLIES
KAREN, DENNETT	1127100000-53310000	775.00	09/22/2023	WPY*COLES USED CARS LL	SP ED STUDENT TRANSPORT
KAREN, DENNETT	1127100000-53310000	620.00	09/22/2023	WPY*COLES USED CARS LL	SP ED STUDENT TRANSPORT
KAREN, DENNETT	1127100000-53310000	620.00	09/22/2023	WPY*COLES USED CARS LL	SP ED STUDENT TRANSPORT
KAREN, DENNETT	1127100000-53310000	775.00	09/25/2023	WPY*COLES USED CARS LL	SP ED STUDENT TRANSPORT
KAREN, DENNETT	1127170000-53220000	61.79	09/27/2023	SQ *MICHIGAN ASSN FOR	MAPT MEMBERSHIP
KAREN, DENNETT Total		3,124.55			
KAZEE, ALICE	1111113000-55110708	113.40	09/29/2023	AMZN MKTP US*T97V23P72	LUNCH MENU CHOICE BRACELETS FOR 1ST GRADE

KAZEE, ALICE Total		113.40			
KLING, DEVIN	1125200000-53220000	350.00	09/12/2023	MSBO	CONFERENCE EXP
KLING, DEVIN	1125200000-57410000	190.00	09/25/2023	MSBO	DUES
KLING, DEVIN Total		540.00			
LASH, NANCY	1111114000-55110708	29.99	09/01/2023	AMAZON.COM*TL4MN34S0	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	263.40	09/01/2023	AMZN MKTP US*T385317A1	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	69.93	09/04/2023	STAPLS7903221267000001	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	18.98	09/07/2023	AMZN MKTP US*TL6MC1U30	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	35.53	09/07/2023	STAPLS7614407394000001	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	42.49	09/13/2023	AMZN MKTP US*TR9VU7UZ2	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	19.97	09/14/2023	AMAZON.COM*TR1YD9VX1	CLASSROOM SUPPLY
LASH, NANCY	1124114000-55410000	40.20	09/14/2023	AMAZON.COM*TR2QL8V51	PRINCIPAL BOOK
LASH, NANCY	1111114000-55110708	90.00	09/14/2023	VENTRIS LEARNING	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	160.00	09/18/2023	VENTRIS LEARNING	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	9.99	09/20/2023	AMZN MKTP US*TX2QA9TS1	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	1,680.00	09/20/2023	PAPER EXPRESS INC	CLASSROOM SUPPLY
LASH, NANCY	1124114000-55910000	58.55	09/25/2023	STAPLS7615510820000001	PRINCIPAL OFFICE SUPPLY
LASH, NANCY	1124114000-54910000	89.00	09/27/2023	STERICYCLE INC/SHRED-I	OFFICE SHREDDING
LASH, NANCY	1111114000-55110708	59.43	09/28/2023	AMAZON.COM*T99XT6AU2	CLASSROOM SUPPLY
LASH, NANCY	1111114000-55110708	12.30	09/28/2023	AMZN MKTP US*T96XL1AP2	CLASSROOM SUPPLY
LASH, NANCY Total		2,679.76			
LEPHART, SARAH	1112722349-55990000	71.53	09/11/2023	STAPLES INC	OFFICE SUPPLIES FOR CAREER READINESS
LEPHART, SARAH	1121222000-53220000	125.00	09/21/2023	OAKLAND SCHOOLS	COUNSELING WORKSHOP - OAKLAND COUNTY
LEPHART, SARAH	1112722349-57410000	45.00	09/28/2023	PAYPAL *MBEA	DUES AND FEES FOR CDF CERTIFICATION
LEPHART, SARAH Total		241.53			
LOCRICCHIO, ANTHONY	1122500000-55990000	14.53	09/01/2023	AMZN MKTP US*TL99V4LA2	CABLES
LOCRICCHIO, ANTHONY	1122500000-53450000	379.55	09/04/2023	DROPBOX FAX MONTHLY	MONTHLY DIGITAL FAX LINES.
LOCRICCHIO, ANTHONY	1122500000-55910000	303.75	09/05/2023	AMZN MKTP US*TL74O23G1	OFFICE SUPPLIES, PAPER, JOURNALS, PENS, ETC.
LOCRICCHIO, ANTHONY	1100000000-41990111	37.00	09/07/2023	AMZN MKTP US*TL0BE2BS1	BOTTOM COVER OF CHROMEBOOK STUDENT
LOCRICCHIO, ANTHONY	1122500000-55990000	26.87	09/07/2023	AMZN MKTP US*TL9PR29U0	BADGE HOLDERS FOR TEAM
LOCRICCHIO, ANTHONY	1100000000-41990111	419.70	09/08/2023	CHROMEBOOK PARTS	TOP COVERS FOR STUDENT CHROMEBOOKS
LOCRICCHIO, ANTHONY	1122500000-55990000	85.26	09/14/2023	AMZN MKTP US*TR0JW1YL0	CABLES
LOCRICCHIO, ANTHONY	1122500000-55990000	25.92	09/14/2023	AMZN MKTP US*TR42J0WT2	CABLES
LOCRICCHIO, ANTHONY	1100000000-41990111	419.70	09/14/2023	CHROMEBOOK PARTS	BOTTOM OF CHROMEBOOKS; REPAIRS
LOCRICCHIO, ANTHONY	1122500000-53450000	36.35	09/15/2023	TELZIO* TELZIO (196660	DIGITAL PHONE SOLUTION FOR NOVI VIRTUAL TEACHERS
LOCRICCHIO, ANTHONY	1122500000-55990000	100.73	09/18/2023	AMZN MKTP US*TR0AZ0YR1	WIFI ADAPTERS
LOCRICCHIO, ANTHONY	1122500000-55990000	52.47	09/18/2023	AMZN MKTP US*TR3QL8RQ1	APPLE TV MOUNT FEW CABLES
LOCRICCHIO, ANTHONY	1122500000-55990000	374.41	09/18/2023	AMZN MKTP US*TR7TB1YD1	BATTERIES, SURGE PROTECTORS, ETC.
LOCRICCHIO, ANTHONY	1122500000-55990000	126.95	09/18/2023	AMZN MKTP US*TR8855QC1	APPLE TV FOR MAC LAB
LOCRICCHIO, ANTHONY	1122500000-55990000	24.00	09/18/2023	AMZN MKTP US*TX6OB7GV2	REMOTE- JULIE WARREN AND DENNIS HUISMAN SEC CAM
LOCRICCHIO, ANTHONY	1122500000-53450000	16.96	09/18/2023	GMSS	GOOGLE ADD-ON JACKIE B HR
LOCRICCHIO, ANTHONY	1122500000-55990000	41.02	09/22/2023	AMZN MKTP US*TX4A94MY1	BATTERIES AND NEW TEAM DRY ERASE CALENDAR
LOCRICCHIO, ANTHONY	1122500000-55990000	79.90	09/25/2023	AMAZON.COM*T144D5SK2	WALL PLATES FOR NEW MEADOWS
LOCRICCHIO, ANTHONY	1122500000-55990000	220.11	09/25/2023	AMZN MKTP US*T18F27HV2	APPLE TV MOUNT AND CABLES
LOCRICCHIO, ANTHONY	1122500000-53450000	195.00	09/25/2023	SCREENCASTIFY UNLIMITE	SCREENCASTIFY SMALL LICENSES FOR TEAM
LOCRICCHIO, ANTHONY	1122500000-55990000	149.32	09/26/2023	AMZN MKTP US*TX0G08W11	COMPUTER MEMORY RAM
LOCRICCHIO, ANTHONY	1122500000-55990000	331.75	09/29/2023	AMZN MKTP US*T15KX4GX1	CHARGER BRICKS AND CABLES
LOCRICCHIO, ANTHONY Total		3,461.25			
MAINKA, BENJAMIN	1123200000-55410000	24.00	09/12/2023	GAN*DETNEWS/FREE PRESS	DETROIT NEWS SUBSCRIPTION
MAINKA, BENJAMIN	1123200000-57410000	20.00	09/19/2023	CHATGPT SUBSCRIPTION	AUTO RENEW SUBSCRIPTION
MAINKA, BENJAMIN Total		44.00			
MARTINEZ, DEBORAH	1335100000-55110553	27.09	09/07/2023	WAL-MART #5048	TOYS FOR CARE
MARTINEZ, DEBORAH	1335100000-55110553	30.88	09/11/2023	TARGET 00014654	TOYS FOR CARE
MARTINEZ, DEBORAH Total		57.97			
MARTINEZ, ZACHERY	1128300000-57910000	45.00	09/06/2023	MDE EDUCATOR LICENSE	SUBBING PERMIT FOR ANDREA BENJAMIN
MARTINEZ, ZACHERY	1128300000-55910000	15.98	09/07/2023	AMZN MKTP US	REFUND FOR AMAZON ORDER
MARTINEZ, ZACHERY	1128300000-57910000	19.48	09/08/2023	WAL-MART #2618	CHIPS FOR MENTEE MONDAY
MARTINEZ, ZACHERY	1128300000-57910000	65.40	09/13/2023	AMZN MKTP US*TR8X857X0	DOG BED'S FOR THERAPY DOGS
MARTINEZ, ZACHERY	1128300000-57910000	48.72	09/14/2023	AMZN MKTP US*TR2S56IP2	SUPPLIES FOR THERAPY DOGS

MARTINEZ, ZACHERY	1128300000-57910000	32.32	09/18/2023	SAMSClub #6657	CANDY FOR MENTEE MONDAY
MARTINEZ, ZACHERY	1128300000-55910000	16.99	09/20/2023	AMZN MKTP US*TX4AT3YJ2	CLOCK FOR ESB KITCHEN
MARTINEZ, ZACHERY	1128300000-55910000	119.92	09/25/2023	AMAZON.COM*TX4LB3DT1	BINDERS FOR DENNIS HUISMAN
MARTINEZ, ZACHERY	1128300000-55910000	29.95	09/25/2023	AMZN MKTP US*T11274470	BINDING SPINES
MARTINEZ, ZACHERY	1128300000-57910000	11.52	09/25/2023	AMZN MKTP US*T17490EC0	BRUSH FOR THERAPY DOG
MARTINEZ, ZACHERY	1128300000-57410000	10.00	09/27/2023	OAKLAND COUNTY CLERKS	NOTARY FEE
MARTINEZ, ZACHERY	1128300000-57410000	10.17	09/28/2023	SEC OF STATE ESERVICES	NOTARY APPLICATION FEE
MARTINEZ, ZACHERY Total		393.49			
MCDougall, BARBARA	2929661172-57920000	1,925.00	09/01/2023	WPY*VSN PHOTO	FOOTBALL BANNER
MCDougall, BARBARA	2929661188-57920000	1,358.88	09/18/2023	CROWNE PLAZA HOTELS	FIELD HOCKEY LODGING
MCDougall, BARBARA	2929661114-57920000	293.55	09/20/2023	BKBALL COACHES ASSN MI	BCAM COACHES CLINIC
MCDougall, BARBARA	1429300000-57410000	60.00	09/20/2023	MIVCA	VB DUES & FEES FOR 2023 - 24
MCDougall, BARBARA	2929661104-57920000	405.64	09/25/2023	SAMSClub #6657	CANDY FOR HOMECOMING PARADE
MCDougall, BARBARA Total		4,043.07			
MECH, THEODORE	1126160000-55980000	49.97	09/29/2023	THE HOME DEPOT #2737	MTCE TOOLS HOLLOWCORE NUT DRVR SET
MECH, THEODORE Total		49.97			
NESMITH, RUSSELL	1126160000-55992000	218.20	09/06/2023	BEST PLUMBING SPECIALT	MTCE PLUMBING STOCK U
NESMITH, RUSSELL	1126160000-54220000	.75	09/12/2023	PENSKE TRK LSG 059110	BAND BOOSTERS RENTAL
NESMITH, RUSSELL	1126160000-54220000	240.00	09/12/2023	PENSKE TRK LSG 059110	BAND BOOSTERS RENTAL
NESMITH, RUSSELL	1126160000-55992000	4.70	09/14/2023	FASTENAL COMPANY 01MID	DISTRICT PLUMBING STOCK SCREWS FR CLEAN OUT COVERS
NESMITH, RUSSELL	1126160000-55992000	655.08	09/18/2023	BEST PLUMBING SPECIALT	MTCE PLUMBING STOCK KIT FOR BREAKER ASSY
NESMITH, RUSSELL	1126123000-55992000	111.10	09/19/2023	CONTRACTORS PIPE&SUPPL	ROAR PLUMBING KITCHEN SINK REPAIR
NESMITH, RUSSELL	4126118951-54110000	129.58	09/20/2023	BEST PLUMBING SPECIALT	NM6 PLUMBING GERBER CAST DECK KITCHEN FAUCET
NESMITH, RUSSELL	1126122000-55993000	928.85	09/21/2023	PIONEER ATHLETICS	HS GROUNDS ATHLETIC FIELDS BRITE STRIP
NESMITH, RUSSELL	1126120000-55993000	663.43	09/21/2023	PIONEER ATHLETICS	MS GROUNDS ATHLETIC FIELDS BRITE STRIP
NESMITH, RUSSELL	1126118000-55993000	398.06	09/21/2023	PIONEER ATHLETICS	NM GROUNDS ATHLETIC FIELDS BRITE STRIP
NESMITH, RUSSELL	2326160000-55993000	663.43	09/21/2023	PIONEER ATHLETICS	RF GROUNDS ATHLETIC FIELDS BRITE STRIP
NESMITH, RUSSELL	1126160000-54220000	240.75	09/25/2023	PENSKE TRK LSG 059110	BAND BOOSTERS RENTAL REFUND - TO BE PAID BY BAND BOOSTERS
NESMITH, RUSSELL	1126118000-55992000	3.47	09/25/2023	THE HOME DEPOT #2737	NM6 PLUMBING KITCHEN
NESMITH, RUSSELL	4126118951-54110000	115.57	09/26/2023	BEST PLUMBING SPECIALT	NM6 PLUMBING KITCHEN FAUCET SF PG 56-57
NESMITH, RUSSELL	1126160000-55992000	134.36	09/26/2023	BEST PLUMBING SPECIALT	MTCE PLUMBING STOCK WING HANDLE ASSEMBLY
NESMITH, RUSSELL	4126122951-54110000	93.19	09/29/2023	CONTRACTORS PIPE&SUPPL	HS PLUMBING ADA WALL HUNG TOILET FOR SPECIAL NEEDS
NESMITH, RUSSELL	1126160000-55980000	13.96	09/29/2023	SHERWIN WILLIAMS 70119	MTCE CARPENTRY PAINTING SCRAPING TOOL
NESMITH, RUSSELL	1126160000-55993000	268.63	09/29/2023	SHERWIN WILLIAMS 70119	DISTRICT GROUNDS PARKING LOT PAINT
NESMITH, RUSSELL	2326160000-55993000	89.54	09/29/2023	SHERWIN WILLIAMS 70119	RF GROUNDS PARKING LOT PAINT
NESMITH, RUSSELL Total		4,491.15			
PARK, CATHRYN	1722100000-55990611	3.98	09/01/2023	SAMSClub #6657	WATER BOTTLES FOR WELCOME BACK PD
PARK, CATHRYN	1722100000-55110630	153.66	09/04/2023	AMAZON.COM*TL3MJ6T92	TEACHING OF TEACHERS PD BOOKS
PARK, CATHRYN	1722100000-55990611	573.50	09/04/2023	QDOBA 2823 ONLINE	WELCOME BACK ALL DAY PD LUNCH FOR PRESENTERS
PARK, CATHRYN	1711111000-55110611	14.57	09/05/2023	AMZN MKTP US*TL0EQ1S02	VO STUDENT SUCCESS COACH SUPPLIES
PARK, CATHRYN	1711112000-55110611	14.57	09/05/2023	AMZN MKTP US*TL0EQ1S02	OH STUDENT SUCCESS COACH SUPPLIES
PARK, CATHRYN	1711113000-55110611	14.57	09/05/2023	AMZN MKTP US*TL0EQ1S02	NW STUDENT SUCCESS COACH SUPPLIES
PARK, CATHRYN	1711114000-55110611	14.57	09/05/2023	AMZN MKTP US*TL0EQ1S02	PV STUDENT SUCCESS COACH SUPPLIES
PARK, CATHRYN	1711115000-55110611	14.57	09/05/2023	AMZN MKTP US*TL0EQ1S02	DF STUDENT SUCCESS COACH SUPPLIES
PARK, CATHRYN	1711118000-55110611	14.57	09/05/2023	AMZN MKTP US*TL0EQ1S02	NM STUDENT SUCCESS COACH SUPPLIES
PARK, CATHRYN	1722100000-53220611	150.00	09/05/2023	OAKLAND SCHOOLS	OAKLAND SCHOOLS PD - COGNITIVE COACHING - DIRECTOR
PARK, CATHRYN	1722100000-55110630	51.22	09/06/2023	AMAZON.COM*TL7AP5I02	PD BOOKS - GIROMINI
PARK, CATHRYN	1722100000-53220611	1,050.00	09/06/2023	OAKLAND SCHOOLS	OAKLAND SCHOOLS PD - COGNITIVE COACHING
PARK, CATHRYN	1722100000-55990611	4.11	09/06/2023	WM SUPERCENTER #5893	ALL DAY MEETING MEAL SUPPLIES
PARK, CATHRYN	1722100000-55110630	600.00	09/07/2023	OAKLAND SCHOOLS	CONFERENCE REGISTRATION -POHLONSKI, COMB, RILEY
PARK, CATHRYN	1711111000-55110611	586.75	09/08/2023	AMZN MKTP US*TR6WI2NU2	VO STUDENT HEADPHONES
PARK, CATHRYN	1711112000-55110611	480.07	09/08/2023	AMZN MKTP US*TR6WI2NU2	OH STUDENT HEADPHONES
PARK, CATHRYN	1711118000-55110611	42.23	09/11/2023	AMAZON.COM*TR75D33J0	NM - TEACHING SUPPLIES
PARK, CATHRYN	1711112000-55110611	84.53	09/11/2023	AMAZON.COM*TR75D33J0	OH - TEACHING SUPPLIES
PARK, CATHRYN	1711113000-55110611	84.53	09/11/2023	AMAZON.COM*TR75D33J0	NW - TEACHING SUPPLIES
PARK, CATHRYN	1711114000-55110611	84.52	09/11/2023	AMAZON.COM*TR75D33J0	PV - TEACHING SUPPLIES
PARK, CATHRYN	1711111000-55110611	8.89	09/13/2023	AMZN MKTP US	REFUND OF MISSING HEADPHONE
PARK, CATHRYN	1722100000-53220611	50.00	09/13/2023	AMZN MKTP US	CONFERENCE - COMB - NEW CTE ADMINIS

PARK, CATHRYN	1711220000-55110611	7,596.00	09/14/2023	B&H PHOTO 800-606-6969	4 CAMCORDER KITS MS MEDIA TECHNOLOGY CLASS
PARK, CATHRYN	1712511000-55110712	25.20	09/14/2023	US MATH RECOVERY C	- VO MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712512000-55110712	25.20	09/14/2023	US MATH RECOVERY C	OH MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712513000-55110712	25.20	09/14/2023	US MATH RECOVERY C	NW MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712514000-55110712	25.20	09/14/2023	US MATH RECOVERY C	PV MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712515000-55110712	25.20	09/14/2023	US MATH RECOVERY C	DF MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712511000-55110712	13.38	09/15/2023	AMZN MKTP US*TR7OA08E1	VO MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712512000-55110712	13.38	09/15/2023	AMZN MKTP US*TR7OA08E1	OH MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712513000-55110712	13.38	09/15/2023	AMZN MKTP US*TR7OA08E1	NW MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712514000-55110712	13.38	09/15/2023	AMZN MKTP US*TR7OA08E1	PV MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1712515000-55110712	13.36	09/15/2023	AMZN MKTP US*TR7OA08E1	DF MATH INTERVENTIONIST SUPPLIES
PARK, CATHRYN	1722100000-55110630	41.96	09/15/2023	AMZN MKTP US*TX4BA8Z52	COACHING OFFICE SUPPLIES -CLIPBOARDS
PARK, CATHRYN	1711322000-53450611	2,100.00	09/15/2023	IMAGINE LEARNING LLC	HS SOFTWARE LICENSES - CREDIT RECOVERY
PARK, CATHRYN	1713100000-53450000	12,900.00	09/15/2023	IMAGINE LEARNING LLC	ADULT ED SOFTWARE - CREDIT RECOVERY
PARK, CATHRYN	1722122000-53220611	200.00	09/15/2023	OAKLAND SCHOOLS	HS CONFERENCE - OS MATH INTERVENTION SECONDARY
PARK, CATHRYN	1722120000-53220611	100.00	09/15/2023	OAKLAND SCHOOLS	MS CONFERENCE - OS MATH INTERVENTION SECONDARY
PARK, CATHRYN	1722100000-53220611	100.00	09/15/2023	OAKLAND SCHOOLS	TLD CONFERENCE - OS MATH INTERVENTION SECONDARY
PARK, CATHRYN	1711115000-55110611	42.43	09/18/2023	AMAZON.COM*TR00J8SP1	BOOKS FOR STUDENT SUCCESS COACHES
PARK, CATHRYN	1711115000-55110611	42.75	09/18/2023	AMAZON.COM*TR2Q092E1	BOOKS FOR STUDENT SUCCESS COACHES
PARK, CATHRYN	1711322000-53450611	624.00	09/18/2023	SIGHT READING FACTORY	HS SOFTWARE -INSTRUMENTAL MUSIC
PARK, CATHRYN	1711220000-53450611	651.20	09/18/2023	SIGHT READING FACTORY	MS SOFTWARE - INSTRUMENTAL MUSIC
PARK, CATHRYN	1711118000-53450611	84.00	09/18/2023	SIGHT READING FACTORY	NM SOFTWARE - INSTRUMENTAL MUSIC
PARK, CATHRYN	1722100000-55110630	388.90	09/20/2023	STAPLS7903395974000001	COACHES OFFICE SUPPLIES
PARK, CATHRYN	1722111000-53220611	400.00	09/20/2023	US MATH RECOVERY C	VO CONFERENCE CREDIT
PARK, CATHRYN	1722114000-53220611	400.00	09/20/2023	US MATH RECOVERY C	PV CONFERENCE CREDIT
PARK, CATHRYN	1722115000-53220611	400.00	09/20/2023	US MATH RECOVERY C	DF CONFERENCE CREDIT
PARK, CATHRYN	1722113000-53220611	4,000.00	09/20/2023	US MATH RECOVERY C	NW CONFERENCE CREDIT
PARK, CATHRYN	1711118000-55110611	1,454.08	09/21/2023	MCGRAW-HILL K-12	NM - TEACHING SUPPLIES EVERYDAY MATH
PARK, CATHRYN	1711113000-55110611	1,236.33	09/21/2023	MCGRAW-HILL K-12	NW TEACHING SUPPLIES EVERYDAY MATH
PARK, CATHRYN	1722100000-55910611	26.13	09/25/2023	AMZN MKTP US*TX2SI6IO1	OFFICE SUPPLIES - USB C HUB FOR NEW COMPUTER
PARK, CATHRYN	1711111000-53450611	2,759.90	09/25/2023	GOGUARDIAN	VO SOFTWARE LICENSE PEARDECK
PARK, CATHRYN	1711112000-53450611	2,258.10	09/25/2023	GOGUARDIAN	OH SOFTWARE LICENSE PEARDECK
PARK, CATHRYN	1711113000-53450611	2,634.45	09/25/2023	GOGUARDIAN	NW SOFTWARE LICENSE PEAR DECK F614
PARK, CATHRYN	1711114000-53450611	2,509.00	09/25/2023	GOGUARDIAN	PV SOFTWARE LICENSE PEAR DECK
PARK, CATHRYN	1711115000-53450611	2,383.55	09/25/2023	GOGUARDIAN	DF SOFTWARE LICENSE PEAR DECK
PARK, CATHRYN	1711322000-53450611	580.00	09/25/2023	IN *DELTAMATH SOLUTION	SOFTWARE LICENSES - HS MATH TEACHING VIRTUALLY
PARK, CATHRYN	1722100000-57410611	1,500.00	09/25/2023	MASSP & MASC/MAHS	PROFESSIONAL MEMBERSHIP - COMB & POHLONSKI
PARK, CATHRYN	1711322000-53710000	7,200.00	09/26/2023	IMAGINE LEARNING LLC	HS VIRTUAL COURSE TUITION
PARK, CATHRYN		50.00	09/26/2023	OAKLAND SCHOOLS	TLD CONFERENCE REGISTRATION - ADER
PARK, CATHRYN		100.00	09/26/2023	OAKLAND SCHOOLS	HS CONFERENCE REGISTRATION -BROWN/BRATNEY
PARK, CATHRYN	1722100000-55110630	372.73	09/29/2023	AMAZON.COM*T11PW3M51	PD BOOKS
PARK, CATHRYN	1722100000-53220611	150.00	09/29/2023	OAKLAND SCHOOLS	REGISTRATION REFUND
PARK, CATHRYN	1722100000-53220611	1,050.00	09/29/2023	OAKLAND SCHOOLS	REGISTRATION REFUND
PARK, CATHRYN Total		47,806.02			
PATEL, SHAILEE	1222600000-53220000	281.13	09/14/2023	GRAND TRAV RESORT	REIMBURSEMENT FROM MAASE SUMMER 2023
PATEL, SHAILEE Total		281.13			
POHLONSKI, EMILY	1111123000-55110000	2,290.00	09/06/2023	AMZN MKTP US	ART KIT REFUND - NEVER ARRIVED
POHLONSKI, EMILY	1628300776-53220000	475.00	09/08/2023	KENT ISD/INTERNET	REFUND FOR COGNITIVE COACHING FOUNDATIONS PART II
POHLONSKI, EMILY	1628300776-53220000	475.00	09/08/2023	KENT ISD/INTERNET	REFUND COGNITIVE COACHING PART 1
POHLONSKI, EMILY	1111123000-53450000	89.00	09/18/2023	HEGGERTY LITERACY RES	DIGITAL HEGGERTY SUBSCRIPTION
POHLONSKI, EMILY	1111123000-55110000	24.95	09/26/2023	AMZN MKTP US*T192O2WP2	PRIME CLIMB GAME
POHLONSKI, EMILY	1111123000-55110000	31.95	09/26/2023	SUNTEX INTERNATIONAL I	24 MATH GAME
POHLONSKI, EMILY Total		3,094.10			
POSHADLO, JEFFREY	1126114000-55992000	25.00	09/04/2023	REDFORD LOCK COMPANY	PV DOOR REPAIR TEACHER'S DESK LOCK IN ROOM 119
POSHADLO, JEFFREY	1126160000-55990000	30.18	09/11/2023	REDFORD LOCK COMPANY	ESB DOOR SALES TAX REFUND
POSHADLO, JEFFREY	1126113000-55993000	736.00	09/18/2023	COACH CLIFF'S GAGA BAL	NW GROUNDS PLAYGROUND GAGA BALL PIT
POSHADLO, JEFFREY	4126112951-54110000	82.00	09/18/2023	IDN HARDWARE SALES-INC	OH DOOR HARDWARE MULLION
POSHADLO, JEFFREY	1126160000-55992000	164.00	09/18/2023	IDN HARDWARE SALES-INC	MTCE DOOR HARDWARE STOCK
POSHADLO, JEFFREY	1126160000-55980000	156.14	09/18/2023	REDFORD LOCK COMPANY	MTCE TOOL FOR UNDER DOOR TOOL OPENER

POSHADLO, JEFFREY	1126122000-55992000	19.00	09/18/2023	REDFORD LOCK COMPANY	HS KEY AND LOCKS
POSHADLO, JEFFREY	1126111000-55992000	36.00	09/18/2023	REDFORD LOCK COMPANY	VO DOOR CYLINDERS FOR CLASSROOMS
POSHADLO, JEFFREY	1126160000-55980000	512.94	09/18/2023	THE HOME DEPOT #2704	MTCE TOOLS FUEL PACKOUT RETURN
POSHADLO, JEFFREY	1126160000-55980000	1,102.79	09/18/2023	THE HOME DEPOT #2704	MTCE TOOLS
POSHADLO, JEFFREY	1126160000-55980000	60.98	09/25/2023	NAPA AUTO M-2	MTCE TOOLS SNAP RING PLIERS
POSHADLO, JEFFREY	1126160000-55980000	151.74	09/25/2023	THE HOME DEPOT #2737	MTCE TOOLS DEWALT ADJ TAP HANDLE
POSHADLO, JEFFREY	1126160000-55980000	231.32	09/25/2023	THE HOME DEPOT #2737	MTCE TOOLS DIABLO CUT OFF GRINDER
POSHADLO, JEFFREY	1126111000-55992000	121.90	09/25/2023	THE HOME DEPOT #2737	VO CARPET AND STORAGE
POSHADLO, JEFFREY Total		2,343.75			
RONNING, ADAM	2929620239-57920000	34.36	09/12/2023	AMAZON.COM*TR8662Q20	CLASSROOM SUPPLIES FOR THE YEAR.
RONNING, ADAM	2929620239-57920000	3.00	09/15/2023	TEACHERSPAYTEACHERS.CO	FLASHCARDS FOR NOTE READING PRACTICE
RONNING, ADAM	2929620239-57920000	355.52	09/27/2023	MARSHALL MUSIC #7	REEDS, MALLETT, AND MOUTHPIECE PURCHASES.
RONNING, ADAM Total		392.88			
ROQUE, EMILY	1311800000-55110551	10.79	09/01/2023	AMZN MKTP US	REFUND FROM A RETURN FROM LAST MONTH'S PURCHASE.
ROQUE, EMILY	1311800000-55110551	42.73	09/18/2023	AMZN MKTP US*TX5878NP0	CLASSROOM SUPPLIES
ROQUE, EMILY	1311800000-55110551	1.25	09/20/2023	DOLLAR TREE	CLASSROOM SUPPLIES
ROQUE, EMILY	1311800000-55110551	15.98	09/25/2023	AMAZON.COM*T135P5SC2	CLASSROOM SUPPLIES
ROQUE, EMILY	1311800000-55110551	18.99	09/25/2023	AMZN MKTP US*T14WZ1330	CLASSROOM SUPPLIES
ROQUE, EMILY	1311800000-55110551	6.47	09/29/2023	AMAZON.COM*T13ET3XL1	CLASS SUPPLIES
ROQUE, EMILY	1335100000-55110553	9.99	09/29/2023	AMAZON.COM*T90587PU2	CLASS TOYS
ROQUE, EMILY	1311800000-55110551	36.07	09/29/2023	AMZN MKTP US*T158E8P41	CLASSROOM SUPPLIES/TOYS
ROQUE, EMILY	1311800000-55110551	11.46	09/29/2023	AMZN MKTP US*T192W1GS1	CLASS SUPPLIES
ROQUE, EMILY Total		132.15			
RUTKOWSKI, MELANIE	1722100000-53220611	998.00	09/06/2023	MW *PSUG EVENTS LLC	POWERSCHOOL USER GROUP CONFERENCE
RUTKOWSKI, MELANIE	1722100000-53220611	22.00	09/12/2023	DOUBLETREE FB BAY CITY	DINNER AT MPAAA CONFERENCE
RUTKOWSKI, MELANIE	1722100000-53220611	328.98	09/18/2023	COMFORT INNS	HOTEL STAY FOR MPAAA FALL CONFERENCE
RUTKOWSKI, MELANIE	1722100000-53220611	604.35	09/29/2023	HOME2SUITES - KALAMAZO	HOTEL STAY FOR PSUG CONFERENCE- MELANIE RUTKOWSKI
RUTKOWSKI, MELANIE Total		1,953.33			
SATTERFIELD, EMILY	1311800000-55110551	33.10	09/04/2023	AMZN MKTP US	RETURNS
SATTERFIELD, EMILY	1311800000-55110551	30.00	09/04/2023	JOANN STORES #1933	RETURNS
SATTERFIELD, EMILY Total		63.10			
SCHURIG, CLAIRE	1111322724-55110000	14.75	09/06/2023	J.W. PEPPER	MUSIC FOR CONCERT.
SCHURIG, CLAIRE	1111322724-55110000	336.81	09/11/2023	FORMAL FASHIONS & ACCE	DRESSES FOR NOVI SINGERS
SCHURIG, CLAIRE	1111322724-55110000	126.67	09/11/2023	SP TIEMART, INC.	TIES FOR NOVI SINGERS
SCHURIG, CLAIRE	1111322724-55110000	25.00	09/15/2023	J.W. PEPPER	MUSIC FOR CONCERT.
SCHURIG, CLAIRE	2929622244-57920000	180.03	09/20/2023	AMZN MKTP US*TX4206DS0	NECKLACES FOR NOVI SINGERS.
SCHURIG, CLAIRE	2929622244-57920000	571.74	09/20/2023	CUSTOMINK LLC	TSHIRTS FOR CHOIR. KIDS PAID.
SCHURIG, CLAIRE	1111322724-55110000	8.09	09/21/2023	J.W. PEPPER	MUSIC FOR CONCERT.
SCHURIG, CLAIRE	1111322724-55110000	2.15	09/22/2023	J.W. PEPPER	MUSIC FOR CONCERT.
SCHURIG, CLAIRE	1111322724-55110000	17.95	09/22/2023	MUSICNOTES.COM	MUSIC FOR CONCERT.
SCHURIG, CLAIRE	2929622244-57920000	29.72	09/27/2023	CUSTOMINK GROUPS	TSHIRTS FOR CHOIR. KIDS PAID.
SCHURIG, CLAIRE	1111322724-55110000	8.19	09/27/2023	J.W. PEPPER	MUSIC FOR CONCERT.
SCHURIG, CLAIRE	1111322724-55110000	29.15	09/28/2023	J.W. PEPPER	MUSIC FOR CONCERT.
SCHURIG, CLAIRE Total		1,350.25			
SCHYPINSKI, RACHEL	2929622186-57920000	697.38	09/08/2023	IN *PARTY PARADISE	HOMECOMING DECORATIONS
SCHYPINSKI, RACHEL	2929622186-57920000	108.50	09/08/2023	TST* NOTHING BUNDT CAK	HOCO COURT
SCHYPINSKI, RACHEL	2929622186-57920000	156.76	09/12/2023	AMZN MKTP US*TR41K46V0	HOCO DECORATIONS
SCHYPINSKI, RACHEL	2929622186-57920000	412.27	09/13/2023	AMZN MKTP US*TR13O8001	HOCO DECORATIONS
SCHYPINSKI, RACHEL	2929622186-57920000	148.34	09/13/2023	PANERA BREAD #608009 O	KLAA MEETING (REFUNDED BY KLAA)
SCHYPINSKI, RACHEL	2929622186-57920000	1,857.45	09/15/2023	PY *BLAKES LYON TOWNSH	DONUTS FOR THE ENTIRE SCHOOL
SCHYPINSKI, RACHEL	2929622186-57920000	213.67	09/15/2023	SQ *THE FLOWER ALLEY	HOCO COURT
SCHYPINSKI, RACHEL	2929622186-57920000	15.99	09/20/2023	AMZN MKTP US*TX5SO4SD0	HOCO DECORATIONS
SCHYPINSKI, RACHEL	2929622186-57920000	35.85	09/22/2023	PY *BLAKES LYON TOWNSH	DONUTS FOR SCHOOL
SCHYPINSKI, RACHEL	2929622186-57920000	625.00	09/25/2023	KROGER #449	CHAPERONE HOCO
SCHYPINSKI, RACHEL	2929622186-57920000	495.40	09/26/2023	PRIMO S PIZZA	HOCO DECORATION LUNCH
SCHYPINSKI, RACHEL	2929622186-57920000	250.00	09/26/2023	TST* BUDDYS PIZZA - NO	GRAND MARSHALL HOCO
SCHYPINSKI, RACHEL	2929622186-57920000	51.96	09/27/2023	AMZN MKTP US*T942S50A2	HOCO DECORATIONS
SCHYPINSKI, RACHEL	2929622186-57920000	273.60	09/27/2023	SAMS CLUB #6657	TAILGATE SUPPLIES
SCHYPINSKI, RACHEL	2929622186-57920000	49.99	09/28/2023	AMZN MKTP US*T93Y31TM2	HOCO DECORATIONS

SCHYPINSKI, RACHEL Total		5,392.16			
SHAHER, RACHELLE	1311800000-55110551	70.97	09/01/2023	STAPLS7614130227000003	CLASSROOM SUPPLIES-GREEN POD
SHAHER, RACHELLE	1311800000-55110551	40.42	09/01/2023	STAPLS7614131325000003	CLASSROOM SUPPLIES -BLUE POD
SHAHER, RACHELLE	1311800000-55110551	85.50	09/01/2023	STAPLS7614243877000001	CLASSROOM SUPPLIES - GREEN POD
SHAHER, RACHELLE	1331100000-55910000	144.06	09/04/2023	STAPLS7903215378000001	OFFICE SUPPLIES
SHAHER, RACHELLE	1311800000-55110551	58.09	09/07/2023	STAPLS7614045591000002	CLASSROOM SUPPLIES - RED POD
SHAHER, RACHELLE	1311800000-55110551	23.97	09/18/2023	STAPLS7614130227000002	CLASSROOM SUPPLIES- GREEN POD
SHAHER, RACHELLE	1335100000-55110553	233.34	09/21/2023	STAPLS7615260711000001	PRESCHOOL CARE SUPPLIES
SHAHER, RACHELLE	1331100000-55910000	114.93	09/21/2023	STAPLS7615266180000001	OFFICE SUPPLIES
SHAHER, RACHELLE	1311800000-55110551	129.38	09/22/2023	STAPLS7615374571000001	CLASSROOM SUPPLIES - RED POD
SHAHER, RACHELLE	1311800000-55110551	125.70	09/25/2023	STAPLS7615443850000002	BINDING FOR CLASSROOM BOOKS
SHAHER, RACHELLE	1311800000-55110551	173.22	09/25/2023	STAPLS7615528677000001	CLASSROOM SUPPLIES -MICHAELA -ORANGE POD
SHAHER, RACHELLE	1311800000-55110551	6.29	09/25/2023	STAPLS7615528677000002	CLASSROOM SUPPLIES-MISS MICHAELA-ORANGE POD
SHAHER, RACHELLE	1331100000-54910000	2,530.00	09/28/2023	GRAND RAPIDS PUBLIC SC	GRASP MATH AND READING.
SHAHER, RACHELLE	1311800000-55110551	58.09	09/28/2023	STAPLS7615443850000001	CLASSROOM SUPPLIES-MISS CHRISTINA
SHAHER, RACHELLE	1331100000-54910000	2,500.00	09/29/2023	GRAND RAPIDS PUBLIC SC	GRASP MATH AND READING.
SHAHER, RACHELLE Total		6,293.96			
SOUTHWORTH, ANGELA	1124120000-55910000	200.00	09/01/2023	AMAZON.COM*T35MC5SB1	PASSING TIME MUSIC - BEING REIMBURSED BY THE PTO
SOUTHWORTH, ANGELA Total		200.00			
SOWDERS, ERICA	1111220000-55110715	62.80	09/11/2023	AMZN MKTP US*TR6RY71Z2	STEM SUPPLIES.
SOWDERS, ERICA	1111220000-55110715	142.14	09/18/2023	THE HOME DEPOT #2737	STEM SUPPLIES.
SOWDERS, ERICA	1111220000-55110715	697.13	09/25/2023	KELVIN LP	STEM SUPPLIES.
SOWDERS, ERICA Total		902.07			
STRICKER, CHRISTINE	1335100000-55110553	41.87	09/01/2023	DISCOUNTSCH 8006272829	WATERCOLOR PAINTS
STRICKER, CHRISTINE	1335100000-55110553	76.68	09/04/2023	WAL-MART #5048	CRAFT SUPPLIES
STRICKER, CHRISTINE	1335100000-55110553	40.81	09/11/2023	DOLLAR TREE	CRAFT SUPPLIES
STRICKER, CHRISTINE	1335100000-55110553	63.87	09/11/2023	HOBBY-LOBBY #645	CRAFT SUPPLIES AND TEACHING SUPPLIES
STRICKER, CHRISTINE Total		223.23			
TURNER, NANCY	1126160000-53450000	110.00	09/01/2023	ARC LAKESIDE BLUEPRINT	MTCE MONTHLY SKYSITE AUGUST 2023
TURNER, NANCY	1126112000-54120000	250.00	09/01/2023	SONITROL GREAT LAKES A	OH FIRE ALARM SERVICE CALL
TURNER, NANCY	1126160000-55997000	157.30	09/01/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55710000	248.66	09/04/2023	PETERSEN/CORRIGAN GREE	MTCE ETHANOL 84.20 GROSS
TURNER, NANCY	1126160000-55997000	102.49	09/04/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55997000	156.51	09/04/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55997000	153.91	09/04/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55997000	615.64	09/04/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126101000-54110000	1,080.00	09/06/2023	BASS	ESB PREVENTATIVE MAINTENANCE
TURNER, NANCY	1126122000-54120000	560.00	09/06/2023	IN *AQUATIC SOURCE, LL	HS POOL SITE VISITS FOR AUGUST 2023
TURNER, NANCY	1126122000-55990000	425.70	09/06/2023	LEONARDS SYRUPS	HS POOL CO2 BULK
TURNER, NANCY	1126160000-55997000	138.94	09/07/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORM
TURNER, NANCY	1126160000-55993000	8.07	09/11/2023	NAPA AUTO M-2	MTCE GROUNDS MOWER SPARK PLUG REFUND
TURNER, NANCY	1126160000-55993000	8.07	09/11/2023	NAPA AUTO M-2	MTCE GROUNDS MOWER SPARK PLUG
TURNER, NANCY	1126160000-55710000	579.93	09/11/2023	PETERSEN/CORRIGAN GREE	MTCE ETHANOL 200.9 GROSS
TURNER, NANCY	1126160000-55997000	56.98	09/11/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORM
TURNER, NANCY	4645218000-56310000	403.60	09/11/2023	WPY*ARCH ENVIRONMENTAL	NM ASBESTOS BULK SAMPLING
TURNER, NANCY	1126114000-54120000	726.00	09/13/2023	IN *EVER KOLD REFRIGER	PV KITCHEN MILK COOLER REPAIR
TURNER, NANCY	1126101000-54110000	43.00	09/13/2023	PREMIER PEST MANAG 2	ESB PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126152000-54110000	37.00	09/13/2023	PREMIER PEST MANAG 2	ECEC PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126115000-54110000	28.00	09/13/2023	PREMIER PEST MANAG 2	DF PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126103000-54110000	28.00	09/13/2023	PREMIER PEST MANAG 2	ITC PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126122000-54110000	33.00	09/13/2023	PREMIER PEST MANAG 2	HS PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126118000-54110000	28.00	09/13/2023	PREMIER PEST MANAG 2	NM5 PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126118000-54110000	28.00	09/13/2023	PREMIER PEST MANAG 2	NM6 PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126120000-54110000	37.00	09/13/2023	PREMIER PEST MANAG 2	MS PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126113000-54110000	28.00	09/13/2023	PREMIER PEST MANAG 2	NW PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126112000-54110000	28.00	09/13/2023	PREMIER PEST MANAG 2	OH PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126114000-54110000	28.00	09/13/2023	PREMIER PEST MANAG 2	PV PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126111000-54110000	35.00	09/13/2023	PREMIER PEST MANAG 2	VO PEST MGT - COMM PEST CONTROL
TURNER, NANCY	1126123000-54110000	40.00	09/13/2023	PREMIER PEST MANAG 2	ROAR PEST MGT - COMM PEST CONTROL

TURNER, NANCY	1126160000-55997000	47.96	09/15/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55997000	26.98	09/18/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55997000	57.96	09/18/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55997000	34.98	09/18/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORM
TURNER, NANCY	1126160000-55730000	717.14	09/20/2023	NAPA AUTO M-2	MTCE VEHICLE 2014 F550
TURNER, NANCY	1126160000-55710000	111.92	09/20/2023	NAPA AUTO M-2	MTCE VEHICLE NAPA OIL
TURNER, NANCY	1126160000-55730000	953.13	09/20/2023	NAPA AUTO M-2	MTCE VEHICLE 2014 F550
TURNER, NANCY	1126122000-54910000	155.00	09/20/2023	WPY*ARCH ENVIRONMENTAL	HS POOL WASTEWATER PERMIT COMPLIANCE CONSULTING
TURNER, NANCY	1126160000-55710000	741.19	09/21/2023	CORRIGAN OIL #2 - BRI	MTCE ETHANOL 246.50 GROSS
TURNER, NANCY	1126160000-55730000	8.99	09/21/2023	NAPA AUTO M-2	MTCE VEHICLE 2014 F550 GREEN DUMP TRUCK S
TURNER, NANCY	1126118000-54120000	305.00	09/21/2023	NATIONAL TIME	NM5 FIRE ALARM REPIR -
TURNER, NANCY	1126111000-54110000	237.00	09/21/2023	POWERVAC	VO PLUMBING DRAIN CLEANING
TURNER, NANCY	1126101000-55993000	6.71	09/21/2023	TARGET SPECIALTY PRODU	ESB WEED CONTROL HERBICIDE
TURNER, NANCY	1126123000-55993000	6.71	09/21/2023	TARGET SPECIALTY PRODU	ROAR WEED CONTROL HERBICIDE
TURNER, NANCY	1126152000-55993000	40.24	09/21/2023	TARGET SPECIALTY PRODU	ECEC WEED CONTROL HERBICIDE
TURNER, NANCY	1126122000-55993000	268.27	09/21/2023	TARGET SPECIALTY PRODU	HS WEED CONTROL HERBICIDE
TURNER, NANCY	1126120000-55993000	134.13	09/21/2023	TARGET SPECIALTY PRODU	MS WEED CONTROL HERBICIDE
TURNER, NANCY	1126118000-55993000	201.20	09/21/2023	TARGET SPECIALTY PRODU	NM WEED CONTROL HERBICIDE
TURNER, NANCY	1126114000-55993000	67.07	09/21/2023	TARGET SPECIALTY PRODU	PV WEED CONTROL HERBICIDE
TURNER, NANCY	1126112000-55993000	67.07	09/21/2023	TARGET SPECIALTY PRODU	OH WEED CONTROL HERBICIDE
TURNER, NANCY	1126111000-55993000	67.07	09/21/2023	TARGET SPECIALTY PRODU	VO WEED CONTROL HERBICIDE
TURNER, NANCY	1126115000-55993000	67.07	09/21/2023	TARGET SPECIALTY PRODU	DF WEED CONTROL HERBICIDE
TURNER, NANCY	1126113000-55993000	67.07	09/21/2023	TARGET SPECIALTY PRODU	NW WEED CONTROL HERBICIDE
TURNER, NANCY	1126160000-55993000	6.70	09/21/2023	TARGET SPECIALTY PRODU	MTCE WEED CONTROL HERBICIDE
TURNER, NANCY	1126170000-55993000	6.70	09/21/2023	TARGET SPECIALTY PRODU	TRNSPR WEED CONTROL HERBICIDE
TURNER, NANCY	1126160000-55993000	99.50	09/21/2023	TARGET SPECIALTY PRODU	DISTRICT WIDE WEED CONTROL
TURNER, NANCY	1126160000-55991000	379.04	09/22/2023	NICHOLS	MTCE CUSTODIAL STOCK - BATH TISSUE DISPENSERS
TURNER, NANCY	1126111000-55992000	1,698.50	09/22/2023	POWERVAC	VO PLUMBING PULLED TOILET DRAIN CLEANING PLUMBIN
TURNER, NANCY	1126160000-55990000	81.95	09/25/2023	ABSOPURE WATER COMPANY	MTCE - ABSOPURE SHOP DRINKING WATER
TURNER, NANCY	1126160000-55710000	883.28	09/25/2023	CORRIGAN OIL #2 - BRI	MTCE ETHANOL 309.3 GROSS
TURNER, NANCY	4126120951-54110000	6,709.86	09/25/2023	FERGUSON ENT, INC 2000	MS ELECTRIC FLEX HD WATER HEATER
TURNER, NANCY	1126160000-55997000	160.51	09/25/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126160000-55997000	95.96	09/25/2023	WGD*ARAMARK CORP NORWL	MTCE UNIFORMS
TURNER, NANCY	1126170000-54910000	432.50	09/27/2023	WPY*ARCH ENVIRONMENTAL	UST A/B OPERATOR CONSULTING
TURNER, NANCY	1126160000-53450000	110.00	09/28/2023	ARC LAKESIDE BLUEPRINT	MTCE MONTHLY SKYSITE SEPTEMBER 2023
TURNER, NANCY	1126112000-54120000	1,063.00	09/28/2023	NATIONAL TIME	OH ALARM SINGLE ACTION STATION KEY RESET
TURNER, NANCY	1126100000-54910829	4,155.88	09/29/2023	WPY*ARCH ENVIRONMENTAL	DISTRICT STORM WATER MGT
TURNER, NANCY Total		26,459.90			
VALENTINE, CYNTHIA	1127170000-55410000	1.67	09/13/2023	DETROITNEWS.COM	SUBSCRIPTION
VALENTINE, CYNTHIA	2929670275-57920000	340.00	09/21/2023	MSBO	MSBO/MAPT MEMBERSHIP
VALENTINE, CYNTHIA Total		341.67			
VANEIZENGA, JAMES	1111322000-57410000	386.25	09/06/2023	MICHIGAN SCHOOL BAND A	MSBOA MEMBERSHIP FEE
VANEIZENGA, JAMES Total		386.25			
WARRA, MARY	1111322732-55110000	10.27	09/01/2023	AMAZON.COM*TL16V3372	SUPPLIES FOR SPECIAL ED
WARRA, MARY	2929622146-57920000	510.00	09/01/2023	DRAMATISTS PLAY SERV	FALL PLAY RIGHTS AND SCRIPTS
WARRA, MARY	2929622111-57920000	189.00	09/01/2023	TEXTBOOK WAREHOUSE	AP LIT BOOKS FOR DEPOSITORY
WARRA, MARY	1111322712-55110000	21.80	09/04/2023	AMZN MKTP US*TL4JB9LH0	SUPPLIES FOR FOREIGN LANGUAGE DEPT
WARRA, MARY	1111322712-55110000	42.38	09/04/2023	STAPLS7614306741000001	SUPPLIES FOR FOREIGN LANGUAGE DEPT
WARRA, MARY	1111322732-55110000	49.55	09/04/2023	STAPLS7903207315000001	SUPPLIES FOR SPECIAL ED DEPT
WARRA, MARY	1111322732-55110000	8.99	09/07/2023	AMAZON.COM*TL10U6IR0	SUPPLIES FOR SPECIAL ED DEPT
WARRA, MARY	2929622756-57920000	2,399.76	09/07/2023	PLAY VERSUS INC	ESPORTS ANNUAL DUES
WARRA, MARY	2929622162-57920000	25.83	09/08/2023	MIPAMSU	WILDCAT ROAR DUES S/B JOURNALISM ACCOUNT
WARRA, MARY	2929622191-57920000	25.83	09/08/2023	MIPAMSU	CAT'S EYE NEWS DUES
WARRA, MARY	2929622197-57920000	25.84	09/08/2023	MIPAMSU	YEARBOOK DUES
WARRA, MARY	1111322000-55110708	31.19	09/08/2023	STAPLS7614489257000001	SUPPLIES FOR HS
WARRA, MARY	1111322000-55110708	5.77	09/08/2023	STAPLS7614489257000002	SUPPLIES FOR HS
WARRA, MARY	2929622111-57920000	55.01	09/13/2023	AMZN MKTP US*TR58X12N2	IB MATH BOOKS FOR DEPOSITORY
WARRA, MARY	2929622111-57920000	89.97	09/13/2023	AMZN MKTP US*TR6RY02L0	IB MATH BOOKS FOR DEPOSITORY
WARRA, MARY	2929622181-57920000	100.00	09/14/2023	PAYPAL *MATHEMATICS	MATH LEAGUE DUES

WARRA, MARY	1711322000-55110614	131.96	09/15/2023	AMZN MKTP US*TR2RH45B1	SUPPLIES FOR IB BIOLOGY
WARRA, MARY	1711322000-55110614	512.95	09/15/2023	AMZN MKTP US*TX3VJ74R0	SUPPLIES FOR IB BIOLOGY AND IB SPORT SCIENCE
WARRA, MARY	1111322000-55110716	47.84	09/15/2023	AMZN MKTP US*TX54E7LT0	SUPPLIES FOR DRAFTING CLASSROOM
WARRA, MARY	2929622111-57920000	30.49	09/15/2023	KINDLE SVCS*TX7N43LO2	PRECALCULUS BOOK FOR DEPOSITORY
WARRA, MARY	1111322000-55110726	1,566.40	09/15/2023	STAPLS7614980406000001	COPY PAPER FOR HS
WARRA, MARY	2929622111-57920000	469.50	09/15/2023	TEXTBOOK WAREHOUSE	IB MATH BOOKS FOR DEPOSITORY
WARRA, MARY	1711322000-55110614	31.99	09/18/2023	AMAZON.COM*TR28T5SD1	SUPPLIES FOR IB BIOLOGY
WARRA, MARY	1111322000-55110708	31.02	09/18/2023	AMZN MKTP US*TX5Y18QW2	SUPPLIES FOR HS
WARRA, MARY	1711322000-55110614	421.08	09/18/2023	CAROLINA BIOLOGIC SUPP	SUPPLIES FOR IB BIOLOGY
WARRA, MARY	1711322000-55110614	973.43	09/18/2023	FLINN SCIENTIFIC INC	SUPPLIES FOR IB BIOLOGY
WARRA, MARY	2929622191-57920000	99.98	09/19/2023	AMZN MKTP US*TX2YY3KT2	SUPPLIES FOR VIDEO ROOM
WARRA, MARY	1111322000-55110716	391.40	09/19/2023	WENSCO SIGN SUPPLY	DRAFTING CLASSROOM SUPPLIES
WARRA, MARY	1112722998-55110000	2.70	09/20/2023		FEE FOR IB BUSINESS MANAGEMENT
WARRA, MARY	1112722998-55110000	270.45	09/20/2023	INTHINKING, SL	IB BUSINESS MANAGEMENT RESOURCES
WARRA, MARY	1112722998-55110000	1,453.00	09/20/2023	PAYPAL *IB SOURCE	WORKBOOKS FOR IB BUSINESS MANAGEMENT
WARRA, MARY	1111322000-55110708	339.78	09/20/2023	SAMSClub.COM	SUPPLIES FOR HS
WARRA, MARY	1111322000-55110708	36.02	09/20/2023	STAPLS7903374608000001	SUPPLIES FOR HS
WARRA, MARY	2929622176-57920000	10.49	09/20/2023	TARGET 00014654	SUPPLIES FOR HS CLINIC
WARRA, MARY	2929622191-57920000	337.47	09/21/2023	AMZN MKTP US*T17D64LP2	SUPPLIES FOR VIDEO ROOM
WARRA, MARY	2929622182-57920000	500.00	09/22/2023	MISCIOLO.ORG	REGISTRATION FOR SCIENCE OLYMPIAD REGIONALS
WARRA, MARY	1128200000-55990000	448.35	09/22/2023	MOMENT	CAMERA PURCHASES FOR COMMUNICATIONS-LETARTE
WARRA, MARY	1111322000-57410000	25.00	09/22/2023	SEFMD (SCIENCE FAIR)	DUES FOR SCIENCE FAIR
WARRA, MARY	1111322000-55110708	42.14	09/22/2023	STAPLS7615390282000001	TISSUE FOR HS
WARRA, MARY	1111322000-55110708	31.02	09/25/2023	AMZN MKTP US	RETURNED SUPPLIES FOR HS
WARRA, MARY	2929622112-57920000	204.96	09/25/2023	AMZN MKTP US*T19IY4SU2	MERCHANDISE FOR CAT RACK
WARRA, MARY	1128200000-55990000	25.38	09/25/2023	MOMENT	REFUND FOR TAX ON CAMERA EQUIPMENT
WARRA, MARY	2929622275-57920000	44.94	09/25/2023	SAMSClub.COM	SUPPLIES FOR ADMIN MEETING
WARRA, MARY	2929622186-57920000	223.56	09/25/2023	SCHOOL SPECIALTY ECOMM	5 ROLLS OF KRAFT PAPER FOR HOCO
WARRA, MARY	1111322000-55110708	3.78	09/25/2023	STAPLS7903374608001001	RETURNED SUPPLIES FOR HS
WARRA, MARY	1111322000-55110716	27.92	09/26/2023	AMAZON.COM*T15XC0PV0	SUPPLIES FOR DRAFTING CLASSROOM
WARRA, MARY	1212222194-55990000	30.99	09/26/2023	AMZN MKTP US*T17BE9W72	SPECIAL ED SUPPLIES
WARRA, MARY	1111322000-54910708	167.78	09/26/2023	WASTE MGMT WM EZPAY	RECYCLING SERVICE FOR HS
WARRA, MARY	1111322000-55110719	44.29	09/27/2023	AMZN MKTP US*T15D53361	SUPPLIES FOR MATH CLASSROOM
WARRA, MARY	2929622108-57920000	272.98	09/28/2023	AMZN MKTP US*T12SX41P1	ITEMS FOR QUIET LUNCH SPACE
WARRA, MARY	2929622108-57920000	139.99	09/28/2023	AMZN MKTP US*T94O37AC2	ITEMS FOR QUIET LUNCH SPACE
WARRA, MARY	1111322000-57410000	1,335.00	09/28/2023	IN *WINTER GUARD INTER	COLOR GUARD ENTRY FEES
WARRA, MARY	1111322000-55110716	197.14	09/28/2023	ONE STOP	SUPPLIES FOR DRAFTING CLASSROOM
WARRA, MARY	2929622186-57920000	1,326.08	09/28/2023	SAMSClub.COM	SNACKS/DRINKS FOR HOCO DANCE
WARRA, MARY	1111322000-57410000	500.00	09/28/2023	SQ *MICHIGAN INTERSCHO	HS MEMBERSHIP FOR MIFA
WARRA, MARY	2929622186-57920000	1,773.78	09/29/2023	CI - NOVI - OLD	PIZZA FOR SENIOR TAILGATE
WARRA, MARY	1111322000-57410000	85.72	09/29/2023	SAMS CLUB RENEWAL	MEMBERSHIP DUES
WARRA, MARY	1111322000-55110708	14.16	09/29/2023	SCHOOL SPECIALTY ECOMM	SUPPLIES FOR HS
WARRA, MARY Total		18,093.74			
WATCHOWSKI, DONALD	1429300000-55997000	690.48	09/06/2023	TEAM ATHLETIC GOODS IN	NMS FOOTBALL PANTS
WATCHOWSKI, DONALD	1429300000-55997000	3,775.00	09/29/2023	VERTICAL DROP SKI SHOP	SKI UNIFORMS
WATCHOWSKI, DONALD Total		4,465.48			
WESNER, KIMBERLY	1122220000-55310000	117.43	09/18/2023	AMAZON.COM*TX4M24E70	BOOKS FOR THE LIBRARY.
WESNER, KIMBERLY	1122220000-55310000	12.21	09/18/2023	AMZN MKTP US*TR5KZ4KT1	BOOKS FOR THE LIBRARY.
WESNER, KIMBERLY	1122220000-55310000	39.35	09/19/2023	AMAZON.COM*TX29T8BY0	BOOKS FOR THE LIBRARY.
WESNER, KIMBERLY	1122220000-55310000	12.49	09/19/2023	AMAZON.COM*TX2Z074G1	BOOKS FOR THE LIBRARY.
WESNER, KIMBERLY	1122220000-55310000	9.79	09/19/2023	AMZN MKTP US*TX4ID46C2	BOOKS FOR THE LIBRARY.
WESNER, KIMBERLY	1122220000-53220000	314.63	09/19/2023	WPY*MICHIGAN ASSOCIATI	MASL CONFERENCE
WESNER, KIMBERLY	1122220000-55310000	40.00	09/20/2023	AMAZON.COM*TX8B90QV0	BOOKS FOR THE LIBRARY.
WESNER, KIMBERLY	1122220000-55310000	288.88	09/22/2023	FOLLETT SCHOOL Solutio	BOOKS FOR THE LIBRARY.
WESNER, KIMBERLY Total		834.78			
WILLIAMS, LAKEISA	1111111000-55110708	18.71	09/07/2023	STAPLS7614419988000002	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	56.66	09/07/2023	STAPLS7903298490000003	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	90.00	09/07/2023	STAPLS7903298490000004	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	122.46	09/08/2023	SCHOOL SPECIALTY ECOMM	TEACHER CLASSROOM SUPPLIES

WILLIAMS, LAKEISA	1111111000-55110708	197.56	09/11/2023	STAPLS7614615217000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	43.39	09/13/2023	STAPLS7614419988000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	50.73	09/13/2023	STAPLS7614772300000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	26.49	09/13/2023	STAPLS7903298490000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	27.38	09/13/2023	STAPLS7903298490000002	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	40.28	09/14/2023	STAPLS7614813879000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	36.77	09/15/2023	ARK THERAPEUTIC	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	147.37	09/15/2023	STAPLS7615009719000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	101.66	09/15/2023	STAPLS7615020418000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	80.07	09/18/2023	AMZN MKTP US*TX65U45N2	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	38.98	09/18/2023	AMZN MKTP US*TX7D435F2	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	81.64	09/18/2023	SCHOOL SPECIALTY ECOMM	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	100.73	09/20/2023	SCHOOL SPECIALTY ECOMM	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	19.79	09/20/2023	STAPLS7614813879000002	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	9.17	09/20/2023	STAPLS7614813879000003	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	45.01	09/20/2023	STAPLS7903347361000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	51.99	09/21/2023	STAPLS7615009719000002	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	51.76	09/21/2023	STAPLS7615178868000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	49.84	09/22/2023	SCHOOL SPECIALTY ECOMM	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	147.26	09/25/2023	SCHOOL SPECIALTY ECOMM	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1111111000-55110708	220.20	09/25/2023	SCHOOL SPECIALTY ECOMM	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA	1122211000-55310000	208.95	09/28/2023	DEMCO INC	MEDIA CENTER ORDER
WILLIAMS, LAKEISA	1111111000-55110708	167.25	09/29/2023	STAPLS7615805832000001	TEACHER CLASSROOM SUPPLIES
WILLIAMS, LAKEISA Total		2,232.10			
WILSON, KAREN	1311800000-55110551	6.70	09/06/2023	WALGREENS #4454	CLASS MATERIALS
WILSON, KAREN	1311800000-55110551	1.00	09/19/2023	TEACHERSPAYTEACHERS.CO	CLASS MATERIALS
WILSON, KAREN Total		7.70			
WINKLER, LEANN	1111220000-55110717	109.86	09/12/2023	MEIJER # 122	GROCERIES
WINKLER, LEANN	1111220000-55110717	7.16	09/18/2023	MEIJER # 122	GROCERIES
WINKLER, LEANN	1111220000-55110717	197.98	09/20/2023	MEIJER # 122	DISPUTE PENDING- DOUBLE CHARGE
WINKLER, LEANN	1111220000-55110717	197.98	09/20/2023	MEIJER # 122	GROCERIES
WINKLER, LEANN	1111220000-55110717	272.02	09/28/2023	MEIJER # 122	GROCERIES
WINKLER, LEANN Total		785.00			
WOLF, RACHAEL	1611851343-55110000	33.72	09/14/2023	AMAZON.COM*TR8GE0WD2	CLASSROOM SUPPLIES
WOLF, RACHAEL	1611851343-55110000	69.95	09/15/2023	AMAZON.COM*TX18O3OU0	CLASSROOM SUPPLIES
WOLF, RACHAEL	1611851343-55110000	108.11	09/18/2023	WF WAYFAIR3603740243	CLASSROOM SUPPLIES
WOLF, RACHAEL	1611851343-55110000	33.91	09/19/2023	AMZN MKTP US*TX9NI88U0	CLASSROOM SUPPLIES
WOLF, RACHAEL	1611851343-55110000	19.07	09/20/2023	AMZN MKTP US*TX5DJ53G1	CLASSROOM SUPPLIES
WOLF, RACHAEL	1611851343-55110000	9.95	09/21/2023	AMZN MKTP US*T12N574H2	CLASSROOM SUPPLIES
WOLF, RACHAEL Total		274.71			
ZARDUS, ASHLEY	2929622129-57920000	1,178.01	09/01/2023	WEISSMAN'S THEATRICAL	2023-2024 COSTUMES
ZARDUS, ASHLEY	2929622129-57920000	56.82	09/04/2023	TARGET 00003517	POSSIBLE COSTUMES
ZARDUS, ASHLEY	2929622129-57920000	284.19	09/07/2023	SHEIN	HIP HOP COSTUMES 1
ZARDUS, ASHLEY	2929622129-57920000	18.91	09/13/2023	CUSTOMINK GROUPS	EXTRA SHIRT FOR SS DANCE
ZARDUS, ASHLEY	2929622129-57920000	.01	09/13/2023	CUSTOMINK LLC	SHIPPING FOR SS DANCE SHIRTS
ZARDUS, ASHLEY	2929622129-57920000	1,804.38	09/13/2023	DANCE TEAM UNION, LLC	COMPETITION 1
ZARDUS, ASHLEY	2929622129-57920000	275.13	09/15/2023	SHEIN.COM	HIP HOP COSTUMES 2
ZARDUS, ASHLEY	1111322000-55110720	185.00	09/18/2023	FSP*NDEO	NATIONAL DANCE HONOR SOCIETY/NDEO DUES
ZARDUS, ASHLEY	1111322000-55110720	2.64	09/18/2023	MEIJER # 109	ZIP TIES FOR SENIOR BANNERS
ZARDUS, ASHLEY	2929622129-57920000	648.90	09/18/2023	SQ *ID DANCE COMPETITI	MIDDLE SCHOOL COMPETITION
ZARDUS, ASHLEY	2929622129-57920000	2,132.00	09/22/2023	TRIP* GRCOLL.CO/23FPQY	AIR TRAVEL DEPOSIT FOR NATIONALS
ZARDUS, ASHLEY Total		6,585.99			
Grand Total		255,977.72			

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ALEXIS ABU JOUDEH	09/05/2023	\$277.80
BERGERON BACKFLOW SERVICES	09/05/2023	\$3,560.00
DANIELLE EFTHEMIOU DBA DANCE F	09/05/2023	\$841.00
DIGITAL SIGNUP	09/05/2023	\$296.00
DINKELMANN, KATY	09/05/2023	\$63.26
DTE ENERGY	09/05/2023	\$56,221.01
ENVIRO-CLEAN SERVICES INC	09/05/2023	\$214,638.78
ERNSTER, STEPHEN	09/05/2023	\$31.00
GOODHEW, TODD	09/05/2023	\$49.96
GRUNDSTROM, JENNA	09/05/2023	\$259.57
HILLTOP GOLF CLUB	09/05/2023	\$5,345.68
INTERIOR OFFICE SOURCE INC.	09/05/2023	\$14,950.00
LOWERY CORP. DBA APPLIED INNOV	09/05/2023	\$4,728.66
MATHESON TRI-GAS INC	09/05/2023	\$3,482.21
MISHRA, SWAROOP KUMAR	09/05/2023	\$75.00
NATIONAL BUSINESS SUPPLY INC	09/05/2023	\$242,162.99
PALLERLA, SANTOSH	09/05/2023	\$75.00
PENCHURA LLC	09/05/2023	\$62,942.20
PLANTE & MORAN PLLC	09/05/2023	\$5,750.00
ROTARY CLUB OF NOVI MICHIGAN	09/05/2023	\$150.00
SERVICE SPORTS	09/05/2023	\$402.00
SPARKS, JIM	09/05/2023	\$245.92
STATE OF MICHIGAN	09/05/2023	\$75.00
CHAPTER 13 TRUSTEE	09/08/2023	\$595.00
MISDU	09/08/2023	\$2,477.50
A PARTS WAREHOUSE	09/11/2023	\$2,166.00
AETNA BEHAVIORAL HEALTH LLC	09/11/2023	\$1,816.87
ALVAREZ VARGAS, MINERVA	09/11/2023	\$287.82
AMERICAN RED CROSS	09/11/2023	\$5.00
AQUATIC SOURCE LLC	09/11/2023	\$23,706.60
ARCHIBALD, ALEXANDRA	09/11/2023	\$31.87
ASCENSION MICHIGAN EMPLOYER SO	09/11/2023	\$116.00
BEATY, KARAN	09/11/2023	\$355.67
BIGHAM, EILEEN	09/11/2023	\$4,089.60
CARROLL, MARTINA	09/11/2023	\$104.00
CINTAS CORPORATION #31	09/11/2023	\$672.49
COMPETITIVE CHEER COACHES ASSO	09/11/2023	\$460.00
CONSUMERS ENERGY	09/11/2023	\$26.01
COOK, PAUL	09/11/2023	\$41.25
CUMMINGS, BRIANNA	09/11/2023	\$456.94
CUMMINS BRIDGEWAY LLC	09/11/2023	\$417.99
DABERKO LLC	09/11/2023	\$1,183.00
DANGLE SAUCE SPORTS LLC	09/11/2023	\$2,591.00
DELTACOM INC	09/11/2023	\$3,567.00
DEPOTTER, MARY	09/11/2023	\$222.13
DIGITAL AGE TECHNOLOGIES INC	09/11/2023	\$279,379.80
DIRECT ENERGY BUSINESS INC	09/11/2023	\$60,742.63
ELHAGE, AMAL	09/11/2023	\$24.57

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ENVIRO-CLEAN SERVICES INC	09/11/2023	\$434.22
ETNA SUPPLY COMPANY	09/11/2023	\$1,769.29
FLORENCE, ANTOINETTE	09/11/2023	\$1,719.30
FOUR SEASONS TOURS INC	09/11/2023	\$1,000.00
GRACE ADVENTURES	09/11/2023	\$6,080.00
GREAT LAKES BEVERAGE DISTRIBUT	09/11/2023	\$330.00
HAAPALA, MEGAN	09/11/2023	\$42.64
HETTEL, ERIC	09/11/2023	\$96.47
HOLLAND BUS COMPANY	09/11/2023	\$680.46
HUNDLEY, JAYME	09/11/2023	\$200.00
INACOMP TECHNICAL SERVICES GRO	09/11/2023	\$72,260.00
JACKSON TRUCK SERVICE INC	09/11/2023	\$714.12
JAIN, KANIRA	09/11/2023	\$75.00
KAUKAB LLC	09/11/2023	\$2,025.00
KENSINGTON VALLEY COACH INC	09/11/2023	\$2,450.00
KID CHEMIST LLC	09/11/2023	\$5,400.00
LOWERY CORP. DBA APPLIED INNOV	09/11/2023	\$4,465.06
LU, WEI	09/11/2023	\$43.96
MCCARTHY & SMITH INC	09/11/2023	\$1,329,448.62
MCNEILL, ALISON	09/11/2023	\$55.00
NEFF MOTIVATION INC	09/11/2023	\$9,507.73
NICHOLS PAPER AND SUPPLY CO	09/11/2023	\$1,254.90
NORTHVILLE PUBLIC SCHOOLS	09/11/2023	\$95.00
OPTAVISE LLC	09/11/2023	\$3,834.15
OSCAR W. LARSON CO	09/11/2023	\$183.00
OXFORD H.S.	09/11/2023	\$100.00
PATEL, SHAILEE	09/11/2023	\$35.73
POMPS TIRE SERVICE INC	09/11/2023	\$2,832.33
PRESIDIO NETWORKED SOLUTIONS L	09/11/2023	\$5,200.00
PRINTNOLOGY INC	09/11/2023	\$640.00
QUALITY FIRST AID & SAFETY INC	09/11/2023	\$243.74
RELIABLE DELIVERY	09/11/2023	\$1,774.76
SAARI, ANDREW	09/11/2023	\$21.84
SAFEWAY SHREDDING LLC	09/11/2023	\$69.95
SALEM HILLS GOLF CLUB	09/11/2023	\$160.00
SHUDO, RITSUKO	09/11/2023	\$150.00
SINGHAL, SHALU	09/11/2023	\$66.25
SIPPLE, GEORGE	09/11/2023	\$41.28
SQUIRES, AMANDA	09/11/2023	\$34.07
STITCH & SCRIBE INC.	09/11/2023	\$420.00
THE BEST DEALS FOR YOU LLC	09/11/2023	\$1,296.00
THOMPSON, KELLY	09/11/2023	\$462.00
THRUN LAW FIRM P.C.	09/11/2023	\$4,666.81
US FOODS INC	09/11/2023	\$1,045.05
US GAMES (DIVISION OF BSN SPOR	09/11/2023	\$10,731.08
WANG, WENBO	09/11/2023	\$182.60
WHITTED, RHONDA	09/11/2023	\$55.00
YANG, CHENG KUANG	09/11/2023	\$859.66

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ZUK, GARRETT	09/11/2023	\$101.62
ALSPAUGH, ANDREA	09/20/2023	\$139.44
AMERICAN SOCIETY OF COMPOSERS	09/20/2023	\$390.00
AT&T	09/20/2023	\$960.21
BEGONIA BROTHERS	09/20/2023	\$15,109.00
BURRY, ASHLEIGH	09/20/2023	\$35.00
CADILLAC TRAVEL INC	09/20/2023	\$3,000.00
CITY OF NOVI WATER & SEWER DEP	09/20/2023	\$5,531.90
CONSUMERS ENERGY	09/20/2023	\$7,492.08
DREAM LIMOUSINES INC	09/20/2023	\$4,100.00
ECA SCIENCE KIT SERVICES	09/20/2023	\$30,402.00
EDUTRAK LLC	09/20/2023	\$107.12
FARMINGTON PUBLIC SCHOOL DISTR	09/20/2023	\$400.00
FEDEX	09/20/2023	\$82.00
FENCHEL, LISA	09/20/2023	\$346.49
GARDEN CITY ATOMIC POM OF MICH	09/20/2023	\$200.00
GRIMM, CARY	09/20/2023	\$44.44
GRISA, KATHLEEN	09/20/2023	\$43.09
GRUNDSTROM, JENNA	09/20/2023	\$163.72
HU, JIANMIN	09/20/2023	\$164.00
JEON, HYOUNGJUN	09/20/2023	\$75.00
JONES, AMY	09/20/2023	\$100.90
LESSWAY, JENNIFER	09/20/2023	\$194.44
LIFE INSURANCE COMPANY OF NORT	09/20/2023	\$24,200.28
LIVONIA PUBLIC SCHOOLS	09/20/2023	\$225.00
LOWERY CORP. DBA APPLIED INNOV	09/20/2023	\$213.73
MARSHALL MUSIC	09/20/2023	\$73.50
MICHIGAN VIRTUAL UNIVERSITY	09/20/2023	\$2,475.00
MIDWEST MOTOR SUPPLY CO INC	09/20/2023	\$323.44
MOISEEFF, AUDREY	09/20/2023	\$22.26
NOVI ICE ARENA	09/20/2023	\$697.50
OSBORNE, GWEN	09/20/2023	\$125.34
PEDIATRIC HEALTH CONSULTANTS I	09/20/2023	\$10,371.83
PELCHER, STEPHANIE B	09/20/2023	\$14,325.93
PIETRZAK, NATHAN	09/20/2023	\$250.00
POHLONSKI, BRENT	09/20/2023	\$520.00
SCAVO, LAWRENCE	09/20/2023	\$389.17
SENIOR ALL NIGHT PARTY	09/20/2023	\$4,770.00
SET SEG	09/20/2023	\$11,989.00
SKUPIN, MADISON	09/20/2023	\$250.00
SOCIE, KRISTA	09/20/2023	\$69.26
TALLURY, CHAITANYA	09/20/2023	\$225.00
US GAMES (DIVISION OF BSN SPOR	09/20/2023	\$8,756.01
VANGORDER, KATHRYN	09/20/2023	\$304.53
WAANANEN, NIKKI	09/20/2023	\$97.24
WALCZAK, KRISTEN	09/20/2023	\$716.78
WANG, WENBO	09/20/2023	\$217.00
CHAPTER 13 TRUSTEE	09/25/2023	\$595.00

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MISDU	09/25/2023	\$2,259.00
A PARTS WAREHOUSE	09/26/2023	\$468.00
ABBOTT, MICHAEL	09/26/2023	\$20.00
ADN ADMINISTRATORS INC	09/26/2023	\$4,174.80
ADVANCED TURF SOLUTIONS INC	09/26/2023	\$2,172.80
ALVAREZ VARGAS, MINERVA	09/26/2023	\$299.62
ANDYMARK INC	09/26/2023	\$1,015.87
ARAKI, HIDEKAZU	09/26/2023	\$43.00
ARMSTRONG, ROBERT	09/26/2023	\$82.18
ARNOLD, KELLY	09/26/2023	\$53.77
AURILIA, CAROL	09/26/2023	\$198.74
BEATY, KARAN	09/26/2023	\$84.95
BELTZ, ROBERT	09/26/2023	\$200.00
BIANCO MOTORCOACH CHARTER	09/26/2023	\$2,234.00
BLUE OUTDOOR HOLDINGS LLC	09/26/2023	\$18,700.00
BOCO ENTERPRISES INC	09/26/2023	\$3,500.00
BRICKEY, JOHN	09/26/2023	\$136.47
BROWN, RANSOM	09/26/2023	\$101.79
BUDLONG, KRISTIN	09/26/2023	\$100.00
BURLINGTON ENGLISH INC	09/26/2023	\$11,328.00
BURRY, MATTHEW	09/26/2023	\$43.47
BYRNE, GRACE	09/26/2023	\$170.01
CAMILLERI, JENNIFER	09/26/2023	\$155.09
CAMPOS, MICHELLE	09/26/2023	\$239.28
CEMBORSKI, GRETCHEN	09/26/2023	\$100.00
CINTAS CORPORATION #31	09/26/2023	\$111.34
CLEAR RATE COMMUNICATINS INC	09/26/2023	\$691.55
COMMERCIAL GLASS LLC	09/26/2023	\$315.00
COOK, DEEPA	09/26/2023	\$40.00
COOK, PAUL	09/26/2023	\$76.95
CORRION, KRISTIN	09/26/2023	\$118.49
DIDIO, JAMES	09/26/2023	\$92.09
DIGITAL AGE TECHNOLOGIES INC	09/26/2023	\$8,615.00
DING, ZHIPING	09/26/2023	\$75.00
DIXON, CHELSEA	09/26/2023	\$177.77
DREAM LIMOUSINES INC	09/26/2023	\$7,475.00
ENTECH MEDICAL STAFFING SOLUTI	09/26/2023	\$3,024.00
EVANS, KELLY	09/26/2023	\$80.00
EVERLAST CLIMBING INDUSTRIES I	09/26/2023	\$5,550.00
EXECUTIVE ENERGY SERVICES LLC	09/26/2023	\$400.00
FENCHEL, LISA	09/26/2023	\$115.94
FINALFORMS	09/26/2023	\$3,288.00
FRITZ, DAN OR VERONICA	09/26/2023	\$104.50
GAME ONE	09/26/2023	\$2,005.33
GAME TIME	09/26/2023	\$7,800.89
GOODWILL INDUSTRIES OF GREATER	09/26/2023	\$13,934.56
GRIMM, CARY	09/26/2023	\$21.24
HANSEN, JENNIFER	09/26/2023	\$39.00

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HEARN, STACY	09/26/2023	\$42.25
HEATHERMAN, CHERYL	09/26/2023	\$31.93
HERRERA GARCIA, ERICK ESTEBAN	09/26/2023	\$40.00
HOLLAND BUS COMPANY	09/26/2023	\$1,540.07
HOPSKIPDRIVE INC	09/26/2023	\$4,971.95
HUFFMAN, DEREK	09/26/2023	\$75.00
HUISMAN, DENNIS	09/26/2023	\$15.81
HURON CLINTON METROPOLITAN AUT	09/26/2023	\$16.00
HWANG, JUNG HYE	09/26/2023	\$75.00
INTEGRATED DESIGN SOLUTIONS LL	09/26/2023	\$7,884.86
ISRAEL, MELISSA	09/26/2023	\$38.92
JODOIN, SAMANTHA	09/26/2023	\$100.00
JOSTENS INC	09/26/2023	\$31.50
KAJEET INC	09/26/2023	\$450.63
KAKISH, NOAH	09/26/2023	\$60.00
KARIA, AMIT	09/26/2023	\$2,270.64
KIPP, HEATHER	09/26/2023	\$30.42
KRAVICK, LAURIE	09/26/2023	\$35.49
LAFORCE HOLDINGS INC	09/26/2023	\$1,216.00
LARGE, CORA	09/26/2023	\$79.00
LITKEVICH, BETH	09/26/2023	\$28.45
M-2 AUTO PARTS INC	09/26/2023	\$137.00
MARTINEZ, CARLY	09/26/2023	\$170.63
MARTINEZ, JOSE	09/26/2023	\$75.00
MCCARTHY & SMITH INC	09/26/2023	\$3,377,776.16
MCOSKER, PAUL	09/26/2023	\$3.99
MICHIGAN PETROLEUM TECHNOLOGIE	09/26/2023	\$713.70
MICHIGAN STATE UNIVERSITY	09/26/2023	\$170.00
MICHIGAN STATE UNIVERSITY	09/26/2023	\$1,344.00
MIDWEST MOTOR SUPPLY CO INC	09/26/2023	\$1,003.39
MORROW, JORDAN	09/26/2023	\$600.00
MOSS, DARCI	09/26/2023	\$149.00
MUSCIO, LAURYN	09/26/2023	\$70.71
MYSORE, RAHUL S	09/26/2023	\$60.00
NATIONAL BUSINESS SUPPLY INC	09/26/2023	\$4,068.50
NAVIGATE360 LLC DBA ALICE	09/26/2023	\$7,875.00
NICHOLS PAPER AND SUPPLY CO	09/26/2023	\$19,217.43
NIGHTBEAT ENTERTAINMENT	09/26/2023	\$3,500.00
NORTHVILLE PUBLIC SCHOOLS	09/26/2023	\$1,200.00
OAKLAND COMMUNITY COLLEGE	09/26/2023	\$8,874.00
ON THE MOVE INC	09/26/2023	\$39,000.00
PAGIES ENTERPRISES	09/26/2023	\$600.00
PAYNE, JODY	09/26/2023	\$95.08
PITNEY BOWES GLOBAL FINANCIAL	09/26/2023	\$690.48
PLANTE & MORAN PLLC	09/26/2023	\$24,900.00
PLYMOUTH PT SPECIALISTS	09/26/2023	\$6,858.00
POHLONSKI, BRENT	09/26/2023	\$80.00
POTU, DINAKAR	09/26/2023	\$1,706.13

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PREMIER RELOCATIONS LLC	09/26/2023	\$14,093.25
PRINTNOLOGY INC	09/26/2023	\$860.00
RED ROVER TECHNOLOGIES LLC	09/26/2023	\$2,500.00
ROSEMARY, NICOLE	09/26/2023	\$90.89
SAFEWAY SHREDDING LLC	09/26/2023	\$261.85
SAVARALA, DARMENDRA	09/26/2023	\$1,814.79
SCHOLASTIC INC	09/26/2023	\$2,308.98
SCHWARTZ'S GREENHOUSE INC	09/26/2023	\$1,955.00
SCREENCASTIFY LLC	09/26/2023	\$7,875.00
SECREST WARDLE LYNCH HAMPTON T	09/26/2023	\$144.45
SITEONE LANDSCAPE SUPPLY LLC	09/26/2023	\$256.21
SMITH, JENNIFER	09/26/2023	\$200.00
SOCIE, KRISTA	09/26/2023	\$59.71
SONITROL GREAT LAKES - MICHIGA	09/26/2023	\$29,246.59
SPARKS, JIM	09/26/2023	\$798.43
STEPHAN, RACHEL	09/26/2023	\$99.00
TATHE, RAGHURAJ	09/26/2023	\$507.36
TRETYAKOVA, YELENA	09/26/2023	\$359.32
TW SHIRTS	09/26/2023	\$927.00
UNIVERSITY OF MICHIGAN	09/26/2023	\$10,400.00
US GAMES (DIVISION OF BSN SPOR	09/26/2023	\$720.32
VULJAJ, CHRISTOPHER	09/26/2023	\$20.00
WANG, HUI	09/26/2023	\$162.83
WATERMARK APPAREL LLC	09/26/2023	\$459.00
WELCH, CLAUDIA	09/26/2023	\$217.85
WELLOCK, TRISHA	09/26/2023	\$96.00
WEVIDEO INC.	09/26/2023	\$1,102.07
WHITE, CHRISTOPHER	09/26/2023	\$540.00
WORDEN, AKIKO K.	09/26/2023	\$36.67

Issued: \$197,647.93

Reversed: \$7,930.00

Cancelled: \$6,123,336.35

AP Checks Processed:	269	AP Bank Total:	\$6,328,914.28
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AGER, SHANNON THERESE	09/08/2023	\$1,860.12
ARMSTRONG, JILL ALISE	09/08/2023	\$2,669.03
BAGIAN, PEGGY FRANCES	09/08/2023	\$2,272.35
BIERLEY, CHRISTINA ALEXANDRA	09/08/2023	\$1,534.09
CATNER, MARISSA BRIANNE	09/08/2023	\$1,500.42
CHAMPE, LISA JOY	09/08/2023	\$2,449.51
CLARKSON, AMANDA CATHERINE	09/08/2023	\$2,096.08
FRANCIS, RYAN MICHAEL	09/08/2023	\$2,766.89
GRIESINGER, SHERRY L COPE	09/08/2023	\$4,296.50
HENRY, JULEE MARIE	09/08/2023	\$2,185.71
JEUNG, JILL A	09/08/2023	\$2,454.62
KOBROSSY, THERESE HOUDA	09/08/2023	\$443.69
LACH, KELLIE ELIZABETH	09/08/2023	\$5,494.64
LUSSIER, KARI NOELLE	09/08/2023	\$1,580.59
MCCURDY, RONALD R	09/08/2023	\$2,894.05

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Vendor Name	Check Date	Check Amount
MURRAY, CHELSEA LAUREN	09/08/2023	\$1,276.88
MYINT, CHRISTINE MARIE	09/08/2023	\$1,993.62
PASSEGGIATO, MICHELLE M	09/08/2023	\$3,032.57
PAULISIN, JOSHUA THOMAS	09/08/2023	\$1,404.51
PELLETT, CHRISTINE A	09/08/2023	\$1,584.07
PINTAR, LINDSEY A	09/08/2023	\$2,247.19
RAFFOUL, RUTH ELIZABETH	09/08/2023	\$1,929.25
RUNYAN, KIMBERLY ELIZABETH	09/08/2023	\$2,141.70
SAVEN, VANESSA LYN	09/08/2023	\$2,269.76
SCOTT, STACI LYNN	09/08/2023	\$2,075.37
SHAH, ANUJA	09/08/2023	\$18.95
STEWART, HEATHER NICOLE	09/08/2023	\$2,658.42
TAHIR, FATIMA	09/08/2023	\$16.23
TAYLOR, DANIEL PATRICK	09/08/2023	\$1,620.19
THOMPSON, HEATHER M	09/08/2023	\$1,321.67
TOMLINSON, CARLEY HOPE	09/08/2023	\$1,385.27
BRASIL, SANDRA MARIE	09/08/2023	\$1,753.76
CARINO, LAURA ANNE	09/08/2023	\$4,039.53
CEMBORSKI, GRETCHEN BRYNN	09/08/2023	\$541.19
CROSS, ELIZABETH BREWSTER	09/08/2023	\$1,789.50
DEPOTTER, MARY RENEE	09/08/2023	\$1,677.62
DINSMORE, JULIE KAY	09/08/2023	\$1,670.55
GIROMINI, MICHAEL BRIAN	09/08/2023	\$3,739.67
HENDERSON, BETH ANN	09/08/2023	\$1,754.89
HOLLY, SHEILA MARIE	09/08/2023	\$1,809.07
HOPPENSTEDT, DARBY ARLENE	09/08/2023	\$6,365.10
KLING, DEVIN WESLEY	09/08/2023	\$3,897.07
LANDAU, DENISE MICHELE	09/08/2023	\$1,712.55
LOEFFLER-PARK, CATHRYN ANNE	09/08/2023	\$1,672.94
MAINKA, BENJAMIN JOHN-ALEXANDE	09/08/2023	\$6,813.30
MASSOLIA, LAWRENCE JAMES	09/08/2023	\$1,956.30
PATEL, SHAILEE	09/08/2023	\$3,281.30
POHLONSKI, BRENT	09/08/2023	\$2,133.10
SIPPLE, GEORGE FRANKLIN	09/08/2023	\$2,476.75
SQUIRES, AMANDA MARIE	09/08/2023	\$2,829.07
WHEELER, DEANNA MARIE	09/08/2023	\$2,303.02
ABEL, MARCI	09/08/2023	\$2,890.38
ALEX, CHRISTINA T	09/08/2023	\$1,534.03
ALLCORN, JAIME MARIE	09/08/2023	\$1,350.61
ANDREWS, ALISSA VICTORIA	09/08/2023	\$1,599.07
ARMSTRONG, ROBERT J	09/08/2023	\$2,985.28
BAKER, STEPHANIE MICHELE	09/08/2023	\$1,662.68
BALDWIN, DAVID J	09/08/2023	\$3,099.68
BASSETT, PEGGY LYNN	09/08/2023	\$2,762.76
BEGICK, LAUREL DENAY	09/08/2023	\$2,246.89
BELANGER, DAVID M	09/08/2023	\$2,166.19
BONACORSI, GINA MARIE	09/08/2023	\$1,581.59
BONNER, LEE M	09/08/2023	\$2,294.91

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BOOTZ, ASHLEY	09/08/2023	\$1,494.00
BRACH, CATHERINE ANN	09/08/2023	\$2,220.89
BRATNEY, BETHANY L	09/08/2023	\$2,041.71
BRENNER, THOMAS WILLIAM	09/08/2023	\$2,683.87
BROWN, ALAINA M	09/08/2023	\$2,510.66
BROWN, CHANDLER MARY	09/08/2023	\$1,589.78
BROWN, RANSOM WARNER	09/08/2023	\$2,222.26
BYRON, KACY LYNN	09/08/2023	\$1,673.29
CAPUANO, CHRISTOPHER L	09/08/2023	\$2,696.78
CARTER, NICOLE JANEEN	09/08/2023	\$3,449.85
CATRINE, GINA MARIE	09/08/2023	\$1,689.00
CHAPIN-DUBE, MEGAN MARIE	09/08/2023	\$2,183.97
CHINN-KESHISHIAN, REBECCA MARI	09/08/2023	\$3,218.42
DAME, JACOB PAUL	09/08/2023	\$1,506.72
DARWAK, ALISON M	09/08/2023	\$2,679.21
DICKERMAN, MATTHEW	09/08/2023	\$2,067.80
DIDIO, JAMES	09/08/2023	\$1,814.08
DIROFF, MATTHEW WILLIAM	09/08/2023	\$2,762.42
DROST, MARY ELLEN	09/08/2023	\$2,011.83
DUKES, SHANE MICHAEL	09/08/2023	\$1,370.03
EBEL, SHEILA D	09/08/2023	\$2,720.73
EDMUNDS, MELISSA	09/08/2023	\$2,058.10
ERSKINE, ALEXANDER DAVID	09/08/2023	\$1,498.69
ESBROOK, ABIGAIL SARA	09/08/2023	\$1,935.94
EVANS, MICHELLE P	09/08/2023	\$4,361.90
FAIRLAMB, LINDA M	09/08/2023	\$4,495.61
FARMER, DOUGLAS JAMES	09/08/2023	\$3,806.57
FICANO-PETRICCA, SABRINA MICHE	09/08/2023	\$2,575.78
FIELDER, DEANNA MARIE	09/08/2023	\$2,045.33
FITZGIBBON, APRIL DAWN	09/08/2023	\$1,788.59
FORSTER, JODI	09/08/2023	\$2,933.24
FRANCHI, KRISTIN EVA	09/08/2023	\$2,154.48
FRITSCHEN, PAMELA K	09/08/2023	\$247.15
FURTAH, MELISSA	09/08/2023	\$2,002.84
GOWER, MELISSA ANN	09/08/2023	\$2,290.95
HAASE, LISA MARIE	09/08/2023	\$1,663.28
HARBAR, ERIN TERESA	09/08/2023	\$2,296.28
HARDY, TERESA MARIE	09/08/2023	\$2,466.89
HARRIS, CHRISTINE J	09/08/2023	\$1,454.58
HARROW, LORI JEAN	09/08/2023	\$2,693.56
HELMKAMP, RAND W	09/08/2023	\$2,565.89
HENDERHAN, RONALEE PECK	09/08/2023	\$2,226.56
HOUSEY, CHRISTOPHER ALLEN	09/08/2023	\$2,043.76
JAKSIC, JELENA	09/08/2023	\$779.15
JAMES, KATHERINE JO	09/08/2023	\$1,903.02
JONES, KRISTEN M	09/08/2023	\$2,143.88
KALCZYNSKI, SARAH J	09/08/2023	\$1,058.85
KANE JR, RONALD ANDREW	09/08/2023	\$3,291.39

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KASPER, KELLY ANN	09/08/2023	\$577.96
KIM, STEPHEN ALEXANDER	09/08/2023	\$1,865.83
KOWALSKI, MICHAEL A	09/08/2023	\$3,237.78
LANGLEY, BRIAN R	09/08/2023	\$2,779.95
LEE, MEGAN M	09/08/2023	\$2,716.28
LEONARD, DANIELLE SUZANNE	09/08/2023	\$1,576.56
LEPHART, SARAH	09/08/2023	\$2,951.98
LETARTE, NICHOLAS A	09/08/2023	\$2,899.35
LOWES, DANIEL M	09/08/2023	\$2,403.09
MADAFFERI, CHANDRA ANN	09/08/2023	\$2,558.84
MAGUIRE, HATTIE A	09/08/2023	\$2,582.25
MARKOS, COREY P	09/08/2023	\$2,385.06
MCDOUGALL, BARBARA LYNN	09/08/2023	\$1,407.79
MCKINNON, KIMBERLY SAMANTHA	09/08/2023	\$1,968.71
MEYER, BRETT JUSTIN	09/08/2023	\$2,809.50
MILLER, AMY SIMS	09/08/2023	\$2,624.57
MILLER, CAROLYN TERESA	09/08/2023	\$1,451.21
MOLNAR, LEANNE MARIE	09/08/2023	\$1,682.48
MOSS, DARCI GOULETTE	09/08/2023	\$2,203.74
MROZEK, KRISTEN RENEE	09/08/2023	\$1,991.77
NARRA, BONITA H	09/08/2023	\$1,843.76
NIZOL, LAUREN ELIZABETH	09/08/2023	\$1,523.48
NUCKOLLS, KOREY	09/08/2023	\$1,869.56
O'SHAUGHNESSY, REBECCA CAITLYN	09/08/2023	\$1,537.13
ODONNEL, WILLIAM J	09/08/2023	\$2,627.64
OLEARY, BRIAN JAMES	09/08/2023	\$1,948.47
PAYTON, CHRISTOPHER	09/08/2023	\$2,556.56
PENDERGRAFF, PAMELA HEIDI	09/08/2023	\$3,124.28
PHEIFFER, TODD ERIC	09/08/2023	\$2,174.36
PIRRIE, MARYANN JACQUELINE	09/08/2023	\$1,078.24
REID, MARSHA BETH	09/08/2023	\$2,934.23
RODGERS, JESSICA ANN	09/08/2023	\$1,074.84
RUSS, LAUREN MORGAN	09/08/2023	\$1,975.74
RYAN, NICHOLAS W	09/08/2023	\$1,635.94
SAXTON, ROBERT S	09/08/2023	\$2,631.96
SCAVO, LAWRENCE PHILLIP	09/08/2023	\$2,630.33
SCAVO, PHILLIP L	09/08/2023	\$1,888.24
SCHMID, PAUL A	09/08/2023	\$2,629.71
SCHNURSTEIN, LAURA ANNE	09/08/2023	\$1,796.47
SCHUITEMA, GABRIELLE MARIE	09/08/2023	\$2,018.08
SCHURIG, CLAIRE E	09/08/2023	\$1,583.87
SCHYPINSKI, RACHEL ELIZABETH	09/08/2023	\$2,115.24
SCOBIE, ERIC CLARK-ROAC	09/08/2023	\$2,520.57
SCOTT, EVELYN GRACE	09/08/2023	\$1,850.90
SHOENBERGER, CLAIRE DANIELLE	09/08/2023	\$1,431.67
SHPAKOFF, KATHLEEN M	09/08/2023	\$628.44
SHUMAN, JENNY RAE	09/08/2023	\$1,447.92
SIKAITIS, JODIE LYNN	09/08/2023	\$2,917.96

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SMITH, COLLEEN MARIE-DOYLE	09/08/2023	\$1,759.80
SMITH, HALLIE LEIGH	09/08/2023	\$2,165.81
SPRING, TORY RENEE	09/08/2023	\$1,702.75
STAWASZ, NICOLE ELIZABETH	09/08/2023	\$1,860.89
STOJANOV, LJILJANA	09/08/2023	\$2,767.71
SZKRYBALO, ELIZABETH A	09/08/2023	\$2,646.18
TAGAI, DANIELLE ANN	09/08/2023	\$1,939.29
TOBIS, ANDREA JOY	09/08/2023	\$3,743.47
VAN EIZENGA, JAMES M	09/08/2023	\$1,955.33
VANHOOSER, NINA R	09/08/2023	\$2,654.80
WARRA, MARY NORMAN	09/08/2023	\$1,347.93
WATCHOWSKI, DONALD MICHAEL	09/08/2023	\$2,805.88
WEST-CARDENAS, KAITLYN MARIE	09/08/2023	\$2,021.13
WHITE, CHRISTOPHER CHARLES	09/08/2023	\$1,779.46
ZARDUS, ASHLEY CAROLYN	09/08/2023	\$1,399.42
ZIEGLER, MICHAEL	09/08/2023	\$2,688.53
ZIELINSKI, GAIL MARIE	09/08/2023	\$2,544.37
ZUK, GARRET ANTHONY	09/08/2023	\$1,270.63
ABDALLAH, JESSICA LYNN	09/08/2023	\$393.51
ABRAHAM, JACQUELINE MARIE	09/08/2023	\$1,268.36
ADER, KATHLEEN M	09/08/2023	\$989.25
AGUAS, SOPHIE HANSELLE HAN	09/08/2023	\$500.52
ALI, ISRAA	09/08/2023	\$16.72
ALINDOGAN, ANDREW STEPHENS	09/08/2023	\$61.67
ALLEN, MEAGHAN TIFFANY	09/08/2023	\$1,571.77
ALLERTON, ELIZABETH DIANE	09/08/2023	\$936.23
ALVAREZ VARGAS, MINERVA L	09/08/2023	\$103.11
AMBROSE, GREGORY HAROLD	09/08/2023	\$54.83
ANAYA CASTRO, PAOLA	09/08/2023	\$18.31
ANGUS, ALLISON RENAE	09/08/2023	\$721.11
ANSARI, MEENA	09/08/2023	\$2,498.54
AOUATE, TANNER	09/08/2023	\$484.11
ATTANASIO, ANTHONY GUY	09/08/2023	\$2,081.77
BALOGH, TRAVIS CHRISTIAN	09/08/2023	\$2,217.32
BARANIK, KRISTY JEAN	09/08/2023	\$1,052.15
BARNES, BETHANY KATHLEEN	09/08/2023	\$2,353.13
BARSZCZOWSKI, MELISSA MAE	09/08/2023	\$1,264.15
BARTHLOW, JENIFER ANNE	09/08/2023	\$570.51
BATDORFF, BARBARA JEAN	09/08/2023	\$205.64
BEATTY, JOANNA LEE	09/08/2023	\$1,585.84
BEEKER, DEBORAH	09/08/2023	\$19.21
BELANGER, KIMBERLY RENEE	09/08/2023	\$689.69
BELTRAN, STEPHEN RICHARD	09/08/2023	\$1,722.36
BENJAMIN, ANDREA ERIN	09/08/2023	\$1,906.13
BERGESIO, LAURA	09/08/2023	\$18.74
BERMAN, MADISON ARIN	09/08/2023	\$1,921.93
BIANCHINI, MARIA DANIELLE	09/08/2023	\$1,476.52
BLACK, JILLIAN ROSE	09/08/2023	\$1,497.76

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BOBOIGE, JACQUELINE MARIE	09/08/2023	\$1,315.01
BORDNER, REBECCA LYNN	09/08/2023	\$1,577.48
BORTON, LINDA	09/08/2023	\$2,136.07
BOWYER, JILL L	09/08/2023	\$461.73
BRADLEY, ALLISON JILL	09/08/2023	\$1,979.46
BREWER, FIONA KATHERINE	09/08/2023	\$2,084.54
BROWNELL, JENNIFER LYNN	09/08/2023	\$506.17
BULL, DANIELA	09/08/2023	\$1,397.80
BURG, ALLISON E FRALEIGH	09/08/2023	\$2,440.77
BUTTERMORE, KRISTY LEE	09/08/2023	\$307.13
CALLAHAN, CINDY LOU	09/08/2023	\$262.75
CARROLL, MARTINA RENEE	09/08/2023	\$5,196.87
CATALDO, CARRIE LYNN	09/08/2023	\$314.42
CHARARA, LATIFE KHALIL	09/08/2023	\$699.89
CHARFI, HANA	09/08/2023	\$1,535.55
CHAVEZ, MILAGRO	09/08/2023	\$1,271.44
CHICHILA, KAILEE ANNE-HOBBI	09/08/2023	\$2,073.78
CHLEBEK, CYNTHIA A	09/08/2023	\$588.86
CHO, MI	09/08/2023	\$178.40
CHRISTOPOULOS, COURTNEY L	09/08/2023	\$655.03
CIANFERRA, LINDA	09/08/2023	\$2,515.28
CINGEL, MICHELE M	09/08/2023	\$634.79
COATES, MERIDETH LYNN MILLG	09/08/2023	\$161.59
COLLINI, TRESSA NICOLE	09/08/2023	\$1,489.57
COMB, ANDREW MAITLAND	09/08/2023	\$3,263.60
CROAD, LORI SUE	09/08/2023	\$385.77
CROSE, COLLIN JAMES	09/08/2023	\$1,829.30
CROWLEY, SARAH IRENE	09/08/2023	\$2,156.40
CUMMINGS, ALLISON CHERIE	09/08/2023	\$17.61
CURREY, JENNIFER ASHLEY	09/08/2023	\$2,133.68
CZISCHKE, ALISON MARIE	09/08/2023	\$2,153.45
DAHRING, KAYLEY MADISON	09/08/2023	\$1,405.04
DANFORTH, JOI ARMENTHIA	09/08/2023	\$4,022.54
DAVIS, KRYSTAL LEEANNA	09/08/2023	\$1,781.95
DAY, REBECCA LAYNE	09/08/2023	\$956.75
DE BRINCAT, MICHELLE ANN	09/08/2023	\$2,896.03
DEVI, VRINDA	09/08/2023	\$18.52
DHUPATI, SRI LAVANYA	09/08/2023	\$18.51
DINKELMANN, JEFFREY S	09/08/2023	\$2,003.16
DINKELMANN, KATY MARIE	09/08/2023	\$3,578.77
DIROFF, LAURA JANE	09/08/2023	\$794.38
DORAME ZARAGOZA, PAOLA ANAHI	09/08/2023	\$9.38
DOSHI, PURVI NERAV	09/08/2023	\$17.45
DOYLE, MELANIE ANN	09/08/2023	\$428.66
EASTER, CYNTHIA ANN	09/08/2023	\$1,828.12
EDDY, ERIN MICHAEL	09/08/2023	\$2,126.70
ELENBAAS, BLAKELY ANNE	09/08/2023	\$1,858.12
ELHAGE, AMAL	09/08/2023	\$1,038.25

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ELLIS, JENNIFER F	09/08/2023	\$6,324.89
ELLSWORTH, GLORIA JEAN	09/08/2023	\$619.33
ENGEL, JENNA LYNN	09/08/2023	\$2,023.66
ERICKSON, LISA A	09/08/2023	\$604.34
ESTRADA, MARINA MARTINEZ	09/08/2023	\$559.50
ESTRADA, NELSON ANDRES	09/08/2023	\$1,717.65
FAIRCHILD, TOMMY M	09/08/2023	\$223.51
FANG, DAOPING	09/08/2023	\$18.02
FARNSWORTH, SARAH KATHRYN	09/08/2023	\$1,629.89
FARRIS, CATHERINE MAY	09/08/2023	\$2,473.38
FEDEL, ALYSON MICHELE	09/08/2023	\$1,950.77
FERGUSON, REBEKAH JOY	09/08/2023	\$1,929.91
FINLEY, SUZANNE F	09/08/2023	\$782.83
FLAVIN, DIANE M	09/08/2023	\$154.15
FLORES MONTOYA, MARIA FERNANDA	09/08/2023	\$28.92
FORTE, MARIA THERESA	09/08/2023	\$7.13
FRANKE, PAIGE MARIE	09/08/2023	\$1,560.10
GALLIGAN, JENNIFER	09/08/2023	\$1,184.63
GATSON, DEXTER LEWIS	09/08/2023	\$980.94
GIRARDOT, BRANDI KAY	09/08/2023	\$175.36
GLINSKI, JASON ROBERT	09/08/2023	\$2,047.15
GRAVES, CARMEN MARIE	09/08/2023	\$1,545.85
GREEN, JOSEPH DONALD	09/08/2023	\$900.83
GREULICH, CHRISTINE A	09/08/2023	\$434.77
GRIFFIN, CASSANDRA LEE	09/08/2023	\$1,773.75
GYULAI, REKA	09/08/2023	\$45.37
HAAPALA, MEGAN	09/08/2023	\$1,790.75
HADLEY, SHANNON E	09/08/2023	\$2,380.62
HADZIALIJAGIC, MELIHA	09/08/2023	\$823.63
HANSEN, ANN M	09/08/2023	\$3,090.35
HANTZ, KELLI JOY	09/08/2023	\$603.23
HARBIN, KAITLIN MAE	09/08/2023	\$1,955.43
HARTMUS, ALLISON MARIE	09/08/2023	\$1,785.07
HARTWIG, MEGAN ELIZABETH	09/08/2023	\$1,715.89
HAWKINS, STEPHANIE NICOLE	09/08/2023	\$645.37
HAYWARD, CHRISTINE A	09/08/2023	\$39.65
HEALY, CASEY RYAN	09/08/2023	\$1,238.28
HILBERS, SARAH JOYCE	09/08/2023	\$1,548.08
HINES, MARIE BRIDGET	09/08/2023	\$1,681.60
HOLBEL, PAULA	09/08/2023	\$721.93
HOLTSCHNEIDER, DONNA MARY	09/08/2023	\$549.15
HOORN, NATALIE MONICA	09/08/2023	\$2,021.23
HOSKINS, DIANE LYNN	09/08/2023	\$1,804.40
HUISMAN, DENNIS PAUL	09/08/2023	\$2,492.63
HUNDLEY, JAYME MICHELE	09/08/2023	\$2,552.96
HURLBURT, THOMAS VINCENT	09/08/2023	\$1,775.75
INTO, SUE ELLEN	09/08/2023	\$700.02
JAKUBIK, KAITLIN MARIE	09/08/2023	\$1,842.97

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JANER, TAMARA ELIZABETH	09/08/2023	\$483.17
JANKE, SHIRLEY J	09/08/2023	\$486.90
JARVIS, JUSTIN MATTHEW	09/08/2023	\$1,464.29
JOB, STACEY ANN	09/08/2023	\$1,748.72
JODOIN, SAMANTHA MARY	09/08/2023	\$1,832.25
JOHNSON, MICHELLE ELIZABETH	09/08/2023	\$2,161.47
JONES, AMY MARIE	09/08/2023	\$1,078.59
JONES, OLIVIA NICOLE	09/08/2023	\$1,452.78
KAMOO, ADRIANA BERENICE	09/08/2023	\$1,710.77
KASCHYK, JACQUELINE SUE	09/08/2023	\$5,443.34
KAUL, MEERA	09/08/2023	\$2,177.83
KAUR, MANJINDER	09/08/2023	\$8.94
KAZEE, ALICE EESAN	09/08/2023	\$3,298.57
KELLER, LAUREN NICOLE	09/08/2023	\$916.28
KENNETT, RACHEL ANN	09/08/2023	\$1,131.09
KERR, ESTHER J	09/08/2023	\$12.39
KERR, MAKAYLA NICHOLE	09/08/2023	\$125.44
KESZEL, KATHRYN RENEE	09/08/2023	\$2,973.37
KHERA, ADITI ADITYA	09/08/2023	\$18.53
KILGORE, KEVIN JAMES	09/08/2023	\$3,663.31
KIPP, HEATHER KAY	09/08/2023	\$76.18
KORTLANDT, PATRICIA	09/08/2023	\$84.03
KUHN, CYNTHIA LYNNE	09/08/2023	\$5,323.10
KULIE, LYJEAN K	09/08/2023	\$19.20
KUMAR, ANSHIKA	09/08/2023	\$584.46
KURTZ, ASHLEY ANN	09/08/2023	\$1,454.06
LAPORTE, LISA	09/08/2023	\$2,474.73
LARKIN, BARBARA LYNN	09/08/2023	\$848.52
LAUER, KELLI MARIE	09/08/2023	\$1,448.18
LEE, ELAINE EUNYOUNG	09/08/2023	\$55.18
LEMANSKI, TONYA LYNN	09/08/2023	\$2,658.43
LESCOE, BETH EVA	09/08/2023	\$2,350.85
LESNIAK, LAUREN KAY	09/08/2023	\$1,827.89
LETTMANN, HENRI	09/08/2023	\$80.08
LEVIN, RONALD B	09/08/2023	\$2,804.91
LOCHBILER, DYLAN SKYE	09/08/2023	\$2,650.66
LONEY, AMBER LYNNE	09/08/2023	\$2,323.41
LOUIS, ANTOINETTE MARIE	09/08/2023	\$297.89
MACKINDER, NICOLE LYNN	09/08/2023	\$2,766.00
MAINKA, ABIGAIL RENAE	09/08/2023	\$614.17
MAJETIC, LAUREN ALYSE	09/08/2023	\$888.49
MAKLED, ZENA DAKHLALLAH	09/08/2023	\$1,328.47
MALBON, ALYSSA LEILANI	09/08/2023	\$130.47
MALINOWSKI, EMILY ANN	09/08/2023	\$1,644.78
MARION, CATHERINE ANN	09/08/2023	\$1,832.10
MARTIN, ROBERT WILLIAM	09/08/2023	\$242.72
MARTINEZ, CARLY MICHAELA	09/08/2023	\$1,703.54
MARTINEZ, DEBORAH MARIE	09/08/2023	\$351.73

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MARTINEZ, ZACHARY RAUL	09/08/2023	\$1,396.02
MARTLOCK, PETRA CHARLOTTE	09/08/2023	\$183.39
MASSENGILL, JESSICA KAYE MARIE	09/08/2023	\$923.88
MATHES, MEGAN ELIZABETH	09/08/2023	\$1,699.48
MCKAIG, HEATHER L	09/08/2023	\$1,100.45
MCOSKER, PAUL S	09/08/2023	\$337.07
MECH, THEODORE STEPHEN	09/08/2023	\$1,833.03
MICHAEL, MONICA RAE	09/08/2023	\$105.38
MILEWSKI, CYNTHIA C	09/08/2023	\$262.60
MILLER, HELEN K	09/08/2023	\$416.27
MITTS, MAXWELL GEORGE	09/08/2023	\$6.33
MOLNAR, KATHRYN JEAN	09/08/2023	\$595.46
MONTOYA LIMA, MIRIAMGUADALUPE	09/08/2023	\$9.37
MOULDING, ALYSON ELENA	09/08/2023	\$2,394.53
MUETING, JOANN M	09/08/2023	\$1,306.49
MULLINS, LAURA ANGELA	09/08/2023	\$255.76
MUNOZ LOZANO, NORMA LETICIA	09/08/2023	\$17.63
NAFAL, RENAY SUZANE	09/08/2023	\$347.07
NEAZ, SHAGUFTA	09/08/2023	\$18.74
NELSON, LEVI MACKENZIE	09/08/2023	\$1,714.61
NICHOLSON, SUZANNE RENE	09/08/2023	\$323.40
NOWICKI, MATTHEW EUGENE	09/08/2023	\$2,084.29
OLMO TERRASA, MARIA	09/08/2023	\$767.33
OTTE, JENNIFER AMY	09/08/2023	\$495.95
PALLIYUDETHECKKATHIL THOMAS, BA	09/08/2023	\$998.76
PALMER, HANNAH	09/08/2023	\$85.05
PARASHAR, BEENA	09/08/2023	\$1,255.81
PARDESHI, TITHI AMOL	09/08/2023	\$409.34
PARK, REBECCA J	09/08/2023	\$374.72
PATTON, JENNIFER M	09/08/2023	\$236.42
PAULK, ANTHONY EDWARDS	09/08/2023	\$135.89
PAULK, LAURA RENEE	09/08/2023	\$1,883.35
PAWLOSKI, LOGAN MATTHEW	09/08/2023	\$809.03
PEARCE, CHRISTA ROSELLA	09/08/2023	\$1,859.84
PFILE, MEGHAN KATHERINE	09/08/2023	\$1,722.79
PHILLIPS, KATHLEEN	09/08/2023	\$588.59
PIETRZAK, NATHAN DANIEL	09/08/2023	\$1,841.80
PIFER, CHRISTINE ALAINE	09/08/2023	\$606.69
PIORKOWSKI, LAUREN ASHLEY	09/08/2023	\$196.12
PISTOLESI, PETE R	09/08/2023	\$154.71
POHLONSKI, EMILY PARKER	09/08/2023	\$2,519.58
PONTE, COLLEEN M	09/08/2023	\$2,555.28
POSHADLO, JEFFREY MICHAEL	09/08/2023	\$1,549.10
QAQISH, GHADA	09/08/2023	\$461.38
RADTKE, LINDSAY BROOKE	09/08/2023	\$1,974.96
RAFFLE, TAMMY ANN	09/08/2023	\$2,916.04
RAJENDRAN, VISALAKSHI	09/08/2023	\$541.73
RATHBUN, DANIELLE MARIE	09/08/2023	\$1,809.20

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RATHINAVEL, SADHANA SREE	09/08/2023	\$560.35
RATHOD, KRUTIKA HARINKUMAR	09/08/2023	\$17.62
REA, ABBY NICOLE	09/08/2023	\$2,095.69
REITZ, EMILY ANN	09/08/2023	\$2,538.84
RIDAL, KRISTIN ANN	09/08/2023	\$763.09
RINCONDELANGELTAMEZ, SUSANA	09/08/2023	\$1,182.64
RIOS-VILLARREAL, GISELA EUNICE	09/08/2023	\$9.27
ROBERTS, GALE LYNN	09/08/2023	\$517.25
RODRIGUEZ, SANDRA LOUISE	09/08/2023	\$207.79
RODRIGUEZ-QUINONEZ, VIRGINIA M	09/08/2023	\$9.71
RUTKOWSKI, MELANIE ANN	09/08/2023	\$1,514.45
RZUCIDLO, KATHRYN ELIZABETH	09/08/2023	\$323.86
SAARI, ANDREW BENJAMIN	09/08/2023	\$2,242.42
SAD, NICOLE MARIE	09/08/2023	\$360.10
SATTERFIELD, SHARON	09/08/2023	\$506.60
SCHUITEMA, SCOTT STEVEN	09/08/2023	\$1,815.97
SCHULTE, ALLISON LAUREN GOSEN	09/08/2023	\$2,030.79
SEARS, LISA MARIE	09/08/2023	\$1,986.01
SEAVER, AMY ALLYSON	09/08/2023	\$2,595.20
SEE, ELLEN JANET	09/08/2023	\$1,694.85
SELVAM, PREETHA	09/08/2023	\$17.74
SENDA, JEANNE SICOTTE	09/08/2023	\$255.86
SERGISON, MEGAN ELLEN	09/08/2023	\$1,888.25
SHAHEEN, HELENE ANN	09/08/2023	\$243.12
SHOUNIA, CRYSTAL ANN	09/08/2023	\$2,189.67
SHUDO, RITSUKO	09/08/2023	\$1,829.30
SIMMONS, SHAINA MARIE	09/08/2023	\$2,185.77
SIMRAK, MONICA ELIZABETH	09/08/2023	\$637.07
SINGH, SHWETA	09/08/2023	\$18.10
SINGHAL, SHALU	09/08/2023	\$18.73
SINOPOLI-SMITH, DAVID ROBERT	09/08/2023	\$2,179.20
SMITH, JACQUELINE MARIE	09/08/2023	\$3,236.44
SOAVE, KRISTINA G	09/08/2023	\$181.80
SOCIE, PHILIP HENRY	09/08/2023	\$406.47
SOUCY, ELISE MARIE	09/08/2023	\$1,989.32
SOUTHWORTH, ANGELA Y	09/08/2023	\$1,817.47
SOVEL, SHEILA M	09/08/2023	\$1,906.45
SPALLER, OLIVIA RAE	09/08/2023	\$17.39
SPIKER, BLANE LARSEN	09/08/2023	\$1,900.44
SPITZLAY, MARIE-CHRISTIN	09/08/2023	\$18.53
STACER, DANIELLE RENEE	09/08/2023	\$1,913.34
STANEK, DEBORAH A	09/08/2023	\$475.64
STANLEY, TABITHA ANN	09/08/2023	\$870.88
STARK, JULIE BETH	09/08/2023	\$150.09
STRICKER, CHRISTINE ANN	09/08/2023	\$374.80
STULTS, OLIVIA RENEE	09/08/2023	\$1,860.95
SUDDS, APRIL MELODY	09/08/2023	\$8.70
SUMMERS, TIMOTHY C	09/08/2023	\$632.08

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SUST, MEGAN ELIZABETH	09/08/2023	\$616.28
SWANSON, RYAN ELIZABETH	09/08/2023	\$22.88
SWIRCZEK, MEGAN ELIZABETH	09/08/2023	\$1,860.24
TAKASHIMA, TOMOKO NAKAMURA	09/08/2023	\$1,305.39
TAURO, LESLEY ANN	09/08/2023	\$16.59
THERRIAN, BRAD CHARLES	09/08/2023	\$1,933.87
TOBIS, DANIEL	09/08/2023	\$2,429.38
TROYER, TYLER DOUGLAS	09/08/2023	\$1,744.85
TRUAX, REBEKAH TAYLOR	09/08/2023	\$1,876.40
VALENZUELA, TERESA ILIANA	09/08/2023	\$9.03
VARTANIAN, KNAR	09/08/2023	\$244.68
VILLANUEVA, JENNIFER LYNN	09/08/2023	\$700.02
WAANANEN, NIKKI SUZANNE	09/08/2023	\$520.52
WALKER, AMANDA LYNN	09/08/2023	\$1,870.45
WALKER, KATIE MARIE	09/08/2023	\$816.15
WARREN, COLEEN R	09/08/2023	\$1,070.40
WATKINS, AMY MICHELLE	09/08/2023	\$2,829.04
WATSON, HOLLY ELIZABETH	09/08/2023	\$2,091.04
WEINERT, ASHLEY LYNN	09/08/2023	\$22.45
WEINHARDT, WENDY A	09/08/2023	\$422.88
WELCH, CLAUDIA LEONA	09/08/2023	\$1,709.43
WELTE, YVONNE MARIE	09/08/2023	\$512.11
WHEELER, MICHAELA ELLEN	09/08/2023	\$547.86
WILCHER, PREINA LIROB	09/08/2023	\$1,748.83
WILKINS, RENEE ELIZABETH	09/08/2023	\$1,915.47
WILKINSON, KAREN JANE	09/08/2023	\$2,121.84
WILLENS, REBECCA GENISE	09/08/2023	\$1,946.94
WILLIAMS, SOPHIA ELIZABETH	09/08/2023	\$2,021.23
WILSON, KAREN MICHELLE	09/08/2023	\$465.83
WOJTOWICZ, ALEXANDRA LOUISE	09/08/2023	\$1,882.65
WOLFF, MARGARET MARY	09/08/2023	\$12.39
WOLSTENCROFT, HANNAH RAQUEL DA	09/08/2023	\$1,735.84
YUASA, YUKI	09/08/2023	\$15.99
ZALPURI, SHAFALI	09/08/2023	\$57.53
ZASKI, CHRISTINA MARIE	09/08/2023	\$625.67
ZHAO, JINGJING	09/08/2023	\$12.32
ZIEGELHOFFER, MORGAN CATHERINE	09/08/2023	\$1,900.79
ZIELINSKI, GINA L	09/08/2023	\$2,518.49
ZIMMERMAN, BARBARA M	09/08/2023	\$2,650.26
BUNKER, JEFFREY L	09/08/2023	\$2,096.62
COOLMAN, ROBERT SCOTT	09/08/2023	\$2,162.46
DRAGOO, MICHAEL B	09/08/2023	\$3,051.81
DUQUETTE, EDWARD DANIEL	09/08/2023	\$1,664.06
FULAR, JAMES DENNIS	09/08/2023	\$1,635.04
GREAVES, JASON PATRICK	09/08/2023	\$1,655.64
HETTEL, ERIC THOMAS	09/08/2023	\$2,356.95
JORDAN, CHRISTOPHER ANTHONY	09/08/2023	\$1,844.78
NESMITH, RUSSELL PAUL	09/08/2023	\$1,724.83

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TURNER, NANCY MARIE	09/08/2023	\$1,582.49
ABRAHAM, MARY CATHERINE	09/08/2023	\$1,334.52
ARBAN, VICTORIA ALYSON	09/08/2023	\$1,556.66
BAKER, ROBERT JAMES	09/08/2023	\$3,046.47
BARNAUSKAS, MEGHAN LEE	09/08/2023	\$4,875.66
BISHOP, BAILEY ASHLYNN	09/08/2023	\$1,600.09
BISHOP, NOLA M	09/08/2023	\$2,087.42
BLANKSTROM, KAREN JEAN	09/08/2023	\$600.55
BODNOVITS, MIRANDA L	09/08/2023	\$2,213.03
BOERSMA, STEPHANIE M	09/08/2023	\$2,009.17
BON, JEREMY S	09/08/2023	\$1,547.35
BRODERICK, NICOLE HELEN	09/08/2023	\$2,330.22
BRONSON, GEORGE NATHANIEL	09/08/2023	\$1,538.41
BURCHARD, MELANIE LEE	09/08/2023	\$2,258.27
COLONE, NICOLE MARIE	09/08/2023	\$2,980.79
DAMBROSI, SARAH MARIE	09/08/2023	\$1,618.39
DAVID, SARAH L	09/08/2023	\$2,869.41
EVO, EMILY BURNS	09/08/2023	\$1,425.20
FARMER, SAMANTHA MARIE	09/08/2023	\$1,516.61
GASIDLO, MEGAN C	09/08/2023	\$2,425.25
GERECKE, LORI LIN	09/08/2023	\$2,422.01
GRANT, LAURIE S	09/08/2023	\$2,481.28
GRESHAM, MICHELLE L	09/08/2023	\$1,736.33
HARRIS, KATHRYN A	09/08/2023	\$1,629.91
HENDERSON, MELISSA MARY	09/08/2023	\$2,483.67
HOFFMAN, PAUL WILLIAM	09/08/2023	\$2,638.07
HUBENSCHMIDT, KRISTY A	09/08/2023	\$2,795.92
HUYCK, SUSAN KARI	09/08/2023	\$2,670.69
JENSEN, KATELYN STELLA	09/08/2023	\$2,126.53
JODOIN, DEBRA FAYE	09/08/2023	\$735.68
KANG, RACHEL SUJI	09/08/2023	\$2,699.08
KEIMIG, ELIZABETH ANN	09/08/2023	\$1,957.17
KERBRAT, JENNIFER	09/08/2023	\$755.15
KHALIL, LAURA JEAN	09/08/2023	\$2,056.74
KIDDER, CAROLYN NAJMA	09/08/2023	\$2,148.05
KILGORE, AMY S	09/08/2023	\$2,704.39
LEIBERMAN, BROOKE ESTHER	09/08/2023	\$1,397.56
LEMIEUX, ROBERTA	09/08/2023	\$1,102.41
LIEBERMAN, SARAH ELIZABETH	09/08/2023	\$1,815.98
MARANOWSKI, JORDAN MAY	09/08/2023	\$1,384.68
MCCURDY, DIANE	09/08/2023	\$3,079.85
MCKIBBIN, CAROLYN RACHELLE	09/08/2023	\$1,326.90
MILLER, BRAD A	09/08/2023	\$2,701.41
MINARD, SHAWN THOMAS	09/08/2023	\$1,830.27
NARDUCCI, KATHLEEN	09/08/2023	\$2,358.53
OSMONSON, KIMBERLY ANN	09/08/2023	\$3,132.40
PATTERSON, ALISON LINDY	09/08/2023	\$1,242.47
PEARCE, BRITTANY MARIE	09/08/2023	\$1,310.84

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PULSIFER, PAIGE MARIE	09/08/2023	\$994.72
RONNING, ADAM TIMOTHY	09/08/2023	\$1,389.30
SCHNEIDER, JAMES P	09/08/2023	\$2,484.95
SCHULZE, REBEKAH JONAS	09/08/2023	\$1,445.23
SHINDORF, LISA S	09/08/2023	\$2,896.97
SINAWI, BRANDON J	09/08/2023	\$2,148.83
SOWDERS, ERICA M	09/08/2023	\$2,003.80
ULTCH, LORI D	09/08/2023	\$2,389.16
UTLEY, SHANNON MARIE	09/08/2023	\$673.32
VANREMORTEL, JESSE CARL	09/08/2023	\$1,596.96
WESNER, KIMBERLY KATHERINE-	09/08/2023	\$2,624.76
WILLETTE, KENDRA ANNE	09/08/2023	\$4,227.28
WILLIAMS, KIMBERLY KAHEALANI	09/08/2023	\$2,269.33
WINKLER, LEANNE MARIE	09/08/2023	\$1,900.93
ALSPAUGH, ANDREA B	09/08/2023	\$2,486.84
ARNOLD, KELLY LEE	09/08/2023	\$2,372.64
BURNSIDE, HEATHER LW	09/08/2023	\$2,917.96
BURRY, ASHLEIGH RONAYNE	09/08/2023	\$2,170.43
BYRNE, GRACE FAORO	09/08/2023	\$1,577.36
CAMPOS, MICHELLE WANDA	09/08/2023	\$3,009.52
COOPER, ALEC AARON	09/08/2023	\$2,278.65
DUTHIE, KAREN N	09/08/2023	\$2,185.60
ERICKSON, TODD WALTER	09/08/2023	\$2,052.33
ERNSTER, STEPHEN R	09/08/2023	\$617.18
FELCHER, BRIAN S	09/08/2023	\$2,893.99
GRIM, MARY E	09/08/2023	\$2,459.14
GRIMM, CARY R	09/08/2023	\$2,788.77
GRUNDSTROM, JENNA E	09/08/2023	\$1,956.25
HERTRICH, MARINA	09/08/2023	\$1,660.00
JONES, AMY JO	09/08/2023	\$1,800.70
KOZLOWSKI, KIMBERLY ANN	09/08/2023	\$1,465.70
LEADBETTER, MARYANNE	09/08/2023	\$2,056.44
LESSWAY, JENNIFER	09/08/2023	\$2,407.20
LLOYD, LAURA	09/08/2023	\$498.44
MARSON, MARY ELIZABETH	09/08/2023	\$614.28
MAYNARD, JENNA MARIE	09/08/2023	\$881.82
MCDONALD, CARRI LYNNE	09/08/2023	\$2,582.04
MICHALSKI, THOMAS	09/08/2023	\$2,343.26
MILLER, LAUREN DEANNA	09/08/2023	\$1,049.31
MOISEEFF, AUDRY B	09/08/2023	\$1,941.96
OSBORNE, GWEN ANN	09/08/2023	\$2,837.98
PAYNE, JODY S	09/08/2023	\$1,201.02
PENNYCUFF, LAURA C	09/08/2023	\$2,687.47
RAIS, MICHELLE IRENE	09/08/2023	\$2,666.25
SKUPIN, MADISON KATHLEEN	09/08/2023	\$1,713.84
SLOAN, AMANDA KAY	09/08/2023	\$1,379.49
SORENSEN, MARY M	09/08/2023	\$1,765.47
STEVENSON, JENNIFER ANN	09/08/2023	\$2,117.67

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STIFF, CYNTHIA ANNE	09/08/2023	\$1,885.03
TROOST, KIMBERLY A	09/08/2023	\$2,532.77
TRUITT, AMANDA THERESE	09/08/2023	\$1,914.02
VANGORDER, KATHRYN JEAN	09/08/2023	\$1,414.49
WERTH, JOHANNA	09/08/2023	\$963.69
ZAHRADNIK, BRIDGET J	09/08/2023	\$2,639.18
BRICKEY, JOHN R	09/08/2023	\$3,708.61
BROOKHOUSE, LINDSAY ANNE	09/08/2023	\$1,720.62
BURRY, MATTHEW D	09/08/2023	\$2,544.17
COJEL, MADISON AUTUMN	09/08/2023	\$1,647.51
COSMAN, DAVID J	09/08/2023	\$1,830.25
DALZUCHIO, MICHELE YAYLAIAN	09/08/2023	\$1,503.23
DANNIBALE, PATRICIA JANE	09/08/2023	\$1,022.18
DEHNE, ANNE	09/08/2023	\$817.08
ELLSWORTH CAROTHERS, KARI MONS	09/08/2023	\$1,474.54
FENCHEL, LISA LYNN	09/08/2023	\$2,560.08
FOX, ASHLEY CAROLYN	09/08/2023	\$1,235.60
FOX, LAURYN MACKENZIE	09/08/2023	\$1,443.40
HODGE, MEGHAN E	09/08/2023	\$2,021.43
JENKINS, ERIKKA	09/08/2023	\$2,263.01
KABLE, EMILY ANNE	09/08/2023	\$1,369.64
LENGERICH, AINSLEY A	09/08/2023	\$2,539.64
MACDOUGALL, ANNE ELIZABETH	09/08/2023	\$1,709.52
MCCARTY, TERRIE LEE	09/08/2023	\$1,252.54
MCCLAFFERTY, KELSEY LYNN	09/08/2023	\$191.64
MCDONALD, STEVEN URBAN	09/08/2023	\$2,212.32
OSBORNE, LORI K	09/08/2023	\$2,428.42
PAS, MANDY MARIE	09/08/2023	\$1,181.84
RODRIGUEZ, KARA A	09/08/2023	\$1,234.04
SINGH, PRIYANKA	09/08/2023	\$1,380.82
STILES, JILL KRISTIN	09/08/2023	\$2,573.82
TIMMER, THOMAS K	09/08/2023	\$2,502.17
TYRPAK, CHRISTOPHER M	09/08/2023	\$2,564.59
VOLLMER, RENE A M	09/08/2023	\$3,482.31
WANDEL, COLLEEN MCALLEN	09/08/2023	\$2,897.91
WELLOCK, TRISHA M	09/08/2023	\$1,925.95
WESTRA, LINDSEY K	09/08/2023	\$2,153.62
WHITTY, KATHERINE L	09/08/2023	\$2,289.55
YUCHUCK, KERRI L	09/08/2023	\$2,727.88
BEN, MEREDITH R	09/08/2023	\$3,000.30
BYRD, BECKY A	09/08/2023	\$2,588.19
COURTEMANCHE, DANIELLE ANN	09/08/2023	\$1,800.31
DELL, HEATHER L	09/08/2023	\$2,511.82
DONBERGER, MICHELLE RENEE	09/08/2023	\$2,818.89
FORTE, MICHAEL JOSEPH	09/08/2023	\$1,716.92
GLOEDEN, ASHLEY REBECCA	09/08/2023	\$16.53
GORNY, KIMBERLY ANN	09/08/2023	\$1,298.36
HATTIE, JILLIAN FLANIGAN	09/08/2023	\$1,862.11

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HOFBAUER, REBECCA ANN	09/08/2023	\$1,737.01
JANIGIAN, COURTNEY NICOLE	09/08/2023	\$311.59
JARJIS, LUMA	09/08/2023	\$2,491.26
KARBOUSKY, KATHLEEN M	09/08/2023	\$3,148.80
KENRICK, GERARD C	09/08/2023	\$2,574.24
KIDON, CORTNEY LYNN	09/08/2023	\$1,935.40
LATHAM, ERIN A	09/08/2023	\$2,359.13
LEON, MARIETTA LORELL	09/08/2023	\$2,115.38
OESTERLING, LENA MARIE	09/08/2023	\$18.52
PERELLI, MIA ALEXANDRA	09/08/2023	\$1,663.86
PHILKA, RACHEL LAUREN	09/08/2023	\$2,053.29
RUDY, MICHELLE MARIE	09/08/2023	\$2,003.92
SAELI, JULIA L	09/08/2023	\$1,544.13
SCAGNETTI, ANTHONY	09/08/2023	\$1,523.97
STAMBOULIAN, PATRICIA M	09/08/2023	\$1,983.85
STOY, KELLY LYNN	09/08/2023	\$380.03
BLESSED, KATE MARTIN	09/08/2023	\$287.07
BORTON, JENNIFER MARIE	09/08/2023	\$1,978.81
BROWN, AMY NICOLE	09/08/2023	\$2,117.49
CHRISTEN, JAMIE LEE	09/08/2023	\$1,423.13
DAMON, ERIN B	09/08/2023	\$2,128.80
DEINEK, KIMBERLY ANN	09/08/2023	\$2,606.80
EGLI, JENNIFER MARIE	09/08/2023	\$2,581.31
GUNES, JESSICA CROSS	09/08/2023	\$1,556.91
HASKILL, JOSEPH FRANCIS	09/08/2023	\$2,025.64
ISRAEL, MELISSA AMY	09/08/2023	\$2,755.85
JILG, REBECCA MARY	09/08/2023	\$2,076.30
JULIAN, KASEY DIANTE	09/08/2023	\$1,554.41
KRUKOWSKI, MARLENE ELIZABETH	09/08/2023	\$3,870.14
MARDIGIAN, LAURA	09/08/2023	\$1,301.07
MILLS, JENNIFER LYNN	09/08/2023	\$2,221.50
RISTAU, MEGAN ANNE	09/08/2023	\$2,363.36
ROSEMARY, NICOLE MARIE	09/08/2023	\$1,874.83
SAMUELS, EMILY CARISA	09/08/2023	\$3,405.91
SHAFFER, RACHELLE MARIE	09/08/2023	\$1,685.43
SMITH, PHELAN ANN	09/08/2023	\$1,670.78
STEINHEBEL, JO ELLEN	09/08/2023	\$438.83
SZCZESNIAK, CYNTHIA	09/08/2023	\$226.31
WESTON, ELLA CATHERINE	09/08/2023	\$2,451.17
WOLSTENCROFT, PANAGIOTA	09/08/2023	\$1,922.97
BORLACE, HOLLY JO	09/08/2023	\$751.35
JAKUBIK, LOUISE MARY	09/08/2023	\$284.57
KOPTAS, ANNA M	09/08/2023	\$94.19
MONTALES, NANCY J	09/08/2023	\$2,716.24
ROQUE, EMILY ELIZABETH	09/08/2023	\$582.64
WOLF, RACHAEL ELIZABETH	09/08/2023	\$786.67
ALLISTON, JULIE STEFANI	09/08/2023	\$1,729.93
BALOH-UFFORD, MEGAN M	09/08/2023	\$1,975.69

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BECK, JENNIFER ERIN	09/08/2023	\$3,617.01
BOEHM, JENNIFER LEIGH	09/08/2023	\$2,242.00
CHANEY, CAROLYN ANNE	09/08/2023	\$2,614.57
CYRUS, MELISSA A	09/08/2023	\$505.29
EVANS, KELLY ANN	09/08/2023	\$1,308.48
FARMER, JULIE ANN	09/08/2023	\$1,980.58
FORD, STEFANIE E	09/08/2023	\$2,160.41
GANTT, RENEE LYNN	09/08/2023	\$1,020.17
GARNER, LORI ANN	09/08/2023	\$2,395.79
GERALT, KAYLA	09/08/2023	\$1,895.30
GIESE, STEPHANIE MARIE	09/08/2023	\$1,639.00
GLOWACKI, ALEXANDRA LEIGH	09/08/2023	\$1,562.20
GREEN, LAURA MARIA	09/08/2023	\$2,024.29
GRISA, KATHLEEN ANN	09/08/2023	\$2,513.44
HENRY, CAITLIN B	09/08/2023	\$2,010.35
HILL, SCOTT F	09/08/2023	\$2,633.87
IMARAH, TAMARA FALAH	09/08/2023	\$560.46
JONES, TANYA MARIE	09/08/2023	\$2,289.39
KELLY, MELISSA MARIE	09/08/2023	\$2,048.12
KOWALCZYK, KERRY LYNN	09/08/2023	\$2,800.19
LASH, NANCY ELIZABETH	09/08/2023	\$1,560.51
LUNDH, EMILY MAY	09/08/2023	\$5,722.88
MENDOZA, KAREN JEAN	09/08/2023	\$1,808.18
MITTELSTAEDT, LINDSEY CATHERIN	09/08/2023	\$1,618.16
MURPHY, JENNIFER MORRISON	09/08/2023	\$3,367.88
MUSA, CARLY MARIE	09/08/2023	\$1,871.48
SHEETS, RACHEL	09/08/2023	\$1,948.65
SMITH, KYLEY MARIE TREA	09/08/2023	\$2,532.74
SWEENEY, SABRINA LYNN	09/08/2023	\$1,739.46
TATULLI, MACKENZIE ANN	09/08/2023	\$992.73
TAUB, CARLY RACHEL	09/08/2023	\$1,546.20
VANLINTHOUT, SUSAN EA	09/08/2023	\$2,729.70
YOST, OLIVIA RAFFAELA	09/08/2023	\$1,668.28
BANKO, SCOTT A	09/08/2023	\$320.83
COOLMAN, SUSAN LYNN	09/08/2023	\$388.91
DENNETT, KAREN MARGARET	09/08/2023	\$1,591.61
DEPP, CATHLEEN MARIE	09/08/2023	\$65.60
DIMEGLIO, DARLENE M	09/08/2023	\$375.29
GRACZYK, SANDRA KAREN	09/08/2023	\$313.18
GUTUSKEY, DAVID PAUL	09/08/2023	\$272.44
HOLLON, BOBBY RAY	09/08/2023	\$679.45
LAUTEN, MARK ALAN	09/08/2023	\$608.15
LEMANSKI, GEORGE EDWARD	09/08/2023	\$160.83
LOLLO, JESSE	09/08/2023	\$89.96
MACK, STEPHANIE LYNNE	09/08/2023	\$319.60
MCCULLEN, BONNIE SUE	09/08/2023	\$195.33
MCEACHIN, LINDA JANEL	09/08/2023	\$7.74
MOORE, EMILY TRINDADE	09/08/2023	\$109.00

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PAWLEY, STEVEN RAY	09/08/2023	\$711.19
QUINN, TAMERA DAWN	09/08/2023	\$335.11
TOTH, CYNTHIA L	09/08/2023	\$281.84
VALENTINE, CYNTHIA L	09/08/2023	\$2,374.34
VIET, DAVID JOHN	09/08/2023	\$358.19
BELTZ, ROBERT JOSEPH	09/08/2023	\$2,293.57
BENGLE, HOLLY ANN	09/08/2023	\$597.70
BUDLONG, KRISTIN MARIE	09/08/2023	\$2,034.67
CANEDO, BRIANNA MARIA	09/08/2023	\$1,423.32
CUDNOHUFISKY, KATIE MARIE	09/08/2023	\$1,680.39
CULBERT, RACHEL ANNE	09/08/2023	\$1,524.29
CUMMINGS, BRIEANNA MARIE	09/08/2023	\$2,232.44
DEWITT, ALEXANDRA ELIZABETH	09/08/2023	\$1,444.70
DIXON, CHELSEA LYN	09/08/2023	\$1,466.76
DUTKIEWICZ, Nanci L	09/08/2023	\$2,415.19
ELLIES, MARY ELIZABETH	09/08/2023	\$963.19
ELLIS, KATHERINE	09/08/2023	\$10,842.95
GOLDEN, KATY EILEEN	09/08/2023	\$1,982.18
GYOMORY, ALEXIS ANNE	09/08/2023	\$1,891.53
HAND, BRIANNA A	09/08/2023	\$1,801.47
IAFRATE, HEATHER LYNN	09/08/2023	\$1,473.81
KAMMERER, JUSTINA ELISA	09/08/2023	\$1,508.09
KRAVICK, LAURIE CHRISTINE	09/08/2023	\$1,365.43
KREUTZBERG, MCKENNA RAE	09/08/2023	\$1,786.64
KRUGER, MELISSA ANN	09/08/2023	\$877.18
KURZER, STEFANIE ANNE	09/08/2023	\$2,328.30
LAPORTE, ERIN JENNIFER	09/08/2023	\$2,261.40
MALCZEWSKI, DIANA LYNN CAMPB	09/08/2023	\$2,908.25
MCEVERS, NIKKI L	09/08/2023	\$2,589.18
MCGINN, BRENNAN JEANNE	09/08/2023	\$1,928.79
MYRAND, SHANNON LEIGH	09/08/2023	\$2,516.09
NAKAMURA, NORIKO	09/08/2023	\$8.92
PRASAD-HEINTZ, SHALINI SRINIVA	09/08/2023	\$1,303.39
RIZE, MICHELLE MARIE	09/08/2023	\$2,105.06
SCHILLING, HEATHER A	09/08/2023	\$2,480.92
SMITH, JENNIFER A	09/08/2023	\$2,312.77
STASHONSKY, HANA KATHRYN	09/08/2023	\$1,962.44
WEIGEL-HUBLER, NICHOLAS ADRIAN	09/08/2023	\$2,151.46
WILLIAMS, LAKEISA NICOLE	09/08/2023	\$1,632.15
HAWKINS, STEPHANIE NICOLE	09/12/2023	\$994.62
ROQUE, EMILY ELIZABETH	09/12/2023	\$438.42
AGER, SHANNON THERESE	09/25/2023	\$1,833.42
ARMSTRONG, JILL ALISE	09/25/2023	\$2,670.33
BAGIAN, PEGGY FRANCES	09/25/2023	\$2,274.20
BIERLEY, CHRISTINA ALEXANDRA	09/25/2023	\$1,523.76
CATNER, MARISSA BRIANNE	09/25/2023	\$1,502.66
CHAMPE, LISA JOY	09/25/2023	\$2,097.85
CLARKSON, AMANDA CATHERINE	09/25/2023	\$2,215.32

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FRANCIS, RYAN MICHAEL	09/25/2023	\$2,766.25
HENRY, JULEE MARIE	09/25/2023	\$2,187.33
JEUNG, JILL A	09/25/2023	\$2,455.75
KOBROSSY, THERESE HOUDA	09/25/2023	\$838.97
LACH, KELLIE ELIZABETH	09/25/2023	\$2,638.29
LUSSIER, KARI NOELLE	09/25/2023	\$1,581.88
MCCURDY, RONALD R	09/25/2023	\$2,879.45
MURRAY, CHELSEA LAUREN	09/25/2023	\$1,279.27
MYINT, CHRISTINE MARIE	09/25/2023	\$1,962.88
PASSEGGIATO, MICHELLE M	09/25/2023	\$3,581.31
PAULISIN, JOSHUA THOMAS	09/25/2023	\$1,406.82
PELLETT, CHRISTINE A	09/25/2023	\$1,303.11
PINTAR, LINDSEY A	09/25/2023	\$2,241.91
RAFFOUL, RUTH ELIZABETH	09/25/2023	\$1,922.42
RUNYAN, KIMBERLY ELIZABETH	09/25/2023	\$2,754.05
SAVEN, VANESSA LYN	09/25/2023	\$2,271.60
SCOTT, STACI LYNN	09/25/2023	\$1,879.02
SHAH, ANUJA	09/25/2023	\$300.89
STEWART, HEATHER NICOLE	09/25/2023	\$2,462.89
TAHIR, FATIMA	09/25/2023	\$284.72
TAYLOR, DANIEL PATRICK	09/25/2023	\$2,068.00
THOMPSON, HEATHER M	09/25/2023	\$1,258.76
TOMLINSON, CARLEY HOPE	09/25/2023	\$1,388.05
BRASIL, SANDRA MARIE	09/25/2023	\$1,745.15
CARINO, LAURA ANNE	09/25/2023	\$4,036.88
CEMBORSKI, GRETCHEN BRYNN	09/25/2023	\$879.49
CROSS, ELIZABETH BREWSTER	09/25/2023	\$1,778.86
DEPOTTER, MARY RENEE	09/25/2023	\$1,671.29
DINSMORE, JULIE KAY	09/25/2023	\$3,978.38
GIROMINI, MICHAEL BRIAN	09/25/2023	\$3,736.70
HENDERSON, BETH ANN	09/25/2023	\$1,743.62
HOLLY, SHEILA MARIE	09/25/2023	\$1,766.72
KLING, DEVIN WESLEY	09/25/2023	\$3,804.86
LANDAU, DENISE MICHELE	09/25/2023	\$1,705.52
LOEFFLER-PARK, CATHRYN ANNE	09/25/2023	\$1,661.44
MAINKA, BENJAMIN JOHN-ALEXANDE	09/25/2023	\$7,112.22
MASSOLIA, LAWRENCE JAMES	09/25/2023	\$1,925.24
PATEL, SHAILEE	09/25/2023	\$3,269.45
POHLONSKI, BRENT	09/25/2023	\$2,318.61
SIPPLE, GEORGE FRANKLIN	09/25/2023	\$2,469.52
SQUIRES, AMANDA MARIE	09/25/2023	\$2,829.14
WHEELER, DEANNA MARIE	09/25/2023	\$386.57
ABEL, MARCI	09/25/2023	\$2,302.92
ALEX, CHRISTINA T	09/25/2023	\$1,405.10
ALLCORN, JAIME MARIE	09/25/2023	\$1,352.86
AMOS, JOAN MARY	09/25/2023	\$462.48
ANDREWS, ALISSA VICTORIA	09/25/2023	\$1,572.72
ARMSTRONG, ROBERT J	09/25/2023	\$3,970.47

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BAKER, STEPHANIE MICHELE	09/25/2023	\$1,665.11
BALDWIN, DAVID J	09/25/2023	\$3,100.98
BASSETT, PEGGY LYNN	09/25/2023	\$3,264.48
BEGICK, LAUREL DENAY	09/25/2023	\$2,249.69
BELANGER, DAVID M	09/25/2023	\$2,168.21
BONACORSI, GINA MARIE	09/25/2023	\$1,584.50
BONNER, LEE M	09/25/2023	\$2,296.52
BOOTZ, ASHLEY	09/25/2023	\$1,213.54
BRACH, CATHERINE ANN	09/25/2023	\$2,222.17
BRATNEY, BETHANY L	09/25/2023	\$2,043.88
BRENNER, THOMAS WILLIAM	09/25/2023	\$2,685.17
BROWN, ALAINA M	09/25/2023	\$2,511.95
BROWN, CHANDLER MARY	09/25/2023	\$1,592.23
BROWN, RANSOM WARNER	09/25/2023	\$2,164.05
BYRON, KACY LYNN	09/25/2023	\$2,642.21
CAPUANO, CHRISTOPHER L	09/25/2023	\$2,698.07
CARTER, NICOLE JANEEN	09/25/2023	\$3,443.21
CATRINE, GINA MARIE	09/25/2023	\$1,995.94
CHAPIN-DUBE, MEGAN MARIE	09/25/2023	\$1,798.01
CHINN-KESHISHIAN, REBECCA MARI	09/25/2023	\$1,727.09
DAME, JACOB PAUL	09/25/2023	\$1,509.61
DARWAK, ALISON M	09/25/2023	\$2,680.51
DICKERMAN, MATTHEW	09/25/2023	\$2,069.64
DIDIO, JAMES	09/25/2023	\$1,816.25
DIROFF, MATTHEW WILLIAM	09/25/2023	\$2,753.57
DROST, MARY ELLEN	09/25/2023	\$1,939.26
DUKES, SHANE MICHAEL	09/25/2023	\$1,372.36
EBEL, SHEILA D	09/25/2023	\$2,722.36
EDMUNDS, MELISSA	09/25/2023	\$2,059.93
ERSKINE, ALEXANDER DAVID	09/25/2023	\$1,501.45
ESBROOK, ABIGAIL SARA	09/25/2023	\$1,939.61
EVANS, MICHELLE P	09/25/2023	\$2,617.14
FAIRLAMB, LINDA M	09/25/2023	\$3,164.56
FARMER, DOUGLAS JAMES	09/25/2023	\$2,318.39
FICANO-PETRICCA, SABRINA MICHE	09/25/2023	\$2,560.61
FIELDER, DEANNA MARIE	09/25/2023	\$2,087.52
FITZGIBBON, APRIL DAWN	09/25/2023	\$2,227.62
FORSTER, JODI	09/25/2023	\$2,934.54
FRANCHI, KRISTIN EVA	09/25/2023	\$2,121.97
FRITSCHEN, PAMELA K	09/25/2023	\$1,128.77
FURTAH, MELISSA	09/25/2023	\$2,004.12
GOWER, MELISSA ANN	09/25/2023	\$2,292.78
HAASE, LISA MARIE	09/25/2023	\$1,424.15
HARBAR, ERIN TERESA	09/25/2023	\$2,298.12
HARDY, TERESA MARIE	09/25/2023	\$2,456.05
HARRIS, CHRISTINE J	09/25/2023	\$1,320.80
HARROW, LORI JEAN	09/25/2023	\$2,694.37
HELMKAMP, RAND W	09/25/2023	\$2,567.33

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HENDERHAN, RONALEE PECK	09/25/2023	\$2,227.84
HOUSEY, CHRISTOPHER ALLEN	09/25/2023	\$2,011.03
JAKSIC, JELENA	09/25/2023	\$778.27
JAMES, KATHERINE JO	09/25/2023	\$1,904.89
JONES, KRISTEN M	09/25/2023	\$2,145.18
KALCZYNSKI, SARAH J	09/25/2023	\$1,060.13
KANE JR, RONALD ANDREW	09/25/2023	\$3,288.35
KASPER, KELLY ANN	09/25/2023	\$577.96
KIM, STEPHEN ALEXANDER	09/25/2023	\$1,843.20
KOWALSKI, MICHAEL A	09/25/2023	\$2,233.34
LANGLEY, BRIAN R	09/25/2023	\$2,557.40
LEE, MEGAN M	09/25/2023	\$2,719.32
LEONARD, DANIELLE SUZANNE	09/25/2023	\$1,485.93
LEPHART, SARAH	09/25/2023	\$2,960.97
LETARTE, NICHOLAS A	09/25/2023	\$2,900.65
LOWES, DANIEL M	09/25/2023	\$3,279.76
MADAFFERI, CHANDRA ANN	09/25/2023	\$2,558.84
MAGUIRE, HATTIE A	09/25/2023	\$2,585.28
MARKOS, COREY P	09/25/2023	\$2,386.89
MCDOUGALL, BARBARA LYNN	09/25/2023	\$1,475.37
MCKINNON, KIMBERLY SAMANTHA	09/25/2023	\$1,911.95
MEYER, BRETT JUSTIN	09/25/2023	\$2,810.41
MILLER, AMY SIMS	09/25/2023	\$2,625.65
MILLER, CAROLYN TERESA	09/25/2023	\$1,355.98
MOLNAR, LEANNE MARIE	09/25/2023	\$1,665.92
MOSS, DARCIE GOULETTE	09/25/2023	\$2,488.54
MROZEK, KRISTEN RENEE	09/25/2023	\$1,948.78
NARRA, BONITA H	09/25/2023	\$1,846.79
NIZOL, LAUREN ELIZABETH	09/25/2023	\$1,524.80
NUCKOLLS, KOREY	09/25/2023	\$1,870.61
O'SHAUGHNESSY, REBECCA CAITLYN	09/25/2023	\$1,540.30
ODONNELL, WILLIAM J	09/25/2023	\$2,629.47
OLEARY, BRIAN JAMES	09/25/2023	\$1,740.39
PAYTON, CHRISTOPHER	09/25/2023	\$2,554.29
PENDERGRAFF, PAMELA HEIDI	09/25/2023	\$3,125.30
PHEIFFER, TODD ERIC	09/25/2023	\$3,212.69
PIRRIE, MARYANN JACQUELINE	09/25/2023	\$1,078.24
REID, MARSHA BETH	09/25/2023	\$2,935.52
RODGERS, JESSICA ANN	09/25/2023	\$1,076.12
RUSS, LAUREN MORGAN	09/25/2023	\$2,294.57
RYAN, NICHOLAS W	09/25/2023	\$1,600.27
SAXTON, ROBERT S	09/25/2023	\$3,674.30
SCAVO, LAWRENCE PHILLIP	09/25/2023	\$3,529.45
SCAVO, PHILLIP L	09/25/2023	\$1,890.43
SCHMID, PAUL A	09/25/2023	\$2,631.42
SCHNURSTEIN, LAURA ANNE	09/25/2023	\$1,798.63
SCHUITEMA, GABRIELLE MARIE	09/25/2023	\$1,945.57
SCHURIG, CLAIRE E	09/25/2023	\$1,562.77

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SCHYPINSKI, RACHEL ELIZABETH	09/25/2023	\$2,065.94
SCOBIE, ERIC CLARK-ROAC	09/25/2023	\$2,521.86
SCOTT, EVELYN GRACE	09/25/2023	\$2,231.12
SHOENBERGER, CLAIRE DANIELLE	09/25/2023	\$1,434.05
SHPAKOFF, KATHLEEN M	09/25/2023	\$1,272.50
SHUMAN, JENNY RAE	09/25/2023	\$1,450.45
SMITH, COLLEEN MARIE-DOYLE	09/25/2023	\$1,744.91
SMITH, HALLIE LEIGH	09/25/2023	\$2,886.35
SPRING, TORY RENEE	09/25/2023	\$1,705.47
STAWASZ, NICOLE ELIZABETH	09/25/2023	\$1,853.19
STOJANOV, LJILJANA	09/25/2023	\$2,769.00
SZKRYBALO, ELIZABETH A	09/25/2023	\$2,648.01
TAGAI, DANIELLE ANN	09/25/2023	\$1,981.95
TOBIS, ANDREA JOY	09/25/2023	\$2,162.42
VAN EIZENGA, JAMES M	09/25/2023	\$1,892.23
VANHOOSER, NINA R	09/25/2023	\$2,656.42
WARRA, MARY NORMAN	09/25/2023	\$1,219.46
WATCHOWSKI, DONALD MICHAEL	09/25/2023	\$2,805.31
WEST-CARDENAS, KAITLYN MARIE	09/25/2023	\$1,983.36
WHITE, CHRISTOPHER CHARLES	09/25/2023	\$1,766.24
ZARDUS, ASHLEY CAROLYN	09/25/2023	\$1,401.70
ZIEGLER, MICHAEL	09/25/2023	\$2,690.37
ZIELINSKI, GAIL MARIE	09/25/2023	\$2,545.64
ZUK, GARRET ANTHONY	09/25/2023	\$2,045.31
ABDALLAH, JESSICA LYNN	09/25/2023	\$160.58
ABRAHAM, JACQUELINE MARIE	09/25/2023	\$1,218.06
ADER, KATHLEEN M	09/25/2023	\$652.23
AGRAWAL, SANDHYA SHASHIKANT	09/25/2023	\$246.64
AGUAS, SOPHIE HANSELLE HAN	09/25/2023	\$100.10
ALI, ISRAA	09/25/2023	\$62.19
ALLEN, MEAGHAN TIFFANY	09/25/2023	\$1,565.86
ALLERTON, ELIZABETH DIANE	09/25/2023	\$2,164.35
ALVAREZ VARGAS, MINERVA L	09/25/2023	\$782.90
AMBROSE, GREGORY HAROLD	09/25/2023	\$92.78
ANAYA CASTRO, PAOLA	09/25/2023	\$141.99
ANGUS, ALLISON RENAE	09/25/2023	\$1,983.42
ANSARI, MEENA	09/25/2023	\$2,500.05
AOUATE, TANNER	09/25/2023	\$706.26
ARBUCKLE, CLAIRE LAURA	09/25/2023	\$17.80
ARMSTRONG, TABITHA WEILER	09/25/2023	\$129.25
ATTANASIO, ANTHONY GUY	09/25/2023	\$2,084.81
BALOGH, TRAVIS CHRISTIAN	09/25/2023	\$2,019.76
BANGO, GREGORY ROBERT	09/25/2023	\$684.68
BARANIK, KRISTY JEAN	09/25/2023	\$1,414.39
BARNES, BETHANY KATHLEEN	09/25/2023	\$2,339.38
BARSZCZOWSKI, MELISSA MAE	09/25/2023	\$1,251.53
BARTHLOW, JENIFER ANNE	09/25/2023	\$448.01
BATDORFF, BARBARA JEAN	09/25/2023	\$179.92

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BEATTY, JOANNA LEE	09/25/2023	\$2,768.62
BEEKER, DEBORAH	09/25/2023	\$201.89
BELANGER, KIMBERLY RENEE	09/25/2023	\$1,891.26
BELTRAN, STEPHEN RICHARD	09/25/2023	\$1,655.71
BENJAMIN, ANDREA ERIN	09/25/2023	\$2,602.42
BENSON, MARJORIE I	09/25/2023	\$770.65
BERGESIO, LAURA	09/25/2023	\$218.69
BERMAN, MADISON ARIN	09/25/2023	\$1,703.80
BEVAN, CAROLINE	09/25/2023	\$42.94
BIANCHINI, MARIA DANIELLE	09/25/2023	\$1,479.33
BLACK, JILLIAN ROSE	09/25/2023	\$1,536.88
BOBOIGE, JACQUELINE MARIE	09/25/2023	\$1,316.41
BORDNER, REBECCA LYNN	09/25/2023	\$1,579.81
BORTON, LINDA	09/25/2023	\$2,113.93
BOWYER, JILL L	09/25/2023	\$2,059.07
BRADLEY, ALLISON JILL	09/25/2023	\$1,938.28
BREWER, FIONA KATHERINE	09/25/2023	\$1,881.58
BROWNELL, JENNIFER LYNN	09/25/2023	\$943.34
BULL, DANIELA	09/25/2023	\$1,400.41
BULLINGTON, CHRISTINE JOY	09/25/2023	\$315.88
BURG, ALLISON E FRALEIGH	09/25/2023	\$2,442.34
BUTTERMORE, KRISTY LEE	09/25/2023	\$419.36
CALLAHAN, CINDY LOU	09/25/2023	\$872.71
CAREY, AMY MARIE	09/25/2023	\$856.05
CARPENTER, LORI SUZANNE	09/25/2023	\$529.94
CARROLL, MARTINA RENEE	09/25/2023	\$2,675.98
CATALDO, CARRIE LYNN	09/25/2023	\$2,372.08
CHARARA, LATIFE KHALIL	09/25/2023	\$458.35
CHARFI, HANA	09/25/2023	\$1,314.98
CHAVEZ, MILAGRO	09/25/2023	\$1,770.82
CHICHILA, KAILEE ANNE-HOBBI	09/25/2023	\$2,036.05
CHLEBEK, CYNTHIA A	09/25/2023	\$828.37
CHO, MI	09/25/2023	\$490.91
CHRISTOPOULOS, COURTNEY L	09/25/2023	\$1,405.46
CIANFERRA, LINDA	09/25/2023	\$2,487.67
CINGEL, MICHELE M	09/25/2023	\$662.27
COATES, MERIDETH LYNN MILLG	09/25/2023	\$484.79
COLLINI, TRESSA NICOLE	09/25/2023	\$1,492.40
COMB, ANDREW MAITLAND	09/25/2023	\$3,259.09
CROAD, LORI SUE	09/25/2023	\$949.83
CROSE, COLLIN JAMES	09/25/2023	\$1,566.40
CROWLEY, SARAH IRENE	09/25/2023	\$2,125.73
CUMMINGS, ALLISON CHERIE	09/25/2023	\$249.69
CURREY, JENNIFER ASHLEY	09/25/2023	\$2,791.27
CZISCHKE, ALISON MARIE	09/25/2023	\$2,146.50
DAHRING, KAYLEY MADISON	09/25/2023	\$1,407.77
DANFORTH, JOI ARMENTHIA	09/25/2023	\$4,127.78
DAVIS, KRYSTAL LEEANNA	09/25/2023	\$1,708.95

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DAY, REBECCA LAYNE	09/25/2023	\$986.57
DE BRINCAT, MICHELLE ANN	09/25/2023	\$3,944.91
DEVI, VRINDA	09/25/2023	\$296.48
DHUPATI, SRI LAVANYA	09/25/2023	\$58.18
DINKELMANN, JEFFREY S	09/25/2023	\$2,216.28
DINKELMANN, KATY MARIE	09/25/2023	\$3,577.65
DIROFF, LAURA JANE	09/25/2023	\$1,526.76
DORAME ZARAGOZA, PAOLA ANAHI	09/25/2023	\$190.56
DOSHI, PURVI NERAV	09/25/2023	\$245.04
DOSS, THEOLA ANN	09/25/2023	\$280.82
DOYLE, MELANIE ANN	09/25/2023	\$1,186.12
DRAGOO, BRIAN JACOB	09/25/2023	\$8.89
EASTER, CYNTHIA ANN	09/25/2023	\$1,629.70
EDDY, ERIN MICHAEL	09/25/2023	\$2,127.14
ELENBAAS, BLAKELY ANNE	09/25/2023	\$1,859.41
ELHAGE, AMAL	09/25/2023	\$1,037.76
ELLIS, JENNIFER F	09/25/2023	\$2,856.54
ELLSWORTH, GLORIA JEAN	09/25/2023	\$566.59
ENGEL, JENNA LYNN	09/25/2023	\$1,856.98
ERICKSON, LISA A	09/25/2023	\$1,307.58
ESTRADA, MARINA MARTINEZ	09/25/2023	\$1,235.13
ESTRADA, NELSON ANDRES	09/25/2023	\$1,897.44
FAIRCHILD, TOMMY M	09/25/2023	\$907.83
FANG, DAOPING	09/25/2023	\$252.37
FARNSWORTH, SARAH KATHRYN	09/25/2023	\$1,437.08
FARRIS, CATHERINE MAY	09/25/2023	\$2,466.13
FEDEL, ALYSON MICHELE	09/25/2023	\$1,760.69
FELDPAUSCH, ARIEIS ELIZABETH	09/25/2023	\$8.91
FERGUSON, REBEKAH JOY	09/25/2023	\$1,932.53
FINLEY, SUZANNE F	09/25/2023	\$713.89
FLAVIN, DIANE M	09/25/2023	\$1,345.35
FLORES MONTOYA, MARIA FERNANDA	09/25/2023	\$55.62
FORTE, MARIA THERESA	09/25/2023	\$609.23
FRANKE, PAIGE MARIE	09/25/2023	\$2,787.39
GADEN, MICHAEL CHRISTOPHE	09/25/2023	\$75.92
GALLIGAN, JENNIFER	09/25/2023	\$1,130.01
GARBOOSHIAN, ELIZABETH D	09/25/2023	\$154.16
GATSON, DEXTER LEWIS	09/25/2023	\$1,125.76
GINSBACH, ELIZABETH ANNE	09/25/2023	\$173.43
GIRARDOT, BRANDI KAY	09/25/2023	\$495.17
GLINSKI, JASON ROBERT	09/25/2023	\$1,900.89
GRAVES, CARMEN MARIE	09/25/2023	\$1,426.39
GRAZIANO, SUSAN MARIE	09/25/2023	\$142.84
GREEN, JOSEPH DONALD	09/25/2023	\$6,420.69
GREULICH, CHRISTINE A	09/25/2023	\$827.57
GRIFFIN, CASSANDRA LEE	09/25/2023	\$1,730.41
GRIFFITH, GARY HUGH	09/25/2023	\$901.24
GYULAI, REKA	09/25/2023	\$577.91

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HAAPALA, MEGAN	09/25/2023	\$1,918.04
HADLEY, SHANNON E	09/25/2023	\$2,382.46
HANSEN, ANN M	09/25/2023	\$3,075.39
HANTZ, KELLI JOY	09/25/2023	\$1,336.35
HARBIN, KAITLIN MAE	09/25/2023	\$1,758.16
HARRISON, VICTORIA SOWA	09/25/2023	\$2,224.12
HARTMUS, ALLISON MARIE	09/25/2023	\$1,787.90
HARTWIG, MEGAN ELIZABETH	09/25/2023	\$1,520.56
HAVILAND, MARIAN LOUISE	09/25/2023	\$708.95
HAWKINS, STEPHANIE NICOLE	09/25/2023	\$1,421.48
HAYWARD, CHRISTINE A	09/25/2023	\$776.23
HEALY, CASEY RYAN	09/25/2023	\$1,148.33
HERMAN, EVELYN ANN	09/25/2023	\$351.95
HERNANDEZ, KIMBERLY GUADALUPE	09/25/2023	\$317.83
HESLOP, LINDA MARIA	09/25/2023	\$553.05
HILBERS, SARAH JOYCE	09/25/2023	\$1,550.68
HINES, MARIE BRIDGET	09/25/2023	\$1,960.21
HOLBEL, PAULA	09/25/2023	\$719.92
HOLTSCHNEIDER, DONNA MARY	09/25/2023	\$1,018.11
HOORN, NATALIE MONICA	09/25/2023	\$1,961.53
HORAN, JOSEPH V	09/25/2023	\$345.55
HOSKINS, DIANE LYNN	09/25/2023	\$1,392.50
HUEGLI, KELLY ANN	09/25/2023	\$539.77
HUISMAN, DENNIS PAUL	09/25/2023	\$2,481.31
HUNDLEY, JAYME MICHELE	09/25/2023	\$94.72
HURLBURT, THOMAS VINCENT	09/25/2023	\$1,633.71
INTO, SUE ELLEN	09/25/2023	\$1,524.60
JACKSON, HOLDEN JOSEPH	09/25/2023	\$8.90
JAKUBIK, KAITLIN MARIE	09/25/2023	\$1,642.39
JANER, TAMARA ELIZABETH	09/25/2023	\$827.17
JANKE, SHIRLEY J	09/25/2023	\$969.24
JARVIS, JUSTIN MATTHEW	09/25/2023	\$1,466.13
JAYAWARDHANA, THARANGA	09/25/2023	\$320.07
JOB, STACEY ANN	09/25/2023	\$1,736.55
JODOIN, SAMANTHA MARY	09/25/2023	\$1,834.85
JOHNSON, MICHELLE ELIZABETH	09/25/2023	\$2,614.23
JOHNSTON, PATRICIA LOUISE	09/25/2023	\$306.87
JONES, AMY MARIE	09/25/2023	\$1,054.07
JONES, OLIVIA NICOLE	09/25/2023	\$1,904.02
JORDAN, CHARLIE THOMAS	09/25/2023	\$686.90
KAMOO, ADRIANA BERENICE	09/25/2023	\$1,517.64
KASCHYK, JACQUELINE SUE	09/25/2023	\$2,074.83
KATSUDA, NANCY	09/25/2023	\$608.70
KATULSKI, CAROL M	09/25/2023	\$222.82
KAUL, MEERA	09/25/2023	\$1,945.28
KAUR, MANJINDER	09/25/2023	\$315.94
KAZEE, ALICE EESAN	09/25/2023	\$3,299.42
KELLER, LAUREN NICOLE	09/25/2023	\$1,364.77

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KENNETT, RACHEL ANN	09/25/2023	\$1,670.59
KERR, ESTHER J	09/25/2023	\$456.89
KERR, MAKAYLA NICHOLE	09/25/2023	\$1,262.04
KESZEI, KATHRYN RENEE	09/25/2023	\$1,736.92
KHERA, ADITI ADITYA	09/25/2023	\$199.49
KILGORE, KEVIN JAMES	09/25/2023	\$2,899.02
KIPP, HEATHER KAY	09/25/2023	\$748.08
KNEE, ARDEN HARUTO	09/25/2023	\$8.90
KOLLER, RACHEL NICOLE	09/25/2023	\$320.94
KOYAMA, HIRO DUKE	09/25/2023	\$8.89
KUHN, CYNTHIA LYNNE	09/25/2023	\$34.06
KULIE, LYJEAN K	09/25/2023	\$181.68
KUMAR, ANSHIKA	09/25/2023	\$1,234.39
KUMON, KATELYN ROSE	09/25/2023	\$17.79
KUNEMAN, ANN MARIE	09/25/2023	\$877.38
KURTZ, ASHLEY ANN	09/25/2023	\$1,455.78
LAPORTE, LISA	09/25/2023	\$2,476.55
LARKIN, BARBARA LYNN	09/25/2023	\$1,345.65
LAUER, KELLI MARIE	09/25/2023	\$1,022.35
LEE, ELAINE EUNYOUNG	09/25/2023	\$651.45
LEMANSKI, TONYA LYNN	09/25/2023	\$2,571.53
LESCOE, BETH EVA	09/25/2023	\$2,098.16
LESNIAK, LAUREN KAY	09/25/2023	\$1,619.69
LETTMANN, HENRI	09/25/2023	\$122.36
LEVIN, RONALD B	09/25/2023	\$2,806.21
LOCHBILER, DYLAN SKYE	09/25/2023	\$2,636.70
LONEY, AMBER LYNNE	09/25/2023	\$2,389.75
LOUIS, ANTOINETTE MARIE	09/25/2023	\$683.88
MACKINDER, NICOLE LYNN	09/25/2023	\$2,683.71
MAJETIC, LAUREN ALYSE	09/25/2023	\$1,372.90
MAKLED, ZENA DAKHLALLAH	09/25/2023	\$1,450.29
MALAN, ALEXANDRA	09/25/2023	\$55.63
MALINOWSKI, EMILY ANN	09/25/2023	\$1,647.40
MARION, CATHERINE ANN	09/25/2023	\$1,834.85
MARTIN, ROBERT WILLIAM	09/25/2023	\$742.21
MARTINEZ, CARLY MICHAELA	09/25/2023	\$1,505.88
MARTINEZ, DEBORAH MARIE	09/25/2023	\$898.00
MARTINEZ, ZACHARY RAUL	09/25/2023	\$1,399.82
MARTLOCK, PETRA CHARLOTTE	09/25/2023	\$667.25
MASSENGILL, JESSICA KAYE MARIE	09/25/2023	\$923.76
MATHES, MEGAN ELIZABETH	09/25/2023	\$1,701.24
MCOSKER, PAUL S	09/25/2023	\$883.08
MECH, THEODORE STEPHEN	09/25/2023	\$1,688.01
MEDUNJANIN, IGBALA	09/25/2023	\$770.91
MICHAEL, MONICA RAE	09/25/2023	\$575.33
MILEWSKI, CYNTHIA C	09/25/2023	\$746.96
MILLER, HELEN K	09/25/2023	\$261.01
MOLNAR, KATHRYN JEAN	09/25/2023	\$1,325.40

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MONTOYA LIMA, MIRIAMGUADALUPE	09/25/2023	\$65.61
MORRIS, RYAN PARKER	09/25/2023	\$9.32
MOULDING, ALYSON ELENA	09/25/2023	\$2,070.43
MUETING, JOANN M	09/25/2023	\$1,176.22
MULLINS, LAURA ANGELA	09/25/2023	\$762.07
MUNOZ LOZANO, NORMA LETICIA	09/25/2023	\$290.79
NAFAL, RENAY SUZANE	09/25/2023	\$1,083.75
NAJEM, LOUANA NAKHEL	09/25/2023	\$299.56
NEAZ, SHAGUFTA	09/25/2023	\$306.17
NELSON, LEVI MACKENZIE	09/25/2023	\$1,765.56
NICHOLSON, SUZANNE RENE	09/25/2023	\$1,207.69
NICKERSON, MISTY LYNN	09/25/2023	\$715.47
NOWICKI, MATTHEW EUGENE	09/25/2023	\$2,013.75
OLMO TERRASA, MARIA	09/25/2023	\$1,313.53
OTTE, JENNIFER AMY	09/25/2023	\$2,108.76
PALLIYUDETTEKATHIL THOMAS, BA	09/25/2023	\$1,214.66
PARASHAR, BEENA	09/25/2023	\$1,281.26
PARDESHI, TITHI AMOL	09/25/2023	\$988.42
PARK, REBECCA J	09/25/2023	\$809.83
PATEL, NIYATIBAHEN	09/25/2023	\$216.13
PATTON, JENNIFER M	09/25/2023	\$382.85
PAULK, ANTHONY EDWARDS	09/25/2023	\$444.72
PAULK, LAURA RENEE	09/25/2023	\$1,874.01
PAWLOSKI, LOGAN MATTHEW	09/25/2023	\$1,418.30
PEARCE, CHRISTA ROSELLA	09/25/2023	\$1,575.57
PFILE, MEGHAN KATHERINE	09/25/2023	\$2,030.24
PHILLIPS, KATHLEEN	09/25/2023	\$770.17
PIETRZAK, NATHAN DANIEL	09/25/2023	\$1,933.85
PIFER, CHRISTINE ALAINE	09/25/2023	\$1,268.36
PIORKOWSKI, LAUREN ASHLEY	09/25/2023	\$745.66
PISTOLESI, PETE R	09/25/2023	\$917.54
PLANT, RENEE ANN	09/25/2023	\$604.34
POHLONSKI, EMILY PARKER	09/25/2023	\$2,515.47
PONTE, COLLEEN M	09/25/2023	\$2,557.46
POSHADLO, JEFFREY MICHAEL	09/25/2023	\$1,141.37
QAQISH, GHADA	09/25/2023	\$873.70
RADTKE, LINDSAY BROOKE	09/25/2023	\$1,976.59
RAFFLE, TAMMY ANN	09/25/2023	\$5,079.20
RAJENDRAN, VISALAKSHI	09/25/2023	\$1,263.85
RAMSHEKAR, PRATHIBHA	09/25/2023	\$332.25
RATHBUN, DANIELLE MARIE	09/25/2023	\$1,810.76
RATHINAVEL, SADHANA SREE	09/25/2023	\$1,244.00
RATHOD, KRUTIKA HARINKUMAR	09/25/2023	\$205.62
REA, ABBY NICOLE	09/25/2023	\$2,444.62
RECILLAS-RODRIGUEZ, ZITA	09/25/2023	\$223.81
REITZ, EMILY ANN	09/25/2023	\$2,233.31
RIDAL, KRISTIN ANN	09/25/2023	\$1,427.91
RINCONDELANGELTAMEZ, SUSANA	09/25/2023	\$996.10

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RIOS-VILLARREAL, GISELA EUNICE	09/25/2023	\$98.83
ROBERTS, GALE LYNN	09/25/2023	\$1,304.38
ROBERTS-LEVI, SASHA	09/25/2023	\$303.95
RODRIGUEZ, SANDRA LOUISE	09/25/2023	\$96.96
RODRIGUEZ-QUINONEZ, VIRGINIA M	09/25/2023	\$165.13
RUHUMBIKA, KENTA DIANA	09/25/2023	\$1,078.00
RUTKOWSKI, MELANIE ANN	09/25/2023	\$1,514.23
RZUCIDLO, KATHRYN ELIZABETH	09/25/2023	\$830.03
SAARI, ANDREW BENJAMIN	09/25/2023	\$2,252.83
SAD, NICOLE MARIE	09/25/2023	\$1,078.48
SATTERFIELD, SHARON	09/25/2023	\$1,550.84
SCHUITEMA, SCOTT STEVEN	09/25/2023	\$1,532.98
SCHULTE, ALLISON LAUREN GOSEN	09/25/2023	\$1,833.66
SEARS, LISA MARIE	09/25/2023	\$1,972.59
SEAVER, AMY ALLYSON	09/25/2023	\$2,266.86
SELVAM, PREETHA	09/25/2023	\$298.02
SENDA, JEANNE SICOTTE	09/25/2023	\$240.60
SEREMET, KATHLEEN	09/25/2023	\$326.72
SERGISON, MEGAN ELLEN	09/25/2023	\$2,515.25
SHAHEEN, HELENE ANN	09/25/2023	\$320.17
SHALLAL-JOHNSTON, CONSTANCE	09/25/2023	\$446.23
SHIMOGA NAGARAJAPPA, SHILPA	09/25/2023	\$415.91
SHOUNIA, CRYSTAL ANN	09/25/2023	\$2,002.96
SHUDO, RITSUKO	09/25/2023	\$1,626.62
SIMMONS, SHAINA MARIE	09/25/2023	\$2,200.89
SIMRAK, MONICA ELIZABETH	09/25/2023	\$1,169.54
SINANIS, HEATHER ANNE	09/25/2023	\$852.69
SINGH, SHWETA	09/25/2023	\$303.51
SINGHAL, SHALU	09/25/2023	\$444.06
SINOPOLI-SMITH, DAVID ROBERT	09/25/2023	\$2,178.66
SMITH, JACQUELINE MARIE	09/25/2023	\$3,246.43
SOAVE, KRISTINA G	09/25/2023	\$415.63
SOCIE, PHILIP HENRY	09/25/2023	\$1,574.47
SOUCY, ELISE MARIE	09/25/2023	\$1,925.77
SOUTHWORTH, ANGELA Y	09/25/2023	\$1,817.12
SOVEL, SHEILA M	09/25/2023	\$1,903.55
SPALLER, OLIVIA RAE	09/25/2023	\$23.22
SPIKER, BLANE LARSEN	09/25/2023	\$1,700.74
SPITZLAY, MARIE-CHRISTIN	09/25/2023	\$187.14
STACER, DANIELLE RENEE	09/25/2023	\$1,914.04
STANEK, DEBORAH A	09/25/2023	\$895.46
STANLEY, TABITHA ANN	09/25/2023	\$869.24
STARK, JULIE BETH	09/25/2023	\$477.97
STOTLER, NICOLE R	09/25/2023	\$723.02
STRICKER, CHRISTINE ANN	09/25/2023	\$1,103.03
STULTS, OLIVIA RENEE	09/25/2023	\$1,863.19
SUDDS, APRIL MELODY	09/25/2023	\$162.48
SUMMERS, TIMOTHY C	09/25/2023	\$1,852.48

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SUST, MEGAN ELIZABETH	09/25/2023	\$1,871.07
SWIRCZEK, MEGAN ELIZABETH	09/25/2023	\$1,791.24
TAKASHIMA, TOMOKO NAKAMURA	09/25/2023	\$1,122.20
TAURO, LESLEY ANN	09/25/2023	\$120.67
THERRIAN, BRAD CHARLES	09/25/2023	\$1,881.69
TOBIS, DANIEL	09/25/2023	\$2,411.67
TROYER, TYLER DOUGLAS	09/25/2023	\$1,669.91
TRUAX, REBEKAH TAYLOR	09/25/2023	\$1,675.83
TRUONG, KHANG VINH	09/25/2023	\$9.32
UJKIC, GJELINA	09/25/2023	\$308.43
VALENZUELA, TERESA ILIANA	09/25/2023	\$349.92
VANGAVETI, LAKSHMI	09/25/2023	\$335.76
VARGAS ZABALA, ANA	09/25/2023	\$726.87
VARTANIAN, KNAR	09/25/2023	\$1,055.21
VILLANUEVA, JENNIFER LYNN	09/25/2023	\$1,298.34
WAANANEN, NIKKI SUZANNE	09/25/2023	\$1,170.02
WALKER, AMANDA LYNN	09/25/2023	\$1,743.09
WALKER, KATIE MARIE	09/25/2023	\$1,945.94
WANG, SOPHIE GUO	09/25/2023	\$85.91
WARD, TRISHA MARY	09/25/2023	\$358.92
WARREN, COLEEN R	09/25/2023	\$925.40
WATKINS, AMY MICHELLE	09/25/2023	\$2,406.56
WATSON, HOLLY ELIZABETH	09/25/2023	\$2,130.13
WEINERT, ASHLEY LYNN	09/25/2023	\$57.24
WEINHARDT, WENDY A	09/25/2023	\$229.06
WELCH, CLAUDIA LEONA	09/25/2023	\$1,739.93
WELTE, YVONNE MARIE	09/25/2023	\$1,082.47
WHEELER, MICHAELA ELLEN	09/25/2023	\$982.75
WILCHER, PREINA LIROB	09/25/2023	\$2,208.21
WILKINS, RENEE ELIZABETH	09/25/2023	\$1,917.29
WILKINSON, KAREN JANE	09/25/2023	\$2,064.67
WILLENS, REBECCA GENISE	09/25/2023	\$1,727.96
WILLIAMS, SOPHIA ELIZABETH	09/25/2023	\$1,813.65
WILLIAMS-LEGGS, JA KHIA SYDNEY	09/25/2023	\$17.80
WILSON, KAREN MICHELLE	09/25/2023	\$1,571.55
WIZINSKY, MARY ANNE	09/25/2023	\$1,126.86
WOJTOWICZ, ALEXANDRA LOUISE	09/25/2023	\$1,887.04
WOLFF, MARGARET MARY	09/25/2023	\$353.95
WOLSTENCROFT, HANNAH RAQUEL DA	09/25/2023	\$1,485.83
YOUSIF, RODNEY JOSEPH	09/25/2023	\$546.19
YUASA, YUKI	09/25/2023	\$121.35
ZALPURI, SHAFALI	09/25/2023	\$481.54
ZASKI, CHRISTINA MARIE	09/25/2023	\$1,075.41
ZHAO, JINGJING	09/25/2023	\$300.36
ZHONG, PEIHAN	09/25/2023	\$149.56
ZIEGELHOFFER, MORGAN CATHERINE	09/25/2023	\$1,903.40
ZIELINSKI, GINA L	09/25/2023	\$2,520.65
ZIMMERMAN, BARBARA M	09/25/2023	\$2,370.48

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BUNKER, JEFFREY L	09/25/2023	\$1,916.94
COOLMAN, ROBERT SCOTT	09/25/2023	\$1,974.21
DRAGOO, MICHAEL B	09/25/2023	\$3,045.89
DUQUETTE, EDWARD DANIEL	09/25/2023	\$1,662.63
FULAR, JAMES DENNIS	09/25/2023	\$1,919.62
GREAVES, JASON PATRICK	09/25/2023	\$1,509.43
HETTEL, ERIC THOMAS	09/25/2023	\$2,341.94
JORDAN, CHRISTOPHER ANTHONY	09/25/2023	\$1,685.54
NESMITH, RUSSELL PAUL	09/25/2023	\$2,119.90
TURNER, NANCY MARIE	09/25/2023	\$1,423.78
ABRAHAM, MARY CATHERINE	09/25/2023	\$1,285.60
ARBAN, VICTORIA ALYSON	09/25/2023	\$1,559.48
BAKER, ROBERT JAMES	09/25/2023	\$3,044.99
BARNAUSKAS, MEGHAN LEE	09/25/2023	\$1,558.69
BISHOP, BAILEY ASHLYNN	09/25/2023	\$1,602.80
BISHOP, NOLA M	09/25/2023	\$2,089.02
BLANKSTROM, KAREN JEAN	09/25/2023	\$1,229.11
BODNOVITS, MIRANDA L	09/25/2023	\$2,214.32
BOERSMA, STEPHANIE M	09/25/2023	\$2,011.02
BON, JEREMY S	09/25/2023	\$1,562.18
BRODERICK, NICOLE HELEN	09/25/2023	\$2,943.09
BRONSON, GEORGE NATHANIEL	09/25/2023	\$1,986.59
BURCHARD, MELANIE LEE	09/25/2023	\$2,259.78
COLONE, NICOLE MARIE	09/25/2023	\$2,978.03
DAMBROSI, SARAH MARIE	09/25/2023	\$1,651.48
DAVID, SARAH L	09/25/2023	\$2,870.55
EVO, EMILY BURNS	09/25/2023	\$1,895.84
FARMER, SAMANTHA MARIE	09/25/2023	\$1,519.57
GASIDLO, MEGAN C	09/25/2023	\$2,426.32
GERECKE, LORI LIN	09/25/2023	\$2,889.29
GRANT, LAURIE S	09/25/2023	\$2,482.35
GRESHAM, MICHELLE L	09/25/2023	\$1,738.16
HARRIS, KATHRYN A	09/25/2023	\$1,600.38
HENDERSON, MELISSA MARY	09/25/2023	\$2,485.64
HOFFMAN, PAUL WILLIAM	09/25/2023	\$2,639.90
HUBENSCHMIDT, KRISTY A	09/25/2023	\$2,797.19
HUYCK, SUSAN KARI	09/25/2023	\$2,672.52
JENSEN, KATELYN STELLA	09/25/2023	\$2,128.84
JODOIN, DEBRA FAYE	09/25/2023	\$814.39
KANG, RACHEL SUJI	09/25/2023	\$1,304.88
KEIMIG, ELIZABETH ANN	09/25/2023	\$1,958.45
KERBRAT, JENNIFER	09/25/2023	\$1,389.75
KHALIL, LAURA JEAN	09/25/2023	\$2,058.44
KIDDER, CAROLYN NAJMA	09/25/2023	\$2,615.62
KILGORE, AMY S	09/25/2023	\$5,250.44
LEIBERMAN, BROOKE ESTHER	09/25/2023	\$1,400.38
LEMIEUX, ROBERTA	09/25/2023	\$1,109.27
LIEBERMAN, SARAH ELIZABETH	09/25/2023	\$1,792.95

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MARANOWSKI, JORDAN MAY	09/25/2023	\$1,387.50
MCCURDY, DIANE	09/25/2023	\$3,080.91
MCKIBBIN, CAROLYN RACHELLE	09/25/2023	\$1,329.47
MILLER, BRAD A	09/25/2023	\$2,702.51
MINARD, SHAWN THOMAS	09/25/2023	\$2,141.31
NARDUCCI, KATHLEEN	09/25/2023	\$2,360.39
OSMONSON, KIMBERLY ANN	09/25/2023	\$2,738.32
PATTERSON, ALISON LINDY	09/25/2023	\$2,845.37
PEARCE, BRITTANY MARIE	09/25/2023	\$2,474.69
PULSIFER, PAIGE MARIE	09/25/2023	\$992.00
RONNING, ADAM TIMOTHY	09/25/2023	\$1,392.18
SCHNEIDER, JAMES P	09/25/2023	\$2,481.77
SCHULZE, REBEKAH JONAS	09/25/2023	\$1,447.96
SHINDORF, LISA S	09/25/2023	\$2,898.05
SINAWI, BRANDON J	09/25/2023	\$2,140.49
SOWDERS, ERICA M	09/25/2023	\$1,990.94
ULTCH, LORI D	09/25/2023	\$4,300.50
UTLEY, SHANNON MARIE	09/25/2023	\$1,233.86
VANREMORTEL, JESSE CARL	09/25/2023	\$1,600.55
WESNER, KIMBERLY KATHERINE-	09/25/2023	\$2,626.92
WILLETTE, KENDRA ANNE	09/25/2023	\$2,375.03
WILLIAMS, KIMBERLY KAHEALANI	09/25/2023	\$2,785.35
WINKLER, LEANNE MARIE	09/25/2023	\$1,882.05
ALSPAUGH, ANDREA B	09/25/2023	\$2,488.13
ARNOLD, KELLY LEE	09/25/2023	\$2,373.93
BURRY, ASHLEIGH RONAYNE	09/25/2023	\$2,155.55
BYRNE, GRACE FAORO	09/25/2023	\$1,560.15
CAMPOS, MICHELLE WANDA	09/25/2023	\$3,010.96
COOPER, ALEC AARON	09/25/2023	\$2,265.33
DUTHIE, KAREN N	09/25/2023	\$2,187.44
ERICKSON, TODD WALTER	09/25/2023	\$2,041.48
ERNSTER, STEPHEN R	09/25/2023	\$618.56
FELCHER, BRIAN S	09/25/2023	\$3,035.96
GRIM, MARY E	09/25/2023	\$2,460.77
GRIMM, CARY R	09/25/2023	\$2,790.47
GRUNDSTROM, JENNA E	09/25/2023	\$2,146.13
HERTRICH, MARINA	09/25/2023	\$1,299.03
JONES, AMY JO	09/25/2023	\$1,492.85
KOZLOWSKI, KIMBERLY ANN	09/25/2023	\$1,456.03
LEADBETTER, MARYANNE	09/25/2023	\$2,057.71
LESSWAY, JENNIFER	09/25/2023	\$2,392.31
LLOYD, LAURA	09/25/2023	\$1,102.50
MARSON, MARY ELIZABETH	09/25/2023	\$525.03
MAYNARD, JENNA MARIE	09/25/2023	\$1,420.32
MCDONALD, CARRI LYNNE	09/25/2023	\$2,583.61
MICHALSKI, THOMAS	09/25/2023	\$2,344.87
MILLER, LAUREN DEANNA	09/25/2023	\$1,587.82
MOISEEFF, AUDRY B	09/25/2023	\$1,892.74

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OSBORNE, GWEN ANN	09/25/2023	\$2,506.66
PAYNE, JODY S	09/25/2023	\$2,120.69
PENNYCUFF, LAURA C	09/25/2023	\$2,688.56
RAIS, MICHELLE IRENE	09/25/2023	\$2,664.41
SKUPIN, MADISON KATHLEEN	09/25/2023	\$1,716.58
SLOAN, AMANDA KAY	09/25/2023	\$1,381.90
SORENSEN, MARY M	09/25/2023	\$1,766.76
STEVENSON, JENNIFER ANN	09/25/2023	\$2,118.74
STIFF, CYNTHIA ANNE	09/25/2023	\$1,876.52
TROOST, KIMBERLY A	09/25/2023	\$2,534.59
TRUITT, AMANDA THERESE	09/25/2023	\$1,916.37
VANGORDER, KATHRYN JEAN	09/25/2023	\$1,432.51
WERTH, JOHANNA	09/25/2023	\$1,019.59
ZAHRADNIK, BRIDGET J	09/25/2023	\$2,640.49
BRICKEY, JOHN R	09/25/2023	\$3,703.30
BROOKHOUSE, LINDSAY ANNE	09/25/2023	\$2,400.31
BURRY, MATTHEW D	09/25/2023	\$2,545.59
COJEL, MADISON AUTUMN	09/25/2023	\$2,100.58
COSMAN, DAVID J	09/25/2023	\$1,831.68
DALZUCHIO, MICHELE YAYLAIAN	09/25/2023	\$1,505.15
DANNIBALE, PATRICIA JANE	09/25/2023	\$866.99
DEHNE, ANNE	09/25/2023	\$812.83
ELLSWORTH CAROTHERS, KARI MONS	09/25/2023	\$1,476.37
FENCHEL, LISA LYNN	09/25/2023	\$2,541.87
FOX, ASHLEY CAROLYN	09/25/2023	\$1,830.39
FOX, LAURYN MACKENZIE	09/25/2023	\$1,445.66
HODGE, MEGHAN E	09/25/2023	\$2,054.44
JENKINS, ERIKKA	09/25/2023	\$2,585.18
KABLE, EMILY ANNE	09/25/2023	\$1,371.99
LENGERICH, AINSLEY A	09/25/2023	\$5,495.09
MACDOUGALL, ANNE ELIZABETH	09/25/2023	\$1,702.69
MCCARTY, TERRIE LEE	09/25/2023	\$977.01
MCCLAFFERTY, KELSEY LYNN	09/25/2023	\$1,182.87
MCDONALD, STEVEN URBAN	09/25/2023	\$2,213.60
OSBORNE, LORI K	09/25/2023	\$2,430.26
PAS, MANDY MARIE	09/25/2023	\$1,183.48
RODRIGUEZ, KARA A	09/25/2023	\$1,398.55
SINGH, PRIYANKA	09/25/2023	\$1,530.97
STILES, JILL KRISTIN	09/25/2023	\$2,575.27
TIMMER, THOMAS K	09/25/2023	\$2,991.64
TYRPAK, CHRISTOPHER M	09/25/2023	\$2,565.89
VILLACORTA, CRISTINA SANTOS	09/25/2023	\$499.83
VOLLMER, RENE A M	09/25/2023	\$2,212.93
WANDEL, COLLEEN MCALLEN	09/25/2023	\$2,899.21
WELLOCK, TRISHA M	09/25/2023	\$1,927.25
WESTRA, LINDSEY K	09/25/2023	\$2,142.81
WHITTY, KATHERINE L	09/25/2023	\$2,290.85
YUCHUCK, KERRI L	09/25/2023	\$2,729.45

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BEN, MEREDITH R	09/25/2023	\$3,001.57
BYRD, BECKY A	09/25/2023	\$2,589.30
COURTEMANCHE, DANIELLE ANN	09/25/2023	\$1,600.30
DELL, HEATHER L	09/25/2023	\$2,513.65
DONBERGER, MICHELLE RENEE	09/25/2023	\$2,820.71
FORTE, MICHAEL JOSEPH	09/25/2023	\$1,718.97
GLOEDEN, ASHLEY REBECCA	09/25/2023	\$534.15
GORNY, KIMBERLY ANN	09/25/2023	\$1,298.37
HATTIE, JILLIAN FLANIGAN	09/25/2023	\$1,994.04
HOFBAUER, REBECCA ANN	09/25/2023	\$1,696.06
JANIGIAN, COURTNEY NICOLE	09/25/2023	\$951.22
JARJIS, LUMA	09/25/2023	\$2,085.72
JONES, BARBARA JEAN	09/25/2023	\$183.72
KARBOUSKY, KATHLEEN M	09/25/2023	\$2,924.22
KENRICK, GERARD C	09/25/2023	\$2,576.07
KIDON, CORTNEY LYNN	09/25/2023	\$1,936.67
LATHAM, ERIN A	09/25/2023	\$2,360.79
LEON, MARIETTA LORELL	09/25/2023	\$2,105.90
LOWRY, EARTHA ANITA	09/25/2023	\$98.95
PERELLI, MIA ALEXANDRA	09/25/2023	\$1,665.46
PHILKA, RACHEL LAUREN	09/25/2023	\$2,043.71
RUDY, MICHELLE MARIE	09/25/2023	\$2,000.90
SAELI, JULIA L	09/25/2023	\$1,545.44
SCAGNETTI, ANTHONY	09/25/2023	\$1,525.05
STAMBOULIAN, PATRICIA M	09/25/2023	\$2,448.57
STOY, KELLY LYNN	09/25/2023	\$1,065.86
BLESSED, KATE MARTIN	09/25/2023	\$867.73
BORTON, JENNIFER MARIE	09/25/2023	\$2,428.90
BROWN, AMY NICOLE	09/25/2023	\$2,119.19
CHRISTEN, JAMIE LEE	09/25/2023	\$1,419.90
DAMON, ERIN B	09/25/2023	\$2,112.51
DEINEK, KIMBERLY ANN	09/25/2023	\$3,113.67
EGLI, JENNIFER MARIE	09/25/2023	\$2,764.81
GUNES, JESSICA CROSS	09/25/2023	\$1,559.49
HASKILL, JOSEPH FRANCIS	09/25/2023	\$2,024.42
ISRAEL, MELISSA AMY	09/25/2023	\$2,781.27
JILG, REBECCA MARY	09/25/2023	\$2,060.84
JULIAN, KASEY DIANTE	09/25/2023	\$2,049.04
KRUKOWSKI, MARLENE ELIZABETH	09/25/2023	\$1,600.81
MARDIGIAN, LAURA	09/25/2023	\$1,329.54
MILLS, JENNIFER LYNN	09/25/2023	\$2,240.60
RISTAU, MEGAN ANNE	09/25/2023	\$2,365.19
ROSEMARY, NICOLE MARIE	09/25/2023	\$1,876.12
SAMUELS, EMILY CARISA	09/25/2023	\$3,385.94
SHAFFER, RACHELLE MARIE	09/25/2023	\$1,558.05
SMITH, PHELAN ANN	09/25/2023	\$1,603.70
STEINHEBEL, JO ELLEN	09/25/2023	\$1,310.05
SZCZESNIAK, CYNTHIA	09/25/2023	\$703.89

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WESTON, ELLA CATHERINE	09/25/2023	\$3,068.51
WOLSTENCROFT, PANAGIOTA	09/25/2023	\$1,907.52
BORLACE, HOLLY JO	09/25/2023	\$1,608.74
JAKUBIK, LOUISE MARY	09/25/2023	\$584.57
KOPTAS, ANNA M	09/25/2023	\$445.96
MILEWSKI, CASSIE CHRISTINE	09/25/2023	\$263.47
MONTALES, NANCY J	09/25/2023	\$2,717.38
ROQUE, EMILY ELIZABETH	09/25/2023	\$1,308.20
WOLF, RACHAEL ELIZABETH	09/25/2023	\$1,884.48
ALLISTON, JULIE STEFANI	09/25/2023	\$1,689.53
BALOH-UFFORD, MEGAN M	09/25/2023	\$2,284.09
BECK, JENNIFER ERIN	09/25/2023	\$2,078.27
BOEHM, JENNIFER LEIGH	09/25/2023	\$2,227.10
CHANEY, CAROLYN ANNE	09/25/2023	\$2,615.46
CYRUS, MELISSA A	09/25/2023	\$506.37
EVANS, KELLY ANN	09/25/2023	\$1,142.68
FARMER, JULIE ANN	09/25/2023	\$1,982.40
FORD, STEFANIE E	09/25/2023	\$2,515.07
GANTT, RENEE LYNN	09/25/2023	\$1,021.72
GARNER, LORI ANN	09/25/2023	\$2,397.63
GERALT, KAYLA	09/25/2023	\$1,832.39
GIESE, STEPHANIE MARIE	09/25/2023	\$1,613.49
GLOWACKI, ALEXANDRA LEIGH	09/25/2023	\$1,866.66
GREEN, LAURA MARIA	09/25/2023	\$2,013.45
GRISA, KATHLEEN ANN	09/25/2023	\$2,821.85
HEARN, STACY LEE	09/25/2023	\$212.59
HENRY, CAITLIN B	09/25/2023	\$1,947.26
HILL, SCOTT F	09/25/2023	\$2,634.76
IMARAH, TAMARA FALAH	09/25/2023	\$1,172.91
JONES, TANYA MARIE	09/25/2023	\$2,274.49
KELLY, MELISSA MARIE	09/25/2023	\$2,038.76
KOWALCZYK, KERRY LYNN	09/25/2023	\$2,801.47
LASH, NANCY ELIZABETH	09/25/2023	\$1,337.86
LUNDH, EMILY MAY	09/25/2023	\$1,716.28
MENDOZA, KAREN JEAN	09/25/2023	\$1,793.29
MITTELSTAEDT, LINDSEY CATHERIN	09/25/2023	\$1,561.47
MURPHY, JENNIFER MORRISON	09/25/2023	\$3,361.22
MUSA, CARLY MARIE	09/25/2023	\$1,847.08
RACICOT, AUDREY A	09/25/2023	\$182.72
SHEETS, RACHEL	09/25/2023	\$1,913.78
SMITH, KYLEY MARIE TREA	09/25/2023	\$2,534.58
SWEENEY, SABRINA LYNN	09/25/2023	\$2,143.56
TATULLI, MACKENZIE ANN	09/25/2023	\$1,058.01
TAUB, CARLY RACHEL	09/25/2023	\$1,549.31
VANLINTHOUT, SUSAN EA	09/25/2023	\$2,730.85
YOST, OLIVIA RAFFAELA	09/25/2023	\$1,671.91
BANKO, SCOTT A	09/25/2023	\$2,354.31
COOLMAN, SUSAN LYNN	09/25/2023	\$733.95

Novi Community SD
Check Register Web Version
from 9/1/2023 to 9/30/2023
Check ID: EF

Vendor Name	Check Date	Check Amount
DENNETT, KAREN MARGARET	09/25/2023	\$1,656.42
DEPP, CATHLEEN MARIE	09/25/2023	\$2,485.71
DIMEGLIO, DARLENE M	09/25/2023	\$1,846.79
GRACZYK, SANDRA KAREN	09/25/2023	\$2,651.56
GUTUSKEY, DAVID PAUL	09/25/2023	\$2,117.53
HOLLON, BOBBY RAY	09/25/2023	\$2,764.83
LAUTEN, MARK ALAN	09/25/2023	\$2,313.42
LEMANSKI, GEORGE EDWARD	09/25/2023	\$2,141.23
LOLLO, JESSE	09/25/2023	\$2,137.45
MACK, STEPHANIE LYNNE	09/25/2023	\$2,018.63
MCCULLEN, BONNIE SUE	09/25/2023	\$2,799.71
MCEACHIN, LINDA JANEL	09/25/2023	\$3,198.56
MOORE, EMILY TRINDADE	09/25/2023	\$1,830.33
PAWLEY, STEVEN RAY	09/25/2023	\$2,420.31
QUINN, TAMERA DAWN	09/25/2023	\$2,670.21
TOTH, CYNTHIA L	09/25/2023	\$2,915.20
VALENTINE, CYNTHIA L	09/25/2023	\$2,338.35
VIET, DAVID JOHN	09/25/2023	\$2,183.82
WAKEFIELD, JOYCE MARIE	09/25/2023	\$1,631.47
BELTZ, ROBERT JOSEPH	09/25/2023	\$2,294.85
BENGLE, HOLLY ANN	09/25/2023	\$1,179.74
BUDLONG, KRISTIN MARIE	09/25/2023	\$2,007.50
CANEDO, BRIANNA MARIA	09/25/2023	\$1,425.77
CUDNOHUFISKY, KATIE MARIE	09/25/2023	\$1,682.55
CULBERT, RACHEL ANNE	09/25/2023	\$1,526.74
CUMMINGS, BRIEANNA MARIE	09/25/2023	\$3,821.12
DEWITT, ALEXANDRA ELIZABETH	09/25/2023	\$1,447.62
DIXON, CHELSEA LYN	09/25/2023	\$1,494.63
DUTKIEWICZ, Nanci L	09/25/2023	\$2,417.01
ELLIES, MARY ELIZABETH	09/25/2023	\$964.33
ELLIS, KATHERINE	09/25/2023	\$3,930.22
GOLDEN, KATY EILEEN	09/25/2023	\$1,957.36
GYOMORY, ALEXIS ANNE	09/25/2023	\$1,870.11
HAND, BRIANNA A	09/25/2023	\$1,728.95
IAFRATE, HEATHER LYNN	09/25/2023	\$1,476.57
KAMMERER, JUSTINA ELISA	09/25/2023	\$1,509.95
KRAVICK, LAURIE CHRISTINE	09/25/2023	\$1,120.88
KREUTZBERG, MCKENNA RAE	09/25/2023	\$1,682.99
KRUGER, MELISSA ANN	09/25/2023	\$1,038.29
KURZER, STEFANIE ANNE	09/25/2023	\$1,951.95
LAPORTE, ERIN JENNIFER	09/25/2023	\$2,250.56
MALCZEWSKI, DIANA LYNN CAMPB	09/25/2023	\$2,628.52
MCEVERS, NIKKI L	09/25/2023	\$2,590.47
MCGINN, BRENNAN JEANNE	09/25/2023	\$1,764.20
MYRAND, SHANNON LEIGH	09/25/2023	\$2,220.90
NAKAMURA, NORIKO	09/25/2023	\$116.03
PRASAD-HEINTZ, SHALINI SRINIVA	09/25/2023	\$1,296.47
RIZE, MICHELLE MARIE	09/25/2023	\$2,099.76

Novi Community SD
Check Register Web Version
from 9/1/2023 to 9/30/2023
Check ID: EF

Vendor Name	Check Date	Check Amount
SCHILLING, HEATHER A	09/25/2023	\$2,482.76
SMITH, JENNIFER A	09/25/2023	\$2,107.38
STASHONSKY, HANA KATHRYN	09/25/2023	\$1,691.69
WEIGEL-HUBLER, NICHOLAS ADRIAN	09/25/2023	\$2,140.64
WILLIAMS, LAKEISA NICOLE	09/25/2023	\$1,287.59
		Cancelled: \$2,720,340.26
EF Checks Processed:	1604	EF Bank Total: \$2,720,340.26
NOVI EDUCATIONAL FOUNDATION (N	09/05/2023	\$2,000.00
AUREL IOAN MALUTAN DBA AM CONS	09/11/2023	\$10,615.00
CHARTWELLS DINING SERVICES	09/11/2023	\$111,480.71
DTE ELECTRIC COMPANY	09/11/2023	\$155.23
PLANTE AND MORAN CRESA LLC	09/11/2023	\$39,983.56
HARBAR, ERIN	09/20/2023	\$73.69
NOVI EDUCATIONAL FOUNDATION (N	09/20/2023	\$1,695.00
CBTS	09/26/2023	\$37,682.86
DATA IMAGE LLC	09/26/2023	\$3,650.00
KING, MARIANNE	09/26/2023	\$36.89
OAKLAND SCHOOLS	09/26/2023	\$277,815.25
		Cancelled: \$485,188.19
EP Checks Processed:	11	EP Bank Total: \$485,188.19
CARPENTER, LORI SUZANNE	09/08/2023	\$0.00
HUEGLI, KELLY ANN	09/08/2023	\$0.00
KATSUDA, NANCY	09/08/2023	\$0.00
KOLLER, RACHEL NICOLE	09/08/2023	\$0.00
LAU, AIHUA	09/08/2023	\$0.00
MEDUNJANIN, IGBALA	09/08/2023	\$0.00
CHAPUT, CAROL A	09/08/2023	\$0.00
GURIZZIAN, TERESA M	09/08/2023	\$0.00
BUHA, LYNN MARIE	09/08/2023	\$0.00
WAKEFIELD, JOYCE MARIE	09/08/2023	\$0.00
SEE, ELLEN JANET	09/25/2023	\$0.00
HADZIALIJAGIC, MELIHA	09/25/2023	\$0.00
LAU, AIHUA	09/25/2023	\$0.00
ZAHOR, ASMA	09/25/2023	\$0.00
CHAPUT, CAROL A	09/25/2023	\$0.00
GURIZZIAN, TERESA M	09/25/2023	\$0.00
BUHA, LYNN MARIE	09/25/2023	\$0.00
PY Checks Processed:	17	PY Bank Total: \$0.00
Total Checks Processed:	17	Grand Total: \$9,534,442.73

Novi Community SD
Check Register Web Version
from 9/1/2023 to 9/30/2023

Check Totals by by Fund Check ID: PY

Fund	Fund Description	Status	Status Desc.	Check Amount
110	General Fund	CX	Cancelled	\$732,927.95
110	General Fund	IS	Issued	\$54,539.77
110	General Fund	RV	Reversed	\$7,875.00
120	Special Ed	CX	Cancelled	\$10,768.77
120	Special Ed	IS	Issued	\$8,108.68
130	Community Ed	CX	Cancelled	\$3,749.63
140	Athletics	CX	Cancelled	\$35,134.47
140	Athletics	IS	Issued	\$10,980.25
150	State Grants	CX	Cancelled	\$2,412.98
150	State Grants	IS	Issued	\$30,070.64
160	Federal Grants	CX	Cancelled	\$14,031.80
170	Academics	CX	Cancelled	\$55,127.93
170	Academics	IS	Issued	\$101.79
230	Recreation Fund	CX	Cancelled	\$47,879.99
230	Recreation Fund	IS	Issued	\$580.78
250	Food Service Fund	CX	Cancelled	\$112,449.16
250	Food Service Fund	IS	Issued	\$82.00
290	Student/School Activity Fund	CX	Cancelled	\$44,906.18
290	Student/School Activity Fund	IS	Issued	\$68,128.27
290	Student/School Activity Fund	RV	Reversed	\$55.00
410	Building & Site/Sinking Fund	CX	Cancelled	\$63,126.30
450	2020 Capital Projects Fund	CX	Cancelled	\$77,052.42
460	2022 Capital Projects Fund	CX	Cancelled	\$5,408,795.91
460	2022 Capital Projects Fund	IS	Issued	\$23,711.75
610	Student Activity	CX	Cancelled	\$161.05
610	Student Activity	IS	Issued	\$1,344.00
		Total:	6,814,102.47	

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

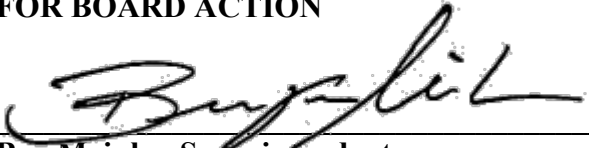
TOPIC: Winter 2024 MHSAA Tournaments and Overnight Field Trips

The Novi Athletics Department is requesting approval for the Prospective MHSAA State Tournaments and possible overnight Field Trips as listed on the following document. All of these events are contingent on the progression of the teams as they move forward.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Winter 2024 MHSAA Tournaments and Overnight Field Trips as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN**

Out of State/Overnight Field Trip Approval Form

Novi Winter 2024 MHSAA Tournaments (possible Overnight Field Trips)

Field Trip Title: See below **Group:** See below
Dates of Trip: See below **Sponsor:** Head Coach & Athletic Department

Summary:

Novi Athletics would like to bring to your attention the prospective MHSAA state tournament dates and sites below for our Winter sports. If we continue to move on during tournament play, we may move forward with the overnight trips.

Sport	Head Coach & Asst. Coach/s	Regionals/ Semifinals Date/s	Regionals/ Semifinal Location	Finals Date/s	Finals Location
Boys Basketball	Chris Housey	March 5 & 7	Local	March 16	Breslin Center East Lansing, MI
Girls Basketball	Kelsey Masserant	March 11 & 13	Local	March 23	Breslin Center East Lansing, MI
Boys & Girls Bowling	Mike Scopone	Feb 23-24	Local	March 1-2	TBD Expected to be local
Competitive Cheer	Brianna Cummings	Feb 24	Local	March 1-2	McGuirk Arena Mt. Pleasant, MI
Girls Gymnastics	Leslie Bowers	March 2	Local	March 8-9	Rockford HS Rockford, MI
Hockey	Dane Baruzzini	Feb 19-28	Local	March 7-9	USA Hockey Arena Plymouth, MI
Ski- Boys & Girls	Ben Fisher	Feb 12-16	Local	Feb 26	Schuss Mountain Bellaire, MI
Swim & Dive- Boys	Rebecca Berman	N/A	N/A	March 8-9	Oakland University Rochester Hills, MI
Wrestling- Indiv.	Joel Smith	Feb 17	Local	March 1-2	Ford Field Detroit, MI
Wrestling- Team	Joel Smith	Feb 14	Local	Feb 23-24	Wings Event Center Kalamazoo, MI

The attached Field Trip form has been reviewed and approved by:

Don Watchowski- Athletic Director Date: 11-6-23

Principal Designee


 Michael Giromini
 Assistant Superintendent for Academic Services

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: HOSA (Health Occupations Students of America) State Competition, Traverse City, MI, April 18-19, 2024

Novi High School Teachers, Kathleen Ader and Megan Chapin-Dube, are requesting that the Novi HOSA students participate in the State HOSA competition. Approximately 450+ of our students will qualify for the State HOSA competition, which will be held in Traverse City from April 17-20, 2024. Students will travel to Traverse City by bus and will miss two (2) full days of school to attend this trip and will stay at the Bayshore Resort.

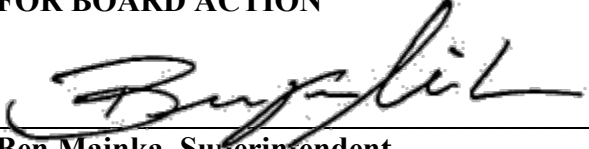
10 staff chaperones will assist on this trip. Students will be asked to pay \$365.00 to cover the expense of the hotel, bus transportation, registration fee, meals, and sub costs. Each student should bring approximately \$100.00 to cover additional incidentals. Students will compete in events, attend seminars, and learn about potential health careers. The top three (3) students in each event will qualify for Nationals held in Dallas, Texas, in June. The cost per student for that trip will be \$1,400.

Subsequent Trip(s): HOSA National Leadership Conference
Dallas, TX
June 25-30, 2024

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Novi High School HOSA (Health Occupations Students of America) trip to the State Competition in Traverse City, Michigan, April 18-19, 2024 and the subsequent trip for students qualifying for the HOSA National Leadership Conference in Houston, TX, June 25-30, 2024.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: SY24 HOSA State Leadership Conference

Dates of Trip: April 17th - 20th, 2024

Group: HOSA

Sponsor: Ader and Chapin-Dube

Summary:

Mrs. Kathleen Ader and Ms. Megan Chapin-Dube, along with two other Novi staff members: Ms. Watkins and Mrs. Farris, would like to take the Novi HOSA to the HOSA Leadership Conference in Traverse City. Over 1,000 students will compete in 52 different competitive events ranging from Clinical Nursing to Medical Photography. Students who earn top 10 in their event qualify to compete at the State Leadership Conference in Traverse City from April 18-19.

Last year, Novi HOSA was again the largest chapter in the state with over 450 members. We expect numbers to be similar this year. At the State Conference students will compete in their events, attend symposiums, listen to speakers, and build medical and leadership skills. Once our numbers are finalized for our student competitors, we will be able to determine how many bus drivers and chaperones will be attending. At that time we will be able to submit Volunteer Background Authorization forms for all non-staff members, if any.

The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for
Academic Services

5/15/23

4/17-4/20-24

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Kathleen Ader & Megan Chapin-Dube Other Staff Members Attending: A. Watkins, C. Farris

Have you coordinated this trip in previous years?: Yes If yes, when? 10 years

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip _____

TRIP INFORMATION

Title of Field Trip: HOSA States

Organization/Club/Course Name: Novi HOSA

Date(s) of Trip: 4/17-4/20/24

School Days Missed (by students): 4/18-4/19/24

Field Trip Destination: Grand Traverse Resort

City/State: Traverse City, MI

Departure Time: 3:30pm

Departure Location: Novi High School

Arrival Time: 7pm

Arrival Location: Grand Traverse Resort

Total Cost per Student: \$400

Items included in cost: Bus, Hotel, Chaperone, HOSA fee, Sub costs, some food

Trip Funded By: Student payment

LODGING

Lodging name: Bayshore Resort Contact Number: 231-935-4400

Number of students attending: 325 Number of Chaperones: 15

Lodging Cost Per Student: \$100 Funded By (circle): Student Other: Student

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: K. Ader, M. Chapin-Dube, A. Watkins & others

Names of Volunteer Chaperones:

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?
2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
3. Why is the field trip the best way to achieve/reinforce the class objectives?
4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

Summary of Trip to Present to the Board of Education for Approval:

In November/December (date TBD), Novi High School HOSA will compete in the Regional HOSA Leadership Conference. Over 1,000 students will compete in 52 different competitive events ranging from Clinical Nursing to Medical Photography. Students who earn top 10 in their event qualify to compete at the State Leadership Conference in Traverse City from April 18-19. Last year, Novi HOSA was again the largest chapter in the state with over 450 members. We expect numbers to be similar this year. At the State Conference students will compete in their events, attend symposiums, listen to speakers, and build medical and leadership skills. Once our numbers are finalized for our student competitors, we will be able to determine how many bus drivers and chaperones will be attending. At that time we will be able to submit Volunteer Background Authorization forms for all non-staff members, if any.

APPROVAL

Kathleen M. Ader

Sponsor's Signature

M. DeBenedictis

Administrator's Signature

HOSA States 2023-2024

- Congratulations on qualifying for HOSA States in Traverse City!
- Plans and costs could change based on circumstances outside of our control.

There is a **MANDATORY States Meeting on TBD** in the Novi High School Auditorium at 6:00pm.

At this meeting, we will go over all travel arrangements, complete necessary documents, and handout apparel and materials for the trip

Students and at least one parent **MUST** attend or the student **CANNOT** travel to Traverse City with Novi HOSA.

Approximate Dates & Times: students will be excused, as school business, for April 18th & April 19th (and 7th hour on April 26th).

Departure: Wednesday, April 17, 2024	Return: Saturday, April 20, 2024
7:15am - Students meet in assigned lecture area to drop off their bags for screening. MUST ATTEND ALL CLASSES 3:00pm - Students meet in assigned lecture area to check-in, pick up boxed lunch, retrieve luggage, and load the buses for departure.	9:00am - Buses leave the Bayshore hotel. 1:00pm - estimated return to Novi High School Taft Parking Lot

*Note- there will be NO late arrivals or early departures. Students MUST ride the bus both ways!

Deadlines:

Checklist: In order for us to register you for HOSA States the following things must be completed by Friday, Feb. 9th. (NO LATE REGISTRATION) All items will be found in the HOSA Schoology Group.	
	Fill out the online registration Google form in the Schoology course. This form also includes food selections, codes of conduct, and roommate requests. (Not all requests will be honored).
	Pay by check or online by Feb. 9th with credit card in the Schoology Group
Turn in the following forms in person on Friday, February 9th by 3:00pm (NO LATE REGISTRATION)	
	Signed NOVI MEDICAL RELEASE FORM
	Signed NOVI HS Field Trip Over the Counter Med Form

Students with any incomplete registration items, including payment, google form, or medical forms will **NOT** be registered for HOSA States and will not be permitted to travel with the Novi HOSA group.

There will be absolutely **NO LATE REGISTRATIONS**.

Individual Cost options:

Option A: Travel with school chaperones. There will be NO late arrivals or early check-outs.

Item	Cost
States Registration	\$80
3 nights stay at Bayshore – shared rooms	\$100
Bus Costs	\$120 (depends on number of students traveling)
Chaperone Costs	\$30
Pre-paid food items (1 Jimmy John's lunch, 1 subway, 1 pizza meal, 1 snack night)	\$70
Total to school (paid via check or online):	\$400
Additional money for food (2 lunch, 2 dinner)	\$75 (estimate)

****Costs may change due to circumstances outside of our control****

*****There will be no cancellations or refunds after registration deadline, for any reason*****

Option B: Travel with my family, family is responsible for student the entire time. Families will arrange and pay for their own hotel, transportation, and food. Students will NOT be under the supervision of Novi High School staff at any time.

Item	Cost
States Registration	\$80

*****There will be no cancellations or refunds after registration deadline, for any reason *****

Option C: Choose not to compete at States.

Details:

Hotel (where we sleep)

Bayshore Resort
833 E Front St
Traverse City, MI 49686

Conference Center for Competition

Grand Traverse Resort
100 Grand Traverse Village Boulevard
Acme, MI 49610

Meals: (subject to change)

****Note: The prices of the "pay on your own" meals will vary in cost*

Lunch/Dinner Wednesday	Prepaid - Subway box meal for bus ride (sandwich, chips, cookie, and water.) Prepaid - pizza when we arrive.
Breakfast Thursday	Free - at the hotel
Lunch Thursday	Prepaid - Jimmy John's box meal (sandwich, chips, cookie.)
Dinner Thursday	Choose from restaurants at Grand Traverse Resort, pay on your own (\$20-\$25) Choices: - The Marketplace in the resort Gallery of Shops - offers takeaway food - Sweetwater American Bistro - soups, salads, sandwiches - Jack's Taproom - burgers and sandwiches
Late night snack Thursday	Prepaid - Snacks at Bayshore
Breakfast Friday	Free - at the hotel
Lunch Friday	Choose from restaurants at Grand Traverse Resort, pay on your own (\$15-\$20)
Dinner Friday	Out in Traverse City on Front Street, pay on your own (\$20-25)
Breakfast Saturday	Free - at the hotel

HOSA State Dress Code:

Business attire must be worn during general sessions, testing, and symposiums.

Business attire is defined as:

Females

One of the following: Business suit, HOSA Blazer coordinated with dress, blouse with a skirt or dress slacks (skirts & dresses must be no more than two inches above the knee and not tight), a skirt or dress slacks, blouse and/or sweater, blouses and/or dresses must have sleeves and no bare midriffs, dress shoes and stockings: Open-toed shoes without stockings, flip-flop, and sandals will not be permitted.

Males

One of the following: Business suit or coordinated slacks and blazer with collared dress shirt and necktie, HOSA blazer coordinated with slacks, collared shirt and necktie, dress slacks, collared dress shirt, neck tie with optional sweater, dress shoes and socks. No athletic shoes or sandals will be permitted.

HOSA Activity Night – MUST wear State HOSA Shirt provided by Michigan HOSA at States

Itinerary for Option A (subject to change):

For more details, please see the attached HOSA States Itinerary.

When students are not competing they should:

- attend seminars and leadership sessions,
- study in one of the Grand Traverse common areas,
- or swim in one of the pools **if there is a NOVI HS chaperone present.**

*Note- there will be NO late arrivals or early departures. Students MUST ride the bus both ways!

Wednesday, April 17, 2024

7:00am Bag drop at auditorium lobby - meet in assigned lecture area for short meeting

MUST ATTEND ALL CLASSES

3:00pm Meet in bus turn around for check in & pick up boxed lunches

3:30 Bus leaves

8:00pm Arrive at Grand Traverse for orientation

10:00pm Drive to Bayshore for check in and late night pizza?

10:30pm Bed check

**** HOSA curfew times are different from Novi bed check times. We will adhere to the *NOVI* schedule for curfews on each day****

Thursday, April 18, 2024

8am-10am Eat free breakfast at hotel

10:45am Pick up boxed Jimmy John's lunch in hotel common room

11:00am Get on bus - drive to GT - bring bag for the day including swimsuit, towel, stuff to do

12:00 noon Competition begins

2:00-5:00pm Exhibitors and career fair

5:00pm Voting delegate briefing (candidates/delegates do check-in with advisors at 4:45pm)

5:30pm Dinner on your own at a Grand Traverse restaurant

6:00pm Mandatory check-in - in the Grand Traverse lobby piano

7:00pm Symposium

9:00pm Opening session - awards #1

10:00pm Return to Bayshore Hotel

10:30pm Bed check

**** HOSA curfew times are different from Novi bed check times. We will adhere to the *NOVI* schedule for curfews on each day****

Friday, April 19, 2024

6:00am	Free breakfast opens at the Bayshore Hotel.
6:30am	Bus A (maybe B too) leaves, bring bag for the day including swimsuit/stuff to do
8:00am	First event begins
9:30am	Bus B, C, D, & E leave bring bag for the day including swimsuit/stuff to do
12-3:30pm	Lunch (on your own at Grand Traverse Resort restaurants), seminars, events, etc.
3:30pm	State officer election
4:30pm	Get on bus
5:00pm	Dinner on Front Street - students choose restaurant, dinner on their own
7:00pm	Get on bus to return to Grand Traverse Resort
7:30pm	Team picture on the Grand Staircase
8:00pm	Grand Awards Ceremony
10:00pm	HOSA Activity Night (must wear HOSA shirt provided with registration)
11:00pm	Return to Bayshore Hotel; immediate bed check.

Saturday, April 20, 2024

7:00am	Eat free breakfast at Bayshore Hotel
8:00am	Check out
8:30am	Team meeting in lobby
9:00am	Bus leaves (no stops)
1:00pm	Estimated return to Novi High School (parents MUST pick up on time)

Monday, April 29, 2024

6:00pm	Mandatory student and parent meeting for those that qualify for ILC
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Friday, May 3, 2024

2:45pm	Registration and payment for ILC due.
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BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: SY24 BPA National Tournament (Chicago)

Dates of Trip: May 9th - 14th

Group: BPA - CTE Finance

Sponsor: Darcie Moss

Summary:

Mrs. Darcie Moss, along with Mrs. Hallie Smith, would like to take the twelve CTE Finance students who qualified to attend the 2024 BPA National Conference in Chicago. While this is the first year Mrs. Moss is exposing students to the BPA National Tournament, she has previously taken a group of students to the BPA State Tournament.

The purpose of the National Leadership Conference is to provide delegates the opportunity to participate in educational workshops, hear nationally prominent speakers, elect student officers, participate in the competitive events program, make recommendations regarding policies, conduct the business of the organization, and participate in leadership programs. During this experience students will participate in open test rounds where they will work to develop presentation and analytical skills, gain experience in Excel, PowerPoint and Microsoft Word Certification skills. They will also have exposure to the commodities trading process at the Chicago Board of Trade.

The attached Field Trip form has been reviewed and approved by:


Principal
Assistant Superintendent for
Academic Services

May 31, 2026

Thur May 9 - Tues May 14, 2024

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Darcie Moss Other Staff Members Attending: 2 w/ Mrs. Smith

Have you coordinated this trip in previous years?: No If yes, when? n/a

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

March 2023 - Amway Grand, MI

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip Again Hallie Smith also experienced

TRIP INFORMATION

Title of Field Trip:	<u>Business Professionals of America Na/It &/or Club Trip</u>	Organization/Club/Course Name:	<u>BPA - CTE Finance</u>
Date(s) of Trip:	<u>May 9 2024 - May 14, 2024</u>	School Days Missed (by students):	<u>3 Fri 3/9, 10 & 13</u>
Field Trip Destination:	<u>Hilton Chicago, tentative</u>	City/State:	<u>Chicago IL</u>
Departure Time:	<u>7:14 am (Gather 6:50am)</u>	Departure Location:	<u>Amtrak Ann Arbor</u>
Arrival Time:	<u>10:32 am</u>	Arrival Location:	<u>Chicago Central Station</u>
Cost per Student:	<u>\$700 est.</u>	Items included in cost:	<u>\$300 Lodging Train \$80 RT, \$245 Food</u>
Trip Funded By:	<u>\$1500 CTE Finance 2 Chaperones</u>		

LODGING

Lodging name: Chicago Hilton (or comparable) Contact Number: _____

Number of students attending: 12 Number of Chaperones: 2

Cost Per Student: \$700 Funded By (circle): Student Other: _____

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Chaperones: Darcie Moss / Hallie Smith

TRANSPORTATION

Method of Transportation (select one): Other ☐

School Bus: Tentative school bus confirmation made by N/A on _____
name date

Charter Bus: Company _____ Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: \$300 Lodging Train \$80 RT, \$245 Food **Funded By (select one):** Student family

Address of Destination 350th N Central Ave, green line **Pickup Location** Ann Arbor Amtrak

Group Bus. Prof. of America (BPA) **Pickup Building** N/A

Of Adults 2 **# Of Students** 12 **Parking Facilities** Train/subways

Departure Time 7:14 am Amtrak AA **Are Drivers' Meals, Tickets, or Fees Included?** No ☐

Approx. Arrival Time 10:32 am May 9 **Special Equipment Needed** _____

Time Leaving Destination 2:15 pm Tue 14 **Does the Bus Need to Stay with the Group?** No ☐

Approx. Return Time 5:00 pm Sun 3/12

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME N/A **END TIME** _____ **TOTAL # OF HOURS** _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ **TOTAL MILES x \$3.00** _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

CURRICULUM

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

Co Curricular leadership development; Federal Reserve of Chicago and Chicago Board of Trade

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

Money and Banking, Accounting Career Development, Financial Planning, Investing professionals

3. Why is the field trip the best way to achieve/reinforce the class objectives?

Take open test rounds at BPA nat'l tournamt & certify with certiport for \$20 3 day pass vs \$95/test

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

Chicago Board of Trade-commodities trading, Excel/PPT/Word certification skills, Oral comm.

Summary of Trip to Present to the Board of Education for Approval:

5-day Chicago trip to closest nat'l money center and host city of BPA Nat'l Tournament 2024

APPROVAL

Darcie Moss

Sponsor's Signature

M. DeBenedictis

Administrator's Signature

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

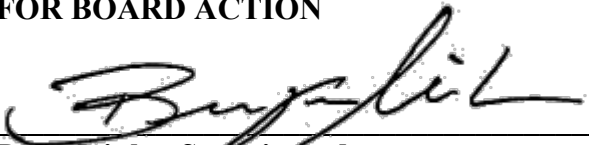
TOPIC: Varsity Hockey Field Trip to the Upper Peninsula, January 4 -7, 2024

Dane Baruzzini, Varsity Hockey Coach, is requesting approval for the Novi High School Varsity Hockey Team to Play Calumet High School and Houghton High School on January 4 through 7, 2024. The team will travel to the upper peninsula. This is an annual trip that provides a wonderful team building experience.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

November 3, 2023

1/4/24-1/7/24

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Dane Baruzzini Other Staff Members Attending: Dan Szalaga, Christopher Boloven and Adam Wiener

Have you coordinated this trip in previous years?: No If yes, when? N/A

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

N/A at NHS. I have coordinated several overnight trips while at Lawrence Tech.

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip Dan Szalaga, Assistant Coach

TRIP INFORMATION

Title of Field Trip:	<u>Novi Varsity Hockey UP Trip</u>	Organization/Club/Course Name:	<u>Varsity Hockey</u>
Date(s) of Trip:	<u>1/4/24-1/7/24</u>	School Days Missed (by students):	<u>0</u>
Field Trip Destination:	<u>Houghton and Marquette, MI</u>	City/State:	<u>Houghton, MI</u>
Departure Time:	<u>8:30 am</u>	Departure Location:	<u>Novi Ice Arena</u>
Arrival Time:	<u>8:30 pm</u>	Arrival Location:	<u>Houghton, MI</u>
Total Cost per Student:	<u>\$750</u>	Items included in cost:	<u>Transportation, Lodging, Food, and Ice Time</u>
Trip Funded By:	<u>Hockey SA Account</u>		

LODGING

Lodging name: Hampton Inn & Suites (Houghton, MI) Contact Number: 855-605-0317

Number of students attending: 23 Number of Chaperones: 6

Lodging Cost Per Student: \$333.33 Funded By (circle): Student Other: _____

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: (NCDS Staff): Dane Baruzzini, Chris Boloven, Adam Wiener

Names of Volunteer Chaperones: Dan Szalaga, Collin Schwemin, Peter Flynn

TRANSPORTATION

Method of Transportation (select one): Charter Bus

School Bus: Tentative school bus confirmation made by N/A on N/A
name date

Charter Bus: Company Blue Lakes Charters Contact Number 810-686-4287

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: \$381 **Funded By (select one):** Hockey SA Account

Address of Destination 820 Shelden Ave, Houghton, MI Pickup Location Novi Ice Arena

Group Boys Varsity Hockey Pickup Building Novi Ice Arena

Of Adults 6 # Of Students 23 Parking Facilities Ice Arena

Departure Time 7:30 am Are Drivers' Meals, Tickets, or Fees Included? Yes

Approx. Arrival Time 8:30 pm Special Equipment Needed No

Time Leaving Destination 8:30 am Does the Bus Need to Stay with the Group? Yes

Approx. Return Time 8:30 pm

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
 (MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday= \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

The Novi Varsity Hockey team will compete in games against Houghton and Calumet to prepare them for the second half of their Varsity season. This trip will expose the team to higher competition, provide team bonding opportunities, and help the team have continued success in 2024

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

Teamwork, Discipline, Effort will all continue to be integrated into the trip. Compete, Grit, and Respect (the teams core values) will be at the forefront of everything we do.

3. Why is the field trip the best way to achieve/reinforce the class objectives?

It allows the players to leave their comfort zone and get away to grow closer as a team.

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

Practices and games following the trip.

Summary of Trip to Present to the Board of Education for Approval:

The Boys Varsity Hockey Team has a 21 year tradition of going to the UP to play MHSAA High School hockey teams. This is a tradition that has helped the hockey team bond and grow close together as the season hits its halfway point. We have been invited this year to play both Calumet and Houghton on January 5 and 6. We are respectfully requesting permission from the Board to allow our student athletes to continue the UP trip tradition.

We will leave on January 4 and return on January 7. Our trip falls during winter break and all players are expected to be at school on Monday, January 8 when classes resume. Our team has represented Novi High School and the city of Novi with class every year since the trip began in 2002. This years team (Team 26) plans on continuing that tradition and forging a tight knit bond in our four days together.

The trip is already fully funded by the hockey team. We kindly ask that the Board approve our trip request to continue a hockey tradition and provide our student athletes with a one of a kind experience.

APPROVAL


Sponsor's Signature

Administrator's Signature

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Michigan Thespian Festival, December 8-9, 2023

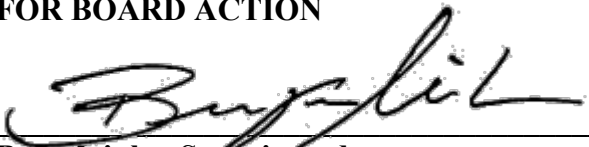
Heather McKaig, the Novi High School play director, is requesting to have students of the High School Drama Club participate in a unique opportunity for them to grow as thespians by attending the Michigan Thespian Festival held in Lansing, Michigan. She led a group to the same event last year. The event includes workshops that improve technical and performance skills and numerous performances by other high school theatre companies. All students will have the ability to compete and seniors will have the opportunity to compete for a collegiate scholarship.

Students will be asked to pay \$40 to attend the event and bring money for food. They will be spending one night at the Double Tree Lansing, at the Capitol.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Michigan Thespian Festival in Lansing, December 8-9, 2023.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: State Thespian Festival

Dates of Trip: December 8th - 9th

Group: Theater Department

Sponsor: Heather McKaig

Summary:

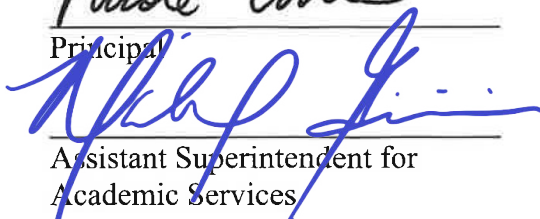
Ms. Heather McKaig would like to take 10-15 students to Lansing to participate in the State Thespian Festival in December of this year. Ms. McKaig has sponsored this specific trip for 10+ years. Each year, META hosts the Michigan Thespian Festival, a two-day event that offers Michigan theater kids the chance to both perform and learn. Kids who attend take part in individual events - both on stage and off - that are adjudicated by college staff and professional theater practitioners from around the state.

There are also 50-60 workshops offered throughout the weekend in everything from improvisation to stage management to prepping for college auditions. For the last several years, Awkward Pause has presented a workshop at Festival. There are also mainstage shows that highlight programs from around the stage, scholarship auditions for seniors, and chances all weekend for our students to connect with kids from other schools. This is a tremendous opportunity for our theater students.

The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for
Academic Services

9/7/23

12/8 - 12/9/23

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORMField Trip Coordinator: Heather McKaig Other Staff Members Attending: N/AHave you coordinated this trip in previous years?: Yes If yes, when? 10+ years

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip _____

TRIP INFORMATION

Title of Field Trip:	<u>State Thespian Festival</u>	Organization/Club/Course Name:	<u>Theatre Dept</u>
Date(s) of Trip:	<u>December 8-9, 2023</u>	School Days Missed (by students):	<u>1</u>
Field Trip Destination:	<u>Lansing</u>	City/State:	<u>MI</u>
Departure Time:	<u>8:00 AM on 12/8</u>	Departure Location:	<u>10 Mile Parking Lot</u>
Arrival Time:	<u>9:30 AM on 12/8</u>	Arrival Location:	<u>Drop at Lansing Cent</u>
Total Cost per Student:	<u>\$235.00</u>	Hotel, Workshop, Adjudication, Show Entrance	
Trip Funded By:	<u>Students</u>	Items included in cost:	_____

LODGING

Lodging name: DoubleTree Lansing Contact Number: (517) 482-0188

Number of students attending: 10-15 Number of Chaperones: 1

Lodging Cost Per Student: \$40.00 Funded By (circle): Student Other: _____

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones:

Names of Volunteer Chaperones:

TRANSPORTATION

Method of Transportation (select one): School Bus

School Bus: Tentative school bus confirmation made by _____ on _____
name date

Charter Bus: Company _____ Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: _____ Funded By (select one): _____

Address of Destination _____ Pickup Location _____

Group _____ Pickup Building _____

Of Adults _____ # Of Students _____ Parking Facilities _____

Departure Time _____ Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time _____ Special Equipment Needed _____

Time Leaving Destination _____ Does the Bus Need to Stay with the Group? No

Approx. Return Time _____

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?
N/A; this is not a class
2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
N/A; this is not a class
3. Why is the field trip the best way to achieve/reinforce the class objectives?
N/A; this is not a class
4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?
N/A; this is not a class

Summary of Trip to Present to the Board of Education for Approval:

The Michigan Educational Theatre Association (META) is the Michigan Chapter of the Educational Theatre Association, the national organization that provides opportunity and advocacy for educational theatre, both directors and students.

Each year, META hosts the Michigan Thespian Festival, a two-day event that offers Michigan theatre kids the chance to both perform and learn. Kids who attend take part in individual events - both on stage and off - that are adjudicated by college staff and professional theatre practitioners from around the state.

There are also 50-60 workshops offered throughout the weekend in everything from improvisation to stage management to prepping for college auditions. For the last several years, Awkward Pause has presented a workshop at Festival. There are also mainstage shows that highlight programs from around the stage, scholarship auditions for seniors, and chances all weekend for our students to connect with kids from other schools.

This is a tremendous opportunity for our theatre students.

APPROVAL

Heather McKaig (electronic)

Sponsor's Signature



Administrator's Signature

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: France and Italy Trip, March 28 – April 5, 2025

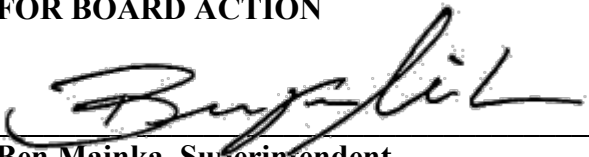
Novi High School French teachers, are requesting Board approval to travel to France and Italy a group of students. This trip is a ten-day chaperoned tour with a variety of experiences and learning opportunities.

The cost of the trip is approximately \$4,300.00 per student, plus incidentals and spending money. Ms. Miller, Ms. Baker, and Mr. LeTarte will be chaperoning this trip. All aspects of this trip will be arranged by Passports Educational Tours. Opportunities for fundraising will be made available to the students.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the France and Italy Trip, March 28 – April 5, 2025.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: SY25 SB France and Italy

Dates of Trip: March 28th - April 5th

Group: Students taking French

Sponsor: Amy Miller

Summary:

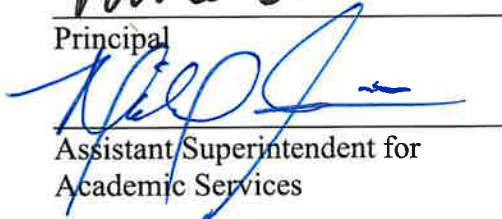
The French teachers of Novi High School would like to lead a group of students to France and Italy from March 28 - April 5, 2025 for a 10-day educational tour. Travel is an educational and exciting experience, which we would like to make available once again to Novi High School students.

We would like to give students the opportunity to see, hear, and use French in action, in a native setting, with all of the cultural components at work. We feel that the tour offered by Passports Educational Travel will show our students what France & Italy really have to offer and let them feel immersed in the rich, vibrant European culture and history. We will offer optional, after school, Italian travel language meetings as part of the trip preparation prior to departure. Also, participants may learn on their own on free apps (such as Duolingo). Mrs. Miller traveled to Italy as part of the NHS France, England & Italy trip in 1997. Also attending the trip are Stephanie Baker and Nicholas LeTarte.

The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for
Academic Services

June 1, 2023

March 28-April 5, 2025

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Amy Miller Other Staff Members Attending: Nicholas LeTarte, Stephanie Baker

Have you coordinated this trip in previous years?: Yes If yes, when? various 1997-2023

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip _____

TRIP INFORMATION

Title of Field Trip:	<u>NHS Paris & Italy 2025</u>	Organization/Club/Course Name:	<u>French</u>
Date(s) of Trip:	<u>March 28-April 5, 2025</u>	School Days Missed (by students):	<u>1 (departure)</u>
Field Trip Destination:	<u>Paris, Nice, Florence, Rome</u>	City/State:	<u>France & Italy, Europe</u>
Departure Time:	<u>afternoon March 28, 2025</u>	Departure Location:	<u>Detroit Metro Airport</u>
Arrival Time:	<u>afternoon, April 5, 2025</u>	Arrival Location:	<u>Detroit Metro Airport</u>
Total Cost per Student:	<u>\$4,300 approx</u>	Items included in cost:	<u>airfare, hotels, transportation, meals</u>
Trip Funded By:	<u>students/parents</u>		

LODGING

Lodging name: TBD by Passports Educational Travel Contact Number: _____

Number of students attending: 12-30 Number of Chaperones: 3+

Lodging Cost Per Student: included in trip price Funded By (circle): Student Other: student/parent

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: Amy Miller, Nicholas LeTarte, Stephanie Baker

Names of Volunteer Chaperones: NA

TRANSPORTATION

Method of Transportation (select one): Other

School Bus: Tentative school bus confirmation made by NA on _____
name date

Charter Bus: Company NA Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: NA Funded By (select one): _____

Address of Destination _____ Pickup Location _____

Group _____ Pickup Building _____

Of Adults _____ # Of Students _____ Parking Facilities _____

Departure Time _____ Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time _____ Special Equipment Needed _____

Time Leaving Destination _____ Does the Bus Need to Stay with the Group? No

Approx. Return Time _____

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?
Learning to speak, read, write and listen to French language and culture, as well as experiencing the culture first-hand to be able to better understand other peoples' worldviews
2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
Students will practice relevant vocabulary and structures, and learn about history and culture of the places we will visit, and learn to compare cultures
3. Why is the field trip the best way to achieve/reinforce the class objectives?
This is real-world application of language and cultural knowledge, but in a safe group of teachers and students
4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?
Discussion/presentations in French class upon return

Summary of Trip to Present to the Board of Education for Approval:

We would like to give students the opportunity to see, hear, and use French in action, in a native setting, with all of the cultural components at work. We feel that the tour offered by Passports Educational Travel will show our students what France & Italy really have to offer and let them feel immersed in the rich, vibrant European culture and history. There are many benefits to international educational travel such as encouraging self-sufficiency, gaining confidence, building strong relationships within the group, expanding students' boundaries and worldviews to become global citizens, creating life-long memories, and increasing motivation to continue to study world languages.

APPROVAL

Amy S. Miller

Sponsor's Signature



Administrator's Signature

NHS TRIP TO FRANCE and ITALY

SPRING BREAK 2025

The French teachers of Novi High School would like to lead a group of students to France and Italy from March 28 - April 5, 2025 for a 10-day educational tour. Travel is an educational and exciting experience, which we would like to make available once again to Novi High School students. Below is a summary of main information, itinerary and cost.

MAIN PURPOSE: We would like to give students the opportunity to see, hear, and use French in action, in a native setting, with all of the cultural components at work. We feel that the tour offered by **Passports Educational Travel** will show our students what France & Italy really have to offer and let them feel immersed in the rich, vibrant European culture and history. We will offer optional, after school, Italian travel language meetings as part of the trip preparation prior to departure. Also, participants may learn on their own on free apps (such as Duolingo). Mrs. Miller traveled to Italy as part of the NHS France, England & Italy trip in 1997.

GROUP SIZE: 12-30

To qualify as a participant, students must be taking or completed High School French 1. The maximum number of students allowed would be 30, with several chaperones (6 students per chaperone). Parents may choose to participate as well, at their own cost. They would be expected to complete a Background Check prior to registration.

CHAPERONES: French Teachers Amy Miller, Nicholas LeTarte and Stephanie Baker. Other teachers may be asked to chaperone as the size of the group is determined.

COMPANY INFORMATION: Founded in 1992, Passports Educational Travel helps teachers create educational tours full of authentic, interactive learning experiences. They specialize in connecting teachers and students to new cultures, languages and people on educational tours across the globe. Passport's combination of exclusive online tools and personalized service enables them to create tours uniquely suited to provide both the best value and the most customized tours in the industry.

DATES: Spring Break, March 28 - April 5, 2025 (dates per NEA Agreement).

COST: Approximately \$4,300 + incidentals and spending money. This cost covers airfare on major carriers, hotels, ground transportation, excursions and visits led by local guides, 24-hr Passports tour manager, taxes, worldwide support, safety and security, and 2 meals daily. Students and parents are responsible for all payments to Passports.

ITINERARY & HIGHLIGHTS: See attached documents.

We believe that travel helps students connect learning with life. They reach new levels of achievement using classroom lessons to understand the places they visit and communicate with the people they meet. The self-confidence they gain from these experiences becomes the foundation for a lifetime of discovery.

Thank you for your consideration,
Amy Miller, Nicholas LeTarte and Stephanie Baker

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: England and Scotland Trip March 27 – April 3, 2026

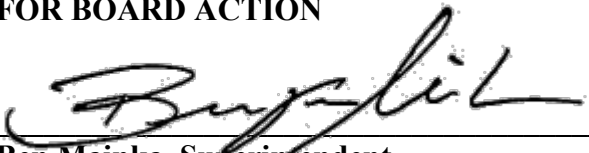
Amy Miller, Jessica Rodgers, and Peggy Bassett, Novi High School English teachers, are requesting approval for students to travel to England and Scotland. This is tour with a variety of experiences and learning opportunities. Highlights of the trip will include: Buckingham Palace, Big Ben, Oxford Tour led sightseeing tour, Shakespeare's birthplace, and a visit to Edinburgh Castle. There will be one chaperone for every six students, with a maximum of 36 students.

The tentative cost is approximately \$3,800.00 per person plus incidentals and spending money. This will cover airfare, hotels, ground transportation, taxes, and two meals a day. Opportunities for fund-raising will be made available to students.

RECOMMENDATION

That the Novi Community Schools Board of Education approve the English Language Arts Immersion Trip March 27 – April 3, 2026.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: SY26 SB Scotland & England

Dates of Trip: March 27th - April 3rd, 2026

Group: Students in English Courses

Sponsor: Amy Miller

Summary:

The English teachers of Novi High School would like to lead a group of students to England Scotland. Throughout HS ELA classes, students learn about writers from the UK, or have lived there during their life. Highlights include Shakespeare, Beowulf, Shelley, Chaucer. Even students who are not in 12th grade would benefit from the trip as they will get to that class eventually in high school.

We believe that travel helps students connect learning with life. They reach new levels of achievement using classroom lessons to understand the places they visit and communicate with the people they meet. The self-confidence they gain from these experiences becomes the foundation for a lifetime of discovery. This trip incorporates the literature taught at Novi High School and will show students the context that made it possible. There are literary connections to each city and town we will visit, and will make it more accessible to students and give them an understanding of the background of the literary figure. Oxford evokes a scholarly atmosphere, while literary tradition lives in Edinburgh with authors such as Robert Louis Stevenson, Sir Walter Scott, and Arthur Conan Doyle, etc, and Stratford, birthplace of Shakespeare. The picturesque countryside on the way to York gives a sense of English rural life and history, while London thrives on its energy and multiculturalism. International educational travel is part of the world-class education that Novi provides to its students.

The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for

Academic Services

June 1, 2023

March 27-April 3, 2026

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Amy Miller Other Staff Members Attending: Peggy Bassett, Jessica Rodgers

Have you coordinated this trip in previous years?: Yes If yes, when? 2018, 2020

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip

TRIP INFORMATION

Title of Field Trip: NHS England & Scotland 2026

Organization/Club/Course Name: ELA courses

Date(s) of Trip: March 27-April 3, 2026

School Days Missed (by students): 1 (departure)

Field Trip Destination: London, England; Edinburgh, Scotland

City/State: Europe

Departure Time: TBD by Passports tour company

Departure Location: Detroit Metro Airport

Arrival Time: TBD by Passports tour company

Arrival Location: Detroit Metro Airport

Total Cost per Student: \$3,800 approx

Items included in cost: airfare, hotel, transportation, meals

Trip Funded By: students/parents

LODGING

Lodging name: TBD by Passports tour co. Contact Number: _____

Number of students attending: 12-30 Number of Chaperones: 3+

Lodging Cost Per Student: included in trip price Funded By (circle): Student Other: student/parent

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: Amy Miller, Peggy Bassett, Jessica Rodgers

Names of Volunteer Chaperones: NA

TRANSPORTATION

Method of Transportation (select one): Other

School Bus: Tentative school bus confirmation made by NA on _____ date _____
name

Charter Bus: Company NA Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: NA Funded By (select one): _____

Address of Destination _____ Pickup Location _____

Group NA Pickup Building _____

Of Adults _____ # Of Students _____ Parking Facilities _____

Departure Time NA Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time NA Special Equipment Needed _____

Time Leaving Destination NA Does the Bus Need to Stay with the Group? No

Approx. Return Time NA

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday= \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?
Throughout HS ELA classes, students learn about writers from the UK, or have lived there during their life. Highlights include Shakespeare, Beowulf, Shelley, Chaucer. Even students who are not in 12th grade would benefit from the trip as they will get to that class eventually in high school.
2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
Giving special attention to the writers and the time periods that we will see the homes or examples of, and learn why they are important or influential prior to travel.
3. Why is the field trip the best way to achieve/reinforce the class objectives?
Being able to visit the hometowns or places of inspiration for many of the authors, poets, playwrights studied in class is an experience that gives students the first-hand knowledge of how they were inspired to write what they did, and why, as well as the context in which they lived.
4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?
Daily debriefing of students' experiences as a group, and students being able to share their first-hand knowledge is so important. Some may do a project to present to their class.

Summary of Trip to Present to the Board of Education for Approval:

We believe that travel helps students connect learning with life. They reach new levels of achievement using classroom lessons to understand the places they visit and communicate with the people they meet. The self-confidence they gain from these experiences becomes the foundation for a lifetime of discovery. This trip incorporates the literature taught at Novi High School and will show students the context that made it possible. There are literary connections to each city and town we will visit, and will make it more accessible to students and give them an understanding of the background of the literary figure. Oxford evokes a scholarly atmosphere, while literary tradition lives in Edinburgh with authors such as Robert Louis Stevenson, Sir Walter Scott, and Arthur Conan Doyle, etc, and Stratford, birthplace of Shakespeare. The picturesque countryside on the way to York gives a sense of English rural life and history, while London thrives on its energy and multiculturalism. International educational travel is part of the world-class education that Novi provides to its students.

APPROVAL

Amy S. Miller

Sponsor's Signature

M. DeBenedictis

Administrator's Signature

NOVI HIGH SCHOOL

TRIP TO

**England &
Scotland
2026**

STUDENT RESPONSIBILITIES

PRE-TRIP RULES

1. Students must not be suspended from school during the school year of the trip (2025-26).
2. If a student is suspended from school during the year of the trip 2025-26, the parents must meet the trip advisor(s) and administration about the student's behavior.
3. If a student is suspended twice during the school year of the trip (2025-26), the student will not be permitted to attend the trip, and must forgo all financial payments and penalties made as per the Tour Company (Passports) policies. Any refund will depend on the time before departure and the tour company policy.

GENERAL RULES & REGULATIONS

1. No smoking, including vaping.
2. No drugs.
3. No alcohol.

ANY INFRACTION OF THIS RULE WILL RESULT IN A CALL HOME REQUESTING CREDIT CARD NUMBER TO PAY FOR THE STUDENT'S IMMEDIATE TRIP HOME.

4. No excuse will be acceptable for entering the room of a member of the opposite sex.
5. Daily schedule and curfews will be announced and must be obeyed.
6. Students may not leave the hotel area at any time with anyone other than our own group at authorized times.
7. Students may not leave the group alone during free time; must have groups of 4-6 students with permission of chaperones.
8. Students must follow all directives from chaperones and tour managers.
9. Courtesy to instructors, tour managers and other members of the tour must be demonstrated at all times.
10. Each student will attend all group activities, including meals.
11. **Destruction of property of hotels, bus companies, restaurants, museums, tourist attractions, etc. will result in the participant being sent home at the expense of the parent / guardian. Any damages to such property will be paid by the participant and their parent / guardian.**

MINOR INFRACTIONS OF THE ABOVE RULES WILL RESULT IN LOSS OF SOME PRIVILEGES CONNECTED WITH THE TRIP (i.e. confined to hotel room during free time). **MAJOR VIOLATIONS** (such as improper use of drugs, including alcohol, smoking, or refusal to cooperate with chaperones) **WILL RESULT IN THE STUDENT BEING SENT HOME AT PARENT'S EXPENSE.**

12. If any misconduct occurs the last day or night of the trip, the Novi High School administration may choose to take appropriate action, such as detention or suspension.

HOTEL INSTRUCTIONS

1. At no time will a student enter the room of a member of the opposite sex.
2. At curfew time, students are to be in their rooms. No one is to enter a room after curfew except your chaperone. Students must stay in the room assigned to them and be there on time. Students may not leave their rooms after curfew without permission of a chaperone. Permission will only be granted for emergencies. Contact the chaperones by phone.
3. Out of courtesy to others, do not make noise and disturb other guests at any time. No running in hallways, loud talking, etc. Quiet time begins at 10 p.m. Lights out absolutely TBD by group leader(s).
4. At the posted curfew time, students are to admit a chaperone for room check. Otherwise keep the doors locked at all times.
5. Keep rooms neat. Don't leave anything behind. Don't take towels or any other "souvenirs" from the rooms.
6. All travelers should know what the trip chaperone's room numbers are for emergency purposes.

BUS ETIQUETTE

No talking while the tour manager, guide or teachers are giving a tour or instructions. Also, turn off any listening devices while the tour manager, guide or teachers are talking.

Remember to keep noise at a low level that is comfortable for the other passengers and driver.

Students should remain in their seats as much as possible and restrict their activities to those which ensure safety for all passengers.

Students should help to keep the airplane and bus neat and clean.

TELEPHONE CALLS

Only use hotel room phones to call room to room. However, NO PHONE CALLS MAY BE MADE AFTER CURFEW, unless there is an emergency. Any calls from rooms will be charged to the individual students. Most hotels have wi-fi, and students can stay in contact with family & friends. Travelers can call Mrs. Miller's room any time in case of emergency.

PUNCTUALITY

We are frequently going to be on a tight schedule. It will be necessary to bring all members of the group together at the appointed time and place without delay. Promptness will be essential. Please have a watch or cell phone with the correct local time on your person.

LUGGAGE

Each student will be allowed and responsible for one small- or medium-size suitcase and one smaller bag (backpack is suggested). Each bag must be clearly marked with the student's name on a luggage tag. Suitcase size and weight should not exceed a student's ability to carry it. **Remember-- save room in your suitcase to bring back souvenirs!** We will also check airline/bus requirements for weight and size. Each person will receive a luggage tag that they should use in addition to any other luggage tags for their bags. Please make sure you have luggage tags on all bags (suitcase, carry on).

DRESS CODE

Every day we will be representing ourselves, family, school, city, state, country. The following points are offered as guidelines: Shoes should be comfortable!!! Weather may be cool and sometimes rainy. We will be touring (and outdoors) no matter the weather. Make sure to have a waterproof jacket and umbrella, and shoes that you don't mind getting wet. Having 2 pairs of shoes is nice if your shoes get wet, then one pair can dry while you wear the other pair. Do not wear any clothing with the Novi logos or your name on the back to avoid standing out.

MONEY

We recommend planning on approximately \$50-60 per day for spending money. This should cover lunches, beverages, souvenirs, free time activities and additional excursions. At the start of the tour, travelers should bring the equivalent of \$100 in British Pounds. After that, ATMs are the most convenient way to withdraw cash since they accept a wide variety of bank and credit cards. Before you travel, you should familiarize yourself with the current exchange rates for the U.S. dollar to British Pounds. Traveler's checks are not allowed. Be sure to alert your bank and your credit card company to let them know that you will be traveling abroad and make sure your cards will work. You should also find out if there are any fees associated with using your cards abroad. Also, get a PIN if you might want to withdraw cash with your card from an ATM.

TIPPING

This is included in the trip price.

HEALTH

The health and well-being of each person is of primary concern to us. An Emergency Medical Release and Authorization for Administering Over-the-Counter Medication must be completed prior to the trip. This will provide us with general health information as well as give us permission to take anyone to a doctor for emergency care after reasonable attempts to reach the parents have failed. If anyone has a special health problem, please let us know before we leave. List these (allergies, diabetes, etc.) on the medical information form. Students who have prescriptions that will accompany them on the trip must complete the additional necessary forms.

We will be walking a lot--sometimes 10-15 miles per day, including many flights of stairs as in some attractions there are no elevators, and on uneven or cobblestone streets. It is recommended that students and/or adults be able to manage the physical exertions of the trip.

NOVI HIGH SCHOOL TRIP TO ENGLAND & SCOTLAND AUTHORIZATION

While the chaperones cannot be held responsible for the actions of your son or daughter, we will do our best to enforce the attached rules.

Please note this form and **Medical Information Forms** must be signed and returned to Mrs. Miller. Without this form signed, the student will not be eligible to go on the trip.

Please make sure your son or daughter and you have read all materials provided by NHS and Pass[ports].

List other information you would like us to know about your son/ daughter such as serious medical problems, dietary restrictions or issues, past history that may be relevant to the trip, concerns, etc.:

Once again, minor violations of the rules will result in the loss of some privileges connected with the trip (i.e. confined to a hotel room during free time). Major violations will result in your son/daughter being sent home at your expense. You must realize that this expense will include:

1. Air fare to Detroit from London, England or Edinburgh, Scotland.
2. Picking up your student upon arrival in Detroit.

We have read this trip booklet, the rules and regulations governing the Novi High School Trip to England & Scotland 2026, and agree to abide by them.

Student's Signature

Parent's Signature

Date

Tour Overview

Group Organizer

Ms. Amy Miller

Tour Name

London to Edinburgh

Departure Date

3/27/2026

Return Date

4/3/2026

Departure City

Detroit, MI

Free Spot Ratio

1 free spot for every 6 payees

Price Breakdown

\$3798
\$115 / month

Program Cost	\$4298
	-\$300 Early Enrollment Discount until June 1, 2024
	-\$200 Welcome Scholarship
Total Cost	\$3798
E-Z Monthly Payments	\$115

What You Get

**Accommodations**

Accommodations in centrally-located three-star or four-star hotels. Rooming on a triple basis. Optional double rooms: \$240 per person. Group leader single room included.

**Transportation**

Round-trip airfare on scheduled airline. Deluxe touring motorcoach. Driver tip is included in the Program Cost. Unlimited public transportation.

**Meals**

All breakfasts. All dinners.

**Tour Director**

Services of a specially-trained **passports** Tour Director throughout. Tour Director tip is included in the Program Cost.

**Travel Protection**

passports provides and pays for a Post-Departure Travel Protection Plan that provides coverage for Trip Interruption, Trip Delay, Baggage Loss or Delay, Medical Expense and Evacuation and more.

Optional Add-ons

- \$115 Excursion to Windsor Castle
- \$70 Excursion to Roslin
- \$240 Include double rooms for your entire group

Private Tour

This is a Private Tour Based on 20 Payees

This tour is private and will not be combined with other groups. If you have fewer than 20 participants enroll, your group may be offered the option to combine with others, to travel on an alternate or modified program, or to keep your group private with the addition of a supplement. Enrolling more than 20 participants will reduce your price!

-\$140 per payee with 25 or more payees

+\$200 to keep your tour private with 15-19 payees

The Fine Print

Final Payment Deadline

Program cost is valid for those who pay in full before the Final Payment Deadline. Final payment is due 12/7/2025 or, with E-Z Pay, 2/25/2026.

Double Rooms and Adults

Adults 24 years or older are automatically charged for double rooms. With doubles, total price is \$4,038.

EASY ENROLLMENT



Online Application

To enroll online, participants can visit **passports.com** and enter your group's Tour ID:
AMILLER2026



Paper Application

To enroll with a paper application, participants can fill out the application and mail it along with the initial deposit to the **passports** office:

51 Union Street, Suite 106, Worcester, MA 01608

MAKING PAYMENTS



E-Z Pay Plan

Participants enrolled on E-Z Pay will have monthly payments automatically deducted from their checking accounts on a specified date. The final payment deadline is 30 days prior to departure, 2/25/2026.



Convenience Billing Plan

Participants not enrolled on E-Z Pay will be sent a suggested monthly payment statement each month, equal to the remaining balance divided by the number of months until the final payment deadline. Participants can pay when they choose, as long as they are paid in full by the final payment deadline. The final payment deadline is 110 days prior to departure, 12/7/2025.



London to Edinburgh

Group Organizer: Ms. Amy Miller

Tour Includes

Departure Date

March 27, 2026

Overnights

London 2 • Stratford-upon-Avon 1 • York 1
• Edinburgh 2

Accommodations

Accommodations in centrally-located three-star or four-star hotels. Rooming on a triple basis. Double rooms: \$240 per person.

Transportation

Round-trip transportation on scheduled airline. Deluxe touring motorcoach. Unlimited public transportation.

Meals

All breakfasts. All dinners.

Tour Director

Services of a specially-trained **passports** Tour Director throughout. Tipping is included in the Program Cost. Whisper headsets included.

Travel Protection

passports provides and pays for a Post-Departure Travel Protection Plan that provides coverage for Trip Interruption, Trip Delay, Baggage Loss or Delay, Medical Expense and Evacuation and more.

Investment

\$3798

\$115 / month

Program Cost \$4098

-\$300 Early Enrollment Discount

Total \$3798

Monthly payments are based on the E-Z Pay payment schedule with \$0 deposit. Early Enrollment Discount expires June 1, 2024. Final payment is due 12/7/2025 or, with E-Z Pay, 2/25/2026. Tour cost is based on a group size of 20 participants. Departure from Detroit, MI. Adults 24 years or older are automatically charged for double rooms. With doubles, total price is \$4,038.

For More Information

- 1 Visit our website
passports.com
- 2 Enter Tour ID
AMILLER2026

London to Edinburgh

Departs: March 27, 2026



Days 1-2: Arrival London

Arrival transfer

Day 3: London

London City Sightseeing: Local guide

Optional Excursion to Windsor Castle

Day 4: London - Stratford-upon-Avon

Visit to Oxford University and one of the colleges

Royal Shakespeare Theatre performance

Day 5: Stratford-upon-Avon - York

Visits to Shakespeare's Birthplace and Anne Hathaway's Cottage: Visit to Stratford's Holy Trinity Parish Church

Guided Ghost Walking Tour

Day 6: York - Edinburgh

Tour director-led walking tour: Visit to York Minster

Day 7: Edinburgh

Half-day city sightseeing: Local Guide, Visit to Edinburgh Castle

Visit to the Palace of Holyroodhouse

Optional Excursion to Roslin: Visit to Rosslyn Chapel

Day 8: Departure

Departure transfer

To enroll or view full text itinerary, point your camera here:



Detailed Itinerary

Friday 3/27 - Saturday 3/28

Arrival London

Arrival transfer

Meals included: Dinner
Overnight: London

Sunday 3/29

London

London City Sightseeing: Local guide

Optional Excursion to Windsor Castle

Meals included: Breakfast, Dinner
Overnight: London

Monday 3/30

London - Stratford-upon-Avon

Visit to Oxford University and one of the colleges

Royal Shakespeare Theatre performance

Meals included: Breakfast, Dinner
Overnight: Stratford-upon-Avon

Days 1-2: Arrival

You head east, into a short night, and suddenly it's morning, and you're in England. Londontown: the hub and focus for theatergoers worldwide!

Settle into your hotel, then venture into your surroundings. Red, double-decker buses groan along the "wrong" side of the road, escorted by innumerable black taxicabs with engines that sound like sewing machines.

Day 3: London City Sightseeing, London, Optional Excursion to Windsor Castle

Enjoy a tour of the sights and sounds of the British capital. See such sights as St. Paul's Cathedral, Westminster Abbey, the Houses of Parliament, Big Ben, Kensington, and Trafalgar Square.

A certified local guide will accompany your group today.

Free time in London

The afternoon is unscheduled.

Consider a visit to the Tower of London to view Traitors' Gate, the Bloody Tower, the Block (where two of Henry VIII's ill-fated wives lost their heads), the White Tower and the Crown Jewels. If you choose to follow one of the Beefeaters, you'll also be able to visit the Royal Chapel.

Optional Excursion to Windsor Castle

Head to the town of Windsor, the location of royal residences for almost one thousand years, ever since William the Conqueror settled there in 1070.

A visit to Windsor Castle includes the State Apartments, Queen Mary's Dolls' House (a palace-within-a-palace with functioning lights, running water and Lilliputian-size books written by famous authors of the 1920s) and St. George's Chapel, one of the country's finest churches in the typically English style known as Perpendicular Gothic.

If you have some free time, make your way to the Admissions Centre, or the Courtyard, to check whether you may join (at no extra cost) a thirty-minute guided tour of the Castle Precincts, which goes as far as Henry VIII's North Terrace.

Day 4: Oxford, Stratford-upon-Avon, RSC Performance

Travel to the seat of one of the world's greatest universities, Oxford.

Images of ornate Gothic spires and professors on bicycles will etch your memory and camera film. A visit is included to one of the colleges, such as Christ Church, where visitors can see the stained-glass window depicting Alice in Wonderland, the charming creation of one of Christ Church's most famous professors, Lewis Carroll.

Travel on to the hometown of the most famous playwright of the Western World.

Royal Shakespeare Theatre performance

Enjoy a play by the Royal Shakespeare Company. Hear it the way he wrote it! Thrills and chills up and down your spine, here in Merry Old England.

Tuesday 3/31

Stratford-upon-Avon - York

Visits to Shakespeare's Birthplace and Anne Hathaway's Cottage: Visit to Stratford's Holy Trinity Parish Church

Guided Ghost Walking Tour

Meals included: Breakfast, Dinner
Overnight: York

Wednesday 4/1

York - Edinburgh

Tour director-led walking tour: Visit to York Minster

Meals included: Breakfast, Dinner
Overnight: Edinburgh

Thursday 4/2

Edinburgh

Half-day city sightseeing: Local Guide, Visit to Edinburgh Castle

Visit to the Palace of Holyroodhouse

Optional Excursion to Roslin: Visit to Rosslyn Chapel

Meals included: Breakfast, Dinner
Overnight: Edinburgh

Day 5: Shakespeare's Birthplace and Anne Hathaway's Cottage, Travel to York, Guided Ghost Walk

Visit the main landmarks in Stratford-upon-Avon: Shakespeare's Birthplace, on Henley Street, and Anne Hathaway's Cottage, the romantic thatched-roof dwelling on the outskirts of town where Shakespeare courted Anne before their marriage in 1582.

Visit to Stratford's Holy Trinity Parish Church

Find Shakespeare's grave in the parish church, inscribed with the date of April 23, 1616, and a few lines with a curse:

*Blest be the man that spares these stones
And curst be he that moves my bones.*

Travel to the old Roman fort city of York, a living museum of medieval times.

Guided Ghost Walking Tour

Along with a costumed guide, enjoy a "Ghost Tour" this evening! Discover the hidden magic of York through the real art of storytelling taken from the legends and folklore of days gone by.

Day 6: York Walking Tour, Cheviot Hills, Edinburgh

On a walking tour with your tour director, you will see landmarks such as the medieval city walls, the remnants of York Castle, the Old Town's lanes known as The Snickelways and The Shambles.

You will also see the Multangular Tower and its well-preserved section of Roman stonework. York was founded by the Romans in AD 71 as *Eboracum*, which became a major city chosen as a home base by the emperor Hadrian in AD 122. A statue of Constantine the Great marks the spot where he was proclaimed "Augustus" (emperor) in AD 306.

Visit to York Minster

Today's highlight is a visit to the largest Gothic church north of the Alps: York Minster. From 1154, it took 250 years to build this amazing structure. Admire the cathedral's richly-decorated west front and its splendid nave (one of Britain's finest examples of the Decorated style), as well as the 120 stained glass windows, by far the largest collection of medieval stained glass in Britain.

Travel to Edinburgh via the Cheviot Hills

Follow ancient trading routes through the Cheviot Hills to the city of Edinburgh, called the "Athens of the North" because of its rich literary and academic life.

Welcome to Scotland. There'll be time to start exploring Edinburgh, birthplace of Sir Walter Scott, Alexander Graham Bell, David Hume, James Boswell, Robert Louis Stevenson, and Scottish national poet Robert Burns, who called it home for several years.

Day 7: Edinburgh City Sightseeing, Palace of Holyroodhouse, Edinburgh, Optional Excursion to Roslin

Enjoy a coach tour along the ancient Royal Mile, through the narrow alleys of the city's medieval Old Town and into the 18th-century New Town. See the extinct volcano, Arthur's Seat, which looms over the city.

Local Guide

A half-day local guide, well-educated and specially-trained on the history and culture of Edinburgh, will accompany your group.

Visit to Edinburgh Castle

Visit the fortress which defines Edinburgh's skyline from its high-perched location on the granite core of an extinct volcano. This castle shelters the Scottish Crown and Regalia, and the Stone of Destiny, returned to Scotland in 1996 after a 700-year stay at Westminster Abbey. Within its walls stand several buildings, including the Palace where Mary, Queen of Scots, gave birth to King James I of England in 1566 and St. Margaret's Chapel, built in 1130 to honor the pious wife of King Malcolm III.

Visit to the Palace of Holyroodhouse

You will visit the Palace of Holyroodhouse, the monarch's official residence in Scotland.

As you tour the Royal Apartments, rebuilt in the 17th century, you will hear about Mary Queen of Scots, who resided in the palace in the 16th century, as did Bonnie Prince Charlie in 1745.

If visiting the Palace between April and October, you may join a free guided tour of Holyrood Abbey, an Augustinian Abbey now in ruins which was founded in 1128 and named after a relic of the True Cross (Holy Cross) also called Holy Rood, or Black Rood.

Holyrood Palace and Abbey are located near Holyrood Park, the largest park in Edinburgh, which includes meadows, a lake and rocky crags, notably the ancient volcano known as Arthur's Seat.

Free time in Edinburgh

The afternoon is unscheduled.

Museums include the Royal Museum of Scotland and the National Gallery of Scotland.

Optional Excursion to Roslin

Stop in a small town on the outskirts of Edinburgh that has two claims to fame: its unique Chapel and the National Institute of Bioscience where the first cloned mammal, Dolly the sheep, was born in 1996.

Visit to Rosslyn Chapel

Enter the enigmatic sanctuary that figures prominently in Dan Brown's 2003 best-seller, *The Da Vinci Code*, and the 2006 blockbuster film inspired by the novel. Officially called the Collegiate Church of St. Matthew, the chapel dates back to 1446 and is regarded as an outstanding example of stone carving. Mysteries and legends represented in its stones attract a large number of visitors since the site has been linked to the Holy Grail, the Holyrood relic, buried treasures, ley lines, earth energy, medieval Knights Templar, Freemasonry, and more!

Day 8: Departure

Most good things must come to an end. Your suitcase full of memorabilia and of photos ready to be processed, you'll arrive home later today, eager to share your discoveries with family and friends.

Friday 4/3

Departure

Departure transfer

Meals included: Breakfast

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

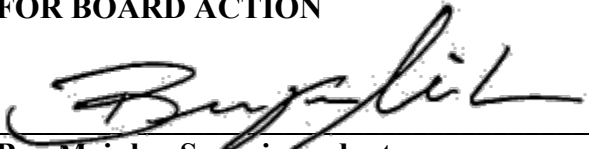
TOPIC: NEF Grants and Donations

The Novi Educational Foundation (NEF) is presenting their list of teacher grants to the Board of Education in the total amount of \$11,325.31.00 as attached.

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the generous donation(s) as presented, with appreciation and thanks.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

			NEF Cost
No	Teacher	Title	
3	Melissa Edmunds	Digital Tablets for Digital Painting	\$ 920.00
4	Erin Harbar	Clay Texture Tools	\$ 300.00
6	Meghan Pfile	Accessible Sensory Den	\$ 639.70
7	Linda Borton	OH Little Free Library	\$ 800.00
8	Bethany Barnes	Math and Collaborative Games	\$ 200.00
9	Kelsey McClafferty	Inclusive Library for All Readers	\$ 500.00
11	Teresa Hardy	Novi4All Comfortable Classroom Lighting	
13	Cortney Kidon	A SOFT Start Leads to a GREAT Day!	\$ 800.00
14	Chelsea Dixon	VO ASD Adaptive Art/Life Skills Grant	\$ 912.00
15	Gina Catrine	MTSS and Algebra 1 ReWrite Max Boogie Board	\$ 960.00
17	Michelle Donberger	Live. Love. Drum.	\$ 272.24
18	Alexandra Glowacki	A Little SPOT of Social-Emotional Support	\$ 345.00
25	Brianna Canedo	White Boards for all	\$ 452.83
26	Brianna Canedo	Real life skills for firsties	\$ 291.33
29	Megan Mathes	Hands on Learning for Novi 4 All	\$ 600.00
32	Kristen Mrozek	Creative Fun Stations	\$ 500.00
34	Brad Therrian	NATC: Rockin' It in the Kitchen and Community	\$ 632.00
35	Meena Ansari	"Cooking in Speech Therapy"	\$ 550.00
36	Sabrina Sweeney	Drumming Up Some Fun!	\$ 660.00
37	Michelle Donberger	Stepping into the Garden	\$ 240.21
39	Jennifer Egli	Play Works	\$ 750.00
			\$ 11,325.31

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

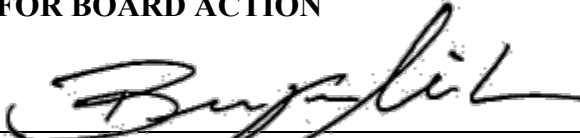
TOPIC: VOICE PTO Gifts to the District

The District is in receipt of a generous donation from the Village Oaks (VOICE) PTO. This generous donation is in the amount of \$ 3,682.00 for the Purchase of 700 t-shirts for every student in the building.

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Ben Mainka, Superintendent

Board Proposal from Village Oaks Elementary and VOICE (PTO)

The PTO and I would like to obtain board permission to purchase one Village Oaks t-shirt for every student in the school from our VOICE PTO account. These shirts will not only provide an equitable opportunity for all students to have district spirit wear and it can be worn at school events, assemblies, field trips and district events! We will continue this new tradition each year by purchasing one for each incoming Kindergarten student starting with the students next year. We will keep the same design and have extras available for students to purchase should they outgrow it or want an additional one. This year we plan to purchase 700 shirts to allow for extras for purchase.

Item: Gildan 100% cotton t-shirt from Custom Ink in color white or light grey
<https://www.customink.com/products/t-shirts/short-sleeve-t-shirts/gildan-100-cotton-t-shirt/4100?PK=4100>

Price: 700 shirts at \$5.26 each for a total of \$3,682. Note: Staff will be permitted to purchase one at this bulk price on our order, which could increase the total initially but the fund will be reimbursed back into the VOICE PTO account.

Printing: The district approved font and logo will be used as pictured below.



Please let us know if you have any questions or concerns.

Sincerely,
Katy Dinkelman and VOICE

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT OF TALENT MANAGEMENT AND DEVELOPMENT

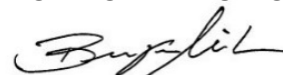
TOPIC: Personnel Recommendations

Dr. Laura Carino, Assistant Superintendent of Talent Management and Development, presents for your consideration the following personnel changes:

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
A. New Hires					
NEA:					
Rotenheber, Lisa	DF	Special Ed Resource Room Teacher	New Hire	MA	11-20-23
NESPA:					
Edwards, Maral	OH	Secretary	New Hire	Hourly	11-13-23
Hendricks, Pamela	NATC	Special Ed Para Self-Contained	New Hire	Hourly	11-27-23
Pawley, Fallon	Trans.	Secretary/Dispatcher	New Hire	Hourly	11-27-23
B. Retirements and Resignations					
Non-Bargaining:					
Phillips, Kathleen	ROAR	Adult Ed ESL Teacher	Resignation		01-18-24
Steeh, Robert	ROAR	Career Prep Night Lead	Resignation		08-28-23
Steeh, Diane	ROAR	Adult Ed Teacher	Resignation		08-28-23

RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED
FOR BOARD ACTION**



Benjamin Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: Raptor Emergency Management Suite + CSP Purchase

In September of 2020, the District purchase, with 2019 Bond funds, and installed the Raptor Visitor Management System in all of the District's school buildings' secure entries. This has proven to be a very useful safety feature.

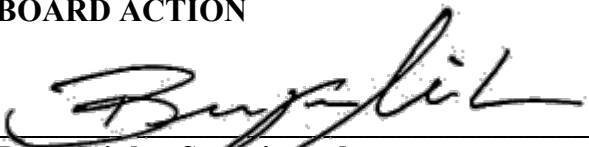
Tonight, administration is requesting the purchase of the Raptor Emergency Management Suite. With the introduction of this technology, the District would be able to notify staff and first responder quickly in an emergency situation.

This came for information and discussion at the October meeting. It come back tonight for approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the purchase of the Raptor Emergency Management Suite + CSP in the amount of \$56,877.00.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: Board of Education Meeting Adjustment

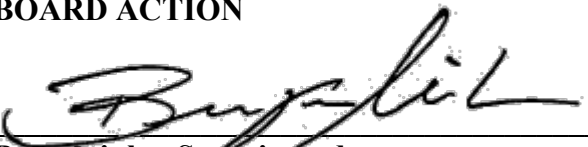
At the October 2, 2023 Board Work Session, the topic of changing the Board meeting start times from 7:00 PM to 5:30 PM, 6:00 PM, or 6:30 PM was brought up. This came for Board information and discussion and the regular meeting of the Board on October 19, 2023.

It comes tonight for approval.

RECOMMENDATION:

That the Novi Community School District Board of Education adjust the starting their regular Board meetings from 7:00 PM to 6:00 PM.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent



25345 Taft Rd., Novi, MI 48374 Phone: (248) 449-1204

2023-2024 Board of Education Meetings

Meeting Location: Board Room - Educational Services Building (ESB)

November 16, 2023	Thursday	7:00 p.m.	ESB
December 14, 2023 (Work Session)	Thursday	6:00 p.m.	ESB
December 21, 2023	Thursday	6:00 p.m.	ESB
January 11, 2024	Thursday	6:00 p.m.	ESB
January 18, 2024	Thursday	6:00 p.m.	ESB

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Novi Baseball Trip to MLB Dodger Spring Training Complex in Florida

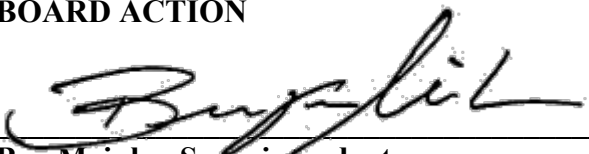
The Novi Athletics Department is requesting approval for the Novi Baseball team to travel to Vera Beach Florida, so that they can attend the MLB Dodger Spring Training during Spring Break 2024. The Novi team will be able to participate in four (4) scrimmages and practices along with other team building events.

The team will leave for Florida at the end of the school day on Friday, March 22, and return on Saturday, March 30, 2024.

RECOMMENDATION:

That the Novi community School District approve the Novi Baseball trip to MLB Dodger Spring Training Complex in Florida from March 22 – March 30, 2024.

**APPROVED AND RECOMMENDED FOR
BOARD ACTION**



Ben Mainka, Superintendent

Oct 19, 2023

March 22 - 30, 2024

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Rick Green Other Staff Members Attending: Charlie Richter

Have you coordinated this trip in previous years?: No If yes, when? _____

◊ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

Novi Baseball State Championship in Lansing, June 16, 2023

◊ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip Zach Byron

TRIP INFORMATION

Title of Field Trip:	<u>Baseball Spring Break Trip</u>	Organization/Club/Course Name:	<u>Novi HS Baseball</u>
Date(s) of Trip:	<u>March 22 - 30, 2024</u>	School Days Missed (by students):	<u>0</u>
Field Trip Destination:	<u>MLB Dodger Spring Training Complex</u>	City/State:	<u>Vero Beach, FL</u>
Departure Time:	<u>4pm</u>	Departure Location:	<u>Novi, MI</u>
Arrival Time:	<u>12pm</u>	Arrival Location:	<u>Vero Beach, FL</u>
Total Cost per Student:	<u>\$1500</u>	Items included in cost:	<u>Lodging/Food/Transport/Baseball</u>
Trip Funded By:	<u>Parents</u>		

LODGING

Lodging name: MLB Dodger Spring Training Complex Contact Number: 866-244-2291

Number of students attending: 15 Number of Chaperones: 5

Lodging Cost Per Student: \$1500 Funded By (circle): Student Other: _____

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: Charlie Richter

Names of Volunteer Chaperones: Rick Green, Garrett Green, Kevin Zak, Zach Byron

TRANSPORTATION

Method of Transportation (select one): Charter Bus

School Bus: Tentative school bus confirmation made by _____ on _____
name date

Charter Bus: Company TBD Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: Included in \$1500 **Funded By (select one):** Parent

Address of Destination 3901 26th St, Vero Beach, FL 32960 Pickup Location Novi HS

Group Novi HS Baseball Team Pickup Building HS

Of Adults 5 # Of Students 15 Parking Facilities HS Athletic Bldg

Departure Time 4pm Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time 12pm Special Equipment Needed n/a

Time Leaving Destination 5pm Does the Bus Need to Stay with the Group? No

Approx. Return Time 1pm

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

The Novi HS Varsity Baseball team will participate in scrimmages and practices along with team building events in order to prepare for the upcoming season so that the team can build on the success of the previous season and have continued success in 2024.

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

4 man training sessions are currently taking place and will continue throughout the winter. Tryouts will occur right before the trip.

3. Why is the field trip the best way to achieve/reinforce the class objectives?

The unpredictable weather in Michigan does not always allow for outdoor practices prior to the start of the season.

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

The first game is 2 days after returning from the trip.

Summary of Trip to Present to the Board of Education for Approval:

The Novi HS Baseball team will leave at the end of the school day on Friday, March 22nd and spend Spring Break in Florida, returning on Saturday, March 30th.

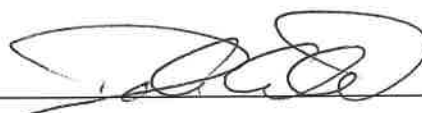
During their stay in Florida, they will practice and participate in 4 scrimmages.

They will also participate in team building events such as attending Major League Spring Training games, team dinners, beach volleyball and more.

It is anticipated that by spending Spring Break in Florida together, the team will come back focused, trained and ready for their season.

APPROVAL

Sponsor's Signature



Administrator's Signature

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

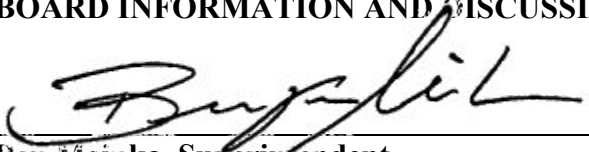
TOPIC: Thrun Policy Updates

The Governance and Policy Committee of the Whole met on October 30, 2023 to review and discuss Thrun Law's July policy updates. These policies come tonight for Board information and discussion.

- 2501
- 3118
- 3405
- 4104
- 4216
- 5411
- 5419
- 5510
- 5707

The Committee of the Whole also reviewed and discussed verbiage from their last Policy 1002 – Meetings of the Board of Education, Section – Rules of Order and adding it to 2501 – Meetings.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

Series 3000: Operation, Finance, and Property

3100 General Operations

3118 Title IX Sexual Harassment

Consistent with Policy 3115, the District prohibits unlawful sex discrimination, including harassment and retaliation, in any of its education programs or activities in accordance with Title IX of the Education Amendments of 1972 and its implementing regulations.

This Policy addresses allegations of Title IX sexual harassment that occurred on or after August 14, 2020. Allegations of discrimination, harassment, or retaliation not covered by this Policy should be addressed under the District's applicable non-discrimination or anti-harassment policies. Allegations alleging both Title IX sexual harassment and other forms of unlawful discrimination and harassment (e.g., race, age, disability) that cannot be reasonably separated into two distinct complaints should be investigated under this Policy. Investigating other forms of discrimination, including harassment and retaliation, through this Policy will fulfill the District's investigation requirements under Policies 4104 or 5202, but nothing in this paragraph limits the District's right to determine at any time that a non-Title IX allegation should be addressed under Policies 4104 or 5202 or any other applicable Policy.

The Board directs the Superintendent or designee to designate one or more employees who meet the training requirements in Section M of this Policy to serve as the District's Title IX Coordinator(s). The Title IX Coordinator will designate an Investigator, Decision-Maker, and Appeals Officer, if applicable, for each Formal Complaint made under this Policy. If a Formal Complaint is made under this Policy against the Title IX Coordinator, the Board President will designate the persons who will serve as the Investigator, Decision-Maker, and Appeals Officer and will work with District administrators to ensure that all other requirements of this Policy are met.

The Investigator, Decision-Maker, Appeals Officer, and any person designated to facilitate an informal resolution process cannot be the same person on a specific matter, and the persons designated to serve in those roles may or may not be District employees. Any person serving as the Investigator, Decision-Maker, Appeals Officer, or person designated to facilitate an informal resolution process must meet the training requirements in Section M of this Policy.

Inquiries about Title IX's application to a particular situation may be referred to the Title IX Coordinator, the Assistant Secretary for Civil Rights of the United States Department of Education, or both.

A. Definitions

For purposes of this Policy, the below terms are defined as follows:

1. "Sexual Harassment" means conduct on the basis of sex that satisfies one or more of the following:

- a. A District employee conditioning the provision of a District aid, benefit, or service on a person's participation in unwelcome sexual conduct;
- b. Unwelcome conduct that a reasonable person would determine to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- c. "Sexual assault" as defined in 20 USC 1092(f)(6)(A)(v), "dating violence" as defined in 34 USC 12291(a)(10), "domestic violence" as defined in 34 USC 12291(a)(8), or "stalking" as defined in 34 USC 12291(a)(30).
 - i. "Sexual assault" is an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. It includes unlawful sexual intercourse (including incest and statutory rape) and any sexual act, including rape, sodomy, sexual assault with an object, or fondling, directed against another person without the consent of that person, including when that person is incapable of giving consent."
 - A) Rape: (Except Statutory Rape) The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
 - B) Sodomy: Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
 - C) Sexual Assault With An Object: To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
 - D) Fondling: The touching of the private body parts of another person for the purpose of sexual gratification without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
 - E) Incest: Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

- F) Statutory Rape: Nonforcible sexual intercourse with a person who is under the statutory age of consent.
- ii. “Dating violence” means violence committed by a person who is or has been in a romantic or intimate relationship with the Complainant. The existence of such a relationship is based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
 - iii. “Domestic violence” means felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the Complainant, person with whom the Complainant shares a child, person who is cohabitating with or has cohabitated with the Complainant as a spouse or intimate partner, person similarly situated to a spouse of the Complainant under the domestic or family violence laws of Michigan; or any other person against an adult or youth Complainant who is protected from that person’s acts under the domestic or family violence laws of Michigan.
 - iv. “Stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to (1) fear for the person’s safety or the safety of others; or (2) suffer substantial emotional distress.
- 2. “Actual Knowledge” means notice of sexual harassment or allegations of sexual harassment to the District’s Title IX Coordinator or any District employee. Imputation of knowledge based solely on vicarious liability or constructive notice is insufficient to constitute actual knowledge. This standard is not met when the only District employee with actual knowledge is the Respondent.
 - 3. “Appeals Officer” is the person designated by the District to handle appeals of a dismissal or determination of responsibility for matters investigated under this Policy. The Appeals Officer may not be the same person as the Investigator, Title IX Coordinator, Decision-Maker, or person designated to facilitate an informal resolution process on a specific matter.
 - 4. “Complainant” is a person who is alleged to be the victim of conduct that could constitute Title IX sexual harassment.
 - 5. “Consent” means a voluntary agreement to engage in sexual activity by a person legally capable of consenting. Someone who is incapacitated cannot consent. Past consent does not imply future consent. Silence or an absence of resistance does not imply consent. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Consent can be withdrawn at any time. Coercion, force, or threat of either invalidates consent. Sexual conduct or relationships between District employees, volunteers, or contractors and students, regardless of age or consent, are prohibited.

6. “Day,” unless otherwise indicated, means a day that the District’s central office is open for business.
7. “Decision-Maker” is the person designated by the District to review the investigation report and provide a written determination of responsibility that provides the evidentiary basis for the Decision-Maker’s conclusions. The Decision-Maker may not be the same person as the Investigator, Title IX Coordinator, Appeals Officer, or person designated to facilitate an informal resolution process on a specific matter.
8. “Education Program or Activity” means any location, event, or circumstance over which the District exercised substantial control over both the Respondent and the context in which the harassment occurred.
9. “Formal Complaint” means a written document or electronic submission signed and filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the District investigate the sexual harassment allegation.
10. “Grievance Process” is the process by which the District handles Formal Complaints.
11. “Investigator” is the person designated by the District to investigate a Title IX Formal Complaint. The Investigator cannot be the same person as the Decision-Maker, Appeals Officer, or person designated to facilitate an informal resolution process on a specific matter. The Title IX Coordinator may serve as the Investigator on a particular investigation, unless the Title IX Coordinator has a conflict of interest or bias.
12. “Report” means an account of alleged Title IX sexual harassment made by any person (regardless of whether the reporting party is the alleged victim).
13. “Respondent” is a person who has been reported to be the perpetrator of conduct that could constitute Title IX sexual harassment.
14. “Supportive Measures” are non-disciplinary, non-punitive, individualized services offered and implemented by the Title IX Coordinator as appropriate, as reasonably available, and at no-cost to the Complainant and the Respondent before or after the filing of a Formal Complaint or when no Formal Complaint has been filed. Supportive measures are designed to restore or preserve equal access to the District’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the District’s educational environment, or deter sexual harassment.
15. “Title IX Coordinator” is the person(s) designated by the District to coordinate the District’s Title IX compliance. The Title IX Coordinator may not be the same person as the Appeals Officer or Decision-Maker on any matter. A person not serving as a Title IX Coordinator in a particular matter is not disqualified from

serving in another role in that matter. The Title IX Coordinator may also serve as the Investigator or person designated to facilitate an informal resolution process on a particular investigation, unless the Title IX Coordinator signed the Formal Complaint.

B. Posting Requirement

The Title IX Coordinator's contact information (name or title, office address, electronic mail address, and telephone number), along with the District's Title IX nondiscrimination statement, must be prominently posted on the District's website and in any catalogs or handbooks provided to applicants for admission or employment, students, parents/guardians, and unions or professional organizations with a collective bargaining or professional agreement with the District.

The District will provide notice of this Policy to all applicants, students, parents/guardians, employees, and unions or professional organizations with a collective bargaining or professional agreement with the District by prominently posting this Policy on its website and referencing this Policy in its handbooks, which will include the Title IX Coordinator's name or title, office address, electronic mail address, and telephone number.

C. Designation of Title IX Coordinator

The District designates the following person(s) as the Title IX Coordinator(s):

Dr. Laura Carino, Assistant Superintendent, Talent Management and Development

25345 Taft Road, Novi, Michigan 48374-2423

248-449-1203

laura.carino@novik12.org

~~Mr. Michael Giromini, Assistant Superintendent, Teaching and Learning~~

~~25345 Taft Road, Novi, Michigan 48374-2423~~

~~248-449-1202~~

~~michael.giromini@novik12.org~~

Mr. Jeff Dinkelmann, Director of Employee Relations

25345 Taft Road, Novi, Michigan 48374-2423

248-449-1202

michael.giromini@novik12.org

D. Reporting Title IX Sexual Harassment:

A person may make a report of sexual harassment or retaliation at any time. Reports may be made in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that result in the Title IX Coordinator receiving the person's verbal or written report.

Any District employee who receives a report of sexual harassment or has actual knowledge of possible sexual harassment must convey that information to the Title IX Coordinator by the end of the next day.

Any other person who witnesses an act of sexual harassment is encouraged to report it to a District employee and may do so anonymously. No person will be retaliated against based on any report of suspected sexual harassment or retaliation.

E. General Response to Sexual Harassment

1. District's Obligation to Respond without Deliberate Indifference

Upon actual knowledge of Title IX sexual harassment, the Title IX Coordinator must respond promptly in a manner that is not deliberately indifferent. The District will be deemed to be deliberately indifferent only if its response to sexual harassment is clearly unreasonable in light of the known circumstances.

If the Title IX Coordinator receives a report of sexual harassment and the Complainant does not file a Formal Complaint, the Title IX Coordinator must evaluate the information and determine whether to sign and file a Formal Complaint. If the Title IX Coordinator determines not to sign and file a Formal Complaint, the Title IX Coordinator must address the allegations in a manner that is not deliberately indifferent.

2. Response to Report of Title IX Sexual Harassment

Upon receipt of a report of sexual harassment, the Title IX Coordinator must promptly contact the Complainant to discuss the availability of supportive measures, consider the Complainant's wishes with respect to supportive measures, inform the Complainant of the availability of supportive measures with or without the filing of a Formal Complaint, and explain to the Complainant the process for filing a Formal Complaint.

3. Formal Complaint Filed

Upon the receipt of a Formal Complaint, the District must follow the Grievance Process in Section F of this Policy. A Formal Complaint may be submitted using the Title IX Sexual Harassment Formal Complaint Form.

4. Equitable Treatment

The District will treat the Complainant and Respondent equitably throughout the Grievance Process, which may include offering supportive measures as described in Subsection E(6) of this Policy.

5. Documentation and Recordkeeping

The Title IX Coordinator will document all sexual harassment reports and all incidents of sexual harassment that the Title IX Coordinator receives or personally observes.

The District will retain this documentation in accordance with applicable record retention requirements in Section N of this Policy.

6. Supportive Measures

After receiving a report of Title IX sexual harassment, the Title IX Coordinator must promptly contact the Complainant to discuss the availability of supportive measures, with or without the filing of a Formal Complaint. If the District does not provide a Complainant with supportive measures, then the Title IX Coordinator must document the reasons why such a response was not clearly unreasonable in light of the known circumstances.

The District may provide, as appropriate, non-disciplinary, non-punitive individualized services to the Complainant or Respondent before or after the filing of a Formal Complaint or when no Formal Complaint has been filed.

Supportive measures should be designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party.

Supportive measures are offered without charge to all parties and are designed to protect the safety of all parties or the District's educational environment, or deter sexual harassment.

Supportive measures may include, but are not limited to:

- a. District-provided counseling;
- b. Course-related adjustments, such as deadline extensions;
- c. Modifications to class or work schedules;
- d. Provision of an escort to ensure that the Complainant and Respondent can safely attend classes and school activities; and
- e. No-contact orders.

All supportive measures must be kept confidential, to the extent that maintaining such confidentiality would not impair the District's ability to provide the supportive measures.

7. Respondent Removal

- a. Emergency Removal (Student)

The District may only remove a student Respondent from a District program or activity if, following an individualized safety and risk analysis, the District determines that there is an immediate threat to the physical health or safety of any student or other person arising from the sexual harassment allegations. The District must provide the Respondent with notice and an opportunity to immediately challenge the removal decision. This provision may not be construed to modify any rights under the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act.

b. Administrative Leave (Employee)

The District may place an employee Respondent on non-disciplinary administrative leave during the pendency of the Grievance Process. This provision may not be construed to modify any rights under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act.

8. Law Enforcement

In appropriate circumstances, a District employee will notify law enforcement or Child Protective Services, consistent with Policies 4202, 5201, and 5701.

The District will attempt to comply with all law enforcement requests for cooperation with related law enforcement activity. In some circumstances, compliance with law enforcement requests may require the District to briefly suspend or delay its investigation. If an investigation is delayed, the District will notify the parties in writing of the delay and the reasons for the delay.

If the District's investigation is suspended or delayed, supportive measures will continue during the suspension or delay. If the law enforcement agency does not notify the District within 10 days that the District's investigation may resume, the District will notify the law enforcement agency that the District intends to promptly resume its investigation.

F. Grievance Process

1. Generally

The Grievance Process begins when a Formal Complaint is filed or when the Title IX Coordinator signs a Formal Complaint and concludes the date the parties receive the Appeals Officer's written decision or the date on which an appeal is no longer timely. The District will endeavor to complete the Grievance Process within 90-120 days, absent extenuating circumstances or delays as described below. The District will treat both the Complainant and the Respondent equitably throughout the Grievance Process.

Neither the Title IX Coordinator, the Decision-Maker, the Investigator, Appeals Officer, nor any person designated to facilitate an informal resolution process will have a conflict of interest or bias for or against Complainants or

Respondents generally or for or against an individual Complainant or Respondent.

The Grievance Process requires an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence. Credibility determinations may not be based on a person's status as a Complainant, Respondent, or witness.

Throughout the Grievance Process, there is a presumption that the Respondent is not responsible for the alleged conduct unless, in the determination of responsibility, the Decision-Maker finds the Respondent responsible for the alleged conduct.

At any point, the Title IX Coordinator, Investigator, Decision-Maker, or Appeals Officer may temporarily delay the Grievance Process or permit a limited extension of time frames for good cause. Good cause may include absence of a party, party's advisor, or witness; concurrent law enforcement activity; or the need for accommodations (e.g., language assistance or accommodation of disabilities). If there is a delay or extension, the parties will receive written notice of the delay or extension and the reasons for the action.

Any disciplinary action resulting from the Grievance Process will be issued in accordance with District Policy, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, and individual employee contracts.

After the investigation portion of the Grievance Process has concluded, the Decision-Maker will endeavor to issue a determination of responsibility within 30 days, absent extenuating circumstances.

2. Notice of Allegations

Upon receipt of a Formal Complaint, the District must provide written notice to the parties who are known at the time that includes:

- a. A copy of this Policy, which includes the District's Grievance Process, and any informal resolution process;
- b. The sexual harassment allegations, including sufficient details known at the time and with sufficient time so that parties may prepare a response before the initial interview. Sufficient details include parties involved in the incident, if known; the alleged conduct constituting sexual harassment; and the date and time of the alleged incident;
- c. A statement that the Respondent is presumed not responsible for the alleged conduct;
- d. A statement that a determination of responsibility is made at the Grievance Process's conclusion;

- e. A statement that the parties may have an advisor of their choice, who may be an attorney, although any attorney or advisor who is not a District employee will be at the party's own cost;
- f. A statement that the parties will be provided an opportunity to inspect and review any evidence before the investigation report is finalized; and
- g. If the Complainant or Respondent is a student, and the District's Student Code of Conduct addresses false statements by students during the disciplinary process, a citation to that portion of the Code of Conduct. If the Code of Conduct does not address false statements by students, the notice is not required to include any reference.

If, during the course of an investigation, the Investigator decides to investigate allegations that are not included in this notice, the District will provide notice of the additional allegations to the Complainant and Respondent.

3. Informal Resolution

During the Grievance Process, *after* a Formal Complaint has been filed but before a determination of responsibility has been made, the District may offer to facilitate an informal resolution process, or either party may request the informal resolution process. A Formal Complaint must be filed to initiate the informal resolution process.

Informal resolution does not require a full investigation and may encompass a broad range of conflict resolution strategies, including, but not limited to, arbitration, mediation, or restorative justice. The Title IX Coordinator will determine the informal resolution process that will be used, including the person who will facilitate that process.

Informal resolution is not available for a Formal Complaint alleging that an employee sexually harassed a student.

A party is not required to participate in an informal resolution process.

When offering informal resolution, the Title IX Coordinator must (1) provide both parties written notice of their rights in an informal resolution; and (2) obtain written, voluntary consent from both parties to enter into the informal resolution process. The written notice must contain the:

- a. Allegations;
- b. Informal resolution requirements, including the circumstances under which the informal resolution precludes the parties from resuming a Formal Complaint arising from the same allegations;
- c. Right to withdraw from informal resolution and resume the Grievance Process at any time prior to agreeing to a resolution; and

- d. Any consequences resulting from participating in the informal resolution process, including the records that will be maintained or could be shared

4. Investigation

The District has the burden of proof and the burden to gather evidence sufficient to reach a determination of responsibility.

a. Investigation Process

The District will not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege unless the person holding such privilege has waived the privilege in writing.

The District may not access, consider, disclose, or otherwise use a party's medical records, including mental health records, which are made and maintained by a healthcare provider in connection with the party's treatment unless the District obtains that party's voluntary, written consent to do so for the Grievance Process.

The Investigator must provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory or exculpatory evidence. The Investigator cannot restrict parties from discussing the allegations under investigation, nor can the Investigator restrict parties from gathering or presenting relevant evidence.

Parties may be accompanied by an advisor of their choice, including an attorney, in any meeting or Grievance Process proceeding. If a party chooses an advisor who is not a District employee, the District is not responsible for any associated costs. The Superintendent or designee may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties (e.g., abusive, disruptive behavior or language will not be tolerated; advisor will not interrupt the investigator to ask questions of witnesses).

The Investigator must provide the date, time, location, participants, and purpose of all hearings (if any), investigative interviews, and meetings, to a party whose participation is invited or expected. Written notice must be provided a sufficient time in advance so that a party may prepare to participate.

As described in Section L of this Policy, retaliation against a person for making a complaint or participating in an investigation is prohibited.

The Investigator must ensure that the Complainant and Respondent have an equal opportunity to inspect and review any evidence obtained as part of the investigation so that each party has the opportunity to meaningfully

respond to the evidence before the investigation's conclusion. This evidence includes (1) evidence upon which the District does not intend to rely in reaching a determination regarding responsibility, and (2) inculpatory or exculpatory evidence obtained from any source.

Before the investigation's completion, the Investigator must send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy, and the parties must have at least 10 calendar days to submit a written response to the Investigator. The party's response must be considered by the Investigator before completing the final investigation report.

b. Investigation Report

The Investigator must create an investigation report that fairly summarizes relevant evidence and submit the investigation report to the Decision-Maker.

At least 10 calendar days before a determination of responsibility is issued, the Investigator must send the investigation report to each party for review and written response. Written responses to the investigation report must be submitted directly to the Decision-Maker.

The Investigator will endeavor to complete the investigation and finalize the report within 60 days.

5. Determination of Responsibility

The Decision-Maker cannot be the same person as the Title IX Coordinator, Investigator, Appeals Officer, or person designated to facilitate an informal resolution process.

Before the Decision-Maker reaches a determination of responsibility, and after the Investigator has sent the investigation report to the parties, the Decision-Maker must:

- a. Afford each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness; and
- b. Provide each party with the answers, and allow for additional, limited follow-up questions from each party.

Questions and evidence about the Complainant's sexual predisposition or prior sexual behavior are not relevant unless offered to prove that someone other than the Respondent committed the alleged misconduct, or the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent.

If the Decision-Maker decides to exclude questions from either party as not relevant, the Decision-Maker must explain the decision to the party proposing the questions.

The Decision-Maker must issue a written determination of responsibility based on a preponderance of the evidence standard (i.e., more likely than not) simultaneously to both parties. The written determination of responsibility must include:

- a. Identification of the sexual harassment allegations;
- b. Description of the procedural steps taken from the receipt of the Formal Complaint through the determination of responsibility, including any:
 - i. Notification to the parties;
 - ii. Party and witness interviews;
 - iii. Site visits;
 - iv. Methods used to collect evidence; and
 - v. Hearings held.
- c. Factual findings that support the determination;
- d. Conclusions about the application of any relevant code of conduct, policy, law, or rule to the facts;
- e. A statement of, and rationale for, the result as to each allegation, including:
 - i. A determination of responsibility;
 - ii. Any disciplinary action taken against the Respondent (consistent with Policies 4309, 4407, 4506, 4606, or 5206, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, or individual employee contracts); and
 - iii. Whether remedies designed to restore and preserve equal access to the District's education program or activity will be provided to the Complainant.
- f. Appeal rights.

6. Appeals

Notice of the determination of responsibility or dismissal decision must include notice of the parties' appeal rights.

Both parties may appeal a determination of responsibility or the decision to dismiss a Formal Complaint in whole or in part for the following reasons only:

- a. A procedural irregularity that affected the outcome.
- b. New evidence that was not reasonably available at the time the determination of responsibility or dismissal decision was made that could affect the outcome.
- c. The Title IX Coordinator, Investigator, or Decision-Maker had a conflict of interest or bias for or against the Complainant or Respondent, generally or individually, that affected the outcome.
- d. [District may choose to include additional appeal grounds, but should consult with legal counsel before doing so.]

An appeal must be filed with the Title IX Coordinator within 5 calendar days of the date of the determination of responsibility or dismissal decision.

Upon receipt of an appeal, the Title IX Coordinator will assign an Appeals Officer who will provide both parties written notice of the appeal and an equal opportunity to submit a written statement in support of, or challenging, the determination or dismissal decision.

The Appeals Officer must provide a written decision describing the result of the appeal and the rationale for the result to both parties simultaneously. The Appeals Officer will endeavor to decide an appeal within 30 days.

The Appeals Officer cannot be the same person who acts as the Title IX Coordinator, Investigator, Decision-Maker, or person designated to facilitate an informal resolution process on the same matter. The Appeals Officer also cannot have a conflict of interest or bias against Complainants and Respondents generally or individually.

The determination of responsibility is final upon the date the parties receive the Appeals Officer's written decision or on the date on which an appeal is no longer timely.

G. Dismissal

1. Mandatory Dismissals

The Title IX Coordinator must dismiss a Formal Complaint if:

- a. The Formal Complaint's allegations, even if proven, would not constitute sexual harassment as defined in this Policy;
- b. The Formal Complaint's allegations did not occur in the District's programs or activities; or
- c. The Formal Complaint's allegations did not occur in the United States.

2. Discretionary Dismissals

The Title IX Coordinator may dismiss a Formal Complaint if:

- a. The Complainant notifies the Title IX Coordinator in writing that the Complainant wishes to withdraw the Formal Complaint in whole or in part;
- b. The Respondent's enrollment or employment ends; or
- c. Specific circumstances prevent the District from gathering evidence sufficient to reach a determination (e.g., several years have passed between alleged misconduct and Formal Complaint filing, Complainant refuses or ceases to cooperate with Grievance Process).

The Title IX Coordinator will promptly and simultaneously notify both parties when a Formal Complaint is dismissed. The notice must include the reasons for mandatory or discretionary dismissal and the right to appeal. Appeal rights are discussed above in Subsection F(6) of this Policy.

Dismissal of a Formal Complaint under this Policy does not excuse or preclude the District from investigating alleged violations of other policy, rule, or law, or from issuing appropriate discipline based on the results of the investigation.

H. Consolidation of Complaints

The Title IX Coordinator or Investigator may consolidate Formal Complaints where the allegations arise out of the same facts or circumstances. Where a Grievance Process involves more than one Complainant or more than one Respondent, references in this Policy to the singular "party," "Complainant," or "Respondent" include the plural, as applicable.

I. Remedies and Disciplinary Sanctions

The District will take appropriate and effective measures to promptly remedy the effects of sexual harassment. The Title IX Coordinator is responsible for the effective implementation of any remedies.

Appropriate remedies will be based on the circumstances and may include, but are not limited to:

1. Providing an escort to ensure that the Complainant and Respondent can safely attend classes and school activities;
2. Offering the parties school-based counseling services, as necessary;
3. Providing the parties with academic support services, such as tutoring, as necessary;
4. Rearranging course or work schedules, to the extent practicable, to minimize contact between the Complainant and Respondent;
5. Moving the Complainant's or the Respondent's locker or work space;

6. Issuing a “no contact” directive between the Complainant and Respondent;
7. Providing counseling memoranda with directives or recommendations.

These remedies may also be available to any other student or person who is or was affected by the sexual harassment.

The District will impose disciplinary sanctions consistent with District Policy, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, or individual employee contracts. Discipline may range from warning or reprimand to termination of employment, or student suspension or expulsion.

After a determination of responsibility, the Title IX Coordinator should consider whether broader remedies are required, which may include, but are not limited to:

1. Assemblies reminding students and staff of their obligations under this Policy and applicable handbooks;
2. Additional staff training;
3. A climate survey; or
4. Letters to students, staff, and parents/guardians reminding persons of their obligations under this Policy and applicable handbooks.

If the Complainant or Respondent is a student with a disability, the District will convene an IEP or Section 504 Team meeting to determine if additional or different programs, services, accommodations, or supports are required to ensure that the Complainant or Respondent continues to receive a free appropriate public education. Any disciplinary action taken against a Respondent who is a student with a disability must be made in accordance with Policy 5206B and the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act.

J. False Statements

Any person who knowingly makes a materially false statement in bad faith during a Title IX investigation will be subject to discipline, up to and including discharge or permanent expulsion. A dismissal or determination that the Respondent did not violate this Policy is not sufficient, on its own, to conclude that a person made a materially false statement in bad faith.

K. Confidentiality

The District will keep confidential the identity of a person who reports sexual harassment or files a Formal Complaint, including parties and witnesses, except as permitted or required by law or to carry out any provision of this Policy, applicable regulations, or laws.

L. Retaliation

Retaliation (e.g., intimidation, threats, coercion) for the purpose of interfering with a person's rights under Title IX is prohibited. This prohibition applies to retaliation against any person who makes a report, files a Formal Complaint, or participates in, or refuses to participate in a Title IX proceeding. Complaints alleging retaliation may be pursued in accordance with District Policy.

The exercise of rights protected under the First Amendment does not constitute retaliation prohibited by this Section.

When processing a report or Formal Complaint of sexual harassment, pursuing discipline for other conduct arising out of the same facts or circumstances constitutes retaliation if done for the purpose of interfering with that person's rights under Title IX.

Any person who engages in retaliation will be disciplined in accordance with District Policy, as applicable, and any applicable codes of conduct, handbooks, collective bargaining agreements, and individual employee contracts.

M. Training

All District employees must be trained on how to identify and report sexual harassment.

Any person designated as a Title IX Coordinator, Investigator, Decision-Maker, Appeals Officer, or any person who facilitates an informal resolution process must be trained on the following:

1. The definition of sexual harassment;
2. The scope of the District's education programs or activities;
3. How to conduct an investigation and the District's grievance process, including, as applicable, hearings, appeals, and informal resolution processes; and
4. How to serve impartially, including avoiding prejudgment of the facts at issue, conflicts of interest, and bias.

Investigators must receive training on how to prepare an investigation report as outlined in Subsection F(4)(b) above, including, but not limited to, issues of relevance.

Decision-Makers and Appeals Officers must receive training on issues of evidence and questioning, including, but not limited to, when questions about a Complainant's prior sexual history or disposition are not relevant.

Any materials used to train District employees who act as Title IX Coordinators, Investigators, Decision-Makers, Appeals Officers, or who facilitate an informal resolution process must not rely on sex stereotypes and must promote impartial investigations and adjudications of Formal Complaints. These training materials must be posted on the District's website.

N. Record Keeping

The District will maintain records related to reports of alleged Title IX sexual harassment for a minimum of seven years. This retention requirement applies to investigation records, disciplinary sanctions, remedies, appeals, and records of any action taken, such as supportive measures.

The District will also retain any materials used to train Title IX Coordinators, Investigators, Decision-Makers, Appeals Officers, and any person designated to facilitate an informal resolution process.

O. Office for Civil Rights

Any person who believes that he or she was the victim of sexual harassment may file a complaint with the Office for Civil Rights (OCR) at any time:

U.S. Department of Education Office for Civil Rights
1350 Euclid Avenue, Suite 325
Cleveland, Ohio 44115
Phone: (216) 522-4970
E-mail: OCR.Cleveland@ed.gov

An OCR complaint may be filed before, during, or after filing a Formal Complaint with the District. A person may forego filing a Formal Complaint with the District and instead file a complaint directly with OCR. The District recommends that a person who has been subjected to sexual harassment also file a Formal Complaint with the District to ensure that the District is able to take steps to prevent any further harassment and to discipline the alleged perpetrator, if necessary. OCR does not serve as an appellate body for District decisions under this Policy. An investigation by OCR will occur separately from any District investigation.

Legal authority: Education Amendments Act of 1972, 20 USC §§1681 - 1688; 34 CFR Part 106

Date adopted:

Date revised:

Series 3000: Operations, Finance, and Property

3400 School Safety and Security

3405 Bloodborne Pathogens

Bloodborne pathogens and other infectious body fluids can be transmitted through contact with skin, eyes, mouth, and mucous membranes, including by needle sticks, cuts, punctures, and bites. The District will observe universal precautions to prevent contact with blood or other potentially infectious materials. Under circumstances in which differentiation between body fluid types is difficult or impossible, all body fluids will be considered potentially infectious materials.

~~[Optional: If one or more District employees are subject to occupational exposure, the Superintendent or designee will develop and annually update an exposure control plan that will be accessible to employees.]~~

The District will provide personal protective equipment, the hepatitis B vaccine and vaccination series, training, and post-exposure evaluations, as required by law, at no charge to employees whose duties are reasonably anticipated to result in occupational exposure to blood or other infectious materials.

“Bloodborne pathogens” means pathogenic microorganisms that are present in human blood and can cause disease in humans. Those pathogens include hepatitis B virus (HBV) and human immunodeficiency virus (HIV).

“Universal precautions” means a method of infection control that treats all human blood and other potentially infectious material as capable of transmitting HIV, HBV, and other bloodborne pathogens.

Legal authority: 29 CFR 1910.1030; Mich Admin Code R 325.70004

Date adopted: July 13, 2023

Date revised:

Series 4000: District Employment

4100 Employee Rights and Responsibilities

4104 Employment Complaint Procedure

This employment complaint procedure is designed to facilitate: (1) prompt notification of alleged unlawful discrimination, including unlawful Title VII sexual harassment, and retaliation; (2) a prompt and thorough investigation of good faith allegations; and (3) the implementation of appropriate corrective action, if necessary, to eliminate verified, unlawful discrimination and retaliation from the workplace.

A. Initiating a Complaint

1. A Board member, employee, or employment applicant who believes he/she has been the subject of unlawful discrimination, including unlawful harassment, or retaliation must timely file a complaint, preferably within 10 business days of the alleged or suspected violation or when the reporter obtained knowledge of the alleged or suspected violation, with:

Dr. Laura Carino, Assistant Superintendent, Talent Management and Development
25345 Taft Road, Novi, Michigan 48374-2423
248-449-1203
laura.carino@novik12.org

~~Mr. Michael Giromini, Assistant Superintendent, Teaching and Learning
25345 Taft Road, Novi, Michigan 48374-2423
248-449-1202
michael.giromini@novik12.org~~

Mr. Jeff Dinkelmann, Director of Employee Relations
25345 Taft Road, Novi, Michigan 48374-2423
248-449-1202
michael.giromini@novik12.org

Title IX sexual harassment complaints, including dual Title VII and Title IX harassment complaints that cannot be bifurcated, must be processed under Policy 3118.

1. A complaint against the Employment Compliance Officer(s) must be made to the Superintendent or President. A complaint against the Superintendent must be made to the President. A complaint against the President must be made to the Vice President.
2. A complaint of discrimination, including unlawful harassment, or retaliation, may be made verbally or in writing. The complaint will be memorialized on Form 4104-F.

B. Investigation Procedures

1. A written or verbal report (including an anonymous report) of discrimination, including unlawful harassment, or retaliation will be investigated promptly and thoroughly.
2. An impartial investigator will investigate the complaint and, if appropriate, notify law enforcement. A third-party investigator may be appointed to investigate the complaint. The investigator(s) should consult with legal counsel in appropriate cases.
3. The investigator(s) will determine the relevant and appropriate witnesses to be interviewed based on the allegations, Board policy, and the law, and use reasonable efforts to do so. In most cases, the Complainant(s) and the Respondent(s) will be interviewed. The investigator(s) should remind interviewees to maintain confidentiality to the extent permitted by law.
4. Complaints, evidence, witness statements, investigation notes, and findings will be maintained in a confidential manner and protected from disclosure to the extent permitted by law.
5. The preponderance of the evidence (i.e., more likely than not) standard of proof will be used to determine whether discrimination, including unlawful harassment, or retaliation occurred.
6. The investigator(s) may create an investigation report of factual conclusions and findings.
7. The outcome of the investigation will be reported to the Complainant(s) and the Respondent(s).

C. Remedies

The District will take prompt and appropriate remedial action to address substantiated instances of discrimination, including unlawful harassment, or retaliation. Remediation may include restorative practices, training, counseling, discipline, transfer, demotion, discharge, or other action as deemed appropriate.

D. False Complaint or False Statement

A person who knowingly files a false complaint or makes a materially false statement is subject to discipline, including discharge.

E. Unlawful Retaliation

Retaliation against an investigation participant is prohibited. Any person who unlawfully retaliates is subject to discipline, including discharge.

F. Appeal Process

A Complainant or Respondent who objects to the investigation process or findings must file a written appeal with the Superintendent within 10 business days after

receiving the investigation outcome. The written appeal must cite specific objections to the investigation process or findings. If the Superintendent is the Respondent or Complainant, an appeal must be filed with the President. If the President is the Respondent or Complainant, an appeal must be filed with the Vice President.

An appeal will be forwarded to the Board or designee for consideration and action. The Board or designee, in consultation with legal counsel, will take appropriate action, generally within 30 calendar days after receipt of the appeal. A Board officer will then notify the parties in writing of the appeal decision.

G. Reports to State or Federal Administrative Agencies

Any person who believes that he/she was the victim of discrimination, including unlawful harassment, or retaliation may file a complaint with the Michigan Department of Civil Rights (MDCR) or the Equal Employment Opportunity Commission (EEOC) at any time:

Michigan Department of Civil Rights Capitol Tower Building
110 W. Michigan Avenue, Suite 800
Lansing, MI 48933
Phone: 517-335-3165
Fax: 517-241-0546
TTY: 517-241-1965
Email: MDCR-INFO@michigan.gov

Equal Employment Opportunity Commission Patrick V. McNamara Building
477 Michigan Avenue - Room 865
Detroit, MI 48226
Phone: 800-669-4000
Fax: 313-226-4610
TTY: 800-669-6820
Email: info@eeoc.gov

An agency complaint may be filed before, during, or after a complaint is filed with the District, or a person may forego filing a complaint with the District and rely solely on the MDCR or EEOC. The District recommends that a person who has been subjected to discrimination, including unlawful harassment, or retaliation, also file a complaint with the District to ensure that the District can take steps to prevent further discrimination, including unlawful harassment, or retaliation and to discipline the Respondent, if appropriate. The MDCR and EEOC do not serve as an appellate body for District decisions. An investigation by the MDCR or EEOC will occur separately from any District investigation.

Legal authority: U.S. CONST. amend. XIV; 20 USC 1681 et seq.; 29 USC 701 et seq.; 42 USC 2000d et seq., 2000e et seq., 2000ff et seq., 6101 et seq., 12101 et seq.; 29 CFR 1630; 34 CFR 104, 106.8, 106.9, 110; MCL 15.261 et seq.; MCL 37.1101 et seq., 37.2101 et seq.

Date adopted:

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5400 Curriculum, Instruction, and Parent/Guardian Involvement

5411 Student Promotion, Retention, and Placement

The District has the sole discretion to make promotion, retention, and placement decisions for its students, consistent with state and federal law. The District may consider parent/guardian requests that a student be placed in a particular classroom, building, educational program, or grade.

A. Student Promotion and Retention

The building principal will attempt to consult with a student's parent/guardian before deciding to retain a student, advance a student to the next grade mid-year, or allow a student to skip a grade level. If the parent/guardian disagrees with the building principal's decision about promotion or retention, the Superintendent or designee will make the final decision.

B. Student Placement

The Superintendent or designee will determine a student's classroom and building placement based on District needs, available space, and educational expertise, consistent with state and federal law. The District's placement decision is final. Nothing in this section may be construed to limit or modify rights under state or federal laws applicable to students with disabilities, including the right to have placement decisions made by an IEP or Section 504 Team.

C. Intradistrict Choice

A student who is the victim of a violent criminal offense at school may transfer to another public school in the District, if available. A student who attends a Title I school in the District that has not made adequate yearly progress as defined by state and federal law for 2 or more consecutive years or who is attending a persistently dangerous school may transfer to another public school in the District, if available. The Superintendent or designee will notify parents/guardians if their student is eligible to transfer under this Policy.

This Policy incorporates the definitions for "violent criminal offense" and "persistently dangerous school" contained in the Michigan State Board of Education's Statewide Safe School Choice Policy.

D. Nontraditional Programs

The District may operate nontraditional programs to meet the needs of all students. Nontraditional programs may include alternative education or virtual settings. The building principal or designee will attempt to consult with a student's parent/guardian before finalizing a decision to move a student to a nontraditional program. If the parent/guardian disagrees with the building principal's or designee's decision, the Superintendent or designee will make the final decision.

Nothing in this section may be construed to limit or modify rights under state or federal laws applicable to students with disabilities, including the right to have placement decisions made by an IEP or Section 504 Team.

E. Reserved

Legal authority: 20 USC 7912; MCL 380.1278a, 380.1278b, 380.1280f

Date adopted: July 13, 2023

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5400 Curriculum, Instruction, and Parent/Guardian Involvement

5419 Reading Assessments, Instruction, Intervention, and Retention

The District will provide instruction and interventions to promote literacy, with a specific emphasis on students in grades K-3, and will follow the procedures and requirements enumerated in state law.

Legal authority: MCL 380.1280f

Date Adopted: July 13, 2023

Date Revised:

Series 5000: Students, Curriculum, and Academic Matters

5500 School Sponsored and Extracurricular Activities

5510 *Student-Initiated, Non-Curricular Clubs*

Students may voluntarily form clubs that are not directly related to the curriculum to promote activities unrelated to the regular classroom environment. Membership in a student-initiated, non-curricular club must be open to all interested and eligible District students, and the club may not refuse membership to a student based on any protected classification under state or federal law.

Students seeking to create a student-initiated, non-curricular club must first obtain approval from the building principal. If the building principal denies approval, the students seeking to create the club may submit a written appeal to the Superintendent or designee within 5 school days after the denial. The Superintendent or designee must make a decision on the appeal within 15 school days after receiving the appeal. If the Superintendent denies the club approval, the students may submit a written appeal to the Board within 5 school days after the denial. The Board will be deemed to have received the appeal at its next regularly scheduled meeting and will consider and make its final decision on the appeal at its next regularly scheduled meeting following the meeting when it receives the appeal (i.e., the Board's final decision will be made by the second regularly scheduled meeting after the appeal is filed). The Board's decision is final.

Student-initiated, non-curricular clubs may not conduct activities on school property without prior permission from the building principal. Student initiated, non-curricular clubs are permitted to meet on school property only before or after the school day, or during lunch periods; they are not permitted to meet during instructional time. Meetings may not materially and substantially interfere with the orderly conduct of the school's educational activities or violate any Policy or state or federal law.

The District may assign a staff member to be present in a supervisory, but not participatory, capacity at meetings or activities of student-initiated, non-curricular clubs. Persons not affiliated with the District may not direct, conduct, control, or regularly attend meetings or activities of student-initiated, non-curricular clubs.

No public funds may be expended on behalf of the student-initiated, non-curricular clubs covered by this Policy except for the incidental cost of meeting space.

The District will comply with all applicable laws related to student-initiated, non-curricular clubs, including but not limited to the provisions of the Equal Access Act and the Boy Scouts of America Equal Access Act, and will not discriminate against or deny access to clubs or other groups protected by the applicable laws.

Legal authority: 20 USC 4071; 20 USC 7905; MCL 380.1299

Date adopted: July 13, 2032

Date revised:

Series 5000: Students, Curriculum, and Academic Matters

5700 Student Health and Safety

5707 School Wellness Policy

The District is committed to providing a school environment that enhances opportunities for learning and lifelong wellness.

A. Nutrition Promotion and Education Goals

All students will receive nutrition education annually that is aligned with the Michigan Health Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Health Education. Teaching healthy eating behaviors will be part of the curriculum.

The District promotes healthy food and beverage choices for students. The District will implement evidence-based healthy food promotion techniques through:

1. offering school meal programs; and
2. publicizing foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. The District will collaborate with public and private entities to promote student wellness.

The District will make water available to students throughout the school day.

B. Physical Activity Goals

The District will offer physical education programs that are designed to equip students with the knowledge, skills, and values necessary for lifelong physical activity. Physical education instruction will be aligned with the Michigan Physical Education Grade Level Content Expectations and the Michigan Merit Curriculum Guidelines for Physical Education.

Students will have the opportunity to participate regularly in supervised physical activities, either organized or unstructured, intended to maintain physical fitness and an understanding of the benefits of a physically active and healthy lifestyle.

The District strives to provide physical activity breaks for all students, including recess for elementary students and before and after school activities, and encourages students to use active transport (e.g., walking, biking).

The District encourages parents/guardians to support their students' participation in physical activity, to be physically active role models, and to include physical activities in family events.

C. Goals for Other School-Based Activities Designed to Promote Student Wellness

The District may partner with community members or groups to implement this Policy. The District will also:

1. participate in state and federal child nutrition programs as appropriate;
 2. allow other health-related entities to use school facilities for activities such as health clinics, screenings, and wellness events consistent with Policy 3304;
 3. use evidence-based strategies to develop, structure, and support student wellness; and
 4. create environments conducive to healthy eating, physical activity, and conveying consistent health messages.
- D. Standards and Nutrition Guidelines for All Foods and Beverages Sold to Students on the School Campus and During the School Day

The District will ensure that students have access to foods and beverages that comply with applicable laws and guidelines including, but not limited to, the USDA Nutrition Standards for School Meals and the USDA Smart Snacks in School nutrition standards.

The District will offer students a variety of age-appropriate, healthy food and beverage selections including fruits, vegetables, and whole grains aimed at meeting the nutrition needs of students within their calorie requirements to promote student health and reduce childhood obesity.

- E. Standards for All Foods and Beverages Provided, But Not Sold, to Students During the School Day

The District may provide a list of healthy food and beverage alternatives to parents/guardians, teachers, and students for classroom parties, rewards and incentives, or classroom snacks. The District discourages the use of unhealthy food and beverages as a reward or incentive for performance or behavior.

- F. Food and Beverage Marketing

Marketing and advertising is allowed on school grounds or at school activities only for foods and beverages that meet or exceed the USDA Smart Snacks in School nutrition standards. Food and beverage fundraising and marketing that occurs at events outside of school hours need not comply with the USDA Smart Snacks in School nutrition standards.

In-school fundraising events must comply with Policy 5501 and MDE's Non-Compliant Food Fundraiser Guidance, which permits 2 fundraisers per week, per school building that do not comply with USDA Smart Snacks in School nutrition standards. In-school fundraising events may last up to 1 day and may not be held in the food service area during meal times.

Equipment that currently displays noncompliant marketing materials (e.g., scoreboard with soft drink logo) need not be immediately removed or replaced. As the District reviews and considers new contracts and as durable equipment, like scoreboards, is replaced or updated, any food or beverages marketed and

advertised will meet or exceed the USDA Smart Snacks in School nutrition standards.

G. Wellness Committee

The District will form a Wellness Committee to establish goals for, oversee, and periodically review and update school health policies and programs. The Wellness Committee will also oversee this Policy's implementation.

The Wellness Committee will represent all school buildings and include, to the extent possible, parents/guardians, students, food service representatives, physical and health education teachers, school and community health care professionals, and community members. The Board encourages community participation in the Wellness Committee. When possible, membership will also include Supplemental Nutrition Assistance Program education coordinators.

H. Implementation and Oversight

The Superintendent or designee is responsible for ensuring that each school building complies with this Policy.

The Board will review this Policy at least every 3 years to determine compliance, progress, and the extent to which this Policy compares to model school wellness policies. Parents/guardians, students, school employees, school health professionals, Board members, and community members may provide input to the District during the Wellness Policy review process.

A copy of this Policy will be maintained in the District's administrative offices and posted on the District's website. The Superintendent or designee will maintain all legally required documentation for implementation of this Policy.

The Superintendent or designee will annually provide notice about this Policy and any updates to the community.

I. School Meal Program – Delinquent Meal Charge Debt and Bad Debt

The District is required to make reasonable efforts to collect unpaid meal charges of current students. The building principal or designee will contact households about unpaid meal charges and may establish payment plans and due dates by telephone, e-mail, or other written or oral communication. If these collection efforts are unsuccessful, the District may pursue any other methods to collect delinquent debt of current students as allowed by law. Collection efforts may continue into a new school year.

Unpaid meal charges of inactive students, such as graduated students and students no longer enrolled at the District, that are not collected by the end of the school year will be classified as bad debt. No later than December 31 of the following school year, non-federal funds will be used to reimburse the school meal program for the amount of bad debt.

1. New verbiage: Elimination of "Lunch Shaming"

The District will strive to eliminate any form of "lunch shaming." "Lunch shaming" is the public identification or stigmatization of students who cannot pay for a school meal. In furtherance of this goal, the District prohibits the following:

- a. requiring a student who cannot pay for a school meal or who has unpaid meal charges to wear a wristband or handstamp;
- b. requiring a student to dispose of a meal after it has been served because the student cannot pay for the meal or has unpaid meal charges;
- c. communicating directly with a student about unpaid meal charges unless the District has attempted but has been unable to contact the student's parent/guardian by telephone, e-mail, or other written or oral communication;
- d. requiring a student to perform chores or other labor to pay a student meal debt; and
- e. discussing a student's unpaid meal charges in the presence of other students.

Date adopted: July 13, 2023

Date revised:

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

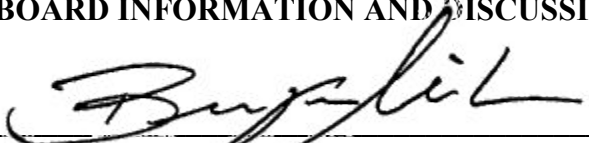
TOPIC: Thrun Policy Updates

The Governance and Policy Advisory Committee and Committee of the Whole have met on October 30, 2023 to review and discuss Thrun Law's July policy updates. These policies come tonight for Board information and discussion.

The following policies come tonight for Board Approval:

- 3118
- 3405
- 4104
- 4216
- 5411
- 5419
- 5510
- 5707

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

Series 2000: Bylaws

2500 Board Meetings and Open Meetings Act Compliance

2501 Meetings

Board meetings must be conducted in accordance with the Open Meetings Act.

A. Notice

1. The Board must publicly post its regular meeting schedule within 10 calendar days after the Board's first meeting in each calendar or fiscal year. The notice must include the dates, times, and places of the regular meetings. If the regular meeting schedule is changed, the Board must publicly post the revised regular meeting schedule within 3 calendar days after the Board meeting at which the change was made.
2. Special meeting and rescheduled regular meeting notices must be posted at least 18 hours in advance of a special or rescheduled regular meeting.
3. Regular, rescheduled regular, and special meeting notices must be posted at the Board's principal offices. The notice, or a prominent and conspicuous link to the notice, also must be posted on the District website's homepage as required by the Open Meetings Act, if the District's website is updated at least monthly with meeting agendas or minutes.
4. Meeting notices must contain:
 - a. the name, address, and telephone number of the Board;
 - b. the time, date, and place of the meeting;
 - c. a statement where official minutes are stored and available for inspection; and
 - d. a disability accessibility notice.
5. Emergency meetings may be held without complying with the above-described notice requirements if there is a severe and imminent threat to the health, safety, or welfare of the public exists, and two-thirds of the Board members elected or appointed to and serving on the Board determine that delay would be detrimental to efforts to lessen or respond to the threat. The Board will provide notice of an emergency meeting in compliance with the Open Meetings Act.
6. Public hearing notices must contain a description of the purpose(s) for which the public hearing will be conducted to the extent required by law.
7. The notice for an electronic Board meeting must comply with Policy 2501A.

B. Quorum

1. A quorum of the Board means a majority of the Board members elected or appointed to and serving on the Board, unless different quorum and voting rules are otherwise provided by law.
2. All deliberations of a quorum of the Board must take place at a meeting that is open to the public, unless closed session deliberations are permitted by law.
3. All decisions made by the Board constituting a quorum of its members must take place at a meeting that is open to the public, except as otherwise provided by the Open Meetings Act.

C. Meeting Types

1. The Board will hold its regular meetings at the dates, times, and locations specified in the District's annual notice published pursuant to the Open Meetings Act. If the notice is amended, then meetings will be held according to the amended notice.
2. Special, rescheduled regular, or emergency meetings may be called by the President, the Superintendent, or two Board members. Notice of such meetings will be provided in accordance with the Open Meetings Act.
3. The Board may, in compliance with the Open Meetings Act, hold work sessions and retreats to provide Board members and administrators with the opportunity to plan, research, and engage in discussion.
4. The Board may meet as a committee of the whole. See Policy 2505(C).

D. Closed Session

1. The Board may meet and deliberate in closed session only for 1 or more purposes authorized by the Open Meetings Act.
2. Depending on the closed session purpose(s), the Open Meetings Act may require a two-thirds roll call vote for the Board to meet in closed session. A vote to enter closed session must be made in open session.
3. Closed session meeting minutes must be kept confidential. Board members must keep matters discussed and documents received confidential unless otherwise authorized by the Board or law. See Section G, below.
4. All discussions in closed session are limited to the purpose(s) identified in the motion calling the closed session.
5. The Board will determine the non-member attendees for a closed session unless attendance is required by Policy or law.
6. No decisions will be made during a closed session.

E. Meeting Cancellation

The Board is legally required to hold at least 1 public meeting each month. The President or designee may cancel a Board meeting if the President or designee determines that a quorum of the Board will not be present for the meeting, there is no business for the Board to conduct at the meeting, or it would be unreasonable or dangerous for Board members or the public to attend the meeting (e.g., inclement weather). The President or designee will ensure that a District staff member posts notice of the cancellation on the District's website on the same day as the cancellation. If necessary, a cancelled meeting will be rescheduled.

F. Electronic Board Meetings and Remote Participation

Electronic Board meetings may be held, and a Board member may participate in a Board meeting remotely, as authorized by Policy 2501A.

G. Minutes

The Board will keep minutes of each Board meeting in accordance with the following:

1. The Secretary will record and maintain meeting minutes.
2. The Secretary, or an acting Secretary in the absence of the Secretary, will sign meeting minutes.
3. Meeting minutes will comply with the Open Meetings Act.
 - a. Open session meeting minutes.
 - i. Minutes for a meeting open to the public will include at least the following information:
 - A) the meeting date, time, and location;
 - B) the Board members present for or otherwise participating in the meeting;
 - C) the Board members absent from the meeting;
 - D) board decisions;
 - E) the purpose(s) for which any closed session meeting was held and the specific provision(s) of the Open Meetings Act that permitted the closed session;
 - F) any roll call votes conducted by the Board; and
 - G) corrections, if any.

- ii. The Board must make proposed open session meeting minutes available for public inspection within 8 business days after the applicable Board meeting.
 - iii. The Board must make approved open session meeting minutes available for public inspection within 5 business days after the meeting at which the Board approved the minutes.
- b. Closed session meeting minutes.
 - i. Closed session meeting minutes must be prepared and maintained separately from open session meeting minutes.
 - ii. Closed session meeting minutes will not be made available to, or be disclosed to, the public, except as required by court order.
 - iii. Closed session meeting minutes may be destroyed by the District 1 year and 1 calendar day after the approval of the minutes of the regular meeting at which the closed session minutes were approved, or any time thereafter.
 - iv. Closed session meeting minutes must include at least the following information:
 - A) the meeting date, time, and, location;
 - B) the Board members present for or otherwise participating in the meeting;
 - C) the Board members absent from the meeting; and
 - D) the purpose(s) for which the closed session meeting was held and the specific Open Meetings Act provision(s) that permitted the closed session.
- c. Open session Board meeting minutes may be published on the District's website.

H. Accommodating Board Members and Other Individuals with Disabilities

Any Board member or other individual with a disability who requires reasonable accommodations to participate in, or attend, a Board meeting must contact the Superintendent's office in advance of the meeting to request an accommodation.

If there is a disagreement that is supported by two (2) or more trustees, concerning the rules of order for a meeting, it will be resolved according to the latest edition of *Robert's Rules of Order*.

Legal authority: MCL 15.263, 15.263a, 15.265, 15.267, 15.269; MCL 380.1201

Date adopted: September 21, 2023

Date revised:

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Ford Transit Van Purchase

The District is looking to purchase four (4) 2024 Ford Transit 250 high roof, electric, cargo vans through the State of Michigan MiDeal cooperative bid using Lunghamer Ford as the dealer. The

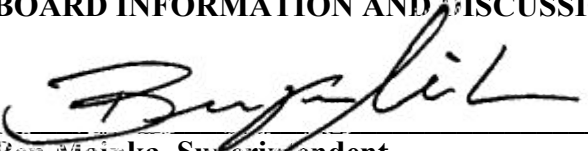
Food Service Department is in need of a vehicle to transport catering, food deliveries, and other in-district food service orders. This purchase has been budgeted for in the 2023-2024 budget using funds from the Food Service budget.

The Transportation is also in need of vans to transport students to and from school.

They will also need approximately 16 weeks to receive this vehicle. We are working on acquiring the pricing for the vans and for outfitting of the vans for both departments.

This comes tonight for information and discussion. It will come back for approval at the December 21, 2023 Board meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: John Deere Gator Purchase

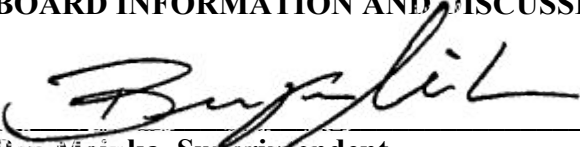
The Novi Schools Maintenance Department is in need of (2) John Deere Gator utility vehicles. These are used year round for multiple purposes including grounds care, pesticide spraying, and snowplowing. Acquiring (2) new John Deere Gators will allow us to pass the older (2000 & 2003) vehicles along to the Meadows campus for winter plowing as the campus size and sidewalks continue to increase. This purchase is to be funded from the 2019 bond funds.

I recommend the purchase of (2) new John Deere Gators. The purchase of the vehicles are available from a MiDeal state contract (#071B7700085) using Hutson Inc. from South Lyon, Michigan. The vehicles will be outfitted with 6'-6" V plows, enclosed cabs, all terrain tires, drawbars, and all safety lighting strobes/beacons. One Gator will have an electric winch.

The utility vehicles will be ready approximately **15 weeks** from the time of approval. The total cost of both vehicles completely outfitted is **\$71,623.56**.

This comes tonight for information and discussion. It will come back for approval at the December 21, 2023 Board meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent



Novi Community School District

45495 Eleven Mile Road, Novi, MI 48374

Ph: (248) 449-1241 Fax: Business Office: (248) 449-1249

Email: michael.dragoo@noviK12.org

MEMO

Date: 11/7/2023

To: Devin Kling

From: Mike Dragoo

Re: Maintenance Utility Vehicles-"Gators"

The Novi Schools Maintenance Department is in need of (2) John Deere Gator utility vehicles. These are used year round for multiple purposes including grounds care, pesticide spraying, and snowplowing. Acquiring (2) new John Deere Gators will allow us to pass the older (2000 & 2003) vehicles along to the Meadows campus for winter plowing as the campus size and sidewalks continue to increase. This purchase is to be funded from the 2019 bond funds.

I recommend the purchase of (2) new John Deere Gators. The purchase of the vehicles are available from a MiDeal state contract (#071B7700085) using Hutson Inc. from South Lyon, Michigan. The vehicles will be outfitted with 6'-6" V plows, enclosed cabs, all terrain tires, drawbars, and all safety lighting strobes/beacons. One Gator will have an electric winch.

The utility vehicles will be ready approximately **15 weeks** from the time of approval. The total cost of both vehicles completely outfitted is **\$71,623.56**.

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

- ☐ 2000 John Deere Run
Cary, NC 27513

- ☐ Signature on all LOIs and POs with a signature line

- ☐ Contract name or number; or JD Quote ID

- ☐ Sold to street address

- ☐ Ship to street address (no PO box)

- ☐ Bill to contact name and phone number

- ☐ Bill to address

- ☐ Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

- ☐ Membership number if required by the contract

For any questions, please contact:

David White

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178

Tel: 248-437-2091

Fax: 248-437-2140

Email: dwhite@hutsoninc.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

Quote Summary

Prepared For:

NOVI SCHOOLS JIM FULAR
45495 W 11 MILE RD
NOVI, MI 48374
Home : 248-449-1240
Business: 248-449-1241

Delivering Dealer:

Hutson, Inc.
David White
20801 Pontiac Trail
South Lyon, MI 48178
Phone: 248-437-2091
dwhite@hutsoninc.com

Quote ID: 29843635
Created On: 24 October 2023
Last Modified On: 26 October 2023
Expiration Date: 24 November 2023

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE GATOR™ XUV835M HVAC (Model Year 2024) Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22) Price Effective Date: November 4, 2022	\$ 33,765.96	\$ 30,051.70 X	1 =	\$ 30,051.70
BOSS 6'6" V-PLOW COMPLETE WITH SNOW DEFLECTOR Contract: Price Effective Date:	\$ 6,230.00	\$ 6,230.00 X	2 =	\$ 12,460.00
BOSS UTV PLOW BOX Contract: Price Effective Date:	\$ 0.00	\$ 0.00 X	2 =	\$ 0.00
JOHN DEERE GATOR™ XUV835M HVAC (Model Year 2024) Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22) Price Effective Date: November 4, 2022	\$ 32,709.96	\$ 29,111.86 X	1 =	\$ 29,111.86
Equipment Total				\$ 71,623.56

* Includes Fees and Non-contract items

Quote Summary

Equipment Total \$ 71,623.56

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

Trade In	
SubTotal	\$ 71,623.56
Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 71,623.56
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 71,623.56

Salesperson : X _____

Accepted By : X _____

Confidential

Selling Equipment

Quote Id: 29843635 **Customer Name:** NOVI SCHOOLS JIM FULAR

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

JOHN DEERE GATOR™ XUV835M HVAC (Model Year 2024)

Hours:

Suggested List *

Stock Number:

\$ 33,765.96

Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG
3W CG 22)

Selling Price *

\$ 30,051.70

Price Effective Date: November 4, 2022

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57KGM	GATOR™ XUV835M HVAC (Model Year 2024)	1	\$ 28,769.00	11.00	\$ 3,164.59	\$ 25,604.41	\$ 25,604.41
Standard Options - Per Unit							
182A	Less AutoTrac™/ GreenStar™ Harness	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
183B	Less JDLink™ Hardware	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
1060	27" Predator Heavy-Duty all-terrain radial tires on 14" Yellow Steel Wheels	1	\$ 175.00	11.00	\$ 19.25	\$ 155.75	\$ 155.75
1950	Less Application	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2031	Split Bench Seat - Black Vinyl	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green and Yellow	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
3101	Cargo Box Power Lift	1	\$ 1,048.00	11.00	\$ 115.28	\$ 932.72	\$ 932.72
4022	Full Door with Side Mirrors	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
4062	HVAC Cab	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
5006	Front Brush Guard	1	\$ 426.00	11.00	\$ 46.86	\$ 379.14	\$ 379.14
6313	Winch	1	\$ 1,056.00	11.00	\$ 116.16	\$ 939.84	\$ 939.84
Standard Options Total			\$ 2,705.00		\$ 297.55	\$ 2,407.45	\$ 2,407.45
Technology Options/Non-Contract/Open Market							
1880	Less Receiver	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
1900	Less Display	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00

Selling Equipment

Quote Id: 29843635 **Customer Name:** NOVI SCHOOLS JIM FULAR

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

Technology Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
BM26477	Rear View Mirror	1	\$ 239.69	11.00	\$ 26.37	\$ 213.32	\$ 213.32
BM22773	Tail Light Protectors	1	\$ 128.40	11.00	\$ 14.12	\$ 114.28	\$ 114.28
BUC10245	Rear panel glass protector	1	\$ 260.01	11.00	\$ 28.60	\$ 231.41	\$ 231.41
BUC10809	Front Attachment Harness	1	\$ 206.51	11.00	\$ 22.72	\$ 183.79	\$ 183.79
BM26739	Rear Cab Attachment Harness	1	\$ 88.81	11.00	\$ 9.77	\$ 79.04	\$ 79.04
BM26216	LED Work Lights (2 Lights)	1	\$ 453.69	11.00	\$ 49.91	\$ 403.78	\$ 403.78
BM26215	LED Driving Lights (2 Lights)	1	\$ 453.69	11.00	\$ 49.91	\$ 403.78	\$ 403.78
BM26185	Beacon Light	1	\$ 316.71	11.00	\$ 34.84	\$ 281.87	\$ 281.87
BM26391	Horn Kit	1	\$ 39.59	11.00	\$ 4.35	\$ 35.24	\$ 35.24
BUC10608	Front Turn Signal Light Kit	1	\$ 104.86	11.00	\$ 11.53	\$ 93.33	\$ 93.33
Dealer Attachments Total			\$ 2,291.96		\$ 252.12	\$ 2,039.84	\$ 2,039.84
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 33,765.96		\$ 3,714.26	\$ 30,051.70	\$ 30,051.70

BOSS 6'6" V-PLOW COMPLETE WITH SNOW DEFLECTOR

Equipment Notes:

Hours: 0

Stock Number:

Contract:

Price Effective Date:

Suggested List *

\$ 6,230.00

Selling Price *

\$ 6,230.00

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
MSC124 80	BOSS 6'6V PLOW COMPLETE WITH DEFLECTOR	2	\$ 5,150.00	0.00	\$ 0.00	\$ 5,150.00	\$ 10,300.00
Standard Options - Per Unit							
LTA123	35 UNDERCARRIAGE	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
MSC096 01	CONTROL KIT	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00



Selling Equipment

Quote Id: 29843635 Customer Name: NOVI SCHOOLS JIM FULAR

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

MSC130 99	SNOW DEFLECTOR	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
MSC131 71	PWR/GRD CABLE KIT	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
MSC250 07	WIRING KIT	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Other Charges							
Customer Setup		2	\$ 1,080.00			\$ 1,080.00	\$ 2,160.00
			\$ 1,080.00			\$ 1,080.00	\$ 2,160.00
Suggested Price							\$ 12,460.00
Total Selling Price			\$ 6,230.00		\$ 0.00	\$ 6,230.00	\$ 12,460.00

BOSS UTV PLOW BOX

Equipment Notes:

Hours: 0

Stock Number:

Contract:

Price Effective Date:

Suggested List *

\$ 0.00

Selling Price *

\$ 0.00

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
MSC120 60	UTV PLOW BOX	2	\$ 0.00	0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Selling Price			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

JOHN DEERE GATOR™ XUV835M HVAC (Model Year 2024)

Equipment Notes:

Hours:

Stock Number:

Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG
3W CG 22)

Price Effective Date: November 4, 2022

Suggested List *

\$ 32,709.96

Selling Price *

\$ 29,111.86

* Price per item - includes Fees and Non-contract items

Selling Equipment

Quote Id: 29843635 **Customer Name:** NOVI SCHOOLS JIM FULAR

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57KGM	GATOR™ XUV835M HVAC (Model Year 2024)	1	\$ 28,769.00	11.00	\$ 3,164.59	\$ 25,604.41	\$ 25,604.41
Standard Options - Per Unit							
182A	Less AutoTrac™/ GreenStar™ Harness	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
183B	Less JDLink™ Hardware	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
1060	27" Predator Heavy-Duty all-terrain radial tires on 14" Yellow Steel Wheels	1	\$ 175.00	11.00	\$ 19.25	\$ 155.75	\$ 155.75
1950	Less Application	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2031	Split Bench Seat - Black Vinyl	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
2500	Green and Yellow	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake, and Tail Lights	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
3101	Cargo Box Power Lift	1	\$ 1,048.00	11.00	\$ 115.28	\$ 932.72	\$ 932.72
4022	Full Door with Side Mirrors	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
4062	HVAC Cab	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
5006	Front Brush Guard	1	\$ 426.00	11.00	\$ 46.86	\$ 379.14	\$ 379.14
6349	Less Winch	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 1,649.00		\$ 181.39	\$ 1,467.61	\$ 1,467.61
Technology Options/Non-Contract/Open Market							
1880	Less Receiver	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
1900	Less Display	1	\$ 0.00	11.00	\$ 0.00	\$ 0.00	\$ 0.00
Technology Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
BM26477	Rear View Mirror	1	\$ 239.69	11.00	\$ 26.37	\$ 213.32	\$ 213.32
BM22773	Tail Light Protectors	1	\$ 128.40	11.00	\$ 14.12	\$ 114.28	\$ 114.28
BUC10245	Rear panel glass protector	1	\$ 260.01	11.00	\$ 28.60	\$ 231.41	\$ 231.41
BUC10809	Front Attachment Harness	1	\$ 206.51	11.00	\$ 22.72	\$ 183.79	\$ 183.79
BM26739	Rear Cab Attachment Harness	1	\$ 88.81	11.00	\$ 9.77	\$ 79.04	\$ 79.04

Selling Equipment

Quote Id: 29843635 **Customer Name:** NOVI SCHOOLS JIM FULAR

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

BM26216 LED Work Lights (2 Lights)	1	\$ 453.69	11.00	\$ 49.91	\$ 403.78	\$ 403.78
BM26215 LED Driving Lights (2 Lights)	1	\$ 453.69	11.00	\$ 49.91	\$ 403.78	\$ 403.78
BM26185 Beacon Light	1	\$ 316.71	11.00	\$ 34.84	\$ 281.87	\$ 281.87
BM26391 Horn Kit	1	\$ 39.59	11.00	\$ 4.35	\$ 35.24	\$ 35.24
BUC10608 Front Turn Signal Light Kit	1	\$ 104.86	11.00	\$ 11.53	\$ 93.33	\$ 93.33
Dealer Attachments Total		\$ 2,291.96		\$ 252.12	\$ 2,039.84	\$ 2,039.84
Value Added Services		\$ 0.00			\$ 0.00	\$ 0.00
Total						
Total Selling Price		\$ 32,709.96		\$ 3,598.10	\$ 29,111.86	\$ 29,111.86

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Lawn Mower Purchase

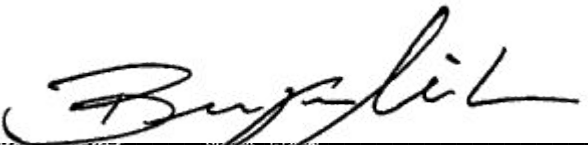
The Novi Schools Maintenance Department is in need of (3) Briggs & Stratton 60" Ferris Zero Turn lawn mowers model #5902080. This purchase is to be funded from the 2019 bond funds.

I recommend the purchase of (3) new Ferris mowers using BuyBoard cooperative contract # 611-20 through Saxtons Power Equipment from Livonia, Michigan vendor #3092.

The mowers will be ready approximately **12 weeks** from the time of approval. The total cost of the three mowers is **\$31,994.01**.

This comes tonight for information and discussion. It will come back for approval at the December 21, 2023 Board meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent



Novi Community School District

45495 Eleven Mile Road, Novi, MI 48374

Ph: (248) 449-1241 Fax: Business Office: (248) 449-1249

Email: michael.dragoo@noviK12.org

MEMO

Date: 11/14/2023
To: Devin Kling
From: Mike Dragoo
Re: Ferris 60" Zero Turn Mowers

The Novi Schools Maintenance Department is in need of (3) Briggs & Stratton 60" Ferris Zero Turn lawn mowers model #5902080. This purchase is to be funded from the 2019 bond funds.

I recommend the purchase of (3) new Ferris mowers using BuyBoard cooperative contract # 611-20 through Saxtons Power Equipment from Livonia, Michigan vendor #3092.

The mowers will be ready approximately **12 weeks** from the time of approval. The total cost of the three mowers is **\$31,994.01**.



ISX™ 2200 Zero Turn Mowers THE LEADER IN SUSPENSION TECHNOLOGY FOR TURF

Take productivity and comfort up a notch. The ISX™ 2200 boasts our most advanced suspension technology – ForeFront™ Suspension, ensuring operator comfort. A 2-belt iCD™ cutting system delivers unrivaled cut quality and the heavy-duty Hydro-Gear® ZT-4400™ Transaxle drive system provides power and durability to get the job done.

Specifications

ISX2200Z Model Number #5902080

- US MSRP \$12,799.00
- BuyBoard contract # 611-20 cost \$10,666.67
- Engine Brand - Kawasaki® FT730V EFI
- Engine Power Rating * 26
- Displacement (cc) 726
- PTO - Electric
- Cylinders - 2
- Starter - Electric
- Fuel Type - Gasoline
- Fuel Tank Capacity (gal) - 11
- Hour Meter/Instrumentation - Dual-function hour meter, fuel level gauge in each tank
- Cutting Width (in) - 60"
- Cutting Height (in) - 1.5 - 5"
- Spindles - Cast-iron greaseable
- Deck Construction - iCD™ Cutting System, 2-Belt
- Suspension - ForeFront™ Suspension System
- Transmission - Dual, commercial Hydro-Gear® ZT-4400™ Transaxles with 8.3" cooling fans
- Drive Axles (in) - 1.375
- Caster Tires (in) - 13 x 6.5-6
- Drive Tires (in) - 24 x 12-12
- Ground Speed-Fwd (mph) - 0-10
- Ground Speed-Rev (mph) - 0-5
- Overall Length (in) - 82.5
- Overall Width (in) Deflector Down/Deflector Up - 74 / 65
- Dry Weight (lbs) - 1302
- Seat Package -Premium high-back Suspension Seat with adjustable arm rests, adjustable lumbar and back recline.
- Certified Roll-over Protection System - 180° foldable
- Controls / Safety Group - Seat activated engine kill, clutch safety switch, neutral and parking brake safety circuit/adjustable twin steering controls
- Parking Brake / Safety Circuit - Hand operated Internal transaxle brake
- Warranty (Engine) † -3-Year limited manufacturer's warranty

- Warranty (Balance of Machine) † -4-Year limited warranty (48 months) or 500 hours, whichever occurs first. Unlimited hours during the first 2 years (24 months). Coil-over shocks and all suspension related components are covered for 5 years (60 months) unlimited hours. Coverage on other components varies, please see operator's manual for complete details.



**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

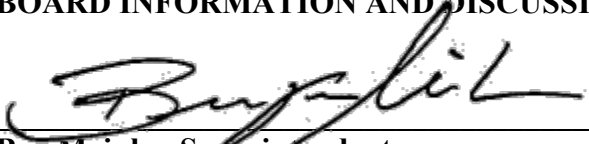
ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Band/Orchestra Disney Trip February 15-20, 2024

Mr. Matthew Diroff and Mr. Jim Van Eizenga, along with three other adult chaperones, would like to take 150 students, who are members of the Novi Instrumental Program, to Disney. This is the fourth year that Mr. Diroff and the Novi Instrumental Program have attended this educational experience. This trip will include one performance (if approved and available by Disney) and one clinic where students will learn how music is recorded. to movies and will do that process themselves. These activities will contribute significantly to the educational growth and self-esteem of the students participating.

The students in the Novi High School instrumental music program are some of the most dedicated, hard-working. Their commitment to excellence is demonstrated by the recognition they receive through consistent first division ratings at festivals, high placements at competitions and outstanding performances given throughout our community and at Novi High School. The Band Boosters organization and Orchestra Boosters organization fully supports this trip and is helping students to raise funds through many fund-raising programs. The Boosters are dedicated to providing every interested band and orchestra student the opportunity to participate in this trip.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: SY24 Orchestra/Band Trip to Disney

Dates of Trip: February 15th - 20th

Group: Novi Instrumental Music Program

Sponsor: Van Eizenga/Diroff

Summary:

Mr. Matthew Drioff and Mr. Jim Van Eizenga, along with three other adult chaperones, would like to take 150 students, who are members of the Novi Instrumental Program, to Disney. This is the fourth year that Mr. Drioff and the Novi Instrumental Program have attended this educational experience. This trip will include one performance (if approved and available by Disney) and one clinic where students will learn how music is recorded to movies and will do that process themselves. These activities will contribute significantly to the educational growth and self-esteem of the students participating.

The students in the Novi High School instrumental music program are some of the most dedicated, hard-working. Their commitment to excellence is demonstrated by the recognition they receive through consistent first division ratings at festivals, high placements at competitions and outstanding performances given throughout our community and at Novi High School. The Band Boosters organization and Orchestra Boosters organization fully supports this trip and is helping students to raise funds through many fund-raising programs. The Boosters are dedicated to providing every interested band and orchestra student the opportunity to participate in this trip.

The attached Field Trip form has been reviewed and approved by:


Principal

Assistant Superintendent for
Academic Services



Novi Community School District

Novi High School Instrumental Music Program

Matthew Diroff, Director of Bands Jim Van Eizenga, Director of Orchestras

24062 Taft Road, Novi, MI 48375

(248) 449-1520

Fax (248) 449-1519

NCA Accredited

June 5, 2023

Mrs. Pohlonski:

Please review the following Novi High School Band and Orchestra **Disney** trip proposal and submit it to Mr. Mainka and the Board of Education for their approval. The Novi Instrumental Music Program consists of the Marching Band, Wind Ensemble, Symphony Band, Concert Band, Jazz Ensemble, Wildcat Orchestra, Concert Orchestra, Symphony Orchestra, Philharmonic Orchestra sponsored by the Novi High School Band Boosters as well as the Novi High School Orchestra boosters. A considerable amount of planning has gone into this proposal to ensure the students the best possible experience. This trip will include one performance (if approved and available by Disney) and one clinic where students will learn how music is recorded to movies and will do that process themselves. Both Band and Orchestra will have these opportunities. Since the marching band has numerous performance opportunities during the fall months, the marching band will not be a featured ensemble on this trip.

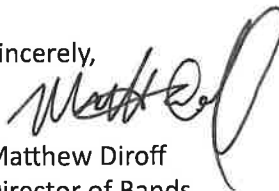
The students in the Novi High School instrumental music program are some of the most dedicated, hard-working kids we've ever known. Their commitment to excellence is demonstrated by the recognition they receive through consistent first division ratings at festivals, high placements at competitions and outstanding performances given throughout our community and at Novi High School. The Band Boosters organization and Orchestra Boosters organization fully supports this trip and is helping students to raise funds through many fund-raising programs. The Boosters are dedicated to providing every interested band and orchestra student the opportunity to participate in this trip.

The trip would begin at 8:00 a.m. Thursday, February 15, 2024, with its conclusion at 10:00 p.m. on Tuesday, February 20, 2024. The tentative cost of the trip is \$1,749.00 per person, based on quad occupancy. The cost may change slightly as we add events to the itinerary, i.e. the change in the number of students/parents traveling. Approximately 150 students and 20 chaperones are planning to attend if the trip is approved. The tour company, Bob Rogers Travel, has handled all successful Novi band and orchestra trips in the past and is highly respected as one of Michigan's leaders in school tour programs.

We hope that the Board of Education will support our request to participate in this exciting and educational event. The Band Boosters, Orchestra Boosters, and we believe that these activities will contribute significantly to the educational growth and self-esteem of the students participating.

Thank you for your consideration and support.

Sincerely,


Matthew Diroff
Director of Bands
Novi High School


Jim Van Eizenga
Director of Orchestras
Novi High School

6/5/2023

February 15-20, 2023

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Van Eizenga/Diroff Other Staff Members Attending: Adam Ronning, Samantha Farmer, Doug Farmer

Have you coordinated this trip in previous years?: Yes If yes, when? 2018, 2020, 2022

◊ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◊ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip

TRIP INFORMATION

Title of Field Trip:	<u>Band/Orchestra Disney Trip</u>	Organization/Club/Course Name:	<u>Band/Orchestra</u>
Date(s) of Trip:	<u>February 15-20 2023</u>	School Days Missed (by students):	<u>2</u>
Field Trip Destination:	<u>6 Days</u>	City/State:	<u>Orlando, FL</u>
Departure Time:	<u>8am</u>	Departure Location:	<u>HS</u>
Arrival Time:	<u>9am</u>	Arrival Location:	<u>Hollywood Studios</u>
Total Cost per Student:	<u>\$1749</u>	Items included in cost:	<u>All except meals enroute</u>
Trip Funded By:	<u>Student</u>		

LODGING

Lodging name: Townplace Suites by Marriott Orlando Contact Number: 407-507-1300

Number of students attending: 150 Number of Chaperones: 15

Lodging Cost Per Student: included in price Funded By (circle): Student Other: student

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: Jim Van Eizenga, Matt Diroff, Samantha Farmer, Adam Ronning

Doug Farmer

Names of Volunteer Chaperones:

TBD

TRANSPORTATION

Method of Transportation (select one): Charter Bus ☐ *Tour Company*

School Bus: Tentative school bus confirmation made by _____ on _____
name date

Charter Bus: Company _____ Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: _____ Funded By (select one): _____

Address of Destination _____ Pickup Location _____

Group _____ Pickup Building _____

Of Adults _____ # Of Students _____ Parking Facilities _____

Departure Time _____ Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time _____ Special Equipment Needed _____

Time Leaving Destination _____ Does the Bus Need to Stay with the Group? No

Approx. Return Time _____

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

CURRICULUM

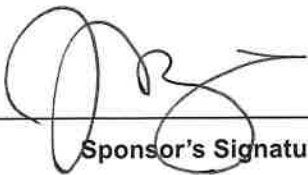
Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?
Please See Attached
2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
Please See Attached
3. Why is the field trip the best way to achieve/reinforce the class objectives?
Please See Attached
4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?
Please See Attached

Summary of Trip to Present to the Board of Education for Approval:

Please See Attached

APPROVAL



Sponsor's Signature



Administrator's Signature



NOVI HIGH SCHOOL BAND and ORCHESTRA
MATT DIROFF and JIM VANEIZENGA – TRIP DIRECTORS
DESTINATION: ORLANDO, FL
TRAVEL DATES: FEBRUARY 15 – 20, 2024

SUGGESTED ITINERARY AS OF JUNE 1, 2023

Bob Rogers Travel Emergency Number – 800.373.1423
TBD, Tour Director
Brian Rogers, Sales Consultant
Marybeth Coyne, Travel Consultant
Checker Motorcoach Company

THURSDAY, FEBRUARY 15

0 MEALS INCLUDED

8:00 AM Coaches arrive for loading
9:00 AM Leave **NOVI HIGH SCHOOL** via three (3) privately chartered **56 – PASSENGER** motorcoaches including DVD / restroom. *Breakfast to be eaten prior to departure.*
24062 Taft Road
Novi, MI 48375
Phone: 248-449-1500
-20 hours drive time with 4 hours added for meal and rest stops (1,215 miles).
-All meals “on your own” en-route to Florida.

FRIDAY, FEBRUARY 16

2 MEALS INCLUDED: L,D

9:00 AM Arrive at **DISNEY’S HOLLYWOOD STUDIOS**
351 South Studio Drive
Lake Buena Vista, FL

YOUR PROFESSIONAL BRT TOUR AND TRAVEL DIRECTOR WILL MEET YOU HERE

-\$20.00 DISNEY DINING CARD provided towards lunch use inside the park.

-\$20.00 DISNEY DINING CARD provided towards dinner use inside the park.

9:00 PM The evening show “**Fantasmic**” begins
10:00 PM Board coaches and transfer to the hotel
10:30 PM Arrive at the **TOWNEPLACE SUITES BY MARRIOTT ORLANDO AT FLAMINGO CROSSINGS**
TOWN CENTER / WESTERN ENTRANCE for check-in
13295 Hartzog Road
Winter Garden, FL 34787
Phone: 407-507-1300

PRIVATE NIGHTTIME HOTEL SECURITY (3 GUARDS) FROM 11:00 PM – 6:00 AM



SATURDAY, FEBRUARY 17

3 MEALS INCLUDED: B,L,D

- 7:30 AM **BREAKFAST** at the hotel
- 9:00 AM Board coaches and transfer to the **DISNEY EVENT GROUP**
1503 Live Oak Lane
- 9:30 AM Arrive at the **DISNEY EVENT GROUP**
-Unload all instruments and equipment for the morning clinic.
- 10:00 AM The **NOVI HIGH SCHOOL BAND AND ORCHESTRA SOUNDTRACK SESSIONS: INSTRUMENTAL WORKSHOP** begins (Pending Disney Scheduling)
-Performers will be immersed into the world of the professional musician. In moments you will sight read and prepare a polished performance of a special Disney musical selection in a "studio recording environment." A professional Disney clinician will examine the skills, attitudes, and priorities that are essential to musical excellence. This workshop culminates with a recording of your ensemble performing music along with a portion of a Disney Animated Feature Film.
- 10:00 AM All chaperones are transported to **EPCOT**
200 Epcot Center Drive
- 12:30 PM The workshop ends and load everything back on the motorcoaches
- 1:00 PM Enjoy the rest of the day at **EPCOT**
-\$20.00 **DISNEY DINING CARD** provided towards lunch use inside the park.
-\$20.00 **DISNEY DINING CARD** provided towards dinner use inside the park.
- 9:00 PM The evening show "**Harmonious**" begins
- 10:00 PM Board coaches and transfer to the hotel
- 10:30 PM Arrive back at the hotel for the evening

PRIVATE NIGHTTIME HOTEL SECURITY (3 GUARDS) FROM 11:00 PM – 6:00 AM

SUNDAY, FEBRUARY 18

3 MEALS INCLUDED: B,L,D

- 7:00 AM **BREAKFAST** at the hotel
- 8:30 AM Board coaches and transfer to **DISNEY SPRINGS**
1486 Buena Vista Drive
- 9:00 AM Arrive at **DISNEY SPRINGS** to begin getting ready for the morning performances
- 10:30 AM The **NOVI HIGH SCHOOL CONCERT BAND PERFORMANCE ON THE WATERSIDE STAGE** begins (Pending Disney Scheduling)
- 11:30 AM The **NOVI HIGH SCHOOL ORCHESTRA PERFORMANCE ON THE WATERSIDE STAGE** begins (Pending Disney Scheduling)
- 12:30 PM Board coach and transfer to the **MAGIC KINGDOM**



- 1:00 PM Arrive at the **TICKET AND TRANSPORTATION CENTER** and transfer to the **MAGIC KINGDOM** via the ferry boat or monorail
- 1:30 PM Arrive at the **MAGIC KINGDOM** for the rest of the day
-\$20.00 **DISNEY DINING CARD** provided for lunch use inside the park.
-\$20.00 **DISNEY DINING CARD** provided for dinner use inside the park.
- 9:00 PM The evening show "**Disney Enchantment**" begins
- 10:00 PM Everyone meet out in front of the park to transfer to the **TICKET AND TRANSPORTATION CENTER** via the ferry boat or monorail
- 11:00 PM Board coach and transfer to the hotel
- 11:30 PM Arrive back at the hotel for the evening

PRIVATE NIGHTTIME HOTEL SECURITY (3 GUARDS) FROM 11:00 PM – 6:00 AM

MONDAY, FEBRUARY 19

3 MEALS INCLUDED: B,L,D

- 7:30 AM **BREAKFAST** at the hotel
-Hotel check-out and load everything on the motorcoaches.
- 9:00 AM Board coaches and transfer to **UNIVERSAL STUDIOS / ISLANDS OF ADVENTURE**
6000 Universal Boulevard
- 9:30 AM Arrive at **UNIVERSAL STUDIOS / ISLANDS OF ADVENTURE**
-Admission is a park-to-park ticket for access to both parks all day.
-\$20.00 **UNIVERSAL DINING CARD** provided towards lunch use at the parks.
-\$20.00 **UNIVERSAL DINING CARD** provided towards dinner use at the parks.
- 10:00 PM Board coaches and transfer back home

TUESDAY, FEBRUARY 20

0 MEALS INCLUDED

- All meals "on your own" en-route back home.
- 10:00 PM **ARRIVE AT NOVI HIGH SCHOOL**

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

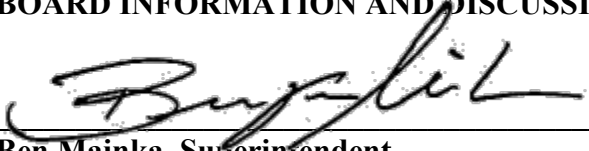
TOPIC: BPA National Tournament (Chicago) May 9-14, 2024

Mrs. Darcie Moss, along with Mrs. Hallie Smith, would like to take the twelve CTE Finance students who qualified to attend the 2024 BPA National Conference in Chicago. While this is the first year Mrs. Moss is exposing students to the BPA National Tournament, she has previously taken a group of students to the BPA State Tournament.

The purpose of the National Leadership Conference is to provide delegates the opportunity to participate in educational workshops, hear nationally prominent speakers, elect student officers, participate in the competitive events program, make recommendations regarding policies, conduct the business of the organization, and participate in leadership programs. During this experience, students will participate in open test rounds where they will work to develop presentation and analytical skills, gain experience in Excel, PowerPoint and Microsoft Word Certification skills. They will also have exposure to the commodities trading process at the Chicago Board of Trade.

This comes tonight for information and discussion. It will come back for approval at the December 21, 2023 Board Meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: SY24 BPA National Tournament (Chicago)

Dates of Trip: May 9th - 14th

Group: BPA - CTE Finance

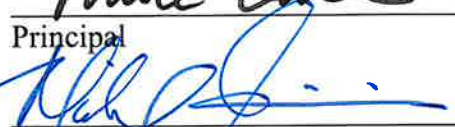
Sponsor: Darcie Moss

Summary:

Mrs. Darcie Moss, along with Mrs. Hallie Smith, would like to take the twelve CTE Finance students who qualified to attend the 2024 BPA National Conference in Chicago. While this is the first year Mrs. Moss is exposing students to the BPA National Tournament, she has previously taken a group of students to the BPA State Tournament.

The purpose of the National Leadership Conference is to provide delegates the opportunity to participate in educational workshops, hear nationally prominent speakers, elect student officers, participate in the competitive events program, make recommendations regarding policies, conduct the business of the organization, and participate in leadership programs. During this experience students will participate in open test rounds where they will work to develop presentation and analytical skills, gain experience in Excel, PowerPoint and Microsoft Word Certification skills. They will also have exposure to the commodities trading process at the Chicago Board of Trade.

The attached Field Trip form has been reviewed and approved by:


Principal
Assistant Superintendent for
Academic Services

May 31, 2026

Thur May 9 - Tues May 14, 2024

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Darcie Moss Other Staff Members Attending: 2 w/ Mrs. Smith

Have you coordinated this trip in previous years?: No If yes, when? n/a

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

March 2023 - Amway Grand, MI

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip Again Hallie Smith also experienced

TRIP INFORMATION

Title of Field Trip: Business Professionals of America Na'lt &/or Club Trip

Organization/Club/Course Name: BPA - CTE Finance

Date(s) of Trip: May 9 2024 - May 14, 2024

School Days Missed (by students): 3 Fri 3/9, 10 & 13

Field Trip Destination: Hilton Chicago, tentative

City/State: Chicago IL

Departure Time: 7:14 am (Gather 6:50am)

Departure Location: Amtrak Ann Arbor

Arrival Time: 10:32 am

Arrival Location: Chicago Central Station

Cost per Student: \$700 est.

Items included in cost: \$300 Lodging Train \$80 RT, \$245 Food

Trip Funded By: \$1500 CTE Finance 2 Chaperones

LODGING

Lodging name: Chicago Hilton (or comparable) Contact Number: _____

Number of students attending: 12 Number of Chaperones: 2

Cost Per Student: \$700 Funded By (circle): Student Other: _____

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. IBe sure to include enough chaperones to support your group size.

Names of Chaperones: Darcie Moss / Hallie Smith

TRANSPORTATION

Method of Transportation (select one): Other ☐

School Bus: Tentative school bus confirmation made by N/A on _____
name date

Charter Bus: Company _____ Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: \$300 Lodging Train \$80 RT, \$245 Food **Funded By (select one):** Student family

Address of Destination 350th N Central Ave, green line **Pickup Location** Ann Arbor Amtrak

Group Bus. Prof. of America (BPA) **Pickup Building** N/A

Of Adults 2 **# Of Students** 12 **Parking Facilities** Train/subways

Departure Time 7:14 am Amtrak AA **Are Drivers' Meals, Tickets, or Fees Included?** No ☐

Approx. Arrival Time 10:32 am May 9 **Special Equipment Needed** _____

Time Leaving Destination 2:15 pm Tue 14 **Does the Bus Need to Stay with the Group?** No ☐

Approx. Return Time 5:00 pm Sun 3/12

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME N/A **END TIME** _____ **TOTAL # OF HOURS** _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ **TOTAL MILES x \$3.00** _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

CURRICULUM

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

Co Curricular leadership development; Federal Reserve of Chicago and Chicago Board of Trade

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

Money and Banking, Accounting Career Development, Financial Planning, Investing professionals

3. Why is the field trip the best way to achieve/reinforce the class objectives?

Take open test rounds at BPA nat'l tournamt & certify with certiport for \$20 3 day pass vs \$95/test

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

Chicago Board of Trade-commodities trading, Excel/PPT/Word certification skills, Oral comm.

Summary of Trip to Present to the Board of Education for Approval:

5-day Chicago trip to closest nat'l money center and host city of BPA Nat'l Tournament 2024

APPROVAL

Darcie Moss

Sponsor's Signature



Administrator's Signature

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

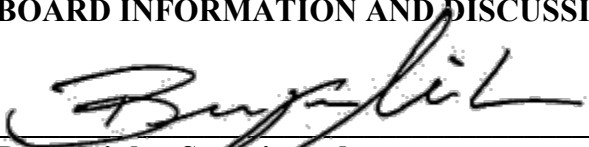
TOPIC: Spanish Trip to Peru

Two of our Novi High School Spanish Teachers, Marci Abel and Kaitlyn West-Cardenas would like to take students from their Spanish classes on an 11-day trip to Peru for Spring Break 2025. They previously led a tour in Peru in 2016 and believe the experience was truly rewarding for all of the students involved. In light of the positive feedback from students, they would like to offer this marvelous opportunity again to immerse students in the language, culture and atmosphere.

Ms. Abel and Ms. West-Cardenas would like to give students the opportunity to see, hear and use Spanish in action, in a native setting, with all of the cultural components at work. Travel is an educational and exciting experience that allows students to practice and hone their language skills while building a concrete understanding of the Spanish-speaking world. They feel that the tour options offered on the itinerary will show our students what South America has to offer and let them feel immersed in the rich, vibrant Spanish-speaking culture and history.

This comes tonight for information and discussion. It will come back for approval at the December 21, 2023 Board Meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: Spring Break 2025 - Peru

Dates of Trip: March 27th - April 6th, 2025

Group: Spanish 2, 3, IB and AP

Sponsor: Marci Abel & Kaitlyn West-Cardenas

Summary:

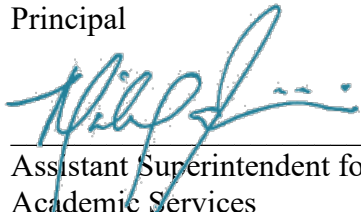
Two of our Novi High School Spanish Teachers, Marci Abel and Kaitlyn West-Cardenas would like to take students from their Spanish classes on an 11-day trip to Peru for Spring Break 2025. They previously led a tour in Peru in 2016 and believe the experience was truly rewarding for all of the students involved. In light of the positive feedback from students, they would like to offer this marvelous opportunity again to immerse students in the language, culture and atmosphere.

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The attached Field Trip form has been reviewed and approved by:



Principal



Assistant Superintendent for
Academic Services

October 31, 2023

March 27 - April 6, 2025

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Marci Abel Other Staff Members Attending: Kaitlyn West -Cardenas

Have you coordinated this trip in previous years?: Yes If yes, when? 2016

◇ If not, what is the most recent overnight trip you have coordinated? (List the group, date and trip description)

◇ If you have never coordinated an overnight trip, which chaperone accompanying your group has overnight trip experience?

It is required that one chaperone has previously coordinated an overnight trip _____

TRIP INFORMATION

Title of Field Trip:	<u>Peru: Language and Culture Immersion</u>	Organization/Club/Course Name:	<u>Spanish 2, 3, IB and AF</u>
Date(s) of Trip:	<u>March 27 - April 6, 2025</u>	School Days Missed (by students):	<u>maybe 2</u>
Field Trip Destination:	<u>Peru</u>	City/State:	<u>NA</u>
Departure Time:	<u>TBD by tour company in Feb 2025</u>	Departure Location:	<u>DTW</u>
Arrival Time:	<u>TBD</u>	Arrival Location:	<u>DTW</u>
Total Cost per Student:	<u>4400</u>	Items included in cost:	<u>travel, hotel, food, tours</u>
Trip Funded By:	<u>families</u>		

LODGING

Lodging name: TBD by tour company in Feb 2025 Contact Number: _____

Number of students attending: 12 - 24 Number of Chaperones: 2 - 4

Lodging Cost Per Student: included in price above Funded By (circle): Student Other: Families

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. Be sure to include enough chaperones to support your group size.

Names of Teacher Chaperones: Marci Abel & Kaitlyn West- Cardenas

Names of Volunteer Chaperones: _____

TRANSPORTATION

Method of Transportation (select one): Other

School Bus: Tentative school bus confirmation made by _____ on _____
name date

Charter Bus: Company _____ Contact Number _____

Private Car: Please complete the **Volunteer Background Authorization Form** for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required.

Cost Per Student: Included in total cost above Funded By (select one): Families

Address of Destination _____ Pickup Location _____

Group _____ Pickup Building _____

Of Adults _____ # Of Students _____ Parking Facilities _____

Departure Time _____ Are Drivers' Meals, Tickets, or Fees Included? No

Approx. Arrival Time _____ Special Equipment Needed _____

Time Leaving Destination _____ Does the Bus Need to Stay with the Group? No

Approx. Return Time _____

Deadlines: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please get approval before purchasing non-refundable tickets.**

FIELD TRIP FEES

(A) START TIME _____ END TIME _____ TOTAL # OF HOURS _____ x Hourly Rate Below = _____

(B) # OF MILES TO DESTINATION _____ x 2 = _____ TOTAL MILES x \$3.00 _____
(MILEAGE BEGINS AT 45505 11 MILE)

(A + B) x # OF BUSES = TRIP TOTAL _____

Hourly Rate: Monday-Friday = \$30/hr Saturday = \$45/hr Sunday = \$60/hr

Complete the following questions if the trip is curricular.

1. What are the class objectives that tie into the proposed trip?

We would like to give students the opportunity to see, hear, and use Spanish in action, in a native setting, with all of the cultural components at work. We previously led a tour in Peru in 2016 and the experience was truly rewarding for all of the students involved. In light of the positive feedback from the students, we want our students to again be able to have this marvelous opportunity for immersion into the language, culture and atmosphere. We feel that the tour options offered on this itinerary will show our students what South America has to offer and let them feel immersed in the rich, vibrant Spanish-speaking culture and history.

2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.

All students will have the opportunity to practice conversational skills that would be used on a tour. The students who are registered for the trip will also participate in research about the specific sites we will be visiting.

3. Why is the field trip the best way to achieve/reinforce the class objectives?

Travel is an educational and exciting experience, and this trip would be once-in-a-lifetime opportunity for Novi High School students. Authentic learning experiences truly help students practice and hone their language skills while building a concrete understanding of the Spanish-speaking world. Below is a summary of main trip information and itinerary.

4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

Students will share their experiences with classmates who were unable to travel and practice further use of their language skills.

Summary of Trip to Present to the Board of Education for Approval:

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

See PDF attachment from EF To
https://drive.google.com/file/d/1OWBoOAY_Z6bRQmPJkAyt2Xr1I2dRKhiX/view?usp=sharing

Day 1: Fly to Peru – Meet your Tour Director at the airport in Lima. Built on a coastal oasis at the foot of the Andes, Lima has served as Peru's capital since 1535. See vestiges of the city's rich colonial heritage, including the Government Palace, the Cathedral, and the 17th-century San Francisco monastery. Prior to the Spanish conquest, the area was home to several Indian civilizations. You'll get a taste of contemporary Lima in the suburbs of San Isidro and Miraflores, which overlook the Pacific Ocean. At the Larco Museum, located in an 18th-century mansion built over a 7th-century pre-Columbian pyramid, you'll find the finest gold and silver collection from Ancient Peru, along with other outstanding examples of art and archaeological artifacts.

Day 2: Lima – Take an expertly guided tour of Lima: Government Palace; Archbishop's Palace; City Hall; Lima Cathedral.

- Visit the San Francisco Monastery, the Larco Museum and take a walking tour of Miraflores.

Day 3: Lima | Cuzco – Fly to Cuzco, the "navel of the Earth" and the former epicenter of a vast empire stretching from Colombia to Chile. Once you've adjusted to the altitude, journey to the exquisitely preserved canals and narrow streets of Ollantaytambo. Take an expertly guided tour of Ollantaytambo.

Day 4: Sacred Valley | Machu Picchu – Travel by train to Machu Picchu.

- Visit Machu Picchu, the fabled "Lost City of the Inca" and one of the New Seven Wonders of the World. A 35-mile-long trail winds through desert, cloud forest, and an orchid-filled jungle before reaching this UNESCO World Heritage Site. Archaeologists have yet to determine why the ancient city, perched atop a mist-shrouded peak, was abandoned. See remnants of temples and terraces that have yet to reveal the true purpose of Machu Picchu-some believe only an elite Incan priesthood knew of its former existence. Your visit will consist of both a guided tour and free time to explore on your own. - Return by train to Sacred Valley.

Day 5: Sacred Valley | Pisac | Cuzco – Travel to Cuzco by way of Pisac. Explore the Indian market in Pisac.

- Take an expertly guided tour of Cuzco: Korikancha Temple; Cuzco Cathedral. - Visit the Sacsayhuaman Fortress.

Day 6: Cuzco | Puno – Visit the Raqch'i Temple. - Travel to Puno.

Day 7: Puno – Enjoy a boat ride on Lake Titicaca. Visit Taquile Island and the Uros floating islands. - Enjoy hiking and visiting native communities.

Day 8: Travel to Paracas

Day 9: Paracas – Visit the Paracas Interpretation Center. - Visit Paracas National Park. Take a walk through the desert to the Morón Oasis.

Day 10: Lima – Enjoy an Islas Ballestas boat cruise. Transfer to Lima, and board an overnight flight for home.

Day 11: Arrive home

APPROVAL



Sponsor's Signature



Administrator's Signature

**BOARD OF EDUCATION
NOVI COMMUNITY SCHOOL DISTRICT
NOVI, MICHIGAN
November 16, 2023**

SUPERINTENDENT OF SCHOOLS

TOPIC: Renewal of School Liaison Officer Agreement

On April 17, 2014, the Oakland County Board of Commissioners adopted a resolution to support increased state funding from the excess revenues for local school law enforcement officers. This resolution was created and adopted as a result of the 24 incidents of school shootings in 2013.

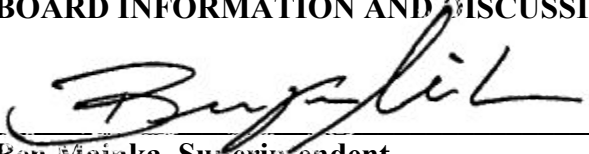
Copies of this signed resolution was sent to all Oakland County Superintendents from the Oakland County Clerk's office, on April 28, 2014. Shortly thereafter, the Novi Community School District signed an agreement for a School Liaison Officer with the City of Novi, to begin in the 2014-2015 school year and end in June of 2017.

On September 8, 2017, the U.S. Department of Education joined in and issued a letter concerning the involvement of School Resource Officers (SRO).

The District has renewed this agreement every time it was ready to expire. Our SROs have served us very well through the years and we appreciate all that they do for our students, staff, and District.

Tonight, the Board is being presented with the most recent agreement for information and discussion. It will come back for approval at the December 21, 2023 Regular Board Meeting.

**APPROVED AND RECOMMENDED FOR
BOARD INFORMATION AND DISCUSSION**



Ben Mainka, Superintendent

**CITY OF NOVI POLICE DEPARTMENT
2023 - 2024 SCHOOL OFFICER LIAISON AGREEMENT WITH
THE NOVI COMMUNITY SCHOOLS DISTRICT**

This Agreement is made and entered into between the City of Novi, whose address is 45175 Ten Mile Road, Novi, Michigan 48375, and the Novi Community School District, ("District") located at 2345 Taft Road, Novi, Michigan 48374. The City and District may be referred to individually as a ("Party") and collectively as the ("Parties")

INTRODUCTION

Whereas, the Police Department is authorized to provide law enforcement Services within the City; and

Whereas, the District desires to contract with the Police Department for School Liaison Services; and

Whereas, the Police Department is agreeable to providing School Liaison Services within the District under the terms and conditions of this Agreement;

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Agreement, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. **Definitions.** The following words, when printed with the first letter capitalized, shall be defined and interpreted as follows, whether used in the singular or plural, nominative or possessive case, and with or without quotation marks:

1.1 **"Police Department"** means the City and the Police Chief jointly.

1.2 **"Claims"** means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and/or expenses of any kind which are imposed upon, incurred by, or asserted against a Party.

1.3 **"City Agent"** means any and all City officials elected or appointed to a City office, and any and all City employees, managers, departments, divisions, volunteers, representatives, and agents. City Agent also includes any person who was a City Agent anytime during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected and in that capacity.

1.4 **"District Agent"** means any and all District officials elected or appointed to a District office, and any and all District employees, managers, departments, divisions, volunteers, representatives, and agents. District Agent also includes any person who was a District Agent anytime during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.

1.5 **"District Liaison"** means the individual as designated in writing by the District Liaison to act in this capacity for all purposes under this Agreement.

1.6 **"Police Department"** means the City and the Police Chief jointly.

1.7 **"Police Department Liaison"** means the Police Officer who is designated by the Police Chief to maintain all lines of communication with the District Liaison.

1.8 **"School Liaison Services"** means the daily interaction with faculty, staff and students in a non-threatening school environment. The Police Officer assigned in this role not only enforces laws, but also establishes a positive relationship with students to take a proactive approach to preventing juvenile delinquency and inappropriate behaviors. School Liaison Services shall not include any activity not authorized by law.

1.9 **"Police Officer"** means any person of any rank, classification, or title who, pursuant to state law, is a sworn officer of the Police Department.

2 **School Liaison Services.** The Police Chief will assign a two (2) Police Officers to provide Law School Liaison Services within District's school buildings. The City will not be required to provide the District with a substitute Police Officer to provide School Liaison Services to District whenever a contracted Police Officer is absent from the District during any 80 hour biweekly period for any reason. The Police Department will request feedback from District prior to the Police Department's evaluation of the Police Officers assigned as School Liaison Officers to the District.

3. **No Warranty, Promise, or Guarantee.** The Police Chief will make every reasonable effort to provide School Liaison Services to District, following generally accepted standards for School Liaison Services, with the levels of staff provided for in Section 2 above. However, this Agreement shall not be interpreted to include any warranty, promise, or guarantee, either express or implied, direct or indirect, or of any kind whatsoever in favor of the District or any other person that the Police Department's provision of School Liaison Services under this Agreement will result in any specific reduction or prevention of criminal activity within the District or any other performance-based outcome.

4. **Sole Purpose of Agreement.** The sole and exclusive purpose of this Agreement is for the Police Department to provide School Liaison Services in and for the District with the levels of staff provided for in Section 2 of the Agreement. Except as otherwise expressly provided for in this Agreement, this Agreement does not create any specific, direct or indirect obligation, duty, promise, benefit, or special right to the Police Department's School Liaison Services in favor of or to the benefit of any particular person beyond that of the Police Department's or any Police Officer's law enforcement duty, as established under existing law, to the general public.

5. **Aid to City Law Enforcement or Mutual Aid.** Except as otherwise expressly provided for in this Agreement, the Police Officer's contracted for and assigned to provide School Liaison Services under this Agreement will work, during those hours that the District is being charged, only on District-related School Liaison Services. However, any of these Police Officers may be absent from the District, at the District's expense, to provide assistance in a law enforcement emergency within the City or in the case of Mutual Aid. "Mutual Aid" means when a Police Officer is temporarily called to the aid of another community due to an emergency or other exceptional circumstance, or because a Police Officer possesses a special skill or qualification temporarily needed in another community.

6. **Police Officer's Hours.** The Police Officers assigned to provide School Liaison Services under this Agreement will each provide 80 hours of School Liaison Services for the District during a

biweekly period, while the School District schools are open for instruction, except as otherwise provided for additional services described below.

6.1 Times Spent Outside District Included in Hours Charged. The following time periods spent outside the District's school will be included in and counted toward the 80 hours of School Liaison Services for the biweekly period that it occurred.

6.1.1 Attendance (not to exceed an average of 80 hours per Police Officer per calendar year) at any Police Department authorized or required training session, function, or meeting;
Attendance at any Police Department authorized or required training session, function, or meeting;

6.1.2 Provision of aid to City law enforcement or Mutual Aid;

6.1.3 Appearance in any court or at any meeting with any other law enforcement agency in connection with any prosecution or court appearance related to the School Liaison Services provided under this Agreement;

6.1.4 Performance of any District-related School Liaison Services that takes any Police Officer outside the District's corporate limits; and

6.1.5 Any approved period of annual leave, sick leave, holiday leave, personal leave, workers compensation, or any other approved, paid leave (except any paid disciplinary leave and/or long-term disability leave extending beyond a period of five (5) working days) granted to any Police Officer in accordance with applicable Police Department policies, procedures, and/or employment contracts.

7. Shift Assignments. The Police Chief will assign the Police Officers contracted for under this Agreement so as to provide the broadest possible coverage of School Liaison Services to the District.

8. Police Department Records. All Police Department policies, procedures, employment contracts, etc. that may be applicable to this Agreement will be made available by the Police Chief for inspection by the District Liaison at the Police Department, by appointment, during normal business hours.

9. No Assignment/Delegation/Subcontract. The District shall not assign, delegate, subcontract, or otherwise, transfer, promise, commit, or lend any of the Police Department's or Police Officer's services, duties, or obligations under this Agreement to any other public or private person, corporation, entity, or organization of any kind.

10. Additional School Liaison Services. If the District perceives the need for any additional School Liaison Services beyond those contracted for in Exhibit A, the District will address such concerns for additional School Liaison Services to the Police Chief by completing and submitting to the Police Chief a REQUEST FOR ADDITIONAL SCHOOL LIAISON SERVICES form included in this Agreement as Exhibit B. These additional services will be charged to District at the City's current overtime rate for the Police Officer(s). Overtime charged will be invoiced to the District and will be in addition to any amounts otherwise due and owing under the terms of this Agreement.

11. District's Payment Obligations. The District will pay the Police Department for all School Liaison Services provided pursuant to this Agreement based on the estimated budget provided in the attached and incorporated Exhibit A. The District further agrees to reimburse the City for any and all additional hours of overtime incurred by the Police Department in providing School Liaison Services to the District under the terms of this Agreement.

11.1 Yearly Rates Set by City Council. The District understands that the yearly rates for Police Officers are determined and set by a collective bargaining agreement approved by the Novi City Council. The District will pay the Police Department at the yearly rates set by the collective bargaining agreement for all School Liaison Services performed during the year.

11.2 Invoice. For every three (3) month period (corresponding to established Police Department payroll periods) during which any Police Officer provides any School Liaison Services to the District under the terms of this Agreement, the Police Department will prepare and send to the District an invoice that sets forth the amount due for each Police Officer's hours of School Liaison Services provided during that period, plus any charges for any additional hours of work, overtime, and holiday pay, as provided herein, during that billing period. All overtime charges and additional/supplemental School Liaison Services will be itemized and designated for the reason incurred. The District agrees to pay to the City the full amount due on any such invoice within 30 days of the invoice date.

12. Failure to Pay. If the District, for any reason, fails to pay the City any monies due under this Agreement, the City shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the City under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid. The City may pursue or exercise any and all other legal rights and remedies against the District to secure the reimbursement of any overdue amounts.

13. Independent Contractor Status. Neither the Police Department nor any Police Officer, by virtue of this Agreement or otherwise, shall be considered or claimed to be an employee of the District. At all times and for all purposes under the terms of this Agreement, the Police Department's legal status and relationship to the District shall be that of an independent contractor. The District also agrees that in any writing or any other communication prepared by, for, or at the direction of the District, the District shall not state, suggest, or imply that any employment status or employment relationship exists between any Police Officer and the District.

14. Police Department is Sole and Exclusive Employer of Police Officer School Liaisons. The District and the Police Department agree and warrant that, at all times and for all purposes relevant to this Agreement, the Police Department shall remain the sole and exclusive employer of all Police Officers assigned by the Police Chief as School Liaison Officers.

15. Terms and Conditions of Employment for Police Officers. This Agreement does not create, change, modify, supplement, supersede, or otherwise affect or control, the terms or conditions of employment of any Police Officer with the Police Department, any applicable Police Department employment or union contract, and any Police Department rules, regulations, hours of work, shift assignments, orders, policies, procedures, directives, ethical guidelines, etc., which shall, solely and exclusively, govern and control the employment relationship between the Police Department and any Police Officer and the conduct and actions of any Police Officer.

15.1 **Examples.** To illustrate, but not otherwise limit, this Agreement does not in any way limit, modify, control, or otherwise affect:

15.1.1 The complete and unilateral discretion of the Police Chief to either continue or revoke the deputization of any Police Officer or any other person who, in the Police Chief's sole judgment, he does not believe is qualified or otherwise fit to be a Police Officer.

15.1.2 The Police Department's sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote, layoff, furlough, or discharge any Police Officer or pay any and all Police Officer's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide any and all such terms and conditions of employment and make any and all employment decisions that affect, in any way, the employment of any Police Officer with the Police Department, subject only to its collective bargaining agreements.

15.1.3 The Police Chief's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement any and all operational policies, procedures, orders, rules, regulations, ethical guidelines, and any other judgment, policy or directive that, in any way, governs or controls any activity of any Police Officer, any necessary Police Officer's training standards or proficiencies, any level or amount of required supervision, any standards of performance, any sequence or manner of performance, and any level of experience, training, or education required for any Police Officer performing any Police Department duty or obligation under the terms of this Agreement.

16.No District Control of Police Officers. Neither the District nor any District Agents shall provide, furnish, or assign any Police Officer with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Police Officer in the performance of any School Liaison Services under the terms of this Agreement. Except as expressly provided for under the terms of this Agreement, no Police Officer while acting under the terms of this Agreement shall perform any services directly or otherwise be available to perform any other work or assignments for the District or District Agents, and no Police Officer shall be otherwise employed or utilized in any manner by the District.

17.Police Officers Paid by Police Department The Police Department shall remain solely and exclusively responsible for the payment of all Police Officer's wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based, in any way, upon any Police Officer's status as an employee of the Police Department

18.Police Officers Shall Not Be Paid Directly by District. Except as expressly provided otherwise in this Agreement, the District shall not grant, give, allow, pay, reimburse, compensate, or otherwise provide any wages, fringe benefits, privileges, gifts, equipment, automobiles, personal property, supplies, benefits, or any other thing of value, either directly or indirectly, to any individual Police Officer.

INTENTIONALLY LEFT BLANK

19. **Police Officers' Expenses Paid by Police Department** Except as expressly provided otherwise in this Agreement, the Police Department is solely and exclusively responsible for providing Police Officers with all tools, automobiles, radios, communications equipment (including mobile telephones), firearms, and any and all other equipment that the Police Department, in its sole judgment, deems required or beneficial for the completion of any Police Department's duty under the terms of this Agreement. The Police Department shall also be solely and exclusively responsible for any and all Police Officer's professional expenses, licenses, uniform or equipment costs, insurance, supplies, etc.

21. **School Liaison Workspace and Office Supplies** The School Liaison Officers shall use office space, office equipment, all required office utilities, and related supplies and facilities (e.g., desks, chairs, copying machines, fax machines, typewriters, permanently installed telephones, etc.) in School District owned or leased buildings, necessary for the services provided in this Agreement.

22. **No Transfer, Delegation, or Assignment of District's Duties** Except as expressly provided for in this Agreement, this Agreement does not, and is not intended to, transfer, delegate, or assign to the City, the Police Chief, or any Police Officer any civil or legal responsibility, obligation, duty of care, or liability associated with any governmental function delegated or entrusted to the District under existing law.

23. **Communications With District Liaison** The District Liaison may contact the Police Department Liaison to request, advise, or otherwise make the Police Department aware of any particular law enforcement needs and services within the District, or to provide other relevant information. The District Liaison may also bring to the Police Chiefs attention any concerns that the District may have regarding the assignment of any Police Officer to the District. The Police Chief will provide District with the opportunity to take part in the selection of the Police Officers who will be assigned to the District. However, the Police Chiefs decision on the assignment of any Police Officer shall be final. The Police Department Liaison will keep the District Liaison reasonably informed regarding District-related School Liaison Services, unless such communication would interfere with an ongoing criminal investigation or prosecution, and advise the District Liaison, as soon as practicable, of any changes in any Police Officer contracted for and assigned to perform School Liaison Services under the terms of this Agreement.

24. **Allegations of Improper Conduct of Police Officer** If the District learns of any act or allegation involving any Police Officer that is contrary to the terms and conditions of this Agreement, or any other questionable or improper acts or omissions, the District will promptly notify and provide the Police Chief with any and all information that it has regarding the matter. The District will also promptly deliver to the Police Chief written notice and copies of any complaint, charge, or any other allegation of wrongdoing, whether civil or criminal in nature, that the District becomes aware of regarding any Police Officer. The District agrees to cooperate with the Police Department in any investigation conducted by the Police Chief into the character and fitness of any Police Officer.

25. **Responsibility of Claims** Each Party shall be responsible for any Claims made against that Party and for the acts of its respective District Agents and City Agents.

25.1 **Legal Representation** For any Claims that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees.

25.2 **No Indemnification.** Except as otherwise provided in this Agreement, neither Party shall have any right under any legal principle to be indemnified by the other Party or the other Party's respective District and City Agents in connection with any Claim.

26. Reservation of Rights. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for any Party. The Police Department reserves itself any rights and obligations relating to the provision of School Liaison Services. This Agreement does not, and is not intended to, diminish, delegate, divest, impair, or contravene any constitutional, statutory, or other legal right, privilege, power, obligation, duty, capacity, immunity, or character of office of the Police Chief, the City, or the Police Officers. Further, this Agreement does not, and is not intended to, create, grant, modify, or supersede in any manner, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, for any Police Officer or any Police Officer's union labor agreement.

27. Term. This Agreement will become effective at the start of the 2023/2024 school year and shall remain in effect until it expires without any further act or notice, at 11:59:59 P.M. on the last day of school for the 2027/2028 school year. Upon the expiration of this Agreement, all further obligations of the City to provide School Liaison Services to the District under the terms of this Agreement shall end.

28. Termination. Any Party may terminate this Agreement before its Expiration Date by providing written notice to all other Parties at least ninety (90) days prior to the proposed termination date, which must be clearly stated in the written notice. Upon the termination of this Agreement, all further obligations of the Police Department to provide School Liaison Services to the District under the terms of this Agreement shall end. The District shall be obligated to pay the City for services provided by School Liaison Officers up to the date of termination.

29. Approval of Agreement and Amendments Required. This Agreement and any subsequent amendments shall not become effective prior to the approval by the Novi City Council and the District's School Board. An executed copy of this Agreement shall be filed with the Novi City Clerk and with the Secretary of State for the State of Michigan.

30. New Agreement Required to Continue School Liaison Services Beyond Expiration

Date. If the District wishes to enter into a new agreement for School Liaison Services prior to the Expiration Date of this Agreement, it will notify the Police Department, in writing, of this intent no later than ninety (90) days prior to the Expiration Date. This paragraph does not obligate the Police Department or the District to continue any Agreement for any School Liaison Services beyond the Expiration Date of this Agreement unless a new contract is fully executed by the Parties.

31. Survival of Terms and Conditions. The following terms and conditions will survive and continue in full force beyond the termination or expiration of this Agreement (or any part thereof) until the terms and conditions are fully satisfied or expire by their nature: Section 1 (Definitions), Section 3 (No Warranty, Promise, or Guarantee), Section 11 (District's Payment Obligations), Section 14 (Police Department is Sole and Exclusive Employer of Police Officers), Section 16 (Terms and Conditions of Employment for Police Officers), Section 22 (No Transfer, Delegation, or Assignment of District's Duties), Section 24 (Allegations of Improper Conduct of Police Officer), Section 25 (Responsibility of

Claims), Section 26 (Reservation of Rights), Section 30 (New Agreement Required to Continue School Liaison Services Beyond Expiration Date), Section 31 (Survival of Terms and Conditions), Section 32 (Notices), Section 33 (Governing Law), Paragraph 34 (Captions and Contract Language), Paragraph 35 (Waiver), Section 36 (Binding Affect), Section 38 ((Severability), and Section 40 (Entire Agreement).

32. Notices. The Parties will send all correspondence and written notices required or permitted by this Agreement to each signatory to this Agreement, or any signatory's successor in office, by first class mail to the addresses shown in this Agreement. Except as otherwise provided for herein, all correspondence or written notices shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service.

33. Governing Law. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan.

34. Waiver. Waiver of any term or condition under this Agreement must be in writing and notice given pursuant to this Agreement. No failure or delay by any Party in exercising any right, power, or privilege hereunder shall operate as a waiver thereof. No written waiver, in one or more instances, shall be deemed or construed as a continuing waiver of any term or condition of this Agreement. No waiver by any Party shall subsequently affect its right to require strict performance of this Agreement.

36 Binding Affect. This Agreement shall be binding upon the City, the Police Chief, and the District to the extent permitted by law, upon their successors and assigns, and upon all persons acting by, through, under, or in concert with any of them.

38. Severability. If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms or conditions shall remain in full force and effect.

35. Entire Agreement. This Agreement, including Schedule A, Schedule B represents the entire agreement and understanding between the Parties regarding the Cit's provision of School Liaison Services to the District. This Agreement supersedes all other prior oral or written understandings, communications, agreements, or contracts between the Parties in any way related to the subject matter hereof.

IN WITNESS WHEREOF, BENJAMIN MAINKA, Superintendent, Novi Community School District, hereby acknowledges that he has been authorized by the Novi Community School District School Board to execute this Agreement on behalf of the Novi Community School District and hereby accepts and binds the Novi Community School District to the terms and conditions of the Agreement.

Date

Benjamin Mainka, Superintendent,
Novi Community School District

Date

BY:

Witness

IN WITNESS WHEREOF, Justin P. Fischer, Mayor of the City of Novi, hereby acknowledges that he has been authorized by the Novi City Council to execute this Agreement on behalf of the City of Novi and hereby accepts and binds the City of Novi to the terms and conditions of the Agreement.

CITY OF NOVI, a Michigan
Municipal Corporation

Date

Justin P. Fischer, Mayor, City of Novi

BY: _____

Witness

N WITNESS WHEREOF, Erick Zinser, in his official capacity as the City of Novi Police Chief, hereby accepts the terms and conditions of this Agreement.

CITY OF NOVI POLICE CHIEF

ERICK W. ZINSER

EXHIBIT A
ESTIMATED TOTAL COSTS FOR SERVICES, EXCLUSIVE OF OVERTIME

The following is an estimation of the cost for services based upon the current salaries for two Police Officers for an 80 hour pay period.

Year	Estimated increase	Estimated Cost 1 Police Officer	Estimated Cost 2 nd Police Officer	Estimated Total
2023-24		\$52,072.92	\$52,072.92	\$104,145.84
2024-25	2.5% Increase	\$53,374.74	\$53,374.74	\$106,749.49
2025-26	2.5% Increase	\$54,709.11	\$54,709.11	\$109,418.22
2026-27	To be determined by collective bargaining	To be determined by collective bargaining	To be determined by collective bargaining	To be determined by collective bargaining

Overtime	Estimated Cost 1 Police Officer	Estimated Cost 2 nd Police Officer	Estimated Total
Estimated Overtime based on average from 2022-23	\$2,500.00	\$2,500.00	\$5,000.00

Annual invoice will be based on the actual benefits and overtime requested. The labor agreement for the Police Officers will be negotiated between the union and the City for the 2026-27 year. The estimated costs for that year will be provided by the City as soon as they are available.

EXHIBIT B

REQUEST FOR ADDITIONAL LAW ENFORCEMENT SERVICES

TO: ERICK ZINSER, City of Novi Police Chief, (or designated representative)
CITY OF NOVI'S POLICE DEPARTMENT
45125 W 10 Mile Road, Novi, MI 48375
Phone: (248) 348-7100;

FROM: Benjamin Mainka, Superintendent, (or designated representative)
NOVI COMMUNITY SCHOOL DISTRICT
25345 Taft Road, Novi MI 48374
Phone: (231) 347-0592; FAX (231) 347-0592

The DISTRICT, pursuant to the Agreement for School Liaison Officers between the City and the District, requests that the Police Chief provide the Numbers and Ranks of Police Chief's Deputies for the periods of time indicated below, to provide supplemental School Liaison services for the following:

SPECIAL EVENT DESCRIPTION _____

DATE OF SPECIAL EVENT _____

LOCATION:

DURATION OF REQUESTED POLICE OFFICER SERVICES: Start _____ End _____
NUMBER(s) of Police Officers requested:

The DISTRICT understands that it will be billed using the current overtime rate(s) set by Police Department for providing the supplemental School Liaison Services. The DISTRICT will pay the Police Department for all supplemental services that are provided. The undersigned acknowledges and affirms that he or she has been authorized by the Novi Community School District to initiate this request and bind the Novi Community School District to reimburse the City of Novi for the costs incurred in response to preparing to or assigning the above Number(s) and Rank(s) of Police Officers to provide the requested law enforcement services.

Date _____ BY: _____, Mayor

Date _____ BY: _____, Police Chief