ADDISON
PUBLIC LIBRARY

**Tuesday, August 18, 2026**
Regular Board Meeting
6:30 PM
Board Room/Third Floor
4 Friendship Plaza
Addison, IL 60101

1. **Call to Order**
2. **Roll Call**
   Establishment of a quorum
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Public Comment**
6. **Presentation: DuPage High School District 88**
   Dr. Jean Barbanente, Superintendent of District 88, will give a brief presentation on the school district's plans for a referendum on the November ballot.
7. **Treasurer's Report**
   The Treasurer will provide a report on the library's revenue for the month and year-to-date (YTD), as well as monthly and YTD expenditures, and monthly disbursements including payroll expenses.

   **Revenue**
   Received in July: $97,939.16
   YTD Revenue: $3,371,420.79

   **Expenditures**
   Expended in July: $1,364,695.89
   YTD Expenditures: $2,816,815.69

   **Disbursements**
   $275,596.03 + July Payroll $424,788.61
   Grand Total for July Disbursements: $700,384.64
8. **Consent Agenda**
   A. Approval of Minutes
   B. Approval of Bills & Disbursements
9. **Reports**
   A. Director & Staff Reports
   B. Statistics
   C. Strategic Plan Report
10. **New Business**
    A. ACTION ITEM: Jury duty policy
    B. Discussion Item: Illinois Public Library Standards – Governance & Administration
    C. Discussion Item: Illinois Public Library Standards – Safety & Emergency Preparedness
    D. Discussion Item: Illinois Public Library Standards – Building & Grounds
11. **Closed Session (if needed)**
12. **Correspondence & Announcements**
    A. Patron Communication
    B. Other Correspondence
13. **Additional Discussion**
14. **Adjournment**

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# District 88 Updates
## 2026-27

**Dr. Jean Barbanente**
Superintendent

DUPAGE HIGH SCHOOL
DISTRICT 88
*Building Futures*
ADDISON TRAIL
WILLOWBROOK

# Points of Pride

**RECOGNITION FROM GREATSCHOOLS**
In 2026, Addison Trail and Willowbrook received very positive rankings from GreatSchools and are considered to be "performing above average compared to public and charter schools in Illinois with the same grade levels."

Willowbrook earned a College Readiness Rating of **9/10**

Addison Trail earned a College Readiness Rating of **9/10**

***Ratings are based on the achievement of our students and <u>our students' access to college-level coursework</u>.***

**U.S. NEWS & WORLD REPORT**
Addison Trail and Willowbrook have earned high National and metro-area rankings in the 2025-26 Best High Schools category and have achieved status as U.S. News Best High Schools.

# Points of Pride: College, career and future readiness

## DuPage High School District 88: By the numbers

For more District 88 highlights, view the data dashboard at
www.dupage88.net/StrategicPlanDashboard (or scan the QR code)

### COLLEGE READY

***$2.6+ million***

In 2025-26, students earned more than 6,400 college credits, giving them a potential opportunity to save $2.6+ million in college tuition.

### CAREER READY

***2,200+ certifications***

During the 2025-26 school year, students earned 2,200+ career certifications.

### CULTURALLY READY

***District 88 families represent about 50 languages***

District 88 fosters an inclusive environment and belonging for all students, staff and families.

### FUTURE READY

***90%+ graduation rate***

District 88's graduation rates consistently remain above the state level, and students attend top schools throughout the U.S.

- Nearly 300 students earned the 'State Seal and/or Commendation toward Biliteracy' in 2025-26.
- District 88 is a key contributor to the work-based learning ecosystem in DuPage County and helps power the county's talent pipeline.
- District 88 students are attending the most competitive colleges in the country such as Yale and Stanford, and more than 80 percent of the class of 2026 plans to attend 2-or 4-year colleges, trade schools or enroll in the military
- District 88 offers high quality classroom level differentiated instruction and comprehensive academic and social emotional supports and services including resource centers, tutoring, counseling services and individualized programming both in person and virtual.

# Intentional Resource Investment

District 88 also offers a comprehensive curriculum that includes:

- **18** credentialed career-based curricular pathways
- More than **30** Advanced Placement college-level courses
- More than **50** dual-credit and collegiate-credit courses
- More than **15** dual-credit and industry credentialed career pathways at Technology Center of DuPage (such as welding, cosmetology, HVAC, criminal justice, CNC manufacturing and fire science)
- Award-winning fine arts programming (choir, band, orchestra and art)

# District 88 finances: Fiscal responsibility

- **Moody's Rating:** "Aa1" (second highest rating)
- **ISBE Designation:** "Recognition" (highest financial designation)

- District 88 has a fund balance policy to ensure 30% of operating expenses are maintained in reserves.
- District 88 has stretched facilities to capacity and addresses necessary maintenance items annually, allocating about $1.5M each year toward facilities maintenance. This allocation allows for basic maintenance and, on average, one improvement project a year.
- District 88 leverages state, federal and private grant opportunities to invest in students and facilities.
- District 88 provides opportunities for advertising and sponsorships.

# District 88 Facilities Planning

- Comprehensive facilities assessment completed by architects
- 12 months of community engagement - seeking feedback on facilities and district programs
- Board of Education conducted initial prioritization of highest needs based on assessment and community feedback
- Developed a proposal that is still under consideration until August 6th.
- Board only considering proposals that will result in “zero” net tax increase to the community.

# 2026 Bond Referendum

***The District 88 Board of Education has approved the placement of a referendum question on the Nov. 3, 2026, ballot requesting permission to authorize the issuance of $118M in referendum bonds that will result in no net tax rate increase to the community. Potential updates are outlined on the following slides:***

UPDATE

DUPAGE HIGH SCHOOL
DISTRICT 88
Building Futures
ADDISON TRAIL
WILLOWBROOK

# Safety and Security

## High Schools

- Limited access control; only a small number of interior and exterior doors have key-card entry
- Secured entry/check-in at main entrances, but additional glazing-level intrusion deterrence is needed
- Egress signage is outdated; wayfinding signage needs improvement
- BluePoint system requires expansion for full coverage

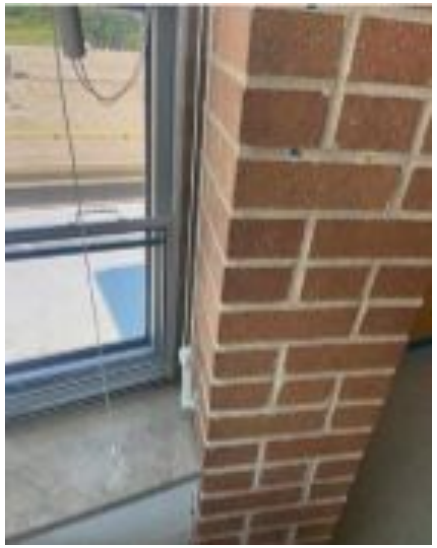
## District Office

- Main entrance layout is inefficient and does not support a required secure vestibule
- This entrance also serves as the primary egress route for special education classrooms, creating additional safety and flow concerns

# Life Safety Items

These items are part of the Regional Office of Education's required 10-year Health and Life Safety Survey. While the buildings are in good condition,
some areas have been identified as requiring
code-mandated updates or repairs:

- ✔ Additional fire extinguishers
- ✔ Classroom window treatments with unsecured cords (recent code change)
- ✔ Illinois Plumbing Code revisions (no grandfathering in)
- ✔ Mechanical system items
- ✔ Door hardware
- ✔ Emergency egress issues
- ✔ Stairwell guardrail heights, configurations, and handrail extensions



# Accessibility

To address ADA codes, requirements, and improve overall accessibility:

## Addison Trail High School

- ✔ ADA-required updates identified in the ADA Audit/Compliance Report

## Both High Schools

- ✔ Auditorium seating updates
- ✔ Accessible, ADA-compliant seating in stadium grandstands
- ✔ Accessible, ADA-compliant seating in main gymnasium bleachers

# Infrastructure

These items are needed to keep the facilities in good working condition:

### Interior Improvements

- ✔ Light fixture replacements to LED and addition of lighting controls
- ✔ Carpet flooring replacement cycle
- ✔ Motorized athletic equipment replacements at gymnasiums and fieldhouses
- ✔ Temperature controls

### Mechanical & Building Systems

- ✔ Mechanical equipment maintenance and replacement program

### Technology

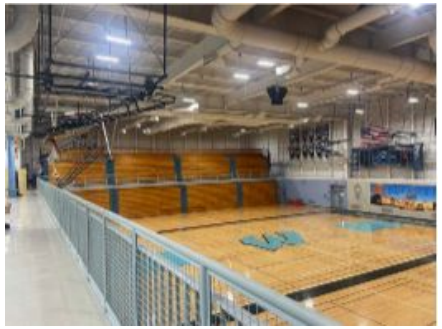
- ✔ Technology upgrades and enhancements

### Exterior Site Improvements

- ✔ Parking lot replacements
- ✔ Parking lot asphalt repair and sealcoating program
- ✔ Exterior concrete repair and replacement program

### Exterior Building Envelope

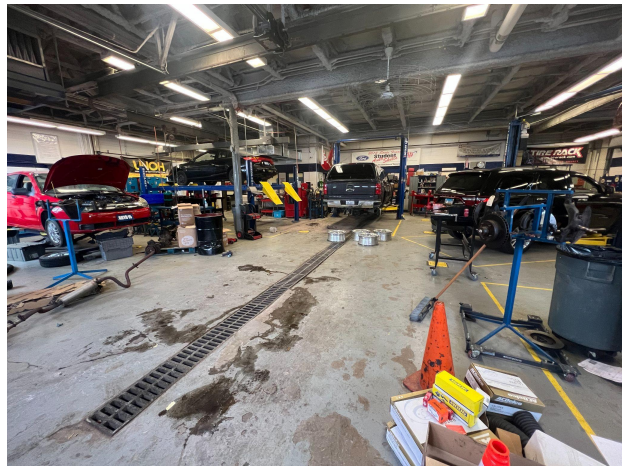
- ✔ Roofing maintenance, refurbishment and replacement program
- ✔ Exterior envelope masonry tuckpointing and sealant replacement program
- ✔ Window and door replacement cycle
- ✔ Light fixture replacements

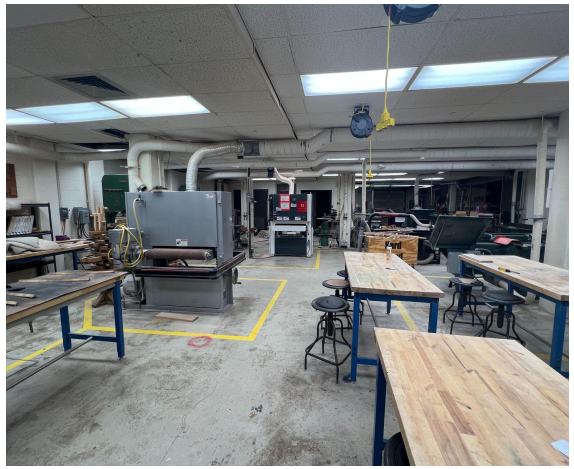


# Educational Space Needs

These items have been identified at each facility where parts of the building no longer meet current educational needs or curriculum goals:

- ✔ Districtwide furniture
- ✔ Career & Technical Education classroom updates (auto, construction trades)
- ✔ Districtwide restroom updates
- ✔ Additional items as noted at each school

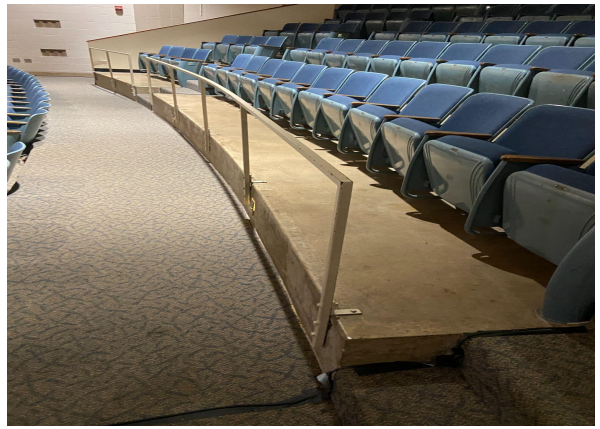




# Performing Arts Space Needs

Improvements needed at each school's auditorium:

- ✔ Update seating (beyond useful life)
- ✔ Improve ADA accessibility
- ✔ Painting refresh
- ✔ Replace or upgrade all audio and visual equipment
- ✔ Upgrade performance amplification system
- ✔ Replace or upgrade all theatrical, architectural and stage lighting equipment
- ✔ Upgrade stage floors
- ✔ Update and refresh green rooms
- ✔ Additional items as noted at each school



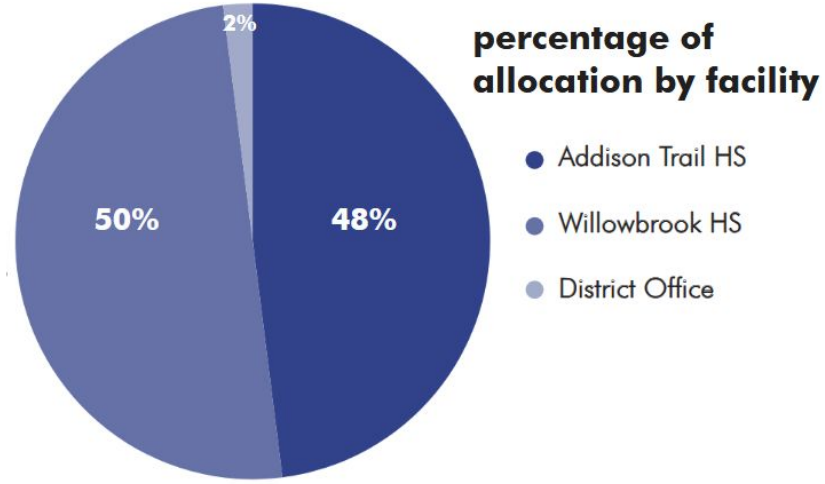
# Athletics Space Needs

These items have been identified at each facility to upgrade and enhance the athletic programs. While each school has specific needs, they typically address the following areas:

- ✔ Scoreboard replacements for outdoor fields and indoor gymnasiums/fieldhouses
- ✔ Varsity baseball (WB & AT) and softball field (WB) upgrades
- ✔ Underclass baseball and softball field improvements (WB & AT)
- ✔ Resurfacing of tennis courts
- ✔ Outdoor storage enhancements
- ✔ Fitness Center corridor flooring improvements
- ✔ Temperature control upgrades

# Grand Total Costs

| categories | Addison Trail HS | Willowbrook HS | DuPage High School District 88 Building Futures | total category cost |
|---|---|---|---|---|
| security | $2,219,471 | $2,158,143 | $969,600 | **$5,347,214** |
| safety | $8,643,583 | $11,035,849 | $415,979 | **$20,095,411** |
| accessibility | $3,907,076 | $6,498,261 | $0 | **$10,405,337** |
| infrastructure | $31,113,143 | $27,635,042 | $1,837,874 | **$60,586,059** |
| career technology | $2,362,500 | $4,450,996 | $0 | **$6,813,496** |
| athletics | $7,326,023 | $8,774,473 | $0 | **$16,100,496** |
| performing arts | $7,419,603 | $6,361,165 | $0 | **$13,780,768** |
| grand totals | $62,991,399 | $66,913,929 | $3,223,453 | **$133,128,781** |



# Funding for Long-Term Facility Planning

- Annually, District 88 is able to allocate 1.4% or $1.5M of its budget to maintain and upgrade facilities, including a $4 million bond sale every 4 years.

- In 2007, the District 88 community passed a $104,700,000 referendum to expand and upgrade its facilities.

- After levy year 2026, the 2007 bonds will roll off. If there is no request to the community to reauthorize them, the Principal and Interest (P&I) payments will be eliminated and, except for life safety needs, would only be able to be raised again by referendum.

- The Board has voted to place a question on the November 2026 ballot seeking voter approval for referendum that would keep P&I payments flat and give the Board authority to issue $118,000,000 in bonds for a term of about 20 years.

- This can be done without a net tax rate increase.

# Bond Referendum Ballot Question

*Shall the Board of Education of DuPage Community High School District Number 88, DuPage County, Illinois, improve the sites of, and alter, repair, and equip school buildings and facilities, including, but not limited to, installing safety and security improvements; increasing accessibility to comply with the Americans with Disabilities Act; updating roofing, mechanical, plumbing, electrical, heating and cooling systems; renovating career and technical education (CTE) spaces; and installing energy-efficiency improvements; and issue bonds of said School District to the amount of $118,000,000 for the purpose of paying the costs thereof?*

# Bond Proposal Details:
# www.dupage88.net/Proposal

Scan Me

- FAQs
- Fact sheet
- Future public information meeting dates

... and more

UPDATE 88

# Questions / Discussion

# Thank You!

UPDATE 88

DUPAGE HIGH SCHOOL
DISTRICT 88
Building Futures
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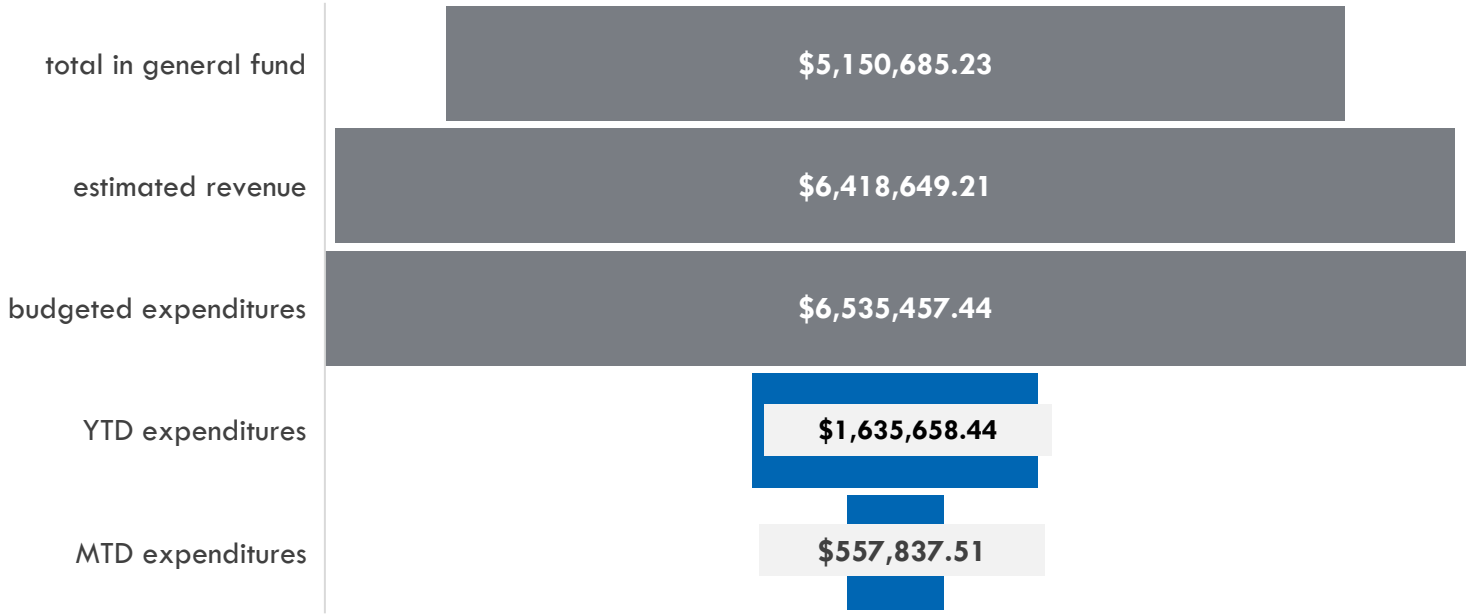
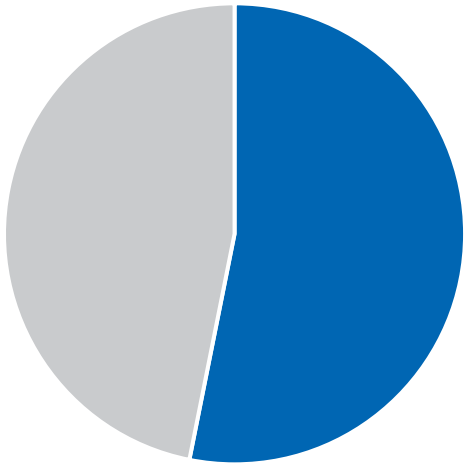
WILLOWBROOK

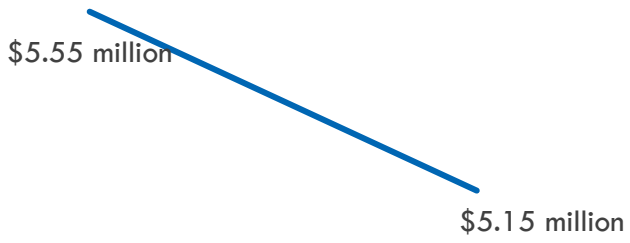
# July 2026 Financial Highlights — General Fund



We have received 53% of our estimated revenue for the fiscal year including $96,063.84 this month.

At this point last year, we had received 52% of our estimated revenue for FY26.

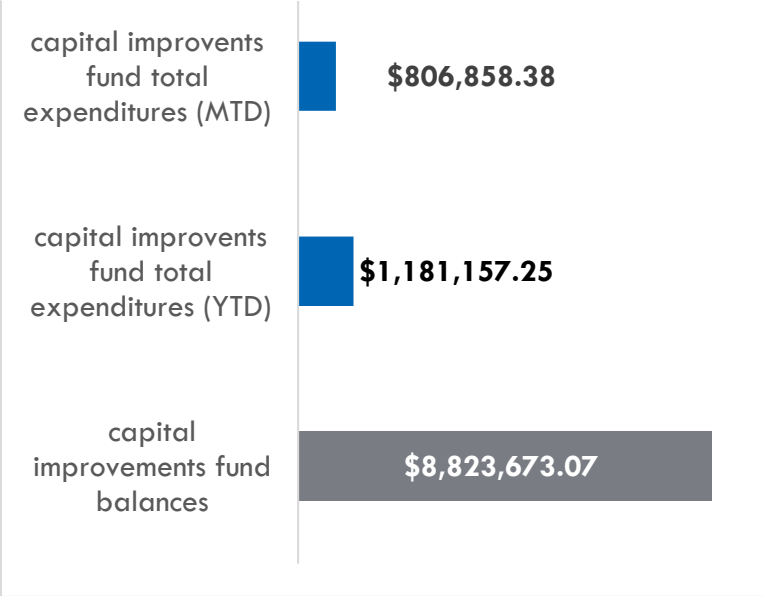



The general fund decreased from $5.55 million to $5.15 million from 7/1/2026 to 7/31/2026.

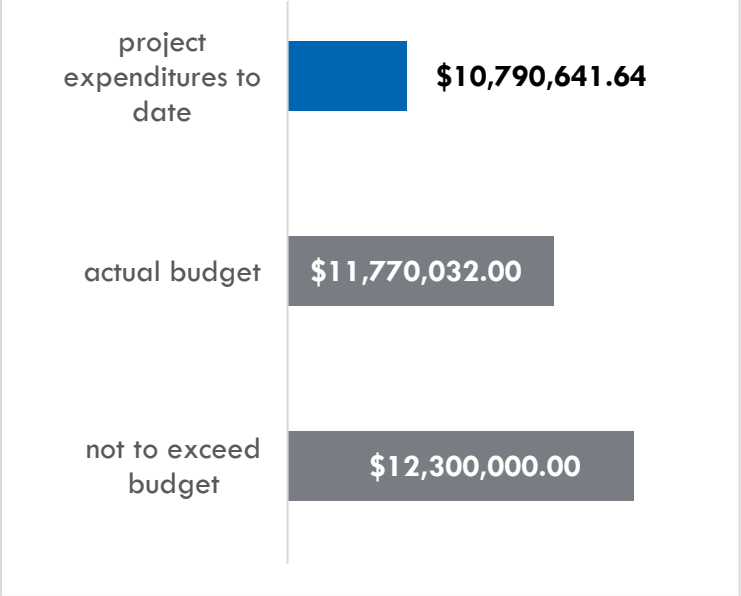
This is a result of $96k revenue coming in, $558k (general fund + asset replacement) expended.

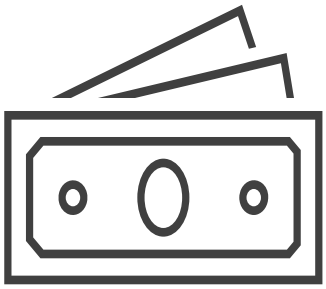
# July 2026 Financial Highlights — General Fund

## building project + asset replacement (FY27)




## building project (January 2024 - present)

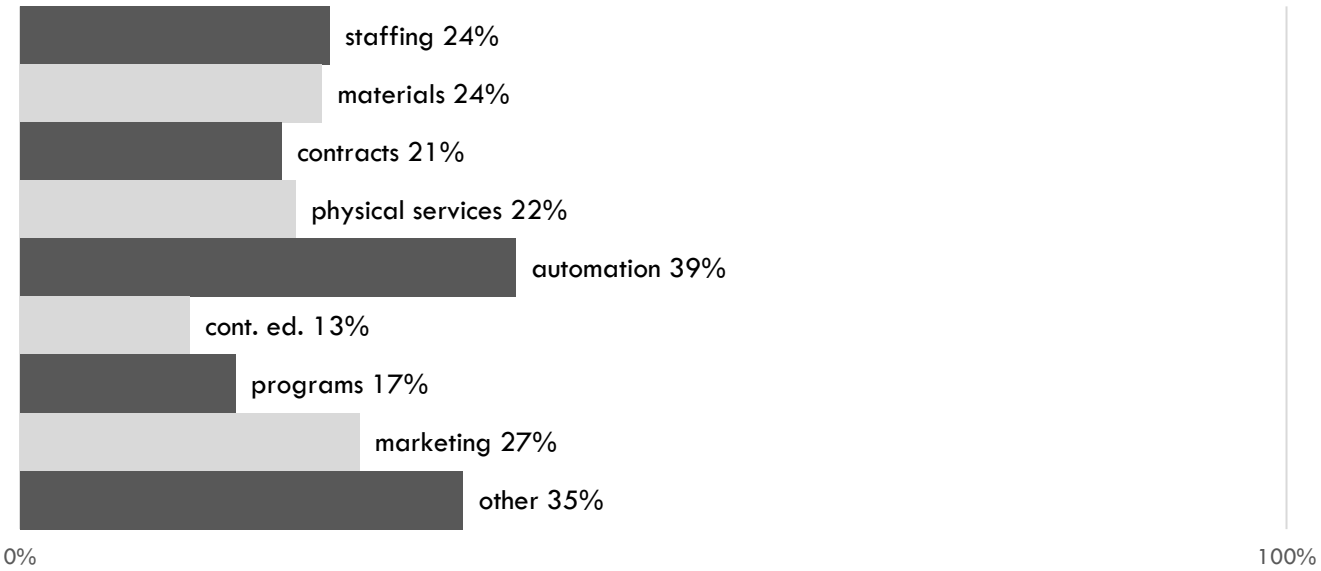


We have spent 25% of our estimated FY27 budget.

At this point last year, we had spent 23% of our estimated budget for FY26, so we're ahead of the previous year's spending.

## Year-to-date spending by budget group



# Addison Public Library
## Balance Sheet as of July 31, 2026

| | Beginning Balance | M.T.D. Changes | Ending Balance |
|---|---|---|---|
| **General Fund** | | | |
| **Assets** | | | |
| 10-11-1025 - Cash in Bank - Ill Funds Comingled | 60,705.98 | (60,705.98) | 0.00 |
| 10-11-1030 - Cash on Hand - Petty Cash | 205.35 | 0.00 | 205.35 |
| 10-11-1060 - Cash on Hand - Cash Registers | 344.14 | 0.00 | 344.14 |
| 10-11-1085 - Cash in Bank - Ehlers | 9,278,147.70 | (466,865.35) | 8,811,282.35 |
| 10-11-1105 - Cash in Bank - Wintrust Bank Tax Account | 4,810,028.91 | (494,766.29) | 4,315,262.62 |
| 10-11-1106 - Cash in Bank - Wintrust Bank Librarian's Fund | 2,000.00 | 0.00 | 2,000.00 |
| 10-11-1107 - Cash in Bank - Wintrust Bank General Fund | 338,991.40 | 146,312.58 | 485,303.98 |
| 10-11-1108 - Cash in Bank - Wintrust Bank Friends | 10,238.99 | 153.99 | 10,392.98 |
| 10-11-2000 - Allocated Cash | (8,729,062.98) | 479,044.65 | (8,250,018.33) |
| 10-12-0100 - Property Taxes Receivable | 5,995,489.21 | 0.00 | 5,995,489.21 |
| 10-12-0101 - Due from State | 60,891.56 | 0.00 | 60,891.56 |
| 10-13-0100 - Prepaid Items | 121,119.71 | (121,119.71) | 0.00 |
| | 11,949,099.97 | (517,946.11) | 11,431,153.86 |
| **Liabilities and Fund Balance** | | | |
| **Liabilities** | | | |
| 10-21-2750 - Accounts Payable | 155,251.36 | (61,425.02) | 93,826.34 |
| 10-22-0230 - Employee I.M.R.F. Payable | 10,598.84 | 5,252.58 | 15,851.42 |
| 10-22-0260 - Def Annuity Withholding Payable | (125.00) | 0.00 | (125.00) |
| 10-22-0390 - Accrued Payroll | 116,520.29 | 0.00 | 116,520.29 |
| 10-24-0300 - Deferred Property Taxes | 5,995,489.21 | 0.00 | 5,995,489.21 |
| 10-24-0301 - Deferred Revenue - Per Capita Grant | 60,693.40 | 0.00 | 60,693.40 |
| | 6,338,428.10 | (56,172.44) | 6,282,255.66 |
| **Fund Balance** | | | |
| 10-30-2920 - Reserved - F.I.C.A. | 37,285.04 | 0.00 | 37,285.04 |
| 10-30-2930 - Reserved - I.M.R.F. | 429,880.13 | 0.00 | 429,880.13 |
| 10-30-2940 - Reserved - Unemployment Comp. | 18,196.58 | 0.00 | 18,196.58 |
| 10-30-2950 - Reserved - Liability Insurance | 36,262.61 | 0.00 | 36,262.61 |
| 10-30-2960 - Reserved - Audit | 9,412.96 | 0.00 | 9,412.96 |
| 10-30-2965 - Reserved - Workers Comp | 8,109.00 | 0.00 | 8,109.00 |
| 10-30-2970 - Reserved - Per Capita Grant | 235,973.55 | 0.00 | 235,973.55 |
| 10-30-2990 - Unreserved Fund Balance | 2,643,532.50 | 0.00 | 2,643,532.50 |
| | 3,418,652.37 | 0.00 | 3,418,652.37 |
| **Total Liabilities and Fund Balance** | 9,757,080.47 | (56,172.44) | 9,700,908.03 |
| **Excess Revenues Over Expenses** | 2,192,019.50 | (461,773.67) | 1,730,245.83 |

# Addison Public Library
## Balance Sheet as of July 31, 2026

| | Beginning Balance | M.T.D. Changes | Ending Balance |
|---|---|---|---|
| **Capital Improvement Fund** | | | |
| **Assets** | | | |
| 80-11-1110 - Cash in Bank - Ill Metropolitan | 694,303.83 | 1,875.32 | 696,179.15 |
| 80-11-2000 - Allocated Cash | 8,727,275.95 | (479,044.65) | 8,248,231.30 |
| | 9,421,579.78 | (477,169.33) | 8,944,410.45 |
| **Liabilities and Fund Balance** | | | |
| **Liabilities** | | | |
| 80-21-2750 - Accounts Payable | (207,076.35) | 327,813.73 | 120,737.38 |
| | (207,076.35) | 327,813.73 | 120,737.38 |
| **Fund Balance** | | | |
| 80-30-2999 - Reserved for Capital Projects | 9,999,313.80 | 0.00 | 9,999,313.80 |
| | 9,999,313.80 | 0.00 | 9,999,313.80 |
| **Total Liabilities and Fund Balance** | 9,792,237.45 | 327,813.73 | 10,120,051.18 |
| **Excess Revenues Over Expenses** | (370,657.67) | (804,983.06) | (1,175,640.73) |
| **Rebillables Fund** | | | |
| **Assets** | | | |
| 90-11-2000 - Allocated Cash | 1,787.03 | 0.00 | 1,787.03 |
| | 1,787.03 | 0.00 | 1,787.03 |
| **Liabilities and Fund Balance** | | | |
| **Liabilities** | | | |
| **Fund Balance** | | | |
| 90-30-2990 - Fund Balance | 1,787.03 | 0.00 | 1,787.03 |
| | 1,787.03 | 0.00 | 1,787.03 |
| **Total Liabilities and Fund Balance** | 1,787.03 | 0.00 | 1,787.03 |

# Addison Public Library
## Balance Sheet as of July 31, 2026

| | Beginning Balance | M.T.D. Changes | Ending Balance |
|---|---|---|---|
| **Total All Funds** | | | |
| **Assets** | | | |
| Cash in Bank - Ill Funds Comingled | 60,705.98 | (60,705.98) | 0.00 |
| Cash on Hand - Petty Cash | 205.35 | 0.00 | 205.35 |
| Cash on Hand - Cash Registers | 344.14 | 0.00 | 344.14 |
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| Cash in Bank - Wintrust Bank General Fund | 338,991.40 | 146,312.58 | 485,303.98 |
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| Cash in Bank - Ill Metropolitan | 694,303.83 | 1,875.32 | 696,179.15 |
| Property Taxes Receivable | 5,995,489.21 | 0.00 | 5,995,489.21 |
| Due from State | 60,891.56 | 0.00 | 60,891.56 |
| Prepaid Items | 121,119.71 | (121,119.71) | 0.00 |
| | 21,372,466.78 | (995,115.44) | 20,377,351.34 |
| **Liabilities and Fund Balance** | | | |
| **Liabilities** | | | |
| Accounts Payable | (51,824.99) | 266,388.71 | 214,563.72 |
| Employee I.M.R.F. Payable | 10,598.84 | 5,252.58 | 15,851.42 |
| Def Annuity Withholding Payable | (125.00) | 0.00 | (125.00) |
| Accrued Payroll | 116,520.29 | 0.00 | 116,520.29 |
| Deferred Property Taxes | 5,995,489.21 | 0.00 | 5,995,489.21 |
| Deferred Revenue - Per Capita Grant | 60,693.40 | 0.00 | 60,693.40 |
| | 6,131,351.75 | 271,641.29 | 6,402,993.04 |
| **Fund Balance** | | | |
| Reserved - F.I.C.A. | 37,285.04 | 0.00 | 37,285.04 |
| Reserved - I.M.R.F. | 429,880.13 | 0.00 | 429,880.13 |
| Reserved - Unemployment Comp. | 18,196.58 | 0.00 | 18,196.58 |
| Reserved - Liability Insurance | 36,262.61 | 0.00 | 36,262.61 |
| Reserved - Audit | 9,412.96 | 0.00 | 9,412.96 |
| Reserved - Workers Comp | 8,109.00 | 0.00 | 8,109.00 |
| Reserved - Per Capita Grant | 235,973.55 | 0.00 | 235,973.55 |
| Unreserved Fund Balance | 2,645,319.53 | 0.00 | 2,645,319.53 |
| Reserved for Capital Projects | 9,999,313.80 | 0.00 | 9,999,313.80 |
| | 13,419,753.20 | 0.00 | 13,419,753.20 |
| **Total Liabilities & Fund Balance** | 19,551,104.95 | 271,641.29 | 19,822,746.24 |
| **Excess Revenues Over Expenditures** | 1,821,361.83 | (1,266,756.73) | 554,605.10 |

# Addison Public Library
## Balance Sheet as of July 31, 2026

| | Beginning Balance | M.T.D. Changes | Ending Balance |
|---|---|---|---|
| **General Capital Assets Fund** | | | |
| **Assets** | | | |
| 95-14-0400 - Building Improvements | 1,060,653.18 | 0.00 | 1,060,653.18 |
| 95-14-0410 - Construction in Progress | 11,272,851.00 | 0.00 | 11,272,851.00 |
| 95-14-0450 - Books and Materials | 3,271,383.89 | 0.00 | 3,271,383.89 |
| 95-14-0480 - Office Equipment | 443,654.00 | 0.00 | 443,654.00 |
| | 16,048,542.07 | 0.00 | 16,048,542.07 |
| **Liabilities and Fund Balance** | | | |
| **Liabilities** | | | |
| 95-20-1000 - Accumulated Depreciation | 2,102,471.00 | 0.00 | 2,102,471.00 |
| | 2,102,471.00 | 0.00 | 2,102,471.00 |
| **Net Capital Assets** | | | |
| 95-30-0600 - Net Capital Assets | 13,946,071.07 | 0.00 | 13,946,071.07 |
| | 13,946,071.07 | 0.00 | 13,946,071.07 |
| **Total Liabilities and Net Capital Assets** | 16,048,542.07 | 0.00 | 16,048,542.07 |

# Addison Public Library
# Revenue Report
# For the 3 Months Ended July 31, 2026

| | Received this Month | Received this Year | Budgeted Receipts | Uncollected Receipts | Prct. Collected |
|---|---|---|---|---|---|
| **General Fund** | | | | | |
| **Taxes** | | | | | |
| 10-41-3201 - Property Current - General | 44,330.82 | 2,830,768.32 | 5,338,104.83 | 2,507,336.51 | 53.03 |
| 10-41-3202 - Property Current - F.I.C.A. | 2,505.91 | 160,016.51 | 301,750.21 | 141,733.70 | 53.03 |
| 10-41-3203 - Property Current - I.M.R.F. | 2,088.26 | 133,347.08 | 251,458.50 | 118,111.42 | 53.03 |
| 10-41-3205 - Property Current - Liability Insurance | 462.40 | 29,526.86 | 55,680.10 | 26,153.24 | 53.03 |
| 10-41-3206 - Property Current - Audit | 89.50 | 5,714.88 | 10,776.79 | 5,061.91 | 53.03 |
| 10-41-3207 - Property Current - Unemployment | 44.75 | 2,857.44 | 5,388.40 | 2,530.96 | 53.03 |
| 10-41-3208 - Property Current - Workers Compensation | 74.58 | 4,762.39 | 8,980.66 | 4,218.27 | 53.03 |
| 10-41-3301 - Replacement Taxes | 15,125.82 | 36,701.28 | 70,000.00 | 33,298.72 | 52.43 |
| 10-41-3400 - Aggregate Refunds | 193.91 | 12,382.23 | 23,349.72 | 10,967.49 | 53.03 |
| | 64,915.95 | 3,216,076.99 | 6,065,489.21 | 2,849,412.22 | 53.02 |
| **Fines & Fees** | | | | | |
| 10-42-3010 - Fines | 610.85 | 1,625.44 | 4,000.00 | 2,374.56 | 40.64 |
| 10-42-3011 - Reciprocal Borrowing Reimbursements | 666.48 | 874.09 | 4,500.00 | 3,625.91 | 19.42 |
| 10-42-3012 - Nonresident Fees | 0.00 | 613.16 | 2,000.00 | 1,386.84 | 30.66 |
| 10-42-3016 - Scanner Fees | 1,099.75 | 1,099.75 | 0.00 | (1,099.75) | 0.00 |
| 10-42-3017 - Sam's Lab | 151.65 | 419.67 | 8,500.00 | 8,080.33 | 4.94 |
| 10-42-3099 - Printing and Copying Fee | 676.75 | 4,430.90 | 9,500.00 | 5,069.10 | 46.64 |
| | 3,205.48 | 9,063.01 | 28,500.00 | 19,436.99 | 31.80 |
| **Intergovernmental** | | | | | |
| 10-43-3004 - Per Capita Grant - Current Year | 0.00 | 60,693.40 | 52,660.00 | (8,033.40) | 115.26 |
| | 0.00 | 60,693.40 | 52,660.00 | (8,033.40) | 115.26 |
| **Interest** | | | | | |
| 10-46-3027 - Interest on Illinois Funds Comingled | 181.68 | 194.26 | 0.00 | (194.26) | 0.00 |
| 10-46-3028 - Other Interest Income | 14,617.44 | 46,069.40 | 65,000.00 | 18,930.60 | 70.88 |
| 10-46-3029 - Ehlers Interest | 12,179.30 | 32,020.46 | 200,000.00 | 167,979.54 | 16.01 |
| | 26,978.42 | 78,284.12 | 265,000.00 | 186,715.88 | 29.54 |
| **Miscellaneous** | | | | | |
| 10-47-3014 - Donations | 25.00 | 30.17 | 0.00 | (30.17) | 0.00 |
| 10-47-3024 - Other Income | 780.00 | 780.00 | 500.00 | (280.00) | 156.00 |
| 10-47-3030 - Friends of Addison Public Library | 158.99 | 976.58 | 6,500.00 | 5,523.42 | 15.02 |
| | 963.99 | 1,786.75 | 7,000.00 | 5,213.25 | 25.53 |
| Total Non-Tax Revenues | 31,147.89 | 149,827.28 | 353,160.00 | 203,332.72 | 42.42 |
| Total General Fund Revenues | 96,063.84 | 3,365,904.27 | 6,418,649.21 | 3,052,744.94 | 52.44 |

# Addison Public Library
# Revenue Report
# For the 3 Months Ended July 31, 2026

| | Received this Month | Received this Year | Budgeted Receipts | Uncollected Receipts | Prct. Collected |
|---|---|---|---|---|---|
| **_____Capital Improvement Fund_____** | | | | | |
| **Other** | | | | | |
| 80-46-3029 - Interest on IMET | 1,875.32 | 5,516.52 | 20,000.00 | 14,483.48 | 27.58 |
| | 1,875.32 | 5,516.52 | 20,000.00 | 14,483.48 | 27.58 |
| **Transfers** | | | | | |
| 80-49-3010 - Transfer from General | 0.00 | 0.00 | 10,000.00 | 10,000.00 | 0.00 |
| | 0.00 | 0.00 | (10,000.00) | (10,000.00) | 0.00 |
| Total Capital Improvement Fund Revenues | 1,875.32 | 5,516.52 | 30,000.00 | 24,483.48 | 18.39 |
| **_____Rebillables Fund_____** | | | | | |
| **Miscellaneous** | | | | | |
| Total All Funds | 97,939.16 | 3,371,420.79 | 6,448,649.21 | 3,077,228.42 | 52.28 |

# Addison Public Library
# Expense Report
# For the 3 Months Ended July 31, 2026

| | M.T.D. Expended | Y.T.D. Expended | Budgeted Amount | Budgeted Remain. | Prct. Expend. | Prct. Remain. |
|---|---|---|---|---|---|---|
| **General Fund** | | | | | | |
| **Staffing** | | | | | | |
| 10-50-1100 - Staff Salaries and Wages | 381,622.39 | 898,948.90 | 3,596,510.00 | 2,697,561.10 | 25.00 | 75.00 |
| 10-50-2200 - Employer F.I.C.A. Expense | 28,740.51 | 67,281.61 | 274,130.00 | 206,848.39 | 24.54 | 75.46 |
| 10-50-2300 - Employer I.M.R.F. Expense | 14,425.71 | 43,715.32 | 200,950.00 | 157,234.68 | 21.75 | 78.25 |
| 10-50-2400 - Health Insurance | 29,211.38 | 107,813.21 | 515,000.00 | 407,186.79 | 20.93 | 79.07 |
| 10-50-2450 - Employee Assistance Program | 0.00 | 4,000.00 | 4,000.00 | 0.00 | 100.00 | 0.00 |
| 10-50-2500 - Recruiting | 58.00 | 116.00 | 2,500.00 | 2,384.00 | 4.64 | 95.36 |
| 10-50-2600 - Wellness Initiatives EXP | 0.00 | 0.00 | 2,379.97 | 2,379.97 | 0.00 | 100.00 |
| | 454,057.99 | 1,121,875.04 | 4,595,469.97 | 3,473,594.93 | 24.41 | 75.59 |
| **Library Materials** | | | | | | |
| **Children Services** | | | | | | |
| 10-52-3100 - Youth Books | 7,349.45 | 11,381.16 | 71,000.00 | 59,618.84 | 16.03 | 83.97 |
| 10-52-3900 - Youth Other Expenditures | 1,289.89 | 4,404.54 | 28,000.00 | 23,595.46 | 15.73 | 84.27 |
| | 8,639.34 | 15,785.70 | 99,000.00 | 83,214.30 | 15.95 | 84.05 |
| **Adult Services** | | | | | | |
| 10-54-3110 - Adult Books | 11,579.42 | 26,563.94 | 167,000.00 | 140,436.06 | 15.91 | 84.09 |
| 10-54-3900 - Adult Other Expenditures | 5,929.07 | 13,946.27 | 80,500.00 | 66,553.73 | 17.32 | 82.68 |
| | 17,508.49 | 40,510.21 | 247,500.00 | 206,989.79 | 16.37 | 83.63 |
| **Other Library Materials** | | | | | | |
| 10-55-3400 - Magazines/News | 153.65 | 9,588.48 | 13,500.00 | 3,911.52 | 71.03 | 28.97 |
| 10-55-3500 - Online Databases | 11,867.18 | 76,567.22 | 205,000.00 | 128,432.78 | 37.35 | 62.65 |
| 10-55-3860 - E-Books | 5,198.83 | 20,999.85 | 75,000.00 | 54,000.15 | 28.00 | 72.00 |
| 10-55-3900 - Other Digital Media | 0.00 | 0.00 | 46,000.00 | 46,000.00 | 0.00 | 100.00 |
| | 17,219.66 | 107,155.55 | 339,500.00 | 232,344.45 | 31.56 | 68.44 |
| Total Library Materials | 43,367.49 | 163,451.46 | 686,000.00 | 522,548.54 | 23.83 | 76.17 |
| **General Contractual Services** | | | | | | |
| 10-56-4100 - Legal Fees | 280.00 | 907.15 | 12,000.00 | 11,092.85 | 7.56 | 92.44 |
| 10-56-4410 - Collection Agency Fees | 0.00 | 256.10 | 3,500.00 | 3,243.90 | 7.32 | 92.68 |
| 10-56-4420 - Equipment Rental & Leasing | 0.00 | 149.85 | 5,000.00 | 4,850.15 | 3.00 | 97.00 |
| 10-56-4450 - Accounting Service Fees | 2,340.00 | 8,870.00 | 28,100.00 | 19,230.00 | 31.57 | 68.43 |
| 10-56-4500 - Payroll Service Fees | 4,862.60 | 9,702.00 | 60,000.00 | 50,298.00 | 16.17 | 83.83 |
| 10-56-4600 - Audit Service Fees | 0.00 | 0.00 | 8,000.00 | 8,000.00 | 0.00 | 100.00 |
| 10-56-4900 - Other Contracts | 8,939.50 | 14,906.58 | 51,880.00 | 36,973.42 | 28.73 | 71.27 |
| | 16,422.10 | 34,791.68 | 168,480.00 | 133,688.32 | 20.65 | 79.35 |

# Addison Public Library
# Expense Report
# For the 3 Months Ended July 31, 2026

| | M.T.D. Expended | Y.T.D. Expended | Budgeted Amount | Budgeted Remain. | Prct. Expend. | Prct. Remain. |
|---|---|---|---|---|---|---|
| **Physical Services** | | | | | | |
| **Utilities and Services** | | | | | | |
| 10-58-5100 - Natural Gas Service | 2,003.29 | 3,784.72 | 16,000.00 | 12,215.28 | 23.65 | 76.35 |
| 10-58-5120 - Water Service | 0.00 | 658.31 | 4,200.00 | 3,541.69 | 15.67 | 84.33 |
| 10-58-5310 - Refuse Disposal Service | 0.00 | 749.28 | 5,580.00 | 4,830.72 | 13.43 | 86.57 |
| 10-58-5320 - Cleaning Service | 6,950.00 | 26,990.87 | 80,000.00 | 53,009.13 | 33.74 | 66.26 |
| | 8,953.29 | 32,183.18 | 105,780.00 | 73,596.82 | 30.42 | 69.58 |
| **Telecommunications** | | | | | | |
| 10-58-5510 - Telephone | 645.89 | 1,918.47 | 10,000.00 | 8,081.53 | 19.18 | 80.82 |
| 10-58-5570 - Leased Internet Access Line | 368.05 | 1,903.35 | 11,500.00 | 9,596.65 | 16.55 | 83.45 |
| | 1,013.94 | 3,821.82 | 21,500.00 | 17,678.18 | 17.78 | 82.22 |
| **Maintenance and Repair** | | | | | | |
| 10-58-5610 - Building Supplies | 2,490.00 | 8,638.42 | 40,000.00 | 31,361.58 | 21.60 | 78.40 |
| 10-58-5620 - HVAC | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0.00 | 100.00 |
| 10-58-5690 - Other Building Materials & Repair | 300.46 | 934.46 | 6,500.00 | 5,565.54 | 14.38 | 85.62 |
| 10-58-5710 - Equipment Maintenance & Repair | 5,114.11 | 11,740.69 | 75,000.00 | 63,259.31 | 15.65 | 84.35 |
| | 7,904.57 | 21,313.57 | 136,500.00 | 115,186.43 | 15.61 | 84.39 |
| Total Physical Services | 17,871.80 | 57,318.57 | 263,780.00 | 206,461.43 | 21.73 | 78.27 |
| **Automation** | | | | | | |
| 10-61-4800 - System Development | 6,373.45 | 6,703.45 | 34,000.00 | 27,296.55 | 19.72 | 80.28 |
| 10-61-6100 - ILS Services | 0.00 | 25,984.67 | 63,292.00 | 37,307.33 | 41.06 | 58.94 |
| 10-61-6200 - Software/Licenses | 1,249.62 | 45,265.97 | 102,000.00 | 56,734.03 | 44.38 | 55.62 |
| | 7,623.07 | 77,954.09 | 199,292.00 | 121,337.91 | 39.12 | 60.88 |
| **Continuing Education** | | | | | | |
| 10-62-7410 - Administration | 700.00 | 980.00 | 3,500.00 | 2,520.00 | 28.00 | 72.00 |
| 10-62-7420 - Information Technology | 0.00 | 2,100.00 | 3,145.00 | 1,045.00 | 66.77 | 33.23 |
| 10-62-7430 - Guest Services | 0.00 | 320.00 | 950.00 | 630.00 | 33.68 | 66.32 |
| 10-62-7440 - Adult Services | 0.00 | 2,170.00 | 4,300.00 | 2,130.00 | 50.47 | 49.53 |
| 10-62-7450 - Youth Services | 0.00 | (545.00) | 1,500.00 | 2,045.00 | (36.33) | 136.33 |
| 10-62-7455 - Teen Services | 0.00 | (590.00) | 1,000.00 | 1,590.00 | (59.00) | 159.00 |
| 10-62-7460 - Materials Management | 0.00 | (394.90) | 2,150.00 | 2,544.90 | (18.37) | 118.37 |
| 10-62-7470 - Staff In-Service | 263.25 | 9.25 | 6,750.00 | 6,740.75 | 0.14 | 99.86 |
| 10-62-7480 - Board | 375.00 | 375.00 | 3,500.00 | 3,125.00 | 10.71 | 89.29 |
| 10-62-7500 - Community Engagement | 350.00 | 663.21 | 1,655.00 | 991.79 | 40.07 | 59.93 |
| 10-62-7510 - Memberships (Staff & Board) | 600.00 | 3,563.00 | 10,000.00 | 6,437.00 | 35.63 | 64.37 |
| 10-62-7550 - In-State Travel | 77.48 | 651.53 | 16,500.00 | 15,848.47 | 3.95 | 96.05 |
| 10-62-7560 - Out-of-State Travel | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 | 100.00 |
| 10-62-7600 - Tuition Reimbursement | 0.00 | 0.00 | 12,500.00 | 12,500.00 | 0.00 | 100.00 |
| | 2,365.73 | 9,302.09 | 69,450.00 | 60,147.91 | 13.39 | 86.61 |

# Addison Public Library
# Expense Report
# For the 3 Months Ended July 31, 2026

| | M.T.D. Expended | Y.T.D. Expended | Budgeted Amount | Budgeted Remain. | Prct. Expend. | Prct. Remain. |
|---|---|---|---|---|---|---|
| **Programs** | | | | | | |
| 10-64-8100 - Adult Services Programs | 585.59 | 6,009.54 | 32,000.00 | 25,990.46 | 18.78 | 81.22 |
| 10-64-8120 - Youth Services Program | 476.10 | 2,642.48 | 19,500.00 | 16,857.52 | 13.55 | 86.45 |
| 10-64-8160 - Teen Program | 1,379.11 | 4,291.93 | 22,650.00 | 18,358.07 | 18.95 | 81.05 |
| 10-64-8165 - Community Engagement Program | 58.95 | 1,067.17 | 5,550.00 | 4,482.83 | 19.23 | 80.77 |
| 10-64-8170 - IT Programs | 131.29 | 1,054.07 | 9,000.00 | 7,945.93 | 11.71 | 88.29 |
| | 2,631.04 | 15,065.19 | 88,700.00 | 73,634.81 | 16.98 | 83.02 |
| **PR/Marketing** | | | | | | |
| 10-64-8210 - Newletter | 1,132.26 | 18,483.40 | 50,550.00 | 32,066.60 | 36.56 | 63.44 |
| 10-64-8220 - Flyers/Brochures | 0.00 | 1,115.54 | 18,250.00 | 17,134.46 | 6.11 | 93.89 |
| 10-64-8910 - Other Promotions | 102.86 | 1,513.31 | 10,000.00 | 8,486.69 | 15.13 | 84.87 |
| | 1,235.12 | 21,112.25 | 78,800.00 | 57,687.75 | 26.79 | 73.21 |
| **Other Operating Expenses** | | | | | | |
| **Supplies** | | | | | | |
| 10-66-9210 - Office Supplies | 200.00 | 742.04 | 5,500.00 | 4,757.96 | 13.49 | 86.51 |
| 10-66-9220 - Guest Services Supplies | 265.49 | 2,001.58 | 3,600.00 | 1,598.42 | 55.60 | 44.40 |
| 10-66-9230 - Adult Services Supplies | 6.86 | 143.02 | 1,500.00 | 1,356.98 | 9.53 | 90.47 |
| 10-66-9240 - Youth Services Supplies | 208.33 | 1,258.83 | 3,000.00 | 1,741.17 | 41.96 | 58.04 |
| 10-66-9245 - Teen Services Supplies | 0.00 | 73.98 | 800.00 | 726.02 | 9.25 | 90.75 |
| 10-66-9250 - Materials Management Supplies | 1,432.88 | 6,924.20 | 30,550.00 | 23,625.80 | 22.67 | 77.33 |
| 10-66-9270 - Information Technology Supplies | 376.50 | 3,684.26 | 33,000.00 | 29,315.74 | 11.16 | 88.84 |
| 10-66-9290 - Postage | 0.00 | 1,000.00 | 10,000.00 | 9,000.00 | 10.00 | 90.00 |
| 10-66-9300 - Library Wide Supplies | 678.66 | 2,294.86 | 12,500.00 | 10,205.14 | 18.36 | 81.64 |
| 10-66-9330 - Community Engagement Supplies | 318.67 | 1,199.39 | 3,900.00 | 2,700.61 | 30.75 | 69.25 |
| 10-66-9985 - Sam's Lab Donation | 0.00 | 7,341.78 | 33,175.47 | 25,833.69 | 22.13 | 77.87 |
| 10-66-9986 - Sam's Lab Supplies | 1,533.10 | 2,643.09 | 25,900.00 | 23,256.91 | 10.20 | 89.80 |
| | 5,020.49 | 29,307.03 | 163,425.47 | 134,118.44 | 17.93 | 82.07 |
| **Insurance** | | | | | | |
| 10-66-9510 - Unemployment Compensation Insurance | 0.00 | 1,644.66 | 6,000.00 | 4,355.34 | 27.41 | 72.59 |
| 10-66-9520 - Workers' Compensation Insurance | 0.00 | 13,356.00 | 12,000.00 | (1,356.00) | 111.30 | (11.30) |
| 10-66-9530 - Liability Insurance | 4,284.00 | 58,982.00 | 64,000.00 | 5,018.00 | 92.16 | 7.84 |
| | 4,284.00 | 73,982.66 | 82,000.00 | 8,017.34 | 90.22 | 9.78 |
| **Grant Expenses** | | | | | | |
| 10-66-9840 - Per Capita Grant - Current Year | 2,500.00 | 3,920.00 | 52,660.00 | 48,740.00 | 7.44 | 92.56 |
| | 2,500.00 | 3,920.00 | 52,660.00 | 48,740.00 | 7.44 | 92.56 |

# Addison Public Library
# Expense Report
# For the 3 Months Ended July 31, 2026

| | M.T.D. Expended | Y.T.D. Expended | Budgeted Amount | Budgeted Remain. | Prct. Expend. | Prct. Remain. |
|---|---|---|---|---|---|---|
| **Other Expenses** | | | | | | |
| 10-66-9910 - Hardware | 204.59 | 23,206.59 | 55,000.00 | 31,793.41 | 42.19 | 57.81 |
| 10-66-9920 - Furniture and Equipment | 0.00 | 423.62 | 5,000.00 | 4,576.38 | 8.47 | 91.53 |
| 10-66-9930 - Reciprocal Borrowing Expense | 15.00 | 46.49 | 500.00 | 453.51 | 9.30 | 90.70 |
| 10-66-9940 - Cable Broadcast | 0.00 | 0.00 | 5,400.00 | 5,400.00 | 0.00 | 100.00 |
| 10-66-9960 - Friends of the Library | 0.00 | 2,838.59 | 6,500.00 | 3,661.41 | 43.67 | 56.33 |
| 10-66-9970 - FUNshine Committee | 239.09 | 1,079.35 | 5,000.00 | 3,920.65 | 21.59 | 78.41 |
| 10-66-9980 - Staff Recognition | 0.00 | (16.26) | 10,000.00 | 10,016.26 | (0.16) | 100.16 |
| | 458.68 | 27,578.38 | 87,400.00 | 59,821.62 | 31.55 | 68.45 |
| **Transfers** | | | | | | |
| Total Other Operating Expenses | 12,263.17 | 134,788.07 | 385,485.47 | 250,697.40 | 34.97 | 65.03 |
| Total General Fund Expenditures | 557,837.51 | 1,635,658.44 | 6,535,457.44 | 4,899,799.00 | 25.03 | 74.97 |
| **Capital Improvement Fund** | | | | | | |
| **Asset Replacement** | | | | | | |
| 80-55-1900 - Asset Replacement Expense | 3,473.94 | 6,072.56 | 35,000.00 | 28,927.44 | 17.35 | 82.65 |
| 80-55-1905 - Renovation Project | 803,384.44 | 1,175,084.69 | 3,000,000.00 | 1,824,915.31 | 39.17 | 60.83 |
| | 806,858.38 | 1,181,157.25 | 3,035,000.00 | 1,853,842.75 | 38.92 | 61.08 |
| **RFID Project** | | | | | | |
| 80-65-1940 - RFID Project | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Total Capital Improvement Fund Expenditures | 806,858.38 | 1,181,157.25 | 3,035,000.00 | 1,853,842.75 | 38.92 | 61.08 |
| **Rebillables Fund** | | | | | | |
| 90-50-5900 - Personal Orders | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| 90-50-5950 - Interlibrary Loans, etc. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 |
| Total All Funds | 1,364,695.89 | 2,816,815.69 | 9,570,457.44 | 6,753,641.75 | 29.43 | 70.57 |

# Addison Public Library
# Check Register

All Bank Accounts

July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| **Vendor Checks** | | | | | | |
| ADP, LLC #110146 | | | | 21987 | 07/31/26 | 4,862.60 |
| 10-56-4500 | Payroll Service Fees | Inv #725593457 | 429.20 | | | |
| 10-56-4500 | Payroll Service Fees | Inv #725590734 | 4,433.40 | | | |
| Comcast 132548 | | | | 21988 | 07/31/26 | 267.85 |
| 10-58-5570 | Leased Internet Access Line | Acct #8771 20 183 0923805 | 267.85 | | | |
| Cook and Kocher Insurance Group 123571 | | | | 21989 | 07/31/26 | 4,284.00 |
| 10-66-9530 | Liability Insurance | Inv #110399 - Cyber Policy | 4,284.00 | | | |
| Verizon | | | | 21990 | 07/31/26 | 100.20 |
| 10-58-5570 | Leased Internet Access Line | Inv #6147960592 | 100.20 | | | |
| Village of Addison: Misc Exp 500010 | | | | 21991 | 07/31/26 | 85.65 |
| 10-22-0255 | Other Insurance Withholding Payable | Allstate ID Protection - August 2026 | 85.65 | | | |
| Village of Addison: Misc Exp 500010 | | | | 21992 | 07/31/26 | 132.00 |
| 10-22-0255 | Other Insurance Withholding Payable | MetLife Hyatt Legal - August 2026 | 132.00 | | | |
| Village of Addison: Misc Exp 500010 | | | | 21993 | 07/31/26 | 858.15 |
| 10-22-0255 | Other Insurance Withholding Payable | Mutual of Omaha/Self Bill Life - August 2026 | 858.15 | | | |
| Village of Addison: Misc Exp 500010 | | | | 21994 | 07/31/26 | 783.00 |
| 10-22-0255 | Other Insurance Withholding Payable | Mutual of Omaha-Worksite Benefits August 2026 | 783.00 | | | |
| Village of Addison: Misc Exp 500010 | | | | 21995 | 07/31/26 | 188.78 |
| 10-22-0255 | Other Insurance Withholding Payable | TransAmerica - June 2026 | 188.78 | | | |
| Village of Addison:Health Ins 500011 | | | | 21996 | 07/31/26 | 33,881.24 |
| 10-50-2400 | Health Insurance | Aetna - August 2026 | 33,881.24 | | | |
| Village of Addison:Health Ins 500011 | | | | 21997 | 07/31/26 | 300.20 |
| 10-50-2400 | Health Insurance | VSP - August 2026 | 300.20 | | | |
| Village of Addison:Health Ins 500011 | | | | 21998 | 07/31/26 | 2,424.50 |
| 10-50-2400 | Health Insurance | Delta Dental - August 2026 | 2,424.50 | | | |
| Amazon Capital Services | | | | 40916 | 08/06/26 | 197.26 |

# Addison Public Library
## Check Register
All Bank Accounts
July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-54-3900 | Adult Other Expenditures | Inv# 1M34-1YW9-DX9G | 64.99 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 173Y-1VX4-QC39 | 132.27 | | | |
| Comcast | | | | 40917 | 08/06/26 | 83.39 |
| 10-58-5510 | Telephone | Acct# 8771 20 183 0148973 7/29/26 - 8/28/26 | 83.39 | | | |
| Elan Financial Services | | | | 40918 | 08/06/26 | 7,615.19 |
| 10-64-8910 | Other Promotions | B&H Photo | 102.86 | | | |
| 10-66-9840 | Per Capita Grant - Current Year | HR Source | 2,500.00 | | | |
| 10-61-6200 | Software/Licenses | Zoho Corporation | 155.00 | | | |
| 10-61-6200 | Software/Licenses | Magnific | 99.00 | | | |
| 10-61-6200 | Software/Licenses | CyberFox | 87.50 | | | |
| 10-61-6200 | Software/Licenses | LightSpeed | 237.30 | | | |
| 10-61-6200 | Software/Licenses | Zoho Corporation | 123.50 | | | |
| 10-61-6200 | Software/Licenses | ScreenConnect | 39.00 | | | |
| 10-61-6200 | Software/Licenses | ScreenConnect | 41.00 | | | |
| 10-61-6200 | Software/Licenses | SRFA | 12.60 | | | |
| 10-61-6200 | Software/Licenses | Airtable | 96.00 | | | |
| 10-61-6200 | Software/Licenses | Adobe | 358.72 | | | |
| 10-64-8100 | Adult Services Programs | Walmart | 31.50 | | | |
| 10-58-5610 | Building Supplies | The Home Depot | 138.60 | | | |
| 10-58-5610 | Building Supplies | Petco | 59.41 | | | |
| 10-58-5610 | Building Supplies | The Home Depot | 109.41 | | | |
| 10-58-5610 | Building Supplies | Fishtanksdirect.com | 189.94 | | | |
| 10-54-3900 | Adult Other Expenditures | Elenco Electronics | 168.26 | | | |
| 10-54-3900 | Adult Other Expenditures | Mobile Beacon | 840.00 | | | |
| 10-55-3400 | Magazines/News | New Reader's Press | 153.65 | | | |
| 10-62-7410 | Administration | ILA Annual Conference | 350.00 | | | |
| 10-62-7410 | Administration | 2026 ILA Conference | 350.00 | | | |
| 10-66-9220 | Guest Services Supplies | Displays2Go | 104.31 | | | |
| 10-66-9986 | Sam's Lab Supplies | Sulky | 250.63 | | | |
| 10-66-9986 | Sam's Lab Supplies | B&H Video | 1,017.00 | | | |
| Johnson Controls Security | | | | 40919 | 08/06/26 | 300.46 |
| 10-58-5690 | Other Building Materials & Repair | INV#42609458 | 300.46 | | | |
| Nicor Gas | | | | 40920 | 08/06/26 | 2,003.29 |
| 10-58-5100 | Natural Gas Service | Acct# 66-89-55-1902 4 6/3/26 - 7/2/26 | 2,003.29 | | | |
| Sherie C Shapiro | | | | 40921 | 08/06/26 | 75.00 |

# Addison Public Library
## Check Register
All Bank Accounts
July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-64-8100 | Adult Services Programs | Ageless Grace 9/17/26 | 75.00 | | | |
| Village of Addison: Misc Exp | | | | 40922 | 08/06/26 | 1,132.26 |
| 10-64-8210 | Newletter | Inv#2027-00000003 | 1,132.26 | | | |
| Albertsons - Safeway | | | | 40923 | 08/18/26 | 260.68 |
| 10-66-9970 | FUNshine Committee | 07.09.26 | 9.98 | | | |
| 10-66-9970 | FUNshine Committee | 07.23.26 | 27.98 | | | |
| 10-66-9970 | FUNshine Committee | 07.09.26 | 39.95 | | | |
| 10-64-8120 | Youth Services Program | 07.21.26 | 43.45 | | | |
| 10-62-7470 | Staff In-Service | 08.03.26 | 68.91 | | | |
| 10-66-9240 | Youth Services Supplies | 08.03.26 | 11.46 | | | |
| 10-64-8165 | Community Engagement Program | 07.08.26 | 58.95 | | | |
| Ale Ramirez | | | | 40924 | 08/18/26 | 150.00 |
| 10-64-8160 | Teen Program | Instructor 9.9.2026 | 150.00 | | | |
| Ale Ramirez | | | | 40925 | 08/18/26 | 150.00 |
| 10-64-8160 | Teen Program | Instructor 9.23.2026 | 150.00 | | | |
| Ale Ramirez | | | | 40926 | 08/18/26 | 150.00 |
| 10-64-8160 | Teen Program | Instructor 10.7.2026 | 150.00 | | | |
| ALTA Language Services Inc | | | | 40927 | 08/18/26 | 58.00 |
| 10-50-2500 | Recruiting | Inv# IS859320 | 58.00 | | | |
| Amazon Capital Services | | | | 40928 | 08/18/26 | 655.06 |
| 10-64-8160 | Teen Program | Inv# 17GL-R79J-RVYN | 32.51 | | | |
| 10-64-8160 | Teen Program | Inv# 13CL-T4L6-133V | 38.60 | | | |
| 10-64-8100 | Adult Services Programs | Inv# 1LD6-79GV-P1FM | 176.60 | | | |
| 10-64-8100 | Adult Services Programs | Inv# 1JFN-CPLV-GVTX | 183.49 | | | |
| 10-52-3100 | Youth Books | Inv #1WMR-P7TC-XFP7 | 10.99 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 1MWF-GP34-QVXL | 75.78 | | | |
| 10-54-3110 | Adult Books | Inv# 1CM6-KQT3-14G7 | 11.99 | | | |
| 10-54-3110 | Adult Books | Inv# 1MWF-GP34-R4TJ | 25.00 | | | |
| 10-66-9250 | Materials Management Supplies | Inv #1W16-3XK4-TV91 | 6.69 | | | |
| 10-64-8170 | IT Programs | Inv# 1WMR-P7TC-TPJL | 93.41 | | | |
| Amazon Capital Services | | | | 40929 | 08/18/26 | 830.56 |
| 10-66-9300 | Library Wide Supplies | Inv# 13JD-V936-C73W | 224.25 | | | |
| 10-64-8160 | Teen Program | Inv# 141V-3F1Q-6HGL | 8.48 | | | |
| 10-58-5610 | Building Supplies | Inv# 1FWW-6R3X-9FHH | 22.97 | | | |

# Addison Public Library
## Check Register
All Bank Accounts
July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-58-5610 | Building Supplies | Inv# 1FWW-6R3X-3XH7 | 45.94 | | | |
| 10-64-8120 | Youth Services Program | Inv# 1XRG-NQHP-D37Q | 7.65 | | | |
| 10-61-4800 | System Development | Inv# 1XK6-V11N-7K6K | 123.45 | | | |
| 10-62-7470 | Staff In-Service | Inv# 1XK6-V11N-3CQT | 68.23 | | | |
| 10-66-9220 | Guest Services Supplies | Inv# 13JD-V936-4FMX | 9.39 | | | |
| 10-66-9240 | Youth Services Supplies | Inv# 1JCK-1N9Q-D7J8 | 179.38 | | | |
| 10-64-8170 | IT Programs | Inv# 1XRG-NQPH-F6LR | 37.88 | | | |
| 10-66-9986 | Sam's Lab Supplies | Inv# 13JD-V936-CTVN | 102.94 | | | |
| Amazon Capital Services | | | | 40930 | 08/18/26 | 337.89 |
| 10-58-5610 | Building Supplies | Inv# 1XWT-F73P-JRGK | 62.97 | | | |
| 10-62-7470 | Staff In-Service | Inv# 1LD6-79GV-LRKQ | 8.54 | | | |
| 10-62-7470 | Staff In-Service | Inv# 1CQG-JGHC-7PXP | 117.57 | | | |
| 10-66-9240 | Youth Services Supplies | Inv# 13N6-1LM9-RRXH | 9.48 | | | |
| 10-66-9240 | Youth Services Supplies | Inv# 13N6-1LM9-PLXT | 8.01 | | | |
| 10-66-9330 | Community Engagement Supplies | Inv# 1LD6-79GV-L91D | 131.32 | | | |
| Amazon Capital Services | | | | 40931 | 08/18/26 | 10.19 |
| 10-58-5610 | Building Supplies | Inv# 1C9W-KJJC-C3KP | 34.19 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 1YPR-6MPK-7VLX | 5.99 | | | |
| 10-66-9330 | Community Engagement Supplies | CM# 1YPR-6MPK-FR3Q | -29.99 | | | |
| Andertoons | | | | 40932 | 08/18/26 | 350.00 |
| 10-64-8160 | Teen Program | Instructor 9.8.2026 | 350.00 | | | |
| Andertoons | | | | 40933 | 08/18/26 | 350.00 |
| 10-64-8160 | Teen Program | Instructor 10.6.2026 | 350.00 | | | |
| Aunt Flow | | | | 40934 | 08/18/26 | 344.00 |
| 10-58-5610 | Building Supplies | Inv# INV34301 | 344.00 | | | |
| Betsi Beltran | | | | 40935 | 08/18/26 | 2.66 |
| 10-62-7550 | In-State Travel | Little Prince Daycare & Addison Children's Center - 3.5 mi | 2.66 | | | |
| Brooke Sievers | | | | 40936 | 08/18/26 | 15.96 |
| 10-62-7550 | In-State Travel | Schaumburg PL - RAILS Meeting - 21 mi | 15.96 | | | |
| Built Rite Construction LLC | | | | 40937 | 08/18/26 | 25,446.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 25,446.00 | | | |

# Addison Public Library
## Check Register
All Bank Accounts
July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| Caputo's Fresh Markets | | | | 40938 | 08/18/26 | 49.52 |
| 10-64-8160 | Teen Program | 07.20.26 | 49.52 | | | |
| CDS Office Technologies | | | | 40939 | 08/18/26 | 672.60 |
| 10-58-5710 | Equipment Maintenance & Repair | INV# INV1790004 | 296.10 | | | |
| 10-66-9270 | Information Technology Supplies | Inv# INV1792822 | 376.50 | | | |
| CDW Government | | | | 40940 | 08/18/26 | 204.59 |
| 10-66-9910 | Hardware | INV# AJ9TM5P | 204.59 | | | |
| Chris Pudelek | | | | 40941 | 08/18/26 | 375.00 |
| 10-62-7480 | Board | ILA Conference Registration | 375.00 | | | |
| Cintas Fire Protection | | | | 40942 | 08/18/26 | 3,155.01 |
| 10-58-5710 | Equipment Maintenance & Repair | Inv# 0F94796719 | 3,155.01 | | | |
| Colley Elevator | | | | 40943 | 08/18/26 | 703.00 |
| 10-58-5710 | Equipment Maintenance & Repair | Inv#304624 | 703.00 | | | |
| Complete Cleaning | | | | 40944 | 08/18/26 | 6,950.00 |
| 10-58-5320 | Cleaning Service | Inv# C33778 | 6,950.00 | | | |
| Continua Interiors of Illinois LLC | | | | 40945 | 08/18/26 | 7,544.26 |
| 80-55-1905 | Renovation Project | Inv# 194392 | 5,820.63 | | | |
| 80-55-1905 | Renovation Project | Inv# 194396 | 1,723.63 | | | |
| Convergint Technologies LLC | | | | 40946 | 08/18/26 | 4,433.94 |
| 10-58-5710 | Equipment Maintenance & Repair | Inv# IN00503659 | 960.00 | | | |
| 80-55-1900 | Asset Replacement Expense | Inv# IN00503316 | 3,473.94 | | | |
| Crimson Multimedia Dist. | | | | 40947 | 08/18/26 | 226.72 |
| 10-54-3900 | Adult Other Expenditures | Inv# 030371 | 155.61 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 030372 | 71.11 | | | |
| D&Z House of Books Inc | | | | 40948 | 08/18/26 | 113.84 |
| 10-54-3110 | Adult Books | Inv# 2026/I007742 | 113.84 | | | |
| Dave DiNaso | | | | 40949 | 08/18/26 | 425.00 |
| 10-64-8120 | Youth Services Program | Dave DiNaso Traveling World of Reptiles 9.23.2026 | 425.00 | | | |
| Deborah Sanchez | | | | 40950 | 08/18/26 | 5.70 |

# Addison Public Library
## Check Register
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| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-62-7550 | In-State Travel | KinderCare & Little Wonders Kit Drop Off - 7.5 mi | 5.70 | | | |
| Demco Inc | | | | 40951 | 08/18/26 | 655.47 |
| 10-66-9220 | Guest Services Supplies | Inv#7825481 | 92.96 | | | |
| 10-66-9220 | Guest Services Supplies | Inv# 7825532 | 58.83 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 7825519 | 503.68 | | | |
| Douglas Floor Covering Inc. | | | | 40952 | 08/18/26 | 6,301.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 6,301.00 | | | |
| Eco Lighting Services and Technology LLC | | | | 40953 | 08/18/26 | 6,117.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 6,117.00 | | | |
| Ehlers Investment Partners LLC | | | | 40954 | 08/18/26 | 3,474.97 |
| 10-56-4900 | Other Contracts | Inv# 24-14623 | 1,648.55 | | | |
| 10-56-4900 | Other Contracts | Inv# 24-15617 7/1/2026-7/31/2026 | 1,826.42 | | | |
| Ferguson Enterprises | | | | 40955 | 08/18/26 | 598.00 |
| 10-58-5610 | Building Supplies | Inv# 2063224 | 598.00 | | | |
| Frederick Quinn Corporation | | | | 40956 | 08/18/26 | 11,842.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 11,842.00 | | | |
| Gabriela Tafolla | | | | 40957 | 08/18/26 | 6.08 |
| 10-62-7550 | In-State Travel | Outreach- Addison Horizon Senior Apt - 8 mi | 6.08 | | | |
| Grainger | | | | 40958 | 08/18/26 | 431.97 |
| 10-58-5610 | Building Supplies | Inv# 9006195854 | 431.97 | | | |
| Heitkotter Inc. | | | | 40959 | 08/18/26 | 7,787.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 7,787.00 | | | |
| Heyl Royster | | | | 40960 | 08/18/26 | 280.00 |
| 10-56-4100 | Legal Fees | Inv# Interim 1907427 | 280.00 | | | |
| IL Library Association | | | | 40961 | 08/18/26 | 950.00 |
| 10-62-7510 | Memberships (Staff & Board) | Inv# 337397 - Willis | 75.00 | | | |
| 10-62-7510 | Memberships (Staff & Board) | Inv# 337437 - Cyrier | 150.00 | | | |
| 10-62-7510 | Memberships (Staff & Board) | Inv# 337453 - Dimick | 75.00 | | | |

# Addison Public Library
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| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-62-7510 | Memberships (Staff & Board) | Inv# 337585 - Neri | 75.00 | | | |
| 10-62-7510 | Memberships (Staff & Board) | Inv# 337139 - Sellas | 75.00 | | | |
| 10-62-7510 | Memberships (Staff & Board) | Inv# 337196 - Pudek | 75.00 | | | |
| 10-62-7510 | Memberships (Staff & Board) | Inv# 337228 - Reboletti | 75.00 | | | |
| 10-62-7500 | Community Engagement | Inv# 338805 - Tafolla - ILA Conference | 350.00 | | | |
| ILL, Fenwick Library, MSN 2FL | | | | 40962 | 08/18/26 | 15.00 |
| 10-66-9930 | Reciprocal Borrowing Expense | Inv# JVK_ILL062226 | 15.00 | | | |
| InfoUSA Marketing, Inc. | | | | 40963 | 08/18/26 | 4,400.00 |
| 10-55-3500 | Online Databases | Inv# 10004420046 | 4,400.00 | | | |
| Ingram Library Services | | | | 40964 | 08/18/26 | 16,662.86 |
| 10-52-3100 | Youth Books | Inv# 97798159 | 31.24 | | | |
| 10-52-3100 | Youth Books | Inv# 97844001 | 55.65 | | | |
| 10-52-3100 | Youth Books | Inv# 97798157 | 33.69 | | | |
| 10-52-3100 | Youth Books | Inv# 97540451 | 1,264.26 | | | |
| 10-52-3100 | Youth Books | Inv# 97540453 | 21.07 | | | |
| 10-52-3100 | Youth Books | Inv# 97948575 | 220.99 | | | |
| 10-52-3100 | Youth Books | Inv# 98039557 | 67.32 | | | |
| 10-52-3100 | Youth Books | Inv# 98022526 | 115.85 | | | |
| 10-52-3100 | Youth Books | Inv# 97960454 | 73.58 | | | |
| 10-52-3100 | Youth Books | Inv# 97467765 | 56.64 | | | |
| 10-52-3100 | Youth Books | Inv# 97828266 | 2,018.67 | | | |
| 10-52-3100 | Youth Books | Inv# 97669610 | 121.42 | | | |
| 10-52-3100 | Youth Books | Inv# 97588453 | 35.83 | | | |
| 10-52-3100 | Youth Books | Inv# 97475725 | 10.93 | | | |
| 10-52-3100 | Youth Books | Inv# 97798155 | 32.16 | | | |
| 10-52-3100 | Youth Books | Inv# 97923341 | 276.80 | | | |
| 10-52-3100 | Youth Books | Inv# 97948573 | 20.79 | | | |
| 10-52-3100 | Youth Books | Inv# 97798153 | 38.61 | | | |
| 10-52-3100 | Youth Books | Inv# 97467767 | 10.85 | | | |
| 10-52-3100 | Youth Books | Inv# 97798159 | 31.24 | | | |
| 10-52-3100 | Youth Books | Inv# 97907891 | 166.06 | | | |
| 10-52-3100 | Youth Books | Inv# 97907893 | 408.48 | | | |
| 10-54-3110 | Adult Books | Inv# 97948573 | 363.28 | | | |
| 10-54-3110 | Adult Books | Inv# 97907891 | 1,847.73 | | | |
| 10-54-3110 | Adult Books | Inv# 97798155 | 259.56 | | | |
| 10-54-3110 | Adult Books | Inv# 97960454 | 258.82 | | | |
| 10-54-3110 | Adult Books | Inv# 97798159 | 238.29 | | | |
| 10-54-3110 | Adult Books | Inv# 97798151 | 412.91 | | | |

# Addison Public Library
## Check Register
All Bank Accounts
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| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-54-3110 | Adult Books | Inv# 97948575 | 22.41 | | | |
| 10-54-3110 | Adult Books | Inv# 97467767 | 383.54 | | | |
| 10-54-3110 | Adult Books | Inv# 97798153 | 1,458.81 | | | |
| 10-54-3110 | Adult Books | Inv# 97540451 | 1,018.91 | | | |
| 10-54-3110 | Adult Books | Inv# 97475725 | 259.71 | | | |
| 10-54-3110 | Adult Books | Inv# 97588453 | 283.76 | | | |
| 10-54-3110 | Adult Books | Inv# 97669610 | 332.66 | | | |
| 10-54-3110 | Adult Books | Inv# 97907893 | 756.25 | | | |
| 10-54-3110 | Adult Books | Inv# 97467765 | 343.24 | | | |
| 10-54-3110 | Adult Books | Inv# 97798159 | 238.29 | | | |
| 10-54-3110 | Adult Books | Inv# 98022526 | 108.23 | | | |
| 10-54-3110 | Adult Books | Inv# 98039557 | 165.02 | | | |
| 10-54-3110 | Adult Books | Inv# 97798157 | 194.07 | | | |
| 10-54-3110 | Adult Books | Inv# 9754053 | 129.44 | | | |
| 10-54-3110 | Adult Books | Inv# 97828266 | 1,110.44 | | | |
| 10-54-3110 | Adult Books | Inv# 97923341 | 251.31 | | | |
| 10-54-3110 | Adult Books | Inv# 97844001 | 290.21 | | | |
| 10-54-3110 | Adult Books | Inv# 98022522 | 131.36 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 98022523 | 5.12 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97948576 | 15.36 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 98022527 | 10.88 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 98039558 | 9.60 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97798158 | 9.60 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97540454 | 5.12 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97540452 | 117.76 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97828267 | 167.04 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 974775726 | 10.24 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97669611 | 19.84 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97467766 | 8.96 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97907894 | 44.80 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97960455 | 12.80 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97907892 | 65.28 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97923342 | 27.52 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97588454 | 14.72 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97844002 | 14.08 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97798154 | 69.12 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97798152 | 12.16 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97798156 | 12.80 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97798160 | 9.60 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97467768 | 15.36 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 97948574 | 14.72 | | | |

# Addison Public Library
## Check Register
All Bank Accounts
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| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| J&M Decorating Inc. | | | | 40965 | 08/18/26 | 17,997.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 17,997.00 | | | |
| Kessor D/B/A Superior | | | | 40966 | 08/18/26 | 9,440.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 9,440.00 | | | |
| Lauterbach&Amen LLP | | | | 40967 | 08/18/26 | 2,340.00 |
| 10-56-4450 | Accounting Service Fees | Inv# 121039 | 2,340.00 | | | |
| Len's Ace Hardware Inc. | | | | 40968 | 08/18/26 | 401.86 |
| 10-58-5610 | Building Supplies | Inv# 548703/1 | 75.56 | | | |
| 10-58-5610 | Building Supplies | Inv# 548679/1 | 212.29 | | | |
| 10-58-5610 | Building Supplies | Inv# 548553/1 | 53.39 | | | |
| 10-58-5610 | Building Supplies | Inv# 548200/1 | 3.00 | | | |
| 10-58-5610 | Building Supplies | Inv# 549071/1 | 33.36 | | | |
| 10-66-9330 | Community Engagement Supplies | Inv# 54930/1 | 24.26 | | | |
| Libraria | | | | 40969 | 08/18/26 | 2,227.23 |
| 10-52-3100 | Youth Books | Inv# 283723 | 2,226.33 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 283730 | 0.90 | | | |
| Library Furniture International | | | | 40970 | 08/18/26 | 339.18 |
| 80-55-1905 | Renovation Project | Inv# 2026-665-BAL | 339.18 | | | |
| Library Ideas | | | | 40971 | 08/18/26 | 196.96 |
| 10-52-3900 | Youth Other Expenditures | Inv# 128951 | 196.96 | | | |
| Marti LaHood | | | | 40972 | 08/18/26 | 80.00 |
| 10-64-8100 | Adult Services Programs | 09.24.26 - Chair Yoga | 80.00 | | | |
| Matthew Williams | | | | 40973 | 08/18/26 | 16.87 |
| 10-62-7550 | In-State Travel | ABE Networking: Knauf Law - 22.2 mi | 16.87 | | | |
| Mechanical & Industrial Steel Services Inc. | | | | 40974 | 08/18/26 | 8,910.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 8,910.00 | | | |
| Michael Bennardo Landscape & Design Inc. | | | | 40975 | 08/18/26 | 6,500.00 |
| 80-55-1905 | Renovation Project | Inv# 2677 | 6,500.00 | | | |
| Midwest Tape | | | | 40976 | 08/18/26 | 5,191.83 |
| 10-52-3900 | Youth Other Expenditures | Inv# 509211413 | 23.99 | | | |

# Addison Public Library
## Check Register
All Bank Accounts
July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-52-3900 | Youth Other Expenditures | Inv# 509211410 | 69.72 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509207596 | 18.74 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509079270 | 119.93 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509119497 | 11.24 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509144756 | 15.74 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509144758 | 11.24 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509211414 | 5.24 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509211411 | 22.48 | | | |
| 10-52-3900 | Youth Other Expenditures | Inv# 509176525 | 16.79 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509088749 | 261.66 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509176520 | 53.23 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509176521 | 129.70 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509176522 | 41.23 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509176523 | 137.48 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119227 | 63.99 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509026787 | 31.99 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509026785 | 990.80 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509088747 | 15.74 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509088746 | 44.97 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509088749 | 190.43 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509079272 | 46.48 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509069459 | 124.44 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509069456 | 255.42 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509069458 | 149.92 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509069455 | 107.21 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119225 | 47.99 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119495 | 44.98 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119496 | 53.23 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119493 | 17.09 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119492 | 44.99 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119491 | 84.76 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119049 | 409.34 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509119490 | 164.92 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509058429 | 186.96 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509104739 | 102.98 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509104738 | 105.98 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509079271 | 61.47 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509144757 | 46.48 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509144753 | 83.98 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509144751 | 13.49 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509207597 | 22.49 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509207598 | 215.59 | | | |

# Addison Public Library
## Check Register
All Bank Accounts
July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-54-3900 | Adult Other Expenditures | Inv# 1401030723 | 38.23 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509211412 | 11.24 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509144755 | 54.72 | | | |
| 10-54-3900 | Adult Other Expenditures | Inv# 509144754 | 41.23 | | | |
| 10-66-9250 | Materials Management Supplies | Inv# 509225504 | 223.14 | | | |
| 10-55-3860 | E-Books | Inv# 50917227 | 156.75 | | | |
| Nardi's Pizza | | | | 40977 | 08/18/26 | 39.00 |
| 10-64-8100 | Adult Services Programs | Inv# 150511 | 39.00 | | | |
| Natalie Hernandez | | | | 40978 | 08/18/26 | 5.02 |
| 10-62-7550 | In-State Travel | 6.6 mi | 5.02 | | | |
| Nelson Fire Protection | | | | 40979 | 08/18/26 | 4,892.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 4,892.00 | | | |
| NobleTec LLC | | | | 40980 | 08/18/26 | 6,250.00 |
| 10-61-4800 | System Development | Inv # C26415 | 6,250.00 | | | |
| OCLC Inc | | | | 40981 | 08/18/26 | 5,042.08 |
| 10-55-3860 | E-Books | Inv# 100516660 | 5,042.08 | | | |
| Patti Gebala | | | | 40982 | 08/18/26 | 17.94 |
| 10-62-7550 | In-State Travel | Addison Horizon Senior Apt - 23.6 mi | 17.94 | | | |
| Playaway Products | | | | 40983 | 08/18/26 | 702.04 |
| 10-52-3900 | Youth Other Expenditures | Inv# 538358 | 702.04 | | | |
| Polonia Bookstore Inc | | | | 40984 | 08/18/26 | 570.34 |
| 10-54-3110 | Adult Books | Inv# 83519 | 570.34 | | | |
| Prime Architectural Metal & Glass Inc. | | | | 40985 | 08/18/26 | 4,148.00 |
| 80-55-1905 | Renovation Project | Pmt# 20 - 07.31.26 | 4,148.00 | | | |
| ProQuest LLC | | | | 40986 | 08/18/26 | 6,623.18 |
| 10-55-3500 | Online Databases | Inv# 70953120 | 6,623.18 | | | |
| Quill | | | | 40987 | 08/18/26 | 664.01 |
| 10-66-9970 | FUNshine Committee | Inv# 49651874 | 161.18 | | | |
| 10-66-9300 | Library Wide Supplies | Inv# 49651874 | 155.28 | | | |
| 10-66-9300 | Library Wide Supplies | Inv# 49504834 | 299.13 | | | |

# Addison Public Library
## Check Register
All Bank Accounts
July 2026

| Payee/Account # | Account Description | Description | Amount | Check Number | Check Date | Check Amount |
|---|---|---|---|---|---|---|
| 10-66-9230 | Adult Services Supplies | Inv# 49651874 | 6.86 | | | |
| 10-66-9330 | Community Engagement Supplies | Inv# 49504779 | 41.56 | | | |
| Record Information Service, Inc | | | | 40988 | 08/18/26 | 844.00 |
| 10-55-3500 | Online Databases | Inv# 57934 | 844.00 | | | |
| Reece Smith | | | | 40989 | 08/18/26 | 100.00 |
| 10-64-8160 | Teen Program | Dungeon Master - 08.12.26 | 100.00 | | | |
| Texas Association of School Boards | | | | 40990 | 08/18/26 | 4,000.00 |
| 10-56-4900 | Other Contracts | Inv# 693106 | 4,000.00 | | | |
| Uline | | | | 40991 | 08/18/26 | 314.05 |
| 10-66-9330 | Community Engagement Supplies | Inv# 210447758 | 151.52 | | | |
| 10-66-9986 | Sam's Lab Supplies | Inv# 210447758 | 162.53 | | | |
| Villa Park Electrical Supply | | | | 40992 | 08/18/26 | 75.00 |
| 10-58-5610 | Building Supplies | Inv# 302711-00 | 75.00 | | | |
| VOIP Networks | | | | 40993 | 08/18/26 | 562.50 |
| 10-58-5510 | Telephone | Inv# 247318 | 562.50 | | | |
| VRC Companies LLC | | | | 40994 | 08/18/26 | 200.00 |
| 10-66-9210 | Office Supplies | Inv# 6733196 | 200.00 | | | |
| Wild Goose Chase, Inc | | | | 40995 | 08/18/26 | 968.00 |
| 10-56-4900 | Other Contracts | Inv# 260780 | 968.00 | | | |
| Yesenia Benavidez | | | | 40996 | 08/18/26 | 7.25 |
| 10-62-7550 | In-State Travel | Food Pantry - 8.40 mi | 7.25 | | | |
| Mission Square | | | | ACH | 07/02/26 | 4,150.55 |
| 10-22-0260 | Def Annuity Withholding Payable | Plan# 306740 7/1/26 Payroll | 3,675.55 | | | |
| 10-22-0270 | Roth 457 Payable | Plan# 306740 7/1/26 Payroll | 475.00 | | | |
| Mission Square 231901 | | | | ACH | 07/16/26 | 5,152.43 |
| 10-22-0260 | Def Annuity Withholding Payable | Plan# 306740 7/15/26 Payroll | 4,677.43 | | | |
| 10-22-0270 | Roth 457 Payable | Plan# 306740 7/15/26 Payroll | 475.00 | | | |
| Mission Square 231901 | | | | ACH | 07/30/26 | 3,561.16 |
| 10-22-0260 | Def Annuity Withholding Payable | Plan# 306740 7/29/26 Payroll | 3,086.16 | | | |
| 10-22-0270 | Roth 457 Payable | Plan# 306740 7/29/26 Payroll | 475.00 | | **Check List Total** | 275,596.03 |

# Addison Public Library
## Check List
All Bank Accounts
July 1, 2026 - August 18, 2026

| Check Number | Check Date | Payee | Amount |
|---|---|---|---|
| **Vendor Checks** | | | |
| 21987 | 07/31/26 | ADP, LLC #110146 | 4,862.60 |
| 21988 | 07/31/26 | Comcast 132548 | 267.85 |
| 21989 | 07/31/26 | Cook and Kocher Insurance Group 123571 | 4,284.00 |
| 21990 | 07/31/26 | Verizon | 100.20 |
| 21991 | 07/31/26 | Village of Addison: Misc Exp 500010 | 85.65 |
| 21992 | 07/31/26 | Village of Addison: Misc Exp 500010 | 132.00 |
| 21993 | 07/31/26 | Village of Addison: Misc Exp 500010 | 858.15 |
| 21994 | 07/31/26 | Village of Addison: Misc Exp 500010 | 783.00 |
| 21995 | 07/31/26 | Village of Addison: Misc Exp 500010 | 188.78 |
| 21996 | 07/31/26 | Village of Addison:Health Ins 500011 | 33,881.24 |
| 21997 | 07/31/26 | Village of Addison:Health Ins 500011 | 300.20 |
| 21998 | 07/31/26 | Village of Addison:Health Ins 500011 | 2,424.50 |
| 40916 | 08/06/26 | Amazon Capital Services | 197.26 |
| 40917 | 08/06/26 | Comcast | 83.39 |
| 40918 | 08/06/26 | Elan Financial Services | 7,615.19 |
| 40919 | 08/06/26 | Johnson Controls Security | 300.46 |
| 40920 | 08/06/26 | Nicor Gas | 2,003.29 |
| 40921 | 08/06/26 | Sherie C Shapiro | 75.00 |
| 40922 | 08/06/26 | Village of Addison: Misc Exp | 1,132.26 |
| 40923 | 08/18/26 | Albertsons - Safeway | 260.68 |
| 40924 | 08/18/26 | Ale Ramirez | 150.00 |
| 40925 | 08/18/26 | Ale Ramirez | 150.00 |
| 40926 | 08/18/26 | Ale Ramirez | 150.00 |
| 40927 | 08/18/26 | ALTA Language Services Inc | 58.00 |
| 40928 | 08/18/26 | Amazon Capital Services | 655.06 |
| 40929 | 08/18/26 | Amazon Capital Services | 830.56 |
| 40930 | 08/18/26 | Amazon Capital Services | 337.89 |
| 40931 | 08/18/26 | Amazon Capital Services | 10.19 |
| 40932 | 08/18/26 | Andertoons | 350.00 |
| 40933 | 08/18/26 | Andertoons | 350.00 |
| 40934 | 08/18/26 | Aunt Flow | 344.00 |
| 40935 | 08/18/26 | Betsi Beltran | 2.66 |
| 40936 | 08/18/26 | Brooke Sievers | 15.96 |
| 40937 | 08/18/26 | Built Rite Construction LLC | 25,446.00 |
| 40938 | 08/18/26 | Caputo's Fresh Markets | 49.52 |
| 40939 | 08/18/26 | CDS Office Technologies | 672.60 |
| 40940 | 08/18/26 | CDW Government | 204.59 |
| 40941 | 08/18/26 | Chris Pudelek | 375.00 |
| 40942 | 08/18/26 | Cintas Fire Protection | 3,155.01 |
| 40943 | 08/18/26 | Colley Elevator | 703.00 |
| 40944 | 08/18/26 | Complete Cleaning | 6,950.00 |
| 40945 | 08/18/26 | Continua Interiors of Illinois LLC | 7,544.26 |
| 40946 | 08/18/26 | Convergint Technologies LLC | 4,433.94 |
| 40947 | 08/18/26 | Crimson Multimedia Dist. | 226.72 |
| 40948 | 08/18/26 | D&Z House of Books Inc | 113.84 |
| 40949 | 08/18/26 | Dave DiNaso | 425.00 |
| 40950 | 08/18/26 | Deborah Sanchez | 5.70 |
| 40951 | 08/18/26 | Demco Inc | 655.47 |
| 40952 | 08/18/26 | Douglas Floor Covering Inc. | 6,301.00 |
| 40953 | 08/18/26 | Eco Lighting Services and Technology LLC | 6,117.00 |
| 40954 | 08/18/26 | Ehlers Investment Partners LLC | 3,474.97 |
| 40955 | 08/18/26 | Ferguson Enterprises | 598.00 |
| 40956 | 08/18/26 | Frederick Quinn Corporation | 11,842.00 |
| 40957 | 08/18/26 | Gabriela Tafolla | 6.08 |
| 40958 | 08/18/26 | Grainger | 431.97 |
| 40959 | 08/18/26 | Heitkotter Inc. | 7,787.00 |
| 40960 | 08/18/26 | Heyl Royster | 280.00 |

# Addison Public Library
## Check List
All Bank Accounts
July 1, 2026 - August 18, 2026

| Check Number | Check Date | Payee | Amount |
|---|---|---|---|
| 40961 | 08/18/26 | IL Library Association | 950.00 |
| 40962 | 08/18/26 | ILL, Fenwick Library, MSN 2FL | 15.00 |
| 40963 | 08/18/26 | InfoUSA Marketing, Inc. | 4,400.00 |
| 40964 | 08/18/26 | Ingram Library Services | 16,662.86 |
| 40965 | 08/18/26 | J&M Decorating Inc. | 17,997.00 |
| 40966 | 08/18/26 | Kessor D/B/A Superior | 9,440.00 |
| 40967 | 08/18/26 | Lauterbach&Amen LLP | 2,340.00 |
| 40968 | 08/18/26 | Len's Ace Hardware Inc. | 401.86 |
| 40969 | 08/18/26 | Libraria | 2,227.23 |
| 40970 | 08/18/26 | Library Furniture International | 339.18 |
| 40971 | 08/18/26 | Library Ideas | 196.96 |
| 40972 | 08/18/26 | Marti LaHood | 80.00 |
| 40973 | 08/18/26 | Matthew Williams | 16.87 |
| 40974 | 08/18/26 | Mechanical & Industrial Steel Services Inc. | 8,910.00 |
| 40975 | 08/18/26 | Michael Bennardo Landscape & Design Inc. | 6,500.00 |
| 40976 | 08/18/26 | Midwest Tape | 5,191.83 |
| 40977 | 08/18/26 | Nardi's Pizza | 39.00 |
| 40978 | 08/18/26 | Natalie Hernandez | 5.02 |
| 40979 | 08/18/26 | Nelson Fire Protection | 4,892.00 |
| 40980 | 08/18/26 | NobleTec LLC | 6,250.00 |
| 40981 | 08/18/26 | OCLC Inc | 5,042.08 |
| 40982 | 08/18/26 | Patti Gebala | 17.94 |
| 40983 | 08/18/26 | Playaway Products | 702.04 |
| 40984 | 08/18/26 | Polonia Bookstore Inc | 570.34 |
| 40985 | 08/18/26 | Prime Architectural Metal & Glass Inc. | 4,148.00 |
| 40986 | 08/18/26 | ProQuest LLC | 6,623.18 |
| 40987 | 08/18/26 | Quill | 664.01 |
| 40988 | 08/18/26 | Record Information Service, Inc | 844.00 |
| 40989 | 08/18/26 | Reece Smith | 100.00 |
| 40990 | 08/18/26 | Texas Association of School Boards | 4,000.00 |
| 40991 | 08/18/26 | Uline | 314.05 |
| 40992 | 08/18/26 | Villa Park Electrical Supply | 75.00 |
| 40993 | 08/18/26 | VOIP Networks | 562.50 |
| 40994 | 08/18/26 | VRC Companies LLC | 200.00 |
| 40995 | 08/18/26 | Wild Goose Chase, Inc | 968.00 |
| 40996 | 08/18/26 | Yesenia Benavidez | 7.25 |
| ACH | 07/02/26 | Mission Square | 4,150.55 |
| ACH | 07/16/26 | Mission Square 231901 | 5,152.43 |
| ACH | 07/30/26 | Mission Square 231901 | 3,561.16 |
| | | **Vendor Check Total** | 275,596.03 |
| | | **Check List Total** | 275,596.03 |

Check count = 96

**Addison Public Library**

**Payroll Distribution Summary**

**Board Meeting** 8/18/2026

| **Description** | **Amount** |
| --- | --- |
| **Payroll** | **$424,788.61** |

**Approved by Board of Trustees**

_____ _____

**President** **Date**

_____ _____

**Secretary** **Date**

EHLERS
INVESTMENT PARTNERS

# Monthly Portfolio Summary

## Addison Public Library

For the Period Ending: 7/31/2026

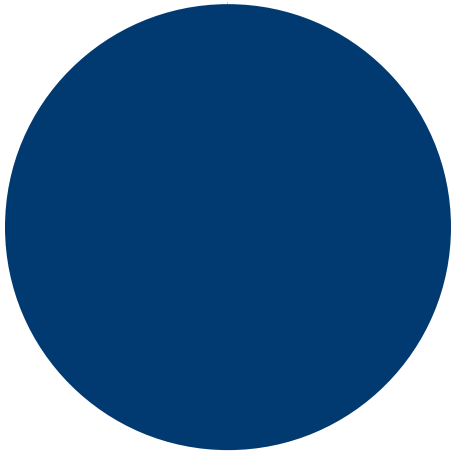
# Monthly Summary

## Addison Public Library

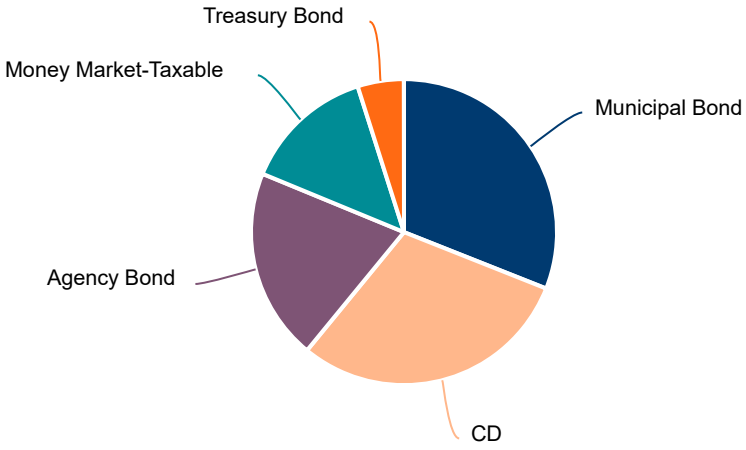
7/31/2026

EHLERS INVESTMENT PARTNERS

### Account Overview



### Asset Class Allocation




### Accounts Overview

| Account | Market Value | Allocation |
|---|---|---|
| Addison Public Library - General Fund | $8,811,918.63 | 100.00 % |
| **Table Total** | **$8,811,918.63** | **100.00 %** |

### Asset Class Allocation

| Asset Class | Market Value | Allocation |
|---|---|---|
| Municipal Bond | $2,733,391.15 | 31.02 % |
| CD | $2,636,969.21 | 29.93 % |
| Agency Bond | $1,787,431.45 | 20.28 % |
| Money Market-Taxable | $1,223,498.92 | 13.88 % |
| Treasury Bond | $430,627.90 | 4.89 % |
| **Table Total** | **$8,811,918.63** | **100.00 %** |

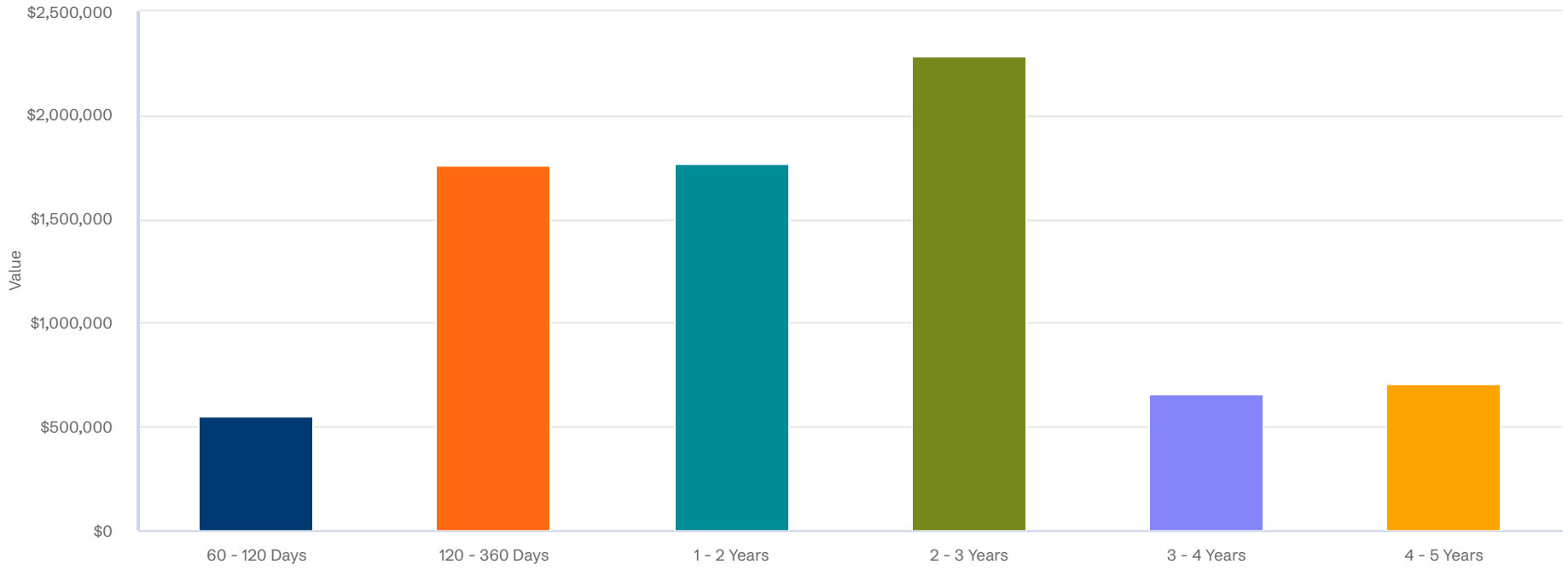
## Portfolio Detail

| | |
|---|---|
| Market Value | $8,811,918.63 |
| Accrued Interest | $61,868.05 |
| Market Value with Accrued Interest | $8,873,786.68 |
| Average Maturity | 1.66 |
| Duration | 1.84 % |
| Avg. Moody Rating | Aa1 |
| Average Coupon | 3.08 % |

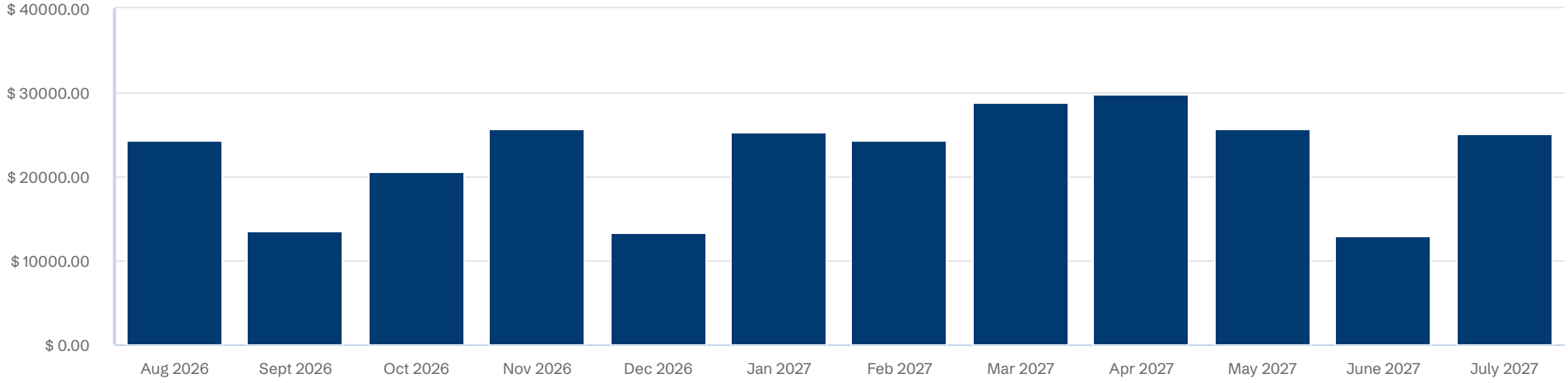
## Maturity Year

| Maturity Year | Number of Securities | Maturity Amount | Allocation |
|---|---|---|---|
| 2026 | 1 | 550,000.00 | 7.21 % |
| 2027 | 11 | 2,777,000.00 | 36.43 % |
| 2028 | 6 | 1,754,000.00 | 22.82 % |
| 2029 | 6 | 1,494,000.00 | 19.31 % |
| 2030 | 5 | 910,000.00 | 10.96 % |
| 2031 | 1 | 250,000.00 | 3.26 % |
| **Total:** | | **7,735,000.00** | **100.00 %** |

## Maturity Period



## Projected Income




## Projected Cash Flows Next 12 Months

| Month | Projected Principal (To Maturity) | Projected Interest (To Maturity) | Projected Principal + Interest (To Maturity) |
|---|---|---|---|
| Aug 2026 | $0.00 | $24,395.18 | $24,395.18 |
| Sept 2026 | $550,000.00 | $13,624.48 | $563,624.48 |
| Oct 2026 | $0.00 | $20,508.78 | $20,508.78 |
| Nov 2026 | $0.00 | $25,653.98 | $25,653.98 |
| Dec 2026 | $0.00 | $13,333.78 | $13,333.78 |
| Jan 2027 | $0.00 | $25,374.03 | $25,374.03 |
| Feb 2027 | $250,000.00 | $24,395.18 | $274,395.18 |
| Mar 2027 | $480,000.00 | $28,874.48 | $508,874.48 |
| Apr 2027 | $425,000.00 | $29,868.78 | $454,868.78 |
| May 2027 | $108,000.00 | $25,653.98 | $133,653.98 |
| June 2027 | $0.00 | $12,964.78 | $12,964.78 |
| July 2027 | $500,000.00 | $25,005.03 | $525,005.03 |

## Disclaimer & Terms

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Regular Board Meeting
Tuesday, July 21, 2026 6:30 PM Central

Board Room/Third Floor
4 Friendship Plaza
Addison, IL 60101

| | |
|---|---|
| Pamela Navrocki: | Present |
| Sophia Neri: | Present |
| Maria Piscopo: | Absent |
| Christopher Pudelek: | Present |
| Donna Reboletti: | Present |
| Angelo Sellas: | Present |
| Kathleen Willis: | Present |

Present: 6, Absent: 1.

1. Call to Order
President Chris Pudelek called the meeting to order at 6:36 p.m.

2. Roll Call
Staff: Assistant Library Director Brooke Sievers and Head of Materials Management Jenny Cuevas were present.

3. Pledge of Allegiance
Everyone present rose and recited the Pledge of Allegiance.

4. Approval of the Agenda
Motion to approve the agenda for July 21, 2026, Board of Trustees meeting. This motion, made by Christopher Pudelek and seconded by Donna Reboletti, Carried.
Maria Piscopo: Absent, Pamela Navrocki: Yes, Sophia Neri: Yes, Christopher Pudelek: Yes, Donna Reboletti: Yes, Angelo Sellas: Yes, Kathleen Willis: Yes
Yes: 6, No: 0, Absent: 1

5. Public Comment
No public comments was made.

6. Treasurer's Report
The detail to reconcile the June 2026 expenditures and disbursements was provided to the Board, as was the investments summary report.

7. Consent Agenda
Motion to approve the Consent Agenda consisting of the June 16, 2026 Board Meeting Minutes and the approval of bills and disbursements as presented in the Treasurer's Report. This motion, made by Christopher Pudelek and seconded by Sophia Neri, Carried.
Maria Piscopo: Absent, Pamela Navrocki: Yes, Sophia Neri: Yes, Christopher Pudelek: Yes, Donna Reboletti: Yes, Angelo Sellas: Yes, Kathleen Willis: Yes
Yes: 6, No: 0, Absent: 1

7.A. Approval of Minutes

7.B. Approval of Bills & Disbursements

8. Reports

8.A. Director & Staff Reports
Jenny Cuevas presented a condensed version of the State of the Collection Address presentation annually given to staff. The presentation highlighted circulation, usage data, and trends in literature. Trustees will follow up with Brooke Sievers and Mary Medjo Me Zengue by the end of July if they want to attend ILA. Trustees will confirm at the August meeting if they are participating in the APL group at the Addison Parade. Trustees directed Sievers to get an updated quote on the Christmas tree options and work with Medjo Me Zengue to finalize details.

8.B. Statistics
Sievers presented the monthly statistics.

8.C. Building Project Report
Sievers provided an update on the outstanding construction punch list items.

9. New Business

9.A. ACTION ITEM: Transportation Benefit Policy
Motion to approve adding the recommended Transportation Benefit Policy into the employee handbook. This motion, made by Christopher Pudelek and seconded by Kathleen Willis, Carried.
Maria Piscopo: Absent, Pamela Navrocki: Yes, Sophia Neri: Yes, Christopher Pudelek: Yes, Donna Reboletti: Yes, Angelo Sellas: Yes, Kathleen Willis: Yes
Yes: 6, No: 0, Absent: 1
Sievers presented and explained the policy makes us compliant with the Illinois Transportation Benefit Act.

9.B. ACTION ITEM: Recording of Board Meetings
Motion to continue the practice of not filming Board meetings. This motion, made by Christopher Pudelek and seconded by Sophia Neri, Carried.
Maria Piscopo: Absent, Kathleen Willis: No, Pamela Navrocki: Yes, Sophia Neri: Yes, Christopher Pudelek: Yes, Donna Reboletti: Yes, Angelo Sellas: Yes
Yes: 5, No: 1, Absent: 1
Kathleen Willis: No
The trustees reviewed the patron comment cards on the topic, discussed what other boards were practicing, and shared their input.

9.C. ACTION ITEM: Intergovernmental Agreement with DuPage High School District 88 for Perks & Possibilities.
Motion to approve the Intergovernmental Agreement with DuPage High School District 88. This motion, made by Christopher Pudelek and seconded by Sophia Neri, Carried.
Maria Piscopo: Absent, Pamela Navrocki: Yes, Sophia Neri: Yes, Christopher Pudelek: Yes, Donna Reboletti: Yes, Angelo Sellas: Yes, Kathleen Willis: Yes
Yes: 6, No: 0, Absent: 1
Sievers presented the intergovernmental agreement and what had been updated from the previous intergovernmental agreement with District 88.

9.D. DISCUSSION ITEM: Illinois Public Library Per Capita Grant
Trustees requested to cover 3-4 topics each month starting in August like we did last year.

10. Closed Session (if needed)
None.

11. Correspondence & Announcements

11.A. Patron Communication
The Board reviewed the patron comment cards.

11.B. Other Correspondence
Trustees requested to be reminded about the COHS graduation at the September meeting.

12. Additional Discussion
President Pudelek appoint Willis as Secretary Pro Tem.

13. Building Tour
Sievers led the Board through a building tour highlighting some of the key successes of the recent building project.

14. Adjournment
Motion to adjourn the meeting at 8:26 p.m. This motion, made by Kathleen Willis and seconded by Christopher Pudelek, Carried.
Maria Piscopo: Absent, Pamela Navrocki: Yes, Sophia Neri: Yes, Christopher Pudelek: Yes, Donna Reboletti: Yes, Angelo Sellas: Yes, Kathleen Willis: Yes
Yes: 6, No: 0, Absent: 1

Kathleen Willis, Secretary Pro Tem

Brooke Sievers, Recording Secretary

# Director's Report – July 2026

**Personnel** –

Recent hires:

- Michael Puente – Youth Services Assistant (part-time)
- Gregory Hutter – Adult Services Specialist (part-time)
- Xenia Gama – Social Services Intern (part-time, paid by stipend)

Vacant positions:

- Community Engagement Assistant, 17 hours per week
- Materials Management Associate, 25 hours per week

**Audits** – Our Administration Department, and primarily Donna, have been working on 3 different audits simultaneously this summer. The biggest one is the annual audit of our financial records. The field workday went smoothly and now we are waiting for the auditors to complete things on their end. But between working with a new auditing firm who were not familiar with us and our internal procedures and the renovation project which produced an unusual number of high value invoices, there was a lot of work for our staff to prepare for the auditor's on-site field work and to provide all of the information they needed to complete the audit.

We also had the IMRF audit which I have reported on previously. Both Donna and Sundae contributed to this effort, which was also quite detailed and time-consuming. After providing the initial documentation requested, our staff had to follow up with additional information to answer specific questions on individual employees with voluntary annual contributions, deductions for voluntary benefits such as supplemental life insurance, and worker's compensation information. I'm pleased to report that IMRF issued its final report on their audit of both the Village of Addison and the Addison Public Library. The report consisted of a single statement: "No Findings Noted." This is a good thing! It means they found nothing inappropriate or unusual and have no recommendations on any changes that need to be made or issues to be followed up on.

The final audit is an audit of our payroll records for our Worker's Comp insurance carrier. This is also an annual event, required by our insurance carrier. They review our payroll and job classifications to ensure we are paying for the correct level of risk and exposure, and results annually in either an additional bill or a refund in a portion of our premium, depending on their findings. Like the others, this isn't particularly hard for us, but it is detailed and time-consuming. Prior to the pandemic, the payroll auditor would visit the library and perform most of their work here, reviewing the records on site. During the pandemic, they pivoted to remote work which required us to send the necessary reports and records to them electronically, and they have continued with this remote process ever since.

Kudos to Donna, Sundae, Mary Beth and everyone at APL who has contributed to all of this auditing of our records in recent weeks!

**Hot Water Tank** – Our hot water tank failed in late July. It had a life expectancy of 15 years, so we were due, but it was still unexpected and serves as a great example of why we keep money in capital reserve even when we aren't saving for a building expansion or renovation. Greg made several calls to get quotes for replacement. They ranged from $22,000 - $28,000. We went with the lowest price of $22,000 from Complete Temperature Systems and the installation was scheduled for Monday, July 27. Of course, that was the day we lost power and the library had to close early, so the installation was not completed that day, but it was completed later that week.

*Empty platform after old hot water tank was removed.*

*New hot water tank installed.*

**Building issues** – It is the time of year when we take care of many of the routine things we must do to keep the building in good working order. In the last month Greg has scheduled the quarterly elevator inspections, the annual fire alarm inspection, and the annual inspection of our fire extinguishers. All were completed with no outstanding issues.

**Punch List** – The punch list continues at a frustratingly slow rate. We've had new locks installed in Sam's Lab. Some deficient items in Youth Services have been addressed. Issues with the graphics of the BAS (Building Automation System) for our HVAC have been resolved. But we still have 7 ½ pages of items on the punch list that still need to be addressed. The items I am most concerned about involve issues with the electricians and lighting controls. FQC is still working with us to get everything on the list wrapped up, but it's taking much longer than I hoped. We're hoping that with the summer construction season for school districts wrapping up, some of our contractors will

have more time to send people out to us now. Of course, we will hang on to the final pay checks for all contractors until the work they owe us is 100% complete.

**Bills.com** – Staff from all departments who are involved with reviewing and approving invoices for various budget lines met on 8/13 for training on the new Bills.com platform we are going to start using for a safer and more efficient way of paying our monthly bills. Instead of passing around a lot of paper invoices for various folks to sign off on, everything will now be done electronically. Approval of bills will still take place at board meetings, but in most cases where vendors agree to it, we will now transmit our payments via ACH instead of mailing out paper checks through USPS. The training was provided by staff from Lauterbach & Amen, our accounting firm. Our goal is to begin using the new system next month – with invoices we are processing now for Board approval in September.

**Staff Development Day**

*Addison Public Library staff posed for a group photo on our new staircase during Staff Development Day.*

We held another very successful staff development day on Friday, August 7. Monica Harris, Executive Director of RAILS, helped us kick off the day with a presentation on RAILS services and the many benefits of membership in our regional library system. Later in the morning staff had their choice of various breakout sessions they could choose to attend. After lunch we reviewed various safety procedures and broke staff into groups for safety tours of our building, pointing out things such as emergency exits, the location of fire extinguishers, AEDs, first aid kits, and more. During the closing session, I reviewed our strategic plan and the specific activities we are working on this year related to the plan. I always look forward to our staff development days, but they

take a lot of planning and effort from many staff members who help plan and present sessions, organize the food, set up the rooms, etc. I am very proud of and grateful to all of the staff who collaborate to make these days successful!

**District 88 Community Breakfast**

Business Specialist Matt Williams and I attended the annual District 88 Community Breakfast on Thursday, August 6th, where we were introduced to new teachers and staff from both Willowbrook and Addison Trail. It was a great opportunity for newcomers to the school district to see how closely the various agencies in our communities work together and how much community support there is for students and those who serve them.

*Community leaders gathered for a group photo at the recent DuPage High School District 88 breakfast.*

**Weather** – We have taken patrons into the emergency stairwells, which serve as our storm shelter areas, twice since the last board meeting. Following the first one on Monday, July 27 I reached out to the Addison Police Department who facilitated contact with ACDC to help me learn more about tornado sirens. I learned that much of DuPage County is linked to DU-COMM and their system is fully automated, enabling real-time activation of outdoor warning sirens directly from the National Weather Service. Addison, however, is monitored by ACDC who do not have this type of system. Instead, they subscribe to a platform called WeatherTap and monitor that as well as the National Weather Service and even local media sources for storm watches and warnings. When a tornado warning is issued, they sound the tornado siren for 3 minutes. This is intended to alert people and give them time to seek shelter. There is no "all clear" signal when a warning expires. We must track it for ourselves to know when to allow people to exit the shelter areas. There has been some confusion with the storms this summer as the National Weather Service issues warnings for precise areas such as "southeastern DuPage County" listing specific communities in the warning area, and media outlets picking this up are sometimes only reporting "DuPage County". Deputy Addison Police Chief Jose Gonzalez and the staff from ACDC recommend relying specifically on the National Weather Service which allows us to enter the 60101-zip code to get the most precise, targeted information for Addison.

I believe this is what led to the negative social media response regarding our emergency closure on July 27. There was a flash flood warning and heat advisory in effect for Addison at the time we made the decision to close, but all other watches and warnings had expired. We did allow patrons to make calls to arrange transportation and did our best to make sure everyone had a safe place to go when leaving the building. In fact, a couple of staff members waited with one family in the vestibule until their ride came, even after most of the rest of the staff had been sent home.

The second storm came through on Tuesday, August 11. Both times we found that some patrons would prefer to leave the building rather than gather with us in the stairwells. And both times, we did lose power while we were in the stairwells, although thankfully on August 11, it came back on quickly. I also want to commend staff for doing their best to make patrons as comfortable as possible during these periods of evacuation. We had YS staff singing, reading stories, and handing out crayons and coloring sheets. We brought in chairs for patrons who were unable to stand for extended periods of time and who may have had difficulty sitting down on the stairs. None of us are excited about severe weather, but we have procedures in place and staff are well trained to take the appropriate measures to ensure everyone's safety when these events do occur. Deputy Chief Gonzalez was surprised to learn that we do not have an emergency generator to provide backup power during an electrical power outage. I discovered on Tuesday, July 28, that we are the only building on the village campus that does not. While we were all still without power, District 88, Village Hall, and the Police Department were able to rely on their generators for continuity of service. We have historically had very reliable power here but given the increasing volatility of the weather we have seen this summer, putting in a generator might be something we want to consider for the future.

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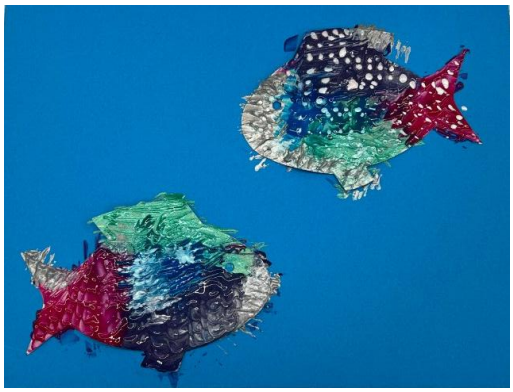
# YOUTH SERVICES – JULY 2026

## SNAPSHOT

Highlights from July:

- Amy planned and presented her first library program, Toddler Art Time, on July 3. Tatiana assisted with putting together the craft activity, a fish painting project that used forks for paint brushes.
- Little Prince Daycare brought their summer camp attendees for a visit on July 10. In addition to providing a fun hands-on program that included a read aloud of *Every Day, Chemistry* and three different STEM-based activities, Betsi registered the kids for Summer Reading for a total of 17 additional signups.
- Activity Corner, our after lunch drop-in activity program, continued through July 31. Debbie provided photos from one of her sessions that included a butterfly painting project. YS staff have done a wonderful job finding activities that work on a variety of skill levels and though this is a drop-in asynchronous program, ensuring that guidance is available for attendees when needed.
- Claire planned and implemented two special programs for older kids, Celebrate Shark Week and the Midsummer Read-a-thon. The goal of the Read-a-thon was to encourage families to continue working on their Summer Reading logs and to share the fun of reading in general. Claire discovered that a couple of attendees had not yet signed up for Summer Reading and was able to register them.
- This month, staff were able to talk to more families about the baby garden and what makes it a great space for very little ones. Brittany had the idea to put together a bin of toys specifically for the baby garden; we were able to utilize toys we already owned and used for storytime as well as purchase a few new toys. The feedback from families has been positive, and they appear to appreciate having these additional toys just for babies and young toddlers available.



## STATISTICS

Youth Programs: 34 programs, 633 participants

Asynchronous Programs: 19 programs; 905 participants | Appointments: 15 | Continuing Education: 19 hours

Reference Questions: 222| Directional Questions: 260|Play Structure Questions/Interactions: 88

Book Displays: A Universe of Books; Ocean Creatures; Independence Day; If You Like … *Amulet*.

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# TEEN SERVICES – JULY 2026

## SNAPSHOT

Although it's the heart of summer, Teen Staff have been thinking mostly about our fall programming. We plan to return our after school snacks to our largest meeting room now that it is available again. The larger room and wood floors give us a lot more programming options as well, including the ever-popular badminton. We are also planning some new programming like a spooky storytime, monthly volunteering events and offsite laser tag. Our strategy is to balance some of our targeted clubs like DnD with some broad and popular events to reach new library users.

We meet with a teen weekly to work on reading fluency and comprehension and for their last visit this month they came early and asked to get started before their meeting time. We asked if they had somewhere to be, but they told us, "I just want to get reading it." Clearly our book choice was a hit and we are even considering it as one of our titles for summer reading next year.

A mother who regularly comes to our summer lunch program with her children told us that things were financially difficult for her right now and it's causing her a lot of stress. She told us that she is so grateful for the lunch program, because it takes some of the pressure off.

## STATISTICS

We served 930 meals in July or an average of 42 meals a day. With adults and anyone else that does not eat a meal, we welcomed an average of 59 people a day, or a 46% increase over last year.

56 teens volunteered for 591 hours.

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*This is the library logo.*

# MATERIALS MANAGEMENT – JULY 2026

## SNAPSHOT

The adult graphic novel reclassification project is underway! This project involves organizing titles from two major publishers, Marvel and DC, into their own sections within the graphic novel collection. The call numbers will be formatted as GN MARVEL or GN DC, followed by the character or team name. The goal is to make it easier for patrons to browse and discover characters from these two iconic comic book universes.

## PROJECTS

Jenny joined Community Engagement at Rock N Wheels. It was exciting to be out in the community and engage with patrons!

Eden and Paul attended the virtual SWAN Cataloging Working Group meeting. This is a quarterly meeting where cataloging libraries in SWAN gather to discuss cataloging topics and updates.

We had several staff members shadow various tasks and workflows. From interlibrary loan, placing orders, learning about the online catalog, and more.

Sue created a browse category for the catalog called for 250 Years of Freedom.

Kristina created a world language display (picked theme, selected books, setup display) on America 250: Immigration Stories (in Spanish & Polish).

*This image was taken of library staff at the event Rock N Wheels in Addison with a table set up with prizes to give away to patrons.*

Collection Development staff met with Adult Services and Teen Services to discuss collections and circulation statistics, and ways we can increase circulation.

Jenny and Karen wrapped up staff quarterly one-on-one meetings.

## STATISTICS

Staff completed **9.25** hours of continuing education.

Staff added **1,485** items.

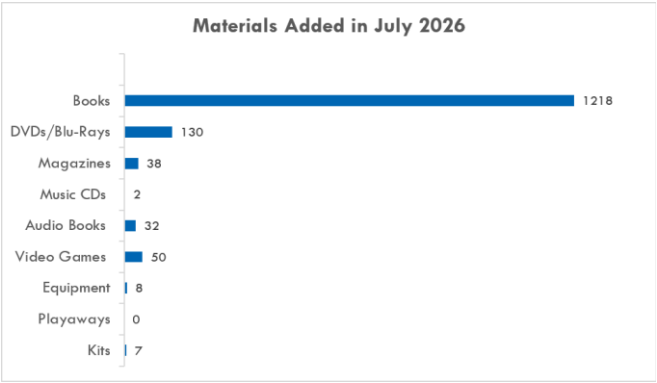
Staff withdrew **1,031** items.

Library Aides shelved **351** carts.

Addison patrons borrowed **23** items from other libraries through interlibrary loan.

Average time Addison patrons had to wait for item to arrive through OCLC: **7.48** days.

Addison Library sent **138** items to other libraries through interlibrary loan.




*This chart shows the number of items added to the collections by formats.*

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# ADULT SERVICES – JULY 2026

This July we celebrated America's 250th birthday! Our celebration has ranged from displays on the 2nd floor, a movie showing of *1776*, a book discussion on *Valiant Ambition: George Washington, Benedict Arnold, and the Fate of the American Revolution* by Nathaniel Philbrick, a genealogy club presentation on Emigration & Immigration and so much more! This celebration will continue for the rest of the year. Our Spice Club spices and the Around the World program locations will feature American regions and our genealogy club will host DAR drop-in sessions again in August and October.

**Ain't no party like a Gatsby party!**

In July Adult Services also hosted several tie-in programs for our Summer Reading books. Jodi worked with Rachel in TS to host two sessions of a Great Gatsby Party. Patrons had the opportunity to show off their 1920's style, have a snack, and play a game while watching the 2013 version of the movie. Everyone declared that it was a good time, old sport! Sophia arranged a program on the Underground Railroad in Illinois, that worked both as a tie in for America 250 and Summer Reading! Ana and Lesley hosted a podcast club where they discussed a podcast related to *Society of Lies* and one featuring a murder case at Southern Illinois University. In August, we will host a chef featuring foods found in *The Party Crasher* and in September, patrons will gather to play a game called Voyages as a tie into *A Marriage at Sea*. Our Books & Bites group is also getting in on the fun and will be reading *The Great Gatsby* in August.

As was mentioned in June, the number of patrons requesting assistance via our court support program has continued to increase. In July, 8 of our 10 1-on-1 appointments were focused on court support. In 2025 we conducted just 13 court focused appointments throughout the entire year. Feedback from patrons receiving assistance has been positive and each time we host an appointment Sara and Lesley learn something new.

**The Odyssey display**

Our most popular display in July was a small one near the AS desk. It featured adaptations and books inspired by *The Odyssey*. Sophia has filled it several times and we will keep it up through the end of the summer.

**Success Stories**

A patron was in the middle of a series by Nora Roberts but couldn't remember the names of the books or which one she had read last. Megan helped her look at a bibliography of Nora Roberts titles, figure out which book she was on, and placed holds for the next few books in the series so she could continue reading.

A patron came in to ask about the next Spice Club session and told us that she is collecting all the packages for her son who is serving in the military overseas, so when he returns, he will have all the kits to try!

**A full and happy Wednesday night ELL Conversation Group!**

A patrons stopped by the desk to share that she read the summer reading book we helped her select in two days! It was so obvious she couldn't put it down that even her husband noticed.

**Interesting Questions**

**Question:** A patron asked for recommendations for horror movies for ages 8-13 for herself and her siblings.
**Answer:** Sophia asked the patron what kind of horror movies she and her siblings like, and she said they like watching videos about hauntings. Sophia recommended Monster House and Goosebumps and wrote down the call number for them to find the movies downstairs.

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# GUEST SERVICES (GS) – JULY 2026

## SNAPSHOT

Staffing update: Michelle Garcia joined Guest Services on July 8 as a new part-time Guest Services Associate.

74 inactive cards were purged in July and $165.78 charges waived.

Kathy went on vacation in July and while she was off the Guest Services Associates all worked together to complete the various tasks that needed done.

Theresa has been practicing Spanish with Eva V. and increasing her vocabulary. Theresa is learning Spanish from Duolingo and is getting more comfortable speaking Spanish to patrons especially for directional information.

Several Guest Service Associates completed the virtual June Monthly Meetup which was the State of the Collection. They enjoyed hearing about the statistics, trends, and about popular items.

All the Spanish speaking Guest Services Associates shared stories of how they provided GREAT patron experiences for our Spanish speaking patrons in July by helping the patrons in their native language and making the patrons feel welcome at the library.

Having the Library of Things (LOT) tags in the lobby makes it easier for patrons to see what we have to check out. It also allows Guest Services staff to better recommend items for patrons. Frequently patrons will mention what they need or want and it turns out it is in the LOT collection!

Guest Services staff have been working hard to keep the Lucky Day materials organized on the new shelves.

## STATISTICS

Drive-up Statistics

- 146 items checked out at the window.
- 71 Addison items and 75 items from other SWAN libraries

Returned Items

- 2,503 returned manually by staff in Workflows.
- 8,700 returned via Automated Materials Handler (AMH)

1 item from the overdue lists was on the shelf.

15 patrons were new adults in July, and their accounts updated in August.

Guest Services completed 4.75 hours of Continuing Education.

19 non-SWAN ILLs checked out this month.

23 non-SWAN Reciprocal Borrower accounts were entered in July.

The self-check percentage was 32%.

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# IT Services – July 2026

## SNAPSHOT – Maker Services Overview

The Maker Services Manager compiled statistics about maker services offered in June and July. While it is still too early to identify data patterns, it is interesting to share the following 2-month comparison. The context we need to keep in mind is:

- In June, Maker Services were fully staffed.
- In July, The Maker Services Manager was on vacation for 2 weeks and the Maker Services Assistant was on vacation for 1 week.

| | Walk-in | Appointment | Equipment Reservation |
|---|---|---|---|
| June 2026 | 222 | 33 | 54 |
| July 2026 | 183 | 21 | 34 |

## PROJECTS

**Maker Services Staff**

- Hosted 1 in-person Teen program with 16 attendees, 4 in-person Adult programs with 21 attendees, 2 drop-in programs with 9 attendees, and 40 grab-and-go kits.
- Had 15 scheduled one-on-one training sessions, with high success of patrons coming to appointments compared to last month.
- 3D printing was at 73 items in July, compared to 74 in June.
- Digital Media Lab reservations had a small drop to 20 this month, compared to 26 last month.

**The IT Services Associates**

- Answered a total of 503 patron queries in July 2026.
  - a 12% decrease from June 2026 with 569 queries.
  - an 18% decrease from July 2025 with 612 queries.
- Helped train a new IT Services Associate via having the new Associate shadow at the IT Desk.
- Filled in at Sam's Lab for 2.5 hours.

**The IT System Administrator**

- Resolved a total of 26 IT tickets, a 4% decrease from June 2026 with 27.
- Deployed 8 new Youth Services public computers.
- Worked with a vendor to incorporate a Specialty Paper Printer into the existing public printing ecosystem.
- Filled in at the IT Desk for 1.5 hours.

**The Head of IT Services**

- Trained a new IT Associate who started on June 30.
- Compiled content for the July Staff Monthly Meet-up, leading 3 in-person sessions.
- Reviewed Hardware, Software, and System Development expenditures. Identified future purchases based on priorities.
- Filled in at the IT Desk and Sam's Lab for 7.25 hours.

# COMMUNITY ENGAGEMENT JULY 2026

## SNAPSHOT

**The Community Engagement department put the "out" in outreach at…**

- Clarendale's Memory care unit. June's theme celebrated Route 66's 100th Anniversary with "virtual" road trip through eight states with sunglasses, on the road treats and even a souvenir post card
- The Addison Park District. There were 7 Library in the Park visits from the Rolling Reader, which were joined by Park District staff (Rob, Pam, Brianna) who shared information about the agency's masterplan. Special thank you to the Addison Park District for helping us transport and set up the 2nd patriotic-themed Trail Tales at Community Park. As was the case last month, average attendance continues to trend upward. Total July engagement during book bike visits went up 48% when compared to 2025.
- Rock n Wheels. Staff have been having a blast learning about the community through the questions on the prize wheel! They interacted with 614 total community members during July, making it the busiest season since 2022. Special thank you to Jenny and Materials Management staff for joining CE staff!

## PROJECTS / COMMITTEES

**Newsletter Overview:** The library distributes several recurring eNewsletters each month, most of which are created and assembled by the Communications & Marketing Coordinator. Exceptions include Job Seekers, Business Matters, and Early Literacy, which are developed in collaboration with staff members. In addition to these recurring newsletters, the library also sends targeted, automated emails to specific audiences throughout the month.

Recurring newsletters include:

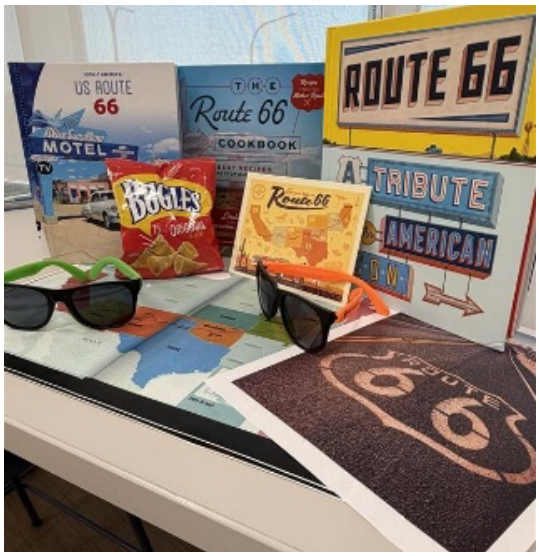
- **Page Turners:** Features new fiction and nonfiction titles, highlights an upcoming book discussion, showcases three titles by underrepresented authors, and links to curated Aspen book lists.
- **Makerspace Events:** Promotes upcoming Sam's Lab programs with available registration. When space allows, includes success stories, resource highlights (such as Craft + Hobby and Creativebug), and Library of Things features.
- **Trivia Lovers:** Monthly reminder to participate in the library's online trivia game.
- **Library eNews:** A general monthly update featuring library news, upcoming events, and photos.
- **Job Seekers:** Highlights programs, resources, and relevant articles for job seekers.
- **Business Matters:** Shares events, resources, and news for small business owners and entrepreneurs.
- **Early Literacy:** Provides resources, programs, and information for caregivers of young children.

**Threadless:** Samantha and Gaby have started making progress on our Threadless account! This platform will allow the library to offer branded apparel to both staff and the public. We will be selling the items at cost, so that we will not be making a profit on the items. The goal is to launch the store in September in conjunction with Library Card Sign-Up Month.

## STATISTICS

- CE connected with 770 community members at 17 outreach events!
- 12 New Job Toolkits distributed and 12 one-on-one appointments with Job Seekers & Business Owners.
- Matt & Gaby notarized a total of 36 signatures this month.

## PHOTOS (NEXT PAGE)

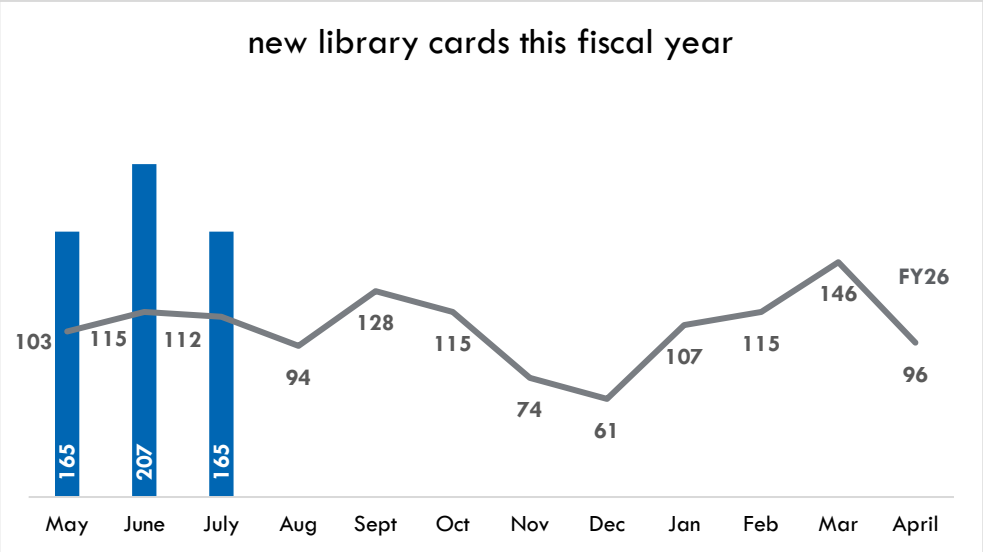


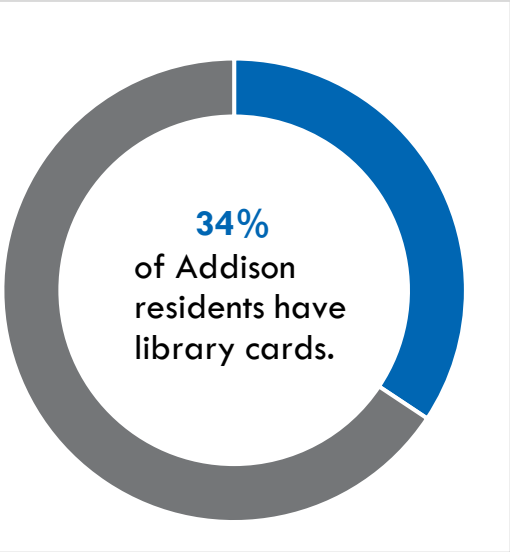
*Top to bottom: Clarendale residents enjoying their "road trip" down Route 66 while Patti highlights images from the book; Books, printed media, sunglasses, and treats used during the Rt. 66 themed visit; Pam (Park District) and Natalie after setting up Trail Tales at Community Park; Matt, Samantha, and Eden at the library tent during Rock N Wheels; Natalie and Ardmore Principal Justin Johnson during a special visit to Westview Park; Family enjoying their picks from the book bike during the visit to Panther Park.*

# July 2026 Library Usage Report

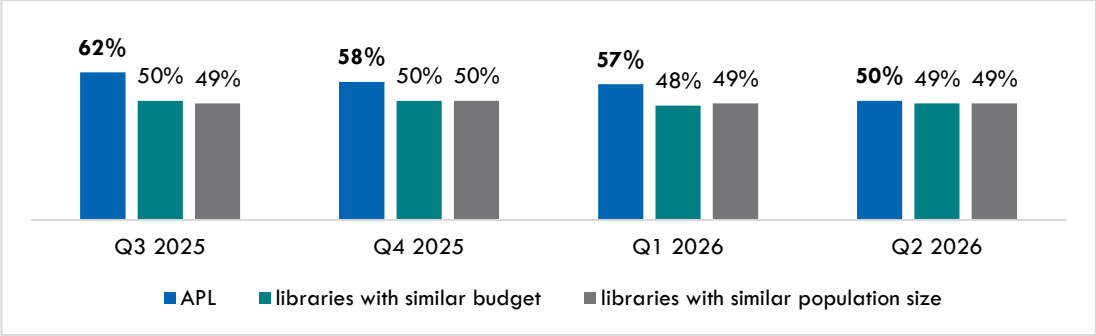
## Library Cards

165 new library cards this month.

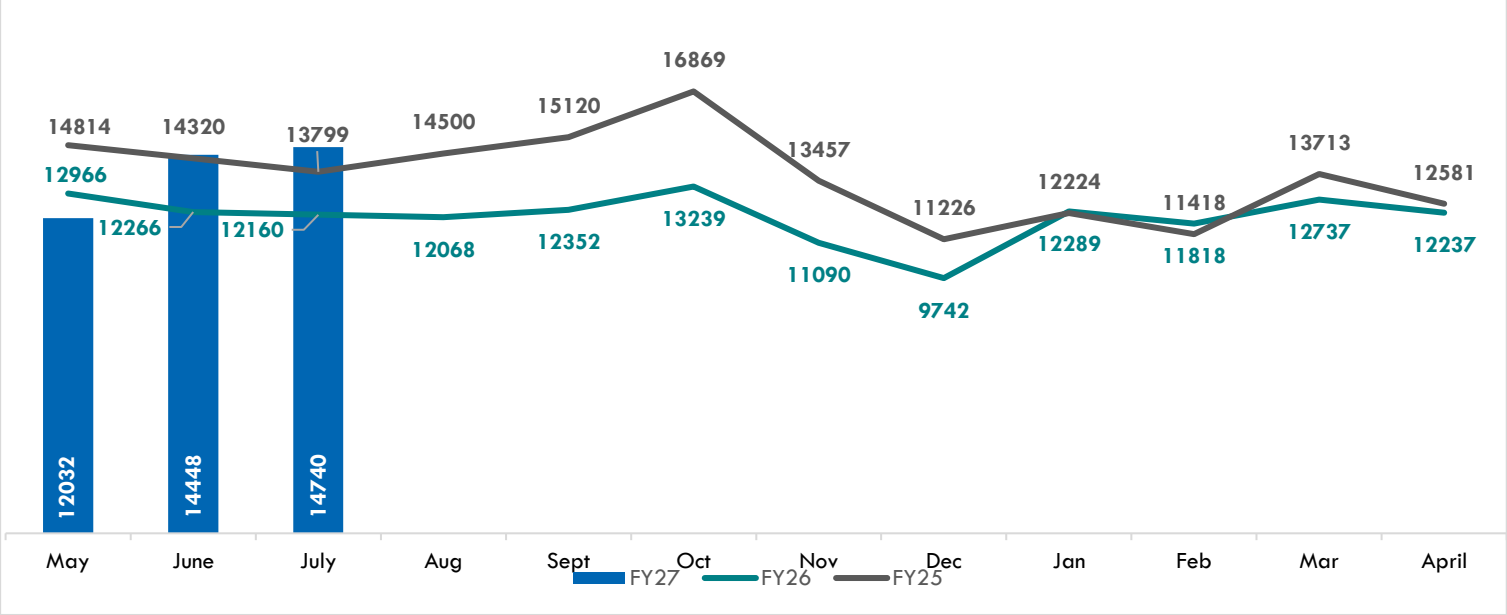



percentage of new cardholders who signed up between 12 and 24 months ago and actively use the library

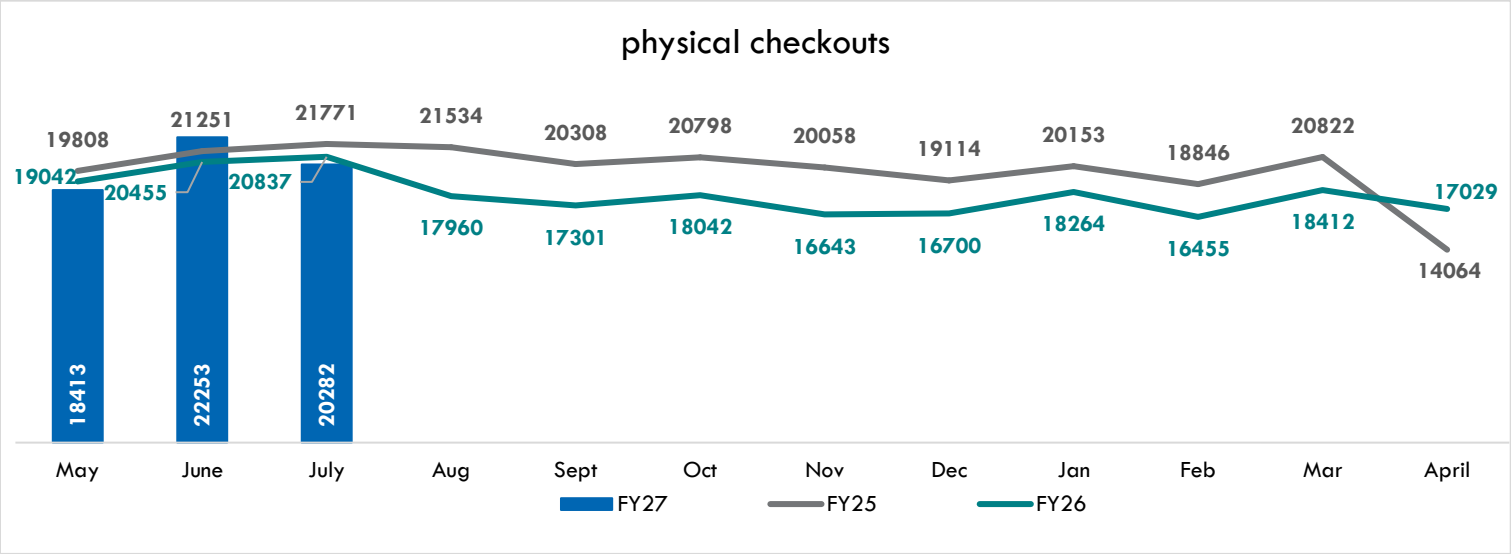


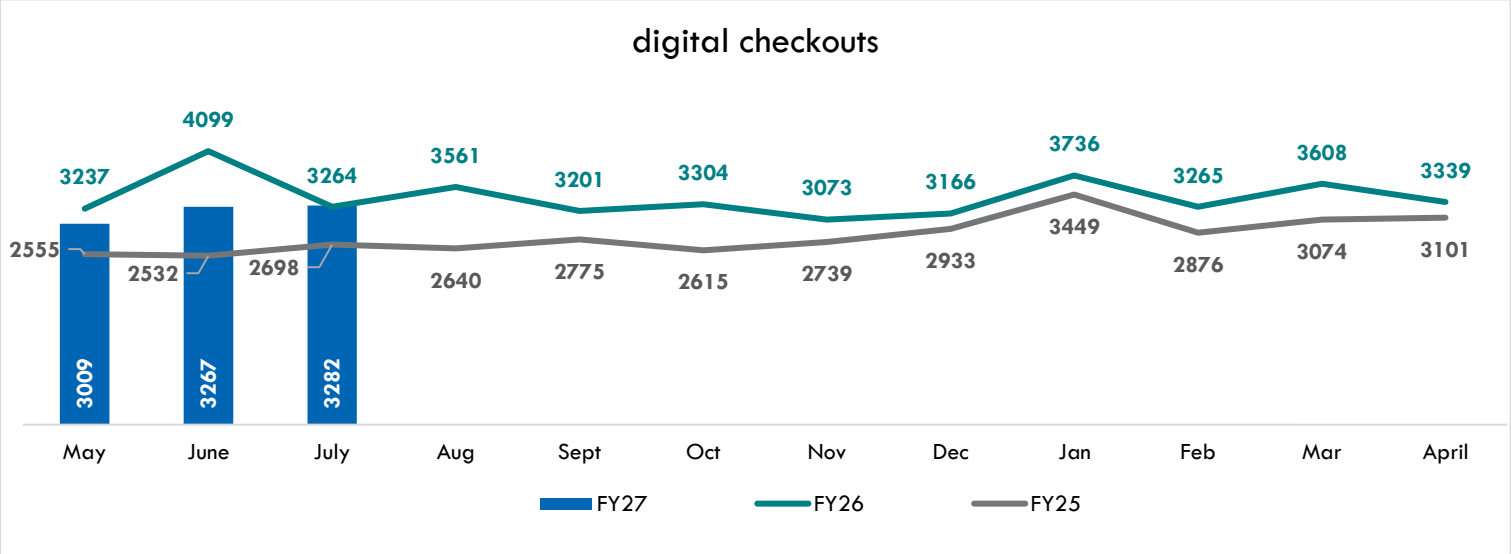

## Library Visits



## Circulation

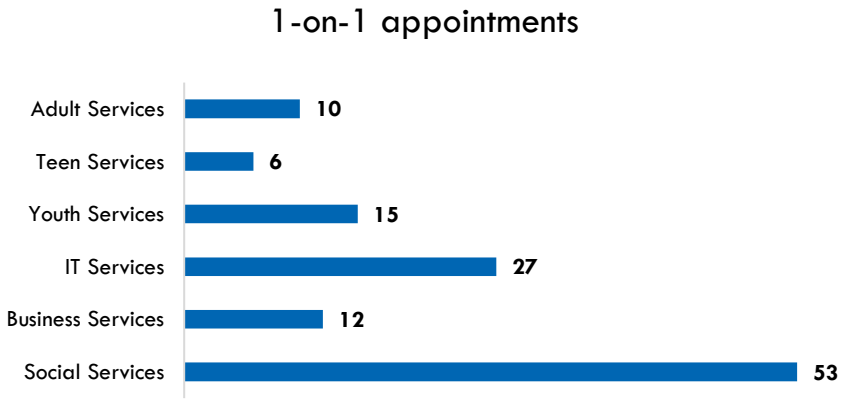
23564 total checkouts this month



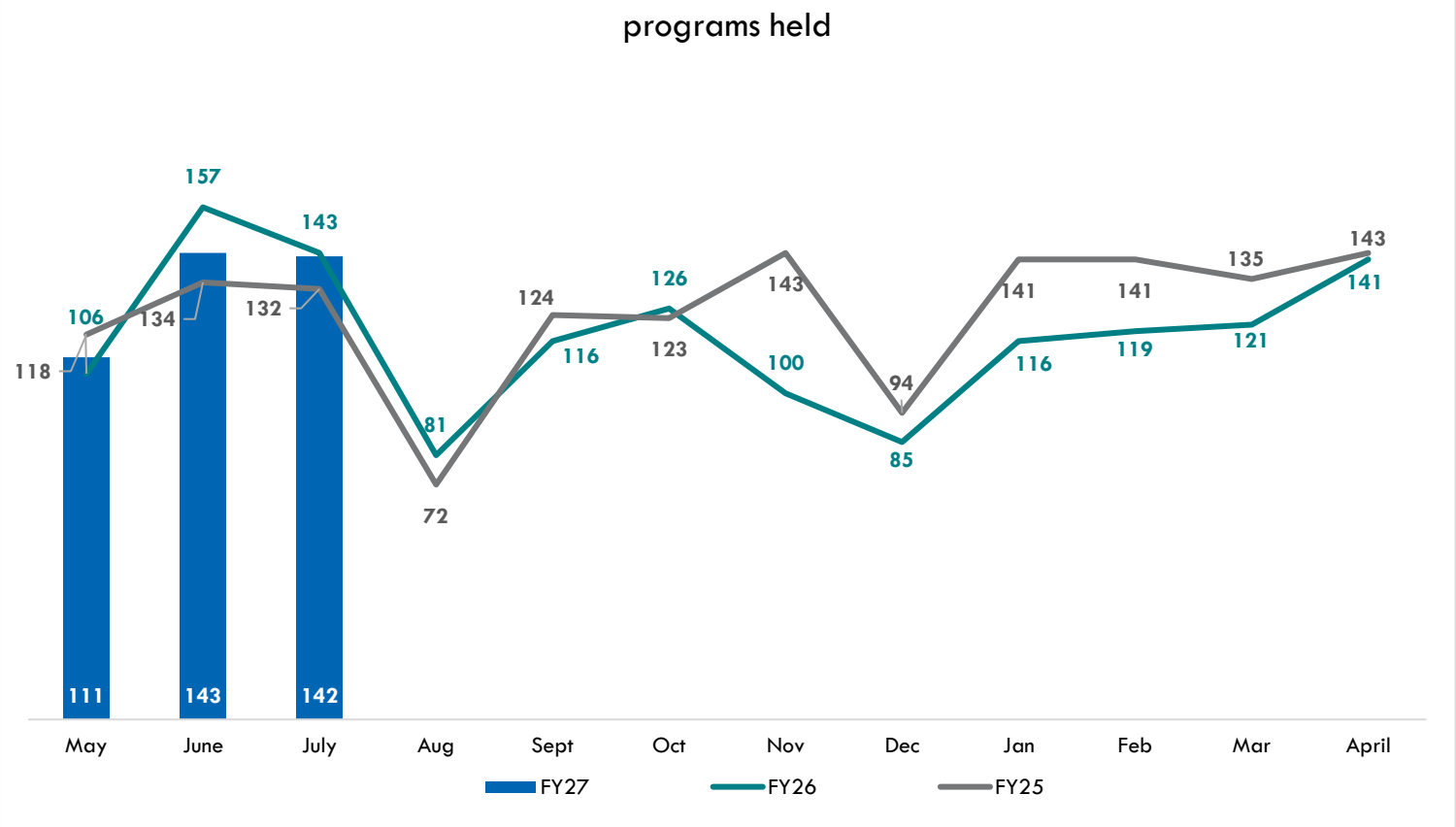




## Bookings and Appointments

**123** 1-on-1 appointments
**2157** computer logins
**1273** wifi sessions
**9** public meeting room bookings
**654** study room bookings
**20** Digital Media Lab bookings



## Programs


programs held
May
June
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
FY27
FY26
FY25
111
143
142
118
106
157
143
134
132
81
72
124
116
126
123
143
100
94
85
141
116
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135
121
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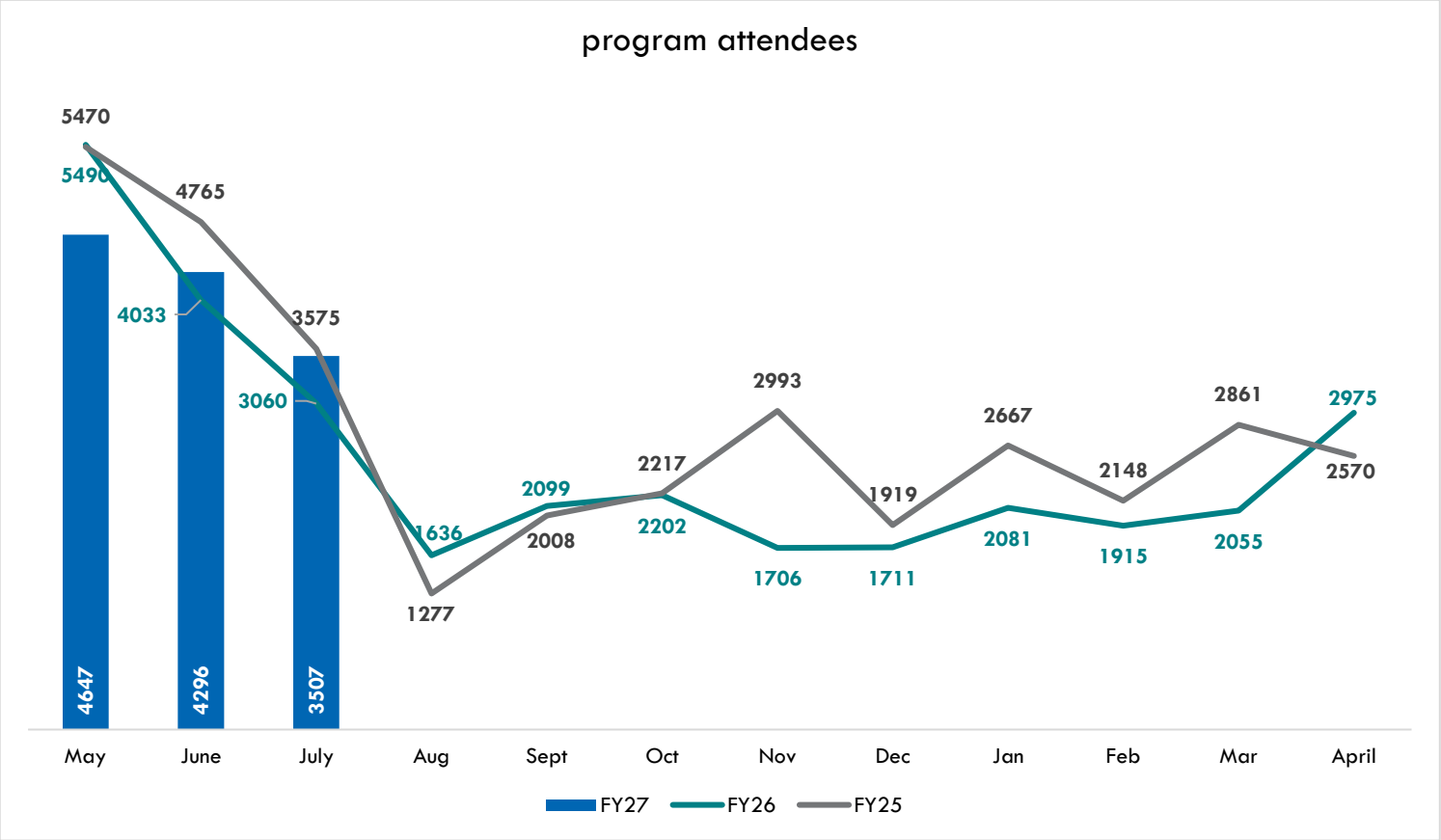
141


program attendees
May
June
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
FY27
FY26
FY25
4647
4296
3507
5470
5490
4765
4033
3575
3060
1636
1277
2099
2008
2217
2202
2993
1706
1919
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2667
2081
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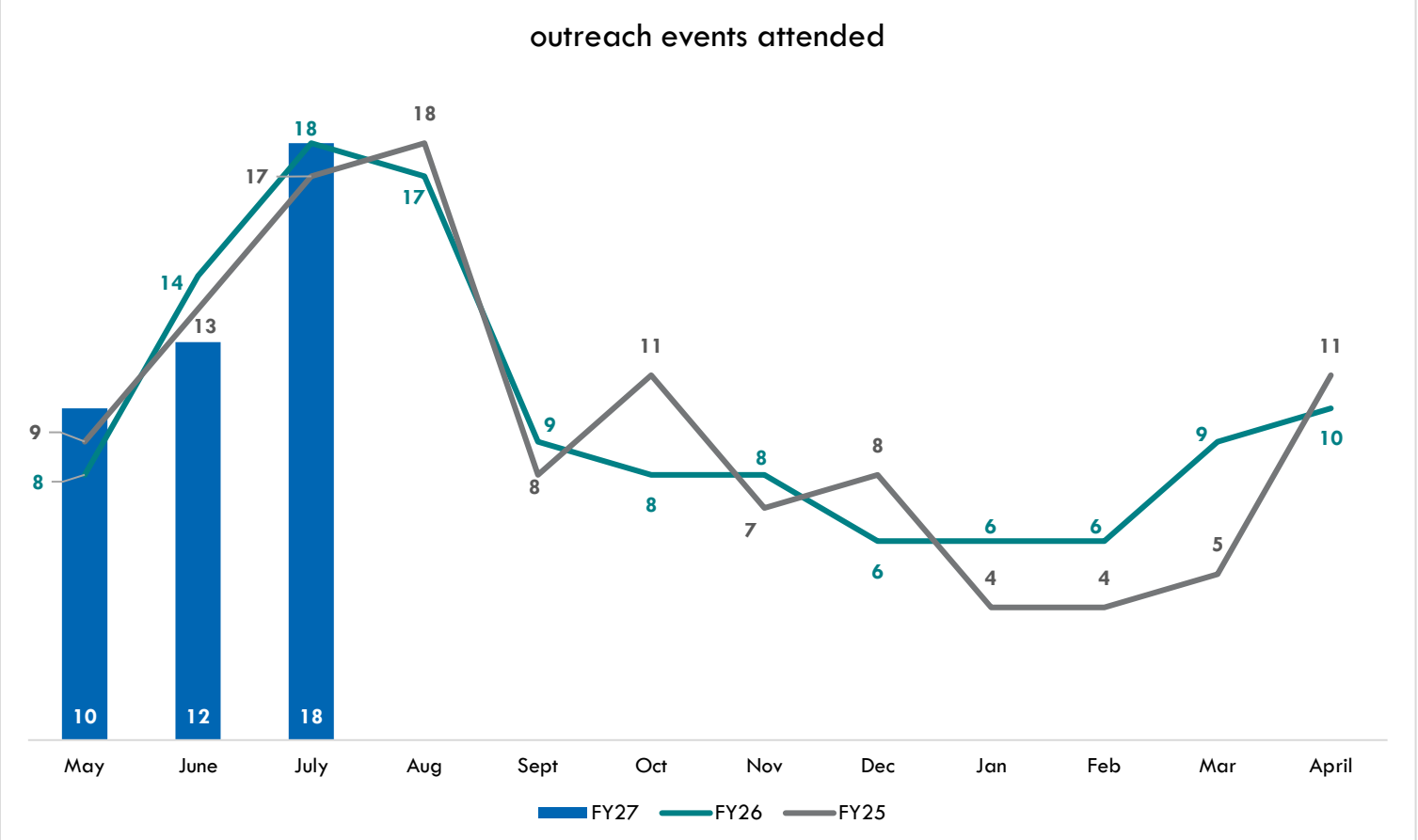
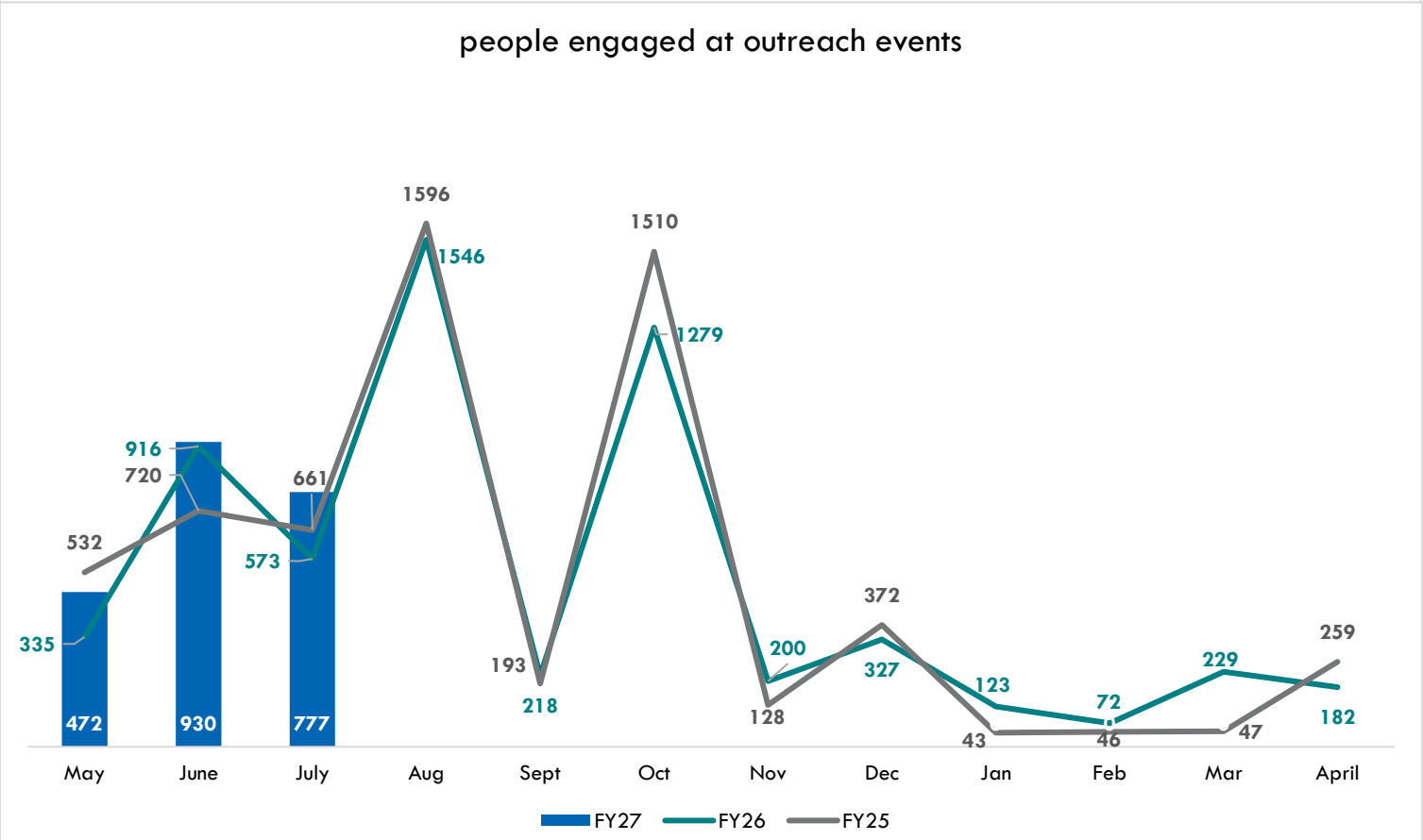
1915
2861
2055
2975
2570

## Outreach



outreach events attended
May
June
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
FY27
FY26
FY25

people engaged at outreach events
May
June
July
Aug
Sept
Oct
Nov
Dec
Jan
Feb
Mar
April
FY27
FY26
FY25

## Notes on statistics

Between January 2025-May 2026, the library underwent a major renovation project. The project was phased, so large sections of the building were blocked off for construction. This significantly reduced spaces, services, and collections available to patrons. Below is a broad timeline which will help you better understand the statitsics from FY25 and FY26.

**January 2025-May 2026**

no outside meeting room bookings
reduced programming

**May 2025 - November 2025**

Creative and Sound Studio equipment reduced
Reduced number of 2nd floor computers
Reduced seating

**November 2025-January 2026**

No 2nd floor study rooms
No Creative equipment available; reduced Sound Studio equipment

**January 2026-May 2026**

Approximately 10,000 children's materials in storage
Reduced play area and seating in Youth Services
No 1st floor study rooms
Reduced seating

**November 2025-January 2026**

No 2nd floor study rooms
No Creative equipment available; reduced Sound Studio equipment

**January 2026-May 2026**

Approximately 10,000 children's materials in storage
Reduced play area and seating in Youth Services
No 1st floor study rooms

ADDISON
PUBLIC LIBRARY

# STRATEGIC PLAN REPORT – AUGUST 2026

## 2026-2028 Strategic Initiatives

| Literacy | Patron Experience | Access + Equity | Sharing Our Story |
|---|---|---|---|

**Ultimate Impacts:**

- Lifelong users that value the library.
- Patrons feel valued and respected.
- Library works for everyone.
- Library leads, reflects, supports, and serves our diverse community.

The report below covers May -July 2026. By focusing on the activities below, we aim to increase Addison cardholders, program attendees, and circulation by 5% over the previous fiscal year.

# STRATEGIC PLAN REPORT – AUGUST 2026

## Patron Experience

### Adapt services, programs, and collections to usage patterns and patron feedback.

| Activity | Progress |
|---|---|
| Systematically review post-project data gathered on services offered, programs, and circulation. | • Analyzed Romantasy titles and determined to reclassify all of them into Fantasy so they are easier for patrons to find.<br>• Youth Services reviewed program attendance data for May – July 2026.<br>• Sam's Lab staff are repeating programs that have waiting lists and adding seats when possible. |
| Identify patron usage patterns and tailor services, collections, and programs to increase usage. | • Revised staff Tech Help Desk hours after monitoring patron computer use.<br>• Materials Management staff are reviewing collection usage reports with Teen, Youth, Adult, and Community Engagement departments to highlight which collections need promoting.<br>• Youth Services and Sam's Lab staff have revised the data they are tracking. |

### Engage with families using the play structure and baby garden.

| Activity | Progress |
|---|---|
| Demonstrate playing and learning with children. | • Youth Services staff are demonstrating play and encouraging creativity by asking patrons what they are making in the kitchen, building with LEGO and Magnatiles, counting with specific play pieces, and swapping out play pieces in the baby garden. |
| Promote and explain safe ways to play in the new space. | • Youth Services staff have helped young patrons with taking turns with the ball drop, explaining the importance of sharing and allowing everyone to participate, and explained the balls are for the ball drop only and not for throwing. We've explained the importance of safety when it comes to using "walking feet" rather than running, and demonstrated to children how to use "gentle hands" when playing with the foam tubes on the outside of the main play structure, sometimes including a song about gentle hands to reinforce the idea.<br>• Added a slide to the digital displays promoting the baby garden. |

# STRATEGIC PLAN REPORT – AUGUST 2026

## Literacy

**Engage with patrons in new ways to celebrate the love of reading.**

| Activity | Progress |
|---|---|
| Identify ways collections can be more browseable. | • Two spinner displays were added outside of Meeting Room 3.<br>• Collections reclassified to help make them more browseable: cookbooks, creative and craft, and Marvel and DC graphic novels (in progress).<br>• Updated signage in the Youth collections. |
| Promote non-bestsellers | • At adult programs staff provide handouts with QR codes to reading lists and bring related materials pulled for browsing.<br>• Collection Development is updating an underrepresented authors spreadsheet being reviewed by staff for promotion.<br>• Youth Services are filling two display units in Meeting Room 2 specifically for families attending programs.<br>• Added a new feature in the Page Turner email newsletter that features three under-represented authors and titles each month. |
| Try new book clubs and book discussion groups for teens and adults (comic books, classics, romance). | • Club Classic is a new reading challenge starting in September, pulled together by Teen and Adult staff.<br>• Teen Services held two comic book clubs, a romance club, and classic book club. We are continuing all of these in the fall and hope to grow participation through promotion with our after-school crowds and at the schools. |
| Promote literacy resources while speaking to community groups like COD classes. | • No progress |

# STRATEGIC PLAN REPORT – AUGUST 2026

## Access + Equity

### Ensure APL is prepared for WCAG (Web Content Accessibility Guidelines) 2.1 Level AA accessibility standards.

| Activity | Progress |
|---|---|
| Identify which databases are not compliant and be prepared to cancel subscriptions by April 2027. | • Materials Management has a tracking spreadsheet of all subscribed databases and have started looking at the RAILS website for statements of compliance. |
| Review PDF files to ensure they have appropriate alt text. | • Departments are ensuring monthly reports and statistics PDFs have appropriate alt text.<br>• PR created accessible, text-only supplemental documents for the Annual Report and Grand Reopening Report when the PDFs could not be made fully compliant. |
| Create guidelines for staff to ensure that moving forward we consistently adhere to WCAG standards for any online presence we have. | • No progress |

### Review public policies with a focus on reducing barriers and improving patron experience.

| Activity | Progress |
|---|---|
| Library Leadership Team will review current public policies and submit recommended updates to the Board. | • Library Leadership Team have reviewed Sections 1-3 and drafted recommended updates for Board review. |

## Sharing Our Story

### Feature patron stories in the newsletter, social media, and website that highlight the use of the new library spaces.

| Activity | Progress |
|---|---|
| Focus on stories from Sam's Lab. | • PR wrote Sam Gunda's story and shared on APL website in May, social media in June, and in the May/June issue of the library's newsletter. |
| Emphasis on tying together early literacy with the play area and baby garden. | • No progress |

Our current policy on jury duty is to pay employees for up to 30 days. If their jury duty lasts longer than 30 days, they may use PTO to cover the necessary time off. HB 4844 is a bill that recently passed both the House and Senate and was sent to Governor Pritzker. The governor signed it on July 31, 2026. It is now Public Act 104-0683 and it took effect immediately upon signing. This legislation mandates paid time off for jury duty for all employers with 25 or more employees. Our 30-day cap on the length of service is no longer permissible under this new law.

The new law also specifies that the employee must provide a copy of the jury summons to their employer within 10 days of the date of issuance of the summons to the employee. Our current policy requires employees to notify their supervisor "as soon as possible".

I recommend we revise our policy as indicated below to ensure that it is compliant with this new state law.

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## JURY OR CIVIC DUTY

The Library encourages employees to fulfill their civic duty by serving on a jury or acting as a third-party witness and will grant an employee the necessary time off. Employees will be paid their regularly scheduled pay ~~for up to 30 days of~~ **for** jury or civic duty. ~~If jury or civic duty lasts longer than 30 days, an employee may use accrued and applicable paid time off.~~

It is the employee's responsibility to provide a copy of the summons for jury or civic duty to ~~notify~~ their supervisor ~~as soon as possible after~~ ~~of receiving~~ within 10 days of the date of issuance of the summons. When not called to duty, employees must report to work. Employees ~~requesting and/or~~ returning from jury or civic duty leave may be required to provide verification of service.

**ILLINOIS PUBLIC LIBRARY STANDARDS: GOVERNANCE & ADMINISTRATION – ACTION PLAN**

**Library Name** Addison Public Library **Date** 8/11/26

**Completed by** Mary Medjo Me Zengue **Job Title** Library Director

The action plans in each section are to be used as a tool for library directors, staff and board members to discuss and determine how their library is addressing the Illinois Public Library Standards. It is important that library directors, boards and staff recognize that public libraries are always evolving due to new trends, changing societal norms and cultural influences. In order for a library to stay sustainable and viable, the library directors should regularly review the core standards with both board and staff.

| Standard | Core | Intermediate | Advanced | Action/Progress |
|---|---|---|---|---|
| 1 | ✔ The board has an approved set of bylaws that outline its rules and procedures. | ✔ The board bylaws are reviewed at least every 3-5 years. | ✔ An attorney reviews the board bylaws periodically. | Our bylaws are part of a 3-year review cycle for all library policies were last reviewed in 2024, & are due for review again next year. |
| 2 | ✔ The library complies with local, state and federal laws. This includes the Illinois Open Meetings Act [5 ILCS 120] and the Freedom of Information Act. Per these statutes, the library has an OMA designee and one or more FOIA officers. | | | As Library Director, I am the OMA designee. Brooke, Donna, & I all serve as FOIA officers so that we can back each other up and ensure we are always responding to FOIA requests within the statutory deadlines. |

| | | | | |
|---|---|---|---|---|
| **3** | ☑ The board meets regularly to conduct the business of the library in accordance with the Illinois Compiled Statutes. | | | |
| **4** | ☑ The board appoints a qualified librarian as the library director—a person with an MLS, MLIS, or other comparable degree from an accredited program and/or actively participates in continuing education opportunities each year offered by the ISL, regional library systems or the ILA. | | | I do have an ALA-accredited Master's Degree in Library and Information Science, and I do participate in continuing education opportunities regularly through RAILS, ILA, the State Library, and other sources. |
| **5** | ☑ At each regular meeting, the board reviews and approves minutes and financial reports. | ☑ At each regular meeting, the library director presents to the board a report of library activities and statistics. | ☑ At each regular meeting, the library director presents supplemental materials to the board (e.g., departmental reports, analysis of statistics). | |

| | | | | |
|---|---|---|---|---|
| **6** | ☑ The library has a board-approved mission statement. | ☑ The mission statement is reviewed periodically by the board, director, and staff. | ☑ The library creates a vision or values statement. | Our vision & values are included in our strategic plan, posted on our website, and included in our Employee Handbook. |
| **7** | ☐ Trustees represent the needs, interests, and aspirations of the community. | ☐ Trustees solicit input on library activities from the community. | ☐ Trustees serve on other local committees and forums acting as a bridge from the library to the community. | Rather than respond for the Board, since this standard applies to Trustees only, I will let the Board assess itself on this standard. |
| **8** | ☑ The library prepares and submits the Illinois Public Library Annual Report (IPLAR), as required by statute. [75 ILCS 16/30-65] | ☑ The IPLAR is prepared by administration and presented to the board of trustees at a public meeting. | | We present the IPLAR to the Board each year at the June meeting and then submit it to the State by the statutory deadline, which is June 30. |
| **9** | ☑ The library has public and internal policies that are approved by the board. | ☑ The director regularly includes relevant staff in the drafting and review of policies. The board reviews these policies on a regular rotation. | ☑ Library policies are regularly reviewed by an attorney or expert on the relevant topic. | We have a 3-year cycle for reviewing all library policies, and do have them reviewed by our attorney as needed. |

| | | | | |
|---|---|---|---|---|
| **10** | ☑ The library has a strategic plan that is developed by the board, director, and staff. | ☑ The strategic plan is reviewed regularly by the board, director and staff. | ☑ The library includes members of the community in strategic plan development. | We provide quarterly reports on the Strategic Plan for the Board. We will begin developing the process for our next plan in FY28. |
| **11** | ☑ The library has a succession plan for the director. | ☑ The library has a succession plan for the director and key staff. | ☑ The succession plan is reviewed with the board and administration and updated as needed. | |
| **12** | ☑ The board and director develop an orientation program for new trustees. | ☑ The board actively participates in ongoing continuing education activities. | | |
| **13** | ☑ The library maintains insurance coverage for property damage, general liability, professional liability, cyber liability, workers' compensation, treasurer's bond/government crime, and directors and officers. Coverage needs may vary based on library size, location, and services provided. | | | I meet annually with our insurance broker to review our insurance coverage and needs. Based on the recommendation of the broker, we increased coverage this year for water back-up. |

| | | | | |
|---|---|---|---|---|
| **14** | ☐ The board, as an advocate for the library, identifies community priorities, ensures proper funding, and plans for the future. | ☐ The board advocates for the library with local stakeholders. | ☐ The board advocates for the library with state and federal stakeholders. | Rather than respond for the Board, since this standard applies to Trustees only, I will let the Board assess itself on this standard. |
| **15** | ☑ The library board, director, and staff are aware of the services offered by the regional library systems, the Illinois State Library and the Illinois Library Association. | ☑ The library board, director, and staff are engaged with the regional library systems, the Illinois State Library and the Illinois Library Association (e.g., attend workshops, meetings, and conferences, and subscribe to library system e-news, *ILA Reporter*). | ☑ The library board, director, and staff participate as members of professional boards, committees, task forces, advisory councils of the regional library system, the Illinois State Library and the Illinois Library Association. | |
| **16** | ☑ The director participates in professional development activities, including Directors University for first-time Illinois directors. | ☑ The library provides financial support for the director's membership in professional organizations. | ☑ The director contributes to the profession by committee service, presentations, and authorship. | |

**Notes/Comments:**

Last updated May 8, 2026

**Serving Our Public 5.0 – Safety & Emergency Preparedness: Action Plan**

**Library Name** Addison Public Library **Date** 8/10/26

**Completed by** Brooke Sievers **Job Title** Assistant Director

The action plans in each section are to be used as a tool for library directors, staff and board members to discuss and determine how their library is addressing the Serving Our Public standards. It is important that library directors, boards and staff recognize that public libraries are always evolving due to new trends, changing societal norms and cultural influences. In order for a library to stay sustainable and viable, the library directors should regularly review the core standards with both board and staff.

| STANDARD | CORE | INTERMEDIATE | ADVANCED | ACTION/PROGRESS |
|---|---|---|---|---|
| 1 | ☑ The library has a communication protocol to keep the board, staff and public informed in the event of a disaster or emergency. | | | |
| 2 | ☑ Staff have ready access to emergency call information for police, fire, director, board, and other relevant staff. | ☑ The library staff have ready access to all library key service providers (plumbing, electric, roofing). | ☑ The library has a designated team that works to provide safety and emergency training, protocols and communications to both staff and public. | |

| | | | | |
|---|---|---|---|---|
| **3** | ☑ The library provides training for staff on safety and emergency preparedness. | ☑ The library includes safety and emergency training in new employee on-boarding procedures. | ☑ In addition to safety and emergency training procedures, the library also offers medical training for staff (first aid, CPR, AED, etc.). | |
| **4** | ☑ The library has a board approved Patron Conduct Policy. | ☑ The library staff is aware of the Patron Conduct Policy and understands how to implement it. | ☐ The library has a dedicated security staff person and/or a security surveillance system. | We do not have dedicated security staff. The cameras in our building are not monitored in real time and only covere some public areas. |
| **5** | ☑ Library entrances, exits, evacuation routes, locations of designated tornado shelters, emergency supplies, fire alarms and fire extinguishers are clearly marked and visible for staff and the public. | ☑ Floor plans with designated emergency routes and equipment are displayed and shared with first responders. | ☑ The library has thorough documentation for emergency responders that includes location of mechanical, electric, plumbing, ladders, and current building blueprints. | The fire department is meeting with us in Sept-Oct to review our post-project building layout and locations of equipment. |

| | | | | |
|---|---|---|---|---|
| **6** | ☑ The library maintains a stock of emergency supplies, which are stored in a clearly marked, designated location and are easily accessible to staff. | | | |
| **7** | ☑ The library has an emergency and disaster preparedness manual that is easily accessible to staff. | ☑ The library annually reviews and updates the library emergency and preparedness manual. | ☐ The library has a separate emergency and safety procedure manual for the public that is posted in public spaces. | Our emergency procedures are identical for staff and the public. These procedures are available at all public service desks, meeting rooms, workrooms, and stairwells. |
| **8** | ☑ The library has a disaster recovery plan that is kept in an off-site location. | ☑ The library has a technology recovery plan, in the event of a physical disaster or cyberattack. | | |

| | | | | |
|---|---|---|---|---|
| **9** | ☑ The library complies with local, state and federal emergency and safety guidelines, ordinances and laws. | ☑ The library seeks to be included in community plans and works with local agencies on contingencies for various crises (flood, snow, pandemic, active shooter) in which the library can play an essential role. | | |
| **10** | ☑ The library follows all local and state requirements for emergency systems and equipment inspections. | ☐ The library has a maintenance protocol for all emergency systems and equipment that is reviewed on a regular basis. | | |

**Notes/Comments:**

Last updated July 28, 2025

**Serving Our Public 5.0 – Buildings & Grounds: Action Plan**

**Library Name** Addison Public Library **Date** 8/10/26

**Completed by** Elizabeth Lynch **Job Title** Head of Teen Services

The action plans in each section are to be used as a tool for library directors, staff and board members to discuss and determine how their library is addressing the Serving Our Public standards. It is important that library directors, boards and staff recognize that public libraries are always evolving due to new trends, changing societal norms and cultural influences. In order for a library to stay sustainable and viable, the library directors should regularly review the core standards with both board and staff.

| STANDARD | CORE | INTERMEDIATE | ADVANCED | ACTION/PROGRESS |
|---|---|---|---|---|
| 1 | ✔ The library's operating budget includes dedicated funds for regular maintenance of buildings and grounds. | ✔ The library establishes a special reserve fund with the goal of financing future capital projects, including repairs, remodeling, renovations, or a new building. | ✔ The library contributes annually to a special reserve fund to have sufficient financial resources to cover the costs of future capital projects. | The library had $9,313,192.80 in reserves for capital projects as of June 2026. |
| 2 | ✔ The library has a capital improvement plan that defines and forecasts repair and replacement of major equipment and infrastructure. | ✔ The library regularly reviews the capital improvement plan. | ✔ The library hires a qualified architect or engineer to perform a long-term facility assessment to inform the capital improvement plan. | The library has hired FQC to perform an assessment and provide a capital improvement plan this fiscal year. |

| | | | | |
|---|---|---|---|---|
| **3** | ☑ The library conducts a walkthrough to assess the condition of furniture and equipment on an annual basis. | ☑ The library keeps a current inventory of all furniture, fixtures, and equipment. | ☑ The library periodically conducts an appraisal of all furniture, fixtures and equipment with an accredited appraisal company. | The library hires an accredited appraisal company about every 10 years. Appraisals have been completed from the second and third floors of the library and the first floor is scheduled to be completed this fiscal year. |
| **4** | ☑ The library has liability insurance that will cover replacement costs of the facility and its contents. | ☑ The library reviews its insurance coverage annually to ensure proper valuation of the facility and its contents. | | |
| **5** | ☑ Staff and trustees receive a tour of the library's buildings and grounds. | ☑ Key staff receive training on building systems appropriate to their roles. | | |
| **6** | ☑ The library has a building and grounds maintenance checklist that is annually reviewed and updated. | ☐ The library has a facilities maintenance manual that includes instructions for operation of all building systems. | | The library plans to create a manual. As part of succession planning for our Building and Grounds Supervisor, Mary and Brooke are learning and documenting each system. |

| | | | | |
|---|---|---|---|---|
| **7** | ☑ The library keeps a copy of all maintenance documents, blueprints of the original building, and all subsequent renovations and warranties. | ☑ The library keeps a digital copy of all maintenance documents, all documents related to the construction for the original building and all subsequent renovations and warranties. | | |
| **8** | ☑ The library hires staff, contractors, or vendors to maintain the building and grounds and maintains a list of contacts for building systems. | | | |
| **9** | ☑ The library has a master key box and a password list for access to the building and its systems. | ☑ The library has a security protocol for the distribution of keys and passwords, including regular password changes. | | |

| | | | | |
|---|---|---|---|---|
| **10** | ☑ The library strives to make its buildings and grounds as environmentally friendly as possible (e.g., LED lighting, recycling, energy efficient equipment, solar panels, EV chargers). | ☐ The library has a plan to improve environmental efficiency and sustainability. | ☑ The library seeks local, state, and national accreditations for environmental standards (e.g., LEED, Energy Star). | The library received an Earth Flag through SCARCE. There are currently no documented plans for improvements. |

**Notes/Comments:**

Last updated July 28, 2025

Outlook

## SARAHI In IT DEPARTMENT /ADULT SERVICES

**From** Sandra Shirkey <sshirkey_1999@yahoo.com>
**Date** Wed 2026-07-29 4:31 PM
**To** Mary Medjo Me Zengue <medjo@addisonlibrary.org>

You don't often get email from sshirkey_1999@yahoo.com. Learn why this is important

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Ms. MEDJO ME ZENGUE:

I wish to bring to your attention an outstanding person working in the adult IT department. Her name is Sarahi.

On July 22nd I came to the library to update a routing number at my bank to the Internal Revenue Service. My IRS letter said corrections can be made on line. After going to the website, I followed all the instructions on how to "correct" a routing number. I spent at least a half hour maneuvering through the screens, yet there was NO actual screen for "correcting " an existing routing number in this program. Thanks to the patience and perseverance of Sarahi, we were able to solve my problem through "adding " a NEW routing bank number and account number. I never came across such an unfriendly user program as this - I feel it was poorly written.

Do you have an employee recognition system or service award program for excellent persons in the library? I wish to thank Sarahi for phonomenal help and to ask that she be recognized for outstanding service to the community and to be rewarded in some way.

Many thanks for bringing this to Sarahi's attention.

Sincerely,

Sandra I. Shirkey

Yahoo Mail: Search, Organize, Conquer

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I have been coming in lately to use your computer area. (Somewhere that has a fax) which is very nice by the way. I have one question / suggestion. Many people use the computers, head phones + equipment throughout the day. Are any of these items ever wiped down or sanitize. I know people aren't as pro active since Covid has died down a little but it would be nice to know that they are getting wiped down throughout the day.

Thank you

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I HAVE USED THE NOTARY SERVICES
13 TIMES.
AND THERE IS MORE TO COME.

I ALWAYS GET SUPER SERVICE
NO MATTER WHICH NOTARY
I SEE.

KEEP UP THE GOOD WORK!

M. E. Shuler

THEY WILL NOT LET ME BUY THEM FREE PIZZA

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

To whom may concerned:

Today with the help of Sarahi, I successfully finish Loyin TIKTOK.

Thank you regards
Fran Lang

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

It is so nice to have the renovations completed. What a great job. While the library staff has been so good to me and delivering materials to me at Clarendale, I was so looking forward to the new drop off and pick up of books. Unfortunately it is very difficult for me to do.

Date: 4/22/26

To: Mary Medjo Me Zengue, Director

From: ADA PARLANTI

Contact:

RE: Lucas (IT Dept)

☐ Please follow-up with me

☐ Please keep my comment anonymous

I was so impressed with Lucas' knowledge + expertise w/computers. He was so very kind courteous + beyond knowledgable w/computers. He is a wonderful, gracious life saver w/computers. He is a fabulous + an enhancement to the IT Dept. Great Guy!!!

He went above + beyond !!!

I was at the library several times the wk of 4/13. I had numerous computer questions + luckily Lucas was there to help. He was very attentive + happily answered all my questions, he was extremely helpful, I could not have finished what I was working on without him. I went there another day, same week, with my personal computer because I had some problems with it. I told Lucas what the problem was + less than 10 min later my computer was fixed.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Please post and hand-out diagrams of your shelving plan. Since you remodelled, it is hard to find the section of interest in the 2d floor shelves.

Thanks, [illegible]

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I AM VERY PLEASED WITH THE RELATIONSHIPS I HAVE FORMED WITH THE LIBRARIANS. THEY ARE FRIENDLY AND APPROACHABLE. I WOULD LIKE TO SEE A CHESS CLUB FORM HERE.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

SARA LOCK YESEMIA BENAVIDEZ

THERE ARE GREAT Employe THE HELP US SO much

THANKY VERY much

[signature]

SANDA Cube

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I would like to tell you how Kind + Polite Kevin was in the computer area. He was Very helpful + patient w/me + a few others ~~that~~ this day. Please let him know.

Thank you

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Dear Ms. Mary,

-(Sarai)-

She was extremely helpful and very patient and kind helping me and about 3 other clients, this is why I love our Library, people like her make such a difference

Especially when we aren't tech savy thank you

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

To whom may concerned.

Today under the help of Sam. I am succesfuly ordered an international ticket, appreciate him regards from [signature]

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Eva is always so helpful when needing help with anything during my time in the library. I am a common visitor of the library and love to spend hours there. She is always so sweet in making me feel welcome and intrested in events being held by the library. She truly makes the library like a second home.

renovated space would perfectly bridge the gap between the library's beautiful new aesthetics and its core functional purpose.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

The new library renovations look beautifully modern, featuring sleek furniture, bright open spaces, exciting built-in activities, and updated digital learning stations that create an inviting environment for young readers. However, it is surprising and disappointing that such a forward-thinking redesign overlooks a basic, essential necessity: a dedicated printer in the children's area. Families and students frequently need to print out school assignments, coloring pages, or learning materials directly from the youth computers. Forcing parents and young children to navigate to another floor or a seperate adult section just to collect a printout disrupts their workflow and compromises supervision. Adding a student friendly printer to this freshly

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

SARA WAS WONDERFUL. Did A great Job. THANK YOU
Ken V

Outlook

## Public Record Request

**From** Amber Petraites <agent-smartprocure002@smartprocure.us>
**Date** Fri 2026-07-31 5:02 AM
**To** Mary Medjo Me Zengue <medjo@addisonlibrary.org>

You don't often get email from agent-smartprocure002@smartprocure.us. Learn why this is important

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Morning,

SmartProcure respectfully requests copies of any current or most recently active contracts between **Addison Public Library** and the following vendors:

**1. Mechanical And Industrial Steel Services**
**2. Eco Lighting And Technology**
**3. Prime Architectural**
**4. Mg Mechanical**
**5. Frederick Quinn**
**6. Hargrave Builders**
**7. Hallett Sons Expert Movers**
**8. Ingram Library Services**
**9. Builtrite Construction**

If any such contracts exist, I would appreciate receiving the associated documentation that includes the following details:
The names of the contracting parties.
A description of the nature and purpose of the contract.
The contract's start and end dates.
The total value or cost of the contract.
Any amendments, extensions, or renewals related to the contract.

In addition, we request electronic copies of all executed contracts, service agreements, amendments, and other contractual documents between the agency and private vendors with a cumulative value greater than $50,000, executed between January 1, 2025, and the present.

If the requested records are available in digital format, I would appreciate receiving them electronically. You may either email the documents directly or upload them securely using the link below:
**http://cargo.govspend.com/agency-upload?id=5c3db3120867cc0031e5b16b-5c6026ed77ff415a9479c0602dba608e**

If you are not the appropriate custodian of these records, please forward this request to the correct department or individual.

If these records are available through an online portal, database, or website, please provide the direct link along with any instructions necessary to access or locate the relevant materials.

If any part of this request needs to be clarified or narrowed to assist in locating the records, I'm happy to work with you on that. I truly appreciate your time and assistance in helping me access this information.

Regards,
Amber Petraites
Customer Relations Specialist
954-314-2797
Email: agent-smartprocure002@smartprocure.us
5000 T-Rex Ave, Suite. 200, Boca Raton, FL 33431

800 COMMERCE DR OAK BROOK IL 60523-2196 www.imrf.org

# Legal Department
# Employer Wage Reporting Compliance Report
# Of
# #0653 Village of Addison
# August 5, 2026

# FINDINGS AND RECOMMENDATIONS

| # | Finding | Recommendation | Due Date |
|---|---|---|---|
| 1 | No Findings Noted. | N/A | N/A |