



Tuesday, June 16, 2026

Regular Board Meeting

6:30 PM

Board Room/Third Floor

4 Friendship Plaza

Addison, IL 60101

1. **Call to Order**

2. **Roll Call**

Establishment of a quorum

3. **Pledge of Allegiance**

4. **Approval of the Agenda**

5. **Public Comment**

A. Indira Saladi

B. Other Public Comment

6. **Treasurer's Report**

The Treasurer will provide a report on the library's revenue for the month and year-to-date (YTD), as well as monthly and YTD expenditures, and monthly disbursements including payroll expenses.

Revenue

Received in May: \$489,241.22

YTD Revenue: \$489,241.22

Expenditures

Expended in May: \$873,297.47

YTD Expenditures: \$873,297.47

Disbursements

\$591,178.39 + May Payroll \$297,366.81

Grand Total for May Disbursements: \$888,545.20

7. **Consent Agenda**

A. Approval of Minutes

B. Approval of Bills & Disbursements

8. **Reports**

A. Director & Staff Reports

Sarah van der Heyden, APL's Maker Services Manager, will report to the Board this month on Sam's Lab.

B. Statistics

C. Building Project Report

D. Friends of the Library Report

9. **Unfinished Business**

A. ACTION ITEM: Appointment of Strategic Planning Committee Chair

10. **New Business**

A. ACTION ITEM: FY26 Illinois Public Library Annual Report (IPLAR)

All Illinois public libraries are required by statute to prepare an annual report to be submitted to the State Library as a condition of system membership.

The Illinois State Library is then legally required to: (1) compile, preserve and publish public library statistical information [15 ILCS 320/7(m)], and (2) compile the annual reports of local public libraries and library systems submitted to the State Librarian pursuant to law [15 ILCS 320/7(n)].

The State Library also uses this data to participate in the national Public Library Survey (PLS), which is administered annually by the Institute of Museum and Library Services (IMLS). The purpose of this survey is to provide statistics on the status of public libraries in the United States. IMLS is authorized to collect this data under the federal Museum and Library Services Act of 2003.

As a municipal library, the deadline for submitting our annual report is **60 days** after the expiration of the fiscal year [75 ILCS 5/4-10].

- B. ACTION ITEM: Resolution 2026/2027 - 002 - Resolution Transferring Money to the Special Reserve Fund
 - C. ACTION ITEM: Staff Recognition
 - D. ACTION ITEM: Insurance Renewal
 - E. DISCUSSION ITEM: Dolly Parton Imagination Library
 - F. ACTION ITEM: Review of Closed Session Minutes
11. **Closed Session (if needed)**
 12. **Correspondence & Announcements**
 - A. Patron Communication
 - B. Other Correspondence
 13. **Additional Discussion**
 14. **Building Tour**

One of the Core Standards for Illinois Public Libraries calls for the Board to demonstrate stewardship by conducting a walkthrough of the library facility to assess the condition of furniture and equipment on an annual basis.

The Library board will conduct their annual building tour at the end of the June board meeting. The meeting will be adjourned at the conclusion of the tour.

15. **Adjournment**



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5. **Public Comment**
6. **Treasurer's Report**
7. **Consent Agenda**
 - A. Approval of Minutes
 - B. Approval of Bills & Disbursements
8. **Reports**
 - A. Director & Staff Reports
 - B. Statistics
 - C. Building Project Report
 - D. Friends of the Library Report
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Addison Public Library Balance Sheet as of May 31, 2026

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> General Fund <hr/>			
<u>Assets</u>			
10-11-1030 - Cash on Hand - Petty Cash	205.35	0.00	205.35
10-11-1060 - Cash on Hand - Cash Registers	344.14	0.00	344.14
10-11-1085 - Cash in Bank - Ehlers	8,893,494.02	(1,187,238.27)	7,706,255.75
10-11-1105 - Cash in Bank - Wintrust Bank Tax Account	4,393,162.25	53,830.43	4,446,992.68
10-11-1106 - Cash in Bank - Wintrust Bank Librarian's Fund	2,000.00	0.00	2,000.00
10-11-1107 - Cash in Bank - Wintrust Bank General Fund	10,774.19	508,258.53	519,032.72
10-11-1108 - Cash in Bank - Wintrust Bank Friends	10,538.90	632.62	11,171.52
10-11-2000 - Allocated Cash	(7,774,749.20)	609,957.18	(7,164,792.02)
10-12-0100 - Property Taxes Receivable	5,992,137.05	0.00	5,992,137.05
10-12-0101 - Due from State	52,858.61	0.00	52,858.61
10-13-0100 - Prepaid Items	39,278.76	0.00	39,278.76
	<u>11,620,044.07</u>	<u>(14,559.51)</u>	<u>11,605,484.56</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
10-21-2750 - Accounts Payable	167,808.16	(30,535.08)	137,273.08
10-22-0230 - Employee I.M.R.F. Payable	10,286.57	836.15	11,122.72
10-22-0260 - Def Annuity Withholding Payable	(11,722.14)	(900.00)	(12,622.14)
10-22-0270 - Roth 457 Payable	10,800.00	900.00	11,700.00
10-22-0390 - Accrued Payroll	116,520.29	0.00	116,520.29
10-24-0300 - Deferred Property Taxes	5,992,137.05	0.00	5,992,137.05
10-24-0301 - Deferred Revenue - Per Capita Grant	52,660.45	0.00	52,660.45
	<u>6,338,490.38</u>	<u>(29,698.93)</u>	<u>6,308,791.45</u>
Fund Balance			
10-30-2920 - Reserved - F.I.C.A.	(43,418.80)	0.00	(43,418.80)
10-30-2930 - Reserved - I.M.R.F.	287,303.67	0.00	287,303.67
10-30-2940 - Reserved - Unemployment Comp.	18,437.12	0.00	18,437.12
10-30-2950 - Reserved - Liability Insurance	21,179.61	0.00	21,179.61
10-30-2960 - Reserved - Audit	9,784.00	0.00	9,784.00
10-30-2965 - Reserved - Workers Comp	14,316.79	0.00	14,316.79
10-30-2970 - Reserved - Per Capita Grant	235,973.10	0.00	235,973.10
10-30-2990 - Unreserved Fund Balance	4,737,978.20	0.00	4,737,978.20
	<u>5,281,553.69</u>	<u>0.00</u>	<u>5,281,553.69</u>
Total Liabilities and Fund Balance	<u>11,620,044.07</u>	<u>(29,698.93)</u>	<u>11,590,345.14</u>
 Excess Revenues Over Expenses	<u>0.00</u>	<u>15,139.42</u>	<u>15,139.42</u>

Addison Public Library Balance Sheet as of May 31, 2026

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Capital Improvement Fund <hr/>			
<u>Assets</u>			
80-11-1110 - Cash in Bank - Ill Metropolitan	690,662.63	1,829.55	692,492.18
80-11-2000 - Allocated Cash	<u>7,772,962.17</u>	<u>(609,957.18)</u>	<u>7,163,004.99</u>
	<u>8,463,624.80</u>	<u>(608,127.63)</u>	<u>7,855,497.17</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
80-21-2750 - Accounts Payable	<u>509,661.00</u>	<u>(208,931.96)</u>	<u>300,729.04</u>
	<u>509,661.00</u>	<u>(208,931.96)</u>	<u>300,729.04</u>
<u>Fund Balance</u>			
80-30-2999 - Reserved for Capital Projects	<u>7,953,963.80</u>	<u>0.00</u>	<u>7,953,963.80</u>
	<u>7,953,963.80</u>	<u>0.00</u>	<u>7,953,963.80</u>
Total Liabilities and Fund Balance	<u><u>8,463,624.80</u></u>	<u><u>(208,931.96)</u></u>	<u><u>8,254,692.84</u></u>
Excess Revenues Over Expenses	<u><u>0.00</u></u>	<u><u>(399,195.67)</u></u>	<u><u>(399,195.67)</u></u>

<hr/> Rebillables Fund <hr/>			
<u>Assets</u>			
90-11-2000 - Allocated Cash	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
<u>Fund Balance</u>			
90-30-2990 - Fund Balance	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Total Liabilities and Fund Balance	<u><u>1,787.03</u></u>	<u><u>0.00</u></u>	<u><u>1,787.03</u></u>

Addison Public Library

Balance Sheet as of May 31, 2026

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Total All Funds <hr/>			
<u>Assets</u>			
Cash on Hand - Petty Cash	205.35	0.00	205.35
Cash on Hand - Cash Registers	344.14	0.00	344.14
Cash in Bank - Ehlers	8,893,494.02	(1,187,238.27)	7,706,255.75
Cash in Bank - Wintrust Bank Tax Account	4,393,162.25	53,830.43	4,446,992.68
Cash in Bank - Wintrust Bank Librarian's Fund	2,000.00	0.00	2,000.00
Cash in Bank - Wintrust Bank General Fund	10,774.19	508,258.53	519,032.72
Cash in Bank - Wintrust Bank Friends	10,538.90	632.62	11,171.52
Cash in Bank - Ill Metropolitan	690,662.63	1,829.55	692,492.18
Property Taxes Receivable	5,992,137.05	0.00	5,992,137.05
Due from State	52,858.61	0.00	52,858.61
Prepaid Items	39,278.76	0.00	39,278.76
	<hr/>	<hr/>	<hr/>
	20,085,455.90	(622,687.14)	19,462,768.76
 Liabilities and Fund Balance			
<u>Liabilities</u>			
Accounts Payable	677,469.16	(239,467.04)	438,002.12
Employee I.M.R.F. Payable	10,286.57	836.15	11,122.72
Def Annuity Withholding Payable	(11,722.14)	(900.00)	(12,622.14)
Roth 457 Payable	10,800.00	900.00	11,700.00
Accrued Payroll	116,520.29	0.00	116,520.29
Deferred Property Taxes	5,992,137.05	0.00	5,992,137.05
Deferred Revenue - Per Capita Grant	52,660.45	0.00	52,660.45
	<hr/>	<hr/>	<hr/>
	6,848,151.38	(238,630.89)	6,609,520.49
 Fund Balance			
Reserved - F.I.C.A.	(43,418.80)	0.00	(43,418.80)
Reserved - I.M.R.F.	287,303.67	0.00	287,303.67
Reserved - Unemployment Comp.	18,437.12	0.00	18,437.12
Reserved - Liability Insurance	21,179.61	0.00	21,179.61
Reserved - Audit	9,784.00	0.00	9,784.00
Reserved - Workers Comp	14,316.79	0.00	14,316.79
Reserved - Per Capita Grant	235,973.10	0.00	235,973.10
Unreserved Fund Balance	4,739,765.23	0.00	4,739,765.23
Reserved for Capital Projects	7,953,963.80	0.00	7,953,963.80
	<hr/>	<hr/>	<hr/>
	13,237,304.52	0.00	13,237,304.52
 Total Liabilities & Fund Balance	<hr/>	<hr/>	<hr/>
	20,085,455.90	(238,630.89)	19,846,825.01
 Excess Revenues Over Expenditures	<hr/>	<hr/>	<hr/>
	0.00	(384,056.25)	(384,056.25)

Addison Public Library Balance Sheet as of May 31, 2026

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
General Capital Assets Fund			
<u>Assets</u>			
95-14-0400 - Building Improvements	1,060,653.18	0.00	1,060,653.18
95-14-0410 - Construction in Progress	3,271,496.00	0.00	3,271,496.00
95-14-0450 - Books and Materials	3,322,737.89	0.00	3,322,737.89
95-14-0480 - Office Equipment	<u>1,201,525.00</u>	<u>0.00</u>	<u>1,201,525.00</u>
	<u>8,856,412.07</u>	<u>0.00</u>	<u>8,856,412.07</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
95-20-1000 - Accumulated Depreciation	<u>2,751,842.00</u>	<u>0.00</u>	<u>2,751,842.00</u>
	<u>2,751,842.00</u>	<u>0.00</u>	<u>2,751,842.00</u>
<u>Net Capital Assets</u>			
95-30-0600 - Net Capital Assets	<u>6,104,570.07</u>	<u>0.00</u>	<u>6,104,570.07</u>
	<u>6,104,570.07</u>	<u>0.00</u>	<u>6,104,570.07</u>
Total Liabilities and Net Capital Assets	<u><u>8,856,412.07</u></u>	<u><u>0.00</u></u>	<u><u>8,856,412.07</u></u>

Addison Public Library Revenue Report For the 1 Month Ended May 31, 2026

<u>General Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Taxes</u>					
10-41-3201 - Property Current - General	407,136.91	407,136.91	5,338,104.83	4,930,967.92	7.63
10-41-3202 - Property Current - F.I.C.A.	23,014.47	23,014.47	301,750.21	278,735.74	7.63
10-41-3203 - Property Current - I.M.R.F.	19,178.72	19,178.72	251,458.50	232,279.78	7.63
10-41-3205 - Property Current - Liability Insurance	4,246.72	4,246.72	55,680.10	51,433.38	7.63
10-41-3206 - Property Current - Audit	821.95	821.95	10,776.79	9,954.84	7.63
10-41-3207 - Property Current - Unemployment	410.97	410.97	5,388.40	4,977.43	7.63
10-41-3208 - Property Current - Workers Compensation	684.95	684.95	8,980.66	8,295.71	7.63
10-41-3301 - Replacement Taxes	0.00	0.00	70,000.00	70,000.00	0.00
10-41-3400 - Aggregate Refunds	<u>1,780.88</u>	<u>1,780.88</u>	<u>23,349.72</u>	<u>21,568.84</u>	<u>7.63</u>
	<u>457,275.57</u>	<u>457,275.57</u>	<u>6,065,489.21</u>	<u>5,608,213.64</u>	<u>7.54</u>
<u>Fines & Fees</u>					
10-42-3010 - Fines	366.32	366.32	4,000.00	3,633.68	9.16
10-42-3011 - Reciprocal Borrowing Reimbursements	0.00	0.00	4,500.00	4,500.00	0.00
10-42-3012 - Nonresident Fees	301.02	301.02	2,000.00	1,698.98	15.05
10-42-3017 - Sam's Lab	99.90	99.90	8,500.00	8,400.10	1.18
10-42-3099 - Printing and Copying Fee	<u>2,013.07</u>	<u>2,013.07</u>	<u>9,500.00</u>	<u>7,486.93</u>	<u>21.19</u>
	<u>2,780.31</u>	<u>2,780.31</u>	<u>28,500.00</u>	<u>25,719.69</u>	<u>9.76</u>
<u>Intergovernmental</u>					
10-43-3004 - Per Capita Grant - Current Year	<u>0.00</u>	<u>0.00</u>	<u>52,660.00</u>	<u>52,660.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>52,660.00</u>	<u>52,660.00</u>	<u>0.00</u>
<u>Interest</u>					
10-46-3028 - Other Interest Income	14,612.92	14,612.92	65,000.00	50,387.08	22.48
10-46-3029 - Ehlers Interest	<u>12,220.17</u>	<u>12,220.17</u>	<u>200,000.00</u>	<u>187,779.83</u>	<u>6.11</u>
	<u>26,833.09</u>	<u>26,833.09</u>	<u>265,000.00</u>	<u>238,166.91</u>	<u>10.13</u>
<u>Miscellaneous</u>					
10-47-3014 - Donations	0.07	0.07	0.00	(0.07)	0.00
10-47-3024 - Other Income	0.00	0.00	500.00	500.00	0.00
10-47-3030 - Friends of Addison Public Library	<u>522.63</u>	<u>522.63</u>	<u>6,500.00</u>	<u>5,977.37</u>	<u>8.04</u>
	<u>522.70</u>	<u>522.70</u>	<u>7,000.00</u>	<u>6,477.30</u>	<u>7.47</u>
Total Non-Tax Revenues	<u>30,136.10</u>	<u>30,136.10</u>	<u>353,160.00</u>	<u>323,023.90</u>	<u>8.53</u>
Total General Fund Revenues	<u>487,411.67</u>	<u>487,411.67</u>	<u>6,418,649.21</u>	<u>5,931,237.54</u>	<u>7.59</u>

Addison Public Library Revenue Report For the 1 Month Ended May 31, 2026

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Improvement Fund</u>					
<u>Other</u>					
80-46-3029 - Interest on IMET	1,829.55	1,829.55	20,000.00	18,170.45	9.15
	<u>1,829.55</u>	<u>1,829.55</u>	<u>20,000.00</u>	<u>18,170.45</u>	<u>9.15</u>
<u>Transfers</u>					
80-49-3010 - Transfer from General	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>(10,000.00)</u>	<u>(10,000.00)</u>	<u>0.00</u>
Total Capital Improvement Fund Revenues	<u>1,829.55</u>	<u>1,829.55</u>	<u>30,000.00</u>	<u>28,170.45</u>	<u>6.10</u>
 <u>Rebillables Fund</u>					
<u>Miscellaneous</u>					
Total All Funds	<u>489,241.22</u>	<u>489,241.22</u>	<u>6,448,649.21</u>	<u>5,959,407.99</u>	<u>7.59</u>

Addison Public Library Revenue Report For the 1 Month Ended May 31, 2026

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Improvement Fund</u>					
<u>Other</u>					
80-46-3029 - Interest on IMET	1,829.55	1,829.55	20,000.00	18,170.45	9.15
	<u>1,829.55</u>	<u>1,829.55</u>	<u>20,000.00</u>	<u>18,170.45</u>	<u>9.15</u>
<u>Transfers</u>					
80-49-3010 - Transfer from General	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>(10,000.00)</u>	<u>(10,000.00)</u>	<u>0.00</u>
Total Capital Improvement Fund Revenues	<u>1,829.55</u>	<u>1,829.55</u>	<u>30,000.00</u>	<u>28,170.45</u>	<u>6.10</u>
 <u>Rebillables Fund</u>					
<u>Miscellaneous</u>					
Total All Funds	<u>489,241.22</u>	<u>489,241.22</u>	<u>6,448,649.21</u>	<u>5,959,407.99</u>	<u>7.59</u>

Addison Public Library Expense Report For the 1 Month Ended May 31, 2026

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>General Fund</u>						
<u>Staffing</u>						
10-50-1100 - Staff Salaries and Wages	263,708.98	263,708.98	3,596,510.00	3,332,801.02	7.33	92.67
10-50-2200 - Employer F.I.C.A. Expense	19,650.44	19,650.44	274,130.00	254,479.56	7.17	92.83
10-50-2300 - Employer I.M.R.F. Expense	14,007.39	14,007.39	200,950.00	186,942.61	6.97	93.03
10-50-2400 - Health Insurance	36,733.45	36,733.45	515,000.00	478,266.55	7.13	92.87
10-50-2450 - Employee Assistance Program	0.00	0.00	4,000.00	4,000.00	0.00	100.00
10-50-2500 - Recruiting	<u>58.00</u>	<u>58.00</u>	<u>2,500.00</u>	<u>2,442.00</u>	<u>2.32</u>	<u>97.68</u>
	<u>334,158.26</u>	<u>334,158.26</u>	<u>4,593,090.00</u>	<u>4,258,931.74</u>	<u>7.28</u>	<u>92.72</u>
<u>Library Materials</u>						
<u>Children Services</u>						
10-52-3100 - Youth Books	292.08	292.08	71,000.00	70,707.92	0.41	99.59
10-52-3900 - Youth Other Expenditures	<u>669.37</u>	<u>669.37</u>	<u>28,000.00</u>	<u>27,330.63</u>	<u>2.39</u>	<u>97.61</u>
	<u>961.45</u>	<u>961.45</u>	<u>99,000.00</u>	<u>98,038.55</u>	<u>0.97</u>	<u>99.03</u>
<u>Adult Services</u>						
10-54-3110 - Adult Books	7,145.70	7,145.70	167,000.00	159,854.30	4.28	95.72
10-54-3900 - Adult Other Expenditures	<u>3,243.14</u>	<u>3,243.14</u>	<u>80,500.00</u>	<u>77,256.86</u>	<u>4.03</u>	<u>95.97</u>
	<u>10,388.84</u>	<u>10,388.84</u>	<u>247,500.00</u>	<u>237,111.16</u>	<u>4.20</u>	<u>95.80</u>
<u>Other Library Materials</u>						
10-55-3400 - Magazines/News	0.00	0.00	13,500.00	13,500.00	0.00	100.00
10-55-3500 - Online Databases	38,728.37	38,728.37	205,000.00	166,271.63	18.89	81.11
10-55-3860 - E-Books	2,722.12	2,722.12	75,000.00	72,277.88	3.63	96.37
10-55-3900 - Other Digital Media	<u>0.00</u>	<u>0.00</u>	<u>46,000.00</u>	<u>46,000.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>41,450.49</u>	<u>41,450.49</u>	<u>339,500.00</u>	<u>298,049.51</u>	<u>12.21</u>	<u>87.79</u>
Total Library Materials	<u>52,800.78</u>	<u>52,800.78</u>	<u>686,000.00</u>	<u>633,199.22</u>	<u>7.70</u>	<u>92.30</u>
<u>General Contractual Services</u>						
10-56-4100 - Legal Fees	0.00	0.00	12,000.00	12,000.00	0.00	100.00
10-56-4410 - Collection Agency Fees	29.55	29.55	3,500.00	3,470.45	0.84	99.16
10-56-4420 - Equipment Rental & Leasing	0.00	0.00	5,000.00	5,000.00	0.00	100.00
10-56-4450 - Accounting Service Fees	2,340.00	2,340.00	28,100.00	25,760.00	8.33	91.67
10-56-4500 - Payroll Service Fees	4,720.36	4,720.36	60,000.00	55,279.64	7.87	92.13
10-56-4600 - Audit Service Fees	0.00	0.00	8,000.00	8,000.00	0.00	100.00
10-56-4900 - Other Contracts	<u>3,863.97</u>	<u>3,863.97</u>	<u>51,880.00</u>	<u>48,016.03</u>	<u>7.45</u>	<u>92.55</u>
	<u>10,953.88</u>	<u>10,953.88</u>	<u>168,480.00</u>	<u>157,526.12</u>	<u>6.50</u>	<u>93.50</u>

Addison Public Library Expense Report For the 1 Month Ended May 31, 2026

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Physical Services</u>						
<u>Utilities and Services</u>						
10-58-5100 - Natural Gas Service	981.04	981.04	16,000.00	15,018.96	6.13	93.87
10-58-5120 - Water Service	0.00	0.00	4,200.00	4,200.00	0.00	100.00
10-58-5310 - Refuse Disposal Service	0.00	0.00	5,580.00	5,580.00	0.00	100.00
10-58-5320 - Cleaning Service	<u>7,179.79</u>	<u>7,179.79</u>	<u>80,000.00</u>	<u>72,820.21</u>	<u>8.97</u>	<u>91.03</u>
	<u>8,160.83</u>	<u>8,160.83</u>	<u>105,780.00</u>	<u>97,619.17</u>	<u>7.71</u>	<u>92.29</u>
<u>Telecommunications</u>						
10-58-5510 - Telephone	412.06	412.06	10,000.00	9,587.94	4.12	95.88
10-58-5570 - Leased Internet Access Line	<u>767.65</u>	<u>767.65</u>	<u>11,500.00</u>	<u>10,732.35</u>	<u>6.68</u>	<u>93.32</u>
	<u>1,179.71</u>	<u>1,179.71</u>	<u>21,500.00</u>	<u>20,320.29</u>	<u>5.49</u>	<u>94.51</u>
<u>Maintenance and Repair</u>						
10-58-5610 - Building Supplies	2,462.10	2,462.10	40,000.00	37,537.90	6.16	93.84
10-58-5620 - HVAC	0.00	0.00	15,000.00	15,000.00	0.00	100.00
10-58-5690 - Other Building Materials & Repair	0.00	0.00	6,500.00	6,500.00	0.00	100.00
10-58-5710 - Equipment Maintenance & Repair	<u>7,734.42</u>	<u>7,734.42</u>	<u>75,000.00</u>	<u>67,265.58</u>	<u>10.31</u>	<u>89.69</u>
	<u>10,196.52</u>	<u>10,196.52</u>	<u>136,500.00</u>	<u>126,303.48</u>	<u>7.47</u>	<u>92.53</u>
Total Physical Services	<u>19,537.06</u>	<u>19,537.06</u>	<u>263,780.00</u>	<u>244,242.94</u>	<u>7.41</u>	<u>92.59</u>
<u>Automation</u>						
10-61-4800 - System Development	0.00	0.00	34,000.00	34,000.00	0.00	100.00
10-61-6100 - ILS Services	0.00	0.00	63,292.00	63,292.00	0.00	100.00
10-61-6200 - Software/Licenses	<u>31,606.99</u>	<u>31,606.99</u>	<u>102,000.00</u>	<u>70,393.01</u>	<u>30.99</u>	<u>69.01</u>
	<u>31,606.99</u>	<u>31,606.99</u>	<u>199,292.00</u>	<u>167,685.01</u>	<u>15.86</u>	<u>84.14</u>
<u>Continuing Education</u>						
10-62-7410 - Administration	0.00	0.00	3,500.00	3,500.00	0.00	100.00
10-62-7420 - Information Technology	2,100.00	2,100.00	3,145.00	1,045.00	66.77	33.23
10-62-7430 - Guest Services	0.00	0.00	950.00	950.00	0.00	100.00
10-62-7440 - Adult Services	1,290.00	1,290.00	4,300.00	3,010.00	30.00	70.00
10-62-7450 - Youth Services	0.00	0.00	1,500.00	1,500.00	0.00	100.00
10-62-7455 - Teen Services	0.00	0.00	1,000.00	1,000.00	0.00	100.00
10-62-7460 - Materials Management	0.00	0.00	2,150.00	2,150.00	0.00	100.00
10-62-7470 - Staff In-Service	0.00	0.00	6,750.00	6,750.00	0.00	100.00
10-62-7480 - Board	0.00	0.00	3,500.00	3,500.00	0.00	100.00
10-62-7500 - Community Engagement	326.42	326.42	1,655.00	1,328.58	19.72	80.28
10-62-7510 - Memberships (Staff & Board)	150.00	150.00	10,000.00	9,850.00	1.50	98.50
10-62-7550 - In-State Travel	165.92	165.92	16,500.00	16,334.08	1.01	98.99
10-62-7560 - Out-of-State Travel	0.00	0.00	2,000.00	2,000.00	0.00	100.00
10-62-7600 - Tuition Reimbursement	<u>0.00</u>	<u>0.00</u>	<u>12,500.00</u>	<u>12,500.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>4,032.34</u>	<u>4,032.34</u>	<u>69,450.00</u>	<u>65,417.66</u>	<u>5.81</u>	<u>94.19</u>

Addison Public Library Expense Report For the 1 Month Ended May 31, 2026

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Programs</u>						
10-64-8100 - Adult Services Programs	1,455.40	1,455.40	32,000.00	30,544.60	4.55	95.45
10-64-8120 - Youth Services Program	1,117.90	1,117.90	19,500.00	18,382.10	5.73	94.27
10-64-8160 - Teen Program	1,299.26	1,299.26	22,650.00	21,350.74	5.74	94.26
10-64-8165 - Community Engagement Program	329.48	329.48	5,550.00	5,220.52	5.94	94.06
10-64-8170 - IT Programs	<u>376.50</u>	<u>376.50</u>	<u>9,000.00</u>	<u>8,623.50</u>	<u>4.18</u>	<u>95.82</u>
	<u>4,578.54</u>	<u>4,578.54</u>	<u>88,700.00</u>	<u>84,121.46</u>	<u>5.16</u>	<u>94.84</u>
<u>PR/Marketing</u>						
10-64-8210 - Newsletter	684.12	684.12	50,550.00	49,865.88	1.35	98.65
10-64-8220 - Flyers/Brochures	793.25	793.25	18,250.00	17,456.75	4.35	95.65
10-64-8910 - Other Promotions	<u>1,311.45</u>	<u>1,311.45</u>	<u>10,000.00</u>	<u>8,688.55</u>	<u>13.11</u>	<u>86.89</u>
	<u>2,788.82</u>	<u>2,788.82</u>	<u>78,800.00</u>	<u>76,011.18</u>	<u>3.54</u>	<u>96.46</u>
<u>Other Operating Expenses</u>						
<u>Supplies</u>						
10-66-9210 - Office Supplies	23.24	23.24	5,500.00	5,476.76	0.42	99.58
10-66-9220 - Guest Services Supplies	172.95	172.95	3,600.00	3,427.05	4.80	95.20
10-66-9230 - Adult Services Supplies	12.58	12.58	1,500.00	1,487.42	0.84	99.16
10-66-9240 - Youth Services Supplies	809.54	809.54	3,000.00	2,190.46	26.98	73.02
10-66-9245 - Teen Services Supplies	57.99	57.99	800.00	742.01	7.25	92.75
10-66-9250 - Materials Management Supplies	3,358.56	3,358.56	30,550.00	27,191.44	10.99	89.01
10-66-9270 - Information Technology Supplies	1,866.31	1,866.31	33,000.00	31,133.69	5.66	94.34
10-66-9290 - Postage	0.00	0.00	10,000.00	10,000.00	0.00	100.00
10-66-9300 - Library Wide Supplies	1,098.87	1,098.87	12,500.00	11,401.13	8.79	91.21
10-66-9330 - Community Engagement Supplies	584.36	584.36	3,900.00	3,315.64	14.98	85.02
10-66-9985 - Sam's Lab	<u>886.61</u>	<u>886.61</u>	<u>25,900.00</u>	<u>25,013.39</u>	<u>3.42</u>	<u>96.58</u>
	<u>8,871.01</u>	<u>8,871.01</u>	<u>130,250.00</u>	<u>121,378.99</u>	<u>6.81</u>	<u>93.19</u>
<u>Insurance</u>						
10-66-9510 - Unemployment Compensation Insurance	0.00	0.00	6,000.00	6,000.00	0.00	100.00
10-66-9520 - Workers' Compensation Insurance	0.00	0.00	12,000.00	12,000.00	0.00	100.00
10-66-9530 - Liability Insurance	<u>0.00</u>	<u>0.00</u>	<u>64,000.00</u>	<u>64,000.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>82,000.00</u>	<u>82,000.00</u>	<u>0.00</u>	<u>100.00</u>
<u>Grant Expenses</u>						
10-66-9840 - Per Capita Grant - Current Year	<u>0.00</u>	<u>0.00</u>	<u>52,660.00</u>	<u>52,660.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>52,660.00</u>	<u>52,660.00</u>	<u>0.00</u>	<u>100.00</u>

Addison Public Library

Check Register

All Bank Accounts

May 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Bibliotheca LLC 121830				21953	05/20/26	<u>100,296.18</u>
80-55-1905	Renovation Project	CREDIT MEMO CM-US05001	-2,856.00			
80-55-1905	Renovation Project	INV-US84707	103,152.18			
Verizon				21954	05/20/26	<u>100.20</u>
10-58-5570	Leased Internet Access Line	INV #6142942839	100.20			
Village of Addison - HSA				21955	05/20/26	<u>3,721.88</u>
10-50-2400	Health Insurance	HSA ER/EE Contribution 5/20/26 Payroll	3,721.88			
ADP, LLC #110146				21956	05/28/26	<u>4,720.36</u>
10-56-4500	Payroll Service Fees	Inv #720597285	400.20			
10-56-4500	Payroll Service Fees	Inv #720598001	4,320.16			
Amazon Capital Services 112300				21957	05/28/26	<u>1,248.64</u>
10-64-8160	Teen Program	INV #1XMN-QGTG-61HF	157.61			
10-64-8160	Teen Program	INV #19NC-CGG6-GN33	152.21			
10-64-8100	Adult Services Programs	INV #1X9X-MVNI-1WLY	145.15			
10-64-8100	Adult Services Programs	INV #17P1-FH3P-FQJF	223.04			
10-64-8120	Youth Services Program	INV #117Y-Q7FG-49WW	395.64			
10-66-9240	Youth Services Supplies	INV #1T3R-YMCR-4F14	174.99			
Comcast 132548				21958	05/28/26	<u>267.85</u>
10-58-5570	Leased Internet Access Line	Acct #8771 20 183 0923805	267.85			
Village of Addison: Misc Exp 500010				21959	05/28/26	<u>132.00</u>
10-22-0255	Other Insurance Withholding Payable	MetLife Hyatt Legal - June 2026	132.00			
Village of Addison: Misc Exp 500010				21960	05/28/26	<u>858.15</u>
10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha Self Bill - June 2026	858.15			
Village of Addison: Misc Exp 500010				21961	05/28/26	<u>783.00</u>
10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha - Worksite Benefits - June 2026	783.00			
Village of Addison: Misc Exp 500010				21962	05/28/26	<u>188.78</u>
10-22-0255	Other Insurance Withholding Payable	TransAmerica - April 2026	188.78			
Village of Addison: Misc Exp 500010				21963	05/28/26	<u>85.65</u>

Addison Public Library Check Register

All Bank Accounts
May 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-22-0255	Other Insurance Withholding Payable	Allstate ID Protection - June 2026	85.65			
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	Aetna - June 2026	33,881.24	21964	05/28/26	<u>33,881.24</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	Delta Dental - June 2026	2,424.50	21965	05/28/26	<u>2,424.50</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	VSP - June 2026	300.20	21966	05/28/26	<u>300.20</u>
Amazon Capital Services 112300 10-64-8160 10-66-9230 10-66-9250	Teen Program Adult Services Supplies Materials Management Supplies	Inv# 14MW-H1F4-43VF Inv# 1NY1-7K6M-4D39 Inv# 16HP-TWMR-LQCM	6.80 12.58 59.99	40702	06/04/26	<u>79.37</u>
Any Promo 10-64-8910	Other Promotions	Inv# CV60451300	767.42	40703	06/04/26	<u>767.42</u>
Comcast 132548 10-58-5510	Telephone	Acct# 8771201830148973	83.16	40704	06/04/26	<u>83.16</u>
Elan Financial Services 10-66-9210 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-61-6200 10-66-9300 10-64-8160 10-64-8160	Office Supplies Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Software/Licenses Library Wide Supplies Teen Program Teen Program	Michaels 5.5.2026 ZOHO Corp, Inv# 50101947685 ScreenConnect, Trans# 121596826379 Crowdpurr Subscription 5.04.2026- 5.04.2027 Canva, Inv# 04871-44646045 ScreenConnect, Trans# 121610059693 SRFAX, Inv# 6031420 ZOHO Corp, Inv# 50102000906 Airtame, Inv# 50AA7831-0006 Adobe Inv# 3449628187 CyberFox Inv# 115395 Lightspeed, Inv# 1079071 RDA Toolkit, Acct# 1100207256 Middleterranean 5.8.2026 Portillos 5.20.2026 Sam's Club, 5.20.2026	21.25 123.50 39.00 269.95 119.99 41.00 12.60 155.00 421.09 358.72 87.50 237.30 201.00 217.22 25.00 -35.28	40705	06/04/26	<u>7,949.81</u>

Addison Public Library Check Register

All Bank Accounts
May 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8100	Adult Services Programs	Postmark Games, Order# 29775	6.78			
10-58-5610	Building Supplies	PETCO, Trans# 211739	316.85			
10-58-5610	Building Supplies	Home Depot 5.14.2026	322.04			
10-58-5610	Building Supplies	PETCO, Trans# 212701	85.81			
10-58-5610	Building Supplies	Home Depot 5.26.2026	147.79			
10-58-5610	Building Supplies	Home Depot 5.11.2026	140.85			
10-62-7420	Information Technology	HR Source, Order# 68043.00	95.00			
10-62-7420	Information Technology	ALA Inv# 1747951, Reg# 1747951 Liu	180.00			
10-62-7420	Information Technology	TechCon 365, Ref# 94607869, Liu Gold Pass	1,825.00			
10-62-7440	Adult Services	ALA, Inv# 1720914, Reg# 1720914 Trimborn	430.00			
10-62-7440	Adult Services	ALA, Reg# 1724283 Christianson	430.00			
10-62-7440	Adult Services	ALA Reg# 1736113 Freebairn	430.00			
10-66-9220	Guest Services Supplies	Displays2Go, Order# CC00268318	120.41			
10-66-9270	Information Technology Supplies	Monoprice, Order# 24825941	188.27			
10-64-8220	Flyers/Brochures	Vista Print Order# VP_OD7KZF2N	382.29			
10-64-8220	Flyers/Brochures	Vista Print Order# VP_LO8V2DQ2	410.96			
10-66-9985	Sam's Lab	Bambu Labs, 5.21.2026	142.92			
Nicor Gas 241916				40706	06/04/26	<u>981.04</u>
10-58-5100	Natural Gas Service	Acct# 66-89-55-1902 4	981.04			
Preston Klik				40707	06/04/26	<u>400.00</u>
10-64-8100	Adult Services Programs	Sound Bath Program 6.6.2026	400.00			
Village of Addison - HSA				40708	06/04/26	<u>3,721.88</u>
10-50-2400	Health Insurance	ER & EE Contributions for 6.3.2026 Payroll	3,721.88			
Albertsons - Safeway 112213				40709	06/16/26	<u>625.64</u>
10-66-9970	FUNshine Committee	Ref# 593135804030	146.79			
10-66-9970	FUNshine Committee	Ref# 604426804030	48.93			
10-66-9970	FUNshine Committee	Ref# 421542804030	36.96			
10-66-9300	Library Wide Supplies	Ref# 562625804030	64.38			
10-66-9300	Library Wide Supplies	Ref# 421542804030	14.95			
10-66-9300	Library Wide Supplies	Ref# 132323804030	2.99			
10-64-8160	Teen Program	Ref# 421542804030	48.96			
10-64-8160	Teen Program	Ref# 141518804030	130.31			
10-64-8100	Adult Services Programs	Ref# 421542804030	32.98			
10-64-8100	Adult Services Programs	Ref# 261252804030	11.98			
10-64-8100	Adult Services Programs	Ref# 132323804030	7.98			

Addison Public Library Check Register

All Bank Accounts
May 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9240	Youth Services Supplies	Ref# 364022804030	29.46			
10-64-8165	Community Engagement Program	Ref# 604426804030	33.98			
10-66-9330	Community Engagement Supplies	Ref# 593135804030	14.99			
Ale Ramirez				40710	06/16/26	<u>150.00</u>
10-64-8160	Teen Program	Instructor 6.17.2026	150.00			
Ale Ramirez				40711	06/16/26	<u>150.00</u>
10-64-8160	Teen Program	Instructor 7.15.2026	150.00			
ALTA Language Services Inc 112275				40712	06/16/26	<u>58.00</u>
10-50-2500	Recruiting	Inv# IS849449	58.00			
Amazon Capital Services 112300				40713	06/16/26	<u>627.46</u>
10-66-9210	Office Supplies	Inv# 133W-41CW-3T4H	-23.99			
10-64-8160	Teen Program	Inv# 1MYN-KMLK-3QNK	26.88			
10-64-8160	Teen Program	Inv# 1VJM-N66L-4JKT	-8.98			
10-64-8100	Adult Services Programs	Inv# 1CLV-1T3Y-WCKW	56.78			
10-66-9220	Guest Services Supplies	Inv# 16G3-TXJL-31Y3	25.85			
10-66-9240	Youth Services Supplies	Inv# 1MYN-KMLK-3QNK	158.42			
10-66-9250	Materials Management Supplies	Inv# 16G3-TXJL-1CYW	46.55			
10-66-9250	Materials Management Supplies	Inv# 1QK4-KM3T-YWCF	123.48			
10-66-9250	Materials Management Supplies	Inv# 1PMG-6F3H-1L16	124.49			
10-66-9270	Information Technology Supplies	Inv# 1MYN-KMLK-3QNK	97.98			
10-66-9330	Community Engagement Supplies	Inv# 1MYN-KMLK-3QNK	55.99			
10-66-9330	Community Engagement Supplies	Inv# 1DFQ-FHQF-4GMQ	-55.99			
Amazon Capital Services 112300				40714	06/16/26	<u>976.53</u>
10-66-9970	FUNshine Committee	Inv# 1RVV-Q9GN-1WXX	65.35			
10-66-9970	FUNshine Committee	Inv# 1X9M-HRJN-19T6	25.19			
10-64-8100	Adult Services Programs	Inv# 19QM-4NM3-3LWD	59.97			
10-58-5610	Building Supplies	Inv# 1H1T-R4CC-3Y66	81.99			
10-52-3900	Youth Other Expenditures	Inv# 133W-41CW-3R1N	8.54			
10-54-3900	Adult Other Expenditures	Inv# 141Q-W4X6-37VG	99.98			
10-54-3900	Adult Other Expenditures	Inv# 1XGT-FGJD-3HMK	109.55			
10-54-3900	Adult Other Expenditures	Inv# 1RM3-11T3-1M3P	163.20			
10-66-9220	Guest Services Supplies	Inv# 1XGT-FGJD-1VDW	26.69			
10-66-9250	Materials Management Supplies	Inv# 1RVV-Q9GN-4JQM	51.96			
10-66-9270	Information Technology Supplies	Inv# 14NM-LN19-3XPQ	123.60			
10-66-9985	Sam's Lab	Inv# 144P-VM9N-3FCV	160.51			
Amazon Capital Services 112300				40715	06/16/26	<u>877.99</u>

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10-66-9970	FUNshine Committee	Inv# 1JH6-4CDQ-6JHF	27.98			
10-66-9970	FUNshine Committee	Inv# 14V9-P73W-7DTC	35.55			
10-64-8160	Teen Program	Inv# 14V9-P73W-49L1	26.25			
10-58-5610	Building Supplies	Inv# 1631-TC9Q-7HVF	8.99			
10-66-9270	Information Technology Supplies	Inv# 1TQ6-K6FX-4RFD	52.20			
10-66-9270	Information Technology Supplies	Inv# 1YFH-6P74-WCVW	65.78			
10-66-9270	Information Technology Supplies	Inv# 16NQ-MY63-3HKW	6.98			
10-66-9270	Information Technology Supplies	Inv# 1LFF-3HMX-7C44	42.99			
10-66-9270	Information Technology Supplies	Inv# 1P1Q-KFPK-TT9L	47.48			
10-66-9330	Community Engagement Supplies	Inv# 1NXY-4FCD-4GNH	327.37			
10-66-9245	Teen Services Supplies	Inv# 1NMW-N6V1-WFMV	23.99			
10-66-9985	Sam's Lab	Inv# 1C79-KPQR-4DXY	212.43			
Amazon Capital Services 112300				40716	06/16/26	1,738.64
10-66-9970	FUNshine Committee	Inv# 1K13-CYYN-R1CG	39.99			
10-66-9300	Library Wide Supplies	Inv# 13PN-13KG-NJLN	37.99			
10-64-8100	Adult Services Programs	Inv# 14NC-4LNW-VD77	26.49			
10-64-8120	Youth Services Program	Inv# 1W3N-F3WW-69D1	127.74			
10-66-9240	Youth Services Supplies	Inv# 1NMW-N6V1-W3FP	117.55			
10-66-9250	Materials Management Supplies	Inv# 13PN-13KG-P39P	9.99			
10-66-9250	Materials Management Supplies	Inv# 19FM-KMKL-Y446	15.72			
10-66-9270	Information Technology Supplies	Inv# 1D4W-7FP1-6JFC	195.96			
10-66-9270	Information Technology Supplies	Inv# 1QG4-X6XV-34MG	419.96			
10-64-8170	IT Programs	Inv# 1D4W-7FP1-7RP7	376.50			
10-66-9985	Sam's Lab	Inv# 1CY7-JDTR-3WJ7	233.53			
10-66-9985	Sam's Lab	Inv# 1CY7-JDTR-7L7V	137.22			
Amazon Capital Services 112300				40717	06/16/26	896.10
10-64-8910	Other Promotions	Inv# 13R1-F7J9-P74R	349.18			
10-54-3900	Adult Other Expenditures	Inv# 1KJF-KYVG-TDWJ	83.79			
10-66-9240	Youth Services Supplies	Inv# 1T4X-VFDR-61FV	122.78			
10-66-9270	Information Technology Supplies	Inv# 1QXC-Y44C-XFT9	48.68			
10-66-9270	Information Technology Supplies	Inv# 1YFG-C1MC-447G	257.67			
10-66-9245	Teen Services Supplies	Inv# 1PD4-YPYN-XQF9	34.00			
Betsi Beltran				40718	06/16/26	19.50
10-62-7550	In-State Travel	26.9 miles, Ardmore, GSH, AELC, F&LA, Stone, Lincoln	19.50			
Beyond Tomorrow Comics				40719	06/16/26	69.50
10-64-8160	Teen Program	Free Comic Book Day 5.2.2026	69.50			

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Bibliotheca LLC 121830 10-66-9910	Hardware	Inv# INV-US85558	1,389.00	40720	06/16/26	<u>1,389.00</u>
Bradford Systems Corporation 80-55-1905	Renovation Project	Inv# 44290-2	41,613.76	40721	06/16/26	<u>41,613.76</u>
Brainfuse Online Instruction 221159 10-55-3500	Online Databases	Inv# 2014971	9,040.00	40722	06/16/26	<u>9,040.00</u>
Brigit Goudie 892136 10-64-8120	Youth Services Program	Paint a Song 6.30.2026	200.00	40723	06/16/26	<u>200.00</u>
Brigit Goudie 892136 10-64-8120	Youth Services Program	Celebrate in Colored Pencil 7.14.2026	200.00	40724	06/16/26	<u>200.00</u>
Brittany Burns 892141 10-62-7550	In-State Travel	3.2 miles, Wesley Elementary	2.32	40725	06/16/26	<u>2.32</u>
Caputo's Fresh Markets 10-64-8100	Adult Services Programs	Inv# 02539991 5.7.2026	20.25	40726	06/16/26	<u>20.25</u>
CDS Office Technologies 131476 10-58-5710	Equipment Maintenance & Repair	Inv# INV1779653	886.92	40727	06/16/26	<u>886.92</u>
Chrissie Erwin 10-64-8100	Adult Services Programs	Deposit for Party Foods 8.3.2026	250.00	40728	06/16/26	<u>250.00</u>
Colley Elevator 132555 10-58-5710	Equipment Maintenance & Repair	Inv# 300164	250.00	40729	06/16/26	<u>250.00</u>
Complete Cleaning 132523 10-58-5320 10-58-5320	Cleaning Service Cleaning Service	Inv# C33298 Inv# C33301	300.74 5,400.00	40730	06/16/26	<u>5,700.74</u>
Continua Interiors of Illinois, LLC 131414 80-55-1905	Renovation Project	Inv# 90747	13,579.29	40731	06/16/26	<u>13,579.29</u>
Convergent Technologies LLC 132568 10-58-5710 10-58-5710 10-58-5710	Equipment Maintenance & Repair Equipment Maintenance & Repair Equipment Maintenance & Repair	Inv# IN00406922 Inv# IN00444452 Inv# IN00473957	847.00 744.00 2,310.50	40732	06/16/26	<u>6,247.50</u>

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10-58-5710	Equipment Maintenance & Repair	Inv# IN00474024	2,346.00			
Crimson Multimedia Dist. 132835				40733	06/16/26	<u>632.54</u>
10-52-3900	Youth Other Expenditures	Inv# 029280	121.03			
10-54-3900	Adult Other Expenditures	Inv# 029281	70.00			
10-54-3900	Adult Other Expenditures	Inv# 029279	186.20			
10-54-3900	Adult Other Expenditures	Inv# 029129	255.31			
Cyberdyne Masonry Corporation 133100				40734	06/16/26	<u>7,143.00</u>
80-55-1905	Renovation Project	Masonry, Payment 18 5.31.2026	7,143.00			
D&Z House of Books Inc 143662				40735	06/16/26	<u>117.82</u>
10-54-3110	Adult Books	Inv# 2026/I007400	117.82			
Deborah Sanchez 829116				40736	06/16/26	<u>19.72</u>
10-62-7550	In-State Travel	27.2 miles, Fullerton, AELC, LPE, SS, LW/BD, KC, SPS	19.72			
Dell 141554				40737	06/16/26	<u>1,364.33</u>
10-66-9910	Hardware	Inv# 10868909702	1,364.33			
Demco Inc 141551				40738	06/16/26	<u>82.16</u>
10-66-9250	Materials Management Supplies	Inv# 7812818	82.16			
Diana M Cincinello				40739	06/16/26	<u>80.00</u>
10-64-8100	Adult Services Programs	Tai Chi 7.9.2026	80.00			
Discount School Supply 141917				40740	06/16/26	<u>206.34</u>
10-66-9240	Youth Services Supplies	Inv# P43887850102	206.34			
Dunne Cleaning Specialist Inc 142998				40741	06/16/26	<u>1,479.05</u>
10-58-5320	Cleaning Service	Inv# 204084	1,479.05			
Eco Lighting Services and Technology LLC 151341				40742	06/16/26	<u>10,133.00</u>
80-55-1905	Renovation Project	Electric/Low Voltage Systems, Payment 18 5.31.2026	10,133.00			
Ehlers Investment Partners LLC 151700				40743	06/16/26	<u>1,747.21</u>
10-56-4900	Other Contracts	Inv# 24-12784	1,747.21			
Elizabeth M Adamczyk 111410				40744	06/16/26	<u>300.00</u>
10-62-7500	Community Engagement	Book Bike Training 6.19.2026	300.00			

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ELM USA, Inc. 152250 10-56-4900	Other Contracts	Inv# 85773	1,880.00	40745	06/16/26	<u>1,880.00</u>
Frederick Quinn Corporation 162815 80-55-1905	Renovation Project	Construction Management Payment 18 5.31.2026	93,432.00	40746	06/16/26	<u>93,432.00</u>
Gabriela Tafolla 162821 10-62-7550	In-State Travel	0.7 miles, Addison Horizon Senior Apt	0.51	40747	06/16/26	<u>0.51</u>
GALE/CENGAGE Learning 171152 10-55-3500	Online Databases	Inv# 999102663784	4,500.00	40748	06/16/26	<u>4,500.00</u>
Garvey's Office Products 171197 10-64-8910 10-66-9300 10-66-9330	Other Promotions Library Wide Supplies Community Engagement Supplies	Inv# OE-QT-10336-1 Inv# WO-946067-1 Inv# OE-QT-9111-1	194.85 139.16 242.00	40749	06/16/26	<u>576.01</u>
Grainger 333337 10-58-5610 10-58-5610	Building Supplies Building Supplies	Inv# 9909869456 Inv# 9915413075	296.24 314.62	40750	06/16/26	<u>610.86</u>
IL Library Association 192210 10-62-7510	Memberships (Staff & Board)	Moore - Inv# 332795	150.00	40751	06/16/26	<u>150.00</u>
Ingram Library Services 192453 10-64-8120 10-64-8120 10-52-3100 10-52-3100 10-52-3100 10-52-3100 10-52-3100 10-52-3100 10-54-3110 10-54-3110 10-54-3110 10-54-3110 10-54-3110 10-54-3110 10-54-3110 10-54-3110 10-54-3110	Youth Services Program Youth Services Program Youth Books Youth Books Youth Books Youth Books Youth Books Youth Books Adult Books Adult Books Adult Books Adult Books Adult Books Adult Books Adult Books Adult Books Adult Books	Inv# 95794213 Inv# 96466048 Inv# 96549588 Inv# 96549591 Inv# 96415891 Inv# 96922579 Inv# 96711929 Inv# 96415890 Inv# 96549590 Inv# 96611836 Inv# 96769794 Inv# 96549589 Inv# 96415893 Inv# 96580682	-3.74 -1.74 -11.29 -12.00 -11.29 337.90 -11.24 -62.07 -20.40 -16.94 -2.40 -18.36 -16.95 -22.60	40752	06/16/26	<u>6,658.84</u>

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 96580680	-16.94			
10-54-3110	Adult Books	Inv# 96580681	-21.47			
10-54-3110	Adult Books	Inv# 96742422	-0.60			
10-54-3110	Adult Books	Inv# 96922579	6,588.16			
10-54-3110	Adult Books	Inv# 96769792	-10.79			
10-66-9250	Materials Management Supplies	Inv# 96415892	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96769793	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96549589	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96611836	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96549588	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96580681	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96580680	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96580682	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96415893	-0.64			
10-66-9250	Materials Management Supplies	Inv# 96711930	-0.64			
Innovation Arts Connection LLC 10-64-8120	Youth Services Program	Inv# 1505	200.00	40753	06/16/26	<u>200.00</u>
Jackson-Hirsh Inc. 201115 10-66-9300	Library Wide Supplies	Inv# 1108738	116.00	40754	06/16/26	<u>116.00</u>
Jenny Cuevas 892155 10-62-7550	In-State Travel	33.8 miles, SWAN Meeting Warrenville Public Library	24.51	40755	06/16/26	<u>24.51</u>
Jodi Gianakopoulos 892160 10-62-7550	In-State Travel	Parking, Reaching forward conference	20.00	40756	06/16/26	<u>20.00</u>
Jostle Corporation 203123 10-61-6200	Software/Licenses	Inv# IN12972	7,399.68	40757	06/16/26	<u>7,399.68</u>
Krueger International Inc. 212825 80-55-1905 80-55-1905	Renovation Project Renovation Project	Inv# 14845021 Inv# 14826647	2,039.11 6,653.88	40758	06/16/26	<u>8,692.99</u>
Lauterbach&Amen LLP 172582 10-56-4450	Accounting Service Fees	Inv# 118792	2,340.00	40759	06/16/26	<u>2,340.00</u>
Len's Ace Hardware Inc. 221567 10-66-9210	Office Supplies	Inv# 547215/1	8.99	40760	06/16/26	<u>848.39</u>

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10-58-5610	Building Supplies	Inv# 547136/1	13.49			
10-58-5610	Building Supplies	Inv# 546573/1	26.99			
10-58-5610	Building Supplies	Inv# 546963/1	34.17			
10-58-5610	Building Supplies	Inv# 546877/1	117.20			
10-58-5610	Building Supplies	Inv# 546755/1	92.88			
10-58-5610	Building Supplies	Inv# 547109/1	14.38			
10-58-5610	Building Supplies	Inv# 547084/1	323.99			
10-58-5610	Building Supplies	Inv# 547215/1	35.95			
10-58-5610	Building Supplies	Inv# 546320/1	52.69			
10-58-5610	Building Supplies	Inv# 546406/1	89.98			
10-58-5610	Building Supplies	Inv# 546563/1	37.68			
Lesley Cyrier 892152				40761	06/16/26	<u>1.59</u>
10-62-7550	In-State Travel	1 mile, Addison Township Ribbon Cutting	0.72			
10-62-7550	In-State Travel	1.2 miles, Senior Club at Park District	0.87			
Library Supply Solutions 221925				40762	06/16/26	<u>2,634.00</u>
10-66-9250	Materials Management Supplies	Inv# 22287-26	2,634.00			
Matthew Williams 892182				40763	06/16/26	<u>67.09</u>
10-62-7550	In-State Travel	56.1 miles, SCARCE, AP, CF, WSJC, WDP	40.67			
10-62-7500	Community Engagement	Meal reimbursements	26.42			
MG Mechanical Contracting Inc 231980				40764	06/16/26	<u>57,940.00</u>
80-55-1905	Renovation Project	HVAC Payment 18 5.31.2026	57,940.00			
Midwest Tape 231925				40765	06/16/26	<u>3,653.65</u>
10-52-3900	Youth Other Expenditures	Inv# 508891929	281.14			
10-52-3900	Youth Other Expenditures	Inv# 508928958	258.66			
10-54-3900	Adult Other Expenditures	Inv# 508928954	113.95			
10-54-3900	Adult Other Expenditures	Inv# 508829627	18.74			
10-54-3900	Adult Other Expenditures	Inv# 508829626	67.47			
10-54-3900	Adult Other Expenditures	Inv# 508829624	92.95			
10-54-3900	Adult Other Expenditures	Inv# 508928959	25.49			
10-54-3900	Adult Other Expenditures	Inv# 508928956	191.87			
10-54-3900	Adult Other Expenditures	Inv# 508928955	304.72			
10-54-3900	Adult Other Expenditures	Inv# 508891928	640.26			
10-54-3900	Adult Other Expenditures	Inv# 508892520	53.36			
10-54-3900	Adult Other Expenditures	Inv# 1401007518	-38.23			

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10-54-3900	Adult Other Expenditures	Inv# 508858463	14.99			
10-54-3900	Adult Other Expenditures	Inv# 508858462	17.24			
10-54-3900	Adult Other Expenditures	Inv# 508858465	14.99			
10-54-3900	Adult Other Expenditures	Inv# 508885705	542.89			
10-54-3900	Adult Other Expenditures	Inv# 508891927	214.42			
10-66-9250	Materials Management Supplies	Inv# 508941726	216.62			
10-55-3860	E-Books	Inv# 508880085	622.12			
Midwest Wrecking Co Inc 231979				40766	06/16/26	<u>7,981.00</u>
80-55-1905	Renovation Project	Demolition Payment 18 5.31.2026	7,981.00			
Nardi's Pizza 241172				40767	06/16/26	<u>184.00</u>
10-64-8100	Adult Services Programs	5.14.2026 Ref# 150507	50.00			
10-64-8100	Adult Services Programs	5.7.2026 Ref# 150506	35.50			
10-64-8100	Adult Services Programs	5.21.2026 Ref# 150508	62.00			
10-64-8100	Adult Services Programs	5.28.2026 Ref# 150509	36.50			
Natalie Hernandez				40768	06/16/26	<u>4.10</u>
10-62-7550	In-State Travel	5.65 miles, Ardmore Elementary	4.10			
Nelson Fire Protection				40769	06/16/26	<u>29,458.00</u>
80-55-1905	Renovation Project	Fire Protection Payment 18 5.31.2026	29,458.00			
NewsBank 241594				40770	06/16/26	<u>6,022.00</u>
10-55-3500	Online Databases	Inv# RT2012374	6,022.00			
NobleTec LLC				40771	06/16/26	<u>17,768.04</u>
10-61-6200	Software/Licenses	Inv# C25081	792.56			
10-61-6200	Software/Licenses	Inv# C25077	15,867.30			
10-66-9270	Information Technology Supplies	Inv# C24672	318.76			
10-66-9910	Hardware	Inv# C24876	789.42			
OCLC Inc 251352				40772	06/16/26	<u>2,100.00</u>
10-55-3860	E-Books	Inv# 1000495118	2,100.00			
OrangeBoy 252818				40773	06/16/26	<u>5,480.80</u>
10-61-6200	Software/Licenses	Inv# 5843	5,480.80			
Patti Gebala 892144				40774	06/16/26	<u>41.09</u>
10-62-7550	In-State Travel	28.4 miles, SLL, CSL, ATHS	20.59			
10-64-8165	Community Engagement Program	Dollar Tree	20.50			

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Paul Rubio 10-62-7550	In-State Travel	Reaching forward conference bus fare	4.00	40775	06/16/26	<u>4.00</u>
Prime Architectural Metal & Glass Inc. 80-55-1905	Renovation Project	Aluminum/Glass Payment 18 5.31.2026	22,924.00	40776	06/16/26	<u>22,924.00</u>
Product Architecture + Design 262850 80-55-1905	Renovation Project	Inv# 1650.1063	2,884.00	40777	06/16/26	<u>2,884.00</u>
ProQuest LLC 121932 10-55-3500 10-55-3500	Online Databases Online Databases	Inv# 70940294 Inv# 70940293	3,292.51 13,013.86	40778	06/16/26	<u>16,306.37</u>
Quill 273145 10-66-9210 10-66-9300 10-66-9300 10-66-9300 10-66-9300 10-66-9300	Office Supplies Library Wide Supplies Library Wide Supplies Library Wide Supplies Library Wide Supplies Library Wide Supplies	Inv# 48892654 Inv# 48892654 Inv# 48803040 Inv# 48704101 Inv# 48726692 Inv# 49009111	16.99 15.16 257.94 49.99 21.99 161.10	40779	06/16/26	<u>523.17</u>
Reece Smith 10-64-8160	Teen Program	Dungeon Master 6.3.2026	100.00	40780	06/16/26	<u>100.00</u>
Reece Smith 10-64-8160	Teen Program	Dungeon Master 6.17.2026	100.00	40781	06/16/26	<u>100.00</u>
Reece Smith 10-64-8160	Teen Program	Dungeon Master 7.1.2026	100.00	40782	06/16/26	<u>100.00</u>
Reece Smith 10-64-8160	Teen Program	Dungeon Master 7.15.2026	100.00	40783	06/16/26	<u>100.00</u>
Samantha Parkison 892193 10-66-9970 10-62-7550	FUNshine Committee In-State Travel	March Madness Winners 11.6 miles, ILA Mini Conference	62.00 8.41	40784	06/16/26	<u>70.41</u>
Sen Source 10-58-5710	Equipment Maintenance & Repair	Inv# 66449	350.00	40785	06/16/26	<u>350.00</u>

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Sherie C Shapiro 291967 10-64-8100	Adult Services Programs	Ageless Grace Body and Brain 6.18.2026	75.00	40786	06/16/26	<u>75.00</u>
Sherie C Shapiro 291967 10-64-8100	Adult Services Programs	Ageless Grace Body and Brain 7.16.2026	75.00	40787	06/16/26	<u>75.00</u>
St. Charles History Museum 10-64-8100	Adult Services Programs	Precipice of Freedom program 7.21.2026	200.00	40788	06/16/26	<u>200.00</u>
Technology Management Revolving Fund 132558 10-58-5570	Leased Internet Access Line	Inv# T2620653	399.60	40789	06/16/26	<u>399.60</u>
Telcom Innovations Group LLC 301530 10-58-5510	Telephone	Inv# A62667	328.90	40790	06/16/26	<u>328.90</u>
The Goalden System 10-64-8165	Community Engagement Program	Job Searching with a Neurodivergent Brain 5.20.2026	275.00	40791	06/16/26	<u>275.00</u>
Thomson Reuters - West 301867 10-54-3110 10-54-3110	Adult Books Adult Books	Inv# 853506462 Inv# 853503972	375.19 274.05	40792	06/16/26	<u>649.24</u>
Twin Oaks Landscaping, Inc. 80-55-1905	Renovation Project	Landscaping Payment 18 5.31.2026	880.00	40793	06/16/26	<u>880.00</u>
Uline 312246 10-66-9920 10-66-9920 10-66-9920	Furniture and Equipment Furniture and Equipment Furniture and Equipment	Inv# 207980597 Inv# 208537060 Inv# 208488579	425.12 -425.12 423.62	40794	06/16/26	<u>423.62</u>
Unique Management Services Inc 312430 10-56-4410	Collection Agency Fees	Inv# 6158900	29.55	40795	06/16/26	<u>29.55</u>
VisoGraphic 322200 10-64-8210	Newletter	Inv# 250798	684.12	40796	06/16/26	<u>684.12</u>
Weatherguard Roofing Co				40797	06/16/26	<u>4,068.00</u>

Addison Public Library

Check Register

All Bank Accounts

May 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
80-55-1905	Renovation Project	Roofing/Sheet Metal Payment 18 5.31.2026	4,068.00			
Weston Woods Studio Inc 331578 10-55-3500	Online Databases	Inv# 86976507	2,860.00	40798	06/16/26	<u>2,860.00</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 5/19/26 Payroll	4,117.64	ACH	05/21/26	<u>4,117.64</u>
					Check List Total	<u><u>591,178.39</u></u>

Addison Public Library**Check List**

All Bank Accounts

May 1, 2026 - June 16, 2026

Check Number	Check Date	Payee	Amount
Vendor Checks			
21953	05/20/26	Bibliotheca LLC 121830	100,296.18
21954	05/20/26	Verizon	100.20
21955	05/20/26	Village of Addison - HSA	3,721.88
21956	05/28/26	ADP, LLC #110146	4,720.36
21957	05/28/26	Amazon Capital Services 112300	1,248.64
21958	05/28/26	Comcast 132548	267.85
21959	05/28/26	Village of Addison: Misc Exp 500010	132.00
21960	05/28/26	Village of Addison: Misc Exp 500010	858.15
21961	05/28/26	Village of Addison: Misc Exp 500010	783.00
21962	05/28/26	Village of Addison: Misc Exp 500010	188.78
21963	05/28/26	Village of Addison: Misc Exp 500010	85.65
21964	05/28/26	Village of Addison:Health Ins 500011	33,881.24
21965	05/28/26	Village of Addison:Health Ins 500011	2,424.50
21966	05/28/26	Village of Addison:Health Ins 500011	300.20
40702	06/04/26	Amazon Capital Services 112300	79.37
40703	06/04/26	Any Promo	767.42
40704	06/04/26	Comcast 132548	83.16
40705	06/04/26	Elan Financial Services	7,949.81
40706	06/04/26	Nicor Gas 241916	981.04
40707	06/04/26	Preston Klik	400.00
40708	06/04/26	Village of Addison - HSA	3,721.88
40709	06/16/26	Albertsons - Safeway 112213	625.64
40710	06/16/26	Ale Ramirez	150.00
40711	06/16/26	Ale Ramirez	150.00
40712	06/16/26	ALTA Language Services Inc 112275	58.00
40713	06/16/26	Amazon Capital Services 112300	627.46
40714	06/16/26	Amazon Capital Services 112300	976.53
40715	06/16/26	Amazon Capital Services 112300	877.99
40716	06/16/26	Amazon Capital Services 112300	1,738.64
40717	06/16/26	Amazon Capital Services 112300	896.10
40718	06/16/26	Betsi Beltran	19.50
40719	06/16/26	Beyond Tomorrow Comics	69.50
40720	06/16/26	Bibliotheca LLC 121830	1,389.00
40721	06/16/26	Bradford Systems Corporation	41,613.76
40722	06/16/26	Brainfuse Online Instruction 221159	9,040.00
40723	06/16/26	Brigit Goudie 892136	200.00
40724	06/16/26	Brigit Goudie 892136	200.00
40725	06/16/26	Brittany Burns 892141	2.32
40726	06/16/26	Caputo's Fresh Markets	20.25
40727	06/16/26	CDS Office Technologies 131476	886.92
40728	06/16/26	Chrissie Erwin	250.00
40729	06/16/26	Colley Elevator 132555	250.00
40730	06/16/26	Complete Cleaning 132523	5,700.74
40731	06/16/26	Continua Interiors of Illinois, LLC 131414	13,579.29
40732	06/16/26	Convergint Technologies LLC 132568	6,247.50
40733	06/16/26	Crimson Multimedia Dist. 132835	632.54
40734	06/16/26	Cyberdyne Masonry Corporation 133100	7,143.00
40735	06/16/26	D&Z House of Books Inc 143662	117.82
40736	06/16/26	Deborah Sanchez 829116	19.72
40737	06/16/26	Dell 141554	1,364.33
40738	06/16/26	Demco Inc 141551	82.16
40739	06/16/26	Diana M Cincinello	80.00
40740	06/16/26	Discount School Supply 141917	206.34
40741	06/16/26	Dunne Cleaning Specialist Inc 142998	1,479.05
40742	06/16/26	Eco Lighting Services and Technology LLC 151341	10,133.00
40743	06/16/26	Ehlers Investment Partners LLC 151700	1,747.21
40744	06/16/26	Elizabeth M Adamczyk 111410	300.00

Addison Public Library

Check List

All Bank Accounts

May 1, 2026 - June 16, 2026

Check Number	Check Date	Payee	Amount
40745	06/16/26	ELM USA, Inc. 152250	1,880.00
40746	06/16/26	Frederick Quinn Corporation 162815	93,432.00
40747	06/16/26	Gabriela Tafolla 162821	0.51
40748	06/16/26	GALE/CENGAGE Learning 171152	4,500.00
40749	06/16/26	Garvey's Office Products 171197	576.01
40750	06/16/26	Grainger 333337	610.86
40751	06/16/26	IL Library Association 192210	150.00
40752	06/16/26	Ingram Library Services 192453	6,658.84
40753	06/16/26	Innovation Arts Connection LLC	200.00
40754	06/16/26	Jackson-Hirsh Inc. 201115	116.00
40755	06/16/26	Jenny Cuevas 892155	24.51
40756	06/16/26	Jodi Gianakopoulos 892160	20.00
40757	06/16/26	Jostle Corporation 203123	7,399.68
40758	06/16/26	Krueger International Inc. 212825	8,692.99
40759	06/16/26	Lauterbach&Amen LLP 172582	2,340.00
40760	06/16/26	Len's Ace Hardware Inc. 221567	848.39
40761	06/16/26	Lesley Cyrier 892152	1.59
40762	06/16/26	Library Supply Solutions 221925	2,634.00
40763	06/16/26	Matthew Williams 892182	67.09
40764	06/16/26	MG Mechanical Contracting Inc 231980	57,940.00
40765	06/16/26	Midwest Tape 231925	3,653.65
40766	06/16/26	Midwest Wrecking Co Inc 231979	7,981.00
40767	06/16/26	Nardi's Pizza 241172	184.00
40768	06/16/26	Natalie Hernandez	4.10
40769	06/16/26	Nelson Fire Protection	29,458.00
40770	06/16/26	NewsBank 241594	6,022.00
40771	06/16/26	NobleTec LLC	17,768.04
40772	06/16/26	OCLC Inc 251352	2,100.00
40773	06/16/26	OrangeBoy 252818	5,480.80
40774	06/16/26	Patti Gebala 892144	41.09
40775	06/16/26	Paul Rubio	4.00
40776	06/16/26	Prime Architectural Metal & Glass Inc.	22,924.00
40777	06/16/26	Product Architecture + Design 262850	2,884.00
40778	06/16/26	ProQuest LLC 121932	16,306.37
40779	06/16/26	Quill 273145	523.17
40780	06/16/26	Reece Smith	100.00
40781	06/16/26	Reece Smith	100.00
40782	06/16/26	Reece Smith	100.00
40783	06/16/26	Reece Smith	100.00
40784	06/16/26	Samantha Parkison 892193	70.41
40785	06/16/26	Sen Source	350.00
40786	06/16/26	Sherie C Shapiro 291967	75.00
40787	06/16/26	Sherie C Shapiro 291967	75.00
40788	06/16/26	St. Charles History Museum	200.00
40789	06/16/26	Technology Management Revolving Fund 132558	399.60
40790	06/16/26	Telcom Innovations Group LLC 301530	328.90
40791	06/16/26	The Goalden System	275.00
40792	06/16/26	Thomson Reuters - West 301867	649.24
40793	06/16/26	Twin Oaks Landscaping, Inc.	880.00
40794	06/16/26	Uline 312246	423.62
40795	06/16/26	Unique Management Services Inc 312430	29.55
40796	06/16/26	VisoGraphic 322200	684.12
40797	06/16/26	Weatherguard Roofing Co	4,068.00
40798	06/16/26	Weston Woods Studio Inc 331578	2,860.00
ACH	05/21/26	Mission Square 231901	4,117.64
Vendor Check Total			591,178.39
Check List Total			591,178.39

Check count = 112

Addison Public Library
Payroll Distribution Summary

Board Meeting 6/16/2026

<u>Description</u>	<u>Amount</u>
Payroll	\$297,366.81

Approved by Board of Trustees

President

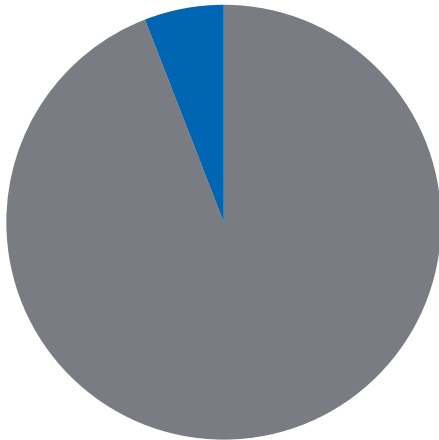
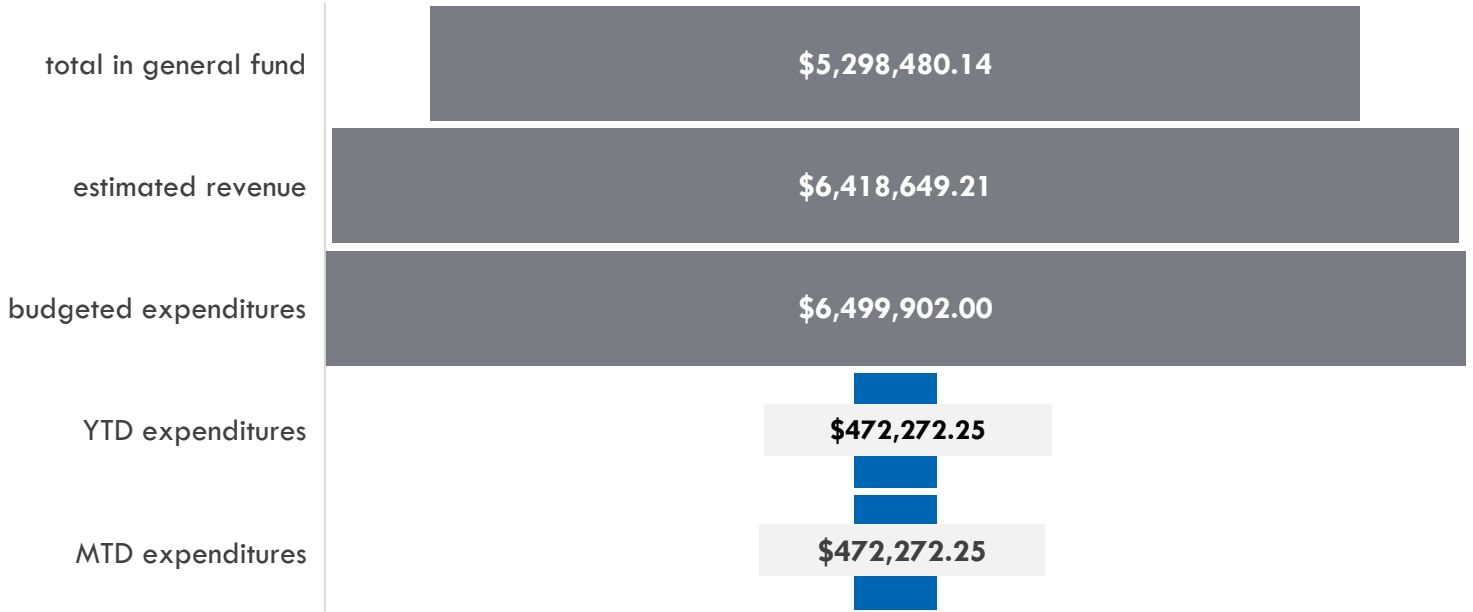
Date

Secretary

Date

May 2026 Financial Highlights

General Fund



We have received 8% of our estimated revenue for the fiscal year including \$487,411.67 this month.

At this point last year, we had received 10% of our estimated revenue for FY26.



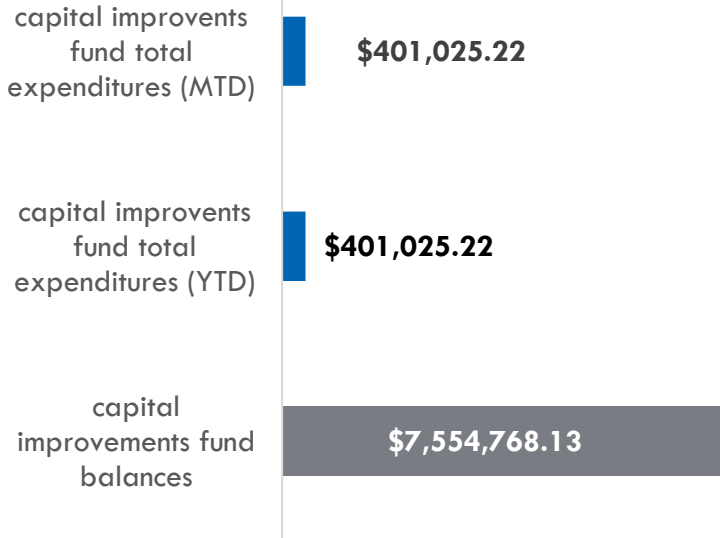
The general fund decreased from \$5.31 million to \$5.3 million from 5/1/2026 to 5/31/2026.

This is a result of \$487k revenue coming in, \$472k (general fund + asset replacement) expended.

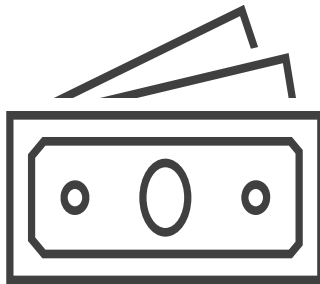
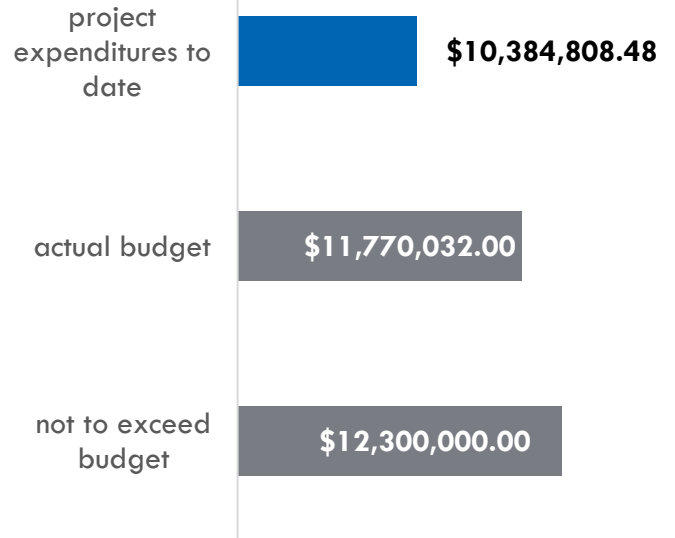
May 2026 Financial Highlights

General Fund

building project + asset replacement (FY27)



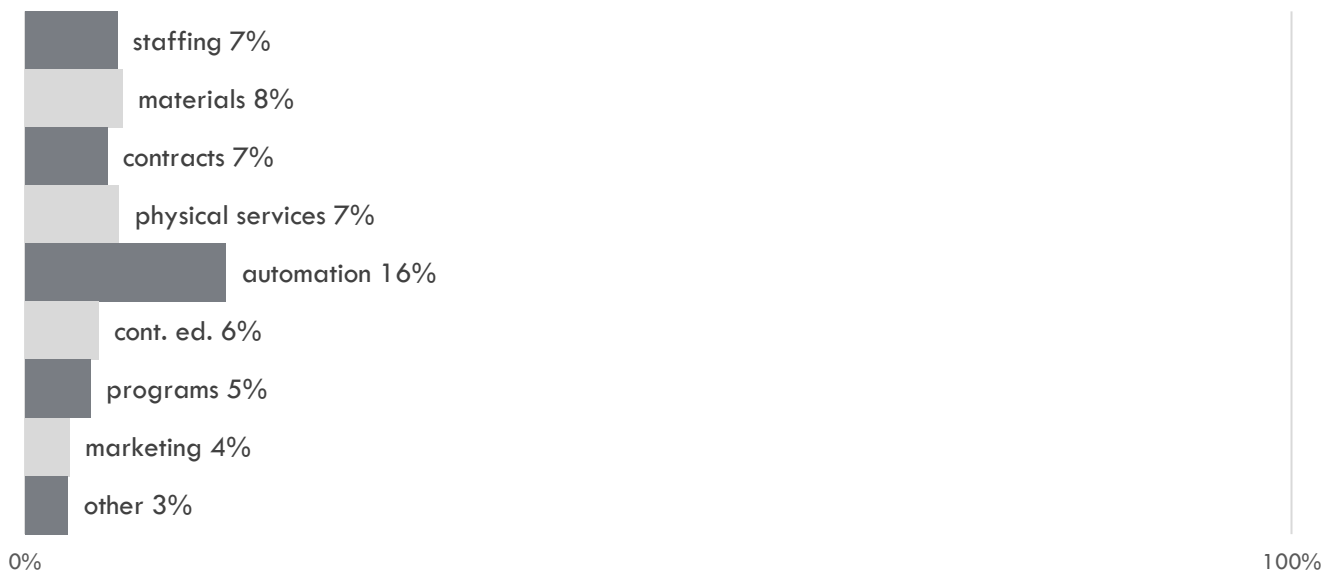
building project (January 2024 - present)



We have spent 7% of our estimated FY27 budget.

At this point last year, we had spent 6% of our estimated budget for FY26, so we're ahead of the previous year's spending.

Year-to-date spending by budget group





Director's Report – May 2026

Personnel –

- Amy Sorensen has been hired to fill the vacant Youth Services Specialist position. Amy has a master's degree in library and information science from the University of Illinois Urbana-Champaign and also has a background in teaching children ranging from preschoolers to junior high students. I'm confident that she will be a great addition to our YS team.
- Sergio Cintora has been hired to fill the vacant IT Associate position and will join us later this month. Barring any other staff resignations that come in before then, once Sergio starts, we will be fully staffed!

Cleaning Service – Our cleaning company cut their rate during the renovation since they were not cleaning the entire building. Now that the building is fully open again, they gave us a new service proposal that reflected a price increase. Their new proposed rate is \$6950 per month for overnight cleaning 7 days per week which is higher than what we were paying prior to the renovation.

Before signing the new agreement, I asked Greg to get quotes from some other companies to see how they compare. We contacted companies that were either recommended by other area libraries or who have reached out directly to us offering a free quote for services. Of those proposals, the lowest one was \$2756 per month higher than our current company. The highest one was almost \$5,000 per month higher.

Based on this, I did sign the renewal agreement with our current provider, but at their new monthly rate, we will be paying \$83,400 per year and our working budget was set at \$80,000 per year and that figure also included my estimate for semi-annual carpet cleaning.

Census Video – A representative from the US Census Bureau who has done training for us in the past reached out this month to inquire about the possibility of producing an upcoming Census Data Gem video at our library. [Census Data Gems](#) are a series of short how-to videos for “data users who are looking for an easy and quick way to enhance their knowledge of Census data.” Addison is centrally located for the people involved in this production, and our rep knew that we had just completed a renovation. Based on this, she felt it might provide a nice background for their video. Lesley is working with them on setting this up. They will use Study Room 2H, and their filming will not be disruptive to other library users. We expect the filming to take place later this month or early next month.

ACTV – Doree Krage and Mike Tynus from the Village provided us with the audio equipment for the ribbon cutting on 5/31 and they filmed both the ribbon cutting outside and the Sam's Lab

ribbon cutting and speeches. They came back a few days later, and Brooke provided an on-camera tour of the renovated spaces with Doree serving as the interviewer/tour recipient. Mike then edited the footage into one program, an episode of their Newsmakers series, which you can now view on [YouTube](#) and also find streaming at various times on ACTV.

Meetings – I've attended a number of meetings since the last Board meeting, including:

- New Employee Orientation Sessions (5/27, 5/29, and 6/12)
- Final weekly construction meetings (5/21 & 5/28)
- Dolly Parton Imagination Library meeting (5/29)
- Insurance Renewal Meeting with Patrick Cook of Cook & Kocher (6/2)
- Addison Intergovernmental Meeting (6/3)
- SWAN Directors' Quarterly Meeting (6/4)
- Dolly Parton Imagination Library meeting (6/8)

These were in addition to our regular, weekly meetings of the Library Leadership Team, regular monthly check-ins with my direct reports, and daily check-ins with our Construction Manager John Barrett, as he continues to oversee punch list work.

Trustee Training Opportunity – RAILS is offering an online workshop for library trustees in July:

Trustee Training: Library Advocacy

[Friday, July 10, 10–11 a.m.](#) (Online)

Amelia N. Aldred, Deputy Director of State and Local Advocacy at the American Library Association, and Deborah Doyle, President of United for Libraries, will cover advocacy fundamentals, current legislative issues, and practical strategies for supporting library funding, the freedom to read, and strong partnerships with library staff. Participants will also learn how to build relationships with community leaders, policymakers, and advocacy networks while exploring resources to support ongoing advocacy efforts.

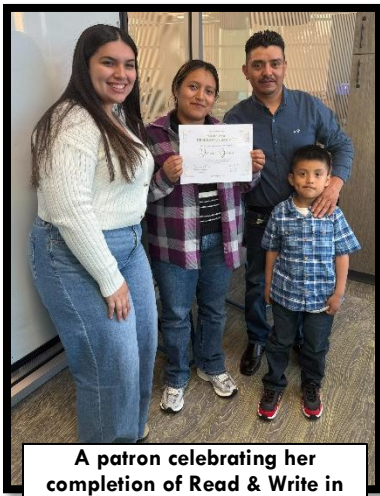


ADDISON
PUBLIC LIBRARY

ADULT SERVICES – MAY 2026

Library wide and in Adult Services, May was a month for celebrating every story!

After a very accomplished school year, we said goodbye to our Social Services intern, Diana. Patrons and staff are very sad to see her go, but we are so happy APL got to be part of her story. Diana's last week was also the first week we welcomed our Social Services Specialist, Yesenia back from maternity leave. Everyone was happy to see her, and we are so glad there was no gap in services during her time at home.



A patron celebrating her completion of Read & Write in Spanish, along with her family and our intern.

We celebrated a successful new program, with the first Spice Club on May 1. For each session patrons can stop by the Adult Services desk (while supplies last) and pick up a packet that includes the featured spice, a recipe, a history of the spice, and a variety of resources (both physical and online) related to the spice or region from the library collection. Katrina has designed the first year of Spice Club sessions to focus on regional American spices in honor of America 250. Spice Club will take place every other month. May featured Old Bay and July will be creole seasoning.

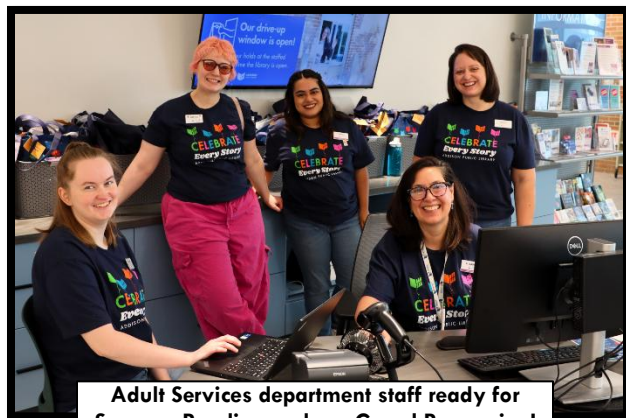
We now have passports available for our library travelers! Patrons can collect "passport stamps" by attending Spice Club and Around the World at the Library. Once someone has collected 4 stamps in their passport, they are entered into a grand prize drawing that will be held at the end of 2026! The community has had such positive feedback about this concept that we plan to expand and add other passport programs to the mix in the future.

Our Read & Write in Spanish class also held their last session for the semester in May. Students and staff members came together to celebrate their hard work and tremendous progress. Read & Write in Spanish will return in the fall with a new intern from Elmhurst University.

Patrons learning something new and coming together is always worth celebrating! Free Time Friday made Spring Lanterns, an attendee at Ageless Grace shared, "It was the most wonderful, fun time I have had in a class ever!" Meanwhile, a Computer Basics attendee stated, "Class was intimate and instructor was nice/helpful. I learned multiple new things." The Genealogy Club learned about using newspapers for genealogical research. A patron noted, "Presentation was amazing. Caron was incredibly knowledgeable and resourceful. I appreciated the handout as well as the overhead slides. Points about inaccuracies and follow up on other resources is very helpful." Our ELL Books & Bites Book Club also wrapped up their May series that featured a series of passionate discussions about a true crime book, *Framed: astonishing true stories of wrongful convictions* by John Grisham and Jim McCloskey.



ELL Books & Bites Book Club and their May read, *Framed*.



Adult Services department staff ready for Summer Reading and our Grand Reopening!

May 31 was the biggest celebration of all, kicking off summer reading and celebrating the official reopening of the building! Eight AS staff members helped make summer reading distribution, crowd control, passport stations, and the photo booth possible that day. 223 adults signed up for summer reading on May 31! Elizabeth shared that she was particularly touched by patrons who introduced their family members to her after years of encounters. It showed what a close community the library is part of!

The department has worked hard to continue this year's celebration of every story all summer long with tie in programs coming in the next few months. From a Gatsby Party to a book discussion of *Kindred*, there will be something for everyone.

COMMUNITY ENGAGEMENT MAY 2026

SNAPSHOT

- The team welcomed the new Summer Book Bike Associate, Addy!
- Patti attended her mentee's graduation from Addison Trail High School!
- Gaby completed RAILS' Catalyst training, an 8-month leadership development program!

The Community Engagement department put the "out" in outreach at...

- School functions in local districts. Patti joined YS for their summer reading visit to St. Philips, Natalie & Claire closed out the school year at ASD4's Summer Send off, and the Rolling Reader (book bike) made its first appearance at Lincoln Elementary's last day of school. This year, the Rolling Reader will visit 11 different parks & 2 summer school visits, weather permitting.
- Clarendale's Memory care unit. This month's theme celebrated two holidays, Mother's Day and Memorial Day, with the reading of the classic "Are You My Mother?" and "By Dawn's Early Light" a history of the Star-Spangled Banner. The session ended with the singing of the national anthem and enjoying the retro treat Hostess Twinkies.
- The Addison Park District: Patti & Gaby volunteered at Lake Manor Park during the Park Pride event and attended the rescheduled Ribbon Cutting event at Centennial Park. The first Trail Tales title will be set-up there in June.
- SCARCE's Annual Growing Green Market (Matt & Patti), where someone confirmed that they grew cucumbers using the plantable pencils given out during last year's event.



Top to bottom: Matt & Patti at Growin Green Market; Patti & Gaby during Park Pride Cleanup; Children showing off frisbees during last day of school visit; Addy & Samantha during Ribbon Cutting; Natalie & Claire are Summer Send-Off.

PROJECTS / COMMITTEES

Marketing

- Samantha and Sundae worked on another Staff Anniversary highlight in May, this time celebrating Janet's 10 years at the library. These highlights have been very well received by staff on Jostle!
- With Jack's help, digital signage is now up and running at the service desks. Setup was quick, and the backend has proven to be very user-friendly for scheduling content and customizing what appears on each screen.

Grand Reopening & Summer Reading Party

The event itself was a huge success, with more than 1,100 people attending. Feedback from the day reflected a strong sense of excitement and appreciation from the community as they explored the updated spaces. Courtney (Teen Services) and Pam (Addison Park District) helped Samantha capture the day, resulting in over 1,300 photos to review.

- CE staff prepared 325 goodie bags ahead of the event.
- The rest of the team put their experience with big events to use throughout the library: Gaby at the welcome table, Addy in the YS play area, Patti in Meeting Room 3 with the Friends of the Library & refreshments, Natalie in Teen Services, and Matt as the floater to share updates & check on staff.

Trail Tales: Thanks to the generosity of Penguin Random House, the Trail Tales spreads were printed in-house on the large format printer in Sam's Lab!

STATISTICS

- CE connected with 465 community members at 9 outreach events!
- 22 New Job Toolkits distributed and 13 one-on-one appointments with Job Seekers & Business Owners.
- Matt & Gaby notarized a total of 32 signatures this month.



GUEST SERVICES (GS) – MAY 2026

SNAPSHOT

Staff updates: Janet celebrated her 10th anniversary in May and was featured in an article on Jostle. Jessica graduated with her bachelor's degree. Theresa and Jackie attended Reaching Forward. Theresa, Jackie, and Jessica were scheduled during the Grand Reopening. Kathy, Javier, Socorro, and Eva S. volunteered to work to help patrons, provide tours of the AMH, and answer questions.

In May 219 inactive patrons were purged and \$2,737.91 waived.

All APL staff voted to name the Automated Materials Handler Greg A(MH). Our 2 facilities people are Greg B. and Greg C. which is why Greg A(MH) was suggested.

Socorro has been diligent in checking the holds shelves and making sure they are in order.

Eva V. received a thank you card from patrons for her services.

Javier recorded Brooke for a tour of the library that will be archived in the time capsule. The time capsule is ready to be placed, so Javier has completed his commitment to the committee.

Everyone in Guest Services received positive comments about the renovation. 1 patron even cried when she came in because it was so beautiful. The comments include beautiful, bright, and spacious.

Guest Services staff are promoting library cards and continue to encourage residents to get cards.

The Library of Things wall has seen a lot of interest from people, and they comment that they had no idea we had these items.

STATISTICS

Drive-up Statistics

- 63 items checked out at the window.
- 41 Addison items and 22 items from other SWAN libraries

Returned items

- 4,416 returned manually by staff in Workflows.
- 4,200 returned via Automated Materials Handler (AMH)

There were 3 curbside pickups this month. The last day for curbside pickup was May 13 as the drive-up window opened on May 14.

1 item that was on the overdue lists was found on the shelf. Starting May 12, the AMH opened to patrons so all items except kits and Library of Things are checked in via the AMH.

27 patrons were new adults in May, and their accounts updated in June.

Guest Services completed 19.25 hours of Continuing Education.

17 non-SWAN ILLs checked out this month.

The self-check percentage was 19%. Part of the month the self-checks were not available but since the lobby has been opened a lot of people use the self-checks.

IT Services – May 2026

SNAPSHOT – Sam’s Lab Ribbon Cutting



- *Soft launch
May 1, 2026*
- *Ribbon-cutting
May 31, 2026*

Maker Services Manager, Assistant, and Associate

- Led 62 tours of Sam’s Lab, demonstrating equipment use and showcasing sample products. Received many compliments.
- Distributed approximately 165 assistive 3D prints and equal number of laser cut book holders during the Grand Reopening.
- Hosted 5 synchronous workshops with 20 attendees.
- Offered 20 one-on-one sessions, with 6 in Spanish.
- Had a total of 201 patron walk-ins, with 20 interactions lasting 15 minutes or longer.
- Most of the equipment usage has been for training sessions. We hope to see equipment reservations for independent users go up over time.

PROJECTS

The IT Services Associates

- Answered a total of 494 patron queries in May 2026.
 - a 23% decrease from April 2026 with 642 queries.
 - a 21% decrease from May 2025 with 623 queries.

The IT System Administrator

- Resolved a total of 26 IT tickets, a 13% increase from April 2026 with 23.
- Configured and replaced 4 OPAC stations. Configured signage software for display screens.
- Set up Youth Services patron computers. Moved Guest Services staff computers.
- Filled in at the IT Desk for 7.5 hours.

The Head of IT Services

- Revised IT Desk opening/closing procedures to implement Lean Management for efficiency.
- Onboarded a new IT Associate. Filled in at the IT Desk for 12.25 hours.
- Moved Guest Services Staff computers, together with the IT System Administrator.



ADDISON
PUBLIC LIBRARY
This is the library logo.

MATERIALS MANAGEMENT – MAY 2026

SNAPSHOT

Staff took part in helping prepare for the Grand Re-Opening on Sunday, May 31. From organizing collections, updating signage, and more. Thank you to Jenny, Karen, Sue, Raghda, Paul, Eden, and Priyanka who participated in the Grand Re-Opening. From helping in the lobby giving away goodie bags, to helping in Youth Services, talking about second floor collections, taking photos at the photo booth, to talking about the Library of Things collection and the green roof on the third floor.

The Library of Things collection was a huge hit as many patrons did not know we had this collection.

PROJECTS

Sue shifted nearly the entire picture book collection to get the breaks in the best location and maximize space for the most popular category, picture book series. She also created a June browse category “Read with Pride”.

Kristina worked on endcap signage for most of her collections but is waiting to replace endcap signage for the Teen collection. She also worked on weeding lists for the adult music CDs and adult Polish fiction collections.

Library Aides helped with making Summer Reading bags, worked on laminating signs for the Youth Services Department, worked on getting the blue bagged items back on the rods in Youth Services, and shelved the new Creative and Craft collections.

Eden finished working on the Library of Things display tags for the lobby.

Priyanka had the opportunity to shadow Materials Management staff on the work they do from selecting, ordering, cataloging, processing, and interlibrary loan.

Paul led our first department engagement activity, and theme was about traveling.

Karen worked with SWAN to troubleshoot access issues with some of our databases. She also attended the District 88 Transitions graduation celebration.

STATISTICS

Staff completed **16.75** hours of CE.

Staff added **1,274** items.

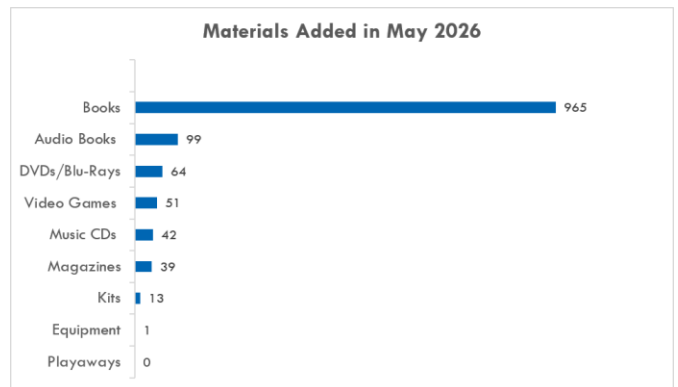
Staff withdrew **758** items.

Library Aides shelved **258** carts.

Addison patrons borrowed **21** items from other libraries through interlibrary loan.

Average time Addison patrons had to wait for item to arrive through OCLC: **6.05** days.

Addison Library sent **139** items to other libraries through interlibrary loan.



This chart shows the number of items added to the collections by formats.

TEEN SERVICES – MAY 2026

SNAPSHOT



We began this very busy month with a new, large-scale event: Free Comic Book Day. Businesses and libraries across the country participate in this national event to celebrate comic books and graphic novels. We worked with stores in our area to purchase issues at a reduced cost. Along with selecting a free issue to take home, participants could do a craft in Youth Services or Sam's Lab, watch a Batman film, or participate in comic book trivia. We also promoted our eComic Book app, Comics Plus. 100 people of all ages attended and we will definitely participate again next year.

This year we took a different approach to Summer Reading and handed out books directly to students at Indian Trail and Addison Trail during their lunch periods. There was a huge response and we gave out more books in those two days than we have any previous summer. With our ribbon cutting, we've given out a total of 584 Summer Reading bags.

We also saw the enthusiasm back at the library. Kids came in wearing a pendant that is a magical talisman from one of the graphic novels, they checked out one of the summer reading titles on their card so they could get a different title as their Summer Reading book, they read their book aloud to friends in the teen space, and they begged us to let them have another bag because they had already finished the book they got.

There was lots of positive feedback from the schools as well. Students showed their bags off to their teachers, who let us know how impressed they are with the program and happy to see students excited to read.

A high school student studying for finals told us, "Bro I am so glad this place exists. I would have dropped out of school my Freshman year if ya'll weren't here."

A former volunteer shared that, "Volunteering actually helped me a lot in getting my job. I got hired as a hostess, and I already knew a lot from volunteering and being the host."

An adult and former teen participant thanked us for the advice we gave her when she was a teen. She remembered when we came to her class and explained how reading can help you deal with stress and is escape from the problems of life. She uses that advice now that her mom is sick and she is caring for both her mother and younger sibling.

YOUTH SERVICES – MAY 2026

SNAPSHOT

Highlights from May:

- May was a very busy month for Youth Services staff. We visited all District 4 elementary schools as well as St. Philip the Apostle to promote Summer Reading, and welcomed all D4 2nd graders to the library for tours in collaboration with the Addison Museum and Village Hall.
- The first day of Summer Reading registration was Sun. May 31st, the same day as the library's Grand Re-opening. We registered 237 kids for Summer Reading bags that day! The Grand Re-opening was also a great opportunity to engage with patrons about the new play structure and baby garden. Staff did an excellent job talking to patrons about the space and providing oversight and check-ins with families throughout the afternoon.
- YS Specialist Maria Gonzalez's last day was May 15th; she received an offer for a full-time position at another library. Our new Specialist Amy Sorensen started on June 3rd and has hit the ground running.
- We celebrated Eid al-Adha with stories and a craft on May 16. Our local presenter Zahawa Saleh again did an excellent job engaging participants with the stories.
- We now have two families whose children have completed the 500 Book Challenge! One of the families is pictured below. A little over a year into the program, we currently have 82 kids registered.
- Our first Storytime Outside of the season was on May 29. We had a great turnout and beautiful weather.
- Betsi received a giant thank you card from the teachers and students at Head Start, thanking her for all the wonderful storytimes she did this past school year.



STATISTICS

Youth Programs: 28 programs, 2654 participants

Asynchronous Programs: 8 programs; 610 participants | Appointments: 20 | Continuing Education: 22.25 hours

Reference Questions: 187 | Directional Questions: 146 | Play Structure Questions/Interactions: 24

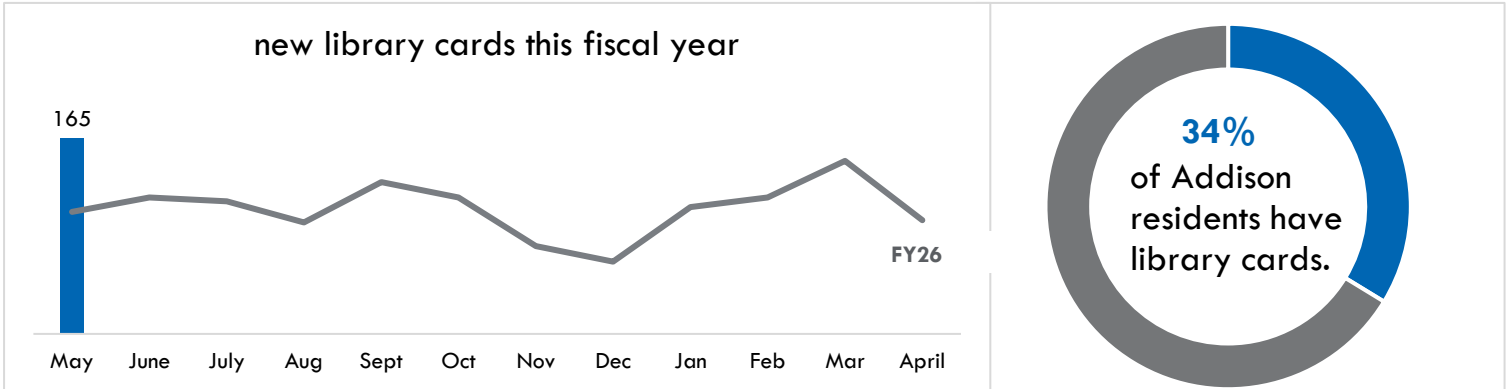
Book Displays: Asian American, Native Hawaiian & Pacific Islander Heritage Month; Eid al-Adha; If You Like ...
The Tryout.

May 2026 Library Usage Report

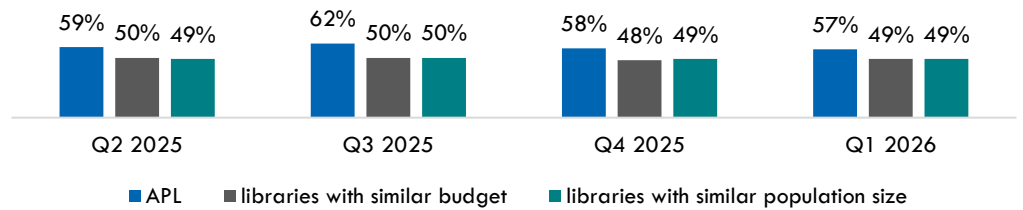


Library Cards

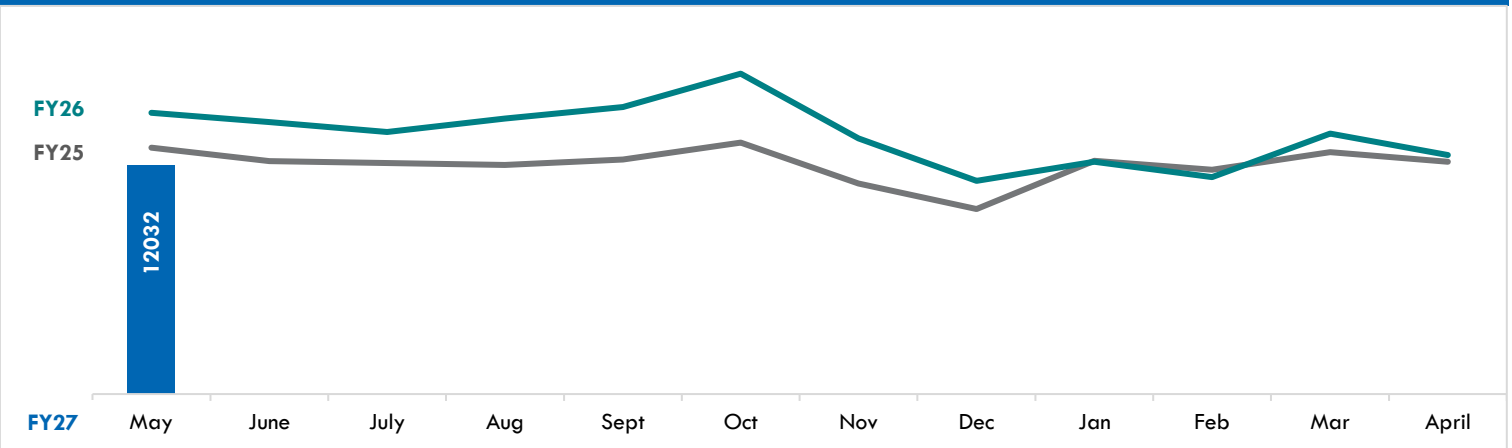
165 new library cards this month.



percentage of new cardholders who signed up between 12 and 24 months ago and actively use the library

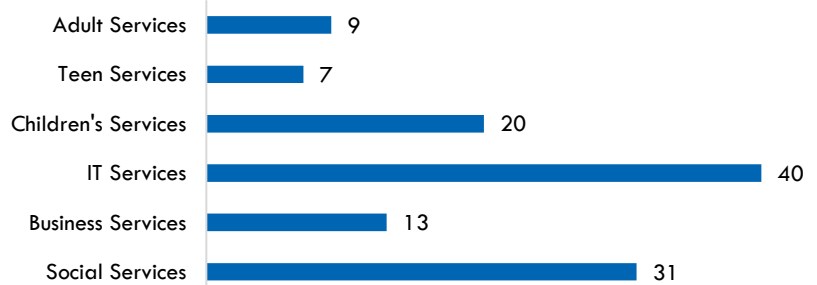


Library Visits



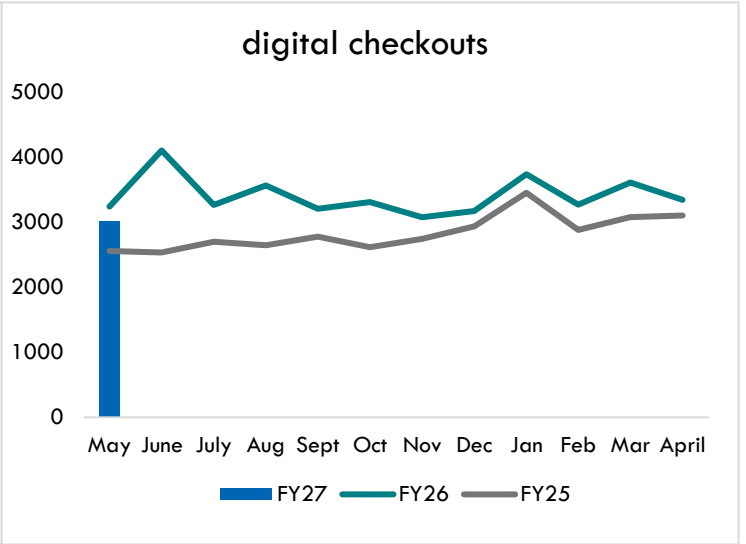
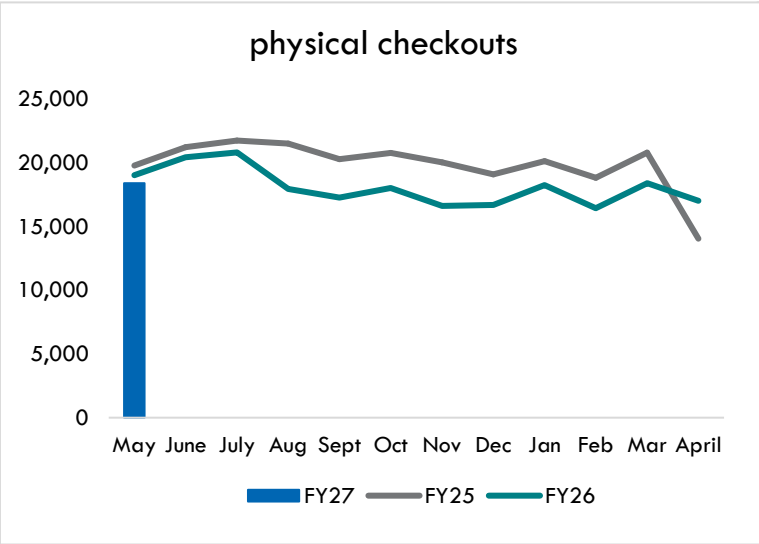
1-on-1 appointments

- 120 1-on-1 appointments
- 58 computer logins
- 969 wifi sessions
- 0 public meeting room bookings
- 495 study room bookings
- 13 Digital Media Lab bookings

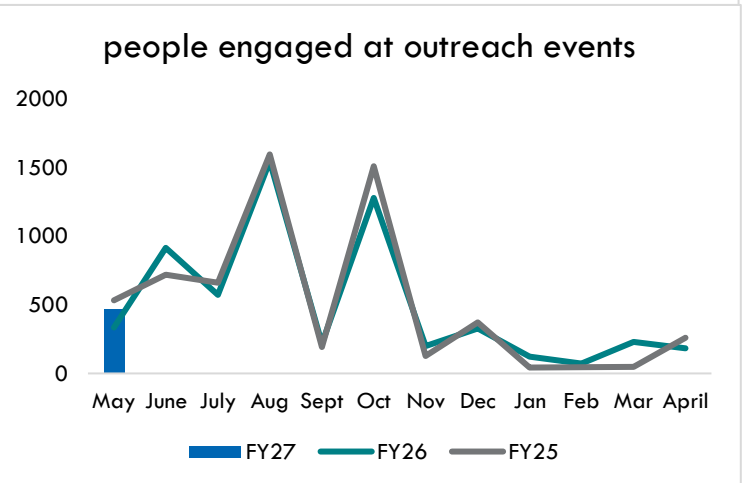
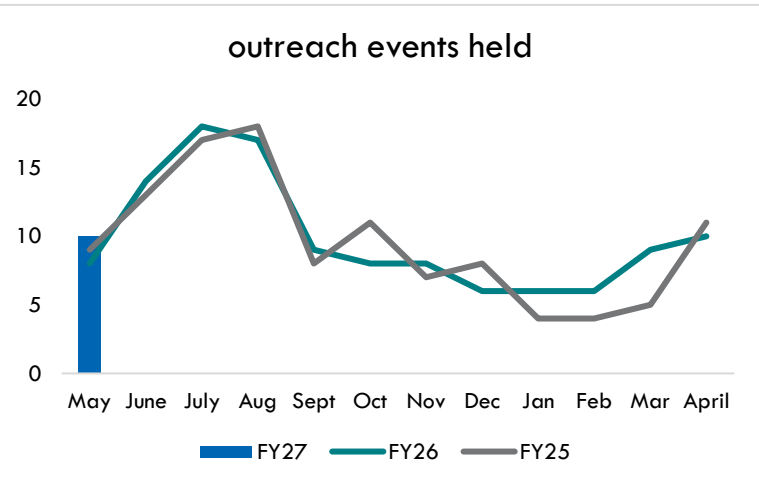
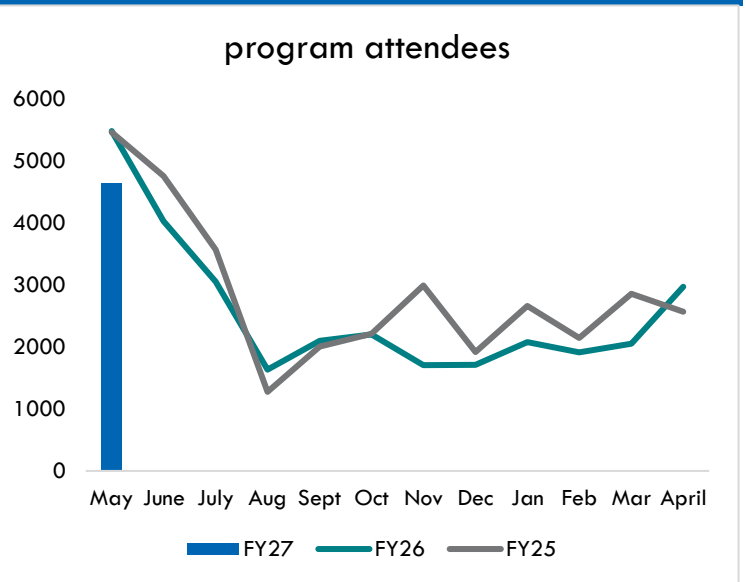
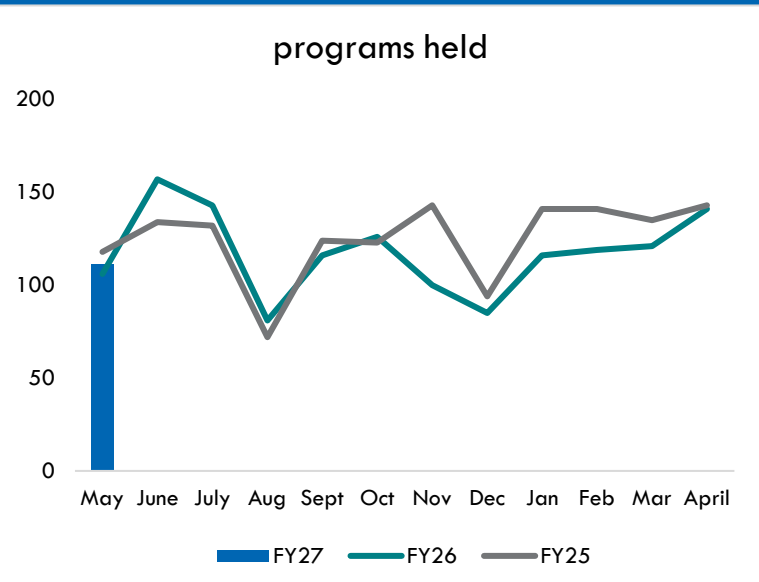


Circulation

21422 total checkouts this month



Programs & Outreach



Notes on statistics

Between January 2025-May 2026, the library underwent a major renovation project. The project was phased, so large sections of the building were blocked off for construction. This significantly reduced spaces, services, and collections available to patrons. Below is a broad timeline which will help you better understand the statistics from FY25 and FY26.

January 2025-May 2026

- no outside meeting room bookings
- reduced programming

May 2025 - November 2025

- Creative and Sound Studio equipment reduced
- Reduced number of 2nd floor computers
- Reduced seating

November 2025-January 2026

- No 2nd floor study rooms
- No Creative equipment available; reduced Sound Studio equipment

January 2026-May 2026

- Approximately 10,000 children's materials in storage
- Reduced play area and seating in Youth Services
- No 1st floor study rooms



Meetings

- 5/21 and 5/28: Mary, Brooke, and Greg attend OAC meetings. We review the schedule, progress so far, and what will happen in the next three weeks. PA+D attends these meetings every other week.
- 5/18: Punch list walk through with PA+D

APL project work

- Created evacuation maps to post at all elevator and stairwell access points.
- Identified which signs and the number of sign holders Hallett will be replacing. These were accidentally disposed of while they stored extra shelving.
- Prepared for the Grand Re-Opening celebration.
- Interviewed by ACTV for a spot highlighting the building project.
- Replacement cushions installed in Youth.
- Meeting Room 3 table repaired.

Construction progress

- Temporary entrance was removed; window, bricks, drywall, and painting made it a wall again!
- Canned lights have been installed in the lobby leading into Meeting Room 1.
- Lights above the 2nd floor computers were shifted to be centered.
- Front doors are scheduled to be swapped on Monday (6/15).
- Lighting controls tech has been here multiple days to complete his work. He provided training to staff on Thursday (6/11).
- We are still waiting on signage, landscaping (where the dumpster was on the south lawn), and key/lock issues to be resolved.

Temporary entrance was removed.



Meeting Room 1 walls were painted.



Addison Public Library

Our Grand Reopening: By The Numbers!

Sunday, May 31, 2026



▲ DOOR COUNT

1,102 visitors



Our door count for the day was 1,102! We usually have a door count of about 150-175 on a Sunday.



▲ LIBRARY CARDS

27 new
cards
made



▲ TRAFFIC FLOW

561 people



At one point during the day, we had 561 patrons in the building. On an extremely busy after school day, we'll get 120.



 I love
this place!

From our "what do you love about the library?" whiteboard.



▲ SWEET TREATS

700 treats



We handed out 400 cookies and 300 cupcakes, plus juice boxes and water.

Addison Public Library

Our Grand Reopening: By The Numbers!

Sunday, May 31, 2026



▲ SUMMER READING

578
Summer
Reading
signups



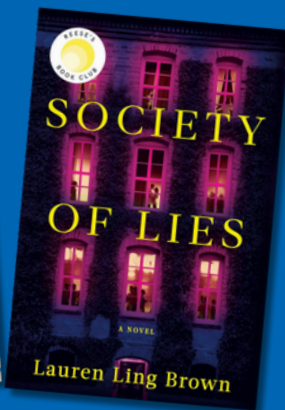
We gave out 578 summer reading bags to Addison cardholders!

Last year, we gave out 397 on our first Addison cardholder signup day.

We more than doubled the 275 bags given out at our 2024 Summer Reading Party.

Society of Lies and *The Wedding People* were the two most popular adult English books.

We gave out the same number of both adult adult Spanish books — 7 of each!



The most popular youth title was *Elmo dice: ¡Sorpresa!* / *Elmo Says Surprise*.

Our Grand Reopening: By The Numbers!

Sunday, May 31, 2026



▲ BINGO PASSPORT ACTIVITY

278 passports



A total of 425 passports were distributed during the event, and 278 passports were turned in for the grand prize drawing!



▲ GIVEAWAYS

325 goodie bags

All passed out by 1:02 PM!



▲ SAM'S LAB

329 items

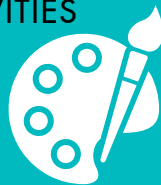


We handed out 164 free assistive 3D prints (can openers, phone stands) and approximately 165 book thumb holders.



▲ YOUTH ACTIVITIES

2 face painters



Worked for 2 hours painting as many kids as possible!

▲ FAMILY FUN

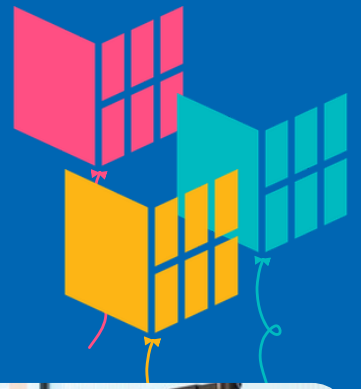
100 balloon animals

The magic show ran from 1:30-2:15 PM, and then from 2:15-3:00 PM the magician switched gears and made balloon animals.



Our Grand Reopening: In Your Words!

Sunday, May 31, 2026



“ When I walked in ... my mouth dropped open, I couldn't speak, it was my moment with my library. I almost cried, it was so warm and welcoming.”



“ So impressed! I ♥ libraries! Way to go, Addison!”

“ What a lovely event! So well planned and executed!!! So excited for our NEW library — —Thank you all!!!”



FOL Meeting: May 20, 2026

From Patti Gebala <pgebala@addisonlibrary.org>

Date Wed 2026-05-27 6:02 PM

To Mary Medjo Me Zengue <medjo@addisonlibrary.org>

Cc Gaby Tafolla <tafolla@addisonlibrary.org>; Brooke Sievers <sievers@addisonlibrary.org>; Donna Quick <quick@addisonlibrary.org>

Hi Mary,

The following are notes from the 5/20/2026 meeting held in the Board Room @ 4:00PM:

- Meeting was called to order at 4:15PM after a visit to the first floor Book Sale area and the new children's play area. The Friends were pleased with the new placement of art that was previously purchased over the years ("Chasing Butterflies" and "Addison: Growth and Friendship for Life"). Eight members present, quorum achieved.
- Minutes of the last meeting March 18, 2026, were read and approved.
- The official treasurer's report through April 2026: \$ 10,598.90. There was a question on new monthly bank services fees that the treasurer will research.
- APL is no longer using Thriftbooks as a vendor for items weeded. The first statement from Knowledge Exchange was for April, \$150.52, significantly less than what we were receiving from Thriftbooks @ \$350 per month.
- The current membership is at 23. Friends will sponsor a membership table at the grand reopening on May 31st.
- The Friends received three funding proposals: \$900 for Manipulative Magnets & Storytime rug for Youth Services, \$598 (deposit) for custom design grand reopening cookies, and \$400 for shelf divider signs for Youth Services. All proposals were discussed and voted approved. In addition, another \$598 (final payment) was approved for the cookies upon delivery (for a total of \$1196).
- Information was shared on the Friends of the Elk Grove Village Library which included their annual financial report and membership application for benchmarking purposes.
- A new membership form was passed out and a final revision will be made in time for the grand reopening.
- Four friends volunteer to assist with the grand reopening on May 31st, and with specific dates for APL's Rock 'N Wheels 2026 tent.
- The meeting adjourned at 5:35PM. The next meeting is Wednesday, July 15, 2026 at 4PM, Board Room, 3rd floor.

Patti Gebala

Community Engagement Assistant



4 Friendship Plaza
Addison, IL 60101
addisonlibrary.org

ADDISON PUBLIC LIBRARY**IPLAR****IDENTIFICATION (1.1 - 1.31)**

This section is information about the administrative entity. "Administrative Entity" is defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet or it may have more than one outlet (an outlet is a location, whether a central library, branch or bookmobile). The majority of the information in this section is pre-filled. If information needs to be updated, enter the corrected information in the box provided on the next line of the survey.

1.1 ISL Control # [PLS 151, PLS 701]	30003
1.2 ISL Branch # [PLS 151, PLS 701]	00
1.3a FSCS ID [PLS 150, PLS 700]	IL0003
1.3b FSCS_SEQ [PLS 700]	002
1.4a Legal Name of Library [PLS 152]	Addison Public Library
1.4b If the library's name has changed, then enter the updated answer here.	
1.4c Was this an official name change?	
1.5a Facility Street Address [PLS 153]	4 Friendship Plaza
1.5b If the facility's street address has changed, then enter the updated answer here.	
1.5c Was this a physical location change?	
1.6a Facility City [PLS 154]	Addison
1.6b If the facility's city has changed, then enter the updated answer here.	
1.7a Facility Zip [PLS 155]	60101
1.7b If the facility's zip code has changed, then enter the updated answer here.	
1.8a Mailing Address [PLS 157]	4 Friendship Plaza
1.8b If the facility's mailing address has changed, then enter the updated answer here.	
1.9a Mailing City [PLS 158]	Addison
1.9b If the facility's mailing city has changed, then enter the updated answer here.	
1.10a Mailing Zip [PLS 159]	60101
1.10b If the facility's mailing zip code has changed, then enter the updated answer here.	
1.11a Library Telephone Number [PLS 162]	6305433617
1.11b If the telephone number has changed, then enter the updated answer here.	
1.12a Library FAX Number	6305436645
1.12b If the fax number has changed, then enter the updated answer here.	
1.13 Website	http://www.addisonlibrary.org

Library Director's Information

Please enter the full name, title and e-mail address of the library director.

1.14 Name	Mary Medjo Me Zengue
1.15 Title	Library Director

1.16 Library Director's E-mail	medjo@addisonlibrary.org
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Library Information

Please provide the requested information about the library type.

1.17a Type of library	Village
1.17b If the library type has changed, then enter the updated answer here.	
1.18 Is the main library a combined public and school library?	No
1.19 Does your library contract with another library to RECEIVE ALL your library services?	No

Contract for Services

Please provide the full legal name(s) of the library(ies) with which your library contracts for service. If you need more than one line, a new one will appear once text has been entered in the first box.

Number of contracting libraries:	
Legal name of library you contract with:	

Administrative Information

Libraries are required by statute [75 ILCS 5/4-10(5), 75 ILCS 16/30-65(a)(2)] to provide a statement as to any extensions of library service or any changes to the limits or boundaries of library service areas. Most of the information in this section will be pre-filled. If the information is incorrect, please enter the updated information in the box provided on the next line of the survey. If your library has had a population change, you must submit official verification to the Illinois State Library.

1.21a County in which the administrative entity is located [PLSC 161]	DuPage
1.21b If the administrative entity's county has changed, then enter the updated answer here.	
1.22a Did the administrative entity's legal service area boundaries change during the past year? [PLS 205]	No
1.22b IF YES, indicate the reason for the boundary change	
1.23a Population residing in tax base (Use the latest official federal census figure) [PLS 208]	35,702
1.23b If the population residing in the tax base has had a LEGAL change, then enter the updated answer here.	
1.23c Documentation of legal population change	
1.24 If the population has changed from the prior year's answer, then indicate the reason.	
1.25a This library is currently a member of what Illinois library system?	RAILS

Federal Public Library Criteria

According to the Institute of Museum and Library Services' Public Library Survey, a public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;

4. The facilities necessary to support such a collection, staff, and schedule; and
 5. Is supported in whole or in part with public funds.

1.26 Does this library have an organized collection of printed or other library materials, or a combination thereof?	Yes
1.27 Does this library have paid staff?	Yes
1.28 Does this library have an established schedule in which services of the staff are available to the public?	Yes
1.29 Does the library have the facilities necessary to support such a collection, staff, and schedule?	Yes
1.30 Is this library supported in whole or in part with public funds?	Yes
1.31 Does this public library meet ALL the criteria of the FSCS public library definition? [PLS 203]	Yes

SERVICE OUTLETS (2.1 - 2.16)

This section gathers information about the service outlets (centrals, branches, bookmobiles) of your library. Locations can only be added to this survey by State Library staff. If you have a branch or bookmobile and do not see its name listed in question 2.3a, please contact IPLAR@ilsos.gov so that it can be added.

2.1a Total number of bookmobiles [PLS 211 & PLS 712]	0
2.1b Total number of branch libraries [PLS 210]	0
2.2a Are any of the branch libraries a combined public and school library?	No
2.2b If YES, provide the name of the branch or branches	

Service Outlet Name

Location	2.3a Branch or Bookmobile Legal Name [PLS 702]	2.3b If the outlet's legal name has changed, then enter the updated answer here.	2.3c Was this an official name change?
ADDISON P.L.	ADDISON PUBLIC LIBRARY		

ISL Control Number

Location	2.4 ISL Control # [PLS 701]	2.5 ISL Branch # [PLS 701]
ADDISON P.L.	30003	3000300

Street Address

Location	2.6a Street Address [PLS 703]	2.6b If the outlet's street address has changed, then enter the updated answer here.	2.6c Was this a physical location change?
ADDISON P.L.	4 FRIENDSHIP PLAZA		

Address

Location	2.7a City [PLS 704]	2.7b If the outlet's city has changed, then enter the updated answer here.	2.8a Zip Code [PLS 705]	2.8b If the outlet's zip code has changed, then enter the updated answer here.

ADDISON P.L.	ADDISON		60101	
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County & Phone

Location	2.9a County [PLS 707]	2.9b If the outlet's county has changed, then enter the updated answer here.	2.10a Telephone [PLS 708]	2.10b If the outlet's phone number has changed, then enter the updated answer here.
ADDISON P.L.	DuPage		6305433617	

Square Feet

Location	2.11a Square Footage of Outlet [PLS 711]	2.11b If the facility's square footage has changed, then enter the updated answer here.	2.11c Indicate the reason for the change/variance in square footage for this annual report as compared to the previous annual report.
ADDISON P.L.	54,600		

IDs

Hours and Attendance

Location	2.12 Total public service hours PER YEAR for this service outlet [PLS 713]	2.13 Total number of weeks, during the fiscal year, this service outlet was open for service to the public [PLS 714]	2.14 Total annual attendance/visits in the outlet
ADDISON P.L.	3,395	52	144,964

ANNUAL REPORT DATA (3.1 - 3.7)

Please enter the time period covered by this annual report and the name and contact information for the person preparing the report. The report period should cover the time from the end of the previous IPLAR through the end of your most current fiscal year. If your library switched to a new fiscal year during the latest period, this may mean that your report needs to cover more or less than a twelve (12) month period.

3.1 Fiscal Year Start Date (mm/dd/year) [PLS 206]	05/01/2025
3.2 Fiscal Year End Date (mm/dd/year) [PLS 207]	04/30/2026
3.3 Number of months in this fiscal year	12
3.4 Name of person preparing this annual report	Mary Medjo Me Zengue
3.5 Telephone Number of Person Preparing Report	630-458-3300
3.6 E-Mail Address of Person Preparing Report	medjo@addisonlibrary.org

REFERENDA (4.1 - 4.7)

Please enter information regarding any referenda the library was involved in during the fiscal year report period. A referendum requires a question be submitted to the voters at an election held under the general election law. Examples are: bond issue, district establishment, tax increase.

4.1a Was your library involved in a referendum during the fiscal year reporting period?	No
4.1b How many referenda was your library involved in?	

Referendum 1

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation
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Referendum 2

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 3

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 4

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

Referendum 5

4.2 Referendum Type	4.3 If Other, what was the referendum type?	4.4 Referendum Date (mm/dd/year)	4.5 Passed or Failed?	4.6 Effective Date (mm/dd/year)	4.7 Referendum ballot language documentation

CURRENT LIBRARY BOARD (5.1 - 5.13)

Please report the number of board seats and the number of vacancies. Be sure to provide current board member information; including name, position, telephone number, e-mail address, home address, and term expiration date. If there are vacancies, please explain.

All personal identifying information is FOIA exempt and will NOT be released to the public. The only information that the Illinois State Library will release upon request is the board member name, trustee position and term expiration date.

Report the most current information available.

5.1 Total number of board seats	7
5.2 Total number of vacant board seats	0
5.2b Please explain	
5.3 This public library board of trustees attests that the current board is legally established, organized, and the terms of office for library trustees are all unexpired.	Yes
5.4 IF NO, please explain	

First Member

5.5 Name	Chris Pudelek
5.6 Trustee Position	President

5.7 Present Term Ends (mm/year)	04/2029
5.8 Telephone Number	312-391-3843
5.9 Trustee E-mail Address	cpudelek@addisonlibrary.org
5.10 Home Address	835 N. Grant St.
5.11 City	Addison
5.12 State	IL
5.13 Zip Code	60101

Second member

5.5 Name	Donna Reboletti
5.6 Trustee Position	Vice-President
5.7 Present Term Ends (mm/year)	04/2029
5.8 Telephone Number	630-302-0314
5.9 Trustee E-mail Address	dreboletti@addisonlibrary.org
5.10 Home Address	975 N. Rohlwing Road, Unit 101B
5.11 City	Addison
5.12 State	IL
5.13 Zip Code	60101

Third member

5.5 Name	Pamela Navrocki
5.6 Trustee Position	Treasurer
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 Trustee E-mail Address	pnavrocki@addisonlibrary.org
5.10 Home Address	
5.11 City	Addison
5.12 State	IL
5.13 Zip Code	60101

Fourth member

5.5 Name	Maria Piscopo
5.6 Trustee Position	Secretary
5.7 Present Term Ends (mm/year)	04/2027
5.8 Telephone Number	630-742-1481
5.9 Trustee E-mail Address	mpiscopo@addisonlibrary.org
5.10 Home Address	701 N 5th Ave , Unit 302
5.11 City	Addison
5.12 State	IL

5.13 Zip Code	60101
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Fifth member

5.5 Name	Sophia Neri
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2029
5.8 Telephone Number	630-450-5730
5.9 Trustee E-mail Address	sneri@addisonlibrary.org
5.10 Home Address	1141 N. Itasca Road
5.11 City	Addison
5.12 State	IL
5.13 Zip Code	60101

Sixth member

5.5 Name	Angelo Sellas
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	04/2027
5.8 Telephone Number	
5.9 Trustee E-mail Address	Asellas@addisonlibrary.org
5.10 Home Address	
5.11 City	Addison
5.12 State	IL
5.13 Zip Code	60101

Seventh member

5.5 Name	Kathleen Willis
5.6 Trustee Position	Other
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 Trustee E-mail Address	kwillis@addisonlibrary.org
5.10 Home Address	
5.11 City	Addison
5.12 State	IL
5.13 Zip Code	60101

Eighth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	

5.9 Trustee E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

Ninth member

5.5 Name	
5.6 Trustee Position	
5.7 Present Term Ends (mm/year)	
5.8 Telephone Number	
5.9 Trustee E-mail Address	
5.10 Home Address	
5.11 City	
5.12 State	
5.13 Zip Code	

FACILITY/FACILITIES (6.1-6.3b)

Please provide the requested information about the library's facilities.

6.1 Total Number of Meeting Rooms	4
6.2 Total number of times meeting room(s) used by the public during the fiscal year	2
6.3 Total Number of Study Rooms	10
6.4 Total number of times study room(s) used by the public during the fiscal year	3,904

ASSETS AND LIABILITIES (7.1 - 7.13)

The below sections request information regarding property, fiscal accumulations and outstanding liabilities. These sections are required by statute [75 ILCS 5/4-10, 75 ILCS 16/30-65] to be included in the annual report. Please provide the requested information in each section.

Property

Libraries are required by statute [75 ILCS 5/4-10(4), 75 ILCS 16/30-65(a)(3)] to provide a statement as to property acquired through legacy, purchase, gift or otherwise. Please provide this information in the section below.

Note: This is not the place to list any new vehicles purchased.

7.1 What is the estimated current fair market value for the library's real estate (land and buildings including garages, sheds, etc.)?	\$18,534,434
7.2 During the last fiscal year, did the library acquire any real and/or personal property?	No

IF YES, how much of the property was acquired through the following options? (Enter dollar amount for each option 7.3-7.6 that applies)

7.3 Purchase	
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7.4 Legacy	
7.5 Gift	
7.6 Other	
7.7 Provide a general description of the property acquired.	

Fiscal Accumulations

Libraries are required by statute [75 ILCS 5/4-10(7), 75 ILCS 16/30-65(a)(4)] to provide a statement as to the amount of any fiscal accumulations and the reasons for the accumulations. Please provide this information in the section below.

7.8 Does your library have fiscal accumulations (reserve funds, outstanding fund balances, etc.)?	Yes
7.9 IF YES, then provide a statement that details the dollar amount(s) and the reason(s) for the fiscal accumulations.	We have a fund balance policy to maintain a reserve balance in our general fund to help us cover payroll and vendor payments in the first weeks of the fiscal year until we start to receive tax revenue, and we also transfer funds annual from our general fund to a capital reserve fund in order to ensure we have the money needed to cover future maintenance costs and capital projects.

Liabilities

Libraries are required by statute [75 ILCS 5/4-10(8), 75 ILCS 16/30-65(a)(5)] to provide a statement as to any outstanding liabilities, including for bonds still outstanding. Please provide this information in the section below.

7.10 Does your library have any outstanding liabilities including bonds, judgments, settlements, etc.?	No
7.11 IF YES, what is the total amount of the outstanding liabilities?	
7.12 IF YES, then prepare a statement that identifies each outstanding liability and its specific dollar amount.	

OPERATING RECEIPTS BY SOURCE (8.1 - 8.21)

Libraries are required by statute [75 ILCS 5/4-10(1)(9), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement of operating receipts. "Operating receipts" are the monies received and utilized during the library's fiscal year to support the provision of ongoing, day-to-day library services. Only include funds received during the report period. If the library was awarded a grant, but only received part of the funds during the report period, report only the portion of the grant received, not the whole amount of the grant.

Exclude revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency, funds unspent in previous fiscal years (e.g. carryover), and tax anticipation warrants.

NOTE: Round answers to the nearest whole dollar.

Local Government

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. For example, include receipts from: local property taxes (library taxes), impact fees (IL Highway Code), the Mobile Home Local Services Tax Act. Do not include the value

of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants. Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

8.1 Local government [PLS 300] (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales which must be reported in 12.1a only)	\$5,972,832
8.1a Is this library's annual tax levy/fiscal appropriation subject to tax caps [the Property Tax Extension Limitation Law, 35 ILCS 200/18-185, et seq.]?	No
8.1b Local government funds for the ensuing or upcoming/current fiscal year (includes all local government funds designated by the community, district, or region and available for expenditure by the public library, except capital income from bond sales.)	\$5,995,489

State Government

These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.

Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).

If you are not sure if funds you received through the State of Illinois are federal or state funds, please contact IPLAR@ilsos.gov or the Library Development Group at 217-524-8836.

8.2 Per capita grant	\$52,660
8.3 Equalization aid grant	\$0
8.4 Personal property replacement tax	\$84,874
8.5 Other State Government funds received	\$7,400
8.6 If Other, please specify	wellness funds from our insurance carrier, passed on to us by our municipality
8.7 Total State Government Funds (8.2 + 8.3 + 8.4 + 8.5) [PLS 301]	\$144,934

Federal Government

This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the State of Illinois (e.g., LSTA grants paid directly to your library).

If you are unsure if the funds you received through the State of Illinois were federal or state funds, please contact IPLAR@ilsos.gov or the Library Development Group at 217-524-8836.

8.8 LSTA funds received	\$0
8.9 E-Rate funds received	\$0
8.10 Other federal funds received	\$0
8.11 If Other, please specify	-1 Not Applicable

8.12 Total Federal Government Funds (8.8 + 8.9 + 8.10) [PLS 302]	\$0
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Other Income

This is all operating revenue other than that reported under local, state, and federal funds. Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.

8.13 Monetary Gifts and Donations	\$100,295
8.14 Other receipts intended to be used for operating expenditures	\$723,668
8.15 TOTAL all other receipts (8.13 + 8.14) [PLS 303]	\$823,963
8.16 Other non-capital receipts placed in reserve funds	\$750,000

Total Operating Receipts

8.17 TOTAL receipts (8.1 + 8.7 + 8.12 + 8.15) [PLS 304]	\$6,941,729
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Safeguarding of Library Funds

This section requests information to verify that libraries meet the statutory required minimum level of insurance for library funds [75 ILCS 5/4-9 and 75 ILCS 16/30-45(e)]. According to these statutes, "the library shall provide the Illinois State Library a copy of the library's certificate of insurance at the time the library's annual report is filed."

For municipalities of less than 500,000 population, 75 ILCS 5/4-9 requires that the bond be "...not less than 10% of the total funds received by the library in the last fiscal year...", or the insurance policy or other insurance instrument's coverage "...shall be in an amount at least equal to 50% of the average amount of the library's operating fund from the prior 3 fiscal years."

For public library districts, 75 ILCS 16/30-45(e) requires that the bond be "...based upon a minimum of 10% of the total funds received by the district in the last previous fiscal year...", or the insurance policy or other insurance instrument's coverage "... shall be in an amount at least equal to 10% of the average amount of the district's operating fund from the prior 3 fiscal years."

8.18a The library safeguards its funds using which option?	Insurance Policy/Instrument
8.18b Proof of Insurance for Library Funds	Certificate of Insurance for IPLAR FY26.pdf
8.19 What is the coverage amount of either the surety bond OR the insurance policy/insurance instrument?	\$1,000,000
8.20 Is the amount of the surety bond, insurance policy or other insurance instrument in compliance with library law?	Yes
8.21 The designated custodian of the library's funds is	Library Treasurer

OPERATING EXPENDITURES BY CATEGORY (9.1 - 11.2)

Libraries are required by statute [75 ILCS 5/4-10(2), 75 ILCS 16/30-65(a)(6)] to provide an itemized statement as to how operating revenues have been expended during the fiscal year report period. "Operating expenditures" are the current and recurrent costs necessary to support the provision of library services.

Include: Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included.

Exclude: Do not report the value of free items, estimated costs, and capital expenditures.

NOTE: Round answers to the nearest whole dollar.

STAFF EXPENDITURES (9.1-9.3)

This section gathers information on staff benefits and salaries. If the information is available, include benefits and salaries for staff that are paid by other taxing agencies (government agencies with the authority to levy tax) "on behalf of" the library.

NOTE: Round answers to the nearest whole dollar.

Note: For the IRS definition of "Fringe Benefits" see here: <https://www.irs.gov/publications/p15b>

9.1 Salaries and wages for all library staff [PLS 350]	\$3,080,631
9.2a Fringe benefits, for all library staff, paid for from either the library's or the municipal corporate authority's appropriation [PLS 351]	\$847,422
9.2b If this library answered question 9.2a as zero, please select an explanation from the drop-down box.	
9.3 Total Staff Expenditures (9.1 + 9.2) [PLS 352]	\$3,928,053

COLLECTION EXPENDITURES (10.1 - 10.4)

Include expenditures for all materials in all formats (e.g., print, microform, electronic) whether purchased, leased or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

NOTE: Round answers to the nearest whole dollar.

10.1 Printed Materials (books, newspapers, etc.) [PLS 353]	\$242,039
10.2 Electronic Content Expenditures (e-books, databases, etc.) [PLS 354]	\$280,843
10.3a Other Physical Materials Expenditures [PLS 355]	\$103,567
10.3b Please list the types of materials purchased in 10.3a	audio books, DVDs, CDs, video games, Library of Things, puppets, puzzles, kits, etc.
10.4 TOTAL Collection Expenditures (10.1 + 10.2 + 10.3) [PLS 356]	\$626,449

OTHER OPERATING EXPENDITURES (11.1 - 11.2)

This includes all expenditures other than those reported for Staff Expenditures and Collection Expenditures. Exclude purchases of major fixed assets, which should be reported in capital expenditures (12.7).

NOTE: Round answers to the nearest whole dollar.

11.1 All other operating expenditures not included above (supplies, utilities, legal fees, etc.) [PLS 357]	\$1,066,721
11.2 TOTAL operating expenditures (9.3 + 10.4 + 11.1) [PLS 358]	\$5,621,223

CAPITAL REVENUE AND EXPENDITURES (12.1 - 12.7)

This section gathers information on capital revenue and expenditures. Provide information for funds received and spent during the fiscal year report period

only. If the library was awarded a grant, but only received part of the funds during the report period, report only the amount of the funds received, not the entire grant award.

Capital Revenue

Include funds received during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude revenue for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.1a Local Government: Capital Income from Bond Sales	\$0
12.1b Local Government: Other	\$0
12.1c Total Local Government (12.1a + 12.1b) [PLS 400]	\$0
12.2 State Government [PLS 401]	\$0
12.3 Federal Government [PLS 402]	\$0
12.4 Other Capital Revenue [PLS 403]	\$25,807
12.5 If Other, please specify	interest income
12.6 Total Capital Revenue (12.1c + 12.2 + 12.3 + 12.4) [PLS 404]	\$25,807

Capital Expenditures

Include funds expended during the fiscal year report period for: site acquisitions; new building(s); additions to or renovations of existing buildings; furnishings, equipment, and initial collections for new buildings, building additions, or building renovations; computer hardware and software used to support library operations, to link to networks, or to run information products; new vehicles; or other one-time major projects.

Exclude expenditures for: replacement and/or repair of existing furnishings and equipment, regular purchase of library materials, investments for capital appreciation, income passed through to another agency (e.g., fines), and funds unspent in previous fiscal year (e.g., carryover).

NOTE: Round answers to the nearest whole dollar.

12.7 Total Capital Expenditures [PLSC 405]	\$7,262,496
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PERSONNEL (13.1 - 13.46)

Include all positions funded in the library's budget whether those positions are filled or not. Report position figures as of the last day of the fiscal year. Include only paid employees. Do NOT include volunteers.

Report personnel in the appropriate categories based on the type of library work being performed rather than on an employee's educational qualifications.

The FTE (full-time equivalent/employee) calculator utilizes the IMLS/PLSC national standard for a full-time work week as 40 hours per week. Illinois libraries should report each staff member's hours per week based on the number of hours worked. If your library considers 35-39+ hours per week as a full-time work week, then report using those figures. DO NOT inflate the hours your library considers as a full-time work week in order to force the resulting

calculation to equal 1 FTE. For national comparison purposes, your library must report the total hours per week based on your local standard. For example, for an Illinois library that considers 37.5 hours per week as a full-time work week, the FTE calculation reported nationally will be .9375 or .94 rather than 1.00.

Group A

This category includes all LIBRARIANS with MASTER'S DEGREES from an American Library Association (ALA) ACCREDITED program of Library and Information Studies. Another row will automatically appear once data is entered in the current row.

Summary	24	24	57.9100042.77000	37.5000037.50000
	13.1 Position Title	13.2 Primary Work Area	13.3 Hourly Rate	13.4 Total Hours/Week
	Assistant Library Director	Assistant Library Director	\$57.91	37.50
	Head of Teen Services	Young Adult Services	\$42.77	37.50
	Collection Development Manager	Collection Development Acquisitions	\$49.87	37.50
	Head of Adult Services	Adult Services	\$37.60	37.50
	Head of Youth Services	Children\'s Services	\$42.77	37.50
	Head of Guest Services	Circulation	\$42.45	37.50
	Head of Materials Management	Cataloging	\$42.45	37.50
	Head of Community Engagement	Other Type of Librarian	\$37.04	37.50
	Collection Development Specialist	Collection Development Acquisitions	\$32.24	17.00
	Cataloging Specialist	Cataloging	\$30.62	37.50
	Cataloging Associate	Cataloging	\$22.98	37.50
	Business Services Specialist	Adult Services	\$30.42	37.50
	Youth Services Specialist	Children\'s Services	\$30.31	17.00
	Youth Services Specialist	Children\'s Services	\$33.00	17.00
	Youth Services Specialist	Children\'s Services	\$29.50	37.50
	Youth Services Specialist	Children\'s Services	\$29.42	17.00
	Youth Services Specialist	Children\'s Services	\$28.35	17.00
	Teen Services Specialist	Young Adult Services	\$33.00	37.50
	Teen Services Specialist	Young Adult Services	\$33.00	37.50
	Adult Services Specialist	Adult Services	\$34.80	37.50
	Adult Services Specialist	Adult Services	\$29.75	17.00
	Adult Services Specialis	Adult Services	\$28.35	17.00
	Adult Services Specialis	Adult Services	\$28.31	17.00
	Head of IT Services	Automation/Technology/Systems	\$57.05	37.50

Group A Total

13.5 Total Group A: FTE ALA-MLS (13.4 / 40) [PLS 250]	18.40
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Group B

This category includes other librarians. Include employees with the TITLE of LIBRARIAN who either have other types of library education (non-American Library Association (ALA) accredited library degrees; undergraduate library science majors or minors) OR do paid work that usually requires professional

training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspects. Another row will automatically appear once data is entered in the current row.

Summary	15	15	15	34.8000028.3500C	37.5000037.5000C
	13.6 Position Title	13.7 Primary Work Area	13.8 Education Level	13.9 Hourly Rate	13.10 Total Hours/Week
	Collection Development Specialist	Collection Development Acquisitions	Bachelor's Degree: No library science	\$34.80	37.50
	Adult Services Specialist	Adult Services	Bachelor's Degree: No library science	\$28.35	37.50
	Adult Services Assistant	Adult Services	Less than a Bachelor's degree	\$26.75	37.50
	Adult Services Assistant	Adult Services	Bachelor's Degree: No library science	\$27.90	37.50
	Adult Services Assistant	Adult Services	Bachelor's Degree: No library science	\$23.40	17.00
	Youth Services Assistant	Children's Services	Less than a Bachelor's degree	\$34.17	37.50
	Youth Services Assistant	Children's Services	Master's Degree: Not in library science	\$26.85	17.00
	Youth Services Assistant	Children's Services	Master's Degree: Not in library science	\$23.50	17.00
	Maker Services Manager	Automation/Technology/Systems	Bachelor's Degree: No library science	\$35.07	37.50
	Maker Services Assistant	Automation/Technology/Systems	Master's Degree: Not in library science	\$26.85	25.00
	Community Engagement Assistant	Other Type of Librarian	Bachelor's Degree: No library science	\$27.90	17.00
	Community Engagement Assistant	Other Type of Librarian	Bachelor's Degree: No library science	\$25.18	17.00
	Acquisitions Associate	Collection Development Acquisitions	Bachelor's Degree: No library science	\$19.93	37.50
	Interlibrary Loan Associate	Interlibrary Loan/Document Delivery	Less than a Bachelor's degree	\$22.66	17.00
	Teen Services Assistant	Young Adult Services	Bachelor's Degree: No library science	\$25.00	17.00

Group B Total

13.11 Total Group B: FTE Other Librarians (13.10/40)	10.16
13.12 Total FTE Librarians (13.5 + 13.11) [PLS 251]	28.56

Group C

This category includes full-time and part-time professional staff without the title of librarian and administrative support specialists (personnel director, business manager, public relations, other non-library specialists), information technology professionals (IT director, webmaster) and other technical and clerical employees.

13.13 Total hours worked in a typical week by all Group C employees	589.50
13.14 Minimum hourly rate actually paid	\$17.84
13.15 Maximum hourly rate actually paid	\$35.07
13.16 Total FTE Group C employees (13.13 / 40)	14.74

Group D

This category includes full-time and part-time pages or shelvers.

13.17 Total hours worked in a typical week by all Group D employees	119.00
13.18 Minimum hourly rate actually paid	\$16.78
13.19 Maximum hourly rate actually paid	\$16.78

13.20 Total FTE Group D employees (13.17 / 40)	2.98
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Group E

This category includes full-time and part-time building maintenance, security or plant operation employees.

13.21 Total hours worked in a typical week by all Group E employees	75.00
13.22 Minimum hourly rate actually paid	\$24.17
13.23 Maximum hourly rate actually paid	\$49.77
13.24 Total FTE Group E employees (13.21 / 40)	1.88
13.25 Total FTE Other Paid Employees from Groups C, D, and E (13.16 + 13.20 + 13.24) [PLS 252]	19.59
13.26 Total FTE Paid Employees (13.12 + 13.25) [PLS 253]	48.15

Librarian Vacancies

Include only those budgeted librarian positions vacant on the last day of this fiscal year for which there was an active search while the position remained vacant. Another row will automatically appear once data is entered in the current row.

Summary	13.27 Position Title	13.28 Primary Work Area	13.29 Education Level	13.30 Total Hours/Week	13.31 Number of Weeks Vacant during report period.	13.32 Annual Salary Range Minimum	13.33 Annual Salary Range Maximum

Newly Created Librarian Positions

Include any newly created librarian positions which were created during the fiscal year reporting period. Another row will automatically appear once data is entered in the current row.

Summary	13.34 Position Title	13.35 Primary Work Area	13.36 Education Level	13.37 Total Hours/Week	13.38 Current Status: Filled or Unfilled	13.39 Date Filled (mm/year, if applicable)
2		2	2	25.00000017.00000	2	2
	Maker Services Assistant	Automation/Technology/Systems	Bachelor's Degree: No library science	25.00	Filled	03/2023
	Maker Services Associate	Automation/Technology/Systems	Less than a Bachelor's degree	17.00	Filled	03/2026

Eliminated Librarian Positions

An eliminated librarian position is one that was budgeted for during the previous fiscal year period but was not in the budget for the current report period.

Another row will automatically appear once data is entered in the current row.

Summary							
	13.40 Position Title	13.41 Primary Work Area	13.42 Education Level	13.43 Total Hours/Week	13.44 Date Eliminated (mm/year)	13.45 Last Annual Salary Paid	13.46 Reason Eliminated

LIBRARY VISITS (14.1 - 14.1a)

This section collects information on the number of library visits. This is prefilled, based on the answer from Section 2.14.

14.1 Total annual visits/attendance in the library [PLS 501]	144,964
14.1a Library Visits Reporting Method [PLS 501a]	Annual Count

PROGRAMS, ACTIVITIES & ATTENDANCE (15.1 - 15.38)

SYNCHRONOUS PROGRAMS

A synchronous program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants.

Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions.

Count all programs, whether held on- or off-site that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities.

Note: For more information, please refer to the Counting Opinions login screen for links to helpful worksheets and guides.

SELF-DIRECTED ACTIVITIES

A self-directed (asynchronous or passive) activity is any planned event for which the patron can participate on their own (instead of at a designated time with a group). Registration is not required. A staff member may monitor the activity but may or may not directly interact with the participants. Examples of these types of events include drop-in craft sessions, take and make kits, library scavenger hunts (when not done as part of a group), etc. For guidance on Virtual Asynchronous (self-directed) activities and views, please refer to 15.37 Total Number of Asynchronous (Virtual) Program Presentations, and 15.38 Total Views of Asynchronous (Virtual) Program Presentations.

Note: For more information, please refer to the Counting Opinions login screen for links to helpful worksheets and guides.

	15.1 Synchronous Programs (All Group Programs by Age)	15.2 Attendance	15.3 Self Directed Activities	15.4 Self Directed Activity Participants
Children (0-5)	224	4,019	15	3,307
Children (6-11)	93	4,816	102	3,753
Young Adults (12-18)	1334	7,364	33	1,033
Adults (19 and older)	506	3,714	49	1,381
General Interest	10	244	59	1,364

Total	² 1,167	³ 20,157	258	10,838
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Onsite, Offsite and Virtual (All Group Programs by Type)

	15.29 Program Sessions	15.30 Program Attendance
Synchronous In-Person Onsite Program Sessions	794	9,711
Synchronous In-Person Offsite Program Sessions	266	9,420
Synchronous Virtual Program Sessions	107	1,026
Total	1,167	20,157

Asynchronous Virtual Presentations (Subset of Self-Directed Activities)

15.37 Total Number of Asynchronous (Virtual) Program Presentations [PLS 620]	50
15.38 Total Views of Asynchronous (Virtual) Program Presentations [PLS 630]	1,410

REGISTERED USERS (16.1 - 16.4)

This section collects information about the number of resident and non-resident library users. A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials and gain access to other library resources.

Note: Files should have been purged within the past three (3) years.

16.1 Total Number of Unexpired Resident Cards	11,896
16.2 Total Number of Unexpired Non-resident Cards	43
16.2a Of the total in 16.2, how many Cards for Kids Act cards were issued?	31
16.2b Of the total in 16.2, how many Disabled Veterans cards were issued?	1
16.2c What was the total amount of the fees collected from the sale of non-resident cards during the past fiscal year?	\$2,226.00
16.3 Total Number of Registered Users (16.1 + 16.2) [PLS 503]	11,939
16.4 Is your library's registered user/patron file purged a minimum of one time every three years?	Yes
16.5 Does the library charge overdue fines to any users when they fail to return physical print materials by the date due? [PLS 504]	No
16.6 Did your library board adopt a policy to waive the non-resident fee for persons under the age of 18?	Yes

RESOURCES OWNED (17.1 - 17.25)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items in the library's collection available for use as of the last day of the fiscal year report period.

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Material Expenditures. Under this category report only items the library has acquired as part of the collection and cataloged, whether purchased, lease, licensed, or donated as gifts that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without

monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use.

17.1 Print Materials [PLS 450]	110,154
17.2 Current Print Serial Subscriptions	79
17.3 Total Print Materials (17.1+17.2)	110,233
17.4 Audio Recordings: Physical Units Held at end of the fiscal year [PLS 452]	8,026
17.5 DVDs/Videos: Physical Units Held at end of the fiscal year [PLS 454]	16,003
17.6 Other Circulating Physical Items [PLS 462]	1,367
17.7 Total Physical Items in Collection [PLS 461]	135,550

Electronic Materials and Collections

This section asks how the library obtains electronic materials, research databases and online learning platforms. Please answer yes or no to the following questions.

17.8 Did your library provide access to e-Books purchased solely by the library? [PLS 525]	Yes
17.9 Did your library provide access to e-Books purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? Answer yes or no. [PLS 526]	Yes
17.10 Did your library provide access to e-Books provided by the State Library at no or minimal cost to your library? [PLS 527]	No
17.11 Did your library provide access to e-Serials purchased solely by the library? [PLS 528]	No
17.12 Did your library provide access to e-Serials purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 529]	Yes
17.13 Did your library provide access to e-Serials provided by the State Library at no or minimal cost to your library? [PLS 530]	No
17.14 Did your library provide access to e-Audio purchased solely by the library? [PLS 531]	Yes
17.15 Did your library provide access to e-Audio purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 532]	Yes
17.16 Did your library provide access to e-Audio provided by the State Library at no or minimal cost to your library? [PLS 533]	No
17.17 Did your library provide access to e-Video purchased solely by the library? [PLS 534]	Yes
17.18 Did your library provide access to e-Video purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 535]	No
17.19 Did your library provide access to e-Video provided by the State Library at no or minimal cost to your library? [PLS 536]	No
17.20 Did your library provide access to research databases purchased solely by the library? [PLS 537]	Yes
17.21 Did your library provide access to research databases purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 538]	Yes
17.22 Did your library provide access to research databases provided by the State Library at no or minimal cost to the library? [PLS 539]	Yes
17.23 Did your library provide access to online learning platforms purchased solely by the library? [PLS 540]	Yes
17.24 Did your library provide access to online learning platforms purchased via a consortium, cooperative, or other similar group at the local, regional, or state level? [PLS 541]	Yes
17.25 Did your library provide access to online learning platforms provided by the State Library at no or minimal cost to your library? [PLS 542]	Yes

USE OF RESOURCES (18.1 - 18.19)

Libraries are required by statute [75 ILCS 5/4-10(3), 75 ILCS 16/30-65(a)(6)] to provide a statement as to the number and character of items circulated by the library. Report for the library's entire fiscal year.

18.1 Circulation of Adult Physical Material	81,960
18.2 Circulation of Young Adult Physical Material	3,919
18.3 Circulation of Children's Physical Material [PLS 549]	70,953
18.4 Total number of physical materials loaned (18.1 + 18.2 + 18.3)	156,832

Report circulation, including renewals, by the material types below.

18.5 Books- Physical	96,172
18.6 Videos/DVDs- Physical	34,558
18.7 Audios (include music)- Physical	5,272
18.8 Magazines/Periodicals- Physical	820
18.9 Other Items- Physical [PLS 561]	17,376
18.10 Physical Item Circulation (18.5-18.9) [PLS 553]	154,198
18.11 Did your library offer automatic renewal for any physical materials during the reporting period? [PLS 505]	Yes
18.12 e-Book Circulation [PLS 545]	14,700
18.13 e-Serial Circulation [PLS 546]	3,204
18.14 e-Audio Circulation [PLS 547]	20,196
18.15 e-Video Circulation [PLS 548]	2,753
18.16 Use of Electronic Materials [PLS 552]	40,853
18.17 Total Circulation of Materials [PLS 550]	195,051
18.18 Interlibrary Loans Provided TO Other Libraries [PLS 575]	35,279
18.19 Interlibrary Loans Received FROM Other Libraries [PLS 576]	8,129
18.20 If your library purchases research databases and online learning platforms, list the total use ⁴	6,537

PATRON SERVICES (19.1-19.2)

This section gathers information on services the library provides to its patrons. Please fill in the information requested.

Reference Transactions

Reference Transactions are information consultations in which library staff recommend, interpret, evaluate, and/or use information resources to help others to meet information needs.

NOTES:

- (1) A reference transaction includes information and referral service, scheduled and unscheduled individual instruction and assistance in using information sources (including websites and computer-assisted instruction).
- (2) Count Readers Advisory questions as reference transactions.
- (3) Information sources include (a) printed and nonprinted material; (b) machine-readable databases (including computer-assisted instruction); (c) the library's own catalogs and other holdings records; (d) other libraries and institutions through communication or referral; and (e) persons both inside and

outside the library.

(4) When a staff member uses information gained from previous use of information sources to answer a question, the transaction is reported as a reference transaction even if the source is not consulted again.

(5) If a contact includes both reference and directional services, it should be reported as one reference transaction.

(6) Duration should not be an element in determining whether a transaction is a reference transaction.

(7) Do not include transactions that include only a directional service, such as instruction for locating staff, library users, or physical features within the library. Examples of directional transactions include, "Where is Susan Smith? Can you help me make a photocopy?"

If an annual count of reference transactions is unavailable, count reference transactions during a typical week or weeks, and multiply the count to represent an annual estimate

A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or in the library. Choose a week in which the library is open its regular hours.

19.1 Total Annual Reference Transactions [PLS 502]	7,915
19.1a Reference Transactions Reporting Method [PLS 502a]	Annual Count

One-on-One Tutorials

One-on-one tutorials are when a staff member spends a considerable amount of time tutoring or teaching a patron on a specific subject. Note that these are different from programs, which are put on for a group, and reference transactions, which are limited to information consultations (see definition above).

19.2 Total Annual One-on-One Tutorials	1,409
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AUTOMATION (20.1 - 20.5)

This section is collecting information about automation technology in your library. Please provide the requested information below.

20.1 Total number of ALL computers in the library	176
20.2 Total number of PUBLIC USE (Internet and non-Internet accessible) computers in the library)	80
20.3 Is your library's catalog automated?	Yes
20.4 Is your library's catalog accessible via the web?	Yes
20.5 Does your library have a telecommunications messaging device for the hearing impaired?	No

INTERNET (21.1 - 21.9)

This section collects information about internet services in the library facility. Please provide the requested information below.

21.1 Does your library have Internet access?	Yes
21.2a What is the maximum speed of your library's Internet connection? (Select one)	1-2 Gbs
21.2b If Other, please specify	
21.3 What is the monthly cost of the library's internet access?	\$499
21.4 Number of Internet Computers Available for Public Use [PLS 650]	72
21.5 Number of Uses (Sessions) of Public Internet Computers Per Year [PLS 651]	18,347
21.5a Reporting Method for Number of Uses of Public Internet Computers Per Year [PLS 651a]	Annual Count
21.6 Wireless Sessions Per Year [PLS 652]	10,043
21.6a Reporting Method for Wireless Sessions [PLS 652a]	Annual Count
21.7 Does your library utilize Internet filters on some or all of the public access computers?	Yes
21.8 Does your library provide instruction (workshops, classes) to patrons on the use of the Internet?	Yes

E-RATE (22.1 - 22.3)

E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist schools and libraries in the United States to obtain affordable telecommunications and Internet access.

If you want to learn more about E-Rate, RAILS Members should contact communications@railslibraries.org IHLS Members should contact membership@illinoisheartland.org

22.1 Did your library apply directly for E-rate discounts for the fiscal year?	No
22.2a If YES, did your library apply for Category 1, Category 2 or both?	
22.2b IF YES, what is the dollar amount that your library was awarded for the fiscal year report period?	
22.3 If NO, why did your library NOT participate in the E-rate program?	Our library receives E-rate discounted pricing via Illinois Century Network as our ISP.

STAFF AND TRUSTEE DEVELOPMENT & TRAINING (23.1 - 23.3)

This section focuses on staff and trustee development and training. Please provide the requested information below.

23.1 How much money did your library spend on staff and trustee development and training this fiscal year? (Round answer to the nearest whole dollar.)	\$52,069
23.2 Does the above amount include travel expenses?	Yes
23.3 How many total hours of training did staff receive this year?	1,663.00
23.4 How many total hours of training did trustees receive this year?	21.00

COMMENTS AND SUGGESTIONS (24.1-24.3)

Please use this section to provide further information about your library and/or comments or suggestions for changes to the IPLAR process. We will use the comments you supply to better represent your data to the Public Library Survey and to help improve future versions of the IPLAR.

24.1 Are there any other factors that may have affected your library's annual report data of which you would like to make us aware?	
24.2 Are there any unique programs or services your library provided during the report period of which you would like to make us aware?	
24.3 Please provide any comments, suggestions or concerns about the Illinois Public Library Annual Report (IPLAR).	

PUBLIC LIBRARY DISTRICT SECRETARY'S AUDIT

Public Library Districts are required by statute [75 ILCS 16/30-65(a)(1),(c)(d)] to submit the Public Library District Secretary's Audit. For more information, please refer to the Counting Opinions login screen for links to templates and instruction sheets.

Note: While District Libraries are required to complete this Section, all other libraries are encouraged to perform the Secretary's Audit as well.

25.1 Upload Audit report	-1 Not Applicable
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IPLAR CERTIFICATION

Please have the library director, board president and board secretary type their names in the boxes provided to certify that they agree with the following statement:

This Illinois Public Library Annual Report (IPLAR) is being filed in accordance with 75 ILCS 5/4-10 (municipal libraries) or 75 ILCS 16/30-65 (public library districts). The undersigned authorized agents for this public library: (1) accept and acknowledge that the appended IPLAR is essentially accurate and correct; (2) transmit the appended IPLAR for review and any subsequent resolution; and, (3) agree that the electronic IPLAR copy submitted to the Illinois State Library shall serve as the official file copy.

	Electronic Signature	Date
Library Director		
President		
Secretary		

IPLAR SUBMISSION REMINDERS

Follow these steps for IPLAR submission:

- 1. Select the "Verify" button located at the top of the screen.**
- 2. Review the form and resolve any required fields or edit checks (they will be highlighted in red). In the case of edit checks, explain pragmatically why this year's answer is equal to, less than, or more than the previous year's answer.**
- 3. Select the "Submit/Lock" button at the top of the page.**

NOTE: All required questions must be answered and all edit checks must contain narrative notes in order for the survey to electronically submit, otherwise you will be taken to a review screen listing the questions that require additional information. If you have trouble getting the form to submit/lock, please contact Laura Keyes (IPLAR@ilsos.gov).

¹, 15.5 We are located across the street from our local junior high school and serve many patrons of this age every day after school. We offer a variety of programs for this segment of our population as a result. We also serve lunch for children & teens every weekday in the summer and offer many programs in conjunction with that. (0-2026-06-08)

², 15.13 After re-reading the guidelines, we moved our summer lunch program from general interest to Young Adult. It is a program that serves children of all ages plus young adults, but is not explicitly geared toward adults. Teens are the largest of the 3 age groups participating. (0-2026-06-10)

³, 15.14 After re-reading the guidelines, we moved our summer lunch program from general interest to Young Adult. It is a program that serves children of all ages plus young adults, but is not explicitly geared toward adults. Teens are the largest of the 3 age groups participating. (0-2026-06-10)

⁴, 18.20 This accounts for only a portion of the databases we subscribe to. Some platforms do not provide us with # of sessions in their stats reports. (0-2026-05-20)

THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF ADDISON
DU PAGE COUNTY, ILLINOIS

RESOLUTION 2026/2027-002

RESOLUTION TRANSFERRING MONEY TO THE SPECIAL RESERVE FUND

WHEREAS, the Board of Trustees of the Addison Public Library previously established a Special Reserve Fund in accordance with applicable statutes; and

WHEREAS, applicable statutes permit the accumulation of funds over time for one or more purposes as authorized by statute and as designated by the Trustees; and

WHEREAS, funds have accumulated in the Special Reserve Fund for the purposes stated in the documentation relating to the Special Reserve Fund; and

WHEREAS, as a result of prudent fiscal management there are monies available in the general corporate fund for transfer to the Special Reserve Fund as of the end of the fiscal year (April 30, 2026); and

WHEREAS, the transfer of such funds to the Special Reserve Fund is consistent with the intent of the Trustees in proceeding with a building-and-site improvement plan and with a collection development plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Village of Addison, DuPage County, Illinois, as follows:

1. The sum of \$1,865,000.00 in the general corporate fund shall be transferred to the Special Reserve Fund to be expended in accordance with the terms and conditions of the Special Reserve Fund.
2. The Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED by the Board of Library Trustees of the Village of Addison, DuPage County, Illinois, on the 16th day of June, 2026, by a vote of:

AYES:
NAYS:
ABSTAIN:
APPROVED:

ATTEST:

President, the Board of Library
Trustees of the Village of Addison,
DuPage County, Illinois

Secretary

There are countless studies that document the return on investment for employee recognition. A [study by Gallup and Workhuman](#) found that organizations where recognition is a strong part of the workplace culture have markedly higher levels of employee engagement and lower levels of turnover.

Studies also show that recognition is most effective when it is personalized and tied to specific efforts, not just a generic “good job/we appreciate you” token gesture. The completion of our renovation project presents the perfect opportunity for us to show specific appreciation to our employees for what they’ve accomplished. We navigated many challenges throughout the building renovation, and staff consistently delivered outstanding levels of service to the community throughout.

Some other libraries in our area have awarded staff with monetary bonuses and tangible gifts after a major project such as this. While we have a tight budget this year, I would like to see the Board offer some token of gratitude and recognition to all staff for how skillfully they met the challenges of reduced access to collections, study rooms, programming space, staff workspace, as well as construction noise, dust, fluctuating temperatures, and so much more. Unless the Board has another idea, I recommend we reward employees with additional paid time off. Specifically, I suggest a one-time award of 15 hours (equivalent to 2 workdays) for full-time employees and 7.5 hours for part-time staff. I recommend that the time off be scheduled at the discretion of each supervisor and in accordance with the Library’s needs, and that each employee must use this paid time off by April 30, 2027 (the end of our current fiscal year).

I met with Patrick Cook, from Cook & Kocher Insurance Group, on June 2 to discuss our insurance renewal. Cook & Kocher serves as our broker for all insurance except for health/medical insurance for employees and unemployment insurance.

Our renewal rates are generally where we expected them to be and in line with what we budgeted for. Industry wide, insurance customers are seeing rate increases, whether they've had claims or not, just due to issues like extreme weather and rising construction costs.

Most of our policies are renewed on July 1 and our current carriers are still providing competitive rates. (Cyber-crime coverage, which protects us from cyber-attacks and data breaches, is renewed on August 1 and we don't yet have the renewal rate on that specific policy.)

Patrick does recommend one change in our current coverage levels. We currently have \$50,000 in coverage for water back-up. Based on the value of this type of claim that they have been seeing, he feels we may be underinsured and encouraged us to consider increasing our coverage for this line. I asked him for quotes to understand what the cost of increased coverage will be, and he provided the following:

- \$100,000 in coverage will cost us an additional \$11.00 per year.
- \$250,000 in coverage will cost us an additional \$33.00 per year.

He recommends \$100,000 as the minimum level of coverage and feels that going up to \$250,000 if we can afford it may be prudent.

I told him I would bring his recommendations to the Board for consideration and follow up after the Board meeting.

COOK & KOCHER
INSURANCE GROUP

Addison Public Library District

Summary of Insurance

2026-2027

Carrier & Type of Coverage	Description of Coverage	Coverage Amount
Commercial Property		
Utica Policy #4425947 07/01/2026 - 07/01/2027	Loss of property due to fire, theft, etc.	
Location #1: 4 Friendship Plaza, Addison, IL		
	Building	\$18,534,434 (Expiring limit \$17,321,901)
	Business Personal Property	\$2,426,250 (Expiring limit \$2,267,253)
	Deductible	\$25,000
	Wind/Hail	1%
	Business Income	ALS
	EDP-Computer	\$819,455
	Collection	\$3,040,916
	Earthquake	\$1,000,000
	Flood	\$1,000,000
	Fine Arts	\$218,551
	Book Bike	\$4,714
	Discharge from Sewer, Drain or Sump	\$50,000
General Liability		
Utica Policy #4425947 07/01/2026 - 07/01/2027	Provides protection for Bodily Injury & Property Damage claims	
	General Liability Per Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products & Completed Operations	\$2,000,000
	Personal & Advertising Injury Liability	\$1,000,000
	Medical Expense Limit	\$5,000
	Damage to Rented Premises	\$300,000
	Employee Benefit Liability	\$1,000,000/\$3,000,000
	Abuse & Molestation	\$1,000,000

COOK & KOCHER
INSURANCE GROUP

Addison Public Library District

Business Auto

Utica Policy #5124854 07/01/2026 - 07/01/2027	Protects your business in the event of an employee traveling in a rented or personal automobile on company business, the employees insurance is Primary	
	Auto Liability includes HNOA	\$1,000,000

Umbrella

Utica Policy #4425948 07/01/2026 - 07/01/2027	Provides an additional layer of liability coverage to the General Liability	
	Each Occurrence/Aggregate	\$5,000,000
	Retention	\$0

Workers Compensation

Travelers Policy #UB-5T752537 07/01/2026 - 07/01/2027	Provides coverage for Employees for accidents or injuries that happen during work hours	
	Workers Comp Employers Liability	\$1,000,000/\$1,000,000/\$1,000,000
	IL: 8810 - Clerical Office Employees NOC	\$2,642,138
	IL - 9101 - Public Library All other EE	\$132,784
	Total	\$2,774,922

Directors & Officers Liability

Utica Policy #4425947 07/01/2026 - 07/01/2027	Provides protection for "decisions" made by Directors, Officers, Volunteers, Trustees, Committee Members & The Entity	
	Each Claim/Aggregate	\$1,000,000
	Retention	\$0

Employment Practices Liability

Utica Policy #4425947 07/01/2026 - 07/01/2027	Provides protection for claims filed by employees or job applicants	
	Each Claim/Aggregate	\$1,000,000
	Retention	\$5,000

COOK & KOCHER
INSURANCE GROUP

Addison Public Library District

Government Crime

Travelers Policy #107112092 07/01/2056 - 07/01/2028	Covers employee Dishonesty and theft of funds	
	Each Claim/Aggregate	\$1,000,000
	Retention	\$10,000

Cyber Liability

Westchester(CHUBB/ACE) Policy #G48740753001 08/20/2025 - 08/20/2026	Provides coverage in the event of a Cyber breach	
	Aggregate	\$1,000,000
	Deductible	\$2,500



Addison Public Library District		
Insurance Premium Summary		
Coverage	Expiring	Renewal
Package	\$41,171	\$45,556
Business Auto	\$497	\$672
Umbrella	\$6,583	\$6,770
Workers Compensation	\$11,397	\$13,356
Directors & Officers	Included in Package	Included in Package
Crime	\$1,700	Paid in full 2025
Cyber	\$4,284	pending
Total	\$65,632	\$70,638
Increase		7.63%

I have participated in two meetings this month facilitated by Andi Drileck, the State Director for Illinois of Dolly Parton's Imagination Library, along with other community officials from Bensenville and Addison. This is a program started by Dolly Parton, through her Dollywood Foundation, to promote early literacy by mailing a book a month to children from birth to age 5.

The Dollywood Foundation does not make a profit on the Imagination Library program. It is operated as a 501(c)(3) non-profit initiative. In fact, the Foundation heavily subsidizes the program by absorbing infrastructure and administrative costs, while the actual books and shipping are funded through local community partners. The State of Illinois is paying 50% of the cost of bringing this program to Illinois communities. Local communities need to cover the other 50% in order to launch the program.

Based on census data for the number of eligible children in Addison, our start-up costs are estimated to be \$7,059 and a community is expected to provide funding for two years up front in order to launch. (They don't want to start the program in the community unless they are sure there is stable funding for at least two years.) So, that means Addison needs \$14,118 to launch the program. This number represents a 65% participation rate, which is the target goal for the first two years. If we have fewer children signed up, the actual cost will be lower. If we have more children, the cost could be higher.

The Dolly Parton Imagination Library is already operating in a number of DuPage County communities: Aurora, Clarendon Hills, Glendale Heights, Glen Ellyn, Roselle, West Chicago, Winfield, Warrenville, Wood Dale, Medinah, and Itasca. There is partial coverage in Lombard, Wheaton, and Carol Stream, and Villa Park is preparing to launch.

Maureen Reedy, Project Director for Addison Partners for Play, Learning, and Education (APPLE) shared some articles with the Addison Township Mental Health Board showing documented links between deficits in early literacy and mental health challenges later in life. Based on that, the Mental Health Board is tentatively poised to contribute the money needed to launch this program in our community (covering the first two years), but they are not interested in serving as the sole, long-term funding source. They are also not interested in overseeing the program once it is launched.

Oversight involves promoting the program, someone logging in monthly to the program's book ordering system to approve new signups and answering questions from parents/families on the local level. I think the public library can take on that role, perhaps in collaboration with the District 4 Early Learning Center, APPLE, or others. (We are not limited to just one person or agency for oversight of the program; it can be a collaborative effort.)

To launch the program in Addison, we'll also need someone to step up as the billing organization and official local program partner. In many DuPage County communities, the public library has taken on this role. Tom Bartenfelder, Director of the Glenside (Glendale Heights) Public Library shared with me the advice he got from their attorney, Ken Friker of Klein, Thorpe & Jenkins. In Friker's view, there is not a legal issue with a public library making a "donation" to a charity, because it is not being done with nothing in return. The return is a program the supports early literacy which is directly aligned with the library's mission. We can view this as a library program jointly sponsored by the Dollywood Foundation. If we were to take on this role, we can either begin to budget for this as a library program in two years once the Township's funding wraps up or solicit donations to cover the cost – or a combination of both.

Some communities have a different sponsoring entity each month and include customized mailing labels on the books that go out "This Books is brought to you by..." There are civic clubs like Rotary and Kiwanis providing funding in some communities, as well as local businesses and Chambers of Commerce, PTA groups, pediatricians and health care organizations, churches, and faith-based organizations, etc. I think we can find the funding from sources other than the Township.

I am requesting authorization from the Board to designate APL as the local program partner for Dolly Parton's Imagination Library for Addison.



Information Session

The Dollywood Foundation

A 501(c)(3) nonprofit organization created by Dolly Parton in 1988, inspired by her father who could not read or write.

The Dollywood Foundation mission is to share the life and legacy of Dolly Parton as an inspiration to all children to Dream More, Learn More, Care More, Be More™.

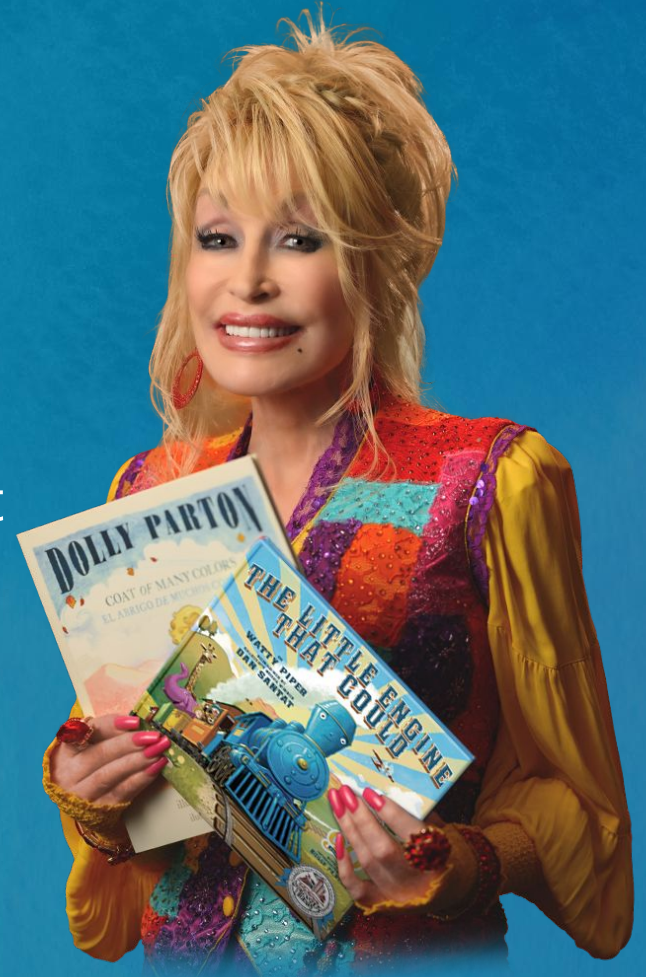
What happens is so much more...





What is Dolly Parton's Imagination Library?

Dolly Parton's Imagination Library is a free monthly book-gifting program that mails high-quality books straight to a child's home from birth to age five—regardless of family income.





Flagship Program of The Dollywood Foundation



Over 3 Million

children receive a book each month in 5 countries (USA, CA, UK, IRE and AU)

300+ Million

Total books gifted since starting
in Tennessee in 1995

Best Practice Award

from the U.S. Library of Congress for
addressing social barriers to literacy



How does it work?



1. Families register their child



2. Every month an age-appropriate book is selected, packaged, and mailed by the Imagination Library



3. Books are mailed to the child at their home



4. Caregivers and children read together



5. Children graduate on their fifth birthday

Books and Selection

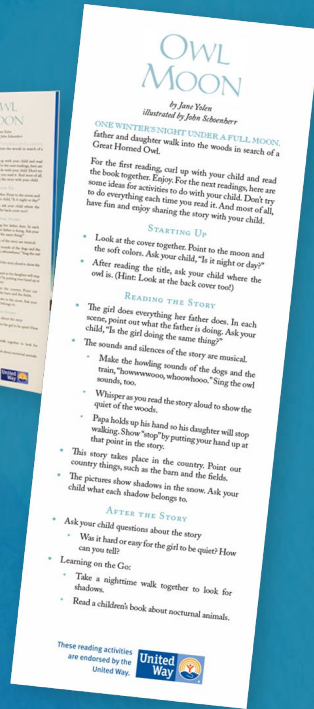
- ▶ Age-appropriate, high quality books
- ▶ Selected by a *Blue Ribbon Selection Committee* consisting of early childhood literacy experts
- ▶ Books are structured to support the different needs of children as they progress from birth to age five.
- ▶ Books are personalized with the child's name and mailed directly to their home



Illinois families can choose to receive either the English or Bilingual English/Spanish Book Collection.



Dolly Parton's Imagination Library Books Include...



Book-Specific Reading Tips

Most books have Reading Tips that extend the engagement and interaction between the child and caregiver.

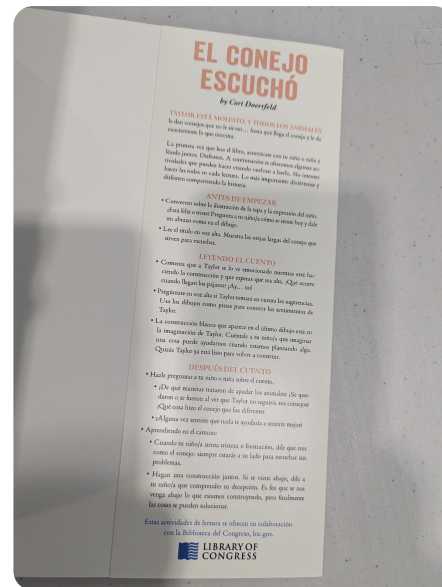
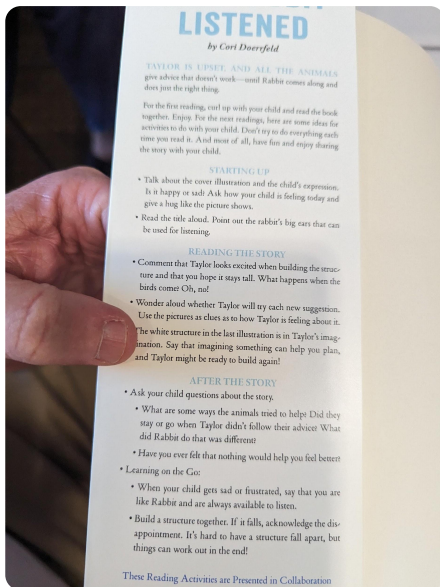
Various Formats

Award-winning books are available in various formats:

- Board Books
- Flexibound Books
- High-Quality Soft Cover Books
- Braille Books



Reading Tips



Braille Books

Through a partnership with the American Printing House for the Blind, we are able to help provide books to children who are blind or low vision in the U.S.

To learn more visit:

<https://imaginationlibrary.com/usa/audio-braille/>



**BRAILLE
TALES**



After just 10 books, children in the program were at least

4x more likely

to demonstrate stronger emerging literacy skills.



Children in the program were

9x more likely

to be interested in books.



Children in the program were

15x more likely

to engage during reading.



Children enrolled were

9x more likely

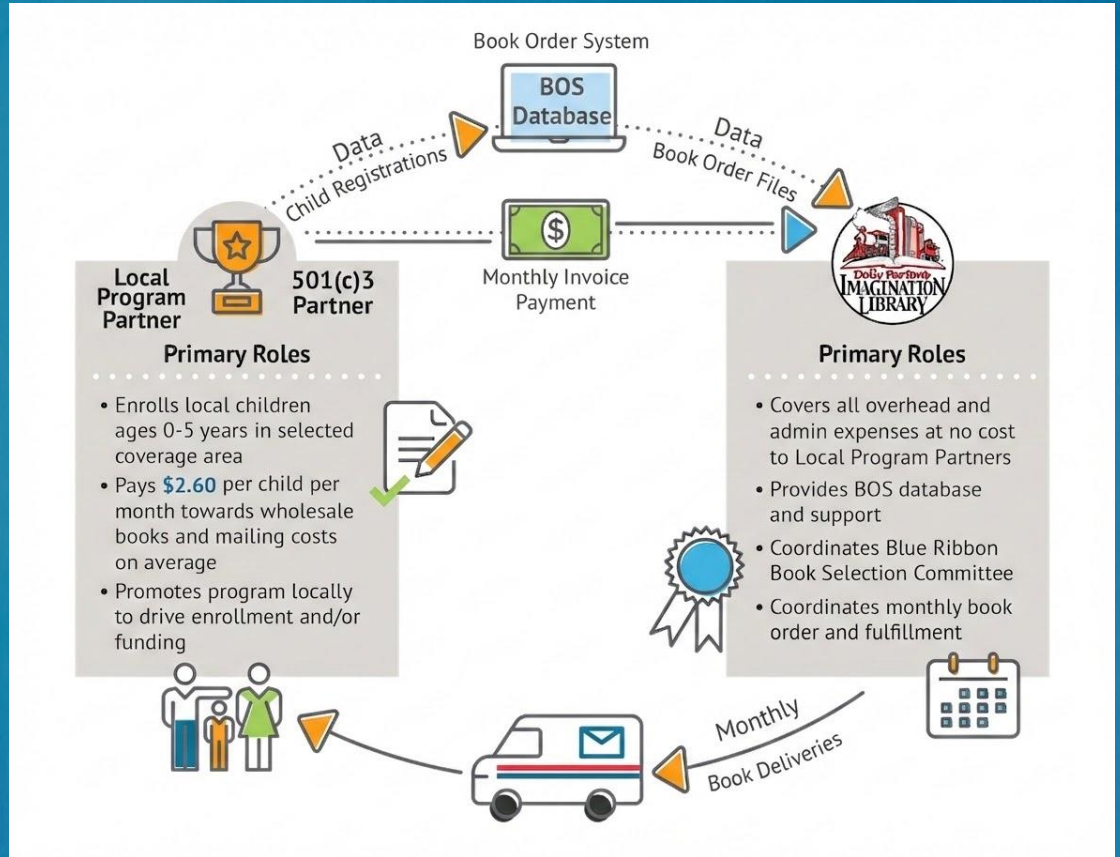
to be read to.

How It Works

DuPage County:

- KidsMatter is the 501(c)3 is the Nonprofit Partner/Fiscal Agent for DuPage County.
- KidsMatter is charging a \$500 annual administrative fee.
- Partners fundraise, promote programs locally and enroll children in their township

Due to the Illinois state match, the cost is **\$1.30/per child/per month**. This is about **\$15.50/year** or **\$78 for 5 years**.



Total Eligible Children - Bensenville & Addison

Total Eligible Population (TEP) Under 5: 2,721

65% of TEP is the goal: 1,768

Startup Total with 50% Match: \$11,719

Cost in IL is ~\$1.30 per child/month. The cost is \$15.50 per child/per year or \$77.50 for 5 years!

On average, local programs enroll about 20% of the eligible population each year. We recommend having funding in place for the first two years before launching, to ensure stability if enrollment grows quickly.

The Cost Estimator assumes “full enrollment” at 65% of the eligible population, and all of its figures are based on that projection.

Bensenville District 2						
City Name	Zip Code	TEP (Total Eligible Population)	65% of Eligible Population	Total (Year 1+2 based on 65% TEP - Startup Cost)	DPIL STARTUP Cost (50% match)	Annual Cost once at Full Coverage
Bensenville	60106	1082	703	\$9,319	\$4,660	\$10,967
Addison	60101	1639	1,065	\$14,118	\$7,059	\$16,614
TOTAL		2721	1,768	\$23,437	\$11,719	\$27,581
Wood Dale	60191	784	509	\$6,746	\$3,373	\$7,940

**Wood Dale is covered by the Wood Dale Public Library*

Key People and Groups In Community

- Local Government Agencies:
 - Dept Health & Human Services
 - Regional Office of Education
 - County Commissioners
- Educational Institutions
 - School Districts, Preschools, County Extensions, Friends of Library
- Community Organizations
 - PTA, Faith Based, YMCA, YWCA, United Way, Community Foundations
- Civic Clubs
 - Rotary, Kiwanis, Moose Lodge, Women's Club, Delta Kappa Gamma
- Parental and Family Support Networks
 - Mothers'/Fathers' Clubs, Family Resource Centers
- Business Community
 - Local Businesses & Corporations, Chambers of Commerce, Corporate Social Responsibility Programs, Small Business Associations
- Healthcare Professionals
 - Doctors, Nurses, Pediatricians, Clinics, Healthcare Admin from hospitals



"You can never
get enough books
into the hands of
enough children."

Dolly



Andi Drileck
Illinois State Director
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ADDISON PUBLIC LIBRARY EXECUTIVE SESSIONS LOG

In accordance with the Illinois Open Meetings Act, the Library must create and retain a recording of all closed session meetings for a minimum of 18 months. Such recordings may be destroyed after that time if the Board of Trustees votes to destroy the recordings and retains written minutes of the closed meeting. (The written minutes can remain sealed until such time as the Board votes to release them.) The highlighted dates indicate recordings that are now more than 18 months old which can be disposed of.

DATE	EXCEPTION (statute)	EXCEPTION (common)	*19 MONTH REVIEW
4/18/2006	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	
7/18/2006	5 ILCS 120/2(c) (1)	Personnel (review process & director's goals)	
4/17/2007	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	
8/18/2009	5 ILCS 120/2(c) (1)	Personnel Issue	
4/19/2011	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	
3/20/2012	5 ILCS 120/2(c) (1)	Personnel Issue	
4/17/2012	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	
5/15/2012	5 ILCS 120/2(c) (1)	Personnel Issue (leave of absence)	
12/4/2012	5 ILCS 120/2(c) (1)	Personnel Issue (leave of absence)	
1/15/2013	5 ILCS 120/2(c) (1)	Personnel Issue (leave of absence)	
4/16/2013	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	
10/15/2013	5 ILCS 120/2(c) (1)	Personnel (Director's mid-year review)	
7/16/2019	5 ILCS 120/2(c) (3)	Board of Trustees Candidate Review	
7/21/2020	5 ILCS 120/2(c) (3)	Board of Trustees (Selection of a person to fill a public office)	
11/17/2020	5 ILCS 120/2(c) (1)	Personnel Issue	
11/21/2020	5 ILCS 120/2(c) (3)	Board of Trustees (Selection of a person to fill a public office)	
3/16/2021	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	
7/20/2021	5 ILCS 120/2(c) (1)	Personnel Issue	
3/15/2022	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	
3/21/2023	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	10/2024
3/5/2024	5 ILCS 120/2(c) (1)	Personnel Issue	10/2025
3/19/2024	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	10/2025
5/21/2024	5 ILCS 120/2(c) (1)	Personnel Issue	12/2025
10/15/2024	5 ILCS 120/2(c)(11)	Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.	5/2026

12/17/2024	5 ILCS 120/2(c)(11)	Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.	7/2026
3/18/2025	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	10/2026
6/17/2025	5 ILCS 120/2(c)(3)	The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance of removal of the occupant of a public office when the public body is given power to remove the occupant under law or ordinance.	1/2027
8/19/2025	5 ILCS 120/2(c) (11)	Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.	3/2027
3/24/2026	5 ILCS 120/2(c) (1)	Personnel (Director's performance review)	10/2028

Date: 6/1/24

To: Mary Medjo Me Zengue, Director

From:

Contact:

- Please follow-up with me
- Please keep my comment anonymous

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

me
New library is great!
Please make a 1-page
calendar of events.
Thank you!