



Tuesday, June 17, 2025

Regular Board Meeting

6:30 PM

Addison Village Hall

1 Friendship Plaza

Board Room

Addison, IL 60101

1. **Call to Order**

2. **Roll Call**

Establishment of a quorum

3. **Pledge of Allegiance**

4. **Approval of the Agenda**

5. **Public Comment**

6. **Treasurer's Report**

The Treasurer will provide a report on the library's revenue for the month and year-to-date (YTD), as well as monthly and YTD expenditures, and monthly disbursements including payroll expenses.

Revenue

Received in May: \$637,118.40

YTD Revenue: \$637,118.40

Expenditures

Expended in May: \$988,440.63

YTD Expenditures: \$988,440.63

Disbursements

\$740,235.43 + May Payroll \$267,328.58

Grand Total for May Disbursements: \$1,007,564.01

7. **Consent Agenda**

A. Approval of Minutes

Approval of minutes from the May 20, 2025 board meeting and the March 18, 2025 closed session.

B. Approval of Bills & Disbursements

8. **Reports**

A. Director & Staff Reports

B. Statistics

C. Building Project Report

D. Friends of the Library Report

9. **New Business**

A. ACTION ITEM: Declaration of Library Board Vacancy

B. ACTION ITEM: Resolution 2025/2026-002 Commendation for Trustee Matthew Moretti

C. ACTION ITEM: Resolution 2025/2026-003 Honoring the Memory of Judith Easton

D. ACTION ITEM: Appointment of Ethics Officer

In accordance with state law and APL Resolution # 2004/2005-004, passed by the Library's Board of Trustees on May 11, 2004, "The President of the Board of Trustees, with the advice and consent of the Board of the Trustees, shall designate annually an Ethics Advisor for the Addison Public Library. The duties of the Ethics Advisor may be delegated to an officer or an employee of the Addison Public Library unless the position has been created as an office by the Addison Public Library. The Ethics Advisor shall provide guidance to the officers and employees of the Addison Public Library concerning the interpretation of and compliance with the provisions

of this Resolution and the State of Illinois ethics laws. The Ethics Advisor shall perform other duties as may be delegated by the Board of Trustees."

- E. ACTION ITEM: Resolution 2025/2026_004 -Transferring Money to the Special Reserve Fund
- F. ACTION ITEM: Intergovernmental Agreement between the Village of Addison and the Addison Public Library for the Installation and Operation of Microwave Network and Related Equipment on the Library Building.
- G. ACTION ITEM: Library News Section of Board Meeting Agenda
Section III of the APL Board Policies outlines that format for board meeting agendas and includes a monthly agenda item for library news. Recent news articles about APL and other library-related news stories are included in the Board packet for review and discussion by board members. The Board will consider whether they want to continue including this item on future meeting agendas.
- H. ACTION ITEM: Illinois Public Library Annual Report (IPLAR)
All Illinois public libraries are required by statute to prepare an annual report to be submitted to the State Library as a condition of system membership.

The Illinois State Library is then legally required to: (1) compile, preserve and publish public library statistical information [15 ILCS 320/7(m)], and (2) compile the annual reports of local public libraries and library systems submitted to the State Librarian pursuant to law [15 ILCS 320/7(n)].

The State Library also uses this data to participate in the national Public Library Survey (PLS), which is administered annually by the Institute of Museum and Library Services (IMLS). The purpose of this survey is to provide statistics on the status of public libraries in the United States. IMLS is authorized to collect this data under the federal Museum and Library Services Act of 2003.

As a municipal library, the deadline for submitting our annual report is 60 days after the expiration of the fiscal year [75 ILCS 5/4-10].

- 10. **Closed Session - 5 ILCS 120/2(c)(3): The selection of a person to fill a public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.**
- 11. **Correspondence & Announcements**
 - A. Patron Communication
 - B. Other Correspondence
 - C. Library News
- 12. **Additional Discussion**
- 13. **Building Tour**
The Library board will depart from the Village Hall and proceed next door to the Library for their annual building tour. The meeting will be adjourned at the Library at the end of the tour.
- 14. **Adjournment**



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2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Public Comment**
6. **Treasurer's Report**
7. **Consent Agenda**
 - A. Approval of Minutes
 - B. Approval of Bills & Disbursements
8. **Reports**
 - A. Director & Staff Reports
 - B. Statistics
 - C. Building Project Report
 - D. Friends of the Library Report
9. **Unfinished Business**
10. **New Business**
 - A. ACTION ITEM: Declaration of Library Board Vacancy
 - B. ACTION ITEM: Resolution 2025/2026-002 Commendation for Trustee Matthew Moretti
 - C. ACTION ITEM: Resolution 2025/2026-003 Honoring the Memory of Judith Easton
 - D. ACTION ITEM: Appointment of Ethics Officer
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 - H. ACTION ITEM: Illinois Public Library Annual Report (IPLAR)
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12. **Correspondence & Announcements**
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 - B. Other Correspondence
 - C. Library News
13. **Additional Discussion**
14. **Building Tour**
15. **Adjournment**

Addison Public Library Balance Sheet as of May 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> General Fund <hr/>			
<u>Assets</u>			
10-11-1030 - Cash on Hand - Petty Cash	205.35	0.00	205.35
10-11-1060 - Cash on Hand - Cash Registers	344.14	0.00	344.14
10-11-1065 - Cash in Bank - Harris Bank Friends	9,536.97	320.12	9,857.09
10-11-1070 - Cash in Bank - Harris Bank Librarian	2,000.00	0.00	2,000.00
10-11-1075 - Cash in Bank - Harris Bank Comingled	465,370.51	(5,491.88)	459,878.63
10-11-1085 - Cash in Bank - Ehlers	14,458,208.64	(691,884.16)	13,766,324.48
10-11-1095 - Cash in Bank - Harris Bank MM	4,771,211.36	149,304.81	4,920,516.17
10-11-2000 - Allocated Cash	(14,733,021.26)	742,748.90	(13,990,272.36)
10-12-0100 - Property Taxes Receivable	5,979,656.92	0.00	5,979,656.92
10-12-0101 - Due from State	53,215.63	0.00	53,215.63
	<u>11,006,728.26</u>	<u>194,997.79</u>	<u>11,201,726.05</u>
 Liabilities and Fund Balance			
<u>Liabilities</u>			
10-21-2750 - Accounts Payable	166,996.35	(39,748.93)	127,247.42
10-22-0230 - Employee I.M.R.F. Payable	9,401.45	442.38	9,843.83
10-22-0260 - Def Annuity Withholding Payable	(4,028.20)	(928.11)	(4,956.31)
10-22-0270 - Roth 457 Payable	700.00	800.00	1,500.00
10-22-0390 - Accrued Payroll	79,692.59	0.00	79,692.59
10-24-0300 - Deferred Property Taxes	5,979,656.92	0.00	5,979,656.92
10-24-0301 - Deferred Revenue - Per Capita Grant	53,017.47	0.00	53,017.47
	<u>6,285,436.58</u>	<u>(39,434.66)</u>	<u>6,246,001.92</u>
 Fund Balance			
10-30-2920 - Reserved - F.I.C.A.	(408,850.99)	0.00	(408,850.99)
10-30-2930 - Reserved - I.M.R.F.	144,313.11	0.00	144,313.11
10-30-2940 - Reserved - Unemployment Comp.	14,873.10	0.00	14,873.10
10-30-2950 - Reserved - Liability Insurance	11,717.53	0.00	11,717.53
10-30-2960 - Reserved - Audit	8,956.00	0.00	8,956.00
10-30-2965 - Reserved - Workers Comp	20,608.18	0.00	20,608.18
10-30-2970 - Reserved - Per Capita Grant	188,607.47	0.00	188,607.47
10-30-2990 - Unreserved Fund Balance	4,741,067.28	0.00	4,741,067.28
	<u>4,721,291.68</u>	<u>0.00</u>	<u>4,721,291.68</u>
 Total Liabilities and Fund Balance	<u>11,006,728.26</u>	<u>(39,434.66)</u>	<u>10,967,293.60</u>
 Excess Revenues Over Expenses	<u>0.00</u>	<u>234,432.45</u>	<u>234,432.45</u>

Addison Public Library Balance Sheet as of May 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Capital Improvement Fund <hr/>			
<u>Assets</u>			
80-11-1110 - Cash in Bank - Ill Metropolitan	664,856.80	1,637.47	666,494.27
80-11-2000 - Allocated Cash	14,731,234.23	(742,748.90)	13,988,485.33
	<u>15,396,091.03</u>	<u>(741,111.43)</u>	<u>14,654,979.60</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
80-21-2750 - Accounts Payable	742,748.90	(155,356.75)	587,392.15
	<u>742,748.90</u>	<u>(155,356.75)</u>	<u>587,392.15</u>
<u>Fund Balance</u>			
80-30-2999 - Reserved for Capital Projects	14,653,342.13	0.00	14,653,342.13
	<u>14,653,342.13</u>	<u>0.00</u>	<u>14,653,342.13</u>
Total Liabilities and Fund Balance	<u>15,396,091.03</u>	<u>(155,356.75)</u>	<u>15,240,734.28</u>
Excess Revenues Over Expenses	<u>0.00</u>	<u>(585,754.68)</u>	<u>(585,754.68)</u>

<hr/> Rebillables Fund <hr/>			
<u>Assets</u>			
90-11-2000 - Allocated Cash	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
<u>Fund Balance</u>			
90-30-2990 - Fund Balance	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Total Liabilities and Fund Balance	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>

Addison Public Library

Balance Sheet as of May 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Total All Funds <hr/>			
<u>Assets</u>			
Cash on Hand - Petty Cash	205.35	0.00	205.35
Cash on Hand - Cash Registers	344.14	0.00	344.14
Cash in Bank - Harris Bank Friends	9,536.97	320.12	9,857.09
Cash in Bank - Harris Bank Librarian	2,000.00	0.00	2,000.00
Cash in Bank - Harris Bank Comingled	465,370.51	(5,491.88)	459,878.63
Cash in Bank - Ehlers	14,458,208.64	(691,884.16)	13,766,324.48
Cash in Bank - Harris Bank MM	4,771,211.36	149,304.81	4,920,516.17
Cash in Bank - Ill Metropolitan	664,856.80	1,637.47	666,494.27
Property Taxes Receivable	5,979,656.92	0.00	5,979,656.92
Due from State	53,215.63	0.00	53,215.63
	<u>26,404,606.32</u>	<u>(546,113.64)</u>	<u>25,858,492.68</u>
 Liabilities and Fund Balance			
<u>Liabilities</u>			
Accounts Payable	909,745.25	(195,105.68)	714,639.57
Employee I.M.R.F. Payable	9,401.45	442.38	9,843.83
Def Annuity Withholding Payable	(4,028.20)	(928.11)	(4,956.31)
Roth 457 Payable	700.00	800.00	1,500.00
Accrued Payroll	79,692.59	0.00	79,692.59
Deferred Property Taxes	5,979,656.92	0.00	5,979,656.92
Deferred Revenue - Per Capita Grant	53,017.47	0.00	53,017.47
	<u>7,028,185.48</u>	<u>(194,791.41)</u>	<u>6,833,394.07</u>
 Fund Balance			
Reserved - F.I.C.A.	(408,850.99)	0.00	(408,850.99)
Reserved - I.M.R.F.	144,313.11	0.00	144,313.11
Reserved - Unemployment Comp.	14,873.10	0.00	14,873.10
Reserved - Liability Insurance	11,717.53	0.00	11,717.53
Reserved - Audit	8,956.00	0.00	8,956.00
Reserved - Workers Comp	20,608.18	0.00	20,608.18
Reserved - Per Capita Grant	188,607.47	0.00	188,607.47
Unreserved Fund Balance	4,742,854.31	0.00	4,742,854.31
Reserved for Capital Projects	14,653,342.13	0.00	14,653,342.13
	<u>19,376,420.84</u>	<u>0.00</u>	<u>19,376,420.84</u>
 Total Liabilities & Fund Balance	 <u>26,404,606.32</u>	 <u>(194,791.41)</u>	 <u>26,209,814.91</u>
 Excess Revenues Over Expenditures	 <u>0.00</u>	 <u>(351,322.23)</u>	 <u>(351,322.23)</u>

Addison Public Library Balance Sheet as of May 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
General Capital Assets Fund			
<u>Assets</u>			
95-14-0400 - Building Improvements	1,060,653.18	0.00	1,060,653.18
95-14-0410 - Construction in Progress	544,034.00	0.00	544,034.00
95-14-0450 - Books and Materials	3,316,608.82	0.00	3,316,608.82
95-14-0480 - Office Equipment	<u>1,169,651.00</u>	<u>0.00</u>	<u>1,169,651.00</u>
	<u>6,090,947.00</u>	<u>0.00</u>	<u>6,090,947.00</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
95-20-1000 - Accumulated Depreciation	<u>2,560,408.00</u>	<u>0.00</u>	<u>2,560,408.00</u>
	<u>2,560,408.00</u>	<u>0.00</u>	<u>2,560,408.00</u>
<u>Net Capital Assets</u>			
95-30-0600 - Net Capital Assets	<u>3,530,539.00</u>	<u>0.00</u>	<u>3,530,539.00</u>
	<u>3,530,539.00</u>	<u>0.00</u>	<u>3,530,539.00</u>
Total Liabilities and Net Capital Assets	<u><u>6,090,947.00</u></u>	<u><u>0.00</u></u>	<u><u>6,090,947.00</u></u>

Addison Public Library Revenue Report For the 1 Month Ended May 31, 2025

<u>General Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Taxes</u>					
10-41-3201 - Property Current - General	503,245.17	503,245.17	5,285,321.00	4,782,075.83	9.52
10-41-3202 - Property Current - F.I.C.A.	27,214.25	27,214.25	301,020.48	273,806.23	9.04
10-41-3203 - Property Current - I.M.R.F.	28,669.55	28,669.55	301,020.48	272,350.93	9.52
10-41-3205 - Property Current - Liability Insurance	5,821.23	5,821.23	61,534.57	55,713.34	9.46
10-41-3206 - Property Current - Audit	727.66	727.66	6,652.39	5,924.73	10.94
10-41-3207 - Property Current - Unemployment	436.60	436.60	4,989.29	4,552.69	8.75
10-41-3208 - Property Current - Workers Compensation	436.60	436.60	4,989.29	4,552.69	8.75
10-41-3301 - Replacement Taxes	4,599.64	4,599.64	75,000.00	70,400.36	6.13
10-41-3400 - Aggregate Refunds	<u>2,037.43</u>	<u>2,037.43</u>	<u>26,609.55</u>	<u>24,572.12</u>	<u>7.66</u>
	<u>573,188.13</u>	<u>573,188.13</u>	<u>6,067,137.05</u>	<u>5,493,948.92</u>	<u>9.45</u>
<u>Fines & Fees</u>					
10-42-3010 - Fines	322.24	322.24	6,000.00	5,677.76	5.37
10-42-3011 - Reciprocal Borrowing Reimbursements	993.61	993.61	1,000.00	6.39	99.36
10-42-3012 - Nonresident Fees	0.00	0.00	1,500.00	1,500.00	0.00
10-42-3016 - Scanner Fees	0.00	0.00	7,500.00	7,500.00	0.00
10-42-3099 - Printing and Copying Fee	<u>2,043.19</u>	<u>2,043.19</u>	<u>5,000.00</u>	<u>2,956.81</u>	<u>40.86</u>
	<u>3,359.04</u>	<u>3,359.04</u>	<u>21,000.00</u>	<u>17,640.96</u>	<u>16.00</u>
<u>Intergovernmental</u>					
10-43-3004 - Per Capita Grant - Current Year	0.00	0.00	52,660.00	52,660.00	0.00
10-43-3015 - Wellness Initiatives	<u>3,700.00</u>	<u>3,700.00</u>	<u>3,700.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>3,700.00</u>	<u>3,700.00</u>	<u>56,360.00</u>	<u>52,660.00</u>	<u>6.56</u>
<u>Interest</u>					
10-46-3028 - Other Interest Income	3,965.89	3,965.89	50,000.00	46,034.11	7.93
10-46-3029 - Ehlers Interest	<u>50,864.74</u>	<u>50,864.74</u>	<u>200,000.00</u>	<u>149,135.26</u>	<u>25.43</u>
	<u>54,830.63</u>	<u>54,830.63</u>	<u>250,000.00</u>	<u>195,169.37</u>	<u>21.93</u>
<u>Miscellaneous</u>					
10-47-3014 - Donations	50.41	50.41	100,000.00	99,949.59	0.05
10-47-3024 - Other Income	12.00	12.00	6,500.00	6,488.00	0.18
10-47-3030 - Friends of Addison Public Library	<u>340.72</u>	<u>340.72</u>	<u>5,000.00</u>	<u>4,659.28</u>	<u>6.81</u>
	<u>403.13</u>	<u>403.13</u>	<u>111,500.00</u>	<u>111,096.87</u>	<u>0.36</u>
Total Non-Tax Revenues	<u>62,292.80</u>	<u>62,292.80</u>	<u>438,860.00</u>	<u>376,567.20</u>	<u>14.19</u>
Total General Fund Revenues	<u>635,480.93</u>	<u>635,480.93</u>	<u>6,505,997.05</u>	<u>5,870,516.12</u>	<u>9.77</u>

Addison Public Library Revenue Report For the 1 Month Ended May 31, 2025

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Improvement Fund</u>					
<u>Other</u>					
80-46-3029 - Interest on IMET	1,637.47	1,637.47	0.00	(1,637.47)	0.00
	<u>1,637.47</u>	<u>1,637.47</u>	<u>0.00</u>	<u>(1,637.47)</u>	<u>0.00</u>
<u>Transfers</u>					
Total Capital Improvement Fund Revenues	<u>1,637.47</u>	<u>1,637.47</u>	<u>0.00</u>	<u>(1,637.47)</u>	<u>0.00</u>
<u>Rebillables Fund</u>					
<u>Miscellaneous</u>					
Total All Funds	<u>637,118.40</u>	<u>637,118.40</u>	<u>6,505,997.05</u>	<u>5,868,878.65</u>	<u>9.79</u>

Addison Public Library Expense Report For the 1 Month Ended May 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>General Fund</u>						
<u>Staffing</u>						
10-50-1100 - Staff Salaries and Wages	235,969.13	235,969.13	3,452,600.00	3,216,630.87	6.83	93.17
10-50-2200 - Employer F.I.C.A. Expense	17,706.76	17,706.76	264,124.00	246,417.24	6.70	93.30
10-50-2300 - Employer I.M.R.F. Expense	13,652.76	13,652.76	190,000.00	176,347.24	7.19	92.81
10-50-2400 - Health Insurance	(33.38)	(33.38)	512,000.00	512,033.38	(0.01)	100.01
10-50-2450 - Employee Assistance Program	0.00	0.00	3,755.00	3,755.00	0.00	100.00
10-50-2500 - Recruiting	0.00	0.00	3,500.00	3,500.00	0.00	100.00
10-50-2600 - Wellness Initiatives EXP	0.00	0.00	3,700.00	3,700.00	0.00	100.00
	<u>267,295.27</u>	<u>267,295.27</u>	<u>4,429,679.00</u>	<u>4,162,383.73</u>	<u>6.03</u>	<u>93.97</u>
<u>Library Materials</u>						
<u>Children Services</u>						
10-52-3100 - Children Books	2,752.56	2,752.56	71,000.00	68,247.44	3.88	96.12
10-52-3900 - Children Other Expenditures	1,875.60	1,875.60	28,000.00	26,124.40	6.70	93.30
	<u>4,628.16</u>	<u>4,628.16</u>	<u>99,000.00</u>	<u>94,371.84</u>	<u>4.67</u>	<u>95.33</u>
<u>Adult Services</u>						
10-54-3110 - Adult Books	10,370.69	10,370.69	167,000.00	156,629.31	6.21	93.79
10-54-3900 - Adult Other Expenditures	5,241.30	5,241.30	80,500.00	75,258.70	6.51	93.49
	<u>15,611.99</u>	<u>15,611.99</u>	<u>247,500.00</u>	<u>231,888.01</u>	<u>6.31</u>	<u>93.69</u>
<u>Other Library Materials</u>						
10-55-3400 - Magazines/News	378.50	378.50	10,500.00	10,121.50	3.60	96.40
10-55-3500 - Online Databases	22,999.00	22,999.00	223,000.00	200,001.00	10.31	89.69
10-55-3860 - E-Books	17,874.47	17,874.47	75,000.00	57,125.53	23.83	76.17
10-55-3900 - Other Digital Media	0.00	0.00	46,000.00	46,000.00	0.00	100.00
	<u>41,251.97</u>	<u>41,251.97</u>	<u>354,500.00</u>	<u>313,248.03</u>	<u>11.64</u>	<u>88.36</u>
Total Library Materials	<u>61,492.12</u>	<u>61,492.12</u>	<u>701,000.00</u>	<u>639,507.88</u>	<u>8.77</u>	<u>91.23</u>
<u>General Contractual Services</u>						
10-56-4100 - Legal Fees	3,178.95	3,178.95	8,500.00	5,321.05	37.40	62.60
10-56-4410 - Collection Agency Fees	0.00	0.00	3,500.00	3,500.00	0.00	100.00
10-56-4420 - Equipment Rental & Leasing	0.00	0.00	4,000.00	4,000.00	0.00	100.00
10-56-4450 - Accounting Service Fees	1,850.00	1,850.00	24,500.00	22,650.00	7.55	92.45
10-56-4500 - Payroll Service Fees	4,535.22	4,535.22	58,575.00	54,039.78	7.74	92.26
10-56-4600 - Audit Service Fees	0.00	0.00	7,050.00	7,050.00	0.00	100.00
10-56-4900 - Other Contracts	815.92	815.92	50,000.00	49,184.08	1.63	98.37
	<u>10,380.09</u>	<u>10,380.09</u>	<u>156,125.00</u>	<u>145,744.91</u>	<u>6.65</u>	<u>93.35</u>

Addison Public Library Expense Report For the 1 Month Ended May 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Physical Services</u>						
<u>Utilities and Services</u>						
10-58-5100 - Natural Gas Service	2,888.98	2,888.98	25,000.00	22,111.02	11.56	88.44
10-58-5120 - Water Service	0.00	0.00	4,200.00	4,200.00	0.00	100.00
10-58-5310 - Refuse Disposal Service	0.00	0.00	4,265.00	4,265.00	0.00	100.00
10-58-5320 - Cleaning Service	<u>4,813.00</u>	<u>4,813.00</u>	<u>78,040.00</u>	<u>73,227.00</u>	<u>6.17</u>	<u>93.83</u>
	<u>7,701.98</u>	<u>7,701.98</u>	<u>111,505.00</u>	<u>103,803.02</u>	<u>6.91</u>	<u>93.09</u>
<u>Telecommunications</u>						
10-58-5510 - Telephone	599.48	599.48	11,000.00	10,400.52	5.45	94.55
10-58-5570 - Leased Internet Access Line	<u>0.00</u>	<u>0.00</u>	<u>10,700.00</u>	<u>10,700.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>599.48</u>	<u>599.48</u>	<u>21,700.00</u>	<u>21,100.52</u>	<u>2.76</u>	<u>97.24</u>
<u>Maintenance and Repair</u>						
10-58-5610 - Building Supplies	2,097.33	2,097.33	45,000.00	42,902.67	4.66	95.34
10-58-5620 - HVAC	0.00	0.00	20,000.00	20,000.00	0.00	100.00
10-58-5690 - Other Building Materials & Repair	98.00	98.00	11,000.00	10,902.00	0.89	99.11
10-58-5710 - Equipment Maintenance & Repair	<u>8,857.89</u>	<u>8,857.89</u>	<u>65,000.00</u>	<u>56,142.11</u>	<u>13.63</u>	<u>86.37</u>
	<u>11,053.22</u>	<u>11,053.22</u>	<u>141,000.00</u>	<u>129,946.78</u>	<u>7.84</u>	<u>92.16</u>
Total Physical Services	<u>19,354.68</u>	<u>19,354.68</u>	<u>274,205.00</u>	<u>254,850.32</u>	<u>7.06</u>	<u>92.94</u>
<u>Automation</u>						
10-61-4800 - System Development	0.00	0.00	39,000.00	39,000.00	0.00	100.00
10-61-6100 - ILS Services	0.00	0.00	62,000.00	62,000.00	0.00	100.00
10-61-6200 - Software/Licenses	<u>17,465.88</u>	<u>17,465.88</u>	<u>105,000.00</u>	<u>87,534.12</u>	<u>16.63</u>	<u>83.37</u>
	<u>17,465.88</u>	<u>17,465.88</u>	<u>206,000.00</u>	<u>188,534.12</u>	<u>8.48</u>	<u>91.52</u>
<u>Continuing Education</u>						
10-62-7410 - Administration	0.00	0.00	3,000.00	3,000.00	0.00	100.00
10-62-7420 - Information Technology	0.00	0.00	800.00	800.00	0.00	100.00
10-62-7430 - Guest Services	0.00	0.00	1,000.00	1,000.00	0.00	100.00
10-62-7440 - Adult Services	199.00	199.00	4,300.00	4,101.00	4.63	95.37
10-62-7450 - Children Services	10.00	10.00	1,000.00	990.00	1.00	99.00
10-62-7455 - Teen Services	0.00	0.00	1,200.00	1,200.00	0.00	100.00
10-62-7460 - Materials Management	0.00	0.00	2,000.00	2,000.00	0.00	100.00
10-62-7470 - Staff In-Service	0.00	0.00	10,400.00	10,400.00	0.00	100.00
10-62-7480 - Board	0.00	0.00	3,500.00	3,500.00	0.00	100.00
10-62-7500 - Community Engagement	0.00	0.00	2,254.00	2,254.00	0.00	100.00
10-62-7510 - Memberships (Staff & Board)	1,675.00	1,675.00	12,000.00	10,325.00	13.96	86.04
10-62-7550 - In-State Travel	149.72	149.72	15,200.00	15,050.28	0.99	99.01
10-62-7560 - Out-of-State Travel	(730.35)	(730.35)	14,000.00	14,730.35	(5.22)	105.22
10-62-7600 - Tuition Reimbursement	<u>6,500.00</u>	<u>6,500.00</u>	<u>7,500.00</u>	<u>1,000.00</u>	<u>86.67</u>	<u>13.33</u>
	<u>7,803.37</u>	<u>7,803.37</u>	<u>78,154.00</u>	<u>70,350.63</u>	<u>9.98</u>	<u>90.02</u>

Addison Public Library Expense Report For the 1 Month Ended May 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Programs</u>						
10-64-8100 - Adult Services Programs	1,166.17	1,166.17	32,000.00	30,833.83	3.64	96.36
10-64-8110 - Adult Computer Programs	47.98	47.98	0.00	(47.98)	0.00	100.00
10-64-8120 - Children Services Programs - General	1,002.47	1,002.47	18,500.00	17,497.53	5.42	94.58
10-64-8160 - Teen Program	914.74	914.74	19,000.00	18,085.26	4.81	95.19
10-64-8165 - Community Engagement Program	0.00	0.00	8,250.00	8,250.00	0.00	100.00
10-64-8170 - IT Programs	<u>764.14</u>	<u>764.14</u>	<u>7,000.00</u>	<u>6,235.86</u>	<u>10.92</u>	<u>89.08</u>
	<u>3,895.50</u>	<u>3,895.50</u>	<u>84,750.00</u>	<u>80,854.50</u>	<u>4.60</u>	<u>95.40</u>
<u>PR/Marketing</u>						
10-64-8210 - Newsletter	0.00	0.00	55,380.00	55,380.00	0.00	100.00
10-64-8220 - Flyers/Brochures	370.00	370.00	16,475.00	16,105.00	2.25	97.75
10-64-8910 - Other Promotions	<u>79.73</u>	<u>79.73</u>	<u>16,000.00</u>	<u>15,920.27</u>	<u>0.50</u>	<u>99.50</u>
	<u>449.73</u>	<u>449.73</u>	<u>87,855.00</u>	<u>87,405.27</u>	<u>0.51</u>	<u>99.49</u>
<u>Other Operating Expenses</u>						
<u>Supplies</u>						
10-66-9210 - Office Supplies	762.39	762.39	6,500.00	5,737.61	11.73	88.27
10-66-9220 - Guest Services Supplies	451.62	451.62	6,085.00	5,633.38	7.42	92.58
10-66-9230 - Adult Services Supplies	9.85	9.85	1,500.00	1,490.15	0.66	99.34
10-66-9240 - Children Services Supplies	13.29	13.29	2,500.00	2,486.71	0.53	99.47
10-66-9245 - Teen Services Supplies	0.00	0.00	1,000.00	1,000.00	0.00	100.00
10-66-9250 - Materials Management Supplies	907.63	907.63	30,500.00	29,592.37	2.98	97.02
10-66-9270 - Information Technology Supplies	641.90	641.90	44,000.00	43,358.10	1.46	98.54
10-66-9290 - Postage	0.00	0.00	8,500.00	8,500.00	0.00	100.00
10-66-9300 - Library Wide Supplies	812.22	812.22	11,000.00	10,187.78	7.38	92.62
10-66-9330 - Community Engagement Supplies	<u>354.21</u>	<u>354.21</u>	<u>5,550.00</u>	<u>5,195.79</u>	<u>6.38</u>	<u>93.62</u>
	<u>3,953.11</u>	<u>3,953.11</u>	<u>117,135.00</u>	<u>113,181.89</u>	<u>3.37</u>	<u>96.63</u>
<u>Insurance</u>						
10-66-9510 - Unemployment Compensation Insurance	0.00	0.00	5,000.00	5,000.00	0.00	100.00
10-66-9520 - Workers' Compensation Insurance	0.00	0.00	11,500.00	11,500.00	0.00	100.00
10-66-9530 - Liability Insurance	<u>0.00</u>	<u>0.00</u>	<u>64,000.00</u>	<u>64,000.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>80,500.00</u>	<u>80,500.00</u>	<u>0.00</u>	<u>100.00</u>
<u>Grant Expenses</u>						
10-66-9840 - Per Capita Grant - Current Year	<u>0.00</u>	<u>0.00</u>	<u>52,660.00</u>	<u>52,660.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>0.00</u>	<u>0.00</u>	<u>52,660.00</u>	<u>52,660.00</u>	<u>0.00</u>	<u>100.00</u>

Addison Public Library Expense Report For the 1 Month Ended May 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Other Expenses</u>						
10-66-9910 - Hardware	8,101.33	8,101.33	55,000.00	46,898.67	14.73	85.27
10-66-9920 - Furniture and Equipment	352.94	352.94	10,000.00	9,647.06	3.53	96.47
10-66-9930 - Reciprocal Borrowing Expense	0.00	0.00	750.00	750.00	0.00	100.00
10-66-9940 - Cable Broadcast	0.00	0.00	5,400.00	5,400.00	0.00	100.00
10-66-9960 - Friends of the Library	13.10	13.10	4,000.00	3,986.90	0.33	99.67
10-66-9970 - FUNshine Committee	404.45	404.45	4,800.00	4,395.55	8.43	91.57
10-66-9980 - Staff Recognition	86.91	86.91	10,000.00	9,913.09	0.87	99.13
10-66-9985 - Sam's Lab	0.00	0.00	100,000.00	100,000.00	0.00	100.00
	<u>8,958.73</u>	<u>8,958.73</u>	<u>189,950.00</u>	<u>180,991.27</u>	<u>4.72</u>	<u>95.28</u>
<u>Transfers</u>						
Total Other Operating Expenses	<u>12,911.84</u>	<u>12,911.84</u>	<u>440,245.00</u>	<u>427,333.16</u>	<u>2.93</u>	<u>97.07</u>
Total General Fund Expenditures	<u>401,048.48</u>	<u>401,048.48</u>	<u>6,458,013.00</u>	<u>6,056,964.52</u>	<u>6.21</u>	<u>93.79</u>
<u>Capital Improvement Fund</u>						
<u>Asset Replacement</u>						
80-55-1900 - Asset Replacement Expense	0.00	0.00	135,000.00	135,000.00	0.00	100.00
80-55-1905 - Renovation Project	<u>587,392.15</u>	<u>587,392.15</u>	<u>10,000,000.00</u>	<u>9,412,607.85</u>	<u>5.87</u>	<u>94.13</u>
	<u>587,392.15</u>	<u>587,392.15</u>	<u>10,135,000.00</u>	<u>9,547,607.85</u>	<u>5.80</u>	<u>94.20</u>
<u>RFID Project</u>						
80-65-1940 - RFID Project	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total Capital Improvement Fund Expenditures	<u>587,392.15</u>	<u>587,392.15</u>	<u>10,135,000.00</u>	<u>9,547,607.85</u>	<u>5.80</u>	<u>94.20</u>
<u>Rebillables Fund</u>						
90-50-5900 - Personal Orders	0.00	0.00	0.00	0.00	0.00	100.00
90-50-5950 - Interlibrary Loans, etc.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total All Funds	<u>988,440.63</u>	<u>988,440.63</u>	<u>16,593,013.00</u>	<u>15,604,572.37</u>	<u>5.96</u>	<u>94.04</u>

Addison Public Library Check Register

All Bank Accounts
May 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Addison Public Library 500004				1299	05/31/25	<u>13.10</u>
10-66-9960	Friends of the Library	Addison Public Library 500004	13.10			
Amazon Capital Services 112300				21688	05/09/25	<u>995.54</u>
10-64-8160	Teen Program	1JT7 RXGT YPJ9	-49.98			
10-52-3100	Children Books	1WV9 9M91 DGMN	194.84			
10-52-3100	Children Books	1X7H 1H7X 34MD	50.24			
10-52-3900	Children Other Expenditures	1VDK CXXQ 4NM4	291.71			
10-54-3110	Adult Books	1XGK 6R3C 3DRM	9.99			
10-54-3110	Adult Books	1LTJ XHFF 1RRT	48.22			
10-54-3110	Adult Books	19VC WVJH D9RL	165.15			
10-54-3110	Adult Books	14WK CW4N 4FFD	208.54			
10-54-3110	Adult Books	16KM D76M 3RCF	11.69			
10-54-3900	Adult Other Expenditures	1HVH KKJF 36GQ	21.99			
10-54-3900	Adult Other Expenditures	13DL TJ4F 37J4	29.67			
10-54-3900	Adult Other Expenditures	17XJ QTXM 3796	13.48			
Comcast 132548				21689	05/09/25	<u>170.71</u>
10-58-5510	Telephone	Acct #8771 20 183 0148973	170.71			
Comcast 132554				21690	05/09/25	<u>399.79</u>
10-58-5510	Telephone	Acct #902012302	399.79			
OTC Brands, Inc 252842				21691	05/09/25	<u>340.31</u>
10-64-8120	Children Services Programs - General	Inv #73683817601	340.31			
ADP, LLC #110146				21692	05/15/25	<u>4,535.22</u>
10-56-4500	Payroll Service Fees	Inv #689995145	380.80			
10-56-4500	Payroll Service Fees	Inv #689995437	4,154.42			
Continua Interiors of Illinois, LLC 131414				21693	05/15/25	<u>352.94</u>
10-66-9920	Furniture and Equipment	Quote #7348 50% Deposit	352.94			
Nicor Gas 241916				21694	05/15/25	<u>2,888.98</u>
10-58-5100	Natural Gas Service	Acct #66-89-55-1902 4	2,888.98			
OCLC Inc 251352				21695	05/15/25	<u>7,331.59</u>
10-55-3860	E-Books	Inv #1000428145	7,331.59			
Verizon				21696	05/15/25	<u>127.12</u>
10-58-5510	Telephone	INV #6112866818	127.12			

Addison Public Library Check Register

All Bank Accounts
May 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Amazon Capital Services 112300				21697	05/21/25	<u>313.51</u>
10-66-9210	Office Supplies	1LTJ XHFF 3JGT	33.98			
10-66-9970	FUNshine Committee	1XDP V69F 37DH	105.51			
10-66-9970	FUNshine Committee	111N WWCN 3TRY	17.58			
10-66-9980	Staff Recognition	11PP T7RH 31FJ	156.44			
Amazon Capital Services 112300				21698	05/21/25	<u>903.69</u>
10-66-9970	FUNshine Committee	1VLT TMG7 3MFM	52.64			
10-66-9970	FUNshine Committee	17TW MYHJ 39JP	403.85			
10-66-9970	FUNshine Committee	16KM D76M 39WM	55.87			
10-66-9970	FUNshine Committee	1JTW VXVP 1V7W	169.15			
10-66-9970	FUNshine Committee	1Q3V VLPJ 1PVX	46.57			
10-64-8160	Teen Program	1MNH 7NV1 1XFJ	64.97			
10-66-9950	Donations	17TW MYHJ 3PMX	11.64			
10-64-8170	IT Programs	1DN7 QC9H 1WLQ	99.00			
Gabriela Tafolla 162821				21699	05/21/25	<u>746.11</u>
10-62-7550	In-State Travel	Food pantry pick-up & BPAC meeting	15.76			
10-62-7560	Out-of-State Travel	Madison, WI conference	730.35			
Mission Square 231901				21700	05/21/25	<u>3,409.16</u>
10-22-0260	Def Annuity Withholding Payable	Plan #306740	3,409.16			
Village of Addison - HSA				21701	05/21/25	<u>2,756.90</u>
10-50-2400	Health Insurance	ER & EE HSA 5/21/25 Payroll Contribution	2,756.90			
Albertsons - Safeway 112213				21702	05/22/25	<u>311.19</u>
10-66-9210	Office Supplies	4/14/25 Board Retirement	44.45			
10-64-8910	Other Promotions	4/27/25 Balloons/Fun Mix	35.98			
10-66-9300	Library Wide Supplies	4/27/25 Sandwich Bags	11.97			
10-64-8100	Adult Services Programs	4/30/25 Flowers	81.92			
10-66-9330	Community Engagement Supplies	4/27/25	49.96			
10-66-9980	Staff Recognition	4/7/25 Shout Out	86.91			
Ale Ramirez				39456	06/05/25	<u>150.00</u>
10-64-8160	Teen Program	DnD 6.4.25	150.00			
Amazon Capital Services 112300				39457	06/05/25	<u>604.54</u>
10-66-9300	Library Wide Supplies	196T 6HH9 1Y6V	112.56			

Addison Public Library Check Register

All Bank Accounts
May 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8160	Teen Program	1XNQ 9X13 1QPN	95.88			
10-54-3110	Adult Books	16GX VHPX T4HC	-23.33			
10-54-3110	Adult Books	1W6J 7D9X 1XLH	90.93			
10-66-9220	Guest Services Supplies	1JQW HVHG 3336	51.47			
10-66-9220	Guest Services Supplies	1XNQ 9X13 1QPN	9.99			
10-66-9240	Children Services Supplies	17W1 JX6C 3RNM	13.29			
10-66-9250	Materials Management Supplies	1TPK YPLV 3RKW	85.14			
10-66-9910	Hardware	1HCH 16RW 1L97	16.37			
10-64-8170	IT Programs	1MXL KY4D 1YC4	152.24			
Aunt Tina's Sounds Bites LLC				39458	06/05/25	<u>350.00</u>
10-64-8100	Adult Services Programs	AS Program	250.00			
10-64-8120	Children Services Programs - General	CS Program	100.00			
BMO Harris Bank N.A. 22301				39459	06/05/25	<u>4,448.65</u>
10-66-9210	Office Supplies	La Hacienda	314.91			
10-66-9210	Office Supplies	Angelo's Caputo's Fresh Markets	280.50			
10-66-9210	Office Supplies	Sam's Club	39.76			
10-64-8910	Other Promotions	Spotify	72.75			
10-64-8910	Other Promotions	Land End's	-29.00			
10-61-6200	Software/Licenses	Zoom	15.99			
10-61-6200	Software/Licenses	Airtame	840.00			
10-61-6200	Software/Licenses	Cyber Fox	87.50			
10-61-6200	Software/Licenses	Canva	119.99			
10-61-6200	Software/Licenses	Lightspeed	189.00			
10-61-6200	Software/Licenses	ScreenConnect	41.00			
10-61-6200	Software/Licenses	SR Fax	12.60			
10-61-6200	Software/Licenses	Zoho Corp	155.00			
10-61-6200	Software/Licenses	Zoom	79.00			
10-61-6200	Software/Licenses	Zoom	5.67			
10-61-6200	Software/Licenses	Zoom	15.99			
10-61-6200	Software/Licenses	ScreenConnect	39.00			
10-61-6200	Software/Licenses	Adobe	330.67			
10-61-6200	Software/Licenses	RDA tool kit	201.00			
10-61-6200	Software/Licenses	Crowdpurr	269.95			
10-61-6200	Software/Licenses	Zoho Corp	123.50			
10-61-6200	Software/Licenses	Zoom	15.99			
10-66-9970	FUNshine Committee	Sam's Club	28.02			
10-64-8160	Teen Program	Sam's Club	245.35			
10-58-5610	Building Supplies	Petco	53.95			
10-47-3024	Other Income	Credit Card Rewards	-12.00			
10-58-5690	Other Building Materials & Repair	Batteries Unlilimited	98.00			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-62-7440	Adult Services	Rutger University	120.00			
10-62-7440	Adult Services	ALA	79.00			
10-66-9250	Materials Management Supplies	Really Useful Boxes	74.99			
10-66-9270	Information Technology Supplies	Monoprice, Inc	123.46			
10-64-8170	IT Programs	Michaels's Pro	112.86			
10-66-9330	Community Engagement Supplies	Barnes & Nobles	38.68			
10-66-9330	Community Engagement Supplies	Oakley	265.57			
Business Office Systems 123175 80-55-1905	Renovation Project	Quote #95066	176.95	39460	06/05/25	<u>176.95</u>
CDS Office Technologies 131476 10-58-5710	Equipment Maintenance & Repair	Inv # INV1694687	852.25	39461	06/05/25	<u>852.25</u>
Chicago Filter Supply 131842 10-58-5610	Building Supplies	Inv # 93615	642.28	39462	06/05/25	<u>642.28</u>
Chicago Sun-Times 131845 10-55-3400	Magazines/News	Act # 337742	378.50	39463	06/05/25	<u>378.50</u>
Colley Elevator 132555 10-58-5710	Equipment Maintenance & Repair	Inv # 280073	551.25	39464	06/05/25	<u>551.25</u>
Comcast 132548 10-58-5510	Telephone	Act # 8771201830148973	75.29	39465	06/05/25	<u>75.29</u>
Comcast 132554 10-58-5510	Telephone	Inv # 242723368	397.07	39466	06/05/25	<u>397.07</u>
Crimson Multimedia Dist. 132835 10-52-3900	Children Other Expenditures	Inv # 020741	101.07	39467	06/05/25	<u>267.39</u>
10-54-3900	Adult Other Expenditures	Inv # 020739	86.32			
10-54-3900	Adult Other Expenditures	Inv # 020740	80.00			
Deductible Recovery Group 10-56-4100	Legal Fees	Inv # 1304148	1,899.50	39468	06/05/25	<u>1,899.50</u>
Demco Inc 141551 10-66-9220	Guest Services Supplies	Inv # 7645232	195.16	39469	06/05/25	<u>195.16</u>
DuPage Security Solutions Inc 143105 10-66-9300	Library Wide Supplies	Inv # 65214	25.45	39470	06/05/25	<u>25.45</u>

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Erika Ochoa 281526 10-64-8100	Adult Services Programs	Zumba 6/16/2025	150.00	39471	06/05/25	<u>150.00</u>
GALE/CENGAGE Learning 171152 10-54-3110 10-55-3500	Adult Books Online Databases	Inv # 999100427876 Inv # 86944609	245.92 6,750.00	39472	06/05/25	<u>6,995.92</u>
HR Source 231161 10-62-7510	Memberships (Staff & Board)	Inv # FY26-6078	1,575.00	39473	06/05/25	<u>1,575.00</u>
IL Library Association 192210 10-62-7510	Memberships (Staff & Board)	Inv # 307791	300.00	39474	06/05/25	<u>300.00</u>
Industrial Appraisal Company 192422 10-56-4900 10-56-4900	Other Contracts Other Contracts	Inv # 0039700 Inv # 0039700	175.00 300.00	39475	06/05/25	<u>475.00</u>
Jostle Corporation 203123 10-61-6200	Software/Licenses	Act # 3301008673	7,038.72	39476	06/05/25	<u>7,038.72</u>
Marti LaHood - 281914 10-64-8100	Adult Services Programs	Chair Yoga 06/12/2025	80.00	39477	06/05/25	<u>80.00</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	PLAN#306740	3,331.31	39478	06/05/25	<u>3,331.31</u>
NewsBank 241594 10-55-3500	Online Databases	Inv # RTRN1149499	5,359.00	39479	06/05/25	<u>5,359.00</u>
NobleTec LLC 10-61-6200	Software/Licenses	Inv# C17630	770.40	39480	06/05/25	<u>770.40</u>
Playaway Products 262219 10-52-3900	Children Other Expenditures	Inv # 499173	55.79	39481	06/05/25	<u>55.79</u>
Quill 273145 10-66-9210 10-66-9300	Office Supplies Library Wide Supplies	Off.Supp 05/12/2025 L-W Supp 05/12/2025	13.43 89.30	39482	06/05/25	<u>102.73</u>
Robert Brooke & Associates 10-58-5610	Building Supplies	Inv # 346341	271.50	39483	06/05/25	<u>271.50</u>

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Suzan J Bates 293174 10-64-8100	Adult Services Programs	6/13 Program @ 11am	175.00	39484	06/05/25	<u>175.00</u>
Team One Repair, Inc. 301514 10-66-9220	Guest Services Supplies	Inv# 1632270	195.00	39485	06/05/25	<u>195.00</u>
Thomson Learning 301866 10-54-3110	Adult Books	Inv # 851854818	340.69	39486	06/05/25	<u>340.69</u>
Village of Addison - HSA 10-50-2400	Health Insurance	ER & EE Contribution for Payroll 6/4/2025	2,756.90	39487	06/05/25	<u>2,756.90</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Village of Addison: Misc Exp 500010	875.26	39488	06/05/25	<u>875.26</u>
IL Library Association 192210 10-66-9840	Per Capita Grant - Current Year	INV 309098 - to reissue check #39407	1,900.00	39489	06/05/25	<u>2,000.00</u>
10-62-7510	Memberships (Staff & Board)	INV 308066 - to reissue check #39407	100.00			
Ale Ramirez 10-64-8160	Teen Program	DND 6.18.25	150.00	39490	06/17/25	<u>300.00</u>
10-64-8160	Teen Program	DND 7.2.25	150.00			
Amazon Capital Services 112300 10-66-9300	Library Wide Supplies	INV# 1VPG-WCXL-GY44	58.32	39491	06/17/25	<u>1,015.18</u>
10-64-8160	Teen Program	INV# 197H-FKFN-FC6H	33.99			
10-58-5610	Building Supplies	INV# 1MLK-LW4N-HCH4	62.37			
10-64-8120	Children Services Programs - General	INV# 17L4-JHFH-GR6J	199.17			
10-54-3110	Adult Books	INV# 1HRW-WKR9-GXFT	55.63			
10-54-3110	Adult Books	INV# 1HRW-WKR9-GWWQ	16.19			
10-54-3110	Adult Books	INV# 1NKX-DJCK-GWHX	340.92			
10-54-3110	Adult Books	INV# 1P9W-J3WM-HLJH	65.22			
10-54-3110	Adult Books	INV#1QPM-K147-FLR9	45.68			
10-54-3900	Adult Other Expenditures	INV# 17PP-1RPY-H97F	39.81			
10-66-9250	Materials Management Supplies	INV# 17L4-JHFH-GR6J	5.61			
10-66-9250	Materials Management Supplies	INV# 16YK-47RD-FFWJ	92.27			
Amazon Capital Services 112300				39492	06/17/25	<u>2,079.09</u>

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10-66-9210	Office Supplies	INV# 1Q3R-QJ1G-3CPJ	69.34			
10-66-9300	Library Wide Supplies	INV# 1Q3R-QJ1G-3CPJ	11.28			
10-64-8100	Adult Services Programs	INV# 1HCR-TX9V-1TWY	115.57			
10-64-8120	Children Services Programs - General	INV# 1DRV-VK1V-3QVT	62.99			
10-52-3900	Children Other Expenditures	INV# 197D-97Y6-3HY3	40.48			
10-54-3110	Adult Books	INV# 16NQ-W3VD-3CD6	851.56			
10-54-3900	Adult Other Expenditures	INV# 1HCW-47NM-3Y6Q	23.54			
10-66-9250	Materials Management Supplies	INV# 1HCW-47NM-31MQ	43.86			
10-66-9270	Information Technology Supplies	INV# 1Q1C-MR16-HRN4	494.52			
10-66-9270	Information Technology Supplies	INV# 1YJP-1V14-GDHP	9.98			
10-66-9270	Information Technology Supplies	INV# 1Q3R-QJ1G-3CPJ	13.94			
10-64-8170	IT Programs	INV# 1MCG-TPJ4-H737	342.03			
Amazon Capital Services 112300				39493	06/17/25	<u>428.87</u>
10-54-3110	Adult Books	INV# 1DJ3-KFGD-367T	76.04			
10-54-3110	Adult Books	INV# 16H4-TF9Q-1PVK	142.99			
10-54-3900	Adult Other Expenditures	INV# 11YK-1JY7-1JHP	17.95			
10-66-9250	Materials Management Supplies	INV# 14NY-CF3R-1YQM	34.88			
10-64-8170	IT Programs	INV# 1DJ3-KFGD-399N	157.01			
Appraisal Associates				39494	06/17/25	<u>349.45</u>
10-56-4100	Legal Fees	Appraisal Reports as of January 1, 2023	349.45			
Associated Property Counselors112975				39495	06/17/25	<u>240.00</u>
10-56-4100	Legal Fees	Inv # 2025-83	240.00			
Aurelio's Pizza 113172				39496	06/17/25	<u>33.18</u>
10-64-8100	Adult Services Programs	Check# 66 on 5/13/25	33.18			
Baker & Taylor 120230				39497	06/17/25	<u>421.00</u>
10-52-3900	Children Other Expenditures	Inv# 2039052681	299.94			
10-52-3900	Children Other Expenditures	Inv# 2039074746	121.06			
Baker & Taylor 120290				39498	06/17/25	<u>2,695.15</u>
10-52-3100	Children Books	Inv# 2039101829	142.99			
10-52-3100	Children Books	Inv# 2039068880	2,014.21			
10-52-3100	Children Books	Inv# 2039083074	269.29			
10-52-3100	Children Books	Inv# 2039046722	110.39			
10-66-9250	Materials Management Supplies	Inv# 2039101830	8.33			
10-66-9250	Materials Management Supplies	Inv# 2039083075	19.04			
10-66-9250	Materials Management Supplies	Inv# 2039068881	127.33			

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10-66-9250	Materials Management Supplies	Inv# 2039046723	3.57			
Baker & Taylor 120310				39499	06/17/25	<u>6,605.64</u>
10-54-3110	Adult Books	Inv# 2039079545	1,503.19			
10-54-3110	Adult Books	Inv# 2039071482	2,393.60			
10-54-3110	Adult Books	Inv# 2039066467	557.76			
10-54-3110	Adult Books	Inv# 2039055330	1,041.74			
10-54-3110	Adult Books	Inv# 2039096535	425.41			
10-54-3110	Adult Books	Inv# 2039091142	468.55			
10-66-9250	Materials Management Supplies	Inv# 2039055331	27.37			
10-66-9250	Materials Management Supplies	Inv# 2039066468	9.52			
10-66-9250	Materials Management Supplies	Inv# 2039071483	113.05			
10-66-9250	Materials Management Supplies	Inv# 2039079546	32.13			
10-66-9250	Materials Management Supplies	Inv# 2039096536	15.47			
10-66-9250	Materials Management Supplies	Inv# 2039091143	17.85			
Baker & Taylor 120330				39500	06/17/25	<u>39.09</u>
10-54-3110	Adult Books	Inv# 2039102404	39.09			
Brainfuse Online Instruction 221159				39501	06/17/25	<u>9,040.00</u>
10-55-3500	Online Databases	Inv# 2013783	9,040.00			
Brigit Goudie 892136				39502	06/17/25	<u>150.00</u>
10-64-8120	Children Services Programs - General	CS Programs 6/18/2025	150.00			
Built Rite Construction LLC				39503	06/17/25	<u>2,259.00</u>
80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025	2,259.00			
Cintas Corporation Loc 769 131968				39504	06/17/25	<u>5,971.51</u>
10-58-5710	Equipment Maintenance & Repair	Inv# 0F94747644	5,971.51			
Commercial Floor Covering, Inc.				39505	06/17/25	<u>1,517.00</u>
80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - Ceramic Tile	1,517.00			
Complete Cleaning 132523				39506	06/17/25	<u>4,813.00</u>
10-58-5320	Cleaning Service	Inv# C30286	4,813.00			
Convergint Technologies LLC 132568				39507	06/17/25	<u>9,080.00</u>
80-55-1905	Renovation Project	Inv# IN00348262	9,080.00			
Crimson Multimedia Dist. 132835				39508	06/17/25	<u>624.46</u>

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10-52-3900	Children Other Expenditures	Inv# 021295	207.22			
10-52-3900	Children Other Expenditures	Inv# 021297	131.02			
10-52-3900	Children Other Expenditures	Inv# 020981	71.22			
10-54-3900	Adult Other Expenditures	Inv# 020980	35.00			
10-54-3900	Adult Other Expenditures	Inv# 020982	110.00			
10-54-3900	Adult Other Expenditures	Inv# 020979	30.00			
10-54-3900	Adult Other Expenditures	Inv# 021296	40.00			
D&Z House of Books Inc 143662				39509	06/17/25	<u>1,377.96</u>
10-52-3100	Children Books	Inv# 2025/I002100	163.28			
10-54-3110	Adult Books	Inv# 2025/I002136	504.80			
10-54-3110	Adult Books	Inv# 2025/I002043	134.60			
10-54-3110	Adult Books	Inv# 2025/I002030	575.28			
Dell 141554				39510	06/17/25	<u>354.98</u>
10-66-9910	Hardware	Inv# 10814438414	354.98			
Douglas Floor Covering, Inc.				39511	06/17/25	<u>88,650.00</u>
80-55-1905	Renovation Project	Payment #6, Dated 5/31/2025 - Resilient & Carpeting	88,650.00			
Eco Lighting Services and Technology LLC 151341				39512	06/17/25	<u>84,780.00</u>
80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - Electrical Voltage Systems	84,780.00			
Elizabeth Freebairn				39513	06/17/25	<u>2.94</u>
10-62-7550	In-State Travel	Aurelio's Pizza 5/13/2025 (4.2 mi)	2.94			
Elliot Construction Corporation 331557				39514	06/17/25	<u>9,360.00</u>
80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - Earth Work	9,360.00			
Eva Villegas 892132				39515	06/17/25	<u>29.77</u>
10-62-7550	In-State Travel	Reaching Forward 5/1/2025 (21.1 mi)	29.77			
Frederick Quinn Corporation 162815				39516	06/17/25	<u>54,428.00</u>
80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - FQC	54,428.00			
Gabriela Tafolla 162821				39517	06/17/25	<u>8.82</u>
10-62-7550	In-State Travel	Clarendale/Lincoln Elementary/ Nuovo Italia (12.6 mi)	8.82			

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GALE/CENGAGE Learning 171152				39518	06/17/25	<u>45.73</u>
10-54-3110	Adult Books	Inv# 999100442354	20.99			
10-54-3110	Adult Books	Inv# 999100430178	24.74			
Grainger 333337				39519	06/17/25	<u>703.57</u>
10-58-5610	Building Supplies	Inv# 9503457245	703.57			
Hargrave Builders, Inc. 181171				39520	06/17/25	<u>17,010.00</u>
80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - Carpentry	17,010.00			
HR Source 231161				39521	06/17/25	<u>199.00</u>
10-56-4900	Other Contracts	Inv# 22040	199.00			
HW Wilson c/o Grey House Publishing 172830				39522	06/17/25	<u>432.50</u>
10-54-3110	Adult Books	Inv# 371552	432.50			
IHLS - OCLC 191857				39523	06/17/25	<u>10.00</u>
10-62-7450	Children Services	Inv# 2025-1304	10.00			
Johnny Fruit				39524	06/17/25	<u>5,000.00</u>
10-62-7600	Tuition Reimbursement	Employee Tution Reimbursement	5,000.00			
Lauterbach&Amen LLP 172582				39525	06/17/25	<u>1,850.00</u>
10-56-4450	Accounting Service Fees	Inv# 104455	1,850.00			
Len's Ace Hardware, Inc. 221567				39526	06/17/25	<u>292.82</u>
10-58-5610	Building Supplies	DOC# 533416/1	87.22			
10-58-5610	Building Supplies	DOC# 533505/1	82.74			
10-58-5610	Building Supplies	DOC# 533673/1	33.77			
10-58-5610	Building Supplies	DOC# 533878/1	89.09			
Libraria 131861				39527	06/17/25	<u>53.00</u>
10-52-3100	Children Books	Inv# 260909	11.24			
10-52-3100	Children Books	Inv# 260901	41.16			
10-66-9250	Materials Management Supplies	Inv# 260902	0.30			
10-66-9250	Materials Management Supplies	Inv# 260910	0.30			
LibraryPass				39528	06/17/25	<u>1,024.26</u>
10-55-3860	E-Books	Inv# 9312	1,024.26			

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Marti LaHood - 281914 10-64-8100	Adult Services Programs	6/26/2025 Chair Yoga	80.00	39529	06/17/25	<u>80.00</u>
Matthew Sherlock 892179 10-62-7600	Tuition Reimbursement	Employee Tution Reimbursement	1,500.00	39530	06/17/25	<u>1,500.00</u>
Matthew Williams 892182 10-62-7550	In-State Travel	Outreach and Scarce 6/3/25 (62.2 mi)	43.54	39531	06/17/25	<u>69.96</u>
10-62-7550	In-State Travel	Lunch during 2 Kiwanis 6/3/25	26.42			
MG Mechanical Contracting, Inc 231980 80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - HVAC	183,867.00	39532	06/17/25	<u>183,867.00</u>
Midwest Tape 231925 10-52-3900	Children Other Expenditures	Inv# 507213171	29.98	39533	06/17/25	<u>4,219.07</u>
10-52-3900	Children Other Expenditures	Inv# 507108023	16.49			
10-52-3900	Children Other Expenditures	Inv# 507247719	48.72			
10-54-3900	Adult Other Expenditures	Inv# 507107997	32.23			
10-54-3900	Adult Other Expenditures	Inv# 507107999	76.47			
10-54-3900	Adult Other Expenditures	Inv# 507108020	22.49			
10-54-3900	Adult Other Expenditures	Inv# 507108021	22.49			
10-54-3900	Adult Other Expenditures	Inv# 507108022	24.74			
10-54-3900	Adult Other Expenditures	Inv# 507213172	86.96			
10-54-3900	Adult Other Expenditures	Inv# 507213173	578.10			
10-54-3900	Adult Other Expenditures	Inv# 507219510	564.87			
10-54-3900	Adult Other Expenditures	Inv# 507219512	252.95			
10-54-3900	Adult Other Expenditures	Inv# 5071575991	74.22			
10-54-3900	Adult Other Expenditures	Inv# 507097042	137.97			
10-54-3900	Adult Other Expenditures	Inv# 507152695	44.99			
10-54-3900	Adult Other Expenditures	Inv# 507180579	77.21			
10-54-3900	Adult Other Expenditures	Inv# 507202189	79.98			
10-54-3900	Adult Other Expenditures	Inv# 507202411	55.99			
10-54-3900	Adult Other Expenditures	Inv# 507202412	34.99			
10-54-3900	Adult Other Expenditures	Inv# 507213170	14.24			
10-54-3900	Adult Other Expenditures	Inv# 507142305	22.49			
10-54-3900	Adult Other Expenditures	Inv# 507142306	231.67			
10-54-3900	Adult Other Expenditures	Inv# 507142308	221.17			
10-54-3900	Adult Other Expenditures	Inv# 507142309	11.24			
10-54-3900	Adult Other Expenditures	Inv# 507152692	213.96			
10-54-3900	Adult Other Expenditures	Inv# 507152693	42.99			

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10-54-3900	Adult Other Expenditures	Inv# 507247734	69.72			
10-54-3900	Adult Other Expenditures	Inv# 507247735	16.49			
10-54-3900	Adult Other Expenditures	Inv# 507242084	231.95			
10-54-3900	Adult Other Expenditures	Inv# 507242086	108.98			
10-54-3900	Adult Other Expenditures	Inv# 507142303	88.46			
10-54-3900	Adult Other Expenditures	Inv# 507142304	62.97			
10-54-3900	Adult Other Expenditures	Inv# 507247730	277.37			
10-54-3900	Adult Other Expenditures	Inv# 507247731	78.71			
10-54-3900	Adult Other Expenditures	Inv# 507247732	68.20			
10-66-9250	Materials Management Supplies	Inv# 507259770	196.62			
Midwest Tape 231925				39534	06/17/25	<u>900.14</u>
10-52-3900	Children Other Expenditures	Inv# 507247719	48.72			
10-54-3900	Adult Other Expenditures	Inv# 507252084	231.95			
10-54-3900	Adult Other Expenditures	Inv# 507247735	16.49			
10-54-3900	Adult Other Expenditures	Inv# 507247734	69.72			
10-54-3900	Adult Other Expenditures	Inv# 507247732	68.20			
10-54-3900	Adult Other Expenditures	Inv# 507247730	277.37			
10-54-3900	Adult Other Expenditures	Inv# 507247731	78.71			
10-54-3900	Adult Other Expenditures	Inv# 507252086	108.98			
Midwest Wrecking Co, Inc 231979				39535	06/17/25	<u>60,387.00</u>
80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - Demolition	60,387.00			
Nardi's Pizza 241172				39536	06/17/25	<u>185.00</u>
10-64-8160	Teen Program	251883 - 5.15.25	45.50			
10-64-8160	Teen Program	251881 - 5.7.25	34.00			
10-64-8160	Teen Program	251884 - 5.21.25	60.00			
10-64-8100	Adult Services Programs	251882 - 5.15.25	45.50			
Natalie Hernandez				39537	06/17/25	<u>13.16</u>
10-62-7550	In-State Travel	CE & Outreach 6/3/25 (18.8 mi)	13.16			
NobleTec LLC				39538	06/17/25	<u>7,729.98</u>
10-66-9910	Hardware	Inv#C18179	7,729.98			
OCLC Inc 251352				39539	06/17/25	<u>4,518.62</u>
10-55-3860	E-Books	Inv# 1000433936	2,000.00			
10-55-3860	E-Books	Inv# 1000434792	2,518.62			
OrangeBoy 252818				39540	06/17/25	<u>6,200.00</u>

Addison Public Library Check Register

All Bank Accounts
May 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-61-6200	Software/Licenses	Inv# 5422	6,200.00			
OverDrive Inc 253227 10-55-3860	E-Books	Inv# H-0113588	5,000.00	39541	06/17/25	<u>5,000.00</u>
Patricia Trampas 261181 10-64-8100	Adult Services Programs	Essentrics 6/18/2025	80.00	39542	06/17/25	<u>80.00</u>
Patti Gebala 892144 10-62-7550	In-State Travel	Cont. Ed & Outreach 6/3/25 (36.9 mi)	40.83	39543	06/17/25	<u>40.83</u>
Playaway Products 262219 10-52-3900 10-52-3900	Children Other Expenditures Children Other Expenditures	Inv# 500876 Inv# 500442	54.86 649.03	39544	06/17/25	<u>703.89</u>
Prime Architectural Metal & Glass Inc. 80-55-1905	Renovation Project	Payment#6, Dated 5/31/2025 - Aluminum/Glass	63,810.00	39545	06/17/25	<u>63,810.00</u>
Product Architecture + Design 262850 80-55-1905	Renovation Project	Inv# 1650.0915	12,067.20	39546	06/17/25	<u>12,067.20</u>
Pronunciator 262910 10-55-3500	Online Databases	Inv# 26722	1,850.00	39547	06/17/25	<u>1,850.00</u>
Quill 273145 10-66-9970	FUNshine Committee	Goodbye Gift to Hooriya, 05/20/2025	13.43	39548	06/17/25	<u>526.62</u>
10-66-9300	Library Wide Supplies	Goodbye Gift to Hooriya, 05/20/2025	44.30			
10-66-9300	Library Wide Supplies	L-W Supp. 05/20/2025	459.04			
10-66-9230	Adult Services Supplies	Goodbye Gift to Hooriya, 05/20/2025	9.85			
Robbins Schwartz 282514 10-56-4100	Legal Fees	Client: 008872	690.00	39549	06/17/25	<u>690.00</u>
Robert Brooke & Associates 10-58-5610	Building Supplies	Order# 4000032317	70.84	39550	06/17/25	<u>70.84</u>
Sherie C Shapiro 291967 10-64-8100	Adult Services Programs	AS Programs 6/19/2025	75.00	39551	06/17/25	<u>75.00</u>

Addison Public Library

Check Register

All Bank Accounts

May 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Sir Speedy Printing 291970 10-64-8220	Flyers/Brochures	Inv# 90573	370.00	39552	06/17/25	<u>370.00</u>
Telcom Innovations Group, LLC 301530 10-61-6200	Software/Licenses	Inv# A61825MS	914.91	39553	06/17/25	<u>2,397.79</u>
10-58-5710	Equipment Maintenance & Repair	Inv# A61825MS	1,482.88			
Zahawa Saleh 10-64-8120	Children Services Programs - General	Eid al-Adha 6/21/2025	150.00	39554	06/17/25	<u>150.00</u>
					Check List Total	<u><u>740,235.43</u></u>

Addison Public Library**Check List**

All Bank Accounts

May 1, 2025 - June 17, 2025

Check Number	Check Date	Payee	Amount
Vendor Checks			
1299	05/31/25	Addison Public Library 500004	13.10
21688	05/09/25	Amazon Capital Services 112300	995.54
21689	05/09/25	Comcast 132548	170.71
21690	05/09/25	Comcast 132554	399.79
21691	05/09/25	OTC Brands, Inc 252842	340.31
21692	05/15/25	ADP, LLC #110146	4,535.22
21693	05/15/25	Continua Interiors of Illinois, LLC 131414	352.94
21694	05/15/25	Nicor Gas 241916	2,888.98
21695	05/15/25	OCLC Inc 251352	7,331.59
21696	05/15/25	Verizon	127.12
21697	05/21/25	Amazon Capital Services 112300	313.51
21698	05/21/25	Amazon Capital Services 112300	903.69
21699	05/21/25	Gabriela Tafolla 162821	746.11
21700	05/21/25	Mission Square 231901	3,409.16
21701	05/21/25	Village of Addison - HSA	2,756.90
21702	05/22/25	Albertsons - Safeway 112213	311.19
39456	06/05/25	Ale Ramirez	150.00
39457	06/05/25	Amazon Capital Services 112300	604.54
39458	06/05/25	Aunt Tina's Sounds Bites LLC	350.00
39459	06/05/25	BMO Harris Bank N.A. 22301	4,448.65
39460	06/05/25	Business Office Systems 123175	176.95
39461	06/05/25	CDS Office Technologies 131476	852.25
39462	06/05/25	Chicago Filter Supply 131842	642.28
39463	06/05/25	Chicago Sun-Times 131845	378.50
39464	06/05/25	Colley Elevator 132555	551.25
39465	06/05/25	Comcast 132548	75.29
39466	06/05/25	Comcast 132554	397.07
39467	06/05/25	Crimson Multimedia Dist. 132835	267.39
39468	06/05/25	Deductible Recovery Group	1,899.50
39469	06/05/25	Demco Inc 141551	195.16
39470	06/05/25	DuPage Security Solutions Inc 143105	25.45
39471	06/05/25	Erika Ochoa 281526	150.00
39472	06/05/25	GALE/CENGAGE Learning 171152	6,995.92
39473	06/05/25	HR Source 231161	1,575.00
39474	06/05/25	IL Library Association 192210	300.00
39475	06/05/25	Industrial Appraisal Company 192422	475.00
39476	06/05/25	Jostle Corporation 203123	7,038.72
39477	06/05/25	Marti LaHood - 281914	80.00
39478	06/05/25	Mission Square 231901	3,331.31
39479	06/05/25	NewsBank 241594	5,359.00
39480	06/05/25	NobleTec LLC	770.40
39481	06/05/25	Playaway Products 262219	55.79
39482	06/05/25	Quill 273145	102.73
39483	06/05/25	Robert Brooke & Associates	271.50
39484	06/05/25	Suzan J Bates 293174	175.00
39485	06/05/25	Team One Repair, Inc. 301514	195.00
39486	06/05/25	Thomson Learning 301866	340.69
39487	06/05/25	Village of Addison - HSA	2,756.90
39488	06/05/25	Village of Addison: Misc Exp 500010	875.26
39489	06/05/25	IL Library Association 192210	2,000.00
39490	06/17/25	Ale Ramirez	300.00
39491	06/17/25	Amazon Capital Services 112300	1,015.18
39492	06/17/25	Amazon Capital Services 112300	2,079.09
39493	06/17/25	Amazon Capital Services 112300	428.87
39494	06/17/25	Appraisal Associates	349.45
39495	06/17/25	Associated Property Counselors112975	240.00
39496	06/17/25	Aurelio's Pizza 113172	33.18

Addison Public Library**Check List**

All Bank Accounts

May 1, 2025 - June 17, 2025

Check Number	Check Date	Payee	Amount
39497	06/17/25	Baker & Taylor 120230	421.00
39498	06/17/25	Baker & Taylor 120290	2,695.15
39499	06/17/25	Baker & Taylor 120310	6,605.64
39500	06/17/25	Baker & Taylor 120330	39.09
39501	06/17/25	Brainfuse Online Instruction 221159	9,040.00
39502	06/17/25	Brigit Goudie 892136	150.00
39503	06/17/25	Built Rite Construction LLC	2,259.00
39504	06/17/25	Cintas Corporation Loc 769 131968	5,971.51
39505	06/17/25	Commercial Floor Covering, Inc.	1,517.00
39506	06/17/25	Complete Cleaning 132523	4,813.00
39507	06/17/25	Convergint Technologies LLC 132568	9,080.00
39508	06/17/25	Crimson Multimedia Dist. 132835	624.46
39509	06/17/25	D&Z House of Books Inc 143662	1,377.96
39510	06/17/25	Dell 141554	354.98
39511	06/17/25	Douglas Floor Covering, Inc.	88,650.00
39512	06/17/25	Eco Lighting Services and Technology LLC 151341	84,780.00
39513	06/17/25	Elizabeth Freebairn	2.94
39514	06/17/25	Elliot Construction Corporation 331557	9,360.00
39515	06/17/25	Eva Villegas 892132	29.77
39516	06/17/25	Frederick Quinn Corporation 162815	54,428.00
39517	06/17/25	Gabriela Tafolla 162821	8.82
39518	06/17/25	GALE/CENGAGE Learning 171152	45.73
39519	06/17/25	Grainger 333337	703.57
39520	06/17/25	Hargrave Builders, Inc. 181171	17,010.00
39521	06/17/25	HR Source 231161	199.00
39522	06/17/25	HW Wilson c/o Grey House Publishing 172830	432.50
39523	06/17/25	IHLS - OCLC 191857	10.00
39524	06/17/25	Johnny Fruit	5,000.00
39525	06/17/25	Lauterbach&Amen LLP 172582	1,850.00
39526	06/17/25	Len's Ace Hardware, Inc. 221567	292.82
39527	06/17/25	Libreria 131861	53.00
39528	06/17/25	LibraryPass	1,024.26
39529	06/17/25	Marti LaHood - 281914	80.00
39530	06/17/25	Matthew Sherlock 892179	1,500.00
39531	06/17/25	Matthew Williams 892182	69.96
39532	06/17/25	MG Mechanical Contracting, Inc 231980	183,867.00
39533	06/17/25	Midwest Tape 231925	4,219.07
39534	06/17/25	Midwest Tape 231925	900.14
39535	06/17/25	Midwest Wrecking Co, Inc 231979	60,387.00
39536	06/17/25	Nardi's Pizza 241172	185.00
39537	06/17/25	Natalie Hernandez	13.16
39538	06/17/25	NobleTec LLC	7,729.98
39539	06/17/25	OCLC Inc 251352	4,518.62
39540	06/17/25	OrangeBoy 252818	6,200.00
39541	06/17/25	OverDrive Inc 253227	5,000.00
39542	06/17/25	Patricia Trampas 261181	80.00
39543	06/17/25	Patti Gebala 892144	40.83
39544	06/17/25	Playaway Products 262219	703.89
39545	06/17/25	Prime Architectural Metal & Glass Inc.	63,810.00
39546	06/17/25	Product Architecture + Design 262850	12,067.20
39547	06/17/25	Pronunciator 262910	1,850.00
39548	06/17/25	Quill 273145	526.62
39549	06/17/25	Robbins Schwartz 282514	690.00
39550	06/17/25	Robert Brooke & Associates	70.84
39551	06/17/25	Sherie C Shapiro 291967	75.00
39552	06/17/25	Sir Speedy Printing 291970	370.00
39553	06/17/25	Telcom Innovations Group, LLC 301530	2,397.79
39554	06/17/25	Zahawa Saleh	150.00

Addison Public Library

Check List

All Bank Accounts

May 1, 2025 - June 17, 2025

Check Number	Check Date	Payee	Amount
			Vendor Check Total <u>740,235.43</u>
			Check List Total <u><u>740,235.43</u></u>

Check count = 115

Addison Public Library
Payroll Distribution Summary

Board Meeting **6/17/2025**

<u>Description</u>	<u>Amount</u>
Payroll	\$267,328.58

Approved by Board of Trustees

President

Date

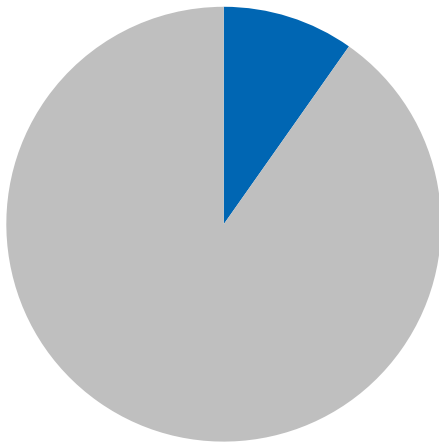
Secretary

Date

May 2025 Financial Highlights

General Fund

total in general fund	\$4,957,511.16
estimated revenue	\$6,505,997.05
budgeted expenditures	\$6,458,013.00
YTD expenditures	\$401,048.48
MTD expenditures	\$401,048.48



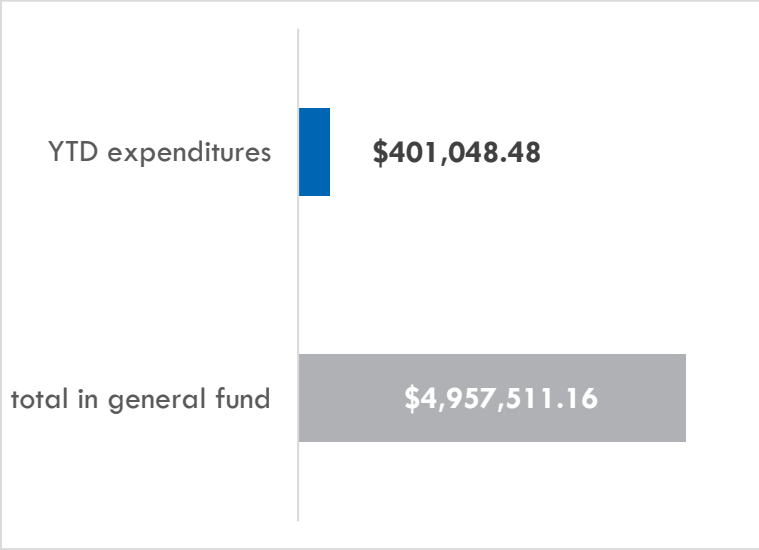
We have received 10% of our estimated revenue for the fiscal year including \$635,480.93 this month.

At this point last year, we had received 10% of our estimated revenue for FY25.



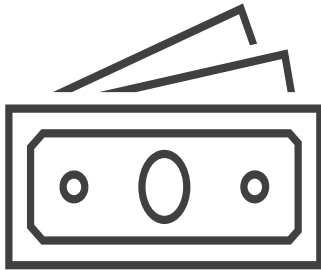
The general fund increased from \$4.72 million to \$4.96 million from 5/1/2025 to 5/31/2025.

This is a result of \$635k revenue coming in and \$401k (general fund + asset replacement) expended.



8% has been spent out of the general fund. We are 8% through the fiscal year.

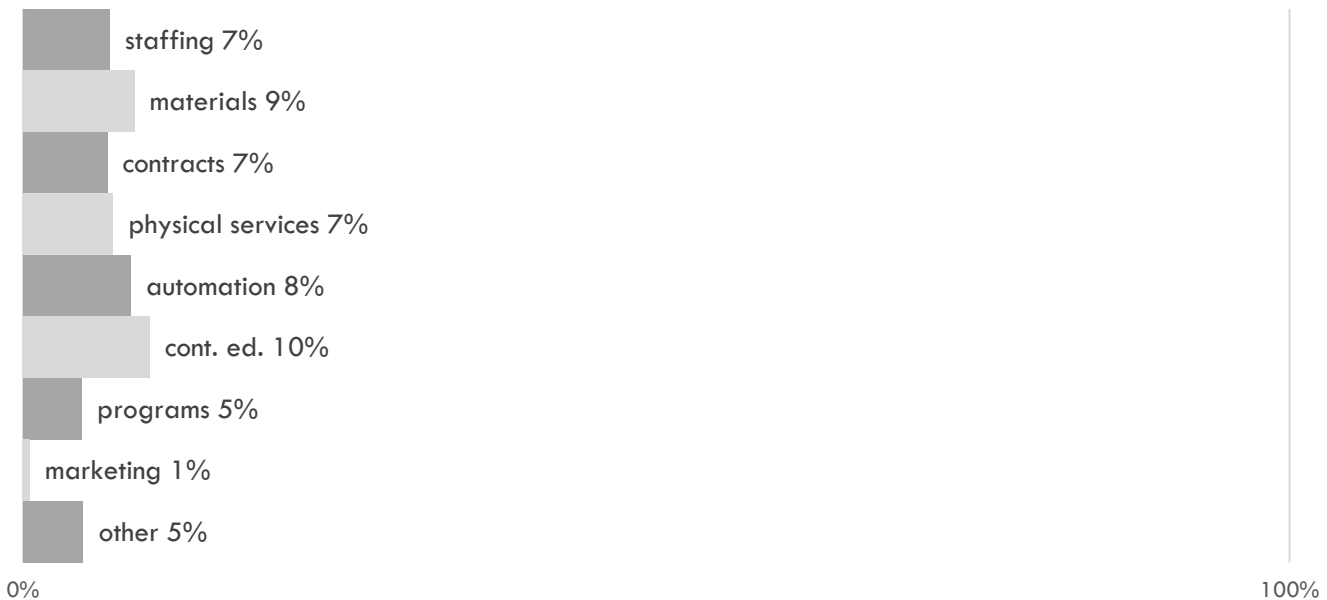
We have budgeted to spend 130% of what is currently in the general fund.



We have spent 6% of our estimated budget.

At this point last year, we had spent 7% of our estimated budget for FY25, so we're behind the previous year's spending.

Year-to-date spending by budget group





Director's Report – May 2025

Personnel –

Current Vacancies:

- Library Aide (PT)
- Summer Book Bike Associate (PT, Temporary)
- Human Resources Coordinator (FT)

New Hires: Calahan Smith, Teen Services Associate (PT)

Due to the HR vacancy, Brooke, Donna, and I are filling in to cover HR duties for now. This has primarily consisted of onboarding Calahan, who started on June 4, and working to fill the vacant positions – posting ads, reviewing applications, scheduling interviews, preparing interview questions and evaluation rubrics, etc. We've also had to manage some temporary leave issues, some issues with insurance benefits, and we've facilitated some HR-related meetings with employees and supervisors.

Meetings –

Every Thursday (9 AM) – Brooke, Greg, and I attend weekly meetings with the Construction Manager to review the renovation schedule, progress, and to discuss outstanding issues. The architects attend these meetings every other week.

Every Thursday (1 PM) – Our staff Leadership Team meets continues to meet every Thursday. We have a weekly agenda that is posted on our staff intranet and minutes from the meetings are also posted there, so that all staff are aware of what we are working on. Among the topics we've discussed in the last month are our upcoming staff development day in August, the Illinois Public Library Annual Report (IPLAR), review of the first two sections of our Employee Handbook, and construction updates. With Phase 2 underway, we are not meeting in the board room on the 3rd floor. That room will become a temporary workroom for 2nd floor staff during Phase 3, so in July we'll have to move locations again.

May 28 – I met with Board President Chris Pudelek to discuss the HR vacancy, the renovation progress, the trustee vacancy, and other issues.

May 30 – I gave Mayor Tom Hundley a tour of the library so that he could see the progress we've made with the renovation.

May 30 - Donna and I had a meeting with representatives of Wintrust/Addison Bank & Trust to discuss our transition plan for moving our BMO accounts to their bank. Since then, Donna has been busy gathering the documents needed to open our accounts. I've helped with some of it, but Donna has done most of the work on this.

June 4 – I met with Jack and Patrick Cook from Cook & Kocher to review our insurance coverage and learn what we can expect with our insurance renewal this year. Due to significant, catastrophic weather events around the country and increased cost of materials for rebuilding following such events, as well as some unprecedented large jury settlements in suits against insurance companies, I learned that rates are going up for everyone. We didn't have all of our new rates in yet on the day we met, but I have attached the rate sheet with the information currently available, comparing last year with what we will pay this year. Cook & Kocher does go out to the market to get comparison rates and are recommending that we remain with our current carriers for another year. Most of our policies have a July 1 renewal period.

June 11 – I was invited to meet with Township Supervisor Bobby Hernandez at his office. He wanted to discuss where our missions might align and to see if we might be able to find areas where our agencies can collaborate in our efforts to serve the community. He also explained that he just wanted to learn more about the library and to see if the Township might be able to support any of our current initiatives.

The June intergovernmental meeting will also be hosted by the Township on June 25th.

Renovation – We are starting to feel settled on the 3rd floor. The storage closet shelving will be installed on June 16 which will then allow us to get many of our files and supplies that have been in temporary storage containers since January finally put away in their permanent locations which will make things much more accessible for everyone. Living out of boxes for so many months has truly been challenging, and I am incredibly grateful for the positive attitudes staff have shown throughout this process.

Progress on the second floor has been slow. We are a few weeks behind schedule at this point, but our 3-week look ahead schedule shows there will be a lot happening in the next few weeks. We have a tentative punch list walk through for Phase 2 scheduled for July 18 and furniture installation and relocation of our 2nd floor collections (materials and shelving) will begin the week of July 21. We are talking with FQC about how we can overlap parts of Phase 3 (east side of 2nd floor) and Phase 4 (east side of 1st floor) to make up some time. This will be challenging, especially after school this fall, but will allow us to get back on schedule and finish on time.

Audit – Our audit team began their preliminary fieldwork on June 9. They plan to wrap up fieldwork the week of July 28 and have a draft copy of the FY25 audit report ready for me to review on August 29. If we stay on schedule, we will have the final report ready to present to the board in September. Donna and Mary Beth have done a phenomenal job of uploading all of our documentation to the online portal Sikich uses for auditing. They actually work all year to gather the files and then start uploading once Sikich opens the portal each year. It is a time-consuming process, but because they are so organized, it happens pretty efficiently.

Summer Reading – Our staff were busy during the final weeks of school visiting schools to promote summer reading, and those efforts along with our newsletter, social media platforms, and

other marketing efforts have paid off in a big way. We had 397 Addison card holders sign up on the first day. As of 6/11, we have 4 adult books left out of 352. We have 30 young adult titles left out of 300, and 84 children's books remaining out of 506. We also have extra tote bags with the other giveaways available so that patrons who didn't get the book of their choosing can still receive everything else offered and staff are helping them select books from our collection to read.

Summer Lunch – We have been serving lunches to teens and children during the summer months at the library for more than a decade, in collaboration with the Northern Illinois Food Bank. It started with the identification of an unfilled need in the community and has served us well by bringing families into the library during the summer who then also participate in summer reading, attend programs, and allow us to help prevent the [summer slide](#) or academic regression that students can experience when school is not in session during the summer.

This year, we found out on our first day of serving lunches, that District 4 is also serving lunch this summer at Indian Trail. Because they are eligible and participating in the [Community Eligibility Provision](#) (CEP), offering summer meals is something they are federally required to do. Their format is to hand out a brown bag/sack lunch that can be taken home (or elsewhere) to eat, whereas our model is to serve lunch at the library. So far, the D4 program does not seem to be having a significant impact on our numbers, but next year, we have agreed to communicate better with each other and find out if there are ways we can collaborate or to determine if there is a need for two meal sites in such close proximity to each other.

CHILDREN'S SERVICES – MAY 2025

SNAPSHOT

- May was a very busy month spent preparing for Summer Reading. CS staff worked on putting Summer Reading bags together, getting activities ready, and most importantly, visiting our local schools to promote the program.
- CS staff completed 21 offsite visits in May, which included school visits to promote Summer Reading as well as visits to Village Hall to provide craft activities to the District 4 2nd graders completing their annual Addison field trip. (This field trip usually includes the Addison Historical Museum, Village Hall, and the library, but due to the library's renovations this year we visited the students at Village Hall.)
- CS staff also promoted Summer Reading via the library's Twitch stream (and later our YouTube channel) – Selene on May 6 appeared on Charlas, Libros, y Café along with AS Assistant Ana Beltran, and Louise on the Twitch Summer Reading Stream on May 29.
- Louise and Debbie presented at the May board meeting. Louise spoke to the board about Summer Reading, and Debbie about the department's new 500 Books Challenge. The 500 Books Challenge is a reading challenge for kids going into kindergarten – 5th grade and launched on May 1. As of May 31, there were 35 kids signed up for the 500 Books Challenge. Debbie explained to the board how she learned of a similar initiative at another library during last fall's Illinois Library Association Annual Conference and worked to bring the idea to fruition.
- Niki planned and presented a new drop-in program on May 17 titled Exploring Art with Our Senses. Niki reported the following in her monthly report: "There were art projects such as butterflies made with shaving cream and paint, bleeding tissue paper art, painting with different textured (homemade) paintbrushes, and a sensory bin with mixed textures ... The tables each included visual communication boards so it would be accessible to patrons of various verbal ability levels." Patrons enjoyed the variety of activities available and Niki is working on planning the next session for July.



STATISTICS

Children's Programs: 28 programs, 3022 participants

Asynchronous Programs: 6 programs; 645 participants | Appointments: 21 | Continuing Education: 10.75

Reference Questions: 152 | Scan/Fax Questions: 67 | Directional Questions: 113 | Teacher Resource Room: 16

Book Displays: AANHPI Heritage Month, How Does Your Garden Grow?, National Bike Month, If You Like ...
Graphic Novels.



GUEST SERVICES – MAY 2025

SNAPSHOT

The Monthly Patron Record Purge ran in May, 2,112 patrons were deleted and \$31.00 waived.

Guest Services staff took the virtual Monthly Meet-up for Summer Reading in preparation for that program starting with VIPs on May 29.

Kathy spoke to all Guest Services Associates about checking in NEW items from Materials Management to make sure that items are not ending up on the shelves with an Available Soon status.

Socorro completed her 600-word recommendation portion of her Mock Challenge Goal.

May 1, Javier and Eva attended Reaching Forward. They will be sharing some of what they learned at the Guest Services staff meeting on June 10.

May 3, the Automated Materials Handling Machine (AMH) went down. Eva, Janet, and Jessica did a great job troubleshooting it to find out that more help was needed. Kathy and Yabin with Jack on the phone worked on the AMH on Sunday, May 4. The data cable was replaced and the AMH was back up and running.

May 15, Kathy attended a meeting with Mary and Rob and Nikki from Addison Park District to discuss a possible IGA.

On May 30, Kathy attended the RAILS Circulation Managers Meeting at Prospect Heights Public Library District.

Projects:

4 translations, 0.75 hours

Prepping library cards.

Organizing hold shelf (holds moved from under the stairs to behind the Guest Services desk on May 9).

Cleaning out the lost & found.

Javier has been meeting with his buddy, Sam.

Javier led the department in producing a draft of guidelines for using the paging system. This draft will be presented to the Library Leadership Team for review, changes, and adoption.

Updating the new adult profiles so Guest Services Associates know to verify information with the patron who is now 18.

STATISTICS

There were 4 curbside pickups this month.

4 items that were on the overdue lists were found on the shelf.

17 patrons are new adults in April. Their accounts will be updated in June.

Guest Services completed 16.25 hours of Continuing Education.

20 non-SWAN ILLs were checked out this month.

Kathy did 4 notarizations in May.

The self-check percentage for March was 29%. Despite the holds moving behind the Guest Services desk, the self-check percentage did not drop as expected.

TEEN SERVICES – MAY 2025

SNAPSHOT



With the start of Phase 2 of the renovation, our teen area moved into the large meeting room. We used chairs from the second floor, some leftover shelving and lots of posters to make a cozy area for teens to hang out after school and a functional area to use for our free summer lunch program. Teens responded positively and adapted quickly. They even helped us organize our free book shelves!

The end of the school year is a nostalgic time and we enjoyed many visits from teen patrons that are now in high school or have graduated. Above right is a picture of one high school graduate and former summer intern who came by to proudly show us the scholarship he earned for college. A mother stopped by to share her high school graduate's plans and accomplishments while thanking us for having a safe space for her kids to grow and figure out who they are. She told us that with all the time they spent here and things they learned from us, "they're kind of your children too."

We presented our Summer Reading books, volunteering opportunities, and summer programs to every class at Indian Trail, about 1100 students. The book talks must have had an impact, because most teens came in knowing exactly what they wanted. For example, one teen patron came in with her mom to get her summer reading bag. When we asked what book she wanted, her mom answered for her, "Horror Hotel. She's been talking about it almost every day, so I had it memorized!"

In May we gave out 205 summer reading bags and there are currently 71 teens signed up to volunteer this summer.

ADULT SERVICES – MAY 2025

SNAPSHOT

After many months of preparation, Summer Reading finally began at the end of May. From May 28-31 we registered 286 adults for our summer reading program! 281 of these participants are APL cardholders! Sara and Lesley joined Gaby from Community Engagement at Clarendale on May 28 to book talk all the different options and register residents to participate. They were all so excited and began coordinating their choices so everyone could discuss and share books!



Beautiful photo taken by Ranger Dan on the Nature Photo Walk!

Adult Services also enjoyed the great outdoors in May. Due to Phase 2 of the construction project, we have moved our movement and meditation programs outside and patrons are loving it. One Chair Yoga participant shared, “We felt great exercising outdoors. Thank you for continuing these classes for us seniors.” Jodi and Sarah, the Creative Studio Coordinator, also joined forces to offer a Nature Photo Walk where Sarah shared tips and tricks for cell phone photography while Ranger Dan from the Forest Preserve gave them a guided tour of Cricket Creek and shared many amazing facts. A patron summed up the morning so well, “It was such a wonderful program. I learned so much about the plants and animals in the forest preserve from Ranger Dan. Great idea to partner up with the forest preserve.”

Spring has our patrons excited to learn something new. Attendance at computer programs and requests for 1-on-1 appointments increased dramatically. Megan became a fan favorite among our English speaking technology learners declaring her engaging, professional, and helpful! AS and the Creative Studio teamed up a second time to offer a Lotus Lantern craft. Patrons picked up craft kits at the library and then attended the zoom course where they learned more about Korean culture and how to complete the craft. One patron shared, “Made a beautiful project and enjoyed the Korean history to go along with it.” While another said, “Very exciting to do a craft from another culture and learn about Korea.”



A patron stopped in to show off her Lotus Lantern Craft!

AS staff got out of their comfort zones in May and assisted CS with crafts over at Village Hall to coincide with the 2nd grade village tours. It was fun for everyone to engage with our younger patrons and see the CS staff in their element.

Notary requests were also at an all time high, Adult Services notarized 123 documents in May. Sara won this month’s unofficial notary contest by notarizing 80 of those documents!

Success Stories

Yesenia assisted a couple to complete the application to apply for a marriage license and then came back in share they were now married!

A patron called looking for copies of AIA contracts #201, 401, & 701. Lesley was able to find these forms and their titles on the AIA website and then searched the form titles in Gale Legal Forms. The patron came in and we printed the forms and emailed him digital copies. Each form from AIA costs \$150 for a single use, so using the library saved him \$450 in just one visit!



Outdoor Chair Yoga

Ana and Sara both submitted proposals to present at ILA this fall and they were accepted! Ana will be presenting with Matt on their Pathways to Success program and Sara will be presenting with her Elmhurst University counterpart on the Read and Write in Spanish initiative.



MATERIALS MANAGEMENT – MAY 2025

SNAPSHOT

Fiscal rollover was completed at the beginning of the month, which means that we can start ordering again! But our main vendor, Baker and Taylor, has a lot of materials for delayed delivery. Therefore, we have not received a lot of materials. Jenny has reached out to set up ordering with another vendor we have worked with in the past so that we can order materials that are being delayed from Baker and Taylor.

We said goodbye to Hooriya, our Library Aide, whose last day with us was on May 24th. Karen has started going through resumes and cover letters for the Library Aide position.

PROJECTS

Sue created the browse category for June “Daddy Dearest” and updated the monthly list of movies on the website.

Eden helped with cataloging the regular adult and children’s collections. She also proposed to SWAN to amend a cataloging guideline which was accepted.

Karen weeded about $\frac{3}{4}$ of the reference collection due to the age of the materials and cancelled any standing orders that we had for the reference collection.

Marilyn and Matt are assisting with receiving library materials.

Stef worked with Paul to reclass the manga, moving webtoons into graphic novels and changing call numbers with creators’ names to the title of the book/series.

Paul presented at his former middle school for School Career Day in which he talks about his role at the library.

Jenni and Diana helped Guest Services with removing new stickers from new books.

Library Aides helped with fixing tangles for summer reading bags and helped with end cap signage.

STATISTICS

MM staff completed **26.25** hours of CE.

MM staff added **1,382** items.

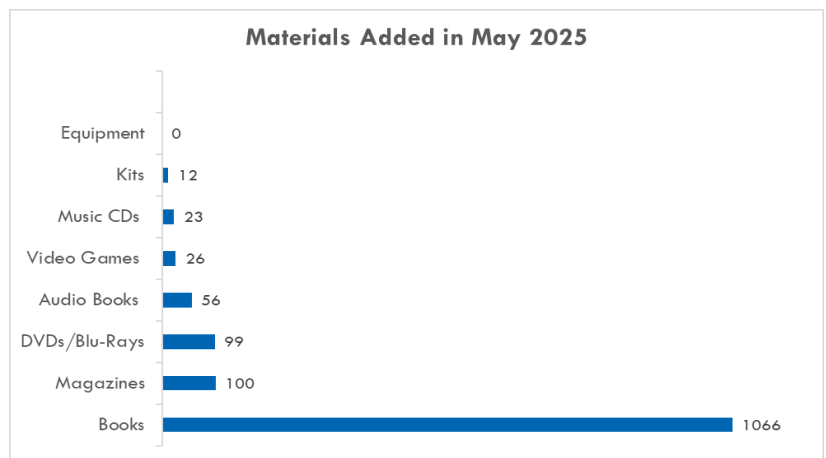
MM staff withdrew **192** items.

Library Aides shelved **244** carts.

APL patrons borrowed **18** items from other libraries through interlibrary loan.

- Average time patrons had to wait for item to arrive through OCLC: **8.2** days.

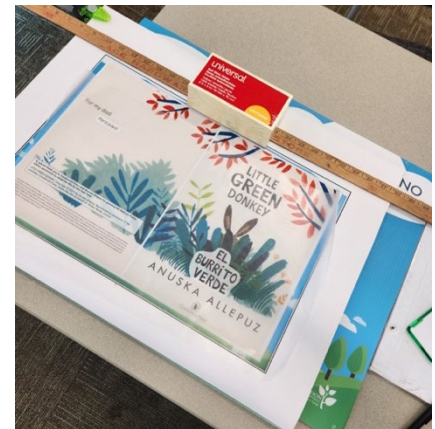
APL sent **127** items to other libraries through interlibrary loan.



COMMUNITY ENGAGEMENT MAY 2025

SNAPSHOT

- Patti & Natalie kicked off the month learning plenty at the Reaching Forward North Conference.
- Matt has been working very closely with local businesses to launch the Addison Business Exchange and even secured Summer Reading coupons from 12 businesses.
- As the school year came to an end, Patti, Natalie, and Gaby worked closely with Children's Services staff to help with Summer Reading Talks at Ardmore and Lincoln Elementary (ASD4). This also marks Patti's 9th year serving as a mentor at ATHS.
- Clarendale enjoyed an extra visit this month: Patti kicked it off by taking the memory care group on a Memorial Day "Walking Tour", using the brochure put together by the Addison Historical Museum. Once the summer reading program kicked off, Gaby was joined by Lesley and Sara L. (both from Adult Services) to present the different titles available and get the residents signed up.
- Community Engagement staff embraced going green at the Annual SCARCE Growin' Green Market event, where they gave out plantable pencils that can grow into cucumbers. Community members were also invited to join the Mini Gardening Group Natalie has coordinated with the Addison Park District.
- This year's Trail Tales prep involved unbinding the title, then scanning, printing, and placing the product onto the new double-sided panels. Activity and information sheets were also prepared & laminated to go on the backside of each panel. The panels were set-up at Cherokee Park, where they'll stay until July 5th.



PROJECTS / COMMITTEES

Construction Updates

- Samantha prepared and printed a wrap for the temporary book drop, kindly lent by the LaGrange Park Public Library.
- Samantha was quick to share updates for all the big changes that happened towards the end of May: the temporary walls going up on the 2nd floor, closure of the drive-up window, and the location of the temporary book drop.
- The high-speed time-lapse of Hallett movers relocating tables and computers from the 2nd floor to the temporary computer lab was a hit, drawing over 3,200 views and more than 100 total likes and shares.

Marketing Updates

- The Bookmark Decorating contest was shared to social media for the public to vote. Winners will be announced once printed copies are available to distribute!
- Samantha attended part 2 of the ILA Marketing Forum Mini-Conference at Schaumburg Library, where the Helen Plum Library shared their strategies for using Facebook/Instagram Reels effectively.

STATISTICS

- The CE department connected with **330** community members at **7** outreach events!
- **11** New Job Toolkits distributed, **14** one-on-one appointments with Job Seekers & Business Owners, and **1** new business library card.



Pictured (top to bottom): Natalie & Yesenia (AS) at the Summer Send-Off event; Trail Tales panel preparation in progress; Large SUV loaded up with Summer Reading totes for the Clarendale sign-up visit; Temporary Book Drop with Addison Library removable branding during its short stay.

SWAN Monthly Patron Record Purge

Selection Criteria from SWAN documentation

- Only patrons from SWAN public libraries are eligible for selection.
- Last Activity Date
 - January 2023 - December 2023, inactive time period for selection is 8 years.
 - January 2024 - December 2024, inactive time period for selection is 7 years.
 - January 2025 onward, inactive time period for selection is 5 years; delayed to April 2025
- If inactive patron has bills less than \$100, those bills are removed prior to patron record removal.



SWAN Monthly Patron Record Purge

April 2025:

- 2,440 Addison Public Library inactive accounts were purged
- \$68.55 in charges (lost, damaged, or collection fees) were waived

May 2025

- 2,112 Addison Public Library inactive accounts were purged
- \$31.00 in charges (lost, damaged, or collection fees) were waived



National Change of Address (NCOA)

Within SWAN 4-5% of patron records have an updated address and do not pass the NCOA check.

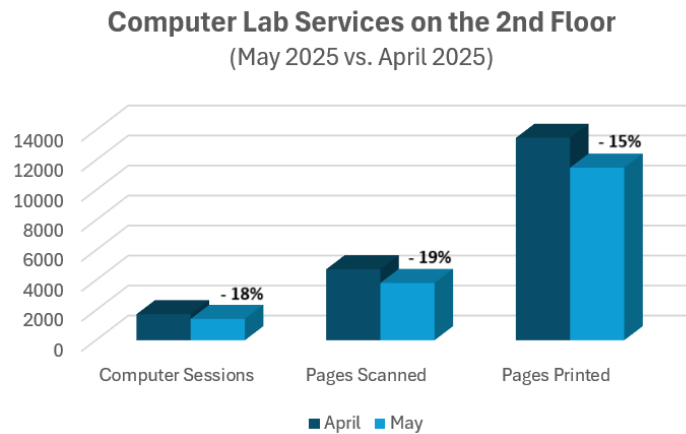
- Late November/early December all patron records are sent for processing against data provided by USPS.
- Processing completed around first week of January.
 - Part of processing SWAN updates the accounts with the new address and indicates the patron did not pass the NCOA check.
- Cleanup of accounts
 - Request SWAN expire all accounts that did not pass NCOA check.
 - 355 APL cards were expired this year.
 - Patrons that have an out of Addison address including out of state are deleted after 2 years.



IT SERVICES – May 2025

SNAPSHOT – Usage Statistics of the Temporary Computer Lab

The Temporary Computer Lab opened to the public on May 8th at noon. The teen gaming computers were put into temporary storage on May 16th. The Head of IT Services generated usage statistics, comparing May to April, to assess patron needs and monitor trends.



Patron usage of computer lab services decreased by 15-19% in May. As a reference, here are statistics for the 1st floor, which was an option for patrons due to renovation on the west side of the 2nd floor:

- Computer sessions on the 1st floor stayed at the same level: 167 (in May) vs. 168 (in April).
- The number of pages scanned increased by 13% in May, but still only accounts for 34% building wide.
- The number of pages printed decreased by 6%, a much less decrease compared to the 2nd floor.

ACTIVITIES/PROJECTS

The IT Services Associates

- Answered a total of 623 patron queries, about the same as last month.
- Adapted to the temporary computer lab, keeping up with various types of technology services.

The Creative Services Coordinator

- Moved the Creative Studio and their office onto the 1st floor.
- Distributed Grab-and-Go kits to patrons and hosted 9 patron appointments.

The IT System Administrator

- Responded to and resolved a total of 34 IT tickets, a 17% increase from last month.
- Moved equipment used by 3rd-floor staff back to their newly renovated space, together with the Head of IT Services and Building Maintenance staff.

The Head of IT Services

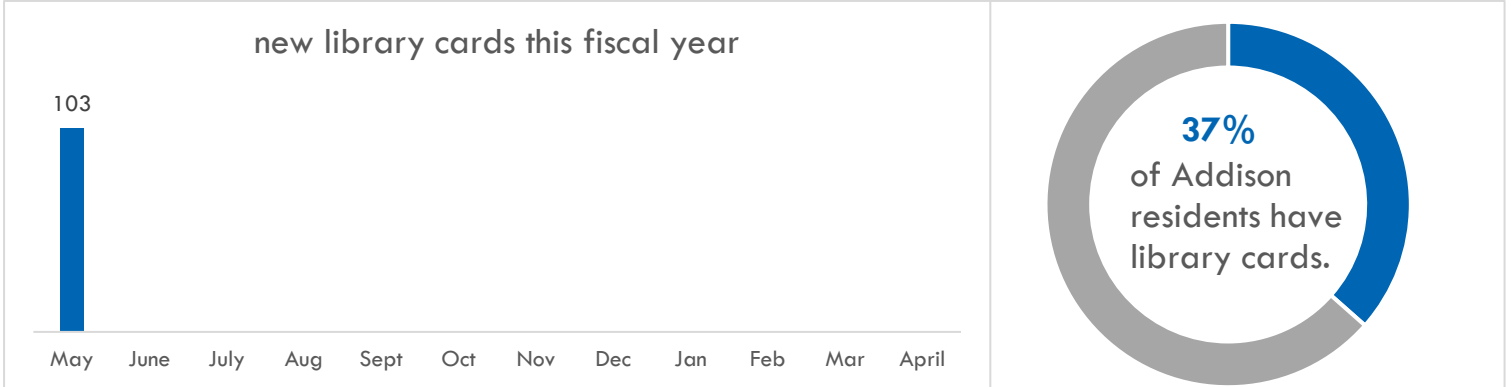
- Coordinated certain moving activities, switch re-configurations, and server rack re-organization.
- Monitored the computer lab usage by communicating with IT Associates and generating statistics.

May 2025 Library Usage Report

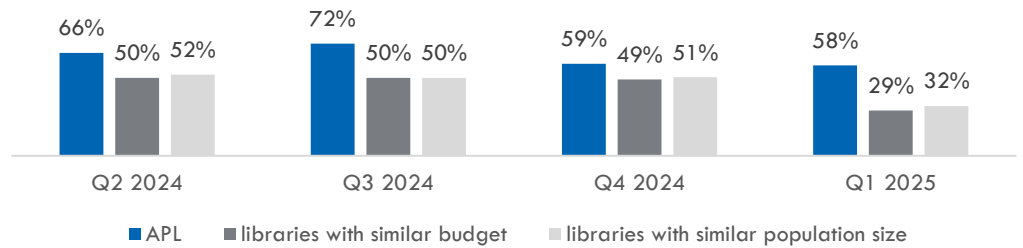


Library Cards

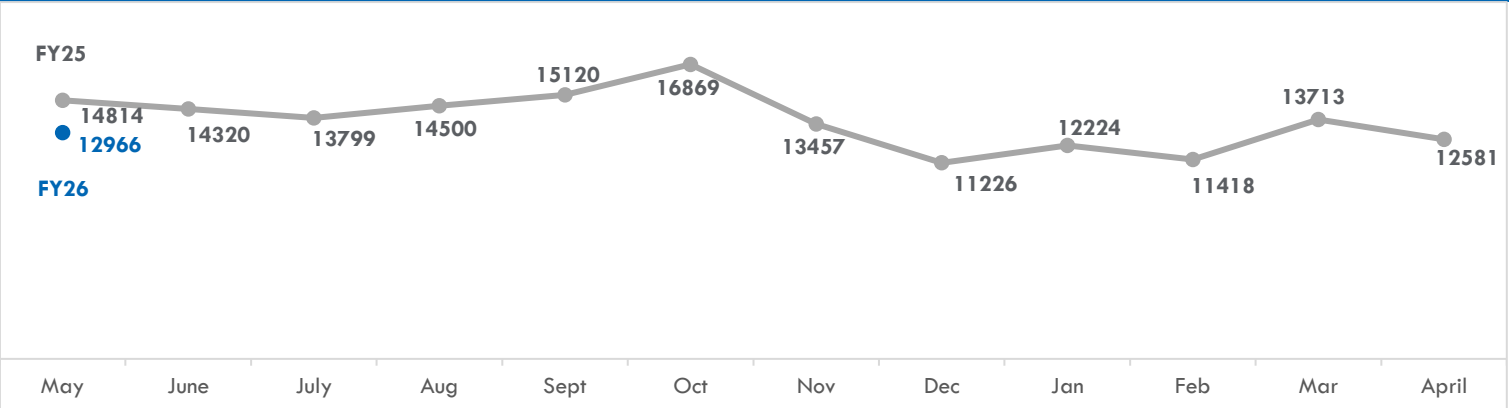
103 new library cards this month.



percentage of new cardholders who signed up between 12 and 24 months ago and actively use the library

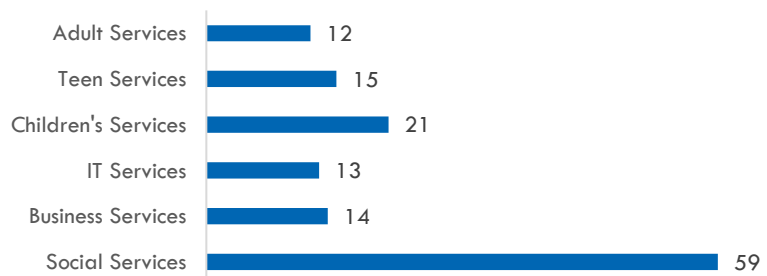


Library Visits



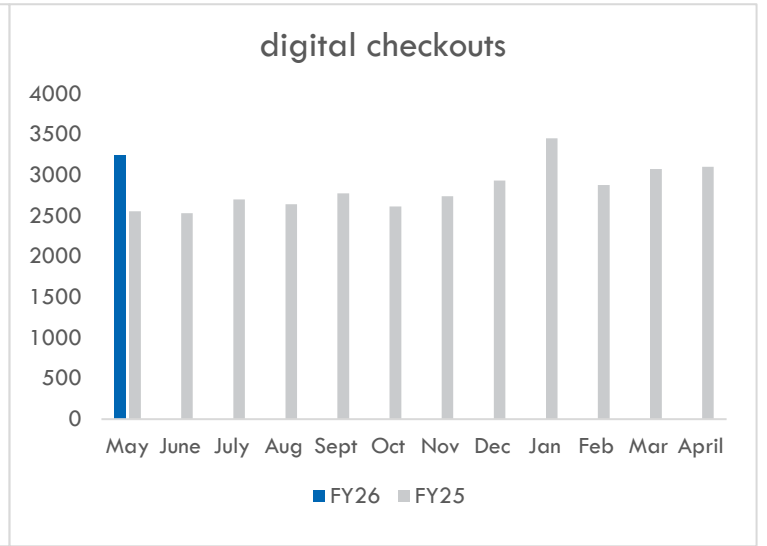
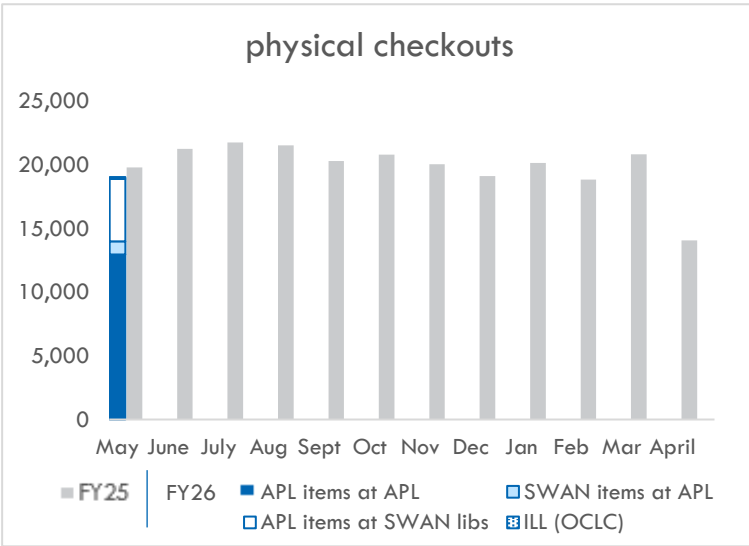
1-on-1 appointments

- 134 1-on-1 appointments
- 1009 computer logins
- 1024 wifi sessions
- 0 large meeting room bookings
- 649 study room bookings
- 1 Creative Studio bookings
- 27 Sound Studio bookings

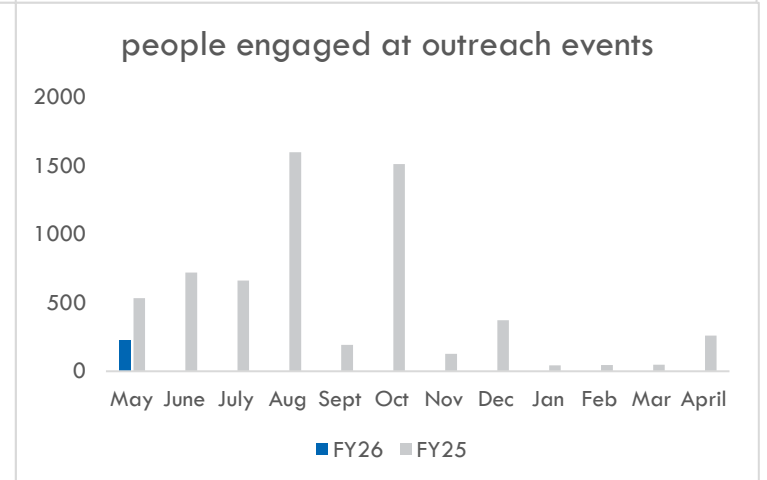
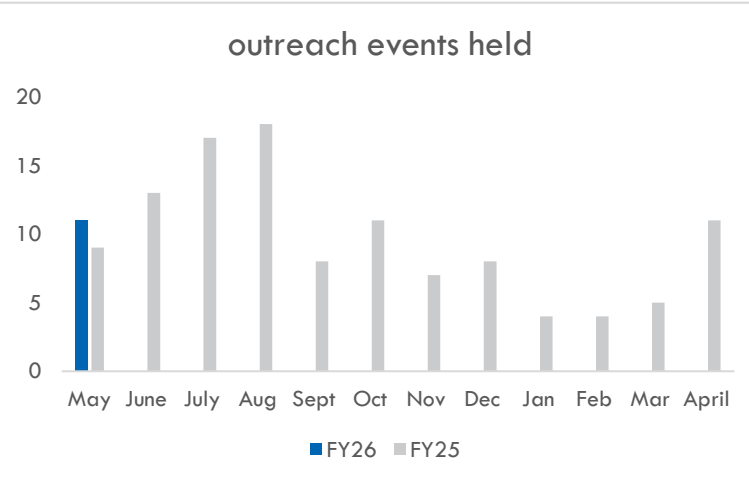
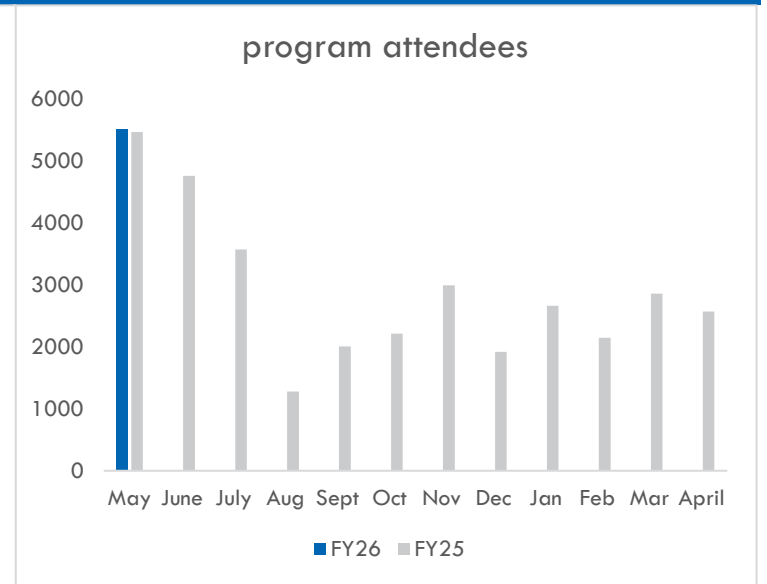
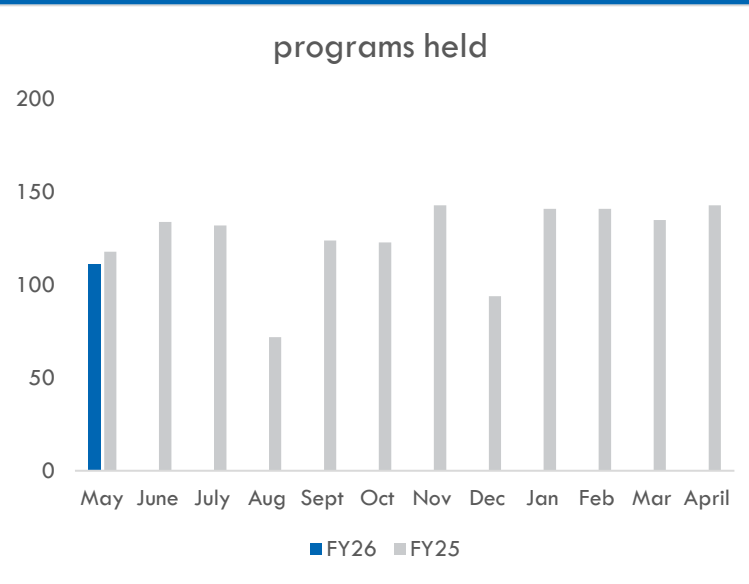


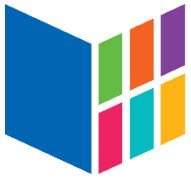
Circulation

22279 total checkouts this month



Programs & Outreach





Meetings

- 5/22, 5/29, 6/5, 6/12: Mary, Brooke, and Greg attend OAC meetings. We review the schedule, progress so far, and what will happen in the next three weeks. PA+D attends these meetings every other week.
- 6/4: Mary and Brooke met with 2nd floor workroom supervisors to make sure they knew the timeline, order of operations, and answered any questions they have about moving into temporary workspaces.

APL project work

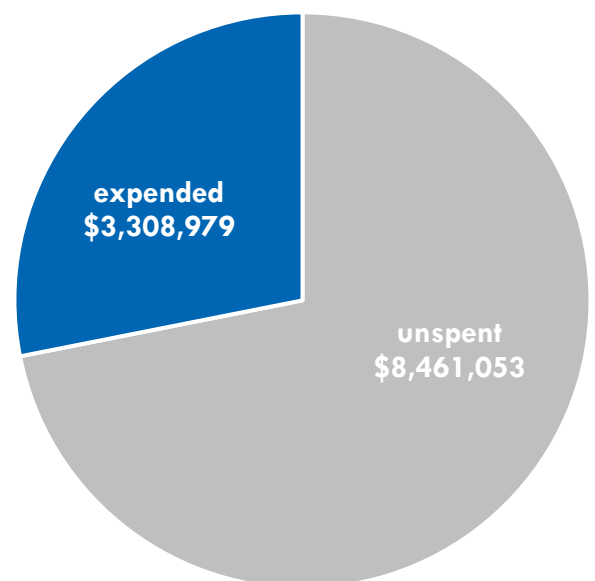
- Brooke met with KI to review punch list items for furniture and ensure those get replaced/repaired.
- Brooke is working to develop a temporary workspace layout for staff in Adult, teen, and Community Engagement. They are expected to move out of their workroom from late-July – October.

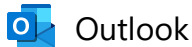
Construction progress

- Furniture has been spread out around the 2nd floor to create as much seating as possible.
- The Board Room construction has been completed except for punch list items. It is currently being used only by staff and is also storing items.
- The asphalt for the drive-up will be poured soon. After it's poured, we'll need to wait 1-2 days before driving on it.
- Construction has slowed down as we are competing with schools to get work accomplished. We are now 3 weeks behind schedule although FQC believes we can make up this time. Part of this strategy is to start on Phase 4 (1st floor) while Phase 3 (2nd floor) is also happening.
- We have been pushing FQC to resolve outstanding punch list items for the 3rd floor.
- Storage shelving should be arriving on 6/16! This will allow us to unpack everything for the 3rd floor including drawers and drawers of records.

Budget update

- Based on initial cash flow projections, we have spent \$12% more than we expected to at this point.
- Board approved a “not to exceed” amount of \$12.3 million.
- Total project budget based on actual awards and estimated soft costs is \$11,770,032.





FOL Meeting: May 21, 2025

From Patti Gebala <pgebala@addisonlibrary.org>

Date Wed 2025-05-21 7:04 PM

To Mary Medjo Me Zengue <medjo@addisonlibrary.org>

Cc Brooke Sievers <sievers@addisonlibrary.org>; Gaby Tafolla <tafolla@addisonlibrary.org>; Donna Quick <quick@addisonlibrary.org>

Hi Mary,

The following are notes from this afternoon's meeting held in the Staff 3rd Floor Meeting Room @ 4:00 PM:

- With seven members present, quorum achieved.
- Minutes of the March 19, 2025 meeting were read and approved.
- The official treasurer's report was unavailable.
- Thriftbooks earnings through April 2025 were \$1,493.68.
- Most of the meeting was dedicated to updating the membership flyer to use this summer at Rock n' Wheels to increase membership. Future marketing plans include a presentation to the Library Board, setting up an interview on ACTV, and using social media.
- The Friends are committed to eliminate all of their donated book inventory by the end of May. Donations have been made to a Polish support group from Holy Ghost Church in Wood Dale and to Dr. Vitale OD of Addison. Also, books were sold to Half Price Books for \$30.
- The President of the Friends attended a Zoom conference in April by the Director of the DuPage Library Friends & Foundations to discuss best practices with nine other surrounding organizations.
- The Friends will support APL's tent at this year's Rock 'n Wheels for these following Thursdays: 6/12, 7/17, 8/7, and 8/21.
- Dates for meetings for the new 2025/2026 fiscal year are as follows: 7/16/25, 9/17/25, 11/19/25, 1/21/26, 3/18/26, 5/20/26.
- Due to the absence of the treasurer, the election of officers was postponed until the next meeting.
- The meeting adjourned at 5:20 PM, the next meeting of is Wednesday, July16, 2025 at 4PM, location to be determined.

Patti Gebala

Community Engagement Assistant



ADDISON
PUBLIC LIBRARY

4 Friendship Plaza
Addison, IL 60101
addisonlibrary.org



Resignation

From Matthew Moretti <moretti@addisonlibrary.org>

Date Mon 2025-05-19 11:34 PM

To Christopher Pudelek <cpudelek@addisonlibrary.org>

Cc Mary Medjo Me Zengue <medjo@addisonlibrary.org>

Greetings

It is with deepest regret that i will not be able to resume my position as library board trustee. There has been changes in my life that will take me away from my responsibilities from the library. It has been a honor and a pleasure serving with everyone.

Sent via the Samsung Galaxy S24 Ultra, an AT&T 5G smartphone
Get [Outlook for Android](#)

THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF ADDISON
DUPAGE COUNTY, ILLINOIS

RESOLUTION 2025/2026-002

**RESOLUTION OF COMMENDATION TO TRUSTEE
MATTHEW MORETTI FOR HIS SERVICE
TO THE ADDISON PUBLIC LIBRARY**

WHEREAS, Matthew Moretti has been a dedicated and valued member of the Addison Public Library Board of Trustees; and

WHEREAS, Mr. Moretti is retiring from his position on the Board of the Addison Public Library in this month, after having diligently served the Library and community of Addison as a Library Trustee for four years; and

WHEREAS, during his tenure on the Board, Mr. Moretti has consistently demonstrated his belief in the value and importance of public libraries in building strong communities; and

WHEREAS, Mr. Moretti has demonstrated unwavering support for a major redesign and revitalization project which will transform and reimagine the library building in order to meet the changing needs of the community for many years to come; and

WHEREAS, it is appropriate for this Board to recognize the accomplishments and service that Mr. Moretti has given to the Addison Public Library;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Addison Public Library extends its special thanks and appreciation to Mr. Matthew Moretti for his devoted service and commends him for the excellence of his contributions as a library trustee.

PASSED by the Board of Library Trustees of the Addison Public Library, DuPage County, Illinois, on the 17th day of June, 2025 by a vote of:

AYES:

NAYS:

ABSTAIN:

APPROVED:

President, the Board of Library Trustees
of the Addison Public Library,
DuPage County, Illinois

ATTEST: _____
Secretary

THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF ADDISON
DUPAGE COUNTY, ILLINOIS

RESOLUTION 2025/2026-003

**RESOLUTION TO HONOR THE MEMORY OF
JUDITH EASTON, FORMER TRUSTEE
OF THE ADDISON PUBLIC LIBRARY**

WHEREAS, the Addison Public Library and the entire Village of Addison mourns the loss of a valued library supporter and former library trustee with the untimely death of Judith Easton on May 2, 2025; and

WHEREAS, Ms. Easton was an exemplary public servant and dedicated member of the community who worked tirelessly in numerous capacities to improve the quality of life for her fellow citizens; and

WHEREAS, Ms. Easton served on the Board during a particularly challenging time, demonstrating unwavering support and advocacy for transforming and reimagining library services, allowing the Library to continue to safely serve the community and its residents during an unprecedented, worldwide pandemic; and

WHEREAS, Ms. Easton embraced her duty as a trustee to support the library as a fundamental institution in a democratic society, upholding the principles of intellectual freedom and contributing to an informed citizenry; and

WHEREAS, Ms. Easton has left behind an indelible legacy of impeccable character, integrity in public life, and diligence and devotion in all her chosen endeavors; and

WHEREAS, it is fitting that this Board should pause to remember the exemplary life of this exceptional public servant;
NOW THEREFORE,

BE IT RESOLVED, that the Addison Public Library Board of Trustees honors the memory of our friend and colleague, Judith Easton, reflecting upon her meritorious service to the Library, her stalwart commitment to community service, and the courage and conviction with which she lived.

BE IT FURTHER RESOLVED, that we express our sympathy and offer our condolences to the family and friends of Judith Easton.

PASSED by the Board of Library Trustees of the Addison Public Library, DuPage County, Illinois, on the 17th day of June, 2025 by a vote of:

AYES:

NAYS:

ABSTAIN:

APPROVED:

President, the Board of Library Trustees
of the Addison Public Library,
DuPage County, Illinois

ATTEST: _____

Secretary

THE BOARD OF LIBRARY TRUSTEES OF
THE VILLAGE OF ADDISON
DU PAGE COUNTY, ILLINOIS

RESOLUTION 2025/2026-004

RESOLUTION TRANSFERRING MONEY TO THE SPECIAL RESERVE FUND

WHEREAS, the Board of Trustees of the Addison Public Library previously established a Special Reserve Fund in accordance with applicable statutes; and

WHEREAS, applicable statutes permit the accumulation of funds over time for one or more purposes as authorized by statute and as designated by the Trustees; and

WHEREAS, funds have accumulated in the Special Reserve Fund for the purposes stated in the documentation relating to the Special Reserve Fund; and

WHEREAS, as a result of prudent fiscal management there are monies available in the general corporate fund for transfer to the Special Reserve Fund as of the end of the fiscal year (April 30, 2025); and

WHEREAS, the transfer of such funds to the Special Reserve Fund is consistent with the intent of the Trustees in proceeding with a building-and-site improvement plan and with a collection development plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Village of Addison, DuPage County, Illinois, as follows:

1. The sum of \$750,000.00 in the general corporate fund shall be transferred to the Special Reserve Fund to be expended in accordance with the terms and conditions of the Special Reserve Fund.
2. The Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED by the Board of Library Trustees of the Village of Addison, DuPage County, Illinois, on the 17th day of June, 2025, by a vote of:

AYES:
NAYS:
ABSTAIN:
APPROVED:

ATTEST:

President, the Board of Library
Trustees of the Village of Addison,
DuPage County, Illinois

Secretary

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ADDISON
AND THE ADDISON PUBLIC LIBRARY FOR THE INSTALLATION AND
OPERATION OF MICROWAVE NETWORK AND RELATED EQUIPMENT ON THE
LIBRARY BUILDING**

This Intergovernmental Agreement (the "Agreement") is made and entered into this _____ day of May, 2025 (the "Effective Date") by and between the Village of Addison, DuPage County, Illinois (hereinafter referred to as the "Village") and the Addison Public Library, DuPage County, Illinois (hereinafter referred to as the "Library"). The Village and the Library are each referred to herein as a "Party" and collectively as the "Parties."

WITNESSETH:

WHEREAS, Article VII, Section 10 of the Constitution of 1970 and 5 ILCS 220/1 et seq. authorize units of local government to contract or otherwise associate among themselves to obtain or share services, to exercise, combine, or transfer any power or function, in any manner not prohibited by law, to use their credit, revenues and other reserves to pay costs and to service debt related to intergovernmental activities; and

WHEREAS, the Village and the Library are public agencies as that term is defined in the Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*); and

WHEREAS, the purposes of the Intergovernmental Cooperation Act and Article 7 of the Constitution of the State of Illinois include fostering cooperation among government bodies; and

WHEREAS, on or about November 7, 2006, the Village and the Library entered into an Intergovernmental Agreement for the Parties to build, and the Village to own, the current library building located at 4 Friendship Plaza Addison, Illinois 60101 (the "Library Building"), a copy of the Intergovernmental Agreement is attached hereto as **Exhibit 1** and made a part hereof; and

WHEREAS, on or about November 7, 2006, the Village and the Library entered into a Leasehold Intergovernmental Agreement in which the Village leased the Library Building to the Library for a period of ninety-nine (99) years, a copy of the Leasehold Intergovernmental Agreement is attached hereto as **Exhibit 2** and made a part hereof; and

WHEREAS, the Village has determined that it would be in the best interests of the Village to install microwave network and related equipment on the Library Building; and

WHEREAS, the Library has agreed to permit the Village to install microwave network and related equipment on the Library Building in accordance with this Intergovernmental Agreement.

NOW, THEREFORE, in consideration of the promises and the other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged by the Village and the Library, it is agreed by and between the parties hereto as follows:

1. Installation and Operation of Microwave Network and Related Equipment.

The Library hereby permits the Village to install, operate, maintain, inspect, remove, repair, and replace microwave network and related equipment in the server room located on the third floor of the Library Building and on the roof of the Library Building. In addition, the Library grants to the Village the non-exclusive right, with prior written notice to the Library (except that no notice need to be given in the case of an emergency), to ingress and egress through the Library Building, seven (7) days a week, twenty-four (24) hours a day, in order to install, operate, maintain, inspect, remove, repair, and replace microwave network and related equipment.

The microwave network and related equipment shall be owned and operated at all times by the Village.

2. Compliance with Applicable Law.

The Village shall at all times fully and promptly comply with all applicable rules and regulations of the Federal Aviation Administration and the Federal Communications Commission.

3. Maintenance.

Said microwave network and related equipment shall be installed and maintained at the sole expense of the Village and at its sole risk. The Village shall pay for any and all damage to persons as well as property that may be caused by the installation or maintenance of such microwave network and related equipment and shall save and hold the Library harmless from any and all loss or damage by reason of such erection or maintenance.

Maintenance shall be considered to include any technical upgrade or improvement of the microwave network and related equipment during the course of this Agreement provided that such upgrade does not interfere with the Library's rights to the quiet and peaceful enjoyment of the Premises.

4. Electricity.

The Library shall make available to the Village, at no cost to the Village, the electrical service necessary (minimum of one 110-volt circuit) to operate the microwave network and related equipment.

5. Term.

This Agreement shall commence on the Effective Date and end on the termination date of the Leasehold Intergovernmental Agreement.

6. Care and Repair of Library Building.

The Village shall commit no act of waste and shall take good care of the Library Building,

its fixtures, and appurtenances on it, and shall, in its use and occupancy of the Library Building, conform to all laws, orders, and regulations of the Federal, State, and Municipal governments or any of their departments. The Village shall make all repairs to the Library Building made necessary by misuse or neglect by the Village, the Village's agents, servants, or licensees. Upon termination of this Agreement, the microwave network and related equipment shall be removed by the Village in a careful and prudent manner so as not to damage the Library Building. The microwave network and related equipment shall remain the property of the Village despite the fact that they are affixed to the Library Building.

7. Village's Personal Property.

The Library acknowledges and agrees that all personal property, equipment, apparatus, fittings, fixtures and trade fixtures installed or stored on or in the Library Building by the Village constitute personal property, not real property, and shall continue to be the personal and exclusive property of the Village, including, without limitation, all telecommunication equipment, antennas, switches, microwaves, cables, wiring and associated equipment or personal property placed upon or within the Library Building by the Village (collectively, "Village's Equipment"). Village's Equipment shall remain at all times the personal property of the Village, and neither the Library nor any person claiming by through or under the Library shall have any right, title or interest (including without limitation, a security interest) in the Village's Equipment. The Village's successors shall have the right to remove Village's Equipment at any time during the term of this Agreement or its earlier termination.

8. Effect of Failure to Insist on Strict Compliance with Conditions.

The failure of either party to insist on strict performance of any covenant or condition of

this Agreement, or to exercise any option contained herein, shall not be construed as a waiver of such covenant, condition, or option in any other instance. This Agreement cannot be changed or terminated orally. Any and all amendments to this Agreement shall be made in writing and agreed to by both parties.

9. Notices.

Any notices required by this Agreement shall be served upon the Village or the Library, in writing, by personal delivery, registered or certified mail as follows:

If to:

Village of Addison
1 Friendship Plaza
Addison, Illinois 60101
Attn: Village Manager

If to:

Addison Public Library
4 Friendship Plaza
Addison, Illinois 60601
Attn: Director

With a copy to:

David J. Freeman
Robbins Schwartz
550 Warrenville Road
Suite 460
Lisle, Illinois 60532

With a copy to:

10. Village's Right to Inspection, Repair, and Maintenance.

As provided in Paragraph 1 above, the Village, or the Village's agents, may enter the Library Building at any reasonable time, upon adequate notice to the Library (except that no notice need to be given in the case of an emergency) for the purpose of inspection or the making of repairs, replacements, or additions to the microwave network and related equipment.

11. Binding Effect on Successors and Assigns.

The provisions of this Agreement shall apply to, bind, and inure to the benefit of the Village and the Library, their respective successors, legal representatives, and assigns.

12. No Waiver.

Nothing contained in this Agreement is intended to constitute, nor shall constitute, a waiver of the defenses available to the Village or the Library under the Illinois Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101, et seq., as amended, with respect to claims by third parties.

13. Entire Agreement.

This Agreement contains the entire understanding and agreement between the Parties with respect to the subject matter hereof, and supersedes all previous communications, proposals, representations, and agreements, whether oral or written.

14. Counterparts.

The Parties may execute this Agreement in counterparts and may exchange signatures through electronic submission.

[REMAINDER OF PAGE INTENTIONAL LEFT BLANK.

SIGNATURE PAGE TO FOLLOW.]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be signed on the dates set forth below.

VILLAGE OF ADDISON

By: Mayor

Date: _____

ATTEST:

By: Village Clerk

Date: _____

ADDISON PUBLIC LIBRARY

By: Board President

Date: _____

ATTEST:

By: Board Secretary

Date: _____

4913-0203-1171 v.1

Date:

To: Mary Medjo Me Zengue, Director

From:

Contact:

- Please follow-up with me
- Please keep my comment anonymous

Yesenia B.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I WANT THANK YESENIA B
 VERY MUCH VERY GOOD AT
 HER JOB. VERY PLEASANT
 TO ME I ENJOY HER VERY MUCH.
 THANK YOU AGAIN



Date: 6/5/25

To: Mary Medjo Me Zengue, Director

From:

Contact:

- Please follow-up with me
- Please keep my comment anonymous

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

There's a rumor going around
 that the kids are not going
 to be allowed afterschool
 w/out a parent/guardian if
 they are under 18.

I know it's a rumor but it
 was even shared by a school
 employee. It would be great
 if you could clear the rumor
 up!



Illinois bill to provide security resources to libraries

By [Brea Walters](#)

Published: Jun. 9, 2025 at 6:43 PM CDT | Updated: 14 hours ago

(WIFR) - Several libraries in Illinois received violent threats in recent years according to the Secretary of State's Office.

That led lawmakers to pass a bill to help libraries increase safety measures. All it needs now is Governor JB Pritzker's signature.

Byron Public Library hasn't had any violent incidents, but director Jason Shirley wants his team to be prepared in the event something does happen.

"We have 35 security cameras to cover the entire building. Everybody has been through active shooter training," Shirley said.

To ensure other libraries have the same resources as Byron's, Senate Bill 1550 was introduced.

The bill will allow the Secretary of State's Office to issue security grants for libraries throughout the state, ensuring their ability to provide a safe environment for patrons, employees and the community.

"Smaller libraries that do not have the budget because of property taxes but do have a population that is much larger than ours will really benefit from a grant to get security cameras and silent alarms," Shirley said.

The libraries will have to apply and meet certain criteria, like tax levy requirements, to qualify.

State Rep. Dave Vella (D-Rockford) says safety is necessary, that's why this bill should be signed by Governor Pritzker.

"The more security we give them, the better our library is gonna be. Our library is very much a public utility," Vella said.

Rockford Public Library's Bridget Finn says to match the needs of its staff and supporters they will keep fostering a safe environment where people can learn and grow.

"RPL takes the safety of staff and customers seriously, utilizing some of the security methods mentioned in this bill as well as others not included like professional security personnel in some locations, comprehensive staff training and access control systems. If signed by Governor Pritzker, this bill would help RPL and other libraries in our area maintain our safety efforts, and for that we are grateful."

Bridget Finn, Rockford Public Library Director of Marketing

Though most lawmakers backed the bill, State Representative John Cabello (R-Machesney Park) says he's surprised the Secretary of State supported it.

"It depends on what they are going to spend the money on cause the secretary, Alexi Giannoulas, is not a fan of law enforcement," Cabello said.

Backers believe libraries should be a safe place for everyone. Shirley says his staff will ensure it stays that way.

"We want people to feel represented and that this is their library," Shirley added.

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Senate passes bill requiring Illinois libraries to supply opioid overdose medication


The legislation, originally the idea of an Elgin high school student, is aimed at reducing the number of opioid-related deaths in Illinois.

by Isabella Schoonover and Medill Illinois News Bureau — May 28, 2025 in Health

AA



If signed into law, a bill that passed the Illinois Senate unanimously would require that all Illinois public libraries have medication on hand to combat an opioid overdose, and trained staff to administer it. (Medill Illinois News Bureau photo by Ismael M. Belkoura)

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SPRINGFIELD — Legislation that would require Illinois public libraries to have life-saving medications on hand for people experiencing opioid overdoses and provide staff training has unanimously passed the Illinois Senate and is now on Gov. JB Pritzker’s desk.

The legislation, [House Bill 1910](#), was proposed by a high school student in Elgin. It would require all Illinois public libraries to maintain a supply of opioid antagonists like [naloxone](#) — a nasal spray that can rapidly reverse an opioid overdose with virtually no side effects — and have at least one staff member working at all operating hours who is trained in administering the medication.

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Illinois Math and Science Academy senior Jordan Henry [brought the idea](#) for the bill to Rep. Anna Moeller, D-Elgin, after volunteering with harm reduction organizations and researching effective responses to opioid substance abuse.

“It’s a good example of how anyone can change public policy if they work at it and are dedicated and have a passion,” Moeller said. Moeller first met Henry while door-knocking one summer, and after discussing Henry’s idea for the bill, worked together with her to draft and introduce it in the spring legislative session.

“We are recognizing that having access to Narcan and opioid antagonists is a good first aid step for people who are experiencing opioid overdoses,” Moeller said.

A [similar system](#) has been implemented in the city of Chicago since 2022. Moeller said part of the idea behind the bill was to expand that benefit to all Illinois residents with support from the Illinois departments of Public Health and Human Services and the state’s [Drug](#)

[Overdose Prevention Program](#). The program is focused on distributing overdose medications to public facilities and nonprofits throughout Illinois.



The Chicago Public Library system has supplied opioid overdose medications since 2022. New legislation expands access to these medications to public libraries statewide. (Medill Illinois News Bureau photo by Isabella Schoonover)

“Libraries were identified as being an important institution because they’re open to the public,” Moeller said. “So having this available there makes sense.”

The bill would allow trained library workers to administer opioid antagonists to potential overdose victims on library grounds, in the immediate vicinity of libraries and at library events.

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One difference between the proposed state program and the system in place in Chicago is that while Chicago generally allows anyone from the public to take and administer available medications, the state program would allow only trained library staff members to administer the medication to someone experiencing a crisis.

“We wanted to make sure that only trained individuals are using it,” Moeller said. “These medications are very safe and not very difficult to use, but there is training so that you know somebody on the library staff or a volunteer who’s working with this program will be able to administer if somebody is having an overdose in a library.”

Moeller said she is optimistic the governor will sign the measure into law.

Isabella Schoonover is a graduate student in journalism with Northwestern University’s Medill School of Journalism, Media, Integrated Marketing Communications, and a fellow in its Medill Illinois News Bureau working in partnership with Capitol News Illinois.

Capitol News Illinois is a nonprofit, nonpartisan news service that distributes state government coverage through news outlets statewide. It is funded primarily by the Illinois Press Foundation and the Robert R. McCormick Foundation.



Isabella Schoonover is a student in the Medill Illinois News Bureau, a program at the Medill School of Journalism that provides local news outlets with state legislature and government coverage.

Tags: [Anna Moeller](#) [Chicago](#) [Elgin](#) [Illinois Department of Human Services \(IDHS\)](#)

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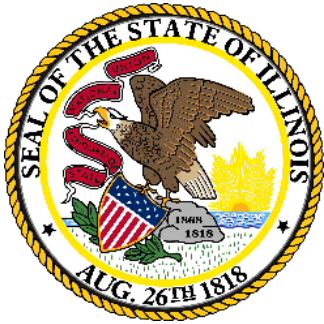
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The Medill Illinois News Bureau provides local news outlets with coverage of the state legislature and government agencies. Working in partnership with Capitol News Illinois, Medill graduate and undergraduate journalism students develop expertise in covering state government, producing stories and multimedia content that will be distributed to news organizations statewide and in bordering states.



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Press Releases

Gov. Pritzker, Secretary of State Alexi Giannoulias Dedicate Illinois State Library Reading Room in Jim Edgar's Name

Ceremony honors Jim Edgar, former Governor of Illinois

MAY 28, 2025



**Office of the Governor
JB Pritzker**

FOR IMMEDIATE RELEASE: Wednesday, May 28, 2025
Gov.Press@illinois.gov



CONTACT:

SPRINGFIELD- Today, Governor JB Pritzker joined Illinois Secretary of State Alexi Giannoulias, Congresswoman Nikki Budzinski, and leaders from across the state to honor former Illinois Governor and Secretary of State Jim Edgar by dedicating the 'Jim Edgar Reading Room' at the Illinois State Library in Springfield. The program celebrated Edgar's efforts to improve libraries and literacy programs across Illinois.

The **House Joint Resolution** to rename the Reading Room, proposed by Sec. Giannoulas, was adopted in April.

“Governor Jim Edgar has a relentless passion for upholding our political institutions, and a seemingly unlimited energy to continue bettering them,” **said Governor JB Pritzker**. “From the construction of the new Illinois State Library, to extensive rural library investments, to his nationally-renowned adult literacy program, Jim has connected so many across our state with new opportunities to learn, read, and grow. There is no more fitting tribute to him than the Illinois State Library Reading Room, a place that holds within its shelves the values that Jim has exemplified and fought for throughout his life: civic engagement, public good, and intellectual freedom.”

“It’s a privilege to honor the legacy of Governor Jim Edgar – an incredible statesman, advocate and friend – for his career of service to our state and its citizens,” **said Illinois Secretary of State Alexi Giannoulas**. “The Jim Edgar Reading Room enshrines the former Governor and Secretary of State’s legacy and indelible contributions to our state’s library, which continue to have a profound impact throughout our state.”

“I’m proud to join Governor Pritzker and Secretary Giannoulas in honoring my friend and mentor, Governor Jim Edgar,” **said Congresswoman Nikki Budzinski**. “Throughout his many years of public service, Governor Edgar was a champion of Illinois’ library system and literacy programs, and he took immense pride in our state’s rich literary heritage. I can’t think of a better way to celebrate his legacy than by dedicating a reading room in the library he helped build.”

Throughout his career in public service, Edgar initiated several important library programs and infrastructure efforts, including:

- Read Illinois, which showcased Illinois authors and the State’s literary heritage,
- ILLINET Online, a statewide library circulation system and resource-sharing catalog utilized regionally by public and academic libraries,
- An adult literacy program that later became a national model,
- Rural library development, creating larger units of library service across Illinois,
- Construction of the new Illinois State Library building, completed in 1990.

Referred to by his staff as “The Reader,” Edgar was known for his large personal library and collection of Illinois history books on loan from the State Library. The newly named Jim Edgar Reading Room can be visited at the Illinois State Library now. For more details and visiting hours, visit www.ilsos.gov/departments/library/.

“The Jim Edgar Reading Room is one small way we can say thank you to a leader who has spent his career bringing people together,” **said House Speaker Emanuel ‘Chris’ Welch.** “It’s not just a tribute to his name; it’s a recognition of his legacy, the work he has done, and the work he continues to do. And it’s a reminder that we continue that work every day—together.”

“What a fitting tribute to a leader who was instrumental in the construction of the very library that houses this reading room. I want to wish Governor Edgar the very best,” **said Senate President Don Harmon.**

“Celebrating the former Governor while promoting a love of reading is a meaningful win for our state,” **said House Minority Leader Tony McCombie (R-Savanna).**

###

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Municipal Minute

From Municipal Minute <jtappendorf@ancelglink.com>
Date Wed 2025-05-28 9:11 AM
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Municipal Minute

[Fifth Circuit Dismisses Patron Free Speech Challenge to Library Book Removal Decision](#)

A federal court of appeals issued a ruling last week dismissing a First Amendment lawsuit brought by library patrons to challenge the removal of certain books from a public library in Texas on free speech grounds. [Little, et al. v. Llano County, et al.](#)

Library patrons sued the librarian and board members of a county public library after the library officials removed 17 books because of their treatment of racial and sexual themes. The patrons claimed that the removal of these books violated their right to receive information under the free speech clause of the First Amendment. The federal district court agreed and issued a preliminary injunction against the library.

Last year, a panel of the Fifth Circuit upheld the federal court's injunction. However, the Fifth Circuit Court of Appeals granted an "en banc" rehearing of the appeal, and last week issued a lengthy ruling holding that the "right of information" does not apply to a public library's decision to remove books. Instead, the court of appeals determined that the library's collection decisions are government speech and, therefore, not subject to free speech protections under the First Amendment.

The court of appeals also rejected the patrons claims that the library's actions were in the nature of book banning, holding that patrons could still purchase the removed books from a bookstore or online.

The court of appeals also determined that the U.S. Supreme Court's decision in *Island Trees Union Free Sch. Dist. v. Pico* (a school book removal case) carries "no precedential weight" in the Fifth Circuit. The

court of appeals also overruled a 30 year old decision in their own circuit court (*Campbell v. St. Tammany Parish School*) that found unconstitutional a school's book removal decision, finding that this case created confusion because libraries are not able to determine whether a book removal violates the First Amendment.

There were a number of justices who joined in a dissenting opinion that disagreed with the majority's ruling. The dissenting justices would apply the U.S. Supreme Court's decision in *Pico* and find that the book removal decision of the county library was based on discriminatory intent rather than simply "weeding" books from the library's collections. The dissenting justices would also have left in place the 30 year old Fifth Circuit decision in *Campbell* that the majority overruled.

This decision is limited to the Fifth Circuit and the three states within its jurisdiction (Texas, Mississippi, and Louisiana), and does not apply in Illinois. However, because the decision appears to limit the *Pico* decision on book removals that was previous issued by the U.S. Supreme Court, this case might make its way to the U.S. Supreme Court, which could have an impact on Illinois libraries.

Municipal Minute is authored by Julie Tappendorf, a partner at the Ancel Glink law firm in Chicago, to provide timely legal updates on topics of interest to local governments.



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CHICAGO NEWS

Crowds gather to protest and support Edgewater library's Pride Month event

by: [Emmy Victor](#), [Ashlyn Wright](#)

Posted: Jun 9, 2025 / 05:47 PM CDT

Updated: Jun 9, 2025 / 05:52 PM CDT

CHICAGO — Dozens of people protested outside the Chicago Public Library in Edgewater, criticizing a Pride Month event held there on Monday morning.

Hundreds of others came to counter protest, supporting the library's decision to host story time with a drag queen.

Supporters used pride flags to help shield the families who were walking into the event from those protesting against it.

"We never even saw the hateful protestors, but we did see a strong showing of loving counter protestors wearing rainbow flags and trans pride flags. [They] actually chaperoned us into the front door of the library," William Kelly said.

The library promoted the event online as a special story time with books, music, and a guest drag performer.

Critics argued that the event shouldn't have been held at a public library.

“When I go to a public library, where I pay my taxes, I don’t want to see a man dressed up in drag. I don’t want my kid to be subject to that,” Danielle Carter Walters, the Vice President of Chicago Flips Red, said.

Supporters argued that the library should have programming for everyone.

“We’re talking about fun, sparkly costumes and reading some books. There are still age-appropriate books for these young children,” Asher McMahon, the Executive Director of Trans Up Front Illinois, said.

The families who attended the event told WGN News that despite what was happening outside, their children had a great time.

“They enjoyed that there was a book, they enjoyed that there was some music, they enjoyed that there was some dancing... honestly, it was a really fun story time,” Kelly said.

Chicago police say one person was arrested at the protest. A 48-year-old man allegedly pushed someone and tried to bite an officer, before being taken into custody.

WGN News reached out to the Chicago Public Library for comment but have not heard back. They have four drag story times scheduled at different libraries in June.

Addison Public Library
 Summary of Insurance
 2025-2026

Type of Coverage	Description of Coverage	Amount of Coverage
General Liability	Bodily Injury & property damage claims	\$1,000,000 Each Occurrence \$2,000,000 General Aggregate \$10,000 Medical Expenses \$1,000,000 Employee Benefit Liability \$1,000,000 Abuse & Molestation
Umbrella Liability	Provides additional coverage to General Liability	\$5,000,000 Retention: \$10,000
Property Coverage 4 Friendship Plaza, Addison	Loss of property due to fire, theft, etc.	Building - \$17,321,901 (expiring limit was \$16,497,019) Personal Property - \$2,267,253 (expiring limit was \$2,159,546) Collection - \$3,040,916 Fine Arts - \$218,551 Deductible: \$10,000/1% wind/hail EDP-Computers - \$729,377 Business income – ALS Water Back up - \$50,000 Flood - \$1,000,000 Earthquake \$1,000,000 Book Bike - \$4,196
Automobile Liability	Liability Insurance protects your business in the event of an injury to an employee traveling in an owned, rented or personal automobile on company business.	\$1,000,000
Directors & Officers	Provides protection for “decisions’ made by Directors, Officers, Volunteers, Trustees, Committee Members & The Entity also includes Employment Practices Liability & Fiduciary Liability.	\$1,000,000 D&O Retention: \$0 \$1,000,000 EPL Retention: \$5,000
Government Crime	Insurance provides coverage for theft of Funds	\$3,500,000 Retention: \$25,000
Data Breach	Provides Protection for the Possibility of a data breach	\$1,000,000 Retention: \$2,500
Workers Compensation	Provides coverage for Employees for Accidents or injuries that happen during working hours	\$1,000,000/\$1,000,000/\$1,000,000 8810 Clerical Payrolls - \$2,390,769 9101 All Other Payrolls - \$124,442

Named Insured: Addison Public Library

Coverage	Renewal dates	Utica National; Travelers; Beazley	Utica National; Travelers; Beazley
		2024-2025	2025-2026
Package	7/1/2025 – 7/1/2026	\$37,037	\$41,171
Automobile	7/1/2025 – 7/1/2026	\$497	\$497
Umbrella	7/1/2025 – 7/1/2026	\$6,642	\$6,583
Workers Comp	7/1/2025 – 7/1/2026	\$10,011	\$11,397
Directors & Officers	7/1/2025 – 7/1/2026	Included	Included
Crime	7/1/2025 - 7/1/2028	\$2,709	waiting on App
Cyber	8/20/2024 - 8/20/2025	\$4,661	Pending