

Tuesday, May 20, 2025

Regular Board Meeting

6:30 PM

Addison Village Hall

1 Friendship Plaza

Board Room

Addison, IL 60101

1. **Call to Order**

2. **Roll Call**

Establishment of a quorum

3. **Pledge of Allegiance**

4. **Approval of the Agenda**

5. **Election of Officers for FY26**

6. **Public Comment**

7. **Treasurer's Report**

The Treasurer will provide a report on the library's revenue for the month and year-to-date (YTD), as well as monthly and YTD expenditures, and monthly disbursements including payroll expenses.

Revenue

Received in April: \$89,125.14

YTD Revenue: \$7,013,839.19

Expenditures

Expended in April: \$1,207,696.90

YTD Expenditures: \$8,162,303.40

Disbursements

\$976,264.98 + April Payroll \$256,369.85

Grand Total for April Disbursements: \$1,232,634.83

FYI: This month's reports are pre-audit adjustments. As in the past, we will receive revised April/year-end financials once the audit is complete.

8. **Consent Agenda**

A. Approval of Minutes

B. Approval of Bills & Disbursements

9. **Reports**

A. Director & Staff Reports

APL Head of Children's Services Louise Dimick and Children's Services Assistant Debbie Sanchez will report to the Board about our plans for this year's summer reading program and also report on our new 500 Book Challenge for children.

B. Statistics

C. Building Project Report

10. **New Business**

A. ACTION ITEM: FY26 Board Meeting Dates & Times

The Board can continue holding monthly meetings at 6:30 PM on the third Tuesday of the month, or select a new recurring date &/or time for regular board meetings.

B. ACTION ITEM: Appointment of Committees and Committee Chairpersons

C. ACTION ITEM: Resolution 2025/2026-001 Amending Building Plan

This annual resolution is what legally allows us to accumulate money in our capital reserve fund.

(75 ILCS 5/5-8) (from Ch. 81, par. 5-8)

Sec. 5-8. The library board of any public library organized under the provisions of this Act may accumulate and set apart, as reserve funds, for the purchase of sites and buildings, for the construction and equipment of buildings, for the rental and repair of buildings acquired for library purposes, and for planned or emergency repairs and alterations of library buildings and equipment, the unexpended balances of the proceeds annually received from taxes not to excess of the statutory limits, provided the library board in its annual appropriation determination to the corporate authorities specifies that a specific fund is to be or is being accumulated for this purpose and has further resolved to develop and adopt a plan or plans pursuant to this Article. The plan required herein will be developed in general form within 2 years of the adoption of the ordinance establishing a special reserve fund; such plan subsequently may be amended as circumstances may require. No plan is needed for the emergency expenditures from this fund for the repair of an existing library building or its equipment.

(Source: P.A. 84-770.)

D. Action Item: Non-Resident Library Card Program Participation

E. ACTION ITEM: Transition of Banking Services

The Board will consider a recommendation to move the Library's accounts from BMO to Addison Bank & Trust.

F. ACTION ITEM: Declaration of Surplus Equipment

11. **Closed Session (if needed)**

12. **Correspondence & Announcements**

A. Patron Communication

B. Other Correspondence

C. Library News

13. **Additional Discussion**

14. **Adjournment**



Tuesday, May 20, 2025

Regular Board Meeting

6:30 PM

Addison Village Hall

1 Friendship Plaza

Room 1301

Addison, IL 60101

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Election of Officers for FY26**
6. **Public Comment**
7. **Treasurer's Report**
8. **Consent Agenda**
 - A. Approval of Minutes
 - B. Approval of Bills & Disbursements
9. **Reports**
 - A. Director & Staff Reports
 - B. Statistics
 - C. Building Project Report
10. **New Business**
 - A. ACTION ITEM: FY26 Board Meeting Dates & Times
 - B. ACTION ITEM: Appointment of Committees and Committee Chairpersons
 - C. ACTION ITEM: Resolution 2025/2026-001 Amending Building Plan
 - D. Action Item: Non-Resident Library Card Program Participation
 - E. ACTION ITEM: Transition of Banking Services
 - F. ACTION ITEM: Declaration of Surplus Equipment
11. **Closed Session (if needed)**
12. **Correspondence & Announcements**
 - A. Patron Communication
 - B. Other Correspondence
 - C. Library News
13. **Additional Discussion**
14. **Adjournment**

Robert's Rules of Order specifies that the following process be followed for electing officers in the case where there is no nominating committee:

- The presiding officer declares:

Nominations are now open for the office of _____.

(In our case, the order of election will be President, Vice President, Treasurer, Secretary.)

- Once the presiding officer has called for nominations, any member may make a nomination in the form:

I nominate [NAME].

Note – Robert's Rules specifies that a second is not necessary for a nomination.

The chair then responds:

[NAME] is nominated. Are there any further nominations for the office of _____.

If there are no further nominations, the chair declares that nominations are closed.

- Once nominations are closed, a "Viva Voce" election is conducted. If there is more than one nominee for a given office in a viva voce election, the candidates are voted on in the order in which they were nominated. The chair states:

As many as are in favor of [NAME #1] for [state the office] say aye.... Those opposed say no....

If the ayes prevail the chair states:

The ayes have it and [NAME #1] is elected to the office of _____.

If the No's are in the majority, the chair states:

The no's have it and [NAME #1] is not elected. Those in favor of [NAME #2] say aye.....

Those opposed say no....

Voting continues until a nominee receives a majority of the affirmative votes.

- Once the election has concluded for the office of President, the gavel is immediately turned over, if a new President has been elected, and the new President shall preside over the election of the rest of the officers following the same process and shall preside over the remainder of the meeting.

Addison Public Library Balance Sheet as of April 30, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> General Fund <hr/>			
<u>Assets</u>			
10-11-1030 - Cash on Hand - Petty Cash	205.35	0.00	205.35
10-11-1055 - Cash in Bank - Illinois National Bank E-Pay	9.40	(9.40)	0.00
10-11-1060 - Cash on Hand - Cash Registers	344.14	0.00	344.14
10-11-1065 - Cash in Bank - Harris Bank Friends	9,125.57	411.40	9,536.97
10-11-1070 - Cash in Bank - Harris Bank Librarian	2,000.00	0.00	2,000.00
10-11-1075 - Cash in Bank - Harris Bank Comingled	496,820.19	(31,449.68)	465,370.51
10-11-1085 - Cash in Bank - Ehlers	14,907,263.47	(449,054.83)	14,458,208.64
10-11-1095 - Cash in Bank - Harris Bank MM	5,199,644.87	(428,433.51)	4,771,211.36
10-11-2000 - Allocated Cash	(15,266,440.78)	533,419.52	(14,733,021.26)
10-12-0100 - Property Taxes Receivable	5,979,656.92	0.00	5,979,656.92
10-12-0101 - Due from State	53,215.63	0.00	53,215.63
	<u>11,381,844.76</u>	<u>(375,116.50)</u>	<u>11,006,728.26</u>
 Liabilities and Fund Balance			
<u>Liabilities</u>			
10-21-2750 - Accounts Payable	171,770.94	(4,774.59)	166,996.35
10-22-0230 - Employee I.M.R.F. Payable	9,400.95	0.50	9,401.45
10-22-0260 - Def Annuity Withholding Payable	(6,170.75)	2,142.55	(4,028.20)
10-22-0270 - Roth 457 Payable	0.00	700.00	700.00
10-22-0390 - Accrued Payroll	79,692.59	0.00	79,692.59
10-24-0300 - Deferred Property Taxes	5,979,656.92	0.00	5,979,656.92
10-24-0301 - Deferred Revenue - Per Capita Grant	53,017.47	0.00	53,017.47
	<u>6,287,368.12</u>	<u>(1,931.54)</u>	<u>6,285,436.58</u>
 Fund Balance			
10-30-2920 - Reserved - F.I.C.A.	(408,850.99)	0.00	(408,850.99)
10-30-2930 - Reserved - I.M.R.F.	144,313.11	0.00	144,313.11
10-30-2940 - Reserved - Unemployment Comp.	14,873.10	0.00	14,873.10
10-30-2950 - Reserved - Liability Insurance	11,717.53	0.00	11,717.53
10-30-2960 - Reserved - Audit	8,956.00	0.00	8,956.00
10-30-2965 - Reserved - Workers Comp	20,608.18	0.00	20,608.18
10-30-2970 - Reserved - Per Capita Grant	188,607.47	0.00	188,607.47
10-30-2990 - Unreserved Fund Balance	3,196,042.78	0.00	3,196,042.78
	<u>3,176,267.18</u>	<u>0.00</u>	<u>3,176,267.18</u>
 Total Liabilities and Fund Balance	<u>9,463,635.30</u>	<u>(1,931.54)</u>	<u>9,461,703.76</u>
 Excess Revenues Over Expenses	<u>1,918,209.46</u>	<u>(373,184.96)</u>	<u>1,545,024.50</u>

Addison Public Library Balance Sheet as of April 30, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Capital Improvement Fund <hr/>			
<u>Assets</u>			
80-11-1110 - Cash in Bank - III Metropolitan	661,738.18	3,118.62	664,856.80
80-11-2000 - Allocated Cash	15,264,653.75	(533,419.52)	14,731,234.23
	<u>15,926,391.93</u>	<u>(530,300.90)</u>	<u>15,396,091.03</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
80-21-2750 - Accounts Payable	527,663.00	215,085.90	742,748.90
	<u>527,663.00</u>	<u>215,085.90</u>	<u>742,748.90</u>
<u>Fund Balance</u>			
80-30-2999 - Reserved for Capital Projects	17,346,830.84	0.00	17,346,830.84
	<u>17,346,830.84</u>	<u>0.00</u>	<u>17,346,830.84</u>
Total Liabilities and Fund Balance	<u><u>17,874,493.84</u></u>	<u><u>215,085.90</u></u>	<u><u>18,089,579.74</u></u>
Excess Revenues Over Expenses	<u><u>(1,948,101.91)</u></u>	<u><u>(745,386.80)</u></u>	<u><u>(2,693,488.71)</u></u>

Rebillables Fund

<u>Assets</u>			
90-11-2000 - Allocated Cash	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
<u>Fund Balance</u>			
90-30-2990 - Fund Balance	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
Total Liabilities and Fund Balance	<u><u>1,787.03</u></u>	<u><u>0.00</u></u>	<u><u>1,787.03</u></u>

Addison Public Library Balance Sheet as of April 30, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> Total All Funds <hr/>			
<u>Assets</u>			
Cash on Hand - Petty Cash	205.35	0.00	205.35
Cash in Bank - Illinois National Bank	9.40	(9.40)	0.00
Cash on Hand - Cash Registers	344.14	0.00	344.14
Cash in Bank - Harris Bank Friends	9,125.57	411.40	9,536.97
Cash in Bank - Harris Bank Librarian	2,000.00	0.00	2,000.00
Cash in Bank - Harris Bank Comingled	496,820.19	(31,449.68)	465,370.51
Cash in Bank - Ehlers	14,907,263.47	(449,054.83)	14,458,208.64
Cash in Bank - Harris Bank MM	5,199,644.87	(428,433.51)	4,771,211.36
Cash in Bank - Ill Metropolitan	661,738.18	3,118.62	664,856.80
Property Taxes Receivable	5,979,656.92	0.00	5,979,656.92
Due from State	53,215.63	0.00	53,215.63
	<u>27,310,023.72</u>	<u>(905,417.40)</u>	<u>26,404,606.32</u>
 Liabilities and Fund Balance			
<u>Liabilities</u>			
Accounts Payable	699,433.94	210,311.31	909,745.25
Employee I.M.R.F. Payable	9,400.95	0.50	9,401.45
Def Annuity Withholding Payable	(6,170.75)	2,142.55	(4,028.20)
Roth 457 Payable	0.00	700.00	700.00
Accrued Payroll	79,692.59	0.00	79,692.59
Deferred Property Taxes	5,979,656.92	0.00	5,979,656.92
Deferred Revenue - Per Capita Grant	53,017.47	0.00	53,017.47
	<u>6,815,031.12</u>	<u>213,154.36</u>	<u>7,028,185.48</u>
 <u>Fund Balance</u>			
Reserved - F.I.C.A.	(408,850.99)	0.00	(408,850.99)
Reserved - I.M.R.F.	144,313.11	0.00	144,313.11
Reserved - Unemployment Comp.	14,873.10	0.00	14,873.10
Reserved - Liability Insurance	11,717.53	0.00	11,717.53
Reserved - Audit	8,956.00	0.00	8,956.00
Reserved - Workers Comp	20,608.18	0.00	20,608.18
Reserved - Per Capita Grant	188,607.47	0.00	188,607.47
Unreserved Fund Balance	3,197,829.81	0.00	3,197,829.81
Reserved for Capital Projects	17,346,830.84	0.00	17,346,830.84
	<u>20,524,885.05</u>	<u>0.00</u>	<u>20,524,885.05</u>
 Total Liabilities & Fund Balance	<u>27,339,916.17</u>	<u>213,154.36</u>	<u>27,553,070.53</u>
 Excess Revenues Over Expenditures	<u>(29,892.45)</u>	<u>(1,118,571.76)</u>	<u>(1,148,464.21)</u>

Addison Public Library Balance Sheet as of April 30, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
General Capital Assets Fund			
<u>Assets</u>			
95-14-0400 - Building Improvements	1,060,653.18	0.00	1,060,653.18
95-14-0410 - Construction in Progress	544,034.00	0.00	544,034.00
95-14-0450 - Books and Materials	3,316,608.82	0.00	3,316,608.82
95-14-0480 - Office Equipment	<u>1,169,651.00</u>	<u>0.00</u>	<u>1,169,651.00</u>
	<u>6,090,947.00</u>	<u>0.00</u>	<u>6,090,947.00</u>
Liabilities and Fund Balance			
<u>Liabilities</u>			
95-20-1000 - Accumulated Depreciation	<u>2,560,408.00</u>	<u>0.00</u>	<u>2,560,408.00</u>
	<u>2,560,408.00</u>	<u>0.00</u>	<u>2,560,408.00</u>
<u>Net Capital Assets</u>			
95-30-0600 - Net Capital Assets	<u>3,530,539.00</u>	<u>0.00</u>	<u>3,530,539.00</u>
	<u>3,530,539.00</u>	<u>0.00</u>	<u>3,530,539.00</u>
Total Liabilities and Net Capital Assets	<u><u>6,090,947.00</u></u>	<u><u>0.00</u></u>	<u><u>6,090,947.00</u></u>

Addison Public Library Revenue Report For the 12 Months Ended April 30, 2025

<u>General Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Taxes</u>					
10-41-3201 - Property Current - General	0.00	5,274,147.98	5,292,463.18	18,315.20	99.65
10-41-3202 - Property Current - F.I.C.A.	0.00	285,212.76	286,203.19	990.43	99.65
10-41-3203 - Property Current - I.M.R.F.	0.00	300,464.79	301,508.17	1,043.38	99.65
10-41-3205 - Property Current - Liability Insurance	0.00	61,008.08	61,219.93	211.85	99.65
10-41-3206 - Property Current - Audit	0.00	7,626.00	7,652.49	26.49	99.65
10-41-3207 - Property Current - Unemployment	0.00	4,575.61	4,591.49	15.88	99.65
10-41-3208 - Property Current - Workers Compensation	0.00	4,575.61	4,591.49	15.88	99.65
10-41-3301 - Replacement Taxes	0.00	73,373.47	100,000.00	26,626.53	73.37
10-41-3400 - Aggregate Refunds	<u>0.00</u>	<u>21,352.83</u>	<u>21,426.98</u>	<u>74.15</u>	<u>99.65</u>
	<u>0.00</u>	<u>6,032,337.13</u>	<u>6,079,656.92</u>	<u>47,319.79</u>	<u>99.22</u>
<u>Fines & Fees</u>					
10-42-3010 - Fines	589.30	6,582.66	5,000.00	(1,582.66)	131.65
10-42-3011 - Reciprocal Borrowing Reimbursements	0.00	1,936.31	1,000.00	(936.31)	193.63
10-42-3012 - Nonresident Fees	401.95	2,578.40	3,500.00	921.60	73.67
10-42-3016 - Scanner Fees	1,162.37	10,415.35	6,500.00	(3,915.35)	160.24
10-42-3099 - Printing and Other Fees	<u>727.75</u>	<u>8,145.03</u>	<u>5,000.00</u>	<u>(3,145.03)</u>	<u>162.90</u>
	<u>2,881.37</u>	<u>29,657.75</u>	<u>21,000.00</u>	<u>(8,657.75)</u>	<u>141.23</u>
<u>Intergovernmental</u>					
10-43-3004 - Per Capita Grant - Current Year	0.00	53,017.47	52,660.00	(357.47)	100.68
10-43-3009 - Other Grants	0.00	300.00	0.00	(300.00)	0.00
10-43-3016 - Pathways to Success Grant	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>(2,000.00)</u>	<u>0.00</u>
	<u>0.00</u>	<u>55,317.47</u>	<u>52,660.00</u>	<u>(2,657.47)</u>	<u>105.05</u>
<u>Interest</u>					
10-46-3028 - Other Interest Income	4,048.67	67,972.88	20,000.00	(47,972.88)	339.86
10-46-3029 - Interest on TD Ameritrade	<u>78,608.17</u>	<u>780,470.10</u>	<u>300,000.00</u>	<u>(480,470.10)</u>	<u>260.16</u>
	<u>82,656.84</u>	<u>848,442.98</u>	<u>320,000.00</u>	<u>(528,442.98)</u>	<u>265.14</u>
<u>Miscellaneous</u>					
10-47-3014 - Donations	20.25	(398.86)	100.00	498.86	(398.86)
10-47-3024 - Other Income	(7.84)	9,049.87	2,500.00	(6,549.87)	361.99
10-47-3030 - Friends of Addison Public Library	455.90	5,459.31	7,500.00	2,040.69	72.79
10-47-3031 - Friends Hispanic Program	<u>0.00</u>	<u>0.00</u>	<u>450.00</u>	<u>450.00</u>	<u>0.00</u>
	<u>468.31</u>	<u>14,110.32</u>	<u>10,550.00</u>	<u>(3,560.32)</u>	<u>133.75</u>
Total Non-Tax Revenues	<u>86,006.52</u>	<u>947,528.52</u>	<u>404,210.00</u>	<u>(543,318.52)</u>	<u>234.41</u>
Total General Fund Revenues	<u>86,006.52</u>	<u>6,979,865.65</u>	<u>6,483,866.92</u>	<u>(495,998.73)</u>	<u>107.65</u>

**Addison Public Library
Revenue Report
For the 12 Months Ended April 30, 2025**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Improvement Fund</u>					
<u>Other</u>					
80-46-3029 - Interest on IMET	3,118.62	33,973.54	20,000.00	(13,973.54)	169.87
80-47-3019 - Capital Donations	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>0.00</u>
	<u>3,118.62</u>	<u>33,973.54</u>	<u>120,000.00</u>	<u>86,026.46</u>	<u>28.31</u>
<u>Transfers</u>					
Total Capital Improvement Fund Revenues	<u>3,118.62</u>	<u>33,973.54</u>	<u>120,000.00</u>	<u>86,026.46</u>	<u>28.31</u>
<u>Rebillables Fund</u>					
<u>Miscellaneous</u>					
Total All Funds	<u>89,125.14</u>	<u>7,013,839.19</u>	<u>6,603,866.92</u>	<u>(409,972.27)</u>	<u>106.21</u>

Addison Public Library Expense Report For the 12 Months Ended April 30, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>General Fund</u>						
<u>Staffing</u>						
10-50-1100 - Staff Salaries and Wages	225,794.22	2,916,646.59	3,440,882.00	524,235.41	84.76	15.24
10-50-2200 - Employer F.I.C.A. Expense	16,923.80	219,346.85	263,228.00	43,881.15	83.33	16.67
10-50-2300 - Employer I.M.R.F. Expense	13,651.91	157,474.23	180,710.00	23,235.77	87.14	12.86
10-50-2400 - Health Insurance	38,610.12	442,879.70	513,175.00	70,295.30	86.30	13.70
10-50-2450 - Employee Assistance Program	0.00	3,412.50	3,420.00	7.50	99.78	0.22
10-50-2500 - Recruiting	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>294,980.05</u>	<u>3,739,759.87</u>	<u>4,402,415.00</u>	<u>662,655.13</u>	<u>84.95</u>	<u>15.05</u>
<u>Library Materials</u>						
<u>Children Services</u>						
10-52-3100 - Children Books	8,941.95	68,307.47	71,000.00	2,692.53	96.21	3.79
10-52-3900 - Children Other Expenditures	<u>2,384.03</u>	<u>23,762.66</u>	<u>28,000.00</u>	<u>4,237.34</u>	<u>84.87</u>	<u>15.13</u>
	<u>11,325.98</u>	<u>92,070.13</u>	<u>99,000.00</u>	<u>6,929.87</u>	<u>93.00</u>	<u>7.00</u>
<u>Adult Services</u>						
10-54-3110 - Adult Books	12,724.36	153,894.36	167,000.00	13,105.64	92.15	7.85
10-54-3900 - Adult Other Expenditures	<u>8,174.61</u>	<u>83,430.72</u>	<u>88,000.00</u>	<u>4,569.28</u>	<u>94.81</u>	<u>5.19</u>
	<u>20,898.97</u>	<u>237,325.08</u>	<u>255,000.00</u>	<u>17,674.92</u>	<u>93.07</u>	<u>6.93</u>
<u>Other Library Materials</u>						
10-55-3400 - Magazines/News	0.00	10,533.02	10,500.00	(33.02)	100.31	(0.31)
10-55-3500 - Online Databases	(2,709.73)	207,140.76	223,000.00	15,859.24	92.89	7.11
10-55-3860 - E-Books	12,998.26	89,729.93	75,000.00	(14,729.93)	119.64	(19.64)
10-55-3900 - Other Digital Media	<u>644.00</u>	<u>45,363.00</u>	<u>46,000.00</u>	<u>637.00</u>	<u>98.62</u>	<u>1.38</u>
	<u>10,932.53</u>	<u>352,766.71</u>	<u>354,500.00</u>	<u>1,733.29</u>	<u>99.51</u>	<u>0.49</u>
Total Library Materials	<u>43,157.48</u>	<u>682,161.92</u>	<u>708,500.00</u>	<u>26,338.08</u>	<u>96.28</u>	<u>3.72</u>
<u>General Contractual Services</u>						
10-56-4100 - Legal Fees	942.47	10,709.62	12,000.00	1,290.38	89.25	10.75
10-56-4410 - Collection Agency Fees	453.10	3,492.30	3,500.00	7.70	99.78	0.22
10-56-4420 - Equipment Rental & Leasing	0.00	3,326.28	4,000.00	673.72	83.16	16.84
10-56-4450 - Accounting Service Fees	3,600.00	23,770.00	23,830.00	60.00	99.75	0.25
10-56-4500 - Payroll Service Fees	4,535.22	50,629.48	56,210.00	5,580.52	90.07	9.93
10-56-4600 - Audit Service Fees	0.00	6,798.00	6,798.00	0.00	100.00	0.00
10-56-4900 - Other Contracts	<u>1,083.69</u>	<u>39,287.50</u>	<u>60,000.00</u>	<u>20,712.50</u>	<u>65.48</u>	<u>34.52</u>
	<u>10,614.48</u>	<u>138,013.18</u>	<u>166,338.00</u>	<u>28,324.82</u>	<u>82.97</u>	<u>17.03</u>

Addison Public Library Expense Report For the 12 Months Ended April 30, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Physical Services</u>						
<u>Utilities and Services</u>						
10-58-5100 - Natural Gas Service	1,722.37	20,139.98	28,000.00	7,860.02	71.93	28.07
10-58-5120 - Water Service	591.00	3,547.08	4,000.00	452.92	88.68	11.32
10-58-5310 - Refuse Disposal Service	723.94	4,421.24	4,265.00	(156.24)	103.66	(3.66)
10-58-5320 - Cleaning Service	<u>9,626.00</u>	<u>67,265.00</u>	<u>77,000.00</u>	<u>9,735.00</u>	<u>87.36</u>	<u>12.64</u>
	<u>12,663.31</u>	<u>95,373.30</u>	<u>113,265.00</u>	<u>17,891.70</u>	<u>84.20</u>	<u>15.80</u>
<u>Telecommunications</u>						
10-58-5510 - Telephone	1,391.46	9,291.93	11,500.00	2,208.07	80.80	19.20
10-58-5570 - Leased Internet Access Line	<u>476.20</u>	<u>5,679.97</u>	<u>7,500.00</u>	<u>1,820.03</u>	<u>75.73</u>	<u>24.27</u>
	<u>1,867.66</u>	<u>14,971.90</u>	<u>19,000.00</u>	<u>4,028.10</u>	<u>78.80</u>	<u>21.20</u>
<u>Maintenance and Repair</u>						
10-58-5610 - Building Supplies	2,404.72	34,417.54	45,000.00	10,582.46	76.48	23.52
10-58-5620 - HVAC	0.00	10,930.83	35,000.00	24,069.17	31.23	68.77
10-58-5690 - Other Building Materials & Repair	279.50	5,410.14	15,000.00	9,589.86	36.07	63.93
10-58-5710 - Equipment Maintenance & Repair	<u>3,760.77</u>	<u>59,278.32</u>	<u>85,000.00</u>	<u>25,721.68</u>	<u>69.74</u>	<u>30.26</u>
	<u>6,444.99</u>	<u>110,036.83</u>	<u>180,000.00</u>	<u>69,963.17</u>	<u>61.13</u>	<u>38.87</u>
Total Physical Services	<u>20,975.96</u>	<u>220,382.03</u>	<u>312,265.00</u>	<u>91,882.97</u>	<u>70.58</u>	<u>29.42</u>
<u>Automation</u>						
10-61-4800 - System Development	0.00	38,000.00	49,000.00	11,000.00	77.55	22.45
10-61-6100 - ILS Services	15,072.00	60,288.00	67,000.00	6,712.00	89.98	10.02
10-61-6200 - Software/Licenses	<u>10,793.56</u>	<u>79,354.63</u>	<u>100,000.00</u>	<u>20,645.37</u>	<u>79.35</u>	<u>20.65</u>
	<u>25,865.56</u>	<u>177,642.63</u>	<u>216,000.00</u>	<u>38,357.37</u>	<u>82.24</u>	<u>17.76</u>
<u>Continuing Education</u>						
10-62-7410 - Administration	0.00	1,847.00	3,500.00	1,653.00	52.77	47.23
10-62-7420 - Information Technology	0.00	1,452.74	1,600.00	147.26	90.80	9.20
10-62-7430 - Guest Services	0.00	1,480.00	1,500.00	20.00	98.67	1.33
10-62-7440 - Adult Services	16.08	2,539.95	2,500.00	(39.95)	101.60	(1.60)
10-62-7450 - Children Services	0.00	1,089.39	1,200.00	110.61	90.78	9.22
10-62-7455 - Teen Services	0.00	651.65	1,200.00	548.35	54.30	45.70
10-62-7460 - Materials Management	0.00	2,515.98	2,700.00	184.02	93.18	6.82
10-62-7470 - Staff In-Service	156.96	5,021.60	7,500.00	2,478.40	66.95	33.05
10-62-7480 - Board	140.00	605.00	2,500.00	1,895.00	24.20	75.80
10-62-7500 - Community Engagement	83.21	1,667.89	2,115.00	447.11	78.86	21.14
10-62-7510 - Memberships (Staff & Board)	333.00	8,714.69	11,000.00	2,285.31	79.22	20.78
10-62-7550 - In-State Travel	386.50	9,180.56	13,800.00	4,619.44	66.53	33.47
10-62-7560 - Out-of-State Travel	1,460.70	6,766.48	6,500.00	(266.48)	104.10	(4.10)
10-62-7600 - Tuition Reimbursement	<u>0.00</u>	<u>0.00</u>	<u>6,500.00</u>	<u>6,500.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>2,576.45</u>	<u>43,532.93</u>	<u>64,115.00</u>	<u>20,582.07</u>	<u>67.90</u>	<u>32.10</u>

Addison Public Library Expense Report For the 12 Months Ended April 30, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Programs</u>						
10-64-8100 - Adult Services Programs	1,922.64	23,548.76	28,000.00	4,451.24	84.10	15.90
10-64-8120 - Children Services Programs - General	841.51	13,373.56	17,000.00	3,626.44	78.67	21.33
10-64-8160 - Teen Program	2,904.59	16,680.54	19,000.00	2,319.46	87.79	12.21
10-64-8165 - Community Engagement Program	1,368.15	5,886.39	5,075.00	(811.39)	115.99	(15.99)
10-64-8170 - IT Programs	<u>1,001.72</u>	<u>6,380.57</u>	<u>6,500.00</u>	<u>119.43</u>	<u>98.16</u>	<u>1.84</u>
	<u>8,038.61</u>	<u>65,869.82</u>	<u>75,575.00</u>	<u>9,705.18</u>	<u>87.16</u>	<u>12.84</u>
<u>PR/Marketing</u>						
10-64-8210 - Newsletter	14,549.40	49,733.82	52,350.00	2,616.18	95.00	5.00
10-64-8220 - Flyers/Brochures	2,349.00	8,925.48	15,150.00	6,224.52	58.91	41.09
10-64-8910 - Other Promotions	<u>14,643.31</u>	<u>50,070.38</u>	<u>62,000.00</u>	<u>11,929.62</u>	<u>80.76</u>	<u>19.24</u>
	<u>31,541.71</u>	<u>108,729.68</u>	<u>129,500.00</u>	<u>20,770.32</u>	<u>83.96</u>	<u>16.04</u>
<u>Other Operating Expenses</u>						
<u>Supplies</u>						
10-66-9210 - Office Supplies	661.97	5,185.01	7,500.00	2,314.99	69.13	30.87
10-66-9220 - Guest Services Supplies	(29.99)	5,254.35	5,500.00	245.65	95.53	4.47
10-66-9230 - Adult Services Supplies	119.99	996.84	1,000.00	3.16	99.68	0.32
10-66-9240 - Children Services Supplies	108.90	3,123.68	3,000.00	(123.68)	104.12	(4.12)
10-66-9245 - Teen Services Supplies	0.00	688.65	1,000.00	311.35	68.87	31.13
10-66-9250 - Materials Management Supplies	2,504.31	33,797.25	35,000.00	1,202.75	96.56	3.44
10-66-9270 - Information Technology Supplies	822.46	25,579.81	27,000.00	1,420.19	94.74	5.26
10-66-9290 - Postage	0.00	5,471.35	10,000.00	4,528.65	54.71	45.29
10-66-9300 - Library Wide Supplies	2,039.51	9,322.43	11,000.00	1,677.57	84.75	15.25
10-66-9330 - Community Engagement Supplies	<u>207.77</u>	<u>3,881.26</u>	<u>4,320.00</u>	<u>438.74</u>	<u>89.84</u>	<u>10.16</u>
	<u>6,434.92</u>	<u>93,300.63</u>	<u>105,320.00</u>	<u>12,019.37</u>	<u>88.59</u>	<u>11.41</u>
<u>Insurance</u>						
10-66-9510 - Unemployment Compensation Insurance	1,686.72	2,698.31	5,000.00	2,301.69	53.97	46.03
10-66-9520 - Workers' Compensation Insurance	0.00	10,867.00	10,867.00	0.00	100.00	0.00
10-66-9530 - Liability Insurance	<u>0.00</u>	<u>51,546.00</u>	<u>55,500.00</u>	<u>3,954.00</u>	<u>92.88</u>	<u>7.12</u>
	<u>1,686.72</u>	<u>65,111.31</u>	<u>71,367.00</u>	<u>6,255.69</u>	<u>91.23</u>	<u>8.77</u>
<u>Grant Expenses</u>						
10-66-9840 - Per Capita Grant - Current Year	1,900.00	7,226.84	52,660.00	45,433.16	13.72	86.28
10-66-9850 - Per Capita Grant - Prior Year	0.00	18,439.32	36,321.86	17,882.54	50.77	49.23
10-66-9886 - Pathways to Success Grant Expenses	<u>1,019.17</u>	<u>2,000.00</u>	<u>0.00</u>	<u>(2,000.00)</u>	<u>0.00</u>	<u>100.00</u>
	<u>2,919.17</u>	<u>27,666.16</u>	<u>88,981.86</u>	<u>61,315.70</u>	<u>31.09</u>	<u>68.91</u>

Addison Public Library Expense Report For the 12 Months Ended April 30, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<u>Other Expenses</u>						
10-66-9910 - Hardware	6,099.66	43,356.90	50,000.00	6,643.10	86.71	13.29
10-66-9920 - Furniture and Equipment	588.00	9,863.48	10,000.00	136.52	98.63	1.37
10-66-9930 - Reciprocal Borrowing Expense	0.00	163.00	1,000.00	837.00	16.30	83.70
10-66-9940 - Cable Broadcast	400.00	5,200.00	4,800.00	(400.00)	108.33	(8.33)
10-66-9950 - Donations	11.64	1,163.39	0.00	(1,163.39)	0.00	100.00
10-66-9951 - Friends Hispanic Program	0.00	59.80	450.00	390.20	13.29	86.71
10-66-9960 - Friends of the Library	42.83	2,622.21	7,500.00	4,877.79	34.96	65.04
10-66-9970 - FUNshine Committee	2,010.70	4,214.80	4,500.00	285.20	93.66	6.34
10-66-9980 - Staff Recognition	<u>1,247.54</u>	<u>6,027.41</u>	<u>9,100.00</u>	<u>3,072.59</u>	<u>66.24</u>	<u>33.76</u>
	<u>10,400.37</u>	<u>72,670.99</u>	<u>87,350.00</u>	<u>14,679.01</u>	<u>83.20</u>	<u>16.80</u>
<u>Transfers</u>						
Total Other Operating Expenses	<u>21,441.18</u>	<u>258,749.09</u>	<u>353,018.86</u>	<u>94,269.77</u>	<u>73.30</u>	<u>26.70</u>
Total General Fund Expenditures	<u>459,191.48</u>	<u>5,434,841.15</u>	<u>6,427,726.86</u>	<u>992,885.71</u>	<u>84.55</u>	<u>15.45</u>
<u>Capital Improvement Fund</u>						
<u>Asset Replacement</u>						
80-55-1900 - Asset Replacement Expense	0.00	5,875.00	300,000.00	294,125.00	1.96	98.04
80-55-1905 - Renovation Project	<u>748,505.42</u>	<u>2,721,587.25</u>	<u>10,000,000.00</u>	<u>7,278,412.75</u>	<u>27.22</u>	<u>72.78</u>
	<u>748,505.42</u>	<u>2,727,462.25</u>	<u>10,300,000.00</u>	<u>7,572,537.75</u>	<u>26.48</u>	<u>73.52</u>
<u>RFID Project</u>						
80-65-1940 - RFID Project	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total Capital Improvement Fund Expenditures	<u>748,505.42</u>	<u>2,727,462.25</u>	<u>10,300,000.00</u>	<u>7,572,537.75</u>	<u>26.48</u>	<u>73.52</u>
<u>Rebillables Fund</u>						
90-50-5900 - Personal Orders	0.00	0.00	0.00	0.00	0.00	100.00
90-50-5950 - Interlibrary Loans, etc.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total All Funds	<u>1,207,696.90</u>	<u>8,162,303.40</u>	<u>16,727,726.86</u>	<u>8,565,423.46</u>	<u>48.80</u>	<u>51.20</u>

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
Addison Park District 111440 10-64-8100	Adult Services Programs	2-\$25 gift cards	50.00	21653	04/11/25	<u>50.00</u>
Aurelio's Pizza 113172 10-64-8100	Adult Services Programs	2-\$25 gift cards	50.00	21654	04/11/25	<u>50.00</u>
CDS Office Technologies 131476 10-66-9910	Hardware	Inv #1682231	895.50	21655	04/11/25	<u>895.50</u>
Comcast 132554 10-58-5510	Telephone	Inv #237669630	397.37	21656	04/11/25	<u>397.37</u>
Flavor Frenzy 162100 10-64-8100	Adult Services Programs	1-\$25 gift card	25.00	21657	04/11/25	<u>25.00</u>
Muggs n Manor 233100 10-64-8100	Adult Services Programs	1-\$25 gift card	25.00	21658	04/11/25	<u>25.00</u>
Republic Services #551 122869 10-58-5310	Refuse Disposal Service	Inv #0551-016223645	361.97	21659	04/11/25	<u>361.97</u>
Wepa Libros LLC 331116 10-64-8910	Other Promotions	Inv #000193	703.36	21660	04/11/25	<u>703.36</u>
ADP, LLC #110146 10-56-4500 10-56-4500	Payroll Service Fees Payroll Service Fees	Inv #688074606 Inv #688074358	4,154.42 380.80	21661	04/14/25	<u>4,535.22</u>
Ale Ramirez 10-64-8160	Teen Program	Dungeons + Dragons 4/9/25 & 4/23/25	300.00	21662	04/14/25	<u>300.00</u>
Business Office Systems 123175 80-55-1905	Renovation Project	50% deposit on quote #91307	5,756.52	21663	04/14/25	<u>5,756.52</u>
Flavor Frenzy 162100 10-66-9980	Staff Recognition	Staff Outing on 4/25/25	238.62	21664	04/14/25	<u>238.62</u>
Verizon 10-58-5510	Telephone	Inv #6110368807	97.12	21665	04/14/25	<u>97.12</u>

**Addison Public Library
Check Register**

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Addizone 112416 10-64-8100	Adult Services Programs	1-\$25 Gift Card	25.00	21666	04/22/25	<u>25.00</u>
Addizone 112416 10-64-8100	Adult Services Programs	To void check #21666	-25.00	21666	04/22/25	<u>(25.00)</u>
CDS Office Technologies 131476 10-66-9910	Hardware	To void check #21667	-4,835.00	21667	04/22/25	<u>(4,835.00)</u>
CDS Office Technologies 131476 10-66-9910	Hardware	Inv #041525 50% Deposit	4,835.00	21667	04/22/25	<u>4,835.00</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Mission Square Plan #306740	3,233.27	21668	04/22/25	<u>3,233.27</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	To void check #21668	-3,233.27	21668	04/22/25	<u>(3,233.27)</u>
Village of Addison - HSA 10-50-2400	Health Insurance	To void check #21669	-2,756.90	21669	04/22/25	<u>(2,756.90)</u>
Village of Addison - HSA 10-50-2400	Health Insurance	EE & ER HSA Contribution for 4/23/25 Payroll	2,756.90	21669	04/22/25	<u>2,756.90</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	BCBS May 2025	34,984.52	21670	04/22/25	<u>34,984.52</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	To void check #21670	-34,984.52	21670	04/22/25	<u>(34,984.52)</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	To void check #21671	-2,485.31	21671	04/22/25	<u>(2,485.31)</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	Delta Dental May 2025	2,485.31	21671	04/22/25	<u>2,485.31</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	VSP May 2025	317.56	21672	04/22/25	<u>317.56</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	To void check #21672	-317.56	21672	04/22/25	<u>(317.56)</u>

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Addizone 112416 10-64-8100	Adult Services Programs	1-\$25 gift card for summer reading	25.00	21673	04/23/25	<u>25.00</u>
Albertsons - Safeway 112213 10-66-9970 10-66-9970	FUNshine Committee FUNshine Committee	Jewel 4/4/25 Jewel 3/27/25	53.40 43.96	21674	04/23/25	<u>97.36</u>
Angelo Caputo's Fresh Markets 112433 10-66-9980	Staff Recognition	Staff Outing Event on 4/25/25	431.91	21675	04/23/25	<u>431.91</u>
CDS Office Technologies 131476 10-66-9910	Hardware	Inv #041525 50% Deposit	4,835.00	21676	04/23/25	<u>4,835.00</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 for 4/23/2025 Payroll	3,233.27	21677	04/23/25	<u>3,233.27</u>
Village of Addison - HSA 10-50-2400	Health Insurance	EE & ER HSA Contributuion for 4/23.25 Payroll	2,756.90	21678	04/23/25	<u>2,756.90</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	TransAmerica March 2025	240.01	21679	04/23/25	<u>240.01</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha - Worksite Benefit May 2025	519.03	21680	04/23/25	<u>519.03</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha Self Bill Life & AD&D May 2025	786.63	21681	04/23/25	<u>786.63</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	MetLife Hyatt Legal May 2025	110.00	21682	04/23/25	<u>110.00</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Allstate ID May 2025	75.70	21683	04/23/25	<u>75.70</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	BCBS May 2025	34,984.52	21684	04/23/25	<u>34,984.52</u>
Village of Addison:Health Ins 500011				21685	04/23/25	<u>2,485.31</u>

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-50-2400	Health Insurance	Delta Dental May 2025	2,485.31			
Village of Addison:Health Ins 500011				21686	04/23/25	<u>317.56</u>
10-50-2400	Health Insurance	VSP May 2025	317.56			
Johnson Controls Security 311290				21687	04/30/25	<u>279.50</u>
10-58-5690	Other Building Materials & Repair	Inv #41234565	279.50			
Amazon Capital Services 112300				21688	05/09/25	<u>995.54</u>
10-54-3110	Adult Books	19VC WVJH D9RL	165.15			
10-64-8160	Teen Program	1JT7 RXGT YPJ9	-49.98			
10-52-3900	Children Other Expenditures	1VDK CXXQ 4NM4	291.71			
10-52-3100	Children Books	1WV9 9M91 DGMN	194.84			
10-54-3110	Adult Books	14WK CW4N 4FFD	208.54			
10-52-3100	Children Books	1X7H 1H7X 34MD	50.24			
10-54-3900	Adult Other Expenditures	1HVH KKJF 36GQ	21.99			
10-54-3900	Adult Other Expenditures	13DL TJ4F 37J4	29.67			
10-54-3110	Adult Books	1XGK 6R3C 3DRM	9.99			
10-54-3110	Adult Books	1LTJ XHFF 1RRT	48.22			
10-54-3110	Adult Books	16KM D76M 3RCF	11.69			
10-54-3900	Adult Other Expenditures	17XJ QTXM 3796	13.48			
Comcast 132548				21689	05/09/25	<u>170.71</u>
10-58-5510	Telephone	Acct #8771 20 183 0148973	170.71			
Comcast 132554				21690	05/09/25	<u>399.79</u>
10-58-5510	Telephone	Acct #902012302	399.79			
OTC Brands, Inc 252842				21691	05/09/25	<u>340.31</u>
10-64-8120	Children Services Programs - General	Inv #73683817601	340.31			
4imprint, Inc. 162600				39330	05/08/25	<u>268.89</u>
10-66-9210	Office Supplies	Inv# 13690031	268.89			
Amazon Capital Services 112300				39331	05/08/25	<u>997.54</u>
10-54-3110	Adult Books	INV 19VC WVJH D9RL	165.15			
10-64-8100	Adult Services Programs	INV 1JT7 RXGT YPJ9	-47.98			
10-52-3900	Children Other Expenditures	1VDK CXXQ 4NM4	291.71			
10-52-3100	Children Books	1WV9 9M91 DGMN	194.84			
10-54-3110	Adult Books	14WK CW4N 4FFD	208.54			
10-52-3100	Children Books	1X7H 1H7X 34MD	50.24			
10-54-3900	Adult Other Expenditures	1HVH KKJF 36GQ	21.99			

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	13DL TJ4F 37J4	29.67			
10-54-3110	Adult Books	1XGK 6R3C 3DRM	9.99			
10-54-3110	Adult Books	1LTJ XHFF 1RRT	48.22			
10-54-3110	Adult Books	16KM D76M 3RCF	11.69			
10-54-3900	Adult Other Expenditures	17XJ QTXM 3796	13.48			
Amazon Capital Services 112300				39332	05/08/25	<u>854.20</u>
10-66-9210	Office Supplies	1LTJ XHFF 3JGT	33.98			
10-66-9980	Staff Recognition	11PP T7RH 31FJ	156.44			
10-66-9970	FUNshine Committee	111N WWCN 3TR7	17.58			
10-66-9970	FUNshine Committee	1XDP V69F 37DH	105.51			
10-64-8160	Teen Program	1MNH 7NV1 1XFJ	64.97			
10-66-9970	FUNshine Committee	17TW MYHJ 39JP	40.85			
10-66-9970	FUNshine Committee	16KM D76M 39WM	55.87			
10-66-9970	FUNshine Committee	1JTW VXVP 1V7W	169.15			
10-66-9970	FUNshine Committee	1Q3V VLPJ 1PVX	46.57			
10-66-9950	Donations	17TW MYHJ 3PMX	11.64			
10-66-9970	FUNshine Committee	1VL1 TMG7 3MFM	52.64			
10-64-8170	IT Programs	1DN7 QC9H 1WLQ	99.00			
Amazon Capital Services 112300				39333	05/08/25	<u>214.85</u>
10-66-9230	Adult Services Supplies	1LL6 7DT9 VK6D	90.00			
10-64-8100	Adult Services Programs	1LL6 7DT9 VK6D	54.44			
10-64-8160	Teen Program	1LL6 7DT9 VK6D	70.41			
Bitwarden, Inc.				39334	05/08/25	<u>4,050.00</u>
10-61-6200	Software/Licenses	Inv# 474F5CC2-0003	4,050.00			
Blick Art Materials 141820				39335	05/08/25	<u>243.60</u>
10-64-8170	IT Programs	Inv# 5068440	243.60			
BMO Harris Bank N.A. 22301				39336	05/08/25	<u>12,586.36</u>
10-66-9250	Materials Management Supplies	Jewel	6.67			
10-66-9970	FUNshine Committee	Jimmy John	1,041.21			
10-66-9210	Office Supplies	Sam's Club	341.14			
10-61-6200	Software/Licenses	Cyber Fox	87.50			
10-66-9270	Information Technology Supplies	Monoprice	160.56			
10-64-8160	Teen Program	Lego	359.99			
10-62-7470	Staff In-Service	Target	77.01			
10-66-9970	FUNshine Committee	Target	28.20			
10-64-8910	Other Promotions	Vistaprint	1,592.57			
10-61-6200	Software/Licenses	Adobe	330.67			

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9300	Library Wide Supplies	Webstaurant Store	1,261.16			
10-64-8910	Other Promotions	Custom Ink	1,317.41			
10-58-5610	Building Supplies	Abt	708.00			
10-66-9920	Furniture and Equipment	Abt	588.00			
10-62-7500	Community Engagement	ILA Marketing	70.00			
10-64-8910	Other Promotions	Sticker Mule	659.00			
10-64-8910	Other Promotions	Outfitters	1,560.00			
10-66-9980	Staff Recognition	Admin Lunch - La Hacienda	196.81			
10-64-8910	Other Promotions	Spotify	177.25			
10-64-8100	Adult Services Programs	Sam's Club	344.48			
10-66-9970	FUNshine Committee	Sam's Club	60.22			
10-58-5510	Telephone	Comcast	0.30			
10-61-6200	Software/Licenses	lightspeed	189.00			
10-61-6200	Software/Licenses	screen connect	41.00			
10-61-6200	Software/Licenses	SR Fax	12.60			
10-61-6200	Software/Licenses	Zoho Corp	155.00			
10-58-5510	Telephone	Comcast	160.84			
10-61-6200	Software/Licenses	Airtame	38.64			
10-64-8160	Teen Program	Signup.com	349.98			
10-64-8160	Teen Program	Signup.com	249.30			
10-66-9980	Staff Recognition	Great American Bagel	82.15			
10-61-6200	Software/Licenses	Zoom	15.99			
10-64-8100	Adult Services Programs	Dunkin	75.00			
10-64-8100	Adult Services Programs	Portillo's	75.00			
10-61-6200	Software/Licenses	Zoho Corp	123.50			
10-61-6200	Software/Licenses	Zoom	15.99			
10-61-6200	Software/Licenses	Zoom	15.99			
10-61-6200	Software/Licenses	Screen Connect	39.00			
10-64-8100	Adult Services Programs	Target	-20.77			
Carol Leeson				39337	05/08/25	<u>200.00</u>
10-64-8120	Children Services Programs - General	Make a Crocheted Stuffedie	200.00			
CDS Office Technologies 131476				39338	05/08/25	<u>340.31</u>
10-64-8120	Children Services Programs - General	Inv# 73683817601	340.31			
Center Point Publishing 131571				39339	05/08/25	<u>169.05</u>
10-54-3110	Adult Books	Inv# 2159407	143.88			
10-54-3110	Adult Books	Inv# 2160657	25.17			
Comcast 132548				39340	05/08/25	<u>570.50</u>
10-58-5510	Telephone	Inv#240220411	399.79			

Addison Public Library

Check Register

All Bank Accounts

April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-58-5510	Telephone	aCCT #8771201830148973	170.71			
Complete Cleaning 132523				39341	05/08/25	<u>4,813.00</u>
10-58-5320	Cleaning Service	Inv# C29539	4,813.00			
Crimson Multimedia Dist. 132835				39342	05/08/25	<u>1,803.13</u>
10-54-3900	Adult Other Expenditures	Inv# 019947	1,481.47			
10-54-3900	Adult Other Expenditures	Inv# 019948	140.00			
10-54-3900	Adult Other Expenditures	Inv# 019949	181.66			
D&Z House of Books Inc 143662				39343	05/08/25	<u>186.49</u>
10-54-3110	Adult Books	Inv# 2025/1001607	117.80			
10-54-3110	Adult Books	Inv# 2024/I000139	68.69			
Demco Inc 141551				39344	05/08/25	<u>55.99</u>
10-64-8120	Children Services Programs - General	Inv# 7635516	55.99			
Erika Ochoa 281526				39345	05/08/25	<u>150.00</u>
10-64-8100	Adult Services Programs	Zumba 5/19/2025	150.00			
Grainger 333337				39346	05/08/25	<u>321.28</u>
10-58-5610	Building Supplies	Inv# 9476845053	321.28			
IHLS - OCLC 191857				39347	05/08/25	<u>7,331.59</u>
10-55-3860	E-Books	Inv# 1000428145	7,331.59			
Jackson-Hirsh, Inc. 201115				39348	05/08/25	<u>12.84</u>
10-66-9960	Friends of the Library	Shipping & Handling	12.84			
LACONI, Inc. 221163				39349	05/08/25	<u>140.00</u>
10-62-7480	Board	Annual Trustee Banquet (2)	140.00			
Libraria 131861				39350	05/08/25	<u>2,351.91</u>
10-52-3100	Children Books	Inv# 257786	1,950.48			
10-66-9250	Materials Management Supplies	Inv# 257787	4.80			
10-52-3100	Children Books	Inv# 257785	257.12			
10-66-9250	Materials Management Supplies	Inv# 258475	0.60			
10-52-3100	Children Books	Inv# 258474	138.91			
LimriCC Unemployment Comp 290227				39351	05/08/25	<u>1,686.72</u>
10-66-9510	Unemployment Compensation Insurance	LIMRiCC Unemployment- 1st Quarter	1,686.72			

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Marti LaHood - 281914 10-64-8100	Adult Services Programs	Chair Yoga - 05.08.25	80.00	39352	05/08/25	<u>80.00</u>
Matthew Sherlock 892179 10-50-1100	Staff Salaries and Wages	Payroll check to replace Check#30695584	645.75	39353	05/08/25	<u>645.75</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 for 05.07.25 payroll	3,203.20	39354	05/08/25	<u>3,203.20</u>
Nicor Gas 241916 10-58-5100	Natural Gas Service	Acct# 66-8955-19024	1,722.37	39355	05/08/25	<u>1,722.37</u>
Patricia Trampas 261181 10-64-8100	Adult Services Programs	Essentrics - 05.14.25	80.00	39356	05/08/25	<u>80.00</u>
Pye-Barker Fire & Safety, LLC 10-58-5710	Equipment Maintenance & Repair	Inv# IV00508118	835.00	39357	05/08/25	<u>835.00</u>
Quill 273145 10-66-9300	Library Wide Supplies	Inv# 43736063	87.26	39358	05/08/25	<u>702.74</u>
10-66-9300	Library Wide Supplies	Inv# 43501706	15.66			
10-66-9300	Library Wide Supplies	Inv# 43510826	438.68			
10-66-9300	Library Wide Supplies	Inv# 43575010	96.06			
10-66-9300	Library Wide Supplies	Inv# 43411423	12.30			
10-66-9300	Library Wide Supplies	Inv# 43417889	52.78			
Republic Services #551 122869 10-58-5310	Refuse Disposal Service	Inv# 0551-016262506	361.97	39359	05/08/25	<u>361.97</u>
Resumayday 281580 10-66-9886	Pathways to Success Grant Expenses	Inv# 4768-001	1,019.17	39360	05/08/25	<u>1,200.00</u>
10-64-8165	Community Engagement Program	Inv# 4768-001	180.83			
Sherie C Shapiro 291967 10-64-8100	Adult Services Programs	Ageless Grace - 05.15.25	75.00	39361	05/08/25	<u>75.00</u>
University of IL Extension 312503 10-64-8165	Community Engagement Program	Vegetable Gardening - 04.26.25	150.00	39362	05/08/25	<u>150.00</u>
Village of Addison - HSA				39363	05/08/25	<u>2,756.90</u>

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-50-2400	Health Insurance	HSA - 05.07.25	2,756.90			
Village of Addison: Misc Exp 500010				39364	05/08/25	<u>1,104.34</u>
10-64-8210	Newletter	Inv# 2025-00000019	1,104.34			
Village of Addison: Water Ser 500013				39365	05/08/25	<u>591.00</u>
10-58-5120	Water Service	Acct# 5433070004-001	591.00			
VisoGraphic 322200				39366	05/08/25	<u>6,722.53</u>
10-64-8210	Newletter	Inv# 244983	6,722.53			
Volton Bicycles				39367	05/08/25	<u>930.00</u>
10-64-8165	Community Engagement Program	Inv# D377	930.00			
Yazmin Sosa 351570				39368	05/08/25	<u>175.00</u>
10-64-8100	Adult Services Programs	Elmhurst University Student - April	175.00			
4imprint, Inc. 162600				39369	05/20/25	<u>7,071.48</u>
10-64-8910	Other Promotions	INV 13696711	7,071.48			
A.K. Mulch Firewood				39370	05/20/25	<u>1,580.00</u>
10-58-5610	Building Supplies	Mulch	1,580.00			
Ale Ramirez				39371	05/20/25	<u>300.00</u>
10-64-8160	Teen Program	Dungeons + Dragons Program - 5/7 & 5/21	300.00			
Amazon Capital Services 112300				39372	05/20/25	<u>603.88</u>
10-64-8160	Teen Program	1HR3 DGJT V3LJ	130.57			
10-64-8160	Teen Program	1VTC 9HXP RTR3	33.20			
10-64-8120	Children Services Programs - General	14XQ QKR3 WC3P	47.71			
10-66-9270	Information Technology Supplies	1HWL XYMY RXHY	39.98			
10-66-9970	FUNshine Committee	1JWP NTDJ W4QN	27.58			
10-64-8165	Community Engagement Program	1V7Y 93RG V1NK	96.55			
10-66-9970	FUNshine Committee	1HR3 DGJT V1Y1	19.96			
10-66-9970	FUNshine Committee	1D7G JJRP VQ6R	44.22			
10-54-3900	Adult Other Expenditures	13WD 3TQQ W94P	19.95			
10-52-3100	Children Books	1LD9FPD1 TRP1	-7.55			
10-64-8170	IT Programs	1WM9 L7FK WMX1	120.03			
10-66-9300	Library Wide Supplies	1V7Y 93RG V16L	31.68			
Amazon Capital Services 112300				39373	05/20/25	<u>873.31</u>

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-66-9980	Staff Recognition	1G31 KM3V WJML	34.98			
10-64-8160	Teen Program	1RC6 D9X4 TH6P	26.99			
10-64-8160	Teen Program	19FL VGWW W1RK	22.56			
10-64-8170	IT Programs	1P1Y 36G1 VQLW	6.99			
10-64-8160	Teen Program	1Q1R JJFW VGNC	50.73			
10-64-8160	Teen Program	1M36 LD1F V6Q7	10.40			
10-66-9970	FUNshine Committee	1Q3G QQ1V VM6D	35.98			
10-66-9270	Information Technology Supplies	1RC6 D9X4 TKT6	233.28			
10-64-8170	IT Programs	19FL VGQQ VKVX	226.80			
10-66-9300	Library Wide Supplies	1YDV C6K7 TXWJ	4.99			
10-64-8170	IT Programs	1YDV C6K7 TXWJ	219.61			
Amazon Capital Services 112300				39374	05/20/25	<u>1,167.61</u>
10-54-3900	Adult Other Expenditures	1L YF KGFY WDX7	16.14			
10-54-3900	Adult Other Expenditures	1DRV TC6Y WHY4	28.29			
10-62-7470	Staff In-Service	1C41 Y9FF XRQF	79.95			
10-66-9270	Information Technology Supplies	1GTV PQFV VYH4	127.20			
10-64-8170	IT Programs	1Q1M XGRF VQWG	35.69			
10-64-8160	Teen Program	1F39 C1LM WPLM	117.39			
10-64-8100	Adult Services Programs	141D W6CP WVFC	258.69			
10-66-9270	Information Technology Supplies	1W13 T1KT CD69	29.00			
10-66-9330	Community Engagement Supplies	19R3 XGNJ W3XK	163.10			
10-64-8160	Teen Program	14VF NNJQ VXF3	79.72			
10-66-9270	Information Technology Supplies	1C7N 7DCD XCCR	232.44			
Amazon Capital Services 112300				39375	05/20/25	<u>411.11</u>
10-66-9980	Staff Recognition	19GM RLTT QHJ7	39.20			
10-64-8100	Adult Services Programs	1DVG 4NQD T3RW	22.04			
10-66-9980	Staff Recognition	1PHW D6KW WKWX	59.93			
10-66-9970	FUNshine Committee	11WT YYKQ QXFQ	109.46			
10-66-9210	Office Supplies	16GX VHPX T39Q	17.96			
10-66-9300	Library Wide Supplies	1CTP QQFT RR6D	8.95			
10-66-9330	Community Engagement Supplies	1WHL Q7P4 RWK9	44.67			
10-66-9240	Children Services Supplies	1DVG 4NQD R196	108.90			
Ana Beltran 892191				39376	05/20/25	<u>31.92</u>
10-62-7550	In-State Travel	Mileage	1.68			
10-62-7550	In-State Travel	Mileage	30.24			
Anderson Lock Company, Ltd				39377	05/20/25	<u>30,771.00</u>
80-55-1905	Renovation Project	Payment 5 - 4.30.25	30,771.00			

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Angelo Sorce Productions 112417 10-66-9940	Cable Broadcast	INV 0890	400.00	39378	05/20/25	<u>400.00</u>
Asia Sources, Inc 10-64-8910	Other Promotions	INV SI-168276	460.00	39379	05/20/25	<u>460.00</u>
Aurelio's Pizza 113172 10-64-8100	Adult Services Programs	Aurelio's Pizza - 4.15.25	31.75	39380	05/20/25	<u>31.75</u>
Baker & Taylor 120230 10-52-3100	Children Books	INV 2038977389	1,023.67	39381	05/20/25	<u>1,023.67</u>
Baker & Taylor 120290 10-52-3100	Children Books	INV 2039023962	110.49	39382	05/20/25	<u>1,054.42</u>
10-66-9250	Materials Management Supplies	INV 2039023963	3.57			
10-66-9250	Materials Management Supplies	INV 2038995430	24.99			
10-52-3100	Children Books	INV 2038979021	267.24			
10-52-3100	Children Books	INV 2038972702	221.63			
10-66-9250	Materials Management Supplies	INV 2038979022	14.28			
10-66-9250	Materials Management Supplies	INV 2038972703	16.66			
10-52-3100	Children Books	INV 2038995429	395.56			
Baker & Taylor 120310 10-66-9250	Materials Management Supplies	INV 2039039394	26.18	39383	05/20/25	<u>11,195.78</u>
10-54-3110	Adult Books	INV 2039039393	902.30			
10-54-3110	Adult Books	INV 2039023594	2,280.23			
10-66-9250	Materials Management Supplies	INV 2039008312	105.91			
10-66-9250	Materials Management Supplies	INV 2039023595	76.16			
10-54-3110	Adult Books	INV 2038990978	2,076.64			
10-66-9250	Materials Management Supplies	INV 2038990979	61.88			
10-54-3110	Adult Books	INV 2038973416	1,348.03			
10-54-3110	Adult Books	INV 2038977405	1,249.05			
10-66-9250	Materials Management Supplies	INV 2038973417	28.56			
10-66-9250	Materials Management Supplies	INV 2038977406	60.69			
10-54-3110	Adult Books	INV 2039008311	2,980.15			
Baker & Taylor 120330 10-54-3110	Adult Books	INV 2039027888	39.09	39384	05/20/25	<u>43.98</u>
10-54-3110	Adult Books	INV 2038995981	4.89			
Brooke Sievers 829192 10-62-7550	In-State Travel	Mileage+ tolls	31.58	39385	05/20/25	<u>31.58</u>

Addison Public Library

Check Register

All Bank Accounts

April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Built Rite Construction LLC 80-55-1905	Renovation Project	Payment #5 4.30.25	73,898.00	39386	05/20/25	<u>73,898.00</u>
CDS Office Technologies 131476 10-58-5710	Equipment Maintenance & Repair	INV 1688067	552.02	39387	05/20/25	<u>552.02</u>
Chicago Backflow Inc 131841 10-58-5710	Equipment Maintenance & Repair	INV 41392	945.00	39388	05/20/25	<u>945.00</u>
Cintas Fire Protection 131961 10-58-5710	Equipment Maintenance & Repair	INV 0F4747493	542.00	39389	05/20/25	<u>542.00</u>
Colley Elevator 132555 10-58-5710 10-58-5710	Equipment Maintenance & Repair Equipment Maintenance & Repair	INV 279679 INV 278818	703.00 183.75	39390	05/20/25	<u>886.75</u>
Complete Cleaning 132523 10-58-5320	Cleaning Service	INV C30034	4,813.00	39391	05/20/25	<u>4,813.00</u>
Crimson Multimedia Dist. 132835 10-52-3900 10-54-3900 10-54-3900 10-54-3900 10-54-3900 10-54-3900 10-52-3900	Children Other Expenditures Adult Other Expenditures Adult Other Expenditures Adult Other Expenditures Adult Other Expenditures Adult Other Expenditures Children Other Expenditures	INV 020535 INV 020533 INV 020536 INV 020534 INV 020167 INV 020168 INV 020166	80.00 366.47 122.71 40.00 162.32 80.00 35.00	39392	05/20/25	<u>886.50</u>
Cyberdyne Masonry Corporation 133100 80-55-1905	Renovation Project	Masonry Pmt #5 - 4.30.25	4,500.00	39393	05/20/25	<u>4,500.00</u>
Deborah Sanchez 829116 10-62-7550	In-State Travel	Mileage + Parking	20.54	39394	05/20/25	<u>20.54</u>
Dell 141554 10-66-9910	Hardware	INV 1018658954	369.16	39395	05/20/25	<u>369.16</u>
Douglas Floor Covering, Inc. 80-55-1905	Renovation Project	Resilient & Carpeting	58,330.00	39396	05/20/25	<u>58,330.00</u>
Ebsco Information Services 151271				39397	05/20/25	<u>1,270.00</u>

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-55-3500	Online Databases	INV 91011018979	1,270.00			
Eco Lighting Services and Technology LLC 151341 80-55-1905	Renovation Project	Payment #5 - 4.30.25	200,025.00	39398	05/20/25	<u>200,025.00</u>
Eden Morris 10-66-9980	Staff Recognition	Outing Supplies	7.50	39399	05/20/25	<u>7.50</u>
Education (HQ) 10-64-8100 10-64-8170	Adult Services Programs IT Programs	INV 1003407.090 INV 1003407.090	50.00 50.00	39400	05/20/25	<u>100.00</u>
Elizabeth Freebairn 10-62-7550	In-State Travel	Mileage	2.94	39401	05/20/25	<u>2.94</u>
Frederick Quinn Corporation 162815 80-55-1905	Renovation Project	Payment #5 - 4.30.25	47,665.00	39402	05/20/25	<u>47,665.00</u>
Gabriela Tafolla 162821 10-62-7550 10-62-7560 10-62-7550 10-62-7560	In-State Travel Out-of-State Travel In-State Travel Out-of-State Travel	Mileage Mileage Mileage Mileage	15.76 730.35 15.76 730.35	39403	05/20/25	<u>1,492.22</u>
GALE/CENGAGE Learning 171152 10-54-3110 10-54-3110	Adult Books Adult Books	INV 999100366234 INV 999100313072	20.99 188.18	39404	05/20/25	<u>209.17</u>
Hargrave Builders, Inc. 181171 80-55-1905	Renovation Project	Payment #5 - 4.30.25	25,335.00	39405	05/20/25	<u>25,335.00</u>
Heitkotter, Inc. 181547 80-55-1905	Renovation Project	Accoustical Ceilings & Treatment	44,302.00	39406	05/20/25	<u>44,302.00</u>
IL Library Association 192210 10-62-7510 10-66-9840 10-62-7510	Memberships (Staff & Board) Per Capita Grant - Current Year Memberships (Staff & Board)	INV 302254 INV 309098 INV 308066	75.00 1,900.00 100.00	39407	05/20/25	<u>2,075.00</u>
J&M Decorating Inc. 80-55-1905	Renovation Project	Painting - payment 5	21,600.00	39408	05/20/25	<u>21,600.00</u>

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Jodi Gianakopoulos 892160				39409	05/20/25	<u>24.50</u>
10-62-7550	In-State Travel	Parking	9.50			
10-62-7550	In-State Travel	Parking	15.00			
Krueger International, Inc. 212825				39410	05/20/25	<u>12,604.50</u>
80-55-1905	Renovation Project	INV 14724066	12,604.50			
Land's End Business Outfitters				39411	05/20/25	<u>131.54</u>
10-64-8910	Other Promotions	INV SIN12917062	73.54			
10-64-8910	Other Promotions	INV SIN12846883	87.00			
10-64-8910	Other Promotions	Credit Memo SCR1568032	-29.00			
Lauterbach&Amen LLP 172582				39412	05/20/25	<u>3,600.00</u>
10-56-4450	Accounting Service Fees	INV 103069	1,800.00			
10-56-4450	Accounting Service Fees	INV 103670	1,800.00			
Len's Ace Hardware, Inc. 221567				39413	05/20/25	<u>264.98</u>
10-58-5610	Building Supplies	INV 532097/1	68.04			
10-64-8165	Community Engagement Program	INV 532359/1	10.77			
10-58-5610	Building Supplies	INV 532455/1	53.08			
10-58-5610	Building Supplies	INV 532706/1	32.36			
10-58-5610	Building Supplies	INV 533011/1	44.08			
10-58-5610	Building Supplies	INV 533109/1	56.65			
Lesley Cyrier 892152				39414	05/20/25	<u>20.70</u>
10-62-7550	In-State Travel	Mileage	1.68			
10-62-7440	Adult Services	Mileage	16.08			
10-62-7550	In-State Travel	Meal	2.94			
Libraria 131861				39415	05/20/25	<u>4,360.62</u>
10-52-3100	Children Books	INV 259449	48.37			
10-52-3100	Children Books	INV 259451	1,294.50			
10-66-9250	Materials Management Supplies	INV 259452	14.40			
10-66-9250	Materials Management Supplies	INV 259450	0.30			
10-52-3100	Children Books	INV 259366	14.24			
10-66-9250	Materials Management Supplies	INV 259367	0.30			
10-52-3100	Children Books	INV 259068	2,953.08			
10-66-9250	Materials Management Supplies	INV 259069	6.30			
10-52-3100	Children Books	INV 258700	29.13			
Libraries First 192468				39416	05/20/25	<u>395.00</u>
10-64-8100	Adult Services Programs	INV 1400	197.50			

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8120	Children Services Programs - General	INV 1400	197.50			
Library Journal 10-55-3900	Other Digital Media	Membership #1378904	395.00	39417	05/20/25	<u>395.00</u>
Lucas De Mattos Marcondes 221985 10-62-7550	In-State Travel	Mileage	15.40	39418	05/20/25	<u>15.40</u>
Manufacturers News Inc 231168 10-54-3110	Adult Books	INV A11446-01	266.90	39419	05/20/25	<u>266.90</u>
Marti LaHood - 281914 10-64-8100	Adult Services Programs	Chair Yoga - 5.22.25	80.00	39420	05/20/25	<u>80.00</u>
Matthew Bender Co Inc 231189 10-54-3110	Adult Books	INV 44701616	320.31	39421	05/20/25	<u>320.31</u>
Matthew Sherlock 892179 10-62-7550	In-State Travel	Mileage	34.96	39422	05/20/25	<u>62.10</u>
10-62-7550	In-State Travel	Mielage	27.14			
Matthew Williams 892182 10-64-8100	Adult Services Programs	Card Prize	25.00	39423	05/20/25	<u>74.33</u>
10-62-7550	In-State Travel	Mileage	36.12			
10-62-7500	Community Engagement	Lunch	13.21			
MG Mechanical Contracting, Inc 231980 80-55-1905	Renovation Project	HVAC - pmt #5 4.30.25	141,516.00	39424	05/20/25	<u>141,516.00</u>
Midwest Tape 231925 10-54-3900	Adult Other Expenditures	INV 507006295	379.28	39425	05/20/25	<u>8,993.32</u>
10-54-3900	Adult Other Expenditures	INV 507006291	41.23			
10-54-3900	Adult Other Expenditures	INV 507006293	94.45			
10-54-3900	Adult Other Expenditures	INV 507006292	75.71			
10-54-3900	Adult Other Expenditures	INV 507006300	14.39			
10-54-3900	Adult Other Expenditures	INV 507005379	25.18			
10-54-3900	Adult Other Expenditures	INV 507006299	80.97			
10-54-3900	Adult Other Expenditures	INV 507006294	18.74			
10-52-3900	Children Other Expenditures	INV 507006290	127.45			
10-52-3900	Children Other Expenditures	INV 507006296	101.19			
10-54-3900	Adult Other Expenditures	INV 507006297	17.99			
10-54-3900	Adult Other Expenditures	INV 506997088	207.96			

Addison Public Library

Check Register

All Bank Accounts

April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	INV 507000381	164.96			
10-54-3900	Adult Other Expenditures	INV 507005378	74.21			
10-54-3900	Adult Other Expenditures	INV 506977626	80.96			
10-54-3900	Adult Other Expenditures	INV 506977625	22.48			
10-54-3900	Adult Other Expenditures	INV 506977623	14.99			
10-54-3900	Adult Other Expenditures	INV 506950418	36.99			
10-54-3900	Adult Other Expenditures	INV 507028224	132.97			
10-54-3900	Adult Other Expenditures	INV 507028222	392.91			
10-54-3900	Adult Other Expenditures	INV 507028225	108.97			
10-54-3900	Adult Other Expenditures	INV 507074198	20.99			
10-54-3900	Adult Other Expenditures	INV 507074532	74.22			
10-54-3900	Adult Other Expenditures	INV 507074531	74.97			
10-54-3900	Adult Other Expenditures	INV 507074534	37.48			
10-54-3900	Adult Other Expenditures	INV 507074533	99.71			
10-54-3900	Adult Other Expenditures	INV 507074199	14.99			
10-54-3900	Adult Other Expenditures	INV 507074196	277.58			
10-52-3900	Children Other Expenditures	INV 507074530	199.43			
10-52-3900	Children Other Expenditures	INV 507074535	44.97			
10-54-3900	Adult Other Expenditures	INV 507037976	220.96			
10-54-3900	Adult Other Expenditures	INV 507038967	13.49			
10-54-3900	Adult Other Expenditures	INV 507038963	18.74			
10-52-3900	Children Other Expenditures	INV 507038965	49.48			
10-52-3900	Children Other Expenditures	INV 507038964	24.74			
10-52-3900	Children Other Expenditures	INV 507038962	80.20			
10-52-3900	Children Other Expenditures	INV 507037979	132.71			
10-54-3900	Adult Other Expenditures	INV 507038966	80.96			
10-54-3900	Adult Other Expenditures	INV 507038709	15.99			
10-54-3900	Adult Other Expenditures	INV 507038960	980.35			
10-54-3900	Adult Other Expenditures	INV 507037977	85.98			
10-54-3900	Adult Other Expenditures	INV 506997089	1,468.71			
10-55-3860	E-Books	INV 507102661	2,370.81			
10-66-9250	Materials Management Supplies	INV 507108928	391.88			
Nardi's Pizza 241172				39426	05/20/25	<u>699.75</u>
10-64-8100	Adult Services Programs	251880 - 4.24.25	61.25			
10-64-8160	Teen Program	251880 - 4.24.25	61.25			
10-64-8100	Adult Services Programs	251878 - 4.17.25	48.50			
10-64-8160	Teen Program	251878 - 4.17.25	48.50			
10-64-8160	Teen Program	251871 - 3.20.25	68.00			
10-64-8160	Teen Program	251870 - 3.19.25	58.50			
10-64-8160	Teen Program	251873 - 3.27.25	71.50			
10-64-8160	Teen Program	251879 - 4.23.25	38.25			

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8160	Teen Program	251872 - 3.26.25	58.50			
10-64-8160	Teen Program	251876 - 4.9.25	40.00			
10-64-8160	Teen Program	251877 - 4.10-25	70.00			
10-64-8100	Adult Services Programs	251877 - 4.10.25	36.50			
10-64-8100	Adult Services Programs	251875 - 4.3.25	39.00			
NASW				39427	05/20/25	<u>158.00</u>
10-62-7510	Memberships (Staff & Board)	NASW Membership - Yesenia Benavidez	158.00			
Natalie Hernandez				39428	05/20/25	<u>7.84</u>
10-62-7550	In-State Travel	Mileage	7.84			
Navitor, Inc				39429	05/20/25	<u>1,660.18</u>
10-66-9250	Materials Management Supplies	INV 7790792	1,660.18			
Nelson Fire Protection				39430	05/20/25	<u>22,950.00</u>
80-55-1905	Renovation Project	payment #5 4.30.25	22,950.00			
NobleTec LLC				39431	05/20/25	<u>7,893.93</u>
10-61-6200	Software/Licenses	INV C17563	2,038.83			
10-61-6200	Software/Licenses	INV C17077	2,691.10			
10-61-6200	Software/Licenses	INV C17112	3,164.00			
OCLC Inc 251352				39432	05/20/25	<u>3,295.86</u>
10-55-3860	E-Books	INV 1000431387	3,295.86			
ODP Business Solutions 251353				39433	05/20/25	<u>903.49</u>
10-64-8910	Other Promotions	INV 416788504001	725.00			
10-64-8910	Other Promotions	INV 416788549001	1.79			
10-64-8910	Other Promotions	INV 416788493001	116.72			
10-66-9300	Library Wide Supplies	INV 419372696001	29.99			
10-66-9960	Friends of the Library	INV 419372696001	29.99			
OTC Brands, Inc 252842				39434	05/20/25	<u>223.88</u>
10-64-8160	Teen Program	INV 13314	223.88			
Patti Gebala 892144				39435	05/20/25	<u>46.34</u>
10-62-7550	In-State Travel	Mileage	46.34			
Paul Rubio				39436	05/20/25	<u>4.00</u>
10-62-7550	In-State Travel	Bus Fare	4.00			

Addison Public Library Check Register

All Bank Accounts
April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Playaway Products 262219				39437	05/20/25	<u>1,217.15</u>
10-52-3900	Children Other Expenditures	INV 497975	602.53			
10-52-3900	Children Other Expenditures	INV 494878	614.62			
Prime Architectural Metal & Glass Inc.				39438	05/20/25	<u>35,118.00</u>
80-55-1905	Renovation Project	aluminum/glass - payment #5 4.30.25	35,118.00			
Product Architecture + Design 262850				39439	05/20/25	<u>24,134.40</u>
80-55-1905	Renovation Project	INV 1650.0895	12,067.20			
80-55-1905	Renovation Project	Product Architecture + Design 262850	12,067.20			
Quill 273145				39440	05/20/25	<u>314.43</u>
10-64-8100	Adult Services Programs	INV 43825300	187.24			
10-64-8910	Other Promotions	INV 43825597	127.19			
Rachel Kaiser 892154				39441	05/20/25	<u>21.00</u>
10-62-7550	In-State Travel	Mileage	21.00			
Rails 281145				39442	05/20/25	<u>1,611.27</u>
10-55-3500	Online Databases	INV 13920	1,611.27			
Robbins Schwartz 282514				39443	05/20/25	<u>1,551.47</u>
10-56-4100	Legal Fees	Services 1.31.25	777.17			
10-56-4100	Legal Fees	Services 3.31.25	774.30			
Samantha Parkison 892193				39444	05/20/25	<u>58.34</u>
10-66-9970	FUNshine Committee	Walmart	58.34			
Sara Afreen				39445	05/20/25	<u>32.08</u>
10-62-7550	In-State Travel	Mileage + Parking	32.08			
School Library Journal				39446	05/20/25	<u>249.00</u>
10-55-3900	Other Digital Media	INV 8481301	249.00			
Selene Gonzalez-Carillo				39447	05/20/25	<u>14.00</u>
10-62-7550	In-State Travel	Mileage	14.00			
Sir Speedy Printing 291970				39448	05/20/25	<u>2,349.00</u>
10-64-8220	Flyers/Brochures	INV 90394	2,349.00			

Addison Public Library

Check Register

All Bank Accounts

April 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Swan 293316 10-61-6100	ILS Services	Swan Fees - 4.1-6.30.25	15,072.00	39449	05/20/25	<u>15,072.00</u>
Technology Management Revolving Fund 132558 10-58-5570	Leased Internet Access Line	INV T2519685	476.20	39450	05/20/25	<u>476.20</u>
Thomson Reuters - West 301867 10-54-3110	Adult Books	INV 851831662	248.47	39451	05/20/25	<u>248.47</u>
Today's Business Solutions, Inc 302521 10-58-5510	Telephone	INV 041525-03	564.00	39452	05/20/25	<u>564.00</u>
Unique Patron Services Solutions 312431 10-56-4410	Collection Agency Fees	INV 6138956	236.40	39453	05/20/25	<u>493.10</u>
10-61-6200	Software/Licenses	INV 6139530	40.00			
10-56-4410	Collection Agency Fees	INV 6137868	216.70			
VisoGraphic 322200 10-64-8210	Newletter	INV 245811	6,722.53	39454	05/20/25	<u>6,722.53</u>
Wild Goose Chase, Inc 331945 10-56-4900	Other Contracts	INV 250958	968.00	39455	05/20/25	<u>968.00</u>
Check List Total						<u><u>976,264.98</u></u>

Addison Public Library

Check List

All Bank Accounts

April 1, 2025 - May 20, 2025

Check Number	Check Date	Payee	Amount
Vendor Checks			
21653	04/11/25	Addison Park District 111440	50.00
21654	04/11/25	Aurelio's Pizza 113172	50.00
21655	04/11/25	CDS Office Technologies 131476	895.50
21656	04/11/25	Comcast 132554	397.37
21657	04/11/25	Flavor Frenzy 162100	25.00
21658	04/11/25	Muggs n Manor 233100	25.00
21659	04/11/25	Republic Services #551 122869	361.97
21660	04/11/25	Wepa Libros LLC 331116	703.36
21661	04/14/25	ADP, LLC #110146	4,535.22
21662	04/14/25	Ale Ramirez	300.00
21663	04/14/25	Business Office Systems 123175	5,756.52
21664	04/14/25	Flavor Frenzy 162100	238.62
21665	04/14/25	Verizon	97.12
21666	04/22/25	Addizone 112416	25.00
21666	04/22/25	Addizone 112416	(25.00)
21667	04/22/25	CDS Office Technologies 131476	(4,835.00)
21667	04/22/25	CDS Office Technologies 131476	4,835.00
21668	04/22/25	Mission Square 231901	3,233.27
21668	04/22/25	Mission Square 231901	(3,233.27)
21669	04/22/25	Village of Addison - HSA	(2,756.90)
21669	04/22/25	Village of Addison - HSA	2,756.90
21670	04/22/25	Village of Addison:Health Ins 500011	34,984.52
21670	04/22/25	Village of Addison:Health Ins 500011	(34,984.52)
21671	04/22/25	Village of Addison:Health Ins 500011	(2,485.31)
21671	04/22/25	Village of Addison:Health Ins 500011	2,485.31
21672	04/22/25	Village of Addison:Health Ins 500011	317.56
21672	04/22/25	Village of Addison:Health Ins 500011	(317.56)
21673	04/23/25	Addizone 112416	25.00
21674	04/23/25	Albertsons - Safeway 112213	97.36
21675	04/23/25	Angelo Caputo's Fresh Markets 112433	431.91
21676	04/23/25	CDS Office Technologies 131476	4,835.00
21677	04/23/25	Mission Square 231901	3,233.27
21678	04/23/25	Village of Addison - HSA	2,756.90
21679	04/23/25	Village of Addison: Misc Exp 500010	240.01
21680	04/23/25	Village of Addison: Misc Exp 500010	519.03
21681	04/23/25	Village of Addison: Misc Exp 500010	786.63
21682	04/23/25	Village of Addison: Misc Exp 500010	110.00
21683	04/23/25	Village of Addison: Misc Exp 500010	75.70
21684	04/23/25	Village of Addison:Health Ins 500011	34,984.52
21685	04/23/25	Village of Addison:Health Ins 500011	2,485.31
21686	04/23/25	Village of Addison:Health Ins 500011	317.56
21687	04/30/25	Johnson Controls Security 311290	279.50
21688	05/09/25	Amazon Capital Services 112300	995.54
21689	05/09/25	Comcast 132548	170.71
21690	05/09/25	Comcast 132554	399.79
21691	05/09/25	OTC Brands, Inc 252842	340.31
39330	05/08/25	4imprint, Inc. 162600	268.89
39331	05/08/25	Amazon Capital Services 112300	997.54
39332	05/08/25	Amazon Capital Services 112300	854.20
39333	05/08/25	Amazon Capital Services 112300	214.85
39334	05/08/25	Bitwarden, Inc.	4,050.00
39335	05/08/25	Blick Art Materials 141820	243.60
39336	05/08/25	BMO Harris Bank N.A. 22301	12,586.36
39337	05/08/25	Carol Leeson	200.00
39338	05/08/25	CDS Office Technologies 131476	340.31
39339	05/08/25	Center Point Publishing 131571	169.05
39340	05/08/25	Comcast 132548	570.50

Addison Public Library

Check List

All Bank Accounts

April 1, 2025 - May 20, 2025

Check Number	Check Date	Payee	Amount
39341	05/08/25	Complete Cleaning 132523	4,813.00
39342	05/08/25	Crimson Multimedia Dist. 132835	1,803.13
39343	05/08/25	D&Z House of Books Inc 143662	186.49
39344	05/08/25	Demco Inc 141551	55.99
39345	05/08/25	Erika Ochoa 281526	150.00
39346	05/08/25	Grainger 333337	321.28
39347	05/08/25	IHLS - OCLC 191857	7,331.59
39348	05/08/25	Jackson-Hirsh, Inc. 201115	12.84
39349	05/08/25	LACONI, Inc. 221163	140.00
39350	05/08/25	Libraria 131861	2,351.91
39351	05/08/25	Limricc Unemployment Comp 290227	1,686.72
39352	05/08/25	Marti LaHood - 281914	80.00
39353	05/08/25	Matthew Sherlock 892179	645.75
39354	05/08/25	Mission Square 231901	3,203.20
39355	05/08/25	Nicor Gas 241916	1,722.37
39356	05/08/25	Patricia Trampas 261181	80.00
39357	05/08/25	Pye-Barker Fire & Safety, LLC	835.00
39358	05/08/25	Quill 273145	702.74
39359	05/08/25	Republic Services #551 122869	361.97
39360	05/08/25	Resumayday 281580	1,200.00
39361	05/08/25	Sherie C Shapiro 291967	75.00
39362	05/08/25	University of IL Extension 312503	150.00
39363	05/08/25	Village of Addison - HSA	2,756.90
39364	05/08/25	Village of Addison: Misc Exp 500010	1,104.34
39365	05/08/25	Village of Addison: Water Ser 500013	591.00
39366	05/08/25	VisoGraphic 322200	6,722.53
39367	05/08/25	Volton Bicycles	930.00
39368	05/08/25	Yazmin Sosa 351570	175.00
39369	05/20/25	4imprint, Inc. 162600	7,071.48
39370	05/20/25	A.K. Mulch Firewood	1,580.00
39371	05/20/25	Ale Ramirez	300.00
39372	05/20/25	Amazon Capital Services 112300	603.88
39373	05/20/25	Amazon Capital Services 112300	873.31
39374	05/20/25	Amazon Capital Services 112300	1,167.61
39375	05/20/25	Amazon Capital Services 112300	411.11
39376	05/20/25	Ana Beltran 892191	31.92
39377	05/20/25	Anderson Lock Company, Ltd	30,771.00
39378	05/20/25	Angelo Sorce Productions 112417	400.00
39379	05/20/25	Asia Sources, Inc	460.00
39380	05/20/25	Aurelio's Pizza 113172	31.75
39381	05/20/25	Baker & Taylor 120230	1,023.67
39382	05/20/25	Baker & Taylor 120290	1,054.42
39383	05/20/25	Baker & Taylor 120310	11,195.78
39384	05/20/25	Baker & Taylor 120330	43.98
39385	05/20/25	Brooke Sievers 829192	31.58
39386	05/20/25	Built Rite Construction LLC	73,898.00
39387	05/20/25	CDS Office Technologies 131476	552.02
39388	05/20/25	Chicago Backflow Inc 131841	945.00
39389	05/20/25	Cintas Fire Protection 131961	542.00
39390	05/20/25	Colley Elevator 132555	886.75
39391	05/20/25	Complete Cleaning 132523	4,813.00
39392	05/20/25	Crimson Multimedia Dist. 132835	886.50
39393	05/20/25	Cyberdyne Masonry Corporation 133100	4,500.00
39394	05/20/25	Deborah Sanchez 829116	20.54
39395	05/20/25	Dell 141554	369.16
39396	05/20/25	Douglas Floor Covering, Inc.	58,330.00
39397	05/20/25	Ebsco Information Services 151271	1,270.00
39398	05/20/25	Eco Lighting Services and Technology LLC 151341	200,025.00

Addison Public Library

Check List

All Bank Accounts

April 1, 2025 - May 20, 2025

Check Number	Check Date	Payee	Amount
39399	05/20/25	Eden Morris	7.50
39400	05/20/25	Education (HQ)	100.00
39401	05/20/25	Elizabeth Freebairn	2.94
39402	05/20/25	Frederick Quinn Corporation 162815	47,665.00
39403	05/20/25	Gabriela Tafolla 162821	1,492.22
39404	05/20/25	GALE/CENGAGE Learning 171152	209.17
39405	05/20/25	Hargrave Builders, Inc. 181171	25,335.00
39406	05/20/25	Heitkotter, Inc. 181547	44,302.00
39407	05/20/25	IL Library Association 192210	2,075.00
39408	05/20/25	J&M Decorating Inc.	21,600.00
39409	05/20/25	Jodi Gianakopoulos 892160	24.50
39410	05/20/25	Krueger International, Inc. 212825	12,604.50
39411	05/20/25	Land's End Business Outfitters	131.54
39412	05/20/25	Lauterbach&Amen LLP 172582	3,600.00
39413	05/20/25	Len's Ace Hardware, Inc. 221567	264.98
39414	05/20/25	Lesley Cyrier 892152	20.70
39415	05/20/25	Libraria 131861	4,360.62
39416	05/20/25	Libraries First 192468	395.00
39417	05/20/25	Library Journal	395.00
39418	05/20/25	Lucas De Mattos Marcondes 221985	15.40
39419	05/20/25	Manufacturers News Inc 231168	266.90
39420	05/20/25	Marti LaHood - 281914	80.00
39421	05/20/25	Matthew Bender Co Inc 231189	320.31
39422	05/20/25	Matthew Sherlock 892179	62.10
39423	05/20/25	Matthew Williams 892182	74.33
39424	05/20/25	MG Mechanical Contracting, Inc 231980	141,516.00
39425	05/20/25	Midwest Tape 231925	8,993.32
39426	05/20/25	Nardi's Pizza 241172	699.75
39427	05/20/25	NASW	158.00
39428	05/20/25	Natalie Hernandez	7.84
39429	05/20/25	Navitor, Inc	1,660.18
39430	05/20/25	Nelson Fire Protection	22,950.00
39431	05/20/25	NobleTec LLC	7,893.93
39432	05/20/25	OCLC Inc 251352	3,295.86
39433	05/20/25	ODP Business Solutions 251353	903.49
39434	05/20/25	OTC Brands, Inc 252842	223.88
39435	05/20/25	Patti Gebala 892144	46.34
39436	05/20/25	Paul Rubio	4.00
39437	05/20/25	Playaway Products 262219	1,217.15
39438	05/20/25	Prime Architectural Metal & Glass Inc.	35,118.00
39439	05/20/25	Product Architecture + Design 262850	24,134.40
39440	05/20/25	Quill 273145	314.43
39441	05/20/25	Rachel Kaiser 892154	21.00
39442	05/20/25	Rails 281145	1,611.27
39443	05/20/25	Robbins Schwartz 282514	1,551.47
39444	05/20/25	Samantha Parkison 892193	58.34
39445	05/20/25	Sara Afreen	32.08
39446	05/20/25	School Library Journal	249.00
39447	05/20/25	Selene Gonzalez-Carillo	14.00
39448	05/20/25	Sir Speedy Printing 291970	2,349.00
39449	05/20/25	Swan 293316	15,072.00
39450	05/20/25	Technology Management Revolving Fund 132558	476.20
39451	05/20/25	Thomson Reuters - West 301867	248.47
39452	05/20/25	Todays Business Solutions,Inc 302521	564.00
39453	05/20/25	Unique Patron Services Solutions 312431	493.10
39454	05/20/25	VisoGraphic 322200	6,722.53
39455	05/20/25	Wild Goose Chase, Inc 331945	968.00
Vendor Check Total			976,264.98

Addison Public Library

Check List

All Bank Accounts

April 1, 2025 - May 20, 2025

Check Number	Check Date	Payee	Amount
--------------	------------	-------	--------

Check List Total 976,264.98

Check count = 172

Addison Public Library
Payroll Distribution Summary

Board Meeting **5/20/2025**

<u>Description</u>	<u>Amount</u>
Payroll	\$256,369.85

Approved by Board of Trustees

President

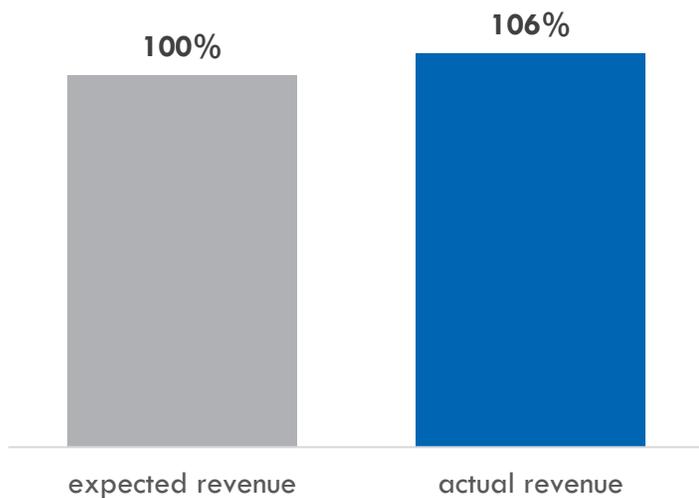
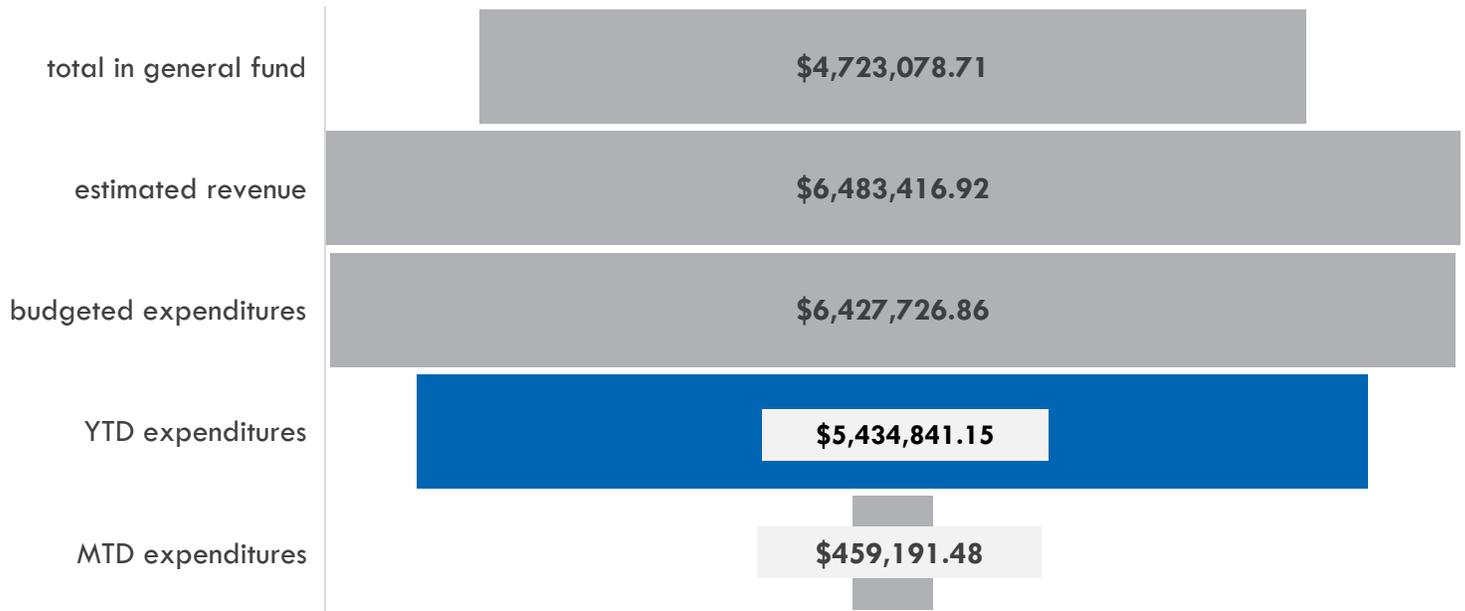
Date

Secretary

Date

April 2025 Financial Highlights

General Fund



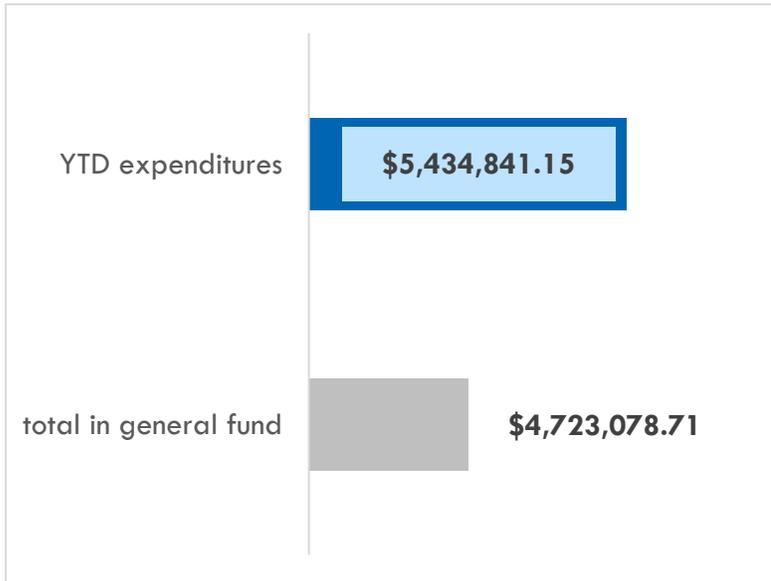
We have received 108% of our estimated revenue for the fiscal year including \$86,006.52 this month.

At this point last year, we had received 113% of our estimated revenue for FY24.



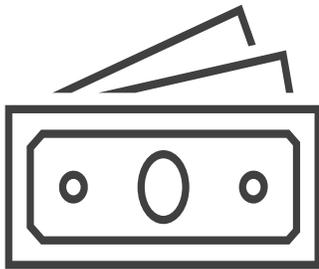
The general fund decreased from \$5.1 million to \$4.72 million from 4/1/2025 to 4/30/2025.

This is a result of \$86k revenue coming in and \$459k (general fund + asset replacement) expended.



115% has been spent out of the general fund. We are 100% through the fiscal year.

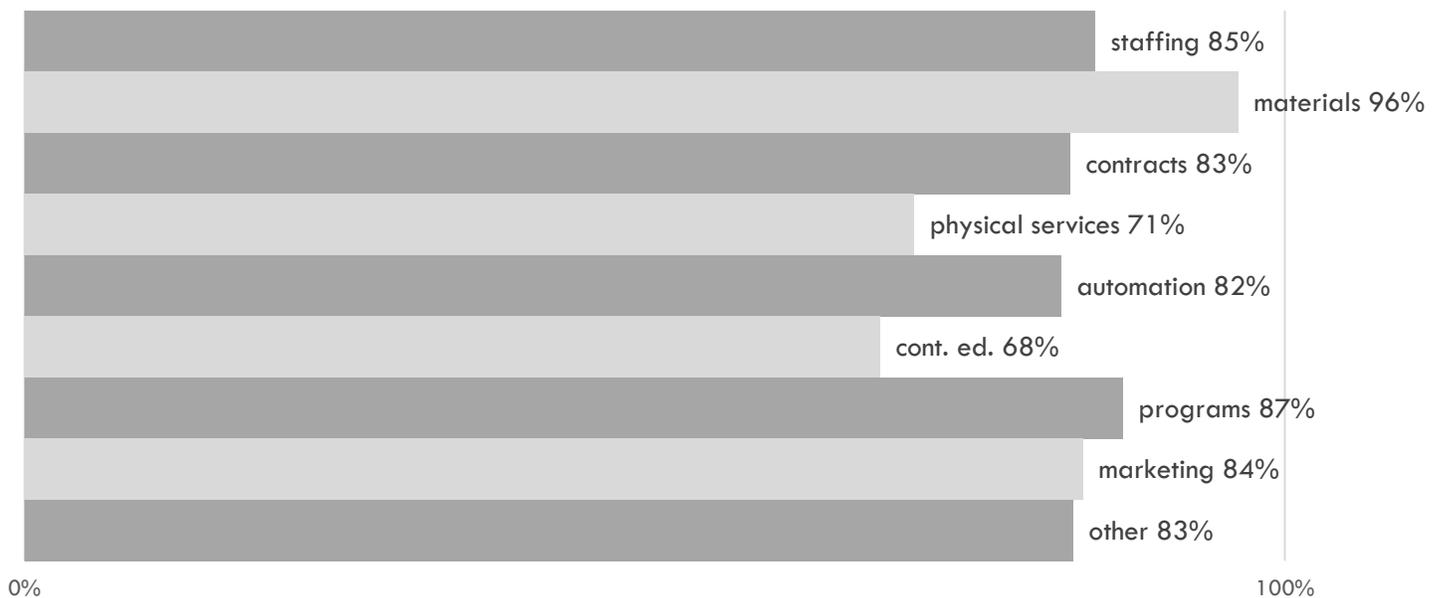
We have budgeted to spend 136% of what is currently in the general fund.



We have spent 85% of our estimated budget.

At this point last year, we had spent 88% of our estimated budget for FY24, so we're behind the previous year's spending.

Year-to-date spending by budget group





Director's Report – April 2025

Personnel –

Teen Services Assistant – Laurie and Elizabeth are in the process of interviewing candidates now with the hope of having a new staff member hired very soon.

Summer Book Bike Associate – Laurie and Gaby are reviewing applications now and will be setting up interviews soon. We also hope to have this position filled quickly.

Meetings –

Every Thursday (9 AM) – Brooke, Greg, and I attend weekly meetings with the Construction Manager to review the renovation schedule, progress, and to discuss outstanding issues. The architects attend these meetings every other week.

Every Thursday (1 PM) – Our staff Leadership Team meets continues to meet every Thursday. During Phase 1 of the renovation, we have been holding our meetings in the Teen Program room. We have a weekly agenda that is posted on our staff intranet and minutes from the meetings are also posted there, so that all staff are aware of what we are working on.

April 11 - Addison Community Risk Reduction – I attended the second meeting of the Community Risk Reduction Team at the Fire Department along with Yesenia, our Social Services Specialist, and Dianne, our intern from Dominican University. Other members of the team include representatives of most of the other local taxing bodies – village/police, school districts, park district, fire protection district, etc. We drafted the following mission statement for the team at the meeting:

The Community Risk Reduction Team is dedicated to enhancing public safety and quality of life by utilizing data to identify, assess, and reduce risks within our community. Through education, collaboration, and proactive planning, we aim to minimize hazards, prevent emergencies, and build a resilient, informed, and empowered community.

Our next meeting is in July, and we hope to move further into the actual assessment and planning work:

Assessment Stage:

1. Analyze community data and perceived risks (Using our own collected data and resources such as [Impact DuPage: Addison Dashboard](#))
2. Prioritize greatest risks
3. Create problem statement and goal

Planning Stage:

1. Identify and select potential interventions
2. Develop intervention and assessment plan

April 14 – Brooke & I met with Dick Benda, our Project Manager from Hallett to work out the plan for moving as we transition from Phase 1 to Phase 2 of the project. We discussed the plan for 2nd floor collections and put together a timeline for Hallett's work during this transition which includes moving things back into place on the 3rd floor as well as moving things to their temporary locations on the 2nd floor.

April 21 – I met with Sam Munoz, our new IT Services Associate, to do my portion of the onboarding for new staff.

April 23 – I met with Pam Navrocki and Kathy Willis to begin their orientation as new board members. Jack from our IT Department also met with them that evening to get them set up with their new email accounts.

April 30 – I had the privilege of attending the final session of the *Pathways to Success* training class that was led by APL's Business Services Specialist Matt Williams and Adult Services Assistant Ana Beltran. Pathways to Success mitigates unemployment and underemployment by expanding services customized for skilled immigrants. It is an employment readiness program developed for immigrant patrons with advanced degrees or professional training from their native countries. The training focuses on improving business English skills and workplace communications through individualized English language classes and boosting employment opportunities by learning essential career exploration, networking, job search and job interview skills.

I would like to note that this program was originally developed by the Howard County Library System in Maryland. A secondary goal of their program was to train other libraries to adapt this model (or parts thereof) to start their own program serving New Americans in their communities. Ana and Matt applied for and were accepted into their training cohort and we received a stipend as part of their participation to implement the program here in Addison. Funding for all of this was provided by an IMLS grant.

Renovation - There were also numerous meetings with smaller groups of staff throughout the month to discuss the plans for moving staff back to the 3rd floor, to discuss the plans for shifting 2nd floor collections for Phase 2 of the renovation, to discuss new signage, and to discuss ideas for a new Sam's Lab logo.

I began moving back up to the 3rd floor on Friday, May 2. We are going up in stages, following the furniture installers and allowing our IT staff to facilitate the moving of computers and phones in an orderly fashion. Things have been a bit chaotic as we wrap up Phase 1, but we should have all 3rd floor staff settled back up on the 3rd floor by May 14.

Once we have all vacated the meeting room, we will transition that space into Phase 2 when it will serve as our Teen Department (teen collections will remain on the 2nd floor). It will also be available on select evenings for other library programs and meetings. Phase 2 of the project encompasses the entire west side of the 2nd floor, so all collections are being shifted onto the east side. Public computers are being moved into the 2nd floor program room and there will be more limited general seating on that floor during this phase, which will last until mid-July or so.

IMLS – While there was good news this month on the fate of IMLS, we don't know if the issue is fully resolved yet. On May 1 a federal judge issued a temporary restraining order in the suit filed against the Trump Administration by ALA and AFSCME, although it should be noted that this was only a temporary restraining order. In his memorandum, the judge ordered that the agency defendants “shall not take any further actions to dissolve IMLS or its operations,” cannot fire any more staffers or put them on leave, and “shall not further pause, cancel, or otherwise terminate IMLS grants or contracts or fail to fund” them. The language in the temporary restraining order suggested the judge may be sympathetic to the plaintiff's position – he wrote, *“the wholesale terminations of grants and services and the mass layoffs appear to violate the clear statutory mandates outlined in the MLSA,”* that the *“defendants' conduct contravenes Congress's appropriation of almost \$300 million to IMLS”* and finally, that the plaintiffs were *“likely to succeed”* in arguing that defendants are violating the Administrative Procedure Act.

That same week, some agencies who had been awarded IMLS grants that were later rescinded received emails stating their previously rescinded IMLS grants had been restored. So far, I've only seen a few reports of this however, although thousands of museums and libraries received letters last month stating: *“Upon further review, IMLS has determined that your grant is unfortunately no longer consistent with the agency's priorities and no longer serves the interest of the United States and the IMLS Program.”* The status of most of the grants remains unknown.

Nearly the entire 75-member IMLS staff had been placed on administrative leave on March 31 and were facing job loss through a proposed “reduction in force”. That action seems to have been reversed by another federal judge. The layoffs were a result of an Executive Order issued on March 14 in which President Trump issued an executive order calling for the elimination “to the maximum extent consistent with applicable law” of 7 agencies including IMLS. This reversal came in a separate suit that was brought by 21 state attorneys general, including Kwame Raoul from Illinois. This judge found that the Executive Order violated the Administrative Procedure Act, writing *“It also disregards the fundamental constitutional role of each of the branches of our federal government; specifically, it ignores the unshakable principles that Congress makes the law and appropriates funds, and the Executive implements the law Congress enacted and spends the funds Congress appropriated.”*

While all of this is promising, it's also important to note that on May 2, the Trump Administration released its FY2026 federal [budget proposal](#) which called for the elimination of all funding for IMLS, along with several other agencies including the Corporation for Public Broadcasting, the National Endowment for the Arts, the National Endowment for the Humanities, AmeriCorps, and others.

In Illinois, we are preparing for the impact of the proposed cuts, and as reported previously, the biggest immediate impact on our library will be the potential loss of interlibrary loan delivery services. The actions by the Trump Administration have already had an impact in other states:

- In California, the state library has furloughed its temporary staff and implemented a hiring freeze.
- The Maine State Library was forced to close for two weeks to reorganize its operations after losing funding for 13 employee salaries.

- In Mississippi, public libraries have been forced to reduce individual borrowing of digital materials or suspend the service indefinitely.
- In South Dakota, the state library is now only available by appointment, and interlibrary loan service has been cut entirely.

In response to the Budget Proposal, [EveryLibrary](#) shared this message:

IMLS funding provides essential federal funding that supports state library agencies and competitive funding for programs that expand access, build workforce development, and promote lifelong learning across the nation. This funding enables state libraries to extend core services to public, school, academic, and tribal libraries in every community. Cutting it would create chaos for library systems already working with lean budgets, and deeply undermine services for some of the most underserved Americans.

This is the message that we need to share with our legislators. IMLS funding is just 0.003% of the total federal budget. Saving this money will have a negligible impact on the federal budget, but losing this funding will have a devastating impact on museums and libraries across the country. If you haven't already, I strongly encourage you to reach out to your senators and representatives to share this message and encourage their support. I will continue to monitor things on the judicial side of this issue and provide updates as there are new developments in future board reports.

ADULT SERVICES – APRIL 2025

SNAPSHOT

Spring is traditionally a time of celebration – graduations, weddings and more! This theme of celebration was evident this April in Adult Services too.

On April 30, we celebrated Dianne, our Social Services Intern from Dominican University, and the end of her internship with us. Her 400 hours at APL flew by and we are incredibly thankful for the time and care she diligently provided to our residents. She worked to the very last minute, helping 36 patrons during the last month of her internship!



April 30 was also the conclusion to the inaugural Pathways to Success program coordinated by Ana and Matt. The students and staff came together to celebrate their success and share a meal together. One of the program participants had never used the library before joining Pathways to Success. They have since joined the English conversation group and got paired up with a tutor that they are meeting with regularly. They are also excited and motivated to share their experience with the community and highlight the great work the library has done. Pathways to Success gave us a new library advocate!

Elizabeth's new Genealogy Club celebrated their first expert outside presenter in April with a program on using church records for research. The program was also filmed by ACTV for community members to watch later on TV or YouTube. Jodi's programs with the Historical Society, temporarily hosted at the Village Hall, have also continued to be a success. One patron stated, *"I felt I got more than just a lecture. Very informative and I learned a lot. Wonderful teacher - I was reminded of classes in school where these astronomy principles were presented and I had a hard time understanding them, but her presentation clarified so much!"*

The Dungeons and Dragons group for adults, has also been celebrating their new-found community. The group has become so consistent that they now can complete multi-session campaigns. One group member said, *"I had a great time!! The program is really starting to come into it's own, I definitely feel like we have a great group already and I can only imagine seeing how much fun we're having will draw in additional curious people."*

Yesenia and Sara research and found a new organization to offer Immigration Consultations. On April 25, Alianza Hispanoamericana was at the library all day for a walk-in clinic and private appointments. All 12 patrons were able to receive assistance that day. Frank, the lawyer who assisted with the sessions, reached out the day after and shared the, *"I want to thank Yesenia, Diane and Sara for making our Immigration Walk in workshop a wonderful experience...Your library is a magnificent structure. The City of Addison should be very proud of the library and its workers."*

Success Stories

A patron called needing assistance downloading audiobooks with very little experience using apps on phones and was receptive and happy to come into the library for further assistance. The patron had never used an audiobook before, but had seen that we had an audiobook that was the next in the series they were reading. Katrina sat down with the patron and helped download Hoopla, Libby, and Boundless to get them started on their new adventure of finding and listening to audiobooks. Katrina also assisted the patron in searching the library catalog, as well as on the individual apps for specific titles and genres for future listening. The patron was very happy to have access to all of the audiobooks we have, as well as the ease of access after learning how to use the apps.

A patron wanted to sign up for a computer class, but was not available for any of the classes on our schedule. Megan talked to the patron about what computer skills they wanted to learn and found a course on LinkedIn Learning for the patron to take online at their own pace. The patron came in to start the class, and said they'd be returning to complete it on another day.

A Spanish-speaking patron with little technology experience came in needing help registering and taking a court-mandated driving exam. Sara did an impromptu 1-on-1 to help him register and get started with the exam. The patron came back the next day to print his certificate and was able to navigate to the website and log in himself.

CHILDREN'S SERVICES – APRIL 2025

SNAPSHOT

- Local artist Krystyna Jaroc planned and presented a multigenerational Pisanki program. Pisanki are a traditional Eastern European decoration for Easter.
- We hosted Metropolitan Family Services (MFS) for their Literacy Night on April 9 that focused on Head Start and Early Head Start families in the community. Betsi and Gaby (Head of Community Engagement) assisted MFS with setup and facilitation of the event.
- Brittany and CE Assistant Natalie Hernandez attended Wesley Elementary's Multicultural Night on April 10. They brought library materials featuring different cultures, countries, and languages to display, as well as provided information about library services.
- Claire conducted a drop-in Sensory Playtime on April 12. Participants of all ages were invited to participate in a variety of sensory activities and to socialize with each other.
- Louise visited one of the 4th grade classes at Stone Elementary on April 17 as their mystery reader.
- We celebrated Eid al-Fitr on April 19 with two stories and a craft activity. Local patron Zahawa Saleh was an excellent storyteller, and participants had fun creating Eid-themed suncatchers.
- The Día de los niños program on April 27 was a big success. Brittany and Selene prepared a variety of crafts and other activities for participants to do, including making their own piñatas and masks. We provided book giveaways and grand prize book "maletas" that contained several books for participants to take home. The maletas were selected and ordered by CE, and by all accounts were a huge hit.
- 31 children completed the Spring Learning Challenge by turning in at least one log. The challenge included different activities such as reading, looking up items in the library's online catalog, and celebrating National Poetry Month by writing a poem.



STATISTICS

Children's Programs: 29 programs, 558 participants | Multigenerational Program: 1 program, 9 participants

Asynchronous Programs: 6 programs; 495 participants | Appointments: 16 | Continuing Education: 14.75

Outreach Event: 1 event, 34 participants

Reference Questions: 159 | Scan/Fax Questions: 56 | Directional Questions: 79 | Teacher Resource Room: 6

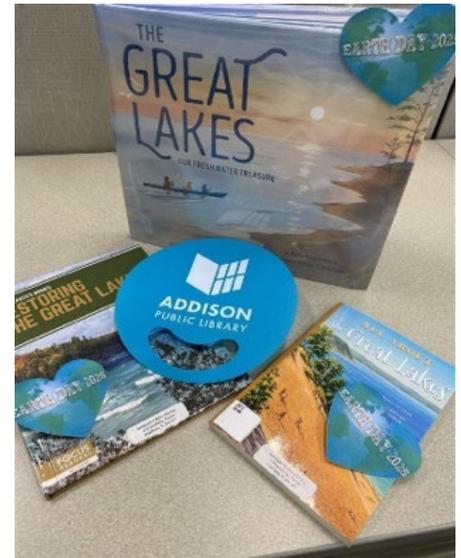
Book Displays: Library Safari, Celebrate Eid al-Fitr, Care for the Planet, Artsy April, If You Like ... *Becoming Muhammad Ali*.

COMMUNITY ENGAGEMENT APRIL 2025

SNAPSHOT

The Community Engagement team attended twice the amount of outreach events than last year! A few highlights for the month:

- Patti kicked off the month by attending the RAILS Serving Patrons with Dementia Networking Group's first in-person meeting since 2020! She then integrated it into her visit to Clarendale, where she spoke about the Great Lakes in celebration of Earth Day.
- Natalie coordinated and hosted her first program, "Master Gardener Presentation: Vegetable Gardening".
- Gaby collaborated with the Children's Services department to provide free books for the Dia de los Niños celebration.
- Gaby & Natalie spoke at the last Bilingual Parent Advisory Committee for this school year
- Matt's work on the Financial Fitness program series reached over 1,800 participants from 30 different public libraries in the Chicago suburbs.
- Addison Business Exchange
- Last but not least, Gaby and Laurie reviewed candidates for the Book Bike Associate position



PROJECTS / COMMITTEES

Construction Updates

- Patti coordinated with the Friends of the Library to vacate their storage closet on the 2nd floor.
- Samantha has continued to update the renovation webpage & phone hold notification script with current phasing information.
- Samantha also worked on a lengthy list of projects tied to the end of Phase 1, such as creating eye-catching signs to highlight new locations for books on the 2nd floor, putting together a display/board area for the 1st floor, where FOIA and Board information will be displayed, and many more.

Marketing Updates: Samantha met with Savannah OrangeBoy, the platform the library uses to track cardholders and send out email newsletters, to review the market analysis they performed. Two of their takeaways:

- Approximately 36% of total Addison households are active library households! The average is closer to 30% – even in larger library systems like San Francisco and Los Angeles.
- The median age for our new cardholders is 26! Approximately 65% of recent signups stay engaged over the first year.

Pathways to Success: The Pathways to Success program picked up with the second part of the program in April. In the second part, Matt taught the participants about resumes, cover letters, applicant tracking systems, negotiations, and compensation packages. The program wrapped up with a celebration of the participants at Aurelio's Pizza.



Pictured (top to bottom): Books, plastic fan, and Earth Day themed badges made by Patti; Branded crayons, stickers, and drawing pad giveaways for National Library Week; Group photo of Pathways to Success celebration.

STATISTICS

- The CE department connected with **225** community members at **10** outreach events!
- **11** New Job Toolkits distributed & **16** one-on-one appointments with Job Seekers & Business Owners.



GUEST SERVICES – APRIL 2025

SNAPSHOT

The Monthly Patron Record Purge ran in April for patrons that were inactive for 5+ years. A total of 2,440 patrons were purged and \$68.55 in charges waived (previously this was reported incorrectly as occurring May). This is reflected in the lower number of total resident cards in the ILS. SWAN purges patrons monthly but prior to this APL inactive patrons did not meet the inactivity criteria, so this is the first month APL saw a large purge.

Eva completed 3 translations. Socorro assisted Betsi with translations.

Eva and Javier worked with the Heritage Spanish students from D88 that were doing job shadowing.

Javier joined Courtney for Book Buffet on Twitch.

Socorro was a detective receiving a video game from RAILS which was missing the game itself; then finding the game and sending it back through RAILS to fulfill a hold.

Liz M. had a patron thank her for working Sundays as that is the only time the patron can come to the library.

Some projects completed this month:

Dusting Guest Services desk area, lobby shelves, AMH bins, and AMH.

Prepping library cards with a sleeve and magnet

Organizing, sorting, relabeling video games in baskets.

Maintaining the hold shelf for items so that they are easy for patrons to find.

Continuing to look for expired or canceled holds that were missed and pulling them so they can go back on the shelf or fulfill a hold.

Mock Challenge Goals

Kathy completed her Mock Challenge of *Call Me Max* by Kyle Lukoff. This was a collaborative effort with Sue and Ana. Each wrote their own recommendation of the book after reading it and the mock Statement of Concern based on actual people challenging the book. Then one recommendation from the group was drafted. It was very informative to see the process of how a Statement of Concern is handled and all the work and thought that go into creating the recommendation.

Socorro started her Mock Challenge of *When Aidan Became a Brother* also by Kyle Lukoff.

STATISTICS

There were 7 curbside pickups this month.

3 items that were on the overdue lists were found on the shelf.

16 patrons are new adults in April. Their accounts will be updated in May.

Guest Services completed 16.5 hours of Continuing Education.

19 non-SWAN ILLs were checked out this month.

Kathy did 4 notarizations in April.

The self-check percentage for March was 29%. In mid-May holds will be moving behind the Guest Services desk to accommodate blocking off the stairs, so we expect the self-check percentage to drop a little.

IT SERVICES – April 2025

SNAPSHOT – Moving into the Temporary Computer Lab

IT Services moved technology equipment for public use into the Temporary Computer Lab, which is in the Program Room.



ACTIVITIES/PROJECTS

The IT Services Associates

- Answered a total of 619 patron queries, the same level as last month.
- Prepared for and adapted to the move into the temporary computer lab.

The Creative Services Coordinator

- Collaborated with Adult Services, Teen Services, and Children's Service to make 450 crafts for Summer Reading 2025.
- Hosted District 88 Transitions Students twice during the month, in addition to 16 one-on-ones.

The IT System Administrator

- Responded to and resolved a total of 29 IT tickets.
- Worked with a vendor to consolidate public printers and payment kiosks on the 2nd floor.

The Head of IT Services

- Worked with the Network Consultant to design a way of organizing new patch panels and switches.
- Collaborated with the Assistant Director to design the layout for the Temporary Computer Lab.



MATERIALS MANAGEMENT – APRIL 2025

SNAPSHOT

Collection Development staff presented the 2025 State of Collection through a recorded presentation. The State of the Collection is an annual update on our collections which include statistics, trends, upcoming projects and more.

Raghda worked on cleaning up orders and running various reports in preparation for fiscal rollover. During April, ordering is paused to ensure that we receive materials by the end of the month so that the materials can be paid out of FY25.

PROJECTS

Paul, Eden, and Jenny attended the in-person SWAN Cataloging Working Group meeting at St. Charles Public Library.

Karen worked with Scholastic to purchase the Weston Woods database and the Scholastic Watch & Learn database.

All Library Aides worked on fixing books since collections were squished and updated signage for the collections.

Collection development worked on the fund appropriation spreadsheet which determines how much will be spent on each fund.

Eden worked on reclassing laptops from the Library of Things (LOT) collection, since we will no longer circulate laptops from the LOT collection.

Jenny drafted a numbering scheme that will be used for staff and public rooms on all three floors post renovation.

Stef worked on an Autism Awareness display for the first half of April and a National Pet Day display for the second half of the month. Her endcap displays include in the Spanish section, Spanish titles with flowers on the book covers and an Everyday is Earth Day display.

Jenny worked with Kathy on updating our circulation and hold maps which set loan periods, limits, and hold privileges to our materials.

STATISTICS

MM staff completed **26.25** hours of CE.

MM staff added **1,729** items.

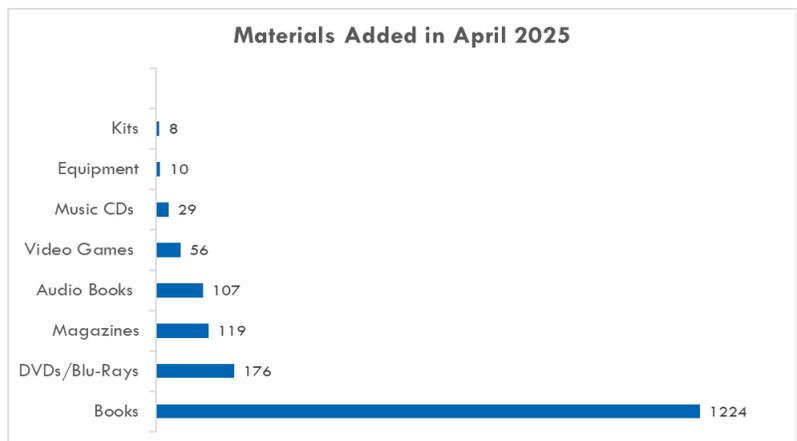
MM staff withdrew **677** items.

Library Aides shelved **301** carts.

APL patrons borrowed **20** items from other libraries through interlibrary loan.

- Average time patrons had to wait for item to arrive through OCLC: **7.25** days.

APL sent **190** items to other libraries through interlibrary loan.



TEEN SERVICES – APRIL 2025

SNAPSHOT

April is National Poetry Month and we celebrated with activities after school and to take home. We challenged teens with a Shakespeare vs. Kendrick game, asking them to figure out if quotes were from Shakespeare or Pulitzer Prize-winning rapper, Kendrick Lamar. We used a poetry Mad Lib activity to engage kids who said they can't write and don't like poetry. And finally, we helped kids find inspiration with Black Out Poetry, a technique where writers cross out words from a book page to leave only the words of their poem. Some patrons also got to take home a kit with a small magnetic whiteboard and magnet poetry, which many immediately started writing with. So many kids started out reluctant, but found themselves truly engaged with their writing.



Some of those writers brought their work to Open Mic night, which we try to host once a quarter. Other teens sang, played guitar, or read several chapters from a novel they are working on. We were limited in space, so it was a small group, but they were very passionate.

Courtney designed bookmarks with basic techniques to deal with anxiety and information about mental health crisis lines. One bookmark explains how to breathe in deeply, hold, and exhale slowly to relieve stress. These bookmarks sit next to our "crash out" box, where we encourage kids to write down something they are worried about and let it go by slipping it into the box. Teens tell us these simple activities really help them to cope in the moment, but we also hope they model healthy ways to deal with stress throughout their life.

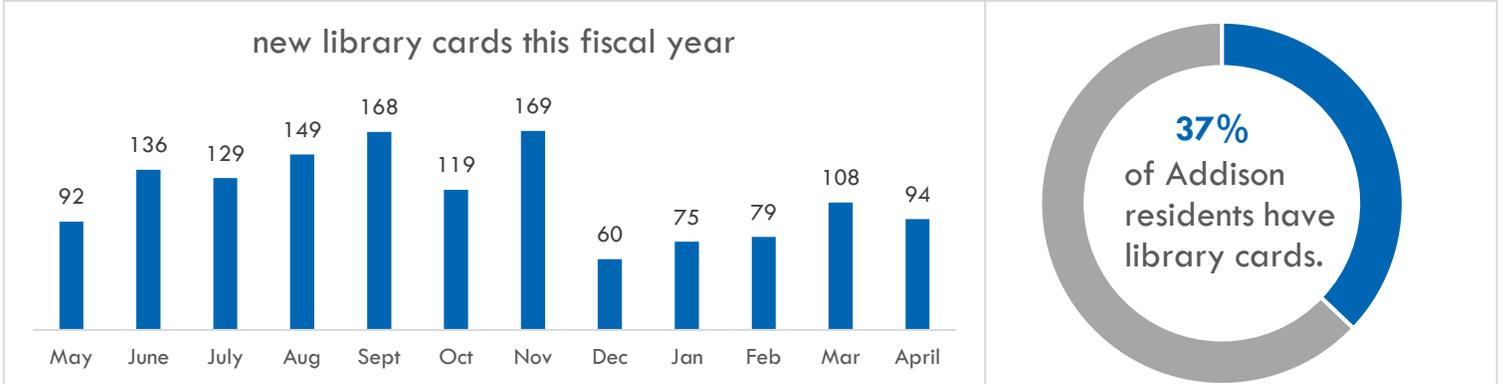
A student told Courtney, "If coming here didn't exist, I would not graduate." We overheard another student tell their friend, "I low-key [secretly] love doing homework at the library."

April 2025 Library Usage Report

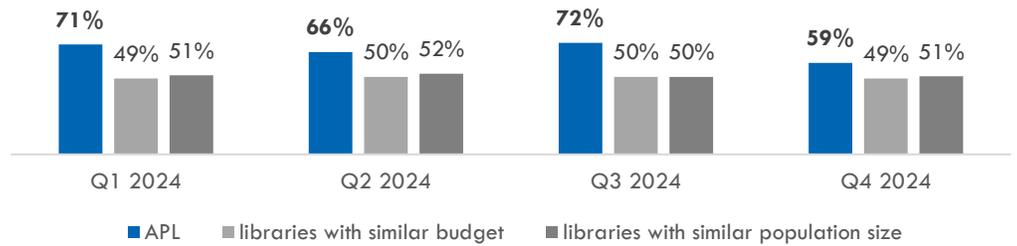


Library Cards

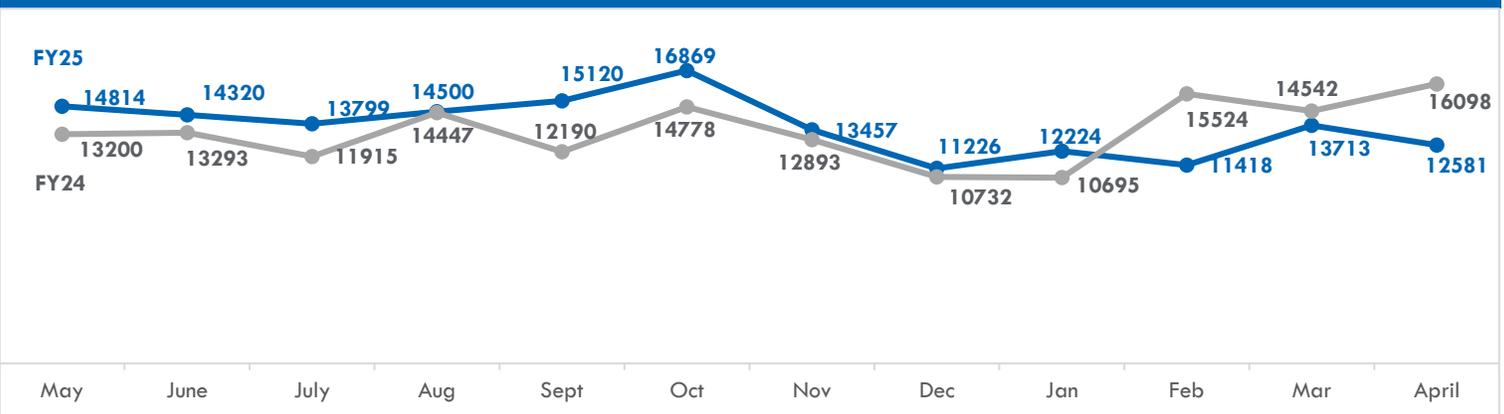
94 new library cards this month.



percentage of new cardholders who signed up between 12 and 24 months ago and actively use the library

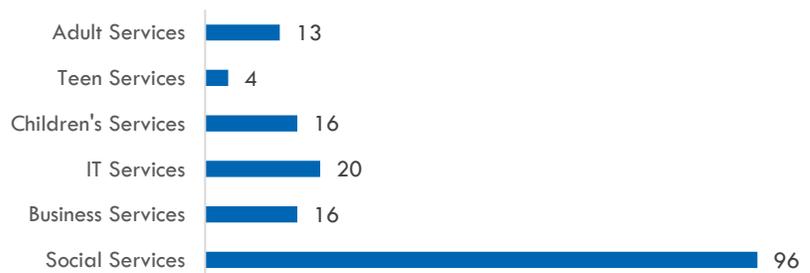


Library Visits



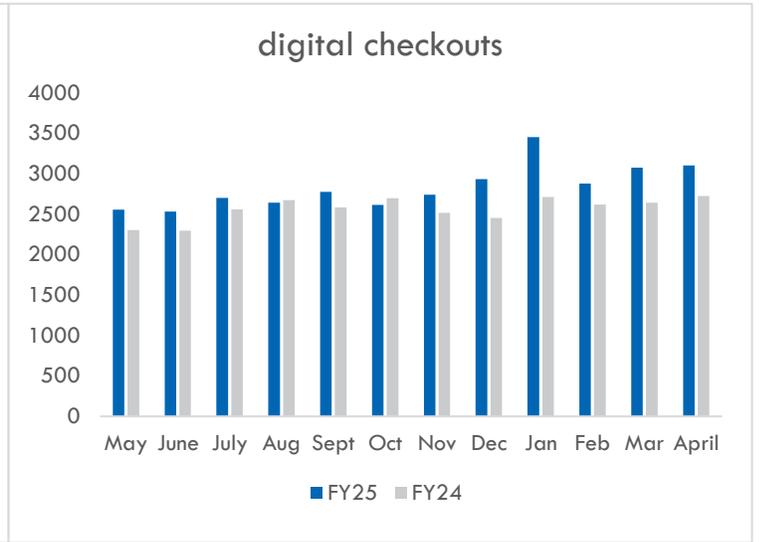
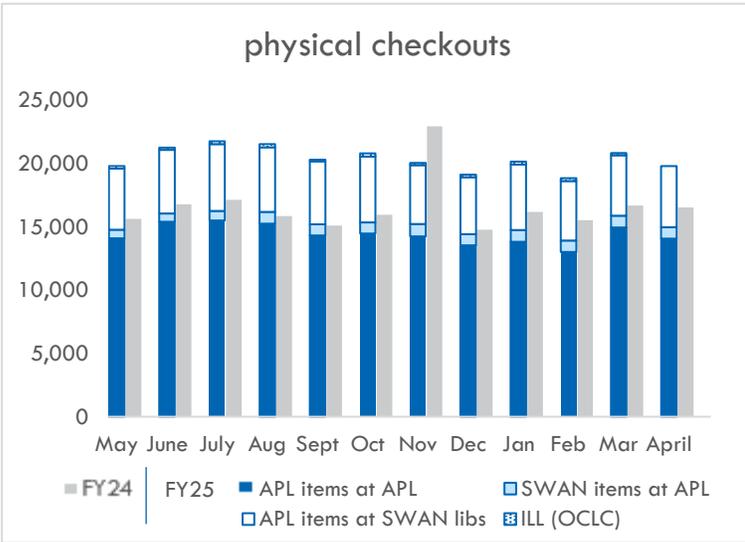
1-on-1 appointments

- 165 1-on-1 appointments
- 1923 computer logins
- 1041 wifi sessions
- 0 large meeting room bookings
- 710 study room bookings
- 23 Creative Studio bookings
- 59 Sound Studio bookings

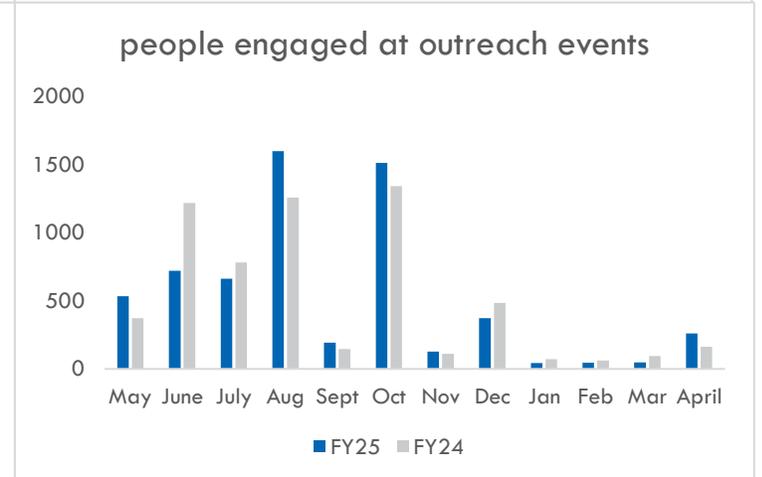
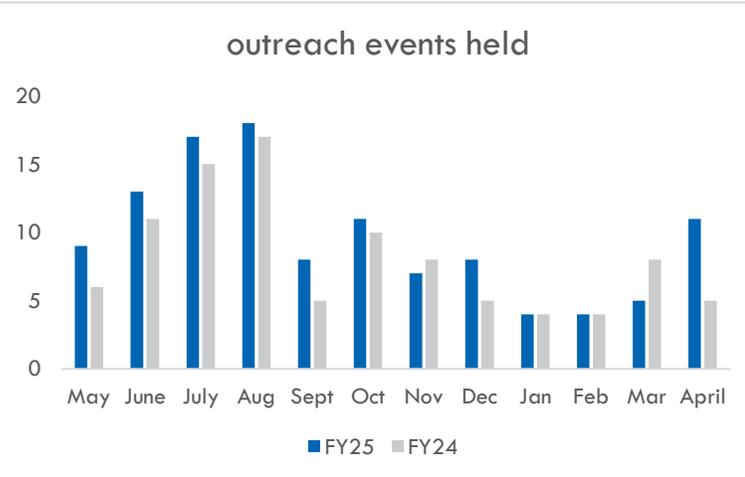
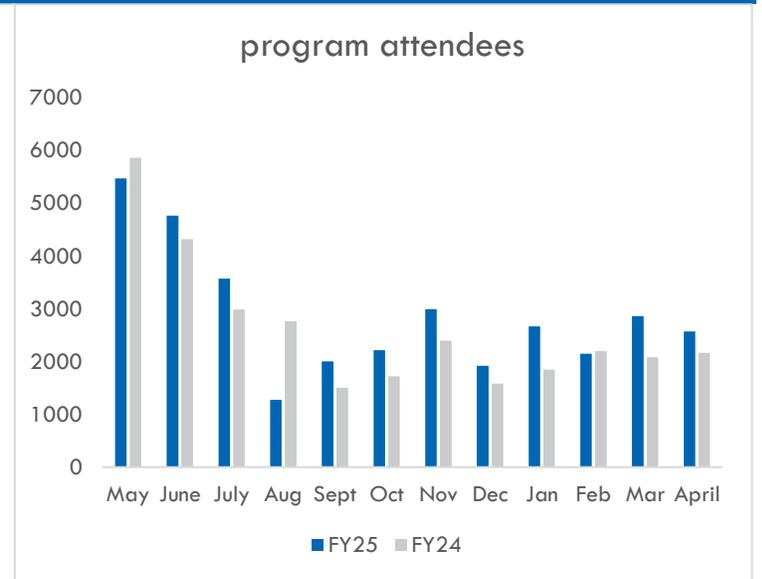
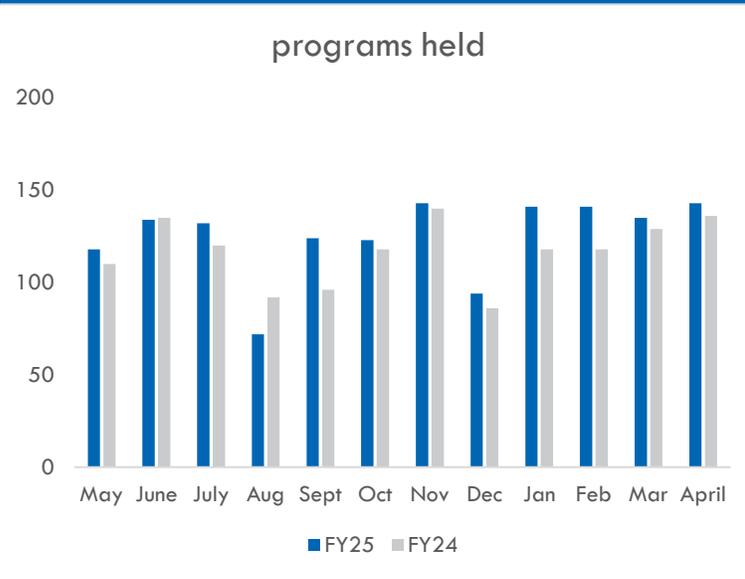


Circulation

23106 total checkouts this month



Programs & Outreach





May 5, 2025

Mary Medjo Me Zengue
Library Director.
Addison Public Library
4 Friendship Plaza
Addison IL 60101

Re: APL Renovation
FQC #562
Budget Adjustment #2

Dear Ms. Medjo Me Zengue:

In accordance with directions received from the Addison Public Library and discussion with Product Architects. Frederick Quinn Corporation (FQC) will, upon acceptance, be authorized to make the following additions and/or changes to the scope of work for the project as described below, subject to all terms and conditions contained herein:

- A. In accordance with the direction from APL and PA, FQC is directing that modifications be made to door frames, doors and finish hardware for the project. The proposed modifications are based on ASI-005 comments provided by PA to submittals and shop drawings provided by Andersen Lock. Cost changes are as outlined in the attached COR#3 dated 02/18/25. The total added cost is \$2,275.00. Breakdown as follows:

Anderson Lock	\$2,275.00
Deduct from Project Contingency	<u>(\$2,275.00)</u>
Total Item A	\$0.00

- B. In accordance with the direction from APL and PA, FQC is directing that modifications be made to casework located in the IT room. The proposed modifications are based on ASI-004 comments provided by PA to submittals and shop drawings provided by CS Architectural Woodworking. Cost changes are as outlined in the attached CS Architectural COR #1 dated 02/25/25. The total added cost is \$2,510.00. Breakdown as follows:

CS Architectural Woodworking	\$2,510.00
Deduct from Project Contingency	<u>(\$2,510.00)</u>
Total Item B	\$0.00

- C. In accordance with the direction from APL, FQC is directing that repairs be made to existing fire sprinkler pipe for the project. The proposed modifications are based on the discovery of existing leaks. Nelson Fire Protection cost changes are as outlined in the attached proposal dated 02/25/25. The total added cost is \$2,523.00. Breakdown as follows:

Nelson Fire Protection	\$2,523.00
Deduct from Project Contingency	<u>(\$2,523.00)</u>
Total Item C	\$0.00

- D. In accordance with project phasing requirements, FQC has provided temporary excavation and infill to allow dumpster delivery and removal. The temporary excavation and infill cost changes are as outlined in the attached Elliot Construction proposal dated 02/19/25. The total added cost is \$8,157.00. Breakdown as follows:

Elliot Construction	\$8,157.00
Deduct from Project Contingency	<u>(\$8,157.00)</u>
Total Item E	\$0.00

- E. In accordance with the direction from APL and PA, FQC is directing that modifications be made to wall color in room 201 for the project. The proposed modifications are based on directions provided by APL. Also included are repairs made to plumbing walls. Cost changes are as outlined in the attached J&M Decorating EWO #04-25-02, dated 04/21/25. The total added cost is \$1,565.00. Breakdown as follows:

J&M Decorating	\$1,565.00
Deduct from Project Contingency	<u>(\$1,565.00)</u>
Total Item A	\$0.00

- F. In accordance with the direction from APL and PA, FQC is directing that modifications be made to existing J-boxes (patch over and paint) in various locations. The proposed modifications are based on comments provided by PA. Cost changes are as outlined in the attached J&M Decorating EWO #04-25-01, dated 04/21/25. The total added cost is \$1,000.00. Breakdown as follows:

J&M Decorating	\$1,000.00
Deduct from Project Contingency	<u>(\$1,000.00)</u>
Total Item B	\$0.00

- G. In accordance with the direction from APL, FQC is directing that modifications be made to an existing soffit and wall in room 322. Tape and patch to accept new proposed modifications are based on the Cost changes as outlined in the attached EWO #04-25-03, dated 04/21/25. The total added cost is \$500.00. Breakdown as follows:

J&M Decorating	\$500.00
Deduct from Project Contingency	<u>(\$500.00)</u>
Total Item C	\$0.00

- H. In accordance with the directions from APL, PA, FQC is directing that modifications be made by raising sprinkler pipes in rooms 325 and 326 to accommodate new ceiling heights. The costs are based on Nelson Fire Protection proposal, dated 03/19/25. The added cost is \$3,848.00. Breakdown as follows:

Nelson Fire Protection	\$3,848.00
Deduct from Project Contingency	<u>(\$3,848.00)</u>
Total Item D	\$0.00

APL Renovation
FQC #562
Budget Adjustment #2
Page 3

Please sign one copy of this budget adjustment and return indicating acceptance. Upon receipt of a signed copy of this letter, FQC will deliver to APL the appropriate Owner and Trade Contractor Change Orders for execution by APL.

Sincerely,

FREDERICK QUINN CORPORATION



John Barrett
Project Manager

Cc: Brooke Sievers / APL
Alex Krug / Product
Andrew Engelhardt / Product
John Eallonardo / FQC
Accounting / FQC
File / FQC

ACCEPTANCE:



Mary Medjo Me Zengue

RECEIVED

FEB 18 2025

FREDERICK QUINN CORP.

ASI: 005

Architect's Supplemental Instructions

date of issuance:
02.17.2025

to be reviewed by:

- owner
- architect
- consultant
- contractor
- field
- other

project/owner:

Addison Public Library
4 Friendship Plaza
Addison, IL 60101

architect:

product architecture + design
811 W. Evergreen Suite 405
Chicago, IL 60642

contractor:

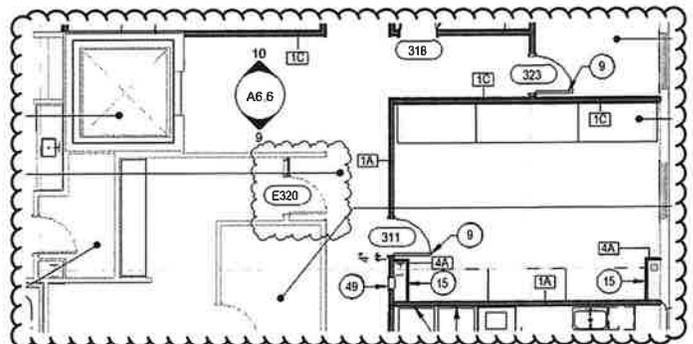
FQC Construction Mgmt
103 S Church Street
Addison, IL 60101

The work shall be carried out in accordance with the following supplemental instructions issued in accordance with the contract documents without change in contract sum or contract time. Proceeding with the work in accordance with these instructions indicates your acknowledgement that there will be no change to the total contract amount.

description of work:

Add keycard / fob readers & electric strikes @ (3) door locations.

- Door 311 (Library Storage)
- Door 327 (Admin Storage)
- Door E320 (existing IT Workroom door)



issued by architect:

Alex Krug
 (signature)

Alex Krug | 02.17.2025

(printed name and date)



562

1001 Aucutt Road Suite C
Montgomery, IL 60538
(630) 299-3374

RECEIVED

CHANGE ORDER

FEB 25 2025

Estimator: Yulia Carrasco
Email: yulia@cswoodwork.com

FREDERICK QUINN CORP.

Change Order: PCO 01 - ASI#04 - IT Workroom

Submitted to:

Job Information:

Job Name: Addison Public Library Interior Renovations

Job Location: Addison, Illinois

Attention:

Phone:

PCO 01 - ASI#04 - IT Workroom

Scope of work:

Location:	Drawing references:	Products:	Material & Labor	Install	OH&P	Total
PCO01 // 320 IT Work Room	A1.3, ASI:004	PL-2 Countertop, PL-3 Open Upper Cabinet, Wall mounted metal brackets	\$2,258.26	\$0.00	\$251.74	\$2,510.00

Material Price: \$2,510.00
Install Price: \$0.00
Total Price: \$2,510.00

BA 2

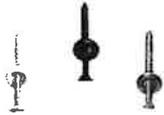
Cart

	<i>Product</i>	<i>Price</i>	<i>Quantity</i>	<i>Subtotal</i>
	 EH-1818S EH Countertop Support Bracket - EH-1818 (counters up to 25" depth), Matte Silver Powder Coat	\$64.65	4	\$258.60

Coupon code

Apply coupon

You may be interested in...



**Matching Hardware for
EH Support Brackets
(Set of 4)**

BUY 

Cart totals

Subtotal	\$258.60
Shipping	<input checked="" type="radio"/> Ground (UPS): \$ 29.81 <input type="radio"/> 3 Day Select (UPS): \$ 80.42 <input type="radio"/> 2nd Day Air (UPS): \$ 118.67
	Shipping to Montgomery, IL 60538. Change address 
Tax	Taxes will be calculated at checkout
Total	\$ 288.41

ASI: 004

Architect's Supplemental Instructions

date of issuance:
02.10.2025

to be reviewed by:

- owner
- architect
- consultant
- contractor
- field
- other

project/owner:
Addison Public Library
4 Friendship Plaza
Addison, IL 60101

architect:
product architecture + design
811 W. Evergreen Suite 405
Chicago, IL 60642

contractor:
FQC Construction Mgmt
103 S Church Street
Addison, IL 60101

The work shall be carried out in accordance with the following supplemental instructions issued in accordance with the contract documents without change in contract sum or contract time. Proceeding with the work in accordance with these instructions indicates your acknowledgement that there will be no change to the total contract amount.

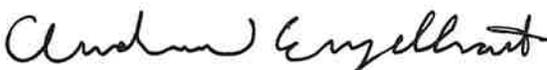
description of work:

Remove existing millwork in IT Workroom 320 and provide new per drawings attached.

attachments:

SK-004 - IT Workroom Millwork

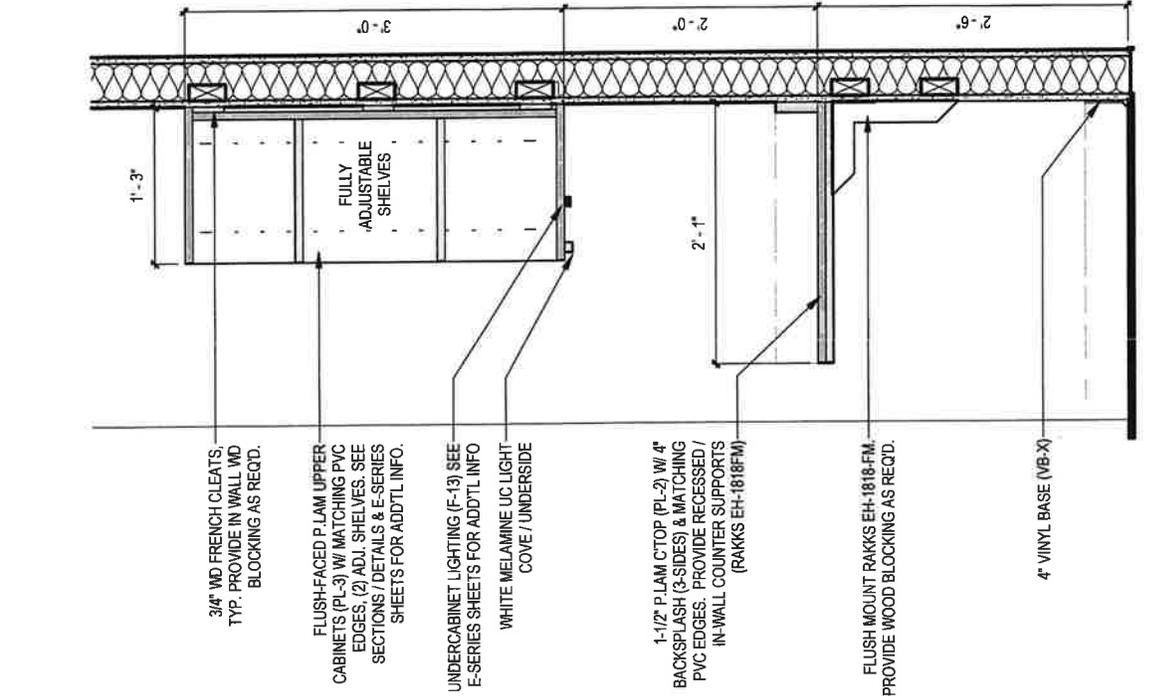
issued by architect:



(signature)

Andrew Engelhardt | 02.10.2025

(printed name and date)



3/4" WD FRENCH CLEATS
TYP. PROVIDE IN WALL WD
BLOCKING AS REQD.

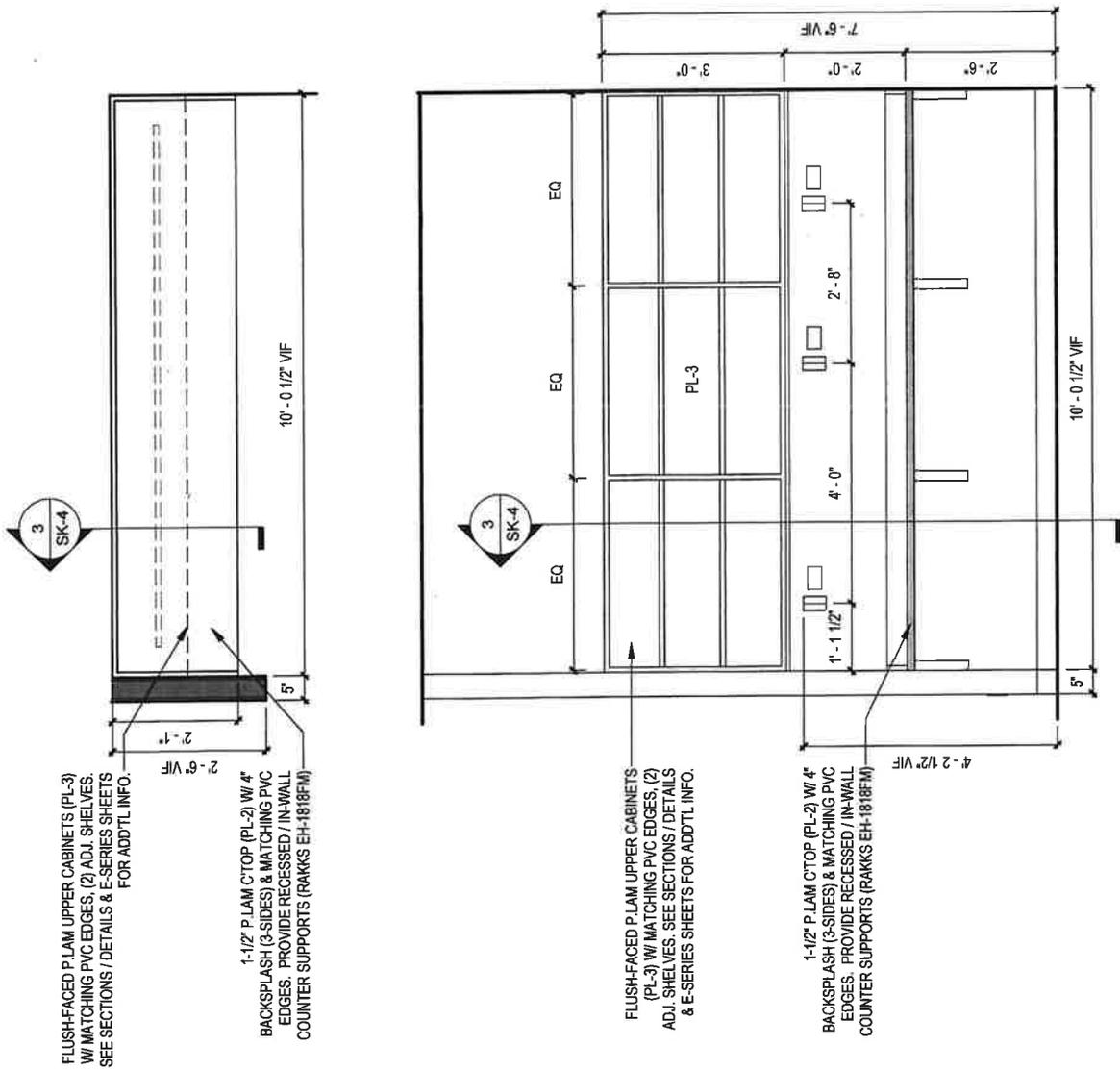
FLUSH-FACED P.LAM UPPER
CABINETS (PL-3) W/ MATCHING PVC
EDGES, (2) ADJ. SHELVES. SEE
SECTIONS / DETAILS & E-SERIES
SHEETS FOR ADDTL INFO.

UNDERCABINET LIGHTING (F-13) SEE
E-SERIES SHEETS FOR ADDTL INFO
WHITE MELAMINE UC LIGHT
COVE / UNDERSIDE

1-1/2" P.LAM CTOP (PL-2) W/ 4"
BACKSPASH (3-SIDES) & MATCHING
PVC EDGES. PROVIDE RECESSED /
IN-WALL COUNTER SUPPORTS
(RAKKS EH-1818FM)

FLUSH MOUNT RAKKS EH-1818-FM.
PROVIDE WOOD BLOCKING AS REQD.

4" VINYL BASE (VB-X)



FLUSH-FACED P.LAM UPPER CABINETS (PL-3)
W/ MATCHING PVC EDGES, (2) ADJ. SHELVES.
SEE SECTIONS / DETAILS & E-SERIES SHEETS
FOR ADDTL INFO.

1-1/2" P.LAM CTOP (PL-2) W/ 4"
BACKSPASH (3-SIDES) & MATCHING PVC
EDGES. PROVIDE RECESSED / IN-WALL
COUNTER SUPPORTS (RAKKS EH-1818FM)

FLUSH-FACED P.LAM UPPER CABINETS
(PL-3) W/ MATCHING PVC EDGES, (2)
ADJ. SHELVES. SEE SECTIONS / DETAILS
& E-SERIES SHEETS FOR ADDTL INFO.

1-1/2" P.LAM CTOP (PL-2) W/ 4"
BACKSPASH (3-SIDES) & MATCHING PVC
EDGES. PROVIDE RECESSED / IN-WALL
COUNTER SUPPORTS (RAKKS EH-1818FM)

ADDISON PUBLIC LIBRARY

product architecture + design

02/07/2025



10853 N. 2nd STREET
PHONE 815/877-6004

ROCKFORD, IL 61115
FAX 815/877-6042

February 25, 2025

RECEIVED

MAR 07 2025

FQC
Attn: John Barrett
Email: jbarrett@fquinncorp.com

FREDERICK QUINN CORP.

RE: Addison Library

Dear John,

There are two (2) leaks on some existing 2" pipe that needs to be repaired. To do this we will have to drain the system, cut the pipe, in air groove the ends, and install new pipe.

Cost breakdown is as follows:

Material including overhead and profit =	\$ 173.00
Field Labor 12 hrs @ \$150.00 per hour =	\$1,800.00
Shop fabrication & delivery 4 hrs @ \$ =	\$ 360.00
Engineering for redesign, picking and listing 2 hrs @ \$ =	\$ 190.00

TOTAL COST ADD = \$2,523.00 BA2

Please issue a change order as soon as possible or sign below and fax back so that we may begin this work. Please do not hesitate to call if you have any questions or comments.

Sincerely,
Jake Falkstrom, Estimator

Accepted By: _____ Date: _____

Cc: Dawn Wolf, Nelson Fire Protection Project Accountant



ELLIOT
Construction
CORPORATION

Excellence in Concrete Construction Since 1955

CHANGE ORDER



To: John Barrett	Date: February 19, 2025
FQC	Job: Addision Library
Phone:	Temporary Drive Construction
Email:	Price: \$8,157.00

Description of Work:

T&M 2/03/25

Dump fee for spoils removed off site (5 loads)(truck, operator, fee) 5 ea. x \$650 =	\$3,250
Import fee for new gravel (5 loads)(truck, operator, material): 5 ea. x \$575 =	\$2,875
Onsite operator and equipment to dig, load (out) and spread / compact (in): 8 hours x \$254 =	\$2,032
TOTAL: \$8,157.00	

RECEIVED

FEB 20 2025

FREDERICK QUINN CORP.

BA 2

Dan Hagen, President



April 21, 2025
FQD
John Barrett
103 S. Church Rd.
Addison, IL 60101

EWO:# 04-25-02

RE: Addison Public library
4 Friendship Plaza
Addison, IL 60101

Job#: FQC #562

We have included all labor & material for the following painting scope:

Meeting Room # 201:

Plumbing wall opened up.
Install drywall, Tape multiple coats, sand, spot prime ready for paint.
Labor 4 Hours @ \$125.00 = \$500.00

Meeting Room # 201

Change wall color from PT-3 Westcoast to PT-2 BM#2137-60 Gray Owl
Paint Two finish coats Gray Owl
Labor: 8 Total Hours @ \$125.00= \$ \$ 1,000.00
Material 3 Additional Gallons BM#2137-60: \$65.00
Color change Room # 201: \$1,065.00

Total EWO # 04-25-02: \$ 1,565.00

J&M Decorating Inc.
President
Jim Muccianti



April 21, 2025
FQD
John Barrett
103 S. Church Rd.
Addison, IL 60101

E.W.O:# 04-25-01

RE: Addison Public library
4 Friendship Plaza
Addison, IL 60101

Job#: FQC #562

We have included all labor & material for the following painting scope:

E.W.O# 01:

Eliminating J-Box Openings:
Patch J-Box opening 12 locations 3rd floor.
Tape multiple coats, sand, spot prime ready for paint.

Labor: 8 Total Hours @ \$125.00= \$ 1,000.00

J&M Decorating Inc.
President
Jim Muccianti

**RECEIVED**

APR 21 2025

FREDERICK QUINN CORP.

April 21, 2025
FQD
John Barrett
103 S. Church Rd.
Addison, IL 60101

EWO:# 04-25-03

RE: Addison Public library
4 Friendship Plaza
Addison, IL 60101

Job#: FQC #562

We have included all labor & material for the following painting scope:

Staff Lounge # 322:

Tape and patch wall/soffit areas where cabinets were removed
Labor 4 Hours @ \$125.00 = \$500.00

J&M Decorating Inc.
President
Jim Muccianti



10853 N. 2nd STREET
PHONE 815/877-6004

ROCKFORD, IL 61115
FAX 815/877-6042

March 19, 2025

RECEIVED

MAR 26 2025

FQC
Attn: John Barrett
Email: jbarrett@fquinncorp.com

FREDERICK QUINN CORP.

RE: Addison Library

Dear John,

The pipe in Asst. Director Room 325 and Director Room 326 needs to be raised to accommodate the new ceiling height.

Cost breakdown is as follows:

Material including overhead and profit =	\$ 148.00
Field Labor 16 hrs @ \$150.00 per hour =	\$2,400.00
Shop fabrication & delivery 8 hrs @ \$90.00 =	\$ 720.00
Engineering for redesign, picking and listing 4 hrs @ \$95.00 =	\$ 380.00
Lift =	\$ 200.00

TOTAL COST ADD = \$3,848.00

Please issue a change order as soon as possible or sign below and fax back so that we may begin this work. Please do not hesitate to call if you have any questions or comments.

Sincerely,
Jake Falkstrom, Estimator

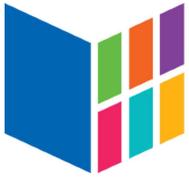
Accepted By: _____

Date: _____

03/20/2025

Cc: Dawn Wolf, Nelson Fire Protection Project Accountant

Bk 3



Meetings

- 4/17, 4/24, 5/1, 5/8, 5/15: Mary, Brooke, and Greg attend OAC meetings. We review the schedule, progress so far, and what will happen in the next three weeks. PA+D attends these meetings every other week.
- Week of 4/21 : Mary and Brooke met with staff involved moving back up to the 3rd floor to make sure they knew the timeline, order of operations, and answered any questions they have.
- Mary, Brooke, Samantha, Gaby, and Sarah met to discuss a logo project to outsource for Sam's Lab. This is a small project that will allow us to experiment with an external graphic artist.

APL project work

- Our old fridges were removed, and new ones were installed on the 3rd floor.
- New supplies for the staff lounge have been received, washed, and put away.
- The temporary computer lab has been set up in the 2nd floor programming room! Yabin and Jack worked diligently to make this happen in a timely fashion to limit the inconvenience to patrons.
- Staff moved back to the 3rd floor. It would take 5 pages to list everything that went into such a smooth move! Staff were so positive and worked together to make this happen quickly so Teen can move into the Large Meeting Room which means Phase 2 can start.

Construction progress

- Hallett Movers shifted the collections on the east side of the 2nd floor and removed the 66" shelving. Facilities staff spread the furniture into the open space to make it more usable (4/24-25). Hallett returned on 4/28 to clear a path in the Board Room so BOS could access the stored staff workstations.
- BOS has installed new and existing workstations. Other furniture deliveries include bulletin boards, staff lounge tables and chairs, and additional office chairs.
- Demo has started on the exterior patio.
- West side of 2nd floor is scheduled to be walled off on 5/19.
- Punch list for Phase 1 is just about completed. Permanent signage will come later for all the rooms. Samantha has created temporary signage to help everyone navigate the new space.
- Construction on Board Room started 5/12 and should be completed in about 2 weeks.



Staff Lounge



Brooke, Donna, and Mary Beth on moving day.

❖ **Finance Committee**

The Committee shall consist of at least two Library Trustees, the Library Director, and at least one additional staff member. The Finance Committee shall have the following responsibilities:

- Approve the assumptions for the preparation of the operating budget, review the complete budget, and recommend a budget to the Board;
- Monitor the library's fiscal performance prior to submission of reports and recommendations to the Board and recommend action as needed;
- Determine the financial appropriateness of expenditures and recommend for approval those expenditures in accordance with prevailing policies and procedures;
- Review and recommend to the Board matters dealing with insurance.

❖ **Policies Committee**

The Committee shall consist of at least two Library Trustees, the Library Director, and at least one additional staff member. The Policies Committee shall have the following responsibilities:

- Review current library policies (following established 3-year cycle)
- Make recommendations to the Board for policy changes and
- Make recommendations for new policies.

In our standard review cycle, we will be reviewing personnel policies and the materials selection policy this year.

❖ **Strategic Planning Committee**

The Committee shall consist of at least two Library Trustees, the Library Director, and at least one additional staff member. The Personnel Committee shall have the following responsibilities:

- Develop strategic plans.
- Monitor progress of current plan.
- Make recommendations to the full Board with regard to the future needs of the library.

The President of the Board shall be an ex-officio voting member of all committees.



**BANKING SERVICES RECOMMENDATION
MAY 2025**

I recommend that the Library move its accounts currently held with BMO, including the General Fund account and the Public Funds Money Market (our tax revenue deposit account) to Addison Bank & Trust, A Wintrust Community Bank.

We have been dissatisfied with the level of service we are receiving from BMO for some time. There has been a general lack of communication and transparency, and frequent turnover means we have not been successful in establishing meaningful relationships with the personnel at our current bank.

Wintrust has a Government Funds team and offers public funds accounts that specialize in serving the public sector market. Their current customers include the Village of Addison, the Addison Park District, and many of our neighboring libraries, who have provided very positive recommendations.

They offer services such as [Positive Pay](#) (for checks and ACH payments) that will help protect us against fraud. Results from the 2025 Association for Financial Professionals' Payments Fraud and Control Survey, indicate that 79% of organizations were victims of payments fraud attacks/attempts in 2024. Checks continue to be the payment method most often subjected to fraud, with 63% of respondents reporting that their organizations faced check fraud in 2024. It's important that we are aware of how widespread financial fraud has become and that we do everything we can to mitigate this risk with strong internal controls and by working with financial services providers that offer protections.

While we would incur some fees that we are not paying with BMO at this time, those fees are more than offset by the interest we would earn through the proposed MaxSafe account. For example, under the current account structure:

March Fees:	\$103.94
March MaxSafe interest earned:	\$20,029.77
Annualized interest:	\$240,357.24
Annual fees:	\$1,247.28
Net gain after fees:	\$239,109.96

And even with expanded Treasury Management services (such as Positive Pay) included which increase the monthly fees, we still come out ahead:

Monthly Fees:	\$210.50
Annual Fees:	\$2526.00
Net gain after fees:	\$237,831.24

By comparison, BMO is providing:

- **March fees:** \$0.00
- **March interest earned:** \$4,623.36
- **Annualized interest:** **\$55,480.32**

Based on my confidence that we will earn a better rate of return from an institution that fully understands the unique needs of local units of government, and on the references I've received from highly satisfied libraries and other government agencies, I recommend that the library close our accounts, including the credit card account, at BMO and transition our banking services to Addison Bank & Trust.



ADDISON[®]
BANK & TRUST

A WINTRUST COMMUNITY BANK

**A PROPOSAL FROM
WINTRUST COMMERCIAL BANKING**

PRESENTED TO: Addison Public Library

RELATIONSHIP TEAM



Teresa Faidley

Executive Vice President/ Regional Manager

Wintrust Financial Corporation
224 629 6958
tfaidley@wintrust.com

Katarzyna Zurek, CTP

Vice President

Wintrust Treasury Management
847 385 7054
kzurek@wintrust.com

Louise Paliferro

Senior Client Professional

Wintrust Financial Corporation
847 364 2854
lpaliferro@wintrust.com

May Angeli Reynolds

Client Support Professional

Wintrust Financial Corporation
847 364 2987
mreynolds1@wintrust.com



Treasury Management Customer Support

Phone: 847-939-9050
Monday – Friday | 7:30 AM TO 6 PM

EXECUTIVE SUMMARY

Wintrust has high standards of performance and customer service. Our concierge approach allows us to work diligently to establish and maintain long term relationships with our clients.

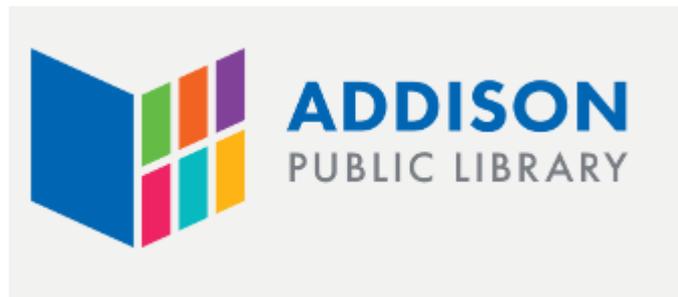
We understand Addison Public Library is seeking a banking partner who will provide a consultative relationship, with a dedicated team delivering superior client support.

Wintrust understands that each of our clients have different needs. Our product array is flexible and designed for each client in their unique situation.

Our team strives to help clients create efficiencies by providing streamlined banking solutions to match your specific operation requirements.

We will work closely with you, especially during the critical account opening and implementation stages.

We are keenly aware that we are only in business to serve our clients, and we can't overstate enough how much we desire to become your primary banking partner and trusted advisor!



Wintrust Government Funds provides the expertise and financial solutions that school districts, park districts, municipalities, and other local government entities are looking for. Our Illinois portfolio includes over **450** government depositors, with over **250** main operating account clients. We work with taxing bodies of all sizes, including **over 30 libraries**.

OUR APPROACH

- A consistent commitment to all public sector markets
- Taxpayer funds are kept local and reinvested in our communities
- Our dedicated team that understands our public sector clients' unique needs including the Illinois Public Funds Act, collateral requirements, FDIC coverage and debt structure options
- Customized collateral options that are all in compliance with 30 ILCS 235
- Active and consistent support of the communities we serve through unmatched community engagement

MAXSAFE® PUBLIC FUNDS ACCOUNTS



By depositing funds across Wintrust's 16 individually chartered community banks, the accounts offer up to \$7.5 million in total FDIC insurance per ownership category



MUNICIPAL FINANCE SOLUTIONS

- General obligation limited and unlimited tax bonds
- Debt certificates
- Installment contracts
- Alternate revenue bonds
- Revenue bonds
- Special assessment and special service area bonds
- Tax increment financing
- Tax anticipation warrant and working cash bonds
- 501(c)(3) bonds and industrial development revenue bonds
- Technology, equipment, and operating leases

A complete suite of payables solutions that allows you to focus on what's most important: running your business.



I-BUSINESSBANKING™ ACH PAYMENTS

Eliminate paper checks and postage costs while improving control and cash flow



CORPORATE CARD¹

Provides cash flow flexibility with the tools needed to increase efficiencies and decrease costs. This card can be used for travel, purchasing, entertainment, fuel, and supplies.

¹ **Credit Card.** Credit cards are issued by Elan Financial Services.



ONLINE BANKING

Product features:

- Single sign on with interactive dashboard tools
- ACH payment and collection origination capability
- Positive Pay exception viewing
- Detailed debit and credit posting

Benefits:

- Real-time information reporting, including internal account transfers
- “How Do I” links/users guides
- Intuitive account alert options
- Entitlement by user
- User entitlement customization
- Export activity data to CSV, QuickBooks, Quicken, Microsoft Money, and more
- 90 days of activity available online
- Extended history available up to 18 months
- eStatements available for rolling 16 months
- FX transactions
- Secured sign-on with soft tokens
- Mobile access

BUSINESS CREDIT CARD



BUSINESS CREDIT CARDS¹

Business credit cards can help you protect your businesses' hard-earned cash flow and streamline your accounting and purchasing power. We offer a variety of Visa[®] business credit cards to meet your businesses' specific needs.

Benefits can include:

- Corporate liability or personal liability options
- Points or Cash Back
- Zero Fraud Liability protection²
- Visa Spend Clarity, an online tool that allows you to access and track card transaction data, helping you manage your cash flow more efficiently and make more informed decisions about your expenses
- Emergency card replacement
- Mobile payment capability
- Free online expense reporting tools
- Account and transaction notifications

1. **Credit Card.** Credit cards are issued by Elan Financial Services

2. Elan Financial Services provides Zero Fraud Liability for unauthorized transactions. Cardmember must notify Elan Financial Services promptly of any unauthorized use. Certain conditions and limitations may apply.



Our merchant processing partner Elavon has helped more than one million customers around the world over the last twenty-five years grow their businesses through payments. Their flexible, secure, and innovative payment solutions help businesses attract and keep customers, develop partner relationships, process payments, and simplify operations.

NO MATTER WHAT SIZE YOUR BUSINESS, WE MAKE ACCEPTING PAYMENTS EASY.



Accept all payment types

Credit, debit, and digital wallet payments, including Google Pay™ and Apple Pay™



Run your business better

Customized online reporting and support tools



Take payments anywhere

In-person, mobile, tablet-based, and online payment solutions



Protect your business

Data security solutions help protect your customer payment data



Receive better care

24/7/365 customer support



Get paid fast

Next-day funding

To ensure that you, your business, and your funds are safe, the best defense is a good offense.



CHECK POSITIVE PAY

Automated fraud detection tool that compares checks presented for payment against check information you provide via i-BusinessBanking™

Benefits:

- Return fraudulent checks before they are presented against your account
- Includes Payee Positive Pay and Reverse Positive Pay
- Pay or return decision capability available via i-BusinessBanking™, including mobile



ACH POSITIVE PAY

Helps manage your electronic transactions, guard against unauthorized activity, and returns unauthorized debits in a timely manner

Benefits:

- Ability to control which electronic debits are posted to your account
- Create customized filtering criteria for allowed originators
- Pay or return decision capability available via Mobile i-BusinessBanking™

To ensure that you, your business, and your funds are safe, the best defense is a good offense.



MULTI-LAYERED SECURITY APPROACH

Integrate several layers of security to ensure your funds remain safe.

Services:

- Digital tokens (two-factor authentication to protect your online login)
- Dual control and segregation of duties
- Post no checks
- Know your customers
- Email and mobile transaction alerts
- Text or phone call verification



RELATIONSHIP PLANNING SUMMARY

Based on our in-depth discovery and analysis of your account activity, we would like to spend today discussing our findings and account recommendations. We are recommending to move in a phased approach. The first phase will move the accounts and treasury services from your current bank. The second phase will add on additional services.

Phase I

ACCOUNTS:

- MaxSafe® Public Funds Operating Account
- MaxSafe® Public Funds Checking Account
- MaxSafe® Public Funds Money Market

TREASURY SERVICES:

- i-BusinessBanking™
- Payee Check and ACH Positive Pay

ADDITIONAL SERVICES:

- Post No checks
- CommUnity Credit Card

Phase II

TREASURY SERVICES:

- CommUnity Credit Card
- ACH origination

ADDITIONAL SERVICES:

- Wintrust@Work
- Merchant Processing

ACCOUNT STRUCTURE

**MaxSafe
Operating
Account**

*Payee Positive Pay
ACH Positive Pay
ACH Origination*

**MaxSafe
Checking
Account**

*Post No Checks
ACH Positive Pay
ACH Origination*

**MaxSafe Money
Market**

*Interest Rate as of 4/8/2025
Balances under \$2.5MM 4.433% APY
Balances over \$2.5MM 4.483% APY*

BMO Bank March fees \$0.00
BMO Interest paid \$4,623.36
BMO Est. Yearly Interest paid \$55,480.32

Wintrust March fees \$103.94
Wintrust est. Interest paid \$20,029.77
Wintrust Est. Interest paid \$240,357.24

PRICING

Average Balance \$751,157.36
 Assumed Float \$0.00
 Earnings Credit Rate 0.20%
 Days in the Month 30
 Estimated Days Uncollected

One Dollar (\$1) Multiplier: **\$6,083.33**

Balance required to offset each dollar of service charges

Balance Required: \$1,383,475

Average Daily Ledger Balance	\$751,157.36
Less Average Daily Float	\$0.00
Average Daily Collected Balance	\$751,157.36
Less Required Reserves 0.00%	\$0.00
Average Net Collected Balance + + The surplus/deficit balance available to pay for all analyzed fees	\$751,157.36
Total Services	\$227.42
Earnings Credit Allowance++ ++Calculated by applying the Earnings Credit Rate to the Average Net Collected Balance	\$123.48
Your Account Will Be Charged	 \$103.94
Incumbent Bank	\$0.00

PRICING

SERVICE DESCRIPTION	Charge Type	AFP Code	Quantity	Quoted Price	Charge for Service	Balance Requirement
General Banking Services Subtotal						
Account Maintenance	<i>Per Month</i>	01 00 00	3	\$10.00	\$30.00	\$182,500.00
Checks Paid	<i>Per Item</i>	15 01 00	138	\$0.12	\$16.56	\$100,740.00
Deposits	<i>Per Deposit</i>	10 ZZ ZZ	12	\$1.50	\$18.00	\$109,500.00
Deposited Items On Us	<i>Per Item</i>	10 02 20	0	\$0.12	\$0.00	
Deposited Items Transit	<i>Per Item</i>	10 02 24	7	\$0.12	\$0.84	\$5,110.00
Cash Deposited	<i>Per \$1 Deposited</i>	10 00 00	15626.08	\$0.00	\$15.63	\$95,058.65
Deposit Administration Fee	<i>N/A</i>	00 02 30	751157.4	14.00%	\$86.4345	\$525,810.15
ACH Credit Received	<i>Per Item</i>	25 02 01	26	\$0.12	\$3.12	\$18,980.00
ACH Debit Received	<i>Per Item</i>	25 02 00	7	\$0.12	\$0.84	\$5,110.00
General Banking Services Subtotal					\$171.42	
Information Reporting Services						
I-Business Banking Online Services						
Monthly Maintenance (Premium Standard)	<i>Per Month</i>	01 10 00	1	\$40.00	\$40.00	\$243,333.33
Additional Accounts (>2 Accounts)	<i>Per Account</i>	01 10 02	2	\$5.00	\$10.00	\$60,833.33
Soft Token	<i>Per Month</i>	01 08 21	4	\$1.50	\$6.00	\$36,500.00
Information Reporting Services - Subtotal					\$56.00	
Service Charge TOTAL					\$227.42	

Notes to Analysis:

Wintrust pricing Pro-Forma based on volumes and services provided by Addison Public Library, from their BMO Bank March, 2025 bank statement. If volumes, products and service differ greatly from this analysis, Wintrust reserves the right to revisit this Pro-Forma. This Pro-Forma is valid for 120 days upon receipt.

PRICING WITH ADDITIONAL TM SERVICES

Average Balance	\$751,157.36
Assumed Float	\$0.00
Earnings Credit Rate	0.20%
Days in the Month	30
Estimated Days Uncollected	

One Dollar (\$1) Multiplier: **\$6,083.33**

Balance required to offset each dollar of service charges

Balance Required: \$2,031,715

Average Daily Ledger Balance	\$751,157.36
Less Average Daily Float	\$0.00
Average Daily Collected Balance	\$751,157.36
Less Required Reserves 0.00%	\$0.00
Average Net Collected Balance + + The surplus/deficit balance available to pay for all analyzed fees	\$751,157.36
Total Services	\$333.98
Earnings Credit Allowance++ ++Calculated by applying the Earnings Credit Rate to the Average Net Collected Balance	\$123.48
Your Account Will Be Charged	\$210.50
Incumbent Bank	\$0.00

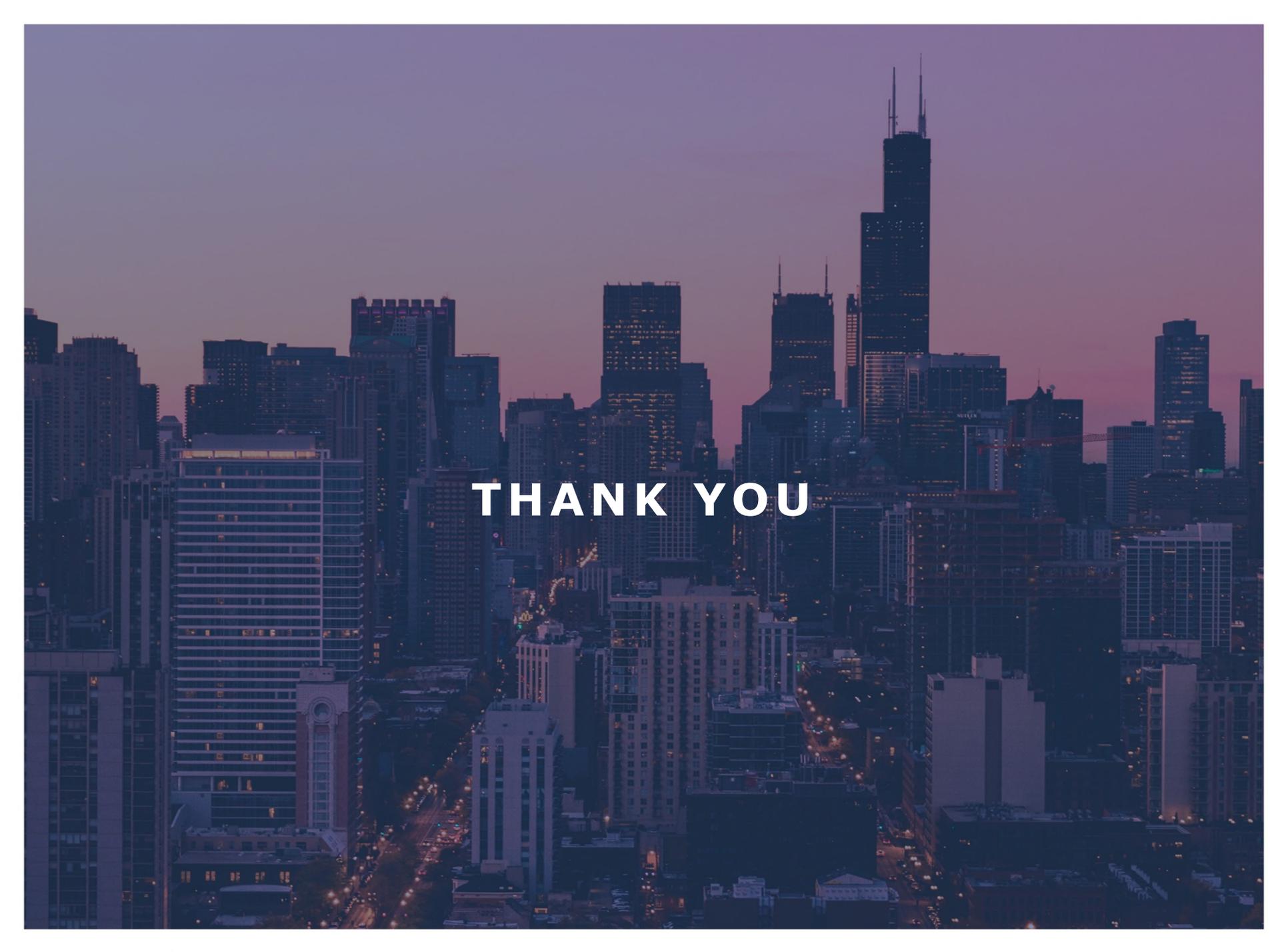
WINTRUST

PRICING WITH ADDITIONAL TM SERVICES

SERVICE DESCRIPTION	Charge Type	AFP Code	Quantity	Quoted Price	Charge for Service	Balance Requirement
General Banking Services Subtotal						
Account Maintenance	<i>Per Month</i>	01 00 00	2	\$10.00	\$20.00	\$121,666.67
Checks Paid	<i>Per Item</i>	15 01 00	138	\$0.12	\$16.56	\$100,740.00
Deposits	<i>Per Deposit</i>	10 ZZ ZZ	12	\$1.50	\$18.00	\$109,500.00
Deposited Items On Us	<i>Per Item</i>	10 02 20	0	\$0.12	\$0.00	
Deposited Items Transit	<i>Per Item</i>	10 02 24	7	\$0.12	\$0.84	\$5,110.00
Cash Deposited	<i>Per \$1 Deposited</i>	10 00 00	15626.08	\$0.00	\$15.63	\$95,058.65
Deposit Administration Fee	<i>N/A</i>	00 02 30	751157.4	14.00%	\$86.4345	\$525,810.15
ACH Credit Received	<i>Per Item</i>	25 02 01	26	\$0.12	\$3.12	\$18,980.00
ACH Debit Received	<i>Per Item</i>	25 02 00	7	\$0.12	\$0.84	\$5,110.00
General Banking Services Subtotal					\$161.42	
Payable Services						
ACH Origination Services						
ACH Transaction	<i>Per Item</i>	25 01 02		\$0.10	\$0.00	
ACH File Upload	<i>Per Upload</i>	25 05 05		\$5.00	\$0.00	
ACH Item Upload	<i>Per Item</i>	25 01 02		\$0.10	\$0.00	
Same Day ACH Originated Item	<i>Per Item</i>	25 01 41		\$1.00	\$0.00	
ACH Return	<i>Per Return</i>	25 03 02		\$7.50	\$0.00	
ACH Notification of Change	<i>Per NOC</i>	25 10 70		\$4.50	\$0.00	
ACH Item Reversal / Deletion	<i>Per Item</i>	25 06 ZZ		\$7.00	\$0.00	
ACH File Reversal / Deletion	<i>Per Item</i>	25 06 ZZ		\$25.00	\$0.00	
Payable Services Subtotal					\$0.00	

PRICING WITH ADDITIONAL TM SERVICES

<u>Fraud Prevention Services</u>						
Posting Restrictions						
Post No Checks	0	15 00 50	1	\$10.00	\$10.00	\$60,833.33
Positive Pay Services						
Check Positive Pay Monthly Maintenance	<i>Per Account</i>	15 00 30	1	\$50.00	\$50.00	\$304,166.67
Check Positive Pay Item	<i>Per Item</i>	15 01 20	138	\$0.10	\$13.80	\$83,950.00
Payee Check Positive Pay Monthly Maintenance	<i>Per Account</i>	15 01 24	1	\$25.00	\$25.00	\$152,083.33
Payee Check Positive Pay Item	<i>Per Item</i>	15 01 22	138	\$0.02	\$2.76	\$16,790.00
Check Exception	<i>Per Item</i>	15 03 22	0	\$2.75	\$0.00	
Check Issue Manual Entry	<i>Per Item</i>	20 02 10	0	\$1.00	\$0.00	
ACH Positive Pay Monthly Maintenance	<i>Per Account</i>	25 10 50	2	\$10.00	\$20.00	\$121,666.67
ACH Positive Pay Suspect Transaction	<i>Per Item</i>	25 10 53	0	\$1.20	\$0.00	
ACH Positive Pay Return	<i>Per Item</i>	25 03 12	0	\$0.35	\$0.00	
<u>Fraud Prevention Services Subtotal</u>					\$121.56	
<u>Information Reporting Services</u>						
I-Business Banking Online Services						
Monthly Maintenance (Premium Standard)	<i>Per Month</i>	01 10 00	1	\$40.00	\$40.00	\$243,333.33
Additional Accounts (>2 Accounts)	<i>Per Account</i>	01 10 02	1	\$5.00	\$5.00	\$30,416.67
Soft Token	<i>Per Month</i>	01 08 21	4	\$1.50	\$6.00	\$36,500.00
<u>Information Reporting Services - Subtotal</u>					\$51.00	
<u>Service Charge TOTAL</u>					\$333.98	

An aerial photograph of a city skyline at dusk. The sky is a deep purple and blue. The city is filled with numerous skyscrapers and buildings, many of which are illuminated with warm yellow lights. The most prominent building is a tall, dark skyscraper with two spires, likely the Willis Tower. The text "THANK YOU" is overlaid in the center of the image in a bold, white, sans-serif font.

THANK YOU



**SURPLUS EQUIPMENT AND
FURNISHINGS
MAY 2025**

In Illinois, libraries must follow specific regulations when disposing of surplus property, as outlined in the [Illinois Library Act](#). The Library Director has discretion to oversee the appropriate disposal of items that are valued at less than \$100. The Library Board must authorize the disposal of all items with a value of \$100 or more. Because we are a Village Library, the Village of Addison has the first right to purchase any item the Library declares as surplus, if they can use it for public or corporate purposes. In most cases, it has been our practice to offer our surplus items to the Village for free.

The value of the surplus item then determines the disposal method. The Board has discretion in determining how to dispose of any items with a unit value of \$1,000 or less. Typically at APL, the Board authorizes the Director to oversee disposal. Depending on the item, we may offer it to other local taxing bodies, offer it to other area libraries, or offer it to the general public. If any item we no longer need still seems to have value, we do our best to find a new home for it and avoid putting things into a landfill.

Personal property having a unit value of more than \$1,000 but less than \$2,500 may be displayed at the library, and a public notice of its availability, the date and the terms of the proposed sale shall be posted.

Personal property valued at \$2,500 or more requires the board to publish notice of the availability and location of the real or personal property and the date and terms of the proposed sale, giving such notice once each week for 2 successive weeks. Such notice shall be published in one or more newspapers published within the village, or, if there is no such newspaper, then at least once in a newspaper of general circulation in the village. On the day of a sale conducted pursuant to the provisions of this Section, the board shall proceed with the sale and may sell such property for a price determined by the board, or, to the highest bidder. Where the board deems the bids inadequate, it may reject such bids and re-advertise the sale.

All items on the list presented for the Board's consideration this month have unit values of less than \$1,000.

Item	Description	Manufacturer	Serial or Product #
Vertical file cabinet	Fireproof, locking, Trident Series, insulated w/ 4-drawers (letter size) (53" x 16" x 25")	Schwab	4LTC-2500
Vertical file cabinet	Fireproof, locking, insulated w/ 4-drawers (letter size) (53" x 16" x 25")	Schwab	4CFD-5000
Children's media cabinet	2-doors, 24 1/2"w x 20"d x 30"h, Baltic birch wood, 2 shelves, locking	Jonti-Craft	3305JC
Shelving unit	Wood, 3shelves, lower 2 pull out 38"w x 20"d x 42"h		
Digital display screen	65" (from Teen Program Room)	TouchIT	9GT65MCQLT100/ AU65MCQ12180036
Digital display screen	60" (from Study Room S20)	Pioneer/Kuro	
Coin/bill tower		TBS	TBS9900-CB/S037558
Portable projector		InFocus	AZTJ84300823
Fax Machine	Intellifax 2820	Brother	U61325A2N243818
Disc cleaner	Single disc machine	Elm USA	ECO-PRO 03308 B
Flip-top training tables	5 tables, each 6' x 2', on casters, with integrated power	KI	Pirouette

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

THE PEOPLE @ THIS LIBRARY ARE ALWAYS
SO FRIENDLY AND HELPFUL.

ALWAYS SMILE AT YOU AND SAY "GOOD
MORNING" OR "GOOD AFTERNOON".

I'VE LIVED IN ADDISON FOR 37 YEARS
AND THIS IS HOW IT ALWAYS HAS BEEN!

JUST THOUGHT YOU'D LIKE TO KNOW!

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I worked on my laptop
for 3 hours and quietly
noticed Catrina navigating
multiple requests with
exceptional diplomacy!

She is an asset and I hope
she is noticed for her work.

APL:

We are no longer resident within your district. Thank you for the years of printing, notary services, and other necessities.

Sincerely,
M. Alan Thomas 
MS/LIS

Author Thank You Letter

From Samantha Parkison <sparkison@addisonlibrary.org>
Date Wed 2025-05-14 1:35 PM
To Gaby Tafolla <tafolla@addisonlibrary.org>
Cc Mary Medjo Me Zengue <medjo@addisonlibrary.org>

 1 attachment (362 KB)

Bill Rompa Thank You Letter - Addison Library.pdf;

Hi Gaby and Mary,

Attached is a letter I received from Bill Rompa—the author, veteran, and former Addison resident featured in the May/June Newsletter article I wrote. I also mailed him a few copies of the newsletter for his records. He was very sweet and a joy to work and communicate with for the past couple of months.

I also received kind words in an email from Bob Dahlke Jr. from Visographic about the article: *“FYI – Great story on the ‘Author Spotlight.’ My brother and I run VISOgraphic — but our father is still ‘President’ of the company. He is 83 years old and comes in three times a week – and does REAL work. He is an Army veteran and I shared this article with him – very cool!”*

Thank you!

Samantha Parkison (she/her)

Communications & Marketing Coordinator | 630.458.3303



ADDISON
PUBLIC LIBRARY

4 Friendship Plaza
Addison, IL 60101
addisonlibrary.org

2138 Chicago St SE
Albany, OR 97322
drompa@comcast.net
541 967-4328

Friday, May 2, 2025

Samantha Parkison
Communications & Marketing Coordinator
Addison Public Library
4 Friendship Plaza
Addison, IL 60101

RE: Power Pro Man Newsletter Article – Thank You

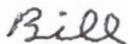
Dear Samantha,

Thank you for the very well written and fine article about my book and my history of growing up in Addison. As you know, my younger brother Gary lives in Addison and he informed me of the article after receiving one in the mail.

I hope you don't mind but I downloaded the article from the library's web site for my own personal use to share with family and friends. I'm proud of the way you composed the piece. My only hope is that some of my former schoolmates that are still around get to read and enjoy it as much as I did. My brother informs me that sadly many of my Army Trail classmates have either moved or passed away, which is sad but their memories still exist and that is what counts.

As a side note I should inform you that I have been notified by the Library of Congress in Washington, DC that my book is being considered for inclusion in the Veterans History Project. It may take them 8-10 months to decide if I'm included. I sent them a copy of your story piece to include in my application. I'm sharing a copy of the article with my granddaughters Harley and Sawyer who will be turning 8-years old in just a few weeks. Dee and I will include it in our annual letter to them for their 8th birthday which we save yearly on a flash drive to be presented to them when they turn eighteen years old.

Again thanks,



Bill Rompa, Power Pro Man

Original Question

May 13 2025, 08:31PM via Email

Webform submission from: Staff Directory

Submitted on Tue, 05/13/2025 - 20:31

Submitted by: Anonymous

Submitted values are:

Your Name:

Marcin Lewandowski

Your Email Address: marcin317@hotmail.com

Your Phone Number: 630.688.0698

Subject: Commendation of Service

Comment:

I've just been helped by Sophia Phillips. I had lost my library card and needed the number as well as to reset the PIN. She speedily helped me with that online and I was able to enter online resources in no time. Additionally, she was very courteous and gave easy instructions. I think she deserves a promotion! I love this library!

Thank you for using the Addison Public Library!

This email is sent from LibAnswers in relationship to ticket #16022180.

Federal cuts threaten program that allows suburban libraries to share books



By **MOLLY MORROW** | mmorrow@chicagotribune.com | Aurora Beacon-News and **TESS KENNY** | tkenny@chicagotribune.com | Naperville Sun

UPDATED: April 28, 2025 at 3:57 PM CDT



After dropping off bins of books, Reaching Across Illinois Library System sorter and driver Chris Lysne departs Oesterle Library at North Central College in Naperville on April 17, 2025, with materials to be sorted and delivered to other locations. (Antonio Perez/Chicago Tribune)

Peggy Frank loves old research books, especially ones about history. But they aren't always available through her local library collection in Naperville, where she's lived for the past 45 years.

But in Frank's community — and hundreds like it in Illinois — proximity is not a prerequisite for access. Not with a state's-worth of reading material available for the asking.

For nearly 15 years, she has made use of a popular library loaning system that has allowed suburban towns, local universities and small museums to share their books and other materials with each other. Overseen by the Reaching Across Illinois Library System and partially funded by the federal government, the books are shuttled between libraries and loaned out to interested parties in just a few days.

The delivery program has become so entrenched in northern and western Illinois communities, more than 7.9 million books and other resources were shared [among 1,250 libraries](#) last year at no extra cost to the institutions or patrons. Couriers also logged more than 1.1 million miles moving the materials around the area, according to RAILS.



"It's like magic," Frank, 72, said.

But that magic may soon disappear.



[Read More](#)

00:00

02:40

President Donald Trump [last month ordered](#) the gutting of the Institute of Museum and Library Services, a federal agency that serves as a key source of funding for museums, libraries and educational institutions across the country. The cuts, which are still being rolled out, could prove devastating to the interlibrary loan program throughout the region.

RAILS and the Illinois Heartland Library System, the state's other major library delivery service that reaches southern and central parts of Illinois, receive about \$2.5 million annually for delivery services, about one-third of their budgets, through IMLS funding. Though the state was told to expect this year's award around April 20, the program officer who oversees Illinois funding has been terminated and the money has not yet arrived, according to a spokesman for Illinois Secretary of State Alexi Giannoulias.

Several states, including California, Connecticut and Washington, already have been stripped of their 2025 allocations. And South Dakota libraries recently were instructed to suspend its interlibrary courier program.

"Stripping these vital resources threatens the sustainability of our libraries and amounts to a disinvestment in an educated and informed society," Giannoulias, who also serves as the state librarian, said in a statement.

Before placing IMLS staff on leave last month, acting Director Keith E. Sonderling said the federal agency would realign its mission to fall into lockstep with the Trump administration.

"We will revitalize IMLS and restore focus on patriotism, ensuring we preserve our country's core values, promote American exceptionalism and cultivate love of country in future generations," Sonderling said in a statement.

IMLS did not return repeated requests for comment.

The union representing IMLS employees has warned that without staff members to administer the programs, it's most likely the grants will be terminated. If the grant falls through, it would send RAILS, one of the country's largest interlibrary sharing programs, into doubt.

"When you ask our libraries, (it's) the thing that they just could not live without, frankly," said Joe Filapek, RAILS' associate executive director.

Founded in 2011, RAILS provides a wide range of services, from continuing education and consulting resources to e-content support and interlibrary loans. Without IMLS funding, the delivery system would take the biggest hit, officials said.

Funding cuts would likely slow loan deliveries, reducing the number of books in circulation and forcing patrons to wait longer, officials said.

"In 2025, when I can order something to have it on my doorstep in two hours, to tell your residents that they might have to wait two weeks to get a book through delivery, it's just not ... sustainable," Filapek said.

Books clubs may be hit

Potential service delays would be felt particularly hard in communities such as Hinckley, a small town about 17 miles west of Aurora. For nearly a century, the public library has rented space in the village's community building, and it relies on RAILS deliveries to



Reaching Across Illinois Library System sorter and driver Chris Lysne collects bins of books on April 17, 2025, at Santori Public Library in downtown Aurora to take back to a hub in Bolingbrook to be sorted and delivered to other locations. (Antonio Perez/Chicago Tribune)

The Hinckley library has one full-time staff member — library Director Rylie Roubal — and five part-time staff members. Last year, Hinckley library members borrowed about 20,000 items from the library — almost 3,000 of them from interlibrary loans through RAILS.

Roubal said they receive deliveries three times a week. The frequency of delivery is dependent on the volume of books being requested. Reduced service would leave Hinckley residents without the materials they need because the library can't afford to purchase them, she said.

"We don't have any slack," Roubal said, noting that having to pay for delivery would mean cuts to other things — books, hours, staff. "Every budget year, we're trying to figure out how, how do we increase minimum wage while still keeping the lights on. And can we buy enough books, while also keeping the furniture from falling apart?"

RAILS' Executive Director Monica Harris said smaller libraries are justified in their concerns.

"It effectively can kill off services, if you're held to only the materials that you have there on your shelf in your tiny, little, maybe one-room library that's open only a certain number of hours a week," Harris said.

Yorkville Public Library, with just five full-time employees and 20 part-time staff, is similarly reliant on interlibrary loans. From May 2023 to April 2024, for example, of the approximately 90,000 checkouts their library saw that year, over 16,000 were materials from other libraries obtained via interlibrary loans, according to Yorkville Public Library's Director Shelley Augustine.

Ten miles west of Yorkville in Sandwich, which has a population of about 7,200 people, Jennifer Hahn worries IMLS cuts could affect programming her family counts on.

Hahn, 37, is a regular at her local library's monthly book club. Her 7- and 8-year-old daughters are in book clubs too, she said. And the groups rely on interlibrary loans.

"Our collections aren't that large," she said. "And there's sometimes a distance between

Hahn said her book club was notified that without loans, the program could be limited if not cease completely .

"The librarian was very clear that if this gets cut, the interlibrary loans, we probably would not be able to have a book club because we won't be able to get enough copies to supply all of the people that want to read them every month," she said.

Seeing that kind of potential loss, Hahn said, is disheartening.

"It's knowledge," she said. "To have knowledge limited is really discouraging."

Warrenville Public Library District doesn't rely on direct federal funding, but it does benefit from RAILS, a resource that Executive Director Jason Stuhlmann said he is "very concerned" about. His library has about 27 employees, half full-time and half part-time.

"In the grand scheme of things, we're on the smaller end of libraries," he said, "and there's only so much we can purchase."

The effects extend to larger library systems, too.

The Aurora Public Library is predominantly funded by property taxes and doesn't depend as much on grants as some smaller libraries, according to the library's director of marketing and communications, Miriam Meza-Gotto. But the impact to book delivery services would still be felt — potentially leading to less immediate access or fewer books for Aurora residents to borrow.

And although the impacts may be less immediate for larger library systems, the effects may be felt indirectly down the line, Meza-Gotto said. For example, small neighboring libraries may reduce services or materials or limit hours, meaning the population Aurora serves may grow as patrons turn to them.

Executive Director of the Naperville Public Library Dave Della Terza likewise noted the potential for indirect consequences, particularly through RAILS. While Naperville's library system is almost entirely funded through property tax revenue, Della Terza said that RAILS is "a very valuable partner" that does a lot for Naperville Public Library that the system couldn't do on its own.

That extends just beyond interlibrary loans, he said. RAILS also supplies Naperville Public Library with webinars, trainings and continued education for staff.

"Could we make it work? Yes," Della Terza said. "But you know, what (RAILS) does right now is very valuable. ... It would take a lot more of our energy, effort and money to make things work (and even then) not as efficiently as RAILS can when they oversee such a large area and they work with so many libraries."



Reaching Across Illinois Library System sorter and driver Alan Schnelle secures bins filled with books and media for deliveries to west suburban libraries and schools, at the RAILS delivery hub in Bolingbrook, April 17, 2025. (Antonio Perez/Chicago Tribune)

Orland Park Library Director Mary Adamowski said that when the administration started slashing various federal agencies and organizations, she had her fingers crossed that it wasn't going to affect IMLS.

"But as soon as the executive order came through ... we knew that there would be a ripple effect across the nation with the libraries," she said.

Adamowski reiterated concern for RAILS but also lamented the threat to future funding opportunities that IMLS cuts pose.

"It strips away these vital resources that we want to be able to offer to our patrons," she said.

And libraries, which provide free access to books, entertainment, internet and technology, become a particularly valuable resource during times of economic uncertainty. This is especially true in under-resourced populations, Harris said.

"These libraries know how needed they are," Harris said. "They wanna make sure that they're there for their communities. This is why they got into this work."

What happens next?

On April 4, a coalition of attorneys general from 21 states — including Illinois Attorney General Kwame Raoul — filed a lawsuit against the Trump administration over the IMLS cuts. They argue that the president "cannot decide to unilaterally override laws governing federal spending and that this executive order unconstitutionally overrides Congress' power to decide how federal funds are spent."

But as funding remains uncertain, it's up to the local [libraries to keep their patrons](#) informed about what will happen — a job the typical library [employee didn't sign up for](#), Harris said.

"We're talking about civil servants," Harris said. "They're giving story times to small children, like they're checking out people's books for them and helping older people

When Frank moved to Naperville more than four decades ago, one of the first things she did was visit the local library, she said.

Frank relocated to town for work, becoming the first professional employee of Naper Settlement, Naperville's outdoor history museum. She retired 33 years later as the museum's president and CEO. To that end, from both a professional and personal perspective, IMLS funding "is very dear to my heart," Frank said.

These days, Frank makes use of RAILS' interlibrary loan service monthly, she said.

"It adds such a richness to my own reading access," she said. "Without RAILS, that is going to be greatly missed. It will be a void."

Originally Published: April 28, 2025 at 5:30 AM CDT

Around the Web

REVCONTENT

Doctor Begs Side Sleepers: "Try This Pillow Trick Tonight"

Sleep Digest Publication



POLITICS

Libraries

Add Topic +

Federal museum and library grants abruptly terminated

The Institute for Museum and Library Services ends grants used to train librarians and fund innovations.

Sarah D. Wire and Peter D. Kramer USA TODAY

Updated April 11, 2025, 10:43 a.m. ET

Key Points AI-assisted summary ⓘ

- President Trump's executive order to reduce the IMLS led to the terminations, despite Congressional funding for the programs.
- The grants are funded by reimbursement, so many institutions are on the hook for money already spent.
- Lawsuits have been filed to challenge the grant terminations, arguing they violate Congressional intent.

Dozens of federal grants held by libraries, archives and museums nationwide have been terminated mid-year – in some cases after the money was already spent.

The Institute for Museum and Library Services has ended many grants in its Laura Bush 21st Century Librarian program and the National Leadership Grants programs, according to the American Library Association. These grants provide training for librarians and fund projects aiming to innovate in the field. They are funded through reimbursement after they are completed, leaving institutions whose grants were abruptly terminated on the hook for the money they have already spent.

Those impacted include Native American students who had received scholarships to get a master's degree in library sciences, said American Library Association president Cindy Hohl.

Recipients from the Institute's other grant programs also reported losing funding, including the National World War I Museum and Memorial in Kansas City.

"It's really hard to make heads or tails of this," Hohl said. "These are meaningful programs to Americans."

AFGE Local 3403, a branch of the American Federation of Government Employees, said in a statement that grant recipients across the country are reporting that their funding was immediately terminated overnight by the Institute of Museum and Library Services.

IMLS and acting director Keith Sonderling did not respond to requests for comment.

According to the IMLS' database, the agency issued 633 grants to museums, libraries and states in fiscal 2024 totaling \$269.5 million. Of that, \$9.1 million went to 34 libraries in the Laura Bush 21st Century Librarian program and \$24.5 million to 74 libraries and museums in the National Leadership Grants programs.

The Laura Bush Librarian program grants support training for librarians and archivists. The National Leadership grants support museum and library projects aimed at addressing broad needs within the field that can be replicated at other museums, archives and libraries. For example, past leadership grants have studied AI adoption and disaster preparedness.

The American Library Association and the Association of Research Librarians each had all their grants cancelled as well. The associations have sent notices to libraries involved in grant-funded projects to pause.

Congress supported the agency for 29 years

The Institute of Museum and Library Services distributes hundreds of millions of dollars in congressionally approved funds to state libraries in all 50 states and Washington, D.C. and to library, museum, and archives programs through grants. It

serves 35,000 museums and 123,000 libraries across the country, [according to its website](#).

On March 14, [President Donald Trump](#) issued an [executive order](#) eliminating the Institute of Museum and Library Services “to the maximum extent consistent with applicable law.”

The order states that the Institute must be reduced to its “statutory functions.” It also requires that “non-statutory components and functions ... shall be eliminated.”

Trump could not directly shut down the Institute, which was created by a Republican-led Congress in 1996 to combine the services of two decades-old government agencies. Both grant programs are listed in [the original bill creating the agency](#). They were fully funded by Congress in March.

Trump repeatedly called on Congress to close the agency during his first term, but was rebuffed by a Democratic-led Congress who renewed it in 2018. The agency is again up for renewal in the fall.

More: [Latest Trump cuts put summer reading, mobile libraries and local museums in jeopardy](#)

IMLS was [effectively shuttered in early April](#) when nearly all employees were placed [on administrative leave](#), and all work on approving federal grants for state, local and academic libraries and museums was immediately halted.

California's, Connecticut's and Washington's State Librarians offices [confirmed to USA TODAY](#) that their grants had been ended six months early. All three mentioned diversity and equity in their grant applications and so far they appear to be the only cancelled state contracts. The bulk of IMLS grant funding goes to state librarians who largely use it to pay for resources that are available to all libraries in the state, such as eBooks, database access or summer reading programs.

Other states, including Maine, Mississippi and Texas, have paused spending their grants while the future of the statewide grants remains unclear.

Museums and libraries that received individual grants to help them with one-time projects like building new exhibits or purchasing bookmobiles have also put their projects on hold.

"I wouldn't be surprised to hear that additional grant programs are going to be withdrawn," she said.

Turning to the courts

On April 7, the American Federation of State, County and Municipal Employees and the American Library Association sued to stop the Trump administration's efforts to gut the Institute of Museum and Library Services. The [complaint argues](#) that cutting IMLS programs violates the law by eliminating programs Congress has provided funding for and directed IMLS to undertake. On April 10, they [requested a preliminary injunction](#) preventing the Institute from cutting off grants.

"IMLS must continue to honor appropriated and statutory programs and grants as Congress intended. All members of Congress must listen to their constituents and speak up for the value of public libraries and the essential services they provide in every state," the Association for Rural and Small Libraries, the Public Library Association (a division of the American Library Association) and the Urban Libraries Council said in a joint statement.

In early April, 21 [state attorneys general sued](#) in federal courts to stop the IMLS cuts as well.

'No longer serves the interest of the United States'

Kathleen Reckling, CEO of ArtsWestchester, a Westchester County, New York-based organization that distributes grants to non-profits in the suburbs north of New York City, said she received a letter from Sonderling on Wednesday at 10:07 p.m. "to let us know that our current IMLS grant is officially terminated."

The grant was a two-year \$195,000 award allocated in 2023 by the previous administration that has supported a community-driven, paid training program for

emerging arts and cultural leaders representing communities in Westchester.

“It funded our Westchester Heritage Ambassador program, which according to the attached termination letter is a program that ‘no longer serves the interest of the United States,’” she said.

“Our initial cohort represented the Ecuadorian, Paraguayan, and Ghanaian populations in our county,” Reckling said. “These communities have historically been underserved and underrepresented in the arts and culture sector. Their final projects included the creation of public arts and cultural programs to be presented in 2025 to Westchester audiences.”

The cancellation left \$60,000 of the remaining grant undisbursed.

World War I records

The National World War I Museum and Memorial in Kansas City also received a letter terminating its \$250,000 grant to digitize camp newspapers, posters and maps, said Karis Erwin, vice president of marketing and guest services. The money was part of a Museums for America grant, IMLS' largest grant that is meant to help museums make substantial improvements or changes to their collections or operations.

They had already been reimbursed \$41,700 and billed the government for an additional \$31,275 worth of work completed in the last few months, she said.

“I don’t think we are counting on receiving that. I think our assumption is that what we have received in payment is what we’ll receive,” Erwin said.

The Museum, one of the largest repositories of World War I information, had finished digitizing camp newspapers and had sent the poster collection off before receiving the letter terminating the funding. That means the posters and maps are one hold, which Erwin called unfortunate because maps are the number one item researchers ask to access.

“While we have put this project on pause temporarily we certainly will seek out other funding sources and continue it somehow,” she said.



IMLS Staffers Cry Foul as New Leadership Continues to ‘Slash and Burn’

By Nathalie op de Beeck |
Apr 16, 2025



Photo: Institute of Museum and Library Services/Shutterstock

A month has passed since a March 14 [executive order](#) called for the elimination of the Institute of Museum and Library Services “to the maximum extent consistent with applicable law.” Since then, all but 12 of the agency’s staff of approximately 75 employees have been put on paid administrative leave and received notice of an agency-wide reduction in force to take place May 4. And a number of those furloughed employees—alongside [a declaration by a pseudonymous fourth](#), called “Blake Doe” in the *State of Rhode Island v. Trump* lawsuit—shed light on what these past weeks looked like behind the scenes and what they mean for the agency.

Three furloughed IMLS staff members, who spoke with *PW* on condition of anonymity out of fear of retribution, said that of the 12 people still working in the agency, only two are managing operations specific to library services. Among them is Lisa Solomson, whom the sources affirm has been newly appointed acting deputy director of library services, which they considered an unusually significant promotion from a project specialist role. Solomson, the sources noted, is married to Matthew H. Solomson, a federal judge appointed by President Donald Trump at the end of his first term.

One source, who noted that Solomson has a library science degree but not the advanced credentials typically expected of the deputy director, called Solomson's promotion a "blatant example of cronyism." Regardless, another noted, it is ultimately up to acting director Keith Sonderling to select IMLS deputy directors: "Technically there's nothing legally wrong," the source said. (*PW* attempted to contact the IMLS multiple times via phone, email, and social media for this story, but received no response.)

Sources attest that the other library services staffer known to still be working at IMLS is associate deputy director Teri DeVoe. In the past, DeVoe has supervised the Grants to States program, which at regular staffing levels involves the supervisor, three program officers, and one program specialist, according to Doe's declaration.

On the museum side of IMLS, a senior museum program officer and associate deputy director remain in their posts. According to *PW*'s sources and the Doe declaration, these staffers include CFO Chris Catignani; head of communications Anthony Marucci; IMLS general counsel Thomas M. Browder III, along with and three additional lawyers; director of human resources Antoine Dotson; and a senior human resources specialist.

These staffers ultimately report to Sonderling, who was [sworn in on March 20](#). One IMLS insider who spoke with *PW* expressed concern that, compared with staffers who have served for years in the agency, Sonderling "has virtually no operational knowledge of IMLS." Another remarked that Sonderling is "sort of moonlighting" in the position while also serving as U.S. deputy secretary of labor.

The reduced IMLS staff, which one source compared to a "skeleton crew," appears to lack the personnel to administer existing grants or process incoming grant applications. "I hope they're planning what to do with whatever budget they have for fiscal year 2025, what to do with that money," a person on leave from the agency told *PW*, "but it doesn't appear payment requests are being processed."

The Doe declaration noted that, "at any given time, hundreds of awarded grants are at different phases in the grant cycle." It added: "Of the 30 employees who processed or administered grant programs and the five employees who handled the financial aspects of grants prior to March 31, only four are not currently on administrative leave."

To date, only one payment—an April 11 disbursement of \$67,000 from IMLS to the Arizona State Library, Archives, and Public Records—has been publicly confirmed since Sonderling was sworn in. On April 14, Arizona secretary of state Adrian P. Fontes went on record with the District Court of Rhode Island to confirm the payment. Arizona's attorney general is among the 21 plaintiffs in the [Rhode Island v. Trump case](#) seeking to block the executive order.

On April 14, attorneys for the Trump administration [filed their opposition in the Rhode Island case](#), arguing that the "plaintiffs have no standing to demand the broad relief sought in their motion;" that their claims of harm from unfulfilled grants are thus far "speculative;" and that "challenges to grant

terminations belong in the Court of Federal Claims.” They also argued that federal court is not the proper venue to litigate “adverse employment actions,” referring federal employees on administrative leave to the Office of Special Counsel, the Merit Systems Protection Board, and the Federal Labor Relations Authority. An [initial hearing](#) in the case will take place before chief judge John J. McConnell in the District Court of Rhode Island on April 18.

A Precarious Position for IMLS Staffers

Meanwhile, as they await the May 4 reduction in force date, IMLS staffers who spoke with *PW* said they are uncertain about what will happen next. None of those staffers have been able to obtain a full [retention register](#) despite access to this register being a right for federal employees. The register should be available to all IMLS employees in order to help them determine which of them are eligible for retainment during a reduction in force or reapplication and/or reinstatement to their old positions at a later date. “IMLS employees have tried directly requesting this information, but are now switching tactics and submitting [FOIA requests](#),” said one furloughed staffer.

One source asserts that even the retained employees “are in a very precarious position”: they could be forced, likely against their personal will, to cancel funding appropriated by Congress, awarded by the IMLS, and legally agreed upon in cooperation with awardees, leaving them vulnerable to legal action. “IMLS largely operates on a reimbursement basis, which means that awardees with a legal grant agreement spend funds in advance in good faith that the federal government would reimburse the funds per the contract,” the IMLS staffer explained—and would therefore have grounds to sue should those contracts not be honored. That is to say, even employees offered the opportunity to keep their jobs might be justifiably worried about accepting those offers. And, the staffer continued, anyone’s refusal “to return [to the office] and perform the duties assigned to them by acting director Sonderling would be forced to quit, which means that they forfeit rights to severance pay.”

Hundreds of grants in IMLS programs have already been canceled, in a late-night effort on April 9 for unspecified reasons, two sources said. The cancellation prompted the American Federation of Government Employees Local 3403, which represents the IMLS and other federal agencies including the National Science Foundation and the National Endowment for the Arts, to issue a statement. “This callous disregard for the communities and institutions counting on IMLS grants is another outrageous example of the Trump Administration causing harm for no good reason,” the AFGE wrote. “We are horrified to see these heartless cuts.”

One source reflected on damage that may be caused by the sudden and unanticipated loss of small federal grants that support hyper-localized programming at libraries and museums. Small grants support homework help for young people, IT training, collection development, or wifi connectivity for rural libraries and small organizations without easy access to technological resources. IMLS grants underwrite the tools and services ordinary visitors have been able to take for granted, until now. “We’re invested in the programs and what projects are accomplishing,” one source told *PW*. “Our best-case scenario is that we can work on these projects again. The least we can hope for is making sure that all of this is being done legally, because everything has happened so fast.”

Despite the termination of library and museum grants, the IMLS workers on leave express guarded optimism that all or most of the statutory Grants to States program may continue, although one person was not hopeful about grants to California, Connecticut, and Washington, which were announced as canceled via social media. Suspended members of the IMLS team also express hope that the lawsuits filed by 21 states' attorneys general and by the American Library Association might keep the agency open, with congressionally appropriated funds flowing to institutions.

Another IMLS staffer, though self-described as "an optimist," said that, while they were impressed that "IMLS got a lot more attention than anybody expected," the response from the administration suggests that "they're willing to still take on the risk and liability associated with trying to eliminate an agency down to the statutory requirements. Like everything else that's happening with this administration, the approach is to slash and burn and see what survives."



© PWxyz, LLC. All rights reserved. PUBLISHERS WEEKLY and the PW Logo are trademarks of PWxyz, LLC.

IMLS TERMINATED THE VERMONT HISTORICAL SOCIETY'S ACTIVATING 21ST CENTURY LOCAL HISTORY TRAINING PROGRAM

📅 APRIL 10, 2025 ⌚ 2 MIN



The Institute of Museums and Library Services (IMLS) has informed the Vermont Historical Society that it has terminated its grant for the **Activating 21st Century Local History Program** (Grant Application No. 21MP-256386-OMS-24), effective April 8th. The letter, signed by acting IMLS director Keith Sonderling, states that “IMLS has determined that your grant is unfortunately no longer consistent with the agency’s priorities and no longer serves the interest of the United States and the IMLS Program.” You can read the full termination letter [here](#).

This termination was expected after President Donald Trump issued an executive order “Continuing the Reduction of the Federal Bureaucracy” on March 14th, which called for the immediate defunding of seven governmental entities, including the Institute of Museum and Library Services.

The Activating 21st Century Local History Training Program was designed to assist Vermont’s numerous – and often volunteer-run – local historical societies develop advanced skills toward helping them establish their collections priorities, right-size their collections, and energize their communities to help ensure the continuing preservation of local history. The program included the development and deployment of an Online Resource Center, workshops, and intensive work with a cohort of local historical societies (the Bixby Memorial Library in Vergennes, and the historical societies of Brookfield, Sharon, Thetford, and Waterbury) to provide training, resources, and direct assistance on their projects. The program began in the summer of 2024 and was slated to run through 2027.

The termination leaves \$140,000 of the award left outstanding and VHS has been unable to secure funding from other sources to continue this project. This will result in the layoff of the VHS staff member responsible for the program. Tragically, this move deprives Vermont’s local historical societies of



Despite this outcome, VHS is committed to our mission to preserve and tell Vermont's story through our collections, exhibits, programming, and state-wide outreach and will continue to advance scholarship, offer resources to our state's educators and to support the work of our local historical societies and museums.

NEXT BLOG POST



Remembering Michael Sherman (1944-2025)

Apr 09, 2025 1 min

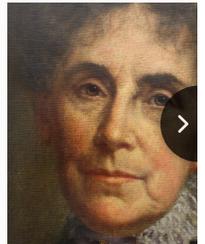
We are sad to report the passing of historian and former VHS Executive Director Michael Sherman

BLOG SEARCH

Search



Find us on Instagram



- About Us
- Contact VHS
- Newsletter
- Donate
- Shop

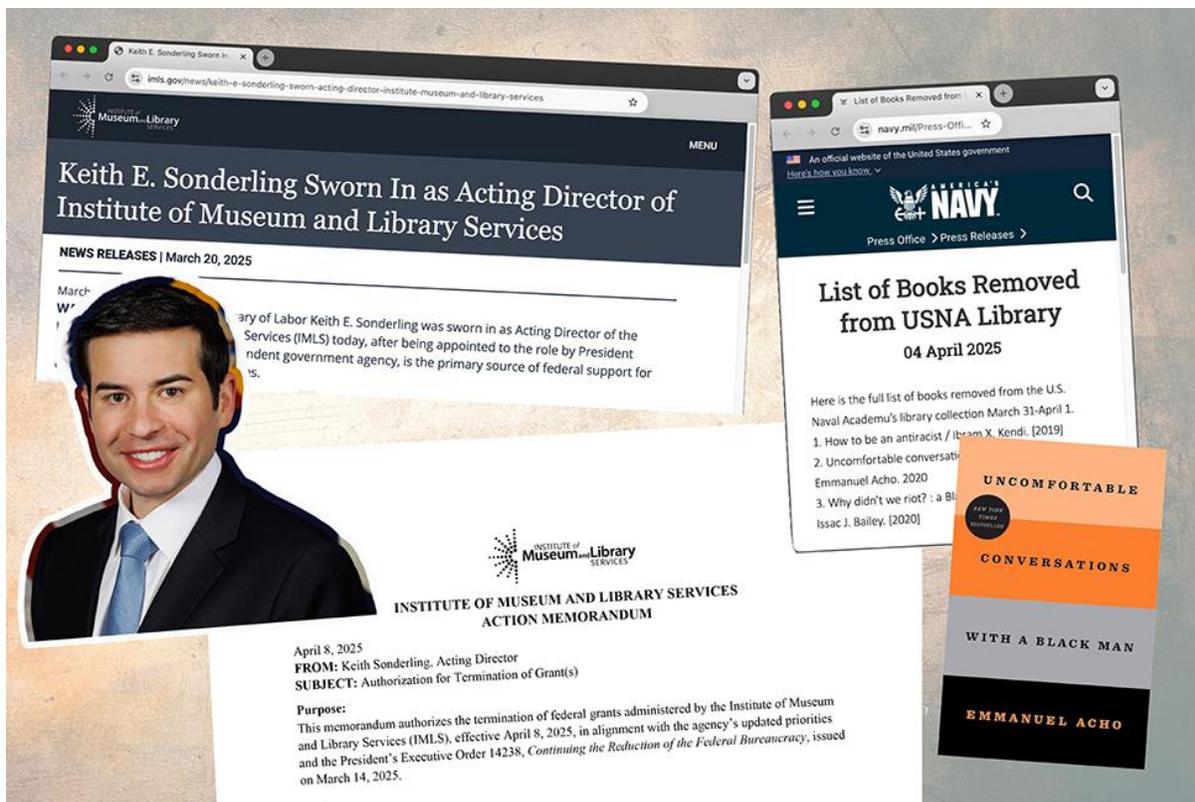


(802) 479-8500
 info@vermonthistory.org
 © 2025 Vermont Historical Society | Cookie Consent
 WEBSITE BY ETERNITY



100 Days into the Trump Administration Libraries weather attacks and fight back

By [Hannah Weinberg](#) | April 30, 2025



This week marks 100 days since President Trump’s January 20 inauguration. It has also been approximately 45 days since Trump signed the March 14 [executive order](#) that called for stripping the Institute for Museum and Library Services (IMLS) down to its “non-statutory and component functions.”

In response, the American Library Association (ALA), along with the American Federation of State, County, and Municipal Employees (AFSCME), [filed a lawsuit](#) against the Trump administration. On April 30, a federal court hearing will rule on ALA's motion for a preliminary injunction to stop the further dismantling of IMLS.

Meanwhile, censorship attempts persist, IMLS staffers have been placed on leave, previously granted IMLS funding has been canceled, and library staffers continue to make difficult decisions about how to best maintain services for their communities.

Following is *American Libraries'* update on the many challenges libraries and librarians continue to fight under the Trump administration. For information on actions against libraries by the Trump administration earlier this year, see our March 19 article, ["Tracking the Trump Administration's Attacks on Libraries."](#)

IMLS staff dismissed

On March 31, all but 12 of IMLS's approximately 75 staffers were informed via email that they had been placed on paid [administrative leave](#) for up to 90 days and that a reduction in force would take place May 4.

According to anonymous [reports to *Publishers Weekly*](#) by three furloughed employees, only two staffers working on library-related services remain at the agency. As of April 16, just one payment of anticipated funds from IMLS, to [Arizona State Library, Archives, and Public Records](#), had been confirmed.

Furloughed staffers face continued job uncertainty. They report that they have not had access to the full retention register, which reveals federal workers' standing in a reduction of force based on several employment factors.

As *Publishers Weekly* writes, "Even employees offered the opportunity to keep their jobs might be justifiably worried about accepting those offers." And, the source says, "...anyone's refusal 'to return [to the office] and perform the duties assigned to them by acting director Sonderling would be forced to quit, which

means that they forfeit rights to severance pay.”

[NPR, Mar. 31](#); [Publishers Weekly, Apr. 16](#); [Courtlistener, Apr. 14](#)

Previously awarded grants canceled

US Deputy Secretary of Labor Keith Sonderling was [appointed by Trump and sworn in as acting head of IMLS on March 20](#). In a [statement](#), Sonderling vowed to “revitalize IMLS and restore focus on patriotism.”

Starting April 2, [grant recipients](#), including the states of California, Connecticut, and Washington, were informed that their federal IMLS grants had been canceled effective April 1. A form letter sent to other grant recipients notified them that their funding had been canceled because their projects were found to no longer serve “[the interests of the United States](#).” The Vermont Historical Society published [the termination letter](#) it received after its grant was canceled. On April 3, the caption on an [Instagram post](#) by IMLS that read “The era of using your taxpayer dollars to fund DEI [diversity, equity, and inclusion] grants is OVER” received a chorus of opposition in the comments.

As of April 20, the Chief Officers of State Library Agencies has documented [90 IMLS grants](#) that have been reported canceled. The canceled grants cover a range of topics related to regular library practice, DEI topics, and at least 18 projects at tribal libraries.

A lawsuit filed by [attorneys general in 21 states](#) against the Trump administration focuses on restoring IMLS’s funding. On April 7, [ALA and AFSCME](#) filed a lawsuit that aims to stop the dismantling of IMLS. As noted above, on April 30, a federal judge will decide on the preliminary injunction.

[IMLS, Mar. 20](#); [School Library Journal, Apr.4](#); [USA Today, Apr.11](#); [Vermont Historical Society, Apr. 10](#); [Instagram, Apr.3](#); [Washington State Attorneys General Office, Apr.4](#); [ALA, Apr.7](#)

Effects of funding cuts

State libraries rely on IMLS to fund services like interlibrary loan and digital loan platforms such as Libby and Hoopla. ALA President Cindy Hohl said in a [March 31 statement](#), “Even now, state libraries are making hard choices about what their communities may have to do without.”

Each state relies on IMLS for millions of dollars in funding each year. While most states had already received a portion of their funds before the early April staffing cuts, libraries have had to quickly plan for a post–federal funding reality. Though the full effects are not yet evident, notable changes to library services have occurred across the country.

In [California](#), the state library has furloughed its temporary staff and implemented a hiring freeze. The [Maine State Library](#) was forced to close for two weeks to reorganize its operations after losing funding for 13 employee salaries. In [Mississippi](#), public libraries have been forced to reduce individual borrowing of digital materials or suspend the service indefinitely. And in South Dakota, the state library is now only available by [appointment](#), and [interlibrary loan](#) has been cut entirely.

[ALA, Mar 31](#); [Sacramento Bee, Apr.16](#); [Maine State Library, Apr. 10](#); [Clarion Ledger, Apr. 7](#); [South Dakota Public Broadcasting, Apr.17](#); [South Dakota Searchlight, Apr. 15](#)

Censorship in federal and state libraries

Meanwhile, the [censorship attempts in school libraries run by the US military](#) that began earlier this year have spread to the university level.

On April 4, the US Navy published a list of almost [400 books](#) removed on Defense Secretary Pete Hegseth’s [orders](#) from the Nimitz Library at the United States Naval Academy in Annapolis, Maryland. The selection criteria aimed to extend compliance with the January 24 Trump administration [executive order](#), “Ending Radical Indoctrination in K–12 Schooling,” which seeks to remove materials related to DEI, race, and gender from public schools.

On April 9, the assistant secretary of the Army sent a [memo](#) ordering the removal of DEI materials from Army libraries across the country, including that at the US Military Academy at West Point. A similar [memo](#) sent to the Air Force Academy in Colorado Springs, Colorado, requested that a preliminary list of titles to be removed be provided by April 30, with a final list by the end of May. Both the Army and Air Force have said that books are being marked only for potential removal and will not imminently disappear from shelves.

At the state level, the Mississippi Library Commission (MLC) ordered the [removal of research collections](#) on “race relations” and “gender studies” from its statewide MAGNOLIA research database in late March. MLC Executive Director Hulen Bivins said that among the state laws necessitating the deletion is a 2023 law focused on regulating minors’ exposure to “obscene materials.” More recently, the Mississippi Legislature has [approved](#) the banning of DEI-related curriculum in Mississippi schools and universities.

American Libraries, March 19; *United States Navy*, Apr. 4; *The New York Times*, Mar. 28; *White House*, Jan. 24; *NPR*, Apr. 15; *The Guardian*, Apr. 16; *Mississippi Today*, Apr. 8; *The Guardian*, Apr. 11

Preparing for ICE actions

Following Trump’s orders allowing law enforcement greater power to arrest immigrants in the United States, libraries have been grappling with how to respond to potential visits from US Immigration and Customs Enforcement (ICE). Trump’s policies [undo protections](#) created under President Biden’s administration that restricted ICE and Customs and Border Protection enforcement actions in or near sensitive locations—defined as “places where children gather, disaster or emergency relief sites, and social services establishments.”

In January, ALA’s Office for Intellectual Freedom published [guidance](#) for libraries that encounter immigration authorities. In addition, libraries such as the [Niles-Maine Library](#) in Illinois, have developed policies that will allow ICE

agents into public areas of the library but prevent them from entering private spaces, like conference rooms, without a warrant.

Such policies differ by state. In [Maryland](#), the state legislature has proposed a bill that would prevent law enforcement from entering certain parts of public spaces, including libraries. Meanwhile, in [Arizona](#), a bill passed by the legislature but recently [vetoed by the governor](#), would have required public workers, including librarians, to comply with ICE demands and prevented public institutions from enacting policies to restrict law enforcement access to any area within public spaces.

[NPR, Jan. 21](#); [ALA Office for Intellectual Freedom, Jan. 24](#); [Journal & Topics, Feb.28](#); [Washington Examiner, Apr.8](#); [The Copper Courier, Apr. 9](#); [AZ Mirror, Apr. 22](#)

HANNAH WEINBERG is digital librarian and archivist at ALA.

american
libraries

A publication of the American Library Association



[Advertising](#) [About](#) [Comment Policy](#) [Contact](#) [Subscriptions](#) [Submissions](#)
[Privacy Policy](#) [Copyright/Terms of Use Statement](#) [Site Help](#)

ALA
American
Library
Association

[ALA Home](#)

[JobLIST](#)

[ALA News](#)

[ALA Store](#)

[Strategic Directions](#)

225 N. Michigan Ave., Suite 1300, Chicago, IL 60601 | 1.800.545.2433 | © 2009–2025 American Library Association

Library funding is under threat. Find out how you can show up for libraries: ala.org/showup.



FOR IMMEDIATE RELEASE | MAY 1, 2025

Federal Court Halts Dismantling of Federal Library Agency in ALA Lawsuit



Library Supporters Continue Call for Congressional Action

Washington, DC – Today, the U.S. District Court for the District of Columbia [granted a temporary restraining order](#) to block the Trump Administration’s dismantling of the Institute of Museum and Library Services (IMLS). The decision was issued in response to [a lawsuit](#) filed by the American Library Association (ALA) and the American Federation of

State, County and Municipal Employees (AFSCME), represented by Democracy Forward and Gair Gallo Eberhard LLP.

IMLS is the only federal agency dedicated to the nation's libraries and museums. On March 14, President Trump issued Executive Order 14238, which directed the elimination of the agency. Subsequently, the Trump Administration put nearly all agency staff on administrative leave, began mass termination of the agency's grants, dismissed all members of the IMLS board, and halted crucial data collection and research. These actions left IMLS unable to fulfill its duties required by federal law and threw libraries across the country into a state of chaos.

ALA President Cindy Hohl said, "The immediate halt to the gutting of IMLS is a win for America's libraries and the millions of Americans who rely on them. ALA is encouraged that the court recognizes the immediacy of the need for IMLS and library services at risk. The temporary restraining order will stop the dismantling of IMLS while the court considers the merits in this case."

The temporary restraining order was issued days before the mass layoff of nearly all IMLS employees was set to take effect on May 4.

ALA President Hohl continued, "Even with a temporary restraining order in place, Congress also must act to ensure our nation's libraries can continue to serve their communities, including by funding IMLS for next year."

Parallel to its efforts to preserve IMLS through litigation, ALA **[mounted a campaign](#)** to secure funding for the agency in Fiscal Year (FY) 2026. ALA is currently asking advocates to request their Congressmembers to demonstrate their commitment to library funding by signing congressional "Dear Appropriator" letters in support of IMLS funding next year. The window for Congressmembers to sign on to the FY 2026 library funding letters is expected to close in mid-May.

"There is one final wall of defense against destruction of federal funding for libraries, constituents who **[tell elected leaders](#)** to continue providing libraries the federal resources that bring opportunity to millions of Americans. Right now is prime time for every American to show up for our libraries by urging their Senators and Representatives to sign 'Dear Appropriator' letters in support of federal library funding," Hohl said.

###

The American Library Association (ALA) is the only non-partisan, nonprofit organization dedicated entirely to America’s libraries and library professionals. For almost 150 years, ALA has provided resources to inspire library and information professionals to transform their communities through essential programs and services. The ALA serves academic, public, school, government, and special libraries, advocating for the profession and the library’s role in enhancing learning and ensuring access to information for all. For more information, visit www.ala.org.

Democracy Forward is a national legal organization that advances democracy and social progress through litigation, policy, public education, and regulatory engagement. For more information, please visit www.democracyforward.org.

AFSCME's 1.4 million members provide the vital services that make America happen. With members in communities across the nation, serving in hundreds of different occupations – from nurses to corrections officers, child care providers to sanitation workers – AFSCME advocates for fairness in the workplace, excellence in public services and freedom and opportunity for all working families.

CONTACT:

Shawnda Hines

Deputy Director, Communications
Public Policy & Advocacy Office
cmomedia@ala.org

Tags

PUBLIC POLICY AND ADVOCACY (PPA)

PUBLIC AWARENESS



States win a legal injunction against President Trump, pausing library funding cuts

MAY 6, 2025 4:15 PM ET

[Andrew Limbong](#)



On Tuesday, a federal judge issued a preliminary injunction on President Trump's attempt to dismantle the Institute of Museum and Library Services. Above, the building that houses the offices of the IMLS in Washington, D.C.

Jacquelyn Martin/AP

A federal judge has halted President Trump's attempt to eliminate the [Institute of Museum and Library Services](#) – the agency which provides federal funding to libraries and museums across the country.

On March 14, Trump issued an executive order calling for the elimination "to the maximum extent consistent with applicable law," of seven government entities, including the IMLS. In response, attorneys general from 21 states sued the president to stop him from dismantling three of those agencies – the IMLS, the Minority Business Development Agency and the Federal Mediation and Conciliation Service.

District court Judge John J. McConnell Jr., who was nominated to the court by President Obama in 2011, issued an injunction on the EO Tuesday, stating that it violated the Administrative Procedure Act.

"It also disregards the fundamental constitutional role of each of the branches of our federal government; specifically, it ignores the unshakable principles that Congress makes the law and appropriates funds, and the Executive implements the law Congress enacted and spends the funds Congress appropriated," McConnell wrote.

Rhode Island attorney general Peter Neronha called the preliminary injunction a "win for the public interest" in a statement Tuesday. "When the Trump Administration attempts to dismantle these agencies, it is making a targeted, concerted effort to prohibit everyday people from accessing their full potential."

NPR has reached out to lawyers from the Trump administration, but has yet to hear back.

The IMLS was established by Congress in 1996. It is the main source of federal funding for public libraries. Through its [Grants to States](#) program, it particularly [helps small and rural libraries](#) provide services for its patrons. In 2024 the IMLS budget was \$294 million.

Shortly after President Trump issued his EO, he installed Keith E. Sonderling as the IMLS's new acting director. And on March 31, the agency's employees were put on [administrative leave](#) with pay for up to 90 days. Some states also had their grants rescinded, while others were left in limbo with no one staffed at the agency to process grants.

There is currently a separate lawsuit against President Trump to stop the dismantling of IMLS, coming from the American Library Association and the American Federation of State, County and Municipal Employees (AFSCME), the largest union representing museum and library workers.

Canada

Dismay as cross-border library caught in US-Canada feud: 'We just want to stay open'

The Haskell Free Library and Opera House sits half in Canada, half in Vermont. Now, the US is planning to cut off main entrance access to Canadians



📷 A young girl reads along the Canada-US international border line inside the Haskell Free Library and Opera House in Derby Line, Vermont, on 21 March 2025. Photograph: Christinne Muschi/The Canadian Press via AP

Leyland Cecco in Stanstead, Quebec

Sun 13 Apr 2025 08.00 EDT

There is only one building in North America, probably in the world, where one can browse bestsellers and children's books by crossing an international border and then sit for an amateur theatre troupe in a regal opera house with each half of your body in two different countries.

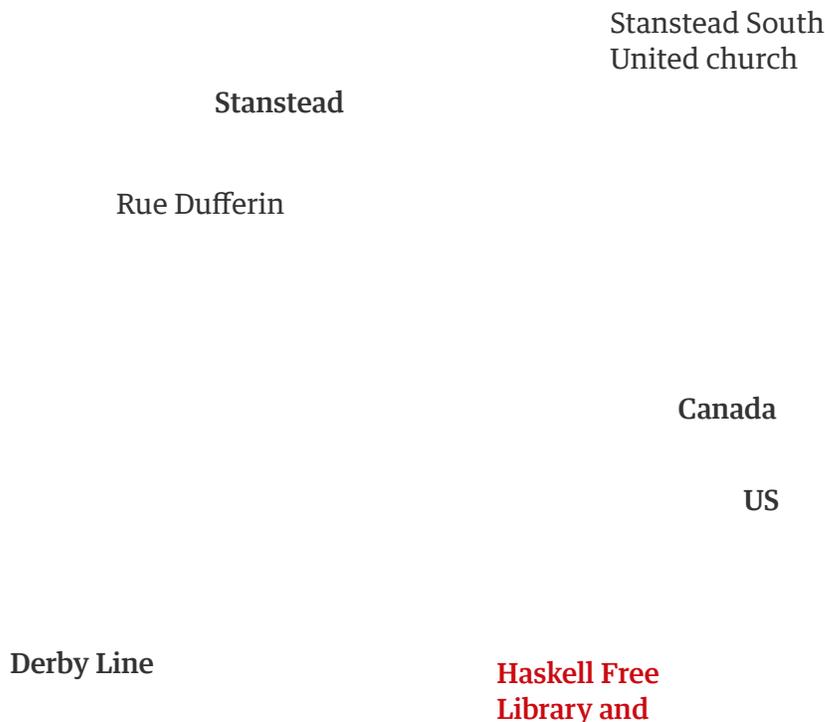
Standing near the Tomifobia River, a rushing body of water swollen from the spring melt, the Haskell Free Library and Opera House straddles the border of **Canada** and the US. Constructed more than a century ago as a deliberate rebuttal to borders and division, the imposing building split between Quebec and Vermont has become a beloved and fiercely protected part of communities in both countries.

But in recent months, the library has become the latest casualty in the trans-border feud that has strained relations between the two nations.

Peter Lépine began volunteering at the library 15 years ago after moving from Montreal, drawn to the creaky warren of rooms, each constructed from different types of wood.

“I’ve loved it,” he says on an April morning. “I love books, I love the people and I love the quiet. And today, mercifully, it’s quiet.”

For weeks, curious onlookers, outraged supporters and gaggles of media have descended on both Stanstead, Quebec, and Derby Line, **Vermont**, after US officials announced the main entrance to the library, which sits in Vermont, would **soon be cut off to Canadians**. They cited drug traffickers and smugglers “exploiting” the accessibility and said the closure meant “we are ending such exploitation by criminals and protecting Americans” without providing evidence.



Under the new rules which go into effect in October, Canadians will need to go through a formal border crossing before entering the library.

The news, met with disbelief from patrons and staff, followed a closely watched visit by the US secretary of homeland security, Kristi Noem, in March. Touring the library, Noem said “USA number one!” and then hopped over the black tape separating the two countries and said “51st state” when she landed in Canada. She repeated the joke - echoing Donald Trump’s recent fixation on annexing Canada - three times.

“It was incredibly disrespectful,” said Lépine. “There’s no other way to describe it. And it really hurt.”

Since the start of his second term, Trump has questioned Canada’s viability as a nation, suggesting that it could become the 51st American state, and deriding the outgoing prime minister, Justin Trudeau, as a “governor”. He has also called the border an “imaginary line” and threatened to use economic force to crush Canada’s economy.



📷 The Haskell Free Library and Opera House on 1 April 2025. Photograph: Justin Lane/EPA

The political theatre comes in stark contrast to a building meant to celebrate friendship and cooperation. Opened in 1904, before rules took effect that barred trans-border structures, the library and opera house were gifted by Martha Stewart Haskell, a Canadian philanthropist, and her son Horace. The

aim was to gift something artistic to citizens of both countries for generations to come.

When finished, the building housed a 500-seat opera house, complete with a dazzling chandelier and a curtain painted to resemble Venice's grand canal - original items still in use today. Like the library below, the worn black tape running through the opera marks the international border.

"There are seats up there where, when you're sitting, you've got each cheek in a different country," said Lépine. The Haskell hosts movie nights, poetry readings and theatre performances for a loyal following.

For the first 120 years of its existence, the conceit of the structure worked, mirroring a way in which the two communities largely shrugged at the notion of a border. Residents would cross over without ever showing paperwork as they shopped and visited friends.

Those halcyon days ended in 2001 after the attacks of 9/11, prompting border officials to begin requiring identification to pass. In recent years, US officials have grown increasingly wary about a sliver of the border that feels even more unprotected than the other 5,000 miles.

In 2018, Canadian Alexis Vlachos was sentenced to 51 months in an American prison for his role in [using the library to smuggle more than 100 handguns](#) in backpacks into Canada.



 US and Canadian flags in the library. Photograph: Justin Lane/EPA

In recent years, the Haskell has served as a meeting point for families separated by the cold realities of visas. In 2018, Iranians facing a travel ban into the US would embrace relatives between the stacks of books. Other nationals living in America on single entry visas and unable to leave the country would also use the library for reunions frowned upon by border officials.

“There are times we have to tell, you know, a father and son who are crying and hugging because they haven’t seen each other in 10 years to leave the building because they’re not allowed to do that,” said Lépine. “It was tough.”

While border officials see the library as something more than a collection of books, so too do staff.

“Books are secondary to a space like this. It’s really a place for people to have access to services. Kids can come to play games and learn French. People who might not have computers can come here. Books are good, but we offer a safe space,” said Mélanie Aubé, the head librarian. “People want to turn this place into something political. But all we want to do is to offer a service for both communities. We just want to stay open.”

The intense scrutiny on the library has left staff exhausted. “You can’t sit at your desk for two seconds because you have two doors to watch now, and we don’t have enough staff to give tours to all the people who ask” said Aubé. “And I’ve fallen behind in my actual job.”

Of the thousands of books tucked into the library’s stacks, one author has emerged as a patron favourite: Louise Penny, the bestselling Canadian novelist and creator of the detective Armand Gamache. Her novels are by far the most borrowed and the celebrated writer, whose works have repeatedly topped the New York Times bestseller chart, is also a frequent visitor to the library.

“It’s very hard to not go immediately to the dystopian novels. What’s the first thing a despot or a tyrant does? They target libraries. They target writers. It targets books. Targets anyone who could read and think and become a dissenting voice,” she said. “Nothing good is going to come of this. It would be laughable if it wasn’t so serious.”

The tour for Penny’s forthcoming book *Black Wolf*, which coincidentally imagines plans to force Canada into becoming the 51st state was due to start at the Kennedy Center in Washington. But a recent decision by Trump to [fire](#)

[the previous board of the Kennedy Center](#) for its support of “woke” programming, and to install himself as board chair, has prompted widespread artistic backlash.

That move and a broader call for Canadians to boycott travel to the United States amid annexation threats and tariffs from the president, led Penny to scrap all of her American tour dates. She plans to conclude her book tour at the Haskell.

Penny made headlines in recent weeks after donating C\$50,000 (US\$36,000) to help [fund a new entrance to the library](#), an “elegant” solution to the diplomatic snafu created in wake of new restrictions.

In recent days, US border officials installed a sign that warned only library card holders could cross and access the main entrance. Anyone else “will be arrested and face prosecution” at the hands of US officials.



📷 Barriers mark the location of the border between the US and Canada outside the Haskell Free Library and Opera House in Derby Line, Vermont. Photograph: Justin Lane/EPA

Currently, to enter the library, Canadians must trek over mats placed atop a muddy lawn, following a set of arrows that lead the building’s former emergency exit. But the library’s management envisioned an accessible entrance along with sidewalks and a larger parking lot.

“I have the resources to help because of the support of American and Canadian readers. The least I could do is give back,” Penny said. “Plus, it’s like giving the finger to the current administration: you close one door, we will open another one.”

At the Haskell, patrons returning books throughout the morning all cite the shared sense of history, culture and values that have long undergirded the friendship between the two nations.

“In places where community spaces are disappearing, libraries like this matter. They’re more than just books. And here, it’s a place for people from both countries to gather. With how things are, that’s needed now more than ever,” said Gordon Dubois, a Vermont resident. Joined by his wife Nancy, the two had driven to the library to donate funds for the construction of a Canadian entrance.

As the couple leave, they pass by a bookshelf, placed perpendicular to the border. Inside is a copy of *Between Friends/Entre Amis*. Published in 1976, the book was Canada’s gift to the US on its bicentennial, hand delivered to President Gerald Ford at a ceremony in Washington by the prime minister, Pierre Trudeau.

“Because Haskell was built by people working together, it’s really a powerful symbol and a testament to shared values. And it’s hard not to feel that one side has taken a nail and quite deliberately scarred something beautiful,” said Penny. “But the honesty, decency, goodness, fairness and reason that have long defined this friendship will triumph. This, I believe.”

● This article was amended on 13 April 2025. An earlier version converted C\$50,000 to US\$6,000 instead of US\$36,000.

Library board hires consultant to study financial future

Meristem Advisors, the chosen consultant, will review the value of services that EPL receives from the city



by **Bob Seidenberg**

April 18th, 2025



The Evanston Public Library's main branch at 1703 Orrington Ave. Credit: Alex Harrison

Facing significant renovation costs on a building it doesn't own, the Evanston Public Library Board of Trustees is reaching out to a consultant to look at the library's financial future and recommend options, including the possibility of EPL separating from the city to become its own district.

At Wednesday's meeting, trustees unanimously approved a consulting contract of up to \$50,000 with Meristem Advisors for financial guidance and debt financing, and to plan for a referendum should the library attempt to separate from the city into an independent unit — as another of Meristem's clients, the Aurora Public Library, successfully did in 2020.

Yolande Wilburn, the library's executive director, told trustees that Meristem will perform a detailed cost analysis, which should give officials some idea of the value of the services the library is receiving from the city.

“So it is not necessarily to say that we are going to separate from the city, but this will help us to be able to prepare, to plan,” Wilburn said.

Board President Tracy Fulce also cautioned against placing too much emphasis on the idea of separation at this point in the process.

“The headline is, ‘The Library is doing the responsible thing for citizens to ensure we understand how much things are worth, and how much we should pay so that we don't leverage our resources inappropriately,’ which is completely in line with the strategic plan,” Fulce said, referring to the document that lists key goals, which Wilburn reviewed with trustees earlier in the evening.

Questions over the library's financial position emerged last year, when trustees began to grapple with how to pay for an estimated \$21 million in needed renovations at the main library, 1703 Orrington Ave., which opened in 1994. The board even contemplated dipping into its reserve fund to cover the maintenance work.

New MOU still undecided

Though the city owns the property, the library board is responsible for upkeep of the building, creating what Fulce once described as a “very nebulous relationship with the city that has a cost to it.”

The two sides have been in talks since last year on a new memorandum of understanding, or MOU, that would define each party's roles and responsibilities in ongoing maintenance of the building.

The city put the issue to the side, though, while it debated leaving its longtime 2100 Ridge Ave. home and considered alternative sites that might serve as the future city hall.

The main library was one of the possibilities identified by staff, with a buildout on the fourth floor seen as enough to accommodate city operations.

However, Lara Biggs, the city engineer leading the process, reported to councilmembers at their March 10 meeting that consolidating city offices into the main library would cost a projected \$64.5 million, much higher than expected.

Meanwhile, councilmembers have been honing in on other alternatives, including a planned unit development at 900 Clark St. (an estimated \$43.1 million in capital costs), for the city's permanent home.



Evanston Public Library Executive Director Yolande Wilburn. Credit: Bob Seidenberg

Wilburn, who brought to Evanston a reputation as a “library builder,” opening nearly a half dozen libraries in her previous tenure as head of the Santa Cruz library system, spoke at the board’s February meeting in support

of bringing in a consultant, sharing research that she and Sameer Notta, the library's finance manager, had done into the Aurora Public Library's move to become an independent system.

Meristem and Aurora

Similar to the situation here, Aurora library officials began looking at establishing an independent unit out of frustration over an apparent lack of support from the city to renovate library facilities, Wilburn reported.

Aurora library staff then turned to Meristem, a municipal consultant with experience representing libraries, and the firm analyzed the cost of having the library, rather than the city, provide certain services in-house.

“Communication with the alderpeople and mayor was critical to make clear services would not be cut during the transition,” Wilburn said of Aurora's process.

In 2012, a previous EPL board made an intermediate move to an independent district, adopting a Library Fund model for the system, after years of the library's budget being lumped in with other city departments during an era of cutbacks.

As an independent district, the library would be able to set its own budget, issue bonds and enter into independent collective bargaining agreements without the city's approval.

In a cover letter introducing its proposal, James Rachlin, the founder and president of Meristem, said that after working with Illinois public libraries as a municipal banker for 26 years, he started the firm about six years ago.

Rachlin founded the company “on the principle that clients want and deserve to have deeper conversations with their municipal advisors than larger firms are willing to provide,” he wrote.

Since its founding, Meristem has worked with more than 70 libraries, he said, including Aurora, which the firm continues to work with to this day.



POLITICS

President Trump fires Librarian of Congress Carla Hayden

BY [SEUNG MIN KIM](#), [ZEKE MILLER](#) AND [LISA MASCARO](#)

Updated 7:27 AM CDT, May 9, 2025

WASHINGTON (AP) — President [Donald Trump](#) abruptly fired [Librarian of Congress](#) Carla Hayden as the White House continues to purge the federal government of those perceived to oppose the president and his agenda.

Hayden was notified in an email late Thursday from the White House's Presidential Personnel Office, according to an email obtained by The Associated Press. [Confirmed by the Senate to the job in 2016](#), Hayden was the first woman and the first African American to be librarian of Congress.

“Carla,” the email began. “On behalf of President Donald J. Trump, I am writing to inform you that your position as the Librarian of Congress is terminated effective immediately. Thank you for your service.” A spokesperson for the Library of Congress confirmed that the White House told Hayden she was dismissed.

Hayden, whose 10-year term was set to expire next year, had come under backlash from a [conservative advocacy group](#) that had vowed to root out those standing in the way of Trump's agenda. The group, American Accountability Foundation, accused her and other library leaders of promoting children's books with “radical” content and literary material authored by Trump opponents.

“The current #LibrarianOfCongress Carla Hayden is woke, anti-Trump, and promotes trans-ing kids,” AAF said on its X account earlier Thursday, just hours before the firing was made public. “It’s time to get her OUT and hire a new guy for the job!”

All around the government, Trump has been weeding out officials who he believes don’t align with his agenda, from the Justice Department to the Pentagon and beyond. At times, the firings come after conservative voices single out officials for criticism.

Earlier Thursday, the [acting administrator of the Federal Emergency Management Agency](#) was pushed out one day after he had testified that he did not agree with proposals to dismantle the organization. Trump has suggested that individual states, not FEMA, should take the lead on responding to hurricanes, tornadoes and other crises.

At the Pentagon, more than a half-dozen [top general officers have been fired](#) since January, including the chairman of the Joint Chiefs of Staff, Gen. CQ Brown Jr. The only two women serving as four-star officers, as well as a disproportionate number of other senior female officers, have also been fired.

The unexpected move Thursday against Hayden infuriated congressional Democrats, who initially disclosed the firing.

“Enough is enough,” said Senate Democratic Leader Chuck Schumer of New York, who called Hayden “a “trailblazer, a scholar, and a public servant of the highest order.”

Connecticut Rep. Rosa DeLauro, the top Democrat on the House Appropriations Committee, said Hayden was “callously fired” by Trump and demanded an explanation from the administration as to why she was dismissed.

“Hayden, has spent her entire career serving people — from helping kids learn to read to protecting some of our nation’s most precious treasures,” said Rep. Joseph Morelle of New York, the top Democrat on the House Administration Committee that oversees the Library.

“She is an American hero,” he said.

The [Library of Congress](#), with its stately buildings across from the U.S. Capitol, holds a vast collection of the nation’s books and history, which it makes [available](#)

[to the public](#) and lawmakers. It houses the papers of nearly two dozen presidents and more than three dozen Supreme Court justices.

It also has collections of rare books, prints and photographs, [as well as troves of music](#) and valuable artifacts — like a flute owned by President James Madison, which the singer and [rapper Lizzo played](#) in a 2022 performance arranged by Hayden.

The Democratic leaders praised Hayden, who had been the longtime leader of Baltimore’s library system, for a tenure that helped modernize the Library and [make it more accessible](#) with initiatives into rural communities and online. She is a graduate of Roosevelt University and the University of Chicago.

House Minority Leader Hakeem Jeffries, D-N.Y., applauded Hayden as “an accomplished, principled and distinguished Librarian of Congress.”

“Donald Trump’s unjust decision to fire Dr. Hayden in an email sent by a random political hack is a disgrace and the latest in his ongoing effort to ban books, whitewash American history and turn back the clock,” Jeffries said.

“The Library of Congress is the People’s Library. There will be accountability for this unprecedented assault on the American way of life sooner rather than later,” he said.

New Mexico Sen. Martin Heinrich, the top Democrat on the Senate panel that oversees funding for the library, said the firing, which he said came at 6:56 p.m., was “taking his assault on America’s libraries to a new level.”

“Dr. Hayden has devoted her career to making reading and the pursuit of knowledge available to everyone,” he said.

Robert Newlen, the principal deputy librarian, said he would serve as acting librarian of Congress “until further instruction” in a separate email seen by the AP.

“I promise to keep everyone informed,” he wrote to colleagues.

Hayden spoke recently of how libraries changed her own life, and opened her to the world.

“Libraries are the great equalizer,” she posted on X during National Library Week last month.

“And when you have a free public library in particular,” she said, it’s an “opportunity center for people all walks of life, and you are giving them the opportunity to make choices on which information, entertainment and inspiration means the most to them.”

SEUNG MIN KIM

Kim covers the White House for The Associated Press. She joined the AP in 2022 and is based in Washington.

ZEKE MILLER

Miller leads coverage of the president and the presidency for The Associated Press. He is based in Washington.

The Associated Press is an independent global news organization dedicated to factual reporting. Founded in 1846, AP today remains the most trusted source of fast, accurate, unbiased news in all formats and the essential provider of the technology and services vital to the news business. More than half the world’s population sees AP journalism every day.

Copyright 2025 The Associated Press. All Rights Reserved.



POLITICS

Trump administration fires top copyright official days after firing Librarian

BY MATT O'BRIEN

Updated 7:28 PM CDT, May 11, 2025

Share

WASHINGTON (AP) — The Trump administration has fired the nation's top copyright official, [Shira Perlmutter](#), days after abruptly [terminating](#) the head of the Library of Congress, which oversees the U.S. Copyright Office.

The office said in a statement Sunday that Perlmutter received an email from the White House a day earlier with the notification that “your position as the Register of Copyrights and Director at the U.S. Copyright Office is terminated effective immediately.”

On Thursday, President Donald Trump fired [Librarian of Congress](#) Carla Hayden, the first woman and the first African American to be librarian of Congress, as part of the administration's ongoing [purge](#) of government officials perceived to oppose the president and his agenda.

Hayden named Perlmutter to lead the Copyright Office in October 2020.

Perlmutter's office recently released [a report](#) examining whether artificial intelligence companies can use copyrighted materials to “train” their AI systems and then compete in the same market as the human-made works they were trained on.

The report, the third part of a lengthy AI study, follows a review that Perlmutter began in 2023 with opinions from thousands of people including AI developers, actors and country singers.

In January, the office [clarified its approach](#) as one based on the “centrality of human creativity” in authoring a work that warrants copyright protections. The office receives about half a million copyright applications per year covering millions of creative works.

“Where that creativity is expressed through the use of AI systems, it continues to enjoy protection,” Perlmutter said in January. “Extending protection to material whose expressive elements are determined by a machine ... would undermine rather than further the constitutional goals of copyright.”

The White House didn’t return a message seeking comment Sunday.

Democrats were quick to blast Perlmutter’s firing.

“Donald Trump’s termination of Register of Copyrights, Shira Perlmutter, is a brazen, unprecedented power grab with no legal basis,” said Rep. Joe Morelle of New York, the top Democrat on the House Administration Committee.

Perlmutter, who holds a law degree, was previously a policy director at the Patent and Trademark Office and worked on copyright and other areas of intellectual property. She also previously worked at the Copyright Office in the late 1990s. She did not return messages left Sunday.

—

Associated Press writer Sophia Tareen contributed to this report from Chicago.

MATT O'BRIEN

O'Brien covers the business of technology and artificial intelligence for The Associated Press.

The Associated Press is an independent global news organization dedicated to factual reporting. Founded in 1846, AP today remains the most trusted source of fast, accurate, unbiased news in all formats and the essential provider of the technology and services vital to the news business. More than half the world’s population sees AP journalism every day.

Copyright 2025 The Associated Press. All Rights Reserved.

NEWS > CRIME AND PUBLIC SAFETY

Harold Washington librarians concerned for their safety with security incidents on the rise



Several security workers usher a man out of the Harold Washington Library Center on April 2, 2025. The man was told he cannot reenter the building for 30 days. (John J. Kim/Chicago Tribune)



By **CAROLYN STEIN** | cstein@chicagotribune.com | Chicago Tribune

UPDATED: May 12, 2025 at 4:25 PM CDT

On a good day, Christopher Crotwell said he will usually leave his job of eight years at Harold Washington Library feeling sad. On a bad day, he will leave feeling angry.

Crotwell works in the computer commons on the third floor, where he said that violent and uncomfortable incidents are a regular occurrence at work.

A few weeks ago, Crotwell woke up a man sleeping at a computer. But what started with a tap on the table to get the man's attention ended with the patron being escorted out by security, threatening him from the moment he woke up all the way until he was out of Crotwell's sight.

"I generally don't feel unsafe in the city. I'm a pretty confident and happy-go-lucky person. I don't tend to view people that I'm sharing a space with with much suspicion," Crotwell said. But after that, Crotwell bought mace to keep with him.



Understaffing, inconsistency in how to enforce rules and insufficient de-escalation training are just some of the issues staff at Harold Washington contend they are facing, some of which staff say are part of broader issues in the Chicago Public Library system. As a result, some staff say they are taking on a heavier-than-usual mental load as they struggle to attend to the needs of their patrons while fulfilling their duties and making the library a welcoming space.



[Read More](#)

00:00

02:40

While employees the Tribune spoke with acknowledged that safety has always been a concern at Harold Washington and at the Chicago Public Library more broadly, employees allege that the issue has only gotten worse in recent months. It's unclear whether more homeless people are appearing at library facilities, even as some staff members say their presence is a factor.

Despite the violence, Crotwell said he feels for the man who threatened him. That man, and many others who come through the building, are some of Chicago's most vulnerable. They need access to the resources the library provides, but providing the best service possible to patrons can be difficult with regular outbursts that make staff and patrons feel unsafe, Crotwell said.

In the first quarter of this year, according to CPL records obtained by the Tribune in a FOIA request, there were about 240 incident reports filed by staff. Those incidents range from hygiene concerns involving patrons to security officers not being present to verbal threats and physical assaults.

In that same time frame, however, documents showed only 10 such incidents

A series of issues

“I no longer really use the elevators, and I try not to be in spaces where I can’t escape readily in the building, or that don’t have a lot of visibility,” said Adrienne Seely, who works at Harold Washington and is vice president of the American Federation of State, County and Municipal Employees Local 1215 — the union that represents Chicago Public Library workers. “Even if I’m having a bad day, I kind of try to project friendliness because I don’t want to give anyone any kind of reason if (a patron is) on edge already to kind of find an excuse to lash out.”

On Feb. 13, a worker at Harold Washington was attacked by a patron while giving a tour, according to documents. He was escorted to urgent care following the incident.

In another instance on Feb. 28, a brawl broke out between patrons in the library and left at least one person with a stab wound. In another, filed Feb. 11, one patron shattered a door window at the library.

On March 11, a male patron struck a female patron who was waiting with her child by the elevator.



Librarians Adrienne Seely and Christopher Croftwell outside the Harold Washington Library Center during a break on April 29, 2025. Both have expressed safety

Other incident reports reviewed by the Tribune detail cases of patrons watching porn in the computer commons, indecently exposing themselves and damaging library property.

“CPL welcomes more than five million visitors each year, with the vast majority of visits occurring without incident,” a spokesperson for Chicago Public Library wrote in a statement to the Tribune. “Still, as public spaces, our libraries require ongoing vigilance to ensure the well-being of both patrons and staff.”

In response to safety concerns, the Chicago Public Library formed a safety task force to work on short- and long-term solutions to help make the library a safer place.

Trouble across the US

Librarians across the country say they’re experiencing more violent incidents and a lack of resources to properly address those incidents, causing many librarians to burn out. In Sacramento, a librarian was [shot and killed](#) in her workplace parking lot by a man with whom she had a previous run-in. In Iowa, a library had to close for the day after [receiving a bomb threat](#). In Boston, two men got into a fight in a library branch where one [wielded an ax](#).



Karen Fisher, a professor at the University of Washington's Information School has studied the rise of violent incidents in libraries across the country and the impact of those incidents on librarians' mental health. In her study, Fisher found that one in five staff had experienced physical assault, and one in 20 had life-threatening injuries. Librarians of color, she found, were also frequently targeted with microaggressions or racist acts by patrons or other staff members. Verbal abuse was one of the most common experiences she found in her study, with female staffers twice as likely to experience verbal abuse.

Other major sources of stress on librarians include censorship and book bans as well as issues with employers.

"What's been going on in Chicago is really consistent with what's happening right across the country," Fisher said.

Staffing and de-escalation training

Fisher said that libraries have always been "the heartbeat of communities." They are places for everyone to get services such as access to free Wi-Fi and a place to charge electronics. But in recent years, librarians have taken on an even bigger role as front-line workers.

It is a role that many have expressed feeling underprepared for, including within CPL. While the Chicago Public Library system told the Tribune it requires all of its staff to complete "five hours of de-escalation training grounded in trauma-informed care," along with providing some optional mental health and crisis training sessions, some staff still believe more training is needed.

Last year, all CPL staff had de-escalation training which included info on trauma-informed service, according to the union. That training consisted of watching several hours of videos on best practices and while opinions on the de-escalation training were mixed, a common sentiment Seely heard was that staff believed it would have been more effective to have an in-person training with role-play scenarios.

"We are understaffed. We have to get through webinars as quickly as we can,"
Seely said.

Understaffing is an issue that the union said is a problem at Harold Washington Library and the Chicago Public Library system as a whole, according to Anders Lindall, spokesperson for the American Federation of State, County and Municipal Employees Council 31, which represents Chicago Public Library workers.

In Jan. of 2020, before the pandemic, CPL had 1,242 staff members, according to Lindall. Before then, Chicago's inspector general found in a May 2018 [audit report](#) that Chicago Public Library's staffing levels were insufficient.

The Chicago Public Library, however, said that their staffing levels are at the highest they've been since 2011. The Chicago Public Library also noted that there were 1,081 staff members in Dec. of 2019.

As of March 19, 2025, according to the Chicago Public Library website, there are 1,153 people who work for the Chicago Public Library, 796 of whom are full time. Lindall also noted that this year's budget cuts 50 staff positions.



A man sleeps under a desk on the seventh floor of the Harold Washington Library Center on April 2, 2025. (John J. Kim/Chicago Tribune)

Some CPL branches also provide social services for its most vulnerable patrons. At Harold Washington Library, this includes a collection of social service agencies known as CPL Cares. Octavion Thomas, who oversees the

While Thomas has never personally had any library experiences where he felt unsafe, he did recognize an increasing role of librarians in dealing with people who may be suffering with mental health or other issues. He frequently talks to the library staff and said that not only are they appreciative of the social services at Harold Washington, but also that they frequently ask Thomas questions about how to handle certain situations with patrons.

Adjudicating suspensions

Beyond staffing levels, librarians have also expressed frustration with how suspensions are implemented at the library. While only a small number of patrons, according to Crotwell, are the ones causing issues in the library, how long to suspend a patron for can be difficult to assess. With the exception of more extreme situations, such as if a patron is expected to appear in court for a specific incident, Crotwell said the longest a person is usually suspended is a month.

In one incident report reviewed by the Tribune, a patron who appeared to be inebriated or on drugs was allegedly throwing chairs and books on the fourth floor. When staff members found him, he was agitated and swearing and had allegedly ripped down a sign. When a staff member approached him, he cursed at her and lunged at her. He was given a suspension of two weeks.

In another, a patron threatened to hurt a staff member after he was told he was not allowed to sit at a desk and roll a blunt in the computer commons. He was issued a seven-day suspension.

In another case, a patron was touching himself inappropriately and approaching a staff member shelving books. While the incident report said the staff member was told to file a police report, it appears that the patron was given a 30-day suspension. In another report, a man who was seen by a security guard masturbating in the library was initially recommended for a seven-day suspension, but then was suspended indefinitely pending a court decision.

“There are patrons that have groped my co-workers. There are patrons that have masturbated at our computers,” Crotwell said. “You know, 30 days they come right back in. What behavior rises to the level of letting someone know

Police officers on a walk-through of the computer commons area at the Harold Washington Library Center on April 8, 2025. (John J. Kim/Chicago Tribune)

Chicago Public Library representatives wrote to the Tribune that they use a systemwide library suspension matrix to address serious behavioral violations, which includes review by management of all suspension-related incident reports to ensure fairness and consistency. The tool is reviewed regularly to meet evolving needs and staff are encouraged to consult supervisors if they are unsure of what kind of suspension to hand out, according to CPL.

But according to Seely, there have been disagreements between staff and management about how long certain patrons should be suspended.

“(We) need more concrete guidance so that we don’t get in situations where we’re disagreeing with management, potentially about how to adjudicate that,” Seely said. “We all know that we are a public institution and we take that responsibility seriously, that we have to provide public access, except when there’s serious causes for denying it ... it’s a tricky balance, and it’s definitely a source of stress for staff to try to judge that.”

Solutions

While librarians the Tribune spoke with recognized that some of the safety concerns are part of larger societal problems that fall outside of the library’s jurisdiction, staff still felt that changes could be made to improve library safety.

At one point, Harold Washington Library had book-theft detection gates. While these gates were phased out in 2019 because of the elimination of overdue fines, staff thought they were a deterrent and miss the gates, according to Seely.

Chicago Public Library representatives wrote in their email to the Tribune that based on staff feedback and safety task force recommendations, there are initiatives for the summer 2025 and beyond that will include training on incident reporting, emergency response and advanced conflict prevention

The Afternoon Briefing: Chicago Tribune editors' top story picks,
delivered to your inbox each afternoon.

Email address

SIGN UP

By signing up, you agree to our [Terms of Use](#), [Privacy Policy](#), and to receive emails from Chicago Tribune.

Lawmakers in Illinois also appear to be aware of the situation playing out in libraries across the country. Last year, a [bill](#) introduced in Springfield allowed for increased protections toward library employees, but the bill never became law.

Seely also believes that ever since the Chicago Public Library started working with mental health consultant NAMI Chicago, staffers have been more assertive in issuing harsher suspensions for patrons who are verbally abusive toward them. That increased sense of agency, Seely said, is a step in the right direction, but staff say more is needed. Ideally, Seely said that staff would like to see a [social worker](#) present at the library every hour they are open since librarians are typically not trained in that field.

“People want great public services from their libraries, but they want their library workers to be library workers,” Lindall said.

Originally Published: May 7, 2025 at 11:40 AM CDT

Around the Web

REVCONTENT