

**Tuesday, April 15, 2025**

Regular Board Meeting

6:30 PM

Addison Village Hall

1 Friendship Plaza

Board Room

Addison, IL 60101

1. **Call to Order**

2. **Roll Call**

Establishment of a quorum

3. **Pledge of Allegiance**

4. **Approval of the Agenda**

5. **Public Comment**

6. **Treasurer's Report**

The Treasurer will provide a report on the library's revenue for the month and year-to-date (YTD), as well as monthly and YTD expenditures, and monthly disbursements including payroll expenses.

**Revenue**

Received in March: \$71,824.16

YTD Revenue: \$6,924,714.05

**Expenditures**

Expended in March: \$992,580.55

YTD Expenditures: \$6,954,606.50

**Disbursements**

\$784,688.33 + March Payroll \$258,212.92

Grand Total for March Disbursements: \$1,042,901.25

7. **Consent Agenda**

A. Approval of Minutes

Finance Committee Minutes - March 18, 2025

Board Meeting Minutes - March 18, 2025

Closed Session Minutes - March 18, 2025

B. Approval of Bills & Disbursements

C. Library Director Salary Increase

8. **Reports**

A. Director & Staff Reports

Karen Dini, the Library's Collection Development Manager, will report to the Board on recent collection development trends.

B. Statistics

C. Building Project Report

The architects are seeking the Board's input on a dedication plaque. We have tentatively planned that it can go in the vestibule near the original construction dedication plaque. Attached below are some examples of what this could look like. Based on available space in the vestibule, the architects are recommending the plaque be 24" wide by 18" high.

D. Friends of the Library Report

9. **New Business**

A. ACTION ITEM: Resolution 2024/2025-004 Commendation for Trustee Robert Lyons

- B. ACTION ITEM: Resolution 2024/2025-005 Commendation for Trustee Ruben Robles
  - C. ACTION ITEM: Working Budget
  - D. ACTION ITEM: Resolution - 2024/2025-006: Appropriation Resolution
  - E. ACTION ITEM: Installation of Village Microwave Link on Library Roof
  - F. ACTION ITEM: Sikich - Audit Extension Proposal
  - G. ACTION ITEM: Declaration of Surplus Equipment
10. **Closed Session (if needed)**
11. **Correspondence & Announcements**
- A. Patron Communication
  - B. Other Correspondence
  - C. Library News
12. **Additional Discussion**
13. **Adjournment**



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Regular Board Meeting

6:30 PM

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Room 1301

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2. **Roll Call**  
Establishment of a quorum
3. **Pledge of Allegiance**
4. **Approval of the Agenda**
5. **Public Comment**
6. **Treasurer's Report**
7. **Consent Agenda**
  - A. Approval of Minutes
  - B. Approval of Bills & Disbursements
  - C. Library Director Salary Increase
8. **Reports**
  - A. Director & Staff Reports
  - B. Statistics
  - C. Building Project Report
  - D. Friends of the Library Report
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## Addison Public Library Balance Sheet as of March 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> <b>General Fund</b> <hr/>			
<b><u>Assets</u></b>			
10-11-1030 - Cash on Hand - Petty Cash	205.35	0.00	205.35
10-11-1055 - Cash in Bank - Illinois National Bank E-Pay	9.40	0.00	9.40
10-11-1060 - Cash on Hand - Cash Registers	344.14	0.00	344.14
10-11-1065 - Cash in Bank - Harris Bank Friends	8,338.42	787.15	9,125.57
10-11-1070 - Cash in Bank - Harris Bank Librarian	2,000.00	0.00	2,000.00
10-11-1075 - Cash in Bank - Harris Bank Comingled	456,214.25	43,592.18	499,806.43
10-11-1085 - Cash in Bank - Ehlers	15,381,739.95	(474,476.48)	14,907,263.47
10-11-1095 - Cash in Bank - Harris Bank MM	5,667,712.65	(468,067.78)	5,199,644.87
10-11-2000 - Allocated Cash	(15,787,929.18)	521,488.40	(15,266,440.78)
10-12-0100 - Property Taxes Receivable	5,979,656.92	0.00	5,979,656.92
10-12-0101 - Due from State	53,215.63	0.00	53,215.63
	<u>11,761,507.53</u>	<u>(376,676.53)</u>	<u>11,384,831.00</u>
<b>Liabilities and Fund Balance</b>			
<b><u>Liabilities</u></b>			
10-21-2750 - Accounts Payable	149,968.78	21,802.16	171,770.94
10-22-0230 - Employee I.M.R.F. Payable	9,394.27	6.68	9,400.95
10-22-0260 - Def Annuity Withholding Payable	(125.00)	(3,059.51)	(3,184.51)
10-22-0390 - Accrued Payroll	79,692.59	0.00	79,692.59
10-24-0300 - Deferred Property Taxes	5,979,656.92	0.00	5,979,656.92
10-24-0301 - Deferred Revenue - Per Capita Grant	53,017.47	0.00	53,017.47
	<u>6,271,605.03</u>	<u>18,749.33</u>	<u>6,290,354.36</u>
<b><u>Fund Balance</u></b>			
10-30-2920 - Reserved - F.I.C.A.	(408,850.99)	0.00	(408,850.99)
10-30-2930 - Reserved - I.M.R.F.	144,313.11	0.00	144,313.11
10-30-2940 - Reserved - Unemployment Comp.	14,873.10	0.00	14,873.10
10-30-2950 - Reserved - Liability Insurance	11,717.53	0.00	11,717.53
10-30-2960 - Reserved - Audit	8,956.00	0.00	8,956.00
10-30-2965 - Reserved - Workers Comp	20,608.18	0.00	20,608.18
10-30-2970 - Reserved - Per Capita Grant	188,607.47	0.00	188,607.47
10-30-2990 - Unreserved Fund Balance	3,196,042.78	0.00	3,196,042.78
	<u>3,176,267.18</u>	<u>0.00</u>	<u>3,176,267.18</u>
<b>Total Liabilities and Fund Balance</b>	<u>9,447,872.21</u>	<u>18,749.33</u>	<u>9,466,621.54</u>
 <b>Excess Revenues Over Expenses</b>	<u>2,313,635.32</u>	<u>(395,425.86)</u>	<u>1,918,209.46</u>

## Addison Public Library Balance Sheet as of March 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> <b>Capital Improvement Fund</b> <hr/>			
<b><u>Assets</u></b>			
80-11-1110 - Cash in Bank - Ill Metropolitan	659,405.71	2,332.47	661,738.18
80-11-2000 - Allocated Cash	15,786,142.15	(521,488.40)	15,264,653.75
	<u>16,445,547.86</u>	<u>(519,155.93)</u>	<u>15,926,391.93</u>
<b>Liabilities and Fund Balance</b>			
<b><u>Liabilities</u></b>			
80-21-2750 - Accounts Payable	521,488.40	6,174.60	527,663.00
	<u>521,488.40</u>	<u>6,174.60</u>	<u>527,663.00</u>
<b><u>Fund Balance</u></b>			
80-30-2999 - Reserved for Capital Projects	17,346,830.84	0.00	17,346,830.84
	<u>17,346,830.84</u>	<u>0.00</u>	<u>17,346,830.84</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>17,868,319.24</u></u>	<u><u>6,174.60</u></u>	<u><u>17,874,493.84</u></u>
<b>Excess Revenues Over Expenses</b>	<u><u>(1,422,771.38)</u></u>	<u><u>(525,330.53)</u></u>	<u><u>(1,948,101.91)</u></u>

<hr/> <b>Rebillables Fund</b> <hr/>			
<b><u>Assets</u></b>			
90-11-2000 - Allocated Cash	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
<b>Liabilities and Fund Balance</b>			
<b><u>Liabilities</u></b>			
<b><u>Fund Balance</u></b>			
90-30-2990 - Fund Balance	1,787.03	0.00	1,787.03
	<u>1,787.03</u>	<u>0.00</u>	<u>1,787.03</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>1,787.03</u></u>	<u><u>0.00</u></u>	<u><u>1,787.03</u></u>

## Addison Public Library Balance Sheet as of March 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<hr/> <b>Total All Funds</b> <hr/>			
<b><u>Assets</u></b>			
Cash on Hand - Petty Cash	205.35	0.00	205.35
Cash in Bank - Illinois National Bank	9.40	0.00	9.40
Cash on Hand - Cash Registers	344.14	0.00	344.14
Cash in Bank - Harris Bank Friends	8,338.42	787.15	9,125.57
Cash in Bank - Harris Bank Librarian	2,000.00	0.00	2,000.00
Cash in Bank - Harris Bank Comingled	456,214.25	43,592.18	499,806.43
Cash in Bank - Ehlers	15,381,739.95	(474,476.48)	14,907,263.47
Cash in Bank - Harris Bank MM	5,667,712.65	(468,067.78)	5,199,644.87
Cash in Bank - Ill Metropolitan	659,405.71	2,332.47	661,738.18
Property Taxes Receivable	5,979,656.92	0.00	5,979,656.92
Due from State	53,215.63	0.00	53,215.63
	<hr/> 28,208,842.42	<hr/> (895,832.46)	<hr/> 27,313,009.96
 <b>Liabilities and Fund Balance</b>			
<b><u>Liabilities</u></b>			
Accounts Payable	671,457.18	27,976.76	699,433.94
Employee I.M.R.F. Payable	9,394.27	6.68	9,400.95
Def Annuity Withholding Payable	(125.00)	(3,059.51)	(3,184.51)
Accrued Payroll	79,692.59	0.00	79,692.59
Deferred Property Taxes	5,979,656.92	0.00	5,979,656.92
Deferred Revenue - Per Capita Grant	53,017.47	0.00	53,017.47
	<hr/> 6,793,093.43	<hr/> 24,923.93	<hr/> 6,818,017.36
 <b><u>Fund Balance</u></b>			
Reserved - F.I.C.A.	(408,850.99)	0.00	(408,850.99)
Reserved - I.M.R.F.	144,313.11	0.00	144,313.11
Reserved - Unemployment Comp.	14,873.10	0.00	14,873.10
Reserved - Liability Insurance	11,717.53	0.00	11,717.53
Reserved - Audit	8,956.00	0.00	8,956.00
Reserved - Workers Comp	20,608.18	0.00	20,608.18
Reserved - Per Capita Grant	188,607.47	0.00	188,607.47
Unreserved Fund Balance	3,197,829.81	0.00	3,197,829.81
Reserved for Capital Projects	17,346,830.84	0.00	17,346,830.84
	<hr/> 20,524,885.05	<hr/> 0.00	<hr/> 20,524,885.05
 <b>Total Liabilities &amp; Fund Balance</b>	 <hr/> <b>27,317,978.48</b>	 <hr/> <b>24,923.93</b>	 <hr/> <b>27,342,902.41</b>
 <b>Excess Revenues Over Expenditures</b>	 <hr/> <b>890,863.94</b>	 <hr/> <b>(920,756.39)</b>	 <hr/> <b>(29,892.45)</b>

## Addison Public Library Balance Sheet as of March 31, 2025

	<u>Beginning Balance</u>	<u>M.T.D. Changes</u>	<u>Ending Balance</u>
<b>General Capital Assets Fund</b>			
<b><u>Assets</u></b>			
95-14-0400 - Building Improvements	1,060,653.18	0.00	1,060,653.18
95-14-0410 - Construction in Progress	544,034.00	0.00	544,034.00
95-14-0450 - Books and Materials	3,316,608.82	0.00	3,316,608.82
95-14-0480 - Office Equipment	<u>1,169,651.00</u>	<u>0.00</u>	<u>1,169,651.00</u>
	<u>6,090,947.00</u>	<u>0.00</u>	<u>6,090,947.00</u>
<b>Liabilities and Fund Balance</b>			
<b><u>Liabilities</u></b>			
95-20-1000 - Accumulated Depreciation	<u>2,560,408.00</u>	<u>0.00</u>	<u>2,560,408.00</u>
	<u>2,560,408.00</u>	<u>0.00</u>	<u>2,560,408.00</u>
<b><u>Net Capital Assets</u></b>			
95-30-0600 - Net Capital Assets	<u>3,530,539.00</u>	<u>0.00</u>	<u>3,530,539.00</u>
	<u>3,530,539.00</u>	<u>0.00</u>	<u>3,530,539.00</u>
<b>Total Liabilities and Net Capital Assets</b>	<u><u>6,090,947.00</u></u>	<u><u>0.00</u></u>	<u><u>6,090,947.00</u></u>

# Addison Public Library Revenue Report For the 11 Months Ended March 31, 2025

<u>General Fund</u>	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<b><u>Taxes</u></b>					
10-41-3201 - Property Current - General	1,108.77	5,274,147.98	5,292,463.18	18,315.20	99.65
10-41-3202 - Property Current - F.I.C.A.	59.96	285,212.76	286,203.19	990.43	99.65
10-41-3203 - Property Current - I.M.R.F.	63.17	300,464.79	301,508.17	1,043.38	99.65
10-41-3205 - Property Current - Liability Insurance	12.83	61,008.08	61,219.93	211.85	99.65
10-41-3206 - Property Current - Audit	1.60	7,626.00	7,652.49	26.49	99.65
10-41-3207 - Property Current - Unemployment	0.96	4,575.61	4,591.49	15.88	99.65
10-41-3208 - Property Current - Workers Compensation	0.96	4,575.61	4,591.49	15.88	99.65
10-41-3301 - Replacement Taxes	11,163.33	73,373.47	100,000.00	26,626.53	73.37
10-41-3400 - Aggregate Refunds	<u>4.49</u>	<u>21,352.83</u>	<u>21,426.98</u>	<u>74.15</u>	<u>99.65</u>
	<u>12,416.07</u>	<u>6,032,337.13</u>	<u>6,079,656.92</u>	<u>47,319.79</u>	<u>99.22</u>
<b><u>Fines &amp; Fees</u></b>					
10-42-3010 - Fines	494.69	5,993.36	5,000.00	(993.36)	119.87
10-42-3011 - Reciprocal Borrowing Reimbursements	369.57	1,936.31	1,000.00	(936.31)	193.63
10-42-3012 - Nonresident Fees	364.83	2,176.45	3,500.00	1,323.55	62.18
10-42-3016 - Scanner Fees	1,102.14	9,252.98	6,500.00	(2,752.98)	142.35
10-42-3099 - Printing and Other Fees	<u>786.60</u>	<u>7,417.28</u>	<u>5,000.00</u>	<u>(2,417.28)</u>	<u>148.35</u>
	<u>3,117.83</u>	<u>26,776.38</u>	<u>21,000.00</u>	<u>(5,776.38)</u>	<u>127.51</u>
<b><u>Intergovernmental</u></b>					
10-43-3004 - Per Capita Grant - Current Year	0.00	53,017.47	52,660.00	(357.47)	100.68
10-43-3009 - Other Grants	0.00	300.00	0.00	(300.00)	0.00
10-43-3016 - Pathways to Success Grant	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>(2,000.00)</u>	<u>0.00</u>
	<u>0.00</u>	<u>55,317.47</u>	<u>52,660.00</u>	<u>(2,657.47)</u>	<u>105.05</u>
<b><u>Interest</u></b>					
10-46-3028 - Other Interest Income	4,630.04	63,924.21	20,000.00	(43,924.21)	319.62
10-46-3029 - Interest on TD Ameritrade	<u>47,011.52</u>	<u>701,861.93</u>	<u>300,000.00</u>	<u>(401,861.93)</u>	<u>233.95</u>
	<u>51,641.56</u>	<u>765,786.14</u>	<u>320,000.00</u>	<u>(445,786.14)</u>	<u>239.31</u>
<b><u>Miscellaneous</u></b>					
10-47-3014 - Donations	30.01	(419.11)	100.00	519.11	(419.11)
10-47-3024 - Other Income	1,480.57	9,057.71	2,500.00	(6,557.71)	362.31
10-47-3030 - Friends of Addison Public Library	805.65	5,003.41	7,500.00	2,496.59	66.71
10-47-3031 - Friends Hispanic Program	<u>0.00</u>	<u>0.00</u>	<u>450.00</u>	<u>450.00</u>	<u>0.00</u>
	<u>2,316.23</u>	<u>13,642.01</u>	<u>10,550.00</u>	<u>(3,092.01)</u>	<u>129.31</u>
Total Non-Tax Revenues	<u>57,075.62</u>	<u>861,522.00</u>	<u>404,210.00</u>	<u>(457,312.00)</u>	<u>213.14</u>
Total General Fund Revenues	<u>69,491.69</u>	<u>6,893,859.13</u>	<u>6,483,866.92</u>	<u>(409,992.21)</u>	<u>106.32</u>

**Addison Public Library  
Revenue Report  
For the 11 Months Ended March 31, 2025**

	<u>Received this Month</u>	<u>Received this Year</u>	<u>Budgeted Receipts</u>	<u>Uncollected Receipts</u>	<u>Prct. Collected</u>
<u>Capital Improvement Fund</u>					
<b><u>Other</u></b>					
80-46-3029 - Interest on IMET	2,332.47	30,854.92	20,000.00	(10,854.92)	154.27
80-47-3019 - Capital Donations	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>0.00</u>
	<u>2,332.47</u>	<u>30,854.92</u>	<u>120,000.00</u>	<u>89,145.08</u>	<u>25.71</u>
<b><u>Transfers</u></b>					
Total Capital Improvement Fund Revenues	<u>2,332.47</u>	<u>30,854.92</u>	<u>120,000.00</u>	<u>89,145.08</u>	<u>25.71</u>
<u>Rebillables Fund</u>					
<b><u>Miscellaneous</u></b>					
Total All Funds	<u>71,824.16</u>	<u>6,924,714.05</u>	<u>6,603,866.92</u>	<u>(320,847.13)</u>	<u>104.86</u>

# Addison Public Library Expense Report For the 11 Months Ended March 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<b><u>General Fund</u></b>						
<b><u>Staffing</u></b>						
10-50-1100 - Staff Salaries and Wages	227,480.96	2,690,852.37	3,440,882.00	750,029.63	78.20	21.80
10-50-2200 - Employer F.I.C.A. Expense	17,091.63	202,423.05	263,228.00	60,804.95	76.90	23.10
10-50-2300 - Employer I.M.R.F. Expense	13,640.33	143,822.32	180,710.00	36,887.68	79.59	20.41
10-50-2400 - Health Insurance	38,857.34	404,269.58	513,175.00	108,905.42	78.78	21.22
10-50-2450 - Employee Assistance Program	0.00	3,412.50	3,420.00	7.50	99.78	0.22
10-50-2500 - Recruiting	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>297,070.26</u>	<u>3,444,779.82</u>	<u>4,402,415.00</u>	<u>957,635.18</u>	<u>78.25</u>	<u>21.75</u>
<b><u>Library Materials</u></b>						
<b><u>Children Services</u></b>						
10-52-3100 - Children Books	3,762.01	59,365.52	71,000.00	11,634.48	83.61	16.39
10-52-3900 - Children Other Expenditures	<u>1,861.19</u>	<u>21,378.63</u>	<u>28,000.00</u>	<u>6,621.37</u>	<u>76.35</u>	<u>23.65</u>
	<u>5,623.20</u>	<u>80,744.15</u>	<u>99,000.00</u>	<u>18,255.85</u>	<u>81.56</u>	<u>18.44</u>
<b><u>Adult Services</u></b>						
10-54-3110 - Adult Books	17,242.36	141,170.00	167,000.00	25,830.00	84.53	15.47
10-54-3900 - Adult Other Expenditures	<u>9,827.94</u>	<u>75,256.11</u>	<u>88,000.00</u>	<u>12,743.89</u>	<u>85.52</u>	<u>14.48</u>
	<u>27,070.30</u>	<u>216,426.11</u>	<u>255,000.00</u>	<u>38,573.89</u>	<u>84.87</u>	<u>15.13</u>
<b><u>Other Library Materials</u></b>						
10-55-3400 - Magazines/News	823.39	10,533.02	10,500.00	(33.02)	100.31	(0.31)
10-55-3500 - Online Databases	33,013.29	209,850.49	223,000.00	13,149.51	94.10	5.90
10-55-3860 - E-Books	7,395.58	76,731.67	75,000.00	(1,731.67)	102.31	(2.31)
10-55-3900 - Other Digital Media	<u>0.00</u>	<u>44,719.00</u>	<u>46,000.00</u>	<u>1,281.00</u>	<u>97.22</u>	<u>2.78</u>
	<u>41,232.26</u>	<u>341,834.18</u>	<u>354,500.00</u>	<u>12,665.82</u>	<u>96.43</u>	<u>3.57</u>
Total Library Materials	<u>73,925.76</u>	<u>639,004.44</u>	<u>708,500.00</u>	<u>69,495.56</u>	<u>90.19</u>	<u>9.81</u>
<b><u>General Contractual Services</u></b>						
10-56-4100 - Legal Fees	1,017.48	9,767.15	12,000.00	2,232.85	81.39	18.61
10-56-4410 - Collection Agency Fees	256.10	3,039.20	3,500.00	460.80	86.83	13.17
10-56-4420 - Equipment Rental & Leasing	254.85	3,326.28	4,000.00	673.72	83.16	16.84
10-56-4450 - Accounting Service Fees	0.00	20,170.00	23,830.00	3,660.00	84.64	15.36
10-56-4500 - Payroll Service Fees	4,535.22	46,094.26	56,210.00	10,115.74	82.00	18.00
10-56-4600 - Audit Service Fees	0.00	6,798.00	6,798.00	0.00	100.00	0.00
10-56-4900 - Other Contracts	<u>3,020.82</u>	<u>38,203.81</u>	<u>60,000.00</u>	<u>21,796.19</u>	<u>63.67</u>	<u>36.33</u>
	<u>9,084.47</u>	<u>127,398.70</u>	<u>166,338.00</u>	<u>38,939.30</u>	<u>76.59</u>	<u>23.41</u>

# Addison Public Library Expense Report For the 11 Months Ended March 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<b><u>Physical Services</u></b>						
<b><u>Utilities and Services</u></b>						
10-58-5100 - Natural Gas Service	3,074.60	18,417.61	28,000.00	9,582.39	65.78	34.22
10-58-5120 - Water Service	0.00	2,956.08	4,000.00	1,043.92	73.90	26.10
10-58-5310 - Refuse Disposal Service	399.73	3,697.30	4,265.00	567.70	86.69	13.31
10-58-5320 - Cleaning Service	<u>4,813.00</u>	<u>57,639.00</u>	<u>77,000.00</u>	<u>19,361.00</u>	<u>74.86</u>	<u>25.14</u>
	<u>8,287.33</u>	<u>82,709.99</u>	<u>113,265.00</u>	<u>30,555.01</u>	<u>73.02</u>	<u>26.98</u>
<b><u>Telecommunications</u></b>						
10-58-5510 - Telephone	3,295.29	7,900.47	11,500.00	3,599.53	68.70	31.30
10-58-5570 - Leased Internet Access Line	<u>(2,310.70)</u>	<u>5,203.77</u>	<u>7,500.00</u>	<u>2,296.23</u>	<u>69.38</u>	<u>30.62</u>
	<u>984.59</u>	<u>13,104.24</u>	<u>19,000.00</u>	<u>5,895.76</u>	<u>68.97</u>	<u>31.03</u>
<b><u>Maintenance and Repair</u></b>						
10-58-5610 - Building Supplies	3,896.97	32,012.82	45,000.00	12,987.18	71.14	28.86
10-58-5620 - HVAC	0.00	10,930.83	35,000.00	24,069.17	31.23	68.77
10-58-5690 - Other Building Materials & Repair	601.02	5,130.64	15,000.00	9,869.36	34.20	65.80
10-58-5710 - Equipment Maintenance & Repair	<u>3,587.19</u>	<u>55,517.55</u>	<u>85,000.00</u>	<u>29,482.45</u>	<u>65.31</u>	<u>34.69</u>
	<u>8,085.18</u>	<u>103,591.84</u>	<u>180,000.00</u>	<u>76,408.16</u>	<u>57.55</u>	<u>42.45</u>
Total Physical Services	<u>17,357.10</u>	<u>199,406.07</u>	<u>312,265.00</u>	<u>112,858.93</u>	<u>63.86</u>	<u>36.14</u>
<b><u>Automation</u></b>						
10-61-4800 - System Development	12,500.00	38,000.00	49,000.00	11,000.00	77.55	22.45
10-61-6100 - ILS Services	0.00	45,216.00	67,000.00	21,784.00	67.49	32.51
10-61-6200 - Software/Licenses	<u>3,386.87</u>	<u>68,561.07</u>	<u>100,000.00</u>	<u>31,438.93</u>	<u>68.56</u>	<u>31.44</u>
	<u>15,886.87</u>	<u>151,777.07</u>	<u>216,000.00</u>	<u>64,222.93</u>	<u>70.27</u>	<u>29.73</u>
<b><u>Continuing Education</u></b>						
10-62-7410 - Administration	819.00	1,847.00	3,500.00	1,653.00	52.77	47.23
10-62-7420 - Information Technology	0.00	1,452.74	1,600.00	147.26	90.80	9.20
10-62-7430 - Guest Services	570.00	1,480.00	1,500.00	20.00	98.67	1.33
10-62-7440 - Adult Services	188.10	2,523.87	2,500.00	(23.87)	100.95	(0.95)
10-62-7450 - Children Services	114.39	1,089.39	1,200.00	110.61	90.78	9.22
10-62-7455 - Teen Services	0.00	651.65	1,200.00	548.35	54.30	45.70
10-62-7460 - Materials Management	0.00	2,515.98	2,700.00	184.02	93.18	6.82
10-62-7470 - Staff In-Service	2,439.60	4,864.64	7,500.00	2,635.36	64.86	35.14
10-62-7480 - Board	0.00	465.00	2,500.00	2,035.00	18.60	81.40
10-62-7500 - Community Engagement	13.21	1,584.68	2,115.00	530.32	74.93	25.07
10-62-7510 - Memberships (Staff & Board)	435.81	8,381.69	11,000.00	2,618.31	76.20	23.80
10-62-7550 - In-State Travel	108.17	8,794.06	13,800.00	5,005.94	63.73	36.27
10-62-7560 - Out-of-State Travel	2,499.12	5,305.78	6,500.00	1,194.22	81.63	18.37
10-62-7600 - Tuition Reimbursement	<u>0.00</u>	<u>0.00</u>	<u>6,500.00</u>	<u>6,500.00</u>	<u>0.00</u>	<u>100.00</u>
	<u>7,187.40</u>	<u>40,956.48</u>	<u>64,115.00</u>	<u>23,158.52</u>	<u>63.88</u>	<u>36.12</u>

# Addison Public Library Expense Report For the 11 Months Ended March 31, 2025

	<u>M.T.D.</u> <u>Expended</u>	<u>Y.T.D.</u> <u>Expended</u>	<u>Budgeted</u> <u>Amount</u>	<u>Budgeted</u> <u>Remain.</u>	<u>Prct.</u> <u>Expend.</u>	<u>Prct.</u> <u>Remain.</u>
<b><u>Programs</u></b>						
10-64-8100 - Adult Services Programs	3,070.72	21,626.12	28,000.00	6,373.88	77.24	22.76
10-64-8120 - Children Services Programs - General	789.29	12,532.05	17,000.00	4,467.95	73.72	26.28
10-64-8160 - Teen Program	1,188.53	13,775.95	19,000.00	5,224.05	72.51	27.49
10-64-8165 - Community Engagement Program	1,938.47	4,518.24	5,075.00	556.76	89.03	10.97
10-64-8170 - IT Programs	<u>766.14</u>	<u>5,378.85</u>	<u>6,500.00</u>	<u>1,121.15</u>	<u>82.75</u>	<u>17.25</u>
	<u>7,753.15</u>	<u>57,831.21</u>	<u>75,575.00</u>	<u>17,743.79</u>	<u>76.52</u>	<u>23.48</u>
<b><u>PR/Marketing</u></b>						
10-64-8210 - Newsletter	0.00	35,184.42	52,350.00	17,165.58	67.21	32.79
10-64-8220 - Flyers/Brochures	226.53	6,576.48	15,150.00	8,573.52	43.41	56.59
10-64-8910 - Other Promotions	<u>16,879.85</u>	<u>35,427.07</u>	<u>62,000.00</u>	<u>26,572.93</u>	<u>57.14</u>	<u>42.86</u>
	<u>17,106.38</u>	<u>77,187.97</u>	<u>129,500.00</u>	<u>52,312.03</u>	<u>59.60</u>	<u>40.40</u>
<b><u>Other Operating Expenses</u></b>						
<b><u>Supplies</u></b>						
10-66-9210 - Office Supplies	45.25	4,523.04	7,500.00	2,976.96	60.31	39.69
10-66-9220 - Guest Services Supplies	75.40	5,284.34	5,500.00	215.66	96.08	3.92
10-66-9230 - Adult Services Supplies	25.38	876.85	1,000.00	123.15	87.69	12.31
10-66-9240 - Children Services Supplies	713.46	3,014.78	3,000.00	(14.78)	100.49	(0.49)
10-66-9245 - Teen Services Supplies	0.00	688.65	1,000.00	311.35	68.87	31.13
10-66-9250 - Materials Management Supplies	6,890.20	31,292.94	35,000.00	3,707.06	89.41	10.59
10-66-9270 - Information Technology Supplies	1,778.46	24,757.35	27,000.00	2,242.65	91.69	8.31
10-66-9290 - Postage	1,200.00	5,471.35	10,000.00	4,528.65	54.71	45.29
10-66-9300 - Library Wide Supplies	760.28	7,282.92	11,000.00	3,717.08	66.21	33.79
10-66-9330 - Community Engagement Supplies	<u>796.11</u>	<u>3,673.49</u>	<u>4,320.00</u>	<u>646.51</u>	<u>85.03</u>	<u>14.97</u>
	<u>12,284.54</u>	<u>86,865.71</u>	<u>105,320.00</u>	<u>18,454.29</u>	<u>82.48</u>	<u>17.52</u>
<b><u>Insurance</u></b>						
10-66-9510 - Unemployment Compensation Insurance	0.00	1,011.59	5,000.00	3,988.41	20.23	79.77
10-66-9520 - Workers' Compensation Insurance	0.00	10,867.00	10,867.00	0.00	100.00	0.00
10-66-9530 - Liability Insurance	<u>0.00</u>	<u>51,546.00</u>	<u>55,500.00</u>	<u>3,954.00</u>	<u>92.88</u>	<u>7.12</u>
	<u>0.00</u>	<u>63,424.59</u>	<u>71,367.00</u>	<u>7,942.41</u>	<u>88.87</u>	<u>11.13</u>
<b><u>Grant Expenses</u></b>						
10-66-9840 - Per Capita Grant - Current Year	1,556.20	5,326.84	52,660.00	47,333.16	10.12	89.88
10-66-9850 - Per Capita Grant - Prior Year	0.00	18,439.32	36,321.86	17,882.54	50.77	49.23
10-66-9886 - Pathways to Success Grant Expenses	<u>123.89</u>	<u>980.83</u>	<u>0.00</u>	<u>(980.83)</u>	<u>0.00</u>	<u>100.00</u>
	<u>1,680.09</u>	<u>24,746.99</u>	<u>88,981.86</u>	<u>64,234.87</u>	<u>27.81</u>	<u>72.19</u>

# Addison Public Library Expense Report For the 11 Months Ended March 31, 2025

	<u>M.T.D. Expended</u>	<u>Y.T.D. Expended</u>	<u>Budgeted Amount</u>	<u>Budgeted Remain.</u>	<u>Prct. Expend.</u>	<u>Prct. Remain.</u>
<b><u>Other Expenses</u></b>						
10-66-9910 - Hardware	4,573.55	37,257.24	50,000.00	12,742.76	74.51	25.49
10-66-9920 - Furniture and Equipment	0.00	9,275.48	10,000.00	724.52	92.75	7.25
10-66-9930 - Reciprocal Borrowing Expense	0.00	163.00	1,000.00	837.00	16.30	83.70
10-66-9940 - Cable Broadcast	400.00	4,800.00	4,800.00	0.00	100.00	0.00
10-66-9950 - Donations	0.00	1,151.75	0.00	(1,151.75)	0.00	100.00
10-66-9951 - Friends Hispanic Program	0.00	59.80	450.00	390.20	13.29	86.71
10-66-9960 - Friends of the Library	87.00	2,579.38	7,500.00	4,920.62	34.39	65.61
10-66-9970 - FUNshine Committee	24.01	2,204.10	4,500.00	2,295.90	48.98	51.02
10-66-9980 - Staff Recognition	496.97	4,779.87	9,100.00	4,320.13	52.53	47.47
	<u>5,581.53</u>	<u>62,270.62</u>	<u>87,350.00</u>	<u>25,079.38</u>	<u>71.29</u>	<u>28.71</u>
<b><u>Transfers</u></b>						
Total Other Operating Expenses	<u>19,546.16</u>	<u>237,307.91</u>	<u>353,018.86</u>	<u>115,710.95</u>	<u>67.22</u>	<u>32.78</u>
Total General Fund Expenditures	<u>464,917.55</u>	<u>4,975,649.67</u>	<u>6,427,726.86</u>	<u>1,452,077.19</u>	<u>77.41</u>	<u>22.59</u>
<b><u>Capital Improvement Fund</u></b>						
<b><u>Asset Replacement</u></b>						
80-55-1900 - Asset Replacement Expense	0.00	5,875.00	300,000.00	294,125.00	1.96	98.04
80-55-1905 - Renovation Project	<u>527,663.00</u>	<u>1,973,081.83</u>	<u>10,000,000.00</u>	<u>8,026,918.17</u>	<u>19.73</u>	<u>80.27</u>
	<u>527,663.00</u>	<u>1,978,956.83</u>	<u>10,300,000.00</u>	<u>8,321,043.17</u>	<u>19.21</u>	<u>80.79</u>
<b><u>RFID Project</u></b>						
80-65-1940 - RFID Project	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total Capital Improvement Fund Expenditures	<u>527,663.00</u>	<u>1,978,956.83</u>	<u>10,300,000.00</u>	<u>8,321,043.17</u>	<u>19.21</u>	<u>80.79</u>
<b><u>Rebillables Fund</u></b>						
90-50-5900 - Personal Orders	0.00	0.00	0.00	0.00	0.00	100.00
90-50-5950 - Interlibrary Loans, etc.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>
Total All Funds	<u>992,580.55</u>	<u>6,954,606.50</u>	<u>16,727,726.86</u>	<u>9,773,120.36</u>	<u>41.58</u>	<u>58.42</u>

**Addison Public Library****Check List**

All Bank Accounts

March 1, 2025 - April 15, 2025

<b>Check Number</b>	<b>Check Date</b>	<b>Payee</b>	<b>Amount</b>
<b>Vendor Checks</b>			
21631	03/10/25	Amazon Capital Services 112300	30.35
21632	03/10/25	Mission Square 231901	2,986.24
21633	03/10/25	Republic Services #551 122869	399.73
21634	03/10/25	Village of Addison - HSA	2,756.90
21635	03/17/25	Addison Park District 111440	5.00
21636	03/17/25	Amazon Capital Services 112300	804.51
21637	03/17/25	Eco Lighting Services and Technology LLC 151341	35,525.00
21638	03/17/25	Jackson-Hirsh, Inc. 201115	218.12
21639	03/17/25	Verizon	97.12
21640	03/17/25	Yazmin Sosa 351570	200.00
21641	03/17/25	Baker & Taylor 120310	0.07
21642	03/24/25	Mission Square 231901	2,959.51
21643	03/24/25	Village of Addison - HSA	2,756.90
21644	03/24/25	Village of Addison: Misc Exp 500010	110.00
21645	03/24/25	Village of Addison: Misc Exp 500010	240.01
21646	03/24/25	Village of Addison: Misc Exp 500010	75.70
21647	03/24/25	Village of Addison: Misc Exp 500010	826.64
21648	03/24/25	Village of Addison: Misc Exp 500010	519.03
21649	03/24/25	Village of Addison:Health Ins 500011	32,109.08
21650	03/24/25	Village of Addison:Health Ins 500011	2,327.57
21651	03/24/25	Village of Addison:Health Ins 500011	306.91
39215	04/03/25	4imprint, Inc. 162600	1,565.38
39216	04/03/25	ADP, LLC #110146	4,535.22
39217	04/03/25	Albertsons - Safeway 112213	297.31
39218	04/03/25	Amazon Capital Services 112300	2,386.13
39219	04/03/25	Amazon Capital Services 112300	845.48
39220	04/03/25	Amazon Capital Services 112300	1,453.13
39221	04/03/25	BMO Harris Bank N.A. 22301	14,805.38
39222	04/03/25	CDS Office Technologies 131476	452.19
39223	04/03/25	CDW Government 131480	413.15
39224	04/03/25	Chicago Filter Supply 131842	458.77
39225	04/03/25	Chicago Tribune 131860	760.33
39226	04/03/25	Comcast 132554	398.67
39227	04/03/25	Crimson Multimedia Dist. 132835	1,112.81
39228	04/03/25	D&Z House of Books Inc 143662	23.96
39229	04/03/25	Demco Inc 141551	3,085.26
39230	04/03/25	DuPage Security Solutions Inc 143105	10.50
39231	04/03/25	Grainger 333337	432.80
39232	04/03/25	IL Library Association 192210	320.00
39233	04/03/25	Jennifer Warner	150.00
39234	04/03/25	Korean Spirit & Culture Promotion Project	450.00
39235	04/03/25	Krystyna Jaroc 201175	250.00
39236	04/03/25	Lauren Milligan 221211	300.00
39237	04/03/25	Libraria 131861	770.72
39238	04/03/25	Marti LaHood - 281914	80.00
39239	04/03/25	Mission Square 231901	3,059.51
39240	04/03/25	Nicor Gas 241916	3,074.60
39241	04/03/25	Norcomm Public Safety 242571	210.00
39242	04/03/25	OrangeBoy 252818	3,375.00
39243	04/03/25	Phoenix Fire Systems Inc 261862	860.00
39244	04/03/25	Playaway Products 262219	53.00
39245	04/03/25	Pye-Barker Fire & Safety, LLC	2,170.00
39246	04/03/25	Quill 273145	120.72
39247	04/03/25	Unique Patron Services Solutions 312431	382.40
39248	04/03/25	United States Postal Service 312448	1,200.00
39249	04/03/25	Village of Addison - HSA	2,756.90
39250	04/15/25	4imprint, Inc. 162600	6,128.00

**Addison Public Library****Check List**

All Bank Accounts

March 1, 2025 - April 15, 2025

<b>Check Number</b>	<b>Check Date</b>	<b>Payee</b>	<b>Amount</b>
39251	04/15/25	Alianza HispanoAmerican NRP, Inc. 182574	175.00
39252	04/15/25	Amazon Capital Services 112300	2,911.89
39253	04/15/25	Amazon Capital Services 112300	1,084.05
39254	04/15/25	Amazon Capital Services 112300	1,298.77
39255	04/15/25	Amazon Capital Services 112300	1,507.02
39256	04/15/25	Amazon Capital Services 112300	483.06
39257	04/15/25	Angelo Sorce Productions 112417	400.00
39258	04/15/25	Aurelio's Pizza 113172	269.83
39259	04/15/25	Baker & Taylor 120210	114.08
39260	04/15/25	Baker & Taylor 120290	2,529.96
39261	04/15/25	Baker & Taylor 120310	14,864.15
39262	04/15/25	Baker & Taylor 120330	34.20
39263	04/15/25	Betsi Beltran	7.42
39264	04/15/25	Bruce A. Bennett	150.00
39265	04/15/25	Center Point Publishing 131571	170.19
39266	04/15/25	Claire Bartlett	7.42
39267	04/15/25	Claudia Cirrincione 251688	60.00
39268	04/15/25	Complete Cleaning 132523	4,813.00
39269	04/15/25	Cyberdyne Masonry Corporation 133100	3,150.00
39270	04/15/25	D&Z House of Books Inc 143662	152.16
39271	04/15/25	Deborah Sanchez 829116	14.07
39272	04/15/25	Dell 141554	4,160.40
39273	04/15/25	Ebsco Information Services 151271	3.16
39274	04/15/25	Eco Lighting Services and Technology LLC 151341	54,661.00
39275	04/15/25	Ehler Investment Partners, LLC 151700	2,658.36
39276	04/15/25	Elizabeth Freebairn	2.94
39277	04/15/25	Elliot Construction Corporation 331557	22,500.00
39278	04/15/25	Francotyp-Postalia, Inc 162817	149.85
39279	04/15/25	Frederick Quinn Corporation 162815	47,208.00
39280	04/15/25	Gabriela Tafolla 162821	154.29
39281	04/15/25	GALE/CENGAGE Learning 171152	18,686.06
39282	04/15/25	Grainger 333337	321.28
39283	04/15/25	Growing Minds Media LLC 127867	669.35
39284	04/15/25	Hargrave Builders, Inc. 181171	152,946.00
39285	04/15/25	Imperial Dade 192340	1,902.99
39286	04/15/25	Jack Kelderhouse	139.84
39287	04/15/25	Jackson-Hirsh, Inc. 201115	87.00
39288	04/15/25	Jessica Michna 201755	125.00
39289	04/15/25	Kiplinger's Investing for Income 211960	19.95
39290	04/15/25	Kristin Simon 211956	225.00
39291	04/15/25	Land's End Business Outfitters	2,189.29
39292	04/15/25	Len's Ace Hardware, Inc. 221567	277.12
39293	04/15/25	Libreria 131861	138.00
39294	04/15/25	Library Supply Solutions 221925	2,575.00
39295	04/15/25	Mango Languages 231163	4,760.92
39296	04/15/25	Manufacturers News Inc 231168	325.90
39297	04/15/25	Marti LaHood - 281914	80.00
39298	04/15/25	Matthew Williams 892182	111.28
39299	04/15/25	Mechanical & Industrial Steel Services, Inc.	66,627.00
39300	04/15/25	Mechanical Inc 181301	39,390.00
39301	04/15/25	Menconi Terrazzo LLC 231570	6,286.00
39302	04/15/25	MG Mechanical Contracting, Inc 231980	123,298.00
39303	04/15/25	Midwest Tape 231925	5,412.09
39304	04/15/25	Nardi's Pizza 241172	255.13
39305	04/15/25	NobleTec LLC	14,755.25
39306	04/15/25	OCLC Inc 251352	7,331.59
39307	04/15/25	ODP Business Solutions 251353	154.14
39308	04/15/25	Patricia Trampas 261181	80.00

# Addison Public Library

## Check List

All Bank Accounts

March 1, 2025 - April 15, 2025

Check Number	Check Date	Payee	Amount
39309	04/15/25	Patti Gebala 892144	24.08
39310	04/15/25	Playaway Products 262219	215.21
39311	04/15/25	Prime Architectural Metal & Glass Inc.	10,350.00
39312	04/15/25	ProLiteracy 262866	219.00
39313	04/15/25	ProQuest LLC 121932	3,324.30
39314	04/15/25	Quill 273145	1,188.37
39315	04/15/25	Robbins Schwartz 282514	1,017.48
39316	04/15/25	Sarah van der Heyden 892177	216.81
39317	04/15/25	Scholastic Library Publishing 172866	1,792.00
39318	04/15/25	Sherie C Shapiro 291967	75.00
39319	04/15/25	Sir Speedy Printing 291970	226.53
39320	04/15/25	Stefania Camaci	18.90
39321	04/15/25	Susan Eilers 815196	12.60
39322	04/15/25	Technology Management Revolving Fund 132558	476.20
39323	04/15/25	TSI Commercial Floor Covering Inc	1,247.00
39324	04/15/25	Uline 312246	52.22
39325	04/15/25	Volton Bicycles	876.68
39326	04/15/25	Weston Woods Studio Inc 331578	2,288.00
39327	04/15/25	World Trade Press 332578	1,947.75
39328	04/15/25	Yazmin Sosa 351570	250.00
39329	04/15/25	Yesenia Benavidez 892185	5.04
<b>Vendor Check Total</b>			<u>784,688.33</u>
<b>Check List Total</b>			<u><u>784,688.33</u></u>

Check count = 136

**Addison Public Library  
Check Register**

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
Amazon Capital Services 112300 10-66-9240	Children Services Supplies	INV #11DM-XRLM-HGHJ	30.35	21631	03/10/25	<u>30.35</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 3/12/25 Payroll	2,986.24	21632	03/10/25	<u>2,986.24</u>
Republic Services #551 122869 10-58-5310	Refuse Disposal Service	ACCT #3-0551-30000027	399.73	21633	03/10/25	<u>399.73</u>
Village of Addison - HSA 10-50-2400	Health Insurance	ER & EE HSA Contribution 3/12/25 Payroll	2,756.90	21634	03/10/25	<u>2,756.90</u>
Addison Park District 111440 10-64-8165	Community Engagement Program	APD Garden Club Fee	5.00	21635	03/17/25	<u>5.00</u>
Amazon Capital Services 112300 10-66-9240 10-64-8170 10-66-9240 10-66-9330 10-66-9300	Children Services Supplies IT Programs Children Services Supplies Community Engagement Supplies Library Wide Supplies	INV #1HHC-6D31-X3VC INV #1QQR-GC1L-4JYY INV #1RF6-J1XF-7G1N INV #1FX3-JDFH-6VGN INV #1KY6-LGHL-7XVM	79.39 486.65 75.39 115.10 47.98	21636	03/17/25	<u>804.51</u>
Eco Lighting Services and Technology LLC 151341 80-55-1905	Renovation Project	Payment #3 Release, dated 2/28/2025	35,525.00	21637	03/17/25	<u>35,525.00</u>
Jackson-Hirsh, Inc. 201115 10-66-9330	Community Engagement Supplies	Inv #1095264	218.12	21638	03/17/25	<u>218.12</u>
Verizon 10-58-5510	Telephone	Inv #6107871496	97.12	21639	03/17/25	<u>97.12</u>
Yazmin Sosa 351570 10-64-8100	Adult Services Programs	3/26/25 Read & Write in Spanish	200.00	21640	03/17/25	<u>200.00</u>
Baker & Taylor 120310 10-54-3110	Adult Books	INV #2038883634	0.07	21641	03/17/25	<u>0.07</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 3/26/25 Payroll	2,959.51	21642	03/24/25	<u>2,959.51</u>

## Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Village of Addison - HSA 10-50-2400	Health Insurance	EE & ER HSA Contributions for 3/26/25 Payroll	2,756.90	21643	03/24/25	<u>2,756.90</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	MetLife Hyatt Legal April 2025	110.00	21644	03/24/25	<u>110.00</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	TransAmerica February 2025	240.01	21645	03/24/25	<u>240.01</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Allstate ID Theft April 2025	75.70	21646	03/24/25	<u>75.70</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha Self Bill & AD&D 4/25	826.64	21647	03/24/25	<u>826.64</u>
Village of Addison: Misc Exp 500010 10-22-0255	Other Insurance Withholding Payable	Mutual of Omaha-Worksite Benefits 4/25	519.03	21648	03/24/25	<u>519.03</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	BCBS April 2025	32,109.08	21649	03/24/25	<u>32,109.08</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	Delta Dental April 2025	2,327.57	21650	03/24/25	<u>2,327.57</u>
Village of Addison:Health Ins 500011 10-50-2400	Health Insurance	VSP April 2025	306.91	21651	03/24/25	<u>306.91</u>
4imprint, Inc. 162600 10-64-8910	Other Promotions	INV 13594552	1,565.38	39215	04/03/25	<u>1,565.38</u>
ADP, LLC #110146 10-56-4500 10-56-4500	Payroll Service Fees Payroll Service Fees	INV 685843337 INV 685843670	4,154.42 380.80	39216	04/03/25	<u>4,535.22</u>
Albertsons - Safeway 112213 10-64-8120 10-66-9240 10-62-7470	Children Services Programs - General Children Services Supplies Staff In-Service	Sale Date- 2.11.25 Sale Date 2.25.25 Store #3294	24.97 11.49 58.97	39217	04/03/25	<u>297.31</u>

## Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8160	Teen Program	Sale Date - 3.3.25	201.88			
Amazon Capital Services 112300				39218	04/03/25	<u>2,386.13</u>
10-64-8100	Adult Services Programs	1DW9 DDR1 13NY	24.97			
10-64-8100	Adult Services Programs	1HX4 3639 1X7W	356.70			
10-66-9300	Library Wide Supplies	1GQ4 V1GV 3JVL	33.56			
10-52-3100	Children Books	137W 777R 1RVQ	78.29			
10-54-3900	Adult Other Expenditures	19XJ 7JTH 343G	279.00			
10-54-3900	Adult Other Expenditures	1Q3T 37P6 3CDR	877.00			
10-54-3900	Adult Other Expenditures	1LVV QY6M 3NY1	88.53			
10-54-3110	Adult Books	1HCX YPCM 1PYV	56.93			
10-66-9250	Materials Management Supplies	137W 777R 1T66	409.56			
10-66-9240	Children Services Supplies	1RVX 3JQV 3C4N	181.59			
Amazon Capital Services 112300				39219	04/03/25	<u>845.48</u>
10-54-3900	Adult Other Expenditures	1QCL 4CQW 3XRY	15.99			
10-52-3100	Children Books	16NV QX73 1YY4	11.24			
10-66-9886	Pathways to Success Grant Expenses	16NV QX73 369G	37.37			
10-66-9330	Community Engagement Supplies	1HCX YPCM 3H7N	308.75			
10-54-3110	Adult Books	1CTJ TCDN XY3P	389.92			
10-54-3110	Adult Books	1LHP W4FM YJRW	22.78			
10-54-3110	Adult Books	1VQF 4FY1 YCMK	12.46			
10-54-3900	Adult Other Expenditures	14DQ DTVP Y64N	16.99			
10-54-3110	Adult Books	14GX HLML YMC4	13.99			
10-54-3900	Adult Other Expenditures	1TCD FXFY Y99N	15.99			
Amazon Capital Services 112300				39220	04/03/25	<u>1,453.13</u>
10-64-8100	Adult Services Programs	14GX HLML XQMF	361.42			
10-54-3900	Adult Other Expenditures	17JP DR31 YC3L	12.75			
10-66-9270	Information Technology Supplies	1XLC DCLM Y6QN	759.26			
10-52-3100	Children Books	1J77 YT7N WWF1	25.10			
10-66-9230	Adult Services Supplies	1J6K 9QJG 13HK	25.38			
10-52-3100	Children Books	1XRX 39TJ Y6RN	79.89			
10-52-3100	Children Books	14W1 Q94K YJDT	70.46			
10-64-8120	Children Services Programs - General	1CTJ TCDN YRRF	118.87			
BMO Harris Bank N.A. 22301				39221	04/03/25	<u>14,805.38</u>
10-62-7470	Staff In-Service	Venuti's	1,968.62			
10-64-8910	Other Promotions	Vistaprint	3,185.22			
10-61-6200	Software/Licenses	Adobe	330.67			
10-62-7440	Adult Services	ALA	20.10			
10-62-7440	Adult Services	ALA	168.00			

# Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8910	Other Promotions	Land's End	87.00			
10-64-8910	Other Promotions	Land's End	-58.00			
10-66-9980	Staff Recognition	Briki Cafe	216.85			
10-62-7560	Out-of-State Travel	Hyatt Regency	1,011.12			
10-62-7410	Administration	HR Source	724.00			
10-62-7560	Out-of-State Travel	Hotel	1,348.16			
10-64-8910	Other Promotions	Land's End	146.26			
10-54-3900	Adult Other Expenditures	Mobile Beacon	1,200.00			
10-55-3400	Magazines/News	Kiplinger's Retirement Report	39.95			
10-62-7470	Staff In-Service	Panera	412.01			
10-58-5610	Building Supplies	BMO Harris Bank N.A. 22301	226.71			
10-58-5610	Building Supplies	Petco	29.97			
10-61-6200	Software/Licenses	CyberFox	87.50			
10-66-9250	Materials Management Supplies	Really Useful Boxes	114.38			
10-64-8120	Children Services Programs - General	Universal Yums	39.68			
10-64-8100	Adult Services Programs	Michaels	515.59			
10-66-9240	Children Services Supplies	AccuCut	244.95			
10-58-5690	Other Building Materials & Repair	Grainger	601.02			
10-64-8910	Other Promotions	Buffer	360.00			
10-58-5610	Building Supplies	Fish Tank District	155.93			
10-61-6200	Software/Licenses	Zoom	15.99			
10-61-6200	Software/Licenses	Zoom	15.99			
10-61-6200	Software/Licenses	ScreenConnect	36.00			
10-66-9300	Library Wide Supplies	Sam's Club	13.98			
10-58-5610	Building Supplies	Robert Brooke and Assoc.	49.48			
10-61-6200	Software/Licenses	Pantheon	500.00			
10-61-6200	Software/Licenses	Lightspeed	189.00			
10-61-6200	Software/Licenses	ScreenConnect	39.00			
10-64-8100	Adult Services Programs	Sam's Club	180.27			
10-66-9220	Guest Services Supplies	Sam's Club	9.48			
10-64-8160	Teen Program	Sam's Club	129.65			
10-64-8160	Teen Program	Sam's Club	11.98			
10-58-5510	Telephone	SR Fax	12.60			
10-61-6200	Software/Licenses	Zoho Corp	155.00			
10-61-6200	Software/Licenses	Pantheon	-445.00			
10-62-7450	Children Services	Online Course	114.39			
10-61-6200	Software/Licenses	Zoom	15.99			
10-62-7410	Administration	HR Source	95.00			
10-62-7430	Guest Services	HR Source	250.00			
10-58-5610	Building Supplies	RBA	49.41			
10-61-6200	Software/Licenses	Zoho Corp	123.50			
10-61-6200	Software/Licenses	Zoom	15.99			

## Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-61-6200	Software/Licenses	Zoom	15.99			
10-61-6200	Software/Licenses	ScreenConnect	36.00			
CDS Office Technologies 131476				39222	04/03/25	<u>452.19</u>
10-58-5710	Equipment Maintenance & Repair	INV 1680796	452.19			
CDW Government 131480				39223	04/03/25	<u>413.15</u>
10-66-9910	Hardware	INV AD1Y88Y	413.15			
Chicago Filter Supply 131842				39224	04/03/25	<u>458.77</u>
10-58-5610	Building Supplies	INV 90905	458.77			
Chicago Tribune 131860				39225	04/03/25	<u>760.33</u>
10-55-3400	Magazines/News	Acct #60047801	760.33			
Comcast 132554				39226	04/03/25	<u>398.67</u>
10-58-5510	Telephone	INV 235132951	398.37			
10-58-5510	Telephone	INV 235132951	0.30			
Crimson Multimedia Dist. 132835				39227	04/03/25	<u>1,112.81</u>
10-54-3900	Adult Other Expenditures	INV 019655	70.00			
10-52-3900	Children Other Expenditures	INV 019654	96.41			
10-52-3900	Children Other Expenditures	INV 019256	176.82			
10-54-3900	Adult Other Expenditures	INV 019365	146.22			
10-54-3900	Adult Other Expenditures	INV 019366	35.00			
10-54-3900	Adult Other Expenditures	INV 019367	35.00			
10-54-3900	Adult Other Expenditures	INV 019253	207.14			
10-54-3900	Adult Other Expenditures	INV 019255	40.00			
10-54-3900	Adult Other Expenditures	INV 019254	35.00			
10-54-3900	Adult Other Expenditures	INV 019424	196.22			
10-54-3900	Adult Other Expenditures	INV 019423	40.00			
10-52-3900	Children Other Expenditures	INV 019425	35.00			
D&Z House of Books Inc 143662				39228	04/03/25	<u>23.96</u>
10-54-3110	Adult Books	INV 2025/I001460	23.96			
Demco Inc 141551				39229	04/03/25	<u>3,085.26</u>
10-66-9840	Per Capita Grant - Current Year	INV 7617407	1,556.20			
10-66-9250	Materials Management Supplies	INV 7611490	1,165.78			
10-66-9250	Materials Management Supplies	INV 7614490	363.28			
DuPage Security Solutions Inc 143105				39230	04/03/25	<u>10.50</u>

## Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-58-5610	Building Supplies	INV 160690	10.50			
Grainger 333337 10-58-5610	Building Supplies	INV 942697870	432.80	39231	04/03/25	<u>432.80</u>
IL Library Association 192210 10-62-7430	Guest Services	INV 305495	320.00	39232	04/03/25	<u>320.00</u>
Jennifer Warner 10-64-8100	Adult Services Programs	Enhancing Your Genealogy - 4.11.25 @ 11am	150.00	39233	04/03/25	<u>150.00</u>
Korean Spirit & Culture Promotion Project 10-64-8170	IT Programs	Latern Class Kit	270.00	39234	04/03/25	<u>450.00</u>
10-64-8100	Adult Services Programs	Latern Class Kit	180.00			
Krystyna Jaroc 201175 10-64-8120	Children Services Programs - General	Pisanki - 4.8.25	250.00	39235	04/03/25	<u>250.00</u>
Lauren Milligan 221211 10-64-8165	Community Engagement Program	Perfect Your Pitch - 4.8.25	300.00	39236	04/03/25	<u>300.00</u>
Libraria 131861 10-52-3100	Children Books	INV 257006	760.52	39237	04/03/25	<u>770.72</u>
10-66-9250	Materials Management Supplies	INV 257013	10.20			
Marti LaHood - 281914 10-64-8100	Adult Services Programs	Chair Yoga - 4.10.25 @ 10am	80.00	39238	04/03/25	<u>80.00</u>
Mission Square 231901 10-22-0260	Def Annuity Withholding Payable	Plan #306740 - 4.9.25 PR	3,059.51	39239	04/03/25	<u>3,059.51</u>
Nicor Gas 241916 10-58-5100	Natural Gas Service	Acct #6689551902 4	3,074.60	39240	04/03/25	<u>3,074.60</u>
Norcomm Public Safety 242571 10-58-5710	Equipment Maintenance & Repair	INV 21449	105.00	39241	04/03/25	<u>210.00</u>
10-56-4420	Equipment Rental & Leasing	INV 21449	105.00			
OrangeBoy 252818 10-64-8910	Other Promotions	INV 5361	3,375.00	39242	04/03/25	<u>3,375.00</u>

## Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Phoenix Fire Systems Inc 261862 10-58-5710	Equipment Maintenance & Repair	INV 314201	860.00	39243	04/03/25	<u>860.00</u>
Playaway Products 262219 10-52-3900	Children Other Expenditures	INV 491928	53.00	39244	04/03/25	<u>53.00</u>
Pye-Barker Fire & Safety, LLC 10-58-5710	Equipment Maintenance & Repair	INV IV00340314	2,170.00	39245	04/03/25	<u>2,170.00</u>
Quill 273145 10-66-9250	Materials Management Supplies	INV 42956880	75.15	39246	04/03/25	<u>120.72</u>
10-66-9300	Library Wide Supplies	INV 42956880	36.95			
10-66-9240	Children Services Supplies	INV 42949644	8.62			
Unique Patron Services Solutions 312431 10-56-4410	Collection Agency Fees	INV6135680	126.30	39247	04/03/25	<u>382.40</u>
10-56-4410	Collection Agency Fees	INV 6136777	256.10			
United States Postal Service 312448 10-66-9290	Postage	Postage - May/June	1,200.00	39248	04/03/25	<u>1,200.00</u>
Village of Addison - HSA 10-50-2400	Health Insurance	HSA ER + EE Contributions - 4.9 PR	2,756.90	39249	04/03/25	<u>2,756.90</u>
4imprint, Inc. 162600 10-64-8910	Other Promotions	Inv# 13488419	6,128.00	39250	04/15/25	<u>6,128.00</u>
Alianza HispanoAmerican NRP, Inc. 182574 10-64-8100	Adult Services Programs	Immigration Help Program - 04.25.25	175.00	39251	04/15/25	<u>175.00</u>
Amazon Capital Services 112300 10-54-3900	Adult Other Expenditures	Inv# 13JD-6WGR-XKKQ	542.91	39252	04/15/25	<u>2,911.89</u>
10-54-3900	Adult Other Expenditures	Inv# 1PGG-K967-YVJV	213.63			
10-54-3900	Adult Other Expenditures	Inv# 1FYG-MR7X-XXTQ	755.58			
10-54-3900	Adult Other Expenditures	Inv# 1PTX-FQ6Y-19RJ	42.22			
10-64-8100	Adult Services Programs	13WN RBMW YCHR	-24.97			
10-64-8100	Adult Services Programs	1JTM H1Y6 XMDG	49.61			
10-64-8160	Teen Program	14PD W4L9 XH7H	360.22			
10-64-8160	Teen Program	1RJG PGCD YRF3	205.24			
10-64-8160	Teen Program	1DM9 MQNP XXPT	88.43			

## Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8120	Children Services Programs - General	1PG4 9YFW XKXF	134.80			
10-54-3110	Adult Books	1PD9 PG4Q 3C1P	-28.62			
10-54-3110	Adult Books	1RQH LDHQ 1VYN	572.84			
Amazon Capital Services 112300				39253	04/15/25	<u>1,084.05</u>
10-54-3110	Adult Books	1CLN YVCL C4ND	25.00			
10-52-3100	Children Books	1Q9T RR6W CCMQ	7.78			
10-52-3900	Children Other Expenditures	13QV NV3R 6176	166.64			
10-66-9220	Guest Services Supplies	1PLH 4VKV 4KJW	16.95			
10-54-3900	Adult Other Expenditures	11V3 4TP1 DJV7	8.54			
10-54-3900	Adult Other Expenditures	13VY HTJD 9X7T	130.92			
10-54-3900	Adult Other Expenditures	1YNW NN9G FRCC	239.91			
10-54-3900	Adult Other Expenditures	1TGH GWFJ 41L1	284.38			
10-54-3900	Adult Other Expenditures	1TMN 47PQ GWM6	157.51			
10-54-3900	Adult Other Expenditures	1XYJ 1KRQ FPJP	24.96			
10-54-3900	Adult Other Expenditures	1R4Y X4FM 3LJG	13.99			
10-54-3900	Adult Other Expenditures	1MRP GP3Q Y1RK	7.47			
Amazon Capital Services 112300				39254	04/15/25	<u>1,298.77</u>
10-66-9250	Materials Management Supplies	Inv# 199K-DKQH-31XY	300.45			
10-64-8100	Adult Services Programs	Inv# 141H-MQYD-3VDV	49.94			
10-64-8165	Community Engagement Program	Inv# 1PM1-9DC1-XRGL	147.79			
10-64-8170	IT Programs	Inv# 1PM1-9DC1-XRGL	9.49			
10-66-9250	Materials Management Supplies	Inv# 16WX-WLYT-YJVY	208.93			
10-66-9220	Guest Services Supplies	Inv# 1HDW-CFTX-31KN	48.97			
10-66-9270	Information Technology Supplies	Inv# 1Q9C-L9WC-CPR3	197.89			
10-66-9970	FUNshine Committee	Inv# 1K4C-HP6P-FR1C	24.01			
10-52-3900	Children Other Expenditures	Inv# 1FCL-JFCV-CP1W	147.58			
10-66-9980	Staff Recognition	Inv# 1WV9-9M91-CNF1	129.98			
10-54-3110	Adult Books	Inv# 11HD-FCT9-3W9R	33.74			
Amazon Capital Services 112300				39255	04/15/25	<u>1,507.02</u>
10-54-3110	Adult Books	1JT7 RXGT Y6JR	92.24			
10-54-3110	Adult Books	1X3W F7RW YWDJ	28.57			
10-54-3110	Adult Books	1VHK XDWR 19DF	14.24			
10-54-3110	Adult Books	16WX WLYT YGML	24.88			
10-52-3100	Children Books	ITM6 VCDC 3D4L	63.15			
10-54-3110	Adult Books	1JFN MXG3 1D4W	156.99			
10-52-3100	Children Books	1XND JTDV 1PQC	39.68			
10-52-3900	Children Other Expenditures	1GLY T934 1773	59.62			
10-64-8120	Children Services Programs - General	13HY LFMM 1PQT	13.67			
10-66-9240	Children Services Supplies	1KPD 7LJC YL7Y	81.68			

## Addison Public Library Check Register

All Bank Accounts  
March 2025

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-64-8120	Children Services Programs - General	16YL XCWL VVWK	110.99			
10-66-9270	Information Technology Supplies	1MTJ JYGP YGHC	821.31			
Amazon Capital Services 112300				39256	04/15/25	<u>483.06</u>
10-52-3100	Children Books	14W4 7HLV 349R	16.95			
10-54-3110	Adult Books	1TJ3 N9PP 3C3D	115.80			
10-54-3110	Adult Books	17D6 RFQK 1LXW	-11.27			
10-52-3100	Children Books	1GXQ DWLG 1V6P	-13.89			
10-52-3100	Children Books	1HDW CFTX 1GN4	41.50			
10-64-8120	Children Services Programs - General	1MK1 RJK1 3VM9	27.34			
10-54-3110	Adult Books	1M93 N7LL 3Q3Y	241.03			
10-52-3100	Children Books	113J VC9M 3DVD	38.64			
10-54-3110	Adult Books	1WPJ WLYV 3RDR	17.99			
10-64-8120	Children Services Programs - General	1CYP GDJ3 F1CY	8.97			
Angelo Sorce Productions 112417				39257	04/15/25	<u>400.00</u>
10-66-9940	Cable Broadcast	Inv# 0889	400.00			
Aurelio's Pizza 113172				39258	04/15/25	<u>269.83</u>
10-64-8100	Adult Services Programs	Book Group - 03.11.25	35.83			
10-64-8165	Community Engagement Program	Pathways to Success Celebration Party	234.00			
Baker & Taylor 120210				39259	04/15/25	<u>114.08</u>
10-64-8100	Adult Services Programs	Inv# 5019404001	62.36			
10-52-3900	Children Other Expenditures	Inv# 2038918065	51.72			
Baker & Taylor 120290				39260	04/15/25	<u>2,529.96</u>
10-66-9250	Materials Management Supplies	Inv# 2038959559	33.32			
10-66-9250	Materials Management Supplies	Inv# 2038949521	36.89			
10-52-3100	Children Books	Inv# 2038932141	597.33			
10-66-9250	Materials Management Supplies	Inv# 2038932142	33.32			
10-52-3100	Children Books	Inv# 2038909652	401.92			
10-66-9250	Materials Management Supplies	Inv# 2038909653	20.23			
10-52-3100	Children Books	Inv# 2038949520	578.75			
10-52-3100	Children Books	Credit# 0003307546	-15.19			
10-52-3100	Children Books	Inv# 2038959558	843.39			
Baker & Taylor 120310				39261	04/15/25	<u>14,864.15</u>
10-54-3110	Adult Books	Inv# 2038926670	1,819.82			
10-54-3110	Adult Books	Inv# 2038927453	474.13			
10-54-3110	Adult Books	Inv# 2038930118	728.87			

## Addison Public Library Check Register

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 2038932143	831.18			
10-66-9250	Materials Management Supplies	Inv# 2038926671	79.73			
10-66-9250	Materials Management Supplies	Inv# 2038927454	20.23			
10-66-9250	Materials Management Supplies	Inv# 2038930119	21.42			
10-66-9250	Materials Management Supplies	Inv# 2038932144	33.32			
10-54-3110	Adult Books	Inv# 2038901205	1,697.89			
10-54-3110	Adult Books	Inv# 2038910695	1,563.01			
10-66-9250	Materials Management Supplies	Inv# 2038910696	73.78			
10-66-9250	Materials Management Supplies	Inv# 2038901206	61.88			
10-54-3110	Adult Books	Inv# 2038949512	1,069.10			
10-54-3110	Adult Books	Inv# 2038948620	2,651.84			
10-66-9250	Materials Management Supplies	Inv# 2038948621	107.10			
10-66-9250	Materials Management Supplies	Inv# 2038949513	32.13			
10-54-3110	Adult Books	Credit# 0003309729	-11.99			
10-54-3110	Adult Books	Credit# 0003307836	-54.95			
10-66-9250	Materials Management Supplies	Inv# 2038959556	76.16			
10-66-9250	Materials Management Supplies	Inv# 2038972705	57.12			
10-54-3110	Adult Books	Inv# 2038959555	1,897.16			
10-54-3110	Adult Books	Inv# 2038972704	1,654.21			
10-54-3110	Adult Books	Credit# 0003310504	-18.99			
<b>Baker &amp; Taylor 120330</b>				<b>39262</b>	<b>04/15/25</b>	<b><u>34.20</u></b>
10-54-3110	Adult Books	Inv# 2038968038	34.20			
<b>Betsi Beltran</b>				<b>39263</b>	<b>04/15/25</b>	<b><u>7.42</u></b>
10-62-7550	In-State Travel	Mileage	7.42			
<b>Bruce A. Bennett</b>				<b>39264</b>	<b>04/15/25</b>	<b><u>150.00</u></b>
10-64-8165	Community Engagement Program	Presenter Fee - LinkedIn Profile Optimization	150.00			
<b>Center Point Publishing 131571</b>				<b>39265</b>	<b>04/15/25</b>	<b><u>170.19</u></b>
10-54-3110	Adult Books	Inv# 2154608	146.22			
10-54-3110	Adult Books	Inv# 2153533	23.97			
<b>Claire Bartlett</b>				<b>39266</b>	<b>04/15/25</b>	<b><u>7.42</u></b>
10-62-7550	In-State Travel	Mileage	7.42			
<b>Claudia Cirrincione 251688</b>				<b>39267</b>	<b>04/15/25</b>	<b><u>60.00</u></b>
10-64-8120	Children Services Programs - General	Lego Build & Play - 04.18.25	60.00			
<b>Complete Cleaning 132523</b>				<b>39268</b>	<b>04/15/25</b>	<b><u>4,813.00</u></b>

## Addison Public Library Check Register

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-58-5320	Cleaning Service	Inv# C29787	4,813.00			
Cyberdyne Masonry Corporation 133100				39269	04/15/25	<u>3,150.00</u>
80-55-1905	Renovation Project	Pmt 4-Masonry -03.31.25	3,150.00			
D&Z House of Books Inc 143662				39270	04/15/25	<u>152.16</u>
10-54-3110	Adult Books	Inv# 2025-I001606	152.16			
Deborah Sanchez 829116				39271	04/15/25	<u>14.07</u>
10-62-7550	In-State Travel	Mileage	14.07			
Dell 141554				39272	04/15/25	<u>4,160.40</u>
10-66-9910	Hardware	Inv# 10806427600	4,160.40			
Ebsco Information Services 151271				39273	04/15/25	<u>3.16</u>
10-55-3400	Magazines/News	Inv# 2503901	3.16			
Eco Lighting Services and Technology LLC 151341				39274	04/15/25	<u>54,661.00</u>
80-55-1905	Renovation Project	Pmt#4 - Electrical/Volatage Systems	54,661.00			
Ehler Investment Partners, LLC 151700				39275	04/15/25	<u>2,658.36</u>
10-56-4900	Other Contracts	02.01.25-02.28.25	2,658.36			
Elizabeth Freebairn				39276	04/15/25	<u>2.94</u>
10-62-7550	In-State Travel	Mileage	2.94			
Elliot Construction Corporation 331557				39277	04/15/25	<u>22,500.00</u>
80-55-1905	Renovation Project	Pmt4 - Earth Work/ Concrete/Asphalt	22,500.00			
Francotyp-Postalia, Inc 162817				39278	04/15/25	<u>149.85</u>
10-56-4420	Equipment Rental & Leasing	Inv# RI06576899	149.85			
Frederick Quinn Corporation 162815				39279	04/15/25	<u>47,208.00</u>
80-55-1905	Renovation Project	Pmt4 - Construction Management	47,208.00			
Gabriela Tafolla 162821				39280	04/15/25	<u>154.29</u>
10-62-7550	In-State Travel	Mileage	4.15			
10-66-9980	Staff Recognition	Meal	150.14			
GALE/CENGAGE Learning 171152				39281	04/15/25	<u>18,686.06</u>

## Addison Public Library Check Register

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3110	Adult Books	Inv# 87016501	199.43			
10-54-3110	Adult Books	Inv# 87033091	82.47			
10-54-3110	Adult Books	Inv# 87063776	173.19			
10-55-3500	Online Databases	Inv# 87060186	6,217.22			
10-55-3500	Online Databases	Inv# 87109407	12,013.75			
Grainger 333337				39282	04/15/25	<u>321.28</u>
10-58-5610	Building Supplies	Inv# 9449621912	321.28			
Growing Minds Media LLC 127867				39283	04/15/25	<u>669.35</u>
10-55-3500	Online Databases	Inv# 34093	669.35			
Hargrave Builders, Inc. 181171				39284	04/15/25	<u>152,946.00</u>
80-55-1905	Renovation Project	Pmt 4 - Carpentry/ General Trades	152,946.00			
Imperial Dade 192340				39285	04/15/25	<u>1,902.99</u>
10-58-5610	Building Supplies	Inv# 37251261	1,902.99			
Jack Kelderhouse				39286	04/15/25	<u>139.84</u>
10-62-7560	Out-of-State Travel	Hotel	139.84			
Jackson-Hirsh, Inc. 201115				39287	04/15/25	<u>87.00</u>
10-66-9960	Friends of the Library	Inv# 1096687	87.00			
Jessica Michna 201755				39288	04/15/25	<u>125.00</u>
10-64-8100	Adult Services Programs	Inv# MB20250417	125.00			
Kiplinger's Investing for Income 211960				39289	04/15/25	<u>19.95</u>
10-55-3400	Magazines/News	12 monthly issues	19.95			
Kristin Simon 211956				39290	04/15/25	<u>225.00</u>
10-64-8165	Community Engagement Program	Using AI in your job search - 05.06.25	225.00			
Land's End Business Outfitters				39291	04/15/25	<u>2,189.29</u>
10-64-8910	Other Promotions	Inv# SIN12891966	2,486.99			
10-64-8910	Other Promotions	Credit# SCR1555900	-297.70			
Len's Ace Hardware, Inc. 221567				39292	04/15/25	<u>277.12</u>
10-58-5610	Building Supplies	INV 531115/1	17.99			
10-58-5610	Building Supplies	INV 531215/1	53.04			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-58-5610	Building Supplies	INV 531388/1	16.75			
10-66-9210	Office Supplies	INV 531450/1	17.99			
10-58-5610	Building Supplies	INV 531450/1	40.06			
10-58-5610	Building Supplies	INV 531576/1	86.32			
10-58-5610	Building Supplies	INV 531617/1	44.97			
Libraria 131861				39293	04/15/25	<u>138.00</u>
10-66-9250	Materials Management Supplies	INV 257775	0.30			
10-66-9250	Materials Management Supplies	INV 257757	1.20			
10-52-3100	Children Books	INV 257774	14.24			
10-52-3100	Children Books	INV 257756	122.26			
Library Supply Solutions 221925				39294	04/15/25	<u>2,575.00</u>
10-66-9250	Materials Management Supplies	INV 22158-25	2,575.00			
Mango Languages 231163				39295	04/15/25	<u>4,760.92</u>
10-55-3500	Online Databases	INV 015749	4,760.92			
Manufacturers News Inc 231168				39296	04/15/25	<u>325.90</u>
10-54-3110	Adult Books	INV B62092-00	325.90			
Marti LaHood - 281914				39297	04/15/25	<u>80.00</u>
10-64-8100	Adult Services Programs	Chair Yoga - 4.24 @ 10am	80.00			
Matthew Williams 892182				39298	04/15/25	<u>111.28</u>
10-62-7550	In-State Travel	Mileage	11.55			
10-62-7500	Community Engagement	Meals	13.21			
10-66-9886	Pathways to Success Grant Expenses	Walmart	86.52			
Mechanical & Industrial Steel Services, Inc.				39299	04/15/25	<u>66,627.00</u>
80-55-1905	Renovation Project	Structural Steel - Pmt #4 3.31.25	66,627.00			
Mechanical Inc 181301				39300	04/15/25	<u>39,390.00</u>
80-55-1905	Renovation Project	Plumbing - Payment #4 3.31	39,390.00			
Menconi Terrazzo LLC 231570				39301	04/15/25	<u>6,286.00</u>
80-55-1905	Renovation Project	Painting	6,286.00			
MG Mechanical Contracting, Inc 231980				39302	04/15/25	<u>123,298.00</u>
80-55-1905	Renovation Project	HVAC Payment #4- 3.31.25	123,298.00			
Midwest Tape 231925				39303	04/15/25	<u>5,412.09</u>

# Addison Public Library

## Check Register

All Bank Accounts

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	INV 506821633	91.98			
10-54-3900	Adult Other Expenditures	INV 506821631	495.89			
10-54-3900	Adult Other Expenditures	INV 506796298	-39.99			
10-54-3900	Adult Other Expenditures	INV 506844376	139.42			
10-54-3900	Adult Other Expenditures	INV 506844375	25.49			
10-54-3900	Adult Other Expenditures	INV 506844374	14.99			
10-54-3900	Adult Other Expenditures	INV 506844372	44.97			
10-54-3900	Adult Other Expenditures	INV 506844373	26.24			
10-54-3900	Adult Other Expenditures	INV 506844370	58.46			
10-54-3900	Adult Other Expenditures	INV 506844371	68.85			
10-54-3900	Adult Other Expenditures	INV 506844307	23.24			
10-54-3900	Adult Other Expenditures	INV 506844306	44.99			
10-54-3900	Adult Other Expenditures	INV 506844308	35.98			
10-54-3900	Adult Other Expenditures	INV 506844305	41.23			
10-55-3860	E-Books	INV 506867393	63.99			
10-52-3900	Children Other Expenditures	INV 506878579	161.94			
10-52-3900	Children Other Expenditures	INV 506878580	96.72			
10-54-3900	Adult Other Expenditures	INV 506878489	63.73			
10-54-3900	Adult Other Expenditures	INV 506878488	173.92			
10-54-3900	Adult Other Expenditures	INV 506878572	147.42			
10-54-3900	Adult Other Expenditures	INV 506878573	28.48			
10-54-3900	Adult Other Expenditures	INV 506878574	44.97			
10-54-3900	Adult Other Expenditures	INV 506878575	11.24			
10-54-3900	Adult Other Expenditures	INV 506878576	32.99			
10-54-3900	Adult Other Expenditures	INV 506878578	20.24			
10-54-3900	Adult Other Expenditures	INV 506878581	320.12			
10-54-3900	Adult Other Expenditures	INV 506878577	24.74			
10-54-3900	Adult Other Expenditures	INV 506862374	31.99			
10-54-3900	Adult Other Expenditures	INV 506878583	13.49			
10-54-3900	Adult Other Expenditures	INV 506878582	37.48			
10-54-3900	Adult Other Expenditures	INV 506862375	155.96			
10-54-3900	Adult Other Expenditures	INV 506878570	90.69			
10-52-3900	Children Other Expenditures	INV 506915327	275.89			
10-54-3900	Adult Other Expenditures	INV 506915328	46.48			
10-54-3900	Adult Other Expenditures	INV 506915329	42.72			
10-54-3900	Adult Other Expenditures	INV 506915330	191.99			
10-54-3900	Adult Other Expenditures	INV 506915326	129.67			
10-54-3900	Adult Other Expenditures	INV 506915325	137.94			
10-54-3900	Adult Other Expenditures	INV 506915322	71.99			
10-54-3900	Adult Other Expenditures	INV 506915323	17.99			
10-54-3900	Adult Other Expenditures	INV 506915324	104.96			
10-54-3900	Adult Other Expenditures	INV 506915320	13.49			

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
10-54-3900	Adult Other Expenditures	INV 506888192	188.96			
10-54-3900	Adult Other Expenditures	INV 506888193	82.98			
10-66-9250	Materials Management Supplies	INV 506967173	393.82			
10-52-3900	Children Other Expenditures	INV 506945367	324.64			
10-54-3900	Adult Other Expenditures	INV 506937914	201.95			
10-54-3900	Adult Other Expenditures	INV 506945369	28.78			
10-54-3900	Adult Other Expenditures	INV 506945366	106.46			
10-54-3900	Adult Other Expenditures	INV 506945368	41.24			
10-54-3900	Adult Other Expenditures	INV 506945364	29.98			
10-54-3900	Adult Other Expenditures	INV 506945365	64.48			
10-54-3900	Adult Other Expenditures	INV 506945363.	146.93			
10-54-3900	Adult Other Expenditures	INV 506945362	37.48			
10-54-3900	Adult Other Expenditures	INV 506945361	41.98			
10-54-3900	Adult Other Expenditures	INV 506945360	18.74			
10-54-3900	Adult Other Expenditures	INV 506943489	50.97			
10-54-3900	Adult Other Expenditures	INV 506943487	12.74			
10-54-3900	Adult Other Expenditures	INV 506943486	14.99			
Nardi's Pizza 241172				39304	04/15/25	<u>255.13</u>
10-64-8160	Teen Program	251867 - 2.27.25	68.00			
10-64-8160	Teen Program	251868 - 3.5.25	56.38			
10-64-8100	Adult Services Programs	251869 - 3.7.25	25.00			
10-64-8160	Teen Program	251869 - 3.7.25	66.75			
10-64-8100	Adult Services Programs	251874 - 4.1.25	39.00			
NobleTec LLC				39305	04/15/25	<u>14,755.25</u>
10-61-4800	System Development	INV C16944	12,500.00			
10-61-6200	Software/Licenses	INV C16625	2,255.25			
OCLC Inc 251352				39306	04/15/25	<u>7,331.59</u>
10-55-3860	E-Books	March 2025	7,331.59			
ODP Business Solutions 251353				39307	04/15/25	<u>154.14</u>
10-66-9330	Community Engagement Supplies	INV 413107588001	154.14			
Patricia Trampas 261181				39308	04/15/25	<u>80.00</u>
10-64-8100	Adult Services Programs	Essentrics - 4.23 @ 1pm	80.00			
Patti Gebala 892144				39309	04/15/25	<u>24.08</u>
10-62-7550	In-State Travel	Mileage	24.08			
Playaway Products 262219				39310	04/15/25	<u>215.21</u>

**Addison Public Library**  
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<b>Payee/Account #</b>	<b>Account Description</b>	<b>Description</b>	<b>Amount</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Check Amount</b>
10-52-3900	Children Other Expenditures	INV 494158	215.21			
Prime Architectural Metal & Glass Inc. 80-55-1905	Renovation Project	Aluminum/Glass - pmt #4 3.31.25	10,350.00	39311	04/15/25	<u>10,350.00</u>
ProLiteracy 262866 10-62-7510	Memberships (Staff & Board)	Member #ORG055284	219.00	39312	04/15/25	<u>219.00</u>
ProQuest LLC 121932 10-55-3500 10-55-3500	Online Databases Online Databases	INV 70870903 INV 70870765	1,770.07 1,554.23	39313	04/15/25	<u>3,324.30</u>
Quill 273145 10-66-9300 10-66-9250 10-66-9300 10-66-9300 10-66-9300 10-66-9300 10-66-9210 10-66-9300	Library Wide Supplies Materials Management Supplies Library Wide Supplies Library Wide Supplies Library Wide Supplies Office Supplies Library Wide Supplies	INV 43330967 INV 43271351 INV 43229236 INV 43272176 INV 43123226 INV 43123226 INV 43019272	112.71 533.30 53.52 34.26 49.98 27.26 377.34	39314	04/15/25	<u>1,188.37</u>
Robbins Schwartz 282514 10-56-4100	Legal Fees	Services through 2.28.25	1,017.48	39315	04/15/25	<u>1,017.48</u>
Sarah van der Heyden 892177 10-62-7510	Memberships (Staff & Board)	Travel	216.81	39316	04/15/25	<u>216.81</u>
Scholastic Library Publishing 172866 10-55-3500	Online Databases	INV 69300929	1,792.00	39317	04/15/25	<u>1,792.00</u>
Sherie C Shapiro 291967 10-64-8100	Adult Services Programs	Ageless Grace - 4.17.25	75.00	39318	04/15/25	<u>75.00</u>
Sir Speedy Printing 291970 10-64-8220 10-64-8220	Flyers/Brochures Flyers/Brochures	INV 90285 INV 90249	166.53 60.00	39319	04/15/25	<u>226.53</u>
Stefania Camaci 10-62-7550	In-State Travel	Mileage (27 mi x .70)	18.90	39320	04/15/25	<u>18.90</u>
Susan Eilers 815196 10-62-7550	In-State Travel	Mileage	12.60	39321	04/15/25	<u>12.60</u>

## Addison Public Library

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Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Technology Management Revolving Fund 132558 10-58-5570	Leased Internet Access Line	INV T2517268	476.20	39322	04/15/25	<u>476.20</u>
TSI Commercial Floor Covering Inc 80-55-1905	Renovation Project	Ceramic Tile	1,247.00	39323	04/15/25	<u>1,247.00</u>
Uline 312246 10-66-9250	Materials Management Supplies	INV 190377440	52.22	39324	04/15/25	<u>52.22</u>
Volton Bicycles 10-64-8165	Community Engagement Program	Motor Parts	876.68	39325	04/15/25	<u>876.68</u>
Weston Woods Studio Inc 331578 10-55-3500	Online Databases	INV 70729102	2,288.00	39326	04/15/25	<u>2,288.00</u>
World Trade Press 332578 10-55-3500	Online Databases	INV 681993	1,947.75	39327	04/15/25	<u>1,947.75</u>
Yazmin Sosa 351570 10-64-8100	Adult Services Programs	Read & Write in Spanish - 4.30	250.00	39328	04/15/25	<u>250.00</u>
Yesenia Benavidez 892185 10-62-7550	In-State Travel	Mileage	5.04	39329	04/15/25	<u>5.04</u>
					<b>Check List Total</b>	<u><u>784,688.33</u></u>

**Addison Public Library**  
**Payroll Distribution Summary**

**Board Meeting**            **4/15/2025**

<u>Description</u>	<u>Amount</u>
Payroll	\$258,212.92

**Approved by Board of Trustees**

\_\_\_\_\_  
**President**

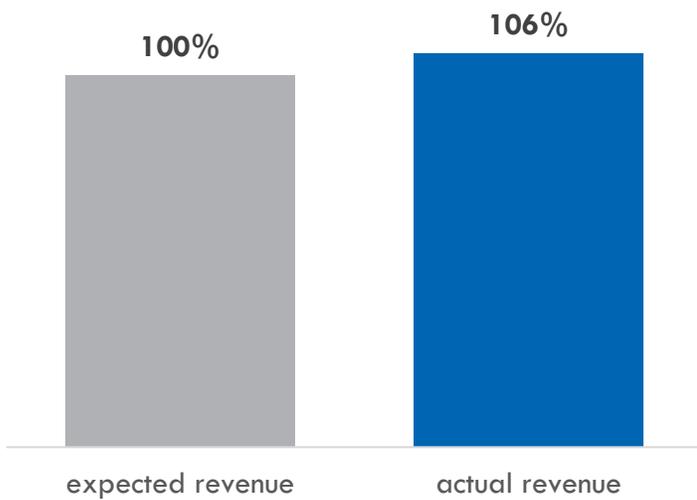
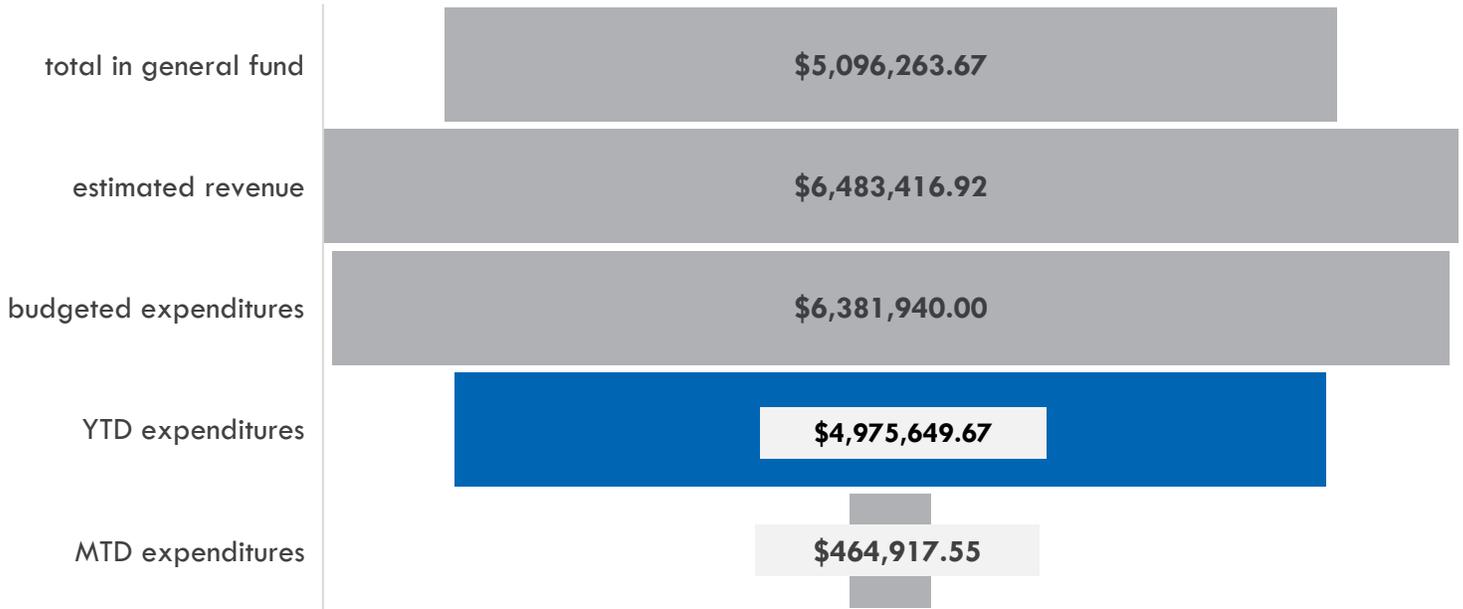
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**Secretary**

\_\_\_\_\_  
**Date**

# March 2025 Financial Highlights

# General Fund



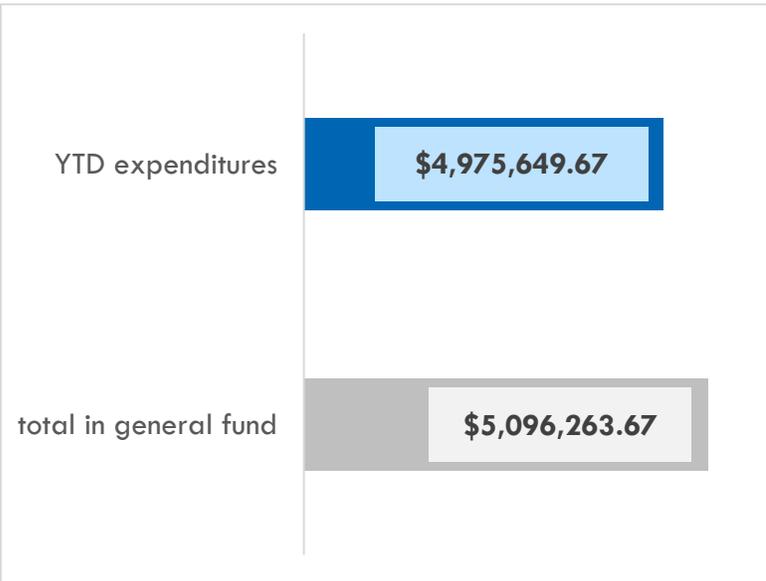
We have received 106% of our estimated revenue for the fiscal year including \$69,491.69 this month.

At this point last year, we had received 111% of our estimated revenue for FY24.



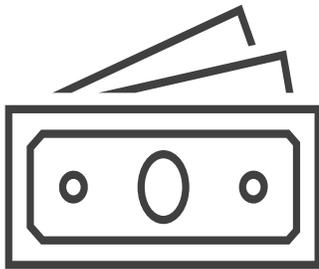
The general fund decreased from \$5.49 million to \$5.1 million from 3/1/2025 to 3/31/2025.

This is a result of \$69k revenue coming in and \$465k (general fund + asset replacement) expended.



98% has been spent out of the general fund. We are 92% through the fiscal year.

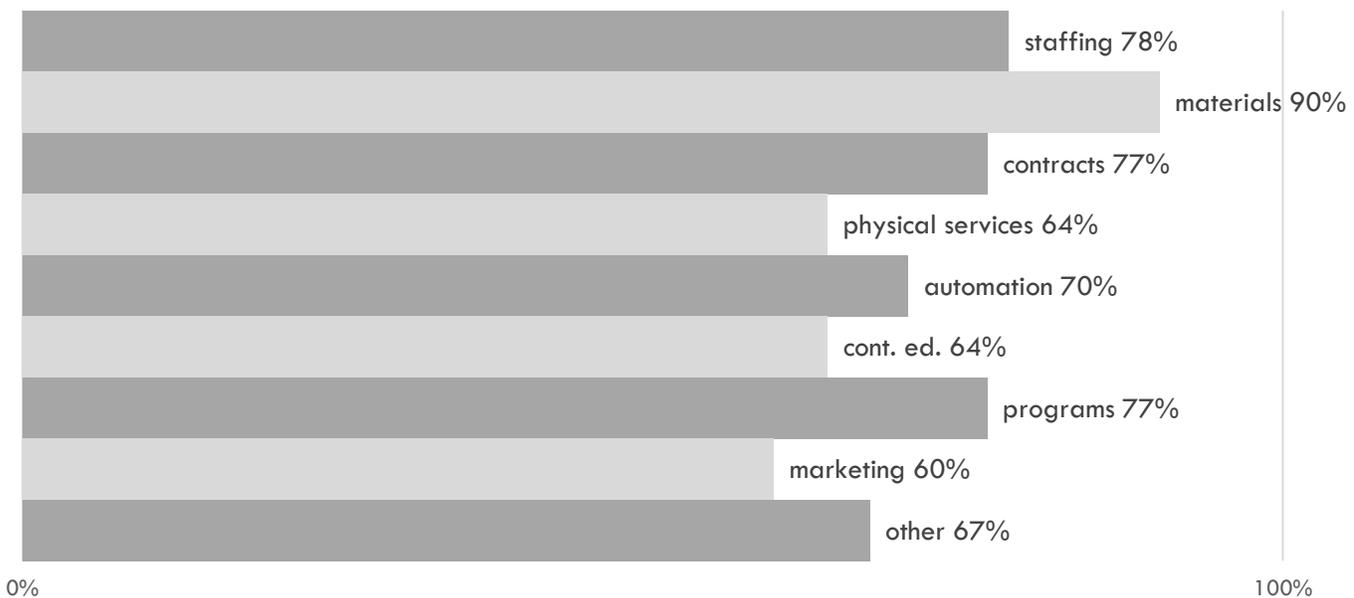
We have budgeted to spend 125% of what is currently in the general fund.



We have spent 78% of our estimated budget.

At this point last year, we had spent 81% of our estimated budget for FY24, so we're behind the previous year's spending.

Year-to-date spending by budget group



Addison Public Library

Minutes of Regular Board Meeting – March 18, 2025

CALL TO ORDER

President Chris Pudelek called the meeting to order at 6:49 p.m.

ROLL CALL

Roll call noted the following trustees were in attendance: Chris Pudelek, Donna Reboletti, Rob Lyons, Matt Moretti, Sophia Neri, Maria Piscopo, and Ruben Robles.

Staff: Library Director Mary Medjo Me Zengue, Library Assistant Director Brooke Sievers, Head of Community Engagement Gaby Tafolla and Business Office Manager Donna Quick were present.

PLEDGE OF ALLEGIANCE

Everyone present rose and recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion to approve the agenda for March 18, 2025, Board of Trustees meeting. This motion, was made by Pudelek and seconded by Moretti, Carried by consensus.

COMMENTS FROM THE PUBLIC:

Kathy Willis addressed the Board regarding her concern about potential state funding cuts, which stem from possible reductions in federal funding that support the Secretary of State’s office in providing grants and other programs for Illinois libraries, including ours.

FINANCIAL REPORT BY TREASURER

A. Finance Report – February 2025 – Chris Pudelek gave the Treasurer’s Report which included the following totals as of 2/28/2025:

Revenue in February:	\$ 63,848.29
(Year-to-date total of \$6,852,899.89)	
Expenditures in February 2025:	\$981,714.76
(Year-to-date total of \$5,962.025.95)	
General disbursements in February 2025:	\$739,469.21
Payroll for the month of February 2025:	\$257,439.14

Total of all Disbursements for the month of  
February 2025 (Includes Payroll): \$996,908.35

The detail to reconcile the February 2025 expenditures and disbursements reports was provided to the Board, as was the investments summary report.

#### CONSENT AGENDA

- A. The Regular Board Meeting minutes of February 18, 2025, and the Bills and Disbursements and all the items on the Consent Agenda as presented.
- B. Treasurer's Report
  - a. Monthly General Disbursements
  - b. Monthly Payroll Disbursement

Motion to approve the Regular Board Meeting Minutes of February 18, 2025, and the bills and disbursements and all the items on the Consent Agenda as presented. This motion, made by Pudelek and seconded by Piscopo, Carried by consensus.

#### REPORTS

- A. Director & Staff Reports – Tafolla, Head of Community Engagement, discussed her department's plans for serving the Addison community this summer. Tafolla invited the Board to join the Community Engagement staff once a month at Rock 'n Wheels. Medjo Me Zengue provided an update on the potential impact of the Executive Order signed by President Trump on 3/14/25, which calls for the elimination of the Institute for Museum and Library Services (IMLS). This could affect the library by reducing grant funding for RAILS delivery service, databases from the Illinois State Library and support for Illinois Libraries Presents. Medjo Me Zengue noted that the American Library Association and the Illinois Library Association are actively monitoring the situation.
- B. Statistics - Sievers reported that the door count is lower due to the building project, cancelled COD classes and some library programs are now taking place offsite.
- C. Building Project Report – Medjo Me Zengue provided the Board with updates on the renovation project and the status of the chiller. She also explained that the change orders included in this report are pending and may not be necessary.

#### CORRESPONDENCE & ANNOUNCEMENTS

- A. Patron Communication – Neri raised a patron's concern regarding the noise levels in the study rooms. Sievers explained the soundproofing measures being added to the new study rooms to address concerns such as this.

- B. Other Correspondence – Pudelek commented on the LACONI Trustee Banquet on May 30<sup>th</sup>.
- C. Library News – Pudelek was pleased to see the article in the Addison Independent regarding the library holding an event at the Addison Historical Museum.

## NEW BUSINESS

### A. ACTION ITEM: Declaration of Surplus Equipment

Motion declaring all the items presented as surplus and authorizing the Library Director to oversee their disposal. This motion, made by Pudelek and seconded by Moretti, Carried.

Aye – Lyons, Piscopo, Robles, Moretti, Neri, Reboletti and Pudelek.

Nay – None

Abstain – None

### B. ACTION ITEM: Director’s Performance Review

Motion to enter Closed Session at 7:18 p.m. for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee to determine its validity and for the purpose of litigation when an action against effecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. This motion, made by Pudelek and seconded by Piscopo, Carried.

Aye – Lyons, Piscopo, Robles, Moretti, Neri, Reboletti and Pudelek.

Nay – None

Abstain – None

The Board returned to Open Session at 8:38 p.m.

Motion to reject the attorney's settlement offer. This motion, made by Pudelek and seconded by Reboletti, Carried.

Aye – Lyons, Piscopo, Robles, Moretti, Neri, Reboletti and Pudelek.

Nay – None

Abstain – None

ADDITIONAL DISCUSSION – None.

Motion to adjourn the meeting at 8:31 p.m. This motion, made by Pudelek and seconded by Piscopo, Carried by consensus.

Maria Piscopo, Secretary

Donna Quick, Recording Secretary



## Director's Report – March 2025

### **Personnel –**

Sam Munoz has been hired to fill the vacant IT Associate vacancy. Sam's first day will be April 17.

Ale Ramirez has resigned from their position as a Teen Services Assistant. Ale's last day was Thursday, March 27. We've received more than 100 applications for this part-time position, and interviews are being scheduled now to fill this vacancy.

All staff supervisors have reviewed job descriptions and our employee evaluation forms in the last month to ensure we have consistent language in the position knowledge section of the evaluation and the essential duties section of the job description. We also want to ensure that the job descriptions accurately describe the work being done by the employees in those positions, since our work does naturally change over time. Laurie Larson, our HR Generalist, is now in the process of making the updates needed.

I spent an hour shelving books in the Children's Department this month. One of our staff development day prizes was "The Director Does My Job" which was won by Diana, one of our Library Aides. So, I got to fill in for an hour of her duties. It was a good reminder for me of the physical nature of this work and a personal challenge to see if I knew/remembered the location of all of the collection locations. (I did receive help in finding where to reshelve a nonfiction read-along.)

I also want to sing the praises of our employees who have been unequivocally gracious and positive throughout the challenges of construction since the renovation began. There has been noise. There has been dust. There have been fluctuating temperatures (disconnected chiller when we needed air conditioning, a tripped breaker that took out the heat on a chilly day). We've had an unplanned fire drill (on April Fool's Day!). We've had the inconvenience of compressed spaces – serving after school snacks in Children's instead of the large meeting room, having story times upstairs in the Hive program room, holding some programs offsite, and so much more. We've had lots of questions from patrons, and our staff are well prepared to answer them. As we approach the end of Phase 1 of the project, we are not quite 20% of the way through, and it has already been a lot. Our employees have been amazing at just rolling with whatever each new day brings, and their positive attitudes have done much to instill positivity and excitement in library users, who are just as eager as we are to see the results at the end of this project.

**Staffing Analysis –** Brooke and I have been researching staffing analysis projects that have been conducted at other libraries and employers in other industries, trying to research best practices and then develop a plan for how we can gather the necessary data in input needed to do a thorough analysis. We've also started to compile a list of the questions we want to answer with this project, while trying to avoid projecting preconceived outcomes. We have some tentative ideas on the process, and we have also discussed the plans with the Library Leadership Team

since we will need to work together with our Department Heads and staff to do a comprehensive analysis.

**Audit** – Donna and I met with two members of our audit team from Sikich to review the schedule for this year’s audit and to go over some preliminary details regarding our FY25 audit. There is a new GASB standard regarding sick leave accruals that may be challenging for us, but I’m hoping that our payroll system will help us generate some reports to help us, and I feel confident that once we figure out what is needed this year, it will be less difficult in future years. Donna has already started to upload documents. Sikich opened the portal for us to upload documents they will need to review for the audit on 4/4 and Donna began uploading files the same day.

**Illinois Libraries AI Ambassadors Program** – Laurie Larson, our HR Generalist, is participating in this continuing education program which consists of three webinars and an in-person session at Dominican University, designed to equip Illinois library employees with the knowledge and tools to become AI Ambassadors. In the training, Laurie is learning about generative AI fundamentals, tools, and library applications, culminating in the creation of an individualized training plan to share the AI expertise with others as an AI Ambassador. As someone who has been concerned about ethical issues such as plagiarism and bias in AI outputs, and also the environmental impact of artificial intelligence (generating one image can use as much energy as charging an average smartphone according to 2023 study by Carnegie Mellon University), I am eager to see what she learns. Clearly AI is here to stay and so it is important that we all understand its capabilities and limitations and learn to use it responsibly.

**IMLS** – I know you have received emails from me about the executive order to eliminate the Institute of Museum and Library Services and the 77 employees of that agency who have been put on administrative leave, and there are several articles on this included in the board packet this month. Among those is the news that Illinois Attorney General Kwame Raoul in collaboration with 20 other state Attorneys General have filed suit against the Trump administration to stop the dismantling of three federal agencies that provide services and funding supporting public libraries and museums, workers, and minority-owned businesses nationwide. We’ve spent the last year training staff on ILA’s [Ready, Set, Advocate](#) toolkit, and this issue is tailor made for us to put that training into action. IMLS funding in 2024 represented just 0.003% of the federal budget. But the loss of that funding will have an immediate and direct impact on Illinois libraries, including APL. IMLS funding distributed through the Illinois State Library to the regional library systems including RAILS provides the funding for interlibrary loan delivery. Last fiscal year, 11 million items were transferred among more than 1,700 public, school, academic, and special libraries in Illinois. One of the compelling factors for us in joining SWAN was to provide greater access to other library collections through our shared catalog. We do not have to buy and own every item an Addison patron may want to borrow, because we can often find those items at other nearby libraries and have them easily transferred here for pickup. The loss of this funding will either mean we can no longer provide that service, or we’ll have to pass the cost on to our community by paying for it on a local level.

Other things that are supported by IMLS funding include

- The *Illinois Libraries Present* initiative which enables us to afford high-quality online programming for their patrons that would be cost-prohibitive for single libraries to provide on their own.

- *Project Next Generation*, which educates at-risk students and bridges the digital divide, providing access to computers, software, and technologies through their local libraries.
- The *iLEAD* online training and leadership portal for Illinois public library trustees.
- OCLC's *WorldCat Discovery/FirstSearch* services.
- The Pathways to Success grant that our staff received this year, which provided training for our staff and development of a program designed to assist immigrant patrons with advanced degrees from their home country build a greater support system focused on English language learning and career readiness.

Numerous studies over the last two decades have shown that every dollar put into a public library yields an average of \$5 or more in return on that investment for the local community served by that library.

- [https://www.irs.org/documents/closer\\_look/roi.pdf?lrspdfmetric=no](https://www.irs.org/documents/closer_look/roi.pdf?lrspdfmetric=no),
- [https://cefa.fsu.edu/sites/g/files/imported/storage/original/application/19565558cdc\\_ebf1df3c8f7530352864a.pdf](https://cefa.fsu.edu/sites/g/files/imported/storage/original/application/19565558cdc_ebf1df3c8f7530352864a.pdf),
- <https://www.vitalcitynyc.org/articles/invest-in-libraries#:~:text=Leaving%20aside%20the%20very%20real,the%20library's%20economy%20of%20scale>,
- <https://www.tsl.texas.gov/roi>
- <https://www.library.ca.gov/wp-content/uploads/2021/09/Value-of-Libraries.pdf>

While the amount of grant funding we receive from the federal &/or state government represents just .82% of our total operating budget for the year, eliminating IMLS funding will have a direct impact on our library by eliminating programs and services and grant opportunities that we rely on to deliver that return on investment to the Addison community. While I don't think many of us would disagree that there are likely areas of waste in our federal government, I do not believe that the .003% of federal dollars going to IMLS is wasteful.

**Time Off** – I will be off from April 25-28 to attend my niece's wedding in Baltimore and then off from May 8-13 for my son's college graduation in New Orleans. If all goes as planned, I will be able to move back up to the 3<sup>rd</sup> floor in between these trips, and Brooke and the rest of the staff will capably keep things running smoothly in my absence.



# CHILDREN'S SERVICES – MARCH 2025

## SNAPSHOT

- The Pregnancy to Preschool Resource Fair on Sat. Mar. 15 was a big success. **118** people attended and **15** organizations presented information and shared resources with families. Yesenia, the library's Social Services Specialist, provided developmental screenings for 3 families. APPLE provided diapers and other giveaways for attendees, and the library did a grand prize drawing as well. NEDSRA brought sensory toys and manipulatives for young participants to play with while parents and caregivers were interacting with the different organizations, and Claire provided a craft activity.
- In collaboration with the Villa Park Public Library and an outside presenter (a local patron who we have worked with on Ramadan and Eid programs for the past few years), we held a Celebrate Ramadan program at VPPL on Mar. 1. We had a good turnout and look forward to collaborating with VPPL again in the future.
- Betsi planned and implemented the second Thinking Money for Kids (TM4K) program on Mar. 8, Piggy Bank Theater. In addition to the materials provided by the TM4K grant, Betsi provided DIY paint-your-own banks for the participants to decorate and take home.
- On Mar. 12 staff from the Morton Arboretum visited us for the final time this season and conducted a Nature Storytime.
- CS staff visited both the Addison Early Learning Center and the Park District Preschool to do storytimes with the students this month. Staff reported that both students and teachers were very engaged by the visits.



## STATISTICS

Children's Programs: 36 programs, 862 participants

Asynchronous Programs: 6 programs; 770 participants | Appointments: 23 | Continuing Education: 9.5 hours

Reference Questions: 208 | Scan/Fax Questions: 79 | Directional Questions: 63 | Teacher Resource Room: 7

Book Displays: Women's History Month, Celebrate Ramadan, Spring Into Reading: Book Series, Sweet & Savory Reads, If You Like ... *Dogman*.



# GUEST SERVICES – MARCH 2025

## SNAPSHOT

Starting in April according to the SWAN documentation, the Inactive Patron to be Removed report will be run. These are patrons without activity in 5+ years and under \$100.00 in charges. The patrons will be removed May 15, 2025. For Addison Public Library this means 2,440 patrons will be removed and a total of \$68.55 in charges waived.

In March, 355 library cards that failed the NCOA address check were expired so the patrons need to come in and reverify their address or go to their new home library and get a library card.

Some projects Guest Services staff have been working on are:

Janet prints and marks up the room reservations email every week to make it easy to find what programs and reservations there are each day.

Margaret arranged the holds shelf so that the earliest hold for a patron with multiple holds was on the left. This makes it easier to pull expired holds when they come up.

Eva did 5 translations (2 hours) and worked with Heritage Spanish students from District 88.

Socorro continues to monitor the holds shelf for expired holds that were overlooked, and she helped Betsi with 2 translations for take-home kits.

Liz continues to update the new adult accounts, so we know to verify the patrons' information.

Kathy was off for a week and a half, while she was gone everyone helped cover the following tasks:

Task	Person	Notes
2 list items intransit 10-30 days	Socorro	
2 shelf check for custom longoverdue report (CLR)	Socorro	
Address verification for TLA cards	Nicole	Put applications in Nicole's mailbox
Charge Batteries	Eva	
Check Outlook calendar for ITJHS & update desk schedule	Jessica	
Check TLA applications from ITJHS prior to being entered	Eva	
Ills on overdue list and contact Marilyn	Javier	
MessageBee report digest		Jessica Mon-Wed; Janet Thurs; Nicole Fri; Liz Sat & Sun;
Missing Pieces/Parts; getting prices, billing patrons, etc.	Javier	

Liz helped a patron find a book despite the patron not knowing the title.

Kathy provided library card refresher training to the department based on inconsistencies from cards entered in February. Most common issues were for library card types not commonly entered.

## STATISTICS

There were 9 curbside pickups this month.

3 items that were on the overdue lists were found on the shelf.

29 patrons are new adults in March. Their accounts will be updated in April.

Guest Services completed 9.75 hours of Continuing Education.

23 non-SWAN ILLs were checked out this month.

The self-check percentage for March was 30%, which is the norm.

## TEEN SERVICES – MARCH 2025

### SNAPSHOT

This month we said goodbye to our Teen Services Assistant, Ale Ramirez. They will be very missed and it will be hard for anyone to fill their shoes. However, we're very excited that they've agreed to come run our Dungeons & Dragons club for the next few months.

Every year, Courtney and Rachel put together a "Media Madness" tournament in March. They display a large-scale bracket on the doors to the teen program room. Each week, patrons vote on match ups between the top books, albums, video games, and movies of the year. We love the conversations the competition sparks. Throughout the month we heard people in the Hive discussing the quality of lyrics, game art vs. mechanics, separating the artist from the work, and more. The area comes alive with these conversations between friends, family, and even strangers connecting over their shared interests. We even got our Transitions students involved, updating their bracket rankings each week during their visit.

Below from left, a teen proudly wears a necklace made the previous day at the library. Center, a group of 8th graders teaching each other the game of SET during Lunch Bunch. It is truly amazing to see this group of sports-oriented and easily distracted teens focus and silently contemplate pattern combinations. They've really become fans! And last, a group finally quiets down in the Hive doing a diamond painting craft.



# ADULT SERVICES – MARCH 2025

## SNAPSHOT

A famous proverb says, “March comes in like a lion and out like a lamb” and March 2025 was no exception!

We began the month with the Consolidated Election Candidate Forum. The forum was held at Village Hall and moderated by Missy Mouritsen, Political Science Professor from the College of DuPage. 11 candidates participated and 77 patrons attended in person. The forum was recorded by ACTV and as of Election Day, it had 927 views. Thank you to everyone who participated and attended! Providing an opportunity for our community to be informed and civically engaged directly ties to our mission and values of fostering lifelong learning and literacy and engagement with community members. The community responded well to the event, and we look forward to offering this program again in two years. Patron feedback about the forum included the following:

- *“The event was well planned. The questions were appropriate and engaging. I would like to see these type of events before any local election.”*
- *“Hearing each candidate speak about themselves provided a valuable opportunity to gain real insight into their views and qualifications, rather than just seeing a name on a sign.”*
- *“Today’s candidate forum, hosted by the Addison Public Library, was an invaluable opportunity for those who were able to attend. Regardless of which candidate you support, the event provided a remarkable chance to witness thoughtful discussions, where candidates shared their perspectives, answered questions, and offered rebuttals. This is exactly what politics is about—engaging in meaningful dialogue. It was also an excellent learning experience for our youth, showing them how constructive conversations can take place, even when there are differing viewpoints. My only regret is that not all candidates attended, as hearing from every candidate would have provided a more complete understanding of each perspective. While also given Addison residents a chance get to know who they are and not just vote because they are a friend of a friend.”*



**Free Time Friday  
crafter hard at work!**



**Pathways to Success day one was a success!**

Early in March the programing portion of the Pathways to Success stipend finally began! Our program is divided into two parts the first being a pronunciation class led by a former COD ESL teacher coordinated by Ana. The second half is Matt’s focus on job skills. Participants are interviewed at the beginning and the end of the series to evaluate progress. There will also be a celebration for participants at the end of April.

Recently Sara and Elizabeth launched a Spanish Conversation Group and Sophia started a Dungeons and Dragons (D&D) group for adults. By March these groups have really come into their own with a consistent group as well as newcomers each session. Following March’s

D&D group one patrons said, *“It was awesome! Everyone was so kind and welcoming. I can’t wait for it again!”*

At the end of the month spring break arrived, giving us a break in the afternoon hours and time to start our content creation for Summer Reading.

### Success Stories

A patron was struggling to find rent assistance and Yesenia helped them apply for the Illinois Housing Development Authority court-based rent assistance program as their last hope. In March they found they were approved! This program will assist with past due rent and up to 2 months of future rent.

A patron working on a class project came to the library looking for different types of sources, including reference books, pop-science texts, and databases. They said they’d tried to use ChatGPT but it wasn’t helpful. Megan showed the patron how to use filters when searching the catalog and helped them look through the books in the reference section. After some hunting, the patron was able to find all the titles they needed for their project!



# MATERIALS MANAGEMENT – MARCH 2025

## SNAPSHOT

The adult Playaways have been removed from the collections as we prepare to shift collections in phase two. Adult Playaways have remained a low circulating collection and it was decided that we would remove them from the collections. Playaways were offered on RAILS for other libraries and are all gone. One library will be using our Playaways to start their own collection. Thank you to the Collection Development staff for working on this project!

Jenny and Karen worked on revising staff job descriptions and evaluations. Karen also completed staff one-on-ones with Library Aides and Collection Development staff.

All staff completed the Diversity, Equity, and Inclusion training that was required.

## PROJECTS

Karen worked with IndustrySelect (a database for sales, marketing, recruiting, and research) to get their database up on our webpage. She also worked on curating and ordering material for language learner kits for our Library of Things collection. Kits will cover the following languages: Arabic, Chinese, English, French, German, Italian, Japanese, Korean, Russian, and Spanish. Kits contain a book, music CD, DVD, games, and coloring pages.

Paul worked on reclassing award books for the Bluestem and Monarch collections. Paul also finished reclassing the world music CDs.

Stef visited Arlington Heights Memorial Library, Elmhurst Public Library, and Gem Comics in Elmhurst to research their classification for the manga collection.

Sue worked on Women's History Month browse categories. And Eden continues to be part of the Staff Outing Committee.

Karen and Lesley met to discuss the kick-off material for the book mock challenge.

Kevin pulled books for Adult Services book boxes and Carly shifted the large print fantasy collection.

## STATISTICS

MM staff completed **26.75** hours of CE.

MM staff added **1,699** items.

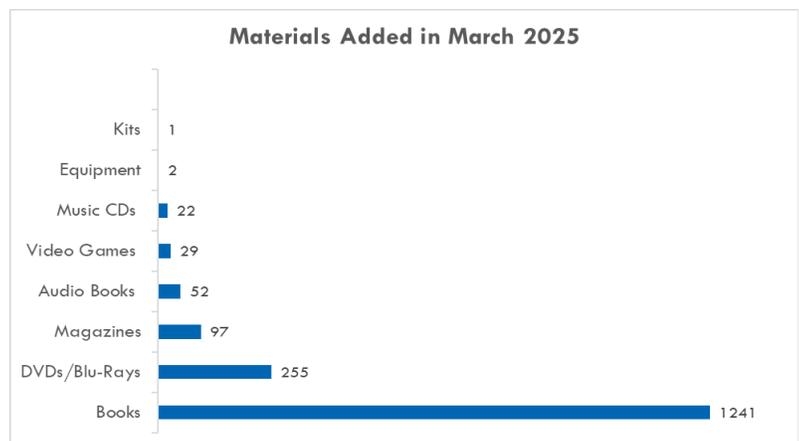
MM staff withdrew **669** items.

Library Aides shelved **274** carts.

APL patrons borrowed **24** items from other libraries through interlibrary loan.

- Average time patrons had to wait for item to arrive through OCLC: **6.08** days.

APL sent **143** items to other libraries through interlibrary loan.





# IT SERVICES – March 2025

## SNAPSHOT – Computers in Libraries Conference

The Creative Services Coordinator and the IT System Administrator attended the Computers in Libraries Conference from March 25 – 27.

- The conference focused on Artificial Intelligence (AI). Both attendees learned about the role of libraries in the age of Generative AI. It is crucial for libraries to start offering **AI Literacy** technology classes to patrons sooner than later. On the one hand, AI can be a useful tool to make our work much more productive. On the other, AI can generate fake news, images, or voices to trick people into fraud. It is important for libraries, including our library, to help guide the community in responsible use of AI.
- The Creative Services Coordinator also learned more about makerspace programs and staffing. A library presented at the conference about their “From Maker to Market” program for adults and teens to combine maker skills with business skills for prototyping and launching small businesses. Another library offers a program where teens make 3D-printed sensory toys to donate to a community partner.
- The IT System Administrator learned about StackMap, which offers collection mapping to help patrons find books more easily. This system could be especially useful once our library’s renovation is completed, improving navigation for everyone. He also learned about locker systems, self-check stations, and more.

## ACTIVITIES/PROJECTS

### The IT Services Associates

- Answered a total of 639 patron questions, a 26% increase from last month. This is because March was not only 3 days longer than February but also had better weather for patrons to visit the building.

### The Creative Services Coordinator

- Hosted 6 scheduled appointments in the range of 60-120 minutes long, plus 4 walk-in sessions of shorter length.
- Distributed 24 Women’s Day Cross Stitch Kits to patrons. The kits were so popular that they were gone within 4 hours.
- Attended 18 sessions at the Computers in Libraries Conference, totaling 15.75 hours of continuing education.

### The IT System Administrator

- Responded to and resolved a total of 17 IT tickets.
- Replaced a label printer for Materials Management.
- Attended the Computers in Libraries Conference, earning 18.5 continuing education hours.

### The Head of IT Services

- Filled in for the IT System Admin for two weeks in March, resolving 23 IT tickets.
- Investigated into and signed an agreement with DoIT (Illinois Department of Innovation & Technology) about using CrowdStrike for endpoint protection.
- When called on Saturday, March 1, for a computer emergency, quickly determined the cause of the problem being on the Microsoft end. Microsoft was able to restore services fairly quickly, with details described in [this CNBC article](#).

# Computers In Libraries Conference 2025

Jack Kelderhouse

IT System Administrator

Attending the Computers in Libraries Conference as a representative of the Addison Public Library was a valuable experience. It allowed me to focus on continuing education in areas that directly relate to my role as a System Administrator. One of the key benefits of this conference was the chance to dive into new technologies while also respecting the core values of library services. The chance to engage with exhibitors from hardware, software, and cloud technology was particularly useful. I had the opportunity to meet with vendors we work with and discuss potential improvements for the library.

A significant topic of discussion at the conference was the growing concern around AI and how libraries are approaching its use. It's clear that libraries are eager to explore AI, but there's a noticeable level of uncertainty about how to adopt it ethically while staying true to their mission and the values of their communities.

The rapid development of AI technologies has left many people uneasy, and this is understandable. A session I attended addressed the risks of AI, especially its potential misuse. We saw examples of AI being used to deceive the public, such as generating fake images or voices of celebrities to trick people into fraud. Despite these challenges, libraries have always been spaces for learning and adapting to new technologies. With thoughtful implementation, libraries can take advantage of AI while addressing the concerns of their patrons, helping guide the community in its responsible use.

At the vendor expo, I had the chance to explore some interesting technologies being adopted by libraries. One company, d-tech, introduced locker systems designed for remote lending. These lockers can store books and other materials, allowing patrons to check out items on their own, even when the library is closed.

Another standout was StackMap, which offers collection mapping to help patrons find books more easily. This system could be especially useful once our library's renovation is completed, improving navigation for everyone.

I also checked out bibliotheca's new self-check stations, which are compact, cost-efficient, and user-friendly. These stations offer a modern alternative to traditional models and are a great example of how technology continues to improve the way libraries serve their communities.



# Computers In Libraries Conference 2025

Sarah van der Heyden

Creative Services Coordinator

The Computers in Libraries 2025 conference provided me an opportunity to learn more about makerspace programs and management, and the role of libraries in the age of Generative AI (or “GenAI”).

There were three sessions directly related to makerspace programming and managing that benefited me as the Creative Services Coordinator. In one session, I learned that the Half Hollow Hills Library has a makerspace staffed with Specialists and Assistants. Specialists do equipment orientation, certificates, and programs. Assistants help staff the space so it can be monitored at all times, but Assistants are only able to help patrons who have already been certified and trained, which is a requirement for the makerspace. This is how Hollow Hills Library overcame budget restraints for their makerspace to achieve a service model that works for them.

Fayetteville Public Library and Middle County Public Library both gave sessions about their makerspace programs, which gave me lots of new ideas for Sam’s Lab. Fayetteville has a “From Maker to Market” 8-12 week program for adults and for teens that combines maker skills with business skills to teach patrons how to prototype and launch a small business. Middle County uses makerspace programs as a form of community building. Middle County has a monthly teen program where teens make items to donate (3D printed sensory toys, tie blankets, etc.) to earn volunteer service hours. They host an open house every quarter for local small businesses to learn how makerspace equipment can benefit their business. Patrons who finish their citizenship program get to attend a special makerspace program where they get to make a personalized item. And they host programs – like laser etching a family recipe onto a cutting board – as a way to celebrate their multicultural communities.

I hope to partner with Teen Services, Community Engagement, and Adult Services to collaborate and offer maker programs similar to these. However, my biggest hurdle is staffing for extra programs like these. Fayetteville had the largest makerspace staff with 6 full-time staff and 2 part-time staff, funded by a grant from the Walton Foundation. The other two libraries had departments with 2-3 full-time staff and 2-3 part-time staff.

Additionally, I attended several sessions on Generative AI (or “GenAI”), which was a major topic for the conference. I did learn about new GenAI tools that potentially could be useful to me and other staff: a tool that creates narration for videos based on a script, a tool that automatically edits “filler words” from videos, and graphic design tools. However, it was mentioned at several sessions for the need of an AI policy and auditing process before libraries jump into using AI. These AI policies and audits were similar to the Data Privacy Audit, which I served as a committee member. At the very least, every AI tool is biased because of the data sets used for machine learning. Some AI tools also pose ethical, environmental, security, and privacy issues. What AI tools to use and how to safely use those tools is something Addison Public Library should begin considering and provide professional development opportunities for.

Even if libraries don’t use AI tools internally for productivity (based on AI policy and audits), many sessions argued that it’s crucial for libraries to start offering AI Literacy technology classes sooner rather than later. ChatGPT and GenAI launched in November 2022, and very few libraries are offering AI Literacy classes currently. One presenter compared it to the explosion of “Fake News” on social media in 2015 and how libraries responded too late with misinformation/disinformation literacy classes. We’ve offered a few AI classes (particularly Matt using AI for resume and cover letter programs) for patrons and have done a few AI related monthly meetups, but it is probably time for Addison Public Library to do more with AI. There are a lot of hurdles, however. Not all AI tools are free to use and have various licensing structures. Certain AI tools have hardware requirements. This could potentially require budget planning, especially if special licensing is needed for technology or makerspace classes. There are some AI tools that can be incorporated into makerspace programs, which would be a good goal for me in 2026. But this is something that should be considered library-wide with classes offered by other departments for different age groups and topics.



## SNAPSHOT

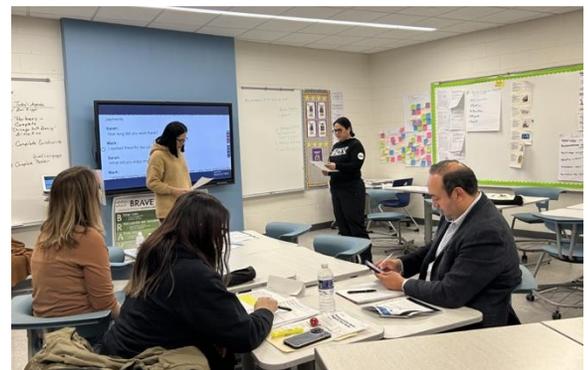
- Natalie connected with staff at the Bensenville & Wood Dale libraries to prepare for the upcoming community garden project that will be launched in May. Thanks to Sue Fedderson, the Assistant Director of the Bensenville Community Public Library, for providing the Mini Gardening Group with seeds from their seed library!
- Patti & Natalie searched through a wide variety of children's books to select the upcoming Trail Tales, set to kick off early June.
- Patti's work as the Friends of the Library Liaison helped to connect new faces to the group, including a very young library supporter!
- Samantha interviewed Bill Rompa, a (previously) local author and vet who wrote a memoir about his time in the Air Force.
- Matt participated in the 2<sup>nd</sup> to last round of the Great Shake, where the participants were paired and asked to share a 2-minute speech about their partner's proudest moment.



## PROJECTS / COMMITTEES

### Marketing Updates

- Samantha's social media post clarifying the role of IMLS funding in our day-to-day operations was one of the most liked and shared posts this month!
- Samantha also created two new logos for the upcoming newsletter: one to promote Debbie's 500 Book Challenge Program & the other for the Summer Reading theme, Plot Twist.



**Pathways to Success:** Matt and Ana (Adult Services) completed the first portion of the Pathways to Success program. Six students will return to focus on the career readiness aspect of the program after spring break.

**Funshine:** Funshine launched their annual NCAA Men's and Women's March Madness brackets! Samantha will work on putting together a prize basket for the winner in early April. They then shifted gears to prepare for National Library Week celebrations.

## STATISTICS

- The CE department connected with **41** community members at **4** outreach events!
- Number of New Job Toolkits distributed: **15**
- **37** one-on-one appointments with Job Seekers & Business Owners.
- Business Library Cards: **1** new account, **1** renewal



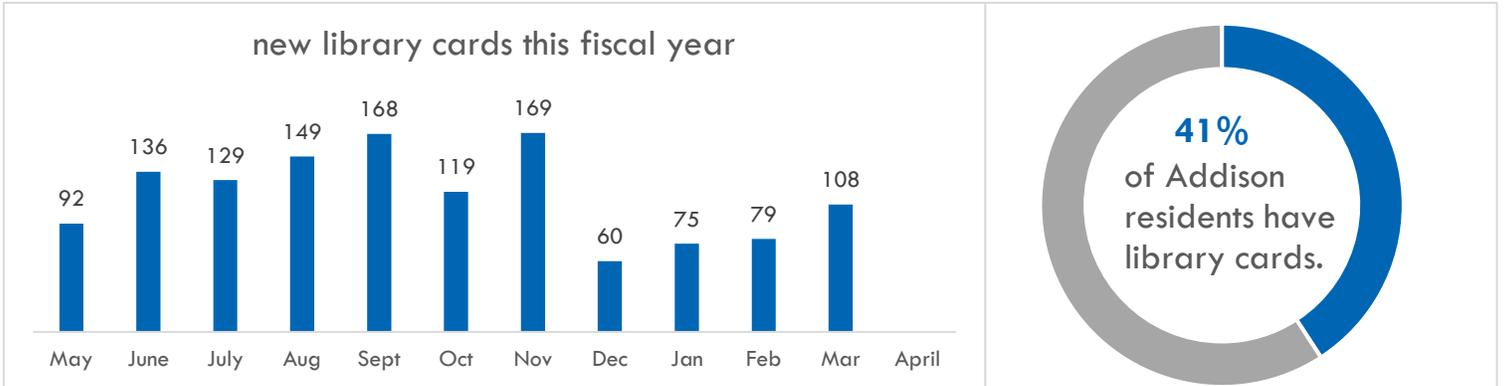
*From Top to Bottom: Friends of the Library meeting in the Creative Studio; Pathways program students presenting in front of peers; Shamrock & gold coin prepared for the Clarendale Memory Care group.*

# March 2025 Library Usage Report

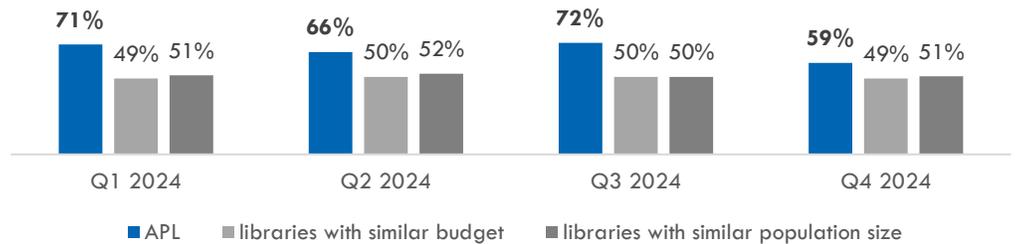


## Library Cards

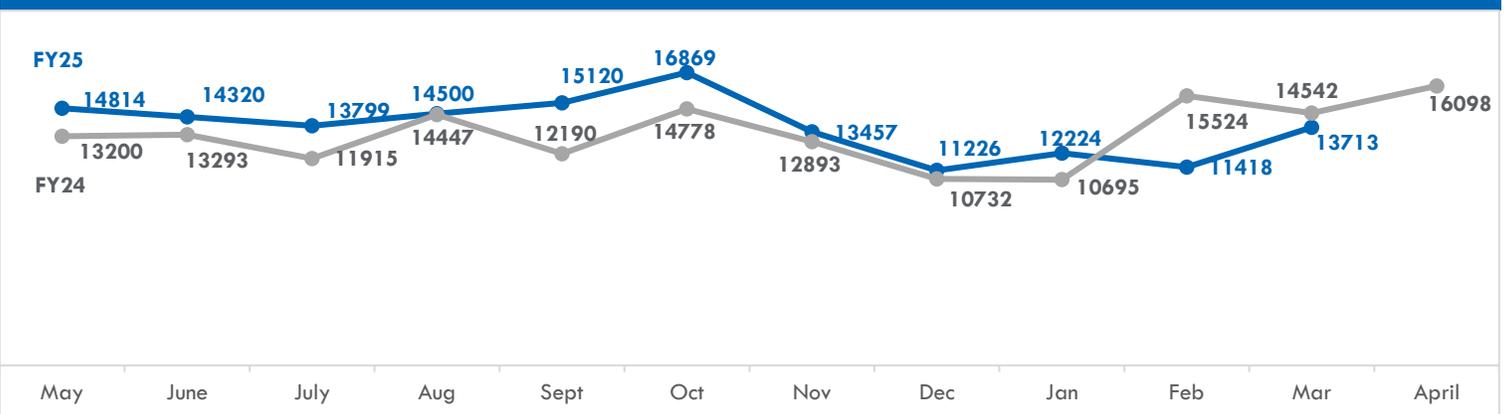
108 new library cards this month.



percentage of new cardholders who signed up between 12 and 24 months ago and actively use the library

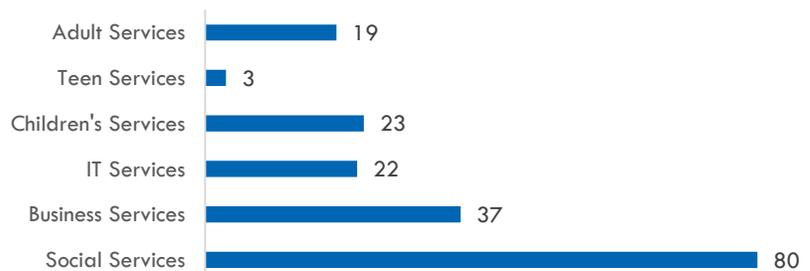


## Library Visits



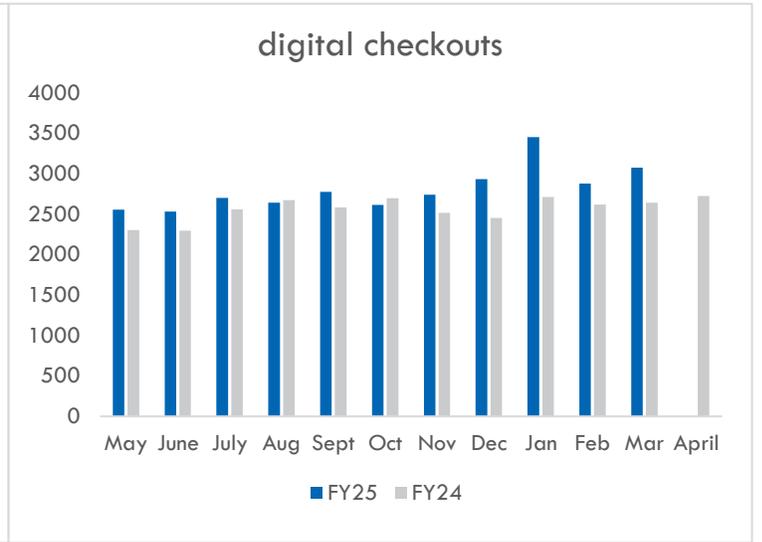
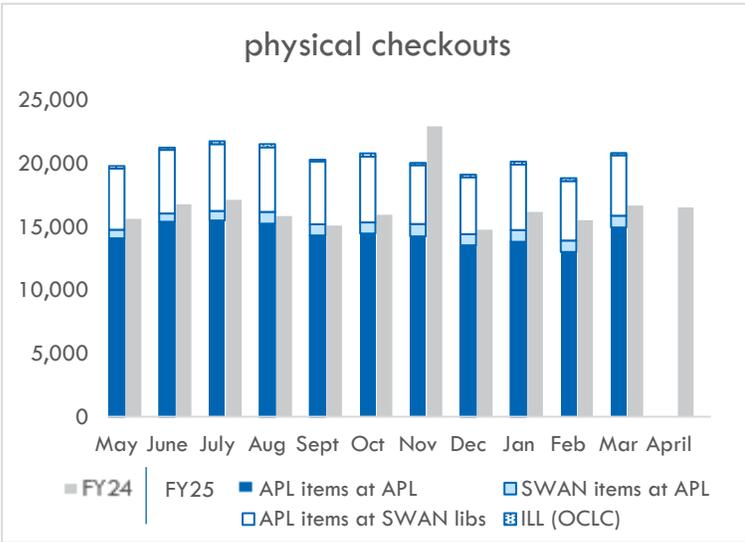
## 1-on-1 appointments

- 184 1-on-1 appointments
- 2128 computer logins
- 1033 wifi sessions
- 0 large meeting room bookings
- 738 study room bookings
- 13 Creative Studio bookings
- 58 Sound Studio bookings

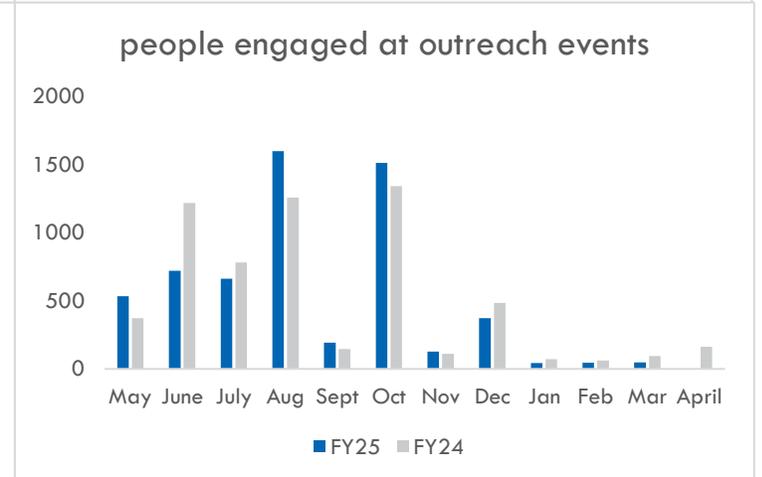
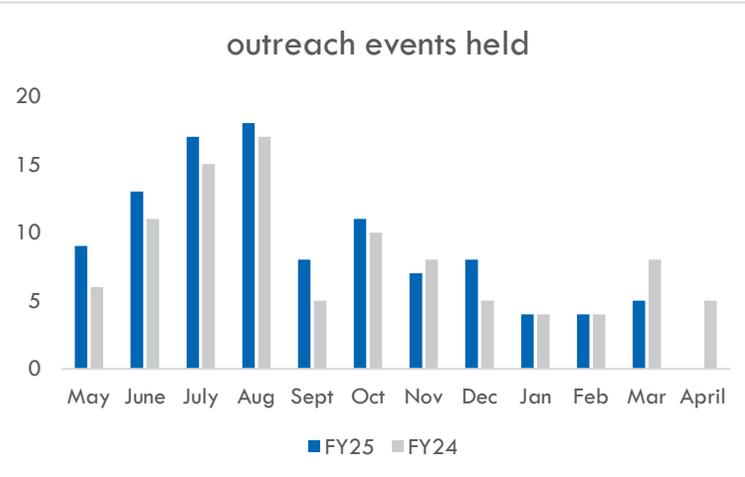
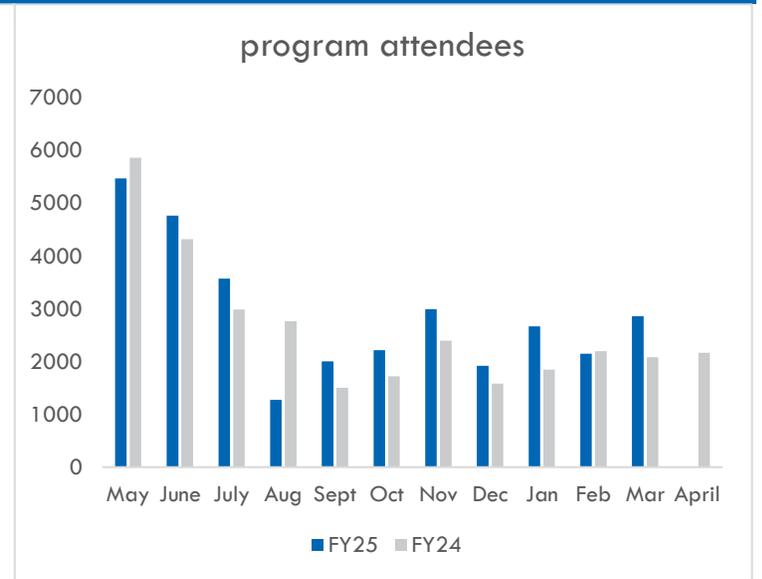
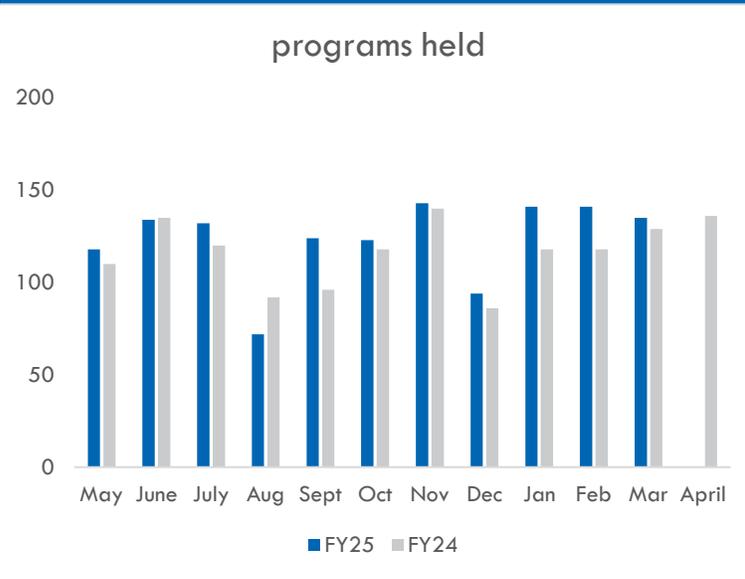


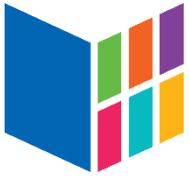
# Circulation

23896 total checkouts this month



# Programs & Outreach





### Meetings

- 3/20, 3/27, 4/3, 4/10: Mary, Brooke, and Greg attend OAC meetings. We review the schedule, progress so far, and what will happen in the next three weeks. PA+D attends these meetings every other week.
- Week of 4/13 : Mary and Brooke are giving tours of the 3<sup>rd</sup> floor to any staff interested.

### APL project work

- Worked on signage schedule for the entire building. This includes moving to a number system for rooms (like the Village) instead of names except for Sam's Lab.
- The chiller has been re-installed, so we have a/c again! This is just in time for some warmer weather.

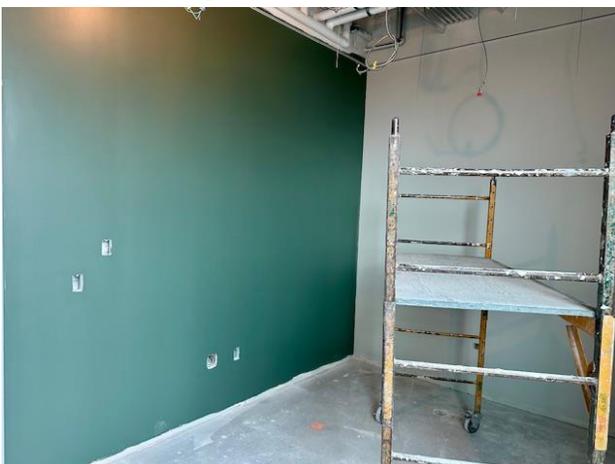
### Construction progress

- Hallett Movers measured the collections on the 2<sup>nd</sup> floor to help us determine if any of the collections would need to be placed in storage during Phases 2 & 3.
- Steel tubing for new stair was installed, so the north curtainwall windows were re-installed.
- One the 3<sup>rd</sup> floor: Trash chute removed! Drywall finished! Painting is almost finished! Ceiling grid is being installed. Flooring and millwork installation really gets going the week of 4/13!
- A door was added in the lobby across from the 1st floor bathrooms. This will enable patrons to take stairs to the 2<sup>nd</sup> floor when the lobby is under construction. It will also provide access to the first floor from that stairwell permanently for staff.

### Timeline

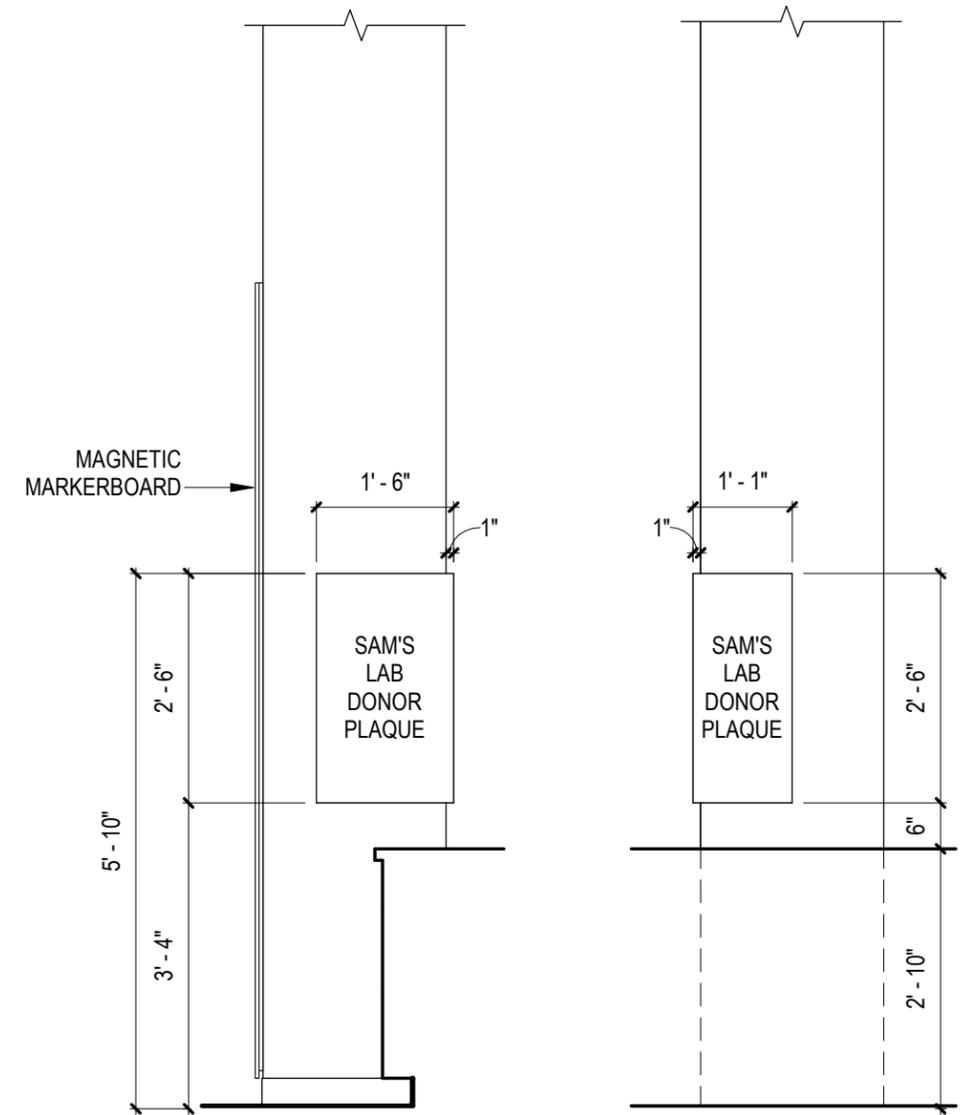
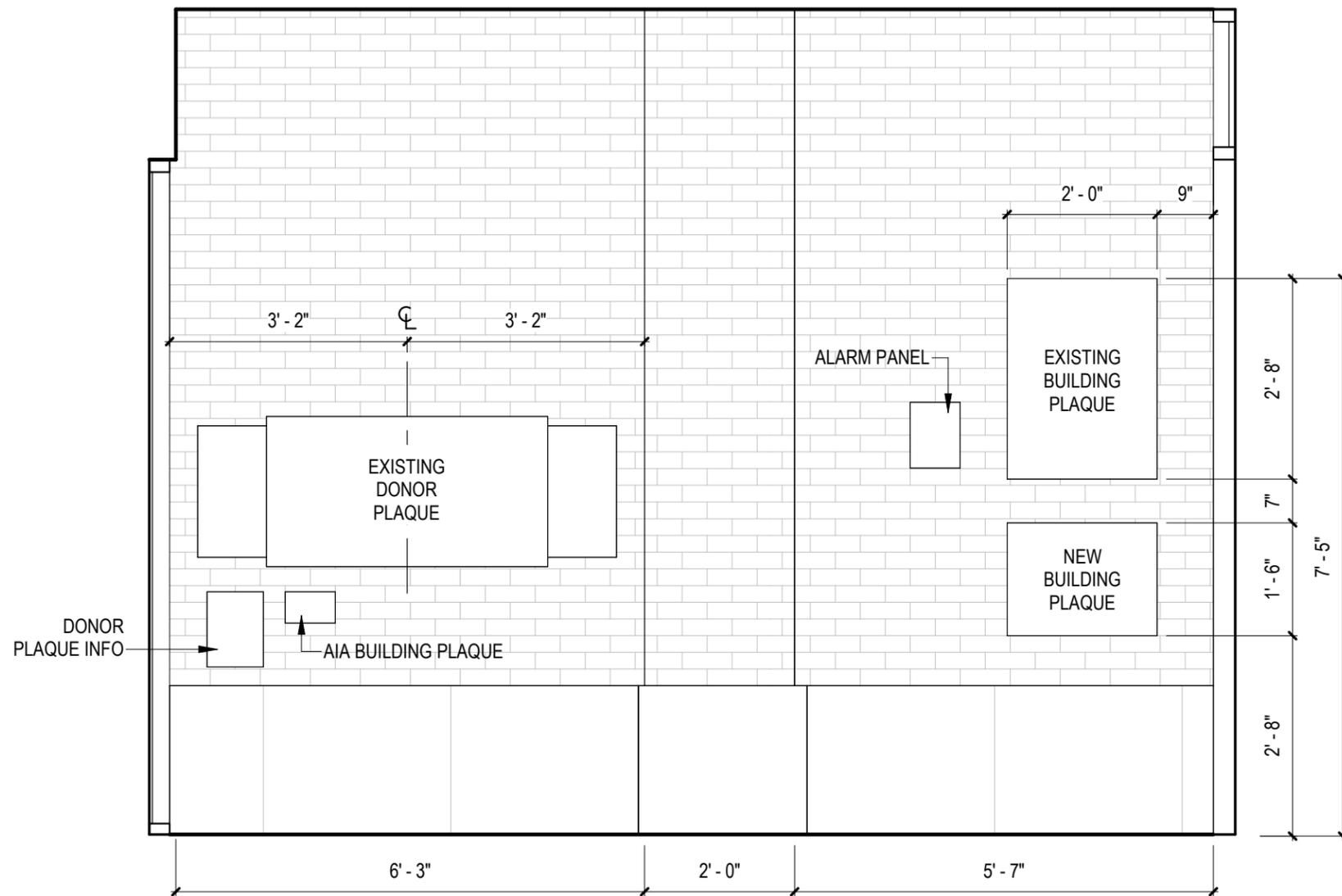
- The Large Meeting Room and Children's Program Room is scheduled to go back to being used for programming on May 15<sup>th</sup>.
- Shifting the collection on the 2<sup>nd</sup> floor to only be on the east side of the floor will happen by the end of April.
- Temporary wall will block off the main staircase and a temporary wall will block off the west side of the 2<sup>nd</sup> floor.

Office with green accent wall



Board Room full of boxes





**ADDISON PUBLIC LIBRARY**

product architecture + design

04/07/2025

COMMEMORATIVE SIGNAGE

# CHAMPAIGN PUBLIC LIBRARY

DEDICATED 2008

## CHAMPAIGN PUBLIC LIBRARY BOARD OF TRUSTEES

2004 - 2008

RUSTY FREELAND *President*  
ROCHELLE FUNDERBURG *Vice President*  
SANDRA JONES *Treasurer*  
LOUISE ALLEN  
JEFFREY BAKER  
RUSSELL DANKERT  
LUCY GRAY  
MILDRED BARNES GRIGGS

THOMAS JORDAN  
PAULA KAUFMAN  
MICHAEL LA DUE  
MINNIE PEARSON  
BETH SANDORE NAMACHCHIVAYA  
ROBERT SHIERRY  
MICHAEL SMELTZER

MARSHA GROVE *Library Director*  
MARY BISSEY *Assistant Library Director*

## CITY OF CHAMPAIGN CITY COUNCIL

2004 - 2008

GERALD SCHWEIGHART *Mayor*  
MICHAEL LA DUE  
Deputy Mayor 2005-2008  
J.W. PIRTLE  
Deputy Mayor 2004-2005  
THOMAS BRUNO  
MARCI DODDS  
KATHY ENNEN

DEBORAH FRANK FEINEN  
KAREN FOSTER  
JAMES GREEN  
GINA JACKSON  
VIC MCINTOSH  
KEN PIROK  
GIRALDO ROSALES

STEVE CARTER *City Manager*  
PAUL BERG *Assistant City Manager*

## CHAMPAIGN PUBLIC LIBRARY FOUNDATION BOARD OF DIRECTORS

2004 - 2008

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WESLEY CURTIS *Vice President*  
EDITH ANN STOTLER *Treasurer*  
JAMES BARHAM  
DONALD CHARLTON  
DON CHENOWETH  
MARCI DODDS  
ANN EINHORN  
RUSTY FREELAND  
KEN GUNJI  
JOANN HENNEMAN  
R. BRUCE HINELY  
KATHARINE JONES

JAN KILEY  
ANNETTE LANSFORD  
STANLEY LEVY  
KAREN MEYER  
MARGARET O'BYRNE  
GERALD SCHWEIGHART  
ROBERT SHIERRY  
JAN SHOLEM  
CHRIS SLATER-VOHS  
LOTT THOMAS  
ROBERT WATTS  
MARILYN WHITTAKER

## ROSS BARNEY ARCHITECTS, INC.

ARCHITECTS

PKD, INC.

CONSTRUCTION MANAGERS

CHAMPAIGN, ILLINOIS





**2ND FLOOR RENOVATION DEDICATED**

**BOARD OF LIBRARY TRUSTEES**

TERRY SEYRING - PRESIDENT  
CAROLE PYE - VICE PRESIDENT/SECRETARY  
EMILY GILBERT - TREASURER  
JILLIAN BERNAS  
JOHN CAPORALE  
ANITA FORTE  
AMY MUELLER

ANNIE MISKEWITCH - EXECUTIVE DIRECTOR  
MOLLY SCHEIBLER - DEPUTY DIRECTOR

FORMER TRUSTEE  
JULIE WROBLEWSKI BOSSHART

PRODUCT ARCHITECTURE + DESIGN - ARCHITECTS  
FEATHERSTONE INC. - CONSTRUCTION

2

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4

WITH HEARTFELT GRATITUDE TO THE LIBRARY BOARD,  
STAFF, AND SCHAUMBURG TOWNSHIP COMMUNITY  
FOR THEIR INVALUABLE CONTRIBUTIONS.



RENOVATION OF THE EASTGATE BRANCH OF THE  
ALGONQUIN AREA PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES AND ADMINISTRATION  
AT THE TIME OF DEDICATION

Lindsay R. Taylor, President

Fatima Sanchez

Peter J. Pelke II

Tracy Sharkey

James Johnson

Fred Becker

John Kennealy

Sara Murray, Executive Director

Alicia Parmele, Assistant Director

Belinda Husak, Assistant Director

FORMER TRUSTEES AND ADMINISTRATION

Stephen Schaaf, Trustee

Melissa Iwinski, Trustee

Carol Dolin, Assistant Director

ARCHITECT

Product

Architecture + Design

CONSTRUCTION MANAGER

SMC

Construction Services

2

0

2

5

The architectural features of this building were updated  
with financial support from the Illinois Department of  
Commerce and Economic Opportunity.



THE BOARD OF LIBRARY TRUSTEES OF  
THE VILLAGE OF ADDISON  
DUPAGE COUNTY, ILLINOIS

RESOLUTION 2024/2025-004

**RESOLUTION OF COMMENDATION TO TRUSTEE  
ROBERT LYONS FOR HIS SERVICE  
TO THE ADDISON PUBLIC LIBRARY**

WHEREAS, Robert Lyons has been a dedicated and valued member of the Addison Public Library Board of Trustees; and

WHEREAS, Mr. Lyons is retiring from his position on the Board of the Addison Public Library in this month, after having diligently served the Library and community of Addison as a Library Trustee for six years, and

WHEREAS, during his tenure on the Board, Mr. Lyons has served as a devoted champion for the Library and its mission, its values, and core services, and library staff; and

WHEREAS, Mr. Lyons has embraced his duty as a trustee to support the library as a fundamental institution in a democratic society, upholding the principles of intellectual freedom and contributing to an informed citizenry; and

WHEREAS, Mr. Lyons' thoughtfulness as to different perspectives and willingness to offer his opinion and listen to those of others was appreciated by his fellow Board members; and

WHEREAS, it is appropriate for this Board to recognize the accomplishments and service that Mr. Lyons has given to the Addison Public Library;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Addison Public Library extends its special thanks and appreciation to Mr. Robert Lyons for his devoted service and commends him for the excellence of his contributions as a library trustee.

PASSED by the Board of Library Trustees of the Addison Public Library, DuPage County, Illinois, on the 15<sup>h</sup> day of April by a vote of:

AYES:

NAYS:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
President, the Board of Library Trustees  
of the Addison Public Library,  
DuPage County, Illinois

ATTEST: \_\_\_\_\_  
Secretary

THE BOARD OF LIBRARY TRUSTEES OF  
THE VILLAGE OF ADDISON  
DUPAGE COUNTY, ILLINOIS

RESOLUTION 2024/2025-005

**RESOLUTION OF COMMENDATION TO TRUSTEE  
RUBEN ROBLES FOR HIS YEARS OF SERVICE  
TO THE ADDISON PUBLIC LIBRARY**

WHEREAS, Ruben Robles is retiring from his position on the Board of the Addison Public Library in this month, after having diligently served the Library and community of Addison as a Library Trustee for four years; and

WHEREAS, Mr. Robles has been a faithful and steadfast colleague who contributed significantly to the goals and objectives of the Addison Public Library; and

WHEREAS, during his tenure, Mr. Robles has consistently demonstrated his belief in the value and importance of public libraries in building strong communities and

WHEREAS, Mr. Robles demonstrated unwavering support for a major redesign and revitalization project which will transform and reimagine the library building in order to meet the changing needs of the community for many years to come; and

WHEREAS, it is appropriate to recognize the accomplishments and years of service that Mr. Robles has given to the Addison Public Library;

NOW, THISEFORE BE IT RESOLVED, that the Board of Trustees of the Addison Public Library does hereby acknowledge, with sincere appreciation and gratitude, the meritorious and dedicated service that Ruben Robles has provided to the Library and its patrons through his role as an Addison Public Library Trustee.

PASSED by the Board of Library Trustees of the Addison Public Library, DuPage County, Illinois, on the 15th day of April, 2026 by a vote of:

AYES:

NAYS:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
President, the Board of Library Trustees  
of the Addison Public Library,  
DuPage County, Illinois

ATTEST: \_\_\_\_\_  
Secretary, Board of Library Trustees  
Addison Public Library

The draft operating budget (not including capital expenditures) presented has estimated revenue of \$6,502,297 and planned expenditures for general operations of \$6,454,313. Total expenditures, including the special reserve funds that are being used to cover the renovation project expenses total \$16,589,313.

## Revenue

- **Tax revenue**

Definitions:

- **Tax Levy:** The levy is the taxing process all taxing bodies go through in order to collect the portion of funds necessary to operate services in the community. If taxing bodies do not levy for a year, they will not have the funds to provide service in that year. Via the levy, the Library requests a specific dollar amount from the County, which is converted into a tax rate that applies to the overall Equalized Assessed Value (EAV) in its service area.
- **EAV:** Stands for Equalized Assessed Valuation, which is approximately 1/3 of the property market value.
- **Tax Rate:** The tax rate is calculated by dividing the dollar amount of the Library's levy by the total Equalized Assessed Value of the property in the Village. The County takes the levy amount requested by the Library and calculates the tax rate needed to raise the revenue requested in the levy.
- **Tax Extension:** The total amount of tax revenue to be collected, after the tax rate is applied.

This year our rate is .3606. This is lower than last year's rate of .3907.

Tax revenue accounts for 95% of our total projected revenue.

We levy taxes in multiple funds.

The General Corporate Fund is the primary source of revenue to fund general operations each year for the library. This fund covers nearly all of our general library expenditures. The money received and accrued interest can be spent for any appropriate library purpose. While some accumulation in the fund is unobjectionable, the general corporate fund should not be used for accumulation. End-of-year balances that exceed the necessary balance as outlined in the library's fiscal policies should be transferred into the Special Reserve Fund, which is legally designated for the library's physical plant needs or for emergency expenditures.

We also have the following special levy funds:

- **IMRF:** The money collected in this fund is used to cover the library's costs of participating in the Illinois Municipal Retirement Fund. Limitations: The tax may not exceed the amount appropriated for contributions to the fund.
- **Social Security:** The money collected in this levy fund is used to cover the requirements placed upon the library due to the Federal Social Security Insurance Program.
- **Tort and Insurance Fund:** These are taxes collected to pay costs of settlements or judgments and to pay costs of protecting the library or its employees against liability, property damage, or loss including self-insurance pools, principal and interest on bonds, risk-care management programs, purchase of insurance, administrative costs, employee wages, legal and consultant services, workers' compensation, and unemployment insurance. This tax may be levied at a rate sufficient to pay all tort and insurance costs and the library may establish reserves for expected losses.
- **Audit:** This fund is used to pay all expenses encountered to complete the annual audit. Money in this fund (including amounts collected and any interest earned on the amounts collected) cannot be transferred to any other fund or used for any other purpose except certain limited bookkeeping expenses which facilitate or reduce the cost of the audit.

Money in these special levy funds (including amounts collected and any interest earned on the amounts collected) cannot be transferred to any other fund or used for anything other than their designated purpose.

- **Replacement taxes -** Personal property replacement taxes (PPRT) are revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their power to impose personal property taxes on corporations, partnerships, and other business entities was taken away back in the 1970's.

These taxes resulted when the new Illinois Constitution directed the legislature to abolish business personal property taxes and replace the revenue lost by local units of government. In 1979, a law was enacted to provide for statewide taxes to replace the monies lost to local governments.

PPRT funds for the Library are distributed by the State of Illinois to the Village of Addison and then the Village distributes our proportional share to us as the money comes in. (PPRT distributions are made each year in January, March, April, May, July, August, October, and December.)

This is the only source of tax revenue we receive besides what we levy in property taxes.

The tax rate for PPRT never changes. Corporations pay a 2.5% replacement tax on their net Illinois income. Partnerships, trusts, and S corporations pay a

1.5 % replacement tax on their net Illinois income. Public utilities pay a 0.8% tax on invested capital.

51.65% of the total revenue collected each year goes to taxing districts in Cook County and 48.35% is divided among all other counties in the state. Each taxing body's share of that overall percentage is based on the percentage that taxing body was receiving in 1977 from the business personal property tax that was abolished. That proportional rate also does not change.

- **Fines and fees** as shown are low estimates because we never want to base our planned spending on money we are hoping to receive but cannot be certain of. As I'm sure you know, the Library does not charge overdue fines, although we do charge fees for materials that are damaged and items that are not returned. The money collected for non-resident fees was lower in FY25, which is likely due to the change in policy that allows children from unincorporated areas to receive library cards at no cost. It's also a tricky year for budgeting since we will be under renovation for the entire year, which could temporarily result in a decline of usage and impact things like the money coming in for copying and printing. It should be noted that our goal with those budget lines is just to break even with the cost of equipment and supplies like toner and paper, so a decline in revenue in this area should have minimal impact. These are not budget lines we rely on as a revenue source to fund other areas of our operation.
  - **Intergovernmental** – I have budgeted for what I expect us to receive from our per capita grant. While this grant comes to us from the State, at least part of the funding for it comes from the federal budget, which means the status of this grant program is uncertain at this time. It is also unknown at this time if any other grant funding will be available, but those lines can be added to the budget if needed during the year.
  - **Interest income** – I was uncertain how to budget for interest given the volatility we've seen with our investment income in the last couple of years and the knowledge that we are starting to spend more of that money as we proceed with the building project. FQC has given us a monthly cash flow projection and I asked our advisors at Ehlers to provide an estimate based on us withdrawing funds at the rate shown in that projection. The figure provided by Ehlers is what they deemed to be a very conservative projection in case we see a significant shift in interest rates within the next year.
  - **Miscellaneous** – I also cannot predict what we might receive from donations or other miscellaneous revenue sources in the coming year. Following the discussion at the Committee of the Whole meeting last month, I have put in \$100,000 in the donations revenue line in the General Fund which represents the Gunda Family donation that we expect to receive this year. Income for the Friends of the Library are based on patterns over the past few years. Friends' activity may also be limited due to the renovation, so I was conservative in my estimate for that line.
    - **Capital Improvement** –As mentioned above, the Gunda family donation was moved from the capital improvement fund where I had shown it last month to the General Fund. I am not aware of any expected donations to the Capital Improvement Fund.
-

## Expenditures

### Staff

#### Salaries and Wages:

Based on the compensation policy and discussion at the January Board meeting, the minimum pay increase this year will be 4.9%, which is 1% higher than the Consumer Price Index published in January of this year for the Chicago-Naperville-Elgin region. The average increase reflected in this draft budget is 5.04%.

Our employee compensation policy states:

*The salary range maximum does not in itself limit rewards to employees whose performances are well above position expectations. Accordingly, consideration may be given to adjusting an individual's salary above the range maximum of the pay grade in which the position is classified, provided that the increase will not cause the employee's salary to exceed the range maximum of the next higher pay grade. The Director will inform the Library Board during the budget presentation and approval process each year if there are any employees who will be receiving increases above the range maximum for their position.*

We have three employees this year who have reached the top of their pay range and who will receive an increase that puts them above the maximum for their pay grade:

- Greg Czajkowski, our Facilities Manager, has held that position for 32+ years. To keep him within the range for his position, he would receive a decrease in pay of 4.6%. Given his tenure with the organization and all that he has done to maintain our building, support our staff, and create a safe and welcoming environment for library visitors over the past year, I feel it would be inappropriate to decrease or even freeze his rate of pay. Instead, I propose a **3.7%** increase for him, which is compliant with the policy referenced above.
- Debbie Sanchez, a Children's Services Assistant, has been employed by the library for 28 years. To keep her within the range for her position, she would receive an increase of just 0.4%. Debbie is another amazingly talented and dedicated employee who truly goes above and beyond to ensure that children and families have a positive experience when they visit the library. I would also like to offer her a 4.9% increase, in keeping with the minimum that will be given to other staff, and which does keep her within range of the pay grade above hers, compliant with our policy.
- Collection Development Manger Karen Dini has also been employed by APL for 32+ years. Granting her the minimum 4.9% increase will put her \$188 above the maximum of her pay grade range for the year.

One of the standards of Chapter 3 of *Serving our Public 4.0* is that the "library compensates staff in a fair and equitable manner". That standard goes on to say that salaries alone typically account for up to 60% of a library's total operating budget and salaries plus benefits (social security, pension, health insurance) account for up to 70 %. In

this budget proposal, our salaries line represents 53% of the total operating budget and salaries plus benefits account for 68% of the total budget.

By law, we must pay out the value of accrued vacation and personal days to employees when they terminate employment with the library. While we hope to continue to see a low turnover rate in the coming year, we must also build a small cushion into the budget to cover these potential costs.

One thing I have not budgeted for, but which the Board might want to consider mid-year, is a possible change in the salaries budget based on recommendations from the staffing analysis project. For example, we currently have one full-time employee assigned to manage the Creative Studio (future Sam's Lab). That employee works 37.5 hours per week. The Library is open 68 hours per week. If we want Sam's Lab to be available for use anytime the Library is open, additional staffing will be needed. It remains to be seen if this can be done through reassignment of existing staff, but the need for additional staffing is a very real possibility.

**Health Insurance:** Our current insurance rates are locked in through December 2025. The Village has a calendar year renewal period, so we budget with an extra cushion, which will allow us to absorb the cost of any further increase for January – April 2026. This cushion also helps ensure we have adequate funding if we have turnover where a newly higher employee selects a higher priced plan than their predecessor as well as the possibility of current staff choosing a higher priced plan during the open enrollment period before 2025. Because these factors are unknown to us at this time, we just make an educated guess and it's important to keep in mind that if there is a higher-than-expected rate increase in January or many employees choose to switch to a higher priced plan at that time, we may need to do a mid-year budget adjustment to account for these increases. We have been incredibly fortunate to have had little or no increase in our medical rates for the past few years, but the Village HR Director has advised that we should plan for the possibility of an increase as high as 10%, which is in line with the current rate of inflation in the health insurance marketplace.

**Recruiting:** The library does spend a significant amount of money on paid ads for open positions, but recruiting for certain jobs, especially those that are not specifically library positions, in areas such as HR, social services, maintenance and higher-level IT jobs may require placement of a paid advertisement, so we budget minimally in this area for this possibility. I've allocated additional funds this year to allow us to outsource some of the skills testing we do for certain positions to ensure our testing is free of bias and administered consistently.

**Materials:** Our staff plans to reduce the size of our reference collection this year and cancel some standing orders for reference volumes and reallocate the funds saved into the growing manga and graphic novel collection. Audio-visual budgets have been decreased in reflection of the continuing trend toward streaming music and movies and away from physical DVDs, CDs, and audiobooks. We will be cancelling our subscription to Flipster (online magazines) due to low usage, but funding overall for our materials budget lines remains steady.

*Serving our Public 4.0* recommends that a library spend at least 8 -12% of its annual operating budget on library materials. The materials budget in this proposal accounts for 10.8% of the total operating budget (not including capital expenditures).

**Contractual Services:** The “other” contractual services line in this budget proposal is used for routine expenses such as the fees we pay to Ehlers for investment services, our credit card merchant fees, and any special projects we might want to pursue, such as the compensation structure and job description benchmarking project.

### **Physical Services**

**Natural Gas:** We’ve had a relatively mild winter which is reflected in our spending on natural gas this year, but I think we need to continue budgeting at a higher rate, so we are prepared for the possibility of colder temperatures and higher heating bills next year.

**Cleaning Service:** The increase in this line reflects an increase in fees charged by our regular cleaning service and additional cleaning that may be required due to the construction. We are not planning for window cleaning or terrazzo polishing this year and only one deep cleaning of the carpet in high traffic areas.

**Telecommunications:** The Telephone budget line covers our costs for both phone and fax service, and the proposed budget allows for configuration changes needed with the phone system during the renovation and the addition of a backup Internet access line from Comcast to ensure continuity of service and load balancing between our staff/fiber and patron/coaxial lines.

**HVAC:** The VAV box replacement that was started last year is now being handled as part of the renovation project, so this line can be decreased as a result.

**Equipment Maintenance/Repair:** This budget line covers the cost of annual maintenance agreements on elevators, our security camera system, the automated material handler (AMH), our self-checks, RFID, and circulation workstations as well as other equipment maintenance plans. The recommended decrease reflects the one year of free maintenance we will get with our new AMH system that will be installed this fall.

**Other Maintenance/Repair:** This covers the costs of annual inspections, maintenance, and repair for things such as the fire alarm and sprinkler system, the ADT security system, plumbing and so on. It is also the budget line we use for systematic updates our maintenance staff take care of such as faucet replacements and unexpected maintenance and repair needs that may arise.

### **Automation**

**System Development:** This line covers the cost of outside consultants used for website development consulting services, IT network and network security consulting services. The decrease in this line reflects the completion of the new website project.

**ILS Services:** This budget line now represents our SWAN membership fees, and the decrease is due to a grant discount we are receiving.

**Software/Licenses:** While we are not on track to completely spend the allocated funds for this budget line in the current year, we are recommending a slight increase to account for some new software licenses that will be added for Sam's Lab equipment and projected increases in our other software licensing renewals.

**Professional Development:** The proposed funding for staff professional development includes the cost of sending staff to Reaching Forward (in Rosemont), SWAN Expo, Illinois Youth Services Institute (Bloomington-Normal), the ILA Conference (in Rosemont), and the PLA Conference (in Minneapolis). It also includes funds for 2 staff development days next year and professional memberships for staff and board in accordance with library policy.

I have also allocated \$2500 for Board members to attend conferences and participate in training opportunities as discussed at last month's Finance Committee meeting. One of the Standards in Chapter 2 of *Serving our Public 4.0: Standards for Illinois Public Libraries* is:

- On an annual basis, each trustee participates in a continuing education activity that focuses on libraries, trusteeship, or other issues pertinent to libraries and reports on this activity to the full board.

There are many opportunities to pursue this through RAILS, the Illinois State Library, ILA, PLA, ALA, etc. I believe the funding allocated should be sufficient for all trustees to meet this standard.

**Programs:** The programming lines for Adult, Children, and Teens include an increase in funds budgeted for summer reading for the summer of 2026. Supplies for summer reading are typically ordered in advance of the May 1 start of the budget cycle, and we are anticipating an increase in participation with more foot traffic into our building post-renovation due to excitement over things such as the new play area. (It is very typical for a library's door count and program participation to increase after a major building project such as ours.) The increase for Community Engagement reflects that department's plans to do more collaborative, library-wide programming in conjunction with other departments next year and also in collaboration with other agencies, such as the Village-wide initiative that is now in the planning stages for a community celebration of the US Semiquincentennial (250-year anniversary) in 2026.

## **PR/Marketing**

**Newsletter:** This budget line covers the cost of producing our own print newsletter as well as our share of the cost of participating in the Village's quarterly newsletter. The price increase is needed to cover the rising cost of printing and distribution of both newsletters.

**Flyers/Branding:** This line covers printing of promotional materials (besides the newsletter) such as bookmarks, summer and winter reading logs or promotional pieces, business cards, brochures, flyers, postcards, etc. It also includes branded giveaway items and board & staff summer reading/parade t-shirts.

**Other Promotions:** This budget line is used for other marketing opportunities that fall outside the realm of printed materials and branded items. Examples of this include ad buys in ATHS Theater Playbills and Sports Program Books, new resident postcards, social media advertising, and costs associated with participation in the Addison Medinah Shriners Parade (although Per Capita grant funds are used for covering many of the parade expenses). Money has also been allocated this year for giveaways and other items that will have to be ordered ahead of time for our ribbon cutting ceremony that will take place in early FY2027.

**Supplies:** Only minimal increases are needed in the supply budget lines this year. Supply budget lines cover everything from RFID tags put into new materials and receipt paper for our cash register to replacement Legos for the Children’s Department and Halloween candy distributed at the Trunk or Treat event. It also covers the cost of printer paper, pens, paper clips, post-it notes, and all the other office supplies used by our staff. The largest proposed increase is for the IT Department’s supply line, and reflects planning for programming supplies needed for Sam’s Lab.

**Hardware:** Funding from this line covers routine purchase of IT hardware used by patrons, board, and staff, most of which is on a rotating replacement schedule. The substantial increase shown (about half of the total budget for this line) reflects planning for the new equipment that will be added to Sam’s Lab.

**Furniture & Equipment:** The number currently shown in this line is a bit of a placeholder number. We might consider allocating some funds for additional security cameras, although I would also recommend waiting to determine the need for this until building project is completed.

**Cable Broadcast:** Angelo is raising his rate from \$400 to \$450 per meeting. This is only the 2<sup>nd</sup> time he has increased his rate in 21 years since I became director.

**Friends of the Library:** Because the Friends of the Library group has never established themselves as a 501(c)(3) and instead derive their non-profit status through their affiliation with the Library, their spending is considered spending of public funds which requires oversight by the Library Board. (This is the reason we have Board members designated as co-signers on their account.) The proposed spending in this line is based on the current balance of their account, but they do not have specific plans for allocation of their funds in the coming year.

**Sam’s Lab:** As discussed at last month’s committee meeting, I have created a new general fund budget line called Sam’s Lab in the “Other Expenses” category for the Gunda Family donation of \$100,000.

**Funshine:** This is the budget line that is used to cover the cost of special events for staff and celebrations for milestone events – treats for baby showers, retirement parties, etc., small gifts for high school and college graduations, flowers for the death of an employee or sympathy cards for the death of an employee’s family member, etc. There is a staff Funshine Committee that also plans small, usually passive, activities for staff throughout the year, provides occasional treats on

days like summer reading kick-off as morale boosters, and this line also covers the cost of an annual staff luncheon on National Library Workers Day which falls in April each year during National Library Week.

**Staff Recognition:** This budget line was created two years ago, in response to feedback that came from our last Employee Engagement survey which indicated that we, as an organization, needed to do a better job with staff recognition. \$8400 of this budget was divided up among our eight departments to be used for one department level staff recognition activity during the year with the remaining \$600 being allocated to a newly formed staff *Shout Out* committee that was charged with coordinating recognition of staff library-wide through quarterly activities. The increase in this line will help us do some extra recognition of staff during the renovation project.

**Special Levies: IMRF and Social Security** budget lines were determined based on the proposed salaries budget line. We currently pay 7.79% for IMRF (full-time employees and 2 part-time employees who work 20+ hours per week) and social security + Medicare (for all staff) is 7.65%.

The **Audit** budget is based on the contractual fee we have with Sikich, based on a 3-year agreement signed two years ago.

**Insurance:** Worker's Comp and Liability insurance rates are projections provided by Cook & Kocher. We have had claims in the past year and issues such as the fires in California and the tornadoes and hurricanes in other parts of the country are expected to have an impact on insurance rates across the board for all customers. Our unemployment insurance is part of an insurance pool with other Chicago area libraries, and we are expecting a slight increase in that coverage as well in the coming year.

**Capital Improvement:** Money earmarked for Asset Replacement is intended to cover the cost of a new AMH system and replacement of one photocopier. The renovation project allocation is based on the projected cash flow prepared for us by FQC.

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**M01600**  
**VLG ADDISON LIBR**

**TENTATIVE**

DUPAGE COUNTY 1,663,096,601  
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2024 BILLING VALUATION 1,663,096,601

REAL: 1,662,677,397  
RR: 419,204  
-----  
GTOT: 1,663,096,601

TAX BURDEN: 0.0000

LIMITING RATE:

RATE REDUCTION: 0.0000

LEVY			TAXES EXTENDED			PTELL LIMITATION ACT		DISTRICT REALLOCATION	
NAME	AMOUNT	PLUS	LIMIT	RATE	EXTENSION	RATE	EXTENSION	RATE	EXTENSION
IMRF	300,000.00	300,000.00		.0181	301,020.48				
LIBRARY-CORP	5,283,730.00	5,283,730.00		.3178	5,285,321.00				
AUDIT	6,500.00	6,500.00		.0004	6,652.39				
TORT JUDGMENTS/LIAB	60,000.00	60,000.00		.0037	61,534.57				
SOCIAL SECURITY	300,000.00	300,000.00		.0181	301,020.48				
UNEMPLOYMENT INS	4,000.00	4,000.00		.0003	4,989.29				
WORKERS COMPENSATION	4,000.00	4,000.00		.0003	4,989.29				
*AGGREGATE REFUNDS	25,960.00	25,960.00		.0016	26,609.55				
TOTAL CAP FUNDS	5,958,230.00	5,958,230.00		.3587	5,965,527.50				
* TOTAL NON CAP FUNDS	25,960.00	25,960.00		.0016	26,609.55				
GRAND TOTAL	5,984,190.00	5,984,190.00		.3603	5,992,137.05				

## Addison Public Library FY26 Projected Revenue

General Fund		Projected Revenue FY2026	YTD Revenue FY2025 (as of 3/31/25)	Actual Revenue FY 2024 (12 months)
<b>Taxes</b>				
10-41-3201	Property Current - General	\$ 5,285,321.00	\$ 5,274,147.98	\$ 5,389,503.47
10-41-3202	Property Current - Social Security	\$ 301,020.48	\$ 285,212.76	\$ 75,707.31
10-41-3203	Property Current - IMRF	\$ 301,020.48	\$ 300,464.79	\$ 229,978.80
10-41-3205	Property Current - Liability Insurance	\$ 61,534.57	\$ 61,008.08	\$ 59,994.49
10-41-3206	Property Current - Audit	\$ 6,652.39	\$ 7,626.00	\$ 5,713.78
10-41-3207	Property Current - Unemployment	\$ 4,989.29	\$ 4,575.61	\$ 5,713.78
10-41-3208	Property Current - Workers Compensation	\$ 4,989.29	\$ 4,575.61	\$ 5,713.78
10-41-3101	Property Prior - General			
10-41-3301	Replacement	\$ 75,000.00	\$ 73,373.47	\$ 140,296.80
10-41-3400	Aggregate Refunds (per P.A. 102-0519)	\$ 26,609.55	\$ 21,352.83	\$ 35,710.99
<b>Fees and Fines</b>				
10-42-3010	Fines	\$ 6,000.00	\$ 5,993.36	\$ 5,749.85
10-42-3011	Reciprocal Borrowing Reimbursements	\$ 1,000.00	\$ 1,936.31	\$ 355.28
10-42-3012	Nonresident Fees	\$ 1,500.00	\$ 2,176.45	\$ 3,493.31
10-42-3016	Scanner Fees	\$ 7,500.00	\$ 9,252.98	\$ 9,608.43
10-42-3023	Activity Fees	\$ -	\$ -	\$ 7.10
10-42-3099	Printing and Other Fees	\$ 5,000.00	\$ 7,417.28	\$ 8,386.15
<b>Intergovernmental</b>				
10-43-3004	Per Capita Grant	\$ 52,660.00	\$ 53,017.47	\$ 52,660.45
10-43-3009	Other Grants	\$ -	\$ 2,300.00	\$ 0.00
<b>Interest</b>				
10-46-3026	Interest on Taxes	\$ -		\$ -
10-46-3027	Interest on ILL Funds Comingled	\$ -	\$ -	\$ 62.62
10-46-3028	Other Interest Income	\$ 50,000.00	\$ 63,924.21	\$ 54,590.10
10-46-3029	Interest on TD Ameritrade (Ehlers)	\$ 200,000.00	\$ 701,861.93	\$ 655,750.47
<b>Miscellaneous</b>				
10-47-3014	Donations	\$ 100,000.00	\$ (419.11)	\$ 2,266.65
10-47-3015	RAILS Catalog Membership Grant Agreement	\$ -		\$ 33,174.00
10-47-3016	Back to School Fair Donations	\$ -		\$ 9,600.00
10-47-3024	Other Miscellaneous Income	\$ 6,500.00	\$ 9,057.71	\$ 5,974.77
10-47-3030	Friends of the Addison Public Library	\$ 5,000.00	\$ 5,003.41	\$ 11,060.02
<b>Total General Fund Revenue</b>		<b>\$ 6,502,297.05</b>	<b>\$ 6,893,859.13</b>	<b>\$ 6,801,072.40</b>
<b>Capital Improvement Fund</b>				
80-46-3029	IMET Interest	\$ 20,000.00	\$ 30,854.92	\$ 27,026.77
80-47-3019	Capital Donations		\$ -	\$ -
80-49-3010	Transfer from General			
<b>Total Capital Improvement Fund Revenue</b>		<b>\$ 20,000.00</b>	<b>\$ 30,854.92</b>	<b>\$ 27,026.77</b>
<b>TOTAL REVENUE</b>		<b>\$ 6,522,297.05</b>	<b>\$ 6,924,714.05</b>	<b>\$ 6,828,099.17</b>

## Addison Public Library - FY2026

### Working Budget - Planned Expenditures

General Fund	FY2026 PROPOSED EXPENDITURES	FY25 YTD (as of 2/28/25) EXPENDITURES	FY25 Budgeted EXPENDITURES
<b>A. Staff:</b>			
Staff salaries and wages	\$ 3,452,600.00	\$ 2,690,852.37	\$ 3,440,882.00
Employer FICA Expense	\$ 264,124.00	\$ 202,423.05	\$ 263,228.00
Employer IMRF Expense	\$ 190,000.00	\$ 143,822.32	\$ 180,710.00
Health Insurance	\$ 512,000.00	\$ 404,269.58	\$ 513,175.00
Employee Assistance Program	\$ 3,755.00	\$ 3,412.50	\$ 3,420.00
Recruiting	\$ 3,500.00	\$ -	\$ 1,000.00
<b>Total</b>	<b>\$ 4,425,979.00</b>	<b>\$ 3,444,779.82</b>	<b>\$ 4,402,415.00</b>
<b>B. Materials:</b>			
<b>Books</b>			
Children Books	\$ 71,000.00	\$ 59,365.52	\$ 71,000.00
Adult Books	\$ 167,000.00	\$ 141,170.00	\$ 167,000.00
<b>A/V Materials</b>			
Children Other Expenditures	\$ 28,000.00	\$ 21,378.63	\$ 28,000.00
Adult Other Expenditures	\$ 80,500.00	\$ 75,256.11	\$ 88,000.00
<b>Other Materials</b>			
Magazines/Newspapers	\$ 10,500.00	\$ 10,533.02	\$ 10,500.00
Online Databases	\$ 223,000.00	\$ 209,850.49	\$ 223,000.00
Other Digital Media	\$ 46,000.00	\$ 44,719.00	\$ 46,000.00
Ebooks	\$ 75,000.00	\$ 76,731.67	\$ 75,000.00
<b>Total</b>	<b>\$ 701,000.00</b>	<b>\$ 639,004.44</b>	<b>\$ 708,500.00</b>
<b>C. Contractual Services:</b>			
Legal Fees	\$ 8,500.00	\$ 9,767.15	\$ 12,000.00
Collection Agency	\$ 3,500.00	\$ 3,039.20	\$ 3,500.00
Equipment Rental	\$ 4,000.00	\$ 3,326.28	\$ 4,000.00
Accounting	\$ 24,500.00	\$ 20,170.00	\$ 23,830.00
Payroll Services	\$ 58,575.00	\$ 46,094.26	\$ 56,210.00
Audit Service Fees	\$ 7,050.00	\$ 6,798.00	\$ 6,798.00
Other	\$ 50,000.00	\$ 38,203.81	\$ 60,000.00
<b>Total</b>	<b>\$ 156,125.00</b>	<b>\$ 127,398.70</b>	<b>\$ 166,338.00</b>
<b>D. Physical Services:</b>			
<b>Utilities</b>			
Natural Gas Service	\$ 25,000.00	\$ 18,417.61	\$ 28,000.00
Water Service	\$ 4,200.00	\$ 2,956.08	\$ 4,000.00
<b>Services</b>			
Refuse Disposal Service	\$ 4,265.00	\$ 3,697.30	\$ 4,265.00
Cleaning Service	\$ 78,040.00	\$ 57,639.00	\$ 77,000.00
<b>Telecommunications</b>			
Telephone	\$ 11,000.00	\$ 7,900.47	\$ 11,500.00

Leased Internet Access Line	\$ 10,700.00	\$ 5,203.77	\$ 7,500.00
<b>Maintenance/Repair--Building</b>			
Building Supplies	\$ 45,000.00	\$ 32,012.82	\$ 45,000.00
HVAC	\$ 20,000.00	\$ 10,930.83	\$ 35,000.00
Equipment Maintenance/Repair	\$ 65,000.00	\$ 55,517.55	\$ 85,000.00
<b>Maintenance/Repair--Other</b>			
Other Building Maintenance/Repair	\$ 11,000.00	\$ 5,130.64	\$ 15,000.00
<b>Total</b>	<b>\$ 274,205.00</b>	<b>\$ 199,406.07</b>	<b>\$ 312,265.00</b>
<b>E. Automation:</b>			
System Development	\$ 39,000.00	\$ 38,000.00	\$ 49,000.00
ILS Services	\$ 62,000.00	\$ 45,216.00	\$ 67,000.00
Software/Licenses	\$ 105,000.00	\$ 68,561.07	\$ 100,000.00
<b>Total</b>	<b>\$ 206,000.00</b>	<b>\$ 151,777.07</b>	<b>\$ 216,000.00</b>
<b>F. Professional Development:</b>			
<b>Organization memberships</b>			
Staff and Board	\$ 12,000.00	\$ 8,381.69	\$ 11,000.00
<b>Programs/Meetings</b>			
Staff In-Service	\$ 10,400.00	\$ 4,864.64	\$ 7,500.00
Administration	\$ 3,000.00	\$ 1,847.00	\$ 3,500.00
Guest Services	\$ 1,000.00	\$ 1,480.00	\$ 1,500.00
Adult Services	\$ 4,300.00	\$ 2,523.87	\$ 2,500.00
Children's Services	\$ 1,000.00	\$ 1,089.39	\$ 1,200.00
Teen Services	\$ 1,200.00	\$ 651.65	\$ 1,200.00
Materials Management	\$ 2,000.00	\$ 2,515.98	\$ 2,700.00
Information Technology	\$ 800.00	\$ 1,452.74	\$ 1,600.00
Community Engagement	\$ 2,254.00	\$ 1,584.68	\$ 2,115.00
Board	\$ 3,500.00	\$ 465.00	\$ 2,500.00
<b>In-state Travel</b>			
Mileage & other travel costs for work	\$ 15,200.00	\$ 8,794.06	\$ 13,800.00
<b>Out-of-state Travel</b>			
Mileage & other travel costs for work	\$ 14,000.00	\$ 5,305.78	\$ 6,500.00
<b>Tuition Reimbursement</b>	\$ 7,500.00	\$ -	\$ 6,500.00
<b>Total</b>	<b>\$ 78,154.00</b>	<b>\$ 40,956.48</b>	<b>\$ 64,115.00</b>
<b>G. Programs:</b>			
<b>Programming</b>			
Adult Services Programs	\$ 32,000.00	\$ 21,626.12	\$ 28,000.00
IT Programs	\$ 7,000.00	\$ 5,378.85	\$ 6,500.00
Teen Programs	\$ 19,000.00	\$ 13,775.95	\$ 19,000.00
Children's Services Programs	\$ 18,500.00	\$ 12,532.05	\$ 17,000.00
Community Engagement Programs	\$ 8,250.00	\$ 4,518.24	\$ 5,075.00
	<b>\$ 84,750.00</b>	<b>\$ 57,831.21</b>	<b>\$ 75,575.00</b>
<b>H. PR/Marketing:</b>			
Newsletter	\$ 55,380.00	\$ 35,184.42	\$ 52,350.00
Flyers/Branding	\$ 16,475.00	\$ 6,576.48	\$ 15,150.00
Other Promotions	\$ 16,000.00	\$ 35,427.07	\$ 62,000.00
<b>Total</b>	<b>\$ 87,855.00</b>	<b>\$ 77,187.97</b>	<b>\$ 129,500.00</b>
<b>I. Other Operating Expenses:</b>			

<b>Supplies</b>			
Library wide supplies	\$ 11,000.00	\$ 7,282.92	\$ 11,000.00
Office Supplies (Administration)	\$ 6,500.00	\$ 4,523.04	\$ 7,500.00
Guest Services Supplies	\$ 6,085.00	\$ 5,284.34	\$ 5,500.00
Adult Services Supplies	\$ 1,500.00	\$ 876.85	\$ 1,000.00
Children's Services Supplies	\$ 2,500.00	\$ 3,014.78	\$ 3,000.00
Teen Services Supplies	\$ 1,000.00	\$ 688.65	\$ 1,000.00
Community Engagement Supplies	\$ 5,550.00	\$ 3,673.49	\$ 4,320.00
Materials Management Supplies	\$ 30,500.00	\$ 31,292.94	\$ 35,000.00
Information Technology Supplies	\$ 44,000.00	\$ 24,757.35	\$ 27,000.00
Postage	\$ 8,500.00	\$ 5,471.35	\$ 10,000.00
<b>Total</b>	<b>\$ 117,135.00</b>	<b>\$ 86,865.71</b>	<b>\$ 105,320.00</b>
<b>Insurance</b>			
Unemployment Compensation	\$ 5,000.00	\$ 1,011.59	\$ 5,000.00
Worker's Compensation	\$ 11,500.00	\$ 10,867.00	\$ 10,867.00
Liability	\$ 64,000.00	\$ 51,546.00	\$ 55,500.00
<b>Total</b>	<b>\$ 80,500.00</b>	<b>\$ 63,424.59</b>	<b>\$ 71,367.00</b>
<b>Grant Expenses</b>			
Per Capita Grant	\$ 52,660.00	\$ 23,766.16	\$ 52,660.00
Pathways to Success Grant	\$ -	\$ 980.83	\$ 2,000.00
<b>Total</b>	<b>\$ 52,660.00</b>	<b>\$ 24,746.99</b>	<b>\$ 54,660.00</b>
<b>Other Expenses</b>			
Hardware	\$ 55,000.00	\$ 37,257.24	\$ 50,000.00
Furniture/Equipment	\$ 10,000.00	\$ 9,275.48	\$ 10,000.00
Reciprocal borrowing	\$ 750.00	\$ 163.00	\$ 1,000.00
Recording for Cable Broadcast	\$ 5,400.00	\$ 4,800.00	\$ 4,800.00
Friends of the Library	\$ 4,000.00	\$ 2,639.18	\$ 7,500.00
Donations		\$ 1,151.75	
Sam's Lab	\$ 100,000.00		
Funshine	\$ 4,800.00	\$ 2,204.10	\$ 4,500.00
Staff Recognition	\$ 10,000.00	\$ 4,779.87	\$ 9,100.00
<b>Total</b>	<b>\$ 189,950.00</b>	<b>\$ 62,270.62</b>	<b>\$ 86,900.00</b>
<b>Total Special Funds</b>	<b>\$ 541,674.00</b>	<b>\$ 416,467.96</b>	<b>\$ 522,103.00</b>
<b>Total General Fund &amp; Special Levy Funds</b>	<b>\$ 6,454,313.00</b>	<b>\$ 4,975,649.67</b>	<b>\$ 6,321,588.00</b>
<b>Capital Improvement Projects</b>			
Asset Replacement	\$ 135,000.00	\$ 5,875.00	\$ 300,000.00
FY22 Renovation Project	\$ 10,000,000.00	\$ 1,973,081.83	\$ 10,000,000.00
<b>Total Capital Improvement Funds</b>	<b>\$ 10,135,000.00</b>	<b>\$ 1,978,956.83</b>	<b>\$ 10,300,000.00</b>
<b>GRAND TOTAL</b>	<b>\$ 16,589,313.00</b>	<b>\$ 6,954,606.50</b>	<b>\$ 16,621,588.00</b>

THE BOARD OF LIBRARY TRUSTEES OF  
THE VILLAGE OF ADDISON  
DU PAGE COUNTY, ILLINOIS

RESOLUTION 2024/2025-006

**RESOLUTION COMPRISING STATEMENT OF FINANCIAL REQUIREMENTS OF  
THE LIBRARY FOR INCLUSION IN THE APPROPRIATION OF THE CORPORATE  
AUTHORITY, FOR LIBRARY PURPOSES FOR FISCAL YEAR 2025/2026, AND  
STATEMENT AS TO ACCUMULATIONS AND REASON THEREFOR**

WHEREAS, the Illinois Local Library Act, 75 ILCS 5/.1-01, and particularly Sec. 4-10 of said Act, provides that within thirty (30) days after expiration of each fiscal year of the Village, the Board of Trustees shall make a report of the condition of their trust on the last day of the fiscal year to the Board of Trustees of the Village, containing specified information, including a statement of the financial requirements of the library for the ensuing fiscal year for inclusion in the appropriation of the corporate authority, and of the amount of money which, in the judgment of the Board of Library Trustees, it will be necessary to levy for library purposes in the next annual tax levy ordinance; and also including a statement as to the amount of accumulations and reasons therefor; and

WHEREAS, Sec. 3-5 of said Local Library Act provides that the library taxes shall be levied by the corporate authorities in the amounts determined by the Board of Library Trustees, and collected in like manner with other general taxes of the Village, with the proceeds to be deposited in the library fund; and

WHEREAS, this Board has carefully evaluated funds available and the needs for the ensuing fiscal year, and has made a determination of the financial requirements for the library for the ensuing fiscal year for inclusion in the appropriation of the Village Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the Board of Library Trustees of the Village of Addison, DuPage County, Illinois, as follows:

1. The Board hereby determines that the following is a statement of the financial requirements of the library for the ensuing fiscal year for inclusion in the appropriation of the Village Board of Trustees; and that the Secretary of this Board shall submit the said information to the corporate authorities hereof pursuant to said statutory requirements, and in accordance with the request of the corporate authorities:

**FINANCIAL REQUIREMENTS FOR INCLUSION IN 2025/2026  
 APPROPRIATION OF THE VILLAGE OF ADDISON  
 DU PAGE COUNTY, ILLINOIS, FOR LIBRARY PURPOSES**

**I. GENERAL FUND**

			<u>AMOUNT APPROPRIATED</u>
A.	<b><u>STAFF:</u></b>		
	1. Staff Salaries and Wages	<b>\$3,800,000.00</b>	
	2. Health Insurance	<b>585,000.00</b>	
	3. Employee Assistance Program	<b>5,000.00</b>	
	4. Recruiting	<b><u>5,000.00</u></b>	
			<b>\$ 4,395,000.00</b>
B.	<b><u>MATERIALS:</u></b>		
	1. Books	<b>\$ 300,000.00</b>	
	2. Magazines/Newspapers/ Online Services	<b>375,000.00</b>	
	3. A/V Materials	<b><u>135,000.00</u></b>	
			<b>\$ 810,000.00</b>
C.	<b><u>CONTRACTUAL SERVICES:</u></b>		
	1. Legal Fees	<b>\$ 30,000.00</b>	
	2. Collection Agency	<b>5,500.00</b>	
	3. Equipment Rental	<b>6,500.00</b>	
	4. Accounting	<b>30,000.00</b>	
	5. Payroll Service	<b>65,000.00</b>	
	6. Other	<b><u>75,000.00</u></b>	
			<b>\$ 212,000.00</b>
D.	<b><u>PHYSICAL SERVICES:</u></b>		
	1. Utilities	<b>\$ 42,000.00</b>	
	2. Services	<b>100,000.00</b>	
	3. Telecommunications	<b>32,000.00</b>	
	4. Maintenance/Repair	<b><u>200,000.00</u></b>	
			<b>\$ 374,000.00</b>
E.	<b><u>AUTOMATION:</u></b>		
	1. System Development	<b>\$ 50,000.00</b>	
	2. ILS Services	<b>\$ 85,000.00</b>	
	3. OCLC	<b>\$ -----</b>	
	4. Software/Licenses	<b><u>\$ 200,000.00</u></b>	
			<b>\$ 335,000.00</b>
F.	<b><u>PROFESSIONAL DEVELOPMENT:</u></b>		
	1. Organization Memberships/Staff	<b>\$ 16,000.00</b>	
	2. Programs/Meetings/Staff	<b>45,000.00</b>	
	3. In-State Travel/Staff	<b>18,000.00</b>	
	4. Out-of-state Travel/Staff	<b>16,000.00</b>	
	5. Tuition Reimbursement	<b>10,000.00</b>	
	6. Organization memberships/Board	<b>3,500.00</b>	
	7. Programs/Meetings/Board	<b>3,500.00</b>	

8.	Travel/Board	2,500.00	
9.	Contingency/Board Gifts	<u>1,000.00</u>	
			\$ 115,500.00

G. PROGRAMS/COMMUNICATIONS:

1.	Programming	\$ 95,000.00	
2.	PR/Marketing	<u>100,000.00</u>	
			\$ 195,000.00

H. OTHER OPERATING EXPENSES:

1.	Supplies	\$ 130,000.00	
2.	Hardware	70,000.00	
3.	Furniture/Equipment	15,000.00	
4.	Reciprocal Borrowing	2,000.00	
5.	Recording for Cable Broadcast	6,500.00	
6.	Friends of the Library	10,000.00	
7.	Contingency	15,000.00	
8.	Donations	<u>150,000.00</u>	
			\$ 398,500.00

I. GRANT EXPENSES:

1.	Per Capita Grant	\$ 80,000.00	
2.	Other Grants	<u>\$ 200,000.00</u>	
			\$ 280,000.00

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**TOTAL GENERAL FUND APPROPRIATION** **\$ 7,115,000.00**

**II. SPECIAL FUNDS**

A.	<u>IMRF FUND LEVY</u>		\$ 250,000.00
B.	<u>FICA FUND LEVY</u>		\$ 300,000.00
C.	<u>AUDIT FUND LEVY</u>		\$ 10,000.00
D.	<u>INSURANCE FUND LEVY</u>		
1.	Liability Insurance (745 ILCS 10/9-107)	\$ 100,000.00	
2.	Unemployment Compensation (745 ILCS 10/9-107)	8,000.00	
3.	Worker's Compensation Insurance	<u>15,000.00</u>	
			\$ 123,000.00

**TOTAL SPECIAL FUNDS APPROPRIATION** **\$ 683,000.00**

**TOTAL GENERAL AND SPECIAL FUNDS** **\$ 7,798,000.00**

**III. CAPITAL IMPROVEMENT FUND**

- |    |                       |                               |
|----|-----------------------|-------------------------------|
| 1. | FY Renovation Project | <b>\$15,000,000.00</b>        |
| 2. | Asset Replacement     | <b><u>\$ 1,000,000.00</u></b> |

**TOTAL CAPITAL IMPROVEMENT** **\$ 16,000,000.00**

**SUMMARY OF APPROPRIATIONS**

GENERAL FUND	<b>\$ 7,115,000.00</b>
SPECIAL FUNDS	<b>\$ 683,000.00</b>
CAPITAL IMPROVEMENT (Special Reserve Fund)	<b><u>\$ 16,000,000.00</u></b>
 AGGREGATE APPROPRIATION	 <b>\$ 23,798,000.00</b>

2. There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of income the sum of Twenty Three Million Seven Hundred Ninety Eight Thousand and 00/100 Dollars (\$23,798,000.00), the same to be divided among the several corporate objects and purposes as hereinabove specified for the public library purposes for said fiscal year.

3. In the judgment of this Board of Library Trustees, the amount that the Village Board shall levy for library purposes in the next annual tax levy shall be established prior to the December meeting of the Village Board.

4. All unexpended balances of proceeds received annually from taxes not to excess of the statutory limits may accumulate and be set apart as reserve funds in the Capital Improvement Fund heretofore established according to 75 ILCS 5/5-1, et seq., and Resolution No. 86-001, previously passed by this Board on April 24, 1986, and revised from time to time. Further, the Board of Library Trustees hereby specifies to the

corporate authorities of the Village of Addison that Capital Improvement Fund is being accumulated for the purposes as set forth by statute and resolutions.

5. A certified copy of this Resolution shall be included in the annual report of the Board of Trustees, to be certified under oath by the Secretary or some other responsible officer of this Board, all in accordance with 75 ILCS 5/4-10.

6. This Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED by the Board of Library Trustees of the Village of Addison, DuPage County, Illinois, on the 15th day of April, 2025, by a vote of:

AYES:

NAYS:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
President, the Board of Library  
Trustees of the Village of Addison,  
DuPage County, Illinois

ATTEST: \_\_\_\_\_  
Secretary, Board of Library Trustees  
Addison Public Library

**INSTALLATION OF VILLAGE MICROWAVE LINK ON LIBRARY ROOF**  
**APRIL 2025**

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The Village is experiencing a communication issue with the Henry Hyde Resource Center on Michael Lane.

The construction of the [Addison Horizon](#) senior living facility has blocked the current line of sight communication between Village Hall and the Henry Hyde Center. There is, however, a clear line of sight between the Library and Henry Hyde.

The Village is requesting permission to place a network switch in our 3<sup>rd</sup> floor server room which would have four network cables that run to the northwest side of the building. On the northwest side, the Village would install two small microwave dishes or panels either on the parapet wall or on the roof of the library.

If the Library Board is comfortable with this tentative plan, then the Village IT staff will work with their network consultants to continue exploring the feasibility of this plan and apply for the necessary FCC license.

We will ask for an intergovernmental agreement that will be brought back to the Library Board for approval before implementing the final plan. The agreement will address things such as the Village's responsibility to remove the roof mounted equipment if or when needed for roof replacement and specify the level of access Village staff will have to our server room when needed.



The proposed microwave link would not look exactly like this, but it would be something similar.

The Library has used Sikich LLP to conduct our annual audit for more than two decades. During that time our agreement with them for audit services has been covered by a contract negotiated for providing audit services for both the Village and the Library. New agreements have been signed every three years. They have broken out the library's costs separately and have been approved by the APL Board, but they have always been one agreement for both agencies. The audit for the fiscal year that ends this month is covered by the final year of the most recent 3-year agreement.

Going forward the Village and Sikich have decided that the library should contract separately for auditing services, and we are no longer going to be included in the agreement that the Village enters into with Sikich.

The proposal attached here is what Sikich has sent for a new 3-year agreement to provide audit services for FY26 - FY28.

While Sikich has been great to work with and we've been very happy with them, the fees seem quite high. FY26 is approximately a 42% increase over the contract rate for FY25, and it goes incrementally upward from there.

I propose that we put out a Request for Proposals (RFP) and seek proposals from multiple auditing firms to see how competitive the Sikich rates are. Because it is a professional service, we don't have a legal obligation to go with the lowest responsible bidder, but I do think there is value in ensuring that we are not spending more than is needed.

Our accountants have provided a list of auditing firms in the area that their other library clients work with. If the Board agrees, I can put together an RFP so we can survey the landscape before committing to 3 more years with Sikich.

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
630.566.8400

**SIKICH.COM**

March 4, 2022

Ms. Roseanne Benson  
Finance Director  
Village of Addison  
1 Friendship Plaza  
Addison, Illinois 60101

Dear Roseanne:

Sikich LLP is pleased to be considered for the re-appointment as independent auditors for the Village of Addison (the Village). We believe that our qualifications, experience and expertise are clearly distinguishable as we have demonstrated to the Village and are evident by:

- The quality of our professional staff, as noted by their advanced degrees and their active participation in numerous civic and professional organizations.
- The expertise that we possess in the state and local government industry, as demonstrated by:
  - Our clients' success in obtaining the coveted Certificate of Achievement for Excellence in Financial Reporting;
  - Our staff's presentations at conferences, seminars and training courses for various state and local government organizations; and
  - Our leadership roles in the state CPA Society and the Illinois Government Finance Officers Association on implementing complex new pronouncements.
  - The fact that we audit six of the eight AAA rated municipalities in the State of Illinois, five of the twelve AAA rated park and recreation districts, and one of only three AAA rated community colleges.
- The benefits our clients receive from the audit planning and significant preliminary work we perform so that audit issues may be identified early and resolved on a timely basis.
- The depth of our audit procedures, as depicted in our specific audit approach and as noted by our government clients.
- The quality and timeliness of the information that we provided to the Village.
- The experience we have providing professional services to more than 600 units of local government in Illinois annually; which assists us in identifying best practices in the industry that we share with our clients (more than thirty percent of our practice is devoted to serving governmental entities).

Our Firm's expertise will not only enable the Village to continue to apply for and receive the coveted Certificate of Achievement for Excellence in Financial Reporting, but also to correctly and cost effectively implement new statements and interpretations issued by the Governmental Accounting Standards Board. We believe this proposal demonstrates our capabilities to serve not only as independent auditors, but also as valued advisors and consultants to the Village, the Board of Trustees, and management.

Our audit team is tailored to each client's specific needs drawing staff from our state and local government team. We emphasize:

- Consistency and quality of staffing in multi-year engagements, including assigning staff from our state and local government team who focus on providing services to the local government industry year-round and assigning staff who are familiar with the New World accounting software used by the Village;
- A high degree of efficiency using the latest paperless audit technology available (including the use of IDEA data extraction and analysis software);
- The identification of opportunities for improved financial or procedural performance; and
- A focus on areas that present the greatest audit risk.

We are prepared to commit the resources necessary to provide services of the highest quality to the Village of Addison. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of work to be performed and the timing requirements and are committed to performing the specified services within the stipulated timeframe.

The Village has requested a proposal for auditing services for the fiscal years ending April 30, 2023 through 2025, as detailed below:

	April 30, 2023	April 30, 2024	April 30, 2025
Village Audit	\$ 36,330	\$ 37,420	\$ 38,543
Library Audit	6,600	6,798	7,002
TIF Audit and Report	1,195	1,231	1,268
Single Audit Report, if applicable	3,581	3,688	3,799

These fees do not include the cost to implement any new GASB pronouncements (other than No. 84) during the duration of the proposal. We will separately negotiate additional fees related to any pronouncements that become effective during the duration of the proposal.

Village of Addison  
March 4, 2022

Page 3

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for sixty (60) days, and look forward to the possibility of continuing to serve the Village.

Sincerely,  
Sikich LLP

A handwritten signature in black ink, appearing to read "Daniel A. Berg". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Daniel A. Berg, CPA  
Partner

**SURPLUS EQUIPMENT AND FURNISHINGS  
 APRIL 2025**

<b>Quantity</b>	<b>Item</b>	<b>Notes</b>
1	Royal Sovereign FS-SD currency counter	
1	Cumins JetSort coin sorter	
3	2 <sup>nd</sup> floor Service desks	Adult, IT & Teen Services Wilsonart high pressure laminate with Cambria Quartz tops
4	Haworth Reside tables	36" square, located in The Hive
3	TenJam Duraflex foam core stools	Located in The Hive
1	2-drawer filing cabinet	Metal, 29" h x 15" d x 25" w
6	OPAC stands	wood laminate, 24" h x 10 1/2" d x 23 1/2" w
3	Biblomodel Elements A-frame shelving	42"H x 36"W 5 sections, 3 rows high Shelves are 36" W x 10"D 3Form end panels
1	Worden Grand 8-person study tables	(S10 – 1 <sup>st</sup> floor study room)
7	Loewenstein desk chairs	(S10 – 1 <sup>st</sup> floor study room)
1	Dishwasher	Whirlpool, 34"h x 24"w

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

As I get older, well I am 70 my vision is not what it used to be. Could we get the yellow parking spaces well the time at least re painted to make it easier to see.

Thank you very much

E L Hansen

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Your Staff Megan  
is so very helpfull  
Star rating 5

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I was having problems printing  
2 big report - over 200 pages each.

Eddie was very helpful. Was kind  
to me. Proff Professional. what he  
couldn't do he got help to complete.

Eddie is a good asset for the library  
patrons.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Rosario was extremely helpful and a joy to be around. Her experience and diligence never wavered. Her determination to help others does in fact inspire. I hope the perspective I share, highlights the influence Rosario had on my experience. Even when I resigned myself to fate, assuming the worst, Rosario had the strength and will to never lose hope. To believe in someone she never even met, I hope this small ode can represent a fraction of the gratitude from everyone she has helped.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Being lost can be over-whelming, like a ship being tossed about at sea. In the past sailors used light houses to find their way ashore. I couldn't scarcely imagine what that's like, but thanks to Katrina I have a slight idea of how sailors felt. But what does it take, to be the structure to return people to civilization? Knowledge, diligence and humanity. Those are the values I saw today, and thanks to Katrina I'm sure they will be upheld as long as she is present.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

Yabin was able to help me get a big printing job done. Very professional. And very kind.

Let us know how we've served you well, what we should try next, and where we stand to improve. We appreciate your feedback!

I am very pleased with your help in everything you are more than courteous, kind, and respectable man. God bless you and continue to do great things.



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## IMLS Funding Cuts

---

**From** Giannoulis, Alexi <AGiannoulis@ILSOS.GOV>

**Date** Thu 2025-03-27 4:04 PM

**To** Mary Medjo Me Zengue <medjo@addisonlibrary.org>

You don't often get email from agiannoulis@ilsos.gov. [Learn why this is important](#)

**CAUTION:** This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Library Colleagues:

On March 14, President Trump issued an executive order mandating the elimination of seven agencies, including one that funds libraries around the country – the Institute of Museum and Library Services (IMLS).

The executive order, which we believe violates the law, will have detrimental consequences for libraries and the services they offer to Illinoisans across the state. IMLS provides vital grants, resources and initiatives that help our libraries better serve young people, families and communities.

Scores of organizations, including the American Library Association (ALA), the Illinois Library Association (ILA) and other state and local libraries nationwide have spoken out against the executive order, which jeopardizes free educational, reading and literacy programs, internet for those without home access, homework and tutoring assistance and other resources for children, students and adults.

In 2024, the total amount awarded by IMLS to museums, libraries, and archives was \$266.7 million — or just 0.003 percent of the federal budget, and 75 cents per capita.

This executive order runs counter to our values as a society and democracy and will come at a high cost to Illinois families living in underserved and rural areas who don't have access to books and rely on interlibrary sharing agreements as a lifeline for learning.

### **Impact on Illinois:**

Of the \$180 million that the IMLS's Grants to States Program provides to state libraries, the Illinois State Library received \$5.7 million in the fiscal year 2025 – the sixth highest amount of any state. These funds help sustain the operations of all public, school, academic and special libraries and provide essential program funding in targeted areas, particularly underserved areas of the state.

### **Allocation of Funding:**

#### **Statewide Services:**

**\$2.5 million** is allocated to the Illinois Heartland and Reaching Across Illinois Library Systems (RAILS) under the System Area & Per Capita Grant Program. This funding is specifically targeted to facilitate

the delivery of books and library materials to support interlibrary loan services. Last fiscal year, 11 million items were transferred among more than 1,700 public, school, academic, and special libraries in Illinois, which has one of the largest interlibrary sharing programs in the nation. This program is critical to supporting libraries that are dependent on borrowing materials from districts with larger collections and more financial resources.

**\$1.8 million** for a subscription to OCLC's WorldCat Discovery/FirstSearch services. More than 1,000 libraries in Illinois use OCLC services to support their cataloging, inter-library loan program, and information needs. During fiscal year 2024, Illinois libraries conducted nearly 1 million citation searches to serve their library patrons and support their library operations.

**\$166,000** is used by the Illinois Heartland Library System to support the iLEAD online training and leadership portal for all public library trustees in the State.

**\$100,000** for the "Illinois Libraries Present" initiative, which allows over 200 public libraries to afford high-quality online programming for their patrons that would be cost-prohibitive for single libraries to provide on their own.

### **Individual Library Grants:**

**\$526,000** for Project Next Generation, which educates at-risk students and bridges the digital divide, providing access to computers, software, and technologies.

**\$420,000** awarded to the Illinois Department of Corrections (IDOC) for the purchase of library materials and services at 28 state corrections facilities in the state aimed at reducing recidivism.

### **Library Workforce Development:**

**\$111,000** to support continuing education and professional development through grants to the Illinois Library Association that provides library leadership training for public library directors.

### **State Library Operations & Programs:**

**\$80,000** for the State Library's print subscriptions to support reference services and facilitate interlibrary loan/article requests received from other libraries throughout the state.

### **Additional Impacts:**

The IMLS budget also supports funding for the National Leadership Grants for Libraries and the Laura Bush 21st Century Librarian Program, named after the former First Lady. In its most recent allocations for these purposes, IMLS granted **\$2.4 million** to individual libraries, academic institutions, and library consortia in Illinois. These include:

- The American Library Association's collaboration with the Chicago Public Library, the Delaware Association, and the Charleston County Public Library to develop resources that will support literacy services in libraries.
- The University of Illinois Urbana-Champaign and the Public Library Association's effort to train libraries to better illustrate their impact and value through data-driven tools.

### **Call to Action:**

**Raise Awareness:** Librarians and library administrators must make their governing bodies aware of this situation. Public library trustees, school board members, academic trustees, and even corporate officers of our special libraries must fully understand the potential impact on IMLS services to libraries, their patrons and their communities. Library leadership must work to ensure these essential services are sustained for the communities they serve.

**Make Your Voices Heard:** Congressional members must hear the many voices of the library community, including the influential voices in our libraries' governing bodies. Joining with the efforts of the American Library Association and the Illinois Library Association, we urge everyone to reach out and urge lawmakers to restore this critical funding.

Congressional contact information can be found here – [Find Your Members in the U.S. Congress | Congress.gov | Library of Congress](#)

## **Closing:**

Make no mistake, stripping these vital resources threatens the sustainability of libraries and amounts to a disinvestment in an educated and informed society.

As State Librarian, my administration is committed in doing everything possible to protect these essential agencies and prevent any efforts to dismantle and defund them.

The importance of our libraries, librarians and library workers extends far beyond the bookshelf. You play an indispensable role in the communities you serve, fostering lifelong learning and offering invaluable resources, despite these challenging times. You will always have my support.

If you have any questions, please email our State Library Director Greg McCormick at [ISLServices@ilsos.gov](mailto:ISLServices@ilsos.gov).

Sincerely,

Alexi Giannoulas  
Secretary of State & State Librarian

OPINION &gt; EDITORIALS

# Editorial: Leave libraries alone. They more than pay their way.



Eric Phung and his son Ignatius, 1, read a children's book at the Bezazian Library during Uptown's Argyle Lunar New Year Celebration in Chicago on Feb. 8, 2025. (Audrey Richardson/Chicago Tribune)



By **THE EDITORIAL BOARD** | Chicago Tribune

PUBLISHED: April 13, 2025 at 5:00 AM CDT

Our public libraries serve as a great equalizer, offering the chance for anyone — rich and poor alike — to access great novels, nonfiction and literature without spending a dime. Budgetary concerns notwithstanding, throwing library funding into limbo is a terrible idea.

Amid a flurry of executive orders from President Donald Trump creating uncertainty in many corners of our lives, a recent [order](#) targets the Institute of Museum and Library Services, which provides federal funding that supports local libraries.

There's much to support when it comes to identifying wasteful spending — and cutting it.

This is not one of those instances. The IMLS doles out \$267 million in grants to public libraries. This funding pales in comparison with Medicaid and Social Security and countless other federal expenditures. As Illinois Secretary of State Alexi Giannoulias pointed out, it's just 0.003% of federal spending. Eliminating it isn't going to make a dent in America's \$2 trillion deficit.

But it may well put at risk vital services like access to books your library system doesn't have but can obtain from a sister system. And these funds support upkeep for library buildings — a cost libraries struggle on their own to handle.

To be sure, if federal funds dry up, local libraries will continue to function. Those of us who pay property taxes know that residents contribute a fair amount to their local library districts.

Still, it seems to us a priority to keep our nation's libraries strong, especially given our country's worrisome literacy problem. Just a third of American kids can read at grade level. In Illinois, about 20% of adults are illiterate.

The Aurora Public Library District is very concerned about the proposed elimination of the Institute of Museum and Library Services. Executive Director Michaela Haberkern said library users benefit every day from statewide delivery services that are partly funded by the IMLS.

"Everyone deserves a healthy and strong public library, and the elimination of the only federal agency that supports museums and libraries is a disservice to us all," she said.

We agree.

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As one thoughtful reader [pointed out](#) earlier this week, Illinois Attorney General Kwame Raoul is part of a coalition of attorneys general that filed a lawsuit hoping to stop the dismantling of IMLS, and 11 of our 17 members of Congress signed an open letter questioning IMLS' elimination.

Our forebears understood the power of access to knowledge. "An educated citizenry is a vital requisite for our survival as a free people," as Thomas Jefferson put it.

This board wholeheartedly supports the notion of an electorate that can think critically, discerning for themselves when an idea is good and questioning when it's flawed — and being able to explain why. Of course, educated minds will disagree on certain issues, but isn't that the point? Informed opinions from informed people foster open-mindedness and discussion, something that fuels thriving, supportive communities. What we see all too often today is closed-minded, us-versus-them thinking, with many hewing to whatever a political party or leader tells them.

For now, we encourage readers to make use of the libraries in their communities — and read. Now's a great time to check out Susan Orlean's "The Library Book," an engrossing examination of libraries and their role in American society, or Friedrich Hayek's "The Road to Serfdom," a classic warning against tyranny and centralized control.

*Submit a letter, of no more than 400 words, to the editor [here](#) or email [letters@chicagotribune.com](mailto:letters@chicagotribune.com).*

**2025 > April > 13**

OPINION > COMMENTARY

## Stephanie R. Toliver: Don't stay silent. Libraries need support now.



Voters wait in line to cast ballots outside the 44th Ward early voting site at the Merlo Library on West Belmont Avenue on Nov. 1, 2024, in Chicago. (John J. Kim/Chicago Tribune)



By **STEPHANIE R. TOLIVER**

PUBLISHED: March 24, 2025 at 5:00 AM CDT

I remember walking into my local library as a child, breathing in that distinct scent of books and possibility. The tall shelves, the peaceful atmosphere, the librarians who seemed to know exactly what book might capture my imagination. These experiences shaped my understanding of what it means to be part of a community that values knowledge.

Now, these foundational institutions face a serious threat as President Donald Trump has issued an [executive order](#) targeting the Institute of Museum and Library Services (IMLS), the federal agency that provides critical support to libraries nationwide.

The IMLS, with its [annual budget of approximately \\$300 million](#), represents a minuscule fraction of federal spending, yet its impact on communities nationwide is immeasurable. This institution has been the backbone supporting libraries and museums as they adapt to serve the evolving needs of Americans, particularly in underserved communities where access to information and educational resources can be transformative.

This year, there are an estimated [124,903 libraries](#) in the United States, including close to 100,000 school libraries and an estimated 17,278 public libraries. When the pandemic forced many Americans into isolation, libraries pivoted immediately. A [2024 study](#) showed that the IMLS distributed funds to libraries through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

With this money, libraries could meet evolving community needs, including expanding digital services and ensuring communities maintained access to vital information. As many institutions transitioned online, [libraries expanded](#) digital services, added virtual programs and provided resources for those who lost jobs during the upheaval.

Even without national crises, libraries remain steadfast in their commitment to community support. A [Public Library Association survey found](#) that the majority of public libraries offer election services, and almost all libraries have summer reading programs.

More than 75% provide career services, and half have special designations for emergencies, "serving as cooling/warming centers in extreme temperatures, distribution centers during public health emergencies, and/or centers for community members and first responders during disaster recovery."

To be sure, proponents of the executive order may argue that budget constraints necessitate difficult decisions about federal spending priorities. Some may contend that library services could be funded primarily at local levels or through private philanthropy.

This perspective ignores the role that federal support plays in ensuring equitable access to information across all communities, regardless of their tax base or donor networks.

The [digital divide remains a significant barrier](#) for millions of Americans, making physical libraries more essential than ever for those without reliable internet access or digital literacy skills.

The executive order's directive to reduce the IMLS to "the minimum presence and function required by law" isn't a budget cut. It's an assault on the democratic principle that information and cultural resources should be available to all Americans, regardless of geography, economic status or background.

As a former high school English teacher and now a university English educator, I've always believed that libraries represent the best of American values: equal opportunity, community support and the belief that knowledge should be accessible to all.

I've witnessed firsthand how they transform lives: the senior citizen learning digital skills to stay connected with grandchildren, the teenager spending hours in the library because they feel safe, the entrepreneur using library resources to launch a small business, the child discovering the joy of reading during story time.

What makes libraries unique in American society is their unwavering commitment to serving everyone equally. They ask nothing of patrons except curiosity. They demand no payment beyond the promise to return what was borrowed. They exist purely to enrich, inform and connect communities. In return, they ask only for sufficient resources to continue this essential work.

Libraries have always stood ready to help Americans navigate challenges, from economic downturns to technological revolutions to pandemics. They have evolved from simple book repositories to complex community anchors offering job training, digital literacy, civic engagement opportunities and safe spaces for vulnerable populations.

Now is the time to reciprocate this unwavering support. Just as libraries have consistently stood up for the right of every American to access information and opportunity, we must now stand up for them.

It is critical to contact elected representatives, so they receive the input from citizens on support for libraries and opposition to this executive order. It is necessary to share personal stories of how libraries have affected individuals and communities.

It is critical to support local library funding initiatives through advocacy and votes and to visit local library libraries regularly. Support for national organizations such as the American Library Association is also needed as they advocate for library funding at the federal level.

Each time I walk into my local library today, I'm reminded of that first library card and the world it opened for me. By taking action now, it is possible to ensure that future generations will have the same opportunities. By honoring an institution that has defended access to knowledge, opportunity and community for generations, the future is more secure.

Libraries have always had our backs. It's time we had theirs.

*Stephanie R. Toliver is an assistant professor of curriculum and instruction at the University of Illinois Urbana-Champaign and a public voices fellow with The OpEd Project.*

*Submit a letter, of no more than 400 words, to the editor [here](#) or email [letters@chicagotribune.com](mailto:letters@chicagotribune.com).*

**2025 > March > 24**



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## Four Senators Defend IMLS in Bipartisan Letter to Acting Director

The Republican and Democratic lead authors of the 2018 Museum and Library Services Act wrote to IMLS acting director Keith Sonderling to defend congressional appropriations

By Nathalie op de Beeck | Mar 28, 2025

U.S. senators Susan Collins (R–Maine), Kirsten Gillibrand (D–N.Y.), Lisa Murkowski (R–Alaska), and Jack Reed (D–R.I.) have written a letter to Keith Sonderling, acting director of the Institute of Museum and Library Services, reinforcing that “libraries and museums play a vital role in our communities.”

In the March 26 bipartisan memo, the senators identify themselves as the lead authors of the Museum and Library Services Act (MLSA) of 2018, signed into law during the first Trump Administration, and “remind the Administration of its obligation to faithfully execute the provisions of the law as authorized.” Russell Vought, director of the Office of Management and Budget, was copied on the letter.

Noting that Congress appropriated \$294.8 million for IMLS in fiscal year 2024, the senators provided a breakdown of how these 2024 funds were allotted. Of the total amount, more than \$211 million was directed toward libraries and \$83.7 million toward museums. The letter notes that “IMLS grants enable libraries to develop services in every community throughout the nation,” while calling museums “drivers of local economic development” that “support more than 700,000 jobs and contribute \$50 billion annually to the U.S. economy.”

The senators also asserted that IMLS funding should be renewed in accordance with statutory requirements. “We expect that the Administration will implement the Full-Year Continuing Appropriations and Extensions Act of 2025 in a manner consistent with these allocations enacted in Fiscal Year 2024,” they said in the letter. “We also expect that the Administration will allow the IMLS to engage with and support both libraries and museums as Congress intended and as authorized in the MLSA.”

The American Library Association applauded the senators’ defense of federal funding for the IMLS, with a press announcement connected to their Show Up #ForOurLibraries advocacy campaign. ALA president Cindy Hohl thanked the four senators “for acting on a conviction that the vast majority of Americans share: libraries are indispensable to their communities.”

John Chrastka, executive director of advocacy organization EveryLibrary, told *PW* he’s “glad to see Congress stepping up to its oversight role” and focusing on the IMLS’s statutory obligations to its state partners. But he tempered his optimism: “I’m not done waiting for the other shoe to drop.”

A version of this article appeared in the 03/31/2025 issue of *Publishers Weekly* under the headline:



## IMLS Staff Placed on Administrative Leave

By Jim Milliot | Mar 31, 2025

The staff of the  
Institute of

Museum and Library Services has been placed on administrative leave as the Trump administration continues to work toward the elimination of the IMLS “to the maximum extent consistent with applicable law,” per a March 14 executive order. The agency is responsible for distributing federal funding to libraries.

The staff was placed on leave March 31 for 90 days during which time employees will not be permitted to have access to their emails and other job-related tools. According to AFGE Local 30, which represents IMLS employees, the inability of the staff to process applications means that the grant process for this year has ended and that all grants and contracts will likely be suspended and then cancelled. Whether any employees will be allowed to return to work after the 90-day period is unclear. The action does not come as a surprise, as AFGE said in mid-March that it had been notified by DOGE officials that the staff would likely be placed on leave soon.

The looming threat of the elimination of the IMLS had prompted protests from all parts of the library world and led two Democratic and two Republican senators who authored the 2018 Museum and Library Services Act to write a letter to acting IMLS director Keith Sonderling stressing that IMLS funding should be renewed in accordance with statutory requirements.

“We expect that the Administration will implement the Full-Year Continuing Appropriations and Extensions Act of 2025 in a manner consistent with these allocations enacted in Fiscal Year 2024,” the bipartisan letter read, noting that Congress appropriated \$294.8 million for IMLS in the fiscal year 2024.

Prior to the letter from the senators, the National Museum and Library Services Board sent a letter to Sonderling, which characterized “core statutory obligations that are not discretionary” as all programs that have been “authorized by law and funded by Congressional appropriation.”

Reaction to the action taken by DOGE was swift. EveryLibrary Institute, which advocates on behalf of libraries, issued a statement expressing its “deep appreciation and unwavering support for the Institute of Museum and Library Services staff.” Given the important work IMLS is involved with, the statement continued, “we cannot allow IMLS to be dismantled by executive action.”

ALA president Cindy Hohl also offered support to IMLS employees in a statement, stressing that any significant reductions to the staff would undermine the agency’s ability to carry out the programs that have already been approved. “We are exploring all possible policy and legal responses to this order,” Hohl said, adding that the ALA will mobilize library supporters nationwide to return IMLS employees to their jobs. “ALA calls on IMLS Acting Director Keith E. Sonderling to continue funding for IMLS grants and return the staff needed to manage those funds to benefit the American people as mandated by Congress.”

*This story has been updated with further information.*



## POLITICS

# How Federal Funding Cuts to Libraries Could Impact Illinois Communities

[Abena Bediako](#) | April 7, 2025, 7:30 pm

The Institute of Museum and Library Services, or IMLS, provides federal funding to museums and libraries across the country.

That funding is currently in limbo.

Last month, President Donald Trump signed an [executive order](#) to dismantle the agency, resulting in the entire staff being placed on administrative leave.

Some say this move could result in the loss of critical programs and services in every state, especially in rural areas.

Library funding draws 0.003% of the annual federal budget yet has enormous impact in communities nationwide. The IMLS said in 2024 it awarded \$266.7 million to museums, libraries and archives; that makes up just 0.003% of the federal budget, and 75 cents per capita.

“If the funding is removed from public libraries, which are open and free and accessible for everyone, it’s troubling to hear that this action is being taken, especially since just on March 14 the Senate passed and the president signed a continuing resolution for fiscal year 2025 which would provide IMLS funding through September of 2025,” said Cindy Hohl, president of the American Library Association.

The IMLS granted Illinois [\\$5.7 million](#) last year to more than 200 libraries. A large portion of that funding went to the interconnected library delivery service, Reaching Across Illinois Libraries System, or RAILS. The system gives libraries the ability to loan items to other libraries.

“We typically borrow from other libraries through the fiscal year, somewhere around 40,000 items,” said John Fischer, director of Normal Public Library. “We would need to find another source for those items, or another source for funds to accommodate delivery of that type.”

Normal Public Library also received funding for its Project Next Generation programs. The programs reach out to underserved portions of the community, granting children access to learning technology, coding and other STEAM efforts.

Fischer said those underserved communities and rural areas will feel the impact most from the president’s executive order.

“It’s likely true that a rural library budget would limit the number of programs that they can offer their community, programs for seniors, programs for young children, people with disabilities, job seekers, people experiencing homelessness, any service or event that allows them to do outreach or cater or assist those populations in their communities could be limited if the funding for those programs were limited,” Fischer said.

Illinois Attorney General Kwame Raoul and a coalition of 21 attorneys general filed a [lawsuit](#) against the Trump administration to stop the dismantling of three federal agencies that provide services and funding supporting public libraries and museums, workers and minority-owned businesses nationwide.

“The Institute of Museum and Library Services helps to ensure that art, culture, history and literacy are accessible for all,” Raoul said in a statement. “Illegally cutting grants jeopardizes critical library programs across the state that make library materials available to smaller communities and provide education and access to technology for underserved youth. Attempting to dismantle agencies created by Congress is a continuation of this administration’s unconstitutional and unlawful overreach.”

IMLS also provides funding to institutions and universities for literacy research. According to the [National Literacy Institute](#), on average 79% of U.S. adults nationwide were literate in 2024. 21% of adults in the U.S. are illiterate, and 54% of adults have below a sixth-grade literacy level.

Low levels of literacy cost the U.S. up to \$2.2 trillion per year.

According to the American Library Association, more than 77% of rural public libraries are the only source of free public access to computers and the internet in their communities.

“Library services and programs could absolutely be a lifeline bridging that digital divide in rural areas,” Hohl said. “Libraries are here to support literacy of all kinds, and so summer reading and learning programs are coming up every year, and that’s a way that

libraries continue to provide support to students during that summer when their learning could slide.”

Hohl is currently traveling for National Library Week. The American Library Association continues to advocate for IMLS funding across the country in hopes of explaining the importance of libraries.

“This is just a smidge, but this smidge, this drop in the bucket, makes such an impact at the local level,” Fischer said. “This will all come down to the local level if federal funding is cut.”

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# ALA and AFSCME fight White House decision to gut Institute of Museum and Library Services



By AFSCME Staff · Tuesday, April 08, 2025

AFSCME and The American Library Association (ALA) are going to court to challenge the Trump administration's gutting of the Institute of Museum and Library Services.

IMLS is a nonpartisan and independent agency that supports and funds museums and libraries the crucial community services they provide in every state.

[The lawsuit](#), filed on behalf of ALA and AFSCME by Democracy Forward and co-counsel Gair Gallo Eberhard LLP, asks the U.S. District Court in Washington to block the dismantling of the IMLS as directed by a [Trump executive order](#).

The lawsuit comes as AFSCME and ALA commemorate National Library Week. AFSCME, which enables 45,000 cultural workers to secure a voice on the job, represents more library and museum workers than any other union. The ALA is the world's largest library association.

IMLS provides [valuable assistance](#) to libraries and museums nationwide. But it's functionally no more. The administration [has put its entire staff on leave](#).

“Libraries and museums contain our collective history and knowledge, while also providing safe spaces for learning, cultural expression and access to critical public resources,” **said AFSCME President Lee Saunders.** “They represent the heart of our communities, and the cultural workers who keep these institutions running enrich thousands of lives every day.”

“Library workers do everything from helping people apply for jobs to administering life-saving care, all while facing increasing violence on the job. Their work deserves support, not cuts,” Saunders added. “We’re suing to stop the wrongful closure of the Institute of Museum and Library Services and protect this critical resource for our communities.”

ALA President Cindy Hohl struck a similar note.

“Libraries play an important role in our democracy, from preserving history to providing access to government information, advancing literacy and civic engagement, and offering access to a variety of perspectives,” Hohl said.

“These values are worth defending. We will not allow extremists to threaten our democracy by eliminating programs at IMLS and harming the children and communities who rely on libraries and the services and opportunities they provide,” Hohl said.

IMLS was first created and funded by Congress in 1996 and charged with supporting America’s libraries and museums. The agency has had bipartisan support throughout its history, having been reauthorized under the Clinton, George W. Bush, Obama and Trump administrations.

The lawsuit argues that cutting programs at IMLS will violate the law by eliminating programs Congress has provided funding for and directed IMLS to undertake.

Shortly after the executive order was announced, the ALA sent [a letter to the new IMLS acting director](#), warning not to cut any programs at the agency protected by law.

## 'Israelism' screening held at Northbrook Public Library months after free speech controversy

*The original screening was set to take place in September but was canceled after the library demanded thousands in security fees for anticipated protests. First Amendment advocates called the cancellation a clear case of “heckler’s veto.”*

By [Sun-Times staff](#)

Mar 14, 2025, 3:37pm CDT

A documentary critical of Israel’s treatment of Palestinians was screened at the Northbrook Public Library this week, months after the library demanded organizers pay a security fee that the American Civil Liberties Union called unconstitutional.

The library held the screening of “Israelism” Thursday evening without incident, followed by a virtual question and answer session with co-director Erin Axelman, according to screening organizer Anna Tarkov of the Chicagoland Jewish Labor Bund.

Her group had canceled two previous screenings at the library in September and October, she said.

Before the first planned screening, the Chicago Jewish Alliance called on people to email and call the library to protest the event. The library responded by demanding the screening organizer pay \$3,000 for security and insurance.

Free speech advocates called the cancellation a clear case of “heckler’s veto,” which occurs when a speaker is shut down due to the actions of a hostile crowd, the Sun-Times reported in December.

Organizers balked and began looking for another venue, Tarkov said. But the library dropped its security fee requirement after [the American Civil Liberties Union of Illinois sent a letter](#) to library administration questioning the constitutionality of charging security fees in anticipation of protests.

Officers were dispatched at the library Thursday evening as potential crowd control “out of an abundance of caution,” the village of Northbrook said in a statement.

Tarkov called the police presence “intense” and unnecessary.

Police blocked the street in front of the library and closed one of the library's two entrances, Tarkov said. About 30-35 people attended the screening, she said.

Axelman, [in a social media post promoting the screening](#), characterized the event as being "un-canceled." He did not reply to a request for comment.

"After a mass outcry against this attempted cancellation, the Library is reversing course," the film's production team [said in another social media post](#).

The library is reviewing the policy that led it to charge a security fee, according to Kate Hall, the library's executive director. In an email, Hall said the library's board discussed the issue at their January meeting, and the library is pursuing changes to the policy in May. "However, as always we remain committed to the First Amendment right of free speech," Hall said.

The Chicago Jewish Alliance told the Sun-Times in December it was open to attending a screening to discuss the film's ideas. But on Wednesday the group [said in a social media post](#) that it would not attend the screening, which fell on the Jewish holiday Purim.

The organization said it was not satisfied with the Q&A format and would have preferred a formal debate on the film. The group claimed that the film spreads "misinformation."

After the screening, the organization criticized how the debate was framed as a free speech issue.

"This isn't a First Amendment issue — you can stream the film anywhere," the Chicago Jewish Alliance [said in the statement](#). "This is about deliberately provoking Jewish communities with films that incite hostility. They refused to debate us and instead bragged about being on streaming platforms. If your film is so accessible, why the need to force it into Jewish spaces?"

The film's website says it's about "when two young American Jews raised to unconditionally love Israel witness the brutal way Israel treats Palestinians, their lives take sharp left turns."

It won several awards at film festivals in 2023. But the film [sparked renewed controversy](#) in the wake of the Oct. 7, 2023, Hamas attacks on Israel.

Tarkov said she knows several other organizers who have screened similar documentaries, including "Israelism," have not faced such intense public response.

"They haven't had any issues," she said.

# The State of AMERICA'S LIBRARIES

★ ★ ★ A Snapshot of 2024 ★ ★ ★

**TOP TEN MOST  
CHALLENGED BOOKS OF 2024**

PAGE 9

**CENSORSHIP BY THE NUMBERS**

PAGE 10

*Nearly 3 in 4 book challenges are from  
pressure groups or government sources*



# BOOK RÉSUMÉS



Unite  
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## A Free Resource to Fight Censorship in Your Community.

Book Résumés from Unite Against Book Bans is a free tool to assist teachers, librarians, parents, and community members in defending the freedom to read. **Each book résumé details a title's significance and educational value** and is easy to download and print for sharing with administrators, book review committees, and the public at board meetings.



Created in partnership with publishers, librarians, and *School Library Journal*.

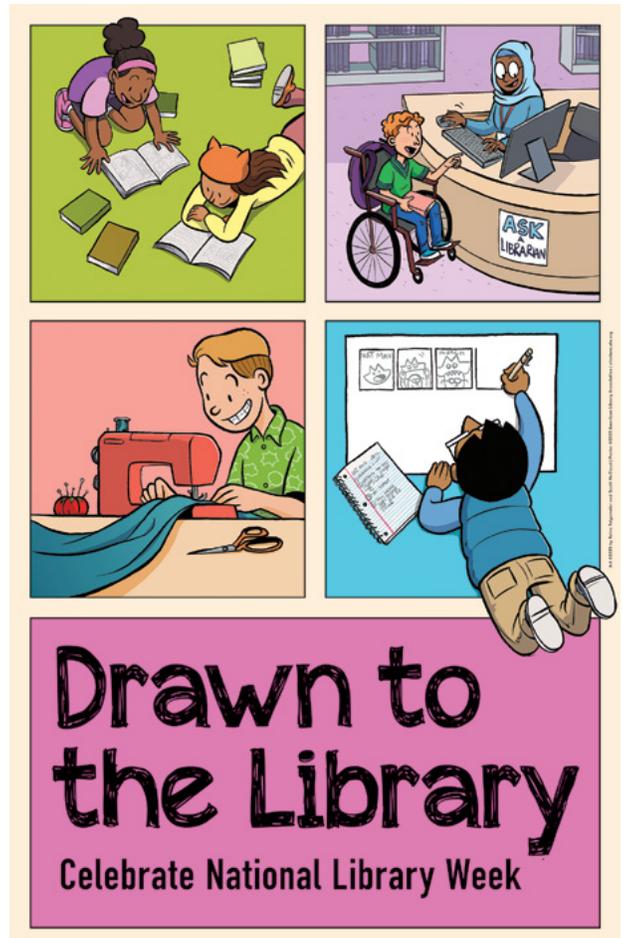
# The State of AMERICA'S LIBRARIES

A Snapshot of 2024

*Produced April 2025*

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ALA's Celebrate National Library Week poster.

## INTRODUCTION

# Libraries Face Challenges But Continue to Serve

by LESLIE BURGER



**A**s I sit down to write this introduction and look back at 2024, it seems like such a long time ago. The State of America's Libraries report is meant to be a snapshot-in-time of the year that's past, and this year's report will cover the great work libraries of all kinds did in the past year.

That will include the lead-up to the election, when the American Library Association teamed up with the League of Women Voters for our Reader. Voter. Ready. campaign, which was picked up at libraries throughout the country. Our libraries worked hard to get the vote out, not for specific candidates, but for people to freely choose their next leaders. That's what democracy is all about.

Before the end of 2024, we had the results of that election. Since then, we learned that the Institute of Museum and Library Services, the only federal funding dedicated to libraries, is slated for elimination and grant funding will be stopped. Library services throughout the U.S. are in jeopardy because of this action. We don't yet know how the rest of 2025 will unfold, but I would be remiss if I didn't acknowledge how much our library world is changing and how quickly. Check out our [#ShowUpForOurLibraries](#) campaign for more information.

But the work of libraries in 2024 is not to be ignored because library professionals continued to lead the way in their communities, and libraries continued to be the bedrock of our country.

Here are three major trends from 2024:

## Censorship

We continued to deal with book bans and adverse legislation, and you'll see that reflected in this report. But we also saw some states working to protect libraries and people showing up for our libraries. Plus, libraries and their communities continued to take advantage of resources on the [Unite Against Book Bans website](#).

## Artificial Intelligence

It's not enough to understand how to use artificial intelligence (AI) in libraries, although the library world continues to do so. Library workers are also busy understanding the ethical issues of using AI, from baked-in biases to copyright. We know libraries of all kinds have always led the way when it comes to technology, and the understanding of AI is top of mind.

## Sustainability

Libraries are playing a bigger role in helping their communities navigate environmental disasters, which are happening with greater intensity and frequency. From wildfires to hurricanes, libraries were there in 2024 with internet, shelter, and information for people who lost everything after climate-related events. In addition to reacting quickly in times of need, libraries are working ahead of tragedy to preserve collections and protect community culture by digitizing collections and strengthening infrastructure.

As always, our libraries are absolutely critical to our communities, our society, and our democracy. They continue to provide hope in dark times, and for that I could not be more grateful. ●



ALA's Banned Books Week poster.

*Leslie Burger is interim executive director of the American Library Association.*

# Don't Believe the Hype! Libraries of All Kinds Remain Essential to Their Communities

by CINDY HOHL



**S**ome headlines might have you believe that all libraries are caught up in the political divide. But surveys show that libraries remain strongly supported by people from both sides. The stories in the news aren't wrong, but the forces that would remove books simply because they are about LGBTQIA+ people or people of color are highly organized pressure groups. Turns out, most people want an educated United States of America, and libraries of all kinds are the purveyors of the services that help everyday Americans live better lives.

Not only do libraries garner wide support in our country, but in my travels and in my own city, people genuinely love their libraries. People speak warmly about their experiences in libraries. And most people aren't even aware of all that libraries provide. They might know about childhood literacy, summer reading programs, and all those books on the shelves. But libraries in the digital age have captured the hearts of people who listen to audiobooks or read digital versions of books on their apps (all you need is a library card!). Many don't know that libraries help people:

- Get a GED
- Apply for jobs
- Start a new business
- Use a 3D printer
- Connect with telehealth services

The list goes on and on. Libraries are the very heart of their communities, and each library tailors its services to its community. Here are a few examples:

## Strong broadband

Tribal libraries are near and dear to my heart. I am a member of the Santee Sioux Nation, and one of our concerns among Indigenous Peoples in our country is strong internet. Working with the American Library Association, we have seen more

libraries benefiting from government programs to provide internet to our Indigenous populations.

## Mental health

Library Media Specialist Diana Haneski has helped survivors at Marjory Stoneman Douglas High School in Parkland, Florida, navigate the trauma of a mass shooting that took the lives of 14 students and three faculty. Haneski, who survived the shooting herself, has become a leader in the community's healing by providing a space in the school library for students to commune with her trained therapy dog, River, or to meditate in the Zen room. Haneski was one of 10 library professionals nationwide recognized early in 2024 with the American Library Association's I Love My Librarian Award.

## Tailoring to a rural community

In Bethel, Alaska, the library serves as a satellite of the University of Alaska Fairbanks and as the community library for this remote city that can only be reached by plane or boat. Kuskokwim Consortium Library Director Theresa Quiner pays close attention to her community's needs, from classes that teach camp cooking and canning to a partnership with local organizations to address homelessness. Quiner was also selected for the I Love My Librarian Award.

Stories like these abound in communities across our nation. It's no wonder that people love and appreciate their libraries. When libraries are threatened, whether by organized groups or by governments withdrawing financial support, we must show up for our libraries. Libraries create welcoming spaces where everyone feels and knows that they belong. Let's ensure they are there for us for years to come. ●

*Cindy Hohl is the 2024-2025 president of the American Library Association and director of policy analysis at Kansas City Public Library.*

# Freedom to Read Continues to Come Under Fire

by DEBORAH CALDWELL-STONE



**B**y any measure, 2024 represented a difficult time for libraries, library workers, and all those who champion the freedom to read. The number of demands to censor and restrict library resources remained at record levels, with 821 attempts to censor library books and materials across all library types reported to ALA's Office for Intellectual Freedom in 2024.

While this is a decrease from 2023, when 1,247 attempts to censor library materials were reported to ALA, it is still the third-highest number of book challenges recorded by ALA's Office for Intellectual Freedom since it began documenting library censorship in 1990.

## Organized censorship campaigns

These demands to remove and restrict books and other library materials are not the result of any grassroots or popular sentiment. The majority of book censorship attempts are now originating from well-funded, organized groups and movements long dedicated to curbing access to information and ideas. Pressure groups, elected officials, board members, and administrators initiated nearly 72% of demands to censor books in school and public libraries. Parents only accounted for 16% of demands to censor books, while less than 5% of reported book challenges were brought by individual library users.

The harms inflicted on our freedom to read by organized censorship campaigns can be seen in the numbers. From 2001–2020, during the two decades prior to the start of the organized censorship campaign, an average of 46 titles were challenged per year by pressure groups, board members, administrators, and elected officials, who brought 2.8% of the total documented challenges. In 2024, these groups targeted 4,190 titles for censorship, 71.6% of the total documented; these were primarily books addressing the lives, experiences, and concerns of LGBTQIA+ persons, or books addressing the

We are witnessing an effort to eliminate entire genres and categories of books from library shelves in pursuit of a larger goal of placing politics and religion over the well-being and education of young people and everyone's right to access and find information in our libraries.

lives, experiences, and concerns of Black persons, Indigenous persons, and persons of color.

## Attacks on those defending freedom

Not reflected in these numbers are the relentless attacks on library workers, educators, and community members who stand up to the censors and defend the freedom to read. These attacks are creating an environment of fear in which library workers are afraid to buy books or report censorship. Barriers to user access grow ever higher, with books under lock and key in "adult only" rooms that require ID to access, held in staff areas and available only upon request, or require parental permission, if the materials they're looking for are even still available.

We are witnessing an effort to eliminate entire genres and categories of books from library shelves in pursuit of a larger goal of placing politics and religion over the well-being and education of young people and everyone's right to access and find information in our libraries. It is impacting our youth and our communities.

- In Virginia, the board of the King George County Schools restricted access to more than 100 titles at the urging of a 76-year-old preacher, who is related to two board members. The books are now under lock and key or kept behind the librarian's desk, and the board has taken control of book selection.
- Nearly 400 books were removed from school libraries in Wilson County, Tennessee, after state legislators adopted a law that barred Tennessee schools from making any books available that "in whole or in part" contain sexual conduct, excess violence, or something that is "patently offensive." As a result, students lost access to many acclaimed works of literature, including Kurt Vonnegut's *Slaughterhouse Five*, John Green's *The Fault in Our Stars*, and Sherman Alexie's *The Absolutely True Diary of a Part-Time Indian*.
- At the Community Library Network in northern Idaho, 140 young adult and non-fiction titles were removed from circulation at the urging of representatives from the organization Clean Books 4 Kids, denying the entire community access to those books.

### State legislation's impact on access

Legislatures in several states support and reinforce the efforts of pressure groups by adopting new laws that are intended to restrict readers' access to disfavored books in libraries and schools. Some of these laws censor books containing broadly defined "sexual content," like Tennessee's "Age-Appropriate Materials Act" and Utah's "Sensitive Materials Act."

Other proposed laws would allow library workers and educators to be criminally prosecuted or susceptible to private

right-of-action lawsuits for simply making books available in the library that a single person deems inappropriate for minors.

Other laws passed in 2024 create regulatory regimes that eliminate or restrict library workers' involvement in developing library collections or institute statewide control of library resources, eliminating local control of community libraries.

The most insidious attack on the freedom to read in 2024 is the coordinated and ongoing effort by several state attorneys general to overturn decades of legal precedent that hold that public libraries are public spaces intended for people's access to information and ideas that operate under the First Amendment. They seek a declaration that libraries and their collections are nothing more than an expression of elected officials' opinions that can be censored at will to deny people access to the ideas and opinions they do not like.

### Courts overturning book ban laws

Fortunately, courts are rejecting the claim that libraries belong to politicians and pressure groups rather than members of the community the libraries serve. Courts are overturning laws that infringe on our freedom to read. Federal courts in Arkansas, Iowa, and Texas have firmly rejected the claim that library users have no First Amendment rights.

Indeed, the federal court in Arkansas permanently barred enforcement of Act 372 (Arkansas' book ban law), holding that it violated the rights of both adult and minor library users. Library users, authors, publishers, and civil liberties groups are similarly challenging book bans and library censorship around the country, with active lawsuits challenging discriminatory book bans in Alabama, Colorado, Florida, Idaho, Iowa, South Carolina, Texas

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*“The work that we’re engaging in, our work defending intellectual freedom, is nowhere near as complicated as rocket science or as high stakes as world domination. It will be hard, but we know it is worth doing, because the freedom to read is also the freedom to question what is out there, the freedom to share knowledge and beauty, and the freedom to dream.”*

– ERIC STROSHANE, MLS

Legislators in California, Illinois, Maryland, Minnesota, New Jersey, and Washington adopted new legislation protecting the freedom to read and the library workers who defend that freedom for their communities. Sixteen other state legislatures are considering similar legislation.

### Some states step in

Legislators who appreciate what libraries do for their communities and who take seriously their duty to protect constitutional liberties, are stepping up as well. Legislators in California, Illinois, Maryland, Minnesota, New Jersey, and Washington adopted new legislation protecting the freedom to read and the library workers who defend that freedom for their communities. Sixteen other state legislatures are considering similar legislation.

### Communities speak out for library workers, educators

At the same time, communities are rejecting the rhetoric of book banners, speaking out on behalf of free speech and standing up for library workers and educators:

- In New Castle, Indiana, dozens turned out to oppose a proposal to remove several books from the middle school library. “Removing or banning books is a slippery slope to government censorship and the erosion of our

country’s commitment to freedom of expression,” said one grandmother. All of the challenged books were retained by the board.

- Nearly 100 residents of Lapeer County, Michigan, turned out to support the library director and staff after rumors of a possible book ban reached the community. Commenters supported a decision to retain challenged books in the library’s collection, insisting that decisions regarding materials in libraries should be left up to the library directors and staff. “A person can decide that they do not want to read a particular book and that they do not want their child to read a particular book,” said one person. “But they cannot decide that an entire community cannot read a particular book.”

### Celebrating library workers

The courageous front-line librarians who stand up for the freedom to read and who stand against book bans are being recognized and celebrated. “The Librarians,” a documentary by director Kim Snyder and producer Sarah Jessica Parker, shines a spotlight on librarians Suzette Baker, Becky Calzada, Carolyn Foote, Martha Hickson, Amanda Jones, Nancy Jo Lambert, and Audrey Wilson-Youngblood, who all persevere in their defense of their users’ freedom to read despite being fired, harassed, stalked, and threatened with jail time.

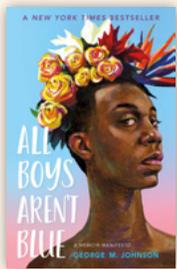
Their commitment to the First Amendment right to receive information and ideas and their brave stand against censorship are the hallmarks of librarianship. Those who work in libraries understand that the official suppression of ideas and opinions harms both individuals and the society they live in and that libraries are fundamental to freedom in the United States. That is why they take on the hard work of protecting the public’s right to access a wide range of materials representing diverse viewpoints and ideas. It is work that will continue in 2025. ●

*Deborah Caldwell-Stone is director of ALA’s Office for Intellectual Freedom.*

# TOP 10 MOST CHALLENGED BOOKS OF 2024

The American Library Association documented **821 attempts to censor** materials and services at libraries, schools, and universities in 2024. The most common reasons for challenges were false claims of illegal obscenity for minors; inclusion of LGBTQIA+ characters or themes; and dealing with topics of race, racism, inclusivity, equity, and social justice. Of the **2,452 unique titles** that were challenged or banned in 2024, here are the top 10 most frequently targeted.

1

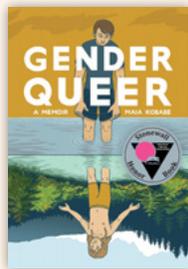


## All Boys Aren't Blue: A Memoir-Manifesto

by George M. Johnson

Why this book matters:  
[bit.ly/allboysBR](http://bit.ly/allboysBR)

2

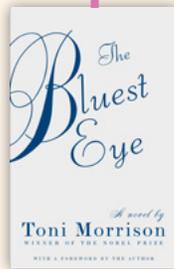


## Gender Queer: A Memoir

by Maia Kobabe

Why this book matters:  
[bit.ly/genderBR](http://bit.ly/genderBR)

3/4



## The Bluest Eye

by Toni Morrison

Why this book matters:  
[bit.ly/bluestBR](http://bit.ly/bluestBR)

5



## Tricks

by Ellen Hopkins

Why this book matters:  
[bit.ly/tricksBR](http://bit.ly/tricksBR)



## The Perks of Being a Wallflower

by Stephen Chbosky

Why this book matters:  
[bit.ly/wallflowerBR](http://bit.ly/wallflowerBR)

6/7



## Looking for Alaska

by John Green

Why this book matters:  
[bit.ly/alaskaBR](http://bit.ly/alaskaBR)



## Me and Earl and the Dying Girl

by Jesse Andrews

Why this book matters:  
[bit.ly/earlBR](http://bit.ly/earlBR)

8/9



## Crank

by Ellen Hopkins

Why this book matters:  
[bit.ly/crankBR](http://bit.ly/crankBR)



## Sold

by Patricia McCormick

Why this book matters:  
[bit.ly/soldBR](http://bit.ly/soldBR)

10



## Flamer

by Mike Curato

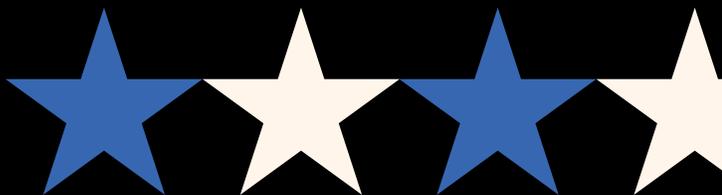
Why this book matters:  
[bit.ly/flamerBR](http://bit.ly/flamerBR)



OFFICE FOR  
Intellectual Freedom  
American Library Association

# CENSORSHIP

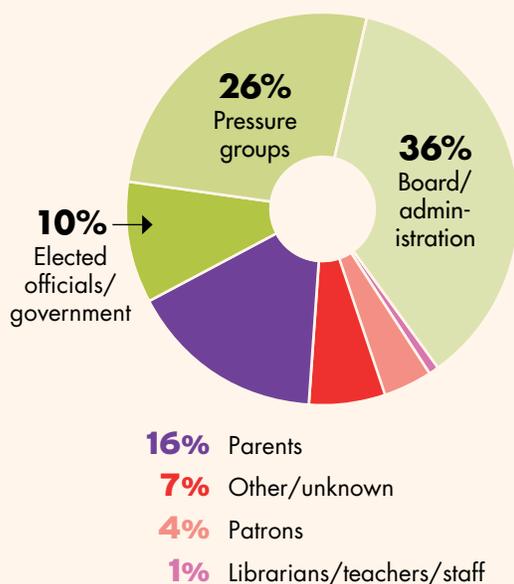
## BY THE NUMBERS



The American Library Association documented another year in an unabating deluge of efforts to censor library materials in 2024, continuing an extremist campaign to suppress access to books that began in 2021. Last year, **2,452 unique titles** were challenged, the third-highest number ever documented by ALA and significantly exceeding the annual average of 273 unique titles over the period from 2001–2020. **Learn more at [ala.org/bbooks](http://ala.org/bbooks).**

### WHO CHALLENGES BOOKS?

Nearly **72% of censorship attempts** in 2024 were initiated by pressure groups and decision makers who have been swayed by them.



Statistics based on 5,813 book challenges.

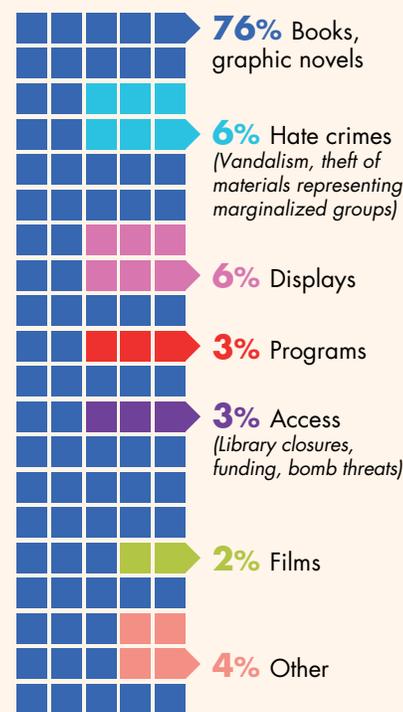
### WHERE DO CHALLENGES TAKE PLACE?



Statistics based on 804 cases with known locations.

### BOOKS AND BEYOND

ALA's Office for Intellectual Freedom tracked **821 censorship attempts** in 2024. Here's the breakdown:



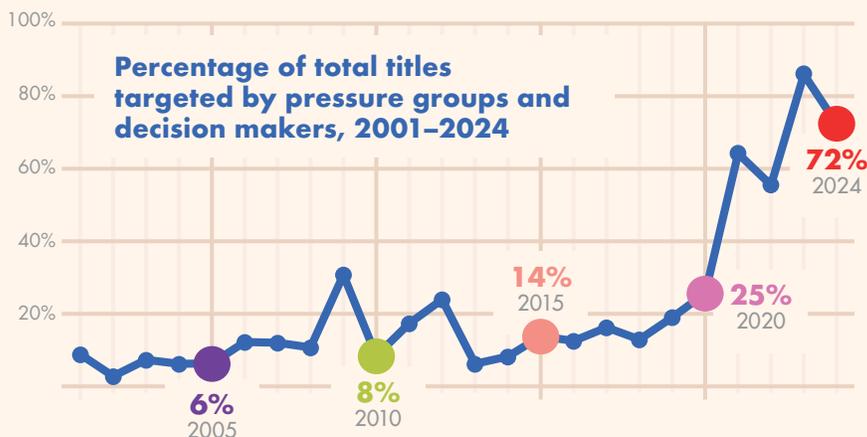
### CENSORSHIP TRENDS

The majority of library censorship can be tied to organized campaigns. Pressure groups and the administrators, board members, and elected officials they influenced targeted 4,190 total titles in 2024. From 2001–2020, this constituency attempted to remove an average of 46 titles per year.

CENSORSHIP  
STATISTICS  
COMPILED BY:



OFFICE FOR  
Intellectual Freedom  
American Library Association



# Welcoming All to the Library

edited by PHIL MOREHART

U pheaval and uncertainty have rocked the library world in recent years, from record book bans and challenges or threats to library workers' lives and livelihoods for simply doing their jobs. But despite it all, librarians soldiered forward and deployed innovative ways to introduce communities and students to everything that the library offers.

## Prioritizing mental health

Public libraries across the US are supporting those in their communities who are seeking help with mental health issues by designating shelves with books that address mental illness, addiction recovery, and other stigmatized topics—materials they intend to give away or don't expect to see returned.

San Francisco Public Library (SFPL) provides free addiction recovery materials through its Read to Recovery program. Staff are trained to use Narcan to reverse opioid overdoses, but with the city in the throes of an addiction crisis, it isn't enough, says Doreen Horstin, manager of SFPL's Park branch.



Doreen Horstin, manager of San Francisco Public Library's Park branch, adds a book to the Read to Recovery shelves, which provide free addiction recovery materials to patrons.

PHOTO: JAIME WONG/SAN FRANCISCO PUBLIC LIBRARY

“We can't just administer Narcan and not do anything else,” Horstin told [American Libraries](#). “We're all about books. That's what we do. It's still the number one service that we offer.”

In 2022, Horstin started expanding the system's collection of addiction recovery materials before connecting with Matt Dorsey, now a member of San Francisco's Board of Supervisors. Dorsey suggested that some people might want to keep and annotate their books, especially workbooks like those published by Alcoholics Anonymous. Together, they [successfully advocated](#) that the city board make these items free for all.

High levels of demand have spurred SFPL to invest heavily in Read to Recovery. Currently, four locations have these no-checkout shelves, and library staffers are working to roll out the initiative to all 28 locations and its Jail and Reentry Services program. Between January 2023 and July 2024, SFPL used almost \$66,000 from its Library Preservation Fund to purchase materials covering a variety of approaches to addiction recovery. Read to Recovery gave away 3,703 recovery-related books in the fiscal year that ended in June 2024.

## Exploring the universe

NASA voyaged a little closer to home when it held a [workshop](#) for Tribal libraries at New Mexico State Library in August 2024.

Facilitated by Christine Shupla and Claire Ratcliffe Adams from the [NASA Science Activation program's NASA@ My Library](#) project and with input from area Tribal libraries, the Co-Design Space Science, Technology, Engineering, and Mathematics (STEM) program explored an array of space-related programming and activities that libraries could adapt, from passive programming to physically engaging activities and even engineering design. Advisors also stressed the need to make the activities culturally relevant for their Tribal communities.

After a crater-creation activity, participants discussed replacing the materials with local materials and incorporating aspects of the local topography and even local art. Throughout the workshop, Shupla and Adams reiterated that the participants' thoughts and input were critical—that they were the keepers of knowledge of their communities and that their voices were respected.

“I like how the instructors were reassuring throughout the session,” said one participant. “Making sure everyone was comfortable and making it feel safe to share ideas.” Another participant said, “I tend to not participate, but observe, because I’m not a scientist. It was awesome (feeling comfortable) to design too!”

The Space Science Institute’s National Center for Interactive Learning, in partnership with the American Library Association (ALA), Cornerstones of Science, Lunar and Planetary Institute, and Education Development Center, leads the NASA@ My Library program.

## Walking for freedom

For the past two years, students at Tom C. Clark High School in San Antonio, Texas, have been able to learn about censorship and freedom-to-read issues thanks to a program initiated by the school librarian. “It’s important for students to be aware of what they have access to,” Lucy Podmore, librarian at Tom C. Clark High School in San Antonio, Texas, [told I Love Libraries](#). Understanding the myriad factors that impact that access, however, can be another story.

So, during Banned Books Week in 2023, Podmore decided to reconsider typical programming and switch to a freedom-to-read perspective—one that could educate students and their families about what goes into decisions affecting library bookshelves. Central to that event was what Podmore dubbed the Freedom Walk, an outdoor path on the school’s campus with interactive stations along the way.



A stop on the Freedom Walk at Tom C. Clark High School in San Antonio, Texas.  
PHOTO: TOM C. CLARK HIGH SCHOOL

Collaborating with social studies teachers to align with curricula, the Freedom Walk occurred in the school’s central courtyard during student lunch periods and was comprised of five interactive stations centered around censorship issues: First Amendment rights, censorship terms, school district collection development and reconsideration policies, books as windows and mirrors, and voter registration/education. The stations gave nearly 500 students the opportunity to reflect and learn about their own experiences with censorship through games and introspective prompts.

In 2024, Tom C. Clark High School received a [Sara Jaffarian Award for Exemplary Humanities Programming](#) for its Freedom Walk initiative. It was the first time the award had been granted to a high school. The \$5,000 award is presented annually by the ALA’s Public Programs Office and is sponsored by ALA’s Cultural Communities Fund in cooperation with the American Association of School Librarians.

The best part about the experience, says Podmore? The students were really getting into it.

“They were asking a lot of questions,” she recalls. “I thought, ‘Holy smokes, they’re interested in this.’”

## Providing access

Georgetown, Delaware, is the county seat of Sussex County and a rural community characterized by numerous farms and agricultural activity. Despite being the hub of county governance, many areas in and around Georgetown lack access to essential internet infrastructure. Even within town limits, some residents either do not have internet access or cannot afford it, creating significant barriers to education, employment, and connectivity in today’s digital world.

Thanks to [Community Connect: Fostering Digital Access](#), a grant program launched by ALA and Capital One that provides rural public libraries with resources and support to assist patrons in establishing and sustaining affordable and high-speed home internet connections, Georgetown Public Library (GPL) was able to give its patrons access to the internet through its hotspot lending program. GPL was one of 30 libraries to receive five Wi-Fi hotspots (including service contracts) and five laptops for lending to patrons. It also received a \$2,000 stipend to support implementing financial capability and digital literacy programs.

Throughout the grant period, GPL circulated their hotspots 122 times and laptops 28 times. Patrons were able to check out hotspots and laptops for up to one week. Those without home internet due to cost or rural location were excited to have access.

“The hotspots seemed to be the biggest success,” a GPL library worker said. “They never sat on our shelves. As soon as they were returned, they were put on the holds shelf for another patron.”

GPL also partnered with a local financial advisor to offer an investing workshop to a local homeschool group as well as a personal finance workshop targeted towards adult patrons. It also offered a computer basics class for Spanish-speaking patrons, which used the Digital Learn curriculum and met on Saturdays for 12 weeks.

“For me this was a very important experience to be able to work in my business and be able to make a document or presentation,” said a GPL patron. “This class has been very important for me and my family.”

## Meeting neurodiverse needs

To fill in service gaps exposed by the COVID-19 pandemic, Warren County (Ky.) Public Library (WCPL) opened four satellite libraries. These one-room, full-service satellites, housed by community partners, are meant to support populations that would otherwise struggle to visit a full-size branch because of socioeconomic, transportation, or other barriers.

Continuing with that outreach, WCPL began working with LifeWorks at Western Kentucky University in Bowling Green, a 28-unit residential community that offers two-year stays for neurodiverse young adults and focuses on independent living and job readiness. WCPL opened a satellite location at the facility—making it the state’s first public library branch dedicated to serving neurodiverse patrons.

Warren County Public Library opened a satellite location at the facility—making it the state’s first public library branch dedicated to serving neurodiverse patrons.



Participants at LifeWorks, a residential community for neurodiverse young adults, hold bags from Warren County (Ky.) Public Library (WCPL). WCPL recently opened a satellite branch at LifeWorks.

PHOTO: WARREN COUNTY (KY.) PUBLIC LIBRARY

Earl Willis, WCPL’s special populations liaison, hosts several programs every week. The satellite is designed to be a sensory-sensitive environment, enabling individuals with autism, ADHD, or other learning differences—who can become overstimulated in crowded public areas—to concentrate on their studies, read a book, or browse digital library resources. With natural light from two large windows and carpet to reduce noise, the space is conducive for learning. Its location away from living spaces and LifeWorks’ main activity area provides a calm place for participants to spend time without distractions.

Because of his decades of library experience, Willis is incredibly familiar with the neurodiverse population and can build strong bonds with LifeWorks participants by being there daily. He provides detailed training sessions on how to access and utilize the library’s services, like Hoopla and Libby, which are enhanced even further by the enrichment activities and social groups he’s created. There are book, poetry, and music clubs where participants can share and learn from others.

Library classes and workshops are offered at a variety of times to accommodate LifeWorks participants’ unique schedules. Additionally, those interested in careers in library services can shadow Willis to learn what it might take for them to also become professional librarians. Several have expressed interest in library work after volunteering with him.

Willis notes that he has already seen a change in the way participants view the library, primarily because the satellite

is less intimidating than a typical library branch. “It’s a more personal experience,” [he told American Libraries](#). “While the public library may not have been a familiar environment before, they now know about the many resources available to them.”

## Creating a sense of place

Northwestern University (NU) in Evanston, Illinois, and the Chicago office of the national nonprofit World Relief work together to offer free summer programming for families who are refugees or seeking asylum. In 2021, after the U.S. military withdrew its final troops from Afghanistan, tens of thousands of Afghan families fled to the U.S. That’s when NU’s Seeley G. Mudd Library (ML), its science and engineering library, joined the partnership, hosting dozens of these families’ children in its makerspace each summer.

The student-named Fun Summer Program encourages participants to gain new academic skills, develop leadership experience, and build connections in their new community. The partnership’s success helped earn ML librarian Ted Quiballo a 2024 I Love My Librarian Award from ALA.

Each summer, nearly 70 students participate in the program. On a typical day, students build mini robots and program their movements with block-based coding, create

On a typical day, students build mini robots and program their movements with block-based coding, create 3D prints, laser-cut name tags, or learn about the intersection between sports and technology.

3D prints, laser-cut name tags, or learn about the intersection between sports and technology through tools like the HomeCourt app, which uses artificial intelligence to record reaction times and helps users practice hand-eye coordination.

The program is facilitated by interns recruited from across Chicago who often share similar cultural, religious, or language backgrounds with the students. The interns are trained in ML’s technologies as well as pedagogical practices that are culturally responsive and support social-emotional learning. For example, after a lesson, students teach what they just learned to one another rather than instructors taking charge. Students and interns engage in joyful moments of play and connect by conversing in Arabic or Dari and discussing their family traditions during Muslim holidays.

“Kids in the program tell their parents how excited they are to go each day,” [wrote Quiballo and Sarah P. Lee](#), a graduate researcher in NU’s Learning Sciences program, in [American Libraries](#). “We hope the students also notice how we center their interests and value their knowledge, skills, and experiences as a form of expertise. We know there isn’t a one-size-fits-all approach to this work, but we lead successfully when we prioritize authentic connections and care.” ●

*Phil Morehart is a communications manager at the American Library Association.*



Ted Quiballo (right), instructional technologies librarian at Northwestern University in Evanston, Illinois, shows interns for World Relief Chicago’s youth summer program how to use a 3D scanner.

CREDIT: NORTHWESTERN UNIVERSITY

# Leveraging Generative AI: A Proactive Approach for Future-Ready Libraries

by LEO S. LO

Imagine a student receiving personalized reading recommendations that ignite a lifelong passion for learning, or a librarian swiftly identifying misinformation to protect their community. Thanks to artificial intelligence (AI), these scenarios are becoming a reality in libraries today.

Over the past two years, libraries have rapidly shifted from cautious exploration to actively integrating AI—particularly generative AI—into their operations. The 2024 [Clarivate global survey](#) found more than 60% of libraries now evaluating or planning AI projects, making AI their top technological priority. This accelerated adoption highlights the urgent need for librarians across all types of institutions to develop AI literacy, enabling them to effectively, ethically, and confidently integrate AI into their daily work.

## Defining AI literacy

I define [AI literacy](#) as “the ability to understand, use, and think critically about AI technologies and their impact on society, ethics, and everyday life.”

AI literacy encompasses technical knowledge of foundational concepts like machine learning and neural networks; ethical awareness to address algorithmic bias, privacy, and accountability; critical thinking to evaluate AI-generated content for accuracy and bias; practical skills for hands-on proficiency with AI tools; and understanding AI’s societal impact on equity, economics, culture, and sustainability.

## Strategic importance of AI literacy in libraries

The strategic importance of AI literacy in libraries is clear. As shown by our [study with Association of Research Libraries](#)

[\(ARL\) library leaders](#) and supported by Clarivate’s findings, libraries have rapidly moved from exploring AI to actively integrating it into their operations. By 2025, nearly one-third of ARL libraries had begun implementing AI, while most continued exploring its uses.

Public libraries view AI as essential for content discovery, operational efficiency, and research support, and school libraries are similarly adopting AI through initiatives like “[LibraryReady.AI](#),” highlighting their commitment to enhancing educational services.

Despite optimism about AI’s potential, libraries face key challenges, including resource gaps for smaller libraries, varied staff attitudes requiring tailored professional development, and the rise of AI-generated misinformation that demands increased ethical vigilance from library professionals.

## The path forward

To successfully navigate these opportunities and address the associated challenges, libraries must prioritize AI literacy through targeted training and accessible professional development, supported by strong internal and external collaborations. By investing in AI literacy, libraries reinforce essential community values like trust, inclusivity, and democratic participation, ensuring their continued relevance and leadership in an increasingly AI-driven world. ●

*Leo S. Lo is dean and professor of the College of University Libraries and Learning Services at the University of New Mexico and President of the Association of College and Research Libraries (ACRL)*

# Investing in libraries' civic and broadband infrastructure in 2024

by SHAWNDA HINES

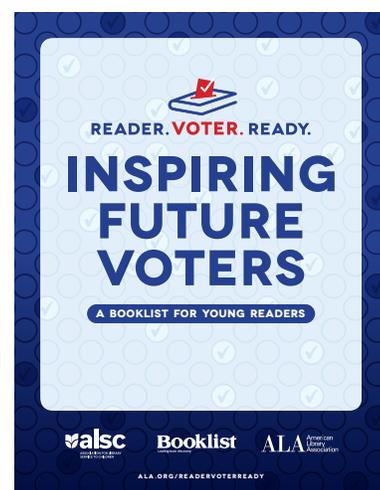
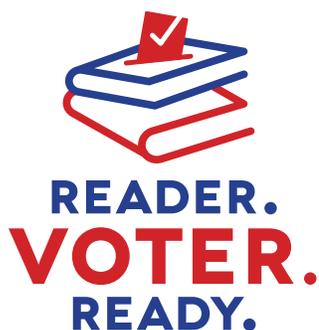


Civic participation was a thrust of library advocacy in the leadup up to the 2024 elections. Voting is one of the greatest privileges and responsibilities of U.S. citizenship, but turnout in national elections is consistently less than two-thirds of eligible voters. As institutions that provide access to information, resources, programs, and public spaces for all, libraries are a cornerstone for civic engagement.

In April 2024, ALA launched the Reader. Voter. Ready. campaign to inform and prepare library workers and supporters to build on this foundation and support voter engagement in the November elections.

As part of this effort, ALA undertook a national

partnership with another trusted local institution: the League of Women Voters. The organizations released a collaboration toolkit for local libraries and leagues and co-hosted live webinars featuring partnerships between local Leagues and public, academic, and school librarians. The Association for Library Service to Children (ALSC) contributed to Reader. Voter. Ready. with the September release of a booklist for young readers, "[Inspiring Future Voters](#)."



Inspiring Future Voters, ALSC's Reader. Voter. Ready. booklist for young readers.

With single-party control of both houses of Congress and the executive branch, ALA is preparing for anticipated cuts in library and education funding for FY2026 in the 119th Congress.

Following the 2024 elections, ALA leaders and staff pivoted to policy analysis in preparation for a second Trump Administration and the 119th Congress. In November, ALA launched a popular semi-monthly, member-exclusive webinar series to inform members of the range of issues and actions expected to arise in 2025.

### White House budget prompts #FundLibraries campaign

Meanwhile, the annual congressional appropriations cycle circled back in March 2024, when the White House presented its budget proposal. The administration's \$30 million recommendation for the Innovative Approaches to Literacy school library program matched the FY 2023 level of support. More disappointing, President Biden recommended [a decrease](#) for the Library Services and Technology Act (LSTA).

Shortly thereafter, ALA launched its #FundLibraries campaign, hosting a congressional fly-in with the Chief Officers of State Library Agencies in Washington, DC. Library advocates responded: In one month, a record 20,000 advocates called on their members of Congress to sign "Dear Appropriator" letters in support of library funding.

As has been the case for years now, all work on congressional funding stalled. House and Senate appropriators provided some indication of their willingness to support library funding through LSTA and [the Innovative Approaches to Literacy \(IAL\) program](#). The House FY2025 spending bill

called for significant cuts in funding for LSTA and the Institute of Museum and Library Services (IMLS)—the largest source of federal funding for America's libraries—while the Senate spending bill called for an increase in LSTA funding.

Congress was unable to enact any final spending bills last year and passed a temporary spending measure (called a Continuing Resolution) to keep the government operating through March 2025, maintaining the funding rate for LSTA at \$211 million and IAL at \$30 million—level with FY24—until work on the final bills is wrapped up.

At press time, Republicans are seeking to move a full-year Continuing Resolution with cuts to some domestic spending, though it's unclear if library funding will be cut. Passage of this proposal is uncertain. With single-party control of both houses of Congress and the executive branch, ALA is preparing for anticipated cuts in library and education funding for FY2026 in the 119th Congress.

### Changes in IMLS leadership

Also in March, IMLS [announced](#) the departure of Director Crosby Kemper following the end of his four-year term. In 2025, President Trump appointed Deputy Secretary of Labor Keith E. Sonderling as Acting Director of IMLS.

### Learn Without Limits E-rate funding

ALA also led efforts to improve another vital source of funding for public libraries and schools—the Federal Communications Commission's (FCC) E-rate program. The Learn Without Limits initiative championed by FCC Chairwoman Jessica Rosenworcel was unveiled at the 2023 ALA Annual Conference and enabled support for a cybersecurity pilot, Wi-Fi on school

Almost half of public libraries (46.9%) currently offer hotspots for patrons to check out—an increase of 14.6 percent since 2020.

buses, and hotspot lending through libraries and schools in 2024.

Almost half of public libraries (46.9%) currently offer hotspots for patrons to check out—an increase of 14.6% since 2020—according to the [2023 Public Library Technology Survey](#), published by the Public Library Association.

“Until everyone has an affordable home internet connection, hotspots are a promising alternative in most communities—and America’s libraries have proven success in lending them,” ALA President Cindy Hohl said.

More than half of all public libraries each year apply for [E-Rate](#) funding to support the broadband capacity needed to serve communities nationwide. Unfortunately, E-Rate is one of four programs within the FCC’s Universal Service Fund (USF) that is being contested in federal courts. In November 2024, the Supreme Court accepted a case challenging the constitutionality of the Universal Service Fund from the Fifth Circuit Court. ALA has filed amicus in support of the E-Rate program and overall Universal Service Fund.

ALA is also showing up for libraries in the courts, where many battles will be fought over the next few years. ALA will monitor and be vigilant, preferably in concert with other major national organizations, and act strategically when warranted.

## White House recognizes libraries’ efforts to save lives from overdose

On October 8, 2024, the White House [recognized](#) the efforts of libraries to save lives from overdose. ALA President Cindy Hohl participated in a discussion of the issue in Washington with Administration officials and national leaders.

ALA is one of more than 250 organizations and businesses that have made voluntary commitments to the White House Challenge to Save Lives from Overdose, a nationwide call-to-

ALA is one of more than 250 organizations and businesses that have made voluntary commitments to the White House Challenge to Save Lives from Overdose, a nationwide call-to-action to stakeholders across all sectors to increase training on, and access to, life-saving opioid overdose reversal medications like naloxone.

action to stakeholders across all sectors to increase training on, and access to, life-saving opioid overdose reversal medications like naloxone.

ALA—led by its division, the Public Library Association—has developed [resources](#) to help libraries respond to the overdose crisis, supported by funding from the IMLS. ●

*Shawnda Hines is deputy director of communications for the American Library Association’s Public Policy and Advocacy Office.*

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## About ALA

The American Library Association (ALA) is the only non-partisan, nonprofit organization dedicated entirely to America's libraries and library professionals. For almost 150 years, ALA has provided resources to inspire library and information professionals to transform their communities through essential programs and services. The ALA serves academic, public, school, government, and special libraries, advocating for the profession and the library's role in enhancing learning and ensuring access to information for all.

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**Letters to the Editor**

# Be sure to make use of local libraries

Posted April 08, 2025 10:59 am

National Library Workers Day is Tuesday, April 8, but every day is a good day to show support for your library.

We're incredibly lucky to have so many high-quality libraries in the Chicago suburbs, especially at a time when libraries across the nation are facing threats to funding and the freedom to read. As of March, the entire staff of the Institute of Museum and Library Services was placed on administrative leave and grants that had been awarded to libraries were suddenly terminated. In Illinois, IMLS grants were used to support the Talking Book and Braille statewide service, provide STEM and coding classes to students and facilitate the delivery of interlibrary loans across the state. We may not feel the impact of lost federal funding as severely in the suburbs, but these cuts will be devastating for many libraries who lack the resources we have in our community.

What can you do to support libraries? Start by contacting your members of Congress to make sure they're fighting to preserve library funding. Follow that by using your library. You can support your library and its staff by checking out both physical and digital materials, attending library programs and letting staff know you appreciate their work.

If it's been a while since you've been to your local library, you're likely to be surprised by everything they have to offer. You might be able to check out museum passes, take a cooking class, participate in a puzzle swap, learn to 3D print, borrow a drill, meet with a small business mentor, enjoy a bilingual storytime with your toddler or even print something last minute when your printer inevitably decides to die on you. Make sure your library card is up to date, swing by your local library and take advantage of the tax dollars that are working hard for you.

Laura Cohen

Mount Prospect



# LACONI

## TRUSTEE BANQUET

Friday, May 30th  
6:00-9:00 pm

The Nineteenth Century Club  
178 Forest Avenue  
Oak Park, IL 60301

The LACONI Trustee Banquet brings together community leaders, donors, and supporters to celebrate our organization's accomplishments and further our mission of providing continuing education for library professionals at all levels and networking opportunities for library trustees. This year, we are thrilled to host a conversation between RAILS Executive Director Monica Harris and acclaimed author Cristina Henríquez.

We recognize the vital role elected and appointed public library trustees play in shaping our communities. In Illinois, libraries are essential hubs for information, education, and resources, promoting lifelong learning and community connection. Our annual banquet is an opportunity to acknowledge advocates for these efforts and their commitment to enriching the lives of Illinois residents.

For additional information and to purchase tickets, visit [laconi.org](http://laconi.org)

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