

# Special Board of Trustees Organizational Meeting

Tuesday, January 13, 2026 4:00 PM

YL 222, 2221 Campus Drive, Concordia, KS 66901

1. **ITEM NO:** 1  
**AGENDA ITEM:** Call to Order  
**ITEM TYPE:**  
**COMMENT:**

2. **ITEM NO.** 2  
**AGENDA ITEM:** Pledge of Allegiance  
**ITEM TYPE:**  
**COMMENT:**

3. **ITEM NO.** 3  
**AGENDA ITEM:** Oath of Office – Will Metcalf  
**ITEM TYPE:**  
**COMMENT:**

4. **ITEM NO.** 4  
**AGENDA ITEM:** Adopt Agenda  
**ITEM TYPE:** Decision  
**COMMENT:**  
Parliamentary rules recommend the adoption of the Agenda.

## **RECOMMENDED ACTION:**

Adopt the Agenda for the January 13, 2026 Board of Trustees meeting.

5. **ITEM NO.** 5  
**AGENDA ITEM:** Consent Agenda  
**ITEM TYPE:** Decision  
**COMMENT:**

- A. Early Retirement Request
- B. Assistant Volleyball Coach

6. **ITEM NO:** 6  
**AGENDA ITEM:** 2026 Board Organizational Meeting  
**ITEM TYPE:** Decision  
**COMMENT:**

- A. Election of Officers

1. Chairman
2. Vice-Chairman
3. Clerk-Secretary
4. Treasurer
- B. Designation of Law Firm
- C. Designation of Depository
- D. Committee Appointments
  1. Delegate to KACCT
  2. Representative to KASB Advocacy Network
  3. Representative to CloudCorp Board of Directors
  4. CCCC Foundation
  5. Board Committees/College Committees
    - a. Audit/Finance
    - b. President's Evaluation/BOT Awards
    - c. Benefits
    - d. Negotiating Team
- E. Set Day, Time, and Place of Board Meetings. The Board of Trustees has been meeting on the fourth Monday of every month at 5:00 pm in Room 257 of the President's Addition for the Regular Board meetings. The fourth Monday of March would fall on the 23rd which is during the Annual HLC Conference, the fourth Monday of May would fall on the 25<sup>th</sup> which is Memorial Day, the fourth Monday of November will fall on November 24<sup>th</sup> which is right before Thanksgiving break, and the fourth Monday of December would fall on the 22<sup>nd</sup> which is during Christmas break. The Administration requests moving the regular Board meeting to March 30<sup>th</sup>, May 18<sup>th</sup>, November 16<sup>th</sup>, and to December 15<sup>th</sup>.

7.

**RECOMMENDED ACTION:** Continue to set the fourth Monday of the month at 5:00 pm in Room 257 of the President's Addition as the regular monthly meeting time except for the May, November, and December meetings which will occur on March 30<sup>th</sup>, May 18<sup>th</sup>, November 16<sup>th</sup>, and December 14<sup>th</sup>.

8. **ITEM NO: 7**  
**AGENDA ITEM: Board Training**  
**ITEM TYPE:**  
**COMMENT:**

**A. KASB - John Rasmussen**

9. **ITEM NO: 8**  
**AGENDA ITEM: Adjournment**  
**ITEM TYPE:**  
**COMMENT:**



**Board of Trustees**  
**Cloud County Community College**  
*Special Board Meeting*  
2026 Organizational Meeting  
**January 13, 2026**

**MISSION**

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

**Cloud County Community College  
Board of Trustees  
January 13, 2026**

ITEM NO:           **1**  
AGENDA ITEM:     Call to Order

ITEM TYPE:

COMMENT:

ITEM NO.           **2**  
AGENDA ITEM:     Pledge of Allegiance

ITEM TYPE:

COMMENT:

ITEM NO.           **3**  
AGENDA ITEM:     Oath of Office – Will Metcalf

ITEM TYPE:

COMMENT:

**Cloud County Community College  
Board of Trustees  
January 13, 2026**

ITEM NO.           **4**

AGENDA ITEM:     Adopt Agenda

ITEM TYPE:         Decision

**COMMENT:**

Parliamentary rules recommend the adoption of the Agenda.

**RECOMMENDED ACTION:**

Adopt the Agenda for the **January 13, 2026** Board of Trustees meeting.

ITEM NO.           **5**

AGENDA ITEM:     Consent Agenda

ITEM TYPE:         Decision

**COMMENT:**

- A. Early Retirement Request
- B. Assistant Volleyball Coach

**Cloud County Community College  
Board of Trustees  
January 13, 2026**

ITEM NO:           **6**

AGENDA ITEM:    2026 Board Organizational Meeting

ITEM TYPE:        Decision

COMMENT:

**A. Election of Officers**

- 1) Chairman
- 2) Vice-Chairman
- 3) Clerk-Secretary
- 4) Treasurer

**B. Designation of Law Firm**

**C. Designation of Depository**

**D. Committee Appointments**

- 1) Delegate to KACCT
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- 3) Representative to CloudCorp Board of Directors
- 4) CCCC Foundation
- 5) Board Committees/College Committees
  - a.        Audit/Finance
  - b.        President's Evaluation/BOT Awards
  - c.        Benefits
  - d.        Negotiating Team

**Cloud County Community College  
Board of Trustees  
January 13, 2026**

ITEM NO: 6

AGENDA ITEM: 2026 Board Organizational Meeting cont.

ITEM TYPE: Decision

COMMENT:

**E. Set Day, Time, and Place of Board Meetings.** The Board of Trustees has been meeting on the fourth Monday of every month at 5:00 pm in Room 257 of the President's Addition for the Regular Board meetings. The fourth Monday of March would fall on the 23<sup>rd</sup> which is during the Annual HLC Conference, the fourth Monday of May would fall on the 25<sup>th</sup> which is Memorial Day, the fourth Monday of November will fall on November 24<sup>th</sup> which is right before Thanksgiving break, and the fourth Monday of December would fall on the 22<sup>nd</sup> which is during Christmas break. The Administration requests moving the regular Board meeting to March 30<sup>th</sup>, May 18<sup>th</sup>, November 16<sup>th</sup>, and to December 14<sup>th</sup>.

**RECOMMENDED ACTION:** Continue to set the fourth Monday of the month at 5:00 pm in Room 257 of the President's Addition as the regular monthly meeting time except for the March, May, November, and December meetings which will occur on May 18<sup>th</sup>, November 16<sup>th</sup>, and December 14<sup>th</sup>.

**Cloud County Community College  
Board of Trustees  
January 13, 2026**

ITEM NO:           **7**

AGENDA ITEM:    Board Training

ITEM TYPE:

COMMENT:

    A. KASB – John Rasmussen

ITEM NO:           **8**

AGENDA ITEM:    Adjournment

ITEM TYPE:

COMMENT:

Assistant Volleyball Coach Position. The Athletic Department the President recommends the appointment of the Assistant Volleyball Coach effective January 15, 2026.

Recommended Action: Approve the appointment of the Assistant Volleyball Coach on a full-time, professional employee contract effective on January 15, 2026.

# Board of Trustees

## 2026 Calendar Overview

### January

- Special BOT Meeting: Organizational Meeting – January 13<sup>th</sup>
- Regular BOT Meeting – January 26<sup>th</sup>

### February

- Regular BOT Meeting – February 23<sup>rd</sup>

### March

- Regular BOT Meeting – March 30<sup>th</sup>

### April

- Regular BOT Meeting – April 27<sup>th</sup>
  - Schedule a Special Meeting for the President's Evaluation in May – if needed
  - Schedule a BOT Retreat and Budget Study Session in June
- Special Meeting for HLC Mock Visit (April 31<sup>st</sup> or May 1<sup>st</sup>)

### May

- Graduation – May 15<sup>th</sup>
- Regular BOT Meeting – May 18<sup>th</sup>
  - Take action on the President's contract

### June

- Special Meeting for BOT Retreat and Budget Study Session
- Regular BOT Meeting – June 22<sup>nd</sup>

### July

- Regular BOT Meeting – July 27<sup>th</sup>
  - Date given for RNR Hearing and Budget Hearing

### August

- Regular BOT Meeting – August 24<sup>th</sup>
  - Authorize Publishing Notice of RNR Hearing and Budget Hearing

## **September**

- Special Meeting for RNR Hearing and Budget Hearing
- Special Meeting for HLC Visit (September 21<sup>st</sup> or 22<sup>nd</sup>)
- Regular BOT Meeting – September 28<sup>th</sup>
  - Schedule Study Session for Tuition, Fees, and Housing Rates

## **October**

- Regular BOT Meeting – October 26<sup>th</sup>
  - Study Session for Tuition, Fees, and Housing Rates

## **November**

- Regular BOT Meeting – November 16<sup>th</sup>

## **December**

- Regular BOT Meeting – December 14<sup>th</sup>
  - Schedule Organizational Meeting in January

# January 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
				<i>Christmas Break</i> <i>College Closed</i>		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19 <i>MLK Day</i>	20	21	22	23	24
	<i>College Closed</i>					
25	26 <i>BOT Mtg</i>	27	28	29	30	31
	<i>organizational mtg</i>					

# February 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16 Presidents Day	17	18	19	20	21
	College Closed					
22	23 BOT Mtg	24	25	26	27	28

# March 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
	<i>Spring Break College Closed</i>					
22	23	24	25	26	27	28
29	<b>30</b> BOT Mtg	31				

# April 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3 Good Friday College Closed	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1 HLC Mock Visit	
	<ul style="list-style-type: none"> <li>• schedule special mtg for Presidents Eval - if needed.</li> <li>• schedule BOT Retreat + Budget Study Session in June.</li> <li>• special mtg for HLC Mock Visit (30<sup>th</sup> or 1<sup>st</sup>)</li> </ul>					

# May 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				30	1	2
				HLC Mock Visit		
3	4	5	6	7	8	9
10	11	12	13	14	15	16
						16
					Graduation	
17	18 BOT Mtg	19	20	21	22	23
24	25 Memorial Day	26	27	28	29 Summer work schedule	30
	College Closed				College Closed	
31	<ul style="list-style-type: none"> <li>• special mtg for HLC Mock Visit (30<sup>th</sup> or 1<sup>st</sup>)</li> <li>• Take action on the Presidents contract.</li> </ul>					

# June 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5 Summer work schedule  College Closed	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22 BOT Mtg	23	24	25	26	27
28	29	30				
	*Special mtg for BOT Retreat + Budget Study Session.					

# July 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3 Summer work schedule College Closed	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 BOT Mtg	28	29	30	31	
	• Date given for RNR Hearing + Budget Hearing.					

# August 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24 BOT Mtg	25	26	27	28	29
30	31	• Authorize publishing notice of RNR + Budget Hearings.				

# September 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7 Labor Day College Closed	8	9	10	11	12
13	14	15	16	17	18	19
20	21 HLC Visit	22	23	24	25	26
27	28 BOT Mtg	29	30			
	<ul style="list-style-type: none"> <li>• Special mtg for RNR + Budget Hearings.</li> <li>• special mtg for HLC visit (21st or 22nd).</li> <li>• schedule study session for Tuition, Fees, + Housing Rates.</li> </ul>					

# October 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26 BOT Mtg	27	28	29	30	31
	• Study Session for Tuition, Fees, + Housing Rates.					

# November 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11 Veterans Day <i>College Closed</i>	12	13	14
15	16 BOT Mtg	17	18	19	20	21
22	23	24	25	26	27	28
29	30		<i>Thanksgiving Break College Closed</i>			

# December 2026

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8	9	10	11	12
	<i>Finals Week</i>					
13	14 BOT Mtg	15	16	17	18	19
20	21	22	23	24	25	26
	<i>Christmas Break College Closed</i>					
27	28	29	30	31		
	<i>• schedule organizational mtg in January.</i>					