

Special Board of Trustees Meeting

Thursday, June 27, 2024 7:30 AM

President's Office, 2221 Campus Drive, Concordia, KS 66901

1. **ITEM NO:** 1
AGENDA ITEM: Call to Order
ITEM TYPE:
COMMENT:

2. **ITEM NO.** 2
AGENDA ITEM: Pledge of Allegiance
ITEM TYPE:
COMMENT:

3. **ITEM NO.** 3
AGENDA ITEM: Poll Board Members to Waive
the Statutory Two-Day Notice of a Special Meeting
ITEM TYPE:
COMMENT:

4. **ITEM NO.** 4
AGENDA ITEM: Adopt Agenda
ITEM TYPE: Decision
COMMENT:
Parliamentary rules recommend the adoption of the
Agenda.

RECOMMENDED ACTION:
Adopt the Agenda for the June 27, 2024 Board of
Trustees meeting.

5. **ITEM NO.** 5
AGENDA ITEM: Consent Agenda
ITEM TYPE: Decision
COMMENT:

A. Personnel
1) Assistant Softball Coach

6. **ITEM NO:** 6
AGENDA ITEM: Action Items
ITEM TYPE: Decision
COMMENT:

A. Approval of College Property, Liability, etc. & Worker's Compensation Insurance for FY2024-2025

7. RECOMMENDED ACTION: Approve the insurance coverage through Conrade Insurance Group for college property, general liability, business automobile, educator's legal liability, cyber, crime, and excess liability in the amount of \$504,527.46 and \$42,718.00 through First Dakota Indemnity for worker's compensation insurance coverage for FY25 and authorize payment from the college's General Fund.

8.	ITEM NO:	7
	AGENDA ITEM:	Adjournment
	ITEM TYPE:	
	<u>COMMENT:</u>	

Board of Trustees
Cloud County Community College

June 27, 2024
7:30 AM

Special Board Meeting

MISSION

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

**Cloud County Community College
Board of Trustees
June 27, 2024**

ITEM NO: **1**

AGENDA ITEM: Call to Order – 2:00 pm

ITEM TYPE:

COMMENT:

ITEM NO. **2**

AGENDA ITEM: Pledge of Allegiance

ITEM TYPE:

COMMENT:

ITEM NO. **3**

AGENDA ITEM: Poll Board Members to Waive the Statutory Two-Day Notice of
a Special Meeting

ITEM TYPE:

COMMENT:

ITEM NO. **4**

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the **June 27, 2024** Board of Trustees meeting.

**Cloud County Community College
Board of Trustees
June 27, 2024**

ITEM NO. **5**

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

 A. Personnel

 1) Assistant Softball Coach

ITEM NO: **6**

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

 A. Approval of College Property, Liability, etc. & Worker's Compensation Insurance for FY2024-2025

RECOMMEDED ACTION: Approve the insurance coverage through Conrade Insurance Group for college property, general liability, business automobile, educator's legal liability, cyber, crime, and excess liability in the amount of \$504,527.46 and \$42,718.00 through First Dakota Indemnity for worker's compensation insurance coverage for FY25 and authorize payment from the college's General Fund.

ITEM NO: **7**

AGENDA ITEM: Adjournment

ITEM TYPE:

COMMENT:

Cloud County Community College
BOARD OF TRUSTEES
Special Meeting Outline
for **June 27, 2024**

Meeting Place: President's Office

Time: **7:30 AM**

- I. Call to Order
- II. Pledge of Allegiance
- III. Poll Board Members to Waive the Statutory Two-Day Notice of a Special Meeting
- IV. Adopt the Agenda
- V. Consent Agenda
 - A. Assistant Softball Coach
- VI. Action Items
 - A. Approval of College Property, Liability, etc. & Worker's Compensation Insurance for FY24-25
- VII. Adjournment

Next Meeting: **July 22, 2024**

MISSION STATEMENT

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

Assistant Softball Coach Position. The Search Committee and the President recommends the appointment of the Assistant Softball Coach effective July 1, 2024.

Recommended Action: Approve the appointment of the Assistant Softball Coach on a full-time, professional services employee contract effective on July 1, 2024.

Morgan Russell

Salina – 785-787-4356 – morussell19@gmail.com

Objective	To gain more worldly experience, lead/develop a team, and to continue to learn daily
Experience	<p>Softball Camp Coach Darryl Hoelting, Salina, Ks <i>May 2017-2019</i> Assistant in conducting a softball fundamentals camp for players 8u-16u. Appointed as head assistant and specialized in hitting and catching.</p> <p>Score Keeper City of Salina, Salina, Ks <i>May 2017 – July 2017</i> Kept record of softball games from 8u-16u softball as well as adult league softball.</p> <p>Tutor Barton Community College, Great Bend, Ks August 2017- December 2018 Assisted students in completing college level math and science assignments.</p> <p>Umpire City of Salina, Salina, Ks <i>May 2018 – July 2021</i> Conducted field of play as a field official and behind the plate official. Required to have complete knowledge of ASA and IFA rules for 8u-16u Softball</p> <p>Service and Operations Associate Assistant Manager Kohls, Salina, Ks Kohl's Olathe, Ks <i>May 2017 – January 2023</i></p>

	<p>Navigated difficult situations with all types of customers using knowledge of systems and problem solving. Required to be a self-starter in completing a task list for the day. Obtained, packaged and labeled orders to be shipped.</p> <p>Being a manager, I learned how to better manage a team. I delegated tasks the best I saw fit to achieve company standards.</p> <p>Assistant Coach Highland Community College, Highland, Ks <i>January 2023 – June 2024</i></p> <p>Specialized in catching and hitting while gaining experience as a pitching coach. Curated individual lessons for all types of hitters. Managed the team's social media page to highlight the athlete's efforts and attract potential recruits. Participated in off-site showcase camps to recruit and attract athletes.</p> <p>While being a part of this staff I learned how to best balance out my counterparts by bringing my own touch and fulfill the team's need of energy and direction.</p>
Education	<p>Bachelor of Arts in Psychology and Religion Bethany College, Lindsborg, Ks 2017- May 2021 GPA 3.49</p> <p>High School Diploma Salina High School South, Salina, Ks May 2017 3.8 GPA, Student Council, National Honors Society, Renaissance Student, Kansas Honor Scholar</p>
Activities	<p>Salina High School South Softball Kurt Wolf and Darryl Hoelting, Salina, Ks 2013-2017 2016: Most Improved player, 2017: Most Valuable Player, Best Teammate, Leadership, Tied HR single-season record (9)</p> <p>Bethany College Softball Laura Moreno and Gregory Cary, Lindsborg, Ks 2018-2021 2020: Led team in doubles, #25 in NAIA in RBI's, Started all 24 games. 2021: 4th place at NAIA World Series</p>
Leadership, Honors, and Awards.	<p>Wichita State Leadership Conference 2016 National Students Leadership Conference Alumni, 2016 Health & Medicine Program Salina High School South Softball Leadership Award, 2017 Salina High School South Softball Best Teammate Award, 2016 National Honors Society, 2017</p>

Memorandum

To: Board of Trustees

From: Caesar Wood, Vice President for Administrative Services

CC: Amber Knoettgen, President

Date: 6/27/2024

Re: Approval of College Property, Liability, etc. & Worker's Compensation Insurance for FY 2024-2025

Cloud County Community College has been part of the IMA Higher Education consortium, which acts as the college's local agent/broker to provide competitive insurance options. IMA can leverage the risk exposure of multiple colleges in Kansas to provide increased coverage at more reasonable rates. Recently, the property insurance market has become unstable for the education sector the last two years and has seen significant premium increases.

Due to the limitations and/lack of options through IMA, the college contacted other vendors for competitive rates and to ensure the college is covered for the current value of property. Conrade Insurance group offered the option of joining the Kansas Insurance Cooperative for Schools (KICS), which is a consortium of K-12 and higher education institutions to receive competitive pricing and comparisons for insurance coverage. This group is comprised of 97 members, including USD333, and several Kansas community colleges, such as Barton, NCK Tech, Colby, and Pratt. KICS submitted an alternative option to be a part of another group that offers the college a value \$500,000,000 loss limit of coverage and allows for a reasonable deductible of \$500,000. The college will also gain additional coverage it hasn't previously had for law enforcement liability and pollution liability, which covers items such as asbestos.

The following local insurance agencies were given the opportunity but declined due to the risks and short time frame: Shelter insurance, Dragastin Agency, State Farm, and Iron Insurance Partners (already affiliated with the KICS group).

Cloud County's overall premium this year reflects an overall increase of \$278,143 and a \$5,277 increase in workman's comp from last year. The recent losses of building and property damage claims and an increase in workers' compensation losses have been attributed to the overall increase in this year's premium.

Below is a summary of renewal premiums for college property, general liability, business automobile, crime, educator's legal liability, excess liability, cyber liability, and worker's compensation insurance coverage for the 2024-2025 fiscal year, effective July 1, 2024.

College Insurance 5-year Comparison (Property, Liability, etc.)

Year:	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025 IMA	2024-2025 Conrade
PREMIUM:						
Property	\$52,956	\$73,493	\$79,354	\$118,568	\$423,354	\$452,470.47
General Liability	\$16,137	\$18,275	\$11,619	\$11,520	\$13,786	
Business Auto	\$50,543	\$48,127	\$48,834	\$51,274	\$59,150	\$7,724.40
Educators Legal Liability	\$13,915	\$3,089	\$15,087	\$15,421	\$20,537	\$3,504.15
Excess Liability	\$7,017	\$11,613	\$10,122	\$10,347	\$10,911	\$25,535.56
Fee	\$6,000	\$0	0	0	0	0
Inland Marine	0	0	\$8,555	\$8,555	\$8,310	0
SUBTOTAL BASE:	\$146,568	\$154,597	\$173,571	\$215,685	\$536,048	\$489,234.58
Option: Crime	\$576	\$576	\$1,807	\$1,466	\$1,400	\$640.98
Option: Cyber Liability	\$4,929	\$4,929	\$6,050	\$9,233	\$11,861	\$7,769.29
Pollution- new Crisis Protection-new	0	0	0	0	0	\$2,063.09 \$4,819.52
SUBTOTAL OPTIONS:	\$5,505	\$5,505	\$7,857	\$10,699	\$13,261	\$15,292.88
TOTAL PREMIUM	\$115,035	\$157,578	\$162,454	\$226,384	\$549,309	\$504,527.46
Deductible (General)	\$25,000	\$50,000	\$25,000	\$25,000	4%	\$500,000
Deductible (Auto)	\$500/\$500	\$500/\$500	\$1,000/\$1000 \$3,000/\$3,000 \$5,000/\$5,000	\$1,000	\$1,000	\$1,000
NAME OF INSURER:	IMA (MHEC & Wright Specialty)	IMA (MHEC & Wright Specialty)	IMA (Philadelphia & HANOVER)	IMA (Philadelphia & HANOVER)	IMA (BEAZLEY & HANOVER)	CONRADE (Gallagher and KICS group)

Worker's Compensation

Year:	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025 IMA	2024-2025 Conrade
<u>PREMIUM:</u>						
<u>Worker's Compensation</u>	\$57,700	\$66,696	\$26,770	\$37,441	\$46,713	\$42,718
Deductible	\$1,000	\$1,000	\$500	\$500	\$500	\$500
<u>NAME OF INSURER:</u>	IMA (Hartford)	IMA (Hartford)	Encova	Encova	Encova	First Dakota Indemnity

Total Comparison **\$596,022** **\$547,245.46**

RECOMMENDED ACTION: Approve the insurance coverage through Conrade Insurance Group for college property, general liability, business automobile, educator's legal liability, cyber, crime, and excess liability in the amount of \$504,527.46 and \$42,718 through First Dakota Indemnity for worker's compensation insurance coverage for FY25 and authorize payment from the college's General Fund.