

## **Board of Trustees Meeting**

Tuesday, October 24, 2023 5:00 PM

President's Addition Room 257, 2221 Campus Drive, Concordia, KS 66901

1. **ITEM NO:**                   **1**  
**AGENDA ITEM:**       **Call to Order – 5:00 pm**  
**ITEM TYPE:**  
**COMMENT:**

2. **ITEM NO:**                   **2**  
**AGENDA ITEM:**       **Moment of Silence for Lee Gale**  
**ITEM TYPE:**  
**COMMENT:**

3. **ITEM NO.**                   **3**  
**AGENDA ITEM:**       **Pledge of Allegiance**  
**ITEM TYPE:**  
**COMMENT:**

4. **ITEM NO.**                   **4**  
**AGENDA ITEM:**       **Adopt Agenda**  
**ITEM TYPE:**           **Decision**  
**COMMENT:**

**Parliamentary rules recommend the adoption of the Agenda.**

**RECOMMENDED ACTION:**  
**Adopt the Agenda for the October 24, 2023 Board of Trustees meeting.**

5. **ITEM NO.**                   **5**  
**AGENDA ITEM:**       **Guests' Comments**  
**ITEM TYPE:**  
**COMMENT:**

6. **ITEM NO:**                   **6**  
**AGENDA ITEM:**       **Introductions and Highlights**  
**ITEM TYPE:**  
**COMMENT:**

**A. Student Activities Board**

- B. Student Senate**
- C. Student Ambassadors**
- D. Resident Assistants**

**7. ITEM NO: 7**

**AGENDA ITEM: Consent Agenda**

**ITEM TYPE: Decision**

**COMMENT:**

**A. Approval of Minutes of the September 26, 2023 meeting. The minutes of the regular meeting of September 26, 2023 are enclosed.**

**B. Treasurer's Report. The Treasurer's Report as of September 30, 2023 shows a balance of \$19,819,213.72 at Central National Bank.**

**C. Purchasing and Payment of Claims. The purchase orders are enclosed or are available from the Clerk of the Board.**

**1) The A List**

**2) The B List**

**D. Personnel**

**1) Admissions Counselor at the Geary County Campus**

**E. Policy Approval**

**1) Policy D12 - Copyright and Fair Use**

**RECOMMENDED ACTION:**

**Approve the items included in the Consent Agenda as presented.**

**8. ITEM NO. 8**

**AGENDA ITEM: Reports**

**ITEM TYPE: Information**

**COMMENT:**

- A. President's Message
- B. Interim Vice President for Academic Affairs
- C. Vice President for Administrative Services
- D. Vice President for Student Services
- E. Meetings Trustees Attended

9. **ITEM NO: 9**  
**AGENDA ITEM: Discussion Items**  
**ITEM TYPE: Discussion**  
**COMMENT:**  
**A. Policy C20 - Personal Relationships**

10. **ITEM NO: 10**  
**AGENDA ITEM: Action Items**  
**ITEM TYPE: Decision**  
**COMMENT:**  
**A. Rejection of the Digital Billboard on Highway 81 and Lincoln Drive**  
**RECOMMENDED ACTION: Reject the bids from Apple One Media in the amount of 4292,260, and from Schurle Signs, Inc, in the amount of \$492,475.13.**

**B. Approval for Welding Equipment in the Technical Education and Innovation Center**  
**RECOMMENDED ACTION: Approve the bid from Lampton Welding Company, Inc. in the amount of \$116,920.00 and authorize payment from Fund 63 - Building Fund.**

**C. Approval of the CDL trucks at the Technical Education and Innovation Center**  
**RECOMMENDED ACTION: Approve the bid for Kenworth in the amount of \$119,300.00 and**

**authorize payment from Fund 63 - Building Fund.**

**11. ITEM NO: 11**  
**AGENDA ITEM: Other**  
**ITEM TYPE:**  
**COMMENT:**

**12. ITEM NO: 12**  
**AGENDA ITEM: Executive Session**  
**ITEM TYPE: Executive Session**  
**COMMENT:**

**13. ITEM NO: 13**  
**AGENDA ITEM: Adjournment**  
**ITEM TYPE:**  
**COMMENT:**

**14. ITEM NO: 14**  
**AGENDA ITEM: Study Session**  
**ITEM TYPE:**  
**COMMENT:**  
**A. Tuition, Fees, and Housing Rates for**  
**AY2024-2025**

# Memorandum

**To:** Board of Trustees

**From:** Caesar Wood, Vice President for Administrative Services

**CC:** Amber Knoettgen, President

**Date:** 10/24/2023

**Re:** Rejection of the Digital Billboard on Highway 81 and Lincoln Drive

Cloud County Community College intends to purchase and display a digital billboard on college-owned land at 2420 Lincoln Drive, which is adjacent to Highway 81. The digital billboard will be used to market and advertise college information to help with student enrollment and advertisement for all college events. In addition, the college is partnering with North Central Kansas Medical Center, which will use the billboard to display medical information and share vital hospital news with the local community.

The City of Concordia's Planning Commission, the Board of Zoning Appeals, and the City Commission all approved the digital billboard as of August 16, 2023. The approval of the zoning change and digital billboard permit allows the college to build the proposed sign at the designated location (see below).

Cloud County Community College and North Central Kansas Medical Center will sign a Memorandum of Understanding (MOU) to split the costs of this digital billboard.

This bid was advertised on the College website, and The Advertiser on August 16, 2023. The sealed bids were opened Monday, August 30, 2023, at 3:30 p.m.

The Administration recommends rejecting the bid proposals after notification from the City of Concordia that there are further KDOT approvals and specification requirements needed.

<u>Vendor</u>	<u>Bid</u>
<u>Apple One Media</u> <u>1828 M Street, Belleville, KS 66935</u>	<u>\$292,260.00</u>
<u>Schurle Signs, Inc</u> <u>P.O. Box 514</u> <u>Lawrence, KS 66044</u>	<u>\$492,475.13</u>

**RECOMMENDED ACTION:** Reject the bids from Apple One Media in the amount of \$292,260, and from Schurle Signs, Inc. in the amount of \$492,475.13.

# Concordia, KS



**Legend**

- Major Highway
  - US Highway
  - State Highway
- E911 Road
- E911 Address Point
- Parcel
- Parcel Number/Acres
- Corporate Limit
- Section
- County Boundary

*Notes Proposed tract to be rezoned for billboard.*

270.0 0 135.00 270.0 Feet

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.  
THIS MAP IS NOT TO BE USED FOR NAVIGATION

# Memorandum

**To:** Board of Trustees

**From:** Caesar Wood, Vice President for Administrative Services

**CC:** Amber Knoettgen, President

**Date:** 10/24/2023

**Re:** Approval for Welding Equipment in the Technical Education and Innovation Center

Cloud County Community College intends to purchase welders for the new welding program being offered in the Technical Education and Innovation Center. The welders will have the ability of AC/DC, GMAW, SMAW, FCAW, and GTAW at 300 amps to offer all the necessary welding skills needed in the workforce industry. The Power Wave 300c user interface helps maximize arc time and allows operators of all skill levels to focus more on making great welds.

These welders will offer students hands-on learning and active participation for essential skills needed in the local workforce. The welders should be delivered by May 2024 in time to coordinate installation and testing in the new facility. These types of welders are commonly used in industry and the early exposure in the classroom will lead to successful students entering the welding workforce. The administration recommends approving the bid from Lampton Welding Supply Company, Inc.

This bid was advertised on the College website on October 6, and the Advertiser on October 11, 2023. The sealed bids were opened Wednesday, October 18, 2023, at 3:30 p.m.

<u>Vendor</u>	<u>Bid</u>
<u>Lampton Welding Supply Company, Inc</u> <u>109 South Broadway</u> <u>Salina, KS 67401</u>	<u>\$116,920.00</u>
<u>Matheson</u> <u>100 East Avenue</u> <u>Salina, KS 67401</u>	<u>\$124,995.00</u>

**RECOMMENDED ACTION:** Approve the bid from Lampton Welding Company, Inc. in the amount of \$116,920.00 and authorize payment from Fund 63 – Building Fund.



# Memorandum

**To:** Board of Trustees

**From:** Caesar Wood, Vice President for Administrative Services

**CC:** Amber Knoettgen, President

**Date:** 10/24/2023

**Re:** Approval of CDL trucks at the Technical Education and Innovation Center

Cloud County Community College intends to purchase two (2) heavy-duty sleeper trucks to be used for instruction at the GCC campus and at the Technical Education and Innovation Center at the Concordia campus. These vehicles will be used to teach students at both campuses the necessary skills in the CDL industry. The truck driving industry is in high demand for CDL certified drivers that can enter the workforce immediately.

These trucks will offer students hands-on learning and active participation for the essential skills needed to be a certified CDL driver. The large cabs allow for multiple students and instructor access in the vehicle, proper instruction, and supervision during driving times.

These types of truck are commonly used in the industry and the early exposure in the classroom will lead to successful students entering the CDL workforce. The administration recommends approving the bid received from Kenworth.

This bid was advertised on the College website on October 6, and the Advertiser on October 11, 2023. The sealed bids were opened Wednesday, October 18, 2023, at 3:40 p.m.

<u>Vendor</u>	<u>Bid</u>
<u>Kenworth</u> <u>5115 North Broadway</u> <u>Wichita, KS 67219</u>	<u>\$119,300.00</u>  <u>Includes the remainder of 7-year</u> <u>warranty/700,000-mile factory warranty</u> <u>covering listed major components.</u>

**RECOMMENDED ACTION:** Approve the bid from Kenworth in the amount of \$119,300.00 and authorize payment from Fund 63 – Building Fund.

