

ILLINOIS EASTERN COMMUNITY COLLEGES

BOARD OF TRUSTEES

IECC Board of Trustees Meeting

Tuesday, August 18, 2026



Location:

**Banquet Room - Olney Central College
305 N. West Street
Olney, IL 62450**

Meeting – 6:15 p.m.

The mission of Illinois Eastern Community College District 529 is to deliver exceptional education and services to improve the lives of our students and to strengthen our communities.

**Illinois Eastern Community Colleges
Board Agenda**

**Tuesday, August 18, 2026
6:15 p.m.**

**Banquet Room - Olney Central College
305 N. West Street
Olney, IL 62450**

- | | | |
|---------------------------------------|-------------------------|----|
| 1. Call to Order & Roll Call | Chairman Carter | |
| 2. Welcome from the Chair | Chairman Carter | |
| 3. Recognition of Visitors and Guests | President Simpson | |
| A. Visitors and Guests | | |
| B. IECCEA Representative | | |
| 4. Public Comments | | |
| 5. Reports | | |
| A. Trustees | | |
| B. Chancellor | | |
| 6. Approval of Consent Agenda | Interim Chancellor Robb | |
| A. Disposition of Minutes | | 5 |
| B. PREVAIL MOU | | 10 |
| C. SAFE MOU | | 14 |
| D. FY '26 Program Review | | 19 |

E.	Telecommunications Course Fee		20
F.	Apprenticeship Fee Removal		21
G.	IECC/USI Clinical Education Agreement		22
H.	Affiliation Agreements		31
i.	Peak Physical Therapy & Wellness		32
ii.	ROE #12 Storybrooke Pre-K		36
7.	Action on Items Removed from Consent Agenda	Interim Chancellor Robb	
8.	Policy First Reading (and Possible Approval)	Interim Chancellor Robb	
A.	Policy 400.4 Holiday Leave and Benefit Non-Bargaining Unit		40
9.	Policy Second Reading	Interim Chancellor Robb	
10.	Staff Recommendations for Approval		
A.	Appointment of Board Audit Committee	Interim Chancellor Robb	45
B.	FY '27 Tentative Budget	Interim Chancellor Robb	46
C.	Authorization to Dispose of Real Property at FCC	Interim Chancellor Robb	49

D.	Bid Exception NetApp FAS2750 Storage System Purchase	Interim Chancellor Robb	53
11.	Bid Committee Report	Interim Chancellor Robb	
A.	None.		
12.	District Finance	Mr. Hawkins	
A.	Financial Report		54
B.	Approval of Financial Obligations		
13.	Executive Session	Interim Chancellor Robb	
A.	2(c)(1) Employment/Appointment Matters		
B.	2(c)(2) Collective Negotiating Matters		
C.	2(c)(12) Litigation		
14.	Approval of Executive Session Minutes	Interim Chancellor Robb	
15.	Approval of Personnel Report	Mrs. McDowell	63
16.	Litigation	Interim Chancellor Robb	
17.	Adjournment		

1. Call to Order & Roll Call -

Susan Batchelor:	Present
Roger Browning:	Present
Gary Carter:	Present
Esther Cha:	Present
Samantha Coomer (Student Trustee):	Present
Brenda Culver:	Present
John McLaughlin:	Present
Jan Ridgely:	Present

Present: 7, Absent: 0.

(Note: In accordance with Board of Trustees Policy No. 100.4, the student trustee shall have an advisory vote, to be recorded in the Board Minutes. The advisory vote may not be counted in declaring a motion to have passed or failed.)

Also present at this meeting, in addition to trustees:

Cathy Robb, Interim Chancellor, Vice Chancellor of Academic Affairs
Sharmila Kakac, FCC President & Vice Chancellor of Business & Industry

Chris Simpson, OCC President & Vice Chancellor of Business Operations
Matt Fowler, WVC President & Vice Chancellor of Student Affairs
Ryan Hawkins Chief Financial Officer/Treasurer
Andrea McDowell, Executive Director of Human Resources
Paul Tait, Chief Information Officer
Sonja Holtz, Board Secretary

2. Welcome from the Chair – Chairman Carter welcomed all who were present for the meeting.

3. Recognition of Visitors and Guests

3.A. Visitors and Guests – Nixie Hnetkovsky, Bobby Moyes & Tina Lindley

3.B. IECCEA Representative – Nixie Hnetkovsky reported that faculty is ready for the Fall semester.

4. Public Comments - None

5. Filling a Board Vacancy – Esther Cha was seated as Trustee to fill the Board vacancy.

6. Election of Secretary Pro Tempore

Motion to elect Susan Batchelor as Secretary Pro Tempore. This motion, made by Roger Browning and seconded by Jan Ridgely, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

7. Reports

7.A. Trustees – Chairman Carter extended congratulations to Jorri VanDyke, former Student Trustee, for being crowned Miss Richland County Fair Queen.

7.B. Chancellor – Dr. Robb provided an update on summer activities and preparations for the upcoming academic year. She reported that Dr. Taylor and his wife visited the District Office on July 7th, and preparations are underway for his first day on August 17th. Enrollment currently stands at approximately 1,710 students, which is 5.3% below last fall but 6.5% higher than two years ago. The Marketing team is developing a new webpage to help students explore meta-majors and academic programs. Work on the OCC Science project is progressing, with a target of having the space open and ready during the week of September 14th. Dr. Robb also provided updates on the Operational Plan, emphasizing continuous improvement, a consistent student experience across all four campuses, and a student-first initiative. One SEPC Leadership Retreat has been held, with another scheduled for July 29th.

8. Approval of Consent Agenda

Motion to approve consent agenda as presented. This motion, made by John McLaughlin and seconded by Brenda Culver, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

8.A. Disposition of Minutes – Open meeting minutes as prepared for the regular meeting held on June 16, 2026.

8.B. Affiliation Agreements – Interim Chancellor Robb recommended approval of the affiliation agreements with the following:

8.B.i. Deaconess Illinois Crossroads, Inc.

8.B.ii. Hamilton Memorial Hospital

8.B.iii. Harsha Behavioral Center

8.B.iv. White County Ambulance

9. Action on Items Removed from Consent Agenda - None

10. Policy First Reading (and Possible Approval)

10.A. None.

11. Policy Second Reading

11.A. None.

12. Staff Recommendations for Approval

12.A. Bid Exception Under 805/3-27.1(1) — Systran Polaris

Motion to approve the purchase of the Systran Polaris HOT Model 1 Process Operations Trainer as a strategic academic and workforce development investment. This motion, made by Roger Browning and seconded by Jan Ridgely, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea

Yea: 7, Nay: 0

12.B. Agreement Renewal - Instructure, Inc.

Motion to approve a one-year renewal agreement with Instructure, Inc. for Canvas LMS and Canvas Studio for the period July 1, 2026 through June 30, 2027. This motion, made by Susan Batchelor and seconded by John McLaughlin, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea

Yea: 7, Nay: 0

12.C. Approval of Chancellor Vehicle Lease-Purchase Agreement

Motion to authorize the Treasurer to execute all related purchase and financing documents for the acquisition of a 2026 Ram 1500 Limited Crew Cab 4x4 through a three-year tax-exempt lease-purchase agreement at a total acquisition cost of approximately \$68,469. The vehicle will be a district owned vehicle for the incoming Chancellor. This motion, made by Roger Browning and seconded by Susan Batchelor, Carried.

John McLaughlin: Nay, Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, Jan Ridgely: Yea

Yea: 7, Nay: 1

John McLaughlin: Nay

13. Bid Committee Report

13.A. WVC Tennis Courts

Motion to approve the bid from Kieffer Brothers Construction Company for a total of \$807,782 for the expansion of tennis courts at Wabash Valley College. This motion, made by Roger Browning and seconded by John McLaughlin, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea

Yea: 7, Nay: 0

14. District Finance

14.A. Financial Report

14.B. Approval of Financial Obligations

Motion to approve payment of district obligations for July 2026 in the total amount of \$2,151,651.24. This motion, made by Jan Ridgely and seconded by Susan Batchelor, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely:

Yea

Yea: 7, Nay: 0

15. Executive Session

Motion to enter executive session under OMA 2(c)1 Employment/Appointment Matters & 2(c)2 Collective Negotiating Matters at 7:09 p.m. This motion, made by Brenda Culver and seconded by Susan Batchelor, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

Motion to exit the executive session at 7:32 p.m. This motion, made by Brenda Culver and seconded by Susan Batchelor, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

16. Approval of Executive Session Minutes

Motion to approve the executive session minutes of the regular meeting held on June 16, 2026. This motion, made by Susan Batchelor and seconded by Brenda Culver, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

17. Approval of Personnel Report

400.1 Employment of Personnel

1. Marsha Foshee, Math Instructor, OCC, Academic Affairs effective August 12, 2026
2. Laura Nead, Math Instructor, WVC, Academic Affairs effective August 12, 2026
3. James Sigler, STEM Dean of Instruction, WVC, Academic Affairs effective July 27, 2026
4. Stewart Cramer, Director of Performing Arts, LTC effective July 27, 2026
5. Paul Manhart, Custodian, LTC effective July 27, 2026
6. Theresa Thacker, Custodian, LTC effective July 27, 2026

400.2 Voluntary Separation Incentive Program Acceptance

1. Lori Barger, Information Specialist, DO effective December 31, 2026
2. Cris Costantino, Research Data Analyst, DO effective August 30, 2026
3. Julie Courtney, Student Support Specialist, LTC, Student Affairs effective August 30, 2026

4. Eva Fatheree, Coordinator of Curricular Reporting and Articulation, OCC, Academic Affairs effective December 31, 2026
5. Jeff Gumbel, Manager of Web, Online, and Integration Systems, DO effective August 30, 2026
6. Steve Patberg, Registrar, WVC, Student Affairs effective December 31, 2026
7. Dave Wingert, Systems Administrator, DO effective December 31, 2026

400.3 Resignation Ratification(s)

1. Jack Knittle, Math Instructor, WVC, Academic Affairs effective August 4, 2026
2. Danyelle Ayres, Director of ICAPS and Instruction and Transition, FCC, Institutional Outreach effective June 30, 2026
3. Jesus Gonzalez, Head Men's & Women's Soccer Coach, LTC effective July 15, 2026

Motion to approve the personnel report as presented. This motion, made by Samantha Coomer (Student Trustee) and seconded by Brenda Culver, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

18. Litigation - None

19. Adjournment

Motion to adjourn at 7:36 p.m. This motion, made by Esther Cha and seconded by Susan Batchelor, Carried.

Susan Batchelor: Yea, Roger Browning: Yea, Gary Carter: Yea, Esther Cha: Yea, Samantha Coomer (Student Trustee): Yea, Brenda Culver: Yea, John McLaughlin: Yea, Jan Ridgely: Yea
Yea: 7, Nay: 0

Approved: Chairman: _____

Secretary: _____

MEMORANDUM

TO: Board of Trustees

FROM: Cathy Robb

DATE: August 18, 2026

RE: PREVAIL Memorandum of Understanding

As required by the Preventing Sexual Violence in Higher Education Act, and referenced in IECC Policy and Procedure 100.31, IECC must have confidential advisors available to a student or employee who experiences sexual violence, should they choose to seek their services.

A confidential advisor is an individual with specialized training who can provide emergency and ongoing support to survivors of sexual violence. IECC wishes to enter into Memorandum of Understanding with Prevail Illinois, a not-for-profit corporation, Robinson, Illinois, to provide this service as necessary at the Lincoln Trail College (LTC), Olney Central College (OCC), and Wabash Valley College (WVC) campuses. There is no cost to IECC for the services provided by PREVAIL.

The Board's approval of this Memorandum of Understanding is requested.

CR/mf

Attachments

MEMORANDUM OF UNDERSTANDING

BETWEEN

PREVAIL ILLINOIS

and

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529

This agreement is made by and between Prevail Illinois, a not-for-profit corporation, with primary offices located at - 825 18th Street, Suite 409, Charleston IL 61920 and Illinois Eastern Community Colleges (herein after called higher education institution). This agreement is in effect from August 1, 2026 through July 31, 2027. Said parties respectively do hereby agree as follows:

Section I: Definitions

Survivor: a student who has experienced sexual violence, dating violence, or stalking while enrolled in higher education.

Offenders: A student who has been accused or convicted of perpetrating sexual assault/violence. Prevail Illinois does not work with offenders.

Confidential Advisor: a person who provides emergency and ongoing support to student survivors, who has completed 40 hours of training on sexual violence and completes 6 additional hours of training on sexual violence annually.

Comprehensive Policy: a policy created and implemented by a higher education institution to address student allegations of sexual violence, domestic violence, dating violence, and stalking. The components of this policy are outlined in the Preventing Sexual Violence in Higher Education Act, Public Act 099-0426.

Section II: Description of Services

All services to survivors, provided by Prevail Illinois will be within the guidelines of the Preventing Sexual Violence in Higher Education Act 110 ILCS 155/1-99 and within the bounds of the Confidentiality of Statements made to Rape Crisis Personnel 735 ILCS 5/8-802.1. This includes providing 24 hour emergency support, as well as facilitating ongoing support related to the institution's administrative processes on handling sexual violence, domestic violence, dating violence or stalking, providing information and support on reporting to law enforcement agency with jurisdiction over the matter, seeking emergency medical treatment, campus support services or community support services outside of Prevail Illinois (when necessary) and information on protective orders. Prevail Illinois will provide this service in a manner that protects the student's privacy and rights under the law. Note: Prevail Illinois does not directly provide services for domestic violence; however, Prevail Illinois will refer any survivors of such to the appropriate community-based domestic violence support agency. Prevail Illinois also does not provide services to anyone accused or convicted of perpetrating sexual assault/violence.

Section III: Prevail Illinois Services and Responsibilities

1. A Prevail Illinois advocate/crisis counselor (hereinafter referred to as Advocate) who has attended a 40 hour training on sexual violence and received required training by ICASA will

be on-call to provide telephone crisis counseling and advocacy for any survivor as defined by this agreement. These services will be available 7 days a week, 24 hours a day. The Institution's designated liaison (named in Section V) will be provide the survivor with the contact information of the 24-hour Prevail Illinois hotline. Upon receiving a request from the survivor for Prevail Illinois services through the hotline, a call is made to the Prevail Illinois advocate on call. Upon receiving the call, the Prevail Illinois advocate will respond to the request over the phone within 15 minutes.

2. The following services may be provided by the Advocate: crisis counseling, information on campus administration process, interim protective measures, local hospital and law enforcement information, information on victim's rights, referrals to services for on campus support and other outside community organizations and appropriate follow-up services. A phone call will be made to the survivor within 24 hours of the requests made by the survivor.
3. If the student is within the 9-county area Prevail Illinois serves (Coles, Crawford, Cumberland, southern Clark, Edwards, Jasper, Lawrence, Richland, and Wabash) the Prevail Illinois advocate can assist with accompaniment to a police station, administrative hearings, or court proceedings. Accompaniment to Hospital ER rooms is also provided. Appropriate referrals will be made after an assessment is completed.
4. Prevail Illinois will provide counseling/advocacy services in accordance with the policies of Illinois Coalition Against Sexual Assault (ICASA) community-based sexual assault crisis centers.
5. Provide the Institution with brochures and literature on how to contact Prevail Illinois in addition to Prevail Illinois services and their role as Confidential Advisors to the Institution.
6. Provide the Institution with as-needed support and assistance in ensuring compliance with Preventing Sexual Violence in Higher Education Act, including but not limited to consultation; drafting or reviewing of comprehensive policies to address sexual violence; informational notices to students; curriculum development of student workshops on sexual violence; as well as answering questions related to student disclosures and needed faculty support.
7. Provide Institution with an aggregated report of calls originating from the Institution's students, with basic non-identifying information on a scheduled basis. Information will only be provided within the bounds of the Confidentiality of Statements Made to Rape Crisis Personnel 735 ILCS 5/8-802.1.

Section IV: The Institution's Services and Responsibilities

Regarding linkage to crisis intervention services for student survivors, the Institution will:

1. Ensure students have knowledge of Prevail Illinois hotline number and how to call immediately for assistance. Prevail Illinois will provide support to any student survivor of sexual violence regardless of gender or age. The obligation to make a confidential advisor available to all students is outlined in the Preventing Sexual Violence in Higher Education Act.
2. Provide Prevail Illinois with up-to-date information on the Institution's comprehensive policy on preventing sexual violence. This includes but is not limited to information on the

administrative processes, campus reporting options, interim protective measures, accommodations, complaint resolution procedures and Title IX Coordinator contact information.

3. Provide Prevail Illinois with information on campus support services such as counseling and onsite medical services, if applicable.
4. Adhere to all aspects of the Preventing Sexual Violence in Higher Education Act, including but not limited to allowing Prevail Illinois to liaise with necessary campus authorities to secure interim protective measures and accommodations for the survivor.
5. Schedule annual training for any employee of higher education institution who is involved in the receipt of a student report of a reported incident of sexual violence, domestic violence, dating violence or stalking, the referral or provision of services to a survivor, or any campus complaint resolution procedure that results from an alleged incident of sexual violence, domestic violence, dating violence or stalking. Training will include topics relating to and serving survivors of sexual assault and survivor-centered trauma informed response.

Section V: Additional Considerations

Both the Institution and Prevail Illinois will designate liaisons to maintain communication between both parties. These liaisons must have access to statistical information regarding services to survivors and be in a position to make decisions should there be a question about policy, procedure, or clarification regarding the roles of Prevail Illinois or the Institution.

The liaison for the Institution is:

Name: Libby McVicker
Title: Program Director of Grants & Compliance
Phone: 618-393-3491
Email: mcvickero@iecc.edu

The Liaison for Prevail Illinois is:

Name: Ky Newsome
Title: Executive Director
Phone: 217-348-5033
Email: ky.newsome@prevailil.org

Agreed:

By: Prevail Illinois

Name: Ky Newsome
Title: Executive Director

By: Institution

Name: _____
Title: _____

MEMORANDUM

TO: Board of Trustees
FROM: Cathy Robb
DATE: August 18, 2026
RE: SAFE Memorandum of Understanding

As required by the Preventing Sexual Violence in Higher Education Act, and referenced in IECC Policy and Procedure 100.31, IECC must have confidential advisors available to a student or employee who experiences sexual violence, should they choose to seek their services.

A confidential advisor is an individual with specialized training who can provide emergency and ongoing support to survivors of sexual violence. IECC wishes to enter into a Memorandum of Understanding with Sexual Assault and Family Emergencies (SAFE), a not-for-profit corporation, Vandalia, Illinois, to provide this service as necessary at the Frontier Community College (FCC) campus. There is no cost to IECC for the services provided by SAFE.

The Board's approval of this Memorandum of Understanding is requested.

CR/mf

Attachments

MEMORANDUM OF UNDERSTANDING
BETWEEN
SEXUAL ASSAULT AND FAMILY EMERGENCIES

and

ILLINOIS EASTERN COMMUNITY COLLEGES, DISTRICT #529

This agreement is made by and between Sexual Assault and Family Emergencies (herein after called SAFE) a not-for-profit corporation, with primary offices located at 1410 Sunset Drive, Suite G, Vandalia, Illinois 62471 and Illinois Eastern Community Colleges (herein after called higher education institution). This agreement is in effect from August 1, 2026 through July 31, 2027. Said parties respectively do hereby agree as follows:

Section I: Definitions

Survivor: a student who has experienced sexual violence, dating violence or stalking while enrolled in higher education.

Confidential Advisor: a person, contracted by a higher education institution to provide emergency and ongoing support to student survivors, who has completed 40 hours of training on sexual violence and completes 6 additional hours of training on sexual violence annually.

Comprehensive Policy: a policy created and implemented by a higher education institution to address student allegations of sexual violence, domestic violence, dating violence, and stalking. The components of this policy are outlined in the Preventing Sexual Violence in Higher Education Act, Public Act 099-0426.

Section II: Description of Services

All services to survivors, provided by SAFE will be within the guidelines of the Preventing Sexual Violence in Higher Education Act 110 ILCS 155/1-99 and within the bounds of the Confidentiality of Statements made to Rape Crisis Personnel 735 ILCS 5/8-802.1. This includes providing 24-hour emergency support, as well as facilitating ongoing support related to the institution's administrative processes on handling sexual violence, dating violence or stalking, providing information and support on reporting to law enforcement agency with jurisdiction over the matter, seeking emergency medical treatment, campus support services or community support services outside of SAFE (when necessary) and information on protective orders. SAFE will provide this service in a manner that protects the student's privacy and rights under the law. Note: SAFE does not directly provide services for domestic violence.-In situations involving domestic violence, Safe will provide immediate support and will refer the individual to the appropriate community-based domestic violence agency.

Section III: SAFE Services and Responsibilities

1. A SAFE advocate/crisis counselor (hereinafter referred to as Advocate) who has attended a 40-hour training on sexual violence and received required training by ICASA will be on-call to provide telephone crisis counseling and advocacy for any survivor as defined by this agreement. These services will be available 7 days a week, 24 hours a day. The Institution's designated liaison (named in Section V) will be provided the contact information of the 24-hour SAFE hotline. Upon receiving a request for SAFE services through the hotline a call is made to the SAFE advocate on call. Upon receiving the call, the SAFE advocate will respond to the request over the phone within 15 minutes.
2. The following services may be provided by the Advocate: crisis counseling, information on campus administration process, interim protective measures, local hospital and law enforcement information, information on victim's rights, referrals to services for on campus support and other outside community organizations and appropriate follow-up services. A phone call will be made to the survivor within 24 hours of the requests made.
3. If the student is within the 11-county area SAFE serves the SAFE advocate can assist with accompaniment to a police station, administrative hearings, or court proceedings. Accompaniment to Hospital ER rooms is also provided. Appropriate referrals will be made after an assessment is completed.
4. SAFE will provide counseling/advocacy services in accordance with the policies of Illinois Coalition Against Sexual Assault (ICASA) community-based sexual assault crisis centers.
5. Provide the Institution with brochures and literature on how to contact SAFE in addition to SAFE services and their role as Confidential Advisors to the Institution.
6. Provide the Institution with as-needed support and assistance in ensuring compliance with Preventing Sexual Violence in Higher Education Act, including but not limited to consultation; drafting or reviewing of comprehensive policies to address sexual violence; informational notices to students; curriculum development of student workshops on sexual violence; as well as answering questions related to student disclosures and needed faculty support.
7. Provide Institution with an aggregated report of calls originating from the Institution's students, with basic non-identifying information on a scheduled basis. Information will only be provided within the bounds of the Confidentiality of Statements Made to Rape Crisis Personnel 735 ILCS 5/8-802.1.

Section IV: The Institution's Services and Responsibilities

Regarding linkage to crisis intervention services for student survivors, the Institution will:

1. Ensure students have knowledge of SAFE hotline number and how to call immediately for assistance. SAFE will provide support to any student survivor of sexual violence regardless of gender or age. The obligation to make a confidential advisor available to all students is outlined in the Preventing Sexual Violence in Higher Education Act.

2. Provide SAFE with up-to-date information on the Institution's comprehensive policy on preventing sexual violence. This includes but is not limited to information on the administrative processes, campus reporting options, interim protective measures, accommodations, complaint resolution procedures and Title IX Coordinator contact information.
3. Provide SAFE with information on campus support services such as counseling and onsite medical services, if applicable.
4. Adhere to all aspects of the Preventing Sexual Violence in Higher Education Act, including but not limited to allowing SAFE to liaise with necessary campus authorities to secure interim protective measures and accommodations for the survivor.
5. Schedule annual training for any employee of higher education institution who is involved in the receipt of a student report of an alleged incident of sexual violence, domestic violence, dating violence or stalking, the referral or provision of services to a survivor, or any campus complaint resolution procedure that results from an alleged incident of sexual violence, domestic violence, dating violence or stalking. Training will include topics relating to and serving survivors of sexual assault and survivor-centered trauma informed response.

Section V: Additional Considerations

Both the Institution and SAFE will designate liaisons to maintain communication between both parties. These liaisons must have access to statistical information regarding services to survivors and be in a position to make decisions should there be a question about policy, procedure, or clarification regarding the roles of SAFE or the Institution.

The liaison for the Institution is:

Name: Libby McVicker
Title: Program Director of Grants & Compliance
Phone: 618-393-3491
Email: mcvickero@iecc.edu

The Liaison for SAFE is:

Name: Melissa Kelly
Title: SAFE Executive Director
Phone: 618-283-1414
Email: mkelly@safecrisiscenter.org

Agreed:

By: _____ Institution

By: _____ SAFE

Name: _____

Title: _____

Name: Melissa Kelly

Title: Executive Director

7-8-26

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Cathy Robb, Vice Chancellor of Academic Affairs

DATE: August 19, 2025

RE: Program Review Report 2026

The IECC Program Review Report as required by the Illinois Community College Board (ICCB) provides an in-depth analysis of specific career and technical education programs and academic transfer disciplines based on quality, cost, need, and equitable outcomes.

Administration, staff, and faculty reviewed 16 career and technical programs and the academic discipline of Social and Behavioral Sciences. The support services review included Athletics and Student Activities. The cross-disciplinary curriculum review was Vocational Skills.

As a result of the review, programs and services are continually improved with a focus on quality, cost, need, equity, and performance. Program review provides an opportunity to update curricula to accommodate changes in the field and identify resource needs, as well as assess support services that contribute to academic programs and the achievement of IECC's mission.

The report was approved by the SEPC on August 5, 2026, and is due to the Illinois Community College Board by September 1, 2026.

The Board's approval is requested for submission of this report to the Illinois Community College Board.

CR

MEMORANDUM

TO: Board of Trustees

FROM: Dr. Cathy Robb, Vice Chancellor of Academic Affairs

DATE: August 18, 2026

RE: Telecommunications Course Fee

Effective Fall 2026, the Broadband Telecom Degree at LTC has been reactivated with a revised curriculum that includes EDS 1210 Flagging and Traffic Control. Successful completion of this course includes testing for flagger certification through the American Traffic Safety Services Association (ATSSA). The certification exam requires a fee, with the cost varying based on the number of students testing.

This course and the associated course fee are also included in the Electrical Distribution Systems program at FCC.

The Strategic Engagement Planning Council has approved the addition of a Telecommunication Course Fee to cover the actual cost of the ATSSA Certification Exam.

Mr. Chairman, I ask that the Board approve the Telecommunication Course Fee, at actual cost, effective Fall 2026.

CR

MEMORANDUM

TO: Board of Trustees

FROM: Cathy Robb

DATE: August 18, 2026

RE: Apprenticeship Program Fee Elimination

IECC maintains an active Apprenticeship Program, which typically includes students enrolled in the Industrial Maintenance and Nursing programs. In November 2017, the IECC Board of Trustees approved an Apprenticeship Fee of \$3 per credit hour for core courses to offset the administrative costs associated with program documentation and related paperwork.

Following a comprehensive review of the fee, it was determined the fee generates minimal revenue and that the administrative effort required to assess and process the fee is disproportionate to the revenue generated. Eliminating the Apprenticeship Fee would reduce administrative burden, simplify Banner processing, remove an unnecessary financial obligation for student apprentices, and better align the program with the District's commitment to supporting students and regional workforce partners.

The Strategic Engagement Planning Council is in agreement that continuing to assess the fee is no longer warranted.

Mr. Chairman, I ask that the Board eliminate the Apprenticeship Program Fee effective Fall 2026.

CR/sk

MEMORANDUM

TO: Board of Trustees
FROM: Cathy Robb
DATE: August 18, 2026
RE: Clinical Education Agreement

The University of Southern Indiana's Kinney College of Nursing and Health Professions initiated a clinical education agreement with Illinois Eastern Community College District 529 to establish a formal contract between the educational institutions so Illinois Eastern Community College District 529 will provide educational experiences for one or more students enrolled in the Kinney College of Nursing and Health Professions. IECC operates classroom lab facilities which can provide a setting for such practical learning and clinical experiences.

The agreement identifies the responsibilities and liabilities of the parties covered by the contract. Students engaged in these placements are not paid and the experience is required for completion of the program.

IECC wishes to enter into a clinical education agreement with the University of Southern Indiana's Kinney College of Nursing and Health Professions.

I ask the Board's approval of this clinical education agreement.

CR/sc



CLINICAL EDUCATION AGREEMENT

BETWEEN

**UNIVERSITY OF SOUTHERN INDIANA
KINNEY COLLEGE OF NURSING AND HEALTH PROFESSIONS
8600 UNIVERSITY BOULEVARD
EVANSVILLE, INDIANA 47712**

AND

**Illinois Eastern Community College, District #529
233 E. Chestnut St.
Olney, IL 62450**

This **Clinical Education Agreement** (hereinafter the “agreement”) is entered into by and between the **University of Southern Indiana**, an educational institution located at 8600 University Boulevard, Evansville, Indiana 47712 (hereinafter the “University”) and **Illinois Eastern Community College, District #529**, an educational institution whose principal office is located at **233 E. Chestnut St., Olney, IL 62450** (hereinafter the “College”), and is effective as of the date last executed by the parties (the “Parties”).

Background

- A. The University offers a nursing and health professions program through its Kinney College of Nursing and Health Professions (the “Program” or “Programs”);
- B. University and College wish to form a relationship to provide educational experiences for one or more students enrolled at University (hereafter “Student”), and It has the environment necessary for such learning experience. This document establishes agreement between the above parties to provide clinical education experiences for students.
- C. The College operates one or more classroom lab facilities which can provide a setting for such practical learning and clinical experiences;

D. The **College** desires to cooperate with the University by providing qualified professionals and making its **classroom lab facilities** available to the Faculty Member and Students for such practical learning and clinical experiences.

NOW THEREFORE, in consideration of the Background information described above and the mutual covenants and undertakings contained below, it is agreed as follows:

1. **GENERAL AGREEMENT.** The **College** agrees to provide the Students in the Programs in which it participates the opportunity to obtain practical experiences in its **classroom lab facilities**, and the University agrees to assign Students from time to time to the **College** to obtain such learning experiences, which shall be on the terms and conditions set forth in this agreement.

- a. There will be no discrimination against a Student or Faculty Member due to any legally protected classification including, but not limited to, race, gender, national origin, disability, religion, age, or veteran status. The Parties shall comply with Title VI and Title IX.
- b. The placement and determination of the number of Students to be assigned to the Facility shall be at the recommendation of the University and a joint decision of the University and the **College** based on necessary learning experiences and available staff and space in the **College**.
- c. Students will be required to comply with all applicable policies and procedures of the **College**. In the event of conduct or an occurrence which (i) may involve legal liability on the part of a Student or Faculty Member, (ii) may violate any policy or procedure of the **College**, (iii) involves unsatisfactory performance or behavior, including but not limited to, a good faith belief of impairment because of alcohol consumption and/or substance abuse, by a Student at the **College**, or (iv) involves problems or issues relating to the educational experience, the **College** will give the Dean of Kinney College of Nursing and Health Professions immediate notice by e-mail in which the subject line will say "Violation of Policies or Procedures" and the Parties will cooperate with each other in making a prompt investigation of the facts and/or circumstances of such conduct or occurrence. The **College** acknowledges that the investigation and any disciplinary action involving a Student is at the discretion of the University and must follow and comply with the appropriate policies and procedures of the University.
- d. The University and the **College** will cooperate in developing the methods of instruction, objectives and other details of the Students' learning and **instructional** experiences and will provide documentation to each Student. The University and the **College** will coordinate their respective efforts to help ensure understanding of the expectations and roles of the Parties in providing a quality experience. Notwithstanding anything to the contrary herein, the **College** shall at all times retain ultimate control of the **College** and responsibility for **educational design and delivery**.

- e. Students and Faculty Members will not be afforded coverage by the **College's** worker's compensation, health insurance or other of its benefit programs. Any expenses for injury or treatment shall be borne individually by the Student or Faculty Member.
- f. Students are deemed trainees and shall not receive compensation by the ~~Facility~~ **College** for any services provided. Faculty Members shall not receive compensation by the **College** for any services provided. The University shall not be required to compensate the **College** or any of its agents or employees for any services or facilities provided by **College** hereunder.
- g. None of the benefits granted pursuant to this agreement is conditioned on any requirement or expectation that the Parties make referrals to, be in a position to make or influence referrals to or otherwise generate business for the other party. Neither party is restricted from referring any services to, or otherwise generating any business for, any other entity of their choosing.
- h. The University or **College** may end a student experience if the Student is not compliant with University and/or **College** guidelines, policies, procedures, or in the event that the continuation of the experience would put the Student, University or **College** at risk.

2. **UNIVERSITY RESPONSIBILITIES.** During all times that the Parties are operating under this agreement, the University agrees to:

- a. Maintain its accreditation from the Higher Learning Commission of the North Central Association of Universities and Schools and other appropriate accrediting bodies.
- b. Retain responsibility for the education of each Student, including assigning one or more appropriately certified Faculty Members who shall coordinate Student practical learning and clinical **and instructional** experiences and assist the **College** in monitoring the quality of instructional design and delivery provided by Students in accordance with Program expectations. Upon the **College's** written request to the Faculty Member, the Faculty Member shall provide the **College** with curriculum and course content information.
- c. Provide the **College** with (i) names and contact information for all Faculty Members, (ii) the name and contact information for the University contact person for purposes of questions and providing notices as set forth herein, and (iii) the name, class level, and educational experience desired for each Student who will be assigned to the **College**.
- d. Assure that all Faculty Members and Students assigned to the **College** have completed necessary **College** orientations.

- e. Provide each Student and Faculty Member assigned to the **College** with all of the **College's** regulations, policies, and procedures applicable to the Program.
- f. Assure that Students assigned to the **College** have professional liability insurance with limits of \$1,000,000 per claim and \$3,000,000 annual aggregate. Records documenting these criteria shall be made available to **College** by the University upon request of the **College**.
- g. Assist in orienting appropriate **College** personnel to the goals, objectives and educational methods of the Program, as well as from time to time advise the **College** of any proposed changes in educational experiences for a Student.
- h. Assure that each Student assigned to the **College** is in good academic standing at the University and has an appropriate level of academic instruction to participate in the practical learning and educational experience. If requested by the **College**, it will be the responsibility of each Student to provide the **college** with a record of a physical examination and proof of all immunizations in accordance with the recommendations for immunizations for health care professionals established by the Centers for Disease Control and Prevention and the Advisory Committee on Immunization Practices.
- i. Assure that each Student assigned to the **College** has completed training related to the Health Insurance Portability and Accountability Act ("HIPAA"), **Family Educational Rights and Privacy Act ("FERPA")**, and its regulations and the Occupational Safety and Health Administration ("OSHA") Blood-borne Pathogens Standard requirements, prior to working in the **College**.
- j. Assure that each Student assigned to the **College** is in compliance with Indiana State Law P.L. 11-1994; Conviction of Sexual Offenses Against Children (also known as Zachary's Law), or such other similar law (if any) if the **College** is located outside the State of Indiana.
- k. Assure that each Student assigned to the **College** has undergone a criminal background check, which results shall be satisfactory to the University, before working at the **College**. Further, assure that each Student assigned to the **College** has undergone a drug screen testing for substances that an employee of a health care facility is generally required to be tested for prior to employment, which results shall be satisfactory to the University.
- l. Assure that each Student assigned to the **College** maintains a current cardiopulmonary resuscitation ("CPR") certification.
- m. Coordinate with **College** to schedule Student assignments and monitor Student's performance.

- n. Assure that Students comply with all dress code requirements.

3. **COLLEGE RESPONSIBILITIES.** During all times that the Parties are operating under this agreement, the **College** agrees to:

- a. Provide a practical learning and clinical experience to Students assigned to the **College**, including but not limited to supervising Students in observing and assisting in various aspects of **educational design and delivery**, to the extent permitted by applicable law and without disruption of **Educational design and delivery**.
- b. Be responsible for the organization, administration, financing, staffing, and operation of its services and the maintenance of standards accepted for efficient management by the appropriate accrediting body and operate in accordance with acceptable ~~health-care~~ standards and certifying such compliance to the University, as well as permit authorized representatives of the University to inspect its facilities.
- c. At the request of the University, evaluate each Student's performance and when requested provide an evaluation on University-provided forms;
- d. Assure that each Student from the University is afforded a learning experience that is comparable to the experience that **College** affords to students from other institutions of higher learning.
- e. Establish and make accessible to Faculty Members and Students specific space in the **College** for conferences, if such space is deemed necessary by the University for the Program.
- f. Accept each Student for educational experiences in those courses for which placement has been mutually reviewed, planned, and arranged and make available those educational experiences agreed upon.
- g. Designate person(s) who will act as liaison(s) between the University and the **College's** staff.
- h. Provide to each Student and Faculty Member appropriate orientation to address the policies, programs and procedures of the **College**. Inform the University of all new and revised policies and procedures which may affect the clinical experiences described herein.
- i. Retain ultimate authority and responsibility for the educational design and delivery including but not limited to administrative and professional supervision of Student.

- j. Maintain a sufficient level of staffing to carry out the **College's** obligations hereunder, which staffing shall not be reduced as a result of any Students receiving a clinical experience.
 - k. Maintain professional liability insurance coverage with limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate as well as general liability insurance with limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate. Records documenting these criteria shall be made available to University by **College** upon request of the University.
 - l. Comply with the Family Educational Rights and Privacy Act of 1974, as amended, governing the privacy of student records.
4. **INDEMNIFICATION CLAUSE.** The University and the **College** agree to notify one another promptly of any claim made by or expected from a claimant against a party to this agreement, which claim relates to the subject matter of this agreement. The Parties agree to cooperate to dispose of any such claim. Each party to this agreement (the "Indemnitor") agrees to indemnify and hold harmless the other party (the "Indemnitee") (together with Indemnitee's successors, assigns, directors, trustees, officers, employees, and any other person for whom Indemnitee may be legally responsible) from and against any loss, cost, claim, or expense, including reasonable attorneys' fees, arising from any act of negligence or other breach of duty by Indemnitor, its successors, assigns, directors, trustees, officers, Students, employees or agents. If a party becomes aware of a claim or threatened claim involving a party or the other party, the party with knowledge of the claim or threatened claim shall inform the other party in writing within ten (10) days after receiving knowledge of such claim or threatened claim.
5. **HEALTH INSURANCE PORTABILITY ACT COMPLIANCE.** The **College** and the University agree that each party shall comply with all federal and state regulations, rules and orders, including but not limited to regulations made part of HIPAA. **College** and the University agree that for purposes of HIPAA, the University is not a business associate of **College** by reason of the fact that the University sends students to **College** for a clinical rotation or to receive other educational experience. Solely for the purpose of defining the Student's role and Faculty Member's role in relation to the use and disclosure of the **College's** protected health information, all Students and Faculty Members shall be considered members of the **College's** workforce, as that term is defined by HIPAA, and the University agrees to require Students and Faculty Members to participate in any training provided by **College** for its workforce members so that **the College** may comply with HIPAA. Furthermore, the **College** and the University shall promptly amend the agreement to conform to any new or revised legislation, rules and regulations concerning the Standards for Privacy of Individually Identifiable Health Information in order to ensure that **College** is at all times in conformance with HIPAA. If, within thirty (30) days of either party first providing notice to the other of the need to amend the agreement to comply with HIPAA, the Parties, acting in good faith, are (i) unable to mutually agree upon and make amendments or alterations to this agreement to meet the requirements in question; or (ii) alternatively, the Parties determine in good faith that amendments or alterations to meet the requirements are not feasible, then either party may terminate this agreement upon ninety (90) days prior written notice.

6. **AMENDMENT AND TERMINATION.**

- a. This agreement shall be effective from the date last executed by the Parties and it will remain in full force and effect for three (3) years after the effective date or until terminated as herein provided. Upon the upcoming expiration of the original three year agreement, University will initiate the process for a new agreement.
- b. Amendment of this agreement will be made only by mutual written consent of the Parties. The Parties recognize that addendums may be necessary for certain clinical programs and agree to enter into and execute such addendums from time to time, which shall be deemed incorporated and made part of this agreement.
- c. This agreement may be terminated by either party without cause with a minimum of ninety (90) days written notice of a party's intention to do so, and may be terminated with cause immediately upon written notice to the other party provided that any Student who has been assigned to perform clinical educational activities in the **College** and is not in violation of any terms or conditions of this agreement shall be given the opportunity to complete their practical educational and clinical experience as offered.

7. **NOTICES.** All notices to be given in writing hereunder shall be delivered or sent to:

To the University: University of Southern Indiana
 Attn: Dean, Kinney College of Nursing and Health Professions
 8600 University Blvd.
 Evansville, IN 47712

To the College: **Illinois Eastern Community College, District #529**
 Attn: Dr. Cathy Robb _____
 233 E. Chestnut St.
 Olney, IL 62450

8. **COUNTERPARTS.** This agreement may be executed simultaneously in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The Parties agree that this agreement may be signed by electronic or facsimile transmission and shall be deemed to be original signatures.

9. **HEADINGS.** All headings set forth herein are included for the convenience of reference only and shall not affect the interpretation of this Agreement.

10. **COMPLETE AGREEMENT.** This document is the final agreement, contains the entire, complete and exclusive agreement between the Parties concerning the matters discussed herein, and supersedes all prior oral or written understandings, agreements or contracts, formal or informal, between the Parties.

11. **AUTHORITY TO EXECUTE.** Each individual executing this agreement on behalf of the respective Parties hereto represents and warrants that such person is duly authorized to execute and deliver this agreement on behalf of the respective Parties and that this agreement is binding upon the respective party hereto in accordance with its terms.

12. **STATE LAW.** This agreement shall be governed by and construed under the laws of the State of Indiana, without regard to the choice of law principles of Indiana or any other jurisdiction. The parties hereby agree to grant exclusive jurisdiction and venue to any federal or state court of competent jurisdiction in Vanderburgh County in the State of Indiana for any disputes arising out of this agreement or the relation of the parties.

As used in this agreement, the plural shall be substituted for the singular, and the singular for the plural, where appropriate; and words and pronouns of any gender shall include any other gender.

The Parties, by their duly authorized representatives, have caused this agreement to be executed as of the date last set out below.

**University of Southern Indiana
Kinney College of Nursing and Health
Professions**

**Illinois Eastern Community College,
District #529**

Signature

Signature

Printed Name

Printed Name

Dr. Julie McCullough, Dean

Title

Date

Date

MEMORANDUM

TO: Board of Trustees
FROM: Cathy Robb
DATE: August 18, 2026
RE: Affiliation Agreements

An affiliation agreement is a formal contract between the educational institution and the facility or business where the student(s) will have the experience. It identifies the responsibilities and liabilities of the various parties covered by the contract. Students engaged in these placements are not paid and the experience is required for completion of the program.

IECC wishes to enter into a standard clinical affiliation agreement with the following organizations:

- Peak Physical Therapy and Wellness
- ROE #12 Storybrooke Pre-K

I ask the Board's approval of this affiliation agreement.

CR/sc

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529
Frontier Community College | Lincoln Trail College | Olney Central College | Wabash Valley College
CLINICAL AFFILIATION AGREEMENT

THIS AGREEMENT is made and entered into as of the date of last signature by and between ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, FRONTIER COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY CENTRAL COLLEGE and WABASH VALLEY COLLEGE, for its degree and certificate programs (hereinafter referred to as DISTRICT #529) and Peak Physical Therapy and Wellness (hereinafter referred to as AGENCY): of Aurora (city) (state) Colorado.

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical laboratory practice by students of the DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the students and IECC Faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care which are appropriate for educational experiences for observation and participation by the students and IECC Faculty and/or staff of the DISTRICT #529, subject to the conditions and limitations contained herein.

2. The arrangements for use of said facilities of the AGENCY will be made by the designated employee(s) on behalf of DISTRICT #529 and the Administrator, and the Director of Nursing Service or Department Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in the clinical laboratory experience and will be available to the students.

The specific assignment of learning experiences to specific students will be made and arranged by the IECC Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Department Supervisor, or Coordinator on behalf of the AGENCY. IECC Faculty assumes full responsibility and supervision of the students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the IECC Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of patient care and safeguard of patients assigned to students. The AGENCY professional personnel will retain full and final decisions for patient care assigned to students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529 and will comply with the policies of the health AGENCY.

IECC Faculty and students assigned to or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The IECC Faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new IECC Faculty member of DISTRICT #529 participating in the program will arrange with the appropriate department director or supervisor, on behalf of the AGENCY, for an orientation prior to the assignment of the new IECC Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the department director, supervisor, or Director of Nursing Service on behalf of the AGENCY, and by the IECC Faculty, Department Head, and/or Dean, on behalf of DISTRICT #529.

9. The students and IECC Faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program.

11. IECC Faculty and students shall be covered by occurrence type professional liability insurance in the amount of one million (\$1,000,000) per occurrence and five million (\$5,000,000) annual aggregate prior to any assignment for practice at the AGENCY.

12. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of IECC Faculty and students.

13. This agreement will remain in effect until July 1, 2028, at which time it will be reviewed for renewal. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529 and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials as of the date of last signature.

AGENCY

ILLINOIS EASTERN COMMUNITY
COLLEGE DISTRICT #529

Signature: Darren Honeycutt DPT

Chair, IECC Board of Trustees

Name: Darren Honeycutt DPT

Date: _____

Title: SCCE

Date: 7/13/26

Illinois Eastern Community College District No. 529 does not discriminate on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon requests.

ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529
Frontier Community College | Lincoln Trail College | Olney Central College | Wabash Valley College
CLINICAL AFFILIATION AGREEMENT

THIS AGREEMENT is made and entered into as of the date of last signature by and between ILLINOIS EASTERN COMMUNITY COLLEGE DISTRICT #529, FRONTIER COMMUNITY COLLEGE, LINCOLN TRAIL COLLEGE, OLNEY CENTRAL COLLEGE and WABASH VALLEY COLLEGE, for its degree and certificate programs (hereinafter referred to as DISTRICT #529) and RDE #12 Storybrooke Pre-K

_____ (hereinafter referred to as AGENCY): of Rebrson, IL
(city) (state)

WITNESSETH THAT:

WHEREAS, DISTRICT #529 desires to make use of the AGENCY'S facilities for clinical laboratory practice by students of the DISTRICT, and

WHEREAS, the AGENCY has agreed to make its facilities available to the students and IECC Faculty of DISTRICT #529 for the desired purpose,

NOW THEREFORE, for consideration of the mutual covenants and acts to be kept and performed by the parties hereto, the parties do herewith agree as follows:

1. The AGENCY agrees to make its facilities available in all areas of patient care which are appropriate for educational experiences for observation and participation by the students and IECC Faculty and/or staff of the DISTRICT #529, subject to the conditions and limitations contained herein.

2. The arrangements for use of said facilities of the AGENCY will be made by the designated employee(s) on behalf of DISTRICT #529 and the Administrator, and the Director of Nursing Service or Department Supervisor on behalf of the AGENCY. The plan and program will be organized and agreed to by said persons prior to the commencement of the courses.

3. DISTRICT #529 will be responsible for the teaching and guidance of the students in the clinical laboratory experience and will be available to the students.

The specific assignment of learning experiences to specific students will be made and arranged by the IECC Faculty on behalf of DISTRICT #529, in consultation with the Head Nurse, Department Supervisor, or Coordinator on behalf of the AGENCY. IECC Faculty assumes full responsibility and supervision of the students during their laboratory experience in the AGENCY.

4. The use of AGENCY facilities will be consistent with, and in conformity with all applicable rules, regulations, and policies of the AGENCY; and the IECC Faculty on behalf of DISTRICT #529 will be responsible for maintaining proper standards of patient care and safeguard of patients assigned to students. The AGENCY professional personnel will retain full and final decisions for patient care assigned to students.

5. Supervision of the health of all students making use of any of the AGENCY'S facilities, as contemplated herein; will be the responsibility of DISTRICT #529 and will comply with the policies of the health AGENCY.

IECC Faculty and students assigned to or making use of any clinical area of the AGENCY under the contemplated program, will meet the health requirements of the AGENCY.

This agreement forbids discrimination against any student on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category.

Prior to the use of any AGENCY facilities, under the contemplated program, DISTRICT #529 will furnish the AGENCY, upon request, a medical record for each participating student showing that said student fully complies with the health requirements required by the AGENCY.

6. The IECC Faculty of DISTRICT #529 participating in the program will receive an orientation to the AGENCY by the appropriate AGENCY staff. DISTRICT #529 Faculty participating in the program may be included in demonstrations of new equipment and techniques. Each new IECC Faculty member of DISTRICT #529 participating in the program will arrange with the appropriate department director or supervisor, on behalf of the AGENCY, for an orientation prior to the assignment of the new IECC Faculty member to any clinical area.

7. DISTRICT #529 will provide orientation for the educational program for the AGENCY staff.

8. The AGENCY'S facilities may be available for DISTRICT #529 continuing educational program on a pre-planned project basis; the arrangements for such to be made with the department director, supervisor, or Director of Nursing Service on behalf of the AGENCY, and by the IECC Faculty, Department Head, and/or Dean, on behalf of DISTRICT #529.

9. The students and IECC Faculty will respect the confidential nature of all information which may come to them with regard to patients and AGENCY records.

10. Neither party hereto will be paid any monetary reimbursement as such by the other party heretofore for the contemplated program, or for use of either party's facilities by the other party. Neither party heretofore will have any responsibilities or liabilities to the other party, or its employees, or students, or anyone participating in the contemplated program.

11. IECC Faculty and students shall be covered by occurrence type professional liability insurance in the amount of one million (\$1,000,000) per occurrence and five million (\$5,000,000) annual aggregate prior to any assignment for practice at the AGENCY.

12. The AGENCY will supply dressing rooms and space for storage of clothing not in use while students are practicing at the AGENCY, and conference room facilities for use of IECC Faculty and students.

13. This agreement will remain in effect until July 1, 2028, at which time it will be reviewed for renewal. Either party hereto may terminate this AGREEMENT by at least one (1) school calendar year's written notice to the other party. All students enrolled in DISTRICT #529 and participating in the program contemplated herein at the time that notice to terminate this AGREEMENT is given by either party to the other, shall be permitted to complete their laboratory experience needed for graduation at the AGENCY.

IN WITNESS WHEREOF, the undersigned signatures have caused this instrument to be executed by its duly authorized officials as of the date of last signature.

AGENCY

ILLINOIS EASTERN COMMUNITY
COLLEGE DISTRICT #529

Signature: Julie Redman

Chair, IECC Board of Trustees

Name: Julie Redman

Date: _____

Title: Early Childhood Director

Date: 6/18/26

Illinois Eastern Community College District No. 529 does not discriminate on the basis of race, color, sex, pregnancy, gender identity, sexual orientation, age, marital status, parental status, religious affiliation, veteran status, national origin, ancestry, order of protection status, conviction record, physical or mental disability, genetic information, or any other protected category. Illinois Eastern Community Colleges adheres to the Federal Regulations of the Americans with Disabilities Act of 1990 and offers appropriate services or activities with reasonable accommodations to any qualified disabled individual upon requests.

MEMORANDUM

TO: Board of Trustees

FROM: Cathy Robb

DATE: August 18, 2026

RE: Holiday, Leave, and Benefit Policy – Non-Bargaining Unit Employees (400.4)

Policy 400.4 has been updated to incorporate changes to benefits available to part-time employees under the Illinois Paid Leave for All Workers Act (820 ILCS 192/) and the Illinois Employee Blood and Organ Donation Leave Act (820 ILCS 149/). The revisions ensure the policy reflects current statutory requirements regarding paid leave and organ donation leave for eligible part-time employees. Additional revisions provide clarification on existing policy provisions.

The policy has been reviewed and approved by the Strategic Engagement Planning Council.

I respectfully request that the Board waive the second reading and approve Policy 400.4 as presented.

CR/am

Holiday, Leave, and Benefit Policy - Non-Bargaining Unit Employees (400.4)

Date Adopted: May 20, 1997
Revised: September 17, 2002
Revised: November 15, 2005
Revised: June 20, 2006
Revised: December 12, 2006
Revised: February 21, 2017
Revised: March 17, 2020
Revised: April 21, 2020

Revised: June 16, 2020
Revised: January 19, 2021
Revised: September 20, 2022
Revised: December 12, 2023 (Effective 1/1/2024)
Revised: March 19, 2024
Revised: August 20, 2024
Revised: January 21, 2025
Revised: TBD (Pending Board Approval)

The purpose of this policy is to describe the Board-approved holidays, leave days, and benefits for IECC employees not covered by the Collective Bargaining Agreement.

I. Paid Leave

Leave. One (1) leave day is the equivalent of eight (8) hours; paid leave days can be used in half-hour increments. Unless otherwise noted, leave days described below are not paid out upon termination. Leave policy provisions for modified-time employees shall be prorated according to time employed in relation to full-time employees.

- A. Sick Leave. Each full-time employee shall, on the first day of employment of the employee's initial year, be granted a pro-rated share of working days up to a total of seventeen (17) Sick Leave days with pay. Initial eligibility for sick days begins with the first month of employment if the employee begins work on or before the 15th of the month. If the employee begins work after the 15th of the month, eligibility begins with the next full month of employment. Days are prorated on a monthly basis for employees who work less than the full fiscal year.

After the initial year of employment, and at the beginning of every fiscal year thereafter, each full-time employee will receive Sick Leave according to the following schedule:

<u>Years of Continuous Full-time Service</u>	<u>Sick Leave Days Per Year</u>
2-9	10
10-15	13
16-20	16
21-25+	19

Any unused Sick Leave will be allowed to accumulate. An accounting of accumulated Sick Leave will be made semi-annually.

The Chancellor, or a designee, may require the employee on Sick Leave to provide a statement from the employee's physician. In addition, the Chancellor may require that the employee be examined by a physician determined by the Chancellor. In the latter case, the cost of the examination will be borne by the Board of Trustees.

- B. Personal Leave: Full-time Employees. A full-time employee shall be granted, without loss of pay or benefits, five (5) Personal Leave days per fiscal year for any reason of their choosing as outlined in (820 ILCS 192/) Paid Leave for All Workers Act. Initial eligibility for personal leave days begins on the first day of employment.

Where foreseeable, notice of such leave should be made to the employee's immediate supervisor five (5) days prior to the time personal leave is desired. Personal leave hours must be used by the end of the fiscal year and will not be carried over. Unused hours are not paid out at the time of termination. If the full-time employee is rehired within 12 months of separation previously accrued paid leave that had not been used by the employee shall be reinstated. The employee shall be

entitled to use accrued paid leave at the commencement of employment following a separation from employment of 12 months or less.

Personal Leave: Part-Time Exempt Employees: A part-time eligible exempt employee shall be granted, without loss of pay or benefits, five (5) Personal Leave days per fiscal year for any reason of their choosing as outlined in (820 ILCS 192/) Paid Leave for All Workers Act. Initial eligibility for personal leave days begins on the first day of employment.

Where foreseeable, notice of such leave should be made to the employee's immediate supervisor five (5) days prior to the time personal leave is desired. Personal leave hours must be used by the end of the fiscal year and will not be carried over. Unused hours are not paid out at the time of termination. If the full-time employee is rehired within 12 months of separation previously accrued paid leave that had not been used by the employee shall be reinstated. The employee shall be entitled to use accrued paid leave at the commencement of employment following a separation from employment of 12 months or less.

Personal Leave: Part-time Non-exempt Employees. A part-time eligible non-exempt employee shall be granted paid time off for any reason of their choosing as outlined in (820 ILCS 192/) Paid Leave for All Workers Act. Part-time employees will earn one (1) hour of personal leave for every 40 hours worked. Personal leave will begin accumulating on the first day of employment and is available for use after the employees first payroll is processed.

Application for such leave should be made to the employee's immediate supervisor five (5) days prior to the time said leave is desired. Unused hours are not paid out at the time of termination. If the part-time employee is rehired within 12 months of separation previously accrued paid leave that had not been used by the employee shall be reinstated. The employee shall be entitled to use accrued paid leave at the commencement of employment following a separation from employment of 12 months or less. The personal leave balance may never exceed 40 hours.

Personal Leave: Part-Time Instructors (Adjuncts). A part-time eligible instructor (Adjunct) will receive an amount based on working 28 hours per week, front loaded at the beginning of each semester. Personal leave will begin accumulating on the first day of employment and is available for use after the employees first payroll is processed.

Application for such leave should be made to the employee's immediate supervisor five (5) days prior to the time said leave is desired. Unused hours are not paid out at the time of termination. If the part-time employee is rehired within 12 months of separation previously accrued paid leave that had not been used by the employee shall be reinstated. The employee shall be entitled to use accrued paid leave at the commencement of employment following a separation from employment of 12 months or less. The personal leave balance may never exceed 40 hours.

Ineligible Employees. Employees are considered ineligible for this leave if they are considered one of the following:

1. A student enrolled in and regularly attending classes and who is employed on a temporary basis at less than full time.
2. A temporary employee who is employed for less than 2 consecutive calendar quarters during a calendar year and who does not have a reasonable expectation that they will be rehired.

- C. Required Court Appearance Leave: Full-time Employees. Full-time employees shall be granted leave with pay to appear in court as a witness or a member of a jury. Compensation received for such court appearances shall accrue to the District.

Required Court Appearance Leave: Part-time hourly employees: Part-time employees who 1) work 20 hours or more per week and 2) have been employed by IECC for 6 months or more will be eligible for Required Court Appearance Leave. Part-time employees who meet the above criteria will receive the equivalent of their average daily income. Average daily income will be

calculated by the Executive Director of Human Resources. Compensation received for such court appearance shall accrue to the District.

Required Court Appearance Leave: Part-time faculty: Part-time faculty who 1) teach at least 3 hours for the semester and 2) have been employed by IECC for more than one semester will be eligible for Required Court Appearance Leave. Part-time faculty who meet the above criteria will receive the equivalent of their average daily income. Average daily income will be calculated by the Executive Director of Human Resources. Compensation received for such court appearance shall accrue to the District.

- D. Bereavement Leave. Eligible employees can elect to take any applicable and available paid leave time for bereavement purposes of family or others. Additionally, full-time employees shall be granted Bereavement Leave under the following terms and conditions.

Maximum Five (5) Days of Leave at Full Pay. Granted upon the death of the full-time employee's:

- spouse/civil union/domestic partner
- child, including in-law and step
- parent, including in-law and step
- grandchild, including in-law and step
- sibling, including in-law and step

Maximum Three (3) Days Leave at Full Pay. Granted upon the death of the full-time employee's:

- grandparent
- aunt/uncle
- niece/nephew

Maximum One (1) Day Leave at Full Pay. Granted upon the death of the full-time employee's relatives not identified above, including in-laws and stepfamily members.

Extended unpaid bereavement leave is governed by the Family Bereavement Leave Policy (400.27).

- E. Leave for Blood and Organ Donation. As provided in 820 ILCS 149 (cited as the Employee Blood and Organ Donation Leave Act), employees shall be granted paid leave under the following terms and conditions.
1. Employees who have been employed full-time for a period of six (6) months or longer are eligible for:
 - a. One (1) hour of paid leave every 56 days for the purpose of donating blood, in the manner defined within the Act;
 - b. Ten (10) days of paid leave every twelve (12) months for the purpose of donating an organ, as defined within the Act.
 2. Employees who have been employed part-time for a period of six (6) months or longer are eligible for:
 - a. Ten (10) days of paid leave every twelve (12) months for the purpose of donating an organ, as defined within the Act;
 - b. Compensation will be calculated based on daily average pay received during the previous two (2) months of employment.

Supervisor approval is required prior to the leave.

- F. Absences Due to Attendance at Educational Meetings and Conferences. Approved attendance at educational meetings and conferences may be granted without loss of salary. Attendance must be approved in advance by the employee's immediate supervisor in accordance with established guidelines. Employees authorized to represent the District shall be allowed expenses according to the regulations of the District.

- G. Closures and Interruptions. As provided in the Public Community College Act (110 ILCS 805/3-29.26), full-time employees will be compensated their regular rate of pay for campus closings due to a city, county, or state declaration of a winter weather emergency. IECC extends this to include campus closures and interruptions as determined by IECC Administration. Non-exempt employees shall report this time as “regular” hours. Closures are relevant to location and extend to employees working remotely, based on their primary location.

Essential employees may be required to work during a closure: Exempt employees shall be given Personal Leave time equivalent to the time they were required to work. Non-exempt employees shall have the option to be paid double time or be given Personal Leave time equivalent to the time they were required to work during the closure/interruption.

II. Unpaid Leave of Absence

The Chancellor may grant up to 2 weeks leave of absence without pay to a full-time employee. The Board may grant up to one year’s leave of absence without pay to a full-time employee, and up to an additional year upon request and Board approval. Such leaves may be granted for advanced study, exchange teaching or assignment, travel, governmental service, or other personal reasons. Applications for leaves shall be filed with the appropriate Vice Chancellor and then the Chancellor not later than 90 days prior to the beginning of the date that the leave would commence.

Vacation, sick, personal days, and other benefits shall not accrue during an employee’s Unpaid Leave of Absence. An employee may, however, elect to continue to participate in the District group insurance plan at the employee’s sole expense, provided the employee makes acceptable arrangements to pay the premium during the term of his/her unpaid leave.

III. Holidays and Winter Break

- A. Official Holidays. Paid holidays for all full-time employees include: Martin Luther King, Jr. Day, Presidents’ Day, Spring Holiday, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans’ Day, Thanksgiving and the following Friday, Christmas Day, New Year’s Day. **Non-exempt employees required to work additional hours during a week that includes a holiday will receive overtime compensation for all hours in excess of 40.**
- B. Winter Break. The administration establishes Winter Break for full-time employees in accordance with the academic calendar. Exempt employees who are required to work over Winter Break shall be given Personal Leave time equivalent to the time they were required to work over Winter Break. Non-exempt employees who are required to work over Winter Break shall have the option to be paid double time or be given Personal Leave time equivalent to the time they were required to work over Winter Break.

IV. Benefits

Insurance Benefits. Major medical and dental insurance shall be made available for full-time employees. Full-time employees electing to carry dependent coverage may have the premiums for this coverage deducted through payroll deductions.

Related Policies/Procedures

Campus Closures and Interruptions 200.8

Vacation Leave Policy 400.12

Family and Medical Leave Policy 400.20

Military Leave Policy 400.21

Family Bereavement Leave Policy 400.27

MEMORANDUM

TO: Board of Trustees

FROM: Cathy Robb

DATE: August 18, 2026

RE: Appointment of Board Audit Committee

The Board Audit Committee is charged with oversight of the District's annual audit. The Committee meets with the District's auditors and makes a complete review of the Audit Report. Committee members then report to the Board and at that time the Board takes action on the District's required annual audit.

It would now be appropriate for the Board to select two Trustees to serve as members of the Audit committee.

CR/akb

MEMORANDUM

TO: Board of Trustees

FROM: Cathy Robb

DATE: August 18, 2026

RE: Tentative Budget for Fiscal Year 2027

I am pleased to present the tentative budget for fiscal year 2027, effective July 1, 2026, through June 30, 2027.

Every year, the district must publish the tentative budget for public inspection for a minimum of thirty days. To ensure the publication and availability for inspection are met, the tentative budget was available for public inspection on Friday, August 14. The budget will be available for inspection through Tuesday, September 15, at which time the Board will review any changes from the tentative budget and will adopt the final budget.

The fiscal year 2027 tentative budget was provided to the Board under separate cover.

The budget has been reviewed by budget managers, college administrators, and the Strategic Engagement Planning Council. It represents the anticipated revenues and expenses for the upcoming fiscal year.

The district's budget includes multiple funds. The focus is on the Educational and Operations & Maintenance Funds, which cover most of the day-to-day activities. The budget also includes special revenue funds for restricted funds like bond issuances, property taxes, auxiliary units, and various local, state, and federal grants. The revenue sources for the '26-'27 fiscal year are:

Local, including property taxes	30.52%
State Grants, restricted and unrestricted	27.74%
Federal Grants	13.44%
Tuition & Fees	19.30%
Sales & Services and Other Sources	9.00%

The budget includes continued capital investments for ongoing and new projects. The total budgeted expenditures for capital outlay are \$20.67 million. Overall, the expenditures of the district are distributed across the following purposes:

Salaries	26.68%
Employee Benefits	5.72%
Contractual Services	6.78%
Supplies	4.32%
Travel	0.96%
Fixed Charges, including bond payments	5.07%
Utilities	2.24%
Capital Outlay	27.02%
Other	7.19%
Student Grants & Waivers	14.02%

The tentative budget is designed to be flexible to address the needs throughout the fiscal year. It reflects a commitment to the efficient use of resources. The budget is based on the information available at the time of publication. Any revisions will be identified before the final budget presentation on September 15, 2026.

The attached Budget Resolution establishes a date by which the tentative budget will be available for public inspection, establishes a public hearing date for September 15, 2026, at Lincoln Trail College, and states the budget will be adopted by the Board on September 15, 2026, following the hearing.

I ask the Board to approve the Budget Resolution and Tentative Budget for the fiscal year beginning July 1, 2026.

CR/akb
Attachment

BOARD OF TRUSTEES
RESOLUTION
BUDGET FISCAL YEAR 2027

BE IT RESOLVED by the Board of Trustees of Illinois Eastern Community Colleges District No. 529 of the State of Illinois, that the following requirements are hereby established relative to the budget for said community college district for the 2027 fiscal year:

1. Date of Fiscal Year: July 1, 2026 – June 30, 2027.
2. Publication of Notice of Public Hearing on Budget: On or before August 14, 2026.
3. Tentative Budget to be available for Public Inspection at the District Business Office: On and after August 14, 2026.
4. Public Hearing on Budget: September 15, 2026, at the hour of 6:15 p.m. local time, Lincoln Trail College, 11220 State Highway 1, Robinson, Illinois 62454.
5. Adoption of Budget: September 15, 2026, following the Public Hearing.

BY ORDER OF THE BOARD OF TRUSTEES,
ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT NO. 529

_____	_____ August 18, 2026 _____
Chairman, Board of Trustees	Date
_____	_____ August 18, 2026 _____
Secretary, Board of Trustees	Date

MEMORANDUM

TO: Board of Trustees

DATE: August 18, 2026

FROM: Cathy Robb

RE: Authorization to Dispose of Real Property at Frontier Community College

The District owns approximately 1.21 acres of real property located adjacent to Frontier Community College in Fairfield, Illinois, consisting of a portion of Lots 13 and 14 of the Fairfield Industrial Park. The property is depicted on the attached survey and legal description.

Pursuant to Section 3-41 of the Public Community College Act (110 ILCS 805/3-41), the Board of Trustees finds that the real estate described is not needed for Community College purposes.

Administration recommends authorization to dispose of the property through a private sale. The sale of the property would support the District's goal of increasing housing opportunities for students attending Frontier Community College and would place the property into productive use consistent with the District's housing initiatives.

If approved, Administration will engage a licensed real estate agent to market and facilitate the sale of the property. Any sale shall be subject to the following conditions:

- 1) The property shall be conveyed with a deed restriction requiring that the property be used for student housing purposes.
- 2) The purchaser must be an affiliated housing partner under IECC Policy 500.40 or commit to becoming an affiliated housing partner as a condition of the sale.
- 3) The purchaser must demonstrate the ability and intent to begin construction of student housing within three months following closing on the property.

I request the Board's approval to declare the property unnecessary for Community College purposes pursuant to 110 ILCS 805/3-41 and authorize Administration to engage a licensed real estate agent, negotiate the terms of sale, execute all necessary agreements and conveyance documents, and close the sale of the property subject to the conditions outlined above.

CR/akb

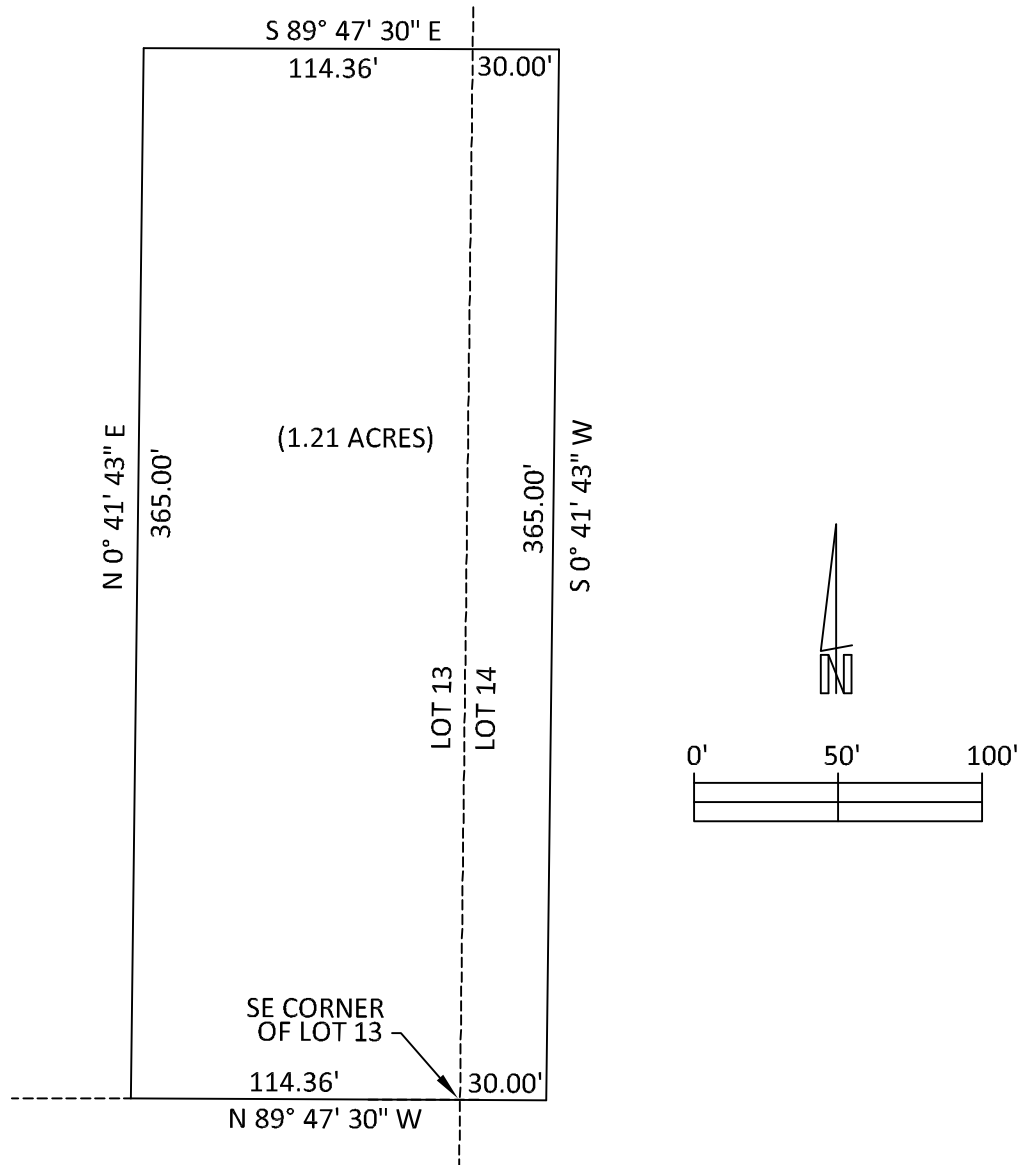
Attachment

FRONTIER COMMUNITY COLLEGE LEGAL DESCRIPTION

A part of Lots 13 and 14 of the Fairfield Industrial Park in Fairfield, Illinois and being further described as follows:

Beginning at the southeast corner of said Lot 13 of the Fairfield Industrial Park; thence N. $89^{\circ} 47' 30''$ W., along the south line of Lot 13, a distance of 114.36 feet to a point; thence N. $0^{\circ} 41' 43''$ E., parallel to the east line of Lot 13, a distance of 365.00 feet to a point; thence S. $89^{\circ} 47' 30''$ E., parallel to the south line of Lot 13, a distance of 114.36 feet to a point lying on the east line of Lot 13; thence continuing S. $89^{\circ} 47' 30''$ E. a distance of 30.00 feet to a point; thence S. $0^{\circ} 41' 43''$ W., parallel with the east line of Lot 13, a distance of 365.00 feet to a point lying on the south line of Lot 14; thence N. $89^{\circ} 47' 30''$ W., along the south line of Lot 14, a distance of 30.00 feet to the Point of Beginning; containing 1.21 acres, more or less.

A PART OF LOTS 13 & 14 OF
THE FAIRFIELD INDUSTRIAL PARK
IN FAIRFIELD, WAYNE COUNTY, ILLINOIS



CERTIFICATION:
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT
ILLINOIS STANDARDS FOR A BOUNDARY SURVEY.
THIS PLAT WAS PREPARED FOR DEAN KIEFFER.
THE LAST FIELD WORK DONE WAS AUGUST 22, 2026.



Market Ave

Market Ave

Market Ave

ve

Layers

Industrial Dr

Industrial Dr

Industrial Dr

Industrial Dr

Industrial Dr

Industrial Dr

Google Maps

Industrial Dr

52

Frontier Dr

1675

Frontier Dr

Frontier Dr

Frontier Dr

1675

Frontier Dr

Mt Vernon Rd

County Rd 900 N

Mt Vernon Rd

County Rd 900 N

Mt Vernon Rd

Kiddie Kollege
Of Fairfield

SE CORNER
OF LOT 13

174'-4"

360'-0"

2081

US Agricultural
Department

Frontier Workforce
Development Center

Farm Service Agency

MEMORANDUM

TO: Board of Trustees

DATE: August 18, 2026

FROM: Cathy Robb

RE: NetApp FAS2750 Storage System Purchase

The District's Dell Compellent enterprise storage system has been in service for approximately 8 years and has reached end-of-life status. The storage array is a critical component of the District's technology infrastructure, supporting administrative systems, virtual servers, backups, and institutional data. While the system has provided reliable service well beyond its expected lifecycle, continued reliance on unsupported hardware increases the risk of equipment failure, reduced availability of replacement parts, security vulnerabilities, and prolonged recovery times in the event of an outage.

To maintain business continuity and ensure continued reliability of the District's information systems, the Information Technology Department recommends replacement of the existing storage platform with a NetApp FAS2750 storage system. The proposed solution provides a supported enterprise platform with improved performance, enhanced resiliency, expanded capacity, and advanced data protection capabilities. This purchase represents a necessary lifecycle replacement of critical infrastructure.

Keller Schroeder & Associates is utilizing cooperative purchasing pricing available to Illinois public community colleges. The purchase will be made pursuant to the Illinois Governmental Joint Purchasing Act, 30 ILCS 525/2.

I request the Board's approval to authorize the purchase of the NetApp FAS2750 storage system from Keller Schroeder & Associates under the cooperative purchasing program. The total cost of the purchase is \$128,818.91. Funding for this project is provided through the District's approved technology replacement budget for fiscal year 2027.

CR/akb

ILLINOIS EASTERN COMMUNITY COLLEGES
DISTRICT #529
TREASURER'S REPORT
July 31, 2026

FUND	BALANCE
Educational	\$ 7,068,553.68
Operations & Maintenance	1,194,604.74
Operations & Maintenance (Restricted)	1,099,421.72
Bond & Interest	557,833.39
Auxiliary	487,095.95
Restricted Purposes	52,021.55
Working Cash	192,735.51
Trust & Agency	775,554.22
Audit	32,079.40
Liability, Protection & Settlement	916,609.05
 TOTAL ALL FUNDS	 <u>\$ 12,376,509.21</u>

Respectfully submitted,

Ryan Hawkins, Treasurer

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
July 31, 2026

	Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
ASSETS						
Cash	\$ 7,094,854	\$ 1,194,605	\$ 1,099,422	\$ 557,833	\$ 507,596	\$ 52,022
Investments	8,747,831	2,856,725	4,110,159	-	1,995,921	-
Accounts Receivable	2,758,985	284,838	-	-	408,405	-
Other Receivables	1,218,990	18,415	33,209	-	2,209	23,200
Restricted Cash	-	-	4,021,001	-	-	-
Inventory	-	-	-	-	485,671	-
Other Assets	1	-	27,691	-	-	509,635
Due From Other Funds	-	-	-	-	-	-
Total Assets	<u>\$ 19,820,661</u>	<u>\$ 4,354,583</u>	<u>\$ 9,291,482</u>	<u>\$ 557,833</u>	<u>\$ 3,399,802</u>	<u>\$ 584,857</u>
LIABILITIES						
Accounts Payable	\$ 10,356	\$ 53,340	\$ 412,167	\$ -	\$ 61,975	\$ 64
Accrued Payroll Liabilities	19,496	-	-	-	-	-
Other Accrued Liabilities	486,965	-	18,330	-	28,462	(519)
Due to Other Funds	-	-	-	-	-	-
Total Liabilities	<u>516,817</u>	<u>53,340</u>	<u>430,497</u>	<u>-</u>	<u>90,437</u>	<u>(455)</u>
FUND BALANCES						
Non-Spendable	-	-	-	-	485,671	-
Restricted						
Board Designated	11,563,100	1,988,472	-	-	-	-
Other Purposes	-	1,035,939	8,481,219	557,833	-	-
Encumbered	15,260,979	1,276,832	379,766	-	1,683,763	1,798,758
Unassigned	<u>(7,520,235)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,139,931</u>	<u>(1,213,446)</u>
Total Fund Balances	<u>19,303,844</u>	<u>4,301,243</u>	<u>8,860,985</u>	<u>557,833</u>	<u>3,309,365</u>	<u>585,312</u>
Total Liabilities and Fund Balances	<u>\$ 19,820,661</u>	<u>\$ 4,354,583</u>	<u>\$ 9,291,482</u>	<u>\$ 557,833</u>	<u>\$ 3,399,802</u>	<u>\$ 584,857</u>

Illinois Eastern Community Colleges
Balance Sheets - All Funds (Unaudited)
July 31, 2026

	Working Cash Fund	Trust & Agency Fund	Audit Fund	Liability, Protection and Settlement Fund	Total Funds
ASSETS					
Cash	\$ 192,736	\$ 775,554	\$ 32,079	\$ 916,609	\$ 12,423,310
Investments	4,658,160	-	-	-	22,368,796
Accounts Receivable	-	-	-	-	3,452,228
Other Receivables	170,386	3,366	-	-	1,469,775
Restricted Cash	-	-	-	-	4,021,001
Inventory	-	-	-	-	485,671
Other Assets	-	-	-	-	537,327
Due From Other Funds	-	-	-	-	-
Total Assets	<u>\$ 5,021,282</u>	<u>\$ 778,920</u>	<u>\$ 32,079</u>	<u>\$ 916,609</u>	<u>\$ 44,758,108</u>
LIABILITIES					
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ 537,902
Accrued Payroll Liabilities	-	-	-	-	19,496
Other Accrued Liabilities	-	-	-	(14,126)	519,112
Due to Other Funds	-	-	-	-	-
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>(14,126)</u>	<u>1,076,510</u>
FUND BALANCES					
Non-Spendable	4,815,000	-	-	-	5,300,671
Restricted					
Board Designated	-	-	-	-	13,551,572
Other Purposes	206,282	773,895	32,079	814,111	11,901,358
Encumbered	-	5,025	-	116,624	20,521,747
Unassigned	-	-	-	-	(7,593,750)
Total Fund Balances	<u>5,021,282</u>	<u>778,920</u>	<u>32,079</u>	<u>930,735</u>	<u>43,681,598</u>
Total Liabilities and Fund Balances	<u>\$ 5,021,282</u>	<u>\$ 778,920</u>	<u>\$ 32,079</u>	<u>\$ 916,609</u>	<u>\$ 44,758,108</u>

Illinois Eastern Community Colleges
Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)
For the Period Ended July 31, 2026

	Educational Fund	Operations & Maintenance Fund	Operations & Maintenance (Restricted) Fund	Bond & Interest Fund	Auxiliaries Fund	Restricted Purposes Fund
REVENUES						
Property Taxes	\$ 628,887	\$ 232,346	\$ 28,556	\$ 287,472	\$ -	\$ -
Replacement Taxes	-	-	-	-	-	-
ICCB Grants	-	-	-	-	-	-
Federal Grants	-	-	-	-	-	129,241
Tuition & Fees	5,100,135	392,018	-	-	67,585	-
Charges for Services	4,184	2,598	-	-	158,455	-
Interest	-	-	1,444	-	104	-
Other Revenues	2,516	-	-	-	4,286	519
Total Revenues	<u>5,735,722</u>	<u>626,962</u>	<u>30,000</u>	<u>287,472</u>	<u>230,430</u>	<u>129,760</u>
EXPENDITURES						
Payroll	943,680	88,451	-	-	133,000	89,281
Benefits	99,970	11,969	-	-	11,429	16,068
Contractual Services	110,912	19,204	31,256	-	27,341	(1,746)
Supplies	108,818	8,228	350	-	97,181	1,650
Travel	1,377	-	-	-	1,208	147
Fixed	27,102	-	-	-	233,537	-
Utilities	7,991	74,963	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other	890	459	-	-	345	7,460
Scholarships, Student Grants, & Waivers	1,075,107	-	-	-	18,715	26,713
Total Expenditures	<u>2,375,847</u>	<u>203,274</u>	<u>31,606</u>	<u>-</u>	<u>522,756</u>	<u>139,573</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>3,359,875</u>	<u>423,688</u>	<u>(1,606)</u>	<u>287,472</u>	<u>(292,326)</u>	<u>(9,813)</u>
TRANSFERS						
Net Transfers	-	-	-	-	-	-
Total Transfers	-	-	-	-	-	-
Net Change in Fund Balance	<u>3,359,875</u>	<u>423,688</u>	<u>(1,606)</u>	<u>287,472</u>	<u>(292,326)</u>	<u>(9,813)</u>
Fund Balance - Beginning	15,943,969	3,877,555	8,862,591	270,361	3,601,691	595,125
Fund Balance - Ending	<u>\$ 19,303,844</u>	<u>\$ 4,301,243</u>	<u>\$ 8,860,985</u>	<u>\$ 557,833</u>	<u>\$ 3,309,365</u>	<u>\$ 585,312</u>

Illinois Eastern Community Colleges
Statements of Revenues, Expenditures, and Changes in Fund Balance - All Funds (Unaudited)
For the Period Ended July 31, 2026

	Working Cash Fund	Trust & Agency Fund	Audit Fund	Liability, Protection and Settlement Fund	Total Funds
REVENUES					
Property Taxes	\$ -	\$ -	\$ 13,011	\$ 164,072	\$ 1,354,344
Replacement Taxes	-	-	-	-	-
ICCB Grants	-	-	-	-	-
Federal Grants	-	-	-	-	129,241
Tuition & Fees	-	-	-	-	5,559,738
Charges for Services	-	284	-	-	165,521
Interest	-	-	-	-	1,548
Other Revenues	-	71,997	-	-	79,318
Total Revenues	<u>-</u>	<u>72,281</u>	<u>13,011</u>	<u>164,072</u>	<u>7,289,710</u>
EXPENDITURES					
Payroll	-	-	-	-	1,254,412
Benefits	-	-	-	20,857	160,293
Contractual Services	-	-	3,500	-	190,467
Supplies	-	-	-	-	216,227
Travel	-	138	-	-	2,870
Fixed	-	-	-	135,296	395,935
Utilities	-	-	-	-	82,954
Capital Outlay	-	-	-	-	-
Other	-	(4,502)	-	2,176	6,828
Scholarships, Student Grants, & Waivers	-	69,895	-	-	1,190,430
Total Expenditures	<u>-</u>	<u>65,531</u>	<u>3,500</u>	<u>158,329</u>	<u>3,500,416</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>-</u>	<u>6,750</u>	<u>9,511</u>	<u>5,743</u>	<u>3,789,294</u>
TRANSFERS					
Net Transfers	-	-	-	-	-
Total Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balance	<u>-</u>	<u>6,750</u>	<u>9,511</u>	<u>5,743</u>	<u>3,789,294</u>
Fund Balance - Beginning	5,021,282	772,170	22,568	924,992	39,892,304
Fund Balance - Ending	<u>\$ 5,021,282</u>	<u>\$ 778,920</u>	<u>\$ 32,079</u>	<u>\$ 930,735</u>	<u>\$ 43,681,598</u>

ILLINOIS EASTERN COMMUNITY COLLEGES
Comparative Combined Balance Sheets - All Funds
July 31, 2026

Unaudited

	ALL FUNDS	
	Fiscal	Fiscal
	Year	Year
	2027	2026
ASSETS:		
CASH	\$ 12,423,309	\$ 13,214,735
CDB PROJECT TRUST	4,021,002	5,070,240
PREPAID EXPENSES	-	-
INVESTMENTS	22,368,796	23,999,293
RECEIVABLES	4,645,297	4,595,614
ACCRUED REVENUE	182,276	56,453
INVENTORY	485,671	485,671
OTHER ASSETS	532,776	490,243
FIXED ASSETS (Net of Depr)	35,923,593	34,174,697
TOTAL ASSETS AND OTHER DEBITS:	\$ 80,582,720	\$ 82,086,946
LIABILITIES:		
PAYROLL DEDUCTIONS PAYABLE	\$ 5,370	\$ 265,472
ACCOUNTS PAYABLE	624,023	126,320
ACCRUED EXPENSES	-	-
INTERFUND PAYABLES	-	-
DEFERRED REVENUE	624,023	63,884
L-T DEBT GROUP (FUND 9)	12,791,509	12,133,497
OPEB (Prior Year Restated for GASB 75 Implementation)	5,983,109	6,280,647
INTERFUND PAYABLES	-	-
OTHER LIABILITIES	390,268	391,018
TOTAL LIABILITIES:	20,418,302	19,260,838
FUND BALANCES:		
FUND BALANCE	22,493,696	27,578,993
INVESTMENT IN PLANT (Net of Depr)	35,923,593	34,174,697
OTHER FUND BALANCES RECOGNIZED AS A LIABILITY (FUND 9)	(18,774,618)	(18,414,144)
RESERVE FOR ENCUMBRANCES	20,521,747	19,486,562
TOTAL EQUITY AND OTHER CREDITS	60,164,418	62,826,108
TOTAL LIABILITIES, EQUITY, AND OTHER CREDITS	\$ 80,582,720	\$ 82,086,946

**ILLINOIS EASTERN COMMUNITY COLLEGES
OPERATING FUNDS ONLY
COMPARISON TO BUDGET REPORT FOR FISCAL YEARS 2024-2026**

College	Category	FISCAL YEAR 2025			FISCAL YEAR 2026			FISCAL YEAR 2027			
		Budget	Spent Thru July	% of Budget	Budget	Spent Thru July	% of Budget	Tentative Budget	Spent Thru July	% of Budget	% of Year
Frontier	Bills		\$ 22,417			\$ 60,275			\$ 80,998		
	Payroll		76,719			216,458			496,629		
	Waivers		118,990			117,321			122,743		
	Totals	\$ 4,523,243	218,126	5%	12,358,397	394,054	9%	12,940,084	700,370	5%	8%
Lincoln Trail	Bills		\$ 39,941			\$ 19,424			\$ 33,570		
	Payroll		86,798			45,350			85,061		
	Waivers		206,968			179,329			213,665		
	Totals	\$ 4,760,106	333,707	7%	3,453,233	244,103	5%	2,279,070	332,296	15%	8%
Olney Central	Bills		\$ 93,365			\$ 23,624			\$ 58,476		
	Payroll		150,894			66,503			80,355		
	Waivers		171,951			160,634			169,201		
	Totals	\$ 7,622,079	416,210	5%	3,482,828	250,761	3%	2,391,880	308,032	13%	8%
Wabash Valley	Bills		\$ 61,150			\$ 33,589			\$ 31,724		
	Payroll		97,748			46,365			69,009		
	Waivers		326,370			296,758			154,361		
	Totals	\$ 5,816,006	485,268	8%	3,343,335	376,712	6%	2,207,608	255,094	12%	8%
Workforce Educ.	Bills		\$ 6,317			\$ 5,705			\$ 5,462		
	Payroll		26,896			23,035			40,375		
	Waivers		289,891			104,385			68,724		
	Totals	\$ 2,740,542	323,104	12%	2,752,534	133,125	5%	2,468,705	114,561	5%	8%
District Wide	Bills		\$ 324,940			\$ 201,849			\$ 261,653		
	Payroll		154,774			129,559			260,702		
	Waivers		515,471			342,421			346,413		
	Totals	\$ 9,389,968	995,185	11%	7,916,139	673,829	7%	12,256,892	868,768	7%	8%
GRAND TOTALS		\$ 34,851,944	\$ 2,771,600	8%	\$ 33,306,466	\$ 2,072,584	6%	\$ 34,544,239	\$ 2,579,121	7%	8%

ILLINOIS EASTERN COMMUNITY COLLEGES
Operating Funds Revenues & Expenditures Report
For the Period Ended July 31, 2026

Unaudited

REVENUES

	FY 2027		FY 2026		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	\$	%
Property Taxes	\$ 861,233	13.62%	\$ 21,542	0.00%	\$ 839,691	3897.925%
Replacement Taxes	-	0.00%	-	0.00%	-	#DIV/0!
ICCB Grants	-	0.00%	1,229,838	17.87%	(1,229,838)	-100.000%
Tuition & Fees	5,486,762	86.79%	958,497	81.10%	4,528,265	472.434%
Charges for Services	5,983	0.09%	12,693	0.20%	(6,710)	-52.864%
Interest	(34,592)	-0.55%	12,921	0.82%	(47,513)	-367.719%
Other Revenues	2,516	0.04%	11,815	0.02%	(9,299)	-78.705%
	<u>\$ 6,321,902</u>	<u>100.00%</u>	<u>\$ 2,247,306</u>	<u>100.00%</u>	<u>\$ 4,074,596</u>	<u>181.310%</u>

EXPENDITURES

	FY 2027		FY 2026		Increase (Decrease)	
	Amount	% of Total	Amount	% of Total	\$	%
Salaries	\$ 1,032,131	40.02%	\$ 527,270	21.43%	\$ 504,861	95.750%
Employee Benefits	111,939	4.34%	109,571	4.56%	2,368	2.161%
Contractual Services	130,116	5.04%	36,963	5.00%	93,153	252.017%
Materials	117,046	4.54%	162,426	5.96%	(45,380)	-27.939%
Travel & Staff Development	1,377	0.05%	3,332	0.14%	(1,955)	-58.673%
Fixed Charges	27,102	1.05%	3,809	0.15%	23,293	611.525%
Utilities	82,954	3.22%	27,929	2.33%	55,025	197.017%
Capital Outlay	-	0.00%	-	1.44%	-	#DIV/0!
Other	1,076,456	41.74%	1,201,284	58.99%	(124,828)	-10.391%
	<u>\$ 2,579,121</u>	<u>100.00%</u>	<u>\$ 2,072,584</u>	<u>100.00%</u>	<u>\$ 506,537</u>	<u>24.440%</u>

Locally Funded, CDB, & PHS Projects Projects Schedule											
	Funding Source	Estimated Budget									
Center for Technology - LTC	CDB	\$11,160,000									
Applied Technology Center - OCC	CDB	\$3,076,400									
FCC - Athletic Facility	Insurance/Bond Proceeds/Fundraising	\$5,651,000									
Emergency Repairs - LTC	Insurance Proceeds	\$458,162									
Wattleworth Hall 3rd Floor Remodel - OCC	Bond Proceeds	\$1,345,000									
WVC Tennis Courts	District Budget, USTA Grant, WVC Foundation, Private Donations	\$807,782									
GRAND TOTAL		\$22,498,344	Board Approval	Preliminary Design	Materials	Begin Construction	30% Completed	60% Completed	80% Completed	100% Completed	Fully Accepted

7/31/2026

MEMORANDUM

TO: Board of Trustees

FROM: Cathy Robb

DATE: August 18, 2026

RE: Personnel Report

Mr. Chairman, I recommend that the Board of Trustees approve the August Personnel Report. Additional information for items 400.1, 400.2, 400.3 & 400.4 have been sent under separate confidential cover.

INDEX

- 400.1. Employment of Personnel**
- 400.2. 2026-27 Administration and Staff Salaries**
- 400.3. Special Assignment**
- 400.4. Retirement Ratification**

PERSONNEL REPORT

400.1 Employment of Personnel

1. Physical Therapy Assistant (PTA) Instructor, WVC, Academic Affairs effective August 24, 2026
2. TRIO Upward Bound Academic Counselor, WVC, Institutional Outreach effective August 24, 2026
3. TRIO Upward Bound Academic Counselor, LTC, Institutional Outreach effective August 24, 2026
4. Information Systems Technician, WVC, District Office effective August 24, 2026
5. Head Men's & Women's Soccer Coach, LTC effective August 24, 2026
6. O&M Team Lead, OCC effective August 24, 2026

400.2 2026-27 Administration & Staff Salaries (Attachment)

400.3 Special Assignment (Attachment)

400.4 Retirement Ratification

1. Ken Pryor, Manager of Technology Infrastructure, District Office effective October 31, 2026