



BOARD OF TRUSTEES AGENDA

Regular
 Regular Meeting
 Tuesday, February 10, 2026
 6:00 PM
 Ambler Board Room
 1801 N. Cottonwood
 Iola, KS 66749

Current Board Members:

Gena Clouch; Vicki Curry; Rebecca Nilges; Corey Schinstock; Jenny Spillman; Jessica Thompson

1. **Call to order and establish quorum.**
2. **Approval of Agenda**
3. **New Employee Introductions**
 Mason Hart, Sports Information Director
4. **Patron's Concerns - 3 minutes**
"Persons who wish to address the Board of Trustees regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the Board of Trustees regarding items not on the agenda and that are under the jurisdiction of the Board of Trustees may do so at this time when called upon by the Chair. Comments on personnel matters and matters pending in court are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken."
5. **Executive session for attorney-client privilege for 20 minutes, to include the board and the board attorney, Robert Johnson, Johnson Law Office.**
6. **Presentations - 10 minutes**

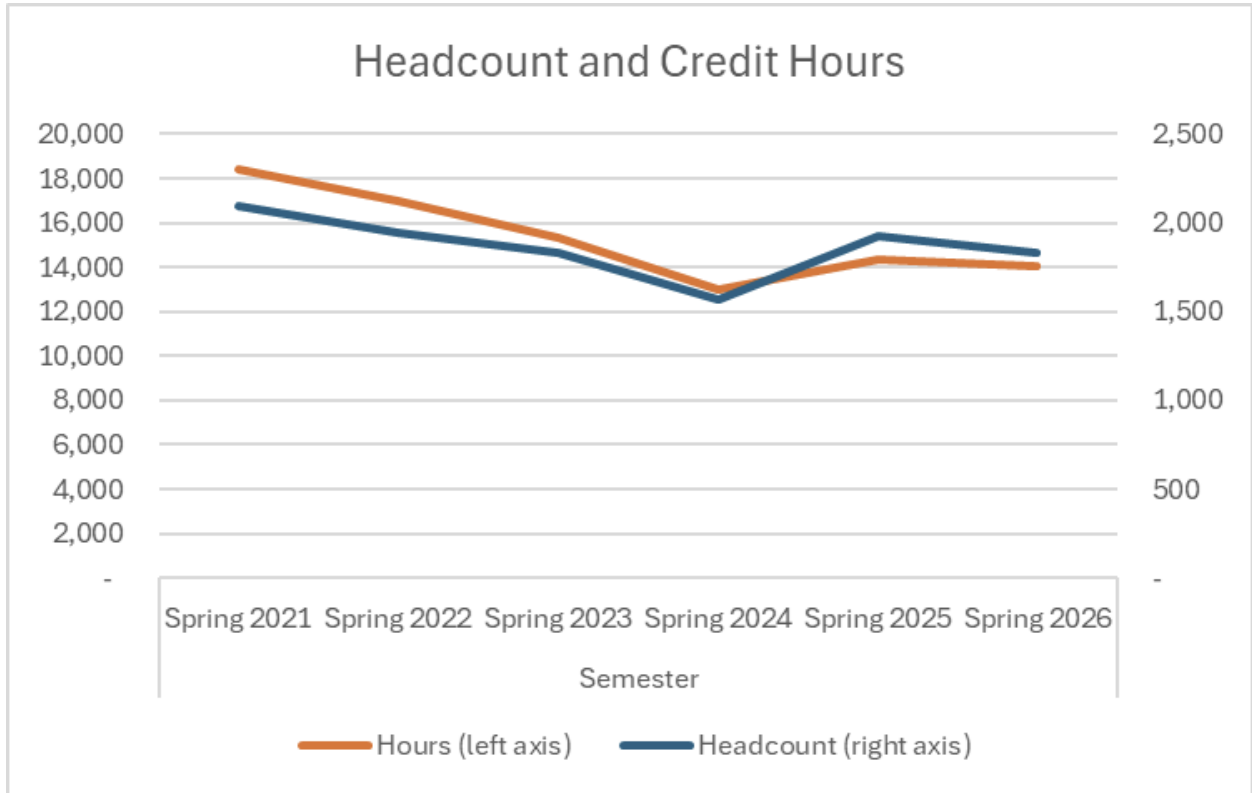
6.a. Spring Semester Update	3
Cami Keitel, Kara Wheeler	
Spring Update	3
6.b. Student RA Presentation	5
Josiah D'Albini	
RA_Presentation	5
7. **Consent Agenda**

7.a. Board Minutes - January 2026	12
January 13, 2026 BOT Minutes	12
January 22, 2026 Special BOT Minutes	15
7.b. Financial Documents	16
Financial docs Feb 10, 2026	16

Summary of funds Feb 10, 2026	56
8. Administrative Reports and/or Board Discussion	77
ACC Board reports February 2026	77
Facility Assessment Timetable	97
9. Board Reports	
KACC - Jessica Thompson	
Iola Industries - Corey Schinstock	
ACC Endowment - Vicki Curry	
Board Finance Committee - Gena Clouch/Vicki Curry	
Other Board members	
10. New Business (Action, Report, or Discussion)	
10.a. Review Board Training/Hall of Fame Committee	
Becky Nilges	
10.b. Resident Hall Committee	
Cami Keitel	
10.c. Policy Committee	
11. Old Business (Action, Report, or Discussion)	
11.a. Policy Update	100
Karen Gillespie	
BP 7.40 Conflict of Interest with amendments and tracked changes.	
BP 7.40 Conflict of Interest	100
12. Executive Session	
12.a. Personnel - New Hires and/or Resignations	105
HR Personnel Report Feb 2026	105
12.a.1. Executive session for the purpose of discussing personnel matters for non-elected personnel for 5 minutes to include the board, Dr. Leffler, Cami Keitel, and Karen Gillespie.	
12.b. Executive session to discuss employer-employee negotiations, whether or not in consultation with the representative or representatives for the public body or agency, to include the board, Dr. Leffler, Cami Keitel, and Karen Gillespie for 10 minutes.	
12.c. Executive Session for the preliminary discussion of the acquisition of real property to include the board and Dr. Leffler..	
12.d. Executive session for the purpose of discussing personnel matters for non-elected personnel for 5 minutes to include the board, and Karen Gillespie.	
13. Upcoming Meetings	
Regular meeting: Tuesday, March 10, 2026, at 6:00 PM	
14. Pending Agenda Items	
15. Adjournment	

Spring 2026 Update

	Semester					
	Spring 2021	Spring 2022	Spring 2023	Spring 2024	Spring 2025	Spring 2026
Headcount	2,098	1,946	1,829	1,570	1,923	1,835
Hours	18,381	17,015	15,357	12,962	14,325	14,037



	Semester and Headcount				Overall Change 2023 to 2026
	Spring 2023	Spring 2024	Spring 2025	Spring 2026	
Iola	347	284	318	382	10%
Online	917	740	833	707	-23%
HS concurrent	272	311	398	322	18%
HS online	664	642	831	819	23%
	Semester and Credit Hours				Overall Change 2023 to 2026
	Spring 2023	Spring 2024	Spring 2025	Spring 2026	
Iola	3,571	2,772	2,926	3,844	8%
Online	6,678	5,349	5,959	5,106	-24%
HS concurrent	1,277	1,432	1,825	1,483	16%
HS online	3,213	3,433	3,681	3,706	15%

Important Dates:

- February 18th: Last day in Jenzabar CX
- February 19-March 2: “Go Dark” Period (no work in either system)
 - Communication going out to the community, employees, and students
 - Closed during “Go Dark”:
 - Bookstore
 - Limited service will be available in the following departments:
 - Business Office
 - Admissions/Advising
 - Financial Aid
 - Registrar
 - Housing application for 26-27 delayed
- Work beginning on Strategic Enrollment Management (SEM) plan

Student Resident Assistant Program

The Student Resident Assistant (RA) program is new, structured initiative to support safety, belonging, and student success in Allen's residential communities. RAs are trained student paraprofessionals who live in the halls and serve as peer mentors, community builders, and front-line support for basic student concerns, directly contributing to retention and campus climate goals. A total of 16 RAs would be needed for a successful program.

Position Snapshot

- Title: Resident Assistant (Student Paraprofessional; Live-In)
- Appointment: Academic Year (late July/early August training through May hall closing)
- Time commitment: 15-20 hours per week (duty coverage, programming, meetings, training)
- Reports to: Campus Operations and Advancement Coordinator and Director of Student Life
- Compensation: The compensation model combines a housing benefit and modest stipend to recognize significant leadership responsibilities while remaining cost-effective for the college.
- Core Functions
 - Community development & programming
 - Role modeling & professionalism
 - Peer support & referrals
 - Policy enforcement & safety response

RAs must maintain at least a 2.50 cumulative GPA, remain in good judicial standing, fulfill duty, programming, meeting, and training expectations, and are subject to a progressive discipline process up to removal and loss of benefits. RAs will work closely with Security, Mental Health services, Academic Support, Athletics, Enrollment Management, and the CARE Team to support residents and respond to issues in real time. The RA program positions Allen to better manage residential issues proactively, enhance safety and belonging, and develop a pipeline of student leaders who support institutional retention and student success priorities.

Student Learning Outcomes

By the end of their term as a Resident Assistant at Allen (RA), the student will be able to:

- Assess situations and develop strategies to address needs, manage challenges, and respond appropriately to emergencies.
- Understand student development theory through supporting residents' personal growth and connecting them to campus resources.
- Recognize and communicate effectively with diverse individuals to promote respectful living environments.
- Understand and apply College policies, procedures, and reporting requirements.
- Develop leadership qualities and create inclusive community norms, plan impactful programs, and foster a sense of belonging.

Student Resident Assistant proposal

Compensation

Housing & Meal Cost – 19 Meal Plan Cost + \$200/Month (August – May)

Horton (4), Winter (4) 2025-26 Costs

\$6,000 - \$2,690 + \$2,000 = \$5,310 per Resident Assistant = \$42,480 total

Indirect Cost: \$26,480

Direct Cost: \$16,000

Masterson (3), Duplexes (2), Herynk (1), Parkford (2) 2025-26 Costs

\$7,000 - \$2,690 + \$2,000 = \$6,310 per Resident Assistant = \$50,480 total

Indirect Cost: \$34,480

Direct Cost: \$16,000

Compensation total in 2025-2026: \$92,960

Indirect Cost: \$60,960

Direct Cost: \$32,000

Hall Directors Required: 5 (Horton, Winter, Masterson, Duplexes, and Ballard)

- Increases occupancy by 6 beds (2 in Winter Hall, 4 in Parkford Apartments)

Expectations tied to position & compensation:

- Minimum 2.50 cumulative GPA with semester review
- Good judicial standing (no significant conduct history and no ongoing major cases)
- Fulfillment of duty hours, programs, meetings and training requirements
- Clear progressive discipline process for RA performance issues, including potential removal and loss of benefits

Job Description

Job Title: Resident Assistant

Status: Part-time student paraprofessional position; live-in; academic year appointment (typically August – May)

Reports to: Director of Student Life

Time commitment: 15-20 hours per week, including duty coverage, programming, meetings, and training

Compensation: Housing benefit, monthly stipend, and other incentives

Duties & responsibilities:

- Role Modeling and Professionalism
 - Model responsible behavior on- and off-campus, including adherence to all college policies and Resident Assistant employment expectations
 - Demonstrate culturally responsive behavior and respect for all residents regardless of background or identity
 - Maintain strong communication with supervisors and peers, and contribute positively to the Resident Assistant team environment
 - Maintain good academic standing as defined by the college and serve as a visible, positive representative of Allen Community College

- Community Development
 - Build a strong sense of floor/hall community by getting to know each resident by name and maintaining regular, positive contact
 - Plan and implement education, social, and wellness programs that align with Student Life outcomes (e.g. academic success, life skills, wellbeing)
 - Facilitate community standards at the start of each term and revisit them after key breaks or when issues arise
 - Promote and support campus events by publicizing opportunities and encouraging resident attendance

- Student support & referral
 - Serve as a peer mentor, offering basic support, active listening, and encouragement to residents
 - Recognize signs of distress or concerning behavior and promptly refer residents to appropriate resources (CARE Team, counseling, tutoring, Title IX coordinator, etc.)
 - Maintain appropriate boundaries and confidentiality while following college reporting requirements for safety, self-harm, harassment, and discrimination
 - Help new students transition to campus, especially during move-in, the first six weeks, and midterm periods

- Policy enforcement & safety
 - Know and uphold residence hall policies, the Student Code of Conduct, and College policies when appropriate
 - Address policy violations in a timely, fair, and consistent manner; document incidents according to Student Life procedures
 - Participate in an on-duty rotation, including evening and weekend rounds, responding to lockouts, noise complaints, and other routine concerns

- Assist in emergency response (fire alarms, severe weather, medical situations) by following established protocols and contacting professional staff and/or security as needed
- Promote a culture of safety and respect, including alcohol/drug policies and community standards
- Administrative tasks
 - Attend and actively participate in weekly staff meetings and one-on-one supervision meetings
 - Complete incident reports, program proposals, and program evaluations accurately and on time
 - Assist with check-in and check-out processes, including room condition reports and opening/closing procedures at breaks
 - Help with hall-wide initiatives such as surveys, bulletin boards, and health & safety inspections

Program Structure

Staffing Model:

- 1-2 Residence Hall Directors per Residence Hall (currently assistant coaches)
- Student Resident Assistants based on building and floor/wing

Organizational Reporting:

- Student Resident Assistants -> Campus Operations and Advancement Coordinator -> Director of Student Life -> Vice President for Student Affairs
- Student Resident Assistants collaborate with: Security, Mental Health, Academic Support, Athletics, and Enrollment Management

Term & Appointment:

- Appointment runs from RA training in Late July/Early August through hall closing in May
- Optional summer positions for limited RA coverage including camps and conferences

Training & Ongoing Development:

- Pre-semester training: crisis response, conduct procedures, conflict mediation, programming, Title IX and Clery basics, mandated reporting, and College-specific policies

- Opportunities for leadership development, conference attendance, and collaboration with Student Senate and other leadership groups
- Ongoing in-service training throughout the year, tied to learning outcomes and emerging issues

Incentives

Primary benefits:

- Room compensation
- \$200 monthly stipend

Additional incentives:

- Early move-in and extended stay without cost
- Branded apparel
- Professional Development opportunities, certificates of completion, and letters of recommendation

Selection & Hiring Process

Eligibility criteria

- Enrolled as a full-time (12 credit hours) Allen Community College student during the appointment term
- Minimum cumulative 2.50 GPA
- Good conduct standing; no major conduct violations in the past year
- At least one semester completed at Allen by the time the position begins preferred (can allow exceptions for strong transfers or special cases)
- Ability to commit to living in campus housing and being present most weekends and evenings during the academic year

Recruitment

- Marketing
 - Residence Halls, Student Senate, Social Media, Student Email, and faculty/staff referrals
- Written application
 - Basic information and academic standing statement

- Short-answer questions
 - Leadership
 - Conflict resolution
 - Time Management
- Resume-lite
 - Previous employment
 - Campus involvement
 - Leadership experiences
- Two written reference letters (minimum one from a faculty member)

Interview & selection

- Individual interviews
 - Work with HR to develop appropriate questions
 - Behavioral interview questions focused on past experiences with conflict, helping peers, handling stress, upholding policies
 - Scenario questions involving typical situations (roommate conflict, policy violation, mental health concern)
- Selection committee
 - 1 Hall Director, Director of Student Life, Campus Operations and Advancement Coordinator, 1-2 additional faculty/staff
- Decision-making
 - Scoring rubric with appropriate weights and measures
 - Clear documentation of decisions and waitlist of alternates

Appointment & onboarding

- Conditional offer letters specifying compensation, dates, expectations, and requirements to maintain GPA and conduct standards
- Background checks and other screenings consistent with College policy
- RA agreement form signed by each new hire outlining duties, confidentiality, mandatory training dates, duty expectations, and conduct standards
- Required pre-service training and participation in move-in and welcome programming as part of onboarding

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COMMUNITY COLLEGE
IOLA, KANSAS, JANUARY 13, 2026

Rebecca Nilges called the meeting to order at 6:00 PM; also present:

Trustees: Gena Clouch
 Vicki Curry
 Corey Schinstock
 Jenny Spillman
 Jessica Thompson

Other

Attendees: Dr. Lyvier Leffler, Dr. Kara Wheeler, Cami Keitel, Matthew Gleason, Karen Gillespie, Jacob Reichard, Brad Henderson, Vince DeGrado, Christine Freelove, Melanie Wallace, Sonia Gugnani, Kelly Baker, Nicci Denny, Josiah D’Albini, Tracy Lee, Jean Swillum, Tim Stauffer.

New Board Christine Freelove, Board Clerk, swore in three new board members, Jessica Thompson, Members Jenny Spillman and Rebecca Nilges. Each signed the Oath of Office document. Dr. Lyvier Leffler, President, signed, and then was notarized by Karen Gillespie, Director of Human Resources.

Election of Jenny Spillman moved to approve to re-elect the current board members for 2026, and Members appoint Jessica Thompson as KACC representative, Corey Schinstock as Iola Industries representative, Vicki Curry as Endowment Board representative, and Christine Freelove as Clerk of the Board. Seconded by Vicki Curry, motion carried 6-0.

 Chair: Rebecca Nilges
 Vice-Chair: Corey Schinstock
 Secretary: Gena Clouch
 Treasurer: Jessica Thompson

Corey Schinstock moved to appoint Johnson Vaughn Law as board attorney for 2026. Seconded by Vicki Curry, motion carried 6-0.

Vicki Curry moved to appoint the Iola Register as the board newspaper for 2026. Seconded by Gena Clouch, motion carried 6-0.

Agenda Corey Schinstock moved to approve the agenda as presented. Seconded by Vicki Curry, Approval motion carried 6-0.

New Dr. Kara Wheeler, VP for Academic Affairs, introduced Linda Sterling, Psychology Employee Instructor; Amelea Jones, Ag Instructor; Roni Smith, RN, Allied Health Instructor; Dale Introductions Strickler, Ag Instructor; and Angela Clemmer, Health Professions Coordinator.

Brad Henderson, Director of PR & Marketing, introduced Emilee Luedke, Market Coordinator.

Patron's Concerns	No patron concerns to report.
Consent Agenda	Vicki Curry moved to approve the consent agenda as amended for the December 9, 2025, regular board minutes, approve financials, pay bills, and approve the statement of claims Seconded by Jenny Spillman, motion carried 6-0.
Administrative Reports	<p>Rebecca Nilges, Trustee, inquired about canvas bag craft night, Josiah D'Albini, Director of Student Life explained that this is a fun and relaxing event for students at the beginning of the semester.</p> <p>Nilges inquired about how J1 questions will be covered during the dark period. Matthew Gleason, VP for Finance and Operations, responded that a group of J1 representatives would be on campus for one week to address issues and then submit to a ticket system.</p> <p>Nilges inquired about who is involved in the Course Dog setup. Dr. Wheeler responded that Christine Frelove, Melanie Wallace, Jacob Reichard, Doug Dunlap, Kattia Thompson, and Kara herself are the core team.</p> <p>Karen Gillespie, Director of HR, presented the 2025 Best in Class Employer award by Gallagher, which recognizes Allen as one of its top-performing employers nationwide for strong benefit strategies.</p>
Board Reports	<p>KACC – Jessica Thompson, Trustee, reported that Donuts with Legislators event at Topeka January 15; Community College Showcase at Topeka January 26, Nancy Ford, Graphic Design Instructor, and Tricia Stogsdill, Theatre Instructor, will be attending; and the KACC meeting dates changed to Sunday and Monday (June 7 & 8).</p> <p>Iola Industries – Corey Schinstock, Trustee, reported that the Iola Industries met last week; Mary Kay Heard, Iola patron, would be attending the capital to represent Iola.</p> <p>ACC Endowment – Vicki Curry, Trustee, no meeting to report on.</p> <p>Board Finance Committee – Gena Clouch & Vicki Curry meet with Matthew Gleason to explain the financials and suggested that other board members schedule a meeting.</p>
<u>New Business</u>	
EDA Grant Presentation	Sonia Gugnani, Grant Administrator, presented on the EDA Grant that is being pursued focusing on the implementation pathway that consists of construction/non-construction to address a new course development building focusing on two new programs, CDL Training and Diesel Technology. Both programs have shown, from an assessment, a need in this area. The purpose is to prepare students and the local industry for high-demand and high-wage employment. Building location will be on campus, with training sessions somewhere in the county and in the northern area. The grant requires a 20% match from the college and an engineering building framework to proceed. Gugnani is requesting approval to hire an outside firm for the preliminary engineering report and for the approval of the 20% match.

Corey moved to approve authorization a preliminary engineering report for the EDA grant not exceeding \$20,000. Gena seconded, motion carried 6-0.

Jessica Thompson moved to approve the 20% match from the college for the EDA grant. Seconded by Vicki Curry, motion carried 6-0.

HLC Conference	Dr. Leffler suggested that the trustees attend the Higher Learning Commission (HLC) annual conference in Chicago, March 21-24, there will be a session for board trustees. Those who can attend one day or any of the four days, please contact Dr. Leffler herself or Chris Freelove.
Downtown Office	Dr. Leffler suggested having a presence downtown in lola, for Allen to display swag, clothing, and college/program information, along with housing for an employee's office. An office next to Thrive Allen County is currently available. The trustees were in favor of moving forward.
Residence Hall Expansion	Gleason suggested using deferred funds towards a new student housing instead of putting the ten million dollars towards Horton and Winter Halls. Both halls will be kept up for safety purposes. It was agreed to move forward with a municipal advisor on a 400-room student housing facility.
Tuition/Fees Assessment	Gleason reported that the tuition and fee assessment would be presented at the February board meeting for potential increases.
<u>Old Business</u>	
Employee Perception Survey Results	Gillespie presented the employee perception survey results that included leadership, strategic planning, customer focus, measurements/analysis, workforce focus, operations focus and comment results. Feedback was well received during sessions and in-service. Questions, percentages, and comments from each section were summarized. There is a possibility of using an outside firm with benchmarks for future surveys. Next steps are to set action plans to share with all employees and the board.
President's Evaluation	The president's evaluation questionnaire was emailed to all full-time employees, community partners and the board with a deadline for Jan 26.
Executive Session	At 7:40 PM, Vicki Curry moved to enter executive session for the purpose of discussing personnel matters for non-elected personnel for 15 minutes to include the board, Dr. Leffler and Karen Gillespie. Seconded by Gena Clouch, motion carried 6-0.
Open Session	At 7:55 PM Jessica Thompson moved to approve the new hire Mason Hart, Sports Information Director; and approve the retirement of Patty Latta, Accounts Payable Officer. Seconded by Vicki Curry, motion carried 6-0.
Adjournment	At 7:57 PM, Vicki Curry moved to adjourn the meeting. Seconded by Corey Schinstock, motion carried 6-0.

MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COMMUNITY COLLEGE
IOLA, KANSAS, JANUARY 22, 2026

Rebecca Nilges called the meeting to order at 4:02 PM; also present:

Trustees: Gena Clouch
 Corey Schinstock
 Jenny Spillman- absent
 Vicki Curry
 Jessica Thompson – entered meeting at 4:07 PM

Other Attendees: Dr. Lyvier Leffler, President
 Karen Gillespie, Executive Director of HR
 Heather Morgan, KCCA Executive Director

Agenda Vicki Curry moved to approve the agenda. Seconded by Corey Schinstock, motion
Approval carried 4-0.

Board Heather Morgan, KCCA Executive Director, presented an education session to the
Education trustees.
Session

2026 Board
Goals: Develop a plan for deferred maintenance and a plan for long-term student housing.
 Be prepared for board meetings; actively participate in ongoing trainings offered, a
 minimum of twice a year.
 Support opportunities to expand on the Northern service area and additional programs.

EDA Grant No discussion needed.
Follow-up

Adjournment At 5:18 PM, Jessica Thompson moved to adjourn the meeting. Seconded by Vicki Curry,
 motion carried 5-0.

Allen County Community College
Treasurer's Report
January 31, 2026

Fund Description	Balance	Revenue	Expenditures	Balance	- A/R	+ A/P	Prior Year	Balance
	12-31-2025			01-31-2026	01-31-2026	01-31-2026	Adjustments	01-31-2026
11 General	\$17,478,061.37	\$4,927,117.44	\$934,720.78	\$21,470,458.03	\$1,838,793.11	\$3,077.68	\$0.00	\$19,634,742.60
12 Postsecondary Technical Educa	\$1,805,591.00	\$236,924.00	\$49,152.73	\$1,993,362.27	\$0.00	\$0.00	\$0.00	\$1,993,362.27
14 Adult Supplementary Education	\$6,500.85	\$0.00	\$0.00	\$6,500.85	\$0.00	\$0.00	\$0.00	\$6,500.85
16 Auxiliary Enterprises	\$4,123,260.40	\$1,048,437.94	\$90,093.46	\$5,081,604.88	\$0.00	\$1,400.00	\$0.00	\$5,083,004.88
20 EDPMS	(\$15,150.50)	\$0.00	\$0.00	(\$15,150.50)	(\$1,750.50)	\$685.12	\$0.00	(\$12,714.88)
21 College Work Study	\$0.00	\$202.50	\$202.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22 SEOG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23 ABE Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
24 PELL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27 State Grants	(\$5,351.48)	\$0.00	\$322.42	(\$5,673.90)	\$0.00	\$0.00	\$0.00	(\$5,673.90)
28 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 Loan Funds/Restricted	\$0.00	(\$1,485.00)	(\$1,485.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61 Capital Outlay	\$1,930,902.16	\$342,274.97	\$0.00	\$2,273,177.13	\$0.00	\$0.00	\$0.00	\$2,273,177.13
70 Agency	\$2,194,509.44	\$0.00	(\$21,766.00)	\$2,216,275.44	\$0.00	\$252,877.38	\$0.00	\$2,469,152.82
Holding for Distribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$27,518,323.24	\$6,553,471.85	\$1,051,240.89	\$33,020,554.20	\$1,837,042.61	\$258,040.18	\$0.00	\$31,441,551.77

Summary of Cash Transactions

	Balance	Receipts	Disbursements	Balance
	12-31-2025			01-31-2026
Landmark Nat'l Bank #385 (Gen. Fun	7,546,499.09	5,242,118.76	1,338,858.29	11,449,759.56
Landmark Nat'l Bank #377 (Fed Func	0.15	1,102.50	1,102.50	0.15
Petty Cash-Main Campus	298.14	1.86	24.01	275.99
Landmark Nat'l CD's	13,121,473.16	0.00	0.00	13,121,473.16
Community Nat'l Bank CD's	6,849,552.70	19,990.21	0.00	6,869,542.91
Emprise Bank CD's	0.00	0.00	0.00	0.00
Athletic Cash	300.00	0.00	0.00	300.00
Bookstore Cash-Iola Campus	200.00	0.00	0.00	200.00
Cashier's Drawer #1	0.00	2,001,347.96	2,001,347.96	0.00
Cashier's Drawer #2	0.00	2,374,692.28	2,374,692.28	0.00
Cashier's Drawer #3	0.00	0.00	0.00	0.00
Cashier's Drawer #4	0.00	0.00	0.00	0.00
Holding for Distribution	0.00	0.00	0.00	0.00
Total	27,518,323.24	9,639,253.57	5,716,025.04	31,441,551.77

Pledged Securities

	01-31-2026	FDIC Insurance	01-31-2026
Community National Bank & Trust	\$6,869,542.91	250,000.00	\$7,119,542.91
Landmark National Bank	\$27,725,429.01	250,000.00	\$27,975,429.01
	<u>\$34,594,971.92</u>		<u>\$35,094,971.92</u>

I hereby certify that the above fund reconciliation is correct to the best of my knowledge.

Vice President for Finance & Operations

Board Chair

Allen County Community College
 Schedule of Investments
 January 31, 2026

<u>Date Purchased</u>	<u>Invested With</u>	<u>Amount Invested</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	
06/23/2025	Landmark - 8 month	9934	\$ 2,000,000.00	4.01%	02/23/2026
06/23/2025	Landmark - 9 month	9935	\$ 2,000,000.00	4.01%	03/23/2026
06/23/2025	Landmark - 10 month	9936	\$ 2,000,000.00	4.01%	04/23/2026
10/07/2025	Landmark - 6 month	0187	\$ 2,039,990.14	3.91%	04/07/2026
06/26/2025	Landmark - 11 month	9941	\$ 3,000,000.00	4.01%	05/26/2026
10/30/2025	Landmark - 6 month	0199	\$ 2,081,483.02	3.91%	04/30/2026
08/29/2025	CNB&T - 365 Day	523625	\$ 2,039,345.14	3.80%	08/29/2026
09/18/2025	CNB&T - 6 month	515560	\$ 2,037,281.36	3.55%	03/18/2026
10/18/2025	CNB&T - 6 month	515897	\$ 2,058,781.98	3.89%	04/18/2026
09/16/2025	CNB&T - 365 Day	520897	\$ 469,896.62	4.35%	09/16/2026
06/25/2025	CNB&T - 365 Day	523473	\$ 264,237.81	3.36%	06/25/2026
			\$ 19,991,016.07	Total Investments	
			\$ 13,121,473.16	CDs @ Landmark	
			\$ 6,869,542.91	CDs @ CNB&T	
			\$ 19,991,016.07	Total Investments	

Signed: _____
 Vice President for Finance & Operations

Signed: _____
 Chairman, Board of Trustees

Allen County Community College
 Direct Payment Bills Presented for Ratification
 From 01/01/2026 thru 01/31/2026

<u>Date Paid</u>	<u>Vendor Name</u>	<u>Fund</u>	<u>Center</u>	<u>Account</u>	<u>Amount</u>
1/2/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,903.71
1/2/26	KPERS	11	No Center	Retirement/KPERS Life Payable	437.23
1/2/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	11,260.26
1/5/26	Kansas Dept of Revenue	11	No Center	Kansas Sales Tax	419.39
1/6/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	2,423.84
1/15/26	KPERS	11	No Center	Retirement/KPERS Life Payable	952.68
1/15/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	31,695.78
1/15/26	KPERS	11	No Center	Retirement/KPERS Life Payable	7,624.30
1/15/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	6,518.40
1/16/26	Bay Bridge Administrators	11	No Center	403B/457-AFA/Security Benefit + match	18,584.00
1/16/26	Bay Bridge Administrators	11	No Center	DISR,LIFR,ACCR,XDEP,XMED,Vision	4,867.16
1/16/26	KPERS	11	No Center	Retirement/KPERS Life Payable	2,959.49
1/16/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	11,451.71
1/16/26	KPERS	11	No Center	Retirement/KPERS Life Payable	386.58
1/17/26	UMB	11	No Center	Health Savings Account	862.24
1/20/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	2,462.39
1/20/26	KPERS	11	No Center	Retirement/KPERS Life Payable	853.31
1/27/26	Kansas Dept of Revenue	11	No Center	Consumers Use Tax	41.15
1/30/26	Kansas Dept of Revenue	11	No Center	Kansas State Tax	16,387.72
1/30/26	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	80,058.47
1/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	733.52
1/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	367.36
1/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	301.55
1/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	16,769.84
1/30/26	KPERS	11	No Center	Retirement/KPERS Life Payable	3,020.84
					\$224,342.92

Signed and approved this _____ day of _____, 2026

ATTEST:

 Chairman, Board of Trustees

 Clerk, Board of Trustees

Allen County Community College
Bills Presented for Ratification
From: 01/10/2026 To 01/14/2026

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
227906	Active Internet	11	Marketing	Mtc & Service Agreements	22,869.00
227907	Blue Cross Blue Shield of Kansas	11	No Center	Hospitalization Payable	105,415.37
227908	Cox Business	16	Parkford Apartments	Mtc & Service Agreements	153.04
227908	Cox Business	16	Herynk Hall	Mtc & Service Agreements	114.78
227908	Cox Business	16	Red Devil Duplexes	Mtc & Service Agreements	209.68
227909	Great Western Dining	16	Food Service	Cost of Food Service Con	4,847.10
227910	Ingram Library Services	16	Bookstore	Mtc & Service Agreements	53.04
227910	Ingram Library Services	16	Bookstore	Mtc & Service Agreements	53.04
227910	Ingram Library Services	70	No Center	Library 70	169.10
227910	Ingram Library Services	70	No Center	Library 70	716.67
227910	Ingram Library Services	70	No Center	Library 70	115.00
227911	Kryterion Inc	12	Allied Health	Testing Fees	684.00
227912	MV Sport-The Game	16	Bookstore	C of GS/Soft Goods	383.38
227912	MV Sport-The Game	16	Bookstore	C of GS/Soft Goods	288.00
227913	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	67.64
227913	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	59.21
227913	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	-59.21
227913	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	58.96
227914	UPS	16	Bookstore	Postage	186.04
227915	Ziegler, Christa Grace	11	Communication	Business Travel	976.00
227915	Ziegler, Christa Grace	11	Communication	Conferences & Workshops	250.00
227915	Ziegler, Christa Grace	11	Communication	Professional Memberships	120.00
227915	Ziegler, Christa Grace	11	Communication	Instructional Supplies	137.82
227915	Ziegler, Christa Grace	11	Communication	Office Supplies	73.41
PAGE TOTALS					137,941.07
AP GRAND TOTAL					137,941.07

Signed and approved this ____ day of _____, 2026

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Allen County Community College
Bills Presented for Ratification
From: 01/15/2026 To 01/23/2026

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
227916	ACCC Petty Cash	17	No Center	Petty Cash/Cashier	1.86
227917	APCO Graphics Inc	11	Campus Services	Office Supplies	161.40
227918	Ace Refrigeration	11	Maintenance of Buildings	Repairs & Maintenance	394.00
227918	Ace Refrigeration	11	Maintenance of Buildings	Major Equipment	1,075.00
227919	Allen, Karl D	11	Director of Athletics	Athletic Team Travel	14.95
227920	Caldwell, Bill George	11	No Center	Accts Recv/Students	86.00
227920	Caldwell, Bill George	11	No Center	Accts Recv/Students	100.00
227921	Calvin, Corrina Ann	11	No Center	Accts Recv/Students	25.00
227927	Cardmember Service	11	Exercise Science	Instructional Supplies	870.96
227927	Cardmember Service	11	VP for Academic Affairs	Instructional Supplies	8,547.15
227927	Cardmember Service	11	VP for Academic Affairs	Instructional Supplies	560.97
227927	Cardmember Service	11	Registrar's Office	Institutional Dues	200.00
227927	Cardmember Service	11	Marketing	Advertising	500.00
227927	Cardmember Service	11	Marketing	Advertising	134.71
227927	Cardmember Service	11	Marketing	Office Supplies	19.68
227927	Cardmember Service	11	Men's Basketball	Professional Memberships	74.85
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	169.83
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	114.98
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	124.20
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	130.78
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	87.37
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	120.30
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	422.72
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	260.18
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	101.43
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	138.87
227927	Cardmember Service	11	Women's Basketball	Athletic Team Travel	87.40
227927	Cardmember Service	11	Track	Athletic Team Travel	498.89
227927	Cardmember Service	11	Track	Athletic Team Travel	161.34
227927	Cardmember Service	11	Track	Entry Fees	427.99
227927	Cardmember Service	11	Track	Entry Fees	800.75
227927	Cardmember Service	11	Track	Office Supplies	9.90
227927	Cardmember Service	11	Track	Athletic Apparel	191.00
227927	Cardmember Service	11	Track	Athletic Apparel	1,028.00
227927	Cardmember Service	11	Cheerleader/Dance	Misc Contractual Service	119.88
227927	Cardmember Service	11	Cheerleader/Dance	Athletic Supplies	56.12
227927	Cardmember Service	11	Men's Soccer	Business Travel	17.96
227927	Cardmember Service	11	Men's Soccer	Business Travel	16.17
227927	Cardmember Service	11	Men's Soccer	Business Travel	17.15
227927	Cardmember Service	11	Men's Soccer	Business Travel	14.55
227927	Cardmember Service	11	Music	Instructional Supplies	6.57
227927	Cardmember Service	11	Music	Instructional Supplies	25.72
227927	Cardmember Service	11	Music	Instructional Supplies	59.94
227927	Cardmember Service	11	Music	Instructional Supplies	87.81

PAGE TOTALS

18,064.33

Allen County Community College
Bills Presented for Ratification
From: 01/15/2026 To 01/23/2026

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
227927	Cardmember Service	11	Music	Choir/Band Supplies	257.80
227927	Cardmember Service	11	Theater	Conferences & Workshops	195.92
227927	Cardmember Service	11	Theater	Advertising	641.40
227927	Cardmember Service	11	Theater	Small Tools	13.02
227927	Cardmember Service	11	Business Office	Office Supplies	41.14
227927	Cardmember Service	11	Business Office	Office Supplies	16.17
227927	Cardmember Service	11	Business Office	Office Supplies	39.94
227927	Cardmember Service	11	Human Resources	Business Travel	11.65
227927	Cardmember Service	11	Human Resources	Business Travel	8.91
227927	Cardmember Service	11	Human Resources	Office Supplies	12.55
227927	Cardmember Service	11	Alumni/Development Offic	Business Travel	45.44
227927	Cardmember Service	11	Information Tech (IT)	Telephone/	45.48
227927	Cardmember Service	11	Information Tech (IT)	Data Processing Supplies	269.54
227927	Cardmember Service	11	Information Tech (IT)	Data Processing Supplies	36.98
227927	Cardmember Service	11	Information Tech (IT)	Data Processing Supplies	384.98
227927	Cardmember Service	11	Information Tech (IT)	Major Equipment	89.95
227927	Cardmember Service	11	Maintenance of Buildings	Conferences & Workshops	950.00
227927	Cardmember Service	11	Maintenance of Buildings	Office Supplies	182.87
227927	Cardmember Service	11	Maintenance of Buildings	Maintenance Supplies	406.54
227927	Cardmember Service	11	Maintenance of Buildings	Maintenance Supplies	968.00
227927	Cardmember Service	11	Maintenance of Buildings	Maintenance Supplies	182.67
227927	Cardmember Service	12	Business & Industry	Business Travel	48.28
227927	Cardmember Service	12	Allied Health	Business Travel	38.28
227927	Cardmember Service	12	Allied Health	Office Supplies	27.97
227927	Cardmember Service	12	Early Childhood Educ	Instructional Supplies	12.99
227927	Cardmember Service	27	Perkins Program Improv.	Instructional Supplies	80.00
227927	Cardmember Service	70	No Center	Cheer & Dance 70	108.89
227928	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	4,010.48
227929	Carolina Biological Supply Co	11	Biology	Instruc. Supp.-Biology	221.92
227929	Carolina Biological Supply Co	11	Biology	Instruc. Supp.-Biology	324.77
227930	Cintas	11	Maintenance of Buildings	Mtc & Service Agreements	160.32
227930	Cintas	11	Maintenance of Buildings	Mtc & Service Agreements	46.63
227931	Condray, Ally Jean	11	No Center	Accts Recv/Students	195.00
227932	Cox Business	16	Student Union	Mtc & Service Agreements	257.43
227933	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	2,273.87
227933	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	1,822.61
227933	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	236.25
227934	Doud, Maleia Ann	11	No Center	Accts Recv/Students	195.00
227935	Durbin, Taryn Rae	11	No Center	Accts Recv/Students	760.00
227936	Dykes, Jackson Hunter	11	No Center	Accts Recv/Students	152.00
227937	Ellsworth Co Inc, John M	11	Maintenance of Buildings	Janitorial Supplies	1,603.48
227938	Fast Lube Iola	11	Maintenance of Equipment	Repairs & Maintenance	47.95
227939	Faulkner, Carrie Leigh	11	No Center	Accts Recv/Students	334.00
227940	FedEx	16	Bookstore	Postage	10.91

PAGE TOTALS

17,769.98

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
227941	FedEx	16	Bookstore	Postage	25.27
227942	Flynn Appliance Center	11	Maintenance of Buildings	Maintenance Supplies	1,000.00
227943	Four State Maintenance Supply	11	Maintenance of Buildings	Janitorial Supplies	271.98
227944	Franklin, Gregory,, II	11	Track	Athletic Team Travel	25.00
227945	Grainger	11	Maintenance of Buildings	Janitorial Supplies	264.28
227945	Grainger	11	Maintenance of Buildings	Janitorial Supplies	77.36
227946	Great Western Dining	11	No Center	Fringe Benefit	736.30
227946	Great Western Dining	16	Food Service	Cost of Food Service Con	14,637.60
227947	Health Occupations Credentialing	12	Allied Health	Testing Fees	20.00
227948	Hess, Jeremy Joseph	11	Shooting Sports	Entry Fees	38.00
227948	Hess, Jeremy Joseph	11	Shooting Sports	Entry Fees	1,405.00
227948	Hess, Jeremy Joseph	11	Shooting Sports	Athletic Supplies	295.00
227948	Hess, Jeremy Joseph	11	Shooting Sports	Athletic Supplies	1,531.64
227949	Hummell, Addisyn Riley	11	No Center	Accts Recv/Students	300.00
227950	Ingram Library Services	70	No Center	Library	18.30
227951	Iola Auto Parts LLC	11	Maintenance of Buildings	Maintenance Supplies	14.50
227951	Iola Auto Parts LLC	11	Maintenance of Buildings	Maintenance Supplies	11.19
227951	Iola Auto Parts LLC	11	Maintenance of Buildings	Maintenance Supplies	54.98
227951	Iola Auto Parts LLC	11	Maintenance of Equipment	Repairs & Maintenance	139.00
227952	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	2,880.00
227952	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	720.00
227952	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	720.00
227952	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	5,940.00
227952	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	10,982.50
227953	Jock's Nitch	11	Track	Athletic Apparel	2,465.75
227954	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	26.27
227954	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	31.97
227954	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	15.98
227954	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	63.44
227954	John Deere Financial	11	Maintenance of Equipment	Maintenance Supplies	7.20
227954	John Deere Financial	11	Maintenance of Equipment	Maintenance Supplies	7.57
227954	John Deere Financial	16	Herynk Hall	Repairs & Maintenance	25.98
227955	KanREN Inc	11	Information Tech (IT)	Mtc & Service Agreements	11,873.58
227956	Kraft Inc., Henry	11	Maintenance of Buildings	Janitorial Supplies	48.70
227956	Kraft Inc., Henry	11	Maintenance of Buildings	Janitorial Supplies	745.81
227957	Landry, Ashtynn Kylee	11	No Center	Accts Recv/Students	456.00
227958	League for Innovation	11	President	Other Expense	997.00
227959	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	0.75
227959	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	43.10
227959	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	10.20
227960	Macha Enterprises Inc	11	Maintenance of Equipment	Repairs & Maintenance	1,568.00
227961	Miller's Gas Body Shop	11	Maintenance of Equipment	Repairs & Maintenance	935.00
227962	Miller, Madelyn Paige	11	No Center	Accts Recv/Students	261.00
227962	Miller, Madelyn Paige	11	No Center	Accts Recv/Students	261.00

PAGE TOTALS

61,952.20

Allen County Community College
Bills Presented for Ratification
From: 01/15/2026 To 01/23/2026

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
227963	Mueller, Karisa Mae	11	No Center	Accts Recv/Students	456.00
227964	Park University Cheerleading	11	Cheerleader/Dance	Entry Fees	100.00
227965	Peak Uptime	11	Information Tech (IT)	Mtc & Service Agreements	7,834.84
227966	Phillips 66 Co/SYNCB	11	Director of Athletics	Gasoline	127.39
227966	Phillips 66 Co/SYNCB	11	General Inst Expenses	Gasoline	80.59
227966	Phillips 66 Co/SYNCB	11	Maintenance of Grounds	Gasoline	137.72
227967	Pizza Hut	11	Women's Soccer	Meetings & Hospitality	153.88
227968	Play It Again Sports	11	Baseball	Athletic Apparel	8,859.30
227969	Ray's Metal Depot Inc	11	Maintenance of Buildings	Maintenance Supplies	19.05
227970	Roberson, Grayson Ross	11	No Center	Accts Recv/Students	279.00
227971	Royal Signs	11	Maintenance of Buildings	Major Equipment	6,700.00
227972	Sandifer Engineering & Controls	11	Maintenance of Buildings	Mtc & Service Agreements	480.00
227972	Sandifer Engineering & Controls	11	Maintenance of Buildings	Mtc & Service Agreements	480.00
227972	Sandifer Engineering & Controls	11	Major Projects	Major Equipment	18,471.00
227973	Sandir, Aryan Divyang	11	No Center	Accts Recv/Students	456.00
227974	Sherwin-Williams Co	11	Maintenance of Buildings	Maintenance Supplies	157.98
227975	Sterling, Linda K	11	Human Resources	Advertising	1,000.00
227976	Texas Life Insurance Company	11	No Center	Texas Life Insurance	44.55
227977	Tholen HVAC	11	Maintenance of Buildings	Maintenance Supplies	38.16
227977	Tholen HVAC	11	Maintenance of Buildings	Maintenance Supplies	257.60
227977	Tholen HVAC	11	Maintenance of Buildings	Maintenance Supplies	186.65
227977	Tholen HVAC	11	Maintenance of Buildings	Maintenance Supplies	45.00
227978	Thompson Brothers Supply Inc	11	Maintenance of Buildings	Maintenance Supplies	40.50
227978	Thompson Brothers Supply Inc	11	Maintenance of Buildings	Maintenance Supplies	0.68
227978	Thompson Brothers Supply Inc	11	Maintenance of Buildings	Maintenance Supplies	329.82
227979	Thompson, Richard K	11	No Center	Accts Recv/Fac & Staff	42.30
227980	Toland, Elizabeth Ann	12	Early Childhood Educ	Postage	787.56
227980	Toland, Elizabeth Ann	70	No Center	Early Childhood Educ	148.80
227981	Tri-Valley	11	General Inst Expenses	Mtc & Service Agreements	181.36
227982	UPS	16	Bookstore	Postage	500.00
227983	Unified School District #454	11	Dean for Academic Affair	Building/Room Rentals	500.00
227983	Unified School District #454	11	Dean for Academic Affair	Building/Room Rentals	696.00
227984	Wathke, Makenna Rae	11	No Center	Accts Recv/Students	4,541.00
227985	Wiese USA Inc	11	Maintenance of Buildings	Major Equipment	
				PAGE TOTALS	54,132.73
				AP GRAND TOTAL	151,919.24

Fri Jan 23 2026
15:05

Allen County Community College
Bills Presented for Ratification
From: 01/15/2026 To 01/23/2026

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Check No	Vendor Name	Fund	Center	Line	Invoice Amt
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Signed and approved this ____ day of _____, 2026

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
227986	4imprint Inc	16	Bookstore	C of GS/Gifts	1,113.64
227987	All in One Pest	11	Maintenance of Buildings	Mtc & Service Agreements	500.00
227988	American Fidelity	11	No Center	Life Insurance/Am Fideli	241.60
227989	Blackshine LLC	16	Parkford Apartments	Building/Room Rentals	2,115.00
227990	Blackshine LLC	16	Parkford Apartments	Building/Room Rentals	2,115.00
227991	Blackshine LLC	16	Parkford Apartments	Building/Room Rentals	1,410.00
227992	CE Water Management Inc	11	Maintenance of Buildings	Mtc & Service Agreements	242.95
227993	CPI Financial	11	Campus Services	Mtc & Service Agreements	1,543.44
227994	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	9,856.65
227995	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	338.00
227996	Flinn Scientific Inc	11	Chemistry	Instructional Supplies	37.80
227997	General Repair & Supply	11	Maintenance of Buildings	Maintenance Supplies	210.20
227998	Great Western Dining	11	No Center	Fringe Benefit	218.90
227998	Great Western Dining	16	Food Service	Cost of Food Service Con	2,247.00
227998	Great Western Dining	16	Food Service	Cost of Food Service Con	15,828.48
227999	Hess, Jeremy Joseph	11	Shooting Sports	Postage	50.00
227999	Hess, Jeremy Joseph	11	Shooting Sports	Athletic Uniforms	607.50
228000	INA Alert Inc	16	Horton Hall	Repairs & Maintenance	649.50
228000	INA Alert Inc	16	Winter Hall	Repairs & Maintenance	649.50
228000	INA Alert Inc	16	Masterson Hall	Repairs & Maintenance	649.50
228001	Ingram Library Services	16	Bookstore	Mtc & Service Agreements	53.04
228002	Iola Area Chamber	11	Board of Trustees	Institutional Dues	599.00
228003	Iola Auto Parts LLC	11	Maintenance of Buildings	Maintenance Supplies	93.78
228003	Iola Auto Parts LLC	11	Maintenance of Buildings	Maintenance Supplies	40.50
228004	Jock's Nitch	11	Shooting Sports	Athletic Apparel	240.00
228005	KJCCC	11	Cheerleader/Dance	Entry Fees	470.00
228006	KWIKOM	16	Ballard House	Mtc & Service Agreements	75.00
228007	Kimball Midwest	11	Maintenance of Buildings	Janitorial Supplies	122.96
228008	Kraft Inc., Henry	11	Maintenance of Buildings	Janitorial Supplies	692.10
228009	Leffler, Lyvier L	11	President	Business Travel	500.00
228009	Leffler, Lyvier L	11	President	Telephone/	100.00
228010	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	67.54
228011	Nelnet Campus Commerce	11	Business Office	Mtc & Service Agreements	400.00
228011	Nelnet Campus Commerce	11	General Inst Expenses	Service Charges	5.95
228012	New Klein Lumber Co., The	11	Maintenance of Buildings	Maintenance Supplies	26.99
228013	Pur-O-Zone	11	Maintenance of Buildings	Janitorial Supplies	646.92
228013	Pur-O-Zone	11	Maintenance of Buildings	Janitorial Supplies	362.68
228014	Ravin Printing	11	History-Political Scienc	Office Supplies	19.00
228014	Ravin Printing	11	Agriculture	Office Supplies	19.00
228014	Ravin Printing	11	Marketing	Office Supplies	19.00
228014	Ravin Printing	11	Marketing	Office Supplies	19.00
228014	Ravin Printing	11	President	Office Supplies	19.00
228014	Ravin Printing	11	Maintenance of Buildings	Office Supplies	19.00
228014	Ravin Printing	12	Agriculture	Office Supplies	19.00

PAGE TOTALS

45,254.12

Thu Jan 29 2026
15:07

Allen County Community College
Bills Presented for Ratification
From: 01/24/2026 To 01/29/2026

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Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228014	Ravin Printing	12	Allied Health	Office Supplies	19.00
228015	Ray's Metal Depot Inc	11	Maintenance of Buildings	Maintenance Supplies	60.40
228016	SDS Design Associates Inc	16	Bookstore	C of GS/Gifts	189.84
228017	Southwest Plains Regional	12	Business & Industry	Conferences & Workshops	400.00
228018	Stout Electric & Mechanical Inc	11	Maintenance of Buildings	Maintenance Supplies	225.00
228018	Stout Electric & Mechanical Inc	11	Maintenance of Buildings	Maintenance Supplies	341.42
228019	UPS	16	Bookstore	Postage	1,043.73
				PAGE TOTALS	2,279.39
				AP GRAND TOTAL	47,533.51

Signed and approved this ____ day of _____, 2026

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Fri Jan 30 2026
10:43

Allen County Community College
Bills Presented for Ratification
From: 01/30/2026 To 01/30/2026

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Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228020	Blue Cross Blue Shield of Kansas	11	No Center	Hospitalization Payable	108,678.27
228021	FedEx	16	Bookstore	Postage	113.26
228022	MicroMain	11	Maintenance of Buildings	Mtc & Service Agreements	285.55
228023	Mills, Ava Sinclair	11	No Center	Accts Recv/Students	100.00
228024	Tesarek, Trevor	11	No Center	Accts Recv/Students	3,598.00
228024	Tesarek, Trevor	16	No Center	Refundable Deposits	200.00
				PAGE TOTALS	112,975.08
				AP GRAND TOTAL	112,975.08

Signed and approved this ____ day of _____, 2026

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228025	Parker, Erin DeeDee	11	No Center	Accts Recv/Students	116.15
228026	ACCC Petty Cash	17	No Center	Petty Cash/Cashier	24.01
228027	Ace Refrigeration	11	Maintenance of Buildings	Repairs & Maintenance	741.90
228027	Ace Refrigeration	11	Maintenance of Buildings	Repairs & Maintenance	170.00
228028	Alcide, Felipe	11	No Center	Accts Recv/Students	250.50
228029	All Clean LLC	11	Maintenance of Buildings	Maintenance Supplies	150.00
228030	Anderson Plumbing LLC	11	Maintenance of Buildings	Repairs & Maintenance	385.50
228031	Apple Inc	11	Marketing	Major Equipment	3,698.00
228031	Apple Inc	11	Information Tech (IT)	Major Equipment	7,396.00
228031	Apple Inc	11	Information Tech (IT)	Major Equipment	5,397.00
228032	Arn-Wood, Lannette Lynne	11	No Center	Accts Recv/Students	241.40
228033	Arnold Group, The	11	Human Resources	Mtc & Service Agreements	4,959.00
228034	BSN Sports LLC	11	Track	Athletic Supplies	46.00
228035	Brady Companies LLC	11	Athletic Trainer	Repairs & Maintenance	229.00
228042	Cardmember Service	11	Art	Conferences & Workshops	299.00
228042	Cardmember Service	11	Biology	Furnishings	564.41
228042	Cardmember Service	11	Biology	Furnishings	-45.41
228042	Cardmember Service	11	Exercise Science	Instructional Supplies	10.99
228042	Cardmember Service	11	Online Learning	Subscriptions	144.00
228042	Cardmember Service	11	Online Learning	Office Supplies	38.12
228042	Cardmember Service	11	Marketing	Advertising	500.00
228042	Cardmember Service	11	Marketing	Office Supplies	95.28
228042	Cardmember Service	11	Director of Athletics	Business Travel	50.74
228042	Cardmember Service	11	Director of Athletics	Business Travel	10.49
228042	Cardmember Service	11	Director of Athletics	Business Travel	14.20
228042	Cardmember Service	11	Director of Athletics	Athletic Team Travel	126.29
228042	Cardmember Service	11	Men's Basketball	Athletic Team Travel	213.19
228042	Cardmember Service	11	Men's Basketball	Athletic Team Travel	196.15
228042	Cardmember Service	11	Women's Basketball	Athletic Team Travel	280.77
228042	Cardmember Service	11	Women's Basketball	Athletic Team Travel	132.27
228042	Cardmember Service	11	Track	Business Travel	907.25
228042	Cardmember Service	11	Track	Athletic Team Travel	544.92
228042	Cardmember Service	11	Track	Athletic Team Travel	126.84
228042	Cardmember Service	11	Track	Athletic Team Travel	1,003.10
228042	Cardmember Service	11	Track	Athletic Team Travel	-1,003.10
228042	Cardmember Service	11	Track	Athletic Team Travel	35.19
228042	Cardmember Service	11	Baseball	Athletic Supplies	169.66
228042	Cardmember Service	11	Cross Country	Athletic Apparel	231.87
228042	Cardmember Service	11	Cross Country	Athletic Apparel	271.76
228042	Cardmember Service	11	Cross Country	Athletic Apparel	217.50
228042	Cardmember Service	11	Cheerleader/Dance	Athletic Supplies	161.29
228042	Cardmember Service	11	Men's Soccer	Business Travel	55.66
228042	Cardmember Service	11	Men's Soccer	Business Travel	18.70
228042	Cardmember Service	11	Athletic Trainer	Athletic Supplies	75.80

PAGE TOTALS

29,251.39

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228042	Cardmember Service	11	Athletic Trainer	Athletic Supplies	59.40
228042	Cardmember Service	11	Theater	Conferences & Workshops	611.12
228042	Cardmember Service	11	Theater	Instructional Supplies	49.16
228042	Cardmember Service	11	Theater	Instructional Supplies	24.95
228042	Cardmember Service	11	Theater	Instructional Supplies	78.40
228042	Cardmember Service	11	Theater	Instructional Supplies	49.16
228042	Cardmember Service	11	Theater	Instructional Supplies	49.17
228042	Cardmember Service	11	Theater	Instructional Supplies	204.74
228042	Cardmember Service	11	Theater	Instructional Supplies	406.00
228042	Cardmember Service	11	Theater	Instructional Supplies	41.19
228042	Cardmember Service	11	President	Business Travel	381.50
228042	Cardmember Service	11	President	Conferences & Workshops	228.62
228042	Cardmember Service	11	President	Meetings & Hospitality	11.75
228042	Cardmember Service	11	President	Meetings & Hospitality	42.19
228042	Cardmember Service	11	President	Meetings & Hospitality	28.38
228042	Cardmember Service	11	Business Office	Meetings & Hospitality	60.07
228042	Cardmember Service	11	Human Resources	Advertising	149.00
228042	Cardmember Service	11	Human Resources	Mtc & Service Agreements	164.92
228042	Cardmember Service	11	Human Resources	Mtc & Service Agreements	451.66
228042	Cardmember Service	11	Alumni/Development Offic	Office Supplies	12.44
228042	Cardmember Service	11	Information Tech (IT)	Repairs & Maintenance	44.98
228042	Cardmember Service	11	Information Tech (IT)	Subscriptions	217.49
228042	Cardmember Service	11	Information Tech (IT)	Data Processing Supplies	777.19
228042	Cardmember Service	11	General Inst Expenses	Office Supplies	24.43
228042	Cardmember Service	11	General Inst Expenses	Other Expense	-12.99
228042	Cardmember Service	12	Graphic Design	Instructional Supplies	217.88
228042	Cardmember Service	12	Business & Industry	Conferences & Workshops	100.01
228042	Cardmember Service	12	Allied Health	Conferences & Workshops	78.76
228042	Cardmember Service	12	Allied Health	Conferences & Workshops	15.89
228042	Cardmember Service	12	Allied Health	Instructional Supplies	564.69
228042	Cardmember Service	12	Allied Health	Instructional Supplies	188.99
228042	Cardmember Service	12	Allied Health	Instructional Supplies	86.58
228042	Cardmember Service	12	Allied Health	Instructional Supplies	212.25
228042	Cardmember Service	12	Allied Health	Instructional Supplies	207.73
228042	Cardmember Service	12	Allied Health	Instructional Supplies	123.93
228042	Cardmember Service	12	Emergency Medical Servic	Major Equipment	2,396.26
228042	Cardmember Service	12	Early Childhood Educ	Instructional Supplies	-12.99
228042	Cardmember Service	12	Machining & Manufacturi	Instructional Supplies	111.80
228042	Cardmember Service	16	Bookstore	Mtc & Service Agreements	804.00
228042	Cardmember Service	16	Bookstore	C of GS/Ebook/AccessCode	2,900.00
228042	Cardmember Service	16	Bookstore	C of GS/Ebook/AccessCode	3,620.84
228042	Cardmember Service	70	No Center	Food Pantry 70	408.00
228043	Carolina Biological Supply Co	11	Biology	Instruc. Supp.-Biology	961.27
228044	Cengage Learning Inc	16	Bookstore	C of GS/Ebook/AccessCode	18,810.00

PAGE TOTALS

35,950.81

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228045	Cintas	11	General Inst Expenses	Mtc & Service Agreements	917.00
228046	City of Iola	11	General Inst Expenses	Natural Gas/	860.78
228046	City of Iola	11	General Inst Expenses	Electricity/	393.62
228046	City of Iola	11	General Inst Expenses	Water/	46.37
228046	City of Iola	11	General Inst Expenses	Sewer/	15.33
228047	City of Iola	16	Ballard House	Natural Gas/	149.13
228047	City of Iola	16	Ballard House	Electricity/	101.08
228047	City of Iola	16	Ballard House	Water/	125.51
228047	City of Iola	16	Ballard House	Sewer/	55.00
228048	City of Iola	11	General Inst Expenses	Natural Gas/	6,493.52
228048	City of Iola	11	General Inst Expenses	Electricity/	9,622.35
228048	City of Iola	11	General Inst Expenses	Water/	174.20
228048	City of Iola	11	General Inst Expenses	Sewer/	42.00
228048	City of Iola	11	Gen Inst Exp Tech Bldg	Natural Gas/	811.13
228048	City of Iola	11	Gen Inst Exp Tech Bldg	Electricity/	2,627.71
228048	City of Iola	11	Gen Inst Exp Tech Bldg	Water/	40.73
228048	City of Iola	11	Gen Inst Exp Tech Bldg	Sewer/	12.50
228048	City of Iola	16	Parkford Apartments	Electricity/	1,320.27
228048	City of Iola	16	Herynk Hall	Natural Gas/	157.40
228048	City of Iola	16	Herynk Hall	Electricity/	251.75
228048	City of Iola	16	Herynk Hall	Water/	63.33
228048	City of Iola	16	Herynk Hall	Sewer/	23.83
228048	City of Iola	16	Horton Hall	Natural Gas/	331.36
228048	City of Iola	16	Horton Hall	Electricity/	922.63
228048	City of Iola	16	Horton Hall	Water/	1,340.67
228048	City of Iola	16	Horton Hall	Sewer/	664.26
228048	City of Iola	16	Winter Hall	Electricity/	2,568.11
228048	City of Iola	16	Winter Hall	Water/	176.37
228048	City of Iola	16	Winter Hall	Sewer/	80.51
228048	City of Iola	16	Red Devil Duplexes	Natural Gas/	796.18
228048	City of Iola	16	Red Devil Duplexes	Electricity/	667.19
228048	City of Iola	16	Red Devil Duplexes	Water/	125.51
228048	City of Iola	16	Red Devil Duplexes	Sewer/	55.00
228048	City of Iola	16	Masterson Hall	Natural Gas/	99.48
228048	City of Iola	16	Masterson Hall	Electricity/	1,574.06
228048	City of Iola	16	Masterson Hall	Water/	227.24
228048	City of Iola	16	Masterson Hall	Sewer/	106.01
228049	Datasource Inc	11	Human Resources	Misc Contractual Service	32.65
228049	Datasource Inc	11	Human Resources	Misc Contractual Service	128.20
228050	Daugherty, Braden Michael	11	No Center	Accts Recv/Students	250.00
228051	Dell Financial Serv LLC	11	Information Tech (IT)	Major Equipment	1,500.18
228052	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	2,014.03
228052	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	8,186.00
228052	Design Mechanical Inc	16	Food Service	Maintenance Supplies	218.00

PAGE TOTALS

46,368.18

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228053	Fast Lube Iola	11	Maintenance of Equipment	Repairs & Maintenance	47.95
228054	Finuf, Alayna	27	Perkins Program Improv.	Misc Contractual Service	500.00
228055	First Class Color/Fax Cards	11	Business	Office Supplies	36.70
228055	First Class Color/Fax Cards	11	Music	Advertising	36.70
228055	First Class Color/Fax Cards	11	Maintenance of Buildings	Office Supplies	36.70
228055	First Class Color/Fax Cards	11	Maintenance of Buildings	Office Supplies	36.70
228055	First Class Color/Fax Cards	12	Allied Health	Office Supplies	36.70
228055	First Class Color/Fax Cards	12	Allied Health	Office Supplies	36.70
228056	Flores, Randy Alejandro	11	No Center	Accts Recv/Students	751.50
228057	Four State Maintenance Supply	11	Maintenance of Buildings	Janitorial Supplies	21.00
228057	Four State Maintenance Supply	11	Maintenance of Buildings	Janitorial Supplies	121.16
228058	Fuelman	11	Director of Athletics	Gasoline	785.48
228058	Fuelman	11	General Inst Expenses	Gasoline	104.14
228059	Gerken Rent-All-Paola	11	Cross Country	Misc Contractual Service	600.00
228060	Grainger	11	Maintenance of Buildings	Maintenance Supplies	15.81
228060	Grainger	11	Maintenance of Buildings	Maintenance Supplies	63.24
228060	Grainger	11	Maintenance of Buildings	Maintenance Supplies	593.69
228061	Great Western Dining	11	No Center	Fringe Benefit	394.02
228061	Great Western Dining	16	Food Service	Cost of Food Service Con	21,922.56
228062	Green Environmental Svcs	11	Maintenance of Buildings	Mtc & Service Agreements	1,351.05
228062	Green Environmental Svcs	16	Herynk Hall	Mtc & Service Agreements	150.00
228062	Green Environmental Svcs	16	Horton Hall	Mtc & Service Agreements	150.00
228062	Green Environmental Svcs	16	Winter Hall	Mtc & Service Agreements	150.00
228062	Green Environmental Svcs	16	Red Devil Duplexes	Mtc & Service Agreements	150.00
228062	Green Environmental Svcs	16	Masterson Hall	Mtc & Service Agreements	150.00
228063	Hampel Oil	11	Maintenance of Equipment	Maintenance Supplies	12.15
228064	Hartman Publishing Inc	16	Bookstore	C of GS/Ebook/AccessCode	420.04
228065	Hein & Co Inc, William S	11	Library	Subscriptions	1,190.00
228066	Heritage Christian School	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228066	Heritage Christian School	11	Concurrent Dual Credit	Misc Contractual Service	1,800.00
228067	Inceptia	11	Financial Aid Office	Mtc & Service Agreements	42.55
228068	Ingram Library Services	11	Library	Library Books & Media	254.85
228069	Iola Auto Parts LLC	11	Maintenance of Grounds	Maintenance Supplies	20.50
228069	Iola Auto Parts LLC	16	Food Service	Maintenance Supplies	2.39
228070	Jayhawk Fire Sprinkler	16	Herynk Hall	Mtc & Service Agreements	315.00
228070	Jayhawk Fire Sprinkler	16	Masterson Hall	Mtc & Service Agreements	315.00
228071	Jayhawk Lumber,	11	Maintenance of Buildings	Repairs & Maintenance	1,745.00
228071	Jayhawk Lumber,	16	Horton Hall	Repairs & Maintenance	595.00
228071	Jayhawk Lumber,	16	Masterson Hall	Repairs & Maintenance	595.00
228072	John Deere Financial	11	Fitness Center	Repairs & Maintenance	60.11
228072	John Deere Financial	11	Fitness Center	Repairs & Maintenance	85.11
228072	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	22.98
228072	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	42.99
228072	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	39.98

PAGE TOTALS

36,400.45

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228072	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	19.96
228072	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	34.99
228072	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	6.99
228072	John Deere Financial	11	Maintenance of Buildings	Maintenance Supplies	11.92
228072	John Deere Financial	11	Maintenance of Equipment	Maintenance Supplies	49.99
228072	John Deere Financial	11	Maintenance of Equipment	Small Tools	966.36
228072	John Deere Financial	11	Maintenance of Grounds	Maintenance Supplies	80.42
228072	John Deere Financial	11	Maintenance of Grounds	Maintenance Supplies	15.98
228072	John Deere Financial	11	Maintenance of Grounds	Maintenance Supplies	299.99
228072	John Deere Financial	16	Herynk Hall	Repairs & Maintenance	29.99
228073	League for Innovation	11	President	Other Expense	997.00
228074	Lebo High School	11	Concurrent Dual Credit	Misc Contractual Service	1,800.00
228074	Lebo High School	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228075	Locke Supply Co	11	Gen Inst Exp Tech Bldg	Repairs & Maintenance	15.84
228075	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	390.62
228076	Lyda, Matthew D	11	No Center	Accts Recv/Students	456.00
228077	Matemberere, Brendon Anotida	11	No Center	Accts Recv/Students	182.00
228078	McConaghie, Brogan Dean	11	No Center	Accts Recv/Students	195.00
228079	McGraw-Hill LLC	11	Online Learning	Instructional Supplies	1,612.00
228079	McGraw-Hill LLC	11	Online Learning	Instructional Supplies	710.00
228080	McKarnin, Karen Elaine	11	No Center	Hospitalization Payable	-750.00
228080	McKarnin, Karen Elaine	11	No Center	Hospitalization Payable	-750.00
228080	McKarnin, Karen Elaine	11	No Center	Hospitalization Payable	-750.00
228080	McKarnin, Karen Elaine	11	No Center	Hospitalization Payable	-750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228080	McKarnin, Karen Elaine	11	General Inst Expenses	Retirement Benefits	750.00
228081	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	59.21
228081	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	160.55
228081	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	718.67
228081	Medco Supply Company	11	Athletic Trainer	Athletic Supplies	280.57
228082	Merrill, Casey	11	No Center	Accts Recv/Students	501.00
228083	Michelsen, Silver Leah	11	No Center	Accts Recv/Students	456.00
228084	Moreno, Trevor Wayne	11	No Center	Accts Recv/Students	215.00
228085	New Klein Lumber Co., The	11	Maintenance of Buildings	Maintenance Supplies	135.92
228086	O'Reilly Auto Stores Inc	11	Maintenance of Equipment	Maintenance Supplies	240.96
228087	Ogleby, Amy Michelle	11	Admissions	Business Travel	125.96
228088	Peak Uptime	11	Information Tech (IT)	Major Equipment	1,520.67
228088	Peak Uptime	11	Information Tech (IT)	Major Equipment	1,791.18
228088	Peak Uptime	11	Information Tech (IT)	Major Equipment	1,757.71
228089	Pereira, Matheus_Leoni	11	No Center	Accts Recv/Students	100.00

PAGE TOTALS

18,038.45

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
228090	Perry, Allison Brooke	11	No Center	Accts Recv/Students	380.00
228091	Polter, Brooke Ryan	11	No Center	Accts Recv/Students	456.00
228092	Robb, Sarah	27	Perkins Program Improv.	Misc Contractual Service	500.00
228093	Sandifer Engineering & Controls	11	Maintenance of Buildings	Major Equipment	2,855.51
228093	Sandifer Engineering & Controls	16	Horton Hall	Major Equipment	9,581.14
228094	Selk, Ethan	11	No Center	Accts Recv/Students	195.00
228095	Shawnee Heights High School	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228096	Simpson, Russell Antony	11	No Center	Accts Recv/Students	546.00
228097	Sports Locker	11	Track	Athletic Apparel	1,275.75
228098	Steffes, Camille Jolynn	11	No Center	Accts Recv/Students	608.00
228099	Stites, Ava	11	No Center	Accts Recv/Students	195.00
228100	Storror Implement	11	Maintenance of Equipment	Repairs & Maintenance	147.90
228100	Storror Implement	11	Maintenance of Equipment	Maintenance Supplies	130.75
228101	Tholen HVAC	16	Masterson Hall	Repairs & Maintenance	60.00
228102	Thompson, Richard K	11	No Center	Accts Recv/Fac & Staff	328.42
228103	Treadwell, Alla	11	No Center	Accts Recv/Students	501.00
228104	Triple K Parts & Service	11	Maintenance of Equipment	Maintenance Supplies	208.25
228105	UPS	16	Bookstore	Postage	2,139.64
228106	USD # 330, Eskridge	11	Concurrent Dual Credit	Misc Contractual Service	1,800.00
228106	USD # 330, Eskridge	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228107	USD # 420, Osage City HS	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228107	USD # 420, Osage City HS	11	Concurrent Dual Credit	Misc Contractual Service	4,725.00
228108	USD # 421 Lyndon High School	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228108	USD # 421 Lyndon High School	11	Concurrent Dual Credit	Misc Contractual Service	3,375.00
228109	USD # 479, Crest High School	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228110	USD #256, Marmaton Valley HS	11	Concurrent Dual Credit	Misc Contractual Service	600.00
228110	USD #256, Marmaton Valley HS	11	Concurrent Dual Credit	Misc Contractual Service	2,475.00
228110	USD #256, Marmaton Valley HS	11	Concurrent Dual Credit	Misc Contractual Service	900.00
228111	USPS-POC	11	Campus Services	Postage	4,000.00
228112	VS Athletics	11	Track	Athletic Supplies	211.65
228113	Vande Velde, Kaden Scott	11	No Center	Accts Recv/Students	2,128.00
228114	Weiner, Ethan Frank	11	No Center	Accts Recv/Students	639.00
228115	Wilson, Alexander Luke	11	No Center	Accts Recv/Students	364.00
PAGE TOTALS					44,326.01
AP GRAND TOTAL					210,335.29

Thu Feb 5 2026
14:51

Allen County Community College
Bills Presented for Ratification
From: 01/31/2026 To 02/05/2026

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billrat

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
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Signed and approved this ____ day of _____, 2026

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Allee County Community College
SUMMARY OF FUND5
JAN 25/26

Fund	This Month		This Year				Last Year	
	Actual	Budget	Encumbrance	Budget	%	Unexpended	Budget	YTD
01 General/Unrestricted	734,720.73	7,100,707.53	775,785.71	23,507,661.00	31.7	15,530,865.76	16,001,000.00	6,385,521.32
02 FID Fund	49,152.71	500,000.00	500.00	1,023,557.00	17.0	1,523,405.00	1,970,650.00	659,651.07
03 Auxiliary Enter/Unrest	90,093.46	1,087,714.43	57,127.87	1,025,026.00	27.4	2,553,184.75	3,613,750.00	954,620.64
04 College Merc Store/Res	232.50	7,922.50	0.00	0.00	*****	-7,922.50	0.00	7,471.25
05 Suppl Educ Opp Grm/Se	0.00	72,200.00	0.00	0.00	*****	-72,200.00	0.00	36,651.19
06 Fedl Grant/Restricted	0.00	296,034.89	0.00	0.00	*****	-296,034.89	0.00	829,740.04
07 State Grants/Restrictd	372.42	6,086.50	0.00	50,660.00	19.8	24,583.00	45,364.00	22,569.25
08 Lear Funds/Restricted	-1,465.00	444,202.00	0.00	0.00	*****	-444,202.00	0.00	422,601.00
09 Capital Bldg/Restric	0.00	0.00	0.00	1,500,000.00	*****	1,500,000.00	2,500,000.00	443,100.00
10 Agency/Restricted	-21,756.00	403,645.00	0.00	0.00	*****	-403,645.00	0.00	476,705.00

Jan Feb 9 2023
11:55

Alber County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
SEP 2524

Page 1
recomp

Fund: 11 General/Unrestricted

REVENUE by obj	Month	Full Year	Year to Date		Net Variance
	Actual	Budget	Actual	Encumbered	

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2026

Fund: 11 General/Unrestricted

REVENUE by obj	Month Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Diff	Variance
Revenue						
Student Sources						
1011 In-dist On Campus Tuition	95,800	64,425	65,550	0	165	4,125
1012 Out of State Tuition	146,100	414,100	319,115	0	77	(194,985)
1014 In-dist Off-Campus Tuition	62,525	220,000	149,075	0	64	(106,125)
1015 Out-dist Tuition-EMC	103,275	252,450	219,385	0	87	(13,065)
1016 Out-dist Tuition-Outreach	546,750	1,358,153	1,075,400	0	70	(301,753)
1018 For-Enr-Inst Course Fee	1,350	5,000	4,028	0	60	(1,772)
1015 Technology Fee	247,924	618,530	448,402	0	77	(110,127)
1022 Fee Transfer	0	640,000	0	0	0	(640,000)
1070 International Tuition	202,205	170,000	409,515	0	103	19,515
1070 Graduation Fee	0	150	50	0	40	(100)
Student Sources	1,326,019	4,143,600	2,705,371	0	65	(1,450,229)
Federal Sources						
1120 Indirect Costs	0	4,000	1,055	0	46	(2,145)
Federal Sources	0	4,000	1,055	0	46	(2,145)
State Sources						
1220 State Operating Grant	1,635,068	3,270,135	3,270,135	0	100	0
1230 State Grants & Contracts	0	232,330	242,739	0	100	0
State Sources	1,635,068	3,502,465	3,512,874	0	100	0
Local Sources						
1410 Ad Valorem Property Tax	1,050,713	3,000,000	1,902,750	0	63	(1,097,250)
1410 Motor Vehicle Pro. Tax	63,750	275,000	156,025	0	56	(118,975)
1410 Delinquent Tax	0	75,000	0	0	0	(75,000)
1410 Payments in lieu of tax	67	3,325	2,713	0	110	348
Local Sources	1,114,530	3,353,325	2,163,498	0	64	(1,200,827)
Other Income Sources						
1810 Interest Income	37,905	500,000	171,011	0	34	(315,089)
1811 Interest of Investments	19,970	1,000,000	217,548	0	70	(782,450)
1825 Cash Over	0	0	(10)	0	0	(10)
1830 Previous Year Adjustment	0	0	0	0	0	0
1840 Miscellaneous Income	1,374	3,000,000	1,404,917	0	46	(1,595,083)
1845 For-Inst Income/Out-Camp	0	4,950	2,436	0	70	(2,414)
1845 For-Inst Income/Outreach	375	10,000	1,290	0	37	(8,705)
1845 Service Charge Income	890	3,000	2,026	0	67	(974)
1910 Transcripts/	11	6,500	1,507	0	55	(4,989)
Other Income Sources	60,913	4,524,450	1,805,839	0	42	(2,748,611)

Dept: 11 General/Investigated

EXPENDITURES by Fund	Month actual	Full Year Budget	Year to Date Actual	Year to Date Encumbrance	var	Variance
Education and General						
Instruction						
1130 Courses	3,491	79,513	32,679	0	41	46,834
1136 Communication	13,532	152,135	61,579	0	49	90,556
1131 Art	5,974	79,690	42,623	19	41	36,999
1132 Tutoring Center	0	0	1,270	0	enrnp	(1,270)
1134 English	27,576	333,647	107,596	0	42	226,051
1135 Developmental Education	0	0	0	0	enrnp	0
1134 Education	0	1,100	0	0	7	1,100
1137 ESL	0	250	0	0	3	250
1140 Mathematics	13,132	167,791	73,470	0	43	94,321
1141 Biology	23,531	263,936	106,038	1,043	41	156,895
1142 Chemistry	30	39,254	724	497	1	37,931
1143 Physical Science	5,263	79,673	26,936	0	39	52,737
1136 History-Political Science	10,605	173,479	106,353	0	61	67,126
1151 Exercise Science	373	6,000	4,073	0	39	1,927
1152 Psychology	0	73,433	0	0	0	73,433
1154 Sociology	0	70,758	0	0	0	70,758
1155 Leadership	6,042	76,167	39,070	0	79	37,097
1156 Fitness Center	0	23,071	16,054	0	79	7,017
1170 Summer School	0	148,187	0	0	0	148,187
1174 Online Learning	25,646	414,832	209,015	15,439	44	394,398
1175 LNC Dist Learning	0	0	0	0	enrnp	0
1179 On Campus Adjunct/Faculty	3,679	107,753	41,697	0	49	66,056
1130 Concurrent Dual Credit	6,531	516,076	191,740	0	77	324,336
1135 Burlington Campus	0	0	0	0	enrnp	0
1240 Agriculture	19	0	19	0	enrnp	(19)
1250 Allied Health	0	0	0	0	enrnp	(0)
Instruction	169,160	2,376,909	1,094,136	16,266	39	1,281,737
Academic Support						
1100 Library	14,421	234,853	133,729	0	63	101,124
1200 VP for Academic Affairs	21,435	351,751	100,936	0	67	250,815
1200 Econ-Eng & Industry Plan	0	0	(3,571)	0	enrnp	3,571
1250 Econ for Academic Affairs	13,659	157,456	92,722	0	59	64,734
1300 Professional Development	100	26,215	11,757	0	69	14,458
1400 Campus Services	5,009	80,737	47,341	0	57	33,396
Academic Support	55,724	659,115	415,024	0	63	244,091
Student Serv-Administra						
1100 VP for Student Affairs	12,062	160,007	70,136	5,165	60	84,806
1100 Advising & Testing	20,549	191,553	105,027	0	76	86,526
1100 Student Success	0	394,270	236,630	0	73	157,640
1200 Financial Aid Office	20,486	534,160	247,373	0	47	286,787
1300 Registrar's Office	15,513	179,664	99,206	0	55	80,458
1300 Admissions	21,073	291,365	177,351	0	79	114,014

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2576

Acct 11 General/Unrestricted

EXPENDITURES by func	Month Actual	Full Year Budget	Year to Date Actual	Encumbered	Per	Variance
1350 Parking	94,220	393,633	140,069	1,682	41	241,742
Student Serv--Administration	123,923	2,035,322	1,041,347	7,132	52	946,643
Student Serv--Athletics						
1500 Director of Athletics	21,501	564,757	373,323	10,265	67	241,171
1501 Men's Basketball	10,651	140,859	85,785	0	61	67,154
1502 Women's Basketball	9,754	144,724	86,925	0	59	67,817
1503 Trench	7,930	120,707	54,070	212	50	66,405
1504 Softball	8,316	148,453	60,327	0	41	88,126
1507 Football	16,316	217,223	111,573	0	51	105,650
1508 Volleyball	4,544	134,271	77,100	0	57	57,171
1510 Cross Country	5,020	89,752	41,904	0	47	47,848
1511 Livestock Judging	0	60,230	7,074	0	12	53,156
1512 Cheerleader/Dance	7,200	107,057	75,546	0	71	31,511
1513 Men's Soccer	7,161	166,240	75,935	0	46	90,305
1514 Women's Soccer	8,015	135,817	77,590	0	57	58,211
1517 Shooting Sports	7,170	61,775	41,951	0	68	19,824
1520 Athletic Fundraising	0	0	0	0	NA	0
1521 Athletic Trainer	11,615	155,545	74,913	990	50	79,571
1522 Post Season Competition	0	40,000	0	0	0	40,000
Student Serv--Athletics	125,332	2,274,377	1,178,874	11,475	51	1,095,003
Student Serv--Activities						
1610 Student Activities	6,740	112,737	94,056	0	83	18,681
1611 International Students	0	2,200	0	0	0	2,200
1620 Music	6,585	94,121	40,579	7	43	53,535
1630 Alpha Phi News Paper	0	0	0	0	NA	0
1640 Theater	13,200	202,352	173,291	0	86	29,061
1650 College Quiz Bowl	323	5,231	7,517	0	14	2,712
1660 Phi Theta Kappa	431	19,914	3,649	0	18	16,265
1665 MRA	0	7,100	909	0	13	6,191
Student Serv--Activities	27,247	400,695	326,433	7	81	74,214
Unaffiliated Support						
1100 President	10,636	400,215	193,370	1,600	50	205,245
1110 Board of Trustees	539	29,225	17,142	0	17	12,083
1120 Institutional Research	13,260	135,921	72,469	0	53	63,452
1130 Accreditation	2,500	28,000	7,581	0	27	20,419
1140 Student & Com Engagement	0	5,000	50	0	1	4,950
1200 Business Office	43,130	449,526	246,971	43	55	202,512
1210 VP Finance & Operations	17,315	254,014	98,033	0	39	155,981
1220 Human Resources	19,965	265,175	144,173	0	54	121,002
1300 Public Relations	0	0	1	0	NA	1
1310 Alumni Development Office	10,702	157,023	64,112	0	41	92,911
1400 Information Tech (IT)	75,533	1,527,474	746,589	63,070	50	777,815
1500 General Inst Expenses	39,102	745,800	527,223	25,775	71	218,602

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2026

Chart: 11 General/Unrestricted

EXPENSES by Line	Month Actual	Full Year Budget	Year to Date Actual	Encumbrance	Per	Variance
5510 Inst Exp Tech Bldg	1,456	371,250	13,758	0	4	357,492
Institutional Support	264,340	4,639,611	2,390,143	97,468	53	2,172,002
Physical Plant Operation						
1100 Maintenance of Buildings	172,570	1,766,628	614,076	137,907	44	1,094,075
1200 Maintenance of Equipment	2,705	292,530	51,132	31,029	29	146,319
1300 Maintenance of Grounds	(50)	244,030	32,165	798	12	231,095
1500 Major Projects	63,720	7,200,030	82,377	470,971	8	6,546,082
Physical Plant Operation	178,995	9,523,128	769,813	640,713	15	6,100,597
Education and General	994,721	22,439,051	7,094,603	773,766	25	14,630,672

Fund: 11 General/Restricted

EXPENDITURE by Fund	Month	FULL Year	Year to Date		Var	Variance
	Actual	Budget	Actual	Encumbered		
Scholarships & Grants						
Scholarships						
1100 Board scholarships	0	168,000	5,995	0	4	162,005
1200 Other Scholarships	0	840,000	0	0	0	840,000
Scholarships	0	1,008,000	5,995	0	4	1,002,005
Scholarships & Grants	0	1,008,000	5,995	0	4	1,002,005

Func. 10 General/Unrestricted

EXPENDITURES by Func	Both Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Net Variance
Auxiliary Enterprises					
Miscellaneous Other					
1930 Miscellaneous With Fed Ex	0	0	0	0	0
1975 Contingency Center	0	(7,959,204)	0	0	(7,959,204)
Miscellaneous Other	0	(7,959,204)	0	0	(7,959,204)
Auxiliary Enterprises	0	(7,959,204)	0	0	(7,959,204)
EXPENDITURES	934,721	15,547,067	7,160,769	79,784	51,767,583

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
688 7526

Cont: 11 General/Restricted

	Month Actual	Full Year Budget	Year to Date Actual	Encumbered	Diff	Variance
Total Revenues	4,937,117	15,547,357	10,269,007	0	EA	5,278,350
Total Expenditures	704,721	15,547,357	7,100,700	373,736	SE	7,723,557
Excess Revenue/Expenditures	3,992,397	0	3,168,307	373,736	EA	2,794,553
Cont Balance obje	0	0	15,542,152	0	EA	0
Cont Balance + Excess Rev/Exp	3,992,397	0	19,609,402	373,736	EA	2,794,553

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2005

Acct. 13 PTE Fund

REVENUE by obj	Month Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Pat.	Variances
Revenues						
Private Sources						
0000 Technical Cto Feician	0	475,000	0	0	0	(475,000)
0005 Fee Transfer	0	105,000	0	0	0	(105,000)
Private Sources	0	660,000	0	0	0	(660,000)
State Sources						
0200 State Operating Grant	206,924	473,000	403,042	0	100	0
0201 Educ State Aid	0	1,200,000	1,109,171	0	80	(90,829)
0202 Kansas Promise	0	40,000	13,500	0	0	(26,500)
State Sources	206,924	1,713,000	1,525,713	0	80	(187,287)
Revenue	206,924	2,423,000	1,525,713	0	80	(137,287)

Fund: 12 FTE Fund

EXPENDITURES by func	Month Actual	Full Year Budget	1--12--2026 to date Actual	Encumbrances	Per	Variance
Education and General						
Instruction						
1210 Business	0	0	0	0	0	0
1211 Management Development	0	0	0	0	0	0
1225 Computer Science	0	128,972	35,523	0	12	112,449
1227 Graphic Design	6,163	111,540	48,164	0	01	65,376
1230 Business & Industry	12,676	269,791	76,734	588	29	172,469
1235 Criminal Justice Studies	5,676	73,293	29,203	0	21	44,090
1240 Agriculture	893	198,740	29,517	0	17	169,223
1250 Allied Health	13,941	232,679	74,763	19	01	157,912
1261 Emergency Medical Service	343	20,693	9,244	0	01	11,449
1264 Pharmacy Technician	0	10,054	5,821	0	54	5,033
1268 Early Childhood Educ	9,401	153,938	69,055	0	54	74,883
1275 Machining & Manufacturi	0	126,077	0	0	0	126,077
Instruction	49,153	1,356,557	346,078	604	29	959,875
Academic Support						
1216 Equip-CIE & Industry Plan	0	0	0	0	0	0
Academic Support	0	0	0	0	0	0
Education and General	49,153	1,356,557	346,078	604	29	959,875

Fund 12 FTE Fund

EXPENSES by Fund	Postn Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Per Cap	Cap exp
Scholarships & Grants						
Scholarships						
200 Other Scholarships	0	466,000	109,772	0	17	101,229
Scholarships	0	466,000	109,772	0	22	101,229
Scholarships & Grants	0	466,000	109,772	0	17	101,229

Fund: 12 PFE Fund

EXPENDITURES by Fund	Month Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Diff	Variance
Auxiliary Enterprises						
Miscellaneous Other						
1930 Miscellaneous Hk Fed Ex	0	0	0	0	0	0
1939 Contingency Center	0	501,291	0	0	0	501,291
Miscellaneous Other	0	501,291	0	0	0	501,291
Auxiliary Enterprises	0	501,291	0	0	0	501,291
EXPENDITURES	97,153	2,423,848	500,907	668,711	71	1,922,940

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Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

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Fund: 15 PTE Fund

	Month Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Net	Variance
Total Revenues	236,924	2,423,848	1,836,299	0	20	(177,229)
Total Expenditures	49,153	2,423,848	500,849	604	21	1,933,390
Excess Revenue/Expenditures	187,771	0	1,335,450	(604)	(1)	1,105,195
Fund Balance obj#	0	0	747,093	0	(604)	0
Fund Balance + Excess Rev/Exe	187,771	0	1,922,092	(604)	(1)	1,105,195

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
SEP 2025

Acct: 13 ASE/Unrestricted

REVENUE by obj	Month Actual	Full Year Budget	YTD Actual	YTD Encumbr	Rel	Variance
EXPENSES	0	0	0	0	0	0

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2016

Cont 10 ASE/Restricted

	Basis Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Diff	Variance
Total Revenue	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0
Excess Revenue/Expenditures	0	0	0	0	0	0
Cont Balance obje	0	0	4,501	0	4,501	0
Cont Balance + Excess Rev/Exp	0	0	4,501	0	4,501	0

Cont: 15 Auxiliary Center/Officer

REVENUE by Obj	Month Actual	FULL Year Budget	Year to Date Actual	Year to Date Encumbered	Per	Variance
Revenue						
Student Sources						
6050 Book Rental Charges	187,920	475,000	372,075	0	78	(102,925)
Student Sources	187,920	475,000	372,075	0	78	(102,925)
Student Housing						
4730 Bad Debt Duplicates	126,000	256,000	256,171	0	100	171
4730 Boyton Hall Revenues	246,100	539,000	539,771	0	100	(79)
4730 Kirker Hall Revenues	130,000	297,000	297,442	0	100	442
4731 Masterson Hall Revenues	160,000	366,000	366,500	0	100	(500)
4732 Bergak Hall	46,500	104,000	107,000	0	100	(3,000)
4733 Parkwood Apartments	91,307	151,100	107,657	0	100	(43,443)
4734 LaLari House	10,000	30,100	29,000	0	100	1,100
4739 Residence Hall Breakage	0	2,000	30,775	0	100000	28,775
Student Housing	850,907	1,775,100	1,807,326	0	100	71,900
Bookstore Sales						
4740 Sales of Books	0	2,500	74	0	3	(2,426)
4740 Shipping/Label	0	300	7	0	2	(293)
4740 Sales of Supplies	46	605	443	0	50	(159)
4750 Sales of Soft Goods	1,407	20,300	16,416	0	80	(3,884)
4770 Sales of Gifts & Misc	122	2,000	2,047	0	71	(753)
4780 Tax Exempt Sales	759	11,500	12,309	0	107	809
Bookstore Sales	2,334	39,205	21,299	0	54	(17,906)
Other Income Sources						
4840 Miscellaneous Income	2,673	65,000	15,973	0	25	(49,327)
4842 Bad Debt Income/On-Camp	0	0	200	0	100000	200
4844 Bad Debt Income/Off-Camp	0	0	1,012	0	100000	1,012
4840 Catered Event Commissions	1,604	2,900	2,170	0	75	(730)
Other Income Sources	4,277	67,900	20,355	0	30	(47,545)
Revenue	1,049,428	2,526,600	2,273,816	0	90	(252,784)

Fund: 16 Auxiliary Enterprise

EXPENDITURES by fund	Month	Full Year	Year to Date		Bal	Variance
	Actual	Budget	Actual	Encumbered		
Education and General						
Institutional Support:						
NSC General Inst Expenses	0	6,500	5,800	0	60	900
Institutional Support	0	6,500	5,800	0	60	900
Physical Plant Operation						
NSC Major Projects	0	150,000	15,019	0	10	134,981
Physical Plant Operation	0	150,000	15,019	0	10	134,981
Education and General	0	156,500	20,619	0	10	135,881

Line 15 Auxiliary Enter/Restr

EXPENDITURES by Func	Month Actual	Full Year Budget	Year to Date		Ytd	Variance
			Actual	Encumbered		
Auxiliary Enterprises						
Auxiliary Enterprises						
2810 Bookstore	10,798	489,733	287,305	21,528	63	180,930
2820 Student Union	496	19,500	1,700	1,255	15	15,546
2830 Student Housing/Program	18,209	358,309	111,393	0	31	246,916
2831 Parkford Apartments	7,051	93,000	56,967	23,336	28	35,977
2832 Ballard House	631	85,000	3,329	600	11	78,071
2835 Fergak Hall	905	170,700	10,031	1,319	7	159,349
2835 Horton Hall	3,792	229,500	12,575	750	15	176,175
2836 Winter Hall	4,725	94,300	19,276	750	42	74,274
2837 Red Devil Duplexes	2,414	123,500	22,929	1,040	20	99,531
2838 Patterson Hall	3,290	981,500	11,710	750	3	935,990
2840 Food Service	17,530	957,500	486,034	0	69	470,466
Auxiliary Enterprises	90,093	3,532,536	1,057,095	52,128	31	2,419,303
Miscellaneous Other						
2999 Contingency Center	0	(1,332,333)	0	0	0	(1,332,333)
Miscellaneous Other	0	(1,332,333)	0	0	0	(1,332,333)
Auxiliary Enterprises	90,093	2,200,133	1,057,095	52,128	50	1,090,740
EXPENDITURES	90,093	2,356,669	1,077,714	52,128	69	1,225,821

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
FOR 2526

Acct: 15 Auxiliary Enter/Interest

	Month	Full Year	Year to Date		Var	
	Actual	Budget	Actual	Encumbered	Net	Variance
Total Revenues	1,048,438	2,356,643	2,271,014	0	86	(82,629)
Total Expenditures	90,094	2,356,643	1,977,734	52,028	86	1,226,611
Excess Revenues/Expenditures	958,344	0	2,293,280	(52,028)	0	1,194,173
Fund Balance Obj's	0	0	4,581,505	0	0	0
Fund Balance + Excess Rev/Exp	958,344	0	5,774,600	(52,028)	0	1,194,173

Allen County Community College
SUMMARY OF FUNDS
JAN 25/26

Funds	This Month		This Year				Last Year	
	Actual	Actual	Encumbrance	Budget	%	Unexpended	Budget	YTD
11 General/Unrestricted	934,720.78	7,180,707.83	773,784.21	23,507,061.00	30.2	15,632,586.98	16,801,909.00	6,388,221.32
12 PTE Fund	49,152.73	500,849.40	604.00	1,622,557.00	27.5	1,321,183.60	1,998,653.00	653,631.07
16 Auxiliary Enter/Unrest	90,093.46	1,077,714.43	52,127.62	3,689,026.00	29.2	2,539,183.75	3,613,755.00	954,824.64
21 Collage Work Study/Res	292.50	7,922.50	0.00	0.00	XXXXX	-7,922.50	0.00	7,477.25
22 Suppl Educ Opp Grant/Re	0.00	22,200.00	0.00	0.00	XXXXX	-22,200.00	0.00	38,685.19
24 Pell Grant/Restricted	0.00	796,034.89	0.00	0.00	XXXXX	-796,034.89	0.00	829,748.04
27 State Grants/Restrictd	322.42	6,086.40	0.00	30,660.00	19.8	24,581.40	45,364.00	22,507.25
40 Loan Funds/Restricted	-1,485.00	443,242.00	0.00	0.00	XXXXX	-443,242.00	0.00	422,603.00
61 Capital Outlay/Restric	0.00	0.00	0.00	1,500,000.00	XXXXX	1,500,000.00	2,500,000.00	443,100.00
70 Agency/Restricted	-21,766.00	463,645.00	0.00	0.00	XXXXX	-463,645.00	0.00	476,705.00

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Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

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Fund: 11 General/Unrestricted

REVENUE by obj	Month	Full Year	Year to Date		Pot	Variance
	Actual	Budget	Actual	Encumbered		

Fund: 11 General/Unrestricted

REVENUE by obj	Month	Full Year	Year to Date		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Revenue						
Student Sources						
4011 In-dist On Campus Tuit	25,800	64,425	63,550	0	100	4,125
4012 Out of State Tuition	146,100	414,100	319,135	0	77	(94,985)
4014 In-dist Off-Campus Tuition	62,525	220,000	139,875	0	64	(80,125)
4015 Out-Dist Tuition-BMC	103,275	252,450	219,365	0	87	(33,085)
4016 Out-Dist Tuition-Dutroh	546,750	1,358,153	1,056,400	0	78	(301,753)
4018 Gen Fnd Acad Course Fee	1,360	5,000	4,028	0	81	(1,772)
4019 Technology Fee	237,924	618,530	488,403	0	79	(130,127)
4025 Fee Transfer	0	840,000	0	0	0	(840,000)
4070 International Tuition	202,285	390,000	409,515	0	105	19,515
4070 Graduation Fee	0	150	60	0	40	(90)
Student Sources	1,326,019	4,163,608	2,705,333	0	65	(1,458,277)
Federal Sources						
4120 Indirect Costs	0	4,000	1,855	0	46	(2,145)
Federal Sources	0	4,000	1,855	0	46	(2,145)
State Sources						
4200 State Operating Grant	1,635,068	3,270,135	3,270,135	0	100	0
4200 State Grants & Contracts	0	232,339	232,339	0	100	0
State Sources	1,635,068	3,502,474	3,502,474	0	100	0
Local Sources						
4410 Ad Valorem Property Tax	1,050,713	3,000,000	1,982,760	0	66	(1,017,240)
4430 Motor Vehicle Prop Tax	63,788	275,000	166,025	0	60	(108,975)
4440 Delinquent Tax	0	75,000	0	0	0	(75,000)
4450 Payments in lieu of tax	617	3,375	3,713	0	110	338
Local Sources	1,915,118	3,353,375	2,152,498	0	64	(1,200,877)
Other Income Sources						
4810 Interest Income	27,985	500,000	171,062	0	34	(328,938)
4811 Interest of Investments	19,990	1,000,000	277,546	0	28	(722,454)
4825 Cash Over	0	0	(18)	0	XXXXX	(18)
4835 Previous Year Adjustment	0	0	0	0	XXXXX	0
4840 Miscellaneous Income	1,374	3,000,000	1,426,947	0	48	(1,573,053)
4843 Bad Debt Income/On-Camp	0	4,900	1,485	0	30	(3,415)
4844 Bad Debt Income/Outreach	375	10,000	3,295	0	33	(6,705)
4855 Service Charge Income	800	3,000	2,025	0	68	(975)
4910 Transcripts/ 11	389	6,500	3,547	0	55	(2,953)
Other Income Sources	50,913	4,524,400	1,885,889	0	42	(2,638,511)

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Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
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Fund: 11 General/Unrestricted

REVENUE by obj	Month	Full Year	Year to Date		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Revenue	4,927,117	15,547,857	10,248,047	0	66	(5,299,810)

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month	Full Year	Year to Date		Pot	Variance
	Actual	Budget	Actual	Encumbered		
Education and General						
Instruction						
1116 Business	6,431	79,513	32,679	0	41	46,834
1130 Communication	13,552	152,165	61,579	0	40	90,586
1131 Art	5,999	79,600	32,022	19	41	46,839
1132 Tutoring Center	0	0	1,270	0	*****	(1,270)
1133 English	27,596	333,847	139,598	0	42	194,249
1135 Developmental Education	0	0	0	0	*****	0
1136 Education	0	1,100	0	0	- 0	1,100
1137 ESL	0	250	0	0	0	250
1146 Mathematics	13,132	167,791	73,438	0	44	94,353
1141 Biology	23,531	263,966	106,038	1,031	41	156,905
1142 Chemistry	38	88,254	724	497	1	87,033
1143 Physical Science	5,263	79,693	26,936	0	34	52,757
1150 History-Political Scienc	20,605	173,499	106,365	0	61	67,134
1151 Exercise Science	871	6,000	4,093	0	68	1,907
1152 Psychology	0	73,463	0	0	0	73,463
1154 Sociology	0	70,758	0	0	0	70,758
1155 Leadership	6,042	76,167	30,078	0	39	46,089
1160 Fitness Center	0	23,021	16,054	0	70	6,967
1170 Summer School	0	148,187	0	0	0	148,187
1174 Online Learning	25,648	414,832	249,015	15,439	64	150,428
1175 OBU Dist Learning	0	0	0	0	*****	0
1179 On Campus Adjunct/Overlo	3,879	147,755	71,697	0	49	76,058
1180 Concurrent Dual Credit	6,551	516,898	141,740	0	27	375,158
1185 Burlingame Campus	0	0	0	0	*****	0
1246 Agriculture	19	0	19	0	*****	(19)
1260 Allied Health	0	0	5	0	*****	(5)
Instruction	159,150	2,896,889	1,094,136	16,986	38	1,795,767
Academic Support						
4100 Library	14,421	234,863	155,729	0	66	79,134
4200 VP for Academic Affairs	21,455	151,761	100,936	0	67	50,825
4210 Dean-CJE & Industry Pctr	0	0	(3,571)	0	*****	3,571
4250 Dean for Academic Affair	13,859	157,488	92,772	0	59	64,716
4300 Professional Development	100	26,215	21,787	0	83	4,428
4400 Campus Services	5,889	88,782	47,381	0	53	41,401
Academic Support	55,724	659,129	413,034	0	63	246,095
Student Serv--Administra						
5000 VP for Student Affairs	12,062	160,087	90,238	5,500	60	64,269
5100 Advising & Testing	20,549	191,553	135,027	0	70	56,526
5150 Student Success	0	304,298	236,888	0	78	67,410
5200 Financial Aid Office	28,486	514,160	242,323	0	47	271,837
5300 Registrar's Office	15,513	179,664	99,260	0	55	80,404
5350 Admissions	13,093	291,965	77,551	0	27	214,414

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAR 2526

Fund: 11 General/Unrestricted

EXPENDITURES by Fund	Month	Full Year	Year to Date		Pct	Variance
	Actual	Budget	Actual	Encumbered		
5360 Marketing	34,220	393,683	160,069	1,632	41	231,982
Student Serv--Administra	123,923	2,035,322	1,041,347	7,132	52	986,843
Student Serv--Athletics						
5500 Director of Athletics	21,501	584,757	323,321	10,265	57	251,171
5501 Men's Basketball	10,651	148,859	86,705	0	58	62,154
5502 Women's Basketball	9,764	144,724	86,905	0	60	57,819
5503 Track	7,988	128,707	64,096	212	50	64,405
5504 Softball	8,316	148,453	60,327	0	41	88,126
5507 Baseball	14,316	217,223	111,533	0	51	105,690
5508 Volleyball	4,564	134,271	77,168	0	57	57,171
5510 Cross Country	5,028	89,752	41,904	0	47	47,848
5511 Livestock Judging	0	30,238	7,074	0	23	23,156
5512 Cheerleader/Dance	7,200	107,057	45,546	0	43	61,511
5513 Men's Soccer	7,161	146,248	95,935	0	66	50,305
5515 Women's Soccer	8,019	135,827	77,596	0	57	58,231
5517 Shooting Sports	7,198	61,775	31,951	0	52	29,824
5560 Athletic Fundraising	0	0	0	0	*****	0
5570 Athletic Trainer	11,615	156,502	76,912	999	50	78,591
5575 Post Season Competition	0	40,000	0	0	0	40,000
Student Serv--Athletics	125,322	2,274,377	1,186,898	11,476	53	1,076,003
Student Serv--Activities						
5610 Student Activities	6,748	112,737	34,486	0	31	78,331
5611 International Students	0	2,200	0	0	0	2,200
5620 Music	6,585	94,121	40,579	7	43	53,535
5630 Allen Flame Newspaper	0	0	0	0	*****	0
5640 Theater	13,208	209,382	103,291	0	49	106,011
5650 College Ruiz Bowl	323	5,231	2,519	0	48	2,712
5660 Phi Theta Kappa	431	19,914	3,649	0	18	16,265
5663 HHSB	0	7,100	989	0	14	6,111
Student Serv--Activities	27,267	458,605	185,433	7	41	265,165
Institutional Support						
6100 President	38,634	400,215	198,350	3,000	50	198,865
6110 Board of Trustees	599	99,225	17,142	0	17	82,083
6120 Institutional Research	13,260	165,981	92,459	0	56	73,522
6130 Accreditation	2,500	28,000	9,561	0	34	18,439
6140 Student & Comm Engagemnt	0	5,800	58	0	1	5,750
6200 Business Office	33,140	449,528	235,933	33	52	213,563
6210 VP Finance & Operations	17,319	254,014	98,883	0	39	155,131
6250 Human Resources	19,965	265,199	144,158	0	54	121,042
6300 Public Relations	0	0	1	0	*****	(1)
6310 Alumni/Development Office	10,782	157,023	44,118	0	28	112,905
6400 Information Tech (IT)	95,583	1,527,576	938,589	68,659	66	528,488
6500 General Inst Expenses	39,182	935,880	597,221	25,775	67	312,884

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAR 2526

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month	Full Year	Year to Date		Pct	Variance
	Actual	Budget	Actual	Encumbered		
6510 Gen Inst Exp Tech Bldg	1,456	371,250	13,758	0	4	357,492
Institutional Support	264,340	4,659,611	2,390,143	97,466	53	2,172,002
Physical Plant Operation						
7100 Maintenance of Buildings	122,570	1,766,628	614,096	137,907	43	1,014,625
7200 Maintenance of Equipment	2,705	292,500	53,132	31,029	29	208,339
7300 Maintenance of Grounds	(90)	264,000	32,105	798	12	231,025
7500 Major Projects	53,790	7,200,000	82,399	470,993	8	6,646,608
Physical Plant Operation	178,995	9,523,128	781,812	640,719	15	8,100,597
Education and General	934,721	12,499,061	7,094,803	773,766	35	14,630,472

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REVENUE/EXPENDITURE SUMMARY REPORT
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Fund: 11 General/Unrestricted

EXPENDITURES by fund	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Scholarships & Grants						
Scholarships						
8106 Board Scholarships	0	168,000	5,905	0	4	162,095
8206 Other Scholarships	0	840,000	0	0	0	840,000
Scholarships	0	1,008,000	5,905	0	1	1,002,095
Scholarships & Grants	0	1,008,000	5,905	0	1	1,002,095

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Auxiliary Enterprises						
Miscellaneous Other						
9900 Miscellaneous Bth Fnd Ex	0	0	0	0	0	0
9999 Contingency Center	0	(7,959,204)	0	0	0	(7,959,204)
Miscellaneous Other	0	(7,959,204)	0	0	0	(7,959,204)
Auxiliary Enterprises	0	(7,959,204)	0	0	0	(7,959,204)
EXPENDITURES	934,721	15,547,857	7,100,700	773,736	51	7,673,363

Allan County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

Fund: 11 General/Unrestricted

	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Total Revenues	4,927,117	15,547,857	10,240,047	0	66	(5,299,810)
Total Expenditures	934,721	15,547,857	7,100,700	773,786	51	2,873,363
Excess Revenue/Expenditures	3,992,397	0	3,147,340	(773,786)		2,373,553
Fund Balance obj	0	0	16,542,152	0		0
Fund Balance + Excess Rev/Exp	3,992,397	0	19,689,492	(773,786)		2,373,553

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

Fund: 12 PTE Fund

REVENUE by obj	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Revenue						
Student Sources						
4020 Technical Ed Tuition	0	475,000	0	0	0	(475,000)
4025 Fee Transfer	0	185,000	0	0	0	(185,000)
Student Sources	0	660,000	0	0	0	(660,000)
State Sources						
4200 State Operating Grant	236,924	473,848	473,848	0	100	0
4201 Other State Aid	0	1,250,000	1,194,171	0	96	(55,829)
4202 Kansas Promise	0	40,000	18,580	0	46	(21,421)
State Sources	236,924	1,763,848	1,686,599	0	96	(77,250)
Revenue	236,924	2,423,848	1,686,599	0	70	(737,250)

Fund: 12 FTE Fund

EXPENDITURES by func	Month	Full Year	Year to Date		Pot	Variance
	Actual	Budget	Actual	Encumbered		
Education and General						
Instruction						
1110 Business	0	0	0	0	0	0
1210 Management Development	0	0	0	0	0	0
1225 Computer Science	0	128,972	15,528	0	12	113,444
1227 Graphic Design	6,163	111,548	46,164	0	41	65,376
1230 Business & Industry	12,694	269,791	76,784	585	29	192,422
1233 Criminal Justice Studies	5,694	93,283	29,201	0	31	64,082
1240 Agriculture	893	198,748	29,512	0	15	169,228
1260 Allied Health	13,941	232,699	94,768	19	41	137,912
1261 Emergency Medical Service	363	20,693	9,244	0	45	11,449
1264 Pharmacy Technician	0	10,854	5,823	0	54	5,031
1266 Early Childhood Educ	9,401	163,908	89,055	0	54	74,853
1275 Machining & Manufacturi	0	126,077	0	0	0	126,077
Instruction	49,153	1,356,557	396,078	604	29	959,875
Academic Support						
4210 Dean-CTE & Industry Ptrn	0	0	0	0	0	0
Academic Support	0	0	0	0	0	0
Education and General	49,153	1,356,557	396,078	604	29	959,875

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REVENUE/EXPENDITURE SUMMARY REPORT
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Fund: 12 PTE fund

EXPENDITURES by Fund	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Scholarships & Grants						
Scholarships						
0200 Other Scholarships	0	466,000	104,772	0	22	361,229
Scholarships	0	466,000	104,772	0	22	361,229
Scholarships & Grants	0	466,000	104,772	0	22	361,229

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Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
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Fund: 12 PTE Fund

EXPENDITURES by fund	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Auxiliary Enterprises						
Miscellaneous Other						
9900 Miscellaneous Oth Fnd Ex	0	0	0	0	0	0
9999 Contingency Center	0	601,291	0	0	0	601,291
Miscellaneous Other	0	601,291	0	0	0	601,291
Auxiliary Enterprises	0	601,291	0	0	0	601,291
EXPENDITURES	49,153	2,423,848	500,839	604	21	1,922,595

Fund: 12 PTE Fund

	Month Actual	Full Year Budget	Year to Date		Per	Variance
			Actual	Encumbered		
Total Revenues	236,924	2,423,848	1,686,599	0	70	(737,250)
Total Expenditures	49,153	2,423,848	508,849	604	21	1,922,395
Excess Revenue/Expenditures	187,771	0	1,185,749	(604)	XXXXX	1,185,145
Fund Balance objs	0	0	747,093	0	XXXXX	0
Fund Balance + Excess Rev/Exp	187,771	0	1,932,842	(604)	XXXXX	1,185,145

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Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
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Fund: 14 ASE/Unrestricted

REVENUE by obj	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
EXPENDITURES	0	0	0	0	0	0

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Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
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Fund: 14 ASE/Unrestricted

	Month Actual	Full Year Budget	Year to Date		Pot	Variance
			Actual	Encumbered		
Total Revenues	0	0	0		0	0
Total Expenditures	0	0	0		0	0
Excess Revenues/Expenditures	0	0	0		0	0
Fund Balance obj	0	0	6,501		0	0
Fund Balance + Excess Rev/Exp	0	0	6,501		0	0

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

Func: 16 Auxiliary Enter/Unrestr

REVENUE by obj	Month Actual	Full Year Budget	Year to Date Actual	Year to Date Encumbered	Per	Variance
Revenue						
Student Sources						
4050 Book Rental Charges	187,920	475,000	372,075	0	78	(102,925)
Student Sources	187,920	475,000	372,075	0	78	(102,925)
Student Housing						
4700 Red Devil Duplexes	126,000	256,000	256,171	0	100	171
4720 Norton Hall Revenues	246,100	539,000	533,791	0	99	(5,209)
4730 Winter Hall Revenues	138,000	297,000	297,432	0	100	432
4731 Masterson Hall Revenues	168,000	366,048	360,500	0	98	(5,548)
4732 Keryak Hall	66,500	134,000	147,000	0	110	13,000
4733 Parkford Apartments	91,307	151,150	182,657	0	121	31,507
4734 Ballard House	18,000	30,168	39,000	0	129	8,832
4739 Residence Hall Breakage	0	2,000	30,775	0	XXXXX	28,775
Student Housing	859,907	1,775,376	1,847,326	0	104	71,950
Bookstore Sales						
4740 Sales of Books	0	2,500	74	0	3	(2,426)
4748 Shipping/Post	0	350	7	0	2	(343)
4750 Sales of Supplies	46	895	441	0	50	(442)
4760 Sales of Soft Goods	1,407	20,350	16,414	0	81	(3,936)
4770 Sales of Gifts & Misc	122	2,800	2,047	0	73	(753)
4790 Tax Exempt Sales	758	11,500	12,308	0	107	808
Bookstore Sales	2,334	38,395	31,294	0	82	(7,091)
Other Income Sources						
4840 Miscellaneous Income	2,673	65,000	15,972	0	25	(49,028)
4843 Bad Debt Income/On-Camp	0	0	350	0	XXXXX	350
4844 Bad Debt Income/Outreach	0	0	1,812	0	XXXXX	1,812
4880 Catered Event Commissions	1,604	2,900	2,170	0	75	(722)
Other Income Sources	4,277	67,900	20,321	0	30	(47,579)
Revenue	1,040,430	2,356,663	2,271,016	0	96	(85,647)

Fund: 16 Auxiliary Enter/Unrestr

EXPENDITURES by fund	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Education and General						
Institutional Support						
6500 General Inst Expenses	0	6,500	5,600	0	86	900
Institutional Support	0	6,500	5,600	0	86	900
Physical Plant Operation						
7500 Major Projects	0	150,000	15,019	0	10	134,981
Physical Plant Operation	0	150,000	15,019	0	10	134,981
Education and General	0	156,500	20,619	0	13	135,881

Fund: 16 Auxiliary Enter/Warestr

EXPENDITURES by fund	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Auxiliary Enterprises						
Auxiliary Enterprises						
9810 Bookstore	10,790	489,723	287,305	21,528	63	180,889
9820 Student Union	498	19,500	1,700	1,255	15	16,546
9830 Student Housing/Program	18,289	358,303	111,393	0	31	246,910
9831 Parkford Apartments	7,051	93,000	56,967	23,336	66	12,697
9832 Ballard House	631	35,000	3,324	600	11	31,076
9833 Hergak Hall	905	170,700	10,031	1,319	7	159,349
9835 Horton Hall	3,992	229,500	32,575	750	15	196,175
9836 Mister Hall	4,725	94,300	39,226	750	42	54,324
9837 Red Devil Duplexes	2,444	123,500	22,929	1,848	20	98,732
9838 Masterson Hall	3,280	961,500	24,768	750	3	935,990
9840 Food Service	37,560	957,500	466,834	0	49	490,616
Auxiliary Enterprises	90,093	3,532,526	1,057,095	52,128	31	2,423,303
Miscellaneous Other						
9999 Contingency Center	0	(1,332,363)	0	0	0	(1,332,363)
Miscellaneous Other	0	(1,332,363)	0	0	0	(1,332,363)
Auxiliary Enterprises	90,093	2,200,163	1,057,095	52,128	50	1,090,940
EXPENDITURES	90,093	2,356,663	1,077,714	52,128	48	1,226,821

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
JAN 2526

Fund: 16 Auxiliary Enter/Restr

	Month Actual	Full Year Budget	Year to Date		Pct	Variance
			Actual	Encumbered		
Total Revenues	1,040,498	2,356,663	2,271,016	0	96	(85,647)
Total Expenditures	90,093	2,356,663	1,077,714	52,128	40	1,226,821
Excess Revenue/Expenditures	950,405	0	1,193,301	(52,128)	XXXXX	1,141,173
Fund Balance objs	0	0	4,581,545	0	XXXXX	0
Fund Balance + Excess Rev/Exp	950,405	0	5,774,846	(52,128)	XXXXX	1,141,173



BOARD REPORT

FEBRUARY 2026

PREPARED BY CHRIS FREELOVE

PRESIDENT LYVIER L. LEFFLER, PHD, LMHC

01

PRESIDENT'S REPORT

President – Dr. Lyvier Leffler

Meeting/Engagement Dates:

- January 15th – Legislative Event at the Capitol
- January 15th – Allen County Small Business & Entrepreneur Action Council
- January 17th – Vision Board Brunch – Economic Development
- January 21st – Partnership Meeting @ Santa Fe Trails USD
- January 23rd – Partnership Meeting – Thrive CEO
- January 26th – Iola City Council Meeting – EDA Grant Presented
- January 29th – Congressman Derek Schmidt visits Allen
- January 30th – Newman University Partnership Meeting

Director of Institutional Effectiveness and Research – Jacob Reichard

- The Follow-Up Report is being finalized with the assistance of Kelly Baker. This report is utilized to track the status of students in CTE programs. For each student, we report their current educational or workforce status if we are able along with their wage information. The report will be due February 20th.
- We have nearly completed our J1 training before going live. Final preparations include confirming all validations are completed, resolving any conversion issues, and providing demonstrations of the new software for applicable users. Go-live is expected to occur prior to the next board meeting.
- The IPEDS winter collection of reports has been completed. The reports for this collection include outcome measures (looks at graduation, retention, and transfer statistics for students at the 4-, 6-, and 8-year mark), student financial aid (statistics about students and awards from federal, state, and/or institutional), costs II (more statistics about awards and costs), and graduation (statistics about graduation).

Upcoming Conferences, Events, and Reports

- Follow-Up report for KBOR currently open and will close on February 20th.
- IPEDS spring collection is open and will close at the beginning of April.
- Jenzabar Annual Meeting (JAM) – Dallas, TX – May 27th-30th

Director of Advancement – Vince DeGrado

Endowment

The Allen County Community College Endowment Board met on January 20th for their quarterly meeting. The board voted that it will start meeting 3rd Tuesday of each month.

Discussed starting a *Home Away From Home Grant*, which will be funded through Endowment Office. This is to help support students who remain on campus during semester breaks when college services are limited or unavailable. Details are currently in the early stages of discussions.

The Endowment's 2026 Red Devil Scholarship Gala date is set for Friday, May 1st. Physical invitations will go out later this month.

Alumni Relations

The Advancement Office has been working with Athletics and the Athletics Hall of Fame committee for planning of the 2026 Hall of Fame weekend and ceremony. A total of 5 individuals and one team will be inducted. Advancement office is helping with the recovery of photographs and communication of 2025 and 2026 inductees. The ceremony will take place between the Women's and Men's Basketball games on February 14th. Several alumni are planning to return to see their coaches or friends be inducted.

The Advancement office is currently updating the alumni lists and finding the best CRM that multiple departments will find beneficial accessing our updated alumni database to help bridge any gaps moving forward.

Discussions have started with selection of 2026 Distinguished Alumni.

Currently compiling articles for the Spring Alumni Newsletter which will be sent out later this semester.

Advancement

Finding new ways to highlight the Hall of Fame inductees' achievements. There will be multiple long form conversations highlighting their time at Allen and where they are now. These will be released by marketing department throughout.

Director of Human Resources – Karen Gillespie

HR Projects:


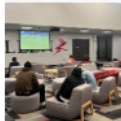


- Allen 30 Minute Virtual Leadership / Employee Education Opportunities to start in February 2026
- February: *Generations in the Workplace*, by Guest Presenter Carissa Sadique JCCC Workforce Development
- March: *Generation Alpha, What Employees Need to Know*, by Ryan Bilderback, Leadership Instructor
- Held New Employee Orientation on January 12, 2026, with thirteen new hires in attendance.

- The President's Evaluation Surveys were sent out to three groups, board members, ACC full-time employees and key community partners. Survey ended on January 26th. Will present results to the Board in Executive Session.
- Working on plans for J1 Go Live survival / celebration plans for March 2nd through March 13th for the staff involved. Budget was set.
- Working on setting up Employee Well Being Platform Strive (through BCBS). Looking at a July 1, go live for all employees and offering FREE Biometric Screenings in January 2027.
- Working on finalizing our Salary Schedule / Pay Scale Document to be placed on the Employee Portal.
- Human Resources has been working on Soft Docs transition.
- Since the last board meeting, we have filled two Custodial and Maintenance Positions for evenings. We also filled the Student Success Advisor (formerly Academic Advisor) position. We are in final stages for the Assistant Baseball Coach position, an additional Student Success Advisor position, and are almost complete the candidate reviews for the Dean for Academic Affairs. We are collecting applications for the Head Volleyball Coach and Accounts Payable Clerk positions. We will start recruiting soon for Computer Science Instructor, CDL Program Director, Vocal Music Instructor, Livestock Judging Coach, Head Track Coach, Assistant Volleyball and Track Coach positions.

Director of Public Relations & Marketing – Brad Henderson Communication Report

The Allen Details is a weekly communication delivered every Wednesday of Allen news and information for faculty and staff.

Analytics of each report from January, 2026 are as follows:

	2/2/2026 Allen Details (Jan. 28, 2026)	071 Total views	4 min Avg time spent	71% Avg completion	07 glanced 25 quick read 39 deep read
	1/21/2026 Allen Details (Jan. 21, 2026)	066 Total views	3 min Avg time spent	68% Avg completion	11 glanced 24 quick read 31 deep read
	1/14/2026 Allen Details (Jan. 14, 2026)	105 Total views	2 min Avg time spent	55% Avg completion	36 glanced 30 quick read 39 deep read
	1/7/2026 Allen Details (Jan. 7, 2026)	066 Total views	3 min Avg time spent	64% Avg completion	15 glanced 26 quick read 25 deep read

Media Report

The articles below contain references (mentions) to Allen Community College during the previous month:

[Congressman hears rural healthcare, higher education concerns during lola stop](#) The lola Register, U.S. Rep. Derek Schmidt spent almost all of Thursday in lola, visiting with people at their places of work...

[Mother Nature cancels events - The lola Register](#), The rivalry game between the **Allen Community College Red Devils ... Red Devils** face arch-rival in postseason opener. October 27, 2025. Sports...

[Red Devils stay undefeated in Jayhawk Conference - Ad Astra Radio](#), The **Allen Community College Red Devils** progressively improved throughout the evening until culminating in a 66-54 victory Wednesday.

[Red Devils stay undefeated in Jayhawk Conference - The lola Register](#), FORT SCOTT — The **Allen Red Devils** remain undefeated in the Jayhawk Conference following Wednesday's 66-54 victory over the Fort Scott Greyhounds.

[Allen falls to Fort Scott 67-64 - The lola Register](#), FORT SCOTT — The **Allen Red Devils** suffered their first Jayhawk Conference loss Wednesday in a 67-64 nailbiter to the Fort Scott Community College.

[Allen Upsets 15th-ranked KCKCC - Ad Astra Radio](#), The **Allen Community College Red Devils** snapped their three-game losing streak in grand fashion after defeating NJCAA 15th-ranked Kansas City ...

[Allen Upsets 15th-ranked KCKCC - Ad Astra Radio](#), The **Allen Community College Red Devils** snapped their three-game losing streak in grand fashion after defeating NJCAA 15th-ranked Kansas City ...

[Red Devils ride early momentum to victory - The lola Register](#), A strong second quarter made all the difference as the **Allen Community College Red Devils** remain undefeated in Jayhawk Conference play with ...

[Allen upsets 15th-ranked KCKCC - The lola Register](#), The **Allen Community College Red Devils** snapped their three-game losing streak in grand fashion after defeating NJCAA 15th-ranked Kansas City Kansas ...

[Coach Crane reaches 500th career win - The lola Register](#), KANSAS CITY, KAN. — **Allen Community College** coach Leslie Crane reached her 500th career win as a head coach while leading the Red Devils to an ...

[Aikins leaves Allen CC for alma mater Cloud - The lola Register](#), **Allen Community College** begins the search for a new volleyball coach. Maria Aikins, ACC coach since 2023, announced her departure for Cloud ...

[Red Devils slide reaches fourth game - The Iola Register](#), The **Allen Community College Red Devils'** slide extended to four games after falling to the Crowder Roughriders 56-42 Tuesday night during **Allen's** ...

[New Allen track coach makes debut - The Iola Register](#) - The Iola Register, DeGrado is now the school's endowment director. The **Red Devils** enter their first indoor meet Saturday at the Friends University First Chance Qualifier ...

[Red Devils fizzle in 2026 opener - The Iola Register](#) - The Iola Register, National rankings and reaching a 500-win milestone are afterthoughts for **Allen Community College** coach Leslie Crane as her team flounders before ...

[Aikins leaves Allen CC for alma mater Cloud - The Iola Register](#), The Iola Register **Allen Community College** begins the search for a new volleyball coach. Maria Aikins, ACC coach since 2023, announced her departure for Cloud ...

[Red Devils slide reaches fourth game - The Iola Register](#) - The Iola Register, The **Allen Community College Red Devils'** slide extended to four games after falling to the Crowder Roughriders 56-42 Tuesday night during **Allen's** ...

[Allen Community College Announces Hall of Fame Class of 2026 - Ad Astra Radio](#), Bob Saueressig — Cross-Country/Track, 1967-68; 1996 Golf Team — Travis Coffield, Jarred Mullinex, Dale Bowne, Anthony Perez, Ryan Ross, Colin O'Bryan ...

[New Allen track coach makes debut - The Iola Register](#) - The Iola Register, DeGrado is now the school's endowment director. The **Red Devils** enter their first indoor meet Saturday at the Friends University First Chance Qualifier ...

[Red Devils fizzle in 2026 opener - The Iola Register](#) - The Iola Register, National rankings and reaching a 500-win milestone are afterthoughts for **Allen Community College** coach Leslie Crane as her team flounders before ...

[Meeting students' needs at ACC - The Iola Register](#) - The Iola Register, **Allen Community College** students now have expanded access to mental health services. Teagan Kern, an outpatient therapist from Southeast Kansas ...

[Allen Community College earns recognition as Best-in-Class Employer by Gallagher](#) Ad Astra Radio, Pictured from left are: Shellie Regehr, Cami Keitel, Dr. **Lyvier Leffler**, Andrea Taylor, Karen Gillespie, Kara Wheeler, and Jacob Reichard. IOLA ...

[ACC announces employee honors - The Iola Register](#) - The Iola Register, Sherry Miller, right, stand with college President **Lyvier Leffler** at the ACC Service Awards lunch Friday. Courtesy photo. Allen Community College ...

[Press Releases | Kansas Office of the Governor](#) - Press Releases | Kansas Office of the Governor... **County (\$93,000):** Expanding a tractor maintenance apprenticeship program to include youth. **Allen County Community College, Allen County ...**

[Allen Community College Receives Apprenticeship Grant through the Kansas Department of Commerce](#) - Ad Astra Radio, The funding will support development of a building maintenance and plumbing apprenticeship program in partnership with local companies...

02

ACADEMIC AFFAIRS REPORT

Vice President for Academic Affairs – Dr. Kara Wheeler Academic Affairs

- Have been working with Jerald and other staff on final items before go-live in J1, such as majors and CIP codes in J1, the communication plan for campus, and the demo of the new system for all employees on Feb. 13th.
- Meeting weekly now with Coursedog on implementation of the modules curriculum management and academic scheduling. Soon will be starting academic catalog as well.
- Assisted the theatre department in the setup of their new Mac lab in the theatre building, along with ensuring the 3 new smartboards purchased for classrooms in the Theatre building were working and ready to go for classes. Ryan Bilderback has a whole new classroom, and it looks really good! Maintenance did great helping us finish these projects before the semester began.
- Working with Cabinet on the results of the strategic planning sessions from in-service on updates to the objectives below the goals.
- Submitted our Quality Initiative to HLC for the upcoming 3 years after Accreditation Committee reviewed and approved it. We will be focusing on creating a Strategic Enrollment Management (SEM) Plan.

- Continuing to work with Sonia on an EDA grant for potential CTE expansion. Scheduled tours with WSU Tech to see their Diesel Tech program, and Hutchinson CC to see their CDL program.
- Worked with faculty to review an evening course schedule rotation starting in the fall.
- Met with Newman University to look at a partnership with them to have them on our campus, hopefully starting in the fall.

KBOR:

- Jenn Bonds-Racke is now officially the new VPAA at KBOR when Rusty retiring. She is already working there, so it should be an easy transition.
- Blake Flanders (President and CEO of KBOR) has announced his retirement in June. No word yet on what KBOR will be doing with replacement or reconfiguring.
- The Systemwide Gen Ed Council met and approved courses for the 2026-27 academic year.

Faculty Senate (Anne Marie Foley):

- No new updates at this time.

Faculty and Classes (Melanie Wallace):

- Spring semester is underway. It has been great to have students and faculty back on campus!
- Mentor committees have been set up for our new faculty and mentor meetings will be held throughout the spring semester. These meetings are to help our new faculty learn about Allen and feel comfortable and welcome here. It is also a time for them to ask any questions they have. The mentor committees are made up of their division chair and a peer instructor. We want them to have individuals they can reach out to at any time during their first 3 years with us.
- I will begin faculty evaluations in the coming weeks. I will be evaluating all our new full-time faculty and all full-time faculty who are in their first 3 years with Allen. I was able to complete evaluations on all our full-time faculty who were on their 3-year rotation cycle in the fall. I will also begin scheduling evaluations of our adjunct instructors.
- Art at Allen took place on February 6th. This event was hosted by the Allen Fine Arts Department.
- Auditions took place for our spring theatre production. Tricia and John had a great turnout for auditions.
- Patrick is considering bringing back Singing Valentines. He is planning to talk out the logistics and see if it is something that the music department could do this year.
- Doug Desmarteau and I will be meeting in February to talk about degree paths for Exercise Science and potentially Sports Management. If we look at Sports

Management, we will also include our business instructor, Nicci Denny, in those conversations.

- I had a great meeting with all our northern service area employees. I met them in Topeka and had great conversations with them and listened to their ideas and concerns. I plan to continue these meetings at least once a month.
- Our first adjunct faculty meeting will take place via Zoom at the end of February.

Early Childhood Education (Beth Toland)

- No new updates at this time.

Online Learning (Jerald Johnson):

- Classes have been underway now for the second week, so tech support is slowing up a little and MFA assistance is at tolerable levels. The online team is creating the SP26 Dropout Detective dashboards to allow advisors, coaches, and sponsors access to view their student's academic standings in Canvas. This should be completed by the last week of January. We are also creating blank shells and kicking off of new designs for the fall semester.
- J1: There are many "homework" assignments we are finishing up as we head towards go-live. Communications are set to go out to the community, students, staff, faculty, and other stakeholders. Trainings are completed from Jenzabar, and we are now finishing up the final configurations and data validations. February 18th is our last day to be in CX. .

Concurrent/Dual Credit (Lauren Moots):

- We have finalized concurrent and dual credit enrollment for spring. Dual credit was slightly up, but concurrent was down compared from spring of 2025 to spring 2026. This is due to a variety of factors; a smaller number of students are enrolling in our general education courses that are offered concurrently, enrolling in more CTE which are online. Also, we have grown our relationship with area high schools with offerings on the lola campus which several high school students take advantage of.
- I will work on sending out contracts for all concurrent adjuncts after census rosters have been submitted.
- Working with Nikki and Admissions on scheduling who will attend upcoming high school career fairs.
- Been actively training in the new J1 Web and Desktop system to prepare for Go Live.
- Currently have a plan in place for our processes for withdrawing students during the go-dark period when we cannot access CX.
- Will be scheduling concurrent evaluations starting in February. .

CTE & Apprenticeships (Kelly Baker):

- **Perkins:**
 - Perkins Comprehensive Local Needs Assessment is complete and has been submitted to the State.

- Working on Perkins Annual Follow-up Report. Data due back to myself and Jacob by Feb. 6th. We will work to compile all information and have this submitted to the State by Feb. 20th.
- Our Perkins consortium (Allen CC, Pitt State, Independence CC) has been selected for Perkins Program Review. A webinar is scheduled for Feb 4th that will provide details and expectations for this review.
- **Apprenticeships:**
 - Met with Kaylene Smith from NCCER to gather information regarding their Plumbing curriculum. Will be using this curriculum for the Plumbing apprenticeship.
 - Met with Cloys Bayless from Associated General Contractors of Kansas (AGC-KS). Through Build Up Kansas, they have funding to help support our use of NCCER curriculum. Allen CC has signed an MOU with AGC-KS, which allows us access to NCCER curriculum without going through their accreditation process.
 - Met with Daniel Krauss, the NCCER rep for Pearson. He will be our contact to setup NCCER Connect for each of the plumbing apprentices.
 - Waiting for approval of the Plumbing apprenticeship from the Kansas Apprenticeship Council.
 - Nick Anderson will attend NCCER Teacher Certification Training at the Kansas Annual CTE Conference in Manhattan, KS. Training days are Feb 2nd & 4th.
- **Other Items:**
 - Working with Sonia to speak with businesses about providing letters of support for the EDA grant.
 - Kara, Sonia, and I met with Nick Ulrich from 5DT, a simulator company. They offer many different types of driving simulators that will be useful for the CDL program. Planning to schedule demo soon.
 - Working with Scot Brownrigg to finalize paperwork for the Police Science program.

Academic Support (Virginia):

- No new updates at this time

Upcoming Events:

- J1 demos for all employees – February 13th
- “Go Dark” period for the J1 transition – February 18th
- Adjunct Zoom Meeting – February 25th

03

STUDENT SERVICES REPORT

Vice President for Student Affairs – Cami Keitel

Spring Registration data as of Feb 1, 2026:

Daily Enrollment Report

Spring 2026	Headcount	Hours	Spring 2025	Headcount	Hours
Community	8	43	Community	3	27
Concurrent	332	1522	Concurrent	396	1825
Iola	386	3920	Iola	318	2926
Online	707	5074	Online	833	5959
Online - HS	816	3693	Online - HS	831	3681
Totals (Undup Headcount)	1854	14252	Totals (Undup Headcount)	1923	14325

Update:

- Mentimeter review for QI presented during inservice with data collected.

Admissions and Advising:

- 41 actively enrolled students are on probation. Students placed on probation have been enrolled and are now enrolled in the Mastering College Study Skills course.
- Dropout Detective was monitored over Christmas break. 2 alerts were acknowledged and worked. Communications shared with students and coaches as appropriate.
- 12 new international students admitted this spring representing: Argentina, Colombia, Germany, Honduras, Jamaica, Japan, Morocco, Rwanda, Chile, Spain, Trinidad & Tobago, and the United Kingdom.
- 8 new applicants were denied visas.
- J-1 configuration is ongoing in preparation for go-live including then the Jenzabar chatbot setup. Communications and training plans for our implementation and go dark periods are in development.
- Go dark activities include work from committees, moving documents from the P drive to Softdocs, and working on the Softdocs forms and workflows.

Financial Aid

- Working with Comptroller (Alicia) to ensure a process is in place for Financial Aid Disbursement on February 18th with Patty's retirement date of 2/13/26.
- Registrar has scheduled specific training for areas Financial Aid will be utilizing in that area; Bobbie will be the trainer.
- All of FA Staff attended a webinar in regard to OBBBA, that is to go into effect 7/1/26. Shared with Workforce Development Director (Kelly), the small portion that was shared in reference to Work Force Pell Grant.
- All of FA Staff participated in FAM Module Readiness (Refresher) on 1/22.
- Scheduled additional Meeting with J1 for Housing Data/JFA on what process we will choose to reflect in JFA.
- Planning to attend The Annual Community College meeting at JCCC in March.

Student Life

- Housing numbers are currently at 265 students for the Spring semester.
- Student Life is finalizing a proposal for a Student RA system to be in place for Fall 2026
- Student Life is also finalizing the First Year Experience Program to go live in Fall 2026. This is also Josiah's leadership project for KCCLI.
- The 2026 Homecoming Ceremony will be held during halftime of the men's basketball game on February 14. The Homecoming Court will be announced soon.
- Nominations for the annual Student Leadership Awards are open until February 27. These awards recognize graduating students who have made an impact in the classroom.
- Nominations are also open until February 27 for the Student Senate Faculty & Staff of the Year Awards.
- Student Life saw 11 students turn out for the Canvas Bag Craft Night. We will be hosting another one this semester at the request of the students.
- Once the snow clears, Grounds will continue putting in the 18 hole disc golf course on campus
- Josiah and John Collins are meeting with McConnell & Associates on January 27th to discuss converting the old tennis courts into a new outdoor space for students
- Student Senate has not met yet as a whole body.
 - Student Senate will be considering attending the statewide Student Government meeting in Hays, KS.

Registrar

- Completing the 2025-2026 catalog approved by the SAA (State Approving Agency). This has been sent, just waiting for approval. Received notification that approval is being reviewed now.

- Moving files from the “P” drive to Soft Docs. This will be an ongoing process. My office will work on this process during “Go Dark” with Jenzabar.
- Attendance Rosters due February 1st for 16-week and first session courses.
- Completed Process Validation for J1. Continuing to look at the processes and how they will change in J1.
- Working on J1 training for in-service on February 13th.
- Allison and I participated in SCO training on January 21st. This is required to process military benefits for students who qualify.
- Training Financial Aid in J1.

Athletics

- The Allen Athletics Hall of Fame will be on Feb. 14th in between the women’s and men’s basketball games.
- We are inducting 4 athletes, 1 coach, and 1 team.
- Social at Rookies on the square on Friday night starting at 7.
- Reception at Rookies on Square following the men’s game. Everyone is welcome to attend these.
- Coach Crane got her 500th win at KCK on Jan. 14th, we honored her during halftime of the men’s game on Jan. 17th.
- Rookies athletes of the month for December were Moses Stephenson men’s basketball and Joniya Lewis women’s basketball.
- Attended conference and region meetings.
- Will be attending the NJCAA national convention in April. Serving on NJCAA division 2 soccer committee and NJCAA division 2 basketball committee.
- **Basketball:**
 - Women: Currently 11-6 overall, 3-1 in conference, and receiving votes in the NJCAA. Next home game is Wednesday Feb. 4th against Highland at 6pm.
 - Men: Currently 11-8 overall and 2-2 in conference. Next home game is Wednesday Feb. 4th at 8 pm against Highland
- **Indoor Track:**
 - Have had several athletes qualify for nationals in their first couple meets. Next meet is in Marysville, Mo. on Feb. 6th and 7th.
- **Softball:**
 - First games will be at home on Feb. 7th against NEO at 1 and 3pm.
- **Baseball:**
 - Haven’t played any games yet, first game will be at home on Feb. 7th against Iowa Central CC at 2pm.
- **Cheer/Dance:**
 - Performing during home basketball games. Have nationals coming up in KC and regional and conference.
- **Shooting Sports:**
 - Starting spring season and will be travelling to Harrisonville, Mo. for first competition on Feb. 7th and 8th.

- **Soccer and Volleyball**
 - Recruiting and off season training..

January

29 \$1 Movie Night

February

4 Women's Basketball Highland 6pm

4 Men's Basketball Highland 6pm

5-7 Cheer at NJCAA nationals

7 Softball NEO 1pm double header

7 Baseball Iowa Central 2pm

7 Women's Basketball 2pm KCK

9-14 Inferno Week

11 2nd Annual Blaze Challenge

14 Homecoming

16-20 Week Long Tag

18 Financial Aid Disbursement

18 Last Day to Work in CX

19 Go Dark (CX/J1)

04

FINANCE AND OPERATIONS REPORT

Vice President for Finance and Operations – Matthew Gleason

Business Office – Alicia Sterling

- Initiatives and projects currently in progress:

We are currently working through our to-do lists and practicing tasks to identify as many issues as possible prior to go-live. We continue to meet with our consultants to test processes and address any potential concerns.

Calendar invitations will be sent as reminders that purchase requisitions must be submitted by February 10 to ensure last-minute bills can be paid and the system can be cleaned up as much as possible. A reminder will also be sent next week to inform students that their final check will be issued on February 13, and that the next student payroll will be processed on March 13 after go-live.

Students have enrolled and are actively paying their bills or setting up payment plans for the Spring semester.

- Recent or upcoming events:

J1 Go Live....the biggest event to hit the business office and our fingers are crossed that the conversion is as seamless as can be.

- Accolades or recognitions for team members or departments:

We are all continuing to work together on J1.

- Key statistics and data relevant to your area of responsibility:

Students dropped for Spring Semester

1/14/26: 189 students

1/21/26: 55 students

1/27/26: 20 students (most of these have been reinstated after making payments)

Grant Administrator and Government Relations Officer - Sonia Gugnani

- Red Devil's Pantry was awarded a \$2000 grant from Frontier Farm Credit.
- Attended the monthly BAASC, TEA meeting and weekly Presidents meeting.
- Hosted a visit for Congressman Derek Schmidt.
- EDA Grant
 - Working on the Environmental Narrative Document
 - Having conversations with business and industry to provide support letters
 - Met with representative from Senator Roger Marshall's office
 - Met with Steve and Camille Levon to get a support letter.
 - Presented the grant to city council.
 - Identifying the firms to get preliminary engineering report
 - Scheduled a meeting to visit WSU tech.

Director of IT - Doug Dunlap

- Projects currently in progress:

Jenzabar 1 migration Data Validation work

Jenzabar 1 Data Conversion cleanup

Working with Tandem Cybersecurity to assess our security standpoint for GLBA

Upgrading employee computers from Windows 10 to Windows 11

J1 Data validation prior to go-live

Preparing for J1 "go dark" (February 19).

J1 Data Validation (March 2-4)

J1 Go Live (March 5)

JICS (portal) setup and work

Learning the locations of J1 data so that we can effectively write reports

Quality Education in a Caring Atmosphere.

- Apple computer updates
- Softdocs J1 implementation
- Nelnet J1 implementation
- Canvas J1 integration
- J1Web SSO implementation
- J1 Permission refining
- Recent or Upcoming events:
 - Coursedog implementation
 - GLBA evaluation
 - SoftDocs expansion - building forms and workflows and onboarding other departments
 - New VPN Configuration - SSO and more secure
 - Removal of unapproved or unsupported Software from devices
 - Cybersecurity Awareness Training
 - Mac lab install in Theatre building.

Bookstore Manager – Austin Hendrix

- Initiatives and projects currently in progress: Making sure all of our students have their textbooks or ebooks to complete coursework. Students are changing classes and I am actively checking rosters to make sure we don't miss anyone. Ebooks are ready to go, but as usual there are a few tech issues we are resolving. These issues typically come from the relationship between various Publishers and the Vital Source company regarding distribution and rights, these can show themselves as tech issues on the student side.
- Recent or upcoming events in your area: We are bringing new clothing out each month to try and keep things attractive. Campus Services is using a new program to process and track packages for students; this program is very smooth when working properly. It also saves Niccole a lot of time and makes for a better student experience. It allows Niccole to scan packages using a device, and students are emailed when their packages arrive. This is also encouraging students to regularly check their student emails. We are still troubleshooting a few issues with the program. There will be a period in mid February to Early March that the bookstore will have to be closed while J1 implementation is occurring. We are making sure that it is posted on the website for the public to know.
- Accolades or recognitions for team members or departments: Kristine and Niccole are a huge help and they both do a lot for this area. Niccole has actively sought how to make for a better student experience regarding their ID cards, mailbox keys, mail and packages while adhering to Allen's policy. Kristine is always finding ways to improve the apparel shop.

- Key statistics and data relevant to your area of responsibility: This semester we have 57 ebooks in our Vital Source platform that are active in various classes. We have also checked out physical books to every student taking in-person classes this semester. There are a total of 13 online courses that we have to ship books out for this semester.

Director Physical Plant and Operations – Ryan Sigg

- Custodial Maintenance:
 - Our Custodial Maintenance Department had two staff members, Peyton Thompson and Michael Rasmussen, who resigned January 23, 2026. We are in the interview process of replacing those positions.
- Grounds Maintenance:
 - Our Grounds crew has been busy with the winter weather storms and keeping sidewalks, parking areas and driveways accessible.
 - They are also assisting the Maintenance department in painting and preparing classrooms and offices.
 - The Grounds crew has been organizing the new Facilities Building with pallet racking, shelving, etc.
- Automotive/Equipment Maintenance:
 - Our Automotive/Equipment Tech is maintaining the vehicle fleet and equipment with regular maintenance.
 - We have moved the vehicle fleet to the Facilities Building for staff and faculty to check in/out for college use.
 - We have continued to build the MicroMain software for preventative maintenance schedules.
- Maintenance Techs I & II:
 - Both of our Maintenance Techs continue with the service requests filed through MicroMain on a daily schedule.
 - Below is data collected for our maintenance request in MicroMain:
January 1, 2025 – December 31, 2025 – 1,002 completed requests
 - January 1, 2026 – January 23, 2026 – 111 completed requests
 - Note: Data only reflects maintenance requests filed through MicroMain.
- Deferred Maintenance Projects:
 - Activities Building:**
 - Immediate / Completed
 - Drainage re-grading and downspout extensions (\$3,250)
 - Condensate Drain Repairs (Completed – \$1,522)
 - Urinal drain replacement (Completed) (\$100.00)
 - Short–Mid Term
 - Overhead Door Replacement (\$4,000 – Summer 26–27)

Interior insulation (\$620,000) (TBD – Summer 27–28)
 Restrooms Renovations (\$540,000) (TBD – Summer 27–28)
 Vinyl siding (\$421,000)

Long-Term

Replace three HVAC split units (\$45,000 – Summer 28–29)

Key Risk: HVAC aging and building envelope efficiency.

Ballard House

Ongoing Maintenance

Annual parking lot grading (\$300/year) Annual Task

Ongoing Maintenance

Annual parking lot grading (\$300/year) Annual Task

Herynk Hall

Immediate

ADA parking signage X 2 (\$1,000)

Shower replacements in Units 10 & 11 (\$12,000)

Short-Term

Concrete sidewalk (\$5,000)

Stair Replacement (\$155,000)

*Plans in progress with OA/Contacting Contractors for Quotes

Long-Term

Replace six HVAC split units (\$90,000 – Summer 28–29)

Key Risk: Life-safety and accessibility compliance.

Horton Hall

Completed

Exterior door hardware (\$150.00)

Exterior Receptacles (\$200.00)

Security Camera Upgrades (\$27,000)

Ceiling Tiles (\$150.00)

Short-Mid Term

Gutter Drainage Repairs

Hot Water Heater Replacements (\$75,000)

Self-illuminating exit signage (\$7,500)

Major Capital / Discussion

HVAC Conversion (2-pipe to 4-pipe): \$2.35M

Plumbing Replacement (cast iron): \$1.0M

Electrical Panel replacement: \$500K

Storefront Replacement: \$50K

Roofing Replacement (TBD)

Key Risk: Significant deferred infrastructure requiring phased capital planning.

Main Building

Completed / Immediate

Quality Education in a Caring Atmosphere.

- Music Room HVAC replacement (Completed – \$30,000)
 - Cooling tower repairs (In Progress – \$125,000)
 - ADA signage (\$2,500)
 - Emergency Lighting, (\$5,000)
 - RTU Volleyball RUUD 10ton (\$2,500)
 - Short–Mid Term
 - Stormwater drainage east side (\$103,000)
 - Interior wall/ceiling repairs (\$20,000)
 - Security camera system expansion (\$150,000)
 - HAVC Multi-Zone System Door#14 (\$30,000)
 - HVAC Mini Split System Door#17 (\$8,000)
 - Major Capital / Discussion
 - HVAC piping options:
 - Option 1: \$9.3M
 - Option 2: \$8.15M
 - RTU replacements (4 units \$100,000 each)
 - Chillers, pumps, and circulation systems (TBD) 2-4 pipe system
- Key Risk: Central HVAC and mechanical systems nearing end of life.

Masterson Hall

Immediate

- ADA signage (\$2,500)
- Exterior Sealants, (\$12,000)
- Stone Repairs/Tuckpoint/Stucco (\$35,500)
- Drywall/Ceiling Repairs (\$19,500)
- Stair Handrail (\$13,600)
- Window Replacement, (120,000)

Short–Term

- Roof Replacement (\$80,000)
 - HVAC Split Systems (18 units – \$295,500)
- Key Risk: HVAC capacity and envelope integrity.

Red Devil Duplexes

Immediate / Completed

- Sewer Clean out cover (\$1,500)
- Dryer Vent Repair (\$150.00)

Short–Mid Term

- Masonry Repairs (\$19,500)
- HVAC split system replacements (\$200,000)
- Sidewalk grading and drainage (\$100,000)
- 311 Foundation (\$35,000)
- Roofing Shingle replacement (\$150,000)

Key Risk: Residential infrastructure and drainage.

Theater Building**Completed**

- Window replacements (\$68,981)

- Ceiling tile replacement (\$2,500)

Short-Term

- Concrete, Sidewalk/Patio (\$100,000)

- Gutter/Drainage, (\$5,000)

- Exterior Sealant/repairs, (\$30,000)

- HVAC package Unit (\$35,000)

- HVAC Split Systems, (\$150,000)

- Electrical panel clearance coordination (\$500.00)

Mid-Term

- 75-gallon water heater replacement (\$5,000)

Key Risk: HVAC reliability and exterior envelope.

Winter Hall**Immediate / Ongoing**

- PTAC unit replacements (annual) (\$1,600)

- Stormwater drainage (\$13,000)

Mid-Term

- Asphalt paving (\$120,000)

- Sidewalks/handrails, (\$17,000)

- 2nd floor Exit Stairs (\$2,500)

- Masonry/Brick/Tuckpointing (\$54,000)

- Vinyl siding replacement (\$421,000)

- Interior finishes (\$620,000)

- Restroom renovations (\$540,000)

- ADA exterior exits (\$3,200)

Key Risk: Large-scale interior and exterior renewal.

ALLEN COMMUNITY COLLEGE FACILITY ASSESSMENT

LOCATION	DEFICIENCY	CORRECTIVE ACTION		25-26	26-27	27-28	28-29	29-30	Work Force	Estimate Cost	Completion Date	Comments
ACTIVITIES BUILDING												
	Drainage issue	Regrade drainage		x					ACCC	2,500.00	Winter 25-26	
	Down Spout Extension	Extension tubes		x					ACCC	750.00	Winter 25-26	
	Condensate Drain Line	Repair drains		x					ACE Refrigeration	1,522.25	Completed	PO# PP-88907
	Overhead Door	Replace door			x				Contractor	4,000.00	Summer 26-27	
	Interior Insulation	Discuss Options				x			Contractor	?	Summer 27-28	
	Urinal Plumbing	Replace drain		x					ACCC Staff	100.00	Completed	
	HVAC Split Units x 3	Replace Units x 3					x		Contractor	45,000.00	Summer 28-29	
BALLARD HOUSE												
	Parking lot grading	regrade parking lot		x	x	x	x	x	ACCC	300.00	Completed	
	Standing water	Repair pump		x					ACCC Staff	750.00	Completed	
	Roofing	Shingle replacement				x			ACCC -RFP	25,000.00	Summer 27-28	
	Exterior Hand Rails	Repair/Replacement			x				ACCC	5,000.00	Summer 26-27	
	Exterior Sealant/Paint	Reseal/Repaint			x				Contractor	20,000.00	Summer 26-27	
	HVAC Split Unit	Replacement				x			Contractor	15,000.00	Summer 27-28	
HERYNK HALL												
	Concrete Sidewalk	Replace sidewalk		x					Contractor/Arch	5,000.00	Summer 26-27	Plans in progress w/ AO
	Concrete Stairs	Replace Stairs		x					Contractor/Arch	155,000.00	Summer 26-27	Plans in progress w/ AO
	HVAC Split Units X 6	Replace Units x 6					x		ACCC - RFP	90,000.00	Summer 28-29	
	Bathroom Showers x 2 Units 10&11	Replace showers x 2		x					Contractor	12,000.00	Summer 25-26	Contacting Contractors
	ADA Parking Signs x 2	Install correct signs x 2		x					ACCC	1,000.00	Summer 25-26	Contacting Contractors
HORTON HALL												
	Paving @ Rear Entrance	Repair Sidewalk		?					Contractor	33,928.00	?	Discussion
	Concrete Landings	Repair Landings		?					Contractor	Included above	?	Discussion
	Seating Area Pavers	Replace pavers/Concrete		?					Contractor	Included above	?	Discussion
	2 Pipe HVAC System	Replace to 4-pipe		?					Arch/Engineer	2,347,907.00	?	Discussion
	Gutter Downspout	Repair drain lines		x					ACCC	1,500.00	Summer 25-26	
	Brick/Stone Cladding	Tuckpoint/Sealing					x		Contractor	45,000.00		
	Exterior Main Door Handle	Replace Handle		x					ACCC Staff	150.00	Completed	
	Exterior Sealants	R&R Sealants							Contractor	10,497.00	Summer 25-26	
	Halfway Sublevel	Original Build										Discussion
	Main Entrance Store Front	Replacement		?					Contractor	50,000.00	?	Discussion
	Exterior Receptacle	Replacement		x					ACCC Staff	200.00	Completed	
	Utility Closet Electrical Panels	Clean/Mark Storage Area		x					ACCC	250.00	Summer 25-26	
	Dorm Rooms	Annual Maint		x					ACCC		Completed	Discussion
	Utility Closet/Mop Sink	Repairs to Utility Closets		x					ACCC	2,500.00	Summer 25-26	
	Stair Hand Railing	Original Build										Discussion
	Ceiling Tiles	Repairs as needed		x					ACCC	150.00	Completed	
	Mini Split HVAC Units x 2	Replacement							Contractor		2032	
	Halfway Restroom	Original Build										Discussion
	Shower/Tub Sealants	Repairs as needed		x					ACCC	1,500.00	Summer 25-26	
	Egress Door Signage	Check for signage		x					ACCC		?	Discussion
	Plumbing (Cast Iron)	Replace all plumbing		?					Arch/Engineer	1,000,000.00	?	Discussion
	Hot water heaters	Replace water heaters			x				ACCC/Contractor	75,000.00	Summer 26-27	Discussion
	Electrical Panels	Replace all panels			x				Arch/Engineer	500,000.00	?	Discussion
	Roofing	Repair/Replace Roof		?					ACCC/Contractor	?	?	Discussion
	Self Illuminating Exit Signs	Replace w/disposal			x				ACCC/Contractor	7,500.00	Summer 26-27	Discussion
	Security Cameras	Camera Updates		x					Sandifer E&C	27,000.00	Completed	
MAIN BUILDING												
	Storm water drain (east)	Clean out ditch/bridge			x				Contractor	103,000.00	Summer 26-27	
	Brick Pavers	Repairs as needed		?					Contractor	158,000.00	?	Discussion

LEGEND:

	Immediate Needs
	1-2 year Plan
	3-5 year Plan
	Completed Project
	Other

Library Windows	Replace windows	?			Contractor	202,000.00	?	1 of 4 replaced	
Office ceilings/walls	Repairs as needed	x	x		ACCC/Contractor	20,000.00	25-26-27		
Hallway wall cracking	Repairs as needed	?			ACCC/Contractor	50,000.00	?	Discussion	
ADA Signage	Install Signage	x			ACCC	2,500.00	Winter 25-26	Contacting Contractors	
ADA Access Restrooms	Remodel	?			Architech	?	?	Discussion	
Music Room HVAC Package 10ton	Replace Unit	x			ACE Refrigeration	30,000.00	Completed		
Brick Repairs/Tuckpoint	Repairs as needed	x	x	x	ACCC/Contractor	90,000.00	Yearly to 2030	Grant Funds	
Option 1 HVAC Piping Updates	Repairs as planned	?			Arch/Engineer	9,300,000.00	Phases	Discussion	
Option 2 HVAC Piping Updates	Repairs as planned	?			Arch/Engineer	8,150,000.00	Phases	Discussion	
RTU1 York 20ton	Replace Unit	?			Arch/Engineer	100,000.00	Remodel	Discussion	
RTU2 York 30ton	Replace Unit	?			Arch/Engineer	100,000.00	Remodel	Discussion	
RTU3 York 25ton	Replace Unit	?			Arch/Engineer	100,000.00	Remodel	Discussion	
RTU4 York 25ton	Replace Unit	?			Arch/Engineer	100,000.00	Remodel	Discussion	
RTU Volleyball RUUD 10ton	Fall Protection Needed	x			ACCC Staff	2,500.00	Winter 25-26		
RTU1 Daikin (Kitchen) 25ton	Installed 2018						2038		
RTU2 Daikin (Student Center) 20ton	Installed 2018						2038		
RTU3 Daikin (Board Room) 12ton	Installed 2018						2038		
HAVC Multi-Zone System Door#14	Repairs as needed	x			ACCC/Contractor	30,000.00	Summer 26-27		
HVAC Mini Split System Door#17	Replace Unit	x			ACCC/Contractor	8,000.00	Summer 26-27		
HVAC Mini Split System Chem IT 1ton	Replace Unit			x	ACCC/Contractor	8,000.00	Summer 29-30		
HVAC Multi-Zone Heat Pump 6ton	Replace Unit			x	ACCC/Contractor	30,000.00	Summer 29-30		
HVAC Mini Split IT Shipping 1.5ton	Installed 2017				ACCC/Contractor	8,000.00	2032		
Fume Hood #1 Chem Lab	Repairs as needed	x			ACCC Staff	750.00	Completed		
Fume Hood #2 Chem Lab	Repairs as needed	x			ACCC Staff	750.00	Completed		
Accurex Make Up Air Unit #1	Repairs as needed	x			ACCC/Contractor	2,500.00	Winter 25-26		
Accurex Make Up Air Unit #2	Repairs as needed	x			ACCC/Contractor	2,500.00	Winter 25-26		
Electrical Switch Gear/Panels	Installed 2013						2048		
Emergency Light Code Requirements	Repair as needed	x			ACCC/Contractor	5,000.00	Winter 25-26		
Security Camera System	Incomplete coverage		x		Arch/Engineer	150,000.00	Summer 26-27		
Trane Chiller #1 (2006)	Replace as needed			x	Arch/Engineer	?	?	Discussion	
Trane Chiller #2 (2006)	Replace as needed			x	Arch/Engineer	?	?	Discussion	
Cooling Tower#1 (2006)	Repairs as needed	x			ACCC/Contractor	62,500.00	Winter 25-26	In Progress	
Cooling Tower#2 (2006)	Repairs as needed	x			ACCC/Contractor	62,500.00	Winter 25-26	In Progress	
Condensor Water Pump #1	Replace as needed			x	ACCC/Contractor	?	?	Discussion	
Condensor Water Pump #2	Replace as needed			x	ACCC/Contractor	?	?	Discussion	
Circulation Pump #1	Replace as needed			x	ACCC/Contractor	?	?	Discussion	
Circulation Pump #2	Replace as needed			x	ACCC/Contractor	?	?	Discussion	
Circulation Pump #3	Replace as needed			x	ACCC/Contractor	?	?	Discussion	
MASTERSON HALL									
Storm water drains	Clean out ditch/repairs			x	Contractor	10,000.00	Summer 26-27		
Roofing	Roof replacement			x	Contractor	80,000.00	Summer 26-27		
ADA Signage	Install signage	x			ACCC	2,500.00	Winter 25-26	Contacting Contractors	
Exterior Sealants	Repair as needed	x			Contractor	12,000.00	Summer 25-26	Discussion	
Stone Repairs/Tuckpoint/Stucco	Repair as needed	x			Contractor	33,500.00	Summer 25-26		
Drywall/Ceiling Repairs	Repair as needed	x			Contractor	19,500.00	Summer 25-26		
HVAC Split Systems x 18	Replace units x 18				ACCC/Contractor	295,500.00	Summer 26-27		
Stair Hand Rail	Replace or repairs	x			ACCC	13,600.00	Summer 25-26		
Window Replacement	Replace windows	x			ACCC/Contractor	120,000.00	Summer 25-26		
RED DEVIL DUPLEXES									
Sidewalks/Grading for drainage	Repairs as needed			x	Contractor	100,000.00	Summer 27-28		
311 Foundation	Repairs as needed			x	Contractor	35,000.00	Summer 27-28	Discussion	
Masonry/Tuckpointing	Repairs as needed			x	Contractor	19,500.00	Summer 26-27		
HVAC Split Systems x 10	Replace units x 10			x	ACCC/Contractor	200,000.00	Summer 26-27	Discussion	
Roofing	Shingle replacement			x	ACCC/Contractor	150,000.00	Summer 27-28		
Sewer Cleanout Cover	Repairs as needed	x			ACCC Staff	1,500.00	Completed		
Dryer Vent @ 216	Repaired	x			ACCC Staff	150.00	Completed		
THEATER BUILDING									
Sidewalk/Patio Concrete	Repairs as needed			x	ACCC/Contractor	20,000.00	Summer 26-27		
Gutter/Drainage	Repairs as needed			x	ACCC Staff	5,000.00	Summer 26-27		
Exterior Sealants/Repairs	Repairs as needed			x	Mid-Continent Resto	30,000.00	Summer 26-27		
Window seals	Replacement windows	x			ACCC/Contractor	68,981.24	Completed	PO# CP-88500	

HVAC Package Unit	Replace Unit		x		ACCC/Contractor	35,000.00	Summer 26-27
HVAC Split Systems x	Replace Units x			x	ACCC/Contractor	150,000.00	Summer 26-27
Electrical Panel Clearance	Work with Theater Dept		x		ACCC Staff	500.00	Winter 25-26
Ceiling Staining	Replace Ceiling Tiles		x		ACCC Staff	2,500.00	Completed
75 Gallon Water Heater	Replace water heater			x	ACCC/Contractor	5,000.00	Summer 27-28

WINTER HALL

Storm water drainage	Clean ditch/grading		x		ACCC/Contractor	13,000.00	Summer 26-27	
Ashaplt Paving	Semi-annual maint			x	ACCC/Contractor	120,000.00	Summer 27-28	Maint Sched
Sidewalk/Handrails	Replace sidewalk & rails		x		ACCC/Contractor	17,000.00	Summer 27-28	
2nd Floor Exit Stairs	Repairs as needed			x	ACCC/Contractor	2,500.00	Summer 27-28	
Masonry/Brick/Tuckpointing	Repairs as needed		x		ACCC/Contractor	54,000.00	Summer 27-28	
Vinyl siding	Repairs as needed			x	ACCC/Contractor	421,000.00	Summer 27-28	
PTAC HVAC Units x 1	Replace as needed		x	x	ACCC Staff	1,600.00	Annual Task	Replaced 4 units 1/23/2026
Interior Finishes	Repairs as needed			x	ACCC/Contractor	620,000.00	Summer 27-28	
Restroom Renovations	Update Restrooms			x	ACCC/Contractor	540,000.00	Summer 27-28	
Exterior Exits	Update to ADA Comp			x	ACCC/Contractor	3,200.00	Summer 27-28	

Board Policy 7.40

<i>Board Policy Title:</i>	<i>Conflict of Interest</i>
<i>Board Policy Number:</i>	BP 7.40
<i>Adoption Date:</i>	2025
<i>Schedule for Review & Update:</i>	Every three years
<i>Review Date(s):</i>	
<i>Revision Date(s):</i>	
<i>Legal Reference:</i>	
<i>Cross Reference:</i>	IX – A – 1.4

The purpose of this policy is to ensure that employees or any agent of the board identify and disclose possible Conflicts of Interest, and conduct themselves in a manner that will not compromise the integrity of the College.

Definitions:

"Business Agreement" means any agreement, contract, or other business relationship which legally and contractually binds or obligates the College including, but not limited to, purchase agreements for goods, services, and real property, leases, affiliation agreements, sales agreements, grant contracts, memoranda of understanding, letter and arrangement agreements, and commitments.

"Conflict of Interest" means any situation where financial or personal considerations compromise an individual's objectivity, professional judgment, professional integrity or ability to perform responsibilities for the College and includes actual Conflicts of Interest and Perceived or Potential Conflicts of Interest.

"Designated Officer" shall have the same meaning as in the Code of Ethics policy.

“Family Member” means, for the purposes of this policy, a spouse, parent, sibling, child, or any other relative or partner who resides in the same household as the employee.

“Perceived or Potential Conflict of Interest” occurs when, although there is no actual Conflict of Interest, the circumstances are such that a reasonable person might question whether an individual’s objectivity, professional judgment, professional integrity or ability to perform responsibilities for the College are compromised.

I. Responsibilities. Employees of the College have an obligation to uphold the public trust, protect and advance the College’s integrity and act in the best interests of the College while carrying out their official College duties.

The following non-exclusive list provides examples of situations that often give rise to an actual, perceived or potential Conflict of Interest when an employee:

1. Has an ownership interest in an entity with which the College does business;
2. Receives significant salary or other compensation from an entity with which or individual with whom the College does business or competes with;
3. Receives significant gifts or individual discounts from an entity with which or individual with whom the College does business, when a reasonable person would infer that the donor’s intent is to influence such employee in the performance of official College duties;
4. Is an officer, director, elected official, or other key decision maker for an entity with which the College does business or is affiliated;
5. Receives significant commissions or fees as part of an outside business from a customer or client with whom the College does business; or
6. Has a Family Member or close personal relationship with someone who fits into one of the categories described above.

Additionally, Conflicts of Interest may arise in other circumstances, ~~such as those described in the Dating and Relationship policy and the Nepotism policy,~~ and such circumstances will be addressed in accordance with applicable those policies and/or considered on a case by case basis.

II. Disclosure of Interests. Although most perceived or potential Conflicts of Interest will be deemed inconsequential, employees shall disclose perceived or potential Conflicts of Interest, as well as actual Conflicts of Interest, by completing a Conflict of

Interest Disclosure Form in connection with the employee's involvement in making decisions on behalf of the College. In determining whether an interest needs to be disclosed, employees should err on the side of caution and construe this Policy broadly in favor of disclosure. Forms should be turned into the VP of Finance and Operations for review.

III. Agreements, Contracts and Purchases. College employees shall not knowingly promote or enter into any Business Agreement on behalf of the College when an actual Conflict of Interest or perceived or potential Conflict of Interest exists, including in the following circumstances:

1. Employee is employed by or is the other party to the Business Agreement.
2. Employee or Family Member held an equitable interest of more than \$5,000 or 5% of the other party to the Business Agreement at any time in the preceding 12 months.
3. Employee or Family Member received at least \$2,000 in taxable compensation (wages, commissions, fees, etc.) in the preceding tax year from the other party to the Business Agreement.
4. Employee or Family Member received at least \$500 in gifts in the preceding 12 months from the other party to the Business Agreement, unless a gift is due to a personal relationship and clearly not for the purpose of influencing the employee's official College duties.
5. Employee or Family Member holds a key decision-making position with the other party to the Business Agreement (e.g., officer, director, partner, executive, proprietor, etc.).

IV. Gifts. College employees who participate in selecting vendors, products and contractors or who participate in forming Business Agreements should avoid accepting significant gifts and individual discounts from outside individuals and entities that are existing or potential vendors and contractors for those Business Agreements when a reasonable person would infer that it is the donor's intent to influence an employee's official College duties. Occasional meals, beverages and other non-extravagant gifts are acceptable as long as they are not intended to influence the employee's official action on behalf of the College. Employees who believe they may have accepted a gift giving rise to an actual Conflict of Interest or a Perceived or Potential Conflict of Interest, should notify their supervisor pursuant to this Policy.

Employees are encouraged to consider donating any gifts or proceeds to the College or Allen Community College Endowment. A gift received as a result of a purchase made by the College will typically be deemed as a gift to the College and not any individual employee, unless the employee's supervisor determines otherwise. Gifts made to the

College, whether directly or indirectly through one of its employees, shall be subject to the External Funds policy.

V. Restraint on Participation. With respect to a particular transaction or item of business, if an employee is deemed by the supervisor to have an actual Conflict of Interest or a significant perceived or potential Conflict of Interest, the employee shall not participate in the decision for which the employee has the Conflict of Interest. Decisions related to that transaction or item of business shall be made solely by disinterested employees. In determining whether an employee shall be required to refrain from participation, the supervisor should consider all relevant facts and circumstances, including whether the contract price is fixed by law or whether the transaction will be entered into solely and exclusively on the basis of the competitive bidding process, in which case, an employee with a perceived or potential Conflict of Interest may still be allowed to participate in some parts of the process.

VI. Violations. An employee found to be in violation of this policy may be subject to discipline up to and including termination of employment in accordance with the Suspension, Demotion, and Termination policy.

VII. Interpretation of Policy. The College's General Counsel will be responsible for interpreting this policy and any related procedures, as they may be applicable to specific situations.

Review / Approved by KASB 12/7/2025 – David Cunningham

Summary of Changes:

The updated Conflict of Interest policy significantly expands and modernizes the previous policy. The old policy was brief and focused primarily on compliance with federal grant requirements. The new policy provides a comprehensive framework that applies to all employees and agents of the College, not just those involved in federally funded activities.

Key enhancements include:

- **Clear definitions** of conflict of interest, business agreements, family members, and perceived or potential conflicts.
- **Broader expectations for employee conduct**, emphasizing protection of the College's integrity and public trust.

- **Detailed disclosure procedures**, including the use of a standardized Conflict of Interest Disclosure Form submitted to the Vice President of Finance and Operations.
- **Specific conflict thresholds** related to compensation, ownership interests, gifts, and external roles.
- **Guidance on gifts**, when they may pose conflicts, and how they should be handled.
- **Structured recusal requirements** ensuring employees do not participate in decisions where conflicts exist.
- **Clear enforcement provisions**, including disciplinary consequences up to termination and interpretation authority assigned to General Counsel.

Overall, the new policy is more robust, detailed, and preventative, better positioning the College to manage conflicts transparently and consistently.

Consent Agenda: Personnel Actions:

New Hires:

Kennedy Maier, Custodial and Maintenance Staff (evenings), DOH 2/1/2026

John Chalupa, Assistant Baseball Coach and Residence Hall Director, DOH 2/11/2026

Transfers / Position Changes:

Abbigail Dean, Transfer to Student Success Advisor, effective Date 2/1/2026

Brian Baker, Custodial and Maintenance Staff (evenings), transferring to PT, effective 2/13/2026

Resignations/Terms

Randy Misenhelter, Machining and Manufacturing Instructor, Retirement, effective 5/15/2026

Contracted Staff Renewals

Evaluations complete