



BOARD OF TRUSTEES AGENDA

Regular
 Regular Meeting
 Tuesday, June 10, 2025
 6:00 PM
 Ambler Board Room
 1801 N. Cottonwood
 Iola, KS 66749

Current Board Members:

Gena Clouch; Vicki Curry; Rebecca Nilges; Corey Schinstock; Jenny Spillman; Jessica Thompson

1. **Call to order and establish quorum.**
2. **Approval of Agenda**
3. **Patron's Concerns**

"Persons who wish to address the Board of Trustees regarding items on the agenda may do so as that agenda item is called. Persons who wish to address the Board of Trustees regarding items not on the agenda and that are under the jurisdiction of the Board of Trustees may do so at this time when called upon by the Chair. Comments on personnel matters and matters pending in court are not permitted. Speakers are limited to three minutes. Any presentation is for information purposes only. No action will be taken."

4. Consent Agenda	3
May 13, 2025 BOT Minutes	3
May 27, 2025 Special Board Meeting minutes	10
May 31, 2025 Allen Community College - Board Retreat	12
Treasurer's Report	13
Investments	14
Bill Rats	15
Revenue-Expenditure Report	33
Summary of Funds	53
2025-2026 working budget	54
5. Reports and/or Board Discussion	55
President Board Report.June 2025	55
International update for athletics	63
HR Board Report for 6 10 2025	65
Gallagher 2025 US Benefits Strategy & Benchmarking Survey	66
VPAA--June 2025 update	67
5.a. 4-Day class schedule results and decision	70
4-day class schedule Results and Final Decision	70

6. Board Reports	
KACC - Jessica Thompson	
Iola Industries - Corey Schinstock	
ACC Endowment - Vicki Curry	
Maintenance Building—Corey Schinstock/Becky Nilges	
Board Finance Committee - Gena Clouch/Vicki Curry	
Other Board members	
7. Old Business (Action, Report, or Discussion)	
7.a. Security Position	86
CampusSecurityOfficerProposal	86
8. New Business (Action, Report, or Discussion)	
8.a. Grant Writer Position	90
Board_Handout_Grant_Admin_Gov_Relations	90
8.b. Fireworks at July 1 Pecos game	91
Fireworks at Allen	91
8.c. Preferred Future Statement	
8.d. Number of Board Members	
Becky Nilges	
8.e. President's 6-month review.	
9. Executive Session	
9.a. Executive session for the purpose of discussing personnel matters for non-elected personnel.	
To include the board, Dr. Leffer	
9.b. Executive session to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships.	
To include the board and Dr. Leffler.	
10. Upcoming Meetings	
Regular meeting: Tuesday, July 8, 2025, at 6:00 PM	
11. Pending Agenda Items	
12. Adjournment	

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF ALLEN COMMUNITY COLLEGE
IOLA, KANSAS, MAY 13, 2025

Rebecca Nilges called the meeting to order at 6:00 PM; also present:

Trustees: Gena Clouch
Vicki Curry
Corey Schinstock (arrived late, 8:00 PM)
Jenny Spillman
Jessica Thompson

Other Attendance: Dr. Lyvier Leffler, President
Dr. Kara Wheeler, VP for Academic Affairs (arrived late, 7:45 PM)
Alicia Sterling, Interim CFO/Comptroller
Karen Gillespie, Director of Human Resources
Josiah D'Albini, Director of Advancement
Ryan Sigg, Director of Physical Plant Operations
John Collins, Assistant Director of Physical Plant Operations
Christine Freelove, Board Clerk
Doug Dunlap, Director of IT
4 HOSA students
Lisa Wicoff, Dean for CTE & Industry Partnerships
Leslie Weir, Allied Health Instructor
Marsha Davis, Thrive Allen County
Merlin Law Group, Micah Cartwright & Drew Houghton
Phillip Hayes, TAG
David Lee, New Wave Broadband
Richard Luken, Iola Register
Doug Desmarteau, Athletic Director (late arrival)
Andrew Dunn, Pecos (late arrival via speakerphone)
Leslie Crane, Head Women's Basketball Coach (late arrival)
Vince DeGrado, Head Cross Country Coach (late arrival)
Kevin Belt, KNEA Union Representative
Nicci Denny, Business Instructor/KNEA President
Dr. Susan McKinnis, English Instructor
Erik Griffith, English Instructor
Erin O'Keefe, English Instructor
Tracy Lee, English Instructor
Terri Fahnstock, Communication Instructor
Christa Ziegler, Communication Instructor
Sherry Miller, Biology Instructor
Sharon Lawless, Computer Science Instructor
Amy Lemer, Mathematics Instructor

Agenda Approval Vicki Curry moved to approve the agenda as amended. Add an executive session for Merlin Law Group after Community Conversation Group; under new business, reorder section nine and add English presentation at the end of section nine. Seconded by Jenny Spillman, motion carried 5-0.

Patron's Concerns No concerns to report.

Consent Agenda Jessica Thompson, Trustee, moved to approve the consent agenda that included the Board of Trustees minutes for April 8, 2025 regular meeting, the financials, and pay bills. Seconded by Vicki Curry, motion carried 5-0.

New Business

HOSA Presentation Leslie Weir, HOSA Sponsor, introduced Allen's HOSA team, Alice Griffith, Kadence Gragg, Shania Charles, Piper Aronson, and Halle Nelson. Nelson participated in a job-seeking skills competition and obtained third place at state, and will be going to nationals in Nashville. Charles, Aronson, Nelson, and Griffith presented the mental health for athletics campaign and the promotion for Mental Health Matters during May by using Instagram, campus events, and placing posters in the student center.

Thrive Conversation Report Marsha Davis, Thrive Allen County, presented the community conversation results from Thrive student interns Kaysin Crusinbery and Max Anderson. The conversations were held on campus with 29 students in attendance. Ideas shared on why students come to Allen were due to cost, close to family, sports, the 4-day class schedule, feelings of safety, and being welcomed by the community. The group suggested more clubs (reading, black students club, trail riding, and Ag) and events (karaoke, line dancing, paint along, and food trucks). Improvement ideas were shared to have a more modernized sports facility, more bikes, more events/clubs on campus, and better promotion of events to the community. Results were positive and well received.

Executive Session At 6:20 PM, Gena Clouch moved to enter executive session for attorney-client privilege to include the board, Dr. Leffler, President, Micah Cartwright & Drew Houghton, Merlin Law Group, for 10 minutes. Seconded by Vicki Curry, motion carried 5-0.

At 6:30 PM, Jessica Thompson moved to extend the executive session for 10 minutes. Seconded by Vicki Curry, motion carried 5-0.

At 6:40 PM, Gena Clouch moved to extend the executive session for 10 minutes. Seconded by Jessica Thompson, motion carried 5-0.

At 6:50 PM, returned to open session, no action taken.

New

Business

Compensation Study Phillip Hayes, TAG, presented the results from the C3 compensation study, explaining the salary and compensation plan, addressing market adjustments to current base wages. The project foundation included fairness and equity, attracting and retaining talent, legal compliance, and cost management. The compensation plan showed realistic pay scales, employment journeys using a scale process and compression, and identified where current employees should be based on skills and experience. Hayes explained the COLA impact and percentage rates to reach market wages in two to three phases.

Job descriptions will be updated to be in a consistent format. These will be reviewed by each leader; performance evaluations will be scheduled and then posted on the website.

The Board will assess and review the recommendations to proceed in two cycles that will be considered for approval at the special board meeting on May 27, 6 PM.

Administrative Board Reports Rebecca Nilges, Chair, inquired about KBOR requiring tracking on all of Allen's students applicants. Dr. Leffler commented that it is demographic and ethnicity information to be submitted.

Nilges asked why no on-ground classes are being offered for the summer session. One on-ground class was offered, but there was a time conflict with the instructor. The board requested to work on offering summer on-ground classes in the future.

Nilges asked for an update on the CDL program. Lisa Wicoff, Dean for CTE and Industry Partnerships, commented that it is in progress with conversations with the group. Wicoff is also working on two areas for partnership with the National Guard.

Naming Josiah D'Albini, Director of Advancement, explained the purpose of naming the softball field

Softball Field Bernard Bernie Blevins and requested a plaque to be provided in honor of Blevins.

Vicki Curry moved to name the softball field Bernard Bernie Blevins. Seconded by Jenny Spillman, motion carried 5-0.

Board Reports Iola Industries – Corey Schinstock, Trustee, absent

KACC – Jessica Thompson, Trustee, reported that the next meeting is May 30 and 31. KACCT strongly recommends that Allen attend. Thompson will attend both days, and Dr. Leffler will attend May 30. Thompson reported that KACC is considering a legislative committee that will be at the capital to advocate for community colleges. Anyone interested in joining can contact Thompson.

ACC Endowment – Vicki Curry, Trustee, reported that the next meeting is June 17, and currently there are 3-6 openings for new board members.

Maintenance Building – Nilges reported that the team meets every two weeks, no major issues to report.

Board Finance Committee – Curry plans to meet with Roberta Nickell, former Allen employee, to help decipher with reading the financial reports.

Other reports – Nilges suggested that all board members read the book provided before the Board Retreat on May 31, 9 am-3 pm, in the Board Room.

Old Business

New Wave David Lee, New Wave Broadband, explained that the New Wave tower will be temporarily placed at the top of the hill at Miller and Cottonwood on Allen’s property line during the summer months for approximately 35 days. New Wave will abide by city ordinance, has liability insurance in place, and will maintain the area for the duration of use.

Jenny Spillman moved to approve the temporary New Wave tower to be placed on Allen’s property on top of the hill at Miller and Cottonwood, pending a signed contract. Seconded by Vicki Curry, motion carried 5-0.

IV-A-3.8 Policy Nilges commented that the IV-A-3.8 Holiday Policy has not been updated to reflect the current holiday pay. Nilges voiced concern about the number of paid days off. The current academic calendar does not overlap with days the College is closed, as in the past. The updated policy was provided to reflect the changes. The policy procedure document will need to include an outline for paid holidays and clarify when a holiday lands on a day when the College is closed, to indicate the day that is a paid holiday.

New Business

Facility/Space Assessment Ryan Sigg, Director of Physical Plant Operations, reached out to three entities for RFD quotes. Sigg recommends moving forward with Architect One and Simpson Construction for \$65,500. Completion date will be Aug 29, 2025. Architect One is partnering with Simpson Construction and Basis Engineering to complete the assessment at no additional cost. Funds will come from the 25-26 budget with a two-phase assessment. The quote is all-inclusive and includes both phases. The space allocation assessment consists of an interior use of the building survey to utilize space more efficiently.

Gena Clouch moved to approve the facility and space assessment with Architect One and Simpson Construction to not exceed \$65,500 with no inclusions, including travel. Seconded by Jessica Thompson, motion carried 6-0.

Funding Dr. Leffler asked for approval to use college reserves to cover the business industry and student success funding for next year’s budget that the State was going to provide, which was voted last month to forego the funds. The board requested a spreadsheet/budget breakdown on what funds will be used for and the needs for the funds.

Board Policy Dr. Kara Wheeler, VP for Academic Affairs, presented two new board policies BP 9.10 Financial Aid and BP 6.12 Retention of Records. Jessica Thompson moved to approve both board policies as presented. Seconded by Gena Clouch, motion carried 6-0.

Work Agreement Contract	<p>Karen Gillespie, Director of HR, presented two new work agreements for hourly and salaried employees. The date was removed, added legal verbiage, and replaced “contract” with work agreement. The documents cover all employees except for administration and faculty. The faculty basic contract includes eligibility for due process and legal verbiage, which will go through the faculty negotiation process; Gillespie will reach out to the faculty.</p> <p>Jessica Thompson moved to approve the hourly and salaried work agreement forms as written. Seconded by Vicki Curry, motion carried 6-0.</p>
Budget Review	<p>Alicia Sterling, Interim CFO/Comptroller, reported that the budget is in process and that most department budgets have been submitted, waiting on the salary budget. The Board requested to have the budget be broken down when presented next month.</p>
Budget Amendment	<p>The 2024 budget was amended for the following reasons: the building project had to be properly funded from the capital outlay and general fund, income was incorrectly budgeted in the wrong fund, several salary accounts and early retirement estimates were not budgeted, end-of-year adjustments needed for scholarship discounts and allowances, and additional funds were budgeted for Jenzabar. Sterling requested approval to publish the amended budget and schedule a special board meeting.</p> <p>Corey Schinstock moved to publish the 2024 Budget Amendment and set a special board meeting to approve the amended budget for May 27, 2025, at 6:00 PM, Ambler Board Room. Seconded by Jessica Thompson, motion carried 6-0.</p>
Security Officer Proposal	<p>Dr. Leffler reported the need for a security officer on campus due to the high incidents occurring in the evenings. D’Albini explained the data on the occurrence of incidents. The position will help with proactive incidents and centralized protection, and will be on campus for evening and weekend hours. Salary is being finalized for a full-time and a part-time position. The security person will have a presence at ballgames, campus events, be available for students walking after dark, be the point person for the cameras, for employee training, access cards, and help with keeping the facilities' security areas updated. The board voiced concern about having enough work during the summer for a full-time position. The proposal was tabled for more information, including details and comparisons, and a sample job description for the June board meeting.</p>
Break	<p>8:55 PM 10 minute break. At 9:05 PM meeting resumed.</p>
Summer Baseball	<p>Doug Desmarteau, Athletic Director, reported that Pecos League Independent Baseball, will be playing at Allen over the summer. The league consists of 16 teams with games on Mondays and Tuesdays at 6:30 pm and Wednesdays at 1:00 pm. There will be eight professional Mexican team members, with the remaining consisting of fill-in team members. The teams will stay at Herynk and the visiting team at the duplexes, with the first game on June 2. Desmarteau requests the approval to allow the league to sell canned beer during the games. The beer area will be fenced off from dugout to dugout, and security will be at each game. Andrew Dunn, Pecos, assured that State laws would be followed when serving alcohol. The league handles all liability and is responsible for hiring individuals to work the games. The league will pay Allen \$25,000 for the use of the field</p>

and housing, with no percentage from concession sales. The contract has been sent and will need to state that if any issues occur with the sale of alcohol, there will be no alcohol sales for the remainder of the season.

Jessica Thompson moved to approve the sale of 12-ounce can beer in a restricted area during the Pecos League games over the summer, pending approval of the contract from Allen's Board Attorney, Bob Johnson, with the stipulation that if any issues occur with the sale of alcohol, there will be no alcohol sales for the remainder of the season. Seconded Vicki Curry, motion carried 4-2, Gena Clouch and Corey Schinstock voting no.

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|----------------------|--|
| Soccer Field | Desmarteau reported that the soccer field grass is not coming back, the issue is caused by winterkill. Desmarteau recommended reseeding the field with Bermuda grass. Some budget funds will go towards the cost. If issues arise, Desmarteau recommends reseeding with bluegrass rye in the fall for an approximate cost of \$52,000. |
| Gym Bleachers | Desmarteau reported on the condition of Allen's gym bleachers, which have become a safety issue. Replacement could potentially occur next summer with seat backs for players, plastic seating for the audience, ADA seating, motorized bleachers, an added walkway that will be ADA compliant, and sanding the court for \$250,000. Funding will come from fundraising and endowment (pending approval). Desmarteau requested to use a portion of Bernie's donated funds. Once the endowment approves the funds, the board will revisit the proposal. |
| Activity Building | Desmarteau provided information on the need for a larger activities facility for more space. The proposed building will start with a basic building to house all of Allen's sports and for the community, at a cost of approximately \$12 million. The building will be built in phases and will be big enough to grow, starting with a shell, flooring, and turf surface. The board requested to wait until after the facility assessment is complete, provide what funds will be used, and present a phase plan for the building. |
| English Presentation | Nicci Denny, Business Instructor/KNEA President, introduced the English department concerns with the reduction in force presented to the department by administration. Kevin Belt, KNA Union Representative, was available for questions. Dr. Susan McKinnis, English Instructor, explained the Kansas Statutes on notice of termination or nonrenewal of certain faculty contracts. Dr. McKinnis included the due process hearing procedures. Erin O'Keefe, English Instructor, presented concerns on how the RIF policy was handled, with possible violations. O'Keefe stated that the administration's decision was premature due to no budget analysis, no comparisons being provided, and the release of adjunct instructors before full-time instructors was not considered. |
| Executive Session | <p>At 11:02 PM, Gena Clouch moved to enter executive session for the purpose of discussing personnel matters for non-elected personnel to include the board, Dr. Leffler, and Karen Gillespie for 20 minutes. Seconded by Vicki Curry, motion carried 6-0.</p> <p>At 11:22 PM Jessica Thompson moved to extend the executive session for 10 minutes. Seconded by Gena Clouch, motion carried 6-0.</p> |

Open
Session

At 11:32 PM, Jessica Thompson moved to approve the hire of Cami Keitel, VP C Affairs. Accept the resignations of Mason Ingle, OL Coordinator, Tina Mader, Maintenance, and Sue Dispensa, VP for Finance & Operations. Approve the retirement of Sharon Lawless, Computer Science Instructor, Terry Powelson, Ag Instructor, Russ Ryman, Maintenance Tech II, and Mike Decker, Maintenance Tech I. Approve the position elimination of Kindra Autry, Mental Health Counselor, and Angel Padilla, Program Advocate for ECE. Approve the termination of Gavin Brown, Director of Student Life. Seconded by Gena Clouch, motion carried 6-0.

Gena Clouch moved to approve that upon satisfactory completion of the current contract, unless otherwise notified within the stipulations of the Master Agreement or Board Policy, full-time faculty, management/supervisory, and support staff will be offered employment for the 2025-2026 academic year. Seconded by Jenny Spillman, motion carried 6-0

Executive
Session

At 11:33 PM, Jessica Thompson moved to enter executive session to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships, to include the board and Dr. Leffler, for 10 minutes. Seconded by Vicki Curry, motion carried 6-0.

At 11:43 PM, returned to open session, no action taken.

Adjournment

At 11:43 PM, Vicki Curry moved to adjourn the meeting. Seconded by Gena Clouch, motion carried 6-0.

Board of Trustees of Allen Community College
Special Meeting Minutes
May 27, 2025, 6:00 PM

Rebecca Nilges called the meeting to order at 6:00 PM

Trustees: Gena Clouch
Vicki Curry (arrived at 6:03 PM)
Corey Schinstock (arrived at 6:45 PM)
Jenny Spillman
Jessica Thompson

Others attending: Dr. Lyvier Leffler, President
Karen Gillespie, Director of HR
Alicia Sterling, Interim CFO/Comptroller
Doug Desmarteau, Athletic Director
Ryan Sigg, Director of Physical Plant Operations
Bret Wiens, Turf Solutions
Tim Stauffer, Iola Register

Rebecca Nilges called the meeting to order at 6:00 PM.

Gena Clouch moved to approve the agenda. Jessica Thompson seconded, motion carried 4-0.

Jessica Thompson moved to approve the consent agenda for the May bill ratifications and approve the statement of claims, a total of \$2,760,509.38. Seconded by Gena Clouch, motion carried 4-0.

The 2025 Budget Amendment was approved by the governing body, 5-0.

Brett Wiens, Turf Solutions, discussed grass seed options for the soccer field. The Bermuda seed installation in 2024 eventually failed, and reseeding the field will cost approximately \$40,450. One option includes the use of a tarp that might help with the seed growth, which will be a separate cost. Doug Desmarteau, Athletic Director, stated that \$35,000 from the soccer and athletic budgets is available to help cover the cost. Ryan Sigg, Director of Physical Plant Operations, has funds that will cover the remaining cost, but this needs to be clarified through the finance department.

Gena Clouch moved to approve continuing with Turf Solutions for the soccer field Bermuda grass installation. Funds to cover the expenses will be supported from the Men's and Women's Soccer for \$20,000, Athletics for \$15,000, and Physical Plant Operations as determined. Seconded by Vicki Curry, motion carried 5-1, Corey Schinstock voted no.

The Arnold Group Study was reviewed and discussed with a phase II option. Results showed 20 employees with no pay compression, 1 over the max proposed pay scale, 23 under the minimum proposed pay scale, and 54 with pay compression. The total implementation cost for phase II will be \$254,056.61.

Jessica Thompson moved to approve the Compensation Plan Adoption Phase II for \$254,056.61 for the 2026 budget. Seconded by Corey Schinstock, motion carried 4-2, Jenny Spillman and Vicki Curry voted no.

Upcoming meetings include May 31, 2025, Board Retreat at 9:00 AM, and June 10, 2025, Regular Board Meeting at 6:00 PM.

At 7:34 PM Gena Clouch moved to adjourn the meeting. Seconded by Jenny Spillman, motion carried 6-0.



BOARD OF TRUSTEES MINUTES

Special
Board Retreat
Saturday, May 31, 2025
9:00 AM
Ambler Board Room

Rebecca Nilges called the meeting to order at 9:00 AM

Trustees: Gena Clouch
 Vicki Curry
 Corey Schinstock
 Jenny Spillman (left meeting 2:30 PM)
 Jessica Thompson (absent)

Others attending: Dr. Lyvier Leffler, President
 Rick Aman, PhD, ACCT Consultant, retreat-training facilitator

The topics discussed included five deficiencies or areas of concern noted by the Higher Learning Commission (HLC) during the accreditation visit to Allen Community College:

1. Board overreach into administrative roles
2. Lack of recent board orientation and training
3. Incomplete DEI implementation
4. Insufficient public data on program outcomes
5. No defined goals for retention, persistence, and completion

At 2:50 PM, Gena Clouch moved to adjourn the meeting. Seconded by Corey Schinstock, motion carried 4-0.

Allen County Community College
Treasurer's Report
May 31, 2025

Fund Description	Balance	Revenue	Expenditures	Balance	- A/R	+ A/P	Prior Year Adjustments	Balance
	04-30-2025			05-31-2025	05-31-2025	05-31-2025		05-31-2025
11 General	\$20,123,415.18	\$38,408.23	\$1,188,086.72	\$18,973,736.69	(\$152,118.23)	\$15,383.24	\$0.00	\$19,141,238.16
12 Postsecondary Technical Educ	\$1,584,805.91	\$0.00	\$199,853.44	\$1,384,952.47	\$0.00	\$0.00	\$0.00	\$1,384,952.47
14 Adult Supplementary Education	\$6,500.85	\$0.00	\$0.00	\$6,500.85	\$0.00	\$0.00	\$0.00	\$6,500.85
16 Auxiliary Enterprises	\$4,056,880.80	\$45,377.01	\$129,051.65	\$3,973,206.16	\$0.00	\$10,800.00	\$0.00	\$3,984,006.16
20 EDPMS	(\$47,599.96)	\$0.00	\$0.00	(\$47,599.96)	(\$21,751.25)	(\$415.94)	\$0.00	(\$26,264.65)
21 College Work Study	\$0.00	\$1,829.25	\$1,829.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22 SEOG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23 ABE Grant	(\$0.42)	\$0.00	\$0.00	(\$0.42)	\$0.00	\$0.00	\$0.00	(\$0.42)
24 PELL	\$0.00	\$4,948.71	\$4,948.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
27 State Grants	\$4,258.15	\$31,740.69	\$16,068.65	\$19,930.19	\$25,952.84	\$0.00	\$0.00	(\$6,022.65)
28 Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
40 Loan Funds/Restricted	\$0.00	(\$956.00)	(\$956.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
61 Capital Outlay	\$1,626,546.50	\$0.00	\$364,824.00	\$1,261,722.50	\$0.00	\$0.00	\$0.00	\$1,261,722.50
70 Agency	\$2,035,935.18	\$0.00	(\$250.00)	\$2,036,185.18	\$0.00	\$16,675.51	\$0.00	\$2,052,860.69
Holding for Distribution	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$29,390,742.19	\$121,347.89	\$1,903,456.42	\$27,608,633.66	(\$147,916.64)	\$42,442.81	\$0.00	\$27,798,993.11

Summary of Cash Transactions

	Balance	Receipts	Disbursements	Balance
	04-30-2025			05-31-2025
Landmark Nat'l Bank #385 (Gen. Fun	8,530,578.92	256,854.02	1,896,407.88	6,891,025.06
Landmark Nat'l Bank #377 (Fed Func	0.15	26,699.96	26,699.96	0.15
Community Nat'l Bank (Checking)	220,656.17	19,313.04	0.00	239,969.21
Petty Cash-Main Campus	303.08	0.00	6.83	296.25
Landmark Nat'l CD's	8,000,000.00	0.00	0.00	8,000,000.00
Community Nat'l Bank CD's	6,459,759.40	0.00	0.00	6,459,759.40
Emprise Bank CD's	6,178,944.47	28,498.57	0.00	6,207,443.04
Athletic Cash	300.00	0.00	0.00	300.00
Bookstore Cash-Iola Campus	200.00	0.00	0.00	200.00
Cashier's Drawer #1	0.00	65,569.71	65,569.71	0.00
Cashier's Drawer #2	0.00	2,855.00	2,855.00	0.00
Cashier's Drawer #3	0.00	0.00	0.00	0.00
Cashier's Drawer #4	0.00	0.00	0.00	0.00
Holding for Distribution	0.00	0.00	0.00	0.00
Total	29,390,742.19	399,790.30	1,991,539.38	27,798,993.11

Pledged Securities

	05-31-2025	FDIC Insurance	05-31-2025
Investments - KMIP	\$0.00		
Emprise Bank	\$5,877,051.55	250,000.00	\$6,127,051.55
Community National Bank & Trust	\$6,450,206.00	250,000.00	\$6,700,206.00
Landmark National Bank	\$17,589,352.93	250,000.00	\$17,839,352.93
Total	\$29,916,610.48		\$30,666,610.48

I hereby certify that the above fund reconciliation is correct to the best of my knowledge.

VicePresident for Finance & Operations

Board Chair

Allen County Community College
Schedule of Investments
May 31, 2025

<u>Date Purchased</u>	<u>Invested With</u>	<u>Amount Invested</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
12/18/2024	Landmark	9473 \$ 2,000,000.00	4.15%	6/18/2025
12/18/2024	Landmark	9474 \$ 2,000,000.00	4.15%	6/18/2025
12/20/2024	Landmark	9481 \$ 2,000,000.00	4.15%	6/20/2025
04/05/2025	Landmark	5409 \$ 2,000,000.00	4.01%	10/07/2025
02/26/2025	CNB&T 6 month	518355 \$ 2,000,000.00	3.85%	08/26/2025
03/18/2025	CNB&T 6 month	515560 \$ 2,000,000.00	3.85%	09/18/2025
4/18/2025	CNB&T 6 month	515897 \$ 2,000,000.00	3.85%	10/18/2025
09/16/2024	CNB&T	520897 \$ 459,759.40	4.35%	09/16/2025
03/13/2025	Emprise 181 Day	5304 \$ 2,102,083.75	4.06%	09/10/2025
09/18/2024	Emprise 365 Day	5296 \$ 2,058,428.36	4.35%	09/18/2025
10/29/2024	Emprise 365 Day	8856 \$ 2,046,930.93	4.00%	10/29/2025
Total Investments		<u>\$ 20,667,202.44</u>		
		\$ 8,000,000.00	LNB	
		\$ 6,207,443.04	Emprise	
		\$ 6,459,759.40	CNB&T	

Signed: _____
Vice President for Finance & Operations

Signed: _____
Chairman, Board of Trustees

Allen County Community College
 Direct Payment Bills Presented for Ratification
 From 05/01/2025 thru 05/31/2025

<u>Date Paid</u>	<u>Vendor Name</u>	<u>Fund</u>	<u>Center</u>	<u>Account</u>	<u>Amount</u>
5/9/25	KPERS	11	No Center	Retirement/KPERS Life Payable	2,538.10
5/9/25	KPERS	11	No Center	Retirement/KPERS Life Payable	147.41
5/9/25	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	9,901.52
5/30/25	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	92,346.70
5/30/25	Kansas Dept of Revenue	11	No Center	Kansas State Tax	19,750.50
5/30/25	KPERS	11	No Center	Retirement/KPERS Life Payable	16,018.17
5/30/25	KPERS	11	No Center	Retirement/KPERS Life Payable	259.18
5/23/25	KPERS	11	No Center	Retirement/KPERS Life Payable	2,466.88
5/23/25	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	14,213.86
5/23/25	KPERS	11	No Center	Retirement/KPERS Life Payable	152.12
5/21/25	Bay Bridge Administrators	11	No Center	DISR,LIFR,ACCR,XDEP,XMED,Vision	4,108.91
5/21/25	Bay Bridge Administrators	11	No Center	403B-AFA/Security Benefit plus match	28,715.00
5/21/25	UMB	11	No Center	Health Savings Account	1,607.38
5/20/25	Kansas Dept of Revenue	11	No Center	Consumers Use Tax	28.88
5/2/25	Kansas Dept of Revenue	11	No Center	Kansas Sales Tax	224.35
5/19/25	KPERS	11	No Center	Retirement/KPERS Life Payable	743.60
5/15/25	Kansas Dept of Revenue	11	No Center	Kansas State Tax	13,882.50
5/15/25	KPERS	11	No Center	Retirement/KPERS Life Payable	10,072.24
5/15/25	Internal Revenue Service	11	No Center	FIT/FICA Taxes Payable	69,341.95
5/14/25	KPERS	11	No Center	Retirement/KPERS Life Payable	1,389.09
					\$287,908.34

Signed and approved this _____ day of _____, 2025

ATTEST: _____
 Chairman, Board of Trustees

 Clerk, Board of Trustees

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225770	AACRAO	11	VP for Student Affairs	Institutional Dues	700.00
225771	American Fidelity	11	No Center	Accident Ins/AFA	59.90
225771	American Fidelity	11	No Center	Life Insurance/American Fidelity	78.00
225771	American Fidelity	11	No Center	Disability/American Fidelity	65.70
225771	American Fidelity	11	No Center	Cancer/American Fidelity	38.00
225772	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	2,754.10
225772	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	1,923.32
225772	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	1,783.63
225773	Cintas	11	General Inst Expenses	Mtc & Service Agreements	917.00
225774	First Class Color/Fax Cards	11	VP for Student Affairs	Office Supplies	47.60
225774	First Class Color/Fax Cards	11	Men's Soccer	Office Supplies	42.60
225775	Inceptia	11	Financial Aid Office	Mtc & Service Agreements	528.75
225776	Ingram Library Services	11	Library	Library Books & Media	773.42
225777	Iola Register Inc, The	11	Admissions	Subscriptions	180.70
225778	Keter, Hillary Kimeli	16	No Center	Refundable Deposits	100.00
225779	MV Sport-MV Corp Inc	16	Bookstore	C of GS/Soft Goods	1,112.00
225780	Miller, Sharla K	11	Board of Trustees	Meetings & Hospitality	480.00
225781	Murry, Kimberly A	11	Financial Aid Office	Office Supplies	28.65
225782	NAVEX Global Inc	11	General Inst Expenses	Mtc & Service Agreements	7,541.47
225783	Unbricked Communications LLC	12	Computer Science	Advertising	2,000.00
225784	Wingert Sign Company LLC	11	Marketing	Advertising	9,900.00
PAGE TOTALS					31,054.84
AP GRAND TOTAL					31,054.84

Signed and approved this ____ day of _____, 2025

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225785	Autry, Kindra Lee	11	VP for Student Affairs	Institutional Dues	100.00
225786	Blanc, Gefte A	11	Director of Athletics	Business Travel	36.47
225786	Blanc, Gefte A	11	Men's Soccer	Business Travel	68.48
225787	Bowlus Fine Arts Center	11	Theater	Building/Room Rentals	5,190.00
225788	CPI Financial	11	Campus Services	Mtc & Service Agreements	1,876.53
225789	Cox Business	16	Parkford Apartments	Mtc & Service Agreements	147.65
225789	Cox Business	16	Herynk Hall	Mtc & Service Agreements	117.00
225789	Cox Business	16	Red Devil Duplexes	Mtc & Service Agreements	193.60
225790	Crane, Leslie Susan	11	Director of Athletics	Recognition Supplies	214.73
225791	FedEx	16	Bookstore	Postage	87.33
225792	Fuelman	11	Director of Athletics	Gasoline	1,999.90
225792	Fuelman	11	General Inst Expenses	Gasoline	642.12
225793	Great Western Dining	11	No Center	Fringe Benefit	662.59
225793	Great Western Dining	16	Food Service	Cost of Food Service Con	21,337.19
225794	Green Environmental Svcs	11	Maintenance of Buildings	Mtc & Service Agreements	1,351.05
225794	Green Environmental Svcs	16	Herynk Hall	Mtc & Service Agreements	150.00
225794	Green Environmental Svcs	16	Horton Hall	Mtc & Service Agreements	150.00
225794	Green Environmental Svcs	16	Winter Hall	Mtc & Service Agreements	150.00
225794	Green Environmental Svcs	16	Red Devil Duplexes	Mtc & Service Agreements	150.00
225794	Green Environmental Svcs	16	Masterson Hall	Mtc & Service Agreements	150.00
225795	Hasani, Karolena	11	No Center	Accts Recv/Students	782.00
225796	Herff Jones LLC	11	Registrar's Office	Commencement Supplies	8.90
225797	Ingram Library Services	11	Library	Library Books & Media	777.21
225797	Ingram Library Services	11	Library	Library Books & Media	137.39
225797	Ingram Library Services	70	No Center	Library	131.32
225798	MP Vantage Solutions LLC	70	No Center	Choir & Band	100.00
225799	NC-SARA	11	Online Learning	Institutional Dues	2,200.00
225800	New Wave Broadband	11	Baseball	Mtc & Service Agreements	80.00
225801	Olson, Paige	11	Theater	Misc Contractual Service	100.00
225802	Peters, Lauren Nicole	11	Director of Athletics	Business Travel	135.34
225803	Quadiant Inc	11	Campus Services	Repairs & Maintenance	2,244.00
225804	Steadman, Hayden M	11	Registrar's Office	Commencement Supplies	525.00
225805	Tezera, Temesgn Kashun	11	Men's Soccer	Business Travel	98.71
225806	Turf Solutions Inc	11	Baseball	Repairs & Maintenance	1,264.00
225807	UPS	16	Bookstore	Postage	190.67
225808	USD # 257, Iola High School	11	Director of Athletics	Repairs & Maintenance	500.00
225808	USD # 257, Iola High School	11	Softball	Repairs & Maintenance	500.00
225808	USD # 257, Iola High School	11	Men's Soccer	Repairs & Maintenance	1,500.00
225808	USD # 257, Iola High School	11	Women's Soccer	Repairs & Maintenance	1,500.00
225809	WEX BANK	11	Director of Athletics	Gasoline	121.49
225810	Wicoff, Lisa V	27	Perkins Program Improv.	Professional Memberships	1,561.10
PAGE TOTALS					49,231.77
AP GRAND TOTAL					49,231.77

Wed May 7 2025
15:21

Allen County Community College
Bills Presented for Ratification
From: 05/03/2025 To 05/07/2025

Page 2
billrat

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
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Signed and approved this ____ day of _____, 2025

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Allen County Community College
Bills Presented for Ratification
From: 05/08/2025 To 05/14/2025

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225811	Agbavor, Bernard	70	No Center	Soccer 70	160.00
225812	Allen County Public Works Dept	11	Maintenance of Buildings	Maintenance Supplies	0.99
225813	Architect One	61	Miscellaneous Oth Fnd Ex	Buildings	1,050.00
225814	Blake, Saviola Keano	70	No Center	Soccer 70	150.00
225815	CPI Technologies	11	Marketing	Office Supplies	46.14
225815	CPI Technologies	11	Information Tech (IT)	Repairs & Maintenance	346.00
225815	CPI Technologies	11	Information Tech (IT)	Repairs & Maintenance	125.00
225815	CPI Technologies	11	General Inst Expenses	Office Supplies	39.79
225815	CPI Technologies	11	General Inst Expenses	Office Supplies	12.50
225824	Cardmember Service	11	Art	Instructional Supplies	237.38
225824	Cardmember Service	11	Art	Instructional Supplies	67.00
225824	Cardmember Service	11	Art	Office Supplies	66.67
225824	Cardmember Service	11	Art	Data Processing Supplies	200.12
225824	Cardmember Service	11	English	Athletic Team Travel	114.90
225824	Cardmember Service	11	English	Athletic Team Travel	14.00
225824	Cardmember Service	11	Fitness Center	Office Supplies	21.74
225824	Cardmember Service	11	Library	Meetings & Hospitality	20.53
225824	Cardmember Service	11	Library	Meetings & Hospitality	75.30
225824	Cardmember Service	11	Advising & Testing	Mtc & Service Agreements	1,238.40
225824	Cardmember Service	11	Admissions	Printing	593.88
225824	Cardmember Service	11	Admissions	Miscellaneous Supplies	395.75
225824	Cardmember Service	11	Marketing	Advertising	768.53
225824	Cardmember Service	11	Director of Athletics	Business Travel	97.90
225824	Cardmember Service	11	Director of Athletics	Gasoline	30.00
225824	Cardmember Service	11	Director of Athletics	Gasoline	30.00
225824	Cardmember Service	11	Director of Athletics	Recognition Supplies	91.14
225824	Cardmember Service	11	Director of Athletics	Recognition Supplies	394.21
225824	Cardmember Service	11	Track	Athletic Team Travel	73.75
225824	Cardmember Service	11	Track	Athletic Team Travel	78.41
225824	Cardmember Service	11	Track	Athletic Team Travel	205.93
225824	Cardmember Service	11	Track	Entry Fees	188.37
225824	Cardmember Service	11	Track	Entry Fees	965.00
225824	Cardmember Service	11	Softball	Athletic Team Travel	2,594.00
225824	Cardmember Service	11	Softball	Athletic Team Travel	171.14
225824	Cardmember Service	11	Baseball	Athletic Supplies	65.49
225824	Cardmember Service	11	Volleyball	Recognition Supplies	27.91
225824	Cardmember Service	11	Cross Country	Business Travel	24.45
225824	Cardmember Service	11	Cross Country	Athletic Team Travel	7.36
225824	Cardmember Service	11	Cross Country	Athletic Team Travel	60.15
225824	Cardmember Service	11	Cross Country	Athletic Team Travel	158.90
225824	Cardmember Service	11	Livestock Judging	Business Travel	46.32
225824	Cardmember Service	11	Livestock Judging	Business Travel	53.84
225824	Cardmember Service	11	Livestock Judging	Business Travel	327.88
225824	Cardmember Service	11	Livestock Judging	Business Travel	10.18

PAGE TOTALS

11,446.95

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225824	Cardmember Service	11	Livestock Judging	Business Travel	38.02
225824	Cardmember Service	11	Cheerleader/Dance	Athletic Supplies	412.05
225824	Cardmember Service	11	Women's Soccer	Business Travel	6.48
225824	Cardmember Service	11	Women's Soccer	Business Travel	20.86
225824	Cardmember Service	11	Women's Soccer	Business Travel	12.25
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	6.72
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	53.84
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	8.96
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	2.63
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	16.88
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	2.85
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	9.93
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	2.87
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	13.83
225824	Cardmember Service	11	Women's Soccer	Conferences & Workshops	14.19
225824	Cardmember Service	11	Athletic Trainer	Business Travel	1,377.49
225824	Cardmember Service	11	Athletic Trainer	Athletic Supplies	41.37
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	101.25
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	128.33
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	151.35
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	26.51
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	74.24
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	28.83
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	48.46
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	194.92
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	23.58
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	28.76
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	130.10
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	245.92
225824	Cardmember Service	11	Post Season Competition	Post-season athl travel	1,082.04
225824	Cardmember Service	11	Phi Theta Kappa	Athletic Team Travel	83.78
225824	Cardmember Service	11	President	Business Travel	105.99
225824	Cardmember Service	11	President	Business Travel	150.80
225824	Cardmember Service	11	President	Meetings & Hospitality	17.00
225824	Cardmember Service	11	President	Meetings & Hospitality	19.00
225824	Cardmember Service	11	Board of Trustees	Miscellaneous Supplies	137.70
225824	Cardmember Service	11	Board of Trustees	Miscellaneous Supplies	32.46
225824	Cardmember Service	11	Student & Comm Engagemnt	Promotional Products	100.00
225824	Cardmember Service	11	Business Office	Office Supplies	78.08
225824	Cardmember Service	11	Alumni/Development Offic	Recognition Supplies	55.62
225824	Cardmember Service	11	Information Tech (IT)	Subscriptions	89.95
225824	Cardmember Service	11	General Inst Expenses	Office Supplies	76.79
225824	Cardmember Service	11	General Inst Expenses	Miscellaneous Supplies	29.88
225824	Cardmember Service	11	Maintenance of Buildings	Maintenance Supplies	-149.70

PAGE TOTALS

5,132.86

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225824	Cardmember Service	11	Maintenance of Buildings	Maintenance Supplies	12.49
225824	Cardmember Service	12	Graphic Design	Instructional Supplies	67.00
225824	Cardmember Service	12	Business & Industry	Conferences & Workshops	356.64
225824	Cardmember Service	12	Business & Industry	Professional Memberships	145.00
225824	Cardmember Service	12	Business & Industry	Office Supplies	326.24
225824	Cardmember Service	12	Allied Health	Testing Fees	143.50
225824	Cardmember Service	12	Allied Health	Testing Fees	20.50
225824	Cardmember Service	12	Allied Health	Testing Fees	266.50
225824	Cardmember Service	12	Early Childhood Educ	Promotional Products	412.39
225824	Cardmember Service	12	Dean-CTE & Industry Ptrn	Business Travel	26.34
225824	Cardmember Service	12	Dean-CTE & Industry Ptrn	Business Travel	11.71
225824	Cardmember Service	16	Bookstore	Office Supplies	13.28
225824	Cardmember Service	16	Bookstore	C of GS/Supplies	71.85
225824	Cardmember Service	27	Perkins Program Improv.	Business Travel	78.00
225824	Cardmember Service	27	Perkins Program Improv.	Business Travel	212.55
225824	Cardmember Service	27	Perkins Program Improv.	Conferences & Workshops	645.00
225824	Cardmember Service	70	No Center	Livestock Judging	62.35
225825	Carolina Biological Supply Co	11	Chemistry	Instruc. Supp.-Chemistry	357.40
225826	Cintas	11	Maintenance of Buildings	Mtc & Service Agreements	456.81
225826	Cintas	11	Maintenance of Buildings	Mtc & Service Agreements	163.23
225827	Dell Financial Serv LLC	11	Information Tech (IT)	Major Equipment	1,500.18
225828	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	888.00
225828	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	1,965.00
225828	Design Mechanical Inc	11	Maintenance of Buildings	Repairs & Maintenance	444.00
225829	Desmarreau, Douglas D	11	Baseball	Athletic Team Travel	694.04
225830	Fast Lube Iola	11	Maintenance of Equipment	Repairs & Maintenance	47.95
225830	Fast Lube Iola	11	Maintenance of Equipment	Repairs & Maintenance	50.20
225830	Fast Lube Iola	11	Maintenance of Equipment	Repairs & Maintenance	47.95
225831	Flynn Appliance Center	11	Maintenance of Buildings	Maintenance Supplies	799.00
225832	Ford, Mike	16	Student Housing/Program	Student Activities	1,945.00
225833	Four State Maintenance Supply	11	Maintenance of Buildings	Janitorial Supplies	481.47
225834	Grainger	11	Maintenance of Buildings	Maintenance Supplies	229.04
225834	Grainger	11	Maintenance of Buildings	Maintenance Supplies	15.86
225834	Grainger	11	Maintenance of Buildings	Maintenance Supplies	247.86
225834	Grainger	11	Maintenance of Buildings	Janitorial Supplies	217.49
225834	Grainger	11	Maintenance of Buildings	Janitorial Supplies	217.49
225834	Grainger	11	Maintenance of Equipment	Maintenance Supplies	276.28
225834	Grainger	11	Maintenance of Equipment	Maintenance Supplies	453.20
225834	Grainger	16	Horton Hall	Maintenance Supplies	25.58
225835	Great Western Dining	11	No Center	Fringe Benefit	685.57
225835	Great Western Dining	11	Admissions	Meetings & Hospitality	127.67
225835	Great Western Dining	16	Food Service	Cost of Food Service Con	21,163.34
225836	Hasty Awards	11	Art	Recognition Supplies	228.61
225836	Hasty Awards	12	Graphic Design	Recognition Supplies	228.62

PAGE TOTALS

36,828.18

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225837	Howies Athletic Tape	11	Athletic Trainer	Athletic Supplies	264.56
225837	Howies Athletic Tape	11	Athletic Trainer	Athletic Supplies	581.02
225838	Iola Auto Parts LLC	11	Maintenance of Equipment	Maintenance Supplies	158.00
225839	J - D's Automotive Inc	11	Maintenance of Equipment	Repairs & Maintenance	20.00
225840	Jayhawk Fire Sprinkler	16	Herynk Hall	Mtc & Service Agreements	315.00
225840	Jayhawk Fire Sprinkler	16	Masterson Hall	Mtc & Service Agreements	315.00
225841	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	1,080.00
225841	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	240.00
225841	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	1,320.00
225841	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	34,615.00
225841	Jenzabar Lockbox	11	Information Tech (IT)	Major Equipment	3,162.50
225842	John Deere Financial	11	Maintenance of Equipment	Maintenance Supplies	5.77
225842	John Deere Financial	11	Maintenance of Equipment	Maintenance Supplies	9.99
225842	John Deere Financial	11	Maintenance of Grounds	Maintenance Supplies	45.54
225842	John Deere Financial	11	Maintenance of Grounds	Maintenance Supplies	17.98
225842	John Deere Financial	11	Maintenance of Grounds	Maintenance Supplies	15.99
225842	John Deere Financial	16	Herynk Hall	Maintenance Supplies	6.49
225843	Johnson, Duncan	70	No Center	Soccer	30.00
225844	KSU Parking Services	12	Dean-CTE & Industry Ptnr	Business Travel	49.00
225845	Kansas One-Call System Inc	11	Maintenance of Buildings	Mtc & Service Agreements	5.32
225846	Kraft Inc., Henry	11	Maintenance of Buildings	Janitorial Supplies	93.08
225846	Kraft Inc., Henry	11	Maintenance of Buildings	Janitorial Supplies	616.33
225847	Lang, MaKenna Rae	11	No Center	Accts Recv/Students	195.00
225848	Lawlite, Aquil Akim-Jamol	70	No Center	Soccer	130.00
225849	Lee, Mackenzie Irene	11	No Center	Accts Recv/Students	2,478.00
225850	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	59.21
225851	Moots, Lauren Elisabeth	11	Concurrent Dual Credit	Business Travel	28.14
225852	Mweli, Welile Bonga-Khayelihle	70	No Center	Soccer	50.00
225853	Northwest Parkway LLC	11	Director of Athletics	Business Travel	7.25
225854	O'Reilly Auto Stores Inc	11	Maintenance of Equipment	Maintenance Supplies	43.18
225854	O'Reilly Auto Stores Inc	11	Maintenance of Equipment	Maintenance Supplies	16.77
225855	Obiukwu, Jamachi David	70	No Center	Soccer	60.00
225856	Peak Uptime	11	Information Tech (IT)	Telephone/	249.98
225856	Peak Uptime	11	Information Tech (IT)	Telephone/	210.00
225856	Peak Uptime	11	Information Tech (IT)	Major Equipment	1,520.69
225857	Peart, Kernell Mark	70	No Center	Soccer	160.00
225858	Pizza Hut	11	Track	Athletic Team Travel	50.98
225859	Regehr, Shellie R	11	General Inst Expenses	Meetings & Hospitality	269.70
225859	Regehr, Shellie R	11	General Inst Expenses	Meetings & Hospitality	115.78
225860	Salter, Celine	11	No Center	Accts Recv/Students	582.00
225861	Sam and Louie's	16	Student Housing/Program	Student Activities	1,854.00
225862	Silverhawks Cheer	11	Cheerleader/Dance	Business Travel	100.00
225863	Simiyu, Elvis Kapelinyang'a	70	No Center	Soccer	60.00
225864	Smokin'Hot Cars & BBQ	11	Marketing	Advertising	300.00

PAGE TOTALS

51,507.25

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225865	Triple K Parts & Service	11	Maintenance of Equipment	Maintenance Supplies	15.00
225865	Triple K Parts & Service	11	Maintenance of Equipment	Maintenance Supplies	6.00
225865	Triple K Parts & Service	11	Maintenance of Equipment	Maintenance Supplies	19.70
225866	UPS	16	Bookstore	Postage	120.75
225867	Ziegler, Christa Grace	11	Communication	Office Supplies	333.00
				PAGE TOTALS	494.45
				AP GRAND TOTAL	105,409.69

Signed and approved this ____ day of _____, 2025

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225868	ACCT	11	President	Other Expense	21,250.00
225868	ACCT	11	President	Other Expense	1,569.36
225868	ACCT	11	President	Other Expense	21,250.00
225869	Brainfuse LLC	11	Tutoring Center	Subscriptions	2,199.84
225870	Bullseye Glass Repair of KS	11	Maintenance of Equipment	Repairs & Maintenance	200.00
225871	Donaldson, Scott	11	Human Resources	Advertising	211.42
225872	Fast Lube Iola	11	Maintenance of Equipment	Repairs & Maintenance	47.95
225873	Glowforge Inc	12	Graphic Design	Instructional Supplies	239.00
225874	Hardman, David	11	Human Resources	Advertising	462.74
225875	INA Alert Inc	11	Major Projects	Improvements/not Bldngs	8,433.65
225876	Iola Auto Parts LLC	11	Maintenance of Equipment	Maintenance Supplies	65.90
225877	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	36.01
225877	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	34.02
225877	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	-70.03
225877	Locke Supply Co	11	Maintenance of Buildings	Maintenance Supplies	59.64
225878	New Wave Broadband	11	Baseball	Mtc & Service Agreements	45.00
225878	New Wave Broadband	11	Men's Soccer	Mtc & Service Agreements	80.00
225879	Peak Uptime	11	Information Tech (IT)	Mtc & Service Agreements	7,595.74
225880	Ravin Printing	11	VP for Student Affairs	Office Supplies	19.00
225880	Ravin Printing	11	Men's Soccer	Office Supplies	19.00
225880	Ravin Printing	11	General Inst Expenses	Office Supplies	19.00
225881	Sports Locker	11	Softball	Athletic Apparel	1,081.34
225881	Sports Locker	11	Softball	Athletic Uniforms	1,610.00
225882	Thompson Brothers Supply Inc	11	Maintenance of Buildings	Maintenance Supplies	418.95
225883	Turf Solutions Inc	11	Softball	Mtc & Service Agreements	631.00
225884	Unbricked Communications LLC	11	Education	Advertising	1,092.00
225884	Unbricked Communications LLC	12	Early Childhood Educ	Advertising	5,043.62
225885	Williams, Taylor Nicole	11	No Center	Accts Recv/Students	318.00
				PAGE TOTALS	73,962.15
				AP GRAND TOTAL	73,962.15

Signed and approved this ____ day of _____, 2025

ATTEST:

Chairman, Board of Trustees

Thu May 15 2025
11:02

Allen County Community College
Bills Presented for Ratification
From: 05/15/2025 To 05/15/2025

Page 2
billrat

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
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Clerk, Board of Trustees					

Allen County Community College
Bills Presented for Ratification
From: 05/16/2025 To 05/21/2025

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225886	Advanced Radiology	11	Human Resources	Non-Workers Comp Med Exp	30.00
225887	All in One Pest	11	Maintenance of Buildings	Mtc & Service Agreements	440.00
225888	Blackshine LLC	16	Parkford Apartments	Building/Room Rentals	1,310.00
225888	Blackshine LLC	16	Parkford Apartments	Building/Room Rentals	1,965.00
225888	Blackshine LLC	16	Parkford Apartments	Building/Room Rentals	1,965.00
225889	CE Water Management Inc	11	Maintenance of Buildings	Mtc & Service Agreements	242.95
225890	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	822.08
225890	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	750.00
225890	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	2,754.10
225890	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	1,906.65
225890	Carnegie Dartlet LLC	11	Marketing	Mtc & Service Agreements	1,923.32
225891	Carroll, Daniel	11	Theater	Misc Contractual Service	100.00
225892	Christian, Malakai	11	No Center	Accts Recv/Students	1,250.00
225893	CinemaNext USA	11	Baseball	Athletic Supplies	1,163.00
225894	City of Iola	16	Ballard House	Natural Gas/	56.21
225894	City of Iola	16	Ballard House	Electricity/	101.27
225894	City of Iola	16	Ballard House	Water/	91.59
225894	City of Iola	16	Ballard House	Sewer/	38.00
225895	City of Iola	11	General Inst Expenses	Natural Gas/	2,211.43
225895	City of Iola	11	General Inst Expenses	Electricity/	8,649.87
225895	City of Iola	11	General Inst Expenses	Water/	1,005.03
225895	City of Iola	11	General Inst Expenses	Sewer/	458.56
225895	City of Iola	11	Gen Inst Exp Tech Bldg	Natural Gas/	157.65
225895	City of Iola	11	Gen Inst Exp Tech Bldg	Electricity/	1,654.45
225895	City of Iola	11	Gen Inst Exp Tech Bldg	Water/	63.33
225895	City of Iola	11	Gen Inst Exp Tech Bldg	Sewer/	23.83
225895	City of Iola	16	Parkford Apartments	Electricity/	1,218.30
225895	City of Iola	16	Herynk Hall	Natural Gas/	79.62
225895	City of Iola	16	Herynk Hall	Electricity/	284.72
225895	City of Iola	16	Herynk Hall	Water/	165.06
225895	City of Iola	16	Herynk Hall	Sewer/	74.84
225895	City of Iola	16	Horton Hall	Natural Gas/	377.72
225895	City of Iola	16	Horton Hall	Electricity/	997.92
225895	City of Iola	16	Horton Hall	Water/	1,120.24
225895	City of Iola	16	Horton Hall	Sewer/	553.74
225895	City of Iola	16	Winter Hall	Electricity/	2,172.66
225895	City of Iola	16	Winter Hall	Water/	1,566.75
225895	City of Iola	16	Winter Hall	Sewer/	777.61
225895	City of Iola	16	Red Devil Duplexes	Natural Gas/	468.49
225895	City of Iola	16	Red Devil Duplexes	Electricity/	967.97
225895	City of Iola	16	Red Devil Duplexes	Water/	447.66
225895	City of Iola	16	Red Devil Duplexes	Sewer/	216.53
225895	City of Iola	16	Masterson Hall	Natural Gas/	220.08
225895	City of Iola	16	Masterson Hall	Electricity/	1,275.17

PAGE TOTALS

44,118.40

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225895	City of Iola	16	Masterson Hall	Water/	690.70
225895	City of Iola	16	Masterson Hall	Sewer/	338.38
225896	Concept3D Inc	11	Admissions	Mtc & Service Agreements	10,773.00
225897	Cox Business	16	Student Union	Mtc & Service Agreements	240.36
225898	Datasource Inc	11	Human Resources	Mtc & Service Agreements	246.85
225899	G&W Foods	11	Human Resources	Meetings & Hospitality	61.99
225900	Great Western Dining	11	No Center	Fringe Benefit	697.06
225900	Great Western Dining	11	Art	Meetings & Hospitality	324.00
225900	Great Western Dining	11	Music	Meetings & Hospitality	55.10
225900	Great Western Dining	11	Student & Comm Engagemnt	Meetings & Hospitality	132.00
225900	Great Western Dining	11	Alumni/Development Offic	Meetings & Hospitality	2,077.50
225900	Great Western Dining	11	Alumni/Development Offic	Meetings & Hospitality	185.50
225900	Great Western Dining	12	Early Childhood Educ	Meetings & Hospitality	60.61
225900	Great Western Dining	16	Food Service	Cost of Food Service Con	21,093.80
225901	Ingram Library Services	11	Library	Library Books & Media	458.80
225902	J - D's Automotive Inc	11	Maintenance of Equipment	Repairs & Maintenance	1,074.44
225903	Leffler, Lyvier L	11	President	Business Travel	500.00
225903	Leffler, Lyvier L	11	President	Telephone/	100.00
225904	Lineage	11	Campus Services	Duplicating Supplies	409.48
225905	Martin, Paige Anne	11	Professional Development	Wellness Prgm Supplies	429.00
225906	Miller, Sherry Catherine	12	Early Childhood Educ	Meetings & Hospitality	93.33
225907	Nelnet Campus Commerce	11	Business Office	Mtc & Service Agreements	400.00
225907	Nelnet Campus Commerce	11	General Inst Expenses	Service Charges	24.50
225908	OTA PlatePay	11	Director of Athletics	Business Travel	7.44
225909	Phillips 66 Co/SYNCB	11	Director of Athletics	Gasoline	416.64
225909	Phillips 66 Co/SYNCB	11	General Inst Expenses	Gasoline	229.97
225910	Ray's Metal Depot Inc	11	Maintenance of Buildings	Maintenance Supplies	152.40
225911	Regroup Mass Notification	11	VP for Student Affairs	Mtc & Service Agreements	7,355.00
225912	Sam and Louie's	11	Theater	Meetings & Hospitality	44.00
225913	Schauf-Olson, Paige	11	Theater	Misc Contractual Service	200.00
225914	Spirit Products Ltd	16	Bookstore	C of GS/Gifts	418.35
225914	Spirit Products Ltd	16	Bookstore	C of GS/Gifts	339.59
225915	Stogsdill, Tricia J	11	Theater	Meetings & Hospitality	133.40
225916	Swillum, Jean A	11	Accreditation	Business Travel	348.71
225917	Tri-Valley	11	General Inst Expenses	Mtc & Service Agreements	235.20
225918	Wicoff, Lisa V	27	Perkins Program Improv.	Business Travel	259.07
PAGE TOTALS					50,606.17
AP GRAND TOTAL					94,724.57

Wed May 21 2025
10:50

Allen County Community College
Bills Presented for Ratification
From: 05/16/2025 To 05/21/2025

Page 3
billrat

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
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Signed and approved this ____ day of _____, 2025

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225919	American Fidelity	11	No Center	Accident Ins/AFA	59.90
225919	American Fidelity	11	No Center	Life Insurance/Am Fideli	78.00
225919	American Fidelity	11	No Center	Disability/Amer Fidelity	65.70
225919	American Fidelity	11	No Center	Cancer/American Fidelity	38.00
225920	Arnold Group, The	11	President	Misc Contractual Service	8,459.00
225921	Blue Cross Blue Shield of Kansas	11	No Center	Hospitalization Payable	81,154.23
225922	Capital One	11	Registrar's Office	Commencement Supplies	6.98
225922	Capital One	11	Maintenance of Buildings	Maintenance Supplies	19.47
225922	Capital One	16	Student Housing/Program	Student Activities	95.00
225930	Cardmember Service	11	Concurrent Dual Credit	Business Travel	8.14
225930	Cardmember Service	11	Concurrent Dual Credit	Meetings & Hospitality	84.67
225930	Cardmember Service	11	Library	Library Supplies	141.99
225930	Cardmember Service	11	Dean-Dist & Gen Ed Iola	Meetings & Hospitality	76.75
225930	Cardmember Service	11	Campus Services	Duplicating Supplies	75.90
225930	Cardmember Service	11	VP for Student Affairs	Business Travel	664.96
225930	Cardmember Service	11	Financial Aid Office	Business Travel	-492.96
225930	Cardmember Service	11	Marketing	Advertising	500.00
225930	Cardmember Service	11	Director of Athletics	Gasoline	63.06
225930	Cardmember Service	11	Director of Athletics	Gasoline	109.64
225930	Cardmember Service	11	Director of Athletics	Gasoline	50.00
225930	Cardmember Service	11	Men's Basketball	Business Travel	8.09
225930	Cardmember Service	11	Men's Basketball	Business Travel	307.60
225930	Cardmember Service	11	Men's Basketball	Business Travel	379.21
225930	Cardmember Service	11	Men's Basketball	Business Travel	11.05
225930	Cardmember Service	11	Track	Athletic Team Travel	115.20
225930	Cardmember Service	11	Track	Athletic Team Travel	2,186.00
225930	Cardmember Service	11	Track	Athletic Team Travel	56.00
225930	Cardmember Service	11	Track	Entry Fees	321.50
225930	Cardmember Service	11	Softball	Business Travel	17.44
225930	Cardmember Service	11	Baseball	Business Travel	4,293.25
225930	Cardmember Service	11	Volleyball	Athletic Team Travel	39.65
225930	Cardmember Service	11	Volleyball	Athletic Team Travel	21.24
225930	Cardmember Service	11	Volleyball	Athletic Team Travel	18.41
225930	Cardmember Service	11	Livestock Judging	Business Travel	29.88
225930	Cardmember Service	11	Livestock Judging	Business Travel	13.44
225930	Cardmember Service	11	Cheerleader/Dance	Misc Contractual Service	2,617.00
225930	Cardmember Service	11	Cheerleader/Dance	Major Equipment	2,834.03
225930	Cardmember Service	11	Men's Soccer	Athletic Supplies	158.45
225930	Cardmember Service	11	Women's Soccer	Conferences & Workshops	2.87
225930	Cardmember Service	11	Women's Soccer	Conferences & Workshops	33.40
225930	Cardmember Service	11	Women's Soccer	Conferences & Workshops	110.07
225930	Cardmember Service	11	Athletic Trainer	Business Travel	178.32
225930	Cardmember Service	11	Athletic Trainer	Business Travel	132.35
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	1,349.95

PAGE TOTALS

106,492.83

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	203.14
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	18.00
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	363.03
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	71.81
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	1,521.88
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	197.30
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	474.62
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	121.36
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	101.68
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	332.00
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	156.31
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	58.80
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	326.84
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	46.14
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	254.45
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	44.09
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	221.50
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	6.93
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	304.44
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	28.35
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	293.56
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	9.09
225930	Cardmember Service	11	Post Season Competition	Post-season athl travel	174.58
225930	Cardmember Service	11	Phi Theta Kappa	Conferences & Workshops	70.00
225930	Cardmember Service	11	Human Resources	Other Professional Salrs	50.00
225930	Cardmember Service	11	Information Tech (IT)	Telephone/	45.48
225930	Cardmember Service	11	Information Tech (IT)	Data Processing Supplies	54.98
225930	Cardmember Service	11	General Inst Expenses	Meetings & Hospitality	115.78
225930	Cardmember Service	11	General Inst Expenses	Miscellaneous Supplies	269.70
225930	Cardmember Service	12	Business & Industry	Business Travel	36.71
225930	Cardmember Service	12	Business & Industry	Conferences & Workshops	70.00
225930	Cardmember Service	12	Business & Industry	Instructional Supplies	495.14
225930	Cardmember Service	12	Business & Industry	Office Supplies	42.13
225930	Cardmember Service	12	Business & Industry	Major Equipment	999.99
225930	Cardmember Service	12	Allied Health	Business Travel	30.23
225930	Cardmember Service	12	Allied Health	Business Travel	51.21
225930	Cardmember Service	12	Machining & Manufacturi	Instructional Supplies	29.99
225930	Cardmember Service	12	Dean-CTE & Industry Ptnr	Business Travel	21.20
225930	Cardmember Service	12	Dean-CTE & Industry Ptnr	Business Travel	53.53
225930	Cardmember Service	16	Student Housing/Program	Student Activities	100.00
225930	Cardmember Service	27	Perkins Program Improv.	Business Travel	102.33
225930	Cardmember Service	27	Perkins Program Improv.	Business Travel	1,008.45
225930	Cardmember Service	27	Perkins Program Improv.	Business Travel	311.83
225930	Cardmember Service	27	Perkins Program Improv.	Instructional Supplies	557.43

PAGE TOTALS

9,846.01

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225930	Cardmember Service	27	Perkins Program Improv.	Instructional Supplies	1,425.59
225930	Cardmember Service	70	No Center	Food Pantry 70	289.43
225930	Cardmember Service	70	No Center	Wellness Program	63.90
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	2,085.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	1,470.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	1,738.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	2,318.40
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	2,085.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	1,782.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	2,568.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	5,480.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	1,648.00
225931	Crossroad Tours	11	Director of Athletics	Athletic Team Travel	1,515.00
225932	Delich, Jennifer L	12	Allied Health	Business Travel	87.48
225932	Delich, Jennifer L	12	Allied Health	Postage	18.70
225932	Delich, Jennifer L	27	Perkins Program Improv.	Business Travel	179.99
225933	Express Toll	11	Director of Athletics	Business Travel	26.90
225934	Fast Lube Iola	11	Maintenance of Equipment	Repairs & Maintenance	47.95
225935	Herff Jones LLC	11	Registrar's Office	Commencement Supplies	13.35
225936	Iola Auto Parts LLC	11	Maintenance of Grounds	Maintenance Supplies	427.31
225936	Iola Auto Parts LLC	11	Maintenance of Grounds	Maintenance Supplies	24.49
225936	Iola Auto Parts LLC	11	Maintenance of Grounds	Maintenance Supplies	14.95
225937	Iola Register Inc, The	11	Library	Subscriptions	180.70
225938	KWIKOM	16	Ballard House	Mtc & Service Agreements	75.00
225939	Kansas HOSA	11	HOSA	Conferences & Workshops	125.00
225939	Kansas HOSA	27	Perkins Program Improv.	Conferences & Workshops	250.00
225940	Kryterion Inc	12	Allied Health	Testing Fees	450.00
225941	Machine Tool Specialties	12	Business & Industry	Major Equipment	11,025.25
225941	Machine Tool Specialties	12	Business & Industry	Major Equipment	2,639.98
225942	McCloskey Insurance, Bob	11	Director of Athletics	Athletic Insurance	30,000.00
225943	NJCAA Region VI	11	Director of Athletics	Mtc & Service Agreements	200.00
225944	NJCAA Region VI	16	Student Housing/Program	Student Activities	580.00
225945	NTTA	11	Director of Athletics	Business Travel	28.28
225946	Rookies Sports Bar & Grill	11	Director of Athletics	Recognition Supplies	10.95
225946	Rookies Sports Bar & Grill	11	Director of Athletics	Recognition Supplies	30.99
225946	Rookies Sports Bar & Grill	11	Director of Athletics	Recognition Supplies	2,300.00
225946	Rookies Sports Bar & Grill	70	No Center	Athletics 70	2,650.00
225947	Simpson Construction	11	Major Projects	Buildings	183,549.67
225947	Simpson Construction	61	Miscellaneous Oth Fnd Ex	Buildings	363,774.00
225948	Sterling 6 Theatres	16	Student Housing/Program	Student Activities	1,008.78
225949	Texas Life Insurance Company	11	No Center	Texas Life Insurance	210.80
225950	Tezera, Temesgn Kashun	11	Men's Soccer	Business Travel	81.96
225951	Toland, Elizabeth Ann	12	Dean-CTE & Industry Ptnr	Business Travel	227.80
225952	UPS	16	Bookstore	Postage	192.48

PAGE TOTALS

624,901.08

Thu May 29 2025
09:15

Allen County Community College
Bills Presented for Ratification
From: 05/22/2025 To 05/29/2025

Page 4
billrat

Check No	Vendor Name	Fund	Center	Line	Invoice Amt
225953	Wicoff, Lisa V	12	Dean-CTE & Industry Ptnr	Business Travel	47.42
225953	Wicoff, Lisa V	27	Perkins Program Improv.	Business Travel	158.12
225954	Williams Mullen	11	Human Resources	Mtc & Service Agreements	642.50
225954	Williams Mullen	11	Human Resources	Mtc & Service Agreements	122.00
225954	Williams Mullen	11	Human Resources	Mtc & Service Agreements	122.00

PAGE TOTALS 1,092.04
AP GRAND TOTAL 742,331.96

Signed and approved this ____ day of _____, 2025

ATTEST:

Chairman, Board of Trustees

Clerk, Board of Trustees

Thu Jun 5 2025
15:42

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Page 1
revexp

Fund: 11 General/Unrestricted

REVENUE by obj	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Fund: 11 General/Unrestricted

REVENUE by obj	Month	Full Year	Year to Date		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Revenue						
Student Sources						
4011 In-dist On Campus Tuit	0	60,000	43,538	0	73	(16,463)
4012 Out of State Tuition	0	623,214	326,444	0	52	(296,770)
4014 In-dist Off-Campus Tuitn	0	217,894	191,938	0	88	(25,957)
4015 Out-Dist Tuition-ONC	0	1,465,496	185,343	0	13	(1,280,154)
4016 Out-Dist Tuition-Outrch	(765)	412,350	1,078,168	0	261	665,818
4018 Gen Fnd Acad Course Fee	0	3,400	4,861	0	143	1,461
4019 Technology Fee	(243)	547,101	499,684	0	91	(47,417)
4025 Fee Transfer	0	840,000	0	0	0	(840,000)
4070 International Tuition	0	375,992	373,616	0	99	(2,376)
4090 Graduation Fee	0	150	120	0	80	(30)
Student Sources	(1,008)	4,545,597	2,703,710	0	59	(1,841,887)
Federal Sources						
4120 Indirect Costs	0	4,000	2,150	0	54	(1,850)
Federal Sources	0	4,000	2,150	0	54	(1,850)
State Sources						
4200 State Operating Grnt	0	3,626,540	3,626,540	0	100	0
4280 State Grants & Contracts	0	250,000	713,827	0	286	463,827
State Sources	0	3,876,540	4,340,367	0	112	463,827
Local Sources						
4410 Ad Valorem Property Tax	0	2,621,815	1,911,542	0	73	(710,273)
4420 Motor Vehicle Stamp Tax	0	0	0	0	*****	0
4430 Motor Vehicle Prop Tax	0	282,927	186,113	0	66	(96,814)
4440 Delinquent Tax	0	27,764	72,547	0	261	44,783
4450 Payments in lieu of tax	0	2,900	3,372	0	116	472
Local Sources	0	2,935,406	2,173,574	0	74	(761,832)
Other Income Sources						
4810 Interest Income	27,467	375,000	426,990	0	114	51,990
4811 Interest of Investments	47,274	750,000	814,784	0	109	64,784
4825 Cash Over	0	0	2	0	*****	2
4835 Previous Year Adjustment	0	0	2,660	0	*****	2,660
4840 Miscellaneous Income	(36,143)	500,000	14,360	0	3	(485,640)
4843 Bad Debt Income/On-Camp	0	4,000	2,187	0	55	(1,813)
4844 Bad Debt Income/Outreach	396	10,000	6,783	0	68	(3,217)
4855 Service Charge Income	20	3,000	1,015	0	34	(1,985)
4910 Transcripts/ 11	402	6,500	5,040	0	78	(1,460)

Thu Jun 5 2025
15:42

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Page 3
revexp

Fund: 11 General/Unrestricted

REVENUE by obj	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Other Income Sources	39,416	1,648,500	1,273,820	0	77	(374,680)
Revenue	38,408	13,010,043	10,493,621	0	81	(2,516,422)

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Education and General						
Instruction						
1110 Business	6,067	124,854	55,310	0	44	69,544
1130 Communication	11,462	145,713	107,627	0	74	38,086
1131 Art	6,642	78,214	55,874	500	72	21,840
1132 Tutoring Center	41,760	122,500	111,809	0	91	10,691
1133 English	25,811	313,493	232,127	0	74	81,366
1135 Developmental Education	0	0	0	0	*****	0
1136 Education	1,092	1,100	1,100	0	100	0
1137 ESL	250	608	608	0	100	0
1140 Mathematics	12,347	166,913	122,311	0	73	44,602
1141 Biology	18,322	181,054	114,075	7,650	67	59,329
1142 Chemistry	357	83,789	63,772	0	76	20,017
1143 Physical Science	20,070	72,858	60,701	0	83	12,157
1150 Soc & Behav Sciences	53,837	385,930	339,351	0	88	46,579
1151 Exercise Science	0	1,000	748	0	75	252
1160 Fitness Center	5,534	90,089	78,553	0	87	11,536
1170 Summer School	0	148,510	10,905	0	7	137,605
1174 Online Learning	40,292	423,074	339,745	1,717	81	81,612
1175 DNU Dist Learning	0	0	0	0	*****	0
1179 On Campus Adjunct/Overlo	14,677	93,600	139,102	0	149	(45,502)
1180 Concurrent Dual Credit	22,088	652,157	375,707	0	58	276,450
1185 Burlingame Campus	0	0	0	0	*****	0
1260 Allied Health	22,694	0	22,694	0	*****	(22,694)
Instruction	303,303	3,085,456	2,232,119	9,867	73	843,470
Academic Support						
4100 Library	12,911	223,241	203,620	86	91	19,535
4200 VP for Academic Affairs	12,017	189,202	132,127	0	70	57,075
4210 Dean-CTE & Industry Ptnr	2,927	0	17,233	0	*****	(17,233)
4250 Dean-Dist & Gen Ed Iola	8,676	110,047	95,683	0	87	14,364
4300 Professional Development	429	26,000	12,132	0	47	13,868
4400 Campus Services	7,611	84,049	64,340	140	77	19,569
Academic Support	44,571	632,539	525,134	227	83	107,178
Student Serv--Administra						
5000 VP for Student Affairs	8,132	218,344	173,398	7	79	44,939
5100 Advising & Testing	13,342	183,884	157,830	0	86	26,054
5150 Student Success	0	42,553	0	0	0	42,553
5200 Financial Aid Office	27,910	492,400	328,803	0	67	163,597
5300 Registrar's Office	13,799	176,009	154,674	0	88	21,335
5350 Admissions	18,828	383,107	288,227	0	75	94,880
5360 Marketing	24,265	313,638	149,122	0	48	164,516
Student Serv--Administra	106,275	1,809,935	1,252,054	7	69	557,874

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Student Serv--Athletics						
5500 Director of Athletics	77,708	516,303	474,552	9,558	94	32,194
5501 Men's Basketball	5,846	107,002	88,408	0	83	18,594
5502 Women's Basketball	4,089	103,863	84,523	0	81	19,340
5503 Track	7,770	69,347	68,766	0	99	581
5506 Softball	9,212	110,773	86,273	0	78	24,500
5507 Baseball	10,266	208,313	165,257	0	79	43,056
5508 Volleyball	3,556	102,204	76,025	0	74	26,179
5510 Cross Country	4,344	77,171	60,371	0	78	16,800
5511 Livestock Judging	5,524	93,172	65,073	0	70	28,099
5512 Cheerleader/Dance	9,681	72,091	36,701	821	52	34,569
5513 Men's Soccer	8,428	156,704	122,729	105	78	33,870
5515 Women's Soccer	6,451	92,287	76,957	(24)	83	15,354
5560 Athletic Fundraising	0	33,487	19,197	0	57	14,290
5570 Athletic Trainer	14,839	157,609	113,178	0	72	44,431
5575 Post Season Competition	8,944	40,000	20,534	0	51	19,466
Student Serv--Athletics	176,657	1,940,326	1,558,544	10,459	81	371,323
Student Serv--Activities						
5610 Student Activities	6,608	77,483	60,250	0	78	17,233
5611 International Students	0	3,355	1,193	0	36	2,162
5620 Music	5,219	84,299	65,004	99	77	19,196
5630 Allen Flame Newspaper	259	3,089	1,294	0	42	1,795
5640 Theater	16,199	185,498	141,115	0	76	44,383
5650 College Quiz Bowl	259	5,262	7,243	0	138	(1,981)
5660 Phi Theta Kappa	465	19,961	10,444	0	52	9,517
5663 HOSA	125	6,600	3,480	0	53	3,120
Student Serv--Activities	29,134	385,547	290,024	99	75	95,425
Institutional Support						
6000 Instit Suppt - aud Adj	0	0	0	0	*****	0
6100 President	57,510	492,791	375,190	600	76	117,001
6110 Board of Trustees	25,123	90,250	63,684	41	71	26,525
6120 Institutional Research	10,086	153,059	116,856	130	76	36,073
6130 Accreditation	349	28,510	15,973	0	56	12,537
6140 Student & Comm Engagemnt	232	7,080	3,732	0	53	3,348
6200 Business Office	25,971	437,924	344,651	0	79	93,273
6210 VP Finance & Operations	16,158	172,500	137,686	0	80	34,814
6230 Accounts Payable/Purchng	0	0	0	0	*****	0
6250 Human Resources	15,676	167,277	110,629	1,545	67	55,103
6310 Alumni/Development Offic	11,004	132,289	85,437	0	65	46,852
6400 Information Tech (IT)	68,653	1,295,037	1,159,965	11,520	90	123,552
6500 General Inst Expenses	29,096	983,161	619,805	86,950	72	276,406
6510 Gen Inst Exp Tech Bldg	1,899	286,250	37,874	4,134	15	244,243
Institutional Support	261,756	4,246,128	3,071,481	104,920	75	1,069,727

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Physical Plant Operation						
7000 Oper & Main Aud adj acct	0	0	0	0	*****	0
7100 Maintenance of Buildings	54,997	1,122,357	620,619	1,073	55	500,665
7200 Maintenance of Equipment	10,136	161,942	144,989	0	90	16,953
7300 Maintenance of Grounds	9,274	306,229	238,583	795	78	66,851
7500 Major Projects	191,983	2,052,950	483,954	0	24	1,568,996

Physical Plant Operation	266,390	3,643,478	1,488,146	1,868	41	2,153,465

Education and General	1,188,087	15,743,409	10,417,502	127,446	67	5,198,461

Thu Jun 5 2025
15:42

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Page 7
revexp

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month Actual	Full Year Budget	}---- Year to Date ---- Actual Encumbered		Pct	Variance

Scholarships & Grants						
Scholarships						
8100 Board Scholarships	0	218,500	85,120	0	39	133,380
8200 Other Scholarships	0	840,000	0	0	0	840,000

Scholarships	0	1,058,500	85,120	0	8	973,380

Scholarships & Grants	0	1,058,500	85,120	0	8	973,380

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Fund: 11 General/Unrestricted

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Auxiliary Enterprises						
Miscellaneous Other						
9900 Miscellaneous Oth Fnd Ex	0	0	0	0	*****	0
9999 Contingency Center	0	(3,791,866)	0	0	0	(3,791,866)

Miscellaneous Other	0	(3,791,866)	0	0	0	(3,791,866)

Auxiliary Enterprises	0	(3,791,866)	0	0	0	(3,791,866)

EXPENDITURES	1,188,087	13,010,043	10,502,622	127,446	82	2,379,975
=====						

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Fund: 11 General/Unrestricted

	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Total Revenues	38,408	13,010,043	10,493,621	0	81	(2,516,422)
Total Expenditures	1,188,087	13,010,043	10,502,622	127,446	82	2,379,975
Excess Revenue/Expenditures	(1,149,678)	0	(9,001)	(127,446)	*****	(136,447)
Fund Balance objs	0	0	18,189,969	0	*****	0
Fund Balance + Excess Rev/Exp	(1,149,678)	0	18,180,968	(127,446)	*****	(136,447)

Thu Jun 5 2025
15:42

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Page 10
revexp

Fund: 12 PTE Fund

REVENUE by obj	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Revenue						
Student Sources						
4020 Technical Edu Tuition	0	400,000	0	0	0	(400,000)
4025 Fee Transfer	0	185,000	0	0	0	(185,000)

Student Sources	0	585,000	0	0	0	(585,000)
State Sources						
4200 State Operating Grnt	0	468,219	468,219	0	100	0
4201 Other State Aid	0	1,154,013	1,156,137	0	100	2,124
4202 Kansas Promise	0	30,000	26,566	0	89	(3,434)

State Sources	0	1,652,232	1,650,922	0	100	(1,310)
Other Income Sources						
4840 Miscellaneous Income	0	0	0	0	*****	0

Other Income Sources	0	0	0	0	*****	0

Revenue	0	2,237,232	1,650,922	0	74	(586,310)

Fund: 12 PTE Fund

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Education and General						
Instruction						
1110 Business	0	0	0	0	*****	0
1210 Management Development	485	0	3,882	0	*****	(3,882)
1225 Computer Science	66,872	141,459	146,173	0	103	(4,714)
1227 Graphic Design	(768)	109,844	92,514	1,947	86	15,383
1230 Business & Industry	30,590	359,703	167,695	13,626	50	178,383
1233 Criminal Justice Studies	1,941	88,427	58,006	0	66	30,421
1240 Agriculture	57,321	123,735	162,286	0	131	(38,551)
1260 Allied Health	15,419	214,048	173,414	0	81	40,634
1261 Emergency Medical Servic	0	12,483	319	0	3	12,164
1264 Pharmacy Technician	789	11,540	6,065	0	53	5,475
1268 Early Childhood Educ	19,227	203,201	151,991	0	75	51,210
1275 Machining & Manufacturi	30	6,200	3,607	0	58	2,593

Instruction	191,905	1,270,640	965,951	15,573	77	289,116

Academic Support						
4210 Dean-CTE & Industry Ptnr	8,733	118,013	103,637	0	88	14,376

Academic Support	8,733	118,013	103,637	0	88	14,376

Education and General	200,637	1,388,653	1,069,588	15,573	78	303,492

Thu Jun 5 2025
15:42

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Page 12
revexp

Fund: 12 PTE Fund

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Scholarships & Grants						
Scholarships						
8200 Other Scholarships	(784)	610,000	206,669	0	34	403,331
Scholarships	(784)	610,000	206,669	0	34	403,331
Scholarships & Grants	(784)	610,000	206,669	0	34	403,331

Thu Jun 5 2025
15:42

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Page 13
revexp

Fund: 12 PTE Fund

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Auxiliary Enterprises						
Miscellaneous Other						
9900 Miscellaneous Oth Fnd Ex	0	0	0	0	*****	0
9999 Contingency Center	0	238,579	0	0	0	238,579

Miscellaneous Other	0	238,579	0	0	0	238,579

Auxiliary Enterprises	0	238,579	0	0	0	238,579

EXPENDITURES	199,853	2,237,232	1,276,257	15,573	58	945,402
=====						

Thu Jun 5 2025
15:42

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Page 14
revexp

Fund: 12 PTE Fund

	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Total Revenues	0	2,237,232	1,650,922	0	74	(586,310)
Total Expenditures	199,853	2,237,232	1,276,257	15,573	58	945,402
Excess Revenue/Expenditures	(199,853)	0	374,665	(15,573)	*****	359,092
Fund Balance objs	0	0	1,006,735	0	*****	0
Fund Balance + Excess Rev/Exp	(199,853)	0	1,381,399	(15,573)	*****	359,092

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Fund: 14 ASE/Unrestricted

	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Total Revenues	0	0	0	0	*****	0
Total Expenditures	0	0	0	0	*****	0
Excess Revenue/Expenditures	0	0	0	0	*****	0
Fund Balance objs	0	0	6,501	0	*****	0
Fund Balance + Excess Rev/Exp	0	0	6,501	0	*****	0

Fund: 16 Auxiliary Enter/Unrestr

REVENUE by obj	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Revenue						
Student Sources						
4050 Book Rental Charges	(135)	382,215	380,201	0	99	(2,014)
Student Sources	(135)	382,215	380,201	0	99	(2,014)
Student Housing						
4700 Red Devil Duplexes	0	203,528	243,531	0	120	40,003
4720 Horton Hall Revenues	0	422,832	514,157	0	122	91,325
4730 Winter Hall Revenues	0	248,184	282,243	0	114	34,059
4731 Masterson Hall Revenues	0	299,936	348,636	0	116	48,700
4732 Herynk Hall	0	128,544	127,389	0	99	(1,155)
4733 Parkford Apartments	0	149,968	143,943	0	96	(6,026)
4734 Ballard House	0	15,000	14,363	0	96	(638)
4739 Residence Hall Breakage	0	2,000	215	0	11	(1,785)
Student Housing	0	1,469,992	1,674,476	0	114	204,484
Bookstore Sales						
4740 Sales of Books	0	3,000	(800)	0	(27)	(3,800)
4742 Non-Return Books/On-Camp	0	0	0	0	*****	0
4743 Sales of Books/Outreach	0	0	0	0	*****	0
4744 Non-Return Books/Off-Cam	0	0	0	0	*****	0
4748 Shipping/Iola	14	350	207	0	59	(143)
4750 Sales of Supplies	71	800	847	0	106	47
4760 Sales of Soft Goods	738	18,500	18,676	0	101	176
4770 Sales of Gifts & Misc	142	2,500	2,699	0	108	199
4780 Tax Exempt Sales	4,240	10,700	8,672	0	81	(2,028)
Bookstore Sales	5,205	35,850	30,301	0	85	(5,549)
Other Income Sources						
4840 Miscellaneous Income	40,307	21,000	62,453	0	297	41,453
4870 Vending Mach Commission	0	0	0	0	*****	0
4880 Catered Event Commissons	0	2,000	2,784	0	139	784
Other Income Sources	40,307	23,000	65,237	0	284	42,237
Revenue	45,377	1,911,057	2,150,215	0	113	239,158

Fund: 16 Auxiliary Enter/Unrestr

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Education and General						
Institutional Support						
6500 General Inst Expenses	0	5,000	5,600	0	112	(600)

Institutional Support	0	5,000	5,600	0	112	(600)
Physical Plant Operation						
7500 Major Projects	0	315,000	92,000	0	29	223,000

Physical Plant Operation	0	315,000	92,000	0	29	223,000

Education and General	0	320,000	97,600	0	31	222,400

Fund: 16 Auxiliary Enter/Unrestr

EXPENDITURES by func	Month	Full Year	---- Year to Date ----		Pct	Variance
	Actual	Budget	Actual	Encumbered		

Auxiliary Enterprises						
Auxiliary Enterprises						
9810 Bookstore	7,555	522,048	428,626	12,530	85	80,892
9820 Student Union	240	146,932	6,799	306	5	139,827
9830 Student Housing/Program	36,146	225,655	174,472	8,676	81	42,508
9831 Parkford Apartments	6,606	107,700	78,683	89	73	28,928
9832 Ballard House	362	28,000	5,698	534	22	21,768
9833 Herynk Hall	1,193	169,500	21,372	1,941	14	146,187
9835 Horton Hall	3,226	183,320	40,066	1,715	23	141,539
9836 Winter Hall	4,690	94,000	51,077	150	54	42,773
9837 Red Devil Duplexes	2,444	87,500	53,311	2,445	64	31,744
9838 Masterson Hall	2,994	796,600	32,741	150	4	763,709
9840 Food Service	63,594	932,500	764,430	(15)	82	168,085

Auxiliary Enterprises	129,052	3,293,755	1,657,276	28,521	51	1,607,958
Miscellaneous Other						
9999 Contingency Center	0	(1,702,698)	0	0	0	(1,702,698)

Miscellaneous Other	0	(1,702,698)	0	0	0	(1,702,698)

Auxiliary Enterprises	129,052	1,591,057	1,657,276	28,521	106	(94,740)

EXPENDITURES	129,052	1,911,057	1,754,876	28,521	93	127,660
=====						

Allen County Community College
REVENUE/EXPENDITURE SUMMARY REPORT
MAY 2425

Fund: 16 Auxiliary Enter/Unrestr

	Month	Full Year	[---- Year to Date -----]		Pct	Variance
	Actual	Budget	Actual	Encumbered		
Total Revenues	45,377	1,911,057	2,150,215	0	113	239,158
Total Expenditures	129,052	1,911,057	1,754,876	28,521	93	127,660
Excess Revenue/Expenditures	(83,675)	0	395,339	(28,521)	*****	366,818
Fund Balance objs	0	0	4,837,838	0	*****	0
Fund Balance + Excess Rev/Exp	(83,675)	0	5,233,177	(28,521)	*****	366,818

Thu Jun 5 2025
15:35

Allen County Community College
SUMMARY OF FUNDS
MAY 24/25

Page 1
fundsum

Funds	This Month		This Year				Last Year	
	Actual	Actual	Encumbrance	Budget	%	Unexpended	Budget	YTD
11 General/Unrestricted	1,188,086.72	10,502,621.87	127,446.14	16,801,909.00	62.5	6,171,840.99	14,975,226.00	10,144,359.1
12 PTE Fund	199,853.44	1,276,257.38	15,572.65	1,998,653.00	63.9	706,822.97	1,875,282.00	1,152,501.4
16 Auxiliary Enter/Unrest	129,051.65	1,754,875.95	28,520.89	3,613,755.00	48.6	1,830,358.16	2,811,712.00	1,665,435.7
21 College Work Study/Res	1,829.25	15,012.50	0.00	0.00	*****	-15,012.50	0.00	17,758.7
22 Suppl Educ Opp Grnt/Re	0.00	55,389.19	0.00	0.00	*****	-55,389.19	0.00	27,228.2
24 Pell Grant/Restricted	4,948.71	1,596,214.36	0.00	0.00	*****	-1,596,214.36	0.00	1,203,863.2
27 State Grants/Restrict	16,068.65	51,931.33	0.00	45,364.00	114.5	-6,567.33	79,127.00	41,628.6
40 Loan Funds/Restricted	-956.00	754,632.00	0.00	0.00	*****	-754,632.00	0.00	691,347.0
61 Capital Outlay/Restrict	364,824.00	2,499,999.96	0.00	2,500,000.00	100.0	0.04	2,000,000.00	0.0
70 Agency/Restricted	-250.00	985,940.96	0.00	0.00	*****	-985,940.96	0.00	1,197,983.5

\$Source: /opt/carsi/modules/accounting/reports/RCS/fundsum,v \$

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For: MAY 2425 11

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Allen County Community College
Working Budget

2025-2026 Working Budget

06-06-2025

General and PTE Funds:

	Gen. Fund (11)		Adjusted Gen. Fund (11)		PTE Fund (12)		Adjusted PTE Fund (12)		Adjusted Total (11&12)	
	Working Budget	Adjustments	Working Budget	Adjustments	Working Budget	Adjustments	Working Budget	Adjustments	Working Budget	Adjustments
Revenues										
Student Sources	\$ 4,163,608.00	\$ -	\$ 4,163,608.00	\$ -	\$ 585,000.00	\$ -	\$ 585,000.00	\$ -	\$ 4,748,608.00	\$ -
State Sources	\$ 3,826,312.00	\$ -	\$ 3,826,312.00	\$ -	\$ 1,677,861.00	\$ -	\$ 1,677,861.00	\$ -	\$ 5,504,173.00	\$ -
State Aid-CTE (SB155)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Sources	\$ 2,945,375.00	\$ -	\$ 2,945,375.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,945,375.00	\$ -
Other Income	\$ 3,878,400.00	\$ -	\$ 3,878,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,878,400.00	\$ -
Transfer In	\$ -	\$ 526,678.00	\$ 526,678.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,678.00	\$ -
Total Revenue	\$14,813,695.00	\$ 526,678.00	\$15,340,373.00	\$ -	\$ 2,262,861.00	\$ -	\$ 2,262,861.00	\$ -	\$17,603,234.00	\$ -

Expenses

Salaries & Benefits	\$ 8,417,104.00	\$ -	\$ 8,417,104.00	\$ -	\$ 1,081,130.00	\$ -	\$ 1,081,130.00	\$ -	\$ 9,498,234.00	\$ -
Student Wages	\$ 140,000.00	\$ -	\$ 140,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00	\$ -
Operating Expenses	\$ 6,372,606.00	\$ -	\$ 6,372,606.00	\$ -	\$ 242,053.00	\$ -	\$ 242,053.00	\$ -	\$ 6,614,659.00	\$ -
Scholarships/Schol Transf	\$ 1,008,000.00	\$ -	\$ 1,008,000.00	\$ -	\$ 413,000.00	\$ -	\$ 413,000.00	\$ -	\$ 1,421,000.00	\$ -
Athletic Insurance Reserve	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -
Required Transfers	\$ 16,300.00	\$ -	\$ 16,300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,300.00	\$ -
Capital Equipment/Projects	\$ 7,200,000.00	\$ -	\$ 7,200,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,200,000.00	\$ -
Transfer Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,678.00	\$ 526,678.00	\$ -	\$ 526,678.00	\$ -
Total Expenditures	\$23,194,010.00	\$ -	\$23,194,010.00	\$ -	\$ 1,736,183.00	\$ 526,678.00	\$ 2,262,861.00	\$ -	\$25,456,871.00	\$ -
Percent of Revenue Budget										144.61%

Net	\$ (8,380,315.00)	\$ 526,678.00	\$ (7,853,637.00)	\$ 526,678.00	\$ (526,678.00)	\$ -	\$ (7,853,637.00)	\$ -	\$ (7,853,637.00)	\$ -
								Net Result		\$ (7,853,637.00)

Auxiliary Fund

	Working Budget	Adjustments	Adjusted Working Budget
Revenues			
Book Rental Revenue	\$475,000		475,000
Other Bookstore Revenue	\$38,385		
Student Housing Revenue	1,764,000	0	1,764,000
Misc. Income	67,800		67,800
Total Revenue	2,345,185	0	2,345,185

Expenses

Salary & Benefits	340,076	0	340,076
Operating Expenses	1,959,750	0	1,959,750
Debt Service	0		0
Capital Equipment/Projects	1,353,000		1,353,000
Transfers	0		0
Total Expenditures	3,652,826	0	3,652,826

Net	(\$1,307,641)	\$0	(\$1,307,641)
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Iola Campus, Online Learning, and CEP (Concurrent Enrollment Partnerships)

Report to the Board of Trustees

Lyvier L Leffler PhD LMHC: President
June 2025

President's Report

- KCCLI – Kansas Community College Leadership Institute – 9-month leadership program. Allen will be sending Joshiah D’Albini and Karen Gillespie.
- On May 28th, all not already scheduled student visa appointments were halted. This will impact any international students who are going home and need a consulate appointment to return.
 - Stats for Allen (June 4, 2025): According to Nate Rodriguez, ACC’s International Admissions/Advisor
 - 136 prospective students are affected. These are students currently in the application process for Fall.
 - 7 returning students – These are students who were here last year and must renew their VISA’s.
- **Top Five Employers in Allen County and number of Employees (FT and PT):**
 - B & W Trailers – 520
 - Russel Stover – 335
 - Gates – 314
 - USD 257 – 225
 - Allen CC - 206
- **Meeting/Engagement Dates:**
 - May 5th – Iola Industries
 - May 6th – Lavendar Graduation
 - May 8th – ACE Awards
 - May 9th – Student Leadership Award Ceremony

- May 10th – Commencement
- Kansas Office of Veterans Services Mtg @ Thrive
- Hosted Kansas Judicial Branch Regional Judicial Conference – provided Welcome Address
- May 15th – Retirement Reception
- May 21st - Meet and Greet – Econ Development Candidate Melinda @ Thrive
- May 28th - Mediation meeting @ Overland Park, KS
- May 29th-30th – KACCT Meeting in Atchinson, KS
- May 31st – Board Retreat

Student Loan Repayment Outreach

Inceptia Client Services – We are contracting with this service. The cost is \$2 per student. Based on the number of students our cost would be approximately \$550 for about 275 delinquent borrowers. The Department of Education is requiring institutions to reach out to borrowers who became delinquent between January 1, 2020, and September 30, 2023, before June 30th. The Department of Education has emphasized the importance of this communication and will soon begin publishing nonrepayment data by institution on the Federal Aid Data Center.

The following message is also on our website to inform students about the regulation “*This is a reminder that students are obligated to repay any federal student loans that have not been repaid and are not in deferment or forbearance. Please go to studentaid.gov to review your information about repayment options. You may also log in to your studentaid.gov account to update your profile with current contact information and ensure that your loans are in good standing. If you have questions about your student loan, please contact your loan servicer.*”

The following email is also being sent to impacted students. *Doug Dunlap pulled the list of students.*

Dear _____,

We’re reaching out to share some important updates from the U.S. Department of Education about federal student loans. These changes could impact your repayment status, so please take a few minutes to read this message and take action if needed.

What You Need to Know:

- The Department of Education has resumed collections on defaulted federal student loans. This includes the **Treasury Offset Program** (which can affect tax refunds and other federal payments) and, starting later this summer, **Administrative Wage Garnishment**.
- If you have federal student loans that are **not in deferment, forbearance, or fully repaid**, you are responsible for repaying them—even if you haven't been contacted yet.
- Many borrowers had their loan status reset in 2024, meaning that **delinquency or default could begin again as early as this summer**.
- The Department has simplified **Income-Driven Repayment (IDR) plans** to make them easier to access and stay enrolled in.

What You Should Do Today:

1. **Log in to StudentAid.gov** using your FSA ID to:
 - Check your loan status.
 - Update your contact information.
 - Explore repayment options that fit your current financial situation.
2. **If you're behind on payments or unsure where your loans stand**, don't wait—visit [StudentAid.gov/repay](https://studentaid.gov/repay) to review available plans, including the updated IDR options.
3. **Stay in good standing** by taking action before June 30, 2025. Delaying could result in collections, loss of eligibility for future aid, and long-term credit issues.

We know loan repayment can feel overwhelming, but you're not alone. If you have questions or need help, please visit StudentAid.gov for federal support resources.

Thank you for taking the time to stay informed and proactive about your loans.

KACCT June Meeting Recap

1. Met in person in Atchison at the Highland CC Technical campus. All colleges were represented.
2. The University of Kansas presented and held a discussion. KU will transfer up to 75 credit hours into certain programs, with some restrictions, and is also now taking some technical education courses into their health science programs. (Presentation Attached)
3. A presentation was provided from the Kansas Department of Revenue Property Valuation Division about Property Tax in Kansas, trends, and property tax facts. (Presentation Attached)

4. Discussion was held related to a legislative proviso about cash balances on June 30, 2025.
5. A dinner and recognition was held recognizing a community college legislative champion.
6. The KACC legislative committee met to discuss a grassroots strategy to improve outreach and education which was then discussed with the entire group the next morning.
7. A report was given by President Seth Carter from Colby about the Presidents meeting and also President Amber Knoettgen from Cloud was announced the next President of the Presidents group as well as presented the CC budget request approved for FY 2027 which will be submitted.
8. A discussion was held amongst the group about new innovations being considered and college best practices around community engagement, communication between the board and president, was for colleges to work together for fiscal efficiencies/effectiveness, enrollment trends, budgets for next year, deferred maintenance, and future training needs.
9. The business meeting was held which included the approval of the 2026 Budget which was essentially flat from the current year, the approval of the FY 2026 dues which were also left flat from FY 2025, and the approval of contracts for advocacy, accounting, and marketing.
10. Upcoming Meetings-

NOTE DATE CHANGE- August 1st and 2nd, 2025 in Arkansas City at Cowley College.

December 5th and 6th, 2025 in Garden City at Garden City Community College

April 2026 Meeting will be held via zoom. Date TBD.

June 2026 in Iola at Allen Community College

August 2026 in Great Bend at Barton Community College

December 2026 in Chanute at Neosho Community College

Institutional Effectiveness and Research

Jacob Reichard, Director of Institutional Effectiveness and Research

Report to the Board of Trustees – June 10, 2025

- I was able to attend the Jenzabar Annual Meeting (JAM) in Nashville at the end of May along with several others from ACC. The training and information that was provided was extremely helpful for me as we are going through our implementation process. The sessions that I attended included training on reporting tools in J1, best practices during the implementation process, and tips on how to manage the database. I was also able to make some connections with other schools going through the same process, allowing us to have someone to ask questions about issues going forward.
- This last week has been spent on training for InfoMaker, one of the primary reporting tools that we will utilize in J1. During the training, we learned how to query the database to find data, how to format the reports showing the data, and how to provide these reports for different staff to run on their own computers.
- Other J1 training courses have included Advancement mapping, business office and general ledger, and training on configuring our portal for students and employees. With the annual conference happening at the end of May, we were lighter on training this month.
- I worked on multiple reports throughout the month for different things, including external data requests for the state, KACCT, and regular annual reports.

Upcoming Conferences, Events, and Reports

- June 24, 2025 – KBOR Annual Conference
- July – Academic Year (AY) report for KBOR opens and will be due at the end of August.

Board Report for Allen Advancement – June 2025

Endowment

The Endowment Association Board of Directors will meet June 17th for their annual meeting to elect new leadership. Levi Ashmore is the current President-Elect of the Board and will transition to the President role. We are still working on finding Board members for the Endowment Association's Board of Directors.

Advancement

We've had 10 individuals sign up for the Scarlet & Black Club for the 2025-2026 academic year. One member has already enrolled in classes that will assist them with their current career.

I attended the Jenzabar Annual Meeting to learn about promising practices in utilizing the Advancement Module. Historically, Allen hasn't utilized a definitive system. Jenzabar Advancement will allow for communication between the general program and JFA, allowing individuals to move to Advancement as alumni, and increasing our tracking ability for annual and lifetime donors.

June 3rd through the 5th, I attended the annual Kansas Advancement Professionals (KAP) conference. This conference is for the Advancement professionals at the public two-year institutions. Topics included state legislative landscape and the impact on community colleges, planned giving, scholarship award processes, donor engagement events, fundraising, artificial intelligence in fundraising, employee giving campaigns, community engagement, and data standards.

Athletic Board Report

Working on updating the website this summer and getting more information on there for our athletes and fans to enjoy. Had our first Hormigas game and went off really well, owner was excited about all of our facilities, broadcast, workers, and set-up. Had about 40 people there by the end of the game, think everyone there enjoyed the game. Have a committee set up to help promote the team. Been doing interviews for open positions we have on campus. Have been working with multiple design build groups to get numbers and designs on indoor facility. Should have academic numbers for the next week.

Men's Soccer 60

Women's Soccer 24

Volleyball 15

Women's Basketball 15

Men's Basketball 15

Cheer/Dance 20

Softball 23

Baseball 50

Track/Cross Country 45

Softball: Advanced to the District tournament at Johnson county and lost in the semifinal game to Neosho, so they ended up fourth. Bailee Campbell and Camrynn Yardley was named Second team All-conference and Ella Mccammon and Kaylee Spreer were named Honorable-Mention All-Conference.

Baseball: Jace Arnold, Logan Martin, and Saul Bolivar were named Honorable Mention All-Conference.

Track:

Women won the National title in the 4x100m relay and shattered the school record.

Kayveonna Jackson, Ranayla Moten, Ala'Jah Brooks, Adetutu Aladeloye with time of 44.58

Women's 100m Dash

2nd – RaNayla Moten – 11.68

3rd – Kayveonna Jackson – 11.72

4th – Adetutu Aladeloye – 11.73

Women's 200m Dash

4th – RaNayla Moten – 23.39

6th – Adetutu Aladeloye - 23.46

The Women's team finished an all-time high in programs history for Outdoor Championships finishing **8th overall** as a team.

The men started out great with another sub 40sec 4x100m relay finishing 6th overall with school record time of 39.87.

Men's 100m Dash

2nd – Darwin Jimenez – 10.38, ran school record 10.11 earlier that season

5th – Ajani Daley – 10.49, ran 10.22 earlier this season

Men's 200m Dash

6th – Darwin Jimenez – 20.95, tied school record of 20.82 earlier this season.

The men round out with 16th place team finished. 1st time since 2019 we finished in Top 20, the main factor was Assistant Coach Greg Franklin who oversaw their daily training.

International update for athletics

Softball- 0 internationals

Baseball

- 6 internationals
- 4 are returners and still in country
- All have been contacted
- 1 signed and has visa already
- 1 signed from Canada and finding out where he is at in process

Women's Soccer

- 8 internationals on LOI, all are returners
- 7 internationals committed and all but a couple have already got visa's
- All have been contacted
- None on LOIs that do not have Visa's
- Has 20 that either already have Visa's or from US

Men's Basketball

- 1 on LOI but already in country
- Have all been contacted
- No issues with enrollment

Women's Basketball

- 6 on LOI
- Have all been contacted
- 4 are returners
- 1 already has visa
- 1 is in process and thinks will be good

Volleyball

- 4 on LOI
- Have all been contacted
- All on LOI are returners
- Waiting on one to get visa and not signing until have visa

Track/Cross Country

- 4 on LOI
- All have been contacted
- All on LOI are returners or have Visa already and in country

Men's Soccer

- 9 on LOI
- All have been contacted
- All on LOI are returners
- Have to new that have gotten visa's
- Waiting to find out on 2-4 more
- Have 54 currently without any new internationals without visa's
- Have another 10ish they are recruiting in case some walk-ons don't get in

Allen Community College

Human Resources Board Report

Date: 6/10/2025

HR Projects:

- Implemented a new hiring process to include hiring committee confidential ratings for each candidate for initial resume/cover letter/application reviews, Zoom Interviews, and Onsite Interviews. Blind unidentifiable information is reviewed following each step in the process by the supervisor before selection of candidate for next steps and/or official offer is made.
- Currently in the interview process for Assistant Softball Coach and Online Learning Coordinator positions. ACC has several positions open and posted on our website, referrals for great candidates are appreciated!
- Created a relocation pay procedure to address consistent offering of relocation pay based on position level to include President, VP's, Directors, and Other.
- Worked with PSI Insurance to complete updates on all equipment, property, provide needed supporting documents and finalize applications to renew our insurances for the next academic school year.
- Currently working on updating all HR Policies for review prior to August 1, 2025.
- HR has been working closely with Finance on budgeting for all pay changes relating to the approved % increases, longevity pay, proposed grade minimum, and compression changes.
- HR is working on faculty contracts and staff work agreements for the new academic year, July 1, 2025.
- HR Completed data validation for JI conversion from CX
- Transition of HR hard copy employee files to Soft Docs is still ongoing in 2025.
- Attached find a Workforce Trends data document that outlines top priorities for 2025 from a Gallagher US Benefits Strategy and Benchmarking Survey that I participated in. Retaining Talent is a high priority under both HR and Operations. Sharing for your information.

DATA DRIVES DECISIONS™

Empowering Your People to Grow Your Business

Understanding workforce values and leveraging data to drive decisions allows employers to optimize their people strategy, engage employees and enhance their overall employee value proposition.

More than 4,000 organizations responded to the 2025 US Benefits Strategy & Benchmarking Survey, and the majority are prioritizing their people and business growth this year. The bottom line? When employees thrive, so does the organization.

TOP PRIORITIES FOR 2025

HR



OPERATIONAL



Wondering where to invest in your people strategy? Our workforce trends data can help. [Download now.](#)

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Iola Campus, Online Learning, and CEP (Concurrent Enrollment Partnerships)

Report to the Board of Trustees

Dr. Kara Wheeler: Vice President for Academic Affairs
June 2025

Academic Affairs

- Classes are finalized and summer courses have begun. Enrollment as of 6/4/2025 was as follows (compared to prior year):

Summer 2025	Headcount Hours		Summer 2024	Headcount Hours	
Community	0	0	Community	0	0
Concurrent	0	0	Concurrent	0	0
Iola	0	0	Iola	3	5
Online	571	2889	Online	511	2559
Online - HS	123	594	Online - HS	91	393
Totals (Undup Headcount)	694	3483	Totals (Undup Headcount)	604	2957

- Submitted letter to HLC explaining the Burlingame closure two years ago and requesting they delete the campus location from our Institutional report. Waiting to hear back from our liaison, Dr. Marr, regarding next steps.
- Finalizing KBOR paperwork for new Cybersecurity certificate with Lisa before submitting to KBOR for approval. We received 6 letters of support for the certificate from:
 - Blue Cross Blue Shield of Kansas (2 letters)
 - Mixta Re (Fredonia, KS)
 - WebKIDSS (Topeka, KS)
 - Shawnee County Tech Guild (Topeka, KS)
 - Enterprise KC (Leawood, KS)
- Working with Cabinet to finish Board Policy updates from KASB.
- Continuing to fill in the gap as the Interim VP of Student Affairs until Cami can begin in July.
- Working with ed2go to expand our non-credit course offerings. Kelly Baker will be responsible for this project if we move forward.

KBOR:

- Had our final Statewide General Education Council meeting on May 27th. They have asked us to gather feedback from our fellow colleagues across the state to see how this year went implementing the Statewide Gen Ed to report back in October.
- All projects required for the performance report have been completed. This is due July 1st.
- Jacob submitted data for high school concurrent costs as requested by VP Monhollon.
- Submitted program changes for Health Care Specialist and Machining and Manufacturing program changes. Waiting on staff review for approval.

General Education/Distance Education (Melanie Wallace)**Faculty and Classes:**

- Summer classes have begun. We have 53 different courses that we are offering this summer and our current head count and credit hours have exceeds summer 2024!
- Updates to the Fall 2025 schedule continue as needed to meet our enrollment needs. I am continuing to assign adjunct instructors where applicable and adjust our full-time faculty's schedules when necessary.

Online Learning:

- Jerald and I are working to review the course designs and offer feedback to our designers over the next month. The new course shells will be ready for Fall 2025.
- Online learning will be providing some training to instructors in June on some new processes and procedures that we are implementing. We did an initial training in April and hope to have even more instructors join our June training.
- Interviews for our open Online Learning Coordinator position are taking place and we will be making our hires in the coming weeks and training the new individuals.

CTE & Industry (Lisa Wicoff)**Fall and Summer Classes**

- Fall classes are filling in our CTE classes, but we expect most enrollment to be late in the summer.
- Summer classes are going well. Consistency in summer offerings for CTE will help to increase enrollment, as students/counselors can expect certain classes to be offered.

New Programs, Recruitment and Staffing:

- Rhett Taylor recruited at the Kansas State FFA Convention in late May.

Dean

- Kelly Baker, Randy Misenhelter and Lisa Wicoff met with with 891st National Guard Company Commander with Forward Support Company CPT Pan Phyr and First Sergeant Michael Brand June 2, 2025. The meeting included a visit with Col. Molly Gillock. It was amazing that we got to meet with the Colonel! We toured the Iola Armory Site to learn what capabilities their soldiers have in Iola, and then they toured Allen. They were very interested in Allen's meeting spaces, but more excited about the different ways that we may be able to partner with each other. Work on this partnership will continue, and we will keep the board updated.

CTE Programs and Faculty Information

- **Community Programming**-Kelly Baker, Lisa Wicoff, Leslie Weir, and Randy Misenhelter met to plan fall and spring community sessions in CTE areas that will be open to the public with programming planned for adults, college students, and youth to promote our programs and community engagement. Session descriptions should be finalized in late July.

Allied Health-Leslie Weir and Jennifer Delich

- Jennifer Delich has been testing multiple times per week for CNA, CMA, and HHA courses.
- Equipment for Allied Health long-term care lab and phlebotomy lab has been ordered. Randy Misenhelter is overseeing.
- Beth Toland and Kelly Baker are working on a FAST track

ECE-Beth Toland

- Our Tinkering at Allen Summer Camp had over 50 students. Thanks to Beth, Travis Robb, and other instructors for making this a great learning experience. Nick Black posted photos on Allen's social media.

Upcoming Events:

- Summer session begun – June 2nd
- June, 2025-Misenhelter to Central Community College in Nebraska to attend Automation instructor training (grant funded)
- June 2-5-Tinkering at Allen K-7th grade camp (Beth Toland)
- June 17-22-HOSA to International Leadership Conference in Nashville, TN
- June 24, 2025-Wicoff and Baker to attend KBOR's Kansas Regional Day of Learning at Washburn Tech
- July 8-10-Baker to Perkins training in Wichita, KS
- July 23-25-Baker to Summer KACTE Conference in Manhattan, KS

*4-DAY CLASS
SCHEDULE
RESULTS AND
DECISION*

Kara Wheeler

Allen Community College | June 10, 2025

Table of Contents

<i>Historical Context:</i>	2
<i>Fall and Spring Student Survey Results:</i>	5
<i>Faculty and Staff Results</i>	10
Summary of “Please provide what strengths you feel...”	10
Summary of “Please provide what weaknesses you feel...”	12
Safety Results:	14
Thrive Survey Results:	14
4-day class schedules across the State:	15
<i>President’s Cabinet Final Decision</i>	15

Results/Decision around 4-day Class Schedule

Historical Context:

Here is a brief review of the steps that were taken to implement the 4-day class schedule, along with all the stakeholders that were involved. Minutes from meetings were used to put together this timeline.

August 7, 2023	Division Chairs at the Division Chair Retreat shared that faculty were interested in moving towards a 4-day class schedule to Academic Administration. It was decided that a survey would be sent out to all students to see if there would be interest in moving in this direction.
September 18th- October 1st 2023	A survey was sent out to all students (including High School students) to give their preference on days they wanted classes, barriers to transportation, hyflex options, future at Allen, career pathways interested in, work schedule impact on days/times of classes, activities/club involvement at Allen, and enrollment issues. 355 students responded to the survey. 147 of the 355 were taking classes on-ground and answered the class schedule question on when they preferred to take classes.
October 10, 2023	Kara shared the results of the class times survey with President's Council, with plans to take the survey results to the Student Senate for input and then take the input to faculty. Cynthia volunteered to present to Student Senate. Kara notified the board of the survey in her October monthly update.
October 11, 2023	Cynthia shared results/recommendations with Student Senate. They agreed with the survey about on-ground class times. They thought not having classes on Friday was a great idea. One of the students came from a HS that had a 4-day week. The student senate suggested moving forward with the four-day schedule.
October 19, 2023	Kara shared results/recommendations with Academic Affairs Council, along with Student Senate's suggestions for the new schedule. Input was provided from members of Academic Affairs Council.
October 24, 2023	The results of that survey were provided to President's Council on 10/24/23 with the following recommendations:

	<ul style="list-style-type: none"> • Move to a Monday through Thursday class schedule: <ul style="list-style-type: none"> ○ 8:00-9:20 ○ 9:30-10:50 ○ 11:00-12:20 ○ 12:20-1:00—Lunch Break ○ 1:00-2:20 • This would allow commuters and on-campus students more flexibility for work/life balance. • Try more hy-flex class offerings. <ul style="list-style-type: none"> ○ This would allow students more exposure to flexible options that work around their work/life schedule. • Explore converting to competency-based online courses. <ul style="list-style-type: none"> ○ In-demand learning, most flexible option for students, this is the trend in higher education. Allen is no longer the top provider of online education. We need to innovate.
October 25, 2023	Kara shared results/recommendations with all of academic affairs (faculty and staff), along with Student Senate’s agreement with new schedule recommendation and the proposed recommendation that went to President’s Council.
October 30, 2023	<p>Another survey was sent out to faculty/instructional staff, current students, and current high school students to vote on which course schedule they wanted. They had 2 options:</p> <ul style="list-style-type: none"> • Option 1: Monday-Thursday <ul style="list-style-type: none"> ○ 8:00-9:20 ○ 9:30-10:50 ○ 11:00-12:20 ○ 12:20-1:00: Lunch Break ○ 1:00-2:20 ○ Evening Courses as needed • Option 2: Monday-Friday <ul style="list-style-type: none"> ○ MWF <ul style="list-style-type: none"> ▪ 8:00-8:50 ▪ 9:00-9:50 ▪ 10:00-10:50 ▪ 11:00-11:50 ▪ 12:00-12:50 ▪ 1:00-1:50 ▪ Evening classes as needed ○ T/THUR <ul style="list-style-type: none"> ▪ 8:00-9:20

	<ul style="list-style-type: none"> ▪ 9:30-10:50 ▪ 11:00-12:20 ▪ 12:30-1:50 ▪ Evening courses as needed <p>Results were as follows:</p> <ul style="list-style-type: none"> • Current High School Students (27 responses) <ul style="list-style-type: none"> ○ Option 1: 70.4% ○ Option 2: 29.6% • Current Students (112 responses) <ul style="list-style-type: none"> ○ Option 1: 69.6% ○ Option 2: 30.4% • Faculty/Instructional Staff (24 responses) <ul style="list-style-type: none"> ○ Option 1: 87.5% ○ Option 2: 12.5%
November 13, 2023	<p>Kara and Melanie shared results/recommendations with Athletic Council about new schedule.</p> <ul style="list-style-type: none"> • Athletics shared concerned about the 1-2:20pm class schedule for team practices when daylight is less in the fall and requested to have a longer dinnertime. Kara and Melanie would address this with Cindy. Class offering options needed to be considered, such as evening Zoom, Hyflex, and/or building extra classes per instructor per semester.
November 14, 2023	<p>Kara shared final survey results with President’s Council from final survey. President’s Council approved moving to the 4-day class schedule for the upcoming 24-25 Academic school year.</p>
November 16, 2023	<p>Kara shared feedback from Athletic Council with Academic Affairs Council.</p>
December 12, 2023	<p>Kara, Melanie, and Lisa presented the 4-day class schedule results to the Board of Trustees.</p>
January 8-February 23 rd 2024	<p>Faculty developed proposed fall schedule following new 4-day format. Deans reviewed proposed schedules and approved/revised as needed.</p>
August 19, 2024	<p>Fall 4-day class schedule begins.</p>

Fall and Spring Student Survey Results:

Question:

How do you feel about the 4-day class schedule?

1: Strongly Dislike – 5: Strongly Like

Fall Average Rating: 4.65

Spring Average Rating: 4.81

Spring student comments on the question “In your opinion, what could make the class schedule better?” (They were not required to give a response)

1	Having a longer day to have more classes.
2	N/a
3	It's good
4	It is good as it is right now.
5	Since we have the 4 day week, Fridays are a good way to get caught up and get things done before the next week. That way students aren't over filled with classwork.
6	No opinion
7	nothing
8	Having hard classes in the morning so you can get them done
9	N/A
10	For me personally I would have liked having more available class after 12pm.
11	I don't know
12	Unsure
13	N/a
14	nothing everything's good
15	I like it
16	Nothing, I enjoy how it is
17	give the opportunity to recover grades

18	nothing
19	n/a
20	Nothing, I love it as is
21	Not having a 5 hour class run for 2 class periods in the same day.
22	Nothing, i really like my class schedule.
23	Nothing it's so good!
24	Having teachers not wait till the last minute to put grades in.
25	Nothing
26	I think it is good
27	n/a
28	It'd be super cool if everything didn't start right at 8 but I understand why that is so I don't really care
29	Make it 3 days
30	Nothing think it's perfect the way it is.
31	More classes available from 9:30-12:20
32	not making us have 12 seated hours and keeping it at 9
33	I think the schedule we have now is good.
34	It's good now
35	Having more classes in the morning
36	nothing
37	I like it the way it is
38	Nothing
39	Not forcing 4 in person classes
40	Shorter classes

41	More in person options or more teacher options for online courses.
42	N/A
43	Making sure more classes are able to fit in the same schedule.
44	I don't have any complaints or changes
45	Fine as is.
46	Keeping the 4 day schedule
47	More online classes, with sports, some of the classes I need overlap with each other so I have to take them at inconvenient times, such as 1pm, which makes it hard to be at practice.
48	Keeping 4 days would help me a lot as a student athlete. Having that day off to catch up on work has helped me a lot.
49	4 day classes
50	Nothing really. I like being able to go home for the weekend.
51	Nothing I this is good the way it is
52	Shorter classes
53	Honestly I have no idea
54	NA
55	Nothing!
56	Making all classes start at 9am
57	Maybe a little less 8:00 am classes if that's at all, I mean have the 8:00 am courses start later in the day
58	having goop study seasons on subjects that many students have tubal with

Spring Answers to the question “Is there anything else you would like to share?” (They were not required to give a response.)

1	N/a
2	If coaches have girls/boys taking classes with labs later in the day, that they should accommodate for those students and hold practices at a later time because school should be a priority before practice.
3	Public speaking as an online course is hard for people who don't have 5 or more people to listen to speeches. should just be an in person class
4	using a physical textbook or an online text book depends on what class it's for
5	No
6	N/A
7	The 4-day schedule is so nice especially as an athlete, and I can imagine how extra nice it is for students who just go to school! I also enjoyed the longer class periods, especially as an Art Major. It gave me more class time to work on assignments and projects so I didn't have to find/make as much extra time outside of class.
8	This is my first semester and I really like the way how classes are structured and it's good the amount of time we have to do assignment's and study for the exam's.
9	No
10	no
11	Nothing
12	No.
13	No.
14	No
15	I really like the 4 day week as an athlete bc if I miss for games it allows me to make up work and get with my instructors on those days, please keep it!!
16	No
17	Don't change the 4 day schedule
18	invest in more roasted potatoes for cafe next year. less seared hours. troy harris to be coach for allen baseball

19	No
20	No
21	No
22	4 day week classes are really nice for athletes
23	No
24	Thanks for all you do, keeping our campus up and running!
25	I really don't want the 4-day schedule to go away, it makes it so I'm able to work at the college and gives much more breathing room for homework and personal life.
26	I just really like the 4 day schedule
27	No
28	PLEASE KEEP THE 4 DAY SCHEDULE!! IT IS WHY I CHOSE TO COME HERE!!
29	The 4 day week is the best possible thing for student athletes and with Allen being 70% students athletes or apart of an organization I believe Allen should keep it to help out our athletes! It helps us catch up on work, and when we have games on Fridays we don't miss another day of class!
30	The four day class week helps most athlete keep there grades but my giving them an extra day to get work done. Also have the four day school weeks makes it to were all classes are the same time and if there would be less athleate being absent
31	I want time to work on assignments in class
32	not really
33	NA
34	Removing the Psychology Professor, Huda Zeitoni or providing a few other in person teachers for Psych.
35	no

Faculty and Staff Results

Faculty and Staff were also asked for the strengths and weaknesses of the 4-day class schedule from their point of view. Jacob Reichard put together the summary below using AI:

Summary of “Please provide what strengths you feel..”

The feedback on the 4-day class schedule overwhelmingly reflects **positive experiences** from **faculty, staff, and students**, with a few caveats and suggestions for improvement. Below is a synthesis of the main points:

Commonly Noted Benefits

For Students:

- **Improved Academic-Life Balance:** Extra day off (usually Friday) helps with rest, reduced stress, and better mental health.
- **More Study Time:** Students can catch up on assignments, meet with instructors, or study uninterrupted.
- **Work Flexibility:** Many use Fridays to work part-time jobs, which helps financially.
- **Easier Scheduling for Activities:** Student-athletes, performers, and others have fewer academic conflicts for practices, travel, and events.
- **Increased Campus Engagement:** Attendance at extracurricular events has improved, especially non-athletic ones.
- **Better Academic Focus:** Students seem more engaged, prepared, and productive in class.

For Faculty/Staff:

- **Time for Grading and Prep:** Fridays are widely used for catching up on grading, lesson planning, and administrative tasks.
- **Improved Work-Life Balance:** Allows for personal appointments, reduced burnout, and time to decompress.

- **Office Time for Student Support:** Faculty are available on Fridays for students needing help.
 - **Recruitment and Marketing:** The 4-day schedule is seen as a competitive advantage in attracting students and employees.
 - **Better Department Coordination:** Especially helpful in the Fine Arts, Theatre, and custodial staff workflows.
-

Concerns and Cautions

- **Student Use of Free Time:** Some concern that students may treat Fridays as purely recreational and not use the time productively.
 - **Availability of Support Services:** Some believe staff and faculty should remain accessible on Fridays to support students.
 - **Workload Compression:** A few faculty members feel that condensing classes and responsibilities into four days is overwhelming or inefficient.
-

Suggestions for Improvement

- **Coordination of Hybrid and Off-Season Courses:** Improve scheduling for better workload balance.
 - **Ensure Availability:** Keep key student services open and faculty available for meetings or support on Fridays.
-

Overall Sentiment:

The **majority view** is that the 4-day class schedule is **beneficial**, promoting better academic performance, personal well-being, and institutional appeal. Most stakeholders appreciate the flexibility and opportunities it provides, although structured support and clear expectations are essential to maximize its effectiveness.

Summary of “Please provide what weaknesses you feel...”

The feedback presents a **mixed and nuanced view** of the 4-day class schedule, highlighting both **significant challenges and benefits** from the perspectives of faculty, staff, and students. Here's a structured summary:

Concerns and Weaknesses

Student Impact

- **Student-Athlete Strain:** Some noted **increased burnout** among student-athletes due to packed schedules and inflexible practice times, leaving little room for rest, meals, or academic support.
- **Long Class Periods:** Extended sessions lead to **reduced attention spans**, difficulty staying engaged, and missed material if a student is absent.
- **Academic Rigor & Missed Classes:** Compressed schedules make it harder to keep up, especially for students in challenging or hybrid classes.
- **Lack of Structure on Fridays:** Students sometimes misuse the day off, leading to decreased productivity, increased partying, and disciplinary issues on campus.

Faculty & Staff Impact

- **Workload Compression:** Some faculty find it difficult to manage prep and grading in a tighter teaching window.
- **Unequal Workload Distribution:** Discrepancies in work-from-home policies and Friday responsibilities lead to perceived inequities.
- **Fatigue:** Teaching multiple extended classes back-to-back can be difficult on some faculty.

Institutional & Cultural Concerns

- **Cultural Shifts Needed:** Concerns that without concurrent changes (e.g., athletic practice scheduling, expanded class hours), the 4-day model may drive students to online-only classes, lowering in-person enrollment.

✔ Positive Feedback and Benefits

For Faculty and Staff

1. **Dedicated Planning Time:** Fridays offer valuable uninterrupted time for grading, planning, and collaboration.
2. **Work-Life Balance:** Some employees report reduced stress and increased job satisfaction.
3. **No Widespread Negative Impact:** Many stated they were unaware of any major issues or complaints from students or faculty.

For Students

- **Free Fridays:** While not always well-used, some students appreciate the flexibility to rest, work, or travel.
- **Adjustment Success:** Several commenters felt students eventually adapted to longer classes and benefited from the lighter weekly schedule.

⚖ Overall Sentiment

The **4-day class schedule** has notable benefits in terms of **efficiency and flexibility**, but also concerns regarding **student-athlete welfare, compressed academic time**, and **institutional readiness**. Many suggest that the schedule can succeed if paired with **structural changes** (e.g., practice policies, hybrid course alignment)

President's Cabinet Recommendations and Approval

On May 6, 2025, the student results were shared with Cabinet. On May 20, 2025, President's Cabinet reviewed the results from faculty and staff.

Safety Results:

Data was gathered from other sources to regarding whether student incidents had increased as was perceived from some faculty and staff. The data below was shared with the board at their last regular meeting with the proposal to hire campus security:

2022-2023 Incidents Reported		2023-2024 Incidents Reported		2024-2025 Incidents Reported	
Alcohol	18	Alcohol	6	Alcohol	12
Drug	10	Drug	6	Drug	2
Fighting	0	Fighting	1	Fighting	1
Noise	2	Noise	1	Fire Alarm	1
Party	0	Party	1	Party	2
Roommate Conflict	0	Roommate Conflict	2	Tobacco	2
Sexual Assault	0	Sexual Assault	1	Vandalism	4
Theft	5	Tobacco	1	Vehicle	1
Tobacco	0	Vandalism	1		
Vandalism	2	Vehicle	0		
Vehicle	0	Weapon	1		
Weapon	1				
Total	38	Total	21	Total	25

The data does not suggest that students having Fridays off is leading to more incidents on campus than previous years.

Thrive Survey Results:

Marcia Davis, Director of Community Engagement, shared the following results with the board at their May meeting regarding their community conversation with Allen students:

Out of the 29 students that attended the conversation 27 raised their hand that they liked the 4 day class schedule and 2 were Ok with the schedule but would be OK with a regular 5 day class schedule too.

4-day class schedules across the State:

Beginning in the fall of 2024, 77 schools in approximately 29 districts across the state implemented a 4-day week, up from 60 in 2023 (Kansas Reflector, 2024)

The following community colleges have moved to a 4-day class schedule on their main campus:

1. Barton Community College
2. Butler Community College
3. Coffeyville Community College
4. Colby Community College
5. Fort Scott Community College
6. Garden City Community College
7. Labette Community College

President's Cabinet Final Decision

On May 20, 2025, President's Cabinet made the decision to continue with the 4-day class schedule with the following actions:

- 1) Students will continue to be surveyed once a year in April for the next two academic years to ensure sentiment has not shifted.
- 2) An athletic practice procedure will be put into place to bring transparency and awareness of expectations for all employees regarding classes and practice.
 - a) This is complete as of 6/3/2025.
- 3) Continued research into the possibility of 7-8 week classes where students only take 2-3 classes at a time instead of 4-5 to address burnout and stress.
- 4) Continued research into competency-based courses that allow students to work at their own pace.

Current job duties related to Residence Hall Directors at Allen in job description, connected to Safety/Security:

a. Student Conduct

- Communicate guidelines of conduct, which protect the individual student’s rights.
- Know Allen rules and regulations and why they are educationally advantageous to students.
- Explain and interpret college rules and regulations to students, and enforce all policies in a fair and objective manner.
- Set an example by adhering to federal, State, and Local Laws and the rules and regulations of the College.
- Document all violations.

b. Administration

- Direct the overall management and operation of the residence hall.
- Perform and schedule weekend duty.
- Establish office hours for availability to residents and staff.
- Submit administrative reports and forms.
- Supervise hall opening and closing procedures.

Institution	Director/Coordinator?	Number of Security Officers including Director
Barton Community College	Yes	8
Butler Community College	Yes	5
Cloud County Community College	No	“few part-time”
Colby Community College	Yes	1
Cowley College	Yes	7
Dodge City Community College	Yes	6 full-time, 2 part-time
Fort Scott Community College	No	1, Hall directors provide additional support
Garden City Community College	Yes	3 full-time, 7 part-time (includes one clerk)
Highland Community College	No	1
Hutchinson Community College	Yes	2, plus several on-call based on needs

Johnson County Community College	Yes	30+ including dispatchers
Kansas City Kansas Community College	No	9 full-time, 2 part-time
Neosho County Community College	No	2 part-time
Pratt Community College	No	2 full-time, 1 part-time
Seward County Community College	Yes, is Director of Residence Life	4 full-time, 1 part-time

Position: Security Officer

Reporting Relationship: Vice President for Finance and Operation

Function/Category of Position: {insert appropriate category here}

Terms of Employment: 10 months (August 1 to May 31, annually) 5 pm to 3 am, Wednesday night through Monday morning; or flexed based on campus needs

Salary: \$19.00 per hour, 40 hours per week

Duties:

- Conduct routine foot and vehicle patrols of the campus to ensure safety and security
- Respond promptly to alarms, disturbances, and emergencies; including the administration of first aid and using CPR/AED
- Enforce College rules and regulations and maintain a visible presence to deter crime
- Assist students, faculty, staff and public with inquiries and concerns
- Provide escort services for visitors, students, and employees as necessary
- Collaborate with local law enforcement and campus personnel to maintain a safe and secure environment
- Secure appropriate buildings/rooms and facilities as directed
- Assist with administrative duties such as report writing, conducting safety and security trainings
- Participate in training and development opportunities to enhance skills and knowledge
- Serve as Campus Security Authority as outlined by the Clery Act
- Serve on the Campus Safety and Security Committee
- Perform other services and duties as assigned

Qualifications:

- High school diploma or GED
- Valid driver's license with a clean driving record, and CPR/First Aid certification or ability to obtain
- Minimum of 2 years prior law enforcement, military, or security experience
- Strong communication skills, both written and verbal
- Ability to work independently and as part of team
- Problem-solving skills, including the ability to make quick decisions, think critically, and follow procedures
- Ability to handle stress effectively
- Excellent customer service skills

Working Conditions:

- Wear complete uniforms per Allen standard while on duty;
- Ability to sit at security desk, stand, walk patrols and occasionally run if the situation demands.
- Ability to patrol buildings, parking lots and grounds, sometimes during inclement weather conditions;
- Ability to use hand-held communication devices such as walkie-talkies and cell phones;

- Some travel to alternate work locations may be required

Board Brief: Grant Administrator & Government Relations Officer

Purpose: To seek Board approval to establish a new dual-role position that combines grant writing/administration with government relations. This role is essential for expanding institutional funding opportunities and maintaining strong engagement with evolving public policy in Kansas.

- This position was recommended during the May 31st Board Retreat by our ACCT facilitator, Dr. Rick Amanarts, who emphasized the need for a dedicated grant writer.
- The dual-role structure combines grant development with government relations to maximize efficiency and impact.
- Kansas legislative changes are accelerating, directly impacting our budget and financial aid regulations. A dedicated liaison is essential.
- While reporting to the VP for Finance and Operations, the position will collaborate extensively across departments.
- Should responsibilities grow in either area, the roles may be split into two distinct positions in the future.
- Measurable goals include submitting at least 4 grants annually with a 50% success rate and building new legislative and funding relationships.
- The position will strengthen Allen's visibility, compliance, and responsiveness to both funding and regulatory opportunities.



CITY OF IOLA
COUNCIL MEETING
Agenda Item Request

Please complete form and submit to corey.schinstock@cityofiola.com or City Hall – Administrator's office. All requests are subject to staff review and scheduling. Executive session requests are subject to additional staff inquiry.

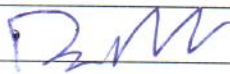
Name: Doug Desmarteau
Representing: Allen Community College/Pecos Baseball league
Address: 1801 N. Cottonwood
Phone: 785-341-4197
Email: desmarteau@allenc.edu
Requested Council Meeting Date: June 8th

Description:

Would like to do a fireworks show after the Hormigas baseball game on July 1st.
Would have guys shooting off that have done shows at elks lake and other places in the past.
Would only use fireworks that can be bought at fireworks stands.
Will last around 20 mins or so after the game at the college.

Desired Action:

Get approval to have the show.

Signature:  Date of Submission: 6/3/25

OFFICE USE ONLY	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Executive
Reviewed by:	_____		
Council Meeting Date:	_____		
Other Comments:	_____ _____ _____		