



**Southern Oklahoma Technology Center
Regular Meeting
Bob Thomason Board Room, 2610 Sam Noble Parkway, Ardmore, Oklahoma
73401
Thursday, September 10, 2026 at 11:30 AM**

AGENDA

I. Meeting Called to Order/ Welcome

- A. Call to order and record members present and absent
- B. Invocation

II. Guests/Recognitions

- A. Guests:
 - 1. Martha Haas wGraybill/Haas (2025-2026 Oil & Gas Report)
- B. Recognitions:
 - 1. Employee of the Month - August 2026
 - 2. Roadrunner Recharge Pantry

III. Proposed Consent Agenda All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Financial Reports and Recommendations
 - 1. Encumbrance Orders **2026-2027**
 - a. General Fund - \$365,140.55
 - b. Building Fund - \$92,741.41

- c. G & E Funds - \$16,704.27
 - d. Grant Fund - \$26,252.24
- 2. Budget Amendment(s) #3
- 3. Activity Fund/PELL Grant Reports
- 4. Activity Fund Transfers
- B. Previous Meeting Minutes: **August 13, 2026 — Regular Board Meeting**
- C. Request(s) for Out-of-State:
 - 1. Sharla McMillin
NCHSE - National Health Science Conference
Birmingham, AL
October 19 - 22, 2026
Estimated Cost: \$2,570.00
 - 2. Alisha Mason
NCHSE - National Health Science Conference
Birmingham, AL
October 19 - 22, 2026
Estimated Cost: \$2,800.00
 - 3. Taylor Runyan
Taryn Wagner
NCHSE - National Health Science Conference
Birmingham, AL
October 19 - 22, 2026
Estimated Cost: \$2,650.00 (each)
 - 4. Jeff Morris
National Policy Seminar
Arlington, VA
March 6 - 10, 2027
Estimated Cost: \$3,529.43
 - 5. Shannon Lewis
Cooking Classes
Houston, TX
October 9 - 11, 2026
Estimated Cost: \$683.00

D. Travel Claim Reimbursement(s):

1.
 1. Mike Martin, Superintendent
 2. Bill Coleman, Board Member
 3. Jack Jones, Board Member
 4. Brian McDaniel, Board Member
 5. Georganne Westfall, Board Member
- 2.

E. Date/Time/Place for Next Board of Education Meeting(s)-**Regular Meeting on October 8, 2026, @ 11:30 a.m. at the SouthernTech Main Campus, Bob Thomason Board Room**

IV. **Proposed Board Action Items:**

- A. Discussion and possible board action to approve the Treasurer's Report
- B. Discussion and possible board action to approve the 2026-2027 Marketing Plan
- C. Discussion and possible board action to approve the purchase of Mechanical Drives 1 Learning System for the Industrial Mechanics Program in the amount of \$47,850.00

V. **Proposed Executive Session**

Proposed Executive Session for the purpose of discussing the employment of the positions listed below, including discussions of information, the disclosure of which would violate confidentiality requirements of State and/or Federal Law, as authorized by Title 25, Oklahoma Statutes Section 307 (B)(1) and (B)(7).

- A. Employment, as follows:
 1. Six Substitute/Adjunct Instructors, effective September 10, 2026
- B. Vote to convene or not convene into Executive Session
- C. Acknowledgment of Board's Return to Open Session
- D. Statement of minutes of executive session

VI. **Proposed Personnel Action Items**

- A. Discussion and possible board action to approve the following employment:

- 1. Six Substitute/Adjunct Instructors, effective September 10, 2026

VII. **Proposed Non-Action Items:**

- A. Administrative Report — Estimate of Needs
- B. Superintendent's Report
- C. Board Member Reports

VIII. **New Business**

IX. **Adjourn**

Posted on September 9, 2026 @ 10:15 a.m.
by Karen Nail



*Where Education **Empowers.***

Recognitions

September 10, 2026

Employee of the Month - August

Donald Fagan

Custodian

Donald strives to always do his best! He looks to always keep our building clean and inviting. We are all a team, and he jumps right in and helps in any way he can. He's always asking if there is anything we need or anything more he can do. He is hard working and always busy. His service to each of us had been top notch. He is a true leader and asset to our organization.

During our recent project to streamline supplies and organize the new skills lab and storage closets, Donald went above and beyond his duties by stepping in to help us haul and transport heavy volumes of outdated materials to the appropriate disposal containers. Maintaining an upbeat and professional demeanor throughout the heavy lifting, he saved our team immense time and effort, ensuring our new instructional space was clean, decluttered, and ready for students.



Roadrunner Recharge Pantry



Roadrunner Recharge

The mission of Roadrunner Recharge is to provide discreet access to food, hygiene products, and other basic necessities for students experiencing need, helping ensure that a lack of essential resources does not become a barrier to their education and success.

Roadrunner Recharge is now set up and ready to serve students, with several community and campus partnerships helping build and sustain the pantry:

- **United Way of South-Central Oklahoma** has committed **\$1,000 in start-up funding** and connected SouthernTech with **Heroes with Hope** to provide hygiene products. A meeting is scheduled for September 11 to discuss the partnership and next steps.
- **Dot Foods** will provide **monthly donations of refrigerated and shelf-stable food items**.
- **Remember the Tooth Fairy** has committed to donating **100 Smile Bags** containing dental hygiene supplies; delivery is currently pending.
- **HOSA** is conducting a **hygiene item drive** to help stock Roadrunner Recharge with additional student essentials.

A special thank you for helping bring the Roadrunner Recharge Pantry to life! Your time, hard work, and heart for our students helped turn an idea into a meaningful resource for our campus.



These partnerships will help establish Roadrunner Recharge as an ongoing resource for SouthernTech students who need additional support.



THANK YOU!

