



Where Education **Empowers.**

**Southern Oklahoma Technology Center
Regular Meeting
Bob Thomason Board Room, 2610 Sam Noble Parkway, Ardmore, Oklahoma
73401
Thursday, November 13, 2025 at 11:30 AM**

AGENDA

{{Name: Agenda Item Name}}

I. Meeting Called to Order/ Welcome

- A. Call to order and record members present and absent
- B. Invocation

II. Introduction of Guests

- A. Briefings/Recognition
- B. Public Participation

III. Proposed Non-Action Items:

- A. Superintendent's Report
- B. Board Member Reports

IV. Proposed Consent Agenda All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Financial Reports and Recommendations
 - 1. Treasurer(s) Reports & Recommendations
 - 2. Encumbrance Orders **2025-2026**

- a. General Fund - \$237,879.25
 - b. General Fund Salaries - \$22,571.95
 - c. Building Fund Salaries - \$49,190.21
 - d. Building Fund - \$205,034.15
 - e. G & E Funds - \$19,629.55
 - f. Grant Fund - \$3,497.20
3. Budget Amendment(s): #5
 4. Activity Fund/PELL Grant Reports
 5. Activity Fund Transfers
- B. Previous Meeting Minutes: **October 9, 2025 - Regular Board Meeting**
- C. Request(s) for Out-of-State:
1. Thomas Hefley
Certification Training for Festo Introduction of Mechanics Curriculum
Tucson, AZ
January 6 - 9, 2026
Estimated Cost: \$2,065.00
 2. Amanda Shatwell
ACEN Accreditation Workshop
Austin, TX
January 15 - 16, 2026
Estimated Cost: \$655.00
 3. Shelly Lewis
ACTE National Policy Seminar
Arlington, VA
March 22 - 25, 2026
Estimated Cost: \$2,645.00
(\$1,000.00 stipend from OkACTE CCD Division)
 4. Karen Nail
ACTE National Policy Seminar
Arlington, VA
March 22 - 25, 2026
Estimated Cost: \$2,645.00

(\$1,500.00 stipend from OkACTE Support Staff Division)

5. Eric Ward
Select Oklahoma - Greenville Showcase
Greenville, SC
January 29 - 30, 2026
Estimated Cost: \$1,500.00

- D. Date/Time/Place for Next Board of Education Meeting(s)-**Regular Meeting on December 4, 2025, @11:30 a.m. at the SouthernTech Main Campus, Bob Thomason Board Room**

V. **Proposed Board Action Items:**

- A. Discussion and possible board action to approve the purchase of a utility truck for the HEO Program using Competitive Grant funds, in an amount not to exceed \$50,000.00
- B. Discussion and possible board action to approve a one (1)-Time Retention Incentive Stipend for all Full-Time and Part-Time Staff employed directly by SouthernTech on December 1, 2025, who are scheduled to complete their current employment contract for the 2025-2026 school year.
- C. Discussion and possible action to authorize the Superintendent to solicit competitive bids for the FY2026 Capital Project Plan, which includes construction of a CDL Driver Training Skills Pad, Heavy Equipment Training Yard, retention pond, and a highway turn lane, in accordance with the Oklahoma Public Competitive Bidding Act of 1974 (Title 61 O.S. §§101 et seq.) and Title 70 O.S. §5-117(A)(11)
- D. Consideration and possible board action to retain legal services from Rosenstein, Fist & Ringold (RFR) for FY2025-2026.

VI. **Proposed Executive Session**

Proposed Executive Session to discuss confidential communications with legal counsel for the school district concerning pending investigations/claims/actions in which disclosure of any additional information could seriously impair the ability of the school district to process the claim or conduct a pending investigation/litigation/proceeding in the public interest. - Title 25, O.S. §§ 307 (B)(4), and to discuss the resignation and employment of the positions listed below in Items VI.C and VI.D., including discussions of information - Title 25, O.S. § 307 (B)(1).

- A. Vote to convene or not convene into Executive Session

- B. Discuss confidential communications with legal counsel for the school district concerning pending investigations/claims/actions in which disclosure of any additional information could seriously impair the ability of the school district to process the claim or conduct a pending investigation/litigation/proceeding in the public interest
- C. Resignation:
 - 1. Elijah Pumphrey, Custodian, effective October 21, 2025
- D. Employment, as follows:
 - 1. Custodian, effective November 13, 2025
 - 2. Work-Based Learning Director, effective December 1, 2025
 - 3. PT Dental Hygiene Clinical Instructor, effective November 13, 2025
 - 4. Substitute Instructor, retroactive to October 9, 2025
 - 5. Substitute Instructor, effective November 13, 2025
 - 6. Adjunct Instructor (three positions), effective November 13, 2025
- E. Acknowledgment of Board's Return to Open Session
- F. Statement of minutes of executive session

VII. Proposed Personnel Action Items

- A. Discussion and possible board action to approve the resignation of:
 - 1. Elijah Pumphrey, Custodian, effective October 21, 2025
- B. Discussion and possible board action to approve the following employment:
 - 1. Custodian, effective November 13, 2025
 - 2. Work-Based Learning Director, effective December 1, 2025
 - 3. PT Dental Hygiene Clinical Instructor, effective November 13, 2025
 - 4. Substitute Instructor, retroactive to October 9, 2025

5. Substitute Instructor, effective November 13, 2025

6. Adjunct Instructor (three positions), effective November 13, 2025

VIII. **New Business**

IX. **Adjourn**

Posted @ 10:30 a.m. on November 12, 2025
by Karen Nail



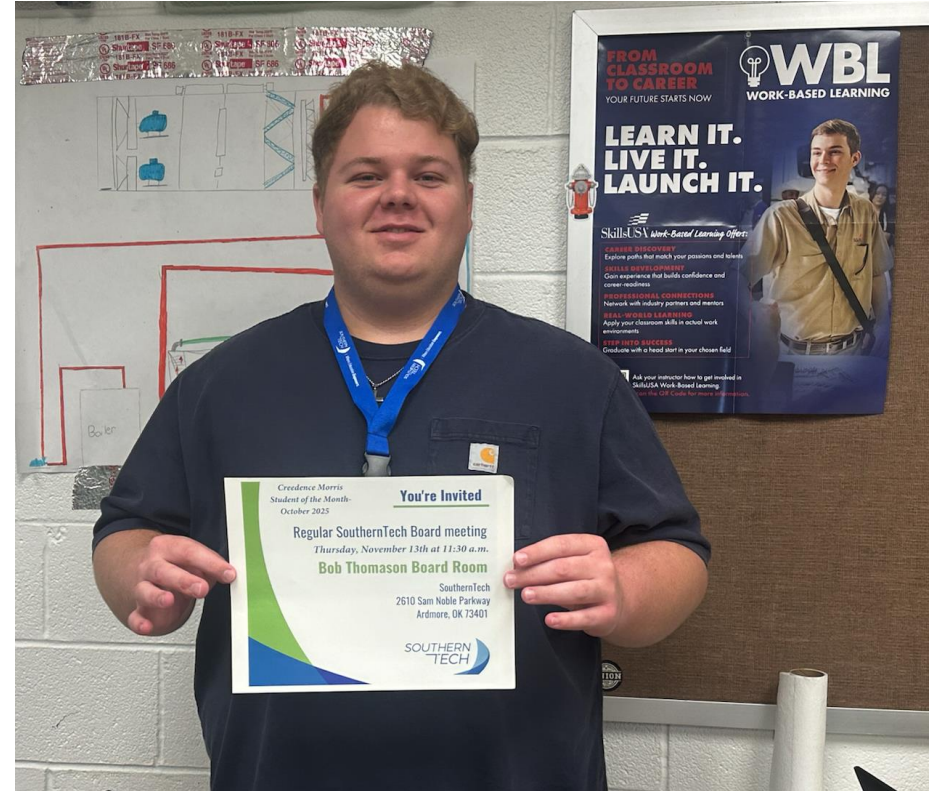
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Recognitions

November 13, 2025

Student of the Month – October 2025

- Creedence Morris
- HVAC Install
- Professionalism Traits:
 - Being Productive
 - Developing a Professional Image
 - Taking Initiative
 - Maintaining Effective Work Habits
 - Managing Time Efficiently
 - Demonstrating Integrity
 - Providing Excellence
 - Being a Problem Solver
 - Communicate Effectively
 - Developing Self-Awareness
 - Building Relationships
- "Creedence constantly goes beyond what is asked out of him. He wants to learn and likes helping others. Even though he does not believe it yet, he is a leader and will help change how people view sheet-metal."



Employee(s) of the Month – October 2025

- Becky Williamson, Brandon Thompson, Lesley Tutor, Angel Hernandez, and LaShyra Johnson
- IT Department
- Core Values
 - Excellence
 - Competence
 - Integrity
 - Accountability
 - Service
 - Leadership
- "The IT Department responds to needs with positivity, promptness, excellence, and with a smile. They support student growth through providing high quality technology for activities in and outside the classroom. The IT staff delivers exceptional customer service!"



Shout-Out of the Month – October 2025

- Kassie Fjeld
- School Resource Officer
- Core Values
 - Excellence
 - Competence
 - Accountability
 - Service
 - Leadership
- "Kassie has a servant's heart and works hard at anything that is thrown her direction. She also asks people if they need help with anything, and she always follows through."





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SUPERINTENDENT'S REPORT

November 13, 2025



OUR MISSION

To provide high-quality, skills-based, technical **education** opportunities that drive economic **success**.

SOUTHERN
TECH





OUR VISION

To be the premier technology center that develops a modern, highly skilled, and efficiently trained workforce to close the national skills gap.



CORE VALUES

- Excellence
- Competence
- Diversity
- Integrity
- Accountability
- Innovation
- Listening and Collaboration
- Service
- Leadership

“Leadership - grounded in a servant leadership approach that promotes trust, effective communication, and accountability. Strong leadership focuses on what is best for the organization while seeking information to make decisions that impact all stakeholders. .”

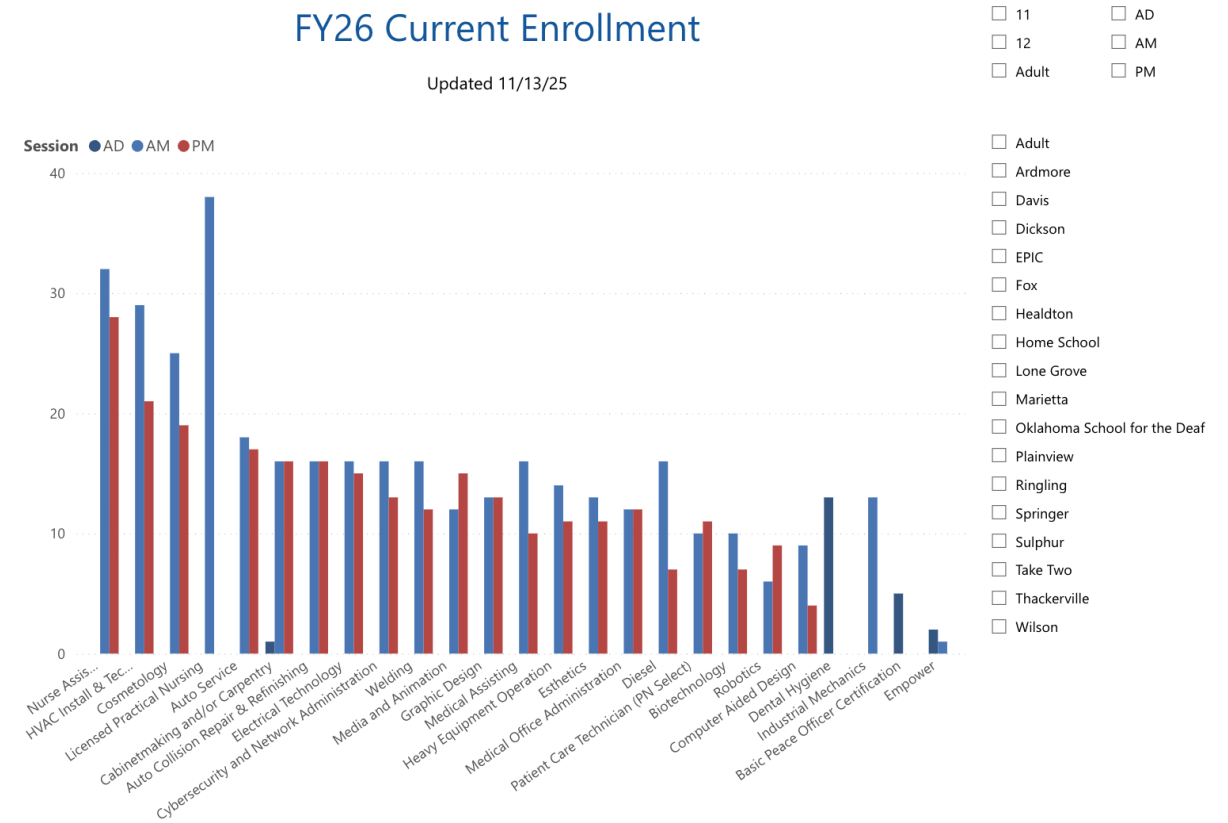
- The SouthernTech Staff

Enrollment Update – 11/13/25

- 655 Students in FT Programs
- 671 in FT Programs Last Month
- Attendance – 94.73%
- Various Reasons for Leaving their programs

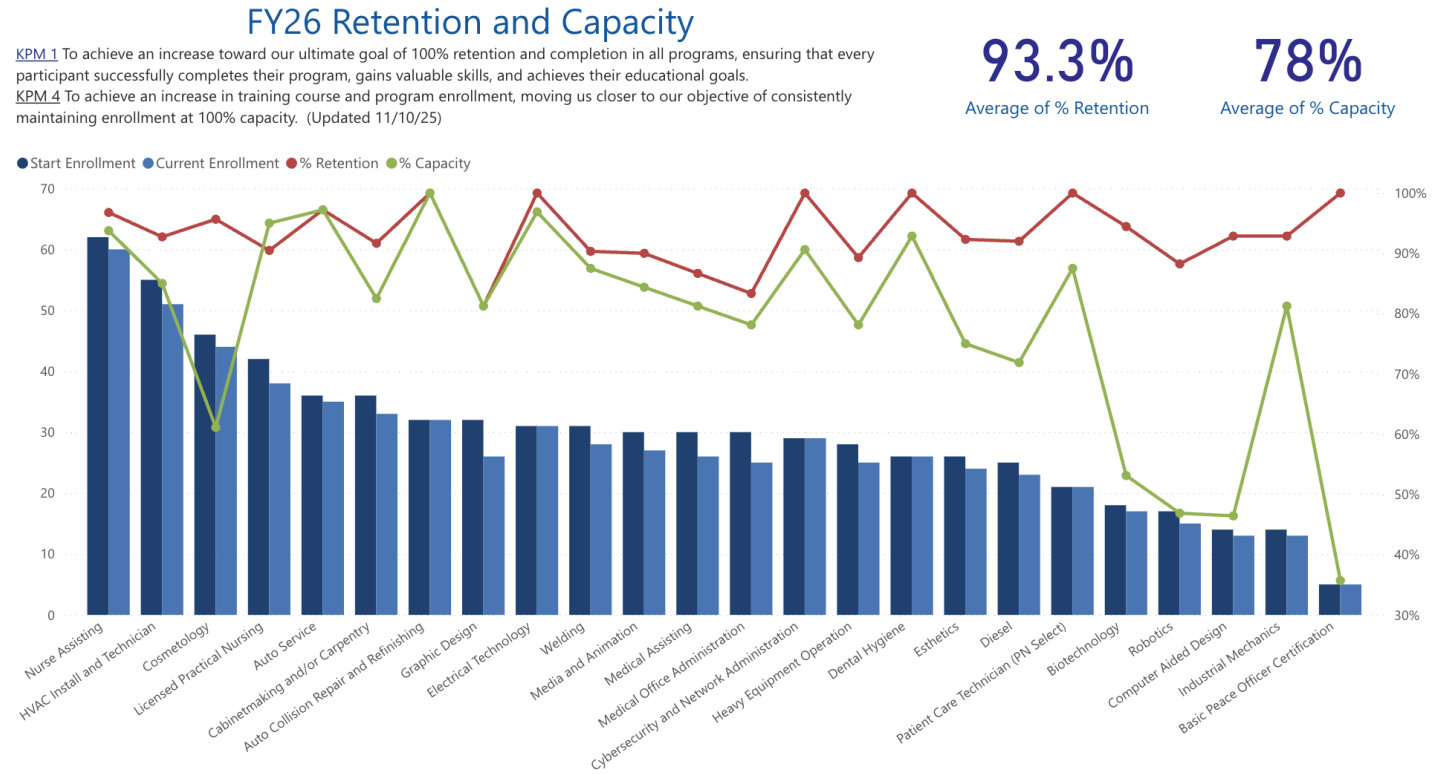
FY26 Current Enrollment

Updated 11/13/25



Retention Update – 11/10/25

- Current – 93.3% / 78%
- FY25 – 88% / 73%
- FY24 – 83% / 71%
- FY23 – 61% / 61%



WED Enrollment Update – 11/13/25

FY26 WED Enrollments

Updated 11/13/25

6132

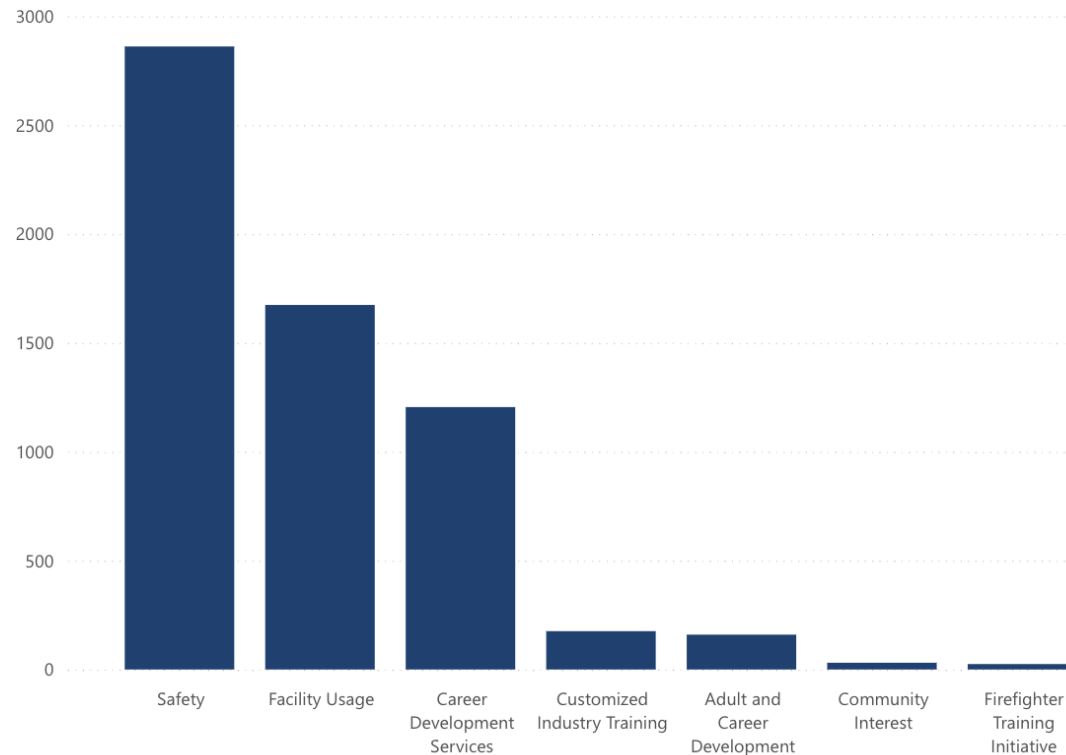
Enrollments

48,678

Contact Hours

- 15
- 21
- 31
- 61
- 62
- 75
- 83

Completers by Type

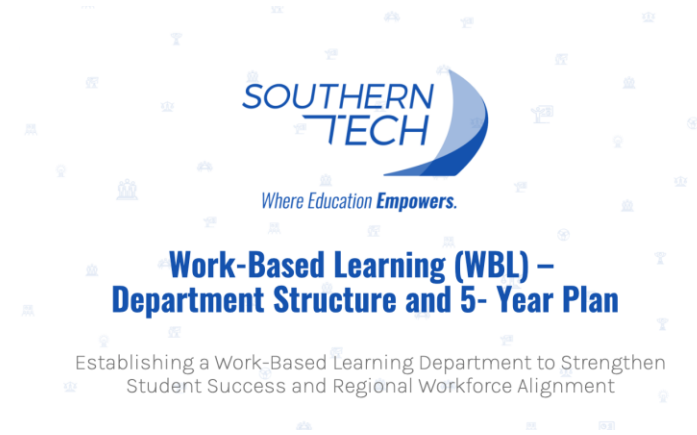


Class Title	Clock Hrs.
03CS- Confined Space	2.00
03VR- Valero Corpus Christi Site Specific	3.00
08VALMX- Valero Meraux Site Specific	1.50
14DELKBS- Delek Bsr Orientation (14DELKBS)	1.50
19CVRWYN- Cvr Energy's Wynnewood Site-Specific Contractor Orientation	0.75
19DLKBPT- Delek Big Spring Permitting Orientation	1.50
19DLKBS- Delek Big Spring Site Specific	1.00
19P66BOR- Phillips 66 Borger Refinery Site-Specific	1.00
19P66CCO- Phillips 66 Corporate Contractor Orientation	1.50
19VALAT- Valero Asphalt Terminal Safety Orientation	1.00
19VALPT- Valero Pipelines And Terminals Safety Orientation	1.00
19VLMK- Valero Mckee Site-Specific Orientation	1.00
19VRARD- Valero Ardmore Refinery Site-Specific	1.50
20HFA01- Hydrofluric Acid Safety Awareness	0.50
20VLE01- Valero Memphis Site Orientation	1.00
20VLE02- Valero Module 2	1.00
20VLE03- Valero Module 3	0.50
6HNYG- Honeywell Geismar Site Orientation Geismar	1.50
ACT- American College Testing ACT	4.00
AE0784- Respirator Fit Test	1.00

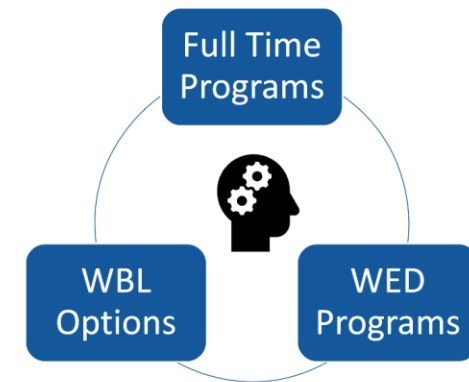


WBL Advisory Committee Meeting

- At Meridian Tech in Stillwater
- Department of Labor Registered Apprenticeships. (DOL-RA)
- CareerTech Apprenticeships (CTA)
- SouthernTech 5-year Plan
- Other Apprenticeship Models
- Resource Sharing
- 65 Attendees - 27 of 29 tech centers represented.



Technical Education Opportunities (that lead to jobs) That Drive Economic Success



Teacher Prep Updates

- Partnership with SouthernTech, Ardmore City Schools and Murray State.
- 24 - Elementary Teachers in grades 1-6
- DOL-RA – Supported by OPSRS
- Class on Wednesday evenings, continuous coaching feedback throughout the week.
- Additional Partners on Board
- Research Study
- Legislative inquiry and support
- GYO Pre-Apprenticeship Program – Start August 2026

2025 Economic Vision Plan

ARDMORE OKLAHOMA
ARDMORE CHAMBER OF COMMERCE,
ARDMORE DEVELOPMENT AUTHORITY,
ARDMORE TOURISM AUTHORITY



CARTER COUNTY 9 SCHOOL DISTRICTS

The Achievement indicator uses annual state test scores in English language arts (ELA), math, and science to show where groups of students are relative to grade-level expectations outlined in our Oklahoma Academic Standards (OAS). The US average graduation rate for 21-22 was 87%.

District Name	Grades	Graduation Rate	Composite Achievement	City	Students	Teachers	Schools	Locale	Student Teacher Ratio
ARDMORE	All Schools - D	64.5%	23.1%	Ardmore	2,617	117.63	6	Town, Remote	22.25
DICKSON	All Schools - C	71.9%	42.7%	Ardmore	1,270	63	4	Rural, Distant	20.16
FOX	Elementary - B, High School - D	50.1%	67.7%	Fox	162	13	2	Rural, Remote	12.46
HEALDTON	All Schools - D	60.7%	28.7%	Healdton	498	31.83	3	Rural, Remote	15.65
LONE GROVE	Elementary & Middle Schools - C, High School - B	90.9%	64.2%	Lone Grove	1,444	97.58	4	Rural, Distant	14.8
PLAINVIEW	Elementary & High School - B, Middle School - C	80.8%	77.9%	Ardmore	1,585	105.05	4	Rural, Fringe	15.09
SPRINGER	Elementary - C, High School - F	55.6%	17.5%	Springer	222	17.14	2	Rural, Distant	12.95
WILSON	Elementary - C, High School - B	77.7%	29.7%	Wilson	482	32.22	2	Rural, Remote	14.96
ZANEIS	K-8 - C	N/A	71.6%	Wilson	287	16.84	1	Remote	17.04
					8,567	494	28		

Data from the 23-24 Oklahoma Schools Report Card Website

Noble Foundation Grant

- Awarded \$100k to assist in Grow Your Own Teacher Prep Start-up
- Establish a paid apprenticeship
- Purchase each student a laptop
- Associated Salaries
- Stipend for mentor teachers



THE SAMUEL ROBERTS
NOBLE
FOUNDATION



OK CareerTech – Superintendents' Meeting

- SouthernTech Best Practice
- Superintendent Fields - SDE
- Agency Updates
- Legislative Agenda
- Appropriations Request



Appropriations Request FY27



Appropriations Request FY27

- Increase of \$68 Million
- Increased need for FT Enrollment and decrease wait lists
- Allocations to expand service
- Expand services for career exploration

Investing in Oklahomans

FY26 General Appropriation	\$175,562,874
<ul style="list-style-type: none"> ▶ Meet the statutory requirement of funding the flex benefit allowance for the technology centers (Title 70. Schools §70-26-104) 	<ul style="list-style-type: none"> \$1,300,000 <i>(tentative)</i>
<ul style="list-style-type: none"> ▶ Workforce Training 	<ul style="list-style-type: none"> \$31,650,000
<ul style="list-style-type: none"> <ul style="list-style-type: none"> » Investment to meet the increased need for a trained workforce, by increasing full-time program enrollments by 10,000 over the next five years. » \$41,650,000 minus \$10,000,000 	
<ul style="list-style-type: none"> ▶ K-12 CareerTech Program Support 	<ul style="list-style-type: none"> \$5,500,000
<ul style="list-style-type: none"> <ul style="list-style-type: none"> » Increase support to growing number of new K-12 CTE programs. Increase supplement for K-12 CTE instructors for additional reporting requirements. 	
<ul style="list-style-type: none"> ▶ Technology Center Expansion Incentive 	<ul style="list-style-type: none"> \$10,000,000
<ul style="list-style-type: none"> <ul style="list-style-type: none"> » Allocations available to technology centers to expand services into areas of Oklahoma not currently served by a technology center (a one-time request). 	
<ul style="list-style-type: none"> ▶ Career Exploration 	<ul style="list-style-type: none"> \$20,000,000
<ul style="list-style-type: none"> <ul style="list-style-type: none"> » Allocations for technology center districts to expand services for career exploration. 	
Total FY27 Appropriations Increase Requested	\$68,450,000
TOTAL FY27 Appropriations Request	\$244,012,874

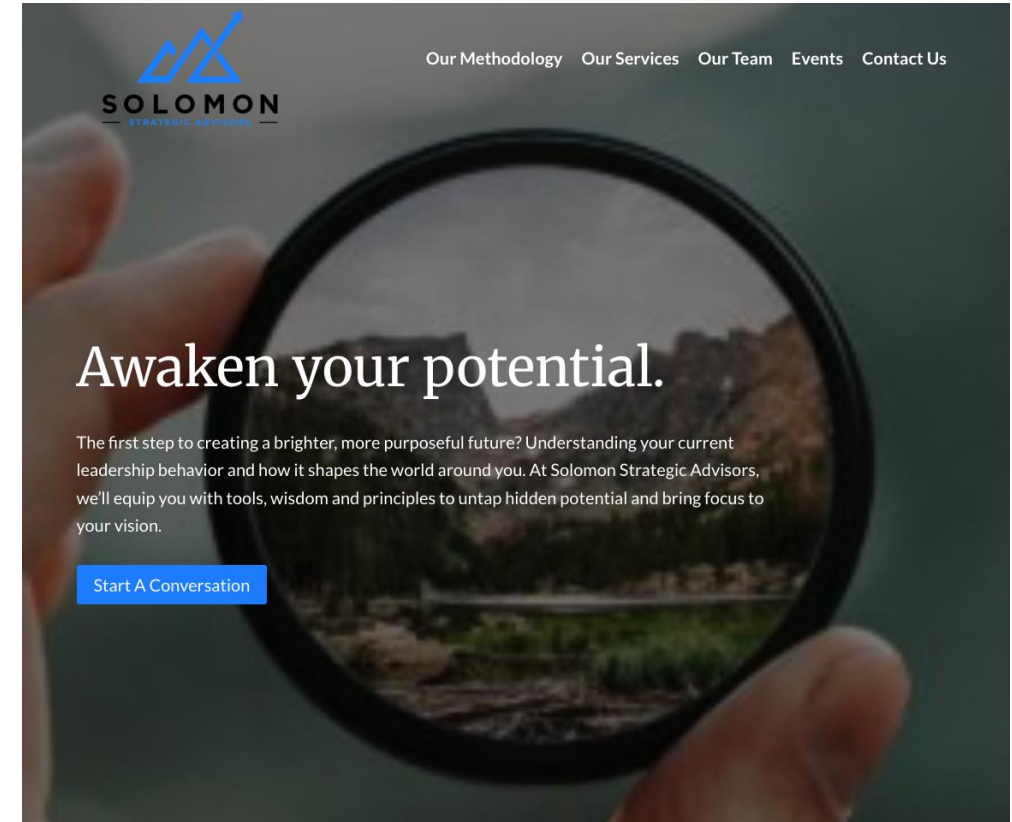
Diesel Program – DOT Foods Job Shadows

- Frequency: every Friday starting after Thanksgiving.
- Student Participation: 4 students from the morning class and 4 students from the afternoon class in a two-hour rotation.
- Practical Activities: Work directly with DOT Foods technicians, focus on foundational preventative maintenance, performing detailed vehicle inspections, and executing routine procedures such as oil changes.



Leadership Development

- Organizational Culture starts with leadership
- Invest in our team to grow their leadership capacity
- Refocus on the 5 Voices and being voice driven leaders
- Schedule:
 - Next Week – "Leading with Self-Awareness"
 - December 2nd - "Voice Synergy"
 - December 9th – "Voice Driven Culture"
 - December 16th – First Session with Dr. Jessica
- Focus on this work through the end of the school year



The image shows a website banner for Solomon Strategic Advisors. At the top left is the logo, which consists of a blue mountain range icon above the text 'SOLOMON STRATEGIC ADVISORS'. To the right of the logo is a navigation menu with links: 'Our Methodology', 'Our Services', 'Our Team', 'Events', and 'Contact Us'. The main visual is a hand holding a magnifying glass over a landscape of mountains and a river. The text 'Awaken your potential.' is written in white over the magnifying glass. Below this is a paragraph of text: 'The first step to creating a brighter, more purposeful future? Understanding your current leadership behavior and how it shapes the world around you. At Solomon Strategic Advisors, we'll equip you with tools, wisdom and principles to untap hidden potential and bring focus to your vision.' At the bottom of the text is a blue button with the text 'Start A Conversation'.

Upcoming Events

- Chigger Chase – Mascot Race - 11/15
- BPOC Graduation - 11/18
- Ardmore Family Literacy – Spelling Bee 11/20
- TechFest 11/19 and 11/20
- TechLaunch 8th Grade
- Leadership Ardmore - 11/21
- Thanksgiving Break – 11/24-28
- Christmas Parade – 12/2



Christmas Float Preview...



THANK YOU!

**SOUTHERN OKLAHOMA TECHNOLOGY CENTER
TREASURY REPORT
RECORD OF RECEIPTS FOR PERIOD JULY 1, 2025 THRU OCTOBER 31, 2025**

GENERAL FUND

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
Formula Alloc - Regular Programs	3,178,342.00	1,059,448.00	2,118,894.00
Special Formula Operations	-	-	-
Industry & Safety	104,189.00	34,728.00	69,461.00
FF Training FY26	5,969.00	-	5,969.00
FF Training FY25	2,301.44	2,301.44	-
Safety Grant	-	-	-
Education Lottery	149,788.00	99,788.00	50,000.00
Adult Education (ABE) FY26	156,421.00	-	156,421.00
Adult Education (ABE) FY25	9,076.59	9,076.59	-
Adult Education (ABE) - State Match FY26	20,421.00	3,371.08	17,049.92
Adult Education (ABE) - State Match FY25	2,664.21	2,664.21	-
Adult Education (ABE) - Professional Development FY26	5,000.00	-	5,000.00
Adult Education (ABE) - Professional Development FY25	-	-	-
Drop Out Recovery FY26	250,000.00	74,525.20	175,474.80
Drop Out Recovery FY25	44,794.97	44,794.97	-
Federal Funds - Carl Perkins III FY26	178,170.00	58,799.52	119,370.48
Federal Funds - Carl Perkins III FY25	13,931.84	13,931.84	-
Federal Funds - Carl Perkins Innovation - CTE New Program - FY25	1,392.12	1,392.12	-
Federal Funds - Carl Perkins Innovation - Career Development FY26	50,000.00	-	50,000.00
Federal Funds - Carl Perkins CTE Special Populations	-	-	-
Federal Funds - Tech Centers That Work (TCTW) FY26	20,000.00	-	20,000.00
Federal Funds - Tech Centers That Work (TCTW) FY25	-	-	-
Oklahoma Highway Safety (Motorcycle Education) FY25	15,673.35	15,673.35	-
Oklahoma Highway Safety (Motorcycle Education) FY26	39,781.00	-	39,781.00
Rental of School Facilities	700.00	-	700.00
Murray State College	6,977.47	-	6,977.47
Food Service	200,000.00	10,037.09	189,962.91
Tuition, Full-Time Adult Students	322,168.00	98,677.59	223,490.41
Tuition, WED	315,000.00	32,392.50	282,607.50
Tuition, Contractor Safety	175,000.00	21,295.00	153,705.00
Activity Account Transfers	200,000.00	193,572.65	6,427.35
Interest On Investments	120,000.00	48,146.35	71,853.65
Ad Valorem Tax Collections - Carter	7,021,308.45	-	7,021,308.45
Ad Valorem Tax Collections - Garvin	51,126.15	-	51,126.15
Ad Valorem Tax Collections - Jefferson	152,611.80	-	152,611.80
Ad Valorem Tax Collections - Johnston	96,763.20	-	96,763.20
Ad Valorem Tax Collections - Love	1,093,603.90	-	1,093,603.90
Ad Valorem Tax Collections - Murray	1,592,623.70	-	1,592,623.70
Ad Valorem Tax Collections - Stephens	22,073.25	-	22,073.25
Ad Valorem Tax Collections - Prior Years - Carter	339,230.50	339,230.50	-
Ad Valorem Tax Collections - Prior Years - Garvin	598.76	598.76	-
Ad Valorem Tax Collections - Prior Years - Jefferson	8,132.12	8,132.12	-
Ad Valorem Tax Collections - Prior Years - Johnston	5,114.03	887.44	4,226.59
Ad Valorem Tax Collections - Prior Years - Love	28,222.37	28,222.37	-
Ad Valorem Tax Collections - Prior Years - Murray	77,064.78	49,333.67	27,731.11
Ad Valorem Tax Collections - Prior Years - Stephens	215.26	215.26	-
Ad Valorem Tax Collections - Farm Stamps	856.21	856.21	-
Ad Valorem Tax Collections - Interest	33.08	33.08	-
Ad Valorem Tax Collection - PILOT	7,035.30	7,035.30	-
Miscellaneous	15,000.00	4,548.53	10,451.47
E-Stopped Warrants	3.91	3.91	-
TANF - Federal	184,221.00	-	184,221.00
TANF - State	20,000.00	-	20,000.00
WRO - Yr 2	1,166,376.53	79,512.80	1,086,863.73
Revenue from Local Government Units	298,634.95	298,634.95	-
TOTAL	17,768,610.24	2,641,860.40	15,126,749.84
Fund Balance	3,407,175.52	3,407,175.52	-
Prior Year Lapsed Appropriations	1,049,650.55	1,049,650.55	-
GRAND TOTAL	22,225,436.31	7,098,686.47	15,126,749.84

BUILDING FUND

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
Interest On Investments	165,200.00	137,731.08	27,468.92
Ad Valorem Tax Collections - Carter	3,120,581.85	-	3,120,581.85
Ad Valorem Tax Collections - Garvin	22,635.65	-	22,635.65
Ad Valorem Tax Collections - Love	65,343.85	-	65,343.85
Ad Valorem Tax Collections - Jefferson	42,697.75	-	42,697.75
Ad Valorem Tax Collections - Johnston	486,878.80	-	486,878.80
Ad Valorem Tax Collections - Murray	710,097.45	-	710,097.45
Ad Valorem Tax Collections - Stephens	9,839.15	-	9,839.15
Ad Valorem Tax Collections - Prior Years - Carter	150,840.11	150,840.11	-
Ad Valorem Tax Collections - Prior Years - Garvin	265.10	265.10	-
Ad Valorem Tax Collections - Prior Years - Jefferson	3,481.87	3,481.87	-
Ad Valorem Tax Collections - Prior Years - Johnston	1,387.09	391.61	995.48
Ad Valorem Tax Collections - Prior Years - Love	12,564.74	12,564.74	-
Ad Valorem Tax Collections - Prior Years - Murray	34,360.73	21,996.20	12,364.53
Ad Valorem Tax Collections - Prior Years - Stephens	211.29	95.96	115.33
Ad Valorem Tax Collections - Farm Stamps	309.51	309.51	-
Ad Valorem Tax Collections - Interest	14.67	14.67	-
Ad Valorem Tax Collection - PILOT	3,133.50	3,133.50	-
Interfund Transfer (from CP)	508,875.85	254,961.65	253,914.20
Miscellaneous	-	-	-
E-Stopped Warrants	-	-	-
Revenue from Local Government Units	132,726.64	132,726.64	-
TOTAL	5,471,445.60	718,512.64	4,752,932.96
Fund Balance	4,468,311.36	4,468,311.36	-
Prior Years Lapsed Appropriations	2,623,739.31	2,623,739.31	-
GRAND TOTAL	12,563,496.27	7,810,563.31	4,752,932.96

CAPITAL PROJECTS FUND (A&P)

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
EDA Grant	344,383.20	-	344,383.20
TOTAL \$	344,383.20	-	344,383.20
Fund Balance	191,090.65	191,090.65	-
Prior Years Lapsed Appropriations	63,871.00	63,871.00	-
GRAND TOTAL \$	599,344.85	254,961.65	344,383.20

GIFTS AND ENDOWMENTS FUND

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
Green Interest on Investments	5,000.00	3,273.74	1,726.26
Misc Interest on Investments	1,000.00	552.17	447.83
Sturm Interest on Investments	50,000.00	30,447.89	19,552.11
Oil and Gas	200,000.00	80,363.34	119,636.66
Contributions & Donations	100.00	100.00	-
E-Stopped Warrants	-	-	-
TOTAL	\$ 256,100.00	114,737.14	141,362.86
Carry Forward - Green	66,845.82	66,845.82	-
Carry Forward - MISC	27,462.89	27,462.89	-
Carry Forward - Sturm	995,664.57	995,664.57	-
Carry Forward - Empower	5,192.22	5,192.22	-
Carry Forward - Diesel	2,500.00	2,500.00	-
Carry Forward - Aviation Camp	281.29	281.29	-
Prior Years Lapsed Appropriations - Sturm	1,332.42	1,332.42	-
Prior Years Lapsed Appropriations - Green	-	-	-
Prior Years Lapsed Appropriations - MISC	100.00	100.00	-
Prior Years Lapsed Appropriations - Aviation	-	-	-
TOTAL	\$ 1,099,379.21	1,099,379.21	-
Carry Forward (Green Corpus)	100,000.00	100,000.00	-
Carry Forward (Sturm Corpus)	1,000,000.00	1,000,000.00	-
GRAND TOTAL	\$ 2,455,479.21	\$ 2,314,116.35	141,362.86

GRANTS FUND

SOURCE	ESTIMATED REVENUE	RECEIVED TO DATE	BALANCE ESTIMATED
Contributions & Donations	35,000.00	35,000.00	-
Interest On Investments	-	-	-
TOTAL	35,000.00	35,000.00	-
CarryForward (Dental)	-	-	-
Lapsed Appropriations (Dental)	1,529.01	1,529.01	-
GRAND TOTAL	\$ 36,529.01	36,529.01	-

Southern Oklahoma Technology Center
Summary of Financial Activities
November 1, 2025

All Years Grouped by Fund:	General	Building	Capital Projects	Gifts & Endowments	Grant	Total All Funds
CASH ON HAND:						
BEGINNING MONTHLY BALANCE	161,545.87	289,604.70	-	17,887.95	1,529.01	470,567.53
ADD: MONTHLY RECEIPTS	569,052.20	51,709.66	-	30,004.07	35,000.00	685,765.93
MATURING INVESTMENTS	1,228,300.00	1,500,000.00	-	1,100,000.00	-	3,828,300.00
TOTAL CASH:	1,958,898.07	1,841,314.36	-	1,147,892.02	36,529.01	1,156,333.46
LESS: CHECKS ISSUED	1,341,608.04	467,311.30	-	13,340.25	-	1,822,259.59
PURCHASE OF INVESTMENTS	405,222.74	(937,652.02)	-	1,114,314.85	35,000.00	616,885.57
INTEREST ON NON-PAYABLE BOND INDEBTEDNESS REPAY-MONEY MGMT. MISCELLANEOUS INTEREST ON BONDS						
TRANSFERS ADJUSTMENTS						-
ENDING MONTHLY BALANCE	212,067.29	2,311,655.08	-	20,236.92	1,529.01	2,545,488.30
INVESTMENTS:						
BEGINNING MONTHLY BALANCE	2,304,559.66	6,238,121.29	-	2,234,387.54	-	10,777,068.49
ADD: INVESTMENTS	405,222.74		-	1,114,314.85	35,000.00	1,554,537.59
TOTAL INVESTMENTS:	2,709,782.40	6,238,121.29	-	3,348,702.39	35,000.00	12,331,606.08
LESS: INVESTMENTS	1,228,300.00	2,437,652.02	-	1,100,000.00	-	4,765,952.02
ENDING MONTHLY BALANCE:	1,481,482.40	3,800,469.27	-	2,248,702.39	35,000.00	7,565,654.06
TOTALS:						
END OF MONTH CASH BALANCE:	212,067.29	2,311,655.08	-	20,236.92	1,529.01	2,545,488.30
END OF MONTH INV. BALANCE:	1,481,482.40	3,800,469.27	-	2,248,702.39	35,000.00	7,565,654.06
TOTAL CASH:	1,693,549.69	6,112,124.35	-	2,268,939.31	36,529.01	10,111,142.36
ADD: OUTSTANDING CHECKS	211,123.85	32,627.59	-	1,614.19	-	245,365.63
TOTAL MONIES:	1,904,673.54	6,144,751.94	-	2,270,553.50	36,529.01	10,356,507.99

Southern Oklahoma Technology Center

FY26 Investment Ledger

Closed Investments

Invest #	Date	Bank Name	Amount	Rate	Maturity Date	Fund	Interest Paid	Pay Date
113126	10/29/2024	Citizens Bank & Trust Co.	1,250,000.00	4.22%	7/29/2025	Building	39,454.11	7/29/2025
1378902-1	05/02/2025	OLAP - American Plus Bank, N.A.	247,000.00	4.06%	08/15/2025	General Fund	2,884.82	8/15/2025
1378904-1	05/02/2025	OLAP - FirstBank Southwest	247,000.00	4.092%	08/15/2025	General Fund	2,907.92	8/15/2025
1378899-1	05/02/2025	OLAP - Third Coast Bank	245,700.00	4.091%	10/03/2025	General Fund	4,240.94	10/3/2025
1378901-1	05/02/2025	OLAP - Cornerstone Bank	245,600.00	4.093%	10/03/2025	General Fund	4,241.29	10/3/2025
1378903-1	05/02/2025	OLAP - Western Alliance Bank	245,600.00	4.183%	10/03/2025	General Fund	4,334.55	10/3/2025
1378905-1	05/02/2025	OLAP - West Texas State Bank	245,700.00	4.05%	10/03/2025	General Fund	4,198.44	10/3/2025
1378906-1	05/02/2025	OLAP - Truxton Trust Company	245,700.00	4.031%	10/03/2025	General Fund	4,178.38	10/3/2025
112371	10/10/2024	Citizens Bank & Trust Co.	1,100,000.00	4.50%	10/10/2025	Gifts & Endowments	12,341.10	7/10/2025
							12,476.71	10/10/2025
1029963173	10/31/2024	CDARS/Citizens Bank & Trust Co.	250,000.00	4.17%	10/30/2025	Building	2,641.39	9/30/2025
							829.62	10/30/2025
113126	10/29/2024	Citizens Bank & Trust Co.	1,250,000.00	4.05%	10/31/2025	Building	13,037.67	10/31/2025
Total Closed Investments for General Fund:			1,722,300.00			Total Interest Received for General Fund:	26,986.34	
Total Closed Investments for Building Fund:			2,350,000.00			Total Interest Received for Building Fund:	55,962.79	
Total Closed Investments for Gifts & Endowments:			-			Total Interest Received for Gifts & Endowments:	24,817.81	
Total of All Closed Investments:			4,072,300.00			Total Interest Received for all Funds:	107,766.94	

Open Investments

112371	10/10/2025	Citizens Bank & Trust Co.	1,100,000.00	3.90%	10/10/2026	Gifts & Endowments		
113127	10/29/2024	Citizens Bank & Trust Co.	500,000.00	4.05%	1/29/2026	Building	5,048.63	7/29/2025
							5,104.11	10/29/2025
113128	10/29/2024	Citizens Bank & Trust Co.	1,000,000.00	4.04%	4/29/2026	Building	10,072.33	7/29/2025
							10,183.01	10/29/2025
1378900-1	05/02/2025	ServisFirst Bank	244,000.00	4.099%	12/05/2025	General Fund		
113207	05/12/2025	Citizens Bank & Trust Co.	500,000.00	4.10%	11/10/2025	Gifts & Endowments		
Total Open Investments for General Fund:			244,000.00			Total Interest Received for General Fund:	-	
Total Open Investments for Building Fund:			3,000,000.00			Total Interest Received for Building Fund:	43,445.75	
Total Open Investments for Gifts & Endowments:			1,600,000.00			Total Interest Received Gifts & Endowment Fund:	-	
Total of All Investments:			4,844,000.00			Total Interest Received for all Funds:	43,445.75	

Daily Liquid Investments

Account #	Start Date	Investment Name	Balance as of End of Month	Daily Liquid 7 Day Yield	End Date	Fund	Interest Paid	Pay Date	Balance + Interest
22071	7/1/2025	OLAP Liquid Pool	6,838,047.49	4.1388%	7/31/2025	All Funds	26,365.51	7/31/2025	6,864,413.00
			1,909,590.19			General Fund	7,362.82		
			4,327,779.72			Building & Capital Projects Fund	16,686.65		
			600,677.58			Gifts & Endowment & Grants Fund	2,316.04		
22071	8/1/2025	OLAP Liquid Pool	5,829,560.82	4.178%	8/31/2025	All Funds	20,840.80	8/31/2025	5,850,401.62
			1,577,162.93			General Fund	5,638.39		
			3,656,865.01			Building & Capital Projects Fund	13,073.37		
			595,532.88			Gifts & Endowment & Grants Fund	2,129.04		
22071	9/1/2025	OLAP Liquid Pool	4,687,915.91	3.9047%	9/30/2025	All Funds	16,852.58	9/30/2025	4,704,768.49
			829,278.49			General Fund	2,981.17		
			3,226,522.27			Building & Capital Projects Fund	11,599.02		
			632,115.15			Gifts & Endowment & Grants Fund	2,272.39		
22071	10/1/2025	OLAP Liquid Pool	4,205,015.54	3.8882%	10/31/2025	All Funds	16,638.52	10/31/2025	4,221,654.06
			1,232,605.19			General Fund	4,877.21		
			2,291,402.59			Building & Capital Projects Fund	9,066.68		
			681,007.76			Gifts & Endowment & Grants Fund	2,694.63		
Total Interest Received for General Fund:							20,859.59		
Total Interest Received for Building/Capital Projects Funds:							50,425.72		
Total Interest Received for Gifts & Endowments/Grant Funds:							9,412.10		
Total Interest Received for all Funds:							80,697.41		
Total Interest Received YTD - All Investments FY25:							231,910.10		

Pledges By Pledgee And Maturity



Pledged To: SOUTHERN OKLAHOMA TECHNOLOGY CENTER

Citizens Bank & Trust-Ardmore - Ardmore, OK

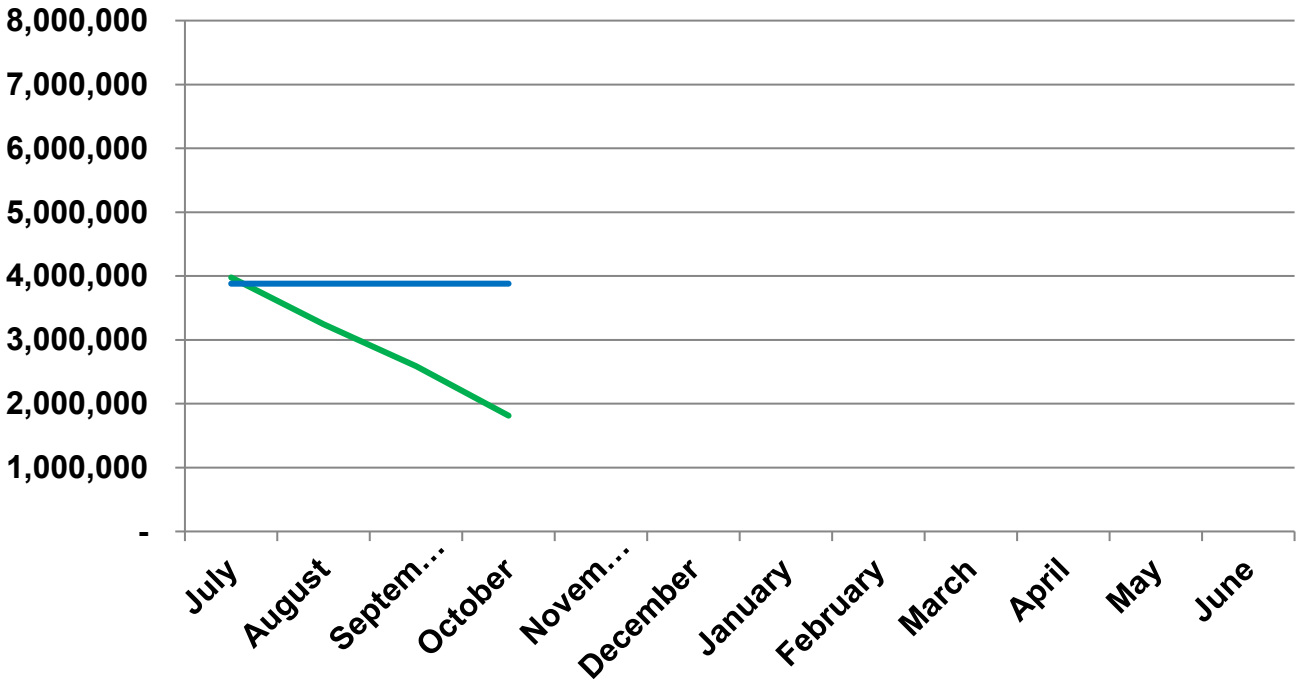
As Of 10/31/2025

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Receipt# Safekeeping Location	CUSIP	ASC 320	Description Maturity Prerefund	Pool/Type Coupon	Moody S&P	Original Face Pledged Percent	Pledged			
							Original Face	Par	Book Value	Market Value
BANK: BANKERS BANK	3135GA4U2	HTM	FNMA AGENCY - QTRLY 05/19/28	1.00	Aa1 AA+	750,000.00 100.00%	750,000.00	750,000.00	750,000.00	702,232.50
1 Securities Pledged To: 04 - SOUTHERN OKLAHOMA TECHNOLOGY CENTER							750,000.00	750,000.00	750,000.00	702,232.50

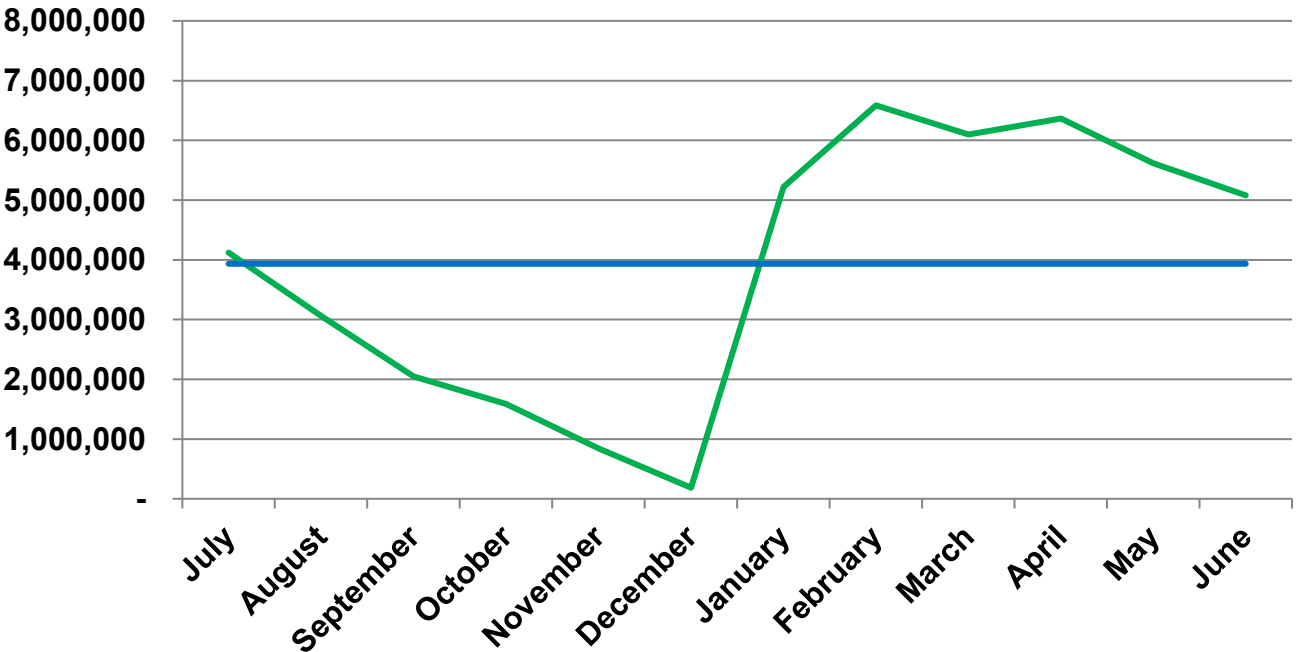
Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.

FY26 General Fund Cash Flow



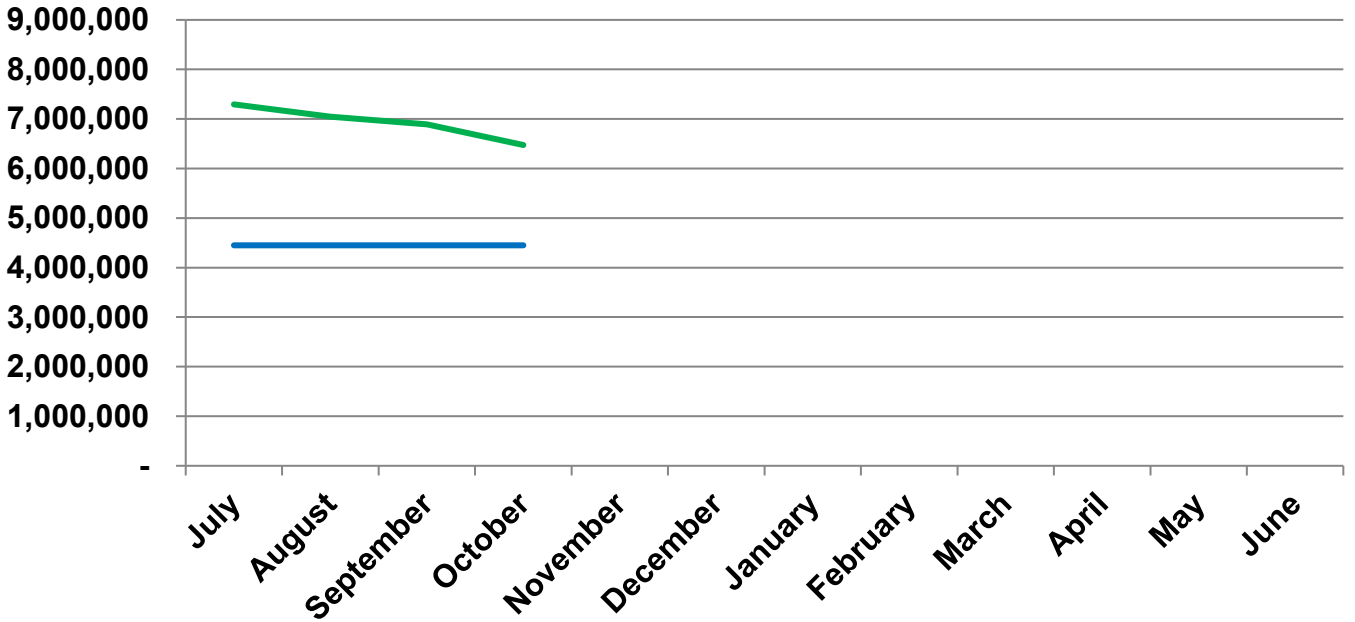
Includes FY25 Carry forward \$3,407,175.52
 FY25 Allowable Fund Balance \$3,880,679.56

FY25 General Fund Cash Flow



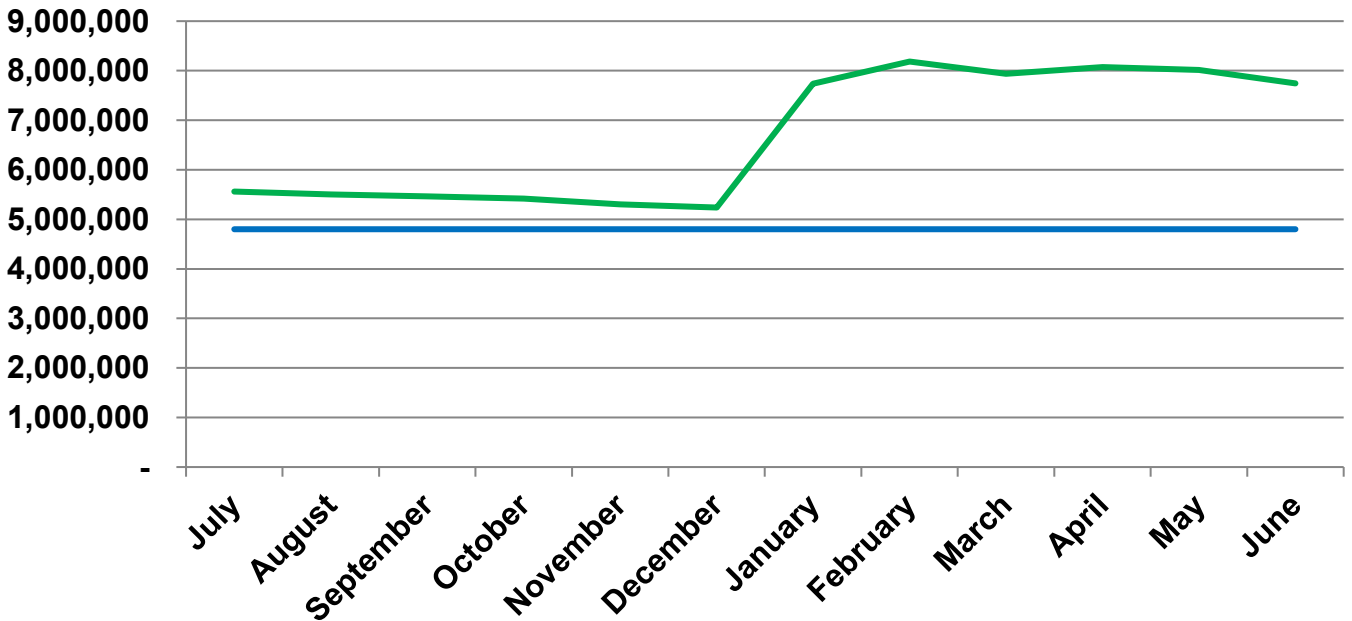
Includes FY24 Carry forward \$3,199,629.80
 FY24 Allowable Fund Balance \$3,933,969.51

FY26 Building Fund Cash Flow



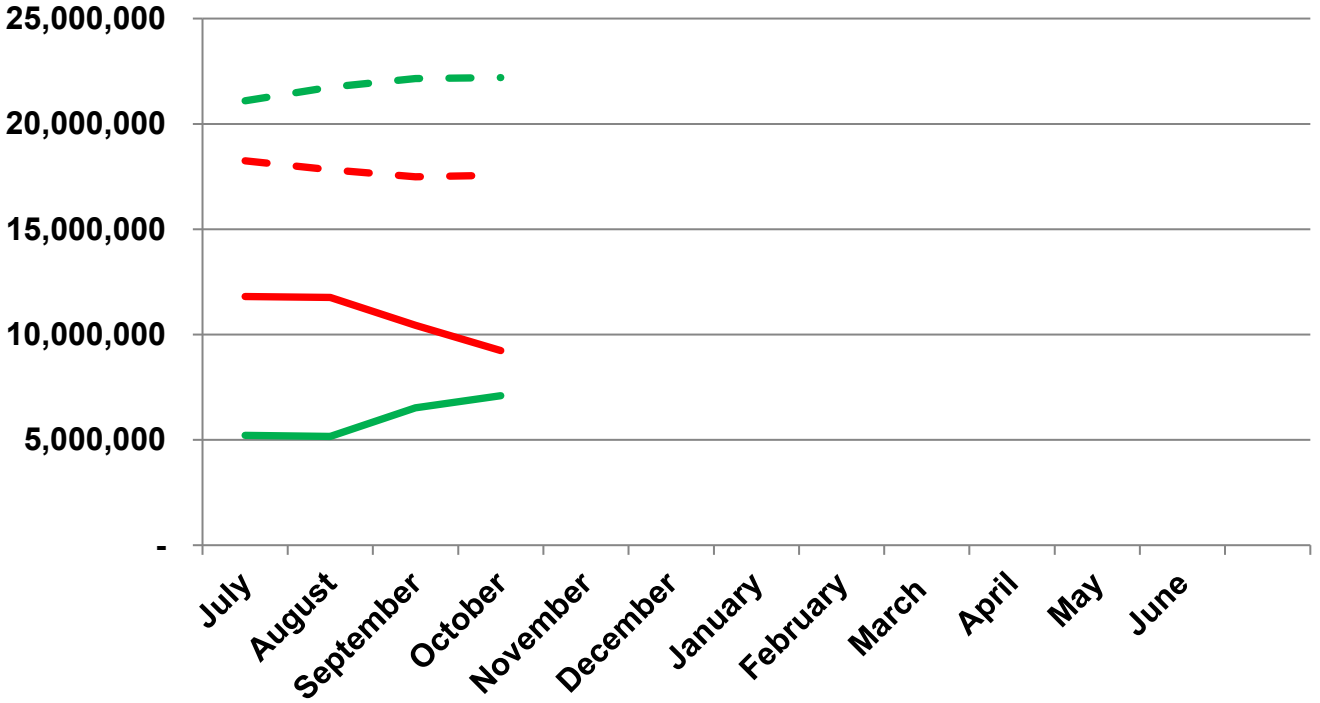
Includes FY25 Carry forward \$4,468,311.36.
FY25 Estimated Fund Balance \$4,450,000.

FY25 Building Fund Cash Flow

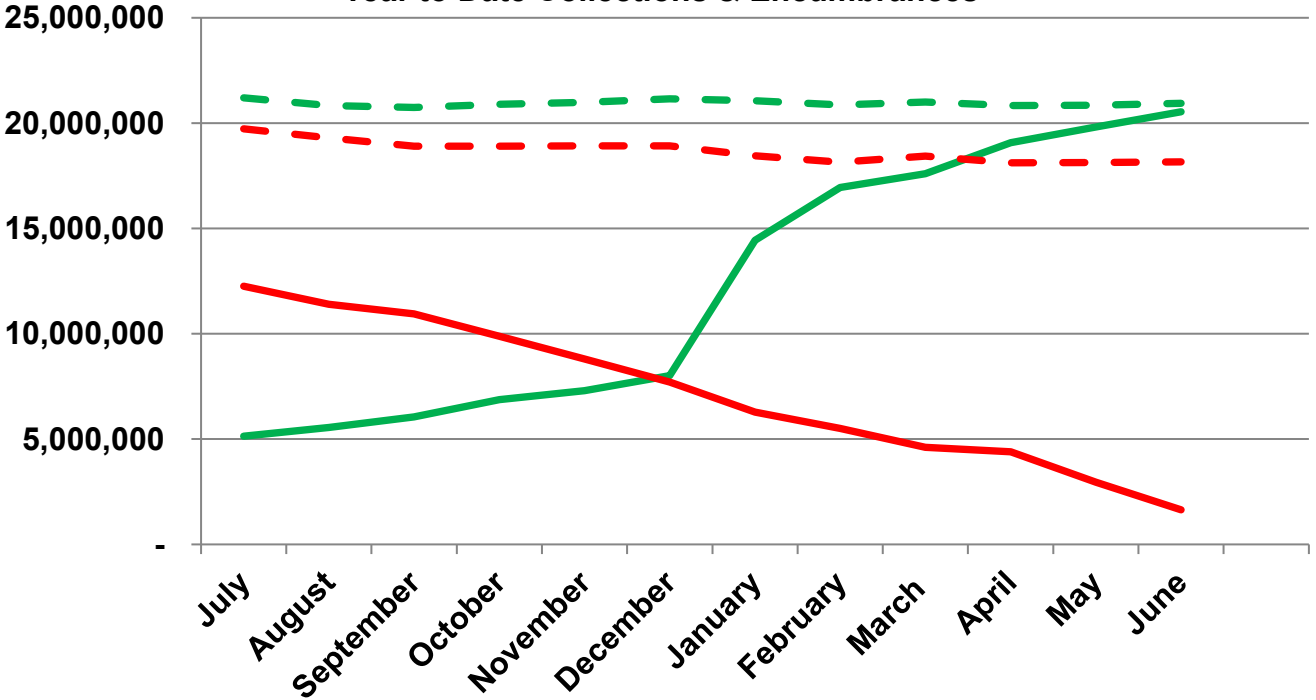


Includes FY24 Carry forward \$2,278,812.29.
FY24 Estimated Fund Balance \$4,800,000.

**FY26 General Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**

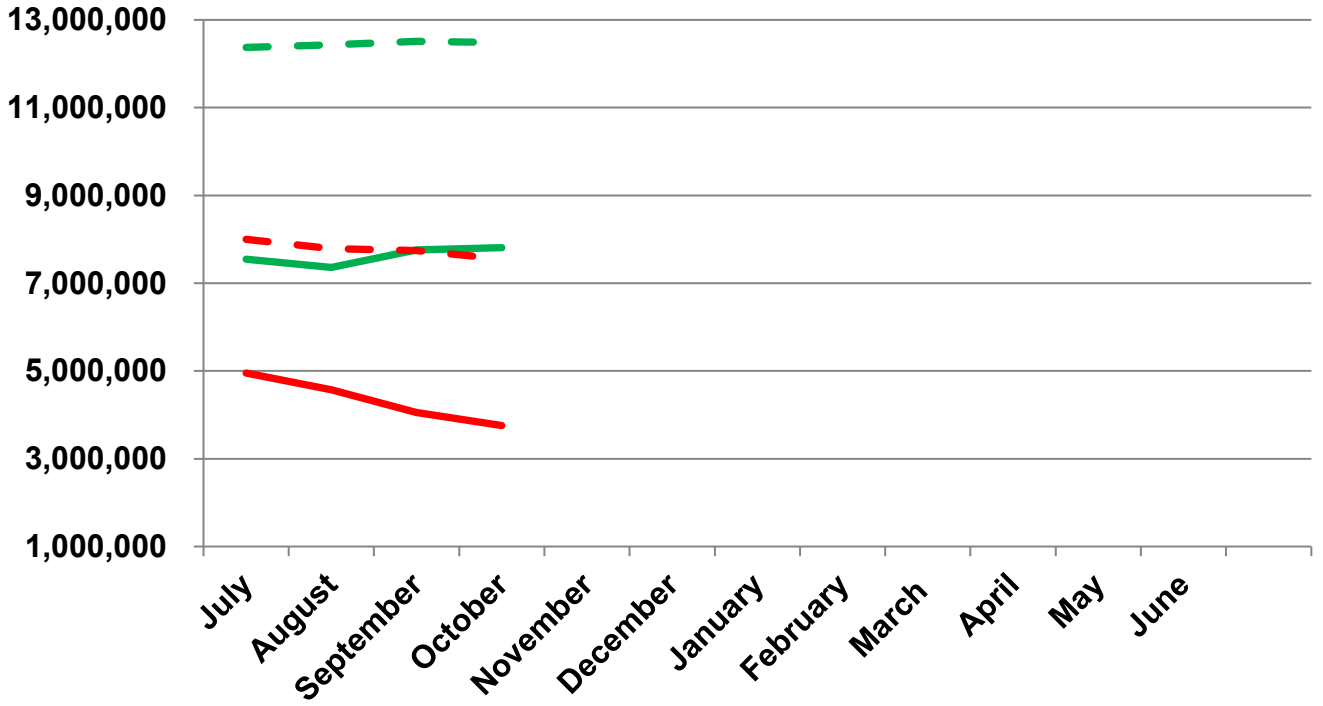


**FY25 General Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**

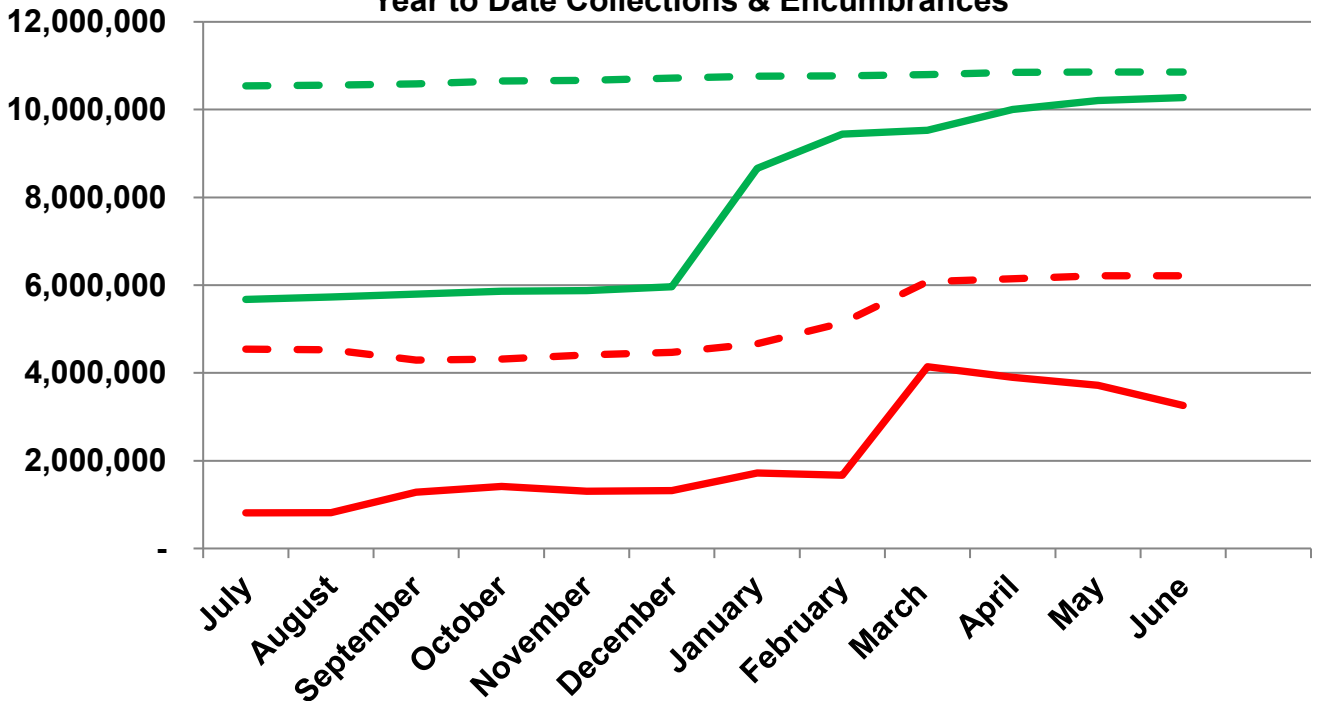


- - - - Estimated Revenue + Fund Bal - - - - Budgeted Line Items
_____ Year to Date Collections + Fund Bal _____ Year to Date Encumbrances

**FY26 Building Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**



**FY25 Building Fund
Estimated Revenue & Budgeted Line Items
Year to Date Collections & Encumbrances**



----- Estimated Revenue + Fund Bal

----- Budgeted Line Items

_____ Year to Date Collections + Fund Bal

_____ Year to Date Encumbrances

Southern Oklahoma Technology Center				
PO Board Report				
Fiscal Year: 2025 - 2026				
11/13/2025				
General Fund				
PO No.	Vendor Name	Description	Fund - Department	Amount
261313	ASE / NATEF	ASE student certification test vouchers	Gen Fund - Auto Service	\$153.00
261314	Baker Distributing Company	BOTTLE OF 404A AND Linesets for install	Gen Fund - HVAC	\$2,604.82
261315	Bank of Oklahoma	Little Caesars pizza for advisory committee meeting; 10/9/25 SouthernTech Main Campus	Gen Fund - Aviation	\$50.00
261316	Bank of Oklahoma	Campus-wide Membership fee for Harbor Freight - discounted pricing	Gen Fund - Program Director	\$29.99
261317	Pershica, Amber D	FY26 Logoed Clothing - Professional Allowance	Gen Fund - Program Director	\$100.00
261318	AMAZON	Tech Supplies: Cables, batteries and headphones	Gen Fund - Media & Animation	\$956.65
261320	MSF Motorcycle Safety Foundation	Motorcycle Safety Liability Insurance - October 1, 2025 - September 30, 2026	Gen Fund - MSF	\$2,000.00
261321	AMAZON	tools, jacks, jack stands, drain pans, oils, shop towels, wrenches, for diesel	Gen Fund - Diesel	\$3,414.82
261322	Fastenal Company	Facilities Maint. voltage rated tools	Gen Fund - WED	\$2,400.00
261324	South Central Oklahoma SkillsUSA	SkillsUSA Fall Leadership Conference for Secondary Students, 10.23.25, Shawnee, OK	Gen Fund - CTSO	\$900.00
261325	Bank of Oklahoma	Professional Development- Jenn Akins- Unemployment Bootcamp- virtual training 10/30/2025	Gen Fund - HR	\$150.00
261326	Sarah Hill	Robbin Mathis - Professional Allowance - Shirts w/SouthernTech logo	Gen Fund - Love Co. Office	\$298.00
261328	Texoma Hunter Svc, LLC	Software Update and caibraiton of Hunter Alignment Tool in Diesel	Gen Fund - Diesel	\$1,531.54
261329	Cherryroad Media, Inc..	Annual Public Print Notice: Asbestos, Programs, and Non-Discrimination Notice	Gen Fund - Marketing	\$234.00
261330	MEA Healthcare Education Supplies	lock for catheter/iv tubing restock for lpn lab supplies	Gen Fund - PN	\$115.00
261331	OkPace	Registration for Karen Daughtry to attend the WED/BIS Support Staff Conference on October 29, 2025 @ Mid-America Tech Center	Gen Fund - Admin Assistant, Student Services	\$69.00
261332	AGC OF OKLAHOMA EDUCATION FOUNDATION	FY26 NCCER ATEF Yearly Site Sponsor Fee - Testing Center	Gen Fund - Testing Center	\$520.00
261333	ARDMORE CHAMBER OF COMMERCE	Table Sponsorship Ardmore Chamber of Commerce Manufacturing Dinner for up to 8 guests. 10/30/2025	Gen Fund - Marketing	\$500.00
261334	MBR Services Inc.	Blanket PO for Port-o-pot services for the hill for HEO	Gen Fund - HEO	\$1,200.00
261335	ODCTE-CareerTech	Registration for Kristal McCathern- Instructional Leaders on Oct.30-31st at Kiamichi Idabel, OK.	Gen Fund - Program Director	\$50.00

261336	PACE	PACE Support Staff Conference Registration - Danielle Idleman - October 29, 2025 - Mid-America Technology Center	Gen Fund - WED	\$69.00
261337	Pronto Print Inc.	500 business cards-Josh Cisco	Gen Fund - Marketing	\$80.00
261338	SHI INTERNATIONAL CORP.	Colored Printer for the TANF program, HP Color Laser Jet Ent.	Gen Fund - TANF State	\$703.40
261340	Bank of Oklahoma	Food for Autoservice Advisory Committee Meeting October 15th 2025	Gen Fund - Auto Service	\$50.00
261341	Bank of Oklahoma	Diesel Advisory Committee Meeting October 15th 2025	Gen Fund - Diesel	\$50.00
261344	AMAZON	Visors and shades for glasses and magnifying glasses with built-in light (vision accommodations), blank cards	Gen Fund - Social Worker	\$75.46
261345	AMAZON	Copy Paper, 11 x 17	Gen Fund - Marketing	\$96.36
261346	AMAZON	Paper towels for lab clean up	Gen Fund - Biotech	\$19.42
261349	Texoma Air Pros Inc.	Service call on refrigerators	Gen Fund - Food Service	\$1,500.00
261350	OSPMA	Balance due PO 260145	Gen Fund - Operations	\$600.00
261351	Bank of Oklahoma	CAD: Roll of 3D printer filament to be used to print handouts for Techfest. Purchasing from BambuLabs.	Gen Fund - CAD	\$50.00
261352	Southern Tech	EKG Certification Test for TANF participant. T Brown	Gen Fund - TANF Federal	\$129.00
261353	OkPace	Registration for Brenda Clark to attend the WED/BIS Support Staff Conference on October 29, 2025 @ Mid-America Tech Center	Gen Fund - Admin Assist, Student Services	\$69.00
261356	Southern Tech-Food Service	OCT 7TH Advisory board meeting drinks	Gen Fund - HVAC	\$20.00
261357	Laird, Jennifer Beth	Laird T&I Leadership Lodging Nov 2-3, 2025 - Lake Murray Lodge	Gen Fund - Robotics	\$150.00
261358	AMAZON	CLASS ROOM SUPPLIES, Shop Supplies	Gen Fund - HVAC	\$379.42
261359	Snap On Industrial	Snap On Torque Wrench Recalibration	Gen Fund - Auto Service	\$1,960.00
261360	South Central Oklahoma SkillsUSA	Laird Registration Fee for SkillsUSA Secondary Fall Leadership Conference 10.23.25 Shawnee, OK	Gen Fund - Robotics	\$45.00
261363	AMAZON	Oil Pump and Hydration Packets	Gen Fund - HEO	\$171.07
261364	AMAZON	Install parts	Gen Fund - HVAC	\$1,058.89
261365	AMAZON	Rubbing Alcohol, Wire Test Cable, Rethreading Die, A2L Hose Adapters, Oil, Oil Waste Can, etc.	Gen Fund - HVAC	\$508.01
261367	STAR AUTOMOTIVE	Motorcycle battery maintainer	Gen Fund - MSF	\$149.97
261368	Starwood Powersports Ardmore	Kawasaki W230 Engine Guards	Gen Fund - MSF	\$369.98
261369	South Central Oklahoma SkillsUSA	Cybersecurity - SkillsUSA Fall Leadership Conference - October 23rd 2025 at Gordon Cooper Technology Center in Shawnee Oklahoma.	Gen Fund - Cyber	\$45.00
261370	Sprekelmeyer Printing	Curriculum binder inserts and table tents for Workshop Week 1 & 2 thru Dec. 2025	Gen Fund - WRO	\$2,687.00

261371	Bank of Oklahoma	Staples-(15) cases of copy paper	Gen Fund - School Wide Purchasing	\$1,181.09
261372	Frodsham, Kristina M	KFrodsham teaching certificate fee reimbursement - Professional Allowance	Gen Fund - Nurse Assisting	\$52.00
261373	Central Restaurant Products	CENPRO HD Shelf unit for Cooler and Freezer	Gen Fund - Food Service	\$1,206.16
261374	Fastenal Company	Facilities maint. Supplies	Gen Fund - 413 Special Operations	\$161.44
261375	SHERWIN WILLIAMS PAINT	Facilities maint. 5 gal. dry wall eggshell finish paint.	Gen Fund - 413 Special Operations	\$118.75
261376	SkillsUSA Oklahoma	Laird Oklahoma SkillsUSA membership dues - Professional Allowance	Gen Fund - Robotics	\$27.00
261377	Bank of Oklahoma	Webstaurant Store - Avantco A-49R-HC 54" Solid Door Reach-In Refrigerator	Gen Fund - Food Service	\$1,949.00
261378	Bank of Oklahoma	Food for Electrical Advisory Committee Meeting October 16th 2025	Gen Fund - Electrical	\$50.00
261379	Bank of Oklahoma	Advisory Committee Meeting - Food - Little Ceasars 10/16/25	Gen Fund - Graphics	\$50.00
261380	Service Oklahoma.	Title, Registration, and Fees for 2025 Kawasaki W230 Motorcycles	Gen Fund - WED	\$240.00
261381	AMAZON	INSTALL Parts and tools	Gen Fund - HVAC	\$780.88
261382	AMAZON	Facilities Maint. Electrical Supplies	Gen Fund - 413 Special Operations	\$1,860.37
261383	AMAZON	Construction Supplies--Sawstop brakes and 10" blades	Gen Fund - Construction	\$560.24
261384	Jefferson County Treasurer	Property Revaluation, 2025-2026	Gen Fund - BOE	\$6,190.79
261385	Bank of Oklahoma	Robotics Supplies - Hotend Replacement for X1C and filament - Vendor is Bambu	Gen Fund - Robotics	\$122.03
261386	AMAZON	3-5mL syringes, 23G needles for blood draw, syringe with needle for injection practice, bandaids for capillary puncture, medium and small gloves non-sterile, M gloves- sterile, tape and rubber bands for office supplies	Gen Fund - Medical Assisting	\$427.87
261387	AMAZON	Facilities Maint. Supplies, Tools, Furniture	Gen Fund - 413 Special Operations	\$8,615.12
261389	Embassy Suites - OKC NW Expressway	1 night stay Symposium Conference November 14, 2025 at Springlake Campus in Oklahoma City	Gen Fund - Social Worker	\$169.00
261390	GOODHEART-WILLCOX PUBLISHER	Facilities Maint. Curriculum	Gen Fund - 413 Special Operations	\$1,929.66
261391	OKASBO	Chelsi Rateliff & Wendy Bowman - OKASBO School Business Academy - Francis Tuttle, Edmond, OK - Oct 29-30, 2025 & Feb 18-19, 2026	Gen Fund - Business Office	\$500.00
261392	Hampton Inn & Suites Tulsa North/Owasso	2 night stay for OTI Conference at the Tulsa Tech - Owasso Campus on November 11-12, 2025	Gen Fund - Social Worker	\$250.00

261393	AMAZON	jacks, jack stands , safety glasses, ratchets, electric impacts, fuel disconnects, multimeter, power probe, electrical check lights, scan tool, axle sockets, plastic clips, electrical connectors and crimps, wire strippers	Gen Fund - Auto Collision	\$2,651.83
261394	Bank of Oklahoma	Lodging for Chelsi Rateliff & Wendy Bowman for OKASBO School Business Academy - Hilton Garden Inn Edmond/OKC North - Oct 28 - 30, 2025	Gen Fund - Business Office	\$640.08
261395	MSC Industrial Supply Company	Flute End Mills, Drill Bits, THD Taps, Denter Drill, Carbide Threading	Gen Fund - WED	\$335.81
261396	Stewart, Brad W	Brad Stewart - BIS Cert Travel FY26	Gen Fund - WED	\$1,000.00
261397	Stewart, Brad W	Balance Due PO 260725 Travel Expenses	Gen Fund - WED	\$258.00
261398	Bowman, Wendy	FY26 Travel - Wendy Bowman	Gen Fund - Business Office	\$600.00
261399	HFV Wilson Community Center	Community Partner Sponsor for event on Saturday November 15, 2025	Gen Fund - WRO	\$250.00
261400	AMAZON	Participant snacks for Workshop October 20-31, 2025	Gen Fund - WRO	\$123.44
261401	AMAZON	Wireless presenters, paper, highlighters	Gen Fund - WED	\$108.92
261402	AMAZON	Parts for training in the electrical shop.	Gen Fund - Electrical	\$2,358.61
261403	DAILY ARDMOREITE INC	Legal Notice & Press Release for the Annual School Board Election to run one time during the week of November 10 - 14, 2025	Gen Fund - BOE	\$100.00
261404	DUNCAN BANNER	Legal Notice & Press Release for the Annual School Board Election to run one time during the week of November 10 - 14, 2025	Gen Fund - BOE	\$25.00
261405	Johnston County Sentinel	Legal Notice & Press Release for the Annual School Board Election to run one time during the week of November 10 - 14, 2025	Gen Fund - BOE	\$25.00
261406	Marietta Monitor	Legal Notice & Press Release for the Annual School Board Election to run one time during the week of November 10 - 14, 2025	Gen Fund - BOE	\$25.00
261407	Midwest Dental Equipment & Supply Inc.	Dental handpieces and handpiece accessories	Gen Fund - Dental	\$2,493.23
261408	PAULS VALLEY DAILY DEMOCRAT	Legal Notice & Press Release for the Annual School Board Election to run one time during the week of November 10 - 14, 2025	Gen Fund - BOE	\$25.00
261409	RINGLING EAGLE	Legal Notice & Press Release for the Annual School Board Election to run one time during the week of November 10 - 14, 2025	Gen Fund - BOE	\$25.00
261410	South Central Oklahoma SkillsUSA	Registration from Brandi Millsap - Oklahoma SkillsUSA, Guthrie, and Oct. 24th.	Gen Fund - Esthetics	\$60.00
261411	SULPHUR TIMES DEMOCRAT	Legal Notice & Press Release for the Annual School Board Election to run one time during the week of November 10 - 14, 2025	Gen Fund - BOE	\$25.00
261412	TEX-OMA BUILDERS SUPPLY CO	Blank employee badges	Gen Fund - HR	\$1,600.00
261414	Solomon Strategic Advisors	FY26 Staff Professional Development Training for Leadership Team	Gen Fund - HR	\$20,000.00

261415	Whitton Supply Co.& Equipment	Construction--Shop Fox mobile equipment base with locking clamps 1200lbs. cap	Gen Fund - Construction	\$356.86
261416	Bank of Oklahoma	OSBI Background Checks for clinical	Gen Fund - Nurse Assisting	\$170.00
261417	LOCKE SUPPLY	Parts for electrical training in the shop.	Gen Fund - Electrical	\$5,000.00
261418	Johnston County Assessor	Property revaluation for 2025-2026	Gen Fund - BOE	\$3,464.23
261419	LOCKE SUPPLY	HVAC Install- ductwork and boots for install practice	Gen Fund - HVAC	\$721.12
261420	SHI INTERNATIONAL CORP.	Absolute Control protection for 10 laptops for TANF.	Gen Fund - TANF State	\$202.80
261421	Bank of Oklahoma	Workshop Snacks/drinks Nov 2025 - Feb 2026	Gen Fund - WRO	\$2,500.00
261423	Bank of Oklahoma	OSBI Background check for students 18 and over for clinical	Gen Fund - Medical Assisting	\$306.00
261424	Discount Auto Supply	GLOVES, STATE CONTEST SPRAY GUNS, BLACK PAINT, CLEARCOAT, SANDPAPER, SCOTCH BRITE, SOLIDS BASECOAT MIX, TRACING PAPER	Gen Fund - Auto Collision	\$3,244.06
261425	GIRLS ON THE RUN OF SOUTHERN OKLAHOMA	Community Events Sponsorship Fall 2025-August 2026	Gen Fund - WRO	\$500.00
261426	AMAZON	Divider Tabs	Gen Fund - WED	\$73.56
261427	Bank of Oklahoma	TANF client cost of Sedation for removal of all teeth for dentures	Gen Fund - TANF Federal	\$1,100.00
261428	Jenkins, Clif	FY26 Staff Travel Reimbursement	Gen Fund - 413 Special Operations	\$1,000.00
261429	AMAZON	Dry erase name tents	Gen Fund - WED	\$19.99
261430	Clarence L. Boyd Company, Inc.	Blanket PO for services on machines	Gen Fund - HEO	\$2,000.00
261432	Laird, Jennifer Beth	Laird per diem and miscellaneous 12.9-12.12.25 ACTE Vision Nashville, TN	Gen Fund - Robotics	\$594.00
261433	AMAZON	Facilities Maint. Supplies	Gen Fund - 413 Special Operations	\$1,645.90
261436	AMAZON	Mouse Pads	Gen Fund - Testing Center	\$74.22
261437	AMAZON	Equipment Service Items and Classroom items	Gen Fund - HEO	\$140.56
261438	HOGHEAD DESIGNS LLC	Professional Allowance Clothing - LaShyra Johnson	Gen Fund - IT	\$142.00
261439	James Supplies And Rental Co.	Torch bottle refills	Gen Fund - HVAC	\$2,000.00
261440	OKACTE	2025 Kaleidoscope Symposium at Metro Tech. Center/Springlake 11/14/25 from 10am-3pm and Service Fee	Gen Fund - Program Director	\$51.25
261441	AMAZON	Purchase includes HVAC and construction tools and materials for pipe protection, cutting, and general installation use.	Gen Fund - HVAC	\$1,015.14
261442	AMAZON	Tool and supplies for the diesel program.	Gen Fund - Diesel	\$2,853.19

261443	AUTRY TECHNOLOGY CENTER	Cooperative Agreement 2025-2026 to deliver information to the public regarding the wide array of programs available to individuals, businesses, and industries and to enhance Career Tech's image and support.	Gen Fund - Marketing	\$20,625.00
261444	Baker Distributing Company	Sheet Metal, Copper Tubing, Silver Solder for Tech Fest	Gen Fund - HVAC	\$506.63
261445	CTAC	2026 LegisOK Tracking System	Gen Fund - Superintendent	\$500.00
261446	GRAINGER	Shop Towels and Fuses	Gen Fund - HVAC	\$99.76
261447	SkillsUSA Oklahoma	Southerland Oklahoma SkillsUSA membership dues - Professional Allowance	Gen Fund - HVAC	\$27.00
261448	SkillsUSA Oklahoma	Shane Stepps Skills USA Dues - Professional Allowance	Gen Fund - HVAC	\$27.00
261449	AMAZON	Tissue dispensers for classroom and pens for TechFest	Gen Fund - Biotech	\$79.36
261450	AMAZON	Amazon-Business Prime Membership	Gen Fund - Business Office	\$779.00
261451	OKACTE	Presenting "Man's Best Friend" at 2025 Kaleidoscope Symposium at Metro Tech. Center/Springlake 11/14/25 from 10am-3pm	Gen Fund - Social Worker	\$51.25
261452	Sprekelmeyer Printing	Card sort workmats for Workshop Week 1	Gen Fund - WRO	\$700.00
261453	HOGHEAD DESIGNS LLC	Professional Allowance - SOTC Clothing - Shannon McElroy	Gen Fund - TANF Local \$	\$300.00
261454	Oklahoma Skills USA	Skills USA Advisor Dues - Jeff Morris Professional Allowance	Gen Fund - Cyber	\$27.00
261455	RUTH YOUNG TRAVEL AGENCY	Round Trip Airfare for ACTE Vision - Dallas, Tx to Nashville, TN - 12/9/25 - 12/13/25 - Chelsi Rateliff	Gen Fund - Business Office	\$500.00
261458	Fastenal Company	Grinders, grinding wheels and n95 dust masks	Gen Fund - Industrial Mech	\$902.26
261459	SkillsUSA Oklahoma	SkillsUSA Dues - Professional Allowance Ed Edington	Gen Fund - HEO	\$27.00
261460	Bank of Oklahoma	1 year subscription to Canva Graphic	Gen Fund - Marketing	\$119.40
261461	Bank of Oklahoma	Promotional items for Tech Fest (Fillers for Prescription Bottles)	Gen Fund - Medical Office	\$89.28
261463	Bank of Oklahoma	Women In Leadership, hotel Jan 14-16, 2026 Stillwater, OK for Kim Goode	Gen Fund - Program Director	\$230.00
261465	Bank of Oklahoma	FY26 - Supplies needed for board meetings, board functions, etc.	Gen Fund - BOE	\$149.11
261466	Pendergrass Promos	Blue-branded syringe pens to give away to potential health students	Gen Fund - Marketing	\$351.27
261467	SkillsUSA Oklahoma	Kuntz Oklahoma SkillsUSA membership dues - Professional Allowance	Gen Fund - Aviation	\$27.00
261468	SkillsUSA Oklahoma	Goode Oklahoma SkillsUSA membership dues - Professional Allowance	Gen Fund - Program Director	\$27.00
261469	SkillsUSA Oklahoma	Keith Willis Skills USA dues - Professional Allowance	Gen Fund - Aviation	\$27.00

261471	Bank of Oklahoma	Sharla McMillin lodging for DDD MAT Train-The-Trainer - Glo Best Western - Enid, OK November 11-14, 2025	Gen Fund - WED	\$454.98
261472	AMAZON	files and sharpies for sheetmetal	Gen Fund - HVAC	\$60.91
261473	AMAZON	Spot welder and other sheet metal tools	Gen Fund - HVAC	\$342.14
261474	AMAZON	Classroom Supplies	Gen Fund - Graphics	\$356.49
261475	AMAZON	Traffic Cones for CDL B Training	Gen Fund - WED	\$133.77
261476	RUTH YOUNG TRAVEL AGENCY	American Airlines Airfare - Main Cabin 2/16/26 - DFW-MCO 2:25pm-6:01pm 2/20/26 - MCO-DFW 12:45pm-2:47pm Robby Adams to International Builders Conference Orlando FL	Gen Fund - Construction	\$518.96
261477	RUTH YOUNG TRAVEL AGENCY	American Airlines Airfare - Main Cabin 2/16/26 - DFW-MCO 2:25pm-6:01pm 2/20/26 - MCO-DFW 12:45pm-2:47pm Jared Trotts International Builders Conference Orlando FL	Gen Fund - Electrical	\$518.96
261478	Midwest Dental Equipment & Supply Inc.	Dental Radiography Sensors	Gen Fund - Dental	\$12,439.00
261479	SkillsUSA Oklahoma	Chelsie Conner Oklahoma SkillsUSA Membership Dues - Professional Allowance	Gen Fund - Cosmo	\$27.00
261480	Discount Auto Supply	Sandpaper, dolphin filler, paint , plastic sheeting, barrel fan	Gen Fund - Auto Collision	\$2,202.19
261481	AMAZON	Co-Curricular Supplies & Advertising for TechFest	Gen Fund - Medical Office	\$83.22
261482	AMAZON	iPad stylus, case, and keyboard - Accordion files	Gen Fund - WED	\$98.93
261483	OKACTE	Kaleidoscope Symposium on 11-15-25 registration at Metro Tech springlake campus - Elizabeth Davis	Gen Fund - PN Coordinator	\$51.25
261484	SkillsUSA Oklahoma	Mayo Oklahoma SkillsUSA membership dues - Professional Allowance	Gen Fund - Cosmo	\$27.00
261485	SkillsUSA Oklahoma	Hefley, Oklahoma SkillsUSA membership dues - Professional Allowance	Gen Fund - Industrial Mech	\$27.00
261486	SkillsUSA Oklahoma	Skill USA Membership Dues Mike Shelton - Professional Allowance	Gen Fund - Diesel	\$27.00
261487	SkillsUSA Oklahoma	Trotts Skills USA Dues - Professional Allowance	Gen Fund - Electrical	\$27.00
261488	SkillsUSA Oklahoma	Oklahoma Skills/USA Membership Dues for Robby Adams - Professional Allowance	Gen Fund - Construction	\$27.00
261490	SkillsUSA Oklahoma	Ricketts Skills USA dues - Professional Allowance	Gen Fund - Auto Collision	\$27.00
261492	MidSci	lab supplies such as petri dishes, chemicals	Gen Fund - Biotech	\$500.00
261493	MidSci	Balance Due on PO 261244	Gen Fund - Biotech	\$105.70
261494	Bank of Oklahoma	9-Pin DLA Heavy Duty Cable for J-Pro	Gen Fund - Diesel	\$224.00
261495	AMAZON	11 x 17 paper for brochures and standard paper for copies	Gen Fund - Marketing	\$101.89
261497	MidSci	Petri dshes and IPTG for bacteria work	Gen Fund - Biotech	\$252.70
261498	OperationsHERO	PowerBI Plug-In for OperationsHero	Gen Fund - Operations	\$606.00
261499	SkillsUSA Oklahoma	Gustavo Ocana SkillsUSA membership dues - Professional Allowance	Gen Fund - Graphics	\$27.00

261500	AMAZON	General supplies for WRO ongoing activities/events.	Gen Fund - WRO	\$368.98
261501	AMAZON	Facilities Maint. Supplies	Gen Fund - 413 Special Operations	\$1,059.80
261503	LOCKE SUPPLY	Parts for Electrical class.	Gen Fund - Electrical	\$5,000.00
261505	SkillsUSA Oklahoma	Brandi Millsap - SkillsUSA Membership Dues - Professional Allowance	Gen Fund - Esthetics	\$27.00
261506	Bank of Oklahoma	Balance Due on PO 260882	Gen Fund - HR	\$71.42
261507	Bank of Oklahoma	Promotional material for Tech Fest from AnyPromo.Com	Gen Fund - Diesel	\$400.00
261508	CTAC	Registration for Karen Nail to attend the 2025 Kaleidoscope Symposium on November 14, 2025, at MetroTech	Gen Fund - Superintendent	\$50.00
261509	HOGHEAD DESIGNS LLC	Professional Allowance Paul Coffman	Gen Fund - Grounds	\$169.85
261510	MIDWEST BUS SALES INC.	Bus 8 windshield repair and condenser line repair from an object in the roadway	Gen Fund - Student Transportation Servicing	\$570.88
261511	SkillsUSA Oklahoma	Austin Emge SkillsUSA membership dues - Professional Allowance	Gen Fund - Auto Service	\$27.00
261512	Seon System Sales Inc	Bus Camera software	Gen Fund - Student Transportation Servicing	\$675.00
261513	Progressive Energy	Gas vouchers for TANF students	Gen Fund - TANF Federal	\$500.00
261514	AMAZON	Shop supplies; valve core tools, fuses, electrical connectors, shop rags, rust penetrating oil, organizer trays, magnetic trays, tire machine tool heads, tire lube, fuel line retainers, plastic retainer clips	Gen Fund - Auto Service	\$396.27
261515	O' Reilly Auto Parts	primers, sealers, activators, thinner, fillers	Gen Fund - Auto Collision	\$2,272.63
261516	Bank of Oklahoma	Lodging for Chelsi Rateliff & Wendy Bowman for OKASBO School Business Academy - Hilton Garden Inn Edmond/OKC North - Feb 17 - 19, 2026	Gen Fund - Business Office	\$575.64
261517	Marcums Nursery	Poinsettias for WRO resource partners	Gen Fund - WRO	\$500.00
261518	MERIDIAN TECHNOLOGY CENTER	CAD Summit - Guthrie OK November 14th	Gen Fund - CTSO	\$60.00
261521	TH Rogers Lumber Co.	Facilities Maint. Supplies	Gen Fund - 413 Special Operations	\$963.46
261522	ARDMORE CHAMBER OF COMMERCE	Festival of Lights Christmas WRO Display	Gen Fund - WRO	\$1,200.00
261523	HOGHEAD DESIGNS LLC	Carrie Harvey Professional Allowance - Southern Tech Sweatshirts	Gen Fund - WED	\$112.00
261524	James Supplies And Rental Co.	Welding Gas	Gen Fund - Auto Collision	\$104.00
261525	MHC Kenworth	2019 Kenworth CDL Truck, MHC, Repairs	Gen Fund - WED	\$1,000.00
261527	Bank of Oklahoma	Blanket PO for Advanced Rejuvenating Concepts (ARC) Facial Supplies	Gen Fund - Esthetics	\$2,000.00
261528	Edington, Edward	Advisory Committee Meeting food Meeting was held on October 9, 2025	Gen Fund - HEO	\$50.00

261529	Edington, Edward	Travel for Dirtworld Summit in Dallas, Texas November 5-8, 2025	Gen Fund - HEO	\$1,000.00
261530	Stepps, Shane	Oklahoma Hvac License Renewal 25-26 school year - Professional Allowance	Gen Fund - HVAC	\$211.05
261531	AMAZON	Sheet metal tools	Gen Fund - HVAC	\$123.11
261532	AMAZON	Certificate Paper and Envelopes	Gen Fund - WED	\$91.14
261533	AMAZON	Screws caulking and other Misc items for install	Gen Fund - HVAC	\$436.23
261534	AMAZON	WIRE CONNECTIONS FOR UNITS	Gen Fund - HVAC	\$91.10
261535	AMAZON	The book, "The Voice-Driven Leader: How to Hear, Value, and Maximize Every Voice on Your Team" for Leadership Training - FY26	Gen Fund - Superintendent	\$398.40
261536	McCathern, Kristal G	Staff Travel for Kristal McCathern FY25-26	Gen Fund - Program Director	\$1,000.00
261537	Modish Motors LLC	HEO & Diesel Technology program Utility truck, including crane, not to exceed \$50,000	Gen Fund - Edu Lottery Grant	\$50,000.00
261538	AMAZON	Pens, Highlighters, Sticky Notes	Gen Fund - WED	\$74.98
261539	AMAZON	Lights and supplies for Christmas Lighting Project	Gen Fund - Electrical	\$534.56
261540	Bank of Oklahoma	17 oz Color Changing Mood Stadium Cup from AnyPromo for Tech Fest with SouthernTech Logo (includes shipping and logo set up fee)	Gen Fund - Electrical	\$431.88
261541	Baker Distributing Company	8 SHEETS OF SHEET-METAL	Gen Fund - HVAC	\$865.20
261542	HOGHEAD DESIGNS LLC	Professional Allowance - Brooke Baxter SoTech Logo Clothing	Gen Fund - Financial Aid	\$184.50
261543	Oklahoma Skills USA	Membership for SkillsUSA for Kristal McCathern - Professional Allowance	Gen Fund - Program Director	\$27.00
261545	AMAZON	Microwave	Gen Fund - WED	\$89.99
261546	AMAZON	Gloves, Meter cords	Gen Fund - HVAC	\$196.54
261547	AMAZON	15.6V 7.05A 110W AC Adapter Charger Compatible with Panasonic-Toughbook FZ-55	Gen Fund - Diesel	\$29.06
261548	AMAZON	Supplies for Co-Curricular Projects (Medical Folders & Labeling) Classroom/Office Supplies (Erasers, Markers)	Gen Fund - Medical Office	\$250.12
261551	Oklahoma Skills USA	OK Skills USA Membership for Fiona McAlister 2025/26 - Professional Allowance	Gen Fund - Program Director	\$27.00
261552	Heartland Food And Dairy	General Office Supplies	Gen Fund - WRO	\$100.00
261553	OKACTE	Registration for Jillian Chatham to attend OKACTE Kaleidoscope Symposium on November 14th in Oklahoma City, OK	Gen Fund - Dental	\$51.25
261554	Bank of Oklahoma	CEFP prep course - Katie Miller	Gen Fund - Operations	\$750.00
261555	Bank of Oklahoma	American Heart Association 2025 instructor and course updates - printed and digital formats	Gen Fund - WED	\$664.80
			General Fund Total:	\$237,879.25

Southern Oklahoma Technology Center

PO Board Report

Fiscal Year: 2025 - 2026

11/13/2025

Building Fund

PO No.	Vendor Name	Description	Fund - Department	Amount
261319	AMAZON	peg board, Fluke 2062 Advanced Pro Wire Tracer Kit with Hard Carrying Case, CAT IV 600 V Safety Rated and CNZG PNEU 1/4" Coolant Mister	Bldg Fund - Operations	\$3,174.36
261323	SHI INTERNATIONAL CORP.	Laserjet color printer for Building 1100	Bldg Fund - IT	\$702.00
261327	Sign Warehouse	frosted glass vinyl	Bldg Fund - Operations	\$638.89
261339	ULINE	tool rack holder, hardware, bins and bin dividers	Bldg Fund - Operations	\$1,198.90
261342	FACILITY GATEWAY CORPORATION	balance due for PO 260412	Bldg Fund - Operations	\$800.40
261343	Brady Industries, LLC	DISINFECTANT CLEANER, NEUTRAL CLEANER, GLASS CLEANER, URINAL SCREENS	Bldg Fund - Operations	\$659.68
261354	Marcums Nursery	flowers and landscaping	Bldg Fund - Grounds	\$3,000.00
261355	Bank of Oklahoma	Resources for developing department regulations. Facilities & Operations	Bldg Fund - Operations	\$55.00
261361	WPS, Inc.	Network Security/Firewall Appliance & Advanced Security License	Bldg Fund - IT	\$44,158.00
261388	Darr Equipment LP.	DP55N1 - 12,000 lb. Capacity Tier 4 Final Compliant Diesel Pneumatic Tire Lift Truck	Bldg Fund - Operations	\$94,190.00
261413	Endex Of Oklahoma, Inc.	Campus Intercom System Repairs, Maintenance and Equipment	Bldg Fund - Operations	\$5,000.00
261422	Bank of Oklahoma	Penal Hitch	Bldg Fund - Operations	\$200.00
261434	AMAZON	Battery backup lighting, and 3 3-phase rotation tester	Bldg Fund - Operations	\$544.55
261435	AMAZON	Yuntarda 2-Pack 10'x14' Yard Signs with Stake and weed eater extension handle	Bldg Fund - Operations	\$127.45
261456	Brady Industries, LLC	TOILET TISSUE, PAPER TOWELS, TOILET BOWL CLEANER, TRASH CAN LINERS, MULTI FOLD TOWELS FOR DENTAL HYGIENE	Bldg Fund - Operations	\$4,013.63
261457	eei	HVAC Repairs	Bldg Fund - Operations Love Co.	\$10,000.00
261462	DELL MARKETING LP	Portable monitor for Career Advisor	Bldg Fund - IT	\$229.49
261496	ARDMORE ELECTRIC SUPPLY	cabling, tools, lights and other electrical supplies	Bldg Fund - Operations	\$2,500.00
261502	AMAZON	AO Smith 100111122 - K,IGNITER ASSEMBLY,HOT SURFACE	Bldg Fund - Operations	\$161.27
261504	SHI INTERNATIONAL CORP.	Antivirus for Campus Servers and Staff Devices	Bldg Fund - IT	\$3,664.18
261520	Chemtron River Bend	Monthly Water testing and chemical treatment of boiler loop system in Building 2000	Bldg Fund - Operations	\$4,000.00

261526	Northwest Control Systems, Inc.	Compass 2 LG Software Maintenance 1 Year Renewal	Bldg Fund - Operations	\$1,829.30
261544	WPS, Inc.	POE Lighting Server Upgrade	Bldg Fund - Operations	\$22,134.29
261549	Air Compressor Supply Inc	BUILDING 600 AIR COMPRESSOR REPAIRS	Bldg Fund - Operations	\$672.08
261550	AMAZON	Compact Fluorescent Ballast, batteries, gerber box blade knife, job sleeves, plastic sleeve with suction cups, konlite wall pack, Altronix Cam Lock and U Brackets	Bldg Fund - Operations	\$1,380.68
			Building Fund Total:	\$205,034.15

Southern Oklahoma Technology Center**PO Board Report****Fiscal Year: 2025 - 2026****11/13/2025****Gifts & Endowment Fund**

PO No.	Vendor Name	Description	Fund - Department	Amount
261347	LOVE COUNTY CHAMBER OF COMMERCE	FY26 Chamber Dues/Table Sponsor at Chamber Banquet - Oct 23, 2025	GE Fund - BOE	\$500.00
261348	Ardmore Family Literacy	Table of 8 sponsorship for the Ardmore Family Literacy Spelling Bee - 11/20/2025	GE Fund - Marketing	\$500.00
261362	Bank of Oklahoma	Supplies for the Employee Christmas party to be held at Murray On Main Event Center on December 16, 2025 & Supplies for Fall Employee Events	GE Fund - Employee Functions	\$226.86
261366	AMAZON	Santa Suit to be worn at holiday Employee Functions	GE Fund - Employee Functions	\$94.90
261431	WAL-MART STORES, INC.	blanket PO for Halloween Candy to give out 10/31 at the Ardmore Main St. Trunk or Treat	GE Fund - Marketing	\$500.00
261464	Bank of Oklahoma	Supplies, decorations for employee events and campus events, FY26	GE Fund - Employee Functions	\$85.81
261489	GALLERY COLLECTION	Christmas Card envelopes (450), imprint charge, and shipping	GE Fund - BOE	\$201.48
261491	Sprekelmeyer Printing	Printing and folding 2025 SouthernTech Christmas Cards	GE Fund - BOE	\$500.00
261519	ROBERTSONS HAMS	Yearly Holiday Turkeys/Hams for Employees	GE Fund - Employee Functions	\$7,020.50
261556	The Taste	Catering for the Employee Christmas Party to be held on December 16, 2025, at Murray on Main Event Center in Ardmore	GE Fund - Employee Functions	\$10,000.00
			G&E Fund Total:	\$19,629.55

Southern Oklahoma Technology Center

PO Board Report

Fiscal Year: 2025 - 2026

11/13/2025

Grant Fund

PO No.	Vendor Name	Description	Fund - Department	Amount
261470	Whitton Supply Co.& Equipment	Carpentry/Cabinetmaking equipment Frame nailers, trim nailers, Compact table saw, batteries and air hoses (HF Grant)	Grant Fund - Construction	\$3,497.20
			Grant Fund Total:	\$3,497.20

SOUTHERN OKLAHOMA TECHNOLOGY CENTER, DISTRICT 20
SUMMARY OF AMENDMENT NO. 5, FY26 BUDGET
November 13, 2025

CODE	FUNCTION	PREVIOUS	AMENDED	INCREASE/ DECREASE
GENERAL FUND				
REVENUE				
1120	Ad Valorem - Prior Year	432,256.87	\$458,577.82	26,320.95
1140	Revenue from Local Gov't Units	298,634.94	298,634.95	0.01
1350	Interest on Taxes	33.06	33.08	0.02
3160	Farm Stamp Revenue	658.27	856.21	197.94
3690	Motorcycle Safety Training	53,900.71	55,454.35	1,553.64
3892	Edu Lottery Grant	99,788.00	149,788.00	50,000.00
	TOTAL USES	885,271.85	963,344.41	78,072.56
EXPENDITURES				
1000	Instruction	988,656.45	992,939.36	4,282.91
1500	Client Based	489,063.18	489,563.13	499.95
1700	Full-Time Programs	5,848,722.00	5,896,722.00	48,000.00
2100	Support Services - Students	889,932.81	895,049.88	5,117.07
2300	Support Services - General Administration	518,934.93	529,368.12	10,433.19
2400	Support Services - School Administration	2,713,770.95	2,735,421.94	21,650.99
2500	Support Services - Business	1,771,782.30	1,790,182.30	18,400.00
2600	Operation & Maint of Plant Services	1,670,811.61	1,671,561.61	750.00
7400	Retirement Incentive	215,120.00	215,525.36	405.36
7999	Contingency	4,657,609.31	4,626,142.40	(31,466.91)
	TOTAL USES	19,764,403.54	19,842,476.10	78,072.56
BUILDING FUND				
REVENUE				
1120	Ad Valorem - Prior Year	191,419.03	\$203,110.93	11,691.90
1310	Interest Earnings	100,000.00	165,200.00	65,200.00
3160	Farm Stamp Revenue	221.54	309.51	87.97
	TOTAL USES	291,640.57	368,620.44	76,979.87
EXPENDITURES				
2600	Operation & Maint of Plant Services	2,398,354.74	2,472,230.78	73,876.04
4400	Architecture and Engineering Services	1,359,213.70	1,364,213.70	5,000.00
7999	Contingency	4,994,198.52	4,992,302.35	(1,896.17)
	TOTAL USES	8,751,766.96	8,828,746.83	76,979.87
GRANTS FUND				
REVENUE				
1610	Donations/Grants	-	35,000.00	35,000.00
	TOTAL USES	-	35,000.00	35,000.00
EXPENDITURES				
1700	Full-Time Programs	1,529.01	36,529.01	35,000.00
	TOTAL USES	1,529.01	36,529.01	35,000.00

Board President

Date

**SOUTHERN OKLAHOMA TECHNOLOGY CENTER
ACTIVITY ACCOUNT TRANSFERS TO GENERAL FUND
November 13, 2025**

Tuition, Full-Time Adult Students		\$96,659.82
Tuition, WED		\$40,761.66
Tuition, Contractor Safety		\$8,631.00
Food Service Enterprise		\$28,415.70
Live Work/Other		\$3,783.43
Vending	3783.43	
		\$102.35
Interest Earned Activity Fund	102.35	
Interest Earned Federal Account		
TOTAL AMOUNT TO BE TRANSFERRED TO GENERAL FUND		\$178,353.96



Where Education Empowers.

Bob Thomason Board Room
2610 Sam Noble Parkway
Ardmore, Oklahoma 73401

Regular Meeting
Thursday, October 9, 2025 11:30 AM Central

I. Meeting Called to Order/ Welcome

A. Call to order and record members present and absent

The meeting was called to order at 11:31 a.m.

Bill Coleman	Present (entered meeting at 11:43 a.m.)
Dana Gossvener	Present
Jack Jones	Present
Brian McDaniel	Present
Georganne Westfall	Present
Present: 5, Absent: 0	

B. Invocation

Dana Gossvener gave the invocation.

II. Introduction of Guests

A. Briefings/Recognition

- September Student of the Month - Klay Rose, Welding
- WED September Student of the Month - Trinity Young, Facilities Maintenance
- August Employee of the Month - Thomas Hefley, Industrial Mechanics Instructor
- September Employee of the Month - Kristi Inselman - Patient Care Technician Instructor
- Employee Excellence Recognition - Donald Fagan
- Marketing Department Kudos - Brad Bentley and Katie Reynolds

B. Public Participation

There was no public participation.

III. Proposed Non-Action Items:

A. Superintendent's Report

- We continue to stay grounded in our mission, vision, and core values.
- We currently have 671 students in full-time programs as compared to 714 this time last year.
- Our retention rate is currently at 95%.
- Information from the Exit Survey indicated the majority of those who withdrew cited external factors beyond the school's control as reasons for withdrawal.
- Increased staffing in WED has allowed for additional classes to be offered.
- The student feedback from FY25 full-time programs indicated our staff and school are doing very well at taking care of our students.
- Congratulations again to Robby Adams for being named the first winner from Oklahoma as the Harbor Freight Tools for Schools prize for Teaching Excellence.

Tentative - Regular Board Meeting
October 9, 2025

- We will be exploring options to update and modernize the website's look and functionality.
- The goal for CDL training is to begin in Spring 2026. The training will be coordinated with Kiamichi Tech in Durant, with 5 ½ week classes rotating between Kiamichi and SouthernTech.
- The partnership for the Teacher Prep Program is progressing well and continuing to gain momentum.
- Stakeholder Connections:
 - Center on Rural Innovation (CORI)
 - CTSO President's Council
 - Area Principal Meeting
 - CareerTech Finance Training
 - Ardmore Business Roundtable
 - Select Oklahoma
 - Ada and Mercy Board Meetings
- Upcoming Dates:
 - Fall Break – 10/17 and 10/20
 - Manufacturing Day – 10/21
 - CareerTech Superintendent Meeting – 10/21-22
 - Manufacturing Dinner – 10/30

- B. Board Member Reports
There were no board member reports.

IV. **Proposed Consent Agenda**

All of the following items, which concern items of routine nature normally approved/accepted at Board meetings, will be approved/accepted by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Financial Reports and Recommendations
1. Treasurer(s) Reports & Recommendations
 2. Encumbrance Orders **2025-2026**
 - a. General Fund - \$955,749.60
 - b. General Fund Salaries - \$89,180.87
 - c. Building Fund - \$64,845.88
 - d. G & E Funds - \$18,310.13
 3. Budget Amendment(s): #4
 4. Activity Fund/PELL Grant Reports
 5. Activity Fund Transfers
- B. Previous Meeting Minutes: **September 11, 2025 - Regular Board Meeting**
- C. Request(s) for Out-of-State:
1. Kristal McCathern
ACTE 2025 Vision Conference
Nashville, TN
December 8 - 12, 2025
Estimated Cost: \$594.00

2. Jennifer Laird
ACTE 2025 Vision Conference
Nashville, TN
December 9 - 12, 2025
Estimated Cost: \$594.00

D. Date/Time/Place for Next Board of Education Meeting(s) - **Regular Meeting on November 13, 2025, @ 11:30 a.m. at the SouthernTech Main Campus, Bob Thomason Board Room**

Motion to approve items IV.A through IV.D, as presented. This motion, made by Jack Jones and seconded by Brian McDaniel, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

V. **Proposed Board Action Items:**

- A. Discussion and possible board action to approve the school board election resolution for the 2026 election cycle

Motion to approve the school board election resolution for the 2026 election cycle. This motion, made by Brian McDaniel and seconded by Bill Coleman, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

- B. Discussion and possible board action to approve the 2026-2027 School Calendar

Motion to approve the 2026-2027 School Calendar. This motion, made by Bill Coleman and seconded by Georganne Westfall, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

- C. Discussion and possible board action to approve the SouthernTech board of Education Regular Meeting Dates for 2026

Motion to approve the SouthernTech board of Education Regular Meeting Dates for 2026. This motion, made by Bill Coleman and seconded by Brian McDaniel, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

- D. Discussion and possible board action to approve the purchase of a forklift from Darr Equipment, not to exceed \$95,000.00

Motion to approve the purchase of a forklift from Darr Equipment, not to exceed \$95,000.00. This motion, made by Jack Jones and seconded by Brian McDaniel, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

- E. Discussion and possible board action to approve the following: WPS - MX450 Network Security/Firewall Appliance in the amount of \$44,158.00

Motion to approve the following: WPS - MX450 Network Security/Firewall Appliance in the amount of \$44,158.00. This motion, made by Brian McDaniel and seconded by Bill Coleman, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

- F. Discussion and possible board action to approve the job description for the Grow Your Own Teacher Prep Program — Pre-Apprenticeship Coordinator.

Motion to approve the job description for the Grow Your Own Teacher Prep Program - Pre-Apprenticeship Coordinator. This motion, made by Brian McDaniel and seconded by Bill Coleman, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

- G. Consideration and vote to elect or not to elect the following as new members of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):

1. Position No. 1: Pam Deering (CCOSA), Executive Director of CCOSA, to a 2026-2030 term.
2. Position No. 2: Robert Trammel (OROS), Executive Director of OROS, to a 2026-2030 term.
3. Position No. 4: Randy Davenport (OROS), Superintendent of Holdenville Public Schools, to a 2026-2029 term.
4. Position No. 9: Terry Davidson (CCOSA), Finance Director of Comanche Public Schools, to a 2026-2029 term.
5. Position No. 13: Glen Cospers (OSSBA), Board member of Moore Norman Technology Center, to a 2026-2029 term.

Motion to elect the new members of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001), as presented. This motion, made by Bill Coleman and seconded by Brian McDaniel, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea
Yea: 5, Nay: 0

VI. **Proposed Executive Session**

Proposed Executive Session to discuss confidential communications with legal counsel for the school district concerning pending investigations/claims/actions in which disclosure of any additional information could seriously impair the ability of the school district to process the claim or conduct a pending investigation/litigation/proceeding in the public interest. - Title 25, O.S. §§ 307 (B)(4), and to discuss the employment and resignation of the positions listed below in Items VI.C, VI.D and VI.E, including discussions of information - Title 25, O.S. § 307 (B)(1).

A. Vote to convene or not convene into Executive Session

Vote to convene into an Executive Session at 12:51 p.m. This motion, made by Bill Coleman and seconded by Georganne Westfall, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea, Georganne Westfall: Yea

Yea: 5, Nay: 0

B. Discuss confidential communications with legal counsel for the school district concerning pending investigations/claims/actions in which disclosure of any additional information could seriously impair the ability of the school district to process the claim or conduct a pending investigation/litigation/proceeding in the public interest

C. Resignation, as follows:

1. Tabitha Cummins, Custodian, effective October 6, 2025

D. Employment, as follows:

1. New Hires:

- a. Licensed Electrician, start date to be determined
- b. WED Adjunct Instructor, effective October 9, 2025
- c. Health Adjunct Instructor, effective October 9, 2025

2. Salary Adjustment(s)/Contract Change(s)/Reassignment(s):

- a. Luis Carmona, Adjunct Instructor, contract adjustment
- b. Jeremiah Cox, from Custodian to Bus Driver/Custodian, effective October 9, 2025

E. Acknowledgment of Board's Return to Open Session

The Board returned from the Executive Session at 2:39 p.m.

F. Statement of minutes of executive session

The Board convened into an Executive Session at 12:50 p.m. Those attending the Executive Session were board members Dana Gossvener, Brian McDaniel, Bill Coleman, Georganne Westfall, and Jack Jones; Eric Ward, Superintendent; Jennifer Akins, HR Director; and Danny Strus, Facilities Director. Jennifer Akins left the Executive Session at 1:05 p.m. Danny Strus left the Executive Session at 2:30 p.m. Only the items listed on the agenda were discussed. The Board took no action during the Executive Session.

VII. **Proposed Personnel Action Items**

A. Discussion and possible board action to approve the following resignation:

1. Tabitha Cummins, Custodian, effective October 6, 2025

B. Discussion and possible board action to approve the following employment:

1. New Hires:

- a. Jeff Clark, Licensed Electrician, start date to be determined
- b. Dale Roberts, WED Adjunct Instructor, effective October 9, 2025
- c. Malaika Horton, Health Adjunct Instructor, effective October 9, 2025

2. Salary Adjustment(s)/Contract Change(s)/Reassignment(s):

- a. Luis Carmona, Adjunct Instructor, contract adjustment
- b. Jeremiah Cox, from Custodian to Bus Driver/Custodian, effective October 9, 2025

Motion to approve item VII.A and items VII.B, as presented. This motion, made by Georganne Westfall and seconded by Bill Coleman, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea,

Tentative - Regular Board Meeting
October 9, 2025

Georganne Westfall: Yea
Yea: 5, Nay: 0

VIII. **New Business**

There was no new business.

IX. **Adjourn**

Motion to adjourn at 2:40 p.m. This motion, made by Bill Coleman and seconded by Georganne Westfall, Passed.

Bill Coleman: Yea, Dana Gossvener: Yea, Jack Jones: Yea, Brian McDaniel: Yea,
Georganne Westfall: Yea
Yea: 5, Nay: 0

Tentative

REQUEST FOR OUT-OF-STATE TRAVEL

Refer to Policy / Regulation / Forms / Instructions C1-R1-F1-3-11

Name: Thomas Hefley

Position / Department: Industrial Mechanics

ACTIVITY / MEETING

Purpose of Trip: Certification training for Festo Introduction of Mechanics Curriculum

Destination: City: Tucson

State: AZ

Departure Date: 1/6/26

Return Date: 1/9/26

ESTIMATED TRAVEL COSTS

Air Travel: \$ 400.C

Registration: \$ 695.00

Meals Per Diem: \$ 240.C

Lodging: \$ 480.C

Rental Car:

Mileage:

Miscellaneous: \$ 250.C

\$ 2,065.00

Total Estimated Cost:

Thomas Hefley

Employee Signature

10/16/2025

Date

Kristal McCathern

Supervisor Signature

10/16/25

Date

[Handwritten Signature]

Superintendent Signature

11-11-25

Date

Requires pre-approval by the Superintendent and Board of Education before requisitions and or reservations are made.

REQUEST FOR OUT-OF-STATE TRAVEL

Refer to Policy / Regulation / Forms / Instructions C1-R1-F1-3-1

Name: Amanda Shetwell

Position / Department: LPN Coordinator

ACTIVITY / MEETING

Purpose of Trip: ACEN accreditation Workshop

Destination: City: Austin

State: Tx

Departure Date: Thur Jan 15th 2024

Return Date: Fri Jan 16th 2024

ESTIMATED TRAVEL COSTS

Air Travel: —

Registration: \$375

Meals Per Diem: \$120

Lodging: \$160

Rental Car: —

Mileage: —

Miscellaneous: —

Total Estimated Cost: \$655

Employee Signature 

Date 10.30.25

Supervisor Signature 

Date 10-30-25

Superintendent Signature 

Date 10-30-25

11-11-25

Requires pre-approval by the Superintendent and Board of Education before requisitions and or reservations are made.

Southern Oklahoma Technology Center

DISTRICT FORM CI-R1-F2

REQUEST FOR OUT-OF-STATE TRAVEL

Refer to Policy / Regulation / Forms / Instructions C1-R1-F1-3-11

Name: Shelly Lewis

Position / Department: Career Advisor/College Alliance

ACTIVITY / MEETING

Purpose of Trip: Attend the ACTE National Policy Seminar

Destination: City: Arlington

State: VA

Departure Date: March 22, 2026

Return Date: March 25, 2026

ESTIMATED TRAVEL COSTS

Air Travel: \$ 600.00

Registration: \$ 425.00

Meals Per Diem: \$ 400.00

Lodging: \$ 1,020.00

Rental Car: \$ 0.00

Mileage: \$ 0.00

Miscellaneous: \$ 200.00


\$ 2,645.00

Total Estimated Cost: _____


Employee Signature

 11/7/25
Date


Supervisor Signature

 11-27-25
Date


Superintendent Signature

11/10/25
Date

Requires pre-approval by the Superintendent and Board of Education before requisitions and or reservations are made.

REQUEST FOR OUT-OF-STATE TRAVEL

Refer to Policy / Regulation / Forms / Instructions C1-R1-F1-3-11

Name: Karen Nail

Position / Department: Executive Assistant

ACTIVITY / MEETING

Purpose of Trip: Attend the ACTE National Policy Seminar

Destination: City: Arlington

State: VA

Departure Date: March 22, 2026

Return Date: March 25, 2026

ESTIMATED TRAVEL COSTS

Air Travel: \$ 600.00

Registration: \$ 425.00

Meals Per Diem: \$ 400.00

Lodging: \$ 1,020.00

Rental Car: \$ 0.00

Mileage: \$ 0.00

Miscellaneous: \$ 200.00

\$ 2,645.00

Total Estimated Cost: \$ 2,645.00

Employee Signature

Karen Nail

11-11-25
Date

Supervisor Signature

[Signature]

11-11-25
Date

Superintendent Signature

[Signature]

11-11-25
Date

Requires pre-approval by the Superintendent and Board of Education before requisitions and or reservations are made.

REQUEST FOR OUT-OF-STATE TRAVEL

Refer to Policy / Regulation / Forms / Instructions C1-R1-F1-3-I1

Name: _____

Position / Department: _____

ACTIVITY / MEETING

Purpose of Trip: _____

Destination: City: _____

State: _____

Departure Date: _____

Return Date: _____

ESTIMATED TRAVEL COSTS

Air Travel: _____

Registration: _____

Meals Per Diem: _____

Lodging: _____

Rental Car: _____

Mileage: _____

Miscellaneous: _____

Total Estimated Cost: _____


Employee Signature

Date

Supervisor Signature

Date

Superintendent Signature

Date

Requires pre-approval by the Superintendent and Board of Education before requisitions and or reservations are made.

Technology Center Lottery Grant Change Form

Accepted

Denied

Technology Center: SouthernTech Date: 10/24/25

Proposal Title: **Modernizing Heavy Equipment & Diesel Technology Programs with Utility Truck, including Crane**

Change Request Details:

Original request: Modernizing Heavy Equipment & Diesel Technology Programs with a Compact Track Loader

Replacement request: Modernizing Heavy Equipment & Diesel Technology Programs with Utility Truck, including Crane

Reason for change: The original item requested was purchased prior to approval

Acknowledgement Statement: I am requesting the following changes to my original grant application. I understand that I cannot purchase any items prior to receiving approval for this change. An updated budget request form is attached to this document.

10/24/25
Date

Kristal McCathern / Program Director
Submitter Signature / Job Title

10/24/25
Date

Cori L. Gray
Director of Student Success

Office Use Only

FUNDING AGREEMENT
 FY26 (2025-2026)
 Competitive Lottery Grant

- CFDA NUMBER
 CHECK APPROPRIATE SECTION:
 Research
 Curriculum
 Exemplary
 Disadvantaged
 Handicapped
 XX Oklahoma Education Lottery Trust

For Career and Technology Education Activities, Services, and Programs

This funding agreement is between the Oklahoma Department of Career and Technology Education and the following institution or agency.

INSTITUTION OR AGENCY Southern Oklahoma Technology Center	UEI # DMKLFCTK7JF5	SUPERINTENDENT Eric Ward
ADDRESS OF INSTITUTION OR AGENCY 2610 Sam Noble Parkway, Ardmore OK 73401-2100		PHONE 580.224.8341

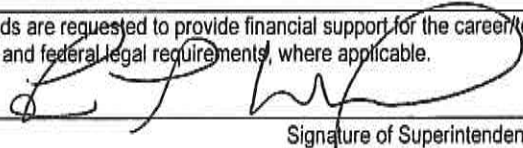
PROGRAM OR PROJECT TITLE
Modernizing Heavy Equipment & Diesel Technology Programs with a Compact Track Loader

NAME OF LOCAL PROGRAM COORDINATOR/PROJECT DIRECTOR Fiona McAlister	DATES Starting Date 10/1/2025 Ending Date 5/01/2026
--	--

REQUESTED BUDGET
\$50,000.00

Career and technology education funds are requested to provide financial support for the career/technology education activities as described in this agreement. This project shall meet state of Oklahoma and federal legal requirements, where applicable.

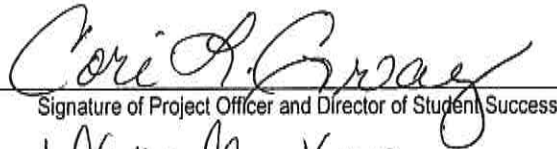
10/2/2025
 Date


 Signature of Superintendent

TRANSMITTAL (ODCTE Use Only)

This is to acknowledge the receipt of the proposed funding agreement for career and technology education activities, services, and programs, and transmittal of it.

10/6/25
 Date

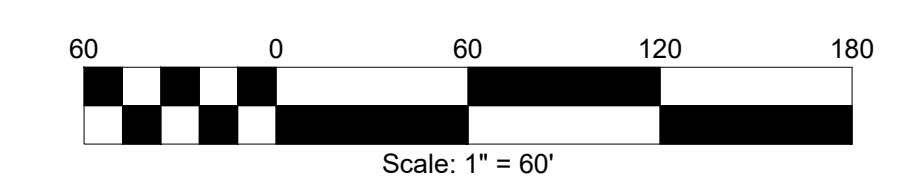
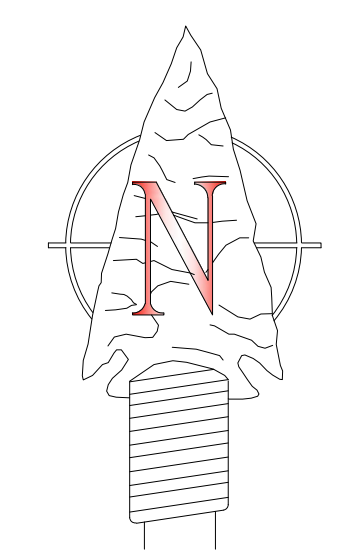

 Signature of Project Officer and Director of Student Success

10/7/25
 Date


 Signature of Finance Director

APPROVAL

State and/or federal career and technology education funds are obligated in the amount of **\$50,000.00** for items approved in the estimated budget. Adjustments and/or modifications are subject to written approval by both parties of this funding agreement.



NOTES:
 CONTRACTOR TO COORDINATE WITH OWNER FOR THE LOCATION OF THE ONE EXISTING CONEX STYLE CONTAINER BOX (LOCATED ON CAMPUS) AND MOVE TO THE NEW HEAVY EQUIPMENT SITE AS SHOWN ON THE PLANS.

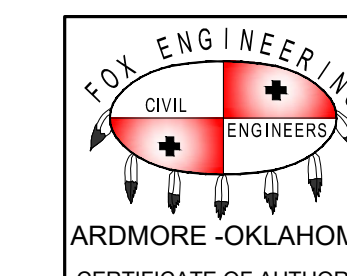
CONTRACTOR TO PURCHASE FOUR "ONE TRIP" STYLE CONTAINER BOXES PER BLDG PLANS, AND MOVE TO THE NEW HEAVY EQUIPMENT SITE SHOWN ON THE PLANS.

SITE PLAN NOTES:

1. PROPOSED 15.0' GRAVEL ROADWAY. (SEE TYPICAL SECTIONS)
2. PROPOSED 12" GRAVEL BUILDING PAD. (90'x120') (SEE TYPICAL SECTION)
3. CONTRACTOR TO COORDINATE W/ POWER COMPANY FOR UNDERGROUND POWER TO NEW PAD MOUNT TRANSFORMER. CONTRACTOR SHALL INSTALL TWO 4" SCHEDULE 40 ELECTRICAL CONDUITS.
4. PROPOSED 12" GRAVEL BUILDING PAD FOR RESTROOM. (15'x15') (SEE TYPICAL SECTION)
5. PROPOSED 5" PC CONCRETE ADA PARKING.
6. PROPOSED 5' CONCRETE SIDEWALK.
7. PROPOSED 4.0' BOTTOM GRASS DRAIN.
8. REGRADE EXISTING 6.0' BOTTOM GRASS DRAIN.
9. PROPOSED 3.0' BOTTOM GRASS DRAIN.
10. PROPOSED FLEX A MAT REVETMENT
11. PROPOSED 18" HDPE WITH END TREATMENT
12. PROPOSED CONCRETE HEADWALL AND DITCH LINER
13. CONTRACTOR TO ERECT STRUCTURE PER MANUFACTURER'S PLANS.



UTILITY STATEMENT
 UNDERGROUND UTILITIES SHOWN ARE ONLY APPROXIMATE LOCATIONS. DEPICTION OF UTILITY LINES WERE DRAWN FROM EXISTING ABOVE GROUND OBJECTS SUCH AS FIRE HYDRANTS, TUG BOXES, POWER POLES, ETC. ALL LOCATIONS AND DEPTHS SHOULD BE VERIFIED BY AN 'OKIE' LOCATE AND/OR POT HOLE OF UNDERGROUND UTILITIES TO VERIFY DEPTH.



Fox Engineering, Inc.
 211 E Street N.W., PO Box 666
 Ardmore, Oklahoma 73401
 Phone: 580.223.2319
 Fax: 580.223.2492
 E-mail: mail@foxengineeringok.com

PRELIMINARY

SITE PLAN
METAL BUILDING
HEAVY EQUIPMENT
SOUTHERN TECH
ARDMORE, OKLAHOMA

(c) Copyright 2025 Fox Engineering, Inc.

ISSUE DATE:	10-22-25
Rev #	Revision Date/Description
PROJECT NO.	SHEET NO.
24-100	1

Z:\2410_SOUTH HEAVY EQUIPMENT\2410_Civil Base.dwg, 10/22/2025 11:58:47 AM, 11

ROSENSTEIN, FIST & RINGOLD

ATTORNEYS AT LAW

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BRYAN K. DRUMMOND (1967-2024)

OF COUNSEL

LINDSEY E. ALBERS
RHIANNON K. THORESON

October 30, 2025

VIA ELECTRONIC MAIL

Eric Ward, Superintendent
SouthernTech
eward@sotech.edu

Re: RFR Engagement Letter 2025-2026

Dear Mr. Ward:

This letter is intended to establish the terms and conditions of this firm's representation of Southern Technology Center ("Tech Center"). This agreement must be approved by the Board pursuant to an agenda item at a duly called meeting of the Board.

Legal services rendered by this law firm are on an "as needed" basis and encompass work requested to be performed by the Superintendent or the Board of Education. A schedule of the current billing rates of our shareholders, associates, legal assistants, law clerks and interns is attached. This schedule is subject to change from time to time when the firm implements a general change of rates of its Tech Center clients, or to reflect additional experience or expertise gained by the firm's professional staff. In addition, newly hired professional staff may be added. The billing rates for new professionals will be set based upon their experience. The firm will provide an updated schedule of billing rates upon request at any time.

The firm will provide the Tech Center a monthly statement for legal services rendered which will fully set out what services were provided and how much time was spent performing them. In addition, you will be provided with a monthly statement of cash advanced on behalf of the Tech Center. This will include funds expended on the Tech Center's behalf for copying, Westlaw computer time, travel expenses and the like.

From time to time, it may be possible for an associate of this firm to provide part of the legal services needed by the Tech Center. Since associate time is billed at a lower hourly rate than mine, such may represent a lower expense to the Tech Center. Of course, I will monitor all work performed by associates.

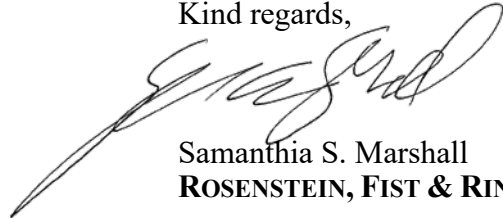
On or about the 15th of each month, the Tech Center will receive an invoice for services rendered the previous month along with a statement of cash advanced. If you have any questions regarding any invoice which you receive, please call it to my attention immediately.

I trust that the above will be to your satisfaction. If this is the case and following approval by the Board, I would ask that the person designated by the Board execute this copy of the letter and return it to me for our file. Another copy with my original signature should be maintained for the Tech Center's file.

This agreement may be terminated at any time without cause by either party upon written notice to the other. The right to terminate is subject to our ability to withdraw from the representation with permission of the court, where applicable. This agreement shall be deemed renewed on July 1 of each year unless one of the parties advises the other on or before June 30 that it wishes to withhold ratification and/or to terminate the Agreement.

If you have any questions regarding the above or wish to discuss the terms further, please do not hesitate to contact me.

Kind regards,



Samanthia S. Marshall
ROSENSTEIN, FIST & RINGOLD

SSM/cw

Enclosures: RFR Rate Sheet (Currently in Effect)

The Board of Education, having considered and approved the terms of this engagement letter, directs the President and Clerk to execute this document on behalf of the Tech Center.

Entered into by the Technology Center this _____ day of _____, 2025.

President, Board of Education

Clerk



ROSENSTEIN FIST & RINGOLD

**Governmental
2025 Billing Rates
Effective July 1, 2025**

Years of Practice as Attorney:

30+ Years	\$335
25-29 Years	\$305
20-24 Years	\$295
15-19 Years	\$280
10-14 Years	\$235
6-9 Years	\$200
3-5 Years	\$185
0-2 Years	\$175
Law Clerks	\$115
Paralegals	\$130

Billing rates may increase on July 1 of each subsequent year to adjust for inflation as determined by the previous year's Social Security Cost of Living Adjustment. Any increases will be made in \$5.00 per hour increments rounded to the nearest \$5.00.



ROSENSTEIN FIST & RINGOLD

Schedule of Reimbursed Expenses

Telephone - Long Distance	Free (no charge)
Facsimile - Incoming	Free (no charge)
Facsimile - Outgoing	\$1.00 per page for local calls and \$2.00 per page for long distance calls (all other long distance charges are waived)
Travel	At actual cost (mileage billed at IRS approved rates)
Delivery-Postage	At actual cost
Photocopying	.20 cents per page
Secretarial Overtime	Only upon request of client and then only at actual cost
Cash Advances	At actual cost up to \$500; expenditures over \$500 are sent directly to client for payment
Computer Assisted Research (Westlaw)	At actual cost

SOUTHERN TECH JOB DESCRIPTION

Position Title: Work-Based Learning (WBL) Director

Incumbent: New Position

Division: Work-Based Learning (WBL)

Position Type: Salaried Exempt

Reports to: District Superintendent

Purpose of Job: The Director of Work-Based Learning is responsible for the strategic development, implementation, and oversight of all apprenticeship and internship programs for students enrolled in both full-time career training programs and short-term certification courses. This position plays a key role in building partnerships with business and industry, coordinating with instructional staff, and aligning student work-based experiences with state and federal guidelines to ensure quality and relevance.

I. Key Responsibilities:

- Design, implement, and manage a comprehensive work-based learning program, including internships, apprenticeships, and other career-connected experiences.
- Develop strong partnerships with employers, community leaders, and workforce organizations to expand high-quality placement opportunities.
- Align work-based learning programs with local, state, and federal regulations, including Registered Apprenticeship standards (as applicable).
- Collaborate with instructors and Program Directors to integrate work-based learning components into program curriculum and identify students eligible for WBL placement.
- Oversee student recruitment, eligibility screening, placement coordination, and progress monitoring for all internship and apprenticeship experiences.
- Provide training and guidance for employers and mentors to ensure productive and supportive learning environments.
- Track student outcomes, maintain required documentation, and report data for compliance, funding, and program evaluation purposes.
- Represent the school in workforce development initiatives, chambers of commerce, and other relevant regional or state-level networks.
- Coordinate industry feedback on skill needs and ensure programs adapt to evolving workforce demands.

II. Qualifications:

- Bachelor's degree in education, workforce development, business, or a related field preferred.
- Minimum of 3 years of experience in education, workforce development, or program direction and coordination.
- Knowledge of work-based learning models, career and technical education, and apprenticeship standards.
- Strong communication and relationship-building skills with employers, educators, and students.
- Experience managing partnerships and aligning program objectives with labor market needs.
- Proficient in data tracking, reporting systems, and program compliance practices.

III. Preferred Knowledge and Skills:

- Familiarity with Oklahoma-specific apprenticeship or work-based learning initiatives (e.g., Oklahoma Works, DOL Registered Apprenticeships).
- Experience working in a technical school, workforce board, or economic development setting.
- Understanding of adult education and credentialing for short-term training programs.
- Working knowledge of computerized office programs, Oklahoma School Law, federal and state laws, and the SouthernTech education system.
- Function as an effective SouthernTech team player.
- Excellent verbal and written communications and presentation skills.
- Ability to function professionally during high stress situations.
- Ability to implement, facilitate, and complete multiple projects in a timely and efficient manner.
- Demonstrated ability to motivate and direct diverse individuals and employers.
- Demonstrated ability to communicate, through a variety of media, with a wide range of government, industry, and other groups and individuals.
- Knowledge of industry certifications provided through SouthernTech training.

IV. Physical and Mental Requirements:

A. Physical Requirements:

- Sit for extended periods.
- Manipulate computer keyboard.
- Keen hearing: (ability to listen to others)
- Vision: Close and distance vision required.
- Be able to communicate.
- Be able to properly and legally operate a school vehicle as required to travel on behalf of the district.
- Regularly lift up to 25 lbs. (occasionally up to 50 lbs.)
- Ability to bend and stoop.

B. Mental Requirements:

- Ability to read directions and instructions.
- Ability to communicate effectively.
- Ability to respond to common inquiries or concerns from customers, regulatory agencies, or members of the business community and the Board of Education.
- Ability to write documents and effectively present information.
- Ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.
- Ability to function professionally during high stress situations.
- Ability to implement, facilitate, and complete multiple projects in a timely and efficient manner.

V. Work Environment:

Primarily an office environment; occasionally walking or working near moving mechanical equipment, fumes or airborne particles, and outdoor weather conditions. Travel inside and outside of district will be required.