Regular Meeting

Monday, May 11, 2026 7:00 PM
ECC Room 349, 5701 Normandale Road, Edina, MN 55424

I. **Determination of Quorum and Call to Order**

II. **Approval of Agenda**

School Board Regular Meeting
Monday, May 11, 2026; 7:00 PM
ECC Room 349

I. Determination of Quorum and Call to Order

II. Approval of Agenda

III. Excellence in Action

IV. Hearing from Members of the Public

V. Presentation

A. Edina Give and Go, Stephanie Francis-Jones

VI. Consent Agenda

A. Minutes: *April 13 work session and regular meetings; April 21 work session*
B. Personnel Recommendations
C. Termination and Non-Renewal of Probationary Teachers
D. Check Register - April 2026
E. Electronic Fund Transfers - April 2026
F. Gifts and Bequests – April 2026
G. Food Service Management Contract - Fiscal Year 2027
H. Designation of Identified Official with Authority for the MDE External User Access Recertification System
I. Amended Memorandum of Understanding (MOU) for Teacher Evaluation & Alternative Compensation Program
J. READ Act Professional Development/Training Memorandum of Understanding (MOU)
K. Spain 2027 International Travel Experience Adjustment
L. Lease Agreement with West Metro Credit Union

VII. Discussion

A. Preliminary Budget - Fiscal Year 2027
B. Spanish Dual Language (SDL): Middle School Placement
C. Policy Review (113, 506, 806, 810)

VIII. Action

A. Intermediate School District No. 287 – Long-Term Facilities Maintenance Expenditure Budget – Fiscal Year 2028
B. Policy Quick Review (515, 708, 812)

NOTE: School Board members may participate by interactive technology as permitted by Minnesota Statute 13D.02

IX. Leadership and Committee Updates

X. Superintendent Updates

XI. Adjournment

XII. Information

A. Enrollment Report - April 2026
B. Expenditure Summary - April 2026
C. Investment Summary - April 2026

NOTE: School Board members may participate by interactive technology as permitted by Minnesota Statute 13D.02

III.	**Excellence in Action**	
IV.	**Hearing from Members of the Public**	
V.	**Presentation: Edina Give and Go**	**Speaker(s):** Stephanie Francis-Jones, Executive Director

Edina Give and Go

Edina Public Schools
DEFINING EXCELLENCE



A Year In Review

Give to Grow Gala

Edina
Give and Go
ANNUAL GALA



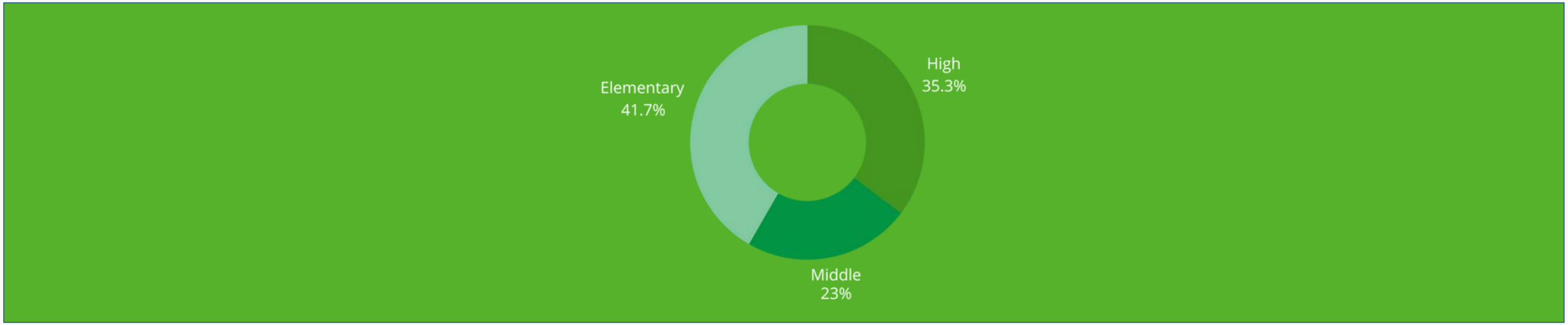


Edina
Give and Go

Our Impact

- 905 Students Served
- 1,396 Opportunities Unlocked





Updates to Our Service to Students

- Student Enrichment Program - no change
- Instruments for All - no change
- Driver’s Education Program - outside of enrichment allocation per student
- Summer Credit Acceleration Program - outside of enrichment allocation per student



Edina Give and Go

A Partnership Worth Celebrating

- Philanthropy partner of the Edina Federated Women's Club
- Directed $40,000 to Edina Public Schools to address learning loss, specifically targeted at K-8 students through the summer EXCITED program





Edina Give and Go

Why Our Partnership Matters

- Collaboration
- Coordination to meet growing need





Edina Give and Go

Thank you for your support!



Thank you for what you do everyday to help our students and make our community stronger.

VI. **Consent**

VI.A. Minutes: *April 13 work session and regular meeting; April 21 work session*

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF APRIL 13, 2026

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

ABSENT:

PRESIDING OFFICER: Chair Karen Gabler

5:00 PM - 6:59 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Daniel Bittman, Superintendent
Nate Swenson, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Sonya Sailer, Executive Director of Human Resources
Mert Woodard, Director of Finance and Operations

Grace Bireley, South View Student
Bri Buck, Digital Learning Coordinator
Abby Dollerschell, Chartwells Director of Dining Services
Animesh Goswami, Chartwells Area Director
Susan Lander, South View Teacher
Bethany Van Osdel, Assistant Director of Teaching and Learning

Members of the Superintendent Student Advisory Teams: Haseley Johnson, South View; Lincoln Nguyen, Edina High School; Somtoo Nsude, Valley View; Suhana Suthaharan, Edina High School; Sandhya Veeraraghavan, Valley View; and Miski Warsame, Valley View

CERTIFIED CORRECT:

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Ms. Karen Gabler, Chair

CERTIFIED CORRECT:

_____
Ms. Erica Allenburg, Clerk

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(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
APRIL 13, 2026

5:00 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Bittman, Swenson, De St. Hubert, Edwards, Leland, Sailer, Woodard; Birerly, Buck, Dollerschell, Goswami, Lander, Van Osdel; members of the Superintendent Student Advisory Teams.

APPROVAL OF AGENDA

DISCUSSION

A. Superintendent Student Advisory Panel
B. Food Service Management Contract - 2026-2027 School Year
C. Artificial Intelligence (AI) Update

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:59 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Karen Gabler, Chair Ms. Erica Allenburg, Clerk

draft

OFFICIAL MINUTES OF SCHOOL BOARD'S
APRIL 13, 2026 WORK SESSION

5:00 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Bittman, Swenson, De St. Hubert, Edwards, Leland, Sailer, Woodard; Birerly, Buck, Dollerschell, Goswami, Lander, Van Osdel; members of the Superintendent Student Advisory Teams.

APPROVAL OF AGENDA

Member Allenburg moved and Member Arom seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

DISCUSSION

Superintendent Student Advisory Panel: Dr. Bittman and members of the student advisory teams spoke about belonging and inclusion, academic challenges and support, student wellness, positive learning environments, and leadership opportunities.

Food Service Management Contract - 2026-2027 School Year: Director Woodard, Ms. Dollerschell, and Mr. Goswami talked about food and nutrition services provided to the district by Chartwells.

Artificial Intelligence (AI) Update: Assistant Superintendent Swenson and others presented an overview of the district's artificial intelligence implementation efforts.

ADJOURNMENT

At 6:59 PM, Member Arom moved, and Member Birdman seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

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INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF APRIL 13, 2026

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road, Edina

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

ABSENT:

PRESIDING OFFICER: Chair Karen Gabler

7:03 PM - 8:31 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Daniel Bittman, Superintendent
Nate Swenson, Assistant Superintendent
Dr. Frannie Becquer, Director of Achievement Equity and Multilingual Learner Programming
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Jody Remsing, Director of Student Support Services
Sonya Sailer, Executive Director of Human Resources
Mert Woodard, Director of Finance and Operations

Lisa Masica, Principal, Cornelia Elementary

CERTIFIED CORRECT:

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Ms. Karen Gabler, Chair

CERTIFIED CORRECT:

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Ms. Erica Allenburg, Clerk

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(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA APRIL 13, 2026

7:03 PM Chair Gabler called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Bittman, Swenson, Becquer, De St. Hubert, Edwards, Leland, Remsing, Sailer, Woodard; Masica.

APPROVAL OF AGENDA

EXCELLENCE IN ACTION

PUBLIC HEARING

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT

A. Minutes: *March 9 work session and regular meeting*; *March 24 retreat*
B. Personnel Recommendations
C. Termination and Non-Renewal of Probationary Teachers
D. Agreement to Extend Probationary Period
E. Employment Agreements for Additional Full-time Equivalency (FTE)
F. Resignation Agreement and Release of Claims - Woolsey, Michael
G. Memorandum of Understanding Between Edina Public Schools and Education Minnesota/Edina ("EME") relating to the Edina Virtual Pathway Program 2026-2027
H. Teacher Evaluation and Alternative Compensation Program Memorandum of Understanding: Reauthorization
I. Check Register - March 2026
J. Electronic Fund Transfers - March 2026
K. Gifts and Bequests – March 2026
L. Capitals of Scandinavia International Travel Experience Adjustments

DISCUSSION

A. Professional Development Update
B. MN READ Act Update
C. Scheduling a Future Board Discussion on Long-Term Financial Planning

ACTION

A. K-12 Mathematics Curriculum Review Process
B. Achievement and Integration 2027-2029 Plan
C. Policy Review (614, 621, 633, 901, 904)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

INFORMATION

A. Enrollment Mobility - March 2026

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B. Expenditure Summary - March 2026
C. Investment Summary - March 2026

ADJOURNMENT

The meeting adjourned at 8:31 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Karen Gabler, Chair

Ms. Erica Allenburg, Clerk

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OFFICIAL MINUTES OF SCHOOL BOARD'S
APRIL 13, 2026 REGULAR MEETING

7:03 PM Chair Gabler called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Bittman, Swenson, Becquer, De St. Hubert, Edwards, Leland, Remsing, Sailer, Woodard; Masica.

APPROVAL OF AGENDA

Member Arom moved and Member Mann seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

EXCELLENCE IN ACTION

Edina Athletic Director Troy Stein and others presented about the partnership between Edina High School athletics and Premier Sport Psychology. This collaboration provides mental health, wellness, and sport performance support and educational opportunities for student-athletes, their parents, and coaches. Funding for this program is provided by the Edina Athletic Booster Club (EABC) and the Edina Ed Fund.

CONSENT

Member Arom moved and Member Allenburg seconded to approve the consent agenda. All members voted Aye. The motion passed unanimously.

The resolutions were:

A. Minutes: *March 9 work session and regular meeting*; *March 24 retreat*
B. Personnel Recommendations
C. Termination and Non-Renewal of Probationary Teachers
D. Agreement to Extend Probationary Period
E. Employment Agreements for Additional Full-time Equivalency (FTE)
F. Resignation Agreement and Release of Claims - Woolsey, Michael
G. Memorandum of Understanding Between Edina Public Schools and Education Minnesota/Edina ("EME") relating to the Edina Virtual Pathway Program 2026-2027
H. Teacher Evaluation and Alternative Compensation Program Memorandum of Understanding: Reauthorization
I. Check Register - March 2026
J. Electronic Fund Transfers - March 2026
K. Gifts and Bequests – March 2026
L. Capitals of Scandinavia International Travel Experience Adjustments

DISCUSSION

Professional Development Update: Director De St. Hubert presented an update on professional development, outlining the strategic alignment framework and detailing the 2025-2026 "Big Rocks" focus areas: Culturally Proficient School Systems (CPSS) and Multi-Tiered Systems of Support (MTSS).

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MN READ Act Update: Director De St. Hubert presented an update on the MN READ Act implementation including curriculum adoption, assessments, and professional development.

Scheduling a Future Board Discussion on Long-Term Financial Planning: Plans for a special meeting to focus on long-term financial planning were discussed.

ACTION

K-12 Mathematics Curriculum Review Process: Member Mann moved and Member Birdman seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Achievement and Integration 2027-2029 Plan: Member Mann moved and Member Arom seconded to approve the motion. All members voted Aye. The motion passed unanimously.

Policy Review (614, 621, 633, 901, 904) Member Birdman moved and Member Mann seconded to approve the motion. All members voted Aye. The motion passed unanimously.

- Policy 614 Assessment Plan
- Policy 621 Literacy and the READ Act
- Policy 633 Research Requests
- Policy 901 Community Education Services
- Policy 904 Distribution or Display of Materials on School DIstrict Property

LEADERSHIP AND COMMITTEE UPDATES

Members Arom and Birdman shared about the Legislative Action Committee's Day at the Capitol.

Chair Gabler and Member Birdman talked about the POPS Concert - saying it was truly Edina defining excellence.

Member Mann shared about the upcoming Spring musical, Beetlejuice Jr., at South View.

SUPERINTENDENT UPDATES

Dr. Bittman echoed many of the events already shared by Board members, in addition to the EHS Community Service Letters ceremonies, a Countryside PTO meeting, the upcoming Give and Go Gala, and the artwork on display in the Boardroom.

ADJOURNMENT

At 8:31 PM, Member Allenburg moved, and Member Arom seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

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INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF APRIL 21, 2026

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg
Mr. Dan Arom
Ms. Cheryl Barry
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Jennifer Huwe
Mr. Elliot Mann

ABSENT:

PRESIDING OFFICER: Chair Karen Gabler

5:02 PM - 8:20 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Daniel Bittman, Superintendent
Nate Swenson, Assistant Superintendent
Sonya Sailer, Executive Director of Human Resources
Mert Woodard, Director of Finance and Operations

Patrick Bass, Principal, Valley View Middle School
Tami Jo Cook, Assistant Principal, South View Middle School

CERTIFIED CORRECT:

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Ms. Karen Gabler, Chair

CERTIFIED CORRECT:

_____
Ms. Erica Allenburg, Clerk

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(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
APRIL 21, 2026

5:02 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Bittman, Swenson, Sailer, Woodard; Bass, Cook.

APPROVAL OF AGENDA

DISCUSSION

A. Preliminary Budget - Fiscal Year 2027 (DRAFT)
B. Spanish Dual Language: Program Overview and Middle School Placement
C. Board Year-end Letter

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

CLOSED SESSION: Security Update. Closed session pursuant to Minnesota Statutes section 13D.05, subdivision 3(d), for the board to receive security briefings and reports; to discuss issues related to security systems; to discuss emergency response procedures; and to discuss recommendations regarding public services, infrastructure and facilities.

ADJOURNMENT

The meeting was adjourned at 8:20 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Karen Gabler, Chair Ms. Erica Allenburg, Clerk

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OFFICIAL MINUTES OF SCHOOL BOARD'S
APRIL 21, 2026 WORK SESSION

5:02 PM Chair Gabler called to order the work session of the School Board. Members present: Allenburg, Arom, Barry, Birdman, Gabler, Huwe, Mann. Staff present: Bittman, Swenson, Sailer, Woodard; Bass, Cook.

APPROVAL OF AGENDA

Member Birdman moved and Member Arom seconded to approve the agenda. All members voted Aye. The motion passed unanimously.

DISCUSSION

Preliminary Budget - Fiscal Year 2027 (DRAFT): Discussion of preliminary budget for FY2027.

Spanish Dual Language: Program Overview and Middle School Placement: Dr. Bittman provided an overview of information related to the middle school placement of the Spanish Dual Language program.

Board Year-end Letter: Board members discussed possible end-of-year staff appreciation ideas.

LEADERSHIP AND COMMITTEE UPDATES

Member Mann mentioned the South View Bettlejuice performances that continue through this weekend.

SUPERINTENDENT UPDATES

Dr. Bittman shared about the State of the Community program he participated in

At 7:00 PM, Member Birdman moved and Member Mann seconded to close the meeting. All members voted Aye. The motion passed unanimously. Board members moved to the superintendent's conference room.

CLOSED SESSION

Security Update. Closed session pursuant to Minnesota Statutes section 13D.05, subdivision 3(d), for the board to receive security briefings and reports; to discuss issues related to security systems; to discuss emergency response procedures; and to discuss recommendations regarding public services, infrastructure and facilities.

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At 8:19 PM Member Arom moved and Member Mann seconded to reopen the meeting. All members voted Aye. The motion passed unanimously.

ADJOURNMENT

At 8:20 PM, Member Mann moved, and Member Huwe seconded to adjourn the meeting. All members voted Aye. The motion passed unanimously.

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VI.B. Personnel Recommendations

Meeting Date: May 11, 2026

Title: Personnel Recommendations

Type: Consent

Presenter: Sonya Sailer, Executive Director of Human Resources

Description: Personnel recommendations are made monthly. These conditional offers of employment are subject to successful completion of a criminal background check, I-9 Employment Eligibility Verification and, where applicable, the issuance of the required license. Salary subject to change upon verification of correct step and lane placement.

Recommendation: Approve the attached personnel recommendations.

Attachment:

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

Name	*Building*	*Position*	*Wage*	*Date*
ADAMS NUNEZ, ELIZABETH	ND	GRADE 2 FRENCH IMMERSION TEACHER, 1.0 FTE	$77,695.00	08/24/2026
BASS, CARLY	ND	TALENT DEVELOPMENT TEACHER, 0.6 FTE	$40,389.00	08/24/2026
BEHNKE, ELIZABETH	EHS	THEATRE FOR ALL TEACHER, 0.2 FTE	$14,737.40	08/24/2026
BROWN, TRAVIS	HL	SPECIAL EDUCATION TEACHER, 1.0 FTE	$52,926.00	08/24/2026
BRULL, LAUREN	EHS	SPECIAL EDUCATION TEACHER, 1.0 FTE	$52,926.00	08/24/2026
DAW, EH	EVP	MULTILINGUAL LEARNERS TEACHER, 0.4 FTE	$21,170.40	08/24/2026
FITZPATRICK LOPEZ, JAMIE	EHS	WORLD LANGUAGE - SPANISH TEACHER, 1.0 FTE	$63,692.00	08/24/2026
FLAHERTY, SAMANTHA	CS	GRADE 2 SPANISH DUAL LANGUAGE TEACHER, 1.0 FTE	$53,974.00	08/24/2026
FREDD, BRIAN	EHS	MATHEMATICS TEACHER, 1.0 FTE	$60,041.00	08/24/2026
GRISWOLD, DONNA	ND	SPECIAL EDUCATION TEACHER (LONG-TERM SUB/RETIREE)	$676.32/DAY	09/08/2026-12/18/2026
HAWTHORNE, MARGRETHE	ND	GRADE 4 FRENCH IMMERSION TEACHER, 1.0 FTE	$52,926.00	08/24/2026
HINSETH, ALEX	VV	ASSISTANT PRINCIPAL	$157,096.00	07/01/2026
MORRIS, SAMANTHA	VV	FAMILY AND CONSUMER SCIENCE TEACHER, 0.83 FTE	$43,928.58	08/24/2026
OHANIAN, SEAN	CS, SV	MULTILINGUAL LEARNERS TEACHER, 0.833 FTE	$59,651.96	08/24/2026
RICE, ABIGAIL	SV	SCHOOL SOCIAL WORKER, 1.0 FTE	$75,715.00	08/24/2026
SABOL, JOHN	EHS	BUSINESS TEACHER, 1.0 FTE	$87,182.00	08/24/2026
TAUBEL, CHARLOTTE	ND	KINDERGARTEN FRENCH IMMERSION TEACHER, 1.0 FTE	$73,687.00	08/24/2026
WILSON, BRETT	SV	SCHOOL COUNSELOR, 1.0 FTE	$79,579.00	08/24/2026

B. 2025-26 ADDITIONAL ASSIGNMENTS

Name	*Building*	*Position*	*Wage*	*Date*
ALM, ROBERT	SV	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
BANKO, GREGORY	SV	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
BERGSTEN, CESLEY	SV	ESY SCHOOL NURSE	$56.10/HOUR	06/11/2026-07/16/2026
BOHLER, ERIN	CS	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
COLEMAN, ANNA	SV	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
DEAKYNE, ERIN	SV	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
HOUSE, STACI	CS	ESY SCHOOL NURSE	$56.10/HOUR	06/11/2026-07/16/2026
JENNEY, MATTIE	SV	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
KISSELL, BROOKE	SV	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
MEIER, GRETCHEN	SV	ESY SCHOOL NURSE	$56.10/HOUR	06/11/2026-07/16/2026
METTEE, JODIE	SV	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
NORDICK, CARYN	CS	ESY TEACHER	$45.90/HOUR	06/11/2026-07/16/2026
PAULISON, SAMUEL	SV	ESY TEACHER	$45.90/HOUR	06/11/2026-07/16/2026
PUPPE, BRYNN	CS	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026
SCHAEFER, JENNIFER	SV	ESY TEACHER	$45.90/HOUR	06/11/2026-07/16/2026
WISE, ANNA	CS	ESY TEACHER	$56.10/HOUR	06/11/2026-07/16/2026

C. RESIGNATIONS, RETIREMENTS, TERMINATIONS

Name	*Building*	*Position*	*Date*
PALACIOS, PAOLA	CS	GRADE 2 TEACHER	06/02/2026
SNYDER, MELODY	VV	BAND TEACHER	06/02/2026

TESSMER-TUCK, PAUL	CS	TALENT DEVELOPMENT TEACHER	06/02/2026
ZAGHOUANI, MYRIAM	VV	WORLD LANGUAGE - FRENCH TEACHER	06/02/2026

D. CHANGE OF EMPLOYMENT STATUS

Name	*Building*	*Assignment Change*	*Wage*	*Date*
VIDETICH BYE, ASHLEY	ND/ELFS	FROM HEALTH SERVICES ASSOC. TO LIC. SCHOOL NURSE, 1.0 FTE	$56,110.00	08/24/2026

E. REQUEST FOR LEAVE OF ABSENCE

Name	*Building*	*Position*	*Anticipated Dates of Leave*
BANGERT, TAYLOR	ELC	SPECIAL EDUCATION TEACHER	04/22/2026 - 06/02/2026
KRISS, KRISTIE	VV	SCIENCE TEACHER	05/11/2026 - 06/02/2026
SHAW, LINNEA	HL	GRADE 1 TEACHER	04/17/2026 - 06/02/2026
UHLER, KAREN	VV	SOCIAL STUDIES TEACHER	05/19/2026 - 05/29/2026
WATTSON, ERICA	HL	TALENT DEVELOPMENT TEACHER	04/20/2026 - 05/15/2026

F. REQUEST FOR 1-YEAR UNPAID PARTIAL LEAVE OF ABSENCE

Name	*Building*	*Position*	*Anticipated Dates of Leave*
GALLENBERGER, MEGAN	CS	TALENT DEVELOPMENT TEACHER FROM 1.0 FTE TO 0.9 FTE	08/24/2026 - 06/08/2027

G. REQUEST FOR PHASED RETIREMENT POSITION (2026 - 2027 PROGRAM)

Name	*Building*	*Assignment Change*	*Wage*	*Date*
FRANSSEN, MICHAEL	EHS	FROM 1.0 SOC STUDIES TEACHER TO 0.49 FTE PHASED RET TEACHER	$52,926	08/24/2026
POULOS, NANCY	EHS	FROM 1.0 MATH TEACHER TO 0.43 FTE PHASED RET TEACHER	$52,926	08/24/2026
ROCHESTER, MARYJO	HL	FROM 1.0 SPED TEACHER TO 0.47 FTE PHASED RET TEACHER	$52,926	08/24/2026

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

Name	*Building*	*Position*	*Wage*	*Date*
MIZIORKO, NATHAN	EHS	CUSTODIAN	$24.26/HOUR	04/22/2026
NGUYEN, DAN	CN	EA SPED PARA	$23.50/HOUR	05/01/2026
RUSSETT, STEPHEN	CV	EA SPED PARA	$23.00/HOUR	04/21/2026
TAYLOR, CATHERINE	ECC	CONFIDENTIAL DEPARTMENT SPECIALIST	$31.68/HOUR	05/26/2026
THEUNE, JENNY	HL	INSTRUCTIONAL ASSISTANT	$23.00/HOUR	05/01/2026
WILLIAMS, OCTAVIUS	VV	SECURITY MONITOR	$26.30/HOUR	04/23/2026

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

Name	*Building*	*Position*	*Date*
AMARAPURKAR, SAYALI	DW	CULTURAL LIAISON RESCIND AND REINSTATE EMPLOYMENT FOR 2026-27	06/02/2026
ANDERSON, VIRGINIA	HS	EA SPED PARA	05/29/2026
CONLON, MAE	CS	INSTRUCTIONAL ASSISTANT	05/29/2026
DRAKE, FRANK	TC	BUS DRIVER	04/28/2026
FORD, EMILY	ELFC	INSTRUCTIONAL ASSISTANT	05/29/2026
LIRA PEREZ, MIROSLAVA	VV	EA SPED PARA	04/24/2026
LYNG, TAYLER	ELFC	INSTRUCTIONAL ASSISTANT	05/29/2026
MCDONNELL, LAWRENCE	HL	EA SPED PARA	05/29/2026
MORRISREESE, TYLER	ECC	PERFORMING ARTS FACILITIES COORDINATOR	05/08/2026
NATTAMAI, VANITHASRI	SV	EA SPED PARA	05/28/2026
NARVAEZ ORTIZ, ROBERTO	ECC	CUSTODIAN	05/01/2026
NORDHAGEN, ANNA	CV	EA SPED PARA	05/29/2026
OSLER, EMILY	HL	EA SPED PARA	05/29/2026
PARSLEY, JAMIE	ECC	INSTRUCTIONAL ASSISTANT	05/29/2026
ROEGLIN, KYLEA	HL	EA SPED PARA	05/29/2026
SELCKE, NANCY	ELC	EA SPED PARA	05/29/2026
VIDELE, GRACE	CN	EA SPED PARA	05/29/2026

WILLIAMS, OCTAVIUS	VV	SECURITY MONITOR	04/24/2026
YOUSOF, ZAKARIA	HL	EA SPED PARA	05/29/2026

C. CHANGE OF EMPLOYMENT STATUS

Name	*Building*	*Assignment Change*	*Wage*	*Date*
GEISERT, WARAPORN	ELC	FROM: INSTRUCTIONAL ASSISTANT TO : EA SPED PARA	$23.70/HOUR	08/31/2026
HESSE, ALEXANDER	CV	FROM: SUBSTITUTE PARA TO : EA SPED PARA	$23.00/HOUR	08/31/2026
JHA, SWATI	HL	FROM: INSTRUCTIONAL ASSISTANT TO : EA SPED PARA	$23.30/HOUR	08/31/2026

D. REQUEST FOR LEAVE OF ABSENCE

Name	*Building*	*Position*	*Anticipated Dates of Leave*
ANDERSON, KRISTIN	CV	INSTRUCTIONAL ASSISTANT	04/14/2026 - 04/30/2026
HOVLAND, BRIDGET	CN	EA SPED PARA	03/10/2026 -05/29/2026
SILVESTRI, JILL	HL	INSTRUCTIONAL ASSISTANT	04/30/2026 - 05/8/2026
ULTAN, ROSLYE	EHS	EA SPED PARA	04/22/2026 -05/05/2026
VIDELE, GRACE	CN	EA SPED PARA	05/04/2026 -05/29/2026 INTERMITTENT

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

Name	*Building*	*Position*	*Wage*	*Date*
ABERLE, ELIJAH	DW	SUMMER ENRICHMENT LEAD	$16.97/HOUR	06/01/2026
ANDREWS, GANNON	ND	SUMMER KIDS CLUB LEAD	$16.97/HOUR	06/01/2026
AYERS, ALEXANDRA	ND	SUMMER KIDS CLUB LEAD	$16.97/HOUR	06/01/2026
BOLIN, ETTA	ND	SUMMER KIDS CLUB LEAD	$18.39/HOUR	06/01/2026
BRASTAD, LILLY	CS	SUMMER KIDS CLUB LEAD	$19.91/HOUR	06/01/2026
DELOACH, SYDNEY	CN	SUMMER KIDS CLUB LEAD	$19.91/HOUR	06/01/2026
FLESNER, FAITH	DW	SUMMER ENRICHMENT LEAD	$18.39/HOUR	06/01/2026
GONZALEZ, BRYAN	ND	SUMMER KIDS CLUB LEAD	$21.56/HOUR	06/01/2026

GUNNERUD, PER	DW	SUMMER ENRICHMENT LEAD	$16.97/HOUR	06/01/2026
HAMMER, ELENOR	ND	SUMMER KIDS CLUB LEAD	$16.97/HOUR	06/01/2026
HANSEN, OLIVIA	DW	SUMMER ENRICHMENT LEAD	$18.39/HOUR	06/01/2026
HASSAN, SAFAA	ND	SUMMER KIDS CLUB LEAD	$16.97/HOUR	06/01/2026
HENDRICKSON, AUBREY	CS	SUMMER KIDS CLUB LEAD	$21.56/HOUR	06/01/2026
KIRCHMAIER, ANNIKA	CN	SUMMER KIDS CLUB LEAD	$19.91/HOUR	06/01/2026
NGUYEN-INGALSBE, AMIRA	CS	SUMMER KIDS CLUB LEAD	$16.97/HOUR	06/01/2026
OSWALD, ADRIANA	CC	KIDS CLUB SITE LEAD	$20.69/HOUR	05/04/2026
PODRATZ, ISABEL	ND	SUMMER KIDS CLUB LEAD	$18.39/HOUR	06/01/2026
SMITH, MICHAEL	CS	SUMMER KIDS CLUB LEAD	$23.34/HOUR	06/01/2026
STRAND, BECKETT	ND	SUMMER KIDS CLUB LEAD	$16.97/HOUR	06/01/2026
SULLWOLD, NORA	ND	SUMMER KIDS CLUB LEAD	$21.56/HOUR	06/01/2026
SULLWOLD, RYAN	ND	SUMMER KIDS CLUB LEAD	$18.39/HOUR	06/01/2026
SWENSON, KATHERINE	CS	SUMMER KIDS CLUB LEAD	$21.56/HOUR	06/01/2026
VIDELE, GRACE	CN	SUMMER KIDS CLUB LEAD	$23.34/HOUR	06/01/2026
WAGNER, SOREN	CS	SUMMER KIDS CLUB LEAD	$16.97/HOUR	06/01/2026

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

Name	*Building*	*Position*	*Date*
COYKENDALL, CHLOE	CC	KIDS CLUB SITE LEAD	04/14/2026
MENNEN, ELIZABETH	CS	KIDS CLUB LEAD	04/15/2026
SOLSVIG, SARAH	CV	KIDS CLUB LEAD	04/20/2026
STEWART, KATHERINE	CC	KIDS CLUB SITE LEAD	03/27/2026

C. CHANGE OF EMPLOYMENT STATUS

Name	*Building*	*Position*	*Wage*	*Date*

NONE.

D. REQUEST FOR LEAVE OF ABSENCE

Name	*Building*	*Position*	*Anticipated Dates of Leave*

NONE.

VI.C. Termination and Non-Renewal of Probationary Teachers

Board Meeting Date: May 11, 2026

Title: Termination and Non-Renewal of Probationary Teachers

Type: Consent

Presenter(s): Sonya Sailer, Executive Director of Human Resources

Description: As a result of changing staffing needs each school year, the attached resolution provides for the termination and non-renewal of the teaching contracts for certain probationary teachers. These actions are necessary due to continuing contract teachers returning from leaves of absence, changes in enrollment, licensure requirements, and other reasons. These teachers may apply for any vacant positions available for the 2026-2027 school year if properly licensed and qualified.

Recommendation: Approve the attached resolution terminating and non-renewing the teaching contracts of certain probationary teachers.

Desired Outcome(s) from the Board: Termination and non-renewal of certain probationary teachers.

Attachment(s): Resolution

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL OF THE TEACHING CONTRACTS OF THE FOLLOWING PROBATIONARY TEACHERS:

McChesney, Erin

WHEREAS, the above named are probationary teachers in Independent School District 273.

BE IT RESOLVED, the School Board of Independent School District 273, that pursuant to Minnesota Statute Section 122A.40, subdivision 5, that the teaching contracts of the above named, who are probationary teachers in Independent School District 273, be hereby terminated at the close of the current 2025-2026 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding termination and non-renewal of their current contracts, as follows:

NOTICE OF TERMINATION
AND NON-RENEWAL

<<First>> <<Last>>
<<Location>>
<<Address>

Dear <<First>>:

You are hereby notified that at a regular meeting of the School Board of Independent School District 273 held on May 11, 2026, a resolution was adopted by majority vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2026-2027 school year. Said action of the Board is taken pursuant to Minnesota Statute Section 122A.40, subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT 273

_____

The motion for the adoption of the foregoing resolution was duly seconded by Board Member _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____, whereupon said resolution was declared duly passed and adopted.

_____

Clerk of the School Board, ISD 273

VI.D. Check Register - April 2026

Edina Public Schools
DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Check Register – April 2026

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Presented for approval by the Board of Education are monthly disbursement totals, by fund, for the month of April 2026:

Fund	Amount
General	$ 3,986,870.52
Food Service	373,909.81
Community Service	72,693.55
Building Construction	620,874.27
Total	**$ 5,054,348.15**

Recommendation: Approve the disbursements as presented for the month of April 2026.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 123B.02 Subd. 18

Attachments:

1. Check Register – April 2026

2025-26 SCHOOL YEAR

Check Register

FOR THE MONTH ENDED APRIL 30, 2026

Edina Public Schools
DEFINING EXCELLENCE

Check No.	Vendor	Description	Date	Amount
409317	MN PEIP	CURRENT EMPLOYEES	4/22/2026	$ 1,296,618.04
409149	CHARTWELLS DINING S	MAR26 FOOD SERVICE	4/15/2026	366,082.04
409235	A.J. MOORE ELECTRIC	WS 26A EHS MECH. PH	4/22/2026	298,889.72
409427	NORMANDALE COMMUNIT	PSEO NORMANDALE	4/29/2026	165,923.10
409317	MN PEIP	RETIREES	4/22/2026	99,415.86
409242	APPLE INC	MACCBOOKS	4/22/2026	97,900.00
409269	GOPHER STAGE LIGHTI	WS 11J EHS MECH. PH	4/22/2026	97,412.05
409318	MN SPORT FACILITIES	FY25-26 GRADUATION	4/22/2026	91,747.37
409224	TWIN CITY TRANSPORT	SPED TYPE III	4/15/2026	83,512.69
409094	KRAUS-ANDERSON CONS	EHS CONST. MGMT SER	4/8/2026	76,596.28
408984	FOBBE ELECTRIC, INC	VV LIGHTING REPLACE	4/1/2026	71,250.00
409079	HOGLUND BUS COMPANY	2019 IC CE TYPE C	4/8/2026	58,717.88
409306	MCDOWALL COMPANY	WS 23B EHS MECH. PH	4/22/2026	55,643.08
409079	HOGLUND BUS COMPANY	2019 IC CE TYPE C	4/8/2026	51,717.87
408969	BRENNAN CONSTRUCTIO	CN TOILET RENO	4/1/2026	43,366.57
409424	MSU - MANKATO	GYO GRANTEE TUITION	4/29/2026	43,284.79
408960	A.J. MOORE ELECTRIC	WS 26 A EHS MECH. P	4/1/2026	41,155.90
408994	INTERMEDIATE DISTRI	FY24-25 T&L FIN BIL	4/1/2026	38,694.42
408994	INTERMEDIATE DISTRI	LEASE LEVY	4/1/2026	34,662.25
409292	JOSTENS INC	CAP & GOWNS	4/22/2026	32,865.00
409424	MSU - MANKATO	PATHWAYS GRANTEE TU	4/29/2026	30,179.80
409274	H2I GROUP INC	WS 09F EHS MECH. PH	4/22/2026	30,055.15
409130	XCEL ENERGY	EHS 2/25-3/26 USE	4/8/2026	27,988.55
409185	KATH FUEL OIL SERVI	DIESEL	4/15/2026	27,150.63
409353	ST PAUL LINOLEUM &	ECC FURNISH/INST. C	4/22/2026	24,850.00
408994	INTERMEDIATE DISTRI	ITINERANT	4/1/2026	23,443.05
408973	CDW GOVERNMENT	YOGA LAPTOPS	4/1/2026	23,230.00
409427	NORMANDALE COMMUNIT	PSEO EVP	4/29/2026	22,649.82
409222	TRANSFINDER CORPORA	ROUTING SOFTWARE	4/15/2026	22,101.00
408994	INTERMEDIATE DISTRI	CONTRACTED NSO	4/1/2026	21,617.82
409290	JOHNSON CONTROLS BU	EHS CHILLER TOWER	4/22/2026	20,900.00
409186	KELLY SERVICES, INC	EHS SUBSTITUTES	4/15/2026	18,111.62
409065	DASH SPORTS LLC	NFL FLAG JERSEYS	4/8/2026	17,550.00
409186	KELLY SERVICES, INC	EHS SUBSTITUTES	4/15/2026	17,415.01
409413	KELLY SERVICES, INC	EHS SUBSTITUTE	4/29/2026	16,254.02
409132	MICHAEL A WOOLSEY	CASE #3100-41328	4/14/2026	15,000.00
409013	NATIONAL INSURANCE	CURRENT EMP LIFE/AD	4/1/2026	14,867.30
409130	XCEL ENERGY	SV 2/25-3/26 USE	4/8/2026	14,590.70
409000	KELLY SERVICES, INC	EHS - SUBSTITUTES	4/1/2026	14,209.36
409013	NATIONAL INSURANCE	LTD DISTRICT W/H	4/1/2026	13,910.87
409359	VIKING BLINDS	EHSL BLINDS IN CLAS	4/22/2026	13,659.72
409053	ARAMARK US BANK STA	BEO-PROM FOOD & WAT	4/8/2026	13,457.55
409312	MIDWEST LIFT WORKS	TRAN. DIAMOND PISTO	4/22/2026	13,143.67
409186	KELLY SERVICES, INC	VVMS SUBSTITUTES	4/15/2026	12,896.79
409000	KELLY SERVICES, INC	EHS SUBSTITUTES	4/1/2026	12,738.75
409322	MULBERRY BUILDERS	CN DRYWALL/TRIM FOR	4/22/2026	12,600.00
409130	XCEL ENERGY	ECC 2/25-3/26 USE	4/8/2026	12,515.22
409253	DEEP PORTAGE	DEP PORTAGE CAMP CP	4/22/2026	12,504.00
409317	MN PEIP	COBRA	4/22/2026	12,363.92
409326	DIGITAL INSURANCE	4TH QUARTER SERVICE	4/22/2026	11,875.00
409157	DEEP PORTAGE	4TH GRADE DISC CAMP	4/15/2026	11,540.00
408994	INTERMEDIATE DISTRI	CORE FEE	4/1/2026	11,303.82
409235	A.J. MOORE ELECTRIC	WS 26A EHS MECH. PH	4/22/2026	11,295.29

Check No.	Vendor	Description	Date	Amount
409295	KELLY SERVICES, INC	EHS SUBSTITUTES	4/22/2026	11,271.38
408994	INTERMEDIATE DISTRI	SAFE SCHOOL	4/1/2026	11,266.28
409413	KELLY SERVICES, INC	VV SUBSTITUTE	4/29/2026	11,126.29
409295	KELLY SERVICES, INC	VV SUBSTITUTES	4/22/2026	10,673.47
409389	FILLMORE MINNEAPOLI	REM. DEP. FOR SH DA	4/29/2026	10,500.00
409055	BENCHMARK EDUCATION	3-PD TRAINING	4/8/2026	10,485.00
408994	INTERMEDIATE DISTRI	FY24-25 T&L FIN BIL	4/1/2026	10,324.98
409017	PLANSOURCE	SERVICES FOR MAR26	4/1/2026	10,227.14
409185	KATH FUEL OIL SERVI	GAS	4/15/2026	10,127.04
409186	KELLY SERVICES, INC	CC SUBSTITUTES	4/15/2026	9,852.41
409060	CESO FINANCE LLC	MARSS SERVICES & SU	4/8/2026	9,750.00
409186	KELLY SERVICES, INC	CN SUBSTITUTES	4/15/2026	9,575.07
409413	KELLY SERVICES, INC	SV SUBSTITUTE	4/29/2026	9,400.89
409186	KELLY SERVICES, INC	CS SUBSTITUTES	4/15/2026	9,375.13
409186	KELLY SERVICES, INC	CV SUBSTITUTES	4/15/2026	9,320.27
409413	KELLY SERVICES, INC	CC SUBSTITUTE	4/29/2026	9,207.41
409413	KELLY SERVICES, INC	CV SUBSTITUTE	4/29/2026	9,165.48
409186	KELLY SERVICES, INC	CV SUBSTITUTES	4/15/2026	9,136.45
409186	KELLY SERVICES, INC	SVMS SUBSTITUTES	4/15/2026	8,936.48
409373	APPLE INC	MACBOOK NEO'S	4/29/2026	8,910.00
408961	ADVANCED BLASTING &	BELZONA APP TO SUMP	4/1/2026	8,850.00
409413	KELLY SERVICES, INC	ND SUBSTITUTE	4/29/2026	8,772.05
409000	KELLY SERVICES, INC	SV - SUBSTITUTES	4/1/2026	8,725.88
409000	KELLY SERVICES, INC	ND- SUBSTITUTES	4/1/2026	8,713.01
409186	KELLY SERVICES, INC	ND SUBSTITUTES	4/15/2026	8,710.76
409186	KELLY SERVICES, INC	SVMS SUBSTITUTES	4/15/2026	8,517.23
409157	DEEP PORTAGE	DEEP PORTAGE CAMP F	4/15/2026	8,412.00
409189	LVC COMPANIES INC	SPRINKLER REPAIR CC	4/15/2026	8,359.00
409186	KELLY SERVICES, INC	CC SUBSTITUTES	4/15/2026	8,304.39
409007	MINNEHAHA ACADEMY	NON PUB REIMBURSEME	4/1/2026	8,026.55
409000	KELLY SERVICES, INC	SV SUBSTITUTES	4/1/2026	7,927.05
409177	IMAGINE LEARNING, L	2 ONSITE PD	4/15/2026	7,800.00
408992	INSTITUTE FOR ENVIR	EHS 2023-2026 H & S	4/1/2026	7,773.15
409141	ARVIG	PHONES MARCH 2026	4/15/2026	7,606.03
409210	RIVER BOTTOM PRODUC	THEATER RADIUM GIRL	4/15/2026	7,500.00
409000	KELLY SERVICES, INC	CS - SUBSTITUTES	4/1/2026	7,465.92
408994	INTERMEDIATE DISTRI	TRANSITION DISABLED	4/1/2026	7,392.19
409000	KELLY SERVICES, INC	VV - SUBSTITUTES	4/1/2026	7,333.68
409000	KELLY SERVICES, INC	TITLE II PD PROJ I	4/1/2026	7,224.00
409000	KELLY SERVICES, INC	CC- SUBSTITUTES	4/1/2026	7,207.89
409186	KELLY SERVICES, INC	VVMS SUBSTITUTES	4/15/2026	7,159.53
409000	KELLY SERVICES, INC	CV - SUBSTITUTES	4/1/2026	7,146.61
409413	KELLY SERVICES, INC	HL SUBSTITUTE	4/29/2026	7,127.27
409413	KELLY SERVICES, INC	CN SUBSTITUTE	4/29/2026	7,091.80
409246	BA SERVICES LLC	REPAIRS TO WASH BAY	4/22/2026	7,037.87
409189	LVC COMPANIES INC	SPRINKLER REPAIR HL	4/15/2026	7,034.00
409082	I-STATE TRUCK CENTE	INJECTORS	4/8/2026	6,994.62
409413	KELLY SERVICES, INC	CS SUBSTITUTE	4/29/2026	6,982.16
409220	TONEWORKS MUSIC THE	MARCH MUSIC THERAPY	4/15/2026	6,878.00
409186	KELLY SERVICES, INC	HL SUBSTITUTES	4/15/2026	6,840.25
409151	CITY OF EDINA - PUB	SV 1/10-4/10/2026 U	4/15/2026	6,720.95
409295	KELLY SERVICES, INC	ND SUBSTITUTES	4/22/2026	6,708.01
409186	KELLY SERVICES, INC	HL SUBSTITUTES	4/15/2026	6,627.38
409000	KELLY SERVICES, INC	CN SUBSTITUTES	4/1/2026	6,575.79
409406	INSTITUTE FOR ENVIR	ECC ASBESTOS DESIGN	4/29/2026	6,510.94
408994	INTERMEDIATE DISTRI	LONG TERM FACILITIE	4/1/2026	6,497.06
409057	BSI MECHANICAL INC	"BOILER TUNE-UPS, A	4/8/2026	6,400.80
409231	WOLD ARCHITECTS & E	EHS 25-26 RENO	4/15/2026	6,299.32
409295	KELLY SERVICES, INC	HL SUBSTITUTES	4/22/2026	6,295.21
409085	JOHNSON CONTROLS BU	ELEMENTARY CHILLER	4/8/2026	6,235.00
409000	KELLY SERVICES, INC	ND SUBSTITUTES	4/1/2026	6,195.13
409186	KELLY SERVICES, INC	CN SUBSTITUTES	4/15/2026	6,163.00
409223	TRANSPORTATION PLUS	TYPE III HHM	4/15/2026	6,138.00
409058	BSN SPORTS, LLC	HOODIES/FLEECE FOR	4/8/2026	6,115.20
409000	KELLY SERVICES, INC	CC SUBSTITUTES	4/1/2026	6,040.44
409000	KELLY SERVICES, INC	VV SUBSTITUTES	4/1/2026	6,037.23
409000	KELLY SERVICES, INC	CN - SUBSTITUTES	4/1/2026	6,032.04
409110	READING & MATH, INC	MATH CORPS SITE FEE	4/8/2026	6,000.00

Check No.	Vendor	Description	Date	Amount
409151	CITY OF EDINA - PUB	SV 12/26-3/27/2026	4/15/2026	5,985.81
409000	KELLY SERVICES, INC	HL SUBSTITUTES	4/1/2026	5,982.38
409063	CONTINUA INTERIORS	OFFICE FURNITURE	4/8/2026	5,979.80
409143	AVANT ASSESSMENT LL	SENIOR STAMP TESTIN	4/15/2026	5,927.70
409432	RADAR CONSULTING LL	KC RECRUITING FEE	4/29/2026	5,900.00
409000	KELLY SERVICES, INC	CV SUBSTITUTES	4/1/2026	5,866.28
409000	KELLY SERVICES, INC	CS SUBSTITUTES	4/1/2026	5,776.02
409105	MIKKONEN MUSIC LLC	AFTER SCHOOL MUSIC	4/8/2026	5,700.00
409295	KELLY SERVICES, INC	CV SUBSTITUTES	4/22/2026	5,617.96
409186	KELLY SERVICES, INC	CS SUBSTITUTES	4/15/2026	5,611.53
409394	GILBERT MECHANICAL	EHS ALERTON ACMS RE	4/29/2026	5,500.00
409394	GILBERT MECHANICAL	CS ACM ALERTON REPL	4/29/2026	5,500.00
409079	HOGLUND BUS COMPANY	CAMSHAFT	4/8/2026	5,478.79
408994	INTERMEDIATE DISTRI	HTP- GEN ED	4/1/2026	5,445.31
408985	FRASER CHILD AND FA	FEB. CONSULTS	4/1/2026	5,390.00
409011	MN SPORT FACILITIES	FINAL DEPOSIT PROM	4/1/2026	5,250.00
409268	GILBERT MECHANICAL	GAS VALVE RELOCATIO	4/22/2026	5,195.55
409369	ADVANCED IMAGING SO	LEASE 05.08 0728562	4/29/2026	5,184.00
409336	RIVER BOTTOM PRODUC	POPS TECH LABOR	4/22/2026	5,125.00
409130	XCEL ENERGY	CS 2/25-3/26 USE	4/8/2026	5,053.94
409231	WOLD ARCHITECTS & E	CV RENOVATIONS	4/15/2026	5,042.83
409295	KELLY SERVICES, INC	SV SUBSTITUTES	4/22/2026	4,979.40
409085	JOHNSON CONTROLS BU	ECC CHILLER START U	4/8/2026	4,885.00
409135	ALL ONE HEALTH INC	EAP (4/1 TO 6/30)	4/15/2026	4,815.00
409130	XCEL ENERGY	CC 2/25-3/26 USE	4/8/2026	4,802.06
409130	XCEL ENERGY	VV 2/25-3/26 USE	4/8/2026	4,730.86
409295	KELLY SERVICES, INC	CC SUBSTITUTES	4/22/2026	4,714.99
409130	XCEL ENERGY	CV 2/25-3/26 USE	4/8/2026	4,711.78
409186	KELLY SERVICES, INC	ND SUBSTITUTES	4/15/2026	4,692.40
409085	JOHNSON CONTROLS BU	MS CHILLER START UP	4/8/2026	4,594.50
409401	HENNEPIN COUNTY TRE	25-26 TRUTH IN TAXA	4/29/2026	4,577.51
409295	KELLY SERVICES, INC	CN SUBSTITUTES	4/22/2026	4,527.92
409184	JOSTENS INC	SCHOLAR BANQUET LET	4/15/2026	4,527.50
409255	EBERT CONSTRUCTION	WS 06A EHS MECH. PH	4/22/2026	4,488.72
409069	EGAN COMPANY	MERCURY CONTROLLER	4/8/2026	4,459.54
409023	RODENBURG LLP	GARNISH - HEATHER E	4/1/2026	4,444.18
409354	STATE OF MINNESOTA	CASE #3100-41328	4/22/2026	4,444.00
408992	INSTITUTE FOR ENVIR	CV RENO INSPECTION	4/1/2026	4,403.70
409260	FIDELITY SECURITY L	EMPLOYEE WITHHOLDIN	4/22/2026	4,400.55
408992	INSTITUTE FOR ENVIR	HL 2026 RENO INSPEC	4/1/2026	4,290.58
409000	KELLY SERVICES, INC	HL - SUBSTITUTES	4/1/2026	4,247.33
408992	INSTITUTE FOR ENVIR	ELC 2026 RENO INSPE	4/1/2026	4,225.58
409357	TPR EDUCATION LLC	PRACTICE ACTS	4/22/2026	4,200.00
409032	SUNBELT STAFFING LL	INV.21404254 - PT	4/1/2026	4,190.00
409121	SUNBELT STAFFING LL	INV. 21410235 - PT	4/8/2026	4,190.00
409216	SUNBELT STAFFING LL	INV.-21420486 -PT	4/15/2026	4,190.00
409443	SUNBELT STAFFING LL	INV-21431954 PT	4/29/2026	4,190.00
409443	SUNBELT STAFFING LL	INV-21426426 PT	4/29/2026	4,190.00
409032	SUNBELT STAFFING LL	INV.21404255 - OT	4/1/2026	4,110.00
409121	SUNBELT STAFFING LL	INV. 21410236 - OT	4/8/2026	4,110.00
409216	SUNBELT STAFFING LL	INV- 21420487 -OT	4/15/2026	4,110.00
409443	SUNBELT STAFFING LL	INV- 21431955 OT	4/29/2026	4,110.00
409443	SUNBELT STAFFING LL	INV-21426427 OT	4/29/2026	4,110.00
408996	JACKI BRICKMAN INC	PD TRAINING	4/1/2026	4,075.00
409151	CITY OF EDINA - PUB	ECC 12/29-3/31/26 U	4/15/2026	4,051.92
409013	NATIONAL INSURANCE	VOL AD&D EMPLOYEE W	4/1/2026	4,009.78
409184	JOSTENS INC	SCHOLAR BANQUET LET	4/15/2026	4,000.00
409295	KELLY SERVICES, INC	CS SUBSTITUTES	4/22/2026	3,963.54
409035	TOP 20 TRAINING LLC	SPEAKERS	4/1/2026	3,944.80
409221	TOP 20 TRAINING LLC	STAFF TRAINING AUG	4/15/2026	3,944.80
409039	VIKING BLINDS	BLINDS FOR ELFC OFF	4/1/2026	3,934.21
409227	WASTE MANAGEMENT OF	EHS 4/1-4/30 USE	4/15/2026	3,862.40
408992	INSTITUTE FOR ENVIR	EHS MERCURY FLOOR R	4/1/2026	3,800.00
409111	RIVER BOTTOM PRODUC	THEATER SET DESIGN	4/8/2026	3,800.00
409209	RELATE COUNSELING C	CHEMICAL HEALTH-MAR	4/15/2026	3,800.00
409169	GENERAL PARTS LLC	KITCHEN STEAMER FIL	4/15/2026	3,764.85
408994	INTERMEDIATE DISTRI	ALC-STABILIZATION F	4/1/2026	3,755.43
409379	BRAEMAR GOLF COURSE	GIRLS GOLF DOME	4/29/2026	3,750.00

Check No.	Vendor	Description	Date	Amount
409398	GRAPHIC SOURCE	GYMNASTICS ART SETU	4/29/2026	3,750.00
409130	XCEL ENERGY	HL 2/25-3/26 USE	4/8/2026	3,744.21
409067	DEANNA JOY WELCH	CONCORD CHOIR	4/8/2026	3,711.02
409404	IDENTISYS INC	BADGE PRINTER FOR H	4/29/2026	3,690.30
409026	SCHOOL SERVICE EMPL	DUES WITHHOLDING 3/	4/1/2026	3,686.97
409406	INSTITUTE FOR ENVIR	23-26 H & S MANAGEM	4/29/2026	3,664.47
408992	INSTITUTE FOR ENVIR	VV 2026 RENO INSPEC	4/1/2026	3,627.00
409212	SCHOOL SERVICE EMPL	4/15/26 DUES WITHHO	4/15/2026	3,573.75
409429	NUMOTION	SMALL TRICYCLE	4/29/2026	3,568.00
409130	XCEL ENERGY	ND 2/25-3/26 USE	4/8/2026	3,529.94
409413	KELLY SERVICES, INC	ELFC SUBSTITUTE	4/29/2026	3,515.28
409377	BEYOND THE NOTES MU	BAND FIELD TRIP	4/29/2026	3,512.00
409298	LANGUAGE LINE SERVI	PHONE INTERPRETATIO	4/22/2026	3,492.20
409377	BEYOND THE NOTES MU	WISCONSIN DELLS BAN	4/29/2026	3,356.00
409054	BEMIDJI STATE UNIVE	CONCURRENT ENROLLME	4/8/2026	3,300.00
408992	INSTITUTE FOR ENVIR	CC ASBESTOS REMOVAL	4/1/2026	3,160.80
409013	NATIONAL INSURANCE	RETIREE	4/1/2026	3,149.01
409046	93 SKIP LLC	CN MARCH SOLAR PROD	4/8/2026	3,075.56
409015	PEDIATRIC HOME SERV	MARCH NURSING INV	4/1/2026	3,056.25
409006	MIDWEST BUS PARTS I	LED	4/1/2026	3,038.95
409186	KELLY SERVICES, INC	ELFC SUBSTITUTES	4/15/2026	3,031.55
409371	AMPLIFIED IMPACT LL	AI WORKSHOP-PD	4/29/2026	3,000.00
409298	LANGUAGE LINE SERVI	VIDEO INTERPRETATIO	4/22/2026	2,998.05
409079	HOGLUND BUS COMPANY	DPF/DOC	4/8/2026	2,982.56
409199	MTM EVENT RENTALS,	RENTAL-AP EXAMS TAB	4/15/2026	2,975.37
409078	H&B SPECIALIZED PRO	REPLACED 2 SAFETY S	4/8/2026	2,928.00
409112	RUSSELL SECURITY RE	INSTALL CYLINDERS	4/8/2026	2,890.00
409244	AUDIOQUIP INC	MUSICAL AUDIO RENTA	4/22/2026	2,880.00
409000	KELLY SERVICES, INC	ELFC - SUBSTITUTES	4/1/2026	2,821.88
409189	LVC COMPANIES INC	5 YEAR INTERNAL INS	4/15/2026	2,810.00
409189	LVC COMPANIES INC	5 YEAR INTERNAL INS	4/15/2026	2,810.00
409153	CLAUDIA WIKMAN	DIVE SESSIONS	4/15/2026	2,800.70
409217	SYDNEY BEBEAU	DIVE SESSIONS	4/15/2026	2,800.70
409405	INSTITUTE FOR EDUCA	CV SUMMER 2026 ASBE	4/29/2026	2,800.00
409437	SCHMITTY & SONS TRA	7TH GRADE FT BUSSIN	4/29/2026	2,797.20
409014	NORTHERN LIGHTS	DJ SERVICES FOR PRO	4/1/2026	2,725.00
409181	I-STATE TRUCK CENTE	DOC/DPF	4/15/2026	2,702.96
409195	MOR GOLF AND UTILIT	STORAGE FOR GOLF CA	4/15/2026	2,664.00
409080	HORIZON COMMERCIAL	CHEMICALS	4/8/2026	2,645.24
409303	MACKIN EDUCATIONAL	BOOKS FOR CC	4/22/2026	2,626.78
409374	ARCON SOLUTIONS INC	TRACK SINGLETS	4/29/2026	2,602.85
409186	KELLY SERVICES, INC	ELFC SUBSTITUTES	4/15/2026	2,580.04
409423	MN HOSA	HOSA LEADERSHIP CON	4/29/2026	2,550.00
409422	MIDWEST BUS PARTS I	8WAY	4/29/2026	2,500.00
409395	GRACKLEDOCS INC	GRACKLE LICENSE 4/2	4/29/2026	2,500.00
409405	INSTITUTE FOR EDUCA	HL SUMMER 2026 ASBE	4/29/2026	2,500.00
408996	JACKI BRICKMAN INC	CATALYST TRAINING	4/1/2026	2,460.00
409363	WOODSIDE INDUSTRIES	WS 12C EHS MECH. PH	4/22/2026	2,455.90
409231	WOLD ARCHITECTS & E	CN TOILET RENO	4/15/2026	2,448.70
409368	ADVANCED IMAGING SO	HIGH SCHOOL 3/26	4/29/2026	2,444.71
409292	JOSTENS INC	SCHOLAR BANQUET - C	4/22/2026	2,432.00
409141	ARVIG	INTERNET MARCH 2026	4/15/2026	2,407.90
409258	ELLA WASSERMAN	IND PIANO LESSONS	4/22/2026	2,371.20
409231	WOLD ARCHITECTS & E	CC FLOORING	4/15/2026	2,339.06
409012	MSEA -- MN SCHOOL E	DUES WITHHOLDING 3/	4/1/2026	2,324.48
409064	CORPORATE MECHANICA	FULTON SCANNER EYES	4/8/2026	2,303.19
409277	HOUSE OF NOTE	ORCHESTRA REPAIR	4/22/2026	2,300.00
409197	MSEA -- MN SCHOOL E	4/15/26 DUES WITHHO	4/15/2026	2,267.98
409295	KELLY SERVICES, INC	TMRG FRF SUBS	4/22/2026	2,257.50
409092	KIDQUEST LLC	STORYBOOK ART	4/8/2026	2,257.50
408992	INSTITUTE FOR ENVIR	ECC ASBESTOS MONITO	4/1/2026	2,250.00
409299	LEGO EDUCATION	CLASSROOM BUNDLE 3-	4/22/2026	2,246.67
409387	EGAN COMPANY	INTERCOM WORK-TRANS	4/29/2026	2,238.00
409180	INSPEC INC	EHS 2026 REROOFING	4/15/2026	2,140.00
409128	TRIMARK MARLINN LLC	CC DELIVERY CHARGE	4/8/2026	2,091.00
409006	MIDWEST BUS PARTS I	SEAL	4/1/2026	2,041.29
409374	ARCON SOLUTIONS INC	TRACK SINGLETS	4/29/2026	2,030.34
409368	ADVANCED IMAGING SO	ECC/DO 3/26	4/29/2026	2,010.31

Check No.	Vendor	Description	Date	Amount
409405	INSTITUTE FOR EDUCA	VV SUMMER 2026 ASBE	4/29/2026	2,000.00
409282	JACKI BRICKMAN INC	STAFF DEVELOPMENT	4/22/2026	1,915.00
409421	METRO VOLLEYBALL OF	BOYS VB OFFICIALS 2	4/29/2026	1,890.00
409227	WASTE MANAGEMENT OF	VV 4/1 - 4/30 USE	4/15/2026	1,888.72
409045	93 HOP LLC	MARCH SOLAR PRODUCT	4/8/2026	1,882.47
409362	WHOBODIES LLC	UNIFIED FUN PLUNGE	4/22/2026	1,871.00
409204	PEDIATRIC HOME SERV	NOVEMBER NURSING	4/15/2026	1,856.25
409150	CHUX SCREEN PRINTIN	CHOIR T-SHIRTS	4/15/2026	1,855.00
409385	DUNHAM ASSOCIATES I	EHS 2025 RENO	4/29/2026	1,850.00
409227	WASTE MANAGEMENT OF	CS 4/1-4/30 USE	4/15/2026	1,844.28
409442	STIX SPORTSWEAR & S	THEATER SHIRTS	4/29/2026	1,815.00
409344	SCHAEFFER MANUFACTU	DRUM OF SYNTHETIC O	4/22/2026	1,810.60
409302	LVC COMPANIES INC	EMERGENCY SPRINKLER	4/22/2026	1,810.00
409227	WASTE MANAGEMENT OF	SV 4/1 - 4/30 USE	4/15/2026	1,802.86
409387	EGAN COMPANY	BLANK BADGES	4/29/2026	1,800.00
409418	MARISSA WARD	CHOIR CHOREOGRAPHY	4/29/2026	1,800.00
409139	APPLE INC	MACBOOK-COMMUNICATI	4/15/2026	1,799.00
409139	APPLE INC	MACBOOK-COMMUNICATI	4/15/2026	1,799.00
409319	MN UMPIRE ASSOCIATI	BASEBALL LOW LEV UM	4/22/2026	1,794.50
409015	PEDIATRIC HOME SERV	STUDENT NURSE SERVI	4/1/2026	1,781.25
409295	KELLY SERVICES, INC	ELFC SUBSTITUTES	4/22/2026	1,767.30
409231	WOLD ARCHITECTS & E	HL RENOVATIONS	4/15/2026	1,765.41
409145	BESTER BROTHERS TRA	EHS MOVE FROM CONEX	4/15/2026	1,750.00
409345	SCHMITTY & SONS TRA	KNOWLEDGE BOWL TRIP	4/22/2026	1,732.00
409000	KELLY SERVICES, INC	ELFC SUBSTITUTES	4/1/2026	1,728.61
409425	NEW HAVOC DIGITAL P	EVP PROMO VIDEO	4/29/2026	1,700.00
409445	THE WORKS MUSEUM	GR 2 FIELD TRIP	4/29/2026	1,694.00
408992	INSTITUTE FOR ENVIR	SV RESPIRABLE/DUST	4/1/2026	1,687.50
408962	ADVANCED IMAGING SO	HIGH SCHOOL 2/26	4/1/2026	1,657.51
409118	SQUIRES, WALDSPURGE	LEGAL - SSS	4/8/2026	1,618.20
409191	METRO ELEVATOR	VV ELEVATOR REPAIR	4/15/2026	1,602.00
409185	KATH FUEL OIL SERVI	GAS	4/15/2026	1,580.64
409231	WOLD ARCHITECTS & E	VV LIGHTING REPLACE	4/15/2026	1,556.28
409247	BLUUM OF MINNESOTA,	EXTRON BOXES	4/22/2026	1,556.00
409227	WASTE MANAGEMENT OF	ECC 4/1-4/30 USE	4/15/2026	1,555.08
409000	KELLY SERVICES, INC	HL - SUBSTITUTES	4/1/2026	1,541.55
409004	METRO ELEVATOR	MARCH 2026 MAINTENA	4/1/2026	1,535.03
409420	METRO ELEVATOR	APRIL 26 MAINT. CON	4/29/2026	1,535.03
408991	IMAGINE LEARNING, L	PD WEBINAR	4/1/2026	1,500.00
409310	MICHELLE LOWDEN	CHOIR CHOREOGRAPHY	4/22/2026	1,500.00
409171	GOPHER / PLAY WITH	PE SUPPLIES	4/15/2026	1,493.64
409006	MIDWEST BUS PARTS I	HINGE	4/1/2026	1,485.03
409325	NORMANDALE COMMUNIT	PATHWAY GRANT TUITI	4/22/2026	1,451.89
408995	IWS - INNOVATIONAL	GLYCOL	4/1/2026	1,446.37
408994	INTERMEDIATE DISTRI	CAREER & TECH	4/1/2026	1,443.87
409180	INSPEC INC	EHS 2025 REROOFING	4/15/2026	1,440.00
409000	KELLY SERVICES, INC	CS - SUBSTITUTES	4/1/2026	1,435.13
408968	BRANDABILITY MINNES	EMPLOYEE LANYARDS	4/1/2026	1,435.00
409390	FOLLETT CONTENT SOL	BOOKS FOR HL	4/29/2026	1,422.28
409118	SQUIRES, WALDSPURGE	LEGAL - MISC	4/8/2026	1,421.00
409368	ADVANCED IMAGING SO	NORMANDALE 3/26	4/29/2026	1,411.23
409406	INSTITUTE FOR ENVIR	2026 EHS INDOOR AIR	4/29/2026	1,400.00
409091	KELLE WALSTEAD	PIANO/VOICE LESSONS	4/8/2026	1,386.00
409231	WOLD ARCHITECTS & E	ELC INTERIOR RENOVA	4/15/2026	1,375.37
409402	HOGLUND BUS COMPANY	PA	4/29/2026	1,364.95
409016	PIONEER MANUFACTURI	PAINT	4/1/2026	1,356.98
409393	GENERAL SECURITY SE	CC UPGRD FIRE ALARM	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	CS UPGRE FIRE ALARM	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	EHS UPGRD FIRE ALAR	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	CN UPGRD FIRE ALARM	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	ECC UPGRD FIRE ALAR	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	TRAN UPGRD FIRE ALA	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	SV UPGRD FIRE ALARM	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	HL UPGRD FIRE ALARM	4/29/2026	1,348.95
409393	GENERAL SECURITY SE	VV UPGRD FIRE ALARM	4/29/2026	1,348.95
409376	BARNES & NOBLE INC	BOOKS FOR CN	4/29/2026	1,323.19
V22062	AARON C LAUBY	TECH - MUSICAL	4/15/2026	1,318.71
409381	BUSINESS ESSENTIALS	WHT 8.5X11 QTY 40 C	4/29/2026	1,300.00

Check No.	Vendor	Description	Date	Amount
409147	BUSINESS ESSENTIALS	BOISE WHT 8.5X11 QT	4/15/2026	1,300.00
408971	BUSINESS ESSENTIALS	8.5X11WHT QTY 40CT/	4/1/2026	1,300.00
409254	DRAIN PRO PLUMBING	DRAIN BLOCKAGE LOCA	4/22/2026	1,290.00
409208	R.M. COTTON, LLC	BOILER IGNITOR	4/15/2026	1,284.81
408970	BSN SPORTS, LLC	BOYS LACROSSE	4/1/2026	1,275.41
409368	ADVANCED IMAGING SO	CONCORD 3/26	4/29/2026	1,269.42
409227	WASTE MANAGEMENT OF	CC 4/1 - 4/30 USE	4/15/2026	1,263.44
409368	ADVANCED IMAGING SO	COUNTRYSIDE 3/26	4/29/2026	1,258.07
409130	XCEL ENERGY	CN 2/25-3/26 USE	4/8/2026	1,238.75
409316	MINNESOTA ZOO	MN ZOO - 1ST GRADE	4/22/2026	1,230.00
409182	JESSEN PRESS INC	EHS RECOGNITION MAI	4/15/2026	1,224.00
408994	INTERMEDIATE DISTRI	FY24-25 JUNE ESY	4/1/2026	1,216.98
409229	WHOBODIES LLC	UNIFIED FLEECE PANT	4/15/2026	1,212.30
409411	JOHN A DALSIN & SON	LG GYM LEAK - SE CO	4/29/2026	1,204.84
409281	IWS - INNOVATIONAL	MONTHLY MGMT MAR 26	4/22/2026	1,161.92
409010	MINNESOTA ZOO	3RD GRADE FIELD TRI	4/1/2026	1,146.00
V22081	JEFFREY P SORHEIM	LODGING - RESIDENCE	4/22/2026	1,145.82
409151	CITY OF EDINA - PUB	ND 12/29-3/31/26 US	4/15/2026	1,142.85
408962	ADVANCED IMAGING SO	ECC/DO 2/26	4/1/2026	1,118.34
409129	ULINE	PALLET RACK FOR CC	4/8/2026	1,103.15
409307	MEGAN KELLY HUBBELL	CHOIR CHOREOGRAPHY	4/22/2026	1,100.00
409130	XCEL ENERGY	TRAN. 2/24-3/25 USE	4/8/2026	1,099.99
409367	ACME TOOLS PLYMOUTH	TOOLS/BATTERIES	4/29/2026	1,098.93
409449	YMCA CAMP ST CROIX	CP DAY CAMP	4/29/2026	1,082.50
409368	ADVANCED IMAGING SO	SOUTH VIEW 3/26	4/29/2026	1,082.29
408962	ADVANCED IMAGING SO	NORMANDALE 2/26	4/1/2026	1,081.88
409033	SUSTAINABLE SAFARI	WILDLIFE SHOW IN HO	4/1/2026	1,075.00
409101	MATH TUTORZ	UMTYMP	4/8/2026	1,059.94
409368	ADVANCED IMAGING SO	CORNELIA 3/26	4/29/2026	1,054.02
V22032	CLIFF SCHWARTZ	GROUP RESTAURANT	4/1/2026	1,040.11
409406	INSTITUTE FOR ENVIR	EHS MERCURY FLOOR R	4/29/2026	1,035.95
408962	ADVANCED IMAGING SO	CONCORD 2/26	4/1/2026	1,034.94
409036	TRI-STATE BOBCAT IN	REPLACEMENT BATTERY	4/1/2026	1,020.00
409223	TRANSPORTATION PLUS	TYPE III HHM	4/15/2026	1,020.00
409254	DRAIN PRO PLUMBING	DRAIN BACK UP INITI	4/22/2026	1,020.00
409276	HORIZON COMMERCIAL	"POOL CHEMS, TEST S	4/22/2026	1,019.64
409361	WAYZATA RESULTS	BOYS TRACK TIMING	4/22/2026	1,000.00
409361	WAYZATA RESULTS	TRACK TIMING	4/22/2026	1,000.00
409201	NORTHSTAR MEDIA INC	ZEPHYRUS	4/15/2026	996.64
409437	SCHMITTY & SONS TRA	FIELD TRIP BUS-UNIF	4/29/2026	996.16
409428	NORTHSTAR MEDIA INC	ZEPHYRUS	4/29/2026	979.42
409059	BUSINESS ESSENTIALS	BOISE WHT 8.5X11 QT	4/8/2026	975.00
409147	BUSINESS ESSENTIALS	BOISE WHT 8.5X11 QT	4/15/2026	975.00
409078	H&B SPECIALIZED PRO	LARGE GYM DOOR REPA	4/8/2026	964.00
409169	GENERAL PARTS LLC	DISHWASHER DRIVE	4/15/2026	960.88
409159	ELIZABETH POCH	PIANO LESSONS	4/15/2026	947.20
409009	MINNESOTA LANDSCAPE	3RD GRADE FT	4/1/2026	940.00
409346	SCHOOL SPECIALTY, L	ART SUPPLY ORDER	4/22/2026	938.44
409406	INSTITUTE FOR ENVIR	ECC 2025 ABESTOS RE	4/29/2026	926.75
409093	KINECT ENERGY, INC	APRIL ENERGY MGMT F	4/8/2026	920.00
409076	GRAINGER	4 NEW CO2 SENSORS	4/8/2026	916.48
408994	INTERMEDIATE DISTRI	FY26 ITIN JUL-AUG E	4/1/2026	907.85
409432	RADAR CONSULTING LL	ECFE RECRUITING FEE	4/29/2026	900.00
409136	ALLEGRA EDEN PRAIRI	THEATER YARD SIGNS	4/15/2026	900.00
409240	AMAZON CAPITAL SERV	STAINLESS STEEL STU	4/22/2026	890.51
409230	WILD RUMPUS BOOK ST	BOOKS FOR CC	4/15/2026	888.15
409327	ORKIN COMMERCIAL SE	FEBRUARY SERVICE	4/22/2026	880.00
409327	ORKIN COMMERCIAL SE	MARCH SERVICE	4/22/2026	880.00
408962	ADVANCED IMAGING SO	SOUTHVIEW 2/26	4/1/2026	879.09
409368	ADVANCED IMAGING SO	VALLEY VIEW 3/26	4/29/2026	873.15
409240	AMAZON CAPITAL SERV	REPLACEMENT LAMP AS	4/22/2026	870.79
408962	ADVANCED IMAGING SO	COUNTRYSIDE 2/26	4/1/2026	867.77
409441	STAGES THEATRE COMP	GRADE 5 FIELD TRIP	4/29/2026	855.00
409116	SPRINGSHARE LLC	LIBGUIDES MAY 26-MA	4/8/2026	844.00
409168	FUN ENGINEERZ LLC	CS JR. STEM	4/15/2026	842.80
409228	WELDON, WILLIAMS &	COMMENCEMENT TICKET	4/15/2026	840.12
409319	MN UMPIRE ASSOCIATI	SOFTBALL LOW LEV UM	4/22/2026	836.00
409350	SOURCEWELL	CONSULTING SERVICES	4/22/2026	832.50

Check No.	Vendor	Description	Date	Amount
408962	ADVANCED IMAGING SO	CORNELIA 2/26	4/1/2026	831.45
409192	MIDWEST SPECIAL INS	AUDIOMETER CALIBRAT	4/15/2026	814.00
409205	PRAIRIE ELECTRIC CO	OUTLETS AND LIGHTS	4/15/2026	805.50
409368	ADVANCED IMAGING SO	HIGHLANDS 3/26	4/29/2026	802.72
409416	LOCAL LLC	COMM ED MAGAZINE AD	4/29/2026	800.00
409215	STRIVE INC	2 STRIVE COURSES	4/15/2026	800.00
408964	AMAZON CAPITAL SERV	THEATER SET SUPPLIE	4/1/2026	797.72
409227	WASTE MANAGEMENT OF	CN 4/1-4/30 USE	4/15/2026	793.45
409024	SARAH NYGREN	4TH GRADE INST. INT	4/1/2026	787.50
408962	ADVANCED IMAGING SO	VALLEYVIEW 2/26	4/1/2026	770.86
409378	BOUND	ONBOARDING	4/29/2026	749.50
409165	FOLLETT CONTENT SOL	BOOKS FOR SV	4/15/2026	746.04
409109	PITNEY BOWES EASYPE	COMMUNICATIONS POST	4/8/2026	732.15
409257	EDUCATORS BENEFIT C	403(B) ADMIN & COMP	4/22/2026	729.84
408989	GROTH MUSIC COMPANY	ORCHESTRA INSTRUCTI	4/1/2026	719.98
409006	MIDWEST BUS PARTS I	ROLL STOP	4/1/2026	718.14
409375	ASTLEFORD INTERNATI	INJECTOR	4/29/2026	715.82
409119	STAGES THEATRE COMP	GR 4 FIELD TRIP	4/8/2026	711.00
409006	MIDWEST BUS PARTS I	SHOCK	4/1/2026	698.41
409183	JOHNSON CONTROLS FI	FIRE ALARM WORK	4/15/2026	695.46
409198	MTI DISTRIBUTING IN	HITCH AND WEIGHT	4/15/2026	690.00
409376	BARNES & NOBLE INC	BOOKS FOR CN	4/29/2026	689.63
409402	HOGLUND BUS COMPANY	BOOSTER	4/29/2026	688.55
409173	GRAINGER	CARBON DIOXIDE SENS	4/15/2026	687.36
408988	GRAINGER	SUPPLIES/CAPITAL	4/1/2026	687.36
409146	BSN SPORTS, LLC	GIRLS LACROSSE	4/15/2026	686.40
409188	LRS PORTABLES LLC	PORTABLES KUHLMAN M	4/15/2026	679.99
409227	WASTE MANAGEMENT OF	CV 4/1-4/30 USE	4/15/2026	677.35
409171	GOPHER / PLAY WITH	SOCCER BALLS	4/15/2026	674.25
409375	ASTLEFORD INTERNATI	BOOSTER	4/29/2026	671.76
409046	93 SKIP LLC	TRAN. PV RIDER 2/24	4/8/2026	659.79
409058	BSN SPORTS, LLC	CHEER	4/8/2026	657.44
409164	FIELDTURF USA INC	REPAIR GLUE FOR TUR	4/15/2026	657.00
409231	WOLD ARCHITECTS & E	VV RENOVATIONS	4/15/2026	635.04
409382	CATALYST SOURCING S	E-RATE/DMTS	4/29/2026	631.80
409370	AMAZON CAPITAL SERV	THEATER COSTUMES	4/29/2026	623.59
409010	MINNESOTA ZOO	3RD GRADE FIELD TRI	4/1/2026	618.00
408985	FRASER CHILD AND FA	THERAPY INV#23420-0	4/1/2026	616.00
409236	ADVANCE TERRAZZO &	WS 09G EHS MECH. PH	4/22/2026	610.18
V22062	AARON C LAUBY	LUMBER - MUSICAL	4/15/2026	609.04
409075	FUTURA LANGUAGE PRO	SPANISH FOR ADULTS	4/8/2026	609.00
408967	BAYCOM INC	WALKIES SERVICED	4/1/2026	608.00
409066	DAVID WEBB -- HOMER	EXEC COACHING	4/8/2026	600.00
409355	SWAGGY D ENTERTAINM	DJ POLAR PLUNGE	4/22/2026	600.00
409052	AMAZON CAPITAL SERV	WELCH ALLYN THERMOM	4/8/2026	599.80
409171	GOPHER / PLAY WITH	TABLE TENNIS	4/15/2026	599.00
409146	BSN SPORTS, LLC	BOYS VOLLEYBALL	4/15/2026	598.71
408990	HORIZON COMMERCIAL	NEW POOL LIFT BATTE	4/1/2026	594.13
409006	MIDWEST BUS PARTS I	GLASS	4/1/2026	593.57
409122	SUSAN HARDMAN-CONKL	YOGA CLASSES	4/8/2026	591.50
409329	PRAIRIE ELECTRIC CO	LIGHT POLE (NORTH L	4/22/2026	588.68
V22032	CLIFF SCHWARTZ	CAR RENTAL INSURANC	4/1/2026	581.80
409146	BSN SPORTS, LLC	SYNCHRO	4/15/2026	579.20
408962	ADVANCED IMAGING SO	HIGHLANDS 2/26	4/1/2026	578.80
409259	ESCREEN, INC.	DRIVER DOT DRUG TES	4/22/2026	577.50
409227	WASTE MANAGEMENT OF	HL 4/1-4/30 USE	4/15/2026	573.03
409136	ALLEGRA EDEN PRAIRI	THEATER	4/15/2026	569.62
409406	INSTITUTE FOR ENVIR	SV RESPIRABLE CRYST	4/29/2026	562.50
409098	LONGFELLOW SOAP COM	GLASS/SOAP CLASS	4/8/2026	560.00
409056	BLOOMINGTON CULVER'	FOOD-VV UNITED FIEL	4/8/2026	556.88
409069	EGAN COMPANY	DOOR 9 POWER ISSUE	4/8/2026	552.50
409320	MPS-SPECIAL SCHOOL	MPSI FORMS ENGLISH	4/22/2026	550.00
409313	MINNEGLASS LLC	WINDSHIELD	4/22/2026	550.00
409003	MENARDS - EDEN PRAI	THEATER SET SUPPLIE	4/1/2026	545.87
409338	ROBERT B HILL CO	PALLET OF SALT	4/22/2026	542.79
409118	SQUIRES, WALDSPURGE	LEGAL - HR	4/8/2026	540.80
409251	CRISTINA GARRASI	ITALIAN COOKING CLA	4/22/2026	535.50
409131	YOUR BEARDED ARTIST	KNIT BLANKET CLASS	4/8/2026	535.50

Check No.	Vendor	Description	Date	Amount
408994	INTERMEDIATE DISTRI	ALC	4/1/2026	532.95
409006	MIDWEST BUS PARTS I	VEST	4/1/2026	531.44
409406	INSTITUTE FOR ENVIR	EHS STAIRWELL CERAM	4/29/2026	522.00
V22033	TROY STEIN	MILES FOR END OF WI	4/1/2026	517.51
409422	MIDWEST BUS PARTS I	BLADE	4/29/2026	516.58
409139	APPLE INC	APPLE ITEMS	4/15/2026	512.00
409198	MTI DISTRIBUTING IN	HITCH 2IN1	4/15/2026	506.00
409349	SHINE EARLY LEARNIN	HELP STRANDS ASSESS	4/22/2026	506.00
409081	HOUSE OF NOTE	ORCHESTRA SUPPLIES	4/8/2026	500.00
409352	SPRINKLE MY FEET LL	DOUBLE DUTCH PERFOR	4/22/2026	500.00
409040	XEROX IT SOLUTIONS,	SCREEN DEDUCTIBLES	4/1/2026	500.00
409409	JERRY DEARLY	AM. INDIAN GRAD CER	4/29/2026	500.00
409321	MTI DISTRIBUTING IN	"MUFFLER, KUBOTA EH	4/22/2026	498.33
409303	MACKIN EDUCATIONAL	BOOKS FOR EHS	4/22/2026	487.33
409370	AMAZON CAPITAL SERV	THEATER COSTUME SUP	4/29/2026	485.46
409099	MACPHAIL CENTER FOR	ORCHESTRA COMPOSER	4/8/2026	485.35
409189	LVC COMPANIES INC	ELFC OFFICE MAG DOO	4/15/2026	480.00
409143	AVANT ASSESSMENT LL	20 STAMP 3SE FOR SD	4/15/2026	478.00
409138	AMAZON CAPITAL SERV	ESY SUPPLIES	4/15/2026	474.06
409148	CDW GOVERNMENT	CONSULTING SERVICES	4/15/2026	472.50
409314	MINNESOTA HISTORICA	4TH GRADE FT (3/31/	4/22/2026	472.00
409314	MINNESOTA HISTORICA	4TH GRADE FT (4/2/2	4/22/2026	472.00
409112	RUSSELL SECURITY RE	RM237 CLOSER/HINGE	4/8/2026	470.00
408985	FRASER CHILD AND FA	THERAPY INV#22228-0	4/1/2026	462.00
408985	FRASER CHILD AND FA	THERAPY INV#22964-0	4/1/2026	462.00
408985	FRASER CHILD AND FA	THERAPY INV#20344-0	4/1/2026	462.00
409267	FRASER CHILD AND FA	THERAPY INV-23420-0	4/22/2026	462.00
409267	FRASER CHILD AND FA	THERAPY IN-22964-03	4/22/2026	462.00
409267	FRASER CHILD AND FA	THERAPY INV-21508-0	4/22/2026	462.00
409076	GRAINGER	2 C02 TRANSMITTERS	4/8/2026	458.24
409146	BSN SPORTS, LLC	SOFTBALL	4/15/2026	453.44
409021	ROBERT B HILL CO	PALLET OF SOLAR SAL	4/1/2026	450.67
409337	RJ MECHANICAL INC	SV GLYCOL LEAK ON C	4/22/2026	450.00
409368	ADVANCED IMAGING SO	CREK VALLEY 3/26	4/29/2026	440.85
409227	WASTE MANAGEMENT OF	ND 4/1-4/30 USE	4/15/2026	438.61
V22071	NICHOLAS J ELLISON	PIES FOR JAZZ BAND	4/22/2026	438.57
409052	AMAZON CAPITAL SERV	THEATER COSTUME SUP	4/8/2026	435.00
408972	CATALYST SOURCING S	ON DEMAND/FACILITIE	4/1/2026	434.36
409338	ROBERT B HILL CO	SALT	4/22/2026	433.09
409262	SHRED-IT USA	SECURE MATERIALS RE	4/22/2026	432.91
409388	FACTORY MOTOR PARTS	BATTERIES	4/29/2026	428.37
V22079	PETER SCHULZE	LODGING	4/22/2026	427.03
409203	OVERHEAD DOOR CO OF	GARAGE DOOR REPAIR	4/15/2026	423.95
409223	TRANSPORTATION PLUS	TYPE III SPED	4/15/2026	420.00
409100	MARIA LANDER CABRER	YOGA CLASSES	4/8/2026	420.00
409240	AMAZON CAPITAL SERV	ADJUSTABLE TRAILER	4/22/2026	417.99
409103	METRO SALES INC	COPIER	4/8/2026	417.71
409034	THE TESSMAN COMPANY	SPREADER	4/1/2026	409.47
408967	BAYCOM INC	WALKIE REPAIR	4/1/2026	407.25
409144	BAYCOM INC	WALKIE REPAIR	4/15/2026	407.25
409176	IMAGE MARKET	CS CHOIR T-SHIRTS	4/15/2026	402.35
409431	PETER HABERMAN	BAND CLINICIAN	4/29/2026	400.00
409448	XEROX IT SOLUTIONS,	SCREEN DEDUCTIBLES	4/29/2026	400.00
409402	HOGLUND BUS COMPANY	SWITCH	4/29/2026	399.72
409072	FOCI MINNESOTA CENT	MOSAICS CLASS	4/8/2026	399.00
409399	GRAYBAR ELECTRIC CO	CAT6 JACKS	4/29/2026	398.21
V22079	PETER SCHULZE	3/6 & 3/10 MILEAGE	4/22/2026	395.85
409038	UNIVERSITY LANGUAGE	INTERPRETER- 108380	4/1/2026	395.73
409038	UNIVERSITY LANGUAGE	INTERPRETER- 108380	4/1/2026	390.19
V22044	ANNE MARIE LELAND	TECH REIMBURSEMENT	4/8/2026	385.95
409240	AMAZON CAPITAL SERV	SNACKS-STAFF APPR G	4/22/2026	384.48
409144	BAYCOM INC	WALKIE REPAIR	4/15/2026	382.25
409144	BAYCOM INC	WALKIE REPAIR	4/15/2026	382.25
V22073	MATTHEW E GABRIELSO	NEW SHOT PUT AND DI	4/22/2026	382.15
408965	ASTLEFORD INTERNATI	ACTUATOR	4/1/2026	380.47
409396	GRAINGER	PHOTO OPTIC EYES	4/29/2026	379.98
409038	UNIVERSITY LANGUAGE	INTERPRETER- 108380	4/1/2026	379.04
409019	R.M. COTTON, LLC	SUPPLIES	4/1/2026	376.64

Check No.	Vendor	Description	Date	Amount
409383	CITY OF NEW HOPE	ND KC FIELD TRIP	4/29/2026	375.08
409231	WOLD ARCHITECTS & E	ECC EXTERIOR STAIR	4/15/2026	370.72
409038	UNIVERSITY LANGUAGE	INTERPRETER-1083803	4/1/2026	368.28
V22032	CLIFF SCHWARTZ	CAR RENTAL	4/1/2026	361.10
409038	UNIVERSITY LANGUAGE	INTERPRETER-1083810	4/1/2026	360.00
409402	HOGLUND BUS COMPANY	SENSOR	4/29/2026	359.93
409076	GRAINGER	(2) 4 FT LADDERS	4/8/2026	359.52
409191	METRO ELEVATOR	FR. ELE. DOOR STUCK	4/15/2026	356.00
409382	CATALYST SOURCING S	ON DEMAND/FACILITIE	4/29/2026	355.39
409018	PRAIRIE ELECTRIC CO	NEW OUTLET	4/1/2026	353.30
409356	THE ROTARY CLUB OF	MEALS & MEETING FEE	4/22/2026	351.00
409298	LANGUAGE LINE SERVI	OTHER	4/22/2026	350.60
409189	LVC COMPANIES INC	KITCHEN WORK MEETIN	4/15/2026	350.00
409005	MICHAEL SOMMERNESS	BAND CLINICIAN	4/1/2026	350.00
409343	SAVOR	FLAVORS OF INDIA- M	4/22/2026	346.50
409392	GENERAL PARTS LLC	STEAMER GASKETS	4/29/2026	345.33
409422	MIDWEST BUS PARTS I	LINK	4/29/2026	336.18
V22054	NICOLE R SWOBODA	02/03 - 03/17 MILEA	4/8/2026	333.50
409299	LEGO EDUCATION	CLASSROOM BUNDLE 3-	4/22/2026	332.33
409351	SOUTH SUBURBAN CONF	B ALPINE SKI ENTRY	4/22/2026	327.00
409351	SOUTH SUBURBAN CONF	G ALPINE SKI ENTRY	4/22/2026	327.00
409402	HOGLUND BUS COMPANY	PEDAL	4/29/2026	325.50
409151	CITY OF EDINA - PUB	SV 12/29-3/31/2026	4/15/2026	322.16
409173	GRAINGER	CONDENSER MOTOR	4/15/2026	319.81
409171	GOPHER / PLAY WITH	FITPRO MESH VEST G/	4/15/2026	319.00
409125	TOP TIER	MARVELOUS MACARONS	4/8/2026	319.00
409052	AMAZON CAPITAL SERV	ART SUPPLIES	4/8/2026	318.83
409250	CHUX SCREEN PRINTIN	HL CHOIR T-SHIRTS	4/22/2026	318.25
V22084	LOCHLANN BERTRAND-N	ND FRENCH INTERN PA	4/29/2026	310.00
V22085	LILOU BONNET	ND FRENCH INTERN PA	4/29/2026	310.00
V22086	YOHAN CARRE	ND FRENCH INTERN PA	4/29/2026	310.00
V22087	IZALINE CHARTRON	ND FRENCH INTERN PA	4/29/2026	310.00
V22088	TEA CHIMITS	VV FRENCH INTERN PA	4/29/2026	310.00
V22089	VALENTINE DARNICHE	EHS FRENCH INTERN P	4/29/2026	310.00
V22090	EMMA DESROCHES	ND FRENCH INTERN PA	4/29/2026	310.00
V22092	LISA DUFOUR	ND FRENCH INTERN PA	4/29/2026	310.00
V22093	NINA DUFOUR-FALCOZ	VV FRENCH INTERN PA	4/29/2026	310.00
V22094	LEA FREI	ND FRENCH INTERN PA	4/29/2026	310.00
V22095	AMBRE GENOUD	ND FRENCH INTERN PA	4/29/2026	310.00
V22096	LOUKA GOMES	ND FRENCH INTERN PA	4/29/2026	310.00
V22097	TESS GUYOT	ND FRENCH INTERN PA	4/29/2026	310.00
V22099	THEOTIME LANGEVIN	ND FRENCH INTERN PA	4/29/2026	310.00
V22100	MAEVA LE ROY DE BON	EHS FRENCH INTERN P	4/29/2026	310.00
V22102	THOMAS LITZLER	ND FRENCH INTERN PA	4/29/2026	310.00
V22103	THEO MARTY	VV FRENCH INTERN PA	4/29/2026	310.00
V22104	CHARLOTTE MICHAUD	ND FRENCH INTERN PA	4/29/2026	310.00
V22106	JULIE PERRIER	ND FRENCH INTERN PA	4/29/2026	310.00
V22107	CLARA PIRES	EHS FRENCH INTERN P	4/29/2026	310.00
V22108	NOEMIE RIAUX	ND FRENCH INTERN PA	4/29/2026	310.00
V22109	CLARA ROMANOS	ND FRENCH INTERN PA	4/29/2026	310.00
V22111	LEA SIMON	ND FRENCH INTERN PA	4/29/2026	310.00
V22112	LOIS THIERRY	ND FRENCH INTERN PA	4/29/2026	310.00
V22113	ALEYNA YILDIRGAN	ND FRENCH INTERN PA	4/29/2026	310.00
V22110	GABIN SAMZUN	ND FRENCH INTERN PA	4/29/2026	310.00
V22105	EURYDICE MOYAUX	ND FRENCH INTERN PA	4/29/2026	310.00
408985	FRASER CHILD AND FA	THERAPY INV#12402-0	4/1/2026	308.00
408985	FRASER CHILD AND FA	THERAPY INV#19430-0	4/1/2026	308.00
409267	FRASER CHILD AND FA	THERAPY INV-20344-0	4/22/2026	308.00
409422	MIDWEST BUS PARTS I	H3	4/29/2026	304.24
409227	WASTE MANAGEMENT OF	TRAN. 4/1-4/30 USE	4/15/2026	301.59
409415	LAKER ATHLETIC BOOS	GIRLS GOLF INVITE	4/29/2026	300.00
409408	JENNIFER HAWKINSON	BAND CLINICIAN	4/29/2026	300.00
409048	ACME TOOLS PLYMOUTH	MIL M12 DRAIN SNAKE	4/8/2026	299.00
409447	WOODBURN PRESS LTD	CLASSROOM PLANNERS	4/29/2026	298.00
V22049	KARI L OPATZ-KARWOS	CLASROOM SUPPLIES	4/8/2026	291.40
408987	GENERAL PARTS LLC	KITCHEN STEAMER GAS	4/1/2026	290.59
408962	ADVANCED IMAGING SO	CREEK VALLEY 2/26	4/1/2026	288.29
409263	FOCI MINNESOTA CENT	PAPERWEIGHT GLASSBL	4/22/2026	285.00

Check No.	Vendor	Description	Date	Amount
409047	AARON SVOBODNY	"PK COTT GV, BIG LA	4/8/2026	285.00
408977	DISCOUNT SCHOOL SUP	ARTROOM SUPPLIES	4/1/2026	282.82
409106	MN STATE HIGH SCHOO	DANCE TICKETS	4/8/2026	280.00
409171	GOPHER / PLAY WITH	SHUTLLECOCKS	4/15/2026	279.00
409158	DRAIN PRO PLUMBING	HL BOYS BATHROOM RE	4/15/2026	277.50
409140	ARIN	ANNUAL FEE 26	4/15/2026	275.00
409043	AMAZON CAPITAL SERV	NUGGET COUCH	4/1/2026	274.00
409238	ALLEGRA EDINA	WINDOW ENVELOPES	4/22/2026	270.90
409291	JOSEPH WELNA	4TH GR INST. INTERV	4/22/2026	270.00
409000	KELLY SERVICES, INC	EHS - SUBSTITUTES	4/1/2026	264.45
408983	FACTORY MOTOR PARTS	WIPER BLADES	4/1/2026	263.70
409182	JESSEN PRESS INC	EHS SCHOLAR POSTCAR	4/15/2026	260.00
409133	A-1 FOAM & UPHOLSTE	OTTOMAN REPAIR	4/15/2026	260.00
408972	CATALYST SOURCING S	SUPP TRACK MON SUBS	4/1/2026	255.99
409382	CATALYST SOURCING S	SUPP TRACK MON SUBS	4/29/2026	255.99
409434	ROBERT B HILL CO	SALT BAGS	4/29/2026	252.20
409138	AMAZON CAPITAL SERV	MEDIUM GLOVES	4/15/2026	251.94
V22069	JENNIFER A BOSWELL	04/09 - 04/15 MILEA	4/22/2026	251.72
409037	TWIN CITIES TRANSPO	TOW BUS 85	4/1/2026	250.00
409037	TWIN CITIES TRANSPO	TOW BUS 66	4/1/2026	250.00
409380	BURNSVILLE HIGH SCH	JV VB INVITE 10/3/2	4/29/2026	250.00
409123	SUZANNE MAGNUSON	THEATER	4/8/2026	250.00
409407	ISD 271 - BLOOMINGT	BOYS VB JV TOURNEY	4/29/2026	250.00
409407	ISD 271 - BLOOMINGT	BOYS VB VAR TOURNEY	4/29/2026	250.00
409020	RILEY HELGESON	BAND CLINICIAN	4/1/2026	250.00
409031	SPEECH AND SMILE LL	SPEECH SET W/BOOK	4/1/2026	244.99
409368	ADVANCED IMAGING SO	SV BLACK TONER/STAP	4/29/2026	240.00
409138	AMAZON CAPITAL SERV	LARGE GLOVES	4/15/2026	239.94
408993	INSTRUMENTALIST AWA	BAND AWARDS	4/1/2026	237.00
409096	KULLY SUPPLY INC	DRINKING FOUNTAIN P	4/8/2026	232.90
408980	EKIN LLC	SOFTBALL NUMBERS	4/1/2026	232.00
409082	I-STATE TRUCK CENTE	MANUAL	4/8/2026	231.84
409031	SPEECH AND SMILE LL	SPEECH SET BLUE	4/1/2026	229.99
409038	UNIVERSITY LANGUAGE	INTERPRETER-1083213	4/1/2026	229.84
409173	GRAINGER	FUSES	4/15/2026	229.64
408988	GRAINGER	C02 TRANSMITTER	4/1/2026	229.12
409173	GRAINGER	CORBON DIOXIDE SENS	4/15/2026	229.12
409138	AMAZON CAPITAL SERV	THEATER SET SUPPLIE	4/15/2026	228.81
409285	JARED LITTLE	ARCHERY	4/22/2026	227.70
409000	KELLY SERVICES, INC	TITLE II RR PROJ I	4/1/2026	225.75
409000	KELLY SERVICES, INC	TITLE II RR PROJ I	4/1/2026	225.75
409287	JEFFREY DOWNING	TRACK & FIELD OFFIC	4/22/2026	225.00
409046	93 SKIP LLC	TRAN. MARCH SOLAR P	4/8/2026	221.85
409034	THE TESSMAN COMPANY	GRA ATHLETIC GRASS	4/1/2026	220.00
408963	ALLIANCE FRANCOISE	BOOKS FOR ND	4/1/2026	220.00
409171	GOPHER / PLAY WITH	PICKLE BALL	4/15/2026	219.50
409446	UNIVERSITY LANGUAGE	INTERPRETER-1102371	4/29/2026	218.47
408974	CHARLES KRENNER	ORCHESTRA	4/1/2026	216.00
408975	DARIN ANDERSON	ORCHESTRA PERFORMAN	4/1/2026	216.00
409001	MARGARET SWANSON BL	ORCHESTRA PERFORMAN	4/1/2026	216.00
408976	DAVID BLOCK	ORCHESTRA	4/1/2026	216.00
409446	UNIVERSITY LANGUAGE	INTERPRETER-1082493	4/29/2026	215.24
409358	ULINE	PALLET RACKING DECK	4/22/2026	210.48
409240	AMAZON CAPITAL SERV	BRAIN FLAKES	4/22/2026	209.97
409171	GOPHER / PLAY WITH	SPALDING BASKETBALL	4/15/2026	209.70
409370	AMAZON CAPITAL SERV	FILE CABINETS	4/29/2026	204.48
409264	FOLLETT CONTENT SOL	BOOKS FOR SV	4/22/2026	202.81
409188	LRS PORTABLES LLC	PORTABLES EHS MARCH	4/15/2026	201.25
409003	MENARDS - EDEN PRAI	THEATER SET SUPPLIE	4/1/2026	200.80
409436	RUSSELL SECURITY RE	LARGE GYM DOOR (SOU	4/29/2026	200.00
409380	BURNSVILLE HIGH SCH	9A VB INVITE 10/11/	4/29/2026	200.00
409380	BURNSVILLE HIGH SCH	9B VB INVITE 10/11/	4/29/2026	200.00
409162	ELOISE ANDERSON	GYMNASTICS	4/15/2026	200.00
409232	XEROX IT SOLUTIONS,	SCREEN DEDUCTIBLES	4/15/2026	200.00
409365	XEROX IT SOLUTIONS,	SCREEN DEDUCTIBLES	4/22/2026	200.00
409288	JENNIFER MYERS	TRACK & FIELD OFFIC	4/22/2026	200.00
409171	GOPHER / PLAY WITH	FITPRO MESH VEST R/	4/15/2026	199.00
409142	ASTLEFORD INTERNATI	PUSHROD	4/15/2026	198.66

Check No.	Vendor	Description	Date	Amount
408964	AMAZON CAPITAL SERV	BLOCKING PADS	4/1/2026	198.06
409138	AMAZON CAPITAL SERV	BLOCKING PADS	4/15/2026	198.06
408970	BSN SPORTS, LLC	ECC HOME PLATE	4/1/2026	197.99
409038	UNIVERSITY LANGUAGE	INTERPRETER-1085816	4/1/2026	197.40
409120	STEPHEN PARTRIDGE	THE MINOANS	4/8/2026	196.00
409158	DRAIN PRO PLUMBING	HL BOYS BATHROOM RE	4/15/2026	195.00
409126	TRENTON THEISEN	TOURNAMENT	4/8/2026	192.00
409375	ASTLEFORD INTERNATI	SEAL	4/29/2026	191.30
409142	ASTLEFORD INTERNATI	GASKET	4/15/2026	191.05
409038	UNIVERSITY LANGUAGE	INTERPRETER-1083213	4/1/2026	190.92
409225	UNIVERSITY LANGUAGE	INTERPRETER 1090064	4/15/2026	190.92
V22064	CHERYL A PILCHER	BINS FOR STEM MATER	4/15/2026	190.92
409038	UNIVERSITY LANGUAGE	INTERPRETER-1050686	4/1/2026	190.86
409225	UNIVERSITY LANGUAGE	INTERPRETER 1050686	4/15/2026	190.86
409225	UNIVERSITY LANGUAGE	INTERPRETER 1050686	4/15/2026	190.86
409062	CHRISTOPHER JESSEN	HOLIDAY TOURN	4/8/2026	190.00
409090	KEITH TOWNSEND	TONKA AND CENTEN VS	4/8/2026	190.00
409086	JOSEPH OBERG	MINTKA GIRLS VARSIT	4/8/2026	190.00
409225	UNIVERSITY LANGUAGE	INTERPRETER 1090836	4/15/2026	188.98
408964	AMAZON CAPITAL SERV	THEATER SET SUPPLIE	4/1/2026	188.33
V22075	JESSICA L HEIDELBER	01/05 MILEAGE	4/22/2026	186.03
409000	KELLY SERVICES, INC	VV - SUBSTITUTES	4/1/2026	185.76
409052	AMAZON CAPITAL SERV	THEATER COSTUME SUP	4/8/2026	184.33
409214	STATE SUPPLY COMPAN	HW PUMP 2 LOVEJOY	4/15/2026	182.35
409003	MENARDS - EDEN PRAI	THEATER SET SUPPLIE	4/1/2026	181.32
409166	FRESHPOINT BIX PROD	CS KC SNACKS	4/15/2026	181.00
408983	FACTORY MOTOR PARTS	BRAKE FLUID	4/1/2026	180.74
409446	UNIVERSITY LANGUAGE	INTERPRETER-1098922	4/29/2026	180.00
409124	TOLL GAS & WELDING	CYLINDER EXCHANGE	4/8/2026	178.47
V22032	CLIFF SCHWARTZ	GROUP MUSEUM ENTRAN	4/1/2026	178.30
409265	FP FINANCE, LLC	DO APR26 POSTAGE MT	4/22/2026	176.95
409265	FP FINANCE, LLC	EHS APR26 POSTAGE M	4/22/2026	176.95
409397	GRAINGER	DIGITAL CLAMPMETER	4/29/2026	176.79
409142	ASTLEFORD INTERNATI	SENSOR	4/15/2026	175.49
409138	AMAZON CAPITAL SERV	THEATER COSTUME SUP	4/15/2026	173.79
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	172.80
409061	CHAITANYA JIDGE	REFUND-EFK ISHANVI	4/8/2026	172.00
409052	AMAZON CAPITAL SERV	METAL GARAGE CABINE	4/8/2026	171.54
409370	AMAZON CAPITAL SERV	THEATER COSTUME SUP	4/29/2026	170.64
409097	LINGOFORCE	INTERPRETER FOR INT	4/8/2026	170.00
409049	ALLISON KINDSETH	REF-DASH NFL FLAG F	4/8/2026	169.00
409202	OPENTEXT INC	FAX TO E-MAIL MAR 2	4/15/2026	168.34
409200	NORCOSTCO INC	LAMPS/EXPENDABLES	4/15/2026	167.90
409240	AMAZON CAPITAL SERV	3RD GRADE BOOKS	4/22/2026	167.44
409324	NIKKI BROWN-HUSS	LACROSSE OFFICIAL	4/22/2026	166.00
409304	MATTHEW BANYAI	LACROSSE OFFICIAL	4/22/2026	166.00
409234	JASON C THOMPSON	LACROSSE OFFICIAL	4/22/2026	166.00
V22060	ERICA S GARDNER	MUSICAL SET PIECE M	4/15/2026	162.90
409370	AMAZON CAPITAL SERV	GALVIN PTO FUNDS	4/29/2026	162.87
409169	GENERAL PARTS LLC	2 NEW VACUUM BREAKE	4/15/2026	160.30
408989	GROTH MUSIC COMPANY	BAND SUPPLIES	4/1/2026	160.00
V22029	CHRISTINE N LAWRENC	STATE HOCKEY TICKET	4/1/2026	160.00
409272	GREATAMERICA FINANC	SV APR26 POSTAGE MT	4/22/2026	159.95
V22038	GENEVA M FITZSIMOND	E PRINT SHEET MUSIC	4/8/2026	159.53
408972	CATALYST SOURCING S	E-RATE/DMTS	4/1/2026	157.95
409370	AMAZON CAPITAL SERV	UTILITY CART	4/29/2026	156.99
409003	MENARDS - EDEN PRAI	THEATER SET SUPPLIE	4/1/2026	156.88
409052	AMAZON CAPITAL SERV	BARNES PTO FUNDS	4/8/2026	156.04
409147	BUSINESS ESSENTIALS	XEROX GREEN 8.5X11	4/15/2026	156.00
409293	JW PEPPER & SON INC	ORCHESTRA MUSIC	4/22/2026	155.00
409052	AMAZON CAPITAL SERV	WARDROBE CABINETS	4/8/2026	155.00
V22083	GARY R AASEN	INDOOR COURT TIME	4/29/2026	154.80
408985	FRASER CHILD AND FA	THERAPY INV#22773-0	4/1/2026	154.00
409267	FRASER CHILD AND FA	THERAPY INV-23068-0	4/22/2026	154.00
409267	FRASER CHILD AND FA	THERAPY INV-19430-0	4/22/2026	154.00
409267	FRASER CHILD AND FA	THERAPY INV-22773-0	4/22/2026	154.00
409402	HOGLUND BUS COMPANY	SLEEVE	4/29/2026	151.92
409160	ELLA BASILE	GYMNASTICS	4/15/2026	150.00

Check No.	Vendor	Description	Date	Amount
V22077	SHAWNEE L KRUEGER	NASN DUES	4/22/2026	150.00
409073	FOLLETT HIGHER EDUC	PATHWAY GRANT STUDE	4/8/2026	149.99
409171	GOPHER / PLAY WITH	FOOTBALL	4/15/2026	149.70
409207	PRIOHEALTH	CALMCONNECT SUBSCRI	4/15/2026	149.00
409240	AMAZON CAPITAL SERV	MILWAUKEE TIRE INFL	4/22/2026	148.24
409240	AMAZON CAPITAL SERV	OFFICE SUPPLIES	4/22/2026	147.27
409194	MN HOME TECH	AI IN ACTION	4/15/2026	145.60
409391	FRESHPOINT BIX PROD	CS KC SNACKS	4/29/2026	144.00
V22032	CLIFF SCHWARTZ	CELL PHONE INTERNAT	4/1/2026	144.00
409188	LRS PORTABLES LLC	PORTABLES CREEK VAL	4/15/2026	143.75
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	143.00
V22062	AARON C LAUBY	HARDWARE - MUSICAL	4/15/2026	141.41
409426	NORCOSTCO INC	STAGE LAMPS FOR SV	4/29/2026	140.56
409311	MIDWEST BAND INSTRU	"SAX/HORN SCREW, SW	4/22/2026	140.00
V22034	MARK WALLACE	FLOCABULARY SERVICE	4/1/2026	138.00
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	137.00
409077	GRANT BENNETT	WAYZATA	4/8/2026	136.00
409107	NASSIM ROSSI	REFUND- GLASSBLOWIN	4/8/2026	135.00
409107	NASSIM ROSSI	REFUND- GLASSBLOWIN	4/8/2026	135.00
V22098	ADELINE AUSTIN HAKE	TRAINING COST	4/29/2026	130.00
409102	MENARDS - EDEN PRAI	PAINTING SUPPLIES	4/8/2026	128.30
409052	AMAZON CAPITAL SERV	LEG IMMOBILIZER	4/8/2026	128.00
409068	ECM PUBLISHERS INC	FEB 9 REG MINUTES	4/8/2026	127.50
409367	ACME TOOLS PLYMOUTH	TOOLS & FLASHLIGHTS	4/29/2026	125.95
409166	FRESHPOINT BIX PROD	CHILDCARE SNACKS	4/15/2026	125.59
409364	WPS - WESTERN PSYCH	ABAS-3 TEACHER FORM	4/22/2026	125.00
409219	THREE RIVERS PARK D	FIELD TRIP - 5/18/2	4/15/2026	125.00
409323	MULTILINGUAL WORD I	INTERPRETER 179629	4/22/2026	124.48
409114	SCHMITT MUSIC COMPA	OBOE REPAIR	4/8/2026	124.00
409323	MULTILINGUAL WORD I	INTERPRETER 179624	4/22/2026	120.16
408964	AMAZON CAPITAL SERV	MEDICINE BALL SET	4/1/2026	119.99
408966	BATTERIES R US	MEDIA DOOR BATTERY	4/1/2026	119.99
409321	MTI DISTRIBUTING IN	"SHOE,SKIDRND ASM.	4/22/2026	119.82
409323	MULTILINGUAL WORD I	INTERPRETER 178649	4/22/2026	119.44
409323	MULTILINGUAL WORD I	INTERPRETER 179664	4/22/2026	119.44
409323	MULTILINGUAL WORD I	INTERPRETER 179723	4/22/2026	119.44
V22049	KARI L OPATZ-KARWOS	CLASSROOM SUPPLIES	4/8/2026	118.98
409052	AMAZON CAPITAL SERV	BUTTON MAKERS	4/8/2026	118.78
409240	AMAZON CAPITAL SERV	WINDOW FILM	4/22/2026	117.78
409323	MULTILINGUAL WORD I	INTERPRETER 179189	4/22/2026	116.56
409070	ERIN REZAC	REFUND- DASH SOCCER	4/8/2026	115.00
409323	MULTILINGUAL WORD I	INTERPRETER 178935	4/22/2026	114.40
409323	MULTILINGUAL WORD I	INTERPRETER 178910	4/22/2026	114.40
409419	MENARDS - EDEN PRAI	SUPPLIES	4/29/2026	113.39
409074	FRESHPOINT BIX PROD	FRUIT SNACKS	4/8/2026	113.36
409414	KULLY SUPPLY INC	DELTA - CARTRIDGE	4/29/2026	112.70
V22114	DANA B ZETTERLUND	K TEAM PURCHASES	4/29/2026	112.35
409079	HOGLUND BUS COMPANY	SWITCH	4/8/2026	112.01
409002	MENARDS - GOLDEN VA	DELTA FAUCET FOR RM	4/1/2026	111.92
409323	MULTILINGUAL WORD I	INTERPRETER 178583	4/22/2026	110.08
409146	BSN SPORTS, LLC	BLEACHER PARTS	4/15/2026	110.00
409113	SAFEGUARD BUSINESS	DEPOSIT SLIPS	4/8/2026	109.95
409172	GRAINGER	CUT-OFF WHEEL	4/15/2026	109.50
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	107.00
409182	JESSEN PRESS INC	BZ CARDS - P SCHULZ	4/15/2026	107.00
409286	JASON VOGT	BASEBALL OFFICIAL	4/22/2026	107.00
409286	JASON VOGT	BASEBALL OFFICIAL	4/22/2026	107.00
409252	DANIEL KVITRUD	BASEBALL OFFICIAL	4/22/2026	107.00
409348	SETH PUGH	BASEBALL OFFICIAL	4/22/2026	107.00
409341	RYAN BELLEFY	BASEBALL OFFICIAL	4/22/2026	107.00
409266	FRANK VOLKERS	BASEBALL OFFICIAL	4/22/2026	107.00
409052	AMAZON CAPITAL SERV	WORKROOM SUPPLIES	4/8/2026	106.68
409089	KAY ZUCCARO	PARENT TODDLER SWIM	4/8/2026	105.00
409226	URBAN AIR ADVENTURE	DEPOSIT FOR FIELD T	4/15/2026	104.99
409074	FRESHPOINT BIX PROD	CS KC SNACKS	4/8/2026	104.93
409419	MENARDS - EDEN PRAI	SUPPLIES	4/29/2026	104.07
409309	MESSERLI & KRAMER P	EMPLOYEE GARNISHMEN	4/22/2026	104.03
409147	BUSINESS ESSENTIALS	XEROX PINK 8.5X11 Q	4/15/2026	104.00

Check No.	Vendor	Description	Date	Amount
409167	FUN AND FUNCTION LL	TRIANGLE CLIMBER SW	4/15/2026	103.99
V22043	AARON C LAUBY	MUSICAL - TOOLS	4/8/2026	103.27
V22027	BEDSTON A BURRELL	01/06 - 03/13 MILEA	4/1/2026	103.24
409375	ASTLEFORD INTERNATI	HANGER	4/29/2026	103.09
V22060	ERICA S GARDNER	MUSICAL SET PIECE M	4/15/2026	101.51
409346	SCHOOL SPECIALTY, L	ART SUPPLY ORDER	4/22/2026	101.37
409196	MRI SOFTWARE LLC	MAR BKGD CHK: MISC	4/15/2026	101.00
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	100.00
409170	GENERAL SECURITY SE	TRAN. PATROL RESPON	4/15/2026	100.00
409161	ELLEN DURAY	GYMNASTICS	4/15/2026	100.00
409175	HARLOW WILLIAMS	GYMNASTICS	4/15/2026	100.00
409152	CLAIRE PAHL	GYMNASTICS	4/15/2026	100.00
V22050	DERWINS J ORTEGA GA	BOOK	4/8/2026	99.99
409102	MENARDS - EDEN PRAI	APPLIANCE DISPOSAL	4/8/2026	99.95
409384	CORNWELL- MATTHEW T	LIGHT	4/29/2026	99.95
408964	AMAZON CAPITAL SERV	THEATER SET SUPPLIE	4/1/2026	99.78
409052	AMAZON CAPITAL SERV	KITTRELL - PTO FUND	4/8/2026	98.44
409103	METRO SALES INC	APR26 ATHL COPIER	4/8/2026	98.00
409074	FRESHPOINT BIX PROD	CV KC SNACKS	4/8/2026	97.94
409240	AMAZON CAPITAL SERV	BRITTANY PTO VOUCHE	4/22/2026	97.72
409240	AMAZON CAPITAL SERV	CAIT B PTO VOUCHER	4/22/2026	97.63
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	97.00
409240	AMAZON CAPITAL SERV	EMILY E PTO VOUCHER	4/22/2026	96.87
409003	MENARDS - EDEN PRAI	THEATER SET SUPPLIE	4/1/2026	96.83
409391	FRESHPOINT BIX PROD	CHLDCARE SNACKS	4/29/2026	96.13
409030	SOUTHERN MN MIDDLE	BAND REGISTRATION	4/1/2026	96.00
409311	MIDWEST BAND INSTRU	SAXOPHONE PAD/KEY/S	4/22/2026	95.00
409339	ROBERT CROWE	SOFTBALL OFFICIAL	4/22/2026	95.00
409284	JAMES HOLT JR	SOFTBALL OFFICIAL	4/22/2026	95.00
409335	RICK SHOMION	SOFTBALL OFFICIAL	4/22/2026	95.00
409275	HOLLY SOUZA	LACROSSE OFFICIAL	4/22/2026	94.00
409088	JW PEPPER & SON INC	BAND SUPPLIES	4/8/2026	93.99
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	92.00
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	92.00
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	92.00
V22101	NATHANIEL M LINDLEY	LYFT RIDE FROM HOTE	4/29/2026	91.16
408964	AMAZON CAPITAL SERV	SKIN COLOR BANDAGES	4/1/2026	91.02
408964	AMAZON CAPITAL SERV	PLYO BOX	4/1/2026	89.99
408987	GENERAL PARTS LLC	FREEZER DOOR SWEEP	4/1/2026	89.71
409142	ASTLEFORD INTERNATI	CLAMP	4/15/2026	88.74
409438	SCHOOL SPECIALTY, L	ART SUPPLIES	4/29/2026	87.54
409190	MENARDS - EDEN PRAI	"SCRAPER, DRAIN CLE	4/15/2026	86.50
409052	AMAZON CAPITAL SERV	PLASTIC STORAGE CON	4/8/2026	86.07
409029	SOCIAL THINKING PUB	ITEM 5005 -ZONES PO	4/1/2026	85.99
409052	AMAZON CAPITAL SERV	MARYA - ANNA PTO FU	4/8/2026	85.96
409412	JW PEPPER & SON INC	CHOIR MUSIC	4/29/2026	85.60
409052	AMAZON CAPITAL SERV	WOUND PACKING TRAIN	4/8/2026	85.49
409052	AMAZON CAPITAL SERV	DRY ERASE BOARDS	4/8/2026	85.47
409430	ODP BUSINESS SOLUTI	5TH GR SUPPLIES	4/29/2026	84.57
409200	NORCOSTCO INC	LAMPS/EXPENDABLES	4/15/2026	84.00
408998	JW PEPPER & SON INC	BAND MUSIC	4/1/2026	83.99
409308	MENARDS - EDEN PRAI	PL LANDSCP BLOCK AD	4/22/2026	83.86
409171	GOPHER / PLAY WITH	SHIPPING	4/15/2026	82.02
408978	EAGAN HIGH SCHOOL F	SPEECH	4/1/2026	82.00
409052	AMAZON CAPITAL SERV	METAL STORAGE CABIN	4/8/2026	81.99
409370	AMAZON CAPITAL SERV	CARABINERS	4/29/2026	80.91
409088	JW PEPPER & SON INC	BAND SUPPLIES	4/8/2026	80.00
409433	REGENTS OF THE UNIV	QUIZ BOWL FEES	4/29/2026	80.00
409334	REYNE KURPIERS	SYNCHRONIZED SWIM O	4/22/2026	80.00
409342	SARAH RATHE	SYNCHRONIZED SWIM O	4/22/2026	80.00
409087	JOSEPH WRIGHT	REFUND- CASUAL SPAN	4/8/2026	80.00
409294	KAREN ELSER	SYNCHRONIZED SWIM O	4/22/2026	80.00
409241	AMY VELSOR	SYNCHRONIZED SWIM O	4/22/2026	80.00
409003	MENARDS - EDEN PRAI	PART FOR ESH	4/1/2026	79.90
V22066	LORELEI M SOLI	"FOOD-CONF IN SACTO	4/15/2026	79.29
409356	THE ROTARY CLUB OF	MEMBERSHIP DUES_LSM	4/22/2026	78.75
409240	AMAZON CAPITAL SERV	FUEL CAP	4/22/2026	78.45
409397	GRAINGER	SCIENCE SINK DRAIN	4/29/2026	78.07

Check No.	Vendor	Description	Date	Amount
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	77.00
409029	SOCIAL THINKING PUB	SOCIAL THINKING AND	4/1/2026	76.99
409068	ECM PUBLISHERS INC	FEB 9 WS MINUTES	4/8/2026	76.50
V22075	JESSICA L HEIDELBER	03/02 MILEAGE	4/22/2026	76.26
V22038	GENEVA M FITZSIMOND	E PRINT SHEET MUSIC	4/8/2026	75.97
409240	AMAZON CAPITAL SERV	SANDING BELTS/CONVE	4/22/2026	75.17
409052	AMAZON CAPITAL SERV	HEADPHONES	4/8/2026	75.04
V22067	ELLA L WILLIAMS	RADIUM GIRLS DIGITA	4/15/2026	75.00
409171	GOPHER / PLAY WITH	RANBOW FOOTBALL	4/15/2026	74.95
V22063	CHERYL L PARISH	PART B MILEAGE MAR	4/15/2026	74.82
409138	AMAZON CAPITAL SERV	OFFICE SUPPLIES	4/15/2026	74.12
409308	MENARDS - EDEN PRAI	HITCH	4/22/2026	73.87
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	73.00
V22078	ANU NAJHAWAN	BOUGHT BOOK FROM AM	4/22/2026	72.99
409052	AMAZON CAPITAL SERV	BANDAGES	4/8/2026	71.94
V22076	EILEEN C KAMP	01/08 MILEAGE	4/22/2026	71.12
V22046	EILEY K MISFELDT	03/02 - 03/31 MILEA	4/8/2026	71.05
409138	AMAZON CAPITAL SERV	ESY SUPPLIES	4/15/2026	70.92
409278	IDENTISYS INC	BLANKS FOR ID PRINT	4/22/2026	70.00
409156	CUSTOM HOSE TECH IN	HOSE	4/15/2026	69.97
409171	GOPHER / PLAY WITH	WHISTLES	4/15/2026	69.95
409052	AMAZON CAPITAL SERV	UNSTUCK AND ON TARG	4/8/2026	69.95
409178	INDELCO PLASTICS CO	DRAIN PARTS	4/15/2026	69.88
409127	TRI-STATE BOBCAT IN	PART'S	4/8/2026	69.84
409206	PREMIUM WATERS INC	WATER	4/15/2026	69.24
V22045	KATIE E MCFARLAND	02/03 - 03/17 MILEA	4/8/2026	68.51
409305	MATTHEW SCHWALBACH	LACROSSE OFFICIAL	4/22/2026	68.00
409347	SEAN FOLLEY	LACROSSE OFFICIAL	4/22/2026	68.00
409368	ADVANCED IMAGING SO	BUS GARAGE 3/26	4/29/2026	67.44
409410	JERRY'S FOODS EDINA	POLAR PLUNGE SLT FO	4/29/2026	67.44
409052	AMAZON CAPITAL SERV	SENSORY ROCKER	4/8/2026	66.99
409146	BSN SPORTS, LLC	BOYS TRACK	4/15/2026	65.87
409146	BSN SPORTS, LLC	GIRLS TRACK	4/15/2026	65.87
409146	BSN SPORTS, LLC	BASEBALL	4/15/2026	65.86
408989	GROTH MUSIC COMPANY	BAND REPAIR	4/1/2026	65.00
409174	H&B SPECIALIZED PRO	NEW SWITCH IN THE M	4/15/2026	65.00
409400	GROTH MUSIC COMPANY	BAND SUPPLIES	4/29/2026	64.00
409027	SCHOOL SPECIALTY, L	PURRBLE	4/1/2026	63.97
V22031	CHRISTA L SAUVE	STAFF FOOD FOR PD D	4/1/2026	63.96
409372	ANOKA COUNTY - PARK	BUNKER HILLS RESERV	4/29/2026	63.87
409068	ECM PUBLISHERS INC	FEB 17 WS MINUTES	4/8/2026	63.75
409028	SHRED RIGHT	WO 131241 - SPED	4/1/2026	63.33
409028	SHRED RIGHT	WO 131241 - HR	4/1/2026	63.33
409028	SHRED RIGHT	WO 131241 - FINANCE	4/1/2026	63.33
409052	AMAZON CAPITAL SERV	STERILITE 6PK BOXES	4/8/2026	63.14
V22081	JEFFREY P SORHEIM	GAS 7	4/22/2026	62.85
409440	SPS COMPANIES INC	CONTROL REPAIR KIT	4/29/2026	62.80
409240	AMAZON CAPITAL SERV	OFFICE SUPPLIES	4/22/2026	62.66
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	62.00
409036	TRI-STATE BOBCAT IN	PART'S FOR TOOLCAT	4/1/2026	61.91
408981	EPS OPERATIONS LLC	EXPLODE THE CODE 1	4/1/2026	61.74
409270	GOPHER STATE ONE-CA	BILLABLE TICKETS MA	4/22/2026	60.75
409349	SHINE EARLY LEARNIN	SHIPPING	4/22/2026	60.72
409036	TRI-STATE BOBCAT IN	OIL FILTER	4/1/2026	60.44
V22032	CLIFF SCHWARTZ	GROUP RESTAURANT	4/1/2026	60.26
409182	JESSEN PRESS INC	BZ CARDS - P SCHULZ	4/15/2026	60.00
409315	MINNESOTA HISTORICA	HISTORY DAY ENTRY F	4/22/2026	60.00
409256	EDINA COFFEE ROASTE	5LBS BREW COFFEE SH	4/22/2026	60.00
409386	EDINA COFFEE ROASTE	EHS COFFEE SHOP-DRI	4/29/2026	60.00
409044	AMAZON CAPITAL SERV	LITTLE SPOT OF FEEL	4/1/2026	59.99
409029	SOCIAL THINKING PUB	ITEM 3303-LET'S SOL	4/1/2026	59.99
409052	AMAZON CAPITAL SERV	BUTTERFLY KIT	4/8/2026	59.96
V22081	JEFFREY P SORHEIM	GAS 5	4/22/2026	59.64
V22032	CLIFF SCHWARTZ	UBER TO AIRPORT	4/1/2026	59.18
V22114	DANA B ZETTERLUND	SCIENCE MATERIALS (	4/29/2026	58.95
409052	AMAZON CAPITAL SERV	HEALING OINTMENTS	4/8/2026	58.68
409166	FRESHPOINT BIX PROD	ND KC SNACKS	4/15/2026	58.64
409115	SCHOOL HEALTH CORPO	INSTANT COLD PACKS	4/8/2026	57.90

Check No.	Vendor	Description	Date	Amount
V22081	JEFFREY P SORHEIM	GAS 2	4/22/2026	57.86
409068	ECM PUBLISHERS INC	FEB 23 SPEC MINUTES	4/8/2026	57.37
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	57.00
409028	SHRED RIGHT	SHREDDING	4/1/2026	56.92
409283	JACKIE MART	PASS THE POPCORN	4/22/2026	56.00
V22081	JEFFREY P SORHEIM	GAS 4	4/22/2026	55.28
409412	JW PEPPER & SON INC	ORCHESTRA UPTOWN FU	4/29/2026	55.00
409147	BUSINESS ESSENTIALS	BOISE WHT 8.5X14 QT	4/15/2026	55.00
409052	AMAZON CAPITAL SERV	BLOOD PRESSURE MONI	4/8/2026	53.97
409211	SCHMITT MUSIC COMPA	ORCHESTRA REPAIAR	4/15/2026	53.96
409321	MTI DISTRIBUTING IN	BELT	4/22/2026	53.78
409029	SOCIAL THINKING PUB	SHIPPING	4/1/2026	53.73
409084	JH LARSON COMPANY	LIGHT OUTSIDE DMTS	4/8/2026	53.55
V22041	TIFFANY P GANT	02/03 - 03/31 MILEA	4/8/2026	53.22
409025	SCHMITT MUSIC COMPA	BAND REPAIR	4/1/2026	53.00
409237	ALLEGRA EDEN PRAIRI	SENIOR SHOWCASE POS	4/22/2026	53.00
408964	AMAZON CAPITAL SERV	HURDLES	4/1/2026	52.99
409052	AMAZON CAPITAL SERV	CALPINO PTO FUNDS	4/8/2026	52.29
409147	BUSINESS ESSENTIALS	XEROX BLUE 8.5X11 Q	4/15/2026	52.00
409240	AMAZON CAPITAL SERV	SIGN HOLDER	4/22/2026	51.98
V22053	KORY M SMITH	03/16 - 03/31 MILEA	4/8/2026	51.77
408981	EPS OPERATIONS LLC	EXPLODE THE CODE 2	4/1/2026	51.45
409391	FRESHPOINT BIX PROD	ELFC CHILDCARE SNAC	4/29/2026	51.24
408964	AMAZON CAPITAL SERV	LAMINATOR	4/1/2026	51.13
409340	RUTHANN METZGER	"REFUND- ""BDAY CAN	4/22/2026	51.00
409248	CAROLYN GORDON	REFUND- BIRTHDAY CA	4/22/2026	51.00
V22081	JEFFREY P SORHEIM	GAS 8	4/22/2026	50.56
409412	JW PEPPER & SON INC	ORCHESTRA FINAL COU	4/29/2026	50.00
409170	GENERAL SECURITY SE	CV PATROL RESPONSE	4/15/2026	50.00
409360	VINCENT VELNER	TRACK & FIELD CLERK	4/22/2026	50.00
409052	AMAZON CAPITAL SERV	GAMING CHAIR	4/8/2026	49.68
409003	MENARDS - EDEN PRAI	SUPPLIES	4/1/2026	48.98
409400	GROTH MUSIC COMPANY	BAND REPAIR	4/29/2026	48.95
409400	GROTH MUSIC COMPANY	BAND SUPPLIES	4/29/2026	48.82
408979	EDINA GIVE & GO	G&G DONATIONS 3/30/	4/1/2026	48.00
409196	MRI SOFTWARE LLC	MAR BKGD CHK: CE	4/15/2026	48.00
408964	AMAZON CAPITAL SERV	REUSABLE ICE PACKS	4/1/2026	47.48
409036	TRI-STATE BOBCAT IN	CONNECTOR	4/1/2026	47.29
409052	AMAZON CAPITAL SERV	OFFICE SUPPLIES	4/8/2026	47.21
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	47.00
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	47.00
409154	CORNWELL- MATTHEW T	PICK SET	4/15/2026	46.27
409155	CULLIGAN BOTTLED WA	BOTTLED WATER	4/15/2026	46.20
409419	MENARDS - EDEN PRAI	NEW FAUCET	4/29/2026	45.93
V22055	ROLLAND T TALAN	03/02 - 03/31 MILEA	4/8/2026	45.89
409435	RODA ABDULLAHI	LUNCH ACCT REFUND	4/29/2026	45.75
V22061	CHRISTOPHER I HOLDE	SNACKS FOR STAFF ME	4/15/2026	45.75
V22042	ANGELA K HRUBY	03/02 - 03/25 MILEA	4/8/2026	45.39
V22057	CHARLES K WEISE	02/05 - 03/30 MILEA	4/8/2026	45.10
409104	MIDWEST BAND INSTRU	TENOR SAX NECK CORK	4/8/2026	45.00
409240	AMAZON CAPITAL SERV	SNACKS-STAFF APPR G	4/22/2026	45.00
409137	AMANDA HOLLIS	REFUND-SAVOR- AMAND	4/15/2026	45.00
409137	AMANDA HOLLIS	REFUND- SAVOR- KIM	4/15/2026	45.00
409280	ISLA ANDERSON	TRACK & FIELD CLERK	4/22/2026	45.00
409273	GRIFFIN ZOSEL	TRACK & FIELD TRIPL	4/22/2026	45.00
409300	LILY SMOLEY	TRACK & FIELD TRIPL	4/22/2026	45.00
V22081	JEFFREY P SORHEIM	GAS 3	4/22/2026	44.80
409147	BUSINESS ESSENTIALS	X-9 MULT USE 11X17	4/15/2026	44.15
409114	SCHMITT MUSIC COMPA	EUPHONIUM REPAIR	4/8/2026	44.00
409114	SCHMITT MUSIC COMPA	PISTON/ROTOR REPAIR	4/8/2026	44.00
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	44.00
409052	AMAZON CAPITAL SERV	ANKLE WEIGHTS	4/8/2026	43.99
V22032	CLIFF SCHWARTZ	UBER FROM AIRPORT	4/1/2026	43.94
V22081	JEFFREY P SORHEIM	GAS 6	4/22/2026	43.51
V22081	JEFFREY P SORHEIM	GAS 9	4/22/2026	43.07
409213	SPS COMPANIES INC	SLOAN O RINGS	4/15/2026	42.49
409115	SCHOOL HEALTH CORPO	STRIPS FABRICFLEX	4/8/2026	42.23
409419	MENARDS - EDEN PRAI	SUPPLIES	4/29/2026	41.98

Check No.	Vendor	Description	Date	Amount
408989	GROTH MUSIC COMPANY	BAND SUPPLIES	4/1/2026	41.60
408981	EPS OPERATIONS LLC	EXPLODE THE CODE 1.	4/1/2026	41.16
409052	AMAZON CAPITAL SERV	2ND GRD SCIENCE SUP	4/8/2026	41.10
409115	SCHOOL HEALTH CORPO	TONGUE DEPRESSORS	4/8/2026	41.00
409293	JW PEPPER & SON INC	CHOIR MUSIC	4/22/2026	41.00
V22082	SARAH J BURGESS	DONUTS FOR BREAKFAS	4/22/2026	40.97
409059	BUSINESS ESSENTIALS	CARD STK WHT 8.5X11	4/8/2026	40.60
V22114	DANA B ZETTERLUND	SCIENCE MATERIALS (	4/29/2026	40.36
409170	GENERAL SECURITY SE	ECC INTRUSION MONIT	4/15/2026	40.08
409170	GENERAL SECURITY SE	CV INTRUSION MONITO	4/15/2026	40.08
409170	GENERAL SECURITY SE	CN INTRUSION MONITO	4/15/2026	40.08
409170	GENERAL SECURITY SE	CC INTRUSION MONITO	4/15/2026	40.08
409170	GENERAL SECURITY SE	EHS INTRUSION MONIT	4/15/2026	40.08
409170	GENERAL SECURITY SE	VV INTRUSION MONITO	4/15/2026	40.08
409170	GENERAL SECURITY SE	SV INTRUSION MONITO	4/15/2026	40.08
409170	GENERAL SECURITY SE	HL INTRUSION MONITO	4/15/2026	40.08
409296	KEVIN BOHRER	VOLLYBALL LINE JUDG	4/22/2026	40.00
409297	KRISTINA BOHRER	VOLLYBALL LINE JUDG	4/22/2026	40.00
409245	AVA TRIGGER	TRACK & FIELD TRIPL	4/22/2026	40.00
409289	JILLIAN MILLER	TRACK & FIELD CLERK	4/22/2026	40.00
409273	GRIFFIN ZOSEL	TRACK & FIELD SHOT	4/22/2026	40.00
409249	CASHILL CARL	TRACK & FIELD SHOT	4/22/2026	40.00
409328	PATRICK GABLER	TRACK & FIELD TRIPL	4/22/2026	40.00
409279	ISHWAQ AHMED	TRACK & FIELD DISCU	4/22/2026	40.00
409333	RAYSO SAMATAR	TRACK & FIELD DISCU	4/22/2026	40.00
409239	AMANDINE DANGLES	TRACK & FIELD LONG	4/22/2026	40.00
409243	ASHLYN VERZALIK	TRACK & FIELD DISCU	4/22/2026	40.00
409243	ASHLYN VERZALIK	TRACK & FIELD TRIPL	4/22/2026	40.00
V22037	JENNIFER M CARTER	PARKING	4/8/2026	40.00
409138	AMAZON CAPITAL SERV	LARGE GLOVES REPLAC	4/15/2026	39.99
409003	MENARDS - EDEN PRAI	RECYCLED APPLIANCE	4/1/2026	39.98
409331	PREMIUM WATERS INC	APR26 HOT/COLD WATE	4/22/2026	38.95
408964	AMAZON CAPITAL SERV	STERILITE STACKING	4/1/2026	38.69
408988	GRAINGER	SUPPLIES	4/1/2026	38.36
409052	AMAZON CAPITAL SERV	BLOOD GLUCOSE TEST	4/8/2026	37.99
409052	AMAZON CAPITAL SERV	WEIGHTED VIBRATING	4/8/2026	37.99
409370	AMAZON CAPITAL SERV	MCA & WORKROOM SUPP	4/29/2026	37.77
409138	AMAZON CAPITAL SERV	BOOKS 3RD GRADE	4/15/2026	37.71
409052	AMAZON CAPITAL SERV	SHIRT FOLDING BOARD	4/8/2026	37.02
409114	SCHMITT MUSIC COMPA	CORNET REPAIR	4/8/2026	37.00
409114	SCHMITT MUSIC COMPA	BRASS INSTRUMENT RE	4/8/2026	37.00
409114	SCHMITT MUSIC COMPA	BAND REPAIR	4/8/2026	37.00
V22062	AARON C LAUBY	HARDWARE - MUSICAL	4/15/2026	36.67
409052	AMAZON CAPITAL SERV	BE CART - PTO	4/8/2026	36.62
V22081	JEFFREY P SORHEIM	GAS 10	4/22/2026	36.30
409166	FRESHPOINT BIX PROD	CV KC SNACKS	4/15/2026	36.27
409240	AMAZON CAPITAL SERV	POP-STAFF APPR GIFT	4/22/2026	35.44
V22047	BETHANY A MOHS	03/02 - 03/30 MILEA	4/8/2026	35.02
V22035	MEGAN A WILLIAMS	2/2- 2/26 MILEAGE	4/1/2026	35.02
408964	AMAZON CAPITAL SERV	WEIGHTED BLANKET	4/1/2026	34.78
V22048	JONATHAN C MOORE	03/02 - 03/31 MILEA	4/8/2026	34.73
409412	JW PEPPER & SON INC	CHOIR MUSIC	4/29/2026	34.50
409444	SUPREME SCHOOL SUPP	4 TEACHER LESSON PL	4/29/2026	34.07
409108	ODP BUSINESS SOLUTI	JOB FAIR POSTER	4/8/2026	34.00
408964	AMAZON CAPITAL SERV	WRIST BLOOD PRESSUR	4/1/2026	33.98
409330	PREMIUM WATERS INC	WATER FOR DMTS	4/22/2026	33.74
409138	AMAZON CAPITAL SERV	BOOKS FOR LISA	4/15/2026	33.52
V22030	PAUL C PAETZEL	PARKING	4/1/2026	33.40
V22030	PAUL C PAETZEL	PARKING	4/1/2026	33.40
V22030	PAUL C PAETZEL	PARKING	4/1/2026	33.40
V22030	PAUL C PAETZEL	PARKING	4/1/2026	33.40
409375	ASTLEFORD INTERNATI	VALVE	4/29/2026	33.02
V22052	TIMOTHY J RONHOVDE	03/02 - 04/03 MILEA	4/8/2026	32.84
V22081	JEFFREY P SORHEIM	GAS 1	4/22/2026	32.79
409117	SPS COMPANIES INC	PLUMBING ITEMS	4/8/2026	32.40
409052	AMAZON CAPITAL SERV	1ST GRADE SDL SCIEN	4/8/2026	32.40
408997	JERRY'S HARDWARE	TSCHIDA SUPPLIES	4/1/2026	32.28
409022	ROBIN AUSTIN	DONUTS FOR MM TOURN	4/1/2026	31.98

Check No.	Vendor	Description	Date	Amount
409052	AMAZON CAPITAL SERV	TIMERS	4/8/2026	31.95
V22032	CLIFF SCHWARTZ	GROUP RESTAURANT	4/1/2026	31.77
V22033	TROY STEIN	AD LUNCH MEETING	4/1/2026	31.65
409052	AMAZON CAPITAL SERV	DUMBBELL SET	4/8/2026	31.43
409115	SCHOOL HEALTH CORPO	PILL ENVELOPES	4/8/2026	31.31
408981	EPS OPERATIONS LLC	EXPLODOE THE CODE 2	4/1/2026	30.87
408964	AMAZON CAPITAL SERV	MEDICINE BALL	4/1/2026	30.86
V22056	EMILY J VOELKER	03/02 - 03/27 MILEA	4/8/2026	30.81
V22040	TAMARA K FORBY	03/02 - 03/31 MILEA	4/8/2026	30.74
V22081	JEFFREY P SORHEIM	FOOD - SONNY'S BBQ	4/22/2026	30.47
408962	ADVANCED IMAGING SO	BUS GARAGE 2/269	4/1/2026	30.40
409003	MENARDS - EDEN PRAI	GREASE-4 CANS	4/1/2026	30.36
409239	AMANDINE DANGLES	TRACK & FIELD DISCU	4/22/2026	30.00
409052	AMAZON CAPITAL SERV	200PC MAGNETIC BLOC	4/8/2026	29.99
408964	AMAZON CAPITAL SERV	MEDICAL TAPE	4/1/2026	29.98
409127	TRI-STATE BOBCAT IN	FILE'S FORM ESH	4/8/2026	29.42
V22032	CLIFF SCHWARTZ	HOST GIFT	4/1/2026	29.29
409052	AMAZON CAPITAL SERV	SQUISHY SENSORY FID	4/8/2026	29.08
409052	AMAZON CAPITAL SERV	WOODEN STACKING ROC	4/8/2026	28.99
409029	SOCIAL THINKING PUB	SOCIAL SITUATION MA	4/1/2026	28.99
409439	SITEONE LANDSCAPE S	BLUE DYE	4/29/2026	28.87
409163	FACTORY MOTOR PARTS	BULB	4/15/2026	28.80
409071	SHRED-IT USA	SHREDDING	4/8/2026	28.76
V22056	EMILY J VOELKER	03/02-03/31 MILEAGE	4/8/2026	28.71
409008	MINNESOTA EQUIPMENT	THERMOSTAT	4/1/2026	28.52
409061	CHAITANYA JIDGE	REFUND-EFK RAAGA	4/8/2026	28.00
409052	AMAZON CAPITAL SERV	STAR PRINT STAMPS	4/8/2026	27.98
V22074	ERICA S GARDNER	MUSICAL SET PIECES	4/22/2026	27.96
408981	EPS OPERATIONS LLC	SHIPPING	4/1/2026	27.78
409391	FRESHPOINT BIX PROD	CV KC SNACKS	4/29/2026	27.75
408964	AMAZON CAPITAL SERV	POLY SPOTS	4/1/2026	26.99
409029	SOCIAL THINKING PUB	VISUAL SUPPORTS FOR	4/1/2026	26.99
408964	AMAZON CAPITAL SERV	ADHESIVE SPOT BANDA	4/1/2026	26.97
409447	WOODBURN PRESS LTD	CLASSROOM PLANNERS	4/29/2026	26.82
409052	AMAZON CAPITAL SERV	6PK STORAGE BINS	4/8/2026	25.99
409218	THE CRITICAL THINKI	READING DETECTIVE B	4/15/2026	25.99
409218	THE CRITICAL THINKI	CRITICAL THINKING B	4/15/2026	25.99
V22051	PAUL C PAETZEL	MEAL AT VILLA MARKE	4/8/2026	25.47
409115	SCHOOL HEALTH CORPO	SKIN TONE STRIPS	4/8/2026	25.45
V22079	PETER SCHULZE	DINNER	4/22/2026	25.42
409366	ACE HARDWARE	RM 114 SINK WATER L	4/29/2026	25.14
409102	MENARDS - EDEN PRAI	PROPANE SCRUBBER PA	4/8/2026	25.07
409052	AMAZON CAPITAL SERV	ENGWALL PTO FUNDS	4/8/2026	25.00
409301	LUCY GLEASON	TRACK & FIELD POLE	4/22/2026	25.00
V22081	JEFFREY P SORHEIM	FOOD - LONGHORN STE	4/22/2026	25.00
V22081	JEFFREY P SORHEIM	FOOD - CHAMPY'S CHI	4/22/2026	25.00
409052	AMAZON CAPITAL SERV	CHARGING STATION	4/8/2026	24.99
409029	SOCIAL THINKING PUB	BRAIN HACKS NOVEL	4/1/2026	24.99
409029	SOCIAL THINKING PUB	BRAIN HACKS NOVEL	4/1/2026	24.99
409388	FACTORY MOTOR PARTS	VAPOR CANISTER	4/29/2026	24.80
409403	HORIZON COMMERCIAL	SHIPPING	4/29/2026	24.52
409052	AMAZON CAPITAL SERV	DRY ERASE BOARDS	4/8/2026	24.49
V22059	MICHAEL JOSE BALVOA	02/03 - 03/31 MILEA	4/15/2026	24.36
409134	ACE HARDWARE	TSCHIDA SUPPLIES	4/15/2026	24.21
V22041	TIFFANY P GANT	CAR RENTAL (TOLL)	4/8/2026	23.99
409052	AMAZON CAPITAL SERV	PHOTO ORGANIZERS	4/8/2026	23.74
409042	AMAZON CAPITAL SERV	NOISE CANCELING HEA	4/1/2026	23.74
409271	GRAINGER	SUPPLIES	4/22/2026	23.52
409292	JOSTENS INC	TRANSITION DIPLOMAS	4/22/2026	23.45
409397	GRAINGER	HYDRAULIC OIL	4/29/2026	23.45
V22069	JENNIFER A BOSWELL	03/25 - 04/17 MILEA	4/22/2026	22.98
408986	GANDER PUBLISHING	180DAYS WRITING GR5	4/1/2026	22.95
408986	GANDER PUBLISHING	180DAYS MATH GR6	4/1/2026	22.95
409052	AMAZON CAPITAL SERV	WORKROOM SUPPLIES	4/8/2026	22.66
408964	AMAZON CAPITAL SERV	LAUNDRY BASKET	4/1/2026	22.50
V22058	MEGAN A WILLIAMS	03/02 - 03/31 MILEA	4/8/2026	22.26
409052	AMAZON CAPITAL SERV	NUMBER BUBBLE BOARD	4/8/2026	22.10
409052	AMAZON CAPITAL SERV	REUSABLE STICKER PA	4/8/2026	22.10

Check No.	Vendor	Description	Date	Amount
408964	AMAZON CAPITAL SERV	THEATER SET SUPPLIE	4/1/2026	21.99
408964	AMAZON CAPITAL SERV	TIMERS	4/1/2026	21.99
409370	AMAZON CAPITAL SERV	LOCTITE GREEN COMPO	4/29/2026	21.84
V22028	THOMAS J JOHNSTON	02/11 - 02/23 MILEA	4/1/2026	21.61
409052	AMAZON CAPITAL SERV	12ROLLS COLORED TAP	4/8/2026	21.37
409052	AMAZON CAPITAL SERV	BOUGHT CORRECT PENS	4/8/2026	21.17
408964	AMAZON CAPITAL SERV	CEREAL DISPENSER	4/1/2026	20.99
408964	AMAZON CAPITAL SERV	LONELY LAKE MONSTER	4/1/2026	20.97
V22079	PETER SCHULZE	LUNCH	4/22/2026	20.59
409052	AMAZON CAPITAL SERV	SHIPPING	4/8/2026	20.50
408964	AMAZON CAPITAL SERV	GROWING FRIENDSHIPS	4/1/2026	20.48
409138	AMAZON CAPITAL SERV	CLASSROOM BOOKS 3RD	4/15/2026	20.39
409027	SCHOOL SPECIALTY, L	TIMER TWIST DIGITAL	4/1/2026	20.02
V22070	SAMANTHA NICOLE BOY	04/15 MILEAGE	4/22/2026	20.01
409031	SPEECH AND SMILE LL	SHIPPING	4/1/2026	20.00
408982	ERIC BATCHELOR	FOUND MATERIALS REF	4/1/2026	20.00
409052	AMAZON CAPITAL SERV	SQUISHMALLOW	4/8/2026	19.99
409041	AMAZON CAPITAL SERV	FIDGET CUBES	4/1/2026	19.99
408964	AMAZON CAPITAL SERV	PLAY PUTTY	4/1/2026	19.99
409430	ODP BUSINESS SOLUTI	5TH GR SUPPLIES	4/29/2026	19.99
409052	AMAZON CAPITAL SERV	HANDHELD MASSAGER	4/8/2026	19.98
409025	SCHMITT MUSIC COMPA	BASS ROSIN	4/1/2026	19.90
V22054	NICOLE R SWOBODA	03/04 - 03/30 MILEA	4/8/2026	19.58
V22079	PETER SCHULZE	LUNCH	4/22/2026	19.51
V22081	JEFFREY P SORHEIM	FOOD - WAFFLE HOUSE	4/22/2026	19.50
408964	AMAZON CAPITAL SERV	IZZE SPARKLING WATE	4/1/2026	19.49
408964	AMAZON CAPITAL SERV	AGILITY LADDER	4/1/2026	19.45
409179	INNOVATIVE OFFICE S	NAMEPLATE- P.S.	4/15/2026	19.19
408964	AMAZON CAPITAL SERV	NEEDOH TEENIE CATS	4/1/2026	18.99
V22032	CLIFF SCHWARTZ	GROUP MUSEUM ENTRAN	4/1/2026	18.90
409292	JOSTENS INC	REPLACEMENT DIPLOMA	4/22/2026	18.70
408964	AMAZON CAPITAL SERV	FRUIT CRUNCHABLES	4/1/2026	18.61
409261	FINKEN WATER INC	NURSE WATER	4/22/2026	18.45
V22079	PETER SCHULZE	DINNER	4/22/2026	18.09
409052	AMAZON CAPITAL SERV	LTROP CASE FOR IPAD	4/8/2026	18.03
409052	AMAZON CAPITAL SERV	6INCH FOAM DICE	4/8/2026	17.99
408964	AMAZON CAPITAL SERV	SALAD SPINNER	4/1/2026	17.99
408964	AMAZON CAPITAL SERV	FELLINGS CUBE GAME	4/1/2026	17.99
409170	GENERAL SECURITY SE	CS INTRUSION MONITO	4/15/2026	17.95
409419	MENARDS - EDEN PRAI	"(3) 3/8CX1/2FIP16"	4/29/2026	17.64
409052	AMAZON CAPITAL SERV	THERAPY PUTTY	4/8/2026	17.09
409052	AMAZON CAPITAL SERV	WOODEN BLOCK PUZZLE	4/8/2026	17.08
409052	AMAZON CAPITAL SERV	MEASURING CUPS	4/8/2026	17.07
409321	MTI DISTRIBUTING IN	"COUP.,QCK MALE. EC	4/22/2026	17.01
409052	AMAZON CAPITAL SERV	BLUE SQUID CRAFT KI	4/8/2026	16.98
409052	AMAZON CAPITAL SERV	SPED PTO FUNDS	4/8/2026	16.95
V22041	TIFFANY P GANT	02/03 - 03/17 MILEA	4/8/2026	16.82
409052	AMAZON CAPITAL SERV	6PK DUCT TAPE	4/8/2026	16.75
408964	AMAZON CAPITAL SERV	EXECUTIVE FUNCTIONI	4/1/2026	16.70
409052	AMAZON CAPITAL SERV	STICKER PADS	4/8/2026	16.30
409419	MENARDS - EDEN PRAI	PLUMBING PARTS	4/29/2026	16.16
V22060	ERICA S GARDNER	MUSICAL SET PIECE M	4/15/2026	16.14
409052	AMAZON CAPITAL SERV	THERAPY PUTTY	4/8/2026	16.06
408964	AMAZON CAPITAL SERV	SKIN COLOR BANDAGES	4/1/2026	15.99
408964	AMAZON CAPITAL SERV	LENS WIPES	4/1/2026	15.99
408964	AMAZON CAPITAL SERV	PLAY PUTTY DEEP BLU	4/1/2026	15.95
V22081	JEFFREY P SORHEIM	FOOD - ARBY'S 1	4/22/2026	15.79
408964	AMAZON CAPITAL SERV	SENSORY BOTTLE	4/1/2026	15.70
408964	AMAZON CAPITAL SERV	RESISTANCE BAND 8-1	4/1/2026	14.99
409029	SOCIAL THINKING PUB	"LISTEN, LEARN & GR	4/1/2026	14.99
409052	AMAZON CAPITAL SERV	SENSORY BIN SPACE	4/8/2026	14.97
409419	MENARDS - EDEN PRAI	SUPPLIES	4/29/2026	14.96
408964	AMAZON CAPITAL SERV	AARONS PUTTY MERMAI	4/1/2026	14.95
V22051	PAUL C PAETZEL	MEAL (BANESCO)	4/8/2026	14.55
409027	SCHOOL SPECIALTY, L	TIMER WATCH	4/1/2026	14.32
408964	AMAZON CAPITAL SERV	MUSICAL LIGHT UP WA	4/1/2026	14.24
409052	AMAZON CAPITAL SERV	MIXED EMOTIONS PUTT	4/8/2026	14.23
V22081	JEFFREY P SORHEIM	FOOD - WAFFLE HOUSE	4/22/2026	14.00

Check No.	Vendor	Description	Date	Amount
409052	AMAZON CAPITAL SERV	MAGNETIC PEOPLE	4/8/2026	13.99
409052	AMAZON CAPITAL SERV	STAR SHAPE HOLE PUN	4/8/2026	13.98
409029	SOCIAL THINKING PUB	SHIPPING	4/1/2026	13.91
V22079	PETER SCHULZE	LUNCH	4/22/2026	13.85
408964	AMAZON CAPITAL SERV	AA BETTERIES	4/1/2026	13.74
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.64
409167	FUN AND FUNCTION LL	SHIPPING	4/15/2026	13.52
409052	AMAZON CAPITAL SERV	DESKTOP FILE ORG	4/8/2026	13.49
409366	ACE HARDWARE	KEY BLANKS	4/29/2026	13.45
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.20
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.20
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.20
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.20
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.18
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	13.18
409052	AMAZON CAPITAL SERV	MORF FIDGET WORM	4/8/2026	12.99
409052	AMAZON CAPITAL SERV	SOCIAL EMOTIONAL LE	4/8/2026	12.99
V22060	ERICA S GARDNER	CLOTHING SWAP INCEN	4/15/2026	12.92
V22068	TAYLOR A BANGERT	04/01 MILEAGE	4/22/2026	12.91
409052	AMAZON CAPITAL SERV	AARONS THINKING PUT	4/8/2026	12.86
V22081	JEFFREY P SORHEIM	FOOD - INDIAN TRAIL	4/22/2026	12.85
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	12.75
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	12.75
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	12.75
409029	SOCIAL THINKING PUB	SHIPPING	4/1/2026	12.55
409370	AMAZON CAPITAL SERV	HEALTH OFFICE CUPS	4/29/2026	12.49
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	12.32
409124	TOLL GAS & WELDING	CYLINDER LEASE	4/8/2026	12.32
408964	AMAZON CAPITAL SERV	COLOR CHANGING FIDG	4/1/2026	12.25
409206	PREMIUM WATERS INC	COOLER RENTAL APRIL	4/15/2026	12.00
409419	MENARDS - EDEN PRAI	2 NEW WATER LINES	4/29/2026	11.96
V22091	BLANCA E DIAZ DE LE	SNACKS FOR LATINO/A	4/29/2026	11.91
409052	AMAZON CAPITAL SERV	MAGNETS	4/8/2026	11.39
409052	AMAZON CAPITAL SERV	INK PADS	4/8/2026	11.39
408964	AMAZON CAPITAL SERV	AAA BATTERIES	4/1/2026	11.23
408997	JERRY'S HARDWARE	DOOR CLOSER SCREWS	4/1/2026	11.19
V22072	BENJAMIN J FLEMING	04/02-04/14 MILEAGE	4/22/2026	11.17
V22081	JEFFREY P SORHEIM	FOOD - BOJANGLES 9	4/22/2026	11.08
V22081	JEFFREY P SORHEIM	FOOD - BOJANGLES 6	4/22/2026	10.69
V22032	CLIFF SCHWARTZ	GROUP MUSEUM ENTRAN	4/1/2026	10.69
409396	GRAINGER	RIVETS	4/29/2026	10.50
V22081	JEFFREY P SORHEIM	FOOD - COOK OUT 7	4/22/2026	10.48
409079	HOGLUND BUS COMPANY	GASKET	4/8/2026	10.40
408997	JERRY'S HARDWARE	TSCHIDA SUPPLIES	4/1/2026	10.15
V22051	PAUL C PAETZEL	"MEAL (STARBUCKS, T	4/8/2026	10.04
V22069	JENNIFER A BOSWELL	PARKING FEE	4/22/2026	10.00
408964	AMAZON CAPITAL SERV	KIND MINI SNACK BAR	4/1/2026	9.99
408964	AMAZON CAPITAL SERV	JUMP ROPES	4/1/2026	9.99
408964	AMAZON CAPITAL SERV	SEEK & FIND BEAR	4/1/2026	9.99
409052	AMAZON CAPITAL SERV	SENSORY SEEK & FIND	4/8/2026	9.99
409052	AMAZON CAPITAL SERV	HANGING POCKET CHAR	4/8/2026	9.99
408964	AMAZON CAPITAL SERV	SENSORY FIDGET	4/1/2026	9.99
408964	AMAZON CAPITAL SERV	BEACH BALLS	4/1/2026	9.89
V22039	BENJAMIN J FLEMING	03/02 - 03/31 MILEA	4/8/2026	9.57
409052	AMAZON CAPITAL SERV	SQUISHY TOYS	4/8/2026	9.49
408964	AMAZON CAPITAL SERV	RESISTANCE BAND 5-1	4/1/2026	9.49
409240	AMAZON CAPITAL SERV	GRACE B PTO VOUCHER	4/22/2026	9.49
409052	AMAZON CAPITAL SERV	HEALTH OFFICE PTO F	4/8/2026	9.40
409095	KRISTEN GUPTA	REFUND- SAVOR MAINS	4/8/2026	9.00
409095	KRISTEN GUPTA	REFUND- SAVOR FLATB	4/8/2026	9.00

Check No.	Vendor	Description	Date	Amount
409095	KRISTEN GUPTA	REFUND- SAVOR MEAL	4/8/2026	9.00
408964	AMAZON CAPITAL SERV	THERAPY BRUSHES	4/1/2026	8.99
409052	AMAZON CAPITAL SERV	THERAPY SENSORY BRU	4/8/2026	8.99
409052	AMAZON CAPITAL SERV	SENTANCE STRIPS	4/8/2026	8.95
408986	GANDER PUBLISHING	FREIGHT	4/1/2026	8.95
V22079	PETER SCHULZE	LUNCH	4/22/2026	8.84
V22036	TAYLOR A BANGERT	02/03 - 03/17 MILEA	4/8/2026	8.70
408964	AMAZON CAPITAL SERV	FIDGET TUBES	4/1/2026	8.54
V22051	PAUL C PAETZEL	MEAL (CARIBOU COFFE	4/8/2026	8.41
409052	AMAZON CAPITAL SERV	FRIDGE MAGNETS	4/8/2026	8.13
409115	SCHOOL HEALTH CORPO	GAUZE 4X4	4/8/2026	7.90
409190	MENARDS - EDEN PRAI	BOLTS/WASHERS	4/15/2026	7.71
409419	MENARDS - EDEN PRAI	PLUMBING PARTS	4/29/2026	7.68
409052	AMAZON CAPITAL SERV	NUMBER LINES	4/8/2026	7.59
V22065	JOSEPH E SIDDY	03/02-03/31 MILEAGE	4/15/2026	7.40
V22080	JOSEPH E SIDDY	04/16 - 04/20 MILEA	4/22/2026	7.40
409052	AMAZON CAPITAL SERV	STICKER BY NUMBER	4/8/2026	7.39
408997	JERRY'S HARDWARE	RIVETS	4/1/2026	7.26
408964	AMAZON CAPITAL SERV	FIDGET SPINNERS	4/1/2026	6.99
V22074	ERICA S GARDNER	MUSICAL PROP	4/22/2026	6.99
408964	AMAZON CAPITAL SERV	MAGNETIC HOOKS	4/1/2026	6.95
408964	AMAZON CAPITAL SERV	ICE CREAM SCOOP	4/1/2026	6.88
408964	AMAZON CAPITAL SERV	FIDGET SNAKES	4/1/2026	6.69
409240	AMAZON CAPITAL SERV	PINTO BEANS	4/22/2026	6.29
409172	GRAINGER	SAFETY PIN SNAP	4/15/2026	6.16
409332	PROPIO LANGUAGE SER	PHONE INTERPRETATIO	4/22/2026	5.90
409102	MENARDS - EDEN PRAI	MACHINE SCREWS	4/8/2026	5.09
409188	LRS PORTABLES LLC	EHS PORTA-POTTY	4/15/2026	5.00
409188	LRS PORTABLES LLC	ECC PORTA-POTTY	4/15/2026	5.00
409083	JERRY'S HARDWARE	SPARK PLUGS	4/8/2026	4.79
V22026	TAYLOR A BANGERT	03/01 MILEAGE	4/1/2026	3.92
409114	SCHMITT MUSIC COMPA	HOLTON ROTOR SCREW	4/8/2026	3.00
V22080	JOSEPH E SIDDY	04/13 MILEAGE	4/22/2026	2.47
408997	JERRY'S HARDWARE	RECEPTACLE SCREWS	4/1/2026	2.07
V22080	JOSEPH E SIDDY	04/14 MILEAGE	4/22/2026	2.03
409013	NATIONAL INSURANCE	COBRA	4/1/2026	1.40
V22047	BETHANY A MOHS	03/31 MILEAGE	4/8/2026	1.16
409052	AMAZON CAPITAL SERV	BINDER RINGS - RETU	4/8/2026	(4.93)
409240	AMAZON CAPITAL SERV	CREDIT	4/22/2026	(6.00)
409052	AMAZON CAPITAL SERV	RYDEEN PTO FUNDS	4/8/2026	(6.81)
409052	AMAZON CAPITAL SERV	RYDEEN PTO FUNDS	4/8/2026	(6.81)
409052	AMAZON CAPITAL SERV	RYDEEN PTO FUNDS	4/8/2026	(6.81)
409052	AMAZON CAPITAL SERV	RYDEEN PTO FUNDS	4/8/2026	(6.81)
409052	AMAZON CAPITAL SERV	RYDEEN PTO FUNDS	4/8/2026	(6.81)
409052	AMAZON CAPITAL SERV	RYDEEN PTO FUNDS	4/8/2026	(6.81)
409052	AMAZON CAPITAL SERV	RYDEEN PTO FUNDS	4/8/2026	(6.81)
409052	AMAZON CAPITAL SERV	RETURNED WRONG PENS	4/8/2026	(14.99)
409422	MIDWEST BUS PARTS I	CAP CREDIT	4/29/2026	(18.41)
409240	AMAZON CAPITAL SERV	CREDIT	4/22/2026	(30.00)
409138	AMAZON CAPITAL SERV	REFUND LARGE GLOVES	4/15/2026	(39.99)
409059	BUSINESS ESSENTIALS	CREDIT WHT 8.5X11 Q	4/8/2026	(40.60)
409281	IWS - INNOVATIONAL	CREDIT-DRUM CORE FE	4/22/2026	(68.00)
409003	MENARDS - EDEN PRAI	THEATER SET CREDIT	4/1/2026	(75.92)
409079	HOGLUND BUS COMPANY	CORE CREDIT	4/8/2026	(156.25)
409171	GOPHER / PLAY WITH	CREDIT WITH GOPHER	4/15/2026	(178.08)
409392	GENERAL PARTS LLC	CREDIT	4/29/2026	(270.64)
409422	MIDWEST BUS PARTS I	GLASS CREDIT	4/29/2026	(570.00)
408994	INTERMEDIATE DISTRI	FY24-25 T&L FIN BIL	4/1/2026	(4,592.86)
408994	INTERMEDIATE DISTRI	FY24-25 T&L FIN BIL	4/1/2026	(8,690.41)
408994	INTERMEDIATE DISTRI	FY24-25 SPED FINAL	4/1/2026	(10,939.64)
408994	INTERMEDIATE DISTRI	FY24-25 SPED FINAL	4/1/2026	(26,530.72)
		Total Value of Checks Issued	**$**	**5,054,348.15**

VI.E. Electronic Fund Transfers - April 2026

Edina Public Schools
DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Electronic Fund Transfers – April 2026

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: State law requires a list of all transactions made by electronic funds transfer be submitted to the Board of Education at the next Regular Meeting after the transaction.

Recommendation: Authorize the electronic fund transfers as presented for the month of April 2026, in the amount of $10,100,576.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 471.38 Subd. 3a.

Attachments:

1. Electronic Fund Transfers – April 2026

2025-26 SCHOOL YEAR

Electronic Transfers

Edina Public Schools
DEFINING EXCELLENCE

FOR THE MONTH ENDED APRIL 30, 2026

From	To	Description	Date	Amount
US Bank - Checking	Various	Service Fees	04/10/2026	$ 5,159.81
US Bank - Checking	Delta Dental	Dental Claims	04/13/2026	33,609.81
US Bank - Checking	Aviben	Retirement Contributions	04/15/2026	237,933.20
US Bank - Checking	Benefit Extras	Flex & HSA	04/15/2026	90,118.06
US Bank - Checking	EME	Payroll Vendors	04/15/2026	45,606.59
US Bank - Checking	HRA Funding	Contributions	04/15/2026	2,534.30
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	04/15/2026	942,127.37
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	04/15/2026	174,604.17
US Bank - Checking	Service Fee	Service Fee	04/15/2026	700.53
US Bank - Checking	Teachers Retirement Association	Contributions	04/15/2026	520,639.16
US Bank - Checking	US Bank - Payroll	District Payroll	04/15/2026	2,639,613.13
US Bank - Checking	Various	Payroll Vendors	04/15/2026	922.63
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	04/15/2026	36,119.93
US Bank - Checking	Minnesota State Tax	District Payroll	04/16/2026	165,129.90
US Bank - Checking	Sales Tax	Sales Tax	04/20/2026	8,958.00
US Bank - Checking	Delta Dental	Dental Claims	04/27/2026	37,283.45
US Bank - Checking	Aviben	Retirement Contributions	04/29/2026	237,807.94
US Bank - Checking	EME	Payroll Vendors	04/29/2026	45,687.36
US Bank - Checking	US Bank	OneCard	04/29/2026	200,636.21
US Bank - Checking	Service Fee	Service Fee	04/29/2026	274.63
US Bank - Checking	West Metro Credit Union	District Payroll, Dues, Etc.	04/29/2026	35,696.29
US Bank - Checking	Benefit Extras	Flex & HSA	04/30/2026	16,509.90
US Bank - Checking	HRA Funding	Contributions	04/30/2026	2,534.30
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	04/30/2026	1,021,818.45
US Bank - Checking	Minnesota Public Employers Retirement Association	Contributions	04/30/2026	194,952.87
US Bank - Checking	Teachers Retirement Association	Contributions	04/30/2026	541,383.97
US Bank - Checking	US Bank - Payroll	District Payroll	04/30/2026	2,859,747.24
US Bank - Checking	Various	Payroll Vendors	04/30/2026	2,466.97
		Total of Electronic Fund Transfers		**$ 10,100,576.17**

VI.F. Gifts and Bequests - April 2026

Edina Public Schools
DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Gifts and Bequests – April 2026

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The enclosed report describes gifts and bequests made to the District during the month of April 2026.

Recommendation: Accept with appreciation gifts and bequests made to the District in the amount of $81,718.48.

Desired Outcomes from the Board: Compliance with District Policy 709 and Minn. Stat. § 123B.02, Subd. 6.

Attachments:

1. Gifts & Bequests – April 2026

2025-26 SCHOOL YEAR

Gifts & Bequests

FOR THE MONTH ENDED APRIL 30, 2026

Edina Public Schools
DEFINING EXCELLENCE

Donated By	To	Purpose	Amount
EHS Boosters	EHS Activities	Girls Lacrosse Coach	$ 3,983.05
EHS Boosters	EHS Activities	Baseball Coaches	27,891.66
Individuals	Highlands Elementary	Classroom Supplies	300.00
Blackbaud	Normandale Elementary	General Donation	60.00
Edina Ed Fund	Concord Elementary	Professional Development	22,500.00
BoxTops	Cornelia Elementary	General Donations	6.40
EHS PTO	Edina High School	Science - Biology Materials	1,490.51
Individuals	Edina High School	GGD - Stamp Test	255.00
Edina Ed Fund	Edina Unified	CS Field Trip	700.00
Edina Ed Fund	Edina Unified	ECSE Dolls And Books	770.00
Edina Ed Fund	Edina Unified	Fun Plunge Snacks And T Shirts	1,100.00
Individuals	Highlands Elementary	Classroom Supplies	105.00
Individuals	South View Middle School	Band Program	1,853.00
MASSP	South View Middle School	General Donations	800.00
SVMS PTO	South View Middle School	General Donations	674.13
Individuals	Valley View Middle School	Fundraising	4,110.00
Individuals	Valley View Middle School	Theater Program	12,678.32
VVMS PTO	Valley View Middle School	Orchestra Mcphail Conductor	1,941.41
VVMS PTO	Valley View Middle School	Unified Cornhole Tournament	500.00
		Total Cash Donations	**$ 81,718.48**
		Total In-Kind Donations	**$ -**
		Total 2025-2026 School Year Gifts and Donations	**$ 618,194.86**

VI.G. Food Service Management Contract - Fiscal Year 2027

Edina Public Schools

DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Food Service Management Contract – 2026-2027 School Year

Type: Consent

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: Prior to the start of the 2022-2023 school year the District conducted a request for proposals (RFP) process to select a vendor to provide the District with school nutrition management services. Various District stakeholders were involved in the RFP process, including, but not limited to, Board members, District administration, the District's appointed sourcing agent, families of students, and students. A district-wide survey was also an element of the selection process. Compass Group USA, Inc. through its Chartwells division was selected to continue as the District's school nutrition manager.

Feedback over the last 4 four school years indicates that Chartwells has met expectations and provided quality service to the District. From fiscal year 2023, the first year of the current agreement that moved the District from a fixed-price food service model to a cost reimbursable model that provides for more a more flexible menu, to the current school year, lunch participation has increased 34.86 percent. For the same period, breakfast participation has increased 76.43 percent. In terms of fund balance, from the end of fiscal year 2022 to the end of fiscal year 2026, a total fund balance increase of $1,208,985 is forecasted. This is more than 20.00 percent of a $5,000,000 operation.

The 2026-27 school year would be the final year of the current agreement, and a new Request for Proposal process will be conducted sometime during fiscal year 2027.

Recommendation: Authorize the Director of Finance & Operations to execute all agreements necessary to put into effect the fifth and final year, the 2026-2027 school year, of the five year agreement with Chartwells for school nutrition management services.

Desired Outcomes from the Board: Approve the administration's recommendation.

Attachments:

1. Food Service Management Sourcing Summary - 2022

CATALYST Sourcing Solutions

Proposal Summary

General Information

Organization:	ISD #273 – Edina Public Schools	**Date:**	4/27/2022
Department:	Administration	**Category:**	Food Service Management

Process Notes

Process used	Minnesota Department of Education (MDE)-designed Request for Proposal Process

Vendors:

Service Provider	Attended Mand. Meeting	Formerly Declined	Submitted Fixed Cost Quote	Submitted Cost-Reimb. Quote
Aramark	Yes	No	No	No
Chartwells*	Yes	No	**Yes**	**Yes**
Genuine Foods	No	Yes	No	No
SFE	Yes	No	**Yes**	**Yes**
Sodexo	No	Yes	No	No
Taher	Yes	No	**Yes**	**Yes**

Incumbent

Eligibility Requirements

Question	Chartwells	SFE	Taher
Authorized to do business with public school districts in the State of MN? [Y/N]	Y	Y	Y
Included required bid security? [Y/N]	Y	Y	Y
Included signed Independent Price Determination Certificate (MDE)? [Y/N]	Y	Y	Y
Included signed Certification Regarding Debarment, Suspension, etc. (MDE)? [Y/N]	Y	Y	Y
Included signed Certification Regarding Lobbying (MDE)? [Y/N]	Y	Y	Y
Included signed MDE-provided Fixed Cost Quote Worksheet? [Y/N]	Y	Y	Y
Included signed MDE-provided Cost-Reimbursable Quote Worksheet? [Y/N]	Y	Y	Y

FSMC Profile Data

FSMC Name	Corporate Office Address	Website	Employees	Years in Business	K-12 School Districts	MN K-12 School Districts
Chartwells	2400 Yorkmont Road Charlotte, NC 28217	www.chartwellsk12.com/	16,000	81 years	675	15
SFE	9366 E Raintree Dr, Scottsdale, AZ 85260	www.sfellc.com	6,800	18 years	160	1 (and charter school)
Taher	5570 Smetana Dr, Minnetonka, MN 55343	www.taher.com/	3,200	41 years	100	6

FSMC-provided References

FSMC Name	Reference	State	Enrollment
Chartwells	Albert Lea Public Schools	Minnesota	3,500 students
	Big Lake Public Schools	Minnesota	3,000 students
SFE	Elk River Public Schools	Minnesota	13,191 students
	Bastrop Public Schools	Texas	11,059 students
Taher	North Branch Public Schools	Minnesota	3,032 students
	Marshall Public Schools	Minnesota	2,354 students

CATALYST Sourcing Solutions

Proposal Summary

Pricing - Fixed Price Structure

Meal Type	Proj Annual Meals	Chartwells – Per Unit	SFE – Per Unit	Taher – Per Unit	Chartwells – Net	SFE – Net	Taher – Net
Breakfast	106,166	$1.73	$2.06	$1.59	$183,667.18	$218,701.96	$168,803.94
Lunch	485,886	$3.51	$3.46	$3.23	$1,705,459.86	$1,681,165.56	$1,569,411.78
Ala Carte Equivalent	260,393	$3.51	$4.01	$3.40	$913,979.43	$1,044,175.93	$885,336.20
Milk	15,776	$0.65	$0.25	$0.35	$10,254.40	$3,944.00	$5,521.60
				Totals	**$2,813,360.87**	**$2,947,987.45**	**$2,623,551.92**

Pricing - Cost-Reimbursable Structure

Meal Type	Proj Annual Meals	Chartwells - Per Unit	SFE - Per Unit	Taher - Per Unit	Chartwells	SFE	Taher
Breakfast	106,166	$1.55	$3.68	$3.38	$164,557.30	$390,935.06	$358,841.08
Lunch	485,886	$3.23	$3.68	$3.38	$1,570,869.44	$1,789,178.02	$1,642,294.68
Ala Carte Equivalent	260,393	$3.23	$3.68	$3.38	$841,850.57	$958,845.14	$880,128.34
Milk	15,776	$0.30	$0.25	$0.35	$4,732.80	$3,944.00	$5,521.60
Admin Fee (excludes Milk)	852,445	$0.18	$0.13	$0.06	$153,440.10	$109,283.45	$51,146.70
Totals					**$2,735,450.21**	**$3,252,185.67**	**$2,994,699.81**

Pricing Points – Fixed Price

Description	Chartwells	SFE	Taher
Est. Annual	**$2,813,360.87**	**$2,947,987.45**	**$2,623,551.92**
Percentage reduction for premium	**93%**	**89%**	**100%**
Point Award	**28**	**27**	**30**

Pricing Points – Cost-Reimbursable

Description	Chartwells	SFE	Taher
Est. Annual	**$2,735,450.21**	**$3,252,185.67**	**$2,994,699.81**
% for lowest	**100%**	84%	91%
Point Award	**26**	**22**	**24**

The district recommends the selection of the Chartwells Cost-Reimbursable proposal based on the evaluation results of the bid process. The agreement selected is a one-year agreement with three (4) additional one-year option years that can be exercised by the district for school years 2023-2024, 2024-2025, and 2025-2026 should the district be satisfied with the vendor's performance.

CATALYST Sourcing Solutions

Edina Public Schools – Food Management – Bid Point Calculator

Cost-Reimbursable Proposal Evaluations

Vendor being evaluated:	Points	Chartwells	Chartwells	Chartwells	Chartwells	SFE	SFE	SFE	SFE	Taher	Taher	Taher	Taher
The vendor's REGIONAL/DISTRICT Manager experience managing K12 school food & nutrition services	0-20	18.0	20.0	18.0	20.0	18.3	20.0	17.0	20.0	20.0	20.0	15.0	20.0
The vendor's DIRECT Manager experience managing K12 school food & nutrition services													
The vendor's DIRECT Manager's experience with menu development and special events													
The vendor's DIRECT Manager's ability to be full-time on site													
The vendor's DIRECT Manager's experience in all aspects of state and federal reporting													
The VENDOR'S experience in providing Catering services													
The VENDOR management's experience working collaboratively with various school personnel (example - wellness programs)													
Vendor provided adequate data on Kitchen Manager turnover for the last 3 years													
Vendor is contracted as service provider for two (2) or more K-12 school districts in the US (MN districts preferred)													
Vendor has NEVER BEEN REMOVED from a MN school district prior to contract end term													
Vendor's described training program for food service employees (also including examples of training materials) used for foodservice employees to include how to communicate & work with children	0-5	4.7	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	2.0	5.0
Vendor's described food safety and sanitation training/Hazard Analysis and Critical Control Points (HACCP)													
Vendor conducts employee satisfaction surveys													
Vendor presented a plan for diversity/equity training													
Vendor has a successful employee retention plan													
Reliability of forecast and financials [TYPO IN ANALYSIS]	0-5	5.0	5.0	4.0	5.0	5.0	5.0	4.0	5.0	5.0	5.0	4.0	5.0
How would you rate the vendor's proposed Nutrition Education, Communication, & Marketing Strategy including: Use of promotions/promotional events (posters, theme days, branding, taste testing) to include incorporating school garden produce into promotional events (taste testing) Provide information about a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students to include school garden produce. To include pricing at the point of sale for ala carte items. Methods used to obtain students, staff, and parent feedback/preferences Description of plans to use feedback obtained from students, staff, and parents Samples/examples of materials used to promote healthy messages/making healthy choices Availability of nutritional valuation of meals on-line or as an app for students, staff and families	0-6	3.3	5.0	5.0	6.0	5.0	5.0	4.0	5.0	5.7	5.0	4.0	5.0
Please rate the vendor's proposed Menu Planning strategy with consideration to the following specific points: Adherence to wellness/nutrition policies Alternate menu choices/offerings (low fat, low sodium, for allergies and other dietary needs) Evidence of evaluation of wellness/nutrition plan and food quality monitors designed to meet our nutrition specifications policy Consider the religious, ethnic, and cultural diversity of the student body in meal planning	0-8	5.0	7.0	7.0	8.0	7.0	7.0	7.0	7.0	7.3	7.0	6.0	6.0
How would you rate the vendor's Food Quality based on the following factors: Offer fresh, high quality and minimally processed food Promote the use of whole grains, natural fibers, vegetables, fruits, and nutrient-rich foods Minimize the amount of saturated fats and added sugars and artificial colors, preservatives, and additive ingredients Menu emphasizes fresh/homemade food preparation Procurement of fresh, local and sustainable foods are priority vendors	0-15	8.3	13.0	13.0	15.0	11.7	13.0	13.0	13.0	14.7	13.0	12.0	12.0
How would you rate the vendor's description of their strategy to implement & audit a HACCP food safety plan	0-15	13.0	15.0	14.0	15.0	13.3	15.0	14.0	14.0	12.7	15.0	10.0	10.0
Does the vendor have the ability to offer electronic AND online payment options (in addition to cash/check)													
Did the vendor present that they have secured cost competitive sourcing agreements with food distributors that provide equal-to-or-greater discounts than current cooperative agreements available to local school districts?													
Did vendor propose a strategy to establish recycling/composting process?													
Does the vendor provide a full time ONSITE EXECUTIVE CHEF?													
Does the vendor provide a full time DIETICIAN ONSITE (separate from manager position)?													
Non-Finanical Points Subtotal	0-74	57.4	70.0	66.0	74.0	65.3	70.0	64.0	69.0	70.4	70.0	53.0	63.0
Please rate the total cost based on total administrative fees/costs and proposed price per meal (compared to other proposals)	0-26	26.0	26.0	26.0	26.0	22.0	22.0	22.0	22.0	24.0	24.0	24.0	24.0
Total Points	0-100	**83.4**	**96.0**	**92.0**	**100.0**	**87.3**	**92.0**	**86.0**	**91.0**	**94.4**	**94.0**	**77.0**	**87.0**

Cost-Reimbursable Contract Proposal Scoring

FSMC	Chartwells				SFE				Taher			
Evaluator	PTO	Admin/School Board			PTO	Admin/School Board			PTO	Admin/School Board		
Score	83.4	92	100	96	87.3	86	91	92	94.4	77	87	94
			Composite Score	**92.8**			Composite Score	**89.1**			Composite Score	**88.1**

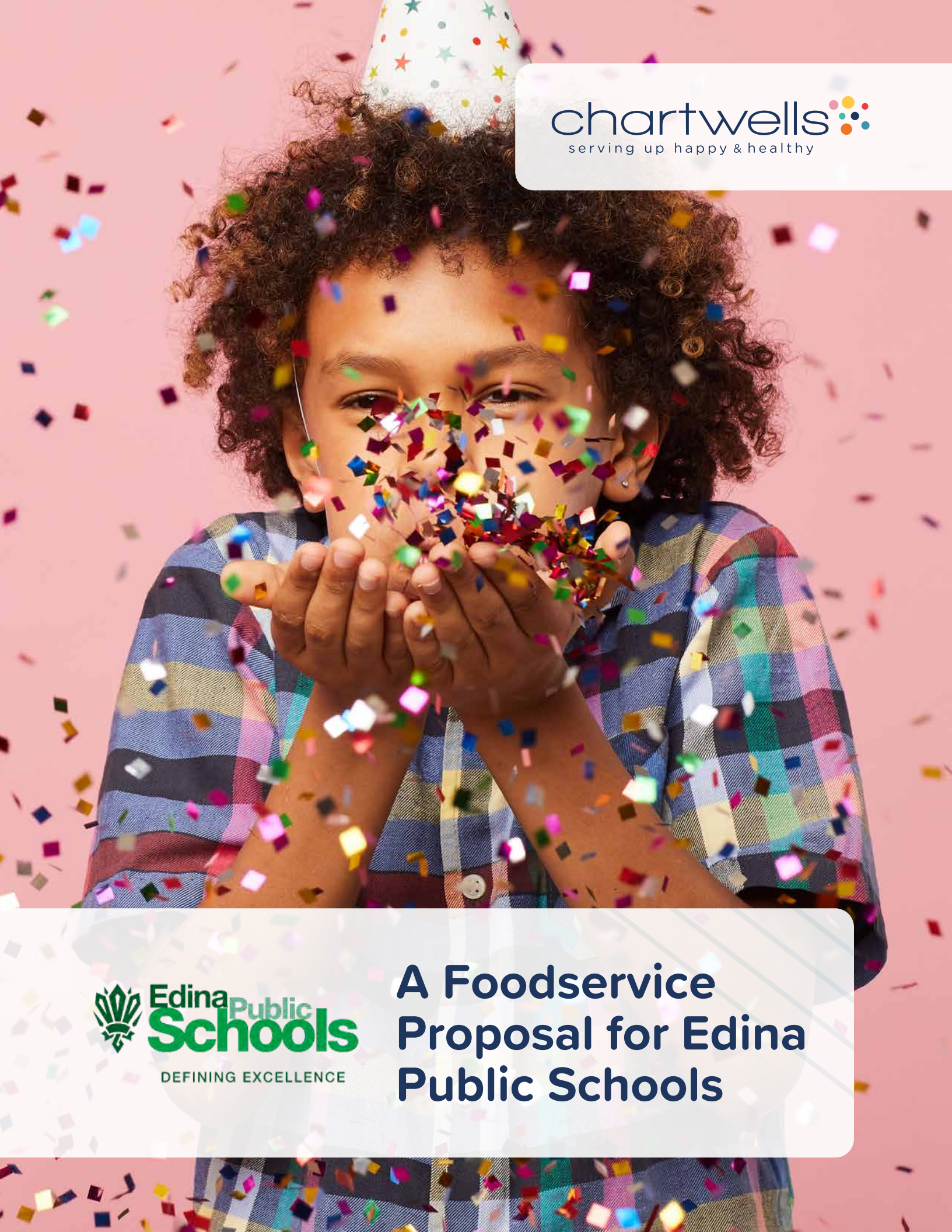
CATALYST Sourcing Solutions

Fixed-Price Proposal Evaluations

Vendor being evaluated:	Points	Chartwells	Chartwells	Chartwells	Chartwells	SFE	SFE	SFE	SFE	Taher	Taher	Taher	Taher
The vendor's REGIONAL/DISTRICT Manager experience managing K12 school food & nutrition services	0-20	18.0	19.0	20.0	20.0	18.7	14.0	20.0	20.0	20.0	17.0	20.0	20.0
The vendor's DIRECT Manager experience managing K12 school food & nutrition services													
The vendor's DIRECT Manager's experience with menu development and special events													
The vendor's DIRECT Manager's ability to be full-time on site													
The vendor's DIRECT Manager's experience in all aspects of state and federal reporting													
The VENDOR'S experience in providing Catering services													
The VENDOR management's experience working collaboratively with various school personnel (example - wellness programs)													
Vendor provided adequate data on Kitchen Manager turnover for the last 3 years													
Vendor is contracted as service provider for two (2) or more K-12 school districts in the US (MN districts preferred)													
Vendor has NEVER BEEN REMOVED from a MN school district prior to contract end term													
Vendor's described training program for food service employees (also including examples of training materials) used for foodservice employees to include how to communicate & work with children	0-5	4.7	5.0	5.0	5.0	5.0	5.0	5.0	5.0	5.0	3.0	5.0	5.0
Vendor's described food safety and sanitation training/Hazard Analysis and Critical Control Points (HACCP)													
Vendor conducts employee satisfaction surveys													
Vendor presented a plan for diversity/equity training													
Vendor has a successful employee retention plan													
Reliability of forecast and financials [TYPO IN ANALYSIS]	0-1	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
How would you rate the vendor's proposed Nutrition Education, Communication, & Marketing Strategy including: Use of promotions/promotional events (posters, theme days, branding, taste testing) to include incorporating school garden produce into promotional events (taste testing) Provide information about a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students to include school garden produce. To include pricing at the point of sale for ala carte items. Methods used to obtain students, staff, and parent feedback/preferences Description of plans to use feedback obtained from students, staff, and parents Samples/examples of materials used to promote healthy messages/making healthy choices Availability of nutritional valuation of meals on-line or as an app for students, staff and families	0-6	2.7	5.0	6.0	5.0	4.7	6.0	5.0	5.0	5.3	4.0	6.0	4.0
Please rate the vendor's proposed Menu Planning strategy with consideration to the following specific points: Adherence to wellness/nutrition policies Alternate menu choices/offerings (low fat, low sodium, for allergies and other dietary needs) Evidence of evaluation of wellness/nutrition plan and food quality monitors designed to meet our nutrition specifications policy Consider the religious, ethnic, and cultural diversity of the student body in meal planning	0-8	5.0	7.0	8.0	7.0	6.3	7.0	7.0	7.0	7.7	6.0	7.0	7.0
How would you rate the vendor's Food Quality based on the following factors: Offer fresh, high quality and minimally processed food Promote the use of whole grains, natural fibers, vegetables, fruits, and nutrient-rich foods Minimize the amount of saturated fats and added sugars and artificial colors, preservatives, and additive ingredients Menu emphasizes fresh/homemade food preparation Procurement of fresh, local and sustainable foods are priority vendors	0-15	8.7	13.0	13.0	13.0	11.7	13.0	13.0	13.0	14.7	13.0	12.0	13.0
How would you rate the vendor's description of their strategy to implement & audit a HACCP food safety plan	0-15	14.3	13.0	15.0	15.0	14.3	12.0	15.0	15.0	12.0	12.0	12.0	15.0
Does the vendor have the ability to offer electronic AND online payment options (in addition to cash/check)													
Did the vendor present that they have secured cost competitive sourcing agreements with food distributors that provide equal-to-or-greater discounts than current cooperative agreements available to local school districts?													
Did vendor propose a strategy to establish recycling/composting process?													
Does the vendor provide a full time ONSITE EXECUTIVE CHEF?													
Does the vendor provide a full time DIETICIAN ONSITE (separate from manager position)?													
Non-Finanical Points Subtotal	0-70	54.4	63.0	68.0	66.0	61.7	58.0	66.0	66.0	65.7	56.0	63.0	65.0
Please rate the total cost based on total administrative fees/costs and proposed price per meal (compared to other proposals)	0-30	28.0	28.0	28.0	28.0	27.0	27.0	27.0	27.0	30.0	30.0	30.0	30.0
Total Points	0-100	**82.4**	**91.0**	**96.0**	**94.0**	**88.7**	**85.0**	**93.0**	**93.0**	**95.7**	**86.0**	**93.0**	**95.0**

Fixed Price Contract Proposal Scoring

FSMC	Chartwells				SFE				Taher			
Evaluator	PTO	Admin/School Board			PTO	Admin/School Board			PTO	Admin/School Board		
Score	82.4	91	96	94	88.7	85	93	93	95.7	86	93	95
			Composite Score	**90.8**			Composite Score	**90.0**			Composite Score	**92.4**



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serving up happy & healthy

Edina Public Schools
DEFINING EXCELLENCE

A Foodservice Proposal for Edina Public Schools

Cost-Reimbursable – Food Service Management Contract

The vendor proposes to operate the food service management program for Edina Public Schools ISD #273 School Food Authority (SFA)during school year 2022-2023, subject to the information provided by the SFA in its Request for Proposals (RFP), for the maximum per-meal costs to SFA shown below. The awarded contract will require the vendor to bill SFA for its actual direct costs plus the fixed administrative fees shown below for each meal / equivalent meal. The contract will be awarded based on the SFA's evaluation of lowest total costs, as shown below, and other non-price evaluation criteria established by the SFA.

Program	Fixed Administrative Fee per Meal & Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA
Lunch (including At-Risk Supper)	$0.18	+	$3.233	=	$3.413	X	485,886	=	$1,658,328.90
A la Carte (Meal Equivalents)	$0.18	+	$3.233	=	$3.413	X	260,393	=	$888,721.31
Breakfast	$0.18	+	$1.55	=	$1.73	X	106,166	=	$183,667.18
Snacks	$0.00	+		=		X		=	
Milk (Special and Kindergarten)	$0.00	+	$0.30	=	$0.30	X	15,776	=	$4,732.80

Company's proposed Total Cost to SFA: $ 2,735,450.20

Submitted by:

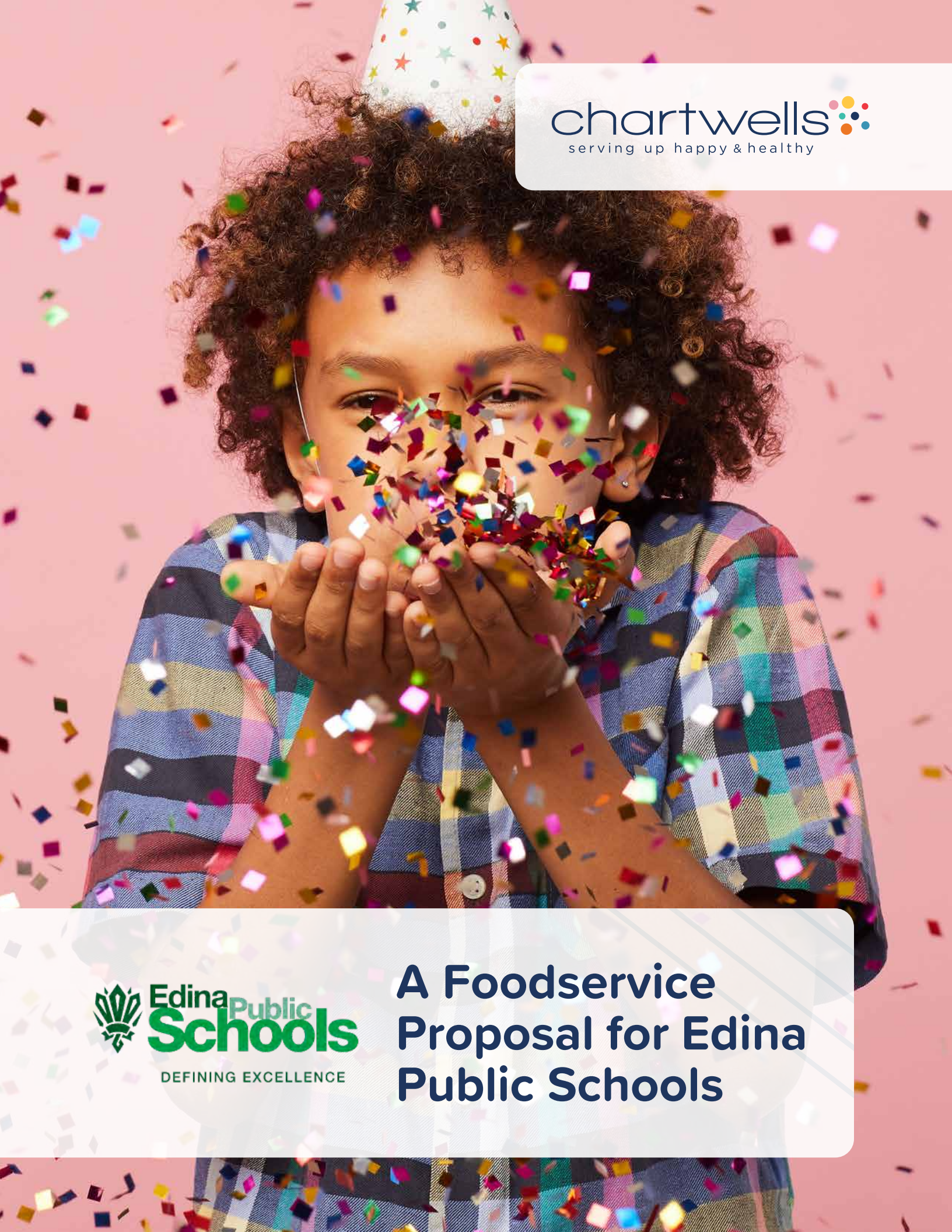
Company: Compass Group USA, Inc., by and through its Chartwells Division

Address: 2400 Yorkmont Road, Charlotte, NC 28217

Name and Title of Authorized Representative: Belinda Oakley, CEO, Chartwells K12

Signature of Authorized Representative

3/23/2022
Date



chartwells
serving up happy & healthy

Edina Public Schools
DEFINING EXCELLENCE

A Foodservice Proposal for Edina Public Schools

Fixed Meal Prices – Food Service Management Contract

The undersigned Company proposes to manage the school food service for Edina Public Schools ISD #273 School Food Authority (SFA) during school year 2022-2023 at the fixed per-meal rates shown below, subject to the terms of SFA's Request for Proposals including SFA's estimated total numbers of meals shown below. If the contract is awarded, Company will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges.

The meal prices in this proposal do not take into account the value of U.S. Department of Agriculture (USDA) Foods that Company may receive for use during the year. If the contract is awarded, Company will fully credit SFA for the value of USDA Foods received for use.

Company acknowledges that the contract will be awarded based on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	Company's Proposed Fixed Price per Meal or Equivalent		SFA's Estimated Annual Meals or Meal Equivalent (All sites)		Company's Proposed Cost to SFA (All sites)
Breakfast	$1.73		**106,166**		$183,667.20
Lunch	$3.51		**485,886**		$1,705,459.90
A la Carte (lunch equivalents)	$3.51	X	**260,393**	=	$913,979.43
Milk	$0.65		**15,776**		$10,254.40
Afterschool Snacks	$				$
At-Risk After-school Meals	$				$
Summer (SFSP)	$				$

Company's proposed Total Cost to SFA: $ 2,813,360.90

Submitted by:

Company: Compass Group USA, Inc., by and through its Chartwells Division

Address: 2400 Yorkmont Road, Charlotte, NC 28217

Name and Title of Authorized Representative: Belinda Oakley, CEO, Chartwells K12

Signature of Authorized Representative

3/23/2022
Date



April 8, 2022

Proposal for Food Service Management

Prepared for:

Edina Public Schools

SFE

sfellc.com

Cost Reimbursable -Price Proposal

Program	Fixed Administrative Fee per Meal & Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA
Lunch (including At-Risk Supper)	$0.1282	+	$3.6823	=	$3.8105	X	485,886	=	$1,851,456.30
A la Carte (Meal Equivalents)	$0.1282	+	$3.6823	=	$3.8105	X	260,393	=	$405,758.40
Breakfast	$0.1282	+	$3.6823	=	$3.8105	X	106,166	=	$992,220.93
Snacks		+		=		X		=	
Milk (Special and Kindergarten)	$0.00	+	$0.25	=	$0.25	X	15,776	=	$3,944.00

Company's proposed Total Cost to SFA: $ $3,253,379.63

Submitted by: Steve West

Company: SFE

Address: 9366 E. Raintree Dr.
Scottsdale, AZ 85260

Name and Title of Authorized Representative: Monty Staggs, Chief Executive Officer

Monty Staggs
Signature of Authorized Representative

4/6/2022
Date


take a seat at
our table
TAHER

Bid Sheet

Program	Fixed Administrative Fee per Meal & Ala Carte Meal Equivalent	+	Maximum Direct Costs per Meal and Ala Carte Meal Equivalent	=	Maximum Total Cost per Meal and Ala Carte Meal Equivalent	X	Total Meal and Ala Carte Meal Equivalents	=	Maximum Total Cost to SFA
Lunch (Including At-Risk Supper)	$ 0.06	+	$ 3.38	=	$ 3.43	X	485,886	=	$ 1,666,588.98
A la Carte (Meal Equivalents)	$ 0.06	+	$ 3.38	=	$ 3.43	X	260,393	=	$ 893,147.99
Breakfast	$ 0.06	+	$ 3.38	=	$ 3.43	X	106,166	=	$ 364,149.38
Snacks		+		=		X		=	
Milk (Special and Kindergarten)		+	$ 0.35	=	$ 0.35	X	15,776	=	$ 5,521.60

Company's proposed Total Cost to SFA: $ 2,929,407.95

Submitted by: Bruce Taher
Company: Taher, Inc.
Address: 5770 Smetana Drive
Minnetonka, MN 55343

Name and Title of Authorized Representative: Bruce Taher, President & CEO

Signature of Authorized Representative

4/1/2022
Date

Taher, Inc. Proprietary and Confidential Information


take a seat at
our table
TAHER

Bid Sheet

Fixed Meal Prices – Food Service Management Contract

The undersigned Company proposes to manage the school food service for Edina Public Schools ISD #273 School Food Authority (SFA) during school year 2022-2023 at the fixed per-meal rates shown below, subject to the terms of SFA's Request for Proposals including SFA's estimated total numbers of meals shown below. If the contract is awarded, Company will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges.

The meal prices in this proposal do not take into account the value of U.S. Department of Agriculture (USDA) Foods that Company may receive for use during the year. If the contract is awarded, Company will fully credit SFA for the value of USDA Foods received for use.

Company acknowledges that the contract will be awarded based on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	Company's Proposed Fixed Price per Meal or Equivalent		SFA's Estimated Annual Meals or Meal Equivalent (All sites)		Company's Proposed Cost to SFA (All sites)
Breakfast	$ 1.59		106,166		$ 168,803.94
Lunch	$ 3.23		485,886		$ 1,569,411.78
A la Carte (lunch equivalents)	$ 3.40	X	260,393	=	$ 885,336.20
Milk	$ 0.35		15,776		$ 5,521.60
Afterschool Snacks	$				$
At-Risk After-school Meals	$				$
Summer (SFSP)	$				$

Company's proposed Total Cost to SFA: $ 2,629,073.52

Submitted by: Bruce Taher

Company: Taher, Inc.

Address: 5770 Smetana Dr
Minnetonka, MN 55343

Name and Title of Authorized Representative: Bruce Taher, President & CEO

Signature of Authorized Representative

4/1/2022
Date

Pricing Sheet-Fixed Administractive Per Meal Fee and Maximum Direct Costs

Fixed Meal Prices – Food Service Management Contract

The undersigned Company proposes to manage the school food service for Edina Public Schools ISD #273 School Food Authority (SFA) during school year 2022-2023 at the fixed per-meal rates shown below, subject to the terms of SFA's Request for Proposals including SFA's estimated total numbers of meals shown below. If the contract is awarded, Company will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges.

The meal prices in this proposal do not take into account the value of U.S. Department of Agriculture (USDA) Foods that Company may receive for use during the year. If the contract is awarded, Company will fully credit SFA for the value of USDA Foods received for use.

Company acknowledges that the contract will be awarded based on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	Company's Proposed Fixed Price per Meal or Equivalent		SFA's Estimated Annual Meals or Meal Equivalent (All sites)		Company's Proposed Cost to SFA (All sites)
Breakfast	$2.06		106,166		$ 218,701.96
Lunch	$3.46		485,886		$1,681,165.56
A la Carte (lunch equivalents)	$4.01	X	260,393	=	$1,044,175.93
Milk	$0.25		15,776		$ 3,944.00
Afterschool Snacks	$				$
At-Risk After-school Meals	$				$
Summer (SFSP)	$				$

Company's proposed Total Cost to SFA: $ 2,947,987.45

Submitted by: Steve West
Company: SFE
Address: 9366 E. Raintree Dr.
Scottsdale, AZ 85260

Name and Title of Authorized Representative: Monty Staggs / Chief Executive Officer

Signature of Authorized Representative

4/6/2022
Date

QUALITY OF LIFE SERVICES

March 24, 2022

Kyle Trites
Client Engagement Manager
Catalyst Sourcing Solutions
Edina Public Schools (MN #ISD 273)
Via email: ktrites@catalystsourcing.com

Dear Mr. Trites:

Thank you for the invitation to respond to Edina Public Schools' request for proposal for school food service management. Sodexo has made the decision to respectfully decline to bid.

Our mission with each district we partner with is to support student engagement and achievement while enhancing the Quality of Life for the entire community. We are dedicated to reinforcing the overall experience of a student's education journey while improving our partners' effectiveness and performance.

We do this by designing, managing, and delivering services that keep people healthy, safe, and productive while also enriching the learning environment.

We truly want to make a difference in every school district we serve and trust that when Edina Public Schools once again reviews its facilities, food, or energy management programs, you will call on Sodexo to participate.

We appreciate the consideration and wish you well.

Sincerely,

Tara Golden
Director of Business Development

9801 Washingtonian Boulevard, Gaithersburg, MD 20878
Tel.: 888 Sodexo7 Email: Solutions@Sodexo.com
www.sodexoUSA.com

Ad Proof
Not Actual Size

EAST CENTRAL MINNESOTA

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at
Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Date: 03/03/22

Account #: 412496
Customer: SCHOOL DIST #273

Address: 5701 NORMANDALE RD
EDINA

Telephone: (952) 848-3900
Fax: (952) 848-3901

Ad ID: 1210443
Copy LIne: Food Svc Mgmt - Cost Reimbursa

PO Number:
Start: 03/10/22
Stop: 03/17/2022
Total Cost: $226.10
# of Lines: 40
Total Depth: 4.53
# of Inserts: 2
Ad Class: 160
Phone # (763) 691-6000
Email: publicnotice@apgecm.com
Rep No: SE700

Publications:
SC Edina

Not Actual Size

EDINA PUBLIC SCHOOLS (MN ISD# 273)
ATTENTION: FOOD SERVICE MANAGEMENT COMPANIES

Edina Public Schools (MN ISD# 273) is requesting proposals for a **Cost-Reimbursable** Contract for school food service management. The Food Service Management Company would provide management services according to requirements of the U.S. Department of Agriculture and the Minnesota Department of Education.

To obtain a copy of the Request for Proposal, contact: **Kyle Trites at** ktrites@catalystsourcing.com **or 651-461-2900**

Food Service Management Companies may submit proposals to:

John Toop, Director of Business Services
Edina Public Schools (MN ISD# 273)
5701 Normandale Road
Edina, MN 55424

Edina Public Schools (MN ISD# 273) reserves the right to reject any proposal for a sound, documented reason or to reject all proposals if there is an insufficient number of proposals.

A mandatory pre-proposal meeting is scheduled for **March 25, 2022**, at **10:00 AM**.

The meeting will be at:

Valley View Middle School
6750 Valley View Road
Edina, MN 55439

All proposals must be submitted no later than **5:00 PM CST** on **April 8, 2022**. All proposals should be delivered in a sealed envelope and addressed to the **Edina Public Schools (MN ISD# 273)** and be clearly marked: Food Service Management Proposal. Electronic proposals should also be emailed to ktrites@catalystsourcing.com

Published in the
Sun Current
March 10, 17, 2022
1210443

Ad: 1

$226.10

EDINA PUBLIC SCHOOLS (MN ISD# 273)
ATTENTION: FOOD SERVICE MANAGEMENT COMPANIES

Edina Public Schools (MN ISD# 273) is requesting proposals for a **Cost-Reimbursable** Contract for school food service management. The Food Service Management Company would provide management services according to requirements of the U.S. Department of Agriculture and the Minnesota Department of Education.

To obtain a copy of the Request for Proposal, contact: **Kyle Trites at** ktrites@catalystsourcing.com **or 651-461-2900**

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Published in the
Sun Current
March 10, 17, 2022
1210443

VI.H. Designation of Identified Official with Authority for the MDE External User Access Recertification System

Board Meeting Date: May 11, 2026

Title: Designation of Identified Official with Authority for the MDE External User Access Recertification System

Type: Consent

Description: The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority (IOwA) assigns job duties and authorizes external user access to MDE secure systems for their local education agency (LEA).

Recommendation: Effective immediately, authorize Superintendent Daniel Bittman to act as the Identified Official with Authority (IOwA) and reauthorize Executive Assistant Anne Naas to act as the IOwA proxy to add and remove names only for Edina Public School District 0273-01.

Desired Outcome(s) from the Board: Approve designation of MDE IOwA and IOwA proxy.

Attachments: MDE EDIAM Authorization Form

VI.I. Amended Memorandum of Understanding (MOU) for Teacher Evaluation & Alternative Compensation Program

Board Meeting Date: May 11, 2026

Title: Amended MOU for Teacher Evaluation & Alternative Compensation Program

Type: Consent

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; Libby Sandvick, Teacher Evaluation Program Facilitator

Description: Every two years, the Teacher Evaluation/Alternative Compensation Memorandum Of Understanding (MOU) must be reauthorized by both Edina Public Schools and Education Minnesota Edina. Our Edina program is aligned with Minnesota statutes 122A.40 and 122A.414 and is funded by Quality Compensation revenue.

This MOU was initially approved on April 13, 2026: Following that meeting, the Teacher Evaluation Program Facilitator collaborated with Human Resources and the Union President to recommend a proactive addition to Section 4: Participation. This clarifying language stipulates that the district will not award incentive payments to any probationary teacher who is non-renewed for misconduct and added in blue. This change ensures the program remains consistent with existing language regarding non-renewals for performance issues.

There are no other changes to what was approved on April 13th, 2026.

Recommendation: Approve the Memorandum of Understanding.

Desired Outcomes from the Board: Consent to approve the change to the Teacher Evaluation & Alternative Compensation Program Memorandum of Understanding for 2026-2028.

Attachments:

1. Amended MOU

MEMORANDUM OF UNDERSTANDING

BETWEEN

Edina Public Schools AND Education Minnesota Edina

This Memorandum of Understanding will serve as an addendum to the 2026-2028 Edina Teacher Evaluation and Alternative Compensation Program MOU ("Teacher Evaluation MOU"), which was approved by the School Board on April 13, 2026. The terms of this MOU will be in place for the 2026-2028 school years.

WHEREAS, Edina Public Schools ("District") and Education Minnesota/Edina ("EM/E") agreed to a Memorandum of Understanding outlining the Teacher Evaluation MOU for the 2026-2027 and 2027-2028 school years; and

WHEREAS, Section 22 of the Teacher Evaluation MOU allows minor modifications, as proposed by the Teacher Evaluation Committee, to the brought to the District and EM/E for adoption during its effective period; and

WHEREAS, in an effort to proactively address the variety of reasons a teacher may be non-renewed, it is recommended that the MOU clarifying language be added to the MOU stipulating that the district will not award incentive payments to any probationary teacher who is non-renewed for misconduct. This change ensures the program remains consistent with existing language regarding non-renewals for performance issues.

WHEREAS the Teacher Evaluation Committee reviewed the program and agreed to minor modifications, and unanimously endorsed the following changes;

THEREFORE, be it resolved that the following section of the Teacher Evaluation MOU be modified as follows:

4. Participation

H. The district will not award incentive payments to a probationary teacher who is non-renewed for misconduct.

The District and Education Minnesota Edina are in agreement with the above language as evidenced by their representatives' signatures below.

For the District:	For the Education Minnesota Edina
_____	_____
Board Chair	President
Dated: _____	Dated: _____

VI.J. READ Act Professional Development/Training Memorandum of Understanding (MOU)

DEFINING EXCELLENCE

Board Meeting Date: May 11th, 2026

Title: READ Act Professional Development/Training Memorandum of Understanding (MOU)

Type: Action

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; and Sonya Sailer, Executive Director of Human Resources

Background: TThe Minnesota Reading to Ensure Academic Development (READ) Act, enacted in May 2023, mandates literacy professional development and curriculum alignment with the Science of Reading. Edina Public Schools has been a leader in this work, having implemented the approved LETRS program as part of its 2021 Comprehensive Literacy Plan well ahead of state requirements.

Following the 2024 updates to the READ Act, the state introduced a statutory requirement to negotiate compensation for teachers participating in mandated training. This updated MOU expands our existing framework to include Phase 2 Professional Development, ensuring all eligible staff are supported as they meet these state-mandated requirements.

Recommendation: This report is recommending an approval of the proposed Edina READ Act Professional Development/Training MOU.

Desired Outcomes from the Board: Approve the proposed Edina READ Act Professional Development/Training MOU.

Memorandum of Understanding
Between Education Minnesota/Edina (Union) and Edina Public Schools (District)
Read Act: Read Act Implementation Plan

WHEREAS the District and Union are parties to a collective bargaining agreement (CBA) for the period from July 1, 2026 through June 30, 2028 and,

WHEREAS the District and Union desire to address the time commitment, compensation, schedule, location of training, and deadlines for teachers required to complete the state of Minnesota mandated READ Act training;

WHEREAS the District and Union have agreed that teachers will participate in the Science of Reading Professional Development through LETRS, OL&LA (CORE), or STRIVE training;

WHEREAS the total anticipated number of hours of training required for LETRS training is 136 hours;

WHEREAS the total anticipated number of hours of training required for OL&LA (CORE) training is 50 hours;

WHEREAS the total anticipated number of hours of training required for STRIVE training is 45 hours;

NOW THEREFORE, be it resolved that the parties agree to the following:

1. Training Options and Accompanying Compensation for staff identified to complete STRIVE.
    a. Training Option A:
        i. Forty-two (42) hours of asynchronous training ,
        ii. Three (3) hours of large group synchronous training,
        iii. to be completed outside of the regular duty day and duty calendar by June 30, 2027.
2. Compensation:
    a. Required staff will be compensated at the teacher's regular hourly rate of pay (pro rata) for all hours of asynchronous and synchronous training.

b. In lieu of pro rata compensation, required staff may choose three (3) Edina Board Credits. Edina Board Credits may be used for salary schedule advancement.
c. Payout dates for the 2026-2027 school year will occur in accordance with the Teaching and Learning schedule, which will be communicated to staff prior to the start of the training. Teachers will not be required to submit timecards. Payment will be issued when modules and live sessions are completed per STRIVE documentation.
d. Full completion of mandated State of MN READ Act requirements will be based on 80% mastery. Required staff must submit their End of Course certificate to the Teaching and Learning Department.

3. Training Options and Accompanying Compensation for Staff New or Returning to Edina Public Schools.
    a. Staff new or returning to Edina Public Schools will have a choice of training options that fit the timing of their employment, start date, and LETRS, OL&LA (CORE), and STRIVE training already completed. The parties will work with individuals to determine the training options that best fit their schedule and needs.
    b. Compensation:
        i. New or returning staff will be compensated at the teacher's regular hourly rate (pro rata) for any asynchronous or synchronous work held outside of the duty day or duty calendar.
        ii. In lieu of pro rata compensation, required staff may choose a number of Edina Board Credits reflective of the science of reading training they complete and consistent with what was previously offered to participating teachers.
2. Optional Contingencies for completion of training:
    a. For teachers with unique circumstances, such as an approved extended leave, the District will work with the individual teacher on training options to be completed on or before MN READ Act required completion dates.
    b. Upon approval from Building Administration, teachers may use regular scheduled PLC time for the completion of independent asynchronous work related to LETRS, OL& LA (CORE), and STRIVE training.
    c. In collaboration with the Building Administration, the Director of Teaching and Learning may approve requests for additional workload relief days for teachers engaged in LETRS, OL&LA (CORE), and STRIVE training.
    d. For any asynchronous work completed during the duty day or calendar, those hours will be subtracted from the teacher's payout.
3. Continuing Education Credits. Teachers will be awarded automatic continuing education credits towards license renewal.
4. Failure to Comply with the READ Act. Compliance with the Minnesota READ Act (Minnesota Statute Section 120B.123) is mandatory for both the District and eligible

teachers. Failure by the District to comply with these requirements may result in action taken by the Minnesota Department of Education. Failure by an eligible teacher to comply with the training requirements may result in a teacher being out of compliance with READ Act requirements related to reading instruction in accordance with state statute and could result in discipline pursuant to Article I, Section 1.08, Paragraph 1.08.3 of the CBA.

5. Duration and Enforceability. This Memorandum of Understanding expires on June 30, 2028 and it shall have no force or effect thereafter, unless agreed to in writing by EME and the District. This Memorandum of Understanding does not establish a past practice or precedent, nor shall it apply to the interpretation or application of language in the Association's Master Agreement.

EM/E and the District are in agreement with the above language as evidenced by their representatives' signatures below.

Representative for:

Education Minnesota/Edina	ISD 273, Edina Public Schools
_____	_____
President	Board Chair
_____	_____
Date	Date

VI.K. Spain 2027 International Travel Experience Adjustment

Board Meeting Date: May 11, 2026

Title: Spain 2027 International Travel Experience Adjustment

Type: Consent

Presenter(s): Jody De St. Hubert, Director of Teaching and Learning; Jenn Carter, Assistant Principal Edina High School, and Paul Kile, Extended Travel Coordinator

Description: The Spain 2027 International Travel Experience previously approved by the Board has had a change to the original approval. The change is reflected in the dates of travel due to parents' request to not travel over the Easter holiday weekend.

> The dates of the originally proposed and approved travel experience (noted in the attached report) were: Friday, March 26 (Good Friday) to Monday, April 5
>
> The changed dates are: Monday, March 29 to Tuesday, April 6

The core educational objectives and locations of the Edina Concert Band tour have remained unchanged.

Recommendation: Approve Spain travel date adjustments.

Desired Outcomes from the Board: Consent to approve the Spain travel date adjustments.

Attachment:

Spain 2027 - International Travel Request - Edina High School Band

VI.L. Lease Agreement with West Metro Credit Union

Board Meeting Date: 5/11/2026

Title: Lease Agreement with West Metro Credit Union

Type: Consent

Presenter(s): Dr. Anne Marie Leland, Director of Community Ed & Strategic Partnerships

Description: The term of the lease is July 1, 2026, through June 30, 2029. The rent will total $35,268.

Recommendation: Approve the leasing of premises on the 1st floor of the Edina Community Center to the West Metro Credit Union, and authorize Board Chair to sign the lease agreement.

Desired outcomes from the Board: Approve lease agreement.

Attachment(s):
1. Lease Agreement

Edina Public Schools
DEFINING EXCELLENCE

BUILDING LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") is made as of the 11th day of May, 2026, by and between Independent School District No. 273, Edina Public Schools ("Landlord") and West Metro Credit Union, ("Tenant").

WHEREAS, the Landlord owns the building located at 5701 Normandale Road, Edina, MN 55424;

WHEREAS, the Tenant seeks space to conduct its operations; and

WHEREAS, the parties desire to provide for the ongoing use of said building.

NOW THEREFORE, the parties agree to the following:

1. **Leased Premises.**

1.1 The Landlord hereby leases to the Tenant the space as shown in Exhibits A (building map) and B (parking map)("Leased Premises") in the building and its premises located at 5701 Normandale Road, Edina, MN 55424 ("Building"). The Leased Premises is approximately 755 square feet on the 1st floor of the Building. This Lease also includes rights of access to the Leased Premises and shared use of the Common Areas, defined in Paragraph 5, in the Building. The Leased Premises includes all water, gas, sewer, compressed air, and electrical lines above the ceiling, or below the floor or in the basement that are serving only the Leased Premises and no other space in the Building.

1.2 The Tenant is taking the Leased Premises in "AS IS" condition and the Landlord is under no obligation to make any alterations, additions, improvements, or decoration in or to the Leased Premises, except as provided in the Lease.

2. **Term.**

2.1 The term of this Lease ("Term") will be 36 months, beginning July 1, 2026, and termination on June 30, 2029.

3. **Use.**

3.1 The Tenant may use and occupy the Leased Premises solely for its operations described herein: organizational offices, including any and all activities that are reasonably related to these described operations. The Tenant will not use or permit the Premises to be used for any other purpose(s) without the prior written consent of the Landlord.

3.2 The Tenant must familiarize themselves with and adhere to the Landlord's policies, including but not limited to its policies on non-discrimination, prohibition of the use of tobacco products, prohibition of alcohol, prohibition of illicit drugs, firearms prohibition, recycling policy, equal opportunity policy, parking limitations. latex-free policy, and facilities use policy. The Tenant must educate its volunteers, employees, patients, guests or invitees on said policies. These policies are available on the Landlord's website or upon the written request of the Tenant.

3.3 The Tenant agrees to be responsible for the costs of any repair and all damage caused by the Tenant's use of the Leased Premises.

3.4 The Landlord closes the Building and its premises, including the Leased Premises, on holidays. The Landlord will inform the Tenant of these holidays.

4. **Rent.**

4.1 The Tenant agrees to pay to the Landlord as rent for the Leased Premises for the Term hereof the annual base rent in the following amounts to be paid in equal monthly installments ("Monthly Base Rent") during each of the incorporated lease years. Commencing July 1, 2026 and continuing through June 30, 2027, the Annual Base Rent is $11,184. The Tenant will pay Monthly Base Rent equal to $932. Commencing July 1, 2027 and continuing through June 30, 2028 the Annual Base Rent is $11,748. The Tenant will pay Monthly Base Rent equal to $979. Commencing July 1, 2028 and continuing through June 30, 2029 the Annual Base Rent is $12,336. The Tenant will pay Monthly Base Rent equal to $1,028.

4.2 The Monthly Base Rent is due and payable by the Tenant in advance on the first day of each calendar month during the Term of this Lease, or any extension or renewal thereof, at the office of Landlord at 5701 Normandale Road, Edina, Minnesota 55424, or at such other place as the Landlord may designate, with written notice of designation to the Tenant.

4.3 In the event of any fractional calendar month at the beginning or termination of the Term, the Tenant will pay for each day in such partial month a rental equal to 1/30 of the Monthly Base Rent. All Base Rent and all additional rent or other charges payable by the Tenant pursuant to the terms of this Lease that are not paid within five days after the amounts are due will bear interest from the date due at the rate of (18%) per annum or the highest rate permitted by law, whichever is lower.

5. **Common Areas.**

5.1 The Tenant agrees that the use of the Common Areas, including but not limited to all halls, passageways, elevators, restrooms, parking areas and landscaped areas in the Building or its premises (“Common Areas”), by the Tenant or the Tenant's volunteers, employees, patients, guests or invitees, are subject to the applicable policies, rules, and regulations as may from time to time be made by the Landlord for the safety, comfort and convenience of the owners, occupants, tenants and business invitees of the Building. Use of the roof of the Building is reserved exclusively for the Landlord. The Tenant agrees that no awnings or shades will be used upon the Leased Premises except such as may be approved by the Landlord and that the exterior appearance of all window coverings will conform to Building standard as established by the Landlord.

5.2 In addition to the Leased Premises, the Tenant has the right of non-exclusive use, in common with others, of (1) certain automobile parking areas (as identified in Exhibit B), so long as such areas are available for and designated by the Landlord for parking, driveways and footways, and (2) loading facilities, freight elevators and other facilities as may be constructed and designated, from time to time, by the Landlord. All usage is subject to the terms and conditions of this Lease and to reasonable rules and regulations including, but not limited to, rules and regulations with respect to employee parking for the use thereof as prescribed from time to time by the Landlord. The Landlord reserves the right to charge the Tenant and its volunteers, employees, patients, guests or invitees for use of reserved parking areas, to relocate such parking areas and to terminate the use of any portion of the Land for parking.

5.3 The Landlord will not be responsible for any loss, theft or damage to vehicles or contents thereof, parked or left in the parking areas of the Building.

5.4 The Tenant agrees not to use or permit its volunteers, employees, patients, guests or invitees to use the parking areas for overnight storage of automobiles or other vehicles.

5.5. The Tenant will give the Landlord notice within 48 hours of becoming aware of any defect in the Common Areas.

6. **Utilities and Service.**

6.1 The Landlord provides normal heating and air conditioning for the Leased Premises during the hours of 7:00 a.m. through 10:00 p.m. on Mondays through Fridays, and 8:00 a.m. through 3:00 p.m. on Saturdays and Sundays ("Normal Operating Hours") as required for normal comfort and in accordance with Minnesota energy use guidelines (holidays excepted).

6.2 The Landlord provides electricity as necessary for normal office use.

6.3 The Tenant will not install any type of air conditioning equipment or units without the prior written consent of Landlord, whose consent will be within Landlord's sole discretion.

6.4 The Landlord will provide hot and cold water for normal restroom use and for limited employee coffee/tea services installed in accordance with Landlord's rules and regulations from time to time established. Landlord shall provide normal janitorial service on Mondays through Fridays (holidays excepted).

6.5 The Landlord agrees to furnish, at its sole cost and expense, all lamps, bulbs, tubes, starters and ballasts in connection with the lighting of the Leased Premises.

6.6 No temporary interruption or failure of utility or other services incidental to the making of repairs, alterations or improvements or due to accidents or strike or conditions or events not under the Landlord's reasonable control will be deemed as an eviction of the Tenant or relieve the Tenant from any of its obligations hereunder.

6.7 If the Landlord reasonably determines that the use by the Tenant of any utility or other service in the Leased Premises is disproportionate to the use of other tenants, the Landlord may charge the Tenant its share for the cost thereof from a date reasonably determined by the Landlord to take equitable account of the disproportionate use.

6.8 Any use of the Building by the Tenant, its employees, agents, students, or invitees not within the Normal Operating Hours as set forth above, or as a result of any extracurricular activity sponsored by or associated with the Tenant, may result in additional rent and charges for the cost of such additional utilities and service required as described herein. In addition to the foregoing, these additional charges may include any cost incurred by the Landlord as a result of labor, security, or other precautions necessary by the Landlord to protect the Landlord's and other tenants' property prior to or during any of the foregoing uses by the Tenant. These additional rents will be in an amount as reasonably determined by the Landlord. These additional rents will be due and payable by the Tenant upon receipt from the Landlord of such amount and upon the same terms and conditions as Monthly Base Rent pursuant to Paragraph 4. The Tenant will contact the Landlord prior to any use outside of the Normal Operating Hours of use to establish the terms of such use.

7**. Non-Liability of Landlord.**

7.1 Except in the event of negligence of the Landlord, its agents, employees or contractors, the Landlord is not liable for any loss or damage resulting from or caused by any failure to furnish heat, electricity, water, gas, air conditioning or sprinkler system, nor for any other reason for any consequential damage arising from interruption of any utility or services, nor is the Landlord liable for personal injury, death or any damage from any cause about the Leased Premises or the Building.

8. **Care of Premises.**

8.1 The Tenant agrees to keep the Leased Premises in as good condition and repair as they were in at the time the Tenant took possession of same, reasonable wear and tear and damage from fire and other casualty for which insurance is procured excepted.

8.2 The Tenant agrees to keep the Leased Premises in a clean and sanitary condition.

8.3 The Tenant agrees not to commit any nuisance or waste on the Leased Premises, overload the structural elements of the Leased Premises or facilities, throw foreign substances in plumbing facilities, or waste any of the utilities furnished by the Landlord.

8.4 The Tenant agrees to adhere to the Landlord's policies, rules, and regulations, as promulgated and amended from time to time, including but not limited to its: non-discrimination, prohibition of the use of tobacco products, prohibition of alcohol, prohibition of illicit drugs, firearms prohibition, recycling policy, equal opportunity policy, parking limitations. latex-free policy, and facilities use policy. The Tenant must educate its volunteers, employees, patients, guests or invitees on said policies. These policies are available on the Landlord's website or upon the written request of the Tenant.

8.5 The Tenant agrees not to overload the electrical, water and/or plumbing facilities installed by the Landlord.

8.6 The Tenant agrees to provide the necessary security, including labor, necessary to protect the Landlord and other tenants' premises and property prior to and during any extracurricular activity either associated with or sponsored by the Tenant.

8.7 If the Tenant fails to keep and preserve the Leased Premises in the state of condition required by the provisions of this Lease, the Landlord may at its option put or cause the same to be put into the condition and state of repair agreed upon, and in such case the Tenant, on demand, will pay the Landlord the cost thereof plus 18% for Landlord's overhead.

9. **Non-permitted Usage.**

9.1 The Tenant agrees to use the Leased Premises and Common Areas only for those purposes set forth by the Lease.

9.2 The Tenant agrees to ensure that neither it nor any person whose presence on the Leased Premises or in the Common Areas is related to the Tenant's use of the Premises or Common Areas will commit or permit any act to be performed on the Premises or in Common Areas that (1) violates law; (2) violates the Landlord's policy; (3) may cause an increase in Landlord's insurance rates for the Building; and/or (4) is in violation of any provision of any Landlord's insurance policies for the Building.

9.3 In many cases possession of a firearm on school property, even by a person authorized by permit to carry such a firearm, is illegal. By signing this lease, the Tenant agrees to familiarize itself with the statutory restrictions on possession such a weapon on school property and enforcing those provisions.

9.4 The Tenant agrees to ensure that neither it nor any person whose present on the Leased Premises or in the Common Areas is related to Tenant's use of the Leased Premises or Common Areas disturbs other occupants of the Building or permits the occurrence of any act in the Building or commons areas that causes or threatens injury to persons or property.

10. **Assignment.**

10.1 The Tenant will not assign this Lease without the prior written consent of the Landlord, which consent is entirely in the Landlord's discretion. The prior written consent of the Landlord in one instance does not constitute a waiver of the Landlord's rights under this paragraph to any subsequent assignment, subletting, or licensing.

10.2 The Landlord's right to assign this Lease is unqualified. Upon any sale or transfer of the Landlord's interest in the Building and provided the purchaser assumes all obligations under this Lease, the Landlord will thereupon be entirely freed of all obligations of the Landlord hereunder and will not be subject to any liability resulting from any act or omission or event occurring after such conveyance.

11. **Loss by Casualty.**

11.1 If all or a part of the Leased Premises and/or the Building are damaged or destroyed by fire or other casualty, the Landlord has the right to terminate this Lease, provided, the Landlord gives written notice thereof to the Tenant within 180 days after such damage or destruction.

11.2 If the Lease is not terminated by the Landlord as provided, then the Landlord, will, at its own expense, restore the Leased Premises and the Building to as near the condition that existed immediately prior to such damage or destruction as is reasonably possible; provided, however, the Landlord is not responsible for the restoration, repair and replacement of the Tenant's fixtures, personal property, equipment or improvements made by the Tenant to the Leased Premises.

11.3 When the Leased Premises are tenantable, the Tenant will properly restore, repair or replace the Tenant's work and other improvements made by Tenant in order to restore the Leased Premises to their original condition immediately preceding the damage.

11.4 Whether or not the Landlord elects to restore the Leased Premises and/or the Building, the Tenant's Monthly Base Rent will abate during such period of time as the Leased Premises are untenantable in the proportion that the untenantable portion of the Leased Premises bears to the entire premises.

12. **Right of Entry**.

12.1 The Landlord, its employees, and its agents have the right, without any diminution of rent, additional rent or other charges payable hereunder by the Tenant, to enter the Leased Premises at all reasonable times and upon reasonable notice for the purpose of inspection, cleaning, repairing, altering or improving the same or the Building. Nothing contained in this paragraph will be construed so as to impose any obligation on the Landlord to make any repairs, alterations or improvements.

12.2 During the six month period prior to the end of the Term of this Lease, the Landlord has the right to show the Leased Premises to potential future lessees at reasonable times and upon reasonable notice. The Landlord also has the right to erect a suitable sign indicating that the Leased Premises is available for lease.

13. **Alterations to Leased Premises.**

13.1 Except as otherwise provided in the Lease, the Tenant will not make any alterations, repairs, additions or improvements in or to the Leased Premises without the prior written consent of the Landlord in each instance. The Tenant agrees to indemnify and save the Landlord free and harmless from any liability, loss, cost, damage or expense including reasonable attorney's fees incurred by reasons of any said

alteration, repairs, additions or improvements.

13.2 The Landlord has the right to make changes or revisions to the premises so as to provide additional leasing area. The Landlord also has the right to (1) construct additional buildings on the premises, including all or a portion of the then existing parking areas, for purposes the Landlord may deem appropriate, (2) relocate the parking areas, and (3) enter the Leased Premises for the purpose of constructing and installing utility lines in the floor and above the ceiling of the Leased Premises.

14. **Signage.**

14.1 The Tenant agrees that no signage will be installed, erected, attached or affixed to any portion of the interior or exterior of the Leased Premises, Building, or its premises without the express prior written consent of Landlord.

15. **Security Deposit and Interest.**

15.1 The Tenant has deposited with the Landlord the sum of zero dollars and zero cents ($0) as security for the faithful performance and observance by the Tenant of the terms of this Lease. If the Tenant defaults in any of the terms of this Lease, the Landlord may apply the whole or any part of the security deposit for the payment of any rent or additional rent or any other sum as to which the Tenant is in default, including but not limited to, any damages or deficiency in the reletting of the Leased Premises.

15.2 If any portion of the security deposit is so applied, the Tenant will, within 10 days after written demand therefore, deposit cash with the Landlord in an amount sufficient to restore the security deposit to its original amount. The Tenant's failure to do so results in a default under this Lease.

15.3 The Tenant grants to the Landlord, in the sole event that the Tenant becomes delinquent in the rent required to be paid by the Tenant, the chattels, fixtures and personal property belonging to Tenant, which now are or may hereafter be placed in the Leased Premise, to secure all rents due under the terms and conditions of this Lease. In the event there exists any security interest in this property that security interest is paramount and superior to the security interest herein created, the Landlord may satisfy said paramount security interest and all sums paid in satisfying said security interest will be considered additional sums owed to the Landlord by the Tenant hereunder.

15.4 The Landlord, in the event of a default by the Tenant of any covenant or condition herein contained, may exercise, in addition to any rights and remedies herein granted, all the rights and remedies of a secured party under the Uniform Commercial Code or any other applicable law.

16. **Default, Non-Payment of Rent.**

16.1 Any one or more of the following events is an Event of Default: (1) a payment of Monthly Base Rent or any other payment due from the Tenant to the Landlord remaining unpaid in whole or in part for more than five days after same is due and payable; (2) the Tenant violates or defaults on any of the other covenants, agreements, stipulations or conditions herein, and such violation or default continues for a period of 10 days after written notice from the Landlord of the violation or default; (3) the Tenant vacates or abandons the Leased Premises; or (4) the Tenant commences or has commenced proceedings under a bankruptcy, receivership, insolvency or similar type act.

16.2 If an Event of Default occurs, the Landlord may terminate this Lease, but without waiver of the rights thereafter and to re-enter the Leased Premises, with or without process of law, using such force as may be necessary to remove all persons or chattels therefrom. The Landlord is not liable for damages by reason of any such re-entry. Notwithstanding re-entry by the Landlord, the Tenant is liable to Landlord

for the Monthly Base Rent and all other sums provided for balance of the Term of this Lease. The Tenant will pay, in addition to the Monthly Base Rent and other sums agreed to be paid hereunder, such additional sums as a Court may adjudicate as reasonable attorney's fees in any suit or action instituted by the Landlord to enforce the provisions of this Lease, or the collection of the Monthly Base Rent or other sums due to Landlord hereunder.

16.3 The Landlord may relet all or any part of the Leased Premises for such portion of the remaining Term of this Lease and upon such terms and conditions as it deems reasonable. If the Landlord chooses to relet all or any part of the Leased Premises, the Landlord will deduct from the Tenant's obligations for Monthly Base Rent and other sums due the Landlord under this Lease, all rent received from a subsequent tenant, and the Tenant will pay monthly to Landlord any balance due in addition to the reasonable expenses which Landlord incurs relating to such reentry, reletting and necessary remodeling.

16.4 If an Event of Default occurs, the Landlord may at any time declare this Lease terminated and forfeited. The Tenant will pay to Landlord as damages for its breach of this Lease an amount equal to the balance due Landlord for the remaining Term of this Lease, less the reasonable rental value of the Leased Premises during such remaining term. The Tenant shall also be liable to the Landlord for the payment of interest on all rentals and other sums due the Landlord hereunder that are not paid within five days from the same date become due and payable. The amount of interest owed to Landlord is calculated at the highest permissible rate of interest allowed under the usury statutes of the State or at the rate of 18 percent per annum, whichever is less. For the purposes of this paragraph, interest is calculated beginning on the date rentals and other sums become due.

17. **Surrender.**

17.1 On the last day of the Term of this Lease or on the sooner termination thereof in accordance with the term hereof, the Tenant will peaceably surrender the Leased Premises in good condition and repair consistent with the Tenant's duty to make repairs as provided in this Lease. On or before said last day, the Tenant, at its expense, will remove all of its equipment from the Leased Premises, repairing any damage caused thereby.

17.2 Any property not removed by the Tenant on or before said last day is considered abandoned property. All alterations, additions and fixtures other than the Tenant's equipment, which have been made or installed by either the Landlord or the Tenant upon the Leased Premises will remain as the Landlord's property and be surrendered with the Leased Premises as a part thereof, or will be removed by the Tenant, at the option of the Landlord, in which event the Tenant will at its expense repair any damage caused thereby.

17.3 If the Leased Premises are not surrendered at the end of the Term or the sooner termination thereof, the Tenant will indemnify the Landlord against loss or liability resulting from delay by the Tenant in so surrendering the Leased Premises, including, but not limited to, claims made by any succeeding tenant founded on such delay.

17.4 The Tenant will promptly surrender all keys for the Leased Premises to the Landlord at the place then fixed for payment of rent and will inform the Landlord of combinations of any locks and safes on the Leased Premises.

18. **Holding Over.**

18.1 In the event the Tenant remains in possession of the Leased Premises after the expiration of the Term of this Lease and without the execution of a new lease, the Tenant is considered to be occupying the Leased Premises as a tenant from month-to-month only, subject to all the conditions, provisions and

obligations of this Lease insofar as the same can be applicable to a month-to-month tenancy.

18.2 The Monthly Base Rent during this month-to-month tenancy is twice the amount immediately prior to the expiration of this Lease.

19. **Subordination**.

19.1 The Tenant agrees that this Lease is subordinate to any mortgages or trust deeds that are now or may hereafter be placed upon the Leased Premises and/or any part hereof of the Building and to any and all advances to be made thereunder, and to the interest thereon, and all renewals, replacements, and extensions thereof.

19.2 In confirmation of this subordination, the Tenant shall promptly execute and deliver any instrument reasonably requested by Landlord in recordable form, as required. In the event of any mortgagee or trustee electing to have the Lease a prior encumbrance to its mortgage or deed of trust, then and in such event upon such mortgagee or trustee notifying the Tenant to that effect, this Lease shall be deemed prior in encumbrance to the said mortgage or trust deed, irrespective of whether this Lease is dated prior to or subsequent to the date of said mortgage or trust deed.

20. **Insurance and Indemnity.**

20.1 The Tenant will keep in force at its own expense so long as this Lease remains in effect public liability insurance insuring the Leased Premises in companies and in form acceptable to Landlord with minimum limits of (1) $1,000,000.00 on account of bodily injuries to or death of one person; (2) $1,000,000.00 on account of bodily injuries to or death of more than one person as the result of any one accident or disaster; and (3) property damage insurance with minimum limits of $1,000,000.00. Such insurance policy must name the Landlord as additional insured and must be primary insurance not subject to reduction by reason of other coverages.

20.2 The Tenant is responsible for insuring any leasehold improvements made by the Tenant in addition to all equipment, fixtures and personal property located or stored in the Lease Premises or

Building by Tenant. Such insurance policy must name the Landlord as additional insured and must be primary insurance not subject to reduction by reason of other coverages.

20.3 Within 15 days of a Landlord written request, the Tenant will provide the Landlord the policy or policies of such insurance or certificates thereof, or other acceptable evidence, that such insurance is in effect. The Tenant must notify the Landlord in writing 30 days prior to cancellation of, material change in or failure to renew the insurance.

20.4 If the Tenant does not comply with its covenants made in Paragraph 20, the Landlord may, at its option, cause insurance aforesaid to be issued, and in such event the Tenant agrees to pay as additional rent the premium for such insurance promptly upon the Landlord's demand.

20.5 The Tenant agrees to indemnify, defend, and hold harmless the Landlord from and against any and all claims, actions, liability and damages of every kind and nature, and from against all costs and expenses, including reasonable attorneys' fees, arising out of any occurrence on or about the Leased Premises, or occasioned wholly or in part by the use and occupancy of the Premises, or from any breach or default by the Tenant under this Lease, or from any act or omission or negligence of the Tenant, its agents, employees, sublessees, concessionaires, licensees, students, or invitees, in or about the Leased Premises or the Building or any Common Areas. The Tenant acknowledges this provision applies to all acts committed by any of the foregoing individuals during any extracurricular activity sponsored by or

associated with the Tenant, whether implied or expressly consented to by the Tenant. In case of any action or proceeding brought against the Landlord by reason of any such claim, upon notice from the Landlord, the Tenant covenants to defend such acting or proceeding by counsel satisfactory to the Landlord.

21. **Notices.**

21.1 Any notice that one party wishes or is required to give to the other party will be regarded as effective if in writing and either delivered personally to such party or to an officer of the party or sent certified or registered mail, return receipt requested and postage prepaid and addressed to the Landlord at the place then designated for the payment of rent, or to the Tenant at the Leased Premises, unless either party designates a different address for itself by written notice to the other party.

21.2 All notices by mail required to be provided on a specific date or day shall be considered timely if postmarked on or before that date or day.

22. **Subrogation Waiver.**

22.1 Both the Landlord and the Tenant release the other from any and all liability or responsibility to the other or anyone claiming through or under them by way of subrogation or otherwise for any loss or damage to property caused by fire or any of the extended coverage or supplementary contract casualties, even if such fire or other casualty is caused by the fault or negligence of the other party, or anyone for whom such party may be responsible; provided, however, that this release is applicable and in force and effect only with respect to loss or damage occurring during such times as the releasor's policies contains a clause or endorsement to the effect that any such release does not adversely affect or impair said policies or prejudice the right of the releasor to recover thereunder.

22.2 Both the Landlord and the Tenant agree that it will request its insurance carriers to include in its policies a clause or endorsement allowing such release. If extra cost shall be charged therefore, each party shall advise the other thereof and of the amount of the extra cost, and the other, at its election, may pay the same, but shall not be obligated to do so.

23. **Estoppel Certificates.**

23.1 Within 10 days after written request from the Landlord, the Tenant must provide an estoppel certificate to the Landlord and such other party as is directed by the Landlord certifying: (1) the Lease is in full force and effect and that has not been assigned, modified, supplemented or amended in any way (or identifying any assignment, modification, supplement or amendment); (2) the date of commencement and expiration of the Term; (3) the Lease is in full force and effect and that there are no defenses and/or offsets thereto (or stating those claimed by the Tenant); (4) the amount of Monthly Base Rent or additional rent that has been paid in advance and the amount of security that has been deposited with Landlord; (5) the date/dates on which Monthly Base Rent or additional rents have been paid under this Lease; and (6) such other information as Landlord may reasonably request.

23.2 The Tenant hereby irrevocably appoints the Landlord as its attorney in fact to execute such a certificate in the event that the Tenant fails to do so within 10 days of the Landlord's notice.

24. **Early Termination.**

24.1 Upon not less than three months written notice, and provided that the Landlord acts in good faith, the Landlord may terminate this Lease at the end of any Lease Year ("Early Termination Date") for any reason including, but not limited to, the need to reopen the Building as a public facility, the need for additional space for school district programs, or a decision to demolish the Building.

24.2 Notwithstanding anything contained in this Paragraph 24 to the contrary, in the event that anytime during any Lease Year of the Term, the Tenant is in default under any term or condition of this Lease, and fails to cure such default within the time provided in this Lease, in addition to any other remedy available to the Landlord under this Lease, the Landlord may terminate this Lease at the end of the Lease Year during that the default occurred (the "Default Termination Date") by providing the Tenant notice within 45 days after the occurrence of such default of its intent to terminate this Lease on the Default Termination Date. In the event that the Tenant defaults during either of the last two months of any Lease Year, the Landlord may terminate the Lease on the Default Termination Date by providing the Tenant notice anytime prior to the Default Termination Date. No waiver of any default of the Tenant hereunder is implied from any omission by the Landlord to take any action on account of such default if such default persists or is repeated, and no express waiver affects any default other than the default specified in the express waiver and that only for the time and to the extent therein stated. In the event that the Landlord terminates the Lease pursuant to this provision, the terms and conditions of this Lease remain in effect through the Default Termination Date.

25. **Other Provisions.**

25.1 This Lease does not create the relationship of principal and agent of partnership or of joint venture or of any association between the Landlord and the Tenant, the sole relationship between the Landlord and the Tenant being that of landlord and tenant.

25.2 No waiver of any default of the Tenant hereunder is implied from any omission by the Landlord to take any action on account of such default if such default persists or is repeated. No express waiver affects any default other than the default specified in the express waiver and that only for the time and to the extent therein stated.

25.3 Each term and each provision of this Lease performable by the Tenant is construed to be both a covenant and a condition.

25.4 This Lease is construed under the laws of the State of Minnesota. The parties agree that the general rule of law construing provisions against the drafter does not apply to either party in the interpretation of this Lease.

25.5 The word “Tenant” wherever used in this Lease means Tenants in all cases where there is more than one Tenant. Each sub-tenant is jointly and severally liable under this Lease.

25.6 The topical headings of the paragraphs are for convenience only and do not define, limit or construe the contents of such paragraphs.

25.7 All preliminary negotiations are merged into and incorporated in this Lease.

25.8 This Lease contains the entire agreement of the parties hereto with respect to the letting and hiring of the Leased Premises. This Lease can only be modified or amended by an agreement in writing signed by the parties. Except as expressly stated in this Lease, no party has relied on any statement, promise, inducement or representation of the other.

25.9 All provisions of this Lease are binding upon the heirs, successors and assigns of each party.

25.10 The Tenant hereby acknowledges receipt of a true, full and complete copy of this Lease.

Edina Public Schools
DEFINING EXCELLENCE

IN WITNESS WHEREOF, this Lease has been duly executed by the parties hereto on the day and year indicated below.

Landlord: Independent School District No. 273, Edina Public Schools

Date:_____ By_____

Its _____

Tenant: West Metro Credit Union

Date:_____ By_____

Its _____

VII. **Discussion**

VII.A.	Preliminary Budget - Fiscal Year 2027	**Speaker(s):** Mert Woodard, Director of Finance and Operations

Board Meeting Date: 5/11/2026

Title: Preliminary Budget – Fiscal Year 2027 (DRAFT)

Type: Discussion

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The fiscal year 2027 budget was developed using the most reliable information available at the time, including but not limited to: audited financial data from fiscal year 2025, year-to-date fiscal year 2026 activity, the property tax levy that is already certified for fiscal year 2027, and information provided by the Minnesota Department of Education for fiscal year 2027. As more reliable information and data become available, the District will adjust its budget to reflect actual operations. Legislative changes, expected enrollment versus actual enrollment, projected staffing vs actual staffing, fluctuations to supply and material costs, and the timing of expenditures made against federal awards are just a few of the countless budgetary variables that can change during a school year.

The District administration will recommend the following budget for fiscal year 2027:

Fund	Revenues & Other Financing Sources	Expenditures & Other Financing Uses	Change in Fund Balance
General Fund	$ 180,768,656	$ 173,835,211	$ 6,933,354
Food Service Fund	5,400,520	5,171,080	229,440
Community Service Fund	14,713,482	14,429,692	283,790
Building-Construction Fund	9,095,000	50,000	9,045,000
Debt Service Fund	19,103,379	18,670,900	432,479
Internal Service Fund	920,000	920,000	-
Total All Funds	**$ 230,001,037**	**$ 213,076,883**	**$ 16,924,154**

Recommendation: There is no recommended action. The administration will formally recommend a budget for adoption at the June 2026 Regular Meeting.

Desired Outcomes from the Board: Compliance with District Policy 701.

Attachments:

1. https://edinaschoolsfinance.org/budget/2027

VII.B.	Spanish Dual Language: Placement	Middle School	**Speaker(s):** Dr. Daniel Bittman, Superintendent

Board Meeting Date: 5/11/26

Title: Spanish Dual Language (SDL): Middle School Placement

Type: Discussion

Presenter(s): Dr. Daniel Bittman, Superintendent

Description: Administration will present a report providing the Board with data and information to support a recommendation for middle school placement of the Spanish Dual Language program beginning in the school year 2029-2030. The report summarizes what was gathered and learned through the review process and outlines the instructional, operational, and student experience impacts associated with placement at each middle school site. This information is intended to inform the Board's understanding and support future decision-making. No formal action is requested at this time.

Recommendation: No recommendation is being made at this time. This item has been prepared for board discussion.

Desired Outcome(s) from the Board: Please review the information and bring forth questions and comments regarding the proposal.

Attachments: SDL Program Overview for School Board

VII.C. Policy Review (*113, 506, 806, 810*) **Speaker(s):** Policy Committee

Board Meeting Date: 5/11/2026

Title: Policy Review

Type: Discussion

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 113 Data Requests
- Policy 506 Student Conduct and Discipline
- Policy 806 Emergency Management
- Policy 810 Safety and Security of Students, Employees, Visitors, Buildings, and Grounds

Recommendation: Review the suggested modifications for Policies 113, 506, 806, 810.

Desired Outcome(s) from the Board: Review suggested modifications and bring any questions you may have.

Attachments:

1. Policy 113 Data Requests
2. Policy 506 Student Conduct and Discipline
3. Policy 806 Emergency Management
4. Policy 810 Safety and Security of Students, Employees, Visitors, Buildings, and Grounds

School District

Data Requests

I. Purpose

The school district recognizes its responsibility to disseminate public data as defined by state statute.

II. General Statement of Policy

The school district will ensure there is a clear process in place for requesting public data that complies with and follows the Minnesota Government Data Practices Act.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

A. "Confidential Data on Individuals" means data made not public by statute or federal law applicable to the data and are inaccessible to the individual subject of those data.

B. "Data on Individuals" means all government data in which any individual is or can be identified as the subject of that data, unless the appearance of the name or other identifying data can be clearly demonstrated to be only incidental to the data and that data are not accessed by the name or other identifying data of any individual.

C. "Government Data" means all data collected, created, received, maintained, or disseminated by a government entity in its various forms (e.g., paper, email, DVDs, photographs, etc.).

D. "Individual" means a natural person. In the case of a minor or an incapacitated person, "individual" includes a parent or guardian or an individual acting as a parent or guardian in the absence of a parent or guardian, except that the responsible authority will withhold data from parents or guardians, or individuals acting as parents or guardians in the absence of parents or guardians, upon request by the minor if the ~~responsibility~~ responsible authority determines that withholding the data would be in the best interest of the minor.

E. "Inspection" means the visual inspection of paper and similar types of

government data. It does not include printing copies by the school district, unless printing a copy is the only method to provide for inspection of the data. For data stored in electronic form and made available in electronic form on a remote access basis to the public by the district, inspection includes remote access to the data by the public and the ability to print copies of or download the data on the public's own equipment.

F. "Nonpublic Data" means data not on individuals made by statute or federal law applicable to the data: (a) not accessible to the public; and (b) accessible to the subject, if any, of the data.

G. "Not Public Data" means any government data classified by statute, federal law, or temporary classification as confidential, private, nonpublic, or protected nonpublic.

H. "Private Data" data is available to the subject of the data and to district employees who need it to conduct the business of the district.

I. "Private Data on Individuals" means data made by the statute or federal law applicable to the data: (a) not public; and (b) accessible to the individual subject of those data.

J. "Protected Nonpublic Data" means data not on individuals made by statute or federal law applicable to the data: (a) not public and (b) not accessible to the subject of the data.

K. "Public Data" means all government data collected, created, received, maintained, or disseminated by the district, unless classified by statute, or temporary classification pursuant to state or federal law, as nonpublic or protected nonpublic, or with respect to data on individuals, as private or confidential.

L. "Public Data Not on Individuals" means data accessible to the public pursuant to Minnesota Statutes section 13.03

M. "Public Data on Individuals" means data accessible to the public in accordance with the provisions of Minnesota Statutes section 13.03.

N. "Summary Data" means statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify an individual is ascertainable.

IV. Responsible Authority

A. The superintendent or designee will serve as the authority responsible for data requests.

B. The responsible authority will establish procedures to ensure that requests for government data are received and compiled in an appropriate and prompt manner.

C. The responsible authority may designate one or more designees.

V. Responding to a Request for Data

A. All requests for public data must be made in writing and directed to the responsible authority or designee.

B. Upon receiving a data request, the school district will acknowledge it and provide a tentative timeline for fulfillment.

C. Prior to fulfilling a request, the district may contact the requester for the following reasons:

1. to ask for clarification or additional information to help fulfill the request;

2. to indicate that the request may involve a charge or require prepayment; or

3. to discuss scheduling partial or rolling productions of data.

D. The district's response time may be affected by the size and complexity of the particular request, including necessary redactions of the data, and also by the number of requests made within a particular period of time.

E. Upon request to a responsible authority or designee, a person will be permitted to inspect and/or copy public data at reasonable times and places, and, upon request, will be informed of the data's meaning.

1. If the responsible authority has notified the requesting person that responsive data or copies are available for inspection or collection, and the requesting person does not inspect the data or collect the copies within five business days of the notification, the responsible authority may suspend any further response to the request until the requesting person inspects the data that has been made available, or collects and pays for the copies that have been produced.

2. If the person requests access for the purpose of inspection, the responsible authority may not assess a charge or require the requesting person to pay a fee to inspect the data.

F. In order to complete a request, the district will do one of the following:

1. If the district does not have the data, the requester will be notified in

writing as soon as reasonably possible.

2. If the district has the data but the data are not public, the requester will be notified as soon as reasonably possible and be given written notice of the specific statutory section, temporary classification, or specific provision of federal law on which the decision to withhold or release the data was made.

3. If the district has the data, and the data are public, the district will respond to the request appropriately and promptly, with a reasonable amount of time by doing one of the following:

   a. arrange a date, time, and place to inspect data, for free, if the request is to look at the data, or

   b. provide copies of the data as soon as reasonably possible. Electronic copies such as email, portable document format (PDF), or other electronic formats will be provided in response to the request. If the data is not in an electronic format (such as printed format), the data will be scanned and emailed to the requester or copied and made available to be picked up or mailed to the requester.

G. The Government Data Practices Act does not require the creation or collection of new data in response to a data request, or to provide data in a specific form or arrangement if not kept in that form or arrangement.

H. The responsible authority will respond within a reasonable time of the receipt of a request to prepare summary data and inform the requester of the following as appropriate:

1. the estimated costs of preparing the summary data, if any; and

2. a written statement describing the reasons why the responsible authority has determined that the requester's access would compromise private or confidential data.

I. The Government Data Practices Act does not require the district to answer questions that are not requests for data.

VI. Request for Summary Data

A. A request for the preparation of summary data will be made in writing directed to the responsible authority.

B. The responsible authority will respond within ten (10) business days of the receipt of a request to prepare summary data and inform the requester of the following:

1. The estimated cost of preparing the summary data, if any; and

2. The summary data requested; or

3. A written statement describing a time schedule for preparing the requested summary data, including reasons for any time delays; or

4. A written statement describing the reasons why the responsible authority has determined that the requester's access would compromise the private or confidential data.

C. The school district may require the requester to pre-pay all ~~of~~ or a portion of the cost of creating the summary data before the district begins to prepare the summary data.

VII. Data by an Individual Data Subject

A. Collection and storage of all data on individuals and the use and dissemination of private and confidential data on individuals will be limited to that necessary for the administration and management of programs specifically authorized by the legislature or local governing body or mandated by the federal government.

B. Private or confidential data on an individual will not be collected, stored, used, or disseminated by the school district for any purposes other than those stated to the individual at the time of collection.

C. Upon request to the responsible authority or designee, an individual will be informed whether the individual is the subject of stored data on individuals, and whether it is classified as public, private, or confidential. Upon further request, an individual who is the subject of stored private or public data on individuals will be shown the data without any charge and, if desired, will be informed of the content and meaning of that data.

D. After an individual has been shown the private data and informed of its meaning, the data need not be disclosed to that individual for six months thereafter unless a dispute or action pursuant to this section is pending or additional data on the individual has been collected or created.

E. The responsible authority or designee will provide copies of the private or public data upon request by the individual subject of the data. The responsible authority or designee may require the requesting person to pay the actual costs of making and certifying the copies.

F. The responsible authority or designee will comply immediately, if possible, with any request made pursuant to this Section VII, or within ten days of the date of the request, excluding Saturdays, Sundays, and legal holidays,

if immediate compliance is not possible.

G. An individual subject of the data may contest the accuracy or completeness of public or private data. To exercise this right, an individual must notify in writing the responsible authority describing the nature of the disagreement. The responsible authority will within 30 days either: (1) correct the data found to be inaccurate or incomplete and attempt to notify past recipients of inaccurate or incomplete data, including recipients named by the individual; or (2) notify the individual that the authority believes the data to be correct. Data in dispute will be disclosed only if the individual's statement of disagreement is included with the disclosed data.

H. The determination of the responsible authority may be appealed pursuant to the provisions of the Administrative Procedure Act relating to contested cases. Upon receipt of an appeal by an individual, the commissioner will, before issuing the order and notice of a contested case hearing required by the Minnesota Administrative Procedures Act, try to resolve the dispute through education, conference, conciliation, or persuasion. If the parties consent, the commissioner may refer the matter to mediation. Following these efforts, the commissioner will dismiss the appeal or issue the order and notice of hearing.

I. Data on individuals that have been successfully challenged by an individual will be completed, corrected, or destroyed by the district without regard to the requirements of Minnesota Statutes section 138.17.

J. After completing, correcting, or destroying successfully challenged data, the district may retain a copy of the commissioner of administration's order issued under the Minnesota Administrative Procedures Act or, if no order was issued, a summary of the dispute between the parties that does not contain any particulars of the successfully challenged data.

VIII. Requests for Data by an Individual Subject of the Data

A. All requests for data must include proof that the individual is the data subject or the data subject’s parent or guardian.

B. Policy 515 (Protection and Privacy of Student Records) addresses requests of students or their parents for educational records and data.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. Ch. 14 (Minnesota Administrative Procedures Act)
Minn. Stat. § 138.17 (Government Records; Administration)

5 U.S.C. § 552 (Freedom of Information Act (FOIA))

Cross References:

Policy 208 (Development, Adoption, and Implementation of Policies)
Policy 406 (Public and Private Personnel Data)
Policy 515 (Protection and Privacy of Student Records)

Policy adopted: 02/26/18
revised: 08/17/23
revised: 08/05/24
revised: 08/11/25
rev____: __/__/26

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Appendix I to Policy 113

Costs Associated with Public Data Requests

I. If a person requests copies or electronic transmittal of the data to the person, the responsible authority may require the requesting person to pay the actual costs of searching for and retrieving government data, including the cost of employee time, and for making, certifying, and electronically transmitting the copies of the data or the data, but may not charge for separating public from not public data.

II. However, if 100 or fewer pages of black and white, letter or legal-size paper copies are requested, actual costs will not be used, and instead, the responsible authority may charge no more than 25 cents for each page copied.

III. For requests totaling more than 100 pages, the responsible authority may charge the “actual costs” for producing the data, plus a per-page-cost for each paper copy produced.

A. “Actual costs“ for producing public data of more than 100 pages are computed by applying DHS staff hourly pay rates to the time required for:

1. Searching for and retrieving data, (if the requester is not the data subject)

2. Making, certifying, sorting, and electronically transmitting or mailing the data, including the cost of employee time.

3. There is no charge for redaction.

Appendix reviewed: 08/17/23
revised: 08/05/24
reviewed: 08/11/25
rev___: __/__/26

Edina Public Schools
DEFINING EXCELLENCE

Policy 506

Students

Student Conduct and Discipline

I. Purpose

This policy provides expectations for student conduct, which are designed to nurture a safe, respectful, and supportive school learning community. We strive to cultivate an equitable culture of accountability that supports the whole child and academic success for each and every learner. The district will take appropriate disciplinary actions when students fail to adhere to acceptable behavior standards established by this policy and its guidelines and/or appendices.

II. General Statement of Policy

A. The school district believes that a fair and equitable district-wide school discipline policy will contribute to the quality of a student's educational learning experience. Therefore, this district-wide discipline policy has been adopted.

B. It is the responsibility of the school board, administrators, teachers, and employees to safeguard the health and safety of each student. The board and district administrators will support district employees who, in dealing with students on disciplinary matters, act in accordance with state law and this policy.

C. Parents and guardians have the legal responsibility for the behavior of their children as determined by law and community practice. Parents/guardians are expected to exercise the required controls so that the student's behavior will be conducive to the development of self-discipline and will not be disruptive to the school's educational program.

D. No policy will cover all situations. Therefore, the building administrator(s) or designee will make a determination of consequence/disciplinary action when student actions are not specifically addressed. All actions by an administrator/designee will be made on a case-by-case basis.

E. Although this policy emphasizes the development of self-discipline, it is recognized that there are instances when it will be necessary to administer disciplinary measures. This discipline policy is adopted in accordance with and subject to the Minnesota Pupil Fair Dismissal Act.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

A. “Dismissal” means the denial of the current educational program to any student, including exclusion, expulsion, and suspension. Dismissal does not include removal from class.

B. “Exclusion” means an action taken by the school board to prevent enrollment or re-enrollment of a student for a period that will not extend beyond the school year. The authority to exclude rests with the board.

C. “Expulsion” means a board action to prohibit an enrolled student from further attendance for up to 12 months from the date the student is expelled. The authority to expel rests with the board.

D. "Non-exclusionary disciplinary policies and practices" means policies and practices that are alternatives to dismissing a student from school.

E. "Recess detention" means excluding or excessively delaying a student from participating in a scheduled recess period as a consequence for student behavior. Recess detention does not include, among other things, providing alternative recess at the student's choice.

F. “Removal from class” or “removal” mean any actions taken by a teacher, principal, or other school district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five (5) days, pursuant to this discipline policy.

G. “Restorative practices” means school discipline practices focused on fostering a sense of community within school environments to prevent conflict, encourage students to accept responsibility for their actions, and rebuild relationships.

H. "Student withdrawal agreement" means a verbal or written agreement between a school administrator or district administrator and a student’s parent/guardian to withdraw a student from the district to avoid expulsion or exclusion dismissal proceedings. The duration of the withdrawal agreement cannot be for more than a 12-month period.

I. “Suspension” means an action by the school administration, under policies promulgated by the board, prohibiting a student from attending school for a period of no more than 10 school days; provided, however, if a suspension is longer than five school days, the suspending administrator will provide the superintendent with a reason for the longer term of suspension. This definition does not apply to dismissal from school for less than one day, except as may be provided in federal law for a student with a disability.

IV. Areas of Responsibility

A. School Board. The board holds all school district employees responsible for the maintenance of order within the district and supports all employees acting within the framework of this discipline policy.

B. Superintendent. The superintendent will establish guidelines and directives to carry out this policy, hold all district employees, students, and parents/guardians responsible for conforming to this policy, and support all district employees performing their duties within the framework of this policy. The superintendent will also establish guidelines and directives for using the services of appropriate agencies for assisting students and parents/guardians. Any guidelines or directives established to implement this policy will be submitted to the board for information and attached as an appendix to this policy.

C. Principal. The school principal is given the responsibility, authority, and sole discretion to formulate building rules necessary to enforce this policy, subject to superintendent review. The principal will give direction and support to all school employees performing their duties within the framework of this policy, including other building administrators. The principal or designee will consult with parents/guardians of students conducting themselves in a manner contrary to the policy. The principal will also involve other professional employees in the disposition of behavior referrals and make use of those agencies appropriate for assisting students and parents/guardians.

D. Teachers. All teachers have responsibility for providing a well-planned teaching/learning environment and have a primary responsibility for student conduct, with appropriate assistance from the administration. All teachers will ensure acceptable student behavior.

E. Other District Employees. All district employees are responsible for contributing to the atmosphere of mutual respect within the ~~school~~ district. Their responsibilities relating to student behavior are as authorized and directed by the superintendent.

~~F.~~ 1. A district employee or other agent of the district may use reasonable force when it is necessary under the circumstances to correct or restrain a student to prevent bodily harm or death to the student or another person.

2. A ~~school~~ district employee or agent of the district, which does not include a school resource officer, will not use prone restraint and will not inflict any form of physical holding that restricts or impairs a student's ability to breathe; restricts or impairs a student's ability to communicate distress; places pressure or weight on a student's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen; or results in straddling a student's torso.

~~G~~F. Parents or Legal Guardians. Parents and guardians are responsible for the behavior of their children as determined by law and community practice. They are expected to partner with district authorities and to participate regarding the behavior of their children.

~~H~~G. Students. All students enrolled in the district are held individually responsible for their behavior and for knowing and adhering to the Student Rights and Responsibilities Handbook.

V. Student Responsibilities

All students have the responsibility:

- For their behavior and for knowing and obeying all district rules, regulations, policies, and procedures;
- To attend school daily, except when excused, and to be on time to all classes and other school functions;
- To pursue and attempt to complete the courses of study prescribed by the state and district;
- To make necessary arrangements for making up work when missing a class/period or absent from school;
- To assist district employees in maintaining safe schools for all students;
- To assume that until a rule or policy is waived, altered, or repealed, it is in full force and effect;
- To be aware of and comply with federal, state, and local laws;
- To volunteer information in disciplinary cases should they have any knowledge relating to such cases and to cooperate with district employees, as appropriate;
- To respect and maintain the district's property and the property of others;
- To dress and groom in a manner that meets standards of safety and health, and is consistent with applicable district policy;
- To avoid inaccuracies in district-sponsored publications, whether print or electronic, and refrain from indecent or obscene language;
- To conduct themselves in an appropriate physical and verbal manner; and
- To recognize and respect the authority of district employees and the rights of others.

VI. Unacceptable Behavior, Investigations of Student Misconduct

Appendix I of this policy provides examples of unacceptable behavior. Unacceptable behavior may also include violation of any local, state, or federal law. The examples in the appendix are not intended to be an exclusive list. A student who engages in any unacceptable behaviors will be disciplined in accordance with this policy and its appendix.

This policy applies to all school district buildings, grounds, and property; district-sponsored activities or trips; school bus stops; school buses, district vehicles, district-contracted vehicles, or any other vehicles approved for district purposes; the area of entrance or departure from district premises or events; and all district-related functions. This policy also applies to student behavior that has a nexus to district property or the student's status as a district student, including students' use of social media and other electronic communication. This policy also applies to any student whose conduct at any time or in any place interferes with or obstructs the mission or

operations of the district or the safety or welfare of the student, other students, or district employees.

Students are required to cooperate in all disciplinary investigations.

VII. Recess and Other Breaks

A. The school district will provide student access to structured breaks from the demands of school.

1. Recess detention will only be used when:

a. A student causes or is likely to cause serious physical harm to, other students or staff;

b. The student's parent or guardian specifically consents to the use of recess detention; or

c. For students receiving special education services, the student's individualized education program team has determined that withholding recess is appropriate based on the individualized needs of the student.

2. The district will not withhold recess from a student based on incomplete schoolwork.

3. District staff will make a reasonable attempt to notify a parent or guardian within 24 hours of using recess detention.

4. The district will not withhold or excessively delay a student's participation in scheduled mealtimes.

VIII. Disciplinary Action Options

The school district's general policy is to utilize progressive discipline to the extent reasonable and appropriate based upon the specific facts and circumstances of student misconduct. The specific form of discipline chosen in a particular case is solely within the discretion of the district. At a minimum, violation of district rules, regulations, policies, or procedures will result in discussion of the violation and a verbal warning. Restorative practices are used to help educate students on the impact of their actions. The district will, however, impose more severe disciplinary sanctions for any violation, including exclusion or expulsion, if warranted by the student's misconduct, as determined by the district. Disciplinary action may include, but is not limited to, one or more of the following:

- restorative practices that will incorporate lessons intended to help students reflect on, learn from, and address the impact of their actions on others.;
- student conference with teacher, principal, counselor, or other district personnel, and verbal warning;
- parent/guardian contact and/or conference;

- confiscation by the district of any item prohibited by, or used in violation of, any district policy and/or state or federal law;
- limited time away from the classroom;
- removal from class (pursuant to the Minnesota Pupil Fair Dismissal Act);
- in-school suspension;
- suspension from ~~extra-curricular~~ extracurricular activities;
- detention or restriction of privileges;
- loss of school privileges;
- in-school monitoring or revised class schedule;
- referral to in-school support services, law enforcement, community resources, or an outside agency;
- financial restitution;
- request for a petition to be filed in district court for juvenile delinquency adjudication;
- out-of-school suspension under the Minnesota Pupil Fair Dismissal Act;
- preparation of an admission or readmission plan;
- expulsion or exclusion under the Minnesota Pupil Fair Dismissal Act; and/or
- other disciplinary action as deemed appropriate by the district.

IX. Removal of Students from Class

A. The teacher of record will have the general control and government of the classroom. Teachers have the responsibility of attempting to modify disruptive student behavior by such means as conferring with the student, using positive reinforcement, limited time away from the classroom, assigning detention or other consequences, or contacting the student's parents/guardians. When such measures fail, or when the teacher determines it is otherwise appropriate based upon the student's conduct, the teacher has the authority to remove the student from class pursuant to the procedures established by this discipline policy. ~~"Removal from class" and "removal" mean any actions taken by a teacher, principal, or other district employee to prohibit a student from attending a class or activity period for a period of time not to exceed five days, pursuant to this discipline policy.~~

Grounds for removal from class include any of the following:

1. Willful conduct that significantly disrupts the rights of others to an education, including conduct that interferes with a teacher's ability to teach or communicate effectively with students in a class or with the ability of other students to learn.

2. Willful conduct that endangers surrounding persons, including district employees, the student or other students, or the property of the district.

3. Willful violation of any district rules in this policy and Appendix I.

4. The removal from class will be for a period of time deemed appropriate by the principal, not to exceed five class periods.

B. Procedure for the Classroom Teacher to Remove a Student from a Class Pursuant to the Minnesota Pupil Fair Dismissal Act

1. A written disciplinary report is submitted by the teacher or district employee within 24 hours of the removal of any student from their class.

2. If a student is removed from class more than five (5) times in a school year, the district will notify the parent or guardian of the student's sixth removal from class and make reasonable attempts to convene a meeting with the student's parent or guardian to discuss the problem that is causing the student to be removed from class.

C. Responsibility for and Custody of a Student Removed from Class

1. A student removed from class is the responsibility of the principal or lawful designee.

2. A student removed from class must report directly to the principal's office and inform the office employees of their arrival. Prior to the student's removal, the teacher or district employee will inform the office of the student's removal, the reason for the removal, and the time of the removal.

3. The teacher will determine if the student requires a district employee to accompany them to the office, and, if so, make the necessary arrangements.

D. Return of a Student Procedure

1. The principal or designee will complete the appropriate follow-up disciplinary consequences and district documentation with the student.

2. The principal or designee readmits the student pursuant to the readmission plan.

E. Notification Procedure

1. The principal or designee determines the necessity of parent/guardian notification resulting from the student being removed from class.

2. The principal or designee will work with the teacher to notify the student of the violation of the discipline rules and resulting disciplinary action.

X. Prior to Dismissal Notification

A. The principal or designee will provide the Tennessen Warning to the student prior to investigating the disciplinary incident when a dismissal from school may be the result of disciplinary action. The student's parent/guardian will be notified, when possible, prior to the reading of the warning.

B. The principal or designee will record the notification of the student receiving the Tennessen Warning, including the disciplinary action documentation.

C. The purpose of the Tennessen Warning, per Minnesota Statute 13.04: “An individual asked to supply private or confidential data concerning the individual will be informed of: (a) the purpose and intended use of the requested data within the collecting government entity; (b) whether the individual may refuse or is legally required to supply the requested data; (c) any known consequence arising from supplying or refusing to supply private or confidential data; and (d) the identity of other persons or entities authorized by state or federal law to receive the data. This requirement will not apply when an individual is asked to supply investigative data, pursuant to section 13.82, subdivision 7, to a law enforcement officer.”

XI. Dismissal

A. The school district will not deny due process or equal protection of the law to any student involved in a dismissal proceeding which may result in suspension, exclusion, or expulsion, as those terms are defined in Section III.

The district will not dismiss any student without attempting to use non-exclusionary disciplinary policies and procedures before dismissal proceedings or student withdrawal agreements, as those terms are defined in Section III, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property.

B. Violations leading to suspension, based upon severity, may also be grounds for expulsion~~,~~ and/or exclusion. A student may be dismissed on any of the following grounds:

1. Willful violation of any school board policy;

2. Willful conduct that significantly disrupts the rights of others to an education, or the ability of district employees to perform their duties, or district-sponsored activities; or

3. Willful conduct that endangers the student or other students, or surrounding persons, including district employees, or property of the district.

C. Disciplinary Dismissals Prohibited for PreK-Grade 3

1. A student enrolled in PreK-grade 3 is not subject to dismissals under the Minnesota Pupil Fair Dismissal Act.

2. This section does not apply to a dismissal from school for less than one school day, except for a student receiving special education services.

3. Expulsions and exclusions may be used only after resources outlined under non-exclusionary disciplinary policies and practices have been exhausted,

and only in circumstances where there is an ongoing serious safety threat to the child or others.

D. Suspension Procedures

1. The school principal or designee will work with the student's teachers to allow the suspended student to (1) receive timely course materials and other information, and (2) complete daily and weekly assignments and receive teachers' feedback. A suspended student will receive full credit for all satisfactorily completed schoolwork assigned during the period of the student's suspension.

2. If a student's total days of removal from school exceed 10 cumulative days in a school year, the district will make reasonable attempts to convene a meeting with the student and the student's parent or guardian before subsequently removing the student from school. The purpose of this meeting is to problem-solve and attempt to determine the student's need for assessment or other services or whether the parent or guardian should have the student assessed.

3. Each suspension action will include a readmission plan. The plan may include, where appropriate, a provision for implementing alternative educational services upon readmission which will not be used to extend the current suspension. A readmission plan will not obligate a parent or guardian to provide sympathomimetic drugs to their student as a condition of readmission. School administration will not use the refusal of a parent or guardian to consent to the administration of sympathomimetic drugs to their student or to consent to a psychiatric evaluation, screening, or examination of the student as a ground, by itself, to prohibit the student from attending class or participating in a district-sponsored activity, or as a basis of a charge of child abuse, child neglect, or medical or educational neglect.

4. The district administration may not impose consecutive suspensions against the same student for the same course of conduct, or incident of misconduct, except where the student will create an immediate and substantial danger to self or to surrounding persons or property or where the district is in the process of initiating an expulsion, in which case the district administration may extend the suspension to a total of 15 days.

5. In the case of a student with a disability, the student's individual education plan team will meet in accordance with state and federal law.

6. Alternative education services will be provided to a student who is suspended for more than five (5) consecutive school days. Alternative educational services may include, but are not limited to, special tutoring, modified curriculum, modified instruction, other modifications or adaptations, instruction through electronic media, special education services as indicated by appropriate assessments, homebound instruction, supervised homework, or enrollment in another district or in an alternative learning center selected to

allow the student to progress toward meeting graduation standards.

7. The district administration will not suspend a student from school without an informal administrative conference with the student. The informal administrative conference occurs before the suspension, except where it appears that the student will create an immediate and substantial danger to self or to surrounding persons or property, in which case the conference occurs as soon as practicable following the suspension. At the informal administrative conference, a district administrator notifies the student of the grounds for the suspension, provides an explanation of the evidence the authorities have, and the student may present the student's version of the facts. A separate administrative conference is required for each period of suspension.

8. After district administration notifies a student of the grounds for suspension, district administration may, instead of imposing the suspension, pursue other consequences, including encouraging a parent or guardian of the student to attend school with the student for one day.

9. A written notice containing the grounds for suspension, a brief statement of the facts, a description of the testimony, a readmission plan, and a copy of the Minnesota Pupil Fair Dismissal Act will be personally served upon the student at or before the time the suspension is to take effect, and upon the student's parent or guardian by mail within 48 hours of the conference.

10. Effort will be made by the principal or designee at the time of suspension to notify the student's parent or guardian by telephone of a suspension. In the event that the student's parent or guardian is not available for notification of the suspension at the time of the suspension, the student will remain in the school building for the remainder of the school day at a location or at locations designated by the principal or designee.

11. A conference will be scheduled between the student's parent or guardian and the principal or designee to discuss the suspension, the reasons therefore, and the readmission plan.

12. If the parent or guardian is dissatisfied with the disposition of the case after a conference with the principal or designee, the parent or guardian may request and will be granted an interview with the superintendent or designee. Neither this interview, nor the conference in item 5 will delay the suspension.

13. During the period of suspension, the student will be furnished with assignments or alternative opportunities for continued learning. The student is expected to make up all work missed during the time of suspension. The teacher determines appropriate credit for such work based on the district's assessment policy and procedures. The student is readmitted to school following the expiration of the suspension.

14. In the event a student is suspended without an informal administrative

conference on the grounds that the student will create an immediate and substantial danger to surrounding persons or property, the written notice will be served upon the student and the student's parent or guardian within 48 hours of the suspension. Service by mail is complete upon mailing.

15. Notwithstanding the foregoing provisions, the student may be suspended pending the board's decision in an expulsion or exclusion proceeding, provided that alternative educational services are implemented to the extent that suspension exceeds five (5) consecutive school days.

E. Expulsion and Exclusion Procedures

1. A written recommendation for exclusion or expulsion from the principal with supporting data is submitted to the superintendent.

2. The superintendent will review the case and determine whether or not to recommend exclusion or expulsion to the board.

3. All expulsion and exclusion proceedings will be held pursuant to and in accordance with the provisions of the Minnesota Pupil Fair Dismissal Act.

4. No expulsion or exclusion is imposed without a hearing unless the right to a hearing is waived in writing by the student and parent or guardian.

5. The student and parent or guardian are provided written notice of the district's intent to initiate expulsion or exclusion proceedings. This notice is served upon the student and their parent or guardian personally or by certified mail, and contains a complete statement of the facts; a list of the witnesses and a description of their testimony; the date, time, and place of hearing; accompanied by a copy of the Minnesota Pupil Fair Dismissal Act; a description of the non-exclusionary disciplinary policies and practices accorded the student in an attempt to avoid the expulsion proceedings; and inform the student and parent or guardian of their right to: (1) have a representative of the student's own choosing, including legal counsel at the hearing; (2) examine the student's records before the hearing; (3) present evidence; and (4) confront and cross-examine witnesses. The district will advise the student's parent or guardian that free or low-cost legal assistance may be available and that a legal assistance resource list is available from the Minnesota Department of Education (MDE) and is posted on its website.

6. The hearing will be scheduled within 10 days of the service of the written notice unless an extension, not to exceed 5 days, is requested for good cause by the district, student, parent or guardian.

7. All hearings are held at a time and place reasonably convenient to the student, parent or guardian, and will be closed to the public unless the student, parent or guardian requests an open hearing.

8. The district will record the hearing proceedings at district expense, and a

party may obtain a transcript at its own expense.

9. The student has a right to a representative of the student's own choosing, including legal counsel, at the student's sole expense. The board, or superintendent, may appoint an attorney to represent the district in any proceeding.

10. If the student designates a representative other than the parent or guardian, the representative must have a written authorization from the student and the parent or guardian providing them with access to and/or copies of the student's records.

11. All expulsion or exclusion hearings take place before, and are conducted by, an independent hearing officer designated by the district, a board member, a committee of the board, or the full board. The hearing will be conducted in a fair and impartial manner. Testimony is given under oath. The hearing officer or board member has the power to administer oaths and issue subpoenas.

12. At a reasonable time prior to the hearing, the student, parent or guardian, or authorized representative is given access to all district records pertaining to the student, including any tests or reports upon which the proposed dismissal action may be based.

13. The student, parent or guardian, or authorized representative, has the right to compel the presence of any district employee or agent or any other person who may have evidence upon which the proposed dismissal action may be based, and to confront and cross-examine any witnesses testifying for the district.

14. The student, parent or guardian, or authorized representative, has the right to present evidence and testimony, including expert psychological or educational testimony.

15. The student cannot be compelled to testify in the dismissal proceedings.

16. The hearing officer, board member, or board committee will prepare findings and a recommendation based solely upon substantial evidence presented at the hearing, which will be made to the board and served upon the parties within two days after the close of the hearing.

17. The board will base its decision upon the findings and recommendation of the hearing officer or board member and render its decision at a meeting held within five days after receiving the findings and recommendation. The board may provide the parties with the opportunity to present exceptions and comments to the hearing officer's findings and recommendation provided that neither party presents any evidence not admitted at the hearing. The decision by the board will be based on the record, will be in writing, and will state the controlling facts on which the decision is made in sufficient detail to apprise the parties and the Minnesota Commissioner of Education of the basis and

reason for the decision.

18. A party to an expulsion or exclusion decision made by the board may appeal the decision to the Minnesota Commissioner of Education within 21 calendar days of board action. The decision of the board is implemented during any appeal to the commissioner.

19. The district will report any suspension, expulsion, or exclusion action taken to the appropriate public service agency, when the student is under the supervision of such agency.

20. The district will report, through the MDE electronic reporting system, each expulsion or exclusion within 30 days of the effective date of the action to the commissioner. This report will include a statement of alternative educational services given the student and the reason for, the effective date, and the duration of the exclusion or expulsion. The report will also include the student's age, grade, gender, race, and special education status. The dismissal report will include state student identification numbers of affected students.

21. Whenever a student fails to return to school within 10 school days of the termination of dismissal, a district administrator will inform the student and their parent or guardian by certified mail of the student's right to attend and to be reinstated in the district.

22. For a student who is awaiting enrollment in a new district:

    a. The district will continue to review the student's schoolwork and grades on a quarterly basis to ensure the student is on track for readmission with the student's peers and is continuing to make progress toward the Minnesota graduation standards. The district will communicate on a regular basis with the student's parent or guardian to ensure that the student is completing the work assigned through the alternative educational services. These services will be provided until the student enrolls in another school or returns to the same school;

    b. A student receiving school-based or school-linked mental health services in the district will be eligible for those services until the student is enrolled in a new district; and

    c. The district will provide to the student's parent or guardian information on accessing mental health services, including any free or sliding fee providers in the community. The district will maintain this information on the district website.

XII. Admission or Readmission Plan

A school district administrator will prepare and enforce an admission or readmission plan for any student who is excluded or expelled from school. The plan will include

measures to improve the student's behavior, which may include completing a character education program or restorative practices lessons consistent with state law, social and emotional learning, counseling, social work services, mental health services, referrals for special education or 504 evaluation, and evidence-based academic interventions. The plan will include reasonable attempts to obtain parental/guardian involvement in the admission or readmission process and may indicate the consequences to the student of not improving the student's behavior. The readmission plan will not obligate parents/guardians to provide a sympathomimetic medication for their child as a condition of readmission.

XIII. Notification of Policy Violations

Notification of any violation of this policy and resulting disciplinary action is as provided for in state and federal law and district policy. The teacher, principal, or other school district employee may provide additional notification as deemed appropriate.

In addition, the district will report, through the MDE electronic reporting system, each exclusion or expulsion, each physical assault of a district employee by a student, and each student withdrawal agreement within thirty (30) days of the effective date of the dismissal action, student withdrawal, or assault, to the MDE Commissioner. This report will include a statement of the non-exclusionary disciplinary policies and practices, or other sanction, intervention, or resolution given to the student in response to the assault and the reason for, the effective date, and the duration of the exclusion or expulsion or other sanction, intervention, or resolution. The report will also include the student's age, grade, gender, race, and special education status.

XIV. Student Discipline Records and Reports

The policy of the school district is that complete and accurate student discipline records be maintained. The collection, dissemination, and maintenance of student discipline records are to be consistent with state and federal law, and district policy, including the Minnesota Government Data Practices Act.

The district will annually report data on ~~its use of~~ reasonable force used on any student to correct or restrain the student to prevent imminent bodily harm or death to the student or another.

Any reasonable force used which intends to hold a child immobile or limit a child's movement where body contact is the only source of physical restraint or confines a child alone in a room from which egress is barred, will be reported to the Minnesota Department of Education as a restrictive procedure, including physical holding or seclusion used by an unauthorized or untrained staff person.

XV. Students with a Disability

Students who are currently identified as eligible under the IDEA or Section 504 will be subject to the provisions of this policy unless the student's Individualized Education Program (IEP) or 504 Plan specifies a necessary modification.

Prior to the initiation of an expulsion or exclusion of a student with a disability, the school district will follow state and federal laws regarding such a proposal.

When a student who has an IEP is excluded or expelled for misbehavior that is not a manifestation of the student's disability, the district will continue to provide special education and related services during the period of expulsion or exclusion.

XVI. Detecting and Addressing Chemical Abuse Problems of Students While on School Premises Procedure

A. The school district has established a chemical abuse pre-assessment team pursuant to state law; and

B. The district has established teacher reporting procedures to district administration or designee including the chair of the chemical abuse pre-assessment team.

XVII. Open Enrolled Students

In accordance with state law, the school district may terminate the enrollment of a nonresident student enrolled under an Enrollment Option Program or Enrollment in Nonresident District at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy as required by state law, and the student's case has been referred to juvenile court. The district may also terminate the enrollment of a nonresident student over the age of seventeen (17) enrolled under an Enrollment Options Program if the student is absent without lawful excuse for one or more periods on fifteen (15) school days and has not lawfully withdrawn from school.

XVIII. Discipline Complaint Procedure

A. Students, parents/guardians, and school district staff may file a complaint and seek corrective action when the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied. See Appendix II for complaint procedure.

XIX. Distribution of Policy

The school district will notify students and parents/guardians of the existence and contents of this policy in such manner as it deems appropriate. Copies of discipline policies in the *Students' Rights and Responsibilities Handbook* are made available to all students and parents/guardians at the commencement of each school year and to all new students and parents/guardians upon enrollment. This policy is also available on the district website, and upon request in each principal's office.

XX. Review of Policy

The principals, site leaders, and district administration ~~and representatives of parents/guardians, students, and employees in each school building~~ will confer at least annually to review this discipline policy, determine if the policy is working as intended, and assess whether the discipline policy has been enforced. Any recommended changes will be submitted to the superintendent for consideration by the school board.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 120B.02 (Educational Expectations and Graduation Requirements for Minnesota's Students)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 121A.26 (School Preassessment Teams)
Minn. Stat. § 121A.29 (Reporting; Chemical Abuse)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.575 (Alternatives to Pupil Suspension)
Minn. Stat. § 121A.58 (Corporal Punishment; Prone Restraint; And Certain Physical Holds)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. §§ 121A.60~~-121A.61~~ (Definitions) ~~Discipline and Removal of Students from Class)~~
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.611 (Recess and Other Breaks)
Minn. Stat. § 122A.42 (General Control of Schools)
Minn. Stat. § 123A.05 (State-Approved Alternative Program Organization)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Boards' Approval to Enroll in Nonresident District; Exceptions)
Minn. Stat. Ch.125A (Special Education and Special Programs)
Minn. Stat. Ch. 260A (Truancy)
Minn. Stat. Ch. 260C (Juvenile Safety and Placement)
20 U.S.C. §§ 1400-1487 (Individuals with Disabilities Education Act)
29 U.S.C. § 701 *et seq.* (Rehabilitation Act of 1973, § 504)
34 C.F.R. § 300.530(e)(1) (Manifestation Determination)

Cross References:

Policy 413 (Harassment and Violence Prohibition, Student and Employees)
Policy 419 (Tobacco-Free Environment)
Policy 501 (School Weapons Policy)
Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
Policy 503 (Student Attendance)
Policy 504 (Student Dress and Appearance)
Policy 514 (Bullying Prohibition)
Policy 524 (Electronic Technologies Acceptable Use)
Policy 526 (Student Hazing Prohibition)
Policy 527 (Student Use and Parking of Motor Vehicles, Patrols, Inspections, and Searches)

Policy 532 Use of Crisis Teams and Peace Officers to Remove Students with Individualized Education Programs (IEPs) from School Grounds
Policy 538 (Student Travel)
Policy 713 (Student Transportation)
Policy 904 (Distribution or Display of Materials on School District Property)

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

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APPENDIX I TO POLICY 506

~~DISCIPLINE GUIDELINES~~ Recommended Consequences and Actions

Every student and employee of Edina Public Schools is entitled to learn and work in a safe school environment. To ensure this safe environment, the school district has established clear student discipline policies, consequences appropriate to behaviors, and a practice to implement these guidelines fairly. These guidelines were developed to help ensure that each and every student is able to learn, discover their possibilities, and thrive.

All PreK-12th grade students are expected to behave in accordance with federal, state, and local laws; district policies and guidelines; and in a way that respects the rights and safety of others. Known violations of federal, state, and local laws will be reported to local law authorities.

The following are district-wide discipline guidelines. These guidelines and the potential consequences apply any time a student is present on district property, participating in a district-sponsored activity, or traveling in a district vehicle. These guidelines and the potential consequences also apply to student behavior that has a nexus to district property or the student's status as a district student. Student conduct that occurs off-campus, but has a nexus to the school environment, may form the basis for school discipline. This specifically includes activities that occur off-campus over the internet, on social media, or through other communications. Listed are the violations and the recommended consequences, although all determinations will be made on a case-by-case basis. Minnesota State High School League consequences may also apply in accordance with its rules and district policy.

A student who accumulates excess violations of these disciplinary guidelines or several infractions for serious behavior may be disciplined in light of the student's overall record. The student and parent/guardian will have a conference with the principal and/or other appropriate employee(s) to make them aware that the student is accumulating excessive infractions. Any student who has been suspended for violations of the guidelines may be recommended for expulsion upon the student's return if the student commits additional offenses of the same nature.

Restitution or restorative justice principles may be utilized when appropriate for the disciplinary infraction. Restorative school discipline practices focus on fostering a sense of community within school environments to prevent conflict, encourage students to accept responsibility for their actions, and rebuild relationships.

The infractions and consequences may be modified or disregarded if circumstances require mitigation or exception (e.g., student whose misbehavior is related to their disability). These discipline guidelines are based on district policies, located on the district's website.

ATTENDANCE

1. ATTENDANCE, TARDINESS, TRUANCY
In addition to the compulsory attendance mandate of state law, the school board recognizes and emphasizes the intrinsic value of attendance each school day by each student. It enables every student to profit to the maximum degree from the enhanced learning environment that full attendance promotes.

Compulsory attendance policies for students under the age of 17 years will be applied in cases of chronic absence or tardiness. Parental/guardian notification will occur when a student is determined to be truant by the school. A student under the age of 17 years with seven or more unexcused absences may be referred to appropriate services.

Attendance disciplinary action is outlined in the district's attendance policy (Policy 503).

CHEMICAL INFRACTIONS

2. ALCOHOL OR CHEMICALS, POSSESSION OR USE
The possession or use of any alcohol, narcotic, illegal substance, controlled substance, or drug paraphernalia is prohibited while on district property, participating in a district-sponsored activity, or traveling in a district vehicle.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	Social worker intervention Possible police referral	Up to 3-day suspension Possible police referral
Grades 6-12	~~1~~ Up to 3 day suspension Possible police referral Student Services referral Chemical health referral	Up to 5-day suspension Police referral Chemical health referral	Up to 10-day suspension Expulsion recommendation Police referral Chemical health referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, chemical health counselor, or other support services.*

3. ALCOHOL OR CHEMICALS, POSSESSION WITH INTENT TO DISTRIBUTE OR SELL
Selling, distributing, delivery, exchanging, or intending to sell, deliver, exchange, or distribute any alcoholic, narcotic, illegal substance, or controlled substance on district property, while participating in a district-sponsored event or traveling in a district vehicle is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	Student Services referral Police referral	Up to 3-day suspension Police referral
Grades 6-12	Up to 10-day suspension Expulsion recommendation Police referral		

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

4. MEDICATION MISUSE (OVER THE COUNTER)
Any student in possession of or using an “over the counter” medication must do so in a manner consistent with district policy (see Policy 516 – Student Medication). Selling, distributing, delivering, exchanging, or intending to sell, deliver, exchange, or distribute any “over the counter” medication is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★ Student Services referral	Up to 1-day suspension Student Services referral	~~1-~~Up to 3 day suspension Student Services referral
Grades 6-12	~~1-~~ Up to 3 day suspension Student Services referral	Up to 5-day suspension Student Services referral Police referral	Up to 10-day suspension Expulsion recommendation Police referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

5. MEDICATION MISUSE(PRESCRIPTION)
Any student in possession of or using prescription medication must do so in a manner consistent with district policy (Policy 516 – Student Medication). Selling, distributing, delivering, exchanging, or intending to sell, deliver, exchange, or distribute any prescription medication is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ Student Services referral	★ Student Services referral
Grades 4-5	★ Student Services referral	~~1-~~Up to 2 day suspension Student Services referral	~~3-~~ Up to 5 day suspension Police referral
Grades 6-12	Up to 10-day suspension Expulsion recommendation Police referral		

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

6. TOBACCO/NICOTINE USE OR POSSESSION
Possession or use of tobacco/nicotine is prohibited, including e-cigarettes and other items used for the use of tobacco or other illegal substances. Students who congregate in an area where tobacco

use has recently occurred (e.g., bathroom stall) will each be considered to have been using tobacco.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★ Student Services referral
Grades 4-5	★	★	Up to 1-day suspension Police referral
Grades 6-12	Up to 1-day suspension Police referral	~~2.~~ Up to 3 day suspension Police referral	~~3.~~ Up to 5 day suspension Police referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

DANGEROUS AND/OR NUISANCE ITEMS

7. FIREARMS
Minnesota state law requires that school boards *must expel for a period of at least one year a* student who is determined to have brought a firearm to school. The definition of a firearm is found at 18 U.S.C. § 921. The board may modify this expulsion requirement on a case-by-case basis.

Grades	First Offense
Grades PreK-12	Up to 10-day suspension; Expulsion recommendation; Police referral

8. FIREWORKS
Possession, distribution, or use of any type of fireworks (sparklers, firecrackers, smoke bombs) or ammunition is prohibited. Use of any fireworks that creates a serious disturbance or safety hazard may be considered a violation of “Weapons, Explosives, Incendiary Devices, Ammunition, and Other Dangerous Items.”

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	★
Grades 6-12	~~3.~~ Up to 5 day suspension	~~5.~~ Up to 10 day suspension	Up to 10-day suspension Expulsion recommendation

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Building administration will consider intent when assigning disciplinary consequences.*

9. NUISANCE OBJECTS
Misuse or distribution of any object that causes distractions or a nuisance is prohibited. These objects may include, but are not limited to, laser pointers, lighters, radios, squirt guns, video games, snaps, and stink bombs.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	★
Grades 6-12	★	Up to 1-day suspension	Up to 3-day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

10. POTENTIALLY DANGEROUS ITEMS
Possessing potentially dangerous items that if misused may be considered dangerous, illegal or could possibly cause harm are prohibited. If it is determined that a student brought such an item to school without intent to harm, the student ~~may~~ might not be considered in possession of a weapon. If a student directly or indirectly threatens another person or persons with such an object, the student will be determined to be in possession of a weapon and appropriate action will be taken in accordance with district policy.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	~~1-day suspension~~ ★
Grades 4-5	★	★ Up to 1-day suspension	Up to 3-day suspension
Grades 6-12	Up to 1-day suspension	Up to 3-day suspension	Up to 5-day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

11. WEAPONS, EXPLOSIVES, INCENDIARY DEVICES, AMMUNITION, AND OTHER DANGEROUS ITEMS
The possession, real or implied, of weapons, explosives, incendiary devices, ammunition, or other items considered dangerous, illegal, or which could cause harm, destruction, or disruption is prohibited. The possession of imitation, non-working, or self-created weapons (i.e., 3D printing) is prohibited. The use or detonation of explosives, weapons, incendiary devices, ammunition, or other items considered dangerous, illegal, or which could cause harm, destruction, or disruption is prohibited. If it is determined that a student brought such an item to school without intent to harm, the student might not be considered in possession.

Grades	First Offense	Second Offense
Grades PreK-3	★	★
Grades 4-5	~~3-~~ Up to 5 day suspension Police referral	Up to 10-day suspension; Expulsion recommendation; Police referral
Grades 6-12	Up to 10-day suspension; Expulsion recommendation; Police referral	

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

DRIVING INFRACTIONS AND TRANSPORTATION

12. DRIVING CARELESS, OR RECKLESS
Driving any motorized or non-motorized vehicle on district property in such a manner as to endanger people or property is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades 9-12	Warning or 1-week to 1-month suspension of Parking Permit depending upon circumstances Police referral	Suspension of Parking Permit for 1-week, 1-month, or for remainder of the year depending upon circumstances Police referral	Suspension of Parking Permit for the remainder of the year Police referral

13. TRANSPORTATION
All rules that apply to building and classroom behavior apply while riding a school bus. Therefore, students may be administered consequences consistent with other school discipline procedures and in accordance with district policy. Students endangering persons or property may lose bus riding privileges immediately and for an indefinite period. Students, grades 6-12, who commit a fourth offense, will be suspended from riding the bus for the remainder of the school year.

Grades	First Offense	Second Offense	Third Offense	Fourth Offense	Fifth Offense
Grades PreK-5	Verbal Warning	★ Up to 1-day bus suspension	★ Up to 3-day bus suspension	★ Up to 5-day bus suspension	Loss of bus riding privilege for school year
Grades 6-12	Verbal Warning	★ ~~1~~ Up to 3 day	~~5-~~ Up to 10 day bus suspension	Loss of bus riding privilege for school year	

		bus suspension			

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

14. VEHICLE, UNAUTHORIZED PARKING, DISPLAY OF PARKING PERMIT
Not having or not displaying a valid parking permit is prohibited. Parking a vehicle in an unauthorized area is prohibited. Failure to adhere to parking regulations may result in towing without warning. In addition, students and their entire carpool are subject to temporary or permanent loss of parking permits.

Grades	First Offense	Second Offense	Third Offense
Grades 9 -12	Immobilization of vehicle and $30 fine	Immobilization of vehicle and $60 fine	Immobilization of vehicle and $90 fine

15. VEHICLE, STEALING PERMIT, FORGING PERMIT, FALSE PERMIT
Stealing, forging, or using a false permit will result in a school suspension and the loss of parking privileges.

PHYSICAL INFRACTIONS

16. ASSAULT
Committing an act with intent to cause fear in another person of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another person is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ ~~1-2 day suspension~~ Student Services referral	★ ~~3-day suspension~~ Student Services referral
Grades 4-5	~~1—~~Up to 2 day suspension Student Services referral	Up to 3-day suspension Student Services/Police referral	Up to 10-day suspension Expulsion recommendation Police referral
Grades 6-12	~~3-~~ Up to 5 day suspension Student Services referral	Up to 10-day suspension Expulsion recommendation Police referral	

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. School administration retains discretion to advance to higher levels of discipline based upon the severity of an infraction. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

17. ASSAULT, AGGRAVATED
Committing an assault upon another person with a weapon or an assault that inflicts great bodily harm upon another person is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ ~~2-5 day suspension~~ Student Services referral	★ ~~5-10-day suspension~~ Police referral
Grades 4-5	Up to 5-day suspension Student Services referral	Up to 10-day suspension Expulsion recommendation Police referral	
Grades 6-12	Up to 10-day suspension Expulsion recommendation Police referral		

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. School administration retains discretion to advance to higher levels of discipline based upon the severity of an infraction. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

18. FIGHTING
Engaging in any form of fighting where blows are exchanged is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★ Student Services referral
Grades 4-5	★	★ Student Services referral	★ Student Services referral
Grades 6-12	~~1-~~ Up to 3 day suspension Student Services referral	~~3-5~~ Up to 5-day suspension Student Services referral	Up to 10-day suspension Expulsion recommendation

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. School administration retains discretion to advance to higher levels of discipline based upon the severity of an infraction. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

19. PUSHING, SHOVING, SCUFFLING
Physical contact that could harm others, but is not defined as an assault or fighting, is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-2	★	★	★
Grades 3-5	★	★	★
Grades 6-12	★	★ ~~1-3~~ Up to 1-day suspension	~~3-5~~ Up to 3-day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

20. SEXUAL MISCONDUCT
Engaging in nonconsensual sexual intercourse or sexual contact with another person including intentional touching of clothing covering a person's intimate parts, intentional removal or attempted removal of clothing covering a person's intimate parts, or clothing covering a person's undergarments, if the action is sexual or aggressive in nature, ~~performed with sexual or aggressive intent,~~ is prohibited. Indecent exposure is also prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ Student Services referral	★ Student Services referral
Grades 4-5	★	★ Student Services referral	~~2-~~ Up to 5 day suspension Student Services referral
Grades 6-12	Up to 10-day suspension Expulsion recommendation Student Services referral Police referral		

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

PROPERTY INFRACTIONS

21. ARSON
The intentional setting of a fire that results in, or could have potentially resulted in, the destruction or damage to district property or other property or that endangers or potentially endangers others by means of fire is prohibited.

Grades	First Offense
Grades PreK-12	Up to 10-day suspension; Expulsion recommendation; Police referral

22. BREAKING AND ENTERING
Entering a secured district location, after school hours, using an unauthorized mechanism of entering is prohibited.

Grades	First Offense	Second Offense
PreK-3	★	★
Grades 4-12	Up to 5-day suspension Police referral	Up to 10-day suspension Expulsion recommendation Police referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

23, FIRE EXTINGUISHER, UNAUTHORIZED USE
Fire extinguishers are important tools that are needed in potentially life-threatening fires. All other uses are prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	Up to 2-day suspension
Grades 6-12	★	~~3~~ Up to 5 day suspension Police referral	Up to 10-day suspension Expulsion recommendation Police referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

24. ROBBERY OR EXTORTION
Taking property from another person by use of force, threat of force compelling acquiescence, or under false pretenses is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	2-day suspension

Grades 6-12	~~3.~~ Up to 5 day suspension Police referral	Up to 10-day suspension pending further investigation** Expulsion recommendation Police referral	

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*
(**) Indicates further investigation may result in a reduction of suspension or a recommendation for expulsion.

25. SECURITY SYSTEM TAMPERING
Any action that is intended to deactivate, damage, or destroy any security system of the district is prohibited. This action includes, but is not limited to, the disabling of or tampering with a district security camera or an automatic locking door apparatus.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★ Police referral	Up to 1-day suspension Police referral	~~1.~~ Up to 3 day suspension Police referral
Grades 6-12	~~1.~~Up to 3 day suspension Police referral	~~3.~~ Up to 5 day suspension Police referral	Up to 10-day suspension Expulsion recommendation Police referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

26. THEFT, RECEIVING OR POSSESSION STOLEN PROPERTY
The unauthorized taking, using, transferring, hiding, or possessing of the property of another person without the consent of the owner or the receiving of such property is prohibited. Restitution, when appropriate, will be required.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	Up to 2-day suspension
Grades 6-12	~~1.~~ Up to 3 day suspension	~~3.~~ Up to 5 day suspension Police referral	Up to 10-day suspension Expulsion recommendation Police referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by*

building administration.

27. TRESPASSING
~~Remaining on school district property without authorization is prohibited.~~ Students are not to go into ~~other~~ district buildings unless they have permission from the building administrator or are attending scheduled classes or a district-sponsored event. Remaining on ~~school~~ district property without authorization is prohibited. Any student on suspension who goes to a district location without permission is subject to being charged with trespassing and an increase in suspension time. Admitting others through a locked or secured entrance without the permission of district employees is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	★
Grades 6-12	Up to 1-day suspension	~~1.~~ Up to 3 day suspension	~~5.~~ Up to 10 day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

28. VANDALISM, MINOR ACTS (LESS THAN $500)
Littering, defacing (including placement of graffiti), cutting, damaging, or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	Up to 2-day suspension
Grades 6-12	~~1.~~ Up to 3 day suspension Police referral	Up to 5-day suspension Police referral	Up to 10-day suspension~~;~~ Expulsion recommendation~~;~~ Police referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

29. VANDALISM, MAJOR ACTS (MORE THAN $500)
Littering, defacing (including placement of graffiti), cutting, damaging, or destroying property that belongs to the district or other individuals/entities is prohibited. Vandalism is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★

Grades 4-5	★	★	~~4~~ Up to 5 day suspension
Grades 6-12	~~3.~~ Up to 5 day suspension Police referral	Up to 10-day suspension~~;~~ Expulsion recommendation Police referral	

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

SCHOLASTIC DISHONESTY

30. DISHONESTY, SCHOLASTIC
Scholastic dishonesty that includes, but is not limited to, cheating on school assignments or tests, plagiarism, or collusion is prohibited. Academic consequences may also be assigned.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	~~1.~~ Up to 3 day suspension
Grades 6-8	★	Up to 1-day suspension	~~1.~~ Up to 3 day suspension
Grades 9-12	★ Student Services referral	Up to 1-day suspension	~~3.~~ Up to 10 day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

TECHNOLOGY INFRACTIONS

31. ELECTRONIC DEVICES, MISUSE OF
Rules relating to the possession and/or use of cell phones and/or personal electronic mobile devices in school are dependent upon the grade level of the individual student. Students are not allowed to use cell phones or personal electronic mobile devices at the elementary level during the hours of the school day, unless specifically directed otherwise by a district employee. High school and middle school students may use cell phones or personal electronic mobile devices at the discretion of a teacher and in accordance with ~~school~~ district policy, and only in a way that is not disruptive to the educational process including use in class or in any way that sacrifices, or potentially sacrifices, academic integrity (see also Dishonesty, Scholastic, and Photographic Device Misuse).

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★

Grades 4-5	★	★	★
Grades 6-8	★	★	Up to 1-day suspension
Grades 9-12	★	Up to 1-day suspension	Up to 3-day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

32. PHOTOGRAPHIC OR RECORDING DEVICE MISUSE
Use of any photographic or recording device, film camera, digital camera, cell phone camera, or video camera to capture, record, transmit, and/or post the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member, or other person without their permission, and/or which impinges upon the rights of others, is prohibited. This prohibition includes the distribution or receipt of a picture(s)/recording(s) that impinges upon the personal privacy of another. Misuse of any device in a school locker room, school bathroom, or elsewhere in a way that violates the personal privacy of an individual may result in the immediate initiation of the expulsion process.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-5	★	★	★
Grades 6-12	~~1~~ Up to 2 day suspension	~~3~~ Up to 5 day suspension	Up to 5-day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

33. TECHNOLOGY AND TELECOMMUNICATIONS, MISUSE
Misuse of technologies, equipment, or network; deletion or violation of password-protected information, computer programs, data, passwords, or system files; inappropriate accessing of files, directories, and Internet sites; deliberate contamination of the system; unethical use of information; or violation of copyright laws are prohibited. In addition, network access may be monitored and/or limited as a result of technology and/or telecommunication misuse.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-5	★	★	★ Network access limited or monitored for the rest of the year ~~.~~
Grades 6-12	★	★	Up to 10-day suspension *and* access limited or monitored indefinitely ~~.~~

			Expulsion recommendation ~~.~~

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

34. TECHNOLOGY & TELECOMMUNICATIONS, BREACH OF
The deliberate breach of the district network and technology resources is prohibited, and may result in disciplinary actions, including but not limited to suspension, police referral, and recommendation for expulsion.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-~~3~~5	★	★	★
Grades ~~4~~6-12	~~1.~~ Up to 3 day suspension ~~.~~ Student Services referral ~~.~~	~~3.~~ Up to 5 day suspension~~.~~ Police referral ~~.~~	Up to 10-day suspension~~.~~ Police referral~~.~~ Recommendation for expulsion~~.~~

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

THREATENING AND/OR DISRUPTIVE BEHAVIOR

35. RACISM, RELIGIOUS-BASED DISCRIMINATION, XENOPHOBIA, SEXUAL ORIENTATION AND GENDER IDENTITY DISCRIMINATION
Student misconduct based on race, religion, country of origin, sexual orientation, or gender identity that includes, but is not limited to, inappropriate and harmful comments, slurs, jokes, pictures, objects, threats, and/or intimidation.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ Student Services referral	★ Student Services referral
Grades 4-5	★	★ Student Services referral	~~1.~~ Up to 2 day suspension Student Services referral
Grades 6-8	~~1.~~ Up to 3 day suspension Student Services referral	~~3.~~ Up to 5 day suspension Student Services referral	Up to 10-day suspension pending further investigation** Student Services referral
Grades 9-12	~~3.~~ Up to 5 day suspension Student Services referral**	Up to 10-day suspension pending further investigation** Student Services referral	Up to 10-day suspension pending further investigation** Student Services referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Restorative actions in these cases need to include an educational component. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*
(**) Indicates further investigation may result in a reduction of suspension or a recommendation for expulsion.

36. ABUSE, VERBAL
The use of language that is obscene, threatening, intimidating, or inflammatory, or that degrades other people is prohibited. Verbal abuse may also be addressed under the guidelines for harassment and/or bullying, when appropriate.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ Student Services referral	★ Student Services referral
Grades 4-5	★	★ Student Services referral	~~1.~~ Up to 2 day suspension Student Services referral
Grades 6-8	~~1.~~ Up to 2 day suspension	~~2.~~ Up to 3 day suspension	~~3.~~ Up to 5 day suspension
Grades 9-12	~~1.~~ Up to 3 day suspension	~~3.~~ Up to 5 day suspension	Up to 10-day suspension Expulsion recommendation

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

37. BOMB THREAT OR TERRORISTIC THREAT
Making, publishing, or conveying in any manner a bomb threat or any other type of terroristic threat pertaining to a ~~school~~ district location or event is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★ Student Services referral	★ Student Services referral	★ Student Services referral
Grades 4-5	Up to 5-day suspension Police referral	Up to 10-day suspension Police referral	Up to 10-day suspension Expulsion recommendation Police referral
Grades 6-12	Up to 10-day		

	suspension Expulsion recommendation Police referral		

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

38. BULLYING OR INTIMIDATING BEHAVIOR
Bullying or intimidating behavior of any type, including through the use of technology and the Internet, is prohibited. Bullying or intimidating behavior may also be addressed under the guidelines for harassment and/or verbal abuse, when appropriate.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ Student Services referral	★ Student Services referral
Grades 4-5	★	★ Student Services referral	~~1.~~ Up to 2 day suspension Student Services referral
Grades 6-12	★	~~1.~~Up to 3 day suspension Student Services referral	~~2.~~ Up to 10 day suspension Student Services referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

39. DISORDERLY CONDUCT
Disorderly conduct is prohibited. Disorderly conduct is an act that the student knows or has reasonable grounds to know will alarm, anger, disturb others, or provoke an assault or breach of the peace. Disorderly conduct may also be engaging in offensive, obscene, abusive, boisterous, or noisy conduct or gestures, or offensive, obscene, or abusive language tending reasonably to arouse alarm, anger, or resentment in others.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★ Student Services referral
Grades 4-5	★ Student Services referral	★	Up to 1-day suspension
Grades 6-12	Up to 1-day suspension Student Services referral	~~2.~~ Up to 5 day suspension	Up to 10-day suspension Expulsion recommendation

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

40. DISRUPTIVE OR DISRESPECTFUL BEHAVIOR
Disruptive or disrespectful behavior is prohibited. Disruptive or disrespectful behavior is language or behavior that disrupts or threatens to disrupt the school environment.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	★
Grades 6-8	★	★	~~1-3~~ ★ Up to 3-day suspension
Grades 9-12	★	★ Up to 1-day suspension	★ Up to 3-day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

41. FIRE ALARM, FALSE
Intentionally giving a false alarm of a fire or tampering or interfering with any fire alarm, fire alarm system, or sprinkler system is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ Student Services referral	★ Student Services referral
Grades 4-5	★ Police referral	Up to 2-day suspension Police referral	Up to 3-day suspension Police referral
Grades 6-12	Up to 5-day suspension Police referral	Up to 10-day suspension Expulsion recommendation Police referral	

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

42. GAMBLING
Gambling, including but not limited to, playing a game of chance for stakes or possession of gambling devices (including machines, video games, and other items used to promote a game of

chance) is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	Up to 2-day suspension
Grades 6-12	★	~~1.~~ Up to 3 day suspension	~~3.~~ Up to 5 day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

43. HARASSMENT OR RETALIATION
Harassment and violence because of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation, or age, as defined in ~~the~~ district policy, are prohibited. Reprisal or retaliation for a complaint of harassment is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★ Student Services referral	★ Student Services referral
Grades 4-5	★	★ Student Services referral	~~1-2~~ Up to 2-day suspension Student Services referral
Grades 6-8	★	~~1-3~~ Up to 3-day suspension Student Services referral	~~3-5~~ Up to 5-day suspension Student Services referral
Grades 9-12	~~3-5~~ Up to 5-day suspension Student Services referral	~~10-day~~ Up to 10-day suspension ~~pending further investigation**~~ Student Services referral	Up to 10-day suspension ~~pending further investigation**~~ Expulsion recommendation Student Services referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*
(**) Indicates further investigation may result in a reduction of suspension or a recommendation for expulsion.

44. HAZING
Hazing activities of any type are prohibited at all times. Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. Specific examples of hazing are found in Policy 526 - Student Hazing Prohibition. Hazing, by its very nature, often occurs off ~~school~~ district grounds, after school hours,

on non-school days, and during summer months. Students are advised that hazing is prohibited whenever and wherever it occurs.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-5	★	★	★
Grades 6-12	~~1.~~ Up to 3 day suspension	~~3.~~ Up to 5 day suspension	Up to 10-day suspension Expulsion recommendation

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

45. INSUBORDINATION
A deliberate refusal to follow an appropriate direction or to identify oneself when requested is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	~~★~~ Same/next day dismissal
Grades 6-12	★	~~1-3~~ Up to 3-day suspension	~~3-5~~ Up to 5-day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

46. THREATENING GROUP ACTIVITY
Threatening group-related activity, including but not limited to the use of graffiti emblems, symbolism, hand signs, slang, tattoos, jewelry, discussion, clothing, etc., are prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★ Student Services referral
Grades 4-5	★	★ Student Services referral	★ Student Services referral
Grades 6-12	Up to 3-day suspension Student Services referral	Up to 5-day suspension	Up to 10-day suspension Expulsion recommendation

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

47. THREATS OF PHYSICAL HARM TOWARD STUDENTS, EMPLOYEES, OR OTHER PERSONS
The use of language that is blatantly threatening or intimidating that could be interpreted as a death threat or insinuating the infliction of serious bodily harm upon students, employees, or other persons is prohibited. Making comments that could be interpreted as death threats or insinuating the infliction of serious bodily harm upon students, employees, or other persons is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	Up to 5-day suspension	Up to 10-day suspension Expulsion recommendation Police referral	
Grades 6-12	Up to 10-day suspension Expulsion recommendation Police referral		

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

OTHER BEHAVIOR INFRACTIONS

48. DRESS AND APPEARANCE
This district encourages students to be dressed and groomed appropriately for school activities. This is a joint responsibility of the student and the student's parent(s) or guardian(s). Further detail on Student Dress and Appearance is described in Policy 504.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-12	★ Student Services referral	★ Student Services referral	★ Student Services referral

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration. Student Services referral should involve counselor, social worker, psychologist, case manager, or other support services.*

49. FALSE REPORTING
Intentionally reporting false information about the behavior of a student or employee is prohibited.

Grades	First Offense	Second Offense	Third Offense

Grades PreK-3	★	★	★
Grades 4-5	★	★	~~1-~~ Up to 3 day suspension
Grades 6-12	~~1-~~ Up to 3 day suspension	Up to 3-day suspension	~~3-~~ Up to 5 day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

50. RECORDS OR IDENTIFICATION FALSIFICATION
Falsifying signatures or data, misrepresenting identity, or forging notes is prohibited.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	★
Grades 6-8	★	~~1-~~ Up to 3 day suspension	~~3-~~ Up to 5 day suspension
Grades 9-12	Up to 1-day suspension	Up to 3-day suspension	~~3-~~ Up to 5 day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

51. SECRET SOCIETIES (FRATERNITIES/SORORITIES)
Membership in secret fraternities, sororities, and clubs is prohibited throughout the district.

Grades	First Offense	Second Offense	Third Offense
Grades PreK-3	★	★	★
Grades 4-5	★	★	★
Grades 6-12	★	~~1-~~ Up to 3 day suspension	~~3-~~ Up to 5 day suspension

(★) *Indicates opportunity for restorative practices and potential disciplinary action assigned by building administration.*

52. UNIQUE SITUATIONS
Discipline situations not covered by these guidelines will be handled on a case-by-case basis. Behaviors that are willful and disruptive or potentially harmful are included. Unique or special

situations at a particular school may call for an adjustment in the discipline policies to meet the school's or district's needs.

Appendix

established:	07/18/11
revised:	10/22/12
revised:	08/19/13
revised:	07/30/14
revised:	07/20/15
revised:	07/17/18
revised:	08/08/22
revised:	10/16/23
revised:	02/12/24
revised:	07/08/24
revised:	__/__/26

APPENDIX II TO POLICY 506

DISCIPLINE COMPLAINT PROCEDURE

Students, parents/guardians, or staff may file a complaint and seek corrective action when they believe the requirements of the Minnesota Pupil Fair Dismissal Act, including the implementation of the local behavior and discipline policies, are not being implemented appropriately or are being discriminately applied. Edina Public Schools prohibits reprisal or retaliation against any person who asserts, alleges, or reports a complaint.

The administrator receiving the complaint will, within three days of receiving the complaint, determine the nature and scope of the investigation and follow-up procedures. The administrator or a designated investigator will ascertain details concerning the complaint, provide an opportunity for involved parties to submit additional information, and respond promptly concerning the status of the matter including any appropriate action or corrective measure that was taken, to the extent permitted by law. A written determination to the complainant that addresses each allegation and contains findings and conclusions will be provided upon completion of the investigation. If the investigation finds the requirements of district policy were not implemented appropriately, a corrective action plan to correct the student's record and provide training for staff involved will be provided.

Families who are a party to an exclusion or expulsion decision may appeal the decision to the commissioner of education within 21 calendar days of school board action. An expulsion appeal form can be found on the MDE website at education.mn.gov/MDE/fam/disc/exp/.

Date of Complaint: _____

Student Name: _____

Student Signature: _____

Parent/Guardian or Staff Name: _____

Parent/Guardian or Staff Signature: _____

Description of Complaint:

Edina Public Schools
DEFINING EXCELLENCE

Policy 806

Buildings and Sites

Emergency Management

I. Purpose

This policy defines the security requirements for school district buildings and grounds, and serves as a guide for the ~~school~~ district, building administrators, employees, families, and students regarding preparation, training, and real-time implementation of the emergency ~~management~~ operations system for the district. Each ~~school~~ district building maintains emergency ~~management~~ operations plans ("EOPs") to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation.

II. General Statement of Policy

The school district strives to provide a safe and secure learning and working environment for all district learners, employees, and visitors and to protect the physical assets of the district from damage or harm. To ensure general security, access to buildings will be restricted to those who have legitimate business within the buildings or on the grounds of the district.

~~The school district's emergency management~~ This policy has been created in consultation with our public safety partners and is consistent with the Minnesota School Safety Center. To implement this policy, a districtwide EOP and individual building EOPs will be established and maintained. ~~It is designed so that each building administrator maintains consistency with regard to district plans~~. ~~Emergency plans~~ Building EOPs will be tailored to meet a building's specific needs and student population. This policy is designed so that each building administrator maintains consistency ~~with regard to~~ implementing the district ~~plans~~ EOP and their building EOP.

The building ~~principal~~ administrator will annually ~~review, update,~~ meet with the BERT to review and update their building-specific EOP, and report the completion of the meeting to the EMSSO. A copy of this policy and building-specific ~~plan~~ EOP will be kept onsite. Building-specific ~~crisis management plans~~ EOPs will include general crisis procedures, as well as building- and student-specific procedures.

III. Definitions

For purposes of this policy, the definitions included in this section apply.

A. “Building Emergency Response Team” (“BERT”) means the group of people organized and prepared in each building pursuant to section ~~IV~~ VIII of this policy to handle emergency functions on the site-level.

B. “District Emergency Response Team” (“DERT”) means the district-level group organized and prepared pursuant to section ~~IV~~ VIII of this policy to handle emergency functions on the district-level.

C. “Emergency Management and School Safety Officer” (“EMSSO”) means the district employee designated to oversee and coordinate districtwide safety, security, and emergency preparedness, including the development, implementation, and evaluation of related plans and procedures.

D. “Emergency Operations Plan” (“EOP”) means a document that outlines the procedures, responsibilities, and coordination protocols that guide the district’s actions and decision-making during an emergency. The purpose of the EOP is to minimize risks and impacts, coordinate effectively with public safety and community partners, and restore normal operations as quickly as possible. The EOP provides a flexible framework that can be adapted to respond effectively to a variety of emergency situations.

~~C~~E. “Incident Commander” means the person on site responsible for managing the operations and emergency response, as well as communicating with district-level personnel. The Incident Commander is the building principal or department administrator. In the event of the principal’s or department administrator’s absence or incapacity, their designee (in order of designation under section ~~IV~~ VIII of this policy) will serve as Incident Commander.

~~D~~F. “Incident Command System” means the planned emergency response checklist protocol established pursuant to section ~~I~~VIII.A. of this policy.

~~E~~G. “Standard Response Protocols” means the responses described in section VIII.D. of this policy which will be employed, as appropriate, by the Incident Commander to maximize safety in the event of an emergency situation.

~~F~~H. “Unified Command Structure” means a command model consisting of the police and fire emergency response personnel, the site’s Incident Commander, and DERT. Each party plays a unified role in the continuing response to an emergency situation.

IV. Program Oversight

The EMSSO is responsible for implementation of this policy, including the coordination of the security program and all necessary reporting. The EMSSO will:

A. Ensure compliance with federal, state, and local laws related to safety and security.

B. Ensure compliance with this policy, including arranging for the necessary training of employees to ensure proper implementation of this policy.

C. Develop and implement procedures and practices to enhance the charge of this policy at the district and site levels.

D. Maintain a current set of building EOPs.

E. Maintain a log of all reported security incidents, and complete timely debriefs and/or after-action reports of safety and security events which have occurred in the district.

F. Collaborate with stakeholders on all safety and security measures.

V. Districtwide Security Protocols

A. Doors to all buildings are locked during the school day except:

1. The secured main entrance access door to each school building;

2. Any door under the direct observation of an employee or volunteer assigned the responsibility to monitor the door; and

3. Doors leading to non-K–12 sections of the Edina Community Center.

B. The main entrance to each building will be posted as the main entrance and a notice will be posted directing visitors to check in.

C. All adults in the buildings during the school day must wear identification badges.

1. All employees are required to wear an official Edina Public Schools identification badge at all times. An employee who forgets their identification badge must obtain a temporary badge from the building office.

2. All visitors are required to obtain a visitor badge that must be dated in such a way as to make it obsolete at the end of the day.

3. Each employee is responsible for approaching a visitor not wearing a visitor badge and offering to escort or direct that person to the building office.

D. After-hours safety of students and employees:

1. Any non-district group or organization using school district facilities must provide adequate supervision to all group members in accordance with Policy 902 – Use of School District Facilities and Equipment. Adequate supervision includes an adult of appropriate gender supervising the locker room any time persons under the age of 18 are using the locker room.

2. All district groups or organizations will ensure an adult of appropriate gender supervises the locker room any time persons from district group or organization who are under the age of 18 are using the locker room.

3. An employee who is in the building before or after normal building hours is encouraged to lock the door of their room and take other appropriate steps to ensure their personal safety.

VI. Building-Specific Responsibilities

A. Each building will work in collaboration with the EMSSO to maintain and update their EOP to address security issues and emergency operations unique to that site. The building plan may not contradict this policy.

B. The building EOP will be reviewed annually and any changes submitted to the EMSSO prior to the start of each school year.

C. Each building EOP will address after-hours safety of students and employees who may be using the building.

D. Any building may request a variance to the above responsibilities, in writing, to the EMSSO providing the rationale for the variance, how security will be maintained with the variance in place, and the process used by the building in determining the building variance need. The final decision to approve or disapprove the variance request will be made by the superintendent and reported to the school board.

E. The building administrator is responsible for implementation of this policy and the building EOP.

F. The building administrator will report all critical security incidents to the EMSSO.

~~I~~VII. General Emergency Procedures

The school's ~~emergency~~ EOP procedures include general emergency protocols for securing the building, evacuating the building, sheltering, lockdown, and

reunification. The EOP procedures ~~plans~~ will be communicated to the BERT, as well as shared with the superintendent's office and the EMSSO. These plans should be representative of crisis situations, which may occur during the school day or at ~~school~~ district-sponsored events and functions. ~~Emergency plans~~ EOPs should also take into account communicating with and supporting building substitutes, visitors, and volunteers.

VIII. Emergency Management Elements

The principal or department administrator will serve as incident commander. The principal or department administrator will designate at least two other individuals (1st alternate and 2nd alternate) who will serve as the incident commander to enact the emergency response plan in the event that the principal or department administrator is unavailable.

All buildings will have a BERT. This team should be composed of several members who do not have direct responsibility for supervision of students. Licensed teaching staff can make up some subset of the BERT but should not be the only members. The building administrator or a designee will serve as lead of this team. Annually, buildings will review and train their members. A copy of this BERT team list will be shared with the superintendent's office and the ~~emergency management and safety officer~~ EMSSO.

The DERT will be established at the district level. This team will consist of all cabinet members. Additional members will include the EMSSO, director of buildings & grounds, the building & grounds manager, the director of district media and technology services (DMTS), the district ~~nurse and~~ health services supervisor, and the supervisor of transportation services. In the event of a crisis, the DERT may enlist additional staff members for support.

A. In the event of an emergency, the building administrator ~~principal~~ or designee will follow the ~~emergency response plan~~ EOP using the Incident Command System. During an emergency situation or drill, an incident command checklist is utilized. This checklist requires the following actions: placing the school or building in a Standard Response Protocol, calling 911, and the Incident Commander assuming radio command. This will be completed immediately, or as soon as reasonably possible in an emergency situation. The action of taking command includes radio communication advising the district office of the emergency.

B. The Incident Commander will, in addition to the above actions, make and communicate operational activities to the BERT. If applicable, the Incident Commander will prepare to meet with police and fire personnel to form a Unified Command Structure.

C. The ~~school's~~ district's ~~emergency procedures~~ EOP will be kept on file with the superintendent's office and the ~~emergency management and school~~

~~safety officer~~ EMSSO and be readily available in ~~the school~~ district buildings to address all hazards, including the following emergencies:

Active Shooter (not Active Shooter Simulations)
Assault
Bomb Threat
Chemical or Biological Threat
Cybersecurity Incident
Demonstration
Fight/Disturbance
Fire
Hazardous Materials
Hostage
Intruder
Medical Emergency
Mechanical Malfunction (i.e., boiler, HVAC, etc.)
Power Outage
Severe Weather: Tornado/Severe Thunderstorm/Flooding
Suicide
Weapons
Other (as determined to be necessary by the building administration or the ~~district emergency management and school safety officer~~ EMSSO)

D. In addition, the ~~school's~~ district's ~~emergency response plan~~ EOP will address the following Standard Response Protocols and procedures:

1. Standard Response Protocols:

   a. **Hold**. Hold in your room or area. Clear hallways. Typically used during a medical scenario.
   b. **Secure**. Get inside. Lock outside doors. Business inside continues as usual. Used when there is a threat to safety outside, such as a neighborhood police situation.
   c. **Lockdown**. Doors locked and lights turned off. Students and staff position themselves out of the sight of an intruder.
   d. **Evacuate**. Leave the building and move to a specified location. Typically used for a fire.
   e. **Shelter**. Take shelter in a designated location. This occurs most often for severe weather such as a tornado.

2. Additional Procedures:

   a. **Reunification**. The process to be followed in ~~In~~ the event that staff/students are unable to stay in or return to the building. One or more reunification sites will be identified by the district and reviewed annually.
   b. **Media Procedures**. Media relations and outgoing

information will flow through the director of marketing and communications.

c. **Post-crisis procedures with DERT.** Following an incident, the involved BERT and DERT will debrief with our safety partners. This should occur as close to the incident time as reasonably possible.

E. Each ~~school/~~ district building will have copies of the following available to public safety members and others needing the information. This information is confidential and not available to the general public. Multiple copies should be made and placed in several locations.

1. Facility Diagrams

2. Reunification Location(s)

3. Emergency Contacts

VI. Training and Preparation for Emergencies

A. Building administrators will ensure all staff are trained annually in all emergency plans, Standard Response Protocols, and procedures. This training should be conducted by September 15 of each year. Additionally, building administrators will ensure all new staff (hired after the initial training) are trained in all emergency plans, Standard Response Protocols, and procedures. Where possible, this should be completed immediately upon a new hire's start date.

B. The building administrator ~~principal~~ is responsible for conducting at a minimum, eleven state mandated drills. Each member of the school's BERT will have training in the Incident Command System response and participate in all drills. Each year, at least one drill will be an enhanced drill and our public safety partners should be invited to observe and comment on these drills. A drill log sheet will be filled out and submitted to the superintendent's office and the ~~emergency management and safety officer~~ EMSSO annually. A record of drills conducted will be maintained by the building principal or designee.

C. Each school site will have at least two employees - a health services assistant (HSA) and licensed school nurse (LSN) - certified in cardiopulmonary resuscitation (CPR). In a medical emergency situation, the district health services supervisor will establish a care team to respond to the situation. The team training and medical emergency procedures will be coordinated by the district health services supervisor.

VII. Communications

Each emergency communication plan will include dual methods of dissemination. For example, to notify of a school closure due to an emergency, the school district will send out a mass notification to families via email and include the information on a pop-up on the district website.

District administration will implement and monitor the following emergency communication procedures:

A. Uniform warning system that notifies staff and students of a crisis situation. Examples include: PA system, email, strobes, phone notification.

B. Notification procedures for staff, families, and students when there is a school closure due to an emergency.

C. Notification to school families, community, staff, and media in response to a crisis or incident in the school community, as appropriate.

D. Notification to student victims of criminal offenses at or on school property of their option to transfer schools consistent with federal law.

Legal References:
Minn. Stat. Ch. 12 (Emergency Management)
Minn. Stat. Ch. 12A (Natural Disaster; State Assistance)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.037 (School Safety Drills)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents and Active Shooter Incidents in School Zones)
Minn. Stat. § 299F.30 (Fire Drill in School; Doors and Exits)
Minn. Stat. § 326B.02, subd. 6 (Powers: State Fire Code Rulemaking Authority)
Minn. Stat. § 326B.106 (General Powers of Commissioner of Labor and Industry)
Minn. Stat. § 609.605, subd. 4 and subd. 4a (Trespass~~es~~: Trespasses on School Property; Trespass on a School Bus)
Minn. Rules Part 7511 (Fire Code)
20 U.S.C. § 1681 et seq. (Title IX of the Education Amendments of 1972)
20 U.S.C. § 6301 et seq. (Every Student Succeeds Act)
20 U.S.C. § 7912 (Unsafe School Choice Option)
42 U.S.C. § 5121 et seq. (Stafford Act)
~~Minnesota School Safety Center - Resources (mn.gov) - (https://dps.mn.gov/divisions/hsem/mn-school-safety-center/Pages/resources.aspx)~~

Cross References:
Policy 208 (Development, Adoption, and Implementation of Policies)
Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
Policy 413 (Harassment and Violence Prohibition, Students and Employees)
Policy 501 (School Weapons Policy)
Policy 506 (Student Conduct and Discipline)

Policy 532 (Use of Crisis Teams and Peace Officers and Crisis Teams to Remove Students with Individualized Education Programs (IEPs) from School Grounds)
Policy 902 (Use of School District Facilities and Equipment)
Policy 903 (Visitors to School District Buildings and Property)

Resources:
Comprehensive School Safety Guide - Minnesota School Safety Center - Resources - https://dps.mn.gov/divisions/hsem/programs/mn-school-safety-center/school-safety-resources

I Love U Guys Foundation, *Standard Response Protocol* - https://iloveuguys.org/The-Standard-Response-Protocol.html (012325)

Safe and Sound Schools - https://safeandsoundschools.org/ (012325)

Policy adopted:	06/21/10
revised:	12/12/16
reviewed:	07/13/20
revised:	08/08/22
revised:	08/17/23
revised:	08/05/24
revised:	08/11/25
revised:	__/__/__

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

[Policy 810 to be rescinded, with its provisions merged into Policy 806.]

Edina Public Schools
DEFINING EXCELLENCE

~~Policy 810~~

~~Buildings and Sites~~

~~Safety and Security of Students, Employees, Visitors, Buildings, and Grounds~~

~~I. Purpose~~

~~This policy defines the security requirements for school district buildings and grounds in order to ensure the safety of students, employees, and visitors.~~

~~II. General Statement of Policy~~

~~The school district strives to provide a safe and secure learning and working environment for all district learners, employees, and visitors and to protect the physical assets of the district from damage or harm.~~

~~To ensure general security, access to buildings will be restricted to those who have legitimate business within the buildings or on the grounds of the district. A district-wide security plan and individual building plans will be established and maintained. The director of media and technology services emergency management and school safety officer ("EMSSO") is responsible for implementation of this policy, including all necessary reporting.~~

~~III. Program Oversight~~

~~A. The director of media and technology services will coordinate the district's security program. The emergency management and school safety officer ("EMSSO") is responsible for implementation of this policy, including the coordination of the security program and all necessary reporting. The director EMSSO will:~~

- ~~A. Ensure compliance with federal, state, and local laws related to safety and security.~~
- ~~B. Ensure compliance with this policy and Policy 806 (Emergency Management).~~
- ~~C. Develop and implement procedures and practices to enhance the charge of this policy at the district and site levels.~~
- ~~D. Complete timely debriefs and/or after-action reports of safety and security events which have occurred in the district.~~

- E. Collaborate with stakeholders on all safety and security measures.

B. In compliance with Policy 806 (Emergency Management), all buildings will have a Building Emergency Response Team (BERT). This team should be composed of several members who do not have direct responsibility for supervision of students. Licensed teaching staff can make up some subset of the BERT but should not be the only members. The building administrator or a designee will serve as lead of this team. Annually, buildings will review and train their members. A copy of this BERT team list will be shared with the superintendent's office and the director of media and technology services EMSSO.

The District Emergency Response Team (DERT) will be established at the district level. This team will consist of all cabinet members. Additional members will include the director of buildings and grounds, the building and grounds manager, and the supervisor of transportation services. In the event of a crisis, the DERT may enlist additional staff members for support.

IV. District-Wide Responsibilities

A. Doors to all buildings are locked during the school day except:

1. The secured main entrance access door to each school building;

2. Any door under the direct observation of an employee or volunteer assigned the responsibility to monitor the door; and

3. Doors leading to non-K–12 sections of the Edina Community Center.

B. The main entrance to each building will be posted as the main entrance and a notice will be posted directing visitors to check in.

C. All adults in the buildings during the school day must wear identification badges.

1. All employees are required to wear an official Edina Public Schools identification badge at all times. An employee who forgets their identification badge must obtain a temporary badge from the school office.

2. All visitors are required to obtain a visitor badge that must be dated in such a way as to make it obsolete at the end of the day.

3. Each employee is responsible for approaching a visitor not wearing a visitor badge and offering to escort or direct that person to the building office.

D. After-hours safety of students and employees:

1. Any non-district group or organization using school district facilities must provide adequate supervision to all group members in accordance with Policy 902 – Use of School District Facilities and Equipment. Adequate supervision includes an adult of appropriate gender supervising the locker room any time persons under the age of 18 are using the locker room.

2. All district groups or organizations will ensure an adult of appropriate gender supervises the locker room any time persons from district group or organization who are under the age of 18 are using the locker room.

3. An employee who is in the building before or after normal building hours is encouraged to lock the door of their room and take other appropriate steps to ensure their personal safety.

V. Building Specific Responsibilities

A. Each building will develop a plan addressing security issues unique to that site. The building plan may not contradict this policy.

B. The building plan will be reviewed annually and any changes submitted to the director of media and technology services EMSSO prior to the start of each school year.

C. Each building plan will address after-hours safety of students and employees who may be using the building.

D. Any building may request a variance to the above responsibilities, in writing, to the director of media and technology services EMSSO providing the rationale for the variance, how security will be maintained with the variance in place, and the process used by the building in determining the building variance need. The final decision to approve or disapprove the variance request will be made by the superintendent and reported to the school board.

E. The building administrator is responsible for implementation of this policy and the building plan.

F. The building administrator will report all critical security incidents to the director of media and technology services EMSSO.

VI. Responsibilities of the director of media and technology services EMSSO.

A. Will maintain a current set of building security plans.

B. Will maintain a log of all reported security incidents.

C. Will arrange for necessary training of employees to ensure proper implementation of this policy.

Cross Reference:
Policy 806 (Emergency Management)
Policy 902 (Use of School District Facilities and Equipment)

Policy INDEPENDENT SCHOOL DISTRICT NO. 273
adopted: 07/19/10 Edina, Minnesota
revised: 11/18/13
revised 05/15/17
revised: 02/12/24
revised: __/__/26

VIII. **Action**

VIII.A. Intermediate School District No. 287 – Long-Term Facilities Maintenance Expenditure Budget – Fiscal Year 2028

Edina Public Schools

DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Intermediate School District No. 287 – Long-Term Facilities Maintenance Expenditure Budget – Fiscal Year 2028

Type: Action

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The 2015 legislative session established the Long-term Facilities Maintenance (LTFM) Revenue Program for School Districts, replacing the Health and Safety Revenue, Deferred Maintenance Revenue, and Alternative Facilities Bonding and Levy programs beginning with fiscal year 2017.

Annually, Intermediate School District No. 287 must have a ten-year capital plan adopted by its governing body and each member district's school board. Intermediate School District No. 287 approves the levy a year in advance to accommodate several of its member districts who levy a year in advance.

The Board of Intermediate School District No. 287, which includes a member of the District's School Board, has already voted to approve the plan.

Recommendation: Approve Intermediate School District No. 287's Long-Term Facilities Maintenance expenditure plan for fiscal years 2028 through 2037 and adopt the resolution affirming the District's portion of the fiscal year 2028 expenditures in the amount of $144,613.77, an increase of $876.35 over the prior year.

Desired Outcomes from the Board: Approve the District administration's recommended action and execute the attached resolution.

Attachments:

1. Resolution – LTFM Expenditure Budget – Intermediate School District No. 287 – FY2028
2. Intermediate School District No. 287 LTFM Member Allocations – FY2028

Division of School Finance 1500 Highway 36 West Roseville, MN 55113-4266	**Intermediate/Cooperative/Joint Powers Districts Long-Term Facilities Maintenance Revenue Allocation (Exhibit B)**	ED-02479-11

General Information and Instructions: Please read the **Instructions for Completion** on the **Instructions** tab before completing this report.

District Name:	**Name of Person Completing this Report:**	**Title:**	
Intermediate District #287	**Scott LeSage**	**Director of Finance**	
Telephone Number:	**Email Address:**		**Date Submitted:**
763-550-7169	srlesage@district287.org		**7/31/2026**

Long-Term Facilities Maintenance (LTFM) Revenue amounts to be Allocated to member School Districts for Fiscal Year (FY) 2028

1. Pay-as-you-go revenue portion		$ 871,255.00
2. Bond debt service revenue portion		$ 781,620.00
3. Total revenue amounts to allocate		$ 1,652,875.00

District Number	Type	School District Name	Pay-as-you-go Allocation Percent	Allocated Pay-as-you-go (Number 1)	Bonded Debt Service Allocation Percent	Allocated Bonded Debt Service (Number 2)
270	1	Hopkins	9.726%	$ 84,737.79	9.726%	$ 76,019.94
272	1	Eden Prairie	10.702%	$ 93,238.75	10.702%	$ 83,646.32
273	1	Edina	8.749%	$ 76,228.07	8.749%	$ 68,385.70
276	1	Minnetonka	5.569%	$ 48,522.24	5.569%	$ 43,530.26
277	1	Westonka	3.713%	$ 32,346.90	3.713%	$ 29,019.04
278	1	Orono	2.868%	$ 24,985.90	2.868%	$ 22,415.34
279	1	Osseo	20.131%	$ 175,394.98	20.131%	$ 157,350.29
280	1	Richfield	6.036%	$ 52,592.41	6.036%	$ 47,181.68
281	1	Robbinsdale	14.207%	$ 123,780.24	14.207%	$ 111,045.68
283	1	St. Louis Park	4.814%	$ 41,941.46	4.814%	$ 37,626.51
284	1	Wayzata	10.384%	$ 90,471.21	10.384%	$ 81,163.50
286	1	Brooklyn Center	3.101%	$ 27,015.06	3.101%	$ 24,235.74
				$ -		$ -
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				$ -		$ -
				$ -		$ -
Totals: The column totals must agree with Lines 1 and 2.			100.000%	$ 871,255.01	100.000%	$ 781,620.00

Notes - Allocation method agreed to by member districts:

By multiplying the total cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 273
(Edina Public Schools)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 273, State of Minnesota, was held on May 11 at 7:00 p.m., for the purpose, in part, of approving the Intermediate School District No. 287's Long-Term Facility Maintenance budget and authorizing the inclusion of a proportionate share of Intermediate School District's long-term facility maintenance projects and related debt service payments in the district's application for long-term facility maintenance.

_____ introduced the following resolution and moved its adoption:

RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT NO. 287'S LONG-TERM FACILITY MAINTENANCE PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR LONG-TERM FACILITY MAINTENANCE REVENUE

BE IT RESOLVED by the School Board of District No. 273, State of Minnesota, as follows:

1. The School Board of Intermediate School District 287 has approved a long-term facility maintenance program budget for its facilities for the 2027-28 (fiscal year 2028) school year in the amount of $1,652,875.01 of which District No. 273's proportionate share is $144,613.77, consisting of $76,228.07 for pay as you go projects and $68,385.70 for debt service payments on the 2017B Facilities Maintenance Bonds and the 2022A Facilities Maintenance Bonds. The various components of this program budget are attached as Exhibit A hereto and are incorporated herein by reference. Said budget is hereby approved. (Exhibit A)

2. Minnesota Statutes, Section 123B.53, Subdivision 1, as amended, provides that if an intermediate school district's long-term facility maintenance budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its long-term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by multiplying the total

cost of the intermediate school district long-term facility maintenance program times a three year weighted average adjusted pupil units formula. For 2027-28, (FY 2028) the long-term facility maintenance costs shall be funded through annual levy. The inclusion of this proportionate share in the district's long-term facility maintenance revenue application for FY 2028 is hereby approved, subject to approval by the Commissioner of Education. Upon receipt of the proportionate share of long-term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

4. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued $5,065,000 Facilities Maintenance Bonds, Series 2017B. Such bonds are payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

5. Pursuant to Minnesota Statutes Section 123B.595, Subdivision 3, the intermediate district issued $4,750,000 Facilities Maintenance Bonds, Series 2022A. Such bonds will be payable from long-term maintenance revenue transferred by each member district. This district hereby covenants to adopt in each fiscal year during the term of such bonds, a resolution authorizing the inclusion in the application for long-term facilities maintenance revenue the District's proportionate share for such fiscal year of debt service on such bonds.

The motion for the adoption of the foregoing resolution was duly seconded by _____ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was approved and adopted by the school board of Independent School District No. 273.

STATE OF MINNESOTA

COUNTY OF HENNEPIN

I, the undersigned, being the duly qualified and acting Clerk of School District No. 273, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 273, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Intermediate School District No. 287's long-term facility maintenance program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's long-term facility maintenance projects in the district's application for long-term facility maintenance revenue.

WITNESS MY HAND officially as such Clerk this 11th day of May, 2026.

_____
Erica Allenburg
Clerk

VIII.B.	Policy Quick Review (*515, 708, 812*)	**Speaker(s):** Policy Committee

Board Meeting Date: 5/11/2026

Title: Policy Quick Review

Type: Action

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes. There are minimal to no changes.

- Policy 515 Protection and Privacy of Student Records
- Policy 708 Expense Reimbursement
- Policy 812 Health and Environmental Safety Program

Recommendation: Approve the suggested modifications for Policies 515, 708, 812.

Desired Outcome(s) from the Board: Approve suggested modifications.

Attachments:

1. Policy 515 Protection and Privacy of Student Records
2. Policy 708 Expense Reimbursement
3. Policy 812 Health and Environmental Safety Program

Students

Protection and Privacy of Student Records

I. Purpose

The school district recognizes its responsibility in regard to the collection, maintenance and dissemination of student records and the protection of the privacy rights of students as provided in federal and state law.

II. General Statement of Policy

The school district will ensure all student data is protected and private pursuant to federal law and state statute. Data which is deemed by law as public will be accessible pursuant to the procedures established by the district.

III. Definitions

For purposes of this policy, the definitions included in this section apply. All other terms and phrases will be defined in accordance with applicable state and federal law or ordinary customary usage.

A. "Authorized representative" means any entity or individual designated by the school district, state, or an agency headed by an official of the Comptroller of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or state and local educational authorities to conduct, with respect to federal or state supported education programs, any audit or evaluation or any compliance or enforcement activity in connection with federal legal requirements that relate to these programs.

B. "Biometric record," as referred to in "Personally Identifiable," means a record of one or more measurable biological or behavioral characteristics that can be used for automated recognition of an individual (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting).

C. "Date of attendance," as referred to in directory information, means the period of time during which a student attends or attended a school or schools in the school district. The term does not include specific daily records of a student's attendance at a school or schools in the district.

D. A "dependent student" is an individual who, during each of five (5) calendar months during the calendar year in which the taxable year of the parent begins, is a full-time student at an educational institution.

E. "Directory information," under state and federal law, means information

contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to, the student's name, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (i.e., full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, and the most recent educational agency or institution attended.

Directory information does not include:

1. a student's social security number;

2. a student's identification number (ID), user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems if the identifier may be used to access education records without use of one or more factors that authenticate the student's identity such as a personal identification number (PIN), password, or other factor known or possessed only by the authorized user;

3. a student ID or other unique personal identifier that is displayed on a student ID badge if the identifier can be used to gain access to educational records when used in conjunction with one or more factors that authenticate the student's identity, such as a PIN, password, or other factor known or possessed only by the student;

4. personally identifiable data which references religion, race, color, social position, or nationality; or

5. data collected from non-public school students, other than those who receive shared time educational services, unless written consent is given by the student's parent.

F. "District official" includes: (a) a person duly elected to the board; (b) a person employed by the board in an administrative, supervisory, instructional, or other professional position; (c) a person employed by the board as a temporary substitute in a professional position for the period of their performance as a substitute; and (d) a person employed by, or under contract to, the board to perform a special task such as a secretary, a clerk, a public information officer or data practices compliance official, an attorney, or an auditor for the period of their performance as an employee or contractor.

G. "Education records" means those records which: (1) are directly related to a student; and (2) are maintained by the district or by a party acting for the district.

The term "education records" does not include:

1. Records of instructional personnel which:

(a) are in the sole possession of the maker of the record; and
(b) are not accessible or revealed to any other individual except a substitute teacher; and
(c) are applicable to be destroyed at the end of the school year.

2. Records of a law enforcement unit of the district, provided educational records maintained by the district are not disclosed to the unit, and the law enforcement records are:

   (a) maintained separately from education records;
   (b) maintained solely for law enforcement purposes; and
   (c) disclosed only to law enforcement officials of the same jurisdiction.

3. Records relating to an individual, including a student, who is employed by the district which:

   (a) are made and maintained in the normal course of business;
   (b) relate exclusively to the individual in that individual's capacity as an employee; and
   (c) are not available for use for any other purpose.

   However, these provisions will not apply to records relating to an individual in attendance at the district who is employed as a result of their status as a student.

4. Records relating to an eligible student, or a student attending an institution of ~~post-secondary~~ postsecondary education, which are:

   (a) made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in their professional or paraprofessional capacity or assisting in that capacity;
   (b) made, maintained, or used only in connection with the provision of treatment to the student; and
   (c) disclosed only to individuals providing the treatment, provided that the records can be personally reviewed by a physician or other appropriate professional of the student's choice. For the purpose of this definition, "treatment" does not include remedial educational activities or activities that are a part of the program of instruction within the district.

5. Records that only contain information about an individual after they are no longer a student at the district.

H. "Education support services data" means data on individuals collected, created, maintained, used, or disseminated relating to programs administered by the district or an entity under contract with the district designed to eliminate disparities and advance equities in educational achievement for students by coordinating services available to students, regardless of their involvement with

other government services. Education support services data does not include welfare data under state law. Unless otherwise provided by law, all education support services data are private data on individuals and will not be disclosed except according to state law or a court order.

I. "Eligible student" means a student who has attained eighteen (18) years of age or is attending an institution of ~~post-secondary~~ postsecondary education.

J. "Juvenile justice system" includes criminal justice agencies and the judiciary when involved in juvenile justice activities.

K. "Legitimate educational interest" includes interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for education data. It includes a person's need to know in order to:

1. Perform an administrative task required in the school or employee's contract or position description approved by the school board;

2. Perform a supervisory or instructional task directly related to the student's education; or

3. Perform a service or benefit for the student or the student's family such as health care, counseling, student job placement, or student financial aid.

4. Perform a task directly related to responding to a request for data.

L. "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent of the student in the absence of a parent or guardian. The district may presume the parent has the authority to exercise the rights provided herein, unless it has been provided with evidence that there is a state law or court order governing such matters as marriage dissolution, separation, or child custody, or a legally binding instrument which provides to the contrary.

M. "Personally identifiable" means that the data or information includes, but is not limited to: (a) a student's name; (b) the name of the student's parent or other family member; (c) the address of the student or student's family; (d) a personal identifier such as the student's social security number or student number or biometric record; (e) a list of personal characteristics that would make the student's identity easily traceable; or (f) other information that would make the student's identity easily traceable.

N. "Record" means any information or data recorded in any way including, but not limited to, handwriting, print, computer media, video or audio tape, film, microfilm, and microfiche.

O. "Responsible authority" means superintendent or designee.

P. "Student" includes any individual who is or has been in attendance, enrolled, or registered at the district and regarding whom the district maintains education records. Student also includes applicants for enrollment or registration at the district, and individuals who receive shared time educational services from the district.

Q. "Summary data" means statistical records and reports derived from data on individuals but in which individuals are not identified and from which neither their identities nor any other characteristic that could uniquely identify the individual is ascertainable.

IV. General Classification

State law provides that all data collected, created, received, or maintained by a school district are public unless classified by state or federal law as not public or private or confidential. State law classifies all data on individuals maintained by a district which relates to a student as private data on individuals. This data may not be disclosed to parties other than the parent or eligible student without consent, except pursuant to a valid court order, certain state statutes authorizing access, and the provisions of the Family Educational Rights and Privacy Act (FERPA) and the regulations promulgated thereunder.

V. Statement of Rights

A. Rights of Parents and Eligible Students

Parents and eligible students have the following rights under this policy:

1. The right to inspect and review the student's education records;

2. The right to request the amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights;

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that such consent is not required for disclosure pursuant to this policy, state, or federal law, or the regulations promulgated thereunder;

4. The right to refuse release of ~~secondary students'~~ names, addresses, and telephone numbers of students in grades 11 and 12 to military recruiting officers and postsecondary educational institutions;

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the federal law and the regulations promulgated thereunder;

6. The right to be informed about rights under the federal law; and

7. The right to obtain a copy of this policy at the location set forth in the "Copies of Policy" section of this policy.

B. Eligible Students

All rights and protections given parents under this policy transfer to the student when they reach eighteen (18) years of age or enroll in an institution of ~~post-secondary~~ postsecondary education. The student then becomes an "eligible student." However, the parents of an eligible student who is also a "dependent student" are entitled to gain access to the educational records of such student without first obtaining the consent of the student.

C. Students with a Disability

The school district will follow regulations with regard to the privacy, notice, access, recordkeeping, and accuracy of information related to students with a disability.

VI. Disclosure of Educational Records

A. Consent Required for Disclosure

1. The school district will obtain a signed and dated written consent of the parent of a student or the eligible student before disclosing personally identifiable information from the education records of the student, except as provided herein. Written consent will include:

   a. a specification of the records to be disclosed;

   b. the purpose or purposes of the disclosure;

   c. the party or class of parties to whom the disclosure may be made; and

   d. if appropriate, a termination date for the consent.

2. When a disclosure is made under this subdivision:

   a. if the parent or eligible student so requests, the district will provide them with a copy of the records disclosed; and

   b. if the parent of a student who is not an eligible student so requests, the district will provide the student with a copy of the records disclosed.

3. A signed and dated written consent may include a record and signature in electronic form that:

   a. identifies and authenticates a particular person as the source of the electronic consent; and

b. indicates such person's approval of the information contained in the electronic consent.

4. If the responsible authority seeks an individual's informed consent to the release of private data to an insurer or the authorized representative of an insurer, informed consent will not be deemed to have been given unless the statement is:

   a. in plain language;

   b. dated;

   c. specific in designating the particular persons or agencies the data subject is authorizing to disclose information about the data subject;

   d. specific as to the nature of the information the subject is authorizing to be disclosed;

   e. specific as to the persons or agencies to whom the subject is authorizing information to be disclosed;

   f. specific as to the purpose or purposes for which the information may be used by any of the parties named in clause e. above, both at the time of the disclosure and at any time in the future; and

   g. specific as to its expiration date which should be within a reasonable time, not to exceed one year except in the case of authorizations given in connection with applications for (i) life insurance or non-cancelable or guaranteed renewable health insurance and identified as such, two years after the date of the policy, or (ii) medical assistance under state law, which will be ongoing during all terms of eligibility, for individualized education program health-related services provided by a district that are subject to third party reimbursement.

6. Eligible Student Consent

   Whenever a student has attained eighteen (18) years of age or is attending an institution of ~~post-secondary~~ postsecondary education, the rights accorded to and the consent required of the parent of the student will thereafter only be accorded to and required of the eligible student, except as provided in the "Statement of Rights" section of this policy.

B. Prior Consent for Disclosure Not Required

The district may disclose personally identifiable information from the education records of a student without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. To other district officials, including teachers, within the district whom the

district determines have a legitimate educational interest in such records;

2. To a contractor, consultant, volunteer, or other party to whom the district has outsourced institutional services or functions provided that the outside party:

    a. performs an institutional service or function for which the district would otherwise use employees;

    b. is under the direct control of the district with respect to the use and maintenance of education records; and

    c. will not disclose the information to any other party without the prior consent of the parent or eligible student and uses the information only for the purposes for which the disclosure was made;

3. To officials of other schools or school districts in which the student seeks or intends to enroll, or is already enrolled, as long as the disclosure is for the purposes related to the student's enrollment or transfer. The records will include information about disciplinary action taken as a result of any incident in which the student possessed or used a dangerous weapon, and with proper annual notice (See section XIX.), suspension and expulsion information pursuant to the federal Every Student Succeeds Act, and, if applicable, data regarding a student's history of violent behavior. Records regarding disciplinary action, suspension or expulsion, or a student's history of violent behavior will not be disclosed to institutions of ~~post-secondary~~ postsecondary education where the student seeks to or intends to enroll, unless required by law. The records also will include a copy of any probable cause notice or any disposition or state court order unless the data are required to be destroyed under state law. On request, the district will provide the parent or eligible student with a copy of the education records which have been transferred and provide an opportunity for a hearing to challenge the content of those records in accordance with the "Request to Amend Records; Procedures to Challenge Data" section of this policy;

4. To authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, or the Commissioner of the State Department of Education or their representative, subject to the conditions relative to such disclosure provided under federal law;

5. In connection with financial aid for which a student has applied or has received, if the information is necessary for such purposes as to:

    a. determine eligibility for the aid;

    b. determine the amount of the aid;

    c. determine conditions for the aid; or

d. enforce the terms and conditions of the aid.

"Financial aid" for purposes of this provision means a payment of funds provided to an individual or a payment in kind of tangible or intangible property to the individual that is conditioned on the individual's attendance at an educational agency or institution;

6. To state and local officials or authorities to whom such information is specifically allowed to be reported or disclosed pursuant to state statute adopted:

   a. before November 19, 1974, if the allowed reporting or disclosure concerns the juvenile justice system and such system's ability to effectively serve the student whose records are released; or

   b. after November 19, 1974, if the reporting or disclosure allowed by state statute concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records are released, provided the officials and authorities to whom the records are disclosed certify in writing to the district that the data will not be disclosed to any other party, except as provided by state law, without the prior written consent of the parent of the student. At a minimum, the district will disclose the following information to the juvenile justice system under this paragraph: a student's full name, home address, telephone number, and date of birth; a student's school schedule, attendance record, and photographs, if any; and parents' names, home addresses, and telephone numbers;

7. To organizations conducting studies for or on behalf of educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction; provided that the studies are conducted in a manner which does not permit the personal identification of parents or students by individuals other than representatives of the organization and the information is destroyed when no longer needed for the purposes for which the study was conducted. For purposes of this provision, the term "organizations" includes, but is not limited to, federal, state, and local agencies and independent organizations. In the event the Department of Education determines that a third party outside of the district to whom information is disclosed violates this provision, the district may not allow that third party access to personally identifiable information from education records for at least five (5) years.

8. To accrediting organizations in order to carry out their accrediting functions;

9. To parents of a dependent student;

10. To comply with a judicial order or lawfully issued subpoena, provided, however, that the district makes a reasonable effort to notify the parent or eligible student of the order or subpoena in advance of compliance

therewith so that the parent or eligible student may seek protective action, unless the disclosure is in compliance with a federal grand jury subpoena, or any other subpoena issued for law enforcement purposes, and the court or other issuing agency has ordered that the existence or the contents of the subpoena or the information furnished in response to the subpoena not be disclosed, or a parent is a party to a court proceeding involving child abuse and neglect or dependency matters and the order is issued in the context of the proceeding. In addition, if the district initiates legal action against a parent or student it may disclose to the court, without a court order or subpoena, the education records of the student that are relevant for the district to proceed with the legal action as plaintiff. Also, if a parent or eligible student initiates a legal action against the district, the district may disclose to the court, without a court order or subpoena, the student's education records that are relevant for the district to defend itself.

11. To appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health, including mental health, or safety of the student or other individuals. The decision is to be based upon information available at the time the threat occurs that indicates that there is an articulable and significant threat to the health or safety of a student or other individuals. In addition, the district may include in the educational records of a student, appropriate information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the district community. This information may be disclosed to teachers and district officials within the district and/or teachers and district officials in other schools who have legitimate educational interests in the behavior of the student. A record of this disclosure will be maintained;

12. To the juvenile justice system if information about the behavior of a student who poses a risk of harm is reasonably necessary to protect the health or safety of the student or other individuals;

13. Information the district has designated as "directory information" pursuant to the "Release of Directory Information" section of this policy;

14. To military recruiting officers and postsecondary educational institutions pursuant to ~~the "Military Recruitment" s~~ Section XI. of this policy;

15. To the parent of a student who is not an eligible student or to the student themself;

16. To appropriate health authorities parties, including parents or an eligible student, in connection with an emergency if knowledge of the information is ~~to the extent~~ necessary to ~~administer immunization programs~~ protect the health or safety of the student or other individuals and for bona fide epidemiologic investigations which the ~~commissioner of health~~ Commissioner of the Minnesota Department of Health determines are necessary to prevent disease or disability to individuals in the public

educational agency or institution in which the investigation is being conducted;

17. To volunteers who are determined to have a legitimate educational interest in the data and who are conducting activities and events sponsored by or endorsed by the district for students or former students; or

18. To the juvenile justice system, on written request that certifies that the information will not be disclosed to any other person except as authorized by law without the written consent of the parent of the student:

    a. the following information about a student will be disclosed: a student's full name, home address, telephone number, date of birth; a student's school schedule, daily attendance record, and photographs, if any; and any parents' names, home addresses, and telephone numbers;

    b. the existence of the following information about a student, not the actual data or other information contained in the student's educational record, may be disclosed provided that a request for access must be submitted on the statutory form and it must contain an explanation of why access to the information is necessary to serve the student: (1) use of a controlled substance, alcohol, or tobacco; (2) assaultive or threatening conduct that could result in dismissal from school under the Minnesota Pupil Fair Dismissal Act; (3) possession or use of weapons or look-alike weapons; (4) theft; or (5) vandalism or other damage to property. Prior to releasing this information, the principal or administrator of a school who receives such a request will, to the extent permitted by federal law, notify the student's parent by certified mail of the request to disclose information. If the student's parent notifies the district official of an objection to the disclosure within ten (10) days of receiving certified notice, the district official will not disclose the information and instead will inform the requesting member of the juvenile justice system of the objection. If no objection from the parent is received within fourteen (14) days, the district official will respond to the request for information.

       The written requests of the juvenile justice system member(s), as well as a record of any release, will be maintained in the student's file.

19. To the principal where the student attends and to any counselor directly supervising or reporting on the behavior or progress of the student if it is information from a disposition order received by a superintendent under state law. The principal will notify the counselor immediately and will place the disposition order in the student's permanent education record. The principal also will immediately notify any teacher or administrator who directly supervises or reports on the behavior or progress of the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other district employees, substitutes, and volunteers who are in direct

contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal will identify the student, outline the offense, and describe any conditions of probation about which the district will provide information if this information is provided in the disposition order. Disposition order information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information may not be further disseminated by the counselor, teacher, administrator, staff member, substitute, or volunteer except as necessary to serve the student, to protect students and staff, or as otherwise required by law, and only to the student or the student's parent.

20. To the principal where the student attends if it is information from a peace officer's record of children received by a superintendent under state law. The principal will place the information in the student's educational record. The principal will also notify immediately any teacher, counselor, or administrator directly supervising the student whom the principal believes needs the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. The principal may also notify other district employees, substitutes, and volunteers who are in direct contact with the student if the principal determines that these individuals need the information to work with the student in an appropriate manner, to avoid being needlessly vulnerable, or to protect other persons from needless vulnerability. Such notices from the principal will identify the student and describe the alleged offense if this information is provided in the peace officer's notice. Peace officer's record information received is private educational data received for the limited purpose of serving the educational needs of the student and protecting students and staff. The information will not be further disseminated by the counselor, teacher, administrator, staff member, substitute, or volunteer except to communicate with the student or the student's parent as necessary to serve the student, to protect students and staff, or as otherwise required by law.

    The principal will delete the peace officer's record from the student's educational record, destroy the data, and make reasonable efforts to notify any teacher, counselor, staff member, administrator, substitute, or volunteer who received information from the peace officer's record if the county attorney determines not to proceed with a petition or directs the student into a diversion or mediation program, or if a juvenile court makes a decision on a petition and the county attorney or juvenile court notifies the superintendent of such action.

21. To the Secretary of Agriculture, or authorized representative from the Food and Nutrition Service or contractors acting on behalf of the Food and Nutrition Service, for the purposes of conducting program monitoring, evaluations, and performance measurements of state and local educational

and other agencies and institutions receiving funding or providing benefits of one or more programs authorized under the National School Lunch Act or the Child Nutrition Act of 1966 for which the results will be reported in an aggregate form that does not identify any individual, on the conditions that: (a) any data collected will be protected in a manner that will not permit the personal identification of students and their parents by other than the authorized representatives of the Secretary; and (b) any personally identifiable data will be destroyed when the data are no longer needed for program monitoring, evaluations, and performance measurements; or

22. To an agency caseworker or other representative of a state or local child welfare agency, or tribal organization as defined under federal law who has the right to access a student's case plan, as defined and determined by the state or tribal organization, when such agency or organization is legally responsible, in accordance with state or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the state or tribal laws applicable to protecting the confidentiality of a student's education records.

23. When requested, and in accordance with requirements for parental consent in 34 Code of Federal Regulations, section 300.622(b)(2), and part 99, educational agencies or institutions may share personal student contact information and directory information for students served in special education with postsecondary transition planning and services under state law, whether public or private, with the Minnesota Department of Employment and Economic Development, as required for coordination of services to students with disabilities under state law.

C. Non-Public School Students

The district may disclose personally identifiable information from the education records of a non-public school student, other than a student who receives shared time educational services, without the written consent of the parent of the student or the eligible student unless otherwise provided herein, if the disclosure is:

1. Pursuant to a valid court order;

2. Pursuant to a statute specifically authorizing access to the private data; ~~or~~

3. To appropriate health authorities to the extent necessary to administer immunization programs and for bona fide epidemiological investigations which the ~~commissioner of health~~ Commissioner of the Minnesota Department of Health determines are necessary to prevent disease or disability to individuals in the public educational agency or institution in

which the investigation is being conducted.; or

4. To appropriate parties, including parents or an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

VII. Release of Directory Information

A. Educational Data

1. Educational data designated as directory information is public data on individuals to the extent required under federal law. Directory information will be designated pursuant to the provisions of state and federal law and regulations.

2. The school district may not designate a student's home address, telephone number, email address, or other personal contact information as directory information under this section or state law.

3. A parent's personal contact information will be treated as private data on individuals regardless of whether that contact information was previously designated as or treated as directory information under this section or state law.

4. When requested, the district will share personal contact information and directory information, whether public or private, with the Minnesota Department of Education, as required for federal reporting purposes.

B. Former Students

Unless a former student affirmatively opted out of the release of directory information in their last year of attendance, the district may disclose directory information from the education records generated by it regarding the former student without meeting the requirements of paragraph C of this section. In addition, under an explicit exclusion from the definition of an "education record," the district may release records that only contain information about an individual obtained after they are no longer a student at the district.

C. Current Students and Parents

The district may disclose directory information from the education records of a student and information regarding parents without prior written consent of the parent of the student or eligible student, except as provided herein.

1. When conducting the directory information designation and notice process required by federal law, the district will give parents and students notice of the right to refuse to let the district designate specified data about the student as directory information.

2. The district will give public annual notice by any means that are reasonably likely to inform the parents and eligible students of:

    a. the types of personally identifiable information regarding students and/or parents that the district has designated as directory information;

    b. the parent's or eligible student's right to refuse to let the district designate any or all of those types of information about the student and/or the parent as directory information; and

    c. the period of time in which a parent or eligible student has to notify the district in writing that they do not want any or all of those types of information about the student and/or the parent designated as directory information.

3. Allow a reasonable period of time after such notice has been given for a parent or eligible student to inform the district, in writing, that any or all of the information so designated should not be disclosed without the parent's or eligible student's prior written consent, except as provided in the "Disclosure of Education Records" section of this policy.

D. Procedure for Obtaining Non-Disclosure of Directory Information

The parent's or eligible student's written notice will be directed to the responsible authority and will include the following:

1. Name of the student and/or parent, as appropriate;

2. Home address;

3. School presently attended by student;

4. Parent's legal relationship to student, if applicable; and

5. Specific categories of directory information to be made not public without the parent's or eligible student's prior written consent, which will only be applicable for that school year.

E. Duration

The designation of any information as directory information about a student or parents will remain in effect for the remainder of the school year unless the parent or eligible student provides the written notifications provided herein.

VIII. Disclosure of Private Records

A. Private Records

For the purposes herein, education records are records which are classified as

private data on individuals by state law and which are accessible only to the student who is the subject of the data and the student's parent if the student is not an eligible student. The school district may not disclose private records or their contents except as summary data, or except as provided in the "Disclosure of Education Records" section of this policy, without the prior written consent of the parent or the eligible student.

B. Private Records Not Accessible to Parent

In certain cases, state law intends, and clearly provides, that certain information contained in the education records of the district pertaining to a student be accessible to the student alone, and to the parent only under special circumstances, if at all.

The responsible authority may deny access to private data by a parent when a minor student who is the subject of that data requests that the responsible authority deny such access. The minor student's request must be submitted in writing setting forth the reasons for denying access to the parent and must be signed by the minor. Upon receipt of such a request the responsible authority will determine if honoring the request to deny the parent access would be in the best interest of the minor data subject. In making this determination the responsible authority will consider the following factors:

1. whether the minor is of sufficient age and maturity to be able to explain the reasons for and understand the consequences of the request to deny access;

2. whether the personal situation of the minor is such that denying parental access may protect the minor data subject from physical or emotional harm;

3. whether there are grounds for believing that the minor data subject's reasons for precluding parental access are reasonably accurate;

4. whether the data in question is of such a nature that disclosure of it to the parent may lead to physical or emotional harm to the minor data subject; and

5. whether the data concerns medical, dental, or other health services provided pursuant to The Minors Consent to Health Services Act, in which case the data may be released only if the failure to inform the parent would seriously jeopardize the health of the minor.

C. Private Records Not Accessible to Student

Students will not be entitled to access private data concerning financial records and statements of the student's parent or any information contained therein.

D. Military-Connected Youth Identifier

When a district updates its enrollment forms in the ordinary course of business, the district will include a box on the enrollment form to allow students to self-identify as a military-connected youth. For purposes of this section, a "military-connected youth" means having an immediate family member, including a parent or sibling, who is currently in the armed forces either as a reservist or on active duty or has recently retired from the armed forces. Data collected under this provision is private data on individuals, but summary data may be published by the Department of Education.

IX. Disclosure of Confidential Records

A. Confidential Records

Confidential records are those records and data contained therein which are made not public by state or federal law, and which are inaccessible to the student and the student's parents or to an eligible student.

B. Reports Under the Maltreatment of Minors Reporting Act

Pursuant to state law, written copies of reports pertaining to a neglected and/or physically and/or sexually abused child will be accessible only to the appropriate welfare and law enforcement agencies. In respect to other parties, such data will be confidential and will not be made available to the parent or the subject individual by the district. The subject individual, however, may obtain a copy of the report from either the local welfare agency, county sheriff, or the local police department subject to the provisions of state law.

Regardless of whether a written report is made, as soon as practicable after ~~a~~ the district receives information regarding an incident that may constitute maltreatment of a child in a district facility, the district will inform the parent of the child that an incident occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.

C. Investigative Data

Data collected by the district as part of an active investigation undertaken for the purpose of the commencement or defense of pending civil legal action, or which are retained in anticipation of a pending civil legal action are classified as protected non-public data in the case of data not on individuals, and confidential data in the case of data on individuals.

1. The district may make any data classified as protected non-public or confidential pursuant to this subdivision accessible to any person, agency, or the public if the district determines that such access will aid the law enforcement process, promote public health or safety, or dispel widespread rumor or unrest.

2. A complainant has access to a statement they provided to the district.

3. Parents or eligible students may have access to investigative data of which the student is the subject, but only to the extent the data is not inextricably intertwined with data about other district students, district employees, and/or attorney data as defined under state law.

4. Once a civil investigation becomes inactive, civil investigative data becomes public unless the release of the data would jeopardize another pending civil legal action, except for those portions of such data that are classified as not public data under state or federal law. Any civil investigative data presented as evidence in court or made part of a court record will be public. For purposes of this provision, a civil investigation becomes inactive upon the occurrence of any of the following events:

   a. a decision by the district, or by the chief attorney for the district, not to pursue the civil legal action. However, such investigation may subsequently become active if the district or its attorney decides to renew the civil legal action;

   b. the expiration of the time to file a complaint under the statute of limitations or agreement applicable to the civil legal action; or

   c. the exhaustion or expiration of rights of appeal by either party to the civil legal action.

5. A "pending civil legal action" for purposes of this subdivision is defined as including, but not limited to, judicial, administrative, or arbitration proceedings.

D. Chemical Abuse Records

To the extent the district maintains records of the identity, diagnosis, prognosis, or treatment of any student which are maintained in connection with the performance of any drug abuse prevention function conducted, regulated, or directly or indirectly assisted by any department or agency of the United States, such records are classified as confidential and will be disclosed only for the purposes and under the circumstances expressly authorized by law.

X. Disclosure of School Records Prior to Exclusion or Expulsion Hearing

At a reasonable time prior to any exclusion or expulsion hearing, the student and the student's parent or representative will be given access to all district records pertaining to the student, including any tests or reports upon which the action proposed by the district may be based, pursuant to the Minnesota Pupil Fair Dismissal Act.

XI. Disclosure of Data to Military ~~Recruitment~~ Recruiting Officers and Postsecondary Educational Institutions

A. The school district will release the names, addresses, electronic mail address (which will be the electronic mail addresses provided by the district, if available, that may be released to military recruiting officers only), and telephone numbers of students in grades 11 and 12 to military recruiting officers and postsecondary educational institutions within sixty (60) days after the date of the request unless a parent or eligible student has refused in writing to release this data ~~to military recruiters~~ pursuant to paragraph C below.

B. Data released to military recruiting officers under this provision:

   1. may be used only for the purpose of providing information to students about military service, state and federal veterans' education benefits, and other career and educational opportunities provided by the military; and

   2. cannot be further disseminated to any other person except personnel of the recruiting services of the armed forces.

C. A parent or eligible student has the right to refuse the release of the name, address, electronic mail address (which will be the electronic mail address provided by the district, if available, that may be released to military recruiting officers only), or telephone number to military recruiting officers and postsecondary educational institutions. To refuse the release of the above information to military recruiting officers and postsecondary educational institutions, a parent or eligible student must notify the building principal, as the responsible authority's designee, in writing, by September 15 of each year. The written request must include the following information:

   1. Name of student and parent, as appropriate;

   2. Home address;

   3. Student's grade level;

   4. School presently attended by student;

   5. Parent's legal relationship to student, if applicable;

   6. Specific category or categories of information which are not to be released to military ~~recruiters~~ recruiting officers and postsecondary educational institutions; and

   7. Specific category or categories of information which are not to be released to the public, including military ~~recruiters~~ recruiting officers and postsecondary educational institutions.

D. Annually, the district will provide public notice by any means that are reasonably likely to inform the parents and eligible students of their rights to refuse to release the names, addresses, electronic mail addresses, and phone numbers of secondary students without prior consent.

E. A parent or eligible student's refusal to release the above information to military recruiting officers and postsecondary educational institutions does not affect the district's release of directory information to the rest of the public, which includes military recruiting officers and postsecondary educational institutions. In order to make any directory information about a student private, the procedures contained in the "Release of Directory Information" section of this policy also must be followed. Accordingly, to the extent the district has designated the name, address, ~~electronic mail addresses,~~ phone number, and grade level of students as directory information, absent a request from a parent or eligible student not to release such data, this information will be public data and accessible to members of the public, including military recruiting officers and postsecondary educational institutions.

XII. Limits on Disclosure

A. Redisclosure

Consistent with the requirements herein, the district may only disclose personally identifiable information from the education records of a student on the condition that the party to whom the information is to be disclosed will not disclose the information to any other party without the prior written consent of the parent of the student or the eligible student, except that the officers, employees, and agents of any party receiving personally identifiable information under this section may use the information, but only for the purposes for which the disclosure was made.

B. Redisclosure Not Prohibited

1. Subdivision A of this section does not preclude the district from disclosing personally identifiable information under the "Disclosure of Education Records" section of this policy with the understanding that the party receiving the information may make further disclosures of the information on behalf of the district provided:

   a. The disclosures meet the requirements of the "Disclosure of Education Records" section of this policy; and

   b. The district has complied with the record-keeping requirements of the "Responsible Authority, Record Security, and Record-Keeping" section of this policy.

2. Subdivision A of this section does not apply to disclosures made pursuant to court orders or lawfully issued subpoenas or litigation, to disclosures of directory information, to disclosures to a parent or student, to parents of dependent students, or to disclosures concerning sex offenders and other individuals required to register under 42 United States Code section 14071. However, the district will provide the notification required in Section XII.D. of this policy if a redisclosure is made based upon a court order or lawfully

issued subpoena.

C. Classification of Disclosed Data

The information disclosed will retain the same classification in the hands of the party receiving it as it had in the hands of the district.

D. Notification

Except for disclosures made pursuant to court orders or lawfully issued subpoenas, disclosure of directory information under the “Release of Directory Information” section of this policy, or disclosures to a parent or student, the district will inform the party to whom a disclosure is made of the requirements set forth in this section. In the event that the federal Student Privacy Policy Office determines that a third party improperly re-discloses personally identifiable information from education records, the district may not allow that third party access to personally identifiable information from education records for at least five years.

XIII. Responsible Authority, Record Security, and Record-Keeping

A. Responsible Authority

The responsible authority is charged with the maintenance and security of student records.

B. Record Security

The principal of each school subject to the supervision and control of the responsible authority will be the records manager of the school and will have the duty of maintaining and securing the privacy and/or confidentiality of student records.

C. Plan for Securing Student Records

The responsible authority or their designee will share with each building principal a written plan for securing students records by September 1 of each school year. The written plan will contain the following information:

1. A description of records to be maintained;

2. Titles and addresses of person(s) responsible for the security of student records;

3. Location where student records will be maintained in the buildings;

4. Means of securing student records; and

5. Procedures for access and disclosure.

D. Record-Keeping

1. The principal will, for each request for and each disclosure of personally identifiable information from the education records of a student, maintain a record with the education records of the student which indicates:

    a. the parties who have requested or received personally identifiable information from the education records of the student; and

    b. the legitimate interests these parties had in requesting or obtaining the information;

2. In the event the district discloses personally identifiable information from an education record of a student pursuant to paragraph B of the "Limits on Disclosure" section of this policy, the record of disclosure required under this section will also include:

    a. the names of the additional parties to which the receiving party may disclose the information on behalf of the district; and

    b. the legitimate interests under the "Disclosure of the Education Records" section of this policy which each of the additional parties has in requesting or obtaining the information.

3. Paragraph (1) of Record-Keeping does not apply to requests by or disclosure to a parent of a student or an eligible student, disclosures pursuant to the written consent of a parent of a student or an eligible student, requests by or disclosures to other district officials under paragraph B.1. of the "Disclosure of Educational Records section of this policy, to requests for disclosures of directory information under the "Release of Directory Information" section of this policy, or to a party seeking or receiving the records as directed by a federal grand jury or other law enforcement subpoena and the issuing court or agency has ordered that the existence or the contents of the subpoena or the information provided in response to the subpoena not be disclosed.

4. The record of requests of disclosures may be inspected by:

    a. the parent of the student or the eligible student;

    b. the district official or their assistants who are responsible for the custody of the records; and

    c. the parties authorized by law to audit the record-keeping procedures of the district.

5. The district will record the following information when it discloses personally identifiable information from education records under the health or safety

emergency exception:

a. the articulable and significant threat to the health or safety of a student or other individual that formed the basis for the disclosure; and

b. the parties to whom the district disclosed the information.

6. The record of requests and disclosures will be maintained with the education records of the student as long as the district maintains the student's education records.

XIV. Right to Inspect and Review Education Records

A. Parent of a Student, an Eligible Student, or the Parent of an Eligible Student Who Is Also a Dependent Student

The school district will permit the parent of a student, an eligible student, or the parent of an eligible student who is also a dependent student who is or has been in attendance in the district to inspect or review the education records of the student, except those records which are made confidential by state or federal law or as otherwise provided in the "Disclosure of Private Records" section of this policy.

B. Response to Request for Access

The district will respond to any request pursuant to subdivision A of this section immediately, if possible, or within ten (10) working days of the date of the request.

C. Right to Inspect and Review

The right to inspect and review education records under subdivision A of this section includes:

1. The right to a response from the district to reasonable requests for explanations and interpretations of records; and

2. If circumstances effectively prevent the parent or eligible student from exercising the right to inspect and review the education records, the district will provide the parent or eligible student with a copy of the records requested or make other arrangements for the parent or eligible student to inspect and review the requested records.

3. Nothing in this policy will be construed as limiting the frequency of inspection of the educational records of a student with a disability by the student's parent or by the student upon the student reaching the age of majority.

D. Form of Request

Parents or eligible students will submit to the district a written request to inspect education records which identify as precisely as possible the record or records they wish to inspect.

E. Collection of Student Records

If a student's education records are maintained in more than one location, the responsible authority may collect copies of the records or the records themselves from the various locations so they may be inspected at one site. However, if the parent or eligible student wishes to inspect these records where they are maintained, the district will attempt to accommodate those wishes. The parent or eligible student will be notified of the time and place where the records may be inspected.

F. Records Containing Information on More Than One Student

If the education records of a student contain information on more than one student, the parent or eligible student may inspect and review or be informed of only the specific information which pertains to that student.

G. Authority to Inspect or Review

The district may presume that either parent of the student has authority to inspect or review the education records of a student unless the district has been provided with evidence that there is a legally binding instrument or a state law or court order governing such matters as marriage dissolution, separation, or custody which provides to the contrary.

H. Fees for Copies of Records

1. The district may charge a reasonable fee for providing photocopies or printed copies of records unless printing a copy is the only method to provide for the inspection of data. In determining the amount of the reasonable fee, the district will consider the following:

    a. the cost of materials, including paper, used to provide the copies;

    b. the cost of the labor required to prepare the copies;

    c. any schedule of standard copying charges established by the ~~school~~ district in its normal course of operations;

    d. any special costs necessary to produce such copies from machine-based record-keeping systems, including but not limited to computers and microfilm systems; and

    e. mailing costs.

2. The cost of providing copies will be borne by the parent or eligible student.

3. The responsible authority, however, may not impose a fee for a copy of an education record made for a parent or eligible student if doing so would effectively prevent or, in the case of a student with a disability, would impair the parent or eligible student from exercising their right to inspect or review the student's education records.

XV. Request to Amend Records; Procedures to Challenge Data

A. Request to Amend Education Records

The parent of a student or an eligible student who believes that information contained in the education records of the student is inaccurate, misleading, or violates the privacy or other rights of the student may request that the school district amend those records.

1. The request must be in writing, must identify the item the requester believes to be inaccurate, misleading or in violation of the privacy or other rights of the student, must state the reason for this belief, and must specify the correction the requester wishes the district to make. The request must be signed and dated by the requester.

2. The district will decide whether to amend the education records of the student in accordance with the request within a reasonable period of time after receiving the request.

3. If the district decides to refuse to amend the education records of the student in accordance with the request, it will inform the parent of the student or the eligible student of the refusal and advise the parent or eligible student of the right to a hearing under subdivision B of this section.

B. Right to a Hearing

If the district refuses to amend the education records of a student, the district, on request, will provide an opportunity for a hearing in order to challenge the content of the student's education records to ensure that information in the education records of the student is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student. A hearing will be conducted in accordance with subdivision C of this section.

1. If, as a result of the hearing, the district decides that the information is inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it will amend the education records of the student accordingly and so inform the parent of the student or the eligible student in writing.

2. If, as a result of the hearing, the district decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the student, it will inform the parent or eligible student of the right to place

a statement in the record commenting on the contested information in the record or stating why they disagree with the decision of the district, or both.

3. Any statement placed in the education records of the student under subdivision B of this section will:

   a. be maintained by the district as part of the education records of the student so long as the record or contested portion thereof is maintained by the district; and

   b. if the education records of the student or the contested portion thereof is disclosed by the district to any party, the explanation will also be disclosed to that party.

C. Conduct of Hearing

1. The hearing will be held within a reasonable period of time after the district has received the request, and the parent of the student or the eligible student will be given notice of the date, place, and time reasonably in advance of the hearing.

2. The hearing may be conducted by any individual, including an official of the district who does not have a direct interest in the outcome of the hearing. The school board attorney will be in attendance to present the board's position and advise the designated hearing officer on legal and evidentiary matters.

3. The parent of the student or eligible student will be afforded a full and fair opportunity for hearing to present evidence relative to the issues raised under subdivisions A and B of this section and may be assisted or represented by individuals of their choice at their own expense, including an attorney.

4. The district will make a decision in writing within a reasonable period of time after the conclusion of the hearing. The decision will be based solely on evidence presented at the hearing and will include a summary of evidence and reasons for the decision.

D. Appeal

The final decision of the designated hearing officer may be appealed in accordance with the applicable provisions of state law relating to contested cases.

XVI. Problems Accessing Data

A. The data practices compliance official is the designated employee to whom persons may direct questions or concerns regarding problems in obtaining access to data or other data practices problems.

B. “Data practices compliance official” means superintendent or designee.

C. Any request by an individual with a disability for reasonable modifications of the district’s policies or procedures for purposes of accessing records will be made to the data practices compliance official.

XVII. Complaints for Noncompliance

A. Where to File Complaints

Complaints regarding alleged violations of rights accorded parents and eligible students by FERPA, and the rules promulgated thereunder, will be submitted in writing to the Student Privacy Policy Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202-8520.

B. Content of Complaint

A complaint filed pursuant to this section must contain specific allegations of fact giving reasonable cause to believe that a violation of FERPA and the rules promulgated thereunder has occurred.

XVIII. Waiver

A parent or eligible student may waive any of their rights provided herein pursuant to FERPA. A waiver will not be valid unless in writing and signed by the parent or eligible student. The district may not require such a waiver.

XIX. Annual Notification of Rights

A. Contents of Notice

The school district will give parents of students currently in attendance and eligible students currently in attendance annual notice by such means as are reasonably likely to inform the parents and eligible students of the following:

1. That the parent or eligible student has a right to inspect and review the student’s education records and the procedure for inspecting and reviewing education records;

2. That the parent or eligible student has a right to seek amendment of the student’s education records to ensure that those records are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights and the procedure for requesting amendment of records;

3. That the parent or eligible student has a right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that federal and state law and the regulations promulgated thereunder authorize disclosure without consent;

4. That the parent or eligible student has a right to file a complaint with the U.S. Department of Education regarding an alleged failure by the district to comply with the requirements of FERPA, and the rules promulgated thereunder;

5. The criteria for determining who constitutes a district official and what constitutes a legitimate educational interest for purposes of disclosing education records to other district officials whom the district has determined to have legitimate educational interests; and

6. That the district forwards education records on request to a school in which a student seeks or intends to enroll including suspension and expulsion records pursuant to the federal Every Student Succeeds Act and, if applicable, a student's history of violent behavior.

B. Notification to Parents of Students Having a Primary Home Language Other Than English

The district will provide for the need to effectively notify parents of students identified as having a primary or home language other than English.

C. Notification to Parents or Eligible Students Who Are Disabled

The district will provide for the need to effectively notify parents or eligible students identified as disabled.

XX. Destruction and Retention of Records

Destruction and retention of records by the school district will be controlled by state and federal law and district policy.

XXI. Copies of Policy

Copies of this policy may be obtained by parents and eligible students on the school district's website or at the office of the superintendent.

Legal References:

Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.05 (Duties of Responsible Authority)
Minn. Stat. § 13.32, subd. 5 (Directory Information: Data on Parents)
Minn. Stat. § 13.393 (Attorneys)
Minn. Stat. § 13.46 (Welfare Data)
Minn. Stat. Ch. 14 (Administrative Procedures Act)1a1
Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 121A.75 (Receipt of Records; Sharing)
Minn. Stat. § 127A.852 (Military-Connected Youth Identifier)
Minn. Stat. § 144.341-144.347 (The Minors Consent to Health Services Act)

Minn. Stat. § 256B (Medical Assistance for Needy Persons)
Minn. Stat. § 256L (MinnesotaCare)
Minn. Stat. § 260B.171 (Records)
Minn. Stat. § 260E.06 (Maltreatment Reporting)
Minn. Stat. § 363A.42 (Public Records; Accessibility)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Parts 1205.0100-1205.2000 (Data Practices)
20 U.S.C. § 1232g *et seq*. (Family Educational Rights and Privacy Act)
20 U.S.C. § 6301 *et seq*. (Every Student Succeeds Act)
20 U.S.C. § 7908 (Armed Forces Recruiter Access to Students and Student Recruiting Information)
20 U.S.C. § 7917 (Transfer of School Disciplinary Records)
25 U.S.C. § 5304, subd. (l) (Definitions – Tribal Organization)
26 U.S.C. § 152 (Dependent Defined)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)
34 C.F.R. §§ 300.610-300.617 (Confidentiality of Information)
34 C.F.R. § 300.622 (Consent)
42 U.S.C. § 1711 et seq. (Child Nutrition Act)
42 U.S.C. § 1751 et seq. (Richard B. Russell National School Lunch Act)
42 U.S.C. § 14071 (Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Program)
Gonzaga University v. Doe, 536 U.S. 273, 122 S.Ct. 2268, 153 L.Ed. 2d 309 (2002)
Dept. of Admin. Advisory Op. No. 21-008 (December 8, 2021)

Cross References:

Policy 506 (Student Conduct and Discipline)
Policy 519 (Interviews of Students by Outside Agencies)
Policy 520 (Student Surveys)
Policy 719 (Records Retention)

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revised: __/__/26 (Quick Review)

Appendix I to Policy 515

PUBLIC NOTICE

Edina Public Schools gives notice to parents of students currently in attendance in the school district, and eligible students currently in attendance in the district, of their rights regarding student records.

1. Parents and eligible students are hereby informed that they have the following rights:

    a. That a parent or eligible student has a right to inspect and review the student's education records within 45 days after the day the request for access is received by the district. A parent or eligible student should submit to the district a written request to inspect education records which identify as precisely as possible the record or records they wish to inspect. The parent or eligible student will be notified of the time and place where the records may be inspected;

    b. That the parent or eligible student has a right to seek amendment of the student's education records to ensure that those records are not inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. A parent or eligible student may ask the district to amend a record that they believe is inaccurate or misleading. The request must be in writing, identify the item the parent or eligible student believes to be inaccurate, misleading, or in violation of the privacy or other rights of the student, must state the reason for this belief, and must specify the correction the parent or eligible student wishes the district to make. The request must be signed by the parent or eligible student. If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and advise them of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing;

    c. That the parent or eligible student has a right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that federal and state law and the regulations promulgated thereunder authorize disclosures without consent;

    d. That the district may disclose education records to other district officials within the district if the district has determined they have legitimate educational interests. For purposes of such disclosure, a "district official" is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or other employee; a person serving on the school board; a person or company with whom the district has consulted to perform a specific task (such as an attorney, auditor, medical consultant, therapist, public information officer, or data practices compliance official); or a parent or student serving on an official committee, such as a disciplinary or grievance committee; or any individual assisting a district official in the performance of their tasks. A district official has a "legitimate educational interest" if the individual needs to review an education record in order

to fulfill their professional responsibility and includes, but is not limited to, an interest directly related to classroom instruction, teaching, student achievement and progress, discipline of a student, student health and welfare, and the ability to respond to a request for educational data;

e. That the district forwards education records on request to a school in which a student seeks or intends to enroll, including information about disciplinary action taken as a result of any incident in which the student possessed or used a dangerous weapon, suspension and expulsion information pursuant to section 7917 of the federal Every Student Succeeds Act, and data regarding a student's history of violent behavior and any disposition order which adjudicates the student as delinquent for committing an illegal act on district property and certain other illegal acts;

f. That the parent or eligible student has a right to file a complaint with the U.S. Department of Education regarding an alleged failure by the district to comply with the requirements of the Family Educational Rights and Privacy Act, and the rules promulgated thereunder. The name and address of the office that administers the Family Education Rights and Privacy Act is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-8520

2. Copies of the board policy and accompanying procedures and regulations are available to parents and students on the district website or upon written request to the superintendent.

3. Pursuant to applicable law, the district gives notice to parents of students currently in attendance in the district, and eligible students currently in attendance in the district, of their rights regarding "directory information."

"Directory information," under state and federal law, means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to: the student's name, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (i.e., full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, and the most recent educational agency or institution attended.

a. The information listed above will be public information which the district may disclose from the education records of a student.

b. Should the parent of a student or the student so desire, any or all of the listed information will not be disclosed without the parent's or eligible student's prior written consent except to district officials as provided under federal law.

4. Pursuant to applicable law, the district hereby gives notice to parents of secondary students and eligible secondary students of their rights regarding release of information to military recruiting officers and postsecondary educational institutions. The district will release the names, addresses, electronic mail address (which will be the electronic mail addresses provided by the district, if available, that may be released to military recruiting officers only), and telephone numbers of students in grades 11 and 12 to military recruiting officers and postsecondary education institutions within sixty (60) days after the date of the request. Data released to military recruiting officers under this provision may be used only for the purpose of providing information to students about military service, state and federal veterans' education benefits, and other career and educational opportunities provided by the military and cannot be further disseminated to any other person except personnel of the recruiting services of the armed forces.

   a. Should the parent of a student or the eligible student so desire, any or all of the listed information will not be disclosed to military recruiting officers or postsecondary education institutions without prior consent.

   b. In order to refuse the release of this information without prior consent, the parent or eligible student must make a written request to the building principal by September 15 of each year. This written request must include the following information:

      (1) Name of student and parent, as appropriate

      (2) Home address

      (3) Student's grade level

      (4) School presently attended by student

      (5) Parent's legal relationship to student, if applicable

      (6) Specific category or categories of information which are not to be released to military ~~recruiters~~ recruiting officers or postsecondary educational institutions without prior consent

      (7) Specific category or categories of directory information which are not to be released to the public, including military ~~recruiters~~ recruiting officers or postsecondary educational institutions.

Appendix II to Policy 515

JUVENILE JUSTICE SYSTEM REQUEST FOR INFORMATION

Family Educational Rights and Privacy Act
Minnesota Government Data Practices Act, Minn. Stat. § 13.32, subds. 3(i) and 8(b)

DATE/TIME OF REQUEST:_____

TO:_____
(Superintendent of school district or principal of school)

FROM:_____
(Requester's name/agency)

STUDENT:_____

BASIS FOR REQUEST:

_____ Juvenile delinquency investigation/prosecution

_____ Child protection assessment/investigation

_____ Investigation/filing of CHIPS or delinquency petition

REASON FOR REQUEST *(Requester must describe why information regarding existence of the data marked below is necessary to effectively serve the student)*:

_____

_____

RESPONSE TO REQUEST *(The district will indicate whether it has data on the student that document any activity or behavior marked by the requester)*:

Information requested (*Mark all that apply*):		Response provided *(Yes/No)*:
_____	Use of a controlled substance, alcohol, or tobacco	_____
_____	Assaultive or threatening conduct as defined in Minn. Stat. § 13.32, subd. 8	_____
_____	Possession or use of weapons or look-alike weapons	_____
_____	Theft	_____
_____	Vandalism and damage to property	_____

CERTIFICATION: The undersigned certifies that they are a member of the juvenile justice system. The requested data are needed by the juvenile justice system so it may effectively serve, prior to adjudication, the student whose records are released. The undersigned will not disclose the information received to any other party, except as provided under state law, without prior written consent as required by Code of Federal Regulations, title 34, section 99.38(b). The undersigned further certifies that they understand that, by signing this request, they are subject to the penalties in Minn. Stat. § 13.09.

_____
Signature/Title

Form (09/25)

Appendix III to Policy 515

AUTHORIZATION FOR RELEASE OF INFORMATION ON STUDENT

To: Edina Public Schools
5701 Normandale Road
Edina, MN 55424

Re: Educational records of _____

(Student's Name)

_____

(Date of Birth and/or Social Security Number)

This release permits the school district, pursuant to Minn. Stat. § 13.05, subd. 4 and Minn. Rules 1205.1400, subp. 4, to release the enumerated educational records and information to the specified party or individual(s).

Specification of records/information to be disclosed and extent of disclosure:

_____

_____

_____

Exceptions to the above specification:

_____

_____

_____

Purpose(s) of disclosure:

_____

_____

_____

To whom the records and information should be disclosed:

_____

_____

This authorization specifically includes records prepared prior to the date of this authorization and records prepared after the date of this authorization, such records to be used only for the purpose specified. I do not authorize re-release of this information by the third party.

I understand that I may revoke this consent in writing at any time. Upon the fulfillment of the above-stated purpose, this consent will automatically expire without my express revocation. Minnesota law requires automatic expiration of this authorization one year from the date of authorization (Minn. Stat. § 13.05, 2010). A photocopy of this authorization will be treated in the same manner as an original.

Dated: _____ _____

(Signature of Authorized Signer)

Form (09/25)

Edina Public Schools
DEFINING EXCELLENCE

Policy 708

Non-Instructional Operations and Business Services

Expense Reimbursement

I. Purpose

This policy identifies school district business expenses that involve initial payment by an employee and that qualify for reimbursement from the district.

II. General Statement of Policy

The school district will implement an expense reimbursement system that meets state statutes, the directives of the Minnesota Department of Education and the district auditor, and business best practices.

III. Use of the Employee Expense Reimbursement System

A. The employee expense reimbursement system is not to be used as an alternative to the normal district purchasing process. Employee expense claims may be denied if it is determined that the purchase should have been made through the normal procurement process.

Exceptions to the normal procurement process include:

1. Low-priced items for which the use of a purchase order is not practical.
2. Emergency purchases for which the normal purchasing process is not timely.
3. Items of limited availability or sale items.
4. Travel, convention, or conference fees.

B. Except under special circumstances, as determined by the director of finance and operations, the employee will not be reimbursed for sales tax incurred because of the district's tax-exempt status.

C. Employee expense claims will be denied if inadequate documentation is submitted with the claim or if the claim is not submitted within two months of the date of occurrence. If a claim is denied, the expenditure becomes the personal responsibility of the employee.

IV. Approval of Travel Convention or Conference Expenses (Pre-Approval Required)

A. All out-of-state travel or any in-state travel that involves lodging and/or meals must be approved in advance using the travel, convention, or conference application form provided by the business services office and posted on the website (Appendix I). The form must be signed and dated by the employee's supervisor prior to the travel dates to qualify for reimbursement.

B. ~~The school board will approve meal reimbursement rates (Appendix II) for employees. When a meal is included in the registration of an event or is paid by another source, reimbursement for that meal is not permitted. The cost of alcoholic beverages is not reimbursed by the district.~~

The approved meal reimbursement rates for employees, including service tips, ~~will not exceed~~ is the rate established by the United States General Services Administration for the location of the convention or conference for breakfast, lunch, dinner, a full day of travel, the first or last day of travel, or incidental expenses.

- ~~Daily meal reimbursement amount: $60/day~~

- ~~Partial day reimbursement amount: Breakfast $15.00~~
  ~~Lunch $15.00~~
  ~~Dinner $25.00~~
  ~~Incidental $ 5.00~~

1. Incidental expenses include communication, laundry, cleaning and pressing of clothing expenses incurred during the travel and for the purpose of the business meeting, conference, or event.

2. When a meal is included in the registration of an event or is paid by another source, reimbursement for that meal is not permitted. Reimbursement for alcoholic beverages is not allowed.

C. The following expenses may be reimbursed:

1. Ground transportation and other incidental expenses incurred while traveling on behalf of the district.

2. Commercial lodging, not to exceed the single-room rate.

3. Commercial transportation, not to exceed coach air rate. If a personal vehicle is driven in lieu of commercial air transportation, employees will be reimbursed the actual costs incurred, not to exceed coach air rate.

V. Approved Mileage Reimbursement

A. Mileage to and from district-related functions and between buildings of the school district is paid to employees at the current Internal Revenue Service rate, in accordance with current master agreements with employee groups.

B. Current Internal Revenue Service rules determine the allowable mileage that is reimbursed. For example, mileage is allowed from the employee's work site to a staff development conference and back to the employee's work site, but not from the employee's home to the staff development conference and back home. Mileage is not paid if the total mileage driven is less than the employee's regular commute distance.

C. Mileage reimbursement claims must be submitted within two months of the date of travel.

D. Mileage from district distance chart or Google map documentation of the most efficient route must be provided.

VI. Sales Tax

A. The school district is exempt from paying Minnesota sales tax on most items. To avoid paying sales tax, a purchase order or procurement card should be used.

B. Sales tax will only be reimbursed for items not exempt from state tax per the Minnesota Department of Revenue (e.g., meals, lodging, and sales tax paid to states other than Minnesota).

VII. Claiming Reimbursement

A. Reimbursement claims must be submitted in the manner and form determined by the director of finance and operations and must be signed by the employee, the employee's supervisor, and the administrator responsible for the expenditure code being charged.

B. Proof of purchase such as an original, itemized receipt must be included. The receipt/proof of purchase must be dated within two months of the date of submission. If the cash register/credit card receipt does not clearly indicate the vendor name, the purchase date, the method of payment, and the item purchased, a vendor receipt containing those items must be obtained by the employee. Electronic copies of receipts are acceptable.

C. The purchase must be clearly documented, including the public purpose fulfilled, its use, and location within the district.

D. Claims for meal reimbursement for persons other than the employee must include the name of the person or people for whom the meal is purchased and the subject of the meeting or event. When data privacy is a concern, the

employee may state that on the claim form, provided documentation is available for audit purposes.

E. Expenses incurred by a spouse or personal guest are not reimbursable expenses.

F. The supervisor who signs the employee expense report form must ensure proper proof of purchase and documentation and that a public purpose was fulfilled by the purchase.

G. The business services department is responsible for ensuring that the reimbursement report is properly completed and that the proper supervisory signature is on the report.

H. If the business services department determines that a public purpose was not met by the employee expense, the claim will be denied, and the expenditure becomes the responsibility of the employee.

Cross Reference:
Policy 707 (Purchasing)

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Policy
adopted: 10/25/10
amended: 03/12/12
revised: 09/22/14
reviewed: 02/27/17
revised: 08/08/22
revised: 11/13/23
rev____: __/__/26

Appendix I to Policy 708

EDINA PUBLIC SCHOOLS
5701 NORMANDALE ROAD
EDINA, MN 55424

Complete Part I of this application for workshops, institutes, conferences, conventions, or any out-of-state travel, etc. If there are expenses for which you are to be reimbursed by the school district, you must also complete Part II. Submit the application to your supervisor (principal, asst. supt., director of business, or the superintendent).

TRAVEL, CONVENTION OR CONFERENCE APPLICATION FORM

Part I. APPLICATION

Name of applicant_____ Building_____ Date_____

Name of convention or conference_____

Location_____ Dates_____ to _____

Sponsoring organization _____

Are you a member of this organization? Yes_____ No_____

Reasons for attending this convention or conference:

- _____ Curriculum cycle or year of implementation
- _____ Program participant
- _____ Professional growth
- _____ Other_____

What conventions or conferences have you attended in the past three years at school district expense?

_____

Please suggest ways in which you would be willing to share with your professional colleagues the information and ideas you will acquire at this convention or conference. _____

_____

PART II. EXPENSES

List any dates, if any, for which a substitute would be needed: _____

Estimated expenses:

Substitute teacher _____ *(_____ days @ $_____ per day)*
Travel*_____
Meals_____
Hotel_____ (_____ nights @ $_____ per night)
Other_____
Registration_____
Total $_____ *(excluding sub costs)*

Expenditure Code_____

PART III. ACTION

Approved_____ Date_____
Denied_____ Reason _____

_____

Signature of Supervisor _____

Signature of Program manager _____ *(required if program funds are involved)*

Travel expenses will not be reimbursed to an employee unless a pre-approved copy of this form is attached to the reimbursement request.

* Employees utilizing school district funds to pay for airline travel are required to ensure that any credits or other benefits issued by any airline accrue to the benefit of the school district rather than the employee.

Form 7040 (~~11/23~~ __/26)

[APPENDIX II is deleted. Its revised language replaces the old Section IV.B. language in the policy.]

~~Appendix II to Policy 708~~

~~MEAL REIMBURSEMENT RATES FOR EMPLOYEES~~

~~The approved meal reimbursement rates for employees, including service tips, will not exceed is the rate established by the United States General Services Administration for the location of the convention or conference for breakfast, lunch, dinner, a full day of travel, the first or last day of travel, or incidental expenses.~~

- ~~Daily meal reimbursement amount: $60/day~~

- ~~Partial day reimbursement amount:~~

	~~Breakfast~~	~~$15.00~~
	~~Lunch~~	~~$15.00~~
	~~Dinner~~	~~$25.00~~
	~~Incidental~~	~~$ 5.00~~

~~Incidental expenses include communication, laundry, cleaning and pressing of clothing expenses incurred during the travel and for the purpose of the business meeting, conference, or event.~~

~~When a meal is included in the registration of an event or is paid by another source, reimbursement for that meal is not permitted. Reimbursement for alcoholic beverages is not allowed.~~

~~Appendix~~
~~established: 10/25/10~~
~~reviewed: 03/12/12~~
~~revised: 09/22/14~~
~~revised: 02/27/17~~
~~revised: 08/08/22~~
~~reviewed: 11/13/23~~
~~revised: __/__/26~~

Edina Public Schools
DEFINING EXCELLENCE

Policy 812

Buildings and Sites

Health and Environmental Safety Program

I. Purpose

The school district will promote a safe and healthy environment for students, employees, and the public, while striving for compliance with all state and federal laws, and the required guidelines established by the Minnesota Department of Education.

II. Policy

A. The school district will implement a health and environmental safety program that includes plans and procedures to protect employees, students, volunteers, and members of the general public who enter district buildings and grounds. The objective of the health and environmental safety program is to provide a safe and healthy learning environment; to increase safety awareness; to help prevent accidents, illnesses, and injuries; to reduce liability; to assign duties and responsibilities to district employees to implement and maintain the health and environmental safety program; to establish written procedures for the identification and management of hazards or potential hazards; to train district employees on safe work practices; and to comply with all health and safety, environmental, and occupational health laws, rules, and regulations.

B. All employees have a responsibility for maintaining a safe and healthy environment within the district and are expected to be involved in the health and environmental safety program to the extent practicable. For the purpose of implementing this policy, the district will form a health and environmental safety advisory committee, in compliance with state law. The guidelines for this committee can be found in Appendix I.

The advisory committee will provide recommendations to the administration regarding plans and procedures to implement this policy and to establish procedures for identifying, analyzing, and controlling hazards, minimizing risks, and training district staff on safe work practices. The committee will also recommend procedures for investigating accidents and enforcement of workplace safety rules.

III. District Responsibilities

A. In accordance with this policy, the school district will:

a. Identify potential safety hazards;

b. Identify employee groups routinely exposed to safety hazards;

c. Provide personal protective equipment for ~~employee's~~ employees routinely exposed to these safety hazards

d. Train employees on workplace safety;

e. Develop health and environmental safety management plans for employee use;

f. Support a health and environmental safety committee representing employee groups to promote workplace safety;

g. Provide program support with an annual health and environmental safety management budget; and

h. Provide a system to maintain records for review by the public and regulatory inspectors.

B. The district has an emergency management plan which was developed in consultation with local emergency response agencies that addresses prevention/mitigation, preparedness, response, and recovery from a crisis. Details related to emergency management can be found in Policy 806.

C. The superintendent will develop administrative guidelines as necessary to assist in the implementation of this policy.

Legal References:
Minn. Stat. § 123B.56 (Health, Safety, and Environmental Management)
Minn. Stat. § 123B.57 (Health and Safety Projects)
Minn. Stat. § 182.676 (Safety Committees)
Minn. Rules Part 5208.0010 (Applicability)
Minn. Rules Part 5208.0040 (Safety Surveys)
Minn. Rules Part 5208.0070 (Alternative Forms of Committee)

Cross References:
Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
Policy 806 (Emergency Management)

Policy
adopted: 06/25/12
revised: 06/15/15
revised: 04/17/17

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

revised: 05/13/24
revised: __/__/26 (Quick Review)

Appendix I to Policy 812

Health and Environmental Safety Site Committee Guidelines

1. Members will be selected by their peers or their collective bargaining unit. If there are no volunteers, the school district may select representatives.

2. The number of non-administration representatives on the ~~safety and~~ health and environmental safety committee will equal or exceed the number of district administration representatives on the committee.

3. Meetings will occur according to Minnesota law, and the Minnesota Department of Education.

4. If the district has a modification factor of 1.4 or greater or has a workers' comp premium rate of $30 or more per $100 of payroll, then Mock OSHA walkthroughs ("Safety and Health Surveys") will be done by the committee quarterly. If this is not the case, then these walkthroughs will be done as frequently as the committee considers necessary.

5. The ~~safety and~~ health and environmental safety committee will have a system to collect and review suggestions from employees, make recommendations, and review work-related incidents, injuries, and deaths.

Appendix
established: 04/17/17
revised: 05/13/24
revised: __/__/26

IX. **Leadership and Committee Updates**

X. **Superintendent Updates**

XI. **Adjournment**

XII. **Information**

XII.A. Enrollment Report - April 2026

Edina Public Schools

DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Enrollment Report – April 2026

Type: Information

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The attached report describes district-wide enrollment through April 30, 2026 and includes comparative data from the prior year.

Recommendation: There is no recommended action

Desired Outcomes from the Board: This information is provided for the benefit of the School Board and its stakeholders.

Attachments:

1. Enrollment Report – April 2026

Edina Public Schools Enrollment Summary

Enrollment as of the end of April, 2026

Elementary Schools		KG	1	2	3	4	5	TOTAL
Concord Elementary School		106	120	122	130	134	138	**750**
Cornelia Elementary School		78	89	101	93	113	108	**582**
Countryside Elementary School		106	120	122	137	102	103	**690**
Creek Valley Elementary School		85	91	98	100	107	110	**591**
Highlands Elementary School		84	98	90	97	112	93	**574**
Normandale Elementary School		106	98	101	104	121	116	**646**
Totals		**565**	**616**	**634**	**661**	**689**	**668**	**3833**

Secondary Schools	6	7	8	9	10	11	12	TOTAL
South View Middle School	347	340	339	0	0	0	0	**1026**
Valley View Middle School	349	333	341	0	0	0	0	**1023**
Edina High School	0	0	0	698	663	673	666	**2700**
Edina Virtual Pathway Secondary	0	0	0	22	40	40	45	**147**
Options at Edina High School	0	0	0	0	0	0	0	**0**
Totals	**696**	**673**	**680**	**720**	**703**	**713**	**711**	**4896**

Enrollment Comparisons

	May 2025	April 2026	May 2026
K-5	3823	3827	3833
6-8	2026	2046	2049
9-12	2798	2852	2847
Totals K-12	**8647**	**8725**	**8729**
PS	210	179	179
ECSE	234	203	197

April Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Withdrawn Students	1	1	1	2	2	0	1	2	1	0	0	2	0	13
Enrolled Students	5	2	3	0	3	0	1	1	1	0	0	0	0	16
	4	1	2	-2	1	-2	0	-1	0	0	0	-2	0	

Leaver Breakdown

Reason for Withdrawal	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
03: Transferred to a Non-Public School	0	0	0	1	0	0	0	0	0	0	0	0	0	1
05: Moved Outside of the State	1	0	1	1	2	0	1	1	1	0	0	0	0	8
20: Transferred to Another MN District, did not move	0	1	0	0	0	0	0	1	0	0	0	2	0	4
Total	1	1	1	2	2	0	1	2	1	0	0	2	0	

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
  - This section is broken up by School / Grade
  - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.

- **Enrollment Comparisons**
  - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.

- **Mobility**
  - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
  - This section of the report uses the same reporting period as the other sections of the report.
  - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.

- **Leaving Student Breakdown**
  - This section of the report displays the reason students withdrew during the reporting period.
  - This section of the report is broken out by the Minnesota Department of Educations approved End Status Codes. These codes are:
    - 03: Transferred to an approved nonpublic school
    - 04: Student moved outside of the district, transferred to another MN District
    - 05: Student moved to another state and enrolled in school; student moved out of the country
    - 20: Student transferred to another district/state but did not move

This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.

XII.B. Expenditure Summary - April 2026

Edina Public Schools
DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Expenditure Summary – April 2026

Type: Information

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The attached report describes fiscal year-to-date expenditure activity within the District's various funds through April 30, 2026.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: This information is provided for the benefit of the School Board and its stakeholders.

Attachments:

1. Expenditure Summary – April 2026

2025-26 SCHOOL YEAR

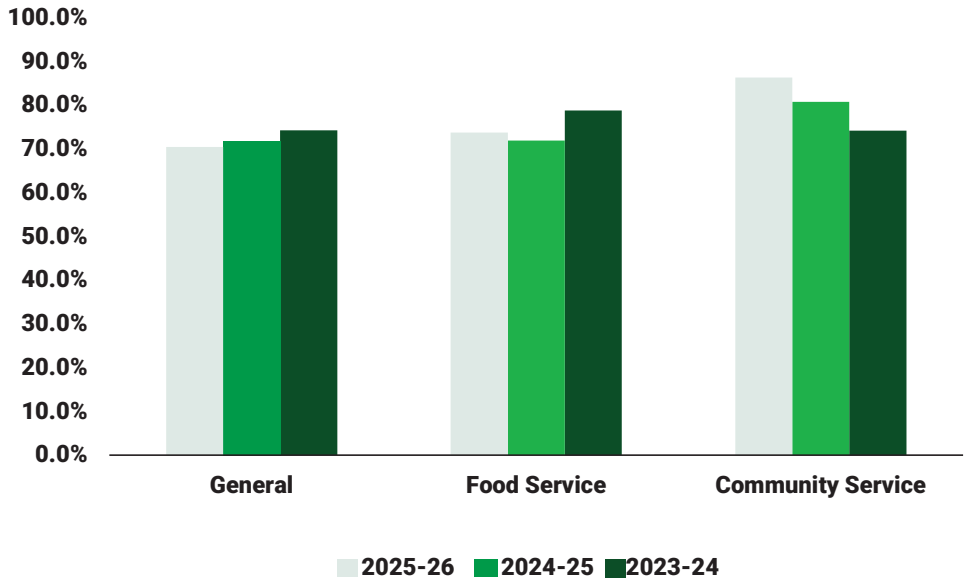
Expenditure Summary

FOR THE MONTH ENDED APRIL 30, 2026

Edina Public Schools
DEFINING EXCELLENCE

Fund	Fiscal Year-to-Date 2025-26 Budget	Fiscal Year-to-Date 2025-26 Actuals	Fiscal Year-to-Date % of Budget 2025-26	2024-25	2023-24
General Fund					
Salaries	$ 96,730,588	$ 70,279,043	72.7%	73.0%	74.1%
Benefits	33,064,313	22,494,892	68.0%	67.7%	67.9%
Purchased Services	12,398,668	8,050,790	64.9%	81.0%	95.4%
Supplies & Materials	5,188,111	3,306,004	63.7%	60.9%	85.7%
Other Expenditures	724,630	151,371	20.9%	22.5%	22.2%
Other Financing Uses	-	-	-	-	-
Total General Fund Expenditures	**148,106,310**	**104,282,100**	**70.4%**	**71.8%**	**74.3%**
Food Service	5,058,082	3,728,442	73.7%	71.9%	78.8%
Community Service	13,292,516	11,475,760	86.3%	80.7%	74.2%
Debt Service	17,636,304	17,756,861	100.7%	100.0%	100.2%
Capital	27,679,036	16,060,060	58.0%	59.8%	71.3%
Internal Service	910,000	566,551	62.3%	87.4%	89.7%
Total Expenditures All Funds	**$ 212,682,248**	**$ 153,869,774**	**72.3%**	**81.7%**	**75.8%**

Percent Comparison
Year-To-Date to Total Budget



Notes:

1- Capital Expenditures, including those made under the building construction fund, operating capital, capital projects levy, and long-term facilities maintenance are presented in combination within the "Capital" category as they are non-linear in nature and can vary greatly from period to period and year to year. Significant variances are normal.

2 - Expenditure figures may be understated or overstated due disbursement timing fluctuations; the District operates under the cash basis of accounting during the year for non-salary expenditures.

XII.C. Investment Summary - April 2026

Edina Public Schools
DEFINING EXCELLENCE

Board Meeting Date: 5/11/2026

Title: Investment Summary – April 2026

Type: Information

Presenter(s): Mert Woodard – Director, Finance & Operations

Description: The attached report provides detailed information regarding cash and investments belonging to the District as of April 30, 2026.

Recommendation: There is no recommended action.

Desired Outcomes from the Board: This information is provided for the benefit of the School Board and its stakeholders.

Attachments:

1. Investment Summary – April 2026

2025-26 SCHOOL YEAR

Investment Summary

FOR THE MONTH ENDED APRIL 30, 2026

Edina Public Schools
DEFINING EXCELLENCE

General Operating Funds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
MSDLAF+ Liquid	Money Market	N/A	NOW	$ 96,930.21	3.51%
MSDLAF+ Max	Money Market	N/A	NOW	2,113,038.19	3.61%
MSDLAF CD Program	Gbank, NV	01/23/2026	07/22/2026	245,000.00	4.00%
MSDLAF CD Program	Bank Of China, NY	01/23/2026	07/22/2026	245,000.00	4.00%
MSDLAF CD Program	Cfg Community Bank, MD	04/30/2026	04/30/2027	240,000.00	4.05%
MSDLAF CD Program	First Pryority Bank, OK	04/30/2026	04/30/2027	240,000.00	3.96%
MSDLAF CD Program	T Bank, TX	04/30/2026	04/30/2027	240,000.00	4.02%
MSDLAF CD Program	Solera National Bank, CO	04/30/2026	04/30/2027	240,000.00	4.09%
MSDLAF CD Program	Financial Federal Savings Bank, TN	04/30/2026	04/30/2027	240,000.00	3.98%
PTMA/MN Trust	Money Market	04/30/2026	NOW	23,599,206.49	3.57%
Term Series Flex	MNTrust Term Series-Flex (VNB), IL	04/30/2026	NOW	4,645,230.00	3.63%
SDA Account	NexBank, TX	04/30/2026	NOW	2,251,747.53	3.63%
US Treasury Bonds & Notes	MNTrust TERM SERIES II	05/29/2025	06/24/2026	3,000,000.00	4.23%
Certificate of Deposit	First Internet Bank of Indiana, IN	08/22/2024	07/27/2026	229,800.00	4.47%
Certificate of Deposit	First Capital Bank, SC	08/22/2024	07/27/2026	232,000.00	3.99%
Certificate of Deposit	American Plus Bank, N.A., CA	08/22/2024	07/27/2026	232,400.00	3.90%
Certificate of Deposit	ServisFirst Bank, FL	08/22/2024	07/27/2026	230,700.00	4.32%
Certificate of Deposit	Financial Federal Bank, TN	08/22/2024	07/27/2026	231,000.00	4.25%
Certificate of Deposit	Customers Bank, NY	08/22/2024	07/27/2026	231,800.00	3.99%
Certificate of Deposit	GBank, NV	03/19/2025	09/14/2026	235,800.00	4.01%
Certificate of Deposit	Prime Alliance Bank, UT	03/19/2025	09/14/2026	235,900.00	3.97%
Certificate of Deposit	State Bank of Texas, TX	10/01/2025	10/01/2026	240,900.00	3.74%
US Treasury Bonds & Notes	MNTrust TERM SERIES II	10/02/2025	10/23/2026	1,500,000.00	3.73%
Certificate of Deposit	First National Bank, AR	11/01/2023	11/02/2026	217,600.00	4.94%
Certificate of Deposit	NUMERICA CREDIT UNION, 67054NBN2	11/10/2023	11/10/2026	250,133.74	5.41%
US Treasury Bonds & Notes	STRIPS, 912833PB0	11/13/2024	11/15/2026	2,663,660.63	4.22%
Certificate of Deposit	OPTUM BANK INC, 68405VBK4	11/15/2023	11/16/2026	244,651.55	4.96%
US Treasury Bonds & Notes	US TREASURY N/B, 91282CJT9	01/29/2025	01/15/2027	3,004,740.27	4.07%
Canadian Depositary Receipts	Alliance Bank, MN	01/22/2026	01/21/2027	237,718.16	3.61%
Canadian Depositary Receipts	Arlo Bank, MO	01/22/2026	01/21/2027	237,718.16	3.61%
Canadian Depositary Receipts	Bank Five Nine, WI	01/22/2026	01/21/2027	237,718.16	3.61%
Canadian Depositary Receipts	Mid-America Bank, KS	01/22/2026	01/21/2027	237,718.16	3.61%
Canadian Depositary Receipts	Pinnacle Bank, NE	01/22/2026	01/21/2027	237,718.16	3.61%
Canadian Depositary Receipts	Pointbank, TX	01/22/2026	01/21/2027	237,718.16	3.61%
Canadian Depositary Receipts	The Bennington State Bank, KS	01/22/2026	01/21/2027	237,718.16	3.61%
Canadian Depositary Receipts	People's Bank and Trust Company, TN	01/22/2026	01/21/2027	186,589.27	3.61%
Canadian Depositary Receipts	The Bank, LA	01/22/2026	01/21/2027	149,383.61	3.61%
Certificate of Deposit	Freedom Northwest Credit Union, ID	01/28/2025	01/25/2027	230,900.00	4.10%
Certificate of Deposit	Bank Hapoalim B.M., NY	01/28/2025	01/25/2027	231,100.00	4.09%
US Treasury Bonds & Notes	MNTrust TERM SERIES	03/21/2025	01/25/2027	1,500,000.00	3.93%
Certificate of Deposit	Truxton Trust Company, TN	04/30/2025	01/25/2027	234,500.00	3.71%
Certificate of Deposit	First Bank of Ohio, OH	04/30/2025	01/25/2027	234,400.00	3.74%
Certificate of Deposit	American Commercial Bank & Trust, National Association, IL	04/30/2025	01/25/2027	234,700.00	3.70%
US Treasury Bonds & Notes	MNTrust TERM SERIES	05/06/2025	01/25/2027	2,000,000.00	3.68%
Certificate of Deposit	COMMUNITY WEST BANK, 20415WBT2	05/07/2025	02/08/2027	249,024.03	3.75%
US Treasury Bonds & Notes	MNTrust TERM SERIES II	03/17/2026	03/11/2027	2,500,000.00	3.80%
Certificate of Deposit	Luana Savings Bank, IA	05/29/2025	06/01/2027	231,700.00	3.90%
Certificate of Deposit	UBS BANK USA, 90355GWT9	06/04/2025	06/04/2027	249,519.79	3.95%
Certificate of Deposit	TOYOTA FINANCIAL SGS BK, 89235MSM4	06/05/2025	06/07/2027	244,630.30	4.01%
Certificate of Deposit	Cornerstone Bank, NE	10/01/2025	07/26/2027	234,400.00	3.65%
Certificate of Deposit	WELLS FARGO BANK NA, 949764UQ5	03/20/2026	09/20/2027	248,597.82	3.65%
Certificate of Deposit	KS StateBank, KS	10/29/2025	10/29/2027	233,000.00	3.61%
Certificate of Deposit	GBC International Bank, CA	10/29/2025	11/01/2027	233,600.00	3.47%
Certificate of Deposit	GOLDMAN SACHS BANK USA, 38151PBZ3	11/04/2025	11/04/2027	243,992.34	3.51%
Certificate of Deposit	MORGAN STANLEY PVT BANK, 61776NC92	11/05/2025	11/05/2027	243,989.87	3.51%
Certificate of Deposit	MORGAN STANLEY BANK NA, 61778EHT1	11/05/2025	11/05/2027	243,989.87	3.51%
US Treasury Bonds & Notes	STRIPS, 912833QB9	11/13/2024	11/15/2027	2,671,988.30	4.23%
Certificate of Deposit	DMB Community Bank, WI	10/29/2025	01/07/2028	232,600.00	3.40%
Certificate of Deposit	Merrick Bank, UT	10/29/2025	01/07/2028	232,500.00	3.41%
Certificate of Deposit	Bank of China, NY	10/29/2025	01/07/2028	231,100.00	3.71%
Certificate of Deposit	Aneca Federal Credit Union, LA	03/16/2026	01/25/2028	234,300.00	3.56%
Certificate of Deposit	CFG Bank, MD	03/16/2026	01/25/2028	234,200.00	3.59%
US Treasury Bonds & Notes	MNTrust TERM SERIES	03/20/2026	01/25/2028	1,800,000.00	3.58%
			Total General Operating Funds:	**$ 64,835,971**	

2021B General Obligation School Building Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PTMA/MN Trust	Money Market	N/A	NOW	$ 2,789.60	3.57%
PTMA/MN Trust	Money Market	N/A	NOW	975,492.51	3.05%
			Total 2021B General Obligation School Building Bonds:	**$ 978,282**	

2024A General Obligation Capital Notes & Facilities Maintenance Bonds:

Type of Investment	Investment Description	Purchase Date	Maturity Date	Investment Market Value	Investment Yield
PTMA/MN Trust	Money Market	N/A	NOW	$ 383.30	3.57%
PTMA/MN Trust	Prime Security Bank	N/A	NOW	1,755,771.78	3.60%
			Total 2024A GO Capital Notes & FM Bonds:	**$ 1,756,155**	
			Total Portfolio Value:	**$ 67,570,408**	