

Regular Meeting

Monday, March 13, 2023 7:00 PM

ECC Room 349, 5701 Normandale Road, Edina, MN 55424

I. **Determination of Quorum and Call to Order**

II. **Approval of Agenda**



School Board Regular Meeting
Monday, March 13, 2023; 7:00 PM
ECC Room 349

- I. **Determination of Quorum and Call to Order**
- II. **Approval of Agenda**
- III. **Excellence in Action**
- IV. **Hearing from Members of the Public**
- V. **Consent Agenda**
 - A. Minutes: *February 13 work session and regular meetings; February 28 work session*
 - B. Personnel Recommendations
 - C. Employee Holiday Schedule 2022-2025
 - D. Check Register – February 2023
 - E. Electronic Fund Transfers – February 2023
 - F. 2023 Edina Community Center Reroofing Project
 - G. 2023 Kuhlman Stadium Bleacher Repair Project
 - H. 2023 Cornelia Elementary Lighting Project
 - I. Cybersecurity Service Agreement with Arctic Wolf
 - J. 2023-2024 School Board Meeting Dates
- VI. **Discussion**
 - A. Legislative Action Committee (LAC) Mid-Session Update
Description: The Edina Legislative Action Committee has been busy working through the 2023 LAC strategy and plan using the Board approved [LAC 2023 legislative priorities](#) as a platform for advocacy efforts. The current legislative session began on January 3, 2023 and will run through May 22, 2023.
Presenter(s): Julie Greene, Legislative Action Committee
 - B. Fiscal Year 2024 Preliminary Operating Capital Budget
Description: Annually, the Board of Education may adopt the Operating Capital budget of the subsequent fiscal year before the full budget is approved. This is done to accommodate significant lead-times required to order and receive many of the capital expenditures included in the Operating Capital budget.
Presenter(s): Mert Woodard, Director of Business Services
 - C. Policy Review (701, 702, 703, 704, 705, 706, 707)
Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.
Presenter(s): Board Policy Committee
- VII. **Action**
 - A. K-5 Science Curriculum Adoption Recommendation
Description: This report includes information about the new Minnesota Science Standards approved by the Department of Education and the Elementary Science

Team's process used to align curriculum and instruction to these new standards. It also requests approval of Mystery Science as the primary resource for science instruction. This report has been created in collaboration with the Elementary Science Curriculum Design Team and was presented to the Teaching and Learning Board Committee on January 17th, 2023.

Presenter(s): Mark Carlson, Curriculum Coordinator; Kristin Greene, Cornelia Dean & Elementary Science Co-Lead; Michael Smith, Cornelia 2nd Grade Teacher; Allison Knoph, Concord 5th Grade Teacher; and Jody De St. Hubert, Director of Teaching and Learning

Recommendation: Approve the purchase of Mystery Science as the primary resource for K-5 science instruction.

B. Policy Review (301, 302, 613)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

Recommendation: Accept the revised policies as presented.

VIII. Leadership and Committee Updates

IX. Superintendent Updates

X. Closed Session

- A. Employee Negotiations. Pursuant to Minnesota Statutes section 13D.03, the Board is authorized to vote to move into closed session to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. The Board will vote to move into closed session to discuss labor negotiations and strategy for the District's negotiations with the following bargaining unit: custodians.

XI. Adjournment

XII. Information

- A. Enrollment Mobility Report
- B. Governmental Fund Expenditure Report
- C. Substitute Teacher Fill Rates
- D. Community Education Environmental Justice and Nature Immersion Camp Summer 2023
- E. Kids Club Update

III. Excellence in Action

IV. Hearing from Members of the Public

V. Consent

V.A. Minutes: *February 13 work session and regular meetings; February 28 work session*

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE WORK SESSION OF FEBRUARY 13, 2023

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Janie Shaw

Ms. Regina Neville

PRESIDING OFFICER: Chair Erica Allenburg

5:20 PM - 6:55 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Natasha Monsaas-Daly; Director of District Media and Technology
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Business Services

Karrie Duncan, Literacy Coach
Jolynn Gamble, Curiosity Lab and Extended Reading Teacher
Jenny Johnson, Edina High School Assistant Principal
Leah Jones, Edina High School Multilingual Learner Teacher
Deb Richards, Talent Development Coordinator
Uli Rodriguez, Multilingual English Learner Coordinator
Nicole Schweigert, Cornelia Elementary School Multilingual Learner Teacher

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Karen Gabler, Clerk

(Official Publication)
MINUTES OF THE WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
FEBRUARY 13, 2023

5:02 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard; Duncan, Gamble, Johnson, Jones, Richards, Rodriguez, Schweigert.

DISCUSSION

- A. Fiscal Year 2024 General Fund Budget Assumptions and Parameters
- B. Fiscal Year 2024 Cost Containment
- C. Talent Development Programming Update
- D. Multilingual Programming Update

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

ADJOURNMENT

The meeting was adjourned at 6:55 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Karen Gabler, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
FEBRUARY 13, 2023 WORK SESSION

5:02 PM Chair Allenburg called to order the work session of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard; Duncan, Gamble, Johnson, Jones, Richards, Rodriguez, Schweigert.

DISCUSSION

Fiscal Year 2024 General Fund Budget Assumptions and Parameters: Proposed budget assumptions and parameters were discussed.

Fiscal Year 2024 Cost Containment: Proposed cost containment recommendations were discussed.

Talent Development Programming Update: Staff presented updated information about the district's Talent Development program.

Multilingual Programming Update: Staff presented updated information about the district's Multilingual Learners program.

LEADERSHIP AND COMMITTEE UPDATES

Chair Allenburg spoke about the Board meeting calendar for 2023-2024. She also asked that necessary board purchases be made by district staff in the future. .

ADJOURNMENT

At 6:55 PM, Member Birdman motioned, and Member Gabler seconded to adjourn the meeting. All members voted Aye.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF FEBRUARY 13, 2023

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road, Edina

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Regina Neville
Ms. Janie Shaw

PRESIDING OFFICER: Chair Erica Allenburg

7:02 PM - 9:44 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Natasha Monsaas-Daly, Director of District Media and Technology Services
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Business Services

Sayali Amarapurkar, Southeast Asian Cultural Liaison
Alyssa Barnes, Countryside Elementary School Kindergarten Teacher
Leah Byrd, Early Childhood Program Coordinator
Mark Carlson, Curriculum Coordinator
Julie Gabrielson, Coordinator of Facilities and Operations
Kristin Greene, Cornelia Elementary School Dean and Elementary Science Co-Lead
Sarah Hinson, Edina High School AVID Teacher
Allison Knoph, Concord Elementary School 5th Grade Teacher
Lindsay Koerner, Early Childhood Program Outreach Supervisor
Michael Smith, Cornelia Elementary School 2nd Grade Teacher
Britt Theis, Creek Valley Elementary School 1st Grade Teacher

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Karen Gabler, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA FEBRUARY 13, 2023

7:02 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Neville, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard; Amrapurkar, Barnes, Byrd, Carlson, Gabrielson, Greene, Hinson, Knoph, Koerner, Smith, Theis.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

EXCELLENCE IN ACTION

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT

- A. Minutes: *January 9 work session and regular meetings; January 11 and 12 retreat; January 24 work session, February 6 special meeting*
- B. Personnel Recommendations
- C. Check Register – January 2023
- D. Electronic Funds Transfer – January 2023
- E. Pupil Vehicle Transportation Purchase
- F. 2023 Valley View Exterior Wall Project Bids
- G. American Indian Education Aid Application
- H. Board Committee Update
- I. Chromebook Agreement with Now Micro
- J. Learning Exchange Joint Powers Agreement
- K. Student Support Services
 1. PrairieCare Agreement
 2. Medical Advisor Agreement
 3. Sondag Systems Services Purchase
 4. Alexandra McCannel Agreement

DISCUSSION

- A. Achievement and Integration Plan for 2024-2026
- B. 2023 Kids Club Registration Process
- C. K-5 Science Curriculum Adoption Recommendation
- D. District Equity, and Inclusion (DEI) Plan Board Update
- E. Fiscal Year 2024 Cost Containment
- F. Policy Review – Rapid (302)
- G. Policy Review (301 and 613)

ACTION

- A. Student Travel
- B. Fiscal Year 2024 General Fund Budget Assumptions and Parameters
- C. Intent to Issue General Obligation Capital Notes and Facilities Maintenance Bonds, Series 2023A
- D. 2023 General School Board Election Agreement Between City of Edina and Edina School District
- E. Policy Review (212, 214, 217)

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

INFORMATION

- A. Enrollment Mobility Report
- B. Governmental Fund Expenditure Report
- C. Countryside Elementary School Camp St. Croix Experience
- D. Physical Education Report Card Change

ADJOURNMENT

The meeting adjourned at 9:44 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Karen Gabler, Clerk

DRAFT

OFFICIAL MINUTES OF SCHOOL BOARD'S
FEBRUARY 13, 2023 REGULAR MEETING

7:02 PM Chair Allenburg called to order the regular meeting of the School Board. Members present: Allenburg, Arom, Birdman, Gabler, Greene, Neville, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard; Amarapurkar, Barnes, Byrd, Carlson, Gabrielson, Greene, Hinson, Knoph, Koerner, Smith, Theis.

APPROVAL OF AGENDA BY UNANIMOUS VOTE

Member Shaw moved and Member Greene seconded to approve the agenda. All members voted Aye.

HEARING FROM MEMBERS OF THE PUBLIC

Laura Vanden Heuvel spoke about class sizes. Amy Williams spoke about Edina City demographics impacting EPS. Kari Lessard spoke about the budget deficit. Owen Michaelson spoke about elections. Mark Hassenstab spoke about the Kids Club registration process.

CONSENT

Member Shaw moved and Member Gabler seconded to approve the consent agenda. Member Greene abstained from voting. All other members voted Aye.

The resolutions were:

- A. Minutes: *January 9 work session and regular meetings; January 11 and 12 retreat; January 24 work session, February 6 special meeting*
- B. Personnel Recommendations
- C. Check Register – January 2023
- D. Electronic Funds Transfer – January 2023
- E. Pupil Vehicle Transportation Purchase
- F. 2023 Valley View Exterior Wall Project Bids
- G. American Indian Education Aid Application
- H. Board Committee Update
- I. Chromebook Agreement with Now Micro
- J. Learning Exchange Joint Powers Agreement
- K. Student Support Services
 1. PrairieCare Agreement
 2. Medical Advisor Agreement
 3. Sondag Systems Services Purchase
 4. Alexandra McCannel Agreement

DISCUSSION

Achievement and Integration Plan for 2024-2026: Staff presented information about the new three-year Achievement and Integration Plan. An AVID teacher and student shared about their experience.

2023 Kids Club Registration Process: Staff presented updated information about the Kids Club registration process.

K-5 Science Curriculum Adoption Recommendation: Staff presented information about Minnesota science standards and discussed their recommendation for Mystery Science curriculum. This will come back to the Board for Action next month.

District Equity, and Inclusion (DEI) Plan Board Update: Staff presented updated information about the District Equity and Inclusion Plan and the connection to the strategic plan and areas of district focus that will support the growth of an equitable and inclusive school culture.

Fiscal Year 2024 Cost Containment: Staff presented information about budget assumptions and parameters, and cost containment proposals.

Policy Review – Rapid (302): Policy Committee members presented Policy 302 for discussion. This policy will move forward for Action at the next regular meeting.

- Policy 302 Superintendent

Policy Review (301 and 613): Policy Committee members presented Policies 301 and 613 for discussion. These policies will move forward for Action at the next regular meeting.

- Policy 301 School District Administration
- Policy 613 Graduation Requirements

ACTION

Student Travel: Member Gabler moved and Member Shaw seconded to approve the motion. All members voted Aye.

Fiscal Year 2024 General Fund Budget Assumptions and Parameters: Member Birdman moved and Member Shaw seconded to approve the motion. All members voted Aye.

Intent to Issue General Obligation Capital Notes and Facilities Maintenance Bonds, Series 2023A: Member Shaw moved and Member Greene seconded to approve the motion. All members voted Aye.

2023 General School Board Election Agreement Between City of Edina and Edina School District: Member Greene moved and Member Gabler seconded to approve the motion. All members voted Aye.

Policy Review (212, 214, 217): Member Neville moved and Member Gabler seconded to approve the motion. All members voted Aye.

- Policy 212 School Board Member Development
- Policy 214 Out-of-State Travel by School Board Members
- Policy 217 Legislative Involvement

LEADERSHIP AND COMMITTEE UPDATES

Member Greene spoke about the upcoming, March 8th, Day at the State Capitol, and encouraged all to attend.

SUPERINTENDENT UPDATES

Dr. Stanley read a number of staff commendations. She also shared that the District has received a Youth Skills Training grant from the Minnesota Department of Labor and Industry.

ADJOURNMENT

At 9:44 PM, Member Gabler moved to adjourn the meeting and Member Greene seconded to approve the motion. All members voted Aye.

DRAFT

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL WORK SESSION OF FEBRUARY 28, 2023

WORK SESSION
5:00 PM

Edina Community Center
ECC 350

SCHOOL BOARD MEMBERS PRESENT:

Mr. Dan Arom
Mr. Michael Birdman
Ms. Karen Gabler
Ms. Julie Greene
Ms. Janie Shaw

ABSENT:

Ms. Erica Allenburg
Ms. Regina Neville

PRESIDING OFFICER: Vice Chair Julie Greene

5:00 PM - 7:51 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Daphne Edwards, Director of Marketing and Communications
Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships
Natasha Monsaas-Daly; Director of District Media and Technology
Jody Remsing, Director of Student Support Services
Sonya Sailer, Director of Human Resources
Mert Woodard, Director of Business Services (virtual)

Leigh Ann Feily, MultiTiered Systems of Support (MTSS) Coordinator

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Karen Gabler, Clerk

(Official Publication)
MINUTES OF THE SPECIAL WORK SESSION
OF THE SCHOOL BOARD DISTRICT 273 EDINA, MINNESOTA
FEBRUARY 28, 2023

5:00 PM Vice Chair Greene called to order the work session of the School Board. Members present: Arom, Birdman, Gabler, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard (virtual); Feily.

ACTION

- A. Approval of Cost Containment
- B. Achievement and Integration Plan and Budget Approval

DISCUSSION

- A. Proposed 2023-2024 Board Meeting Calendar
- B. Process Update/Recommendation: Stakeholder Voice and Input Continuum (student, educator, community) and Liaison Roles
- C. Climate and Culture Update

LEADERSHIP AND COMMITTEE UPDATES

SUPERINTENDENT UPDATES

CLOSED SESSION

- A. Superintendent Mid-Year Evaluation

ADJOURNMENT

The meeting was adjourned at 7:51 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Karen Gabler, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
FEBRUARY 28, 2023 SPECIAL WORK SESSION

5:00 PM Vice Chair Greene called to order the work session of the School Board. Members present: Arom, Birdman, Gabler, Greene, Shaw. Staff present: Stanley, Smasal, De St. Hubert, Edwards, Leland, Monsaas-Daly, Remsing, Sailer, Woodard (virtual); Feily.

APPROVAL OF AGENDA

Member Birdman moved and Member Arom seconded to approve the agenda.

ACTION

Approval of Cost Containment: Member Shaw moved and Member Birdman seconded to approve the motion. All members voted Aye.

Achievement and Integration Plan and Budget Approval: Member Gabler moved and Member Arom seconded to approve the motion. All members voted Aye.

DISCUSSION

Proposed 2023-2024 Board Meeting Calendar: Board members reviewed proposed calendar for 2023-2024 meeting dates. The meeting calendar will come up for Action at the next meeting.

Process Update/Recommendation: Stakeholder Voice and Input Continuum (student, educator, community) and Liaison Roles: Board members discussed gathering information in March and working through reactions and options in April.

Climate and Culture Update: Staff discussed student, staff, and employee surveys to be administered this Spring. Survey results will be communicated to all staff and an update will be presented to the Board in June.

LEADERSHIP AND COMMITTEE UPDATES

Member Gabler shared about the Early Learning Center (ELC) PTO's plans for an ECFE Day at the Capitol on March 15.

Member Birdman shared about District 287's Get on the Bus event April 10th, and the City/District Partnership meeting on March 2.

Member Greene shared about the Legislative Action Committee's (LAC) Day at the Capitol on March 8.

SUPERINTENDENT UPDATES

Dr. Stanley spoke about the Student Leadership Team meetings

Regular meeting recessed at 6:34. Board members moved to ECC 338 for Superintendent's mid-year evaluation.

CLOSED SESSION

Member Shaw moved and Member Birdman seconded to close the meeting.

Superintendent Mid-Year Evaluation: Superintendent Stanley and Board members discussed progress toward her goals.

Member Shaw moved and Member Gabler seconded to open the meeting.

ADJOURNMENT

At 7:51 PM, Member Shaw moved, and Member Birdman seconded to adjourn the meeting. All members voted Aye.

DRAFT

V.B. Personnel Recommendations



Board Meeting Date: March 13, 2023

TITLE: Personnel Recommendations

TYPE: Consent

PRESENTER(S): Sonya Sailer, Director of Human Resources

BACKGROUND: Personnel recommendations are made monthly. These conditional offers of employment are subject to successful completion of a criminal background check, I-9 Employment Eligibility Verification and, where applicable, the issuance of the required license. Salary subject to change upon verification of correct step and lane placement.

RECOMMENDATION: Approve the attached personnel recommendations.

PRIMARY ISSUE(S) TO CONSIDER:

ATTACHMENTS:

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Salary</u>	<u>Date</u>
FROEHLICH, JENNIFER	ECC	ASSISTANT DIRECTOR OF STUDENT SUPPORT SERVICES	\$133,250	7/1/2023

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Assignment</u>	<u>Building</u>	<u>Date</u>
BAHR, VENISHA	MEDIA SPECIALIST, 1.0 FTE	CS	06/02/2023
BLYLY-STRAUSS, MINA	SPED TEACHER, 1.0 FTE	EHS	06/02/2023
FEINBERG, SANDRA	SPED TEACHER, 1.0 FTE	CV	06/02/2023
LU, CHLOE	CHINESE TEACHER, 0.6 FTE	EHS	02/01/2023
PRYOR, TOYA	MIDDLE SCHOOL PRINCIPAL, 1.0 FTE	VV	06/30/2023
STAMM, ALYSSA	SPED TEACHER, 1.0 FTE	CS	06/02/2023
ZEMLIN, TIMOTHY	CHOIR, 0.95 FTE	VV	06/02/2023

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Salary</u>	<u>Date</u>
NONE				

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
EVENSON, HEATHER	SPED TEACHER, 1.0 FTE	SV	03/31/2023 - 04/28/2023
SILBER, JENNIFER	ADSIS TEACHER, 1.0 FTE	CN	08/21/2023 - 10/18/2023
TALAN, ROLLAND	PEER COACH, 1.0 FTE	DW	04/11/2023 - 05/09/2023

E. REQUEST FOR 1-YEAR JOB SHARE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
JANASKO, STEPHANIE	LSN, 0.8 FTE	CN	08/21/2023 - 06/02/2024
LITTLE, ANN	LSN, 0.2 FTE	CN	08/21/2023 - 06/02/2024

F. REQUEST FOR 1-YEAR UNPAID LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
BOTHAM, MEGAN	ELEM ED, 1.0 FTE	ND	08/21/2023 - 06/03/2024

NON-LICENSED STAFF**A. RECOMMENDATIONS FOR EMPLOYMENT**

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
DOYLE, EMILY	EHS	OFFICE ASST CLASS E	\$21.70/HOUR	03/07/2023
KAUR, MANPREET	ECC	HR SPECIALIST	\$5,631/MONTH	02/15/2023
LOONSFOOT, LEVI	DW	HOURLY CUSTODIAN	\$20.25/HOUR	02/23/2023
LOSS, JAMES	TC	BUS DRIVER	\$23.58/HOUR	02/06/2023
PARSLEY-HONOUR, JAMIE	ELC	IA - PARA CLASSROOM	\$17.50/HOUR	03/01/2023
RESBERG, AMY	ELC	IA - PARA CLASSROOM	\$17.50/HOUR	02/13/2023
STORMOEN, STEVEN	CN	HOURLY CUSTODIAN	\$20.25/HOUR	02/13/2023
THOMAS, PASSION	VV	EA - SECURITY MONITOR	\$18.50/HOUR	02/22/2023

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Assignment</u>	<u>Building</u>	<u>Date</u>
ADAMS, DURON	EA - SECURITY MONITOR	VV	01/31/2023
FEARING, KAYLA	EA - SPED PARA	HL	02/16/2023
FREMDER, JOSHUA	COMM SPECIALIST	ECC	04/28/2023
GEARMAN, LISA	MEDIA ASSISTANT	EHS	02/28/2023
HEIMEL, MOLLY	COMM SPECIALIST	ECC	04/28/2023
JAHN, EMILY	EA - SPED PARA	EHS	12/05/2023
MORRIS, DIANE	STUDENT SYSTEMS SPECIALIST	ECC	02/24/2023
MUEHLBAUER, COURTNEY	PRINCIPAL'S ADMIN ASST CLASS A	HL	03/30/2023
ROBISON, EDWARD	HOURLY CUSTODIAN	CC	03/07/2023
ROUP, JOHN	BUS DRIVER	TC	03/08/2023

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
JOHNSON, EVAN	ECC	ADDTL: TECH PARA	\$20.92/HOUR	03/06/23
THOMAS, PASSION	VV	ADDTL: TRF CRS GUARD	\$21.70/HOUR	02/24/23

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
HENNIGAR, LESLIE	EA - SPED PARA	CS	02/03/2023 - 03/06/2023
POSTON, WANDA	BUS DRIVER	TC	03/06/2023 - 04/03/2023

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Building</u>	<u>Position</u>	<u>Wage</u>	<u>Date</u>
DONAHOE, VINCENT	CC	LEAD REC LEADER	\$22.97/HOUR	02/21/2023

B. RESIGNATIONS, RETIREMENTS, TERMINATIONS

<u>Name</u>	<u>Assignment</u>	<u>Building</u>	<u>Date</u>
HALE, SEAN	LEAD REC LEADER	CC	02/15/2023
KABA, KHALIL	REC LEADER	ND	03/09/2023
LAVERCOMBE, RICHARD	REC LEADER	CV	02/03/2023
RASMUSSEN, TATE	REC LEADER	ND	03/09/2023
TILSNER, SAM	PROGRAM SUPERVISOR	ND	02/28/2023

C. CHANGE OF EMPLOYMENT STATUS

<u>Name</u>	<u>Building</u>	<u>Assignment Change</u>	<u>Wage</u>	<u>Date</u>
BUSS, SCOTT	HL	FROM: 9 MONTH LEAD REC TO: 12 MONTH LEAD REC	\$22.97/HOUR	02/21/2023
FREDRICKSON, KENNETH	CN	ADD HORNET CENTRAL	\$20.32/HOUR	02/27/2023
HALE, AMBER	CN	ADD HORNET CENTRAL	\$20.32/HOUR	02/27/2023
SAUVE, CHRISTA	CS	FROM: 9 MONTH LEAD REC TO: 12 MONTH LEAD REC	\$21.37/HOUR	02/21/2023
SHUN, AVERY	VVMS	ADD HORNET CENTRAL	\$19.67/HOUR	02/15/2023
ZAPATA, ALAINA	CS	ADD REC LEADER	\$22.00/HOUR	10/03/2022

D. REQUEST FOR LEAVE OF ABSENCE

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Anticipated Dates of Leave</u>
ARMSTRONG, BRITTANY	CHILDREN'S TEACHER	ECC	03/06/2023 - 05/26/2023

V.C. Employee Holiday Schedule 2022-2025



Board Meeting Date: 3/13/2023

Title: Employee Holiday Schedule 2022-2025

Type: Consent

Presenter(s): Sonya Sailer, Director of Human Resources

Background: Edina Public Schools traditionally maintains a three-year holiday schedule to provide employees with ample notice of days the school district will be closed. Whether an employee is eligible for holiday pay is dependent on their position, employment status, and work agreement. Twelve-month, full-time employees currently enjoy eleven paid holidays on an annual basis. In recognition of Juneteenth, a twelfth holiday was added to the district's last three collectively bargained agreements for twelve-month employees representing the Edina Administrative Council, Edina Professional Association of Support Staff, and Transportation Employees).

Approval of the attached Employee Holiday Schedule will both add Juneteenth as a twelfth holiday to the already established 2022-2023 and 2023-2024 holiday schedules and establish the 2024-2025 holiday schedule. Employees whose positions fall into one of the school district's non-collectively bargained employee groups, and who are currently eligible to receive eleven paid holidays under their guidebook, will become eligible to enjoy twelve paid holidays beginning this year because of this new schedule. Employees that are part of a collectively bargained employee group will receive this increased benefit if included within their negotiated settlement.

Recommendation: Approve the attached Employee Holiday Schedule 2022-2025.

Attachment(s): Employee Holiday Schedule 2022-2025



DEFINING EXCELLENCE

Employee Holiday Schedule*

2022-2025

2022-2023	2023-2024	2024-2025
Monday, July 4 Tuesday, July 5 Monday, September 5 Thursday, November 24 Friday, November 25 Friday, December 23 Monday, December 26 Monday, January 2 Monday, January 16 Monday, February 20 Monday, May 29 Monday, June 19	Monday, July 3 Tuesday, July 4 Monday, September 4 Thursday, November 23 Friday, November 24 Monday, December 25 Tuesday, December 26 Monday, January 1 Monday, January 15 Monday, February 19 Monday, May 27 Wednesday, June 19	Thursday, July 4 Friday, July 5 Monday, September 2 Thursday, November 28 Friday, November 29 Tuesday, December 24 Wednesday, December 25 Wednesday, January 1 Monday, January 20 Monday, February 17 Monday, May 26 Thursday, June 19

**Whether an employee is eligible for holiday pay is dependent on their position, employment status, and work agreement. Specific details regarding eligibility for paid holidays are provided in employee work agreements, which are available at www.edinaschools.org > Careers > Contracts and Guidebooks. Questions should be directed to Edina Public Schools Human Resources.*

School Board approved _____.

V.D. Check Register - February 2023



Board Meeting Date: 3/13/2023

Title: Check Register – February 2023

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Description: Minn. Stat. § 123B.02 Subd. 18 requires that payment of claims made prior to board approval be acted upon at the next board meeting. Presented for approval by the Board of Education are monthly disbursement totals, by fund, for the month of February 2023:

<u>Fund</u>	<u>Amount</u>
General	\$2,188,238
Food Service	312,550
Community Service	65,501
Building Construction	177,969
Debt Service	8,711
Internal Service	-
Total	\$2,752,969

Recommendation: Approve the disbursements as presented for the month of February 2023.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 123B.02 Subd. 18

Attachments:

1. Check Register – February 2023

2022-23 School Year

Check Register

For the Month Ended February 28, 2023



DEFINING EXCELLENCE

Check No.	Vendor	Description	Date	Amount
391116	HEALTHPARTNERS INSU	CURRENT EMPLOYEES	2/8/2023	376,759.37
391171	HOGLUND BUS CO INC	2024 IC CE BUSES (3)	2/10/2023	321,510.37
391188	CHARTWELLS DINING S	JAN23 FOOD SERVICES	2/15/2023	307,424.02
391332	METRO TRANSPORTATIO	JAN23 SPED TRANSPOR	2/27/2023	84,323.20
391044	SEON DESIGN (USA) C	DH8H1T0-M - DH8, DV	2/1/2023	58,455.00
391236	KRAUS-ANDERSON CONS	CS ADDITION-SITE SE	2/15/2023	51,408.00
391045	SHEEHY CONSTRUCTION	CERAMIC LAB MILLWOR	2/1/2023	41,605.00
391128	KINECT ENERGY, INC	EHS - DEC22 SERVICE	2/8/2023	36,755.02
391283	XCEL ENERGY	EHS 12/21/22-01/25/	2/15/2023	35,722.55
391195	DAKOTA TRUCK UNDERW	INSTALLMENT #9	2/15/2023	32,560.00
391275	TRANSPORTATION PLUS	JAN23 SPED TRANSPOR	2/15/2023	29,578.85
391355	TWIN CITY TRANSPORT	JAN23 SPED TRANSPOR	2/27/2023	29,578.85
391063	WOLD ARCHITECTS & E	EHS DEFERRED MAINT	2/1/2023	26,522.25
391128	KINECT ENERGY, INC	SV - DEC22 SERVICES	2/8/2023	26,361.34
391004	KATH FUEL OIL SERVI	DIESEL	2/1/2023	26,271.40
391131	MALLOY MONTAGUE KAR	BILLING THRU 12/31/	2/8/2023	25,750.00
391116	HEALTHPARTNERS INSU	COBRA/RETIREEES	2/8/2023	24,743.29
391233	KATH FUEL OIL SERVI	DIESEL	2/15/2023	23,730.52
391332	METRO TRANSPORTATIO	JAN23 HHM TRANSPORT	2/27/2023	23,479.04
390941	APPLE INC	YEAR 2 OF 3-LEASE P	2/1/2023	22,257.31
391316	INSPEC INC	ECC - 2023 REROOF	2/27/2023	22,067.50
391236	KRAUS-ANDERSON CONS	EHS LTFM CONSTR UPG	2/15/2023	20,400.00
391158	TEACHERS' CURRICULU	MS-SS-SL-01	2/8/2023	20,300.00
391283	XCEL ENERGY	SV 12/21/22-01/24/2	2/15/2023	20,253.17
390969	EDINA GIRLS HOCKEY	WALSER INVITE ENTRY	2/1/2023	19,635.00
391025	NATIONAL INSURANCE	LTD DISTRICT W/H	2/1/2023	16,531.56
391236	KRAUS-ANDERSON CONS	CS ADDITION-CONS MG	2/15/2023	16,061.00
391088	CARLSON PRINTING CO	CATALOG PRINTING	2/8/2023	15,823.00
391036	RUPP ANDERSON SQUIR	LEGAL SERV: EXPULSI	2/1/2023	15,162.38
391128	KINECT ENERGY, INC	ECC - DEC22 SERVICE	2/8/2023	15,117.13
391128	KINECT ENERGY, INC	VV - DEC22 SERVICES	2/8/2023	14,516.49
391025	NATIONAL INSURANCE	CURRENT EMP LIFE/AD	2/1/2023	13,807.18
391031	PLANSOURCE	SERVICES FOR JAN 23	2/1/2023	13,744.33
391283	XCEL ENERGY	ECC 12/21/22-01/25/	2/15/2023	13,143.85
391283	XCEL ENERGY	VV 12/21/22-01/24/2	2/15/2023	13,004.34
391222	INTRADO INTERACTIVE	22-23 MESSENGER REN	2/15/2023	12,891.00
391236	KRAUS-ANDERSON CONS	CS GENERAL CONDITIO	2/15/2023	12,889.91
391044	SEON DESIGN (USA) C	HD3S06EI20- HD CAME	2/1/2023	12,825.00
391044	SEON DESIGN (USA) C	HD3S16EI50- HD CAME	2/1/2023	12,825.00
391044	SEON DESIGN (USA) C	HD3S06EI75- HD CAME	2/1/2023	12,825.00
391074	MICHAEL OTTO	OTTO VS ISD 273	2/7/2023	12,500.00
390973	EDINA DANCE TEAM	1/7 DANCE INVITE GA	2/1/2023	12,079.00
391257	PARALLEL TECHNOLOGI	BUS SECURITY&NEW ID	2/15/2023	12,009.91
391351	TEACHERS ON CALL, A	EHS - SUBSTITUTES	2/27/2023	11,104.00
391270	TEACHERS ON CALL, A	EHS - SUBSTITUTES	2/15/2023	10,035.20
391204	ELECTRIFY YOUR STRI	FEB 14-16 ORCH EVEN	2/15/2023	9,250.00
391179	BOLTON & MENK INC	KUHLMAN BLEACHER RE	2/15/2023	9,000.00
391251	MORRIS LEATHERMAN C	TELEPHONE SURVEY	2/15/2023	9,000.00
390994	JESSEN PRESS INC	EPS EXPERIENCE PRIN	2/1/2023	8,177.00
391037	SAFeway DRIVING SCH	DRIVERSED 109/117	2/1/2023	7,920.00
391339	PARALLEL TECHNOLOGI	INDOOR CAMERAS (10)	2/27/2023	7,431.10
391270	TEACHERS ON CALL, A	HL - SUBSTITUTES	2/15/2023	7,361.28
391063	WOLD ARCHITECTS & E	CS ES 2023 ADDITION	2/1/2023	7,357.04
390984	GOPHER STAGE LIGHTI	REPL CONSOLE IN FIC	2/1/2023	7,294.00
391169	XCEL ENERGY	BUS 12/21/22-01/25/	2/8/2023	6,805.14

Check No.	Vendor	Description	Date	Amount
391066	ZANER-BLOSER INC	BUILD FACT FLUENCY	2/1/2023	6,788.52
391306	FRASER CHILD AND FA	JAN23 CONSULTATION	2/27/2023	6,776.00
391351	TEACHERS ON CALL, A	ND - SUBSTITUTES	2/27/2023	6,598.40
391063	WOLD ARCHITECTS & E	CN LIGHTING REPLACE	2/1/2023	6,418.29
391272	THE SPYGLASS GROUP,	COST REDUCTION SERV	2/15/2023	6,398.63
391316	INSPEC INC	VV WALL-PROF SERVIC	2/27/2023	6,396.60
391128	KINECT ENERGY, INC	CV - DEC22 SERVICES	2/8/2023	6,321.46
391351	TEACHERS ON CALL, A	VV - SUBSTITUTES	2/27/2023	6,278.40
391212	GILBERT MECHANICAL	SV - REPL VFD W/ABB	2/15/2023	6,200.00
391351	TEACHERS ON CALL, A	CC - SUBSTITUTES	2/27/2023	6,188.80
391051	TEACHERS ON CALL, A	EHS - SUBSTITUTES	2/1/2023	6,182.40
391104	FRASER CHILD AND FA	DEC22 CONSULTATION	2/8/2023	6,160.00
391128	KINECT ENERGY, INC	CC - DEC22 SERVICES	2/8/2023	6,085.82
391094	DELORES LINDSEY	PROF LEARNING CONSU	2/8/2023	6,000.00
391110	GENERATIVE LEARNING	2023 ADAPTIVE FOUND	2/8/2023	5,985.00
391270	TEACHERS ON CALL, A	CN - SUBSTITUTES	2/15/2023	5,945.60
391351	TEACHERS ON CALL, A	HL - SUBSTITUTES	2/27/2023	5,926.40
391270	TEACHERS ON CALL, A	EHS - SUBSTITUTES	2/15/2023	5,708.80
391051	TEACHERS ON CALL, A	CC - SUBSTITUTES	2/1/2023	5,664.00
391283	XCEL ENERGY	CS 12/21/22-01/24/2	2/15/2023	5,422.70
391128	KINECT ENERGY, INC	CN - DEC22 SERVICES	2/8/2023	5,341.18
391285	ZIEGLER INC	INJ GP FUEL CORE (2	2/15/2023	5,313.36
391233	KATH FUEL OIL SERVI	DIESEL	2/15/2023	5,199.71
391128	KINECT ENERGY, INC	CS - DEC22 SERVICES	2/8/2023	5,177.15
391128	KINECT ENERGY, INC	HL - DEC22 SERVICES	2/8/2023	5,173.16
391351	TEACHERS ON CALL, A	CS - SUBSTITUTES	2/27/2023	4,947.20
391051	TEACHERS ON CALL, A	HL - SUBSTITUTES	2/1/2023	4,940.80
391283	XCEL ENERGY	CV 12/21/22-01/24/2	2/15/2023	4,904.32
391273	THREE RIVERS PARK D	1/27 6TH GRD SKI TR	2/15/2023	4,828.00
391337	NORTHFIELD LINES IN	CHARTER BUS: CAMP	2/27/2023	4,781.87
390984	GOPHER STAGE LIGHTI	DRAGSETH EQUIP	2/1/2023	4,735.50
391283	XCEL ENERGY	CC 12/21/22-01/24/2	2/15/2023	4,730.33
391273	THREE RIVERS PARK D	2/1 7TH GRD SKI TRI	2/15/2023	4,653.00
391283	XCEL ENERGY	CN 12/22/22-01/25/2	2/15/2023	4,574.53
391025	NATIONAL INSURANCE	COBRA/RETIREE	2/1/2023	4,555.03
391270	TEACHERS ON CALL, A	ND - SUBSTITUTES	2/15/2023	4,537.60
391117	HENNEPIN COUNTY TRE	2023 TRUTH TAXATION	2/8/2023	4,460.97
391044	SEON DESIGN (USA) C	WT2E20S20G0 - WIRE	2/1/2023	4,455.00
391270	TEACHERS ON CALL, A	VV - SUBSTITUTES	2/15/2023	4,384.00
391128	KINECT ENERGY, INC	ND - DEC22 SERVICES	2/8/2023	4,263.81
390972	EHLERS	23 DISCLOSURE REPOR	2/1/2023	4,250.00
391245	MCDONOUGH'S WATERJE	CV - FROZEN LINE	2/15/2023	4,212.48
391076	ADVANCED IMAGING SO	LEASE 02.08 0631790	2/8/2023	4,151.77
391287	ADVANCED IMAGING SO	LEASE 03.08 0631790	2/27/2023	4,151.77
391135	MIKKONEN MUSIC LLC	JAN MIKK LESSONS	2/8/2023	4,140.00
391270	TEACHERS ON CALL, A	CC - SUBSTITUTES	2/15/2023	4,108.80
391082	BARBARA NICOL PUBLI	VARIOUS CONSULTING	2/8/2023	4,050.00
390978	FIDELITY SECURITY L	EMPLOYEE WITHHOLDIN	2/1/2023	4,017.22
391283	XCEL ENERGY	HL 12/26/22-01/25/2	2/15/2023	3,913.20
390945	BAUER BUILT INC	TIRES	2/1/2023	3,886.08
391270	TEACHERS ON CALL, A	ND - SUBSTITUTES	2/15/2023	3,878.40
391184	BUSINESS ESSENTIALS	WHITE 8 1/2 X 11	2/15/2023	3,792.00
391270	TEACHERS ON CALL, A	HL - SUBSTITUTES	2/15/2023	3,750.40
391270	TEACHERS ON CALL, A	CC - SUBSTITUTES	2/15/2023	3,718.40
390989	INSTITUTE FOR ENVIR	EHS ASBESTOS REMOVA	2/1/2023	3,717.00
391283	XCEL ENERGY	ND 12/21/22-01/25/2	2/15/2023	3,707.24
391270	TEACHERS ON CALL, A	VV - SUBSTITUTES	2/15/2023	3,660.80
391270	TEACHERS ON CALL, A	SV - SUBSTITUTES	2/15/2023	3,622.40
391145	PITNEY BOWES EASYPE	SUMMER CATALOG POST	2/8/2023	3,618.09
391138	MN DECA	DECA DEVL CONF (44)	2/8/2023	3,570.00
391028	NORTHFIELD LINES IN	LAKE REBECCA BUS RI	2/1/2023	3,561.76
391317	INTEREUM INC	ECC FURNITURE	2/27/2023	3,553.04
391270	TEACHERS ON CALL, A	CS - SUBSTITUTES	2/15/2023	3,539.20
391036	RUPP ANDERSON SQUIR	LEGAL SERV: MISC	2/1/2023	3,534.00
391128	KINECT ENERGY, INC	BUS - DEC22 SERVICE	2/8/2023	3,466.14
391270	TEACHERS ON CALL, A	CN - SUBSTITUTES	2/15/2023	3,462.40

Check No.	Vendor	Description	Date	Amount
391004	KATH FUEL OIL SERVI	UNLEADED	2/1/2023	3,450.49
391142	NORTHEAST METRO-ISD	PSYCHOTHERAPY-A.W.	2/8/2023	3,450.00
391051	TEACHERS ON CALL, A	VV - SUBSTITUTES	2/1/2023	3,424.00
391351	TEACHERS ON CALL, A	CV - SUBSTITUTES	2/27/2023	3,398.40
391270	TEACHERS ON CALL, A	CS - SUBSTITUTES	2/15/2023	3,379.20
391349	SCHOOL SERVICE EMPL	UNION DUES W/HOLDIN	2/27/2023	3,374.33
391040	SCHOOL SERVICE EMPL	UNION DUES W/HOLDIN	2/1/2023	3,364.07
391092	CITY OF EDINA - BRA	BHOCKEY GATE ENTRIE	2/8/2023	3,361.00
391063	WOLD ARCHITECTS & E	CS PARK/SITE IMPROV	2/1/2023	3,344.06
391323	KATH FUEL OIL SERVI	UNLEADED	2/27/2023	3,314.70
391025	NATIONAL INSURANCE	VOL AD&D EMP W/H	2/1/2023	3,256.42
391351	TEACHERS ON CALL, A	SV - SUBSTITUTES	2/27/2023	3,238.40
391051	TEACHERS ON CALL, A	CC - SUBSTITUTES	2/1/2023	3,206.40
391268	STRATEGIC BEHAVIORA	A.A. WEEK 11/11-12/	2/15/2023	3,055.00
391233	KATH FUEL OIL SERVI	UNLEADED	2/15/2023	3,008.88
391149	RADAR CONSULTING LL	CONSULTING FEE	2/8/2023	3,000.00
391150	READING & MATH, INC	SITE FEE - MATH COR	2/8/2023	3,000.00
391124	IWS - INNOVATIONAL	NOV22 WATER MGMT PG	2/8/2023	2,992.25
391178	BENEFIT EXTRAS, INC	HRA ADMIN-FEB	2/15/2023	2,985.00
391051	TEACHERS ON CALL, A	ND - SUBSTITUTES	2/1/2023	2,976.00
390994	JESSEN PRESS INC	KINDERGARTEN PRINTS	2/1/2023	2,960.99
391051	TEACHERS ON CALL, A	HL - SUBSTITUTES	2/1/2023	2,960.64
391051	TEACHERS ON CALL, A	SV - SUBSTITUTES	2/1/2023	2,956.80
391063	WOLD ARCHITECTS & E	SV 2023 CRTYD RECON	2/1/2023	2,940.93
391109	GENERAL SPORTS	GHOCKEY EQUIP/PUCKS	2/8/2023	2,928.00
391360	WINSOR LEARNING INC	SONDAY SYSTEM 1 ONL	2/27/2023	2,925.00
391233	KATH FUEL OIL SERVI	UNLEADED	2/15/2023	2,883.64
391261	RELATE COUNSELING C	CHEM HEALTH #3 OF 1	2/15/2023	2,880.00
391261	RELATE COUNSELING C	CHEM HEALTH #4 OF 1	2/15/2023	2,880.00
391261	RELATE COUNSELING C	CHEM HEALTH #5 OF 1	2/15/2023	2,880.00
391051	TEACHERS ON CALL, A	CN - SUBSTITUTES	2/1/2023	2,854.40
391051	TEACHERS ON CALL, A	CV - SUBSTITUTES	2/1/2023	2,854.40
391092	CITY OF EDINA - BRA	GHOCKEY GATE ENTRIE	2/8/2023	2,836.00
391270	TEACHERS ON CALL, A	SV - SUBSTITUTES	2/15/2023	2,758.40
391124	IWS - INNOVATIONAL	JAN23 WATER MGMT PG	2/8/2023	2,738.25
391109	GENERAL SPORTS	BHOCKEY EQUIP/PUCKS	2/8/2023	2,736.00
391054	THREE RIVERS PARK D	1/25-1/26 SKI TRIP	2/1/2023	2,698.00
391351	TEACHERS ON CALL, A	CN - SUBSTITUTES	2/27/2023	2,668.80
390971	EDINA WRESTLING BOO	12/12 2022 TOURNEY	2/1/2023	2,640.00
391334	MINNESOTA SCHOOL EM	UNION DUES W/HOLDIN	2/27/2023	2,637.30
391277	TRUSTEES OF BOSTON	DELEGATION FEES	2/15/2023	2,635.00
390981	FOOTHOLDE, LLC	SOCCER 905-070	2/1/2023	2,620.80
391114	GROUP HEALTH INC-WO	MANAGED CARE 01-03/	2/8/2023	2,565.00
391233	KATH FUEL OIL SERVI	OIL	2/15/2023	2,512.00
391051	TEACHERS ON CALL, A	CS - SUBSTITUTES	2/1/2023	2,508.80
391063	WOLD ARCHITECTS & E	VV BOILER PL REPLAC	2/1/2023	2,447.84
391051	TEACHERS ON CALL, A	VV - SUBSTITUTES	2/1/2023	2,438.40
390970	EDINA WOODCRAFTERS	WOODSHOP SEPT	2/1/2023	2,371.00
391051	TEACHERS ON CALL, A	SV - SUBSTITUTES	2/1/2023	2,368.00
391157	ATMOSPHERE COMMERC	FURNITURE	2/8/2023	2,361.31
391129	LUMEN TECHNOLOGIES	DO 12/12/22-01/11/2	2/8/2023	2,329.53
391022	MINNESOTA SCHOOL EM	UNION DUES W/HOLDIN	2/1/2023	2,314.53
391105	FROST INC	DW - HEATWAVE	2/8/2023	2,250.00
391063	WOLD ARCHITECTS & E	CS ES FURNITURE	2/1/2023	2,246.70
391051	TEACHERS ON CALL, A	CS - SUBSTITUTES	2/1/2023	2,246.40
V18196	CLIFF SCHWARTZ	ACTFL NATIONAL CONF	2/1/2023	2,190.10
391262	RICHARDSON NATURE C	HL: ON-SITE CLASSES	2/15/2023	2,175.50
391029	NOVA FIRE PROTECTIO	BUS-NEW VALVE INSTA	2/1/2023	2,172.05
391175	ADVANCED IMAGING SO	HIGH SCHOOL 01/23	2/15/2023	2,085.22
390988	HORIZON COMMERCIAL	POOL SUPPLY	2/1/2023	2,064.90
391270	TEACHERS ON CALL, A	CV - SUBSTITUTES	2/15/2023	2,048.00
391115	H&B SPECIALIZED PRO	BASKET WINCH REPAIR	2/8/2023	1,994.00
391062	WINSOR LEARNING INC	SONDAY SYTEM 1 READ	2/1/2023	1,990.00
391325	LANGUAGE LINE SERVI	JAN23 INTERPRETERS	2/27/2023	1,984.94
391202	EDINA COMPETITION C	FALL PREK CHEER	2/15/2023	1,913.00
391177	ARVIG	FEB23 INTERNET FEES	2/15/2023	1,910.90

Check No.	Vendor	Description	Date	Amount
391292	BAYADA HOME HEALTH	NURSE DURING SCHOOL	2/27/2023	1,855.00
390989	INSTITUTE FOR ENVIR	BUS - LEAD TESTING	2/1/2023	1,850.00
390989	INSTITUTE FOR ENVIR	CN - LEAD TESTING	2/1/2023	1,850.00
390936	ALLEGRA EDINA	ENVELOPES, LETTERHE	2/1/2023	1,815.39
391318	ITSAVVY LLC	DEDUCTIBLES-18	2/27/2023	1,800.00
391051	TEACHERS ON CALL, A	ND - SUBSTITUTES	2/1/2023	1,696.00
391065	XCEL ENERGY	SV 12/13/22-01/17/2	2/1/2023	1,692.74
391133	MCGRAW-HILL SCHOOL	REVEAL MATH COURSE	2/8/2023	1,669.20
391083	BAYADA HOME HEALTH	NURSE DURING SCHOOL	2/8/2023	1,653.75
391057	TRI-STATE BOBCAT IN	TIRES	2/1/2023	1,650.00
391087	BUSINESS ESSENTIALS	WHITE 8 1/2 X 11	2/8/2023	1,605.00
391280	UPPER LAKES FOODS I	KC FOOD CN	2/15/2023	1,594.36
390952	BUSINESS ESSENTIALS	WHITE 8 1/2 X 11	2/1/2023	1,580.00
391296	BUSINESS ESSENTIALS	WHITE 8 1/2 X 11	2/27/2023	1,580.00
391296	BUSINESS ESSENTIALS	WHITE 8 1/2 X 11	2/27/2023	1,580.00
391051	TEACHERS ON CALL, A	EHS - SUBSTITUTES	2/1/2023	1,568.00
391172	ABBE BLACKER	MAH JONG 111/110/20	2/15/2023	1,564.50
391312	HENRICKSEN PSG	ECC FURNITURE	2/27/2023	1,563.44
391314	HOGLUND BUS CO INC	STORAGE INTEREST FE	2/27/2023	1,560.00
391266	SPHERO INC	QUOTE QT010082	2/15/2023	1,552.47
391302	EHLERS	PAY23 TRUTH TAXATIO	2/27/2023	1,550.00
391298	CPI-CRISIS PREVENTI	PROFESSIONAL DEVELO	2/27/2023	1,549.00
391060	URBAN AIR ADVENTURE	6TH GRD FIELD TRIP	2/1/2023	1,504.99
391302	EHLERS	22-23 BUDGET PROJ M	2/27/2023	1,500.00
391044	SEON DESIGN (USA) C	FRGT-SURCHARGE-L, F	2/1/2023	1,500.00
391063	WOLD ARCHITECTS & E	ECC BOILER REPLACED	2/1/2023	1,491.31
391168	WASTE MANAGEMENT OF	SV - FEB23 SERVICES	2/8/2023	1,474.88
391270	TEACHERS ON CALL, A	CV - SUBSTITUTES	2/15/2023	1,472.00
391107	GENERAL PARTS LLC	DISH MACHINE PARTS	2/8/2023	1,466.15
391260	PRINTASTIK	FAST FACTS BROCHURE	2/15/2023	1,431.00
391103	FOLLETT SCHOOL SOLU	BOOKS FOR HIGHLANDS	2/8/2023	1,426.74
391212	GILBERT MECHANICAL	HVAC LABOR	2/15/2023	1,406.25
391249	MIDWEST BUS PARTS I	BRAKE PADS	2/15/2023	1,406.18
391106	GEMINI ATHLETIC WEA	BHOCKEY SOCKS/JERSE	2/8/2023	1,402.00
391168	WASTE MANAGEMENT OF	VV - FEB23 SERVICES	2/8/2023	1,371.84
390987	HOGLUND BUS CO INC	VEHICLE REPAIR	2/1/2023	1,370.62
391051	TEACHERS ON CALL, A	CV - SUBSTITUTES	2/1/2023	1,318.40
390989	INSTITUTE FOR ENVIR	20-23 EHS MGMT PRGM	2/1/2023	1,315.00
391220	HOGLUND BUS CO INC	AIR COMPRESSOR	2/15/2023	1,313.83
391220	HOGLUND BUS CO INC	AIR COMPRESSOR	2/15/2023	1,313.83
391168	WASTE MANAGEMENT OF	EHS - FEB23 SERVICE	2/8/2023	1,309.32
390968	EDINA COMPETITION C	COMPETITION FEES	2/1/2023	1,309.00
391019	METRO ELEVATOR INC	ECC: FEB23 ELEVATOR	2/1/2023	1,275.00
391292	BAYADA HOME HEALTH	NURSE DURING SCHOOL	2/27/2023	1,267.50
391086	BRAUN INTERTEC CORP	CS STORM SHELTER	2/8/2023	1,250.00
391168	WASTE MANAGEMENT OF	ECC - FEB23 SERVICE	2/8/2023	1,241.95
391123	I-STATE TRUCK CENTE	DOME LIGHT CAMERA	2/8/2023	1,235.38
391036	RUPP ANDERSON SQUIR	LEGAL SERV: H.R.	2/1/2023	1,233.00
391294	BRIN GLASS SERVICE	CLASSROOM WINDOW	2/27/2023	1,213.00
391293	BAYCOM INC	IMPRESS SLIM LI-ION	2/27/2023	1,177.00
391168	WASTE MANAGEMENT OF	CC - FEB23 SERVICES	2/8/2023	1,176.94
391178	BENEFIT EXTRAS, INC	HSA ADMIN-FEB	2/15/2023	1,162.50
391121	HYATT REGENCY MINNE	DECA TOURNEY ROOMS	2/8/2023	1,142.52
V18201	TIMOTHY J ANDERSON	COMPUTER PURCHASE	2/8/2023	1,138.00
391033	PRAIRIE ELECTRIC CO	ECC - ADD LV RACEWA	2/1/2023	1,129.39
391280	UPPER LAKES FOODS I	KC FOOD CC	2/15/2023	1,125.82
391091	CHRISTINE JOHNSON	INDIAN ED CONSULTIN	2/8/2023	1,115.00
V18189	ERIC D HAMILTON	CELL PHONE PURCHASE	2/1/2023	1,099.00
391163	TRI-STATE BOBCAT IN	SNOW BLOWER	2/8/2023	1,099.00
391166	UPPER LAKES FOODS I	WISE GUYS FOOD	2/8/2023	1,093.88
391184	BUSINESS ESSENTIALS	GREEN 8 1/2 X 11	2/15/2023	1,080.00
V18230	TIMOTHY J ANDERSON	IPHONE PURCHASE	2/15/2023	1,062.00
391102	FOLLETT CONTENT SOL	BOOKS FOR HIGHLANDS	2/8/2023	1,053.62
390955	CHESS & STRATEGY GA	WINTER CHESS120-A10	2/1/2023	1,035.30
391041	SCHOOL SPECIALTY, L	ART ROOM SUPPLIES	2/1/2023	1,025.76
391343	PROPIO LANGUAGE SER	JAN23 INTERPRETER	2/27/2023	1,007.50

Check No.	Vendor	Description	Date	Amount
390968	EDINA COMPETITION C	15FT TUMBL TRACK	2/1/2023	1,000.00
390950	BSN SPORTS, LLC	DOUBLE LAYER JACKET	2/1/2023	999.80
391288	AIM ELECTRONICS INC	ECC-SPONSER PANEL	2/27/2023	975.00
391046	SIDEKICK THEATRE	2ND GRD FIELD TRIP	2/1/2023	972.00
391159	THE MCDOWELL AGENCY	BKGD CHK-EPS EMPLOY	2/8/2023	967.85
391300	CUSHMAN MOTOR COMPA	DW-EQUIP MAINTENANC	2/27/2023	955.43
391115	H&B SPECIALIZED PRO	GYM DIVIDER REPAIR	2/8/2023	938.00
391051	TEACHERS ON CALL, A	CN - SUBSTITUTES	2/1/2023	928.00
391175	ADVANCED IMAGING SO	ECC/DO 01/23	2/15/2023	927.63
391342	PROFESSIONAL BEVERA	ATHL ICE MACHINE	2/27/2023	924.25
391175	ADVANCED IMAGING SO	CONCORD 01/23	2/15/2023	919.37
V18183	VALERIE E BURKE	MEDICARE	2/1/2023	912.30
391166	UPPER LAKES FOODS I	KC FOOD HL	2/8/2023	912.08
391061	VEOLIA NORTH AMERIC	EHS-HAZ WASTE REMOV	2/1/2023	911.16
391148	PRINTASTIK	FAST FACTS BROCHURE	2/8/2023	907.50
391180	BOSTON TEA PARTY SH	VIRTUAL FIELD TRIP	2/15/2023	900.00
391203	EDINA HISTORICAL SO	11/15-18 FIELD TRIP	2/15/2023	900.00
V18191	SAMUEL G KHWICE	MIDWEST CLINIC CONF	2/1/2023	900.00
391152	RUSSELL SECURITY RE	LOCK REPAIR/INSTALL	2/8/2023	887.00
391009	KINECT ENERGY, INC	FEB23 ENERGY MGMT F	2/1/2023	867.00
391053	THATCHER POOLS & SP	DIVING BOARD MAINT	2/1/2023	860.80
391156	STAR-ISANTI-CHISAGO	ZEPHYRUS PRINTING	2/8/2023	842.21
V18183	VALERIE E BURKE	MEDICARE SUPPLEMENT	2/1/2023	840.90
391280	UPPER LAKES FOODS I	KC CV FOOD	2/15/2023	837.59
391083	BAYADA HOME HEALTH	NURSE DURING SCHOOL	2/8/2023	828.75
391156	STAR-ISANTI-CHISAGO	ZEPHYRUS PRINTING	2/8/2023	825.87
391099	EFILE360	2022 1095S FILING	2/8/2023	825.75
390935	ACCO BRANDS, GBCCON	CS: LAMINATOR	2/1/2023	815.67
390935	ACCO BRANDS, GBCCON	ELC: LAMINATOR	2/1/2023	815.67
390935	ACCO BRANDS, GBCCON	ECSE: LAMINATOR	2/1/2023	815.66
391341	PRAIRIE ELECTRIC CO	PARKING LOT REPAIR	2/27/2023	800.60
391307	GENERAL PARTS LLC	EHS WASHER CURTAINS	2/27/2023	789.96
391306	FRASER CHILD AND FA	PSYCHOTHERAPY-O.B.	2/27/2023	770.00
391175	ADVANCED IMAGING SO	VALLEY VIEW 01/23	2/15/2023	763.01
391130	MACKIN EDUCATIONAL	BOOKS FOR ND	2/8/2023	758.71
391175	ADVANCED IMAGING SO	NORMANDALE 01/23	2/15/2023	751.89
390980	FLINN SCIENTIFIC IN	ITEM #AP6317 DNA MO	2/1/2023	751.84
391016	MELANIE DUNLEAVY	GRLS GOLF COACH PAY	2/1/2023	750.00
391359	WAYZATA HIGH SCHOOL	11/5 TOURNEY ENTRY	2/27/2023	750.00
391084	BERT'S TRUCK EQUIPM	CUTTING EDGE HALF X	2/8/2023	745.28
391209	GENERAL PARTS LLC	DISHWASHER CURTAINS	2/15/2023	742.31
391059	UPPER LAKES FOODS I	KC FOOD CC	2/1/2023	741.38
391175	ADVANCED IMAGING SO	CREEK VALLEY 01/23	2/15/2023	702.11
391285	ZIEGLER INC	ELEC CONTROL MODULE	2/15/2023	693.33
391175	ADVANCED IMAGING SO	COUNTRYSIDE 01/23	2/15/2023	692.04
391175	ADVANCED IMAGING SO	SOUTH VIEW 01/23	2/15/2023	691.92
390983	GILBERT MECHANICAL	ACM RE-PROGRAM	2/1/2023	679.50
390952	BUSINESS ESSENTIALS	BLUE 8 1/2 X 11	2/1/2023	675.00
391057	TRI-STATE BOBCAT IN	CC - SNOWBLOWER	2/1/2023	675.00
391232	KAREN GOLDFARB	JAN/FEB MAH JONG	2/15/2023	672.00
391098	EDUCATORS BENEFIT C	403(B) ADMIN&COMP F	2/8/2023	667.29
390991	IWS - INNOVATIONAL	55GAL OF GLYCOL 30%	2/1/2023	666.91
391345	ROBERT B HILL CO	WATER SOFENTER SALT	2/27/2023	660.39
391168	WASTE MANAGEMENT OF	CS - FEB23 SERVICES	2/8/2023	660.17
391033	PRAIRIE ELECTRIC CO	KITCHEN RECEPTICALE	2/1/2023	650.87
391118	HOGLUND BUS CO INC	TAP GUIDE ASSEMBLY	2/8/2023	644.98
391015	MEDCO SUPPLY	BOSS TABLE	2/1/2023	639.15
391035	RJ KOOL MIDWEST, IN	CS - LOAD WASHER	2/1/2023	625.00
391035	RJ KOOL MIDWEST, IN	CS - LOAD WASHER	2/1/2023	625.00
391076	ADVANCED IMAGING SO	LEASE 02.08 0631790	2/8/2023	612.00
391287	ADVANCED IMAGING SO	LEASE 03.08 0631790	2/27/2023	612.00
391170	ZIEBART	FUEL TANK COATING	2/8/2023	600.00
390935	ACCO BRANDS, GBCCON	LAMINATOR REPAIRS	2/1/2023	592.19
391059	UPPER LAKES FOODS I	KC FOOD CV	2/1/2023	585.36
391354	TRI-STATE BOBCAT IN	DW - TOOL CAT SERVI	2/27/2023	577.91
391020	MIDWEST BUS PARTS I	CROSSING ARM	2/1/2023	577.28

Check No.	Vendor	Description	Date	Amount
391356	UNIVERSITY LANGUAGE	INTERPRETER-GEN ED	2/27/2023	576.04
391168	WASTE MANAGEMENT OF	CV - FEB23 SERVICES	2/8/2023	560.28
391175	ADVANCED IMAGING SO	CORNELIA 01/23	2/15/2023	557.00
391026	NCS PEARSON INC	#0158012836 -GFTA-3	2/1/2023	550.00
391199	DEMME LEARNING	SKU #1203 - INTEGER	2/15/2023	546.00
391249	MIDWEST BUS PARTS I	CROSSING GATE	2/15/2023	543.25
390958	CORPORATE MECHANICA	MIDDLE HYDRONIC LOO	2/1/2023	543.00
391026	NCS PEARSON INC	#0158174584 - CTONI	2/1/2023	535.50
391063	WOLD ARCHITECTS & E	CC CS 2023 LTFM	2/1/2023	530.88
391166	UPPER LAKES FOODS I	KC FOOD CV	2/8/2023	529.98
391286	1ST AYD CORPORATION	DRUM COVER	2/27/2023	525.67
391089	CENTURYLINK	EHS 01/10/23-02/09/	2/8/2023	523.17
391175	ADVANCED IMAGING SO	HIGHLANDS 01/23	2/15/2023	522.17
391166	UPPER LAKES FOODS I	KC FOOD CS	2/8/2023	519.08
390983	GILBERT MECHANICAL	VERIFY 2 FAILED VFD	2/1/2023	519.00
391307	GENERAL PARTS LLC	VV-WASHER DRAIN VAL	2/27/2023	518.19
391249	MIDWEST BUS PARTS I	BRAKE PADS	2/15/2023	509.00
391067	ZERO PROOF COLLECTI	TEDX BEV BAR	2/1/2023	500.00
391301	ECM PUBLISHERS INC	ECC-BLEACHER AD	2/27/2023	499.20
V18234	JENNIFER M CARTER	IPHONE PURCHASE	2/15/2023	499.00
391137	MINVALCO INC	BELIMO ACTUATOR (2)	2/8/2023	496.80
391339	PARALLEL TECHNOLOGI	ECC-POWER CONTROLLE	2/27/2023	482.69
391199	DEMME LEARNING	SKU #1021 - BETA ST	2/15/2023	480.00
391199	DEMME LEARNING	SKU #1031 - GAMMA S	2/15/2023	480.00
391151	ROBERT B HILL CO	PLUS SURE SOFT	2/8/2023	467.33
391044	SEON DESIGN (USA) C	ESTIMATED SHIPPING/	2/1/2023	465.00
391036	RUPP ANDERSON SQUIR	LEGAL SERV: SPED	2/1/2023	462.00
391168	WASTE MANAGEMENT OF	CN - FEB23 SERVICES	2/8/2023	461.73
391015	MEDCO SUPPLY	THERABAND KINESIOLO	2/1/2023	458.56
391200	DRAIN PRO PLUMBING	DRAIN CLEANING	2/15/2023	457.50
391047	SPHERO INC	QUOTE T009505	2/1/2023	456.43
391176	ANNA UNDERDAHL	FLORAL 1219-328	2/15/2023	455.00
391140	NICKI BLACK	ETIQUETTE 121-479	2/8/2023	455.00
390965	DAVID WEBB -- HOMER	EXECUTIVE COACHING	2/1/2023	450.00
391249	MIDWEST BUS PARTS I	CROSSING ARM	2/15/2023	450.00
391256	PAR INC	#10992-IC - BRIEF2	2/15/2023	450.00
391187	CESO FINANCE LLC	JAN23 FINANCE CONSU	2/15/2023	446.00
391024	MINVALCO INC	DAMPER ACTUATOR	2/1/2023	441.20
391314	HOGLUND BUS CO INC	FILTER	2/27/2023	437.67
391053	THATCHER POOLS & SP	DIVING BOARD MAINT	2/1/2023	430.40
391053	THATCHER POOLS & SP	DIVING BOARD MAINT	2/1/2023	430.40
391168	WASTE MANAGEMENT OF	HL - FEB23 SERVICES	2/8/2023	422.01
V18221	JENNIFER L RAUEN	SYMPOSIUM REGISTER	2/8/2023	419.00
391269	SUMMIT INFORMATION	QUOTE 026255	2/15/2023	418.77
391089	CENTURYLINK	VV 01/10/23-02/09/2	2/8/2023	406.91
391186	CENTURYLINK	SV 02/01/23-02/28/2	2/15/2023	406.91
390990	ITSAVVY LLC	DEDUCTIBLES-4	2/1/2023	400.00
391096	ECM PUBLISHERS INC	VV - EXT WALL REPAI	2/8/2023	396.80
391340	PEACEFULL LYFE, LLC	CESP LUNCH	2/27/2023	386.96
391356	UNIVERSITY LANGUAGE	INTERPRETER-GEN ED	2/27/2023	384.89
390947	BPAS - BENEFIT PLAN	HRA - 1/13/23 PAYRO	2/1/2023	381.74
391256	PAR INC	#11905-IS - BRIEF2	2/15/2023	380.00
391052	TECHNOLOGY RESOURCE	QUOTE 20957	2/1/2023	378.00
390976	ELSMORE SWIM SHOP	100 LATEX SCREEN CA	2/1/2023	376.00
391013	MASA	TAX ELECTION-SS,MW,	2/1/2023	375.00
391295	BROTHERS FIRE & SEC	FIRE PANEL REPAIR	2/27/2023	372.00
391130	MACKIN EDUCATIONAL	BOOKS FOR VALLEY VI	2/8/2023	364.77
391120	HOUSE OF NOTE	INSTRUMENT REPAIRS	2/8/2023	363.00
391184	BUSINESS ESSENTIALS	GOLDENROD 8 1/2 X 1	2/15/2023	360.00
391184	BUSINESS ESSENTIALS	PINK 8 1/2 X 11	2/15/2023	360.00
391309	GILBERT MECHANICAL	EF-36 VFD PRG CHANG	2/27/2023	357.50
390983	GILBERT MECHANICAL	LOSS OF FLOW: HEAT	2/1/2023	356.50
390943	ASTLEFORD INTERNATI	STARTER	2/1/2023	354.12
391249	MIDWEST BUS PARTS I	STROBE LIGHT	2/15/2023	352.99
391168	WASTE MANAGEMENT OF	ND - FEB23 SERVICES	2/8/2023	350.29
390937	AMPLIFIED IT LLC	REFERNCE INVOICE NU	2/1/2023	350.00

Check No.	Vendor	Description	Date	Amount
390963	DARK KNIGHT SOLUTIO	FEES FOR DEC22	2/1/2023	350.00
391178	BENEFIT EXTRAS, INC	FLEX ADMIN-FEB	2/15/2023	348.00
391315	INNOVATIVE OFFICE S	OFFICE SUPPLIES	2/27/2023	346.05
391249	MIDWEST BUS PARTS I	CROSSING ARM	2/15/2023	344.24
V18198	MARK A THONE	WAX + BINDING SYSTE	2/1/2023	343.83
V18198	MARK A THONE	WAX + BINDING SYSTE	2/1/2023	343.83
391293	BAYCOM INC	RADIO REPL BATTERIE	2/27/2023	340.00
391127	KEYSTONE	MORROR HW PWR TELES	2/8/2023	335.51
391291	AVHS SPEECH & DEBAT	2/4 SPEECH ENTRY FE	2/27/2023	330.00
391132	MASA	2023 MASA CONF-S.S.	2/8/2023	329.00
391155	SPS COMPANIES INC	FAUCET	2/8/2023	327.24
391299	CROSTOWN MECHANICA	KITCHEN REPAIR	2/27/2023	326.22
391153	SCHOOL SPECIALTY, L	ART SUPPLIES	2/8/2023	324.46
391267	SPS COMPANIES INC	NURSE FAUCET REPLAC	2/15/2023	324.22
391314	HOGLUND BUS CO INC	HORN	2/27/2023	323.30
391167	WALSER-CHRYSLER JEE	ECM REPROGRAMMING	2/8/2023	317.06
391095	DUNHAM ASSOCIATES I	ECC - PROF SERVICES	2/8/2023	316.67
391095	DUNHAM ASSOCIATES I	BUS - PROF SERVICES	2/8/2023	316.67
391095	DUNHAM ASSOCIATES I	VV - PROF SERVICES	2/8/2023	316.66
391311	GRAINGER	STROBE GUARD	2/27/2023	316.50
391314	HOGLUND BUS CO INC	TRANSMISSION HOSE	2/27/2023	315.74
391322	JIMMY'S JOHNNYS	PAMELA PARK 10/6 XC	2/27/2023	315.00
391184	BUSINESS ESSENTIALS	WHITE 11 X 17	2/15/2023	311.92
V18245	ALEXANDRE BAFOIL	EHS FRENCH INTERN P	2/27/2023	310.00
V18248	ALEXIA BOBLET	ND FRENCH INTERN PA	2/27/2023	310.00
V18277	ALISEA RIFFET	ND FRENCH INTERN PA	2/27/2023	310.00
V18273	ANAELLE PETIOT	ND FRENCH INTERN PA	2/27/2023	310.00
V18259	ANDREA GALIAN-CARCE	ND FRENCH INTERN PA	2/27/2023	310.00
V18271	CAMILLE LINAY	ND FRENCH INTERN PA	2/27/2023	310.00
V18279	CAMILLE ROUARD	ND FRENCH INTERN PA	2/27/2023	310.00
V18251	CHARLOTTE CABANNES	ND FRENCH INTERN PA	2/27/2023	310.00
V18282	CINDY TEYSSIER	ND FRENCH INTERN PA	2/27/2023	310.00
V18246	CLEMENTINE BEGIN	ND FRENCH INTERN PA	2/27/2023	310.00
V18252	CYRIELLE CHESNAY	ND FRENCH INTERN PA	2/27/2023	310.00
V18283	DONKAR TSERANG	ND FRENCH INTERN PA	2/27/2023	310.00
V18270	ELISA LESAUVAGE	EHS FRENCH INTERN P	2/27/2023	310.00
V18278	ELSA-FLEUR RODRIGUE	VV FRENCH INTERN PA	2/27/2023	310.00
V18249	GAETANE BOUILLOT	ND FRENCH INTERN PA	2/27/2023	310.00
V18265	LISA JULES	ND FRENCH INTERN PA	2/27/2023	310.00
V18269	MARINE LEMAN	ND FRENCH INTERN PA	2/27/2023	310.00
V18272	MARTIN PERRIN	ND FRENCH INTERN PA	2/27/2023	310.00
V18256	MELISSA DESTAC	EHS FRENCH INTERN P	2/27/2023	310.00
V18250	NOEMIE BROIS-COUZON	ND FRENCH INTERN PA	2/27/2023	310.00
V18247	SALWA BENABOUD	ND FRENCH INTERN PA	2/27/2023	310.00
V18254	SARAH DAHMANE	VV FRENCH INTERN PA	2/27/2023	310.00
V18274	SARAH PILONI	ND FRENCH INTERN PA	2/27/2023	310.00
V18263	SLIMANE IDIR	ND FRENCH INTERN PA	2/27/2023	310.00
V18267	TERRY KUMPS	VV FRENCH INTERN PA	2/27/2023	310.00
V18260	THEO GOUY-LINDE	ND FRENCH INTERN PA	2/27/2023	310.00
391026	NCS PEARSON INC	#32300 -KBIT-2 COMP	2/1/2023	309.80
390985	GRAINGER	SENSOR	2/1/2023	308.70
390982	FRASER CHILD AND FA	PSYCHOTHERAPY-NB	2/1/2023	308.00
391306	FRASER CHILD AND FA	PSYCHOTHERAPY-N.B.	2/27/2023	308.00
391051	TEACHERS ON CALL, A	ELC/ECSE - SUBSTITU	2/1/2023	307.20
391270	TEACHERS ON CALL, A	ELC/ECSE - SUBSTITU	2/15/2023	307.20
391351	TEACHERS ON CALL, A	ELC/ECSE - SUBSTITU	2/27/2023	307.20
391077	ALLEGRA EDEN PRAIRI	LION KING PROGRAMS	2/8/2023	305.43
391085	BOYER TRUCKS	FUEL WATER SEPERATO	2/8/2023	305.20
391165	UNIVERSITY LANGUAGE	INTERPRETER-GEN ED	2/8/2023	303.75
391335	MULTILINGUAL WORD I	INTERPRETER-GEN ED	2/27/2023	303.00
391174	ADDISON CAVENDER	K-2 CHEER 1031-074	2/15/2023	300.00
391223	ISABEL ST. DENNIS	K-2 CHEER 1031-074	2/15/2023	300.00
391249	MIDWEST BUS PARTS I	MIRRORS	2/15/2023	297.00
391026	NCS PEARSON INC	#30866 - BASC-3 Q-G	2/1/2023	297.00
391345	ROBERT B HILL CO	WATER SOFTENER SALT	2/27/2023	294.19
391186	CENTURYLINK	HL 02/01/23-02/28/2	2/15/2023	290.65

Check No.	Vendor	Description	Date	Amount
391186	CENTURYLINK	ECC 02/01/23-02/28/	2/15/2023	290.65
391032	POSTMASTER	USPS MARKETING	2/1/2023	290.00
391143	ODP BUSINESS SOLUTI	ON LINE ORDER	2/8/2023	288.39
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	288.00
391048	SPS COMPANIES INC	PLUMBING PARTS	2/1/2023	287.79
391314	HOGLUND BUS CO INC	WEAR PLATE	2/27/2023	279.24
391001	JULIE SHERMAN	MAKEUP BOOT 119-615	2/1/2023	277.20
391352	THREE RIVERS PARK D	LAKE REBECCA PICNIC	2/27/2023	275.00
391039	SCHMITT MUSIC COMPA	SHEET MUSIC	2/1/2023	271.00
391193	CULLIGAN BOTTLED WA	FEB23-JAN24 COOLER	2/15/2023	270.40
391164	TUTTLE'S EAT BOWL P	K-BOWLING FIELD TRI	2/8/2023	268.00
391228	JERRY'S FOODS EDINA	SITE VISIT BREAKFAS	2/15/2023	266.69
391194	CUSHMAN MOTOR COMPA	EHS - HARNESS/CONNE	2/15/2023	264.49
391186	CENTURYLINK	DO 02/01/23-02/28/2	2/15/2023	260.00
391224	JANET UNGS - BUSINE	JAN23 T&L COACHING	2/15/2023	260.00
391051	TEACHERS ON CALL, A	CORPORATE	2/1/2023	256.00
V18188	JULIE MARIE GREENE	LAC PINS/POSTCARDS	2/1/2023	252.70
391097	EDINA GIVE & GO	REFUND DRIVERS ED	2/8/2023	252.00
391210	GEORGIA JENSEN	3-5 CHEER 1031-075	2/15/2023	250.00
391111	GRAINGER	POOL UNIT FUSES	2/8/2023	248.22
391076	ADVANCED IMAGING SO	LEASE 02.08 0631790	2/8/2023	246.00
391287	ADVANCED IMAGING SO	LEASE 03.08 0631790	2/27/2023	246.00
391079	ALLIANCE PARTS & TR	HARNESS PART	2/8/2023	241.55
391141	NORCOSTCO INC	TECH REPAIR	2/8/2023	237.94
391186	CENTURYLINK	CN 02/01/23-02/28/2	2/15/2023	232.52
391186	CENTURYLINK	CC 02/01/23-02/28/2	2/15/2023	232.52
391186	CENTURYLINK	CS 02/01/23-02/28/2	2/15/2023	232.52
391119	HORIZON COMMERCIAL	CELAPERL PERLITE PO	2/8/2023	227.80
390956	CINTAS	1ST AID SUPPLIES	2/1/2023	225.11
391326	LEARNING WITHOUT TE	LEARNING WITHOUT TE	2/27/2023	225.00
391101	FACTORY MOTOR PARTS	BRAKES	2/8/2023	221.92
391100	EMORY UNIVERSITY	1/27-29 DEBATE ENTR	2/8/2023	220.00
391030	ODP BUSINESS SOLUTI	ON LINE ORDER. FIL	2/1/2023	219.60
391101	FACTORY MOTOR PARTS	BATTERIES	2/8/2023	217.56
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	216.00
390954	CDW GOVERNMENT	AD Q/A & AD UPGRADE	2/1/2023	215.00
V18262	JENNIFER HEYER	CLASSROOM SUPPLIES	2/27/2023	212.95
391348	SCHMITT MUSIC COMPA	TROMBONE CASE, ETC	2/27/2023	211.49
390994	JESSEN PRESS INC	KINDERGARTEN FLYERS	2/1/2023	211.00
391216	GREATAMERICA FINANC	POSTAGE MTR FEB23 D	2/15/2023	210.95
391284	ZACHARY SHELTON	DEBATE: BLAKE	2/15/2023	210.00
391017	MENARDS - EDEN PRAI	GARBAGE CANS	2/1/2023	208.01
391051	TEACHERS ON CALL, A	ELC/ECSE - SUBSTITU	2/1/2023	204.80
391270	TEACHERS ON CALL, A	ELC/ECSE - SUBSTITU	2/15/2023	204.80
391221	HOUSE OF NOTE	CELL REPAIR	2/15/2023	200.00
V18187	MATTHEW E GABRIELSO	FIELD TRIP REIMBURS	2/1/2023	200.00
391026	NCS PEARSON INC	#0158658973 - PLS-5	2/1/2023	200.00
391324	LAKESHORE LEARNING	BUILDING LANGUGAGE	2/27/2023	199.96
391062	WINSOR LEARNING INC	ESTIMATED SHIPPING/	2/1/2023	199.00
391289	ANCOM COMMUNICATION	MICROPHONES	2/27/2023	197.00
391165	UNIVERSITY LANGUAGE	INTERPRETER-GEN ED	2/8/2023	196.38
391050	SYN-TECH SYSTEMS	FUEL MASTER DISPLAY	2/1/2023	196.00
391220	HOGLUND BUS CO INC	SWITCH	2/15/2023	195.09
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	195.00
V18219	DEBORAH M PEKAREK	CLASSROOM SUPPLIES	2/8/2023	194.90
391239	LEIF WALLIN	WRESTLING: JV CONF	2/15/2023	194.00
391240	LEO TOMPERI	WRESTLING: JV CONF	2/15/2023	194.00
390959	CUSHMAN MOTOR COMPA	EHS: HARNESS/CONNEC	2/1/2023	193.49
391290	AUTO PLUS PARTS	2 BATTERIES	2/27/2023	192.44
391090	CHANHASSEN HS SPEEC	1/14 SPEECH TOURNEY	2/8/2023	189.00
391128	KINECT ENERGY, INC	ECC - DEC22 SERVICE	2/8/2023	187.56
391249	MIDWEST BUS PARTS I	HINGE PLATE	2/15/2023	184.50
391160	TITAN MACHINERY-SHA	HEADLIGHTS	2/8/2023	180.00
391314	HOGLUND BUS CO INC	CLAMP	2/27/2023	176.84
391216	GREATAMERICA FINANC	POSTAGE MTR FEB23 E	2/15/2023	175.95
391249	MIDWEST BUS PARTS I	WINDOW GLASS	2/15/2023	175.40

Check No.	Vendor	Description	Date	Amount
391075	ACL/NJCL NATIONAL L	LATIN EXAMS	2/8/2023	175.00
390966	DRAIN PRO PLUMBING	CLEAR 2 DRAINS	2/1/2023	175.00
391126	JOHN W MCKONE -- BE	BAND PIANO TUNE	2/8/2023	175.00
391323	KATH FUEL OIL SERVI	WASHER FLUID	2/27/2023	175.00
391089	CENTURYLINK	CV 01/10/23-02/09/2	2/8/2023	174.39
391208	GAVIN LUDWIG	WRESTLING: JV CONF	2/15/2023	174.00
391278	TYLER HARRISON	BHOCKEY: HILL-MURRA	2/15/2023	173.00
391168	WASTE MANAGEMENT OF	BUS - FEB23 SERVICE	2/8/2023	171.59
391101	FACTORY MOTOR PARTS	BATTERY	2/8/2023	170.53
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	170.00
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	170.00
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	170.00
391255	OPENTEXT INC	FEES FOR JAN23	2/15/2023	169.12
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	169.00
391293	BAYCOM INC	RADIO REPAIRS	2/27/2023	168.75
391014	MATHEW TRYGGESTAD	BHOCKEY: ST THOMAS	2/1/2023	168.00
391357	VERIFIED CREDENTIAL	JAN23 BKGD SCREENIN	2/27/2023	167.12
390962	DANIEL SIDLE	BHOCKEY: STMA	2/1/2023	167.00
391012	MARK GERMAIN	BHOCKEY: STMA	2/1/2023	167.00
391144	OLYMPIC COMMUNICATI	VV INTERCOM SYSTEM	2/8/2023	165.00
391341	PRAIRIE ELECTRIC CO	BREAKER BOX LATCH	2/27/2023	163.71
391101	FACTORY MOTOR PARTS	BLOWER	2/8/2023	162.95
391249	MIDWEST BUS PARTS I	WASTE BASKET	2/15/2023	161.54
391015	MEDCO SUPPLY	FLEXI-WRAP	2/1/2023	160.96
391216	GREATAMERICA FINANC	POSTAGE MTR MAR23 S	2/15/2023	159.95
391216	GREATAMERICA FINANC	POSTAGE MTR MAR23 E	2/15/2023	159.00
391279	UNITED REFRIGERATIO	AIRDALE MOTOR	2/15/2023	158.42
391220	HOGLUND BUS CO INC	ACTUATOR	2/15/2023	156.44
391244	MATTHEW HECK	BHOCKEY: WAYZATA	2/15/2023	156.00
V18225	LYNN L SOSNOWSKI	TRACK COACH CLINIC	2/8/2023	154.35
391301	ECM PUBLISHERS INC	DEC 12 REG	2/27/2023	153.60
390999	JOHNSON CONTROLS FI	REPEAT NORTH ZONE	2/1/2023	153.60
391080	AMAZON CAPITAL SERV	FLAGS FOR PATROL AN	2/8/2023	150.62
391103	FOLLETT SCHOOL SOLU	QUOTE 11110574	2/8/2023	149.85
V18275	STEPHANIE QUAGLIANA	NASP VIRITUAL CONV	2/27/2023	149.00
390987	HOGLUND BUS CO INC	FILTER	2/1/2023	148.88
391097	EDINA GIVE & GO	REFUND STEM	2/8/2023	147.60
391097	EDINA GIVE & GO	REFUND STEM	2/8/2023	147.60
391315	INNOVATIVE OFFICE S	OFFICE SUPPLIES	2/27/2023	146.16
391264	SCHOOL SPECIALTY, L	CONSTRUCTION PAPER	2/15/2023	145.73
390995	JH LARSON COMPANY	DISH MACHINE PARTS	2/1/2023	145.68
V18208	CHRISTOPHER D GRIGG	INTL S.S. TRIP FEES	2/8/2023	144.04
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-K.F	2/8/2023	144.00
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	144.00
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-A.B	2/8/2023	144.00
391304	ESCREEN, INC.	DOT - DRUG TESTING	2/27/2023	143.75
391311	GRAINGER	AIRDALE MOTOR/CAPAC	2/27/2023	142.50
391303	EMILY GAGNON	JEWELRY 207-407	2/27/2023	142.10
390939	ANDREW RANNOV	GHOCKEY: BUFFALO	2/1/2023	142.00
391011	LEO MALONE	GHOCKEY: PROCTOR	2/1/2023	142.00
391007	KEVIN KRITZ	GHOCKEY: BUFFALO	2/1/2023	141.00
391008	KEVIN SANTAVY	GHOCKEY: PROCTOR	2/1/2023	141.00
391010	KYLE KOBE	GHOCKEY: PROCTOR	2/1/2023	141.00
391357	VERIFIED CREDENTIAL	DEC22 BKGD SCREENIN	2/27/2023	140.68
391191	CLAIRE ANDERSON MCE	DEBATE: NSDA QUALIF	2/15/2023	140.00
391197	DAVID COATES	DEBATE: NSDA QUALIF	2/15/2023	140.00
391228	JERRY'S FOODS EDINA	STAFF BREAKFAST	2/15/2023	140.00
391242	MARK KIVIMAKI	DEBATE: NSDA QUALIF	2/15/2023	140.00
391265	SOPHIA POLLEY-FISAN	DEBATE: NSDA QUALIF	2/15/2023	140.00
391194	CUSHMAN MOTOR COMPA	CS - BELT/CANVAS	2/15/2023	139.32
391314	HOGLUND BUS CO INC	WEAR PLATE	2/27/2023	138.46
391249	MIDWEST BUS PARTS I	HEADLIGHT	2/15/2023	138.38
391296	BUSINESS ESSENTIALS	CANARY 8 1/2 X 11	2/27/2023	135.00
V18202	JENNIFER M CARTER	INTL S.S. TRIP FEES	2/8/2023	133.94
391085	BOYER TRUCKS	FUEL WATER SEPERATO	2/8/2023	130.80
391249	MIDWEST BUS PARTS I	SEAT TAPE	2/15/2023	130.26

Check No.	Vendor	Description	Date	Amount
391320	JERRY'S PRINTING	VISIT REPORT FORMS	2/27/2023	130.00
V18200	MERT T WOODARD	DEC22-JAN23 CELL PH	2/1/2023	130.00
391252	NCS PEARSON INC	#64000 - KABC-II Q-	2/15/2023	130.00
391301	ECM PUBLISHERS INC	JAN 3 ORG	2/27/2023	128.00
V18242	DEBRA K RICHARDS	NOV-DEC22 MILEAGE	2/15/2023	127.50
V18261	MARGARET E SCHLUKEB	STATE MATHCOUNTS RE	2/27/2023	126.12
V18222	MARYJO ROCHESTER	JAN23 MILEAGE	2/8/2023	126.02
390994	JESSEN PRESS INC	VISION POSTERS	2/1/2023	126.00
390951	BUFFALO HIGH SCHOOL	2/2 GYMNASTICS MEET	2/1/2023	125.00
391221	HOUSE OF NOTE	BASS REPAIR	2/15/2023	125.00
391347	RUSSELL SECURITY RE	SPED R/R LOCK	2/27/2023	125.00
391101	FACTORY MOTOR PARTS	BATTERY	2/8/2023	122.39
391338	ORKIN COMMERCIAL SE	BUS-JAN23 SERVICES	2/27/2023	120.00
391163	TRI-STATE BOBCAT IN	DW - SNOWPLOW PARTS	2/8/2023	120.00
391231	JW PEPPER & SON INC	BAND MUSIC	2/15/2023	119.99
391143	ODP BUSINESS SOLUTI	ON LINE ORDER	2/8/2023	119.99
391122	IRISH SPEECH AND DE	1/28 DEBATE ENTRY	2/8/2023	119.00
V18224	KORY M SMITH	JAN23 MILEAGE	2/8/2023	118.96
391048	SPS COMPANIES INC	DISH MACHINE PARTS	2/1/2023	118.93
391026	NCS PEARSON INC	#015801281X - GFTA-	2/1/2023	118.00
V18199	KRISTA G WINKEL	MEDIA CENTER BOOKS	2/1/2023	116.36
391186	CENTURYLINK	VV 01/28/23-02/27/2	2/15/2023	116.26
391328	MATSON HOLDINGS, IN	BATTERY	2/27/2023	114.95
391249	MIDWEST BUS PARTS I	BRAKE PADS	2/15/2023	114.76
391248	MENARDS - EDEN PRAI	HANDLE	2/15/2023	113.92
391105	FROST INC	DW - PUMP/HOUSING	2/8/2023	111.99
391105	FROST INC	ECC - PUMP/HOUSING	2/8/2023	111.98
391105	FROST INC	CC - PUMP/HOUSING	2/8/2023	111.98
391105	FROST INC	SV - PUMP/HOUSING	2/8/2023	111.98
391162	T-MOBILE	ECC MAINT - JAN23	2/8/2023	110.29
391039	SCHMITT MUSIC COMPA	BARI SAX REPAIR	2/1/2023	110.00
V18197	SERENITY SEBESTA	NOV-DEC22 CELL PHON	2/1/2023	110.00
V18219	DEBORAH M PEKAREK	CLASSROOM SUPPLIES	2/8/2023	108.10
V18276	LORI J RACEK	CLASSROOM SUPPLIES	2/27/2023	108.00
391154	SIDEKICK THEATRE	2ND GRD FIELD TRIP	2/8/2023	108.00
391111	GRAINGER	POOL UNIT FUSES	2/8/2023	106.38
391113	GROTH MUSIC COMPANY	LESSON BOOKS	2/8/2023	103.92
390942	ASSANTE KELTON	GBSKTBALL: SHAKOPEE	2/1/2023	101.00
390946	BENJAMIN FRISCH	BBSKTBALL: MINNETON	2/1/2023	101.00
391182	BRIAN BARBELN	BBSKTBALL: HOPKINS	2/15/2023	101.00
390961	DANIEL FEIGUM	BBSKTBALL: MINNETON	2/1/2023	101.00
390964	DAVID RIVERA	BBSKTBALL: WAYZATA	2/1/2023	101.00
390977	ERROL THOMPSON	BBSKTBALL: MINNETON	2/1/2023	101.00
390996	JOEL BURFEIND	BBSKTBALL: MINNETON	2/1/2023	101.00
391237	KYLE MILLER	BBSKTBALL: BENILDE	2/15/2023	101.00
391258	PATRICK DEVINE	BBSKTBALL: E PRAIRE	2/15/2023	101.00
391038	SAMUEL KOBIELUSH	BBSKTBALL: WAYZATA	2/1/2023	101.00
391049	STEVE MOZINA	BBSKTBALL: WAYZATA	2/1/2023	101.00
391274	TIMOTHY BOTHOF	BBSKTBALL: E PRAIRI	2/15/2023	101.00
391055	TODD NICKLAUS	GBSKTBALL: SHAKOPEE	2/1/2023	101.00
391276	TREVOR BUSBY	BBSKTBALL: FARMINGT	2/15/2023	101.00
391282	WILLIAM ST. PETER	BBSKTBALL: HOPKINS	2/15/2023	101.00
391199	DEMME LEARNING	ESTIMATED SHIPPING/	2/15/2023	100.00
391206	ESTR PUBLICATIONS L	TRS 1.0 PARENT FORM	2/15/2023	100.00
391093	COREMARK METALS	BLADE	2/8/2023	99.99
391350	SUPER DUPER PUBLICA	#GB-863 - WORDY WHE	2/27/2023	99.95
391350	SUPER DUPER PUBLICA	#GB-185 - MAGNETALK	2/27/2023	99.85
390980	FLINN SCIENTIFIC IN	ITEM # AP7061 INKLE	2/1/2023	98.34
391331	METRO SALES INC	FEB23 ATHL COPIER	2/27/2023	98.00
V18223	LINNEA SHAW	HEGGERTY MANUAL	2/8/2023	97.00
V18276	LORI J RACEK	CLASSROOM BOOKS	2/27/2023	97.00
391214	GRAINGER	VOLTAGE DETECTOR	2/15/2023	96.40
391183	BRIDGET ELLANSON	GYMNASTICS: BUFFALO	2/15/2023	96.00
391199	DEMME LEARNING	SKU #1041 - DELTA S	2/15/2023	96.00
390974	ELAINE TAGGATZ	GYMNASTICS: MINNETN	2/1/2023	96.00
391005	KATHERINE WILLIAMS	GYMNASTICS: MINNETN	2/1/2023	96.00

Check No.	Vendor	Description	Date	Amount
391238	LAURA HEGLAND	GYMNASTICS: FARMING	2/15/2023	96.00
390933	SARAH GAULT	GYMNASTICS: MINNETN	2/1/2023	96.00
391281	WARD WOODRICH	GYMNASTICS: BUFFALO	2/15/2023	96.00
V18182	JULIE K BAKER	CLASSROOM SUPPLIES	2/1/2023	95.68
391211	GERALD BORMAN	BHOCKEY: WAYZATA	2/15/2023	95.00
391226	JEREMY WAUDBY	BHOCKEY: HILL-MURRA	2/15/2023	95.00
391136	MINNESOTA TRUE TEAM	5/9 TRUE TEAM ENTRY	2/8/2023	95.00
391136	MINNESOTA TRUE TEAM	5/9 TRUE TEAM ENTRY	2/8/2023	95.00
391338	ORKIN COMMERCIAL SE	EHS-JAN23 SERVICES	2/27/2023	95.00
390943	ASTLEFORD INTERNATI	HOSE	2/1/2023	92.55
391026	NCS PEARSON INC	#0158036328 - CELF-	2/1/2023	92.50
391215	GRAYBAR ELECTRIC CO	3 LED EXIT LIGHTS	2/15/2023	92.42
V18214	CHRISTINE E MJOEN	VARIOUS K SUPPLIES	2/8/2023	92.29
391194	CUSHMAN MOTOR COMPA	DW - BELT/CANVAS	2/15/2023	92.19
391348	SCHMITT MUSIC COMPA	SAXOPHONE REPAIR	2/27/2023	92.00
V18264	DARCY RUTHANN IMMER	REWARD LUNCH	2/27/2023	91.13
391336	NICHE VISUAL	ECC-ADA SIGN	2/27/2023	91.00
390949	BRENDAN BOCHE	BHOCKEY: STMA	2/1/2023	90.00
391296	BUSINESS ESSENTIALS	GREEN 8 1/2 X 11	2/27/2023	90.00
391296	BUSINESS ESSENTIALS	PINK 8 1/2 X 11	2/27/2023	90.00
390975	ELLIOTT BUCHOLZ	BHOCKEY: BUFFALO	2/1/2023	90.00
390997	JOHN PRIESTER	BHOCKEY: ST THOMAS	2/1/2023	90.00
391249	MIDWEST BUS PARTS I	CABLE	2/15/2023	90.00
391254	OLIVER MCVAY	GHOCKEY: STILLWATER	2/15/2023	90.00
391064	WYANT FOWLDS	GHOCKEY: BLAKE	2/1/2023	90.00
391173	ADAM TOTH	GHOCKEY: STILLWATER	2/15/2023	89.00
390953	CARLYE VEER	GHOCKEY: BLAKE	2/1/2023	89.00
391000	JORDAN KRAABEL	GHOCKEY: BLAKE	2/1/2023	89.00
391234	KEITH TOWNSEND	GHOCKEY: STILLWATER	2/15/2023	89.00
V18237	ERICA S GARDNER	CLASS/ACTIVITY TREA	2/15/2023	88.35
391333	MINNESOTA EQUIPMENT	DW - OIL FILTER	2/27/2023	88.03
391333	MINNESOTA EQUIPMENT	ECC - OIL FILTER	2/27/2023	88.02
V18239	ALBERT H MCGEE	CHESS SETS	2/15/2023	87.92
391039	SCHMITT MUSIC COMPA	CLARINET REPAIR	2/1/2023	87.00
391103	FOLLETT SCHOOL SOLU	BOOKS FOR SV	2/8/2023	85.89
V18205	MATTHEW E GABRIELSO	GRLS XC SUPPLIES	2/8/2023	84.69
391248	MENARDS - EDEN PRAI	ECC - ELBOWS	2/15/2023	83.73
391063	WOLD ARCHITECTS & E	VV PARK/SITE IMPROV	2/1/2023	82.50
391063	WOLD ARCHITECTS & E	CV PARK/SITE IMPROV	2/1/2023	82.50
390980	FLINN SCIENTIFIC IN	ITEM #AP 7764 MAGNE	2/1/2023	82.44
390934	AARON WALTON	GBSKTBALL: SHAKOPEE	2/1/2023	82.00
390948	BRANDON YOUNG	BBSKTBALL: MINNETON	2/1/2023	82.00
391181	BRANDON YOUNG	BBSKTBALL: HOPKINS	2/15/2023	82.00
390957	COLE FASCHING	BBSKTBALL: WAYZATA	2/1/2023	82.00
391192	CORY VOGEL	BBSKTBALL: HOPKINS	2/15/2023	82.00
390960	DANIEL BLOCK	BBSKTBALL: EAST RID	2/1/2023	82.00
391198	DAVID SCHMEICHEL	GBSKTBALL: BUFFALO	2/15/2023	82.00
390967	DUNCAN FARIS	BBSKTBALL: MINNETON	2/1/2023	82.00
391201	DWAINE PERRY	GBSKTBALL: BUFFALO	2/15/2023	82.00
391217	GUY TREBESCH	GBSKTBALL: LAKEVIL	2/15/2023	82.00
391218	HANNAH ANGELL	GBSKTBALL: BUFFALO	2/15/2023	82.00
390992	JASON WEBER	GBSKTBALL: SHAKOPEE	2/1/2023	82.00
390998	JOHN VOLZ	BBSKTBALL: EAST RID	2/1/2023	82.00
391006	KESWIC JOINER	BBSKTBALL: MINNETON	2/1/2023	82.00
391235	KEVIN BRITT	BBSKTBALL: E PRAIRI	2/15/2023	82.00
391243	MATT DEBAKER	BBSKTBALL: E PRAIRI	2/15/2023	82.00
391253	NICHOLAS HOVICK	BBSKTBALL: HOPKINS	2/15/2023	82.00
391259	PHILIP AYENI	BBSKTBALL: E PRAIRI	2/15/2023	82.00
391034	RICHARD KELLERMAN	GBSKTBALL: SHAKOPEE	2/1/2023	82.00
391042	SCOTT MURLOWSKI	BBSKTBALL: BENILDE-	2/1/2023	82.00
391043	SCOTT SCHOAF	BBSKTBALL: BENILDE-	2/1/2023	82.00
391058	TRISTAN HARDT	BBSKTBALL: WAYZATA	2/1/2023	82.00
391139	MONICA MOHN	ROMANCE 130-221	2/8/2023	81.90
391249	MIDWEST BUS PARTS I	PIPE	2/15/2023	81.59
391249	MIDWEST BUS PARTS I	PIPE	2/15/2023	81.59
390995	JH LARSON COMPANY	DISH MACHINE PARTS	2/1/2023	80.95

Check No.	Vendor	Description	Date	Amount
391186	CENTURYLINK	DO 02/01/23-02/28/2	2/15/2023	80.52
391330	MENARDS - EDEN PRAI	ECC - PAINT	2/27/2023	80.24
391002	JW PEPPER & SON INC	BAND MUSIC	2/1/2023	80.00
391023	MINNETONKA ANCHOR C	2/18 BSWIM JV INVIT	2/1/2023	80.00
391024	MINVALCO INC	DAMPER ACTUATOR	2/1/2023	80.00
391338	ORKIN COMMERCIAL SE	SV-JAN23 SERVICES	2/27/2023	80.00
391338	ORKIN COMMERCIAL SE	VV-JAN23 SERVICES	2/27/2023	80.00
391263	ROSAMARIA CAMPBELL	INTERPRETER-GEN ED	2/15/2023	80.00
390943	ASTLEFORD INTERNATI	HOSE	2/1/2023	79.70
391112	GRAINGER	PLUG	2/8/2023	79.50
390994	JESSEN PRESS INC	BIZ CARDS: A.S.	2/1/2023	79.00
391189	CHRISTOPHER JESSEN	GHOKEY: STILLWATER	2/15/2023	78.00
391241	MARK GLAD	GHOKEY: STILLWATER	2/15/2023	78.00
V18188	JULIE MARIE GREENE	LAC BREAKFAST/DRINK	2/1/2023	77.88
V18227	JANEL M WEILAND	LAB SUPPLIES	2/8/2023	77.21
390986	HIGH NORTH INC	BSWIM: WAYZATA	2/1/2023	77.00
391219	HIGH NORTH INC	BSWIM: HOPKINS	2/15/2023	77.00
391348	SCHMITT MUSIC COMPA	CLARINET REPAIR	2/27/2023	77.00
391301	ECM PUBLISHERS INC	DEC 12 WS	2/27/2023	76.80
391249	MIDWEST BUS PARTS I	CLAMP	2/15/2023	75.85
V18232	JENNIFER JOSEY BORE	CLASSROOM SUPPLIES	2/15/2023	73.48
391078	ALLIANCE INTERPRETI	ASL INTERPRETER-K.F	2/8/2023	72.00
391108	GENERAL SECURITY SE	BUS-INTRUSION MONIT	2/8/2023	72.00
391227	JERRY'S FOODS EDINA	OFFICE DONUTS	2/15/2023	71.94
391137	MINVALCO INC	DISH MACHINE REPAIR	2/8/2023	70.75
391242	MARK KIVIMAKI	SPEECH: ROSEMOUNT	2/15/2023	70.00
391350	SUPER DUPER PUBLICA	#CC99 - HOLIDAY & S	2/27/2023	69.95
391246	MCKESSON MEDICAL SU	NURSING SUPPLIES	2/15/2023	69.46
391076	ADVANCED IMAGING SO	LEASE 02.08 0631790	2/8/2023	68.96
391287	ADVANCED IMAGING SO	LEASE 03.08 0631790	2/27/2023	68.96
391285	ZIEGLER INC	LUBE FILTER	2/15/2023	68.46
391250	MINNESOTA EQUIPMENT	DW - OIL/FILTER	2/15/2023	68.29
V18228	ABIGAIL L WILFAHRT	JAN23 CELL PHONE	2/8/2023	65.00
V18215	MATTHEW K MOSBY	JAN23 CELL PHONE	2/8/2023	65.00
391338	ORKIN COMMERCIAL SE	HL-JAN23 SERVICES	2/27/2023	65.00
391338	ORKIN COMMERCIAL SE	ND-JAN23 SERVICES	2/27/2023	65.00
391338	ORKIN COMMERCIAL SE	CC-JAN23 SERVICES	2/27/2023	65.00
391338	ORKIN COMMERCIAL SE	CN-JAN23 SERVICES	2/27/2023	65.00
391338	ORKIN COMMERCIAL SE	CS-JAN23 SERVICES	2/27/2023	65.00
391338	ORKIN COMMERCIAL SE	CV-JAN23 SERVICES	2/27/2023	65.00
V18190	RACHEL M HICKS	JAN23 CELL PHONE	2/1/2023	65.00
V18257	SHAWN G DRAVES	JAN23 CELL PHONE	2/27/2023	65.00
V18195	TIMOTHY J RODEN	JAN23 CELL PHONE	2/1/2023	65.00
V18217	TRENT J OSTMAN	JAN23 CELL PHONE	2/8/2023	65.00
390938	ANDREW LASCH	GBSKTBALL: SHAKOPEE	2/1/2023	64.00
391230	JOSEPH ANDERSON	GBSKTBALL: BUFFALO	2/15/2023	64.00
391237	KYLE MILLER	BBSKTBALL: HOPKINS	2/15/2023	64.00
391247	MELANIE SMITH	GBSKTBALL: BUFFALO	2/15/2023	64.00
391027	NOAH DANNER	GBSKTBALL: SHAKOPEE	2/1/2023	64.00
391162	T-MOBILE	CN MAINT - JAN23	2/8/2023	63.91
390943	ASTLEFORD INTERNATI	HOSE	2/1/2023	63.60
391026	NCS PEARSON INC	#21010A - KABC-II M	2/1/2023	63.00
391162	T-MOBILE	ECSE - JAN23	2/8/2023	62.63
391162	T-MOBILE	DMTS - JAN23	2/8/2023	62.50
V18235	HANNAH CHRISTIANSON	JAN23 MILEAGE	2/15/2023	62.49
391248	MENARDS - EDEN PRAI	PLEXI GLASS	2/15/2023	61.97
391227	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	2/15/2023	61.93
391015	MEDCO SUPPLY	FLEX WRAP, THIGH SL	2/1/2023	60.70
V18209	ANGELA K HRUBY	COGNITIVE COACH WKS	2/8/2023	60.00
391185	CAROL MOLLER	REFUND FOR DANCE	2/15/2023	60.00
V18240	KRISTA S PHILLIPS	DEC22-JAN23 CELL PH	2/15/2023	60.00
391338	ORKIN COMMERCIAL SE	BUNKER-JAN23 SERVIC	2/27/2023	60.00
V18258	TAMARA K FORBY	DEC22 CELL PHONE	2/27/2023	60.00
391146	PREMIUM WATERS INC	WATER FOR DMTS	2/8/2023	59.99
V18187	MATTHEW E GABRIELSO	CLASSROOM SUPPLIES	2/1/2023	59.97
391350	SUPER DUPER PUBLICA	#GB215 - PHOLOGICAL	2/27/2023	59.95

Check No.	Vendor	Description	Date	Amount
V18231	PETER M BLACKWELL	JAN-FEB23 CELL PHON	2/15/2023	58.20
391089	CENTURYLINK	CC 01/19/23-02/18/2	2/8/2023	58.13
391018	MENARDS - RICHFIELD	MISC PARTS	2/1/2023	58.11
391207	FACTORY MOTOR PARTS	ADHESIVE	2/15/2023	57.36
V18253	ANNIKA L CULVER	DEC22-JAN23 MILEAGE	2/27/2023	56.97
391030	ODP BUSINESS SOLUTI	ON LINE ORDER. FIL	2/1/2023	56.68
391350	SUPER DUPER PUBLICA	#CC66 - ARTIC CHIPP	2/27/2023	55.96
391348	SCHMITT MUSIC COMPA	CLARINET REEDS	2/27/2023	55.80
V18236	BRUCE W COLES	DEC22-JAN23 CELL PH	2/15/2023	55.46
V18203	BRETT COPE	JAN23 CELL PHONE	2/8/2023	55.00
391338	ORKIN COMMERCIAL SE	ECC-JAN23 SERVICES	2/27/2023	55.00
391063	WOLD ARCHITECTS & E	ECC SITE REPAIRS	2/1/2023	54.38
391321	JESSEN PRESS INC	BIZ CARDS: P.G.	2/27/2023	54.25
391321	JESSEN PRESS INC	BIZ CARDS: K.S.	2/27/2023	54.25
391321	JESSEN PRESS INC	BIZ CARDS: T.F.	2/27/2023	54.25
390994	JESSEN PRESS INC	BIZ CARDS: J.R.	2/1/2023	54.00
390994	JESSEN PRESS INC	BIZ CARDS: H.C.	2/1/2023	54.00
390994	JESSEN PRESS INC	BIZ CARDS: L.K.	2/1/2023	54.00
391128	KINECT ENERGY, INC	ND - DEC22 SERVICES	2/8/2023	52.90
391290	AUTO PLUS PARTS	BRAKE LINES	2/27/2023	52.62
V18220	CAROLYN PROCTOR	JAN23 CELL PHONE	2/8/2023	52.50
391358	VICTORIA BAGLEY	LUNCH CANDY REIMB	2/27/2023	51.92
391056	TRANSPORTATION PLUS	NOV22 TAXI TRANSPOR	2/1/2023	51.00
V18211	DERRICK J LIDSTONE	DEC22 CELL PHONE	2/8/2023	50.53
V18186	ADAM P DUFFY	JAN23 CELL PHONE	2/1/2023	50.00
V18280	CARLA J SCHWAPPACH	APA MEMBERSHIP	2/27/2023	50.00
V18204	DANIEL W DEGENAAR	APA FEE	2/8/2023	50.00
391213	GOPHER STATE ONE-CA	2023 FACILITY OP	2/15/2023	50.00
391003	KAREN OIE	LUNCH ACCT REFUND	2/1/2023	50.00
391015	MEDCO SUPPLY	THIGH SLEEVE, M NEO	2/1/2023	49.68
V18262	JENNIFER HEYER	CLASSROOM BOOKS	2/27/2023	49.54
391305	SHRED-IT USA	VV SHREDDING	2/27/2023	49.17
V18185	JODY DESTHUBERT	SNACKS FOR PRINC MT	2/1/2023	48.95
391344	RM COTTON CO	THERM SOL SENSOR KI	2/27/2023	48.60
391313	HILARY SANTONI	ADVISORY CANDY REIM	2/27/2023	48.56
391248	MENARDS - EDEN PRAI	CASTERS, FOIL TAP	2/15/2023	48.41
391026	NCS PEARSON INC	ESTIMATED SHIPPING/	2/1/2023	48.03
V18184	TAMI JO J COOK	MASSP PARKING FEES	2/1/2023	48.00
391307	GENERAL PARTS LLC	EHS-WARMER SWITCH	2/27/2023	47.81
V18198	MARK A THONE	MSHSL DUES	2/1/2023	47.50
391220	HOGLUND BUS CO INC	NUT	2/15/2023	47.40
391249	MIDWEST BUS PARTS I	LIGHTS	2/15/2023	47.15
390985	GRAINGER	PREWIRE RELAY	2/1/2023	46.40
391026	NCS PEARSON INC	ESTIMATED SHIPPING/	2/1/2023	46.13
V18243	WILLY SNOWPHETH SAN	JAN23 MILEAGE	2/15/2023	45.39
391290	AUTO PLUS PARTS	LUBE	2/27/2023	45.12
391348	SCHMITT MUSIC COMPA	TRUMPET REPAIR	2/27/2023	45.00
V18238	THERESA B KINGSBURY	WORLD QUEST SNACKS	2/15/2023	44.82
V18229	THERESA B KINGSBURY	WORLD QUEST SNACKS	2/8/2023	44.82
391077	ALLEGRA EDEN PRAIRI	FOWL FEET POSTERS	2/8/2023	43.88
V18210	THOMAS J JOHNSTON	JAN23 CELL PHONE	2/8/2023	43.38
391249	MIDWEST BUS PARTS I	LIGHTS	2/15/2023	43.05
391112	GRAINGER	PHOTO EYE	2/8/2023	42.14
V18181	AMY JO MANCINI ANDE	OFFICE SUPPLIES	2/1/2023	41.93
V18193	ANNE MARIE LELAND	JAN23 CELL PHONE	2/1/2023	41.89
390993	JERRY'S HARDWARE	BUILDING SUPPLIES	2/1/2023	41.84
391026	NCS PEARSON INC	#31354 - VINELAND-3	2/1/2023	41.80
V18213	REBECCA A LUX	JAN23 MILEAGE	2/8/2023	41.40
V18194	BAILLIE MORGAN NASH	NOTARY STAMP REIMB	2/1/2023	41.05
390980	FLINN SCIENTIFIC IN	ITEM # AP7432 COMME	2/1/2023	40.88
391290	AUTO PLUS PARTS	BELT	2/27/2023	40.44
391162	T-MOBILE	FAM CNTR 2 - JAN23	2/8/2023	40.15
391108	GENERAL SECURITY SE	CC-INTRUSION MONITO	2/8/2023	40.08
391108	GENERAL SECURITY SE	CN-INTRUSION MONITO	2/8/2023	40.08
391108	GENERAL SECURITY SE	CV-INTRUSION MONITO	2/8/2023	40.08
391108	GENERAL SECURITY SE	HL-INTRUSION MONITO	2/8/2023	40.08

Check No.	Vendor	Description	Date	Amount
391108	GENERAL SECURITY SE	ECC-INTRUSION MONIT	2/8/2023	40.08
391108	GENERAL SECURITY SE	EHS-INTRUSION MONIT	2/8/2023	40.08
391108	GENERAL SECURITY SE	SV-INTRUSION MONITO	2/8/2023	40.08
391108	GENERAL SECURITY SE	VV-INTRUSION MONITO	2/8/2023	40.08
391346	ROSAMARIA CAMPBELL	INTERPRETER-GEN ED	2/27/2023	40.00
391350	SUPER DUPER PUBLICA	#GB156 - GRANNYS CA	2/27/2023	39.96
V18212	MASON DANIEL LINDLE	JAN23 MILEAGE	2/8/2023	39.76
V18284	KENDA J ZELLNER-SMI	DEC22 MILEAGE	2/27/2023	39.44
391296	BUSINESS ESSENTIALS	WHITE 11 X 17	2/27/2023	38.99
V18212	MASON DANIEL LINDLE	DEC22 MILEAGE	2/8/2023	38.63
V18266	JULIE M GABRIELSON	FEB23 CELL PHONE	2/27/2023	37.95
391017	MENARDS - EDEN PRAI	REPAIR HARDWARE	2/1/2023	37.66
391327	MACKIN EDUCATIONAL	BOOKS FOR CS	2/27/2023	37.61
391108	GENERAL SECURITY SE	ECC-FIRE ALARM MONI	2/8/2023	36.00
391108	GENERAL SECURITY SE	EHS-FIRE ALARM MONI	2/8/2023	36.00
391108	GENERAL SECURITY SE	CN-FIRE ALARM MONIT	2/8/2023	36.00
391108	GENERAL SECURITY SE	CS-FIRE ALARM MONIT	2/8/2023	36.00
391108	GENERAL SECURITY SE	CV-FIRE ALARM MONIT	2/8/2023	36.00
391108	GENERAL SECURITY SE	HL-FIRE ALARM MONIT	2/8/2023	36.00
391108	GENERAL SECURITY SE	SV-FIRE ALARM MONIT	2/8/2023	36.00
391264	SCHOOL SPECIALTY, L	PAPER CHARTS	2/15/2023	35.90
391162	T-MOBILE	SPED - JAN23	2/8/2023	35.41
391162	T-MOBILE	B&G - JAN23	2/8/2023	35.41
V18255	DANIEL W DEGENAAR	APA MONTHLY MEETING	2/27/2023	35.00
391308	GENERAL SECURITY SE	EHS-PATROL REPONSE	2/27/2023	35.00
391308	GENERAL SECURITY SE	BUS-PATROL RESPONSE	2/27/2023	35.00
391021	MINNESOTA DEPARTMEN	CFPM FEE - F.C.	2/1/2023	35.00
391068	MINNESOTA DEPARTMEN	CFPM FEE - B.A.	2/1/2023	35.00
391069	MINNESOTA DEPARTMEN	CFPM FEE - T.A.	2/1/2023	35.00
391070	MINNESOTA DEPARTMEN	CFPM FEE - K.S.	2/1/2023	35.00
391071	MINNESOTA DEPARTMEN	CFPM FEE - R.B.	2/1/2023	35.00
391072	MINNESOTA DEPARTMEN	CFPM FEE - M.D.	2/1/2023	35.00
391073	MINNESOTA DEPARTMEN	CFPM FEE - R.V.	2/1/2023	35.00
391348	SCHMITT MUSIC COMPA	BARITONE REPAIR	2/27/2023	35.00
391162	T-MOBILE	CC MAINT - JAN23	2/8/2023	34.57
391162	T-MOBILE	CV MAINT - JAN23	2/8/2023	34.57
391162	T-MOBILE	CS MAINT - JAN23	2/8/2023	34.57
391076	ADVANCED IMAGING SO	LEASE 02.08 0631790	2/8/2023	34.15
391287	ADVANCED IMAGING SO	LEASE 03.08 0631790	2/27/2023	34.15
391227	JERRY'S FOODS EDINA	FACS FOOD SUPPLY	2/15/2023	33.57
391147	PREMIUM WATERS INC	FEB23 HOT/COLD CNTR	2/8/2023	32.95
390944	AUTO PLUS PARTS	GREASE	2/1/2023	31.29
V18233	ELLEN G BRUESCH	DEC22-JAN23 MILEAGE	2/15/2023	31.03
V18241	LISA S RAPKE HOFFMA	FRENCH BOOKS	2/15/2023	30.51
390979	FLEET PRIDE	FILTERS	2/1/2023	30.14
390940	ANGELA CAMPION	SKI TRIP REFUND	2/1/2023	30.00
391324	LAKESHORE LEARNING	ESTIMATED SHIPPING/	2/27/2023	29.99
391350	SUPER DUPER PUBLICA	#FD158 - SENTENCE F	2/27/2023	29.95
391134	MENARDS - GOLDEN VA	DOOR PARTS MISC	2/8/2023	29.94
V18226	ROLLAND T TALAN	DEC22-JAN23 MILEAGE	2/8/2023	29.18
V18268	HEATHER A LARSON	CTE MEETING LUNCH	2/27/2023	28.00
391207	FACTORY MOTOR PARTS	BULBS	2/15/2023	27.84
V18218	SHAUN P PAKENHAM	STAFF MTG TREATS	2/8/2023	27.40
391081	AUTO PLUS PARTS	BLOWER MOTOR RES	2/8/2023	26.80
391190	CITY OF GOLDEN VALL	#119 DUPL LICENSE P	2/15/2023	26.50
391207	FACTORY MOTOR PARTS	BULBS	2/15/2023	26.20
V18206	TIFFANY P GANT	DEC22-JAN23 MILEAGE	2/8/2023	25.74
V18189	ERIC D HAMILTON	JAN23 CELL PHONE	2/1/2023	25.00
391146	PREMIUM WATERS INC	FEB23 COOLER RENTAL	2/8/2023	24.00
V18236	BRUCE W COLES	DEC22-JAN23 MILEAGE	2/15/2023	23.92
391290	AUTO PLUS PARTS	BELT	2/27/2023	23.58
391162	T-MOBILE	CV - JAN23	2/8/2023	23.11
391290	AUTO PLUS PARTS	FILTER	2/27/2023	23.00
391231	JW PEPPER & SON INC	CHOIR MUSIC	2/15/2023	22.50
391162	T-MOBILE	VV - JAN23	2/8/2023	22.27
391162	T-MOBILE	HL - JAN23	2/8/2023	22.27

Check No.	Vendor	Description	Date	Amount
391162	T-MOBILE	SV - JAN23	2/8/2023	22.27
391162	T-MOBILE	CS - JAN23	2/8/2023	22.27
391162	T-MOBILE	EHS - JAN23	2/8/2023	22.27
391162	T-MOBILE	CC - JAN23	2/8/2023	22.27
391162	T-MOBILE	CN - JAN23	2/8/2023	22.27
391162	T-MOBILE	KC CC - JAN23	2/8/2023	22.27
391162	T-MOBILE	KC CN - JAN23	2/8/2023	22.27
391162	T-MOBILE	KC CS - JAN23	2/8/2023	22.27
391162	T-MOBILE	KC HL - JAN23	2/8/2023	22.27
391162	T-MOBILE	KC ND - JAN23	2/8/2023	22.27
391162	T-MOBILE	KC CV - JAN23	2/8/2023	22.27
390944	AUTO PLUS PARTS	HEADLIGHTS	2/1/2023	22.04
391017	MENARDS - EDEN PRAI	LAUNDRY SOAP	2/1/2023	21.96
V18207	VICKIE GEIER	JAN23 MILEAGE	2/8/2023	21.62
V18209	ANGELA K HRUBY	JAN23 MILEAGE	2/8/2023	21.22
391125	JANICE NOVAK	POSTURE 202-604	2/8/2023	20.30
391225	JANICE NOVAK	PITFALLS OF PERI208	2/15/2023	20.30
V18216	BAILLIE MORGAN NASH	NOTARY REGISTRATION	2/8/2023	20.00
V18192	HEATHER A LARSON	NOTARY REGISTRATION	2/1/2023	20.00
391348	SCHMITT MUSIC COMPA	VALUE OIL	2/27/2023	19.80
390943	ASTLEFORD INTERNATI	FUEL FILTER	2/1/2023	18.76
391162	T-MOBILE	SV MAINT - JAN23	2/8/2023	18.37
391162	T-MOBILE	BUS - JAN23	2/8/2023	18.37
391162	T-MOBILE	VV MAINT - JAN23	2/8/2023	18.37
V18217	TRENT J OSTMAN	JAN23 MILEAGE	2/8/2023	18.21
391108	GENERAL SECURITY SE	CS-INTRUSION MONITO	2/8/2023	17.95
391319	JERRY'S FOODS EDINA	PLC MTG REFRESHMENT	2/27/2023	17.47
391018	MENARDS - RICHFIELD	PARTS	2/1/2023	17.15
391290	AUTO PLUS PARTS	BELT	2/27/2023	16.86
391039	SCHMITT MUSIC COMPA	VIOLIN STRINGS	2/1/2023	16.60
391113	GROTH MUSIC COMPANY	WING SCREWS	2/8/2023	16.47
390985	GRAINGER	HARDWARE	2/1/2023	15.37
V18216	BAILLIE MORGAN NASH	NOTARY LOG BOOK	2/8/2023	14.99
391002	JW PEPPER & SON INC	CHOIR MUSIC	2/1/2023	14.75
390980	FLINN SCIENTIFIC IN	ITEM # S0159 SUDAN	2/1/2023	14.74
391026	NCS PEARSON INC	#21014A - KABC-II W	2/1/2023	14.20
391290	AUTO PLUS PARTS	BELT	2/27/2023	13.01
391290	AUTO PLUS PARTS	BELT	2/27/2023	13.01
391350	SUPER DUPER PUBLICA	#FD159 - PHOTO SENT	2/27/2023	12.98
391350	SUPER DUPER PUBLICA	#FD30 - IRREGULAR V	2/27/2023	12.95
391350	SUPER DUPER PUBLICA	#FD62 - USING HIS,	2/27/2023	12.95
391353	TOLL GAS & WELDING	CYLINDER	2/27/2023	12.03
V18281	STACIE STANLEY	AMSD CONFERENCE	2/27/2023	12.00
V18240	KRISTA S PHILLIPS	JAN23 MILEAGE	2/15/2023	11.99
V18244	MERT T WOODARD	EXPRESS SHIPPING	2/15/2023	11.98
391271	THE AUTISM HELPER,	COMMUNICATION BASED	2/15/2023	11.50
391271	THE AUTISM HELPER,	ADVANCED WORK TASK	2/15/2023	11.50
391206	ESTR PUBLICATIONS L	ESTIMATED SHIPPING/	2/15/2023	11.00
391290	AUTO PLUS PARTS	BULBS	2/27/2023	10.83
391310	GOPHER STATE ONE-CA	JAN23 BILLABLE TICK	2/27/2023	10.80
391026	NCS PEARSON INC	ESTIMATED SHIPPING/	2/1/2023	10.00
V18266	JULIE M GABRIELSON	FEB23 CELL PHONE	2/27/2023	9.49
391329	MENARDS - GOLDEN VA	PAN HEAD SCREWS, ET	2/27/2023	9.00
391175	ADVANCED IMAGING SO	BUS GARAGE 01/23	2/15/2023	8.97
391207	FACTORY MOTOR PARTS	FILTER	2/15/2023	8.45
391231	JW PEPPER & SON INC	BAND MUSIC	2/15/2023	8.00
V18210	THOMAS J JOHNSTON	JAN23 MILEAGE	2/8/2023	7.86
391162	T-MOBILE	EHS MAINT - JAN23	2/8/2023	6.07
391162	T-MOBILE	HL MAINT - JAN23	2/8/2023	6.07
391162	T-MOBILE	COMM ED - JAN23	2/8/2023	6.07
391196	DANIEL SIDLE	REMAINDER PAY 1/21/	2/15/2023	6.00
391205	ERIC FRYKMAN	REMAINDER PAY 1/14/	2/15/2023	6.00
391297	COMCAST CABLE MANAG	FEB23 INTERNET FEES	2/27/2023	5.46
391162	T-MOBILE	ND - JAN23	2/8/2023	5.23
391015	MEDCO SUPPLY	B&L EYE WASH	2/1/2023	4.45
391229	JERRY'S HARDWARE	DW - UBOLTS	2/15/2023	3.94

Check No.	Vendor	Description	Date	Amount
390945	BAUER BUILT INC	TIRES CASING CREDIT	2/1/2023	(10.00)
390987	HOGLUND BUS CO INC	OVER DMV FEES	2/1/2023	(13.50)
391130	MACKIN EDUCATIONAL	CREDIT ON ACCT	2/8/2023	(28.08)
390987	HOGLUND BUS CO INC	CORE CREDIT	2/1/2023	(31.25)
391290	AUTO PLUS PARTS	OVERPAYMENT CREDIT	2/27/2023	(38.03)
V18229	THERESA B KINGSBURY	WORLD QUEST SNACKS	2/8/2023	(44.82)
391166	UPPER LAKES FOODS I	REFUND KC FOOD HL	2/8/2023	(66.17)
391118	HOGLUND BUS CO INC	CREDIT ON ACCT	2/8/2023	(93.75)
391107	GENERAL PARTS LLC	CREDIT ON ACCT	2/8/2023	(126.45)
391118	HOGLUND BUS CO INC	CREDIT ON ACCT	2/8/2023	(187.50)
391079	ALLIANCE PARTS & TR	MUFFLER CREDIT	2/8/2023	(213.73)
390943	ASTLEFORD INTERNATI	INJECTOR CREDIT	2/1/2023	(225.00)
391118	HOGLUND BUS CO INC	CREDIT ON ACCT	2/8/2023	(250.00)
390985	GRAINGER	SENSOR RETURN	2/1/2023	(308.70)
391220	HOGLUND BUS CO INC	CORE CREDIT	2/15/2023	(1,125.00)
391249	MIDWEST BUS PARTS I	IN-STORE PARTS CRED	2/15/2023	(2,200.00)
390595	ELECTRIFY YOUR STRI	EVENT 2/14-2/16	1/11/2023	(9,700.00)
391275	TRANSPORTATION PLUS	JAN23 SPED TRANSPOR	2/15/2023	(29,578.85)

Total Value of Checks Issued **\$ 2,752,969.15**

V.E. Electronic Funds Transfers - February 2023



Board Meeting Date: 3/13/2023

Title: Electronic Fund Transfers – February 2023

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Background: Minn. Stat. § 471.38 requires a list of all transactions made by electronic funds transfer be submitted to the Board of Education at the next Regular Meeting after the transaction.

Recommendation: Authorize the electronic fund transfers as presented for the month of February 2023 in the amount of \$8,010,860.

Desired Outcomes from the Board: Compliance with Minn. Stat. § 471.38.

Attachment(s):

1. Electronic Fund Transfers – February 2023

2022-23 School Year

Electronic Transfers

For the Month Ended February 28, 2023



DEFINING EXCELLENCE

<u>From</u>	<u>To</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
US Bank - Checking	US Bank - Payroll	District Payroll	Multiple	\$ 4,872,066.61
US Bank - Checking	Internal Revenue Service	Federal Payroll Taxes	2/16/2023	860,740.21
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	2/1/2023	148,303.85
US Bank - Checking	Minnesota Department of Revenue	State Payroll Taxes	2/17/2023	153,564.25
US Bank - Checking	Delta Dental	Dental Claims	Multiple	81,338.20
US Bank - Checking	Benefit Extras	Flex Benefits	Multiple	14,368.41
US Bank - Checking	Payroll Vendors (TRA, EBC, MSRS, etc.)	Electronic Payments	Multiple	1,855,411.60
US Bank - Checking	Minnesota Department of Revenue	Sales & Use Tax Payment	2/16/2023	2,875.00
US Bank - Checking	Eleyo, RevTrak, Merchant Services, Vanco	Electronic Payment Fees	Multiple	21,236.30
US Bank - Checking	Minnesota School District Liquid Asset Fund	Service Fee	Multiple	955.44
Total of Electronic Fund Transfers				\$ 8,010,859.87

V.F. 2023 Edina Community Center Reroofing Project



Board Meeting Date: 3/13/2023

Title: 2023 Edina Community Center Reroofing Project Bids

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Description: Pursuant to Minn. Stat. § 471.345 Subd. 3 and District Policy 707, the District administration solicited bids for the 2023 Edina Community Center Reroofing project (“the project”). Bids for the project were opened on February 28, 2023, and reviewed in detail by the administration and its construction partners Inspec, Inc. The project will be funded by long-term facilities maintenance revenue and is part of the ten-year long-term facilities maintenance plan approved by the Board of Education.

A recommendation letter and bid tabulation from Inspec, Inc. are enclosed.

Recommendation: Award construction contracts for the project to Commercial Roofing & Sheet Metal, the lowest base bidder, including add alternates, in the amount of \$994,945

Desired Outcomes from the Board: Approval of the District administration’s recommended action.

Attachments:

1. Recommendation Letter – 2023 Edina Community Center Reroofing Project Bids
2. Bid Tabulation – 2023 Edina Community Center Reroofing Project



Smart engineering of
roofs, walls, windows,
pavements
and waterproofing

March 1, 2023

Mr. Eric Hamilton
Edina Public Schools
5701 Normandale Road
Edina, MN 55424

RE: 2023 Reroofing Edina Community Center – Edina Public Schools
Inspec Project No.: 215502.1

Dear Mr. Hamilton:

On February 28, 2023, bids were received for the above-stated project. Commercial Roofing & Sheet Metal submitted the lowest Base Bid in the amount of \$994,945.

We contacted the Commercial Roofing & Sheet metal regarding their bid, which they had the opportunity to review, and indicated that they would perform the work as specified for the bid amount.

Commercial Roofing & Sheet Metal has worked on projects for which we have provided engineering services in the past.

Based on this information, we recommend acceptance of their bid as outlined above. Please feel free to contact our office with any questions regarding this letter.

Sincerely,

INSPEC

A handwritten signature in black ink, appearing to read 'Michelle Schmid', is written over the printed name.

Michelle Schmid
Consultant

MS/bp

Enclosures

5801 Duluth Street
Minneapolis, MN 55422
Ph. 763-546-3434
Fax 763-546-8669

Chicago

Milwaukee

Minneapolis

Rochester

www.inspec.com

V.G. 2023 Kuhlman Stadium Bleacher Repair Project



Board Meeting Date: 3/13/2023

Title: 2023 Kuhlman Stadium Bleacher Repair Project Bids

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Description: Pursuant to Minn. Stat. § 471.345 Subd. 3 and District Policy 707, the District administration solicited bids for the 2023 Kuhlman Stadium Bleacher Repair project (“the project”). Bids for the project were opened on March 2, 2023 and reviewed in detail by the administration and its construction partners Bolton & Menk. The project will be funded by long-term facilities maintenance revenue and is part of the ten-year long-term facilities maintenance plan approved by the Board of Education.

A recommendation letter and bid tabulation from Bolton & Menk are enclosed.

Recommendation: Award construction contracts for the project to JL Theis, Inc., the lowest base bidder, including add alternates, in the amount of \$490,323

Desired Outcomes from the Board: Approval of the District administration’s recommended action.

Attachments:

1. Recommendation Letter – 2023 Kuhlman Stadium Bleacher Repair Project Bids
2. Bid Tabulation – 2023 Kuhlman Stadium Bleacher Repair Project



Real People. Real Solutions.

7575 Golden Valley Road
Suite 200
Minneapolis, MN 55427

Ph: (763) 544-7129
Bolton-Menk.com

March 6, 2023

Eric Hamilton
Director of Buildings and Grounds
5701 Normandale Road
Edina, MN 55424

RE: Edina Public Schools
Kuhlman Field Under Bleacher Repair

Dear Eric,

On Thursday, March 2, 2023, bids were received for the Kuhlman Field Under Bleacher Repair project. Please refer to the attached Bid Tabulation for specific amounts.

Following the bid opening, we spoke with representatives from JL Theis, Inc. to confirm their understanding of the project. JL Theis, Inc. stated that they were comfortable with their bid and that they are ready to accomplish the work. Based on our knowledge of the Contractor, we feel comfortable with their capacity to perform on this project. With that, we recommend accepting the following Base Bid of \$490,323.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

Bolton & Menk, Inc.

Dave Rey, P.E.

V.H. 2023 Cornelia Elementary Lighting Project



Board Meeting Date: 3/13/2023

Title: 2023 Cornelia Elementary Lighting Upgrades Project

Type: Consent

Presenter(s): Mert Woodard, Director, Business Services

Description: Pursuant to Minn. Stat. § 471.345 Subd. 3 and District Policy 707, the District administration solicited bids for the 2023 Cornelia Elementary Lighting Upgrades Project (“the project”). Bids for the project were opened on March 7, 2023 and reviewed in detail by the administration and its officially appointed architectural firm, Wold Architects and Engineers. The project will be funded by long-term facilities maintenance revenue and is part of the ten-year long-term facilities maintenance plan approved by the Board of Education.

A recommendation letter and bid tabulation from Wold are enclosed.

Recommendation: Award construction contracts for the project to Apadana LLC the lowest base bidder in the amount of \$189,000.

Desired Outcomes from the Board: Approval of the District administration’s recommended action.

Attachments:

1. Recommendation Letter – 2023 Cornelia Elementary Lighting Upgrades Project Bids
2. Bid Tabulation – 2023 Cornelia Elementary Lighting Upgrades Project



March 8, 2023

Mert Woodard
Independent School District #273
5701 Normandale Road
Edina, Minnesota 55424

Re: Independent School District #273
Cornelia Elementary 2023 Lighting Upgrades
Commission No. 222120

Dear Mert:

We recommend the following be presented to the Independent School District #273 Edina Board of Education.

On Tuesday, March 7, 2023 at 2:00 p.m., five (5) competitive bids were received from Electrical Contractors for lighting upgrades at Cornelia Elementary School. A bid tabulation is attached for your review. Apadana LLC from Minneapolis, Minnesota submitted the lowest base bid in the amount of \$189,000, which is well within the overall project budget. We have confirmed Apadana is confident in their bid number, and recommend awarding them this project.

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink that reads "Maria Kennedy".

Maria Kennedy | AIA
Associate

Enclosures

cc: Eric Hamilton, ISD #273
Dr. Stacie Stanley, ISD #273
Vaughn Dierks, Wold
Sal Bagley, Wold
Makayla Lakeman, Wold

TD/ISD_273/222120/crsp/mar23

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

**PLANNERS
ARCHITECTS
ENGINEERS**



Project Name:

**Cornelia Elementary
2023 Lighting
Upgrades**

BID TABULATION

Commission No.:

222120

Date:

3/7/2023

Time:

2:00pm

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, Minnesota 55101
651.227.7773 Fax: 651.223.5646

Bidders Name	Addendum Numbers	Bid Security	MN Responsible Contractor	Base Bid		Remarks
Bloomington Electric Co. Inc	1 x	x	x	\$ 245,000.00		
Apadana LLC	1 x	x	x	\$ 189,000.00		Apparent Low
A.J. Moore Electric Inc.	1 x	x	x	\$ 329,800.00		
Manor Electric Inc.	1 x	x	x	\$ 272,200.00		
Choice Electric Inc.	1 x	x	x	\$ 235,250.00		

V.I. Cybersecurity as a Service Agreement with
Arctic Wolf



Board Meeting Date: Mar. 13, 2023

Title: Cybersecurity as a Service Agreement with Arctic Wolf

Type: Consent

Presenter(s): Natasha Monsaas-Daly

Description: Cyber threats continue to be one of the largest issues facing the K-12 education sector. The threat landscape has increased exponentially over the past 5 years (as evidenced by recent events in neighboring school districts). Edina Public Schools continues to maintain our efforts to secure that the data of all our students and staff is safe. However, the challenge to do so has only increased. Additionally, cyber insurance requirements have called for increased safeguards to the district's infrastructure.

In partnership with the West Metro Consortium (Eden Prairie Schools, Edina Public Schools, Hopkins Public Schools, Osseo Area Schools, Richfield Public Schools, and Burnsville-Eagan-Savage School District), we meet monthly to discuss ongoing cyber threats, perform scans on partner districts, receive consultation and support, and discuss ongoing cyber needs. This consortium jointly met with Arctic Wolf, which is a security-as-a-service provider. Arctic Wolf provides "visibility, monitoring, response, and mediation of all our security events." It is not something that Edina Public Schools can currently maintain with its current infrastructure (human and technical). It was determined that Arctic Wolf provides the best fit and collaboration for our organization at this time. It will allow consortium partners to continue to partner to combat cyber threats, as well as receive discounted rates on services.

In consultation with Ryan Kleinjan, of Catalyst Sourcing, we determined that this product will meet the needs of Edina Public Schools. It will allow us to significantly increase our cybersecurity posture, mitigate and mediate threats, partner with our consortium districts, and meet existing cyber insurance requirements.

Recommendation: Approve via Consent

Desired Outcomes from the Board: None at this time

Attachments: Price Quote from Arctic Wolf



THE LEADER IN SECURITY OPERATIONS

Proposal
Overview for:



DEFINING EXCELLENCE

END CYBER RISK

Proposal Contents

- 01 Current Assessment
- 02 Why Arctic Wolf
- 03 Managed Detection & Response
- 04 The AW Concierge Model
- 05 Pricing Proposal
- Appendix

Executive Summary

Arctic Wolf Security Operations-as-a-Service

Current State Challenges

The cybersecurity industry has an effectiveness problem. Every year new technologies, vendors, and solutions emerge, and yet despite this constant innovation we continue to see high profile breaches in the headlines. All organizations know they need better security, but the dizzying array of options leaves resource-constrained IT and security leaders wondering how to proceed. Arctic Wolf's point of view is that organizations need to do three core things to finally get the security effectiveness they've been looking for:

Keys to Closing the Gap

01

Optimize your existing IT and security controls for better prevention, and then send all telemetry to a cloud platform for storage, enrichment, and analysis.

02

Add external expertise to establish 24x7 monitoring, threat hunting, and triage so that you can quickly identify and respond to advanced threats, critical vulnerabilities, and lurking misconfigurations.

03

Continually review your cybersecurity posture and work with experts who know your environment well enough to recommend strategic actions that will make it stronger.

Taking these three steps will deliver the security effectiveness that organizations are seeking. Key to this effectiveness is the injection of human expertise into the process. One of the reasons cybersecurity is so hard is because the attackers are smart, capable humans who can adapt to technology enhancements implemented by defenders. As a result, the winning strategy for defenders must also include a human element. Finding the right way to add this human element, however, has been a major challenge for the industry.

Executive Summary

Strategic Initiative: *Enhance Security and Visibility*

Challenge

- ISD 273’s in-house security team is extremely constrained and is not able to monitor their environment, all while keeping security related projects moving forward to improve on the organization's security posture.
- Today ISD 273 has Splunk implemented as a SIEM but it’s not capturing all logs and is burdensome to maintain and tune. Most importantly, Adam is the only person with any expertise making the ability to monitor and detect threats 24x7x365 impossible.
- ISD 273 utilizes multiple security tools and would benefit from strategic services to identify overlap and opportunities to improve on security posture.
- **Key Drivers:** Holistic Visibility, Faster Intrusion Detection, Team Enhancement, Compliance Attestation

Desired Outcome

- Full-functioning cloud-integrated SOC service that can leverage existing security tools to provide visibility, monitoring, response and remediation of all security events and incidents.
- True 24X7X365 eyes on glass coverage with containment ability throughout the night.
- Improve mean time to detection and implement faster incident response. Partnership should be able to contain network flow and/or devices for the customer.
- Deliver additional compliance efficiencies and provide reporting to back compliance attestation.
- Streamline operations so that the overall risk profile is better managed and reduced.
- Create a partnership that will raise security profile and fill as many gaps as possible – strategic guidance, planning, benchmarking, and up to date threat awareness.

Proposed Solution

- Replace Splunk and stand-up Arctic Wolf which provides a fully managed SIEM and service focused on detection and incident response.
- **Implement Arctic Wolf Managed Detection and Response**
 - 24X7X365 Coverage
 - Fully managed & hosted SIEM
 - Gain broad visibility across endpoints, network and cloud – **Unlimited** log ingestion
 - Vendor neutral provider that does not force **lock-in** behavior allowing customers to choose the best-of bread security tools.
 - **Unlimited** Access to security professionals complimented by named resources and a personalized white glove service.

What we've heard from your team

Current Challenges

1. ISD 273 has a very lean IT team yet a wide array of responsibilities to support the entire school. Currently, Adam is the only person with any expertise managing Splunk and therefore doesn't have the bandwidth to operationalize it 24x7x365 on top of his other duties. It is not realistic for ISD 273 to build out their own SOC as it would take multiple hires and hundreds of thousands of dollars invested into additional security tools.
2. ISD 273 has existing identity, cloud, endpoint, and network security tools in place today and desires additional seasoned security professionals to augment team with threat triage, correlation, analysis, strategic guidance, unlimited customized tuning with environmental hardening and continuous security improvement.
3. Interest in human-led, proactive threat hunting over basic "alert-response" and typical operational-level managed services.

Negative Impact on Business Initiative

1. Massive risk to the district's reputation which would ultimately result in a loss to enrollment from Cyber attack and/or inability to prevent, detect, respond and remediate quickly.
2. Reactive response to current security concerns is a distraction to already burdened staff and existing security initiatives and projects.
3. Inability to identify dormant vulnerabilities and threats in existing environment across all attack surfaces creates a larger risk with potential negative system impact.





Why Arctic Wolf

Arctic Wolf Overview

Arctic Wolf® is the market leader in security operations. Using the cloud-native Arctic Wolf® Platform, we provide security operations as a concierge service. Highly trained Concierge Security® experts work as an extension of your team to provide 24x7 monitoring, detection, and response, as well as ongoing risk management to proactively protect systems and data while continually strengthening your security posture.

The cybersecurity industry has an **effectiveness** problem.

3,000 Vendors \$120B Total Spend 3,950 Reported Breaches

About Arctic Wolf

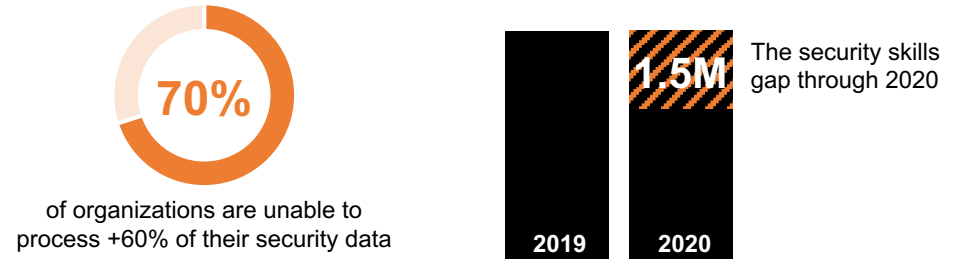
2012 Founded 1,900+ Employees 3,500+ Customers



Industry Cybersecurity Challenges



Source: 2019 Ponemon Cost of Data Breach Incident Report



Source: Gartner

Source: Gartner

Audit/Compliance Drivers

PCI DSS FFIEC-NCUA HIPAA NIST 800-171 23 NYCRR 500

Better Protection Against All Attack Types

Dwell Time	Phishing	Advanced Threats	Account Takeover	Unpatched Vulnerabilities
0:30	18%	43%	70%	35%
Industry average time to identify an intrusion is 206 days. Arctic Wolf does it in 30 minutes or less.	Of customers have phishing activity that is missed by email security but caught by Arctic Wolf	Of customers have advanced threat activity being missed by security tools but caught by Arctic Wolf	Of customers have some PII exposure and 5.5% have plaintext passwords exposed online	Reduction in time to patch critical vulnerabilities after activating Arctic Wolf

Arctic Wolf Helps Detect and Respond to the Top 5 Attack Vectors:

- Malware/Ransomware
- Phishing
- PUP Adware
- Account Hijacking
- Unpatched Outdated Software



**MINNESOTA IS NOW HOME
TO THE LEADER IN
SECURITY OPERATIONS**

Four North American SOC's

Eden Prairie, MN | San Antonio, TX

Provo, UT | Waterloo, ON

European SOC

Frankfurt, Germany



- **3,500+ Customers**
 - 260+ of which are in MN
 - Several Lake Conference schools are already customers
- **2000+ Employees**
 - 460+ located at Eden Prairie HQ
 - Local Executive Leadership Team
 - World Class SOC and Executive Briefing Center at HQ
 - Professional Svcs / Onboarding Team



Arctic Wolf Platform

**MANAGED DETECTION
AND RESPONSE**



**MANAGED
RISK**



**MANAGED CLOUD
MONITORING**



**MANAGED SECURITY
AWARENESS**



CONCIERGE SECURITY® TEAM

ARCTIC WOLF® PLATFORM

We deliver services across the entire **Security Operations framework**

A team of assigned security experts who learn your organization and continually optimize your security posture for your environment

Centralize all data in our cloud-native security analytics platform for 24/7 storage, enrichment, correlation, analysis and investigation

Leverage your existing technology stack to gain broad visibility across attack surfaces: endpoint, network, cloud, identity & human



Security Operations at Scale

2+

Trillion events
per week

2.5+

Petabytes
processed/week

>1.3M

AW active agents
and 12,500 sensors

10 YRS

Of development / SOC2
Type and ISO 27000

60+

Security stack
integrations

>700K

Tailored reports created
for >3k customers

83%

Of tickets come
from AW detections

UNMATCHED POWER

ARCTIC WOLF® PLATFORM

UNIQUE PRECISION

1 Ticket

Per day on average

99.9%

True positives

Single

View into your
security stack



Reducing the Impact and Likelihood of Cyber Risk

DWELL TIME

0:30

Industry average time to identify an intrusion is 206 days. Arctic Wolf does it in 30 minutes or less.

TIME OF ATTACKS

35%

Threats that were detected after 8PM and before 8AM by Arctic Wolf

ADVANCED THREATS

43%

Of customers have advanced threat activity being missed by security tools but caught by Arctic Wolf

ACCOUNT TAKEOVER

70%

Of customers have some PII exposure and 5.5% have plaintext passwords exposed online

UNPATCHED VULNERABILITIES

35%

Reduction in time to patch critical vulnerabilities after activating Arctic Wolf

PHISHING

18%

Of customers have phishing activity that is missed by email security but caught by Arctic Wolf



Arctic Wolf Service Offerings



Managed Detection and Response

The purpose of this solution is to help you defend against advanced threats that bypass prevention tools. We fundamentally believe that you can't have protection if you don't have detection first.

Detect

Leverage your existing tech stack to identify advanced network, endpoint, and cloud threats

Respond

24x7 coverage and guided response stops threats before they can do harm

Recover

Find root cause, validate remediation, and collaborate to continuously improve your overall security posture

70% of new customer environments have latent threats



Managed Cloud Monitoring

This solution extends our MDR and Managed Risk capabilities to the cloud, identifying misconfigurations and other vulnerabilities, and monitoring for attacks and account compromises in progress.

Identify

Identify exposed cloud platforms and accounts to understand risks, such as unsecured S3 buckets and unauthorized cloud deployments

Monitor

Monitor IaaS services for configuration risks, and SaaS apps for key threats and indicators of compromise

Simplify

Streamline cloud security with cloud experts plus concierge deployment and management

47% of the incidents we detect include a cloud component



Managed Risk

Managed Risk is designed to help you prevent incidents in the first place. We know this capability is badly needed because the Center for Internet Security says that 80% of breaches could have been prevented if the organization had met the top 5 CIS controls.

Discover

Identify and categorize risky software, assets, and accounts

Benchmark

Understand your current digital risk posture and identify gaps relative to best practices

Harden

Know when you're exposed and prioritize security posture improvements

80% of threats can be prevented by meeting the top 5 CIS controls



Managed Security Awareness

End the cyber risk of social engineering attacks and human error by preparing every employee to be an active participant in your security posture and strengthen your cyber resilience.

Engage

Educate and prepare employees to stop social engineering attacks, like phishing.

Measure

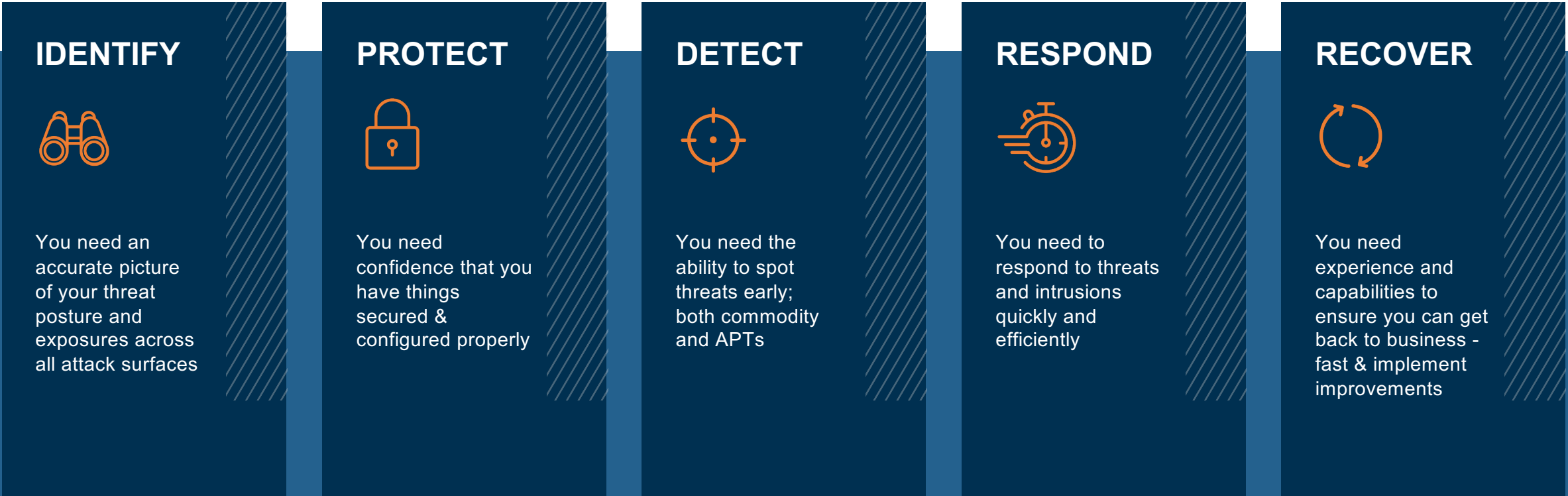
Identify employees that fall behind and determine which threat topics require reinforcement.

Transform

Achieve a culture of security and strengthen cyber resilience.

85% of data breaches result from employee actions

Security Operations Outcomes that Matter to You



Security Operations Framework



Different Approaches to ‘Security Operations’

	Security Operations framework coverage	Tech Stack & Compatibility	Visibility across attack surfaces	Pricing	Service Delivery Engagement
SIEM					
MSSP					
EDR					
MDR					
XDR					
Arctic Wolf					
	Coverage across Sec Ops framework	Use existing tech and or AW tech	Endpoint, network, Cloud, Apps, Identity and People	Unlimited & unmetered data pricing	Invented Concierge Security Team



Why Arctic Wolf MDR is a better value

Capability	Arctic Wolf MDR	Others
Network Traffic Analysis (NTA)	Included with our sensor	NIDS/HIDS only (NTA is add-on)
Asset Inventory across endpoint & network	Included	Typically “either/or”
Vulnerability Scanning	Included	May not include active monitoring & detecting vulnerability as part of core
Holistic Visibility includes network, endpoint, cloud, log sources, behavioral sources	Included	May incur additional costs
Integrations	Unlimited (true vendor neutrality)	May require specific app integrations
Engagement with CST	Unlimited, direct access	No CST (trained analysts are not equivalent); call center 800 # vs. direct access
Remote Incident Response	Unlimited	Typically capped
Security Guidance, Support, Analysis	Unlimited	Typically capped
Custom rules allowed	Unlimited	May be capped
Log ingestion & Log data volume	Unlimited	Typically capped
Log bandwidth	Unlimited	May be capped
Security Posture Reviews	Unlimited*	Typically capped
Dark web scanning & account takeover monitoring	Included	Typically requires 3 rd party

* Default is once per month, but customers can request more frequent reviews

Why Arctic Wolf?

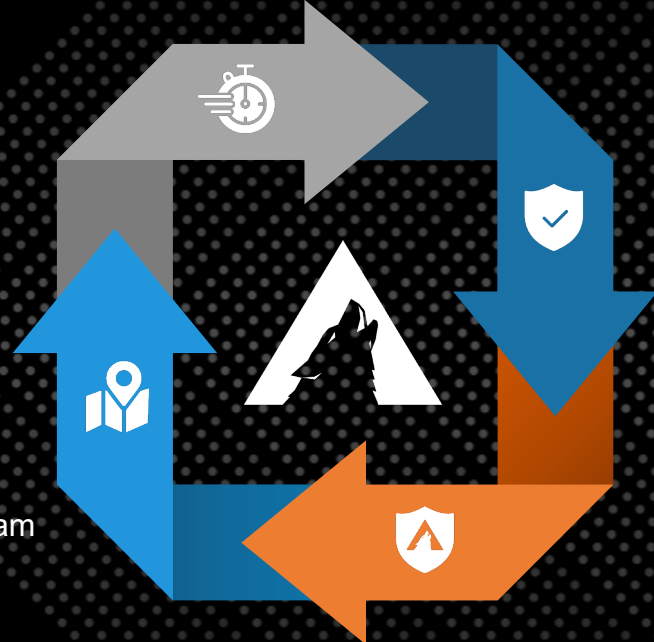
Our innovative Security Operations platform and concierge delivery model enable you to end Cyber Risk

Time to Value

- Leverage existing investments
- Add resources & expertise to your team
- Reduce noise & drive efficiency

Guidance

- Concierge Security Team
- Framework tailored to your environment
- World-class expertise on-demand



Protection

- Against commodity & advanced threats
- Attack surfaces
- All-the-time (24x7)

Resilience

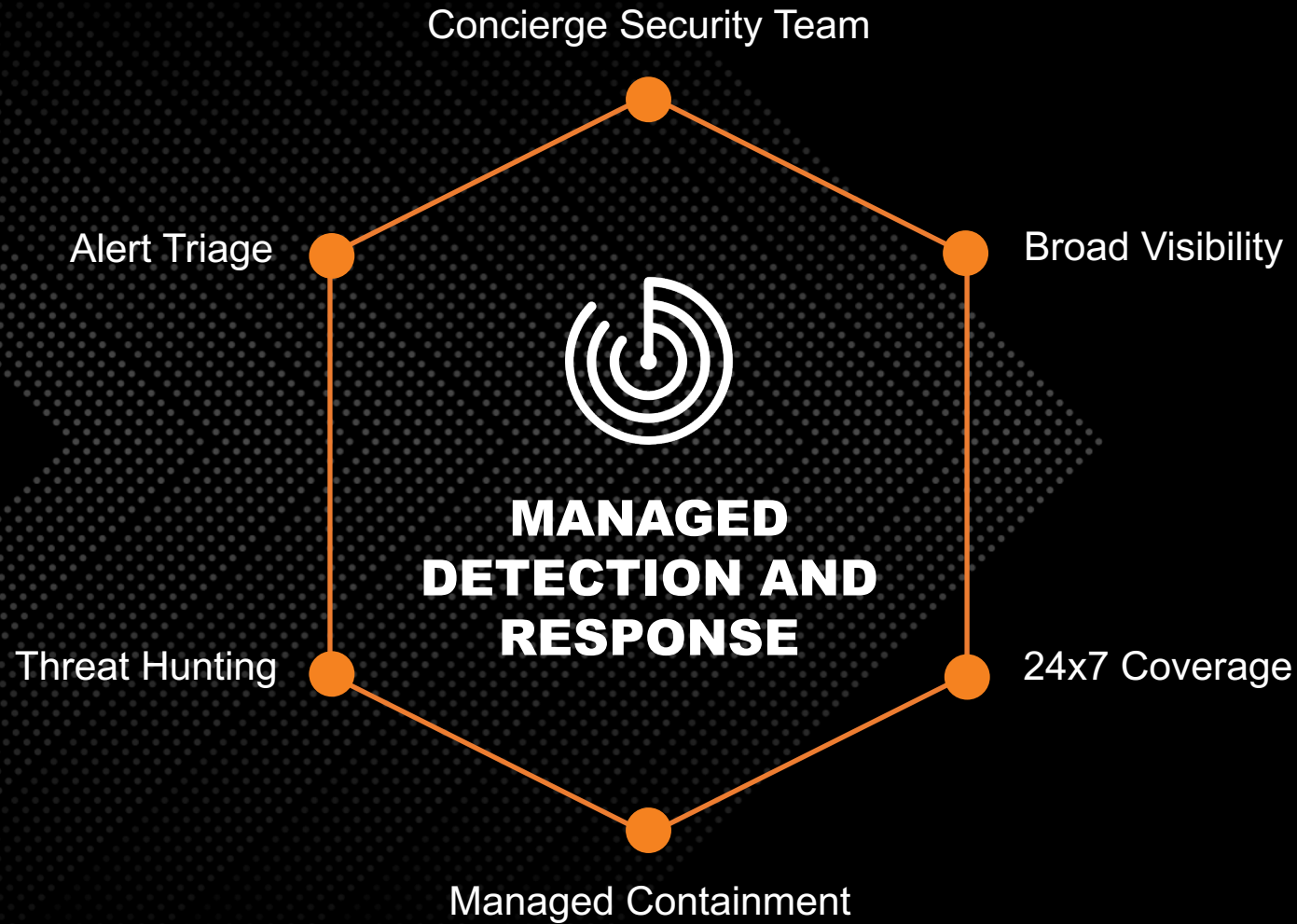
- Proactive risk mgt
- Continuous posture assessment
- Sustained compliance



Managed Detection & Response



Arctic Wolf Solutions



Detect

Leverage your existing tech stack to identify advanced network, endpoint, and cloud threats

Respond

24x7 coverage and guided response stops threats before they can do harm

Recover

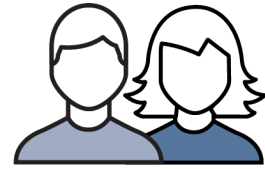
Find root cause, validate remediation, and collaborate to continuously improve your overall security posture

70%

of new customer environments have latent threats



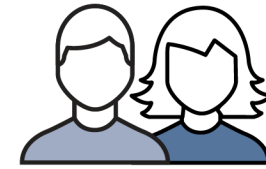
MDR Architecture



Triage Team



Arctic Wolf Platform
90 Day Log Retention



Concierge Security Team (CST)



3 Physical Sensors



On-Premise Logs



Cloud



SaaS Integrations

Flow Data

IDS Packet Analysis

HTTP, DHCP, FTP

Host Identification (NMAP)

Device Inventory

FORTINET

AD DNS Logs

Active Directory

CARBON BLACK

Azure

Azure Security Center

Azure Active Directory

Log Search

Access point

Syslog

Office 365

Azure MFA

External Scanning

Vulnerability Data

Dark Web Data

Publicly Accessible Ports/Services





2,200 Users
500 Servers
10 Sensors

645M Observations
Per Week

2,765 Weekly Investigations

2-3 Incidents
(On Average)

- Users
- Cloud
- Apps
- Servers & Workloads
- Network
- Endpoints
- IoT
- Sensors
- DNS
- Firewall

- Vulnerabilities
- Tool Alerts
- Alerts
- AW Agent
- AD

- Geolocation Data
- User Identity
- Brute Force
- Credential Theft
- Human Error
- AV/EPP

- Unauthorized Access
- Command & Control
- Abnormal Download

- Breached File
- Data Exfil
- Phishing

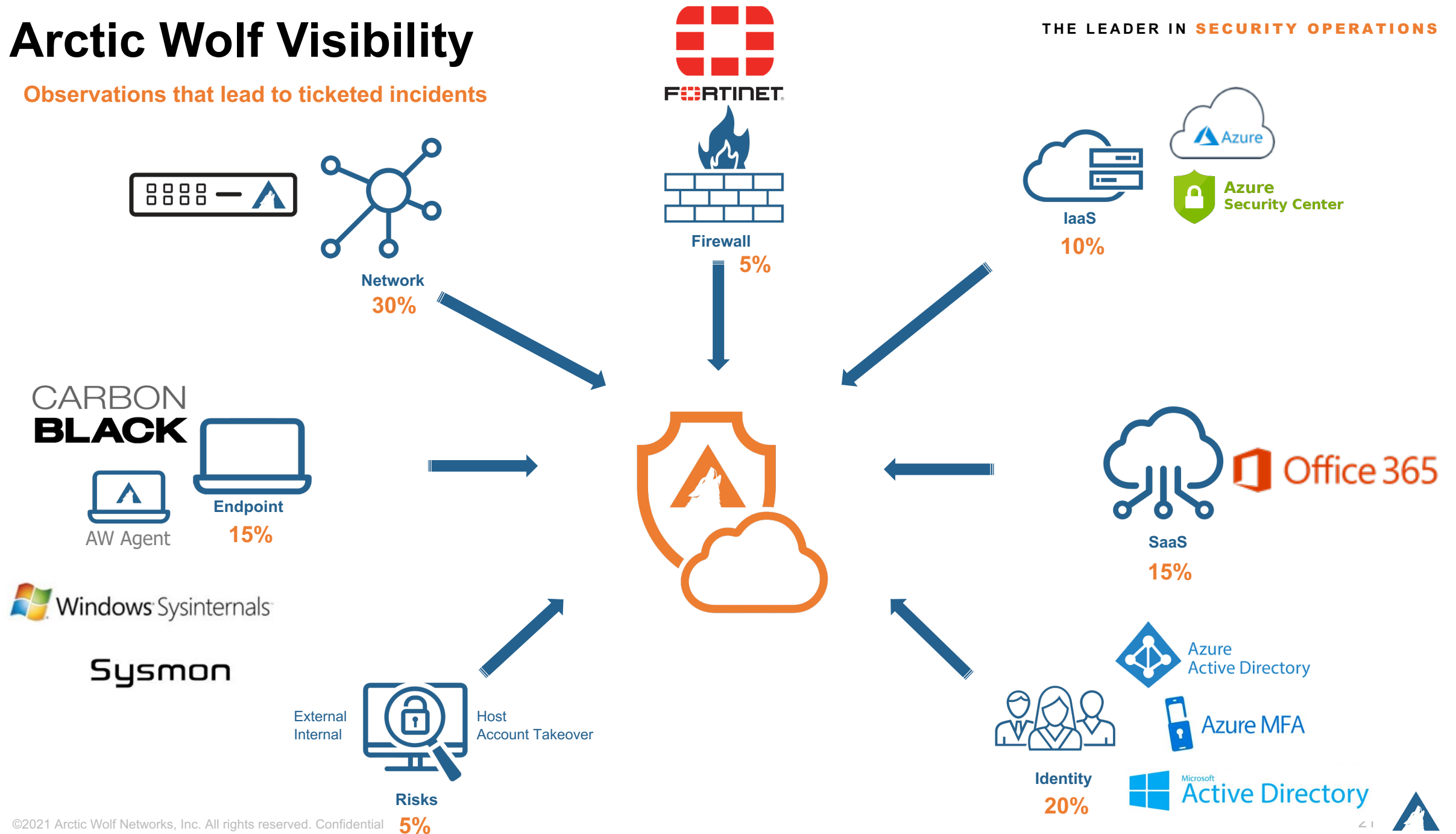
- Malware
- Ransomware

Concierge Security Team (CST)

- Reports
- Best Practices
- Managed Containment
- 24x7 Continuous Coverage
- Rapid Detection
- Improved Security
- Collaboration with experts

Arctic Wolf Visibility

Observations that lead to ticketed incidents



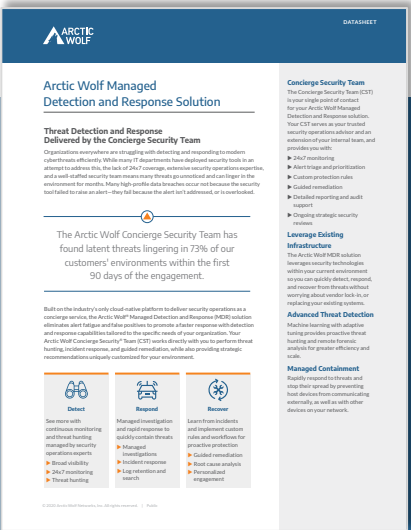
THE LEADER IN SECURITY OPERATIONS



Arctic Wolf® Managed Detection and Response

Includes:

- Fully managed and hosted SIEM
- 24x7x365 monitoring
- Named Concierge Security Team to augment your team
- 550+ SOC experts monitoring your data
- Integrations into over 160+ security tools
- Monthly External vulnerability scanning
- Continuous Dark Web scanning for harvested credentials
- Monthly and quarterly reporting
- Ad hoc reports generated at your request
- Monthly Security Posture in Depth Reviews
- Unlimited log volume and events per second
- 90-day standard log retention
- Unlimited number of custom rules
- Managed IDS
- Containment capabilities





The AW Concierge Model



The Concierge Model



BENEFITS

- Dedicated security operations resource
- Tuning & optimization
- Deliver threat intelligence and situational awareness
- Implement a proactive Security Journey

Security is a Journey; not a destination



Concierge Security Team (CST)



Your named Concierge Security Team will work with you to build and execute a Security Journey that meets your organization's goals and objectives while identifying opportunities to strengthen your security posture over time.

EXPERTISE

Deliver execution and operational excellence with skills required to detect advanced threats and manage risks in a way that's customized to your environment.

Security Operations Experts

Hundreds of years of combined experience with cybersecurity accreditations like CISSP, HCISPP, CCSP, CISM, CRISC, GCIH

Threat Hunting

Hunting for suspicious activity across your environment

Informed Incident Insights

Filter out the noise to reveal what happened, and what to do about it

STRATEGY

Strategic security guidance drives continuous improvement that's tailored to the specific needs of your organization.

Security Posture Reviews

Evaluate the root cause of threats and get prioritized recommendations to improve posture

Named Advisors

Trusted security operations experts paired with you to deliver tailored triage and strategic guidance

Security Journey Guidance

Quarterly reviews to help you design, implement, and achieve your security vision



Arctic Wolf Triage Team



The Triage Team works 24x7x365 to investigate alerts generated by the Arctic Wolf Platform. This team provides tactical support and guidance to customers and the Concierge Security Team during security events.

COVERAGE

Work around the clock to triage critical events and deliver actionable insights when you need them the most.

24x7 Continuous Monitoring

Your environment is monitored around the clock for threats and risks

Rapid Response

Investigate and escalate critical events within thirty minutes

Real-Time Remediation

Rapidly contain incidents and get detailed guidance on remediation

On-Demand Access

To security analysts via telephone or email 24/7

INVESTIGATION

Deliver execution and operational excellence with skills required to detect advanced threats and manage risks in a way that's customized to your environment.

Security Operations Experts

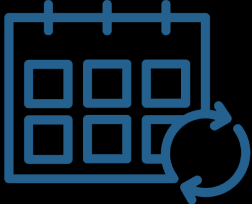
Top-talent with hundreds of years of combined experience working for Military, Government and Public and Private sector organizations.

Informed Incident Insights

- Filter out the noise to reveal what happened, and what to do about it
- Detect threats across network, endpoint, & cloud.
- Expert analysis of IOCs across entire attack surface using a purpose-built cloud platform
- Discover vulnerabilities and misconfigurations



What will the Concierge Team do for you?



Regular Meetings



Strategic security and support interactions



Periodic analysis conducted against your data



Inside knowledge about current cyber landscape and trends



Help improve your Vulnerability and Risk Management Programs



S2 = cSOC & Concierge

Whom does what?

cSOC Triage Team

- Handles Security Incidents and Investigations 24x7
- Works with ALL customers
- Outlines actionable remediation for customers / CSTs
- Reports, whitelisting, ad-hoc requests, onboarding, sensor validation
- Focuses on customer SLAs
- Linearity staffing 24x7
- **Actively working with customers**
- **Engage CST during security incident**

Concierge Security Team ('CST')

- Customer specialists
- Extension of internal team
- Focused value-added services
- Deep Dives / Meaningful Conversations, Customizations
- **Strategic consulting with customers**
- **Security journey of customers**



About our S2 team

Why does your S2 'Love' Arctic Wolf

- ❖ Low turnover in the cSOC & Concierge
- ❖ We limit customer load to ensure each S2 can respond to customer support needs.
- ❖ You are assigned a S2 team directly after onboarding
- ❖ Common Certifications held by the team
 - ❖ CompTIA Security+
 - ❖ GIAC Certified Incident Handler
 - ❖ EC-Council Certified Ethical Hacker
 - ❖ GIAC Network Forensics Analysis
 - ❖ CCNAS
 - ❖ CISSP



Why we love our JOB:

- S2 Game Night
- S2 Culture
- S2 Culture COINS
- Hackathon
- Lego Kits
- Training
- Alpha D.



Customization Focus



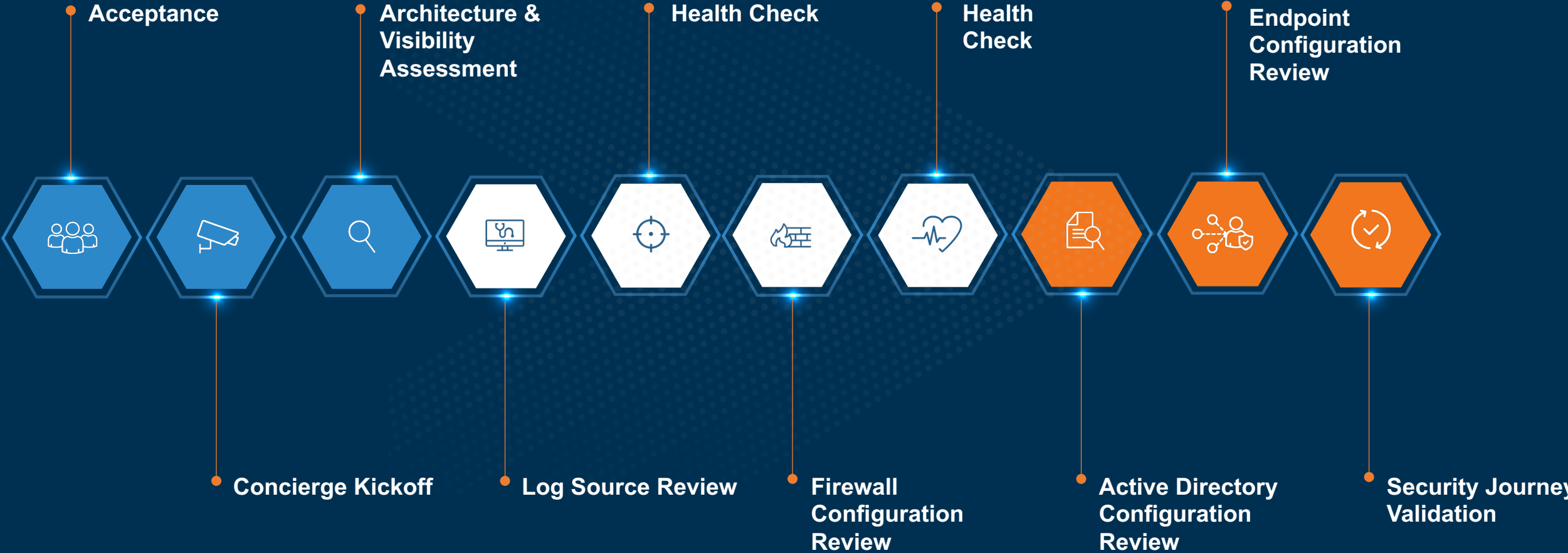
Core



Fundamentals



Optimized



Steady State Focus



PRICE QUOTE



QUOTE ID: 617892
 Revision: 2
 CUSTOMER ID: 4079074
 QUOTE DATE: 03/09/2023
 QUOTE EXPIRES: 04/10/2023
 PAYMENT TERMS: Net 30 Days
 FOB: Port of Origin

230 N Milwaukee Ave
 Vernon Hills, IL 60061
 847-371-5600

Project: Arctic Wolf
 Attention: Accounts Payable
 Prepared for: Edina Public Schools - Isd 273
 4608 Casco Ave
 Edina, MN
 55424

Sales Person: Dave Donarski
 Phone: (847) 465-6000
 Email: davedon@cdwg.com
 ISR: Mayank Srivastava
 Phone: (312) 705-9366
 Email: mayasri@cdw.com

Qty	Part Number	EDC	Description	Customer Price	Customer Extended Price
Managed Detection Response					
1359	AW-MDR-USER	5839578	ARCTIC WOLF MDR USER LICs CLDS WOLF MDRU LICs	\$ 70.59	\$ 95,931.81
88	AW-MDR-SE	5744220	ARCTIC WOLF MDR SVR LICs CLDS ARCTIC WOLF MDR SVR LICs 125-3000	\$ 70.59	\$ 6,211.92
4	AW-MDR-AZS	5744222	Arctic Wolf Managed Detection and Response for Microsoft Azure - subscrip	\$ 70.59	\$ 282.36
500	AW-MDR-LTDUSER	6797818	ARCTIC WOLF MDR LIMITED USER SLIC LICs	\$ 7.06	\$ 3,530.00
1451	AW-MDR-90DAY	6130144	Arctic Wolf Managed Detection and Response Log Ret-Subscription Lic- 90days	\$ -	\$ -
1	AW-MDR-2XX-S	5745583	Arctic Wolf Managed Detection and Response - subscription license - 1 senso	\$ 1,058.82	\$ 1,058.82
2	AW-MDR-10XX-S-10GC	6512520	Arctic Wolf 1000 Series 4x10G SFP+ Sensor	\$ 3,529.41	\$ 7,058.82
1748	AW-MDR-O365	5744235	Arctic Wolf Managed Detection and Response for Office 365 - subscription li	\$ 7.94	\$ 13,879.12
1451	AW-MDR-EXPLR	7047165	ARCTIC WOLF MDR DATA EXPL LIC	\$ 10.60	\$ 15,380.60
1451	AW-PLATFORM	6773750	ARCTIC WOLF PLATFORM ACCESS SLIC ARCTIC WOLF PLATFORM ACCESS	\$ 5.29	\$ 7,675.79
1	AW-PLATFORM-BASE	7040196	Arctic Wolf Platform - Base License - 1 license	\$ 4,166.67	\$ 4,166.67
				Sub Total: \$ 155,175.91	
Managed Risk					
1359	AW-MR-USER	5839580	ARCTIC WOLF MANAGED RISK USER	\$ 35.29	\$ 47,959.11
88	AW-MR-SE	5744241	ARCTIC WOLF MANAGED RISK SVR	\$ 35.29	\$ 3,105.52
4	AW-MR-AZR	6274927	ARCTIC WOLF MR AZURE SVR LIC	\$ 35.29	\$ 141.16
4	AW-MR-AZR-CSPM	6259938	ARCTIC WOLF MR AZURE LIC	\$ 5.29	\$ 21.16
				Sub Total: \$ 51,226.95	
Managed Awareness					
1748	AW-MSAT-MA	6551659	ARCTIC WOLF MANAGED AWARENESS	\$ 10.01	\$ 17,497.48
				Sub Total: \$ 17,497.48	



PRICE QUOTE

QUOTE ID: 617892 Revision: 2

Prepared for: Edina Public Schools - Isd 273

Qty	Part Number	EDC	Description	Customer Price	Customer Extended Price
Onboarding - One time cost					
1	AW-MDR-OB	5749862	MDR ONBOARDING SVCS ARCTIC WOLFCLDS	\$ -	\$ -
1	AW-MR-OB	5749357	ARCTIC WOLF MNGD RISK ONBOARDING	\$ -	\$ -
					Sub Total: \$ -
					Quote Total: \$ 223,900.34

CUSTOMER IS RESPONSIBLE TO PAY FREIGHT CHARGES. ESTIMATED OR ACTUAL FREIGHT CHARGES ARE NOT INCLUDED IN QUOTES (UNLESS SPECIFICALLY STATED). THIS QUOTE EXCLUDES SALES TAX (UNLESS SPECIFICALLY STATED). SALES AND SERVICES ARE GOVERNED BY THE SIGNED AGREEMENT YOU MAY HAVE WITH CDW. IF NO SEPARATE AGREEMENT IS EFFECTIVE, THE TERMS AND CONDITIONS OF SALES AND SERVICES ARE LIMITED TO THOSE CONTAINED IN THE "TERMS & CONDITIONS" LINK AT <https://www.cdw.com/content/cdw/en/terms-conditions/sales-and-service-projects.html>. BY ORDERING OR ACCEPTING DELIVERY OF PRODUCTS OR BY ENGAGING CDW TO PERFORM OR PROCURE SERVICES, YOU AGREE TO BE BOUND BY AND ACCEPT THOSE TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS OR CONDITIONS IN ANY FORM DELIVERED BY CUSTOMER ARE HEREBY DEEMED TO BE MATERIAL ALTERATIONS, AND NOTICE OF OBJECTION TO THEM AND REJECTION OF THEM IS HEREBY GIVEN. THIS DOCUMENT IS CONFIDENTIAL.

V.J. 2023-2024 School Board Meeting Dates



Board Meeting Date: 3/13/2023

Title: 2023-2024 Board Calendar Dates

Type: Consent

Presenter(s): Chair Allenburg

Description: The School Board holds regular meetings once a month, generally on the second or third Monday of the month, beginning at 7:00 PM in Room 349 of the Edina Community Center. Scheduled work sessions generally begin at 5:00 PM. Any changes or additions are made in accordance with District policy and are posted on the district website and the Edina Community Center district bulletin board.

Recommendation: Adopt the attached meeting dates for the 2023-24 school year.

Desired Outcome(s) from the Board: Approve 2023-2024 School Board meeting dates.

Attachment(s): 2023-2024 Board meeting dates



2023-2024 Proposed Board Meeting Dates

	1st work session and regular meeting (Monday)	2nd work session (Tuesday)
July	17	25
August	14	22
September	11	19
October	16	24
November	13	28
December	11	-
January	2	-
January	8	16
February	12	20
March	4	26
April	8	23
May	13	21
June	10	-

VI. Discussion

VI.A. Legislative Action Committee (LAC) Mid-
Session Update



Board Meeting Date: March 13, 2023

Title: Legislative Action Committee (LAC) Mid-Session Update

Type: Discussion

Presenter(s): Julie Greene, Legislative Action Committee

Description: The Edina Legislative Action Committee has been busy working through the 2023 LAC strategy and plan using the Board approved [LAC 2023 legislative priorities](#) as a platform for advocacy efforts. The current legislative session began on January 3, 2023 and will run through May 22, 2023.

Below is an update on 2022-23 LAC efforts to date. The LAC will continue to engage throughout the session and will share a final report after the end of the session.

Recommendation: Please review the LAC update.

Desired Outcome(s) from the Board: Board continues engagement in LAC 2023 plan.

Attachments: 2023 Advocacy Letter for Legislators on LAC Priorities

Update on 2022-23 LAC Efforts

- The LAC began meeting on a monthly basis in **September, 2022**. Monthly check-in meetings also began with Dr. Stanley, Superintendent and Jody Remsing, Director of Student Services and LAC Board members.
- In **December 2022**, pre-legislative visits to Edina Public Schools were arranged by LAC and Superintendent Dr. Stanley for Sen. Alice Mann, Rep. Heather Edelson and Rep. Cheryl Youakim that included a tour and conversation with staff at the EPS Transportation Facility, plus an interactive tour at Edina High School led by Principal Beaton and LAC student representative, Sofia Doval
- Board approved the [2023 Legislative Platform, Goals and Plan](#) as outlined and recommended by the LAC on **January 9, 2023**.
- The [LAC page](#) on the district Website continues to hold updated and relevant information including announcements of events for the public to attend.
- Starting in **January (ongoing)**, LAC member Kate Quale leads tracking of bills aligned with the LAC priorities throughout session; LAC will continue to target advocacy efforts.
- 2023 LAC Legislative Breakfast was held on **January 24, 2023** (after a snow day reschedule!) with **60 attendees** including local legislators, Rep. Heather Edelson, Rep. Cheryl Youakim and a staff representative from US State Rep. Dean Phillips office. In addition, School Board members, Edina City Council representatives, students,

administrators, teachers, community partner groups and community members also attended. Outreach efforts for the public were widespread with invites, notices in the Sun Current, EPS communication channels and posted on the district Web site. *Highlight: four student representatives from VVMS and SVMS spoke to their student experience as part of the program.*

- Sun Current article '[Edina Public Schools presents legislative platform](#)' on **February 2, 2023**.
- [Article in Edina High School's Zephyrus](#) (legislative breakfast) on **February 2, 2023**.
- **Late February**, an LAC Take Advocacy Action Plan was distributed to LAC mailing list (growing list) to encourage community engagement opportunities for advocacy efforts and distributed to school communities through PTOs via parent leadership council.
- On **Wednesday, March 8, 2023**, the LAC held a Day at the Capitol event for our school district community to join efforts with partner organization, Association Metropolitan School District, to advocate in St. Paul for education.
 - 34 total attendees joined from 8am-3pm attending Education Committee meetings in both the house and senate; 1:1 meetings with legislators Sen. Alice Mann, Rep. Youakim and Rep. Edelson. Leading the questions were LAC student representatives, Sabeeh Mirza, Raja Chinnakotla and Sofia Doval.
 - EHS Social Studies teacher, Chris Griggs, led 15 9th grade government students who were immersed in advocacy efforts along with LAC; *Highlight: students hand-delivering hundreds of letters from EHS students to their representatives sharing their views on current bills.*
 - EHS Zephyrus student staff followed throughout the day capturing the essence of the day with interviews, b-roll and photography (story coming)
 - Also joining the LAC were school board members and several community members.
- **March 8, 2023**, from LAC addressing education stabilization and cross-subsidies were hand-delivered by the LAC at the Capitol asking for action (see attached).

Please let us know if you have any questions. Thank you.

Rep. Heather Edelson
MN House of Representatives, District 50A
549 State Office Building
St. Paul, MN 55155



Dear Representative Edelson,

March 8, 2023

On behalf of the Edina Public Schools Legislative Action Committee, thank you for all your work during this busy and historic 2023 legislative session. We recognize how complex and intricate the legislative process is and appreciate your steadfast commitment to public education and work to support our students and our schools.

As we follow the movement of bills this session, we want to highlight our legislative priority – **stabilize education funding** – in hopes that its importance is at the forefront for all education-related legislation. This is top of mind for our community. The Edina School Board recently approved a \$4M cost containment measure for the 2023-24 school year in order to address the perennial state funding gap, the difference between the actual cost to provide an education and revenues received.

We are encouraged and appreciate all your work on HF18 and HF22 with movement towards addressing this current deficit. We want to express our strong support in this legislation that includes the elimination of ongoing cross-subsidies (Special Education + English Language Learners) in perpetuity. Thank you.

In Edina Public Schools, the combined SPED + ELL cross-subsidies total \$8.2M which are roughly 19% (\$25.8M) of our General Fund expenditures. The phasing out of both cross-subsidies would allow our district to close this significant funding gap and redirect monies to general classroom instruction as the funding has been intended.

This important level-setting is vital for fiscal stabilization moving forward allowing districts, like ours, the ability to support the needs of each and every student.

It's also important to note, despite this lack of funding, EPS provides outstanding special education services for students in both public and private schools in Edina and will continue to do so. These services provided by Minnesota's public schools for all students in our state are critical to the education and quality of life for students served by special education.

With much appreciation,

Edina Public Schools Legislative Action Committee

Julie Greene, School Board Member

Dan Arom, School Board Member

Janie Shaw, School Board Member

Dr. Stacie Stanley, Superintendent, Edina Public Schools

Jody Remsing, Director of Special Education and Student Services, Edina Public Schools

Catherine Gump, Edina Community Member

Kate Quale, Edina Community Member

Sabeeh Mirza, 12th grade student, Edina High School

Raja Chinnakotla, 11th grade student, Edina High School

Sofia Doval, 11th grade student, Edina High School

VI.B. Fiscal Year 2024 Preliminary Operating
Capital Budget



Board Meeting Date: 3/13/2023

Title: Fiscal Year 2024 Preliminary Operating Capital Budget

Type: Discussion

Presenter(s): Mert Woodard, Director, Business Services

Description: Annually, the Board of Education may adopt the Operating Capital budget of the subsequent fiscal year before the full budget is approved. This is done to accommodate significant lead-times required to order and receive many of the capital expenditures included in the Operating Capital budget.

Capital project requests from departments and school sites were reviewed by the Director of Buildings & Grounds and Director of Business Services for feasibility, alignment with the District's ten-year long-term facilities maintenance plan, existing school building bond projects, safety needs, age of equipment, and various other considerations. The proposed budget was reviewed by the Finance & Facilities Committee at its February meeting.

The District administration's proposed Operating Capital budget for fiscal year 2023-2024 is as follows:

Projected Operating Capital Revenue	\$ 2,156,313
Projected Operating Capital Expenditures	2,156,313

Note: Adjustments to proposed line-item budgets may occur prior to the adoption of the District's full budget for fiscal year 2023-2024, which is expected to occur at the June 2023 Regular Meeting. Any adjustments will be properly authorized and accounted for at that time.

Recommendation: Review the District administration's recommended Operating Capital revenue and expenditure budget for fiscal year 2023-2024.

Desired Outcome(s) from the Board: Review the District administration's recommended Operating Capital revenue and expenditure budget and bring any questions.

Attachments:

1. Preliminary Operating Capital Budget – FY2024

Preliminary Capital Budget

FY2024 ESTIMATED OPERATING CAPITAL REVENUE:

Avgerage Building Age Factor		38.89
Facilities Age Index		1.3889
Allowance - Equipment	\$	79.00
Allowance - Facilities	\$	109.00
Allowance - Facilities (\$100*Index)	\$	151.39
Allowance - Year-Round	\$	31.00
Adjusted Pupil Units (APU)		9,359.40
Equipment Amount		739,393
Facilities Amount		1,416,921

Total Estimated Operating Capital Revenue (Levy+Aid)

\$ 2,156,313

FY2024 ANTICIPATED EXPENDITURES:

District-wide (assessments, fees, etc.)	\$	25,000
Curriculum & Textbooks		300,000
Health Services		1,000
Music		50,000
Instructional Furniture		35,000
Activities/Athletics		15,000
Fine Arts		15,000
District-wide Annual Vehicle Replacement		50,000
Transportation		715,313
Operations & Maintenance		400,000
Contingency & Cost Containment		550,000

Total Estimated Operating Capital Expenditures

\$ 2,156,313

Notes:

1 - The "Contingency & Cost Containment" budget includes the \$450,000 cost containment recommendation approved by the Board of Education at the February 28 Special Meeting as well as a recurring \$100,000 contingency budget.

VI.C. Policy Review (701, 702, 703, 704, 705,
706, 707)



Board Meeting Date: 3/13/2023

Title: Policy Review

Type: Discussion

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 701 Establishment, Adoption and Modification of School District Budget
- Policy 702 Fund Balances
- Policy 703 Accounting
- Policy 704 Annual Audit
- Policy 705 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
- Policy 706 Investments
- Policy 707 Purchasing

Recommendation: Review the suggested modifications for Policies 701, 702, 703, 704, 705, 706, 707.

Desired Outcomes from the Board: Review suggested modifications and bring any questions you may have.

Attachments:

1. Policy 701 Establishment, Adoption and Modification of School District Budget
2. Policy 702 Fund Balances
3. Policy 703 Accounting
4. Policy 704 Annual Audit
5. Policy 705 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System
6. Policy 706 Investments
7. Policy 707 Purchasing

Non-Instructional Operations and Business Services

Establishment, Adoption and Modification of School District Budget

I. Purpose

This policy establishes lines of authority and procedures for the establishment, adoption and modification of the school district's revenue and expenditure budgets.

II. General Statement of Policy

The school district will establish, adopt and modify its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the district.

III. Requirements

- A. The superintendent or other administrators, as designated by the superintendent or the school board, will each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee. The preliminary budgets are accompanied by written commentary as necessary for the budgets to be clearly understood by the members of the school board and the public.

The school board will review the projected revenues and expenditures for the school district for the next fiscal year and make adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.

- B. The district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures are reported in compliance with Minn. Stat. § 123B.76.
- C. [In accordance with Minn. Stat. § 123B.77](#), prior to July 1 of each year, the school board must approve and adopt its initial revenue and expenditure budgets for the next fiscal year. The adopted expenditure budget document is the school board's expenditure authorization for that fiscal year. No funds may be expended for any purpose in the fiscal year prior to the adoption of the expenditure budget document that authorizes the expenditure for the fiscal year or prior to the adoption of an amendment to the expenditure budget document by the school board to authorize the expenditure for the fiscal year.

- D. [To comply with Minn. Stat. § 275.065B](#), each year the district will provide the

county auditor with supplemental information to be included in the notice of proposed property taxes for the subsequent calendar year. The manner and form of the information will be prescribed to the district by the county auditor.

- E. Each year, the district will publish its adopted revenue and expenditure budgets for the current fiscal year; the actual revenues, expenditures and fund balances for the prior fiscal year; and the projected fund balances for the current fiscal year in the form prescribed by the Minnesota Commissioner of Education (“Commissioner”) within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier.

A statement will be included in the publication that the complete budget in detail may be inspected by any resident of the district upon request to the superintendent. A summary of this information and the address of the district’s website where the information can be found must be published in a newspaper of general circulation in the district. At the same time as this publication, the district will publish the other information required by Minn. Stat. § 123B.10.

- F. At the public hearing on the adoption of the district’s proposed property tax levy, the school board will review its current budget and the proposed property taxes payable in the following calendar year.

IV. Implementation

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate budgetary duties to other administrators, but maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for by the [Government Accounting Standards Board \(GASB\)](#) and in state law through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (“UFARS”).
- C. The superintendent or designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent fiscal year may not be encumbered prior to budget adoption unless specifically approved by the school board.
- E. The district will make such reports to the Commissioner as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

V. Modification of the Budget

- A. If revisions or modifications in ~~to~~ the adopted [revenue and](#) expenditure budgets are determined to be advisable by the administration, the superintendent will recommend the proposed changes to the school board. The proposed changes will be accompanied by sufficient and appropriate background information on the revenue and [expenditure](#) policy issues involved to allow the school board to make an informed decision.

The ~~Board Finance Committee~~ [board Finance and Facilities Committee](#) will review the proposed modifications. ~~Upon approval from the committee, t~~[The](#) modifications will be sent to the board for approval.

- B. If sufficient funds are not included in a particular fund within the expenditure budget to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an expenditure budget amendment by the school board to authorize that expenditure for that fiscal year. An amended expenditure will not exceed the projected revenues available for that purpose in that fund.
- ~~C. The school district's revenue budget may be periodically amended during a fiscal year to reflect updated or revised revenue estimates. The superintendent will make recommendations to the school board for appropriate revisions. If necessary, the school board will also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.~~

Legal References:

Minn. Stat. § 123B.10 (Publication of Financial Information)

Minn. Stat. § 123B.76 (Expenditures; Reporting)

Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirements)

~~Minn. Stat. § 126C.23 (Allocation of General Education Revenue)~~

[Minn. Stat. § 275.065 \(Proposed Property Taxes; Notice\)](#)

Cross Reference:

Policy 703 (Accounting)

Policy

adopted: 9/27/10

Revised: 9/23/14

Revised: 12/12/16

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Non-Instructional Operations and Business Services

Fund Balances

I. Purpose

This policy ~~creates new~~ defines fund balance classifications that allow for proper ~~more useful~~ fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB) and the Minnesota Uniform Financial Accounting and Reporting Standards (UFARS).

II. General Statement of Policy

The school district recognizes that maintaining adequate fund balances reserves is critical to being fiscally responsible and ensures the district's long-term ability to meet its financial obligations in order to and provide appropriate educational services and programs to all. ~~The district adheres to GASB Statement No. 54.~~ To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54 or the UFARS, the GASB Statement and the UFARS prevails.

III. Definitions

- A. "Assigned" fund balance amounts are comprised of unrestricted funds constrained by the school district's intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the district's intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.
- B. "Committed" fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.

- C. "Enabling legislation" means legislation that authorizes a district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.
- D. "Fund balance" means the arithmetic difference between the assets and liabilities reported in a district fund.
- E. "Nonspendable" fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.
- F. "Restricted" fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.
- G. "Unassigned" fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any lawful purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.
- H. "Unrestricted" fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

IV. Classification of Fund Balances

The school district classifies its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

V. Minimum Fund Balance

The school district will strive to maintain a minimum unassigned general fund balance of ~~between six and ten~~ percent of the ~~unassigned expenditures of the subsequent fiscal year annual budget~~. The fund balance is used for the purposes of cash flow, legislative shortfalls, innovation, tax abatement, and catastrophic needs. Fund balance reserves are not intended to be used for ongoing personnel or operational expenditures. ~~If the operations of the district result in a general fund balance of less than six percent, the administration must present a plan to the school board to reestablish the fund balance to the acceptable level in the immediate subsequent fiscal year.~~

VI. Order of Resource Use

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

VII. Committing Fund Balance

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board. The board will commit an additional ~~one~~ **two** percent to be used for cash flow **purposes**.

VIII. Assigning Fund Balance

~~The school board, by majority vote, may assign fund balances (e.g. site decentralized carry over, severance pay) to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the superintendent and the director of business services. Assignments so made must be disclosed to the school board at the time of budget adoption or revision and when presenting the audited financials of the school district. are reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the Board Finance Committee, if other than the school board.~~

An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

IX. Review

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal Reference:

Statement No. 54 of the Governmental Accounting Standards Board

[Minn. Stat. § 123B.77 \(Accounting, Budgeting, and Reporting Requirement\)](#)

Policy

adopted: 9/27/10

amended: 6/20/11

revised: 9/22/14

revised: 12/12/16

revised: 4/9/18

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Non-Instructional Operations and Business Services

Accounting

I. Purpose

This policy adopts the Uniform Financial Accounting and Reporting Standards for Minnesota school districts provided for in guidelines adopted by the Minnesota Department of Education.

II. General Statement of Policy

The school district will comply with the Uniform Financial Accounting and Reporting Standards (the UFARS) for Minnesota public school districts.

III. Maintenance of ~~Books and~~ Accounts

The school district will maintain its ~~financial records~~ ~~books and records~~ and ~~record all financial transactions~~ ~~do its accounting~~ in compliance with the ~~UFARS Uniform Accounting and Reporting Standards for Minnesota school districts (UFARS)~~ provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws relating to reporting of revenues and expenditures.

IV. Expenditures

The director of business services will provide expenditure guidelines for appropriate and inappropriate expenditures to the district administration (see Appendix I). An administrator is required to approve all expenditures of school district funds, including UFARS accounting codes.

V. School Site and Program Carryover Allocations

The school district enables school sites and programs to carry over any unspent funds from its total general fund allocation. If the school site or program over-spends its allocation, the deficit will also be carried over and taken from the next year's allocation. The administration is responsible for monitoring the budget allocations. The director of business services will develop guidelines for applying the procedures (Appendix II).

VI. Instructional Materials and Class Activity Fees

The school district may request instructional materials and class activities fees, as permitted by state law, (Appendix III) from district families when preapproved by the director of teaching and learning. The accounting of these fees will be in accordance with district guidelines.

VII. Permanent Fund Transfers

Unless otherwise authorized pursuant to Minn. Stat. § 123B.80, as amended, or any other law, fund transfers will be made in compliance with UFARS and permanent fund transfers will only be made in compliance with Minn. Stat. §123B.79, as amended, or other state law.

VIII. Reporting

The school board will provide for an annual audit of the ~~financial books and records~~ **and transactions** of the district to ensure compliance of its records with UFARS. Each fiscal year, the district will also provide for the publication of the financial information as specified in state law.

Legal References:

Minn. Stat. § 123B.02 (~~School District Powers~~ **General Powers of Independent School Districts**)

Minn. Stat. § 123B.09 (~~School Board Powers~~ **Boards of Independent School Districts**)

Minn. Stat. § 123B.10 (Publication of Financial Information)

Minn. Stat. § 123B.14, Subd. 7 (~~Duties of School Board Clerk~~ **Clerk Records**)

Minn. Stat. § 123B.75 (Revenue; **Reporting**)

Minn. Stat. § 123B.76 (Expenditures; **Reporting**)

Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirements)

Minn. Stat. § 123B.78 (Cash Flow, ~~Revenues, Borrowing, Deficits~~; **School District Revenues; Borrowing for Current Operating Costs; Capital Expenditure Deficits**)

Minn. Stat. § 123B.79 (Permanent Fund Transfers)

Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

Minn. Stat § 475. (Municipal Debt)

Cross Reference:

Policy 704 (Annual Audit)

Policy 705 (Development & Maintenance of an Inventory of Fixed Assets & a Fixed Asset Accounting System)

Policy
adopted: 9/27/10
amended: 6/20/11

INDEPENDENT SCHOOL DISTRICT **NO. 273**
Edina, Minnesota

revised: 9/22/14
reviewed: 1/30/17

Appendix I to Policy 703

EXPENDITURES

A. Appropriate Expenditures

District funds may only be expended in ways that serve a public purpose related to district functions. Examples of appropriate expenditures include, but are not limited to:

1. Classroom or office supplies, furniture, reference materials and equipment;
2. Costs of employees participating in approved workshops, conferences and seminars, including registration fees, transportation, lodging, meals and materials;
3. Costs of remodeling [betterment](#), repairing or maintaining district buildings, grounds and equipment;
4. Costs of professional services such as auditors, attorneys, engineers, interpreters and consultants;
5. Costs of contracted services such as election judges, trash removal and electricians;
6. Reimbursement of employee's expenses incurred while performing duties such as mileage, parking fees and work-related telephone calls;
7. Purchases of services, supplies and equipment to provide student food and transportation services;
8. Costs incurred to hold meetings related to district issues including facility rental, speakers, and materials; and
9. Costs of meals for employees and other invited participants at district-sponsored or school-sponsored workshops or meetings that occur over a meal hour when staff is required to stay during the meal time.

B. Inappropriate Expenditures

District funds may not be expended in ways that do not serve a public purpose related to district functions. Examples of inappropriate expenditures include, but are not limited to:

1. Gifts, flowers, meals or similar items for personal employee events such as birthdays, anniversaries, Secretary's Day, Boss' Day, including contributions to "sunshine" funds, social activities and retirement parties;
2. Alcoholic beverages;
3. Donations or contributions;
4. Entertainment or recreation costs incurred by an employee while attending a conference, seminar, workshop or other staff development activity;
5. Meals and mileage costs incurred related to non-district functions such as visiting convalescent coworkers, funerals and retirement parties;
6. Decorations, such as plants and pictures, for an employee's individual work space as opposed to decorations that enhance the work area as a whole;
7. Costs of individuals, who are not district employees, accompanying a district employee to a seminar, workshop, conference or other event related to district business;
8. Personal telephone calls, faxes, mail or email; and
9. Food for meetings unless participants are required to stay at meetings over a meal period.

Appendix II to Policy 703

SCHOOL SITE AND PROGRAM CARRYOVER ALLOCATION PROCEDURES

- A. In the general fund, [at the discretion of the superintendent or director of business services](#), school sites and programs are able to carry over any unspent funds from their total allocation. If the school site or program over-spends its allocation, the deficit will be carried over and taken from next year's allocation.
- B. The guidelines and parameters for the carryover of excess/deficit allocations are:
1. The carryover applies only to codes for which administrators receive allocations. It includes only the general fund. It does not include salaries and benefits, special education, and operations and maintenance.
 2. Administrators will be informed of the excess/deficit carryover after the audit for the prior year has been completed. Similar to the original allocation, the carryover/deficit can only be used for services, supplies and miscellaneous expenditures.
 3. Calculation of the carryover will be done on a building or program level in comparison with the total allocation given at budget time. The carryover will not be calculated on a line item or code basis, but rather within an allocation area.
 4. If an organization or program accumulates a 15% or more savings in one year or has an accumulated savings that totals more than 25% of its annual allocation, an explanation as to the intended purpose of the accumulated funds will be required. The explanation should be submitted to the district's business office to be presented to the Board Finance Committee, no later than November 1 of the following fiscal year.
 5. Capital budgets will not carry over. Application may be made to the district's business office to be presented to the Board Finance Committee for approval to carry over capital funds for special projects.

Appendix III to Policy 703

INSTRUCTIONAL MATERIALS AND CLASS ACTIVITY FEES

- A. The purchase of instructional materials and technology may be requested of a student, as permitted by state law and preapproved by the director of teaching and learning.
- B. The district will provide copies for use, to be returned, when instructional materials are required for course completion and student purchase is not desired. A student may be permitted by the district to purchase district materials, if the student desires.
- C. An employee who recognizes a possible financial need for instructional materials and/or class activity fees for a student served by the district will contact his or her building administrator or school social worker to determine possible next steps in providing assistance.
- D. A student is responsible for the cost of replacing any district materials or property lost or damaged by the student.
- E. If a student elects a classroom project which exceeds the minimum requirements of the class, the district may charge the student who makes that election the amount of the excess expense. A project will always be available that meets the classroom requirements with no charge to a student.
- F. Fees for classroom activities (e.g. field trips) are acceptable student expenditures provided that the class activity is (a) supplementary to the basic course requirement and (b) no student is penalized for choosing not to participate in such activity.
- G. Personal or consumable items (e.g. physical education attire, instrument~~al~~ rental fees, notebooks, pencils) are considered routine expenses paid by the student. For financial assistance students and families should work with the administrator at the site.
- H. The district will not require or recommend private tutoring, lessons, or the provision of supplies for a grade or portion thereof, class prerequisite, or any other classroom benefit.
- I. Building administrators will review at the conclusion of each school year the student supply list for the following year. This review will ensure the student supply requests are ecologically and financially responsible containing only items that are consumable by the students.
- J. Employees who collect fees on behalf of the district must have the fees pre-approved by the district. Personal checks need to be made out to Edina Public Schools. Collected fees ~~school~~ must be submitted to the building office on a daily basis for security purposes.

Non-Instructional Operations and Business Services

Annual Audit

I. Purpose

This policy provides for an annual audit of the [financial statements and internal controls](#) ~~books and records~~ of the school district in order to comply with [state and federal laws](#), to provide a permanent record of the financial position of the district, and to provide guidance to the district to correct any errors and discrepancies in its practices.

II. General Statement of Policy

The school district will comply with all [state and federal laws](#) relating to the annual audit of the [financial statements and internal controls](#) ~~books and records~~ of the district.

III. Requirement

- A. The school board will appoint [an independent certified public accounting firm](#) ~~accountants~~ to audit, examine and report upon the [financial statements and internal controls](#) ~~books and records~~ of the school district. ~~The school board may enter into a contract with a person or firm to provide the agreed-upon services.~~
- B. After the close of each fiscal year; the [financial statements, transactions, account, and internal controls](#) ~~books, records and accounts~~ of the district will be audited by the appointed independent certified public accounting firm ~~accountants~~, in accordance with applicable standards and state and federal laws. The superintendent and district administration will cooperate with the auditors.
- C. The district will submit, prior to September 15 of each year, unaudited financial data for the preceding year to the Minnesota Commissioner of Education (“Commissioner”) on forms prescribed by the Commissioner. The report will also include those items required by state law.
- D. The district will, prior to November 30 of each year, provide audited financial data for the preceding fiscal year to the Commissioner. The district will provide to the Commissioner and the state auditor, prior to December 31 of each year,

an audited financial statement in a form that will allow comparison with and correction of material differences in the unaudited data. The audited financial statement must also provide a statement of assurance pertaining to compliance with uniform financial accounting and reporting standards and a copy of the management letter submitted to the district by its auditor.

- E. The audit must be conducted in compliance with generally accepted governmental auditing standards, the Federal Single Audit Act and the Minnesota Legal Compliance Guide issued by the ~~office of the state auditor~~ [Office of the State Auditor](#).
- F. The school board must approve the audit report by resolution or require a further or amended report. [Approval of the audit includes approving the district administration's recommended assigned general fund balances.](#)
- G. The administration will report to the school board regarding any actions necessary to correct any deficiencies or exceptions noted in the audit.
- H. The accounts and records of the district will also be subject to audit and inspection by the state auditor to the extent provided in state law.

Legal References:

Minn. Stat. Ch. 6 (State Auditor)

Minn. Stat. § 123B.02 (~~School District Powers~~ [General Powers of Independent School Districts](#))

Minn. Stat. § 123B.09 (~~School Board Powers~~ [Boards of Independent School Districts](#))

Minn. Stat. § 123B.14, Subd. 7 (~~Duties of School Board Clerk~~ [Clerk Records](#))

Minn. Stat. § 123B.77, Subds. 2 and 3 (Audited Financial Statements; Statement for Comparison and Correction)

Cross Reference:

[Policy 702 \(Fund Balances\)](#)

[Policy 703 \(Accounting\)](#)

[Policy 705 \(Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System\)](#)

Policy
adopted: 9/27/10
Revised: 9/22/14

INDEPENDENT SCHOOL DISTRICT NO. 273
Edina, Minnesota

Reviewed: 12/12/16

Non-Instructional Operations and Business Services

Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

I. Purpose

This policy provides for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. General Statement of Policy

The school district will have a fixed asset accounting system and an established inventory of fixed assets to be developed and maintained.

III. Definitions

A. "Fixed assets" or "capital assets" are defined as land, improvements to land, buildings, building improvements, vehicles, machinery, equipment, technology hardware, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period and meet the capitalization criteria defined by the director of business services. The capitalization criteria will be shared with the school board annually.

IV. Development of Inventory and Accounting System

The superintendent or other administrative designee will be responsible for the development and maintenance of an inventory of the fixed assets of the school district, and for the establishment and maintenance of a formal fixed asset accounting system.

The accounting system will be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota public school districts (UFARS). In addition, the inventory will specify the location of all continued abstracts showing the conveyance of the property to the district; certificates of title showing title to the property in the district; title insurance policies; surveys; and other property records relating to the real property of the district.

V. Report

The administration will annually update the property records of the school district and provide an inventory of the fixed assets of the district to the school board [through the district's annual financial audit.](#)

Legal References:

Minn. Stat. § 123B.02 (~~School District Powers~~ [General Powers of Independent School Districts](#))

Minn. Stat. § 123B.09 (~~School Board Powers~~ [Boards of Independent School Districts](#))

Minn. Stat. § 123B.51 ([Schoolhouses and Sites; Access for Noncurricular Purposes](#)
[Uses for School and Nonschool Purposes; Closings](#))

Cross Reference:

Policy 703 (Accounting)

[Policy 704 \(Annual Audit\)](#)

Policy

adopted: 9/27/10

Revised: 9/22/14

Reviewed: 12/12/16

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Non-Instructional Operations and Business Services

Investments

I. Purpose

This policy establishes guidelines for the investment of school district funds.

II. General Statement of Policy

The school district will comply with all state and federal laws relating to investments and to guarantee that investments meet certain primary criteria.

III. Scope

This policy applies to all investments of the funds of the school district, regardless of the fund accounts in which they are maintained, unless certain investments are specifically exempted by the school board through formal action.

IV. Authority; Objectives

- A. The funds of the school district will be deposited or invested in accordance with this policy, ~~Minn. Stat. Ch. 118A~~ [Minn. Stat. § 118A](#) and any other applicable law or written administrative procedures.
- B. The primary criteria for the investment of the funds of the district, in priority order, are as follows
 1. Safety and Security. Safety of principal is the first priority. The investments of the district will be undertaken in a manner that seeks to ensure the preservation of the capital in the overall investment portfolio.
 2. Liquidity. The funds will be invested to assure that funds are available to meet immediate payment requirements, including payroll, accounts payable and debt service.
 3. Return and Yield. The investments will be managed in a manner to attain a market rate of return through various economic and budgetary cycles, while preserving and protecting the capital in the investment portfolio and taking into account constraints on risk and cash flow requirements.

V. Delegation of Authority

- A. The director of business services of the school district is designated as the investment officer of the district and is responsible for investment decisions and activities under the direction of the school board. The investment officer will operate the district's investment program ~~consistent in a manner that is consistent with this policy~~ ~~with this policy~~. The investment officer may delegate certain duties to a designee or designees, but will remain responsible for the operation of the program.
- B. The investment officer must follow the established limits on allowable investments as authorized by the school board (see Appendix I). The school board will periodically review the limits and consider possible modifications.
- C. All officials and employees that are a part of the investment process will act professionally and responsibly as custodians of the public trust, and will refrain from personal business activity that could conflict with the investment program or which could reasonably cause others to question the process and integrity of the investment program. The investment officer will avoid any transaction that could impair public confidence in the district.

VI. Investment Guidelines

A. Standard of Conduct

The standard of conduct regarding school district investments to be applied by the investment officer will be the "prudent person standard." Under this standard, the investment officer will exercise that degree of judgment and care, under the current circumstances, that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, investing not for speculation and considering the probable safety of their capital as well as the probable investment return to be derived from their assets. The prudent person standard will be applied in the context of managing the overall investment portfolio of the district. The investment officer, acting in accordance with this policy and exercising due diligence, judgment and care commensurate with the risk, will not be held personally responsible for a specific security's performance or for market price changes. Deviations from expectations will be reported in a timely manner and appropriate actions will be taken to control adverse developments.

B. Monitoring and Adjusting Investments

The investment officer will routinely monitor existing investments and the contents of the district's investment portfolio, the available markets and the relative value of competing investment instruments.

C. Internal Controls

The investment officer will establish a system of internal controls which will be

documented in writing. The internal controls will be reviewed by the school board and will be annually reviewed for compliance by the district's independent auditors. The internal controls will be designed to prevent and control losses of public funds due to fraud, error, misrepresentation, unanticipated market changes or imprudent actions by officers, employees or others. The internal controls may include, but will not be limited to, provisions relating to controlling collusion, separating functions, separating transaction authority from accounting and record keeping, custodial safekeeping, avoiding bearer form securities, clearly delegating authority to applicable staff members, limiting securities losses and remedial action, confirming telephone transactions in writing, supervising and controlling employee actions, minimizing the number of authorized investment officials, and documenting transactions and strategies.

D. Reporting Requirements

1. The investment officer will generate daily and monthly transaction reports for management purposes. In addition, the school board will be provided a monthly report that will include data on investment instruments being held as well as any narrative necessary for clarification.
2. The investment officer will prepare and submit to the school board a semi-annual investment report that summarizes recent market conditions, economic developments, and anticipated investment conditions. The report will summarize the investment strategies employed in the most recent semester and describe the investment portfolio in terms of investment securities, maturities, risk characteristics, and other features. ~~The report will summarize changes in investment instruments and asset allocation strategy approved by the investment officer for an OPEB trust in the most recent semester.~~ The report will explain the semester's total investment return and compare the return with budgetary expectations. The report will include an appendix that discloses all transactions during the past semester. Each semi-annual report will indicate any areas of policy concern and suggested or planned revisions of investment strategies. Copies of the report will be provided to the district's auditor.
3. Within ninety (90) days after the end of each fiscal year of the district, the investment officer will prepare and submit to the school board a comprehensive annual report on the investment program and investment activity of the district for that fiscal year. The annual report will include 12-month and separate quarterly comparisons of return and will suggest revisions and improvements that might be made in the investment program.
4. If necessary, the investment officer will establish systems and procedures to comply with applicable federal laws and regulations governing the investment of bond proceeds and funds in a debt service account for a bond issue. The record keeping system will be reviewed annually by the independent auditor or by another party contracted or designated to review investments for arbitrage rebate or penalty calculation purposes.

VII. Permissible Investment Instruments

The school district may invest its available funds in those instruments specified in Minn. Stat. §§ 118A.04 and 118A.05, as these sections may be amended from time to time, or any other law governing the investment of district funds. The assets of other post-employment benefits (OPEB) trust or trust account established pursuant to Minn. Stat. § 471.6175 to pay post-employment benefits to employees or officers after their termination of service, with a trust administrator other than the Public Employees Retirement Association, may be invested in instruments authorized under Minn. Stat. ~~Ch.~~ § 118A or § 356A.06, Subd. 7. Investment of funds in an OPEB trust account under Minn. Stat. § 356A.06, Subd.7, as well as the overall asset allocation strategy for OPEB investments, will be governed by an OPEB Investment Policy Statement (IPS) developed between the investment officer, as designed herein and the trust administrator.

VIII. Portfolio Diversification; Maturities

- A. Limitations on instruments, diversification and maturity scheduling will depend on whether the funds being invested are considered short-term or long-term funds. All funds will normally be considered short-term except those reserved for building construction projects or specific future projects and any unreserved funds used to provide financial-related managerial flexibility for future fiscal years.
- B. The school district will diversify its investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities (see Appendix I).
 1. The investment officer will prepare and present to the school board for its review and approval a recommendation as to the district's investment portfolio that may be invested in a single type of investment instrument, such as U.S. Treasury Obligations, certificates of deposit, repurchase agreements, banker's acceptances, commercial paper, etc. The approved recommendation will be attached as an exhibit or part of an exhibit to this policy and will be incorporated herein by reference.
 2. Investment maturities will be scheduled to coincide with projected district cash flow needs, taking into account large routine or scheduled expenditures, as well as anticipated receipt dates of anticipated revenues. Maturities for short-term and long-term investments will be timed according to anticipated need. Within these parameters, portfolio maturities will be staggered to avoid undue concentration of assets and a specific maturity sector. The maturities selected will provide for stability of income and reasonable liquidity.

IX. Competitive Selection of Investment Instruments

Before the school district invests any surplus funds in a specific investment instrument, a competitive bid or quotation process will be utilized. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotations or bids will be requested for instruments which meet the maturity requirement. If no specific maturity is required, a market trend analysis, which includes a yield curve, will normally be used to determine which maturities would be most advantageous. Quotations or bids will be requested for various options with regard to term and instrument. The district will accept the quotation or bid which provides the highest rate of return within the maturity required and within the limits of this policy. Generally all quotations or bids will be computed on a consistent basis, i.e. a 360-day or a 365-day yield. Records will be kept of the quotations or bids received, the quotations or bids accepted, and a brief explanation of the decision that was made regarding the investment. If the district contracts with an investment advisor, bids are not required in those circumstances specified in the contract with the advisor.

X. Qualified Institutions and Broker-Dealers

- A. The school district will maintain a list of the financial institutions that are approved for investment purposes.
- B. Prior to completing an initial transaction with a broker, the district will provide to the broker a written statement of investment restrictions which will include a provision that all future investments are to be made in accordance with Minnesota statutes governing the investment of public funds. The broker must annually acknowledge receipt of the statement of investment restrictions and agree to handle the district's account in accordance with these restrictions. The district may not enter into a transaction with a broker until the broker has provided this annual written agreement to the district. The notification form to be used will be that prepared by the state auditor. A copy of this investment policy, including any amendments thereto, will be provided to each such broker.

XI. Safekeeping and Collateralization

- A. All investment securities purchased by the school district will be held in third-party safekeeping by an institution designated as custodial agent. The custodial agent may be any federal reserve bank, any bank authorized under the laws of the United States or any state to exercise corporate trust powers, a primary reporting dealer in United States Government securities to the Federal Reserve Bank of New York, or a securities broker-dealer defined in Minn. Stat. § 118A.06. The institution or dealer will issue a safekeeping receipt to the district listing the specific instrument, the name of the issuer, the name in which the security is held, the rate, the maturity, serial numbers and other distinguishing marks, and other pertinent information.

- B. Deposit-type securities will be collateralized as required by Minn. Stat. § 118A.03 for any amount exceeding FDIC, SAIF, BIF, FCUA, or other federal deposit coverage.
- C. Repurchase agreements will be secured by the physical delivery or transfer against payment of the collateral securities to a third party or custodial agent for safekeeping. The district may accept a safekeeping receipt instead of requiring physical delivery or third-party safekeeping of collateral on overnight repurchase agreements of less than \$1,000,000.

XII. Depositories

The school board will annually designate one or more official depositories for school district funds. The treasurer or the chief financial officer or the ~~Director of Business Services~~ [director of business services](#) of the district may also exercise the power of the school board to designate a depository. The school board will be provided notice of any such designation by its next regular meeting. The district and the depository will each comply with the provisions of Minn. Stat. § 118A.03 and any other applicable law, including any provisions relating to designation of a depository, qualifying institutions, depository bonds, and approval, deposit, assignment, substitution, addition, and withdrawal of collateral.

XIII. Electronic Funds Transfer of Funds for Investment

The school district may make electronic fund transfers for investments of excess funds upon compliance with Minn. Stat. § 471.38.

Legal References:

- Minn. Stat. § 118A.01 (~~Public Funds; Depositories and Investments~~ [Definitions](#))
- Minn. Stat. § 118A.02 (~~Authorization for Deposit and Investment~~ [Depositories; Investing; Sales, Proceeds, Immunity](#))
- Minn. Stat. § 118A.03 (~~Depositories and Collateral~~ [When and What Collateral Required](#))
- Minn. Stat. § 118A.04 (Investments)
- Minn. Stat. § 118A.05 (Contracts and Agreements)
- Minn. Stat. § 118A.06 (~~Delivery and Safekeeping~~; [Acknowledgments](#))
- Minn. Stat. § 356A.06, Subd. 7 ([Expanded List of Authorized Investment Securities](#))
- Minn. Stat. § 471.38 (Claims)
- Minn. Stat. § 471.6175 (Trust for Postemployment Benefits)

Cross References:

- Policy 704 (Annual Audit)
- Minnesota Legal Compliance Audit Guide Prepared by the Office of the State Auditor

Revised: 9/22/14
Revised: 2/27/17

Appendix I to Policy 706

LIMITS ON ALLOWANCE INVESTMENTS

The school board authorizes the investment officer to invest temporary cash surpluses, as determined, in securities authorized by law. The district has chosen to limit its allowable investments to the following instruments:

- A. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued by the United States of America, its agencies and allowable instrumentalities – up to 100% of district's investments.
- B. Savings accounts, certificates of deposit or time deposits, or any other investments constituting direct obligations of any federally insured bank not to exceed \$250,000 per bank at any one time – up to 100% of district's investments.
- C. Certificates of deposit and savings accounts with federally insured institutions that are collateralized or insured in excess of the \$250,000 provided by the Federal Deposit Insurance Corporation coverage limit – up to 100% of district's investments.
- D. Commercial paper meeting the following requirements:
 - 1. The corporation must be organized in the United States.
 - 2. The corporation must have at least (\$1,000,000,000) one billion dollars outstanding in commercial paper obligations.
 - 3. The obligations at the time of purchase must be rated at the highest classifications by Standard and Poor's, Moody's Investors Service (A1-P1) and *not* on Credit Watch for potential downgrades.
 - 4. Not more than 50% of the district's investments can be invested in commercial paper on any given day.
 - 5. The total investment on any given day, in any one corporation cannot be more than (\$1,000,000) one million dollars.
- E. Investment products that are considered as derivatives are specifically excluded from approved investments.
- F. All time deposits in excess of FDIC insurable limits must be secured by collateral or private insurance.
- G. Money market accounts or fixed-rate investments offered by the Minnesota School District Liquid Asset Fund Plus (MSDLAF+) or MNTrust.

Non-Instructional Operations and Business Services

Purchasing

I. Purpose

This policy defines the process for purchasing supplies, equipment, materials and services that will be used to meet the educational needs of the school district.

II. General Statement of Policy

The school district's purchasing process will ~~meet~~ **comply with federal law**, state statutes, the directives of the Minnesota Department of Education and the district auditor, and business best practices.

III. Requisition and Purchase Order Process

All orders of material value will follow the district's requisition and purchase order process established by the director of business services. In the case of an emergency or urgency of time, the process may be modified with the pre-approval of the director of business services. Payments to vendors will not be approved until the receivable process has been completed for the purchase.

IV. Orders, Quotations, Bids and Request for Proposal (RFP) Requirements

A. All purchases of products, services and equipment must adhere to district guidelines and directives established by the director of business services (see Appendices I and II), including the following:

1. Purchases of less than \$25,000 may be completed through quotations in an open market. The requesting department may issue quotes to at least two vendors, preferably ~~3~~ **three** or more where applicable, for purchases funded through Federal Grant funds that exceed \$3,000.
2. Purchases of \$25,000 to \$175,000 require a minimum of two quotes. The quote will be awarded to the lowest, responsible, qualified vendor, taking into consideration the quality of the product and the ability to perform, given the needs of the district.
3. Purchases exceeding \$175,000 will be put to bid with the exception of professional services, book requests under the copyright law, or joint powers agreements.

- B. All purchase orders must be signed and dated indicating receipt of merchandise and forwarded to the district office for payment.
- C. All requests for proposals of services will include an explanation of services being sought, criteria for selection, and the application and selection process.
- D. Every three to five years, the district will complete RFPs for management and administrative services (e.g., insurance carriers, waste management, legal counsel).

V. Reimbursement without a Purchase Order

- A. Items purchased locally without a purchase order will require a request for payment or an employee expense report form submitted (see Policy 708 – Expense Reimbursement). Either form must have the original receipt attached and provide the necessary supervisor approval and budget code. The check for a request for payment will be paid directly to the vendor.
- B. An employee that wishes to be reimbursed for a purchase will complete an employee expense report form, meeting the requirements stated above. The employee will not be reimbursed for sales tax incurred because of the district's tax exempt status.

VI. Procurement Card

- A. Procurement cards will be issued to ~~departments~~ **employees** upon completion of an application, **approval by the requesting employee's supervisor**, and approval by the **director of business services** ~~on a case by case basis~~. ~~Departments that are issued a~~ **All holders of a district procurement card must comply with** ~~will abide by~~ all articles of the current policy 707 including its appendices.
- B. ~~Departments~~ **Employees** with procurement cards are required to submit their monthly **expenditure** ~~expense~~ reports accompanied with all receipts and ~~expense~~ **expenditure** allocations among pre-approved account codes without exception. Purchases with missing receipts will be reimbursed **to the district** by the employee who made the purchase.

Legal References:

[Minn. Stat. § 123B.02, Subd. 23 \(Credit Cards\)](#)

Minn. Stat. § 471.345 (Uniform Municipal Contracting Law)

Minn. Stat. § 471.345, Subd. 3 (Contracts Over \$175,000)

Minn. Stat. § 471.345, Subd. 4 (Contracts Exceeding \$25,000 But Not \$175,000)

Minn. Stat. § 471.345, Subd. 5 (Contracts \$25,000 Or Less)

Minn. Stat. § 471.345, Subd. 15 (Cooperative Purchasing)

Cross Reference:

Policy 708 (Expense Reimbursement)

Policy

adopted: 10/25/10

amended: 3/12/12

Revised: 9/22/14

Revised: 2/27/17

Revised: 1/28/19

INDEPENDENT SCHOOL DISTRICT [NO. 273](#)

Edina, Minnesota

Appendix I to Policy 707

SOLICITING PRICES THROUGH BIDS AND QUOTATIONS

I. Expenditures for the purchases of goods and/or services, not exempt from Minn. Stat. § 471.345, will be subject to written quotations or formal bids within these restrictions:

A. Contracts Over \$175,000

If the amount of the contract is estimated to exceed \$175,000, sealed bids will be solicited by public notice in the manner and subject to the requirements of Minn. Stat. § 471.345, Subd. 3.

The director of business services [or their designee](#) will:

1. Prepare specifications for prospective bidders.
2. Advertise for bids setting forth the goods and/or services to be included, the date and place of the bid opening.
3. Deliver sets of the specifications and form of proposal to all vendors requesting them and, in addition, others who might normally be interested in bidding.
4. Receive and open bids on the date specified.
5. Tabulate all bids. Tabulation will be presented to the school board. It will be provided to bidders upon request.
6. Make a recommendation to the school board on which bid appears to be in the best interest of the school district.
7. Following approving action by the school board, prepare a contract with the successful bidder.
8. Monitor the fulfillment of the contract to ensure compliance with the specifications.
9. Ensure performance guarantees are provided.
 - a. On any order which has been bid, a performance bond is required as follows:
 - (1) 100% on furniture and equipment
 - (2) 100% on construction
 - b. Bid bonds in the amount of 5% are required on all formal bids.

B. Contracts from \$25,000 to \$175,000

If the amount of the contract is estimated to exceed \$25,000 but not to exceed \$175,000 the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained will be kept on file for a period of at least one year after receipt thereof, in accordance with Minn. Stat. 471.345 Subd. 4 and Subd. 15.

C. Contracts Less Than \$25,000

If the amount of the contract is estimated to be less than \$25,000, the contract may be made either upon quotation or in the open market, at the discretion of the school board; but, so far as is practicable, the contract will be based on at least two quotations which will be kept on file for a period of at least one year after receipt thereof, in accordance with Minn. Stat. 471.345 Subd. 5.

D. Formal Bidding Procedures

Sealed bids are to be opened in the ~~office of the school board~~ [district office](#), at the specific time stated in the bid form. Bids on construction contracts and items of unusual nature are to be opened at the ~~school board office~~ [district office](#) at a regular time as stated in the bid form. All bidders will be notified of the opening and invited to be present. Bids or quotations received after the date and time specified will be returned to the bidder unopened.

E. Purchases that are funded through a Federal Grant Funds must comply with [the most current version of the](#) "Edina Public Schools Federal Procurement Manual" ~~effective July 1, 2015.~~

- II. The school board will have discretion in determining the responsibility of the bidders based on conformity with specifications, terms of delivery, and other conditions imposed in the call for bids or the specification and will award the contract to the lowest responsible bidder, providing the bidder fully meets the specifications.
- III. Changes in the amount or the condition of the bid will not be allowed once the bid has been received by the school board or its agents. Awards will be made only on the specifications advertised or amended prior to the official opening of the bids.

Established: 10/25/10

Revised: 03/12/12

Revised: 09/22/14

Revised: 02/27/17

Appendix II to Policy 707

CONTRACTING AUTHORITY TO PURCHASE

- A. A contract is defined as an agreement entered into for the sale, purchase or license of supplies, materials, services, software, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property and services. All contracts will comply with applicable bid laws and school board policies. The terms of such contracts, except for capital leases, will not exceed five years with an annual option to renew.
- B. Contracting authority resides solely with the school board.
- C. For contracts in an amount not exceeding a total payment of \$175,000, the school board will delegate to the superintendent the authority to lease, purchase, license and contract for goods and services within the budget as approved by the school board. Splitting of contracts voids the contract and is not permissible. If more than one contract is entered into with a particular vendor on a project, and at some time during the course of the project it appears that the cumulative cost of the contracts will exceed \$175,000, school board action is required for the remaining contracts in connection with said project.
- D. No individual purchase, license, or lease ("contract") for \$175,000 or greater will be made or authorized, except at a regular meeting of the school board or at a special meeting which all members have had notice.
- E. All material modifications to school board-approved contracts require school board action. The administration may request a school board exemption from this policy for any purchase which is exempt from Minn. Stat. § 471.345 (Uniform Municipal Contracting Law).

Established: 10/25/10
Revised: 03/12/12
Revised: 09/22/14
Revised: 02/27/17
Revised: 07/15/19

VII. **Action**

VII.A. K-5 Science Curriculum Adoption
Recommendation



Board Meeting Date: 3/13/2023

Title: K-5 Science Curriculum Adoption

Type: Action

Presenter(s): Mark Carlson, Curriculum Coordinator; Kristin Greene, Cornelia Dean & Elementary Science Co-Lead; Michael Smith, Cornelia 2nd Grade Teacher; Allison Knoph, Concord 5th Grade Teacher; & Jody De St. Hubert, Director of Teaching and Learning

Description: This report includes information about the new Minnesota Science Standards approved by the Department of Education and the Elementary Science Team's process used to align curriculum and instruction to these new standards. It also requests approval of Mystery Science as the primary resource for science instruction. This report has been created in collaboration with the Elementary Science Curriculum Design Team and was presented to the Teaching and Learning Board Committee on January 17th, 2023.

Recommendation: This report is recommending the approval and purchase of Mystery Science as the primary resource for K-5 science instruction.

Desired Outcomes from the Board: Review the course information and approve.

Attachments:

1. Report
2. Appendix items I

Science Standards Resources:

- [MDE Science Page](#)
- <https://www.nextgenscience.org/>

Science Curriculum Review Resources:

- [Edina Curriculum Review Process](#)
- [Guiding Change Document](#)
- [Edina Science Guiding Principles](#)
- [Science Materials Selection Rubric](#)
- [Mystery Science](#)

Science Standards Information and Summary:

Information and Summary:

The state of Minnesota has adopted new standards for Science that seek for full implementation by the 2024-25 school year. Minnesota was one of several states that worked to develop a set of national science standards entitled *Next Generation Science Standards* (NGSS) and released in 2013. Forty-four states have adopted or used NGSS as a framework to build their state standards. Minnesota is one of the states that adapted the NGSS in order to create the approved Minnesota Science Standards. NGSS is predicated on three dimensions of learning science. Each standard utilizes one component of each dimension to create the performance expectations for students. The dimensions are combined to form each standard and they work together to help students build a cohesive understanding of science over time.

The three dimensions are:

- cross cutting concepts (framework for scientific thinking across disciplines)
- science and engineering practices (standard behaviors that scientists and engineers use to explain the world or solve problems)
- disciplinary core ideas (fundamental scientific knowledge)

An important goal of three-dimensional science teaching is for students to approach science through a phenomena that provides pathways for students to engage in inquiry and problem solving. The organization of the Minnesota standards reflect the interconnectedness of science with an integration of the three dimensions.

A phenomena refers to observable events that occur in the universe that we can use science knowledge to explain or predict. Engineering involves designing solutions to problems that arise from phenomena, and using explanations of phenomena to design solutions. By centering science education on phenomena, the focus shifts from learning about a topic to figuring out why or how something happens.

Science Curriculum Review Process Update:

Design Team Background

The Elementary Science Review Team began its initial work in the 2018-2019 school year. The team included representatives from each elementary building and each grade level. Due to the length of the process there was some turn over in members. A list of design team representatives throughout the process is provided for reference purposes.

Kristin Greene - Cornelia/Teaching and Learning, Mark Carlson - Teaching and Learning, Isa Punchard - Teaching and Learning, Leah Bulver - Highlands, Katie Stengel - Normandale, Cathy Williams - Creek Valley, Alyssa Barnes - Countryside, Britt Theis - Creek Valley, Michael Smith - Cornelia, Bill Wiard - Countryside, Allison Knoph - Concord, Cara Rieckenberg (Consultant) - Highlands

This process has been challenging as it was interrupted beginning in the spring of 2020 and did not meet during the 2020-21 school year. This break was due to health concerns, lack of resources, and capacity of members during the pandemic. The team has been following the [Curriculum Review Process](#).

Prior to the 2019 final approval of the Minnesota State Science Standards, the team was able to get initial drafts of the standards and process the changes from the previous version. As part of the process the team met with Science Design Teams from the secondary level to develop a [Guiding Change Document](#). The team did some gap analysis around prior standards and new standards. The old standards were more about content students should know and processes they should be able to do while the new standards provide a set of performance expectations that integrate practices, core ideas and cross-cutting concepts. The new standards build on students' prior knowledge and experience as students' science is deeply grounded in personal

experiences. The team concluded the focus of the standards had changed completely and therefore our K-5 program must as well.

Program Design:

The team decided, to meet the demands of the new standards, the new science program must allow students to be the creators of their learning. Science should be phenomena based to tap into a student's natural desire to make sense of the world. This type of learning begins by asking a question about the world around them. This approach allows students to find relevance and to make connections. To implement the new standards well there is a need for:

- a greater emphasis on an inquiry approach to science.
- learning to occur across all four science disciplines (physical, life, earth and space, and engineering).
- a three dimensional approach to help students make connections.

Another factor impacting the work of this committee was the need to ensure that science could be taught using a cross curricular approach. This was articulated in the [Guiding Change](#) document but became a point of greater emphasis as Edina began working towards STEAM programming at the elementary level. The term STEAM stands for science, technology, engineering, arts and mathematics. This approach requires resources to have flexibility to be used in the creation and extension of lessons and projects that could incorporate STEAM. The team determined that the science standards can serve as the backbone for this work and therefore needed materials to support these efforts.

Material Review

Once the team determined what the Science program design needs were, the next step in the process was to determine what resources could be used to deliver these new standards. They then developed a [Science Materials Selection Rubric](#) for selecting core materials. Materials from several publishers and providers were gathered for evaluation by the Design Team. The rubric guided the evaluation and group discussions around each product. The team then developed a pros and cons list for each of the products to help synthesize product evaluation. Finally, they chose two finalists which they planned to explore further with students for the fall of the 2020-21 school year. The two finalists were Amplify Science published by Amplify Education and TCI Elementary Science Curriculum published by TCI. This decision was made mid-March of 2020 right before in-person school closed for the year.

The team did not meet again until October of 2021. After several meetings exploring expected performance outcomes at each grade level, the team reexamined the work they did around materials. Upon further review, they determined Mystery Science by Discovery Education had made significant changes to meet the needs of teachers during the Pandemic and they determined it needed to be a finalist as the changes addressed the initial concerns. At the same time, they determined that TCI would not be a good fit for Edina teachers and students.

In the fall of 2022, EPS was provided materials from Amplify Science for the Design Team to do some action research. In addition, Mystery Science provided Edina Public Schools access to the online components of all of their materials for all students in grades K-5. Each design team member started by using the Mystery Science materials with students in the fall, to see how the materials worked with students. These teachers also started doing some planning and closer examination of how they would teach with the Amplify materials.

The plan was to have teachers use Amplify Science with students prior to the end of November. At our fall Design team meeting the team made the decision that Amplify was not going to be a good fit for several reasons. A key area of concern centered around its lack of flexibility. It would be difficult to use as a resource as EPS continues to expand our STEAM programming at the K-5 level. The team unanimously agreed, after already using Mystery Science, that Amplify was not as good a fit as Mystery Science.

Elementary Science Materials Information Gathering:

Design Team members worked with the Amplify and Mystery Science materials, engaged in conversations with their grade level team members, and then discussed as a team the pros and cons of the materials and their experiences. The information shared was captured in a table organized as pros and cons.

Amplify Science:

Pros	Cons
<ul style="list-style-type: none">● Large, organized bank of resources● Resources are thorough and align with NGSS● Ongoing customer support and help● Science content is strong● Videos are engaging● High literacy component● Spanish available	<ul style="list-style-type: none">● Teacher manual heavy; Very overwhelming for teachers.● Not intuitive or user friendly.● Curriculum requires more time than we have; 22 lessons in 4 units; we'd never realistically be able to do that many units due to elementary schedules.● Felt clumsy; not a smooth flow.● Includes units that are not required per MN Standards; paying for unused components.● The curriculum resources did not feel different enough than traditional science instruction. As we learn about NGSS and the spirit of 3 dimensional learning, the lessons really should look and feel different.● Limited flexibility to modify, change or alter scope & sequence.● Highly scripted and little room for flexibility.

Mystery Science

Pros	Cons
<ul style="list-style-type: none">● High student and teacher engagement● Aligned with NGSS standards● Anchor phenomena bookends each unit (New add)● Very user friendly● Covers all MN standards by following grade level units as designed by Mystery Science with minimal exceptions● Everything is there, created and ready to go● Mystery packs provide all materials needed● Clear structure● Strong organization● Resources are constantly being updated and are never outdated due to digital content.● Spanish Available● User friendly and engaging for new and veteran teachers.● Students and teachers love it● Is based on questions and inquiry● Three dimensional lessons throughout (science/engineering practices, cross cutting concepts, core ideas)● Has a lot of printables if desired● Science notebook approach can be incorporated● Various options to go deeper● Good base for the development of STEAM units	<ul style="list-style-type: none">● Fewer books in kids' hands● Need a plan for Mystery Packs because gathering supplies is too much to ask of teachers● Need to replace consumables

<ul style="list-style-type: none"> ● Includes links to read-alongs ● Strong customer service ● Strong real world connections ● Free online access for educators for literacy content through Mystery Science, Epic, Newsela, and ReadWorks ● Literacy sources offer strong vocabulary strategies and opportunities for practice and application ● Literacy components are able to be: printed, downloaded, read to students (by teacher or computer), presented on a large screen, adjusted based on student reading level and/or accessed in spanish. 	
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Other Districts

There are several neighboring school districts that have adopted Mystery Science as their core curricular materials or use it as a resource. Districts who have adopted Mystery Science include Wayzata, Bloomington, Hopkins, St. Louis Park, Minnetonka and Richfield. In addition many other metro districts use this resource including Mounds View, Mahtomedi, Lakeville and Eastern Carver County. Finally, many other districts are in a similar place to Edina and are also considering Mystery Science for adoption. Beyond Minnesota, this is a resource that has been widely adopted across the country, including Chicago Public Schools.

K-5 Science Curriculum Adoption Recommendation: Mystery Science

General Overview:

We find ourselves in an unprecedented time. Schools are not what they were a few years ago. Science is a dynamic content area where standards and curriculum are simultaneously changing as we navigate new ways to interact with and engage students. In learning to do both at the same time, Mystery Science has provided teachers with a solid outline of content as well as tools to engage students with vibrant videos, online texts, hands on demonstrations, and an online platform to record their claims, evidence and reasoning as they pursue new knowledge.

The creation of Mystery Science is informed by decades of educational research on how kids develop a conceptual understanding of science and learn to reason scientifically. In particular, the following three findings from educational research are core to the design of lessons:

- Student interest and engagement enables learning.
- Students’ prior knowledge is an important resource, and conceptual understanding supports deeper reasoning about a topic.
- Scientific discourse facilitates conceptual development.

Mystery Science provides well established storylines to guide student learning. The storylines start with an anchor phenomenon to inspire curiosity in students. Per the Next Generation Science Standards, units are based on a 3-dimensional framework of disciplinary core ideas, cross-cutting concepts and science and engineering practices. Mystery Science incorporates all three of these in each unit and cohesively builds on itself. Students regularly revisit the phenomenon while building their knowledge until students can explain the phenomenon.

Mystery Science units include a strong literacy component by utilizing online texts that can be easily accessed through their own site as well as Epic, Newsela and ReadWorks. These texts can be adjusted based on students' reading levels. The texts can be printed or presented on the screen. They have an audio component for students to listen to the text being read to them. The literacy pieces include a strong vocabulary component offering opportunities to practice and apply newly learned scientific language and concepts. Texts and practice opportunities can also be accessed in Spanish.

Particular highlights of the program include captivating videos and real world connections for students to understand science concepts. The units are age-appropriate and accessible to both teachers and students. Mystery Science offers a multi-faceted approach to learning. Videos, stories, art projects, and hands-on learning get the students engaged and participating in learning ideas that are current and meaningful. Students can apply what they are learning to real-world situations. The inquiry based learning that Mystery Science offers encourages all students to participate and share ideas. The "See-Think-Wonder" charts give students the opportunity to explore the world of science without feeling confined.

Mystery Science is a digital based platform that allows it to be easily incorporated into many aspects of student learning. Teachers have benefited from a great support staff at Mystery Science that is ready at a moment's notice to answer specific questions teachers may have. Mystery Science is compatible with SeeSaw and Schoology which allows for streamlined integration into daily lessons. Teachers can easily post materials from Mystery Science for students to access, while also having the additional bonus of having a program that can communicate directly with our learner management systems, which is a time saving process. Mystery Science will be able to update their information in real time because it is an online based platform, something a textbook based platform would not be able to do. For a discipline such as science, this is a huge benefit, helping make sure we are exploring the most accurate information and thinking with our students.

For a short Mystery Science overview visit:

<https://mysteryscience.com/>

Next Steps:

In acknowledging the many positive data points that support the adoption of Mystery Science, there are additional steps to take to ensure an implementation that defines excellence. These steps include:

1. Continued Professional Development and support on implementation of the instructional shifts that Mystery Science and the new MN State Standards bring.
2. Continue to support the adaptation of resources already in French and fill additional needs with free lesson resources in French for Normandale.
3. Ongoing support for Normandale for consumable resources.
4. Targeted Professional Development on Mystery Science and the many components of the curriculum that will benefit all Edina elementary students if understood and supported.
5. Development of a systemic approach to consumable materials such that teachers have the necessary resources for lessons each year. Replacement of necessary materials will be approximately 5-15% of the original cost of the Mystery Packs each year.

We are currently positioned to move forward with each of these steps and our Edina Elementary

teachers are ready to move forward with the Mystery Science adoption at this time. Mystery Science has proven to meet the standards, as well as the needs of our Edina learners.

**Appendix I
Mystery Science Adoption Preliminary Budget**

Item Cost
Site License for 5 sites for 8 years \$51,800
Mystery Packs for 22 Kindergarten Classrooms \$7040
Mystery Packs for 22 1st Grade Classrooms \$7040
Mystery Packs for 21 2nd Grade Classrooms \$9030
Mystery Packs for 21 3rd Grade Grade Classrooms \$9030
Mystery Packs for 21 4th Grade Classrooms \$9030
Mystery Packs for 21 5th Grade Classrooms \$9030
Normandale Supplies \$9000
Normandale Curriculum Writing \$6000
Total \$117,000

VII.B. Policy Review



Board Meeting Date: 3/13/2023

Title: Policy Review

Type: Action

Presenter(s): Board Policy Committee

Description: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- Policy 301 School District Administration
- Policy 302 Superintendent
- Policy 613 Graduation Requirements

Recommendation: Approve the suggested modifications for Policies 301, 302 and 613.

Desired Outcomes from the Board: Approve suggested modifications.

Attachments:

1. Policy 301 School District Administration
2. Policy 302 Superintendent
3. Policy 613 Graduation Requirements

Administration

School District Administration

I. Purpose

This policy clarifies the role of the school district administration and its relationship with the school board.

II. General Statement of Policy

Effective administration and management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to [have equitable](#) access to educational programs and services.

III. General Responsibilities

- A. The school board expects all activities related to the management of the school district to be well-planned and executed and consistent with the policies of the board.
- B. The board will seek specific recommendations, background information and professional advice from the school district administration, and will hold the administration accountable for effective management of the schools and the district's educational programs.
- C. Although the board holds the superintendent ultimately responsible for administration of the district and annual evaluation of each principal, the board also recognizes the direct responsibility of [superintendent designee and](#) principals for educational results and effective administration, supervisory, and instructional leadership at the school building level.
- D. The board and school administration will work together to share information and decisions that best serve the needs of district students.

Legal References:

Minn. Stat. § 123B.143 (Superintendent)

Minn. Stat. § 123B.147 (Principals)

Policy
adopted: 6/18/07
amended: 8/20/12
revised: 1/28/19

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Administration

Superintendent

I. Purpose

This policy recognizes the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. General Statement of Policy

The school board will employ a superintendent who serves as an ex officio, non-voting member of the board and as chief executive officer of the school system.

III. General Responsibilities

- A. The superintendent is responsible for the management of the schools and the school district's educational programs, as well as the administration of all district policies. The superintendent is directly accountable to the school board.
- B. The superintendent will annually evaluate each principal who is assigned the responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other district employees, but will continue to be accountable for actions taken under this delegation.
- D. Where responsibilities are not specifically prescribed, nor district policy applicable, the superintendent will use personal and professional judgment, subject to review by the board.

Legal Reference:

Minn. Stat. § 123B.143 (Superintendent)

Policy
adopted: 6/18/07
amended: 8/20/12
revised: 1/28/19

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Education Programs

Graduation Requirements

I. Purpose

This policy sets forth requirements for graduation from the school district.

II. General Statement of Policy

The school district's policy is that all students will fulfill applicable state required assessments as well as satisfactorily complete all course requirements and, as determined by the district and as established by the school board, in order to receive a diploma. [All students who meet the above requirements will be considered a graduate of Edina High School for purposes of ceremony, diploma, and transcript.](#)

III. Definitions

- A. "Course credit" is equivalent to a student's successful completion of a semester of study or a student's mastery of the applicable subject matter, as determined by the school district and as identified annually in district course registration catalogs.
- B. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- C. "Academic standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, world language, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, or career and technical education.

IV. Test Administrator

The Director of Teaching and Learning is the school district test administrator and in charge of all test procedures.

V. Graduation Requirements

Students must fulfill state graduation requirements and successfully complete high school level courses, as determined by the school district, to graduate from Edina Public Schools. District requirements are articulated in Appendix I.

VI. Requirements to Participate in Graduation Ceremony

- A. The high school graduation ceremony is the commencement event provided to students, families, and community by the school district. A high school senior ~~with the~~ **who has attained the** required course credits will be allowed to participate in the ceremony. The high school principal or designee will present a list of seniors to receive a diploma from Edina Public Schools to the school board for its approval prior to the ceremony.
- B. The district reserves the right to not allow a student to participate in or attend the graduation ceremony for inappropriate behavior. Inappropriate behavior includes but is not limited to destroying or damaging property, disrupting the school day or activities, or engaging in disrespectful behavior toward fellow students or district employees.
- C. The district will not charge fees for rental or purchase of caps, gowns, or diplomas.

VII. Early Graduation

As provided for by Minn. Stat. § 120B.07, students may be considered for early graduation, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. All test requirements or higher guidelines have been satisfied;
- C. The principal or designee has conducted an interview with the student and parent or guardian, familiarized the parties with opportunities available in post-secondary education, and supports the early graduation request.
- D. The principal's decision will be in writing and is subject to approval by the superintendent and school board.

Legal References:

Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)
Minn. Rules Chapter 3501

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

Policy 601 (Academic Standards and Instructional Curriculum)

Policy 614 (School District Testing Plan)

Policy 616 (School District System Accountability)

[Policy 624 \(Online Learning\)](#)

Policy

adopted: 10/26/09

Revised: 8/17/15

Revised: 2/27/17

Revised: 3/11/19

Revised: 2/3/21

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I to Policy 613

EDINA PUBLIC SCHOOLS GRADUATION REQUIREMENTS

I. Graduation Requirements

A. All students are subject to the following assessment requirements, unless the parents/guardians opt out in writing:

1. Must participate in the Minnesota Comprehensive Assessments (“MCAs”) in reading, math, and science
2. Must have had an opportunity to complete the ACT in Grade 11.

B. All students must complete the Minnesota Academic Standards as developed by the Minnesota Department of Education:

1. Minnesota Academic Standards, Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12;
5. Minnesota Academic Standards, Arts K-12;

C. Additionally, all students must demonstrate their understanding of the following local academic standards:

1. School District Standards, Health K-12;
2. School District Standards, Physical Education K-12
3. School District Standards, Career and Technical Education 6-8 ; and
4. School District Standards, World Languages 6-8

D. All students must successfully-complete one of the following:

1. Earn forty-three (43) semester credits, as recorded on the high school transcript.
2. Have met the requirements of the student’s IEP; or
3. Have met the requirements of an accredited alternative learning program within the district.

II. Edina Public Schools Graduation Requirements

A. Students must successfully complete, as determined by the school district, the following high school level course semester credits for graduation:

1. Eight (8) semester credits of English Language Arts;

2. Six (6) semester credits of mathematics in ~~grades 9-12, encompassing at least algebra, geometry, statistics and probability sufficient to satisfy the academic standard. Students must satisfactorily complete two semester credits of Algebra II or its equivalent;~~ **including an Algebra II credit or its equivalent**

3. Six (6) semester credits of science, including ~~at least two semester credits in biology. Students must also satisfactorily complete two chemistry or two physics semester credits;~~ **a minimum of (a) two credits in physical earth science; (b) two credits in biology; (c) two additional credits in physics or chemistry beyond physical earth science**

4. Seven (7) semester credits of social studies, encompassing at least United States history, government and citizenship, world history, and economics;

5. ~~Two (2) semester credits in the visual and/or performing arts;~~

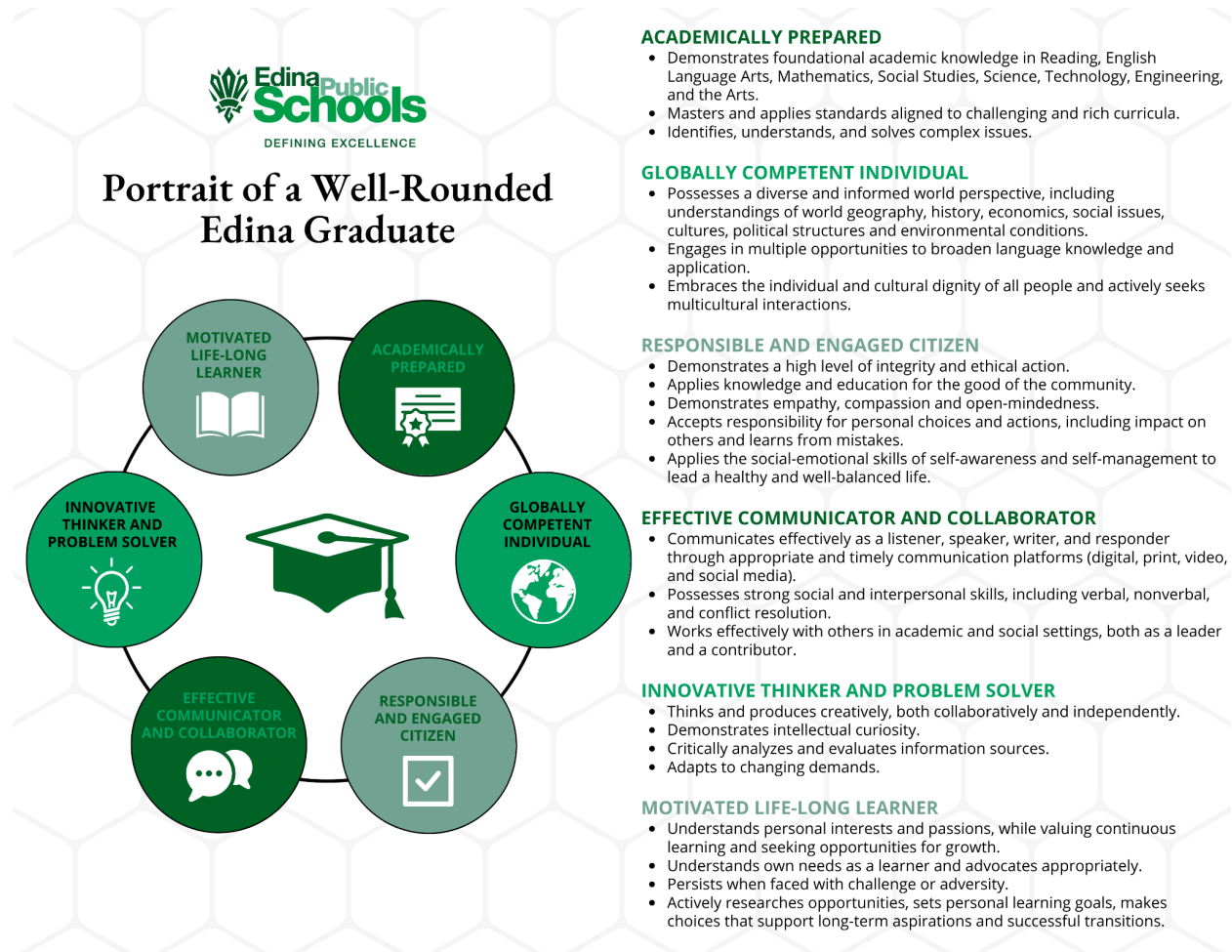
5. **Two semester credits in the arts (music, dance, theater, media and visual arts and selected courses)**

6. One (1) semester credit in health and two (2) semester credits in physical education, ~~of which at least one credit must be taken in grades 9-10-12;~~

7. Minimum of ~~thirteen~~ **eleven** semester credits of elective options.

EDINA PUBLIC SCHOOLS PORTRAIT OF A WELL-ROUNDED EDINA GRADUATE

The Edina Public Schools Early Learning - 12 course work is designed to develop the following competencies in each and every student.



- Revised: 12/10/12
- Revised: 8/17/15
- Revised: 2/27/17
- Revised: 7/16/18
- Revised: 3/11/19

VIII. **Leadership and Committee Updates**

IX. **Superintendent Updates**

X. **Closed Session**

X.A. Employee Negotiations

XI. **Adjournment**

XII. **Information**

XII.A. Enrollment Mobility Report



DEFINING EXCELLENCE

Board Meeting Date: 3/13/2023

Title: February Enrollment Mobility

Type: Information

Presenter(s): Shauna Talley, MARSS Coordinator

Attachment:

1. Mobility Report (next page)

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
 - This section is broken up by School / Grade
 - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.
- **Enrollment Comparisons**
 - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.
- **Mobility**
 - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
 - This section of the report uses the same reporting period as the other sections of the report.
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.
- **Leaving Student Breakdown**
 - This section of the report displays the reason students withdrew during the reporting period.
 - This section of the report is broken out by the Minnesota Department of Educations approved End Status Codes. These codes are:
 - 03: Transferred to an approved nonpublic school
 - 04: Student moved outside of the district, transferred to another MN District
 - 05: Student moved to another state and enrolled in school; student moved out of the country
 - 20: Student transferred to another district/state but did not move

This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month

Edina Public Schools Enrollment Summary

Enrollment as of the end of February, 2023

Elementary Schools	KG	1	2	3	4	5	TOTAL
Concord Elementary School	107	121	114	129	124	132	727
Cornelia Elementary School	89	105	101	100	96	103	594
Countryside Elementary School	117	93	92	105	94	102	603
Creek Valley Elementary School	99	98	112	99	103	105	616
Highlands Elementary School	94	98	100	96	91	85	564
Normandale Elementary School	104	125	119	103	100	102	653
Edina Virtual Pathway Elementary	0	3	3	9	13	3	31
Totals	610	643	641	641	621	632	3788

Secondary Schools	6	7	8	9	10	11	12	TOTAL
South View Middle School	336	315	345	0	0	0	0	996
Valley View Middle School	329	314	333	0	0	0	0	976
Edina High School	0	0	0	708	663	656	680	2707
Edina Virtual Pathway Secondary	1	1	0	6	8	12	10	38
Options at Edina High School	0	0	0	0	0	0	0	0
Totals	666	630	678	714	671	668	690	4717

Enrollment Comparisons

	March 2022	February 2023	March 2023
K-5	3723	3790	3788
6-8	1973	1973	1974
9-12	2676	2746	2743
Totals K-12	8372	8509	8505
PS	232	260	265
ECSE	179	217	221

February Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Withdrawn Students	4	2	4	1	2	3	3	2	3	1	1	1	0	27
Enrolled Students	4	2	2	1	2	2	0	4	1	1	1	0	2	22
	0	0	-2	0	0	0	-3	2	-2	0	0	-1	2	

Leaver Breakdown

Reason for Withdrawal	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	
03: Transferred to a Non-Public School	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
04: Moved Outside of the District	0	0	1	0	0	1	0	0	0	0	0	0	0	0	2
05: Moved Outside of the State	4	1	3	1	2	2	2	0	1	1	1	0	0	18	
20: Transferred to Another MN District, did not move	0	1	0	0	0	0	1	2	2	0	0	0	0	6	
Total	4	2	4	1	2	3	3	2	3	1	1	1	0		

XII.B. Governmental Fund Expenditure Report



Board Meeting Date: 3/13/2023

Title: Governmental Funds Expenditure Report – February 2023

Type: Information

Presenter(s): Mert Woodard, Director, Business Services

Description: The enclosed report describes fiscal year-to-date budget and expenditure activity within the District's governmental funds through February 28, 2023.

Recommendation: N/A

Desired Outcomes from the Board: This information is provided for the benefit of the Board of Education and community.

Attachments:

1. Governmental Funds Expenditure Report – February 2023

Expenditure Report

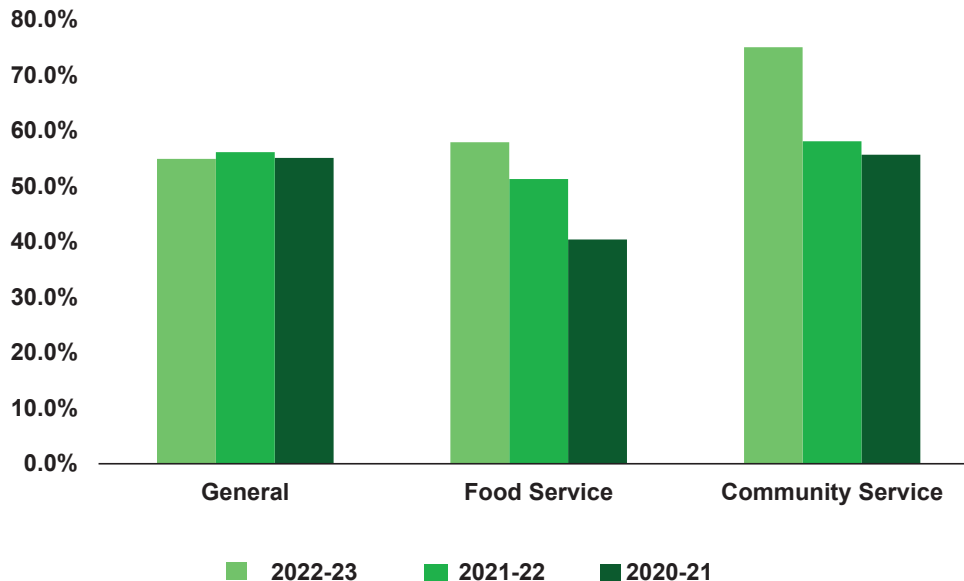
For the Month Ended February 28, 2023



DEFINING EXCELLENCE

Fund	Fiscal Year-to-Date 2022-23		Fiscal Year-to-Date % of Budget		
	Budget	Actuals	2022-23	2021-22	2020-21
General Fund					
Salaries	\$ 82,697,708	\$ 44,898,586	54.3%	54.7%	55.2%
Benefits	26,954,864	14,299,808	53.1%	58.1%	54.9%
Purchased Services	8,584,197	5,779,961	67.3%	65.0%	47.8%
Supplies & Materials	3,809,373	2,127,799	55.9%	56.8%	43.6%
Capital Expenditures	44,000	180,795	410.9%	95.1%	1643.2%
Other Expenditures	568,279	93,176	-	21.9%	21.4%
Other Financing Uses	-	-	-	-	-
Total General Fund Expenditures	\$ 122,658,421	\$ 67,380,125	54.9%	56.1%	55.1%
Food Service	3,564,985	2,065,626	57.9%	51.3%	40.4%
Community Service	9,100,780	6,831,828	75.1%	58.1%	55.7%
Debt Service	15,227,578	15,230,088	100.0%	99.5%	100.0%
Capital	36,342,846	18,675,940	51.4%	33.3%	59.2%
Total Expenditures All Funds	\$ 186,894,609	\$ 110,183,607	59.0%	55.7%	62.1%

Percent Comparison
Year-To-Date to Total Budget



Notes:

1- Expenditures made under the building construction fund, operating capital, capital projects levy, and long-term facilities maintenance are presented in combination within the "Capital" category as they are non-linear in nature and can vary greatly from period to period and year to year. Significant variances are normal.

2 - Community Service Fund expenditures are elevated due to the increased demand for school age care programming and associated costs to meet demand; revenues are also elevated in proportion.

3 - Expenditure figures may be understated or overstated due disbursement timing fluctuations; the District operates under the cash basis of accounting during the year for non-salary expenditures

XII.C. Substitute Teacher Fill Rate



Board Meeting Date: 3/13/2023

Title: Substitute Teacher Fill Rates

Type: Information

Presenter(s): Sonya Sailer, Director of Human Resources; and Mert Woodard, Director of Business Services

Background: To better attract substitute teachers to work in our school district, the Edina School Board approved the administration's request to increase substitute daily rates effective January 3, 2023. A school district's ability to hire enough substitute teachers to replace its absent teachers is referred to as its "fill rate," which equates to the percentage of teacher absences that were covered by a substitute. At the time of the administration's request in December 2022, the school district's fill rate averaged 63%. Following the School Board's approval of the new daily rates, the school district's fill rate was 73% in January 2023, 67% in February 2023, and 74% through the first five school days of March 2023.

An analysis of our surrounding school districts shows that our substitute teacher rates remain competitive. EPS provides \$175/day for a daily substitute (\$200/day on Fridays) and \$200/day for a building substitute. The average of our neighboring districts is \$175/day for a daily substitute (\$195 per day on Mondays and Fridays) and \$195/day for a building substitute.

Our school district continues to experience its largest number of absences on Fridays. At its December 12, 2023 regular meeting, the School Board approved the administration's request to offer a \$200/day incentive rate on Fridays as needed. At that time, the district's fill rate on Fridays was 52%. Since the \$200/day incentive rate went into effect in January 2023, the district's Friday fill rate has averaged 70%. The administration plans to continue the Friday incentive rate through March 2023 and will reevaluate the need to continue it in April and May based on fill rates.

When a substitute is not available to cover for an absent teacher, the principal often has no choice but to assign another teacher to cover the absent teacher's classroom. Teachers provide this coverage during their prep time, which is traditionally used for lesson planning. Teachers need their prep time to ensure proper preparation in teaching and to prepare lesson plans that best meet the needs of their students. Our teachers' contract provides for additional salary in these situations, which is based on the covering teacher's pro rata rate.

Recommendation: Information only

Attachment(s): N/A

XII.D. Community Education Environmental Justice
and Nature Immersion Camp Summer 2023



Board Meeting Date: 3/13/23

Title: Community Education Environmental Justice and Nature Immersion Camp Summer 2023

Type: Information

Presenters: Cheryl Gunness, Community Involvement Programs Coordinator; and Jody De St. Hubert, Director of Teaching and Learning

Description:

Purpose of the Experience

The purpose of the Environmental Justice and Nature Immersion Camp is to provide students who receive free and reduced priced lunch and youth of color an opportunity to connect with and learn more about nature and the Minnesota landscape through experiential activities that focus on environmental justice, climate change and equity, access, and inclusion in outdoor spaces. At this point in the planning process the planning team is considering summer 2023 a pilot. The team is committed to feedback and reflection to ensure sustainability going forward if it is determined a fit to do so.

Goals of the Experience

- Connect students to culture via place
- Increase access for BIPOC and other marginalized groups to nature and outdoor places; increase their connection to and feelings of safety in nature
- Engage students in environmental justice and climate change topics and issues of equity, access, and inclusion in nature and outdoor spaces
- Learning about kayaking, canoeing, making fires, starting fires, cooking on a fire, bison on the prairie, plant, bird and animal identification and knowledge
- Provide reflection opportunities through poetry, music and art
- Re-engage students with excitement about education, purpose and meaning
- Break down barriers and challenges to visiting an overnight camp
- Introduce students to potential career paths in outdoor education, environmental justice and stewardship, and youth leadership
 - [Cedar Creek](#) offers job opportunities (30-50 students per summer) during burning, plant collection, etc
 - Ana Munro offers PSEO classes on environmental justice to Edina students at North Hennepin Community College

Pre-Travel Requirements:

This camp is designed for students entering grades 8-10 in school year 2023-24 who qualify for Free/Reduced Price Lunch. Our goal is that at least 50% of participants are BIPOC students.

To apply, students will complete an [application](#) that contains several short answer questions. Approximately 20-30 students will be selected to attend the camp based on their application answers. Families will have the opportunity to attend an information family night. Students who receive a spot will be notified, and will be asked to attend a pre-camp orientation to help prepare for the experience.

Collaborators:

- Ana Munro/ Global and Cultural studies program at North Hennepin Community College. Ana teaches classes at North Hennepin Community College. She has led similar classes and camp experiences in the past.
 - [“Harmony in the Trees” video](#)
- Dr. Kara Baldwin, Education and Community Engagement Coordinator for Cedar Creek. Kara brings a diversity and wealth of experience to the position - classroom teaching, informal education and naturalist work, education research, curriculum design, and even podcasting!
- Ryan Barth, Baker Outdoor Learning Center Supervisor at Baker Park Reserve.

Number of Participants Involved:

We have set a minimum of 20 and a maximum of 30 students for the program.

Ratio of Participants to Chaperones:

Students will be supervised in cabins at a 5 students to 1 staff ratio. Additional staff will be present during the daytime as well.

Destination:

The primary destination will be Baker Park Reserve in Maple Plain, Minnesota where students will stay Sunday - Thursday. On Thursday, students will visit Cedar Creek Ecosystem Science Reserve in East Bethel, MN and will return to Edina in the late afternoon.

Schedule of Experience:

DATE	DESCRIPTION	LOCATION
Date TBD (March)	Family Information Night	Edina Community Center

Date TBD (May)	Staff/Chaperone Training and Orientation	Virtual or Edina Community Center
DATE TBD (May)	Participant Orientation	Edina Community Center and/or Edina Park (collaborate with Edina Parks and Rec Department)
Sunday, June 4	Camp Day 1. Arrive at Baker Park any time after 2:00pm.	Baker Park Reserve
Monday, June 5	Camp Day 2	Baker Park Reserve
Tuesday, June 6	Camp Day 3	Baker Park Reserve
Wednesday, June 7	Camp Day 4	Baker Park Reserve
Thursday, June 8	Camp Day 5. Leave at 9:00am after breakfast and spend the rest of the day at Cedar Creek.	Cedar Creek
Date TBD	Family showcase/celebration	Edina Community Center and/or Edina Park (collaborate with Edina Parks and Rec Department)

Daily Programming:

Daily programming will be a mix of programming provided by Baker Park and Cedar Creek, as well as additional community resources brought in by Edina Community Education and our partners.

We are still in the process of detailed daily planning but here is an outline of potential activity choices:

- Ryan Barth and team at Baker Park Reserve choose two-three programs per day from the [Baker Outdoor Learning Center Options](#)
- Kara Baldwin and team at [Cedar Creek](#) will provide ecology and social justice programming based on Bison on the prairie, and one other theme related to fire, plants, climate change, or the ecology of Cedar Creek.
- Dahlia from Youth Frontiers
- Presentations from EPS Cultural Liaisons and Uli Rodriguez on Cultural Competency

- Indigenous and African community mentors and elders
- Purpose Learning - training led by CE team trained at Purpose Summit
- Daily yoga/meditation

Modes of Transportation:

- A bus (contracted company) will be provided for transportation from the Edina Community Center to Baker Park reserve on Sunday, June 4.
- A bus (either district or contracted company) will provide transportation from Baker Park to Cedar Creek and back to Edina on June 8

Student Safety/Chaperone Responsibilities

- Background checks for chaperones
- Basic gear such as hiking shoes, sleeping bags, backpacks, head torches, water bottles will be available to students who do not have access to this gear thanks to a grant. Students will be asked to bring their own basic bedding.
- Baker Park has an overnight camp manager with a cell phone and 24 hour support if needed.

Lodging and Meal Arrangements

[Baker Park Reserve](#) has 8 log cabins with 8 beds each (4 bunk beds). With a maximum of 30 students participating, this means that we have plenty of flexibility in dividing students by gender identity (including gender-fluid students) in cabins with at least one chaperone. We are planning a minimum of one overnight chaperone per 5 students, with additional adult supervision during the daily activities.

Food for days one through four of camp will be provided by Baker Park Reserve. Baker Park is committed to living out their mission in the food they serve. To the extent possible, their food is local, much sourced from Gale Woods Farm. They emphasize whole foods in the meals they serve to students. They never serve pork and never serve nuts.

On day five, after breakfast at Baker Park Reserve, we will head to Cedar Creek and will provide culturally sensitive and dietarily appropriate bag lunches for students.

Method of Financing/Estimated Cost Per Student

This camp will be free of charge for participating students. We are asking for a \$25 deposit from families to secure a spot for a student, refundable after the student completes the trip.

We are able to offer this experience free of charge thanks to a variety of funding streams:

1. Baker Park Reserve is offering the 4 nights of lodging plus meals at an 80% reduced rate of approximately \$77.00 per students when students qualify for Free/Reduced Price lunch to fulfill their commitment to equity and inclusion in outdoor spaces

2. Ana Munro's grant will also supplement costs of the trip including providing gear (sleeping bags, hiking boots) for students.
3. Edina Community Ed will contribute additional funding as part of its youth development programming

Family Communication Plan

- Waivers
- Family info night
- Family celebration night

Budget

[Link to working budget](#)

XII.E. Kids Club Update



Board Meeting Date: 03/13/23

TITLE: Kids Club Update

TYPE: Information

PRESENTER(S): Dr. Anne Marie Leland, Director of Community Education and Strategic Partnerships

BACKGROUND: The following information is an update as of March 9, 2023 on the number of Kids Club contract requests and waitlist information for the 2022-2023 school year.

- Total 2022-2023 school year contract requests = 1430
- Total number of accepted contracts = 981
- Total number of pending contracts = 22
- Total number of self-removed contracts = 427

Students with pending contracts have or will be offered to have their contracts accepted. They remain in a pending state only due to processing time.

RECOMMENDATION: Information only

DESIRED OUTCOMES FROM THE BOARD: N/A

ATTACHMENTS: N/A