



WATFORD CITY - CITY COUNCIL MEETING

November 2, 2026 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

AGENDA

- 1. 6:00 Call to Order of Regular Meeting**
- 2. Pledge of Allegiance**
- 3. Approve Agenda**
- 4. Public Comment Period**
- 5. Approve Minutes
2026-10-05 Meeting**
- 6. Rita Olson, City Assessor**
 - A. Abatement Application - 4586
 - B. Application for Property Tax Exemption - Williston Council for the Aging, Inc - parcel 82-50-03800
- 7. Rough Rider Center Update**
- 8. Golf Course Update**
- 9. Police Department Report - Chief Jesse Wellen**
- 10. Planning Commission**
 - A. 2026-10-26 Meeting Agenda and Minutes
 1. Land Use Application - Zone Change submitted by Mike Sheehan (2008 Main St S)
 2. Land Use Application - Zone Change submitted by Heather Liedtke (Lot 2 of White Ram Subdivision)
 3. Land Use Application - Conditional Use Permit submitted by Heather Liedtke (Lot 2 of White Ram Subdivision)
 - B. October Building Permit Records
- 11. COMMITTEE REPORTS/MINUTES**
- 12. CHAIRMAN CHAVEZ COMMITTEE REPORTS**
- 13. Water, Sewer, Garbage**
- 14. Machinery & Equipment**

15. Ambulance

16. JDA Report

17. Additions to Agenda

18. CHAIRMAN SUTER COMMITTEE REPORTS

19. Ordinance

- A. Second Reading on Ordinance #713 Annexing Property to the City of Watford City per Annexation Application Submitted by State of North Dakota - Parcel 11-10-00050 (108 11th Ave SW)
- B. Second Reading on Ordinance No. 714 Amending Section 2-211, Article 2, Chapter 2 - Relating to Removal of Snow and Ice from Sidewalks
- C. Second Reading on Ordinance No. 715 Repealing Section 2-216, Article 2, Chapter 2 - Regarding Street Cleaning Notice
- D. 2026-10-29 Meeting Minutes
 - 1. First Reading on an Ordinance Amending Section 4-1302, Article 13, Chapter 4 - Relating to Loud, Disturbing, Unnecessary Noises Prohibited
 - 2. First Reading on an Ordinance Repealing and Replacing Section 6-901 through 6-917, Chapter 6 - Relating to Taxicabs and Taxi Drivers.

20. Building

- A. 2026-10-29 Meeting Minutes
 - 1. LEC Breakroom Flooring Quotes
 - Greenhaw Flooring - \$1,135.99
 - Knights Construction - \$1,178.00
 - 2. Latte De Lease Agreement

21. Golf Course

22. Additions to Agenda

23. CHAIRMAN DEVLIN COMMITTEE REPORTS

24. Personnel

- A. November Annual Step Increases:
Kaleigh Carmichael 100-3; Jessica Hunt 100-2; Joshua McGoven 200-11; Rita Olson 105-10; Peni Peterson 109-5; Shaun Schatz 201-9.
- B. Meeting Minutes 2026-10-28
 - 1. Police Department VOE Student - Lewis Larsen - \$15.50/hr
 - 2. Police Department Part-Time Officer Job Description and Salary Schedule
 - 3. AE2s Legislative Services - \$13,800
 - 4. Retention Bonus -
 - Repeal Policy 308 Retention Bonus
 - 5. Approve 2026 Longevity Bonus Amounts

25. Ways, Means, Finance

A. 2026-10-27 Meeting Minutes

1. October GPT Transfers
2. Monthly Financials
 - Cash Report
 - Revenue Report
 - Expenditure Report
 - Monthly Transfers

26. **Lodging Tax Committee**

27. **Public Technology**

28. **Airport**

29. **Home Rule Charter**

30. **LEC Joint Powers Board**

31. **Wolf Run Village Board**

32. **Additions to Agenda**

33. **CHAIRMAN BULZOMI COMMITTEE REPORTS**

34. **Roughrider Fund**

A. 2026-10-26 Meeting Minutes and Packet

1. Enhancement Grant Application - Watford City PTO

35. **Board of Health**

36. **Pest/Forestry/Vector**

37. **Franchise**

38. **Additions to Agenda**

39. **CHAIRMAN PELTON COMMITTEE REPORTS**

40. **Cemetery**

41. **McKenzie County Planning & Zoning**

42. **Additions to Agenda**

43. **CHAIRMAN VOLL COMMITTEE REPORT**

A. Street, Walks, Lights

1. Meeting Minutes 2026-10-29
 - a. Snow Removal Service Agreement
 - b. Public Works Policies and Procedures

44. **Additions to Agenda**

45. **STAFF REPORTS**

46. **Mayor**

A. Create Ad Hoc Area 2 Building Committee

- Carissa Suter
- Chelsea Bulzomi
- Leah Voll

47. City Administrator

48. Superintendent of Public Works

49. City Engineer

- A. Pay Application No. 2 submitted by Martin Construction, Inc (2025 WRRF Improvements) \$940,083.62
- B. Change Order No. 1 submitted by Edling Electric (Contract No. 2 - Electrical Construction) \$1,224.43
- C. Pay Application No. 2 submitted by Edling Electric (Watford City LS1 Contract No. 2) \$38,254.60
- D. Pay Application No. 2 submitted by Western Municipal Construction of WY (Watford City LS1 Improvements) \$241,952.04
- E. Task Order No. WC26-04 submitted by Brosz Engineering, Inc (2027 Mill & Overlay Design Engineering) not to exceed \$60,000
- F. Task Order No. 32324.1 submitted by Moore Engineering, Inc (Concrete Pavement Repair and Crack Sealing) \$115,000
- G. Permission to apply for ND TA Grant for 1806 Pedestrian Crossing and 4th Ave Multi-use Path
- H. Capital Improvement Project Reports
 - 2026 - 10-28-2026
 - 2027 - 10-28-2026

50. Community Development Department

51. City Attorney

- A. Lawsuit Update - Treloar & Burke
- B. Potential Executive Session - Auto Property Solutions
 - Lot 3 & 4 Alvamar Subdivision

52. NEW BUSINESS

53. APPROVAL OF BILLS

54. INFORMATION

- A. Oversize/Overweight Permit Report

55. ADJOURNMENT