



## **WATFORD CITY - CITY COUNCIL MEETING**

January 5, 2026 at 6:00 PM

City Hall - Heritage Room, 213 2nd St. NE, Watford City, ND 58854

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### **AGENDA**

1. **6:00 Call to Order of Regular Meeting**
2. **Pledge of Allegiance**
3. **Approve Agenda**
4. **Public Comment Period**
5. **Approve Minutes**
  - A. 2025-12-02 Minutes
6. **Application for Abatement or Refund of Taxes #4576 Submitted by Joanne Ross.**
  - **Motion to Approve/Deny Application**
7. **Rough Rider Center Update**
8. **Golf Course Update**
9. **Police Department Report - Chief Jesse Wellen**
10. **Planning Commission**
  - A. 2025-12-29 Agenda & Minutes
  - B. Building Permit Records
11. **COMMITTEE REPORTS/MINUTES**
12. **CHAIRMAN SANFORD COMMITTEE REPORTS**
13. **Cemetery**
14. **Street, Walks, Lights**
  - A. 2025-12-18 Minutes
    1. Public Works Policies, Procedures, and Standards  
2.0 - Rights of Way
      - 2.1 - Median Signs
    2. Resolution 2026-03 - Resolution to Cure Title
      - Quit Claim Deeds
15. **Ambulance/Fire Department**

**16. Additions to Agenda**

**17. CHAIRMAN CHAVEZ COMMITTEE REPORTS**

**18. Water, Sewer, Garbage**

A. 2025-12-18 Minutes

1. Resolution 2026-02 - 2026 Utility Rate Resolution

**19. JDA Report**

**20. Additions to Agenda**

**21. CHAIRMAN RENVILLE COMMITTEE REPORTS**

**22. Machinery and Equipment**

**23. Ordinance**

A. 2025-12-16 Minutes

- B. Second Reading on Ordinance #692 Repealing and Replacing Chapter XV- Regarding the Watford City Land Development Ordinance.

- C. Second Reading on Ordinance #693 Repealing Section 301, Article 3, Chapter 2 - Regarding Streets, Avenues, and Numbering

- D. Second Reading on Ordinance #694 Amending Section 4-1302, Article 13, Chapter 4 - Relating to Loud, Disturbing, Unnecessary Noises Prohibited

- E. Second Reading on Ordinance #695 Repealing Section 1712 of Article 4 - Regarding Temporary Workforce Housing

- F. Second Reading on Ordinance #696 Amending Section 7-102, 7-103, 7-107, and 7-110 of Article 1, Chapter 7 - Relating to Animals

- G. Second Reading on Ordinance #697 Repealing and Replacing Article 2 of Chapter 7 - Relating to Control of Dogs and Cats

- H. Second Reading on Ordinance #698 Amending Section 7-302 and 7-303 of Article 3, Chapter 7 - Relating to Pit Bull Dogs - Keeping Prohibited

- I. Second Reading on Ordinance #699 Repealing Chapter 14 - Regarding Flood Damage

- J. Second Reading on Ordinance #700 Repealing Chapter 20 - Regarding Watford City Municipal Airport Zoning

- K. Second Reading on Ordinance #701 Amending Section 708 of Article 7 of Chapter 1 - Relating to Special Police

**24. Golf Course Board**

**25. LEC Joint Powers Board**

**26. McKenzie County Planning & Zoning**

**27. Additions to Agenda**

**28. CHAIRMAN SUTER COMMITTEE REPORTS**

**29. Building**

A. 2025-12-18 Minutes

1. Urban Square Naming Rights Agreement

B. 2026-01-05 Minutes

**30. Additions to Agenda**

**31. CHAIRMAN DEVLIN COMMITTEE REPORTS**

**32. Personnel**

A. January Step Increases:

Jared Reeves 200-4; Jake Walters 109-1; Tyrel Sweet 102-6; Bailey Swanson 101-13; Stephanie Packer 202-5; Ciera Ell 100-11; Addie Magnuson 101-14

B. Approve publishing the 2025 Employee Salaries per NDCC 40-01-09.1

C. 2025-12-16 Minutes

1. Marketing and Communications Coordinator Job Description

2. Employee Policy Amendments

- 201 Employment Categories
- 100 Recruitment and Selection
- Employee Acknowledgment Form
- 401 Timekeeping
- 326 Flexible Spending Account (FSA)
- 209 Performance Evaluation
- 718 Problem Resolution/Chain of Command

D. 2025-12-22 Minutes

**33. Ways, Means, Finance**

A. 2025-12-22 Minutes

1. Par 3 Scope of Service - Norby Golf Course Design, Inc \$7500 (City Improvement Fund)

2. Amend Fee Schedule Resolution 2026-01

3. December GPT Transfers

4. December Financials and Transfers

- Cash Report
- Expenditure Report
- Revenue Report
- Transfer Report

**34. Lodging Tax Committee**

**35. Public Technology**

**36. Airport**

**37. Home Rule Charter**

**38. Wolf Run Village Board**

**39. Additions to Agenda**

**40. CHAIRMAN BULZOMI COMMITTEE REPORTS**

**41. Roughrider Fund**

A. 2025-12-15 Agenda and Minutes

1. Handbook of Guidelines The Policies and Procedures of the Roughrider Fund Committee - Revised

**42. Board of Health**

**43. Pest/Forestry/Vector**

**44. Franchise**

**45. Additions to Agenda**

**46. STAFF REPORTS**

**47. Mayor**

**48. City Administrator**

A. Amended Wolf Run Village Loan Guaranty

- McKenzie County
- McKenzie County Public School Dist #1

**49. Superintendent of Public Works**

**50. City Engineer**

A. Request Approval of 2025-05 On Call Services Task Order - TD&H Engineering - Not to exceed \$15,000

B. Watford City Entrance Monument Signs - Design - ICON Architectural Group, LLC - \$35,500

**51. Community Development Department**

**52. City Attorney**

A. Lawsuit Update - Treloar & Burke

1. Offer to Settle - Executive Session

B. Lawsuit Update - Fruchey

**53. NEW BUSINESS**

A. Dangerous Building - 701 2nd Ave SE

- Set Order to Show Cause Hearing
  - March 2,2026 - 6:00 p.m.

**54. APPROVAL OF BILLS**

**55. INFORMATION**

**56. ADJOURNMENT**