



**Northwest Technology Center District #10
Regular Board Meeting
Alva Campus Board Room, 1801 11th Street, Alva, Oklahoma 73717
Monday, February 9, 2026 at 9:00 AM**

AGENDA

1. Invocation

2. Call to order, roll call of members to establish a quorum

3. Presentation: FY2025 Annual Audit Report by a representative of the firm of S&B CPA's and Associates, PLLC followed by a discussion and possible action on the annual audit. (Possible Board Action).

4. Consent Agenda: The following items may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more items will be removed from the consent docket and acted upon separately.

4.A. Minutes of the regular board meeting of January 12, 2026

4.B. Items as surplus to be disposed of by the district

4.C. Employment of personnel for temporary and part-time positions

4.D. Student fundraisers

5. Financial Report Consent Agenda: The following items may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more items will be removed from the consent docket and acted upon separately.

5.A. Encumbrances from the general fund for purchase order numbers 1044 to 1144 and 70094 in the amount of \$109,301.07

5.B. Change orders from the general fund for purchase order numbers 9, 10, 34, 67, 73, 156, 193, 195, 222, 226, 237, 281, 282, 283, 295, 411, 624, 702, 704, 707, 770, 777, 806, 826, 833, 895, 909, 911, 936, 980, 995, 997, 998, 1006, 1009, 1020, 1023, 1025-1027, 1031, 1041, 1043, 70001-70052, and 70092 in the amount of \$23,260.18

5.C. Encumbrances from the building fund for purchase order number 21 in the amount of \$10,269.50

5.D. Change orders from the building fund for purchase order 19 in the amount of \$9,001.23

5.E. Change in appropriations in the general and building funds with no change in bottom line totals

5.F. Treasurer's report

5.G. Activity fund reports and adjustments

6. Superintendent's Report:

6.A. Report of Student Contests

6.B. Discussion and possible action to approve campus calendars for FY2026-2027. (Possible Board Action).

6.C. Proposed executive session to discuss the employment of a Business and Industry Services (BIS) Director for the Alva Campus and the re-employment of Alva Campus Assistant Superintendent Jeremy Eaton and Fairview Campus Assistant Superintendent Colt Shaw for FY2027 (25 O.S. § 307 (B)(1)). (Possible Board Action)

6.C.1. Possible vote to convene into executive session. (Possible Board Action)

6.C.2. President's acknowledgement of the board's return to open session.

6.C.3. Clerk's executive session compliance announcement.

6.D. Discussion and possible action to approve the employment of a Business and Industry Services Director for the Alva Campus. (Possible Board Action)

6.E. Discussion and possible action to approve or disapprove re-employment of Alva Campus Assistant Superintendent Jeremy Eaton for FY2027. (Possible Board Action)

6.F. Discussion and possible action to approve or disapprove re-employment of Fairview Campus Assistant Superintendent Colt Shaw for FY2027. (Possible Board Action)

6.G. Discussion and possible action to approve the retirement of Denise Whitehead as of February 27, 2026. (Possible Board Action)

6.H. Discussion and possible action to approve a contract with Denise Whitehead for payment of unused sick leave at retirement. (Possible Board Action)

6.I. Discussion and possible action to approve the retirement of Kelley Burggraf as of November 30, 2026. (Possible Board Action)

7. **New Business:** in accordance with Oklahoma Stat. title 25, §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

8. **Announcements:**

March 9, 2026 – Next Regular Board Meeting – Fairview Campus

March 16-20, 2026 - Spring Break

April 9-13, 2026 - NSBA Conference

9. **Adjourn**

This agenda was posted on February 6, 2026 at 8:20 a.m. on the doors of the Administrative Offices at the Alva and Fairview Campuses, posted to the District website, and sent to the news media as of this date. Notice of Scheduled Board Meetings for 2026 are on file as of November 21, 2025 at the Woods County Court House.



Ashlee Sneary
Director of Finance