



**Northwest Technology Center District #10
Regular Board Meeting
Fairview Campus Board Room, 801 S. Vo-Tech Drive, Fairview, OK 73737
Monday, May 5, 2025 at 5:00 PM**

AGENDA

- 1. Call to order, roll call of members to establish a quorum**
- 2. Acknowledgment of Guests:**
- 3. Public Participation:**
- 4. Report on results of April 2025 School Election.**
 - 4.A. Oath of Office to Stanley Kline – Office 5, Zone 5.
 - 4.B. Reorganization of the Board of Education for the coming year (Board Action)
- 5. Consent Agenda:** The following items may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more items will be removed from the consent docket and acted upon separately.
 - 5.A. Minutes of the regular board meeting of April 1, 2025
 - 5.B. Items as surplus to be disposed of by the district
 - 5.C. Employment of personnel for temporary and part-time positions
 - 5.D. Student fundraisers
- 6. Financial Report Consent Agenda:** The following items may be approved in their entirety by the Board upon motion made, seconded, and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more items will be removed from the consent docket and acted upon separately.
 - 6.A. Encumbrances from the general fund for purchase order numbers 1434 to 1599 and 70100 in the amount of \$328,199.44
 - 6.B. Change orders from the general fund for purchase orders 5-7, 56, 61-66, 68, 68, 89, 117, 136, 157, 158, 160, 163, 164, 221, 222, 231, 236, 238, 256, 256, 269, 271, 277, 280, 290, 292, 293, 330, 362, 364, 365, 366, 367, 394, 438, 447, 477, 514, 545, 639, 649, 650, 710, 736, 781, 784, 791, 799, 800, 861, 905, 912, 983, 992, 995, 1093, 1101, 1104, 1122, 1164, 1183, 1187, 1190, 1196, 1229, 1232, 1245, 1273, 1274, 1275, 1289, 1295, 1300, 1301, 1311, 1319, 1323, 1340, 1347, 1356, 1366, 1371, 1377, 1383-1386, 1388, 1390, 1392, 1398-1401, 1404, 1405, 1410, 1415, 1417, 1421, 1424, 1427-1430, 1433, 70038, and 70085 in the amount of (\$96,232.09)
 - 6.C. Encumbrances from the building fund for purchase order numbers 23 to 24 in the amount of \$22,542.45
 - 6.D. Change orders from the building fund for purchase orders 1, 12, 16, 17, and 20 in the amount of (\$140,458.28)

6.E. Change in appropriations in the general and building funds with no change in bottom line totals

6.F. Treasurer's report

6.G. Activity fund reports and adjustments

7. Superintendent's Report:

7.A. Proposed executive session for the purpose of confidential communications between the Board of Education and its attorney concerning pending claims and threat of litigation by Jerad Jackson, the Board of Education having been advised by its attorney that disclosure will seriously impair the ability of the Board of Education to process the claim or proceeding in the public interest, pursuant to Okla. Stat. tit 25, § 307 (B)(4). (Possible Board Action)

7.A.1. Vote to convene in executive session. (Possible Board Action)

7.A.2. Vote to acknowledge return to open session.

7.A.3. Clerk's executive session compliance announcement.

7.B. Discussion and vote by the Board of Education to authorize or not authorize the School District's attorneys and Superintendent to proceed as discussed in executive session.

7.C. Report of Student Contests

7.D. Discussion and possible action on the F2026 update to the Capital Improvement Plan. (Possible Board Action)

7.E. Discussion and possible action on the FY2026 Professional Development Plan. (Possible Board Action)

7.F. Discussion and possible action on the FY2026 Technology Plan, which includes compliance with the requirements of the Children's Internet Protection Act as codified at 47 U.S.C. § 254(h). (Possible Board Action)

7.G. **Consent Agenda:** The following items may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the Board members. However, upon request by any Board member, any one or more items will be removed from the consent docket and acted upon separately.

7.G.1. Discussion and possible action on a contract for audit of the 2024-2025 Fiscal Year by the firm of S & B CPA's & Associates, PLLC, subject to the firm being listed on the approved auditors list by the Oklahoma Department of Career and Technology Education.

7.G.2. Discussion and possible action on a contract for preparation of the annual financial statements for FY 2024-2025 and the Estimate of Needs for FY 2025-2026 by the firm of Chas. W. Carroll, P.A.

7.G.3. Discussion and possible action on an agreement with the Gooden Group for FY2026 with Meridian Technology Center acting as fiscal agent.

7.G.4. Discussion and possible action on an agreement for Statewide Marketing for FY2026 with Francis Tuttle Technology Center acting as fiscal agent.

7.G.5. Discussion and possible action on a memorandum of understanding with OkACTE/ACTE for positional memberships.

7.H. Proposed executive session to discuss the employment of a Practical Nursing Instructor for the Alva Campus, the employment of a Math Instructor for the Alva Campus, and to discuss the Superintendent's recommendation for employment of Support Staff for FY2025-2026. (25 O.S. § 307 (B)(1)) **See List of Support Staff below**

SUPPORT STAFF LISTING
For consideration of FY 2025-2026 Employment

ALVA CAMPUS – FY2025 Current Assignment

Felipe Arizmendi - Custodian
Elizabeth Bittle – Assistant Financial Officer
Angela Flynt – Central Office Administrative Professional
Jessica Kriegh – BIS/ACD Administrative Professional
Faustino "Tino" Fraire – Maintenance Director
Ashlee Frazier – Custodian

FAIRVIEW CAMPUS – FY2025 Current Assignment

Kelley Burggraf – BIS/ACD Administrative Professional
J. Shane Glover – Maintenance Director
Brenda Munger – Custodian
Amanda Robinson – Central Office Administrative Professional
Margaret "Kaydee" Sessions - Custodian
Brenda Waggoner – Assistant Financial Officer

7.H.1. Possible vote to convene in executive session. (Possible Board Action)

7.H.2. President’s acknowledgment of the board’s return to open session.

7.H.3. Clerk’s executive session compliance announcement.

7.I. Discussion and possible action on the employment of a Practical Nursing Instructor for the Alva Campus. (Possible Board Action)

7.J. Discussion and possible action on the employment of a Math Instructor for the Alva Campus. (Possible Board Action)

7.K. Discussion and possible action on the employment of Support Staff for FY 2025-2026 school year. (Possible Board Action) **See List above**

7.L. Discussion and possible action to approve the retirement of Eric Sheik as of May 31, 2025. (Possible Board Action)

8. **New Business:** in accordance with Oklahoma Stat. title 25, §311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

9. Announcements:

May 15, 2025 - Foundation Golf Tournament begins at 9:30am
May 22, 2025 - Last Day of School
June 2, 2025 – Next Regular Board Meeting – Alva Campus

10. Adjourn

This agenda was posted on May 2, 2025 at 3:45 p.m. on the doors of the Administrative Offices at the Alva and Fairview Campuses, posted to the District website, and sent to the news media as of this date. Notice of Scheduled Board Meetings for 2025 are on file as of November 5, 2024 at the Woods County Court House.



Ashlee Sneary
Director of Finance