KILLDEER PUBLIC SCHOOL BOARD
REGULAR MEETING
BOARD ROOM
WEDNESDAY, JUNE 10, 2026, 7:00 PM

AGENDA

1. Call to Order
   A. Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
   A. Minutes from May 13, 2026 Regular Meeting and May 27, 2026 Special Meeting

Administration
Jeff Simmons, Superintendent
Brady Wilz, HS Principal
Andrew Cook, Elem Principal
Rhonda Zastoupil, Business Manager

Cowboys

School Board
Kelli Schollmeyer, President
April Dutchuk, Vice-President
Levi Bang, Member
Tara Bohmbach, Member
Stephanie Hardersen, Member

Killdeer Public School District No. 16
Regular Board Meeting
Boardroom
Wednesday, May 13, 2026 – 7:00 p.m.
Official Minutes

Levi Bang:	Present
Tara Bohmbach:	Present
April Dutchuk:	Present
Stephanie Hardersen:	Present
Kelli Schollmeyer:	Present

Present: 5.

Also in attendance were Superintendent Jeff Simmons, Business Manager Rhonda Zastoupil, Ryan Schleppenbach, Jennifer Hausauer, Nicole Walker, Greta Pennington, TJ Pennington, Lacey Griffiths, Sally Dvirnak, Andrew Cook, Nick Walker, Carrie Miller, Jenni Wallace, Erik Johnson, Jill Hager, Maleah Schmeling, Meghan Moore and Brad Dennis.

1. Call to Order
   President Schollmeyer called the meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

2. Approval of Agenda
   I move to set the written agenda and approve the consent agenda. This motion, made by Levi Bang and seconded by April Dutchuk, Carried.
   Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
   Yea: 5, Nay: 0

3. Consent Agenda

   3.A. Minutes from April 8, 2026 Regular Meeting and May 4, 2026 Special Meeting

   3.B. Prepaid May Bills

   3.C. Business Manager Reports

      3.C.a. Financial Reports

3.C.b. Personnel Reports

1. Resignations
    1. Angela Ott - Elementary Special-Education Teacher
    2. Aubrey Binstock - Substitute Speech Pathology
    3. Lauren Huffman - Elementary Teacher
    4. Jennifer Aviles - Elementary Teacher
    5. Andrew Murphy - Assistant Varsity Football Coach
    6. John Harris - Assistant Varsity Boys' Basketball Coach
    7. Nick Dukart - Assistant Varsity Football Coach
    8. Nicole Walker - Curriculum Facilitator & Jr. Class Advisor
    9. Hollie Kuntz - HS Student Council Advisor

3.C.c. Food Service Reports

3.C.d. Student Activity Reports

3.D. Administrator Reports

4. Public Comment

President Schollmeyer opened the floor to public comment. Jennifer Hausauer commented on the staff resignations listed on the consent agenda. Brad Dennis requested to reserve his public comment until after Mr. Schleppenbach's presentation.

5. Program: Mr. Ryan Schleppenbach - Killdeer Parks & Recreation Director

Ryan Schleppenbach, Killdeer Parks and Recreation Director, informed the board regarding a potential recreation center in the community. The City of Killdeer, the Killdeer Park Board, and the Dunn County JDA are working together to do a feasibility study. Funding for a feasibility study is being requested through a grant from the Dunn County JDA.

Brad Dennis posed questions regarding the Friday schedule for the 4-day school week.

6. Unfinished Business

6.A. Consider Adopting Policy ACCA Sexual Offenders on School Property

I move to adopt the second reading of Policy ACCA Sexual Offenders on School Property and that it become the official policy of the district. This motion, made by Stephanie Hardersen and seconded by Tara Bohmbach, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.B. Consider Policy BA School Board Ethics

I move to adopt the second reading of Policy BA School Board Ethics and that it become the official policy of the district. This motion, made by April Dutchuk and seconded by Levi Bang, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.C. Consider Board Regulation BA-BR2 Board Member Internet and Social Media Use

I move to adopt the second reading of Board Regulation BA-BR2 Board Member Internet and Social Media Use and that it become the official regulation of the district. This motion, made by Levi Bang and seconded by Tara Bohmbach, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.D. Consider Policy GCAA Grade Promotion, Retention & Acceleration

I move to adopt the second reading of Policy GCAA Grade Promotion, Retention & Acceleration and that it become the official policy of the district. This motion, made by April Dutchuk and seconded by Stephanie Hardersen, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.E. Consider Policy HCAA Purchasing

I move to adopt the second reading of Policy HCAA Purchasing and that it become the official policy of the district. This motion, made by Levi Bang and seconded by Stephanie Hardersen, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.F. Consider Policy BDA Procedure for Adopting Board Policy

I move to adopt the second reading of Policy BDA Procedure for Adopting Board Policy and that it become the official policy of the district. This motion, made by Tara Bohmbach and seconded by April Dutchuk, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.G. Consider Policy FDE Education of Special Education Students/Students With Disabilities Under the IDEA

I move to adopt the second reading of Policy FDE Education of Special Education Students/Students With Disabilities Under the IDEA and that it become the official policy of the district. This motion, made by April Dutchuk and seconded by Stephanie Hardersen, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.H. Consider Policy GABDA Student Achievement

I move to adopt the second reading of Policy GABDA Student Achievement and that it become the official policy of the district. This motion, made by Levi Bang and seconded by Tara Bohmbach, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6.I. Consider Policy KAAB School Volunteer Program

I move to adopt the second reading of Policy KAAB School Volunteer Program and that it become the official policy of the district. This motion, made by Stephanie Hardersen and seconded by April Dutchuk, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

7. New Business

7.A. Consider Additional May Bills

I move to pay the additional bills as presented. This motion, made by Tara Bohmbach and seconded by April Dutchuk, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0
The additional May bills were presented and reviewed. Brief discussion was held.

7.B. Consider Amending the Capital Outlay Budget

Mrs. Hardersen reported on the May 12th facilities committee meeting and the reported concerns with the classrooms that have not yet been renovated. She requested the remainder of the classrooms be kept on the priority list for the summer of 2027. Mrs. Dutchuk mentioned the repainting of the high school parking lot previously approved on the capital outlay budget could be delayed if funding was not available. The committee members did not recommend amending the 2026-2027 capital outlay budget at this time. No action taken.

7.C. Consider Music Curriculum

I move to purchase the Purposeful Pathways and Essential Elements Music Class curriculum for a total cost of $944.00. This motion, made by April Dutchuk and seconded by Stephanie Hardersen, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0
Brief discussion held.

7.D. Consider Renewal of iXL Math Supplement.

Mr. Cook explained how the iXL Math supplement supports the current elementary math curriculum. He indicated another year of subscription is needed until the MTSS team has an opportunity to decide what to use going forward. Discussion was held. No board action taken.

7.E. Consider School Bus Use Application for Killdeer Colts Baseball

I move to approve the School Bus Use Application and Agreement from Killdeer Parks and Recreation for the Killdeer Colts 2026 Baseball season, as presented. This motion, made by Stephanie Hardersen and seconded by Tara Bohmbach, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0
Killdeer Parks and Recreation is requesting the use of a school bus and district driver for transportation of summer baseball away games. The application from Ryan Schleppenbach was presented for board review and approval.

7.F. Consider Re-Affirming Policies and Regulations:

- BCAB-BR: Procedure for Seating New Board at Annual Meeting
- BDD: Compensation and Expenses for Board Members
- BFB: Board-Staff Relations
- BFD: Board Member Visits to Schools
- BGA: Board Communication with the Public

I move to re-affirm the listed policies. This motion, made by April Dutchuk and seconded by Levi Bang, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

7.G. Consider Policy BBBA Officers of the Board

I move to adopt the first reading of Policy BBBA Officers of the Board, as presented, and that it be presented for adoption at the next regular board meeting. This motion, made by April Dutchuk and seconded by Stephanie Hardersen, Carried.

Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0
Brief discussion held.

7.H. Consider Policy BBBB School Board Committees

I move to adopt the first reading of Policy BBBB School Board Committees, as presented, and that it be presented for adoption at the next regular board meeting. This motion, made by Stephanie Hardersen and seconded by Tara Bohmbach, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

7.I. Consider Rescinding Policy BCAD Executive Sessions

I move to rescind Policy BCAD Executive Sessions and that past practice govern district operations until the board adopts the new policy. This motion, made by April Dutchuk and seconded by Stephanie Hardersen, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0
Brief discussion held.

7.J. Consider Policy BCAD Executive Sessions

I move to adopt the first reading of Policy BCAD Executive Sessions, as written. This motion, made by April Dutchuk and seconded by Tara Bohmbach, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

7.K. Consider Policy BDBC Citizens' Advisory Committee

I move to adopt Policy BDBC Citizens' Advisory Committee on the first reading and waive the second reading per the board policy adoption process BDA . This motion, made by Levi Bang and seconded by April Dutchuk, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

7.L. Consider Policy BFA Board-Superintendent Relations

I move to adopt the first reading of Policy BFA Board-Superintendent Relations, as presented, and that it be presented for adoption at the next regular meeting. This motion, made by April Dutchuk and seconded by Levi Bang, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli

Schollmeyer: Yea
Yea: 5, Nay: 0

8. Other

9. Announcements

9.A. Staff Recognition and Retirement Celebration: May 15, 2026 @ 5:30 pm @ the Killdeer American Legion

9.B. Graduation: Sunday, May 24, 2026 at 2:00 pm at Killdeer High School

9.C. School Board Election: Tuesday, June 9, 2026 (in conjunction with Dunn County's Primary Election)

9.D. Next Regular Meeting: Wednesday, June 10, 2026 at 7:00 pm

9.E. Special Board Meeting: Monday, June 22, 2026 at 7:00 pm - Election Canvass, FYE26 Budget Amendments, FYE27 Preliminary Budget, Fund Transfers

10. Adjourn

The meeting adjourned at 7:40 pm.

Kelli Schollmeyer, President

Rhonda Zastoupil, Business Manager

Killdeer Public School District No. 16
Special Board Meeting
Boardroom
Wednesday, May 27, 2026 – 9:00 a.m.
Official Minutes

Levi Bang:	Present via Teams
Tara Bohmbach:	Present via Phone
April Dutchuk:	Present via Teams
Stephanie Hardersen:	Present via Teams
Kelli Schollmeyer:	Present

Present: 5.

Also in attendance were Superintendent Jeff Simmons, Business Manager Rhonda Zastoupil, Nicole Walker, Greta Pennington and Andrew Cook.

1. Call to Order
   President Schollmeyer called the meeting to order at 9:01 am.

2. Approval of Agenda
   I move to approve the agenda, as presented. This motion, made by April Dutchuk and seconded by Levi Bang, Carried.
   Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
   Yea: 5, Nay: 0
   Mrs. Hardersen disclosed a conflict with Agenda Item 7, as the work agreement is for her spouse. She will abstain from voting on this agenda item.

3. District Legal Counsel Update
   Superintendent Simmons provided an update on the district's legal counsel, Pearce Durick PLLC. Rachel Bruner and Meredith Vukelic, who have both supported the district, have left the firm. As an interim action, the district has been enrolled in the NDSBA's Legal Direct program. An affiliate law firm of the NDSBA, Ratwik, Roszak & Maloney PA, is also currently being used for legal counsel. Discussion was held. No board action was required or taken.

4. Consider Resignations

1. Becki Andersen - Track & field Assistant Coach
2. Nick Walker - Activities Director
3. Kaitlyn Wilz - Elementary Interventionist and National Honor Society
4. Karter Kleeman - Girls' Golf Coach
5. Shinejargal Davaakhuu - Lego Leauge Assistant Advisor
6. Becky Buchmann - Elementary Volleyball

I move to accept the resignations, as listed. This motion, made by Tara Bohmbach and seconded by Stephanie Hardersen, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

5. Consider Teacher Contracts for Returning Teachers

I move to approve the teacher contracts for 2026-2027 as presented. This motion, made by April Dutchuk and seconded by Levi Bang, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0

6. Consider Work Agreements

- Extra-Curricular Work Agreements for Returning Coaches & Advisors
- New Extra-Curricular Work Agreements:
    - Andrew Cook - Elementary Boys' Basketball
    - Sam McCrone - Head Varsity Boys' Basketball
    - Myranda Reiss - Assistant Varsity Girl's Basketball
    - William Albrecht - Head Football
    - Caleb Nielsen - Assistant Football
    - David Dukart - Assistant Football
    - Nick Walker - Head Varsity Girl's Basketball
    - Hannah Kling - JH Girls' Basketball
    - Jennifer McCormick - FCCLA Advisor

I move to approve the extrac work agreements as presented. This motion, made by Levi Bang and seconded by April Dutchuk, Carried.
Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Stephanie Hardersen: Yea, Kelli Schollmeyer: Yea
Yea: 5, Nay: 0
Brief discussion was held.

7. Consider Director of Transportation Work Agreement for month of June 2026

I move to accept the work agreement for the Director of Transportation for the month of June, as presented. This motion, made by Levi Bang and seconded by April Dutchuk, Carried.
Stephanie Hardersen: Abstain (With Conflict), Levi Bang: Yea, Tara Bohmbach: Yea, April Dutchuk: Yea, Kelli Schollmeyer: Yea
Yea: 4, Nay: 0, Abstain (With Conflict): 1
Mr. Hardersen's work agreement expires at the end of May. His assistance is needed for summer maintenance of the bus fleet. A work agreement for the month of June was presented. Discussion was held.

8. Adjourn

The meeting adjourned at 9:19 am.

_____ _____

Kelli Schollmeyer, President Rhonda Zastoupil, Business Manager

B. Prepaid June Bills

Checking Account: 1 **Fund 01**

Check Number: 201280 Check Type: Check Check Date: 05/19/2026 Vendor: JUMPNFUN JUMP-N-FUN Check Total: 3,500.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260519	05/19/2026	POELEM-04601	AR BASH 25-26	01 000 000 120 1000 611	3,500.00

Check Number: 201281 Check Type: Check Check Date: 05/26/2026 Vendor: ADVBUS ADVANCED BUSINESS METHODS Check Total: 2,650.75

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
AR2064150	05/26/2026	POELEM-04645	COPIER SPLIT	01 000 000 110 1000 610	397.61
AR2064150	05/26/2026	POELEM-04645	COPIER SPLIT	01 000 000 120 1000 611	821.73
AR2064150	05/26/2026	POELEM-04645	COPIER SPLIT	01 000 000 130 1000 611	212.06
AR2064150	05/26/2026	POELEM-04645	COPIER SPLIT	01 000 000 140 1000 611	1,219.35

Check Number: 201282 Check Type: Check Check Date: 05/26/2026 Vendor: AIRGAS AIRGAS USA, LLC Check Total: 218.97

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
9171845799	05/26/2026	POELEM-04625	INM 25% CD/AR 300	01 000 000 310 1000 611	218.97

Check Number: 201283 Check Type: Check Check Date: 05/26/2026 Vendor: AJOILFIELD A&J OIL FIELD SOLUTIONS LLC Check Total: 649.99

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
790SVC	05/26/2026	POELEM-04628	BATTERIES BUS 403 790SVC	01 000 000 000 2700 673	511.50
811SVC	05/26/2026	POELEM-04643	INSPECT, CLEAN, AND LUBRICATE STEP ASSEM	01 000 000 000 2700 673	138.49

Check Number: 201284 Check Type: Check Check Date: 05/26/2026 Vendor: AMAZONCAP AMAZON CAPITAL SERVICES Check Total: 195.74

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
1HPN-6XYM-9N1V	05/26/2026	ELEM-03650	OFFICE SUPPLIES SPLIT	01 000 000 110 1000 610	58.72
1HPN-6XYM-9N1V	05/26/2026	ELEM-03650	OFFICE SUPPLIES SPLIT	01 000 000 120 1000 611	137.02

Check Number: 201285 Check Type: Check Check Date: 05/26/2026 Vendor: ARNTSON ARNTSON STEWART WEGNER PC Check Total: 3,000.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
23326	05/26/2026	POELEM-04615	DEFEASANCE OF GO SCHOOL BUILDING BONDS S	04 000 000 000 6100 330	3,000.00

Check Number: 201286 Check Type: Check Check Date: 05/26/2026 Vendor: BELLSHE SHELLY BELL Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04654	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2600 531	50.00

Check Number: 201287 Check Type: Check Check Date: 05/26/2026 Vendor: BREWSTA STACY BREW Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04650	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2500 290	50.00

Check Number: 201288 Check Type: Check Check Date: 05/26/2026 Vendor: BRONSONS BRONSON'S MARKETPLACE Check Total: 507.51

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04629	AG SUPPLIES	01 000 000 310 1000 611	123.99
20260526	05/26/2026	POELEM-04629	FACS SUPPLIES	01 000 000 340 1000 611	383.52

Check Number: 201289 Check Type: Check Check Date: 05/26/2026 Vendor: CENTRALMEC CENTRAL MECHANICAL INC Check Total: 1,272.40

Checking Account: 1 **Fund 01**

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
21688	05/26/2026	POELEM-04622	INSPECTION OF ERV-1 AND DOMESTIC HOT WAT	01 000 000 000 2600 450	1,272.40

Check Number: 201290 Check Type: Check Check Date: 05/26/2026 Vendor: CITYOF CITY OF KILLDEER Check Total: 2,240.27

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04642	WATER PORTABLES	01 000 000 000 2600 411	67.67
20260526	05/26/2026	POELEM-04642	WATER 101 HIGH ST NW	01 000 000 000 2600 411	169.03
20260526	05/26/2026	POELEM-04642	WATER GYM	01 000 000 000 2600 411	72.35
20260526	05/26/2026	POELEM-04642	WATER GRADE SCHOOL	01 000 000 000 2600 411	351.30
20260526	05/26/2026	POELEM-04642	WATER 1415 HIGH ST NW	01 000 000 000 2600 411	382.92
20260526	05/26/2026	POELEM-04642	GARBAGE 101 HIGH ST NW	01 000 000 000 2600 421	1,140.00
20260526	05/26/2026	POELEM-04642	GARBAGE PORTABLES	01 000 000 000 2600 421	57.00

Check Number: 201291 Check Type: Check Check Date: 05/26/2026 Vendor: COLE COLE PAPERS INC. Check Total: 805.93

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04610	DISH WASHING DETERGENT, CARPET SPOTTER,	01 000 000 000 2600 611	299.46
20260526	05/26/2026	POELEM-04610	DUST PANS	01 000 000 000 2600 611	87.06
20260526	05/26/2026	POELEM-04610	CARPET SPOTTER, EXTRACTION CLEANER LOW F	01 000 000 000 2600 611	618.58
20260526	05/26/2026	POELEM-04610	CREDIT APPLE AIR FRESHENER	01 000 000 000 2600 611	(199.17)

Check Number: 201292 Check Type: Check Check Date: 05/26/2026 Vendor: COLUMNSOFT COLUMN SOFTWARE PBC Check Total: 352.64

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
633CEF61-0063	05/26/2026	POELEM-04630	REGULAR MEETING 5.13.26	01 000 000 000 2500 540	352.64

Check Number: 201293 Check Type: Check Check Date: 05/26/2026 Vendor: COOKAND ANDREW COOK Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04648	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 120 1000 290	50.00

Check Number: 201294 Check Type: Check Check Date: 05/26/2026 Vendor: DAKOCOMM DAKOTA COMMERCIAL RUGS Check Total: 789.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
0001382	05/26/2026	POELEM-04609	BRUSHES, MOPS, MATS	01 000 000 000 2600 435	152.30
0001382	05/26/2026	POELEM-04609	BRUSHES, MOPS, MATS	01 000 000 000 2600 435	242.20
0001663	05/26/2026	POELEM-04644	BRUSHES, MOPS, MATS	01 000 000 000 2600 435	152.30
0001663	05/26/2026	POELEM-04644	BRUSHES, MOPS, MATS	01 000 000 000 2600 435	242.20

Check Number: 201295 Check Type: Check Check Date: 05/26/2026 Vendor: DIAZKER KERRY DIAZ Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04649	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2500 290	50.00

Check Number: 201296 Check Type: Check Check Date: 05/26/2026 Vendor: ENERGYTECH ENERGY TECH SYSTEMS, INC. Check Total: 80.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount

Checking Account: 1 **Fund 01**

38674	05/26/2026	POELEM-04613	CAFETERIA ROOM #130 TEMP AT 78F. RESET	01 000 000 000 2600 450	80.00

Check Number: 201297 Check Type: Check Check Date: 05/26/2026 Vendor: FOURSEASO FOUR SEASONS TROPHIES Check Total: 800.17

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
7689	05/26/2026	POELEM-04618	RETIREMENT AND ACHIEVEMENT AWARDS	01 000 000 000 2310 290	800.17

Check Number: 201298 Check Type: Check Check Date: 05/26/2026 Vendor: HAGEJILL JILL HAGER Check Total: 100.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	ELEM-03709	Credit Reimbursement from DSU	01 000 000 000 2310 300	100.00

Check Number: 201299 Check Type: Check Check Date: 05/26/2026 Vendor: HARDJUST Justin Harderson Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04656	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2700 290	50.00

Check Number: 201300 Check Type: Check Check Date: 05/26/2026 Vendor: HOTLUNCH HOT LUNCH ACCOUNT Check Total: 239.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04621	MILK REIMBURSEMENT - MAY 2026	01 000 000 110 1000 610	131.00
20260526	05/26/2026	POELEM-04621	MILK REIMBURSEMENT - MAY 2026	01 000 000 120 1000 611	108.50

Check Number: 201301 Check Type: Check Check Date: 05/26/2026 Vendor: JEPSJAN JANELL JEPSON Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04651	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2500 290	50.00

Check Number: 201302 Check Type: Check Check Date: 05/26/2026 Vendor: JOHNCLA CLAYTON JOHNSEN Check Total: 88.90

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	ELEM-03694	Gas Reimburse	01 000 000 000 2700 626	88.90

Check Number: 201303 Check Type: Check Check Date: 05/26/2026 Vendor: MAXWSKY SKYLER MAXWELL Check Total: 125.18

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	ELEM-03699	Reimbursement- for EOY Family Engagement	01 000 000 800 3300 611	125.18

Check Number: 201304 Check Type: Check Check Date: 05/26/2026 Vendor: MINOTPUBL MINOT PUBLIC SCHOOLS Check Total: 19,491.29

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
2025-2026-KILPS	05/26/2026	POELEM-04612	TUITION BILLING FOR [redacted]	01 000 000 140 1000 561	19,491.29

Check Number: 201305 Check Type: Check Check Date: 05/26/2026 Vendor: NDBCI ND BCI Check Total: 40.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	ELEM-03689	BG CHECKS	01 000 000 000 2500 330	40.00

Check Number: 201306 Check Type: Check Check Date: 05/26/2026 Vendor: NDBCI ND BCI Check Total: 40.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526-0001	05/26/2026	ELEM-03690	BG CHECKS	01 000 000 000 2500 330	40.00

Check Number: 201307 Check Type: Check Check Date: 05/26/2026 Vendor: NDBCI ND BCI Check Total: 40.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount

Checking Account: 1 **Fund 01**

20260526-0002	05/26/2026	ELEM-03691	BG CHECKS	01 000 000 000 2500 330	40.00

Check Number: 201308 Check Type: Check Check Date: 05/26/2026 Vendor: NDBCI ND BCI Check Total: 40.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526-0003	05/26/2026	ELEM-03692	BG CHECKS	01 000 000 000 2500 330	40.00

Check Number: 201309 Check Type: Check Check Date: 05/26/2026 Vendor: NDSBA NDSBA Check Total: 8,209.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	ELEM-03707	2026 Dues - Tier 3	01 000 000 000 2310 810	8,209.00

Check Number: 201310 Check Type: Check Check Date: 05/26/2026 Vendor: NDSOS ND SMALL ORGANIZED SCHOOLS Check Total: 500.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	ELEM-03687	26-27 ND Small Organized Schools Members	01 000 000 000 2310 810	500.00

Check Number: 201311 Check Type: Check Check Date: 05/26/2026 Vendor: OLSOCHE CHEYANNE OLSON Check Total: 723.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	ELEM-03706	Refund overpayment of daycare for May	01 000 1801	723.50

Check Number: 201312 Check Type: Check Check Date: 05/26/2026 Vendor: PEARCE PEARCE DURICK PLLC Check Total: 498.75

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
66	05/26/2026	POELEM-04616	REGARDING NEGOTIATED AGREEMENT	01 000 000 000 2500 330	498.75

Check Number: 201313 Check Type: Check Check Date: 05/26/2026 Vendor: PFM PFM FINANCIAL ADVISORS, LLC Check Total: 7,000.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
142002	05/26/2026	POELEM-04611	DEFEASANCE OF THE GENERAL OBLIGATION SCH	04 000 000 000 6100 330	7,000.00

Check Number: 201314 Check Type: Check Check Date: 05/26/2026 Vendor: QUADIENT2 QUADIENT FINANCE USA, INC. Check Total: 500.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04624	POSTAGE	01 000 000 000 2500 431	500.00

Check Number: 201315 Check Type: Check Check Date: 05/26/2026 Vendor: RENAIS RENAISSANCE LEARNING, INC. Check Total: 8,181.20

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
INV5691189	05/26/2026	ELEM-03668	Fastbridge renewal	01 000 000 110 1000 670	654.50
INV5691189	05/26/2026	ELEM-03668	Fastbridge renewal	01 000 000 120 1000 670	3,763.35
INV5691189	05/26/2026	ELEM-03668	Fastbridge renewal	01 000 000 130 1000 670	1,227.18
INV5691189	05/26/2026	ELEM-03668	Fastbridge renewal	01 000 000 140 1000 670	2,536.17

Check Number: 201316 Check Type: Check Check Date: 05/26/2026 Vendor: SCHMELMA MALEAH SCHMELING Check Total: 150.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526-0001	05/26/2026	ELEM-03693	Credit Reimbursement from DSU 3 @ 50.00	01 000 000 000 2210 300	150.00

Check Number: 201317 Check Type: Check Check Date: 05/26/2026 Vendor: SIMMJEF JEFF SIMMONS Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04646	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2321 290	50.00

Checking Account: 1 **Fund 01**

Check Number	Check Type	Check Date	Vendor		Check Total
201318	Check	05/26/2026	SOUTHHEAR	SOUTH HEART PUBLIC SCHOOL	195.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04619	MUSIC CONTEST DUES	01 000 000 140 1000 612	195.00

Check Number	Check Type	Check Date	Vendor		Check Total
201319	Check	05/26/2026	SYNNMAR	MARK SYNNES	50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04655	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2600 531	50.00

Check Number	Check Type	Check Date	Vendor		Check Total
201320	Check	05/26/2026	THERSOLU	THERAPY SOLUTIONS	715.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
68496	05/26/2026	POELEM-04626	game coverage 4.1.26-4.30.26	01 000 000 420 3400 890	715.00

Check Number	Check Type	Check Date	Vendor		Check Total
201321	Check	05/26/2026	USBANK	US BANK	91.66

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
8188095	05/26/2026	POELEM-04617	GENERAL OBLIGATION SCHOOL BUILDING BONDS	04 000 000 000 6100 810	91.66

Check Number	Check Type	Check Date	Vendor		Check Total
201322	Check	05/26/2026	VERIZON	VERIZON BUSINESS	200.20

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04627	BUS TABLETS FOR APRIL 2026	01 000 000 000 2700 530	200.20

Check Number	Check Type	Check Date	Vendor		Check Total
201323	Check	05/26/2026	VIKING	VIKING GLASS OF ND, INC.	1,900.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
109884	05/26/2026	POELEM-04623	INSTALLED 2 - 18X24 WINDOW KITS WITH 1/4	01 000 000 000 2600 450	1,900.00

Check Number	Check Type	Check Date	Vendor		Check Total
201324	Check	05/26/2026	WALKNICK	NICHOLAS WALKER	50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04657	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 410 3400 890	25.00
20260526	05/26/2026	POELEM-04657	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 420 3400 890	25.00

Check Number	Check Type	Check Date	Vendor		Check Total
201325	Check	05/26/2026	WALLAJEN	JENNI WALLACE	50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04652	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2500 290	50.00

Check Number	Check Type	Check Date	Vendor		Check Total
201326	Check	05/26/2026	WERCCENTER	WERC CENTER	2,000.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04620	billing for cognia services for becky	01 000 000 000 2310 300	2,000.00

Check Number	Check Type	Check Date	Vendor		Check Total
201327	Check	05/26/2026	WILZBRA	BRADY WILZ	50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04647	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 140 1000 290	50.00

Check Number	Check Type	Check Date	Vendor		Check Total
201328	Check	05/26/2026	ZASTMAR	MARK ZASTOUPIL	127.84

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	HS-02462	Walmart supplies	01 000 000 130 1000 611	27.84

Checking Account: 1 **Fund 01**

20260526-0001	05/26/2026	HS-02470	Credits for Medora Health Conference- 2	01 000 000 000 2210 300	100.00

Check Number: 201329 Check Type: Check Check Date: 05/26/2026 Vendor: ZASTRHO RHONDA ZASTOUPIL Check Total: 50.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04653	CELL PHONE REIMBURSEMENT - JUNE 2026	01 000 000 000 2500 290	50.00

Check Number: 201330 Check Type: Check Check Date: 05/26/2026 Vendor: VISA VISA Check Total: 1,660.62

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526	05/26/2026	POELEM-04602	REFUND FROM MUSIC IS ELEMENTARY ORDER	01 000 000 120 1000 612	(32.98)
20260526-0001	05/26/2026	POELEM-04603	ELEM BOOKS SHIPPED SEPARATE FROM ORIGINA	01 000 000 000 2222 642	92.97
20260526-0005	05/26/2026	ELEM-03632	SUPPLIES FOR END OF UNIT READING	01 000 000 120 1000 611	60.29
20260526-0006	05/26/2026	ELEM-03579	Snacks for summer school	01 000 000 120 1000 611	457.13
20260526-0007	05/26/2026	ELEM-03578	supplies for teacher appreciations week	01 000 000 000 2310 290	170.81
20260526-0008	05/26/2026	ELEM-03580	SUMMER SCHOOL ART SUPPLIES	01 000 000 410 3400 890	153.00
20260526-0009	05/26/2026	ELEM-03605	MICROPHONE AND CABELS FOR STAGE	01 000 000 110 1000 610	176.39
20260526-0009	05/26/2026	ELEM-03605	MICROPHONE AND CABELS FOR STAGE	01 000 000 120 1000 611	411.59
20260526-0010	05/26/2026	ELEM-03612	2 jars of Caterpillars	01 000 000 800 3300 611	27.98
20260526-0010	05/26/2026	ELEM-03612	Lady Bugs	01 000 000 800 3300 611	21.99
20260526-0010	05/26/2026	ELEM-03612	shipping	01 000 000 800 3300 618	10.95
20260526-0012	05/26/2026	ELEM-03635	Elkay 98537C - Push Bar Repair Kit for E	01 000 000 000 2600 611	110.50

Check Number: 201331 Check Type: Check Check Date: 05/26/2026 Vendor: VISA VISA Check Total: 737.39

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260526-0013	05/26/2026	HS-02413	Hotels for the Valley City math meet.	01 000 000 140 1000 580	330.00
20260526-0014	05/26/2026	POELEM-04605	GAS FOR MATH MEET	01 000 000 000 2700 626	201.69
20260526-0015	05/26/2026	HS-02439	Bearded Butcher Original Flavor Snack St	01 000 000 310 1000 611	42.99
20260526-0015	05/26/2026	HS-02439	Old Fashioned Ring Bologna DIY Kit	01 000 000 310 1000 611	42.99
20260526-0015	05/26/2026	HS-02439	Natural Hog Casing 32-35mm for 25-30lbs	01 000 000 310 1000 611	15.99
20260526-0015	05/26/2026	HS-02439	Variety 3 Pack of Jerky Seasoning & Natu	01 000 000 310 1000 611	29.99
20260526-0015	05/26/2026	HS-02439	Old Fashioned Summer Sausage DIY Kit	01 000 000 310 1000 611	42.99
20260526-0016	05/26/2026	POELEM-04658	MAY A RAINBOW RUN BESIDE YOU	01 000 000 140 1000 612	30.75

Check Number: 201333 Check Type: Check Check Date: 05/27/2026 Vendor: RADISSON BISMARCK RADISSON Check Total: 227.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260527	05/27/2026	POELEM-04659	HOTEL STAY FOR NDSBA NEGOTIATIONS	01 000 000 000 2321 580	227.00

*Denotes Expensed Invoice Item

Checking Account ID: 1

Total without Voids: 71,485.40

C. Business Manager Reports
    a. Financial Reports

Regular; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 01, 02, 03, 04

Fund: 01 GENERAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 000 1110	GENERAL-DISTRICT PROPERTY TAX	4,578,991.36	802,143.26	4,896,096.48	106.93	(317,105.12)
01 000 1220	TELECOMMUNICATIONS	12,500.00	2,139.49	14,529.11	116.23	(2,029.11)
01 000 1231	HOMESTEAD TAX CREDIT	2,000.00	0.00	0.00	0.00	2,000.00
01 000 1312	TUITION FROM ND DISTRICTS	275,000.00	9,405.23	121,745.58	44.27	153,254.42
01 000 1322	TUITION--SPECIAL ED	290,000.00	35,476.96	51,999.84	17.93	238,000.16
01 000 1510	INTEREST EARNED	200,000.00	14,473.68	197,339.34	98.67	2,660.66
01 000 1800	PRE SCHOOL	35,000.00	2,993.00	35,593.00	101.69	(593.00)
01 000 1801	DAYCARE	135,000.00	14,755.50	156,426.50	115.87	(21,426.50)
01 000 1950	OIL ROYALTY	100,000.00	7,075.62	78,220.57	78.22	21,779.43
01 000 1990	MISC INCOME	20,000.00	0.00	4,460.00	22.30	15,540.00
	Subtotal: REVENUE FROM LOCAL SOURCES	5,648,491.36	888,462.74	5,556,410.42	98.37	92,080.94
01 000 2210	OIL & GAS PRODUCTION TAX	2,400,000.00	227,443.98	1,957,251.68	81.55	442,748.32
	Subtotal: REVENUE FROM COUNTY SOURCES	2,400,000.00	227,443.98	1,957,251.68	81.55	442,748.32
01 000 3110	STATE AID	569,314.10	0.00	691,833.63	121.52	(122,519.53)
01 000 3130	TRANSPORTATION AID	258,416.73	0.00	258,416.73	100.00	0.00
01 000 3190	Other Unrestricted State Revenue	215,733.66	0.00	0.00	0.00	215,733.66
01 000 3310	CTE INSTRUCTIONAL AID	40,964.19	0.00	40,767.24	99.52	196.95
01 000 3340	CTE-CONSUMER & HOMEMAKING	10,412.00	0.00	10,373.29	99.63	38.71
01 000 3910	OTHER STATE INCOME	0.00	0.00	1,000.00	0.00	(1,000.00)
	Subtotal: REVENUE FROM STATE SOURCES	1,094,840.68	0.00	1,002,390.89	91.56	92,449.79
01 000 4210	TAYLOR GRAZING	1,300.00	0.00	0.00	0.00	1,300.00
01 000 4220	FLOOD CONTROL	400,000.00	31,822.84	436,618.07	109.15	(36,618.07)
01 000 4490	OTHER RESTRICTED FEDERAL AID	13,512.64	0.00	0.00	0.00	13,512.64
01 000 4510	TITLE I PROGRAM AID	262,461.00	21,001.14	185,106.08	70.53	77,354.92
01 000 4545	CARL PERKINS GRANT	38,549.00	0.00	0.00	0.00	38,549.00
01 200 4590	BEST IN CLASS GRANT	60,000.00	18,000.00	57,000.00	95.00	3,000.00
	Subtotal: REVENUE FROM FEDERAL SOURCES	775,822.64	70,823.98	678,724.15	87.48	97,098.49
	Fund Total:	9,919,154.68	1,186,730.70	9,194,777.14	92.70	724,377.54

Regular; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 01, 02, 03, 04

Fund: 02 SPECIAL FUND

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
02 000 1510	INTEREST EARNED	0.00	0.00	17,916.29	0.00	(17,916.29)
Subtotal:	REVENUE FROM LOCAL SOURCES	0.00	0.00	17,916.29	0.00	(17,916.29)
	Fund Total:	0.00	0.00	17,916.29	0.00	(17,916.29)

Regular; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 01, 02, 03, 04

Fund: 03 CAPITAL PROJECTS

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
03 000 1161	PROPERTY TAXES	768,350.94	134,605.06	821,460.05	106.91	(53,109.11)
03 000 1540	RENTAL INCOME SCHOOL HOUSING	91,800.00	6,625.00	80,812.10	88.03	10,987.90
	Subtotal: REVENUE FROM LOCAL SOURCES	860,150.94	141,230.06	902,272.15	104.90	(42,121.21)
	Fund Total:	860,150.94	141,230.06	902,272.15	104.90	(42,121.21)

Regular; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 01, 02, 03, 04

Fund: 04 DEBT SERVICE

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
04 000 1171	SINKING AND INTEREST #2	1,186,050.00	207,965.21	1,291,495.47	108.89	(105,445.47)
	Subtotal: REVENUE FROM LOCAL SOURCES	1,186,050.00	207,965.21	1,291,495.47	108.89	(105,445.47)
04 000 5600	GRANTS	0.00	0.00	4,242,902.21	0.00	(4,242,902.21)
	Subtotal: OTHER SOURCES	0.00	0.00	4,242,902.21	0.00	(4,242,902.21)
	Fund Total:	1,186,050.00	207,965.21	5,534,397.68	466.62	(4,348,347.68)

Regular; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 01, 02, 03, 04

	Revised Budget	During Month	To Date	% of Budget	Budget Balance
Grand Total:	11,965,355.62	1,535,925.97	15,649,363.26	130.79	(3,684,007.64)

Balance Sheet - Combined
Period Ending: May 2026
Annual; Processing Month 05/2026; Fund Number 01, 02, 03, 04

	01 GENERAL FUND	02 SPECIAL FUND	03 CAPITAL PROJECTS	04 DEBT SERVICE	Total
Total Assets and Deferred Outflows of Resources					
Current Assets					
101 CASH IN BANK	3,966,104.11	478,526.17	1,877,211.88	1,084,557.62	7,406,399.78
102 FLEX ACCOUNT	14,312.83	0.00	0.00	0.00	14,312.83
110 DUE FROM OTHER FUNDS	954.97	0.00	0.00	0.00	954.97
111 INVESTMENTS	1,471,816.15	580,917.95	0.00	0.00	2,052,734.10
114 INTEREST REC ON INVESTMENTS	700.00	400.00	0.00	0.00	1,100.00
121 TAXES RECEIVABLE	155,887.74	0.00	25,982.26	51,968.35	233,838.35
141 INTERGOV ACCOUNTS RECEIVABLE	132,071.27	0.00	0.00	0.00	132,071.27
153 ACCOUNTS RECEIVABLE	(131,665.14)	0.00	0.00	0.00	(131,665.14)
181 PREPAID EXPENSE	55,829.15	0.00	0.00	0.00	55,829.15
Current Assets	5,666,011.08	1,059,844.12	1,903,194.14	1,136,525.97	9,765,575.31
Total Assets and Deferred Outflows of Resources	5,666,011.08	1,059,844.12	1,903,194.14	1,136,525.97	9,765,575.31
Total Liabilities, Deferred Inflows of Resources, and Fund Equity					
Current Liabilities					
401 INTERFUND LOANS PAYABLE	0.00	0.00	654,089.87	0.00	654,089.87
402 DUE TO OTHER FUNDS	68.48	0.00	0.00	0.00	68.48
461 SALARIES-BENEFITS PAYABLE	59,215.65	0.00	0.00	0.00	59,215.65
462 PAYFLEX PAYABLE	4,027.84	0.00	0.00	0.00	4,027.84
472 FICA PAYABLE	3,796.60	0.00	0.00	0.00	3,796.60
473 RETIREMENT PAYABLE	105,683.07	0.00	0.00	0.00	105,683.07
474 INSURANCE PAYABLE	6,833.02	0.00	0.00	0.00	6,833.02
475 FIT PAYABLE	3,353.56	0.00	0.00	0.00	3,353.56
476 SIT PAYABLE	2,230.00	0.00	0.00	0.00	2,230.00
477 TSA PAYABLE	3,240.76	0.00	0.00	0.00	3,240.76
478 DUES PAYABLE	2,085.42	0.00	0.00	0.00	2,085.42
479 FLEX PAYABLE	15,048.86	0.00	0.00	0.00	15,048.86
480 STATE OF CO GARNISHMENT	0.00	0.00	0.00	0.00	0.00
481 DEFERRED REVENUES	142,556.88	0.00	23,734.71	47,274.58	213,566.17
Current Liabilities	348,140.14	0.00	677,824.58	47,274.58	1,073,239.30
Fund Balance					

	01 GENERAL FUND	02 SPECIAL FUND	03 CAPITAL PROJECTS	04 DEBT SERVICE	Total
770 UNRESERVED FUND BALANCE	5,317,870.94	1,059,844.12	1,225,369.56	1,089,251.39	8,692,336.01
Fund Balance	5,317,870.94	1,059,844.12	1,225,369.56	1,089,251.39	8,692,336.01
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	5,666,011.08	1,059,844.12	1,903,194.14	1,136,525.97	9,765,575.31

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount
27691	BILLINGS BILLINGS CO. SCHOOL DIST. #1	05/21/2026	SPECIAL ED TUITION 25-26	01 000 1322	TUITION--SPECIAL ED	13,832.10
27692	BILLINGS BILLINGS CO. SCHOOL DIST. #1	05/21/2026	TUITION BILLING 2ND SEMESTER 25-26	01 000 1312	TUITION FROM ND DISTRICTS	9,405.23
					BILLINGS BILLINGS CO. SCHOOL DIST. #1 Total:	23,237.33
27729	BRAVERA BRAVERA	05/31/2026	INTEREST EARNED	01 000 1510	INTEREST EARNED	12,481.44
27729	BRAVERA BRAVERA	05/31/2026	INTEREST EARNED	01 000 1510	INTEREST EARNED	922.10
					BRAVERA BRAVERA Total:	13,403.54
27690	CCCHC COAL COUNTRY COMMUNITY HEALTH CENTER	05/21/2026	APRIL NURSING SERVICES	01 000 000 200 2835 120	NON-CERTIFIED SALARY	21.43
					CCCHC COAL COUNTRY COMMUNITY HEALTH CENTER Total:	21.43
27654	CONOCO CONOCO PHILLIPS	05/07/2026	OIL ROYALTIES	01 000 1950	OIL ROYALTY	324.54
					CONOCO CONOCO PHILLIPS Total:	324.54
27656	CONTINENT CONTINENTAL RESOURCES	05/07/2026	OIL ROYALTIES	01 000 1950	OIL ROYALTY	6,729.72
					CONTINENT CONTINENTAL RESOURCES Total:	6,729.72
27662	DAYCARE DAYCARE	05/07/2026	DAYCARE PMTS-ONLINE	01 000 1801	DAYCARE	4,380.00
27687	DAYCARE DAYCARE	05/21/2026	DAYCARE PMTS-CKS	01 000 1801	DAYCARE	608.00
27705	DAYCARE DAYCARE	05/21/2026	DAYCARE PMTS-ONLINE	01 000 1801	DAYCARE	5,508.00
27718	DAYCARE DAYCARE	05/28/2026	DAYCARE PMTS-ONLINE	01 000 1801	DAYCARE	902.00
					DAYCARE DAYCARE Total:	11,398.00
27652	DICPS DICKINSON PUBLIC SCHOOLS	05/07/2026	25-26 SPED TUITION	01 000 1322	TUITION--SPECIAL ED	21,644.86
					DICPS DICKINSON PUBLIC SCHOOLS Total:	21,644.86
27689	DPI DEPT OF PUBLIC INSTRUCTION	05/21/2026	TITLE I REIMBURSEMENT	01 000 4510	TITLE I PROGRAM AID	21,001.14
					DPI DEPT OF PUBLIC INSTRUCTION Total:	21,001.14
27665	DUNNCO DUNN COUNTY AUDITOR	05/06/2026	TELECOMMUNICATIONS TAX	01 000 1220	TELECOMMUNICATIONS	2,139.49
27697	DUNNCO DUNN COUNTY AUDITOR	05/12/2026	GENERAL, BLDG, BONDS	01 000 1110	GENERAL-DISTRICT PROPERTY TAX	802,143.26
27697	DUNNCO DUNN COUNTY	05/12/2026	GENERAL, BLDG, BONDS	03 000 1161	PROPERTY TAXES	134,605.06

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount
	AUDITOR					
27697	DUNNCO DUNN COUNTY AUDITOR	05/12/2026	GENERAL, BLDG, BONDS	04 000 1171	SINKING AND INTEREST #2	207,965.21
27717	DUNNCO DUNN COUNTY AUDITOR	05/21/2026	FLOOD CONTROL	01 000 4220	FLOOD CONTROL	31,822.84
27716	DUNNCO DUNN COUNTY AUDITOR	05/28/2026	REIMBURSEMENT FOR KEY FOBS AT HS	01 000 000 000 2600 450	CONSTRUCTION SERVICES	236.90
					DUNNCO DUNN COUNTY AUDITOR Total:	1,178,912.76
27655	ENERPLUS ENERPLUS RESOURCES CORP	05/07/2026	OIL ROYALTIES	01 000 1950	OIL ROYALTY	21.36
					ENERPLUS ENERPLUS RESOURCES CORP Total:	21.36
27661	HAGEJILL HAGER JILL	05/07/2026	RECORDER FEES	01 000 000 120 1000 612	MUSIC SUPPLIES	68.00
27693	HAGEJILL HAGER JILL	05/21/2026	RECORDER SALES	01 000 000 120 1000 612	MUSIC SUPPLIES	17.00
					HAGEJILL HAGER JILL Total:	85.00
27686	INTERNAL INTERNAL ACCOUNT-KPS	05/21/2026	PRESCHOOL TUITION PAYMENT	01 000 1800	PRE SCHOOL	62.00
					INTERNAL INTERNAL ACCOUNT-KPS Total:	62.00
27700	ISOLVED ISOLVED INC.	05/14/2026	COBRA PREMIUMS	01 000 000 120 1000 210	HEALTH INSURANCE	83.10
					ISOLVED ISOLVED INC. Total:	83.10
27660	LEIEDAV LEIER DAVID	05/07/2026	MEAT PROCESSING FEES-AG ED	01 000 000 310 1000 611	SUPPLIES	663.50
					LEIEDAV LEIER DAVID Total:	663.50
27701	NDDOH ND Department of Health	05/06/2026	CHILD CARE ASSISTANCE PROGRAM	01 000 1801	DAYCARE	1,584.00
27702	NDDOH ND Department of Health	05/07/2026	CHILD CARE ASSISTANCE PROGRAM	01 000 1801	DAYCARE	230.00
27703	NDDOH ND Department of Health	05/13/2026	CHILD CARE ASSISTANCE PROGRAM	01 000 1801	DAYCARE	1,775.00
27704	NDDOH ND Department of Health	05/18/2026	CHILD CARE ASSISTANCE PROGRAM	01 000 1801	DAYCARE	492.00
					NDDOH ND Department of Health Total:	4,081.00
27657	NDHEALTH ND HEALTH AND HUMAN SERVICES	05/07/2026	BIC GRANT JAN-MAR 2026	01 200 4590	BEST IN CLASS GRANT	18,000.00
					NDHEALTH ND HEALTH AND HUMAN SERVICES Total:	18,000.00

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount
27659	PRE PRESCHOOL FEES	05/07/2026	PRESCHOOL FEES-CKS	01 000 1800	PRE SCHOOL	300.00
					PRE PRESCHOOL FEES Total:	300.00
27658	RENTAL RENTAL INCOME FROM STAFF HOUSING	05/07/2026	STAFF RENTAL PMTS-CKS	03 000 1540	RENTAL INCOME SCHOOL HOUSING	2,050.00
27663	RENTAL RENTAL INCOME FROM STAFF HOUSING	05/07/2026	STAFF RENTAL PMTS-ONLINE	03 000 1540	RENTAL INCOME SCHOOL HOUSING	650.00
27688	RENTAL RENTAL INCOME FROM STAFF HOUSING	05/21/2026	STAFF RENTAL PMTS-CKS	03 000 1540	RENTAL INCOME SCHOOL HOUSING	1,300.00
27706	RENTAL RENTAL INCOME FROM STAFF HOUSING	05/21/2026	STAFF RENTAL PMTS-ONLINE	03 000 1540	RENTAL INCOME SCHOOL HOUSING	1,975.00
27715	RENTAL RENTAL INCOME FROM STAFF HOUSING	05/28/2026	STAFF RENTAL PMTS-CKS	03 000 1540	RENTAL INCOME SCHOOL HOUSING	650.00
					RENTAL RENTAL INCOME FROM STAFF HOUSING Total:	6,625.00
27664	REVTRAK VANCO REVTRAK	05/07/2026	PRESCHOOL FEES	01 000 1800	PRE SCHOOL	1,660.00
27707	REVTRAK VANCO REVTRAK	05/21/2026	FACS CLASS FEES	01 000 000 340 1000 611	SUPPLIES	120.00
27708	REVTRAK VANCO REVTRAK	05/21/2026	AG ED CLASS FEES	01 000 000 310 1000 611	SUPPLIES	300.00
27709	REVTRAK VANCO REVTRAK	05/21/2026	PRESCHOOL FEES	01 000 1800	PRE SCHOOL	971.00
27710	REVTRAK VANCO REVTRAK	05/21/2026	TECHNOLOGY FEES	01 000 000 000 2225 490	TECHNOLOGY SERVICES	400.00
					REVTRAK VANCO REVTRAK Total:	3,451.00
27699	STATETREAS STATE TREASURER - ND	05/12/2026	OIL & GAS PRODUCTION TAX-MCKENZIE COUNTY	01 000 2210	OIL & GAS PRODUCTION TAX	4,238.92
27698	STATETREAS STATE TREASURER - ND	05/21/2026	OIL & GAS PRODUCTION TAX-DUNN COUNTY	01 000 2210	OIL & GAS PRODUCTION TAX	223,205.06
					STATETREAS STATE TREASURER - ND Total:	227,443.98
27653	UNION UNION BANK OF HALLIDAY	05/07/2026	INTEREST EARNED	01 000 1510	INTEREST EARNED	1,070.14
					UNION UNION BANK OF HALLIDAY Total:	1,070.14
27694	WALLJEN WALLACE JENNIFER	05/21/2026	AG ED CLASS FEE	01 000 000 310 1000 611	SUPPLIES	60.00
27695	WALLJEN WALLACE JENNIFER	05/21/2026	FACS CLASS FEE	01 000 000 340 1000 611	SUPPLIES	60.00
27696	WALLJEN WALLACE JENNIFER	05/21/2026	CHROMEBOOK FEES/TECHNOLOGY FEES	01 000 000 000 2225 490	TECHNOLOGY SERVICES	455.00
					WALLJEN WALLACE JENNIFER Total:	575.00

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount

Summary Totals

Account Type		Cash Accounts		Receivable Accounts
Subtotal Revenue	1,536,649.47	01 101	1,189,939.13	
Subtotal Expense	2,484.93	03 101	141,230.06	
Subtotal General Ledger		04 101	207,965.21	
Account Total	1,539,134.40	Total:	1,539,134.40	

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 GENERAL FUND					
2210 CURRICULUM IMPROVEMENT					
01 000 000 000 2210 110	SALARIES	71,674.00	5,972.84	53,869.47	17,804.53
01 000 000 000 2210 210	HEALTH INSURANCE	9,321.24	846.76	7,340.92	1,980.32
01 000 000 000 2210 220	FICA	6,196.11	521.70	4,673.86	1,522.25
01 000 000 000 2210 230	TFFR	16,165.53	1,347.14	12,124.26	4,041.27
01 000 000 000 2210 300	PROFESSIONAL SERVICES	80,000.00	700.00	12,588.96	67,411.04
01 000 000 000 2210 430	CONTRACTS	2,000.00	0.00	2,000.00	0.00
01 000 000 000 2210 580	TRAVEL	12,000.00	0.00	104.69	11,895.31
01 000 000 000 2210 611	SUPPLIES	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2210 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 000 2210 890	OTHER	1,000.00	0.00	0.00	1,000.00
2210 CURRICULUM IMPROVEMENT		199,356.88	9,388.44	92,702.16	106,654.72
2213 WELLNESS					
01 000 000 000 2213 110	SALARIES	2,000.00	2,000.00	2,000.00	0.00
01 000 000 000 2213 220	FICA	153.00	153.00	153.00	0.00
01 000 000 000 2213 230	TFFR	451.09	451.10	451.10	(0.01)
01 000 000 000 2213 290	OTHER EMPLOYEE BENEFITS	1,500.00	0.00	0.00	1,500.00
01 000 000 000 2213 580	TRAVEL	3,500.00	0.00	0.00	3,500.00
01 000 000 000 2213 611	SUPPLIES	250.00	0.00	0.00	250.00
01 000 000 000 2213 810	DUES & FEES	2,500.00	0.00	1,250.00	1,250.00
2213 WELLNESS		10,354.09	2,604.10	3,854.10	6,499.99
2222 LIBRARY					
01 000 000 000 2222 110	SALARIES	58,000.00	4,833.34	43,500.06	14,499.94
01 000 000 000 2222 130	SUBS/AIDES	5,000.00	0.00	0.00	5,000.00
01 000 000 000 2222 210	HEALTH INSURANCE	9,321.24	846.76	7,340.92	1,980.32
01 000 000 000 2222 220	FICA	5,150.07	363.98	3,254.30	1,895.77
01 000 000 000 2222 230	TFFR	13,081.52	1,090.14	9,811.26	3,270.26
01 000 000 000 2222 430	CONTRACTS	2,500.00	0.00	2,738.37	(238.37)
01 000 000 000 2222 580	TRAVEL	100.00	0.00	0.00	100.00
01 000 000 000 2222 611	SUPPLIES	3,500.00	0.00	1,357.12	2,142.88
01 000 000 000 2222 618	FREIGHT	250.00	0.00	323.53	(73.53)
01 000 000 000 2222 641	BOOKS-H.S.	0.00	0.00	1,176.85	(1,176.85)
01 000 000 000 2222 642	BOOKS-ELEM	2,500.00	92.97	2,127.16	372.84
01 000 000 000 2222 650	PERIODICALS	200.00	180.00	180.00	20.00
01 000 000 000 2222 670	SOFTWARE	500.00	0.00	500.00	0.00
01 000 000 000 2222 730	EQUIPMENT	1,000.00	0.00	0.00	1,000.00
2222 LIBRARY		101,102.83	7,407.19	72,309.57	28,793.26
2225 COMPUTER-ASSISTED INSTRUCTION					
01 000 000 000 2225 490	TECHNOLOGY SERVICES	109,928.00	(855.00)	148,934.59	(39,006.59)
2225 COMPUTER-ASSISTED INSTRUCTION		109,928.00	(855.00)	148,934.59	(39,006.59)
2290 TECHNOLOGY					
01 000 000 000 2290 120	NON-CERTIFIED SALARY	0.00	0.00	0.00	0.00
01 000 000 000 2290 210	HEALTH INSURANCE	0.00	0.00	0.00	0.00
01 000 000 000 2290 220	FICA	0.00	0.00	0.00	0.00
01 000 000 000 2290 230	TFFR	0.00	0.00	0.00	0.00
01 000 000 000 2290 330	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00
01 000 000 000 2290 580	TRAVEL	0.00	0.00	0.00	0.00
01 000 000 000 2290 650	SUPPLIES-TECHNOLOGY RELATED	0.00	0.00	0.00	0.00
01 000 000 000 2290 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 000 2290 810	DUES & FEES	0.00	0.00	0.00	0.00
2290 TECHNOLOGY		0.00	0.00	0.00	0.00
2310 BOARD OF EDUCATION					
01 000 000 000 2310 220	FICA	2,677.50	0.00	1,165.44	1,512.06
01 000 000 000 2310 250	UNEMPLOYMENT COMPENSATION	1,500.00	0.00	3,866.08	(2,366.08)
01 000 000 000 2310 260	WORKMEN'S COMPENSATION	20,000.00	0.00	14,808.70	5,191.30
01 000 000 000 2310 290	OTHER EMPLOYEE BENEFITS	35,000.00	1,624.67	16,891.10	18,108.90
01 000 000 000 2310 300	PURCHASED SERVICES	5,000.00	2,100.00	4,640.00	360.00
01 000 000 000 2310 310	BOARD SALARY	35,000.00	0.00	3,850.00	31,150.00
01 000 000 000 2310 580	TRAVEL	5,000.00	0.00	318.20	4,681.80
01 000 000 000 2310 610	SUPPLIES	0.00	0.00	0.00	0.00
01 000 000 000 2310 730	EQUIPMENT	2,400.00	0.00	2,400.00	0.00
01 000 000 000 2310 810	DUES & FEES	26,000.00	8,709.00	41,891.00	(15,891.00)
2310 BOARD OF EDUCATION		132,577.50	12,433.67	89,830.52	42,746.98
2321 SUPERINTENDENT'S OFFICE					
01 000 000 000 2321 110	SALARIES-SUPERINTENDENT	156,588.20	12,045.26	132,497.86	24,090.34
01 000 000 000 2321 210	HEALTH INSURANCE	22,533.12	2,046.96	21,501.36	1,031.76
01 000 000 000 2321 220	FICA	11,979.00	899.73	9,912.02	2,066.98

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 000 2321 230	TFFR	32,600.73	2,716.74	29,884.14	2,716.59
01 000 000 000 2321 290	OTHER EMPLOYEE BENEFITS	7,000.00	383.34	4,266.74	2,733.26
01 000 000 000 2321 580	TRAVEL	6,000.00	227.00	3,386.66	2,613.34
01 000 000 000 2321 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 000 2321 730	EQUIPMENT	2,500.00	0.00	2,500.00	0.00
01 000 000 000 2321 810	DUES & FEES	3,000.00	0.00	2,985.00	15.00
2321 SUPERINTENDENT'S OFFICE		242,201.05	18,319.03	206,933.78	35,267.27
2500 BUSINESS OFFICE					
01 000 000 000 2500 120	Salaries	203,134.65	17,925.79	191,155.23	11,979.42
01 000 000 000 2500 210	HEALTH INSURANCE	41,175.60	3,740.48	39,679.47	1,496.13
01 000 000 000 2500 220	FICA	16,965.95	1,483.67	15,853.46	1,112.49
01 000 000 000 2500 230	PERS	30,753.29	2,599.42	29,083.16	1,670.13
01 000 000 000 2500 290	OTHER EMPLOYEE BENEFITS	5,000.00	250.00	4,017.81	982.19
01 000 000 000 2500 330	PROFESSIONAL SERVICES	50,000.00	658.75	35,667.50	14,332.50
01 000 000 000 2500 430	CONTRACTS	3,500.00	283.40	2,472.08	1,027.92
01 000 000 000 2500 431	POSTAGE METER	5,500.00	500.00	4,351.17	1,148.83
01 000 000 000 2500 521	PROPERTY INSURANCE	80,000.00	0.00	78,385.00	1,615.00
01 000 000 000 2500 522	LIABILITY INSURANCE	5,500.00	0.00	5,362.00	138.00
01 000 000 000 2500 532	POSTAGE	5,000.00	0.00	4,203.65	796.35
01 000 000 000 2500 540	LEGALS-ADS	7,000.00	465.88	5,225.80	1,774.20
01 000 000 000 2500 550	PRINTING & BINDING	500.00	0.00	0.00	500.00
01 000 000 000 2500 580	TRAVEL	2,500.00	0.00	747.60	1,752.40
01 000 000 000 2500 618	FREIGHT	200.00	0.00	128.62	71.38
01 000 000 000 2500 619	SUPPLIES TO BE DIST.	200.00	0.00	0.00	200.00
01 000 000 000 2500 670	SOFTWARE	15,000.00	12,425.00	12,425.00	2,575.00
01 000 000 000 2500 690	MISC SUPPLIES	7,000.00	209.99	3,150.78	3,849.22
01 000 000 000 2500 730	EQUIPMENT	0.00	0.00	683.57	(683.57)
01 000 000 000 2500 810	DUES & FEES	10,000.00	105.05	4,375.79	5,624.21
01 000 000 000 2500 830	INTEREST	0.00	0.00	0.00	0.00
2500 BUSINESS OFFICE		488,929.49	40,647.43	436,967.69	51,961.80
2600 M & O OF PLANT					
01 000 000 000 2600 120	SALARIES	318,383.11	26,816.31	295,602.67	22,780.44
01 000 000 000 2600 121	PART TIME SALARY	40,096.69	0.00	20,455.67	19,641.02
01 000 000 000 2600 210	HEALTH INSURANCE	55,927.44	5,080.56	55,125.48	801.96
01 000 000 000 2600 220	FICA	24,583.03	2,233.35	25,638.26	(1,055.23)
01 000 000 000 2600 230	PERS	52,351.81	3,341.29	40,616.11	11,735.70
01 000 000 000 2600 411	WATER/SEWER	32,000.00	1,043.27	29,463.41	2,536.59
01 000 000 000 2600 421	GARBAGE	20,000.00	1,197.00	13,243.00	6,757.00
01 000 000 000 2600 431	FIRE EXTINGUISHERS	5,000.00	0.00	2,335.00	2,665.00
01 000 000 000 2600 432	PEST CONTROL	1,500.00	0.00	1,062.15	437.85
01 000 000 000 2600 433	CLOCK SYSTEM	4,000.00	0.00	0.00	4,000.00
01 000 000 000 2600 434	HEATING SYSTEM	25,000.00	0.00	735.00	24,265.00
01 000 000 000 2600 435	OTHER CONTRACTS	17,000.00	1,292.10	25,806.26	(8,806.26)
01 000 000 000 2600 441	RENTALS	0.00	0.00	0.00	0.00
01 000 000 000 2600 450	CONSTRUCTION SERVICES	100,000.00	5,080.46	77,521.87	22,478.13
01 000 000 000 2600 531	TELEPHONE	24,000.00	1,708.25	22,069.48	1,930.52
01 000 000 000 2600 611	SUPPLIES	125,000.00	4,427.84	101,168.71	23,831.29
01 000 000 000 2600 618	FREIGHT	4,000.00	0.00	337.83	3,662.17
01 000 000 000 2600 621	ELECTRICITY	225,000.00	18,197.66	207,608.50	17,391.50
01 000 000 000 2600 622	NATURAL GAS	75,000.00	5,562.34	66,861.35	8,138.65
01 000 000 000 2600 626	GAS-MAINTENANCE	3,000.00	557.79	3,029.75	(29.75)
01 000 000 000 2600 627	DIESEL	2,500.00	612.15	2,037.76	462.24
01 000 000 000 2600 730	EQUIPMENT	51,000.00	0.00	57,947.69	(6,947.69)
2600 M & O OF PLANT		1,205,342.08	77,150.37	1,048,665.95	156,676.13
2700 TRANSPORTATION					
01 000 000 000 2700 110	SALARIES--TRANSPORTATION DIR	9,889.43	1,050.00	11,226.52	(1,337.09)
01 000 000 000 2700 120	SALARIES-BUS MECHANIC	0.00	0.00	0.00	0.00
01 000 000 000 2700 121	PART TIME SALARY-BUS DRIVER	262,571.79	30,578.04	247,148.36	15,423.43
01 000 000 000 2700 122	SUB SALARY	5,000.00	304.50	6,037.50	(1,037.50)
01 000 000 000 2700 210	HEALTH INSURANCE	0.00	0.00	0.00	0.00
01 000 000 000 2700 220	FICA	21,225.78	2,442.78	20,339.64	886.14
01 000 000 000 2700 230	PERS	14,900.60	1,665.84	15,545.14	(644.54)
01 000 000 000 2700 290	OTHER EMPLOYEE BENEFITS	1,000.00	50.00	400.00	600.00
01 000 000 000 2700 330	OTHER PROFESSIONAL SERVICES	5,500.00	0.00	5,425.00	75.00
01 000 000 000 2700 390	PHYSICALS	4,000.00	0.00	2,730.00	1,270.00
01 000 000 000 2700 431	TWO WAY RADIO	0.00	0.00	0.00	0.00
01 000 000 000 2700 432	FIRE EXTING. SERVICE	1,000.00	0.00	0.00	1,000.00
01 000 000 000 2700 519	TRANSPORTATION-FAMILY TYPE	18,000.00	0.00	5,073.10	12,926.90
01 000 000 000 2700 520	INSURANCE	20,000.00	362.00	18,117.00	1,883.00
01 000 000 000 2700 530	COMMUNICATIONS	3,000.00	200.20	1,989.10	1,010.90

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 000 2700 580	TRAVEL	2,000.00	0.00	1,046.90	953.10
01 000 000 000 2700 611	SUPPLIES	4,000.00	17.98	2,369.16	1,630.84
01 000 000 000 2700 626	GASOLINE	10,000.00	1,143.12	6,054.32	3,945.68
01 000 000 000 2700 627	DIESEL	100,000.00	11,526.40	84,662.24	15,337.76
01 000 000 000 2700 670	SOFTWARE	14,390.00	10,840.00	25,230.00	(10,840.00)
01 000 000 000 2700 671	OIL AND GREASE	7,000.00	212.00	5,271.15	1,728.85
01 000 000 000 2700 672	TIRES AND TUBES	10,000.00	0.00	8,302.89	1,697.11
01 000 000 000 2700 673	REPAIRS	200,000.00	6,645.38	176,593.78	23,406.22
01 000 000 000 2700 730	EQUIPMENT	15,328.00	0.00	24,601.47	(9,273.47)
01 000 000 000 2700 732	VEHICLE REPLACEMENT	346,650.00	0.00	346,650.00	0.00
2700 TRANSPORTATION		1,075,455.60	67,038.24	1,014,813.27	60,642.33
6300 TRANSFERS TO OTHER FUNDS					
01 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300 TRANSFERS TO OTHER FUNDS		0.00	0.00	0.00	0.00
6320 TRANSFER TO SPECIAL RESERVE					
01 000 000 000 6320 920	TRANSFER OF FUNDS TO SPECIAL RESERVE	0.00	0.00	0.00	0.00
6320 TRANSFER TO SPECIAL RESERVE		0.00	0.00	0.00	0.00
6330 TRANSFER TO CAPITAL PROJECTS					
01 000 000 000 6330 920	TRANSFER OF FUNDS TO CAPITAL PROJECTS	0.00	0.00	0.00	0.00
6330 TRANSFER TO CAPITAL PROJECTS		0.00	0.00	0.00	0.00
6350 TRANSFER TO FOOD SERVICE					
01 000 000 000 6350 920	TRANSFER OF FUNDS TO FOOD SERVICE	250,000.00	0.00	250,000.00	0.00
6350 TRANSFER TO FOOD SERVICE		250,000.00	0.00	250,000.00	0.00
6360 TRANSFER TO STUDENT ACTIVITY					
01 000 000 000 6360 920	TRANSFER OF FUNDS STUDENT ACTIVITY	50,000.00	0.00	0.00	50,000.00
6360 TRANSFER TO STUDENT ACTIVITY		50,000.00	0.00	0.00	50,000.00
000 UNDISTRIBUTED EXPENDITURES		3,865,247.52	234,133.47	3,365,011.63	500,235.89
1000 INSTRUCTION					
01 000 000 110 1000 110	SALARIES	185,710.00	15,475.82	139,282.38	46,427.62
01 000 000 110 1000 130	SUBS/AIDES	7,425.00	660.00	2,428.50	4,996.50
01 000 000 110 1000 210	HEALTH INSURANCE	34,641.00	3,146.86	27,281.42	7,359.58
01 000 000 110 1000 220	FICA	14,919.89	1,234.84	10,838.88	4,081.01
01 000 000 110 1000 230	TFFR	41,885.68	3,503.08	31,498.18	10,387.50
01 000 000 110 1000 290	OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
01 000 000 110 1000 430	CONTRACTS	2,500.00	0.00	580.00	1,920.00
01 000 000 110 1000 610	SUPPLIES	17,500.00	1,386.88	16,455.42	1,044.58
01 000 000 110 1000 618	FREIGHT	500.00	0.00	850.87	(350.87)
01 000 000 110 1000 640	BOOKS	22,000.00	0.00	16,412.81	5,587.19
01 000 000 110 1000 670	SOFTWARE	2,500.00	654.50	2,671.15	(171.15)
01 000 000 110 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 110 1000 810	DUES & FEES	500.00	0.00	451.88	48.12
1000 INSTRUCTION		330,081.57	26,061.98	248,751.49	81,330.08
110 KINDERGARTEN		330,081.57	26,061.98	248,751.49	81,330.08
1000 INSTRUCTION					
01 000 000 120 1000 110	SALARIES	1,280,170.65	101,438.61	930,226.42	349,944.23
01 000 000 120 1000 130	SUBS/AIDES	193,882.80	13,260.26	127,893.80	65,989.00
01 000 000 120 1000 210	HEALTH INSURANCE	246,995.21	23,906.12	203,450.25	43,544.96
01 000 000 120 1000 220	FICA	105,919.49	9,147.23	78,301.63	27,617.86
01 000 000 120 1000 230	TFFR	288,106.60	23,809.80	222,126.13	65,980.47
01 000 000 120 1000 290	OTHER EMPLOYEE BENEFITS	600.00	50.00	600.00	0.00
01 000 000 120 1000 430	CONTRACTS	37,551.00	0.00	3,335.00	34,216.00
01 000 000 120 1000 560	TUITION TO LEA'S IN STATE	12,000.00	0.00	0.00	12,000.00
01 000 000 120 1000 580	TRAVEL	4,000.00	0.00	486.20	3,513.80
01 000 000 120 1000 611	SUPPLIES	110,000.00	6,604.51	86,834.42	23,165.58
01 000 000 120 1000 612	MUSIC SUPPLIES	2,500.00	(98.03)	1,789.38	710.62
01 000 000 120 1000 618	FREIGHT	1,200.00	0.00	7,687.96	(6,487.96)
01 000 000 120 1000 640	BOOKS	149,000.00	0.00	64,561.22	84,438.78
01 000 000 120 1000 670	SOFTWARE	15,000.00	3,763.35	20,206.00	(5,206.00)
01 000 000 120 1000 730	EQUIPMENT	63,500.00	0.00	48,560.25	14,939.75
01 000 000 120 1000 810	DUES & FEES	3,000.00	0.00	3,088.94	(88.94)
1000 INSTRUCTION		2,513,425.75	181,881.85	1,799,147.60	714,278.15
2410 OFFICE OF PRINCIPAL SERVICES					
01 000 000 120 2410 110	SALARIES	96,105.61	8,008.80	72,079.20	24,026.41
01 000 000 120 2410 120	SALARIES-SECRETARY	76,902.59	7,714.87	72,209.55	4,693.04

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 120 2410 210	HEALTH INSURANCE	41,175.60	5,274.40	46,705.27	(5,529.67)
01 000 000 120 2410 220	FICA	14,661.31	1,314.02	12,040.84	2,620.47
01 000 000 120 2410 230	TFFR	48,890.62	2,937.01	27,276.20	21,614.42
01 000 000 120 2410 430	CONTRACTS	250.00	0.00	0.00	250.00
01 000 000 120 2410 580	TRAVEL	1,000.00	0.00	119.35	880.65
01 000 000 120 2410 611	SUPPLIES	500.00	0.00	0.00	500.00
01 000 000 120 2410 618	FREIGHT	100.00	0.00	0.00	100.00
01 000 000 120 2410 670	SOFTWARE	100.00	0.00	0.00	100.00
01 000 000 120 2410 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 120 2410 810	DUES & FEES	1,500.00	0.00	924.00	576.00
2410 OFFICE OF PRINCIPAL SERVICES		281,185.73	25,249.10	231,354.41	49,831.32
120 ELEMENTARY		2,794,611.48	207,130.95	2,030,502.01	764,109.47
1000 INSTRUCTION					
01 000 000 130 1000 110	SALARIES	441,155.10	20,031.67	185,254.49	255,900.61
01 000 000 130 1000 130	SUBS/AIDES	74,250.00	12,063.87	115,482.10	(41,232.10)
01 000 000 130 1000 210	HEALTH INSURANCE	93,210.73	4,927.58	42,401.54	50,809.19
01 000 000 130 1000 220	FICA	42,566.02	2,417.23	22,891.60	19,674.42
01 000 000 130 1000 230	TFFR	91,969.10	5,258.56	46,621.08	45,348.02
01 000 000 130 1000 290	OTHER EMPLOYEE BENEFITS	4,772.61	203.90	1,835.10	2,937.51
01 000 000 130 1000 430	CONTRACTS	5,000.00	0.00	1,087.50	3,912.50
01 000 000 130 1000 580	TRAVEL	750.00	0.00	0.00	750.00
01 000 000 130 1000 611	SUPPLIES	16,000.00	560.73	16,411.69	(411.69)
01 000 000 130 1000 618	FREIGHT	1,000.00	0.00	292.86	707.14
01 000 000 130 1000 640	BOOKS	6,000.00	0.00	6,112.53	(112.53)
01 000 000 130 1000 670	SOFTWARE	4,000.00	1,227.18	5,409.75	(1,409.75)
01 000 000 130 1000 730	EQUIPMENT	2,400.00	0.00	333.00	2,067.00
01 000 000 130 1000 810	DUES & FEES	1,200.00	0.00	1,619.48	(419.48)
1000 INSTRUCTION		784,273.56	46,690.72	445,752.72	338,520.84
130 MIDDLE/JUNIOR HIGH		784,273.56	46,690.72	445,752.72	338,520.84
1000 INSTRUCTION					
01 000 000 140 1000 110	SALARIES	784,042.50	56,786.70	506,180.37	277,862.13
01 000 000 140 1000 130	SUBS/AIDES	151,500.00	13,757.82	116,929.08	34,570.92
01 000 000 140 1000 210	HEALTH INSURANCE	164,808.31	12,218.54	105,548.82	59,259.49
01 000 000 140 1000 220	FICA	73,993.46	5,286.18	41,240.06	32,753.40
01 000 000 140 1000 230	TFFR	175,580.58	14,089.71	126,162.45	49,418.13
01 000 000 140 1000 290	OTHER EMPLOYEE BENEFITS	4,772.61	253.90	2,435.10	2,337.51
01 000 000 140 1000 430	CONTRACTS	10,000.00	0.00	2,247.50	7,752.50
01 000 000 140 1000 442	RENTAL-DRIVERS ED	3,000.00	0.00	0.00	3,000.00
01 000 000 140 1000 520	DRIVER'S ED INSURANCE	200.00	0.00	0.00	200.00
01 000 000 140 1000 561	TUITION TO LEA'S IN STATE	75,000.00	0.00	16,789.86	58,210.14
01 000 000 140 1000 580	TRAVEL	2,000.00	330.00	1,676.11	323.89
01 000 000 140 1000 611	SUPPLIES	45,000.00	2,737.67	30,639.53	14,360.47
01 000 000 140 1000 612	MUSIC SUPPLIES	5,000.00	395.05	3,425.56	1,574.44
01 000 000 140 1000 618	FREIGHT	1,000.00	0.00	299.80	700.20
01 000 000 140 1000 626	MISC DRIVERS ED SUPPLIES	2,000.00	94.00	2,169.30	(169.30)
01 000 000 140 1000 640	BOOKS	10,000.00	0.00	10,344.04	(344.04)
01 000 000 140 1000 670	SOFTWARE	20,000.00	12,074.17	37,551.39	(17,551.39)
01 000 000 140 1000 730	EQUIPMENT	35,000.00	0.00	44,416.25	(9,416.25)
01 000 000 140 1000 731	CARL PERKINS EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 1000 733	RACTC EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 1000 810	DUES & FEES	2,000.00	0.00	2,251.03	(251.03)
1000 INSTRUCTION		1,564,897.46	118,023.74	1,050,306.25	514,591.21
2410 OFFICE OF PRINCIPAL SERVICES					
01 000 000 140 2410 110	SALARIES	82,950.00	6,912.50	62,212.50	20,737.50
01 000 000 140 2410 120	SALARIES-SECRETARY	58,344.03	6,055.89	58,385.59	(41.56)
01 000 000 140 2410 210	HEALTH INSURANCE	37,447.10	3,934.04	34,379.55	3,067.55
01 000 000 140 2410 220	FICA	11,949.91	1,096.27	10,136.67	1,813.24
01 000 000 140 2410 230	TFFR/PERS	30,928.30	2,487.86	23,075.67	7,852.63
01 000 000 140 2410 430	CONTRACTS	1,000.00	0.00	533.00	467.00
01 000 000 140 2410 580	TRAVEL	1,500.00	0.00	0.00	1,500.00
01 000 000 140 2410 611	SUPPLIES	1,000.00	0.00	60.64	939.36
01 000 000 140 2410 618	FREIGHT	100.00	0.00	7.25	92.75
01 000 000 140 2410 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 140 2410 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 140 2410 810	DUES & FEES	5,000.00	0.00	4,204.00	796.00
2410 OFFICE OF PRINCIPAL SERVICES		230,219.34	20,486.56	192,994.87	37,224.47
140 HIGH SCHOOL		1,795,116.80	138,510.30	1,243,301.12	551,815.68
2835 HEALTH SERVICES					

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 200 2835 120	NON-CERTIFIED SALARY	38,707.20	3,204.17	34,179.85	4,527.35
01 000 000 200 2835 210	HEALTH INSURANCE	9,321.24	1,129.02	9,223.39	97.85
01 000 000 200 2835 220	FICA	3,674.18	333.12	3,335.04	339.14
01 000 000 200 2835 230	TFFR	6,293.79	524.50	5,589.13	704.66
01 000 000 200 2835 610	SUPPLIES	3,000.00	225.58	2,493.74	506.26
01 000 000 200 2835 810	DUES & FEES	3,000.00	900.00	9,670.75	(6,670.75)
2835 HEALTH SERVICES		63,996.41	6,316.39	64,491.90	(495.49)
2900 OTHER SUPPORT SERVICES					
01 000 000 200 2900 110	SALARIES	0.00	0.00	0.00	0.00
01 000 000 200 2900 220	FICA	0.00	0.00	0.00	0.00
01 000 000 200 2900 230	TFFR	0.00	0.00	0.00	0.00
01 000 000 200 2900 320	SUPPORT SERVICES	28,500.00	0.00	28,262.00	238.00
01 000 000 200 2900 594	FOSTER CARE	0.00	0.00	0.00	0.00
2900 OTHER SUPPORT SERVICES		28,500.00	0.00	28,262.00	238.00
200 SPECIAL PROGRAMS		92,496.41	6,316.39	92,753.90	(257.49)
1000 INSTRUCTION					
01 000 000 205 1000 110	SALARIES - SPEC ED	0.00	0.00	0.00	0.00
01 000 000 205 1000 130	SUBS/AIDES-SPECIAL ED	23,434.95	1,244.97	10,081.72	13,353.23
01 000 000 205 1000 210	HEALTH INSURANCE	9,321.24	564.51	4,611.72	4,709.52
01 000 000 205 1000 220	FICA	2,505.85	138.42	1,123.95	1,381.90
01 000 000 205 1000 230	PERS	3,810.52	294.24	2,387.19	1,423.33
1000 INSTRUCTION		39,072.56	2,242.14	18,204.58	20,867.98
205 PRESCHOOL SPECIAL EDUCATION		39,072.56	2,242.14	18,204.58	20,867.98
1000 INSTRUCTION					
01 000 000 255 1000 110	SALARIES	231,315.00	15,122.08	136,098.72	95,216.28
01 000 000 255 1000 130	SUBS/AIDES	400,701.78	53,678.83	432,921.50	(32,219.72)
01 000 000 255 1000 210	HEALTH INSURANCE	193,102.08	24,598.22	206,332.53	(13,230.45)
01 000 000 255 1000 220	FICA	58,586.41	6,380.54	53,230.88	5,355.53
01 000 000 255 1000 230	TFFR	112,236.75	11,194.11	94,202.00	18,034.75
01 000 000 255 1000 290	OTHER EMPLOYEE BENEFITS	3,467.89	385.32	3,467.88	0.01
01 000 000 255 1000 430	CONTRACTS	182,340.00	21,552.34	173,776.08	8,563.92
01 000 000 255 1000 560	TUITION TO LEAS IN STATE	0.00	29,487.45	85,340.93	(85,340.93)
01 000 000 255 1000 580	TRAVEL	9,300.00	501.21	3,943.06	5,356.94
01 000 000 255 1000 611	SUPPLIES	5,500.00	0.00	3,933.36	1,566.64
01 000 000 255 1000 618	FREIGHT	1,000.00	0.00	1,057.51	(57.51)
01 000 000 255 1000 640	BOOKS	14,100.00	0.00	10,182.00	3,918.00
01 000 000 255 1000 730	EQUIPMENT	1,500.00	0.00	27.78	1,472.22
01 000 000 255 1000 810	DUES & FEES	1,600.00	155.00	801.55	798.45
1000 INSTRUCTION		1,214,749.91	163,055.10	1,205,315.78	9,434.13
255 SCHOOL-AGED SPECIAL EDUCATION		1,214,749.91	163,055.10	1,205,315.78	9,434.13
1000 INSTRUCTION					
01 000 000 310 1000 110	SALARIES	145,174.00	14,147.82	135,126.02	10,047.98
01 000 000 310 1000 130	SUBS/AIDES	2,000.00	1,155.00	8,827.50	(6,827.50)
01 000 000 310 1000 210	HEALTH INSURANCE	18,642.48	1,693.52	17,788.96	853.52
01 000 000 310 1000 220	FICA	11,818.87	1,231.19	11,645.60	173.27
01 000 000 310 1000 230	TFFR	32,743.01	3,244.60	30,557.23	2,185.78
01 000 000 310 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 310 1000 580	TRAVEL	15,000.00	102.75	13,458.60	1,541.40
01 000 000 310 1000 611	SUPPLIES	15,000.00	311.01	10,693.23	4,306.77
01 000 000 310 1000 618	FREIGHT	1,000.00	0.00	121.58	878.42
01 000 000 310 1000 640	BOOKS	200.00	0.00	0.00	200.00
01 000 000 310 1000 670	SOFTWARE	250.00	0.00	288.00	(38.00)
01 000 000 310 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 310 1000 731	CARL PERKINS EQUIPMENT	20,049.00	0.00	25,584.74	(5,535.74)
1000 INSTRUCTION		261,877.36	21,885.89	254,091.46	7,785.90
310 AGRICULTURE		261,877.36	21,885.89	254,091.46	7,785.90
1000 INSTRUCTION					
01 000 000 340 1000 110	SALARIES	54,800.00	4,566.66	41,099.94	13,700.06
01 000 000 340 1000 130	SUBS/AIDES	1,000.00	0.00	0.00	1,000.00
01 000 000 340 1000 210	HEALTH INSURANCE	9,321.24	846.76	7,340.92	1,980.32
01 000 000 340 1000 220	FICA	4,192.20	325.10	2,948.15	1,244.05
01 000 000 340 1000 230	TFFR	12,359.78	1,029.98	9,269.82	3,089.96
01 000 000 340 1000 430	CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 340 1000 580	TRAVEL	500.00	0.00	0.00	500.00
01 000 000 340 1000 611	SUPPLIES	5,000.00	684.61	5,839.60	(839.60)
01 000 000 340 1000 618	FREIGHT	500.00	0.00	495.54	4.46
01 000 000 340 1000 640	BOOKS	0.00	0.00	4,198.56	(4,198.56)

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 340 1000 670	SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 340 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 340 1000 731	CARL PERKINS EQUIPMENT	18,500.00	0.00	19,939.92	(1,439.92)
1000 INSTRUCTION		106,173.22	7,453.11	91,132.45	15,040.77
340 FAMILY AND CONSUMER SCIENCE		106,173.22	7,453.11	91,132.45	15,040.77
3400 STUDENT ACTIVITIES					
01 000 000 410 3400 110	SALARIES-STUDENT ACTIVITY	81,410.14	36,767.86	79,532.03	1,878.11
01 000 000 410 3400 220	FICA	6,227.88	2,812.76	6,084.23	143.65
01 000 000 410 3400 230	TFFR	13,890.10	6,735.88	13,074.35	815.75
01 000 000 410 3400 430	CONTRACTS-REPAIRS/MAINT	0.00	0.00	0.00	0.00
01 000 000 410 3400 522	LIABILITY INSURANCE	0.00	0.00	0.00	0.00
01 000 000 410 3400 890	OTHER	5,000.00	178.00	453.00	4,547.00
3400 STUDENT ACTIVITIES		106,528.12	46,494.50	99,143.61	7,384.51
410 STUDENT ACTIVITIES		106,528.12	46,494.50	99,143.61	7,384.51
3400 STUDENT ACTIVITIES					
01 000 000 420 3400 110	SALARIES-ATHLETIC	285,856.71	54,569.85	285,174.80	681.91
01 000 000 420 3400 210	HEALTH INSURANCE	9,008.01	818.30	7,701.67	1,306.34
01 000 000 420 3400 220	FICA	21,868.04	4,179.93	21,907.79	(39.75)
01 000 000 420 3400 230	TFFR	53,603.87	9,773.00	47,222.48	6,381.39
01 000 000 420 3400 430	REPAIRS	0.00	0.00	0.00	0.00
01 000 000 420 3400 580	TRAVEL	8,000.00	0.00	0.00	8,000.00
01 000 000 420 3400 890	OTHER	65,000.00	3,555.00	70,776.38	(5,776.38)
3400 STUDENT ACTIVITIES		443,336.63	72,896.08	432,783.12	10,553.51
420 ATHLETICS		443,336.63	72,896.08	432,783.12	10,553.51
3300 COMMUNITY SERVICES/PRE-K & DAYCARE					
01 000 000 800 3300 110	PRE SCHOOL SALARIES	74,220.46	6,185.04	55,665.36	18,555.10
01 000 000 800 3300 130	PRESCHOOL SUBS/AIDES	23,434.95	5,034.73	37,477.65	(14,042.70)
01 000 000 800 3300 210	PRESCHOOL HEALTH INSURANCE	21,576.81	3,205.61	26,688.40	(5,111.59)
01 000 000 800 3300 220	PRESCHOOL FICA	8,652.49	968.73	8,054.75	597.74
01 000 000 800 3300 230	PRESCHOOL TFFR/PERS	20,550.46	2,171.77	18,487.67	2,062.79
01 000 000 800 3300 300	PRESCHOOL PURCHASED PROF SERVICES	0.00	0.00	0.00	0.00
01 000 000 800 3300 430	PRESCHOOL CONTRACTS	0.00	0.00	0.00	0.00
01 000 000 800 3300 580	PRESCHOOL TRAVEL	100.00	0.00	0.00	100.00
01 000 000 800 3300 611	PRESCHOOL SUPPLIES	2,500.00	175.15	3,036.74	(536.74)
01 000 000 800 3300 618	PRESCHOOL FREIGHT	150.00	10.95	114.93	35.07
01 000 000 800 3300 640	PRESCHOOL BOOKS	1,200.00	0.00	0.00	1,200.00
01 000 000 800 3300 670	PRESCHOOL SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 800 3300 730	PRE SCHOOL EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 800 3300 800	PRESCHOOL Dues, Membership, Registration	200.00	0.00	50.00	150.00
3300 COMMUNITY SERVICES/PRE-K & DAYCARE		152,585.17	17,751.98	149,575.50	3,009.67
800 COMMUNITY SERVICES		152,585.17	17,751.98	149,575.50	3,009.67
3300 COMMUNITY SERVICES/PRE-K & DAYCARE					
01 000 000 890 3300 110	DAYCARE SALARIES	0.00	0.00	0.00	0.00
01 000 000 890 3300 130	DAYCARE SUBS/AIDS	183,270.03	21,829.76	183,889.25	(619.22)
01 000 000 890 3300 210	DAYCARE HEALTH INSURANCE	65,248.68	7,338.62	58,916.32	6,332.36
01 000 000 890 3300 220	DAYCARE FICA	18,298.61	2,032.49	17,045.58	1,253.03
01 000 000 890 3300 230	DAYCARE PERS	29,799.71	3,003.79	26,620.53	3,179.18
01 000 000 890 3300 290	DAYCARE OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
01 000 000 890 3300 300	DAYCARE PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 000 000 890 3300 410	DAYCARE UTILITY SERVICES	0.00	0.00	0.00	0.00
01 000 000 890 3300 430	DAYCARE REPAIR & MAINTENANCE	0.00	0.00	0.00	0.00
01 000 000 890 3300 450	DAYCARE CONSTRUCTION	0.00	0.00	0.00	0.00
01 000 000 890 3300 580	DAYCARE TRAVEL	0.00	0.00	0.00	0.00
01 000 000 890 3300 611	DAYCARE SUPPLIES	5,000.00	0.00	2,777.61	2,222.39
01 000 000 890 3300 618	DAYCARE FREIGHT	100.00	0.00	0.00	100.00
01 000 000 890 3300 640	DAYCARE BOOKS	0.00	0.00	0.00	0.00
01 000 000 890 3300 670	DAYCARE SOFTWARE	0.00	0.00	0.00	0.00
01 000 000 890 3300 730	DAYCARE EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 890 3300 800	DAYCARE DUES, MEMBERSHIPS, REGISTRATION	1,000.00	0.00	170.95	829.05
3300 COMMUNITY SERVICES/PRE-K & DAYCARE		302,717.03	34,204.66	289,420.24	13,296.79
890 DAYCARE		302,717.03	34,204.66	289,420.24	13,296.79
3100 FOOD SERVICES					
01 000 000 910 3100 120	SALARIES	0.00	24,996.42	51,028.16	(51,028.16)
01 000 000 910 3100 210	HEALTH INSURANCE	0.00	7,662.94	15,325.88	(15,325.88)
01 000 000 910 3100 220	FICA	0.00	2,163.13	4,405.45	(4,405.45)

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
01 000 000 910 3100 230	PERS	0.00	3,739.05	7,656.75	(7,656.75)
01 000 000 910 3100 730	EQUIPMENT	0.00	0.00	0.00	0.00
01 000 000 910 3100 890	OTHER	0.00	0.00	0.00	0.00
3100 FOOD SERVICES		0.00	38,561.54	78,416.24	(78,416.24)
910 FOOD SERVICES		0.00	38,561.54	78,416.24	(78,416.24)
1000 INSTRUCTION					
01 068 000 261 1000 110 2025	SALARIES	156,550.00	13,732.42	111,852.58	44,697.42
01 068 000 261 1000 210 2025	HEALTH INSURANCE	34,641.00	3,146.86	27,281.42	7,359.58
01 068 000 261 1000 220 2025	FICA	11,976.08	1,024.62	8,295.52	3,680.56
01 068 000 261 1000 230 2025	TFFR	35,259.92	3,097.27	25,227.73	10,032.19
01 068 000 261 1000 300 2024	PURCHASED SERVICES	0.00	0.00	2,116.00	(2,116.00)
01 068 000 261 1000 300 2025	PURCHASED SERVICES	24,034.00	0.00	31,334.00	(7,300.00)
1000 INSTRUCTION		262,461.00	21,001.17	206,107.25	56,353.75
261 TITLE I PROGRAMS		262,461.00	21,001.17	206,107.25	56,353.75
1000 INSTRUCTION					
01 082 000 298 1000 300 2023	PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 082 000 298 1000 300 2024	PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 082 000 298 1000 580 2023	TRAVEL	0.00	0.00	0.00	0.00
01 082 000 298 1000 810 2023	DUES & FEES	0.00	0.00	0.00	0.00
1000 INSTRUCTION		0.00	0.00	0.00	0.00
298 OTHER FEDERAL PROGRAMS		0.00	0.00	0.00	0.00
1000 INSTRUCTION					
01 089 040 298 1000 730	EQUIPMENT	0.00	0.00	0.00	0.00
1000 INSTRUCTION		0.00	0.00	0.00	0.00
298 OTHER FEDERAL PROGRAMS		0.00	0.00	0.00	0.00
1000 INSTRUCTION					
01 095 000 342 1000 300	PURCHASED SERVICES	0.00	0.00	0.00	0.00
1000 INSTRUCTION		0.00	0.00	0.00	0.00
342 CONSUMER & HOMEMAKING		0.00	0.00	0.00	0.00
1000 INSTRUCTION					
01 103 020 298 1000 580	TRAVEL	0.00	0.00	0.00	0.00
1000 INSTRUCTION		0.00	0.00	0.00	0.00
298 OTHER FEDERAL PROGRAMS		0.00	0.00	0.00	0.00
1000 INSTRUCTION					
01 120 020 298 1000 640	SUPPLIES	0.00	0.00	0.00	0.00
1000 INSTRUCTION		0.00	0.00	0.00	0.00
298 OTHER FEDERAL PROGRAMS		0.00	0.00	0.00	0.00
1000 INSTRUCTION					
01 200 000 298 1000 110	SALARIES	38,685.89	3,223.30	29,009.70	9,676.19
01 200 000 298 1000 210	HEALTH INSURANCE	6,386.91	788.02	6,831.62	(444.71)
01 200 000 298 1000 220	FICA	3,203.28	236.57	2,151.95	1,051.33
01 200 000 298 1000 230	TFFR	8,723.92	726.96	6,542.65	2,181.27
01 200 000 298 1000 300	PURCHASED SERVICES	0.00	0.00	0.00	0.00
01 200 000 298 1000 610	SUPPLIES	3,000.00	0.00	219.00	2,781.00
1000 INSTRUCTION		60,000.00	4,974.85	44,754.92	15,245.08
298 OTHER FEDERAL PROGRAMS		60,000.00	4,974.85	44,754.92	15,245.08
01 GENERAL FUND		12,611,328.34	1,089,364.83	10,295,018.02	2,316,310.32

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
02	SPECIAL FUND				
6300	TRANSFERS TO OTHER FUNDS				
02 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
02	SPECIAL FUND	0.00	0.00	0.00	0.00

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
03 CAPITAL PROJECTS					
1000 INSTRUCTION					
03 000 000 000 1000 700	PROPERTY	0.00	0.00	0.00	0.00
1000 INSTRUCTION		0.00	0.00	0.00	0.00
2513 RECEIVING & DISBURSING FUNDS					
03 000 000 000 2513 810	DUES & FEES	0.00	0.00	0.00	0.00
2513 RECEIVING & DISBURSING FUNDS		0.00	0.00	0.00	0.00
4100 FACILITY ACQ (BUILDING/LAND)					
03 000 000 000 4100 710	LAND AND IMPROVEMENTS	0.00	0.00	0.00	0.00
03 000 000 000 4100 720	BUILDING ACQUISITION	0.00	0.00	0.00	0.00
03 000 000 000 4100 721	BUILDING ACQUISITION-ATH COMPLEX	0.00	0.00	0.00	0.00
03 000 000 000 4100 730	EQUIPMENT	0.00	0.00	0.00	0.00
4100 FACILITY ACQ (BUILDING/LAND)		0.00	0.00	0.00	0.00
4210 CONSTRUCTION SERVICE (BY STAF)					
03 000 000 000 4210 610	MAINTENANCE AND FEES-STAFF HOUSING	25,000.00	0.00	48,144.05	(23,144.05)
03 000 000 000 4210 611	SUPPLIES	0.00	0.00	0.00	0.00
03 000 000 000 4210 650	SUPPLIES-TECHNOLOGY RELATED	0.00	0.00	0.00	0.00
03 000 000 000 4210 710	LAND & BLDGS-SPEC ASSESSMENT	0.00	0.00	0.00	0.00
03 000 000 000 4210 730	EQUIPMENT	0.00	0.00	0.00	0.00
03 000 000 000 4210 733	FURNITURE & FIXTURES	0.00	0.00	2,082.42	(2,082.42)
4210 CONSTRUCTION SERVICE (BY STAF)		25,000.00	0.00	50,226.47	(25,226.47)
4220 CONST SERVICE (BY CONTRACTOR)					
03 000 000 000 4220 435	CONSTRUCTION SERVICES	3,814,774.47	23,255.05	3,266,300.36	548,474.11
4220 CONST SERVICE (BY CONTRACTOR)		3,814,774.47	23,255.05	3,266,300.36	548,474.11
6200 SCHOOL CONST LOAN REPAYMENTS					
03 000 000 000 6200 830	INTEREST PAYABLE	0.00	0.00	0.00	0.00
03 000 000 000 6200 910	PRINCIPAL PAYMENT	0.00	0.00	0.00	0.00
6200 SCHOOL CONST LOAN REPAYMENTS		0.00	0.00	0.00	0.00
000 UNDISTRIBUTED EXPENDITURES		3,839,774.47	23,255.05	3,316,526.83	523,247.64
6200 SCHOOL CONST LOAN REPAYMENTS					
03 161 000 000 6200 810	DUES & FEES	0.00	0.00	0.00	0.00
03 161 000 000 6200 830	INTEREST PAYMENTS ON BONDS	0.00	0.00	0.00	0.00
03 161 000 000 6200 910	PRINCIPAL PAYMENTS ON BONDS	0.00	0.00	0.00	0.00
6200 SCHOOL CONST LOAN REPAYMENTS		0.00	0.00	0.00	0.00
000 UNDISTRIBUTED EXPENDITURES		0.00	0.00	0.00	0.00
03 CAPITAL PROJECTS		3,839,774.47	23,255.05	3,316,526.83	523,247.64

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
04	DEBT SERVICE				
6100	DEBT SERVICE PAYMENTS				
04 000 000 000 6100 330	PROFESSIONAL SERVICES	0.00	10,000.00	15,000.00	(15,000.00)
04 000 000 000 6100 810	DUES & FEES	0.00	5,591.66	6,091.66	(6,091.66)
04 000 000 000 6100 830	INTEREST	206,300.00	214,355.06	356,505.06	(150,205.06)
04 000 000 000 6100 910	REDEMPTION OF PRINCIPAL	970,000.00	5,115,000.00	5,525,000.00	(4,555,000.00)
6100	DEBT SERVICE PAYMENTS	1,176,300.00	5,344,946.72	5,902,596.72	(4,726,296.72)
6300	TRANSFERS TO OTHER FUNDS				
04 000 000 000 6300 920	TRANSFER OF FUNDS	0.00	0.00	0.00	0.00
6300	TRANSFERS TO OTHER FUNDS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	1,176,300.00	5,344,946.72	5,902,596.72	(4,726,296.72)
6200	SCHOOL CONST LOAN REPAYMENTS				
04 161 000 000 6200 830	INTEREST	0.00	0.00	0.00	0.00
04 161 000 000 6200 910	REDEMPTION OF PRINCIPAL	0.00	0.00	0.00	0.00
6200	SCHOOL CONST LOAN REPAYMENTS	0.00	0.00	0.00	0.00
000	UNDISTRIBUTED EXPENDITURES	0.00	0.00	0.00	0.00
04	DEBT SERVICE	1,176,300.00	5,344,946.72	5,902,596.72	(4,726,296.72)

Account Number	Account Description	Budget	Expended During Month	Expenditures to Date	Balance at EOM
Grand Total:		17,627,402.81	6,457,566.60	19,514,141.57	(1,886,738.76)

b. Personnel Reports
    1. Administrator Contracts
    2. Extra-Curricular Work Agreements for Returning Coaches
    3. New Extra-Curricular Work Agreements
        1. Derek Tabor - Assistant Varsity Football
    4. Resignations:
        1. Cortney Cook - Lego League Head Advisor
    5. Release from Contract Request:
        1. Matthew Eads - Secondary STEM Teacher

Dear Killdeer Administration,

Please accept this letter as my formal resignation from my position as Lead Advisor for Lego League, effective May 26, 2026.

It has truly been a rewarding experience working with our students through Lego League. I have enjoyed watching their creativity, teamwork, problem-solving, and confidence grow throughout the season. I am grateful for the opportunity to have been part of such a meaningful program and to support students in learning and exploring STEM activities.

Due to the transition to a 4-day school week and the resulting extended school hours, I have made the difficult decision to step away from my role as Lead Advisor. At this time, I need to focus on balancing my professional and personal responsibilities with the new schedule demands. I also feel it is important that the students be able to adjust to the new changes of the four day before committing to such a demanding activity.

I sincerely appreciate the support from staff, students, and families during my time with the program. Thank you again for the opportunity to serve in this role, and I wish the Lego League program continued success in the future. I would be honored to help or mentor in any way I can when the position is filled.

Sincerely,

Cortney Cook

Preschool Teacher
Killdeer Public School

Dear Mr. Simmons and the Killdeer School Board,

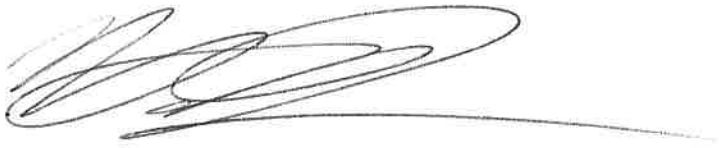
It is with great sadness that I am requesting a release from contract. Due to a variety of circumstances, I am needed home in North Carolina.

Originally, I had wanted to request an extension to my contract due date, but by that point the May school board meeting had already occurred. My grandmothers are both aging and getting sicker. My maternal grandmother is dealing with the after effects of a stroke and my paternal grandmother is having a total hip replacement in the next month. My sister who has cerebral palsy is becoming a greater source of effort for my mother and step father. She is non-verbal and can not walk. Requiring constant 1:1 care and my parents are not getting younger. My family needs my help at home.

I wanted to thank the district for all of the kindness it has given me over the past two and a half years. I was glad to be able to help with the STEM position when it was open and the change to a CyberSTEM course. This was a strange time for requirements to be changed at the state level and I was honored to be asked to assist with this. My coworkers have been lovely and Mr. Wilz's door is always open. Mr. Simmons has always treated me with kindness and he was the first person I met in the district. He has been patient with me in all emails and has supported me when I needed it.

Thank you all for the opportunities at the district. I have learned a lot about how to be a teacher here thanks to the NDRise program along with the help of Janis Harris. I truly understand the struggle that can come with me leaving. My family needs my help as a caregiver. My sister needs constant help and can not perform tasks by herself. I worry about my grandparent's declining health while I am so far away.

I thank you all for listening to my request,



Matthew Eads

Business Manager Work Agreement
Killdeer Public School District #16
Killdeer, ND 58640

To: Rhonda Zastoupil
224 Haugen Drive
Killdeer, ND 58640

Date Issued: 5/29/26

Educational Degree: B.S. Accounting

By direction of the Killdeer School Board you are hereby offered employment in the Killdeer Public Schools for the 2026-2027 school year.

Your hourly wage will be: **$46.35**

Budgeted Work Schedule: 40 hours per week, 52 weeks per year
Payment: Bi-monthly for 12 months on the 10th and 25th of each month beginning July 2026.

You will be under the assignment and supervision of the School Board, subject to the rules and regulations of the School Board and the legal statutes applicable to your employment.

School Board policy requires that all requests for release from a signed contract be tendered in writing. Individuals requesting a release from a signed contract may be assessed the breach of contract damages according to contract and School Board Policy - DKBB.

Employment must be accepted as herein provided and this contract returned to the Superintendent on or before **June 19, 2026** or the offer of employment will be considered declined.

Additional terms:

- 20 Vacation Days (Shall be allowed to carry over days)
- 10 Sick Leave Days – cumulative to 90
- 3 Personal Leave Days
- 12 paid Holidays which shall include New Year's Day, President's Day, Good Friday, Easter Monday, Memorial Day, July 4, Labor Day, Veterans Day, Thanksgiving Break (Thursday & Friday), Christmas Eve, Christmas Day and shall be in addition to 20 vacation days specified above.
- The School District shall pay 100% of family medical insurance
- A $50 allowance will be paid monthly for use of personal cell phone used for school business.
- Employment is at-will and neither this offer nor any other oral or written representations may be considered a contract for any specific period. Any reference to a duration is intended for summarizing wages and benefits only and does not guarantee or grant employment security for and prescribed duration. Employer retains the options of ending your employment at any time, with or without cause and employee may resign from employment at any time.

BY ORDER OF THE KILLDEER SCHOOL BOARD:

_____
Board President

I hereby certify that I am a qualified Business Manager holding a Bachelor's of Science Degree in Accounting, as such I accept the above employment upon the terms and conditions stated.

_____ _____
Business Manager Date

KILLDEER PUBLIC SCHOOL DISTRICT #16
Superintendent Contract

THIS CONTRACT is entered into by and between **Jeff Simmons** (the "SUPERINTENDENT") and the School Board of Killdeer Public School District (the "SCHOOL DISTRICT").

1. **TERM OF CONTRACT:** The SCHOOL DISTRICT hereby employs SUPERINTENDENT, and SUPERINTENDENT hereby accepts employment, upon the terms and conditions hereinafter set forth for a term of three years (240 days per year), beginning on July 1, 2024 and ending on June 30, 2027. Summer schedule shall align with the days/hours of the School District's business administration office.

2. **QUALIFICATIONS AND EMPLOYMENT STATUS:** The SUPERINTENDENT certifies that the SUPERINTENDENT holds, and will hold throughout the term of this Contract, a valid and appropriate credential to act as SUPERINTENDENT in the State of North Dakota. The SUPERINTENDENT further certifies that he is not under contract with another school district or employer covering any part or all of the same time period in this contract.

3. **SALARY:** The SCHOOL DISTRICT agrees to pay the SUPERINTENDENT an annual salary of $142,093.00 for the first year of the contract, $144,543.00 for the second year of the contract, and $146,993.00 for the third year of the contract, payable in 24 equal installments per year, on the 10th and 25th days of each calendar month.

4. **BENEFITS:** The SCHOOL DISTRICT will provide the following benefits to SUPERINTENDENT:

- Sick Leave: SUPERINTENDENT shall receive 10 days sick leave annually. Sick leave is cumulative to 90 days. After accumulating a minimum of 60 sick leave days, SUPERINTENDENT shall be allowed to sell back sick leave at 2/3 daily salary rate (5 days after 60 days accumulated, 10 days after 80 days accumulated). SUPERINTENDENT shall be able to sell back up to 30 days of accumulated sick leave at 50% of current daily salary upon retirement or end of employment with the School District.
- Vacation Leave: SUPERINTENDENT shall receive 20 days of vacation annually, exclusive of legal school holidays and other certified staff days off included in the school calendar, with prior approval of the School Board. Unused vacation days shall not be carried over and shall be paid out to SUPERINTENDENT at 100% of current daily rate.
- Personal Leave: SUPERINTENDENT shall receive 3 days of personal leave annually with prior approval of the School Board. Personal leave shall not accumulate and shall not be paid out.
- Health Insurance: The SUPERINTENDENT shall receive and be covered under a family health insurance plan with 100% of the premiums paid by the SCHOOL DISTRICT.
- TFFR: The SCHOOL DISTRICT agrees to pay the employer share and 8.00% of the employee share of TFFR, up to a total assessment rate of 20.75%.
- Other Benefits:
    i. The SCHOOL DISTRICT agrees to provide SUPERINTENDENT with District-owned housing subject to an executed lease agreement. The current market value of District provided housing is $9,000.00 annually.
    ii. The SCHOOL DISTRICT agrees to provide SUPERINTENDENT with an annual annuity in the amount of $4,000.00, contributed in 24 equal installments.
    iii. The SCHOOL DISTRICT agrees to allow SUPERINTENDENT the following grant-

writing fees if allowed under the grant and law: 5% grant-writing fee for grants received less than and up to $200,000; 3% grant-writing fee for grants received in excess of $200,000. The SUPERINTENDENT shall not receive more than a total of $15,000 in any single year for grant-writing fees. Grant-writing fees shall be paid out of general fund dollars. Annual reoccurring grants, i.e. Title (Consolidated Application), Program Improvement Grants, etc., that are directly tied to classroom education functions shall be excluded from the grant-writing fee structure. All grants must be approved by the School Board prior to writing.

iv. The SCHOOL DISTRICT agrees to pay SUPERINTENDENT $50.00 per month towards his personal cell phone bill since SUPERINTENDENT uses it for school business.

v. The SCHOOL DISTRICT will pay SUPERINTENDENT's dues to the following organizations: North Dakota Association of School Administrators, North Dakota Council of School Administrators, and American Association of School Administrators.

5. **ASSIGNMENTS:** The SUPERINTENDENT agrees to faithfully perform all duties and services assigned by the School Board during the term of this contract.

6. **COMPLIANCE WITH POLICIES:** The SUPERINTENDENT agrees to comply with and administer all polices of the SCHOOL DISTRICT, so long as those policies do not conflict with state or federal law.

7. **LIQUIDATED DAMAGES:** SUPERINTENDENT is subject to the Contracted Staff Resignations & Request for Release from Contract Policy (DKBB) and regulation (DKBB-BR). Any release from contract or breach of contract is subject to a payment of liquidated damages to the SCHOOL DISTRICT by SUPERINTENDENT unless waived by the School Board, as follows:

- If prior to June 15 or within 15 days after signing this contract (whichever is later), SUPERINTENDENT will forfeit to the SCHOOL DISTRICT the sum of $5,000.00;
- If between June 16-30 or between 16-30 days after signing this contract (whichever is later), SUPERINTENDNET will forfeit to the SCHOOL DISTRICT the sum of $7,500.00;
- If after June 30 or after 30 days from signing this contract (whichever is later), SUPERINTENDNET will forfeit to the SCHOOL DISTRICT the sum of $10,000.00.

8. **ADDITIONAL TERMS OF EMPLOYMENT:** Any additional terms of employment are set forth in SCHOOL DISTRICT's policies.

9. **SAVINGS CLAUSE:** If any provision of this contract is determined to be invalid or unenforceable, the remainder of the contract is not affected and remains in effect.

10. **DEADLINE FOR ACCEPTANCE:** This contract must be signed and returned to the business manager by 4:00 p.m. on May 21, 2024, or it will be deemed rejected.

School Board President

Business Manager

SUPERINTENDENT Date

Extra-Curricular Work Agreement
Killdeer Public School District #16
Killdeer, ND 58640

To: Jeremy Bird
PO Box 1012
Killdeer, ND 58640

Date Issued: 5/5/2026

By direction of the Killdeer School Board you are hereby offered employment in the Killdeer Public Schools as a coach/advisor for the 2026-2027 school year upon the terms and conditions of the Master Extra-Curricular Agreement and the terms and conditions outlined below.

Coach/Advisor Position: **Boys' Varsity Golf Assistant Coach**

Your annual salary will be: **$3,686.63**

Years of Experience: **1**

You will be under the assignment and supervision of Activities Director, subject to the rules and regulations of the School Board and the legal statutes applicable to your employment.

School Board policy requires that all requests for release from a signed agreement be tendered in writing. Individuals requesting a release from a signed agreement may be assessed the breach of agreement damages according to agreement and School Board Policy - DKBB.

Employment must be accepted as herein provided and this agreement returned to the Business Manager on or before **May 26, 2026** or the offer of employment will be considered declined.

Additional terms:

If the Coach/Advisor is discharged or released by mutual agreement before the completion of the term, the Coach/Advisor shall receive only a pro-rated portion of his or her salary, which shall equal the product of the number of days of service the Coach/Advisor provided multiplied by the amount considered as pay for one day of service.

The Coach/Advisor shall attend, outside of regular school hours, such professional meetings as might be called by school authorities for coordinating the work of the Coach/Advisor in the school program.

Failure to comply with Board Policy and proper coaching decorum may result in early termination of this agreement.

This agreement shall be invalid if the Coach/Advisor is under agreement with another Board of Directors in the State of North Dakota to coach covering the same period.

BY ORDER OF THE KILLDEER SCHOOL BOARD:

_____ _____
Business Manager Board President

_____ _____
Coach/Advisor Date

Extra-Curricular Work Agreement
Killdeer Public School District #16
Killdeer, ND 58640

To: Derek Tabor
10733 Hwy 22 N
Killdeer, ND 58640

Date Issued: 5/11/2026

By direction of the Killdeer School Board you are hereby offered employment in the Killdeer Public Schools as a coach/advisor for the 2026-2027 school year upon the terms and conditions of the Master Extra-Curricular Agreement and the terms and conditions outlined below.

Coach/Advisor Position: **Assistant Varsity Football**

Your annual salary will be: **$3,686.63**

Years of Experience: **0**

You will be under the assignment and supervision of Activities Director, subject to the rules and regulations of the School Board and the legal statutes applicable to your employment.

School Board policy requires that all requests for release from a signed agreement be tendered in writing. Individuals requesting a release from a signed agreement may be assessed the breach of agreement damages according to agreement and School Board Policy - DKBB.

Employment must be accepted as herein provided and this agreement returned to the Business Manager on or before **May 29, 2026** or the offer of employment will be considered declined.

Additional terms:

If the Coach/Advisor is discharged or released by mutual agreement before the completion of the term, the Coach/Advisor shall receive only a pro-rated portion of his or her salary, which shall equal the product of the number of days of service the Coach/Advisor provided multiplied by the amount considered as pay for one day of service.

The Coach/Advisor shall attend, outside of regular school hours, such professional meetings as might be called by school authorities for coordinating the work of the Coach/Advisor in the school program.

Failure to comply with Board Policy and proper coaching decorum may result in early termination of this agreement.

This agreement shall be invalid if the Coach/Advisor is under agreement with another Board of Directors in the State of North Dakota to coach covering the same period.

BY ORDER OF THE KILLDEER SCHOOL BOARD:

_____ _____
Business Manager Board President

_____ _____
Coach/Advisor Date

c. Food Service Reports

Annual; Processing Month 05/2026; Accounts to Include Accounts with Activity; Active
Chart of Account Number True; Fund Number 05

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 05	**SCHOOL FOOD SERVICES**			
Current Assets				
05 101	CASH	64,707.74	(5,344.29)	59,363.45
	Current Assets Subtotal:	64,707.74	(5,344.29)	59,363.45
	Total Assets and Deferred Outflows of Resources:	64,707.74	(5,344.29)	59,363.45
Current Liabilities				
05 402	DUE TO OTHER FUNDS	954.97	0.00	954.97
	Current Liabilities Subtotal:	954.97	0.00	954.97
Fund Balance				
05 770	UNRESERVED FUND BALANCE	63,752.77	(5,344.29)	58,408.48
	Fund Balance Subtotal:	63,752.77	(5,344.29)	58,408.48
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	64,707.74	(5,344.29)	59,363.45

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 SCHOOL FOOD SERVICES

Chart of Account Number			Chart of Account Description						
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
05 770			**UNRESERVED FUND BALANCE**			***Previous Balance**				63,752.77
05 770			UNRESERVED FUND BALANCE							
05 000 1510			INTEREST EARNED							
05/31/2026	CR	27727			INTEREST EARNED	BRAVERA	0.00	108.19		
05 000 1611			STUDENT MEALS							
05/15/2026	CR	27676			STUDENT MEALS	DIAZ, KERRY M	0.00	3,723.15		
05/15/2026	CR	27677			REVTRAK STUDENT MEALS	DIAZ, KERRY M	0.00	6,321.00		
05/26/2026	CD	POELEM-04631 20260526	3	8898	LUNCH REFUND - D. RICHMOND & E. SCHOENHE	RICHMOND, SARAH	0.00	(69.50)		
05/26/2026	CD	POELEM-04632 20260526	3	8892	LUNCH REFUND - T. ANDERSEN	ANDERSEN, BECKI L	0.00	(68.32)		
05/26/2026	CD	POELEM-04635 20260526	3	8896	LUNCH REFUND - A. LEE	LEE, LESLIE M	0.00	(218.85)		
05/26/2026	CD	POELEM-04634 20260526	3	8895	LUNCH REFUND - K. HORGESHIMER	HORGESHIMER, NATHAN SCOTT	0.00	(17.40)		
05/26/2026	CD	POELEM-04636 20260526	3	8899	LUNCH REFUND - J. ROHR	ROHR, DONNA M	0.00	(79.65)		
05/26/2026	CD	POELEM-04637 20260526	3	8900	LUNCH REFUND - S. SADOWSKY	SADOWSKY, LAURA M	0.00	(27.36)		
05/26/2026	CD	POELEM-04633 20260526	3	8894	LUNCH REFUND - S. BURIAN	BURIAN, BRENDA	0.00	(223.40)		
05/28/2026	CR	27721			STUDENT MEALS	DIAZ, KERRY M	0.00	1,058.10		
05/28/2026	CR	27722			REVTRAK STUDENT MEALS	DIAZ, KERRY M	0.00	2,238.65		
05 000 1620			ADULT MEALS							
05/15/2026	CR	27676			ADULT MEALS	DIAZ, KERRY M	0.00	60.00		
05/28/2026	CR	27721			ADULT MEALS	DIAZ, KERRY M	0.00	7.90		
05 000 4550			FEDERAL REIMBURSEMENT							
05/13/2026	CR	27650			FEDERAL REIMBURSEMENT	DEPT OF PUBLIC INSTRUCTION	0.00	10,256.39		
05/13/2026	CR	27728			FEDERAL REIMBURSEMENT	DEPT OF PUBLIC INSTRUCTION	0.00	5,610.47		
05 000 000 910 3100 610			FOOD							
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395166256	SYSCO NORTH DAKOTA, INC	3,643.35	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395150114	SYSCO NORTH DAKOTA, INC	2,431.73	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395166257	SYSCO NORTH DAKOTA, INC	1,109.64	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395159863	SYSCO NORTH DAKOTA, INC	1,143.16	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395155083	SYSCO NORTH DAKOTA, INC	2,458.47	0.00		
05/11/2026	CD	POELEM-04572 22882	3	8887	FOOD INV#22882	DEPARTMENT OF PUBLIC INSTRUCTION CKEN11	1,445.37	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395155082	SYSCO NORTH DAKOTA, INC	3,176.89	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395159862	SYSCO NORTH DAKOTA, INC	2,657.30	0.00		

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 SCHOOL FOOD SERVICES

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
05/11/2026	CD	POELEM-04591 20260511	3	8889	MILK 3070297	PEPSI COLA BOTTLING COMPANY	241.00	0.00		
05/11/2026	CD	POELEM-04591 20260511	3	8889	MILK 3378056	PEPSI COLA BOTTLING COMPANY	579.28	0.00		
05/11/2026	CD	POELEM-04591 20260511	3	8889	MILK 3378526	PEPSI COLA BOTTLING COMPANY	675.64	0.00		
05/11/2026	CD	POELEM-04591 20260511	3	8889	MILK 3378302	PEPSI COLA BOTTLING COMPANY	553.98	0.00		
05/11/2026	CD	POELEM-04591 20260511	3	8889	MILK 3378303	PEPSI COLA BOTTLING COMPANY	180.50	0.00		
05/11/2026	CD	POELEM-04591 20260511	3	8889	MILK 3378527	PEPSI COLA BOTTLING COMPANY	201.00	0.00		
05/11/2026	CD	POELEM-04590 20260511	3	8891	CREDIT 5993873	US FOODS	(7.91)	0.00		
05/11/2026	CD	POELEM-04590 20260511	3	8891	FOOD 3494785	US FOODS	559.15	0.00		
05/11/2026	CD	POELEM-04590 20260511	3	8891	FOOD 3695082	US FOODS	501.52	0.00		
05/11/2026	CD	POELEM-04590 20260511	3	8891	FOOD 3894677	US FOODS	410.29	0.00		
05/11/2026	CD	POELEM-04590 20260511	3	8891	CREDIT 5993862	US FOODS	(0.95)	0.00		
05/11/2026	CD	POELEM-04590 20260511	3	8891	FOOD 3494786	US FOODS	1,583.20	0.00		
05/11/2026	CD	POELEM-04590 20260511	3	8891	FOOD 3894678	US FOODS	591.97	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	CREDIT 395158289	SYSCO NORTH DAKOTA, INC	(33.20)	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	CREDIT 395164677	SYSCO NORTH DAKOTA, INC	(45.08)	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	FOOD 395150113	SYSCO NORTH DAKOTA, INC	2,478.64	0.00		
05/15/2026	CR	27676			FOOD	DIAZ, KERRY M	(363.00)	0.00		
05/26/2026	CD	POELEM-04606 20260526	3	8897	MILK 3379301	PEPSI COLA BOTTLING COMPANY	100.50	0.00		
05/26/2026	CD	POELEM-04606 20260526	3	8897	MILK 3379300	PEPSI COLA BOTTLING COMPANY	629.42	0.00		
05/26/2026	CD	POELEM-04606 20260526	3	8897	MILK 3379039	PEPSI COLA BOTTLING COMPANY	634.64	0.00		
05/26/2026	CD	POELEM-04606 20260526	3	8897	MILK 3378784	PEPSI COLA BOTTLING COMPANY	669.88	0.00		
05/26/2026	CD	POELEM-04606 20260526	3	8897	MILK 3379040	PEPSI COLA BOTTLING COMPANY	220.50	0.00		
05/26/2026	CD	POELEM-04629 20260526	3	8893	FOOD	BRONSON'S MARKETPLACE	36.85	0.00		
05/26/2026	CD	POELEM-04608 20260526	3	8902	FOOD 4307010	US FOODS	444.31	0.00		
05/26/2026	CD	POELEM-04608 20260526	3	8902	CREDIT 5989612	US FOODS	(7.53)	0.00		

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 05

Fund: 05 SCHOOL FOOD SERVICES

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
05/26/2026	CD	POELEM-04608 20260526	3	8902	CREDIT 5989589	US FOODS	(6.54)	0.00		
05/26/2026	CD	POELEM-04608 20260526	3	8902	FOOD 4103505	US FOODS	491.23	0.00		
05/26/2026	CD	POELEM-04607 20260526	3	8901	FOOD FEE 19538418S	SYSCO NORTH DAKOTA, INC	5.59	0.00		
05/26/2026	CD	POELEM-04607 20260526	3	8901	FOOD 395166256	SYSCO NORTH DAKOTA, INC	3,643.35	0.00		
05/28/2026	CR	27721			FOOD	DIAZ, KERRY M	(239.50)	0.00		
05 000 000 910 3100 611			SUPPLIES							
05/11/2026	CD	POELEM-04584 10701257	3	8888	HAND DISHWASHING DETERGENT, RINSE AID	NETWORK SERVICES CO.	430.23	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	DISPOSABLES 395159862	SYSCO NORTH DAKOTA, INC	47.00	0.00		
05/11/2026	CD	POELEM-04592 20260511	3	8890	DISPOSABLES 395150113	SYSCO NORTH DAKOTA, INC	29.09	0.00		
05 000 000 910 3100 810			DUES & FEES							
05/08/2026	GJ				MAY 2026 REVTRAK FEES-HL		452.70	0.00		
05/26/2026	CD	ELEM-03645 20260526-0003	3	8903	DPI Back to School Conference-Kitchen St	VISA	270.00	0.00		
05 770			**UNRESERVED FUND BALANCE**			***Current Activity**				(5,344.29)
						***Ending Balance:**	34,023.66	28,679.37	0.00	58,408.48
						Fund Total: 05	34,023.66	28,679.37	0.00	58,408.48

d. Student Activity Reports

Annual; Processing Month 05/2026; Accounts to Include Accounts with Activity; Active
Chart of Account Number True; Fund Number 06

Account Number	Description	Previous Balance	Current Month	Ending Balance
Fund: 06	**STUDENT ACTIVITY FUND**			
Current Assets				
06 101	CASH	381,082.67	(9,594.67)	371,488.00
06 110	DUE FROM OTHER FUNDS	68.48	0.00	68.48
	Current Assets Subtotal:	381,151.15	(9,594.67)	371,556.48
	Total Assets and Deferred Outflows of Resources:	381,151.15	(9,594.67)	371,556.48
Fund Balance				
06 760 701	ACTIVITIES	8,982.13	(154.00)	8,828.13
06 760 702	CAPTURING KIDS' HEARTS-HS	290.06	9.00	299.06
06 760 703	CLASS OF 2026	(3,347.43)	(67.95)	(3,415.38)
06 760 704	ANNUAL	12,393.98	0.00	12,393.98
06 760 705	ATHLETICS	21,957.16	(12,197.93)	9,759.23
06 760 706	CLASS OF 2029	395.17	0.00	395.17
06 760 708	CLASS OF 2027	10,675.44	(193.55)	10,481.89
06 760 709	CHEERLEADERS MISC.	20,967.74	0.00	20,967.74
06 760 713	GIRLS GOLF MISC	454.09	0.00	454.09
06 760 715	HOT LUNCH DONATIONS	337.42	0.00	337.42
06 760 716	SAFETY PATROL	856.77	0.00	856.77
06 760 717	CHROMEBOOK REPAIR	719.12	0.00	719.12
06 760 719	ATHLETES ASSISTANCE	594.33	0.00	594.33
06 760 720	CROSS COUNTRY MISC.	945.39	0.00	945.39
06 760 723	ELEMENTARY POP FUND	(303.01)	0.00	(303.01)
06 760 724	FAMILY & CONSUMER SCIENCE	317.23	0.00	317.23
06 760 728	FFA	16,231.07	(1,512.89)	14,718.18
06 760 730	INTEREST - CHECKING	29,540.33	571.22	30,111.55
06 760 734	LIBRARY	5,680.96	86.00	5,766.96
06 760 735	MUSIC	18,862.85	283.00	19,145.85
06 760 736	NATIONAL HONOR SOCIETY	984.40	(319.85)	664.55
06 760 737	GIRLS WRESTLING MISC	1,890.00	0.00	1,890.00
06 760 740	SCHOOL DISTRICT	(812.35)	0.00	(812.35)
06 760 741	ROBOTICS	2,087.14	0.00	2,087.14
06 760 742	STUDENT COUNCIL	6,530.08	0.00	6,530.08
06 760 743	SUNSHINE ACCOUNT-ELEM	326.02	0.00	326.02
06 760 744	TRACK & FOOTBALL FIELD MAINTENANCE	110,738.15	0.00	110,738.15
06 760 749	HIGH SCHOOL MUSICAL	(743.20)	1,703.69	960.49
06 760 750	6TH GRADE CLASS	1,152.98	(618.29)	534.69
06 760 754	PRESCHOOL	996.78	(62.00)	934.78
06 760 755	SUNSHINE FUND-HS	468.78	(28.80)	439.98
06 760 757	ELEMENTARY MUSIC	7,589.92	0.00	7,589.92
06 760 758	JEANS FOR CHARITY	5,762.50	54.00	5,816.50
06 760 759	ELEMENTARY STUDENT COUNCIL	5,673.74	51.50	5,725.24
06 760 760	S.A.D.D.	1,088.92	(526.50)	562.42

Annual; Processing Month 05/2026; Accounts to Include Accounts with Activity; Active Chart of Account Number True; Fund Number 06

Account Number	Description	Previous Balance	Current Month	Ending Balance
06 760 765	SCIENCE GRANT-ELEM	6.03	0.00	6.03
06 760 767	GIRLS BB MISC.	8.95	2,041.95	2,050.90
06 760 769	CLASS OF 2024	4,793.89	0.00	4,793.89
06 760 770	CLOSE UP	5,364.13	126.80	5,490.93
06 760 771	CLASS OF 2025	788.00	0.00	788.00
06 760 772	VOLLEYBALL MISC.	8,920.58	(150.00)	8,770.58
06 760 773	STEAM-ELEM.	14,983.30	(99.99)	14,883.31
06 760 774	STAFF WELLNESS	15.00	0.00	15.00
06 760 775	ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND	2,000.00	3,000.00	5,000.00
06 760 776	FOOTBALL MISC.	3,203.95	0.00	3,203.95
06 760 777	BOYS GOLF MISC.	742.61	0.00	742.61
06 760 778	HS GYMNASIUM SPONSORSHIP	8,294.74	0.00	8,294.74
06 760 779	TRACK MISC.	2,890.50	27.00	2,917.50
06 760 782	BOYS BB MISC.	4,777.83	(1,375.00)	3,402.83
06 760 783	BOYS WRESTLING MISC.	9,714.61	(844.08)	8,870.53
06 760 784	SPEECH	1,405.05	0.00	1,405.05
06 760 785	ELEM GUIDANCE MISC	1,170.05	(398.00)	772.05
06 760 786	ART SUPPLIES	1,552.91	0.00	1,552.91
06 760 788	RALPH AND BERNIECE THOMAS SCHOLARSHIP	0.00	0.00	0.00
06 760 789	HOSA	12,383.90	500.00	12,883.90
06 760 791	KIDS ON THE RUN	741.86	0.00	741.86
06 760 792	DR SEUSS READING GROUP	303.00	0.00	303.00
06 760 793	IMAGINATION LIBRARY	3,148.48	0.00	3,148.48
06 760 794	COLLEGE & CAREER WEEK SCHOLARHIPS	1,113.00	0.00	1,113.00
06 760 795	KATHERINE KLEEMANN EDUCATION SCHOLARSHIP	2,100.00	0.00	2,100.00
06 760 796	FEREBEE SCHOLARSHIP	100.00	500.00	600.00
06 760 798	MINION MENTORING SCHOLARSHIP	344.12	0.00	344.12
	Fund Balance Subtotal:	381,151.15	(9,594.67)	371,556.48
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	381,151.15	(9,594.67)	371,556.48

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number / Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
06 760 701			**ACTIVITIES**			***Previous Balance**				8,982.13
06 760 701			ACTIVITIES							
06 001 600 410 3400 610			ACTIVITIES							
05/11/2026	CD	HS-02435 20260511	2	35309	reimbursement for hotel rooms	WEST, JEFF DAVID	154.00	0.00		
06 760 701			**ACTIVITIES**			***Current Activity**				(154.00)
						***Ending Balance:**	154.00	0.00	0.00	8,828.13
06 760 702			**CAPTURING KIDS' HEARTS-HS**			***Previous Balance**				290.06
06 760 702			CAPTURING KIDS' HEARTS-HS							
06 002 1721			CAPTURING KIDS' HEARTS-HS							
05/26/2026	CR	27711			CKH- Hat Money	MURPHY, ANDREW	0.00	9.00		
06 760 702			**CAPTURING KIDS' HEARTS-HS**			***Current Activity**				9.00
						***Ending Balance:**	0.00	9.00	0.00	299.06
06 760 703			**CLASS OF 2026**			***Previous Balance**				(3,347.43)
06 760 703			CLASS OF 2026							
06 003 600 410 3400 610			CLASS OF 2026							
05/12/2026	CD	HS-02429 13X4-DW7V-CPWH	2	35316	2026 Gold Tassel, 10 pieces	AMAZON CAPITAL SERVICES	29.97	0.00		
05/12/2026	CD	HS-02429 13X4-DW7V-CPWH	2	35316	WILLBOND 12pcs Graduation Rope Honor Cor	AMAZON CAPITAL SERVICES	39.98	0.00		
05/12/2026	CD	HS-02429 13X4-DW7V-CPWH	2	35316	DISCOUNT	AMAZON CAPITAL SERVICES	(2.00)	0.00		
06 760 703			**CLASS OF 2026**			***Current Activity**				(67.95)
						***Ending Balance:**	67.95	0.00	0.00	(3,415.38)
06 760 704			**ANNUAL**			***Previous Balance**				12,393.98
						***Ending Balance:**	0.00	0.00	0.00	12,393.98
06 760 705			**ATHLETICS**			***Previous Balance**				21,957.16
06 760 705			ATHLETICS							
06 005 1721			ATHLETICS							
05/28/2026	CR	27719			Track Student Did Not Compete	DIAZ, KERRY M	0.00	50.00		
05/28/2026	CR	27720			REVTRAK ATHLETIC FEE	DIAZ, KERRY M	0.00	90.00		
06 005 600 410 3400 610			ATHLETICS							
05/08/2026	GJ				MAY 2026 REVTRAK PROCESSING FEES		18.77	0.00		
05/11/2026	CD	HS-02432 20260511	2	35297	track meet fee	BEACH HIGH SCHOOL	150.00	0.00		
05/11/2026	CD	ELEM-03680 20260511	2	35315	official	WALKER, NICHOLAS DALE	60.00	0.00		

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
05/11/2026	CD	ELEM-03678 20260511	2	35314	official	SCHLEPPENBACH, IVY	36.00	0.00		
05/11/2026	CD	ELEM-03676 20260511	2	35311	official	MORLOCK, CHESSAH	96.00	0.00		
05/11/2026	CD	ELEM-03677 20260511	2	35313	official	ROUNDY, LISA	36.00	0.00		
05/11/2026	CD	ELEM-03679 20260511	2	35312	official	NUPEN, MADI	12.00	0.00		
05/11/2026	CD	HS-02442 20260511	2	35301	meet fee	DICKINSON CATHOLIC SCHOOLS	175.00	0.00		
05/11/2026	CD	HS-02446 20260511	2	35298	Throwsfest meet fee	BISMARCK PUBLIC SCHOOLS	75.00	0.00		
05/11/2026	CD	HS-02430 20260511	2	35304	Track meet fee	HAZEN PUBLIC SCHOOL	200.00	0.00		
05/11/2026	CD	HS-02431 20260511	2	35307	track meet fee	WATFORD CITY HIGH SCHOOL	300.00	0.00		
05/11/2026	CD	ELEM-03641 20260511	2	35303	Hawktree Entry Fee	HAWKTREE GOLF COURSE	175.00	0.00		
05/11/2026	CD	HS-02443 20260511	2	35300	meet fee	DAWSON COUNTY HIGH SCHOOL	100.00	0.00		
05/12/2026	CD	HS-02428 1F37-971Q-C4GT	2	35316	garage hooks	AMAZON CAPITAL SERVICES	27.99	0.00		
05/14/2026	CD	HS-02453 20260514	2	35318	meet fees	BOWMAN COUNTY PUBLIC SCHOOL	450.00	0.00		
05/14/2026	CD	HS-02455 20260514	2	35322	Sidney Invite meet fee	SIDNEY HIGH SCHOOL	125.00	0.00		
05/14/2026	CD	ELEM-03695 20260514	2	35321	Golf Membership Dues	MEDICINE HOLE GOLF COURSE	2,600.00	0.00		
05/14/2026	CD	HS-02454 20260514	2	35319	Last Chance meet fee	DICKINSON CATHOLIC SCHOOLS	175.00	0.00		
05/18/2026	CD	ELEM-03704 20260518	2	35324	Golf Fee	HEART RIVER GOLF COURSE	96.00	0.00		
05/18/2026	CD	HS-02459 20260518	2	35323	athletes	CASH	900.00	0.00		
05/18/2026	CD	HS-02459 20260518	2	35323	manager	CASH	50.00	0.00		
05/18/2026	CD	HS-02459 20260518	2	35323	coaches	CASH	350.00	0.00		
05/26/2026	CD	HS-02456 20260526	2	35330	JH TRACK MEET TEAM ENTRY FEE	BEACH HIGH SCHOOL	150.00	0.00		
05/26/2026	CD	ELEM-03702 20260526	2	35331	BASKETBALL DUES	BEULAH HIGH SCHOOL	252.17	0.00		
05/26/2026	CD	HS-02457 20260526	2	35335	MIDDLE SCHOOL TRACK MEET TEAM ENTREE FEE	MCKENZIE CO. SCHOOL DIST.	300.00	0.00		
05/26/2026	CD	HS-02472 20260526	2	35329	State Track rooms	AMERICINN	5,328.00	0.00		
05/26/2026	CD	HS-02458 20260526	2	35332	Bill Kelly Twilight meet fee	DAWSON COUNTY HIGH SCHOOL	100.00	0.00		
06 760 705			**ATHLETICS**			***Current Activity**				(12,197.93)

Regular; Beginning Month 05/2026; Processing Month 05/2026; Accounts to Include Accounts with Activity; Fund Number 06

Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number / Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
						***Ending Balance:**	12,337.93	140.00	0.00	9,759.23
06 760 706			**CLASS OF 2029**			***Previous Balance**				395.17
						***Ending Balance:**	0.00	0.00	0.00	395.17
06 760 708			**CLASS OF 2027**			***Previous Balance**				10,675.44
06 760 708			CLASS OF 2027							
06 008 600 410 3400 610			CLASS OF 2027							
05/11/2026	CD	POELEM-04589 20260511-0001	2	35308	PIZZA AND DRINKS FOR PROM SET UP	WESTERN CHOICE COOPERATIVE	193.55	0.00		
06 760 708			**CLASS OF 2027**			***Current Activity**				(193.55)
						***Ending Balance:**	193.55	0.00	0.00	10,481.89
06 760 709			**CHEERLEADERS MISC.**			***Previous Balance**				20,967.74
						***Ending Balance:**	0.00	0.00	0.00	20,967.74
06 760 710			**CHEERLEADER UNIFORMS**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 713			**GIRLS GOLF MISC**			***Previous Balance**				454.09
						***Ending Balance:**	0.00	0.00	0.00	454.09
06 760 715			**HOT LUNCH DONATIONS**			***Previous Balance**				337.42
						***Ending Balance:**	0.00	0.00	0.00	337.42
06 760 716			**SAFETY PATROL**			***Previous Balance**				856.77
						***Ending Balance:**	0.00	0.00	0.00	856.77
06 760 717			**CHROMEBOOK REPAIR**			***Previous Balance**				719.12
						***Ending Balance:**	0.00	0.00	0.00	719.12
06 760 719			**ATHLETES ASSISTANCE**			***Previous Balance**				594.33
						***Ending Balance:**	0.00	0.00	0.00	594.33
06 760 720			**CROSS COUNTRY MISC.**			***Previous Balance**				945.39
						***Ending Balance:**	0.00	0.00	0.00	945.39
06 760 723			**ELEMENTARY POP FUND**			***Previous Balance**				(303.01)
						***Ending Balance:**	0.00	0.00	0.00	(303.01)
06 760 724			**FAMILY & CONSUMER SCIENCE**			***Previous Balance**				317.23
						***Ending Balance:**	0.00	0.00	0.00	317.23
06 760 726			**FB UNIFORMS**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
06 760 728			**FFA**			***Previous Balance**				16,231.07
06 760 728			FFA							
06 028 1721			FFA							
05/08/2026	CR	27668			FFA - State Convention	JOHNSON, ERIK	0.00	2,600.00		
05/14/2026	CR	27674			FFA - Bull Days Fundraiser	JOHNSON, ERIK	0.00	750.00		
05/14/2026	CR	27675			FFA - Plant Sale	JOHNSON, ERIK	0.00	1,229.00		
05/18/2026	CR	27679			FFA - Plant Sales Fundraiser	JOHNSON, ERIK	0.00	6,265.00		
05/19/2026	CR	27682			FFA - State Convention	JOHNSON, ERIK	0.00	200.00		
05/26/2026	CR	27714			FFA Plant Sale	JOHNSON, ERIK	0.00	7,459.00		
06 028 600 410 3400 610			FFA							
05/11/2026	CD	HS-02440 2243	2	35305	State Horse Evaluation- Student Registra	ND FFA ASSOCIATION	20.00	0.00		
05/11/2026	CD	POELEM-04568 20260511	2	11	SUPPLIES @ MENARDS	JP MORGAN CHASE BANK NA	870.88	0.00		
05/11/2026	CD	POELEM-04579 20260511-0001	2	11	KY'S CATERING FFA BANQUET	JP MORGAN CHASE BANK NA	2,457.00	0.00		
05/11/2026	CD	POELEM-04579 20260511-0001	2	11	CASH WISE FFA BANQUET	JP MORGAN CHASE BANK NA	150.01	0.00		
05/12/2026	CD	HS-02378 MDE381015	2	35317	Banquet & Jacket Order	NATIONAL FFA ORGANIZATION	1,073.50	0.00		
05/26/2026	CD	HS-02460 20260526	2	35333	Plant Sale Fundraiser	HARMSEN'S GREENHOUSE, INC	15,194.50	0.00		
05/26/2026	CD	HS-02471 20260526	2	35334	Donation for serving meal at banquet	KILLDEER COWBOY ARCHERY	250.00	0.00		
06 760 728			**FFA**			***Current Activity**				(1,512.89)
						***Ending Balance:**	20,015.89	18,503.00	0.00	14,718.18
06 760 729			**GIRLS BB UNIFORMS**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 730			**INTEREST - CHECKING**			***Previous Balance**				29,540.33
06 760 730			INTEREST - CHECKING							
06 030 1721			INTEREST - CHECKING							
05/31/2026	CR	27726			INTEREST - CHECKING	BRAVERA	0.00	571.22		
06 760 730			**INTEREST - CHECKING**			***Current Activity**				571.22
						***Ending Balance:**	0.00	571.22	0.00	30,111.55
06 760 733			**GIRLS GOLF UNIFORMS**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 734			**LIBRARY**			***Previous Balance**				5,680.96
06 760 734			LIBRARY							
06 034 1721			LIBRARY							
05/01/2026	CR	27646			Library Book Fine	WHEELING, BRITTANY	0.00	10.00		
05/18/2026	CR	27678			Missing Library Book Fee	HARRIS, JANIS L	0.00	16.00		

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
05/20/2026	CR	27684			Library Book Fines	WHEELING, BRITTANY	0.00	54.00		
05/20/2026	CR	27685			Library Book Fine	WHEELING, BRITTANY	0.00	6.00		
06 760 734			**LIBRARY**			***Current Activity**				86.00
						***Ending Balance:**	0.00	86.00	0.00	5,766.96
06 760 735			**MUSIC**			***Previous Balance**				18,862.85
06 760 735			MUSIC							
06 035 1721			MUSIC							
05/19/2026	CR	27681			MUSIC DEPT CHOC SALES	LORENZ, SHANTEL	0.00	283.00		
06 760 735			**MUSIC**			***Current Activity**				283.00
						***Ending Balance:**	0.00	283.00	0.00	19,145.85
06 760 736			**NATIONAL HONOR SOCIETY**			***Previous Balance**				984.40
06 760 736			NATIONAL HONOR SOCIETY							
06 036 600 410 3400 610			NATIONAL HONOR SOCIETY							
05/11/2026	CD	ELEM-03648 7654	2	35302	NHS Plaques	FOUR SEASONS TROPHIES	200.00	0.00		
05/12/2026	CD	ELEM-03621 1YDY-NFGL-CGYR	2	35316	royal blue and gold NHS cords	AMAZON CAPITAL SERVICES	119.85	0.00		
06 760 736			**NATIONAL HONOR SOCIETY**			***Current Activity**				(319.85)
						***Ending Balance:**	319.85	0.00	0.00	664.55
06 760 737			**GIRLS WRESTLING MISC**			***Previous Balance**				1,890.00
						***Ending Balance:**	0.00	0.00	0.00	1,890.00
06 760 740			**SCHOOL DISTRICT**			***Previous Balance**				(812.35)
						***Ending Balance:**	0.00	0.00	0.00	(812.35)
06 760 741			**ROBOTICS**			***Previous Balance**				2,087.14
						***Ending Balance:**	0.00	0.00	0.00	2,087.14
06 760 742			**STUDENT COUNCIL**			***Previous Balance**				6,530.08
						***Ending Balance:**	0.00	0.00	0.00	6,530.08
06 760 743			**SUNSHINE ACCOUNT-ELEM**			***Previous Balance**				326.02
						***Ending Balance:**	0.00	0.00	0.00	326.02
06 760 744			**TRACK & FOOTBALL FIELD MAINTENANCE**			***Previous Balance**				110,738.15
						***Ending Balance:**	0.00	0.00	0.00	110,738.15
06 760 745			**TRACK UNIFORMS**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 747			**VOLLEYBALL UNIFORMS**			***Previous Balance**				0.00

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number / Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 748			**BOYS WRESTLING UNIFORMS**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 749			**HIGH SCHOOL MUSICAL**			***Previous Balance**				(743.20)
06 760 749			HIGH SCHOOL MUSICAL							
06 049 1721			HIGH SCHOOL MUSICAL							
05/11/2026	CR	27671			Drama Club Admission	WALKER, NICHOLAS DALE	0.00	1,153.00		
05/12/2026	CR	27673			Musical/Drama Fundraiser	MINDT, SHERRI	0.00	1,010.00		
06 049 600 410 3400 610			HIGH SCHOOL MUSICAL							
05/26/2026	CD	HS-02452 20260526	2	35336	reimbursement for prop, posters and prog	MINDT, SHERRI	459.31	0.00		
06 760 749			**HIGH SCHOOL MUSICAL**			***Current Activity**				1,703.69
						***Ending Balance:**	459.31	2,163.00	0.00	960.49
06 760 750			**6TH GRADE CLASS**			***Previous Balance**				1,152.98
06 760 750			6TH GRADE CLASS							
06 050 600 410 3400 610			6TH GRADE CLASS							
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	32 oz Deli Containers	AMAZON CAPITAL SERVICES	52.38	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Bright Jumbo smoothie straws	AMAZON CAPITAL SERVICES	8.54	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	8 inch stainless steel muddler	AMAZON CAPITAL SERVICES	5.99	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	8 section commercial wedger	AMAZON CAPITAL SERVICES	48.83	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Strawberry Syrup	AMAZON CAPITAL SERVICES	8.64	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Blue Raspberry Syrup	AMAZON CAPITAL SERVICES	8.49	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Raspberry Syrup	AMAZON CAPITAL SERVICES	7.50	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Paint Cups	AMAZON CAPITAL SERVICES	17.09	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Paint Brushes	AMAZON CAPITAL SERVICES	23.80	0.00		

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Paint Colors	AMAZON CAPITAL SERVICES	69.62	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	Paint Brush	AMAZON CAPITAL SERVICES	26.58	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	White Acrylic Paint	AMAZON CAPITAL SERVICES	14.85	0.00		
05/12/2026	CD	ELEM-03624 13VQ-7PNP-J64G	2	35316	DISCOUNT	AMAZON CAPITAL SERVICES	(3.48)	0.00		
05/26/2026	CD	ELEM-03647 20260526-0004	2	35338	Sam's Club, Walmart, & Visa for Punch &	VISA	169.37	0.00		
05/26/2026	CD	ELEM-03647 20260526-0004	2	35338	Sam's Club, Walmart, & Visa for Punch &	VISA	160.09	0.00		
06 760 750			**6TH GRADE CLASS**			***Current Activity**				(618.29)
						***Ending Balance:**	618.29	0.00	0.00	534.69
06 760 754			**PRESCHOOL**			***Previous Balance**				996.78
06 760 754			PRESCHOOL							
06 054 600 410 3400 610			PRESCHOOL							
05/14/2026	CD	ELEM-03646 20260514	2	35320	Elijah Hillhouse May Payment	KILLDEER SCHOOL	62.00	0.00		
06 760 754			**PRESCHOOL**			***Current Activity**				(62.00)
						***Ending Balance:**	62.00	0.00	0.00	934.78
06 760 755			**SUNSHINE FUND-HS**			***Previous Balance**				468.78
06 760 755			SUNSHINE FUND-HS							
06 055 600 410 3400 610			SUNSHINE FUND-HS							
05/11/2026	CD	POELEM-04582 20260511	2	35299	SUPPLIES 494516	COCA COLA	28.80	0.00		
06 760 755			**SUNSHINE FUND-HS**			***Current Activity**				(28.80)
						***Ending Balance:**	28.80	0.00	0.00	439.98
06 760 757			**ELEMENTARY MUSIC**			***Previous Balance**				7,589.92
						***Ending Balance:**	0.00	0.00	0.00	7,589.92
06 760 758			**JEANS FOR CHARITY**			***Previous Balance**				5,762.50
06 760 758			JEANS FOR CHARITY							
06 058 1721			JEANS FOR CHARITY							
05/08/2026	CR	27669			Jeans For Charity	KLYM, JESSICA A	0.00	29.00		
05/26/2026	CR	27713			Teacher Jeans Weeks	GRIFFITHS, LACEY NICOLE	0.00	25.00		
06 760 758			**JEANS FOR CHARITY**			***Current Activity**				54.00
						***Ending Balance:**	0.00	54.00	0.00	5,816.50

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number	Chart of Account Description								
Entry Date JR Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
06 760 759	**ELEMENTARY STUDENT COUNCIL**			***Previous Balance**				5,673.74
06 760 759	ELEMENTARY STUDENT COUNCIL							
06 059 1721	ELEMENTARY STUDENT COUNCIL							
05/01/2026 CR 27645			Box Tops For Education	COOK, CORTNEY	0.00	51.50		
06 760 759	**ELEMENTARY STUDENT COUNCIL**			***Current Activity**				51.50
				***Ending Balance:**	0.00	51.50	0.00	5,725.24
06 760 760	**S.A.D.D.**			***Previous Balance**				1,088.92
06 760 760	S.A.D.D.							
06 060 600 410 3400 610	S.A.D.D.							
05/11/2026 CD HS-02438 20260511	2	35306	SADD T-Shirts	VETTEL, COURTNEY C	526.50	0.00		
06 760 760	**S.A.D.D.**			***Current Activity**				(526.50)
				***Ending Balance:**	526.50	0.00	0.00	562.42
06 760 761	**CROSS COUNTRY UNIFORMS**			***Previous Balance**				0.00
				***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 765	**SCIENCE GRANT-ELEM**			***Previous Balance**				6.03
				***Ending Balance:**	0.00	0.00	0.00	6.03
06 760 766	**CHEERLEADER UNIFORMS FB**			***Previous Balance**				0.00
				***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 767	**GIRLS BB MISC.**			***Previous Balance**				8.95
06 760 767	GIRLS BB MISC.							
06 067 1721	GIRLS BB MISC.							
05/29/2026 CR 27723			Girls Basketball Free Throw	WALKER, NICHOLAS DALE	0.00	2,041.95		
06 760 767	**GIRLS BB MISC.**			***Current Activity**				2,041.95
				***Ending Balance:**	0.00	2,041.95	0.00	2,050.90
06 760 769	**CLASS OF 2024**			***Previous Balance**				4,793.89
				***Ending Balance:**	0.00	0.00	0.00	4,793.89
06 760 770	**CLOSE UP**			***Previous Balance**				5,364.13
06 760 770	CLOSE UP							
06 070 1721	CLOSE UP							
05/12/2026 CR 27672			Close-Up Coke Machine	MURPHY, ANDREW	0.00	322.00		
06 070 600 410 3400 610	Close Up							
05/11/2026 CD POELEM-04582 20260511	2	35299	SUPPLIES 494180	COCA COLA	75.20	0.00		
05/11/2026 CD POELEM-04582 20260511	2	35299	SUPPLIES 494515	COCA COLA	120.00	0.00		
06 760 770	**CLOSE UP**			***Current Activity**				126.80

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number / Chart of Account Description / Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
						***Ending Balance:**	195.20	322.00	0.00	5,490.93
06 760 771			**CLASS OF 2025**			***Previous Balance**				788.00
						***Ending Balance:**	0.00	0.00	0.00	788.00
06 760 772			**VOLLEYBALL MISC.**			***Previous Balance**				8,920.58
06 760 772			VOLLEYBALL MISC.							
06 072 600 410 3400 610			VOLLEYBALL MISC.							
05/26/2026	CD	ELEM-03686 20260526	2	35337	Reimbursement from Volleyball end of yea	SCHMELING, MALEAH	150.00	0.00		
06 760 772			**VOLLEYBALL MISC.**			***Current Activity**				(150.00)
						***Ending Balance:**	150.00	0.00	0.00	8,770.58
06 760 773			**STEAM-ELEM.**			***Previous Balance**				14,983.30
06 760 773			STEAM-ELEM.							
06 073 600 410 3400 610			STEAM-ELEM.							
05/26/2026	CD	POELEM-04604 20260526-0002	2	35338	QUIVERVISION LIMITED SUBSCRIPTION	VISA	99.99	0.00		
06 760 773			**STEAM-ELEM.**			***Current Activity**				(99.99)
						***Ending Balance:**	99.99	0.00	0.00	14,883.31
06 760 774			**STAFF WELLNESS**			***Previous Balance**				15.00
						***Ending Balance:**	0.00	0.00	0.00	15.00
06 760 775			**ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND**			***Previous Balance**				2,000.00
06 760 775			ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND							
06 075 1721			ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND							
05/11/2026	CR	27670			Kaye Dolezal Scholarship Deposit	SCHMIDT, HOLLY	0.00	3,000.00		
06 760 775			**ALLAN & KAYE DOLEZAL SCHOLARSHIP FUND**			***Current Activity**				3,000.00
						***Ending Balance:**	0.00	3,000.00	0.00	5,000.00
06 760 776			**FOOTBALL MISC.**			***Previous Balance**				3,203.95
						***Ending Balance:**	0.00	0.00	0.00	3,203.95
06 760 777			**BOYS GOLF MISC.**			***Previous Balance**				742.61
						***Ending Balance:**	0.00	0.00	0.00	742.61
06 760 778			**HS GYMNASIUM SPONSORSHIP**			***Previous Balance**				8,294.74
						***Ending Balance:**	0.00	0.00	0.00	8,294.74
06 760 779			**TRACK MISC.**			***Previous Balance**				2,890.50
06 760 779			TRACK MISC.							

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
06 079 1721			TRACK MISC.							
05/08/2026	CR	27666			Track Misc - Hat Day (5/1/26)	MURPHY, ANDREW	0.00	12.00		
05/26/2026	CR	27712			Track Misc - Hat Money	MURPHY, ANDREW	0.00	15.00		
06 760 779			**TRACK MISC.**			***Current Activity**				27.00
						***Ending Balance:**	0.00	27.00	0.00	2,917.50
06 760 781			**BOYS GOLF UNIFORM**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 782			**BOYS BB MISC.**			***Previous Balance**				4,777.83
06 760 782			BOYS BB MISC.							
06 082 600 410 3400 610			BOYS BB MISC.							
05/22/2026	CD	POELEM-04641 20260522	2	35327	HAZEN SUMMER LEAGUE BB 2026	HAZEN BISON BOOSTERS	500.00	0.00		
05/22/2026	CD	POELEM-04639 20260522	2	35325	30TH ANNUAL CAPITAL CITY CLASSIC BB CAMP	CAPITAL CITY BASKETBALL	275.00	0.00		
05/22/2026	CD	POELEM-04638 20260522	2	35328	WATFORD CITY TEAM CAMP 2026	PACK SUMMER BASKETBALL	150.00	0.00		
05/22/2026	CD	POELEM-04640 20260522	2	35326	FLASHER TEAM BB CAMP 2026	FHS - BULLDOG BOOSTER CLUB	450.00	0.00		
06 760 782			**BOYS BB MISC.**			***Current Activity**				(1,375.00)
						***Ending Balance:**	1,375.00	0.00	0.00	3,402.83
06 760 783			**BOYS WRESTLING MISC.**			***Previous Balance**				9,714.61
06 760 783			BOYS WRESTLING MISC.							
06 083 600 410 3400 610			BOYS WRESTLING MISC.							
05/11/2026	CD	POELEM-04597 INV153172	2	35310	NEW HEADGEAR	WRESTLINGMART	844.08	0.00		
06 760 783			**BOYS WRESTLING MISC.**			***Current Activity**				(844.08)
						***Ending Balance:**	844.08	0.00	0.00	8,870.53
06 760 784			**SPEECH**			***Previous Balance**				1,405.05
						***Ending Balance:**	0.00	0.00	0.00	1,405.05
06 760 785			**ELEM GUIDANCE MISC**			***Previous Balance**				1,170.05
06 760 785			ELEM GUIDANCE MISC							
06 085 600 410 3400 610			ELEM GUIDANCE MISC							
05/26/2026	CD	ELEM-03627 20260526-0011	2	35338	GE Profile™ Opal™ Nugget Ice Maker + Sid	VISA	398.00	0.00		
06 760 785			**ELEM GUIDANCE MISC**			***Current Activity**				(398.00)
						***Ending Balance:**	398.00	0.00	0.00	772.05
06 760 786			**ART SUPPLIES**			***Previous Balance**				1,552.91
						***Ending Balance:**	0.00	0.00	0.00	1,552.91

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Fund: 06 STUDENT ACTIVITY FUND

Chart of Account Number			Chart of Account Description							
Entry Date	JR	Reference #	Check Acct	Check #	Description	Entity Name	Expenses	Revenues	Balance Change	Balance
06 760 788			**RALPH AND BERNIECE THOMAS SCHOLARSHIP**			***Previous Balance**				0.00
						***Ending Balance:**	0.00	0.00	0.00	0.00
06 760 789			**HOSA**			***Previous Balance**				12,383.90
06 760 789			HOSA							
06 089 1721			HOSA							
05/20/2026	CR	27683			HOSA - Donation	SCHMIDT, HOLLY	0.00	500.00		
06 760 789			**HOSA**			***Current Activity**				500.00
						***Ending Balance:**	0.00	500.00	0.00	12,883.90
06 760 791			**KIDS ON THE RUN**			***Previous Balance**				741.86
						***Ending Balance:**	0.00	0.00	0.00	741.86
06 760 792			**DR SEUSS READING GROUP**			***Previous Balance**				303.00
						***Ending Balance:**	0.00	0.00	0.00	303.00
06 760 793			**IMAGINATION LIBRARY**			***Previous Balance**				3,148.48
						***Ending Balance:**	0.00	0.00	0.00	3,148.48
06 760 794			**COLLEGE & CAREER WEEK SCHOLARHIPS**			***Previous Balance**				1,113.00
						***Ending Balance:**	0.00	0.00	0.00	1,113.00
06 760 795			**KATHERINE KLEEMANN EDUCATION SCHOLARSHIP**			***Previous Balance**				2,100.00
						***Ending Balance:**	0.00	0.00	0.00	2,100.00
06 760 796			**FEREBEE SCHOLARSHIP**			***Previous Balance**				100.00
06 760 796			FEREBEE SCHOLARSHIP							
06 096 1721			FEREBEE SCHOLARSHIP							
05/06/2026	CR	27651			Ferebee Scholarship Funds	SCHMIDT, HOLLY	0.00	500.00		
06 760 796			**FEREBEE SCHOLARSHIP**			***Current Activity**				500.00
						***Ending Balance:**	0.00	500.00	0.00	600.00
06 760 798			**MINION MENTORING SCHOLARSHIP**			***Previous Balance**				344.12
						***Ending Balance:**	0.00	0.00	0.00	344.12
						Fund Total: 06	37,846.34	28,251.67	0.00	371,556.48

e. Open Enrollment & Tuition Agreement Reports

June 2026

Open Enrollment Applications:

Tuition Agreements:

1. Ashton Housel, Gr 5, Killdeer Resident attending McKenzie County School
2. Shae Longbrake, Gr K, Killdeer Resident attending McKenzie County School
3. Rafe Longbrake, Gr 2, Killdeer Resident attending McKenzie County School
4. Kree Longbrake, Gr 4, Killdeer Resident attending McKenzie County School

D. Administrator Reports

KHS June 2026 Board Report

High School Master Schedule and Student Schedules

The high school master schedule is completed and our students have been scheduled into their courses. We reduced all of our core content areas down to two sections per grade level, so we are looking at 22-24 students in a class as our largest classes we will have in the 2026-2027 school year. I will have to wait for our Infinite Campus production site to go live on June 20th before I can make any adjustments to student and teacher schedules.

High School Cognia Diagnostic Review

On May 28th, the administrative team and Cognia team members met with a member from Cognia to go over our diagnostic report. The diagnostic report consists of triangulated data from classroom observations, surveys, and interviews with staff, students, and parents. There are many areas that we are doing well in as a school based on the report, especially in the areas of student-teacher relationships, the fair/consistent treatment of learners, and student behavior in the classroom. There are also areas that we can improve as a school, and Improvement Priority 2, Standard 22, was selected as the focus for improvement at this point because it will benefit both teachers and students. Standard 22 states that instruction is monitored and adjusted to advance and deepen individual learner's knowledge and understanding of the curriculum. There has been planning done already around Improvement Priority 2 as we look ahead to the next school year.

Infinite Campus

Our data pull from PowerSchool to Infinite Campus occurred on May 29th. The high school staff and myself have been completing our on-demand Infinite Campus trainings so that there is a level of preparedness when the role over is official on June 20th. At the high school, Infinite Campus will take the place of both PowerSchool (Student Information System) and Schoology (Learning Management System). There are also additional add-ons within Infinite Campus that may help us potentially eliminate other vendors that we are currently using. The nice thing about Infinite Campus is that it includes many features which will allow us to consolidate some of our current applications into one.

4. Public Comment
5. Program: Board Member Recognition
6. Unfinished Business
    A. Consider Policy BBBA Officers of the Board

RECOMMENDED

BBBA - OFFICERS OF THE BOARD

At the annual meeting in July, the Board shall elect a president and vice president. The President and Vice President shall serve for one fiscal year or until their successor(s) are elected. The office of president and vice president shall not automatically rotate in order of length of service on the Board. Board members shall take into consideration qualifications that make a good leader and officer in nominating a member for office.

President's Duties

In addition to the duties prescribed by law or by the policies of the Board, the President will exercise such other duties and powers as listed below and as properly pertain to the office or as may be delegated by the Board:

1. Prepare an agenda in advance of each meeting in accordance with policy.

2. Serve as official spokesperson for the Board or appoint another member to speak for the Board in communications with the media.

3. When the Board is not in session, act on any emergency matter that may arise and report action taken at the next meeting.

4. Establish liaison with other governmental agencies to assist in cooperative action.

5. Provide the necessary leadership to help the Board act as a cohesive whole.

6. Be available for counsel to the district administrator.

At all meetings of the Board, the President may make or second a motion and will exercise privileges and duties of a board member, including the duty to vote on any question put to the vote of the entire board. The President may also contribute to the discussion in order to provide information or point out aspects not brought forth by other members but shall not take advantage of the power of the chair to monopolize the discussion or exert undue influence on the vote.

Vice President's Duties

The Vice President may preside over meetings or portions of meetings when the President is absent, a conflict of interest exists for the President, or to avoid an appearance of impropriety by the President. In addition, the Vice President shall fill a vacancy in the presidency resulting from removal, resignation, or death until a successor is elected. The Board shall elect a new vice president through a simple majority vote

Absence

When the President and Vice President are absent from a board meeting, the most senior board member present shall act as the chair pro-tem unless s/he refuses to serve. In such case, the Superintendent shall call the meeting to order and the Board shall elect a chair pro-tem.

RECOMMENDED

Removal

When a board-elected officer exhibits behavior that reflects negatively on the Board or in the event a board-elected officer is unable to fulfill the duties in the position, the Board may remove the officer from the position through an affirmative vote. Negative behavior includes, but is not limited to, misconduct, malfeasance, crime in office, habitual drunkenness, gross incompetence or failure to discharge the duties as an officer of the Board. The removal from the elected position does not remove the individual from the Board.

End of Killdeer School District #16 Policy BBBA.....Amended: 6/10/26

B. Consider Policy BBBB School Board Committees

RECOMMENDED

BBBB - SCHOOL BOARD COMMITTEES

The purpose of committees will be to provide recommendations to the Board, unless a committee is expressly delegated prior authority by the Board to act upon an issue, and this authority is delegated using the procedure below.

Standing & Special Committees
The following shall be standing committees of the Killdeer School Board:

1. Personnel & Governance
2. Curriculum
3. Finance
4. Transportation
5. Facilities
6. Administrative Negotiations
7. Certified Negotiations

The Board may create additional standing and special committees through a majority vote without notice so long as the committee serves only an informational purpose. Committees that serve additional functions shall be formed only upon a majority vote of the Board with notice or by appointment by the Board President.

Membership
Committee members shall serve on their assigned standing committee(s) for one year, commencing at the annual meeting. The Board President shall appoint all committee members to standing and special committees subject to approval by the Board. The Board President shall announce the names of appointees to the Board and receive board approval through a majority vote before the committee(s) commence duties.

The Board may remove a committee member by majority action if deemed appropriate. If a committee member is unable to fulfill the term of their committee assignment, they must request a release from the Board.

End of Killdeer School District #16 Policy BBBB.....Amended: 6/10/26

C. Consider Policy BCAD Executive Sessions

RECOMMENDED

BCAD - EXECUTIVE SESSIONS

The Board shall only hold executive sessions for reasons contained in law. Authorized subcommittees of the Board may hold executive sessions when permitted by law. Any executive session expected to be held during a meeting must be included in the meeting notice.

Executive Session Procedures
The Board and authorized committees of the Board must comply with the following general procedures when conducting an executive session:

1. Convene in an open session;
2. Pass a motion to hold an executive session, unless a motion is unnecessary because a confidential meeting is required by law;
3. Announce during the open portion of the meeting the topics to be considered during the executive session and the legal authority for holding an executive session on those topics;
4. Excuse the public or reconvene in another location;
5. Record the executive session electronically or on audio or video tape;
6. Limit the topics considered during the executive session to the announced, authorized topics; and
7. Take final action on the topics considered in the executive session during the open portion of a meeting. Substantive votes must be recorded by roll call.

Attendance at an Executive Session
Only members of the Board, any person permitted to be present by law, and any person the Board determines to be necessary to carry out or further the purpose of the meeting may be in attendance at the executive session.

Recordings and Documents
Although all executive sessions must be recorded, minutes of executive sessions need not be kept. Rather, the minutes of a meeting during which an executive session is held must indicate the following:

- Names of the members attending the executive session;
- Date and time the executive session was called to order and adjourned;
- Summary of the general topics that were discussed or considered that does not disclose any closed or confidential information; and
- Legal authority for holding the executive session.

All recordings and documents resulting from an executive session must be sealed in an envelope. The date of the executive session, purpose of the session, and word "confidential" should be written on the outside of the envelope. Envelopes must be

secured in a locked area in the business office. When an executive session was held for the purpose of non-renewal, discharge, or discussion of a student's educational record or an expulsion hearing, the Business Manager should complete the applicable form (DI-E2 or FGA-E4) and place it in the appropriate personnel or student file.

Retention of Recordings & Documents
The District must retain all recordings and documents resulting from an executive session for a minimum of six months. If the executive session is related to contract negotiations, nonrenewal, discharge or expulsion, the District must retain all recordings and documents for at least six years.

Access to Recordings & Documents
In accordance with law, recordings and documents resulting from an executive session may be disclosed upon a majority vote of the Board, unless the executive session was required to be confidential. The recordings and documents must be disclosed pursuant to court order or to the Attorney General for the purpose of administrative review. The recording and documents of an executive session remain closed even if the underlying statutory basis for the executive session no longer applies.

Unauthorized disclosure of the recordings and documents by a public servant is a Class C felony.

Complementary Documents

- BCAD-E1, Executive Session Format
- BCAD-E2, Executive Session Format For Discussion Of Education Records
- DI-E2, Notice of Confidential Record on File
- FGA-E4, Notice of Executive Session Tape on File

End of Killdeer School District #16 Policy BCAD.....Amended: 6/10/26

D. Consider Policy BFA Board-Superintendent Relations

MEMBER REQUESTED

BFA - BOARD-SUPERINTENDENT RELATIONS

The Board will respect the Superintendent's professional competence and extend to them their full responsibility for duties enumerated in law, contained in the job description, and delineated in board policy.

School Operations

The Superintendent shall be responsible for all aspects of school operation. The Superintendent may delegate responsibility and the authority as necessary and shall develop such procedures and regulations as necessary to ensure efficient operation of the District. The Superintendent shall keep the Board informed about district operations and shall report all significant developments and actions to the Board at the earliest opportunity.

In addition, the Superintendent shall be the liaison between the Board and the staff.

Policy Implementation

The Board believes that the creation of policies is an important function of a school board and that the execution of the policies should be the function of the Superintendent. The Board holds the Superintendent responsible for carrying out its policies in good faith within established requirements. .

Complementary Documents

- CAAA-E, Superintendent Job Description

End of Killdeer School District #16 Policy BFA.....Amended: 6/10/26

7. New Business
    A. Consider Additional June Bills

Checking Account: 1 **Fund 01**

Check Number	Check Type	Check Date	Vendor		Check Total
1645	Automatic Payment	06/09/2026	JPMORGAN	JP MORGAN CHASE BANK NA	200.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04664	NDACTE PROF. DEVEL. CONF. REG, NAAE REGI	01 000 000 310 1000 611	200.00

Check Number	Check Type	Check Date	Vendor		Check Total
1646	Automatic Payment	06/09/2026	TMS	TIME MANAGEMENT SYSTEMS INC	188.80

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
365749	06/09/2026	POELEM-04683	ATTENDANCE CPNTACT FOR MAY 2026	01 000 000 000 2500 430	188.80

Check Number	Check Type	Check Date	Vendor		Check Total
201334	Check	06/09/2026	AJOILFIELD	A&J OIL FIELD SOLUTIONS LLC	125.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
822SVC	06/09/2026	POELEM-04701	SERVICE CALL BUS WON'T START BUS 415	01 000 000 000 2700 673	125.00

Check Number	Check Type	Check Date	Vendor		Check Total
201335	Check	06/09/2026	AMPLIFY	AMPLIFY EDUCATION, INC	2,137.01

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
INV-461708	06/09/2026	ELEM-03714	Amplify Science Materials Grades 6-8	01 000 000 120 1000 611	641.10
INV-461708	06/09/2026	ELEM-03714	Amplify Science Materials Grades 6-8	01 000 000 130 1000 611	1,495.91

Check Number	Check Type	Check Date	Vendor		Check Total
201336	Check	06/09/2026	BEULBEACON	BEULAH BEACON	1,120.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
758776	06/09/2026	POELEM-04670	CLASS OF 2026 AD	01 000 000 000 2500 540	1,120.00

Check Number	Check Type	Check Date	Vendor		Check Total
201337	Check	06/09/2026	BOSCH	BOSCH LUMBER COMPANY	1,205.55

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04699	THROUGH THE ROOF CLR, WHITE TRIM SCREWS	01 000 000 310 1000 611	28.99
20260609	06/09/2026	POELEM-04699	WHITE TEXT FACIC-EDCO	01 000 000 310 1000 611	18.45
20260609	06/09/2026	POELEM-04699	BRN TRTD MCA ABOVE GRD	01 000 000 310 1000 611	1,116.17
20260609	06/09/2026	POELEM-04699	DOWEL HARDWOOD ROUND	01 000 000 310 1000 611	41.94

Check Number	Check Type	Check Date	Vendor		Check Total
201338	Check	06/09/2026	BRONSONS	BRONSON'S MARKETPLACE	493.19

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04700	FACS SUPPLIES	01 000 000 340 1000 611	493.19

Check Number	Check Type	Check Date	Vendor		Check Total
201339	Check	06/09/2026	CHARGING	CHARGING EAGLE ENTERPRISES, LLC	3,250.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
48706	06/09/2026	POELEM-04674	SNOW REMOVAL ON 11.25.25 & 12.8.25	01 000 000 000 2600 450	3,250.00

Check Number	Check Type	Check Date	Vendor		Check Total
201340	Check	06/09/2026	CITYAIR	CITY AIR MECHANICAL, INC	2,450.91

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
52463	06/09/2026	POELEM-04677	BOILER ISSUES AT HS. CROSS THREADED FLAM	01 000 000 000 2600 450	2,450.91

Check Number	Check Type	Check Date	Vendor		Check Total
201341	Check	06/09/2026	COLE	COLE PAPERS INC.	537.36

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
10725588	06/09/2026	POELEM-04696	LED LINEAR TUBE	01 000 000 000 2600 611	537.36

Checking Account: 1 **Fund 01**

Check Number: 201342 Check Type: Check Check Date: 06/09/2026 Vendor: COLUMNSOFT COLUMN SOFTWARE PBC Check Total: 120.08

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
633CEF61-0064	06/09/2026	POELEM-04684	5.27.26 SPECIAL MEETING	01 000 000 000 2500 540	120.08

Check Number: 201343 Check Type: Check Check Date: 06/09/2026 Vendor: CONSOLTEL CONSOLIDATED TELECOM INC Check Total: 1,532.24

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04681	MAY 2026 PHONE BILL	01 000 000 000 2600 531	1,532.24

Check Number: 201344 Check Type: Check Check Date: 06/09/2026 Vendor: COOCOR CORTNEY COOK Check Total: 406.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	ELEM-03717	Breakfast	01 000 000 000 2213 580	64.00
20260609	06/09/2026	ELEM-03717	Lunch	01 000 000 000 2213 580	57.00
20260609	06/09/2026	ELEM-03717	Dinner	01 000 000 000 2213 580	84.00
20260609	06/09/2026	ELEM-03717	Mileage	01 000 000 000 2213 580	101.50
20260609-0001	06/09/2026	ELEM-03733	2 Continuing Ed Credits from Minot	01 000 000 000 2210 300	100.00

Check Number: 201345 Check Type: Check Check Date: 06/09/2026 Vendor: DAKDUST DAKOTA DUST-TEX, INC. Check Total: 164.40

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04682	MATS 0891711	01 000 000 000 2600 435	54.80
20260609	06/09/2026	POELEM-04682	MATS 0893115	01 000 000 000 2600 435	54.80
20260609	06/09/2026	POELEM-04682	MATS 0894542	01 000 000 000 2600 435	54.80

Check Number: 201346 Check Type: Check Check Date: 06/09/2026 Vendor: DAKOCOMM DAKOTA COMMERCIAL RUGS Check Total: 394.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
0002001	06/09/2026	POELEM-04666	BRUSHES, MATS, MOPS	01 000 000 000 2600 435	242.20
0002001	06/09/2026	POELEM-04666	BRUSHES, MATS, MOPS	01 000 000 000 2600 435	152.30

Check Number: 201347 Check Type: Check Check Date: 06/09/2026 Vendor: DOBIJEN JENNIFER DOBITZ Check Total: 205.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	ELEM-03719	PER DIEM BREAKFAST	01 000 000 000 2213 580	64.00
20260609	06/09/2026	ELEM-03719	PER DIEM LUNCH	01 000 000 000 2213 580	57.00
20260609	06/09/2026	ELEM-03719	PER DIEM SUPPER	01 000 000 000 2213 580	84.00

Check Number: 201348 Check Type: Check Check Date: 06/09/2026 Vendor: DOBILOU LOUIS DOBITZ Check Total: 306.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	HS-02478	Breakfast Per Diem	01 000 000 000 2213 580	64.00
20260609	06/09/2026	HS-02478	Lunch Per Diem	01 000 000 000 2213 580	57.00
20260609	06/09/2026	HS-02478	Dinner PerDiem	01 000 000 000 2213 580	84.00
20260609	06/09/2026	HS-02478	Mileage - Round Trip	01 000 000 000 2213 580	101.50

Check Number: 201349 Check Type: Check Check Date: 06/09/2026 Vendor: DUNNCOROUN DUNN COUNTY ROUNDUP Check Total: 250.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	ELEM-03729	Rental fee for Dunn County Roundup Resou	01 000 000 000 2310 810	250.00

Check Number: 201350 Check Type: Check Check Date: 06/09/2026 Vendor: ECOLAB ECOLAB PEST ELIMINATION DIVISI Check Total: 174.05

Checking Account: 1 **Fund 01**

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
4044082	06/09/2026	POELEM-04690	PEST CONTROL	01 000 000 000 2600 435	174.05

Check Number: 201351 Check Type: Check Check Date: 06/09/2026 Vendor: ENERGYTECH ENERGY TECH SYSTEMS, INC. Check Total: 333.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
38792	06/09/2026	POELEM-04691	82 COOLING TOWER HAS NO WATER TO THE PUM	01 000 000 000 2600 450	333.00

Check Number: 201352 Check Type: Check Check Date: 06/09/2026 Vendor: FAIRREPAIR FAIR REPAIR & SERVICE LLC Check Total: 161.30

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
4149	06/09/2026	POELEM-04687	OIL CHANGE FOR EXPEDITION	01 000 000 000 2700 673	161.30

Check Number: 201353 Check Type: Check Check Date: 06/09/2026 Vendor: FORUCOMM FORUM COMMUNICATIONS COMPANY Check Total: 38.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04702	GRADUATION AD	01 000 000 000 2500 540	38.00

Check Number: 201354 Check Type: Check Check Date: 06/09/2026 Vendor: ICON ICON ARCHITECTURAL GROUP Check Total: 4,596.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260114	06/09/2026	POELEM-04686	CONSTRUCTION ADMIN & CIVIL CONSULTANT	03 000 000 000 4220 435	2,540.50
20260114	06/09/2026	POELEM-04686	CONSTRUCTION ADMIN	03 000 000 000 4220 435	2,056.00

Check Number: 201355 Check Type: Check Check Date: 06/09/2026 Vendor: KRAUANDER KRAUS-ANDERSON CONSTRUCTION COMPANY Check Total: 113,063.70

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
77400	06/09/2026	POELEM-04669	ELEM UPDATES APP #10 INV 77400	03 000 000 000 4220 435	113,063.70

Check Number: 201356 Check Type: Check Check Date: 06/09/2026 Vendor: LEIEDAV DAVID LEIER Check Total: 22.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04675	CTE TRAVEL REIMBURSEMENT - MAY 2026	01 000 000 310 1000 580	22.00

Check Number: 201357 Check Type: Check Check Date: 06/09/2026 Vendor: MAXWSKY SKYLER MAXWELL Check Total: 353.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	ELEM-03718	Breakfasts	01 000 000 000 2213 580	64.00
20260609	06/09/2026	ELEM-03718	Lunches	01 000 000 000 2213 580	76.00
20260609	06/09/2026	ELEM-03718	Dinners	01 000 000 000 2213 580	112.00
20260609	06/09/2026	ELEM-03718	Mileage	01 000 000 000 2213 580	101.50

Check Number: 201358 Check Type: Check Check Date: 06/09/2026 Vendor: MCCOJEN JENNIFER MCCORMICK Check Total: 750.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	HS-02479	class reimbursement- 3 credits	01 000 000 000 2210 300	750.00

Check Number: 201359 Check Type: Check Check Date: 06/09/2026 Vendor: MDU MONTANA DAKOTA UTILITIES CO. Check Total: 23,896.75

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04668	ELEC 1415 HIGH ST NW	01 000 000 000 2600 621	9,568.87
20260609	06/09/2026	POELEM-04668	ELEC ATHLETIC FIELD	01 000 000 000 2600 621	299.84
20260609	06/09/2026	POELEM-04668	ELEC PORTABLES	01 000 000 000 2600 621	937.73

Checking Account: 1 **Fund 01**

20260609	06/09/2026	POELEM-04668	ELEC HEATER PLUGINS	01 000 000 000 2600 621	17.89
20260609	06/09/2026	POELEM-04668	ELEC 101 HIGH ST NW	01 000 000 000 2600 621	9,051.36
20260609	06/09/2026	POELEM-04668	GAS 1415 HIGH ST NW	01 000 000 000 2600 622	2,983.66
20260609	06/09/2026	POELEM-04668	GAS 101 HIGH ST NW	01 000 000 000 2600 622	879.55
20260609	06/09/2026	POELEM-04668	GAS 1415 HIGH ST NW (GEN)	01 000 000 000 2600 622	157.85

Check Number: 201360 Check Type: Check Check Date: 06/09/2026 Vendor: MENARDSDIC MENARDS DICKINSON Check Total: 420.72

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
79938	06/09/2026	POELEM-04689	UNIVERSAL SUMP KIT, PUTTY KNIFE, RAZOR B	01 000 000 000 2600 611	420.72

Check Number: 201361 Check Type: Check Check Date: 06/09/2026 Vendor: NDCEL NDCEL Check Total: 350.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
48824	06/09/2026	HS-02473	NDCEL Summer Conference Registration	01 000 000 140 2410 810	350.00

Check Number: 201362 Check Type: Check Check Date: 06/09/2026 Vendor: NDFFA ND FFA ASSOCIATION Check Total: 490.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	HS-02475	State FFA Convention Registration- Advis	01 000 000 310 1000 580	400.00
20260609	06/09/2026	HS-02475	State FFA Convention- Early Arrival Regi	01 000 000 310 1000 580	90.00

Check Number: 201363 Check Type: Check Check Date: 06/09/2026 Vendor: NDSOS ND SMALL ORGANIZED SCHOOLS Check Total: 30.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04665	ONLINE DRIVER TRAINING - MEGAN FAIR	01 000 000 000 2700 330	30.00

Check Number: 201364 Check Type: Check Check Date: 06/09/2026 Vendor: NETWORK NETWORK SERVICES CO. Check Total: 705.64

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
10718573	06/09/2026	POELEM-04672	DUST PANS	01 000 000 000 2600 611	87.06
10718573	06/09/2026	POELEM-04672	DEFOAMER, SPOT REMOVER, CLOROX, DAWN DIS	01 000 000 000 2600 611	618.58

Check Number: 201365 Check Type: Check Check Date: 06/09/2026 Vendor: NFYR NFYR Check Total: 100.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
4405045-2	06/09/2026	POELEM-04703	GRAD ADS	01 000 000 000 2500 540	100.00

Check Number: 201366 Check Type: Check Check Date: 06/09/2026 Vendor: NUVENTO NUVENTO Check Total: 900.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
NUV_222442	06/09/2026	POELEM-04688	EDUHEALTH VER 4 - JUNE 2026	01 000 000 200 2835 810	900.00

Check Number: 201367 Check Type: Check Check Date: 06/09/2026 Vendor: OTIS OTIS ELEVATOR COMPANY Check Total: 175.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
F10000315686	06/09/2026	POELEM-04697	LOGISITCS AND FUEL IMPACT FEE	01 000 000 000 2600 435	175.00

Check Number: 201368 Check Type: Check Check Date: 06/09/2026 Vendor: PRAIVIEW PRAIRIE VIEW LANDSCAPING & NURSERY Check Total: 1,611.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
196143	06/09/2026	POELEM-04673	IRRIGATION ACTIVATION AT HS	01 000 000 000 2600 450	1,611.00

Checking Account: 1 **Fund 01**

Check Number	Check Type	Check Date	Vendor		Check Total
201369	Check	06/09/2026	SUMMFIRE	SUMMIT FIRE PROTECTION	651.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
4070964	06/09/2026	POELEM-04667	ANNUAL MONITORING - ALARM 5.1.26-4.30.27	01 000 000 000 2600 450	651.00

Check Number	Check Type	Check Date	Vendor		Check Total
201370	Check	06/09/2026	THORMAH	KYLEE THORMAHLEN	334.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	ELEM-03728	breakfast	01 000 000 000 2213 580	64.00
20260609	06/09/2026	ELEM-03728	lunch	01 000 000 000 2213 580	57.00
20260609	06/09/2026	ELEM-03728	dinner	01 000 000 000 2213 580	112.00
20260609	06/09/2026	ELEM-03728	milage	01 000 000 000 2213 580	101.50

Check Number	Check Type	Check Date	Vendor		Check Total
201371	Check	06/09/2026	USBANK	US BANK	1,100.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
8155357	06/09/2026	POELEM-04676	ADMIN FEE 4.1.26-3.31.27	04 000 000 000 6100 810	1,100.00

Check Number	Check Type	Check Date	Vendor		Check Total
201372	Check	06/09/2026	USPO	US POSTAL SERVICE	368.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04679	PO BOX RENEWAL 2026	01 000 000 000 2500 532	368.00

Check Number	Check Type	Check Date	Vendor		Check Total
201373	Check	06/09/2026	WESTCHOICE	WESTERN CHOICE COOPERATIVE	12,342.17

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04660	GLASS CLEANER, SHOP TOWELS	01 000 000 000 2700 611	14.95
20260609	06/09/2026	POELEM-04660	TRANSPORTATION GAS	01 000 000 000 2700 626	328.93
20260609	06/09/2026	POELEM-04660	TRANSPORTATION DIESEL	01 000 000 000 2700 627	9,545.30
20260609-0001	06/09/2026	POELEM-04661	BLUE GARD 500 TUBE, LED SLIM MINI LIGHT,	01 000 000 000 2600 611	66.23
20260609-0001	06/09/2026	POELEM-04661	BLEACHER TIRE REPAIR	01 000 000 000 2600 611	68.00
20260609-0001	06/09/2026	POELEM-04661	MAINT GAS	01 000 000 000 2600 626	272.83
20260609-0001	06/09/2026	POELEM-04661	MAINT. DIESEL	01 000 000 000 2600 627	755.39
20260609-0001	06/09/2026	POELEM-04661	TRANSPORTATION GAS	01 000 000 000 2700 626	74.23
20260609-0001	06/09/2026	POELEM-04661	DRIVERS ED GAS	01 000 000 140 1000 626	818.55
20260609-0001	06/09/2026	POELEM-04661	CHEST HANDLE, RESPIRATOR, SANDING DISCS,	01 000 000 310 1000 611	397.76

Check Number	Check Type	Check Date	Vendor		Check Total
201374	Check	06/09/2026	WESTHEATIN	WESTERN HEATING & AIR LLC	365.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
000394	06/09/2026	POELEM-04678	WORKED ON HEAT PUMPS IN TEACHERS LOUNGE	01 000 000 000 2600 450	365.00

Check Number	Check Type	Check Date	Vendor		Check Total
201375	Check	06/09/2026	WESTRI	WEST RIVER STUDENT SERVICES	23,734.19

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04692	IPADS FOR WOODCOCK JOHNSON ASSESSMENT NA	01 000 000 255 1000 611	675.00
20260609-0001	06/09/2026	POELEM-04693	MAY 2026 OCCUPATIONAL THERAPY SERVICES (	01 000 000 255 1000 430	3,061.00
20260609-0001	06/09/2026	POELEM-04693	LEASED CAR	01 000 000 255 1000 580	60.50

Checking Account: 1 **Fund 01**

20260609-0001	06/09/2026	POELEM-04693	GAS	01 000 000 255 1000 580	171.69	
20260609-0001	06/09/2026	POELEM-04693	SUPPLIES	01 000 000 255 1000 611	306.67	
20260609-0002	06/09/2026	POELEM-04694	MAY 2026 SPEECH SERVICES (JESSICA BUCKMA	01 000 000 255 1000 430	12,064.56	
20260609-0002	06/09/2026	POELEM-04694	MAY 2026 SPEECH PARA SERVICES (BECKY BIN	01 000 000 255 1000 430	5,720.78	
20260609-0002	06/09/2026	POELEM-04694	GAS	01 000 000 255 1000 580	266.20	
20260609-0002	06/09/2026	POELEM-04694	GAS	01 000 000 255 1000 580	265.40	
20260609-0002	06/09/2026	POELEM-04694	HIVE PRO ANNUAL MEMBERSHIP	01 000 000 255 1000 810	123.59	
20260609-0002	06/09/2026	POELEM-04694	HIVE PRO ANNUAL MEMBERSHIP	01 000 000 255 1000 810	123.59	
20260609-0002	06/09/2026	POELEM-04694	HIVE PRO ANNUAL MEMBERSHIP (CORI KILBER)	01 000 000 255 1000 810	123.59	
20260609-0003	06/09/2026	POELEM-04695	MAY 2026 TEACHER OF THE HEARING IMPAIRED	01 000 000 255 1000 430	706.00	
20260609-0003	06/09/2026	POELEM-04695	LEASED CAR	01 000 000 255 1000 580	31.00	
20260609-0003	06/09/2026	POELEM-04695	GAS	01 000 000 255 1000 580	34.62	

Check Number: 201376 Check Type: Check Check Date: 06/09/2026 Vendor: ZASTMAR MARK ZASTOUPIL Check Total: 353.50

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	HS-02481	Breakfast Meals	01 000 000 000 2213 580	64.00
20260609	06/09/2026	HS-02481	Lunch Meals	01 000 000 000 2213 580	76.00
20260609	06/09/2026	HS-02481	Dinner Meals	01 000 000 000 2213 580	112.00
20260609	06/09/2026	HS-02481	Mileage to and back from Medora	01 000 000 000 2213 580	101.50

Check Number: 201377 Check Type: Check Check Date: 06/09/2026 Vendor: COLE COLE PAPERS INC. Check Total: 1,415.48

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
10729279	06/09/2026	POELEM-04704	AAA BATTERIES, DISH SOAP, DRAIN HOSE	01 000 000 000 2600 611	1,415.48

Check Number: 201378 Check Type: Check Check Date: 06/09/2026 Vendor: AIRGAS AIRGAS USA, LLC Check Total: 197.75

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
5524812229	06/09/2026	POELEM-04705	LARGE ARGON	01 000 000 310 1000 611	197.75

Check Number: 201379 Check Type: Check Check Date: 06/09/2026 Vendor: NDSBA NDSBA Check Total: 78.00

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
20260609	06/09/2026	POELEM-04706	REVIEW INQUIRY FROM SUPERINTENDENT REGAR	01 000 000 000 2310 810	78.00

B. Consider Business Manager's Request to Pay Year-End Bills
C. Consider Transfer of Funds from General Fund to Hot Lunch Fund
D. Consider Ancillary Staff Wage Proposal

ANCILLARY PERSONNEL SALARIES 2026-2027 Fiscal Year

As Of 6/10/20266:07 PM

FIRST NAME	LAST NAME	POSITION	% Increase	26-27 Hourly Increase	Proposed 26-27 hourly rate	2026-2027 projected/estimated wage	Total wages, FICA, insurance and PERS for 2026-2027
Jorge	Aguilar	Maintenance	3.00%	$ 0.54	$ 18.54	$ 38,563.20	$ 56,016.62
Jamie	Armitage	Head Cook	3.00%	$ 0.61	$ 20.79	$ 25,981.75	$ 49,634.00
Jamie	Armitage	Summer Clean	3.00%	$ 0.51	$ 17.46	$ 8,380.08	$ 10,383.76
Adrienne	Arndt	SPED Aide	3.00%	$ 0.53	$ 18.13	$ 23,566.40	$ 39,903.91
Stephanie	Arthur	Asst Cook	3.00%	$ 0.53	$ 18.06	$ 22,569.88	$ 38,904.78
Stephanie	Arthur	Summer Clean	3.00%	$ 0.53	$ 18.06	$ 8,666.83	$ 10,739.07
Shelly	Bell	Head Maintenance/Custodial	3.00%	$ 0.89	$ 30.39	$ 63,200.80	$ 88,473.23
Roberlene	Boshard	CareAide	3.00%	$ 0.50	$ 17.06	$ 24,561.79	$ 41,372.96
Meryfel	Bradley	Custodian	3.00%	$ 0.57	$ 19.45	$ 40,448.51	$ 61,058.20
Stacy	Brew	Ex. Secretary	3.00%	$ 0.67	$ 22.94	$ 47,711.25	$ 70,057.45
Sam	Clyde	SPED Aide	3.00%	$ 0.56	$ 19.26	$ 25,039.30	$ 41,714.25
Kerry	Diaz	Business Assistant	3.00%	$ 0.71	$ 24.37	$ 50,689.18	$ 73,747.41
Taryn	Doe	SPED Aide	3.00%	$ 0.56	$ 19.07	$ 24,784.89	$ 41,649.40
McKenzie	Dutchuk	CareAide	3.00%	$ 0.50	$ 17.06	$ 24,561.79	$ 41,372.96
Megan	Fair	Asst Cook	3.00%	$ 0.50	$ 17.06	$ 21,321.00	$ 37,358.37
Heidi	Garness	Custodian	3.00%	$ 0.50	$ 17.06	$ 17,739.07	$ 19,096.11
Paige	Giacomazzi	SPED Aide	3.00%	$ 0.50	$ 17.16	$ 22,307.74	$ 37,802.64
Lacey	Griffiths	Administrative Assistant	3.00%	$ 0.62	$ 21.28	$ 27,663.74	$ 45,216.59
Gina	Grummet	Custodian	3.00%	$ 0.57	$ 19.45	$ 40,448.51	$ 61,058.20
Maria	Guerra	Asst Cook	3.00%	$ 0.62	$ 21.28	$ 26,599.75	$ 43,120.87
Maria	Guerra	Summer Clean	3.00%	$ 0.59	$ 20.36	$ 9,774.29	$ 12,111.32
Paige	Hoots	SPED Aide	3.00%	$ 0.56	$ 19.28	$ 25,066.08	$ 41,997.83
Cynthia	Hoyt	CareAide	3.00%	$ 0.49	$ 16.69	$ 24,027.84	$ 39,693.74
Amanda	Jepson	CareAide	3.00%	$ 0.56	$ 19.06	$ 27,439.20	$ 44,938.36
Janell	Jepson	Administrative Assistant	3.00%	$ 0.67	$ 22.94	$ 47,711.25	$ 70,057.45
Chelsea	Johnson	SPED Aide	3.00%	$ 0.53	$ 18.03	$ 23,432.50	$ 39,739.33
Theresa	Jones	Director of Food Service	3.00%	$ 0.79	$ 27.18	$ 33,977.13	$ 53,039.50
Cori	Kilber	SPED Aide	3.00%	$ 0.70	$ 23.99	$ 31,185.31	$ 49,580.16
Hannah	Kling	SPED Aide	3.00%	$ 0.53	$ 18.33	$ 23,834.20	$ 39,694.08
Lindsay	Kluver	SPED Aide	3.00%	$ 0.51	$ 17.65	$ 22,950.46	$ 39,376.36
Jessica	Klym	Administrative Assistant	3.00%	$ 0.62	$ 21.12	$ 28,505.25	$ 46,259.30
Janene	Knudsvig	Kitchen Sub	3.00%	$ 0.53	$ 18.33	$ 4,400.16	$ 5,452.24
Katie	Larimer	Dishwasher	3.00%	$ 0.51	$ 17.46	$ 21,823.13	$ 37,979.48
Troy	Lecoe	Aide-ITV	3.00%	$ 0.59	$ 20.26	$ 26,338.13	$ 43,574.02
Leslie	Lee	CareAide Sub	3.00%	$ 0.53	$ 18.23	$ 4,922.37	$ 6,099.31
Quintana	Linseth	CareAide	3.00%	$ 0.51	$ 17.46	$ 25,140.24	$ 42,089.72
Amanda	Marquart	SPED Aide	3.00%	$ 0.50	$ 17.00	$ 22,093.50	$ 37,316.24
Kelsey	Morris	SPED Aide	3.00%	$ 0.48	$ 16.58	$ 21,557.90	$ 36,873.51
June	Mousseau	SPED Aide	3.00%	$ 0.54	$ 18.65	$ 24,249.29	$ 40,985.74
Caleb	Nielson	IT Coordinator	3.00%	$ 0.75	$ 25.75	$ 53,560.00	$ 76,769.04
Sadie	Papa	SPED Aide	3.00%	$ 0.48	$ 16.48	$ 21,424.00	$ 37,270.68
Sandee	Pittsley	SPED Aide	3.00%	$ 0.61	$ 20.90	$ 27,168.31	$ 43,825.37
Annette	Rohde	SPED Aide	3.00%	$ 0.56	$ 19.06	$ 24,771.50	$ 41,632.81
Bailey	Smith	SPED Aide	3.00%	$ 0.50	$ 17.06	$ 22,173.84	$ 38,414.05
Jana	Smith	CareAide	3.00%	$ 0.67	$ 22.92	$ 34,376.25	$ 53,534.06
Mark	Synnes	Head Maintenance/Custodial	3.00%	$ 0.89	$ 30.39	$ 63,200.80	$ 88,473.23
Kylee	Thormahlen	Nurse	3.00%	$ 1.04	$ 35.60	$ 39,868.42	$ 60,339.40
Justin	Hardersen	Transportation Director			1081.50 per mo for 12 mos	$ 12,978.00	$ 13,970.82
Jenni	Wallace	Administrative Assistant	3.00%	$ 0.67	$ 22.92	$ 47,668.40	$ 70,004.36
Alyssa	Weeks	Dishwasher	3.00%	$ 0.48	$ 16.48	$ 20,600.00	$ 46,419.03
OPEN	OPEN	CareAide			$ 16.00	$ 23,040.00	$ 39,256.91
						$ 1,424,063.20	$ 2,245,448.23

E. Consider Bus Driver Salary Proposal

2026-2027 Salary Schedule

Route	Driver	Route Miles	$2,425.00 Base rate + $20.25 per one round trip route miles	9-Month Salary	Per Pay Period - 18 Pay Periods	Salary with bonus month	FICA	NDPERS for FT Hourly Staff	Annuity for FT Certified Staff	Total Salary, FICA & PERS	Route Daily Rate AM & PM	Per Trip Rate	Percentage Increase Calculated On Salary With Bonus Month Only
Halliday	OPEN	60	$2,931.25	$26,381.25	$1,465.63	$29,312.50	$2,242.41	$4,289.59		$35,844.50	$173.56	$86.78	3.08%
L Missouri State Park	Mark Zastoupil	43	$2,587.00	$23,283.00	$1,293.50	$25,870.00	$1,979.06		$3,785.82	$31,634.87	$153.18	$76.59	3.15%
South Dunn Center	Dante Lapierre	66	$3,052.75	$27,474.75	$1,526.38	$30,527.50	$2,335.35			$32,862.85	$180.75	$90.38	3.06%
Twin Buttes-North Halliday	Annette Rohde	68	$3,093.25	$27,839.25	$1,546.63	$30,932.50	$2,366.34	$4,526.66		$37,825.50	$183.15	$91.58	3.05%
Mountain	Justin Hardersen	56	$2,850.25	$25,652.25	$1,425.13	$28,502.50	$2,180.44			$30,682.94	$168.76	$84.38	3.09%
Manning	Vicki Carney	48	$2,688.25	$24,194.25	$1,344.13	$26,882.50	$2,056.51		$3,933.99	$32,873.00	$159.17	$79.59	3.13%
Grassy Butte	OPEN	66	$3,052.75	$27,474.75	$1,526.38	$30,527.50	$2,335.35	$4,467.39		$37,330.25	$180.75	$90.38	3.06%
Dunn Center	Kerry Diaz	24	$1,662.86	$14,965.71	$831.43	$16,628.57	$1,272.09	$2,433.43		$20,334.08	$98.46	$49.23	3.19%
North Dunn Center	Brandee Neurohr	49	$2,708.50	$24,376.50	$1,354.25	$27,085.00	$2,072.00			$29,157.00	$160.37	$80.19	3.12%
SW Killdeer	OPEN	36	$2,445.25	$22,007.25	$1,222.63	$24,452.50	$1,870.62	$3,578.38		$29,901.50	$144.78	$72.39	3.19%
					Total	$270,721.07	$20,710.16	$19,295.45	$7,719.80	$318,446.49			3.11%

2026 - 2027 Formula is $2,425.00 base rate per month for a minimum of 35 miles - (1-way route mileage) that all* drivers receive + $20.25 multiplied times number of miles in excess of 35 miles - (1- way route mileage) + end of year contract payout. *Less than 35 mile routes use a different calculation.

F. Consider Miscellaneous Pay Rates for 2026-2027

Miscellaneous Pay Rates	2026-2027
Daily Substitute Teacher Rate	$180.00
Hourly Substitute Teacher Rate	$24.00
Long-Term Daily Substitute Teacher Rate (starts with day 11, when over 10 consecutive days in same classroom working as the classroom teacher)	$299.12
Hourly Training/Meeting Rate-Certified Teachers (outside of contract day)	$28.00
Resource Room Hourly Rate - Certified Teachers (outside of contract day)	$31.00
Summer School Non-Certified Hourly Rate	$30.00
Summer School & Drivers Ed Certified Teacher Hourly Rate	$34.00
Activity Bus Driver Hourly Rate - With CDL	$22.00+25% Coach/Teacher/Driver
Activity Bus Driver Hourly Rate - Without CDL	$21.00+25% Coach/Teacher/Driver

G. Consider Annual DPI Transportation Report

Transportation Routes

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
Revised: (11/21/2007)

Report Date
6/3/26

School Year: 2025-2026

StateIssuedID: 13-016 **District Name:** Killdeer 16

Route No.	Route Type	Vehicle Type	License Number	Vehicle Capacity	Total Runs	Total Rides	Total Miles	Rides Per Run	Miles Per Run	Max Ride Time (Minutes)
DENNIS	Family - To Bus	School Bus	G91128	71	342	342	3,078.00	1.00	9.00	79
DOLEZ	Family - To Bus	School Bus	G93036	71	342	1,026	3,420.00	3.00	10.00	28
DUKAR	Family - To Bus	School Bus	G93887	71	342	342	4,446.00	1.00	13.00	53
DUTTE	Family - To Bus	School Bus	G94362	71	342	684	4,788.00	2.00	14.00	47
HARRIS	Family - To Bus	School Bus	G91128	71	342	684	6,498.00	2.00	19.00	79
HARRIS	Family - To Bus	School Bus	G91128	71	342	684	6,156.00	2.00	18.00	79
HESTE	Family - To Bus	School Bus	G94362	71	342	342	3,420.00	1.00	10.00	33
KRUEG	Family - To Bus	School Bus	G92565	71	342	342	3,078.00	1.00	9.00	68
OLSON	Family - To Bus	School Bus	G96865	47	342	342	5,814.00	1.00	17.00	38
ROBSC	Family - To Bus	School Bus	G96865	47	342	342	3,420.00	1.00	10.00	43
SCHAP	Family - To Bus	School Bus	G96450	71	342	1,710	4,788.00	5.00	14.00	52
SCHET	Family - To Bus	School Bus	G91128	71	342	342	8,550.00	1.00	25.00	79
404	Rural	School Bus	G86942	47	342	15,048	20,862.00	44.00	61.00	60
406	Rural	School Bus	G93887	71	342	18,810	16,416.00	55.00	48.00	51
408	Rural	School Bus	G94362	71	342	8,892	19,836.00	26.00	58.00	53
409	Rural	School Bus	G91128	71	342	14,022	18,468.00	41.00	54.00	59
410	Rural	School Bus	G93036	71	342	15,390	22,914.00	45.00	67.00	57
414	Rural	School Bus	G92565	71	342	20,178	17,442.00	59.00	51.00	49
415	Rural	School Bus	G85170	66	342	21,204	7,524.00	62.00	22.00	35
420	Rural	School Bus	G95702	71	342	12,654	13,680.00	37.00	40.00	46
423	Rural	School Bus	G96450	71	342	14,022	23,256.00	41.00	68.00	55
426	Rural	School Bus	G96865	47	342	16,074	12,996.00	47.00	38.00	43
427	Special Ed.	School Bus	G96871	14	40	40	2,880.00	1.00	72.00	60

Transportation Routes

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
Revised: (11/21/2007)

Report Date
6/3/26

School Year: 2025-2026

StateIssuedID: 13-016 **District Name:** Killdeer 16

Route Type Name	Vehicle Count	Vehicle Capacity	Total Annual Runs	Total Annual Rides	Total Miles	Rides Per Run	Miles Per Run	Max Ride Time In Minutes
Extended Year	0	0	0	0	0.00	0.00	0.00	0.00
Family - To Bus	12	67	4,104	7,182	57,456.00	1.75	14.00	56.00
Family - To School	0	0	0	0	0.00	0.00	0.00	0.00
In City	0	0	0	0	0.00	0.00	0.00	0.00
Other Purpose	0	0	0	0	0.00	0.00	0.00	0.00
Public Transit	0	0	0	0	0.00	0.00	0.00	0.00
Rural	10	66	3,420	156,294	173,394.00	45.70	50.70	50.00
Special Ed.	1	14	40	40	2,880.00	1.00	72.00	60.00
Vocational Ed.	0	0	0	0	0.00	0.00	0.00	0.00
	23	**16**	**7,564**	**163,516**	**233,730.00**	**16.15**	**30.90**	**55.33**

On behalf of the Killdeer Public School Board, I certify that the information contained in this report is a true and correct report of the transportation of students to and from school for the recently completed school year.

School Board Member: _____ Title: _____ Date: _____
A copy of this report will be maintained on file at the school district business office.

Picture

VEHICLE INVENTORY REPORT

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
Revised: (5/22/2008)

Report Date 06/03/2026

School Year: 2025-2026

State Issued ID 13-016 | **Dist. Name** Killdeer 16

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G87511	School Bus	District	Activity	14	2012	2011	Gasoline	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G91129	School Bus	District	Activity	14	2016	2015	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G87512	School Bus	District	Activity	14	2013	2013	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G86942	School Bus	District	Regular	47	2012	2011	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G91127	School Bus	District	Standby	60	2014	2013	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G91128	School Bus	District	Regular	71	2015	2015	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

Picture

VEHICLE INVENTORY REPORT

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
Revised: (5/22/2008)

Report Date 06/03/2026

School Year: 2025-2026

State Issued ID 13-016 | **Dist. Name** Killdeer 16

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G85171	School Bus	District	Standby	71	2011	2010	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G85170	School Bus	District	Regular	66	2008	2008	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G87509	School Bus	District	Standby	60	2009	2009	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G92565	School Bus	District	Regular	71	2018	2018	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G94362	School Bus	District	Regular	71	2022	2021	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G93036	School Bus	District	Regular	71	2020	2020	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

Picture

VEHICLE INVENTORY REPORT

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
Revised: (5/22/2008)

Report Date 06/03/2026

School Year: 2025-2026

State Issued ID 13-016 | **Dist. Name** Killdeer 16

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G95702	School Bus	District	Regular	71	2023	2022	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

G93887	School Bus	District	Regular	71	2021	2021	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

G96450	School Bus	District	Regular	71	2025	2024	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

G96442	School Bus	District	Activity	71	2025	2024	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/22/2025	Jackson231	ND Highway Patrol	☐	

G96866	School Bus	District	Activity	71	2026	2025	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

G96865	School Bus	District	Regular	47	2026	2025	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

Picture

VEHICLE INVENTORY REPORT

NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
OFFICE OF SCHOOL FINANCE AND ORGANIZATION
Revised: (5/22/2008)

Report Date 06/03/2026

School Year: 2025-2026

State Issued ID 13-016 | **Dist. Name** Killdeer 16

1. License Number	2. Type of Vehicle	3. Type of Ownership	4. Purpose of Vehicle	5. Vehicle Capacity	6. Year of Mfg.	7. Year Purchased	8. Type of Fuel	9. Type of Transmission	10. Sp. Ed. Equipped?
G96871	School Bus	District	Activity	14	2025	2025	Gasoline	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

G97806	School Bus	District	Activity	51	2026	2026	Diesel	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

G96851	Other Vehicle	District	Activity	7	2021	2024	Gasoline	Automatic	NO

Annual Inspection Date:	Inspecting Official:	Inspecting Organization:	OOS Fault:	Date OOS Corrected:
08/27/2025	Jackson231	ND Highway Patrol	☐	

H. Consider Re-Affirming Policies:

6. DBBA Drug Testing Program
7. IA Buildings and Ground Management
8. IAAA Asbestos Management
9. IAAD Integrated Pest Management
10. IAB Buildings and Ground Security Plan
11. IAE Lease of Mineral Rights
12. ICA Mail and Delivery Services

REQUIRED

DBBA - DRUG & ALCOHOL TESTING FOR EMPLOYEES

Definitions

For the purpose of this policy:

- *Drugs and controlled substances* are interchangeable and have the same meaning.
- *Controlled substance* refers to substances covered by the Omnibus Transportation Act, including marijuana, cocaine, opiates, amphetamines and phencyclidine (PCP).
- *Covered employee/position* means an employee/position subject to the Omnibus Transportation Employee Testing Act.
- *Safety-sensitive position* means a job in which a momentary lapse in the discharge of duties poses a safety threat with potentially severe consequences. In addition to covered positions, the board recognizes the following as safety-sensitive positions: school vehicle drivers as described in NDCC 15.1-07-20.

Covered Employees

The Killdeer Public School District is committed to the establishment of a drug and alcohol misuse prevention program that meets all applicable requirements of the Omnibus Transportation Employee Testing Act. All covered employees are prohibited from using controlled substances and are subject to pre-duty, on-duty, and post-accident alcohol use restrictions contained in federal law.

An employee covered by the federal regulations may not refuse to take a required test. Refusal includes submitting an adultered or substituted specimen for testing. Employees who refuse required testing will, at a minimum, be prohibited from performing safety-sensitive duties.

Pre-employment controlled substance testing shall be administered to an applicant offered a covered position in the District prior to the first time the employee performs any safety-sensitive function for the District. Employment with the District is conditional upon the applicant receiving negative test results.

All covered employees shall be subject to reasonable suspicion, random, post-accident, return-to-duty and follow-up alcohol and drug testing pursuant to procedures set out in the federal regulations. Testing will be performed in accordance with federal drug and alcohol testing regulations.

Other Safety-Sensitive Positions

An individual applying for, transferring to, or being promoted to any safety- sensitive position shall initially be subject to controlled substance testing. Verified positive test results shall prevent an applicant/employee from moving into a safety-sensitive position. School vehicle drivers shall also be subject to post-accident, reasonable suspicion and random testing. All testing shall be conducted in accordance with the procedure used to test covered employees.

REQUIRED

Confidentiality of Records
The District shall maintain records in compliance with law. Drug and alcohol testing records are confidential and shall be maintained in a secured location. With the employee's consent, the District may obtain any information concerning drug and alcohol testing from the employee's previous employer. An employee shall be entitled, upon written request, to obtain copies of any records pertaining to the employee's use of alcohol or controlled substances including information pertaining to alcohol or drug tests. Records shall be made available to a subsequent employer upon receipt of a written request from an employee only as expressly authorized by the terms of the employee's request.

Necessary records and reports shall be maintained and made available to federal and state transportation agencies upon request in accordance with federal regulations.

Training
The District shall take steps to ensure that supervisors receive proper training to administer the drug and alcohol testing program.

Violations
If the testing confirms prohibited alcohol concentration levels or the presence of a controlled substance, the employee shall be removed immediately from safety-related functions and may be subject to the disciplinary consequences contained in the Drug and Alcohol Free Workplace policy. Before an employee is reinstated, if at all, the employee shall comply with all applicable return-to-duty requirements. The District will follow treatment referral procedures contained in federal regulations for covered employees.

Employees with verified alcohol concentrations below prohibited amounts shall be removed from safety-sensitive positions and may be subject to the disciplinary consequences contained in the Drug and Alcohol Free Workplace policy.

The District is not required to provide rehabilitation, pay for substance abuse treatment, or to reinstate the employee. The Board retains the authority consistent with law to discipline or discharge any employee who is an alcoholic or chemically dependent and whose current use of alcohol or drugs affects the qualifications for and performance of his/her job.

Policy Dissemination
The Superintendent and/or principal shall disseminate this policy and other educational material in accordance with federal law. Each employee subject to this policy shall certify in writing that s/he has received this material upon receipt. The Board designates the Superintendent as the individual responsible for answering questions related to this material.

Complementary Documents
- DBBA-E, Drug & Alcohol Testing for Employees
- DEAA, Drug & Alcohol Free Workplace

REQUIRED

- DEAA-AR, Procedure if Chemical Use is Suspected
- DEAA-E, Record of Observable Behavior
- DFC, Transfer & Reassignment
- DI, Personnel Records

End of Killdeer School District #16 Policy DBBA.....Adopted: 06/12/13; Re-Affirm 6/10/26

REQUIRED

DBBA - DRUG & ALCOHOL TESTING FOR EMPLOYEES

Definitions

For the purpose of this policy:

- *Drugs and controlled substances* are interchangeable and have the same meaning.
- *Controlled substance* refers to substances covered by the Omnibus Transportation Act, including marijuana, cocaine, opiates, amphetamines and phencyclidine (PCP).
- *Covered employee/position* means an employee/position subject to the Omnibus Transportation Employee Testing Act.
- *Safety-sensitive position* means a job in which a momentary lapse in the discharge of duties poses a safety threat with potentially severe consequences. In addition to covered positions, the board recognizes the following as safety-sensitive positions: school vehicle drivers as described in NDCC 15.1-07-20.

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Necessary records and reports shall be maintained and made available to federal and state transportation agencies upon request in accordance with federal regulations.

Training
The District shall take steps to ensure that supervisors receive proper training to administer the drug and alcohol testing program.

Violations
If the testing confirms prohibited alcohol concentration levels or the presence of a controlled substance, the employee shall be removed immediately from safety-related functions and may be subject to the disciplinary consequences contained in the Drug and Alcohol Free Workplace policy. Before an employee is reinstated, if at all, the employee shall comply with all applicable return-to-duty requirements. The District will follow treatment referral procedures contained in federal regulations for covered employees.

Employees with verified alcohol concentrations below prohibited amounts shall be removed from safety-sensitive positions and may be subject to the disciplinary consequences contained in the Drug and Alcohol Free Workplace policy.

The District is not required to provide rehabilitation, pay for substance abuse treatment, or to reinstate the employee. The Board retains the authority consistent with law to discipline or discharge any employee who is an alcoholic or chemically dependent and whose current use of alcohol or drugs affects the qualifications for and performance of his/her job.

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- DFC, Transfer & Reassignment
- DI, Personnel Records

End of Killdeer School District #16 Policy DBBA .....Adopted: 06/12/13

REQUIRED

DBBA - DRUG AND ALCOHOL TESTING PROGRAM FOR EMPLOYEES

Definitions

For the purpose of this policy:

- *Alcohol* means any alcoholic beverage as defined in 23 U.S.C. § 158(c) and N.D.C.C. § 5-01-01.
- *Drugs* or *controlled substances* refers to substances covered by the Omnibus Transportation Act, including, but not limited to, marijuana, cocaine, opiates, amphetamines and phencyclidine (PCP) (See 21 CFR Part 1308).
- *Covered employee/position* means an employee/position subject to the Drug-Free Workplace Act and/or the Omnibus Transportation Employee Testing Act.
- *Safety-sensitive position* means a job in which a momentary lapse in the discharge of duties poses a safety threat with potentially severe consequences. In addition to covered positions, the Board recognizes the following as safety-sensitive positions: school vehicle drivers as described in N.D.C.C. § 15.1-07-20 **[list additional positions if those positions meet this definition]**.
- **[OPTIONAL: *Non-covered and non-sensitive-safety position* means any other class of employee not covered under legally-mandated or allowable federal drug and alcohol testing requirements, but includes a class of employee still subject to District policy for testing upon reasonable suspicion or other types of testing when the District can demonstrate a special need to conduct the test or as allowed under state or federal law.]**

Statement of Philosophy

The **[Name of District]** is committed to the establishment of a drug and alcohol testing program that meets all applicable requirements of the Omnibus Transportation Employee Testing Act and other applicable federal and state law. All covered and safety-sensitive employees are prohibited from using controlled substances and alcohol as identified in this policy and the District policy DEAA, Drug and Alcohol-Free Workplace.

Prohibitions and Hours of Compliance

Covered and safety sensitive employees are prohibited from using a controlled substance at all times unless use is at the instruction of a physician, and the physician has advised that use will not affect the employee's ability to perform safety-sensitive duties.

Covered and safety sensitive employees are prohibited from using alcohol while on duty, four hours prior to performing duties, and up to eight hours following an accident or until the employee performs a post-accident test (whichever occurs first).

No supervisor having actual knowledge that an employee covered by this policy has used a controlled substance or alcohol within prohibited hours shall permit the employee to perform or continue to perform safety-sensitive duties.

Notice of Medication Use
Employees shall notify the District any time they are using medication prescribed by a treating medical provider that could adversely affect their performance of any work duties, including safety-sensitive duties. Employees shall not drive or perform other safety-sensitive duties at any time they have been advised by a treating medical provider that medication may or will adversely affect their ability to safely perform these duties.

Participation in Drug and Alcohol Testing Program Required
Employees serving in positions covered and safety-sensitive positions under this policy are required to participate in all applicable drug and alcohol testing as a condition of employment.

[OPTIONAL: Employees serving in non-covered and non-safety-sensitive positions under this policy are subject to reasonable suspicion testing and any other testing, only as allowed under state and federal law.]

Circumstances for Testing
All covered and safety-sensitive employees shall be subject to pre-employment, reasonable suspicion, random, post-accident, return-to-duty and follow-up alcohol and drug testing pursuant to procedures set out in the federal regulations or as allowed by applicable law. **[OPTIONAL: Other employees working in non-covered and non-safety-sensitive positions identified under this policy may be subject to reasonable suspicion testing and other types of testing when the District can demonstrate a special need to conduct the test or as allowed under state or federal law.]** Pre-employment controlled substance **[and alcohol]** testing shall be administered to an applicant offered a covered or safety-sensitive position in the District prior to the first time the employee performs any safety-sensitive duties for the District **[unless the applicant meets exemption criteria contained in federal regulations]**. Employment with the District is conditional upon the applicant receiving negative test results.

An individual applying for, transferring to, or being promoted to any covered or safety-sensitive position shall initially be subject to controlled substance **[and alcohol]** testing. Verified positive test results shall prevent an applicant/employee from moving into a covered or safety-sensitive position. **[OPTIONAL: School vehicle drivers shall also be subject to {post-accident} {and} {,} {reasonable suspicion} {and random} testing.] [Non-transportation safety-sensitive positions shall be subject to {post-accident} {and} {reasonable suspicion} tests.]**

[OPTIONAL: Transportation contracts approved by the District shall contain assurance that the contractor will establish or join a drug and alcohol testing program that meets the requirements of federal regulations and this policy and associated regulations and will actively enforce the requirements of this policy and regulations as well as federal requirements.] [An independent contractor who drives their own bus/vehicle is subject to the same requirements as the district's own employees.]

Drug and Alcohol Testing

Any applicant or employee has the right to refuse to undergo testing. However, failure to consent to testing or behavior that prevents meaningful completion of testing will be treated as a failure to comply with the District's policies and may result in discipline, termination of employment, or rescission of a job offer. No test will be sought for the purpose of discriminating against an applicant or employee.

The District has adopted testing practices to identify covered and safety-sensitive position applicants/employees who use illegal drugs or abuse alcohol on or off the school property and/ or during working hours. Before requesting or requiring drug and/or alcohol testing, the District will provide the individual with a copy of this policy and a form on which to acknowledge they have seen the policy. Testing will not be performed unless a signed acknowledgement form has been obtained. It shall be a condition of employment for all covered and safety-sensitive position applicants/employees to submit to testing under the following circumstances:

1. Pre-employment (Covered and Safety-Sensitive Positions Only): Once a conditional job offer has been made to an applicant for a covered or safety-sensitive position, the District will require the applicant to undergo testing, provided the same test is required of all applicants for the position. Any covered or safety-sensitive position applicant with a confirmed positive test result may be denied employment after assessment and review by administration.
2. Promotions/Transfers (Covered and Safety-Sensitive Positions Only): All employees who are promoted or transferred into covered or safety-sensitive positions will be tested at the time of promotion or transfer. In the event of a positive test, an employee may re-apply for another vacant covered or safety-sensitive position at a later date as determined by the District or as outlined in administrative regulations or handbooks.
3. Random (Covered and Safety-Sensitive Positions Only): Random testing may be conducted for employees only in covered or safety-sensitive positions.
4. Reasonable Suspicion (**[All Employees] [Covered and Safety-Sensitive Positions Only]**): The District may require testing when there is reasonable suspicion to believe that an employee (a) is under the influence of alcohol or illegal drugs, (b) has violated this policy or other district policies or regulations prohibiting the use, possession, sale, or transfer of drugs or alcohol, (c) has caused themselves or another employee to sustain a personal injury, or (d) has caused a work-related accident or was operating or helping to operate machinery, equipment, or vehicles involved in a work-related accident. In order for reasonable suspicion to exist, there must be a basis for forming a belief that testing is justified based on specific facts and rational inferences drawn from those facts. Where permitted by law, the occurrence of a work-related accident may be considered reasonable suspicion; however, any testing that is conducted must evaluate the root cause of the incident that "harmed or could have harmed" employees or others and must include all employees who could have contributed to the incident, rather than just the employees who reported injuries.

Reasonable suspicion testing shall be based on objective facts and articulable observations that are consistent with the signs and symptoms of drug and alcohol misuse or abuse and/or a policy violation, including, but not limited to the following: appearance, behavior, motor skills, attendance, and/or work performance by the employee. The circumstances under which reasonable suspicion drug and alcohol testing shall be considered, as outlined above, are strictly limited to time and place of employee conduct while on duty, during work hours, and/or on school property or at a school-sponsored activity or event. The District shall take steps to ensure that district administrators and supervisors receive proper training to recognize the signs and symptoms of drug and alcohol misuse prior to making determinations for reasonable suspicion testing.

Reasonable suspicion testing shall be performed in accordance with federal law on Transportation Workplace Drug Testing and testing procedures outlined in administrative regulation.

5. **[OPTIONAL: Follow-up Testing ([All Employees] {or} [Covered and Safety-Sensitive Positions Only]): The District may require testing as part of a follow-up program to treatment for drug or alcohol abuse when an employee has been requested or required by the District to go to a rehabilitation program because of a positive confirmed test result. The frequency and terms of such testing shall be confirmed under agreement between the District and employee.]**

Within three (3) working days after receipt of a test result report from the licensed testing laboratory, the District will inform the applicant or employee who has undergone drug or alcohol testing in writing of a positive test result on a confirmatory test or of a negative test result on an initial test. Applicants and employees have a right to request and receive a copy of the test result report on any drug or alcohol test.

Applicants and employees will be given the opportunity to explain or contest a confirmed positive result with the District within three (3) working days after being notified of their test result. An applicant or employee may present verification of enrollment in the cannabis patient registry as part of the explanation. No individual will be discriminated against or penalized due to the individual's status on the patient registry or for the patient's positive drug test result unless the patient used, possessed, or was impaired by medical cannabis on the District's premises or during the hours of employment.

The applicant or employee also has the right to request a confirmatory retest of the original sample at their own expense. This request must be made within five (5) working days after notice of the confirmatory test results in writing.

[OPTIONAL: The first time an employee tests positive for drugs or alcohol after a confirmatory test, they may be given the opportunity to participate in rehabilitation/ substance abuse treatment prior to discipline, up to and including discharge. The District may provide such opportunity unless the employee has refused to participate or has failed to successfully complete the counseling or rehabilitation

program. Participation in a drug or alcohol counseling or rehabilitation program is at the employee's own expense or pursuant to coverage under an employee benefit plan. The District reserves the right to take any other disciplinary action, which it deems warranted in the event of an employee's first positive confirmatory test result.]

Positive test results may result in administrative leave, pending the outcome of a confirmatory test and, if requested, confirmatory retest if the District believes it is reasonably necessary to protect the health or safety of the employee, co-employees, students, and/or the public. **[OPTIONAL: An employee who has been placed on leave without pay must be reinstated with back pay if the outcome of the confirmatory test or requested confirmatory retest is negative.]**

An employee, who receives a positive result on a confirmatory test for drugs and/or alcohol and who has previously received a positive result on a confirmatory test for drugs and/or alcohol, may be disciplined up to and including discharge.

Testing Procedures
Testing shall be performed in accordance with federal drug and alcohol testing regulations and testing procedures are outlined in administrative regulations. The District shall designate collection sites where employees must report and provide specimens. **[OPTIONAL: The District shall pay all costs of the employee drug and alcohol testing, unless the test is a retest requested by the employee. District employees will be compensated at their regular rate of pay for the time during which they are undergoing any drug or alcohol testing, including transportation time.]**

Refusal to Submit
An employee covered by this policy may not refuse to take a required test.

In addition to verbally refusing to undergo testing, an employee or job applicant is considered to have refused testing if they:

1. Fail to appear for, or declines a test within a reasonable time, as determined by the District;
2. Fail to provide an adequate sample or sufficient quantities of the substance being tested without a medical exemption;
3. Fail to immediately report to the collection site as instructed, or fail to remain at the testing site until the testing is completed (unless instructed otherwise by the testing laboratory or facilitators);
4. Tamper with, adulterate, substitute a specimen for testing, or obstruct testing, as determined by the testing laboratory;
5. Interfere with the collection procedure;
6. Do not make themselves readily available for testing following an accident, as defined below. However, nothing in this policy shall be construed to require the delay of necessary medical attention for injured persons following an accident or

to prohibit an employee from leaving the scene of an accident for the period necessary to obtain assistance in responding to the accident or to obtain emergency medical care.

Employees who refuse required testing shall, at a minimum, be prohibited from performing covered and safety-sensitive duties and may be refused employment or disciplined up to and including discharge.

Violations

If the testing confirms prohibited alcohol concentration levels or the presence of a controlled substance, the employee shall be removed immediately from covered and safety-related duties and may be subject to the disciplinary consequences contained in the Drug and Alcohol-Free Workplace policy. Before an employee is reinstated, if at all, the employee shall comply with all applicable return-to-duty requirements, including evaluation, rehabilitation, and drug/alcohol testing requirements. **[OPTIONAL: An employee who is prohibited from performing covered or safety-sensitive duties may be assigned to non-covered or nonsafety-sensitive duties until such time as the employee complies with the requirements for returning to duty.]** The District will follow treatment referral procedures contained in federal regulations for covered employees.

Employees with verified alcohol concentrations below prohibited amounts shall be removed from covered and safety-sensitive positions and may be subject to the disciplinary consequences contained in the Drug and Alcohol-Free Workplace policy.

The District is not required to provide rehabilitation, pay for substance abuse treatment, or to reinstate the employee. The Board retains the authority consistent with law to discipline or discharge any employee who is an alcoholic or chemically dependent and whose current use of alcohol or drugs affect the qualifications for and performance of their job.

Confidentiality of Records

The District shall maintain records in compliance with law. Drug and alcohol testing records are confidential and shall be maintained in a secured location. An employee shall be entitled, upon written request, to obtain copies of any records pertaining to the employee's use of alcohol or controlled substances including information pertaining to alcohol or drug tests. Records shall be made available to a subsequent employer upon receipt of a written request from an employee only as expressly authorized by the terms of the employee's request.

Necessary records and reports shall be maintained and made available to federal and state transportation agencies upon request in accordance with federal regulations.

Records from Former Employers

With the employee's consent and in accordance with 49 CFR § 40.25, the District may obtain any information concerning drug and alcohol testing from the employee's previous employer.

Training
The District shall take steps to ensure that supervisors receive proper training to administer the drug and alcohol testing program.

Identity of Contact Person
The Board designates **[list title]** to serve as the contact person for questions concerning the drug and alcohol testing program and this policy. This designee may be reached at **[list telephone number and office location]**.

Policy Dissemination
[The Superintendent] [{The} {Each building} principal] shall disseminate this policy and other educational material in accordance with federal law. Each employee subject to this policy shall certify in writing that they have received this material upon receipt. The Board designates the Superintendent as the individual responsible for answering questions related to this material.

Effects of Alcohol and Controlled Substances
[List location in District] contains information on the effects of alcohol and controlled substance misuse on an individual's health, work, and personal life; signs and symptoms of an alcohol problem; and available methods of intervening when a misuse problem is detected.

Conflict between Regulations and Federal Law and Regulations
In the event of a conflict between the provisions of federal law or regulations concerning alcohol and drug testing and this policy or regulations, the federal law or regulations shall control.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- DBBA-AR, Drug and Alcohol Testing Procedures
- DBBA-E1, Record of Observable Behavior
- DBBA-E2, Steps to Performing a Reasonable Suspicion Test
- DBBA-E3, Drug and/or Alcohol Testing Consent Form
- DEAA, Drug and Alcohol-Free Workplace
- DFC, Transfer and Reassignment
- DI, Personnel Records

Legal References

- 21 CFR Part 1308, Schedule of Controlled Substances
- 23 U.S.C. § 158, National Minimum Drinking Age

- 49 CFR § 40, Procedures for Transportation Workplace Drug and Alcohol Testing Programs
- 49 CFR § 382, Controlled Substance and Alcohol Use and Testing
- H.R. 3361, Omnibus Transportation Employee Testing Act of 1991
- N.D.C.C. § 5-01-01, Alcoholic Beverages; Definitions
- N.D.C.C. § 15.1-07-20, School Vehicle Driver – Requirements
- N.D.C.C. § 44-04-18.1, Public Employees Personal, Medical, and Employee Assistance Records - Confidentiality – Personal Information Maintained by State Entities – Exempt

End of [Name of District] Policy DBBA . . . . . Adopted:

[04/26]

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MEMBER REQUESTED

IA - BUILDINGS AND GROUNDS MANAGEMENT

It shall be the policy of the Board to maintain school properties in good physical condition: safe, clean, sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The Superintendent shall establish a procedure whereby each building is scheduled for a regular repair and maintenance review on a rotating basis. However, this shall not preclude the emergency repair of a building out of sequence.

Within each individual school, the principal shall be responsible for the care and upkeep of the building and for the supervision of the school custodial services. The buildings and grounds management provided by the District shall be considered a supplementary and coordinating service. The school principal shall retain the basic responsibility for overseeing buildings and grounds maintenance and for supervising custodial employees in his/her building.

The ordinary upkeep of school buildings and grounds, including athletic fields and other school property, shall be the responsibility of the custodians. Extra maintenance beyond ordinary upkeep shall be recommended by the Superintendent and approved by the Board. It shall be the duty of each principal to be responsible for the identification of maintenance and repair needs and to notify the Superintendent of such needs. The principal's routine inspection shall include minor maintenance items and safety hazards.

It is the intent of the Board to tour the buildings of the District annually to observe first hand the needs for repair. The Superintendent may coordinate this.

End of Killdeer School District #16 Policy IA .....Adopted: 03/11/15; Re-Affirmed 6/10/26

RECOMMENDED

IAAA - ASBESTOS MANAGEMENT

In compliance with the Asbestos Hazard Emergency Response Act, the Board shall appoint an individual to serve as the asbestos program coordinator. This individual shall at least be responsible for selecting an accredited asbestos management planner, scheduling inspections and re-inspections, carrying out response actions when applicable, overseeing the operations and maintenance programs when applicable, disseminating annual notices required by law, recordkeeping, ensuring asbestos warning labels are posted in accordance with law, and ensuring appropriate school employees/contractors are adequately trained to perform duties that involve contact with or exposure to asbestos.

Complementary Documents

- IA, Buildings & Grounds Management
- IAAA-E1, Asbestos Management Law
- IAAA-E2, Model Asbestos Yearly Notification Form

End of Killdeer School District #16 Policy IAAA .....Adopted: 11/12/14; Re-Affirmed 6/10/26

MEMBER REQUESTED

IAAD - INTEGRATED PEST MANAGEMENT

The District shall utilize the Integrated Pest Management (IPM) procedures to manage structural and landscape pests and the toxic chemicals for their control in order to alleviate pest problems with the least possible hazard to people, property, and the environment.

IPM procedures will determine when to control pests and whether to use mechanical, physical, chemical, cultural or biological means. Pest management strategies may include education, exclusion, sanitation, maintenance, biological and mechanical controls, and site appropriate pesticides. Chemical controls shall be used as a last resort. The Board establishes that the District shall use pesticides only after consideration of the full range of alternatives, including no action, based upon an analysis of environmental effects, safety, effectiveness, and costs.

The Superintendent shall be responsible to implement Integrated Pest Management procedures, including establishing and maintaining accurate records of all pest management activities. These records shall include pest surveillance, structural repairs and modifications, trapping, baiting, and pesticide applications. The Superintendent shall coordinate communications with members of the staff who are responsible for pest control, such as maintenance personnel and custodians, and hired contractors when utilized by the District to control a pest problem. All appropriate personnel involved in making pest management decisions shall take part in updated training.

Information regarding pest management activities, including pesticide use, shall be available to the public in the superintendent's office.

End of Killdeer School District #16 Policy IAAD .....Adopted: 03/11/15; Re-Affirmed 6/10/26

RECOMMENDED

IAB - BUILDINGS AND GROUNDS SECURITY PLAN

The District shall develop a buildings and grounds security plan. The plan shall be an exempt record in accordance with NDCC 44-04-24. The plan shall address the following:

1. Control of school keys;
2. After-hours access to school buildings;
3. Secured storage of district records and funds;
4. Installation of security and access control equipment to prevent illegal entry and vandalism;
5. Security procedures and protocols for school employees;
6. Areas of the building that will have restricted access. Unauthorized entry into a restricted area either by student or employee will be considered a serious violation and result in disciplinary action;
7. Procedures for recording serial numbers and assigning inventory numbers to items of high priority for theft (e.g., televisions, cameras, and computers).

Unauthorized persons, including employees, found in school buildings after school hours, will be subject to arrest.

End of Killdeer School District #16 Policy IAB.....Adopted: 11/12/14; Re-Affirmed 6/10/26

MEMBER REQUESTED

IAE - LEASE OF MINERAL RIGHTS

In accordance with state law, the Board may approve the leasing of any of its land for oil and gas development or the mineral rights to any of its lands. Land leased shall not interfere with the purpose of the District.

End of Killdeer School District #16 Policy IAE .....Adopted: 03/11/15; Re-Affirmed 6/10/26

MEMBER REQUESTED

ICA - MAIL AND DELIVERY SERVICES

A mail delivery system shall be maintained within the District. To ensure items related to school business are not missed or lost, materials and communications sent through the district's mailbox delivery system shall have an educational purpose or be related to job duties. The District shall enforce statutes prohibiting political activities while on duty and prohibiting use of district property for political purposes.

Complementary Documents

- ABBDA, Political Activities

End of Killdeer School District #16 Policy ICA.....Adopted: 03/11/15; Re-Affirmed 6/10/26

I. Consider Rescinding Policy DBBB Physical Examinations

MEMBER REQUESTED

DBBB - PHYSICAL EXAMINATIONS

At the post-offer stage of the employment process, the District may require certain categories of final candidates as delineated in job descriptions to submit to a physical, or, in the case of commercial bus drivers, furnish valid proof of medical fitness for duty. The District shall comply with the following when requiring physicals:

1. The District will reimburse any remaining cost of physical examinations for school vehicle drivers after the applicant's or employee's health insurance is billed and pays its share of the exam if applicable. The District will pay the full cost of physical exams it requires of any other district employee.
2. All final candidates entering the same job category shall be subject to same physical exam requirements.
3. All information the District obtains as a result of physical exams shall be kept confidential.

If the District requires a physical exam, a final job offer shall be contingent on the results of the exam, with the employment decision being made in a non-discriminatory manner.

End of Killdeer School District #16 Policy DBBB.....Amended: 10/12/16

MEMBER REQUESTED

DBBB - PHYSICAL EXAMINATIONS

At the post-offer stage of the employment process, the District may require certain categories of final candidates **[as delineated in regulations]** to submit to a physical, examination or other testing.

Non-Commercial School Drivers

In the case of non-commercial school drivers transporting students or other passengers in a school vehicle for which a commercial driver's license is not required, the District will abide by the physical examination requirements established under N.D.C.C. § 15.1-07-20.

For non-commercial school drivers transporting one to nine students or other passengers, the individual must:

1. Hold a North Dakota driver's license;
2. Be free from communicable diseases;
3. Be in good physical health and have normal use of both hands, both feet, both eyes, and both ears;
4. Be of sound mental health;
5. Pass any drug and alcohol screening tests required by the school board; and
6. Be at least twenty-one years of age, unless the board of a school district determines that an individual not meeting this requirement can safely and adequately perform the required duties.

For non-commercial school drivers transporting ten to fifteen students or other passengers, the individual must:

1. Hold a North Dakota driver's license;
2. Meet the physical and medical requirements established for commercial vehicle drivers as identified below under this policy and federal law;
3. Complete any annual training required by the superintendent of public instruction;
4. Be at least twenty-one years of age, unless the board of a school district determines that an individual not meeting this requirement can safely and adequately perform the required duties; and
5. Complete the national safety council defensive driving course number four workshop within the first year of employment and at least once every five years thereafter.

SAMPLE

The Board may request, at any time, that a health care professional designated by the Board examine an individual to determine if the individual meets the physical and medical requirements for non-commercial school drivers as identified under state law. The health care professional conducting the examination must forward any charges to the individual's insurance carrier for payment. Any remaining examination costs not covered by insurance for an initial examination and recertification examinations will be paid for by the District. Any additional examinations that the individual chooses to undergo (and are not required under state law) are the responsibility of the individual's insurance coverage and/or individual, not the District.

Commercial Vehicle Drivers

In the case of commercial vehicle drivers (driving buses or vehicles designed to transport 16 or more passengers, including the driver), individuals must successfully complete a physical examination in accordance with federal commercial driver's license (CDL) requirements regulated by the Federal Motor Carrier Safety Administration (FMCSA). Physical examination under the Federal Motor Carrier Safety Improvement Act must be completed by a provider listed in the FMCSA's National Registry of Certified Medical Examiners. These examination results will be submitted electronically by the medical examiner directly to the FMCSA, which will send them to the ND Department of Transportation and are valid for up to 24 months. Medical examination every 24 months and continued CDL licensure is required for any school drivers transporting 16 or more individuals.

The District shall comply with the following when requiring commercial bus drivers to undergo physical examinations:

1. **[OPTIONAL: The Board designates {input a preferred provider that is on the FMCSA National Registry} as the preferred provider for physical examinations of commercial bus drivers and {will} {will not} pay the full cost of examinations conducted by this preferred provider.]**
2. Any CDL-required physical examinations conducted outside of the Board's preferred provider must be conducted by a provider on the FMCSA's National Registry of Certified Medical Examiners, and the District will reimburse the remaining cost of the examination only after the applicant's or employee's health insurance is billed and pays its share of the exam.

Applicable for All Drivers and Applicants

All final candidates entering the same job category shall be subject to same physical exam and testing requirements. All information the District obtains as a result of physical exams and testing shall be kept confidential. If the District requires a physical exam or test in compliance with the state or federal law, a final job offer shall be contingent on the results of the exam or test, with the employment decision being made in a nondiscriminatory manner.

End of [Name of District] Policy DBBB . . . . . Adopted:

[04/26]

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MEMBER REQUESTED

DBBB - PHYSICAL EXAMINATIONS

At the post-offer stage of the employment process, the District may require certain categories of final candidates **[as delineated in regulations]** to submit to a physical, examination or other testing.

Non-Commercial School Drivers

In the case of non-commercial school drivers transporting students or other passengers in a school vehicle for which a commercial driver's license is not required, the District will abide by the physical examination requirements established under N.D.C.C. § 15.1-07-20.

For non-commercial school drivers transporting one to nine students or other passengers, the individual must:

1. Hold a North Dakota driver's license;
2. Be free from communicable diseases;
3. Be in good physical health and have normal use of both hands, both feet, both eyes, and both ears;
4. Be of sound mental health;
5. Pass any drug and alcohol screening tests required by the school board; and
6. Be at least twenty-one years of age, unless the board of a school district determines that an individual not meeting this requirement can safely and adequately perform the required duties.

For non-commercial school drivers transporting ten to fifteen students or other passengers, the individual must:

1. Hold a North Dakota driver's license;
2. Meet the physical and medical requirements established for commercial vehicle drivers as identified below under this policy and federal law;
3. Complete any annual training required by the superintendent of public instruction;
4. Be at least twenty-one years of age, unless the board of a school district determines that an individual not meeting this requirement can safely and adequately perform the required duties; and
5. Complete the national safety council defensive driving course number four workshop within the first year of employment and at least once every five years thereafter.

The Board may request, at any time, that a health care professional designated by the Board examine an individual to determine if the individual meets the physical and medical requirements for non-commercial school drivers as identified under state law. The health care professional conducting the examination must forward any charges to the individual's insurance carrier for payment. Any remaining examination costs not covered by insurance for an initial examination and recertification examinations will be paid for by the District. Any additional examinations that the individual chooses to undergo (and are not required under state law) are the responsibility of the individual's insurance coverage and/or individual, not the District.

Commercial Vehicle Drivers

In the case of commercial vehicle drivers (driving buses or vehicles designed to transport 16 or more passengers, including the driver), individuals must successfully complete a physical examination in accordance with federal commercial driver's license (CDL) requirements regulated by the Federal Motor Carrier Safety Administration (FMCSA). Physical examination under the Federal Motor Carrier Safety Improvement Act must be completed by a provider listed in the FMCSA's National Registry of Certified Medical Examiners. These examination results will be submitted electronically by the medical examiner directly to the FMCSA, which will send them to the ND Department of Transportation and are valid for up to 24 months. Medical examination every 24 months and continued CDL licensure is required for any school drivers transporting 16 or more individuals.

~~The District shall comply with the following when requiring commercial bus drivers to undergo physical examinations:~~

1. ~~**[OPTIONAL: The Board designates {input a preferred provider that is on the FMCSA National Registry} as the preferred provider for physical examinations of commercial bus drivers and {will} {will not} pay the full cost of examinations conducted by this preferred provider.]**~~
2. ~~Any CDL-required physical examinations conducted outside of the Board's preferred provider must be conducted by a provider on the FMCSA's National Registry of Certified Medical Examiners, and the District will reimburse the remaining cost of the examination only after the applicant's or employee's health insurance is billed and pays its share of the exam.~~

Applicable for All Drivers and Applicants

All final candidates entering the same job category shall be subject to same physical exam and testing requirements. All information the District obtains as a result of physical exams and testing shall be kept confidential. If the District requires a physical exam or test in compliance with the state or federal law, a final job offer shall be contingent on the results of the exam or test, with the employment decision being made in a nondiscriminatory manner.

End of [Name of District] Policy DBBB . . . . . **~~Adopted:~~**

~~[04/26]~~Amended: 6/10/26

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J. Consider Adopting Policy DBBB Physical Examinations

MEMBER REQUESTED

DBBB - PHYSICAL EXAMINATIONS

At the post-offer stage of the employment process, the District may require certain categories of final candidates **[as delineated in regulations]** to submit to a physical, examination or other testing.

Non-Commercial School Drivers

In the case of non-commercial school drivers transporting students or other passengers in a school vehicle for which a commercial driver's license is not required, the District will abide by the physical examination requirements established under N.D.C.C. § 15.1-07-20.

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1. Hold a North Dakota driver's license;
2. Be free from communicable diseases;
3. Be in good physical health and have normal use of both hands, both feet, both eyes, and both ears;
4. Be of sound mental health;
5. Pass any drug and alcohol screening tests required by the school board; and
6. Be at least twenty-one years of age, unless the board of a school district determines that an individual not meeting this requirement can safely and adequately perform the required duties.

For non-commercial school drivers transporting ten to fifteen students or other passengers, the individual must:

1. Hold a North Dakota driver's license;
2. Meet the physical and medical requirements established for commercial vehicle drivers as identified below under this policy and federal law;
3. Complete any annual training required by the superintendent of public instruction;
4. Be at least twenty-one years of age, unless the board of a school district determines that an individual not meeting this requirement can safely and adequately perform the required duties; and
5. Complete the national safety council defensive driving course number four workshop within the first year of employment and at least once every five years thereafter.

The Board may request, at any time, that a health care professional designated by the Board examine an individual to determine if the individual meets the physical and medical requirements for non-commercial school drivers as identified under state law. The health care professional conducting the examination must forward any charges to the individual's insurance carrier for payment. Any remaining examination costs not covered by insurance for an initial examination and recertification examinations will be paid for by the District. Any additional examinations that the individual chooses to undergo (and are not required under state law) are the responsibility of the individual's insurance coverage and/or individual, not the District.

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End of [Name of District] Policy DBBB . . . . . **~~Adopted:~~**

~~[04/26]~~Amended: 6/10/26

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MEMBER REQUESTED

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2. All final candidates entering the same job category shall be subject to same physical exam requirements.
3. All information the District obtains as a result of physical exams shall be kept confidential.

If the District requires a physical exam, a final job offer shall be contingent on the results of the exam, with the employment decision being made in a non-discriminatory manner.

End of Killdeer School District #16 Policy DBBB.....Amended: 10/12/16

MEMBER REQUESTED

DBBB - PHYSICAL EXAMINATIONS

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1. Hold a North Dakota driver's license;
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3. Complete any annual training required by the superintendent of public instruction;
4. Be at least twenty-one years of age, unless the board of a school district determines that an individual not meeting this requirement can safely and adequately perform the required duties; and
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SAMPLE

The Board may request, at any time, that a health care professional designated by the Board examine an individual to determine if the individual meets the physical and medical requirements for non-commercial school drivers as identified under state law. The health care professional conducting the examination must forward any charges to the individual's insurance carrier for payment. Any remaining examination costs not covered by insurance for an initial examination and recertification examinations will be paid for by the District. Any additional examinations that the individual chooses to undergo (and are not required under state law) are the responsibility of the individual's insurance coverage and/or individual, not the District.

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Applicable for All Drivers and Applicants

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End of [Name of District] Policy DBBB . . . . . Adopted:

[04/26]

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K. Consider Policy DEAC Dress Code

RECOMMENDED

DEAC - STAFF DRESS CODE

Staff and volunteers must present themselves to students, parents, and the general public in a professional manner when in school, while on school property, and when acting as a representative of the school at external venues. As role models, staff and volunteers are to set positive dress and grooming examples for students and adhere to standards of dress and appearance that are compatible with an effective teaching and learning environment.

~~All staff and volunteers shall wear attire appropriate to their profession and duties during the workday and at any work-related activities unless directed differently by their supervisor. The District recognizes the diversity of cultures, religions and disabilities of its staff and volunteers and shall take a sensitive approach when this affects dress requirements. However, priority will be given to health and safety and security considerations. Expectations for staff dress shall be established by administration and set forth in administrative regulations.~~

A professional educator should make every effort to always maintain a professional appearance. What is appropriate for shop teachers or for physical education teachers may not be appropriate for social studies instructors or for elementary classroom teachers. Dress in a manner that is more professional than students.

Any violation of this policy will be addressed appropriately by the administrator or supervisor. Failure to follow the administrator's or supervisor's directive and/or blatant or repeated violations of this policy shall subject the staff to appropriate disciplinary action up to and including termination. Volunteers who violate this policy may be prohibited from working or serving in district schools for an appropriate period of time or permanently, as determined by the Superintendent or designee.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- DE, Staff Code of Conduct

End of ~~[Name of District]~~Killdeer School Policy DEAC .....~~Adopted:~~

~~[05/21]~~Amended: 6/10/26

MEMBER REQUESTED

DEAC - STAFF DRESS CODE

As role models, staff should always be conscious of how their dress and grooming affects students. All staff shall wear attire appropriate to their profession and the occasion, which provides protection and safety as necessary. Teaching staff will generally be prohibited from wearing jeans except as authorized by administration on jeans for charity days.

End of Killdeer School District #16 Policy DEAC.....Adopted: 01/14/15

RECOMMENDED

DEAC - STAFF DRESS CODE

Staff and volunteers must present themselves to students, parents, and the general public in a professional manner when in school, while on school property, and when acting as a representative of the school at external venues. As role models, staff and volunteers are to set positive dress and grooming examples for students and adhere to standards of dress and appearance that are compatible with an effective teaching and learning environment.

All staff and volunteers shall wear attire appropriate to their profession and duties during the workday and at any work-related activities unless directed differently by their supervisor. The District recognizes the diversity of cultures, religions and disabilities of its staff and volunteers and shall take a sensitive approach when this affects dress requirements. However, priority will be given to health and safety and security considerations. Expectations for staff dress shall be established by administration and set forth in administrative regulations.

Any violation of this policy will be addressed appropriately by the administrator or supervisor. Failure to follow the administrator's or supervisor's directive and/or blatant or repeated violations of this policy shall subject the staff to appropriate disciplinary action up to and including termination. Volunteers who violate this policy may be prohibited from working or serving in district schools for an appropriate period of time or permanently, as determined by the Superintendent or designee.

Complementing NDSBA Templates (may contain items not adopted by the Board)

- DE, Staff Code of Conduct

End of [Name of District] Policy DEAC .....Adopted:

[05/21]

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KILLDEER PUBLIC SCHOOL DISTRICT #16
Teacher Handbook

KILLDEER PUBLIC SCHOOLS MISSION STATEMENT

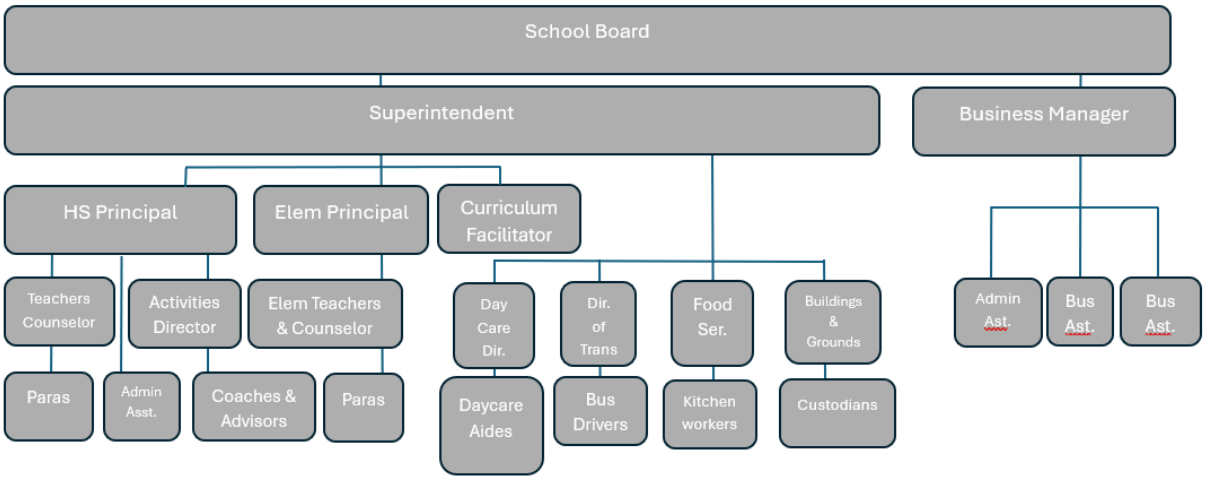
THE MISSION AT KILLDER PUBLIC SCHOOL IS TO ENSURE STUDENTS ACQUIRE THE KNOWLEDGE, ATTITUDE, ETHICS, AND SKILLS NEEDED TO BECOME PRODUCTIVE CITIZENS IN OUR SOCIETY.

Ethics

The educator believes in the worth and dignity of each human being and strives to help each student realize the student's potential as a worthy, effective member of society. The educator, therefore, works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding and the thoughtful formulation of worthy goals. The public with a trust and responsibility requiring the highest ideals of professional service vests the profession. The quality of the services of the education profession directly influences the nation and its citizens. The educator shall exert every effort to raise professional standards, to promote a climate that encourages persons worthy of trust to exercise careers in education, and to assist in preventing the practice of the profession by unqualified persons. The educator believes that patriotism in its highest form requires dedication to the principles of our democratic heritage and assumes full political and citizenship responsibility. The educator shares with all other citizens the responsibility for the development of educational programs and policies and for interpreting these to the public. The professional educator regards the employment agreement as a solemn pledge to be executed both in spirit and in fact in a manner consistent with the highest ideals of professional service. The Superintendent of Public Instruction will render a final decision for the suspension or revocation of certificates as outlined in Article 67.1-03. The Department of Public Instruction publishes copies of the Rules of Procedure and Interpretation of Codes of Ethics of the Teachers' Professional Practices Commission. The Killdeer School Board recognizes that to provide a sound educational system the highest ethical practices must be adhered to.

Killdeer Public School District Organizational Hierarchy Chart

Many parent and community questions are easily and completely answered by communication directly with the educator in charge of the class or program. Each situation should be first addressed at whatever level the initial action was taken with appeals moving on to the next level on the chain of command.



KACB-B District Personnel Complaint Form

Board Policy: KACB

Complaints shall be resolved at the lowest possible level of authority. If the complaint cannot be satisfactorily resolved at that level, the complaint shall be directed to the principal or other supervisor directly responsible for supervision of that employee. The supervisor shall:

1. Investigate the complaint.
2. Promptly notify the employee if the complaint is to be placed in the employee's personnel file. The decision to place information into any personnel file shall be made by the administration based on the results of an inquiry or investigation.
3. Schedule a meeting with the employee, the complainant, and/or the supervisor if deemed appropriate.
4. Provide a response to the complainant within 60 days of receipt of the complaint. Upon conclusion of the investigation, the complainant shall be informed as to the outcome of the investigation and the disposition of the complaint to the extent appropriate. If either party is dissatisfied with the handling of the complaint, the matter may be appealed to the Superintendent for final resolution.

Board members shall refer individual's complaints about school district personnel to the Superintendent or designee, whereupon established procedures will be followed.

Complaints about the Superintendent or Business Manager shall be directed to the Board President, who is responsible for conducting the investigation and making a recommendation based on the outcome of the investigation to the Board for a final

action. The Board may retain an attorney or consultant to assist with the investigation process.

Professional Dress and Appearance

It becomes very difficult to address this issue as a standard that can be applied to all staff members equally. A professional educator should make every effort to maintain a professional appearance at all times. We also know that what is appropriate for shop teachers or for physical education teachers may not be appropriate for social studies instructors or for elementary classroom teachers. Dress in a manner that is more professional than students~~. In addition to the this statement, teachers must, at a minimum, follow the same dress code that has been set in the high school student handbook.~~

Contracted Workday

The contracted workday is from 7:35am – 4:00pm.

Recommended Class Size

The recommended class size for grades K-3 is 18-22. The recommended class size for grades 4-6 is 22-26.

Preparation and Execution of Daily Work

Every teacher is required to use a lesson plan book, which is provided or may use an electronic version if they so choose or any other specific form designated by the building principal. Lesson plans must be such that if a substitute teacher needs to be called, the person called will be able to take up the work with as much continuity as possible. Teachers are asked to turn in lesson plans as requested by building principals.

Professional Leave

Professional Leave is defined as professional development for job-related training. Professional leave may be used when a staff member is required to fulfil duties and responsibilities directly related to their job that requires them to be away from their classroom or job site. Professional leave must be approved by the building principal.

Qualifications/Certification

Upon the recommendation of administration the Board may hire teachers who have acquired a bachelor's degree. All persons who are employed in the classrooms, librarians and counselors and that require professional certificates shall be considered under the classification of instructional personnel.

1. Teachers must have a valid North Dakota teacher license to teach in any of the public schools in the state of North Dakota.
2. A Teacher shall not be entitled to receive compensation for the time without a North Dakota teacher certificate which is issued and in force. Prior to receiving his/her salary of the first month taught in a school district, a teacher must exhibit his/her certificate to the Business Manager. If a teacher's certificate should expire by its own limitations within six weeks of the close of the term, the teacher may finish the term without re-examination or renewal thereof.
3. Any certificate issued by the Education Standards and Practices Board shall authorize the holder to teach in any county of the state when it is recorded in the office of the school's Business Manager.

Specific Duties and Responsibilities

1. The teacher shall be directly responsible for the behavior of all students.
    a. Clear limits of behavior are to be explained to all students.

    b. Consistency in the behavioral treatment of students is an important element.
    c. Activities that will encourage self-discipline among students should be sought and used.
2. The teacher shall pre-plan the instructional activities so as to allow for individual differences among the students assigned.
3. The teacher shall develop objectives for the instructional program that can be stated in measurable behavioral results.
4. The teacher shall develop evaluation techniques that are appropriate to the class and individual student's objectives.
5. The teacher shall correlate instruction with other instructional areas when possible.
6. The teacher will carry his/her share of professional duties including those assigned by the administration.
7. The teacher shall review fire drills and other emergency procedures with all students.
8. The teacher shall be responsible for the assignment and care of instructional material given to students and insure their return.
9. The teacher shall attend any professional meeting for which classes are dismissed or any meeting, which may be designated by the administration and approved by the Board.
10. The teachers will directly supervise their classes and activities at all times.
11. The teachers will assume other duties and tasks as assigned by their principals and observe other rules and regulations of their building if such rules do not conflict with policies stated in this manual.
12. The Board encourages teachers to participate in community activities.

Student Supervision

In the event that a child is injured at school the first question asked will be, "Was there adequate adult supervision?"

1. Playground: All playgrounds and buildings are under the direct responsibility of the principal during school hours. The principal will delegate supervision responsibilities to these areas.
2. Supervision of Buildings and Equipment:
    a. Teachers supervising evening activities should check carefully to see that all doors are locked, windows are closed, and the lights are turned off when they leave the building.
    b. Students are not to be in the building after school unsupervised.
3. Chairs should be straightened, and litter picked up off the floor at the end of each period.

Teacher Evaluation

The principal is assigned the task of supervising and evaluating teachers for the purpose of assisting the teacher in the improvement of instruction. Classrooms teachers will be evaluated according to NDCC 15.1-15-01.

Teacher File Review Policy Policy - DI

Requests for review of teacher files will be granted in accordance with the North Dakota Open Record Laws. To protect the integrity of the files, the procedure for review as established and approved by the administration and school board will be as follows:

1. The request must be made to the superintendent.
2. The Superintendent will set the time for review as soon as is reasonably possible.
3. The file will be reviewed in the superintendent's office or a place designated by the superintendent.
4. The superintendent or his/her designee will be present when the file is reviewed.

Teacher Dismissal
The School Board reserves the right for good cause to dismiss any teacher from their contract or suspend any teacher from the benefits and privileges of any or all personnel policies. The School Board shall have final decision of what constitutes good cause (C.C. 15.1-15-04).

"In-house" Job Openings
In order to keep the district hiring process fair and consistent, the district has adopted the following process:

- Job posting
  - Jobs will be posted internally via the school email system.
  - Jobs will be posted externally through the following venues:
    - School marquee
    - School Website
    - NDCEL: www.edjobsnd.com
    - NDDPI: www.Schooljobsnd.com
    - Other possible venues include: Job Service ND: www.jobsnd.com ; radio stations, newspapers, and other advertisers
- Application
  - The district application process will be available on the district website.
  - District application will be available on the school website.
  - Cover letters and resume must accompany applications.
  - Applications should be emailed to the business manager as well as the superintendent, secondary principal and/or elementary principal, as per application instructions.
  - All applications will be stored on the district email, as well as printed and kept on file with the business office.

Confidential Information
The teacher's daily task requires working with confidential information. As professional people, we are obligated to use extreme care in the building of such items as test scores, counselling data, and results of faculty meetings, I.E.P. meetings and personal problems of students and fellow workers that might come to our attention. These items and many other matters need to be handled very confidentially and with the utmost discretion, respect and dignity. Discussing students in the hallways, or in earshot of any student or patron within the parameters of the school setting are not acceptable and are subject to administrative reprimand.

Reporting Child Abuse/Neglect
15.1-19, section 50-11.1-02.4, and subsection to section 50-11.1-03 of the North Dakota Century Code Educators have legal obligations to report any indications that would cause a reasonably prudent person to suspect that a child is being or may have been abused or neglected. The law does not require that we have 'proof', but only that there is reasonable cause to suspect. If you, as an individual staff member, have questions concerning this issue and what you need to do, please contact your principal, or the school counselor. Generally, these staff members are the persons that will file the report on the school's behalf.

School Resource Officer (SRO)
SROs are not disciplinarians. SROs enforce the law and have different standards for engaging with students and staff than administration or teachers. Asking or expecting our SROs to engage

in school business that falls within the realm of school administration may compromise a law investigation.

Emergency Operations Plan (EOP) and Emergency Supplies
You will receive an updated EOP annually. You should keep this plan in a secure but accessible location. Additionally, you should have a "bucket" with updated supplies in the event that you are locked down in your room for a period of time. Inventory of bucket*: First Aid Kit, ten (10) water packets, crackers, tarp, garbage bags, several latex gloves, a bucket with liners and sanitary wipes, whistle, a tourniquet and flashlight + batteries.*
If you don't have a bucket or are missing items, ask the front office and you will be provided said items and or bucket.

Administering Medication Policy ACBD School Medication Program
All medication for students, including over the counter medicine, will be kept at the front office and will be administered by trained school personnel unless the student has been authorized by their medical provider and cleared by the school nurse.

Teacher Meetings
Teacher meetings will be scheduled as necessary by administration. Attendance by all staff members is mandatory. Secondary and elementary teachers will meet respectively with their building principals.

Parent/Teacher Conferences
Parent/Teacher Conferences are held twice a school year. They will be held at the end of the first and mid-term of the third nine weeks period. Dates and times are predetermined by the administration. Parents will be encouraged to visit the school and meet with the teachers during their assigned time. Conferences are an important means of communication between teachers and parents (home and school). All teachers must be in attendance unless prior arrangements have been made with building principals.

Collecting Money from Students Policy HEBB Cash in School Buildings
All money collected from students should be receipted into the main office immediately. No money should be left unsecured in classroom desks, file cabinets, etc., overnight. The high school and elementary have vaults to safely keep money. Money collected should be put here for safe storage until the money can be reconciled and deposited in its proper account as soon as possible.

Intercom Use
An attempt will be made to make as few interruptions as possible. A routine and schedule will be established so announcements can be anticipated.

Central Office Personnel
Our school secretaries and business manager have full time responsibilities. They should not be expected to serve as aides for copying material or running errands for the staff.

Copy Machine Usage and Procedure
Copy machines are made available for all staff use. If a machine is not functioning properly, we ask that you contact the office staff. They can correct most items that are encountered. If they cannot correct the malfunction, they will contact the repair service to have them come out to correct the problem.

Teachers must issue a pass to students using copy machines. If students are in need of a copy machine for school purposes, they may use the copy machine in the library. Student teachers should be trained by their supervising teacher in correct machine usage before the student teacher uses the machine.

Copyrighted Materials Policy – ABCA

All employees should be aware that certain materials may not be copied on the copy machines. To copy materials that are protected under copyright laws, (books, music, software, etc.) is a violation of federal law and each employee is individually responsible if violating this law. The school district serves notice that staff members are to make themselves aware of this law and to avoid violations at all times.

Internet Network Acceptable Use Policy Policy-ACDA

The Killdeer School District believes network access plays an important role in the education of students; however, the network also contains content that is not appropriate for students and staff. The District has taken precautions, in accordance with federal law, to restrict student and staff access to obscene, pornographic, and/or harmful information through the use of software designed to block sites containing inappropriate material. While the District has taken preventive measures, it recognizes that it is not possible to fully guarantee that students and/or staff will never access objectionable materials.

- **Education**

The District shall provide education to students and staff about appropriate online behavior, including interacting with other individuals on social networking websites, as well as, cyberbullying awareness and response.

- **Monitoring Use**

Network access is a privilege, not a right. Network storage areas shall be subject to the same scrutiny as school lockers for students. Students and staff shall have expectations of privacy when using district computers and/or networks and shall use this technology solely for classroom/district-related purposes. Network administrators may view files and communications to maintain the integrity of the system and to ensure proper and responsible use of the system. Teachers and administrators will exercise supervision of student use.

- **Prohibitions**

The District subscribes to the acceptable use policies of EduTech. All district computer users shall abide by this policy. The Superintendent or designee may take disciplinary measures when any of the following actions occur:

5. Accessing, downloading, or publishing inappropriate Internet material.
6. Sending or posting threatening, harassing, insulting, annoying, or alarming content.
7. Sending, posting, or using obscene language.
8. Violating the privacy rights of students and employees of the district.
9. Vandalizing and/or tampering with district computers, and/or networks.
10. Hacking or any other form of unauthorized access to accounts, computer systems, or files.
11. Attempting to breach network security or transmit viruses.

12. Violating copyright, trademark, trade secret, or other intellectual property laws.
13. Using the network for political purposes as defined by state law, financial gain, and/or commercial purposes.
14. Accessing social networking or other Internet sites for noncurricular purposes.
15. Other actions deemed inappropriate or is not in the best interest of the district, its employees, and students.

Email
Please check your email regularly. If you write an email that requires the recipient to scroll, schedule a meeting and talk.

Mailboxes
Mailboxes are provided for all staff members. Please check and empty it each day.

Security System Policy - ACDB
The district has a surveillance system that provides a more secure campus. Main student entries are controlled by a computer system and a key fob entry. In accordance with school board policy, cameras have been mounted and videos are recorded from these cameras. All corridors, hallways, and event areas are video recorded through this system. Videos recorded in school are considered part of the "educational record" and are protected by federal law. Parents may not review an educational record due to FERPA.

Master Activity Calendar and Schedule
The Athletic Director (AD) is available to schedule all activities involving use of the gymnasium facilities. The AD should be your first contact when scheduling any activity that will use the school facilities. All activities are best placed on the RSchool Today Online Calendar posted on the school website and the Master Calendar kept in the main office. Do NOT add events without prior approval from administration.

Official Logo
The following logo is the official, school board approved, logo of Killdeer Public School. The silhouette logo is the only bucking horse logo that is to be used on school purchased clothing, equipment, jerseys, warm-ups, and facilities. The official logo can be found on the "Cowboy Server" under the file name, Official Cowboy Silhouette Logo. The logo is available for everyone to use at their own free will. The only way this silhouette may be manipulated is to add a border, change the color, change the fill, change the direction, add backgrounds, etc., but the original silhouette must remain.

Teacher Absence
All requests for leave must be submitted in WebLink; forwarded and approved by the administration.

General Teaching Supplies
Many items and teaching supplies are available by contacting the main office. We encourage staff members to contact office staff before requisitioning general supplies, as they may already be available. The office orders enough supplies to take care of commonly used items. If you have an annual event or project, please do not rely on the office to supply your event. Please plan accordingly and order supplies from your classroom allocation ($500 at the elementary) or ask your principal to include this additional cost in their respective budget.

Purchasing Process Policy HCAA Purchasing & Policy DEBJ Unauthorized Purchases

1. The staff submits a requisition on WebLink to the respective principal for approval.
2. Through WebLink the principal will approve and submit the requisition to the business office to be processed.
3. The superintendent will review and approve the requisition. During the process in the business office the requisitions are compiled into Purchase Orders (POs).
4. Regularly, the superintendent approves and signs POs.
5. The school board has the final approval of all bills at the monthly board meeting.

Warning: If you purchase items or services without following the procedure or purchasing without administrative approval, you run the risk of not being reimbursed. The process is long and it is not timely. The process is designed so many eyes are on taxpayer dollars to ensure they are being spent in the way they were intended. Sometimes urgent/emergency situations may occur that may justify superseding this process. Poor planning is not considered an emergency.

The business office is scrutinized by auditors during the annual audit. The business office is compelled by law, and they are held to a standard. Following the procedure is important. Please be thoughtful of this if you become frustrated with the process.
Note: *As a staff member your budget line item is zeroed out every year. Excess amounts do not accumulate over time.*

School Cancellation Procedure
The primary means of communicating to parents and staff of school cancelation will be through the district's online alert system (Thrillshare). The message will be sent to cell phones as an email, text, and voice message. If you or someone you know are not receiving messages, please update cell phone numbers with an administrative assistant at the elementary or high school. Ideally cancellations will occur the night before, however, if a message is sent out in the morning the superintendent will make every effort to have the message sent by 5:30am Mountain Time. The message will also appear on the "close line" on local TV news and on local radio stations.

Student Teaching Training Program
All teachers must complete a student teacher supervision course to supervise a student teacher. Student teachers must seek approval from their cooperating teacher and administration. All student teachers are subject to an interview process prior to student teaching, conducted by the cooperating teacher and the administration. The administration retains the right to approve or deny a student to student teach in the Killdeer Public School District. All student teachers must adhere to the guidelines, rules, and procedures set forth by the cooperating teacher, administration, and school district policies. Supervising teachers will be

allowed only one student teacher per school year unless otherwise directed by the Superintendent.

Teacher Checkout
Building administrators are required to have an end of year checkout process in place for all teachers to complete at the end of each school year. The year-end checklist needs to be handed out to teachers before the end of the school year with a list of items that teachers must have completed to close out the school year. Items may, but are not limited to: historical grades deadline, moving/labelling classroom items for cleaning or removal, checking in keys, paying lunch bills, cleaning out personal refrigerators, etc.

Lockers
Each teacher will be provided a locker, if possible.

Textbooks
The textbooks are numbered, and the number of the books issued is to be inserted by the name of the student in the teacher's lesson plan book at the beginning of each term. Please secure all textbooks that have not been issued to students. A requisition with all missing textbooks (used amazon.com price) will be turned in at the end of the school year to building principals to receive compensation from students for those books or to be replaced by the school district.

- **Textbook Adoption Cycles**
  There is a sequence and cycle for adoptions of new textbooks. The intent of a regular rotation is to have up-to-date curriculum and textbooks that are in good condition.

Vo. Ag. Facilities and Equipment Usage
Staff using the Vo. Ag. Facilities and/or any equipment for student projects, activities and/or personal use, must seek permission from an Ag. Instructor. Immediate clean-up and return of equipment is the responsibility of the person or group using the facility or equipment at the requested time.

Week-Time Family Activities

Wednesday evenings and Sundays have been set aside as "Family Time". The Killdeer High School will continue to cooperate in scheduling as few events as possible during those times, thus allowing full opportunities for the families to experience quality time without conflict with school activities. No local school activities will be scheduled on Wednesday evenings after 6:30 p.m. or at any time during Sundays. No Sunday activities practice or travel will take place unless prior approval has been made by administration. Sunday will be reserved for family activities. No games at any level shall be allowed on Sunday.

Extra-Curricular Activities
1. All extra-curricular activities or organizations must be approved by the Administration.
2. An organizational meeting must he held with all officers recorded in the office along with the assigned advisor.
3. An established meeting date must be set subject to the approval of the Administration.
4. Arrangements for field trips etc.; must be made in advance to facilitate proper scheduling, bussing, supervision and liability. When bussing is necessary, see the Activities Director or the Superintendent for approval and scheduling purposes.

Special Days

Elementary school parties are scheduled to observe Halloween, Christmas and Valentine's Day. These pupil social experiences are held at the end of a designated day (2:00-3:00). If these social affairs fall on a day and hour when your class has P.E, Music or Band, such classes will not be session. The same applies when a school assembly or lyceum is scheduled.

If parents opt to have their children not participate in these festivities, they are allowed to pick up their children from school at that time. When out-of-town trips are being taken, a "Parent Permit Slip" needs be sent home with the students for authorization by the parents. The school is not responsible for students whose parents opt not to allow their child to participate in out of town field trips. Students will be counted absent on this day. High School events will take place as per principal's revised schedule.

Transportation

- Activity Buses: Buses are to be cleaned after returning from an activity. Ideally buses (especially route buses) should be filled with fuel, so a route bus driver isn't surprised with an empty tank before their morning route. This is officially the activity bus driver or advisor responsible for the activity. If we work together on this and the coaches and the advisors have the students pick up and sweep out the bus, it becomes a small chore.
- Mini-buses or 14-passenger buses may only be driven by school employees whose name appear on the *Approved Driver List* located in the business office.
- Personal Vehicle: If you are driving your own vehicle to transport students, Policy IEBA TRANSPORTATION OF STUDENTS BY STAFF IN PRIVATE VEHICLES explains that the staff member must provide proof of insurance, a valid driver's license, and a safe vehicle. The form that is required to accompany this policy is included at the end of this teacher handbook.
- Parent/Volunteers Driving a Personal Vehicle: Parents or volunteers who drive their own personal vehicle to transport students for school activities must fill out the volunteer form. Additionally, parents/volunteers must provide proof of insurance, a valid driver's license and a safe vehicle. The volunteer form is at the end of this teacher handbook.
- Rental/Dealership Vehicle Rental or donated vehicles for a school event shall be approved by administration prior to use. Only drivers listed on the *Approved Driver List*, maintained by the Business Office, shall be allowed to drive a rental / dealership vehicle. The 'Request for Vehicle Insurance' form shall be submitted to the Business Office at least one week in advance of the event. The vehicle shall not be driven until the Business Office provides proof of insurance.

School Vehicle:

School teachers and personnel are encouraged to use the school vehicle and ride together whenever possible. If a school employee wants to drive their own vehicle and the school vehicle is being driven to the same school event and there are seats available, it will be at the discretion of the superintendent if mileage will be paid for additional vehicles.

L. Consider Policy KAAA Visitors in the School

RECOMMENDED

KAAA - VISITORS IN THE SCHOOLS

Definitions

This policy defines the following:

- *School property* is defined in NDCC 15.1-19-10(6(b) as all land within the perimeter of the school site and all school buildings, structures, facilities, and school vehicles, whether owned or leased by a school district, and the site of any school-sponsored event or activity.

- *Visitors* are defined as any individual who is on school property and is not acting in the capacity of a student, district employee, or district board member. Visitors may include parents, contractors, vendors, service providers, and any other member of the public.

Visitor Expectations

The Board encourages parents and community members to visit district schools to become better informed about day-to-day operations and observe the educational process. Because schools are places of work and learning, visitors shall observe the following requirements when visiting district schools, which are created to ensure the educational environment is not disrupted:

1. Visitors shall comply with applicable state law and district policy/regulations while on school property. No person shall enter school property for unlawful purposes or for purposes unauthorized by the Board. The District shall enforce state law on willful disruption of schools. The Superintendent shall make a reasonable effort to keep the public informed about district policies pertaining to visitors such as, but not limited to: drug, alcohol, and tobacco use; sexual offenders; patron grievances; and other policies designed to maintain order;
2. Visitors are prohibited from engaging in disruptive conduct that is interfering or interrupting the orderly operation/management of the District, or that is insulting, harassing, or threatening toward district personnel. Visitors who engage in such conduct will immediately be asked to leave school property;
3. Solicitors are not permitted on school property except when authorized in accordance with state law and/or applicable district policy;
4. Visitors shall be prohibited from videotaping and/or otherwise electronically recording district students and staff. This policy does not apply to visitors electronically recording school-sponsored events not governed by copyright laws and non-school-sponsored activities and events held on school property. The Board may also create an exception to this policy for members of the press; and

5. Public visits to classrooms shall not be for the purpose of evaluating teachers, teaching methods, or curriculum. Visitors who wish to observe a classroom shall schedule their visits in advance according to administrative regulations. Visitors shall agree to follow this policy and any administrative regulations governing classroom observation prior to receiving classroom observation privileges.

6. Visitors must enter through the main entrance and check-in at the front office in accordance with the established protocol as established by the building principal and/or superintendent.

Policy Violations

Individuals who violate any portion of this policy or applicable administrative regulations shall receive a warning that they are in violation of a district policy/regulation and may be asked by the Superintendent, building principal, or designee to leave school property. The Superintendent, building principal, or designee shall ask visitors who repeatedly violate district policy/regulations or willfully disrupt school operations to leave school property. If an individual refuses to leave when asked, school administration shall seek the assistance of law enforcement to remove the individual from school property. The Board reserves the right to limit or restrict an individual's ability to access school property if their conduct is in violation of this policy.
The Superintendent may periodically request a summary as to number and frequency of parent and citizen visits, which in turn will be reported to the Board.

Complementary Documents

- ABBA, North Dakota's Comprehensive Model School Policy for Tobacco Use
- ACCA, Sexual Offenders on School Property
- ACCA-BR, Criteria for Granting Parent Offenders Privileges to Enter School
- DEAA, Drug and Alcohol Free Workplace
- FFA, Student Alcohol and Other Drug Use/Abuse
- HCBB, Sales Calls and Demonstrations
- KAAA-AR, Visitors in Schools Regulations
- KACB, Complaints about Personnel
- KBA, Relations with the News Media

End of Killdeer School District #16 Policy KAAA..... Amended: ~~06/11/25~~06/10/26

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- KBA, Relations with the News Media

End of Killdeer School District #16 Policy KAAA..... Amended: 06/11/25

RECOMMENDED

KAAA - VISITOR ACCESS AND COMMUNICATIONS IN THE SCHOOLS

Definitions

This policy defines the following:

- *School property* is defined in N.D.C.C. § 15.1-19-10(6)(c) as all land within the perimeter of the school site and all school buildings, structures, facilities, and school vehicles, whether owned or leased by a school district, and the site of any school-sponsored event or activity.

- *Visitors* are defined as any individual who is on school property and is not acting in the capacity of a student, district employee, or district board member. Visitors may include parents, contractors, vendors, service providers, and any other member of the public.

School Property Oversight & Visitor Access

The Board maintains custody and control of all school property under N.D.C.C. § 15.1-09-33 (2) and delegates to the Superintendent the oversight authority over school property and visitor access and appropriate communication procedures in accordance with the Superintendent's duties to supervise the general operations of the District in accordance with N.D.C.C. § 15.1-14-01. The Superintendent may develop regulations and rules regarding visitor pre-authorization requirements, check-in procedures, expected communications, safeguards, limitations, and restrictions to support this policy.

Visitor Expectations

The Board encourages parents and community members to interact with the District and attend Board meetings to become better informed about school operations and the District's educational goals and initiatives. State law requires public schools to be "free, open, and accessible at all times to any child" in accordance with N.D.C.C. § 15.1-06-01, with limitations as allowed under N.D.C.C. ch. 15.1-19 or other applicable law. Access to school property as a "visitor" is a privilege granted by the District in the best interest of the educational environment and only as authorized under the law.

Because schools are places of work and learning, visitors shall observe the following requirements when visiting district schools, which are created to ensure the educational environment is not disrupted:

1. Visitors shall comply with applicable state law and district policy/regulations while on school property. No person shall enter school property in violation of a court order, in violation of the law, for unlawful purposes, or for purposes unauthorized by the Board or administration. The District will comply with and make appropriate reports in accordance with state law on willful disruption of schools. *See* N.D.C.C. § 15.1-06-16 (prohibiting any person from (1) willfully disturbing a public school in session; (2) willfully interfering with or interrupting the proper order or management of a public school by an act of violence, boisterous conduct, or threatening language; or (3) rebuking, insulting, or threatening a teacher int eh presence of a student). District policies pertaining to visitors such as, but not limited to, drug,

SAMPLE

alcohol, and tobacco use; weapons prohibition; sexual offenders; patron and personnel complaints; violent and threatening behavior; and other policies designed to maintain order and acceptable standards of conduct on school property;

2. Visitors are prohibited from engaging in disruptive conduct that is interfering or interrupting the orderly operation/management of the District, or that is insulting, harassing, or threatening toward district personnel or students. Visitors who engage in such conduct (verbally and/or in writing) may immediately be asked to leave school property, have communications monitored appropriately, and may be subject to safeguards, limitations, or restrictions on future visitor access to school property and communications with district personnel and students;

3. Solicitors are not permitted on school property except when authorized in accordance with state law and/or applicable district policy;

4. Visitors shall be prohibited from videotaping and/or otherwise electronically recording district students and staff at any time on school property. This prohibition includes, but is not limited to, parent-teacher meetings, parent-administrator meetings, and any meetings related to student education records and personal identifiable information (PII), unless there is an authorized exception under the law. Special education meetings in which the District has authorized school personnel to record the meeting so parents can have meaningful access and communication under the IDEA or other applicable law is an exception under this policy. The District will create, maintain, and control any authorized recording that is a student education record. This policy does not apply to visitors electronically recording school-sponsored events not governed by copyright laws and non-school-sponsored activities and events held on school property. The District may also create an exception to this policy for members of the press; and

5. Any visitors allowed in classrooms or allowed to participate in education-related activities sponsored by the District must receive pre-authorization from administration. Authorization will not be granted for visitors to evaluate teachers, teaching methods, or curriculum. Visitors must abide by the District's policies and regulations protecting students education records and privacy under the Family Education and Privacy Rights Act (FERPA).

[OPTIONAL: Private tutors, contractors, authorized volunteers, or other outside parties providing services to students {will} {may} be allowed on school property for the purpose of providing those limited services to students. Such visitors shall observe the same requirements as any other visitor when visiting district schools.]

Sexual offenders as defined under N.D.C.C. § 12.1-20-25 are denied visitor access to school property unless authorized under the law or district policy. Visitors seeking access to school property who do not meet the legal definition of “sexual offender” but have pled guilty or been found guilty of a misdemeanor offense under N.D.C.C. ch. 12.1-20 (Sex Offenses) may be restricted, limited, or denied access to school property when the health and/or safety of students and/or staff may be at risk as determined by the Superintendent.

Policy Violations
Individuals who violate any portion of this policy or applicable administrative regulations may receive notice that they are in violation of a district policy/regulation and may be asked by the Superintendent, building principal, or designee to leave school property and follow administrative directives regarding future communications and meetings. The Superintendent, building principal, or designee may implement set perimeters for school property access and communications for visitors who repeatedly violate district policy/regulations or willfully disrupt school operations to leave school property. If an individual refuses to leave when asked, school administration shall seek the assistance of law enforcement to remove the individual from school property. At all times, the District reserves the right to limit or restrict an individual's ability to access school property and/or communicate directly with district personnel if their conduct is in violation of this policy.

[OPTIONAL: The Superintendent {will} {may} periodically request a summary as to number and frequency of parent and citizen visits, which in turn will be reported to the Board.]

Complementing NDSBA Templates (may contain items not adopted by the Board)

- ABBA, North Dakota's Comprehensive Model School Policy for Tobacco Use
- ACCA, Sexual Offenders on School Property
- ACCA-BR, Criteria for Granting Parent Offenders Privileges to Enter School
- ACE, Violent and Threatening Behavior
- DEAA, Drug and Alcohol-Free Workplace
- FFA, Student Alcohol and Other Drug Use/Abuse
- FGA, Student Education Records and Privacy
- HCBB, Sales Calls and Demonstrations
- KAAA-AR, Visitors in Schools Regulations
- KAAB, School Volunteer Program
- KACB, Complaints about Personnel
- KACA, Patron Complaints
- KADA, Weapons Prohibitions on School Property - Public
- KBA, Relations with the News Media

End of [Name of District] Policy KAAA . . . . . Adopted:

[04/26]

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REGULATION

KAAA-AR - VISITORS IN SCHOOLS REGULATIONS

Since schools are a place of work and learning, certain limits apply to visitors who enter onto school property. For these reasons, the following regulations apply to visitors to the school:

1. Anyone who is not a regular staff member, volunteer, school board member, or student of the school will be deemed a "visitor". Visitors may include parents, contractors, vendors, services providers, and any other member of the public.
2. Visitors to the school during the designated school day must report to the administrative office upon arrival. Visitors are required to sign in and out of the building using the Visitor Management System, or as otherwise directed, and to wear a visitor identification name tag at all times while in the school or on school property. Administrators shall ensure that signs are posted at every entrance to the school to notify visitors of this requirement.
3. Visitors attending school functions that are open to the public, such as parent-teacher meetings, conferences, school programs, assemblies, graduations, and athletic and other extracurricular events, are not required to follow the sign in/out procedures identified above.
4. When parents or other visitors are invited to attend or volunteer with a special event in a classroom while school is in session, the classroom teacher(s) shall notify the building principal and seek prior approval. The approval of such visits is at the discretion of the building principal.
5. Young children who are not students in the District are not to be brought on school property during the school day without administrative approval.
6. Students will not be permitted to bring brothers and sisters to school during the school day who are not enrolled in the District, except for special programs specified by the teacher.
7. A request by a parent/guardian to have an outside, non-school based provider visit the school to work with their child during the designated school day shall be prohibited unless provided for by the student's individualized education program (IEP), Section 504 plan, individual health plan, or another plan or program identified under the law.
8. The building principal reserves the right to limit or schedule classroom visits or visitors to avoid disruption to the educational program, normal operation of the classroom and school while also ensuring the safety, security, and privacy of students.
9. Administration reserves the right to ask a visitor to leave school property and to limit or restrict an individual’s ability to visit school property and/or communicate directly with district personnel when their conduct is in violation of district policy or state or federal law.

10. Teachers are not expected to take class time to discuss individual matters with visitors, including parents. Parents or visitors who wish to discuss a matter with a teacher or employee are encouraged to do so by appointment, pre-arranged phone call, or email. Teachers may discuss individual student matters and education records only with the parents/guardians of the student in question, in accordance with FERPA regulations. School staff are not authorized to answer administrative and school board-level questions or serve as a spokesperson on behalf of the District unless they have received prior authorization from the Superintendent or the Board.

11. Staff members may receive visitors in the staff lounge during a duty-free lunch hour or after work hours but not during the school day or during instructional time.

End of Killdeer School Administrative Regulation KAAA-AR……..Updated 6/10/26

VISITORS IN THE SCHOOLS REGULATIONS

Since schools are a place of work and learning, certain limits apply to visits. For these reasons, the following regulations apply to visitors to the school:

1. Anyone who is not a regular staff member, volunteer, or student of the school will be termed a "visitor."
2. Any visitor to the school must report to the office of the principal upon arrival at the school. Visitors will be required to sign-in upon arrival and sign-out before exiting the school.
3. Young children are not to be brought to school without administrative approval.
4. Teachers are not expected to take class time to discuss individual matters with visitors.
5. Staff members may receive visitors in the staff lounge during a duty-free lunch hour or after work hours but otherwise not during the school day.
6. Instructional materials may be reviewed in the office after request has been made to the principal. Any objection to curriculum or instructional materials shall be made in accordance with the district's policy on educational material complaints.
7. Students will not be permitted to bring to school brothers and sisters who are not enrolled in the school except for special programs specified by the teacher. Requests to bring out-of-town visitors to school must be submitted to the principal.

End of Killdeer School District #16 Administrative Regulation KAAA-AR

8. Other
9. Announcements
    A. School Board Workshop: Monday, June 15, 2026 at 5:30 pm at the Dunn County Roundup Resource Center
    B. Special Board Meeting: Monday, June 22, 2026 at 7:00 pm - Election Canvass, FYE26 Budget Amendments, FYE27 Preliminary Budget, Fund Transfers
    C. Next Regular Meeting: July 15, 2026 at 6:00 pm (Annual Meeting)
10. Adjourn